

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS
FEBRUARY 6, 2013



STATE OF MARYLAND
OFFICE OF THE GOVERNOR

MARTIN O'MALLEY
GOVERNOR

STATE HOUSE
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TTY USERS CALL VIA MD RELAY

February 5, 2013

The Honorable Anthony G. Brown
Lieutenant Governor of Maryland
State House
Annapolis, Maryland 21401

Dear Lt. Governor Brown:

I will not be in attendance for the February 6, 2013 meeting of the Board of Public Works (BPW), and hereby delegate to you, pursuant to Article II, Section 1A, of the Constitution of Maryland, the duty of attending that meeting in my stead. I specifically authorize you to preside over the February 6, 2013 meeting in my absence and to vote on all matters then presented to the BPW for its consideration.

Sincerely,

Governor

BOARD OF PUBLIC WORKS
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**MINUTES OF THE MEETING OF
THE BOARD OF PUBLIC WORKS, FEBRUARY 6, 2013**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, February 6, 2013.

Board Members present:

The Honorable Anthony G. Brown, Lt. Governor
The Honorable Nancy K. Kopp, Treasurer
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services
Eloise Foster, Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Project Contingency Fund 1988
Maryland Consolidated Capital Bond Loan of 2005
Maryland Consolidated Capital Bond Loan of 2006
Maryland Consolidated Capital Bond Loan of 2007
Maryland Consolidated Capital Bond Loan of 2008
Maryland Consolidated Capital Bond Loan of 2009
Maryland Consolidated Capital Bond Loan of 2010
Maryland Consolidated Capital Bond Loan of 2011
Maryland Consolidated Capital Bond Loan of 2012

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
norman.astle@maryland.gov

1. **DEPARTMENT OF AGRICULTURE**
Maryland Agricultural Cost-Share Program Grant Requests

Recommendation: That the Board of Public Works approves funding a total of 18 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$ 166,336

<u>Agreement #</u>	<u>Recipient</u>	<u>County</u>	<u>Amount</u>
AT-2013-2219	LANDS END FARM, LLC	Kent	3,200
CH-2013-2034	T. ALLEN STRADLEY ESTATE	Kent	500
LS-2013-2221	JOHN P. ARCHER, JR	Harford	7,600
MP-2013-2154	JOSEPH I. TOPPER	Frederick	35,736
MP-2013-2210	D. RICHARD FLICKINGER	Frederick	2,900
MP-2013-2211	D. RICHARD FLICKINGER	Frederick	2,700
MP-2013-2212-B	SUNNYSIDE POULTRY FARMS ST	Carroll	26,400
MP-2013-2213	KENNETH W. STANLEY	Carroll	11,000
MP-2013-2217	GRANT SMITH, JR.	Carroll	800
MP-2013-2229	SAMUEL J. POWELL	Carroll	5,400
MP-2013-2230	JEFFREY A. RIDALL	Frederick	7,600
MP-2013-2237	WAYNE WACHTER	Frederick	7,900
MP-2013-2240	WAYNE WACHTER	Frederick	14,000
MP-2013-2241	JEREMY J. WAGERMAN	Carroll	17,300
MP-2013-2242	JEREMY J. WAGERMAN	Frederick	4,400
RS-2013-2097	STANLY GRAIN & FERTILIZER, LLC	Montgomery	14,500
RS-2013-2158	KEVIN STANLEY	Montgomery	2,900
RS-2013-2159	KEVIN STANLEY	Montgomery	1,500

Fund Source: MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED
 DISAPPROVED
 DEFERRED
 WITHDRAWN

WITH DISCUSSION
 WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

Contact: Mary Jo Childs 410-260-7335
mchilds@comp.state.md.us

2. **BOARD OF PUBLIC WORKS**
Procurement Agency Activity Report

Submission of the Procurement Agency Activity Reports by:

- A. Department of General Services, September and October 2012
- B. Maryland Environmental Service, December 2012

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION		WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**FEBRUARY 6, 2013****SECRETARY'S AGENDA**

Doldon Moore 410-260-7791
doldon.moore@maryland.gov

3. BOARD OF PUBLIC WORKS
Wetlands Licenses

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as proposed in the Department of the Environment's Report and Recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

12-0768 *ANNE ARUNDEL COUNTY DPW – To construct a boat ramp, stone revetment and breakwater, wing walls, jetties, and floating piers; to plant native grasses; and to dredge an area and provide for maintenance dredging for a 6-year period – Patapsco River, Fort Smallwood Park

12-1263 ALBERT DEL NEGRO – To dredge an area – Spa Creek, Annapolis

KENT COUNTY

12-0650 *HAVEN COVE FARM LLC – To remove/replace piers and walkways; to fill, grade and plant marsh vegetation along an eroding shoreline; and to construct a stone sill and marsh edging-Swan Creek, Rock Hall

12-1112 *HUNTINGFIELD FARM LLC – To fill, grade, and plant marsh vegetation along an eroding shoreline and to construct a stone sill and revetment – Chesapeake Bay and Huntingfield Creek, Rock Hall

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

**3. BOARD OF PUBLIC WORKS (cont'd)
*Wetlands Licenses***

ST. MARY'S COUNTY

12-1224 *PETE FLEURY – To fill, grade, and plant marsh vegetation along an eroding shoreline and construct a stone revetment and sill – Breton Bay, Leonardtown

12-1167 ERIK BARKHIMER, et al. – To construct six stone groins – Chesapeake Bay, Scotland

TALBOT COUNTY

12-0946 *TALBOT COUNTY DPW – To fill, grade, and plant marsh vegetation along an eroding shoreline and construct a stone sill and breakwater – Balls Creek, County Public Landing, Neavitt

*NOTE: In FY2013, BPW has approved 8.42 acres of living shoreline.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

Contact: Bernadette Benik (410-260-7080)
bbenik@treasurer.state.md.us

5. BONDS

The Treasurer recommends that the Board of Public Works adopt resolutions concerning the sale of State of Maryland General Obligation Bonds in book entry form for the purpose of funding the State's capital program and refunding certain Bonds; making certain determinations regarding the consolidation of loans, the methods of sale, and the structure of the Bonds; authorizing the publication of the required Summary Notices of Bond Sale; and obligating the State of Maryland to provide continuing disclosure as required under applicable securities regulations and to comply with applicable provisions of the Internal Revenue Code. The total that will be offered for sale is up to \$1,000,000,000* of both new money bonds for the capital program and refunding bonds.

AMOUNT: up to \$1,000,000,000*

DENOMINATION: \$5,000 per bond, or integral multiples thereof

MATURITIES: To be determined by the Treasurer, not to exceed 15 years.

TITLE: State and Local Facilities Loan of 2013, First Series, consisting of:
 First Series A - \$500,000,000* Tax-Exempt Bonds (Competitive)
 First Series B - up to \$500,000,000* Tax-Exempt Refunding Bonds
 (Competitive)

FORM: As determined by the Treasurer, to include:

First Series A – Tax-Exempt Bonds for the Capital Program.
 First Series B – Tax-Exempt Refunding Bonds.

METHODS AND TIMES OF SALE: First Series A - \$500,000,000* - Competitive Sale
 Public competitive sale of \$500,000,000* in maturities and amounts to be determined by the Treasurer, on Wednesday, March 6, 2013, at 11:00 a.m., by electronic bid. Provided, however, depending upon market conditions and at the discretion of the Treasurer, the sale of the First Series A Bonds may be postponed and may instead be offered for sale at a date and time to be determined by the Treasurer, subject to approval by the Board at that time.

* Preliminary, subject to change

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

5. BONDS (cont'd)

First Series B – up to \$500,000,000* - Competitive Sale

Pursuant to State Finance and Procurement Article, Section 8-131, Public competitive sale of Refunding Bonds, in maturities and amounts to be determined by the Treasurer, on Wednesday, March 6, 2013, at 11:15 a.m. by electronic bid. Provided, however, depending upon market conditions and at the discretion of the Treasurer, the Refunding Bonds may instead be offered for sale at a date and time to be determined by the Treasurer on a competitive basis and subject to the approval of the Board at that time, or on a negotiated basis to the retail and institutional markets, subject to ratification by the Board at its next meeting.

SETTLEMENT: On or about March 15, 2013

USE OF PROCEEDS: Various State loans and installments, combined and consolidated, and purchase of securities for deposit to a Refunding Escrow Account.

PUBLICATIONS OF SUMMARY NOTICES OF SALE: First Series A and B Bonds (Competitive Sales): In the *Bond Buyer* on a date to be determined by the Treasurer not later than February 20, 2013 and in such other electronic and print media as determined appropriate by the Treasurer.

REMARKS: The date of sale of the 2013 First Series Bonds may be postponed at the discretion of the Treasurer in response to market conditions, including those relating to the national debt limit, the funding of U.S. government operations, and/or the "sequestration" of U.S. government funds. The method of sale, the size and maturities of the First Series B Bonds (Refunding Bonds) may be adjusted to respond to prevailing market conditions and to comply with benchmarks for debt service savings in the State's Debt Policy. Following receipt of bids, the size of the First Series B Bonds may be further adjusted by the Treasurer by up to 15% to account for premium bid, if any, and savings realized from the purchase of open market securities for deposit to the Refunding Escrow Account.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

<u>APPROVED</u>	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION ✓		WITHOUT DISCUSSION	

* Preliminary, subject to change

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve up to \$1,345,000, in additional FY 2013 grant funding to upgrade on-site sewage disposal systems (OSDS) with best available technology (BAT) for nitrogen removal, using the Bay Restoration (Septic) Fund.

<u>Applicant/County</u>	<u>Grant Request (\$)</u>
Anne Arundel County	\$ 200,000
Canaan Valley Institute (Frederick County)	\$ 200,000
Harford County	\$ 100,000
Kent County	\$ 195,000
Canaan Valley Institute (Montgomery County)	\$ 100,000
Somerset County	\$ 200,000
Talbot County	\$ 100,000
Canaan Valley Institute (Washington County)	\$ 250,000

Program Description: The grant recipients will implement the OSDS-BAT program locally consistent with MDE program guidance and will prioritize funding decisions as follows:

1. Failing OSDS or holding tanks in the Critical Areas
2. Failing OSDS or holding tanks not in the Critical Areas
3. Non-failing OSDS in the Critical Areas including new BAT installation
4. Non-failing OSDS outside the Critical Areas including new BAT installation

OSDS homeowners are eligible for grants of 25% to 100% of the BAT cost based on income. Businesses, non-residential, and rental property owners with OSDS are eligible for grants of 25% of BAT costs.

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED
 DISAPPROVED
 DEFERRED
 WITHDRAWN

WITH DISCUSSION
 WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

7. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new funding** up to \$142,000 to Pocomoke City for the **Pocomoke City Water Meter Upgrade** project in Worcester County. The funding may involve multiple sources including general obligation bonds as the required 20% State match to federal funds. (Legislative District 38B)

A. New Loan Estimated to be \$17,750 - Drinking Water State Revolving Loan Fund. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, Pocomoke City will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

B. New Loan Forgiveness/Grant up to \$124,250 - Drinking Water State Revolving Loan Fund. This funding is provided under the Disadvantaged Community criteria and Green project provision of the Drinking Water State Revolving Loan Fund Program. The principal forgiveness loan terms/grant conditions are enforceable should there be a programmatic default on the agreement.

Project Description: The project entails the replacement of aging water meters with new radio-read capable meters and appurtenances throughout Pocomoke City. The City plans to acquire and install new water meters in order to accurately track water losses, increase efficiency, minimize leakage and promote water conservation.

Project Funding Sources:

Drinking Water State Revolving Loan Fund (this action)	\$ 17,750
Drinking Water State Revolving Loan Fund w/Forgiveness/Grant (this action)	\$124,250
Local Funding	<u>\$ 2,484</u>
TOTAL ESTIMATED PROJECT COST:	\$144,484

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

8. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve a **new loan** up to \$1,730,000 to Easton Utilities for the **Easton Phase II Force Main Relocation** project in Talbot County. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 50% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.60% interest rate. To secure this debt, Easton Utilities will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including general obligation bonds as the required 20% State match to federal funds. (Legislative District 37B)

Project Description: The project consists of engineering, design and construction of the Easton Phase II Force Main Relocation project to connect the South Pumping Station and complete the rerouting of the Town's wastewater force main. The project is intended to prevent accidental sewage overflow and to protect public health and the nearby streams.

Project Funding Sources:

<i>Water Quality State Revolving Loan Fund (this action)</i>	\$1,730,000
Local Share	<u>\$1,168,885</u>
TOTAL ESTIMATED PROJECT COST:	\$2,898,885

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve a **new loan** up to \$15,000,000 to the Washington Suburban Sanitary Commission (WSSC) for the **Blue Plains Wastewater Treatment Plant New Digestion Facilities - Combined Heat and Power** project, located in the District of Columbia. This loan will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, the WSSC will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including general obligation bonds as the required 20% State match to federal funds. (Maryland Service Area Legislative Districts 14-27)

Project Description: This project entails the design and construction of the Combined Heat and Power System (CHP) with the new digestion facilities at the existing 370 million gallons per day Blue Plains Wastewater Treatment Plant. The CHP is a design-build-operate contract that includes digester gas cleaning, gas and steam turbines, heat recovery steam generator and related appurtenances. The major benefits are electrical energy generation from the digester gas for plant usage, steam production to heat the new digestion process, and greenhouse gas emission reduction. The Water Quality State Revolving Loan Fund Green Loan funding is for the design-build component of the CHP contract.

Project Funding Sources:

Water Quality State Revolving Loan Fund Green (this action)	\$ 15,000,000
Local Share (WSSC)	23,169,000
Other (DC Water)	<u>\$ 45,096,875</u>
TOTAL ESTIMATED PROJECT COST:	\$ 83,265,875

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION		

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

10. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve a **new loan up to \$30,000,000** to the City of Annapolis for the **Annapolis Water Treatment Plant Upgrade** project in Anne Arundel County. The funding may involve multiple sources including general obligation bonds as the required 20% State match to federal funds. (Legislative District 30)

A. New Loan Estimated to be \$28,500,000 – Drinking Water State Revolving Loan Fund. This loan will be repaid over a period not to exceed 30 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.90% interest rate. To secure this debt, the City of Annapolis will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

B. New Loan Forgiveness/Grant up to \$1,500,000 – Drinking Water State Revolving Loan Fund. This funding is provided under the Disadvantaged Community criteria and Green project provision of the Drinking Water State Revolving Loan Fund Program. The principal forgiveness loan terms/grant conditions are enforceable should there be a programmatic default on the agreement.

Project Description: The project is an extensive renovation of the aging Annapolis Water Treatment Plant. Approximately 80 years old, the facility is becoming increasingly difficult and expensive to operate. The City anticipates replacement of most major processes at the plant, including aeration, coagulation, sedimentation, and filtration. This work will include both design and construction efforts.

Project Funding Sources:

Drinking Water Revolving Loan Fund (this action)	\$28,500,000
Drinking Water Revolving Loan Fund w/Forgiveness/Grant (this action)	\$ 1,500,000
Local Share	<u>\$ 5,277,000</u>
TOTAL ESTIMATED PROJECT COST:	\$35,277,000

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION ✓	WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

12. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new grant/loan funding up to \$765,000** to the Town of Chesapeake City for the **Chesapeake City Interconnection with Artesian Water Company** project in Cecil County. The funding may involve multiple sources including general obligation bonds as the required 20% State match of federal funds. (Legislative District 36)

A. New Loan Estimated to be \$ 96,000 – Drinking Water State Revolving Loan Fund. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, Chesapeake City will deliver its bonds, along with its full faith and credit endorsements, to the Maryland Water Quality Financing Administration.

B. New Loan Forgiveness/Grant up to \$ 669,000 – Drinking Water State Revolving Loan Fund. This funding is provided under the Disadvantaged Community criteria of the Drinking Water State Revolving Loan Fund Program. The principal forgiveness loan terms/grant conditions are enforceable should there be a programmatic default on the agreement.

Project Description: - The project entails the design and construction of approximately one mile of 12" water line along Route 285 to the Delaware state line. The project will connect the Town of Chesapeake City water distribution system with the Artesian Water Company System. This will enable the Town to decommission its two water treatment plants and receive its water from Delaware. The current system struggles to meet the Town's existing capacity needs and also experiences iron levels exceeding the U.S. Environmental Protection Agency standards.

Project Funding Sources:

Drinking Water State Revolving Loan Fund (this action)	\$ 96,000
Drinking Water State Revolving Loan Fund Forgiveness/Grant (this action)	<u>\$669,000</u>
TOTAL ESTIMATED PROJECT COST:	\$765,000

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. This project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION		

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

Contacts: Jean Peterson (410) 514-7358 peterson@mdhousing.org
George Eaton (410) 514-7348 eaton@mdhousing.org

13. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

RECOMMENDATION: That the Board of Public Works approve releasing the deeds of trust on eight properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

LOAN AUTHORITY: Down Payment and Settlement Expense Loan Program
Housing and Community Development
Article §§ 4-301-4-309, Maryland Code

AUTHORITY TO RELEASE SECURITY INTEREST: State Finance and Procurement
Article §§ 10-305, Maryland Code

- A. **Loan Recipient:** Tanyell Berry
1321 Karen Blvd, #203, Capitol Heights, MD 20743
Prince George's County
- Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- B. **Loan Recipient:** Ebony Bowers
5600 Larson Court, #27, Capitol Heights, MD 20743
Prince George's County
- Original Loan: \$5,000
Current Balance: \$4,000
Type: Second Mortgage
- C. **Loan Recipients:** Danielle and Darryl Davis
3505 Rosekemp Avenue, Baltimore, MD 21214
Baltimore City
- Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage

BOARD OF PUBLIC WORKS

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SECRETARY'S AGENDA

13. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

- D. Loan Recipient:** Leon Davis, Jr.
817 Newington Avenue, Baltimore, MD 21217
Baltimore City
Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- E. Loan Recipient:** Chidilim Ekunno
13835 King Frederick Way, #804, Upper Marlboro MD 20772
Prince George's County
Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- F. Loan Recipient:** Lisa Hall
7138 Water Oak Road, Elkridge, MD 21075
Howard County
Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- G. Loan Recipient:** Myran Hunter
1001 Chillum Road, #106, Hyattsville, MD 20782
Prince George's County
Original Loan: \$10,000
Current Balance: \$10,000
Type: Second Mortgage
- H. Loan Recipients:** Kelly and Jennifer Williams
2902 Sylvan Avenue, Baltimore, MD 21214
Baltimore City
Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

Contact: Anne Raines 410.514.7634
ARaines@mdp.state.md.us

14. **DEPARTMENT OF PLANNING**
Maryland Historical Trust
African American Heritage Preservation Program

RECOMMENDATION That the Board of Public Works approve two grant agreements in the amount of \$140,000.

A. Union Baptist Church of Baltimore Improvements
 1219 Druid Hill Avenue, Baltimore
 Baltimore City

Grantee: Union Baptist Church of Baltimore
Description: Architectural and engineering services; masonry repairs, repointing, and moisture treatments; mechanical, electrical, and plumbing systems; painting; demolition. [Total project costs \$80,000 estimated.]
Amount: \$40,000
Fund Source MCCBL of 2012: Maryland Historical Trust Appropriation #12090
Remarks: The founding congregation of Union Baptist Church, the fifth oldest African-American congregation in Baltimore City and the second oldest Baptist church in Baltimore with an African-American pastor, began on May 10, 1852. The Gothic Revival church building was designed by architect William J. Beardsley of New York. The project will renovate the lower "Undercroft" level to facilitate a climate-controlled repository for the Church's African American archives and artifacts. MHT will require a preservation easement on the property.

B. Mt. Gilboa AME Church Renovation
 2312 Westchester Avenue, Catonsville
 Baltimore County

Grantee: Mt. Gilboa AME Church
Description: Site work for erosion mitigation; replacement of doors; repointing and cleaning of masonry; painting; repair / replacement of trim and fascia; replacement of rain leaders; replacement of roof; restoration of porch; project management. [Total project costs \$138,000 estimated.]
Amount: \$100,000
Fund Source MCCBL of 2012: Maryland Historical Trust Appropriation #12090
Remarks: Mt. Gilboa A.M.E. Church is the oldest active African American church in Baltimore County. It was built by free African Americans and is of similar size, material, and quality as other places of worship built during the same period by white congregations. Its history is also associated with Benjamin Banneker, known as the "First African American Man of Science." For generations Mt. Gilboa has served as a focal point for the Oella community. The building will continue to be used as a church. MHT will require a preservation easement on the property.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

SECRETARY'S AGENDA

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

APPENDIX

SECRETARY'S AGENDA

Contact: Norie Calvert 410-545-0433
 ncalvert@sha.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1

DEPARTMENT OF TRANSPORTATION

State Highway Administration

CONTRACT TITLE: Brush and Tree Cutting and Stump Removal
 ADPICS NO. 4290161412

CONTRACT TYPE: Maintenance: Modification to existing contract

DESCRIPTION: Additional hours for cutting crews, flaggers, protection vehicles, and mobilization; provide tri-axle log truck.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: November 8, 2012

AWARD: Vacation Landscapes, Inc.

AMOUNT: \$77,200

CONTRACT AWARD DATE: November 9, 2012

TERM: 02/24/11 – 12/31/13

MBE PARTICIPATION: 0 %

FUND SOURCE: 100% Special Funds Budgeted to SHA
 Appropriation Code: J02B0101

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1 (continued)

REMARKS:

Nature of Emergency: Precipitation from Super Storm Sandy combined with cold air from the north caused blizzard conditions in Garrett County: two to three feet of heavy, wet snow accompanied by 60 MPH winds. The county suffered extensive damage; downed trees, limbs and other wooden debris had to be cleared and removed immediately. This contract modification was necessary to mitigate serious damage to the health, safety and welfare of the citizens of Garrett County.

Basis of Selection: The most expedient way to remove the thousands of downed trees from the State Highway right-of-ways was to modify existing contracts. The contractor was already on site working so adding to the contract scope allowed work to seamlessly continue without any interruption in service.

Late Report: Delay in getting information from the District to headquarters.

TAX COMPLIANCE NO.: 11-0043-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

APPENDIX

SECRETARY'S AGENDA

Contact: Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2

DEPARTMENT OF TRANSPORTATION

State Highway Administration

CONTRACT TITLE: Brush and Tree Cutting and Stump Removal
ADPICS NO. 4291161414

CONTRACT TYPE: Maintenance: Modification to existing contract

DESCRIPTION: Add days for six-worker cutting crew.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: November 8, 2012

AWARD: Pittman's Tree and Landscaping, Inc.

AMOUNT: \$71,996.85

CONTRACT AWARD DATE: November 9, 2012

TERM: 04/23/12 – 06/30/14

MBE PARTICIPATION: 0 %

FUND SOURCE: 100% Special Funds Budgeted to SHA
Appropriation Code: J02B0101

BOARD OF PUBLIC WORKS

FEBRUARY 6, 2013

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2 (cont'd)

REMARKS:

Nature of Emergency: Precipitation from Super Storm Sandy combined with cold air from the north caused blizzard conditions in Garrett County: two to three feet of heavy, wet snow accompanied by 60 MPH winds. The county suffered extensive damage; downed trees, limbs and other wooden debris had to be cleared and removed immediately. This contract modification was necessary to mitigate serious damage to the health, safety and welfare of the citizens of Garrett County.

Basis of Selection: The most expedient way to remove the thousands of downed trees from the State Highway right-of-ways was to modify existing contracts. The contractor was already on site working so adding to the contract scope allowed work to seamlessly continue without any interruption in service.

Late Report: Delay in getting information from the District to headquarters.

TAX COMPLIANCE NO.: 12-2783-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

February 6, 2013

**ITEM 1A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$349,500.00 for the following **development** project.

Loopers Park Field Lighting - \$349,500.00
Anne Arundel County
POS #6061-2-295
MD20121130-0822

Background: Install field lighting on two existing regulation multi-purpose fields at the 20-acre park. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution. Other existing recreation facilities at the park include two softball fields and a concession building.

Fund Source: MCCBL of 2011: Program Open Space, Local Capital Development
and Land Acquisition Grants, Anne Arundel County:
Prior Funds Replacement
Program 89.22.52 Item 052 \$29,883.42

MCCBL of 2012: Program Open Space, Local Capital Development
and Land Acquisition Grants, Anne Arundel County:
Prior Funds Replacement
Program 89.22.54 Item 057 \$319,616.58

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

February 6, 2013

**ITEM 2A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$1,003,800.00 for the following **development** projects.

1. ***Lansdowne Middle School Recreation Center Field Lighting - \$590,100.00***
Baltimore County
POS #5934-3-453
MD20111017-0807

Background: Renovate existing field-lighting system to meet modern safety standards. The revised layout will illuminate four ball diamonds and two athletic fields. The lighting systems will contain glare control devices. The proposed outdoor recreational lighting system is designed to be energy efficient and minimize light pollution.

Fund Source: Program, Open Space Local Share allocated to Baltimore County:
FY 2008
Program 81.20.04 Item 803 \$590,100.00

2. ***Sparrows Point School Recreation Center Field Lighting - \$413,700.00***
Baltimore County
POS #5935-3-454
MD20111017-0806

Background: Design and construct field-lighting system to serve the stadium at the Sparrows Point High School Recreation Center. The proposed outdoor recreational lighting system is designed to be energy efficient and minimize light pollution.

Fund Source: Program Open Space Local Share allocated to Baltimore County:
FY 2008
Program 81.20.04 Item 803 \$22,559.40

Program Open Space Local Share allocated to Baltimore County:
FY 2009
Program 81.20.04 Item 903 \$391,140.60

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

February 6, 2013

**ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$860,933.35 for the following **acquisition** projects.

1. ***Kinsey Property Acquisition – Ballenger Creek Park - \$382,787.48***
Frederick County
POS #5869-10-314
MD20110422-0246

Background: Acquire 4.79 additional acres adjacent to the existing 127 acre park. This acquisition will resolve park access issues and is consistent with the County's Land Preservation and Recreation Plan. Funds totaling \$342,212.52 were previously approved. POS Agenda 1A (June 15, 2011).

Fund Source: MCCBL of 2012: Program Open Space, Local Capital Development and Land Acquisition Grants, Frederick County:
Prior Funds Replacement
Program 89.22.54 Item 057 \$382,787.48

2. ***Point of Rocks Commons – Offutt Property Acquisition - \$478,145.87***
Frederick County
POS #5914-10-318
MD20110919-0746

Background: Acquire 199.59 acres for a new district/regional park located near the Point of Rocks and Adamstown communities. Funds totaling \$621,672.56 were previously approved. DNR-RP Agenda 2A(2) (November 16, 2011). Additional Program Open Space assistance in the amount of \$275,181.57 will be requested as funds become available. The total POS allocation will be \$1,375,000.00.

Fund Source: MCCBL of 2012: Program Open Space, Local Capital Development and Land Acquisition Grants, Frederick County:
Prior Funds Replacement
Program 89.22.54 Item 057 \$478,145.87

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA

February 6, 2013

ITEM 4A
PROGRAM OPEN SPACE LOCAL SHARE

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$1,097,000.00 for the following **development** project.

Blandair Regional Park Development - \$1,097,000.00
Howard County
POS #6062-13-91
MD20121211-0832

Background: Develop the 300 acre park with the first phase of public recreation facilities to include a picnic shelter, playground, three multi-purpose fields, a restroom, associated public access, and a storm water management area. Total Park development will be completed in seven phases at an estimated cost of \$71,531,122. While this request is \$1,097,000.00, the total amount of project costs estimated to be eligible for Program Open Space assistance, as funds become available, will be \$53,648,341.

Fund Source: MCCBL of 2010: Program Open Space, Local Capital Development and Land Acquisition Grants, Howard County:

FY 2011 Funds

Program 89.22.49 Item 055 \$152,227.88

MCCBL of 2011: Program Open Space, Local Capital Development and Land Acquisition Grants, Howard County:

FY 2012 Funds

Program 89.22.51 Item 051 \$401,179.10

MCCBL of 2012: Program Open Space, Local Capital Development and Land Acquisition Grants, Howard County:

Prior Funds Replacement

Program 89.22.51 Item 052 \$543,593.02

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

February 6, 2013

**ITEM 5A
PROGRAM OPEN SPACE STATE SHARE**

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

Herbert W. & Diane M. Murray - \$162,500.00
Somerset County
POS # 4483

Reference: That the Board of Public Works approve the acquisition in fee simple of a 1 +/- acre parcel located in Somerset County. The property shares two boundaries with Jane's Island State Park and is improved with a ranch home. It is immediately adjacent to the Jane's Island Conference Center and will become part of the complex which is available to the public for meetings and retreats. Addition of the ranch home to the conference complex will allow the Park to accommodate larger groups.

The property is not located within a Target Ecological Area and has received an ecological ranking of 51 under the Program Open Space Targeting System. This project meets the requirements under POS Targeting Appendix A protocol as it is a recreational project for Park management purposes.

Board approval is also requested for the use of up to \$16,250 in POS funds, to protect water quality by implementing environmental improvements, including restoration measures, and stabilization of the improvements after settlement (weather and vandal proofing, fire and safety protection). Section 5-903(f) (iii) of the Natural Resources Article, Annotated Code of Maryland.

Grantor: Herbert W. & Diane M. Murray

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 1 +/- acre, improved

Price: \$162,500.00 (discounted sale)
Price reflects a 7% discount from the recommended value of \$175,000.00

Appraisals: \$142,000 (8/20/12) – William R. McCain, Reviewed by David Wallenberg
\$175,000 (8/15/12) – William J. Lefort, Reviewed by David Wallenberg

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

February 6, 2013

**ITEM 5A (con't)
PROGRAM OPEN SPACE STATE SHARE**

Fund Source: POS Acquisition Opportunity Loan 2009
Program 89.22.45 Item 500 \$162,500.00 (FY2010)
Program 30.01.03 Item 010 \$ 16,250.00 (FY2013)

This project may qualify for federal NOAA land conservation funding through the Hurricane Sandy relief effort. Should NOAA funding become available, DNR will seek a federal funding reimbursement.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

February 6, 2013

**ITEM 6A
RURAL LEGACY PROGRAM FUNDS**

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

Recommendation: Approval to grant \$211,369.70 to the Frederick County Board of Commissioners for the following project from Rural Legacy Funds.

***Mid-Maryland Frederick Rural Legacy Area
Lehtonen Property***

Background: The Board of Public Works authorized an \$857,284.00 FY 2011 grant for easement acquisitions for the Mid-Maryland Frederick Rural Legacy Area: POS Agenda 11A (September 1, 2010).

Project Description: Acquisition of this 75.696-acre conservation easement in Frederick County will protect productive agricultural and forest lands, and provide permanent protection to 1,925 feet of stream buffer along unnamed tributaries to Little Catoctin Creek before flowing directly into the Potomac River. This easement will be held by the Frederick County Board of Commissioners.

Value of Easement: Total easement value \$370,000.00 - \$4,887.97 per acre (Frederick County is contributing \$160,000.00)

Total Other Costs: \$ 1,369.70

Administrative:	\$	0.00	
Incidental:	\$	1,369.70	(title work/insurance)
Program Compliance:	\$	0.00	

Amount Requested: \$211,369.70

Fund Source: MCCBL of 2011: Rural Legacy Program
Program 89.22.51 Item 050 \$211,369.70 (FY 2013)
Program 81.20.04 Item 025 \$0.00 (FY 2009)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA

February 6, 2013

ITEM 7A
RURAL LEGACY PROGRAM FUNDS

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

Recommendation: Approval to grant \$100,466.80 to the Frederick County Board of Commissioners for the following project from Rural Legacy Funds.

*Mid-Maryland Frederick Rural Legacy Area
Kershner Property*

Background: The Board of Public Works authorized an \$857,284.00 FY 2011 grant for easement acquisitions for the Mid-Maryland Frederick Rural Legacy Area on the POS Agenda 11A (September 1, 2010).

Project Description: Acquisition of this 27.413-acre conservation easement in Frederick County will protect productive agricultural lands, and provide permanent protection to 1,719 feet of stream buffer along unnamed tributaries to Little Catoctin Creek before flowing directly into the Potomac River. This easement will be held by the Frederick County Board of Commissioners.

Value of Easement: Total easement value \$120,000.00 - \$4,377.49 per acre (Frederick County is contributing \$20,000.00).

Total Other Costs: \$ 466.80

Administrative: \$ 0.00
Incidental: \$ 466.80 (title work/insurance)
Program Compliance: \$ 0.00

Amount Requested: \$100,466.80

Fund Source: MCCBL of 2011: Rural Legacy Program
Program 89.22.51 Item 050 \$100,466.80 (FY 2013)
Program 81.20.04 Item 025 \$0.00 (FY 2009)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

February 6, 2013

**ITEM 8A
RURAL LEGACY PROGRAM FUNDS**

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8448

Recommendation: Approval to grant \$640,047.55 to the Eastern Shore Land Conservancy, Inc. for the following project from Rural Legacy Funds.

***Agricultural Security Corridor Rural Legacy Area
Bontrager Property***

Background: The Board of Public Works authorized a \$440,000.00 FY 2013 grant for easement acquisitions for the Agricultural Security Corridor Rural Legacy Area on DNR-RP Agenda 3A (October 3, 2012) and \$428,642.08 on POS Agenda 11A (September 1, 2010).

Project Description: Acquisition of this 158.434-acre conservation easement in Kent County will protect productive agricultural and forest lands, and provide permanent protection to 1,200 feet of stream buffer along unnamed tributaries to Still Pond Creek before flowing directly into the Chesapeake Bay. This easement will be held by the Department of Natural Resources and the Eastern Shore Land Conservancy, Inc.

Value of Easement: Total easement value \$609,901.19 - \$3,849.56 per acre

Total Other Costs: \$ 30,146.36

Administrative:	\$18,297.04	
Incidental:	\$ 2,700.80	(\$2,105.80 title work/insurance \$ 115.00 recording fees \$ 480.00 settlement)
Program Compliance:	\$ 9,148.52	

Amount Requested: \$640,047.55

Fund Source: MCCBL of 2011: Rural Legacy Program
Program 89.22.51 Item 050 \$630,899.03 (FY 2013)
Program 81.20.04 Item 025 \$9,148.52 (FY 2009)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

February 6, 2013

**ITEM 9A
RURAL LEGACY PROGRAM FUNDS**

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8448

Recommendation: Approval to grant \$523,759.50 to the Washington County Board of County Commissioners for the following project from Rural Legacy Funds.

***Mid-Maryland Washington Rural Legacy Area
Stone Property***

Background: The Board of Public Works authorized a \$1,260,000.00 FY 2013 Grant for easement acquisitions for the Mid-Maryland Washington Rural Legacy Area. DNR-RP Agenda 3A (October 3, 2012).

Project Description: Acquisition of this 137.26-acre conservation easement in Washington County will protect productive agricultural lands, and provide permanent protection to 1,500 feet of stream buffer along Dog Creek before flowing directly into the Antietam Creek, an historic stream and tributary to the Potomac River. This easement will be held by the Washington County Board of County Commissioners.

Value of Easement: Total easement value \$495,000.00 - \$3,606.29 per acre

Total Other Costs: \$ 28,759.50

Administrative:	\$14,850.00	
Incidental:	\$ 6,484.50	\$ 100.00 title work/insurance
		\$ 1,634.50 title insurance
		\$ 250.00 title abstract
		\$ 4,500.00 survey
Program Compliance:	\$ 7,425.00	

Amount Requested: \$523,759.50

Fund Source: MCCBL of 2011: Rural Legacy Program
Program 89.22.51 Item 050 \$516,334.50 (FY 2013)
Program 81.20.04 Item 025 \$7,425.00 (FY 2009)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: Request for retroactive approval of a sole source contract to pay for services rendered to provide continued blood transfusion and other laboratory services when the Western Maryland Hospital Center's (WMHC) clinical laboratory is not in operation (nights, weekends and holidays). The Contractor also provides on call "Stat" coverage to WMHC 24/7/365. Stat test specimens must be picked up within 30 minutes from the time of the Center's request. If specimens are not picked up within the time frame of 30 minutes the fluids in the specimens would break down and the test would not be valid.

WMHC was preparing a new contract to start on 1/1/2012, prior to the end of the previous contract, when the incumbent Contractor changed its name and "State of Incorporation." The previous contract expired while the new corporation was registering with the State Department of Assessments and Taxation (SDAT) and WMHC was obtaining tax clearance for the new corporation from the Comptroller's Office. The new contract could not be awarded until these issues were resolved; however, in the meantime, the need for these blood transfusion and lab services continued.

As WMHC and DHMH worked through the issues to obtain a contract, DHMH declared an emergency. The Contractor was able to resolve the clearance issues with SDAT and the Comptroller's Office. An emergency contract was awarded as of 9/1/2012, and was reported on the 10/3/2012 BPW Secretary's Agenda as Appendix 3. DHMH is using the six month contract period to conduct a competitive procurement for a new one year contract. Since it has been six years since the previous sole source determination was made, DHMH decided to go out for competition to see if there were any new vendors that may be able to provide Stat services in the Hagerstown area.

There was no MBE participation goal on the previous contract because there are no laboratory services MBEs able to provide services to WMHC; therefore, the continued blood transfusion and laboratory services for the eight month period did not have any MBE participation.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

FUND SOURCE: 100% General

APPROP. CODE: M00I0301

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 12-2015-1001

DBM REMARKS: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland.buyspeed.com*. Copies of the solicitation notice were mailed directly to 16 prospective vendors, all of which are Maryland firms, and included two MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Seven proposals were received in response to the RFP; however, five were determined to be reasonably susceptible of being selected for award. Building Communities Today for Tomorrow, Inc. (BCTT) was ranked highest overall with the #1 technical ranking and the lowest price. Therefore, the award is recommended to BCTT as having the best offer for the State. In addition, BCTT has provided these community based services in a satisfactory manner for DJS since February 2008.

This program provides community based services to youth who would otherwise be detained at juvenile detention facilities. The Contractor will provide monitoring, supervision, case management, advocacy, anger management groups, parenting skill groups and therapeutic recreational activities for the youth, among other services. This program prevents inappropriate detention of youth by making slots available for youth that would otherwise be detained at the Juvenile Justice Center, the Thomas J. S. Waxter Center and the Cheltenham Youth Facility.

The contract states that the renewal options, if exercised, provide for up to a 4% increase, if any, based upon the Consumer Price Index (CPI) for the District of Columbia/ Maryland/ Virginia/ West Virginia Region.

A 15% MBE participation goal was established for this contract. The three MBE subcontractors will provide staffing and program and office supplies and computer network services for this program. Also, BCTT is a Maryland certified MBE.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

FUND SOURCE: 100% General

APPROP. CODE: V00G0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-2931-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.) ATTACHMENT

BIDS OR PROPOSALS (Cont.):

<u>Offerors</u>	<u>Technical Ranking</u>	<u>Financial Price (3 Years - Base) *</u>	<u>Financial Ranking</u>	<u>Overall Ranking **</u>
Building Communities Today for Tomorrow, Inc. Baltimore, MD.	1	\$432,708	1	1
The Family Tree Baltimore, MD	2	\$538,580	2	2
Institute for Family Centered Services, Inc. Baltimore, MD.	3	\$550,872	3	3
Youth Advocate Programs Inc. Harrisburg, PA.	4	\$555,789	4	4
Hope Health Systems, Inc. Baltimore, MD.	5	\$561,585	5	5

Note: * The Financial Price was for the three years of the Base Contract Term only and did not include prices for the Renewal Options. If exercised, the renewal option prices will be based upon CPI increases up to 4%, if any, as allowed in the RFP.

** Technical factors and financial factors had equal weight in the overall award determination.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 52 prospective vendors, 49 of which are Maryland firms, and included seven MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Three bids were received in response to the IFB. Award is recommended to the lowest priced responsible bidder. Law & Mental Health Associates, Inc. is deemed to be responsible, and it had the lowest priced bid. Therefore, award is recommended to Law & Mental Health Associates, Inc.

This contract is needed to provide court-ordered clinical evaluations for youth residing in the Southern Region of the State of Maryland, covering Anne Arundel, Charles, Calvert and St. Mary's Counties. These services are for selected youth who are alleged or adjudicated offenders.

If the available one-year renewal option is exercised, the contract provides for up to a 4% increase, if any, based upon the Consumer Price Index (CPI) for the District of Columbia/ Maryland/ Virginia/ West Virginia Region.

No MBE participation goal was established for this contract based upon the limited opportunities for subcontracting and the insufficient number of MDOT certified MBE clinical service providers available to provide core services.

FUND SOURCE: 100% General

APPROP. CODE: V00K0102

RESIDENT BUSINESS: Yes

MARYLAND TAX CLEARANCE: 13-0001-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S-(Cont.) ATTACHMENT

BIDS OR PROPOSALS (Cont.):

<u>Bidders</u>	<u>Bids</u>
Law & Mental Health Associates, Inc. Bel Air, MD	\$165,410
Center For Children, Inc. La Plata, MD	\$180,175
Infinite Potential, P.C. Silver Spring, MD	\$246,650

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Anthony Fugett
410-767-1679
afugett@dbm.state.md.us

DEPARTMENT/PROGRAM: Budget and Management (DBM)
Central Collection Unit (CCU)

CONTRACT ID: F10B3400002;
Process Server
ADPICS # F10B3400002

CONTRACT DESCRIPTION: Provide performance of perfect service of process
Statewide for pre- and post- judgment litigation on behalf of the Maryland Department of Budget
and Management (DBM) Central Collection Unit (CCU).

AWARD: Legal Papers, Inc.
Towson, MD

TERM: 2/7/2013 – 1/31/2018

AMOUNT: \$332,300 (5 Years)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

VSBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: N/A

INCUMBENT: Same

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

REQUESTING AGENCY REMARKS: The Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* and posted on the DBM Bid Board. A *Notice of Availability* and copy of the solicitation was sent directly to 25 prospective vendors, 19 of which were Maryland firms and 2 of which were MBEs. The Governor's Office of Minority Affairs and firms from the MDOT MBE directory were notified of this contract opportunity.

A total of five bids were received in response to the IFB; three of which were deemed responsive. One bid was deemed non-responsive and one bidder was deemed not responsible. Legal Papers, Inc. submitted the lowest five-year contract evaluated bid price and was determined to be a responsible bidder; accordingly, Legal Papers is recommended for award.

The purpose of this contract is to provide a private process server to perfect service of process Statewide through Routine Service and the Use of Affidavits in accordance with Maryland Rules. DBM CCU is responsible for collecting certain delinquent accounts receivable on behalf of most State agencies. Accounts that remain unpaid and require legal action are referred to the staff of the Office of the Attorney General (OAG) dedicated to the CCU for the filing of suits in the various Circuit and District courts throughout Maryland. Initial service of process is attempted by certified mail by the Clerk's office. If the Clerk's office is unsuccessful in obtaining service and the party or other individual's address appears accurate, the OAG may attempt service by certified mail. Occasionally, the Sheriff's Office is used to serve process. If the home or work address appears accurate, the OAG and CCU will reissue the pleadings to have them served by private process.

Accounts referred for service of process needed for individuals and corporations and may include, but are not limited to, certain student loans, school accounts with tuition, fees and fines, and other amounts owed to the State Highway Administration, Department of Health and Mental Hygiene, Motor Vehicle Administration, Department of Labor, Licensing and Regulation, Injured Workers' Insurance Fund, Department of Natural Resources, Department of Human Resources, and other State agencies.

Under this five-year contract, for each contract year Legal Papers, Inc. will be paid a fixed unit price for each Perfected Service, Perfected Service including Contractor Updated Address, Affidavit of Evasion Preparation and a fixed hourly rate for each Testimony, if requested.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

No MBE participation goal and no Veteran-Owned Small Business Enterprise (VSBE) participation goal was established for this contract as the activity was determined to be a single process server function. Additionally, it was determined that no verified VSBEs were found to provide the requested services at the prime contractor level.

FUND SOURCE: Various
APPROP. CODE: Various
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 12-2911-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.) **ATTACHMENT**

BIDS OR PROPOSALS (Cont.):

BIDDERS	BIDS
Legal Papers, Inc. Towson, MD	\$332,300
Monumental Process Servers, Inc. Baltimore, MD	\$423,750
Leadership In Action, Inc. / LIA Security and Investigations Alexandria, VA	\$468,000

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 5-S **Agency Contact:** Walter Johnson
410-799-2900 ext. 340
Walter.Johnson@maryland.gov

DEPARTMENT/PROGRAM: Maryland Department of State Police (MDSP)
Quartermaster Division

CONTRACT ID: MDSP-QMDR3400002;
Temporary Services
ADPICS # W00B3400019

CONTRACT DESCRIPTION: Multiple award contracts to 13 contractors to
provide temporary services in 12 classifications in six regions of the State.

AWARDS: See Attachment 1

TERM: 2/7/2013 - 2/6/2018

AMOUNT: \$5,000,000 (5 Years)

PROCUREMENT METHOD: Competitive Sealed Bidding
(Small Business Reserve)

BIDS OR PROPOSALS: See Attachment 3

MBE PARTICIPATION: 0% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENTS: See Attachment 2

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised in *eMaryland Marketplace.com*. Prospective bidders could bid to provide services in any or all six geographic regions, as well as bid on any or all of the job classifications within any geographic region.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

A total of 13 different bidders submitted bids in response to the IFB. The number of bids per region ranged from 8 to 10 in response to the IFB (see below under "Regions" and Attachment 3). All bidders were deemed responsible and their bids were responsive. Accordingly, all are recommended for award.

Ten of the 13 recommended contractors are MBEs. No MBE subcontracting goals were set. Since any of the 13 contractors could be called upon in any of the six regions for any of the 12 job classifications, predetermining a subcontracting goal was not feasible. The election to make this a SBR procurement allowed eligible MBEs to compete as prime contractors.

When a need arises for temporary services, contractors will be contacted starting from the lowest bid rate by job classification for each region where a temporary service is needed. The award amount is estimated and is based upon the budget for these services. There is no guarantee of usage to any contractor.

There are 12 classifications for temporary office help in six regions, as follows:

REGIONS:

1. Northern Region consisting of Harford, Cecil and Carroll Counties;
2. Southern Region consisting of Anne Arundel, Charles, St. Mary's and Calvert Counties;
3. Eastern Region consisting of Worcester, Kent, Queen Anne's, Talbot, Dorchester, Caroline, Somerset and Wicomico Counties;
4. Western Region consisting of Allegany, Frederick, Washington, and Garrett Counties;
5. Baltimore Region consisting of Baltimore County, Baltimore City, and Howard County; and
6. Washington, DC Region consisting of Prince George's and Montgomery Counties.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

CLASSIFICATIONS:

1. Stock Clerk;
2. Data Entry Operator;
3. Office Secretary I;
4. Office Secretary II;
5. Office Secretary III;
6. Administrative Aide;
7. Office Services Clerk;
8. Receptionist;
9. Radio Mechanic/New Car Changeover;
10. Agency Buyer;
11. Maintenance Mechanic Senior; and,
12. Truck Driver/Warehouseman.

FUND SOURCE: 100% General
APPROP. CODE: W01.01.01
RESIDENT BUSINESSES: Yes for all
MD TAX CLEARANCES: See Attachment 1

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.) ATTACHMENT 1

AWARDS (Cont.):

	<u>AWARDEES</u>	<u>MD TAX CLEARANCES</u>
1.	Kennedy Personnel Services * Baltimore, MD	12-2605-1011
2.	Athena Consulting * Darnestown, MD	12-2606-0110
3.	Goodwill Works * Baltimore, MD	12-2607-0110
4.	Level One Personnel * Columbia, MD	12-2609-0111
5.	Beacon Staffing Alternative Inc. * Aberdeen, MD	12-2610-1111
6.	Staff Quest * Owings Mills, MD	12-2612-1111
7.	The A.E. Brodhurst Corp Glen Burnie, MD	12-2657-0111
8.	Adept Professional Staffing * Bowie, MD	12-2631-1000
9.	DC SmartStaff Rockville, MD	12-2666-0110
10.	All-Pro Placement Service * Cockeysville, MD	12-2656-1111
11.	1 st Choice Staffing LLC * Silver Spring, MD	12-2611-0111

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.) ATTACHMENT 1 (Cont.)

AWARDS (Cont.):

AWARDEES

MD TAX CLEARANCES

- | | | |
|-----|--|--------------|
| 12. | New Hope Strategic Solutions Group
Randallstown, MD | 12-2613-0000 |
| 13. | Poised HR Solution LLC *
Lanham, MD | 12-2614-0110 |

Note: * Awardee is a Maryland Certified MBE.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.) ATTACHMENT 2

INCUMBENTS (Cont.):

1. Business Strategy Consultants, LLC
Largo, MD
2. All-Pro Placement Service, Inc. *
Timonium, MD
3. 1st Choice Staffing Agency *
Silver Spring, MD
4. AdNet/AccountNet, Inc. *
Columbia, MD
5. Hutch Staffing, Inc.
College Park, MD
6. The Cadata Corporation, Inc.
Olney, MD
7. Kennedy Personnel Service *
Baltimore, MD
8. GMG Management Consulting, Inc. *
Laurel, MD
9. Trinity-Temporaries & Business Services *
Hyattsville, MD
10. Symphony Placements, LTD *
Timonium, MD
11. Hawley-Thomas Enterprises, Inc.
dba Walton-Thomas International
Washington, DC
12. Staff Quest *
Baltimore, MD
13. Universal Staffing Associates *
Bowie, MD

Note: * Incumbent is a Maryland Certified MBE.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.) ATTACHMENT 3

BIDS OR PROPOSALS (Cont.):

Northern Region					
Position: Administrative Aide	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$13.49	\$13.79	\$14.09	\$14.39	\$14.69
Level One Personnel	\$14.21	\$14.21	\$14.63	\$14.63	\$15.07
1st Choice	\$15.48	\$15.70	\$16.21	\$16.99	\$16.74
Adept Professional Staffing	\$16.01	\$17.25	\$18.49	\$19.89	\$21.13
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Beacon Staffing	\$17.36	\$18.09	\$18.81	\$19.53	\$20.28
Staff Quest, Inc	\$17.67	\$18.02	\$18.38	\$18.75	\$19.13
DC Smartstaff	\$18.55	\$19.48	\$20.45	\$21.48	\$22.55
The A.E. Brodhurst Corp	\$19.50	\$20.00	\$20.25	\$20.50	\$20.75
New Hope Strategic Solutions Group	\$19.51	\$20.87	\$22.33	\$23.39	\$25.56
Kennedy Personnel Services	\$19.93	\$24.75	\$26.43	\$28.50	\$31.93
Poised HR Solutions LLC	\$21.88	\$22.54	\$23.21	\$23.91	\$24.62
Position: Agency Buyer	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$12.73	\$13.03	\$13.33	\$13.63	\$13.93
The A.E. Brodhurst Corp	\$16.25	\$16.50	\$16.75	\$17.00	\$17.25
New Hope Strategic Solutions Group	\$17.75	\$19.01	\$20.35	\$21.77	\$23.30
Level One Personnel	\$18.46	\$18.46	\$19.01	\$19.01	\$19.58
Poised HR Solutions LLC	\$20.60	\$21.22	\$21.85	\$22.51	\$23.18
All-Pro Placement	\$21.97	\$21.97	\$21.97	\$21.97	\$21.97
Kennedy Personnel Services	\$22.84	\$26.85	\$33.50	\$38.75	\$39.43
DC Smartstaff	\$24.20	\$25.41	\$26.68	\$28.02	\$29.42
Beacon Staffing	\$26.88	\$27.68	\$28.38	\$29.13	\$29.92
1st Choice	\$35.45	\$35.97	\$36.18	\$36.47	\$36.82
Staff Quest, Inc	\$36.51	\$37.24	\$37.99	\$38.74	\$39.52
Position: Data Entry Operator	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$12.30	\$12.60	\$12.90	\$13.20	\$13.50
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
1st Choice	\$13.89	\$14.10	\$14.31	\$14.53	\$14.75
New Hope Strategic Solutions Group	\$13.94	\$14.91	\$15.95	\$17.06	\$18.25
Kennedy Personnel Services	\$15.43	\$17.84	\$20.43	\$21.43	\$22.93
DC Smartstaff	\$15.60	\$15.86	\$16.65	\$17.48	\$18.35
Adept Professional Staffing	\$15.99	\$17.23	\$18.73	\$20.33	\$21.59
The A.E. Brodhurst Corp	\$16.26	\$16.26	\$16.51	\$16.75	\$17.00
Poised HR Solutions LLC	\$16.26	\$16.75	\$17.25	\$17.77	\$18.30
Staff Quest, Inc	\$16.51	\$16.84	\$17.18	\$17.52	\$17.87
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Beacon Staffing	\$17.36	\$18.09	\$18.81	\$19.53	\$20.28

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

<i>Position: Office Secretary I</i>	Year 1	Year 2	Year 3	Year 4	Year 5
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
Athena Consulting	\$13.12	\$13.42	\$13.72	\$14.02	\$14.32
New Hope Strategic Solutions Group	\$14.20	\$15.21	\$16.27	\$17.40	\$18.91
1st Choice	\$14.81	\$15.01	\$15.22	\$15.21	\$15.25
Kennedy Personnel Services	\$15.43	\$17.84	\$20.43	\$21.43	\$22.93
DC Smartstaff	\$15.99	\$16.59	\$17.42	\$18.29	\$19.21
Staff Quest, Inc	\$16.37	\$16.70	\$17.03	\$17.37	\$17.72
The A.E. Brodhurst Corp	\$17.00	\$17.25	\$17.50	\$17.75	\$18.25
Adept Professional Staffing	\$17.22	\$18.46	\$19.70	\$20.95	\$22.21
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Beacon Staffing	\$17.36	\$18.09	\$18.81	\$19.53	\$20.28
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
<i>Position: Office Secretary II</i>					
Level One Personnel	\$13.89	\$13.89	\$14.30	\$14.30	\$14.73
Athena Consulting	\$14.10	\$14.40	\$14.70	\$15.00	\$15.30
1st Choice	\$14.81	\$15.01	\$15.91	\$15.91	\$16.74
New Hope Strategic Solutions Group	\$15.40	\$16.51	\$17.66	\$18.90	\$20.22
Kennedy Personnel Services	\$16.50	\$18.93	\$19.93	\$21.75	\$24.93
The A.E. Brodhurst Corp	\$17.25	\$17.50	\$17.75	\$18.25	\$18.50
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Staff Quest, Inc	\$17.67	\$18.02	\$18.38	\$18.75	\$19.13
DC Smartstaff	\$17.90	\$18.80	\$19.74	\$20.72	\$21.76
Beacon Staffing	\$18.04	\$18.78	\$19.49	\$20.18	\$20.96
Adept Professional Staffing	\$18.45	\$19.68	\$20.92	\$22.42	\$23.67
Poised HR Solutions LLC	\$19.40	\$19.99	\$20.59	\$21.20	\$21.84
<i>Position: Office Secretary III</i>					
Athena Consulting	\$14.65	\$14.95	\$15.25	\$15.55	\$15.85
Level One Personnel	\$14.98	\$14.98	\$15.43	\$15.43	\$15.89
1st Choice	\$15.48	\$15.70	\$16.21	\$16.99	\$16.74
New Hope Strategic Solutions Group	\$16.96	\$18.15	\$19.42	\$20.80	\$22.25
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Kennedy Personnel Services	\$17.93	\$19.93	\$21.93	\$23.75	\$25.93
The A.E. Brodhurst Corp	\$18.50	\$18.75	\$19.00	\$19.25	\$19.50
Beacon Staffing	\$18.68	\$19.44	\$20.17	\$20.88	\$21.64
Staff Quest, Inc	\$18.94	\$19.32	\$19.71	\$20.10	\$20.50
Poised HR Solutions LLC	\$19.40	\$19.99	\$20.59	\$21.20	\$21.84
Adept Professional Staffing	\$19.68	\$20.92	\$22.18	\$23.78	\$25.05
DC Smartstaff	\$20.20	\$21.21	\$22.27	\$23.38	\$24.43

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Office Services Clerk	Year 1	Year 2	Year 3	Year 4	Year 5
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
Athena Consulting	\$13.06	\$13.36	\$13.66	\$13.96	\$14.26
1st Choice	\$13.89	\$14.10	\$14.31	\$14.53	\$14.75
The A.E. Brodhurst Corp	\$14.90	\$14.98	\$15.01	\$15.25	\$15.50
New Hope Strategic Solutions Group	\$15.16	\$16.22	\$17.35	\$18.56	\$19.85
Kennedy Personnel Services	\$15.43	\$17.84	\$20.43	\$21.43	\$22.93
Adept Professional Staffing	\$15.88	\$17.11	\$18.35	\$19.60	\$20.86
Staff Quest, Inc	\$16.37	\$16.70	\$17.03	\$17.37	\$17.72
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
DC Smartstaff	\$19.20	\$20.16	\$21.17	\$22.23	\$23.34
Beacon Staffing	\$20.04	\$20.78	\$21.52	\$22.24	\$22.98
Position: Radio Mech./New Car Change					
1st Choice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Poised HR Solutions LLC	\$16.26	\$16.75	\$17.25	\$17.77	\$18.30
New Hope Strategic Solutions Group	\$16.77	\$17.94	\$19.19	\$20.53	\$22.10
Beacon Staffing	\$17.48	\$18.23	\$18.94	\$19.64	\$20.39
Staff Quest, Inc	\$19.37	\$19.76	\$20.15	\$20.56	\$20.97
Kennedy Personnel Services	\$24.87	\$26.73	\$28.84	\$29.93	\$32.81
The A.E. Brodhurst Corp	\$27.00	\$27.00	\$30.00	\$30.00	\$30.00
Position: Receptionist					
Athena Consulting	\$11.90	\$12.20	\$12.50	\$12.80	\$13.10
New Hope Strategic Solutions Group	\$12.74	\$13.70	\$14.65	\$15.72	\$16.82
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
1st Choice	\$13.89	\$14.10	\$14.31	\$14.53	\$14.75
The A.E. Brodhurst Corp	\$14.90	\$14.98	\$15.01	\$15.25	\$15.50
Kennedy Personnel Services	\$15.93	\$18.84	\$21.43	\$22.93	\$24.84
Adept Professional Staffing	\$16.01	\$17.26	\$18.52	\$19.78	\$21.28
Staff Quest, Inc	\$16.37	\$16.70	\$17.03	\$17.37	\$17.72
DC Smartstaff	\$16.70	\$17.43	\$18.31	\$19.22	\$20.18
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Beacon Staffing	\$17.36	\$18.09	\$18.81	\$19.53	\$20.28
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Stock Clerk	Year 1	Year 2	Year 3	Year 4	Year 5
1st Choice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Athena Consulting	\$11.90	\$12.20	\$12.50	\$12.80	\$13.10
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
New Hope Strategic Solutions Group	\$13.01	\$13.92	\$14.98	\$15.93	\$17.04
Kennedy Personnel Services	\$14.43	\$16.84	\$19.43	\$20.43	\$21.93
Poised HR Solutions LLC	\$15.35	\$15.81	\$16.28	\$16.77	\$17.28
DC Smartstaff	\$15.60	\$15.86	\$16.65	\$17.48	\$18.35
Adept Professional Staffing	\$15.87	\$17.10	\$18.34	\$19.59	\$20.84
The A.E. Brodhurst Corp	\$16.26	\$16.26	\$16.51	\$16.75	\$17.00
Staff Quest, Inc	\$16.37	\$16.70	\$17.03	\$17.37	\$17.72
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Beacon Staffing	\$17.36	\$18.09	\$18.81	\$19.53	\$20.28
Position: Maintenance Mechanic Senior					
1st Choice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
Kennedy Personnel Services	\$19.93	\$23.84	\$26.93	\$28.84	\$34.50
New Hope Strategic Solutions Group	\$19.97	\$21.65	\$22.76	\$23.65	\$24.80
Beacon Staffing	\$20.18	\$20.93	\$21.64	\$22.36	\$23.12
The A.E. Brodhurst Corp	\$27.00	\$27.00	\$30.00	\$30.00	\$30.00

Southern Region					
Position: Administrative Aide	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$13.49	\$13.79	\$14.09	\$14.39	\$14.69
Adept Professional Staffing	\$16.50	\$16.74	\$18.36	\$18.98	\$19.68
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Level One Personnel	\$17.92	\$17.92	\$18.46	\$18.46	\$19.01
The A.E. Brodhurst Corp	\$19.50	\$20.00	\$20.25	\$20.50	\$20.75
New Hope Strategic Solutions Group	\$19.51	\$20.87	\$22.33	\$23.39	\$25.56
DC Smartstaff	\$20.40	\$20.90	\$21.94	\$23.04	\$24.19
Poised HR Solutions LLC	\$21.88	\$22.54	\$23.41	\$23.21	\$24.62
Kennedy Personnel Services	\$24.93	\$26.93	\$28.75	\$32.50	\$33.75

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Agency Buyer	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$12.73	\$13.03	\$13.33	\$13.63	\$13.93
The A.E. Brodhurst Corp	\$16.25	\$16.50	\$16.75	\$17.00	\$17.25
New Hope Strategic Solutions Group	\$17.75	\$19.01	\$20.35	\$21.77	\$23.30
Poised HR Solutions LLC	\$20.60	\$21.22	\$21.85	\$22.51	\$23.18
Level One Personnel	\$21.76	\$21.76	\$22.41	\$22.41	\$23.08
Staff Quest, Inc	\$21.97	\$21.97	\$21.97	\$21.97	\$21.97
All-Pro Placement	\$21.97	\$21.97	\$21.97	\$21.97	\$21.97
Kennedy Personnel Services	\$22.74	\$26.85	\$33.50	\$38.75	\$39.43
DC Smartstaff	\$26.55	\$27.88	\$29.27	\$30.74	\$32.27
Position: Data Entry Operator					
Position: Data Entry Operator	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$12.30	\$12.60	\$12.90	\$13.20	\$13.50
New Hope Strategic Solutions Group	\$13.94	\$14.91	\$15.95	\$17.06	\$18.25
The A.E. Brodhurst Corp	\$16.26	\$16.26	\$16.51	\$16.75	\$17.00
Poised HR Solutions LLC	\$16.26	\$16.75	\$17.25	\$17.77	\$18.30
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
Adept Professional Staffing	\$17.22	\$18.52	\$18.90	\$19.06	\$20.15
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
DC Smartstaff	\$19.30	\$19.74	\$20.73	\$21.76	\$22.85
Kennedy Personnel Services	\$19.93	\$22.84	\$24.75	\$26.93	\$27.93
Position: Office Secretary I					
Position: Office Secretary I	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$13.12	\$13.42	\$13.72	\$14.02	\$14.32
New Hope Strategic Solutions Group	\$14.20	\$15.21	\$16.27	\$17.40	\$18.91
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
The A.E. Brodhurst Corp	\$17.00	\$17.25	\$17.50	\$17.75	\$18.25
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
Adept Professional Staffing	\$18.45	\$19.06	\$19.68	\$20.91	\$21.52
DC Smartstaff	\$20.20	\$21.21	\$22.27	\$23.38	\$24.55
Kennedy Personnel Services	\$20.93	\$22.84	\$24.75	\$25.93	\$27.93

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Office Secretary II	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$14.10	\$14.40	\$14.70	\$15.00	\$15.30
New Hope Strategic Solutions Group	\$15.40	\$16.51	\$17.66	\$18.90	\$20.22
The A.E. Brodhurst Corp	\$17.25	\$17.50	\$17.75	\$18.25	\$18.50
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Level One Personnel	\$17.61	\$17.61	\$18.14	\$18.14	\$1.68
Poised HR Solutions LLC	\$19.40	\$19.99	\$20.59	\$21.20	\$21.84
Adept Professional Staffing	\$19.68	\$19.98	\$20.29	\$21.52	\$23.24
DC Smartstaff	\$21.60	\$20.55	\$21.58	\$22.66	\$23.79
Kennedy Personnel Services	\$21.93	\$24.75	\$26.50	\$28.75	\$29.93
Position: Office Secretary III					
Position: Office Secretary III	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$14.65	\$14.95	\$15.25	\$15.55	\$15.85
New Hope Strategic Solutions Group	\$16.96	\$18.15	\$19.42	\$20.80	\$22.25
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
The A.E. Brodhurst Corp	\$18.50	\$18.75	\$19.00	\$19.25	\$19.50
Level One Personnel	\$18.70	\$18.70	\$19.26	\$19.26	\$19.84
Poised HR Solutions LLC	\$19.40	\$19.99	\$20.59	\$21.20	\$21.84
Adept Professional Staffing	\$20.91	\$21.22	\$21.52	\$22.14	\$24.60
DC Smartstaff	\$23.45	\$24.63	\$25.86	\$27.15	\$28.51
Kennedy Personnel Services	\$23.93	\$25.87	\$27.93	\$29.45	\$31.50
Position: Office Services Clerk					
Position: Office Services Clerk	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$13.06	\$13.36	\$13.66	\$13.96	\$14.26
The A.E. Brodhurst Corp	\$14.90	\$14.98	\$15.01	\$15.25	\$15.50
New Hope Strategic Solutions Group	\$15.16	\$16.22	\$17.35	\$18.56	\$19.85
Adept Professional Staffing	\$16.24	\$16.66	\$16.91	\$17.24	\$17.98
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
Kennedy Personnel Services	\$19.93	\$22.84	\$24.75	\$26.93	\$27.93
DC Smartstaff	\$20.85	\$21.90	\$22.99	\$24.14	\$25.35
Position: Radio Mech./New Car Change					
Position: Radio Mech./New Car Change	Year 1	Year 2	Year 3	Year 4	Year 5
Poised HR Solutions LLC	\$16.26	\$16.75	\$17.25	\$17.77	\$18.30
New Hope Strategic Solutions Group	\$16.77	\$17.94	\$19.19	\$20.53	\$22.10
Kennedy Personnel Services	\$24.87	\$26.73	\$28.84	\$29.93	\$32.81
The A.E. Brodhurst Corp	\$27.00	\$27.00	\$30.00	\$30.00	\$30.00

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Receptionist	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$11.90	\$12.20	\$12.50	\$12.80	\$13.10
New Hope Strategic Solutions Group	\$12.74	\$13.70	\$14.65	\$15.72	\$16.82
The A.E. Brodhurst Corp	\$14.90	\$14.98	\$15.01	\$15.25	\$15.50
Adept Professional Staffing	\$16.27	\$16.91	\$17.22	\$17.83	\$18.45
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
Kennedy Personnel Services	\$19.93	\$22.84	\$24.75	\$26.93	\$27.93
DC Smartstaff	\$20.40	\$20.90	\$21.94	\$23.04	\$24.19
Position: Stock Clerk					
Position: Stock Clerk	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$11.90	\$12.20	\$12.50	\$12.80	\$13.10
New Hope Strategic Solutions Group	\$13.01	\$13.92	\$14.98	\$15.93	\$17.04
Poised HR Solutions LLC	\$15.35	\$15.81	\$16.28	\$16.77	\$17.28
Adept Professional Staffing	\$16.23	\$16.60	\$16.86	\$17.22	\$17.83
The A.E. Brodhurst Corp	\$16.26	\$16.26	\$16.51	\$16.75	\$17.00
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
DC Smartstaff	\$19.30	\$19.74	\$20.73	\$21.78	\$22.85
Kennedy Personnel Services	\$19.93	\$22.84	\$24.75	\$26.93	\$27.93
Position: Maintenance Mechanic Senior					
Position: Maintenance Mechanic Senior	Year 1	Year 2	Year 3	Year 4	Year 5
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
Kennedy Personnel Services	\$19.93	\$23.84	\$26.93	\$28.84	\$34.50
New Hope Strategic Solutions Group	\$19.97	\$21.65	\$22.76	\$23.65	\$24.80
The A.E. Brodhurst Corp	\$27.00	\$27.00	\$30.00	\$30.00	\$30.00

Eastern Region					
Position: Administrative Aide	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$13.49	\$13.79	\$14.09	\$14.39	\$14.69
Level One Personnel	\$14.21	\$14.21	\$14.63	\$14.63	\$15.07
1st Choice	\$15.48	\$15.70	\$16.21	\$16.99	\$16.74
Adept Professional Staffing	\$16.79	\$18.02	\$19.32	\$20.55	\$21.85
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
DC Smartstaff	\$18.55	\$19.48	\$20.45	\$21.48	\$22.55
The A.E. Brodhurst Corp	\$19.50	\$20.00	\$20.25	\$20.50	\$20.75
New Hope Strategic Solutions Group	\$19.51	\$20.87	\$22.35	\$23.39	\$25.56
Kennedy Personnel Services	\$19.93	\$24.75	\$26.43	\$28.50	\$31.93
Poised HR Solutions LLC	\$21.88	\$22.54	\$23.21	\$23.91	\$24.62

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Agency Buyer	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$12.73	\$13.03	\$13.33	\$13.63	\$13.93
The A.E. Brodhurst Corp	\$16.25	\$16.50	\$16.75	\$17.00	\$17.25
New Hope Strategic Solutions Group	\$17.75	\$19.01	\$20.35	\$21.77	\$23.30
Level One Personnel	\$18.46	\$18.46	\$19.01	\$19.01	\$19.58
Poised HR Solutions LLC	\$20.60	\$21.22	\$21.85	\$22.51	\$23.18
Staff Quest, Inc	\$21.97	\$21.97	\$21.97	\$21.97	\$21.97
All-Pro Placement	\$21.97	\$21.97	\$21.97	\$21.97	\$21.97
Kennedy Personnel Services	\$22.74	\$26.85	\$33.50	\$38.75	\$39.43
DC Smartstaff	\$24.20	\$25.41	\$26.68	\$28.02	\$29.42
1st Choice	\$35.45	\$35.97	\$36.18	\$36.47	\$36.87
Position: Data Entry Operator					
Athena Consulting	\$12.30	\$12.60	\$12.90	\$13.20	\$13.50
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
1st Choice	\$13.89	\$14.10	\$14.31	\$14.53	\$14.75
New Hope Strategic Solutions Group	\$13.94	\$14.91	\$15.95	\$17.06	\$18.25
Kennedy Personnel Services	\$15.43	\$17.84	\$20.43	\$21.43	\$22.93
DC Smartstaff	\$15.60	\$15.86	\$16.65	\$17.48	\$18.35
The A.E. Brodhurst Corp	\$16.26	\$16.26	\$16.51	\$16.75	\$17.00
Adept Professional Staffing	\$16.26	\$17.50	\$18.74	\$19.98	\$21.23
Poised HR Solutions LLC	\$16.26	\$16.75	\$17.25	\$17.77	\$18.30
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Position: Office Secretary I					
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
Athena Consulting	\$13.12	\$13.42	\$13.72	\$14.02	\$14.32
New Hope Strategic Solutions Group	\$14.20	\$15.21	\$16.27	\$17.40	\$18.91
1st Choice	\$14.81	\$15.01	\$15.22	\$15.21	\$15.25
Kennedy Personnel Services	\$15.43	\$17.84	\$20.43	\$21.43	\$22.93
DC Smartstaff	\$15.98	\$16.59	\$17.42	\$18.29	\$19.21
The A.E. Brodhurst Corp	\$17.00	\$17.25	\$17.50	\$17.75	\$18.25
Adept Professional Staffing	\$17.23	\$18.46	\$19.70	\$20.94	\$22.18
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Office Secretary II	Year 1	Year 2	Year 3	Year 4	Year 5
Level One Personnel	\$13.89	\$13.89	\$14.30	\$14.30	\$14.73
Athena Consulting	\$14.10	\$14.40	\$14.70	\$15.00	\$15.30
1st Choice	\$14.81	\$15.01	\$15.91	\$15.91	\$16.74
New Hope Strategic Solutions Group	15.4	16.51	17.66	18.9	20.22
Kennedy Personnel Services	\$16.50	\$18.93	\$19.93	\$21.75	\$24.93
The A.E. Brodhurst Corp	\$17.25	\$17.50	\$17.75	\$18.25	\$18.50
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
DC Smartstaff	\$17.90	\$18.80	\$19.74	\$20.72	\$21.76
Adept Professional Staffing	\$18.45	\$19.69	\$20.93	\$22.17	\$23.41
Poised HR Solutions LLC	\$19.40	\$19.99	\$20.59	\$21.20	\$21.84
Position: Office Secretary III					
Athena Consulting	\$14.65	\$14.95	\$15.25	\$15.55	\$15.95
Level One Personnel	\$14.98	\$14.98	\$15.43	\$15.43	\$15.89
1st Choice	\$15.48	\$15.70	\$16.21	\$16.99	\$16.74
New Hope Strategic Solutions Group	\$16.96	\$18.15	\$19.42	\$20.80	\$22.25
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Kennedy Personnel Services	\$17.93	\$19.93	\$21.93	\$23.75	\$25.93
The A.E. Brodhurst Corp	\$18.50	\$18.75	\$19.00	\$19.25	\$19.50
Poised HR Solutions LLC	\$19.40	\$19.99	\$20.59	\$21.20	\$21.84
Adept Professional Staffing	\$19.84	\$21.11	\$22.36	\$23.62	\$24.88
DC Smartstaff	\$20.20	\$21.21	\$22.27	\$23.38	\$24.43
Position: Office Services Clerk					
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$1,358.00
Athena Consulting	\$13.06	\$13.36	\$13.66	\$13.96	\$14.26
1st Choice	\$13.89	\$14.10	\$14.31	\$14.53	\$14.75
The A.E. Brodhurst Corp	\$14.90	\$14.98	\$15.01	\$15.25	\$15.50
New Hope Strategic Solutions Group	\$15.16	\$16.22	\$17.35	\$18.56	\$19.85
Kennedy Personnel Services	\$15.43	\$17.84	\$20.43	\$21.43	\$22.93
Adept Professional Staffing	\$15.88	\$17.10	\$18.33	\$19.56	\$20.29
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
DC Smartstaff	\$19.20	\$20.16	\$21.17	\$22.23	\$23.34

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Radio Mech./New Car Change	Year 1	Year 2	Year 3	Year 4	Year 5
1st Choice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Poised HR Solutions LLC	\$16.26	\$16.75	\$17.25	\$17.77	\$18.30
New Hope Strategic Solutions Group	\$16.77	\$17.94	\$19.19	\$20.53	\$22.10
Kennedy Personnel Services	\$24.87	\$26.73	\$28.84	\$29.93	\$32.81
The A.E. Brodhurst Corp	\$27.00	\$27.00	\$30.00	\$30.00	\$30.00
Position: Receptionist					
Athena Consulting	\$11.90	\$12.20	\$12.50	\$12.80	\$13.10
New Hope Strategic Solutions Group	\$12.74	\$13.70	\$14.65	\$15.72	\$16.82
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
1st Choice	\$13.89	\$14.10	\$14.31	\$14.53	\$14.75
The A.E. Brodhurst Corp	\$14.90	\$14.98	\$15.01	\$15.25	\$15.50
Adept Professional Staffing	\$15.87	\$17.10	\$18.34	\$19.58	\$20.83
Kennedy Personnel Services	\$15.93	\$18.84	\$21.43	\$22.93	\$24.84
DC Smartstaff	\$16.40	\$17.43	\$18.31	\$19.22	\$20.18
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
Position: Stock Clerk					
1st Choice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Athena Consulting	\$11.90	\$12.20	\$12.50	\$12.80	\$13.10
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
New Hope Strategic Solutions Group	\$13.01	\$13.92	\$14.98	\$15.93	\$17.04
Kennedy Personnel Services	\$14.43	\$16.84	\$19.43	\$20.43	\$21.93
Poised HR Solutions LLC	\$15.35	\$15.81	\$16.28	\$16.77	\$17.28
DC Smartstaff	\$15.60	\$15.86	\$16.65	\$17.48	\$18.35
Adept Professional Staffing	\$15.87	\$17.27	\$18.67	\$19.91	\$21.15
The A.E. Brodhurst Corp	\$16.26	\$16.26	\$16.51	\$16.75	\$17.00
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Position: Maintenance Mechanic Senior					
1st Choice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
New Hope Strategic Solutions Group	\$19.97	\$21.65	\$22.76	\$23.65	\$24.80
The A.E. Brodhurst Corp	\$27.00	\$27.00	\$30.00	\$30.00	\$30.00

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Western Region					
Position: Administrative Aide	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$13.49	\$13.79	\$14.09	\$14.39	\$14.69
Level One Personnel	\$14.21	\$14.21	\$14.63	\$14.63	\$15.07
1st Choice	\$15.48	\$15.70	\$16.21	\$16.99	\$16.74
Adept Professional Staffing	\$16.52	\$17.77	\$19.03	\$20.28	\$21.53
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
DC Smartstaff	\$18.55	\$19.48	\$20.45	\$21.48	\$22.55
The A.E. Brodhurst Corp	\$19.50	\$20.00	\$20.25	\$20.50	\$20.75
New Hope Strategic Solutions Group	\$19.51	\$20.87	\$22.33	\$23.39	\$25.56
Poised HR Solutions LLC	\$21.88	\$22.54	\$23.21	\$23.91	\$24.62
Kennedy Personnel Services	\$22.93	\$25.84	\$27.93	\$29.93	\$32.50
Position: Agency Buyer	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$12.73	\$13.03	\$13.33	\$13.63	\$13.93
The A.E. Brodhurst Corp	\$16.25	\$16.50	\$16.75	\$17.00	\$17.25
New Hope Strategic Solutions Group	\$17.75	\$19.01	\$20.35	\$21.77	\$23.30
Level One Personnel	\$18.46	\$18.46	\$19.01	\$19.01	\$19.58
Poised HR Solutions LLC	\$20.60	\$21.22	\$21.85	\$22.51	\$23.18
Staff Quest, Inc	\$21.97	\$21.97	\$21.97	\$21.97	\$21.97
All-Pro Placement	\$21.97	\$21.97	\$21.97	\$21.97	\$21.97
DC Smartstaff	\$24.20	\$25.41	\$26.68	\$28.02	\$29.42
Kennedy Personnel Services	\$24.74	\$28.85	\$35.50	\$40.75	\$41.43
1st Choice	\$35.45	\$35.97	\$36.18	\$36.47	\$36.82
Position: Data Entry Operator	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$12.30	\$12.60	\$12.90	\$13.20	\$13.50
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
1st Choice	\$13.89	\$14.10	\$14.31	\$14.53	\$14.75
New Hope Strategic Solutions Group	\$13.94	\$14.91	\$15.95	\$17.06	\$18.25
DC Smartstaff	\$15.60	\$15.86	\$16.65	\$17.48	\$18.35
The A.E. Brodhurst Corp	\$16.26	\$16.26	\$16.51	\$16.75	\$17.00
Poised HR Solutions LLC	\$16.26	\$16.75	\$17.25	\$17.77	\$18.30
Adept Professional Staffing	\$17.22	\$18.47	\$19.72	\$20.97	\$22.22
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Kennedy Personnel Services	\$17.93	\$19.43	\$22.84	\$26.93	\$28.43

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Office Secretary I	Year 1	Year 2	Year 3	Year 4	Year 5
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
Athena Consulting	\$13.12	\$13.42	\$13.72	\$14.02	\$14.32
New Hope Strategic Solutions Group	\$14.20	\$15.21	\$16.27	\$17.40	\$18.91
1st Choice	\$14.81	\$15.01	\$15.22	\$15.21	\$15.25
DC Smartstaff	\$15.98	\$16.59	\$17.42	\$18.29	\$19.21
The A.E. Brodhurst Corp	\$17.00	\$17.25	\$17.50	\$17.75	\$18.25
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
Adept Professional Staffing	\$18.90	\$20.15	\$21.40	\$22.65	\$23.90
Kennedy Personnel Services	\$19.84	\$22.75	\$23.84	\$29.93	\$31.75
Position: Office Secretary II					
Position: Office Secretary II	Year 1	Year 2	Year 3	Year 4	Year 5
Level One Personnel	\$13.89	\$13.89	\$14.30	\$14.30	\$14.73
Athena Consulting	\$14.10	\$14.40	\$14.70	\$15.00	\$15.30
1st Choice	\$14.82	\$15.01	\$15.91	\$15.91	\$16.74
New Hope Strategic Solutions Group	\$15.40	\$16.51	\$17.66	\$18.90	\$20.22
The A.E. Brodhurst Corp	\$17.25	\$17.50	\$17.75	\$18.25	\$18.50
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
DC Smartstaff	\$17.90	\$18.80	\$19.74	\$20.72	\$21.76
Poised HR Solutions LLC	\$19.40	\$19.99	\$20.59	\$21.20	\$21.84
Adept Professional Staffing	\$20.01	\$21.25	\$22.50	\$23.75	\$25.05
Kennedy Personnel Services	\$20.84	\$23.75	\$24.84	\$30.93	\$32.75
Position: Office Secretary III					
Position: Office Secretary III	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$14.65	\$14.95	\$15.25	\$15.55	\$15.85
Level One Personnel	\$14.98	\$14.98	\$15.43	\$15.43	\$15.89
1st Choice	\$15.48	\$15.70	\$16.21	\$16.99	\$16.74
New Hope Strategic Solutions Group	\$16.96	\$18.15	\$19.42	\$20.80	\$22.25
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
The A.E. Brodhurst Corp	\$18.50	\$18.75	\$19.00	\$19.25	\$19.50
Poised HR Solutions LLC	\$19.40	\$19.99	\$20.59	\$21.20	\$21.84
DC Smartstaff	\$20.20	\$21.21	\$22.27	\$23.38	\$24.43
Adept Professional Staffing	\$21.25	\$22.51	\$23.78	\$25.06	\$26.35
Kennedy Personnel Services	\$21.84	\$24.75	\$25.84	\$31.93	\$33.75

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Office Services Clerk	Year 1	Year 2	Year 3	Year 4	Year 5
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
Athena Consulting	\$13.06	\$13.36	\$13.66	\$13.96	\$14.26
1st Choice	\$13.89	\$14.10	\$14.31	\$14.53	\$14.75
The A.E. Brodhurst Corp	\$14.90	\$14.98	\$15.01	\$15.25	\$15.50
New Hope Strategic Solutions Group	15.16	16.22	17.35	18.56	19.85
Adept Professional Staffing	\$16.23	\$17.38	\$18.61	\$19.84	\$21.09
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Kennedy Personnel Services	\$17.93	\$19.43	\$22.84	\$26.43	\$28.43
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
DC Smartstaff	\$19.20	\$20.16	\$21.17	\$22.23	\$23.34
Position: Radio Mech./New Car Change					
1st Choice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Poised HR Solutions LLC	\$16.26	\$16.75	\$17.25	\$17.77	\$18.30
New Hope Strategic Solutions Group	\$16.77	\$17.94	\$19.19	\$20.53	\$22.10
Kennedy Personnel Services	\$26.87	\$26.73	\$28.84	\$29.93	\$32.81
The A.E. Brodhurst Corp	\$27.00	\$27.00	\$30.00	\$30.00	\$30.00
Position: Receptionist					
Athena Consulting	\$11.90	\$12.20	\$12.50	\$12.80	\$13.10
New Hope Strategic Solutions Group	\$12.74	\$13.70	\$14.65	\$15.72	\$16.82
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
1st Choice	\$13.89	\$14.10	\$14.31	\$14.53	\$14.75
The A.E. Brodhurst Corp	\$14.90	\$14.98	\$15.01	\$15.25	\$15.50
Adept Professional Staffing	\$16.50	\$17.11	\$18.36	\$19.62	\$20.87
DC Smartstaff	\$16.60	\$17.43	\$18.31	\$19.22	\$20.18
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Kennedy Personnel Services	\$17.93	\$19.43	\$22.84	\$26.93	\$28.43
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Stock Clerk	Year 1	Year 2	Year 3	Year 4	Year 5
1st Choice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Athena Consulting	\$11.90	\$12.20	\$12.50	\$12.80	\$13.10
Level One Personnel	\$12.80	\$12.80	\$13.18	\$13.18	\$13.58
New Hope Strategic Solutions Group	\$13.01	\$13.92	\$14.98	\$15.93	\$17.04
Poised HR Solutions LLC	\$15.35	\$15.81	\$16.28	\$16.77	\$17.28
DC Smartstaff	\$15.60	\$15.86	\$16.65	\$17.48	\$18.35
Adept Professional Staffing	\$16.23	\$17.47	\$18.35	\$19.58	\$20.82
The A.E. Brodhurst Corp	\$16.26	\$16.26	\$16.51	\$16.75	\$17.00
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Kennedy Personnel Services	\$17.93	\$19.43	\$22.84	\$26.93	\$28.43
Position: Maintenance Mechanic Senior					
1st Choice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Poised HR Solutions LLC	\$18.28	\$18.83	\$19.40	\$19.98	\$20.58
New Hope Strategic Solutions Group	\$19.97	\$21.65	\$22.76	\$23.65	\$24.80
Kennedy Personnel Services	\$21.93	\$25.84	\$28.93	\$30.84	\$36.50
The A.E. Brodhurst Corp	\$27.00	\$27.00	\$30.00	\$30.00	\$30.00

Baltimore Region					
Position: Administrative Aide	Year 1	Year 2	Year 3	Year 4	Year 5
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Beacon Staffing	\$17.36	\$18.09	\$18.81	\$19.53	\$20.28
Adept Professional Staffing	\$17.64	\$18.50	\$20.15	\$21.41	\$22.64
Level One Personnel	\$17.92	\$17.92	\$18.46	\$18.46	\$19.01
The A.E. Brodhurst Corp	\$19.50	\$20.00	\$20.25	\$20.50	\$20.75
DC Smartstaff	\$20.40	\$20.90	\$21.94	\$23.04	\$24.19
Goodwill Works	\$22.00	\$22.25	\$22.50	\$22.75	\$23.50
Kennedy Personnel Services	\$22.43	\$26.93	\$28.43	\$32.75	\$34.50
New Hope Strategic Solutions Group	\$24.22	\$25.31	\$26.88	\$27.42	\$28.90
Poised HR Solutions LLC	\$26.25	\$27.04	\$27.85	\$28.69	\$29.55

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Agency Buyer	Year 1	Year 2	Year 3	Year 4	Year 5
The A.E. Brodhurst Corp	\$16.25	\$16.50	\$16.75	\$17.00	\$17.25
Athena Consulting	\$16.50	\$16.80	\$17.10	\$17.40	\$17.70
New Hope Strategic Solutions Group	\$18.95	\$19.59	\$20.23	\$21.58	\$22.00
1st Choice	\$19.20	\$19.49	\$19.79	\$20.87	\$20.87
Kennedy Personnel Services	\$20.93	\$24.75	\$28.43	\$33.50	\$38.93
Level One Personnel	\$21.76	\$21.76	\$22.41	\$22.41	\$23.08
Staff Quest, Inc	\$21.97	\$21.97	\$21.97	\$21.97	\$21.97
All-Pro Placement	\$21.97	\$21.97	\$21.97	\$21.97	\$21.97
Poised HR Solutions LLC	\$24.72	\$25.46	\$26.22	\$27.01	\$27.82
DC Smartstaff	\$26.55	\$27.88	\$29.27	\$30.74	\$32.27
Beacon Staffing	\$26.88	\$27.68	\$28.38	\$29.13	\$29.92
Position: Data Entry Operator					
Year 1	Year 2	Year 3	Year 4	Year 5	
Athena Consulting	\$15.60	\$15.90	\$16.20	\$16.50	\$16.80
New Hope Strategic Solutions Group	\$15.94	\$16.91	\$17.64	\$18.44	\$19.32
The A.E. Brodhurst Corp	\$16.26	\$16.26	\$16.51	\$16.75	\$17.00
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
Adept Professional Staffing	\$17.22	\$18.47	\$19.73	\$20.99	\$22.51
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Beacon Staffing	\$17.36	\$18.09	\$18.81	\$19.53	\$20.28
Kennedy Personnel Services	\$17.43	\$21.93	\$24.73	\$26.93	\$29.93
1st Choice	\$17.61	\$17.89	\$17.89	\$18.41	\$18.88
Goodwill Works	\$19.25	\$19.50	\$19.75	\$20.00	\$20.25
DC Smartstaff	\$19.30	\$19.74	\$20.73	\$21.76	\$22.85
Poised HR Solutions LLC	\$19.52	\$20.10	\$20.70	\$21.32	\$21.96
Position: Office Secretary I					
Year 1	Year 2	Year 3	Year 4	Year 5	
Athena Consulting	\$15.70	\$16.00	\$16.30	\$16.60	\$16.90
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
The A.E. Brodhurst Corp	\$17.00	\$17.25	\$17.50	\$17.75	\$18.25
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Beacon Staffing	\$17.36	\$18.09	\$18.81	\$19.53	\$20.28
Adept Professional Staffing	\$17.64	\$18.50	\$20.16	\$21.43	\$22.79
Kennedy Personnel Services	\$18.43	\$21.93	\$24.43	\$26.93	\$28.93
New Hope Strategic Solutions Group	\$18.46	\$18.97	\$19.45	\$20.76	\$21.23
1st Choice	\$18.53	\$18.80	\$18.80	\$19.09	\$19.38
Goodwill Works	\$19.50	\$19.75	\$20.00	\$20.25	\$20.50
DC Smartstaff	\$20.20	\$21.21	\$22.27	\$23.38	\$24.55
Poised HR Solutions LLC	\$21.94	\$22.60	\$23.28	\$23.98	\$24.70

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Office Secretary II	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$16.30	\$16.80	\$16.90	\$17.20	\$17.50
The A.E. Brodhurst Corp	\$17.25	\$17.50	\$17.75	\$18.25	\$18.50
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Level One Personnel	\$17.61	\$17.61	\$18.14	\$18.14	\$18.68
Beacon Staffing	\$18.04	\$18.78	\$19.49	\$20.18	\$20.96
Adept Professional Staffing	\$18.45	\$19.65	\$20.95	\$22.21	\$23.47
1st Choice	\$18.53	\$18.80	\$19.49	\$19.79	\$20.87
Kennedy Personnel Services	\$19.43	\$22.93	\$25.43	\$27.93	\$29.93
Goodwill Works	\$19.75	\$20.00	\$20.25	\$20.50	\$20.75
New Hope Strategic Solutions Group	\$19.93	\$20.48	\$21.21	\$21.82	\$22.01
DC Smartstaff	\$21.60	\$20.55	\$21.58	\$22.66	\$23.79
Poised HR Solutions LLC	\$23.28	\$23.98	\$24.70	\$25.44	\$26.21
Position: Office Secretary III	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$16.80	\$17.10	\$17.40	\$17.70	\$18.00
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
The A.E. Brodhurst Corp	\$18.50	\$18.75	\$19.00	\$19.25	\$19.50
Adept Professional Staffing	\$18.60	\$19.85	\$21.09	\$22.35	\$23.86
Beacon Staffing	\$18.68	\$19.44	\$20.17	\$20.88	\$21.64
Level One Personnel	\$18.70	\$18.70	\$19.26	\$19.26	\$19.84
1st Choice	\$19.20	\$19.49	\$19.79	\$20.87	\$20.87
Goodwill Works	\$20.00	\$20.25	\$20.50	\$20.75	\$21.00
Kennedy Personnel Services	\$21.43	\$24.93	\$27.43	\$29.93	\$33.50
New Hope Strategic Solutions Group	\$21.80	\$22.33	\$22.95	\$23.56	\$25.76
Poised HR Solutions LLC	\$23.28	\$23.98	\$24.70	\$25.44	\$26.21
DC Smartstaff	\$23.45	\$24.63	\$25.86	\$27.15	\$28.51
Position: Office Services Clerk	Year 1	Year 2	Year 3	Year 4	Year 5
The A.E. Brodhurst Corp	\$14.90	\$14.98	\$15.01	\$15.25	\$15.50
Athena Consulting	\$15.60	\$15.90	\$16.20	\$16.50	\$16.80
Adept Professional Staffing	\$16.27	\$17.51	\$18.74	\$20.34	\$21.22
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
New Hope Strategic Solutions Group	\$16.76	\$17.53	\$18.21	\$18.99	\$19.45
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Kennedy Personnel Services	\$17.43	\$21.93	\$24.43	\$26.93	\$28.43
1st Choice	\$17.61	\$17.89	\$17.89	\$18.41	\$18.88
Goodwill Works	\$19.50	\$19.75	\$20.00	\$20.25	\$20.50
Beacon Staffing	\$20.04	\$20.78	\$21.52	\$22.24	\$22.98
DC Smartstaff	\$20.85	\$21.90	\$22.99	\$24.14	\$25.35
Poised HR Solutions LLC	\$21.94	\$22.60	\$23.28	\$23.98	\$24.70

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Radio Mech./New Car Change	Year 1	Year 2	Year 3	Year 4	Year 5
Beacon Staffing	\$17.48	\$18.23	\$18.94	\$19.64	\$20.39
New Hope Strategic Solutions Group	\$18.77	\$19.45	\$20.10	\$20.81	\$21.35
Poised HR Solutions LLC	\$19.52	\$20.10	\$20.70	\$21.32	\$21.96
Goodwill Works	\$19.75	\$20.00	\$20.25	\$20.50	\$20.75
Kennedy Personnel Services	\$24.87	\$26.73	\$28.84	\$29.93	\$32.81
The A.E. Brodhurst Corp	\$27.00	\$27.00	\$30.00	\$30.00	\$30.00
Position: Receptionist					
The A.E. Brodhurst Corp	\$14.90	\$14.98	\$15.01	\$15.25	\$15.50
New Hope Strategic Solutions Group	\$15.55	\$16.22	\$17.04	\$17.83	\$18.93
Athena Consulting	\$15.60	\$15.90	\$16.20	\$16.50	\$16.80
Adept Professional Staffing	\$16.28	\$17.53	\$19.11	\$20.38	\$21.66
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Beacon Staffing	\$17.36	\$18.09	\$18.81	\$19.53	\$20.28
Staff Quest, Inc	\$17.36	\$18.09	\$18.81	\$19.53	\$20.28
1st Choice	\$17.61	\$17.89	\$17.89	\$18.41	\$18.88
Kennedy Personnel Services	\$17.93	\$19.93	\$22.43	\$26.93	\$28.43
Goodwill Works	\$19.00	\$19.25	\$19.50	\$19.75	\$20.00
DC Smartstaff	\$20.40	\$20.90	\$21.94	\$23.04	\$24.19
Poised HR Solutions LLC	\$21.94	\$22.60	\$23.28	\$23.98	\$24.70
Position: Stock Clerk					
New Hope Strategic Solutions Group	\$15.25	\$16.30	\$16.97	\$17.35	\$18.01
Athena Consulting	\$16.00	\$16.30	\$16.60	\$16.90	\$17.20
Adept Professional Staffing	\$16.12	\$17.37	\$18.63	\$19.90	\$21.18
The A.E. Brodhurst Corp	\$16.26	\$16.26	\$16.51	\$16.75	\$17.00
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Beacon Staffing	\$17.36	\$18.09	\$18.81	\$19.53	\$20.28
Kennedy Personnel Services	\$17.43	\$21.93	\$24.43	\$26.93	\$28.43
Poised HR Solutions LLC	\$18.42	\$18.97	\$19.54	\$20.13	\$20.73
Goodwill Works	\$19.00	\$19.25	\$19.50	\$19.75	\$20.00
DC Smartstaff	\$19.30	\$19.74	\$20.73	\$21.76	\$22.85
Position: Maintenance Mechanic Senior					
Kennedy Personnel Services	\$19.93	\$24.43	\$27.93	\$32.50	\$34.93
Beacon Staffing	\$20.18	\$20.93	\$21.64	\$22.36	\$23.12
New Hope Strategic Solutions Group	\$21.90	\$22.45	\$22.98	\$23.55	\$24.02
Poised HR Solutions LLC	\$21.94	\$22.60	\$23.28	\$23.98	\$24.70
Goodwill Works	\$23.50	\$23.75	\$24.00	\$24.25	\$25.50
The A.E. Brodhurst Corp	\$27.00	\$27.00	\$30.00	\$30.00	\$30.00

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

<i>Position: Truck Driver/Warehouseman</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>
Poised HR Solutions LLC	\$19.52	\$20.10	\$20.70	\$21.32	\$24.70
Beacon Staffing	\$20.18	\$20.93	\$21.64	\$22.36	\$23.12
Goodwill Works	\$22.20	\$22.45	\$22.70	\$22.95	\$23.20
Kennedy Personnel Services	\$22.43	\$29.93	\$34.50	\$38.75	\$39.75
New Hope Strategic Solutions Group	\$18.30	\$19.58	\$21.20	\$22.89	\$24.72

Washington, DC Region					
<i>Position: Administrative Aide</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>
Athena Consulting	\$16.50	\$16.80	\$17.10	\$17.40	\$17.70
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Adept Professional Staffing	\$17.84	\$19.08	\$20.34	\$21.94	\$23.21
Level One Personnel	\$17.92	\$17.92	\$18.46	\$18.46	\$19.01
1st Choice	\$19.20	\$19.49	\$19.79	\$20.87	\$20.87
The A.E. Brodhurst Corp	\$19.50	\$20.00	\$20.25	\$20.50	\$20.75
DC Smartstaff	\$20.40	\$20.90	\$21.94	\$23.04	\$24.19
New Hope Strategic Solutions Group	\$24.22	\$25.31	\$26.88	\$27.42	\$28.90
Poised HR Solutions LLC	\$26.25	\$27.04	\$27.85	\$28.69	\$29.55
Kennedy Personnel Services	\$28.43	\$33.93	\$36.43	\$39.75	\$43.93
<i>Position: Agency Buyer</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>
The A.E. Brodhurst Corp	\$16.25	\$16.50	\$16.75	\$17.00	\$17.25
Athena Consulting	\$16.80	\$17.10	\$17.40	\$17.70	\$18.00
New Hope Strategic Solutions Group	\$18.95	\$19.59	\$20.23	\$21.58	\$22.00
Level One Personnel	\$21.76	\$21.76	\$22.41	\$22.41	\$23.08
Poised HR Solutions LLC	\$24.72	\$25.46	\$26.22	\$27.01	\$27.82
Staff Quest, Inc	\$25.50	\$25.50	\$25.50	\$25.50	\$25.50
All-Pro Placement	\$25.50	\$25.50	\$27.50	\$27.50	\$27.50
DC Smartstaff	\$26.55	\$27.88	\$29.27	\$30.74	\$32.27
Kennedy Personnel Services	\$30.43	\$33.93	\$39.50	\$43.75	\$47.93
1st Choice	\$39.17	\$39.76	\$39.76	\$40.35	\$40.95

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Data Entry Operator	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$15.60	\$15.90	\$16.20	\$16.50	\$16.80
New Hope Strategic Solutions Group	\$15.94	\$16.91	\$17.64	\$18.44	\$19.32
The A.E. Brodhurst Corp	\$16.26	\$16.26	\$16.51	\$16.75	\$17.00
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
1st Choice	\$17.61	\$17.89	\$17.89	\$18.41	\$18.88
Adept Professional Staffing	\$17.64	\$18.91	\$20.18	\$21.46	\$22.74
DC Smartstaff	\$19.30	\$19.74	\$20.73	\$21.76	\$22.85
Poised HR Solutions LLC	\$19.52	\$20.10	\$20.70	\$21.32	\$21.96
Kennedy Personnel Services	\$20.93	\$24.93	\$27.43	\$29.84	\$33.75
Position: Office Secretary I					
Year 1	Year 2	Year 3	Year 4	Year 5	
Athena Consulting	\$15.70	\$16.00	\$16.30	\$16.60	\$16.90
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
The A.E. Brodhurst Corp	\$17.00	\$17.25	\$17.50	\$17.75	\$18.25
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
New Hope Strategic Solutions Group	\$18.46	\$18.97	\$19.45	\$20.76	\$21.23
1st Choice	\$18.59	\$18.80	\$18.80	\$19.09	\$19.38
Adept Professional Staffing	\$19.84	\$21.12	\$22.39	\$23.67	\$24.95
DC Smartstaff	\$20.20	\$21.21	\$22.27	\$23.38	\$24.55
Poised HR Solutions LLC	\$21.94	\$22.60	\$23.28	\$23.98	\$24.70
Kennedy Personnel Services	\$24.43	\$29.84	\$32.75	\$34.93	\$39.75
Position: Office Secretary II					
Year 1	Year 2	Year 3	Year 4	Year 5	
Athena Consulting	\$16.30	\$16.60	\$16.90	\$17.20	\$17.50
The A.E. Brodhurst Corp	\$17.25	\$17.50	\$17.75	\$18.25	\$18.50
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Level One Personnel	\$17.61	\$17.61	\$18.14	\$18.14	\$18.68
1st Choice	\$18.53	\$18.80	\$19.49	\$19.79	\$20.87
New Hope Strategic Solutions Group	\$19.93	\$20.48	\$21.21	\$21.82	\$22.01
Adept Professional Staffing	\$20.91	\$22.15	\$23.42	\$24.70	\$25.98
DC Smartstaff	\$21.60	\$20.55	\$21.58	\$22.66	\$23.79
Poised HR Solutions LLC	\$23.28	\$23.98	\$24.70	\$25.44	\$26.21
Kennedy Personnel Services	\$25.43	\$30.84	\$33.75	\$35.93	\$39.93

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

Position: Office Secretary III	Year 1	Year 2	Year 3	Year 4	Year 5
Athena Consulting	\$16.80	\$17.10	\$17.40	\$17.70	\$18.00
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
The A.E. Brodhurst Corp	\$18.50	\$18.75	\$19.00	\$19.25	\$19.50
Level One Personnel	\$18.70	\$18.70	\$19.26	\$19.26	\$19.84
1st Choice	\$19.20	\$19.49	\$19.79	\$20.87	\$20.87
New Hope Strategic Solutions Group	\$21.80	\$22.33	\$22.95	\$23.56	\$25.76
Adept Professional Staffing	\$22.14	\$23.38	\$24.64	\$25.91	\$27.19
Poised HR Solutions LLC	\$23.28	\$23.98	\$24.70	\$25.44	\$26.21
DC Smartstaff	\$23.45	\$24.63	\$25.86	\$27.15	\$28.51
Kennedy Personnel Services	\$26.43	\$31.84	\$34.75	\$38.93	\$42.93
Position: Office Services Clerk					
Year 1	Year 2	Year 3	Year 4	Year 5	
The A.E. Brodhurst Corp	\$14.90	\$14.98	\$15.01	\$15.25	\$15.50
Athena Consulting	\$15.60	\$15.90	\$16.20	\$16.50	\$16.80
Adept Professional Staffing	\$15.98	\$17.32	\$18.38	\$19.98	\$21.25
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
New Hope Strategic Solutions Group	\$16.76	\$17.53	\$18.21	\$18.99	\$19.45
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
1st Choice	\$17.61	\$17.89	\$17.89	\$18.41	\$18.85
DC Smartstaff	\$20.85	\$21.90	\$22.99	\$24.14	\$25.35
Poised HR Solutions LLC	\$21.94	\$22.60	\$23.28	\$23.98	\$24.70
Kennedy Personnel Services	\$22.43	\$24.43	\$26.43	\$28.43	\$30.93
Position: Radio Mech./New Car Change					
Year 1	Year 2	Year 3	Year 4	Year 5	
New Hope Strategic Solutions Group	\$18.77	\$19.45	\$20.10	\$20.81	\$21.35
Poised HR Solutions LLC	\$19.52	\$20.10	\$20.70	\$21.32	\$21.96
The A.E. Brodhurst Corp	\$27.00	\$27.00	\$30.00	\$30.00	\$30.00
Kennedy Personnel Services	\$29.43	\$32.93	\$38.50	\$42.75	\$46.93
Position: Receptionist					
Year 1	Year 2	Year 3	Year 4	Year 5	
The A.E. Brodhurst Corp	\$14.90	\$14.98	\$15.01	\$15.25	\$15.50
New Hope Strategic Solutions Group	\$15.55	\$16.22	\$17.04	\$17.83	\$18.93
Athena Consulting	\$15.60	\$15.90	\$16.30	\$16.50	\$16.80
Adept Professional Staffing	\$16.13	\$17.38	\$18.64	\$19.92	\$21.50
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
1st Choice	\$17.61	\$17.89	\$17.89	\$18.41	\$18.88
DC Smartstaff	\$20.40	\$20.90	\$21.94	\$23.04	\$24.19
Poised HR Solutions LLC	\$21.94	\$22.60	\$23.28	\$23.98	\$24.70
Kennedy Personnel Services	\$23.93	\$25.93	\$27.93	\$29.93	\$31.93

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.) ATTACHMENT 3 (Cont.)

BIDS OR PROPOSALS (Cont.):

<i>Position: Stock Clerk</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>
New Hope Strategic Solutions Group	\$15.25	\$16.30	\$16.97	\$17.35	\$18.01
Athena Consulting	\$16.00	\$16.30	\$16.60	\$16.90	\$17.20
Adept Professional Staffing	\$16.24	\$17.12	\$18.36	\$19.62	\$20.89
The A.E. Brodhurst Corp	\$16.26	\$16.26	\$16.51	\$16.75	\$17.00
Level One Personnel	\$16.52	\$16.52	\$17.02	\$17.02	\$17.53
Staff Quest, Inc	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
All-Pro Placement	\$17.26	\$17.26	\$17.26	\$17.26	\$17.26
Poised HR Solutions LLC	\$18.42	\$18.97	\$19.54	\$20.13	\$20.73
DC Smartstaff	\$19.30	\$19.74	\$20.73	\$21.76	\$22.85
Kennedy Personnel Services	\$20.93	\$24.93	\$27.43	\$29.84	\$33.75
<i>Position: Maintenance Mechanic Senior</i>					
<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>	
New Hope Strategic Solutions Group	\$21.90	\$22.45	\$22.98	\$23.55	\$24.02
Poised HR Solutions LLC	\$21.94	\$22.60	\$23.28	\$23.98	\$24.70
The A.E. Brodhurst Corp	\$27.00	\$27.00	\$30.00	\$30.00	\$30.00
Kennedy Personnel Services	\$33.75	\$37.43	\$38.93	\$43.75	\$48.93

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 6-S-MOD **Agency Contact:** Terri Winston
410-767-1196
twinston@dat.state.md.us

DEPARTMENT/PROGRAM: Assessments & Taxation (SDAT)
Charter/Homestead Units

CONTRACT ID: DAT 0170; E50B1400005;
Temporary Office Help
ADPICS # COE72209

CONTRACT APPROVED: 10/6/2010 DBM BPW Agenda Item 1-S

CONTRACTORS: Hutch Staffing, Inc.
College Park, MD

Jones Networking Associates
(Certified MBE & SBR)
Lutherville, MD

CONTRACT DESCRIPTION: Two contracts to provide temporary office help in the Baltimore Metropolitan Area, as needed, in two job classifications: Office Clerk II and Data Device Operator II.

MODIFICATION DESCRIPTION: Request for retroactive approval to increase the amount of available funding on the Contract due to an increase in usage of temporary office help based upon the Agency's workload.

TERM OF ORIGINAL CONTRACT: 11/1/2010 – 10/31/2013 (w/2 one-year renewal options)

TERM OF MODIFICATION: 12/19/2012 – 10/31/2013

AMOUNT OF ORIGINAL CONTRACT: \$375,000 (3 Years)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$ 24,000 (Retroactive)
\$151,000 (Proactive)
\$175,000 Total (Approx. 10 ½ Months)

PRIOR MODIFICATIONS/OPTIONS: \$140,000 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$690,000

PERCENT +/- (THIS MODIFICATION): +46.7%

OVERALL PERCENT +/-: +84.0%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MBE PARTICIPATION: 25%

MBE COMPLIANCE: 0% (Hutch Staffing, Inc.)
44% (Jones Networking Associates)

REQUESTING AGENCY REMARKS: Request for retroactive approval to modify two of the temporary office help contracts to increase the available funding during the base term of the contracts. In December 2012, SDAT was aware of the need to increase the available funding for these contracts and did a modification to increase the funding by \$24,000 for a two months time period under what it believed was its delegated authority from the Department of Budget and Management (DBM), not realizing that MOD #1 for \$24,000 approved by SDAT in May 2012 was included as a cumulative total in delegated authority from DBM; therefore, only \$1,000 was remaining to be approved by SDAT on its own. At this time, SDAT is requesting approval of the \$24,000 increase from December 2012 to February 2013 and an additional \$151,000 for the remaining time period of the base contract term from February 2013 through October 2013.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S-MOD (Cont.)

Additional funding is needed to provide continued temporary office help assistance to the Agency's Homestead Tax Credit and Charter Units. The Homestead Unit experienced a significant increase of eligibility applications due to the December 31, 2012 deadline imposed by the General Assembly. Homeowners were allowed to fax, mail and submit in person applications. The impact of the deadline will affect the Homestead Unit's workload for at least three to four months. The Homestead Unit needs the temporary office help to process the applications timely for the FY14 property taxes. The Agency is seeking an exemption to the hiring freeze in order to hire contractual employees to reduce the need for temporary office help during the available renewal option periods, if exercised.

Since the beginning of the contracts in November 2010 through December 2012, the Agency has paid a total of \$488,651 to the three Prime Contractors. (As stated in the 7/11/2012 DBM BPW Agenda Item 9-S-MOD, Proper Staffing, Inc. defaulted on its contract as of January 2012.) Of this amount, the two MBE Prime Contractors received \$383,944 or 78% of the total expenditures and two MBE Subcontractors received \$104,707 or 21.5% of the total expenditures.

FUND SOURCE: 100% Special (Admin. of Local Tax Credits, Local Subdivision participation & Expedited Services)

APPROP. CODES: E50C00.08; E50C00.10

RESIDENT BUSINESSES: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S-MOD (Cont.) ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS (Cont.):

MOD #1	\$24,000	Mod to increase the amount of funds available on the contracts due to an unexpected spike in the Agency's workload for the period 5/1/2012 – 7/10/2012 in order to bring an item to the BPW for approval. Approved SDAT.
MOD #2	\$116,000	Mod to increase the amount of funds available on the contracts due to an unexpected spike in the Agency's workload for the period of 7/11/2012 – 10/31/2013. Approved on the 7/11/2012 DBM BPW Agenda, Item 9-S-MOD.
Total	<u>\$140,000</u>	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 7-S-MOD **Agency Contact:** Robert Howells
410-230-8789
rhowells@msla.state.md.us

DEPARTMENT/PROGRAM: State Lottery & Gaming Control Agency
(MSLA)
Information Technology Division

CONTRACT ID: 2005-11;
On-Line Gaming System;
ADPICS # COE69453

CONTRACT APPROVED: 10/19/2005 DBM BPW Agenda Item 1-S

CONTRACTOR: Scientific Games International, Inc.
Alpharetta, GA

CONTRACT DESCRIPTION: Contract to provide the design, development, implementation, lease, operation and maintenance of a Lottery On-Line Gaming System, including a Central Site System, Retailer Terminals, Software, and a satellite based Telecommunications Network to connect the Retailer Terminals to the Central Site System.

MODIFICATION DESCRIPTION: Approval request to modify the contract during the renewal option period to obtain technical enhancements; specifically the Contractor shall provide the Lottery the development, implementation, testing and operation of a "Loyalty Rewards Program".

TERM OF ORIGINAL CONTRACT AND: 10/26/2005 - 6/26/2011 (w/1 five-year renewal option)

TERM OF MODIFICATION: 2/8/2013 – 6/26/2016

AMOUNT OF ORIGINAL CONTRACT: \$81,000,000 Est. NTE (5 Years)

AMOUNT OF MODIFICATION: \$13,510,000 (3 Years, 5 Months)

PRIOR MODIFICATIONS/OPTIONS: \$99,086,050 (See Attachment)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$193,596,050 Est. NTE
PERCENT +/- (THIS MODIFICATION): +16.7%
OVERALL PERCENT +/-: +16.8%
ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals
MBE PARTICIPATION: 15%
MBE COMPLIANCE: 12.5%

REQUESTING AGENCY REMARKS: Request for approval to modify the contract during the renewal option period to provide additional technical enhancements to include the development, implementation, testing and operation of a Loyalty Rewards Program, specifically "Properties Plus/Points for Prizes" program which was originally offered by the Contractor in its Proposal dated July 22, 2005, which will allow players to accumulate points for Instant Tickets to use for redemption of merchandise prizes.

The Maryland Lottery has generated increasing record sales for 15 straight years, with \$1.795 billion in sales and \$556 million in revenue for FY 2012. In order to maintain a competitive position with other providers of entertainment and to continue to achieve increased sales and revenue, the Lottery must continually introduce new and innovative ways to retain and attract players. The Properties Plus program has had a positive impact on sales in the three other states that have launched this product – Arkansas, Iowa and Tennessee. Three other states are also in the process of adding this program – Missouri, North Carolina and Kentucky. The Lottery anticipates that the addition of Properties Plus will contribute to increased sales and revenue.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

The Lottery has analyzed the successful Properties Plus implementations in Arkansas, Iowa and Tennessee and has also factored in the buying behaviors of the Maryland Lottery instant ticket player-base. A conservative estimate projects an annual incremental sales growth in Maryland of 4.75%. Maintaining that growth rate from program start (anticipated in April of 2013) through the end of the contract period (June 2016) yields nearly \$80 million of additional sales and approximately \$24 million of additional revenue. Depending upon the achieved success of this program for Instant Tickets, the Lottery may consider a future expansion to also encompass on-line games.

Properties Plus will be budget neutral to the Lottery and funded from the unclaimed prize fund.

FUND SOURCE: 100% Special (Lottery Proceeds)

APPROP. CODE: E75D0001

RESIDENT BUSINESS: No

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont) ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS (Cont):

Mod #1	\$86,050	Increased the NTE amount to incorporate the Agent Administration Unit and Security Unit into the Retailer Management system for the period of 2/15/2008 – 6/26/2011. Approved on the 2/13/2008 DBM BPW Agenda, Item 8-S-MOD.
Option #1/Mod #2	\$99,000,000	Exercised the single five-year renewal option as contained in the original contract for the period of 6/27/2011 – 6/26/2016. Approved on the 5/19/2010 DBM BPW Agenda, Item 5-S-OPTION.
Mod #3	\$0	Mod to provide technical enhancements through 657 2-Game Admart Jackpot signs, installation of the signs at Lottery Retailer locations, and service/maintenance support for the period of 7/28/2011 – 6/26/2016. Approved on the 7/27/2011 DBM BPW Agenda, Item 7-S-MOD.
Total	<u>\$99,086,050</u>	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 8-S-MOD Agency Contact: Sandy Johnson
410-767-7408
SJohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Department of Human Resources (DHR)
Child Support Enforcement Administration
(CSEA)

CONTRACT ID: CSEA/SDU/06-001-A9;
State Disbursement Unit Services
ADPICS # COE71836

CONTRACT APPROVED: 11/30/2005 DBM BPW Agenda Item 3-S

CONTRACTOR: Xerox State and Local Solutions, Inc.
Fairfax, VA

CONTRACT DESCRIPTION: Contract to provide services to develop,
implement and operate a system for the central collection of child support payments, to include
receipts processing, accounting, recoupment and electronic payment services to customers.

MODIFICATION DESCRIPTION: Approval request to extend the contract term
by 12 months, inclusive of a 90 day transition-in period, to complete the procurement process.

TERM OF ORIGINAL CONTRACT: 12/1/2005 – 2/28/2011 (w/1 two-year
renewal option)

TERM OF MODIFICATION: 3/1/2013 – 2/28/2014

AMOUNT OF ORIGINAL CONTRACT: \$16,927,457

AMOUNT OF MODIFICATION: \$3,250,213

PRIOR MODIFICATIONS/OPTIONS: \$3,923,440 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$24,101,110

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

PERCENT +/- (THIS MODIFICATION): +19.2%

OVERALL PERCENT +/-: +19.2%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

MBE COMPLIANCE: 31.6%

REQUESTING AGENCY REMARKS: Request for approval to extend the contract for one year to allow sufficient time to solicit a new Request for Proposals for State Disbursement Unit Services (SDU) with one 90-day transition period to transition to a new contractor, if necessary.

CSEA implemented the SDU for the collection and disbursement of court ordered child support payments. The SDU is a centralized child support front-end payment processing unit that allows for same day processing of incoming payments and transmission of processed payment information to the statewide Child Support Enforcement System. The SDU also performs bank reconciliation; transaction processing, electronic depository application processing, electronic payment marketing, non-sufficient fund check processing and collection of State owed debt functions.

Xerox State and Local Solutions, Inc. consistently achieved and/or exceeded their established performance goals in areas such as deliverables, transaction processing, electronic payment marketing, and manual payment reduction. For calendar year 2012, the electronic funds transfer (EFT) Collections were at 59%. Since 2006, EFT Collections have increased from 8% to 59% due to Xerox's employer outreach. In 2011, Xerox processed 2,994,306 transactions valued at \$44,616,764. Xerox is meeting the established MBE goal of 25%.

These services are critical and required by federal regulations. A break in service would reduce the State's ability to receive child support incentive payments, as well as result in a significant reduction in the amount of child support payments received by Maryland constituents. DHR believes it is in the best interest of the State to extend the current contract.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

FUND SOURCE: 66% Federal;
34% Special (CSEA Offset)

APPROP. CODE: N00H0008

RESIDENT BUSINESS: No

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.) ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS (Cont.):

- | | | |
|-----------|-------------|--|
| Mod #1 | \$ 0 | Modified the contract to revise the MD Minority Business Enterprise (MBE) subcontractors to ensure the Contractor maintain compliance with the MBE participation requirements in the original contract for the period 4/2/09 – 2/28/11. Approved by DHR. |
| Mod #2 | \$ 0 | Modified the contract to transfer responsibility to the Contractor for processing employer and other State's electronic payments that are now handled by the Administration's automated Child Support Enforcement System (CSES) for the period 5/21/09 – 2/28/11. Approved on the 5/20/2009 DBM BPW Agenda, Item 15-S-MOD. |
| Mod #3 | \$ 0 | Modified the contract to revise the MD MBE subcontractors to ensure the Contractor maintain compliance with the MBE participation requirements in the original contract for the period 6/1/10 – 2/28/11. Approved by DHR. |
| Mod #4 | \$ 0 | Modified the contract to revise the MD MBE subcontractors to ensure the Contractor maintain compliance with the MBE participation requirements in the original contract for the period 7/1/10 – 2/28/11. Approved by DHR. |
| Mod #5 | \$ 0 | Modified the contract to revise the MD MBE subcontractors to ensure the Contractor maintain compliance with the MBE participation requirements in the original contract for the period 10/1/10 – 2/28/11. Approved by DHR. |
| Option #1 | \$3,923,440 | Exercised the single two-year renewal option as contained in the original contract for the period of 3/1/11– 2/28/13. Approved on the 2/23/2011 DBM BPW Agenda, Item 3-S. |

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.) ATTACHMENT (Cont.)

Mod #7 \$ 0 Modified the contract to revise the MD MBE subcontractors to ensure the Contractor maintain compliance with the MBE participation requirements in the original contract for the period 3/1/11 – 2/28/13. Approved by DHR.

Mod #8 \$ 0 Modified the contract for administrative accounting purposes only for Xerox's internal auditors, in the original contract for the period 6/30/11 – 2/28/13. Approved by DHR.

TOTAL: \$3,923,440

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 1-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, Baltimore for Towson University

CONTRACT ID: Towson University
Harford County Site, RFP #2010-14BS

CONTRACT APPROVED: USM Item 4-GM (08/01/12)

CONTRACTOR: Turner Construction Company
Baltimore, MD 21201

CONTRACT DESCRIPTION: Professional management and construction services during the pre-construction and construction of a 55,000 gross square foot classroom/office building to deliver academic programs to Harford and Cecil Counties in response to under-served regional demand for four-year degree programs, including growth due to Base Realignment and Closure Act (BRAC).

MODIFICATION DESCRIPTION: Award GMP #1 for construction which includes sitework, landscaping, cast-in-place concrete masonry, structural steel, miscellaneous metal, ornamental metal, drywall and rough carpentry, architectural millwork, waterproofing, roofing, fireproofing, doors/frames/hardware, overhead doors, glass systems, wall panels, tile terrazzo, carpet and resilient flooring, painting, specialties audio-visual, signage, operable partitions, food service equipment, lab casework, lecture tables, window treatment, fire protection, plumbing and HVAC, electrical, UMB allowances, CM general conditions, CM-GMP contingency, and CM construction fee.

TERM OF CONTRACT: Seventeen and one-half months from construction notice to proceed.

AMOUNT OF CONTRACT: \$ 25,000 (pre-construction; see remarks)

AMOUNT OF MODIFICATION: \$ 21,488,346

REVISED TOTAL CONTRACT AMOUNT: \$ 21,513,346

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 1-C MOD (continued)

MBE PARTICIPATION: 25%

MBE COMPLIANCE: 26.6%

PERFORMANCE BOND: A 100% performance bond is required.

ORIGINAL PROCUREMENT METHOD: Contract Assignment

REQUESTING INSTITUTION REMARKS: The Board of Public Works previously approved Towson University entering into a ground lease with Harford Community College and accepting an assignment of the College's Construction Management contract with Turner Construction Company for the project's pre-construction phase. USM Item 4-GM (9/8/12) The approval also allowed USM to later amend the contract to include USM's standard terms and conditions and the remainder of the work to be done under the pre-construction phase including bidding and GMP preparation. This Item requests approval to award GMP #1 for the construction phase of the project. There will be at least one additional GMP for the balance of the trades.

FUND SOURCE: Plant Funds

APPROP. CODE: R30B24

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-1567-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 2-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

INSTITUTION: University of Maryland Eastern Shore

DESCRIPTION: Purchase the Stark and Fenton Farm

PROPERTY: Stewart Neck Road in Princess Anne, Somerset County

GRANTOR: Scott Stark and Autumn Fenton

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution University of Maryland Eastern Shore

APPRAISED VALUE:	W.R. McCain	\$1,460,000
	The Trice Group	\$1,460,000

FUND SOURCE: Current Restricted Funds

The source of funds for this acquisition is the United States Department of Agriculture/1890 extension program made available for land grant institution teaching, research and extension education programs

PRICE: \$ 1,550,000

REQUESTING INSTITUTION REMARKS: Acquisition of the 364.6 acre Scott Stark and Autumn Fenton property will provide UMES with additional land to accommodate future growth and programs consistent with the USDA/1890 extension program. (Land grant institutions are sometimes referred to as 1862, 1890, or 1994 institutions based on the date of the legislation designating the land grant status)

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-RP

REQUESTING INSTITUTION REMARKS: (continued) UMES is committed to continue fulfilling its land grant mission of teaching, research and extension. UMES has grown tremendously over the last decade, adding 648,000 GSF to its building inventory to meet that mission. The UMES facilities master plan anticipates continued growth to 2018, of an approximate additional 660,000 GSF. This growth will require expanding existing infrastructure and using on-campus land that is farmland used for agricultural research and extension.

Although the acquisition price is greater than the appraised value, it is a negotiated amount below the original asking price. The University has been searching for suitable property for some time and this is the first property that is proximate to the University and is of an appropriate size to meet its needs. An acquisition of property such as the Stark and Fenton farm is an opportunity not likely to be available again. It will allow the University to meet growth in demand for its academic programs and the capacity to deliver the programs needed to sustain its land-grant mission.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 3-GM

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

Recommendation: That the Board of Public Works approve the use of general obligation bond funding proceeds for the following contracts totaling \$3,424.00.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

A. University of Maryland, Baltimore County
Furniture, Fixtures and Equipment for the UMBC Performing Arts & Humanities Building

1. **Description:** Furniture
Procurement Method: Preferred Provider
Award: Maryland Correctional Enterprises (MCE)
Jessup MD 20794
Amount: \$3,424.00
Fund Source: MCCBL 2011: *Provide funds to furnish and equip the Performing Arts and Humanities Building at UMBC. Item 045*
MD Tax Clearance: N/A
Resident Business: Yes

2.	Description:	Costume Shop
	Procurement Method:	Simplified Procurement
	Award:	Sew What, Inc. Rancho Domingues, CA 90220
	Amount:	\$66.54 (Shipping)
	Fund Source:	MCCBL 2011: <i>Provide funds to furnish and equip the Performing Arts and Humanities Building at UMBC. Item 045</i>
	MD Tax Clearance:	N/A
	Resident Business:	No

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 3-GM (continued)

3.	Description:	Heavy Tools
	Procurement Method:	Simplified Procurement
	Award:	Kalamazoo Machine Tool Portage, MI 49002
	Amount:	\$980.00 (freight)
	Fund Source:	MCCBL 2011: <i>Provide funds to furnish and equip the Performing Arts and Humanities Building at UMBC. Item 045</i>
	MD Tax Clearance:	N/A
	Resident Business:	No

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Condemnation

ITEM: 4-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1726 N. Warwick Avenue, Baltimore

GRANTOR: Mr. Bugless Collins

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Colliers Pinkard	\$ 14,160.00
	Lipman Frizzell & Mitchell	\$ 15,000.00

FUND SOURCE: MCCBL 2012: *Provide funds for site acquisition, design, and construction of a New Science and Technology Center.* Item 046

PRICE:	Acquisition:	\$ 14,160.00 *
	Relocation:	\$ 000.00
	Ground Rent:	\$ <u>1,600.00</u> **
	Total:	\$ 15,760.00

* Acquisition cost determined by the Circuit Court of Maryland for Baltimore City.
** Ground Rent Redemption.

REQUESTING INSTITUTION REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. The Board of Public Works approved acquisition of this property by condemnation on 3/21/12, USM Item 9-RP. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS **THE ABOVE REFERENCED ITEM WAS:**

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION			WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 5-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1818 Warwick Avenue, Baltimore

GRANTOR: Housing Authority of Baltimore City

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE: Grubb & Ellis Landauer \$ 2,000.00
Lipman Frizzell & Mitchell \$ 5,000.00

FUND SOURCE: MCCBL 2012: *Provide funds for site acquisition, design, and construction of a New Science and Technology Center.* Item 046

PRICE: Acquisition: \$ 5,000.00
Relocation: \$ 000.00
Ground Rent: \$ 000.00
Total: \$ 5,000.00

REQUESTING INSTITUTION REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Condemnation

ITEM: 6-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1616 Thomas Avenue, Baltimore

GRANTOR: Walter & Sarah Hughes

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Colliers Pinkard	\$ 20,500.00
	Lipman Frizzell & Mitchell	\$ 20,500.00

FUND SOURCE: MCCBL 2012: *Provide funds for site acquisition, design, and construction of a New Science and Technology Center.* Item 046

PRICE:	Acquisition:	\$ 20,500.00 *
	Relocation:	\$ 000.00
	Ground Rent:	\$ <u>1,800.00**</u>
	Total:	\$ 22,300.00

* Acquisition cost determined by the Circuit Court of Maryland for Baltimore City.
** Ground Rent Redemption.

REQUESTING INSTITUTION REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. The Board of Public Works approved acquisition of this property by condemnation on 3/21/12, USM Item 9-RP. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

REAL PROPERTY: Acquisition by Condemnation

ITEM: 7-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1625 Thomas Avenue, Baltimore

GRANTOR: Ernest G. Tyson

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Colliers Pinkard	\$ 21,000.00
	Lipman Frizzell & Mitchell	\$ 21,700.00

FUND SOURCE: MCCBL 2012: *Provide funds for site acquisition, design, and construction of a New Science and Technology Center.* Item 046

PRICE:	Acquisition:	\$ 21,000.00 *
	Relocation:	\$ 00.00
	Ground Rent:	\$ <u>1,500.00</u> **
	Total:	\$ 22,500.00

* Acquisition cost determined by the Circuit Court of Maryland for Baltimore City.
** Ground Rent Redemption.

REQUESTING INSTITUTION REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. The Board of Public Works approved acquisition of this property by condemnation on 3/21/12, USM Item 9-RP. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 8-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1659 Thomas Avenue, Baltimore

GRANTOR: Housing Authority of Baltimore City

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Grubb & Ellis Landauer	\$ 2,400.00
	Lipman Frizzell & Mitchell	\$ 3,700.00

FUND SOURCE: MCCBL 2012: *Provide funds for site acquisition, design, and construction of a New Science and Technology Center.* Item 046

PRICE:	Acquisition:	\$ 3,700.00
	Relocation:	\$ 000.00
	Ground Rent:	\$ <u>000.00</u>
	Total:	\$ 3,700.00

REQUESTING INSTITUTION REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 9-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, College Park

CONTRACT ID: On Call Construction Management (CM) at Risk -
Main Administration Building (077) Second Floor
Center-Wing Renovation
University of Maryland, College Park
Master Order No. B-003284-K
Task Order No. Y-400261

CONTRACT APPROVED: On Call CM Services (USM Item 9-C, 1/05/11)
First Renewal (USM Item 6-C OPT, 1/02/13)

CONTRACT DESCRIPTION: On-Call Construction Manager to provide both pre-construction and construction phase services to renovate a section of the 2nd Floor, Main Administration Building. The scope of work for this renovation of approximately 1,380 NASF/3,008 GSF will include HVAC and sprinkler renovation for a portion of the 2nd floor center wing space as-well-as resizing the rooftop HVAC unit to accommodate the center wing of the 1st floor. Work will also include space reconfiguration and associated lighting and electrical work, correcting ADA deficiencies, abatement of any hazmat material found during the renovation and replacement of flooring materials including carpet in most spaces and resilient flooring in the proposed pantry and office service space. Anticipated Construction Cost: \$1,000,000

AWARD: Clark Construction Group, LLC
Bethesda, MD 20814

TERM: Pre-Construction Phase
4 months from Notice to Proceed (2/7/13-5/28/13)
Construction Phase
7 ½ months from Notice to Proceed (5/28/13-12/24/13)

AMOUNT: \$8,000.00 (Pre-Construction Services only)

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 9-C (continued)

PROCUREMENT METHOD: Task Order under established On-Call
CM program.

PROPOSALS: Evaluated Price

Clark Construction Group, LLC \$130,500.00
Bethesda, MD 20814

Turner Construction Company \$167,535.00
Arlington, VA 22203

Lewis Contractors \$169,310.00
Owings Mills, MD 21117

Plano-Coudon, LLC \$244,000.00
Baltimore, MD 21230

J. Vinton Schafer & Sons, Inc. \$267,500.00
Abingdon, MD 21009

Holder Construction Group \$269,479.00
Herndon, VA

MBE PARTICIPATION: 0% (pre-construction only)

PERFORMANCE SECURITY: Equal to contract amount

REQUESTING INSTITUTION REMARKS: The project was competed among the eight existing On-Call Construction Management contractors. Six responses were received. Price proposals were solicited and award is recommended to the lowest priced proposer. The evaluated price of \$130,500 reflects Pre-Construction Services, Construction Phase Services, General Conditions, and Allowances. The University's estimate for the scope covered by the evaluated price was \$94,000.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 9-C (continued)

REQUESTING INSTITUTION REMARKS: (continued) A Task Order will be awarded initially for pre-construction services only. Upon completion of the design, the CM will submit a guaranteed maximum price (GMP) proposal for construction. If the GMP proposal is acceptable, a proposed modification to accept the GMP will be submitted to the Board for approval. There is no MBE participation included in the pre-construction phase, which will be performed by the CM with its own forces. The CM is required to submit the MBE participation plan to meet the 30% goal with the GMP proposal. Facilities Management/Department of Campus Projects at the University of Maryland, College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

FUND SOURCES: Plant Funds
APPROP. CODE: R30B22
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 13-0103-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie A. Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 02/06/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 1-AE-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: BCS 2007-07 C, D, E, F, G & H
 Survey and Engineering Services in Montgomery
 and Prince George's Counties (District 3)
 ADPICS NOS.: CO292881; CO292882;
 CO292883; CO292884; CO292885; CO293087

ORIGINAL CONTRACT APPROVED: Item 9-AE, DOT Agenda 10/18/08 (Contract C)
 Item 4-AE, DOT Agenda 07/16/08 (Contract D)
 Item 3-AE, DOT Agenda 12/17/08 (Contracts E & G)
 Item 4-AE, DOT Agenda 11/19/08 (Contracts F & H)

ORIGINAL PROCURMENT METHOD: **Maryland Architectural and Engineering
 Services Act**

MODIFICATION: Modification No. 2 adds additional contract authority to each contract.

CONTRACTORS: Whitman, Requardt & Associates, LLP (Contract C)
 Baltimore, MD

Rummel, Klepper & Kahl, LLP (Contract D)
 Baltimore, MD

STV Incorporated (Contract E)
 Baltimore, MD

McCormick Taylor, Inc. (Contract F)
 Baltimore, MD

Parsons Brinckerhoff, Inc. (Contract G)
 Baltimore, MD

Century Engineering, Inc. (Contract H)
 Hunt Valley, MD

ITEM: 1-AE-MOD (Continued)

BPW – 02/06/13

TERM:	<u>Contract C</u> 10/18/2008-10/01/2012 (Original) 10/02/2012-10/01/2013 (Modification No.1) \$800,000 (Modification No. 2)
	<u>Contract D</u> 07/16/2008-04/01/2012 (Original) 04/02/2012-10/01/2013 (Modification No.1) \$800,000 (Modification No. 2)
	<u>Contract E</u> 12/17/2008-12/01/2012 (Original) 12/02/2012 – 12/01/2013 (Modification No. 1) \$800,000 (Modification No. 2)
	<u>Contract F</u> 11/19/2008-11/01/2012 (Original) 11/02/2012-10/01/2013 (Modification No. 1) \$1,000,000 (Modification No. 2)
	<u>Contract G</u> 12/17/2008-12/01/2012 (Original) 12/02/2012-12/01/2013 (Modification No. 1) \$800,000 (Modification No. 2)
	<u>Contract H</u> 11/19/2008-11/01/2012 (Original) 11/02/2012-11/01/2013 (Modification No. 1) \$800,000 (Modification No. 2)
AMOUNT:	\$800,000 each (Contracts C, D, E, G, H) \$1,000,000 (Contract F)
ORIGINAL CONTRACT AMOUNT:	\$1,500,000 each
REVISED CONTRACT AMOUNT:	\$2,300,000 (Contracts C, D, E, G, H) \$2,500,000 (Contract F)
PERCENTAGE INCREASE:	53.34% (Contracts C, D, E, G, H) 66.67% (Contract F)

ITEM: 1 -AE-MOD (Continued)

BPW – 02/06/13

DBE PARTICIPATION:

- 23% (DBE Compliance 21.48%) (Contract C)
- 23% (DBE Compliance 18.44%) (Contract D)
- 23% (DBE Compliance 20.93%) (Contract E)
- 23% (DBE Compliance 22.52%) (Contract F)
- 23% (DBE Compliance 13.83%) (Contract G)
- 23% (DBE Compliance 17.06%) (Contract H)

REMARKS: The requested additional contract authority is needed to allow for tasks to be continued until new contracts can be procured. The replacement contracts are in the final stages of procurement and should be awarded in the fall of 2013.

FUND SOURCE:

Federal and Special Transportation Funds Budgeted to SHA

APPROPRIATION CODE:

J02B0101

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

CONTRACT C

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	10/18/08-10/01/12	10/18/08 9-AE	
Modification No. 1	-	10/02/12-10/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$800,000	10/02/12-10/01/13	02/06/13	To provide additional dollars until new procurement
Revised Amount	\$2,300,000			

CONTRACT D

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	07/16/08-04/01/12	07/16/08 4-AE	
Modification No. 1		04/02/12-10/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$800,000	04/02/12 – 10/01/13	02/06/13	To provide additional dollars until new procurement
Revised Amount	\$2,300,000			

ATTACHMENT I (Continued)

CONTRACT E

	<u>Amount</u>	<u>Term</u>	<u>BPW/DCAR Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	12/17/08-12/01/12	12/17/08 3-AE	
Modification No. 1	-	12/02/12-12/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$800,000	12/02/12 – 12/01/13	02/06/13	To provide additional dollars until new procurement
Revised Amount	\$2,300,000			

CONTRACT F

	<u>Amount</u>	<u>Term</u>	<u>BPW/DCAR Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	11/19/08-11/01/12	11/19/08 4-AE	
Modification No. 1	-	11/02/12-10/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$1,000,000	11/02/12-10/01/13	02/06/13	To provide additional dollars until new procurement
Revised Amount	\$2,500,000			

ATTACHMENT I (Continued)

CONTRACT G

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	12/17/08-12/01/12	12/17/08 3-AE	
Modification No. 1	-	12/02/12-12/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$800,000	12/02/12 – 12/01/13	02/06/13	To provide additional dollars until new procurement
Revised Amount	\$2,300,000			

CONTRACT H

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	11/19/08-11/01/12	11/19/08 4-AE	
Modification No. 1	-	11/02/12-11/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$800,000	11/02/12 – 11/01/13	02/06/13	To provide additional dollars until new procurement
Revised Amount	\$2,300,000			

Norie Calvert 410-545-0402
ncalvert@sha.state.md.us

BPW – 02/06/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 2-AE-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT NO. & TITLE: BCS 2009-02 A
 Construction Inspection Services
 District 4 (Baltimore & Harford Counties)
 ADPICS NOS.: CO292894

ORIGINAL CONTRACT APPROVED: Item 6-AE, DOT Agenda 10/07/09

ORIGINAL PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**

MODIFICATION: Modification No. 1 will increase the contract authority for this contract. This contract is for construction inspection services for District 4 (Baltimore and Harford Counties).

CONTRACTOR: Rummel, Klepper & Kahl, LLP
 Baltimore, MD

TERM: 10/07/2009-10/01/2014 (Original)
 Term is unchanged by this modification

AMOUNT: \$4,400,000

ORIGINAL CONTRACT AMOUNT: \$10,000,000

REVISED CONTRACT AMOUNT: \$14,400,000

PERCENTAGE INCREASE: 44%

DBE PARTICIPATION: 25% (DBE Compliance 13.81%)

REMARKS: This contract provides for construction inspection services for District 4, Baltimore and Harford Counties.

The requested increase in value is needed to allow a new contract to be procured. The replacement contract is in the early stages of the procurement process and should be awarded by the fall of 2014.

ITEM: 2-AE-MOD

BPW-02/06/13

FUND SOURCE:

Federal and Special Transportation Funds Budgeted to SHA

APPROPRIATION CODE:

J02B0101

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

CONTRACT A

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$10,000,000	10/07/09-10/01/14	10/07/09 6-AE	
Modification No. 1	\$4,400,000	02/07/13-10/01/14	02/06/13	To add additional contract authority until new procurement
Revised Amount	\$14,400,000			

Norie A. Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 02/06/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 3-AE-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: BCS 2007-07 I, J, K, L
 Survey and Engineering Services in Anne Arundel,
 Calvert, Charles and St. Mary's Counties
 (District 5)
 ADPICS NOS.: CO292889; CO292890;
 CO292892 and CO292893

ORIGINAL CONTRACT APPROVED: Item 10-AE, DOT Agenda 04/30/08 (Contracts I & J)
 Item 13-AE, DOT Agenda 05/21/08 (Contracts K & L)

ORIGINAL PROCURMENT METHOD: **Maryland Architectural and Engineering
 Services Act**

MODIFICATION: Modification No. 2 adds additional contract authority to each contract and extends
 the contracts by one (1) year.

CONTRACTORS: URS Corporation (Contract I)
 Hunt Valley, MD

Wallace, Montgomery & Associates, LLP (Contract J)
 Towson, MD

The Wilson T. Ballard Company (Contract K)
 Owings Mills, MD

DFI/Pennoni (Contract L)
 Millersville, MD

TERM: Contracts I & J
 04/30/2008-04/01/2012 (Original)
 04/02/2012-04/01/2013 (Modification No.1)
 04/02/2013-04/01/2014, \$250,000 (Modification No. 2)

Contracts K & L
 05/21/2008-05/01/2012 (Original)
 05/02/2012-04/01/2013 (Modification No.1)
 04/02/2013-04/01/2014, \$250,000 (Modification No. 2)

ITEM: 3-AE-MOD (Continued)

BPW – 02/06/13

AMOUNT: \$250,000 each

ORIGINAL CONTRACT AMOUNT: \$1,500,000 each

REVISED CONTRACT AMOUNT: \$1,750,000 each

PERCENTAGE INCREASE: 16.67% each

DBE PARTICIPATION: 23% (DBE Compliance 25.05%) (Contract I)
 23% (DBE Compliance 21.59%) (Contract J)
 23% (DBE Compliance 16.82%) (Contract K)
 23% (DBE Compliance 6.23%) (Contract L)

REMARKS: The requested additional contract authority is needed to allow for tasks to be continued until new contracts can be procured. The replacement contracts are in the final stages of procurement and have a projected Notice to Proceed date of December 2013.

FUND SOURCE: Federal and Special Transportation Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

ATTACHMENT I

CONTRACT I

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	04/30/08-04/01/12	04/30/08 10-AE	
Modification No. 1	-	04/02/12-04/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$250,000	04/02/13-04/01/14	02/06/13	To provide additional dollars until new procurement
Revised Amount	\$1,750,000			

CONTRACT J

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	04/30/08-04/01/12	04/30/08 10-AE	
Modification No. 1		04/02/12-04/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$250,000	04/02/13-04/01/14	02/06/13	To provide additional dollars until new procurement
Revised Amount	\$1,750,000			

ATTACHMENT I (Continued)

CONTRACT K

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	05/21/08-05/01/12	05/21/08 13-AE	
Modification No. 1	-	05/02/12-04/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$250,000	04/02/13-04/01/14	02/06/13	To provide additional dollars until new procurement
Revised Amount	\$1,750,000			

CONTRACT L

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	05/21/08-05/01/12	05/21/08 13-AE	
Modification No. 1	-	05/02/12-04/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$250,000	04/02/13-04/01/14	02/06/13	To provide additional dollars until new procurement
Revised Amount	\$1,750,000			

Donna DiCerbo 410-537-7814
ddicerbo@mdta.state.md.us

BPW-02/06/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 4-M

MARYLAND TRANSPORTATION AUTHORITY:

CONTRACT ID: MA 2577-000-001
On-Call Maintenance of Traffic
For Inspection of Structures
Various Locations

CONTRACT DESCRIPTION: Retroactive approval is requested for a contract that provides labor, materials, equipment, etc., necessary to provide for the safe maintenance of highway traffic on the Maryland Transportation Authority's ("Authority") highways. This contract also includes providing bucket trucks, truck mounted hydraulic platforms, and other equipment with operators as directed by the Engineer for the duration of the project.

AWARD: Murphy, Bird & Phillips, Inc.
Cockeysville, MD

AMOUNT: \$2,093,250

TERM: 05/03/2012-05/02/2014
Two (2) Years

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:	
Murphy Bird & Phillips, Inc Hunt Valley, MD	\$2,093,250
McClain & Company, Inc Culpepper, VA	\$2,097,195
Concrete General, Inc. Gaithersburg, MD	\$2,815,400

MBE PARTICIPATION: 26%

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of the Contract Amount

ITEM: 4-M (Continued)

BPW-02/06/13

REMARKS: The Engineer's Estimate for this contract was \$2,200,000.

This Solicitation was advertised in eMaryland Marketplace. Four (4) bids were received. The apparent low bidder was deemed non-responsive.

Originally, this Scope of Work was considered to be a construction contract and in accordance with State Finance and Procurement Article Section 12-202 (a), the contract was approved by the Maryland Transportation Authority Board on March 22, 2012 within their delegated authority. However, upon further review it was determined that the contract is actually inspection-related services in an amount that exceeds the MDTA's delegated authority. Therefore, in accordance with State Finance and Procurement Article Section 11-204(c), this is a retroactive contract that requires the approval of the BPW.

FUND SOURCE: 100% Toll Revenue

APPROPRIATION CODE: 29.10.02.01

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-0005-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 02/06/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 5-M

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: AX2996114R
 Landscape & Turf Maintenance at Various
 Locations in Baltimore & Harford Counties
 ADPICS NO.: AX2996114R

CONTRACT DESCRIPTION: This Contract consists of landscape & turf maintenance at various locations in Baltimore & Harford Counties.

AWARD: Poole Landscaping, Inc.
 Frederick, MD

AMOUNT: \$1,128,111 NTE

TERM OF CONTRACT: 02/19/2013-12/31/2015

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:
 Poole Landscaping, Inc. \$1,128,111
 Frederick, MD

Ivy Hill Nursery Co., Inc. \$1,347,252
 Bel Air, MD

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Three-Hundred Thirty Seven (337) contractors were notified for this project on eMaryland Marketplace; Ninety Eight (98) of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business Enterprise

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

ITEM: 5-M (Continued)

BPW - 02/06/13

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-2577-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 02/06/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 6-M

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: AX3366114SBR
 Vegetation Management and Landscape
 Maintenance at Various Locations in Dorchester &
 Wicomico Counties
 ADPICS NO.: AX3366114

CONTRACT DESCRIPTION: This Contract consists of vegetation management & landscape maintenance at various locations in Dorchester and Wicomico Counties.

AWARD: A & M Lawn & Landscape, Inc.
 Eden, MD

AMOUNT: \$239,681 NTE

TERM OF CONTRACT: 02/19/2013-12/15/2014

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

BIDS:

A&M Lawn & Landscape, Inc. Eden, MD	\$239,681
United Landscaping, Inc. Hebron, MD	\$252,165
Nichols Lawn & Landscape, LLC Cambridge, MD	\$267,758
Lorenz Lawn & Landscape Baltimore, MD	\$289,981

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: None

ITEM: 6-M (Continued)

BPW - 02/06/13

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Eighty-Seven (87) contractors were notified for this project on eMaryland Marketplace; Fifteen (15) of which were MDOT Certified MBE's.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-2638-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

~~DEFERRED~~

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 1-AE

DEPARTMENT OF GENERAL SERVICES

CONTRACT NO. AND TITLE

Project No. BC-230-080-001;
 New Catonsville District Court,
 Catonsville, MD 21228
 ADPICS NO. 001B3400376

DESCRIPTION

Approval requested to provide architectural and engineering services to design the new 125,018 GSF court house in Catonsville, MD. The contract term is 48 months, of which 24 months is design-bid. The estimated construction cost is \$43,585,325.00 and it is estimated to take 24 months to construct. The new Court House will include seven (7) court rooms and Judges' chambers; two (2) specialty court rooms; Court administration spaces for clerks, cashiers and commissioners; and Offices for the States' Attorney; and Detention Areas. Tenant agencies included in the facility are DPSCS-Parole and Probation's Drinking Driving Monitor Program (DDMP) and the Department of Juvenile Services. Offices for the DGS Facilities Operations Division are also included in the new facility.

PROCUREMENT METHOD

Maryland Architectural and Engineering Services Act

BIDS OR PROPOSALS

Qualification and Technical Scores

Bushey Feight Morin w/RicciGreene Associates (JV) Hagerstown, MD	96.24%
Wheeler Goodman Masek w/Moseley Architects (JV) Annapolis, MD	94.33%
Dewberry Arch, Inc. w/Penza Bailey Architects (JV) Baltimore, MD	93.02%
HDR Bethesda, MD	90.88%
Grimm + Parker w/Leers Weinzapfal Associates (JV) Calverton, MD	89.60%
Richter Cornbrooks Gribble w/DLR Group (JV) Baltimore, MD	87.90%
AECOM Arlington, VA	86.36%

AWARD

BFM w/RicciGreene Associates (JV)
 Hagerstown, MD

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 1-AE (Cont.)

TAX COMPLIANCE NO.

13-0111-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

ITEM 2-M-MOD

DEPARTMENT OF JUVENILE SERVICES

Cheltenham Youth Facility
Prince George's County, MD

CONTRACT NO. AND TITLE

Project No. DC-000-110-003;
Roof Repairs on Cottages
ADPICS NO. COE60849

ORIGINAL CONTRACT APPROVED

9/27/2011 DGS/DPRB Item M-001

CONTRACTOR

AKJ, Inc.
Stevensville, MD

CONTRACT DESCRIPTION

This project consists of removal of old shingle roofing down to decking. Replace any bad wood decking; install new ridge and soffit vent system. Install new fifty-year shingle roofing system with new aluminum gutters and down spouts.

MODIFICATION DESCRIPTION

This change order covers the cost to remove damaged trusses from the McGuire Building roof, re-engineer and replace with new trusses; reinstall new roofing. The original project was approved within DGS delegated authority. Since this now exceeds that authority, it is now being reported to the Board.

TERM OF ORIGINAL CONTRACT

120 Calendar Days

TERM OF MODIFICATION

75 Calendar Days

AMOUNT OF ORIGINAL CONTRACT

\$147,500.00

AMOUNT OF MODIFICATION

\$49,950.00

PRIOR MODIFICATIONS/OPTIONS

\$10,392.00

REVISED TOTAL CONTRACT AMOUNT

\$207,842.00

PERCENT +/- (THIS MODIFICATION)

33.86% Individually

OVERALL PERCENT +/-

40.90% Cumulatively

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

ITEM 2-M-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bids

ORIGINAL MBE PARTICIPATION 25%

MBE COMPLIANCE 26.2%

REMARKS: The contract time will be extended by seventy-five (75) non-compensable calendar days. The work is necessary because the trusses were damaged significantly and would not provide for a weather tight seal or safe conditions.

FUND SOURCE V00 L0103 412F 0512 (Using Agency Funds)

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

ITEM 3-M-MOD

DEPARTMENT OF VETERANS AFFAIRS

Charlotte Hall Veterans Home
St. Mary's County, MD

CONTRACT NO. AND TITLE

Project No. VH-781-110-003;
Grease Trap Installation in Core Kitchen
ADPICS NO. COE60665

ORIGINAL CONTRACT APPROVED

1/17/2012 DGS/DPRB Item M-006

CONTRACTOR

Welch and Rushe, Inc.
Upper Marlboro, MD

CONTRACT DESCRIPTION

The scope of work for this project is to provide electronic scoping of sewer lines under concrete slab, cut the existing concrete kitchen flooring, relocate the sewer line within the building, and install a new 2000+/- gallon grease interceptor outside of the kitchen loading dock area. The new interceptor is for the collection of all fats, oils, and greases (not waste).

MODIFICATION DESCRIPTION

This change order covers the cost to furnish and install a lift station (including pumps and piping) and provide electrical hook-ups in accordance with RFP #1. The original project was approved within DGS delegated authority. Since this now exceeds that authority, it is now being reported to the Board.

TERM OF ORIGINAL CONTRACT

300 Calendar Days

TERM OF MODIFICATION

45 Calendar Days

AMOUNT OF ORIGINAL CONTRACT

\$183,966.00

AMOUNT OF MODIFICATION

\$43,147.00

PRIOR MODIFICATIONS/OPTIONS

\$0.00

REVISED TOTAL CONTRACT AMOUNT

\$227,113.00

PERCENT +/- (THIS MODIFICATION)

23.45% Individually

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 4-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, *Annotated Code of Maryland*, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$301,481.07 (2 items).

A. Department of General Services

MD School for the Deaf
Howard County

CONTRACT DESCRIPTION

Approval for a contract for the replacement of the existing fire alarm systems in both the Baker and Steiner Buildings. Upon completion of the new addressable type fire alarm with new system devices which includes; manual stations, horns, strobes, smoke detectors, heat detectors, duct detectors, door holders, bells, and sprinkler switches, along with battery back-up with charger and annunciation panel, the old system will be removed.

REMARKS

This project was advertised for construction on October 2, 2012. The MBE goal of 25% was met by SPC, Inc., and affirmed by MBE Office memo dated November 29, 2012.

CONTRACT NO. AND TITLE

Project No. AH-890-110-001;
MD School for the Deaf, Columbia Campus
Replace Fire Alarm, Baker & Steiner
Buildings

PROCUREMENT METHOD

Competitive Sealed Bids

AWARD

SPC, Inc.
Jessup, MD

TERM

150 Calendar Days

AMOUNT

\$148,870.00

MBE PARTICIPATION

25%

FUND SOURCE

MCCBL 2010 Item 010 (Capital Facilities
Renewal)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 4-GM (Cont.)

FUND SOURCE

\$152,611.07 MCCBL 2011/Item 011
(Provide funds to complete design and
construct a new kidney dialysis
unit and renovate the existing kidney
dialysis unit for administrative purposes at
the Deer's Head Center.)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 5-LT-OPT

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 6-CGL

Submission of a request by Florence Crittenton Services of Baltimore, Inc. (“FCS”) and Hamilton Federal Bank (“Lender”) that the Board of Public Works approves:

- (1) 3110 FC, LLC, successor in interest to FCS, selling real property located at 3110 Crittenton Place, Baltimore, MD 21211 to 3110 Crittenton Hill, LLC, or other qualified buyer;
- (2) The State waiving its right of recovery or declaration of covenant, for good cause shown, pursuant to Maryland Human Services Article § 9-406(d) and Maryland Health General Article § 24-606(g)(2);
- (3) All sale proceeds being used to pay Hamilton Federal Bank for existing debt on the real property, including closing costs associated with the sale, in accordance with the State’s 2007 agreement to subordinate its interest to the Lender.

PRIOR BPW ACTIONS

DGS Agenda Item 28-CGL (6/5/91)
DGS Agenda Item 17 CGL (6/26/91)
DGS Agenda Item 30 CGL (2/14/07)
DGS Agenda Item 21 CGL (6/1/11)

BACKGROUND

The Grants

The State granted FCS (Grantee) a non-profit provider of residential child care services since 1896, \$1,252,322.00 in general-obligation bond proceeds for a building to serve adolescent girls who have psychiatric problems.

“To assist in the cost of designing, constructing, and equipping a 34-bed dormitory and an 8-bed independent living unit at 3110 Crittenton Place in Baltimore City.”

- A. \$188,615.00 Juvenile Services Capital Facilities Loan of 1988
\$411,385.00 Juvenile Services Capital Facilities Loan of 1989
- B. \$252,322.00 Maryland Consolidated Capital Bond Loan of 1990 (Chapter 214, Acts of 1990, Community – Mental Health Project Funds)

“For the expansion, repair, and renovation of the facility in Baltimore City.”

- C. \$400,000.00 Florence Crittenton Services of Baltimore, Inc. Loan of 1990 (Chapter 517, Acts of 1990)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 6-CGL (Cont.)

Grant Terms and Conditions

- (1) *Grants A and B* require Grantee to remain a provider of juvenile and mental health services for a period of thirty (30) years. Failure to do so would constitute a default entitling the State to recover from Grantee an amount calculated according to the statutory formula set out in Maryland Human Services Article § 9-406(d) and Maryland Health General Article § 24-606(g)(2).

The BPW previously agreed to subordinate the State's legal and equitable rights to 3110 Crittenton Place, Baltimore City, to a new Deed of Trust in order to enable FCS to restructure its debt and continue to serve Maryland's vulnerable youth. (2/14/07 DGS Agenda, Item 30-CGL)

The BPW previously agreed to waive the State's legal and equitable rights to 3110 Crittenton Place, Baltimore City conditioned on an agreement of sale, dated May 13, 2011, between FCS, Dr. Douglas Carroll and Hamilton Federal Bank proceeding to settlement and being finalized. That contingency failed when Dr. Carroll withdrew his offer to purchase. (6/1/11 DGS Agenda, Item 21 CGL)

- (2) *Grants A and C* agreements contain the standard language that prohibits Grantee from selling, exchanging, giving away, or otherwise transferring or disposing of real or personal property acquired with Grant funds without Board of Public Works approval.

FCS ceased operations and relinquished its license as a residential child care facility as a result of financial hardship, on or about August 31, 2010. FCS and the Lender's efforts to market the real property have been adversely affected by a number of factors including the historical easement, environmental issues (buried oil tanks), restrictive zoning, and the generally deteriorated condition of the improvements. FCS abandoned the property to the Lender, which has maintained and marketed the property. The only offer has been that of 3110 Crittenton Hill, LLC to purchase the property in "as is" condition for \$1,260,000.00. The owner of the debt, Hamilton Federal Bank, has incurred numerous expenses associated with the property and will be allowing the sale at a loss.

RECOMMENDATION

The Departments of General Services, Juvenile Services, and Health and Mental Hygiene, recommend granting a waiver of the State's rights of recovery or declaration of covenant, for good cause shown. This recommendation is based on:

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 6-CGL (Cont.)

- 1) The bonds that funded the grants are no longer outstanding;
- 2) FCS has provided over 100 years of service to Maryland youth and nearly twenty (20) years of service on its thirty (30) year obligation under the terms of the Capital Grants;
- 3) Alternatives to granting a waiver are costly and not in the public interest.
 - (a) Pursuing a claim against FCS for default, and locating a buyer willing to offer an amount for the real property in its current devalued condition sufficient to pay the existing loan obligations with Hamilton Federal Bank would result in high costs to the State;
 - (b) Allowing the property to proceed to foreclosure or continue under the care of the Lender will likely not yield a buyer capable of carrying out the substantial rehabilitation necessary to utilize the property resulting in the loss of an historical property, the loss of potential tax revenue and creating a blight on the community.

The Grantee now seeks Board of Public Works approval of its transfer of grant-funded property to 3110 Crittenton Hill, LLC. The Grantee also seeks Board approval to retain the sale proceeds and use the proceeds to pay Hamilton Federal Bank for existing debt on the grant-funded property, including costs incurred by the Lender in preserving and protecting the property and all closing costs associated with the sale. The Grantee seeks a waiver of the State's interest in the grant-funded property to allow the transfer of the land and its improvements to a buyer that is able to maintain the historical property and improve its value.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 7-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Housing Unlimited, Inc.
1398 Lamberton Drive, Suite G1
Silver Spring, MD 20902

PROJECT NO. AND TITLE

Project No. MHA-CB-20805-07;
Acquisition of 3336 Tidewater Ct., #A-19
Olney, MD 20832

DESCRIPTION

Approval is requested for a State grant of \$173,794.00 to assist Housing Unlimited, Inc. (HUI), a nonprofit organization, in the cost of acquiring a three-bedroom/two and one half bath condominium at 3336 Tidewater Ct. #A-19, Olney, MD 20832. The condominium will house two individuals with psychiatric disabilities.

Two appraisals were obtained for the property; both have been reviewed by the DGS.

APPRAISALS

\$232,000.00 Laura G. Lamb & Co., Laytonsville, MD
\$248,000.00 Timian Inc., Laurel, MD

Based on these appraisals, DGS approved the fair market value of the real estate at \$232,000.00. Housing Unlimited, Inc. has a contract of sale to purchase this property for \$230,900.00.

Eligible project costs are \$231,725.00. This includes \$230,900.00 for acquisition and \$825.00 for appraisals. The costs will be funded as follows:

AWARD

\$231,725.00*

REMARKS

*The State is participating in 75% of the total acquisition cost of \$231,725.00. State participation is limited to the lesser of the value approved by the DGS based upon the appraisals or actual acquisition cost.

Established in 1994, Housing Unlimited, Inc. provides permanent, affordable, independent housing in Montgomery County for single adults with psychiatric disabilities. Currently, HUI has a three-year waiting list of 250-300 low-income adults with mental illness who are in need of permanent, affordable housing.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 7-CGL (Cont.)

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Montgomery County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Office of the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

FUND SOURCE

\$ 57,931.00 (25%) – Applicant's Share
Montgomery County
\$173,794.00 (75%) – State's Share
Community Health Facilities Funds
MCCBL 2010, Community Health Facilities
Funds

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

There being no further business, the meeting of February 6, 2013 was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheila McDonald". The signature is written in black ink and is positioned above the printed name.

Sheila C. McDonald, Esq.
Executive Secretary

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