

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS
MAY 1, 2013

BOARD OF PUBLIC WORKS
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MAY 1, 2013

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**MINUTES OF THE MEETING OF
THE BOARD OF PUBLIC WORKS, MAY 1, 2013**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, May 1, 2013.

Board Members present:

The Honorable Martin O'Malley, Governor
The Honorable Nancy K. Kopp, Treasurer
The Honorable Peter Franchot, Comptroller

Also present:

Eloise Foster, Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Project Contingency Fund 1988
Maryland Consolidated Capital Bond Loan of 2005
Maryland Consolidated Capital Bond Loan of 2006
Maryland Consolidated Capital Bond Loan of 2007
Maryland Consolidated Capital Bond Loan of 2008
Maryland Consolidated Capital Bond Loan of 2009
Maryland Consolidated Capital Bond Loan of 2010
Maryland Consolidated Capital Bond Loan of 2011
Maryland Consolidated Capital Bond Loan of 2012

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
norman.astle@maryland.gov

1. DEPARTMENT OF AGRICULTURE *Maryland Agricultural Cost-Share Program Grant Requests*

Recommendation: That the Board of Public Works approves funding a total of 19 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$241,428

<u>Agreement #</u>	<u>Recipient</u>	<u>County</u>	<u>Amount</u>
AT-2013-2567	BELVIN MANN	Allegany	2,900
AT-2013-2583	JOHN D. FERNWALT, JR	Kent	24,000
AT-2013-2584	JOHN D. FERNWALT, JR	Kent	1,200
AT-2013-2585	JOHN D. FERNWALT, JR	Kent	25,700
AT-2013-2586	JOHN D. FERNWALT, JR	Kent	8,600
AT-2013-2587	JOHN D. FERNWALT, JR	Kent	2,200
AT-2013-2588	JOHN D. FERNWALT, JR	Kent	1,500
AT-2013-2589	JOHN D. FERNWALT, JR	Kent	9,300
LS-2013-2602	H. TURNEY MC KNIGHT	Harford	26,800
MP-2013-2122	STANLY GRAIN & FERTILIZER, LLC	Montgomery	4,783
MP-2013-2573	JOHN PARKER SMITH	Carroll	16,200
MP-2013-2574	COLIN M. O'MEARA	Carroll	14,600
MP-2013-2575	MARK A. GIERON	Carroll	9,700
NW-2013-2084-B	RALPH W. WILSON	Wicomico	30,800
PB-2013-2600	DONALD S. SAVAGE	Carroll	15,800
RS-2013-2562	KURT P. SHEELEY	Carroll	245
RS-2013-2566	DAVID L. SPARKS	Baltimore	7,600
RS-2013-2596	S. SCOTT ALBAN	Carroll	30,800
UP-2013-2565	KING'S FARM, LLC.	Washington	8,700

Fund Source: MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

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MAY 1, 2013

SECRETARY'S AGENDA

- 1. **DEPARTMENT OF AGRICULTURE** (cont'd)
Maryland Agricultural Cost-Share Program Grant Requests

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
norman.astle@maryland.gov

2. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Additional Funding Requests

Recommendation: That the Board of Public Works approves **ADDITIONAL FUNDING** of 3 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$892.28

Agreement #	Recipient	County	Amount \$
MP-2011-2358	CAPRIKORN FARMS LLC	Washington	441.94
MP-2013-2080	LEASE BROTHERS, INC.	Carroll	189.68
PR-2012-2275	JEFFERSON R. GREY	Worcester	260.66

Fund Source: MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contact: Mary Jo Childs 410-260-7335
Maryjo.childs@maryland.gov

**3. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

- A. Department of Budget and Management, January 2013
- B. Department of Transportation, January, February and March 2013
- C. Department of General Services, January 2013
- D. Department of Public Safety and Correctional Services, March 2013

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
doldon.moore@maryland.gov

4. BOARD OF PUBLIC WORKS
Wetlands Licenses

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as proposed in the Department of the Environment's Report and Recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

13-0132 ANNE ARUNDEL CO. DPW – To collect sediment cores at various sites regarding future dredging projects

BALTIMORE CITY

13-0126 WATERFRONT PARTNERSHIP OF BALTIMORE INC. – To install trash interceptor and broom and mooring piles – Jones Falls between Pier VI and Pier VII

CECIL COUNTY

12-1366 *NORTH EAST ISLES COMMUNITY ASSOCIATION – To fill, grade, and plant marsh vegetation along an eroding shoreline and construct breakwaters and stone sills – North East River, North East

*NOTE: In FY2013, BPW has approved 10.63 acres of living shoreline. (as of 4/3/13)

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

5. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve further grant funding up to \$270,000 to Maryland Environmental Services for the **Maryland Correctional Institute Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade** project in Washington County. The source of the grant funds is the Bay Restoration Fund. (Legislative District 2B)

Project Description: The proposed project entails the planning, design and construction of Enhanced Nutrient Removal (ENR) upgrades at the existing 1.6 million gallons per day Maryland Correctional Institute Wastewater Treatment Plant. Upon completion of the upgrades, the plant will be capable of achieving an effluent concentration goal of 3.0 mg/L for Total Nitrogen and 0.3 mg/L for Total Phosphorus. The purpose of this project is to reduce nutrients to Antietam Creek and ultimately to the Chesapeake Bay. This board action is for design phase only.

Project Funding Sources:

Bay Restoration Fund Grant BR-NR 03.22 (this action)	\$ 270,000
Bay Restoration Fund Grant BR-NR 03.22 (previously approved 8/1/11)	\$ 48,000
Bay Restoration Fund Grant BR-NR 03.22 (Future)	\$ 5,492,734
Local	<u>\$ 6,263,005</u>
TOTAL ESTIMATED PROJECT COST:	\$12,073,739

Bay Restoration Funds may be expended using multi-year appropriations based on project schedule, and will only be used for eligible ENR costs, as determined by the Department. The ENR projects may be funded using special funds, revenue bonds or State GO bonds.

Authority: Maryland Water Quality Financing Administration Act, Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33 and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED
DISAPPROVED
DEFERRED
WITHDRAWN

WITH DISCUSSION
WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mdc.state.md.us

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **further funding** up to **\$97,006,000** to Anne Arundel County for the **Cox Creek Water Reclamation Facility Enhanced Nutrient Removal Upgrade Phase II** project in Anne Arundel County. The project involves multiple sources of funding which are being provided over several years based on project schedule. (Legislative District 31)

A. New Loan Estimated to be \$24,906,000 – Water Quality State Revolving Loan Fund. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 50% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.70% interest rate. To secure this debt, Anne Arundel County will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including GO bonds as the required 20% State match to federal funds.

B. Grant Increase up to \$72,100,000 – Bay Restoration Fund (BR-NR 04.02). The source of these grant funds is the Bay Restoration Fund. These funds may be expended using multi-year appropriations based on project schedule and will be used only for eligible ENR costs. The ENR projects may be funded using special funds, revenue bonds or State GO bonds.

Project Description: The proposed project entails the planning, design and construction of Enhanced Nutrient Removal (ENR) facilities at the existing 15 million gallons per day Cox Creek Water Reclamation Facility. The ENR upgrade will include construction of membrane bioreactors and other modifications required at the existing plant to achieve an effluent with Total Nitrogen goal of 3 mg/l and Total Phosphorous of 0.3 mg/l. The purpose of the project is to reduce nutrients to Cox Creek and ultimately the Chesapeake Bay.

Project Funding Sources:

Water Quality State Revolving Loan Fund (this action)	\$ 24,906,000
Bay Restoration Fund Grant BR-NR 04.02 (this action)	\$ 72,100,000
Water Quality State Revolving Loan Fund (previously approved 1/6/2010)	\$ 1,500,000
Bay Restoration Fund Grant BR-NR 04.02 (previously approved 1/6/2010)	\$ 16,500,000
Local Funding	<u>\$ 9,912,086</u>
TOTAL ESTIMATED PROJECT COST:	\$124,918,086

BOARD OF PUBLIC WORKS

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SECRETARY'S AGENDA

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33 and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

7. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new grant/loan funding** up to **\$8,430,000** to Baltimore City for the **Stony Run Sanitary Sewer Improvements (SC898)** project in Baltimore City. This project involves multiple sources of funding which may be provided over several years based on the project schedule. (Legislative District 40, 41 & 43)

A. New Loan Estimated to be \$6,930,000 – Water Quality State Revolving Loan Fund. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, the City of Baltimore will deliver to the Maryland Water Quality Financing Administration, a revenue bond that is on parity with its outstanding sewer utility revenue bonds which have a first lien on the gross revenues of the system. The funding may involve multiple sources including GO bonds as the required 20% State match of federal funds.

B. New Grant up to \$1,500,000 – Chesapeake Bay Water Quality Project Funds – Supplemental Assistance Program (SWQH 02.03). MDE certifies that the proposed action complies with the tax-exempt bond provisions of the Internal Revenue Code and does not constitute a change in use or private activity.

Project Description: The project entails improvements to the existing Baltimore City sanitary sewer infrastructure in the Jones Falls Sewershed. It involves a combination of Cured-In-Place Pipe lining, point repair, hydraulic improvements and manhole repair/rehabilitation. This project is required by the April 2002 Consent Decree between Baltimore City, the Maryland Department of the Environment and the U.S. Environmental Protection Agency to meet Clean Water Act requirements.

Project Funding Sources:

Water Quality State Revolving Loan Fund (this action)	\$ 6,930,000
SWQH Grant 02.03 MCCBL 2011 – 11064 (this action)	\$ 198,598
SWQH Grant 02.03 MCCBL 2012 – 12074 (this action)	\$ 1,301,402
Baltimore County share	\$ 250,000
Local Funding	\$ 2,735,828
TOTAL ESTIMATED PROJECT COST:	\$11,415,828

BOARD OF PUBLIC WORKS**MAY 1, 2013****SECRETARY'S AGENDA**

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

7. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Sections 9-348, Construction Grants or Loans; Water quality Improvement.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

May 1, 2013

Secretary's Agenda

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

8. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve a new loan up to \$8,913,000 to Baltimore City for the **Western Run Sanitary Sewer Improvements (SC899)** project in Baltimore City. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, the City of Baltimore will deliver to the Maryland Water Quality Financing Administration, a revenue bond that is on parity with its outstanding sewer utility revenue bonds which have a first lien on the gross revenues of the system. This loan may involve multiple sources of funding including GO bonds as the required 20% State match to federal funds. (Legislative District 41)

Project Description: The project entails improvements to the existing Baltimore City sanitary sewer infrastructure in the Jones Falls Sewershed. It involves a combination of Cured-In-Place Pipe lining, point repair, hydraulic improvements and manhole repair/rehabilitation. This project is required by the April 2002 Consent Decree between Baltimore City, the Maryland Department of the Environment and the U.S. Environmental Protection Agency to meet Clean Water Act requirements.

Project Funding Sources:

Water Quality State Revolving Loan Fund (this action)	\$ 8,913,000
Baltimore County share	\$ 2,321,000
Local Funding	\$ 3,399,596
TOTAL ESTIMATED PROJECT COST:	\$14,633,596

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

Board of Public Works Action: The Above Referenced Item Was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant/loan funding up to \$6,777,000 to Baltimore City for the Maryland Avenue Sanitary Sewer Improvements (SC900) project in Baltimore City. The funding may involve multiple sources including GO bonds as the required 20% State match of federal funds. (Legislative District 40, 41 & 43)

A. New Loan Estimated to be \$5,277,000 – Water Quality State Revolving Loan Fund. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, the City of Baltimore will deliver to the Maryland Water Quality Financing Administration, a revenue bond that is on parity with its outstanding sewer utility revenue bonds which have a first lien on the gross revenues of the system.

B. New Loan Forgiveness/Grant up to \$1,500,000 – Water Quality State Revolving Loan Fund. This funding is provided under the Disadvantaged Community criteria of the Water Quality State Revolving Loan Fund Program. The principal forgiveness loan terms/grant conditions are enforceable should there be a programmatic default on the agreement.

Project Description: The project entails improvements to the existing Baltimore City sanitary sewer infrastructure in the Jones Falls Sewershed. It involves a combination of Cured-In-Place Pipe lining, point repair, hydraulic improvements and manhole repair/rehabilitation. This project is required by the April 2002 Consent Decree between Baltimore City, the Maryland Department of the Environment and the U.S. Environmental Protection Agency to meet Clean Water Act requirements.

Project Funding Sources:

Water Quality State Revolving Loan Fund (this action)	\$ 5,277,000
Water Quality State Revolving Loan Fund Forgiveness/Grant (this action)	\$ 1,500,000
Baltimore County share	\$ 6,558,000
Local Funding	\$ 4,038,027
TOTAL ESTIMATED PROJECT COST:	\$17,373,027

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

10. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve a **new loan** up to \$394,000 to St. Mary's County Metropolitan Commission for the **Shangri-La Drive/South Essex Drive Sewer Rehab** project in St. Mary's County. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 50% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.80% interest rate. To secure this debt, the St. Mary's County Metropolitan Commission will deliver its bond, along with a full faith and credit endorsement of St. Mary's County, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including GO bonds as the required 20% State match to federal funds. (Legislative District 29B)

Project Description: The project entails the design and rehabilitation of a portion of the sewer system located in the Lexington Park area of St. Mary's County. The existing sewer system, built in the 1940's, has deteriorated allowing inflow and infiltration to enter the wastewater collection system. The work includes rehabilitation and/or replacement of sewer mains, laterals, manholes, and related appurtenances.

Project Funding Sources:

Water Quality State Revolving Loan Fund (this action)	\$394,000
Local	\$ 31,640
TOTAL ESTIMATED PROJECT COST:	\$425,640

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33 and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contacts: Jean Peterson (410) 514-7358 peterson@mdhousing.org
 George Eaton (410) 514-7348 eaton@mdhousing.org

11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

RECOMMENDATION: That the Board of Public Works approve releasing the deeds of trust on three properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

LOAN AUTHORITY: Down Payment and Settlement Expense Loan Program
 Housing and Community Development
 Article §§ 4-301-4-309, Maryland Code

AUTHORITY TO RELEASE SECURITY INTEREST: State Finance and Procurement
 Article §§ 10-305, Maryland Code

A. **Loan Recipient:** Louisiana Brown
 2144 Cape Horn Road, Hampstead, MD 21074
 Carroll County
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage

B. **Loan Recipient:** Ronnita Lyons
 7414 Crane Place, Hyattsville, MD 20785
 Prince George's County
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage

BOARD OF PUBLIC WORKS

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SECRETARY'S AGENDA

11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

- C. **Loan Recipient:** Shirayne Thompson
7331 Sheila Lane, Clinton, MD 20735
Prince George's County
- Original Loan: \$10,000
- Current Balance: \$10,000
- Type: Second Mortgage

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contacts: Jean Peterson 410-514-7358 peterson@dhcd.state.md.us
George Eaton (410) 514-7348 eaton@mdhousing.org

12. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

LOAN AUTHORITY: §§ 4-211 *et. seq.*, Housing and Community Dev't Article,
Annotated Code of Maryland, COMAR 05.12.01

The *Rental Housing Production Program* finances rental housing that will be occupied by individuals with incomes of 60% and below of the Area Median Income.

**AUTHORITY TO
RELEASE LIEN:** State Finance and Procurement Article
§§ 10-305, Maryland Code

BORROWER: Portside Apartments LLC, Annapolis

PROJECT ADDRESS: 2125 Cameron Drive, Dundalk, Baltimore County

AMOUNT: Original Loan: \$1,500,000
Current Balance: \$1,446,740

RECOMMENDATION: That the Board of Public Works approve the borrower's sale of an easement to Baltimore County for \$24,578. The easement comprises approximately 0.27 of an acre. The County will use the easement to construct and maintain sewers, drains, water pipes and other municipal utilities.

HISTORY: In 2006 DHCD's Rental Housing Production Program lent Portside Apartments, LLC \$1,500,000 to assist in developing a 105-unit family affordable-housing project on 6.64 acres of land. In consideration, DHCD took a third lien position on the property to secure the loan. In accordance with the loan documents, proceeds from any sale of collateral will be distributed by way of lien priority. The Baltimore County easement proceeds will be used to reduce debt that has priority over DHCD's.

MARKET VALUE: The impact of the easement on the State's security is minimal. The market value of the property as of August 2005 was \$4,061,684. The debt to value ratio for the property is 0.93%. The \$24,578 easement value (established in a 2013 appraisal for the easement only) is 0.59% of the total project value.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contact: Charles C. Jackson 240-895-4412
ccjackson@smcm.edu

13. ST. MARY'S COLLEGE OF MARYLAND
Chancellor's Point Accessibility Projects

DESCRIPTION: Encumber \$25,000 in capital funds for design of accessibility projects that are Americans with Disabilities Act-compliant. St. Mary's College of Maryland will award the design contract in accordance with its Procurement Policies and Procedures.

AMOUNT: \$25,000

TERM: 5/1/2013 to 5/1/2014

FUND SOURCE:

- \$ 5.43 MCCBL 07/*Design and construct handicapped accessibility modifications* Item 032
- \$ 1,538.00 MCCBL 08/*Design and construct handicapped accessibility modifications* Item 006
- \$20,124.12 MCCBL 09/*Design and construct handicapped accessibility modifications* Item 004
- \$ 3,332.45 MCCBL 10/*Design and construct handicapped accessibility modifications* Item 008

APPROP. CODE: R14-622

REMARKS: Reference is made to DGS Item 4-GM (10/3/2012) in which the Board of Public Works approved the transfer of procurement authority for this project from the Department of General Services to St. Mary's College of Maryland.

Historic St. Mary's City was awarded a grant through the Access Maryland Program to fund the design and construction of an ADA-compliant: (1) parking area and walkway to the Chancellor's Point Nature Center; and (2) walkway and viewing area from the Nature Center to the shoreline of the St. Mary's River. Funding is being provided through the Maryland Department of Disabilities.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contact: S.K. Kulkarni, P.E. (410) 585-3027
skkulkarni@dpscs.state.md.us

14. **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**
Dorsey Run Correctional Facility, Jessup

CONSTRUCTION CONTRACT MODIFICATION

CONTRACT Design-Build Construction
 Dorsey Run Correctional Facility
 Phase I, Jessup
 KJC-000-100-C01
 ADPICS No.: COE84358

ORIGINAL CONTRACT APPROVED Secretary's Item 9 (April 6, 2011)

ORIGINAL PROCUREMENT METHOD Competitive Sealed Proposals

CONTRACTOR P.J. Dick Inc., Columbia

CONTRACT DESCRIPTION The Dorsey Run Correctional Facility (DRCF) at the Jessup Correctional Complex will erect two independently-operated 560-bed minimum security compounds: the East Compound and the West Compound. Each compound will consist of one 18,000 GSF Support Services Building, two Housing Units (each with a 2-story, 30,722 GSF building with 280-beds), related site work, utilities and perimeter fence including a sally port, an outdoor recreation area, and a parking lot. The DRCF project will be accomplished in two construction phases. This Phase I contract is for the: (1) design and construction of the East Compound; and (2) site design, planning and building layout, and design and construction of site grading and support utilities for the West Compound.

MODIFICATION Change Order No. 26: Provide six 80-foot high, high-mast lights and associated appurtenances to include conduits, wiring, concrete footing and foundation and testing.

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

14. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)
Dorsey Run Correctional Facility (DRCF) Jessup, Maryland

ORIGINAL CONTRACT AMOUNT	\$ 22,550,000
MODIFICATION AMOUNT	\$ 372,061
CHANGE ORDERS PREVIOUSLY APPROVED	\$ 2,163,829
REVISED CONTRACT AMOUNT	\$ 25,085,890
% OF THIS CO TO ORIGINAL AWARD	1.65%
% OF CUMULATIVE COs TO ORIGINAL AWARD	11.25%
TERM:	60 calendar days
FUND SOURCE	General Funds Q00S0204 PCA S4410 AOBJ 1431
MBE PARTICIPATION	25.49%
MBE COMPLIANCE	23.95%
PERFORMANCE BOND	100% of Contract Amount
REMARKS	High-mast lights will improve perimeter security and safety and reduce the potential for contraband to be introduced into the facility through the perimeter.
TAX COMPLIANCE NO.	13-1293-1111
RESIDENT BUSINESS	Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contact: S.K. Kulkarni, P.E. (410) 585-3027
skkulkarni@dpscs.state.md.us

15. PUBLIC SAFETY AND CORRECTIONAL SERVICES
Jessup Correctional Institution

CONTRACT ID Training Provider Services for inmates for
Maryland House of Correction Deconstruction Project
Jessup Correctional Institution
KJ-000-130-S02
ADPICS No.: 603B3400005

DESCRIPTION

BASE BID Train 40 inmates in the construction-related trades of hazmat abatement, safety procedures, confined space entry, and the use of protective equipment needed in the Maryland House of Correction Deconstruction project.

ADD ALTERNATE Train 40 additional inmates in the construction-related trades of safety procedures and hazmat abatement (excluding asbestos) with the use of protective equipment in the Maryland House of Correction Deconstruction Project.

PROCUREMENT METHOD Multi-Step Sealed Bidding
One Bid Received

BID	<u>Base Bid (\$)</u>	<u>Alt (\$)</u>	<u>Base Bid + Alt (\$)</u>
Aerosol Monitoring & Analysis, Inc., Hanover	44,750	18,750	63,500

AWARD Aerosol Monitoring & Analysis, Inc.

AMOUNT \$ 63,500.00

GOVERNMENT ESTIMATE \$ 70,000.00

PERFORMANCE BOND Not required

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

15. PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)
Jessup Correctional Institution - Jessup

PERFORMANCE PERIOD 180 Calendar Days

TERM May 6, 2013 – November 2, 2013

FUND SOURCE Grant Funds: FY 13 Q00A0101
 PCA 11123 AOBJ 8990

MBE PARTICIPATION 0%

REMARKS: The solicitation was announced on *eMarylandMarketplace*. Only one bid was received even though opportunity was available to other bidders.

The Invitation for Bids set forth the criteria of achieving minimum 80% score in technical proposal for considering the firm to be qualified. Aerosol Monitoring & Analysis, Inc. received a score of above 80% and was considered qualified. Its price bid was then opened and determined to be fair and reasonable.

Reference is made to Secretary's Agenda Item 12 (4/3/2013) in which the Board of Public Works approved the award of the Maryland House of Correction deconstruction contract to CAM Construction Co., Inc. DPSCS intends to train approximately 160 inmates in all areas of construction-related trades and make those trained inmates available to CAM as needed. Subsequent training needs and the schedule of training will be determined with input from CAM.

TAX COMPLIANCE NO. 13-1279-1111

RESIDENT BUSINESS Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

Contact: S.K. Kulkarni, P.E. (410) 585-3027
skkulkarni@dpscs.state.md.us

16. **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**
Dorsey Run Correctional Facility Phase I, Jessup

CONTRACT: IT Network Equipment
 KJC-000-130-IT4
 ADPICS No: Q00B3400159

RECOMMENDATION: That the Board of Public Works approve the use of general-obligation bond proceeds for the following task order: provide equipment and install new PBX, voice mail and call accounting systems, to include hardware, software and other peripherals, for the Dorsey Run Correctional Facility east compound (Phase I).

AUTHORITY: Section 8-301, State Finance and Procurement Article, Annotated Code of Maryland

AWARD: NEC Corporation of America, Columbia

AMOUNT: \$ 227,227.12

GOVERNMENT ESTIMATE: \$ 268,000.00

PERFORMANCE PERIOD: 90 Calendar Days

TERM: 5/06/2013 – 08/03/2013

FUND SOURCE: MCCBL of 2012: MCPRS, *Dorsey Run Correctional Facility, Phase I, Item 035*

MBE PARTICIPATION: 25%

REMARKS: This is a task order placed with one of the Telecommunications, Equipment and servers, contractors approved by the Board of Public Works (DoIT Item 3-IT [March 23, 2011]). DPSCS received price bids from four contractors and is recommending award to the contractor who submitted the best value responsive price bid.

TAX COMPLIANCE NO.: 13-1292-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORKS

MAY 1, 2013

APPENDIX

SECRETARY'S AGENDA

Contact: Mary Lee Hersl 410-238-5844
marylee.hersl@maryland.gov

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1

DEPARTMENT OF STATE POLICE
Aviation Command, Martin State Airport

CONTRACT ID: Arriel 2C Engine Overhaul
N94MD Dauphin Medivac Helicopter
ADPICS NO. W00P3401144

CONTRACT TYPE: Service

DESCRIPTION: Overhaul helicopter engine

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: September 4, 2012

AWARD: SAFRAN-Turbomeca,

AMOUNT: \$438,941.36

CONTRACT AWARD DATE: October 4, 2012

TERM: 10/4/12-1/2/13

MBE PARTICIPATION: 0%

FUND SOURCE: 80% Special Funds, 20% General Funds
Appropriation Code: W00.01.01

BOARD OF PUBLIC WORKS

MAY 1, 2013

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1 (cont'd)

REMARKS:

Nature of Emergency: Helicopter N94MD was involved in an incident: an engine shutdown occurred while the helicopter hovered at five feet, necessitating an engine test run and analysis to determine the cause. At the same time, this helicopter was due for a complete engine overhaul.

Note: The Maryland State Police Aviation Command will soon post a Request for Proposals on *EMaryland Marketplace*, soliciting a State contract for engine overhaul, repair, and line replacement units for the Dauphin helicopter fleet.

Basis for Selection: The State Police selected SAFRAN-Turbomeca as the sole source that could provide the services as it is the Original Equipment Manufacturer of the Dauphin Helicopter engine. As the OEM, Turbomeca has always serviced the fleet of helicopters, for the Maryland State Police Aviation Command. Turbomeca has the complete maintenance history for each engine installed.

Reason for Late Report: While a portion of the MSPAC's fleet of new helicopters, the Agusta Westland 139s, has arrived, they have not been put into full operation. The existing fleet of Dauphin helicopters is still in use. During this transition period, the State Police Procurement Department faces challenges presented by simultaneously purchasing needed parts, storage units, and miscellaneous items for both aircrafts. The Command is working to increase procurement staff.

TAX COMPLIANCE NO.: 13-1095-0000

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION ✓

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

MAY 1, 2013

APPENDIX

SECRETARY'S AGENDA

Contact: Mary Lee Hersl 410-238-5844
marylee.hersl@maryland.gov

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2

DEPARTMENT OF STATE POLICE
Aviation Command, Martin State Airport

CONTRACT ID: Main Gear Box Overhaul
N79MD Dauphin Medivac Helicopter
ADPICS No. W00P3402330

CONTRACT TYPE: Service

DESCRIPTION: Overhaul helicopter main gear box

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: August 29, 2012

AWARD: American Eurocopter Corp. Grand Prairie, Texas

AMOUNT: \$455,370.63

CONTRACT AWARD DATE: January 3, 2013

TERM: 4/4/13-6/2/13

MBE PARTICIPATION: 0%

FUND SOURCE: 80% Special Funds, 20% General Funds
Appropriation Code: W00.01.01

BOARD OF PUBLIC WORKS

MAY 1, 2013

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2 (cont'd)

REMARKS:

Nature of Emergency A stand-by gearbox is cost-prohibitive; therefore, the helicopter's gearbox must be overhauled as quickly as possible to prevent grounding. The cost for a gearbox-overhaul cannot be determined until the gearbox is torn apart. This gearbox needed an overhaul to prevent grounding and a serious undesired effect on public health, safety, and welfare.

Note: The Maryland State Police Aviation Command will soon post a Request for Proposals on *EMaryland Marketplace*, soliciting a State contract for engine overhaul, repair, and line replacement units for the Dauphin helicopter fleet.

Basis for Selection: The State Police selected American Eurocopter Corp. as the sole source that could provide the services as it is the Original Equipment Manufacturer of the Dauphin Helicopter main gearbox. As the OEM, American Eurocopter has always serviced the fleet of helicopters, for the Maryland State Police Aviation Command. American Eurocopter has the complete maintenance history for each engine installed.

Reason for Late Report: While a portion of the MSPAC's fleet of new helicopters, the Agusta Westland 139s, has arrived, they have not been put into full operation. The existing fleet of Dauphin helicopters is still in use. During this transition period, the State Police Procurement Department faces challenges presented by simultaneously purchasing needed parts, storage units, and miscellaneous items for both aircrafts. The Command is working to increase procurement staff.

TAX COMPLIANCE NO.: 13-1096-1001

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION ✓

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA**APPENDIX**

Contact: Jane Bailey 410-767-4307
Jane.Bailey@dgs.state.md.us

REPORT OF EMERGENCY PROCUREMENT**ITEM: Appendix 3****BALTIMORE CITY COMMUNITY COLLEGE**

Liberty West Campus

CONTRACT ID: Emergency Replacement of Boiler
UMI Building, Baltimore City
Project: CC-623-131-003
ADPICS No.: 001B3400513

CONTRACT TYPE: Maintenance

DESCRIPTION: Labor, materials, and equipment to replace boiler system in UMI Building on the Liberty West Campus of Baltimore City Community College.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: February 21, 2013

AWARD: Tate Engineering Services

AMOUNT: \$27,233

CONTRACT AWARD DATE: March 13, 2013

TERM: Thirty Calendar Days

MBE PARTICIPATION: 0%

FUND SOURCE: R95 FY13 PCA 07710 Fund 40 AOBJ 1444

BOARD OF PUBLIC WORKS

MAY 1, 2013

SECRETARY'S AGENDA

APPENDIX

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3 (cont'd)

REMARKS:

Nature of Emergency: The boiler system at the UMI building failed and could not be repaired. The system is outdated and repair parts are no longer available. This building is leased and the tenants must have heat and hot water. The building would have been closed if heat and hot water could not have been immediately provided. The College provided temporary heaters during new boiler installation.

Basis for Selection: Tate Engineering currently provides services to the building under a maintenance contract. Tate had the ability to provide the equipment and services to bring this facility back on line immediately.

No MBE was available as the emergency required the services of one firm to obtain and install a new boiler system.

TAX COMPLIANCE NO.: 13-1220-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT/AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

MAY 1, 2013

APPENDIX

SECRETARY'S AGENDA

Contact: Joselyn M. Hopkins (410) 339-5013
jmhopkins@dpscs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 4

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Jessup Correctional Institution

CONTRACT ID: Perimeter Intrusion System Repair @ JCI
ADPICS No. Q00P3406296**CONTRACT TYPE:** Maintenance**DESCRIPTION:** Repair perimeter security intrusion system at the Jessup Correctional Institution.**PROCUREMENT METHOD:** Emergency**DATE EMERGENCY DECLARED:** March 19, 2013**BID:**
P2 ABC Controls \$44,500
Exton, PA**AWARD:** P2 ABC Controls**AMOUNT:** \$44,500**AWARD DATE:** March 20, 2013**TERM:** 03/20/13 to 05/30/13**MBE PARTICIPATION:** 0%**FUND SOURCE:** 100% General Funds
Appropriation Code: S1410 8120

BOARD OF PUBLIC WORKS

MAY 1, 2013

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 4 (cont'd)

REMARKS:

Nature of Emergency: During the initial phase of the Maryland House of Correction deconstruction project, DPSCS discovered that emergency repairs to the Jessup Correctional Institution perimeter security system were needed to maintain a fully-functional perimeter security system.

Basis for Selection: DPSCS selected P2 ABC Controls because it was the only firm to submit a responsive bid. The price has been determined to be fair and reasonable. P2 ABC Controls currently has a contract for preventive maintenance on this equipment.

TAX COMPLIANCE NO.: 13-1062-0001

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT/AGENCY

REMARKS:

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

May 1, 2013

**ITEM 1A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$250,000.00 for the following **development** project.

Darlington Park Development - \$250,000.00
Harford County
POS #6026-12-284
MD20130311-0125

Background: Develop an active recreation area on the 11½ acre Darlington Community Park. Includes construction of multi-purpose athletic field, parking lot, gazebo, and storage/restroom building. Estimated total project cost is \$1,210,000 of which \$907,500 would be eligible for Program Open Space reimbursement. Requests for additional POS funding will be presented to the Board of Public Works as POS funds become available to the County.

Fund Source: Maryland Consolidated Capital Bond Loan of 2010
Chapter 483, Acts of 2010
Program Open Space - Local
Prior Funds Replacement
Source Code: 10056 Item 056 \$250,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA

May 1, 2013

ITEM 2A
PROGRAM OPEN SPACE LOCAL SHARE

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$83,339.25 for the following **development** project.

Town Park Stage Development - \$83,339.25
Town of Cheverly, Prince George's County
POS #5772-16-738
MD20091124-1514

Background: Additional reimbursement funding for Phase II design and construction of a stage facility at Cheverly Town Park.

Previous Approvals: The Board of Public Works Funds previously approved \$9,884 in funding for this project. POS Item 5A(3) (Jan. 20, 2010)

Fund Source:

Outdoor Recreation Land Loan of 2010
Chapter 484, Acts of 2009
Program Open Space - Local Projects
Source Code: 10016 Item 116 \$8,957.25

Maryland Consolidated Capital Bond Loan of 2010
Chapter 483, Acts of 2010
Program Open Space - Local
FY2011 Allocation
Source Code: 10055 Item 055 \$8,000.00

Maryland Consolidated Capital Bond Loan of 2012
Chapter 444, Acts of 2012
Program Open Space - Local
Prior Funds Replacement
Source Code: 12057 Item 057 \$66,382.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

May 1, 2013

**ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$125,000.00 for the following **development** projects.

1. ***WinterPlace Park Outbuilding Roof Replacement - \$10,000.00***
Wicomico County
POS #6078-22-211
MD20130307-0117

Background: Replace failing stable roof at WinterPlace Park Equestrian Center to ensure building integrity and public safety.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012
Chapter 444, Acts of 2012
Program Open Space – Local [Prior Funds Replacement]
Source Code: 12057 Item 057 \$10,000.00

2. ***Nanticoke Harbor Bulkhead Repair - \$115,000.00***
Wicomico County
POS #6079-22-212
MD20130307-0116

Background: Replace failed bulkhead and catwalks at Nanticoke Harbor public marina. Replacing deteriorating bulkhead and catwalks along the boat slips will ensure the marina's structural integrity and patron safety.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012
Chapter 444, Acts of 2012
Program Open Space – Local [Prior Funds Replacement]
Source Code: 12057 Item 057 \$115,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA

May 1, 2013

ITEM 4A
RURAL LEGACY PROGRAM FUNDS

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

Recommendation: Approval to grant \$687,410 to the Charles County Board of County Commissioners for the following project from Rural Legacy Funds.

*Zekiah Rural Legacy Area
Steffens Property*

Background: The Board of Public Works previously authorized for Zekiah Rural Legacy Area easement acquisitions: (1) \$1,000,000.00 FY 2009 grant [POS Agenda Item 10A (1/7/2009)]; and (2) \$1,000,000.00 FY 2010 grant [POS Agenda Item 10A (12/ 16/ 2009)].

Project Description: Acquisition of this 136.31-acre conservation easement by Charles County will protect productive forest lands and provide permanent protection to 1,700 feet of stream buffer along Zekiah Swamp Run, a tributary of the Potomac River.

Easement Value:	\$665,216 (\$4,880 per acre)
Total Other Costs:	\$22,194
Administrative:	\$19,956
Incidental:	\$ 2,238. (Title Work/Insurance)
Amount Requested:	\$687,410

Fund Source:
Maryland Consolidated Capital Bond Loan of 2012
Chapter 444, Acts of 2012
Rural Legacy Program - 2013
Source Code: 12060 Item 060 \$687,409.77

Board of Public Works Action: the above referenced item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion✓		Without Discussion	

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

May 1, 2013

**ITEM 5A
PROGRAM OPEN SPACE STATE SHARE**

Contact: Emily Wilson
cwilson@dnr.state.md.us
(410) 260-8436

*H. Arless Kesecker - \$90,000.00
Washington County
POS #4481*

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 40 +/- acres located in Washington County. The property is a forested island in the Potomac, making it an outstanding biological habitat for waterfowl, furbearer and wading birds. The property will be managed as part of the Islands of the Potomac Wildlife Management Area.

The property is located within the Target Ecological Area. This project also meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity due to its extraordinary location and the property's environmental value, which scored 124 under the Program Open Space Targeting System.

Grantor: H. Arless Kesecker

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 40 +/- acres, unimproved

Price: \$90,000
Price reflects a 10% discount from the recommended value of \$100,000

Appraisals: \$62,000 (12/22/12) – Giuliana M. Van Tyne - Reviewed by David Wallenberg
\$145,000 (12/23/12) – James H. Pugh - Reviewed by David Wallenberg

Fund Source:
POS Acquisition Opportunity Loan 2009
Chapter 419, Acts of 2009
Source Code: 50009 Item 500 \$90,000.00

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Luci A. Sager
410-468-2374
Luci.Sager@maryland.gov

DEPARTMENT: Maryland Insurance Administration (MIA)
Producer Licensing Unit

CONTRACT ID: D80R3400003;
Examination and Pre-Licensing Services
ADPICS # D80B3400008

CONTRACT DESCRIPTION: Provide assistance with the development, preparation, validation, administration, revision, and scoring of examinations to be administered to candidates for certain license classes and lines of authority, and with the review evaluation, banking, and auditing of pre-licensing courses, as well as the evaluation of providers and instructors.

AWARD: PSI Services, LLC (PSI)
Burbank, CA

TERM: 6/1/2013 –5/31/2016 (w/ 2 one year renewal options)

AMOUNT: \$2,520,000 NTE (3 Years; Base Contract)
\$ 840,000 NTE (1 Year; 1st Renewal Option)
\$ 840,000 NTE (1 Year; 2nd Renewal Option)
\$4,200,000 NTE Total (5 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only One Acceptable Offer Received

MBE PARTICIPATION: 10% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the RFP were mailed directly to three prospective vendors, one of which is a Maryland firm and none are MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Two proposals were received in response to the RFP; however, only one was determined to be reasonably susceptible of being selected for award. The third nationally recognized vendor declined to submit a proposal for services considering the understanding that it must meet client needs as requested; it stated that the timeframe allowed for response and implementation was not long enough for it to be successful; and lastly it stated that it could not offer a competitively priced service. The recommended Offeror was determined to be responsible, and the financial offer was considered fair and reasonable. Therefore, award is being recommended to PSI Services, LLC (PSI).

The MIA is mandated by Sections 10-104 – 10-109 of the Insurance Article of the Maryland Annotated Code, to conduct examinations for obtaining an insurance license. The MIA is also responsible for the review, approval and monitoring of pre-licensing education courses.

There are two distinctive services being provided under the contract: examination services and pre-licensing education services. The provision of examination services is one of the statutory requirements for licensure of a resident insurance producer. The examination services consist of: the development of examination questions, the administration of the examinations, including scheduling of the exams and collection of exam fees, scoring of the examination questions, the prompt notification of the candidate as to the exam results, and the electronic notification of the exam results to the Maryland Insurance Administration. The other distinct service covered by the contract is the reviewing of pre-licensing education courses which are a prerequisite for the candidate taking the licensing examination.

Maryland has approximately 34,564 resident insurance producers. Currently, there are 39 approved Life and Health courses, 31 approved Property and Casualty courses, and eight approved Title courses. During CY2011, 11,410 examinations were administered.

The financial prices were based upon a model for the fixed unit price per exam and a fixed unit price per course for a three year period for the services to be performed.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

A search for MDOT Certified MBEs that administered insurance licensing exams found none available. Accordingly, a 10% MBE Participation Goal was established for this contract based upon the limited subcontracting opportunities for non-core services.

FUND SOURCE: 100% Special (Fees Paid by the Applicants)

APPROP. CODE: D80Z01

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1166-1110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Harry Goodman
410-767-5942
Harry.Goodman@maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Prevention and Health Promotion
Administration Office of Oral Health (OOH)

CONTRACT ID: DHMH OPASS NO. 13-13371;
Maryland Oral Health Initiative
ADPICS # M00B3400573

CONTRACT DESCRIPTION: Provide the local health departments with grant writing assistance; developing, coordinating and implementing an oral health related training program; and implementing activities associated with the Maryland Oral Health Plan (MOHP).

AWARD: Maryland Dental Action Coalition (MDAC)
Columbia, MD

TERM: 6/1/2013 – 8/31/2015

AMOUNT: \$372,230

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: 5% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: None

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

REQUESTING AGENCY REMARKS: The Health Resources and Services Administration (HRSA) awarded the Office of Oral Health (OOH) a \$1.5 million grant over three years to start expanding and strengthening the oral health programs.

To fulfill this objective, OOH deemed it necessary to identify a Contractor experienced in oral health issues and frequently interacts with the dental community throughout the State of Maryland. The Contractor must have connections to the oral health community in order to work with the local health departments, other dental professionals and organizations to provide grant writing expertise, training health care professionals on dental and public health topics, implementation of the Maryland Oral Health Plan activities, and coordination of a symposium to integrate the medical and dental professionals as an initiative to increase collaborative efforts.

The Maryland Dental Action Coalition (MDAC) is the only Statewide dental coalition that has 501(c)(3) status in good standing that can achieve all of these activities based on the organizations years of experience with grant writing, coordinating summits, and trainings to inform the dental professionals and the public. MDAC also has partnered with OOH on the Maryland Oral Health Plan (MOHP) and has an understanding of the MOHP.

Therefore, it is in the best interest of the State to approve this sole source contract, which will improve access to care, education and oral health literacy, and oral disease and injury prevention for all Marylanders.

A 5% MBE participation goal was established for this contract to provide logistical support services to include marketing, printing and event planning (coordinating two one-day training events per year).

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

FUND SOURCE: 100% Federal

APPROP. CODE: F0304

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-0216-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Robert L. Tatman
410-841-8922
Robert.Tatman@maryland.gov

DEPARTMENT/PROGRAM: Maryland Department of Agriculture (MDA)
Forest Pest Management (FPM)

CONTRACT ID: MDA-215-13; Aerial Application of Insecticides to
Control Gypsy Moths – Garrett County Maryland
ADPICS # L00B3400002

CONTRACT DESCRIPTION: Provide aerial application of insecticides to control/
suppress gypsy moths in Garrett County Maryland, thereby treating valuable rural and urban
forests to prevent mortality and decline of oaks and other affected species resulting from
defoliation by the gypsy moth.

AWARD: Helicopter Applicators, Inc.
Gettysburg, PA

TERM: 5/2/2013 – 6/6/2013

AMOUNT: \$368,280

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: 0% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. ~~A copy of the solicitation notice was not sent to the Governor's Office of Minority Affairs. Therefore, a determination has been made by the Department of Budget and Management (DBM) Agency Head per COMAR 21.03.01.04 that this contract should be treated as voidable.~~

The Maryland Department of Agriculture, Forest Pest Management Section (MDA FPM) conducts an Integrated Pest Management (IPM) program to suppress the gypsy moth when surveys determine a probability of defoliation. A Cooperative Gypsy Moth Suppression Program (CGMSP) has operated since 1982 in partnership with the USDA Forest Service and local jurisdictions following the first occurrence of extensive defoliation by gypsy moths in Maryland (about 8,800 acres) in 1981. Beginning in 1981, the gypsy moth has caused over 1.12 million acres of defoliation of forested areas in Maryland. Since 1982 the MDA FPM CGMSP has treated 1.82 million acres combating the Gypsy Moth. Of this total, an average foliage protection rate of 97%, or 1.77 million acres, has been accomplished.

During the 1980's extensive mortality in moderately and severely defoliated stands had been observed with mortality averaging between 10 and 20%. The MDA FPM section established the goal of proactively treating valuable rural and urban forests to prevent mortality and decline of oaks and other affected species. A survey system of permanent monitoring sites was established in areas with 50% or more canopy cover of oak-dominated forest type. Egg mass counts done periodically at these sites were analyzed to predict the probability of defoliation and damage for the next season.

This year, MDA FPM is planning on aerially applying insecticides to suppress gypsy moths over 12,000 acres in Garrett County Maryland. The Contractor shall be ready to proceed performing the work on or about 5/2/2013 to 5/15/2013. For the insecticide to be effective, the Contractor must complete the work on or about 6/6/2013.

The specialized services involved, including specific insecticide requirements and aerial applicators, do not readily provide MBE subcontracting opportunities, and thus it was determined that an MBE participation goal was not feasible for this procurement.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

FUND SOURCE: 93% General; 7% Special (County Cost Share)

APPROP. CODE: L00A14.02

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1115-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.) **ATTACHMENT**

BIDS OR PROPOSALS (Cont.):

BIDDERS

BID PRICES

Helicopter Applicators, Inc.
Gettysburg, PA

\$368,280.00 (\$30.69/acre)

Summit Helicopters, Inc.
Cloverdale, VA

\$371,400.00 (\$30.95/acre)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Norma Cook
410-554-9285
ncook@dors.state.md.us

DEPARTMENT/PROGRAM: Education (MSDE)
Division of Rehabilitation Services (DORS)

CONTRACT ID: DORS C/S #13-16 - R00R34001882;
Vehicle Modification for Disabled Individual
ADPICS # R00B3400066

CONTRACT DESCRIPTION: Provide modifications to a 2012 Honda Odyssey to enable a consumer with a spinal cord injury with Multiple Sclerosis to have accessibility to drive his van from his wheelchair.

AWARD: Ride-Away Handicap Equipment Corporation
Beltsville, MD

TERM: 5/6/2013 – 7/30/2013 (12 weeks from receipt of the Purchase Authorization)

AMOUNT: \$81,150

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: Only One Bid Received

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: N/A

INCUMBENT: None

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

REQUESTING AGENCY REMARKS: Notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland.buyspeed.com* (eMM) with the system automatically notifying six potential vendors. The Division of Rehabilitation Services (DORS) directly solicited two vendors via email. Of the eight solicited vendors, seven are Maryland firms and one is a MBE.

Only one responsive bid was received for this solicitation. One bid was not delivered timely by U.S. Postal Service, could not be accepted, and was returned to the bidder upon notification of late receipt. The recommended vendor is responsible, and its bid meets the technical requirements set forth in the IFB. Ride-Away Handicap Equipment Corporation is one of only two vendors in Maryland that have dealer and mechanic certifications to complete high-end EMC installations. Moreover, the price has been deemed fair and reasonable. Therefore, award is recommended to Ride-Away Handicap Equipment Corporation.

It was also determined that other prospective bidders had a reasonable opportunity to respond to the solicitation. Reasons given by vendors for not submitting a bid included: do not install high-tech electronics in vehicles; not interested in bidding on this vehicle conversion at this time; and do not currently have certified mechanics to allow them to perform these type of conversions.

The bid solicitations for vehicle modifications/conversions require line item prices, identifying the separate equipment and labor amounts. DORS compares prices from one consumer vehicle conversion to another with the same or comparable equipment. Even though each consumer vehicle is evaluated and prescribed adaptive equipment on an individual basis, there is a finite number of ways consumer functional limitations can be assisted by technology. Knowing the historical prices of the equipment allows DORS to provide management with an estimated price for each new "prescription". The estimate establishes the basis for the review and approval prior to engaging in the bid process. It also allows a validation of the reasonableness of the price of this single bid.

This vehicle modification contract will enable a consumer with a spinal cord injury with Multiple Sclerosis, onset in 1987, to have accessibility to drive his van from his wheelchair. These vehicle modifications on the DORS consumer's vehicle enable independent driving capabilities and independent living for the consumer. It will enable the consumer to transport himself to work and provide ongoing transportation independence and self-sufficiency.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

The modifications to the 2012 Honda Odyssey include: installing a fully automatic, fold out ramp on the passenger side with inside and outside remote control operation; vehicle conversion to include Electronic Mobility Controls (EMC) Advanced Electronic Vehicle Interface Technology (AEVIT) "J" series brake, throttle and steering operation; drivers EZ Lock system for an Invacare Storm – Torque SP powered wheelchair, to enable tilt and recline functions and include power footrests; passenger wheelchair tie down; reduced effort steering controls to include custom straight stick orthotic grip with light weight foam ball mounted on top; full electronic Advanced Electronic Vehicle Interface Technology (AEVIT) 2.0 series touch-screen system for all dash functions including ignition and gear shift (signals, flashers, wiper/washer, window, horn, cruise control) controls positioned for use with right foot; powered unlatch, open/close controls for Driver's door. This conversion requires a lowered floor for the vehicle's center, driver and passenger positions.

This vehicle modification has been developed specifically for the DORS consumer through a prescriptive evaluation and specifications.

This is a parts and labor service only contract to be completed in accordance with the prescriptive specifications developed from the evaluation of the consumer's capabilities and needs. Required equipment to complete modifications is available only from authorized distributors of the manufacturer's products as needed for each individual vehicle modification. Therefore, no MBE participation goal was established.

FUND SOURCE: 100% Federal
APPROP. CODE: R00A0121
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 13-0972-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 5-S **Agency Contact:** Joan Marshall
443-769-1024
jmarshall@collegesavingsmd.org

DEPARTMENT/PROGRAM: College Savings Plans of Maryland (CSPM)

CONTRACT ID: R60R3400002;
Marketing Services
ADPICS # R60B3400006

CONTRACT DESCRIPTION: Provide marketing services to the College Savings
Plans of Maryland (CSPM).

AWARD: Devaney & Associates, Inc.
Towson, MD

TERM: 5/2/2013 – 4/30/2014 (w/2 one-year renewal
options)

AMOUNT: \$271,870 NTE (1 Year; Base Term)
\$276,974 NTE (1 Year; 1st Renewal Option)
\$282,206 NTE (1 Year; 2nd Renewal Option)
\$831,050 NTE Total (3 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: 100% (Contractor is a Maryland Certified MBE)
14% Subcontracting Goal
(See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the CSPM web site. Copies of the solicitation notice were sent directly to 206 prospective vendors, 173 of which are Maryland firms, and included 64 MBEs. ~~A copy of the solicitation notice was not sent to the Governor's Office of Minority Affairs. Therefore, a determination has been made by the Department of Budget and Management (DBM) Agency Head per COMAR 21.03.01.04 that this contract should be treated as voidable.~~

A total of six proposals were received in response to the RFP. However, one proposal was rejected due to missing or incomplete mandatory submissions related to MBE subcontracting. Of the five remaining proposals, three were determined to be reasonably susceptible of being selected for award. Devaney & Associates, Inc. was ranked #1 overall with the highest ranked technical offer and the second lowest price. The lowest price offeror was ranked third technically and it was deemed that the technical differences between the two offerors outweighed the \$139,940 (16%) difference in price. Therefore, award is recommended to Devaney & Associates, Inc. as having the most advantageous offer for the State.

This contract is for comprehensive marketing services to support and enable the marketing and outreach initiatives of the College Saving Plans of Maryland (CSPM). Specifically, these services include the development of a comprehensive Marketing Plan design, development and production of printed materials and electronic media; radio, TV and print advertising; purchasing of advertising media time; and public relations services. This contract is important for the State because it enables the CSPM to fulfill its mission of helping Maryland families to become aware of Maryland's college savings plans and learn about the plans' features and benefits.

This outreach helps families to enroll in Maryland plans so that they can save in advance for college expenses and help to make college more accessible and affordable.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

FUND SOURCE: 100% Non-Budgeted

APPROP. CODE: R60H0041

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1094-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ATTACHMENT

ITEM: 5-S (Cont.)

BIDS OR PROPOSALS (Cont.):

Offerors	Technical Ranking	Financial Price Base Term (1 Year) *	Financial Price Renewal Option #1 (1 Year) *	Financial Price Renewal Option #2 (1 Year) *	Total Financial Price and Ranking (3 Years) *	Overall Ranking **
Devaney & Associates, Inc. Towson, MD	1	\$271,870	\$276,974	\$282,206	\$831,050 / 2	1
Stanton Communications, Inc. Baltimore, MD	1	\$274,105	\$284,350	\$294,980	\$853,435 / 3	2
Pinnacle Communications RC, LLC Baltimore, MD	3	\$230,370	\$230,370	\$230,370	\$691,110 / 1	3

Notes:

* Financial Offers were based upon a model for each category of work.

** Technical factors had greater weight than financial factors in the overall award determination.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 6-S **Agency Contact:** Carol Kaiser
443-769-1022
ckaiser@collegesavingsmd.org

DEPARTMENT/PROGRAM: College Savings Plans of Maryland (CSPM)

CONTRACT ID: 12-02;
Telephone Answering Services
ADPICS # R60B3400004

CONTRACT DESCRIPTION: Telephone answering services for calls received from current account holders in the Maryland Prepaid College Trust (MPCT).

AWARD: New Orleans Teleport, Inc. dba Calls Plus
Lafayette, LA

TERM: 5/5/2013 – 10/31/2013 (w/6 six-month renewal options)

AMOUNT: \$ 27,836 (6 Months; Base Term)
\$ 31,469 (6 Months; 1st Renewal Option)
\$ 29,174 (6 Months; 2nd Renewal Option)
\$ 35,964 (6 Months; 3rd Renewal Option)
\$ 34,311 (6 Months; 4th Renewal Option)
\$ 38,961 (6 Months; 5th Renewal Option)
\$ 38,793 (6 Months; 6th Renewal Option)
\$236,508 Total (3 Years, 6 Months)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: 100% (Contractor is a Maryland Certified MBE)
0% Subcontracting Goal
(See Requesting Agency Remarks below)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S (Cont.)

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to nine MBEs. ~~A copy of the solicitation notice was not sent to the Governor's Office of Minority Affairs. Therefore, a determination has been made by the Department of Budget and Management (DBM) Agency Head per COMAR 21.03.01.04 that this contract should be treated as voidable.~~

A total of five proposals were received in response to the RFP. However, only three were determined to be reasonably susceptible of being selected for award. The financial offers from the two rejected proposals were returned unopened to the Offerors. The proposal from New Orleans Teleport, Inc. dba Calls Plus was deemed to be the most advantageous offer to the State with the highest ranked technical offer and the lowest price. Therefore, award is recommended to New Orleans Teleport, Inc. dba Calls Plus.

The services include answering telephone calls from current account holders in the Maryland Prepaid College Trust (MPCT), recording details about the caller and the reason for the call, documenting certain other call details, compiling all messages received for the day and submitting those daily to the MPCT staff. In addition, calls may be recorded for MPCT staff review or monitoring.

The *Award Amount* is based upon the projected number of minutes for calls as observed by the CSPM estimating peak usage at different times of the year when consumers have questions about investment plans. The projected minutes were multiplied by the *Financial Offer* of a fixed rate "Per Minute Price" for each six month period.

This contract is to provide telephone answering services for the CSPM single toll-free telephone line. Since this is a single element of work, it was determined that there were no subcontracting opportunities, thus no MBE participation goal was established. However, the recommended offeror is a Maryland Certified MBE.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S (Cont.)

FUND SOURCE: 100% Non-Budgeted

APPROP. CODE: R60H0041

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1092-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S (Cont.) ATTACHMENT

BIDS OR PROPOSALS (Cont.):

OFFERORS	TECHNICAL RANKING	EVALUATED PRICE * FINANCIAL PROPOSAL / RANKING	OVERALL RANKING **
New Orleans Teleport, Inc. dba Calls Plus Lafayette, LA	1	\$3.12 / 1	1
Ansafone Contact Centers Santa Ana, CA	2	\$3.85 / 2	2
net America Largo, MD	3	\$25.79 / 3	3

Notes:

* The Evaluated Price used for the Financial Proposal was the Total of the "Per Minute Price" for all seven six-month periods (one base period and six renewal option periods).

** Technical factors had greater weight than financial factors in the overall ranking determination.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 7-S-MOD **Agency Contact:** Carol Kaiser
443-769-1021
ckaiser@collegesavingsmd.org

DEPARTMENT/PROGRAM: College Savings Plans of Maryland

CONTRACT ID: 11-01;
Financial Advisory Services
ADPICS # COE80369

CONTRACT APPROVED: 7/6/2011 DBM BPW Agenda Item 4-S.

CONTRACTOR: Wilshire Associates, Inc.
Santa Monica, CA

CONTRACT DESCRIPTION: Provide Investment Consulting Services to the College Savings Plans of Maryland (CSPM) Board.

MODIFICATION DESCRIPTION: Approval request to change the pricing structure to an annual fixed-fee pricing structure in order to obtain additional Manager Searches than initially anticipated in the solicitation. This fixed-fee pricing structure also eliminates the hourly rates for optional services that are now included in the fixed-fee at no additional charge and is anticipated to save the Trust \$35,000 during this first renewal option period.

TERM OF ORIGINAL CONTRACT: 7/6/2011 - 7/5/2012 (w/2 two-year renewal options)

TERM OF MODIFICATION: 5/2/2013 - 7/5/2014

AMOUNT OF ORIGINAL CONTRACT: \$280,000 (1 Year)

AMOUNT OF MODIFICATION: \$20,000 (See Requesting Agency Remarks)

PRIOR MODIFICATIONS/OPTIONS: \$380,000 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$680,000

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

OVERALL PERCENT +/- (THIS MOD): +7%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: Request for approval of a modification to change the contract pricing structure to an annual fixed-fee pricing structure with a Consumer Price Index (CPI) adjustment for each additional option year, if required. This fixed-fee pricing structure will allow CSPM to request additional Manager Searches for no additional cost versus having a price per search as requested in the solicitation.

CSPM has determined that additional Manager Searches will be needed during this renewal option period. The renewal option price of \$380,000 would not be enough to cover the needed services during the two year renewal option period of the contract. CSPM determined that Year 2 of the contract would actually cost \$245,000 and Year 3 is estimated to be \$190,000 for a total of \$435,000 for these two years. Therefore, at some point prior to exhausting their approved funding, CSPM would have to request approval from the Board of Public Works (BPW) for additional funding (\$55,000 minimally) during this first renewal option period.

CSPM negotiated with the Contractor to see if it would be willing to lower its pricing for the renewal option period in order to perform the additional searches needed and to maintain all of the current services being provided. Wilshire Associates, Inc. proposed to provide all of the current services with the additional searches, as well as eliminate the hourly rates for optional services, and roll them all into an annual fixed-fee of \$200,000 for a total of \$400,000 for this two year renewal option period. This modification would lower the total price for the renewal option period by \$35,000 based upon the anticipated usage of the services and establish a smooth invoicing/payment process of equal monthly payments throughout the year. Also, it allows the Contractor the freedom to make recommendations for services within the contract scope of work for projects that would otherwise have resulted in additional fees under the optional hourly rates for services. CSPM would be able to utilize all recommendations within the new pricing structure.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

At this time, CSPM is requesting an additional \$20,000 in funding to have a total of \$400,000 for the two-year renewal option period. Wilshire Associates, Inc. has not performed any additional searches during the renewal option period, but is ready to begin once the BPW approves this modification.

Since this modification is for the same services for an overall lower price, it only further improves the proposal of the Contractor from the time of award. There is no information or evidence that market conditions or the environment have changed since the time of contract award that would support conducting a new procurement at this time.

FUND SOURCE: 100% Non-Budgeted (Fund 07)
APPROP. CODE: R60H0041
RESIDENT BUSINESS: No

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.) **ATTACHMENT**

PRIOR MODIFICATIONS/ OPTIONS (Cont.):

OPTION #1	\$380,000	Exercised the first of two two-year renewal options as contained in the original contract for the period of 7/6/2012 to 7/5/2014. Approved on the 6/20/2012 DBM BPW Agenda, Item 6-S.
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**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Timothy D. Baker
410-260-6402
Tim.Baker@maryland.gov

DEPARTMENT/PROGRAM: Maryland State Archives (MdSA)

CONTRACT ID: MSA-09-01;
Optical Scanning Services
ADPICS # COE81371

CONTRACT APPROVED: 4/15/2009 DBM BPW Item 2-S

CONTRACTOR: iScan
A Division of Humanim, Inc.
Columbia, MD

CONTRACT DESCRIPTION: Paper scanning services of targeted permanent record material for the Maryland State Archives.

MODIFICATION DESCRIPTION: Approval request to modify the contract to extend the term for two years to continue the current paper scanning services for no additional funding.

TERM OF ORIGINAL CONTRACT: 5/1/2009 – 4/30/2012

TERM OF MODIFICATION: 7/1/2013 – 6/30/2015

AMOUNT OF ORIGINAL CONTRACT \$1,200,000 NTE (3 Years)

AMOUNT OF MODIFICATION: \$0 (2 Years)
(See Requesting Agency Remarks below)

PRIOR MODIFICATIONS: \$0 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$1,200,000 NTE (6 Years; 2 Months)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

OVERALL PERCENT +/- (THIS MOD): 0%

ORIGINAL PROCUREMENT METHOD: Preference Provider Program

MBE PARTICIPATION: 100% (Contractor is a MD Certified MBE)

REQUESTING AGENCY REMARKS: Request for approval to modify the contract to continue the existing paper scanning services for an additional two years with no increase in funding. The Maryland State Archives (MdSA) still has approximately \$582,483 remaining on this contract. It is estimated that MdSA will pay iScan around \$550,000 for the extension period. Since this modification is valued at over \$50,000, MdSA requires approval of the Board of Public Works for this "no cost" modification.

MdSA is the ultimate repository for Maryland's permanent record material. As part of ongoing special fund initiatives, MdSA has been scanning and placing online targeted record series. Some of the imaging is performed under the Maryland Rehabilitation and Employment Program coordinated by Maryland Works, Inc. This modification will allow MdSA to continue to utilize the preference provider program (community services providers, formerly certified sheltered workshops) to obtain scanning services as they are needed and as funds become available. The contract fees were determined by the Pricing and Selection Committee (P&SC) based on their evaluation of the fair market value for these services. The P&SC has determined that the \$1,200,000 NTE amount shall remain in effect for an additional two years.

Scanning of high demand record series serves a very important preservation purpose by removing from often destructive office environments records of permanent value and placing them in a secure archival environment. It also has the added benefit of making public records more accessible to the using agency and to the public in general. Often, these record series are used by multiple agencies at different locations. Scanning the records saves the State and the business community considerable money by allowing research to take place locally. As an example, before acquiring a right-of-way, the State Highway Administration (SHA) researches the Maryland Historical Trust inventory of historic places to see if the project might impact an historic site. These files, housed in Crownsville, contain field notes, photos, and other materials that were scanned by the Archives and placed on a secure site using federal transportation funds. Now, SHA can conduct their research anywhere and the originals are safe and secured.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

MdSA has used iScan to convert/scan paper records into an electronic format since 2004. MdSA envisions utilizing the Preference Provider Program well into the future to scan permanent records/materials presently housed at State agencies or already transferred to MdSA. Many agencies are only now realizing the benefits and cost savings of converting paper records to electronic format.

FUND SOURCE: 100% Special (MdSA's Consolidated Publications Account)

APPROP. CODE: D60A1001

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.) **ATTACHMENT**

PRIOR MODIFICATIONS / OPTIONS

Mod. #1	\$0	Modification to extend the term of the contract for 14 months for the period of 5/1/2012 through 6/30/2013 at no additional cost. Approved on the 4/18/2012 DBM BPW Agenda, Item 5-S-MOD.
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**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 9-GM **Agency Contact:** Beverly F. Hughes, AAG
410-585-3082
bhughes@oag.state.md.us

DEPARTMENT: Public Safety & Correctional Services (DPSCS)

AMOUNT OF REQUEST: \$40,000

DESCRIPTION: Settlement of all claims in the case of *Michael Smith v. William Filbert, et al*, U.S. District Court, District of Maryland, Civil Action No. PJM-10-653.

FUND SOURCE: 100% General

APPROPRIATION CODE: Q00A0101 (PCA 11110 Agency object 1258)

REQUESTING AGENCY'S REMARKS: The Office of the Attorney General (OAG) and the Department of Public Safety & Correctional Services (DPSCS) recommend payment of \$40,000 in settlement of all claims in the litigation. This is pursuant to State Government Article, §§ 12-404 and 12-405.

The OAG has determined that all of the State employees represented by the OAG in this settlement acted within the scope of their employment and without malice or gross negligence.

If the request is approved the check should be made jointly payable to Michael E. Reed, Jr.¹ and Mobley & Brown, LLP. The check should be mailed to Beverly F. Hughes, Assistant Attorney General, Department of Public Safety and Correctional Services, 115 Sudbrook Lane, Suite A, Pikesville, Maryland 21208, who will ensure delivery to the Plaintiff's attorney and ensure all necessary documentation and releases are complete.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

* - *Approved 2-1 vote. Comptroller voted 'NO'.*

¹ Inmate Smith filed suit *pro se* as "Michael Smith." However, Smith later retained counsel who advised that Smith's legal name is "Michael E. Reed, Jr." 69

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S (Cont.)

REQUESTING AGENCY REMARKS: Request for approval to enter into an ICPA with U.S. Bank, N.A. through the Comptroller of Maryland's Statewide CPC Services Contract. As a result of Solicitation #OC-2012-04, the Board of Public Works (BPW) approved the new contract award to U.S. Bank, N.A. to provide CPC Services Statewide for the Comptroller of Maryland on the 1/2/2013 DBM BPW Agenda, Item 2-S.

The Summary Statement of the Request for Proposals (RFP) stated that the CPC Program would be available for use by all State agencies and departments, which normally includes the Maryland Department of Transportation (MDOT) and MDTA. However, the Pre-Proposal Conference Minutes indicated that the MDTA was not included as a State agency under the RFP but rather had the option of piggy-backing this contract as a "local" government. As a result of this, the MDTA is utilizing the ICPA procurement method to utilize this contract and has executed a Political Subdivision Agreement. All rebates generated by the MDTA will be deposited to the General Fund.

The Comptroller of Maryland's Contract does not have a MBE participation goal, since the contractor is to provide the State with a credit card service, basically a line of credit, to make purchases, it was determined that the subject matter of the contract does not lend itself to subcontracting. Therefore, the ICPA does not have a MBE participation goal since the MDTA is piggy-backing on the Comptroller's Contract utilizing the existing terms and conditions.

FUND SOURCE: 100% Revenue Generating
APPROPRIATION CODE: J00J00.41
RESIDENT BUSINESS: No
MD TAX CLEARANCE: 13-1380-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 1-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION:

University of Maryland, Baltimore

CONTRACT ID:

On-Call Construction Management at Risk Services:
Exterior Envelope Rehabilitation at Pine Street Station
Task Order 13-042-MT
On Call CM Contract RFP #87305BS

CM CONTRACT APPROVED:

USM Item 1-C (02/20/2013)

TASK ORDER DESCRIPTION: Professional management and construction services during pre-construction and construction to rehabilitate the exterior envelope at Pine Street Station. Project includes selective demolition and abatement, exterior and interior restoration, and site utilities.

AWARD:

J. Vinton Schafer & Sons, Inc.
Abingdon, MD 21009

TERM:

16 weeks from issuance of pre-construction notice to proceed;
12 months from construction notice to proceed.

AMOUNT:

\$26,500 (pre-construction fees only: see remarks)

PROCUREMENT METHOD:

On-Call Task Order Proposals

TASK ORDER PROPOSALS:

Price

J. Vinton Schafer & Sons, Inc
Abingdon, MD

\$376,923.00

Barton Malow,
Baltimore MD

\$381,390.00

Jeffery Brown Contracting, LLC
Towson, MD

\$386,489.00

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 1-C (continued)

Whiting Turner Baltimore, MD	\$392,270.00
Lewis Contractors Owings Mills, MD	\$426,555.00
Gilbane Building Company Arlington VA	\$441,429.00
Plano-Coudon, LLC Baltimore, MD	\$472,595.00

MBE PARTICIPATION: 25%

PERFORMANCE BOND: A 100% performance bond is required.

REQUESTING INSTITUTION REMARKS: This project was competed among the seven existing On-Call Construction Managers. The bids were evaluated based on price which includes preconstruction phase fees, construction phase fees, general conditions and CM contingency. Award of this task order is recommended to J. Vinton Schafer & Sons, Inc based on low price.

The estimated construction cost for this project is \$1,130,000. This Item recommends award for pre-construction services only. If the University and the Contractor agree to a Guaranteed Maximum Price for construction, the University will return to the Board with a recommendation to modify the contract to include the actual construction costs, which includes the CM's construction services fee.

FUND SOURCE: Plant Funds

APPROP. CODE: R30B21

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1229-1110

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 2-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION:

University of Maryland, Baltimore

CONTRACT ID:

On-Call Construction Management at Risk Services:
Howard Hall 6th Floor Animal Holding Facility
Task Order 12-240-MT
On Call CM Contract RFP #87305BS

CM CONTRACT APPROVED:

USM Item 1-C (02/20/2013)

TASK ORDER DESCRIPTION: Professional management and construction services during pre-construction and construction for renovation of Howard Hall 6th Floor Animal Holding Facility. This renovation will require demolition of existing Freezer Farm and design and construction of animal procedure and cage rooms.

AWARD:

Plano Coudon, LLC
Baltimore MD 21230

TERM:

18 weeks from issuance of pre-construction notice to proceed;
6 months from construction notice to proceed.

AMOUNT:

\$10,000 (pre-construction fees only: see remarks)

PROCUREMENT METHOD:

On-Call Task Order Proposals

TASK ORDER PROPOSALS:

Price

Plano-Coudon
Baltimore, MD

\$400,300.00

Lewis Contractors
Owings Mills, MD

\$401,833.00

Jeffery Brown Contracting, LLC
Towson, MD

\$403,961.00

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-C (continued)

J. Vinton Schafer & Sons, Inc. \$413,705.00
Abingdon, MD

Whiting Turner \$455,232.00
Baltimore, MD

Gilbane Building Company \$483,523.00
Arlington VA

Barton Malow, \$534,711.00
Baltimore MD

MBE PARTICIPATION: 25%

PERFORMANCE BOND: A 100% performance bond is required.

REQUESTING INSTITUTION REMARKS: This project was competed among the seven existing On-Call Construction Managers. The bids were evaluated based on price which includes preconstruction phase fees, construction phase fees, general conditions and CM contingency. Award of this task order is recommended to Plano-Coudon LLC based on low price.

The estimated construction cost for this project is \$2,410,000. This Item recommends award for pre-construction services only. If the University and the Contractor agree to a Guaranteed Maximum Price for construction, the University will return to the Board with a recommendation to modify the contract to include the actual construction costs, which includes the CM's construction services fee.

FUND SOURCE: Plant Funds

APPROP. CODE: R30B21

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1228-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 3 -C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION:

University of Maryland, Baltimore for the
University of Maryland Baltimore County

CONTRACT ID:

On-Call Construction Management at Risk Services:
UMBC Chesapeake Hall Interior Renovations,
Task Order Request #12-132 AF
On-Call CM Contract RFP 85592RA

CONTRACT APPROVED:

USM Item 5-C (5/23/2012)

CONTRACTOR:

J. Vinton Schafer and Sons, Inc.
Abington, MD 21009

TASK ORDER DESCRIPTION: Professional management and construction services for renovations to UMBC's Chesapeake Hall interior. Project renovations include bathrooms, lounges, laundry rooms, HVAC system and installation of a new elevator for ADA access to each floor.

MODIFICATION DESCRIPTION: Award GMP I which includes general trades, site work, concrete, masonry, steel, roofing, curtainwall and panels, drywall and acoustical, tile, flooring, painting, elevators, plumbing HVAC, fire sprinklers and electrical packages, CM general conditions, CM-GMP contingency and CM construction fee.

ORIGINAL TERM:

9 months from issuance of pre-construction notice to proceed;
10 months from construction notice to proceed.

ORIGINAL AMOUNT:

\$ 43,800 (pre-construction)

MODIFICATION AMOUNT:

\$ 4,170,367

REVISED TOTAL CONTRACT AMOUNT:

\$ 4,214,167

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 3-C MOD (continued)

MBE PARTICIPATION: 25%

MBE COMPLIANCE: 32.4%

PERFORMANCE BOND: 100% performance bond is required.

PROCUREMENT METHOD: On-Call Task Order Proposals

REQUESTING INSTITUTION REMARKS: MBE participation for this GMP I for the construction phase is 32.7%.

FUND SOURCE: Plant Funds

APPROP. CODE: R30B31

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-0835-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

SERVICE CONTRACT MODIFICATION

ITEM: 4-S MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, Baltimore

CONTRACT ID: Management and Operation of Student
Dental Clinics at UMB, IFB86555WI

CONTRACT APPROVED: USM Item 1-S (05/18/2011)
USM Item 1-S OPT (05/02/2012)

CONTRACTOR: U.M. FDSP, Assoc. P.A.
Baltimore, MD 21201

CONTRACT DESCRIPTION: Management and operation of the School of Dentistry student clinics by the faculty practice group, the University of Maryland Faculty Dental Service Plan, P.A., (U.M. FDSP), as directed by the Board of Regents of the University System of Maryland.

MODIFICATION DESCRIPTION: Extend first option term by one month and five days until the second one-year renewal option is approved by the USM Board of Regents at its June 2013 meeting. The University will return to the Board of Public Works for approval of the second renewal option.

ORIGINAL PROCUREMENT METHOD: Sole Source

ORIGINAL TERM: 06/01/2011 – 05/31/2012 (with 4 one-year renewal options)

OPTION TERM: 06/01/2012 – 05/31/2013

MODIFICATION TERM: 06/01/2013 – 07/5/2013

AMOUNT OF OPTION ONE: \$9,004,900

THIS MODIFICATION: \$2,251,200

REVISED TOTAL OPTION: \$11,256,100

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 4-S MOD (continued)

MBE PARTICIPATION: 3%

MBE COMPLIANCE: 3%

FUND SOURCE: Current Unrestricted Funds

APPROP CODE: R30B21

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-0576-0110

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM: 5-GM

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

Recommendation: In accordance with State Finance and Procurement Article §8-301, Annotated Code of Maryland, the Board of Public Works is requested to approve the use of General Obligation Bond funding for the following contracts in the total amount of \$1,010,084.

A. **University of Maryland, College Park:**
Physical Sciences Complex

1. **Description:** Furniture for Sub Basement and Basement.
Equipment List Lines 07-11, 07-13.
Purchase Order G165144
Procurement Method: Preferred Provider
Award: Maryland Correctional Enterprises
7275 Waterloo Road
Jessup, MD 20794
Amount: \$19,896
Fund Source: MCCBL of 2012: *Provide funds to equip the Physical Sciences Complex at College Park.* Item 036
MD Tax Clearance: N/A
Resident Business: Yes

2. **Description:** Furniture for Ground Floor Equipment List Items:
06-02, 06-04, 06-07, 06-09, 06-12, 06-16, 06-18,
06-19, 06-20, 06-25, 06-28. 07-07, 07-14, 07-24,
07-26
Purchase Order G164146
Procurement Method: Preferred Provider
Award: Maryland Correctional Enterprises
7275 Waterloo Road
Jessup, MD 20794
Amount: \$155,831
Fund Source: MCCBL of 2012: *Provide funds to equip the Physical Sciences Complex at College Park.* Item 036
MD Tax Clearance: N/A
Resident Business: Yes

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 5-GM (continued)

3. **Description:** Furniture for first floor offices. Equipment List
Items: 06-07, 06-12, 06-16, 06-18, 06-28, 07-05,
07-07, 07-09, 07-10, 07-11, 07-13, 07-14, 07-26,
07-28
Purchase Order G164154
- Procurement Method:** Preferred Provider
- Award:** Maryland Correctional Enterprises
7275 Waterloo Road
Jessup, MD 20794
- Amount:** \$300,315
- Fund Source:** MCCBL of 2012: *Provide funds to equip the
Physical Sciences Complex at College Park. Item
036*
- MD Tax Clearance:** N/A
- Resident Business:** Yes
-
4. **Description:** Furniture for second floor offices. Equipment List
Items: 06-06, 06-07, 06-08, 06-11, 06-13, 07-05,
07-09, 07-10, 07-11, 07-13, 07-14, 07-28
Purchase Order G164158
- Procurement Method:** Preferred Provider
- Award:** Maryland Correctional Enterprises
7275 Waterloo Road
Jessup, MD 20794
- Amount:** \$249,981
- Fund Source:** MCCBL of 2012: *Provide funds to equip the
Physical Sciences Complex at College Park. Item
036*
- MD Tax Clearance:** N/A
- Resident Business:** Yes

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 5-GM (continued)

- 5. Description:** Furniture for third floor offices. Equipment List Items: 06-07, 06-08, 06-10, 6-13, 06-15, 06-17, 06-22, 06-24, 06-25, 07-04, 07-09, 07-11, 07-13, 07-14, 07-24, 07-25, 07-27
Procurement Method: Preferred Provider
Award: Maryland Correctional Enterprises
7275 Waterloo Road
Jessup, MD 20794
Amount: \$283,098
Fund Source: MCCBL of 2012: *Provide funds to equip the Physical Sciences Complex at College Park.* Item 036
MD Tax Clearance: N/A
Resident Business: Yes
- 6. Description:** Furniture for building. Equipment List Items 06-20, 06-25
Procurement Method: Preferred Provider
Award: Maryland Correctional Enterprises
7275 Waterloo Road
Jessup, MD 20794
Amount: \$963
Fund Source: MCCBL of 2012: *Provide funds to equip the Physical Sciences Complex at College Park.* Item 036
MD Tax Clearance: N/A
Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 6-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, College Park

CONTRACT ID: On-Call Construction Management at Risk:
Severn Building Renovations for Remote Library
Storage Facility & Theatre Storage Facility
University of Maryland, College Park
Master Order No. B-003277-K
Task Order No. Y-400256

CONTRACT APPROVED: On Call CM Services (USM Item 9-C, 1/05/11)
Pre-Construction Services (USM Item 7-C, 01/02/13)

CONTRACTOR: Turner Construction Company
Arlington, VA 22203

CONTRACT DESCRIPTION: On-Call Construction Management services to provide pre-construction and construction phase services for renovations of the Remote Library Storage Facility and the Theatre Storage Facility in the Severn Building, University of Maryland, College Park,

Remote Library Storage Facility: Construct 22,080 GSF remote library storage facility within Severn Building. Facility will include a 14,100 NASF book storage area, a 500 NASF cold storage room to house walk-in cold storage units for library films, and a 5,140 NASF processing area including a manager's office and staff workstations. The processing area is to be connected to an existing loading dock area that will need to be modified to accommodate library needs. The project will also include selective demolition work including sections of the second floor concrete slab that previously provided access to the upper levels of the printing presses. New ceilings and roof modifications may be required to structurally support the book shelving as well as meet thermal requirements of the storage areas. Pre-construction estimating and value-engineering services will be required for each design submission up to and including 50% Construction Documents. Estimated construction cost: \$4,800,000.

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 6-C MOD (continued)

CONTRACT DESCRIPTION: (continued)

Theatre Storage Facility: Construct 9,100 square foot storage space on ground level of Severn Bldg. to house Theatre Department set equipment and artifacts. A new concrete infill slab and ceiling for the space will be created that aligns with and will serve as a new floor at the current mezzanine height. Mechanical, electrical, plumbing, life-safety, and security systems will need to be provided for the new space and coordinated with existing systems. Included is installation of existing 200-Ton chiller for future use in the Severn Building. Estimated construction cost: \$1,500,000.

ORIGINAL PROCUREMENT METHOD: Task Order Proposals

MODIFICATION DESCRIPTION: Incorporate Guaranteed Maximum Price (GMP) #1 for the Theatre Storage Facility into the contract. GMP #2 for the Remote Library Storage Facility will be submitted at a later date.

ORIGINAL TERM: *Theatre Storage Facility:* Pre-construction phase: 3 months.
Construction: 4 months from notice to proceed

MODIFICATION TERM: Construction: 05/02/13 – 08/16/13

ORIGINAL AMOUNT: \$ 18,500 (pre-construction only)

MODIFICATION AMOUNT: \$ 1,391,727

PRIOR MODIFICATIONS: \$ 355,207

REVISED TOTAL AMOUNT: \$ 1,765,434

MBE PARTICIPATION: 30%

PERFORMANCE SECURITY: Performance and payment bonds at 100% of GMP amount.

FUND SOURCES: Plant Funds

APPROP. CODE: R30B22

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1194-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

**CONSTRUCTION CONTRACT MODIFICATION
REQUEST TO DEMOLISH**

ITEM: 7-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, College Park

RECOMMENDATION: That the Board of Public Works approve the University of Maryland, College Park:

- (1) Demolishing the Grounds Building (#050).
- (2) Accepting the Guaranteed Maximum Price proposal to begin demolition and construction.

CONTRACT ID: Design/Build w/ Guaranteed Maximum Price
Building Landscape Services Office Building
University of Maryland, College Park
Contract No. B-400241-K
Project No. 12-550-006-00

CONTRACT APPROVED: USM Item 5-C (10/17/2012)

CONTRACTOR: The Whiting-Turner Contracting Company
Greenbelt 20770 (Local Office)

ORIGINAL CONTRACT DESCRIPTION: The Building Landscape Services Building, a two-story 12,000 GSF office building, will be located on the UMCP campus. The building will accommodate four units of Building Landscape Services and will mostly comprise offices and related support spaces. The building will also include a locker room, large meeting room and small laundry facility. The project is to obtain at least LEED Green Certification. The total estimated cost for the design and construction is \$5,000,000.

MODIFICATION DESCRIPTION: Accept Guaranteed Maximum Price construction package.

ORIGINAL CONTRACT TERM: Design: 5 months from award
Construction: 7 months from Notice to Proceed

MODIFICATION TERM: Construction 05/01/13 – 09/13/13

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 7- C-MOD (continued)

ORIGINAL CONTRACT AMOUNT: \$ 380,880
Design (all phases) and pre-construction

MODIFICATION AMOUNT: \$ 4,439,519

PRIOR MODIFICATIONS: \$ 451,000

REVISED TOTAL AMOUNT: \$ 5,271,399

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: Design 20% / Construction 30%

PERFORMANCE SECURITY: Payment and Performance Bonds at 100% of GMP

REQUESTING INSTITUTION REMARKS:

GMP. The Whiting-Turner Contracting Company performed pre-construction services concurrent with design completion. The University seeks Board approval to incorporate the construction GMP into the contract. Whiting-Turner's proposed GMP exceeds the MBE subcontract goal for the design phase, delivering 87% while the goal was 20% and for the construction phase delivering 43% MBE subcontract participation while the goal was 30%. Facilities Management/ Department of Capital Projects at the University of Maryland, College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

Demolition. The Grounds Building has exceeded its lifespan and must be demolished to clear the site for construction of the new building and associated improvements. The Department of Planning responded to the University's proposed change in use/demolition proposal on March 7, 2013:

The Clearinghouse conducted an intergovernmental review of the project under MD20130207-0077 and has recommended changing the use, and demolishing the existing Grounds Building located immediately West of the Comcast Center along Terrapin Trail in the North Campus district in College Park. The University plans to construct a new, replacement facility directly over the spot of the demolished Building for building and landscape services and other related functions.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 7- C-MOD (continued)

REQUESTING INSTITUTION REMARKS: (continued)

FUND SOURCES: MCCBL of 2010: *East Campus Redevelopment. Provide funds to design and construct infrastructure and building improvements for the redevelopment of East Campus.*
Item 045. \$ 1,744,105

Plant Funds \$ 2,695,414

APPROP CODE: R30B22

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1195-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT

Agency Contact:

Charles Bristow (410) 865-1040
cbristow@mdot.state.md.us
Donna Ziegenhein (410) 260-7627
Donna.Ziegenhein@maryland.gov

DEPARTMENT:

Maryland Department of Transportation

CONTRACT ID:

IBM Mainframe Software Licenses and
Related Support Services
OTTS-14-001
ADPICS No. : J01B3400015

CONTRACT DESCRIPTION: Annual maintenance, support and license renewal for IBM mainframe operating system software.

AWARD:

IBM Corporation
Baltimore, MD

TERM:

07/01/2013 - 06/30/2014

AMOUNT:

\$1,617,068.20

PROCUREMENT METHOD:

Sole Source

MBE PARTICIPATION:

0%

INCUMBENT:

Same

REMARKS: This contract continues maintenance and renews the software license agreement for MDOT's essential IBM mainframe operating system and related software products installed on the Glen Burnie Data Center IBM mainframe processor. The license agreement is critical to MDOT's central data processing center function for all MDOT, including the Maryland Transportation Authority.

IBM is the sole owner of the proprietary operating system software and its subsystems installed on the existing IBM mainframe processor, no other source is available for the maintenance software and support. Due to the proprietary nature of the services being provided, there are no subcontracting opportunities and therefore no MBE participation goal for this contract.

FUND SOURCE:

100% Special (Transportation Trust Fund)

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT (cont'd)

APPROP. CODE: J01A0103
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 13-1109-1011

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Anna Lansaw (410) 768-7354
alansaw2@mdot.state.md.us

BPW – 05/01/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 1-C

MOTOR VEHICLE ADMINISTRATION:

CONTRACT ID: V-MUL-13020-C
MVA VEIP Roof Replacements for Carroll and
Frederick Counties
ADPICS NO. VMUL13020C

CONTRACT DESCRIPTION: This contract provides for a contractor to provide all transportation, labor, materials, and supervision necessary for the roof replacement for the MVA's Vehicle Emission Inspection Program (VEIP) Stations located in Carroll and Frederick Counties.

AWARD: J & K Contracting, Inc.
Capitol Heights, MD

TERM: 140 Calendar Days from NTP

AMOUNT: \$390,000

PROCUREMENT METHOD: Competitive Sealed Bidding
(Small Business Reserve)

BIDS:

J & K Contracting Inc. Capitol Heights, MD	\$390,000
Roofing and Sustainable System, Inc. Odenton, MD	\$498,900

MBE PARTICIPATION: 11.12%

PERFORMANCE SECURITY: A Performance Bond and Payment Bond for 100% of the award exist for this Contract.

REMARKS: The Engineer's Estimate for this contract was \$350,596.

This Solicitation was advertised in eMaryland Marketplace. Fifty eight (58) firms received bid packages; fifty four (54) were Maryland firms. Three (3) bids were received; one (1) bid was deemed non-responsive for failure to meet the established MBE goal.

The MBE goal established for this contract was 10%, however the contractor will be exceeding the goal by 1.12%.

ITEM: 1-C (Continued)

BPW – 05/01/13

FUND SOURCE: 100% Special Funds Budgeted to MVA
APPROPRIATION CODE: J04E0003
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 13-0730-0001

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

Anna Lansaw (410) 768-7354
alansaw2@mdot.state.md.us

BPW – 05/01/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 2-C

MOTOR VEHICLE ADMINISTRATION:

CONTRACT ID: V-MUL-13021-C
MVA VEIP Roof Replacements for Harford and Cecil Counties
ADPICS NO. VMUL13021C

CONTRACT DESCRIPTION: This contract provides for a contractor to provide all transportation, labor, materials, and supervision necessary for the roof replacement for the MVA's Vehicle Emission Inspection Program (VEIP) Stations in Harford and Cecil Counties.

AWARD: J & K Contracting, Inc.
Capitol Heights, MD

TERM: 140 days from the NTP

AMOUNT: \$419,000

PROCUREMENT METHOD: Competitive Sealed Bidding
(Small Business Reserve)

BIDS:
J & K Contracting Inc. \$419,000
Capitol Heights, MD

Roofing and Sustainable System, Inc. \$446,600
Odenton, MD

MBE PARTICIPATION: 12.36

PERFORMANCE SECURITY: A Performance Bond and Payment Bond for 100% of the award exist for this Contract.

REMARKS: The Engineer's Estimate for this contract was \$339,075.

This Solicitation was advertised in eMaryland Marketplace. Fifty eight (58) firms received bid packages; fifty four (54) were Maryland firms. Three (3) bids were received; one (1) bid was deemed non-responsive for failure to meet the established MBE goal.

The MBE goal established for this contract was 10%, however the contractor will be exceeding the goal by 2.36%

ITEM: 2-C (Continued)

BPW – 05/01/13

FUND SOURCE: 100% Special Funds Budgeted to MVA
APPROPRIATION CODE: J04E0003
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 13-0730-0001

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

David K. Greene – (410) 537-1073
dgreene2@mdta.state.md.us

BPW – 05/01/13

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 3-RP MMC# 11-7019

MARYLAND TRANSPORTATION AUTHORITY: Northwest quadrant of the I-95/MD 222 Interchange between the JFK Toll Plaza and the Hollywood Casino at Perryville – Perryville, Cecil County, Maryland

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to convey 11.5625 +/- acres, which is excess to the needs of MDTA.

SPECIAL CONDITIONS: When acquires the property and uses the property for mining operations, Principio Iron Company should use other points of access to the referenced property excluding the Chesapeake Overlook Parkway. It is also recommended that any new property owner honor any existing easements, and rights-of-way held by the Town of Perryville.

GRANTOR: State of Maryland, Maryland Transportation Authority

GRANTEE: Principio Iron Company, LP

CONSIDERATION: \$1,007,000

APPRAISED VALUE: \$1,007,000 Lou Anne Cline, fee appraiser
\$867,200 James Croghan, fee appraiser
Reviewed and approved by Joe DiPietro, Appraisal Review Division

STATE CLEARINGHOUSE: The Clearinghouse conducted an intergovernmental review of the project under MD20111102-0829 and has recommended to declare the property, located at the northeast quadrant of Interstate-95 and MD Route 222, surplus to the State, and to offer to sell the +/- 11.5625 acres to the adjoining property owners, Principio Iron Company, and Baltimore Gas and Electric (BGE). BGE did not respond to the notice. It was recommended that if neither adjoining property owner is able to acquire the property, the property should be offered for public sale.

REMARKS: Approval of conveyance is requested in accordance with Section 8-309 (f)(1)(ii) of the Transportation Article, Annotated Code of Maryland.

The subject property was acquired by the MDTA from "George R. Campbell, et al" in 1993 as part of the "I-95 Toll Plaza – Cecil County Plaza Modifications – Weigh & Inspection Station Project (AW-119-301-023)" and was considered surplus property from the acquisition and project. The property is not being used for any transportation purpose and is only raw land.

The MDTA is requesting permission to dispose and convey 11.5625 +/- acres to Principio Iron Company, LP.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 1-C-MOD

**DEPARTMENT OF HEALTH AND
MENTAL HYGIENE**

Spring Grove Hospital Center
Baltimore, MD

CONTRACT NO. AND TITLE

Project No: SG-000-100-101;
Patient Environment Improvements Phase II
ADPICS NO. COE84319

ORIGINAL CONTRACT APPROVED

10/3/2012 DGS/BPW Item 1-C

CONTRACTOR

Modern Construction Services
Street, MD

CONTRACT DESCRIPTION

Provide replacement of the sprinkler heads, door hardware, HVAC grills and the acoustical tile ceilings in selected areas of nine (9) patient occupied buildings at Spring Grove Hospital Center.

MODIFICATION DESCRIPTION

This modification covers the cost to furnish and install additional ligature resistant door hardware.

TERM OF ORIGINAL CONTRACT

300 Calendar Days

TERM OF MODIFICATION

74 Days (See remarks below)

AMOUNT OF ORIGINAL CONTRACT

\$882,690.00

AMOUNT OF MODIFICATION

\$58,822.17

PRIOR MODIFICATIONS/OPTIONS

\$3,898.86

REVISED TOTAL CONTRACT AMOUNT

\$945,411.03

PERCENT +/- (THIS MODIFICATION)

6.66%

OVERALL PERCENT +/-

7.10%

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bids

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 1-C-MOD (Cont.)

ORIGINAL MBE PARTICIPATION 62.17%

MBE COMPLIANCE (pending)

REMARKS Contract time will be extended by seventy-four (74) non-compensable calendar days. The previous completion date of November 13, 2013 will be revised to January 26, 2014.

Ligature resistant door hardware is required in patient accessed areas for compliance with Joint Commission safety requirements. Replacement is necessary in order for the hospital to maintain accreditation.

FUND SOURCE MCCBL 2009/Item 023 (Provide funds to construct patient environment improvements at psychiatric hospitals and residential treatment centers)

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICES CONTRACT MODIFICATION

ITEM 2-AE-MOD

DEPARTMENT OF NATURAL RESOURCES Dan's Mountain WMA
Allegany County, MD

CONTRACT NO. & TITLE Project No. P-053-020-010;
Design Road and Storage Building
ADPICS NO. COF00786

ORIGINAL CONTRACT APPROVED DPRB 03/14/2006; Item 11-E-010

CONTRACTOR Rummel, Klepper & Kahl, Engineers
Keyser, WV

CONTRACT DISCRPTION This project involves the preparation of plans and specifications for the construction of a pre-engineered storage building and approximately three (3) miles of access road from US Route 220 across State-owned property to connect with the existing road network at Dan's Mountain Wildlife Management Area (WMA).

MODIFICATION DESCRIPTION This change order provides for the re-design and construction phase and administration services to implement second phase of road construction. The addition of this change order causes this contract to exceed the DGS delegated authority and it is being brought to the Board for approval.

TERM OF ORIGINAL CONTRACT 12 Months

TERM OF MODIFICATION 6 Months

AMOUNT OF ORIGINAL CONTRACT \$114,353.24

AMOUNT OF MODIFICATION \$46,832.00

PRIOR MODIFICATIONS/OPTIONS \$68,480.00

REVISED TOTAL CONTRACT AMOUNT \$229,665.24

PERCENT +/- (THIS MODIFICATION) 32.6%

OVERALL PERCENT +/- 100.8%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICES CONTRACT MODIFICATION

ITEM 2-AE-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD Maryland Architectural and Engineering Services Act

ORIGINAL MBE PARTICIPATION 0%

REMARKS Due to budgetary constraints, the road construction project was separated into two phases. The first-phase construction is complete. These services will provide for cost reduction revisions to documents and additional bidding and administrative hours to support the Phase II road construction.

FUND SOURCE MCCBL 2010/Item 011 (Provide funds to design, construct, and equip Capital development projects on DNR property...)

RESIDENT BUSINESS No

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

DEPARTMENT OF HUMAN RESOURCES

Baltimore County Department of Social
Services, (BCODSS)
439 Eastern Blvd.
Essex, MD 21221

CONTRACT NO. AND TITLE

Project No. DGS31006635/001IT818960
Unarmed Uniformed Guard Services
ADPICS NO. 001B3400460

DESCRIPTION

provide unarmed uniformed guard services at the, DHR Baltimore County Department of Social
Services located at Essex, MD.

Approval is requested for a contract to

PROCUREMENT METHOD

Competitive Sealed Bids
(Small Business Reserve)

BIDS OR PROPOSALS

BTI Security, Silver Spring, MD
Defensor Security LLC, Alexandria, VA
Dunbar Guard Services, Baltimore, MD

AMOUNT

\$256,130.93
\$263,586.53
\$295,894.13

AWARD

BTI Security
Silver Spring, MD
(SBR# SB11-3610)

TERM

5/6/2013-5/5/2016

AMOUNT

\$256,130.93 (3 years)

MBE PARTICIPATION

0%

PERFORMANCE BOND

Yes

HIRING AGREEMENT ELIGIBLE

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M (Cont.)

REMARKS

A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com*. This solicitation was advertised as a Small Business Reserve Procurement. Four (4) priced bids were received and one found to be non responsive for the bid opening on February 13, 2013.

The recommended awardee, BTI Security, has confirmed its bid price and is a certified SBR vendor.

FUND SOURCE

DHR BCODSS Operating Funds	
N00 13 G0010 70300 0819	\$ 2,846.00
N00 13 G3010 70300 0819	\$ 6,545.00
N00 13 G4100 70300 0819	\$ 3,700.00
N00 13 G5000 70300 0819	\$ 1,138.00
N00 14 G0010 70300 0819	\$17,076.00
N00 14 G3010 703000819	\$39,273.00
N00 14 G4100 70300 0819	\$22,198.00
N00 14 G5000 70300 0819	\$ 6,830.00
N00 15 G0010 70300 0819	\$17,076.00
N00 15 G3010 70300 0819	\$39,273.00
N00 15 G4100 70300 0819	\$22,198.00
N00 15 G5000 70300 0819	\$ 6,830.00
N00 16 G0010 70300 0819	\$14,230.00
N00 16 G3010 70300 0819	\$32,728.00
N00 16 G4100 70300 0819	\$18,498.00
N00 16 G5000 70300 0819	\$ 5,692.00

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

13-0852-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M (Cont.)

DNR prepared the specifications and five vendors attended the prebid. Four (4) vendors bid on the project with zero vendor under the project estimate. The awarded vendor was evaluated and confirmed its bid. 25% MBE participation was provided in the documentation and was approved.

The project estimate was \$190,000.00.

FUND SOURCE

MCCBL 2012/Item 013 (Provide funds to construct Capital Improvements such as planned maintenance and repair projects at public use facilities on State-owned property)

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

13-0782-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 5-RP

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Spring Grove Hospital Center
Catonsville, MD
Hamilton Building 8.8 acres +/-
Baltimore County
File # 00-8518

REFERENCE

Approval is requested to declare surplus the Hamilton Building including temporary buildings located on 8.8 acres +/- at Spring Grove Hospital Center (SGHC) in Baltimore County. Discussions were held with Baltimore County and University System of Maryland regarding their interest in this property. The University System of Maryland (USM) and the University of Maryland –Baltimore County (UMBC) have advised they are no longer interested in parcel K, and fully support the use of the parcel by Baltimore County as a regional park.

PROPERTY

8.8 acres +/- improved with 72,000 sf building

OWNERSHIP

State of Maryland, to the use of DHMH

REMARKS

1. The Department of Health and Mental Hygiene has determined this property is excess to its needs.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20121119-0813 and has recommended to declare the Hamilton Building, including temporary buildings located on 8.8 acres +/- on the campus of SGHC, surplus. The University System of Maryland and Baltimore County submitted expressions of interest in acquiring the property. It is further recommended that the Maryland Department of General Services explore the feasibility of joint uses of the property by the University System of Maryland and Baltimore County, that are consistent with Smart Growth principles, the Spring Grove Hospital Center Redevelopment Plan, and are compatible with existing land uses in the surrounding community.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 6-RP

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Henryton State Hospital Center
8000 Henryton Rd.
Henryton, MD 21080 (Carroll County)
File No. 00-8511

REFERENCE

Approval is requested for the emergency demolition of 18 buildings comprising 228,000 gross square feet of space located at the Henryton State Hospital Center in Carroll County. The property is owned by the Department of Health and Mental Hygiene (DHMH). The Henryton Center was closed in 1985, and there have been numerous reports of vandalism and fires since that time. The State Fire Marshal has previously expressed his concern about the unsafe conditions of the buildings and safety of fire personnel. During the past 10 years, there have been over 70 incidents where law enforcement or fire safety personnel being called to the property. The most recent fire occurred in March of 2013, and created an additional asbestos hazard.

PROPERTY

Henryton State Hospital Center
8000 Henryton Rd.
Henryton, MD 21080

REMARKS

1. The Clearinghouse conducted an intergovernmental review of the project under MD20130403-0194 and has recommended to change the use by demolishing 18 buildings comprising 228,000 gross square feet of space located at the Henryton State Hospital Center.
2. The Department of General Services recommends approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 7-LL (Cont.)

5. The Tenant shall indemnify and hold harmless the State of Maryland and Maryland Department of Natural Resources against any and all liability or claim of liability (including reasonable attorney's fees) arising out of Tenant's use and occupancy, conduct operation or management of the property during the Term.
6. This Lease contains a termination for convenience clause.

Remarks

1. The Landlord acquired three (3) parcels of land proximate to the Patuxent River in Prince George's County 32 years ago, recorded in Deeds dated, 11/24/81 Liber 05476, folio 0898; 6/30/81 Liber 0525, folio 0340; and 8/14/81 Liber 05441, folio 0534. The property is used for a trail system through DNR lands to connect to adjacent Maryland National Capital Park & Planning Commission land. There is no revenue generated from this lease as it serves a public recreation purpose.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20101001-0945 and has recommended changing the use and lease +/- 176.11 acres of the Patuxent River Natural Resource Management Area to the Maryland National Capital Park and Planning Commission in Prince George's County. The Maryland National Capital Park and Planning Commission plans to develop natural surface, multi-use trails, and associated infrastructure (primary parking) and will construct, utilize, and maintain the existing trail network that exists on the properties. The Maryland National Capital Park and Planning Commission stated that it has been trying to gain access to these pieces of land for some time. It is understood that the trail system will connect to land owned and managed by the Maryland National Capital Park and Planning Commission, and that the lease will provide an opportunity for public, outdoor recreation where none currently exists. It is also recommended that any proposed site development plans involving ground disturbing activities be submitted to the Maryland Historical Trust for review, as archeological survey work may be necessary. It is further recommended that all recommended survey work be carried out by a qualified professional archeologist and performed in accordance with the Standards and Guidelines for Archeological Investigations in Maryland (Shaffer and Cole 1994).
3. DNR shall retain 14.11 ac. +/- for its own use.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 9-LT-OPT

MARYLAND TRANSIT ADMINISTRATION (MTA) Baltimore City
PUBLIC SERVICE COMMISSION (PSC)
OFFICE OF THE PUBLIC DEFENDER (OPD)
BOARD OF CONTRACT APPEALS (BCA)
DEPARTMENT OF ASSESSMENTS & TAXATION (SDAT)

Landlord Fayver Parking Properties, LLC
 100 Washington St.
 Newark, NJ 07102

Property Location 100 W. Fayette St.
 Baltimore, MD 21201

<u>Space Type</u>	Garage Parking	<u>Lease Type</u>	Renewal	<u>Number of Spaces</u>
<u>Duration</u>	2 Years	<u>Effective</u>	5/10/2013	MTA 59
<u>Annual Rent</u>	\$221,760.00	<u>Rate/Space/Month</u>	\$120.00	PSC 48
		<u>Prev. Rate/Space/Month</u>	\$120.00	OPD 19
				BCA 3
				<u>DAT</u> 25
				Total 154

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Previous Board Actions 9/7/11 Item 12-LT; 5/4/11 Item 7-LT; 5/6/09-13-LT;
 4/18/07 Item 13-LT; 4/13/05 Item 8-L.

Fund Sources

MTA	100% Special	J05H0105 PCA 022060 AOBJ 0760 COBJ 0705
PSC	100% Special	C90 PCA G0001 AOBJ 0705
OPD	100% General	C80B00001 PCA 10111 AOBJ 0705
BCA	100% General	D39 0001 S0001 PCA 231900 AOBJ 0705
DAT	50% General	E50C00.02 PCA 27401 AOBJ 0705
	50% Special	E50C00.02 PCA 27411 AOBJ 0705

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 9-LT-OPT (Cont.)

Remarks

1. These spaces are used by employees of the agencies listed above located at the State owned William Donald Schaefer Building, 6 Saint Paul St., Baltimore City. DJS relocated its 33 vehicles to 120 W. Fayette St. garage which reduced the number of parking spaces from 187 to 154 spaces at this location.

2. The lease contains a termination for convenience clause.

3. This space was acquired by sole source in accordance with the *DGS Space Management Manual*, Paragraph 6-605 E., as authorized by *COMAR 21.02.05.05*. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 10-LT-OPT

DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT (DBED)
MARYLAND DEPARTMENT OF DISABILITIES (MDOD)
(Baltimore City)

Landlord Greenwald & Company, Inc.
t/a Arrow Parking
250 West Pratt St, Suite 850
Baltimore, MD 21201

Property Location 200 East Lombard St.
Baltimore, MD 21202

<u>Space Type</u>	<u>Garage Parking</u>	<u>Lease Type</u>	<u>Renewal</u>	<u>Number of Spaces</u>	
<u>Duration</u>	2 Years	<u>Effective</u>	5/10/2013	DBED	135
<u>Annual Rent</u>	\$226,500.00	<u>Rate/Space/Month</u>	\$125.00	MDOD	<u>16</u>
		<u>Prev Rate/Space/Month</u>	\$120.00	Total	151

Utilities Responsibility Landlord
Custodial Responsibility Landlord
Previous Board Actions 2/9/11-11-LT; 5/411-11-LT

Fund Sources DBED 100% General T00A001 T00B001 T00E001
T00F001 Obj 0705
MDOD - 100% General D12 Fund 01

Remarks

1. These spaces are to be used by DBED headquarter's employees and MDOD employees.
2. The lease provides an option to renew for a 2 year term.
3. The number of spaces complies with the 3:1 ratio established for this area.
4. The lease contains a termination for convenience clause.
5. DBED has 135 parking spaces and MDOD has 16 parking spaces.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 10-LT-OPT (Cont.)

6. This space was acquired by sole source in accordance with the *DGS Space Management Manual*, Paragraph 6-605 E., as authorized by *COMAR 21.02.05.05*. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 11-LT-OPT**DEPARTMENT OF AGRICULTURE**

Forest Pest Management
Forest Hill, MD
(Harford County)

Master Landlord

Colgate Investments, a Maryland General Partnership
2101 Rock Spring Rd.
Forest Hill, MD 21050

Sub-Landlord

Harford County, Maryland, a body corporate and politic
220 S. Main St.
Bel Air, MD 21014

Property Location

2353 Rock Spring Rd., Suite #170
Forest Hill, MD 21050

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	832
<u>Duration</u>	1 Year	<u>Effective</u>	6/1/2013		
<u>Annual Rent</u>	\$8,486.40	<u>Square Foot Rate</u>		\$10.20	
		<u>Prev Square Foot Rate</u>		\$10.20	

Utilities Responsibility

Landlord

Custodial Responsibility

Landlord

Previous Board Actions

12/21/11-11-LT; 06/25/08-10-LT; 03/05/03-11-L

Fund Source

100% General L00A14.02 PCA 42101

Special Conditions

1. The lease incorporates 12 parking spaces to accommodate State pickup trucks, vans and employees' personal vehicles.
2. The lease provides for two (2) renewal option terms of 1 year each.

Remarks

1. This space has been used by the Forest Pest Management Unit since 2003. The unit conducts gypsy moth monitoring, spraying and evaluation in Harford, Cecil, Kent and Baltimore Counties and Baltimore City. The office also is involved in the survey and detection of other forest pests.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 11-LT-OPT (Cont.)

- 2. The lease contains a termination for convenience clause.
- 3. Harford County is continuing the master lease agreement for the entire building which houses the Harford County Farm Bureau, the County Extension Service, 4-H offices and the Maryland Department of Agriculture.
- 4. The master lease term was extended through May 31, 2014 with two (2) renewal option terms of 1 year each. Upon expiration the Master Landlord, Colgate Investments, will not renew the lease and will utilize the property for its own use. The Department of Agriculture, Forest Pest Management and the Harford County agencies will need to relocate.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 12-LT-OPT**MARYLAND DEPARTMENT OF THE ENVIRONMENT**

Bureau of Mines
Frostburg, MD
(Allegany County)

Landlord

The Mayor and City Council of Frostburg
P.O. Box 440
Frostburg, MD 21532

Property Location

160 S. Water St.
Frostburg, MD 21532

Space Type Office
Duration 5 Years
Annual Rent \$84,103.32

Lease Type Renewal
Effective 7/1/2013

Square Feet
Office 7,085
Interior Storage 2,185
Exterior Storage 800
Total 10,070

Square Foot Rate
Office \$10.44
Interior Storage \$ 3.87
Exterior Storage \$ 2.10

Previous Sq. Ft. Rate
Office \$10.44
Interior Storage \$ 3.87
Exterior Storage \$ 2.10

Eff. Sq. Foot Rate
Office \$12.99
Interior Storage \$ 5.37
Exterior Storage \$ 2.10

Utilities Responsibility
Custodial Responsibility

Tenant
Tenant

Previous Board Action(s)

2/13/08 - 7-LT; 10/16/02 - 10-L; 10/22/97 - 12-L

Fund Source

33% General PCA 681K0 Obj 1301
33% Special PCA 44531-18%/44522-15% Obj 1301
34% Federal PCA 681K0 Obj 1301

Special Conditions

1. The lease incorporates 50 use in common surface parking spaces free of charge.
2. The lease contains one (1) option renewal term of five (5) years.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 12-LT-OPT (Cont.)

Remarks

1. For the past 15 years the space has been used for inspection and regulating the mining industry. This includes maps and plans of various mining operations, holding of public hearings on new mining permits and review of existing mining permits.

2. The lease contains a termination for convenience clause.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Housing Unlimited, Inc.
1398 Lambertson Dr., Suite G1
Silver Spring, MD 20902

PROJECT NO. AND TITLE

Project No. MHA-CB-20805-08;
Acquisition and Renovation of:
411 Christopher Ave., Unit #82,
Gaithersburg, MD 20879

DESCRIPTION

Approval is requested for the following:

(1) A State grant of \$79,369.00 to assist Housing Unlimited, Inc., a nonprofit organization, in the cost of acquiring a condominium located at 411 Christopher Ave., Unit #82, Gaithersburg, MD 20879. The contract price is \$105,000.00. The condominium will house two individuals with psychiatric disabilities. Two appraisals were obtained for the property; both have been reviewed by the Department of General Services. The appraisals are as follows:

\$121,500.00 Virginia Timian, Timian, Inc., Laurel, MD

\$124,000.00 Laura Lamb, Philip R. Lamb & Co., Laytonsville, MD

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$121,500.00. Housing Unlimited, Inc. has a contract of sale to purchase the condominium for \$105,000.00.

Eligible acquisition costs are \$105,825.00. This includes \$105,000.00 for acquisition and \$825.00 for appraisals.

AMOUNT

\$105,825.00*

(2) A State grant of \$31,359.00 to assist Housing Unlimited, Inc. in the cost of renovating the condominium located at 411 Christopher Avenue, Unit # 82, Gaithersburg, MD 20879.

A) Flooring

PROCUREMENT METHOD

Competitive Sealed Bids

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL (Cont.)

<u>BIDS OR PROPOSALS</u>	<u>AMOUNT</u>
Helios Construction, Silver Spring, MD	\$13,851.00
Landmark Design and Construction, Silver Spring, MD	\$15,012.00
Azar Construction Co., Silver Spring, MD	\$19,350.00

<u>AWARD</u>	Helios Construction, Silver Spring, MD
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<u>AMOUNT</u>	\$13,851.00
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B) Construction

<u>PROCUREMENT METHOD</u>	Competitive Sealed Bids
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<u>BIDS OR PROPOSALS</u>	<u>AMOUNT</u>
Azar Construction Co., Silver Spring, MD	\$27,961.00
Landmark Design & Construction, Silver Spring, MD	\$31,492.00
Helios Construction, Silver Spring, MD	\$35,953.00

<u>AWARD</u>	Azar Construction Co., Silver Spring, MD
---------------------	---

<u>AMOUNT</u>	\$27,961.00
----------------------	-------------

<u>ACQUISITION AND RENOVATION</u>	\$147,637.00
<u>AWARD AMOUNT</u>	

Eligible project costs are \$147,637.00 this includes \$105,825.00 for acquisition and \$41,812.00 for renovations.

<u>FUND SOURCE</u>	\$ 36,909.00 (25%) Applicant's Share Cash Reserves
	\$110,728.00 (75%) State's Share MCCBL 2010, Community Health Facilities Funds

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL (Cont.)

REMARKS

The State is participating in 75% of the total project cost of \$147,637.00. State participation is limited to the lesser of the value approved by the Department of General Services, based upon the appraisals or the actual acquisition cost.

In accordance with Subtitle 6 of the *Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Montgomery County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Office of Comptroller who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

There being no further business, the meeting of May 1, 2013 was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheila C. McDonald". The signature is fluid and written in black ink.

Sheila C. McDonald, Esq.
Executive Secretary

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