

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS
OCTOBER 3, 2012

BOARD OF PUBLIC WORKS
TABLE OF CONTENTS
OCTOBER 3, 2012

I. ITEMS SUBMITTED ON THE SECRETARY'S AGENDA

Department of Agriculture	
Agricultural Cost-Share Program.....	4-7
Board of Public Works	
Procurement Agency Activity Report.....	8
Wetlands Licenses.....	9
Department of the Environment.....	10-12
Maryland Environmental Service.....	13-14
Department of Housing and Community Development.....	15-17
Morgan State University	18-21
Maryland Stadium Authority	
Montgomery County Conference Center.....	22-23
State Public School Construction Program	24-26
State Treasurer.....	27-28
APPENDIX.....	29-35
SUPPLEMENT A - Program Open Space.....	36-44
SUPPLEMENT B - Budget & Management.....	45-67
SUPPLEMENT C - University System of Maryland.....	68-80
SUPPLEMENT D - Department of Information Technology	81-89

II. ITEMS SUBMITTED ON THE DEPARTMENT OF TRANSPORTATION AGENDA:

Construction Contracts	90-91
A/E Contracts.....	92-94
Maintenance.....	95-101
Leases.....	102-106
General/Miscellaneous	107-110

III. ITEMS SUBMITTED ON THE DEPARTMENT OF GENERAL SERVICES AGENDA:

Construction Contracts	111-112
Maintenance Contracts.....	113-114
General Miscellaneous	115-117
Leases.....	118-127
Capital Grants and Loans	128-132

INDEX	134-135
-------------	---------

**MINUTES OF THE MEETING OF
THE BOARD OF PUBLIC WORKS, OCTOBER 3, 2012**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, October 3, 2012.

Board Members present:

The Honorable Martin O'Malley, Governor
The Honorable Nancy K. Kopp, Treasurer
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services
Eloise Foster, Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Project Contingency Fund 1988
Maryland Consolidated Capital Bond Loan of 2005
Maryland Consolidated Capital Bond Loan of 2006
Maryland Consolidated Capital Bond Loan of 2007
Maryland Consolidated Capital Bond Loan of 2008
Maryland Consolidated Capital Bond Loan of 2009
Maryland Consolidated Capital Bond Loan of 2010
Maryland Consolidated Capital Bond Loan of 2011
Maryland Consolidated Capital Bond Loan of 2012

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
norman.astle@maryland.gov

1. **DEPARTMENT OF AGRICULTURE*****Maryland Agricultural Cost-Share Program Grant Requests***

Recommendation: That the Board of Public Works approve funding a total of 46 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$629,700

Agreement #	Recipient	County	Amount
AT 20122491	CATHERINE SNOWDEN	Talbot	35000
AT 20131871	G. CARSON GOODMAN	Cecil	8400
AT 20131933	ROCK RUN FARM, LLC	Cecil	3800
AT 20131934	GERALD R. SIZEMORE	Cecil	2300
CH 20122499	HARBORVIEW FARMS	Kent	1200
CH 20122517	ERIC R. PARDEE	Queen Anne's	13600
CH 20131931	HIGH MEADOWS FARM LLC	Queen Anne's	4300
CR 20131922	ROBERT L. SCHOONOVER	Caroline	22600
CR 20131924	MARGARET G. BOYLE	Queen Anne's	36200
CR 20131930	MARK R. SUMP	Talbot	4200
CR 20131941	DAVE R. FISHER	Talbot	18100
CR 20131958	EDWIN L. BRAMBLE	Dorchester	5400
CR 20131959	RICHARD H. BOSTIC	Queen Anne's	35000
MP 20122549	JERRY L. WATT	Carroll	4200
MP 20122594	H. WAYNE BURDETTE	Frederick	1000
MP 20131873	MATTHEW TOMS	Frederick	61200
MP 20131874	RAEMELTON PROPERTIES LLC	Frederick	22600
MP 20131882	EDWARD E. HALLEIN, JR	Frederick	2500
MP 20131883	JASON M. MYERS	Carroll	900
MP 20131884	JASON M. MYERS	Carroll	8200
MP 20131918	JAMES L. OSBORN	Carroll	26300
MP 20131919	BYRON D. STAMBAUGH	Carroll	28400
MP 20131927	MARISA C. ST. CLAIRE	Frederick	9600
MP 20131946	N. W. FARMS, LLC	Carroll	16500
MP 20131948	RITA L. HOLLAND	Carroll	2500
MP 20131953	CARL L. MILLER	Frederick	7500
MP 20131954	CARL L. MILLER	Frederick	9200
MP 20131955	CARL L. MILLER	Frederick	20700
NW 20131875	SQUIRREL HOLLOW FAMILY LP	Dorchester	2500

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

1. **DEPARTMENT OF AGRICULTURE**
Maryland Agricultural Cost-Share Program Grant Requests

Agreement #	Recipient	County	Amount
NW 20131956	BALVIN B. BRINSFIELD, III	Dorchester	300
NW 20131957	DONALD A. PINDER	Dorchester	1400
PA 20131928	DOROTHY B. TROUTMAN	Prince George's	16700
PA 20131929	DOROTHY B. TROUTMAN	Prince George's	13000
RS 20131782	LOU GEHRIG MILLER	Harford	22700
RS 20131872	GARY V. RUBY	Carroll	9800
RS 20131923	RICHARD W. SOPER, JR	Carroll	8200
RS 20131932	ASBURY JOE FRANCIS	Carroll	1100
RS 20131937	DAVID R. FOGLE, JR	Carroll	10500
RS 20131947	ANN M. LESCH	Carroll	2100
RS 20131951	JOANN L. HOOD	Carroll	600
UP 20131938	LEWIS ORCHARD & FARM, LLC.	Washington.	34600
UP 20131939	CREEKBOUND FARMS, LLC	Washington	6000
UP 20131960	HAMBY BROTHERS	Washington.	34700
UP 20131961	HAMBY BROTHERS	Washington	34900
UP 20131962	HAMBY BROTHERS	Washington	9600
UP 20131963	HAMBY BROTHERS	Washington	9600

Fund Source: MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

Norman Astle (410) 841-5864

Astlene@maryland.gov

2. DEPARTMENT OF AGRICULTURE*Maryland Agricultural Cost-Share Program Reversion Requests*

Recommendation: That the Board of Public Works approve the **REVERSION** of the remaining balances of 60 projects cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program.

A. Total submission amount: \$361,839.78.

Agreement #	Recipient	County	Amount \$	Status
AT-2010-2046	RICHARD I. HAYDEN, SR	St. Mary's	1894.02	Completed
AT-2011-1832	WILLIAM M. HEAVNER	Allegany	1402.49	Completed
AT-2011-1833	RICHARD D. RUSH	Garrett	1500.00	Cancelled
AT-2011-1943	WILLIAM LINDNER, JR	Dorchester	700.00	Cancelled
AT-2011-2044-B	GEORGE MITCHELL, JR	Wicomico	22600.00	Cancelled
AT-2011-2045	JOSEPH J. HEANEY	Washington	8200.00	Cancelled
AT-2011-2226	WHITELYN FARMS, INC.	Baltimore	12100.00	Cancelled
CH-2011-1813	RATHELL FAMILY LTD. PTN.	Talbot	1272.42	Completed
CH-2011-2144	LOCUST HILL, LLC	Kent	2100.00	Cancelled
CR-2011-1840	MARK S. ANDERS	Talbot	8900.00	Cancelled
CR-2011-1921	JAMES PERCY COLLINS	Dorchester	337.50	Completed
CR-2011-2171	WILLIAM D. HANDLEY	Dorchester	140.00	Completed
CR-2011-2274	RALPH W. JACKSON, JR (DECEASED)	Dorchester	304.22	Completed
LS-2010-2133	PATRICIA A. ANDERSON	Harford	18100.00	Cancelled
LS-2011-2169	DAVID B. BUTTON	Harford	3254.64	Completed
MP-2008-3515	THOMAS E. RICE, SR	Frederick	7700.00	Cancelled
MP-2010-1776	RT & 3 LMD FARM, LLC	Frederick	3400.00	Cancelled
MP-2010-1777	RT & 3 LMD FARM, LLC	Frederick	2200.00	Cancelled
MP-2010-1778	RT & 3 LMD FARM, LLC	Frederick	3500.00	Cancelled
MP-2010-1779	RT & 3 LMD FARM, LLC	Frederick	5100.00	Cancelled
MP-2010-1780	RT & 3 LMD FARM, LLC	Frederick	4500.00	Cancelled
MP-2010-1781	RT & 3 LMD FARM, LLC	Frederick	2800.00	Cancelled
MP-2010-1782	RT & 3 LMD FARM, LLC	Frederick	1600.00	Cancelled
MP-2010-1889	ALAN W. WINTERS	Frederick	5100.00	Cancelled
MP-2011-1677	THE BRYAN CENTER, LLC	Frederick	4835.31	Completed
MP-2011-1728	DELL BROTHERS, INC.	Carroll	1650.60	Completed
MP-2011-1729	DELL BROTHERS, INC.	Carroll	1926.00	Completed
MP-2011-1764	ERIC WAKEFIELD	Frederick	6000.00	Cancelled
MP-2011-1768	ERIC WAKEFIELD	Frederick	16600.00	Cancelled
MP-2011-1973	ROY W. GEORG	Carroll	500.00	Cancelled
MP-2011-1982	ANDREW S. LAUDENKLOS	Carroll	2500.00	Cancelled
MP-2011-1983	ANDREW S. LAUDENKLOS	Carroll	11800.00	Cancelled

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

2. DEPARTMENT OF AGRICULTURE*Maryland Agricultural Cost-Share Program Reversion Requests*

<u>Agreement #</u>	<u>Recipient</u>	<u>County</u>	<u>Amount \$</u>	<u>Status</u>
MP-2011-1984	ANDREW S. LAUDENKLOS	Carroll	4700.00	Cancelled
MP-2011-1985	DANIEL D. FRITZ	Carroll	6300.00	Cancelled
MP-2011-1992	BYRON D. STAMBAUGH	Carroll	4000.00	Cancelled
MP-2011-2024	ERIC A. BRAUNING	Carroll	507.50	Completed
MP-2011-2055	PETER L. MURRAY	Frederick	10500.00	Cancelled
MP-2011-2079	CHARLES R. KRIETZ	Frederick	1938.32	Completed
MP-2011-2089	PIPE CREEK RUN FARM LLC	Carroll	9848.75	Completed
NW-2011-1965	SAND HILL FARMS	Dorchester	298.82	Completed
NW-2011-1966	SAND HILL FARMS	Dorchester	1018.34	Completed
NW-2011-2173	NORMAN L. SCHUYLER	Dorchester	214.26	Completed
NW-2011-2247	ROGER F. ADAMS, SR	Dorchester	1187.31	Completed
NW-2011-2261	ELTON O. CEPHAS	Dorchester	130.43	Completed
NW-2011-2262	ELTON O. CEPHAS	Dorchester	398.70	Completed
NW-2011-2273	JASON BARNES	Dorchester	3470.00	Completed
PA-2010-2186	MARTIN HENRY RITTER	St. Mary's	5600.00	Cancelled
PB-2011-2276	J. ROBERT CLAS	Carroll	10400.00	Cancelled
PR-2010-2276-B	EDWARD T. PHILLIPS	Worcester	1015.00	Completed
PR-2011-2011-B	THOMAS W. PINTO	Somerset	87.50	Completed
PR-2011-2051-B	GEORGE JONES	Wicomico	30600.00	Cancelled
PR-2011-2094	MATTHEW D. STEVENSON	Wicomico	5800.00	Cancelled
PR-2011-2123-B	WILLIAM T. BURBAGE	Worcester	35000.00	Cancelled
PR-2011-2190-B	ELWOOD HOWARD	Somerset	35000.00	Cancelled
PR-2011-2269	KEITH N. LITTLETON	Worcester	607.65	Completed
RS-2011-1901	ROBERT L. KONDNER	Baltimore	12100.00	Cancelled
UP-2010-1930	STACEY S. SCHOO	Frederick	2800.00	Cancelled
UP-2011-1506	VERDA K. WINDERS	Washington	3200.00	Cancelled
UP-2011-2150	MICHELLE REILLY	Washington	6700.00	Cancelled
UP-2011-2151	MICHELLE REILLY	Washington	3900.00	Cancelled

Fund Source: MCCBL of 2009/Item 09083: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**OCTOBER 3, 2012****SECRETARY'S AGENDA**

Contact: Mary Jo Childs 410-260-7335
mchilds@comp.state.md.us

3. **BOARD OF PUBLIC WORKS**
Procurement Agency Activity Report

Submission of the Procurement Agency Activity Reports by:

- A. Department of Transportation, August 2012
- B. Department of Public Safety & Correctional Services, August 2012
- C. Maryland Environmental Service, August 2012
- D. State Treasurer's Office, First Quarter 2012

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
dmoore@comp.state.md.us

4. BOARD OF PUBLIC WORKS *Wetlands Licenses*

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- 12-0784 TIMOTHY P. MCGILL – To mechanically dredge an area; to replace in-kind a shoreline platform area with landing, pier, bulkhead, finger pier, boat house, jet ski lift and tram system; and to remove and replace finger piers and "L" platforms, boatlift and piles – Mill Creek, Annapolis
- 12-0882 ANNE ARUNDEL COUNTY DEPT. OF PUBLIC WORKS – To maintenance dredge a main channel and provide for periodic maintenance dredging for a six-year period – Stephens Creek near Severna Park
- 12-0883 ROBERT JOHANSON – To maintenance dredge a spur channel and provide for periodic maintenance dredging for a six-year period – Stephens Creek near Severna Park
- 12-1029 U. S. COAST GUARD – To maintenance dredge a main channel and provide for periodic maintenance dredging for a six-year period – Fishing Creek near Annapolis

BALTIMORE CITY

- 12-0580 VANE TERMINALS – To construct and backfill a steel sheet pile bulkhead; to demolish and construct a concrete and steel pier and dolphins - Patapsco River at Seagirt Marine Terminal

BOARD OF PUBLIC WORKS ACTION:

APPROVED

DISAPPROVED

WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**OCTOBER 3, 2012****SECRETARY'S AGENDA**

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

5. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new loans** up to \$372,000 to the Town of Sharptown for the **Sharptown Wastewater Treatment Plant Influent Pump Station** project in Wicomico County. To secure this debt, the Town will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. These loans may involve multiple sources of funding including GO bonds as the required 20% State match to Federal funds. (Legislative District 37A)

A. New Loan Estimated to be \$42,000 – Water Quality State Revolving Loan Fund. This loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate.

B. New Loan Forgiveness Estimated to be \$14,000 – Water Quality State Revolving Loan Fund. This loan will be forgiven as a Disadvantaged Community under the Federal Clean Water Act. The Principal Forgiveness loan terms are enforceable should there be a programmatic default on the Loan Agreement.

C. New Loan Estimated to be \$158,000 – Water Quality State Revolving Loan Fund. This loan is for the “Green” components of the project under the Water Quality Revolving Loan Fund program funding eligibility. The loan will be repaid over a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate.

D. New Loan Forgiveness Estimated to be \$158,000 – Water Quality State Revolving Loan Fund. This loan forgiveness is for the “Green” components of the project under the Water Quality Revolving Loan Fund program funding eligibility. The Principal Forgiveness loan terms are enforceable should there be a programmatic default on the Loan Agreement.

Project Description: The new pump station will replace the aging and deteriorating Sharptown Wastewater Treatment Plant (WWTP) influent pump station. The new pump station will consist of energy efficient submersible motors equipped with variable frequency drives that allow for better attenuation of flow through the WWTP and minimize electrical costs. The pump station will significantly reduce the potential for sanitary sewer overflows to the Nanticoke River.

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

5. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

Project Funding Sources:

Water Quality State Revolving Loan Fund (this action)	\$ 42,000
Water Quality State Revolving Loan Fund w/Principal Forgiveness (this action)	\$ 14,000
Water Quality State Revolving Loan Fund Green (this action)	\$158,000
Water Quality State Revolving Loan Fund w/Green Principal Forgiveness (this action)	\$158,000
Local Share	<u>\$ 75,000</u>
TOTAL ESTIMATED PROJECT COST:	\$447,000

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
OCTOBER 3, 2012
SECRETARY'S AGENDA**

Contact Person: Terri Wilson (410) 537-4155
twilson@mde.state.md.us / creilly@mde.state.md.us

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **further grant funding** up to \$455,205 to the Maryland Environmental Service for the **Freedom District Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade** project in Carroll County. See Related Item 7 on today's Secretary's Agenda. The project involves multiple sources of funding that are being provided over several years based on project schedule (Legislative District 9B)

A. Grant Increase up to - \$247,000 Bay Restoration Fund (BR-NR 01.07) The source of these grant funds is the Bay Restoration Fund. These funds may be expended using multi-year appropriations based on the project schedule and will be used only for eligible costs. The ENR projects may be funded using special funds, revenue bonds or State GO bonds.

B. New Grant - \$208,205 - Chesapeake Bay Water Quality Projects - Biological Nutrient Removal (NR 05.07) MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

Project Description: The proposed project entails the design and construction of Biological Nutrient Removal (BNR) refinements and Enhanced Nutrient Removal (ENR) upgrade at the existing 3.5 million gallons per day (mgd) Freedom District Wastewater Treatment Plant (WWTP). Upon completion of the BNR and ENR improvements, the Freedom District WWTP will be capable of achieving an effluent with a Total Nitrogen goal of 3 mg/l and a Total Phosphorous goal of 0.3 mg/l. This will allow 76% reduction in nitrogen and 85% reduction in phosphorus; significantly reducing nutrients to the South Branch Patapsco River and ultimately to the Chesapeake Bay.

Project Funding Sources:

Bay Restoration Fund Grant BR-NR 01.07 (this action)	\$ 247,000
Bay Restoration Fund Grant BR-NR 01.07 (previously approved 1/3/07)	\$ 100,000
Bay Restoration Fund Grant BR-NR 01.07 (future)	\$ 5,847,609
Biological Nutrient Removal NR 05.07 MCCBL 2011-11063 (this action)	\$ 208,205
Biological Nutrient Removal NR 05.07 (future)	\$ 5,021,044
Local Share	<u>\$ 7,950,241</u>
TOTAL ESTIMATED PROJECT COST:	\$19,374,099

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Sections 9-348, Construction Grants or Loans; Water Quality Improvement.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. MDE has reviewed the State Clearinghouse comments.

Board of Public Works Action: The Above Referenced Item Was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307

efrke@menv.com

7. **MARYLAND ENVIRONMENTAL SERVICE**
Freedom Wastewater Treatment Plant

A/E CONTRACT	Design of ENR Upgrades MES Project #12-05-05
CONTRACT DESCRIPTION:	Engineering services to design ENR upgrade to the Freedom Wastewater Treatment Plant
AWARD	George, Miles, & Buhr, LLC, Baltimore
CONTRACT TERM	28 months from notice to proceed
CONTRACT AMOUNT	Total: \$798,280 State Share: \$ 88,262 MDE Share (Grant) \$454,847 Carroll County Share \$255,171
PROCUREMENT METHOD	Competitive Sealed Proposal
MBE PARTICIPATION	19%

REMARKS: The Freedom District WWTP is one of the 67 major facilities to be upgraded to Enhanced Nutrient Removal (ENR) level of treatment. The ENR upgrade is required to meet the Chesapeake Bay TMDL and Watershed Implementation Plan. The existing WWTP treats flows from Springfield Hospital and Carroll County. Funding for the upgrade costs will come from MDE BRF grant, State of Maryland bonds, and Carroll County. See Related Item 6 on today's Secretary's Agenda. The proposal from GMB includes all five phases of the project but only the first three phases (Design Development, Design, and Bidding) are awarded at this time.

Thirteen firms responded to the Request for Qualifications. The qualification statements were evaluated and five firms were invited to submit technical proposals. After the technical proposals were evaluated, the highest ranked firm (GMB) was asked to submit a cost proposal. Negotiations took place with GMB to arrive at a final cost.

FUND SOURCE	MCCBL of 2012: <i>Maryland Environmental Service Infrastructure Improvement Fund</i>
APPROPRIATION CODE	076 MCCBL 12 (PCA #11022)

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

7. MARYLAND ENVIRONMENTAL SERVICE (cont'd)
Freedom Wastewater Treatment Plant

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-1873-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**OCTOBER 3, 2012****SECRETARY'S AGENDA**

Contacts: Jean Peterson (410) 514-7358
 peterson@mdhousing.org
 George Eaton (410) 514-7348
 eaton@mdhousing.org

8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

RECOMMENDATION: That the Board of Public Works approve releasing the deeds of trust on two properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

LOAN AUTHORITY: Down Payment and Settlement Expense Loan Program
 Housing and Community Development
 Article §§ 4-301-4-309, Maryland Code

**AUTHORITY TO RELEASE
 SECURITY INTEREST:** State Finance and Procurement
 Article §§ 10-305, Maryland Code

- A. Loan Recipient:** **Loreta Pinpin Yutuc**
 4007 Payne Drive, Ft. Washington, MD 20744
 Prince George's County
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage
- B. Loan Recipient:** **Jessica Vassor**
 506 Garrett A. Morgan Blvd, Landover, MD 20785
 Prince George's County
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

Contacts: Patricia Sylvester 410-514-7481 sylvester@dhcd.state.md.us
John Maneval 410-514-7451 maneval@dhcd.state.md.us

9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**BORROWER:** Colonial LLLP**AUTHORITY:** Maryland Annotated Code, Housing and Community Development Article, Section 4-1501 *et. seq* and COMAR 05.05.01**PROGRAM:** Rental Housing Works provides financing for rental housing that will be occupied by individuals with incomes of 60% and below of the area median income.**PROJECT TITLE:** Park View at Colonial Landing**PROJECT ADDRESS:** 6391 Rowanberry Drive,
Elkridge, Howard County, MD 21075**AMOUNT:** \$250,000**COLLATERAL:** Deed of Trust

DESCRIPTION: The project involves the acquisition and rehabilitation of a 100-unit senior rental housing complex located in Elkridge, Howard County. The project will offer affordable rate units with a mix of 98 one-bedroom units and two efficiency units. Shelter Development, LLC, is the project sponsor. All of the 100 units will serve households with incomes at or below 60% of the area median income. DHCD has also reserved \$177,043 in 4% Low Income Housing Tax Credits valued at \$1,628,633, tax-exempt bonds in an amount of \$4,700,000, and the assumptions of two existing DHCD loans: (1) a Rental Housing Fund loan in the amount of \$181,166, paid down from a current balance of approximately \$723,000; and (2) a HOME Investment Partnership Program loan in the amount of \$429,662.

<u>Source</u>	<u>Amount</u>
Rental Housing Works (this item)	\$ 250,000
CDA – Tax-Exempt Bonds	\$4,700,000
CDA – Rental Housing Fund (assumption)	\$ 181,166
CDA – HOME (assumption)	\$ 429,662
HOME (Howard County)	\$ 335,195
Grace Episcopal/Shelter Eldercare	\$ 585,713
Tax Credit Equity	\$1,628,633
Deferred Developer's Fee	\$ 221,466
RFR Reserve Carryover	\$ 100,000
Interim Income	\$ 166,419
Taxes/Insurance Escrow	\$ 175,000
Total	\$8,773,254

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

REMARKS: The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20120312-5328) on March 27, 2012.

FUND SOURCE: MCCBL 2012 - Rental Housing Program - *Provide funds for rental housing developments that serve low- and moderate-income households.*

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074
churchill.wortherly@morgan.edu

10. **MORGAN STATE UNIVERSITY**
Business Management Complex

CONTRACT ID: Design Services
 Business Management Complex
 Project No. DCM-BMC-10-1AE

CONTRACT APPROVED: Secretary's Agenda Item 5 (11/3/10)

CONTRACTOR: Ayers Saint Gross in association with KPF
 1040 Hull Street, Suite 100
 Baltimore, MD 21230

CONTRACT DESCRIPTION: Design Services from Pre-Schematic through Design Development Phase only for Morgan State University's Business and Management Complex Project. The project is a new building for the Business and Management Complex (School of Business) to be located at the Northwood Shopping Center (the site of the old Hechinger's and Burlington Coat Factory). The project will accommodate the graduate, undergraduate, executive educational and research programs services and activities related to the studies of Accounting and Finance, Business Finance, Business Administration, and Information Science and Systems. The facility will also accommodate an Entrepreneurial Development and Assistance Center as well as a Center for Entrepreneurship and Strategy. The project will bring these related units together in one building and will include but are not limited to: classrooms and laboratory spaces, demonstration spaces supporting the Hospitality Management program, resource center, clinical support facilities, offices, conference rooms, student and faculty lounges, typical building functions such as restrooms, mechanical, electrical and IT spaces, loading dock, and parking. The project is striving to exceed the minimum LEED Silver certification.

MODIFICATION DESCRIPTION: Award balance of design contract through Post Construction. The first contract modification went through construction documents.

ORIGINAL CONTRACT TERM: 1,553 calendar days from issuance of Notice to Proceed

ORIGINAL CONTRACT AMOUNT: \$2,302,255.00 (Design Services Pre Schematic - DD only)

MODIFICATIONS TO DATE: \$2,487,949.00 (Design Services - CD only)

AMOUNT OF MODIFICATION: \$1,555,296.00

REVISED TOTAL CONTRACT AMOUNT: \$6,345,500.00

MBE PARTICIPATION: 30%

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

10. **MORGAN STATE UNIVERSITY** (cont'd)
Business Management Complex

MBE COMPLIANCE: 25%

PERFORMANCE BOND: Performance and Payment Bond in amount of 100% of contract.

REMARKS: The Morgan State University Department of Design and Construction Management will manage the AE teams work with procurement support provided by the University's Department of Procurement and Property Control.

FUND SOURCE:

\$2,676,410	MCCBL 2008: <i>Design a new School of Business Complex at the Northwood Shopping Center. Item 068 (P)</i>
\$ 942,794	MCCBL 2009: <i>Detailed design of a New School of Business Complex. Item 090 (P)</i>
\$ 250,000	MCCBL 2010: <i>Detailed design of a New School of Business Complex. Item 080 (P)</i>
\$ 921,000	MCCBL 2011: <i>Detailed design of a New School of Business Complex. Item 073 (P)</i>
\$1,555,296	MCCBL 2012: <i>Design and begin construction of new School of Business Complex and connecting Bridge. Work may commence on this project before appropriation of all the funds necessary to complete this project. Item 084 (P&C)</i>

MD TAX CLEARANCE: 12-2132-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074
churchill.wortherly@morgan.edu

11. MORGAN STATE UNIVERSITY
Business Management Complex

CONTRACT ID: Construction Management at Risk Services
 Business and Management Complex
 Project No. DCM-BMC-10-1CMAR

ORIGINAL CONTRACT APPROVAL: Secretary's Agenda Item 10 (Dec. 15, 2010)

CONTRACT DESCRIPTION: Construction Management at Risk services for Morgan State University's Business and Management Complex Project. The project is a new building for the Business and Management Complex (School of Business) to be located at the Northwood Shopping Center (the site of the old Hechinger's and Burlington Coat Factory). The project will accommodate the graduate, undergraduate, executive educational and research programs services and activities related to the studies of Accounting and Finance, Business Finance, Business Administration, and Information Science and Systems. The facility will also accommodate an Entrepreneurial Development and Assistance Center as well as a Center for Entrepreneurship and Strategy. The project will bring these related units together in one building and will include but are not limited to: classrooms and laboratory spaces, demonstration spaces supporting the Hospitality Management program, resource center, clinical support facilities, offices, conference rooms, student and faculty lounges, typical building functions such as restrooms, mechanical, electrical and IT spaces, loading dock, and parking. The project is striving to exceed the minimum LEED Silver certification.

MODIFICATION DESCRIPTION: Incorporate Guaranteed Maximum Price Package No. 1

CONTRACTOR: Gilbane Building Company, Laurel

TERM: 24-26 Months pre-construction phase (12/2010-12/2012)

ORIGINAL CONTRACT AMOUNT: \$193,150.00 (Pre-Construction Services)

AMOUNT OF THIS MODIFICATION: \$3,921,515.00 (GMP No. 1)

MODIFICATION TERM: Thru February 2015

REVISED TOTAL CONTRACT AMOUNT: \$4,114,665.00

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 30%

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

11. **MORGAN STATE UNIVERSITY** (cont'd)
Business Management Complex

MBE COMPLIANCE: 30%

PERFORMANCE BOND: Payment and performance bonds at 100% of contract amount.

REMARKS: GMP No. 1 will authorize contractor to proceed with first phase of construction for the Business Management Complex.

Gilbane advertised this procurement in McGraw-Hill Dodge and Maryland Washington Minority Contractors Association; and by MSU on *eMarylandMarketPlace*. The CM received at least three bids in each bid category and selected the low bidder for each. Of the eleven trade selected contractors, nine are from Maryland. Gilbane is encouraging its trade contractors to hire local residents from the surrounding community.

The Morgan State University Department of Design and Construction Management will manage the Construction Manager's work with procurement support provided by the University's Department of Procurement and Property Control.

FUND SOURCE:

\$193,150.00

MCCBL 2008: *Design a new School of Business Complex at the Northwood Shopping Center. Item 068 (P)*

\$3,921,515.00

MCCBL 2012: *Design and begin construction of new School of Business Complex and connecting Bridge. Work may commence on this project before appropriation of all the funds necessary to complete this project. Item 084 (P&C)*

MD TAX CLEARANCE: 12-2131-0110

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

Contact: Michael J. Frenz 410.333.1560
mfrenz@mdstad.com

12. MARYLAND STADIUM AUTHORITY
Montgomery County Conference Center
Series 2012 Lease Revenue Refunding Bonds

Recommendation: That the Board of Public Works approve the Maryland Stadium Authority issuing new bonds, the proceeds of which will be used to repay older bonds that financed the Montgomery County Conference Center in 2003.

Background: Reference is made to Secretary's Agenda Item 12 (Dec. 18, 2002) in which the Board of Public Works approved the Stadium Authority issuing \$20.3 million in bonds to finance construction of the Montgomery County Conference Center, capitalized interest, and closing costs. In January 2003, the Stadium Authority issued the *Montgomery County Conference Center Facilities Tax-Exempt Lease Revenue Bonds, Series 2003*. Interest rates ranged from 2.00% to 5.0%.

Market conditions currently make it advisable for the Stadium Authority to call these outstanding bonds and to reissue new debt. The new debt amount will be \$15.93 million. The Stadium Authority will use \$15.62 million to redeem a portion of the existing debt and use the balance for transaction costs. The estimated net present value savings to the State is approximately \$1.77 million; the estimated present value savings is over 10%.

General Assembly Fiscal Committees Review: State law requires that 90 days before seeking Board of Public Works approval "for each bond issue or other financing," the Stadium Authority must provide the General Assembly fiscal committees with a comprehensive financing plan for review. Section 10-641(c) of the Economic Development Article of the Annotated Code of Maryland. The Authority received approval from the fiscal committees on August 14, 2012.

Action: The Stadium Authority recommends, with respect to its *Series 2012 Tax-Exempt Lease Revenue Refunding Bonds*, that the Board of Public Works:

1. Authorize the Stadium Authority to:
 - (a) Issue, sell and deliver up to \$15,930,000 in tax supported Lease Revenue Bonds with approximately \$15,620,304 of the proceeds to be used to refund a portion of the outstanding balance of the Montgomery County Conference Center Tax-Exempt Lease Revenue Bonds, Series 2003 and the balance of the proceeds to be used for closing costs; and
 - (b) Repay this obligation with interest to the bondholders over a period of eleven years.

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

12. **MARYLAND STADIUM AUTHORITY** (cont'd)
Montgomery County Conference Center
Series 2012 Lease Revenue Refunding Bonds

2. Approve documents related to issuing the Stadium Authority's Series 2012 Taxable Lease Revenue Bonds:
 - (a) First Supplement to Master Lease Agreement (approved Secretary's Agenda Item 12 [12/18/2002]);
 - (b) First Supplement to Sublease Agreement (approved Secretary's Agenda Item 12 [12/18/2002]);
 - (c) First Supplement to Leasehold Deed of Trust and Security Agreement (approved Secretary's Agenda Item 12 [12/18/2002]);
 - (d) First Supplement to the Montgomery County Conference Center Construction, Operation, and Contribution Agreement and (approved Secretary's Agenda Item 12 [12/18/2002]); and
 - (e) Amended Comprehensive Plan of Financing, which was approved by the Stadium Authority on July 10, 2012 and submitted on July 16, 2012 to the General Assembly fiscal committees and approved by the fiscal committees on August 14, 2012.
3. Issue a Board of Public Works Resolution on these matters.

Legal Authority: Subject to the approval of the Board of Public Works, the Stadium Authority may borrow money from any source for any corporate purpose and, more specifically, for construction of the Montgomery County Conference Center facility. Sections 10-628(c)(1)(iii); 10-642(d), (e) of the Economic Development Article of the Annotated Code of Maryland.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

Contact: David Lever 410-767-0610
dlever@msde.state.md.us

13. **STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM**
Disposal of Surplus Relocatable Buildings

Recommendation: The Interagency Committee on School Construction recommends that the Board of Public Works *retroactively* declare surplus and approve the disposal of two State-owned relocatable classroom units located in Calvert County.

Background: Two State-owned relocatable buildings located at Calvert High School had to be moved to accommodate construction on the site:

School**Relocatable ID**

Calvert High

#44066 & #44068

The Calvert County Public Schools determined that the undercarriages of the units would not survive the move and had the units abated for asbestos, demolished, and removed (all funded by CCPS). This demolition was performed without notice to the Interagency Committee on School Construction.

The correct procedure requires that disposal of relocatables must be approved by the Interagency Committee on School Construction and the Board of Public Works. Calvert County Public Schools has been notified of the correct procedure for future disposal of relocatable units.

Because these units have already been demolished and disposed of without following the appropriate procedure, this matter is being presented for retroactive approval.

Note: When State-owned relocatable units have become available in recent years, the IAC has found that no LEAs are interested in acquiring them. Further, most of these units have no salvage value and are demolished.

Authority: COMAR 23.03.02.16H.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

Contact: David Lever 410-767-0610
dlever@msde.state.md.us

14. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Recommendation: The Interagency Committee on School Construction recommends that the Board of Public Works approve the transfer by the Garrett County Board of Education to the Board of County Commissioners of Garrett County of:

Kitzmiller Elementary School
 7 acre site and building thereon
 288 West Main Street
 Kitzmiller, MD 21538

As a condition of approval, the Garrett County Government shall obtain approval from the Board of Public Works before transferring any right, title or interest to any portion of the facility.

Background: The Garrett County Board of Education has determined that this facility is no longer needed for instructional purposes. The school will no longer be used for educational purposes. There is no outstanding bond debt. The Interagency Committee reviewed and approved the recommendation to transfer the property on September 6, 2012.

Authority: COMAR 23.03.02.23.B. The Interagency Committee on School Construction must review a request to transfer school property to the local government and make a recommendation to the Board of Public Works. The Board may approve, disapprove, or conditionally approve, the request to transfer school property.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

Contact: David Lever 410-767-0610
dlever@msdc.state.md.us

15. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Recommendation: The Interagency Committee on School Construction recommends that the Board of Public Works approve the conveyance of 10.64 acres by the Harford County Board of Education to the Harford County Government of:

Hickory Elementary School
 10.64 acres of 33.11 acre site with building thereon
 2100 Conowingo Road
 Bel Air, MD 21014

As a condition of approval, the Harford County Government shall obtain approval from the Board of Public Works before transferring any right, title or interest to any portion of the facility.

Background: The Harford County Government currently owns property adjacent to the Hickory Elementary school where the County's Emergency Operations Center is located. The County Government has requested that 10.064 acres of the property owned by the Board of Education be transferred to the County to expand the Center. The Harford County Board of Education has determined that the land is not required for educational purposes. The County and the board of education will share a new access drive which the County will maintain. The Interagency Committee reviewed and approved the recommendation to transfer the property on September 6, 2012.

Authority: COMAR 23.03.02.23.B. The Interagency Committee on School Construction must review a request to transfer school property to the local government and make a recommendation to the Board of Public Works. The Board may approve, disapprove, or conditionally approve the request to transfer school property.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

Contact: Amber Teitt (410)260-7920
ateitt@treasurer.state.md.us

16. STATE TREASURER***October 2012 Tax-Exempt Equipment Lease-Purchase Financing***

The State Treasurer recommends that the Board of Public Works approve the award of the October 2012 Tax-Exempt Equipment Lease-Purchase Agreement for financing, on a consolidated basis under a lease-purchase financing arrangement, the acquisition of capital equipment by certain State agencies. This October 2012 Tax-Exempt Equipment Lease-Purchase Financing will provide financing for \$738,582.68 in capital equipment.

TERM: October 3, 2012 through October 16, 2012.

PROCUREMENT

METHOD: Competitive Sealed Bids

AWARD: U. S. Bancorp Government Leasing and Finance, Inc.

BIDS: The award was based on the lowest weighted average rate submitted by the bidders.

<u>Bidder's Name</u>	<u>Weighted Average Rate</u>
U. S. Bancorp Government Leasing and Finance, Inc.	.984%
SunTrust Equipment Finance & Leasing Corp.	1.395%
Grant Capital Management, Inc.	1.397%

MBE GOAL: 0%

FUND SOURCES: Agency operating budgets

AMOUNT: \$738,582.68

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

16. STATE TREASURER (cont'd)*October 2012 Tax-Exempt Equipment Lease-Purchase Financing*

REMARKS: The State Treasurer's Office issued an Invitation for Bids for financing on a consolidated basis \$738,582.68 in capital equipment, that was published on *eMarylandMarketplace*, and posted on the website for the State Treasurer's Office, and emailed to 30 firms known to be active in financing municipal leases. This Lease-Purchase financing is expected to close no later than October 16, 2012. Four bids were received on or before September 20, 2012 in response to the IFB. One bid was rejected for non-responsiveness. The remaining three bids were evaluated and were weighted based on the actual amounts to be financed and the rates for the respective lease terms of 3 years and 5 years. See the attached Summary of Equipment Schedules.

Rather than utilize a long-term Master Lease, the State Treasurer's Office has determined to periodically consolidate the financing requests for equipment from State agencies and to solicit new equipment lease-purchase financing bids from lessors. This method more appropriately corresponds to current market conditions.

On June 15, 2011, the Legislative Policy Committee, in accordance with Section 8-403 of the State Finance and Procurement Article of the Annotated Code of Maryland, approved the request of the Treasurer to periodically lease-finance equipment acquisitions, in an aggregate amount not exceeding \$40 million, over a two year period beginning July 1, 2011 and ending June 30, 2013. Following the October 2012 Tax-Exempt Equipment Lease-Purchase financing, the remaining balance of the \$40 million approved by the Legislative Policy Committee for equipment lease-purchase financing will be approximately \$34.7 million.

As there are no sub-contracting opportunities available, MBEs were encouraged to respond as prime contractors.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

SECRETARY'S AGENDA

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

APPENDIX

SECRETARY'S AGENDA

Contact: Sandy Johnson 410-767-7408
sjohnso5@dhr.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1

MARYLAND DEPARTMENT OF HUMAN RESOURCES

CONTRACT TITLE: Unarmed Security Guard Services:
Baltimore County Department of Social Services
ADPICS NO. N00B3400140

CONTRACT TYPE: Maintenance

DESCRIPTION: Provide uniformed, unarmed guard services at Baltimore County DSS facilities in Towson and Essex.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: June 8, 2012.

BID:
Dunbar Guard Services, Inc., Baltimore \$60,270

AWARD: Dunbar Guard Services, Inc.

AMOUNT: \$60,270

CONTRACT AWARD DATE: June 9, 2012

TERM: 6/9/2012 – 12/31/2012

MBE PARTICIPATION: 0%

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1 (cont'd)

FUND SOURCE: 68% General; 32% Federal
Appropriation Codes: N00G0002; N00G0003;
N00G0004; N00G0005

REMARKS:

Nature of Emergency: On June 8, 2012, IWG Protection Agency, Inc. gave notice that it was canceling the contract through which it was required to provide guard services for Baltimore County Department of Social Services effective close of business that day. DSS immediately contacted Dunbar Guard Services, Inc. to provide guard services at the Towson and Essex facilities until the original expiration date of the IWG contract (December 31, 2012). This emergency procurement was necessary to keep services in place while allowing sufficient time for the Department of General Services to award a new contract.

Basis for Selection: Baltimore County Government currently has a contract with Dunbar Guard Services for the Baltimore County Health Department. To minimize disruption to agency operations, DSS immediately contacted Dunbar who was able to provide the required guard services. The price given for these services was determined to be fair and reasonable, and within DSS's budget.

Late Report: The reason this report is late is because of delays in getting documents from the contractor and DGS approval.

TAX COMPLIANCE NO.: 12-1984-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED:

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT/AGENCY:

REMARKS:

BOARD OF PUBLIC WORKS**OCTOBER 3, 2012****APPENDIX****SECRETARY'S AGENDA**

Contact: Jane Bailey 410-767-4307
Jane.Bailey@dgs.state.md.us

REPORT OF EMERGENCY PROCUREMENT**ITEM:** Appendix 2

**DEPARTMENT OF GENERAL SERVICES FOR
DEPARTMENT OF JUVENILE SERVICES**

CONTRACT NO. & TITLE: Demolish damaged buildings
Project: DB-024-130-001
ADPICS No.:001B3400138

CONTRACT TYPE: Maintenance

DESCRIPTION: Demolish and dispose buildings at 358, 360 and 362-364 North Gay Street

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: July 26, 2012

BIDS:

The Berg Corporation, Baltimore	\$ 271,000
P & J Contracting Co., Baltimore	\$ 342,000
Potts & Callahan, Inc., Baltimore	\$ 398,325

AWARD: The Berg Corporation

AMOUNT: \$271,000

CONTRACT AWARD DATE: August 8, 2012

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2 (cont'd)

TERM 45 Calendar Days

MBE PARTICIPATION 0%

FUND SOURCE: MCCBL 2012, ITEM 007
(Capital Facilities Renewal Program)

REMARKS:

Reference is made to Item 17-RP (8/1/12) in which the Board of Public Works approved the emergency demolition of these three properties.

- 358 N. Gay Street (5,100 GFS) (1 structure: three-story brick building without a basement)
- 360 N. Gay Street (6,800 GSF) (1 structure: three-story brick building with a basement.)
- 362-364 N. Gay street (16,000 GFS) (1 structure: four-story brick with basement)

This Item reports the demolition contract award.

Nature of Emergency: The buildings are unoccupied and are in extreme state of disrepair. Recent severe weather has caused additional damage to these structures. The current condition of these buildings poses a severe and imminent danger to public safety. A billboard and concrete planter will also be removed.

Basis for Selection: Competitive bids were solicited from companies that were available to complete the work. The lowest responsible bidder was selected. No subcontracting was available for MBE participation.

TAX COMPLIANCE NO.: 12-2012-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

APPENDIX

SECRETARY'S AGENDA

Contact: Michael Priday 301-745-4373
Michael.Priday@Maryland.gov

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

CONTRACT TITLE: Laboratory Services, Western Maryland Center
ADPICS No. M00B3400313

CONTRACT TYPE: Service

DESCRIPTION: Blood transfusion services and other requested laboratory services when Western Maryland Center's clinical laboratory is not in operation. Contractor will provide on call immediate coverage 24 hours every day.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: 08/22/2012

AWARD: Meritus Medical Lab, LLC.

AMOUNT: \$33,500

CONTRACT AWARD DATE: 08/29/12

TERM: September 1, 2012 – February 28, 2013

MBE PARTICIPATION: 0%

INCUMBENT: Hagerstown Medical Lab

BOARD OF PUBLIC WORKS

OCTOBER 3, 2012

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3 (continued)

FUND SOURCE: 100 % General

APPROP. CODE: M00I0301

PERFORMANCE SECURITY: None

REMARKS: Nature of Emergency

Nature of Emergency: The Western Maryland Center requires a laboratory to provide complete blood transfusion services and other services when the Center's clinical laboratory is not in operation. The Center was without a contract to provide these services.

Basis for Selection: Meritus Medical Lab, LLC. agreed to provide the services to until a vendor could be procured through a competitive solicitation.

TAX COMPLIANCE NO: 12-2015-1001

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 3, 2012

**ITEM 1A
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$37,000.00 for the following **development** projects.

1. ***Constitution Park Pool Enhancement - \$23,000.00***
City of Cumberland, Allegany County
CPP #5982-1-256
MD20120828-0626

Background: Install two ADA approved pool lifts which will allow for increased accessibility to the pool by the public and will help the City to meet mandated 2012 accessibility requirements. In addition, install a new chemical controller to meet current health regulations and assure continued public use of this recreation facility.

Fund Source: MCCBL of 2012: Program Open Space, Local Capital Development
and Land Acquisition Grants, Allegany County:
FY 2013 Funds
Program 89.22.54 Item 055 \$23,000.00

2. ***Frostburg Community Park Basketball Courts Renovation - \$14,000.00***
City of Frostburg, Allegany County
CPP #5983-1-257
MD20120828-0627

Background: Convert two unused and dilapidated tennis courts into two full-sized basketball courts. Development will include a light resurfacing of the courts, installation of four basketball goals, painting of court lines, and installation of 360 feet of chain link fencing around the courts. The proximity of the courts to the park's existing pool, playground, softball field, and pavilion makes this an ideal location for these much needed courts.

Fund Source: MCCBL of 2012: Program Open Space, Local Capital Development
and Land Acquisition Grants, Allegany County:
FY 2013 Funds
Program 89.22.54 Item 055 \$14,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 3, 2012

**ITEM 2A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$70,200.00 for the following **acquisition** project.

South Shore Trail – Tucker Acquisition - \$70,200.00
Anne Arundel County
POS #6003-2-290
MD20120731-0561

Background: Acquire .305 acres of land to be a portion of the right of way for a paved pathway known as the South Shore Trail. The South Shore Trail will extend from Odenton to Annapolis, a distance of 16.9 miles. This acquisition will be part of Phase I extending from Maryland Route 3 to Waterbury Road in Millersville, a distance of two miles. The South Shore Trail will serve as a portion of the national East Coast Greenway from Maine to Florida and the American Discovery Trail from Delaware to California.

Appraised Value:	Brice J. Worthington	\$63,113.00
	George T. Peabody	\$59,800.00

Property Cost: \$59,800.00

Incidental Costs: \$10,400.00

Fund Source: MCCBL of 2012: Program Open Space, Local Capital Development
and Land Acquisition Grants, Anne Arundel County:

FY 2013

Program 89.22.54 Item 057 \$70,200.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 3, 2012

**ITEM 3A
RURAL LEGACY PROGRAM GRANTS**

Contact: Lisa Ward
lward@dnr.state.md.us
(410) 260-8450

Fiscal Year 2013

Recommendation: The Department of Natural Resources recommends that the Board of Public Works approve:

- Expanding one Rural Legacy Area; and
- Eleven Rural Legacy grants totaling \$5.622 million in Fiscal Year 2013 General Obligation Bond proceeds.

Background: The Rural Legacy Program preserves large blocks of contiguous open space that are among the State's most valuable due to myriad agricultural, forestry, natural and cultural resources. To protect these resources, the Rural Legacy Program, acting through local government or private land trust sponsors, purchases conservation easements or fee simple interests in real property from willing property owners, based on Rural Legacy Plans that have been reviewed by the Rural Legacy Advisory Committee and approved by the Rural Legacy Board.

DNR will submit individual contracts to purchase conservation easements/fee simple interests to the Board of Public Works as the specific transactions arise.

Authority: Subtitle 9A - Rural Legacy Program, Natural Resources Article, Annotated Code of Maryland.

1. Agricultural Security Corridor Rural Legacy Area: *Caroline, Cecil, Dorchester, Kent and Talbot Counties*

Grant of \$440,000.00 to acquire conservation easements and fee simple interests to protect a range of resources that includes forests, farmland, wetlands, historic sites, and endangered species habitat in the Agricultural Security Corridor in five counties on the Eastern Shore. Conservation of property in this Area will support the local resource-based economy, including agricultural production of grains and hay and dairy, beef and poultry operations. Designation of Agricultural Security Corridor Rural Legacy Area approved: June 24, 1998 (6A).

Fund Source: MCCBL - 2012
Program 89.22.54 Item 060 FY13 \$440,000.00

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 3, 2012

**ITEM 3A (con't)
RURAL LEGACY PROGRAM GRANTS**

2. Anne Arundel South Rural Legacy Area: *Anne Arundel County*

Grant of \$45,307.63 to acquire conservation easements and fee simple interests to protect agricultural, woodland, natural and cultural resource values and tributaries to the Chesapeake Bay and Patuxent River. Designation of Anne Arundel South Rural Legacy Area approved: November 10, 1999 (4A).

Fund Source: MCCBL - 2012
Program 89.22.54 Item 060 FY13 \$45,307.63

3. Coastal Bays Rural Legacy Area: *Worcester County*

Grant of \$320,000.00 to acquire conservation easements and fee simple interests to protect forest, agricultural, natural areas and shoreline in Worcester County's coastal bays. This Area includes important tidal marshland areas, forests, and farmland and provides outstanding wildlife habitat that is one of the most ecologically diverse in the State. Conservation of property in this Area will support the local resource-based economy. Designation of Coastal Bays Rural Legacy Area approved: June 24, 1998 (6A).

Fund Source: MCCBL - 2012
Program 89.22.54 Item 060 FY13 \$320,000.00

4. Deer Creek Rural Legacy Area (Formerly Lower Deer Creek): *Harford County*

Grant of \$701,366.63 to acquire conservation easements and fee simple interests within the watershed of Deer Creek River, a State-designated Scenic River, and adjacent to Rocks-Susquehanna State Park to protect historic farmland, forests, natural and cultural areas. This Area is located within the Lower Susquehanna Heritage Greenway, a certified Maryland Heritage Area. Designation of Deer Creek Rural Legacy Area approved: November 10, 1999 (4A).

Fund Source: MCCBL - 2012
Program 89.22.54 Item 060 FY13 \$701,366.63

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 3, 2012

**ITEM 3A (con't)
RURAL LEGACY PROGRAM GRANTS**

5. Dividing Creek Rural Legacy Area: *Somerset and Worcester Counties*

Grant of \$130,631.69 to acquire easements and fee simple interests to protect significant woodland, farmland and wetlands. The Area includes one of the most pristine and ecologically significant watershed basins on the mid-Atlantic. It includes exemplary plant and wildlife habitat, prime farmland and large blocks of working forests and over 10 miles of shoreline of Dividing Creek. It connects and enlarges the existing 3,663 acres of already protected lands in the watershed. Designation of Dividing Creek Rural Legacy Area approved: April 2, 2008 (9A).

Fund Source: MCCBL - 2012
Program 89.22.54 Item 060 FY13 \$130,631.69

6. Fair Hill Rural Legacy Area: *Cecil County*

Grant of \$113,698.95 to acquire conservation easements and fee simple interests to protect farmland, forests, natural areas and historic sites in the northeast corner of Cecil County contiguous to Fair Hill Natural Resources Management Area. Conservation of property in this Area will support the local resource-based economy, including equestrian activities. This Area includes significant bog turtle habitat--a State threatened species and a federally proposed threatened species. Designation of Fair Hill Rural Legacy Area approved: November 10, 1999 (4A).

Fund Source: MCCBL - 2012
Program 89.22.54 Item 060 FY13 \$113,698.95

7. Mid-Maryland Washington Rural Legacy Area: *Washington County*

Grant of \$1,260,000.00 to acquire conservation easements and fee simple interests to protect farmland, forests and Civil War sites within view of Washington Monument State Park, South Mountain Battlefield State Park, Antietam National Battlefield and its approaches. The Area will provide a greenbelt around the town of Sharpsburg. Conservation within the Area will provide water quality benefits to the Potomac River-- a Maryland designated Scenic River. Designation of Mid-Maryland Washington Rural Legacy Area approved: June 24, 1998 (6A).

Fund Source: MCCBL - 2012
Program 89.22.54 Item 060 FY13 \$1,260,000.00

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 3, 2012

**ITEM 3A (con't)
RURAL LEGACY PROGRAM GRANTS**

8. Nanticoke Rural Legacy Area: *Dorchester County*

Grant of \$650,000.00 to acquire conservation easements and fee simple interests to protect forest, agricultural, natural areas and shoreline in Dorchester County. The Area includes one of the most pristine and ecologically significant watershed basins on the mid-Atlantic. It includes exemplary plant and wildlife habitat and over 16 miles of shoreline along the Nanticoke River and Marshyhope Creek. The Area will provide a greenbelt around the rural historic village of Vienna. Designation of Nanticoke Rural Legacy Area approved: February 13, 2002 (8A).

Fund Source: MCCBL - 2012
Program 89.22.54 Item 060 FY13 \$650,000.00

9. Piney Run Rural Legacy Area: *Baltimore County*

Grant of \$568,000.00 to acquire conservation easements and fee simple interests to protect farmland, forests, natural areas and historic properties within and near National Register Historic Districts. Conservation within the Area will provide water quality benefits to the Prettyboy and Loch Raven Reservoirs, two of the drinking supply reservoirs for the Baltimore Metropolitan Area. Designation of Piney Run Rural Legacy Area approved: June 24, 1998 (6A).

Fund Source: MCCBL - 2012
Program 89.22.54 Item 060 FY13 \$568,000.00

10. Upper Patapsco and Little Pipe Creek Rural Legacy Areas: *Carroll County*

Grant of \$617,995.09 to acquire conservation easements and fee simple interests to protect farmland, woodland, natural and cultural land within the Upper Patapsco, Little Pipe Creek and upper Monocacy River Watersheds. Conservation within the Areas will provide water quality benefits not only for the watersheds, but also for the underground aquifers that supply many residents with drinking water. Designation of Upper Patapsco Rural Legacy Area approved: June 9, 2004 (7A). Designation of Little Pipe Creek Rural Legacy Area approved: June 24, 1998 (6A).

Fund Source: MCCBL - 2012
Program 89.22.54 Item 060 FY13 \$617,995.09

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 3, 2012

**ITEM 3A (con't)
RURAL LEGACY PROGRAM GRANTS**

11. Mattapany Rural Legacy Area: St. Mary's County

Grant of \$775,000.00 to acquire conservation easements and fee simple interests to protect the Area's rich farmland, forests, wetlands, historic sites, and wildlife habitat. Conservation within the Area will provide water quality benefits to the Chesapeake Bay and the St. Mary's River watershed, which has been described by the Smithsonian as the most beautiful and pristine estuary on the western side of the Chesapeake Bay. Protection of property in this Area includes open space buffer to the military installation, Patuxent River Naval Air Station. Designation of Mattapany Rural Legacy Area approved: February 1, 2006 (4A).

Fund Source: MCCBL - 2012

Program 89.22.54 Item 060 FY13 \$775,000.00

12. Mountain Ridge Rural Legacy Area: Allegany County

Expansion of 14 acres to complete a multi-parcel easement in Mountain Ridge Rural Legacy Area in Allegany County. The Area includes large blocks of unbroken forest, pristine ecologically significant areas and historic sites. It includes exemplary plant and wildlife habitat, an important migration corridor and perhaps the most significant golden eagle flyway in the state. Designation of Mountain Ridge Rural Legacy Area approved: September 1, 2010 (11A).

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 3, 2012

**ITEM 4A
PROGRAM OPEN SPACE STATE SHARE**

Contact: Lisa Ward
lward@dnr.state.md.us
(410) 260-8450

***Casselman Basin Coal Company - \$550,000.00
Garrett County
POS #3485***

Reference: That the Board of Public Works approve the acquisition in fee simple of a 256 +/- acre parcel located in Garrett County. The property supports several rare and listed species, including Wood horsetail (*Equisetum sylvaticum*) (only one other is recorded in Maryland), bristly sarsaparilla (*Aralia hispida*), Nashville warbler, alder flycatcher, and silver-bordered fritillary. The property's large size, wetland community quality, species diversity, and the number of rare species present make it an extremely high protection priority for the State. This is the first acquisition for the new Cunningham Swamp Wildlife Management Area.

The property is located within the Target Ecological Area (TEA). This project also meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of its extraordinary location and the environmental value of the property, which scored 122 under the Program Open Space Targeting System.

Special Conditions:

1. Mineral rights are severed on this property and are substantially owned by the United States. DNR has approved moving forward subject to receipt of a Memorandum of Understanding from the U.S. Bureau of Land Management limiting the exposure of the valuable natural resources on this property from minerals extraction, and agreeing that there will not be any surface disturbance or surface discharges near any freshwater aquatic habitat associated with Cunningham Swamp. Additionally, the MDE permitting process would prevent surface mining on Cunningham Swamp for any reserved coal rights.
2. The Commissioners of Garrett County approved this acquisition on September 14, 2010 as required by Section 5-207(a)(1) of the Natural Resources Article of the Annotated Code of Maryland.

Grantor: Casselman Basin Coal Company

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 256 +/- acres, unimproved

Price: \$550,000

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

October 3, 2012

**ITEM 4A (con't)
PROGRAM OPEN SPACE STATE SHARE**

Appraisals: \$462,000 (12/15/11) – James L. Randall - Reviewed by David Wallenberg
\$565,000 (12/9/11) – Michael P. Goodfellow - Reviewed by David Wallenberg,
Recommended value

Fund Source: POS Acquisition Opportunity Loan 2009
Program 89.22.45 Item 500 \$485,011.60 (FY2010)

MD CAP Cons Bond Loan 2010 (FY2011)
Prior Year Replacement Funds
Program 89.22.49 Item 015 \$64,988.40

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Norie A. Calvert
410-545-0433
ncalvert@sha.state.md.us

DEPARTMENT/PROGRAM: State Highway Administration (SHA)
Equal Opportunity Office (EOO)

CONTRACT ID: S-DBE-10;
Disadvantaged Business Enterprises (DBE)
Supportive & Technical Assistance Services
ADPICS NO. J02B3400015

CONTRACT DESCRIPTION: Consulting, marketing, support and technical assistance services to promote increased participation of Disadvantaged Business Enterprises (DBE) in federal-aid highway contracts; and assist in sustaining these companies' growth potential through the Maryland Business Assistance Resource Center (MBARC).

AWARD: TCE, Incorporated
Camp Springs, MD
(MDOT Certified MBE/DBE)

TERM: 10/4/2012 – 10/3/2013

AMOUNT: \$490,750 (1 Year)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS: See Attachment

MBE/DBE PARTICIPATION: 100% DBE Participation
(25% DBE subcontracting goal)

PERFORMANCE SECURITY: None

INCUMBENT: None

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised in eMarylandMarketplac.com. A copy was also sent to the Governor's Office of Minority Affairs. SHA's Equal Opportunity Office (EOO) office directly solicited 1,032 vendors which were identified from the MDOT MBE/DBE directory.

A total of four proposals were received in response to the RFP; however, only three were deemed to be reasonably susceptible of being selected for award. TCE, Incorporated is recommended for award as having the most advantageous offer for the State. TCE, Incorporated was ranked #1 technically and had the lowest price. (See Attachment.)

For the purposes of this contract to best service SHA's EOO, it was determined that the services of a firm with extensive experiences in providing technical assistance to small businesses, as well as having leadership expertise in gaining contract opportunities for Disadvantaged Business Enterprise firms, needed to be obtained. TCE, Incorporated best exemplified these critical characteristics. TCE, Incorporated is capable of starting up key aspects of the Maryland Business Assistance Resource Center (MBARC) project. TCE, Incorporated has the resources, experience, and organization structure for ease of the MBARC implementation. Therefore, it was determined that the proposal from TCE, Incorporated offers the most qualified and unique experience to assist EOO in its effort to help move DBEs into the economic mainstream of contracting opportunities with the Maryland Department of Transportation.

This initiative is to promote increased participation of DBEs in federal-aid highway contracts; and assist in sustaining the growth potential of these companies. The Center will be known as the "Maryland Business Assistance Resource Center" (MBARC). MBARC shall be a functional full-service center that provides business development services through partnerships from a variety of sources. MBARC will include a Project Director, who will have the primary responsibility for managing MBARC to ensure program goals and objectives are achieved.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

FUND SOURCE: 100% Federal

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-1892-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM; 1-S (Cont.) **ATTACHMENT**

BIDS OR PROPOSALS (Cont.):

Offerors	Technical Rank	Financial Price (1 Year) / Rank*	Overall Rank **
TCE, Incorporated Camp Springs, MD	1	\$490,750.20 / 1	1
McElroy Enterprise Crofton, MD	2	\$495,456.00 / 2	2
QWIC Trenton, NJ	3	\$643,552.00 / 3	3

Note: *The financial price was based upon a model of hourly rates for seven different labor classifications of work for an estimated number of hours to be worked in each labor classification for the one year contract.

** Technical factors and financial factors had equal weight in the overall award determination.

ITEM: 2-S

DEPARTMENT/PROGRAM:**CONTRACT ID:****CONTRACT DESCRIPTION:**

CONTRACT DESCRIPTION: Develop a series of Plan-Specific Performance Reports for each reporting commercial health benefit plan operating outside the Exchange, as well as each reporting qualified health, dental and vision plan operating inside the Exchange, which provides the detailed results for quality and performance measures prior to the public release of performance data. In addition, develop two reports for public release, the Health Benefit Plan Performance Report and the Qualified Health Plan Performance Report, which shall be aimed at informing consumers of plan performance outside and inside the Exchange, respectively.

AWARD:

Healthcare Data Company, LLC
Mechanicsburg, PA

TERM:

11/1/2012 – 05/31/2014 (w/1 one-year renewal option)

AMOUNT:

\$447,401 (1 Year, 7 Months; Base Term)
\$226,102 (1 Year; Renewal Option)
 \$673,503 Total (2 Years, 7 Months)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

See Attachment

MBE PARTICIPATION:

22.4% (See Requesting Agency Remarks below)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

PERFORMANCE SECURITY: None

INCUMBENT: National Committee for Quality Assurance
Washington, DC

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandmarketplace.com* (directly soliciting 669 vendors) and DHMH's and MHCC's websites. Email notifications were sent to 185 minority businesses and 26 NCQA certified HEDIS vendors. A copy was also sent to the Governor's Office of Minority Affairs.

Two proposals were received in response to the RFP. Both proposals were deemed to be reasonably susceptible of being selected for award. Award is recommended to HealthcareData Company, LLC (HDC) as having the most advantageous offer for the State. HDC was ranked overall #1 with the #1 technical proposal and the lower price.

Health General Article, Section 19-101 *et seq.* directs the Maryland Health Care Commission (MHCC) to establish and implement a system to evaluate quality of care outcomes and performance measurement of commercial health benefit plans in a comparative and objective manner to: (a) assist commercial health benefit plans to improve the quality of care by establishing a common set of performance measures; and (b) disseminate the findings of commercial health benefit plans' performance for plan internal self-evaluation, to support purchasing decisions by employers large and small, state employees, and individuals, as well as to support policymakers and academic research.

Maryland commercial health benefit plans that meet the three criteria defined in COMAR 10.25.08.01 (<http://www.dsd.state.md.us/comar/searchall.aspx>), are required to annually submit quality and performance information to MHCC. This information shall include, but is not limited to: HEDIS, CAHPS, Maryland-specific performance data, MHCC designated eValue8 sections/questions, and/or other proprietary or non-proprietary measurement tools designed to meet the requirements of the Affordable Care Act related to Qualified Health Plan performance measurement and reporting.

(Note: "eValue8" is the name of a quality and performance Request-For-Information tool that is a proprietary tool belonging to the National Business Coalition on Health and used by their franchisee, the MidAtlantic Business Group on Health).

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont.)

To obtain accurate data for inclusion in the reports, the report development Contractor (Contractor) shall work cooperatively with the other MHCC vendors responsible for the data gathered during the annual compliance audit of Maryland's commercial health benefit plans. These other MHCC vendors shall include a HEDIS audit vendor, a CAHPS survey vendor, and other vendors like an eValue8 Request-For-Information (RFI) vendor. MHCC will coordinate the data exchanges from the vendors to the Contractor. Annually, the audit vendors will provide the Contractor with final, validated HEDIS, CAHPS and eValue8 results for each of the audited health benefit plans. Also, the HEDIS vendor will provide the Contractor with final, validated results of the additional Maryland-specific measures being reported annually by Maryland's commercial health benefit plans.

Data reconciliation/coordination with other MHCC vendors, data analyses, writing, and editing will be required for each annual report produced (items A and B below), as well as graphic layout and design work for each public report produced (item b below). The Contractor shall use the information collected to create the following annual reports:

- A. A series of ***Health Benefit Plan-Specific Performance Reports*** for each reporting health benefit plan which provides the detailed results for quality and performance measures prior to the public release of performance data.
- B. A web-based, dashboard format report that is completed in a .pdf document style, for public use: the ***Health Benefit Plan Performance Report***, which shall include detailed results for quality and performance measures of commercial health benefit plans in the State of Maryland.
- C. A web-based , dashboard format report that is completed in a .pdf document style, for public use: the ***Qualified Health Plan Performance Report***, which shall include detailed results for quality and performance measures for qualified health, dental and vision plans that are participating in the Maryland Health Benefit Exchange

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

For 2012 reporting, all carriers have been authorized to combine performance data for their HMO and POS products, their HMO and EPO products, as well as their EPO and PPO products. Health benefit plans' POS and PPO product combinations have been authorized for carrier(s) on a case-by-case basis. Eight HMO/POS and six PPO health benefit plans are known to be required to submit performance results in their 2012 reporting. Authorization to report any product combination is subject to future change. The number and type of health benefit plans that are required to submit performance results are also subject to change from year to year based on whether health benefit plans meet the three criteria identified in COMAR 10.25.08.

A 15% MBE participation goal was established for this contract; however, the recommended awardee has committed to a 22.4% MBE participation goal.

FUND SOURCE:	100% Special (User Fees from hospitals, nursing homes, health care providers, and insurance companies)
APPROP. CODE:	M00R0101
RESIDENT BUSINESS:	No
MD TAX CLEARANCE:	12-1997-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

9B

BPW 10/3/2012

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ATTACHMENT

ITEM: 2-S (Cont.)

BIDS OR PROPOSALS (Cont.):

OFFERORS	TECHNICAL RANKING	FINANCIAL PRICE (Base Term - 1 Yr., 7 Mos.)	FINANCIAL PRICE (Renewal Option - 1 Yr.)	TOTAL FINANCIAL PRICE / RANKING (2 Yrs., 7 Mos.)	OVERALL RANKING
Healthcare Data Company, LLC Mechanicsburg, PA	1	\$447,400.71	\$226,102.04	\$673,502.75 / 1	1
National Committee for Quality Assurance (NCQA) Washington, DC	2	\$700,266.25	\$445,685.08	\$1,145,951.33 / 2	2

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Norma Cook
410-554-9285
ncook@dors.state.md.us

DEPARTMENT/PROGRAM: Education (MSDE)
Division of Rehabilitation Services (DORS)
Office of Client Services

CONTRACT ID: R00B3400017;
Licensed Registered Nurses
ADPICS No.: R00B3400017

CONTRACT DESCRIPTION: Contract to provide Licensed Registered Nurses (RN) on an "emergency" as-needed basis to the Workforce & Technology Center (WTC) to assist with meeting the medical needs of individuals with disabilities, who are residing at WTC for training and rehabilitation services.

AWARD: Absolute Care Nursing & Home Health
Services, LLC
Germantown, MD

TERM: 11/1/2012 – 10/31/2015

AMOUNT: \$211,000 Est. (3 Years)

PROCUREMENT METHOD: Competitive Sealed Bidding
(Small Business Reserve)

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: None

PERFORMANCE SECURITY: None

INCUMBENT: Abundant Grace Health Care
Randallstown, MD

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on eMarylandMarketplace, where 21 prospective Maryland small businesses were notified.

Eight bids were received in response to the IFB, and all were deemed to be responsive. Award is recommended to Absolute Care Nursing & Home Health Services, LLC, a Maryland Certified SBR, who is a responsible bidder with the lowest priced responsive bid.

DORS provides services for disabled individuals. Services are provided to individuals who reside in the dormitories at the Workforce & Technology Center (WTC) during the week, while receiving training services. In order to accommodate the medical needs of the individuals residing at WTC, DORS is contracting for Licensed Registered Nursing Services, on an "emergency" on-call, as-needed basis. These services will be used when permanent DORS staff coverage is inadequate, due to absence or vacancies, to meet special needs of an individual consumer, or due to other unforeseen circumstances.

This is a fixed price indefinite quantity contract. The Bid Amount and Award Amount are based upon a model of estimated hours of usage based on historical data to obtain a fixed hourly rate for these services.

FUND SOURCE:	100% Federal
APPROP. CODE:	R00A01.21
RESIDENT BUSINESS:	Yes
MD. TAX CLEARANCE:	12-1889-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.) **ATTACHMENT**

BIDS OR PROPOSALS (Cont.)

Bidders

Bids

Absolute Care Nursing & Home Health Services, LLC Germantown, MD	\$211,000
Trustworthy Staffing Solutions Pikesville, MD	\$217,200
Abundant Grace Health Care Randallstown, MD	\$222,000
JPS Health Services Baltimore, MD	\$222,000
Dependable Services Group Baltimore, MD	\$234,000
Nursing & Heath Services Baltimore, MD	\$242,880
Compassionate Health Care Takoma Park, MD	\$282,600
Chesapeake Medical Staffing Timonium, MD	\$336,000

All Bidders are Maryland Certified SBRs.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** George (Tad) Aburn
410-537-3255
gaburn@mde.state.md.us

DEPARTMENT/PROGRAM: Department of the Environment (MDE)
Air Quality Planning Program

CONTRACT ID: U00B3400003;
MD Regional Greenhouse Gas Initiative (RGGI)
Services Contract
ADPICS NO. U00B3400003

CONTRACT DESCRIPTION: Request for retroactive approval of the second Maryland Regional Greenhouse Gas Initiative (RGGI) Services Contract. The Healthy Air Act of 2006 required Maryland to join the Regional Greenhouse Gas Initiative (RGGI), and, on 4/20/2007, Governor O'Malley signed the RGGI Memorandum of Understanding making Maryland a member state. RGGI is a cooperative effort by originally ten Northeast and Mid-Atlantic States to design a regional greenhouse gas cap-and-trade program to reduce Carbon Dioxide (CO₂) emissions from power plants in the region. (New Jersey, one of the original ten states, is no longer a part of RGGI.)

This contract is with RGGI, Inc. RGGI, Inc. is a non-profit, non-stock corporation that has provided technical, scientific and auction support services to the RGGI States in the development and implementation of the multi-state cap and trade, greenhouse gas control program. RGGI, Inc. has or will subcontract for several specific services: auction platform design and implementation; emissions and allowance tracking system; auction verification and market monitoring; and offset system development. This contract represents Maryland's share of the regional expenses.

AWARD: RGGI, Inc.
New York, NY

TERM: 7/1/2012 - 6/30/2015

AMOUNT: \$1,500,000 NTE (3 Years)

PROCUREMENT METHOD: Sole Source

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: Request for retroactive approval of the new Maryland Regional Greenhouse Gas Initiative (RGGI) Services Contract. This contract will be the second multi-year contract executed between MDE and RGGI, Inc.; the original contract term was from July 1, 2008 through June 30, 2012. The execution of this contract was delayed due to the finalization of the FY2013 budget; however, RGGI continued to perform services for MDE, including preparation and administration of the September 5, 2012 auction. RGGI auction revenues have generated nearly \$200 million for Maryland since 2009. Accordingly, MDE requests that the BPW approve the FY2013 contract with RGGI, Inc. to cover services provided by RGGI, Inc. commencing on July 1, 2012.

The RGGI states each began implementing RGGI, a market-based carbon dioxide (CO₂) cap and trade program designed to reduce CO₂ emissions from fossil fuel-fired power plants, in 2008. Each participating state required utilities to secure allowances for greenhouse emissions starting in January 2009. The market-based trading program requires regulated entities to purchase a portion of CO₂ allowances through auction. The auction proceeds are used to fund rate relief and energy efficiency programs, the latter of which brings about reduced CO₂ emissions through reduced demand for electricity. The program applies to certain electric generating units, and these units need to purchase a CO₂ allowance for each ton of CO₂ emitted annually.

Each RGGI state is responsible for its share of RGGI Inc.'s expenses, based upon the percentage of that state's annual allocation of allowances from the regional CO₂ allowance cap. Maryland is responsible for funding approximately 22% of RGGI, Inc.'s annual budget, including operating expenses and support of vendor contracts. Most RGGI states, including Maryland, use auction revenue to pay for their share of RGGI, Inc.'s expenses. The RGGI regional auction of CO₂ allowances is held quarterly. Funding for this contract is contingent upon the receipt of those auction revenues.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

This contract includes Maryland's share of RGGI, Inc.'s administrative and operating expenses and development costs for several important support systems. These systems include:

- I. Operation of a regional CO₂ emissions and allowance tracking system, for use by the Department in administering the Maryland CO₂ Budget Trading Program in coordination with the counterpart programs in other participating states;
- II. Operation of a regional CO₂ allowance auction process and platform, for use by the Department in administering the Maryland CO₂ Budget Trading Program in coordination with the counterpart programs in other participating states;
- III. Market monitoring services for monitoring of both CO₂ allowance auction conduct and outcomes and monitoring of the secondary CO₂ allowance market;
- IV. Technical assistance, as needed, in the review of offset project consistency applications and offset project monitoring and verification reports; technical assistance, as needed, in the review of applications for accreditation of independent offset project verifiers; and
- V. Program development support on an as-requested basis, including but not limited to evaluation of additional offset categories; the development of technical and administrative recommendations related to regional CO₂ Budget Trading Program elements, for evaluation and consideration by the Department; and electricity system modeling and macroeconomic analysis.

Energy efficiency and use reduction are critical elements of Maryland's long-term energy plan. RGGI supports energy efficiency through the use of revenues from an auction process to fund energy programs. RGGI auction proceeds will directly fund energy programs that will lower greenhouse gas emissions and reduce electricity demand.

There is no MBE participation goal established for this contract because MDE does not have sole discretion over the subcontractors that RGGI, Inc. utilizes for the nine Northeast and Mid-Atlantic States cooperative.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

FUND SOURCE: 100% Special (Strategic Energy Investment Fund
(SEIF) within the Clean Air Fund)

APPROP. CODE: U00A0701

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 12-2001-0000

DBM REMARKS: Retroactive approval requested pursuant to 11-
204(c) State Finance & Procurement Article.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BPW 10/3/2012

DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

SERVICES CONTRACT

ITEM: 5-S

Agency Contact: Clarence Snuggs
410-514-7006
Snuggs@mdhousing.org

DEPARTMENT/PROGRAM:

Department of Housing and Community
Development (DHCD)
Community Development Administration

CONTRACT ID:

S00R3400001;
State Weatherization Contractor Services for
DHCD
ADPICS #: See Attachment 1

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Multiple Contracts to provide weatherization services under the EmPower Maryland Program for eligible single-family households throughout the State.

AWARDS:

See Attachment 1

TERM:

10/4/2012 – 10/3/2013 (w/2 one-year renewal options)

AMOUNT:

.\$17,921,895 Grand Total (See Attachment 1)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

See Attachment 2

MBE PARTICIPATION:

25% - 50% (See Attachment 1)

PERFORMANCE SECURITY:

None

INCUMBENT:

None

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com*, posted on DHCD's website and mailed directly to 122 prospective vendors, of which 117 are Maryland firms and 23 are MBEs. A copy of the RFP was also sent to the Governor's Office of Minority Affairs.

The Program provides weatherization services for limited income, single-family housing units located within the State of Maryland and within the five EmPower partner utility service regions: (1) Potomac Edison, (2) Baltimore Gas and Electric (BGE), (3) Delmarva Power, (4) Potomac Electric Power Company (Pepco), and (5) Southern Maryland Electric Cooperative, Inc. (SMECO). Single-family housing units served may be located in structures containing between one and four dwelling units. Clients served include both owners and renters who meet income eligibility requirements.

By providing weatherization services, the Program aims to:

- Reduce energy consumption by installing weatherization measures and related repairs which improve the thermal efficiency of the home; and
- Enhance client health and safety by providing adequate ventilation, safely functioning combustion appliances, proper zonal pressures, and smoke/CO detectors.

DHCD issued this RFP to obtain multiple contracts that would provide weatherization services for eligible single-family households in the five utility service areas serving Maryland.

Twenty-four (24) proposals were received in response to the RFP; 19 were determined to be reasonably susceptible of being selected for award. Four proposals were deemed not to be reasonably susceptible of being selected for award due to MBE issues, and one proposal was rejected for late receipt. Offerors could submit proposals for one or any combination of individual utility service areas up to all five. Under the terms of the RFP, DHCD had the option of awarding multiple contracts for services in each of the individual utility service areas or all utility service areas.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.)

Based on the proposals received and the need to provide sufficient coverage in all areas of the State, DHCD determined to award four contracts to Offerors proposing to provide services in all utility service areas and one contract each covering services in the three outlying areas of the State: Western Maryland, served by Potomac Edison; Southern Maryland, served by SMECO; and the Eastern Shore, served by Delmarva Power.

As shown in Attachments 1 and 2, award is recommended to the seven highest technically overall ranked Offerors, whose technical proposals were ranked 1 through 7 based upon:

- The strength of the company's and its key personnel's experience,
- Its comprehensive work plan demonstrating clear understanding of the services to be provided,
- Its volume of work and capacity, and
- Its economic benefit to the State.

Because Offerors were determined to be financially qualified by agreeing to the unit price established by DHCD and indicated on the Price Confirmation Form, financial ranking was not part of the evaluation process.

FUND SOURCE:	100% Special (EmPOWER MD Fund)
APPROP. CODE:	S00A2504
RESIDENT BUSINESSES:	Yes, except for C.A.R.E. Property Services
MD TAX CLEARANCES:	See Attachment 1

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ATTACHMENT 1

ITEM: 5-S (Cont.)

AWARDS/AMOUNT/ MBE PARTICIPATION/ MD TAX CLEARANCES (Cont.):

ADPICS #/ Awardees/ MBE Participation %/ MD Tax Clearance #	Contract Amount Base Term (1 Year)	Contract Amount Renewal Option #1 (1 Year)	Contract Amount Renewal Option #2 (1 Year)	Total Contract Amount (3 Years)
Hawkeye Construction Baltimore, MD ADPICS: S00B3400011 MBE Goal: 25% 12-1628-0011	\$1,650,000 NTE	\$1,650,000 NTE	\$1,650,000 NTE	\$4,950,000 NTE
Standard Energy Solutions Rockville, MD ADPICS: S00B3400008 MBE Goal: 27% 12-1629-1111	\$650,000 NTE	\$650,000 NTE	\$650,000 NTE	\$1,950,000 NTE
Total Home Performance, LLC Easton, MD ADPICS: S00B3400009 MBE Goal: 25% 12-1630-1111	\$800,000 NTE	\$800,000 NTE	\$800,000 NTE	\$2,400,000 NTE
C. A. R. E. Property Services East Berlin, PA ADPICS: S00B3400006 MBE Goal: 25% 12-1631-0111	\$900,000 NTE	\$900,000 NTE	\$900,000 NTE	\$2,700,000 NTE

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ATTACHMENT 1

ITEM: 5-S (Cont.)

AWARDS/AMOUNT/ MBE PARTICIPATION/ MD TAX CLEARANCES (Cont.):

ADPICS #/ AWARDEES/ MBE PARTICIPATION %/ MD TAX CLEARANCE #	CONTRACT AMOUNT BASE TERM (1 Year)	CONTRACT AMOUNT RENEWAL OPTION #1 (1 Year)	CONTRACT AMOUNT RENEWAL OPTION #2 (1 Year)	TOTAL CONTRACT AMOUNT (3 Years)
Equity Development & Growth Enterprises Corporation d/b/a Edge Energy Beltsville, MD ADPICS: S00B3400005 MBE Goal: 34% 12-2100-0111	\$700,000 NTE	\$700,000 NTE	\$700,000 NTE	\$2,100,000 NTE
Efficient Home, LLC Burtonsville, MD ADPICS: S00B3400007 MBE Goal: 50% 12-1632-1111	\$811,415 NTE	\$811,415 NTE	\$811,415 NTE	\$2,434,245 NTE
Complete Home Solutions Lothian, MD ADPICS: S00B3400010 MBE Goal: 30% 12-1633-0111	\$462,550 NTE	\$462,550 NTE	\$462,550 NTE	\$1,387,650 NTE
GRAND TOTAL	\$5,973,965 NTE	\$5,973,965 NTE	\$5,973,965 NTE	\$17,921,895 NTE

* The Contract Amount is based on the Offeror/Awardee's proposed volume of work multiplied by the unit price established by DHCD and agreed to by the Offeror/Awardee.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.) **ATTACHMENT 2**

BIDS OR PROPOSALS (Cont.):

OFFERORS

TECHNICAL/OVERALL RANKINGS

Hawkeye Construction Baltimore, MD	1
Standard Energy Solutions Rockville, MD	2
Total Home Performance, LLC Easton, MD	3
C. A. R. E. Property Services East Berlin, PA	4
Equity Development & Growth Enterprises Corporation d/b/a Edge Energy Beltsville, MD	5
Efficient Home, LLC Burtonsville, MD	6
Complete Home Solutions Lothian, MD	7
Elysian Energy Silver Spring, MD	8
Shepherd Design & Construction Bowie, MD	9
Green Step Gaithersburg, MD	10
American Energy Solutions Whitehall, MD	11

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.) **ATTACHMENT 2**

BIDS OR PROPOSALS (Cont.):

OFFERORS

TECHNICAL/OVERALL RANKINGS

American Home Energy Corporation Elkton, MD	12
EnerG LLC Olney, MD	13
West & Callahan Energy Savers LLC & Urban Matters LLC Easton, MD	14
C & M Construction and Renovations, LLC Barton, MD	15
Alban Inspections Frederick, MD	16
H. E. L. P Baltimore, MD	17
Qvina Energy Services Ft. Washington, MD	18
Kinzo, Inc. Laurel, MD	19

BPW 10/3/2012
SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

Agency Contact: James Salt
 301-445-1987
jsalt@usmd.edu
 USM Rep: James Stirling

INSTITUTION:

University Maryland, Baltimore

CONTRACT ID:

Construction Management at Risk Services
 for the Third Phase of Health Sciences
 Facility at the University of Maryland,
 RFP 11385BS

DESCRIPTION: Professional management and construction services during pre-construction and construction to create a new 331,969 gsf facility to be occupied by the University of Maryland Schools of Medicine, Dentistry and Pharmacy. The building location will allow for maximum sharing of resources and interactions the three schools. The new facility is critical to the schools maintaining and advancing their positions as academic and research leaders disciplines as well as to recruiting and retaining the best faculty, students and staff and to advance healthcare and discoveries for Marylanders.

AWARD:

Barton Malow Company
 300 W. Pratt Street, Suite 310
 Baltimore, MD 21201

CONTRACT TERM:

68 months from preconstruction notice to proceed

AMOUNT:

\$1,420,000 (pre-construction fees. See remarks)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

	<u>Technical Score</u>	<u>Price Score</u>	<u>Total Score</u>	<u>Price</u>
Barton Malow Company Linthicum, MD	56.9	40	96.9	\$22,544,223
Whiting Turner Towson, MD	60.0	34.3	94.3	\$26,291,426

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 1-C (continued)

Gilbane Baltimore, MD	59.5	34.7	94.2	\$25,965,991
Clark Construction Bethesda, MD	56.4	33	89.4	\$27,302,037
Turner Construction Baltimore, MD	55.1	31.2	86.3	\$28,921,264

MBE PARTICIPATION: 30%

PERFORMANCE BOND: A 100% performance bond is required.

REQUESTING INSTITUTION REMARKS: The solicitation was advertised in *eMaryland Marketplace* and distributed to the Office of Minority Affairs and other MBE Associations. Approximately thirteen firms attended the pre-proposal conference; five technical proposals were received in response to the solicitation. These proposals were evaluated by a University evaluation committee. All five companies were invited to make an oral presentation. All five of the offerors achieved the required, minimum technical score and were requested to submit price proposals.

Award is recommended to the Barton Malow Company, based on receiving the highest combined technical and financial score.

The estimated construction cost for this project is \$204,000,000. This Item recommends award for pre-construction services only. If the University and the Contractor agree to a Guaranteed Maximum Price for construction, the University will return to the Board with a recommendation to modify the contract to include the actual construction costs, including the CM's construction services fee.

FUND SOURCE: Plant Fund

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-2085-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCE ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ARCHITECTURE/ENGINEERING SERVICES

ITEM: 2-AE

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION:

University of Maryland, Baltimore for
Towson University

CONTRACT ID:

Design Services for Burdick Hall
Improvements-Phase III at Towson
University, RFP 201216AECF

CONTRACT DESCRIPTION: Architectural/engineering services for complete plans and specifications for evaluation and renovation of the building envelope of Burdick Hall. At least the Burdick Hall windows, doors, and north roof portions will be replaced. Project includes replacing HVAC equipment, distribution systems and associated work for the north portion of the building; renovation of locker/shower rooms including replacement of associated plumbing systems; evaluation and correction of current sprinkler placement and when required sprinkler installation will be included in all non-sprinkled portions of the building comply with ADA and code compliance issues.

AWARD:

Marshall Craft Associates
Baltimore, Maryland

CONTRACT TERM:

23 months from notice to proceed.

AMOUNT:

\$1, 056,239.00

PROCUREMENT METHOD:

USM Policies and Procedures for Architect/
Engineer Procurements

PROPOSALS:

	<u>Ranking</u>	<u>Technical Score</u>
Marshall Craft Associates Baltimore, MD	1	85.86%
Whitman Requardt Baltimore, MD	2	85.51%

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-AE (continued)

MBE PARTICIPATION: 33%

PERFORMANCE BOND: N/A

REQUESTING INSTITUTION REMARKS: The solicitation was advertised in *eMaryland Marketplace*. Nine firms responded to the solicitation. The Qualification Committee recommended two firms as potentially eligible to provide the required services based upon the firm's qualifications. Oral presentations were conducted with the two firms and the Qualifications Committee recommended Marshall Craft Associates, Inc as the more qualified firm. The price proposal was the result of a negotiated agreement with the Qualification Committee. The selection process and fee negotiations were approved by the University's Executive Review Group, which includes a public member from outside the University. The contract will be issued through schematic design in the amount of \$202,040 and subsequently amended for the design development, construction documents, bidding, construction administration phase and post construction phases. The award amount includes all phases of design.

FUND SOURCE: USM Academic/Auxiliary Facility Revenue Bonds

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-1988-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 3-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION:

University of Maryland, College Park

CONTRACT ID:

Design-Build with Guaranteed Maximum Price
Prince Frederick Hall
University of Maryland, College Park
Contract No. F-400169-K
Project No. 02-016-925-00

CONTRACT APPROVED:

Pre-Construction and Design Services
(USM Item 5-C, 10/19/2011)
Guaranteed Maximum Price No. 1
(USM Item 9-C MOD, 05/23/2012)

CONTRACTOR:

Clark Construction Group, LLC
Bethesda, MD 20814

CONTRACT DESCRIPTION: Design-build services for pre-construction, design and construction phases, inclusive of the actual construction of Prince Frederick Hall, a new 154,085 GSF multi-story dormitory which will be located on the campus of The University of Maryland, College Park. The facility will provide approximately 463 beds. The project includes a Satellite Central Utility Building (SCUB) to be located in the basement of the new dorm. The SCUB will provide the production and point of distribution for chilled and heating water to serve the proposed dorm, the existing South Campus Dining Hall, and a future Campus Recreation Building. The total tonnage of the chilled water plant is estimated to be 1,300 tons and total heating water capacity is estimated to be 87,000 MBH. The project also includes related site and utility improvements, pedestrian walks and parking. The total estimated cost for design and construction is \$65.9 million.

MODIFICATION DESCRIPTION:

Incorporate GMP No. 2 and associated services.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 3-C MOD (continued)

ORIGINAL CONTRACT TERM:	Design: 10/19/11 – 05/19/12 Construction: 24.5 Months from Notice to Proceed
MODIFICATION TERM:	Construction: 05/23/12 – 05/14/14
ORIGINAL CONTRACT AMOUNT:	\$ 2,259,610 (Pre-Construction and Design Services)
THIS MODIFICATION AMOUNT:	\$52,284,742
PRIOR MODIFICATIONS/OPTIONS:	\$ 5,743,852
REVISED TOTAL CONTRACT AMOUNT:	\$60,288,204
ORIGINAL PROCUREMENT METHOD:	Competitive Sealed Proposals
MBE PARTICIPATION:	<u>25%</u> for Design / 35% Construction
MBE COMPLIANCE: (Through GMP#1)	45.3% Design / <u>32.9%</u> Construction
PERFORMANCE SECURITY:	Performance and Payment bonds at 100% of GMP amount

REQUESTING INSTITUTION REMARKS: Clark Construction Group has submitted an acceptable GMP No. 2 proposal for additional construction work.

Clark has substantially exceeded the MBE goal for the design phase, delivering 45.3% against a goal of 30%. Construction phase MBE participation through GMP No. 1 is 32.9%. MBE participation on GMP No. 2. is 30.1%. The balance of the MBE participation necessary to achieve the 35% goal for construction will be included with a future modification for GMP No. 3.

Facilities Management/ Department of Capital Projects at the University of Maryland, College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 3-C MOD (continued)

FUND SOURCE: USM Academic/Auxiliary Facility Revenue
Bonds

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-1996-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 4-GM

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

Recommendation: In accordance with State Finance and Procurement Article § 8-301, the Board of Public Works is requested to approve the use of General Obligation Bond funding for the following contract totaling: \$660,155.92

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301.

A. University of Maryland, College Park
Woods Hall Power Distribution Replacement.

1. **Description:** Provide Square D Standard QED Switchboard for Woods Hall Power Distribution Replacement.
Procurement Method: Master Contract W002305
Award: Shepherd Electric Supply.
Beltsville, Maryland 20742
Amount: \$36,284.00
Fund Source: MCCBL of 2011: *Campus Wide Building System and Infrastructure Improvements*. Item 036
Tax Compliance No. 12-1971-1111
Resident Business: Yes

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-GM (continued)

**B. University of Maryland, Baltimore
School of Pharmacy**

- 1. Description:** 1 ea., Nuclofactor w/X Unit & Y Unit
Procurement Method: Sole Source
Award: Lonza Walkersville, Inc
Walkersville, MD 21793
Amount: \$28,630.00
Fund Source: MCCBL 2009: *Provide funds to equip an addition and renovation to the School of Pharmacy.* Item 052
MD Tax Clearance: 12-2016-1111
Resident Business: Yes
- 2. Description:** 1 ea., Polarstar Omega – Multimode Microplate Reader, Spectrophotometer.
Procurement Method: Sole Source
Award: BMG Labtech, Inc.
Cary, NC 27513
Amount: \$52,225.00
Fund Source: MCCBL 2009: *Provide funds to equip an addition and renovation to the School of Pharmacy.* Item 052
MD Tax Clearance: 12-1969-1000
Resident Business: No
- 3. Description:** 1 ea., Cage Washer, Bottle Wash Cart and Wash Rack.
Procurement Method: Competitive Sealed Bids
Award: Girton Manufacturing Co.
Millville, PA 17846
Amount: \$172,275.00
Fund Source: MCCBL 2009: *Provide funds to equip an addition and renovation to the School of Pharmacy.* Item 052
MD Tax Clearance: 12-2026-1001
Resident Business: No

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 4-GM (continued)

4. **Description:** 1 ea., Archival Backup Storage Tier
 Procurement Method: Competitive Sealed Bids
 Award: Padova Technologies
 Glen Burnie, MD 21061
 Amount: \$134,341.92
 Fund Source: MCCBL 2009: *Provide funds to equip an addition*
 and renovation to the School of Pharmacy. Item
 052
 MD Tax Clearance: 12-2008-1111
 Resident Business: Yes
5. **Description:** 1 ea., Peptide Synthesizer & Sharp Prep HPLC
 Procurement Method: Sole Source
 Award: AAPPTec
 Louisville, KY 40228
 Amount: \$150,270.00
 Fund Source: MCCBL 2009: *Provide funds to equip an addition*
 and renovation to the School of Pharmacy. Item
 052
 MD Tax Clearance: 12-2063-0000
 Resident Business: No

C. Bowie State University, Bowie, MD
Maintenance Building

1. **Description:** Maintenance Building Roof Replacement
 Procurement Method: Competitive Simplified Procurement
 Award: Simpson Unlimited
 Manassas, VA 20109
 Amount: \$43,065
 Fund Source: MCCBL 2012: Provide funds to design, renovate,
 construct and equip various facilities renewal
 projects on the University System of Maryland
 campuses across the state. Item 049.
 MD Tax Clearance: 12-2112-0011
 Resident Business: No

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-GM (continued)

Bowie State University, Bowie, MD
Robinson Hall

2. **Description:** Robinson Hall Generator Replacement
 Procurement Method: Competitive Simplified Procurement
 Award: John E. Kelly & Sons
 Upper Marlboro, MD 20772
 Amount: \$49,500
 Fund Source: MCCBL 2012: Provide funds to design, renovate,
 construct and equip various facilities renewal
 projects on the University System of Maryland
 campuses across the state. Item 049.

 MD Tax Clearance: 12-1722-1111
 Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION

ITEM: 5-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: Coppin State University

CONTRACT NO. & TITLE: J. M. Tawes Center & Miles Connor Administration
Building Roof Replacement
IFB 0001-2013

DESCRIPTION: Replace roofs at the J. Millard Tawes Center and Miles Connor Administration Building.

AWARD: Simpson of Maryland
7476 Candlewood Road
Hanover, MD 21076

TERM: Estimated award date is October 8, 2012; completion is 60 days after Notice to Proceed.

AMOUNT: \$383,000

PROCUREMENT METHOD: Competitive Sealed Bids

BIDS OR PROPOSALS:

<u>Vendor</u>	<u>Bid Amount</u>
Simpson of Maryland Hanover, MD 21076	\$383,000
Cole Roofing Baltimore, MD 21229	\$390,020
Roofing & Sustainable Systems Odenton, MD 21113	\$448,000
DJB Contracting Upper Marlboro, MD 20772	\$456,760

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 5-C (continued)

PERFORMANCE SECURITY: A 100% performance bond is required.

MBE PARTICIPATION: 25%

FUND SOURCE: MCCBL 2012: *Provide funds to design, renovate, construct and equip various facilities renewal projects on the University System of Maryland campuses across the state.* Item 049. \$268,000
USM Academic/Auxiliary Facility Revenue Bonds. \$115,000

REMARKS: The solicitation was advertised in *eMarylandMarketplace*. Four bids were received. Award is recommended to Simpson of Maryland, who submitted the lowest responsive, responsible bid.

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 12-2082-0111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 1-IT

Agency Contact:

Norma Cook (410) 554-9285

ncook@dors.state.md.us

Donna Ziegenhein (410) 260-7627

Donna.Ziegenhein@maryland.gov

DEPARTMENT/PROGRAM:

Education

Division of Rehabilitation Services

CONTRACT ID:

Assistive Technology Turn-Key

Computer Systems for Individuals with Disabilities

ADPICS BPO No.: R00B0400037

CONTRACT DESCRIPTION: Individualized, prescriptive, assistive technology (AT) turn-key computer systems, and other related equipment for individuals with disabilities, including on-going system maintenance support and warranty.

AWARD:

Electronic Vision Access Solutions (EVAS)

Westerly, RI

TERM:

11/1/2012 – 10/31/2017 (5 years base)

(With 2 one-year renewal options)

AMOUNT:

\$3,946,580.00 (base)

\$ 974,777.40/option year one

\$ 974,777.40/option year two

\$5,896,143.80 Total

PROCUREMENT METHOD:

Competitive Sealed Proposals

Single proposal received

PROPOSALS:

EVAS

MBE PARTICIPATION:

10%

INCUMBENT:

Same

REMARKS: A notice of availability of the Request for Proposals was advertised on *eMaryland Marketplace*. Notice of the solicitation was also e-mailed directly to 24 prospective offerors; seven were Maryland firms, including two MBEs and one SBR. A copy of the solicitation was also sent to the Governor's Office of Minority Affairs. One proposal was received. The lack of response may have been due to the need for full, continuous, cradle-to-grave service and maintenance for each assistive technology (AT) turn-key system purchased.

**DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT (cont'd)

The evaluation committee found the single technical proposal received met the RFP requirements. The financial proposal was deemed fair and reasonable. In addition, during the previous contract MSDE found EVAS in compliance with all requirements and expectations. The committee recommended award of this contract to the incumbent, EVAS.

Contractor will provide AT turn-key, personalized computer systems and related equipment and software. This equipment and software is specifically configured for MSDE's Division of Rehabilitative Services (DORS) consumers and staff to address a broad spectrum of single or multiple disabilities, including cognitive, physical, hearing, and vision disabilities. These AT turn-key computer hardware and software systems assist Maryland's disabled citizens in obtaining an education, gainful employment, and having a higher quality of life.

"Turn-key" derives from the concept that an end-user can simply *turn a key* and the system is ready to go. Turn-key systems include all hardware and software necessary to meet the needs of each individual end-user. "AT" means any hardware or software that is used to accommodate an individual with a disability. Examples of AT items include: screen readers, refreshable Braille displays, Braille printers, optical character recognition software, closed circuit televisions, standalone reading systems, large print software, specialized keyboards, communication and environmental control systems software and hardware, voice recognition software, literacy software, and special modems (TTYs) and software. These ATs may be specifically adapted to the particular individual for his/her disability.

Contractor will maintain a Web-based Quoting and Ordering System that will be a secure e-commerce website. The system will allow DORS representatives to configure, verify prices and place orders for AT turnkey systems based on the contractor's product catalog. The contractor will integrate configured systems. Integration involves assembling equipment, installing hardware and software, testing for compatibility and quality of performance, as well as providing documentation of all steps taken during the integration process. The contractor will also provide an individual licensed Windows operating system, as well as, all application and AT software including media, documentation and warranty information for each turn-key computer system purchased by DORS. The contractor will ensure that all systems are functional and compatible, including a quality control check list on all systems, and must provide on-going maintenance and technical support to end-users. Complete systems are delivered to DORS IT staff. The DORS staff delivers and sets up the systems with end-users.

DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 1-IT (cont'd)

This is an indefinite quantity contract. The award amount shown above is estimated and is based upon firm-fixed unit prices as established in the contract. Payments will be made only for the actual amount of equipment and services provided.

FUND SOURCE: 100% Federal

APPROP CODE: R00A0121

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 12-1656-1000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 2-IT

Agency Contact:

Ronald Brothers (410) 585-3100
rcbrothers@dpscs.state.md.us
Donna Ziegenhein (410) 260-7627
Donna.Ziegenhein@maryland.gov

DEPARTMENT/PROGRAM:

Public Safety & Correctional Services
Information Tech & Communications Div

CONTRACT ID:

DPSCS IT&CD 2013-04
ADPICS No.: Q00B3400046

CONTRACT DESCRIPTION: Provide four Live Scan Booking Systems to interface with existing Offender Case Management System for: Eastern Correctional Institution, Jessup Correctional Institution, Maryland Correctional Training Center and Western Correctional Institution

AWARD:

Identix, Inc.
Bloomington, MN

TERM:

One Time Purchase
(Includes warranty and help desk support)

AMOUNT:

\$127,304.00

PROCUREMENT METHOD:

Sole Source

MBE PARTICIPATION:

0%

REMARKS: DPSCS requires four Identix Live Scan Booking Systems that will interface with the existing Offender Case Management System (OCMS) to initiate local reception at Eastern Correctional Institution, Jessup Correctional Institution, Maryland Correctional Training Center and Western Correctional Institution. It is important that fingerprinting and all related data capture be performed accurately and timely at these four correctional facilities with high volume of intake transactions.

DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM 2-IT (con't)

The four Identix Live Scan Booking systems, help desk services and warranty will enable DSPCS to process offender fingerprints, palm-prints, signatures and photographs for updating the criminal history for the Division of Correction Intake. In addition to providing consistency of operation, the Identix Live Scan system is the only machine that is capable of interfacing with the existing OCMS.

No MBE subcontract goal was set as no part of the scope of services is subcontractable..

FUND SOURCE: 100% General Funds

APPROP. CODE: Q00A0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 12-1964-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 3-IT-MOD

Agency Contact:
Chuck Bristow (410) 865-1040
cbristow@mdot.state.md.us
Donna Ziegenhein (410) 260-7627
Donna.Ziegenhein@maryland.gov

DEPARTMENT/PROGRAM: Maryland Department of Transportation
Office of Transportation Technology
Services

CONTRACT ID: Electronic Payroll Time Entry System
MDOT-05-TES;
ADPICS No.: J01B6200006, COE55455

CONTRACT APPROVED: DBM Item 9-IT (10/19/2005)

CONTRACTOR: Vecna Technologies, Inc.
Greenbelt, MD

CONTRACT DESCRIPTION: Provide electronic payroll time entry system that interfaces with multiple Maryland Department of Transportation financial systems such as FMIS and the Maryland Transportation Authority's Solomons system.

MODIFICATION DESCRIPTION: Add funding to complete three pending system enhancements and maintenance.

OPTION DESCRIPTION: Exercise the third of five one-year renewal options.

ORIGINAL CONTRACT TERM: 10/20/2005 – 10/19/2010 (w/5 one-year options for software licensing and maintenance)

MODIFICATION/OPTION TERM: 10/20/2012-10/19/2013

ORIGINAL CONTRACT AMOUNT: \$1,643,570

MODIFICATION/OPTION AMOUNT: \$ 510,768

PRIOR MODIFICATIONS/OPTIONS: \$1,387,428

REVISED CONTRACT AMOUNT: \$3,541,766

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT MOD (cont.)

PERCENTAGE +/- (THIS MODIFICATION): +29%

OVERALL PERCENT: +/-: +110%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 100%*

MBE COMPLIANCE: 4.40% (toward 25% MBE subcontract goal)

REMARKS: Since 2005, Vecna Technologies, Inc., a certified Minority Business Enterprise, has provided information technology services for the design, construction and maintenance of an electronic payroll time entry system to be used by MDOT, including the Maryland Transportation Authority. The total original contract amount was \$1,643,570 comprising base system, software licensing and support, basic enhancements, and maintenance. MDOT has been extremely satisfied with Vecna's performance.

MDOT payroll's time entry system has brought huge benefits such as, tighter internal control of employee time, more accurate time keeping and instant leave balances. Further, it has eliminated paper documents, courier services and reduced errors relating to cost accounting. In addition, the system prevents employees from using unavailable leave due to its interface with the MDOT employee management information system (EMIS) and with other financial systems such as FMIS and the MDTA Solomons system. These enhancements have contributed to enhanced productivity and cost savings.

The proposed modification includes \$30,000 for the exercise of the one-year renewal option and \$121,014 for 12 months of system support and maintenance. The modification also includes \$359,754 to complete other modules such as: input time from other systems; interface with card reader systems; alert a supervisor of incomplete time reports via email; and perform associated tasks. All enhancements will be performed under a task order initiated and approved by MDOT.

Several factors have contributed to the compliance rate with the MBE subcontract goal. Due to the current state of the economy and MDOT budget constraints, many enhancement task orders that were designated as MBE subcontractor opportunities have not been initiated. The contractor will allocate 50% of the pending enhancement work to its MBE subcontractors, thereby improving its MBE compliance rate. Before recommending award of further options or modifications, MDOT will re-evaluate the contractor's MBE subcontractor performance.

** The MBE goal established for this contract was 25%. The prime contractor is a Certified Minority Business Enterprise; therefore, the MBE participation is 100%.*

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 3-IT MOD (cont.)

FUND SOURCE: 100% Special Funds

APPROPRIATION CODE: J01E0001

MARYLAND TAX CLEARANCE: 12-1885-1111

RESIDENT BUSINESS: Yes

This item was previously presented as Item 7-IT-MOD on September 19, 2012.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT MOD (cont.)

ATTACHMENT 1

PRIOR MODIFICATIONS/OPTIONS

Mod. #1.	\$1,206,414	For enhancements and system maintenance for the period of 10/20/2010-10/19/2011. Approved on the 9/22/2010 DoIT BPW Agenda, Item 2-IT-Mod.
Opt. #1	\$ 30,000	Software License and support for the period of 10/20/2010-10/19/2011. Approved on the 9/22/2010 DoIT BPW Agenda, Item 2-IT-Mod.
Mod. #2	\$ 121,014	System maintenance for the period of 10/20/2011-10/19/2012. Approved on the 09/07/2011 DoIT BPW Agenda, Item 2-IT-Mod.
Opt. #2	\$ 30,000	Software License and Support for the period of 10/20/2011-10/19/2012. Approved on the 09/07/2011 DoIT BPW Agenda, Item 2-IT-Mod.
Mod. #3	\$ 480,768	For anticipated system enhancements and system support for the period of 10/20/2012-10/19/2013.
Opt. #3	\$ 30,000	Software License and support for the period of 10/20/2012-10/19/2013.
Total	\$1,898,196	

Beverly Hill - (410) 537-1086
Bhill@mdta.state.md.us

BPW – 10/03/12

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: FT 2685-000-006
 Roof Replacement at the Ft. McHenry Tunnel
 Maintenance Building
 Baltimore City

CONTRACT DESCRIPTION: This contract is to provide roof replacement and other repairs at the Ft. McHenry Tunnel Maintenance Building.

AWARD: Roofing and Sustainable Systems, Inc.
 Odenton, MD

TERM: 270 days from NTP
 (NTP is expected February 2013)

AMOUNT: \$765,200

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve, Single Bid Received)

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of the
 Contract Amount

REMARKS: The Engineer's Estimate for this contract was \$731,641.

This Solicitation was advertised on eMaryland Marketplace on June 14, 2012. Approximately fifty (50) SBR vendors received notification of this solicitation, directly from eMaryland Marketplace. Two (2) bids were received. The apparent lowest bidder, DJB Contracting, Inc. (DJB) was not registered with the Department of General Services (DGS) Small Business Reserve Program. On July 23, 2012, DJB was contacted and asked to self-certify on the DGS website and provide documentation to the MDTA of its SBR certification once complete. In response, DJB sent an email stating that the firm did not meet the qualifications of the SBR Program, therefore, their bid was rejected as non-responsive.

MDTA emailed firms directly notified through eMaryland Marketplace whom did not bid and the responses received were that the scope of work was beyond their present capacity or other commitments precluded their participation at this time.

ITEM: 1-C (Continued)**BPW – 10/03/12**

The scope of work includes providing labor, equipment, materials, etc., necessary in performing roof replacement and other repairs and includes but is not limited to the following:

- demolition to include completely removing all existing roof coverings, including all membrane, membrane flashings, aggregate, insulation, etc., down to the existing substrates from all the roof areas being replaced. Removing all existing metal flashings, including counter flashings, drip edge flashings, scuppers, water table, etc;
- repair roof decks;
- roof replacement;
- replace roof drains;
- installation of new skylights;
- incidental mechanical and electrical work that is required to maintain the function of installations on the roof; and to accommodate new built up roof requirements for drainage; and
- coordinate with MDTA Project Engineer, prior to starting work, any disruptions to security and communications equipment located on the roof.

Roofing and Sustainable Systems, Inc., has been determined to be a responsive and responsible bidder. MDTA recommends award to the single bidder since adequate efforts were made in soliciting competition and the bid is only \$33,559 above the Engineer's Estimate. MDTA has determined that the single bid price was fair and reasonable.

100% of the work will be performed by a Certified Small Business Enterprise.

FUND SOURCE:	100% Toll Revenue
APPROPRIATION CODE:	29.10.02.01
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	12-1587-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Douglas E. Matzke - (410) 385-4806
dmatzke@marylandports.com

BPW – 10/03/12

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 2-AE

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 513001 A, B, C & D
 Miscellaneous Engineering Services
 Various Locations
 ADPICS NO.: P513001 (Contracts A, B, C, D)

CONTRACT DESCRIPTION: MPA is requesting approval of four (4) task order contracts that will provide a variety of miscellaneous engineering services to support the MPA's preservation construction contracts.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on September 6, 2012.

AWARD:

Moffatt & Nichol
 Baltimore, MD Contract A

Whitney, Bailey, Cox & Magnani, LLC
 Baltimore, MD Contract B

Johnson, Mirmiran & Thompson, Inc.
 Baltimore, MD Contract C

Rummel, Klepper & Kahl, LLP
 Baltimore, MD Contract D

TERM: 10/04/2012 – 10/02/2017

AMOUNT: \$3,000,000 each (\$12,000,000 grand total)

MBE PARTICIPATION: 21.24% - Contract A
 20% - Contracts B-D

ITEM: 2-AE (Continued)**BPW – 10/03/12****PROPOSALS:**

	<u>Technical Proposal Rating (Max=2,150)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Moffatt & Nichol Baltimore, MD	1,915	1	\$3,000,000 Contract A
Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	1,901	2	\$3,000,000 Contract B
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	1,898	3	\$3,000,000 Contract C
Rummel, Klepper & Kahl, LLP Baltimore, MD	1,556	4	\$3,000,000 Contract D
CH2M Hill, Inc. Silver Spring, MD	1,532	5	N/A
Whitman, Requardt & Associates, LLP Baltimore, MD	1,426	6	N/A
STV, Inc. Baltimore, MD	1,181	7	N/A

REMARKS: The Solicitation was advertised in the Daily Record, eMaryland Marketplace and the SHA Web Page. A total of seven (7) engineering consultant firms submitted Technical Proposals for these projects, all firms were Maryland firms.

The Consultants shall perform all facets of engineering and design services as it relates to all aspects of preserving marine facilities including berth and pier design and modifications, development and rehabilitation of new and existing structures, traffic design and high mast lighting.

The MBE goal was established at 20%. Moffatt & Nichol has committed to an MBE goal of 21.24% which exceeds the established goal by 1.24%.

This contract includes a provision authorizing an extension for up to one-third of the original term to spend funds remaining on a contract as provided in Revised Board Advisory 1995-1.

FUND SOURCE: 100% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03D0002

RESIDENT BUSINESS: Yes (Contracts A-D)

ITEM: 2-AE (Continued)

BPW – 10/03/12

MD TAX CLEARANCE:

12-1860-0111 Moffatt & Nichol
12-1968-1111 Whitney, Bailey, Cox & Magnani
12-1862-1111 Johnson, Mirmiran & Thompson
12-1863-1111 Rummell, Klepper & Kahl

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore - (410) 859-7792
smoore2@bwiairport.com

BPW – 10/03/12

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 3-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-13-005
 Runway Surface Sensor Maintenance at Baltimore
 Washington International Thurgood Marshall (BWI
 Marshall) and Martin State Airports (MTN)
 Anne Arundel and Baltimore Counties
 ADPICS NO.: MAAMC13005

CONTRACT DESCRIPTION: This contract provides for labor and materials necessary to maintain and repair the equipment and software for the SCAN System at BWI Marshall and MTN.

AWARD: Vaisala, Inc.
 Louisville, CO

TERM OF CONTRACT: 12/01/12 – 11/30/17 (Five (5) Years from NTP)

AMOUNT: \$187,810

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 0% (proprietary components)

REMARKS: The SCAN System was competitively purchased and installed in 1981 as part of a lighting upgrade at BWI Marshall and MTN. The system monitors the surface conditions of the four (4) runways and two (2) taxiways at BWI Marshall and one (1) runway at MTN with regard to forms of precipitation (ice, snow, frost, water), and the effectiveness of chemical agents used to treat the affected surfaces. All essential equipment, including but not limited to surface and subsurface sensors, radios and receivers, precipitation sensors, central processing units, remote processing units, monitors, printer, etc., is proprietary and can only be repaired or maintained by the manufacturer. The SCAN system meets all Federal Aviation Administration specifications and is performing well. In accordance with COMAR 21.05.05, the MAA has determined that a sole source procurement is necessary as only one source exists that can provide the required services.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

ITEM: 3-M (Continued)

BPW – 10/03/12

RESIDENT BUSINESS:

No

MD TAX CLEARANCE:

12-1896-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

James L. Knighton - (410) 767-0820
jknighton@mta.maryland.gov

BPW - 10/03/12

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 4-M

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-8000-0388
 Light Rail Facilities Maintenance and Janitorial
 Services
 Various Locations
 ADPICS NO.: T-8000-0388

CONTRACT DESCRIPTION: This contract provides for the contractor to furnish all necessary supervision, labor, materials and equipment to provide janitorial services for Light Rail Maintenance Facilities and at various Light Rail stops and parking lots in the Baltimore Metropolitan area.

CONTRACTOR: The ARC of Baltimore
 Baltimore, MD

TERM: Five (5) years (11/01/2012 – 10/31/2017)

AMOUNT: \$3,420,283

PROCUREMENT METHOD: Community Service Provider

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: N/A

HIRING AGREEMENT ELIGIBLE: N/A

REQUESTING AGENCY REMARKS: The ARC of Baltimore, Inc., shall provide service to clean buildings at six (6) Light Rail facilities, and five (5) trailers. The contractor's duties include the following: empty trash cans, dust and vacuum trailers, sweep shop floor, clean lunch rooms, class rooms, car wash and car wash pump room, locker room, showers and bathrooms. Other work includes cleaning elevators, sweeping and cleaning all shop areas, and mezzanine levels, steps and landing to bus shelter and shelters and shelter areas at Light Rail stops that have them. Ceramic tile walls shall be scrubbed and cleaned, and all facilities' floor shall be vacuumed nightly. Administration and trailer floors shall be buffed nightly, all trashcans emptied and all trash can liners replaced.

The Pricing and Selection Committee certified this award as fair market value for light rail, janitorial services at the various Light Rail locations specified. In accordance with Code of Maryland Regulations

ITEM: 4-M (Continued)**BPW – 10/03/12**

(COMAR) Title 21.11.05, the Arc of Baltimore is a vendor certified as a preference provider and MTA is recommending their award for this contract.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0104

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE: 12-1850-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

James L. Knighton - (410) 767-0820
jknighton@mta.maryland.gov

BPW – 10/03/12
REVISED

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Maintenance)

ITEM: 5-M-MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-8000-0246
 MARC Train Station Cleaning/Janitorial
 Maintenance Services
 Various Locations
 ADPICS NO.: CO290440
ORIGINAL CONTRACT APPROVED: Item 6-M, DOT Agenda 11/28/07

ORIGINAL PROCUREMENT METHOD: Community Service Provider

CONTRACTOR: CHI Centers, Inc.
 Silver Spring, MD

MODIFICATION: Modification No. 1 is being issued to add additional station cleaning services, extend this contract for an additional three (3) months and increase the contract value to ensure on-going services for the various MARC Train stations and parking areas in the Baltimore and Washington Metropolitan areas.

AMOUNT: \$ 400,000

ORIGINAL CONTRACT AMOUNT: \$1,867,042

REVISED CONTRACT AMOUNT: \$2,267,042

PERCENTAGE INCREASE: 21 % (Modification No. 1)
 1.2 % (Overall)

ORIGINAL TERM: 12/20/07 – 12/19/12 (Original)
 10/10/12 – 03/31/13 (Modification No. 1)

MBE PARTICIPATION: 100%

REMARKS: This contract is being extended for an additional three (3) months and contract value will increase to ensure additional cleaning will be provided. The contractor provides on-going cleaning and janitorial services at stations throughout the MARC rail system on a weekly and bi-weekly basies. This modification is required to reflect an additional cleaning service to be performed at the following stations: Rockville, Monocacy, Silver Spring, Dorsey, Laurel, Aberdeen, Martin Airport, Odenton, and Seabrook. These stations are being cleaned two times a week but MTA requires an expansion of services to three times a week except at Odenton where trash removal will be increased to five times a week.

ITEM: 5-M-MOD (Continued)**BPW – 10/03/12
(REVISED)**

This additional work is necessary due to heavier station use as passenger volume has increased. The additional work provided under this modification also includes cleaning stations once a week in Montgomery County at Barnesville, Dickerson, Garrett Park, and Washington Grove, and cleaning twice a week at Metropolitan Grove. Janitorial services at these last five stations were previously provided by Montgomery County government. MTA requests that the contract term be extended for 3 months so services can be re-procured, and a new contract can commence, at the same time as other new contracts for janitorial services for the rest of the MARC system.

The Pricing and Selection Committee certified this award as fair market value for MARC, janitorial services at the various locations specified. In accordance with Code of Maryland Regulations (COMAR) Title 21.11.05, the CHI Centers, Inc. is a vendor certified as a preference provider and MTA recommends that this contract be modified to allow for expansion of services under this contract.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 5-M-MOD (Continued)**BPW – 10/03/12
(REVISED)****ATTACHMENT I**

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,867,042	12/20/07- 12/19/12	11/28/2007	
Modification #1	\$400,000	10/10/12- 03/31/13	10/3/2012	Increase the contract value and extend the contract for three (3) months to ensure on-going services
Revised Amount	\$2,267,042			

Suzette Moore -- (410) 859-7792
smoore2@bwiairport.com

BPW -- 10/03/12

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

LANDLORD LEASE MODIFICATION

ITEM: 6-LL-MOD

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: SAA-LC-123

ORIGINAL CONTRACT APPROVED: Item 1T, DOT Agenda 12/17/1975

NATURE OF REQUEST: Request approval of lease extension for additional period of thirty (30) years commencing December 1, 2020 and ending November 30, 2050. This is a Lease Agreement for lease of land and facilities on BWI Marshall Airport property for the right of the Anne Arundel County Historical Society, Inc. to use and occupy the premises known as the Benson-Hammond House, a historical property, and surrounding land solely for the Society to maintain the property as the Society's official headquarters. Society will hold meetings, entertain other historical societies, provide facilities for displaying historical artifacts relative to Anne Arundel County and carry out related activities in furtherance of the corporate purposes of its charter of incorporation.

LESSOR: Maryland Aviation Administration

LESSEE: Anne Arundel County Historical Society, Inc.
 Linthicum, MD

TERM: 12/01/2020 -- 11/30/2050
 (Extension for Thirty (30) Years)

REVENUE: One Dollar (\$1.00) per annum

REMARKS: Through this Lease Agreement, MAA leases property to the Lessee and the Lessee uses State property for the right and privilege to operate and maintain the Benson-Hammond House, a historical property located on the leased premises. This type of contract at a transportation facility is exempt from the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the agreement must be approved by the Board of Public Works because the agreement constitutes the lease and use of State property under State Finance and Procurement Article, Section 10-305.

The property leased consists of 3.2702 acres more or less or 142,448.77 square feet of land area. Situated on the property are a historic house and several outbuildings. The property is subject to a historic conservation easement dated February 20, 1981 and recorded in the land records of Anne Arundel County, Maryland, in Liber 3386 Folio 774. Further, the property is subject to a Confirmatory Deed and Modification to Deed of Easement dated November 27, 1991 and recorded in the land records of Anne Arundel County, Maryland, in Liber 5471 Folio 847.

Lessee is currently approximately midway through a fifteen (15) year lease extension that became

ITEM: 6-LL-MOD (Continued)**BPW – 10/03/12**

effective December 1, 2005 and expires November 30, 2020. Anne Arundel County Historical Society, Inc. has requested a further extension of the Lease Contract advising that a longer lease term would allow the Society to pursue and secure more grants for the restoration, maintenance and preservation of the house, collections and outbuildings. MAA concurs with the Society's request to so extend the Lease.

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1.00 per year	30 years	Item 1-T, Agenda 12/17/1975	
Modification #1	\$1.00 per year	As above	Item 19-T, Agenda 04/25/1979	Extend boundaries of lease
Modification #2	\$1.00 per year	As above	-----	Modify boundaries
Modification #3	\$1.00 per year	As above	Item 16-L-MOD, Agenda 07/19/1983	Modify boundaries
Modification #4	\$1.00 per year	Plus 15 year extension	Item 13-GM, Agenda 11/28/1990	Lease extension
Modification #5	\$1.00 per year	As above	Item 16-L-MOD, Agenda 07/19/1983	Modify boundaries

June Hornick - (410) 865-1039

BPW – 10/03/12

jhornick@mdot.state.md.us

Louisa H. Goldstein - (410) 859-7066

lgoldstein@bwiairport.com

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

LEASE: Amended and Restated Lease Agreement

ITEM: 7-L-MOD

MARYLAND AVIATION ADMINISTRATION

ORIGINAL LEASE APPROVED: Item 12-L, DOT Agenda 12/18/02

PROPERTY LOCATION: Terminal A/B at Baltimore Washington International
Thurgood Marshall Airport (BWI)
Anne Arundel County, Maryland

NATURE OF REQUEST: Approval of the Amended and Restated Lease Agreement for facilities at BWI. In April 2003, MEDCO issued its \$223,660,000 Lease Revenue Bonds (Maryland Aviation Administration Facilities) 2003 Series (2003 Bonds) to finance a portion of the costs for the acquisition, construction, installation and equipping of certain airport facilities at BWI including the expansion and renovation of Pier A, Pier B and the terminal building. The expansion and renovation included:

- Central terminal area, (5 new gates)
- Pier A (6 new gates)
- Pier B (4 new gates)
- Modification of Pier D and other locations to accommodate relocation of airlines from Piers A and C

In connection with that transaction, MAA granted a ground lease to MEDCO (Ground Lease) and MEDCO granted to MAA a facilities lease (Original Facilities Lease) for all of the facilities constructed with proceeds from the 2003 Bonds. Both leases were required to comply with statutory mandates and financing requirements of MEDCO's Trust Indenture for the 2003 Bonds. The Ground Lease was dated January 14, 2003 and the Original Facilities Lease was dated April 1, 2003. MEDCO expects to issue its Lease Revenue Refunding Bonds (2012 Bonds) on or about October 2012.

LESSOR: Maryland Economic Development Corporation
(MEDCO)

LESSEE: Maryland Aviation Administration (MAA)

ITEM: 7-L-MOD (Continued)

BPW – 10/03/12

REFUNDING BOND: Proceeds of the 2012 Bonds will be applied to refund the 2003 Bonds in advance of their respective scheduled maturities and to pay certain costs of issuance of the 2012 Bonds. This refunding will require that the Original Facilities Lease be amended and restated. The Original Ground Lease will not be amended.

AMOUNT: The amount of savings resulting from the refunding and the amount of reduced rental payments for debt service will be determined as of the date of issuance of the 2012 Bonds, which are expected to be offered and sold on or about October 2012.

DURATION: The Original Facilities Lease as amended and restated will terminate on or about December 1, 2030.

REMARKS: This amendment and restatement of the Original Facilities Lease is required to comply with statutory mandate and financing requirements of MEDCO's Trust Indenture for the 2012 Bonds.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

James L. Knighton - (410) 767-0820
jknighton@mta.maryland.gov

BPW – 10/03/12
REVISED

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 8-GM

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: MTA-1360
 MARC Third Party Operations and Maintenance
 Services for the Camden & Brunswick Lines
 Various Locations
 ADPICS NO.: TMTA1360

CONTRACT DESCRIPTION: This contract is for the provision of passenger railroad service on the Camden and Brunswick Lines of the Maryland Transit Administration's (MTA) MARC Commuter Rail system. The contract provides both for operating the service and maintenance of equipment, facilities, and rights of way used in providing the service.

AWARD: Bombardier Transportation Services USA Corp.
 Horsham, PA

TERM: 10/08/2012-06/07/2017 (5 years 8 months, with one, five-year renewal option)

AMOUNT: \$204,686,939 (5 Years 8 months Base Term)
\$205,000,000 (5 Year Renewal Option)
 \$409,686,939

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS:

Bombardier Transportation Services USA Corp. Horsham, PA	\$204,686,939
--	---------------

Keolis Rail Services America, LLC Rockville, MD	\$218,436,182
--	---------------

Veolia/Connex Railroad, LLC. Silver Spring, MD	\$265,484,994
---	---------------

MBE PARTICIPATION: 7.97%

ITEM: 8-GM (Continued)

BPW – 10/03/12

PERFORMANCE SECURITY:

Performance and Payment Bonds \$6,000,000 each contract year.

REMARKS: Maryland Transit Administration's (MTA) MARC Commuter Rail Service provides more than 33,000 daily rides using 84 trains serving 42 stations (including Union Station in Washington, D.C.), and covering 201 route miles. The MARC service area extends from Martinsburg, West Virginia to Washington, DC to Perryville, Maryland. CSX Transportation, Inc. owns the track and operates service on the Brunswick and Camden Lines. Amtrak owns and operates the Penn Line MARC service. No State employees are involved in direct operation of the train service.

This contract provides for a comprehensive range of transportation operations and maintenance services on the Camden Line which serves Camden Station in downtown Baltimore to Union Station in Washington, DC, and the Brunswick Line which originates in Martinsburg, WV and serves Union Station in Washington via Brunswick, MD. The Request For Proposals (RFP) for this contract consisted of two distinct scopes of work. Under the Operations (OPS) Scope of Work, the contractor will provide all regularly scheduled train service over the entire length of the MARC routes on the Brunswick and Camden Lines, stopping at stations in accordance with MTA's timetable. The contractor will provide train crews (conductors and engineers) and management and support personnel to engage in all aspects of transportation operations including: operating diesel locomotives and passenger cars, cab cars, and coaches; emergency and special operations; fare collection; and customer service and passenger relations onboard the trains. The contractor will maintain a Communications Center to monitor service and communicate any service-related issues to MTA and CSX in real time. The contractor will also be engaged in attempting to resolve service problems (where possible), and recommend solutions on any operational aspect that affects MARC train service. Also included in the OPS Scope of Work are maintenance-of-way services, consisting of inspection and maintenance of tracks, signal and communications equipment, culverts, drainage channels, and other structures and maintenance of stations and other facilities on the Camden and Brunswick lines.

Under the Maintenance of Equipment (MOE) Scope of Work, the contractor will be responsible for all aspects of maintaining the rolling stock used in MARC service, including: inspections and testing; preventative and routine maintenance; cleaning; structural repairs and overhauls; and inspections and maintenance required under Original Equipment Manufacturers (OEM) warranties, Federal Railroad Administration (FRA) regulations or MTA maintenance and safety standards. The MOE Scope of Work also includes maintenance of shop facilities and facilities used for layover of locomotives and passenger cars.

The RFP for this contract was advertised on July 11, 2011 and proposals were due on November 21, 2011. Five proposals were submitted in response to the RFP; one proposer eventually withdrew its proposal and a second proposer was found to be not reasonably susceptible for award after it refused to accept the mandatory terms and conditions. The evaluation process occupied approximately eight months; oral presentations were held in February 2012 and the financial and technical review groups then engaged in multiple rounds of written questions with the proposers. A request for BAFOs was issued on June 19, 2012 and BAFOs were submitted by three of the five proposers on July 9, 2012. MTA made its recommendation for award to the Secretary of the Maryland Department of Transportation (MDOT) in August, 2012. A listing of the technical, financial, and overall rankings are set forth in Attachment 1.

ITEM: 8-GM (Continued)**BPW – 10/03/12**

The minority business enterprise (MBE) participation goal for this contract was set at 7% of the contract value; however the contractor has committed to an MBE participation rate of 7.97%.

This contract contains a miscellaneous work allowance of \$9,500,000 or approximately 4.6% of the contract value. The miscellaneous work allowance can be used only for unanticipated conditions encountered in the course of the contractor's duties relating to maintenance of culverts, drainage channels, and other structures located in the railroad right-of-way and used in MARC service.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 12-2091-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN** ✓**WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT

Offerors	Technical Ranking	Financial Ranking	Evaluated Financial Price	Overall Ranking**
Bombardier Transportation Services USA Corporation	1	1	\$204,686,939	1
Keolis Rail Services America, LLC.	2	2	\$218,436,182	2
Veolia/Connex Railroad, LLC.	3	3	\$265,484,994	3

*The financial price was based on three components. The first was hourly rates for different labor classifications of work for an estimated number of hours for transportation services and train operations, maintenance of equipment services, maintenance of facilities services, maintenance of stations, and maintenance of way services. The second consisted of line items for costs of insurance and bonding; an allowance for purchase of reimbursable parts; a miscellaneous work allowance for facilities maintenance; an allowance for station improvement items; reimbursement of insurance claims; and an incentive allowance for meeting on-time performance targets. The third component was unit prices for supplemental work items such as additional train service and maintenance service that could be required if MTA were to add additional trips to the MARC schedule.

**Technical factors were given greater weight than financial factors in the overall award determination.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Spring Grove Hospital Center
 55 Wade Ave.
 Catonsville, MD 21228

CONTRACT NO. AND TITLE

Project No. SG-000-100-101;
 Patient Environment Improvements, Phase 2
 ADPICS NO. 001B3400157

DESCRIPTION

Approval is requested for a contract that provides for the replacement of the sprinkler heads, door hardware, HVAC grills and the acoustical tile ceilings in selected areas of nine, patient-occupied buildings at Spring Grove Hospital Center.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

AMOUNT

Modern Construction Services, Inc., Street, MD	\$ 882,690.00
Nastos Construction, Inc., Washington, DC	\$ 934,855.00
Warwick Supply and Equipments Co., Inc., Sparks, MD	\$ 967,700.00
Biscayne Contractors, Inc., Alexandria, VA	\$ 978,680.00
Baltimore Contractors, Inc., Glen Burnie, MD	\$1,002,888.00
E. Pikounis Construction Co., Inc., Baltimore, MD	\$1,007,050.00
North Point Builders, Inc., Baltimore, MD	\$1,019,840.00
Tito Contractors, Inc., Washington, DC	\$1,117,408.00

AWARD

Modern Construction Services, Inc.
 Street, MD

AMOUNT

\$882,690.00

TERM

300 Days from NTP

MBE PARTICIPATION

62.17% (Sub goal of 7.17% African American-55% Women-owned)

PERFORMANCE BOND

100% of Full Contract Amount

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont.)

HIRING AGREEMENT ELIGIBLE

Yes

REMARKS

A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com*.

In an ongoing effort to improve the patient environment in all of its facilities throughout the state, the Department of Health and Mental Hygiene has designed a number of changes to those areas serving its patient population which when installed, will significantly reduce places which a patient could utilize as a ligature point in an attempt to harm themselves. The replacement of the existing sprinkler heads, door hinges, locksets and HVAC grills with anti-ligature devices, along with replacing the grid lay-in tile type ceiling system with a hard ceiling and covering the exposed piping in the patient accessible areas, will ensure a patient could not utilize the newly installed items to harm themselves.

The recommended awardee has confirmed its bid. The recommended awardee has committed to providing 62.17% MBE participation for this project.

FUND SOURCES

MCCBL 2009/ Item 023 (Provide funds to construct Patient Safety Improvements at Psychiatric Hospitals and Treatment Centers.)

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

12-1825-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 2-M

DEPARTMENT OF GENERAL SERVICES

Nancy S. Grasmick State Education
Building
Baltimore, MD

CONTRACT NO. AND TITLE

Project No. MDDGS31003028;
Comprehensive Building Management
ADPICS NO. 001B3400139

DESCRIPTION

Approval is requested for a contract to provide Comprehensive Building Management at the Nancy S. Grasmick State Education Building located at 200 W. Baltimore St., Baltimore, MD 21201.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

American Building Maintenance, Baltimore, MD
Meridan Management, Ponte Vedra Beach, FL

AMOUNT

\$3,889,649.52
\$3,950,208.00

AWARD

American Building Maintenance
Baltimore, MD

TERM

10/20/2012 – 10/19/2015

AMOUNT

\$3,889,649.52 (3 years See Remarks
below)

MBE PARTICIPATION

35% (Sub-goals, 12% African-American,
19% Asian, 4% Hispanic)

PERFORMANCE BOND

100% of full contract amount

HIRING AGREEMENT ELIGIBLE

Yes

REMARKS

A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com*.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 2-M (Cont.)

Two (2) acceptable bids were received. Three (3) bids were rejected. Two(2) were found non-responsive and one (1) was found not-responsible. The recommended awardee has confirmed its bid.

	<u>Year One</u>	<u>Year Two</u>	<u>Year Three</u>	<u>Total</u>
Prime Contractor	\$ 391,288.20	\$ 398,017.08	\$ 405,553.68	\$1,194,858.96
Janitorial services	\$ 240,847.56	\$ 244,701.12	\$ 248,544.60	\$ 734,093.28
Elevator maintenance	\$ 31,512.00	\$ 33,084.00	\$ 34,728.00	\$ 99,324.00
HVAC maintenance	\$ 82,380.00	\$ 84,840.00	\$ 87,360.00	\$ 254,580.00
Security services	\$ 393,557.76	\$ 401,996.04	\$ 406,431.00	\$1,201,984.80
Painting services	\$ 106,000.08	\$ 106,000.08	\$ 106,000.08	\$ 318,000.24
Fire Alarm maintenance	\$ 10,180.08	\$ 10,180.08	\$ 10,180.08	\$ 30,540.24
Emergency Generator maintenance	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 4,500.00
Trash removal	\$ 14,400.00	\$ 14,400.00	\$ 14,400.00	\$ 43,200.00
Pest Control services	\$ 2,856.00	\$ 2,856.00	\$ 2,856.00	\$ 8,568.00
Total:	\$1,274,521.68	\$1,297,574.40	\$1,317,553.44	\$3,889,649.52

The contract is a firm fixed price contract consisting of unit prices for individual service areas.

FUND SOURCE

DGS Operating Funds, H00 33429 0899

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

12-1497-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 3-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$64,364.22 (1 item).

Department of Veterans Affairs

Crownsville Veterans Cemetery
Crownsville, MD

DESCRIPTION

Approval for the replacement of 24" storm water piping, installation of manhole and the repair of surrounding area. Repair of surrounding area includes: installation of sediment and erosion control measures, installation of outfall rip-rap apron, stream bank regarding and installation of gabion revetments.

CONTRACT NO. AND TITLE

Project No.VC-002-110-001;
Replace Storm Water Piping and Remediate
Storm Water Run-Off

PROCUREMENT METHOD

Competitive Sealed Bids

AWARD

Environmental Quality Resources, LLC
Baltimore, MD

AMOUNT

\$64,364.22

MBE PARTICIPATION

25%

FUND SOURCE

\$54,605.35 MCCBL 2009/Item 007
\$ 9,758.87 MCCBL 2010/Item 010
(Provide funds for the State capital facilities
renewal program)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 4-GM

REFERENCE

Historic St. Mary's City Commission
 ADA Route Chancellor's Point Project
 (St. Mary's County)

DESCRIPTION

Approval is requested to transfer procurement authority from the Department of General Services (DGS) to St. Mary's College of Maryland (SMCM) on behalf of the Historic St. Mary's City Commission (HSMC) in relation to the Chancellor's Point ADA project. The temporary transfer of procurement authority is sought solely for this project. The Board is also requested to transfer engineering and construction jurisdiction for this project, from DGS to SMCM.

The project to be transferred is the design and construction of an ADA route accessible to the main building at Chancellor's Point. The scope of work will include ADA parking spaces, and a boardwalk to make the shoreline of the St. Mary's River accessible.

Funds were authorized in the Maryland Consolidated Capital Bond Loan (MCCBL) of 2012, through the Maryland Department of Disabilities (MDOD) Access Maryland program, and budgeted at \$96,700.00, for the purpose of implementing the Chancellor's Point ADA Route project.

Following Board approval of this item, a Memorandum of Understanding (MOU) will be executed between DGS, SMCM and HSMC. This will enable SMCM to manage, design, and construct the Chancellor's Point ADA project, utilizing SMCM's procurement authority under State Finance and Procurement Article, § 11-203(e) and Education Article, § 14-405(f).

REMARKS

Given the location and proximity of the facilities at SMCM and HSMC, the project would be better served, provide more efficiency, and significantly benefit both HSMC and the State, by transferring management, design and construction responsibility for the project to SMCM, on behalf of HSMC, in lieu of requiring DGS to manage the project for HSMC. The Department of Budget and Management (DBM) and MDOD concurs with this approach.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 4-GM (Cont.)

FUND SOURCE

\$96,700.00 MCCBL 2012/Item 003
(Provide funds to design and construct
handicapped accessibility modifications at
State-owned facilities)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 5-LL-OPT

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Office of Capital Planning
 (Prince George's County)

Tenant

CHI Center, Inc.
 10501 New Hampshire Ave.
 Silver Spring, MD 20910

Property Location

1511 Brooke Rd.
 Capitol Heights, MD 20743

Space Type Group Home

Type Renewal

Duration 5 Years

Effective 12/23/2012

Annual Rent \$1.00

Utilities Responsibility

Tenant

Custodial Responsibility

Tenant

Previous Board Action(s)

12/18/2002 Item 20-L, 10/03/2007 Item 10-LL

Special Conditions

1. The Tenant shall occupy and use the Demised Premises for, and only for, a group home for developmentally disabled individuals, and is licensed for four (4) clients.
2. The Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its and occupancy of the premises.
3. The Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000.00 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
4. The lease contains a termination for convenience clause.
5. The Tenant shall indemnify and hold harmless the State of Maryland and Maryland Department of Health and Mental Hygiene against any and all liability or claim of liability (including reasonable attorney's fees) arising out of Tenant's use and occupancy, conduct operation or management of the premises during the Term.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE**ITEM** 5-LL-OPT (Cont.)**REMARKS**

CHI Centers was founded in 1948 by a group of dedicated, concerned parents who recognized the need to join forces with other parents of children with cerebral palsy to provide for the special needs of these children through training, education, and legislative advocacy and dedicated to furthering the independence, self-reliance and dignity of individuals with developmental disabilities. The major programs and services of CHI Center are: Adult Programs, Residential Services, Employment Services, Business Services, Copy Center, Career Assessments, recreation, and transportation.

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 6-LL-OPT

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Office of Capital Planning
(Montgomery County)

Tenant

CHI Center, Inc.
10501 New Hampshire Ave.
Silver Spring, MD 20910

Property Location

2814 Gracefield Rd.
Silver Spring, MD 20910

Space Type Group Home

Duration 5 Years

Annual Rent \$1.00

Type Renewal

Effective 10/14/2012

Utilities Responsibility

Tenant

Custodial Responsibility

Tenant

Previous Board Action(s)

7/3/2002 Item 17-L, 10/3/2007 Item 9-LL

Special Conditions

1. The Tenant shall occupy and use the Demised Premises for, and only for, a group home for developmentally disabled individuals, and is licensed for four (4) clients.
2. The Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its and occupancy of the premises.
3. The Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000.00 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
4. The lease contains a termination for convenience clause.
5. The Tenant shall indemnify and hold harmless the State of Maryland and Maryland Department of Health and Mental Hygiene against any and all liability or claim of liability (including reasonable attorney's fees) arising out of Tenant's use and occupancy, conduct operation or management of the premises during the Term.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 6-LL-OPT (Cont.)

REMARKS

CHI Centers was founded in 1948 by a group of dedicated, concerned parents who recognized the need to join forces with other parents of children with cerebral palsy to provide for the special needs of these children through training, education, and legislative advocacy and dedicated to furthering the independence, self-reliance and dignity of individuals with developmental disabilities. The major programs and services of CHI Center are: Adult Programs, Residential Services, Employment Services, Business Services, Copy Center, Career Assessments, recreation, and transportation.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 7-LT

DEPARTMENT OF HUMAN RESOURCES

Baltimore County Social Services
 Long Term Care
 Catonsville, MD
 (Baltimore County)

Landlord/Owner

746 Associates, LLC
 2529 Washington Boulevard
 Baltimore, MD 21230

Property Location

746 Frederick Rd.
 Catonsville, MD 21228

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	13,745
<u>Duration</u>	10 Years	<u>Effective</u>	1/1/2013		
<u>Annual Rent</u>	\$220,882.15 (Avg.)	<u>Sq. Ft Rate</u>	\$16.07 (Avg.)		
		<u>Eff. Sq. Ft. Rate</u>	\$20.07 (Avg.)		

Utilities Responsibility

Tenant

Custodial Responsibility

Tenant

Previous Board Action(s)

N/A

Fund Sources

33.07.00.02 N00G0002 7B03 1351 G0010 33.07.00.02 N00G0002
 7B31 1351 G0010 Spec Funds 50%/Fed Funds 50%

Special Conditions

1. The lease provides for the abatement of rent for three (3) months - one month per year for the first three years of the lease. The abatement of rent is valued at \$53,846.04 and reduces the average annual square rate to \$15.68 and an average annual effective square foot rate of \$19.68.
2. This lease contains escalations/de-escalations for real estate taxes.
3. The Landlord shall provide 70 reserved parking spaces free of charge.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 7-LT (Cont.)**Remarks**

1. This lease is to relocate Baltimore County Social Services and Long Term Care from 910-916 Frederick Rd., in Catonsville, MD. Long Term Care is a joint program administered by the Department of Human Resources and the Department of Health and Mental Hygiene. The program provides access to health care and nursing home services to low income residents.
2. The base rental rate is \$15.67 for years 1-5 and \$16.47 for years 6-10, for an average rental rate of \$16.07 over the term of the lease.
3. As part of the lease negotiations, the Landlord will deliver the space to the State in "turnkey" condition.
4. This lease contains a termination for convenience clause.
5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Capital Gazette, Daily Record, *eMaryland Marketplace.com* and the DGS website. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 8-LT

MARYLAND STATE DEPARTMENT OF EDUCATION
(Division of Early Childhood Development)

Landlord

Faust Brothers Master Tenant, LLC
8533 Brickyard Rd.
Potomac, MD 20854

Property Location

307 W. Baltimore St., Ground Floor
Baltimore, MD 21201

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	1,608
<u>Duration</u>	3 years, 2 months	<u>Effective</u>	11/1/2012		
<u>Annual Rent</u>	\$34,797.12	<u>Square Foot Rate</u>	\$21.64		
		<u>Eff. Sq. Ft. Rate</u>	\$23.14		

Utilities Responsibility

Landlord

Custodial Responsibility

Tenant

Previous Board Action(s)

N/A

Fund Source

100% Federal RITT ELC JOOO 1301 JC122, 162, 152,
142, 102, 1T2, 172, 182

Special Conditions

1. This lease contains escalations/de-escalations for real estate taxes.
2. The lease contains two options to renew for one (1) year.

Remarks

1. This space is needed for 13 contractual employees under the "Race to the Top – Early Childhood Fund Grant" hired to support the Division of Early Childhood Development.
2. Through negotiations, DGS was able to secure a rental cost avoidance of \$3,800.00 over the term of the lease by reducing the Landlord's proposed rental rate by \$0.75 per nuf.
3. The lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 8-LT (Cont.)

4. In accordance with the State Finance and Procurement Article, Section(s) 13-105 and 4-318, this space is exempt from publicly advertising. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

TENANT LEASE

ITEM 9-LT-OPT

DEPARTMENT OF NATURAL RESOURCES Licensing and Regulation
(Allegany County)

Landlord Allegany Museum, Inc.
44 Baltimore St.
Cumberland, MD 21502

Property Location 3 Pershing St., Room 104
Cumberland, MD 21502

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>
<u>Duration</u>	1 Year 5 Months	<u>Effective</u>	11/1/2012	Office 5,588
<u>Annual Rent</u>	\$80,762.64	<u>Square Foot Rate</u>	\$13.49	Storage 400
				Total 5,988

<u>Utilities Responsibility</u>	Landlord
<u>Custodial Responsibility</u>	Landlord
<u>Previous Board Actions</u>	10/03/07 Item 5-LT;09/22/04 Item 12-L; 09/17/03 Item 8-L; 05/08/02 Item 10-L; 04/30/97 Item 13-L;06/24/92 Item 13-L; 06/26/91 Item 12-L.

Fund Source 100% General R00 PCA: J300

<u>Special Condition</u> taxes, utilities and cleaning.	The lease contains escalations/de-escalations for real estate
---	---

Remarks

1. The agency occupies 5,588 nusef of office space and 400 nusef of storage space.
2. The agency will vacate its space and relocate to State-owned space by the end of the term.
3. The lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 9-LT-OPT (Cont.)

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 10-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION

That the Board of Public Works authorize that funds be encumbered for the following grant:

Chesapeake College

Center for Allied Health and Athletics – Design

Design and renovation of an addition to the Physical Education Building to become the Center for Allied Health and Athletics, supporting Physical Education, Athletics, and Allied Health programs.

\$2,148,000.00

Maryland Consolidated Capital Bond Loan of 2008, Item 20.

CC-12-MC12-420

MATCHING FUND

Chesapeake College – \$716,000.00

Cost sharing is 75% State share, 25% local share and is in accordance with Section 11-105(j) of the Education Article.

BACKGROUND

	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$38,142,000.00	\$28,606,500.00	\$9,535,500.00
This Action	\$ 2,864,000.00	\$ 2,148,000.00	\$ 716,000.00

REMARKS

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Chesapeake College and signed by local authorities.
3. The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 11-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Housing Opportunities Commission of
 Montgomery County
 10400 Detrick Ave.
 Kensington, MD 20895
 (Montgomery County, MD)

CONTRACT NO. AND TITLE

Project No. DDA-CB-26702-03;
 Renovation: 2715 Woodedge Rd.
 Silver Spring, MD 20906, Montgomery
 County.

CONTRACTOR

Total Contracting, Inc.
 Bethesda, MD

DESCRIPTION

Approval is requested for the amount of \$7,496.00 (State Share) for the following contract modification to the construction contract. The project consists of the acquisition and renovation of a three-bedroom home with 1,650 sq. ft. of space at 2715 Woodedge Rd., Silver Spring, MD, to be used to provide residential services for three adults with developmental disabilities.

AMOUNT OF ORIGINAL CONTRACT

\$ 95,000.00

AMOUNT OF MODIFICATION

\$ 9,995.00

REVISED TOTAL CONTRACT AMOUNT

\$104,995.00

FUND SOURCES

\$2,499.00 (25%) applicant/grantee share
 \$7,496.00 (75%) State share, MCCBL 2009
 Community Health Facility
 Funds

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 11-CGL (Cont.)

REMARKS

At its meeting on 7/27/2011 (DGS Agenda Item 25-CGL) the Board approved a State grant of \$319,425.00, to assist Housing Opportunities Commission of Montgomery County ("Commission") for the cost of acquiring this building. On 5/23/2012 (DGS/BPW Agenda Item 27-CGL) the Board approved a State grant of \$71,250.00 to assist the Commission with the cost of renovating this building. Approval of this \$7,496.00 modification will bring the total State grant to \$398,171.00 for this project. The Department of Health and Mental Hygiene recommends approval of this Item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Greater Baden Medical Services, Inc.
 9440 Pennsylvania Ave, Suite 160
 Upper Marlboro, MD 20772

PROJECT NO. AND TITLE

Project No. FQHC-CB-23705-01;
 Renovation: 1458 Addison Rd. South
 Capitol Heights, MD 20743

DESCRIPTION

Approval is requested for State grant of \$371,250.00, to assist Greater Baden Medical Services, Inc. (GBMS) a nonprofit Federally Qualified Health Center, with the cost of renovating approximately 4,800 gsf of space at the Walker Mill Health Center, located at 1458 Addison Rd. South, Capitol Heights, MD.

This project will allow Greater Baden to double the capacity of the health center and for present staff to operate more efficiently.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

Albrecht Construction Corp., Woodbine, MD
 Teton Construction, Inc., Glenn Dale, MD
 The Accurate Companies, Upper Marlboro, MD

AMOUNT

\$450,000.00
 \$468,000.00
 \$481,400.00

AWARD

Albrecht Construction Corp.
 Woodbine, MD

Eligible costs for this project are \$495,000.00. This includes the construction contract of \$450,000.00 and \$45,000.00 for construction contingency fees.

AMOUNT

\$495,000.00*

FUND SOURCE

\$123,750.00 (25.0%) Cash and Securities
 \$371,250.00 (75.0%) State's Share MCCBL
 2011 (Federally Qualified Health Center
 Funds)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL (Cont.)

REMARKS

*The State is participating in 75% of the
total eligible cost amount of \$495,000.00 for this project.

Greater Baden Medical Services, Inc. (GBMS) a Federally Qualified Health Center, was founded in 1972, in order to provide primary care services to residents of rural Prince George's County. Since its inception, GBMS has expanded to include six health centers that serve southern Prince George's County, Charles County, and St. Mary's county. GBMS provides a wide range of health services, which include mental health and dental services, to best meet the health needs of the populations it serves.

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Prince George's County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Office of the Comptroller, which will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

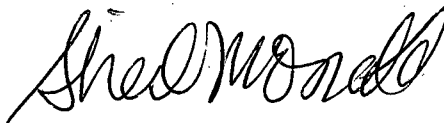
WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

There being no further business, the meeting of October 3, 2012 was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sheila McDonald". The signature is written in a cursive, flowing style with a large initial "S" and "M".

Sheila C. McDonald, Esq.
Executive Secretary

INDEX
OCTOBER 3, 2012

Agriculture, Department of	
Agricultural Cost Share Program	4-7
Aviation Administration	95,102-106
Bowie State University	77
Chesapeake College	128
Coppin State University	79
Education, Department of	54,81,124
Environment, Department of	10-12,57
Environmental Trust, MD	13
General Services, Department of	
Public Buildings & Grounds, Baltimore	113
Health & Mental Hygiene, Department of	118-121
Community Health Facility Centers	129-132
Developmental Disabilities Administration	
Western Maryland Center	34
Health Care Commission	49
Hospital Centers, State	
Spring Grove Hospital Center	111
Higher Education Commission, MD	
Community Colleges	
Chesapeake College	128
Highway Administration	45
Housing & Community Development	15-17,61
Human Resources, Department of	
Social Services Administration	30,122
Juvenile Services, Department of	32
Maryland Transit Administration	90,97-101,107-110
Maryland, University System of	
Bowie State University	77
Coppin State University	79
Maryland, University of	
Baltimore Campus	68,76
College Park Campus	72
Towson State University	70,75
Montgomery County Conference Center	22
Morgan State University	18-21

INDEX
OCTOBER 3, 2012

Natural Resources, Department of	126
Program Open Space	36-37,43
Rural Legacy Program.....	38-42
Planning, Department of	
Historical Trust	
St. Mary's City Commission	116
Port Administration.....	92
Public Safety & Correctional Services, Department of	84
Public Works, Board of	
Procurement Agency Activity Reports	8
Public School Construction, IAC	24-26
Wetlands Administration	9
Social Services Administration.....	30,122
Spring Grove Hospital Center.....	111
Stadium Authority, Maryland	
Montgomery County Conference Center	22
Towson State University	70,75
Transportation, Department of	86
Aviation Administration.....	95,102-106
Highway Administration.....	45
Maryland Transit Administration	90,97-101,107-110
Port Administration.....	92
Treasurer, State.....	27
Veterans Affairs, Department of.....	115
Western Maryland Center	34