

MINUTES  
OF THE  
MEETING OF THE  
BOARD OF PUBLIC WORKS  
July 11, 2012

**BOARD OF PUBLIC WORKS**  
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**JULY 11, 2012**

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**MINUTES OF THE MEETING OF  
THE BOARD OF PUBLIC WORKS, JULY 11, 2012**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, July 11, 2012.

Board Members present:

The Honorable Martin O'Malley, Governor  
The Honorable Nancy K. Kopp, Treasurer

Also present:

Al Collins, Secretary, Department of General Services  
Eloise Foster, Secretary, Department of Budget & Management

**CONSTRUCTION:**

General Construction Project Contingency Fund 1988  
Maryland Consolidated Capital Bond Loan of 2005  
Maryland Consolidated Capital Bond Loan of 2006  
Maryland Consolidated Capital Bond Loan of 2007  
Maryland Consolidated Capital Bond Loan of 2008  
Maryland Consolidated Capital Bond Loan of 2009  
Maryland Consolidated Capital Bond Loan of 2010  
Maryland Consolidated Capital Bond Loan of 2011  
Maryland Consolidated Capital Bond Loan of 2012

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

**BOARD OF PUBLIC WORKS****JULY 11, 2012****SECRETARY'S AGENDA**

Contact: Greg Bedward 410-260-7335  
gbedward@comp.state.md.us

1. **BOARD OF PUBLIC WORKS**  
***Grant - Historic Annapolis Foundation (HAF) – Fiscal Year 2013***

***Recommendation:*** That the Board of Public Works approve an amendment to the existing grant agreement between the State and the Historic Annapolis Foundation that will permit grant funds authorized by the fiscal year 2013 Budget Bill to be disbursed quarterly. The 2013 Budget Bill contains a grant of \$482,000 for Historic Annapolis.

***Background:*** The State of Maryland owns historic properties in the City of Annapolis. To ensure prudent stewardship of the State's historic properties, the Board leases to HAF certain premises of historical significance in the City of Annapolis including the William Paca House and Gardens, the Shiplap House, The Barracks, and The Found House. For more than 30 years, the Board has given grant funds to HAF annually to assist in the operation, maintenance and management of the leased properties. The grant funds are appropriated from the State General Fund. The Board approved the existing grant agreement with HAF on June 21, 2006 (Sec. Agenda 13).

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



# BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

Contact: Gregory Bedward 410-260-7718  
gbedward@comp.state.md.us

### 2. BOARD OF PUBLIC WORKS

#### *The Maryland Zoo in Baltimore – Fiscal Year 2013 Grant Funds*

**Recommendation:** That the Board of Public Works approve an amendment to the grant agreement between the State and the Maryland Zoo in Baltimore that will permit grant funds authorized by the fiscal year 2013 Budget Bill to be disbursed. The 2013 Budget Bill contains a grant of \$5,175,218 for the Zoo.

Approval of this item will disburse funds in the amount of \$4,925,218. This is the fiscal year 2013 grant of \$5,175,218 less \$250,000 which will be disbursed toward the end of the fiscal year.

**Authority:** In 2004, the General Assembly directed that “any payments due by the State for the Baltimore Zoo under a lease or sublease agreement shall be included in the annual budget for the Board of Public Works.” State Finance and Procurement Article, Section 10-206, Maryland Code.

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS****JULY 11, 2012****SECRETARY'S AGENDA**

Contact: Mary Jo Childs 410-260-7335  
mchilds@comp.state.md.us

3. **BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

- A. Department of General Services, February, March and April 2012
- B. Department of Budget and Management, April 2012
- C. Department of Transportation, May 2012
- D. Department of Public Safety & Correctional Services, May 2012

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

Contact: Rehena Rentuma 410-260-7909  
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4. **BONDS**  
*Comptroller of the Treasury*

**Recommendation:** That the following General Obligation Bond authorization(s) be cancelled in the amount of **\$175,831.57** and, at the same time, reduce the State's spending authority as shown for the following capital project(s) in accordance with Section 8-128, State Finance and Procurement Article, Maryland Code. The Office of the Comptroller, the Department of Budget and Management and the Department of General Services has reviewed this request and concur.

Funds for the following state authorizations are no longer needed:

- A. 1998 MCCBL – MES Infrastructure Improvement  
**\$71,565.96**  
Chapter 138 Acts of 1998
- B. 1997 MCCBL – MES Water and Wastewater Facility  
**\$33,554.52**  
Chapter 660 Acts of 1997
- C. 2005 MCCBL - Lillian Holt Park  
**\$21,969.20**  
Chapter 445 Acts of 2005
- D. 1991 MCCBL – MES Water and Wastewater Facilities  
**\$21,606.97**  
Chapter 471 Acts of 1991
- E. 1996 MCCBL – MES Water and Wastewater Facilities  
**\$18,299.15**  
Chapter 125 Acts of 1996
- F. 2002 MCCBL – Bowie State University Campus Wide Site Improvements  
**\$8,835.77**  
Chapter 290 Acts of 2002

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

# BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

Contact: Albert Annan (410) 767-0114  
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### 5. DEPARTMENT OF EDUCATION

**Recommendation:** That the Board of Public Works approve the State Department of Education making twelve fiscal year 2013 grants totaling \$5,000,000 as follows.

**Authority/Fund Source:** Education Article, Section 23-510, Annotated Code of Maryland  
 Maryland Consolidated Capital Bond Loan 2012: *County Library Capital Project Grant Program*

**Purpose:** Capital grants are made to county public library systems through the County Library Capital Project Grant Program for projects that address library needs in the State. The grants must be matched; may not exceed 50% of the project cost; and may not be less than \$20,000.

<u>GRANTEE</u>	<u>LIBRARY PROJECT</u>	<u>AMOUNT</u>
Anne Arundel	<i>Severna Park Library:</i> Replace circulation desk for ADA compliance; replace fire safety detection system to meet National Fire Protection Association code. County Match: \$50,000	\$50,000
Baltimore Co.	<i>Reisterstown Library:</i> Replace seam metal and leaking roof that create unhealthy environment County Match: \$65,000	\$65,000
Baltimore Co.	<i>Rosedale Library:</i> Replace seam metal and leaking roof that create unhealthy environment County Match: \$157,000	\$157,000
Baltimore Co.	<i>Towson Library:</i> Replace four 21-year old energy inefficient HVAC system units that require constant repair. County Match: \$220,000	\$220,000
Carroll	<i>Westminster Library:</i> Pave cracked sidewalks and constructing curb cut; repave parking lots; repoint brick wall; move parking light to library entrance; replace bent and rusted fence. This is last phase of four-phase branch improvement. County Match: \$48,000	\$47,000

## BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

5. DEPARTMENT OF EDUCATION (cont'd)

<u>GRANTEE</u>	<u>LIBRARY PROJECT</u>	<u>AMOUNT</u>
Howard	<i>Headquarters:</i> Renovate 23,500 sq. ft. former Miller Branch Library building into office space to relocate administrative staff from overcrowded 16,000 sq. ft. HCL Central and East Columbia branches; renovate vacated space for educational initiatives and parking. County Match: \$1,825,000	\$1,747,000
Howard	<i>Central Branch:</i> Convert 7,000 sq. ft. office space to public service space for high-demand educational initiatives to alleviate overcrowding. County Match: \$409,000	\$408,000
Howard	<i>East Columbia Library:</i> Convert 9,000 sq. ft. office space to public service space for high-demand educational initiatives to alleviate overcrowding. County Match: \$516,000	\$515,000
Montgomery	<i>Silver Spring Library:</i> Construct 64,000 sq. ft. library to replace existing 13,600 sq. ft. within multi-purpose building to accommodate increase in users. County Match: \$14,007,000	\$1,000,000
Prince George's	<i>Beltsville:</i> Construct ADA-compliant desks with modular parts to allow for future needs; install energy-efficient lighting system; refurbish meeting room to include ADA access; create public conference room; add wifi area for laptop users; upgrade fire alarm system, and replace outdated electrical fuse panels. County Match: \$489,000	\$489,000
Somerset	<i>Crisfield:</i> Construct 15,000 sq. ft. library on southern end of Somerset County. Grant will: fund design phase, begin site development and enable library to move forward with private fundraising. County Match: \$250,000	\$250,000
Wicomico	<i>Main Library, Salisbury:</i> Replace operating components for single elevator. This single elevator provides the only access to service areas for anyone in a wheel chair, pushing a stroller, or unable to climb stairs. This project will provide public access to the main floor and public meeting areas. County Match: \$52,000	\$52,000

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JULY 11, 2012

SECRETARY'S AGENDA

Contact: Terri Wilson 410-537-4155  
twilson@mde.state.md.us/creilly@mde.state.md.us

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation:** That the Board of Public Works approve a **new loan** up to \$850,000 to the City of Taneytown for the **MD-194 Water Main Replacement** project in Carroll County. This loan will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the bond buyer 11-bond index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, the City of Taneytown will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including GO bonds as the required 20% State match to Federal funds. (Legislative District 5A)

**Project Description:** Replace segment of aged and severely deteriorated cast iron water main along Maryland Route 194, to reduce leakage and conserve water.

**Project Funding Sources:**

<b>Drinking Water State Revolving Loan Fund (this action)</b>	<b>\$ 850,000</b>
Local share	\$ 334,501
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$1,184,501</b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

<input checked="" type="radio"/> APPROVED	<input type="radio"/> DISAPPROVED	<input type="radio"/> DEFERRED	<input type="radio"/> WITHDRAWN
<input type="radio"/> WITH DISCUSSION		<input checked="" type="radio"/> WITHOUT DISCUSSION	

# BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

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### 7. MARYLAND ENVIRONMENTAL SERVICE *Dorsey Run Wastewater Treatment Plant*

**A/E CONTRACT MOD** Design, Bid and Construction Phase Services  
 Equipment Improvements & Enhanced Nutrient Upgrade  
 MES Project #09-05-37

**ORIGINAL APPROVAL** Secretary's Agenda Item 16 (7/22/09)

**CONTRACTOR** Rummel, Klepper & Kahl, LLP, Baltimore

**ORIGINAL CONTRACT DESCRIPTION** Based on existing evaluation of Dorsey Run Wastewater Treatment Plant, treatment process, and equipment, engineer will design improvements to upgrade to less chemically-dependent facility that will meet Enhanced Nutrient Removal (ENR) standards. Much of the equipment in the 23-year-old plant will be replaced with more reliable and energy efficient equipment.

**MODIFICATION DESCRIPTION** Additional construction-related services

**ORIGINAL TERM** 3 years from notice to proceed

**MODIFIED CONTRACT TERM** No change

**ORIGINAL CONTRACT AMOUNT** \$498,991.13

**THIS MODIFICATION AMOUNT** \$80,278.44

**MODIFICATIONS TO DATE** \$50,591.73

**REVISED TOTAL CONTRACT AMOUNT** \$629,861.30

**PERCENTAGE INCREASE** 14%

**MBE GOAL** 25%

**MBE COMPLIANCE** 15%

**BOARD OF PUBLIC WORKS****JULY 11, 2012****SECRETARY'S AGENDA**

7. **MARYLAND ENVIRONMENTAL SERVICE** (cont'd)  
***Dorsey Run Wastewater Treatment Plant***

**REMARKS:** A/E has been required to spend more time reviewing submittals and requests for information from the general contractor than was originally anticipated.

**FUND SOURCE** MCCBL of 2009: *Maryland Environmental Service Infrastructure Improvement Program*

**APPROPRIATION CODE** 077 MCCBL 09 (PCA # 11007)

**RESIDENT BUSINESS** Yes

**MD TAX CLEARANCE NO.** 12-1049-1111

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



# BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

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swoboda@mdhousing.org

### 8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

**RECOMMENDATION:** That the Board of Public Works approve releasing the deeds of trust on five properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

**LOAN AUTHORITY:** Down Payment and Settlement Expense Loan Program  
Housing and Community Development  
Article §§ 4-301-4-309, Maryland Code

**AUTHORITY TO RELEASE  
SECURITY INTEREST:** State Finance and Procurement  
Article §§ 10-305, Maryland Code

- A. Loan Recipient:** **Lisa Lonabaugh**  
56 Glory Lane, Elkton, MD 21921  
Cecil County  
Original Loan: \$5,000  
Current Balance: \$5,000  
Type: Second Mortgage
- B. Loan Recipient:** **Tommi Prince**  
37 Shetland Circle, Reisterstown, MD 21136  
Baltimore County  
Original Loan: \$5,000  
Current Balance: \$5,000  
Type: Second Mortgage
- C. Loan Recipient:** **Candice Sheckleford**  
1005 Chillum Road, #216, Hyattsville, MD 20782  
Prince George's County  
Original Loan: \$5,000  
Current Balance: \$5,000  
Type: Second Mortgage

**BOARD OF PUBLIC WORKS****JULY 11, 2012****SECRETARY'S AGENDA****8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

- D. Loan Recipients:** **John Walsh and Lindsey Ferris**  
102 Elm Avenue, Glen Burnie, MD 21061  
Anne Arundel County  
Original Loan: \$5,650  
Current Balance: \$5,650  
Type: Second Mortgage
- E. Loan Recipient:** **Kimberly Wilson**  
26 Mattawoman Court, Indian Head, MD 20640  
Charles County  
Original Loan: \$5,000  
Current Balance: \$5,000  
Type: Second Mortgage

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

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sylvester@dhcd.state.md.us

**9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**GRANTEE:** Way Station, Inc.

**PROJECT:** Way Station Welcome Home Veterans  
25 E. North Avenue, Hagerstown 21740

**AUTHORITY:** Maryland Consolidated Capital Bond Loan of 2011  
*Shelter and Transitional Housing Facilities Grant*  
COMAR 05.05.09.01 through .19

**PROGRAM:** The Shelter and Transitional Housing Facilities Grant Program provides grants to develop facilities that provide shelter with supportive services to homeless persons.

**AMOUNT:** \$900,000

**DESCRIPTION:** The project involves the acquisition and adaptive reuse and rehabilitation of a building in downtown Hagerstown, Washington County. The three-story building with elevator will provide 27 beds for homeless veterans and include 24-hour security. The project involves demolishing and replacing all existing finishes, framing, roofing, and mechanical, plumbing and electrical systems. The design includes environmental features and will be certified LEED gold-level green design. The targeted population is veterans with mental illness (including post traumatic stress disorder) and substance abuse, with preference given to women who served in Afghanistan and Iraq. The U. S. Department of Veterans Affairs will provide operating funds on a per diem basis. Way Station's Wellness Plan will help residents to establish a stable income primarily through employment to support transition to permanent housing.

**FUND SOURCE:**

<u>Source</u>	<u>Amount</u>
MCCBL of 2011 (Shelter & Transitional Housing Facilities)	\$ 900,000
MCCBLs – DHMH Capital Grants	\$ 800,000
U. S. Department of Veterans Affairs	\$1,600,000
Way Station, Inc.	\$ 79,776
<b>Total</b>	<b>\$3,379,776</b>

**REMARKS:** The proposed grant will be used for eligible project costs under COMAR 05.05.09. The Department of Planning finds the project consistent with the Economic Growth, Resource Protection, and Planning Policy. (Project #SP20080916-4544).

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074  
[churchill.wortherly@morgan.edu](mailto:churchill.wortherly@morgan.edu)

**10. MORGAN STATE UNIVERSITY**  
***Center for Built Environment and Infrastructure Studies (CBEIS)***  
***Capital Equipment***

**Recommendation:** That the Board of Public Works approve the use of General Obligation Bond funding proceeds for the following capital equipment purchases totaling \$593,248.18.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

1.    **Description:**               Furnish and install scientific equipment  
   Atomic Force Microscope  
   RFB Project No. 12/COM-0044  
       **Procurement Method:** Competitive Sealed Bid  
       **Award**                        Agilent Technologies, Inc.  
   9780 S. Meridian Blvd  
   Englewood, CO  
       **Amount:**                    \$156,161.00  
       **Fund Source:**               MCCBL 2011, Item 072 - Provide funding to equip the New  
   Center for Built Environment and Infrastructure Studies  
   building at Morgan State University.  
       **MD Tax Clearance:**        12-1176-1111  
       **Resident Business:**        Yes
  
2.    **Description:**               Furnish and install scientific equipment  
   Benchtop Refrigerated Centrifuge  
   RFB Project No. 12/COM-0053  
       **Procurement Method:** Competitive Sealed Bid  
       **Award:**                        Beckman Coulter  
   250 S. Kraemer Blvd, E2-SE-08, Brea, CA  
       **Amount:**                    \$15,821.85  
       **Fund Source:**               MCCBL 2011, Item 072 - Provide funding to equip the New  
   Center for Built Environment and Infrastructure Studies  
   building at Morgan State University.  
       **MD Tax Clearance:**        12-1177-0111  
       **Resident Business:**        Yes

## BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

10. MORGAN STATE UNIVERSITY (cont'd)*Center for Built Environment and Infrastructure Studies (CBEIS)**Capital Equipment*

3.     **Description:**                 Furnish and install scientific equipment  
   Universal Hardness Tester  
   RFB Project No. 12/COM-0042
- Procurement Method:** Competitive Sealed Bid
- Award:**                     Torontech, Inc, 70 E. Beaver Creek Road, Ontario, Canada
- Amount:**                  \$77,158.00
- Fund Source:**             MCCBL 2011, Item 072 - Provide funding to equip the New  
   Center for Built Environment and Infrastructure Studies  
   building at Morgan State University.
- MD Tax Clearance:**       12-1257-0000
- Resident Business:**     No
- 
4.     **Description:**                 Furnish and install scientific equipment  
   Drill Press and Vertical Band Saw  
   RFB Project No. 12/COM-0038
- Procurement Method:** Competitive Sealed Bid
- Award:**                     Midwest Technology Products and Services  
   2600 Bridgeport Dr., Sioux City, IA
- Amount:**                  \$23,068.00
- Fund Source:**             MCCBL 2011, Item 072 - Provide funding to equip the New  
   Center for Built Environment and Infrastructure Studies  
   building at Morgan State University.
- MD Tax Clearance:**       12-1250-0000
- Resident Business:**     No
- 
5.     **Description:**                 Furnish and install scientific equipment  
   Drop Tower Weight Impact System  
   RFB Project No. 12/COM-0083
- Procurement Method:** Competitive Sealed Bid
- Award:**                     Instron Instruments, 85 University Avenue, Norwood, MA
- Amount:**                  \$177,735.00
- Fund Source:**             MCCBL 2011, Item 072 - Provide funding to equip the New  
   Center for Built Environment and Infrastructure Studies  
   building at Morgan State University.
- MD Tax Clearance:**       12-1251-1111
- Resident Business:**     No

## BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

10. MORGAN STATE UNIVERSITY (cont'd)

*Center for Built Environment and Infrastructure Studies (CBEIS)*  
*Capital Equipment*

6. **Description:** Furnish and install furniture  
 Non-MCE Furniture  
 RFB Project No. 12/ COM-0096
- Procurement Method:** Inter-Governmental Contract #GSo2F0066N
- Award:** Standard Business Furniture, 35 Sheridan Street NW  
 Washington DC
- Amount:** \$83,298.95
- Fund Source:** MCCBL 2011, Item 072 - Provide funding to equip the New  
 Center for Built Environment and Infrastructure Studies  
 building at Morgan State University.
- MD Tax Clearance:** 12-1306-1111
- Resident Business:** Yes
7. **Description:** Furnish and install scientific equipment  
 Benchtop Fementor & Bioreactor  
 RFB Project No. 12/COM-0045
- Procurement Method:** Competitive Sealed Bid
- Award:** Eppendorf North America  
 102 Motor Parkway  
 Hauppauge, NY
- Amount:** \$60,005.38
- Fund Source:** MCCBL 2011, Item 072 - Provide funding to equip the New  
 Center for Built Environment and Infrastructure Studies  
 building at Morgan State University.
- MD Tax Clearance:** 12-1347-1111
- Resident Business:** Yes

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 BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

## BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

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11. **DEPARTMENT OF NATURAL RESOURCES**  
***Waterway Improvement Fund Project Grants***

**Recommendation:** That the Board of Public Works approve \$7,431,000 in general obligation bond proceeds to complete FY2013 Waterway Improvement Fund Grant Projects.

**Authority:** The Maryland Consolidated Capital Bond Loan of 2012 (Chapter 444 [2012 Maryland Laws]).

**Description:** The Maryland Consolidated Capital Bond Loan of 2012 makes available \$7,431,000 in State general obligation bond proceeds to finance projects that expand and improve recreational boating throughout the State for FY 13 Waterway Improvement Fund Projects. Projects will be administered in accordance with §§ 8-708 through 8-709 of the Natural Resources Article Annotated Code of Maryland

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

## BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

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**12. DEPARTMENT OF PLANNING*****Maryland Historical Trust******African American Heritage Preservation Program***

**RECOMMENDATION** That the Board of Public Works approve four grant agreements in the amount of \$390,000.

**A. Two Sisters' Houses Restoration**

612-614 S. Wolfe Street  
 Baltimore City

**Grantee:** The Society for the Preservation of Federal Hill and Fell's Point, Inc.

**Description:** Stabilization; architectural, engineering, archaeological, and conservation services. [Total project costs \$100,000 estimated.]

**Amount:** \$100,000

**Fund Source** MCCBL of 2012: Maryland Historical Trust Appropriation #12090

**Remarks:** The two small houses are the only survivors of a wooden-building type that was once the predominant housing stock for lower and middle classes in Baltimore. The building type was vitally important to the architectural and physical development of the port city. Because the houses were inhabited by African American ship caulkers, these houses hold primary significance in maritime labor history, Mob Town history, and immigration/social history in a workingman community. The preserved buildings will be open to the public. MHT holds a preservation easement on the property.

**B. Sandy Spring Odd Fellows Lodge Renovation**

1310 Olney-Sandy Spring Road, Sandy Spring  
 Montgomery County

**Grantee:** Grand United Order of Oddfellows Sandy Spring Lodge #6430, Inc.

**Description:** Repair / replace doors, windows, and trim; repair / replace stairs; rebuild front portico; architectural and engineering services. [Total project costs \$100,000 estimated.]

**Amount:** \$100,000

**Fund Source** MCCBL of 2012: Maryland Historical Trust Appropriation #12090

**Remarks:** The Odd Fellows Lodge was built during the early 1900s as a health, burial, and life insurance agency for African Americans; it served in this capacity for over 60 years. The Lodge played a significant societal role as African Americans pushed for civil rights and equal treatment under the law. It also became the social hub for African Americans as a popular site for picnics and dances. The current structure was built by local African American artisans and is the oldest surviving structure of its kind. The building will be used as an educational and cultural center. MHT holds a preservation easement on the property.



## BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

12. **DEPARTMENT OF PLANNING** (cont'd)  
*Maryland Historical Trust*  
*African American Heritage Preservation Program*

C. **San Domingo Rosenwald School Renovation**  
 11526 Old School Road, Mardela Springs  
 Wicomico County

**Grantee:** John Quinton Foundation, Inc.  
**Description:** Repair / repaint ceiling, walls, trim; install new partitions; install ADA restroom; plumbing upgrades; electrical upgrades; install kitchen; insulation; fabricate and install interior trim; replicate blackboards; repair plaster; clean and repair floors. [Total project costs \$97,500 estimated.]  
**Amount:** \$90,000  
**Fund Source** MCCBL of 2012: Maryland Historical Trust Appropriation #12090  
**Remarks:** The San Domingo School is a Rosenwald school constructed using Tuskegee Institute's design; it is one of three (out of the original seven) Rosenwald schools standing in Wicomico County. This three-teacher school was built as a community effort. All children from this rural African American community, as well as surrounding African American communities, attended the school from grades 1 through 7. The building will be used as a community center. MHT holds a preservation easement on the property.

D. **Kennard High School Renovation**  
 410 Little Kidwell Avenue, Centreville  
 Queen Anne's County

**Grantee:** Kennard Alumni Association, Inc.  
**Description:** Install and paint drywall ceilings with wood batten strips; install and finish drywall on interior walls. [Total project costs \$121,260 estimated.]  
**Amount:** \$100,000  
**Fund Source** MCCBL of 2012: Maryland Historical Trust Appropriation #12090  
**Remarks:** Kennard High School was a historic shift from one-room African American schools in Queen Anne's County that provided only elementary education to a true secondary school. Kennard was built in 1936, with expansions in 1947 and 1951, and until its closing in 1966 it was the county's only secondary school for African Americans. Music, sports, farming, and home economics programs provided additional benefits to the African American community. The building will be used as a community center. MHT holds a preservation easement on the property.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

## BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

Contact: S.K. Kulkarni, P.E. (410) 585-3027  
[skulkarni@dpsec.state.md.us](mailto:skulkarni@dpsec.state.md.us)

13. **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Dorsey Run Correctional Facility (DRCF) Jessup***

**CONSTRUCTION CONTRACT MODIFICATION****CONTRACT**

Design-Build Construction of  
 Dorsey Run Correctional Facility Phase I  
 KJC-000-100-C01  
 Adpics No.: COE39966

**ORIGINAL CONTRACT APPROVED**

Secretary's Item 9 (4/6/11)

**ORIGINAL PROCUREMENT METHOD**

Competitive Sealed Proposals

**CONTRACTOR**

P.J. Dick Inc., Columbia

**CONTRACT DESCRIPTION** The Dorsey Run Correctional Facility (DRCF) at the Jessup Correctional Complex will erect two 560-bed minimum security compounds: the East Compound and the West Compound. Each compound is expected to be operated independently. Each compound will consist of one 18,000 GSF Support Services Building, two Housing Units (each with a 2-story, 30,722 GSF building with 280-beds), related site work, utilities and perimeter fence including a sally port, an outdoor recreation area, and a parking lot outside the compound. The DRCF project will be accomplished in two construction phases. This Phase I contract is for the: (1) design and construction of the complete East Compound; and (2) site design, planning and building layout, and design and construction of site grading and support utilities for the West Compound.

**MODIFICATION** Change Order No. 10: Soil cement stabilization of subgrade; remove unsuitable soils and dispose off site; haul in borrow material for structural support; remove existing contaminated 1,000 gallon underground fuel tank; and remove contaminated material in compliance with environmental regulations.

**ORIGINAL CONTRACT AMOUNT** \$ 22,550,000.00

**MODIFICATION AMOUNT** \$1,133,212.00

**ORIGINAL TERM** 4/18/11 - 4/15/13

**MODIFIED TERM** 57 calendar days non-compensable time extension

## BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

13. **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES** (cont'd)  
***Dorsey Run Correctional Facility (DRCF) Jessup***

**CHANGE ORDERS PREVIOUSLY APPROVED** \$ 232,164.00

**REVISED CONTRACT AMOUNT** \$ 23,915,376.00

**% OF THIS CO TO CONTRACT AWARD** 5.03%

**% OF CUMULATIVE CO TO ORIGINAL CONTRACT AWARD** 6.05%

**FUND SOURCE** FY12 Deficiency Appropriation  
(Federal Funds) PCA 15115

**MBE PARTICIPATION** 25%

**MBE COMPLIANCE** 6.46%

**PERFORMANCE BOND** 100% of contract amount

**REMARKS** During excavation and site preparation for building-pads construction and parking lot, considerable unsuitable – and unanticipated - soil conditions, were encountered that required deeper excavations and backfill with hauled-in suitable soils and also stabilizing the subgrade soils by cement stabilization. Also, an underground abandoned oil tank was encountered that required removal to comply with the Maryland Department of the Environment regulations.

DPSCS informed the Board of Public Works by letter dated January 27, 2012 of the immediate need to proceed with this change order. It has now been determined that the necessary work involved 9,924 cu. yds of soil-cement stabilization in subgrade; 23,243cu. yds of unsuitable soils remove and haul away offsite; bringing in of 26,598 cu. yds of off-site material for structural fill needed for building pads and parking lot.

**TAX COMPLIANCE NO.** 12-1264-1111

**RESIDENT BUSINESS** Yes

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

JULY 11, 2012

### SECRETARY'S AGENDA

Norman Astle (410) 841-5864  
norman.astle@maryland.gov

**14. DEPARTMENT OF AGRICULTURE**  
***Maryland Agricultural Cost-Share Program Grant Requests***

***Recommendation:*** That the Board of Public Works approve funding a total of 27 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$395,300

<u>Agreement #</u>	<u>Recipient</u>	<u>County</u>	<u>Amount</u>
AT-2012-1890	DAVID WAYSON	Anne Arundel	13,600
AT-2012-2412	RANDY L. HEIM	Kent	3,600
AT-2012-2444	WILLIAM R. MATTINGLY	St. Mary's	2,300
AT-2012-2535	KNIGHT FARMS, LLC	Queen Anne's	12,000
AT-2012-2536	MARILYN J. BUCKLEY	Washington	14,900
AT-2012-2541	W. RUSSELL CULLINS, JR	St. Mary's	18,300
AT-2012-2546	RONALD M. HAYMAKER	Queen Anne's	13,900
CH-2012-2518-B	ERIC R. PARDEE	Queen Anne's	35,000
CR-2012-2205	ANN C. MOODY	Talbot	1,900
CR-2012-2510-B	JEFFREY R. BLANNER	Dorchester	35,000
LS-2012-2516	CHRISTOPHER R. DIXON	Harford	100,000
MP-2012-2459	TEABOW, INC.	Frederick	14,400
MP-2012-2513	TRAVELERS REST FARM LIMITED PARTN	Frederick	17,900
MP-2012-2514	JOSEPH KULINA	Frederick	500
MP-2012-2515	JOSEPH KULINA	Frederick	300
MP-2012-2525	CHRISTOPHER T. LANGKAM	Carroll	17,100
MP-2012-2526	CHRISTOPHER T. LANGKAM	Carroll	14,100
MP-2012-2530	MATTHEW HOFF	Carroll	6,400
MP-2012-2539	PHILLIP L. COLE	Carroll	4,800
MP-2012-2540	PHILLIP L. COLE	Carroll	6,700
MP-2012-2544	STACEY S. SCHOO	Frederick	600
NW-2012-2489-B	ROBERT L. HURLEY, JR.	Dorchester	4,400
PR-2012-2511-B	WILLIAM T. LONG	Somerset	35,000
RS-2012-2548	QUIET VALLEY FARM INC	Carroll	900
SA-2012-2419	ALVENA L. LANGENFELDER	Kent	13,500
UP-2012-2519	ROBERT E. MARTZ	Washington	6,900
UP-2012-2520	ROBERT E. MARTZ	Washington	1,300

BOARD OF PUBLIC WORKS

JULY 11, 2012

SECRETARY'S AGENDA

14. **DEPARTMENT OF AGRICULTURE** (cont'd)  
***Maryland Agricultural Cost-Share Program Grant Requests***

***Fund Source:*** MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

***Authority:*** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

***Remarks:*** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

## BOARD OF PUBLIC WORKS

JULY 11, 2012

## SECRETARY'S AGENDA

Norman Astle (410) 841-5864  
Astlene@mda.state.md.us15. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program Additional Funding Requests*

**Recommendation:** That the Board of Public Works approve **ADDITIONAL FUNDING** of 1 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$6,708.16

Agreement #	Recipient	County	Amount \$
MP-2012-1523	JOSEPH A. SCHWARTZBECK, JR	Carroll	\$6,708.16

**Fund Source:** MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT A  
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY  
ACTION AGENDA**

**July 11, 2012**

**ITEM 1A  
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

**Recommendation:** Approval to commit \$29,000.00 for the following **development** project.

*Emmitsburg Community Park Walking Trail - \$29,000.00*  
*Town of Emmitsburg, Frederick County*  
*CPP #5971-10-327*  
*MD20120521-0370*

**Background:** Develop seven exercise stations along new ½ mile ADA walking trail.

**Fund Source:** MCCBL of 2012: Program Open Space, Local Capital Development  
and Land Acquisition Grants, Frederick County:  
FY 2013 Funds  
Program 89.22.54 Item 055 \$29,000.00

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A  
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY  
ACTION AGENDA**

July 11, 2012

**ITEM 2A  
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

**Recommendation:** Approval to commit \$1,100,328.00 for the following **acquisition** project.

***Marley Creek Greenway Acquisition (Cieplak) - \$1,100,328.00***  
***Anne Arundel County***  
***POS #5528-2-261***  
***MD20081105-1034***

**Background:** Reimburse Anne Arundel County for the acquisition of 56.7 acres of land to expand the Marley Creek Greenway and Stoney Creek Park. The parcel is entirely wooded with frontage on Nabbs Creek Road. The primary purpose of the acquisition is to address protection of the Greenway.

<b>Appraised Value:</b>	Brice J. Worthington	\$1,190,000.00
	Antoinette Weinholt	\$1,100,000.00

**Property Cost:** \$1,082,006.00

**Incidental Costs:** \$ 18,322.00

**Fund Source:** MCCBL of 2010: Program Open Space, Local Capital Development  
and Land Acquisition Grants, Anne Arundel County:  
Prior Funds Replacement  
Program 89.22.49 Item 056 \$160,059.64

MCCBL of 2012: Program Open Space, Local Capital Development  
and Land Acquisition Grants, Anne Arundel County:  
FY 2013 Funds  
Program 89.22.54 Item 057 \$940,268.36

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Board of Public Works Action: The above referenced item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**



**SUPPLEMENT A  
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY  
ACTION AGENDA**

**July 11, 2012**

**ITEM 3A  
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

**Recommendation:** Approval to commit \$15,000.00 for the following **development** project.

*2012 Land Preservation, Parks, and Recreation Plan - \$15,000.00*  
*Wicomico County*  
*POS #5941-22-204*  
*MD20111116-0863*

**Background:** Update the County's Land Preservation, Parks, and Recreation Plan as mandated by State law. The plan will present the goals and objectives associated with parkland acquisition and development, agricultural preservation, and natural resource protection.

**Fund Source:** MCCBL of 2012: Program Open Space, Local Capital Development  
and Land Acquisition Grants, Wicomico County:  
FY 2013 Funds  
Program 89.22.54 Item 057 \$15,000

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A  
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY  
ACTION AGENDA**

**July 11, 2012**

**ITEM 4A  
PROGRAM OPEN SPACE STATE SHARE**

Contact: Lisa Ward  
lward@dnr.state.md.us  
(410) 260-8450

***Richard L. Eaton & Norma J. Eaton - \$24,000.00  
Washington County  
POS # 4386***

**Reference:** That the Board of Public Works approve the acquisition in fee simple of a 8.69 +/--acre parcel located in Washington County. The wooded property is surrounded on three sides by State lands and will be managed together with South Mountain State Park. Acquisition will resolve management issues related to shared boundaries and provide a buffer to the Appalachian Trail.

The property is located within the Target Ecological Area. This project also meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of its extraordinary location and the environmental value of the property, which scored 105 under the Program Open Space Targeting System.

**Grantor:** Richard L. Eaton & Norma J. Eaton

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 8.69 +/- acres, unimproved

**Price:** \$24,000  
Price is 7% less than the higher appraised value of \$26,000

**Appraisals:** \$22,000\* (8/5/11) – Michael C. Bowers – Fee Appraiser  
Reviewed by David Wallenberg

\$26,000\* (8/5/11) – James L. Randall – Fee Appraiser  
Reviewed by David Wallenberg

\*Adjusted value based on final contract acreage – appraisal unit rates (per-acre value) derived from appraisals and applied to final survey acreage.

**Fund Source:** POS Acquisition Opportunity Loan 2009  
Program 89.22.45 Item 500 \$24,000.00 (FY2010)

---

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A  
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY  
ACTION AGENDA**

**July 11, 2012**

**ITEM 5A  
PROGRAM OPEN SPACE STATE SHARE**

Contact: Lisa Ward  
lward@dnr.state.md.us  
(410) 260-8450

***Angela M. Hummer - \$147,250.00  
Frederick County  
POS # 4228***

**Reference:** That the Board of Public Works approve the acquisition in fee simple of a 8 +/- acre parcel located in Frederick County. The substantially forested property is adjacent to State lands and will provide much needed public access to a portion of South Mountain that is currently only accessible with the permission of private landowners. The property will be managed together with South Mountain State Park and acquisition will provide a buffer to the Appalachian Trail.

The property is located within the Target Ecological Area. This project also meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of its extraordinary location and the environmental value of the property, which scored 79 under the Program Open Space Targeting System.

**Grantor:** Angela M. Hummer

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 8 +/- acres, unimproved

**Price:** \$147,250.00  
Price is 5% less than the DNR review appraiser's recommendation.

**Appraisals:** \$135,000 (3/1/11) – Karen H. Belinko – Fee Appraiser  
Reviewed by David Wallenberg

\$180,000 (7/28/11) – Patrick B. Bowers – Fee Appraiser  
Reviewed by David Wallenberg

\$155,000 (10/6/11) – David Wallenberg – Review Appraiser

**SUPPLEMENT A  
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY  
ACTION AGENDA**

July 11, 2012

**ITEM 5A (con't)  
PROGRAM OPEN SPACE STATE SHARE**

**Fund Source:** POS Acquisition Opportunity Loan 2009  
Program 89.22.45 Item 500 \$147,250.00 (FY2010)

**Remarks:** Angela M. Hummer is a DNR employee. The Maryland State Ethics Commission approved Ms. Hummer's sale to DNR (January 19, 2012).

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Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A  
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY  
ACTION AGENDA**

July 11, 2012

**ITEM 6A  
SALE OF FOREST PRODUCTS  
Timber Sale**

Contact: Robert Feldt  
rfeldt@dnr.state.md.us  
(410) 260-8529

**PROJECT NAME:** Chesapeake State Forest, Worcester County

**SALES DESIGNATION:** CF-44-12

**AREA DESCRIPTION:** 33.5 acres/ Tankard Tract, Stand #11

**DESCRIPTION:** This will be a seed tree harvest of 47-year old planted loblolly pines, involving 496,493 board feet of timber. Over 10% of the proposed harvest area has been set aside in irregular shaped areas as Green Tree Retention. These areas selected for retention contain hardwoods and pines of various ages. Elsewhere in the harvest area, all hardwoods are being retained and several older legacy trees have been identified and marked to be saved. Additionally across the harvest area, six seed trees per acre have been reserved to assist in reforestation. The timber may be harvested for 24 months after approval.

**PROCUREMENT METHOD:** Sealed Bid: see BPW Advisory 2005-2

**BIDS:**

Paul M. Jones Lumber Co., Inc.	(MD)	\$57,100.00
Cropper Brothers Lumber Co., Inc.	(MD)	\$57,000.00
Dorchester Lumber Co., Inc.	(MD)	\$35,000.00

**AWARD:** Paul M. Jones Lumber Co., Inc.

**AMOUNT:** \$57,100.00

**ESTIMATED VALUE:** \$55,382.23

---

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A  
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY  
ACTION AGENDA**

July 11, 2012

**ITEM 7A  
SALE OF FOREST PRODUCTS  
Timber Sale**

Contact: Robert Feldt  
rfeldt@dnr.state.md.us  
(410) 260-8529

**PROJECT NAME:** Potomac-Garrett State Forest, Garrett County

**SALES DESIGNATION:** PG-05-12

**AREA DESCRIPTION:** 72 acres in Compartments 33 & 39

**DESCRIPTION:** This contract - for 276,412 board feet of sawtimber and 423 cords of pulpwood - involves harvest and forest management work on 72 acres with combinations of work being carried out in three separate units. Contracted work includes:

- 18 acres selectively cut commercial thinnings
- 21 acres of commercial regeneration harvests using a variable-retention method that will retain 10% of the original stand in patches and other legacy trees to be protected by deer fencing
- 33 acres non-commercial understory thinning and competing vegetation treatments. To promote successful establishment of seedlings in the 33 acres, contractor will "thin from below" by removing a determined percentage of the forest stand from the sapling and small pole size classes (trees removed in this operation will be too small for commercial resale) while also treating the invasive grass and fern understory

No bond money was used in the purchase of this land.

**PROCUREMENT METHOD:** Sealed Bid (one-step method): See BPW Advisory 2005-2

**BIDS RECEIVED:**

Glottelty Lumber Co.	(MD)	\$125,800.00
Eastern Hardwoods	(WV)	\$104,770.00
Penn West Trading Co.	(WV)	\$ 87,331.00

**AWARD:** Glottelty Lumber Co.

**AMOUNT:** \$125,800.00

**ESTIMATED VALUE:** \$106,978.00

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Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 1-S                      **Agency Contact:** Norie A. Calvert  
410-545-0433  
ncalvert@sha.state.md.us

**DEPARTMENT/PROGRAM:** State Highway Administration (SHA)  
Maryland Highway Safety Office (MHSO)

**CONTRACT ID:** MSHO2010-01;  
Advertising, Community Relations and  
Graphic Design Services  
ADPICS No. J02B2400023

**CONTRACT DESCRIPTION:** Provide all creative advertising, community  
relations and graphic designs services on a task order basis to promote and educate the public  
about the Maryland Highway Safety Office (MHSO) campaigns and outreach efforts.

**AWARD:** Integrated Designs, Inc.  
Glen Burnie, MD

**TERM:** 7/11/2012 – 7/10/2017

**AMOUNT:** \$15,000,000 NTE (5 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** See Attachment

**DBE PARTICIPATION:** 100% (Contractor is a Maryland Certified MBE)  
2% Subcontracting Goal  
(See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** None

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 1-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com*. A copy was also sent to the Governor's Office of Minority Affairs.

A total of nine proposals were received in response to the RFP; however, only six were deemed to be reasonably susceptible of being selected for award. Integrated Designs, Inc. is recommended for award as having the most advantageous offer for the State. Integrated Designs, Inc. was ranked #1 technically and had the third lowest price. The technical superiority of Integrated Designs, Inc.'s proposal greatly outweighed the difference in price of the lowest priced offeror (2.2% lower), ranked fourth technically, and the second lowest priced offeror (1.5% lower), ranked fifth technically. (See Attachment.)

For the purposes of this contract to best serve the MHSO, it was determined that the services of a firm with significant grassroots and guerilla marketing experience, as well as defined and significant experience in traditional marketing and media activities needed to be obtained. (Guerilla marketing is term coined for low cost or even free, unconventional, and highly effective marketing strategies intended to generate interest by using creativity and imagination to promote products or ideas.) Integrated Designs, Inc. best exemplified these critical characteristics. Integrated Designs, Inc. offers the greatest degree of scalability and has the capability to handle in-house high priority projects that demand a quick turnaround and provide extra talent on projects, as necessary, from its pool of qualified staff. Therefore, it was determined that the proposal from Integrated Designs, Inc. offers the most qualified and unique experience to assist MHSO in educating the public on various motorist issues.

This contract will provide traditional media and guerilla marketing to enhance MHSO's outreach and assist MHSO in the promotion of motorist, pedestrian and bicycle safety.

In the event a task order(s) is issued but not completed prior to the expiration date of the contract, the Contractor will continue with completion of the task order at no additional cost to the State. All terms, conditions and pricing shall remain the same and in full effect. The extension period may not exceed six months past the expiration date of the contract.

A 30% Disadvantaged Business Enterprise (DBE) participation goal was established for this contract, excluding media buys (\$12M of the contract amount). For DBE contracts, the prime contractor may count itself towards meeting the DBE participation goal. Integrated Designs, Inc. is a Maryland certified MBE and will be performing 98% of the contract with the remaining 2% of the work being subcontracted to other MBE subcontractors.



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 1-S (Cont.)

**FUND SOURCE:** 100% Federal

**APPROP. CODE:** B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 12-1221-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 1-S (Cont.) **ATTACHMENT**

**BIDS OR PROPOSALS (Cont.):**

<b>Offerors</b>	<b>Technical Rank</b>	<b>Financial Price (5 Years) / Rank *</b>	<b>Overall Rank **</b>
Integrated Designs, Inc. Glen Burnie, MD	1	\$12,792,500 / 3	1
GKV Baltimore, MD	2	\$13,268,530 / 5	2
Design House Baltimore, MD	4	\$12,513,825 / 1	3
Siquis, LTD Baltimore, MD	3	\$12,875,625 / 4	4
Pinnacle Communications Baltimore, MD	5	\$12,595,595.50 / 2	5
LMD Baltimore, MD	6	\$13,360,750 / 6	6

Note: \* The financial price was based upon a model of hourly rates for 14 different labor classifications of work for an estimated number of hours to be worked in each labor classification for the five years of the contract.

\*\* Technical factors and financial factors had equal weight in the overall award determination.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 2-S                      **Agency Contact:** Beverly Hill  
410-537-1086  
bhill@mdta.state.md.us

**DEPARTMENT/PROGRAM:** Maryland Transportation Authority (MDTA)

**CONTRACT ID:** 20120003;  
Investment Services  
ADPICS BPO NO. J01B2400029

**CONTRACT DESCRIPTION:** Provide investment services through the lease of services and proprietary software for the automation of procedures for soliciting and accepting offers/bids for investment purchases/sales through a group of MDTA approved brokers.

**AWARD:** Bloomberg Finance, L.P.  
New York, NY

**TERM:** 7/11/2012 – 7/10/2014

**AMOUNT:** \$142,140 (2 Years)

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** 0% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** N/A

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** Access to Bloomberg's proprietary software has improved the MDTA's investment management process by facilitating greater access to bond market information and electronic trading through the dealer network. The critical duties of initial credit reviews and surveillance are difficult and time consuming, which has now been streamlined through the initial contract that was acquired on a trial basis with Bloomberg.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 2-S (Cont.)

At this time the MDTA, Division of Finance, is requesting approval to enter into a full two year Sole Source contract for Investment Services with Bloomberg Finance, L.P. that is the sole provider of this service and the proprietary software; and, therefore is the only firm able to provide these services and the required support to the system. Based upon these facts, the MDTA has determined that public interest can best be served by the use of this method of procurement for this contract.

The primary purpose of these services is to perform investment securities purchases and sales. Due to the success of utilizing the Bloomberg terminal and software for securities trading, portfolio analytics and investment/market research, these services have been incorporated into the MDTA's daily business practices. Requests for bids and offers are sent via a Bloomberg message system directly to the Bloomberg terminals of various securities dealers on MDTA's distribution list. Responses from dealers include pricing levels quoted in several potential forms including percentage of par, yield to worst, yield to maturity, yield to call, yield to average life, and spread to benchmark treasury. The Bloomberg message responses may also include attachments of yield analysis calculation screens. Quoted offering levels are input by MDTA staff into yield analysis screens within the Bloomberg terminal to evaluate the most attractive security on a total return basis. All bid/offer responses are saved for audit purposes to facilitate tracking of trade allocations and overall dealer competitiveness. Following award of the trade, the dealer counterparty sends a trade ticket through the Bloomberg message system.

<b>FUND SOURCE:</b>	100% Special (Toll Revenue)
<b>APPROP. CODE:</b>	J00H01
<b>RESIDENT BUSINESS:</b>	No
<b>MD TAX CLEARANCE:</b>	12-0417-1000

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 3-S                      **Agency Contact:** Sandy Johnson  
410-767-7408  
sjohnso5@dhr.state.md.us

**DEPARTMENT/PROGRAM:** Department of Human Resources (DHR)  
Washington County Department of Social Services  
(WCDSS)

**CONTRACT ID:** WCDSS/CW/12-129;  
ADPICS No. N00B2400604

**CONTRACT DESCRIPTION:** Provide the services of a practicing attorney,  
licensed in the State of Maryland, to represent the agency before the Washington County Courts  
for matters of Child Welfare, Adult Protective Services, Adult Services, Foster Care, Child Care,  
and Services to Families with Children.

**AWARD:** Poole & Kane, P.A.  
Hagerstown, MD

**TERM:** 8/1/2012 - 7/31/2014 (w/2 one-year renewal  
options)

**AMOUNT:** \$219,240 (2 Years; Base Contract)  
\$114,577 (1 Year; 1<sup>st</sup> Renewal Option)  
\$118,015 (1 Year; 2<sup>nd</sup> Renewal Option)  
\$451,832 Total (4 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** See Attachment

**MBE PARTICIPATION:** None (See Requesting Agency Remarks Below)

**INCUMBENT:** The Law Office of Terrance J. Holderby  
Hagerstown, MD  
(See Requesting Agency Remarks below)

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 3-S (Cont.)

**REQUESTING AGENCY REMARKS:** A Notice of the Availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* and the DHR website. Copies of the solicitation notice were directly mailed to 121 potential Offerors, all of which are Maryland firms and three were MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Three proposals were received in response to the RFP; two of which were deemed to be reasonably susceptible of being selected for award. Poole & Kane, P.A. (P&K) was determined to have the most advantageous offer to the State, and is therefore recommended for award.

P&K's proposal indicated a depth of experience in family law and offered a full service law firm with superior qualifications. Although P&K's financial proposal was slightly higher (\$91,991) than the second ranked technical offeror, the technical superiority of P&K's proposal outweighed the difference in price.

The #2 ranked offeror, The Law Office of Terrance J. Holderby (Holderby), was awarded a contract through an emergency procurement on April 11, 2011 (which was reported to the BPW on 7/27/2011, Secretary's Agenda, Appendix Item A4). Mr. Holderby served as the conflict attorney on the contract prior to the emergency declaration. That prior contract was held by Timothy S. Gordon for the past two years.

This Contract will provide legal representation in the courts of Washington County in accordance with Human Services Article, §3-601 of the Annotated Code of Maryland. These services include, but are not limited to, Child Welfare Services, Child Protective Services, Foster Care, Adoptions, Services to Families with Children, Adult Services and Purchase of Child Care. In addition, the Contractor will consult with and advise WCDSS staff on other general legal matters which may come before the Agency.

No Minority Business Enterprise subcontracting goal was established for this procurement. This is because over 90% of the annual costs of this Contract are for personnel. In addition, WCDSS provides office space; office supplies; and use of a computer, telephone, fax, and other equipment, as needed. Therefore, no other subcontracting opportunities exist.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 3-S (Cont.)

**FUND SOURCE:** 84% General; 16% Federal

**APPROP. CODES:** N00G0003; N00G0004

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 12-1007-0111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ATTACHMENT**

**ITEM:** 3-S (Cont.)

**BIDS OR PROPOSALS (Cont.):**

Offerors	Technical Ranking	Financial Price Base Term (1 Year)	Financial Price 1 <sup>st</sup> Renewal Option (1 Yr.)	Financial Price 2 <sup>nd</sup> Renewal Option (1 Yr.)	Financial Price / Rank Total 4 Years	Overall Ranking*
Poole & Kane, P.A. Hagerstown, MD	1	\$219,240	\$114,577	\$118,015	\$451,832 (2)	1
Law Office of Terrance J. Holderby Hagerstown, MD	2	\$176,358.12	\$90,833.17	\$92,649.83	\$359,841.12 (1)	2

\*Note: Technical factors and financial factors had equal weight in the overall award determination.



**SUPPLEMENT B**  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

## SERVICES CONTRACT

**ITEM:** 4-S

**Agency Contact:** La Juan M. Lee  
410-767-3090  
llee@mhec.state.md.us

**DEPARTMENT/PROGRAM:**

Maryland Higher Education Commission (MHEC)  
Personnel Services

**CONTRACT ID:**

Temporary Employment Services;  
ADPICS NO. R62B2400002

**CONTRACT DESCRIPTION:**

**CONTRACT DESCRIPTION:** Request for retroactive approval of a sole source contract to provide the use of temporary employment services to make available employees to fill an inordinate number of vacancies at Maryland Higher Education Commission (MHEC).

**AWARD:**

Kelly Services, Inc.  
Baltimore, MD

**TERM:**

7/1/2011 – 6/30/2012

**AMOUNT:**

\$113,550 (12 Months)

**PROCUREMENT METHOD:**

### Sole Source

### BIDS OR PROPOSALS:

N/A

**MBE PARTICIPATION:**

None (See Requesting Agency Remarks below)

## PERFORMANCE SECURITY:

None

**INCUMBENT:**

Same

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 4-S (Cont.)

**REQUESTING AGENCY REMARKS:** Request for retroactive approval of a sole source contract with Kelly Services, Inc. to provide temporary employment services to have available trained employees to fill an inordinate number of vacancies at Maryland Higher Education Commission (MHEC).

There was an unusually high volume of staff retirements and transfers in FY2011 and FY2012 at MHEC. Unfortunately, among these vacancies was the procurement officer. MHEC did not follow the proper procedure for procuring these temporary employment services, which was noted in a recent Legislative Audit. MHEC regrets its errors and is submitting this agenda item for retroactive approval of these services for FY2012. All temporary staffing services were halted as of June 30, 2012, and MHEC has begun the process of conducting a competitive procurement for these services on an as needed basis.

**FUND SOURCE:** 100% General

**APPROP. CODE:** R62I00.01

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 12-1184-1111

**DBM REMARKS:** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM: 5-S (Cont.)**

Services are provided for youth who may exhibit any of the following behaviors: delinquency, substance abuse, sex offenses, dually diagnosed gender identity issues, learning disabilities, anxiety disorders, attention deficit disorders and suicidal mental health diagnosis.

DJS is required to have programs for youth to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile Courts to be placed in specific types of programs. Since DJS does not have a sufficient number of State operated programs, private providers have been relied upon to provide the majority of these services and programs. There are approximately 787 youth in other per diem contracted residential programs. The types of residential programs include: treatment foster care, group homes, therapeutic group homes, shelter homes, residential treatment centers, residential educational programs or schools and independent living programs.

Contractors are paid only for the youth placed in the program for the actual number of days they receive services. Daily (Per Diem) rates are paid in accordance with the State's Office of Children through the Interagency Rates Committee (IRC).

These services were procured through Non-Competitive Negotiated Procurement of Human, Social or Educational Services. (See State Finance and Procurement Article 13-106 and COMAR 21.14.01.03 G). The reasons for employing this method of procurement are:

- DJS's Secretary and Procurement Officer have determined that two or more sources for the service are available but that because of the absence of effective competition, it is unreasonable to expect those sources to respond to an Invitation for Bids under COMAR 21.05.02 or Request for Proposals under COMAR 21.05.03;
- For these services, the recommended contractor has submitted an acceptable response to a Request for a General Expression of Interest (RGEI) that was last advertised on *eMarylandMarketplace.com* on 3/12/2012;
- Under this procurement method, contractors that respond to the RGEI may be awarded contracts as the need arises, as determined by the agency head. As stated above, the DJS Secretary has made this determination; and,
- The Maryland Office of Children is the single point of entry for these services for In-State providers under approved negotiated rates for youth of the various State agencies.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 5-S (Cont.)

Based upon the limited subcontracting opportunities available for this contract, which were identified as mental health counseling, temporary personnel and legal assistance, no MBE participation goal was established.

**FUND SOURCE:** 100% General

**APPROP. CODES:** Various

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 12-1114-0010

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT RENEWAL OPTION**

**ITEM:** 6-S-OPTION      **Agency Contact:** Luci A. Sager  
410-468-2374  
lsager@mdinsurance.state.md.us

**DEPARTMENT/PROGRAM:** Maryland Insurance Administration (MIA)  
Producer Licensing Unit

**CONTRACT ID:** D80R9200005;  
Continuing Education and Continuing  
Education Reporting Services  
ADPICS NO. COE35587

**CONTRACT APPROVED:** 7/22/2009 DBM BPW Agenda Item 2-S

**CONTRACTOR:** Prometric  
Baltimore, MD

**CONTRACT DESCRIPTION:** Assist the MIA in providing Continuing  
Education (CE) and CE Reporting Services. The MIA has the responsibility for regulating the  
Insurance Industry pursuant to the Insurance Article of the Annotated Code of Maryland.

**OPTION DESCRIPTION:** Approval request to exercise the first of two  
one-year renewal options as contained in the original contract.

**TERM OF ORIGINAL CONTRACT:** 8/1/2009 – 7/31/2012 (w/2 one-year  
renewal options)

**TERM OF OPTION:** 8/1/2012 – 7/31/2013

**AMOUNT OF ORIGINAL CONTRACT:** \$1,382,500 (3 Years)

**AMOUNT OF OPTION:** \$150,000 (1 Year)

**PRIOR MODIFICATIONS/OPTIONS:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$1,532,500

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 6-S-OPTION (Cont.)

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 13%

**MBE COMPLIANCE:** 4%

**REQUESTING AGENCY REMARKS:** The Maryland Insurance Administration (MIA) issues licenses to individuals and firms to act as insurance producers. The resident individual insurance producer (licensee) must complete 24 continuing education (CE) credit hours every two years in order to renew the license, as required by Section 10-116 of the Insurance Article, Annotated Code of Maryland.

The scope of work under this Contract will include, but is not limited to the following services:

- CE Course Approval and Audit Requirements: Review, evaluation and approval of all CE courses, instructors and providers;
- CE Credit Reporting: Provide secure electronic means for CE providers to report attendees (licensees) of CE courses;
- CE Banking of CE Credits of Licensee: Provide a web-based system which will be updated daily for banking the CE credits of the licensee and provide access to the reported/banked CE credits of the licensee;
- CE Compliance: Determine whether each licensee has or has not met the CE requirements and provide 90 days notice to the licensee if the required CE credits have not been met; and,
- IT Work Requirements: Maintain a master database of the approved CE courses, providers and instructors to be updated daily; maintain a database of the reported and banked CE credits for individual licensees to be updated daily; and transmit the CE data to the Licensing System vendor or the MIA on a daily basis.

CE Course providers are responsible for submitting applications for the CE courses and reporting roster entries for the CE credit hours to the Contractor. The Contractor invoices the providers based on the number of new course/renewal course applications being submitted and by the number of roster entries for licensees per credit hours per course being reported.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM: 6-S-OPTION (Cont.)**

The contract amount is based upon the fixed unit price for different types of CE course approvals i.e., new, out-of state, or renewals and the Fixed Unit Prices for different types of CE credit hour reporting i.e., paper or electronic roster entries multiplied by the estimated number of courses and/or credit hours that would be needed to perform the services. The estimated courses/credit hours are based upon the history of courses/credit hours.

The MIA is satisfied with the performance of the Contractor, Prometric. Prometric has furnished services in a reasonable manner, demonstrated its expertise, has been flexible in supporting MIA's Producer Licensing Unit and has a well trained professional staff assigned to this contract.

Exercising the renewal option is in the best interest of the State of Maryland based upon the determination that MIA does not anticipate achieving better pricing if the contract were re-solicited at this time. There are only three national companies that perform these services, and MIA received three proposals from all three under the original procurement. In addition, MIA is not aware of any other potential vendors that have entered this market during the base contract term.

The revenue to Prometric over the course of the contract has been approximately \$1,088,102. It was estimated that Prometric would receive \$460,833 per year for these services; however, the highest volume contract year (2011) had only \$453,821 in revenue. It is now estimated that Prometric will receive approximately \$350,000 for this first one-year renewal option period. Therefore, in order not to overestimate the total contract amount, only \$150,000 in additional funding is being requested with this renewal option.

During the renewal option period, Prometric will work to utilize its current MBEs to their full capacity to provide direct mailing services and auditing services. In addition, Prometric will work with MIA and research other possible subcontracting opportunities to continue to make a good faith effort to meet the MBE participation goal.



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 6-S-OPTION (Cont.)

**FUND SOURCE:** 100% Special (Fees paid by the Applicants)

**APPROP. CODE:** D80Z01

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT RENEWAL OPTION**

**ITEM:** 7-S-OPTION      **Agency Contact:** Brian Hepburn  
410-402-8452  
BHepburn@dhmh.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Mental Hygiene Administration (MHA)

**CONTRACT ID:** DHMH/OPASS 10-9959;  
Administrative Services Organization for  
Maryland's Public Mental Health System  
ADPICS No. M00B3400101

**CONTRACT APPROVED:** 6/3/2009 DBM/BPW Agenda Item 4-S

**CONTRACTOR:** ValueOptions, Inc.  
Norfolk, VA

**CONTRACT DESCRIPTION:** Contract for a Statewide Administrative  
Services Organization (ASO) to provide management of publicly funded mental health services  
for all persons under the Public Mental Health System (PMHS). This contract will enable the  
State to manage outpatient and inpatient mental health services, including authorization and  
utilization management, claims payment and collection of federal financial participation.

**OPTION DESCRIPTION:** Approval request to exercise the second of  
three one-year renewal options as contained in the original contract.

**TERM OF ORIGINAL CONTRACT:** 9/1/2009 – 8/31/2011 (w/3 one-year  
renewal options)

**TERM OF OPTION:** 9/1/2012 – 8/31/2013

**AMOUNT OF ORIGINAL CONTRACT:** \$19,929,864 (2 Years)

**AMOUNT OF OPTION:** \$10,639,114 (1 Year)

**PRIOR MODIFICATIONS/OPTIONS:** \$10,365,328 (See Attachment)

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 7-S-OPTION (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$40,934,306

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 16.6%

**MBE COMPLIANCE:** 16.8%

**REQUESTING AGENCY REMARKS:** Request for approval to exercise the second of three one-year renewal options as contained in the original contract and continue the reimbursement of providers for services rendered (claims) and approved incentive payments for the Access to Recovery Project managed by the DHMH Alcohol and Drug Abuse Administration (ADAA).

MHA contracts with an Administrative Services Organization (ASO), currently ValueOptions (VO), to manage the Public Mental Health System (PMHS). VO's duties under the contract include authorizing and managing inpatient and outpatient services, paying claims, processing all claims with the Medicaid Management Information System (MMIS) to obtain federal funds in accordance with the federal and state Medicaid laws and regulations, conducting audits of programs, performing data analysis and reporting, conducting evaluation activities, and implementing special projects. VO processes claims at no cost to the provider and has the capacity to accept a minimum of five million claims annually in either paper or electronic format.

This contract was modified to add the ADAA designed and developed Maryland RecoveryNet as an Access to Recovery (ATR) Project to enhance linkages to clinical/recovery support services when programs discharge consumers. The goal is to improve recovery, reduce re-admission rates, and expand the system's capacity to treat more clients. Consumers will be able to be linked not only to substance abuse providers but also to MHA providers. The federal Substance Abuse and Mental Health Services Administration is funding this project through a grant. The modification allows the ASO to reimburse providers in the RecoveryNet program.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 7-S-OPTION (Cont.)

MHA conducted two annual reviews of the ASO's performance and is in the process of conducting a third review. MHA concludes VO is in compliance with the requirements of the contract. VO has been very responsive to the State and the public with an efficient authorization system, a claims payment system that pays claims promptly and submits claims to MMIS to obtain federal funds and performance of other projects. VO has assisted MHA in managing the State's resources and assuring that all services are medically necessary. Therefore, it is in the best interest of the State to continue these services with ValueOptions by exercising the second one-year renewal option.

**FUND SOURCE:** 55.9% General, 44.1% Federal

**APPROP. CODE:** M00L0102

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 7-S-OPTION (Cont.) **ATTACHMENT**

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

Mod #1	\$29,995	Modified the contract to incorporate the Alcohol and Drug Abuse Administration (ADAA) Maryland RecoveryNet Program as an Access to Recovery (ATR) Project for DHMH for the period of 2/1/2011 – 8/31/2011/w three one year options. The federal Substance Abuse and Mental Health Services Administration is funding this project through a grant. Approved by DHMH on 2/1/2011.
Option #1	\$10,335,333	Exercised the first of three one-year renewal options as contained in the contract for the period of 9/1/2011 – 8/31/2012. Approved on the 6/1/2011 DBM BPW Agenda, Item 6-S.
Total	<u>\$10,365,328</u>	

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT RENEWAL OPTION**

**ITEM:** 8-S-OPTION      **Agency Contact:** Sandy Johnson  
410-767-7408  
sjohnso5@dhr.state.md.us

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Child Support Enforcement Administration  
(CSEA)

**CONTRACT ID:** CSEA/MSES/11-001-A1;  
Medical Support Enforcement Services  
ADPICS BPO NO. N00B3400049

**CONTRACT APPROVED:** 4/6/2011 DBM BPW Agenda Item 3-S

**CONTRACTOR:** Health Management Systems, Inc. (HMS)  
New York, NY

**CONTRACT DESCRIPTION:** Approval request of a voidable contract to  
acquire medical support enforcement services from Health Management Systems, Inc. through  
the Arkansas Medical Support Services Consortium (MSSC) and exercise the first of six 12-  
month renewal options as contained in the original contract.

**OPTION DESCRIPTION:** Request approval to exercise the second of  
six 12-month renewal options as contained in the original contract.

**TERM OF ORIGINAL CONTRACT:** 5/1/2011 – 7/12/2012 (w/6 12-month  
renewal options)

**TERM OF OPTION:** 7/13/2012 – 7/12/2013

**AMOUNT OF ORIGINAL CONTRACT:** \$991,667 (1 Year, 2 Months, 12 Days)

**AMOUNT OF OPTION:** \$850,000 (1 Year)

**PRIOR MODIFICATIONS/OPTIONS:** None (See Requesting Agency Remarks)

**REVISED TOTAL CONTRACT AMOUNT:** \$1,841,667

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 8-S-OPTION (Cont.)

**ORIGINAL PROCUREMENT METHOD:** Intergovernmental Cooperative Purchasing Agreement

**MBE PARTICIPATION:** None

**REQUESTING AGENCY REMARKS:** Request approval to exercise the second of six 12-month renewal options as contained in the original contract to acquire medical support enforcement services from Health Management Systems, Inc. (HMS) through the Arkansas Medical Support Services Consortium (MSSC).

Federal law requires the Department of Human Resources/Child Support Enforcement Administration (DHR/CSEA) to determine the availability of health care coverage, to include provisions for health care coverage in child support orders, to maintain proof of coverage within the case file, and to enforce the provision when a custodial and/or non-custodial parent is required to provide coverage. Due to increase in the workload resulting from additional federal service mandates and increases in the demand for child support services, caseworkers are unable to provide the level and quality of service desired.

Not maintaining the Medical Support performance measure by the Federal Office of Child Support could negatively impact federal incentive funds DHR/CSEA receives based on performance and the reliability of data reported from its automated system, the Child Support Enforcement System (CSES). The only viable alternative to increasing both health care insurance coverage and medical support performance during Federal audits is to outsource medical support services.

At this time, DHR/CSEA requests approval to exercise the available option to continue the partnership with HMS to perform data clean-up services, as part of the National Medical Support Notice (NMSN) requirement and to assist DHR/CSEA in meeting federally required changes in medical support performance.

DHR received approval to exercise the first 12-month renewal option at the same time as the base contract term in order to align the State of Maryland contract with the Intergovernmental Cooperative Purchasing Agreement between the State of Arkansas and HMS. The State of Maryland contract expires at the same time, which will be 7/12/2017, if and when all six renewal options are exercised.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 8-S-OPTION (Cont.)

This Agreement will continue to benefit Maryland because the MSSC has operated under Arkansas' contract for almost seven years. It has extensive expertise in the total functionality of the NMSN process. HMS has demonstrated the ability to confirm insurance verification and NMSN processing upon receipt of State specific case files from its members. Membership with the consortium allows DHR/CSEA access to a wide range of services that are vital to meeting all of its federal mandates, along with maintaining CSEA's ability to pass its own self assessments through data reliability.

**FUND SOURCE:** 100% Special (Reinvestment Funds)

**APPROP. CODE:** N00H00008

**RESIDENT BUSINESS:** No

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 9-S-MOD      **Agency Contact:** Terri Winston  
410-767-1196  
twinston@dat.state.md.us

**DEPARTMENT/PROGRAM:** Assessments & Taxation (SDAT)  
Charter Unit

**CONTRACT ID:** DAT 0170;  
ADPICS CO NO. COE34595  
ADPICS New BPO # E50B1400005

**CONTRACT APPROVED:** 10/6/2010 DBM BPW Agenda Item 1-S

**CONTRACTORS:** Hutch Staffing, Inc.  
College Park, MD  
  
Jones Networking Associates  
(Certified MBE & SBR)  
Lutherville, MD

**CONTRACT DESCRIPTION:** Three contracts to provide temporary office help in the Baltimore Metropolitan Area, as needed, in two job classifications: Office Clerk II and Data Device Operator II.

**MODIFICATION DESCRIPTION:** Approval request to increase the amount of available funding on two of the contracts due to an unexpected spike in the Agency's workload.

**TERM OF ORIGINAL CONTRACT:** 11/1/2010 – 10/31/2013 (w/2 one-year renewal options)

**TERM OF MODIFICATION:** 7/11/2012 – 10/31/2013

**AMOUNT OF ORIGINAL CONTRACT:** \$375,000 (3 Years)

**AMOUNT OF MODIFICATION:** \$116,000 (1 Year, 4 Months)

**PRIOR MODIFICATIONS/OPTIONS:** \$24,000 See Attachment

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 9-S-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$515,000  
**PERCENT +/- (THIS MODIFICATION):** +31%  
**OVERALL PERCENT +/-:** +37%  
**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding  
**MBE PARTICIPATION:** 25%  
**MBE COMPLIANCE:** 0% (Hutch Staffing, Inc.)  
46% (Jones Networking Associates)

**REQUESTING AGENCY REMARKS:** Request for approval to modify two of the temporary office help contracts to increase the available funding during the base term of the contracts. Additional funding is needed to provide continued temporary office help assistance to the Agency's Charter, Legal and Homestead Tax Credit Units. Each of these units has experienced unexpected spikes in workloads. In addition, the Unit has also experienced employee turnover resulting in the need for additional temporary office help. The Agency is making every effort to fill vacant positions in order to reduce the need for temporary office help during the available renewal option periods, if exercised.

Since the beginning of the contracts in November 2010 through May 2012, the Agency has paid a total of \$372,298 to the three Prime Contractors. Of this amount, the two MBE Prime Contractors received \$225,323 or 61% of the total expenditures and two MBE Subcontractors received \$81,585 or 21.9% of the total expenditures.

Proper Staffing, Inc., the lowest priced Prime Contractor and a Maryland Certified MBE, contacted SDAT in January 2012 stating that it could no longer meet the contract requirements and defaulted on its contract. Proper Staffing, Inc. had three trained temporary staff (including its MBE Subcontractor) working in SDAT's Charter Unit that were critical to fulfilling the mandated timeframe for taxpayer services; therefore, Hutch Staffing, Inc. (the next lowest priced Contractor) agreed to register and hire the three individuals, so they could continue working under contract. SDAT will continue to utilize Hutch Staffing, Inc. and Jones Networking Associates, the remaining two Prime Contractors, for the duration of the contract term.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 9-S-MOD (Cont.)

**FUND SOURCE:** 100% Special (Admin. of Local Tax Credits,  
Local Subdivision participation & Expedited  
Services)

**APPROP. CODE:** E50C00.08; E50C00.10

**RESIDENT BUSINESSES:** Yes

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:**        9-S-MOD (Cont.)        **ATTACHMENT**

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

<b>MOD #1</b>	\$24,000	Mod to increase the amount of funds available on the contracts due to an unexpected spike in the Agency's workload for the period 5/1/2012 – 7/10/2012 in order to bring an item to the BPW for approval. Approved SDAT.
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**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 10-S-MOD      **Agency Contact:** Sandy Johnson  
410-767-7408  
SJohnso5@dhr.state.md.us

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Social Services Administration  
Foster Care Maintenance Payments Program

**CONTRACT ID:** SSA/RCC-11-057- A1;  
Residential Child Care  
ADPICS No. COE34927

**CONTRACT APPROVED:** 3/23/2011 DBM BPW Agenda Item 5-S

**CONTRACTOR:** Second Family, Inc.  
Capitol Heights, MD

**CONTRACT DESCRIPTION:** Approval request to provide Residential  
Child Care (RCC) services for a total of 1,376 clients at various locations throughout Maryland  
through 71 separate RCC contracts.

**MODIFICATION DESCRIPTION:** Approval request to modify one of the RCC  
Contracts to add one bed for a medically fragile child committed to the Local Department of  
Social Services (DSS) and reduce one bed for the developmentally disabled program for a net  
bed change count of zero.

**TERM OF ORIGINAL CONTRACT:** 4/1/2011 - 3/31/2013

**TERM OF MODIFICATION:** 8/1/2012 - 3/31/2013

**AMOUNT OF ORIGINAL CONTRACT:** \$18,726,960 (2 Years)

**AMOUNT OF MODIFICATION:** \$73,774 (8 Months)

**PRIOR MODIFICATIONS/OPTIONS:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$18,800,734

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 10-S-MOD (Cont.)

**OVERALL PERCENT +/- (THIS MOD):** +0.39%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 5%

**MBE COMPLIANCE:** 4%

**REQUESTING AGENCY REMARKS:** Request for approval to modify one of the RCC Contracts to add one bed for a medically fragile child committed to the Local Department of Social Services (DSS) and reduce one bed for the developmentally disabled program at one location for Second Family, Inc. This location is equipped to accommodate this change.

Second Family, Inc. was awarded 45 beds to be filled by both medically fragile and developmentally disabled children. One location was originally contracted to serve two medically fragile children and two developmentally disabled children; however, on April 25, 2012 the Provider requested that the composition of the types of bed be changed to three medically fragile beds and one developmentally disabled bed. The request was made in order to accommodate a child that is currently at Children's Hospital in Washington, DC following surgery. Prior to surgery, this child was being served at this location as a developmentally disabled child. Since the surgery, the child will need to be served as a medically fragile child in addition to having behavior challenges.

Even though the bed count will net a zero change, due to the higher rate for a medically fragile bed, the amount of the contract is requested to be increased by \$73,774. However, the Provider is paid solely for the actual children placed with them during the year, and then only for the actual number of days each child is with the Provider.

COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

COMAR 14.31.02.03B(13) defines RCC programs as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law."

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 10-S-MOD (Cont.)

**FUND SOURCE:** 66% General; 34% Federal

**APPROP. CODE:** N00G0001

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 11-S-MOD **Agency Contact:** Sandy Johnson  
410-767-7408  
SJohnso5@dhr.state.md.us

**DEPARTMENT/PROGRAM:** Department of Human Resources (DHR)  
Office of the Secretary (OS)

**CONTRACT ID:** DHR/OS/11-002-A3;  
Call Center/Contact Center Services  
ADPICS CO NO: COE36049

**CONTRACT APPROVED:** 10/6/2010 DBM BPW Agenda Item 2-S

**CONTRACTOR:** The Active Network, Inc.  
San Diego, CA  
(Local Office in Frostburg, MD)

**CONTRACT DESCRIPTION:** Provide call center / contact center services to alleviate staff from being inundated with, and having to respond immediately to, customer inquiries so that staff time can be devoted to casework; and to ensure that customer inquiries are responded to in a timely and efficient manner.

**MODIFICATION DESCRIPTION:** Approval request to extend the contract term by one year to allow sufficient time to complete a new procurement and includes a 90 day period to transition to a new contractor, if necessary.

**TERM OF ORIGINAL CONTRACT:** 11/1/2010 – 4/30/2011 (w/3 one-month renewal options)

**TERM OF MODIFICATION:** 8/1/2012 – 7/31/2013 (Mod Extension)  
8/1/2013 – 10/31/2013 (Transition Period)

**AMOUNT OF ORIGINAL CONTRACT:** \$1,465,530 (6 Months)

**AMOUNT OF MODIFICATION:** \$3,448,183 (1 Year; Mod Extension)  
\$ 862,045 (90 Days; Transition Period)  
\$4,310,228 Total (1 Year; 3 Months)



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 11-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS:** \$5,933,862 (See Attachment)

**REVISED TOTAL CONTRACT AMOUNT:** \$11,709,620

**PERCENT +/- (THIS MODIFICATION):** +294%

**OVERALL PERCENT +/-:** +649%

**ORIGINAL PROCUREMENT METHOD:** Sole Source

**MBE PARTICIPATION:** 10%

**MBE COMPLIANCE:** 8%

**REQUESTING AGENCY REMARKS:** Request for approval to extend the contract by one year to allow sufficient time to complete a new procurement for call center services with one 90-day transition period to transition to a new contractor, if necessary,. If the full one year extension is not needed, DHR has the ability to terminate the contract early for convenience.

A Request for Proposals (RFP) was published on 12/9/2010 with proposals due 2/7/2011. Eleven proposals were received in response to the RFP, ten of which were deemed to be reasonably susceptible of being selected for award. However, after two best and final offers (BAFO) were requested, only two proposals received were within DHR's budget. Calls Plus-AttivaSoft JV, LLC (Calls Plus-AttivaSoft) was ranked #2 technically and had the second lowest price. Calls Plus-AttivaSoft was determined to have the best overall ranked proposal and was recommended for award on the 7/27/2011 DBM BPW Agenda, Item 3-S, which was withdrawn when the notice of the appeal was received by DHR.

The Active Network, Inc. (TAN), the incumbent, was notified on 6/24/2011 that it was not being recommended for award because it was ranked #2 overall. DHR held a debriefing with TAN on 7/14 2011, at which time it learned that it was ranked #1 technically. On 7/20/2011 TAN filed a timely protest following the debriefing. On 7/29/2011, TAN filed a supplemental protest in response to the new contract award recommendation to another vendor. DHR denied both protests on 8/8/2011. TAN received the consolidated protest denial on 8/10/2011 and filed an appeal with the Maryland State Board of Contract Appeals (MSBCA) on 8/19/2011.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 11-S-MOD (Cont.)

The appeal filed by TAN was upheld by the MSBCA Board on April 30, 2012. The decision by the MSBCA necessitates extending the current contract with TAN for another year to allow time to draft a new RFP and conduct a new procurement for Call Center services.

The purpose of the Call Center is to alleviate staff from being inundated with and having to respond immediately to customer inquiries (verbal, paper and electronic), so that staff time can be devoted to casework, and to ensure that customer inquiries are responded to in a timely and efficient manner. The Call Center currently receives an estimated 105,000 customer inquiries per month with inbound calls averaging 81,200 per month. The requested amount of this extension takes into consideration the estimated monthly average of inbound calls with the unit price per call remaining unchanged.

Call Center services allow DHR to enhance services to Maryland citizens by dialing a toll-free number with access to live operators between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding holidays and service reduction days. Voice mail access to the Call Center is available after hours Monday through Friday, on weekends and holidays. The Call Center staff also issue applications and other literature; provide service or product information; provide telecommunication services for the deaf, as well as multi-lingual services (to include Spanish and English); handle electronic mail, surveys and questionnaires; send and receive fax verifications, etc. Call Center services have become an essential partner to DHR.

<b>FUND SOURCE/APPROP. CODES:</b>	N00H0008:	100% Special
	N00I0004:	47% General; 53% Federal
	N00I0006:	60% Federal; 40% Special (Electric Universal Service Program from the Office of Home Energy Programs)
	N00B0004:	37% General; 63% Federal

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 11-S-MOD (Cont.) **ATTACHMENT**

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

Option #1	\$732,765	Approval request to (1) exercise all three one-month renewal options to complete the procurement process for the period of 5/1/2011 – 7/31/2011; (2) increase the funds because the volume of calls received is higher than originally anticipated for the period of 5/1/2011 – 7/31/2011; and (3) add a 90-day transition period to a new contractor, if necessary, for the period of 8/1/2011 – 10/31/2011. Approved on the 4/20/2011 DBM BPW Agenda, Item 7-S-MOD.
Mod #1	\$346,762	
Mod #2	\$1,357,747	
Mod #3	\$3,496,588	
		Mod to extend the contract by one year in order to allow sufficient time to resolve the appeal to the protest denial in response to the new contract award recommendation and to maintain the 90-day transition period to the new contractor, if necessary, for the period of 11/1/2011 – 10/31/2012. Approved on the 10/19/2011 DBM BPW Agenda, Item 7-S-MOD.
<b>TOTAL</b>	<u>\$5,933,862</u>	

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 12-S-MOD **Agency Contact:** Clarence J. Snuggs  
410-514-7006  
Snuggs@mdhousing.org

**DEPARTMENT/PROGRAM:** Housing and Community Development  
(DHCD) Division of Development Finance

**CONTRACT ID:** S00B9200012;  
Single Family Program Primary  
Sub-Servicer Contract  
ADPICS NO. COE 37283

**CONTRACT APPROVED:** 6/3/2009 DBM BPW Agenda Item 6-S

**CONTRACTOR:** Bogman, Inc.  
Silver Spring, MD

**CONTRACT DESCRIPTION:** Provide the servicing of certain single  
family loans made by DHCD with proceeds from revenue bonds issued by DHCD's Community  
Development Administration (CDA).

**MODIFICATION DESCRIPTION:** Approval request to incorporate a tiered  
servicing fee structure and include additional servicing tasks for loans that are over 60 days  
delinquent or in foreclosure into the contract.

**TERM OF ORIGINAL CONTRACT:** 6/4/2009 - 6/3/2014

**TERM OF MODIFICATION:** 7/12/2012 - 6/3/2014

**AMOUNT OF ORIGINAL CONTRACT:** \$11,900,000 NTE (5 Years)

**AMOUNT OF MODIFICATION:** \$0

**PRIOR MODIFICATIONS:** None

**OVERALL PERCENT +/- (THIS MOD):** 0%

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 12-S-MOD (Cont.)

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 25%

**MBE COMPLIANCE:** 28%

**REQUESTING AGENCY REMARKS:** Request for approval of a modification to incorporate a tiered servicing fee structure and include additional servicing tasks for loans that are over 60 days delinquent or in foreclosure into the contract.

Bogman's current fee structure is based on market conditions and servicing practices that existed prior to 2009 when there were low delinquencies and virtually little or no foreclosures. Delinquencies, loss mitigation efforts and foreclosures are now at unprecedented historical highs. This situation has required Bogman, Inc. expand its operation to accomplish the additional legally mandated requirements to service the single family loan portfolio and handle the sheer volume of tasks required to manage the ever challenging portfolio.

The proposed tiered servicing fee structure recognizes that seriously delinquent loans are more costly to service and provides potential enhanced compensation to Bogman Inc. In addition, DHCD will establish certain quantifiable performance benchmarks, which Bogman must achieve on a monthly and quarterly basis to collect the higher servicing fees. This modification does not include an increase in the total amount of compensation.

**FUND SOURCE:** 100% Non-Budgeted (CDA Revenue Bond Repayment Proceeds)

**APPROP. CODE:** N/A

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 13-GM                      **Agency Contact:** Jamie B. Seward, AAG  
410-576-2061  
JSeward@oag.state.md.us

**DEPARTMENT/PROGRAM:** Maryland Health Insurance Plan (MHIP)

**AMOUNT OF REQUEST:** \$78,006.85

**DESCRIPTION:** Settlement of *David Brooks v. Richard Popper, et al.*, Circuit Court for Baltimore City, Case No.: 24-C-10-000823 and *David Brooks v. MHIP*, Circuit Court for Baltimore City, Case No.: 24-C-07-007173.

**FUND SOURCE:** Agency Funds

**APPROP. CODE:** Z0201

**REQUESTING AGENCY REMARKS:** On May 24, 2012, the parties participated in mediation before The Honorable Steven I. Platt (Ret.). Plaintiff's original demands in both cases totaled \$523,006.85. The parties reached a settlement of all claims included in both cases, inclusive of all attorneys' fees and the requirement that Plaintiff sign a release and waiver, for \$158,006.85. A portion of the settlement in the amount of \$80,000.00 is being funded under the Maryland Tort Claims Act. Thus, approval of the portion of the settlement in the amount of \$78,006.85 is being sought from the Board of Public Works (BPW).

Once settlement is approved by the BPW, MHIP will issue a check made payable to "David Brooks and Astrachan Gunst Thomas Rubin, P.C." in the amount of \$78,006.85 and deliver to Jamie B. Seward, Office of the Attorney General, Maryland Health Insurance Plan, 201 East Baltimore Street, Suite 630, Baltimore, MD 21202. AAG Seward will deliver the check to Mr. Brooks' counsel and ensure that all of the necessary documentation and releases are complete.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**DEMOLITION and  
CONSTRUCTION CONTRACT MODIFICATION**

**ITEM:** 1-C MOD

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** University of Maryland, Baltimore for  
Coppin State University

**Recommendation:** That in furtherance of the Science and Technology Center at Coppin State University, the Board of Public Works approve: (1) the demolition of 210 properties on ten acres near the University campus; and (2) a modification (GMP#1) to the construction services contract for the Center which includes the demolition.

**CONTRACT:** Construction Management at Risk Services:  
Science and Technology Center at Coppin State University

**CONTRACT APPROVED:** USM Item 11-C (6/23/10)

**CONTRACT DESCRIPTION:** Professional management and construction services during pre-construction and construction of 134,882 GSF Science and Technology Center to house Departments of Mathematics and Computer Science and Natural Sciences; consolidate Information Technology division; and provide campus data center, classrooms, specialized laboratories, and offices. The estimated construction cost for this project is \$72,700,000.

**MODIFICATION DESCRIPTION:** GMP#1 for construction which includes building demolition, earthwork, rammed aggregate piers, site utilities, CM allowances, UM allowances, general conditions, CM contingency and CM construction fee. Two or more GMPs are anticipated to award the balance of the trade work.

**CONTRACTOR:** Barton Malow, Linthicum

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**CONTRACT TERM:** Twenty-seven months from pre-construction Notice-to-proceed  
Twenty-four months from construction Notice-to-Proceed.

**ORIGINAL CONTRACT AMOUNT:** \$ 495,000 (pre-construction fees only)

**MODIFICATION AMOUNT:** \$ 15,283,937

**REVISED TOTAL CONTRACT AMOUNT:** \$ 15,778,397

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 1-C MOD (continued)

**MBE PARTICIPATION:** 25%

**MBE COMPLIANCE:** 54%

**PERFORMANCE BOND:** A 100% performance bond is required.

**Demolition:** Reference is made to various USM Items in which the Board of Public Works has approved the University's acquisition of properties which purchase has been specifically to "support the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center." See, e.g., USM Item 9-RP on today's Agenda. The University now needs to clear the ten acre site for construction. The State Clearinghouse conducted an intergovernmental review and recommended to change the use, and demolish, 210 properties. The Clearinghouse recommended that the University consult with the Maryland Historical Trust to develop measures to avoid, satisfactorily reduce, or mitigate the adverse effects that the proposed undertaking would have on historic properties located within the Coppin Heights/Easterwood Park Historic District. See MD20110920-0753. The Maryland Historical Trust and the University have entered into a memorandum of agreement concerning the demolition of the 210 structures.

**FUND SOURCE:** MCCBL 2012: *Provide funds for site acquisition, design, and construction of a New Science and Technology Center. Pre-authorized by the 2012 Legislature. Item 046*

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 10-4406-1111

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION** ✓

**WITHOUT DISCUSSION**



**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**CONSTRUCTION CONTRACT MODIFICATION**

**ITEM:** 2-C MOD

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:**

University of Maryland, Baltimore for  
Towson University

**CONTRACT ID:**

Construction Management at Risk Services  
for the Towson Center Arena Project at  
Towson University, RFP #2006-44R BS

**CONTRACT APPROVED:**

USM Item 3-C (09/10/08)  
USM Item 2-C MOD (05/05/10)  
USM Item 2-C MOD (09/22/10)  
USM Item 2-C MOD (04/06/11)  
USM Item 3-C MOD (07/06/11)  
USM Item 2-C MOD (10/19/11)  
USM Item 3-C MOD (01/25/12)  
USM item 2-C MOD (02/22/12)

**CONTRACTOR:**

Gilbane Building Company, Laurel

**ORIGINAL PROCUREMENT METHOD:**

Competitive Sealed Proposals

**CONTRACT DESCRIPTION:** Professional management and construction services during pre-construction and construction of the Towson Center Arena Project at Towson University. This project is to construct a new 90,000 gross square foot, multi-use arena facility with a minimum capacity of 5,000 spectator seats and office, entertainment/gathering and support spaces. In addition, various parts of the Towson Center will be renovated.

**MODIFICATION DESCRIPTION:**

Renovate first floor of Towson Center Arena.

**ORIGINAL CONTRACT TERM:**

Eighteen months from construction notice to proceed.

**MODIFICATION TERM:**

Twenty-three months from construction notice to proceed.

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 2-C MOD (continued)

**ORIGINAL CONTRACT AMOUNT:** \$ 334,460 (pre-construction fees only)

**MODIFICATION AMOUNT:** \$ 5,079,908

**PRIOR MODIFICATIONS:** \$ 58,235,306

**REVISED TOTAL CONTRACT AMOUNT:** \$ 63,649,674

**MBE PARTICIPATION:** 25%

**MBE COMPLIANCE:** 26.8%

**PERFORMANCE BOND:** 100% performance bond is required

**REQUESTING INSTITUTION REMARKS:** Renovation of the first floor of the Towson Center Arena was bid as Alternates with GMP 2, 4 and 5. The trade work includes selective demolition, concrete, masonry, miscellaneous metals, general trades, roofing, metal panels, glass and glazing, doors/frames/hardware, drywall/ceilings, carpet/resilient base, ceramic tile, resinous flooring, sports/resilient flooring, mechanical/plumbing, fire protection, and electrical. MBE participation for this modification is 28.1%.

**FUND SOURCE:** Plant Funds

**APPROP. CODE:** R30B24

**RESIDENT BUSINESS:** Yes

**TAX COMPLIANCE NO:** 11-1529-0111

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM:** 3 -C

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:**

University of Maryland, Baltimore

**CONTRACT ID:**

On-Call General Contractor for Pearl Street  
Garage Renovation  
Task Order Bid #11-269 JK against On Call  
GC Contract # C-00636

**CONTRACT APPROVED:**

USM Item 2-C (6/17/09)  
USM Item 10-C-OPT (6/23/10)  
USM Item 4-C-OPT (6/15/11)  
USM Item 4-C-OPT (6/20/12)

**CONTRACT DESCRIPTION:** Structural repair on garage floors 2 through roof level. Work includes structural concrete and masonry repairs, replacement of joint sealants and traffic coating, replacement of deck drains and piping, and re-stripping the entire garage.

**AWARD:**

John W. Brawner Contracting Co., Inc.

**TERM OF CONTRACT:**

Four months from construction notice to proceed.

**AMOUNT:**

\$884,445.00

**PROCUREMENT METHOD:**

On Call GC Task Order Bids

**TASK ORDER BIDS:**

John W. Brawner Contracting Co., Inc.  
Hunt Valley, MD

Price  
\$884,445.00

Hayes Construction Company  
Phoenix, MD

\$900,994.30

Emjay Engineering & Construction Co., Inc.  
Baltimore, MD

\$943,402.40

North Point Builders, Inc.  
Baltimore, MD

\$1,069,845.00

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 3-C (continued)

**MBE PARTICIPATION:** 25%

**PERFORMANCE BOND:** 100% performance bond is required.

**REQUESTING INSTITUTION REMARKS:** The solicitation was bid among the seven On Call General Contractors. Four responsive bids were received and award is recommended to John W. Brawner Contracting Co., Inc., the lowest responsive bidder.

**FUND SOURCE:** Plant Funds

**APPROP. CODE:** R30B21

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 12-1219-1101

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES CONTRACT**

**ITEM:** 4-AE

Agency Contact: **James Salt**  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:**

University of Maryland, College Park

**CONTRACT ID:**

Architect-Engineer Design Services  
The Edward St. John Learning & Teaching Center  
University of Maryland, College Park  
Contract No. F-400124-K  
Project No. 02-016-908-00

**CONTRACT DESCRIPTION:** Design services for state-of-the-art instructional facility on central campus. Facility will provide seating for nearly 2,000 students; OIT classroom technology services unit; Center for Teaching Excellence; and lounge/study spaces. Scope includes demolition, renovation and new construction:

<u>Building</u>	<u>Demolition</u>	<u>Renovation</u>	<u>New Construction</u>
Shriver Laboratory	28,500GSF		
Holzapfel Hall	6,200GSF	27,400GSF	63,400GSF
<u>SCUB 7</u>			<u>5,000GSF</u>
Total:	34,700GSF	27,400GSF	68,400GSF

The project also includes related site and utility improvements, storm water management, pedestrian circulation, landscaping, service access and a 5,000 GSF Satellite Central Utility Building (SCUB No. 7). Scope includes design for LEED Silver Level Certification. The estimated construction cost for this project is \$46.3 million, including installed A/V equipment.

**AWARD:**

Ayers Saint Gross, Inc.  
Baltimore, MD 21230

**CONTRACT TERM:**

07/11/2012 - 08/08/2016  
46 months from Notice to Proceed comprising:  
Design – 18 months  
Bidding/GM – 4 months  
Construction – 24 months

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM: 4-AE (continued)**

**AMOUNT:** \$ 6,130,629

**PROCUREMENT METHOD:** USM Procurement Policies and Procedures for  
Architectural and Engineering Services Selection

<b>PROPOSALS:</b>	<u>Rank</u>
Ayers Saint Gross, Baltimore, MD	1
Ballinger, Philadelphia, PA	2
Kallmann McKinnell & Wood Architects, Boston, MA	3
William Rawn Associates, Architect, Inc., Boston, MA	4
Ziger/Snead, Baltimore, MD	5
Smith Group, Washington, DC	6
The S/L/A/M Collaborative, Glastonbury, CT	7
Pei Cobb Freed Architects, Llp, New York, NY	8
Mack Scogin Merrill Elam Architects, Atlanta, GA	9
Robert A. M. Stern Architects, New York, NY	10
Rafael Vinoly Architect Pc, New York, NY	11
Koetter Kim Associates, Boston, MA	12
David M. Schwarz, Architects, Inc., Washington, DC	13
Behnisch Architekten, Boston, MA	14
Antoine Predock Architect, Pc /Moody Nolan, Albuquerque, NM	15
Steven Holl Architects, New York, NY	16
Allied Works Architecture, New York, NY	17
Newman Architects, Llc, New Haven, CT	18
Kevin Roche John Dinkeloo & Associates, Llc, Hamden, CT	19
Maki & Associates, Tokyo, Japan	20
Em Architecture, Philadelphia, PA	21
Barkow Leiberman Corporation, Washington, DC	22
Machado & Silvetti Associates, Llc, Boston, MA	23
Kling Stubbins, Philadelphia, PA	24
Perkins + Will, Charlotte, NC	25

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM: 4-AE (continued)**

**MBE PARTICIPATION:** 26.95%

**PERFORMANCE SECURITY:** N/A

**REQUESTING INSTITUTION REMARKS:** This project was advertised on *eMarylandMarketplace*. 134 individuals representing various firms and organizations expressed interest, attended the pre-proposal conference, and received the RFP. Twenty-six firms submitted technical proposals. Twelve of those firms were short-listed and invited to participate in the oral presentations/interviews. One of the short-listed firms, at its request, was excused from further consideration.

Ayers Saint Gross, Inc. was selected as the candidate firm on the basis of technical qualifications and was invited to enter into fee negotiations. Ayers Saint Gross, Inc. is an experienced and established firm with extensive higher education design experience.

The total award amount of \$6,130,629 includes all phases of design. Using currently available funds, the initial contract award will include program verification, schematic design services and partial design development only, totaling \$1,800,000. Subsequent phases of design will be authorized via amendment to the contract. By approving this award, the Board grants the University authority to approve the unilateral exercise of all remaining phases as funding becomes available.

Facilities Management/ Department of Capital Projects at the University of Maryland, College Park will manage the A/E's work with procurement support from the University's Department of Procurement and Supply, Construction and Facilities Procurement.

**FUND SOURCE:** MCCBL of 2012 – *Provide funds to begin design of the University Learning and Teaching Center.* Item 038

**APPROP CODE:** RB22

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 12-1179-0111

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**GENERAL MISCELLANEOUS:**

**ITEM:** 5-GM

**Agency Contact:** James Salt  
301-445-1987  
jsalt@usmd.edu  
USM Rep: Joe Evans

**Recommendation:** That the Board of Public Work approve the use of General Obligation Bond fund proceeds for the following contracts totaling \$ 184,277.94

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301

**A. University of Maryland, College Park**

Turner Hall/Rossborough Inn

**Description:** Provide Square D Medium Voltage Pad Mounted Transformers for Service Entrance Power Distribution Replacement.

**Procurement Method:** Master Order Release W002305

**Award:** Shepherd Electric Supply.  
Beltsville, Maryland 20705

**Amount:** \$ 21,269.00

**Fund Source:** MCCBL of 2011: *Campus Wide Building System and Infrastructure Improvements*. Item 036

**Tax Compliance No.** 12-0617-1111

**Resident Business:** Yes

**B. University of Maryland, College Park**

Woods Hall

**Description:** Provide Switchboards, Transformer & Panelboard for Woods Hall

**Procurement Method:** Master Order Release W002305

**Award:** Shepherd Electric  
Beltsville, Maryland 20705

**Amount:** \$ 35,713.00

**Fund Source:** MCCBL of 2011: *Campus Wide Building System and Infrastructure Improvements*. Item 036

**Tax Compliance No.** 12-0617-1111

**Resident Business:** Yes



**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM: 5-GM (continued)**

**C. University of Maryland, College Park  
Benjamin Building**

**Description:** Provide circuit breaker for Benjamin Building  
**Procurement Method:** Master Order Release W002305  
**Award:** Shepherd Electric  
Beltsville, Maryland 20705  
**Amount:** \$ 10,290.00  
**Fund Source:** MCCBL of 2011: *Campus Wide Building System  
and Infrastructure Improvements.* Item 036  
**Tax Compliance No.** 12-0617-1111  
**Resident Business:** Yes

**D. University of Maryland, Baltimore County  
Performing Arts & Humanities Building Furniture, Fixtures and Equipment**

- 1. Description:** Theatre Intelligent lighting  
**Procurement Method:** Simplified Procurement  
**Award:** Barbizon Capitol, Inc.  
Alexandria, VA 22312  
**Amount:** \$ 116,599.00  
**Fund Source:** MCCBL 2011: *Provide funds to furnish and equip  
the Performing Arts and Humanities Building at  
UMBC.* Item 045  
**MD Tax Clearance:** TBS  
**Resident Business:** No
- 2. Description:** Costume Shop  
**Procurement Method:** Simplified Procurement  
**Award:** Madison Art Shop  
Lakewood, NJ  
**Amount:** \$ 406.94  
**Fund Source:** *MCCBL 2011: Provide funds to furnish and equip  
the Performing Arts and Humanities Building at  
UMBC.* Item 045  
**MD Tax Clearance:** N/A  
**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C**  
**UNIVERSITY SYSTEM OF MARYLAND**  
**ACTION AGENDA**

**SERVICE CONTRACT**

**ITEM:** 6-S

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** University of Maryland, College Park

**CONTRACT ID:** On-Call Catering Services, RFP No. 83974-V

**CONTRACT DESCRIPTION:** Indefinite Delivery/Indefinite Quantity contracts for full service catering companies to assist with planning, creating, and implementing quality food service for events in support of the Robert H. Smith School of Business.

**AWARDS:** La Prima Catering, College Park  
  
Charles Levine Caterers, Owings Mills  
  
C & C Catering, Inc., Upper Marlboro  
MBE & SBE

**TERM :** Base period: two years with 3 one -year renewal options.

**AMOUNT:** Not-to-exceed \$2,000,000 for base term (all awardees combined)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:**

	<u>Technical</u>	<u>Financial</u>	<u>Overall</u>	<u>Evaluated Price</u>
La Prima Catering.	2	1	1	\$1,836,900.00
Charles Levine Caterers	3	2	2	\$2,001,800.00
C & C Catering	1	3	3	\$2,145,050.00

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 6-S (continued)

**MBE PARTICIPATION:** MBE subcontracting goals were not included due to small size of individual orders. One of the three awardees is a certified MBE.

**PERFORMANCE BOND:** N/A

**REQUESTING INSTITUTION REMARKS:** The solicitation was advertised on *eMarylandMarketplace*. Seven proposals were received and evaluated on the basis of technical and price considerations. All proposals were considered to be technically acceptable and essentially equal in standing. Award is recommended to the three lowest priced proposers.

Opportunity for small business participation was identified and a separate solicitation for these services was issued under the Small Business Reserve program. See USM Item 7-S on today's Agenda.

Orders will be placed as-needed for each event. Catered events will be managed by the Robert H. Smith School of Business with procurement assistance from the University's Department of Procurement and Supply.

**FUND SOURCE:** Current Unrestricted/Various

**RESIDENT BUSINESS**

La Prima Catering:	Yes.
Charles Levine:	Yes
C & C Catering	Yes

**MD TAX CLEARANCE**

12-1187-1111
12-1188-1111
12-1189-1111

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**SERVICE CONTRACT**

**ITEM:** 7-S

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: James Stirling

**INSTITUTION:** University of Maryland, College Park

**CONTRACT ID:** On-Call Catering Services, RFP No. 83975-V  
Small Business Reserve

**CONTRACT DESCRIPTION:** Indefinite Delivery/Indefinite Quantity contracts for full service catering companies to assist with planning, creating, and implementing quality food service for events in support of the Robert H. Smith School of Business.

**AWARDS:** Federal Catering LLC, dba Main Ingredient  
Annapolis, MD 21403

Reamer Restaurant, Inc, t/a Salerno's Restaurant and Catering  
Eldersburg, MD 21784

**TERM :** Base period: two years with 3 one -year renewal options.

**AMOUNT:** Not-to-exceed \$1,700,000 for base term (all awardees combined)

**PROCUREMENT METHOD:** Competitive Sealed Proposals  
Small Business Reserve

<b>PROPOSALS:</b>	<u>Technical</u>	<u>Financial</u>	<u>Overall</u>	<u>Evaluated Price</u>
Main Ingredient	1	2	1	\$1,207,482.50
Salerno's Catering	2	1	2	\$ 939,370.00

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 7-S (continued)

**MBE PARTICIPATION:** 0%

**PERFORMANCE BOND:** N/A

**REQUESTING INSTITUTION REMARKS:** The solicitation was posted on *eMarylandMarketplace*. Eighteen certified Small Businesses were identified and were directly solicited. Four proposals were received and evaluated on the basis of technical and price considerations. Two proposals were considered to be technically acceptable and susceptible of award. Award is recommended to both.

This solicitation was issued under the Small Business Reserve Program. MBE subcontracting was not included, due to the small size of individual task orders.

Orders will be placed as-needed for each event. Catered events will be managed by the Robert H. Smith School of Business with procurement assistance from the University's Department of Procurement and Supply.

**FUND SOURCE:** Current Unrestricted/ Various

**RESIDENT BUSINESS :** Main Ingredient Yes.  
Salerno's Catering: Yes

**MD TAX CLEARANCE:** Main Ingredient: 12-1185-1111  
Salerno's Catering: 12-1186-1111

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**SERVICE CONTRACT**

**ITEM:** 8-S

**Agency Contact:** James Salt  
301-445-1987  
(jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** Bowie State University

**CONTRACT ID:** Management & Operation of BSU Bookstore  
RFP#BSU 2012-03

**CONTRACT DESCRIPTION:** Revenue generating contract for operation and management of full-service academic bookstore located on campus.

**AWARD:** Follett Higher Education Group  
1818 Swift Drive  
Oak Brook, IL 60523

**TERM OF CONTRACT:** August 1, 2012 through June 30, 2017 (5-year base term)  
w/ one 5-year renewal option

**AMOUNT:** 14.1% of gross revenue exceeding \$2,500,000.  
Guaranteed minimum annual payments of \$250,000.

**PROCUREMENT METHOD:** Competitive Sealed Proposal

**PROPOSALS:**

	<u>Technical</u>	<u>Financial</u>	<u>Overall</u>	<u>Revenue</u>
Follett Higher Education Oak Brook, IL	1	1	1	\$2,110,370
Barnes & Noble Basking Ridge, NJ	2	2	2	\$1,918,995

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 8-S (continued)

**MBE PARTICIPATION:** 0%

**PERFORMANCE OR PAYMENT SECURITY:** N/A

**REQUESTING INSTITUTION REMARKS:** The solicitation was advertised in *eMarylandMarketplace* and posted on the University's Procurement Web site. Three firms requested the RFP; two firms submitted technical and financial proposals. The University's evaluation and selection committee recommends award of the contract to the firm that received the higher combined technical and financial scores.

This is a revenue-generating contract. There is no State funding allocated to this agreement. Follett Higher Education will pay the University for the exclusive right to operate and manage the Bookstore on the University's premises. It is estimated that over the initial term of the contract the revenue generated for the university as a percentage of gross sales will total \$1,815,370. In addition, the University will receive a one-time capital investment of \$220,000 for the build out of the new bookstore scheduled to open in fall 2013. The University will also receive a one-time financial contribution of \$50,000 and student book scholarships totaling \$25,000. The total estimated value of the financial offer is \$2,110,370.

There was no MBE subcontracting goal established for this procurement. The core business of the bookstore operator is the sale of textbooks, and course materials. No major publishers are MBEs, and course material selections are made exclusively by the Bowie State University faculty. A small portion of the bookstore operation involves the sale of apparel. In an effort to provide the highest quality merchandise sold at the most economical prices, the operator contracts directly with major industry leaders such as Nike, Russell, and Under Armour.

**FUND SOURCE:** 100% Revenue Generating/Self Supporting

**APPROP. CODE:** R30B22

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 12-1233-1111

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**REAL PROPERTY:** Acquisition by Purchase

**ITEM:** 9-RP

**Agency Contact:** James Salt  
301-445-1987  
(jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** Coppin State University

**DESCRIPTION:** Purchase property for the proposed Science and Technology Center.

**PROPERTY:** 1702 Warwick Avenue, Baltimore

**GRANTOR:** Dennis and Myra Green

**GRANTEE:** State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

<b>APPRAISED VALUE:</b>	Grubb & Ellis Landauer	\$ 3,400.00
	Lipman Frizzell & Mitchell	\$ 4,560.00

**FUND SOURCE:** MCCBL 2012: *Provide funds for site acquisition, design, and construction of a New Science and Technology Center. Pre-authorized by the 2012 Legislature. Item 046*

<b>PRICE:</b>	Acquisition:	\$ 4,560.00
	Relocation:	\$ 0.00
	Ground Rent:	\$ <u>1,000.00</u> *
	Total:	\$ 5,560.00

\* Ground rent redemption.

**REQUESTING INSTITUTION REMARKS:** This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

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**BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 10-GM MOD

**Agency Contact:** James Salt  
301-445-1987  
jsalt@usmd.edu  
USM Rep: Joe Evans

**INSTITUTION:** Towson University

**Recommendation:** That the Board of Public Works release Collegiate Housing Foundation from any obligations under the 1999 ground lease for Millenium Hall (privatized student housing) at Towson University approved as USM Item 10-GM (February 24, 1999).

**Background:** Reference is made to USM Item 10-GM MOD (May 23, 2012) in which the Board approved Towson University restructuring and consolidating financing and ground lease agreements for both of its public/private partnership student housing projects into one new non-subordinated Consolidated, Amended and Restated Ground Lease. One of the two leases proposed to be consolidated – and assigned to MEDCO – was the 1999 Millenium Hall lease with Collegiate Housing Foundation.

After Board approval but before recordation of the Consolidated, Amended and Restated Ground Lease, Collegiate Housing Foundation required that Towson University release it from any obligations under the original 1999 ground lease. Based on a risk assessment, the University believes the benefit (financial and non-financial) of proceeding with a consolidated ground lease outweighs the potential cost of this release given that MEDCO is assuming most of Collegiate Housing Foundation's obligations, liabilities and responsibilities under the 1999 ground lease. Capstone Development Corp.'s obligations under the 1999 ground lease and its Guaranty Agreement (in favor of the State) dated February 24, 1999 remain in full force and effect.

Therefore, the University now seeks Board of Public Works approval to release Collegiate Housing Foundation from any obligations under the original 1999 ground lease. This assignment of obligations will first be assigned to the State and then from the State to MEDCO at the time of closing.

**BOARD OF PUBLIC WORKS**

**THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 11-GM MOD

**Agency Contact:** James Salt  
301-445-1987  
jsalt@usmd.edu  
USM Rep: Joe Evans

**INSTITUTION:** Salisbury University

**Recommendation:** That the Board of Public Works release Collegiate Housing Foundation from any obligations under the 1999 ground lease for University Park Phase I (privatized student housing) at Salisbury University approved as USM Item 12-GM (March 24, 1999).

**Background:** Reference is made to USM Item 11-GM MOD (May 23, 2012) in which the Board approved Salisbury University restructuring and consolidating financing and ground lease agreements for both of its public/private partnership student housing projects into one new non-subordinated Consolidated, Amended and Restated Ground Lease. One of the two leases proposed to be consolidated – and assigned to MEDCO – was the 1999 University Park Phase I lease with Collegiate Housing Foundation.

After Board approval but before recordation of the Consolidated, Amended and Restated Ground Lease, Collegiate Housing Foundation required that Salisbury University release it from any obligations under the original 1999 ground lease. Based on a risk assessment, the University believes the benefit (financial and non-financial) of proceeding with a consolidated ground lease outweighs the potential cost of this release given that the project is 13 years old and no previous legal issues have arisen.

Therefore, the University now seeks Board of Public Works approval to release Collegiate Housing Foundation from any obligations under the original 1999 ground lease. This assignment of obligations will first be assigned to the State and then from the State to MEDCO at the time of closing.

**BOARD OF PUBLIC WORKS**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THE ABOVE REFERENCED ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**

**SUPPLEMENT D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM:** 1-IT  
**Agency Contact:**  
Arthur Blumenthal (410) 767-5037  
[ablumenthal@dhhm.state.md.us](mailto:ablumenthal@dhhm.state.md.us)  
Donna Ziegenhein (410) 260-7627  
[Donna.Ziegenhein@maryland.gov](mailto:Donna.Ziegenhein@maryland.gov)

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene  
Mental Hygiene Administration

**CONTRACT ID:** DHMH/OPASS No. 13-11012  
ADPICS No. M00B3400082

**CONTRACT DESCRIPTION:** Maintenance and support for the pharmacy tracking and drug interaction software modules of the Hospital Management Information System.

**AWARD:** Netsmart Technologies, Inc.  
Great River, NY

**TERM:** 7/21/2012 – 7/20/2013

**AMOUNT:** \$188,101

**PROCUREMENT METHOD:** Sole Source

**MBE PARTICIPATION:** 0%

**INCUMBENT:** Same

**REMARKS:** The Mental Hygiene Administration's Pharmacy Tracking System has been in service for over ten years. One of its key functions is electronically checking for drug-to-drug interactions. A breakdown could have a major negative impact on patient safety. Moreover, the Joint Commission requires electronic drug-to-drug interaction checking to maintain hospital accreditation. A loss of accreditation could lead to a reduction of billing revenues from Medicare and Medicaid. Accordingly, a software maintenance contract is necessary.

Netsmart is the application software developer and owns the source code. Netsmart has been responsive in terms of timeliness and knowledge of the pharmacy software. Netsmart's support keeps the system operational for daily drug dispensing and allows DHMH to access pharmacy data files for reporting purposes and resolving user operation issues.

Due to proprietary nature of the software and services provided under this contract, there are no subcontracting opportunities.

**SUPPLEMENT D**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**ACTION AGENDA**

**ITEM 1-IT (con.t)**

**REMARKS: (cont'd)**

In FY2009, an RFP was published to replace the existing Hospital Management Information System – which includes the census, billing and pharmacy modules with a more modern system that would also include an electronic medical records module. However, the replacement procurement was not funded, so the legacy HMIS system is still in use.

**FUND SOURCE:** 100% Gen.

**APPROP. CODE:** M00L0101

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 12-0549-1011

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT D**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**ACTION AGENDA**

**ITEM: 2-IT**

**Agency Contact:**

Henry Black (410) 653-4501

hblack@mdsp.org

Donna Ziegenhein (410) 260-7627

Donna.Ziegenhein@maryland.gov

**DEPARTMENT/PROGRAM:**

Maryland State Police

**CONTRACT ID:**

E911-NG911

eMaryland Solicitation No. W00SO267399

ADPICS No. W00B2400048

**CONTRACT DESCRIPTION:** Upgrade Maryland State Police's ability to handle 911 calls directed to MSP barracks and create Next Generation 911 capabilities.

**AWARD:**

Frequentis USA, Inc.

Columbia Maryland 21045

**TERM:**

07/25/2012 to 07/24/2019

**AMOUNT:**

\$7,126,430.11

**PROCUREMENT METHOD:**

### Competitive Sealed Proposals

### Single Proposal Received

**MBE PARTICIPATION:**

25%

**INCUMBENT:**

None

**REMARKS:** The Maryland Emergency Number Systems Board (ENSB) is responsible for administering the State's Enhanced 9-1-1 (E9-1-1) fund. ENSB establishes and implements a cohesive emergency E9-1-1 system to provide citizens with rapid, direct access to public safety agencies in a cost-effective manner. As part of this initiative, the ENSB recognized the need to work with the Maryland State Police to extend the delivery of 9-1-1 call data to the 21 MSP barrack locations, which serve as secondary public safety answering points (PSAPs).

The 21 MSP barrack locations are not currently connected to an E9-1-1 capable network. Also, MSP does not maintain automated call taker equipment, and as such, cannot provide service commensurate with other emergency providers in the State. Specifically, the barracks cannot currently receive Automatic Number Identification information or Automatic Location Identification information. This means MSP cannot call back to an emergency caller if disconnected or locate the emergency caller. This costs the MSP critical seconds in responding to a 9-1-1 call for service.

**SUPPLEMENT D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM 2-IT (cont.)**

The specific systems and services sought through this procurement are customer premise equipment, mapping display equipment, and a call delivery network. Upon successful installation and transition, the ENSB and MSP envision a state-of-the-art E9-1-1 delivery network for the MSP. This system is expected to not only provide the MSP with equipment and services that will allow for more efficient receipt and processing of emergency calls for service across all 21 barrack locations, but also provide the State's primary PSAPs with a test environment for the next evolutionary step in the national 9-1-1 system known conceptually as Next Generation 9-1-1 (NG9-1-1). NG9-1-1 is an Internet Protocol (IP)-based system comprising managed IP-based networks, functional elements, and databases that replicate traditional E9-1-1 features and functions and also provide additional capabilities.

The MSP posted notice of this solicitation on *e-Maryland Marketplace*, on the MSP bid board, and with the Governor's Office of Minority Affairs. The evaluation committee comprised representatives from the MSP, the ENSB, and the Department of Information Technology. A pre-proposal conference was held, followed by two rounds of site visits to representative barrack locations. Two qualified respondents submitted proposals: Verizon Business and Frequentis USA, Inc. After review of the technical proposals, oral presentations and requests for clarifications, Verizon was deemed not susceptible for award and was disqualified. The evaluation committee continued its evaluation of the only acceptable offer which was from Frequentis.

Frequentis is emerging as a competitor in call processing and automated system markets across the nation. In addition, its headquarters is located in Maryland where it maintains a local presence. MSP employed a consultant, L.R. Kimball, to conduct an independent evaluation of Frequentis financial offer, as compared to similar services and equipment offered by competitors in like-size jurisdictions. Using this data, as well as, information made available by the ENSB, the committee determined the price of \$7,126,430.11 to be a fair price. After careful evaluation of the technical and financial proposals, the evaluation committee determined award to Frequentis, Inc.

<b>FUND SOURCE:</b>	Special/General
<b>APPROP. CODE:</b>	W00.01.01
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	12-1115-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

James L. Knighton (410) 767-0820  
[jknighton@mta.maryland.gov](mailto:jknighton@mta.maryland.gov)

BPW – 07/11/12

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM:** 1-C

**MARYLAND TRANSIT ADMINISTRATION:**

**CONTRACT ID:** T-1300  
 Ancillary Miscellaneous Paving & Parking  
 Area Construction  
 ADPICS NO. T1300

**CONTRACT DESCRIPTION:** The work to be performed under this contract includes the furnishing of services necessary for the accomplishment of miscellaneous minor construction, repairs, and maintenance work for the Maryland Transit Administration's Facilities located throughout the State.

**AWARDS:** Image Asphalt Maintenance, Inc.  
 Pasadena, Maryland

P. Flanigan & Sons, Inc.  
 Baltimore, Maryland

Southern Improvement Co., Inc.  
 Hunt Valley, Maryland

**TERM:** 07/12/2012 – 07/12/2015

**AMOUNT:** \$10,000,000 (Aggregate Amount NTE)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:** Representative Bids

Image Asphalt Maintenance, Inc. Pasadena, Maryland	\$928,618
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P. Flanigan & Sons, Inc. Baltimore, Maryland	\$934,916
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Southern Improvement Co., Inc. Hunt Valley, Maryland	\$959,240
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Machado Construction Co., Inc. Baltimore, Maryland	\$1,081,898
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**ITEM: 1-C (Continued)**

**BPW – 07/11/12**

**BIDS (Cont'd):**

General Paving & Contracting, Inc. Baltimore, Maryland	\$1,101,728
Anchor Construction Corp. Washington, DC	\$1,236,733

**DBE PARTICIPATION:** 30%

**PERFORMANCE SECURITY:** Performance Bond at 100% of Contract Amount

**HIRING AGREEMENT ELIGIBLE:** Yes

**REMARKS:** The engineer's estimate for the first task under this contract was estimated at \$1,002,016.

This solicitation was advertised in eMaryland Marketplace and on MTA's Web Site. Seventy-one (71) firms received bid packages; Fifty-one (51) were Maryland firms. A total of six (6) bids were received and opened publicly.

This IFB solicitation undertaken by the MTA for an ancillary services contract will be awarded to more than one bidder. There will be a secondary competition for each task order. The first task order under the contract will be awarded to the responsible bidder with the lowest responsive bid based on the bid submitted for the sample task, as provided in the solicitation. The first task order was for milling the existing 2" surface course from the existing lot 1 and placement of a new 2" surface course located at the Roger's Avenue Metro Station. Also associated with the project will be the re-striping of the lot following placement of the final surface course, and replacement of any existing regulatory sign.

The task includes: reconstruction of the existing Portland Cement Concrete bus loop; replacement and/or resetting of granite curb, curb and gutter and/or curbs; construction of new Portland Cement Concrete pad for dumpster; ADA corrections throughout the lot; slurry seal/seal coating of existing parking lot 2 surface; installation of bollards; maintenance of vehicular and pedestrian traffic; drainage corrections; removal of existing light pole foundations; removal of fence and installation of ornamental fence.

The lowest bid amount for the sample task does not represent the total amount for which the contract could be awarded because each bidder will have an opportunity to compete for subsequent tasks issued by the MTA. In addition, each Contractor will only be compensated for the actual work, satisfactorily completed and accepted, on a task-by-task and item by item basis, as required by the MTA and in accordance with the General Provisions and Special Provisions of this contract.



ITEM: 1-C (Continued)

BPW – 07/11/12

**FUND SOURCE:**

80% Federal Funds Budgeted to MTA  
20% Special Funds Budgeted to MTA

**APPROPRIATION CODE:**

J05H0105

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

12-1234-0111 Image Asphalt Maintenance, Inc.  
12-1235-1111 P. Flanigan & Sons, Inc.  
12-1236-0111 Southern Improvement Co., Inc.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 07/11/12

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### CONSTRUCTION CONTRACT

ITEM: 2-C

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** AX9725329  
 Replacement of Vehicle Service Lifts at the  
 Administration's Denton & Centreville Facilities in  
 Caroline & Queen Anne's Counties  
 ADPICS NO. AX9725329

**CONTRACT DESCRIPTION:** This Contract consists of the replacement of vehicle service lifts at the Administration's Denton & Centreville Facilities located in Caroline & Queen Anne's Counties.

**AWARD:** Rich Moe Enterprises, LLC  
 Upper Marlboro, MD

**AMOUNT:** \$652,195 NTE

**TERM OF CONTRACT:** July 23, 2012 through February 28, ~~2013~~ <sup>2014 \* see attached letter</sup>

**PROCUREMENT METHOD:** Competitive Sealed Bidding

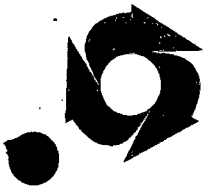
**BIDS:**

Rich Moe Enterprises, LLC Upper Marlboro, MD	\$652,195
Tech Contracting Co., Inc. Baltimore, MD	\$768,200
Orfanos Contractors, Inc Baltimore, Md	\$841,195

**MBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Thirty-five (35) contractors were notified for this project; Ten (10) of which were MDOT Certified MBE's.



**Maryland Department of Transportation**  
The Secretary's Office

**Martin O'Malley**  
Governor

**Anthony G. Brown**  
Lt. Governor

**Beverley K. Swaim-Staley**  
Secretary

**Darrell B. Mobley**  
Deputy Secretary

July 26, 2012

Sheila McDonald, Esquire  
Executive Secretary  
Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis MD 21401-1991

SUBJECT: Item 2-C, BPW Date 7/11/12

Dear Ms. McDonald:

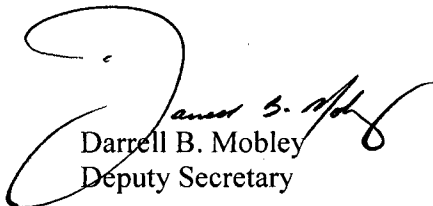
This is to advise you of the following change to the Maryland Department of Transportation's Agenda item previously approved by the Board of Public Works.

On July 11, 2012, the Maryland Department of Transportation presented a construction contract for Board of Public Works approval as Item 2-C. The expiration date was incorrect on the approved item.

DOT Agenda 7/11/12  
Item 2-C  
Expiration Date Incorrect  
FROM: February 28, 2013  
TO: February 28, 2014

Thank you for your attention to this matter. If you need further information, please don't hesitate to contact Mr. Thomas Hickey, Director, Office of Procurement, at 410-865-1121. As always, you may feel free to contact me directly.

Sincerely,

  
Darrell B. Mobley  
Deputy Secretary

cc: The Honorable Peter Franchot, Comptroller  
The Honorable Nancy K. Kopp, Treasurer  
Ms. Norie Calvert, Director, Office of Procurement and Contracts,  
State Highway Administration  
Mr. Thomas Hickey, Director, Office of Procurement,  
Maryland Department of Transportation

OK to record  
7.31.12  
BOARD OF PUBLIC WORKS  
2012 JUL 30 PM 12:15  
RECEIVED

**ITEM: 2-C (Continued)**

**BPW – 07/11/12**

The goal established for this contract was 2%. However, the contractor is a certified MBE, therefore the MBE participation is 100%.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 12-0916-0111

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Sandra Clifford (410) 385-4833  
sc Clifford@marylandports.com

BPW – 07/11/12

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**CONTRACT MODIFICATION:** (Construction)

**ITEM:** 3-C-MOD

**MARYLAND PORT ADMINISTRATION**

**CONTRACT ID:** 511124  
Replacement Breasting Dolphins, Pier 10, North  
Locust Point Marine Terminal  
ADPICS NO.: CO284809

**ORIGINAL CONTRACT APPROVED:** Item 1-C, DOT Agenda 12/21/2011

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** McLean Contracting Company, Inc.  
Glen Burnie, Maryland

**MODIFICATION:** Modification No. 1 provides for the repair of one temporary steel pile panel dolphin and the replacement of another temporary steel pile panel dolphin as a result of vessel collision damage.

**AMOUNT:** \$125,000

**ORIGINAL CONTRACT AMOUNT:** \$985,375

**REVISED CONTRACT AMOUNT:** \$1,110,375

**PERCENTAGE INCREASE:** 12.69% (Modification No.1)

**ORIGINAL TERM:** 120 Work Days from NTP  
NTP issued on 1/17/12

**MBE PARTICIPATION:** 3% (MBE Compliance 4%)

**REMARKS:** During the docking of a ship on February 13, 2012, temporary Breasting Dolphin # 1 and # 2 were damaged when the ship reportedly lost power and control and impacted the dolphins, causing considerable damage. After an underwater evaluation was performed, it was determined that temporary Dolphin #1 was able to be repaired and temporary Dolphin #2 needed to be completely replaced. If the dolphins were not restored in a timely fashion, the pier, which is unique in its capabilities to handle specialized cargo such as liquid asphalt, liquid molasses, liquid fertilizer and other similar products, would not be protected from ships as they berth to unload products. The temporary steel pile panel dolphins are needed to allow the pier to remain operational (with berthing

**ITEM: 3-C-MOD (Continued)**

**BPW – 07/11/12**

restrictions) while the new permanent concrete breasting dolphins are constructed. The MPA is pursuing an insurance claim against the ship that caused the damage.

It is in the best interest of the State to utilize the services of the current contractor, as they are on-site and performing work satisfactorily.

The MBE goal established for this contract was 3%, the contractor is exceeding this goal by 1%.

**FUND SOURCE:** 100% Special Funds

**APPROPRIATION CODE:** J03-D0002

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**105**

## ATTACHMENT I

	<u>Amount</u>	<u>Term</u>	<u>BPW/DCAR</u> <u>Date</u>	<u>Reason</u>
Original Contract	\$985,375	120 Work Days	2/21/2011	
Modification No. 1	\$125,000	0 Work Days		
Revised Amount	\$1,110,375			

James L. Knighton - 410-767-0820  
[jknighton@mta.maryland.gov](mailto:jknighton@mta.maryland.gov)

BPW - 07/11/12

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### CONTRACT MODIFICATION

ITEM: 4-C-MOD

### MARYLAND TRANSIT ADMINISTRATION

**CONTRACT ID:** T-1295  
 Ancillary Repairs, Maintenance & Minor  
 Construction – Central Light Rail Line  
 ADPICS NO. CO282439

**ORIGINAL CONTRACT APPROVED:** Item 4-C, DOT Agenda 4/7/10

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**MODIFICATION:** Retroactive approval is requested for Change Order No. 1 which is to increase the contract value to pay for maintenance and repair work that has already been performed at the MTA's Light Rail facilities. MTA seeks ratification of additional contract authority under State Finance and Procurement Article Section 11-204(c) because both parties acted in good faith, ratification of the additional contract authority will not undermine the purposes of Division II of the State Finance & Procurement Article, and payment for the work that was performed without sufficient contract authority did not prevent substantial compliance with Division II of the State Finance & Procurement Article. For all these reasons, ratification of additional contract authority is in the best interest of the State.

**CONTRACTOR:** Southern Improvement Co., Inc.  
 Hunt Valley, Maryland

**AMOUNT:** \$321,532

**ORIGINAL CONTRACT AMOUNT:** \$3,250,750

**REVISED CONTRACT AMOUNT:** \$3,572,282

**PERCENTAGE INCREASE:** 9.9%

**TERM:** 4/12/10-4/11/13  
 Term is unchanged by this modification.

**DBE PARTICIPATION:** 30% (DBE Compliance 18%)

**REMARKS:** MTA's Light Rail Operations Division currently has no in-house staff to perform essential routine maintenance and repair work on the Central Light Rail Line (CLRL) in Baltimore



**ITEM: 4-C-MOD (Continued)****BPW – 07/11/12**

City and Baltimore and Anne Arundel counties. Due to these significant staffing constraints, MTA must rely on a contractor to perform services such as HVAC and plumbing maintenance and repair, electrical services and building maintenance services. Examples of specific tasks include the following: preventive maintenance and repairs to HVAC systems located at Light Rail facilities including maintenance buildings and offices; maintenance of electric motors and connections from transformers to catenary poles; regular checks of electrical systems that provide traction power as well as power to Light Rail facilities; and replacement and repair of components and fixtures of buildings throughout the system, including passenger waiting shelters, restrooms and storage buildings.

Contract T-1295 was approved by the Board on April 7, 2010 (MDOT Agenda Item 4-C). Given both the ongoing, task-based nature of the maintenance and repair services needed on the Light Rail system and the staffing constraints mentioned above, MTA used this ancillary contract to provide those services and also to complete larger-scale facilities improvement projects such as lighting enhancements, pedestrian crossing replacement and the construction of a police booth at North Linthicum due to community complaints regarding security of the station and surrounding areas. This in turn led to the contract authority being depleted within one year of the contract award.

The MTA has solicited a new Light Rail ancillary contract (T-1332) which was approved by the BPW on June 6, 2012 (MDOT Agenda Item 1-C). Prior to approval of the new contract, MTA unfortunately continued to issue task orders under T-1295, with the result that the tasks were performed without sufficient contract authority to pay for them. When this situation was brought to the attention of MTA top management, direction was given to stop incurring expenses under T-1295 until an appropriate contractual vehicle could be put in place. Once the Board approves this modification and MTA has paid the outstanding invoices, MTA will cancel T-1295 because services will be provided under the new ancillary contract approved on June 6, 2012.

<b>FUND SOURCE:</b>	80% Federal Funds Budgeted to MTA 20% Special Funds Budgeted to MTA
<b>APPROPRIATION CODE:</b>	J05H0105
<b>RESIDENT BUSINESS:</b>	Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION****108**

## ATTACHMENT I

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$3,250,750	1,095 CD	4/7/2010	
<b>Modification #1</b>	\$ 321,532	--		
<b>Revised Amount</b>	\$3,572,282			

Norie A. Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW 07/11/12

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 5-AE

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** BCS 2008-14 C  
 Aerial & Underground Utility Relocation Design Services,  
 Statewide  
 ADPICS NO.: SBSC0814C

**CONTRACT DESCRIPTION:** This is the third of three (3) open-end task order contract for Aerial & Underground Utility Relocation Design Services, Statewide.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on July 5, 2012.

**AWARD:** Wallace, Montgomery & Associates, LLP/  
 KCW Engineering Technologies, Inc.  
 Towson, Maryland

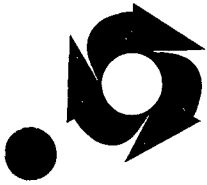
**AMOUNT:** \$3,000,000

**TERM:** Five (5) Years (ending ~~June~~ <sup>July</sup> 1, 2017)

**DBE PARTICIPATION:** 25%

### PROPOSALS:

	Technical Proposal Rating (Max 800)	Technical Ranking	NTE Price
KCI Technologies, Inc. Sparks, MD	515	1	Contract A
The Wilson T. Ballard Company, Inc. Baltimore, MD	512	2	Contract B
Wallace, Montgomery & Associates, LLP / KCW Engineering Technologies, Inc. Towson, MD	473	3	\$3,000,000 (Contract C)
Rummel, Klepper & Kahl, LLP Baltimore, MD	437	4	N/A



**Maryland Department of Transportation**  
The Secretary's Office

**Martin O'Malley**  
Governor

**Anthony G. Brown**  
Lt. Governor

**Darrell B. Mobley**  
Acting Secretary

**Leif A. Dormsjo**  
Acting Deputy Secretary

OK  
DVO  
9/7/12

September 6, 2012

Sheila McDonald, Esquire  
Executive Secretary  
Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis MD 21401-1991

Dear Ms. McDonald:

SUBJECT: Item 5-AE, DOT Agenda 7/11/12

This is to advise you of the following change to the Maryland Department of Transportation's Agenda item previously approved by the Board of Public Works.

On July 11, 2012, the Maryland Department of Transportation presented an architectural and engineering contract for Board of Public Works approval as Item 5-AE. The expiration date was incorrect on the approved item.

DOT Agenda 7/11/12

Item 5-AE

Expiration Date Incorrect

FROM: June 1, 2017

TO: July 1, 2017

Thank you for your attention to this matter. If you need further information, please call me at 410-865-1000 or Mr. Thomas Hickey at 410-865-1121.

Sincerely,

Darrell B. Mobley  
Acting Secretary

cc: The Honorable Martin O'Malley, Governor  
The Honorable Peter Franchot, Comptroller  
The Honorable Nancy K. Kopp, Treasurer  
Mr. Thomas Hickey, Director, Office of Procurement, Maryland Department of Transportation  
Ms. Norie Calvert, Director, Office of Procurement and Contracts, SHA

My telephone number is 410-865-1000  
Toll Free Number 1-888-713-1414 TTY Users Call Via MD Relay  
7201 Corporate Center Drive, Hanover, Maryland 21076

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BOARD OF PUBLIC WORKS

ITEM: 5-AE (Continued)

BPW 07/11/12

	Technical Proposal Rating (Max 800)	Technical Ranking	NTE Price
AB Consultants, Inc./ PHRA, Inc. Lanham, MD	423	5	N/A
A.Morton Thomas & Associates, Inc./ Century Engineering, Inc. Rockville, MD	405	6	N/A
Dewberry & Davis, Inc. Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	393	7	N/A
URS Corporation Hunt Valley, MD	389	8	N/A
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	385	9	N/A
Michael Baker, Jr, Inc. Linthicum, MD	355	10	N/A

**REMARKS:** The solicitation was advertised in The Daily Record, eMaryland Market Place and SHA web page. The Consultant shall perform Aerial & Underground Utility Relocation Design Services to supplement the State Highway Administration's Office of Highway Development staff. Assignments may include but not be limited to the necessary tasks required to identify and provide relocation design of all underground and above ground existing and proposed utilities within project areas; which may include researching utility records, designating files, test pit files and investigating existing utility facilities in the field. The consultant may also be required to act as design agent for any utility company whose facilities may be impacted by State Highway Administration projects all in connection with the project.

This contract includes a provision authorizing an extension for up to one-third of original term to spend funds remaining on the contract as provided in revised Board Advisory 1995-1.

**APPROPRIATION CODE:** B0101

**MD TAX CLEARANCE:** 12-0920-1111

**RESIDENT BUSINESSES:** Yes

**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED** **DISAPPROVED**  
**WITH DISCUSSION**

**DEFERRED** **WITHDRAWN**  
**WITHOUT DISCUSSION**

Sandra Clifford (410) 385-4835  
[sclifford@marylandports.com](mailto:sclifford@marylandports.com)

BPW – 07/11/12

# **DEPARTMENT OF TRANSPORTATION ACTION AGENDA**

**CONTRACT MODIFICATION:** (Architectural Engineering Services)

**ITEM:** 6-AE-MOD

**MARYLAND PORT ADMINISTRATION:**

**CONTRACT ID:** 509944B  
 Miscellaneous Engineering Services  
 ADPICS No. CO284807

**ORIGINAL CONTRACT APPROVED:** Item 10-AE, DOT Agenda 07/07/10

**ORIGINAL PROCUREMENT METHOD:** Maryland Architectural and Engineering  
 Services Act

**CONTRACTOR:** Moffatt & Nichol  
 Baltimore, MD

**MODIFICATION:** Modification No. 1 is for completing new design tasks under a Federal Security Grant for the Maryland Port Administration's Office of Security.

**AMOUNT:** \$250,000

**ORIGINAL CONTRACT AMOUNT:** \$2,500,000

**REVISED CONTRACT AMOUNT:** \$2,750,000

**PERCENTAGE INCREASE:** 10% (Modification No. 1)

**ORIGINAL TERM:** 5 Years (July 8, 2010 – June 30, 2015)

**ORIGINAL MBE PARTICIPATION:** 30% (MBE Compliance 21%)

**REMARKS:** This modification is necessary to perform additional engineering services necessary to complete unanticipated security projects that were not contemplated with the original work when the contract was awarded.

Work includes inspection and evaluation of existing facilities; development of concept plans; participation at pre-design meetings; preparation of budget estimates and schedules; presentation of concept plans; architectural/engineering analysis and design; preparation of contract bid documents consisting of drawings, technical specifications, special provisions and general provisions; submission of 30%, 70%, 90%, and pre-final review bid documents; participation in contract document review meetings; preparation of engineer's estimates; production of final bid document

**ITEM: 6-AE-MOD (Continued)****BPW – 07/11/12**

package; participation at pre-bid meetings; preparation of addenda and revisions; evaluation of bid proposals with analysis and recommendations; post award services consisting of participation in construction progress meetings; review and approval of material and construction submittals and shop drawings; review of construction contract modification proposals and furnish recommendations; claims analysis and production of as-built drawings.

**FUND SOURCE:** 75% Federal Funds Budgeted to MPA  
25% Special Funds Budgeted to MPA

**APPROPRIATION CODE:** J03-D0002

**TAX CLEARANCE:** 12-1018-0111

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Beverly Hill (410) 537-1086  
bhill@mdta.state.md.us

BPW – 07/11/12

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION:** (Architectural/Engineering)

**ITEM:** 7-AE-MOD

**MARYLAND TRANSPORTATION AUTHORITY**

**CONTRACT NO. & TITLE:** MdTA 2006-03 A, B  
 National Pollutant Discharge Elimination System  
 Phase II and Environmental Compliance  
 Management Services Statewide

**ORIGINAL CONTRACT APPROVED:** Item 4-AE, DOT Agenda 8/6/08

**ORIGINAL PROCURMENT METHOD:** Maryland Architectural and Engineering  
 Services Act

**MODIFICATION:** Modification No. 1 extends the term of the Contracts. These contracts provide National Pollutant Discharge Elimination System Phase II and Environmental Compliance Management Services Statewide.

**CONTRACTOR:**

Gannett Fleming Inc./ Contract A  
 Dewberry & Davis, LLC, JV  
 Baltimore, Maryland

EA Engineering, Science & Technology/ Contract B  
 Century Engineering Inc., JV

**TERM:** 8/21/08–8/21/12 (Original)  
 8/22/12–06/30/13 (Modification No. 1)

**AMOUNT:** Contract A, B – \$0 each

**ORIGINAL CONTRACT AMOUNT:** Contract A, B – \$2,000,000 each

**REVISED CONTRACT AMOUNT:** Contract A, B – \$2,000,000 each

**MBE PARTICIPATION:** 25% (MBE Compliance 10.92%) – Contract A  
 25% (MBE Compliance 7%) – Contract B



ITEM: 7-AE-MOD (Continued)

BPW – 07/11/12

**REMARKS:** These contracts provide Consulting Engineer for National Pollutant Discharge Elimination System (NPDES) and Environmental Compliance Management Services, Statewide to perform data collection, database development, environmental management system development, storm drain and BMP mapping, environmental design, engineering, compliance, inspections and remediation for Authority facilities, statewide. MDTA facilities include, office buildings, service garages, vehicle fueling stations, rest areas, weigh stations, salt storage structures and a drawbridge.

MDTA is currently procuring new contracts for NPDES and Environmental Compliance Services; and anticipates award of the new Contracts in November 2012. However, the procurement process will not be completed by the August 20, 2012 expiration dates. Therefore, the MDTA wishes to extend the initial term of these contracts to permit sufficient time to complete the procurement process and allow for the completion of tasks under these contracts. These extensions shall end on June 30, 2013, and no new tasks will be issued, once the new contracts are awarded.

The contracts included a provision authorizing an extension of the contract; however the BPW item did not include language indicating this. Therefore, BPW approval is necessary in compliance with Revised BPW Advisory 1995-1.

**FUND SOURCE:** 100% Toll Revenue

**APPROP CODE:** 29.10.02.01

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

115

Beverly Hill (410) 537-1086  
bhill@mdta.state.md.us

BPW – 07/11/12

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**CONTRACT MODIFICATION:** (Architectural/Engineering)

**ITEM:** 8-AE-MOD

## MARYLAND TRANSPORTATION AUTHORITY

**CONTRACT NO. & TITLE:** MdTA 2007-04 B, C and D  
 Architectural, Electrical, Mechanical  
 Engineering Design Services of Maryland  
 Transportation Authority (MdTA) Facilities

**ORIGINAL CONTRACT APPROVED:** Item 5-AE, DOT Agenda 4/1/09

**ORIGINAL PROCURMENT METHOD:** Maryland Architectural and Engineering  
 Services Act

**MODIFICATION:** Modification No. 1 extends the term of the Contracts. These contracts provide miscellaneous architectural, electrical and mechanical engineering design services for the Maryland Transportation Authority (MdTA).

## CONTRACTOR:

Whitman, Requardt & Associates, LLP Contract B  
 Baltimore, Maryland

URS Corporation Contract C  
 Hunt Valley, Maryland

PB Americas Contract D  
 Baltimore, Maryland

**TERM:** 4/17/09 – 4/17/13 (Original)  
 4/18/13 – 8/17/14 (Modification No. 1)

**AMOUNT:** Contract B, C, D - \$0 each

**ORIGINAL CONTRACT AMOUNT:** Contract B, C, D - \$4,000,000 each

**REVISED CONTRACT AMOUNT:** Contract B, C, D - \$4,000,000 each

**MBE PARTICIPATION:** 25% (MBE Compliance 8.92%) – Contract B  
 25% (MBE Compliance 14.92%) – Contract C  
 25% (MBE Compliance 21.63%) – Contract D

**ITEM: 8-AE-MOD (Continued)****BPW – 07/11/12**

**REMARKS:** These contracts provide Architectural, Electrical, Mechanical, and Engineering Design Services to include, architectural programming, new design and renovation design of facilities including: administrative offices, maintenance facilities, police facilities, weapons firing ranges, and traveler's service facilities. It also includes roofing replacement design, site plans, interior treatments, mechanical and electrical systems analysis and building structural design.

The contracts included a provision authorizing an extension of the contract; however the BPW item did not include language indicating this. Therefore, BPW approval is necessary in compliance with Revised BPW Advisory 1995-1.

**FUND SOURCE:** 100% Toll Revenue

**APPROP CODE:** 29.10.02.01

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Beverly Hill (410) 537-1086  
bhill@mdta.state.md.us

BPW – 07/11/12

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**CONTRACT MODIFICATION:** (Architectural/Engineering)

**ITEM:** 9-AE-MOD

## MARYLAND TRANSPORTATION AUTHORITY

**CONTRACT NO. & TITLE:** MdTA 2006-01, C, D  
 Comprehensive Traffic Engineering and  
 Miscellaneous Consulting Services

**ORIGINAL CONTRACT APPROVED:** Item 5-AE, DOT Agenda 10/15/08

**ORIGINAL PROCURMENT METHOD:** Maryland Architectural and Engineering  
 Services Act

**MODIFICATION:** Modification No. 1 extends the term of the Contracts. These contracts provide comprehensive traffic engineering and miscellaneous consulting services.

## CONTRACTOR:

Wallace, Montgomery & Associates/  
 Rummel, Klepper & Kahl, JV  
 Towson, Maryland

Contract C

PB Americas/ Whitney, Bailey,  
 Cox & Magnani, JV  
 Baltimore, Maryland

Contract D

**TERM:** Contract C: 11/26/08-11/26/12 (Original)  
 11/27/12–06/30/13 (Mod. No. 1)

Contract D: 11/12/08–11/12/12 (Original)  
 11/13/12–06/30/13 (Mod. No. 1)

**AMOUNT:** Contract C, D – \$0 each

**ORIGINAL CONTRACT AMOUNT:** Contract C – \$4,000,000  
 Contract D – \$3,000,000

**REVISED CONTRACT AMOUNT:** Contract C – \$4,000,000  
 Contract D – \$3,000,000

**ITEM: 9-AE-MOD (Continued)****BPW – 07/11/12****MBE PARTICIPATION:**

25% (MBE Compliance 29.19%) – Contract C  
 25% (MBE Compliance 31.58%) – Contract D

**REMARKS:** This contract provides Comprehensive Traffic Engineering and Miscellaneous Consulting Services to include, safety, operational, maintenance and revenue studies as well as design and construction services as directed by the Authority.

MDTA is currently procuring new contracts for Comprehensive Traffic Engineering and Miscellaneous Consulting Services, and anticipates award of the new Contracts in November 2012. However, the procurement process may not be completed by the November 26, 2012 (MdTA 2006-01 C) and November 12, 2012 (MdTA 2006-01 D) expiration dates. Therefore, the MDTA wishes to extend the initial term of these contracts to permit sufficient time to complete the procurement process and allow for the completion of tasks under these contracts. These extensions shall end on June 30, 2013, and no new tasks will be issued, once the new contracts are awarded.

The contracts included a provision authorizing an extension of the contract; however the BPW item did not include language indicating this. Therefore, BPW approval is necessary in compliance with Revised BPW Advisory 1995-1.

**FUND SOURCE:**

100% Toll Revenue

**APPROP CODE:**

29.10.02.01

**RESIDENT BUSINESS:**

Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION****119**

Beverly Hill (410) 537-1086  
bhill@mdta.state.md.us

BPW – 07/11/12

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION:** (Architectural/Engineering)

**ITEM:** 10-AE-MOD

**MARYLAND TRANSPORTATION AUTHORITY**

**CONTRACT NO. & TITLE:** MdTA 2007-04 A  
 Architectural, Electrical, Mechanical  
 Engineering Design Services of Maryland  
 Transportation Authority (MdTA) Facilities

**ORIGINAL CONTRACT APPROVED:** Item 5-AE, DOT Agenda 5/6/09

**ORIGINAL PROCURMENT METHOD:** Maryland Architectural and Engineering  
 Services Act

**MODIFICATION:** Modification No. 1 extends the term of the Contract. This contract provides miscellaneous architectural, electrical and mechanical engineering design services for the Maryland Transportation Authority (MdTA).

**CONTRACTOR:** Johnson, Mirmiran & Thompson/  
 Rubeling & Associate, JV  
 Baltimore, Maryland

**TERM:** 5/21/09 – 5/21/13 (Original)  
 5/22/13 – 9/21/14 (Modification No. 1)

**AMOUNT:** \$0

**ORIGINAL CONTRACT AMOUNT:** \$4,000,000

**REVISED CONTRACT AMOUT:** \$4,000,000

**MBE PARTICIPATION:** 25% (MBE Compliance 16.62%)

**REMARKS:** This contract provides Architectural, Electrical, Mechanical, and Engineering Design Services to include, architectural programming, new design and renovation design of facilities including: administrative offices, maintenance facilities, police facilities, weapons firing ranges, and traveler's service facilities. It also includes roofing replacement design, site plans, interior treatments, mechanical and electrical systems analysis and building structural design.

**ITEM: 10-AE-MOD (Continued)****BPW – 07/11/12**

The contracts included a provision authorizing an extension of the contract; however the BPW item did not include language indicating this. Therefore, BPW approval is necessary in compliance with Revised BPW Advisory 1995-1.

**FUND SOURCE:** 100% Toll Revenue**APPROP CODE:** 29.10.02.01**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION****121**

Norie A. Calvert  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 07/11/12

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**CONTRACT MODIFICATION:** (Architectural/Engineering)

**ITEM:** 11-AE-MOD

## STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** BCS 2005-03  
 General Engineering Consultant  
 Intercounty Connector  
 ADPICS No.: CO285592

**ORIGINAL CONTRACT APPROVED:** Item 7-AE, DOT Agenda 04/13/05

**ORIGINAL PROCURMENT METHOD:** Maryland Architectural and Engineering  
 Services Act

**CONTRACTOR:** ICC Corridor Partners  
 Baltimore, MD

**MODIFICATION:** Modification No. 2 is to increase the contract value by \$16,300,000 and to add an additional 2 years.

**AMOUNT:** \$16,300,000

**ORIGINAL CONTRACT AMOUNT:** \$125,000,000

**REVISED CONTRACT AMOUNT:** \$210,900,000

**PERCENTAGE INCREASE:** 8.4%

**TERM:** 04/13/2005 – 04/30/2013 (Original)  
 04/13/2005 – 04/30/2013 (Modification No. 1;  
 Term unchanged by this modification)  
 05/1/2013 – 04/30/2015 (Modification No. 2)

**DBE PARTICIPATION:** 25% (DBE Compliance 20.59%)

**REMARKS:** BCS 2005-03A, the supplemental agreement dated December 20, 2006, provided for Phase II (Final Design) and Phase III (Construction Management and Inspection) services in connection with the Intercounty Connector. The agreement was scheduled to expire on April 30, 2013.



**ITEM: 11-AE-MOD (Continued)****BPW – 07/11/12**

Owing to the extended acquisition negotiations related to a major right-of-way parcel required for the ICC, the schedule for ICC Mainline Contract D/E now has construction continuing beyond the expiration date of the GEC contract and into early 2014. In addition, the current construction schedule for the compensatory mitigation and environmental/community stewardship program contracts continues into late 2014. In order to allow the GEC to continue to provide construction inspection services for the mitigation/stewardship program and to provide construction management and compliance services for ICC Contract D/E, a two-year time extension to April, 30, 2015 is requested.

Budget projections for GEC services continued under this contract shows potential expenditures \$16.3 million in excess of the current funding authorization. This request is to provide that increased funding noting that this increase to the GEC contract does not create the need to increase the overall ICC Project budget of \$2,425 million; funding is available within the approved ICC Financial Plan.

While contemplated in the original scope of work, the original authorization does not have sufficient funds available to execute the required services. This is due to several factors: When the supplemental agreement was prepared, it was planned to have the GEC lease office space just for the Project Management Office, and that the contractors for ICC Contracts A, B and C would be responsible for their own space as well as providing space for the Administration personnel assigned to each Contract. For Contract A, this pattern was used. However, as the contract documents for Contract B and C were prepared it became apparent that, in order to ensure co-location adjacent to the Project Management Office, the Administration would be better served by providing space to the design-build team rather than the other way around. This decision increased the rental expenses incurred by the GEC by over \$5 million, although it also served to reduce the contractors' bids.

Contract A's original "accepted for maintenance" (AFM) date was August 1, 2010. That date was extended to July 1, 2011 and the contract remains unclosed. The additional expense related to providing management services associated with Contract A from the earlier completion estimate through December, 2011 was approximately \$4 million.

The settlement of the lawsuit which cleared the way for construction of the ICC required the SHA to provide an air quality monitoring station over the course of three years. The estimated cost of this undertaking, which was assigned to the GEC, is \$1 million.

At the time the original estimate was prepared, the extent and cost of independent environmental monitoring which is required by Federal and State permits for this project was underestimated. It is now anticipated that the cost of these services will be approximately \$2.0 million in excess of the funding under the supplemental agreement.

The scope of work for the supplemental agreement provided for the ability to have the GEC fully prepare contract documents relative to compensatory mitigation and environmental/community stewardship program contracts; however, the extent to which the GEC would be used as well as the number of projects proposed in the permitting documents was determined to be unfeasible and the requirement to identify additional sites was unanticipated. It is estimated that the GEC has recognized approximately \$14 million in mitigation/stewardship design costs that were unanticipated when the budget was established.

**ITEM: 11-AE-MOD (Continued)**

**BPW – 07/11/12**

While the total of the items identified above is \$26 million, nearly 40% of that amount has been absorbed within the initial contract allocation as the result of cost containment measures implemented by the SHA. This request is for \$16.3 million.

**FUND SOURCE:** Federal and Special Transportation Funds  
Budgeted to SHA

**APPROP CODE:** J02B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 12-1356-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN** ✓

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**124**

## ATTACHMENT I

## CONTRACT A

	<u>Amount</u>	<u>Term</u>	<u>BPW/DCAR</u> <u>Date</u>	<u>Reason</u>
Original Contract	\$125,000,000	04/13/05-04/30/13	4/13/05 7-AE	
Modification No. 1	\$69,600,000	-	12/20/06 5-AE-OPT	
Modification No. 2	\$16,300,000	05/1/13-04/30/15	07/11/12	
Revised Amount	\$210,900,000			

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BPW – 07/11/12

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 12-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** HCSEC15  
 Security Services at the Administration's  
 Hanover Complex in Anne Arundel County  
 ADPICS NO. HCSEC15

**CONTRACT DESCRIPTION:** This Contract consists of security services at the Administration's Hanover Complex in Anne Arundel County.

**AWARD:** Amazing Security & Investigations  
 College Park, MD

**AMOUNT:** \$1,274,861 NTE

**TERM OF CONTRACT:** July 23, 2012 through July 31, 2015

**PROCUREMENT METHOD:** Competitive Sealed Bidding

<b>BIDS:</b>	
Amazing Security & Investigations College Park, MD	\$1,274,861
BTI Security Silver Spring, MD	\$1,325,248
Graham Security Services, Inc. Glen Burnie, MD	\$1,331,845
Abacus Corporation Baltimore, MD	\$1,403,183
Watkins Security Agency Baltimore, MD	\$1,448,514
Stronghold Security LLC Randallstown, MD	\$1,611,079
FJC Security Floral Park, NY	\$1,654,638

**ITEM:** 12-M (Continued)

**BPW – 07/11/12**

**MBE PARTICIPATION:** 0% (Single element of work)

**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two-hundred Forty Two (242) contractors were notified for this project on eMaryland Marketplace; Eighty (80) of which were MDOT Certified MBE's.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 12-1152-1101

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
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BPW – 07/11/12

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

ITEM: 13-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 549D41414  
 Highway Maintenance Contract Support at  
 Various Locations in Baltimore & Harford  
 Counties (District 4)  
 ADPICS NO. 549D41414

**CONTRACT DESCRIPTION:** This Contract consists of highway maintenance contract support  
 at various locations in District 4.

**AWARD:** Abacus Corporation  
 Baltimore, MD

**AMOUNT:** \$908,715 NTE

**TERM OF CONTRACT:** July 23, 2012 through December 31, 2014

**PROCUREMENT METHOD:** Competitive Sealed Bidding

<b>BIDS:</b>	
Abacus Corporation Baltimore, MD	\$908,715
Earn Contractors Gaithersburg, MD	\$998,038
Unified Solutions Services, LLC Columbia, MD	\$1,160,955
K & M Professional Services, LLC Pikesville, MD	\$1,231,500
Covington Machine & Welding, Inc. Annapolis, MD	\$2,243,000
Letke Security Contractors Baltimore, MD	\$2,768,750

ITEM: 13-M (Continued)

BPW – 07/11/12

MBE PARTICIPATION: 0% (Single element of work)

PERFORMANCE SECURITY: None

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Four-hundred Eighty One (481) contractors were notified for this project on eMaryland Marketplace; Ninety Seven (97) of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-1201-1111

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 BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-0433  
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BPW – 07/11/12

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM:** 14-M

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 4291531414  
 Brush & Tree Cutting and Stump Removal at  
 Various Locations in Montgomery County  
 ADPICS NO. 4291531414

**CONTRACT DESCRIPTION:** This Contract consists of brush & tree cutting & stump removal at various locations in Montgomery County.

**AWARD:** Excel Tree Expert Co., Inc.  
 Jessup, MD

**AMOUNT:** \$701,695 NTE

**TERM OF CONTRACT:** July 23, 2012 through December 31, 2014

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Excel Tree Expert Co., Inc. Jessup, MD	\$701,695
Pittman's Tree & Landscaping, Inc. Front Royal, VA	\$735,978
Mercier's, Inc. Harmans, MD	\$801,301

**MBE PARTICIPATION:** 0% (Single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One hundred one (101) contractors were notified for this project on eMaryland Marketplace; Twenty (20) of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business Enterprise.



**ITEM: 14-M (Continued)****BPW – 07/11/12****FUND SOURCE:** 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 12-1198-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION****131**

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BPW – 07/11/12

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM:** 15-M

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 4263M41414  
 Application of Herbicide Solutions at Various  
 Locations in the Owings Mills Area Shop in  
 Baltimore County  
 ADPICS NO. 4263M41414

**CONTRACT DESCRIPTION:** This Contract consists of the application of herbicide solutions at various locations in the Owings Mills Area Shop in Baltimore County.

**AWARD:** The Garrison Company  
 Gwynn Oak, MD

**AMOUNT:** \$306,774 NTE

**TERM OF CONTRACT:** July 23, 2012 through December 31, 2014

**PROCUREMENT METHOD:** Competitive Sealed Bidding

<b>BIDS:</b>	
The Garrison Company Gwynn Oak, MD	\$306,774
Anointed Turf Management, LLC Gaithersburg, MD	\$316,350
Unified Solutions Services, LLC Columbia, MD	\$453,150
DeAngelo Brothers, Inc. Hazelton, PA	\$569,239

**MBE PARTICIPATION:** 0% (Single element of work)

**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One hundred thirty six (136) contractors were notified for this project on eMaryland Marketplace; Twenty two (22) of which were MDOT Certified MBE's.

**ITEM: 15-M (Continued)****BPW – 07/11/12**

100% of the work will be performed by a Certified Small Business Enterprise.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 12-1103-0000

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 07/11/12

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

ITEM: 16-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 4921371414  
 New & Retracing of Existing Waterborne &  
 Thermoplastic Roadway Lines at Various  
 Locations in Howard County  
 ADPICS NO. 4921371414

**CONTRACT DESCRIPTION:** This Contract consists of new & retracing of existing waterborne & thermoplastic roadway lines at various locations in Howard County.

**AWARD:** Midlantic Marking, Inc.  
 Gaithersburg, MD

**AMOUNT:** \$808,800 NTE

**TERM OF CONTRACT:** July 23, 2012 through December 31, 2014

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Midlantic Marking, Inc. Gaithersburg, MD	\$808,800
A – Annandale, Inc. Dumfries, VA	\$840,850
Denville Line Painting, Inc. Rockaway, NJ	\$974,400
Priceless Industries, Inc. Baltimore, MD	\$2,019,700

**MBE PARTICIPATION:** 0% (Single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**ITEM: 16-M (Continued)****BPW – 07/11/12**

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Three hundred forty one (341) contractors were notified for this project on eMaryland Marketplace; Ninety seven (97) of which were MDOT Certified MBE's.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 12-1205-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Tom Hickey 410-865-1121  
thickey@mdot.state.md.us

BPW – 07/11/12

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 17-M

THE SECRETARY'S OFFICE

CONTRACT ID: MDOT-OFFAS-12-002  
 Janitorial Services at MDOT Headquarters  
 ADPICS NO. OFFAS12002

CONTRACT DESCRIPTION: This Contract is for janitorial services at MDOT Headquarters in Hanover, MD.

AWARD: Alliance, Inc.  
 Baltimore, MD

AMOUNT: \$438,835

TERM OF CONTRACT: August 1, 2012 – July 31, 2015

PROCUREMENT METHOD: Community Service Provider

MBE PARTICIPATION: 100%

REMARKS: This contract will be performed by a Community Service Provider. The Pricing and Selection Committee approved the rates for these services on February 16, 2012.

FUND SOURCE: 100% Special Funds Budgeted to TSO

APPROPRIATION CODE: J01A019280

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-1319-1110

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

136

Tom Hickey 410-865-1121  
thickey@mdot.state.md.us

BPW – 07/11/12

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

ITEM: 18-M

### THE SECRETARY'S OFFICE

**CONTRACT ID:** MDOT-OFFAS-12-001  
 Facility Management, Building Maintenance and  
 Preventative Maintenance at MDOT  
 Headquarters  
 ADPICS NO. OFFAS12001

**CONTRACT DESCRIPTION:** This Contract is for facility management, building maintenance and preventative maintenance at MDOT Headquarters in Hanover, MD.

**AWARD:** AAA Complete Building Services, Inc.  
 Washington, DC

**AMOUNT:** \$1,608,623 (3 Year Base Term)  
\$1,143,227 (Renewal Options No. 1 & 2)  
 \$2,751,850

**TERM OF CONTRACT:** August 1, 2012 – July 31, 2015 (with two,  
 one-year renewal options)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:** See Attachment

**MBE PARTICIPATION:** 42.79%

**PERFORMANCE SECURITY:** 1/3 of the contract award amount

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace. Ninety-six (96) contractors were notified for this project on eMaryland Marketplace. Ninety-seven (97) MBE firms were directly solicited and forty-nine (49) SBE firms were also directly solicited.

The RFP stated that MDOT intended to award one (1) Contract to the Offeror that submits the proposal that is most advantageous to the State. In making the most advantageous offer determination, technical and price were considered equally. Firms were asked to provide a fixed fee for facility management, building maintenance and preventative maintenance services and labor rates for additional services such as major and emergency repairs, and snow removal.

**ITEM: 18-M (Continued)****BPW – 07/11/12**

The MBE goal established for this contract was 30%; however, the Contractor is exceeding the goal by 12.79%.

Janitorial services will be provided by a Community Service Provider (see related Item 18-M). MDOT was granted a waiver from MD Works for snow removal and landscaping services on February 2, 2012, which are part of this contract.

AAA Complete Building Services, Inc. is the incumbent and has extensive knowledge about the facility and systems. Both a technical and financial BAFO was requested from each firm and the department has determined their price fair and reasonable. The award amount consists of the firm fixed price plus \$50K/yr for additional labor and materials for major and emergency repairs, and snow removal.

<b>FUND SOURCE:</b>	100% Special Funds Budgeted to TSO
<b>APPROPRIATION CODE:</b>	J01A0192800899
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	12-1301-1110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION****138**



# ATTACHMENT I

## PROPOSALS:

Offerors	Technical Ranking	Financial Ranking	Evaluated Financial Price Base Term (3 years)	Estimated Evaluated Financial Price Renewal Option No. 1	Estimated Evaluated Financial Price Renewal Option No. 2	Evaluated Financial Price Grand Total (5 years)*	Overall Ranking**
AAA Complete Building Services, Inc.	1	1	\$995,013	\$350,118	\$360,386	\$1,705,515	1
Meridian Management Corporation	3	2	\$1,084,121	\$375,106	\$386,272	\$1,845,498	2
George S. Hall, Inc.	2	3	\$1,302,235	\$455,474	\$468,934	\$2,226,642	3
Facility Site Contractors, Inc.	4	4	\$1,368,801	\$474,086	\$487,902	\$2,330,788	4
Facilities Plus, Inc.	5	5	\$1,481,962	\$517,903	\$533,334	\$2,533,198	5

\*The financial price was based upon a model of hourly rates for different labor classifications of work for an estimated number of hours. The renewal option values represents two thirds of the three years financial base evaluated value.

\*\*Technical and Financial factors were given equal weight in the overall award determination.

John Thornton – 410-385-4850  
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BPW – 07/11/12

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**EQUIPMENT CONTRACT:** American Recovery Reinvestment Act

**ITEM:** 19-E

**MARYLAND PORT ADMINISTRATION**

**CONTRACT ID:** 212026-H  
 Cameras and Transcoders – RVSS Upgrades  
 ADPICS NO. P120057

**CONTRACT DESCRIPTION:** Installation of cameras, transcoders and other equipment to upgrade the Remote Video Surveillance System at Dundalk, North Locust Point, South Locust Point, Fairfield, Masonville, and Seagirt Mariner Terminals.

**AWARD:** Skyline Network Engineering, LLC  
 Eldersburg, Maryland

**AMOUNT:** \$697,320

**TERM:** 100 workdays plus 3 year warranty

**PROCUREMENT METHOD:** Intergovernmental Cooperative Purchasing  
 (One bid received)

**MBE PARTICIPATION:** 0% (no MBEs certified for the only significant subcontractable portion of the work, supply of security cameras and transcoders)

**PERFORMANCE SECURITY:** None

**HIRING AGREEMENT ELIGIBLE:** No

**REMARKS:** The contractor will install six (6) high resolution, combination thermal imaging/day light, pan-tilt zoom cameras, six (6) transcoders, and other equipment, plus associated cabling and software, and will integrate MPA's current access control and perimeter camera systems to a comprehensive remote video surveillance system (RVSS).

MPA solicited bids on eMaryland Marketplace from Maryland resident businesses holding U.S. General Services Administration (GSA) contracts available for use by state and local governments under which the bidder has agreed with GSA to meet ARRA reporting requirements. Over sixty prospective bidders meeting these criteria were notified of the solicitation by eMaryland Marketplace. Three of those companies expressed interest in the solicitation by requesting information from the procurement officer, and two requested a prebid meeting and site visit. Only one company, Skyline Network Engineering, LLC, submitted a bid. The contractor has agreed to provide MPA with the

**ITEM: 19-E (Continued)****BPW – 07/11/12**

prices, terms, and conditions applicable to its GSA contract, subject to the mandatory terms, conditions, and provisions of Maryland law, and to meet all ARRA funding requirements.

**FUND SOURCE:** 92% 0550 Funds Budgeted to MPA  
8% Special Funds Budgeted to MPA

**APPROPRIATION CODE:** J03D0002

**MD TAX CLEARANCE:** 12-1088-1111

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION****141**

Norie Calvert – 410-545-0402  
[Ncalvert@sha.state.md.us](mailto:Ncalvert@sha.state.md.us)

BPW – 07/11/12

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY CONVEYANCE

**ITEM:** 20-RP MMC# 12-2303

**STATE HIGHWAY ADMINISTRATION:** Parcel Located south side of MD32 along the east edge of the ramp from MD32 eastbound to Shaker Drive in Howard County

**EXPLANATION:** In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The property to be conveyed consists of  $\pm$  0.3518 acres and is being conveyed to the sole adjoining owner, by MOU dated 12/29/11.

**SPECIAL CONDITIONS:** None

**GRANTOR:** State of Maryland, State Highway Administration

**GRANTEE:** Taylor Family Limited Partnership

**CONSIDERATION:** \$292,000

**APPRAISED VALUE:** \$252,900. Bruce M. Dumler, fee appraiser, Stephen H. Muller, fee appraiser. Reviewed and approved by William Caffrey, Chief of Appraisal Review Division. (Date of Value March 1, 2012)

\$292,000. Stephen H. Muller, fee appraiser. Bruce M. Dumler, fee appraiser. Reviewed and approved by William Caffrey, Chief of Appraisal Review Division. (Date of Value August 4, 2010)

**REMARKS:** Approval of conveyance is requested in accordance with the Section 8-309 (F)1(ii) of the Transportation Article, Annotated Code of Maryland. This parcel is not capable of an independent use because of its size and configuration.

SHA is concurrently requesting permission to dispose and execution of the Deed.

The property was acquired in 1980 for the construction of MD32.

This parcel is being conveyed as part of an agreement between the State Highway Administration and the grantee. The agreement was effective December 29, 2011 and based upon the existing appraised

**ITEM: 20-RP (Continued)****BPW – 07/11/12**

value at the time (\$292,000). That appraisal has been since updated and is reflected in the \$252,000 shown above.

In accordance with State Finance and Procurement, Section 10-305, Legislative Notice was given on 4-11-12 and the 45-day notice period expired on 5-28-12.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Norie Calvert - (410) 545-0433  
[ncalvert@mdot.state.md.us](mailto:ncalvert@mdot.state.md.us)

BPW – 07/11/12

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### GENERAL MISCELLANEOUS

ITEM: 21-GM

### STATE HIGHWAY ADMINISTRATION

**DESCRIPTION:** Request for approval to correct language in a real property conveyance item approved under original BPW Item 14-RP and Item 15-RP submitted on the 5/18/11 DOT BPW Agenda.

**REMARKS:** Conveyance of the property from SHA to Patapsco Park Associates was approved to dispose of 122.945 acres in excess to the needs of the SHA. The parcel is located on the northside of MD 99 just north of US 29 in Ellicott City.

The deeds have been revised to make certain corrections prior to settlement and conveyance; the revised deeds were approved by Patapsco Park. The original deeds mistakenly contained references to SHA acquisition plats numbered 37148, 37149, 37382 and 37742 which included the areas that were specifically described on the SHA conveyance that included plat numbered 58122. Only plat 58122 should have been referenced in the deeds. The changes requested are required to make clear that the primary plat is SHA conveyance plat numbered 58122. The corrected deeds also include additional language to clarify the description of the access controls that are being reserved by SHA.

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

REAL PROPERTY ACQUISITION

ITEM: 22-RP

MARYLAND PORT ADMINISTRATION:

Coke Point – a +/-310 acre portion of the RG Steel Sparrows Point, LLC property at 2001 Wharf Road, Baltimore, MD 21219

**PURCHASE METHOD:** Property is presently an asset in the Chapter 11 bankruptcy case of RG Steel Sparrows Point, LLC. Approval of this Item authorizes the Port to bid in a bankruptcy auction or participate in any other sales method that the bankruptcy court conducts.

**GRANTOR:** RG Steel Sparrows Point, LLC

**GRANTEE:** Maryland Port Administration

**CONSIDERATION:** Not to exceed \$(see backup)

**APPRAISED VALUE:** \$14,660,000 by Chaney & Associates, fee appraiser  
Reviewed and approved by SHA William Caffrey, Jr.,  
Chief, SHA Review Appraiser.

**REMARKS:** The purpose of acquiring this real property is to increase waterborne commerce through the ports of the State. Therefore:

The Board may discuss this Item in closed session in accordance with Maryland Code Ann., State Government Article, §10-508(a)(3).

The Board may withhold disclosure of this Item in accordance with Maryland Code Ann., State Government Article, §10-618(k)(ii).

At such date as the bidding is complete for acquisition of this property, this Item will become part of the public record.

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C

**MARYLAND SCHOOL FOR THE DEAF**

Maryland School for the Deaf  
Frederick, MD

**CONTRACT NO. AND TITLE**

Project No. REBID A-000-100-001  
Bus Loop and Parking Lot  
ADPICS NO. 001B3400034

**DESCRIPTION**

Approval requested for a contract that consists of a new bus loop with 12 bus parking spaces, totaling approximately 13,500 square feet, and a new 66-space parking lot of approximately 25,000 square feet with appropriate parking for individuals with disabilities located at The Maryland School for the Deaf, Frederick Campus, 101 Clarke Place, Frederick, MD 21705.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

Ross Contracting, Inc., Mount Airy, MD  
Puentes Technology, LLC, Ellicott City, MD  
Morgan-Keller, Inc., Frederick, MD

**AMOUNT**

\$1,692,550.00  
\$1,768,998.00  
\$1,831,940.00

**AWARD**

Ross Contracting, Inc.  
Mount Airy, MD

**AMOUNT**

\$1,692,550.00

**TERM**

360 Calendar Days

**MBE PARTICIPATION**

35.5%

**PERFORMANCE BOND**

Yes

**HIRING AGREEMENT ELIGIBLE**

Yes

**REMARKS**

The project was advertised on *eMaryland Marketplace.com*, and 3 qualified bids were received on March 14, 2012.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**      1-C (Cont.)

The project includes the demolition of the former Kent McCanner Elementary School building. The functions for this building will be taken over by the construction of the new Elementary School/Family Education and Early Intervention building completed in October 2009 and the new Cafeteria Building completed in March 2011. Construction of the new Bus Loop and Parking Lot will be done in two phases.

The first phase will include demolition of the Kent McCanner Building and the construction of the parking lot on Hessian Alley. This will be followed by the construction of the new Bus Loop on South Carroll Street. Completion of the project will help alleviate campus parking problems and traffic congestion on Clarke Place where an existing parking lot shares duties as the current school bus staging/loading area. The bus loop will serve middle and high school students.

The Department of Budget and Management (DBM) and the Department of General Services (DGS) have recommended an allocation of \$394,606.00 from the Construction Contingency Fund for the Bus Loop & Parking Lot at the Maryland School for the Deaf-Frederick Campus. In accordance with State Finance and Procurement Article, Section § 3-609, subsection (g), the Budget Committees have been notified of this recommendation and they concur with the recommendation. The recommended awardee has confirmed its bid.

**FUND SOURCE**

\$1,297,944.00 MCCBL 2010 Item 020  
(Provide funds to construct a new bus loop  
and parking lot on the Frederick campus.)  
\$394,606.00 MCCBL 2007/Item 036  
(Construction Contingency Fund)

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

12-0756-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            2-M

**DEPARTMENT OF GENERAL SERVICES**      Statewide

**CONTRACT NO. AND TITLE**                      Project No. DGS-12-304-IQC  
 Indefinite Quantity Contract to Provide  
 Statewide Electrical Services & Related  
 Work in the Central Region, Eastern Region,  
 Southern Region and Western Region; for  
 Multiple Electrical Projects with Fees  
 \$200,000.00 or less.

**DESCRIPTION**                                      Approval is requested for an Indefinite  
 Quantity Contract (IQC) to provide statewide on-call service for the repair and related work for  
 electrical services for various State agencies contracted through the Maryland Department of  
 General Services in four (4) regions (Eastern, Central, Southern and Western), on an as needed  
 basis. This contract includes all labor and materials for projects on a fixed-price basis in  
 accordance with pre-approved labor rates. The contracts will be effective for three (3) years plus  
 time required for completion of task orders issued prior to the completion date. Individual  
 projects awarded under this IQC may not exceed \$200,000.00; however, the aggregate fee for the  
 total number of projects awarded to any one firm in each region may not exceed \$500,000.00.  
 Individual task orders under this IQC will be competitively bid among all qualified firms.

**PROCUREMENT METHOD**                                      Competitive Sealed Proposal

**OFFERORS**    **QUALIFIED/NOT-QUALIFIED**

**Central Region**

Advanced Fire Protection/Electrical Division, Glen Burnie, MD	Qualified
Dvorak, LLC, Baltimore, MD	Qualified
Electrico, Inc., Baltimore, MD	Qualified
TISSA Enterprises, Inc. (TEI), Frederick, MD	Qualified
Urban Francis, LLC, Baltimore, MD	Qualified

**Eastern Region**

Advanced Fire Protection/Electrical Division, Glen Burnie, MD	Qualified
Dvorak, LLC, Baltimore, MD	Qualified
Electrico, Inc., Baltimore, MD	Qualified

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**      2-M Cont.)

**Southern Region**

Advanced Fire Protection/Electrical Division, Glen Burnie, MD	Qualified
Dvorak, LLC, Baltimore, MD	Qualified
Electrico, Inc., Baltimore, MD	Qualified
Urban Francis, LLC, Baltimore, MD	Qualified

**Western Region**

Dvorak, LLC, Baltimore, MD	Qualified
Electrico, Inc., Baltimore, MD	Qualified
TISSA Enterprises, Inc. (TEI), Frederick, MD	Qualified

**AWARD (by Region)**

**Total**

**Central Region**

Advanced Fire Protection/Electrical Division	\$500,000.00
Dvorak, LLC	\$500,000.00
Electrico, Inc.	\$500,000.00
TISSA Enterprises, Inc. (TEI)	\$500,000.00
Urban Francis, LLC	\$500,000.00

**Eastern Region**

Advanced Fire Protection/Electrical Division	\$500,000.00
Dvorak, LLC	\$500,000.00
Electrico, Inc.	\$500,000.00

**Southern Region**

Advanced Fire Protection/Electrical Division	\$500,000.00
Dvorak, LLC	\$500,000.00
Electrico, Inc.	\$500,000.00
Urban Francis, LLC	\$500,000.00

**Western Region**

Dvorak, LLC	\$500,000.00
Electrico, Inc.	\$500,000.00
TISSA Enterprises, Inc. (TEI)	\$500,000.00

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

## MAINTENANCE CONTRACT

**ITEM**                      **2-M (Cont.)**

<b><u>AWARDS (by Vendor/Region)</u></b>		<b><u>ADPICS NO.</u></b>
Advanced Fire Protection/Electrical Division (Eastern, Southern & Central)	\$1,500,000.00	001B3400045
Dvorak, LLC (All Regions)	\$2,000,000.00	001B3400046
Electrico, Inc. (All Regions)	\$2,000,000.00	001B3400047
TISSA Enterprises, Inc. (TEI), (Central & Western)	\$1,000,000.00	001B3400048
Urban Francis, LLC (Central & Southern Regions)	<u>\$1,000,000.00</u>	001B3400049
<b>Total NTE</b>	<b>\$7,500,000.00</b>	

<b><u>AMOUNT</u></b>	\$5,000,000.00 Aggregate Value for Central Region
	\$2,000,000.00 Aggregate Value for Eastern Region
	\$2,000,000.00 Aggregate Value for Southern Region
	\$2,000,000.00 Aggregate Value for Western Region

**TERM** 3 years from date of approval

<b><u>PERFORMANCE BOND</u></b>	100% for task order amounts above \$100,000.00
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**MBE PARTICIPATION** See Remarks below

**REMARKS** A notice of the availability of the Request for Proposal (RFP) was advertised on *eMarylandMarketplace.com* (eMM) and the DGS Bid Board on October 3, 2011. Four hundred and fifty three (453) vendors were contacted through eMM for this solicitation. Five (5) firms submitted technical proposals by the November 2, 2011.

The Evaluation Committee convened on November 18, 2011 through April 6, 2012 to evaluate the technical proposals of the five (5) firms. Each member of the Committee read and evaluated each proposal. Criteria considered in the evaluation process included: general competence based on evaluation of resumes of key personnel proposed for each firm; firm experience, experience as demonstrated by providing similar services on three (3) representative projects; past performance by the firm, company profile and annual sales volume.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**      2-M (Cont.)

On April 13, 2012, a request for price proposals was sent to the qualifying firms, with a due date of April 26, 2012. The Qualification Committee convened on April 30, 2012 through May 3, 2012 to review the price proposals and all five (5) firms were recommended for award.

This contract will allow DGS to more rapidly respond to critical repair needs at State facilities when the use of competitive sealed bidding is not possible due to time required or, when emergency conditions exist that may subject the State to inflated pricing.

MBE Participation will be established for each task order.

**FUND SOURCE**

Various Sources

**RESIDENT BUSINESS**

Yes for all

**TAX COMPLIANCE NO.**

Advanced Fire Protection/Electrical Division, Glen Burnie, MD	12-1050-1110
Dvorak, LLC, Baltimore, MD	12-1051-0111
Electrico, Inc., Baltimore, MD	12-1052-0111
TISSA Enterprises, Inc. (TEI), Frederick, MD	12-1072-1111
Urban Francis, LLC, Baltimore, MD	12-1053-1110

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            3-GM

**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$155,344.71 (3 items).

A. Pocomoke State Park  
     (Worcester County)

**DESCRIPTION**

Approval for a contract to provide all labor, equipment, materials, supplies, supervision, insurance, etc., necessary to renovate the Marina Service Building at Pocomoke State Park, in Worcester County.

**REMARKS**

This solicitation was advertised and bid on *eMaryland Marketplace.com* (eMM) and the DGS Bid Board.

The project estimate was \$113,505.00. This project was included on the FY-11 Waterway Improvement program, and was in the priority schedule within the budgeted funding. DNR prepared the specifications for this solicitation.

**CONTRACT NO. AND TITLE**

Project No: P-018-120-010;  
 Renovations to Marina Service Building

**PROCUREMENT METHOD**

Competitive Sealed Bids

**AWARD**

Harper & Sons, Inc.,  
 Easton, MD

**AMOUNT**

\$97,530.00

**TERM**

180 Calendar Days

**MBE PARTICIPATION**

5% No Split

**FUND SOURCE**

MCCBL 2011/Item 053 (Waterway Improvement Funds)

## GENERAL MISCELLANEOUS

**B. Department of Public Safety and Correctional Services**

**Police and Correctional Training Commissions**  
**Sykesville, MD**

<p><b><u>REMARKS</u></b></p>	<p>This security camera system will enhance site safety and security, and will enable live monitoring of the rifle range operations from the Firearms Training Facility.</p>
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**PROCUREMENT METHOD** Small Procurement

<b>AMOUNT</b>	<b>\$25,069.71</b>
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<b><u>FUND SOURCE</u></b>	MCCBL2009/Item 024 (Provide funds to design and remediate the rifle range for the Firearms Training Facility at the Public Safety Education and Training Center)
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C. Department of Veterans Affairs Cheltenham Veterans Cemetery  
Cheltenham, MD 20623

<b><u>CONTRACT NO. AND TITLE</u></b>	Project No. VC-001-080-001; Fuel Oil Tank Replacement
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## 152

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            3-GM (Cont.)

**REMARKS**

The government estimate for this project is \$97,964.00. The contract duration is 90 days. This solicitation was advertised and bid on *eMaryland Marketplace.com*.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**AWARD**

Petroleum Services, Inc.  
Baltimore, MD

**AMOUNT**

\$32,745.00

**MBE PARTICIPATION**

5%

**FUND SOURCE**

MCCBL 2009/Item 009 (Provide funds to remove, replace, upgrade State-owned underground heating oil storage tank-Statewide)

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            4-GM

**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$207,730.84 (4 items).

The fund sources for this particular item will be designated as:

MCCBL 2010/Item 016 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

MCCBL 2011/Item 008 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

**Department of Natural Resources**

A. Smallwood State Park  
     (Charles County)

**DESCRIPTION**

Approval requested for a contract to provide all labor, equipment, materials, supplies, supervision, and insurance necessary to install OSDS (on-site sewage disposal systems) at three locations throughout Smallwood State Park.

**REMARKS**

This solicitation was advertised and bid on *eMaryland Marketplace.com* (eMM) and the DGS Bid Board.

The project estimate was \$127,000.00. This project was included in the priority schedule within the budgeted funding. DNR prepared the specifications and five vendors attended the prebid. Two vendors bid on the project with one vendors under the project estimate. The awarded vendor was evaluated and confirmed his bid. 5% MBE participation was provided in the documentation and was approved.

**CONTRACT NO. AND TITLE**

Project No: P-000-116-910;  
 On-site sewage disposal system upgrades

**PROCUREMENT METHOD**

Competitive Sealed Bids

## GENERAL MISCELLANEOUS

**FUND SOURCE** MCCBL 2011/Item 008

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            4-GM (Cont.)

C. Fair Hill NRMA

**DESCRIPTION**

This project requires the contractor to provide all materials, equipment, supplies, etc., to renovate two operational houses at Fair Hill NRMA.

**REMARKS**

This solicitation was advertised and bid on *eMaryland Marketplace.com* (eMM). Notice of Availability was also posted on the DGS Bid Board. This project was included in the priority schedule within the budgeted funding. DNR prepared the specifications for this contract. The recommended awardee was evaluated and confirmed his bid. The project estimate was \$111,050.00.

**CONTRACT NO. AND TITLE**

Project No. P-043-101-010;  
Exterior Renovations on Two Houses

**PROCUREMENT METHOD**

Competitive Sealed Bids

**AWARD**

Bob Andrews Construction, Inc.  
Kingsville, MD

**AMOUNT**

\$98,400.00

**TERM**

120 Calendar Days

**MBE PARTICIPATION**

10%

**FUND SOURCE**

MCCBL 2011/Item 008

D. Point Lookout State Park, Bathhouse Renovations  
Scotland, MD (St. Mary's County)

**DESCRIPTION**

The Department of Natural Resources is requesting the reimbursement of expenditures from General Obligation Bond funding for work that was completed by DNR In-House Maintenance Staff as noted below in the total amount of \$2,485.84.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS****ITEM**      4-GM (Cont.)

**REMARKS**      The project is for repair and replacement of  
bathroom stalls, painting, repair of roof damage and repair the ventilation.

**CONTRACT NO. & TITLE**      Project No. P-065-121-110;  
Exterior Bathhouse Renovations

**PROCUREMENT METHOD**      Small Procurement

**AWARD**      Department of Natural Resources

**AMOUNT**      \$2,485.84

**FUND SOURCE**      MCCBL 2011/Item 008

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

## GENERAL/MISCELLANEOUS

**ITEM**                      **5-GM**

**DEPARTMENT OF GENERAL SERVICES:** Department of Natural Resources  
Annapolis, MD

**TITLE:** Transfer of Funds

**REFERENCE** The Department of Natural Resources is requesting the transfer of funding from the DGS budget to the DNR critical maintenance budget to allow for the use of the DNR In-House Maintenance Staff to complete the following critical maintenance projects that were included in the FY-2013 budget submission:

<u>Project Location</u>	<u>Description</u>	<u>Estimate</u>
Fair Hill NRMA	Safety Fence Installation	\$ 5,000.00
Choptank Fishing Pier	Re-roof Office	\$ 6,000.00
Unicorn Fish Hatchery	Re-roof Hatchery Buildings	\$ 25,000.00
Unicorn Fish Hatchery	Replace Fence	\$ 37,000.00
Wye Mills	Roofing Annex	\$ 6,000.00
Albert Powell Fish Hatchery*	Re-roof Four Buildings	\$ 26,000.00
Bear Creek Fish Hatchery*	Roofs	\$ 26,000.00
Rocky Gap SP	IN-House Renovations	\$100,000.00
Manning Hatchery	Replace Doors-Hatchery Bldg.	\$ 15,000.00
Merkle Wildlife Sanctuary	Boardwalk Replacement	\$ 5,000.00
Myrtle Grove WMA	Renovate Shooting Range	<u>\$ 35,000.00</u>
	Total	<u>\$286,000.00</u>

**This funding will be used to pay for materials and equipment required to complete the projects. All items will be procured under the small procurement process under DNR authority.**

\* A portion of the funds will be used to pay labor costs on those projects DNR will be working with the Department of Public Safety and Correctional Services to incorporate the use of inmate labor.

<b><u>DESCRIPTION</u></b>	<b>AMOUNT</b>
In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to Department of Natural Resources \$286,000.00 to support the above referenced project. Contractor/supplier invoices must be presented to the State Comptroller for payment. Disbursements from these accounts will be made by the State Treasurer based on warrants from the State Comptroller.	

### GENERAL/MISCELLANEOUS

**AMOUNT**

**\$286,000.00**

**REMARKS** The Department of Natural Resources will utilize its own forces to complete these projects and save the administrative costs, along with the overhead and profit that are incurred using outside contractors. This will allow DNR to complete additional projects with the savings.

The Department of Budget and Management has reviewed and approved this request for use of capital funds.

**MCCBL 2012 Item 013 (Provide Funds to construct capital improvements such as planned maintenance and repair projects on State Owned Land.)**

**Board of Public Works Action - The above referenced Item was:**

APPROVED

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

WITH DISCUSSION

## WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM**          6-GM

**DESCRIPTION**

In accordance with provisions of the State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland, Board of Public Works approval is requested for the following construction inspection expenditures related to the capital improvement project identified below:

<b><u>Project Description</u></b>	<b><u>Amount</u></b>	<b><u>Fund Source</u></b>
Project No. H-453-100-001 Inspections Services for New Kidney Dialysis Addition and Renovate Unit 1 North Deer's Head Hospital Center Salisbury, MD (Wicomico County)	\$53,903.62	MCCBL 2011/Item 011 (Provide funds to complete, design and construct a new kidney dialysis unit for administrative purposes at Deer's Head Hospital Center)
Project No. KN-000-110-001 Inspections Services to Replace Sliding Door Openers Western Correctional Institution-Alleghany County, MD	\$ 2,660.63	MCCBL 2010/Item 010 (Provide funds for the State Capital Facilities Renewal Program-Statewide)
Project No. P-008-110-010 Inspections Services to Renovate Office Deep Creek Lake State Park Garrett County, MD	\$ 8,171.93	MCCBL 2010/Item 016 (Provide funds to construct capital improvements such as planned maintenance and repair projects at public use facilities on State-owned property)
Project No. A-000-100-001 Inspections Services for New Bus Loop at Maryland School For the Deaf Frederick County, MD	\$17,276.80	MCCBL 2010 Item 020 (Provide funds to construct a new bus loop at MSD Frederick)
	\$82,012.98 Total	

## GENERAL/MISCELLANEOUS

### REMARKS

**REMARKS** This is an anticipated amount for additional construction inspection services, subject to necessary extensions, in the event the construction takes longer than expected to complete. Construction inspection services are required to ensure compliance with the requirements of the construction contract.

**Board of Public Works Action - The above referenced Item was:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**        7-RP

**MILITARY DEPARTMENT**

301 Old Bay Lane, Havre de Grace  
 0.6138 acres, (Harford County)  
 File #00-8439

**REFERENCE**

Approval is requested to sell in fee simple, 0.6138 acres +/- located at 301 Old Bay Lane, Havre de Grace, MD to the Mayor and City Council of Havre De Grace. Reference is made to Item 5-RP of the 10/5/11 Board of Public Works meeting, in which approval was given to declare this property surplus. The City of Havre De Grace is in need of the acreage so that improvements can be made to Old Bay Lane.

The Deed has been approved by the Office of the Attorney General. Title and transfer agreements are subject to legal review.

**PROPERTY**

0.6138 +/- acres

**OWNERSHIP**

State of Maryland, to the use of the  
 Military Department

**GRANTEE**

Mayor and City Council of Havre  
 De Grace

**PRICE**

\$8,201.00

**APPRAISED VALUES**

\$8,201.00 – Bernard A. Page, Jr. – (5/6/10) Fee Appraiser

**REMARKS**

1. The Maryland Military Department recommends approval of this acquisition.
2. Board approval is requested to make an exception to the 1 year appraisal policy requirement for this project. The transaction was finalized in early 2011, when the Harford County Attorney discovered a 30 year old unrecorded deed, which was initially believed to be for this disposal. After a lengthy review of both the County and Military files and prior BPW actions, it was determined this was not the case.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**      7-RP (Cont.)

3.      The Clearinghouse conducted an intergovernmental review of the project under MD20090520-0636 and has recommended the transfer of the land to the City of Havre de Grace.
4.      Legislative notification was made regarding the 0.6138 acres disposal per letter dated May 4, 2012, in accordance with State Finance & Procurement Section 10-305.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**            8-RP

**DEPARTMENT OF JUVENILE SERVICES**

Potomac Edison Company  
 0.019 acres utility easement  
 Roxbury Road, Hagerstown, MD  
 (Washington County)  
 File No. 00-8494

**REFERENCE**

Approval is requested to grant a temporary utility easement to Potomac Edison Company consisting of 0.019 acres for the purpose of constructing, inspecting, operating and maintaining overhead and underground power cable necessary for its solar operations on adjacent State land. Reference is made to item 12-LL approved by the Board of Public Works on 7/27/11, in which Maryland Solar, LLC entered into a 20 year ground lease agreement for approximately 250 acres of land around the Maryland Correctional Institute for the development and operation of a solar renewal energy facility. The requested temporary easement will run with the existing 20 year ground lease term and two potential 5 year renewal terms, not to exceed 30 years.

**OWNERSHIP**

Department of Juvenile Services

**GRANTEE**

Potomac Edison Company

**PROPERTY**

0.019 acres temporary utility easement

**PRICE**

\$300.00

**APPRAISED VALUES**

\$600.00 - 4/24/2012 James L. Randall – Fee Appraiser  
 \$300.00 – 6/15/2012 William T. Beach – Staff Appraiser  
 \$430.00 - 4/17/2011 Richard L. Bowers – Fee Appraiser

**REMARKS**

1. The Department of Juvenile Services agrees with the transaction.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20120306-0131 and has recommended to grant a temporary utility easement to Potomac Edison Company across the lands of the Departments of Juvenile Services and Public Safety and Correctional Services of +/- 50 feet by 100 feet.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**      8-RP (Cont.)

3.      The final easement plats lists total acreage of 0.019 acres.
4.      This item corresponds to item 9-RP on this agenda.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**            9-RP

**DEPARTMENT OF PUBLIC SAFETY AND  
CORRECTIONAL SERVICES**

Potomac Edison Company  
0.105 acres utility easement  
Roxbury Road, Hagerstown, MD  
(Washington County) File No. 00-8495

**REFERENCE**

Approval is requested to grant a temporary utility easement to Potomac Edison Company consisting of 0.105 acres for the purpose of constructing, inspecting, operating and maintaining overhead and underground power cable necessary for its solar operations on adjacent State land. Reference is made to item 12-LL approved by the Board of Public Works on 7/27/11, in which Maryland Solar, LLC entered into a 20 year ground lease agreement for approximately 250 acres of land around the Maryland Correctional Institute for the development and operation of a solar renewal energy facility. The requested temporary easement will run with the existing 20 year ground lease term and two potential 5 year renewal terms, not to exceed 30 years.

**OWNERSHIP**

Department of Public Safety and  
Correctional Services

**GRANTEE**

Potomac Edison Company

**PROPERTY**

0.105 acres temporary utility easement

**PRICE**

\$445.00

**APPRAISED VALUES**

\$3,300.00 - 4/24/2012 James L. Randall – Fee Appraiser

\$445.00 – 6/15/2012 William T. Beach – Staff Appraiser

\$3,070.00 - 4/17/2011 Richard L. Bowers – Fee Appraiser

**REMARKS**

1. The Department of Public Safety and Correctional Services agrees with the transaction.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**      9-RP (Cont.)

2.      The Clearinghouse conducted an intergovernmental review of the project under MD20120306-0131 and has recommended to grant a temporary utility easement to Potomac Edison Company across the lands of the Departments of Juvenile Services and Public Safety and Correctional Services of +/- 50 feet by 100 feet.
3.      The final easement plats lists total acreage of 0.105 acres.
4.      This item corresponds to item 8-RP on this agenda.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            10-LT

**PROPERTY TAX ASSESSMENT**  
**APPEALS BOARD**

Rockville, MD  
(Montgomery County)

**Landlord/Owner**

Washington Real Estate Investment Trust  
6110 Executive Boulevard, Suite 600  
Rockville, MD 20852

**Property Location**

51 Monroe Street, Suite 201  
Rockville, MD 20852

**Space Type**    Office  
**Duration**      5 Years  
**Annual Rent**   \$22,708.00

<b><u>Lease Type</u></b>	New	<b><u>Square Feet</u></b>	811
<b><u>Effective</u></b>	8/1/2012		
<b><u>Square Foot Rate</u></b>		\$28.00	
<b><u>Prev. Square Foot Rate</u></b>		\$28.00	

**Utilities Responsibility**  
**Custodial Responsibility**

Landlord  
Landlord

**Previous Board Action(s)**

8/9/2006 – 16-LT; 8/29/2001 – 23-L; 3/13/1996 – 18-L

**Fund Source**

100% General VOOE080 Aobj 1301

**Retro-Active Leases**

Board of Public Works is requested to retroactively approve the leasing of this space for the five (5) month period that lapsed from 3/1/2012 to 7/31/2012 pursuant to the State Finance and Procurement Article 11-204(c)(1). The total funds for the retroactive period are \$9,461.66.

**Special Conditions**  
taxes.

The lease contains escalations/de-escalations for real estate

**Remarks**

1.     The Property Tax Assessment Appeals Board has utilized this space since 1984 as an administrative and client contact office.
2.     Through negotiations DGS Office of Real Estate reduced the rate from the \$32.00 to \$28.00 per net usable square foot.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE****ITEM**      10-LT (Cont.)

3.      This lease contains a termination for convenience clause.
4.      This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            11-LT

**JUDICIARY OF MARYLAND**

Administrative Office of the Courts

**Landlord**

Linda S. Laramy  
7 S. Washington St.  
Easton, MD 21601

**Property Location**

11 S. Washington St., 3<sup>rd</sup> Floor  
Easton, MD 21601

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	New	<b><u>Square Feet</u></b>	2,021
<b><u>Duration</u></b>	10 Years	<b><u>Effective</u></b>	9/15/2012		
<b><u>Annual Rent</u></b>	\$39,763.18 (Avg.)	<b><u>Square Foot Rate</u></b>		\$19.68 (Avg.)	
		<b><u>Eff. Square Foot Rate</u></b>		\$21.68 (Avg.)	

**Utilities Responsibility**

Lessee

**Custodial Responsibility**

Lessor

**Previous Board Action(s)**

N/A

**Fund Source**

100% General 0002 01 1301

**Special Conditions**

1. The lease provides for two (2) reserved parking spaces free of charge.
2. The lease provides for escalations for real estate taxes and janitorial services.
3. Tenant has the right to renew this lease one (1) time for a five (5) year term subject to Board of Public Works approval.

**Remarks**

1. This agency is the Court of Special Appeals, which is an intermediate appellate court. This court reviews a trial-court's (District or Circuit Court) actions, and decides in given cases whether the trial judge properly followed the law and legal precedent.
2. The net usable square foot rental rate will be \$18.50 for years one through three, \$19.75 for years four through six and \$20.50 for years seven through ten. The ten- year average rate is \$19.68.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      11-LT (Cont.)

3.      This lease contains a termination for convenience clause.
4.      In accordance with the State Finance and Procurement Article, Section(s) 13-105 and 4-318, this space is exempt from publicly advertising. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            12-LT-OPT

**OFFICE OF THE PUBLIC DEFENDER**

Hagerstown, MD  
(Washington County)

**Landlord**

Jensen Joint Project, LLC.  
16508 Creamery Road  
Emmitsburg, MD 21727

**Property Location**

100 West Franklin Street, Suite 104  
Hagerstown, MD 21740

**Space Type**    Office  
**Duration**      1 Year  
**Annual Rent**   \$70,311.35

<b><u>Lease Type</u></b>	Renewal	<b><u>Square Feet</u></b>
<b><u>Effective</u></b>	7/11/2012	4,969
<b><u>Square Foot Rate</u></b>		\$14.15
<b><u>Prev. Square Foot Rate</u></b>		\$14.15

**Utilities Responsibility**  
**Custodial Responsibility**  
**Previous Board Action(s)**

Landlord  
Landlord  
Item 34-L dated 1/7/85; Item 18-L dated 12/30/87;  
Item 15-L dated 10/18/89; Item 12-L dated 7/24/91;  
Item 28-L dated 6/28/95; Item 25-L dated 6/21/00;  
Item 17-L dated 9/8/04; Item 10-LT dated 11/1/06;  
Item 7-LT-OPT dated 1/5/11.

**Fund Source**

100% General Funds; C80B0002; PCA 21111; AOBJ 1301

**Retro-Active Lease**

Board of Public Works is requested to retroactively approve the leasing of this space for the one (1) day period that lapsed from 7/10/2012 to 7/11/2012 pursuant to the State Finance and Procurement Article 11-204(c)(1). The total funds for the retroactive period are \$195.31.

**Special Conditions**

1. This lease incorporates 7 reserved and 30 use in-common parking spaces free of charge.
2. This lease contains escalations/de-escalations for utilities, real estate taxes, and custodial services.
3. The Lessor is providing beneficial use (free of charge) of an additional 197 NUSF for storage space.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE****ITEM**      12-LT-OPT (Cont.)

4.      A recent Bail Review Ruling increasing personnel has caused the agency to re-evaluate its office space requirements at this location. This one year extension will provide time for this action and to complete the competitive relocation process.

**Remarks**

1.      This space has been used since 1985 as a District Public Defender Office.
2.      This lease contains a termination for convenience clause.
3.      This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

## TENANT LEASE

**DEPARTMENT OF HUMAN RESOURCES**

**Landlord**

### Property Location

<b><u>Lease Type</u></b>	Renewal
<b><u>Effective</u></b>	8/1/2012
<b><u>Rate/Space/Month</u></b>	\$30.00
<b><u>Prev. Rate/Sp./Mo.</u></b>	\$30.00

### **Utilities Responsibility**

### **Custodial Responsibility**

Landlord  
Landlord

**Previous Board Action(s)**

7/11/2007 25-LT; 8/29/2001 21-LT; 2/28/1996 16-LT

### **Fund Source**

34% General N00G0006 7F12 0715 PCA G6010  
66% Federal

### Special Conditions

1. The spaces have been used by State employees of the Harford County Child Support Enforcement Agency since 1996.
2. The number of spaces conforms to the 1:2 ratio established for this metropolitan area.
3. The lease contains a termination for convenience clause.

**Board of Public Works Action - The above referenced Item was:**

**APPROVED**

**DISAPPROVED**

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        14-LT-OPT

**MARYLAND STATE DEPARTMENT OF EDUCATION**

Office of Child Care

Rockville, MD (Montgomery County)

**Landlord/Owner**

Washington Real Estate Investment Trust  
 6110 Executive Boulevard, Suite 600  
 Rockville, MD 20852

**Property Location**

51 Monroe Street, Suite 200  
 Rockville, MD 20852

**Space Type**    OfficeLease  
**Duration**       5 Years  
**Annual Rent**   \$126,808.30

<b><u>Type</u></b> Renewal	<b><u>Square Feet</u></b> 4,234
<b><u>Effective</u></b> 8/1/2012	
<b><u>Square Foot Rate</u></b>	\$29.95
<b><u>Prev. Square Foot Rate</u></b>	\$30.00

**Utilities Responsibility**

Landlord

**Custodial Responsibility**

Landlord

**Previous Board Action(s)**

11/15/2006 – 11-LT; 8/29/2001 – 25-L; 3/13/1996 – 18-L;  
 24-EX – 9/27/1989

**Fund Sources**

30% Federal R00J7521; 40% Federal R00J7522;  
 30% State R00J7012

**Special Condition**

taxes.

This lease contains escalations/de-escalations for real estate

**Remarks**

1. Child Care Administration has utilized this space since 1989 as an administrative and client contact office. The Office of Child Care (OCC) is responsible for licensing and monitoring all child care centers and family child care providers in Maryland.
2. The Landlord is making the space more energy efficient by adding occupancy sensors for lights, putting in T-8 lights, making sure faucet(s) have .5GPM flow controls, and digital thermostat.
3. Through negotiations DGS Office of Real Estate (ORE) was able to secure a reduction from the Landlord rent demand of \$32.00 per NUSF to \$29.95 per NUSF.
4. The lease contains a termination for convenience clause.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE****ITEM**      14-LT-OPT (Cont.)

5.      This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN /

WITH DISCUSSION

WITHOUT DISCUSSION

## TENANT LEASE

ITEM 15-LT-OPT

**Baltimore County Department of Social Services**  
**Towson, MD (Baltimore County)**

<b><u>Utilities Responsibility</u></b>	Tenant
<b><u>Custodial Responsibility</u></b>	Landlord
<b><u>Previous Board Action(s)</u></b>	2/7/2001 – 11-L

<b><u>Fund Source:</u></b>	<b><u>General Funds</u></b>	<b><u>Federal Funds</u></b>	<b><u>Total</u></b>
CWS 33.07.00.03	\$318,077.27	\$249,917.86	\$ 567,995.13
AS 33.07.00.04	\$158,351.24	\$124,418.83	\$ 282,770.07
FIA 33.07.00.02	\$147,938.75	\$116,237.59	\$ 264,176.34
LGA 33.07.00.05	\$ 73,969.37	\$ 58,118.79	\$ 132,088.16
CSEA 33.07.00.06	<u>\$ 24,729.42</u>	<u>\$ 19,430.26</u>	<u>\$ 44,159.68</u>
<b>Total</b>	<b>\$723,066.05</b>	<b>\$568,123.33</b>	<b>\$1,291,189.38</b>

1. The per net usable square foot rental rate is \$15.86 for the first 30 months and increases to \$17.86 for the last 30 months of the lease term.
2. Fifteen (15) months prior to the end of the current lease term, the Landlord redeemed 4,917 net usable square feet of space for its use. The annual rental payment for the first year of this renewal lease term shall be reduced by \$88,874.78 to reflect the reimbursement of rent due to the Tenant for the redemption of space by the Landlord.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE****ITEM**      15-LT-OPT (Cont.)

3. The Tenant shall reimburse the Landlord for its proportionate share of utilities.
4. The Landlord shall credit the Tenant's first utility invoice in the amount of \$12,895.53 as reimbursement of utility expense resulting from the Landlord's redemption of the 4,917 net usable square feet.
5. The lease contains one (1) option to renew for a term of five (5) years.
6. The lease provides for 350 parking spaces at no additional cost (50 reserve parking spaces in the covered parking deck and 300 surface use-in common parking spaces).

**Remarks**

1. This space has been used since February 1, 2001 as the Headquarters for the Baltimore County Department of Social Services with client contact. Functions within this office include Family Investment, Housing, Child Support and General Administration.
2. Due to the reduction of 4,917 net usable square foot of office space the State will realize \$414,503.10 in rent avoidance over the lease renewal term.
3. The lease contains a termination for convenience clause.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        16-LT-OPT

**MARYLAND STATE DEPARTMENT OF EDUCATION**  
(Headquarters)

**Landlord**

Multi-Properties, Inc.  
Pikesville Professional Building  
Seven Church Lane  
Baltimore, MD 21208-3710

**Property Location**

323-325 West Baltimore St.  
Baltimore, MD 21201

<b><u>Space Type</u></b>	Surface Parking	<b><u>Lease Type</u></b>	Renewal	<b><u>No. of Spaces</u></b>
<b><u>Duration</u></b>	5 Years	<b><u>Effective</u></b>	7/15/2012	50
<b><u>Annual Rent</u></b>	\$52,500.00	<b><u>Rate/Space/Month:</u></b>	\$87.50	
		<b><u>Prev/Rate/Space/Month:</u></b>	\$87.50	

**Utilities Responsibility**

Tenant

**Custodial Responsibility**

Tenant

**Previous Board Action(s)**

7/11/2007 – 22-LT; 1/23/2002 -14-L; 11/27/1996 - 20-L;  
7/26/1995 - 18-L; 7/27/1994 - 20-L; 6/30/1993 - 19-L;  
6/24/1992 - 16-L; 3/27/1991 - 8-L; 5/3/1989 - 7-L;  
3/21/1984 - 32-L.

**Fund Source**

100% General R00 07 PCA B5767 1005 Obj 07

**Special Conditions**

1. The lease contains escalations/de-escalations for real estate taxes.
2. The lease contains one (1) option renewal term of five (5) years.

**Remarks**

1. The Department of Education has utilized the entire lot for parking of State vehicles since 1984. The personnel using this lot are involved in school inspections and related activities which require the ingress and egress provided at this location.
2. This is a fenced in surface lot located between 2 buildings. The lot is well lighted and ingress and egress is controlled by an electronic gate. Utilization of stacked parking accommodates 50 or more vehicles on the lot.
3. The lease contains a termination for convenience clause.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      16-LT-OPT (Cont.)

4.      This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this agenda item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        17-LT-MOD

**BALTIMORE CITY COMMUNITY COLLEGE**

Life Sciences Institute  
(Baltimore City)

**Landlord**

Wexford UMB 2, LLC  
801 Baltimore St., Suite 501  
Baltimore, MD 21201

**Property Location**

801 Baltimore St., Suite 200  
Baltimore, MD 21201

<b><u>Space Type</u></b>	Laboratory, Classroom And Office	<b><u>Lease Type</u></b>	Modification <b><u>Effective</u></b> 8/1/2009	<b><u>Square Feet</u></b>	31,622
<b><u>Duration</u></b>	10 Years	<b><u>Square Foot Rate</u></b>	\$30.51 (Year 1)		
<b><u>Annual Rent</u></b>	\$964,787.22 (Year 1)	<b><u>Effective Sq. Ft. Rate</u></b>	\$34.61		

**Utilities Responsibility**

Tenant

**Custodial Responsibility**

Tenant

**Previous Board Action(s)**

19-LT 1/28/2009 Revised

**Retro-Active Request**

The Board of Public Works is hereby requested to retroactively approve a reduction in rent for the above location effective August 1, 2009. The average annual reduction over the term is \$96,447.00.

**Background**

As Item 19-LT Revised of the January 28, 2009 Department of General Services Action Agenda, the Board of Public Works approved a lease agreement between Wexford UMB 2, LLC (Wexford) and Baltimore City Community College for the development of the college's Life Sciences Institute. Efficiencies achieved in the Lessor's construction budget resulted in a construction cost savings of \$964,787.22 which produced a reduction of the base rental rate from \$33.29 to \$30.51 per net usable square foot for the first year of the lease and by an average base rate of \$3.05 per nuf over the full term of the lease.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            18-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Associated Jewish Charities of Baltimore, Inc.  
 (Baltimore County)*

*Jewish Community Services Addition "For the design, construction, and renovation of the Jewish Community Services Facility, located in Owings Mills."*

***\$175,000.00***

*Maryland Consolidated Capital Bond Loan of 2011 (MCCBL-Chapter 396, Acts of 2011)  
 DGS Item G048, (SL-031-110-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2013 and the Board of Public Works to certify a matching fund. The Board of Directors of the Associated Jewish Charities of Baltimore, Inc. has submitted evidence in the form of canceled checks and invoices that has \$465,774.55 in eligible expenditures to meet the matching fund requirement for this project. Board of Public Works approval is also requested to reimburse the Board of Directors of the Associated Charities of Baltimore, Inc. \$175,000.00 for eligible expenditures.

**BACKGROUND**

Total Project	\$2,713,000.00
<b>11-G048 (This Action)</b>	<b>\$ 175,000.00</b>
Local Cost	\$2,538,000.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        19-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Melwood Horticultural Training Center, Inc.  
 (Charles County)*

*Kamp-A-Kom-Plish Facility*

*"For the repair, renovation, and capital equipping of buildings at the Melwood  
 Recreation Center, located in Nanjemoy."*

***\$80,000.00***

*Maryland Consolidated Capital Bond Loan of 2010 (LSI - Chapter 483, Acts of 2010)  
 DGS Item G044, (SL-074-100-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2012 and the Board of Public Works to certify a matching fund. The Board of Directors of the Melwood Horticultural Training Center, Inc. has submitted evidence in the form of canceled checks and invoices that has \$164,220.75 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Melwood Horticultural Training Center, Inc. \$80,000.00 for eligible expenditures. *Documents for certification of match were received by the Department of General Services prior to May 31, 2012.*

**BACKGROUND**

Total Project	\$164,221.00
<b>10-G044 (This Action)</b>	<b>\$ 80,000.00</b>
Local Cost	\$ 84,221.00

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      19-CGL (Cont.)

- (3)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            20-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*Board of Directors of the South County Outreach Ministries, Inc.  
 (Prince George's County)*

*South County Community Center*

*"For the construction and capital equipping of the South County Community Center,  
 located in Prince George's County."*

***\$125,000.00***

*Maryland Consolidated Capital Bond Loan of 2010 (MCCBL – LSI - Chapter 483,  
 Acts of 2010), DGS Item G082*

***\$175,000.00***

*Maryland Consolidated Capital Bond Loan of 2010 (MCCBL – LHI - Chapter 483,  
 Acts of 2010), DGS Item G149, (SL-075-100-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2012 and the Board of Public Works to certify a matching fund. The Board of Directors of the South County Outreach Ministries, Inc. has submitted evidence in the form of canceled checks and invoices that has \$713,765.47 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requesting to reimburse the Board of Directors of the South County Outreach Ministries, Inc. \$300,000.00 for eligible expenditures.

*Documents for certification of match were received by the Department of General Services prior to May 31, 2012.*

**BACKGROUND**

Total Project	\$930,000.00
10-G082 (This Action)	\$125,000.00
10-G149 (This Action)	\$175,000.00
Local Cost	\$630,000.00

**REMARKS**

(1) The grant agreement has been modified to reflect the Nottingham Myers United Methodist Church, Inc., as beneficiary throughout the document.

(2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      20-CGL (Cont.)

(3)      The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(4)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        21-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*Carolina Missionary Baptist Church (Prince George's County)*

*My Sister's Keeper Group Homes*

*"For the design and construction of group homes, located in Fort Washington."*

***\$50,000.00***

*Maryland Consolidated Capital Bond Loan of 2011 (LSI - Chapter 396, Acts of 2011)*

*DGS Item G084*

***\$100,000.00***

*Maryland Consolidated Capital Bond Loan of 2011 (LHI - Chapter 396, Acts of 2011)*

*DGS Item G146, (SL-030-110-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2013 and the Board of Public Works to certify a matching fund. The Carolina Missionary Baptist Church is utilizing the value of property as their matching fund. The Department of General Services, Real Estate Office, has reviewed the appraisal for the property located at 9901 Allentown Road in Fort Washington and has approved a value of \$4,900,000.00 to meet the matching fund requirement.

**BACKGROUND**

Total Project	\$6,250,000.00
11-G084 (This Action)	\$ 50,000.00
11-G146 (This Action)	\$ 100,000.00
Local Cost	\$6,100,000.00

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      21-CGL

- (3)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            22-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Love Affection and Compassion for Neighborhood Development, Inc. (Prince George's County)*  
*Sheriff Road Village Center*

*"For the planning and design of the Sheriff Road Village Center, located in Chapel Oaks."*

***\$100,000.00***

*Maryland Consolidated Capital Bond Loan of 2010 (MCCBL – LHI - Chapter 483, Acts of 2010), DGS Item G148, (SL-078-100-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2012 and the Board of Public Works to certify a matching fund. The Board of Directors of the Love Affection and Compassion for Neighborhood Development, Inc., has submitted evidence of in-kind contributions in the amount of \$144,000.00 to meet the matching fund requirement for this project. *Documents for certification of match were received by DGS prior to May 31, 2012.*

<b><u>BACKGROUND</u></b>	Total Project	\$20,000,000.00
	<b>10-G148 (This Action)</b>	<b>\$ 100,000.00</b>
	Local Cost	\$19,900,000.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            23-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Carroll Baldwin Memorial Institute, Inc.  
 (Howard County)  
 Carroll Baldwin Hall*

*"For the planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Carroll Baldwin Hall, located in Savage."*

**\$50,000.00**

*Maryland Consolidated Capital Bond Loan of 2010 (MCCBL – LSI - Chapter 483, Acts of 2010), DGS Item G051, (SL-077-100-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2012 and the Board of Public Works to certify a matching fund. The Board of Directors of the Carroll Baldwin Memorial Institute, Inc., has submitted evidence in the form of canceled checks and invoices that has \$66,106.74 in eligible expenditures to meet the matching fund requirement for this project. *Documents for certification of match were received by the Department of General Services prior to May 31, 2012.*

Board of Public Works approval is also requested to reimburse the Board of Directors of the Associated Charities of Baltimore, Inc., \$16,106.74 for eligible expenditures.

**BACKGROUND**

Total Project	\$104,942.30
<b>10-G051 (This Action)</b>	<b>\$ 50,000.00</b>
Local Cost	\$ 54,942.30

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      23-CGL (Cont.)

- (3)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           24-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Potomac Heights Mutual Home Owners' Association, Inc.  
(Charles County)*

*Potomac Heights Housing Complex*

*"For the planning, design, repair, renovation, reconstruction, and capital equipping of the Potomac Heights housing complex, including installation and improvement of a stormwater management system, located in Potomac Heights."*

**\$50,000.00**

*Maryland Consolidated Capital Bond Loan of 2010 (MCCBL – LSI - Chapter 483, Acts of 2010), DGS Item G045, SL-029-060-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2012 and the Board of Public Works to certify a matching fund. The Board of Directors of the Potomac Heights Mutual Home Owners' Association, Inc. has submitted evidence in the form of canceled checks and invoices that has \$34,935.11 in eligible expenditures and \$121,569.72 in a financial institution for a total of \$156,504.83 to meet the matching fund requirement for this project. *Documents for certification of match were received by the Department of General Services prior to May 31, 2012.*

**BACKGROUND**

Total Project	\$2,843,987.00
<b>10-G045 (This Action)</b>	<b>\$ 50,000.00 (Match)</b>
06-037 (Prior Action)	\$ 50,000.00 (Non-Match)
Local Cost	\$2,743,987.00

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      24-CGL (Cont.)

- (3)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            25-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Trustees of the Fells Point Creative Alliance, Inc.  
 (Baltimore City)*

*Creative Alliance Building*

*“For the acquisition, planning, design, construction, repair, renovation, and capital equipping of the Creative Alliance Building, located in Baltimore City.”*

***\$50,000.00***

*Maryland Consolidated Capital Bond Loan of 2010 (MCCBL – LHI - Chapter 483, Acts of 2010), DGS Item G104, (SL-076-100-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2012 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Fells Point Creative Alliance, Inc., has submitted evidence of in-kind contributions in excess of \$50,000.00 to meet the matching fund requirement for this project. *Documents for certification of match were received by the Department of General Services prior to May 31, 2012.*

**BACKGROUND**

Total Project	\$755,598.00
<b>10-G104 (This Action)</b>	<b>\$ 50,000.00</b>
05-G050 (Prior Action)	\$250,000.00
05-G051 (Prior Action)	\$ 50,000.00
Local Cost	\$405,598.00

(Prior Action: 8/30/06 Agenda, Items 25-CGL.A. and B.)

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      25-CGL (Cont.)

- (3)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        26-CGL

**MARYLAND HIGHER EDUCATION COMMISSION**

**RECOMMENDATION**

That the Board of Public Works authorize that funds be encumbered for the following grant:

***Prince George's Community College***

***Upgrade Fire Alarm Systems – Campus-wide – Design Allocation***

***Project consists of designing and installing a fire alarm networking monitoring system to allow the College to manage the entire campus from a central location.***

***\$161,000.00 - MCCBL 2007, Item 045 CC-08-MC09-424***

**MATCHING FUND**

Prince George's Community College – \$103,368.00

Cost sharing is 60.9% State share, 39.1% local share and is in accordance with Section 11-105(j) of the Education Article.

**BACKGROUND**

Total Project

This Action

**Total Amount**

\$264,368.00

\$264,368.00

**State Share**

\$161,000.00

\$161,000.00

**Local Share**

\$103,368.00

\$103,368.00

**REMARKS**

- (1) This action is in accordance with Procedures and Guidelines adopted by MHEC 06/02/92 and approved by BPW 06/17/92.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommends approval. All contracts will be awarded by the Prince George's Community College and signed by local authorities.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            27-CGL

**MARYLAND HIGHER EDUCATION COMMISSION**

**RECOMMENDATION**

That the Board of Public Works authorize that funds be encumbered for the following grant:

**Harford Community College**

Susquehanna Renovation and Addition – Furniture and Equipment.

Renovate Susquehanna Center constructed in 1968 which serves physical education, athletics and health programs. The addition will house a therapeutic pool, new labs, multi-purpose courts and a sports practice area.

**\$659,720 - MCCBL 2012, Item 019 CC-07-MC03/06/10-400**

**MATCHING FUND**

Harford Community College – \$473,819

Cost sharing is 58.2 % State share, 41.8% local share and is in accordance with Section 11-105(j) of the Education Article.

<b><u>BACKGROUND</u></b>	<b><u>Total Amount</u></b>	<b><u>State Share</u></b>	<b><u>Local Share</u></b>
Total Project	\$31,770,996.00	\$18,490,720.00	\$13,280,276.00
This Action	\$ 1,133,539.00	\$ 659,720.00	\$ 473,819.00
Previous Action-14-CGL, 06/15/11	\$28,930,637.00	\$16,837,631.00	\$12,093,006.00
Previous Action-30-CGL, 01/28/09	\$ 306,820.00	\$ 178,569.00	\$ 128,251.00
Previous Action-29-CGL, 01/30/08	\$ 1,400,000.00	\$ 814,800.00	\$ 585,200.00

**REMARKS**

- (1) This action is in accordance with Procedures and Guidelines adopted by MHEC 06/02/92 and approved by BPW 06/17/92.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommends approval. All contracts will be awarded by Harford Community College and signed by local authorities.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      27-CGL (Cont.)

**MARYLAND HIGHER EDUCATION COMMISSION**

- (3)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            28-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

The Department of Health and Mental Hygiene recommends approval of the waiver and release of the State's right of recovery for property located at 1001 Cathedral St., Baltimore, MD 21201 conditioned upon the transfer and recording of the right of recovery to the property at 1111 N. Charles St., Baltimore, MD 21201. Both properties are currently owned by Chase Brexton Health Services, Inc. (CBHS).

Chase Brexton Health Services, Inc. is a Federally Qualified Health Center that provides medical, psychosocial, and social services to uninsured and underinsured and/or medically underserved residents of Baltimore City. Founded in 1978 as a gay health clinic, Chase Brexton has evolved from a small organization serving only the gay community into a multi-faceted health center offering a continuum of care to a diverse and often medically underserved community. Chase Brexton offers a wide range of services that allow patients to address multiple needs at one time within an integrated system of care, including adult primary medical care, dental care, mental health and addictions counseling.

On 4/2/2008 (DGS Agenda Item 27-CGL), the Board of Public Works approved a grant of \$175,608.00, subsequently on 11/5/2008 the Board approved a grant of \$66,480.00 (DGS 28-CGL), in combination the grants total \$242,088, pursuant to Maryland Health-General Article, Title 24, Subtitle 606, to the Owner for the use and purpose of designing and renovating approximately 1,900 square feet in its building at 1001 Cathedral St., Baltimore, MD 21201.

**REMARKS**

The Owner's fee simple interest in the Property located at 1001 Cathedral St. has been subject to the legal operation and effect of a Notice of Right of Recovery, dated 5/8/2008, recorded among the Land Records of Baltimore City, Maryland in Liber 10870, Folio 424 ("Notice of Right of Recovery"). CBHS now has a contract of sale for \$1.65 million for the Property at 1001 Cathedral St. and wishes to release the State's right of recovery on the property and transfer the right of recovery to 1111 N. Charles St.

CBHS has purchased the 200,000 gross-square-foot building at 1111 North Charles St. for \$6.7 million and intends to transfer all clinical operations, administration, and support services to the newly acquired building. Once occupied the 1111 North Charles St. facility will be in compliance with Health General Article 24-1301 et. al.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      28-CGL (Cont.)

The State's right of recovery will be recorded in the land records of Baltimore City on the Owner's fee simple interest in the 1111 North Charles St. property before the right of recovery is waived and released on the Cathedral St. property.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

There being no further business, the meeting of July 11, 2012 was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheila McDonald". The signature is fluid and elegant, with the first name "Sheila" and last name "McDonald" clearly distinguishable.

Sheila C. McDonald, Esq.  
Executive Secretary



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