

BOARD OF PUBLIC WORKS

DECEMBER 4, 2013

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2013**

*Norman Astle (410) 841-5864
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**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program Grant Requests***

Recommendation: That the Board of Public Works approves funding a total of 17 individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$234,096.

Agreement	Recipient	County	Amount
AT-2014-2420	WALTER F. RUSSELL, JR	St. Mary's	8,400
AT-2014-2438	BLACKWATER FARMS, INC	Dorchester	700
AT-2014-2495	HARBORVIEW FARMS	Kent	9,700
CR-2014-2503-B	AARON DENNIS	Caroline	45,496
MP-2014-2449	AUBURN FARMS, INC.	Frederick	5,700
MP-2014-2451	AUBURN FARMS, INC.	Frederick	12,500
MP-2014-2496	FRITS M. CHRISTENSEN	Frederick	3,200
MP-2014-2497	DAVID M. CRUM	Frederick	13,000
MP-2014-2498	SNOW HILL DAIRY LTD	Frederick	1,900
MP-2014-2499	DAVID D. BRUNELL	Frederick	8,800
MP-2014-2526	LOVELL GRASS FED CATTLE COMPANY, LL	Carroll	6,500
NW-2014-2500	BRETT W. TRAVERS	Dorchester	1,000
PA-2014-2414	H. DORSEY EMMERICH	Anne Arundel	30,200
PR-2014-2501	AL-SYEDAT, INC.	Wicomico	34,400
PR-2014-2502-B	AL-SYEDAT, INC.	Wicomico	35,000
PR-2014-2523-B	WILLIAM F. GREEN, JR	Somerset	16,400
RS-2014-2524	FRANCIS N. IGLEHART, III	Baltimore	1,200

Fund Source: MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
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December 4, 2013**

*Norman Astle (410) 841-5864
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2. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Additional Funding Requests

Recommendation: That the Board of Public Works approves **additional** funding of four individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$9,276.36

Agreement #	Recipient	County	Amount \$
AT-2013-2220	WILLIAM H. MATTINGLY, III	St. Mary's	972.50
AT-2014-2249	VERNON S. HORST	Cecil	563.32
CR-2013-2723	RONALD DIEM, SR	Caroline	4,303.31
LS-2013-2094	MICHAEL S. BIRCH	Harford	3,437.23

Fund Source: MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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*Contact: Mary Jo Childs 410-260-7335
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**3. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

Department of Public Safety and Correctional Services	Oct 2013
Department of Transportation	Sept & Oct 2013

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

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*Contact Person: Terri Wilson (410) 537-4155
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4. MARYLAND DEPARTMENT OF THE ENVIRONMENT:

Recommendation: That the Board of Public Works approve further grant funding up to \$126,000,000 to Baltimore City for the Back River Wastewater Treatment Plant Enhanced Nutrient Removal Upgrade project. The project involves multiple sources of funding which are being provided over several years based on project schedule. The source of the grant funds is the Bay Restoration Fund. (Legislative District 6)

Project Description: The project entails the planning, design and construction of Biological Nutrient Removal (BNR) and Enhanced Nutrient Removal (ENR) facilities at the existing 180 MGD Back River WWTP. The plant is currently achieving better than the ENR goal of 0.3 mg/l for total phosphorus, as its discharge permit requires the plant to achieve monthly average limit of 0.2 mg/l for total phosphorus. The construction of the BNR and ENR facilities will consist of two phases. Phase 1 will include the upgrade of existing Activated Sludge Plant Nos. 2 and 3, new denitrification filters and chemical storage and feed system. Phase 2 will include the new Activated Sludge Plant No. 4. The BNR and ENR upgrades will allow the plant to achieve effluent concentration goal of 3.0 mg/l for total nitrogen which represents a 67 percent reduction in total nitrogen discharge. These improvements will reduce nutrients discharged to Back River and ultimately the Chesapeake Bay.

Project Funding Sources:

Bay Restoration Fund Grant BRNR 01.03 (Phase 1) (This Item)	\$126,000,000
Bay Restoration Fund Grant BRNR 01.03 (Phase 1) (1/4/12)	\$ 15,000,000
Bay Restoration Fund Grant BRNR 01.03 (Phase 1) (Future Action)	\$160,994,523
CBWQ BNR Grant 09.03 (Phase 2) (5/29/13)	\$ 43,576,554
CBWQ BNR Grant 09.03 (Phase 2) (Future Action)	\$ 96,529,395
Water Quality State Revolving Loan Fund (Phase 2) (Future Action)	\$ 46,890,636
Local Share/Baltimore County	<u>\$197,544,623</u>
TOTAL ESTIMATED PROJECT COST:	\$686,535,731

Bay Restoration Funds may be expended using multi-year appropriations based on project schedule and will be used only for eligible ENR costs, as MDE determines. The ENR projects may be funded using special funds, revenue bonds, or general-obligation bonds.

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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**BOARD OF PUBLIC WORKS
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*Contact Person: Terri Wilson (410) 537-4155
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5. MARYLAND DEPARTMENT OF THE ENVIRONMENT:

Recommendation: That the Board of Public Works approve new grant/loan funding up to \$99,000 to the Mayor and Council of Federalsburg for the Federalsburg Holland Drive Water Main Loop project in Caroline County. Funding may involve multiple sources including general-obligation bond proceeds as the required 20% State match of federal funds. (Legislative District 37B)

- A. New Loan of \$12,375 (estimated) – Drinking Water State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month before loan closing. Based on this formula, recent loan recipients have received a 1.1% interest rate. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.
- B. New Loan/Forgiveness Grant (up to) \$86,625 – Drinking Water State Revolving Loan Fund.** This funding is provided under the Drinking Water State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.

Project Description: Design and construction of water main loop connecting a dead-end water line serving a cul-de-sac located in the Holland Drive area of Federalsburg. The proposed water main will improve water quality to this section of the Federalsburg water distribution system.

Project Funding Sources:

Drinking Water State Revolving Loan Fund	\$ 12,375
Drinking Water State Revolving Loan Fund Forgiveness/Grant	\$ 86,625
Local Share	<u>\$ 21,042</u>
TOTAL ESTIMATED PROJECT COST:	\$ 120,042

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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*Contact Person: Terri Wilson (410) 537-4155
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6. MARYLAND DEPARTMENT OF THE ENVIRONMENT:

Recommendation: That the Board of Public Works approve a new loan up to \$200,000 to Allegany County for the Jennings Run Sanitary Sewer Rehabilitation Phase II project. Borrower will repay this loan over a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month before loan closing. Based on this formula, recent loan recipients have received a 1.1% interest rate. To secure this debt, Allegany County will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including general obligation bond proceeds as the required 20% State match to federal funds. (Legislative District 1B)

Project Description: Rehabilitate Jennings Run sanitary sewer system in Allegany County, including relining or replacing sewer pipes and manholes and other ancillary infrastructure.

Project Funding Sources:

Water Quality State Revolving Loan Fund (This Item)	\$ 200,000
CBWQ Supplemental Assistance SWQH 36.01 (previous Action 5/29/13)	<u>\$1,187,042</u>
TOTAL ESTIMATED PROJECT COST:	\$1,387,042

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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*Contact Person: Terri Wilson (410) 537-4155
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7. MARYLAND DEPARTMENT OF THE ENVIRONMENT:

Recommendation: That the Board of Public Works approve a new loan up to \$200,000 to the Town of Queenstown for the Queenstown Municipal Well project in Queen Anne’s County. Borrower will repay this loan over a period not to exceed 20 years following project completion, at an interest rate of 50% of the average of the Bond Buyer 11-Bond Index for the month before loan closing. Based on this formula, recent loan recipients have received a 2.2% interest rate. To secure this debt, Queenstown will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration. This loan may involve multiple sources of funding including general obligation bond proceeds as the required 20% State match to federal funds. (Legislative District 36)

Project Description: Design and construction of new drinking water supply well to replace water well contaminated with arsenic. The new well will provide a second source to assure adequate supply of drinking water to the Town of Queenstown. The project will include modifications to the existing pipe network to improve hydraulic performance, upgrades to controls for the distribution systems, and other ancillary improvements.

Project Funding Sources:

Drinking Water State Revolving Loan Fund	<u>\$200,000</u>
TOTAL ESTIMATED PROJECT COST:	\$200,000

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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8. MARYLAND DEPARTMENT OF THE ENVIRONMENT:

Recommendation: That the Board of Public Works approve up to \$2,195,000 in additional FY 2014 grant funding to upgrade on-site disposal septic systems (OSDS) with best available technology (BAT) for nitrogen removal, using the Bay Restoration (Septic) Fund.

Previous FY 14 Approval: Secretary's Agenda Item 8 (June 12, 2013)

Applicant/County	Grant Increase	Applicant/County	Grant Increase
Caroline	\$ 200,000	Canaan Valley Inst./ Howard	\$ 50,000
Cecil	\$ 200,000	Kent	\$200,000
Dorchester	\$ 250,000	Queen Anne's	\$300,000
Canaan Valley Inst./Frederick	\$ 100,000	St. Mary's	\$350,000
Garrett	\$ 20,000	Talbot	\$175,000
Harford	\$150,000	Canaan Valley Inst./Washington	\$100,000
		Wicomico	100,000

Program Description: Grantees will implement the OSDS-BAT program locally, consistent with MDE program guidance and prioritize projects as follows:

1. Failing OSDS in the Critical Areas
2. Failing OSDS outside the Critical Areas
3. Non-Conforming OSDS in the Critical Areas
4. Non-conforming OSDS outside the Critical Areas
5. Other OSDS in the Critical Areas, including new construction
6. Other OSDS outside the Critical Areas, including new construction

Based on household income, residential OSDS owners are eligible for 50% to 100% of BAT costs as grants. Businesses are eligible for 50% of BAT costs as grants.

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

The project is consistent with State Clearinghouse comments and recommendations.

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REVISED

*Contacts: Jean Peterson (410) 514-7358 peterson@mdhousing.org
George Eaton (410) 514-7348 eaton@mdhousing.org*

9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deeds of trust on seven properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development, Article §§ 4-301-4-309, Maryland Code

Authority To Release Security Interest:
State Finance and Procurement Article §§ 10-305, Maryland Code

A. Carita Colding
1311 Karen Blvd, #409, Capitol Heights, MD 20743, Prince George's County

Original Loan: \$5,000
Current Balance: \$5,000

B. Frantz Desir
6055 Red Squirrel Place, Waldorf, MD 20603, Charles County

Original Loan: \$5,000
Current Balance: \$5,000

C. Katrina Elliott
11480 Laurelwalk Drive, Laurel, MD 20708, Prince George's County

Original Loan: \$5,000
Current Balance: \$5,000

D. Jennifer Israel
911 St. Agnes Lane, Gwynn Oak, MD 21207, Baltimore County

Original Loan: \$5,000
Current Balance: \$5,000

E. Haejin Kim
15626 Emery Court, Bowie, MD 20716, Prince George's County

Original Loan: \$5,000
Current Balance: \$5,000

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9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

F. Weng Kim
4031 St. Augustine Lane, Dundalk, MD 20603, Baltimore County

Original Loan: \$3,500
Current Balance: \$3,500

G. ...

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**BOARD OF PUBLIC WORKS
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10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve DHCD partially releasing a second deed of trust to permit Hilltop Apartments LP to sell 3.89 acres of a 39.5 property that secures a DHCD Maryland Housing Rehabilitation Program loan.

Loan Authority: §§ 4-901 *et seq.*, Housing and Community Development Article, Annotated Code of Maryland; COMAR 05.05.07

The *Maryland Housing Rehabilitation Program* finances rental housing to be occupied by individuals with incomes of 60% and below of the area median income.

Authority To Release Lien: State Finance and Procurement Article, §10-305, Annotated Code of Maryland

Borrower: Hilltop Apartments LP

Project Address: 6804 District Heights Parkway, District Heights, 20747
Prince George's County

Amount: Original Loan: \$1,950,000
Current Balance: \$573,970

History: In 1995, DHCD lent Hilltop Apartments LP \$1,950,000 to assist in developing a 506- unit, affordable garden-apartment project located on 39.5 acres. DHCD holds a second lien position to secure the loan. Borrower seeks DHCD approval to sell a 3.89 acre vacant parcel. The plan is for the parcel to be improved with 36 townhouses for families with incomes between 30 and 60 percent of the area median income.

The 3.89 acres, on the periphery of the existing project, is designated as overflow parking. This parking is rarely, if ever, used due to its location. If this parcel is sold, the remaining parking is more than adequate to meet tenants' needs and comply with zoning requirements. Borrower will use the sale proceeds to reduce by approximately 4% the first lien mortgage loan held by Federal National Mortgage Association (Fannie Mae). Reducing the Fannie Mae loan and re-amortizing the lower principal amount will add annual cash flow in the approximate amount of \$30,000 that will be directed toward repaying the DHCD loan. The current annual debt service on the DHCD loan is \$49,942. If the requested sale is approved, the annual debt service on the loan will increase to approximately \$80,000.

Market Value: An independent appraisal this year estimates the market value of the parcel at \$300,000.

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*Contacts: George Eaton (410) 514-7348 eaton@mdhousing.org
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11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve DHCD releasing a second deed of trust on a property that secures a DHCD loan so that the Tyeryars can sell the property to facilitate a short sale.

Loan Authority: §§ 4-804 – 4-811, Housing and Community Development Article, Annotated Code of Maryland

Authority To Release State Finance and Procurement Article, §10-305,
Security Interest: Annotated Code of Maryland

Borrowers: Charles T. Tyeryar, Jr. & Kristine L. Tyeryar

Property: 9011 Grape Creek Road, Walkersville, 21793
Frederick County

Amount: Original Loan: \$15,000
Current Balance: \$15,000

Background: Through its Maryland Home Financing Program - Bridge to Hope, DHCD loaned the borrowers \$15,000 so they could avoid foreclosure and keep their home. The DHCD loan was secured by a second lien position on the property. The Tyervars experienced substantial personal problems which caused them to vacate the premises and try to sell the home. Neither borrower is in a position to maintain the property which is presently vacant.

To resolve the situation, Wells Fargo Bank will accept a short sale for this property. To accomplish the short sale, DHCD seeks to release the second deed of trust in exchange for an unsecured promissory note for \$15,000 from the borrowers.

Market Value: Currently, the value of the property is approximately \$340,000 as determined by Paul Arthur Wykes, Certified Residential Appraiser. The current balance of the Wells Fargo Bank debt is \$358,132.

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*Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly26.nfg@mail.mil*

12. MILITARY DEPARTMENT

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to \$219,390 from the Volunteer Company Assistance Fund to Walkersville Volunteer Rescue Company, Inc.

Authority: Sections 8-203 – 8-204, Public Safety Article, Annotated Code of Maryland.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loans will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan	Project Cost
Walkersville VRC, Inc. Frederick Co.	New Ambulance	Replace obsolete	\$219,390	\$292,520

Term: 5 years/annual payments

Interest Rate: 2%

OBJ: 1433 Appropriation Code: D50H0106 PCA: MISV3 FUND: 3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

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*Churchill B. Wortherly 443-885-3074
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**13. MORGAN STATE UNIVERSITY
*Center for Built Environment and Infrastructure Studies (CBEIS)
Capital Equipment***

Recommendation: That the Board of Public Works approve the use of General Obligation Bond funding proceeds for the following capital equipment purchase totaling \$26,950.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

Description: Furnish and install scientific equipment
Gyratory Compactor - Rainhart Model 144 SHRP
RFB Project No.: 12/COM-0041

Procurement Method: Competitive Sealed Bid

Award: Amerisochi, Inc.
7923 Munson Road, Mentor, OH 44060

Amount: \$26,950

Fund Source: MCCBL of 2011, Item 072 – *Provide funding to equip the New Center for Built Environment and Infrastructure Studies building at Morgan State University*

MD Tax Clearance: 13-2934-1000

Resident Business: Yes

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*Churchill B. Wortherly 443-885-3074
churchill.wortherly@morgan.edu*

14. MORGAN STATE UNIVERSITY

Contract ID: Demolition of Soper Library
Project No. DCM-DSL-14-1CO

Recommendation: That the Board of Public Works approve the demolition of Morgan State University's Soper Library through deconstruction.

Remarks: The Soper Library is located southeast of the intersection of Hillen Road and East Cold Spring Lane on the Baltimore campus of Morgan State University. The library was constructed in the early 1970s and consists of a multi-story building with 107,637 gross square feet and is a 4 level post-tensioned building.

The State Clearinghouse conducted an intergovernmental review of the project under MD 20121113-0792 and has recommended changing the use, and demolishing the former Soper Library. All items required in the Clearinghouse review will be completed as part of the deconstruction design.

The University plans to construct a new Student Services Support Building on the site.

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*Contact Person: David Goshorn (410-260-8110)
dgoshorn@dnr.state.md.us*

15. DEPARTMENT OF NATURAL RESOURCES:

Request: DNR seeks approval to expend general obligation bond proceeds.

Contract ID: Oyster Recovery and Habitat Restoration in Maryland 2013-2014
ADPICS Contract # 605P4400024

Award: Oyster Recovery Partnership, a § 501(c)(3) organization
Annapolis, MD

Description: Handle substrate material for construction and restoration of oyster habitat. Collect, process, transport, and plant substrate material in Harris Creek and Little Choptank watersheds.

Procurement Method: Exempt. See § 11-203(a)(xviii),
State Finance and Procurement Article, Annotated Code of Maryland

Amount: \$2,741,000

Contract Term: December 5, 2013 – December 31, 2014

Background: This contract is part of the project to construct and restore oyster reefs in the Harris Creek and Little Choptank Watersheds. Reference is made to Secretary’s Item 9 (November 20, 2013) in which the Board of Public Works approved DNR’s contract with the Maryland Environmental Service to administer and fund the program. Reference is also made to Secretary’s Item 4 (May 29, 2013) in which the Board of Public Works granted DNR tidal wetlands license no. 12-1231 to “restore natural, self-sustaining oyster population and oyster bottom habitat on 184 acres of a natural oyster bed located in Harris Creek.” DNR’s Oyster Restoration Program seeks to enhance native oyster population through rehabilitating oyster habitat. Enhancing oyster habitat was identified as one of the most critical strategies for re-establishing a self-sustaining oyster population in the Chesapeake Bay, and supports the stated goals of Governor O’Malley’s Oyster Restoration and Aquaculture Development Plan and President Obama’s Executive Order 13508 “Chesapeake Bay Protection and Restoration.

Fund Source:

MCCBL of 2013, Oyster Restoration Program	\$1,400,000
National Oceanic and Atmospheric Administration Grant	\$ 941,000
Reimbursable MD Department of Transportation Grant	\$ 400,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2013**

*Contact: Anne Raines 410.514.7634
ARaines@mdp.state.md.us*

16. DEPARTMENT OF PLANNING

Maryland Historical Trust

African American Heritage Preservation Program

Recommendation: That the Board of Public Works approve two African American Heritage Preservation Program grants in the total amount of \$200,000.

A. Christ Rock Methodist Episcopal Church Renovation

2403 Rock Drive, Cambridge, 21613

Dorchester County

Grantee: The Friends of Stanley Institute, Inc.

Description: Project work includes: interior and exterior rehabilitation, including repairs / restoration of walls, floors, doors, fixtures, finishes, HVAC and electrical systems, and construction of outbuilding for utilities. [Total project costs \$100,000 estimated.]

Amount: \$100,000

Fund Source MCCBL of 2013: Maryland Historical Trust Appropriation #13113

Remarks: Christ Rock Church, along with the Stanley Institute school, is the focus of the African-American community that arose at Christ Rock, outside of Cambridge, just after the Civil War. The church was constructed in 1875 and rebuilt in 1889 and 1911; the present structure is gable-ended with a square entrance tower. The church will be rehabilitated as a cultural center and museum focusing on the African-American experience in Dorchester County.

B. St. James Methodist Episcopal Church Improvements

Oriole Road and Champ Road, Princess Anne, 21853

Somerset County

Grantee: Oriole Historical Society, Inc.

Description: Project work includes: Interior and exterior rehabilitation, including repairs to masonry, plaster, flooring, and woodwork, installation of HVAC, fire suppression, and electrical systems, and architectural, engineering, and consulting services. [Total project costs \$100,000 estimated.]

Amount: \$100,000

Fund Source MCCBL of 2013: Maryland Historical Trust Appropriation #13113

Remarks: St. James M.E. Church, constructed in 1885 by African American carpenters and shipbuilders, is a landmark in the small community of Oriole. The church has been little altered since the beginning of the 20th century, when the front towers and tripartite window were added, lending the building a Gothic revival appearance. No longer in use as a church, St. James will be a meeting place and community center.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2013**

*Contact: Michael J. Frenz 410.333.1560
mfrenz@mdstad.com*

**17. MARYLAND STADIUM AUTHORITY
*Camden Yards Sports Complex
Series 2013 Taxable Refunding Revenue***

Recommendation: That the Board of Public Works approve the Maryland Stadium Authority issuing new bonds, the proceeds of which will be used to repay the outstanding principal balance on the Camden Yards Sports Complex Taxable Revenue Bond Series 2010.

Background: Reference is made to Secretary's Agenda Item 11 (October 21, 2009) in which the Board of Public Works approved the Stadium Authority issuing \$10 million in revenue bonds to finance capital projects at Camden Yards. When the bonds were placed, the best interest rate and term was three years at a fixed interest rate of 2.9% per annum. The Series 2010 bonds will mature on December 15, 2013 with a principal balance due of \$8,475,000.

General Assembly Fiscal Committees Review: State law requires that 45 days before seeking Board of Public Works approval "for each bond issue or other financing," the Stadium Authority must provide the General Assembly fiscal committees with a comprehensive financing plan for review. Section 10-641(c) of the Economic Development Article of the Annotated Code of Maryland. The Authority received approval from the fiscal committees on November 12, 2013.

Action: The Stadium Authority recommends, with respect to its *Series 2013 Refunding Revenue Bonds*, that the Board of Public Works:

1. Authorize the Stadium Authority to:
 - (a) Issue, sell and deliver up to \$8,635,000 in non-tax supported Revenue Bonds with \$8,475,000 of the proceeds to be used to refund outstanding balance of the Camden Yards Sports Facilities Taxable Revenue Bond, Series 2010 and the balance of the proceeds to be used for closing costs and debt service reserves; and
 - (b) Repay this obligation with interest over a period not to exceed ten years.
2. Approve documents related to issuing the Stadium Authority's Series 2013 Taxable Lease Revenue Bonds:
 - (a) Amended Comprehensive Plan of Financing, which was approved by the Stadium Authority on October 1, 2013 and submitted on October 2, 2013 to the General Assembly fiscal committees and approved by the fiscal committees on November 12, 2013.
3. Issue a Board of Public Works Resolution on these matters.

Legal Authority: Subject to the approval of the Board of Public Works, the Stadium Authority may borrow money from any source for any corporate purpose and, more specifically, for construction of the Camden Yards. Sections 10-644(c) and 10-644(d) of the Economic Development Article of the Annotated Code of Maryland.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2013**

Revised

*Contact: Amber Teitt (410)260-7920
ateitt@treasurer.state.md.us*

**18. STATE TREASURER
*December 2013 Tax-Exempt Equipment Lease-Purchase Financing***

The State Treasurer recommends that the Board of Public Works approve the award of the December 2013 Tax-Exempt Equipment Lease-Purchase Agreement for financing, on a consolidated basis under a lease-purchase financing arrangement, the acquisition of capital equipment by certain State agencies. This December 2013 Tax-Exempt Equipment Lease-Purchase Financing will provide financing for \$369,246.75 in capital equipment.

Term: Financing Period: December 4, 2013 through December 13, 2013.
Lease Periods: Three years and five years after the Closing Date.

Procurement Method: Competitive Sealed Bids

Award: Banc of America Public Capital Corp

Bids: Award is based on the lowest weighted average rate submitted.

<i>Bidder</i>	<i>Weighted Average Rate</i>
Banc of America Public Capital Corp	1.169%
U.S. Bancorp Government Leasing and Finance, Inc.	1.357%
JP Morgan Chase Bank, N.A.	1.464%
SunTrust Equipment Finance & Leasing Corp.	1.691%
Grant Capital Management, Inc.	1.792%

MBE Goal: None.

Fund Sources: Agency operating budgets

Amount: \$369,246.75

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
December 4, 2013**

Revised

18. STATE TREASURER (cont'd)

December 2013 Tax-Exempt Equipment Lease-Purchase Financing

Remarks: The State Treasurer's Office issued an Invitation for Bids for financing on a consolidated basis \$369,246.75 in capital equipment, that was published on *eMarylandMarketplace*, posted on the websites for the National Association of State Treasurer's and the State Treasurer's Office, and emailed to 30 firms known to be active in financing municipal leases. This Lease-Purchase financing is expected to close no later than December 13, 2013. The bids were evaluated and were weighted based on the actual amounts to be financed and the rates for the respective lease terms of 3 years and 5 years.

Rather than use a long-term Master Lease, the State Treasurer's Office has determined to periodically consolidate the financing requests for equipment from State agencies and to solicit new equipment lease-purchase financing bids from lessors. This method more appropriately corresponds to current market conditions.

The Treasurer provided notice to the Legislative Policy Committee, in accordance with Section 8-403 of the State Finance and Procurement Article of the Annotated Code of Maryland, of her request to periodically lease-finance equipment acquisitions, in an aggregate amount not exceeding \$35 million, over a two-year period beginning July 1, 2013 and ending June 30, 2016. Following this financing, the remaining balance out of the \$35 million anticipated for equipment lease-purchase financing will be approximately \$34 million.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
December 4, 2013**

*Contact: Mary Lee J. Hersl
marylee.hersl@maryland
410-238-5844*

A1. MARYLAND STATE POLICE
Aviation Division, Martin State Airport

Contract Title: Engine Overhaul – Dauphin Helicopter N38MD
ADPICS No. W00P4401112

Contract Type: Service

Description: Overhaul Dauphin helicopter's Arriel 2C engine

Procurement Method: Emergency

Emergency Declared: January 10, 2013

Award: Safran/Turbomeca USA
Grand Prairie, Texas

Amount: \$549,757

Contract Award Date: October 21, 2013

Term: 10/21/13 – 04/21/14

MBE Participation: 0%

Fund Source: 80% Special Funds + 20% General Funds
Appropriation Code: 21603

Remarks:

Nature of Emergency: The current fleet of AS365 Dauphin helicopters must be maintained until the transition period into the AW-139 fleet is complete. The transition process must be completed methodically to ensure the safety and success of MSPAC pilots, medics, and troopers. The price to replace an Arriel 2C engine is cost prohibitive. Therefore, a complete overhaul is necessary to prevent grounding of the aircraft.

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
December 4, 2013**

A1. MARYLAND STATE POLICE (cont'd)
Aviation Division, Martin State Airport

Remarks: (cont'd)

Basis for Selection: MSPAC has always used the services of the original equipment manufacturer to perform repairs and services on the Dauphin helicopter's major components. The OEM has maintained the complete maintenance history for each aircraft engine installed in the helicopters.

Tax Compliance No.: 13-2657-0000

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
December 4, 2013

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

1A. PROGRAM OPEN SPACE LOCAL SHARE

Recommendation: Approval to commit \$184,500 for the following **development** project.

Saint Helena Dog Park and Site Renovations - \$184,500
Baltimore County
POS #6153-3-458
MD20131010-0742

Background: Renovate the 16 acre St. Helena Park with the design and construction of a fenced dog park, rehabilitation of the comfort station, and sidewalk improvements.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
Program Open Space - Local, Prior Funds Replacement
Source Code: 10056 Item 056 \$184,500

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
December 4, 2013

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

2A. PROGRAM OPEN SPACE LOCAL SHARE

Recommendation: Approval to commit \$1,325,000 for the following **acquisition** project.

Little Bennett Regional Park (Changchien, et. al. Trust Property) - \$1,325,000

Montgomery County

POS #6168-15-666

MD20131017-0759

Background: Acquire approximately 14.8 acres of a 18 acre parcel to add to Little Bennett Regional Park. This parkland addition contains natural resource features and wildlife habitat that complements the existing park and will help support the future Clarksburg Greenway Trail, a paved hiker/biker trail that will connect adjacent, rapidly emerging, residential communities in this area.

Appraised Value:

Phillip R. Lamb & Company \$1,520,000

Lipman Frizzell & Mitchell LLC \$1,310,000

Property Cost: \$1,310,000

Incidental Costs: \$ 15,000

Fund Source:

Outdoor Recreation Land Loan of 2014, Chapter 423, Acts of 2013

FY 2014 - Local Projects

Source Code: A0510 Item 010 \$1,077,462.50

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 Item 080 \$247,537.50

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
December 4, 2013

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

3A. PROGRAM OPEN SPACE STATE SHARE

Alice M. Tribbett - \$55,000

Caroline County, POS #4558

Reference: That the Board of Public Works approve the acquisition in fee simple of 7.9 +/- acres located in Caroline County. This mostly forested property is contiguous to 150 acres of protected lands containing ecologically significant Delmarva Bays, elliptical depressions providing outstanding habitat for rare and endangered amphibians and wetland plant species. The property will be managed as part of the Bridgetown Ponds Heritage Conservation Fund Site. Protection of Delmarva Bays facilitates hydrologic recharge, improving groundwater supply and quality.

The property scored 115 under the Program Open Space Targeting System and is located in a Target Ecological Area. This project meets the criteria of Chapter 419, Laws of Maryland 2009 because of its extraordinary environmental value and its location.

Grantor: Alice M. Tribbett

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 7.9 +/- acres, unimproved

Price: \$55,000

Appraisals:

\$20,000 (5/22/13) – Thomas A. Weigand – Reviewed by Dave Wallenberg

\$80,000 (5/30/13) – Bruce D. DiCintio – Reviewed by Dave Wallenberg

Fund Source:

POS Acquisition Opportunity Loan – 2009, Chapter 419, Acts of 2009 – \$55,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
December 4, 2013

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

4A. PROGRAM OPEN SPACE STATE SHARE

Jacqueline Lopez - \$10,000

St. Mary's County, POS #4566

Reference: That the Board of Public Works approve the acquisition in fee simple of a 0.16 acre parcel located in St. Mary's County. The mostly forested property is contiguous to Point Lookout State Park. Acquisition will improve boundary management and provide additional lands for public access.

As this project is considered a recreational project for park management purposes, it meets the requirements set forth in Appendix A of the Program Open Space Targeting System. The property is not located within a Target Ecological Area and received an ecological ranking of 25 under the POS Targeting System.

Grantor: Jacqueline Lopez

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 0.16 acre parcel, unimproved

Price: \$10,000

Appraisals:

\$4,000 (6/12/13) – James B. Hooper – Reviewed by Dave Wallenberg

\$10,000 (7/2/13) – LouAnne Cline – Reviewed by Dave Wallenberg

Fund Source:

POS Acquisition Opportunity Loan – 2009, Chapter 419, Acts of 2009 – \$10,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
December 4, 2013

REVISED

*Contact: Elizabeth Buxton
 ebuxton@dnr.state.md.us
 (410) 514-7903*

5A. MARYLAND ENVIRONMENTAL TRUST

Recommendation: That the Board of Public Works ratify the following acquisitions of perpetual donated conservation easements.

1. ...

2. 100.4694 acres, West Willard Road, Montgomery County
 Map CS11, parcel P290 and Map CS12, parcel P900/Legislative District 15

Grantor: Bethesda-Chevy Chase Chapter Izaak Walton League of America, Inc.
Grantees: Maryland Environmental Trust and Sugarloaf Countryside Conservancy, Inc.

3. 26.4 acres, 3650 Paw Paw Creek Road, Worcester County
 Map 72, parcel 84/Legislative District 38B

Grantors: George Peter Karras and E. June Pettit
Grantees: Maryland Environmental Trust and Lower Shore Land Trust, Inc.

4. 5.27 acres, Love Point Road, Queen Anne's County
 Map 56, parcels 333 and 334/Legislative District 36

Grantor: Queen Anne's County
Grantees: Maryland Environmental Trust and Eastern Shore Land Conservancy, Inc.

5. 10.5 acres, 7515 Scotts Landing Road, Worcester County
 Map 72, parcels 47 and 28/Legislative District 38B

Grantor: E. June Pettit
Grantees: Maryland Environmental Trust and Lower Shore Land Trust, Inc.

6. 26.9328 acres, 6865 Haviland Mill Road, Howard County
 Map 40, parcel 6, lot 1/Legislative District 9A

Grantor: Charles A. Steggerda
Grantees: Maryland Environmental Trust and Howard County Conservancy, Inc.

Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
December 4, 2013

REVISED

7. 29 acres, 2015 Frostburg Road, Garrett County
Map 29, parcels 89, 91, and 96/Legislative District 1A

Grantors: John Edward Gates, also known as J. Edward Gates and Donna Marie Gates, also known as Donna M. Gates.

Grantees: Maryland Environmental Trust and Allegheny Highlands Conservancy, Inc.

8. 131.009 acres, 10330 Kittys Corner Road, Talbot County
Map 19, parcels 31 and 32/Legislative District 37B

Grantor: Mildred F. Price, Trustee of The Mildred Frances Price Trust Under Deed of Trust Dated March 20, 1991, As Amended and Restated

Grantees: Maryland Environmental Trust and Eastern Shore Land Conservancy, Inc.

BOARD OF PUBLIC WORKS **THIS ITEM WAS:**

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
December 4, 2013

Contact: Elizabeth Buxton
ebuxton@dnr.state.md.us
(410) 514-7900

6A. MARYLAND ENVIRONMENTAL TRUST

Recommendation: That the Board of Public Works approve the following acquisition of a perpetual conservation easement.

Property: 421.108 acres, Augustine Herman Highway, Kent County
Tax Map 15, Parcel 1, Lot 1/Legislative District 36

Grantor: Roy Scott Mason

Grantees: Maryland Environmental Trust and the Eastern Shore Land Conservancy, Inc.

Purchase Price: \$1,111,200

Grantor has agreed to accept payment of 80% of the appraised value and will treat the 20% discount as a donation to satisfy matching requirements.

Appraised Easement Value: \$1,389,000

Fund Source: 100% Federal. Section 1702, *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* flowing through State Highway Administration.

Remarks: MET, SHA, the Eastern Shore Land Conservancy, Inc, and the Boards of Commissioners of Cecil, Kent, and Queens Anne’s counties entered into a memorandum of understanding for Chesapeake Country National Scenic Byway Protection in November 2007. One purpose of the MOU is to acquire conservation easements along the Chesapeake Country National Scenic Byway using federal SAFETEA-LU funds. In this transaction, Kent County will advance funds to the grantor and be reimbursed by SHA from the SAFETEA-LU funds.

The Office of the Attorney General advises that Title 4, subtitle 4 of the State and Finance Article of the Annotated Code of Maryland does not apply to this transaction; consequently, DGS does not have a role in this transaction.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



MARTIN O'MALLEY
Governor

ANTHONY BROWN
Lieutenant Governor

T. ELOISE FOSTER
Secretary

DAVID C. ROMANS
Deputy Secretary

ACTION AGENDA

December 4, 2013

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Service Contracts Renewal Options	12B - 16B
Service Contracts Modifications	17B - 28B
General Miscellaneous	29B - 33B

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Supplement B
Department Of Budget And Management
ACTION AGENDA
December 4, 2013

SERVICES CONTRACT

ITEM: 1-S Agency Contact: William Ward
410-768-7252
ward@mdot.state.md.us

DEPARTMENT/PROGRAM: Transportation (MDOT)
Motor Vehicle Administration (MVA)

CONTRACT ID: Central Issuance/Expansion of the Print Farm
Mailing (Statewide)
ADPICS # J00B4400006

CONTRACT DESCRIPTION: Provide assistance to MVA in gathering requirements, preparing solicitation specifications, evaluating solutions, making recommendations for selection and implementation of a drivers' licenses/identification (DL/ID) cards Central Issuance physical facility design and security, integrated and layered DL/ID card designed to preempt potential compromise and introduce measures to stay secure and contemporary, DL/ID consumables and print technologies, and equipment, hardware, and software for production of secure DL/ID cards.

AWARD: Ian Williams
Identity Systems Group (ISG)
Orangeville, Ontario

TERM: 12/4/2013 – 12/3/2015

AMOUNT: \$300,000

PROCUREMENT METHOD: Sole Source (Small Business Reserve)

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: 0% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: None

Supplement B
Department Of Budget And Management
ACTION AGENDA
December 4, 2013

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: The MVA currently produces and issues over the counter original drivers' licenses/identification (DL/ID) cards in 25 branches and the Mobile office to customers, and also provides for qualified customers to renew DL/ID cards by mail through the print farm operation located at the MVA headquarters in Glen Burnie, MD.

As a result of bid protests and an appeal that was sustained by the Maryland State Board of Contract Appeals (MSBCA), the MVA has been unable to successfully bid and award a contract for the central issuance of DL/ID cards by a third party. After MVA and the Office of the Attorney General reviewed the MSBCA's decision, a Subject Matter Expert (SME), Ian Williams, Identity Systems Group (ISG), was retained to assist in the evaluation of the offers. As a potential alternative, the MVA also asked the SME to perform an analysis to demonstrate the feasibility of expanding MVA's existing in-house production capabilities. In the resulting "Needs Analysis" provided by Ian Williams, it was determined that the MVA did have the capability to expand the in-house production of the DL/ID cards rather than contract with a third party for such production and distribution.

This approach has several benefits to the MVA and the State of Maryland, the most important being that the MVA would be able to comply with the primary intent of the Real ID Act by maximizing card security and minimizing the ability of counterfeiters to duplicate DL/ID cards. This would be accomplished by controlling most aspects of the production process, performing the production within the secure areas of the MVA managed facilities, controlling the media and security features embedded in the DL/ID cards, and minimizing the loss or alteration of personal data by not having to send such data outside of the MVA internal network to a third party.

ISG was founded by Ian Williams, who is believed to be the foremost independent leading authority on DL/ID cards, as well as on the Federal Real ID Act. The sole purpose of ISG is to assist jurisdictions to procure goods and/or services necessary to issue federally compliant DL/ID cards. ISG operates independently of private sector companies, contracting only with government jurisdictions seeking to improve the security and integrity of their DL/ID cards. Independence and avoidance of any real or perceived conflict are of paramount consideration due to the history of litigation in the previous procurement and the industry in general is prevalent.

ISG and Mr. Ian Williams are believed to be uniquely qualified to advise and assist the MVA for this scope of work.

Supplement B
Department Of Budget And Management
ACTION AGENDA
December 4, 2013

ITEM: 1-S (Cont.)

No MBE participation goal was established for this contract because this is a single element of work for a subject matter expert.

FUND SOURCE: 100% Special (Budgeted to MVA)

APPROP. CODE: J04E0003

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-2876-0000

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
December 4, 2013

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Geneva Sparks
410-764-3036
Geneva.sparks@maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Division of Vital Records

CONTRACT ID: Order and Payment Services (Statewide)
DHMH/OPASS #13-11034
ADPICS # M00B4400359

CONTRACT DESCRIPTION: Revenue neutral contract to provide Vital Records' customers the ability to order vital records (records of births, deaths, marriages and divorces) with the convenience of charging the order to a credit or debit card.

AWARD: VitalChek Network, Inc. (A Lexis/Nexis Company)
Brentwood, TN

TERM: 1/1/2014 - 12/31/2018 (5 Years)

AMOUNT: \$7,698,750 (Anticipated Amount to be realized by the Contractor)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only One Proposal Received

MBE PARTICIPATION: 9% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

Supplement B
Department Of Budget And Management
ACTION AGENDA
December 4, 2013

ITEM: 2-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHMH website. In addition, letters were emailed directly to four prospective vendors, two of which are Maryland firms and none are MBEs. A copy of the notice was also sent to the Governor's Office of Minority Affairs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to VitalChek Network, Inc. (VitalChek), the sole Offeror and incumbent.

VitalChek is the only company that provides this service for vital records agencies in all 50 states, the District of Columbia, the City of New York, and Puerto Rico. The fact that they are not the only company to provide credit card services in general is why this competition was attempted.

VitalChek has provided these services to the State of Maryland for many years and has always responded to any issues from the Division of Vital Records in a highly-efficient manner. Providing this service to Vital Records' customers has also allowed Vital Records to offer better customer services, as those needing vital documents can order them by credit or debit card, which is a major convenience. Besides providing the convenience of paying by credit or debit card to customers that walk up to the Vital Records' counter, customers have the ability to place orders by phone or by the internet, 24 hours a day, seven days a week, 365 days a year.

The Vital Records' fees of \$24.00 for birth certificates and the first copy of a death certificate and \$12 for additional copies of a death certificate, marriage certificate or divorce verification are dictated by Maryland statute. In addition to a service fee to perform this service, VitalChek will collect the \$24 or \$12 Vital Records' fees from those requesting a vital record in this manner and transmit it to Vital Records. No payment of any kind is made by Vital Records to VitalChek. Moreover, aside from merely transmitting the fee from customers, no payment is made by VitalChek to Vital Records. Accordingly, this is a revenue-neutral contract. This contract was entered into solely to provide Vital Records customers the ability to order vital records with the convenience of charging to a credit or debit card. Offering this convenience increases Vital Records' ability to meet customer needs wherever the customer maybe located.

Supplement B
Department Of Budget And Management
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December 4, 2013

ITEM: 2-S (Cont.)

A 5% MBE subcontracting goal was established to provide staffing on site at Vital Records to handle walk-up customers. However, VitalChek has committed to 9% MBE participation.

FUND SOURCE: 100% Revenue-Neutral

APPROP. CODE: M00F0101

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-2853-0011

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
December 4, 2013

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Allison Borzymowski
410-402-8577
Allison.Borzymowski@maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Alcohol & Drug Abuse Administration (ADAA)

CONTRACT ID: Recovery Housing Association (Statewide)
DHMH-OPASS 13-10913 – REVISED
ADPICS # M00B4400360

CONTRACT DESCRIPTION: Develop a recovery housing membership organization (Recovery Housing Association) to monitor recovery residences in the State of Maryland.

AWARD: Maryland Recovery Organization Connecting Communities (M-ROCC)
Baltimore, MD

TERM: 12/12/2013 – 12/11/2016

AMOUNT: \$305,000 (3 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS: Only One Acceptable Offer Received

MBE PARTICIPATION: 6.6% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: None

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December 4, 2013

ITEM: 3-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*, the DHMH website and the ADAA website. Email notifications were sent to six prospective vendors, five of which are Maryland firms and one is a MBE. A copy of the notice was also sent to the Governor's Office of Minority Affairs.

Two proposals were received in response to the RFP. One proposal was deemed to be not reasonably susceptible for award due to MBE issues, and was so notified. The remaining proposal was evaluated by an evaluation committee. The technical proposal was deemed to be acceptable. In addition, the offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Maryland Recovery Organization Connecting Communities (M-ROCC).

The Contract includes the following from the Contractor:

- A Maryland State Recovery Housing Association (RHA) whose membership shall be composed of recovery houses who have met the standards set out by the National Association of Recovery Residences (NARR);
- Develop a website and resource clearinghouse that makes available "best practices" in recovery/supportive housing in the form of white papers, research documents, and other helpful documents;
- Be or become a member of the NARR within the first three months of the contract Go Live Date; and remain a member of NARR in good standing for the duration of the contract term;
- Create and manage a Recovery Housing membership organization;
- Institute a marketing/education campaign and make public a procedure by which recovery residences shall become members of the RHA which shall include the requirements and applicable fees for membership;
- By the conclusion of Contract Year One, make best efforts to achieve 35 member organizations; in Year Two, 60 member organizations; and, in Year three, 75 member organizations; and,

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ITEM: 3-S (Cont.)

- Enforce minimum requirements of membership by implementing NARR’s standards with its member recovery residences. Until such time as there are sufficient member organizations, conduct periodic site visits for new member recovery residences, and existing member recovery residences whose compliance may be suspect. Once there are sufficient member organizations, adopt the NARR inspection model and begin to employ peer to peer inspections.

A 5% MBE participation goal was established for this contract based upon the limited subcontracting opportunities for website development and maintenance. However, the recommended awardee has committed to a 6.6% MBE participation goal.

FUND SOURCE: 100% General
APPROP. CODE: M00K0201
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 13-2762-0000

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Department Of Budget And Management
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December 4, 2013

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Lorraine Nawara
410-767-1442
Lorraine.Nawara@maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Long Term Care
Office of Health Services

CONTRACT ID: Medical Eligibility Level of Care Assessment and
Implementation Training (Statewide)
DHMH/OPASS-14-13798
ADPICS # M00B4400366

CONTRACT DESCRIPTION: Provide consultation and technical assistance to the
Department on implementing the interRAI™ Home Care (HC) assessment tool; and provide
training in the use of the tool and customizing algorithms and configuring certain elements of the
proprietary product to Maryland eligibility rules.

AWARD: Assessment and Intelligence Systems, Inc. (AIS)
Winnipeg, Manitoba (Canada)

TERM: 1/1/2014 – 12/31/2016 (w/2 one-year renewal
options)

AMOUNT: \$179,138 (3 Years; Base Contract)
\$ 50,378 (1 Year; 1st Renewal Option)
\$ 50,378 (1 Year; 2nd Renewal Option)
\$279,894 Total (5 Years)

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

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ITEM: 4-S (Cont.)

INCUMBENT: None

REQUESTING AGENCY REMARKS: This contract provides web-based education and training around the interRAI™ Home Care (HC) assessment tool used by local health department clinicians or any other nurse/social worker deemed appropriate by the Department. Through Balancing Incentive Program (BIP) grant, one of the structural changes required by the Centers for Medicare and Medicaid Services (CMS) is the implementation of a Core Standardized Assessment for determining Medicaid applicants’ eligibility for long term services and supports. The interRAI™ HC is the only validated, standardized assessment tool that meets all BIP federal requirements, as well as all the Program’s needs for restructuring of the long term care eligibility process.

Assessment and Intelligence Systems, Inc. (AIS) is the only contractor able to provide the ongoing training and testing for the chosen standardized assessment, the interRAI™ HC. Only individuals who are licensed through interRAI™ can train and certify participants in the interRAI™ HC assessment. Therefore, a sole source procurement was deemed to be the best method to obtain these services. In addition, for the reasons above, no MBE or VSBE participation goals were established for this contract.

This contract will allow Maryland to comply with the necessary structural changes ensuring that the State will be able to obtain the enhanced federal matching funds through the BIP grant.

FUND SOURCE: 50% General; 50% Federal

APPROP. CODE: M00Q0103

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-2712-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement B
Department Of Budget And Management
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SERVICES CONTRACT RENEWAL OPTION

ITEM: 5-S-OPTION **Agency Contact:** Paul Althoff
410-970-7058
paul.althoff@maryland.gov

DEPARTMENT/PROGRAM: Health & Mental Hygiene (DHMH)
Springfield Hospital Center (SHC)

CONTRACT ID: SHC - Medical Services Contract;
DHMH-OPASS-10-10292-OP2;
ADPICS # M00B4400356

CONTRACT APPROVED: DBM Item 2-S (1/6/2010)

CONTRACTOR: Managed Health Care, Ltd.
Columbia, MD

CONTRACT DESCRIPTION: Provide quality medical health care services to the inpatient and assisted living population at Springfield Hospital Center (SHC) in Sykesville, Carroll County, Maryland.

OPTION DESCRIPTION: Exercise second (final) one-year option.

ORIGINAL CONTRACT TERM: 2/1/2010 – 1/31/2013 (w/2 one-year renewal options)

OPTION TERM: 2/1/2014 – 1/31/2015

ORIGINAL CONTRACT AMOUNT: \$2,192,364 NTE (3 Years)

OPTION AMOUNT: \$776,020 NTE (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$751,860 NTE [Option #1: 2/1/2013 to 1/31/2014: DBM Item 4-S-OPTION (12/5/2012)]

REVISED TOTAL CONTRACT AMOUNT: \$3,720,244 NTE

REVISED

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ITEM: 5-S-OPTION (Cont.)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MBE PARTICIPATION: 16%

MBE COMPLIANCE: 15%

REQUESTING AGENCY REMARKS: The Medical Services contract is vital to the patients at Springfield Hospital Center (SHC). Managed Health Care, Ltd. (MHC) provides a comprehensive array of medical health care services to all patients admitted to and residing at SHC that include the following: physician assistant, neurology, gynecology, podiatry, orthopedics, dermatology, internal medicine, ophthalmology, urology, general surgery, cardiology, ENT (ear, nose and throat), gastroenterology, infectious disease, radiology, physical therapy, and speech therapy.

It is in the best interest of the State to exercise this final one-year renewal option because MHC has performed well providing these needed services to the patients at SHC and is now very familiar with the scope of work. In addition, these services cannot be performed by hospital staff.

Since this is the last renewal option for this contract the Department will re-solicit for these services during the renewal period. A new contract is expected to be in place prior to the expiration of this contract.

FUND SOURCE: 100% General

RESIDENT BUSINESS: Yes

APPROP. CODE: M00L08.01

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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SERVICES CONTRACT RENEWAL OPTION

ITEM: 6-S-OPTION **Agency Contact:** Horacio Tablada
410-537-3815
horacio.tablada@maryland.gov

DEPARTMENT/PROGRAM: Maryland Department of the Environment
(MDE)
Land Management Administration
Oil Control and Land Restoration Programs

CONTRACT ID: Granular Activated Carbon Filtration
System Installation and Maintenance;
U00B9200011 (Statewide)
ADPICS # COF37140

CONTRACT APPROVED: DBM Item 3-S (1/7/2009)

CONTRACTORS: Carroll Water Systems, Inc.
Westminster, MD – for 3 Regions

Stoner Enterprises, Inc.
Hagerstown, MD – for 1 Region

CONTRACT DESCRIPTION: Multiple award, task order based contract
using firm fixed prices to provide granular activated carbon (GAC) filtration services in support
of the Department’s Oil Control and Land Restoration Programs, statewide, on an as needed
basis, at locations where domestic wells (DWs) are impacted with petroleum and/or Controlled
Hazardous Substances (CHS).

OPTION DESCRIPTION: Exercise the one-year renewal option.

ORIGINAL CONTRACT TERM: 1/8/2009 – 1/7/2014 (w/1 one-year renewal
option)

OPTION TERM: 1/8/2014 – 1/7/2015 (1 Year)

ORIGINAL CONTRACT AMOUNT: \$1,500,000 NTE (5 Years)

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ITEM: 6-S-OPTION (Cont.)

OPTION AMOUNT: \$0 (See Requesting Agency Remarks)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$1,500,000 NTE

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 27% - Carroll Water Systems, Inc.
25% - Stoner Enterprises, Inc.

MBE COMPLIANCE: 5% - Carroll Water Systems, Inc.
27% - Stoner Enterprises, Inc.

REQUESTING AGENCY REMARKS: Request for approval to continue existing services by exercising the one-year renewal option as contained in the original contract. No additional funding is needed since there is approximately \$968,461 remaining on the existing contract. The \$1,500,000 approved funding level is a finite cap for this contract. If the funds were expended during the five year base contract, then the renewal option would not be exercised. Since there is available funding remaining on the contract, the established rates that prevailed during the base term now prevail for the renewal option and no additional funding is being requested. The contracts do not provide a guaranteed maximum or minimum amount to be paid; payments will be based on actual work performed, which is authorized on an as-needed basis.

This renewal option is needed to prevent an interruption in current granular activated carbon treatment systems for residents with documented potable well impacts. These systems are designed to treat impacted water on a minimum of 102 existing domestic wells in order to treat impacted water to levels compliant with established drinking water standards. Carroll Water Systems, Inc. and Stoner Enterprises, Inc. have performed the services as required by the contract in a satisfactory manner; therefore, it is in the best interest of the State to exercise the available renewal option at this time.

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ITEM: 6-S-OPTION (Cont.)

With this contract, the Department is able to quickly respond to the need for drinking water supply filtration system installations to protect public health from the impacts of petroleum or CHS contamination. The work to be performed may involve a rapid response within a 24 hour time period, or, in most cases, only the routine replacement of filter media. The Department does not contract for these services at commercial locations.

Since this is the only renewal option for this contract the Department will re-solicit for these services during the renewal period to continue work on the existing contaminated domestic wells.

FUND SOURCE: 30% General, 30% Special (Controlled Hazardous Substance Fund and Oil Disaster Containment, Cleanup and Contingency Funds); 35% GO Bonds; 5% Federal

APPROP. CODE: U00A0601

RESIDENT BUSINESSES: Yes for both

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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December 4, 2013

SERVICES CONTRACT MODIFICATION

ITEM: 7-S-MOD **Agency Contact:** Ken Smith
410-260-7807
ksmith@comp.state.md.us

DEPARTMENT/PROGRAM: Comptroller of Maryland (COMP)
Compliance Division

CONTRACT ID: The Sale of Unclaimed Stock Certificates
(OC-2011-05) (Statewide)
ADPICS # COF34388

CONTRACT APPROVED: DBM Item (4/20/2011)

CONTRACTOR: Gryphon Asset Management, LLC
Bridgewater, NJ

CONTRACT DESCRIPTION: Provide services for the sale of unclaimed
stock certificates on behalf of the Comptroller of Maryland, Compliance Division, Unclaimed
Property Unit.

MODIFICATION DESCRIPTION: Increase the available funding to allow for
the payment of brokerage commission on additional stock certificates sold.

ORIGINAL CONTRACT TERM: 5/1/2011 - 4/30/2016

MODIFICATION TERM: 1/1/2014 – 4/30/2016

ORIGINAL CONTRACT AMOUNT: \$1,020,000 Est. (5 Years)

MODIFICATION AMOUNT: \$600,000 Est. (2 Years)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$1,620,000

OVERALL PERCENT +/- (THIS MOD): +58.82%

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ITEM: 7-S-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD: Multi-Step Competitive Sealed Bidding

MBE PARTICIPATION: 100% (Contractor is a MD Certified MBE)
5% subcontracting goal

MBE COMPLIANCE: 1%

REQUESTING AGENCY REMARKS: Request for approval to increase the available funding to pay brokerage commissions on additional stocks certificates sold for the unclaimed property unit.

During FY2013, the Comptroller Compliance Division saw a significant increase in the amount of unclaimed property being found and remitted to the State of Maryland through the contracts that it has with unclaimed property auditing firms. As the majority of unclaimed property found through the audits tends to be stock, and since State statute requires the Comptroller Compliance Division to sell this stock within one year of its receipt, there has been an increase in usage of this contract in order to sell the additional stock that has been found. Based on this increase in stocks being sold, the Comptroller Compliance Division estimates that the current contract authority will be extinguished by May 2014 and is not sufficient to cover brokerage commissions through the contract end date.

Gryphon Asset Management, LLC has provided satisfactory services on this contract. Shares of stock are being sold timely and the proceeds from the sale are being deposited into the State’s account in a timely manner.

FUND SOURCE: 100% Special (Unclaimed Property)

APPROP. CODE: E00A0501

RESIDENT BUSINESS: No

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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SERVICES CONTRACT MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Melanie Cavaliere
410-764-3282
melanie.cavaliere@maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Maryland Health Care Commission
(MHCC)

CONTRACT ID: Shared Savings Methodology, Calculation
of Savings and Quality Measure Reporting: Technical Support of the Maryland Multi-Payer
Patient Centered Medical Home Program; MHCC 12-017 (Statewide)
ADPICS #: M00B2400360 / COF36542

CONTRACT APPROVED: DBM Item 3-S (1/4/2012)

CONTRACTOR: Discern, LLC
Baltimore, MD

CONTRACT DESCRIPTION: Develop a plan and methodology to evaluate
the shared savings results and to report clinical measures in conjunction with the Maryland
Multi-Payer Patient (MMPP) Centered Medical Home Program evaluator.

MODIFICATION DESCRIPTION: Extend the contract by two years in order to
continue to support the MMPP by developing an ongoing plan and methodology to evaluate the
shared savings, and report clinical measures.

ORIGINAL CONTRACT TERM: 2/1/2012 – 12/31/2013

MODIFICATION TERM: 1/1/2014 – 12/31/2015

ORIGINAL CONTRACT AMOUNT: \$185,000 (1 Year, 11 Months)

MODIFICATION AMOUNT: \$185,000 (2 Years)

PRIOR MODIFICATIONS/OPTIONS: None

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ITEM: 8-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$370,000

OVERALL PERCENT +/- (THIS MOD): 100%

ORIGINAL PROCUREMENT METHOD: Sole Source (Small Business Reserve)

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: In 2010, the Office of the Governor sponsored legislation that was unanimously approved by the Maryland General Assembly requiring MHCC to establish a *Patient Centered Medical Home Program* (Md. Code Ann., Health-General §19-1A). The Patient Centered Medical Home (PCMH) program, which began in 2011, abrogates at the end of 2015. The PCMH program consists of 52 primary care practice sites, with over 200 primary care providers serving approximately 300,000 patients.

MHCC seeks a continuation of the existing contract with Discern, LLC utilizing the work that was completed during the contact, which was to develop the technical algorithms to calculate shared savings (bonus and fee based incentives) and analyze the utilization trends for patients receiving care under the PCMH model. This modification is needed because Discern, LLC possesses a unique insight into the program that has been developed over several years and has the skill-sets needed to accomplish the additional work. Discern, LLC is uniquely qualified to perform the services required by the contract modification that include:

- Develop a project plan with milestones and deliverables and monitor progress of all tasks;
- Provide quality reporting, shared savings calculations, and planning reports;
- Provide a three-year MMPP summation and overview analysis to review program history for trends and key findings;
- Assist the MMPP program evaluator with review and formulation of outcome measures to promote coordination with data aggregator and sources for Medicaid data with process improvement efforts; and
- Facilitate project coordination and support project evaluation at meetings and consultations with MHCC, as needed.

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ITEM: 8-S-MOD (Cont.)

These activities are essential for continued harmonization of the incentive payment calculation and in completing the qualitative analysis under the Maryland Multi-Payer PCMH Program (MMPP) pilot.

Discern, LLC has reliably and consistently delivered contractual deliverables in this time-sensitive, high-profile program development environment.

FUND SOURCE: 100% Special (User Fees from hospitals, nursing homes, health care providers, and insurance companies)

APPROP. CODE: M00R01.01

RESIDENT BUSINESS: Yes

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
December 4, 2013

SERVICES CONTRACT MODIFICATION

ITEM: 9-S-MOD **Agency Contacts:** Clarence J. Snuggs
410-514-7006
Snuggs@mdhousing.org

DEPARTMENT/PROGRAM: Housing and Community Development (DHCD)
Division of Credit Assurance

CONTRACT ID: Loan Servicing; Contract No. 61002
ADPICS # COF38219 (Statewide)

CONTRACT APPROVED: DBM Item 9-S (4/19/1989)

CONTRACTOR: Bogman, Inc.
Silver Spring, MD

CONTRACT DESCRIPTION: Service loans which have been made or purchased by DHCD pursuant to certain loan programs for rehabilitation, acquisition, mortgage assistance, refinancing or construction of residential, non-residential and mixed residential/non-residential properties.

MODIFICATION DESCRIPTION: Approval request for continued funding for the Contractor to continue as the central servicer for loans and notes made by the Department or participating private lending institutions originated before 7/1/1994, as stipulated in the original contract.

ORIGINAL CONTRACT TERM: 4/27/1989 – 3/30/1994

MODIFICATION TERM: 1/1/2014 – 12/31/2018

ORIGINAL CONTRACT AMOUNT: \$1,112,000

MODIFICATION AMOUNT: \$208,000 (5 Years)

PRIOR MODIFICATIONS/ OPTIONS: \$2,202,670 (See page 25B)

REVISED TOTAL CONTRACT AMOUNT: \$3,522,670

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ITEM: 9-S-MOD (Cont.)

PERCENT +/- (THIS MODIFICATION): +19%

OVERALL PERCENT +/-: +217%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MBE PARTICIPATION: 0% (4/27/1989 – 3/12/2009)
8% (3/13/2009 – contract end date)

MBE COMPLIANCE: 50.2% (See Requesting Agency Remarks)

REQUESTING AGENCY REMARKS: Bogman, Inc. is a Maryland firm, which has provided the required services under this contract in a conscientious manner continually over the past twenty-four years. DHCD hereby requests approval of continued funding of the contract for the next five-year period.

In April 1989, DHCD entered into a contract with Bogman, Inc. to provide servicing of certain DHCD State funded loans assigned to the contractor during the five year period between 4/27/1989 and 3/30/1994. No new loans were added after the initial contract term.

DHCD does not assign ownership of the loans, only the responsibility to service the loans on DHCD's behalf. The contract provides for the continued servicing of these loans until such time as the principal and interest were paid in full, or until the debt secured by the Deed of Trust is satisfied (i.e. for the life of the loan). Some of the loans assigned have a term of 40 years.

With an evaluation of the prudence of continuing the contract funding and upon Board of Public Works approval, DHCD has modified the contract nine times to add funding to cover performance of services initially in annual increments and more recently in five year increments (see page 25B). The current funding period will expire on 12/31/2013.

Based on information from more recent DHCD solicitations for similar loan servicing services, DHCD believes it is in the State's best interest to approve the funding for another five-year period of performance. Using the rates approved in the resultant contract from the most recent similar DHCD RFP, it is clear that if the State were to cancel and re-bid the current contract, it would pay significantly more for the same services it is currently receiving from Bogman, Inc.

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ITEM: 9-S-MOD (Cont.)

The original contract in 1994 did not have an MBE participation goal; however, in March 2009, a modification was made to the contract to add an 8% MBE participation goal. Bogman, Inc. has been very successful in obtaining MBEs to support this contract with over 50% participation.

FUND SOURCE: 100% Special (Housing Revolving Loan Funds)

APPROP CODE: S00A2202

RESIDENT BUSINESS: Yes

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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ITEM: 9-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$49,500	Provided contract funding for the period 4/1/1994 – 6/30/1994. Approved by DBM and reported on the April 1994 PAAR.
Mod #2	\$155,424	Provided contract funding for the period 7/1/1994 – 6/30/1995. Approved on DBM Item 24-S-MOD (6/29/1994).
Mod #3	\$166,860	Provided contract funding for the period 7/1/1995 – 6/30/1996.
Mod #4	\$170,886	Provided contract funding for the period 7/1/1996 – 6/30/1997.
Mod #5	\$165,000	Provided contract funding for the period 7/1/1997 – 6/30/1998.
Mod #6	\$25,000	Provided contract funding for the period 7/1/1998 – 12/31/1998. Approved by DHCD.
Mod #7	\$720,000	Provided contract funding for the period 1/1/1999 – 12/31/2003. Approved on DBM Item 19-S-MOD (5/19/1999).
Mod#8	\$450,000	Provided contract funding for the period 1/1/2004 – 12/31/2008. Approved on DBM Item 11-S-MOD (12/17/2003).
Mod #9	\$300,000	Provided contract funding for the period 1/1/2009 – 12/31/2013. Approved on DBM Item 7-S-MOD (12/17/2008).
Mod #10	\$0	Added an 8% MBE participation goal, effective 3/13/2009 through the contract end date. Approved by DHCD.
	<u>\$2,202,670</u>	

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Department Of Budget And Management
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December 4, 2013

SERVICES CONTRACT MODIFICATION

ITEM: 10-S-MOD **Agency Contact:** Clarence Snuggs
410-514-7006
Snuggs@mdhousing.org

DEPARTMENT/PROGRAM: Housing and Community Development
(DHCD)
Office of Communications and Marketing

CONTRACT ID: Media Buying, Creative Services, and
Marketing Analysis Services; S00B2400009
ADPICS # COF37602 (Statewide)

CONTRACT APPROVED: DBM Item 5-S (3/21/2012)

CONTRACTOR: Media Works, LTD
Baltimore, MD

CONTRACT DESCRIPTION: Provide media buying, creative services, and
marketing analysis services for the Department of Housing and Community Development's
Office of Communications and Marketing, including foreclosure prevention programs
awareness.

MODIFICATON DESCRIPTION: Mod to increase the Not-to-Exceed (NTE)
amount based on an increased need for marketing services in support of the Department's
foreclosure prevention initiative.

ORIGINAL TERM: 4/1/2012 - 3/31/2015

MODIFICATON TERM: 1/1/2014 - 3/31/2015

ORGINAL CONTRACT AMOUNT: \$2,250,000 NTE (3 Years)

MODIFICATON CONTRACT AMOUNT: \$400,000 (15 Months)

PRIOR MODIFICATIONS: None

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ITEM: 10-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$2,650,000 NTE

OVERALL PERCENT +/- (THIS MOD): +17.78%

MBE PARTICIPATION: 100% (Contractor is a MD Certified MBE)
(25% Subcontracting Goal)

MBE COMPLIANCE: 35%

REQUESTING AGENCY REMARKS: Because of the high foreclosure rate in Maryland, which doubled in the third quarter of 2013, there has been an urgent need to market services in support of DHCD's foreclosure prevention initiatives. DHCD intends to use the existing contract with Media Works, LTD (Media Works) to provide this support.

In order to increase awareness of its foreclosure prevention programs, DHCD expanded its advertising campaign for July through December 2013 and available funding under the contract is being used more quickly than originally anticipated. It is in the best interest of the State to modify the current contract in order to continue the advertising campaign so that Maryland citizens facing foreclosure know what resources are available to them.

Media Works has performed very well under the contract, including responding well to the aggressive marketing campaign. In addition, Media Works has been successful negotiating "extra value" to advertising buys/ budget by: (1) working with broadcasters to agree to a "one-for-one" (i.e. one free for each one paid); (2) securing sponsorships, such as airing a spot indicating DHCD sponsored a program; (3) getting media partners to include DHCD on their websites and run no-charge banner ads; and (4) working with outdoor and transit companies to keep DHCD posters up after the end date at no cost if the space is not sold already to another advertiser.

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ITEM: 10-S-MOD (Cont.)

FUND SOURCE: 100% Special (Combination of General Bond Reserve Fund and State Funded Loan Programs)

APPROP. CODE: S00A2503

RESIDENT BUSINESS: Yes

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B
Department Of Budget And Management
ACTION AGENDA
December 4, 2013**

GENERAL MISCELLANEOUS

ITEM: 11-GM **Agency Contact:** Marc Nicole
410-260-7049
Marc.Nicole@maryland.gov

DEPARTMENT/PROGRAM: Budget and Management (DBM)
Office of Budget Analysis (OBA)

AMOUNT OF REQUEST: \$1,415,017 FY 2014 Total (see Attachment)

DESCRIPTION: Request to approve various proposed reimbursable fund budget amendments for the month of October FY 2014. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that proposed reimbursable fund budget amendments be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

FUND SOURCE: 100% Reimbursement

APPROP. CODE: See Attachment

REQUESTING AGENCY REMARKS: Various contributing Departments and Independent Agencies have appropriated funds to pay for services to be provided by receiving Departments or Independent Agencies for the month of October FY 2014. The two following pages show the reimbursable amendments by Department and Independent Agency and identify the Departments and Independent Agencies receiving and contributing funding, the amounts of the funding and a brief justification for each amendment.

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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ITEM: 11-GM (Cont.)

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	***** Justification *****
14R-026	P00-Dept of Labor, Licensing and Regulation	J00-Department of Transportation (State Highway Administration)	\$760,017	Provide funding for recruitment, screening, training and assessment of potential candidates for various technical and highway construction related jobs and to assist the candidates with job readiness, job searches and job placement.
14R-028	D50-Military Department (MEMA)	M00-Dept. of Health and Mental Hygiene	\$350,000	Provide funding to design, conduct, and evaluate two public health and healthcare related emergency preparedness exercises as specified by Homeland Security Exercise and Evolution Program (HSEEP).
14R-031	R00-State Department of Education-Headquarters	R62-Maryland Higher Education Commission	\$75,000	Provide funding to increase the number of low-income students who are prepared to enter and succeed in postsecondary education by fostering partnerships among federal, state, and local governments and philanthropic organizers through matching challenge grants.

**Supplement B
Department Of Budget And Management
ACTION AGENDA
December 4, 2013**

ITEM: 11-GM (Cont.)

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	***** Justification *****
14R-032	P00-Dept of Labor, Licensing and Regulation	R00-Maryland State Department of Education	\$230,000	Provide funding to support data collection and transfer to Maryland Longitudinal Data System (MLDS). Also includes upgrades or improvements to the Correctional Education Data Management System and Workforce Opportunity Tax Credit (WOTC) Data system to support data transfers to the MLDS.
FY 2014 October Proposed Reimbursable Amendment Total			\$1,415,017	

**Supplement C
University System Of Maryland
ACTION AGENDA
December 4, 2013**

*Contact: James Salt
jsalt@usmd.edu
301-445-1987
USM Rep: James Stirling*

1-C-MOD. CONSTRUCTION CONTRACT MODIFICATION

Institution: University of Maryland, College Park for
Frostburg State University

Contract ID: Construction Management Services at Risk
Center for Communications and Information Technology (CCIT)
Frostburg State University, Allegany County
Contract No. F-400075-K
Project No. 90-000-041-00

Contract Approved: Pre-Construction USM Item 1-C (06/09/2010)
GMP #1 - USM Item 1-C-MOD (11/02/2011)
GMP #2 - USM Item 6-C-MOD (03/21/2012)

Contractor: Gilbane Building Company
Laurel, MD 20707

Contract Description: Construction management services for both pre-construction (design) and construction phases, including construction of the Center for Communications and Information Technology (CCIT) building at Frostburg State University. The 126,546 GSF/69,722 NASF project includes related site and utility improvements, storm water management, pedestrian circulation, landscaping, and service access. The building will be designed and constructed using sustainable building concepts with a goal of obtaining U.S. Green Building Council’s LEED Gold Certification. The projected construction cost for the project is \$60 million.

Modification Description: Labor, equipment, material, and system integration services to install a Television and Radio Broadcast system in the CCIT building.

Original Term: Pre-Construction Services: 18 months (06/21/2010 – 12/20/2011)
Construction Services: 24 months (06/01/2012 – 05/31/2014)

Modification Term: (12/04/2013 – 05/31/2014)

Original Amount: \$ 297,950 (Pre-Construction Services)

This Modification Amount: \$ 5,232,528

**Supplement C
University System Of Maryland
ACTION AGENDA
December 4, 2013**

1-C-MOD. CONSTRUCTION CONTRACT MODIFICATION (cont'd)

Prior Modifications: \$50,695,406 (Includes GMP #1 and #2)
Revised Total Amount: \$56,225,884
Original Procurement Method: Competitive Sealed Proposals
MBE Participation: 30%
MBE Compliance 27%
Performance Security: Performance and payment bonds at 100% of contract modification amount

Fund Source:

Current Unrestricted Funds	\$750,000
MCCBL of 2012: <i>Provide funds to construct a new Center for Communications and Information Technology.</i> Item 042	\$3,592,247
MCCBL of 2013: <i>Provide funds to construct and equip a new Center for Communications and Information Technology.</i> Item 068	\$890,281

Approp. Code: R30B26

Requesting Institution Remarks: The University’s estimated cost for this modification was \$5,087,050. The original construction completion date will remain unchanged.

Resident Business: Yes (Laurel Office)

MD Tax Clearance: 13-2884-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement C
University System Of Maryland
ACTION AGENDA
December 4, 2013**

*Contact: James Salt
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301-445-1987
USM Rep: James Stirling*

2-GM. GENERAL MISCELLANEOUS

Recommendation: Approve the use of general obligation bond proceeds for the following contracts totaling \$239,512.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

A. Bowie State University, Prince George’s County

1. *Description:* Maintenance Building Roof Replacement
Procurement Method: Competitive Simplified Procurement
Award: D&D Unlimited, Inc., Severn, MD 21144
Amount: \$42,900
Fund Source MCCBL of 2012: Provide funds to design, renovate, construct, and equip various facilities renewal projects on USM campuses across the State
MD Tax Clearance: 13-2867-0111
Resident Business: Yes

2. *Description:* Maintenance Building Ceiling Tile Replacement
Procurement Method: Competitive Simplified Procurement
Award: Affinity Group, LLC, Washington, DC 20013
Amount: \$30,305
Fund Source MCCBL of 2012: Provide funds to design, renovate, construct, and equip various facilities renewal projects on USM campuses across the State
MD Tax Clearance: 13-2868-0000
Resident Business: No

**Supplement C
University System Of Maryland
ACTION AGENDA
December 4, 2013**

2-GM. GENERAL MISCELLANEOUS (cont'd)

B. University of Maryland, Baltimore County

- | | | |
|----|----------------------------|---|
| 1. | <i>Description:</i> | Gigamon Giga VUE-2404-Budgetary Configuration of hardware to monitor network connections for the Performing Arts and Humanities Building. |
| | <i>Procurement Method:</i> | Montgomery College Contract No. 511-023 |
| | <i>Award:</i> | Sun Management, Arlington, VA 22201 |
| | <i>Amount:</i> | \$79,992 |
| | <i>Fund Source:</i> | MCCBL 2013: Provide funds to furnish and equip the Performing Arts and Humanities Building at UMBC. Item 045 |
| | <i>MD Tax Clearance:</i> | 13-2926-1011 |
| | <i>Resident Business:</i> | No |
| | | |
| 2. | <i>Description:</i> | Internet-2 NET + SIP Program, voice in the Cloud for the Performing Arts and Humanities Building. |
| | <i>Procurement Method:</i> | Sole Source-additional services under existing contract |
| | <i>Award:</i> | Internet2, Ann Arbor, MI 48104 |
| | <i>Amount:</i> | \$86,315 |
| | <i>Fund Source:</i> | MCCBL 2013: Provide funds to furnish and equip the Performing Arts and Humanities Building at UMBC. Item 045 |
| | <i>MD Tax Clearance:</i> | 13-2925-0010 |
| | <i>Resident Business:</i> | No |

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013

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1-IT-MOD. STATE BOARD OF ELECTIONS

Contract ID: Campaign Finance Reporting and Management System
 D38B1400004, ADPICS CO No.: COF36397

Contract Approved: DoIT Item 6-IT (6/15/2011)

Contractor: PCC Technology Group; Boston, MA

Contract Description: Commercial off-the-shelf online campaign finance filing and management system.

Modification Description: Develop and implement new electronic filing program for persons doing public business with the State; develop and implement new registration and reporting requirements for political committees and other entities participating in Maryland elections; modify current reports; develop new violations module in MD CRIS (also known as the CFRMS); and modify amendment process.

Original Contract Term: 6/15/2011 – 12/31/2014 (w/4 one-year renewal options).

Modification Term: 12/1/2013 – 12/31/2014

Original Contract Amount: \$897,275

Modification Amount: \$295,900 (13 months)

Prior Modifications: None

Revised Total Contract Amount: \$1,193,175

Percent +/- This Modification: +33%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 5 %

MBE Compliance: 7.9 %

Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013

1-IT-MOD. STATE BOARD OF ELECTIONS (cont'd)

Remarks: The *Campaign Finance Reform Act of 2013* enacted significant candidacy and campaign finance changes to the State Elections Law. (Chapter 419 of 2013 Laws of Maryland [HB 1499]). The Act overhauled the administration, enforcement and reporting of campaign finance laws and increased auditing responsibilities and enforcement mandates.

First, the law establishes enforcement authority for the State Board of Elections. This authority is a power that SBE, and specifically its Candidacy and Campaign Financing (CCF) Division, had not previously had. The law further increased CCF's workload by adding new campaign finance reports, filing requirements, political committees, and greater auditing powers. Finally, CCF must design, implement, and monitor a new electronic filing for Maryland's pay-to-play law. See Title 14 of the Election Law Article, Annotated Code of Maryland.

These changes require CCF to review and revise all written forms, procedures and instructions; manage new software filing program project; and implement training programs for local election offices, candidates, treasurers and other interested parties. The totality of the new programs and revisions creates a significant work load that current staffing levels cannot achieve. SBE documented these concerns in the fiscal impact statement it submitted to the General Assembly.

The development and implementation of the new auditing and enforcement policies and procedures must be in effect for 2014 election, which is less than 10 months away for the primary election. Therefore, there is an immediate need for reorganization and new positions. Additionally, the election process brings a high level of scrutiny, and SBE fully anticipates that the new mandates for campaign finance enforcement will bring extreme demands from the public, elected officials and the media.

Fund Source: General
Approp. Code: D38I0101
Resident Business: No
MD Tax Clearance: 13-2797-1000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013**

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**2-IT MARYLAND STATE POLICE
*Quartermaster Division***

Contract ID: MEMEX Software Service, ADPICS BPO: W00B4400017

Contract Description: **Retroactive**/Maintenance service for MEMEX software to include MEMEX Patriarch, Intelligence Engine, I2Pipe and Connect modules.

Award: SAS Institute, Inc., Cary, NC

Term: 4/1/2012 – 3/30/2014

Amount: \$117,535

Procurement Method: Sole Source

MBE Participation: 0%

Remarks: This **retroactive** renewal contract is requested to provide software maintenance services for MEMEX software, used by the Maryland Coordination and Analysis Center for homeland security. MEMEX was purchased three years ago with a three-year maintenance agreement. This is the first renewal since the original purchase, and a new contract had to be created. Once the contract was created, it took about seven months for the two parties (MSP Quarter Master and SAS) to agree and sign the contract. No MBE goal was established because this service cannot be divided into segments that could be subcontracted.

DoIT Remarks: Pursuant to Section §11-204(c), State Finance & Procurement Article, Annotated Code of Maryland, DoIT requests this be approved as a voidable contract, rather than void, as it has been determined that: (1) all parties have acted in good faith,(2) ratification of the procurement contract would not undermine the purposes of procurement law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with procurement law.

Fund Source: 100% General Funds [W00A0104]
Resident Business: No
MD Tax Clearance: 13-2832-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013

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3-IT. MARYLAND STATE POLICE
Quartermaster Division

Contract ID: EMC Data Domain Maintenance Service, ADPICS PO: W00P4400947

Contract Description: Retroactive/Maintenance service for EMC Data Domain and CX3-10C disk storage software.

Award: Mission Essentials, LLC, Prince Frederick, MD

Term: 10/21/2013 – 10/20/2014

Amount: \$39,984

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Ranking	Overall Ranking	BAFO
Mission Essentials	1	1	1	\$39,984
Hartford Group	2	2	2	\$40,050

MBE Participation: 0%

Remarks: This **retroactive** contract provides software maintenance services for EMC Data Domain and EMC CX3-10C disk storage software. Due to reassignment of MSP personnel who track software-maintenance contracts, this request was not processed until the invoice was received the month after the service began. The Quartermaster Division performed the procurement by using the PORFP process under the State software contract as a Small Business Reserve second-tier procurement. No MBE goal was established because this service cannot be divided into segments that could be subcontracted.

Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013

3-IT. MARYLAND STATE POLICE (cont'd)

DoIT Remarks: Pursuant to Section §11-204(c), State Finance & Procurement Article, Annotated Code of Maryland, DoIT requests this be approved as a voidable contract, rather than void, as it has been determined that: (1) all parties have acted in good faith, (2) ratification of the procurement contract would not undermine the purposes of procurement law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with procurement law.

Fund Source: 100% General Funds [W00A0104]

Resident Business: No

MD Tax Clearance: 13-2861-1000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013

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4-IT-OPT. MARYLAND DEPARTMENT OF TRANSPORTATION
The Secretary's Office

Original Contract ID: Financial Management Information System
MDOT-OEP-10
ADPICS No.: J01B6200008/J01B4400019

Contractor: Deloitte Consulting LLP, Baltimore, MD

Original Contract Approved: DBM Item 3-IT (11/16/2005)

Contract Description: Maintenance and task order technical and business support for the State's two Financial Management Information Systems (FMIS), one operated by the Maryland Department of Transportation and the other by the Department of Information Technology.

Option Description: Exercise options 4 and 5.
Original Contract Term: 1/1/2006 - 12/31/2010 (with five one-year renewal options)
Option Term: 01/1/2014 -12/31/2015 (Options 4 & 5)

Original Contract Amount: \$31,000,000 NTE (Base Period)
\$ 7,000,000 NTE (Option 1) DoIT Item 1-IT OPT (11/17/2010)
\$ 7,000,000 NTE (Option 2) DoIT Item 3-IT OPT (11/16/2011)
\$ 7,000,000 NTE (Option 3) DoIT Item 2-IT OPT (11/14/2012)
\$ 7,000,000 NTE (Option 4) (This Item)
\$ 7,000,000 NTE (Option 5) (This Item)
\$66,000,000 NTE Total (10 Years)

Option Amount: \$ 14,000,000 (two years/Options 4 and 5)

Prior Modifications: None

Revised Total Contract Amount: \$66,000,000

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 25%

MBE Compliance: 27.11%

Remarks: In 2005, the State awarded a contract to BearingPoint Inc. to provide maintenance and task order technical and business support for the State's two Financial Management Information Systems (FMIS) operated by MDOT and DoIT. BearingPoint Inc. assigned the contract to Deloitte Consulting LLP in 2009.

**Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013**

4-IT-OPT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

The State FMIS is a comprehensive system of integrated software applications, business procedures and network technology, which supports agency-based accounting, purchasing and asset management. The system serves all State agencies and all State administrative employees. Its R*STARS and ADPICS modules are the State’s official accounting and procurement systems. These two modules are mission critical and must be available to approximately 65 agencies and 7,000 on-line users. The two modules access over 400 files and use over 2,500 computer programs, which contain more than 3.9 million lines of code. The reliability and stability of these two systems and the accuracy of its data must be maintained 24 hours, 7 days per week to ensure leaders have accurate information concerning the State’s financial situation.

The MDOT FMIS is a comprehensive system of integrated software applications, business practices and network technology, which supports MDOT-specific agency-based accounting, purchasing, billing and asset management functions. FMIS is the hub of MDOT’s financial management infrastructure. MDOT FMIS has approximately 2,400 users who use the system to aid in administering an organization with a \$3.7 billion budget, \$1 billion in Consolidated Transportation Bonds and \$18 billion in capital assets. This mission-critical system must continue to remain stable, reliable, available, efficiently run, and responsive to users and management.

Deloitte continues to provide excellent service. The collective institutional knowledge of the team is imperative to system stability and to reduce risk to the State. If the State or MDOT were not to have access to the services performed via this contract, the data and integrity of the information provided by FMIS could be compromised.

MDOT will begin the procurement process for the replacement contract in Spring 2014.

Fund Source: 15% General Funds
80% Special Funds
5% Reimbursable Funds

Approp. Code: J01A0107 (MDOT); F50B0403 (DOIT);
Various (Reimbursable Agencies)

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013

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 Carla.Thompson@maryland.gov*

5-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: WebEOC Silver Software Support
 F50P4400411, ADPICS No.: F50P4400411

Description: **Retroactive/**Software maintenance support of WebEOC Silver Support Software for MEMA.

Award: ESI Acquisition, Inc., Augusta, GA

Term: 9/1/2013 – 11/18/2013

Amount: \$8,844

Procurement Method: Sole Source

MBE Participation: None

Incumbent: Same

Remarks: DoIT has determined that this sole source procurement is necessary because ESI Acquisition, Inc. is the only vendor that supplies software maintenance support for WebEOC software. The Maryland Emergency Management Agency purchased WebEOC software as an incident management tool to assist emergency managers to prepare for, mitigate against, respond to, and recover from emergency and disaster events. MEMA uses WebEOC to capture incident information and share that information with State and local emergency managers for improved situational awareness. The data is used for both ongoing events as well as to provide a record of MEMA's actions.

In the past, the annual maintenance contract was handled through an existing agreement with DHMH on behalf of MEMA. DoIT has assumed the responsibility of managing the procurement of WebEOC software maintenance on behalf of MEMA. Negotiations for the new contract extended beyond the previous contract's expiration. ESI Acquisition, Inc. provided support during the interim period in good faith.

Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013

5-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: (cont'd)

ESI Acquisition, Inc. owns the exclusive rights to the source code. No other firm or business entity provides software maintenance or support for the WebEOC software product. As a result, the sole source procurement method was chosen rather than a competitive procurement.

Because remote maintenance support is impractical to subcontract, there is no MBE subcontracting opportunity for this contract.

Fund Source: Reimbursable

Approp. Code: B0401

Resident Business: No

MD Tax Clearance: 13-2847-0011

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013

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6 –IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: WebEOC Platinum Software Support
 F50B4400015, ADPICS No.: F50B4400015

Description: Software maintenance support of WebEOC Platinum Support Software for MEMA.

Award: ESi Acquisition, Inc., Augusta, GA

Term: 12/19/2013 – 12/18/2015

Amount: \$141,690 (2 years)

Procurement Method: Sole Source

MBE Participation: None

Incumbent: Same

Remarks: DoIT has determined that this sole source procurement is necessary because ESi Acquisition, Inc. is the only vendor that supplies software maintenance support for WebEOC software. The Maryland Emergency Management Agency purchased WebEOC software as an incident management tool to assist emergency managers to prepare for, mitigate against, respond to, and recover from emergency and disaster events. MEMA uses WebEOC to capture incident information and share that information with State and local emergency managers for improved situational awareness. The data is used for both ongoing events as well as to provide a record of MEMA's actions.

DoIT has assumed the responsibility of managing the procurement of WebEOC software maintenance on behalf of MEMA.

**Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013**

6 –IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: (cont'd)

ESi Acquisition, Inc. owns the exclusive rights to the source code. No other firm or business entity provides software maintenance or support services for the WebEOC software product. As a result, the sole source procurement method was chosen rather than a competitive procurement.

Because remote maintenance support is impractical to subcontract, there is no MBE subcontracting opportunity for this contract.

Fund Source: Reimbursable

Approp. Code: B0401

Resident Business: No

MD Tax Clearance: 13-2847-0011

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013

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7-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Statewide Personnel System Software as a Service
 Human Capital Management Solution
 ADPICS No.: 060B3490012

Contract Description: Integrated Statewide Personnel System using a multi-tenant, cloud, subscription-based human capital management software-as-a-service (SaaS) solution.

Award: Oakland Consulting Group, Inc., Lanham, MD

Term: 12/4/2013 - 12/3/2018(w/ two 5-year renewal options)

Amount: \$ 43,891,000 estimated (base period/5years)
 \$ 29,455,000 (Option 1)
\$ 31,222,000 (Option 2)
 \$104,568,000 Total

Procurement Method: Competitive Sealed Proposals
 Single Proposal Received

Proposals: Oakland Consulting Group

MBE Participation: 100% (Contractor is certified MBE)

Incumbent: N/A

Remarks: The State is seeking to replace the existing Statewide Personnel Management System, Benefits Application System, multiple timekeeping systems and a number of peripheral systems.

Notice of the RFP was advertised on *eMarylandMarketplace.com* and the DoIT website. In addition, 51 firms that are known to have offered similar services were emailed the RFP directly. A copy of the RFP was sent to the Governor's Office of Minority Affairs.

**Supplement D
Department of Information Technology
ACTION AGENDA
December 4, 2013**

7-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Although DoIT received six proposals, five were deemed not reasonably susceptible of being selected for award.

- Four of the five failed to provide a multi-tenant cloud SaaS human-capital-management product. Two offerors filed protests challenging that determination. DoIT denied both protests; neither protester appealed to the Board of Contract Appeals.
- The fifth eliminated offeror refused to agree to the State’s contractual terms despite repeated requests to do so.

Award is recommended to Oakland Consulting Group, Inc., a certified reseller of Workday, Inc., who is offering Workday’s SaaS, multi-tenant human-capital-management solution. OCG provided an acceptable financial proposal in its BAFO.

Financial offers were based upon yearly subscription costs as well as training and professional services. The award amount for the base period is based upon firm-fixed yearly subscription prices as well as estimates for training and professional services. The award amount shown for the option periods is based upon firm-fixed yearly subscription prices with an estimated Consumer Price Index increase.

<i>Fund Source:</i>	Reimbursable
<i>Approp. Code:</i>	F50B0406
<i>Resident Business:</i>	Yes
<i>MD Tax Clearance:</i>	13-2881-0111

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
APPROVED	DEFERRED
DISAPPROVED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

December 4, 2013

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Real Property	26
General/Miscellaneous	27 - 28

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 12/04/13

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1 -C

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: HO2195129
 Construction of a Salt Storage Facility at the
 Administration's Jessup Maintenance Facility in
 Howard County
 ADPICS NO.: HO2195129

CONTRACT DESCRIPTION: This Contract consists of the construction of a salt storage facility at the Administration's Jessup Maintenance Facility in Howard County.

AWARD: Tech Contracting Co., Inc.
 Baltimore, MD

AMOUNT: \$3,621,565 NTE

TERM OF CONTRACT: 12/16/2013 – 02/28/2017

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Tech Contracting Co., Inc. Baltimore, MD	\$3,621,565
North Point Builders, Inc. Baltimore, MD	\$3,994,000
H & H Contractors, Inc. Halethorpe, MD	\$4,021,500
Wickersham Construction & Engineering Lancaster, PA	\$4,123,300
JLN Construction Services, LLC Baltimore, MD	\$4,552,948
W. M. Schlosser Co., Inc. Hyattsville, MD	\$4,722,000
Milani Construction, LLC Washington, DC	\$4,929,595
CB Structures, Inc. New Holland, PA	\$5,364,400

ITEM: 1-C (Continued)

BPW – 12/04/13

MBE PARTICIPATION: 13.17%

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Seven Hundred Seventy Six (776) contractors were notified for this project on eMaryland Marketplace; One-Hundred Ninety Four (194) of which were MDOT Certified MBE's.

The MBE Goal established for this contract was 13.00%, however the Contractor is exceeding the goal by 0.17%.

This contract includes pre-established amounts for a total of \$19,500 (1% of the total contract value) for payments for storm water management facility as built certification, quarterly erosion and sediment control incentive and final erosion and sediment control incentive.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-2695-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore - (410) 859-7792
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BPW – 12/04/13

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM: 2-C-MOD

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-MC-10-011
Integrated Airport Security System (IASS) at Baltimore
Washington International Thurgood Marshall Airport
Anne Arundel County
ADPICS NO. CO304337

ORIGINAL CONTRACT APPROVED: Item 1-C, DOT Agenda 12/15/10

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposal

MODIFICATION: Modification No. 1 provides for an increase of the original contract to correct the amount submitted to the Board for approval on 12/15/10.

CONTRACTOR: ADT Security Services, Inc.
Alexandria, VA

AMOUNT: \$1,200,000 NTE

ORIGINAL CONTRACT AMOUNT: \$3,077,488

REVISED CONTRACT AMOUNT: \$4,277,488

PERCENTAGE INCREASE: 39%

TERM: 10/01/13 – 09/30/16 (Original)
12/05/13 – 09/30/16 (Modification No. 1)

MBE PARTICIPATION: 0% (proprietary system)

REMARKS: The original bid submitted by ADT Security Services, Inc. was \$3,077,488 plus parts, materials and extra work allowance of \$1,200,000. After review of the contract, MAA realized the parts, materials, and extra work allowance \$1,200,000 was not submitted to the Board for approval on the BPW Agenda Item 1-C, 12/15/10. MAA is requesting to increase the contract cost by \$1,200,000 to allow for the corrected amount of the original bid.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06100002

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$3,077,488	10/1/13 – 09/30/16	12/15/10, Item 1-C	
Modification No. 1	\$1,200,000	12/5/13- 09/30/16	12/04/13	Adding parts and labor allowance
Revised Amount	\$4,277,488			

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BPW – 12/04/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 3-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2009-09 D - H
 Environmental & Engineering Services, Statewide
 ADPICS NO.: SBCS0909D, SBCS0909E,
 SBCS0909F, SBCS0909G, SBCS0909H

CONTRACT DESCRIPTION: These are five (5) of eight (8) open-end task order contracts to provide environmental & engineering services, statewide.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on November 7, 2013.

AWARD:

URS Corporation Contract D
 Hunt Valley, Maryland

Century Engineering, Inc./ Contract E
 The A.D. Marble Co.
 Hunt Valley, Maryland

Jacobs Engineering Group, Inc. Contract F
 Baltimore, Maryland

Gannett Fleming, Inc. Contract G
 Baltimore, Maryland

Wallace, Montgomery & Associates, LLP/
 Skelly & Loy, Inc. Contract H
 Towson, Maryland

AMOUNT: \$5,000,000 each (\$25 Million Total)

TERM: December 4, 2013 – December 3, 2019

DBE PARTICIPATION: 25% (Contract D, E, F & H)
 30.6% (Contract G)

ITEM: 3-AE (Continued)**BPW – 12/04/13****PROPOSALS:**

	<u>Technical Proposal Rating (Max 780)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
McCormick Taylor, Inc. Baltimore, Maryland	529	1	Contract A BPW Approval on 10/16/13
Rummel, Klepper, & Kahl, LLP Baltimore, Maryland	523	2	Contract B BPW Approval on 10/16/13
The Wilson T. Ballard Company Owings Mills, Maryland	518	3	Contract C BPW Approval on 10/16/13
URS Corporation Hunt Valley, Maryland	516	4	\$5,000,000 (Contract D)
Century Engineering, Inc. / A.D. Marble & Company, Inc. Hunt Valley, Maryland	511	5	\$5,000,000 (Contract E)
Jacobs Engineering Group, Inc. Baltimore, Maryland	506	6	\$5,000,000 (Contract F)
Gannett Fleming, Inc. Baltimore, Maryland	500	7	\$5,000,000 (Contract G)
Wallace, Montgomery & Assoc., LLP / Skelly and Loy Inc. Towson, Maryland	500	8	\$5,000,000 (Contract H)
STV, Inc./ Greenhorne & O'Mara Baltimore, Maryland	494	9	N/A
KCI Technologies Inc./ AECOM Technical Services, Inc. Sparks, Maryland	488	10	N/A
PB Americas, Inc. Baltimore, Maryland	461	11	N/A
A. Morton Thomas and Assoc., Inc. / Parsons Transportation Group, Inc. Baltimore, Maryland	452	12	N/A

ITEM: 3-AE (Continued)

BPW – 12/04/13

PROPOSALS:

Johnson, Mirmiran, & Thompson, Inc. Sparks, Maryland	436	13	N/A
Whitney, Bailey, Cox, & Magnani, LLC / Dewberry & Davis, LLC Baltimore, Maryland	435	14	N/A
L. R. Kimball and Associates, Inc. Ebensburg, Pennsylvania	361	15	N/A
Vanasse, Hangen, Brustlin, Inc. Silver Spring, Maryland	319	16	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of fifteen (15) engineering consultant firms submitted technical proposals for this project, of which all are Maryland firms.

The Consultant shall perform engineering and environmental services required to assess the potential impact of proposed transportation improvements on the environment; conduct detailed technical analyses, i.e. air, noise, hazardous waste, etc., necessary for environmental documentation; analyze growth management issues, develop mitigation concepts for socio-economic, natural and cultural resources impacts; evaluate impacts to residential, historic sites/districts, and undeveloped areas; provide travel demand forecasting and prepare documentation as necessary to satisfy the requirements of the National Environmental Policy Act (NEPA) and the Maryland Environmental Policy Act (MEPA).

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

The MBE goal established for this contract was 25%, however Gannett Fleming, Inc. (Contact G) will be exceeding the goal by 5.6%.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

MD TAX CLEARANCE:	URS Corporation	13-2481-1111
	Century Engineering/ The A.D. Marble Co.	13-2628-0111
	Jacobs Engineering Group, Inc.	13-2781-1111
	Gannett Fleming, Inc.	13-2807-0110
	Wallace, Montgomery/ Skelly & Loy, Inc.	13-2818-0001

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

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BPW – 12/04/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 4-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-14-011
Janitorial Services at Martin State Airport
Baltimore County
ADPICS NO.: MAAMC14011

CONTRACT DESCRIPTION: Contract provides for trained custodians, cleaning equipment and materials, to clean the building surfaces and fixtures in various buildings at MTN to include the Terminal, Maintenance Building, Control Tower, Line Crew facilities, Hangars 1 thru 6, and Hangar 501.

AWARD: National Center on Institutions and Alternatives, Inc.
Baltimore, MD

TERM OF CONTRACT: 01/01/14 – 12/31/17 (Three (3) Years from NTP with one (1), two (2) year renewal option)

AMOUNT: \$541,958 NTE (3 Years)
\$368,532 NTE (cost of two-year option incl. 2% CPI)
\$910,490 NTE (aggregate value including two-year renewal option)

PROCUREMENT METHOD: Community Service Provider

MBE PARTICIPATION: 100%

REMARKS: This procurement was submitted and approved by the Maryland Rehabilitative Program Pricing and Selection Committee on October 22, 2013.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-2880-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

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BPW – 12/04/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 5-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 477D11416
 Install, Repair or Replace Traffic Barrier at Various Locations in Dorchester, Somerset, Wicomico and Worcester Counties (District 1)
 ADPICS NO.: 477D11416

CONTRACT DESCRIPTION: This Contract consists of the installation, repair & replacement of traffic barrier at various locations in District 1.

AWARD: L. S. Lee, Inc.
 York, PA

AMOUNT: \$479,717 NTE

TERM OF CONTRACT: 12/16/2013 – 12/31/2016

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

L. S. Lee, Inc. York, PA	\$479,717
Long Fence Co., Inc. Ijamsville, MD	\$578,774
Penn Line Service, Inc. Scottsdale, PA	\$599,196
Chesapeake Guardrails – A Division of PDI - Sheetz Linthicum, MD	\$639,315

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

ITEM: 5-M (Continued)

BPW – 12/04/13

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two Hundred Thirty Two (232) contractors were notified for this project on eMaryland Marketplace; Fifty Eight (58) of which were MDOT Certified MBE's.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-2571-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 12/04/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 6-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 424D61415
Miscellaneous Roadway & Shoulder Maintenance
Work at Various Locations in Allegany; Garrett &
Washington Counties (District 6)
ADPICS NO.: 424D61415

CONTRACT DESCRIPTION: This Contract consists of miscellaneous roadway & shoulder maintenance work at various locations in District 6.

AWARD: Harbel, Inc.
Cumberland, MD

AMOUNT: \$263,877 NTE

TERM OF CONTRACT: 12/16/2013 – 12/31/2015

PROCUREMENT METHOD: Competitive Sealed Bidding
(One Bid Received)

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-Hundred Ninety One (191) contractors were notified for this project on eMaryland Marketplace; Forty Seven (47) of which were MDOT Certified MBE's.

In the past SHA has only received two bids on this contract. When SHA contacted the other bidder they stated that they were busy and just missed submitting a bid.

Although there was no MBE goal established for this contract as it is a single element of work, 100% of the work will be performed by a Certified Small Business Enterprise.

This contract includes pre-established amounts for a total of \$22,350 (8% of the total contract value) for Payments of rental or Specialized Equipment and Materials for Miscellaneous Concrete and Drainage.

ITEM: 6-M (Continued)

BPW – 12/04/13

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 132370-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 12/04/13

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 7-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: AX0557614R
Miscellaneous Roadway Structure Repairs at Various Locations
in Allegany, Garrett & Washington Counties (District 6)
ADPICS NO.: AX0557614R

CONTRACT DESCRIPTION: This Contract consists of miscellaneous roadway structure repairs at various locations in District 6.

AWARD: Concrete General, Inc.
Gaithersburg, MD

AMOUNT: \$870,312 NTE

TERM OF CONTRACT: 12/16/2013 – 12/31/2015

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:
Concrete General, Inc. \$870,312
Gaithersburg, MD

Harbel, Inc. \$884,689
Cumberland, MD

MBE PARTICIPATION: 3%

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Four Hundred Ninety Two (492) contractors were notified for this project on eMaryland Marketplace; One Hundred Twenty Three (123) of which were MDOT Certified MBE's.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-2624-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

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BPW – 12/04/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 8-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 5272311416
Operation of the Ocean City Drawbridge (#2300700) on US 50 over Sinepuxent Bay in Worcester County
ADPICS NO.: 5272311416

CONTRACT DESCRIPTION: This Contract consists of the operation of the Ocean City drawbridge (#2300700) on US 50 over Sinepuxent Bay in Worcester County.

AWARD: Resort Support Services, Inc.
Chestertown, MD

AMOUNT: \$269,100 NTE

TERM OF CONTRACT: 12/16/2013 – 12/16/2016

PROCUREMENT METHOD: Competitive Sealed Bidding
(One Bid Received)

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Three Hundred Sixty Seven (367) contractors were notified for this project on eMaryland Marketplace; Ninety One (91) of which were MDOT Certified MBE's. There were three (3) plan holders for this contract.

SHA contact the two (2) non bid plan holders. One firm stated that they felt they could not perform this work correctly due to the distance between his home office and the project site. The other plan holder that they were not interested in submitting a bid at this time.

100% of the work will be performed by a certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-2691-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 12/04/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 9-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4791631415SB
 Application of Thermoplastic Pavement Markings
 at Various Locations in Prince George's County
 ADPICS NO.: 4791631415

CONTRACT DESCRIPTION: This Contract consists of the application of thermoplastic pavement markings at various locations in Prince George's County.

AWARD: Proline Painting Co.
 Jamaica, NY

AMOUNT: \$222,520 NTE

TERM OF CONTRACT: 12/16/2013 – 12/31/2015

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

BIDS:

Proline Painting Co. Jamaica, NY	\$222,520
Priceless Industries, Inc. Baltimore, MD	\$418,076

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Four Hundred Nineteen (419) contractors were notified for this project on eMaryland Marketplace; One Hundred Four (104) of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business Enterprise.

ITEM: 9-M (Continued)

BPW – 12/04/13

FUND SOURCE: 100% Special Funds Budgeted to SHA
APPROPRIATION CODE: J02B0102
RESIDENT BUSINESS: No
MD TAX CLEARANCE: 13-2622-0001

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 12/04/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 10-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4770161416
 Install, Repair or Replace Traffic Barriers at
 Various Locations in Allegany County
 ADPICS NO.: 4770161416

CONTRACT DESCRIPTION: This Contract consists of the installation, repair & replacement of traffic barrier at various locations in Allegany County.

AWARD: Green Acres Contracting Co.
 Scottdale, PA

AMOUNT: \$278,840 NTE

TERM OF CONTRACT: 12/16/2013 – 12/31/2016

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Green Acres Contracting Co. Scottdale, PA	\$278,840
Penn Line Service, Inc. Scottdale, PA	\$293,240
L. S. Lee, Inc. York, PA	\$306,000
Long Fence Co., Inc. Ijamsville, MD	\$397,362

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One Hundred Fifty (150) contractors were notified for this project on eMaryland Marketplace; Thirty Seven (37) of which were MDOT Certified MBE's.

ITEM: 10-M (Continued)

BPW – 12/04/13

This contract includes pre-established amounts for a total of \$12,000 (4% of the total contract value) for Payments for Out of County Mobilization, Out of District Mobilization and Materials and Specialize Equipment.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-2621-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 12/04/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 11-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4100671415
 Mechanical Cleaning & Sweeping of Roadways at
 Various Locations in Carroll County
 ADPICS NO.: 4100671415

CONTRACT DESCRIPTION: This Contract consists of mechanical cleaning &
 sweeping of roadways at various locations in Carroll County.

AWARD: J & M Sweeping, LLC
 Middle River, MD

AMOUNT: \$417,475 NTE

TERM OF CONTRACT: 12/16/2013 – 12/31/2015

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

J & M Sweeping, LLC Middle River, MD	\$417,475
H. D. Myles, Inc. Church Hill, MD	\$441,800
East Coast Sweeping, Inc. Annapolis Junction, MD	\$1,131,725
The Kalika Construction Group USA, LLC Towson, MD	\$2,259,600

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Fifty-Two (52) contractors were notified for this project on eMaryland Marketplace; Eleven (11) of which were MDOT Certified MBE's.

ITEM: 11-M (Continued)

BPW – 12/04/13

By letter dated October 11, 2013, the low bidder, J & M Sweeping, LLC confirmed their bid of \$417,475.

Although there was no MBE goal established for this contract as it is a single element of work, 100% of the work will be performed by a Certified Minority Business Enterprise, therefore, the MBE participation is 100%.

The second low bidder, H. D. Myles, Inc., filed a protest alleging that J & M Sweeping, LLC is a non-responsive bidder due to submitting a Bid/Proposal Affidavit with misrepresented information. After a full investigation, SHA’s Procurement Officer denied the protest. H. D. Myles, Inc. submitted an appeal to the Maryland State Board of Contract Appeals (“MSBCA”) where MSBCA denied it September 26, 2013. This item was previously submitted & withdrawn as an item on the 11/6/13 DOT Agenda.

FUND SOURCE:	100% Special Funds Budgeted to SHA
APPROPRIATION CODE:	J02B0102
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	13-1077-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 12/04/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT (Maintenance)

ITEM: 12-M-MOD

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 410D31413
Cleaning & Sweeping Controlled Access and Primary Highways at Various Locations in Montgomery & Prince George’s Counties (District 3)
ADPICS NO.: CO304535

ORIGINAL CONTRACT APPROVED: Item 11-M, DOT Agenda 05/23/12

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: The Kalika Construction Group USA, LLC
Towson, MD

CONTRACT DESCRIPTION: Modification No. 1 is to add miles to be maintained under this contract. In order to reduce the level of pollutants as required by the Clean Water Act, additional TMDL sweeping locations are necessary to comply with these environmental requirements.

AMOUNT: \$0

ORIGINAL CONTRACT AMOUNT: \$2,699,900

REVISED CONTRACT AMOUNT: \$2,699,900

PERCENTAGE INCREASE: 0% (Modification No. 1)

TERM: 06/04/12 – 06/04/14 (Original)

MBE PARTICIPATION: 100%

REMARKS: This Contract consists of the cleaning & sweeping of controlled access & primary highways at various locations in District 3.

Modification No. 1 is to add additional mileage to the sweeping area. This work is being done under the TMDL (Total Maximum Daily Load) guidelines. SHA is adding the additional mileage to help meet the environmental requirements of trying to keep the pollutants on the road from reaching the Chesapeake Bay.

ITEM: 12-M-MOD (Continued)

BPW – 12/04/13

Although no MBE goal was established for this contract as it is a single element of work, the prime contractor is a certified minority enterprise therefore the MBE participation is 100%.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$2,699,900	06/04/12 – 06/04/14	05/23/12, Item 11-M	
Modification No. 1	\$0.00		12/04/13, Item -M-Mod	Add additional miles to the contract
Revised Amount	\$2,699,900			

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BPW – 12/04/13

REVISED

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: (Maintenance)

ITEM: 13-M-MOD

MARYLAND STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: AX3006114
Vegetation Management; Landscape and Turf
Maintenance at Various Locations in Carroll, Frederick
and Howard Counties (District 7)
ADPICS NO.: CO304152

ORIGINAL CONTRACT APPROVED: Item 7-M, DOT Agenda 02/20/13

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Poole Landscaping
Frederick, Maryland

MODIFICATION: Modification No.1 adds funds and reallocates money within the contract between items for sod, mulch and herbicide. This modification is necessary due to unforeseen maintenance site additions.

AMOUNT: \$95,170

ORIGINAL CONTRACT AMOUNT: \$1,310,758

ORIGINAL REVISED CONTRACT AMOUNT: \$ 1,405,928

PERCENTAGE INCREASE: 7.26 % (Modification No. 1)

TERM: 03/04/2013 - 02/29/2016 (Original)

MBE PARTICIPATION: 0%

REMARKS: This contract is for vegetation and maintenance project advertised to maintain various landscape sites in District 7.

This Modification is necessary to provide additional mulch and herbicide in order to maintain additional areas added to our inventory. Herbicides C&F are being deleted because chemical treatment is being completed under a different contract. Sod is being removed from contract because it will be installed under a different contract.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION–THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,310,758	03/04/13 – 02/29/16	02/20/13, Item 7-M	
Modification No. 1	\$95,170		12/04/13; Item 13–M-MOD	Add Additional Funds and Reallocate come existing funds within the contract
Revised Amount	\$1,405,928			

Katherine Parks 410-865-1272
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BPW – 12/04/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY DISPOSITION

ITEM: 14-RP MMC# 12-8010

THE SECRETARY’S OFFICE: Located at the end of Hayward Street at Byrn Street
Cambridge, Dorchester County MD.

EXPLANATION: In accordance with 10-305, State Finance and Procurement Article, Annotated Code of Maryland, Board of Public Works approval is requested to declare 11.82 acres of land as surplus, as described, which is excess to the needs of the Maryland Department of Transportation.

SPECIAL CONDITIONS: None

OWNERSHIP: State of Maryland, Maryland Port Administration

APPRAISED VALUE: \$2,500,000 James R. Turlington, Appraiser
\$2,000,000 Williams R. McCain, Appraiser
\$2,250,000 Neil Mengel, Review Appraiser
Determination of Value Selected

REMARKS: The Maryland Port Administration (MPA) acquired and developed the Cambridge Marine Terminal as a port facility in the 1960’s, but the use of the property was not economically viable. The Maryland Department of Transportation (MDOT) has been working with the City of Cambridge and other State and local partners to redevelop the former MPA property.

In response to a recent request by the City of Cambridge, MDOT is currently pursuing a transfer of the property to the City, to take the lead in the development process. As a part of this transfer the City will retain the Exclusive Negotiating Privilege with the Jerome J. Parks Companies and finalize negotiations for a Master Development Agreement. The Exclusive Negotiation Privilege will be transferred from MDOT to the City through an Assignment Agreement. In addition, a Transfer Agreement between MDOT and the City will outline the terms and conditions of the transfer and may include conditions from the State Clearinghouse review.

The Assignment and Transfer Agreements will require subsequent Board of Public Works approval at the time MDOT seeks approval of the disposition.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Heidi J. Tarleton (410) 767-3763
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BPW – 12/04/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 15-GM

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: MTA-1397
 Homeland Security Surveillance Project Phase 4
 ADPICS NOS.: MTA1397

CONTRACT DESCRIPTION: This Contract is Phase 4 of the replacement and installation of an Intelligent Closed Circuit TV (iCCTV) system at 18 MARC stations and various MTA locations that will provide effective surveillance.

AWARD: Critical Solutions International
 Carrollton, TX

TERM: 665 days from Notice to Proceed

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:

	<u>Technical Ranking</u>	<u>Financial Ranking</u>	<u>Overall Ranking</u>
Critical Solutions International Carrollton, TX	1	\$8,279,718 (1)	1
G4S Technology LLC Omaha, NE	1	\$9,140,024 (2)	2
Kratos Public Safety and Security Solutions Inc. Elkridge, MD	1	\$9,202,219 (3)	3

DBE PARTICIPATION: 38.08%

PERFORMANCE SECURITY: 100% of the contract value

REMARKS: This Solicitation was advertised on eMaryland Marketplace. Eight proposals were received in response to the RFP. Three firms were deemed non-responsive for failure to submit all required documents and two firms, after evaluation of their technical proposals, did not meet the minimum qualifications of the RFP. Both firms were debriefed and no protests were filed.

ITEM: 15-GM (Continued)

BPW – 12/04/13

The HSSP4 project requires the same Homeland Security Surveillance system provided under HSSP1, HSSP2, and HSSP3 to be extended to cover an additional eighteen (18) sites: nine (9) MARC/Amtrak Penn Line Stations, one (1) MARC/Amtrak Camden Line Station, seven (7) Light Rail Stations, and one (1) Jones Falls Outflow at Shot Tower Metro Station. HSSP4 also includes the necessary additions and modifications to the existing HSSP hardware, firmware, mapping, and software at the Police Monitoring Facility (PMF). Workstations shall be provided at two remote locations: one (1) workstation at the MTA MARC Maintenance Shop, 2700 Eastern Blvd, Baltimore, Maryland, 21220 and two (2) workstations at MTA MARC Administrative Offices, 1515 Washington Blvd. Baltimore, Maryland 21230. The project includes the removal of MARC existing analog cameras and associated equipment, contractor’s installation plans, testing, and training.

After a thorough evaluation of the three proposals, the Evaluation Committee agreed that all vendors were equally comparable technically. The financials were reviewed and the 1st BAFO was sent on September 9, 2013 to the three remaining firms and returned by all three firms on September 20, 2013.

The DBE goal established for this contract was participation 25%; however the Contractor is exceeding the goal by 13.08%.

This item was previously submitted and withdrawn as Item 17-GM on the 11/20/13 DOT Agenda.

FUND SOURCE:	100% Federal Funds Budgeted to MTA
APPROPRIATION CODE:	J05H0105
RESIDENT BUSINESS:	No
MD TAX CLEARANCE:	13-2795-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
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WITH DISCUSSION	WITHOUT DISCUSSION
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Michael Haifley 410-865-1132
mhaifley@mdot.state.md.us

BPW – 12/04/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 16-C

THE SECRETARY'S OFFICE

CONTRACT ID: DCKA-2013-13-0157
 Construction of the Anacostia Riverwalk Trail,
 Kenilworth Gardens Section, in Prince Georges
 County
 ADPICS NO.: OPCP14ART

CONTRACT DESCRIPTION: The Kenilworth Gardens Segment of the Anacostia Riverwalk Trail is a four-mile segment that will complete connections between Benning Road in the District of Columbia and Bladensburg Waterfront Park in Maryland. This request is for approval of the Maryland portion only.

AWARD: Milani Construction, LLC
 Washington, DC

AMOUNT: \$3,804,996 (Maryland Portion)

TERM OF CONTRACT: 12/6/2013 - 12/31/2015

PROCUREMENT METHOD: Intergovernmental Cooperative Purchasing

BIDS:

Milani Construction, LLC Washington, DC	\$14,720,000
Joseph B. Fay Glen Burnie, MD	\$16,136,433
Corman Construction, Inc. Annapolis Junction, MD	\$16,538,014
Ft. Myer Construction Washington, DC	\$16,779,842

DBE PARTICIPATION: 15.02%

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

ITEM: 16-C (Continued)

BPW – 12/04/13

REMARKS: The Solicitation was advertised on eMaryland Marketplace and the District of Columbia Department of Transportation’s Internet Web Page. Three hundred and eleven (311) contractors were notified for this project on eMaryland Marketplace; fifty-six (56) of which were MDOT Certified MBE’s.

The Kenilworth Gardens Segment of the Anacostia Riverwalk Trail is a four-mile segment that will complete connections between Benning Road in the District of Columbia and Bladensburg Waterfront Park in Maryland. This is the final segment of the sixty (60) mile Anacostia Riverwalk Trail. Construction activities include installation of new asphalt shared-use path and ancillary facilities; prefabricated pedestrian bridges, including substructures, and heavy duty concrete boardwalk; helical piles and caissons; retaining walls; landscaping; and waysides, including integral color concrete walking surfaces, seat walls, bicycle racks, and trash receptacles.

The majority of the construction activity is in the District of Columbia. Rather than have each jurisdiction compete for a contractor for its portion of the trail, it was agreed that it would be more advantageous to cooperatively bid the entire project together utilizing the economies of scale the entire project brings as well as to ensure continuity of construction for this final portion by having a single contractor perform the work in both jurisdictions. It was agreed that the District Department of Transportation would be the lead agency for this procurement.

The bid was submitted and evaluated as a lump sum total for both the District and Maryland portion of the work combined. The bid amounts shown are for the total project. The award amount of \$3,804,996 is the recommend awardee’s total for the Maryland portion. The engineers estimate for the total project is \$15,751,668 and the estimate for the Maryland portion was \$2,857,827. While the bid for the total project was approximately 6.5% lower than the engineer’s estimate, the bid for the Maryland portion is approximately 25% higher than the engineers estimate for the Maryland portion.

The DBE goal was 15%. The contractor is exceeding the goal by .02%

FUND SOURCE: 34% Federal Funds (TIGER FUNDING)
66% Special Funds (Transportation Trust Fund)

APPROPRIATION CODE: J01B0103

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-2885-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

December 4, 2013

	Pages
Construction	1 thru 11
Maintenance	12 thru 21
General Miscellaneous	22 thru 25
Real Property	26 thru 29
Leases	30 and 31
Capital Grants and Loans	32 thru 40

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

MARYLAND MILITARY DEPARTMENT

Cade Armory
Baltimore, MD

CONTRACT NO. AND TITLE

Project No. M-582-130-001;
Roof Replacement at the Cade Armory
ADPICS NO. 001B4400287

DESCRIPTION

Removal and disposal of existing Built-up roofing system. Installation of new Thermoplastic Polyolefin (TPO) roofing system, insulation, flashing, metal coping, downspouts, roof hatch and access ladders.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

Island Contracting, Inc., Greenbelt, MD
Dimension Const. Rem., Inc., Hyattsville, MD
Elite Sheet Metal Works, Inc. Beltsville, MD
Turner Roofing Co., White Marsh, MD
Air Tech Solutions, Inc., Stafford, VA
J&K Contracting, Inc., Capitol Heights, MD
Goel Services, Inc., Washington, DC
Autumn Contracting, Inc., Springfield, VA

AMOUNT

\$357,205.00
\$363,375.00
\$394,560.50
\$482,503.00
\$486,868.00
\$508,005.00
\$516,442.00
\$567,497.00

AWARD

Island Contracting, Inc.
Greenbelt, MD

AMOUNT

\$357,205.00

TERM

120 Calendar Days

MBE PARTICIPATION

30% (7% African American, 4% Asian)
(1% VSBE)

PERFORMANCE BOND

100% of Full Contract Amount

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont.)

REMARKS

This project was advertised for construction on August 5, 2013. Bids were received on September 19, 2013 with eight (8) bidders responding. The apparent low bidder Island Contracting, Inc. was found to be responsive and responsible. Island Contracting, Inc. has submitted all required MBE documents, which were approved on October 10, 2013.

FUND SOURCE

MCCBL 2012 Item 007 (Provide funds for the State Capital Facilities Renewal Program-Statewide.)

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

13-1845-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 2-C

DEPARTMENT OF THE MILITARY

Maryland Emergency Management Agency
Camp Fretterd Military Reservation
Reisterstown, MD. 21136

CONTRACT NO. AND TITLE

Project No. M-109-130-004;
Renovation of State Emergency Operations
Center (SEOC) at Camp Fretterd Military
Reservation
ADPICS NO. 001B4400286

DESCRIPTION

Approval is requested for a contract to provide all the labor, materials, supervision, training, etc. to renovate the SEOC facility to include new finishes of paint, carpet and ceilings; new casework in conjunction with the new architectural layout of the space and a modified/new raised floor system. Work will include new dimmable lighting throughout the space, new power and data as well as audio visual cabling to individual work stations and renovated offices and conference rooms. A complete audio visual system will be upgraded with new video display walls, PA system, conference call systems and networking equipment.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

AMOUNT

Towson Mechanical, Inc., Parkville, MD	\$2,106,000.00
Rich Moe Enterprises, LLC, Upper Marlboro, MD	\$2,114,503.00
Total Contracting, Inc., Beltsville, MD	\$2,160,354.00
Garcete Construction Co., Inc., Bladdensburg, MD	\$2,192,000.00
JLN Construction Services, Inc., Baltimore, MD	\$2,399,212.00
I.M.I, Inc., Gaithersburg, MD	\$2,759,000.00
TITO Contractors, Inc., Washington, DC	\$2,940,000.00

AWARD

Towson Mechanical, Inc.
Parkville, MD

AMOUNT

\$2,106,000.00

TERM

150 Calendar Days

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 2-C (Cont.)

MBE PARTICIPATION

25% (7% African American, 4% Asian)
(1% VSBE)

PERFORMANCE BOND

100% of Full Contract Amount

REMARKS

This project was advertised for construction on August 5, 2013. Bids were received on September 6, 2013 with seven (7) bidders responding. The MBE approval was received on September 30, 2013. The low bidder Towson Mechanical, Inc. has been deemed responsive and responsible.

FUND SOURCE

Using Agency Funds
D50 13 T105 05 08 \$1,460,626.00
D50 14 E0115 05 08 \$ 116,000.00
D50 14 E0125 05 08 \$ 460,000.00
D50 14 E0131 05 08 \$ 196,795.00

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

13-2461-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 3-C

DEPARTMENT OF NATURAL RESOURCES Berlin, MD

CONTRACT NO. AND TITLE Project No. P-054-130-010;
Renovation of Shower Buildings 1 - 5
Assateague State Park, Worcester County
ADPICS NO. 001B4400287

DESCRIPTION Approval for a contract to provide all labor,
equipment, materials, supplies, supervision, and insurance, necessary to renovate 5 of the 9
existing bath houses at Assateague State Park in Worcester County.

PROCUREMENT METHOD Competitive Sealed Bids

<u>BIDS OR PROPOSALS</u>	<u>AMOUNT</u>
Warwick Supply & Equipment Co. Sparks, MD	\$2,220,500.00
Nichols Contracting Sandy Spring, MD	\$2,403,350.00
Richard Beavers Construction Inc. Easton, MD	\$2,506,210.00
Whiting-Turner Contracting Co. Cambridge, MD	\$2,707,850.00
Harkins Contracting Inc. Salisbury, MD	\$2,782,500.00

AWARD Warwick Supply & Equipment Co.
Sparks, MD

AMOUNT \$2,220,500.00

TERM 150 Calendar Days

MBE PARTICIPATION 30.3% (23.1% Woman-owned, 7.2%
African American)

PERFORMANCE BOND 100% of full contract amount

REMARKS This project was advertised for construction
on August 7, 2013. Bids were received on September 18, 2013 with five (5) bidders responding.
All of the bidders are resident to the State of Maryland. The MBE goal of 30% was met by
Warwick Supply & Equipment Co., and approved by MBE Office memo dated October 22,
2013.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 3-C (Cont.)

FUND SOURCES

MCCBL 2012/Item 013 \$2,111,206.16
(Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

MCCBL 2009/Item 018 \$109,293.84
(Provide funds to construct Capital improvements such as planned maintenance and repair projectsat public use facilities on State-owned property.)

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

13-2528-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 4-C-MOD

DEPARTMENT OF NATURAL RESOURCES New Germany State Park
Grantsville, MD

CONTRACT NO. AND TITLE Project No: P-005-130-010;
New Germany State Park
Cabin Renovations
ADPICS NO. COF39092

ORIGINAL CONTRACT APPROVED 7/24/2013 DGS/BPW Item 4-M

CONTRACTOR Western Maryland Construction Solutions
Frostburg, MD

CONTRACT DESCRIPTION Renovation of 10 cabins to include removal and replacement of windows & doors, removal and replacement of bathrooms to include sinks and toilets, installation of porcelain tile floors, new electrical services, including lights and vents, removal and replacement of full kitchens, including countertops, and sinks, removal and replacement of wooden flooring, installation of insulation between floor joists, and the installation of emergency lights.

MODIFICATION DESCRIPTION Covers the cost to add a residential sprinkler system to all ten cabins being renovated under this contract. This modification was required by the State Fire Marshall's Office in order to achieve compliance with the Life Safety Code.

TERM OF ORIGINAL CONTRACT 150 Calendar Days

TERM OF MODIFICATION 60 Calendar Days

AMOUNT OF ORIGINAL CONTRACT \$406,260.00

AMOUNT OF MODIFICATION \$55,782.00

PRIOR MODIFICATIONS/OPTIONS \$0

REVISED TOTAL CONTRACT AMOUNT \$462,042.00

PERCENT +/- (THIS MODIFICATION) 13.73%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 5-C-MOD

DEPARTMENT OF NATURAL RESOURCES Bureau of Mines
Gordon Landslide Repair
Allegany County, MD

CONTRACT NO. AND TITLE Project No. F-001-133-004;
Gordon Landslide Repair
ADPICS NO. COF39152

ORIGINAL CONTRACT APPROVED BPW 8/21/2013 Appendix 4

CONTRACTOR Excavating Associates, Inc.
Ellerslie, MD

CONTRACT DESCRIPTION The contractor will provide all services necessary to stabilize an active landslide. This stabilization will include creating a temporary access road, excavating the upper portion of the slide area down to the reverse bench. The contractor will also be installing toe-ins, grading the diversion ditch, installing underdrains, excavating approximately 66,600 cubic yards of material, and re-engineering the slide area to eliminate the hillside failure possibility.

MODIFICATION DESCRIPTION: This modification covers the cost for additional work that was needed to address piped drainage outflows that were discovered during grading operations. The discovery of these drainage pipes, however, allowed the State to scale back some of the design features at the toe of the slope where this drainage flow would have terminated. By capturing and diverting these substantial drainage flows, the resulting savings to the State equaled the costs of the additional work, resulting in a net zero additional cost. These deleted and additional work items are summarized below.

The summary of work DELETED from the project is as follows:

- | | |
|------------------------------------|----------------|
| • Delete Proposed Access Road | <\$ 25,234.00> |
| • Delete Toe Key Rock Placement | <\$ 55,250.00> |
| • Delete Engineered Fill Placement | <\$ 26,270.00> |
| • Delete 120 LF Flex-a-Mat Ditch | <\$ 10,056.00> |
| Total Deletions | <\$116,810.00> |

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 5-C-MOD (Cont.)

The summary of work ADDED to the project is as follows:

• Add 240 LF Flex-a-Mat Ditch	\$ 20,112.00
• Add Wet Mine Seal #1	\$ 54,127.00
• Add Wet Mine Seal #2	\$ 34,935.00
• Add Reverse Bench Configuration	\$ 3,236.00
• Add Protection Berm Subdrain	<u>\$ 4,400.00</u>
Total Deletions	\$116,810.00

TERM OF ORIGINAL CONTRACT 120 Calendar Days

TERM OF MODIFICATION 45 Calendar Days

AMOUNT OF ORIGINAL CONTRACT \$665,795.00

AMOUNT OF MODIFICATION \$0.00

PRIOR MODIFICATIONS/OPTIONS \$7,799.67

REVISED TOTAL CONTRACT AMOUNT \$673,594.67

PERCENT +/- (THIS MODIFICATION) 0.00%

OVERALL PERCENT +/- 1.17%

ORIGINAL PROCUREMENT METHOD Emergency Procurement

ORIGINAL MBE PARTICIPATION N/A

MBE COMPLIANCE N/A

REMARKS The contract time will be extended by 45 calendar days. The original contract completion date of 10/15/2013 is revised to 11/29/2013.

The discovery of two large drainage lines enabled a re-design of the project which intercepted these flows and diverted them away from the area of the slope failure at a high point on the slope. This allowed certain design features at the lower end of the slope, which would have diverted drainage at that location, to be deleted from the project.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 5-C-MOD (Cont.)

The costs of the additional work roughly equaled the cost of the deleted work. The Change Order, therefore, was successfully negotiated as a no cost change with a 45 day time extension to complete the work.

FUND SOURCE

MDE Funding Transferred to the DGS Clearing house account

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 6-M

DEPARTMENT OF GENERAL SERVICES

Annapolis Data Center
Annapolis, MD

CONTRACT NO. AND TITLE

Project No. H00R4400029;
Janitorial Services;
ADPICS NO. 001B4400249

DESCRIPTION

Approval is requested for a contract to provide janitorial services for the Annapolis Data Center (approximately 57,150 net cleanable sq. ft), Annapolis, MD for a three (3) year period with two (2) one (1) year renewal options.

PROCUREMENT METHOD

Preference Provider
(Certified Sheltered Workshop)

PROPOSALS

National Center on Institutions and Alternatives, Inc. Baltimore, MD

AMOUNT
\$177,535.07

AWARD

National Center on Institutions and Alternatives, Inc.
Baltimore, MD

TERM

12/15/2013 – 12/14/2016 (W2 one year renewal options)

AMOUNT

\$177,535.07 (3 year base contract)
\$ 59,178.36 (1st renewal option)
\$ 59,178.36 (2nd renewal option)
\$295,891.79 (Total 5 years)

PERFORMANCE BOND

None

REMARKS

National Center on Institutions and Alternatives, Inc. is a Certified Sheltered Workshop and is to be awarded this contract in pursuant to COMAR 21.11.05. Maryland Correctional Enterprises and Blind Industries and Services of Maryland have relinquished their priority for this procurement.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 6-M (Cont.)

Pricing for this contract was approved by the Pricing and Selection Committee on October 17, 2013.

Housekeeping supplies in support of this contract are to be Certified Green Products and are to be purchased from Blind Industries and Services of Maryland (BISM) to the extent they are available.

<u>FUND SOURCE</u>	H00 33151 0813 (DGS Operating Funds)
<u>RESIDENT BUSINESS</u>	Yes
<u>MD TAX CLEARANCE</u>	13-2532-1110

Board of Public Works Action - The above referenced Item was:

- | | | | |
|------------------------|--------------------|-----------------|---------------------------|
| APPROVED | DISAPPROVED | DEFERRED | WITHDRAWN |
| WITH DISCUSSION | | | WITHOUT DISCUSSION |

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

MAINTENANCE CONTRACT

ITEM 7-M

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

John L. Gildner Regional Institute for
Children & Adolescents (R.I.C.A-Rockville)

Project No. SW-000-112-901 Rebid;
Underground Storage Tank Replacement
ADPICS NO. 001B4400279

DESCRIPTION

Approval requested for a contract to provide all labor, materials, equipment, and insurance necessary to remove an in-kind replacement of an original twelve-thousand gallon double-wall, fiberglass underground heating fuel oil storage tank and delivery system at the school/administration building.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

Kalyani Environmental Solutions, LLC.
Baltimore, MD
Garcete Construction Company, Inc.
Bladensburg, MD
Apex Companies, LLC. Rockville, MD

AMOUNT

\$240,434.00
\$294,000.00
\$363,250.00

AWARD

Kalyani Environmental Solutions, LLC.
Baltimore, MD
(SBR # SB12-3869/MBE # 13-001)

AMOUNT

\$240,434.00

TERM

120 Calendar days

MBE PARTICIPATION

100% (35% sub-goal)

PERFORMANCE BOND

Yes

REMARKS

The contract duration is 120 calendar days. Sufficient funds are available to proceed with the Base Bid and all Unit Prices. There was a 25% MBE sub-goal and was exceeded by the recommended awardee by achieving a 35% sub-goal.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

MAINTENANCE CONTRACT

ITEM 7-M (Cont.)

The work also includes the removal and proper disposal of existing underground fuel piping and all associated appurtenances as required and as indicated on the contract drawings.

The recommended contractor Kalyani Environmental Solutions, LLC has been found responsive and responsible and has confirmed their bid.

FUND SOURCE

- A. \$23,760.73 MCCBL 2006/Item 012
- B. \$16,454.60 MCCBL 2007/Item 037
- C. \$92.05 MCCBL 2008/Item 013
- D. \$3,117.81 MCCBL 2009/Item 009

(Items A thru D: Provide funds to remove, replace, or upgrade state-owned underground heating oil storage tanks-Statewide.)

- E. \$197,008.81 MCCBL 2012 Item 007

(Provide funds for the State Capital Facilities Renewal Program-Statewide.)

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

13-2553-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

MAINTENANCE CONTRACT

ITEM 8-M

DEPARTMENT OF NATURAL RESOURCES

CONTRACT NO. AND TITLE

Project No. F-024-141-010;
Bulkhead Concrete Cap Maintenance
Ocean City, MD (Worcester County)
ADPICS NO. 001B4400288

DESCRIPTION

Approval for a contract to provide all labor, equipment, materials, and insurance necessary to repair, clean and apply an anti-graffiti coating to the reinforced concrete bulkhead cap (wall) to the boardwalk from 4th Street to 27th Street, approximately 8,000 linear feet in Ocean City, MD.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

Pro-Coat, LLC, Salisbury, MD
R & R Coatings, Inc., Salisbury, MD
Covington Machine & Welding, Inc.
Annapolis, MD

AMOUNT

\$332,000.00
\$676,273.00
\$928,670.00

AWARD

Pro-Coat, LLC
Salisbury, MD

AMOUNT

\$332,000.00

TERM

120 Calendar Days

MBE PARTICIPATION

20% (7% African American)

PERFORMANCE BOND

100% of full contract amount

REMARKS -

This project was advertised for construction on July 30, 2013. Bids were received on August 29, 2013 with three (3) bidders responding. . The MBE approval was received on September 18, 2013.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

ITEM 9-M-MOD

**DEPARTMENT OF HEALTH
AND MENTAL HYGIENE**

Spring Grove Hospital Center
Baltimore, Maryland

CONTRACT NO. AND TITLE

Project No: SG-000-100-101;
Patient Environment Improvements, Phase 2
ADPICS NO.COF39117

ORIGINAL CONTRACT APPROVED

10/3/2012; DGS/BPW Item 1-C

CONTRACTOR

Modern Construction Services
Street, MD

CONTRACT DESCRIPTION

Approval is requested for a contract that provides for the replacement of the sprinkler heads, door hardware, HVAC grills and the acoustical tile ceilings in selected areas of nine, patient-occupied buildings at Spring Grove Hospital Center.

MODIFICATION DESCRIPTION

This change order covers the cost to add the White Building, Ward 'C', to the project. This Ward will receive new anti-ligature door hardware, HVAC grills, sprinkler heads and drywall ceilings to replace tile & grid ceilings.

TERM OF ORIGINAL CONTRACT

300 Calendar Days from NTP

TERM OF MODIFICATION

180 Calendar Days

AMOUNT OF ORIGINAL CONTRACT

\$882,690.00

AMOUNT OF MODIFICATION

\$94,345.00

PRIOR MODIFICATIONS/OPTIONS

\$71,376.53

REVISED TOTAL CONTRACT AMOUNT

\$1,048,411.53

PERCENT +/- (THIS MODIFICATION)

10.68%

OVERALL PERCENT +/-

18.72%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 9-M-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bids

ORIGINAL MBE PARTICIPATION 62.17% (Sub goal of 7.17% African American-55% Women-owned)

MBE COMPLIANCE 19.5%

REMARKS Contract time will be extended by one hundred eighty (180) non-compensable calendar days. The previous completion date of August 15, 2013 will be revised to February 11, 2014.

During the bidding for Phase I Patient Environment Improvements Project in 2009, White Building Ward ‘C’ was designated for closure and the scheduled patient environment improvements were removed from the project. The Ward was not closed as scheduled and has remained in continuous operation with no future plans for closure. The facility has requested that the White Building Ward ‘C’ be added back into this Phase of the project.

FUND SOURCE MCCBL 2009/ Item 023 (Provide funds to construct Patient Safety Improvements at Psychiatric Hospitals and Treatment Centers.)

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

ITEM 10-M-MOD

MARYLAND PUBLIC TELEVISION

Maryland Public Television (MPT)
Owings Mills, MD

CONTRACT NO. & TITLE

Project No. 001B0400722;
Janitorial Service
ADPICS NO. COF38381

ORIGINAL CONTRACT APPROVED

7/6/2010 DPRB Item 27-S-001

CONTRACTOR

Dazser-Bal Corporation
d/b/a Jani-King of Baltimore
Columbia, MD

CONTRACT DISCRPTION

To provide Janitorial Services for the Maryland Public Television for a period of three (3) years beginning November 1, 2010 through October 31, 2013.

MODIFICATION DESCRIPTION

Approval is requested to extend the expiration date for an additional nineteen (19) weeks to the original contract.

TERM OF ORIGINAL CONTRACT

11/1/2010-10/31/2013

TERM OF MODIFICATION

12/7/2013-4/30/2014

ORIGINAL CONTRACT AMOUNT

\$174,564.21

AMOUNT OF MODIFICATION

\$50,000.00

PRIOR MODIFICATIONS/OPTIONS

\$25,435.79 (see remarks)

REVISED TOTAL CONTRACT AMOUNT

\$250,000.00

PERCENT +/- (THIS MODIFICATION)

28.6%

OVERALL PERCENT +/-

43.2%

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bids

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 11-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$121,774.00 (2 items).

A. Department of Public Safety and
 Correctional Services

Maryland Correction Institution Hagerstown
18601 Roxbury Rd.
Hagerstown, MD 21746

DESCRIPTION

Approval is requested for a contract that provides the labor, materials, equipment, supervision, and management necessary to partially rebuild the stair towers in Cellblocks C and D. Each stair replacement section is approximately 10 feet wide by 13 feet long and includes the lower level landing, one stairway up to an intermediate landing exiting to a court yard grade, and one stairway up to the first level of Cellblock C and D at the Maryland Correctional Institution Hagerstown, Maryland.

REMARKS

A notice of availability of an Invitation to Bid (ITB) was posted on DGS's Web Site, Bid Board, and *eMaryland Marketplace.com*. The recommended awardee confirmed its bid. The Government estimate is \$212,000.00.

CONTRACT NO. AND TITLE

Project No. KB-000-130-001;
Rebuild Main Stairway in Cell Block C & D

PROCUREMENT METHOD

Competitive Sealed Bids

AWARD

Congressional Construction, LLC
Washington, D.C.

AMOUNT

\$99,630.00

TERM

180 Days from Notice to Proceed

MBE PARTICIPATION

30% (7% African American-owned subgoal)

FUND SOURCES

MCCBL 2012/Item 007 (Provide funds for the State Capital Facilities Renewal Program-Statewide.)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 11-GM (Cont.)

B. Department of Public Safety and Jessup Correctional Institution
 Correctional Services Jessup, MD

DESCRIPTION A/E shall provide a design for a new 30 ton air conditioning unit and all necessary piping and wiring associated between the condensing unit and the air handling unit; install a new hatch way to the roof to access the new unit; new ventilation system (duct work) and controls for the new system. All associated duct work, dampers and temperature controls need to be upgraded to meet the new unit criteria.

REMARKS Indefinite Quantity Contract (IQC) DGS-12-004-IQC was developed for DGS to provide mechanical, electrical and plumbing design and engineering services for multiple construction projects with fees \$200,000.00 or less. Under this agreement, individual contract awards may not exceed \$200,000.00. Selected firms may be awarded more than one contract; however, the total amount for the contracts awarded to any one firm may not exceed \$500,000.00.

CONTRACT NO. AND TITLE Project No. KF-732-140-001;
Replace A/C, Visitors Building -Jessup Correctional Institution

PROCUREMENT METHOD Maryland Architectural and Engineering Services Act

AWARD Kibart Consulting Engineers
Towson, MD, 21204

AMOUNT ~~\$22,144.00~~ - 21,464

FUND SOURCE MCCBL 2012 Item 007 (Provide Funds for the State Capital Facilities Renewal Program)

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Martin O'Malley
Governor

Anthony G. Brown
Governor



*SMG
reled -*

Alvin C. Collins
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

December 23, 2013

Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

RECEIVED
2013 DEC 26 PM 2:59
BOARD OF PUBLIC WORKS

SUBJECT: Changes to the November 6, 2013 and December 4, 2013 Board of Public Works Action Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

OK ← BPW November 6, 2013 FROM: \$ 339,900.00 – H00 33151 0813 (DGS Operating Funds)
 Item 6-M
 Pages 12-14
 Janitorial Services TO: \$ 339,900.00 – H00 33531 0813 (DGS Operating Funds)
 George M Taylor District Court
 Multi-Service Center
 Glen Burnie Maryland

Reason: Incorrect fund code.

OK ← BPW December 4, 2013 FROM: \$ 22,144.00 – MCCBL 2012 Item 007
 Item 11-GM (B)
 Jessup Correctional Institution TO: \$ 21,464.00 – MCCBL 2012 Item 007
 Department of Public Safety and
 Correctional Services

Reason: Amount incorrect.

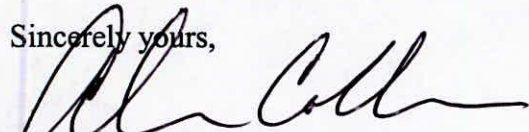


Ms. Sheila McDonald, Esq.

Page 2

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Alvin C. Collins". The signature is fluid and cursive, with a long horizontal stroke at the end.

Alvin C. Collins

Secretary

cc: The Honorable Martin O'Malley
The Honorable Peter Franchot
The Honorable Nancy K. Kopp

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 12-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$49,700.00 (2 items).

Department of Natural Resources

The fund sources for this particular item will be designated as :

MCCBL 2011/Item 008 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

MCCBL 2013/Item 015 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

- A. Avondale Wildlife Management Area (WMA)
 Westminster, MD (Carroll County)

DESCRIPTION

This project is to remove, dispose of & replace kitchen & bathroom exhaust fans, all kitchen cabinets/countertops, sink & faucet, bathroom fixtures & accessories, drywall around kitchen area/hallway & bathroom, including ceiling & bathroom floor tiles.

REMARKS

Work also includes remove/dispose of & replace interior doors & frames (1 basement, 2 bedroom, 1 bathroom, 1 ext. garage pedestrian). Approx 60 SF aluminum siding at front & rear walls of attached garage. 5 double-hung windows. Provide & install new circuits, breakers, and wiring for dedicated appliance circuits, GFCI outlets, and switches. Connect/install existing & new appliances as supplied by tenant & contractor, 7 new smoke alarms. Install 2 new hot water baseboard heaters. Prepare, prime, and finish paint all new drywall surfaces and all previously painted drywall in kitchen and hallway ceiling. Replace deteriorated wall sheathing & house wrap as required, install 1200 SF vinyl siding throughout exterior. Remove old chimney flashing caulk, apply new caulk, and install rain diverter on roof.

CONTRACT NO. & TITLE

Project No. P-000-122-210;
Renovate Kitchen & Bathroom – Tenant House

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 12-GM (Cont.)

PROCUREMENT METHOD

Small Procurement

AWARD

Albrecht Construction Corp.
Woodbine, MD

AMOUNT

\$42,700.00

FUND SOURCE

MCCBL FY2011 Item 008

B. Patapsco State Park
 Baltimore, MD (Baltimore County)

DESCRIPTION

This project is to remove & dispose of old roofing material, felt paper, associated roofing accessories (approx. 1780 SF). Install 30 lb roof felt paper over entire roof, metal drip edge around entire perimeter of roof, lifetime asphalt architectural shingles (approx 1780 SF) to include new flashing. Install approx 49 lf of shingles over ridges. Stain all exposed interior & exterior surfaces of rake & fascia boards, gable boards & newly installed wood sheathing. Dispose of debris from job site.

CONTRACT NO. & TITLE

Project No. P-020-144-010;
Re-roof Shelter #66

PROCUREMENT METHOD

Small Procurement

AWARD

Dimension Construction & Remodeling, Inc.
Hyattsville, MD

AMOUNT

\$7,000.00

FUND SOURCE

MCCBL FY2013/Item 015

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 13-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land Preservation Foundation (MALPF)
Agricultural Land Preservation Easements (Various Properties)

REFERENCE

Approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept option contracts for the purchase of agricultural preservation easements on the following properties:

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. No commercial signs or bill boards are permitted, and there shall be no dumping on land except as is necessary to normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices. Grantee shall have the right to enter land for inspection. No public rights are granted. The term of these easements shall be in perpetuity pursuant to Agriculture Article Section 2-514.1.

A) As to items 1 through 4, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve the right to apply for release of a lot to convey to himself or his children for the purpose of constructing a dwelling for personal use as follows: one lot of one acre or less if the subject property is at least 20 acres, but less than 70 acres, two lots of one acre or less if the subject property is at least 70 acres, but less than 120 acres, or three lots of one acre or less if the subject property is 120 acres or more.

B) As to item 5, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve to himself, and his assigns, the right to apply for release of one unrestricted lot, that may be conveyed to himself or others.

<u>Grantor</u>	<u>Property</u>	<u>Price</u>
<u>Caroline County</u>		
<u>FAMILY LOTS</u>		
1. G & E. Orme	195.251Ac	\$ 469,177.50
05-13-02	Less 1 acre	\$ 2,427.81/acre
	Per Dwelling	
	(2 Dwellings)	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 13-RP (Cont.)

Caroline County

FAMILY LOTS (Cont.)

	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$790,000.00	\$237,556.03	\$ 552,443.97
b. McCain (fee)	\$850,000.00	\$237,556.03	\$ 612,443.97

Review Appraiser: Andrews

Garrett County

2. C. Jacoby, et al.	115.75Ac	\$ 280,587.50	
11-13-04	Less 1 acre	\$ 2,445.21/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Peters (fee)	\$ 344,250.00	\$63,662.50	\$ 280,587.50
b. Goodfellow (fee)	\$ 402,000.00	\$63,662.50	\$ 338,337.50

Review Appraiser: Kelleher

Harford County

3. J. Milton, et al.	108.107Ac	\$ 478,236.50	
12-13-03	Less 1 acre	\$ 4,550.00/acre	
	Per dwelling		
	(3 Dwellings)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Benfield (fee)	\$683,195.00	\$114,348.02	\$ 568,846.98
b. Page (fee)	\$736,000.00	\$114,348.02	\$ 621,651.98

Review Appraiser: Kelleher

Queen Anne's County

4. T. Draper	272Ac	\$1,001,703.50	
17-13-07		\$ 3,682.73/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$2,065,000.00	\$281,053.02	\$1,783,946.98
b. Benfield (fee)	\$1,714,000.00	\$281,053.02	\$1,432,946.98

Review Appraiser: Andrews

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 14-RP

MILITARY DEPARTMENT

Dundalk Armory
Baltimore County, MD
7,873.50 sq ft in easements
File #00-8541

REFERENCE

Approval is requested to abandon the existing Baltimore Gas and Electric (BGE) utility easements on a portion of the Dundalk Armory (“Armory”) property, and grant new utility easements to BGE in the amount of 7,873.50 sq. ft. This is needed for the renovation and expansion of the Armory. Reference is made to item 7-RP approved on November 14, 2012 and item 9-RP approved on 3/20/2013 for the purchase of 6.273 acres of land adjacent to the Armory from Baltimore City. This property has been added to the Armory site.

The Easement Agreement has been approved by the Office of the Attorney General. Title and transfer agreements are subject to legal review.

OWNERSHIP

The State of Maryland, to the use of the Military Department

GRANTEE

Baltimore Gas & Electric

PROPERTY

7,873.50 sq ft

PRICE

\$0.00

REMARKS

1. The Military Department agrees with this transaction.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20131029-0777. It has recommended to grant a new utility easement of +/- 7,873.50 square feet to the Baltimore Gas and Electric Company. The Baltimore Gas and Electric Company plans to supply electric service to the new extension of the Dundalk Armory.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 15-LT

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
(Community Supervision Intake/Drinking Driver Monitoring Program)

Landlord 200 Washington Ave., LLC
8601 LaSalle Rd., Suite 204
Towson, MD 21286

Property Location 200 W. Towsontown Blvd.
Towson, MD 21286

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	2,298
<u>Duration</u>	10 Years	<u>Effective</u>	2/1/2014		
<u>Annual Rent</u>	\$45,914.04 (Avg.)	<u>Square Foot Rate</u>	\$19.98 (Avg.)		

Utilities Responsibility Landlord
Custodial Responsibility Landlord
Previous Board Action(s) N/A

Fund Sources 75% General DPSC/Intake 35.20.03 TC110 ABOJ 1310
\$34,435.53
25% General DPSC/DDMP 35.20.03 TC120 ABOJ 1310
\$11,478.51

Special Conditions

1. The lease provides for six (6) use-in common parking spaces free of charge.
2. The lease contains one (1) option to renew for five (5) years.

Remarks

1. This office will have daily contact with persons under supervision, law enforcement officers, treatment providers, victims of crime, and the general public.
2. The net usable square foot rental rate will be \$19.25 for years one (1) through three (3), \$19.95 for years four (4) through six (6) and \$20.55 for years seven (7) through ten (10). The average rental rate over the ten (10) year lease term is \$19.98.
3. This lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 15-LT (Cont.)

- 4. In accordance with the State Finance and Procurement Article, Section(s) 13-105 and 4-318, this space is exempt from publicly advertising. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL (Cont.)

FUND SOURCES

Eligible project costs are \$167,650.00. This includes \$167,000.00 for acquisition and \$650.00 for appraisals. These costs will be funded as follows:

- \$87,139 (52%) Applicant’s Share Mortgage
- \$80,511 (48%) MCCBL 2010 Community Health Facilities Fund

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION

That the Board of Public Works authorize that funds be encumbered for the following grant:

Cecil College

*New Engineering and Math Building – Phase II Construction and Equipment
Construct and equip a new 28,000 GSF Engineering and Math Building to support
educational and training needs of high tech industries and their employees located in
Cecil County.*

\$11,682,000.00

Maryland Consolidated Capital Bond Loan of 2012, Item 019	\$ 8,433,311.45
Maryland Consolidated Capital Bond Loan of 2013, Item 018	<u>\$ 3,248,688.55</u>
TOTAL	\$11,682,000.00

CC-13-MC09/11/12/13-408

MATCHING FUND

Cecil College – \$6,890,337 Cost sharing is 62.9% State share, 37.1% local share and is in accordance with Section 11-105(j) of the Education Article.

BACKGROUND

	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$26,885,532.00	\$16,911,000.00	\$9,974,532.00
This Action	\$18,572,337.00	\$11,682,000.00	\$6,890,337.00
Previous Action, 23-CGL, 02/20/13	\$ 3,179,650.00	\$ 2,000,000.00	\$1,179,650.00
Previous Action, 9-CGL, 06/20/12	\$ 3,410,175.00	\$ 2,145,000.00	\$1,265,175.00
Previous Action, 18-CGL, 1/06/10	\$ 1,723,370.00	\$ 1,084,000.00	\$ 639,370.00

REMARKS

- (1) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by the Cecil College and signed by local authorities.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION

That the Board of Public Works authorize that funds be encumbered for the following grant:

Prince George's Community College

Circulation and Roadway Improvements – Construction

Project consists of improvements to campus roadway and pedestrian circulation and related signage, lighting and security.

\$5,135,000.00

MCCBL 2003/Item 033	\$ 1,629.00
MCCBL 2006/Item 020	\$ 28,944.00
MCCBL 2008/Item 020	\$ 211,539.42
MCCBL 2009/Item 030	\$3,469,543.00
MCCBL 2010/Item 021	\$ 774,457.00
MCCBL 2012/Item 019	<u>\$ 648,887.58</u>
TOTAL	\$5,135,000.00

CC-08-MC03/06/08/09/10/12-415

MATCHING FUND

Prince George's Community College – \$3,015,794.00

Cost sharing is 63.0% State share, 37.0% local share and is in accordance with Section 11-105(j) of the Education Article.

BACKGROUND

	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$8,719,048.00	\$5,493,000.00	\$3,226,048.00
This Action	\$8,150,794.00	\$5,135,000.00	\$3,015,794.00
Previous Action – 15-CGL, 1/6/10	\$ 568,254.00	\$ 358,000.00	\$ 210,254.00

REMARKS

- (1) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Prince George's Community College and signed by local authorities.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION

That the Board of Public Works authorize that funds be encumbered for the following grant:

Community College of Baltimore County – Catonsville Campus

Buildings B, K, and L Roof Replacements – Design and Construction

The project is to design and construct the replacement of the roofs on Buildings B, K, and L at the Catonsville Campus.

\$401,000.00

MCCBL 2013/Item 018 CC-04-MC13-433

MATCHING FUND

Community College of Baltimore County – \$403,000.00

Cost sharing is 50% State share, 50% local share and is in accordance with Section 11-105(j) of the Education Article.

BACKGROUND

Total Project

Total Amount

\$804,000.00

State Share

\$401,000.00

Local Share

\$403,000.00

This Action

\$804,000.00

\$401,000.00

\$403,000.00

REMARKS

- (1) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by the Community College of Baltimore County and signed by local authorities.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION

That the Board of Public Works authorize that funds be encumbered for the following grant:

Community College of Baltimore County – Catonsville Campus

Building F Renovation – Construction

Renovate the existing 46,215 GSF F Building (former Library) and provide a new 42,925 GSF addition to create a new Science Building creating labs, lecture space, student study spaces, faculty offices and planetarium to help eliminate space deficiencies in the Science and Math Departments.

\$1,000,000.00

Maryland Consolidated Capital Bond Loan of 2013, Item 018

CC-04-MC11/13-417

MATCHING FUND

Community College of Baltimore County – \$1,000,000.00

Cost sharing is 50% State share, 50% local share and is in accordance with Section 11-105(j) of the Education Article.

BACKGROUND

	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$8,904,000.00	\$4,452,000.00	\$4,452,000.00
This Action	\$2,000,000.00	\$1,000,000.00	\$1,000,000.00
Previous Action, 15-CGL, 3/6/13	\$2,000,000.00	\$1,000,000.00	\$1,000,000.00
Previous Action, 22-CGL, 10/19/11	\$4,904,000.00	\$2,452,000.00	\$2,452,000.00

REMARKS

- (1) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by the Community College of Baltimore County and signed by local authorities.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION