

MINUTES  
OF THE  
MEETING OF THE  
BOARD OF PUBLIC WORKS

January 4, 2012



MARTIN O'MALLEY  
GOVERNOR

STATE OF MARYLAND  
OFFICE OF THE GOVERNOR

January 3, 2012

The Honorable Anthony G. Brown  
Lieutenant Governor of Maryland  
State House  
Annapolis, Maryland 21401

Dear Lt. Governor Brown:

I will not be in attendance at the January 4, 2012 meeting of the Board of Public Works (BPW), and hereby delegate to you, pursuant to Article II, Section 1A, of the Constitution of Maryland, the duty of attending that meeting in my stead. I specifically authorize you to preside over the January 4, 2012 meeting in my absence and to vote on all matters then presented to the BPW for its consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Martin O'Malley".

Governor

MO'M: lca

**BOARD OF PUBLIC WORKS**  
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**JANUARY 4, 2012**

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**MINUTES OF THE MEETING OF  
THE BOARD OF PUBLIC WORKS, JANUARY 4, 2012**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, January 4, 2012.

Board Members present:

The Honorable Anthony Brown, Lt. Governor  
The Honorable Nancy K. Kopp, Treasurer  
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services  
T. Eloise Foster, Secretary, Department of Budget & Management

**CONSTRUCTION:**

General Construction Project Contingency Fund 1988  
Maryland Consolidated Capital Bond Loan of 2004  
Maryland Consolidated Capital Bond Loan of 2005  
Maryland Consolidated Capital Bond Loan of 2006  
Maryland Consolidated Capital Bond Loan of 2007  
Maryland Consolidated Capital Bond Loan of 2008  
Maryland Consolidated Capital Bond Loan of 2009  
Maryland Consolidated Capital Bond Loan of 2010  
Maryland Consolidated Capital Bond Loan of 2011

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Norman Astle (410) 841-5864  
Astlene@mda.state.md.us**1. DEPARTMENT OF AGRICULTURE**  
***Maryland Agricultural Cost-Share Program Grant Requests***

**Recommendation:** That the Board of Public Works approve funding a total of 17 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$145,300.

Agreement #	Recipient	County	Amount
AT-2012-2010	WILLIAM R. MATTINGLY	St. Mary's	8,300
AT-2012-2011	WILLIAM R. MATTINGLY	St. Mary's	2,200
AT-2012-2012	WILLIAM R. MATTINGLY	St. Mary's	2,700
AT-2012-2013	WILLIAM R. MATTINGLY	St. Mary's	4,000
AT-2012-2075	BRYAN K. DOWELL	Calvert	2,300
AT-2012-2143	MT. ARARAT FARM, INC.	Cecil	45,600
AT-2012-2148	GARVICK'S FARMS, INC	Carroll	11,200
LS-2012-2137	KAREN L. BROWN	Harford	2,200
MP-2009-3162	FAITH A. LEATHERMAN	Frederick	1,300
MP-2012-2087	RALPH L. ROBERTSON, JR	Carroll	4,600
MP-2012-2133	JOHN B. MILLION	Carroll	400
MP-2012-2152	ROBERT C. STEVENS	Frederick	15,200
MP-2012-2155	WILLIAM H. MCGREW, JR	Carroll	9,800
NW-2012-2140	SUSAN B. ARNOLD	Wicomico	5,400
UP-2012-2151	TIMOTHY J. GARGANA	Washington	7,500
UP-2012-2153	VIRGINIA P. CLAGETT	Washington	18,900
UP-2012-2154	VIRGINIA P. CLAGETT	Washington	3,700

**Fund Source:** MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Norman Astle (410) 841-5864  
Astlene@mda.state.md.us

2. **DEPARTMENT OF AGRICULTURE*****Maryland Agricultural Cost-Share Program Additional Funding Requests***

**Recommendation:** That the Board of Public Works approve **ADDITIONAL FUNDING** of 3 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$6,682.94.

Agreement #	Recipient	County	Amount \$
CH-2011-2367	FAIR HILL FARMS, INC.	Kent	1,807.10
RS-2011-2140	HERBERT L. HOSFORD, JR.	Baltimore	196.48
RS-2012-1501	TREMPER BROTHERS	Carroll	4,679.36

**Fund Source:** MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791  
[dmoore@comp.state.md.us](mailto:dmoore@comp.state.md.us)

### 3. BOARD OF PUBLIC WORKS Wetlands Licenses

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

#### ANNE ARUNDEL COUNTY

- 12-0272      CHARLES ABBOTT – To maintenance dredge a spur channel and slip area, provide for a 6-year dredging period, and install a boatlift and jet-ski lift – Duvall Creek, near Annapolis
- 12-0325      BARRY McCORMICK - To maintenance dredge a spur channel and slip area and provide for a 6-year dredging period – Duvall Creek, near Annapolis  
 (Note: The main channel license (Anne Arundel County DPW, 10-0904, was approved by the Board on September 7, 2011, Item 3.)
- 09-0406      \*JOHN CRYAN – To emplace a stone revetment and stone sill, and plant with marsh vegetation; and construct a timber pier, mooring piles and boatlift piles – South River, Annapolis

#### CALVERT COUNTY

- 12-0222      WILLIAM & DOTTY DORSEY - To emplace a stone sill and stone revetment – Battle Creek, Prince Frederick

#### CHARLES COUNTY

- 12-0028      \*FRANCIS CHIARAMONTE – To fill, grade, and plant marsh vegetation along an eroding shoreline – Nanjemoy Creek, Welcome

\*NOTE: In FY2012, BPW has approved 4.7 acres of living shoreline.

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

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WITH DISCUSSION

WITHOUT DISCUSSION

# BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791  
[dmoore@comp.state.md.us](mailto:dmoore@comp.state.md.us)

### 4. BOARD OF PUBLIC WORKS Wetlands License 08-1462

Approval is requested of the following application for wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case has been classified as an extraordinary case because a public informational hearing was held and the applicants have requested a 10-year license. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

### CALVERT COUNTY

08-1462

#### UNISTAR OPERATING SERVICES, LLC and CALVERT CLIFFS 3 NUCLEAR PROJECT, LLC

To perform site preparation activities and construct supporting facilities for the proposed construction of an additional nuclear power generation station by constructing an intake area at the existing fore-bay, a new fish/crab return way, and a discharge pipe for the Chesapeake Bay water used for cooling; reconstructing a barge on/off load facility; and to dispose of dredged material on-site at an approved upland disposal site – *Chesapeake Bay, Calvert Cliffs Nuclear Power Plant, Lusby*

Application received – May 20, 2008

Public comment period ended – March 15, 2011

Public hearing held – March 7, 2011

Hearing comment period closed – March 21, 2011

MDE Report and Recommendation approving works as above described received – November 1, 2011

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



# BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791  
[dmoore@comp.state.md.us](mailto:dmoore@comp.state.md.us)

### 5. BOARD OF PUBLIC WORKS Wetlands License 10-0935

Approval is requested of the following application for wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case has been classified as an extraordinary case because a public informational hearing was held. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

### TALBOT COUNTY

10-0935 JULIE MONACO – "Construct a 130-foot long by 5-foot wide pier with a 10-foot by 20-foot "L", one boatlift and four mooring piles, all extending a maximum of 150 feet channelward of the mean high water line; to install one osprey pole in vegetated tidal wetlands approximately 45 feet landward of the mean high water line; and to fill, grade, and plant marsh vegetation along 590 feet of eroding shoreline with 3,360 cubic yards of sand and a low profile, stone, sand containment sill emplaced within a maximum of 68 feet channelward of the mean high water line, as depicted on the plans dated October 19, 2010."  
*Pawpaw Cove on Black Walnut Point Road at Tax Map 44, Parcel 36, Lot 1, Tilghman*

Application received – May 20, 2010  
 Public comment period ended – November 1, 2010  
 Public hearing held – December 14, 2010  
 Hearing comment period closed – January 12, 2011  
 MDE Report and Recommendation approving works as above described received – November 2, 2011

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#### BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED ✓

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155  
[twilson@mde.state.md.us](mailto:twilson@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

**6. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve **further funding** up to \$6,773,000 to Anne Arundel County for the **Maryland City Water Reclamation Facility Enhanced Nutrient Removal Upgrade** project in Anne Arundel County. The project involves multiple sources of funding which are being provided over several years based on project schedule. (Legislative District 21)

**A. New Loan up to \$3,800,000 – Water Quality State Revolving Loan Fund** The loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 50% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based upon this formula, recent loan recipients have received a 2.10% interest rate. To secure this debt, Anne Arundel County will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including GO bonds as the required 20% State match of Federal funds.

**B. Grant Increase up to \$2,973,000 – Bay Restoration Fund (BR-NR 06.02)** The source of these grant funds is the Bay Restoration Fund. These funds may be expended using multi-year appropriations based on project schedule and will be used only for eligible ENR costs, as determined by the Department. The ENR projects may be funded using special funds, revenue bonds or State GO bonds.

**Project Description:** The proposed project entails multi-phased funding for the planning, design and construction of Enhanced Nutrient Removal facilities at the existing 2.5 million gallons per day Maryland City Water Reclamation Facility. Upon completion of the ENR upgrade, the plant will achieve an effluent with Total Nitrogen goal of 3.0 mg/l and Total Phosphorus of 0.3 mg/l, which represents a 62.5% reduction in TN and 70% in TP. The improvements will reduce nutrients to the Upper Patuxent River and ultimately the Chesapeake Bay.

**Project Funding Sources:**

Water Quality State Revolving Loan Fund (this action)	\$3,800,000
Bay Restoration Fund Grant BR-NR 06.02 (this action)	\$2,973,000
Bay Restoration Fund Grant BR-NR 06.02 (previously approved 06/09/10)	\$ 500,000
Local	\$ 305,993
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$7,578,993</b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

# BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155  
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### 7. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation:** That the Board of Public Works approve **further grant funding** up to \$15,000,000 to Baltimore City for the **Back River Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade** project. The project involves multiple sources of funding which are being provided over several years based on project schedule. (Legislative District 6)

**A. Grant Increase up to - \$10,000,000** Bay Restoration Fund (BR-NR 01.03). The source of these grant funds is the Bay Restoration Fund. These funds may be expended using multi-year appropriations based on the project schedule and will be used only for eligible costs. The ENR projects may be funded using special funds, revenue bonds or State GO bonds.

**B. New Grant - \$5,000,000** - Chesapeake Bay Water Quality Projects - Biological Nutrient Removal (NR 09.03). MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

**Project Description:** The project entails the planning and design of Biological Nutrient Removal and ENR facilities at the existing 180 MGD Back River WWTP. The plant is currently achieving better than monthly average limit of 0.2 mg/l for Total Phosphorus. The construction of the BNR and ENR facilities will consist of two phases. Phase 1 will include the upgrade of existing Activated Sludge Plant Nos. 2 and 3, new denitrification filters and chemical storage and fee system. Phase 2 will include the new Activated Sludge Plant No. 4. The BNR and ENR upgrades will allow the plant to achieve effluent concentration goal of 3.0 mg/l for Total Nitrogen which represents a 67 percent reduction in Total Nitrogen discharge. These improvements will reduce nutrients discharged to Back River and ultimately the Chesapeake Bay.

#### **Project Funding Sources:**

<b>Bay Restoration Fund Grant BR-NR 01.03 (this action)</b>	<b>\$10,000,000</b>
Bay Restoration Fund Grant BR-NR 01.03 (previously approved 8/30/06)	\$ 5,000,000
<b>Biological Nutrient Removal NR 09.03 MCCBL 2011-11063 (this action)</b>	<b>\$ 5,000,000</b>
<b>TOTAL ESTIMATED PLANNING AND DESIGN COST:</b>	<b>\$ 20,000,000</b>

Bay Restoration Funds may be expended using multi-year appropriations based on project schedule and will be used only for eligible ENR costs, as determined by the Department. The ENR projects may be funded using special funds, revenue bonds or State GO bonds.

**BOARD OF PUBLIC WORKS****JANUARY 4, 2012****SECRETARY'S AGENDA****7. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont')**

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Sections 9-348, Construction Grants or Loans; Water Quality Improvement.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. MDE has reviewed the State Clearinghouse comments.

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

# BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

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[twilson@mde.state.md.us](mailto:twilson@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

### 8. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation:** That the Board of Public Works approve a **new grant** up to **\$758,000** to the City of Frederick for the **Gas House Pike Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade** project in Frederick County. This project involves multiple sources of funding which are being provided over several years based on the project schedule. The source of these funds is the Bay Restoration Fund. (Legislative District 3A)

**Project Description:** The proposed project entails the design and construction of Biological Nutrient Removal refinements and Enhanced Nutrient Removal upgrade at the existing 8 million gallons per day City of Frederick Gas House Pike Wastewater Treatment Plant. Upon completion of the BNR and ENR improvements, along with the solids processing rehabilitation design-build project, the plant will be capable of achieving an effluent with a Total Nitrogen goal of 3.0 mg/l and a Total Phosphorus of 0.3 mg/l. This will allow 67% reduction in nitrogen and 85% reduction in phosphorus; significantly reducing nutrients to the Monocacy River and ultimately to the Chesapeake Bay.

**Project Funding Sources:**

Bay Restoration Fund Grant BR-NR 04.11 (this action)	\$ 758,000
Bay Restoration Fund Grant BR-NR 04.11 (future action)	\$19,626,000
Biological Nutrient Removal Grant NR 07.11 (future action)	\$ 3,230,000
Water Quality State Revolving Loan Fund (future action)	<u>\$39,247,000</u>
TOTAL ESTIMATED PROJECT COST:	\$62,861,000

Bay Restoration Funds may be expended using multi-year appropriations based on project schedule and will be used only for eligible ENR costs, as determined by the Department. The ENR projects may be funded using special funds, revenue bonds or State GO bonds.

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

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[twilson@mde.state.md.us](mailto:twilson@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation:** That the Board of Public Works approve a new loan up to \$9,500,000 to Washington Suburban Sanitary Commission for the **Seneca Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade and Expansion** project in Montgomery County. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.00% interest rate. To secure this debt, the Washington Suburban Sanitary Commission will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including GO bonds as the required State match of Federal funds. (Legislative District 39)

**Project Description:** The project involves the planning, design and construction of Enhanced Nutrient Removal facilities and expansion at the Seneca Wastewater Treatment Plant from 20 million gallons per day to 26 mgd. Upon completion of the ENR facilities and expansion, the plant will be capable of achieving effluent quality with annual average nutrient goals of 3.0 mg/l for Total Nitrogen and 0.3 mg/l for Total Phosphorous, reducing nitrogen discharge by 62.5% and phosphorous discharge by 70%. This will significantly reduce nutrients to the Great Seneca Creek and ultimately the Chesapeake Bay.

**Project Funding Sources:**

Water Quality State Revolving Loan Fund (this action)	\$ 9,500,000
Bay Restoration Fund Grant BR-NR 02.25 (previously approved 11/2/11)	\$ 6,221,000
Local Funding	\$ 25,239,000
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$ 40,960,000</b>

The above budget does not include previously approved funding (\$250,000) to WSSC for five wastewater treatment plants. [Secretary's Agenda Item 6-G (12/1/04)]

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155  
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**10. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve a **new loan** up to \$43,000,000 to Washington Suburban Sanitary Commission for the **Western Branch Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade** project in Prince George's County. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.00% interest rate. To secure this debt, the Washington Suburban Sanitary Commission will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including GO bonds as the required State match of Federal funds. (Legislative District 27A)

**Project Description:** The project involves the planning, design and construction of Enhanced Nutrient Removal facilities at the existing Western Branch Wastewater Treatment Plant at an approved design capacity of 30 million gallons per day. Upon completion of the ENR facilities, along with other plant improvements, the plant will achieve effluent quality with annual average nutrient goals of 3.0 mg/l for Total Nitrogen and 0.3 mg/l for Total Phosphorous, reducing nitrogen discharge by 62.5% and phosphorous discharge by 70%. These improvements will significantly reduce nutrients discharged to the Patuxent River and ultimately to the Chesapeake Bay.

**Project Funding Sources:**

<b>Water Quality State Revolving Loan Fund (this action)</b>	<b>\$ 43,000,000</b>
Bay Restoration Fund Grant BR-NR 05.25 (most recent action 11/2/11)	\$ 39,109,000
Local Funding	<u>\$ 2,855,500</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$ 84,964,500</b>

The above budget does not include previously approved funding (\$250,000) to WSSC for five wastewater treatment plants. [Secretary's Agenda Item 6-G (12/1/04)]

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

APPROVED

DISAPPROVED

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## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

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11. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation:** That the Board of Public Works approve further grant funding up to \$1,000,000 to the City of Westminster for the **Westminster Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade** project in Carroll County. The project involves multiple sources of funding which are being provided over several years based on project schedule. The source of the grant funds is the Bay Restoration Fund. (Legislative District 5A)

**Project Description:** The project involves the planning, design and construction of Enhanced Nutrient Removal facilities at the existing 5.0 million gallons per day Westminster Wastewater Treatment Plant. Upon completion of the ENR upgrade, the plant will achieve an effluent with Total Nitrogen goal of 3 mg/l and a Total Phosphorous goal of 0.3 mg/l, which represents a 62.5% reduction in TN and 85% in TP. The improvements will reduce nutrients to the Upper Potomac River and ultimately the Chesapeake Bay.

**Project Funding Sources:**

<b>Bay Restoration Fund Grant BR-NR 04.07 (this action)</b>	<b>\$ 1,000,000</b>
Bay Restoration Fund Grant BR-NR 04.07 (previously approved 4/30/08)	\$ 20,000
Bay Restoration Fund Grant BR-NR 04.07 (future)	\$ 14,045,000
Estimated Local Funding (Water Quality State Revolving Loan Future)	\$ 8,031,000
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$ 23,096,000</b>

Bay Restoration Funds may be expended using multi-year appropriations based on project schedule and will be used only for eligible ENR costs, as determined by the Department. The ENR projects may be funded using special funds, revenue bonds or State GO bonds.

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

---

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307  
[efrke@menv.com](mailto:efrke@menv.com)

12. **MARYLAND ENVIRONMENTAL SERVICE**  
***Fort Frederick State Park Water System Upgrade***

**A/E CONTRACT**

MES Project #12-05-08

**CONTRACT DESCRIPTION** Engineering services to design water system upgrades for Fort Frederick State Park.

**AWARD**

Buchart Horn, Inc., Baltimore

**CONTRACT TERM**

60 days from notice to proceed

**CONTRACT AMOUNT**

\$32,950

**PROCUREMENT METHOD**

MES A/E Short List

**MBE PARTICIPATION**

0%

**REMARKS:** Fort Frederick State Park has an aging water distribution system constructed in the 1970s that has deteriorated and developed numerous leaks. Park staff has patched leaks but due to frequency and severity, it has become difficult to maintain this system. Currently, there is a crack in the water main, forcing the Park to shut off the supply to multiple facilities. Also, the maintenance shop and several residences are supplied by a distribution pipe which has cracked multiple times, causing them to go without water until the leak is fixed. Approximately 3,000 feet of pipe requires replacement. Another issue is the water treatment facility, which is currently located in the maintenance storage room. Staff stores various chemicals and materials in this room which should not be stored with water treatment chemicals. Relocating the existing plant would eliminate the potential for problems.

**FUND SOURCE**

MCCBL of 2004: Maryland Environmental Service  
 Infrastructure Improvement Fund

**APPROPRIATION CODE**

083 MCCBL 04 (PCA #10925)

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

11-3035-0111

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION**

**WITHOUT DISCUSSION**

# BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contact: Jean Peterson (410) 5147358  
 peterson@mdhousing.org  
 Norman Swoboda (410) 514-7355  
 swoboda@mdhousing.org

### 13. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

**RECOMMENDATION:** That the Board of Public Works approve releasing the deed of trust on one property that received a loan from DHCD's Down Payment and Settlement Expense Loan Program. The deed of trust is a second mortgage; the borrower is selling the property in lieu of foreclosure to pay off the first mortgage, and the borrower has requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrower will sign a promissory note in the amount of the outstanding principal of the second mortgage.

**LOAN AUTHORITY:** Down Payment and Settlement Expense Loan Program  
 Housing and Community Development  
 Article §§ 4-301-4-309, Maryland Code

**AUTHORITY TO RELEASE SECURITY INTEREST:** State Finance and Procurement  
 Article §§ 10-305, Maryland Code

**LOAN RECIPIENT:** **Jessica Meyers**  
 3555 3<sup>rd</sup> Street, Baltimore, MD 21225  
 Original Loan: \$3,500  
 Current Balance: \$3,500  
 Type: Second Mortgage

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contact: Jean Peterson (410) 514-7358  
 peterson@mdhousing.org  
 Norman Swoboda (410) 514-7355  
 swoboda@mdhousing.org

**14. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**BORROWER:** Rainier Redevelopment Associates, L.P.

**LOAN AUTHORITY:** New Initiative Bond Program  
 §§ 4-101 through 4-255,  
 Housing and Community Development Article,  
 Maryland Annotated Code

**AUTHORITY FOR PARTIAL  
 RELEASE OF LIEN:** § 10-305, State Finance and Procurement Article  
 Maryland Annotated Code

**AMOUNT:** Original Loan: \$6,500,000  
 Current Balance: \$6,500,000

**RECOMMENDATION:** That the Board of Public Works approve a partial release of lien so that Rainier Redevelopment Associates, L.P. may convey to the City of Mount Rainier a portion of the encumbered property that is encroached upon by 31<sup>st</sup> Street, a City road adjacent to Rainier Manor Apartments (the financed project).

**BACKGROUND:** On September 1, 2010 DHCD provided Rainier Redevelopment Associates, L.P. with \$6,500,000 of funding from the New Initiative Bond Program for the redevelopment of Rainier Manor, a 100-unit affordable rental housing project to serve the elderly at Queen's Chapel Road in Mount Rainier, Prince George's County. The property is encumbered by a deed of trust, security agreement and assignment of rents recorded in the County land records. During ongoing redevelopment, it became apparent that paving for 31<sup>st</sup> Street encroaches on a small part of the project property. Instead of the City of Mount Rainier removing the roadway portion that encroaches, Rainier Redevelopment will convey the property to the City at no consideration (the City will continue to maintain the road). Rainier Redevelopment proposes to convey, by quit-claim deed, slightly more than 1/10<sup>th</sup> of an acre of an almost four-acre parcel.

**MARKET VALUE:** Rainier Manor Apartments are built on 3.837 acres of land. In 2010, the improvements and property were appraised at \$7,223,000. The proposed conveyance equals .1089 acre or 2.83% of the total parcel. The location of the proposed conveyance at the southwest corner entrance to the site and the fact that it is almost fully encroached by 31<sup>st</sup> Street suggests that the land would serve no other purpose than as access to the property. Because of the limited size and location of the land to be conveyed, DHCD concludes that the conveyance will not have a significant impact on the security for its loan.

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contacts: Jean Peterson (410) 5147358  
 peterson@mdhousing.org  
 Norman Swoboda (410) 514-7355  
 swoboda@mdhousing.org

**15. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**BORROWER:** Obery Court Phase I, LLC

**LOAN AUTHORITY:** Rental Housing Production Program  
 §§ 4-1501 through 4-1511  
 Housing and Community Development Article  
 Maryland Code

Partnership Rental Housing Program  
 §§ 4-1201 through 4-1209  
 Housing and Community Development Article  
 Maryland Code

**AUTHORITY TO GRANT  
 EASEMENT:** State Finance and Procurement  
 Article § 10-305, Maryland Code

**AMOUNT: PHASE I**

Original Loan:	\$2,000,000 (RHPP)
Current Balance:	\$1,906,604
Original Loan:	\$2,307,547 (PRHP)
Current Balance:	\$2,307,547

**RECOMMENDATION:** That the Board of Public Works approve DHCD consenting to the creation of a permanent easement over a portion of DHCD-encumbered property located in Annapolis known as Obery Court Phase I in favor of Obery Court/College Creek Phase II, LLC and the Phase III Owner for the use of certain components including a clubhouse and the surrounding park and walkways.

**BACKGROUND:** In 2009, DHCD provided a first lien Rental Housing Production Program loan in the amount of \$2,000,000 and a second lien Partnership Rental Housing Program loan in the amount of \$2,307,547 to Obery Court Phase I, LLC (the Phase I Owner) to finance the acquisition and construction of 50 residential rental units located in Annapolis known as Obery Court Phase I.

The Phase I Project is the first of three planned phases of redevelopment of the former Obery Court and College Creek Terrace public housing sites into new rental housing projects. As contemplated in a Master Development Agreement between the Housing Authority of the City of Annapolis and Pennrose Properties, LLC, a clubhouse, park and walkways (the Facilities) were included in the Phase I Project with the intention that those facilities would serve the entire community.

**BOARD OF PUBLIC WORKS****JANUARY 4, 2012****SECRETARY'S AGENDA****15. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)****BACKGROUND:** (cont'd)

In October 2011, DHCD provided a Rental Housing Production Program loan in the amount of \$3,657,500 to Obery Court/College Creek Phase II, LLC (the Phase II Owner) for the acquisition and construction financing of the second phase of the redevelopment. A third phase of the redevelopment is expected to be owned via a ground lease by an affiliate of Pennrose (the Phase III Owner).

In order for the Phase II Owner and the Phase III Owner, their successors, tenants, invitees, users, and mortgagees to use the Facilities and have a means of pedestrian egress and ingress to and from the Facilities, a perpetual non-exclusive easement over across, through, and to a portion of the Phase I Project is required. The proposed easement is described in the Obery Court/College Creek Redevelopment Clubhouse Easement and Maintenance Agreement, dated as of October 13, 2011, by and among Obery Court Phase I, LLC and Obery Court/College Creek Phase II, LLC. As a mortgagee of Obery Phase I Project, DHCD must consent to the creation of the easement over the Phase I Project.

**MARKET VALUE:** An appraisal of the Phase I Project prepared by Colliers Pinkard and dated July 14, 2008, estimated the market value with unrestricted rents to be \$6,740,000. There continues to be sufficient collateral coverage for the first lien RHPP loan and the second lien PHRP loan. The granting of the easement will have no negative impact on the value of the Phase I Project and will enhance the value of the Phase II Project and the Phase III Project.

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

# BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contact: Laurel Crawford (410) 260-8523  
lcrawford@dnr.state.md.us

### 16. DEPARTMENT OF NATURAL RESOURCES *Shoreline Conservation Service*

Approval by the Board of Public Works is requested to release the liens, in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects", for the following projects. The contractual requirements between the Department of Natural Resources and the property owners have been satisfied.

<u>Project Number</u>	<u>Owner's Name</u>	<u>Project Description</u>	<u>County/District</u>	<u>Amount</u>
SEC 24-84	Belkov, Cynthia M.	Stabilization of 228 feet of eroding shoreline	Anne Arundel 44	\$49,995.00
SEC 26-84	Dutton, Phillip R.	Stabilization of 300 feet of eroding shoreline	Kent 36	\$57,000.00
SEC 27-84	Palmer, Gordon F.	Stabilization of 207 feet of eroding shoreline	Kent 36	\$45,889.00
SEC 01-85	Weaver, Robert L.	Stabilization of 137 feet of eroding shoreline	Cecil 34B	\$35,109.00
SEC 20-85	Todd Seafoods, Inc.	Stabilization of 213 feet of eroding shoreline	Dorchester 37B	\$59,753.00
SEC 07-03	Miller, Alfred A. and Joan M.	Stabilization of 228 feet of eroding shoreline	Kent 36	\$18,319.00

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contact: Anne Raines 410.514.7634  
ARaines@mdp.state.md.us

**17. DEPARTMENT OF PLANNING*****Maryland Historical Trust -African American Heritage Preservation Program***

**Recommendation:** That the Board of Public Works approve three MHT grant agreements through the African American Heritage Preservation Program in the amount of \$171,255.

**A. Christ Rock Methodist Episcopal Church Renovation**  
 2403 Rock Drive, Cambridge  
 Dorchester County

**Grantee:** The Friends of Stanley Institute, Incorporated

**Description:** Site work; demolition of addition; repair / replacement of exterior siding and trim, roof, windows, steps, ramps, and signage; interior restoration and finish work; installation of building systems; and associated architectural and engineering services. (Total project costs are estimated at \$150,000.)

**Amount:** \$100,000

**Fund Source:** MCCBL 2011 -Maryland Historical Trust, Appropriation #11077

**Remarks:** Christ Rock Church, along with the Stanley Institute school, is the focus of the African-American community that arose at Christ Rock, outside of Cambridge, just after the Civil War. The church was constructed in 1875 and rebuilt in 1889 and 1911; the present structure is gable-ended with a square entrance tower. The church will be rehabilitated as a cultural center and museum focusing on the African-American experience in Dorchester County. MHT holds a preservation easement on the exterior of the property, and will expand easement coverage to the interior, as the structure is no longer used predominantly for religious purposes.

**B. Kunta Kinte – Alex Haley Memorial Improvements**  
 Market Space, foot of Main Street, Annapolis  
 Anne Arundel County

**Grantee:** Kunta Kinte – Alex Haley Foundation, Incorporated

**Description:** Repair and conservation of monument; repair or replacement of electrical systems, equipment, and webcam; and associated architectural and engineering services. (Total project costs are estimated at ~~\$38,900~~  
 \$38,500)

**Amount:** ~~\$36,400~~ \$36,000  
 \*see attachment

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

17. **DEPARTMENT OF PLANNING** (cont'd)  
*Maryland Historical Trust - African American Heritage Preservation Program*

B. **Kunte Kinte – Alex Haley Memorial Improvements** (cont'd)

**Fund Source** MCCBL 2011 -Maryland Historical Trust, Appropriation #11077

**Remarks:** Located in the Annapolis Historic District, this memorial is located at the port where 48 ships carrying approximately 2,000 enslaved Africans cleared customs between 1756 and 1775. The site was made famous through Alex Haley's *Roots* book and television mini-series. The final phase of construction of the memorial was completed in 2002. This project will provide for long-term protection of bronze sculptures, bronze plaques, and stonework.

C. **Old Pomonkey High School Renovation**  
 Metropolitan Church Road, Indian Head  
 Charles County

**Grantee:** Pomonkey High School Alumni Association, Incorporated

**Description:** Roof repair/replacement. (Total project costs are estimated at ~~\$34,855~~)  
\$35,000

**Amount:** ~~\$34,855~~ \$35,000

\* see attachment

**Fund Source** MCCBL 2011 -Maryland Historical Trust, Appropriation #11077

**Remarks:** Old Pomonkey High School served as the first African-American public high school in Charles County. Much of the original 1930s school was lost to a fire; this project will begin to rehabilitate the surviving 1950s gymnasium wing, featuring high ceilings, large windows, and Colonial Revival styling. Later phases will seek to reconstruct the lost 1930s portion. The building will become a cultural center and museum.

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION





**Maryland Department of Planning**  
**Maryland Historical Trust**

*Martin O'Malley*  
Governor  
*Anthony G. Brown*  
Lt. Governor

*OK for record*  
*SWB*  
*2.2.12*  
Richard Eberhart Hall  
Secretary  
Matthew J. Power  
Deputy Secretary

January 30, 2012

Sheila C. McDonald, Esq., Executive Secretary  
Board of Public Works  
Louis L. Goldstein Treasury Building  
80 Calvert Street  
Annapolis, MD 21401

RE: Maryland Historical Trust - African American Heritage Preservation Program

Dear Ms. McDonald:

This letter requests changes to previously approved Item 17 from the January 4, 2012 BPW Meeting. These changes bring the total amount approved to \$171,000, a decrease of \$255.

17B: Kunta Kinte - Alex Haley Memorial Improvements

Project Cost: FROM: \$38,900  
TO: \$38,500

Grant Amount: FROM: \$36,400  
TO: \$36,000.

17C: Old Pomonkey High School Renovation

Project Cost: FROM: \$34,855  
TO: \$35,000

Grant Amount: FROM: \$34,855  
TO: \$35,000.

Reason: Scrivener's error.

Thank you for your assistance - please let me know if I can answer any questions.

Thank you,

Anne Raines, RA, LEED AP  
MHT Capital Grants and Loans Administrator  
410.514.7634  
[araines@mdp.state.md.us](mailto:araines@mdp.state.md.us)

cc: The Honorable Martin O'Malley  
The Honorable Peter Franchot  
The Honorable Nancy K. Kopp

RECEIVED  
2012 FEB -2 AM 11:39  
BOARD OF PUBLIC WORKS

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

Contract: S.K. Kulkarni, P.E. (410) 585-3027  
[skulkarni@dpscs.state.md.us](mailto:skulkarni@dpscs.state.md.us)

**18. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Dorsey Run Correctional Facility (DRCF), Phase I, Jessup***

**CONTRACT NO. & TITLE** Construction Inspection and Testing Services for  
 Design-Build Construction of  
 Dorsey Run Correctional Facility, Phase I  
 KJC-000-100-I01  
 Adpics No. 603B2400006

**DESCRIPTION** Construction Inspection and Testing Services (CITS) required for quality assurance during the construction of the Dorsey Run Correctional Facility, Phase I.

**Part A** is the CITS required for site grading and earthwork, including storm water management.

**Part B** is the CITS required for building and utilities.

**PROCUREMENT METHOD** Multi-Step Sealed Bidding

<b>BIDS</b>	<b>Amount</b>		
	<b>Part A</b>	<b>Part B</b>	<b>Total Part A &amp; B</b>
Potowmac Engineers, Inc. Capitol Heights, MD	\$131,948.86	\$330,795.92	\$462,744.78
Alpha Tau Mechanical Solutions Silver Spring, MD	\$129,800.00	\$335,009.00	\$464,809.00
Johnson, Mirimian + Thompson	\$204,628.00	\$543,382.00	\$748,010.00
The Temple Group, Inc. Washington, D. C.	\$201,296.00	\$567,002.00	\$758,298.00
Arcadis U. S. Inc. Columbia, MD	\$272,062.15	\$731,211.48	\$1,003,273.58

**AWARD** Potowmac Engineers, Inc.

**AMOUNT** \$ 462,744.78

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## SECRETARY'S AGENDA

18. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)  
Dorsey Run Correctional Facility (DRCF), Phase I, Jessup

**GOVERNMENT ESTIMATE** \$ 496,100.00

**PERFORMANCE BOND** Not required

**PERFORMANCE PERIOD** 540 Calendar Days

**TERM** 1/16/2012-7/09/2013

**FUND SOURCE** \$131,948.86 MCCBL of 2009: *MCPRS, Jessup*  
*Dorsey Run Correctional Facility, Phase I* Item 045

\$330,795.92 FY12 Deficiency Appropriation (Federal Funds)

**MBE PARTICIPATION** 100% (Contractor is certified MBE)

**REMARKS:** The solicitation was announced in *eMarylandMarketplace*. Technical proposals and sealed price bids were received from seven firms. The Invitation for Bids set forth the criteria of achieving minimum 80% score in technical proposal for the firm to be considered qualified. Five of the seven firms received a score of above 80% and were considered equally qualified. The award is based on the lowest responsive price bid received from the qualified firms.

The MBE subcontracting goal established for this solicitation was 15%. Potowmac Engineers, Inc. achieved 16.83% MBE subcontracting.

**TAX COMPLIANCE NO.:** 11-2975-0100

**RESIDENT BUSINESS:** .Yes

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS**

**JANUARY 4, 2012**

**SECRETARY'S AGENDA**

**APPENDIX**

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

**BOARD OF PUBLIC WORKS****JANUARY 4, 2012****APPENDIX****SECRETARY'S AGENDA**

Contact: Sandy Johnson 410-767-7408  
[sjohnso5@dhr.state.md.us](mailto:sjohnso5@dhr.state.md.us)

**REPORT OF EMERGENCY PROCUREMENT****ITEM: Appendix 1****MARYLAND DEPARTMENT OF HUMAN RESOURCES**

**CONTRACT TITLE:** Cots for Emergency Shelters  
ADPICS NO. N00P2401368

**DESCRIPTION:** Purchase 750 cots for use in emergency shelters during flooding in Cecil and Harford Counties.

**PROCUREMENT METHOD:** Emergency

**DATE EMERGENCY DECLARED:** September 8, 2011

**BIDS:** AA Outdoors, LLC d.b.a. Texsport  
1828 Jefferson Avenue; Ridgewood, NY 11385  
\$75 per cot + shipping

Fisher HealthCare  
9999 Veterans Memorial Dr.; Houston, TX 77038  
\$230.75 per cot + fuel surcharge

**AWARD:** AA Outdoors, LLC d.b.a. Texsport

**AMOUNT:** \$36,631.43

**CONTRACT AWARD DATE:** September 9, 2011

**TERM:** 9/9/11 – 9/14/11

**MBE PARTICIPATION:** 0%

**FUND SOURCE:** 49% General; 51% Federal  
Appropriation Code: N00E0102

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## APPENDIX

## SECRETARY'S AGENDA

## REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1 (cont'd)

## REMARKS:

**Nature of Emergency:** An emergency evacuation was ordered for Port Deposit on September 9, 2011 due to excessive rainfall and the subsequent opening of the flood gates at the Conowingo Dam. DHR has been designated by the Maryland Emergency Management Agency as the lead agency for mass care, sheltering, feeding, housing, and emergency assistance. Supplies were needed for an emergency shelter set up at Perryville High School. DHR previously borrowed these items from other jurisdictions; however, there were none available at this time to meet the emergency. The cots will be available for use in future emergency situations.

**Basis for Selection:** Two bids were received in response to the emergency solicitation. AA Outdoors, LLC submitted the lower price.

**Late Report:** The reason for reporting the emergency procurement late is because the vendor was not registered with the State Department of Assessments and Taxation.

TAX COMPLIANCE NO.: 11-2943-0000

RESIDENT BUSINESS: No

## BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## APPENDIX

## SECRETARY'S AGENDA

Contact: Jane Bailey 410-767-4307  
Jane.Bailey@dgs.state.md.us

## REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2

## DEPARTMENT OF GENERAL SERVICES

Maryland State Police

CONTRACT NO. & TITLE: Emergency Replacement Underground  
Diesel Tank - Bldg. "G"  
ADPICS No.: 001B2400282  
Project: PZ-478-120-001

CONTRACT TYPE: Maintenance

DESCRIPTION: Remove existing 600 gallon underground diesel fuel tank, related fuel supply/return and vent piping, connections, etc., excavate and backfill; install one 500 gallon above ground fuel oil tank; repair area excavated by providing compacted fill; provide construction, permits, conduit, electrical, inspections, labor, materials, equipment, services, supplies, insurance, testing and instrumentation to comply with MDE standards.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: September 19, 2011

## BIDS:

Petroleum Services, Inc.	\$25,190.00
Total Environmental Concepts, Inc.	\$30,980.00
Commercial Fuel	\$36,695.00
Kalyani Environmental Solutions, LLC.	\$39,875.00

AWARD: Petroleum Services, Inc.

AMOUNT: \$25,190.00

CONTRACT AWARD DATE: October 20, 2011

## BOARD OF PUBLIC WORKS

DECEMBER 7, 2011

## APPENDIX

## SECRETARY'S AGENDA

## REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2 (cont'd)

TERM 45 Calendar Days

MBE PARTICIPATION 0%

FUND SOURCE: MCCBL 2010/Item 010  
Provide funds for the State Capital Facilities  
Renewal Program (Statewide)

## REMARKS:

**Nature of Emergency:** Routine inspection revealed that the 600-gallon underground diesel fuel tank that supplies the generator for Building G at MDSP Headquarters had a hole in it. This makes the tank not in compliance with MDE. The generator supplied by this tank is the only backup power for the MDSP data center that supports critical law enforcement functions.

**Basis for Selection:** Immediate actions were required. Competitive bids were solicited from companies that were available to complete the work. The lowest responsible bidder was selected. Petroleum Services, Inc. sought MBE participation but was unable to achieve it.

TAX COMPLIANCE NO.: 11-2697-1111

RESIDENT BUSINESS: Yes

## BOARD OF PUBLIC WORKS ACTION:

**REPORT ACCEPTED**

WITH DISCUSSION

**WITHOUT DISCUSSION**

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:



## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## APPENDIX

## SECRETARY'S AGENDA

Contact: Jim Knighton 410-767-0820  
[jknighton@mdot.state.md.us](mailto:jknighton@mdot.state.md.us)

## REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3

DEPARTMENT OF TRANSPORTATION  
Maryland Transit Administration

CONTRACT NO. & TITLE: MTA-1363  
Emergency Culvert Replacement-  
Centreville Freight Line  
ADPICS No.: TMTA1363

CONTRACT TYPE: Construction

DESCRIPTION: Prepare new culvert; demolish and clean up debris from old culvert

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: August 15, 2011

## BIDS:

Crane Masters, Inc. \$745,688  
Richmond, VA

Bullock Construction, Inc. \$1,490,930  
Easton, MD

AWARD: Crane Masters, Inc.

AMOUNT: \$745,688

CONTRACT AWARD DATE: September 23, 2011

TERM: 120 Calendar Days

## BOARD OF PUBLIC WORKS

JANUARY 4, 2012

## APPENDIX

## SECRETARY'S AGENDA

## REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3 (cont'd)

MBE PARTICIPATION: 0%

FUND SOURCE: 100% Special Funds Budgeted to MTA  
Appropriation Code: J05H0105

## REMARKS:

**Nature of Emergency:** The Centreville Freight Line area experienced heavy rains the week of August 15, 2011 and during the weekend of August 27-28, 2011 (Hurricane Irene). The heavy rains created an unsafe condition for a portion of the railroad line. As a result of the continuous heavy rainfall, sections of the railroad embankment, at a culvert located under the tracks, washed away and settled into the stream bed several feet away. Until the culvert and track could be restored, freight service south of this point was suspended.

On August 29, 2011, the MTA conducted an on-site visit. Following this visit, it was determined that due to the unstable site conditions along this stretch of track, it was in the best interest of the State to take action to mitigate serious risks to public safety and to proceed with the emergency repairs.

**Basis for Selection:** Due to the urgent need to begin emergency repairs to the affected area of the tracks, price bids were solicited from contractors to determine the cost of the work required. Two bids were received: one from Bullock Construction, Inc.; and the other from Cranemasters, Inc. Cranemasters submitted a bid price that was 50 % lower than Bullock. The total estimated cost for the repair was quoted at \$745,688. The MTA project management team analyzed the bid and concluded it was a fair and reasonable price for the work to be performed.

**Reason for Late Report:** The process of assembling and preparing information and funding authorization related to this emergency took considerable staff time to complete. In addition, previous contract priorities limited immediate attention to completing all the paperwork and obtaining the necessary internal approvals to submit this emergency to the BPW timely.

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-1675-1111

## BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:

**SUPPLEMENT A  
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY  
ACTION AGENDA**

**January 4, 2012**

**ITEM 1A  
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

**Recommendation:** Approval to commit \$75,000.00 for the following **development** project.

***Leonardtown Park - \$75,000.00  
St. Mary's County  
POS #5924-18-123  
MD20111115-0844***

**Background:** As the first phase of development, design a new community park on 25 acres of the Hayden Farm property in Leonardtown, Maryland. The park is envisioned to include multi-purpose athletic fields, a playground, parking, and restroom facilities.

**Fund Source:** Program Open Space Local Share allocated to St. Mary's County:  
Program 81.20.04 Item 818 \$75,000.00

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A  
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY  
ACTION AGENDA**

**January 4, 2012**

**ITEM 2A  
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

**Recommendation:** Approval to commit \$112,500.00 for the following **development** projects.

1. ***Black Rock Golf Course Irrigation System - \$58,500.00***  
***Washington County***  
***POS #5937-21-262***  
***MD20111104-0836***

**Background:** Design and install control components, software, and pumps to upgrade the existing 23 year old irrigation system. The new system will be much more efficient and cost effective resulting in reduced water usage and energy consumption.

**Fund Source:** Program Open Space Local Share allocated to Washington County:  
Program 81.20.04 Item 821 \$52,251.26

MCCBL of 2010: Program Open Space, Local Capital Development  
and Land Acquisition Grants, Washington County:  
Program 89.22.49 Item 056 \$6,248.74

2. ***Mt. Tammany Park - \$36,000.00***  
***Washington County***  
***POS #5939-21-264***  
***MD20111103-0833***

**Background:** Upgrade the 4 acre park with a small pavilion, handicapped-accessible playground equipment, two multi-purpose areas, tree plantings, and resurfacing of the existing basketball court.

**Fund Source:** MCCBL of 2010: Program Open Space, Local Capital Development  
and Land Acquisition Grants, Washington County:  
Program 89.22.49 Item 056 \$35,202.97

MCCBL of 2011: Program Open Space, Local Capital Development  
and Land Acquisition Grants, Washington County:  
Program 89.22.51 Item 051 \$797.03

**SUPPLEMENT A  
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY  
ACTION AGENDA**

**January 4, 2012**

**ITEM 2A (con't)**

**PROGRAM OPEN SPACE LOCAL SHARE**

**3. *Martin Luther King Center ADA Lift - \$18,000.00***

*Washington County*

*POS #5942-21-265*

*MD20111116-0862*

**Background:** Replace a vertical lift that is used for ADA accessibility to the community center's gymnasium.

**Fund Source:** Program Open Space Local Share allocated to Washington County:  
Program 81.20.04 Item 821 \$18,000.00

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 1-S                      **Agency Contact:** Beverly Hill  
410-537-1086  
bhill@mdta.state.md.us

**DEPARTMENT/PROGRAM:** Maryland Transportation Authority (MdTA)

**CONTRACT ID:** 11032483R1;  
Communications & Related Services  
ADPICS BPO NO. J01B2400012

**CONTRACT DESCRIPTION:** Provide professional communications and related services on a task order basis including, but not limited to, public education; awareness; expanding/increasing the agency's customer base; and, other public relations and promotional purposes.

**AWARD:** Pulsar Advertising  
Washington, DC

**TERM:** 1/9/2012 – 1/8/2016

**AMOUNT:** \$2,281,967 (4 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** See Attachment

**MBE PARTICIPATION:** 15% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** \$50,000

**INCUMBENT:** S and S Marketing  
Owings Mills, MD

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 1-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com*. A copy was also sent to the Governor's Office of Minority Affairs.

A total of five proposals were received in response to the RFP, all of which were deemed to be reasonably susceptible of being selected for award. Pulsar Advertising (Pulsar) is recommended for award as having the most advantageous offer for the State. The technical superiority of Pulsar greatly outweighed the 49% difference in price of the lowest priced offeror (ranked technically #5) and the 3% difference in price of the #2 ranked technical offeror with the fourth highest price. The compelling factors supporting this recommendation are as follows:

- Pulsar's superior technical proposal that addressed all key components of the evaluation criteria;
- Pulsar's past experience in the transportation industry and with tolling issues (especially with EZ-Pass in Virginia and New Jersey); and
- Pulsar's full staffing with additional support in the California office.

All electronic tolling, as utilized on the Inner County Connector (ICC), remains cutting edge technology that is not generally understood. Introducing tolling to a new area of the State, providing user-friendly customer service information and having the ability to understand and respond to a new customer base is critical to the MdTA. Pulsar has the strongest track record in meeting the unique needs of a Tolling Operation, as well as the general transportation industry.

This contract reflects a conscious reduction in MdTA's Communications budget and cost containment. It represents a 40% reduction from the previous contract. In addition to new models adopted to communicate traffic advisories, construction and accident related diversions, and other Public Safety related information notifications, the MdTA has recently opened the new ICC, as well as implementing its most aggressive System Preservation Program in the agency's history. The need to meet the agency's ever increasing critical customer communication requirements is equal to its commitment to contain costs. All of these requirements are being met through this one contract.

In the event a task order(s) is issued but not completed prior to the expiration date of the contract, the Contractor will continue with completion of the task order at no additional cost to the State. All terms, conditions and pricing shall remain the same and in full effect. The extension period may not exceed six months past the expiration date of the contract.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 1-S (Cont.)

A 29% MBE participation goal was established for this contract excluding media buys; however, the recommended awardee, Pulsar, committed to a 30% MBE participation goal for Creative Services, which equates to 15% of the total contract amount.

Maryland's reciprocal preference law does not apply because the District of Columbia, the jurisdiction in which the recommended awardee resides, does not have a preference for services within the district.

**FUND SOURCE:** 100% Special (Toll Revenue)

**APPROP. CODE:** N/A

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 11-2339-0000

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION ✓

WITHOUT DISCUSSION



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 1-S (Cont.) **ATTACHMENT**

**BIDS OR PROPOSALS (Cont.):**

<b>Offerors</b>	<b>Technical Rank</b>	<b>Financial Price (4 Year Contract) / Rank *</b>	<b>Overall Rank **</b>
Pulsar Advertising Washington, DC	1	\$2,281,966.89 / 5	1
Remline Corp. Newark, DE	2	\$2,217,140.00 / 4	2
Integrated Designs, Inc. Glen Burnie, MD	3	\$1,991,688.64 / 3	3
Siquis, LTD Baltimore, MD	4	\$1,771,000.00 / 2	4
Pinnacle Communications Resource Co., LLC Baltimore, MD	5	\$1,528,190.23 / 1	5

Note: \* The financial price was based upon a model of hourly rates for 9 different labor classifications of work for an estimated number of hours to be worked in each labor classification for the four years of the base contract.

\*\* Technical factors had greater weight than financial factors in the overall award determination.

**SUPPLEMENT B**  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

## SERVICES CONTRACT

<b>ITEM:</b>	2-S	<b>Agency Contact:</b> Denise Shackelford 410-767-6116 shackelfordd@dhhm.state.md.us
<b>DEPARTMENT/PROGRAM:</b>	Health and Mental Hygiene (DHHM) Laboratories Administration	
<b>CONTRACT ID:</b>	DHHM/OPASS-12-10765; Courier Services ADPICS No. M00B2400362 (Rapid Response) & M00B2400364 (Trans Logistix)	
<b>CONTRACT DESCRIPTION:</b>	Provide daily scheduled pickup, transport and delivery of laboratory coolers, specimens, supplies, samples and mail between 201 W. Preston Street in Baltimore and the local health departments and clinics throughout the State by regions.	
<b>AWARDS:</b>	<u>Regions A &amp; D:</u> Rapid Response Delivery Baltimore, MD  <u>Regions B, C, E &amp; F:</u> Trans Logistix Beltsville, MD	
<b>TERM:</b>	2/1/2012 – 1/31/2017	
<b>AMOUNT:</b>	\$ 152,420 (Rapid Response Delivery) <u>\$ 981,420</u> (Trans Logistix) \$1,133,840 Total (5 Years)	
<b>PROCUREMENT METHOD:</b>	Competitive Sealed Bidding	
<b>BIDS OR PROPOSALS:</b>	See Attachment	

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 2-S (Cont.)

**MBE PARTICIPATION:** 20% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Rapid Response Delivery, Inc.  
Baltimore, MD  
(See Requesting Agency Remarks below)

**REQUESTING AGENCY REMARKS:** A notice of the Invitation for Bids (IFB) was advertised on *eMarylandMarketplace.com* and on the DHMH Procurement website. The notification was sent directly to 43 potential vendors, of which 33 are Maryland firms, 12 are minority businesses and 11 are small businesses. A copy was also sent to the Governor's Office of Minority Affairs.

There were six separate regions of the State designated for these services. Bidders could submit bids for any one or more up to all of the six service regions. There were 65 bids from 12 bidders received in response to the IFB, of which 54 bids from 10 bidders were deemed to be responsive. Seven bidders submitted bids for all six regions. One bidder bid on five regions; one bidder bid on four regions; and one bidder bid on three regions. Two bidders submitted 11 bids that were deemed non-responsive and were eliminated.

Per the IFB, the Department intends to make "Multiple Awards" to the responsible bidders with the lowest responsive bids in each region. However, if a single bidder submits a bid for all regions which is less than the aggregate of the lowest bid per region submitted by all other bidders, the Department shall award a single contract to that bidder.

A new contract for these courier services without the Eastern Shore and Western Maryland was awarded on the 6/23/2010 DBM BPW Agenda, Item 6-S. (The Eastern Shore and Western Maryland contract awarded in 2007 to Rapid Response Delivery, Inc. still had two one-year renewal options available.) The contract was cancelled for default on 2/19/2011, and DHMH awarded an emergency contract on 3/23/2011 to Rapid Response Delivery, Inc. in order to continue courier services while completing a new procurement. Since the Eastern Shore and Western Maryland contract term was almost over, the new procurement was conducted for all six regions of the State.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM: 2-S (Cont.)**

The contract provides courier services to pickup and deliver specimen coolers, mail, laboratory supplies and laboratory results at Health Departments, Clinics and the post office in Region A (Baltimore City Post Office & Clinics); Region B (Northeast Maryland); Region C (Southern Maryland Counties); and Region D (Howard County and Carroll County); Region E (Eastern Shore) and Region F (Western Maryland).

The Contractor will begin each day's run, as specified by Region, by picking up from the Central Laboratory supplies, specimen collection containers, supporting data and mail which will be delivered to the clinics in the Region. The Contractor will stop at each site in the order shown on the schedule in the contract to drop off anything designated for that clinic and to collect items to be returned to the Central Laboratory.

This is an indefinite quantity contract with firm fixed unit prices. The total contract amount is based upon historic usage and formulated as part of the model in the bid price. The actual amount paid to the Contractor shall be calculated using the firm fixed unit prices specified on the bid sheet for the price per day for pickups and the actual number of days pickups were performed by the Contractor.

A 20% MBE participation goal was established for this contract based upon the ability to subcontract courier services. A search of the MBE database was conducted, and the results suggested that there are numerous minority businesses that may be able to provide the services required in the courier contract specifications. However, none of them indicated their services covered medical/laboratory specimen pick or delivery.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 2-S (Cont.)

**FUND SOURCE:** 100% General

**APPROP. CODE:** M00J02.01

**RESIDENT BUSINESSES:** Yes for both

**MD TAX CLEARANCES:** 11-2548-0111 (Rapid Response Delivery)  
11-2651-0111 (Trans Logistix)

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:**            2-S (Cont.)                    **ATTACHMENT**

**BIDS OR PROPOSALS (Cont.):**

<u><b>BIDS</b></u>	<u><b>BIDDERS</b></u>	<u><b>REGIONS</b></u>
<b>\$ 68,600.00</b>	<b>Rapid Response Delivery, Inc.</b>	<b>A</b>
\$ 71,702.00	US Pack	
\$ 71,720.00	MediFleet	
\$ 72,270.60	Expedited Courier Group	
\$ 72,600.00	Swift Courier	
\$ 73,476.00	Stat Courier Services	
\$ 80,200.00	Trans Logistix	
\$ 83,195.96	Falcon Express	
\$162,851.16	BWA Courier	
\$199,432.00	Beavex, Inc.	
 <b>\$ 92,400.00</b>	 <b>Trans Logistix</b>	 <b>B</b>
\$118,272.00	Expedited Courier Group	
\$118,800.00	Rapid Response Delivery, Inc.	
\$128,026.80	Falcon Express	
\$133,848.00	Stat Courier Services	
\$140,184.00	US Pack	
\$153,648.00	Beavex, Inc.	
\$155,298.00	MediFleet	
\$155,349.12	BWA Courier	
 <b>\$268,620.00</b>	 <b>Trans Logistix</b>	 <b>C</b>
\$306,240.00	US Pack	
\$328,680.00	Rapid Response Delivery, Inc.	
\$329,020.56	Falcon Express	
\$332,640.00	Swift Courier	
\$336,864.00	Stat Courier Services	
\$348,744.00	Expedited Courier Group	
\$369,338.00	Beavex, Inc.	
\$381,712.80	BWA Courier	
\$430,914.00	MediFleet	

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:**            2-S (Cont.)                    **ATTACHMENT**

**BIDS OR PROPOSALS (Cont.):**

<u><b>BIDS (Cont.)</b></u>	<u><b>BIDDERS</b></u>	<u><b>REGIONS</b></u>
<b>\$ 83,820.00</b>	<b>Rapid Response Delivery, Inc.</b>	<b>D</b>
\$ 92,400.00	Trans Logistix	
\$ 93,617.04	Falcon Express	
\$ 96,162.00	Expedited Courier Group	
\$109,560.00	US Pack	
\$110,088.00	Stat Courier Services	
\$154,176.00	Beavex, Inc.	
\$155,349.12	BWA Courier	
\$203,808.00	MediFleet	
 <b>\$409,200.00</b>	 <b>Trans Logistix</b>	 <b>E</b>
\$469,830.00	Swift Courier	
\$471,240.00	US Pack	
\$495,000.00	Rapid Response Delivery, Inc.	
\$495,588.72	Falcon Express	
\$600,072.00	Stat Courier Services	
\$625,020.00	MediFleet	
\$668,712.00	Beavex, Inc	
\$818,875.20	BWA Courier	
 <b>\$211,200.00</b>	 <b>Trans Logistix</b>	 <b>F</b>
\$211,464.00	Beavex, Inc.	
\$213,510.00	MediFleet	
\$246,312.00	US Pack	
\$254,100.00	Rapid Response Delivery, Inc.	
\$260,187.84	Falcon Express	
\$261,360.00	Stat Courier Services	

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 3-S                      **Agency Contact:** Ben Steffen  
410-764-3566  
bsteffen@mhcc.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Maryland Health Care Commission  
(MHCC)

**CONTRACT ID:** MHCC 12-017;  
Shared Savings Methodology, Calculation of  
Savings and Quality Measure Reporting:  
Technical Support of the Maryland Multi-Payer  
Patient Centered Medical Home Program  
ADPICS # M00B2400360

**CONTRACT DESCRIPTION:** Develop a plan and methodology to evaluate the  
shared savings and report clinical measures in conjunction with the Maryland Multi-Payer  
Patient Centered Medical Home Program (PCMH) evaluator.

**AWARD:** Discern, LLC  
Baltimore, MD

**TERM:** 2/1/2012 – 12/31/2013

**AMOUNT:** \$185,000 (1 Year, 11 Months)

**PROCUREMENT METHOD:** Sole Source (Small Business Reserve)

**MBE PARTICIPATION:** None (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** N/A



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 3-S (Cont.)

**REQUESTING AGENCY REMARKS:** Request for approval of a sole source contract to develop a plan and methodology to evaluate the shared savings and report clinical measures in conjunction with the PCMH evaluator, Impaq International, LLC. Discern, LLC (Discern) will develop, test, and submit computer specifications and user documentation to the State and will validate results of the savings and utilization algorithms. Discern will also educate carriers and practices on the shared savings incentives in the model.

A central aspect of the PCMH program is that practices are incentivized to render better, more efficient care through the reward of being paid for a portion of averted health care costs which are referred to as "shared savings." Practices are required to report on performance of quality measures – six for pediatric practices and 18 for adult practices. Methods and measure specifications for each of the required measures are needed and must be reported in a uniform manner. Utilization and quality data analysis can lead to important insights on practice operations and effectiveness. The ability to glean proper data and apply it in a methodical manner will be helpful to practices as they seek to transform into patient centered medical homes. These three critical functions require a unique mix of clinical practice operation, claims data manipulation, financial modeling, analytical technique, and a strong ability to educate and empower multiple stakeholders in a sensitive, high-profile environment.

Discern has worked with the Maryland Health Care Commission (MHCC) on previous contracts over the past two years to consider the way that Care Management and Bonus Payments, or Incentives, would be allocated in the Commission's PCMH model. Thus, Discern has unique insight to the program that has been developed over a period of years and possesses the skill-sets needed to accomplish the work; and, it has reliably and consistently delivered contractual deliverables in a time-sensitive, high-profile program development environment.

In 2010, the Office of the Governor sponsored legislation that was unanimously approved by the Maryland General Assembly requiring the Maryland Health Care Commission (MHCC) to establish a *Patient Centered Medical Home Program* (Md. Code Ann., Health-General §19-1A.). The PCMH Program, which began in 2011, is a three-year, multi-payer program consisting of 53 primary care practice sites, with over 200 primary care providers serving approximately 300,000 patients. The legislation includes a mandate that the MHCC retain a consulting firm to conduct an independent evaluation of the program and report the findings of the evaluation to the Assembly. The Contract for the PCMH evaluator, Impaq International, LLC, was awarded on the 9/21/2011 DBM BPW Agenda, Item 2-S.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 3-S (Cont.)

The legislation also requires MHCC to adopt standards to "...govern the bonus, fee based incentive, bundled fees or other incentives..." This sole source contract will provide consultant services to the Commission to develop the technical algorithms to calculate shared savings (bonus and fee based incentives) and analyze the utilization trends for patients receiving care under the PCMH model.

No MBE Participation goal was established for this contract after an extensive search of the MDOT directory revealed that there are no MBE subcontractors with knowledge in development of PCMH models or experience in developing shared savings methodologies. In addition, there are no portions of the core services that can be subcontracted. Discern is responsible for model development and quality measure definition.

<b>FUND SOURCE:</b>	100% Special (User Fees from hospitals, nursing homes, health care providers, and insurance companies)
<b>APPROP. CODE:</b>	M00R01.01
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	11-2889-0111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 4-S **Agency Contact:** Steve Ports  
410-764-2591  
sports@hscrc.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Health Services Cost Review Commission

**CONTRACT ID:** HSCRC-001-11;  
Technical Consulting for Programming &  
Methodology  
ADPICS BPO No. M00B2400372

**CONTRACT DESCRIPTION:** Provide methodological consulting services to assist the Health Services Cost Review Commission (HSCRC) staff in (1) concept development, testing, and implementation of refinements to the Charge-Per-Case and Charge-Per-Visit methodology; (2) new payment system development (including potential changes to the State's Medicare waiver); (3) quality activities; and (4) policy/research and methodology activities.

**AWARD:** J. Graham Atkinson, Ph. D.  
Washington, DC

**TERM:** 3/1/2012 – 8/31/2013 (w/1 18-months renewal option)

**AMOUNT:** \$255,750 (18 Months; Base Contract)  
\$255,750 (18 Months: Renewal Option)  
\$511,500 Total (3 Years)

**PROCUREMENT METHOD:** Sole Source (Small Business Reserve)

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** 5% (See Requesting Agency Remarks below)

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 4-S (Cont.)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** Maryland's Health Services Cost Review Commission (HSCRC / Commission) is the State agency responsible for regulating Maryland's \$8 billion hospital industry. Despite the relative success of the HSCRC in controlling the growth of hospital costs per case over the years, the growth in overall health-related expenditures continues to rise. One way to reduce this growing burden on both public and private entities is to craft improved ways of paying health care providers to more effectively induce them to contain costs, improve efficiency and increase quality of care. The Affordable Care Act (ACA) reinforces the need to move in this direction. Maryland's all-payer hospital rate setting system is uniquely positioned to build on its existing payment mechanisms and develop innovative payment systems to achieve these goals.

This contract is to provide methodological consulting services to assist the HSCRC staff in (1) concept development, testing, and implementation of refinements to the Charge-Per-Case and Charge-Per-Visit methodology; (2) new payment system development (including potential changes to the State's Medicare waiver); (3) quality activities; and (4) policy/research and methodology activities.

The Principal Consultant in this engagement must have first-hand experience working with and superior knowledge of Maryland's unique hospital rate setting system. In addition, the Principal Consultant must have a strong background in national health care regulatory policy, as well as experience working with national health care databases. A working understanding of current Commission policies and programs, including the Commission's uncompensated care policy; labor market adjustment mechanism; indirect medical education; case weights and formulation of case-mix adjustment under All Patient Refined Diagnostic Related Groups (APR-DRGs); and the inpatient and outpatient payment system is critical. Experience working with alternative payment methodologies, such as Maryland's Total Patient Revenue and Admission-Readmission payment methodologies, is also required.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 4-S (Cont.)

The Commission staff explored all reasonable means to find a Contractor that can perform the specialized duties needed under this contract. In 2007, when these services were originally solicited, only one proposal was received from Dr. Atkinson, the incumbent. This year (CY 2011), a competitive procurement was conducted that again resulted in one proposal being received from Dr. Atkinson. However, he conditioned his proposal, which resulted in the proposal being rejected. Therefore, DHMH has negotiated this sole source contract based upon the results of two competitive procurements to find other vendors and determining that Dr. Atkinson is the only Contractor available to perform these services.

During the course of this contract, the HSCRC will complete a strategic review of work requirements, including how to staff the services performed by Dr. Atkinson upon his retirement.

A 5% MBE participation goal was established for this contract based upon the limited number of MBEs qualified to provide these highly technical core services.

<b>FUND SOURCE:</b>	100% Special (Hospital User Fees)
<b>APPROP. CODE:</b>	M00R01.02
<b>RESIDENT BUSINESS:</b>	No
<b>MD TAX CLEARANCE:</b>	11-2695-0000

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICE CONTRACT**

**ITEM:** 5-S                      **Agency Contact:** Marcus Filson  
410-230-3325  
filsonm@djs.state.md.us

**DEPARTMENT/PROGRAM:** Juvenile Services (DJS)  
Reentry Services

**CONTRACT ID:** 12-JS-012;  
Continuum of Opportunity Reentry Program and  
Services (CORPS) Initiative Grant  
ADPICS BPO No. V00B2400051

**CONTRACT DESCRIPTION:** Provide technical assistance and support to the management team for the Continuum of Opportunity Reentry Program and Services (CORPS) Initiative Grant, which will provide a comprehensive employment and education reentry program for DJS youth from residential placement or prolonged detention reentering the community in Baltimore City.

**AWARD:** Coffey Consulting, LLC  
Bethesda, MD

**TERM:** 1/6/2012 - 1/5/2013 (w/2 one-year renewal options)

**AMOUNT:** \$146,636 (1 Year; Base Contract)  
\$150,000 (1 Year; 1<sup>st</sup> Renewal Option)  
\$150,000 (1 Year; 2<sup>nd</sup> Renewal Option)  
\$446,636 Total (3 Years)

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** 0% (See Requesting Agency Remarks below)

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 5-S (Cont.)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** Request for approval of a sole source contract with Coffey Consulting, LLC (Coffey) to continue providing technical assistance for strategic coordination for the Continuum of Opportunity Reentry Program and Services (CORPS) Initiative. DJS has been awarded a second grant for a cumulative total of \$6.2 million from the United States Department of Labor (USDOL) for the CORPS.

The first grant for the CORPS was received in 2009 for \$3.1 million for one year to start-up the program. Coffey Consulting, LLC (Coffey) was awarded a one year sole source contract to serve as the technical assistance provider for this initiative beginning in January 2010 for \$80,000. (Approved by DBM and reported on the December 2009 DBM PAAR, Item 8.)

Coffey is the only consultant with the required expertise in national reentry programs with the USDOL and the essential local ties to Baltimore City, the site of the grant. Coffey has been the technical assistance provider for the more than 30 Faith-Based and Community Organizations (FBCOs) involved in the USDOL's Prisoner Reentry Initiative and has been conducting the implementation and outcomes evaluation of the 30 USDOL Prisoner Re-entry grantees located across the nation. As a result, Coffey has the most comprehensive, national experience and expertise in providing technical assistance and training for reentry grantees like DJS. Moreover, Coffey has the essential ties to Baltimore City FBCOs and local agencies, which will be integral to the implementation of CORPS.

Coffey has assisted DJS with planning the implementation of the grant and it has provided training in accordance with the USDOL established outcomes, which include but are not limited to the following:

- Reducing the recidivism rate of youth returning from out-of-home placement to 20% or less;
- Increasing the placement rate of returning juvenile offenders (ages 18 and above at enrollment and out-of school at arrest) entering employment, the military, post-secondary education or occupational skills training to 60%;

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM: 5-S (Cont.)**

- Increasing the school retention rate for returning juvenile offenders under the age of 18 to 20% (decreasing the number of formerly incarcerated youth offenders who drop out of high school); and
- Increasing the rate of returning juvenile offenders under the age of 18 achieving a high school diploma to 50% by the end of the project performance period.

Additionally, Coffey has assisted DJS with developing standards of operation that will assist in incorporating sustainable components of the grant. Since Coffey has been intricately involved with the grant since its inception, maintaining this organization for continued technical assistance is critical to insure the DJS continues to achieve successful outcomes, which include but are not limited to the following:

- 100% of youth enrolled in CORPS are assigned a Youth Advocate who provides youth with ongoing services, opportunities, and support. Advocates assist youth in families with enrolling in school, applying for jobs, obtaining a Maryland Motor Vehicle Administration (MVA) identification card (ID) and other vital documents (birth certificate and social security card), as well as connecting youth to other needed services.
- Education: Services provided include the CORPS transition high school, tutoring, academic counseling, and credit recovery. Several youth received funds to purchase school clothes, uniforms and supplies. All youth are receiving support with school attendance from their Youth Advocates.
  - 97 youth have been re-enrolled into the Baltimore City Public Schools this school year;
  - Nine youth obtained GEDs;
  - Two youth achieved High School Diplomas; and,
  - Six youth enrolled in Post-Secondary school.
- Employment: Services provided include career assessments, job readiness, resume writing, interviewing techniques, subsidized employment, career training opportunities, and job placement. Youth also have access to funds to purchase interview attire, and specific items needed to meet job or training requirements.
  - 73 youth enrolled in five different sessions of Construction Trade Pre-Apprenticeship Training offered through a partnership with Community College of Baltimore County;



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 5-S (Cont.)

- 54 of the 73 youth (74%) have earned at least one credential, such as a First Aid/CPR (cardiopulmonary resuscitation) card, OSHA-10 (10 hours of Occupational Safety and Health Administration training) card, or credential from the National Center for Construction Education and Research (NCCER);
- 29 youth completed entire training and received full NCCER certification for Construction Trade Pre-Apprenticeship;
- 80 youth have participated in Job Readiness Training which included resume building, job searching, and interview skills;
- 30 youth have been placed in Subsidized Employment;
- 29 youth have been placed in a Job with ongoing retention support from Youth Advocates, Job Developer, and Transition Specialist ; and,
- 25 youth have obtained their MVA IDs.

There is no MBE subcontracting goal for this contract based upon the determination that no subcontracting was feasible. The contract budget is to provide staff only - seven full and part time.

**FUND SOURCE:** 100% Federal

**APPROP. CODE:** V00E0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-2618-0111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT RENEWAL OPTION**

<b>ITEM:</b>	6-S-OPTION	<b>Agency Contact:</b> James L. Knighton 410-767-0820 jknighton@mta.maryland.gov
<b>DEPARTMENT/PROGRAM:</b>		Maryland Transit Administration
<b>CONTRACT ID:</b>		MTA-1211 (tmta1211) Advertising and Marketing Services ADPICS # J05B2400011
<b>CONTRACT APPROVED:</b>		12/12/2007 DBM BPW Item 2-S
<b>CONTRACTOR:</b>		Integrated Designs, Inc. Glen Burnie, MD
<b>CONTRACT DESCRIPTION:</b>	Contract for advertising, marketing and associated services. The MTA's advertising and marketing strategy seeks to increase ridership, enhance the public's image of the MTA, and to collect data that can be used to help direct improvements in MTA operations.	
<b>OPTION DESCRIPTION:</b>	Approval request to exercise the second and final one-year renewal option as contained in the original contract for advertising and marketing services.	
<b>TERM OF ORIGINAL CONTRACT:</b>	1/15/2008 - 1/14/2011 (w/2 one-year renewal options)	
<b>TERM OF OPTION:</b>	1/15/2012 - 1/14/2013	
<b>AMOUNT OF ORIGINAL CONTRACT:</b>	\$4,000,000 (3 Years)	
<b>AMOUNT OF OPTION:</b>	\$1,400,000 (1 Year)	
<b>PRIOR MODIFICATIONS/OPTIONS:</b>	\$2,080,000 (See Attachment)	
<b>REVISED TOTAL CONTRACT AMOUNT:</b>	\$7,480,000	

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 6-S-OPTION (Cont.)

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 100% (Contractor is a Maryland Certified MBE); 25% subcontracting goal

**REQUESTING AGENCY REMARKS:** Request for approval to exercise the second and final one-year renewal option as contained in the original contract. MTA has been extremely pleased with the overall performance of the Contractor, Integrated Designs, Inc. (Integrated). Integrated is a woman-owned minority business that provides a quality service at fixed hourly rates and is responsive to the needs of the MTA. MTA is confident that Integrated will continue to perform the services provided by this contract with a continued high degree of professionalism.

Integrated has consistently exemplified a high level of professionalism and flexibility when executing and completing all work products and assignments issued by the MTA. This was especially true when the MTA Office of Marketing had limited personnel and resource options. For example, many of the initial tasks that were defined in the original scope of work required the use of MBE subcontractors who could perform writing, research, web design and meeting facilitation. However, in early 2008, the marketing and communications offices were combined into one department. This reorganization provided the marketing office with in-house personnel who had skill sets which then precluded the need for many of the services originally planned for assignment to the existing MBE subcontractors. At the same time, the agency began to focus on areas of communications and marketing, such as media production and purchasing (i.e. media buys), which had previously been underutilized.

The use of "media buys" is a distinct area of service that should not have been included in the original MBE subcontracting goal because there were no certified minority subcontractors to consider. In addition, since the award of this contract, media buys have been determined to be a "pass-through" expense and have not been part of the MBE goal determination of newer advertising and marketing contracts. However, Integrated still actively sought the services of additional MBE subcontractors to supplement the work which could not be assigned to the original MBE subcontractors due to the nature of the specific tasks.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 6-S-OPTION (Cont.)

Integrated has continually recognized and responded to the evolving scope of media related marketing initiatives on behalf of the MTA. Recognizing Integrated's capabilities, the MTA has planned and reserved specific work assignments for the final renewal option year, if approved, which include developing new multimedia campaigns designed to educate, interest and garner support for public transit.

MTA believes exercising the renewal is in the best interest of the State because, as stated above, Integrated's overall performance has been more than satisfactory to MTA. Finally, continuation of this contract for an additional one year period will allow time for the MTA to plan and develop a new Request for Proposals (RFP) for these services, initiate the solicitation process, evaluate any proposals received, and award a new contract, prior to the expiration date.

<b>FUND SOURCE:</b>	100% Special (Transportation Trust Funds)
<b>APPROP. CODE:</b>	J05H0101
<b>RESIDENT BUSINESS:</b>	Yes

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM: 6-S-OPTION (Cont.) ATTACHMENT**

**PRIOR MODIFICATIONS/OPTIONS:**

Option #1	\$1,330,000	Exercised the first of two one-year renewal options as contained in the original contract for the period of 1/15/2011 – 1/14/2012. Approved on the 12/1/2010 DBM BPW Agenda, Item 5-S-OPTION.
Mod #1	\$750,000	Mod to add grant funding to the contract for use in educating transit riders, transit employees and non-riders with information that allows citizens to actively contribute to enhancing system security and preventing terrorist attacks for the period of 5/20/2011 – 1/14/2012. Approved on the 5/18/2011 DBM BPW Agenda, Item 5-S-MOD.
Total	<u>\$2,080,000</u>	

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 7-S-MOD                      **Agency Contact:** Joselyn Hopkins  
410-339-5013  
jmhopkins@dpscs.state.md.us

**DEPARTMENT/PROGRAM:** Public Safety & Correctional Services (DPSCS)  
Office of the Secretary

**CONTRACT ID:** Q0009021A-E;  
Inmate Substance Abuse Treatment Services  
Residential Substance Abuse Programs;  
A. Maryland Correctional Training Center (MCTC)  
B. Residential Substance Abuse Treatment (RSAT)  
C. Regimented Offenders Treatment Center  
(ROTC)  
D. Metropolitan Transition Center (MTC)  
E. Maryland Correctional Institution for Women  
(MCIW)  
ADPICS No. COE06455 (Q0009021A) and  
COE06456 (Q0009021B)

**CONTRACTS APPROVED:** 4/1/2009 DBM BPW Agenda Item 5-S

**CONTRACTORS:** Gaudenzia, Inc. (Contracts A - D)  
Norristown, PA  
(Local Office in Baltimore, MD)  
  
Second Genesis, Inc. (Contract E)  
Silver Spring, MD

**CONTRACT DESCRIPTION:** Provide substance abuse treatment service programs  
within the confines of the five specified correctional institutions of the Maryland Division of  
Correction (DOC).

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 7-S-MOD (Cont.)

**MODIFICATION DESCRIPTION:** Approval request to modify the contracts with Gaudenzia, Inc. for the Maryland Correctional Training Center (MCTC) and Residential Substance Abuse Treatment (RSAT) to enhance its prison-based residential treatment programs through the addition of staff to provide coordination of aftercare and community re-entry.

**TERM OF ORIGINAL CONTRACT:** 4/1/2009 – 3/31/2014

**TERM OF MODIFICATION:** 1/5/2012 – 12/31/2012

**AMOUNT OF ORIGINAL CONTRACT:** \$13,896,330 (5 Years)

**AMOUNT OF MODIFICATION:** \$174,080 NTE (A - MCTC)  
\$174,080 NTE (B - RSAT)  
\$348,160 NTE Total

**PRIOR MODIFICATIONS/OPTIONS:** \$0 (See Attachment)

**REVISED CONTRACT AMOUNT:** \$14,244,490

**OVERALL PERCENT +/- (THIS MOD):** +2.5 %

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 10%

**REQUESTING AGENCY REMARKS:** Request for approval to increase the not-to-exceed (NTE) amount available for the contracts by \$348,160 and to expand the services provided by the provider. The period of this modification is for one year, as the extended services provided are grant funded. The grant end date is currently 12/31/2012. Should the grant be extended and additional grant funds are provided, DPSCS would need to return to BPW for another modification request.

The original contacts with Gaudenzia, Inc. were to provide intensive substance abuse treatment to inmates at three DPSCS facilities. Services include extensive pre- and post-screening and assessment testing, assessment of criminal risk, assessment of the presence of mental health disorders, and readiness and motivation for change.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 7-S-MOD (Cont.)

While participation in prison-based therapeutic community (TC) programs has been shown to reduce recidivism, effectiveness is greatly enhanced when aftercare is provided. By linking the institutional and community phases of treatment, there will be a greater impact on recovery from alcohol and drug-involved offenders and lead to more positive outcomes. The goal of this expansion of services is to allow the Contractor to schedule offenders for additional treatment during the final phase of their sentence prior to release, and develop a continuum of care that includes prison-based aftercare services for offenders who complete the TC and institution outreach. This will allow the process of preparing the offender for re-entry into the community to begin. Additional staffing is being provided within the scope of work to expand the intensive substance abuse treatment services to inmates currently being treated.

Gaudenzia, Inc. performance has been satisfactory in meeting the requirements of the scope of work. The following are some examples of Gaudenzia's work:

- Continues to ensure that each inmate in the program receives 15 hours of direct staff interactive service per week;
- Maintains a therapeutic environment that emphasizes compliance with institutional rules and program parameters;
- Continues to deliver services that stabilize the substance abuse and/or dependant inmate and addresses their remediation needs;
- Conducts on-going risk and needs assessment of inmates participating in the program; and,
- Has instituted a re-entry preparation program to minimize the probability of relapse or recidivism.

**FUND SOURCE:** 100% Federal (RSAT Program)

**APPROP. CODES:** Q00D0001

**RESIDENT BUSINESSES:** Yes

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:**        7-S-MOD (Cont.)        **ATTACHMENT**

**PRIOR OPTIONS/MODIFICATIONS (Cont.):**

Mod #1 to Contracts A & B	\$0	Modified the contract to change the MBE subcontracting participation goals for the period of 1/7/2011 - 3/31/2014. Approved by DPSCS.
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**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**REAL PROPERTY**

**ITEM:** 1-RP

Agency Contact: James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: James Stirling

**INSTITUTION:** University of Maryland, College Park

**RECOMMENDATION:** That the Board of Public Works approve the demolition of the President's Residence.

**PROPERTY:** University of Maryland, College Park, Building 164

**EXPLANATION:** The existing residence was constructed in 1956 is no longer suitable for functioning as both a residence and as a venue for important events hosted by the President. The residence has not been upgraded or refurbished since 1991 and does not meet current life safety codes; is not ADA accessible; many asbestos containing materials remain; and the building is in need of significant repairs. The University seeks BPW approval to raze the existing President's Residence.

The College Park Foundation will construct the University House adjacent to the site of the existing residence, using its own funds. University House, a dual-function facility, will serve both as an event center for hosting major fundraising and other significant Office of the President events and as a residence to support the President and his family in his leadership role at the University System of Maryland's flagship institution.

**Maryland Historical Trust:** By letter dated February 25, 2011, the Maryland Historical Trust "concur[red] with the University's determination that the [demolition] will have no adverse effect on historic properties, including archeological sites."

**Clearinghouse Review:** "The State Clearinghouse has conducted an intergovernmental review of the proposed demolition and has recommended to change the use and demolish the President's Residence on the campus of the University of Maryland, College Park. It is understood that in cooperation with the University of Maryland College Park Foundation, the University System of Maryland plans to construct a dual function facility (a new residence for the University President, and event center) located adjacent to the site of the existing President's residence." (MD20110208-0049; dated 3/29/2011)

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED\***

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

*\* Approved 2-1. Comptroller voted "NO".*

**SUPPLEMENT D**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**ACTION AGENDA**

**ITEM: 1-IT Option**

**Agency Contact:**

Lavinia Lee (410) 260-7635  
vlee@comp.state.md.us  
Robert Krysiak (410) 260-7179  
Robert.Krysiak@doit.state.md.us

**DEPARTMENT/PROGRAM:**

Comptroller  
Revenue Administration Division

**CONTRACT ID:**

Image System Support Contract  
SS-09-04  
ADPICS NO. E00B2400039

**CONTRACT APPROVED:**

DoIT Agenda Item 1-IT (01/07/09)

**CONTRACTOR:**

IBM Corporation  
Baltimore, MD.

**CONTRACT DESCRIPTION:** Maintenance and support of IBM Intelligent Forms Processing (IFP) software. IBM's Intelligent Forms Processing software drives the Tax Imaging System (MDTIS).

**OPTION DESCRIPTION:** Exercise the third of four one-year renewal options.

**ORIGINAL TERM:**

01/08/09 – 01/07/10  
(w/ 4 one-year renewal options)

**OPTION TERM:**

01/08/12 – 01/07/13

**ORIGINAL CONTRACT AMOUNT:**

\$242,900

**OPTION AMOUNT:**

\$269,507

**PRIOR OPTIONS:**

\$511,542

**REVISED TOTAL CONTRACT AMOUNT:**

\$1,023,949

**ORIGINAL PROCUREMENT METHOD:**

Sole Source

**MBE PARTICIPATION:**

None

**SUPPLEMENT D**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**ACTION AGENDA**

**ITEM: 1-IT Option (Cont.)**

**REQUESTING AGENCY REMARKS:** MDTIS was successfully implemented by the State and IBM in 1994 and was upgraded in 1997. MDTIS processes personal tax returns, corporation returns, pass-thru entity returns and fiduciary returns. MDTIS uses imaging technology to scan and interpret tax return information for subsequent processing by the Tax Administration System and stores the images of the tax returns electronically.

Approval of the renewal option will allow for IBM to continue to provide defect-support and maintenance for the IFP software, as well as on-demand, how-to support services for the same. The defect support services entitle RAD to receive scheduled software 'fix packs,' OCR engine updates, problem determination, source identification and problem resolution for the IFP software. The on-demand, how-to support services include problem determination, source identification, and problem resolution for questions not associated with IFP software defects. The contract provides for up to 390 annual hours of 'how to' support services billed at the rate of \$190 per hour. IBM is the owner of this proprietary software; it is the only entity that can provide the software maintenance and support services.

The vendor continues to provide excellent services supporting the mission-critical process of imaging and archiving the State's personal income tax returns.

<b>FUND SOURCE:</b>	General
<b>APPROP. CODE:</b>	E00A0401
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	11-2933-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

James L. Knighton – 410-767-0820  
[jknighton@mta.maryland.gov](mailto:jknighton@mta.maryland.gov)

BPW – 01/04/12  
 REVISED

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**CONTRACT MODIFICATION:** (Architectural and Engineering Services)

**ITEM:** 1-AE-MOD

**MARYLAND TRANSIT ADMINISTRATION:**

**CONTRACT ID:** MTA-1193A  
 Rolling Stock and Associated Equipment  
 Engineering/Inspection Services  
 ADPICS NO. CO267413

**ORIGINAL CONTRACT APPROVED:** Item 5-AE, DOT Agenda 01/28/09

**ORIGINAL PROCUREMENT METHOD:** Architectural and Engineering Services Act

**MODIFICATION:** Amendment No. 2 is to increase the contract authority to continue engineering/inspection services related to acquisition of rolling stock and associated equipment for ongoing Metro, Light Rail, and MARC projects.

**CONTRACTOR:** CH2M Hill, Inc.  
 Baltimore, MD  
 (Original award to Booz Allen Hamilton)

**ORIGINAL TERM:** 01/29/09 – 01/28/14

**ORIGINAL CONTRACT AMOUNT:** \$10,000,000

**MODIFICATION AMOUNT:** \$4,800,000

**TOTAL CONTRACT AMOUNT:** \$14,800,000

**PERCENTAGE INCREASE:** 48%

**DBE PARTICIPATION:** 28% (Compliance 20.02%)

**REMARKS:** Reference is made to DOT Item 5-AE (1/28/09) in which the Board of Public Works approved MTA's award of a five-year contract to Booz Allen Hamilton in the amount of \$10 million. Booz Allen Hamilton was acquired by CH2M Hill, Inc. in a purchase transaction that was effective as of July 29, 2011. CH2M Hill and MTA entered into a novation agreement on June 27, 2011.

Through this contract, Contractor supports and assists MTA when the agency procures locomotives, buses, paratransit, and rail passenger vehicles to be operated on MTA routes.

**ITEM: 1-AE-MOD (Continued)****BPW – 01/04/12****REVISED****Project tasks include:**

- initial planning
- product research
- preliminary engineering and specification development
- final design engineering
- coordination and correspondence with manufacturers/vendors
- manufacturing and in-plant equipment inspection
- systems integration engineering
- revenue support services
- coordination with operations planning and other support consultants or MTA/MARC staff
- product and service improvement projects
- maintenance engineering support
- rolling stock related technical tasks
- management of fleet retrofits/modifications
- project planning, evaluation, review and control and other systems-related tasks

In the first two years of this contract, MTA spent the entire authorized \$10 million. The major usage has been: 16% for Light Rail Midlife Overhaul; 8.5% for Metro TPSS overhaul; 20% for ARRA projects; and 38% for MARC projects.

MTA seeks to increase the contract ceiling for the remainder of the initial term because it does not have the necessary in-house resources to provide the technical expertise required for engineering/inspection services. The contractor and its team of sub-consultants provide excellent technical support services to MTA's Office of Engineering on various rolling stock projects tasks. The increased contract amount will provide continued services on the following three critical on-going project development tasks:

• Piggyback Purchase of MARC Railcars*	\$1,500,000
• Mid-Life Overhaul of Light Rail Vehicles**	\$2,000,000
• Metro Traction Power Overhaul** and Railcar Truck Overhaul***	<u>\$1,300,000</u>
Total	\$4,800,000

\* MTA has a contract to purchase the railcars (approved by BPW on 1/28/09 as DOT Agenda Item 5-E. However, Contractor's services are needed to accomplish the acquisition).

\*\*All work related to support services for these contracts terminated December 31, 2011.

\*\*\* All work related to support services for this contract terminated October 31, 2011.

MTA is currently working on three procurements for rolling stock and equipment services that are anticipated to be awarded within the next 12 to 18 months; however, critical ongoing projects require immediate services that can only be provided by modifying this contract to increase the contract authority.

**FUND SOURCE:** Federal and Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESS:** Yes

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Suzette Moore (410) 859-7792  
smoore2@bwiairport.com

BPW – 01/04/12

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 2-M

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT ID:**

MAA-MC-11-015A & B  
 Janitorial Services at BWI Thurgood  
 Marshall Airport (BWI Marshall)  
 ADPICS NO. MAAMC1115A &  
 MAAMC1115B

**CONTRACT DESCRIPTION:** This contract provides for comprehensive cleaning/custodial services for the 1.4 million square foot domestic and international terminals, and fifteen (15) outer buildings including the Fire/Rescue Station, Central Utility Plant offices, and other MAA support buildings at BWI Marshall. Work to be performed includes: cleaning of carpet and terrazzo flooring; the hourly garage enclosed skywalks and walkways; and cleaning and trash removal/recycling in the following areas: ticketing concourses; baggage claim areas; public restrooms; passenger holdrooms; airline tenant offices and support areas; Federal Aviation Administration air traffic control and administrative offices; and MAA offices.

**AWARD:**

The Chimes, Inc. (Contract A)  
 Baltimore, MD

Alliance, Inc. (Contract B)  
 Baltimore, MD

**TERM OF CONTRACT:**

(February 1, 2012 – January 31, 2017)  
 Five (5) Years from NTP with one (1), five  
 (5) year renewal option

**AMOUNT:**

\$63,872,542 (Contract A)  
 \$2,384,655 (Contract B)

**PROCUREMENT METHOD:**

Community Service Provider

**MBE PARTICIPATION:**

100%

**REMARKS:** Unit prices and contract amount were certified as fair market price by the Certified Sheltered Workshop Pricing and Selection Committee on December 7, 2011.

The contractor is required to purchase available cleaning supplies from the Blind Industries of Maryland (BISM). The cost for the cleaning services is reimbursed through airline tenant rates and charges.

**ITEM: 2-M (Continued)****BPW – 01/04/12****FUND SOURCE:** 100% Special Funds Budgeted to MAA**APPROPRIATION CODE:** J06I00002**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:**  
The Chimes, Inc. 11-2913-1110  
Alliance, Inc. 11-2912-0110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION ✓****WITHOUT DISCUSSION**



Patricia Tarpley 410-768-7252  
ptarpley@mdot.state.md.us

BPW -- 01/04/12

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 3-M

### MOTOR VEHICLE ADMINISTRATION

**CONTRACT ID:** V-MUL-12002-M  
 On Call Services for Minor Construction, Repair  
 and Maintenance Work at all MVA Locations  
 ADPICS NO. VMUL12002M

**DESCRIPTION:** This is a multiple award contract for minor construction, repair, and maintenance work at MVA Facilities Statewide for a period of three (3) years.

**MULTIPLE AWARD:**

- Baltimore Contractors, Inc. (SBR)  
Baltimore, MD
- Total Contracting, Inc. (MBE)  
Beltsville, MD
- Brawner Builders, Inc.  
Hunt Valley, MD
- Warwick Supply & Equipment Co., Inc. (MBE & SBR)  
Sparks, MD

**TERM OF CONTRACT:** 01/05/2012 – 01/04/2015

**AMOUNT:** \$6,000,000 NTE

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Warwick Supply & Equipment Co., Inc. Sparks, MD	\$147,976
Brawner Builders, Inc. Hunt Valley, MD	\$158,006
Total Contracting, Inc. Beltsville, MD	\$211,609
Baltimore Contractors, Inc. Baltimore, MD	\$234,307

ITEM: 3-M (Continued)

BPW – 01/04/12

**BIDS (Cont'd):**

Mid-Atlantic, G.C., Inc. Beltsville, MD	\$301,002
Denver-Elek, Inc. Baltimore, MD	\$306,341
Ruskey & Company, Inc. Pasadena, MD	\$310,867
Tito Contractors, Inc. Washington, DC	\$367,666
JLN Construction Services, LLC Baltimore, MD	\$407,000

**MBE PARTICIPATION:** 25%**PERFORMANCE SECURITY:** \$200,000**HIRING AGREEMENT:** Yes

**REMARKS:** This Solicitation was advertised on the eMM. Four hundred fifty-six (456) firms were notified through eMM; two hundred forty-eight (248) were certified companies under the Small Business Reserve (SBR) Program, and ninety-five (95) were certified Minority Business Enterprises (MBE).

The work to be performed under this contract will be on an on-call basis for furnishing all labor, equipment, parts, material, and transportation necessary for the accomplishment of miscellaneous construction, repair, and maintenance work including services for structural, architectural, mechanical, heating and air conditioning (HVAC), and electrical work.

This is a time and material contract with multiple awards (up to four) based on the issuance of tasks against the overall contract. A secondary level of competition among the awarded contractors will be conducted for each assigned task order.

The MVA received a total of eleven (11) bids. The basis for award was the total value of three (3) task orders for specific projects at MVA. Two (2) of the bids were deemed as non-responsive and rejected for failure to comply with the MBE requirements.

The MBE goal established for the overall contract is 25%; however, each task order issued will be reviewed for MBE participation and if applicable assigned an MBE goal. In addition, two of the four contractors are certified MBEs.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J04E0003 / 300512CO/ 300598CO**RESIDENT BUSINESSES:** Yes

**ITEM: 3-M (Continued)****BPW - 01/04/12****MD TAX CLEARANCE:**

Total Contracting, Inc.	11-2440-1111
Baltimore Contractors, Inc.	11-2441-1111
Brawner Builders, Inc.	11-2442-1111
Warwick Supply & Equipment Co., Inc.	11-2443-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCE ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Cheryl Hill 410-545-0402  
chill@sha.state.md.us

BPW -- 01/04/11

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 4-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 477D21413  
Install, Repair and Replace Traffic Barriers at  
Various Locations in Caroline, Cecil, Kent, Queen  
Anne's & Talbot counties (District 2)  
ADPICS NO. 477D21413

**CONTRACT DESCRIPTION:** This contract consists of installing, repairing and  
replacing traffic barriers at various locations in District 2.

**AWARD:** Guardrails Etc., Inc.  
Baltimore, MD

**AMOUNT:** \$1,095,050 NTE

**TERM OF CONTRACT:** January 16, 2012 through December 31, 2013

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**  
Guardrails Etc., Inc. \$1,095,050  
Baltimore, MD

L. S. Lee, Inc. \$1,118,800  
York, PA

**MBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the  
award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet  
Web Page. Twenty six (26) contractors were notified for this project on eMaryland Marketplace;  
Three (3) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA  
estimated quantities.

The MBE goal established for this contract was 0% due to the single element of work; however,  
100% of the work will be performed by a certified Minority Business Enterprise.

**ITEM: 4-M (Continued)****BPW – 01/04/12****FUND SOURCE:** 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 11-2823-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION****75**

Cheryl Hill 410-545-0402  
chill@sha.state.md.us

BPW -- 01/04/12

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 5-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 492D51414  
 Highway Linestriping at Various Locations in Anne  
 Arundel, Calvert, Charles & St. Mary's counties  
 (District 5)  
 ADPICS NO. 492D51414

**CONTRACT DESCRIPTION:** This contract consists of highway linestriping at  
 various locations in District 5.

**AWARD:** Denville Line Painting, Inc.  
 Rockaway, NJ

**AMOUNT:** \$1,999,535 NTE

**TERM OF CONTRACT:** January 16, 2012 through December 31, 2014

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Denville Line Painting, Inc. Rockaway, NJ	\$1,999,535
Midlantic Marking, Inc. Gaithersburg, MD	\$2,118,435
Zone Striping, Inc. Glassboro, NJ	\$2,191,334

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Fifty Nine (59) contractors were notified for this project on eMaryland Marketplace; Twelve (12) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

**ITEM: 5-M (Continued)****BPW – 01/04/12****FUND SOURCE:** 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** No**MD TAX CLEARANCE:** 11-2668-0001

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 6-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** MO2605129  
Install / Remove Vehicle Lift at the Administration's  
Gaithersburg Maintenance Facility in Montgomery County  
ADPICS NO. MO2605129

**CONTRACT DESCRIPTION:** This contract consists of the installation / removal of the vehicle lift at SHA's Gaithersburg Maintenance Facility in Montgomery County. This contract also provides for a two-year maintenance agreement and warranty that requires an inspection every six months.

**AWARD:** Tech Contracting Co., Inc.  
Baltimore, MD

**AMOUNT:** \$345,000 NTE

**TERM OF CONTRACT:** January 16, 2012 through December 31, 2013

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**  
Tech Contracting Co., Inc. \$345,000  
Baltimore, MD

Potomac Construction Co., Inc. \$364,300  
Hyattsville, MD

**MBE PARTICIPATION:** 2%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Ninety (90) contractors were notified for this project on eMaryland Marketplace; Two (2) of which were MDOT Certified MBE's.



**ITEM: 6-M (Continued)**

**BPW – 01/04/12  
REVISED**

**FUND SOURCE:** 100% Special Funds Budgeted to SHA  
**APPROPRIATION CODE:** J02B0101  
**RESIDENT BUSINESS:** Yes  
**MD TAX CLEARANCE:** 11-2934-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Cheryl Hill 410-545-0402  
chill@sha.state.md.us

BPW -- 01/04/12

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 7-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** WA3825129  
Replacement / Abandonment of the  
Administration's Westbound Sideling Hill Rest  
Area Well in Washington County  
ADPICS NO. WA3825129

**CONTRACT DESCRIPTION:** This contract consists of the replacement or  
abandonment of the well at SHA's Westbound Sideling Hill Rest Area in Washington County.

**AWARD:** H & H Well Drilling, LLC  
Clear Spring, MD

**AMOUNT:** \$66,507 NTE

**TERM OF CONTRACT:** June 30, 2012 – December 31, 2013

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
(One Bid Received)

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Twenty four (24) contractors were notified for this project on eMaryland Marketplace; One (1) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

The Welcome Center has been closed for a couple of years now because of budgetary limitations. Temporary closure of the restroom facilities is schedule to take place on 01/03/12 and reopen on 05/05/12. The re-opening is contingent on having a service contract in place to staff the facility. That contract has not yet been awarded.

**ITEM: 7-M (Continued)****BPW – 01/04/12**

The well will not be replaced if a final decision has been made to permanently close the facility after July 1, 2012. If the existing well fails between 5/5/12 and 6/30/12 a cost to repair or remediate the well will be determined. If it does not make financial sense the facility will be closed earlier than July 1, 2012.

If the facility is to remain open after July 1, 2012, and the existing well fails between 5/5/12 and 6/30/12, then a repair of the existing well or replacement of the well will be given early depending on which makes the most sense.

The cost of abandoning the existing failed well is included in the lump sum price for the well replacement. The line item in the bid is for a dry hole (if the location they drill the new well does not hit water bearing rock and produce water they will abandon the dry hole and start drilling in a new location). The cost of abandoning the existing well if the Welcome Center does close is only \$3500.

The existing well was completed to a depth of 370 FT. The water producing zone was 300 to 370 feet below grade. The current proposal is to construct a new well into this same producing zone and seal off any water above this zone. This is proposed to eliminate iron from entering the water supply.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-2402-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Suzette Moore – (410) 859-7792  
smoore2@bwiairport.com

BPW – 01/04/12

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**EQUIPMENT CONTRACT**

**ITEM: 8-E**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAP6202872  
 New Holland Farm Tractor for use at Martin  
 State Airport (MTN)  
 ADPICS NO: MAP6202872

**CONTRACT DESCRIPTION:** Request to ratify retroactive purchase of a New Holland Farm Tractor for use at Martin State Airport.

**AWARD:** Security Equipment Company  
 Baltimore, MD

**TERM:** 120 days from date of order

**AMOUNT:** \$59,654

**PROCUREMENT METHOD:** Release Off of DGS State-wide Contract  
 Number 001B2400090  
 (Competitive Sealed Bidding)

**MBE PARTICIPATION:** 0%

**PERFORMANCE SECURITY:** None

**REMARKS:** This purchase order provides for one (1) New Holland Farm Tractor for use at Martin State Airport (MTN).

On October 27, 2011, a purchase order was issued to Security Equipment Company for one (1) New Holland Farm Tractor, which was a release off of DGS Statewide Contract (001B2400090). This capital equipment is over \$50,000 and therefore should have been presented to the Board of Public Works for approval. The parties acted in good faith, there was substantial compliance with the Procurement Law and such ratification and approval do not undermine the purpose of Division II of the Procurement Law.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I00003

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-2910-1111

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Cheryl Hill – 410-545-0402  
chill@sha.state.md.us

BPW -- 01/04/12

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY CONVEYANCE

**ITEM:** 9-RP

MMC# 11-2340

**STATE HIGHWAY ADMINISTRATION:**

Segment of Houck Avenue (CO. Rte. 936) right of way adjacent to and into the bed of Houck Avenue (CO. Rte. 936) running northeast from its intersection with Md. Rte. 68 for a distance of 139 feet, 0.055 acres.

**EXPLANATION:** Legal authority for Road Transfers is found in the Transportation Article, Section 8-304 and Road Conveyances in Section 10-305 of the State Procurement Articles of the Annotated Code of Maryland.

**SPECIAL CONDITIONS:**

None

**GRANTOR:**

State of Maryland by the State Highway Administration

**GRANTEE:**

Board of County Commissioners of Washington County, Maryland

**CONSIDERATION:**

\$1

**APPRAISED VALUE:**

N/A

**REMARKS:** SHA and the Board of County Commissioners of Washington County Maryland agreed to this conveyance made to comply with conditions pursuant to a Road Transfer Agreement dated October 29, 2010.

This road transfer is a follow-up to an agreement dated July 1, 1969, transferring Houck Avenue (aka Service Road A) from SHA to Washington County. The original transfer was by written agreement but no deed was transferred at that time.

The specific segment of road SHA is transferring by deed is 2424 sq. ft. which Washington County will convey to an adjoining owner. SHA cannot convey directly to the adjoining owner because of the July 1, 1969 agreement between SHA and the County.

SHA is concurrently requesting permission to dispose of the land and execution of the Deed. The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            1-AE

**DEPARTMENT OF GENERAL SERVICES**      Statewide

**CONTRACT NO. AND TITLE**                      Project No. DGS-11-5.0-HAZMAT;  
Professional Services Agreement to Provide  
Asbestos, Lead, and Mold Abatement  
Hazardous Materials Design and  
Engineering Services for Multiple  
Construction Projects with Fees  
\$200,000.00 or Less  
ADPICS NO. See below

**DESCRIPTION**                                      Approval is requested for 4 Indefinite  
Quantity Contracts to provide asbestos, lead, and mold abatement/hazardous materials design  
and engineering services on an as needed basis. The proposed agreement will be effective for 2  
years with 1 two-year renewal option. Individual projects awarded under this agreement may not  
exceed \$200,000.00; however, the selected firms may be awarded more than one project. The  
aggregate fee for the total of projects awarded to any firm may not exceed \$200,000.00.

**PROCUREMENT METHOD**                      Maryland Architectural and Engineering  
Services Act

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>Qualification and Tech. Scores</u></b>	<b><u>Project Limit</u></b>	<b><u>Contract Limit</u></b>
KCI Technologies, Inc. Sparks, MD	90%	\$200,000.00	\$200,000.00
Aerosol Monitoring & Analysis, Inc. Hanover, MD w/RMF Engineering, Inc. Baltimore, MD (JV)	90%	\$200,000.00	\$200,000.00
Arc Environmental, Inc. Baltimore, MD w/EBL Engineers, LLC. (JV) Baltimore, MD	88%	\$200,000.00	\$200,000.00
EBA Engineering, Inc. Baltimore, MD	87%	\$200,000.00	\$200,000.00
Aria Environmental, Inc. Woodbine, MD	82%	N/A	N/A
w/Whitney Bailey Cox & Magnani, LLC. (JV) Baltimore, MD			
URS - Germantown, MD	79%	N/A	N/A

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            1-AE (Cont.)

<b><u>BIDS OR PROPOSALS (Cont.)</u></b>	<b><u>Qualification and Tech. Scores</u></b>	<b><u>Project Limit</u></b>	<b><u>Contract Limit</u></b>
Green Street Environmental Baltimore, MD w/Urban Green Environmental, LLC. (JV) Baltimore, MD	74%	N/A	N/A

**AWARDS**

KCI Technologies, Inc.  
Aerosol Monitoring & Analysis, Inc.  
w/RMF Engineering, Inc. (JV)  
Arc Environmental, Inc.  
w/EBL Engineers, Inc. (JV)  
EBA Engineering, Inc.

**AMOUNT**

\$200,000.00 Est. (2 year base contract per  
firm)  
\$200,000.00 Est. (2-year renewal option  
per firm)  
\$400,000.00 Est Total Per Firm (4 Years  
per firm)  
 \$1,600,000.00 Est. Total 4 firms (4 Years)

**TERM**

1/7/2012-1/6/2014 (W/1 two-year renewal  
option)

**MBE PARTICIPATION**

See Remarks below\*

**REMARKS**

Four (4) of the seven (7) firms which  
submitted technical proposals achieved the minimum qualifying score of 85% and were  
recommended by the Qualification Committee for price proposal negotiations.

\*Each firm has structured its team to meet the State's established MBE goal which will be set for  
each project based upon the proposed fee and services required for the project.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**      1-AE (Cont.)

The price proposal submitted by each firm reflected billing rates for each discipline required for this contract. The billing rates were inclusive of direct salaries, fringe benefits, overhead, profit, materials, and all other costs, direct and indirect.

The fee for each project/task order awarded under the proposed agreement will be negotiated and the task order will be approved and executed by the State individually. Projects/task orders will normally be awarded on a rotating basis beginning with the number one ranked firm. Once the project award process has been initiated with a firm in the normal rotation, the next opportunity for project award will go to the next firm in the rotation unless the unit issuing the assignment finds that: the firm is unable to perform the assignment; the hours or fees proposed by the firm for services needed cannot successfully be negotiated to an amount the State considers fair and reasonable; another firm has special experience or qualifications, including geographic proximity to the site for which services are needed, that make it in the best interest of the State to give the assignment to another firm; or assignment to another firm would tend to balance to a greater extent, among firms on the indefinite quantity contract list being used, the fees paid or payable for work assignments previously issued.

The consultant firms shall provide services in the disciplines of Architecture; Structural Engineering, Electrical Engineering, and Mechanical Engineering. In addition, the consultant firms shall provide the following specialists: Certified Industrial Hygienist; Accredited Project Designer (Lead); Industrial Hygienist; Accredited Project Designer (Asbestos); Certified Safety Professional; Inspector (Asbestos); Certified Hazardous Materials Manager; Risk Assessor; Estimator; and Specification Writer.

The services performed shall be consistent with prudent professional architectural and engineering practices and in accordance with the latest State of Maryland Codes, Regulations, and Department of General Services' design standards.

A contractual agreement of this nature is necessary to enable the State to fulfill its ongoing construction and renovation responsibility in a cost effective and timely manner.

**FUND SOURCES**

Using Agency Funds



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**      1-AE (Cont.)

**TAX COMPLIANCE AND ADPICS NOS.**

<u>Contractor</u>	<u>Tax Compliance No.</u>	<u>ADPICS No</u>
Aerosol Monitoring & Analysis, Inc. w/RMF Engineering, Inc. (JV)	11-2861-1111	001B2400362
KCI Technologies, Inc.	11-2863-1110	001B2400363
Arc Environmental, Inc. w/EBL Engineers, Inc. (JV)	11-2864-0111	001B2400364
EBA Engineering, Inc.	11-2866-1111	001B2400365

**RESIDENT BUSINESSES**

Yes for all

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            2-GM

**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$57,944.00 (1 item)

Department of General Services

Salisbury Readiness Center  
Salisbury, MD

**DESCRIPTION**

Approval for construction inspection and testing services to verify that the construction for Salisbury Readiness Center in Wicomico County is in accordance with the construction documents and specifications.

**REMARKS**

DGS-07-200-IQC was developed to provide A/E services for construction scheduling and claims analysis for multiple construction projects with fees \$200,000.00 or less. Under this agreement individual contract awards may not exceed \$200,000.00. Selected firms may be awarded more than one contract; however, the total amount for contracts awarded to any one firm may not exceed \$200,000.00.

**CONTRACT NO. & TITLE**

Project No. M-561-100-004;  
Salisbury Readiness Center

**PROCUREMENT METHOD**

Maryland Architectural and Engineering Services Act

**AWARD**

Sidhu Associates, Inc. Hunt Valley, MD

**AMOUNT**

\$57,944.00

**FUND SOURCE**

MCCBL 2009/Item 011 (Provide funds to design and construct renovations and additions to the Salisbury Armory.)

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            3-GM

**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$159,070.00 (5 items).

The two fund sources for any particular item will be designated as either:  
 MCCBL 2010/Item 011 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)  
 MCCBL 2010/Item 016 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)  
 MCCBL 2011/Item 008 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

**Department of Natural Resources**

**A. Gunpowder Falls State Park**  
 Baltimore, MD

**DESCRIPTION**

Approval for a contract provide all labor, materials, supplies, equipment, tools, insurance, etc., necessary to remove and replace existing Main Breaker panel, fluorescent lighting, miscellaneous exterior lighting, electrical outlets, switches, door hardware, exterior windows, ceiling fans and overhead garage doors; including the installation of a new Bath Exhaust Fan and miscellaneous repairs to the existing hinged personnel doors of the Facility Maintenance Shop that are located with the Hammerman Area of Gunpowder Falls State Park, 7200 Quarters Road, Baltimore, MD.

**REMARKS**

The contract duration is 90 calendar days. Sufficient funds are available. Four (4) bids were received. There is a 5% MBE sub-goal, no split for this contract.

**CONTRACT NO. AND TITLE**

Project No. P-032-110-010;  
 Maintenance Shop Renovations

**PROCUREMENT METHOD**

Competitive Sealed Bids



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            3-GM (Cont.)

**REMARKS**

This Item is to encumber funds for the referenced project. DNR has already issued the contract. This award was approved under authority delegated to DNR by the Secretary of DGS.

**CONTRACT NO. & TITLE**

Project No. P-040-072-010;  
Construction of New Well

**PROCUREMENT METHOD**

Small Procurement

**AWARD**

Jones Well Drilling Inc.  
Jarrettsville, MD

**AMOUNT**

\$18,329.00

**FUND SOURCE**

MCCBL FY2011/Item 011

D. Assateague State Park  
Berlin, MD (Worcester County)

**DESCRIPTION**

This project is to remove existing 100 amp breaker panels and install new 100 amp breaker panels at bathhouses 1-9. Install 20 new circuit breakers for each breaker panel. Remove existing exterior 100 amp main disconnect and install new exterior 100 amp main disconnect. Install new conduit and wiring from main disconnect to breaker panels at bathhouses.

**CONTRACT NO. & TITLE**

Project No. P-054-120-010;  
Electric Upgrades – Bathhouses

**PROCUREMENT METHOD**

Small Procurement

**AWARD**

C.F. Lambertson, Inc.  
Pocomoke City, MD

**AMOUNT**

\$11,800.00

**FUND SOURCE**

MCCBL FY 2011/Item 008

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            3-GM (Cont.)

E. Department of Natural Resources

Point Lookout State Park  
St. Mary's County

**DESCRIPTION**

This item is to encumber funds for the reference project. DNR has already issued the contract. This award was approved under authority delegated to DNR by the Secretary of DGS.

The project is removal and disposal of two (2) (middle and most distant) existing wooden safety ladders to include all existing hardware. Fabricate two (2) new custom designed stainless steel safety ladders. Install two new stainless steel safety ladders. Remove and replace one (1) (closest to land) additional ladder as specified.

**REMARKS**

A bid was submitted by Bob Andrews Construction, Inc. Their bid was considered "non-responsive" by Jordan Loran, Procurement Officer, because they are not a licensed Marine Contractor as specified

**CONTRACT NO. AND TITLE**

Project No. P-065-122-010;  
Replace Safety Ladders Point Lookout  
Fishing Pier

**PROCUREMENT METHOD**

Small Procurement

**AWARD**

E.A. & J.O. Crandell, Inc.  
West River, MD

**AMOUNT**

\$39,900.00

**FUND SOURCE**

MCCBL 2011/Item 008

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**            4-RP

**MARYLAND DEPARTMENT OF TRANSPORTATION**

Maryland Aviation Administration (MAA)

MSP, Barrack“P” - 6800 Aviation Blvd.

Glen Burnie, MD 21061 (Anne Arundel County) DGS File 00-4234

**REFERENCE**

Approval is requested to transfer the land and improvements of property under the authority of the Maryland Aviation Administration (MAA) of the Maryland Department of Transportation (MDOT), located at 6800 Aviation Blvd., Glen Burnie, MD 21061 to the Maryland Department of State Police (MDSP) in accordance with State Finance & Procurement Section 10-304. Barrack “P” was constructed by MDSP in 1978, and has been leasing the property from MAA since 1978. The lease has recently expired, and per Federal Aviation Administration (FAA) regulations, MAA cannot extend the original lease. All transfer documents are subject to approval by the Attorney General’s Office.

**GRANTOR**

Maryland Aviation Administration

**GRANTEE**

Maryland Department of State Police

**PROPERTY**

2.376 acres +/- improved

**PRICE**

\$760,000.00

**APPRAISED VALUES**

\$760,000.00 (8/9/10) George Peabody – Fee Appraiser

Reviewed by William T. Caffrey, Jr., Chief, Appraisal Review Division, SHA

\$1,069,200.00 (8/17/10) Karen Belinko – Fee Appraiser

Reviewed by William T. Caffrey, Jr., Chief, Appraisal Review Division, SHA

**FUND SOURCE**

MCCBL 2011/Item 016 (Provide funds to acquire land owned by the Maryland Aviation Administration and currently occupied by the Maryland State Police in Glen Burnie-Anne Arundel County)

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**        4-RP (Cont)

**REMARKS**

1.        Both MAA and MDSP approve of the transfer.
2.        The Clearinghouse conducted an intergovernmental review of the project under MD 20110811-0637 and recommended the transfer of the land upon which Barrack "P" is situated at 6800 Aviation Boulevard in Glen Burnie to the Maryland Department of State Police. The Maryland Department of State Police stated that capital funding will be provided for the project.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**          5-RP

**DEPARTMENT OF HEALTH AND**  
**MENTAL HYGEINE**

Former Frederick County Group Home  
 13 W. Third St.  
 Frederick, MD  
 File # 8244

**REFERENCE**

Approval is requested to declare surplus property located at 13 W. Third St., Frederick, MD. The dwelling was formerly used by The Department of Health and Mental Hygiene (DHMH) as an assisted living/group home for emotionally challenged youths. The subject parcel is approximately 0.12 ac +/- and is improved with a two story residential dwelling. The house has 5,094 square feet of living area with a living room, dining room, kitchen, four bedrooms and three full baths. The unit is in great disrepair having been vacant for the last seven years. DHMH and The State Clearinghouse have approved this action.

**GRANTOR**

State of Maryland to the use of the  
 Department of Health and Mental Hygiene

**PROPERTY**

13 W. Third St.  
 Frederick, MD

**REMARKS**

1. The Clearinghouse conducted an intergovernmental review of the project under MD20081203-1094 and has recommended to declare the former group home, located at 13 W. Third Street in the City of Frederick, surplus to the needs of the State of Maryland, and offer the property for public sale.
2. The Department of Health and Mental Hygiene recommends approval of this item.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**          6-RP

**DEPARTMENT OF HEALTH AND**  
**MENTAL HYGIENE**

Former Frederick County Group Home  
 127 E. Patrick St.  
 Frederick, MD  
 File # 8386

**REFERENCE**

Approval is requested to declare surplus property located at 127 E. Patrick St., Frederick, MD. The dwelling was formerly used by The Department of Health and Mental Hygiene (DHMH) as an assisted living/group home for emotionally challenged youths. The subject parcel is approximately 0.087 ac +/- and is improved with a three story residential dwelling. The house has 2,752 square feet of living area with a living room, dining room, kitchen, five bedrooms and four full baths. The unit is in great disrepair having been vacant for the last seven years. DHMH and The State Clearinghouse have approved this action.

**GRANTOR**

State of Maryland to the use of the  
 Department of Health and Mental Hygiene

**PROPERTY**

127 E. Patrick St.

**REMARKS**

1. The Clearinghouse conducted an intergovernmental review of the project under MD20091124-1501 and has recommended to declare the single family home, formerly leased as a group home on +/- 0.087 acres and located at 127 East Patrick Street in the City of Frederick, surplus to the needs of the State of Maryland, and offer to sell the real property on the open market.
2. The Department of Health and Mental Hygiene recommends approval of this item.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

## TENANT LEASE

**ITEM**                      7-LT

**MARYLAND HEALTH INSURANCE PLAN**      Baltimore City

**Landlord** East Lombard Street Parking Associates, LLC.  
t/a Arrow Parking  
250 West Pratt St., Suite 850  
Baltimore, MD 21201

**Property Location** 200 East Lombard St.  
Baltimore, MD 21202

<b><u>Space Type</u></b>	Garage Parking	<b><u>Lease Type</u></b>	New	<b><u>Number of Spaces</u></b>	4
<b><u>Duration</u></b>	2 Years	<b><u>Effective</u></b>	1/9/2012		
<b><u>Annual Rent</u></b>	\$5,760.00	<b><u>Rate/Space/Month</u></b>	\$120.00		

<b><u>Utilities Responsibility</u></b>	Landlord
<b><u>Custodial Responsibility</u></b>	Landlord
<b><u>Previous Board Actions</u></b>	None

**Fund Source** 100% General Z0201 0003 AOBJ 0705

### Remarks

1. These spaces are used by Maryland Health Insurance Plan employees located at 201 E. Baltimore Street, Baltimore City.
2. The number of spaces complies with the 1:3 ratio established for this area.
3. The lease contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

**Board of Public Works Action - The above referenced Item was:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            8-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Main Street Housing, Inc.  
 1521 South Edgewood Street  
 Baltimore, MD 21227

**PROJECT NO. AND TITLE**

Project No. MHA-CB-20907-02;  
 Acquisition: 10 Woodward Ct.  
 Annapolis, MD 21403

**DESCRIPTION**

Approval is requested for a State grant of \$139,800.00 to assist Main Street Housing, Inc., a nonprofit organization, in the cost of acquiring a two-bedroom home at 10 Woodward, Annapolis, MD 21403. The contract price is \$218,000.00, and the home will provide housing for two mentally ill individuals. Two appraisals were obtained for this property; both have been reviewed by DGS.

**APPRAISALS**

\$218,000.00 Erin M. Monroe, Severna Park, MD  
 \$220,000.00 Brian D. McGraw, Baltimore, MD

Based on the review of these appraisals, the Department of General Services approved the fair market value of the real estate at \$218,000.00 - \$220,000.00.

Eligible project costs are \$218,800.00. This includes \$218,000.00 for acquisition and \$800.00 for appraisals. These costs will be funded as follows:

**AWARD**

\$218,800.00\*

**FUND SOURCES**

\$79,000.00 (36.1%) – Applicant's Share  
 Department of Housing and Community  
 Development Deferred Payment Loan  
 \$139,800 (63.9%) State's Share MCCBL  
 2009, Community Health Facilities Funds

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            8-CGL (Cont.)

**REMARKS**

\*The State is participating in 63.9% of the acquisition cost of \$218,000.00, as well as 63.9% of the cost of appraisals (\$800.00). State participation is limited to the lesser of the value approved by DGS, based upon the appraisals or actual acquisition cost.

Main Street Housing, Inc. provides housing to individuals with psychiatric disabilities. Lack of affordable housing is a problem in helping the chronically mentally ill remain in the community. The individuals who will reside in these units will receive support services to ensure that they remain in the community and not in State institutions. Rents for these units will not exceed 35% of each individual's income. Most individuals who will reside in these units receive Supplemental Security Income (SSI), which is currently \$674.00 per month.

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Anne Arundel County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

There being no further business, the meeting of January 4, 2012 was adjourned.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sheila McDonald".

Sheila C. McDonald, Esq.  
Executive Secretary

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