

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS
MARCH 6, 2013

BOARD OF PUBLIC WORKS

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MARCH 6, 2013

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**MINUTES OF THE MEETING OF
THE BOARD OF PUBLIC WORKS, MARCH 6, 2013**

The Board of Public Works met in the Assembly Room, Goldstein Treasury Building, Annapolis, Maryland, on Wednesday, March 6, 2013.

Board Members present:

The Honorable Martin O'Malley, Governor
The Honorable Nancy K. Kopp, Treasurer
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services
T. Eloise Foster, Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Project Contingency Fund 1988
Maryland Consolidated Capital Bond Loan of 2005
Maryland Consolidated Capital Bond Loan of 2006
Maryland Consolidated Capital Bond Loan of 2007
Maryland Consolidated Capital Bond Loan of 2008
Maryland Consolidated Capital Bond Loan of 2009
Maryland Consolidated Capital Bond Loan of 2010
Maryland Consolidated Capital Bond Loan of 2011

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

(REVISED)

Contact: Amber Teitt (410-260-7920)
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1. BONDS

Submission of a recommendation by the State Treasurer for the adoption of the attached resolutions concerning the sale of \$680,575,000*† State of Maryland General Obligation Bonds, to be known as the State and Local Facilities Loan of 2013, First Series, consisting of:

- First Series A - \$500,000,000¹ Tax-Exempt Bonds (Competitive)
 - First Series B - \$180,575,000²† Tax-Exempt Refunding Bonds (Competitive) dated as of their date of delivery, expected to be March 15, 2013 (collectively, the "Bonds").
- Ratifying and approving:
 - (i) The Preliminary Official Statement dated February 26, 2013;
 - (ii) The Summary Notice of Sale for the First Series A Bonds and the First Series B Bonds published in *The Bond Buyer* on February 20, 2013; and
 - (iii) The resolutions authorizing the Bond Sale adopted on February 6, 2013.
 - Accepting electronically transmitted bids for the purchase of the First Series A and the First Series B Bonds.
 - Determining the successful bidders and awarding sale of the First Series A Bonds and the First Series B Bonds to the winning bidders.
 - Ordering the sale and issuance of the First Series A Bonds and the First Series B Bonds at the rates set forth in the successful bids.
 - Authorizing and approving the issuance of the final Official Statement.

* Preliminary, subject to change

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

¹First Series A - Tax-Exempt Bonds (Competitive) Citigroup Global Markets Inc.

²First Series B - Tax-Exempt Refunding Bonds (Competitive) J.P. Morgan Securities LLC

† Following the sale, the maturities and amounts of the First Series B Bonds were adjusted, as permitted by the Revised Official Notice of Sale and the Resolutions of the Board, to account for the premium bid for the First Series B Bonds and the savings achieved by the Treasurer's solicitation of bids for Open Market Securities to fund the Refunding Escrow Account. These adjustments resulted in a revised total of \$165,135,000 for the First Series B Bonds and a revised aggregate total of \$665,135,000 for the 2013 First Series Bonds.

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
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2. **DEPARTMENT OF AGRICULTURE**
Maryland Agricultural Cost-Share Program Grant Requests

Recommendation: That the Board of Public Works approve 19 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$284,400

Agreement #	Recipient	County	Amount
AT-2013-2216	SHABBIR CHOUDERY	Worcester	37,400
AT-2013-2220	WILLIAM H. MATTINGLY, III	St. Mary's	1,600
AT-2013-2322-B	R. MICHAEL RICHARDSON	Caroline	35,000
AT-2013-2323	JENNIFER KRAUS	Harford	3,000
MP-2013-1774-R	JOHN W. KERSHNER	Frederick	16,500
MP-2013-2024	HEFLIN BROTHERS, INC.	Frederick	14,600
MP-2013-2192	WAYNE E. RHODERICK	Frederick	21,400
MP-2013-2307	MICHAEL R. HAINES	Carroll	14,100
PA-2013-2116	ROBERT S. WATSON	Prince George's	16,500
PA-2013-2188	JOSEF SEIDEL, JR	Calvert	1,400
PA-2013-2249	MARGARET B. MCCARTHY	Calvert	11,700
PR-2013-2311-B	THOMAS R. SHELTON	Wicomico	38,500
PR-2013-2312	THOMAS R. SHELTON	Wicomico	14,600
UP-2013-2248	LEWIS ORCHARD & FARM, LLC.	Washington	3,700
UP-2013-2254	EDWIN E. DAVID	Washington	30,600
UP-2013-2308-R	PATRICIA A. SCHOOLEY	Washington	20,500
UP-2013-2324	KING'S FARM, LLC.	Washington	1,200
UP-2013-2325	IRENE O. TRASKA	Washington	900
UP-2013-2339	LAWRENCE H. MATSON	Washington	1,200

Fund Source: MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Board of Public Works Action: The Above Referenced Item Was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
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3. DEPARTMENT OF AGRICULTURE
Maryland Agricultural Cost-Share Program Additional Funding Requests

Recommendation: That the Board of Public Works approve **ADDITIONAL FUNDING** of 15 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$32,251.45

<u>Agreement #</u>	<u>Recipient</u>	<u>County</u>	<u>Amount \$</u>
AT-2012-1941-R	IAN T. REIKIE	Allegany	133.88
AT-2012-2321	RALPH E. SINES	Garrett	311.56
MP-2011-2466	JOSEPH A. SCHWARTZBECK, JR	Carroll	9,000.00
MP-2012-2181	WAYNE WACHTER	Frederick	1,138.28
MP-2012-2324	WILLIAM H. MCGREW, JR	Carroll	6,625.73
MP-2012-2384	OAKRIDGE FARMS	Frederick	1,351.76
MP-2012-2385	OAKRIDGE FARMS	Frederick	522.39
MP-2012-2448	KEITH D. WILES	Frederick	890.13
MP-2012-2559	OAKRIDGE FARMS	Frederick	839.10
MP-2012-2560	OAKRIDGE FARMS	Frederick	284.63
MP-2012-2563	OAKRIDGE FARMS	Frederick	982.50
MP-2012-2594	H. WAYNE BURDETTE	Frederick	464.75
MP-2012-2595	H. WAYNE BURDETTE	Frederick	798.70
RS-2011-1523	OAKLEIGH FARM, LLC	Montgomery	1,200.00
UP-2011-2202	WAYNE M. BOWMAN	Washington	7,708.04

Fund Source: MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact: Mary Jo Childs 410-260-7335
Maryjo.childs@maryland.gov

**4. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

- A. Department of Transportation, December 2012
- B. Department of General Services, December 2012
- C. Department of Public Safety & Correctional Services, January 2013

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
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**5. BOARD OF PUBLIC WORKS
*Wetlands Licenses***

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as proposed in the Department of the Environment's Report and Recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

12-0884 OTILIE HABERCAM – To dredge a channel and provide for maintenance dredging for six years, to emplace stone marsh edging and revetments, remove/replace piers, finger piers, boat covers, platforms and boathouses, and to construct two boatlifts - Stephens Creek off the Severn River, Severna Park

CALVERT COUNTY

12-1323 TOWN OF NORTH BEACH – To construct a timber fishing platform and walkway and emplace a stone breakwater – Chesapeake Bay, North Beach

ST. MARY'S COUNTY

12-1313 JEFFERSON GLASSIE – To construct breakwater extensions and replenish beach sand – Potomac River at St. Catherine Island

WORCESTER COUNTY

12-1113 *SHELL GAME LLC – To dredge an entrance channel and provide for a 6-year dredging period, to emplace/construct stone revetments, bulkheads, stone groins, walkways, platforms, piers, finger piers, and piles, and plant tidal marsh vegetation – Parker Bay, Stockton

*NOTE: In FY2013, BPW has approved 10.34 acres of living shoreline.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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6. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve a **new grant** up to \$368,232 to the Spa Creek Conservancy for the **Rockfish Bar & Grill Stormwater Retrofit project** in Anne Arundel County. (Legislative District 30)

Project Description: The Rockfish Bar & Grill Stormwater Retrofit project consists of environmental site techniques that address nonpoint source pollution in urbanized areas, including: rain gardens near parking spaces; rainwater and condensate harvesting; rain barrels; landscaping islands; and trees and shrubs. These TECHNIQUES will provide storage and infiltration for approximately 1.5 acres of impervious surface which will reduce pollutants to Spa Creek and the Severn River.

Project Funding Sources:

Chesapeake and Atlantic Coastal Bays Nonpoint Source Fund (TF 02.02) (This Action)	\$ 368,232
Local Funds	<u>\$ 101,383</u>
Total Estimated Cost:	\$ 469,615

Authority: Section 9-1605.3 of the Environment Article, Maryland Code, known as the Chesapeake and Atlantic Coastal Bays Nonpoint Source Fund.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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7. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve a **new grant** up to \$48,000 to Maryland Environmental Services for the **Dorsey Run Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade** project in Anne Arundel County. (Legislative District 21)

Project Description: The grant will fund the planning phase for the Enhanced Nutrient Removal (ENR) facilities at the existing 2.0 million gallons per day Dorsey Run Wastewater Treatment Plant. The planning study includes evaluating the most appropriate ENR refinements that will achieve an annual effluent total nitrogen goal of 3.0 mg/l and a total phosphorous goal of 0.3 mg/l. The project will to reduce nutrients to the Little Patuxent River and the Chesapeake Bay.

Project Funding Sources:

Bay Restoration Fund Grant BR-NR 05.02 (this action)	<u>\$48,000</u>
Total Estimated Planning Cost:	\$48,000

Bay Restoration Funds may be expended using multi-year appropriations based on project schedule and will be used only for eligible ENR costs.

Authority: Maryland Water Quality Financing Administration Act, Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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8. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new funding** up to **\$638,075** to the City of Frostburg for the **Frostburg Combined Sewer Overflow Elimination Phase VII-B Paul Street** project in Allegany County. Multiple sources of funding may be provided over several years. (Legislative District 1B)

A. New Loan Estimated to be \$84,000 – Water Quality State Revolving Loan Fund. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month before loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, the City of Frostburg will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including general obligation bond proceeds as the required 20% State match to federal funds.

B. New Loan Forgiveness/Grant up to \$470,000 – Water Quality State Revolving Loan Fund. This funding is provided under the disadvantaged-community provision of the Water Quality State Revolving Loan Fund Program. The principal forgiveness loan terms/grant conditions are enforceable if there is a programmatic default. This loan/grant may involve multiple sources of funding including GO bonds as the required 20% State match of federal funds.

C. New Grant up to \$84,075 – Chesapeake Bay Water Quality Project Funds – Supplemental Assistance Program (SWQH 39.01).

Project Description: The project entails improvements to the existing Frostburg combined sewer infrastructure. It involves the separation of the combined sewer system and related ancillary improvements to the City's wastewater collection system. This phase is to plan, design and construct gravity sewer and stormwater lines including the replacing and rehabilitating the system to prevent combined sewer overflow in the Paul Street area.

Project Funding Sources:

Water Quality State Revolving Loan Fund (this action)	\$ 84,000
Water Quality State Revolving Loan Fund Forgiveness/Grant (this action)	\$ 470,000
SWQH Grant 39.01 MCCBL 2009 09073 (this action)	\$ 23,344
SWQH Grant 39.01 MCCBL 2010 10067 (this action)	\$ 60,731
Local Funding	<u>\$ 85,000</u>
Total Estimated Project Cost:	\$ 723,075

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

8. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Sections 9-348, Construction Grants or Loans; Water Quality Improvement.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations. MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION ✓		WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new grant/loan funding** up to \$7,823,248 to the St. Mary's County Metropolitan Commission for the **St. Mary's Radio Read Water Meters** project in St. Mary's County. This funding may involve multiple sources including GO bonds as the required 20% State match to federal funds. (Legislative District 29A, B & C)

A. New Loan Estimated to be \$4,918,000 – Drinking Water State Revolving Loan Fund. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 50% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.60% interest rate. To secure this debt, the St. Mary's County Metropolitan Commission will deliver its bond, along with a full faith and credit endorsement of St. Mary's County, to the Maryland Water Quality Financing Administration.

B. New Loan Forgiveness/Grant up to \$2,905,248 – Drinking Water State Revolving Loan Fund. This funding is being provided under the Green project provision of the Drinking Water State Revolving Loan Fund program. The principal forgiveness loan terms/grant conditions are enforceable if there is a programmatic default.

Project Description: The proposed project is to install radio-read water meters throughout the St. Mary's County Metropolitan Commission service area. St. Mary's will purchase and install meters, accessories, and appurtenances. The project is intended to promote water conservation by more accurately tracking water consumption and by helping to detect leaks. It will also improve the billing process.

Project Funding Sources:

Drinking Water State Revolving Loan Fund Green (this action)	\$4,918,000
Drinking Water State Revolving Loan Fund w/Green Forgiveness/Grant (this action)	\$2,905,248
Local Share	<u>\$ 675,062</u>
Total Estimated Project Cost:	\$8,498,310

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. This project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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10. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **further grant funding** up to \$270,000 to the City of Taneytown for the **Taneytown Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade** project in Carroll County. Multiple sources of funding are being provided over several years. (Legislative District 5)

Project Description: The project entails the planning, design and construction of Enhanced Nutrient Removal (ENR) facilities at the existing 1.1 million gallons per day Taneytown Wastewater Treatment Plant. These additional funds are for additional planning and design services to achieve an effluent with total nitrogen goal of 3.0 mg/l and total phosphorous goal of 0.3 mg/l. The project will reduce nutrients to Piney Creek, a tributary to the Monocacy River, and the Chesapeake Bay.

Project Funding Sources:

Bay Restoration Fund Grant BR-NR 03.07 (this action)	\$ 270,000
Bay Restoration Fund Grant BR-NR 03.07 (previously approved 7/22/09)	\$ 310,000
Bay Restoration Fund Grant BR-NR 03.07 (future)	\$ 3,305,978
Estimated Local Funding -Water Quality State Revolving Loan (future)	<u>\$ 583,904</u>
Total Estimated Project Cost:	\$ 4,469,882

Bay Restoration Funds may be expended using multi-year appropriations based on project schedule and will be used only for eligible ENR costs. The ENR projects may be funded using special funds, revenue bonds or State GO bonds.

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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11. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new grant/loan funding** up to \$3,623,000 to the City of Crisfield for the **Crisfield Wind Energy** project in Somerset County. The funding may involve multiple sources of funding including GO bonds as the required 20% State match to federal funds. (Legislative District 38A)

A. New Loan Estimated to be \$453,000 – Water Quality State Revolving Loan Fund. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, City of Crisfield will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

B. New Loan Forgiveness/Grant up to \$3,170,000– Water Quality State Revolving Loan Fund. This funding is provided under the Disadvantaged Community and the Green project provisions of the Water Quality Revolving Loan Fund program. The principal forgiveness loan terms/grant conditions are enforceable if there is a programmatic default.

Project Description: The project involves design and construction of a 750 KW wind turbine and related appurtenances to improve energy efficiency at the City of Crisfield wastewater treatment plant. Energy produced in excess of the plant's need, will be fed back into the commercial electric power grid.

Project Funding Sources:

Water Quality State Revolving Loan Fund Green (this action)	\$ 453,000
Water Quality State Revolving Loan Fund w/Green Forgiveness/Grant (this action)	<u>\$3,170,000</u>
Total Estimated Project Cost:	\$3,623,000

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33 and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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12. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new funding up to \$1,565,974** to the Town of Westernport for the **Westernport Water Distribution System Improvements Phase I** project in Allegany County. Multiple sources of funding may be provided over several years. (Legislative District 1A)

A. New Loan Estimated to be \$ 196,000 – Drinking Water State Revolving Loan Fund. This loan will be repaid over a period not to exceed 30 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, Westernport will deliver its bonds, along with its full faith and credit endorsements, to the Maryland Water Quality Financing Administration. The funding may involve multiple sources including GO bonds as the required 20% State match of Federal funds.

B. New Loan Forgiveness/Grant up to \$823,000 – Drinking Water State Revolving Loan Fund. This funding is provided under the Disadvantaged Community provision of the Drinking Water State Revolving Loan Fund Program. The principal forgiveness loan terms/grant conditions are enforceable should there be a programmatic default on the agreement. This loan/grant may involve multiple sources of funding including GO bonds as the required 20% State match of federal funds.

C. New Grant up to \$546,974 – Water Supply Financial Assistance Program (WSG 24.01). MDE certifies that the proposed action complies with the tax-exempt bond provisions of the Internal Revenue Code and does not constitute a change in use of private activity.

Project Description: The Town will replace the aging water distribution system by installing water meters, storage tanks, booster pumps and other ancillary apparatus. This project helps to protect public health and conserve drinking water.

Project Funding Sources:

Drinking Water State Revolving Loan Fund (this action)	\$ 196,000
Drinking Water State Revolving Loan Fund Forgiveness/Grant (this action)	\$ 823,000
Water Supply Grant 24.01 MCCBL 2010 -10068 (this action)	\$ 28,907
Water Supply Grant 24.01 MCCBL 2011 -11065 (this action)	\$ 40,938
Water Supply Grant 24.01 MCCBL 2012 - 12075 (this action)	\$ 477,129
Total Estimated Project Cost:	\$1,565,974

BOARD OF PUBLIC WORKS**MARCH 6, 2013****SECRETARY'S AGENDA****12. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)**

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Sections 9-348, Construction Grants or Loans; Water Quality Improvement.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. This project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

13. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new grant/loan funding** up to **\$1,715,000** to the Town of Westport for the **Westport Water Meter Replacement** project in Allegany County. The funding may involve multiple sources including GO bonds as the required 20% State match of federal funds. (Legislative District 1A)

A. New Loan Estimated to be \$638,750 – Drinking Water State Revolving Loan Fund.
 This loan will be repaid over a period not to exceed 30 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, Westport will deliver its bonds, along with its full faith and credit endorsements, to the Maryland Water Quality Financing Administration.

B. New Loan Forgiveness/Grant up to \$1,076,250 – Drinking Water State Revolving Loan Fund. This funding is provided under the Disadvantaged Community criteria and “Green” project provision of the Drinking Water State Revolving Loan Fund Program. The principal forgiveness loan terms/grant conditions are enforceable should there be a programmatic default on the agreement.

Project Description: The Town will replace and install new water meters for the entire water distribution system. Half of the Town’s customers do not have meters; existing meters are aging and deteriorating leading to inaccurate measurements. This project helps to protect public health and conserve drinking water.

Project Funding Sources:

Drinking Water State Revolving Loan Fund (this action)	\$ 638,750
Drinking Water State Revolving Loan Fund Forgiveness/Grant (this action)	<u>\$1,076,250</u>
Total Estimated Project Cost:	\$1,715,000

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. This project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

14. MARYLAND DEPARTMENT OF THE ENVIRONMENT

The following projects are complete with funds remaining after closeout. The Maryland Department of the Environment recommends that the remaining funds – in the total amount of \$118,333.93 – be reverted to MDE for future reprogramming.

<u>Project #</u>	<u>Program</u>	<u>Project Name</u>	<u>Recipient/County</u>	<u>MCCBL</u>	<u>Appropriation</u>	<u>Amount</u>
SWQH 20.10	SWQH	Cambridge Combined Sewer Separation Ph V	City of Cambridge/ Dorchester County	2009	09073	\$ 17,628.00
SWQH 19.01	SWQH	Westernport CSO Elimination	Town of Westernport/ Allegany County	2009	09073	\$ 5,716.93
SWQH 18.10	SWQH	Christ Rock Public Sewer	City of Cambridge/ Dorchester County	2010	10067	\$ 66,082.00
WSG 03.10	WSG	Christ Rock Public Water	City of Cambridge/ Dorchester County	2010	10068	\$ 28,907.00

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**MARCH 6, 2013****SECRETARY'S AGENDA**

Contacts: Jean Peterson (410) 514-7358 peterson@mdhousing.org
 George Eaton (410) 514-7348 eaton@mdhousing.org

15. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

RECOMMENDATION: That the Board of Public Works approve releasing the deeds of trust on seven properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

LOAN AUTHORITY: Down Payment and Settlement Expense Loan Program
 Housing and Community Development
 Article §§ 4-301-4-309, Maryland Code

AUTHORITY TO RELEASE SECURITY INTEREST: State Finance and Procurement
 Article §§ 10-305, Maryland Code

- A. **Loan Recipient:** Shanita Brown
 8053 Brookstone Court, #93, Severn, MD 21144
 Anne Arundel County
- Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage
- B. **Loan Recipient:** Kylee Eyler
 312 Green Fern Circle, Boonsboro, MD 21713
 Washington County
- Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage
- C. **Loan Recipient:** Sali Galestino
 1008 Valley Brook Drive, Hagerstown, MD 21742
 Washington County
- Original Loan: \$10,000
 Current Balance: \$10,000
 Type: Second Mortgage

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

15. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

- D. **Loan Recipient:** Eric Huang
1301 Karen Blvd, 403, Capitol Heights, MD 20743
Prince George's County
Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- E. **Loan Recipient:** Theresa Rakowski
211 Williams Street, #2, Berlin, MD 21811
Worcester County
Original Loan: \$3,700
Current Balance: \$3,700
Type: Second Mortgage
- F. **Loan Recipient:** Joan Randall
7500 Grouse Place, Hyattsville, MD 20785
Prince George's County
Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- G. **Loan Recipients:** Bryant Richardson and Alissa Hosten
341 East 22nd Street, Baltimore, MD 21218
Baltimore City
Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact: Carol Gilbert (410) 514-7229 gilbert@mdhousing.org
 Mike Haloskey (410) 514-7237 haloskey@mdhousing.org
 Jean Peterson (410) 514-7358 peterson@mdhousing.org

16. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

LOAN AUTHORITY: The Neighborhood Business Development Program
 Housing and Community Development
 Article 6-301 through 6-311 Maryland Code
 COMAR 05.13.01

RECOMMENDATION: The Department of Housing and Community Development recommends that the Board of Public Works approve funding six existing capital projects with general obligation bond proceeds for a total loan amount of \$829,826. These six Neighborhood BusinessWorks projects had been funded with Special Funds but DHCD now recommends converting the loans to AY 10 Bond funds.

FUND SOURCE: MCCBL of 2012: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

PROGRAM: The Neighborhood Business Development Program, operating as Neighborhood BusinessWorks, provides flexible gap financing for small businesses to start up or expand in locally-designated neighborhood revitalization areas. Loans are made to Maryland-based development corporations, microenterprises, nonprofit organizations, or small businesses whose activities contribute to the broader revitalization of the designated neighborhood (e.g., reuse of vacant/underutilized buildings or providing needed goods or services to area residents). Loan applicants must provide a cash contribution of at least 5% of the total project cost.

A. Borrower: E&G Holdings, LLC
 7619 Bay Street, Pasadena 21122 (Anne Arundel County)
 Loan Amount: \$180,000
 Use of Funds: Purchase and refinance a warehouse located at 20 S. Janney Street, Baltimore City, 21224 that allowed the business, Impero Foods and Meats, Inc., to expand operations.

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

16. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** (cont'd)
- B. Borrower: John L. Williams Funeral Directors
1337 Vida Drive, Baltimore, 21207 (Baltimore County)
Loan Amount: \$120,000
Use of Funds: Purchase building in state of disrepair and renovate to make property anchor of the Williams funeral business at 4517 Park Heights Avenue, Baltimore, 21215 in Baltimore City.
- C. Borrower: SYDJUL, LLC
3120 Lacrosse Court, Dunkirk, 20754 (Calvert County)
Loan Amount: \$300,000
Use of Funds: Purchase furniture, fixtures and equipment for gourmet grocery store at 180 American Way, National Harbor, 20745 in Prince George's County.
- D. Borrower: Tooney Town Early Learning Center
10989 Red Run Blvd. Ste. 100, Owings Mills, 21117 (Baltimore County)
Loan Amount: \$86,000
Use of Funds: Purchase and renovate two existing daycare properties in Baltimore City located at 909 East 22nd Street and 2221 Wheatley Drive.
- E. Borrower: Riverside Country Inn (GRCI)
514 Bernard Ave., Greensboro, 21639 (Caroline County)
Loan Amount: \$106,350
Use of Funds: Purchase and renovate historic hotel with restaurant and banquet facilities on the Choptank River in at 204 N. Main Street, Greensboro, 21639.in Caroline County
- F. Borrower: Pemberton Cafe
1100 Pemberton Dr., Salisbury, 21801 (Wicomico County)
Loan Amount: \$37,476
Use of Funds: Purchase and renovate vacant building for use as bakery/cafe at 1100 Pemberton Drive, Salisbury, 21801 in Wicomico County.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**MARCH 6, 2013****SECRETARY'S AGENDA**

Contacts: Patricia Sylvester 410-514-7481 sylvester@dhcd.state.md.us
 Elaine Cornick 410-514-7534 cornick@dhcd.state.md.us
 Jean Peterson 410-514-7358 peterson@dhcd.state.md.us

17. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

AUTHORITY: §§ 4-1501 *et. seq.*, Housing & Community Dev't Article,
 Annotated Code of Maryland
 COMAR 05.05.01

The Rental Housing Works program finances rental housing that will be occupied by individuals with incomes of 60% and below of the area median income.

RECOMMENDATION: The Department of Housing and Community Development recommends that the Board of Public Works approve the following loan of general-obligation bond proceeds.

BORROWER: Residence at Thayer, LLC

PROJECT: The Residences at Thayer Avenue
 814 Thayer Avenue
 Silver Spring, Montgomery County, 20901

AMOUNT: \$250,000

FUND SOURCE: MCCBL 2012: *Provide funds for rental housing developments that serve low- and moderate-income households.* Rental Housing Program

COLLATERAL: Deed of Trust

DESCRIPTION: The project is the new construction of a 52-unit rental housing development for family occupancy located in Silver Spring, Montgomery County. The development will be a four-story building with one elevator which will offer a mix of affordable one and two-bedroom units. The project sponsor is Landex Development. Forty-two of the 52 units will serve households with incomes at or below 60% of the area median income. The other ten units will have no income restrictions.

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

17. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (Continued)

<u>Fund Source</u>	<u>Amount</u>
Rental Housing Works Program (this Item)	\$ 250,000
HUD/FHA – Taxable Loan	6,772,000
(Paired with DHCD short-term tax-exempt bond loan of \$7,963,600)	
Montgomery County Loan	4,495,897
Tax Credit Equity [≈\$306,000 in 4% Low Income Housing Tax Credits]	3,000,453
DHCD Rental Housing Production Program	2,901,969
DHCD Financial Adjustment Factor funds	656,866
Deferred Development Fee	127,458
Total	\$18,204,643

REMARKS: The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20110920-5269) on October 11, 2012.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Contact: Jordan Loran, 410-260-8907
jloran@dnr.state.md.us

18. DEPARTMENT OF NATURAL RESOURCES
Natural Resources Development Fund
Bloede Dam Removal

Recommendation: That the Board of Public Works approve:

- (1) The Department of General Services delegating procurement authority to the Department of Natural Resources for the design of the Bloede Dam removal;
- (2) DNR using \$269,000 in general-obligation bond proceeds to fund an agreement with American Rivers for design services, an agreement that is exempt from the State Procurement Law as it is a conservation services opportunity (State Finance & Procurement Article 11-203, (a)(1)xix); and
- (3) DGS transferring the funds to DNR for the design project.

Objectives: Bloede Dam is located on the Patapsco River within the Patapsco Valley State Park spanning Howard and Baltimore Counties. DNR, together with several partners, is working to restore the Patapsco River to a more natural, free-flowing condition. Removing impediments to the Patapsco River's free flow, such as Bloede Dam, will achieve three primary objectives:

- **Improvement of Public Safety**
The Bloede Dam is a significant public safety hazard; several deaths have occurred at or near the dam.
- **Restoration of Fish and Aquatic Organism Passage**
The Patapsco River once supported large runs of shad, herring, and American eels, but dam construction blocked these historic migrations. Fish ladders constructed in the 1990s have proven to be ineffective at passing fish, especially American eel.
- **Consideration of Historic, Cultural and Recreational Values**
The Bloede Dam was built in the early 1900s with a unique design. DNR will work with the Maryland Historical Trust and the community to record and share the history of the Dam via on-site interpretation.

Public Comment: DNR conducted a feasibility study of various Bloede Dam options. As part of the study, DNR held an open house in June 2012 and received over 70 written comments during the public comment period. Most of the comments favored the option presented here: removing Bloede Dam with passive sediment management.

American Rivers: American Rivers, a nonprofit entity, is experienced in river restoration and dam removal projects. It has pioneered a science-based approach to remove outdated dams and other stream barriers, engages communities in restoring their rivers, and identifies federal funds to finance the removals. American Rivers recently successfully designed and managed the removal of Simpkins Dam located on the Patapsco River upstream of Bloede Dam; its efforts have directly contributed to the removal of more than 200 dams across the country.

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

18. DEPARTMENT OF NATURAL RESOURCES (cont'd)
Natural Resources Development Fund

Funding: DNR proposes to use general-obligation bond proceeds to fund 41% of the design costs. American Rivers has received a National Oceanic and Air Administration (federal) grant to cover the remaining design costs.

American Rivers (NOAA grant)	\$384,970.13
DNR	<u>\$269,000.00</u>
Estimated design cost:	\$653,970.13

Fund Source: MCCBL 2011, Item 007

The Departments of General Services and Budget and Management have reviewed and approved this recommendation.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074
churchill.wortherly@morgan.edu

19. MORGAN STATE UNIVERSITY
Design Services for Soper Library Demolition

CONTRACT ID: Design Services
 Soper Library Demolition
 Project No. DCM-SLD-13-1AE

RECOMMENDATION: That the Board of Public Works approve:

- (1) Demolition of Morgan State University's Soper Library; and
- (2) Award A/E design service contract for the demolition.

PROCUREMENT METHOD: Competitive Sealed Proposal

PROPOSALS:	Tech Score	Price Score	Total	Price
Penza + Bailey Architects Baltimore, MD	67.00	25.00	92.00	\$245,000.62
ATI, Inc. Columbia, MD	67.67	20.00	87.67	\$274,858.39
Whitney Bailey Cox & Magnani, LLC Baltimore, MD	65.67	15.00	80.67	\$333,819.37

AWARD: Penza + Bailey Architects

CONTRACT AMOUNT: \$245,000.62

CONTRACT TERM: 765 calendar days from Notice to Proceed

MBE PARTICIPATION: 58%

PERFORMANCE BOND: Payment and Performance bonds equal to contract amount.

BOARD OF PUBLIC WORKS

MARCH 6, 2013

SECRETARY'S AGENDA

**19. MORGAN STATE UNIVERSITY (cont'd)
*Design Services for Soper Library Demolition***

Request for Demolition Approval

The University applied to the State Clearinghouse for a coordinated intergovernmental review of the building. The Clearinghouse conducted an intergovernmental review of the project and has recommended to change the use and demolish the former Soper Library on the campus of Morgan State University. The University plans to construct a new Student Service Support Building on the site of the former Library.

A/E Design Services

The Penza Bailey team includes seven sub-consultants, for a total of eight firms. This contract will employ approximately 39 persons. Penza Bailey committed to exceed the MBE subcontract goal of 30% with 58% participation.

The Morgan State University Department of Design and Construction Management will manage the AE teams work with procurement support provided by the University's Department of Procurement and Property Control.

FUND SOURCE: \$245,000.62 MCCBL 2012/Item 087
(Design services for the demolition of Soper Library)

MD TAX CLEARANCE: 13-0241-1111

RESIDENT BUSINESS: Yes

This Item was previously submitted as Secretary's Agenda Item 9 on February 20, 2013.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

March 6, 2013

**ITEM 1A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$18,000.00 for the following **development** project.

*Church Street Playground Safety Improvements - \$18,000.00
Town of Midland, Allegany County
POS #6031-1-264
MD20130118-0038*

Background: Install new wood-fiber matting for the fall-zone around playground equipment and approximately 400 feet of 12" high plastic border to keep matting in place. This project includes inspection of all playground equipment for safety issues.

Fund Source: MCCBL of 2011: Program Open Space, Local Capital Development and Land Acquisition Grants, Allegany County:
Prior Funds Replacement
Program 89.22.51 Item 052 \$18,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

March 6, 2013

**ITEM 2A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$22,000.00 for the following **development** project.

*Avilton Community Association Pavilion and Playground Improvements - \$22,000.00
Garrett County
POS #6066-11-195
MD20130111-0030*

Background: Install additional playground equipment and construct a new pavilion at the Avilton Community Association Public Playground. The improvements at the site will provide additional recreational opportunities for Garrett County citizens.

Fund Source: MCCBL of 2010: Program Open Space, Local Capital Development
and Land Acquisition Grants, Garrett County:
FY 2011 Funds
Program 89.22.49 Item 055 \$1,091.45

MCCBL of 2012: Program Open Space, Local Capital Development
and Land Acquisition Grants, Garrett County:
Prior Funds Replacement
Program 89.22.54 Item 057 \$20,908.55

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

March 6, 2013

**ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$12,600.00 for the following **development** project.

*Smithsburg Veterans Park Phase I - \$12,600.00
Town of Smithsburg, Washington County
POS #6064-21-286
MD20130107-0011*

Background: Phase I design and engineering for development of additional recreational facilities at Veterans Park.

Fund Source: MCCBL of 2011: Program Open Space, Local Capital Development and Land Acquisition Grants, Washington County:
Prior Funds Replacement
Program 89.22.52 Item 052 \$775.50

MCCBL of 2012: Program Open Space, Local Capital Development and Land Acquisition Grants, Washington County:
Prior Funds Replacement
Program 89.22.54 Item 057 \$11,824.50

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

March 6, 2013

**ITEM 4A
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$223,932.83 for the following **development** project.

Neighborhood Park Renovations: CC Jackson - \$223,932.83
Baltimore City
CPP #6063-24-278
MD20130107-0012

Background: Site work related to the expansion of the CC Jackson Recreation Center. Proposed improvements will include ADA accessible walkways, site preparation, storm water management facilities, landscaping, and utility service to the building.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2006
Chapter 46, Acts of 2006
Community Parks and Playgrounds
Source Code: 06058 Item 058 \$54,392.56

Maryland Consolidated Capital Bond Loan of 2009
Chapter 485, Acts of 2009
Community Parks and Playgrounds
Source Code: 09064 Item 064 \$144,850.90

Maryland Consolidated Capital Bond Loan of 2011
Chapter 396, Acts of 2011
Community Parks and Playgrounds
Source Code: 11049 Item 049 \$24,689.36

Board of Public Works Action: The above referenced item was:

Approved
With Discussion

Disapproved

Deferred

Withdrawn

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

March 6, 2013

**ITEM 5A
PROGRAM OPEN SPACE STATE SHARE**

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

Trout Run, LLC - \$1,491,500.00
Frederick County
POS # 4467

Reference: That the Board of Public Works approve the acquisition in fee simple of Trout Run, a major inholding separating two large blocks of Cunningham Falls State Park and Cunningham Falls Wildland. Acquisition will protect a keystone piece of the Catoctin Greenway by permanently linking 342 acres of forest interior habitat to tens of thousands of acres of similar habitat to the north and south. Little Hunting Creek, a stream supporting self-sustaining, high quality populations of native brook trout and naturalized brown trout, transects the property. DNR will manage the property as part of Cunningham Falls State Park.

The property is located within the Target Ecological Area, scoring 145 under the Program Open Space Targeting System. This project meets the criteria of Chapter 419, Laws of Maryland 2009, as it presents a unique acquisition opportunity as a result of its extraordinary location and environmental value.

A federal Land and Water Conservation Fund grant will fund half of this acquisition. This grant requires DNR to maintain the property for public outdoor recreation uses as set forth in Section 6(f) of the Land and Water Conservation Fund Act of 1965 (16 U.S.C. § 4601-8(1)(3)).

Grantor: Trout Run, LLC

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 423 +/- acres, unimproved

Price: \$1,491,500.00

Price reflects a 5% discount from the recommended value of \$1,570,000.00

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

March 6, 2013

**ITEM 5A (con't)
PROGRAM OPEN SPACE STATE SHARE**

Appraisals: \$1,360,000 (10/12/12) – Gary T. Westholm, Reviewed by David Wallenberg
\$1,625,000 (10/12/12) – Calvin V. Thomas, Reviewed by David Wallenberg,
\$2,233,000 (10/12/12) – Terry R. Dunkin, Reviewed by David Wallenberg

DNR recommended the appraisal of \$1,625,000 but that appraisal value was adjusted to \$1,570,000 as the final survey reduced the acreage.

Fund Source: POS Acquisition Opportunity Loan 2009
Program 89.22.45 Item 500 \$745,750.00 (FY2010)

Land and Water Conservation Fund Grant (federal)
Program 30.01.05 Item 010 \$745,750.00

Board of Public Works Action: The above referenced item was:

Approved	Disapproved	Deferred	Withdrawn
	With Discussion ✓		Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

March 6, 2013

**ITEM 6A
SALE OF FOREST PRODUCTS**

Contact: Robert Feldt
rfeldt@dnr.state.md.us
(410)-260-8529

Project: Pocomoke State Forest - Worcester County
P-20-13
27 acres / Compartment # 20

Timber Sale: This is a harvest of 44 year-old planted stand of loblolly pine. Over 29% of the proposed harvest area has been set aside in irregular shaped areas as retention. These retention areas contain hardwoods and pines of various ages. All species of hardwoods are being retained. Following the harvest a seedling inventory will be performed to determine if reforestation is necessary.

This sale includes 509,712.00 board feet of sawtimber and 183 cords. No bond money was used in the purchase of this land.

Sales Method: Competitive Sealed Bid (one-step method). See BPW Advisory 2005-2.

Bids:

Cropper Brothers Lumber Co. Inc.	(MD)	\$76,026.00
Beauchamp Logging, Inc.	(MD)	\$76,000.00
Dorchester Lumber Co., Inc.	(MD)	\$64,000.00
Paul M. Jones Lumber Co., Inc.	(MD)	\$54,765.00

Award: Cropper Brothers Lumber Co. Inc.

Amount: \$76,026.00

Estimated Value: \$62,630.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

March 6, 2013

**ITEM 7A
MARYLAND ENVIRONMENTAL TRUST**

Contact: Elizabeth Buxton
ebuxton@dnr.state.md.us
(410) 514-7900

Recommendation: That the Board of Public Works ratify acquisition of a perpetual conservation easement.

Property: 226.092 acres in Dorchester County,
4042 Baker Road
Tax Map 13, Parcel 1, Legislative District 37B

Grantor: Anna Farm LLC

Grantee: Maryland Environmental Trust and the Eastern Shore Land Conservancy, Inc.

Purchase Price: \$125,000

Appraised Easement Value: \$590,000

Funding: The Eastern Shore Land Conservancy, Inc. is using private, non-governmental funds (its Land Rescue Revolving Fund) to fund this acquisition in total.

Board of Public Works Action: the above referenced item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Russet L. Jackson
410-767-1273
rlj@ooa.state.md.us

DEPARTMENT/PROGRAM: Maryland Department of Aging (MDOA)
Enhanced Aging and Disability Resource Centers
(ADRC) Options Counseling Program

CONTRACT ID: MDOA 13-003;
ADPICS # D26B3400005

CONTRACT DESCRIPTION: Provide consulting services and expertise to expand
and financially stabilize 20 Aging and Disability Resource Centers (ADRC), known across the
State of Maryland as Maryland Access Point (MAP) sites.

AWARD: HCBS Strategies Incorporated
Baltimore, MD

TERM: 3/7/2013 –1/1/2016

AMOUNT: \$476,750 NTE (Approx. 3 Years)

PROCUREMENT METHOD: Sole Source
(Small Business Reserve)

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: 24%

PERFORMANCE SECURITY: None

INCUMBENT: None

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: Request for approval of a sole source contract with HCBS Strategies Incorporated (HCBS) to provide consulting services and expertise for the Enhanced ADRC Options Counseling Grant to expand and financially stabilize 20 ADRCs, known in Maryland as MAP sites. Maryland is one of eight states that received a three-year, \$2.3 million federal grant from the Administration for Community Living. MAP sites are part of the State's overall "No Wrong Door" approach to providing information, referrals, and assistance to older adults and individuals with disabilities. MAPs work in collaboration with several State and local level agency partners and Centers for Independent Living to conduct intake, screening, assessment, referrals, and case management for seniors and individuals with disabilities. These collaborations are the result of ten years of effort in building relationships to create the "No Wrong Door" system in Maryland.

HCBS has unique expertise in the area of establishing MAP sites and has provided similar consulting services to the states of Hawaii, Wisconsin, and Minnesota. HCBS also has expertise in developing Federal Financial Participation (FFP) plans for payment of services through Medicaid. FFP will be a major source of revenue for MAP sites and an integral part of the developing a sustainability plan. HCBS has extensive experience with research and development in the field of long term care systems reform, aging and disabilities.

The federal grant will allow MDOA to provide specialized training, increase the number of counselors, streamline inter- and intra-agency operations, develop and implement performance standards, and establish a business plan to ensure the financial sustainability of MAP.

The consulting services will involve: developing and implementing performance standards and a continuous quality improvement plan; establishing a business plan; creating a FFP plan to ensure sustainability of MAPs; integration of MAP with other Affordable Care Act activities; and expanding MAPs operational infrastructure statewide and to include individuals with disabilities.

**DEPARTMENT OF BUDGET AND MANAGEMENT
 DEPARTMENT ACTION AGENDA**

ITEM: 2-S-OPTION (Cont.) ATTACHMENT

CONTRACT RENEWAL OPTION

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Option #1 \$1,000,000 NTE Agency Contract Modification DBM 4/10/2011 3381
 Exercised the first of three one-year renewal options as contained in the original contract for the period of 5/7/2011 - 5/6/2012. Approved on the 4/6/2011 DBM BPW Agenda, Item 5-S-OPTION.

Option #2 \$1,000,000 NTE Exercised the second of three one-year renewal options as contained in the original contract for the period of 5/7/2012 - 5/6/2013. Approved on the 4/4/2012 DBM BPW Agenda, Item 2-S-OPTION.

Total \$2,000,000 NTE 2010 D to BPW Approved

2011 D to BPW Approved
 2012 D to BPW Approved

CONTRACT DESCRIPTION: This is a physician services contract for the period of 5/7/2011 - 5/6/2013. It was approved by the Board of Health on 4/6/2011 and amended on 4/4/2012.

DEPARTMENT COMMENTS: Approved request for contract renewal for 2011 and 2012. The contract was approved by the Board of Health on 4/6/2011 and amended on 4/4/2012.

ORIGINAL CONTRACT: 4/10/2011 - 5/6/2012 (with one-year renewal options)

RENEWAL OPTION: 4/10/2012 - 5/6/2013

RENEWAL OPTION: 5/7/2012 - 5/6/2013

AVOIDANCE OPTION: 5/7/2013 - 5/6/2014

PRIOR MODIFICATIONS/OPTIONS: 5/7/2011 - 5/6/2012 Attachment

DEPARTMENT COMMENTS: See 2011 D to BPW

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S-OPTION (Cont.)

FUND SOURCE: 100% General

APPROP. CODE: Various

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S-OPTION (Cont.) ATTACHMENT

PRIOR MODIFICATION/OPTIONS (Cont.):

Option # 1	\$1,265,805	Exercised the first of two one-year renewal options as contained in the original contract for the period of 4/1/2012 - 3/31/2013. Approved on the 3/21/2012 DBM BPW Agenda, Item 6-S OPTION.
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**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 4-S-MOD **Agency Contact:** Sandy Johnson
410-767-7408
SJohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Human Resources (DHR)
Social Services Administration (SSA)
Foster Care Maintenance Payments
Program

CONTRACT IDS: Residential Child Care Services
APDICS Nos. See Attachment 1

CONTRACT APPROVED: 3/23/2011 DBM BPW Agenda Item 5-S

CONTRACTORS: See Attachment1

CONTRACT DESCRIPTION: Approval request to provide Residential
Child Care (RCC) services for a total of 1,376 clients at various locations throughout Maryland
through 71 separate RCC contracts.

MODIFICATION DESCRIPTION: Approval request to extend the terms of 58
RCC contracts in order to allow time for the completion of the competitive procurement and
award new contracts for these services. The contract extensions for 55 of the RCC contracts will
be three months with a single one-month renewal option. Three RCC contracts will be extended
for six months due to the limited competition received for medically fragile children; a new
procurement will be conducted for these RCC services.

TERM OF ORIGINAL CONTRACTS: 4/1/2011 - 3/31/2013

TERMS OF MODIFICATIONS: 4/1/2013 - 6/30/2013 (3 Months w/1 one-
month renewal option) (55 Mods)
4/1/2013 - 9/30/2013 (6 Months) (3 Mods)

AMOUNT OF ORIGINAL CONTRACTS: \$244,910,570 Grand Total (2 Years)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S-MOD (Cont.)

AMOUNT OF MODIFICATIONS: \$20,868,579 (3 Months; 55 Mods)
\$ 6,303,789 (6 Months; 3 Mods)
\$ 6,956,193 (1 Month; Renewal Option)
\$34,128,561 Grand Total (58 Mods)

PRIOR MODIFICATIONS/OPTIONS: (\$9,899,546) (See Attachments 1 & 2)

REVISED TOTAL CONTRACT AMOUNT: \$262,183,392 Grand Total
(See Attachment 1)

PERCENT +/- (THIS MODIFICATION): +11.1%

OVERALL PERCENT +/-: +7.1%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 5% for 10 Providers; 4.6% for 1 Provider;
2.5% for 1 Provider; & 1.4% for 1 Provider
(See Attachment 1)

MBE COMPLIANCE: See Attachment 1

REQUESTING AGENCY REMARKS: Request for approval to extend the terms of 58 RCC contracts in order to allow time for the completion of the competitive procurement and award new contracts for these services. The contract extensions for 55 of the RCC contracts will be three months with a single one-month renewal option. Three RCC contracts will be extended for six months due to the limited competition received for medically fragile children; and a new procurement will be conducted for these RCC services. A reduction in the number of children being placed in group home settings because of the DHR "Place Matters" initiative, which supports the shift of the foster care population into family settings, has caused 13 RCC Providers to voluntarily close; therefore, those contracts are not being extended.

RCC programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law."

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S-MOD (Cont.)

The total modification amount assumes that each slot purchased will be occupied by a child for every day of the term of the contracts. Based on history, this is unlikely to occur. These are reimbursement contracts. The providers are paid solely for the actual children placed with them during the year, and then only for the actual number of days each child is with the providers.

The Governor's Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. These providers have rates that have been approved by the Interagency Rates Committee.

FUND SOURCE: 66% General; 34% Federal

APPROP. CODE: N00G0001

RESIDENT BUSINESSES: Yes to all

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ATTACHMENT I

ITEM: 4-S-MOD (Cont.)

CONTRACT #/CONTRACTOR/CITY/STATE	REVISED # OF CHILD CARE BEDS	ORIGINAL CONTRACT AMOUNT	CUM. TOTAL OF PREVIOUS MODS #1-15	MOD #16 AMOUNT (3 MONTHS)	MOD #16 AMOUNT (6 MONTHS)	MOD #16 OPTION AMOUNT (1 MONTH)	TOTAL REVISED CONTRACT AMOUNT (w/o 1-month option)	% +/- MOD #16	% +/- OVER-ALL
SSA/RCC-11-003-A1 All That Matters, Inc. Suitland, MD ADPICS No. COE75134	8	\$1,195,360	\$0	\$149,424	\$0	\$49,808	\$1,344,784	12.5%	12.5%
SSA/RCC-1-004-A1 The Arc of Central Chesapeake Region, Inc. (1) Annapolis, MD ADPICS No. COE75134	3	\$1,744,446	\$0	(\$721,617)	\$0	\$23,475	\$1,022,829	-41.4%	-41.4%
SSA/RCC-11-005-A2 ARC of Washington County, Inc. (1) Hagerstown, MD ADPICS No. COE75134	22	\$3,426,360	\$10,200	\$432,480	\$0	\$144,160	\$3,869,040	12.6%	12.9%
SSA/RCC-11-006-A1 Aries Residential Services, Inc. Baltimore, MD ADPICS No. COE75134	6	\$760,068	\$0	\$95,004	\$0	\$31,668	\$855,072	12.5%	12.5%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S-MOD (Cont.)

ATTACHMENT 1

SSA/RCC-11-010-A2 The Benedictine School for Exceptional Children, Incorporated Ridgely, MD ADPICS No. COE75134	22	\$4,584,888	(\$61,759)	\$552,525	\$0	\$184,175	\$5,075,654	12.1%	10.7%
SSA/RCC-11-013-A2 The Brotherhood & Sisterhood (BSI) International/Blacks & Whites Uniting Communities, Inc. (I) Silver Spring, MD ADPICS No. COE75134	9	\$1,855,242	\$6,102	\$234,225	\$0	\$78,075	\$2,095,569	12.6%	13.0%
SSA/RCC-11-014-A2 Care With Class, Inc. Baltimore, MD ADPICS No. COE75134	11	\$1,341,494	\$4,312	\$169,356	\$0	\$56,452	\$1,515,162	12.6%	12.9%
SSS/RCC-11-016-A2 Challengers Independent Living, Inc. Baltimore, MD ADPICS No. COE75134	12	\$1,638,264	\$5,196	\$206,820	\$0	\$68,940	\$1,850,280	12.6%	12.9%
SSA/RCC-11-017-A2 Changing Lives at Home, Inc. Baltimore, MD ADPICS No. COE75134	5	\$695,650	\$2,280	\$87,825	\$0	\$29,275	\$785,755	12.6%	13.0%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S-MOD (Cont.)

ATTACHMENT 1

SSA/RCC-11-018-A2 The Children's Guild, Inc. Baltimore, MD ADPICS No. COE75134	24	\$4,563,360	\$14,520	\$576,144	\$0	\$192,048	\$5,154,024	12.6%	12.9%
SSA/RCC-11-020-A2 Children's Resource, Inc. Hagerstown, MD ADPICS No. COE75134	4	\$1,130,688	(\$430,190)	\$71,376	\$0	\$23,792	\$771,874	6.3%	-31.7%
SSA/RCC-11-021-A3 CIS&H, Inc. Upper Marlboro, MD ADPICS No. COE75134	18	\$3,528,126	(\$389,226)	\$381,780	\$0	\$127,260	\$3,520,680	10.8%	-0.2%
SSA/RCC-11-022-A2 Compassion, Inc. Towson, MD ADPICS No. COE75134	10	\$1,221,240	\$1,890	\$153,540	\$0	\$51,180	\$1,376,670	12.6%	12.7%
SSA/RCC-11-023-A2 Day By Day Residential Services, Inc. Baltimore, MD ADPICS No. COE75134	6	\$798,660	\$2,694	\$100,836	\$0	\$33,612	\$902,190	12.6%	13.0%
SSA/RCC-11-027-A2 Franklin Group Homes, Inc. Randallstown, MD ADPICS No. COE75134	15	\$3,027,800	(\$563,129)	\$283,860	\$0	\$94,620	\$2,748,531	9.4%	-9.2%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S-MOD (Cont.)

ATTACHMENT I

SSA/RCC-11-028-A2 Goliven Group Home, Inc. Catonsville, MD ADPICS No. COE75134	6	\$822,948	\$2,652	\$103,896	\$0	\$34,632	\$929,496	12.6%	12.9%
SSA/RCC-11-029-A2 GUIDE Program, Inc. (I) Laurel, MD ADPICS No. COE75134	12	\$2,183,424	\$6,996	\$275,652	\$0	\$91,884	\$2,466,072	12.6%	12.9%
SSA/RCC-11-031-A2 Hebron Association for Community Services, Inc. Silver Spring, MD ADPICS No. COE75134	10	\$1,407,120	\$4,590	\$177,660	\$0	\$59,220	\$1,589,370	12.6%	13.0%
SSA/RCC-11-032-A1 Inner County Outreach, Inc. Aberdeen, MD ADPICS No. COE75134	12	\$1,467,000	\$0	\$183,384	\$0	\$61,128	\$1,650,384	12.5%	12.5%
SSA/RCC 11-033-A1 Inspiring Minds, Inc. Windsor Mill, MD ADPICS No. COE75134	4	\$527,288	\$0	\$65,916	\$0	\$21,972	\$593,204	12.5%	12.5%
SSA/RCC-11-034-A3 JS Social Services, Inc. Brooklyn, MD ADPICS No. COE75134	5	\$1,226,088	(\$125,577)	\$85,995	\$0	\$28,665	\$1,186,506	7.0%	-3.2%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S-MOD (Cont.)

ATTACHMENT 1

SSA/RCC-11-035-A2 Junoke, Inc. Baltimore, MD ADPICS No. COE75134	15	\$1,992,840	\$6,420	\$251,595	\$0	\$83,865	\$2,250,855	12.6%	12.9%
SSA/RCC-11-036-A2 Family Services, Inc. (Formerly KHI Services, Inc.) Gaithersburg, MD ADPICS No. COE75134	4	\$844,208	\$3,176	\$106,584	\$0	\$35,528	\$953,968	12.6%	13.0%
SSA/RCC-11-041-A2 Making a Great Individual Contribution, Inc. Baltimore, MD ADPICS No. COE75134	13	\$1,759,134	\$5,525	\$222,105	\$0	\$74,035	\$1,986,764	12.6%	12.9%
SSA/RCC-11-043-A2 The Maryland Salem Children's Trust, Inc. (1) Frostburg, MD ADPICS No. COE75134	16	\$2,421,952	\$7,864	\$305,784	\$0	\$101,928	\$2,735,600	12.6%	13.0%
SSA/RCC-11-044-A2 Maryland Sheriff's Youth Ranch, Inc. Buckystown, MD ADPICS No. COE75134	12	\$1,629,816	\$5,232	\$205,776	\$0	\$68,592	\$1,840,824	12.6%	12.9%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S-MOD (Cont.)

ATTACHMENT 1

SSA/RCC-11-046-A2 McJoy's Joy Covenant, Inc. Baltimore, MD ADPICS No. COE75134	8	\$1,082,448	\$3,384	\$136,656	\$0	\$45,552	\$1,222,488	12.6%	12.9%
SSA/RCC-11-047-A1 Mercy Family Care, Inc. Upper Marlboro, MD ADPICS No. COE75134	6	\$759,048	\$0	\$94,878	\$0	\$31,626	\$853,926	12.5%	12.5%
SSA/RCC-11-049-A2 National Center for Children and Families, Inc. Bethesda, MD ADPICS No. COE75134	20	\$4,166,520	\$13,660	\$526,020	\$0	\$175,340	\$4,706,200	12.6%	13.0%
SSA/RCC-11-051-A2 Our Fortress Homes, Inc. Baltimore, MD ADPICS No. COE75134	8	\$2,509,332	(\$613,552)	\$180,480	\$0	\$60,160	\$2,076,260	7.2%	-17.3%
SSA/RCC-11-052-A2 Our House, Inc. Brookeville, MD ADPICS No. COE75134	6	\$755,100	\$2,370	\$95,328	\$0	\$31,776	\$852,798	12.6%	12.9%
SSA/RCC-11-053-A3 The Place for Children, Inc. Owings Mills, MD ADPICS No. COE75134	15	\$3,040,632	(\$639,384)	\$274,185	\$0	\$91,395	\$2,675,433	9.0%	-12.0%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S-MOD (Cont.)

ATTACHMENT 1

SSA/RCC-11-054-A2 Rolling Vista Place, Inc. Baltimore, MD ADPICS No. COE75134	8	\$1,054,576	\$3,296	\$133,152	\$0	\$44,384	\$1,191,024	12.6%	12.9%
SSA/RCC-11-055-A4 San Mar Children's Home, Inc. Boonsboro, MD ADPICS No. COE75134	15	\$3,154,728	(\$214,945)	(\$107,511)	\$0	\$105,535	\$2,832,272	-3.4%	-10.2%
SSA/RCC-11-056-A2 Sarah's House, Inc. Baltimore, MD ADPICS No. COE75134	11	\$1,604,042	(\$4,323)	\$199,320	\$0	\$66,440	\$1,799,039	12.4%	12.2%
SSA/RCC-11-058-A1 Sheppard Pratt Health System, Inc. (1) Towson, MD ADPICS No. COE75134	24	\$7,350,960	\$0	\$918,864	\$0	\$306,288	\$8,269,824	12.5%	12.5%
SSA/RCC-11-063-A2 Structures Youth Home, Inc. Faulkner, MD ADPICS No. COE75134	15	\$1,761,900	\$5,790	\$222,435	\$0	\$74,145	\$1,990,125	12.6%	13.0%
SSA/RCC-11-064-A2 Tender Care, Inc. Salisbury, MD ADPICS No. COE75134	5	\$684,690	\$2,115	\$86,445	\$0	\$28,815	\$773,250	12.6%	12.9%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S-MOD (Cont.)

ATTACHMENT 1

SSA/RCC-11-065-A2 Transformations, Inc. Owings Mills, MD ADPICS No. COE75134	10	\$1,570,880	\$4,890	\$198,330	\$0	\$66,110	\$1,774,100	12.6%	12.9%
SSA/RCC-11-066-A2 Trimir Home for Children and Families, Inc. Lanham, MD ADPICS No. COE75134	6	\$1,711,996	(\$922,378)	\$98,766	\$0	\$32,922	\$888,384	5.8%	-48.1%
SSA/RCC-11-069-A2 We Are The World, Inc. Baltimore, MD ADPICS No. COE75134	6	\$794,148	\$2,676	\$100,260	\$0	\$33,420	\$897,084	12.6%	13.0%
SSA/RCC-11-070-A2 Williams Life Center, Inc. Green Belt, MD ADPICS No. COE75134	16	\$2,254,208	\$7,168	\$284,592	\$0	\$94,864	\$2,545,968	12.6%	12.9%
SSA/RCC-11-071-A2 Woodbourne Center, Inc. Baltimore, MD ADPICS No. COE75134	16	\$3,365,248	\$10,656	\$424,848	\$0	\$141,616	\$3,800,752	12.6%	12.9%
SSA/RCC-11-072-A2 Youth Enterprises Services, Inc. Baltimore, MD ADPICS No. COE75134	12	\$2,815,456	(\$466,244)	\$204,660	\$0	\$68,220	\$2,553,872	7.3%	-9.3%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S-MOD (Cont.)

ATTACHMENT 1

SSA/RCC-11-001-A2 Adventist Healthcare, Inc. Rockville, MD ADPICS No. COE75664 MBE Participation Goal: 5.20% MBE Compliance: 5.87%	16	\$5,987,660	(\$1,425,670)	\$378,072	\$0	\$126,024	\$4,940,062	-17.5%
Arrow Child and Family Ministries of Maryland, Inc. Baltimore, MD ADPICS No. COE75127 MBE Participation Goal: 1.40% MBE Compliance: 0.78%	63	\$12,572,946	\$40,410	\$1,587,276	\$0	\$529,092	\$14,200,632	12.6% 12.9%
SSA/RCC-11-008-A4 Associated Catholic Charities, Inc. Timonium, MD ADPICS No. COE75128 MBE Participation Goal: 5.00% MBE Compliance: 2.40%	31	\$6,934,132	\$1,826,848	\$1,133,709	\$0	\$377,903	\$9,894,689	16.3% 42.7%
SSA/RCC-11-009-A2 Aunt Hattie's Place, Inc. Sandy Spring, MD ADPICS No. COE75129 MBE Participation Goal: 5.00% MBE Compliance: 11.33%	26	\$3,738,904	\$11,960	\$472,056	\$0	\$157,352	\$4,222,920	12.6% 12.9%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ATTACHMENT 1

ITEM: 4-S-MOD (Cont.)

SSA/RCC-11-011-A5 The Board of Child Care Of the United Methodist Church, Inc. Baltimore, MD ADPICS No. COE75618 MBE Participation Goal: 4.63% MBE Compliance: 3.28%	164	\$26,243,792	\$710,482	\$3,620,313	\$0	\$1,206,771	\$30,574,587	13.8%	16.5%
SSA/RCC-11-012-A3 Brook Lane Health Services, Inc. Hagerstown, MD ADPICS No. COE75599 MBE Participation Goal: 2.50% MBE Compliance: 12.81%	27	\$4,374,132	\$13,873	\$552,255	\$0	\$184,085	\$4,940,260	12.6%	12.9%
SSA/RCC-11-019-A2 The Children's Home, Inc. Catonsville, MD ADPICS No. COE75607 MBE Participation Goal: 5.00% MBE Compliance: 4.93%	69	\$10,967,556	\$34,668	\$1,384,650	\$0	\$461,550	\$12,386,874	12.6%	12.9%
SSA/RCC-11-030-A2 Hearts & Homes for Youth, Inc. Silver Spring, MD ADPICS No. COE75130 MBE Participation Goal: 5.00% MBE Compliance: 6.27%	55	\$8,811,798	\$28,719	\$1,112,499	\$0	\$370,833	\$9,953,016	12.6%	13.0%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S-MOD (Cont.)

ATTACHMENT 1

SSA/RCC-11-050-A3 National Center on Institutions and Alternatives, Inc. Baltimore, MD ADPICS No. COE75609 MBE Participation Goal: 5.00% MBE Compliance: 7.56%	30	\$5,332,440	\$7,140	\$669,870	\$0	\$223,290	\$6,009,450	12.6%	12.7%
SSA/RCC-11-068-A2 Tut's, Inc. Baltimore, MD ADPICS No. COE75583 MBE Participation Goal: 5.00% MBE Compliance: 1.67%	34	\$5,851,272	(\$380,994)	\$598,026	\$0	\$199,342	\$6,068,304	10.2%	3.7%
SSA/RCC-11-059-A2 Shorehaven, Inc. Elkton, MD ADPICS No. COE75134	20	\$4,199,920	\$13,560	\$530,220	\$0	\$176,740	\$4,743,700	12.9%	
SSA/RCC-11-040-A3 Lifeline, Inc. Laurel, MD ADPICS No. COE75579 MBE Participation Goal: 5.00% MBE Compliance: 0.01%	13	\$15,207,486	(\$6,633,366)	\$0	\$872,289	\$0	\$9,446,409	0.0%	-43.6%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ATTACHMENT 1

ITEM: 4-S-MOD (Cont.)

SSA/RCC-11-057-A3 Second Family, Inc. Capital Heights, MD ADPICS No. COE75131 MBE Participation Goal: 5.55% MBE Compliance: 3.55%	45	\$18,726,960	\$133,597	\$0	\$4,844,100	\$0	\$23,704,657	0.0%	0.7%
SSA/RCC-11-015-A2 Center for Social Change, Inc. Elkridge, MD ADPICS No. N00B3400304	10	\$2,311,230	\$2,055	\$0	\$587,400	\$0	\$2,900,685	25.5%	
SSA/RCC-11-002 (2) All That Matters, Inc. Foundation Fort Washington, MD ADPICS No. Closed	0	\$2,613,828	\$0	\$0	\$0	\$0	\$2,613,828	0.0%	
SSA/RCC-11-024-A1 Devine Interventions, Inc. Baltimore, MD ADPICS No. Closed	0	\$716,370	\$2,225	\$0	\$0	\$0	\$718,595	0.0%	
SSA/RCC-11-025 F&N Children's Youth Home, Inc. Silver Spring, MD ADPICS No. Closed	0	\$642,940	\$0	\$0	\$0	\$0	\$642,940	0.0%	

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ATTACHMENT 1

ITEM: 4-S-MOD (Cont.)

SSA/RCC-11-026 First Metropolitan Facilities, Inc. Suitland, MD ADPICS No. Closed	0	\$2,744,826	\$0	\$0	\$0	\$0	\$2,744,826	0.0%
SSA/RCC-11-037 Knowledge Empers You to Succeed, Inc. Baltimore, MD ADICS No. Closed	0	\$1,063,536	\$0	\$0	\$0	\$0	\$1,063,536	0.0%
SSA/RCC-11-038 The KOBA Institute, Inc. Baltimore, MD ADICS No. Closed	0	\$4,172,496	\$0	\$0	\$0	\$0	\$4,172,496	0.0%
SSA/RCC-11-039 Lazarus House, Inc. Catonsville, MD ADPICS No. Closed	0	\$696,700	\$0	\$0	\$0	\$0	\$696,700	0.0%
SSA/RCC-11-042 The Marlene B. Vinson Home of New Beginnings, Inc. Windso Mill, MD ADPICS No. Closed	0	\$539,760	\$0	\$0	\$0	\$0	\$539,760	0.0%
SSA/RCC-11-048 Mosaic Community Services, Inc. Baltimore, MD ADPICS No. Closed	0	\$3,800,728	\$0	\$0	\$0	\$0	\$3,800,728	0.0%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S-MOD (Cont.)

ATTACHMENT 1

SSA/RCC-11-062-A1 Starrs Group Home, Inc. Baltimore, MD ADPICS No. Closed	0	\$718,512	\$0	\$0	\$0	\$718,512	0.0%
SSA/RCC-11-067 Trivision, Inc. Baltimore, MD ADPICS No. Closed	0	\$1,786,750	\$0	\$0	\$0	\$1,786,750	0.0%
SSA/RCC-11-073 Youth Vision Services, Inc. Hyattsville, MD ADPICS No. Closed	0	\$801,732	\$0	\$0	\$0	\$801,732	0.0%
SSA/RCC-11-061 Starflight Enterprise, Inc. Elkridge, MD ADPICS No. Closed MBE Participation Goal: 5.00% MBE Compliance: 4.64%	0	\$5,122,788	\$0	\$0	\$0	\$5,122,788	0.0%
REVISED GRAND TOTAL:	1,094	\$244,910,570	(\$9,899,546)	\$20,868,579	\$6,303,789	\$7,361,579	11.1%
						\$262,183,392	7.1%

NOTE:
(1) 8 Providers are MDOT certified
MBE Prime Contractors
(2) 13 RCC Providers closed their
facilities

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S-MOD (Cont.) ATTACHMENT 2

PRIOR MODIFICATIONS/OPTIONS:

Mod #1	(\$399,014)	Modified the contract with CIS & H, Inc. to decrease the number of available residential child care beds for the period of 9/12011 to 3/31/2013. Approved on the 8/10/2011 DBM BPW Agenda, Item 7-S-MOD.
Mod #2	(\$1,468,555)	Modified three contracts to decrease the number of available residential child care beds, and at the same time, align the contract rates to reflect fiscal year 2012 rates established the Interagency Rate Committee (IRC) for the period of 10/6/2011to 3/31/2013. Approved on the 10/5/2011 DBM BPW Agenda, Item 1-S-MOD.
Mod #3	\$1,757,065	Modified two contracts to align the contract rates to reflect fiscal year 2012 rates established the IRC for the period of 12/8/2011 to 3/31/2013 and 1/12012 to 3/31/2013. Approved on the 12/7/2011 DBM BPW Agenda, Item 10-S-MOD.
Mod #4	(\$4,778,629)	Modified the contract with Lifeline, Inc. to add one location to provide care to one medically fragile child, at the same time reduce the number of contracted beds from the original contract from 59 to 12 for the period of 6/7/2012 to 3/31/2013. Approved on the 6/6/2012 DBM BPW Agenda, Item 25-S-MOD.
Mod #5	\$73,774	Modified the contract with Second Family, Inc. to add one bed for a medically fragile child, at the same time reduce one bed for the developmentally disabled program for the period of 8/1/2012 to 3/31/2013. Approved on the 7/11/2012 DBM BPW Agenda, Item 10-S-MOD.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S-MOD (Cont.) ATTACHMENT 2

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod # 6	\$0	Modified the contract with the Board of Child Care of the United Methodist Church, Inc. to add two MBE subcontractors and at the same time delete two for non-performance to enable the provider to achieve a 5% MBE goal. Approved by DHR.
Mod # 7	\$0	Modified the contract with the National Center on Institutions Alternatives, Inc. to add two MBE Subcontractors to enable the provider to achieve a 5% MBE goal. Approved by DHR.
Mod # 8	\$0	Modified the contract with Brookline Health Services, Inc. to add one MBE Subcontractor to enable the provider to achieve a 2.5% MBE goal. Approved by DHR.
Mod #9	\$969,600	Modified the contract with the Board of Child Care of the United Methodist Church, Inc. to increase the amount of available funding based upon changes in the IRC rates, effective 8/23/2012 to 3/31/2013. At the same time added a new High Intensity Group Home (HIGH) Program with 16 beds. Approved on the 8/22/2012 DBM BPW Agenda, Item 12-S-MOD.
Mod #10	\$311,705	Modified 40 RCC contracts to: (1) align the rates for 40 providers' programs, effective 7/1/2012, to reflect the amended FY2013 IRC rates; and (2) reduce the number of beds for five providers. Approved by DHR and reported on the July 2012 DBM PAAR. *
Mod #11	(\$6,095,701)	Modified nine RCC contracts to: (1) align the rates for nine providers' programs, effective 7/1/2012, to reflect the amended FY2013 IRC rates; and (2) reduce the number of beds for five providers. Approved on the 9/19/2012 DBM BPW Agenda, Item 16-S-MOD.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S-MOD (Cont.) ATTACHMENT 2

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #12	(\$129,591)	Modified the contract with J&S Social Services, Inc. to reduce the number of child care beds by four due to the voluntary closure of one program. Approved on the 12/5/2012 DBM BPW Agenda, Item 10-S-MOD.
Mod #13	(\$140,200)	Modified the contract with San Mar Children's Home, Inc. to reduce the number of child care beds by four due to the voluntary closure of one program. Approved on the 1/23/2013 DBM BPW Agenda, Item 6-S-MOD.
Mod #14	\$0	Modified the contract with Associated Catholic Charities, Inc. to add seven MBE Subcontractors, and at the same time remove six MBE Subcontractors to enable the provider to achieve a 5% MBE goal. Approved by DHR.
Mod #15	\$0	Modified the contract with Arrow Child and Family Ministries of Maryland, Inc. to add four MBE Subcontractors to enable the provider to achieve a 5% MBE goal. Approved by DHR.
Total	<u>(\$9,899,546)</u>	

Note: * This is a cumulative total of all modifications. Each individual contract mod was within DHR's delegated approval authority.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S-MOD (Cont.) **ATTACHMENT**

PRIOR MODIFICATIONS/OPTIONS:

Mod #1	\$12,349	Modified the Linwood Center, Inc. contract to align the contract rates to reflect fiscal year 2013 rates established by the Interagency Rate Committee for the period of 7/1/2012 to 6/30/2013. Approved by DHR
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**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 6-S-MOD **Agency Contact:** Sandy Johnson
410-767-7408
SJohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Human Resources (DHR)
Social Services Administration (SSA)
Foster Care Maintenance Payments
Program

CONTRACT IDS: SSA/RCCHI/11-001-A1;
Residential Child Care Services
APDICS CO. No. COE75132

CONTRACT APPROVED: 4/20/2011 DBM BPW Agenda Item 3-S

CONTRACTOR: Maple Shade Youth and Family Services,
Inc.
Mardela Springs, MD

CONTRACT DESCRIPTION: Approval request to enter into a sole source contract for Residential Child Care (RCC) High Intensity Services with six beds for a period of two years in order to continue existing critical services for which other in-state facilities are not able to provide.

MODIFICATION DESCRIPTION: Approval request to extend the RCC contract by three months with a single one-month renewal option in order to allow time for the completion of the procurement and award new contracts for these services.

TERM OF ORIGINAL CONTRACT: 4/21/2011 - 3/31/2013

TERM OF MODIFICATION: 4/1/2013 - 6/30/2013 (3 Months w/1 one-month renewal option)

AMOUNT OF ORIGINAL CONTRACT: \$1,058,985 Total (Approx. 2 Years)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$133,866 (3 Months)
\$ 44,622 (1 Month; Renewal Option)
\$178,488 Total (4 Months)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$1,192,851

OVERALL PERCENT +/- (THIS MOD): +13%

ORIGINAL PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: Request for approval to extend the RCC contracts by three months with a single one-month renewal option in order to allow time for the completion of the procurement and award new contracts for these high intensity services.

RCC programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law."

The total modification amount assumes that each slot purchased will be occupied by a child for every day of the term of the contracts. Based on history, this is unlikely to occur. These are reimbursement contracts. The providers are paid solely for the actual children placed with them during the year, and then only for the actual number of days each child is with the providers.

The Governor's Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. These providers have rates that have been approved by the Interagency Rates Committee.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S-MOD (Cont.)

FUND SOURCE: 66% General; 34% Federal

APPROP. CODE: N00G0001

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 7-S-MOD **Agency Contact:** Sandy Johnson
410-767-7408
SJohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Human Resources (DHR)
Social Services Administration (SSA)
Foster Care Maintenance Payments
Program

CONTRACT IDS: SSA/RCCTP/11-001-A2;
Residential Child Care Services
APDICS CO. NO. COE75133

CONTRACT APPROVED: 4/20/2011 DBM BPW Agenda Item 4-S

CONTRACTOR: St. Ann's Center for Children, Youth and
Families
Hyattsville, MD
(formally known St. Ann's Infant and
Maternity Home)

CONTRACT DESCRIPTION: Approval request to enter into a sole source
contract for Residential Child Care (RCC) for the Teen Parent Program with 12 beds (pre-natal
and teen parent) for a period of two years in order to continue existing critical services for which
other in-state facilities are not able to provide.

MODIFICATION DESCRIPTION: Approval request to extend the RCC
contract by three months with a single one-month renewal option in order to allow time for the
completion of the procurement and award new contracts for these services.

TERM OF ORIGINAL CONTRACT: 4/21/2011 - 3/31/2013

TERM OF MODIFICATION: 4/1/2013 - 6/30/2013 (3 Months w/1 one-
month renewal option)

AMOUNT OF ORIGINAL CONTRACT: \$1,626,362 (Approx. 2 Years)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$211,176 (3 Months)
\$ 70,392 (1 Month; Renewal Option)
\$281,568 Total (4 Months)

PRIOR MODIFICATIONS/OPTIONS: \$51,742 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$1,889,280

PERCENT +/- (THIS MODIFICATION): +13%

OVERALL PERCENT +/-: +16%

ORIGINAL PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 2.5%

MBE COMPLIANCE: 7.1%

REQUESTING AGENCY REMARKS: Request for approval to extend the RCC contract by three months with a single one-month renewal option in order to allow time for the completion of the procurement and award new contracts for these services.

RCC programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law."

The total modification amount assumes that each slot purchased will be occupied by a child for every day of the term of the contracts. Based on history, this is unlikely to occur. These are reimbursement contracts. The providers are paid solely for the actual children placed with them during the year, and then only for the actual number of days each child is with the providers.

The Governor's Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. These providers have rates that have been approved by the Interagency Rates Committee.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S-MOD (Cont.)

FUND SOURCE: 66% General; 34% Federal

APPROP. CODE: N00G0001

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

REVISED

4B

BPW 3/6/2013

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.) ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$51,742	Modified the contract to align the contract rates to reflect fiscal year 2013 rates established by the Interagency Rate Committee for the period of 7/1/2012 to 6/30/2013. A modified IRC rate was received after original contract was submitted to the BPW for approval. Approved on the 9/19/2012 DBM BPW Agenda, Item 15-S MOD.
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**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Sandy Johnson
410-767-7408
SJohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Human Resources (DHR)
Social Services Administration (SSA)
Foster Care Maintenance Payments
Program

CONTRACT IDS: SSA/RCC/12-001-A2;
Residential Child Care Services
APDICS CO. NO. COE75279

CONTRACT APPROVED: 7/27/2011 DBM BPW Agenda Item 2-S

CONTRACTOR: Cedar Ridge Home and School, Inc.
Williamsport, MD

CONTRACT DESCRIPTION: Contract to provide Residential Child Care
(RCC) Services for a total of 10 children in Washington County.

MODIFICATION DESCRIPTION: Approval request to extend the RCC
contract by three months with a single one-month renewal option in order to allow time for the
completion of the procurement and award new contracts for these services.

TERM OF ORIGINAL CONTRACT: 8/1/2011 - 3/31/2013

TERM OF MODIFICATION: 4/1/2013 - 6/30/2013 (3 Months w/1 one-
month renewal option)

AMOUNT OF ORIGINAL CONTRACT: \$1,392,880 (1 Year, 7 Months)

AMOUNT OF MODIFICATION: \$211,020 (3 Months)
\$ 70,340 (1 Month; Renewal Option)
\$281,360 Total (4 Months)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: \$5,284 (See Attachment 1)

REVISED TOTAL CONTRACT AMOUNT: \$1,609,184

PERCENT +/- (THIS MODIFICATION): +15%

OVERALL PERCENT +/-: +16%

ORIGINAL PROCUREMENT METHOD: Competitive Seal Proposals

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: Request for approval to extend the RCC contract by three months with a single one-month renewal option in order to allow time for the completion of the procurement and award new contracts for these services.

RCC programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law."

The total modification amount assumes that each slot purchased will be occupied by a child for every day of the term of the contracts. Based on history, this is unlikely to occur. These are reimbursement contracts. The providers are paid solely for the actual children placed with them during the year, and then only for the actual number of days each child is with the providers.

The Governor's Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. These providers have rates that have been approved by the Interagency Rates Committee.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

FUND SOURCE: 66% General; 34% Federal

APPROP. CODE: N00G0001

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.) ATTACHMENT

PRIOR MODIFICATION/OPTION (Cont.):

Mod #1	\$5,284	Modified the contract to align the contract rates to reflect fiscal year 2013 rates established by the Interagency Rate Committee for the period of 7/1/2012 to 6/30/2013. A modified IRC rate was received after original contract was submitted to the BPW for approval. Approved by DHR.
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**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 9-S-MOD **Agency Contact:** Ronald Brothers
410-585-3100
rcbrothers@dpscs.state.md.us

DEPARTMENT/PROGRAM: Public Safety & Correctional Services
(DPSCS)
Information Technology & Communications
Division (IT&CD)

CONTRACT ID: DPSCS IT&CD 2012-01/Bid
Q00SO293993;
Arrest Disposition Recovery
ADPICS# COE73979

CONTRACT APPROVED 9/21/2011 DBM BPW Agenda Item 3-S

CONTRACTOR: Inquiries, Inc.
Easton, MD

CONTRACT DESCRIPTION: Provide arrest disposition recovery services
to allow the State to assume full ownership of Maryland criminal files maintained by the Federal
Bureau of Investigations (FBI).

MODIFICATION DESCRIPTION: Approval request to increase the approved
funding in order to utilize additional available grant funds for recovering additional files during
the base term of the contract.

TERM OF ORIGINAL CONTRACT: 10/1/2011 - 9/30/2012 (w/4 one-year
renewal options)

TERM OF MODIFICATION: 3/6/2013 - 9/30/2013

AMOUNT OF ORIGINAL CONTRACT: \$190,000 (1 Year)

AMOUNT OF MODIFICATION: \$152,476 (Approx. 7 Months)

PRIOR OPTIONS/MODIFICATIONS: \$327,061 (See Attachment)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$669,537
PERCENT +/- (THIS MODIFICATION): +80%
OVERALL PERCENT+/-: +152%
ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding
MBE PARTICIPATION: 100% (Contractor is a MD Certified MBE)
0% Subcontracting Goal

REQUESTING AGENCY REMARKS: Request for approval of a modification to increase the available funding of the contract. DPSCS has an additional \$52,476 in grant funds to use for arrest disposition recovery services that it would like to utilize and complete more files prior to the end of the contract term for the first renewal option.

These services allow the State of Maryland to assume full ownership of criminal files now maintained by the FBI, an agency of the U.S. Department of Justice. Prior to 1998, the FBI had full ownership of Maryland criminal files. The service includes the comprehensive research and evaluation of arrests from December 2007 and prior, matching arrest information to dispositions using various data bases and resources so as to obtain dispositions missing in the Maryland Criminal Justice Information System.

Inquiries, Inc. has performed the services required under this contract in a very professional and efficient manner. This modification is in the best interest of the State to recover as many files as possible over the duration of the contract.

FUND SOURCE: 100% Federal (National Criminal History)
Improvement Program Grant)
APPROP. CODE: Q00A0102
RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.) ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$77,477	Mod to increase the approved funding in order to utilize additional available grant funds for recovering additional files during the base term of the contract for the period of 1/26/2012 - 9/30/2012. Approved on the 1/25/2012 DBM BPW Agenda, Item 6-S-MOD.
Mod #2	\$59,584	Mod to increase the approved funding in order to utilize additional available grant funds for recovering additional files during the base term of the contract for the period of 8/22/2012 - 9/30/2012. Approved on the 8/22/2012 DBM BPW Agenda, Item 14-S-MOD.
Option #1	\$190,000	Exercised the first of four one-year renewal options as contained in the original contract for the period of 10/1/2012 - 9/30/2013. Approved by DBM and reported on the September 2012 PAAR.
Total	<u>\$327,061</u>	

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT MODIFICATION

ITEM: 10-S-MOD **Agency Contact:** Patricia Rutley-Johnson
410-767-6080
Patricia.Rutley-Johnson@maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Office of Eligibility Services (OES)

CONTRACT ID: OPASS 06-8749-5;
Enrollment Broker Services
ADPICS # COE76284

CONTRACT APPROVED: 8/10/2005 DBM BPW Agenda Item 15-S

CONTRACTOR: Policy Studies, Inc.
Denver, CO
(Local office Baltimore, MD)

CONTRACT DESCRIPTION: Contract to provide Statewide outreach,
education, and enrollment services to HealthChoice and Maryland Children's Health Program
enrollees in order to ensure the availability of and access to appropriate health care services.

MODIFICATION DESCRIPTION: Approval request to extend the term of the
contract for two years and to provide explicitly for services related to the participation of two
new managed care organizations (MCOs).

TERM OF ORIGINAL CONTRACT: 8/11/2005 - 6/30/2008 (w/3 one-year
renewal options)

TERM OF MODIFICATION: 4/1/2013 - 3/31/2015

AMOUNT OF ORIGINAL CONTRACT: \$20,767,825 Est. (3 Years)

AMOUNT OF MODIFICATION: \$14,852,627 (2 Years)

PRIOR MODIFICATIONS/OPTIONS: \$41,642,529 (See Attachment)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 10-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$77,262,981
PERCENT +/- (THIS MODIFICATION): +71.5%
OVERALL PERCENT +/-: +152.0%
ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals
MBE PARTICIPATION: 25%
MBE COMPLIANCE: 26%

REQUESTING AGENCY REMARKS: Request for approval to modify the enrollment broker services contract to extend the term for an additional two years. This enrollment broker services contract continues to be the centerpiece of the HealthChoice program in terms of recipient outreach, education, enrollment, primary care provider selection, transfers in and out of managed care organizations (MCOs), and annual right to change opportunities. The enrollment broker serves as the conduit for the managed care program and provides oversight to program enrollees in the delivery of services.

Beginning on October 1, 2013, the enrollment broker's information system must be interoperable with other IT systems through which, under the Affordable Care Act (ACA), people will be determined eligible for Medicaid and complete their enrollment in the program. Other IT systems necessary for implementation of the ACA are now in development, including the Exchange's new eligibility and enrollment system (HIX), a new Medicaid Management Information System (MMIS), and systems operated by newly-participating MCOs. The department's technical staff and outside experts have strongly advised that a transition to a new enrollment broker system, during a period when these other major IT systems are in development, would give rise to substantial risks to the successful completion of those other IT development projects, and could ultimately jeopardize, because of IT system failure, the successful enrollment in Medicaid of people made newly-eligible for the program under the ACA's Medicaid expansion.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S-MOD (Cont.)

This modification is therefore needed (a) to avoid substantial risks to the successful completion of other IT development projects essential to the implementation of the ACA; (b) to ensure successful enrollment of new Medicaid beneficiaries made eligible for the program under the ACA; and (c) to ensure the participation in Medicaid of two new MCOs, whose participation is needed to serve the population of Medicaid beneficiaries as expanded under the ACA.

After conducting a thorough review of its options, DHMH has determined that to transfer responsibility for the enrollment broker function to a new contractor at this critical juncture would unduly risk the success of certain essential aspects of the implementation of health care reform in Maryland. Maintaining the current contract is especially critical to the successful enrollment in Medicaid in late 2013 and early 2014 of the substantial population of newly-eligible people qualifying through the ACA's Medicaid expansion.

In addition to determining that a transfer of contractors at this time would pose unacceptable risks, the department's technical and programmatic subject matter experts have determined that the enrollment broker function is necessary and must continue through the implementation phase of health care reform. In order to maintain necessary functionality to enroll HealthChoice, Maryland Children's Health Program, and Primary Adult Care participants in their choice of MCO, both now and in the first phases of implementation of the ACA, DHMH has determined that a two year extension of the current contract with PSI is necessary.

As part of the preparation for the anticipated expansion in enrollment in Medicaid under the ACA, DHMH is in the process of approving additional MCOs to better serve the new enrollee populations. The addition of MCOs, including the performance of all tasks necessary to interface with different MCO systems and expanding outreach and educational materials to encompass new MCO networks, was not expressly contemplated when this contract began in 2005. However, at this time, it is necessary to include additional MCOs within the scope of work.

Based upon the information above, DHMH, in December 2012, rejected all proposals submitted in response to a previously-pending procurement. This modification is needed (a) to avoid substantial risks associated with transition to new vendor during initial phases of implementation of the Affordable Care Act (ACA); (b) to ensure successful enrollment of new Medicaid beneficiaries made eligible for the program under the ACA; and (c) to ensure the participation of two new MCOs.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S-MOD (Cont.)

The enrollment broker's IT system must be interoperable with other components of the system through which, after implementation of the ACA, people will be determined eligible for Medicaid and complete their enrollment in the program, including the MMIS and the systems operated by managed care organizations. This extension will defer the transition to a new enrollment broker during the development of other essential IT systems, including the Exchange's new HIX and the new MMIS, thereby avoiding substantial technical risks.

PSI will continue to provide statewide outreach, education and enrollment services to HealthChoice, Maryland Children's Health Program, and Primary Adult Care enrollees which includes: contacting and educating enrollees about their managed care opportunities, assisting managed care recipients/beneficiaries in choosing and enrolling (Voluntary Enrollment – VE) into a managed care organization (MCO), assisting enrollees in selecting a Primary Care Provider (PCP), and assisting enrollees and members in accessing and effectively using their MCO and PCP in order to ensure the availability of and access to appropriate health care services.

PSI has, to date, performed its obligations under the contract, including the successful testing with, and installation of, a new Medicaid MCO (Riverside) which joined the program effective February 15, 2013.

FUND SOURCE: 50% General; 50% Federal

APPROP. CODE: M00Q0103

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 10-S-MOD (Cont.) ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$2,553,998 (Base Contract) \$1,197,013 (1 Year; 1 st Renewal Opt.) \$1,203,788 (1 Year; 2 nd Renewal Opt.) <u>\$1,260,238</u> (1 Year; 3 rd Renewal Opt.) \$6,215,037	Modification request to add additional services to the existing base contract period and to three available renewal option periods to accommodate the State's new Primary Adult Care (PAC) Program. This includes an increase in funding for all periods. Effective 5/1/2006 - 6/30/2008. Approved on the 4/19/2006 DBM BPW Agenda Item 10-S-MOD.
Mod #2	\$127,374 (Base Contract) \$ 58,235 (1 Year; 1 st Renewal Opt.) \$ 59,982 (1 Year; 2 nd Renewal Opt.) <u>\$ 61,781</u> (1 Year; 3 rd Renewal Opt.) \$307,372 Total (3 Years, 8.5 Months)	Modification request to add additional services to the existing base contract period and to three available renewal option periods to accommodate mandated legislation. This includes an increase in funding for all periods. Effective 10/18/2007 - 6/30/2008. Approved on the 10/17/2007 DBM BPW Agenda Item 12-S-MOD.
Opt. #1	\$8,084,684	Exercised the first of three renewal options as contained in the original contract. Effective 7/1/2008 – 6/30/2009. Approved on the 5/21/2008 DBM BPW Agenda Item 20-S-OPTION.
Opt. #2	\$8,299,833	Exercised the second of three renewal options as contained in the original contract. Effective 7/1/2009 – 6/30/2010. Approved on the 6/17/2009 DBM BPW Agenda Item 13-S-OPTION.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 10-S-MOD (Cont.) ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Opt. #3	\$8,540,640	Exercised the third and final renewal option as contained in the original contract. Effective 7/1/2010 – 6/30/2011. Approved on the 5/19/2010 DBM BPW Agenda, Item 6-S-OPTION.
Mod#3	\$6,426,000	Modified the contract to extend the term by 9 months to allow more time to complete the new solicitation due to changes in federal regulations for the period of 7/1/2011 – 3/31/2012. Approved on the 6/15/2011 DBM BPW Agenda, Item 15-S-MOD.
Mod #4	\$7,560,000	Modified the contract to extend the term by 12 months to allow time to resolve the protest against the award of a new contract for these services and to transition to the new contractor for the period of 4/1/2012 – 3/31/2013. Approved on the 3/21/2012 DBM BPW Agenda, Item 11-S-MOD.
Mod #5	\$50,000	Modified the contract to add a MCO – Riverside Health for the period of 2/1/2013 – 3/31/2013. Approved by DHMH.
Total	<u>\$41,642,529</u>	(Only the base term amounts are included for Mod #1 & Mod #2)

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT

Agency Contact:

Elliot Schlanger (410) 260-2994
Elliot.Schlanger@maryland.gov
Donna Ziegenhein (410) 260-7627
Donna.Ziegenhein@maryland.gov

DEPARTMENT:

Department of Budget and Management

CONTRACT ID:

Central Collection Unit
Debt Collection Information System Software
ADPICS No.: F50B2400052

CONTRACT DESCRIPTION: State-of-the-art, commercial-off-the-shelf, Debt Collection Information System software application to replace Department of Budget and Management's 25-year-old legacy collections software and supporting applications.

AWARD:

CR Software, a wholly-owned subsidiary of FICO
Fairfax, VA

TERM:

4/1/2013 – 3/31/2019
(1 year base evaluation phase I)*
(5 year base production phase II) *
(with 2 one-year renewal options for phase I)
(with 5 one-year renewal options for phase II)

AMOUNT:

\$4,221,525 NTE (6 years; base contract)*
\$ 385,866 NTE (1 year; 1st renewal option - I)
\$ 74,950 NTE (1 year; 2nd renewal option - I)
\$ 266,425 NTE (1 year; 1st renewal option - II)
\$ 266,425 NTE (1 year; 2nd renewal option - II)
\$ 266,425 NTE (1 year; 3rd renewal option - II)
\$ 266,425 NTE (1 year; 4th renewal option - II)
\$ 266,425 NTE (1 year; 5th renewal option - II)
\$6,014,466 Total NTE

***Note:**

The Post-Award Evaluation Phase of the base term (Phase I) will be to procure up to 25 licenses for evaluation, testing and COTS fit-gap analysis in preparation for release of the second solicitation.

The Production Phase of the base contract (Phase II) will procure up to 355 additional licenses for production implementation, support and maintenance.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM 1-IT (Cont'd)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:

<u>Offeror</u>	<u>Technical</u>	<u>Financial</u>	<u>Final Ranking</u>
CR Software Fairfax, VA	1	\$6,014,466	1
RevQ Vancouver, WA	2	\$8,940,150	2

MBE PARTICIPATION: 0%

INCUMBENT: RevQ, a Columbia Ultimate Company

REMARKS: This Central Collection Unit project is being conducted in two steps (two separate procurements) to help minimize risk. The first step is to identify and secure the core software application that will be implemented. The second step will be to procure the design, configuration and implementation services. The contract being recommended here is to support step one, to obtain the core COTS software package.

The solicitation was advertised on *eMaryland Marketplace*, posted on DoIT's website, and sent to the Governor's Office of Minority Affairs. In addition, DoIT directly solicited seventeen vendors known to offer this type of software and notified 63 MBEs listed in the MBE directory. Seven vendors attended the pre-proposal conference. Two proposals were received, one from the incumbent, RevQ, a Columbia Ultimate Company, and the other from CR Software, a wholly owned subsidiary of FICO.

The attendees at the pre-proposal conference and all vendors known to provide DCIS software who were directly solicited were contacted to find out why they did not submit offers. Responses included: scope is larger than capacity, other commitments preclude participation, and they would prefer to participate in the follow-on, second-step implementation procurement.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM 1-IT (Cont'd)

The two proposals were evaluated by the evaluation team and both offerors were deemed reasonably susceptible for award. A thorough evaluation of the technical proposals was conducted including two rounds of technical clarifications, oral presentations and reference checks. The evaluation team determined that CR Software's technical proposal provided the better solution to the State based on the limited amount of customization needed to meet the requirements set forth in the RFP. CR Software's technical proposal and solution was ranked number one. Financial offers were evaluated, clarifications requested, as were Best and Final Offers. CR Software's BAFO offer was significantly lower than the BAFO offer received from RevQ.

Based on all evaluation factors considering both technical and financial, the evaluation team determined that CR Software's offer is the more advantageous offer to the State and is recommended for award.

A 0% MBE participation goal was determined because the only guaranteed work on this first procurement is the purchase of software licenses.

FUND SOURCE:	Special Funds
APPROP. CODE:	F50B0406
RESIDENT BUSINESS:	No
MD TAX CLEARANCE:	13-0192-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 2-IT

Agency Contact
Nancy Noonan (410) 767-3796
Nnoonan@mta.maryland.gov
Donna Ziegenhein (410) 260-7627
donna.ziegenhein@maryland.gov

DEPARTMENT/PROGRAM: Maryland Department of Transportation
Maryland Transit Administration

CONTRACT ID: MP36 Diesel Locomotive Remote Monitoring
T8000-0395
ADPICS No.: J05B3400011

CONTRACT DESCRIPTION: Upgrade remote-monitoring system on existing locomotives; procure, install and test remote, wireless, cellular-based condition monitoring system on 26 new MARC MP36 locomotives.

AWARD: Advanced Internet Marketing, Inc.
dba/The GBS Group
Silver Spring, Maryland

TERM: 03/06/2013 – 03/05/2015

AMOUNT: \$1,041,284.26

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 0%

INCUMBENT: Same

REMARKS: In October 2010, Amtrak purchased monitoring services from The GBS Group to develop and install a prototype of the remote interface system for the Quality Evaluation System (QES) III on the MARC-33 locomotives. This microprocessor-control system monitors and reports on the status of several locomotive functions, including air pressure, engine temperature and performance, emissions control, electric/power loads, and automatic engine start/stop functionality.

GBS also developed and installed a web portal which shows the current position of the MARC-33 locomotives. The system tracks locomotive geographic positions and allows for

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 2-IT (Cont'd)

remote access to the onboard QES-III system via a secure, IP-based addressing and remote interface. The software and hardware for monitoring the MARC-33 locomotives is used by MTA employees and the locomotive maintainer. Employees have been trained and are familiar with the use of the web site.

MTA recently procured twenty-six diesel locomotives. These locomotives have a software based QES system that collects maintenance and operating data. This data is available locally only on the locomotive with a computer download. MARC requires the capability to remotely download this data to assist and verify active faults and allow troubleshooting capabilities remotely.

This sole source contract will provide services to upgrade the current system operating on existing locomotives and to procure, install and test a remote, wireless, cellular-based condition monitoring system on the twenty-six newly acquired MARC MP36 locomotives.

This contract is sole source due to the proprietary nature of the hardware and software. Only MTA employees and GBS Group employees have access to the parts and data. The award to GBS will ensure the continued compatibility of existing equipment, software, training, and monitoring.

The MBE/DBE recommended goal of 0% was established as there are no components to be subcontracted due to the proprietary nature of the hardware design and software.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05 H0104

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-2883-0111

Board of Public Works Action - The above-referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT
Agency Contact:
Anna Lansaw (410) 768-7354
alansaw2@mdot.state.md.us
Donna Ziegenhein (410) 260-7627
Donna.Ziegenhein@maryland.gov

DEPARTMENT/PROGRAM: Department of Transportation
Motor Vehicle Administration

CONTRACT ID: Enterprise Management System
Project Management Office Services
V-HQ-12037-S
ADPICS No.: J00B3400032

CONTRACT DESCRIPTION: Help plan and administer implementation of an Enterprise Management System to modernize the Motor Vehicle Administration's enterprise legacy systems, processes, and overall IT infrastructure.

AWARD: Mathtech, Inc.
Hamilton, NJ

TERM: 3/11/2013 – 3/10/2018
(with five 1-year renewal options)

AMOUNT: \$10,174,939 (five-year base term)
\$ 2,158,699 (option year 1)
\$ 2,201,873 (option year 2)
\$ 2,245,910 (option year 3)
\$ 2,290,828 (option year 4)
\$ 2,336,645 (option year 5)

\$21,408,894 Total

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS: See Page 8D

MBE PARTICIPATION: 34%

INCUMBENT: None

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT (Cont'd)

REMARKS: The contractor will perform a comprehensive planning study that will include a gap analysis to identify deficiencies and establish an information technology platform that will define the way components of the IT architecture are assembled. The work product will serve as the base architecture for replacing MVA's legacy IT systems and developing new applications

A Request for Proposals was posted on *e-Maryland Marketplace*. A copy was sent to the Governor's Office of Minority Affairs. Seventeen prospective vendors attended the pre-proposal conference. Three qualified proposals were submitted. After evaluation, the three offerors submitted Best and Final Offers. Mathtech, Inc. was ranked number one overall with the number one technical proposal and the number one financial proposal. Award is being recommended to Mathtech, Inc., because it was determined to be the most advantageous offer to the State.

FUND SOURCE: 100% State Transportation Operating Funds

APPROP. CODE: J04E001

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-0025-0011

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 3-IT (Cont'd)

<u>OFFERORS</u>	<u>TECHNICAL RANKING</u>	<u>FINANCIAL (Initial Five Years) RANKING</u>	<u>FINANCIAL (Option Years) RANKING</u>	<u>OVERALL FINANCIAL RANKING</u>
MATHTECH, INC. Hamilton, NJ	1	\$10,174,939.00	\$11,233,955.00	\$21,408,894.00 (1)
AHCC, INC. Rockville, MD	2	\$11,065,088.49	\$12,827,470.00	\$23,925,558.50 (2)
INFOSYS, INC. Reston, VA	3	\$11,992,700.70	\$13,902,827.00	\$25,895,527.70 (3)
<u>OFFERORS</u>				
	<u>FINAL OVERALL RANKING</u>			
MATHTECH, INC.	1			
AHCC, INC.	2			
INFOSYS, INC.	3			

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 4-IT

Agency Contacts:

Clarence Snuggs (410) 514-7006
Snuggs@mdhousing.org
Donna Ziegenhein (410) 260-7627
Donna.Ziegenhein@maryland.gov

DEPARTMENT:

Housing & Community Development

CONTRACT ID:

Software Maintenance and Enhancement
ADPICS No.: S00B3400017

CONTRACT DESCRIPTION: Software maintenance and enhancement services for DHCD's single-family loans computer application.

AWARD:

Application Oriented Designs, Inc.
Miami, Florida

TERM:

3/6/2013 – 2/28/2014

AMOUNT:

\$250,000

PROCUREMENT METHOD:

Sole Source

MBE PARTICIPATION:

0%

INCUMBENT:

Same

REMARKS: Application Oriented Designs' software system supports DHCD's single-family loan origination and finance programs. Operations include: revenue bonds, lending and insuring of single family loans. This contract is for continuing maintenance of the current system and for future enhancements and training of DHCD staff.

DHCD originally procured the AOD software applications through a competitive procurement. Since the initial procurement, DHCD has contracted with AOD for continued maintenance, as well as for enhancements and additional applications and training.

The AOD applications licensed to DHCD are proprietary applications for which AOD holds the source code and owns the intellectual property rights. AOD is the only contractor capable of providing maintenance, technical support, and enhancements to the software applications.

Due to the proprietary nature of the software and no sub-contractible elements, no MBE participation goal was set.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 4-IT (Cont'd)

FUND SOURCE: Special Funds

APPROP. CODE: S00A2601

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-0686-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Donna DiCerbo 410-537-7814
ddicerbo@mdta.state.md.us

BPW-03/06/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 1-AE

MARYLAND TRANSPORTATION AUTHORITY:

CONTRACT ID: MDTA 2012-02 A, B, and C
National Pollutant Discharge Elimination System
(NPDES) and Environmental Compliance Consulting
Services, Various Locations
Contract Nos.: AE 2732, 2733, and 2734

CONTRACT DESCRIPTION: These are three (3) task order based contracts which will provide (NPDES) and Environmental Compliance Consulting Services for the MDTA over a five (5) year period.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on February 7, 2013.

AWARD: Johnson, Mirmiran & Thompson, Inc. (Contract A)
Sparks, MD

Greenhome & O'Mara, Inc. (Contract B)
Laurel, MD

EA Engineering, Science and Technology, (Contract C)
Inc./McCormick Taylor Inc. (JV)
Annapolis Junction, MD

AMOUNT: \$2,000,000 each

TERM: 3/13/13 – 3/12/18 (Five (5) Years)

MBE PARTICIPATION: 25% each

ITEM: 1-AE (Continued)

BPW-03/06/13

PROPOSALS:

	<u>Technical Proposal Rating (Max 1500)</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	1130.00	1	\$2,000,000
Greenhorne & O'Mara, Inc. Laurel, Maryland	1126.67	2	\$2,000,000
EA Engineering, Science and Technology, Inc./McCormick Taylor Inc. (JV) Annapolis Junction, MD	1120.83	3	\$2,000,000

REMARKS: The Consultant shall perform NPDES and Environmental Compliance services in accordance with the solicitation for the Project. Services may include, but are not limited to: provision of administrative, technical and managerial services to meet the permit compliance of National Pollution Discharge Elimination Phase (NPDES) permits for MS4 (Municipal Separate Storm Sewer System) Phase II and Industrial Stormwater Discharge.

The solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. Sixteen (16) firms responded to the advertisement soliciting Expressions of Interest. The Consultant Screening Committee (CSC) developed weights for each of the established criteria and then rated and ranked the responsive firms. The CSC agreed to develop one (1) Reduced Candidate List consisting of eight (8) firms for further consideration for this Project. A total of eight (8) engineering consultant firms submitted technical proposals for this project, of which all are Maryland firms.

This contract includes a provision authorizing an extension for up to one-third of the original term to spend funds remaining on the contract as provided in Revised Board Advisory 1995-1.

FUND SOURCE: 100% Toll Revenue

APPROPRIATION CODE: 29.10.02.01

MD TAX CLEARANCE: 12-2895-1111 Johnson, Mirmiran & Thompson, Inc.
12-2896-1111 Greenhorne & O'Mara, Inc.
12-2899-1111 EA Engineering, Science and Technology, Inc./McCormick Taylor, Inc. (JV)

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION—THE ABOVE-REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Donna DiCerbo 410-537-7814
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BPW-03/06/13

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 2-AE-MOD

MARYLAND TRANSPORTATION AUTHORITY:

CONTRACT ID: MdTA 2006-01, C, D
 Comprehensive Traffic Engineering and
 Miscellaneous Consulting Services, Various
 Locations
 Contract Nos: AE 2215-000-002, AE 2216-000-002

ORIGINAL CONTRACT APPROVED: Item 5-AE, DOT Agenda 10/15/08

ORIGINAL PROCUREMENT METHOD: **Maryland Architectural and Engineering
 Services Act**

MODIFICATION: Modification No. 2 extends the term of the Contracts nine (9) months. These contracts provide comprehensive traffic engineering and miscellaneous consulting services.

CONTRACTOR: Wallace, Montgomery & Associates/ (Contract C)
 Rummel, Klepper & Kahl (JV)
 Towson, MD

PB Americas/ Whitney, Bailey, (Contract D)
 Cox & Magnani (JV)
 Baltimore, MD

TERM: Contract C
 11/26/08-11/26/12 (Original)
 11/27/12-06/30/13 (Modification No. 1)
 07/01/13-03/31/14 (Modification No. 2)

Contract D
 11/12/08-11/12/12 (Original)
 11/13/12-06/30/13 (Modification No. 1)
 07/01/13-03/31/14 (Modification No. 2)

AMOUNT: \$0 each

ORIGINAL CONTRACT AMOUNT: \$4,000,000 (Contract C)
 \$3,000,000 (Contract D)

ITEM: 2-AE-MOD (Continued)

BPW – 03/06/13

REVISED CONTRACT AMOUNT: \$4,000,000 (Contract C)
\$3,000,000 (Contract D)

PERCENTAGE INCREASE: 0% each

MBE PARTICIPATION: 25% (MBE Compliance 25.72%) – Contract C
25% (MBE Compliance 28.93%) – Contract D

REMARKS: The contracts provides Comprehensive Traffic Engineering and Miscellaneous Consulting Services to include, safety, operational, maintenance and revenue studies as well as design and construction services as directed by the Authority.

The MDTA is currently developing new specifications to combine both Comprehensive Preliminary and Final Engineering Design Service and Comprehensive Traffic Engineering and Miscellaneous Consulting Services; however, the process will not be completed by the June 30, 2013 expiration date. Therefore, the MDTA requests these contracts be extended for the additional nine (9) months, ending on March 31, 2014. No additional contracting authority is being requested as sufficient funding remains to complete any tasks assigned during the extension period. All conditions and requirements pertaining to the contracts shall remain the same.

The contracts included a provision authorizing an extension of the contract; however the BPW item did not include language indicating this. Therefore, BPW approval is necessary in compliance with Revised BPW Advisory 1995-1.

FUND SOURCE: 100% Toll Revenue

APPROP CODE: 29.10.02.01

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

CONTRACT C

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$4,000,000	11/26/08-11/26/12	10/15/08 5-AE	
Modification No. 1	-	11/27/12-06/30/13	7/11/12 9-AE-MOD	To provide time until new procurement
Modification No. 2	-	07/01/13-3/31/14	03/06/13	To provide time until new procurement
Revised Amount	\$4,000,000			

CONTRACT D

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$3,000,000	11/12/08-11/12/12	10/15/08 5-AE	
Modification No. 1	-	11/13/12-06/30/13	7/11/12 9-AE-MOD	To provide time until new procurement
Modification No. 2	-	07/01/13-03/31/14	03/06/13	To provide time until new procurement
Revised Amount	\$3,000,000			

Donna DiCerbo 410-537-7814
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BPW-03/06/13

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 3-AE-MOD

MARYLAND TRANSPORTATION AUTHORITY:

CONTRACT ID: MdTA 2006-01 E
 Comprehensive Traffic Engineering and
 Miscellaneous Consulting Services
 Various Locations
 Contract No: AE 2217-000-002

ORIGINAL CONTRACT APPROVED: Item 4-AE, DOT Agenda 04/01/09

ORIGINAL PROCUREMENT METHOD: **Maryland Architectural and Engineering
 Services Act**

MODIFICATION: Modification No. 1 extends the term of the Contract by sixteen (16) months. This contract provides comprehensive traffic engineering and miscellaneous consulting services.

CONTRACTOR: URS Corporation
 Hunt Valley, MD

TERM: 04/17/09-04/16/13 (Original)
 04/17/13-08/14/14 (Modification No. 1)

AMOUNT: \$0

ORIGINAL CONTRACT AMOUNT: \$3,000,000

REVISED CONTRACT AMOUNT: \$3,000,000

PERCENTAGE INCREASE: 0%

MBE PARTICIPATION: 25% (MBE Compliance 8.08%)

REMARKS: This contract provides Comprehensive Traffic Engineering and Miscellaneous Consulting Services to include, safety, operational, maintenance and revenue studies as well as design and construction services as directed by the Authority.

The MDTA is currently developing new specifications to combine both Comprehensive Preliminary and Final Engineering Design Service and Comprehensive Traffic Engineering and Miscellaneous Consulting Services; however, the process will not be completed by the April 16, 2013, expiration date.

ITEM: 3-AE-MOD (Continued)

BPW-03/06/13

Therefore, the MDTA requests this contract be extended for an additional sixteen (16) months, ending on August 14, 2014. No additional contracting authority is being requested as sufficient funding remains to complete any tasks assigned during the extension period. All conditions and requirements pertaining to the contract shall remain the same.

The contract included a provision authorizing an extension of the contract; however the BPW item did not include language indicating this. Therefore, BPW approval is necessary in compliance with Revised BPW Advisory 1995-1.

FUND SOURCE: 100% Toll Revenue

APPROPRIATION CODE: 29.10.02.01

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

Norie Calvert 410-545-0402
Ncalvert@sha.state.md.us

BPW-03/06/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 4-RP MMC# 12-2349

STATE HIGHWAY ADMINISTRATION: Parcel Located on the southern side of MD RTE 26 (E. Liberty Rd.) between Margin Ave. and Berkley Dr., Carroll County.

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The property to be conveyed consists of ± 0.013 acres and is being conveyed to the sole adjoining owner.

SPECIAL CONDITIONS: A perpetual easement for Highway purposes is being retained by the State Highway Administration.

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Financial Phoenix, Inc.

CONSIDERATION: \$2,500 (Administrative Cost)

APPRAISED VALUE: \$300 Lee Lambert, SHA appraiser.
Reviewed and approved by William Caffrey,
Chief of Appraisal Review Division.

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (F)1(ii) of the Transportation Article, Annotated Code of Maryland. This parcel is not capable of an independent use because of its size and configuration.

SHA is concurrently requesting permission to dispose and execution of the Deed.

The property was acquired in 1989 for MD RTE 26 East of MD RTE 32 to Freedom Ave.

BOARD OF PUBLIC WORKS ACTION—THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

DEPARTMENT OF GENERAL SERVICES Scotland, MD

CONTRACT NO. AND TITLE Project No. P-065-093-010;
Point Lookout State Park, New Boating
Facility Storage Lot & Existing Parking Lot
Resurfacing
ADPICS NO. 001B3400394

DESCRIPTION Provides for the construction of storage lot
site improvements including permeable pavers, improve existing electrical system, construct
erosion and sediment control facilities; resurface and construction improvements for the existing
hot mix asphalt paved parking lot along with fencing, lighting, drainage, grading and
stabilization; construct storm-water facilities; and install mitigation area plantings and install
solar panel lighting fixtures for the existing parking lot.

PROCUREMENT METHOD Competitive Sealed Bids

<u>BIDS OR PROPOSALS</u>	<u>AMOUNT</u>
S.E. Davis Construction LLC, LaPlata, MD	\$488,022.00
Nastos Construction Inc., Washington, DC	\$570,250.00
W.M. Davis Inc., Leonardtown, MD	\$580,439.00
The Dirt Express Co., Glen Burnie, MD	\$624,290.00
Great Mills Trading Post Inc., Great Mills, MD	\$693,100.00
Brawner Builders Inc., Hunt Valley, MD	\$759,688.00
Asher Construction Inc., Eldersburg, MD	\$789,981.00

AWARD S.E. Davis Construction LLC
LaPlata, MD

AMOUNT \$488,022.00

TERM 180 Calendar Days

MBE PARTICIPATION 34%

PERFORMANCE BOND 100% of full contract amount

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont.)

REMARKS This project was advertised for construction on August 14, 2012. Bids were received on September 21, 2012 with seven bidders responding. The MBE goal of 25% was exceeded by S.E. Davis Construction, LLC but a waiver was requested for the split goal. The waiver request was both approved and affirmed by MBE Office memo dated January 11, 2013. The government estimate was \$927,782.00.

FUND SOURCE MCCBL2012/Item 058 (DNR Waterway Improvement Funds)

RESIDENT BUSINESS Yes

TAX COMPLIANCE NO. 13-0693-0110

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT**ITEM** 2-AE**DEPARTMENT OF GENERAL SERVICES****CONTRACT NO. AND TITLE**

Project No. PZ-475-100-001;
Renovation and Reconfiguration of Building
K at Maryland State Police Headquarters
Campus
ADPICS NO. 001B3400404

DESCRIPTION

Approval requested for a contract that will provide a design to reconfigure the 23,930 GSF former Maryland Crime Lab Facility for permanent offices for various State Police departments. The primary focus of the project is the removal of the existing HVAC system, which provided 100% make-up air for the laboratory facility, and to design a replacement system that is energy efficient and suitable for an office building. The project will also involve changes in the electrical distribution system, and renovation of third floor toilet rooms for ADA accessibility. Twenty-nine (29) new windows will be inserted into the existing brick building walls.

PROCUREMENT METHOD

Maryland Architectural and Engineering
Services Act

BIDS OR PROPOSALS

MIN Engineering, Inc., Pikesville, MD
Burdette, Koehler, Murphy & Associates, Inc.
Baltimore, MD
Gipe Associates, Inc., Baltimore, MD
Kibart, Inc., Towson, MD
Henry Adams, LLC, Baltimore, MD
Johnson, Mirmiran & Thompson, Sparks, MD

**Qualification and
Tech. Scores**

95.01%
93.74%

91.70%
88.59%
88.54%
87.21%

AWARD

MIN Engineering, Inc.
Pikesville, MD

AMOUNT

\$258,103.86

TERM

9 Months

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE (Cont.)

MBE PARTICIPATION

43.23 (2.98% Hispanic, 12.9% African-American, 12.84% Women-owned, 14.51 Asian-owned)

PERFORMANCE BOND

N/A

REMARKS

The project solicitation was posted on *eMarylandMarketplace.com* on May 3, 2012. Twenty-nine (29) firms responded with Letters of Interest and nine (9) firms submitted technical proposals. Six (6) of those nine (9) firms met the minimum qualifying score of 85%. It was determined that a Second Phase Review Panel evaluation was not required. At the meeting of October 31, 2012, the General Professional Services Selection Board (GPSSB) approved the Qualification Committee's recommendation of the ranking of the firms and authorized negotiations with the top ranked firm of MIN Engineering, Inc.

At the January 22, 2013 public meeting of the GPSSB, the Chairman of the Negotiation Committee certified that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee, that the price proposal was based upon the scope of services outlined in the project program and DGS procedures for providing architectural/engineering services, and that the negotiated price proposal was fair, competitive, and reasonable.

The price proposal and the scope of services represented by the price proposal were reviewed by the GPSSB. The price proposal was accepted by the General Board as being fair, competitive, and reasonable as required by Title 13-308 of the *State Finance and Procurement Article, Annotated Code of Maryland*. Approval is requested for all six phases. The estimated construction cost is \$3,080,000.00.

FUND SOURCE

MCCBL 2009/Item 035(Provide funds to design and construct minor building renovations and HVAC upgrades to the existing headquarters building K-Baltimore County.)

RESIDENT BUSINESS

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE (Cont.)

MD TAX CLEARANCE

13-0687-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Potomac Center Hospital
Hagerstown, MD

CONTRACT NO. AND TITLE

Janitorial Services;
ADPICS NO. 001B3400351

DESCRIPTION

Approval is requested for a contract to provide janitorial services at the Potomac Center Hospital located at 1380 Marshall St., Hagerstown, MD.

PROCUREMENT METHOD

Competitive Sealed Bids
(Small Business Reserve)

BIDS OR PROPOSALS

	<u>AMOUNT</u>
P2 Cleaning Services, LLC, Laurel, MD	\$352,845.20
LSI 3 Properties, LLC, Baltimore, MD	\$371,755.80
Stockwell Maintenance Sys., Williamsport, MD	\$395,123.39
Cleaning Better, Inc., Owings Mills, MD	\$396,021.70
Ameri-Klean Services, Inc., Baltimore, MD	\$404,425.04
TK Services, Alexandria, VA	\$426,219.96

AWARD

P2 Cleaning Services, LLC
Laurel, MD
(SBR# SB12-283)

TERM

4/1/2013-3/31/2016

AMOUNT

\$352,845.20 (3 years)

MBE PARTICIPATION

5%

HIRING AGREEMENT ELIGIBLE

Yes

REMARKS

A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com*. Six (6) bids were received.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M (Cont.)

The recommended contractor, P2 Cleaning Services, LLC, has been found responsive and responsible and has confirmed their bid, P2 Cleaning Services, LLC is the incumbent vendor at this facility.

<u>FUND SOURCE</u>	M00M18001 (Using Agency Funds)
<u>RESIDENT BUSINESS</u>	Yes
<u>MD TAX CLEARANCE</u>	13-0043-0011

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 4-GM

REFERENCE

In accordance with provisions of the *State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland*, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$17,426.67 (1 item).

Department of Public Safety and
Correctional Services

Jessup Correctional Institution (JCI)
Jessup, MD

DESCRIPTION

Modification to provide for additional A/E services including revision of previously submitted 95% Construction Documents (CD), conducting site visit to determine changes in system, complete and submit second 95% Construction Documents (CD), contact suppliers and vendors for updated information.

REMARKS

Numerous repairs and modifications have been performed on the existing door control system during the four-year delay in this project resulting in necessary updating of information and technical design.

This modification changes the fund source to Bond Funding and now needs Board approval.

CONTRACT NO. AND TITLE

Project No.: KF-000-090-001;
Upgrade Door Controls

ORIGINAL CONTRACT APPROVAL

DPRB 07-08-08; Item 28-E-003

CONTRACTOR

M S Engineers, Inc.
Columbia, MD

ORIGINAL PROCUREMENT METHOD

Maryland Architectural and Engineering
Services Act

ORIGINAL CONTRACT AMOUNT

\$49,943.15

MODIFICATION AMOUNT

\$17,426.67

PRIOR MODIFICATIONS/OPTIONS

\$0.00

REVISED TOTAL CONTRACT AMOUNT

\$67,369.82

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 4-GM (Cont.)

PERCENT +/- (THIS MODIFICATION) 34.8 %

OVERALL PERCENT +/- 34.8 %

FUND SOURCE MCCBL 2008/Item 010 (Provide funds for
the State Capital Facilities Renewal
Program-Statewide.)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM

REFERENCE

In accordance with provisions of the *State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland*, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$39,320.00 (1 item).

Department of Natural Resources

Dan's Mt. State Park
Allegany County

DESCRIPTION

Approval for a contract to provide all labor, equipment, materials, supplies, supervision, insurance, etc., necessary to renovate two comfort stations at Dan's Mt. State Park.

REMARKS

This solicitation was advertised and bid on *eMaryland Marketplace.com (eMM)*. Notice of Availability was also posted on the DGS Bid Board.

The project estimate was \$55,723.00. This project was included on the FY-13 POS maintenance program, and was in the priority schedule within the budgeted funding. DNR prepared the specifications and five vendors attended the prebid. Seven vendors bid on the project with one vendor under the project estimate. The awarded vendor was evaluated and confirmed his bid. 12% MBE participation was provided in the documentation and was approved. This award is for Base bid and an Alternate.

CONTRACT NO. AND TITLE

Project No: P-053-130-010;
Renovate Comfort Stations

PROCUREMENT METHOD

Competitive Sealed Bids

AWARD

Western Maryland Construction Solutions,
LLC.
Frostburg, MD

AMOUNT

\$39,320.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM (Cont.)

TERM 90 Calendar Days

MBE PARTICIPATION 12%

FUND SOURCE MCCBL 2012 Item 013 (Provide funds to construct capital improvements such as planned maintenance and repair projects at public use facilities on State-Owned property)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 6-RP

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Former Frederick County Group Homes
13 W. Third St.
127 E. Patrick St.
Frederick, MD
File # 8244 & 8386

REFERENCE

Approval is requested to revise, for the second time, the purchaser's names for the sale of two former group homes located at 13 W. Third St. and 127 E. Patrick St. in Frederick County. DGS has just been made aware the names appear incorrectly on both contracts and the deeds. The names should read ML Investments, LLC for the purchase of 13 W. Third Street, Frederick and Wise Properties, LLC for the purchase of 127 E. Patrick St., Frederick, MD. Both entities are in good standing, and Tracy S. Bush one of the original purchasers, is the managing member of both corporations. These sales were previously approved by the BPW on 5/23/2012 as items 13-RP and 14-RP noting purchasers Marie Thompson Bush and Tracy Steven Bush. On 8/22/2012, Item 8-RP approved a revision of the purchaser's name to ML Properties, LLC, which has been confirmed as incorrect. All other terms of the contracts shall remain.

The Agreement of Sale has been approved by the Office of the Attorney General. Title and transfer agreements are subject to legal review.

REMARKS

Hygiene recommends approval of this item.

The Department of Health & Mental

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 7-RP

DEPARTMENT OF PUBLIC SAFETY AND
CORRECTIONAL SERVICES

S/E of intersection U.S. Route 1, and MD
Route 175 3.0 acres +/-, Howard County
File #00-8467

REFERENCE

Approval is requested to transfer 3.0 acres
+/- of land located at the southeast of intersection U.S. Route 1 and MD Route 175, Howard
County to the State Highway Administration (SHA). SHA is in need of the acreage to expand its
existing maintenance facility and construct a new salt dome.

The Deed has been approved by the Office of the Attorney General. Title and transfer
agreements are subject to legal review.

PROPERTY

3.0 +/- acres

OWNERSHIP

State of Maryland, to the use of the
Department of Public Safety and
Correctional Services

GRANTEE

State Highway Administration

REMARKS

1. The Department of Public Safety and Correctional Services recommends approval of this acquisition.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20100621-0581 and has recommended the transfer of the land to the State Highway Administration.
3. This transfer will require no consideration.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 8-RP

MARYLAND ENVIRONMENTAL TRUST

former Bunting property
Indian Head Rd. & Rail Rd.
18.0 acres +/-, Baltimore County
File # 00-8519

REFERENCE

Approval is requested to declare surplus the above referenced property, located at Indian Head and Rail Roads in Baltimore County. Maryland Environmental Trust (MET) purchased the property with private, restricted funds gifted to MET and the property is not included on the Department of Natural Resources (DNR) and MET owned State property listing. The Baltimore County Department of Recreation and Parks has expressed an interest in receiving the property, subject to a conservation easement. Title and transfer documents are subject to legal review.

PROPERTY

18.00 +/- acres improved

OWNERSHIP

State of Maryland, to the use of the Maryland Environmental Trust

REMARKS

1. The Maryland Environmental Trust has determined that this property is excess to its needs.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20120803-0574 and has determined a Change in Use / Land Transfer to Baltimore County with accompanying conservation easement is consistent with the State's plans, programs and objectives.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE**ITEM** 9-LL**BALTIMORE CITY COMMUNITY COLLEGE** Baltimore. MD

Tenant One Heart, LLC
2600 Liberty Heights Ave.
Suites 202, 203,204, 205, 206, & 207
Baltimore, MD 21215

Property Location 2600 Liberty Heights Ave.
Suites 202, 203,204, 205, 206, & 207
Baltimore, MD 21215

<u>Space Type</u> Office	<u>Lease Type</u> New	<u>Square Feet</u> 1,547
<u>Duration</u> 1 Year	<u>Effective</u> 4/1/2013	
<u>Annual Rent</u> \$27,980.28	<u>Square Foot Rate</u> \$18.09	

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Previous Board Action(s) 9/21/2011 – 12-LL**Special Conditions**

1. The Tenant shall maintain the Demised Premises, including all improvements constructed and situated on the Demised Premises, in a neat, orderly, safe, and habitable condition.
2. The Tenant shall defend and hold Landlord harmless against any and all claims of liability.
3. The Tenant shall pay as additional rent the sum of \$4,780.23 per annum, for common area maintenance.
4. Tenant shall maintain at its expense insurance for not less than a minimum coverage of \$2,000,000 against loss or liability in connection with bodily injury, death, property damage or destruction to the Demised Premises.
5. Landlord has the right to termination this lease for convenience.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 9-LL (Cont.)

- 6. Tenant has the right to terminate this lease after six (6) months with sixty (60) days prior notice.
- 7. The lease incorporates four (4) use-in-common parking spaces.

Remarks

- 1. This space will be used by One Heart, LLC as its medical office. One Heart, LLC mission is to promote and foster cardiac health in the communities in which it serves.
- 2. The approval of this lease will enable One Heart, LLC to continue to offer health services to the communities of Northwest Baltimore City.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 10-LL

BALTIMORE CITY COMMUNITY COLLEGE Baltimore, MD

Tenant Professional Pharmacy Services, Inc
2600 Liberty Heights Ave., Suite 135
Baltimore, MD 21215

Property Location 2600 Liberty Heights Ave., Suite 135
Baltimore, MD 21215

<u>Space Type</u> Office	<u>Lease Type</u> New	<u>Square Feet</u> 678
<u>Duration</u> 1 Year	<u>Effective</u> 4/1/2013	
<u>Annual Rent</u> \$12,262.85	<u>Square Foot Rate</u> \$18.09	

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Previous Board Action(s) 12/21/11 – 8-LL

Special Conditions

1. The Tenant shall maintain the Demised Premises, including all improvements constructed and situated on the Demised Premises, in a neat, orderly, safe, and habitable condition.
2. The Tenant shall defend and hold Landlord harmless against any and all claims of liability.
3. The Tenant shall pay as additional rent the sum of \$2,095.02 per annum, for common area maintenance.
4. Tenant shall maintain at its expense insurance for not less than a minimum coverage of \$2,000,000.00 against loss or liability in connection with bodily injury, death, property damage or destruction to the Demised Premises.
5. Landlord has the right to termination this lease for convenience.
6. The lease incorporates four (4) use-in-common parking spaces.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 10-LL (Cont.)

Remarks

1. This space will be used by Professional Pharmacy Services, Inc. (Neighbor Care) for a professional retail pharmacy and related purposes, included but not limited to, the sale of legend drugs, over-the-counter drugs, pharmaceuticals, durable medical equipment and disposable supplies.

2. The approval of this lease will enable Professional Pharmacy Services, Inc. to continue to offer retail pharmacy services in the community.

3. This is a short term lease needed by the Tenant to provide time to evaluate its future space needs.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE**ITEM** 11-LL-MOD

DEPARTMENT OF PUBLIC SAFETY AND Division of Corrections
CORRECTIONAL SERVICES Jessup, MD (Howard County)

Tenant CSX Transportation, Inc.
301 West Bay St., Suite 800
Jacksonville, FL 32202-5184

Property Location 109.884 Acres of Land
Dorsey Run Rd.
Jessup, MD 20794

<u>Space Type</u>	Land	<u>Lease Type</u>	Rent Adjustment/Sublease	<u>Acres</u>	109.884
<u>Duration</u>	5 Years	<u>Effective</u>	6/1/2013		
<u>Annual Rent</u>	\$2,241,633.60	<u>Rent Per Acre</u>	\$20,400.00		
<u>Sublease Annual Rent</u>	\$1,631.92	<u>Prev. Rent Per Acre</u>	\$20,908.80		

Utilities Responsibility Tenant
Custodial Responsibility Tenant

Previous Board Action(s) 10/28/1987 -16-L; 8/30/1989 – 56-L; 5/5/1992 – 13-L;
3/23/1994 – 13-L; 11/29/2000 – 20-L; 1/8/2003 – 7-RP;
3/5/2003 – 12-L; 1/28/2004 – 7-L; 6/3/2009 – 7-LL

History/Background Reference is made to Board of Public Works Action Agenda Item 16-L of 10/28/1987, wherein the Board of Public Works (BPW) approved a lease for a thirty (30) year term effective 11/1/1987 for 115.1 (plus or minus) acres of land at the above location. The amount of land under the lease was reduced to 109.884 acres when the BPW approved the sale of 5.216 acres of land to Howard County on 01/08/2003 BPW Action Agenda Item 7-RP. CSX Transportation, Inc. (CSX) uses the property as an automotive staging, handling and distribution center. The lease provides for a re-evaluation of the property every five (5) years for the purpose of adjusting the annual rent payments. The re-evaluation procedure is based on an established appraisal process provided for in the lease agreement.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 11-LL-MOD (Cont.)

Special Conditions for Rent Adjustment Period

1. The lease provides for the re-evaluation of the rent every five (5) years through an appraisal process to determine fair markets value. For the period June 1, 2013 through May 31, 2018, the fair market value for the property is \$18,680,280.00 or \$170,000.00 per acre. Pursuant to the terms of the lease, the State receives 12% rate of return of the fair market value of the property as the adjusted rent. The total adjusted rent for this five (5) year period is \$11,208,168.00.
2. The Tenant shall pay quarterly rent payments of \$560,408.40 for the five (5) year rental adjustment period commencing June 1, 2013.
3. Board of Public Works approval is also requested to permit CSX Transportation to sublease 7.3 acres of the property to Cassens Transport Company, a contractor of CSX Transportation.

Lease

1. The Tenant has paid all quarterly payments through February, 2013. The last quarterly payment for lease year 2012-2013 is due March 1, 2013.
2. All other terms and conditions of the lease shall remain the same and is in full force and effect.
3. This is the final re-adjustment period for this lease.

Sublease

1. Paragraph 2 of the Supplemental Lease Agreement #2 dated July 20, 1992; CSX may not sublease all or any portion of the premises without first obtaining the express written approval from the BPW.
2. The Premises shall be used for the purpose of maintaining an automobile haul away facility and for all reasonable business related thereto and for no other purpose whatsoever.
3. The term of the Sublease commences upon the approval of the BPW and the term shall run concurrent with the term of the Lease.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 11-LL-MOD (Cont.)

4. The Sub-Tenant shall pay the Tenant \$152,634.24 per annum, in rent for the sublease Premises. The above mentioned rent is equal to the amount of rent the Tenant is mandated to pay the Landlord under the lease for 7.3 acres.
5. The Premises contains a 15,062 square foot building. In addition to the rent paid by Sub-Tenant to Tenant for the Premises, the Sub Tenant shall also pay the Tenant the sum of \$16,319.24 per annum, for the building situated on the Premises.
6. The Tenant shall pay the State 10% per annum (\$1,631.92) of the rent received by Tenant from Sub-Tenant for the building as additional rent.
7. The Sublessee shall indemnify and hold the State harmless from any and all liability.
8. All terms and conditions of the Lease are incorporated into the Sublease with any and all conflicts being controlled by the Lease.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 12-LT

DEPARTMENT OF LABOR LICENSING AND REGULATION
(Maryland Occupational Safety and Health)

Easton, MD
(Talbot County)

Landlord

Eastern Shore Retirement Associates Limited Partnership
702 Idlewild Ave.
Easton, MD 21601

Property Location

301 Bay St., Suite 307
Easton, MD 21601

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	3,810
<u>Duration</u>	10 Years	<u>Effective</u>	6/1/2013		
<u>Annual Rent</u>	\$60,769.50 (Avg.)	<u>Square Foot Rate</u>		\$15.95 (Avg.)	
		<u>Effective Sq. Ft. Rate</u>		\$17.95 (Avg.)	
		<u>Previous Sq. Ft. Rate</u>		\$15.25	
		<u>Previous Eff. Sq. Ft. Rate</u>		\$17.25	

Utilities Responsibility

Tenant

Custodial Responsibility

Landlord

Previous Board Action(s)

9/19/01 – 13-L, 8/30/06 – 20-LT, 3/21/12 – 10-LT-MOD

Fund Source

PCA 4N175 4N173 46% Federal 54% Special

Special Conditions

1. The lease provides for escalations on increases in real estate taxes, cleaning services and supplies, and snow/ice removal.
2. The lease provides for twenty (20) use-in-common parking spaces.

Remarks

1. This space will be used by the Department of Labor, Licensing and Regulation's Maryland Occupational Safety & Health Compliance Unit. This unit inspects places of employment and issues citations and penalties for violations of established occupational standards. The Compliance Unit also responds to fatalities, accidents, employee complaints about safety and health as well as, responding to referrals from other State or local government agencies.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 12-LT (Cont.)

- 2. The rental rate for lease years 1-3 is \$15.00 per net usable square foot, \$15.50 per net usable square foot for lease years 4-6 and \$17.00 per net usable square foot for lease years 7-10 for an average term rental rate of \$15.95 per net usable square foot.
- 3. To accommodate the agency's expansion requirement the Landlord has agreed to relocate this office within the project as well as construct an open area office space concept in addition to providing energy efficient lighting, sensors, and digital thermostats.
- 4. The lease contains a termination for convenience clause.
- 5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 13-LT-OPT

JUDICIARY OF MARYLAND
(District Court)

Towson, MD
(Baltimore County)

Landlord

Baltimore County Revenue Authority
115 Towsontown Boulevard
Towson, MD 21286

Property Location

100 East Chesapeake Ave.
Towson, MD 21204

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	7,020
<u>Duration</u>	5 Years	<u>Effective</u>	3/20/2013		
<u>Annual Rent</u>	\$136,067.93 Average	<u>Square Foot Rate</u>	\$19.38 Average		
		<u>Previous Sq. Ft. Rate</u>	\$18.53 Average		
		<u>Effective Sq. Ft. Rate</u>	\$21.38 Average		
		<u>Prev. Eff. Sq. Ft. Rate</u>	\$20.42 Average		

Utilities Responsibility
Custodial Responsibility
Previous Board Action(s)
Fund Source

Tenant
Landlord
2/13/02 Item 19-L
Agency H00 - PCA 10257 - AOBJ 0808

Special Condition

The lease contains escalations for cleaning services.

Remarks

1. This space is to be used for the District Court record storage and the staff for trial support services, case preparation and archives.
2. The rental rate commences at \$19.26 for years one and two and increases at the rate of 1% per year for years three through five; resulting in an average rental rate of \$19.38 over the term of the lease.
3. The lease contains a termination for convenience clause.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 14-LT-MOD

DEPARTMENT OF HUMAN RESOURCES Chestertown, MD
(Child Support Enforcement Agency) (Kent County)

Landlord ZnB, LLP
c/o Hill Management Co., Inc.
315 High Street, Suite 200
Chestertown, MD 21620

Property Location 315 High Street, Suite 208
Chestertown, MD 21620

<u>Space Type</u>	Office	<u>Lease Type</u>	Extension	<u>Square Feet</u>	3,400
<u>Duration</u>	2 Yrs, 6 Mos. 22 Days	<u>Effective</u>	3/9/2013		
<u>Annual Rent</u>	\$51,000.00	<u>Square Foot Rate</u>		\$15.00	
		<u>Previous Sq. Ft. Rate</u>		\$15.00	
		<u>Effective Sq. Ft. Rate</u>		\$17.00	
		<u>Prev. Eff. Sq. Ft. Rate</u>		\$17.00	

Utilities Responsibility Tenant
Custodial Responsibility Landlord

Previous Board Action(s) 3/27/02-17-L

Fund Source N00G0006 7F14 1351 G6100 General Funds 34%
Federal Funds 66%

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes and cleaning.
2. The lease provides for nine (9) parking spaces at no cost to the State.

Remarks

1. This space has served as the office for the Kent County Child Support Enforcement Agency since September 9, 2002. This agency is charged with establishing, monitoring and enforcing court orders in Kent County relative to child support issues.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 14-LT-MOD (Cont.)

- 2. This extension accommodates a co-termination date of 9/30/15 with the DHR Kent County Social Services office in anticipation that the two offices consolidate through an RFP process to be initiated within the next 18 months.
- 3. The lease contains a termination for convenience clause.
- 4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION That the Board of Public Works authorize funds be encumbered for the following grant:

*Community College of Baltimore County – Catonsville Campus
Building F Renovation – Construction
Renovate the existing 45,424 GSF F Building (former Library) and provide a new 65,211 GSF addition to create a new Science Building creating labs, lecture space, student study spaces, faculty offices and planetarium to help eliminate space deficiencies in the Science and Math Departments.
\$1,000,000.00
Maryland Consolidated Capital Bond Loan of 2011, Item 014 CC-04-MC11-417*

MATCHING FUND Community College of Baltimore County – \$1,000,000.00 Cost sharing is 50% State/50% local share and is in accordance with Section 11-105(j) of the Education Article.

<u>BACKGROUND</u>	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$6,904,000.00	\$3,452,000.00	\$3,452,000.00
This Action	\$2,000,000.00	\$1,000,000.00	\$1,000,000.00
Previous Action, 22-CGL, 10/19/11	\$4,904,000.00	\$2,452,000.00	\$2,452,000.00

REMARKS

- (1) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and DGS recommend approval. All contracts will be awarded by the Community College of Baltimore County and signed by local authorities.
- (3) The Office of the Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**MAINTENANCE CONTRACT****ITEM** 16-M**DEPARTMENT OF STATE POLICE**Western Operations Center
Hagerstown, MD**CONTRACT NO. AND TITLE**Comprehensive Building Management;
ADPICS NO. 001B3400374**DESCRIPTION**

Approval is requested for a contract to provide comprehensive building management at the MDSP's Western Operations Center building located in Hagerstown, MD.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALSLB&B Associates, Inc., Columbia, MD
Abacus Corporation, Baltimore, MD**AMOUNT**\$1,299,036.00
\$1,591,260.00**AWARD**LB&B Associates, Inc.
Columbia, MD**TERM**

3/7/2013 - 3/6/2018 (5 Years W/2, two-year renewal options)

AMOUNT

\$1,299,036.00 (5 Years)

MBE PARTICIPATION

31.72% (31.15%Women/Asian , 0.57% Hispanic)

PERFORMANCE BOND

Yes

HIRING AGREEMENT ELIGIBLE

Yes

REMARKSA notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com*. Two (2) bids were received along with one (1) no-bid. The recommended awardee, LB&B Associates, Inc., has been found responsible and has confirmed its bid.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

Under the terms of the contract, the recommended awardee shall be responsible for the management, maintenance and operation of the entire building including subcontracting as necessary, to assure comprehensive and proper maintenance and operations at all times. This facility includes Barrack O, satellite laboratory spaces for Forensic Sciences Division, offices for State Fire Marshall personnel, evidence storage, a Data Center, vehicle repair garage, vehicle refueling systems, and mechanical and electrical support spaces. The contract is a firm fixed price contract consisting of unit prices for individual service areas.

FUND SOURCE

W00 31511 0899
(State Police Operating Funds)

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

13-0628-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

There being no further business, the meeting of March 6, 2013 was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sheila McDonald". The signature is written in a cursive style with a large initial "S" and "M".

Sheila C. McDonald, Esq.
Executive Secretary

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