

# BOARD OF PUBLIC WORKS

NOVEMBER 20, 2013

## TABLE OF CONTENTS

	Section page no.	Overall page no.
<b>ITEMS SUBMITTED ON THE SECRETARY'S AGENDA</b>		
Department of Agriculture		
Cost-Share Program Grants		1
Board of Public Works		
Wetlands Licenses		3
Department of Health and Mental Hygiene		5
Department of Housing and Community Development		6
Public School Construction Program		7
Office of the Treasurer		8
Department of Natural Resources		9
 <b>APPENDIX</b>		
Maryland State Police	APP 1	13
Department of Public Safety and Correctional Services	APP 5	21
 <b>SUPPLEMENT A — DEPARTMENT OF NATURAL RESOURCES/REAL PROPERTY</b>		
Program Open Space - Local	1A	23
Rural Legacy Program Funds	5A	27
Program Open Space – State	10A	32
Maryland Environmental Trust	12A	34
 <b>SUPPLEMENT B — DEPARTMENT OF BUDGET AND MANAGEMENT</b>		
Services Contract	1B	36
Services Contract Modification	33B	68
General Miscellaneous	37B	72
 <b>SUPPLEMENT C — UNIVERSITY SYSTEM OF MARYLAND</b>		
A/E Services Contract	1C	76
Construction Contract Modification	3C	78
General Miscellaneous	5C	80
Construction Contract	6C	81
Service Contract	8C	83
Construction Contract Option	9C	84
 <b>SUPPLEMENT D — DEPARTMENT OF INFORMATION TECHNOLOGY</b>		
Public Safety and Correctional Services	1D	86
Department of Information Technology	3D	88
Department of Transportation	5D	90
Department of Health and Mental Hygiene	9D	94

# BOARD OF PUBLIC WORKS

NOVEMBER 20, 2013

## TABLE OF CONTENTS

PAGE TWO

	Section page no.	Overall page no.
<b>DEPARTMENT OF TRANSPORTATION</b>		
Construction	1	99
Architectural/Engineering	5	103
Maintenance	8	106
Equipment	22	120
Leases	24	122
Real Property	27	125
General/Miscellaneous	30	128
<b>DEPARTMENT OF GENERAL SERVICES</b>		
Energy Performance	1	148
Maintenance	3	150
General Miscellaneous	18	165
Real Property	23	170
Leases	28	175
Capital Grants and Loans	44	191

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 20, 2013**

*Norman Astle (410) 841-5864  
norman.astle@maryland.gov*

**1. DEPARTMENT OF AGRICULTURE**  
***Maryland Agricultural Cost-Share Program Grant Requests***

***Recommendation:*** That the Board of Public Works approve funding a total of 13 individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$174,000.

Agreement	Recipient	County	Amount
AT-2014-2285	ROBERT P. JAMISON	Montgomery	5,700
AT-2014-2286	ROBERT P. JAMISON	Montgomery	6,700
AT-2014-2375	GEORGE L. LAWRENCE	St. Mary's	7,200
AT-2014-2487	JOSEPH D. KNOTT	St. Mary's	4,800
CH-2014-2488	HARBORVIEW FARMS	Kent	14,400
CH-2014-2489	HARBORVIEW FARMS	Kent	3,000
CR-2014-2481	AARON DENNIS	Caroline	5,400
MP-2014-2470	MARK S. YATES	Montgomery	30,700
MP-2014-2483	JAMES L. OSBORN	Carroll	17,700
NW-2014-2469-B	ELIZABETH A. RICHARDSON	Caroline	50,000
PA-2014-2482	MAURICE A. WEEMS, JR	Calvert	18,300
PB-2014-2468	RAYMOND N. DORSEY	Carroll	4,300
RS-2014-2447	WAREDACA FARM, LLC	Montgomery	5,800

***Fund Source:*** MCCBL of 2013 Item 13106: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

***Authority:*** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

***Remarks:*** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 20, 2013**

*Norman Astle (410) 841-5864  
norman.astle@maryland.gov*

**2. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program Additional Funding Requests***

**Recommendation:** That the Board of Public Works approve **additional funding** of one individual grant under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$7,984.21

<b>Agreement #</b>	<b>Recipient</b>	<b>County</b>	<b>Amount \$</b>
MP-2013-1919	BYRON D. STAMBAUGH	Carroll	7,984.21

**Fund Source:** MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that this project is eligible for cost-share funds. This project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for this project to offset additional costs realized at project completion. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 20, 2013**

*Contact: Angela Parks 410-260-7718  
Angela.parks@maryland.gov*

**3. BOARD OF PUBLIC WORKS  
Wetlands Licenses**

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Maryland Department of the Environment recommends that a license be granted as set forth in its Report and Recommendation.

*Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.*

**Baltimore City**

13-0229      \**MD PORT ADMINISTRATION* – Construct a floating island complex and plant with vegetation

*Near Dundalk Marine Terminal, Patapsco River*

**Dorchester County**

13-0178      \**JAY ADDISON* – Construct and refurbish groins and a boat ramp, and fill, grade, and plant marsh vegetation

*Cambridge, Fishing Creek*

\*NOTE: In FY2014, BPW has approved 0.87 acres of living shoreline.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 20, 2013**

*Contact: Angela Parks 410-260-7718  
Angela.parks@maryland.gov*

**4. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:**

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case is classified as an extraordinary case because of the recommendation that mitigation be assessed. The Maryland Department of the Environment recommends that a license be granted as indicated.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

**Calvert County**

13-0527      *MD STATE HIGHWAY ADMINISTRATION* – Replace existing triple-span bridge with a wider, single-span bridge  
*MD Route 261, Bridge No. 4011, Chesapeake Beach, Fishing Creek*

- Application received – May 22, 2013
- Public comment period ended – July 30, 2013
- MDE Report and Recommendation received – October 16, 2013

*Mitigation:* Instead of recreating wetlands, it is recommended that SHA pay a fee to the Tidal Wetlands Compensation Fund in the amount of \$8,685.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 20, 2013**

*Contact: Robert A. Myers, Ph.D., Director  
410-767-6100  
Robert.Myers@maryland.gov*

**5. DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

*Naming New Public Health Laboratory in Memory of Dr. J. Mehsen Joseph*

The existing Health and Mental Hygiene Public Health Laboratory Building is named after Dr. J. Mehsen Joseph. A new facility, currently under construction in East Baltimore, will replace the existing one. The Secretary of Health and Mental Hygiene recommends that the Board of Public Works approve naming the new facility the *J. Mehsen Joseph Public Health Laboratory*.

During the 100<sup>th</sup> anniversary of Maryland's Public Health Laboratory system, the Board of Public Works approved naming the existing DHMH public health laboratory building in Dr. J. Mehsen Joseph's honor. Secretary's Agenda Item 8 (2/4/1998). Dr. Joseph died in 2003.

Dr. Joseph devoted over 45 years of public service to Maryland's Public Health Laboratory system and served as the Director for more than 25 years. He was nationally and internationally recognized as a microbiologist, educator, mentor and public health consultant. Dr. Joseph's career in public health was so widely and highly regarded that the American Society of Microbiology has posthumously named its annual national award for leadership in public health microbiology in his honor.

His legacy of leadership, dedication to public service and scientific vision has left an enduring mark on the Laboratories Administration.

The public health laboratory is moving to the new facility in 2014. It is a fitting tribute to continue to honor Dr. Joseph's lasting contributions to public health in Maryland by bestowing his name on the new facility.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 20, 2013**

*Contacts: George Eaton (410) 514-7348 [eaton@mdhousing.org](mailto:eaton@mdhousing.org)  
Jean Peterson (410) 514-7358 [peterson@mdhousing.org](mailto:peterson@mdhousing.org)*

**6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**RECOMMENDATION:** That the Board of Public Works approve releasing the third deed of trust on a property that secured a DHCD loan and forgive any remaining balance on the debt.

**LOAN AUTHORITY:** Housing & Community Development Article,  
§4-901 - §4-933, Annotated Code of Maryland

**AUTHORITY TO RELEASE  
SECURITY INTEREST:** State Finance and Procurement Article,  
§ 10-305, Annotated Code of Maryland

**BORROWER:** Anna Williams (deceased)  
312 Wilson Road, Grasonville,  
Queen Anne's County 21638

**LOAN:** Original Balance: \$24,280  
Current Balance: \$31,135

**BACKGROUND:** The borrower received a loan from DHCD's Maryland Home Rehabilitation Program that she secured by providing a third lien deed of trust on her home. She died and her heirs are selling the home. The property is under contract for \$36,000 which will provide funds to pay off the first mortgage to the County Commissioners of Queen Anne's County (\$8,538) and the second mortgage to Queenstown Bank of Maryland (\$1,383). The remaining (approximately) \$22,000 will be paid to DHCD. The estate has no funds to pay the balance and the heirs will not receive any funds from the sale.

**MARKET VALUE:** A DHCD staff appraiser has appraised the property at approximately \$35,000.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 20, 2013**

*Contact: David Lever 410-767-0610  
dlever@msde.state.md.us*

**7. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM**

**Recommendation:** The Interagency Committee on School Construction recommends Board of Public Works approval of the sale by the Frederick County Board of County Commissioners to the Ausherman Development Corporation II for approximately \$1.5 million of the:

**Central Administrative/Support Service Building**  
0.43 acre site and building thereon  
115 East Church Street, Frederick

**Background:** Reference is made to Secretary's Agenda 13 (Feb. 20, 2013) in which the Board of Public Works approved the transfer of 115 East Church Street from the Frederick County Board of Education to the Frederick County Government. As standard, the Board of Public Works conditioned its approval on the County Government obtaining further Board of Public Works approval before transferring any right, title or interest to any portion of the property. There is no outstanding debt to be assumed and there are no sale proceeds to be shared by the State as a result of this sale.

The sale of 0.43 acres is intended to reduce the Board of Education's lease obligations for a new central office building in downtown Frederick.

The IAC approved this recommendation on October 17, 2013.

**Authority:** COMAR 23.03.02.24. The Board of Public Works may approve, disapprove, or conditionally approve the request to dispose of former school property.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 20, 2013**

*Contact: Amber Teitt 410-260-7920  
ateitt@treasurer.state.md.us*

**8. BONDS**

**Recommendation:** That the Board of Public Works:

- (1) authorize for publication in the *Maryland Register* the automatic terminations of State debt authorizations listed in Sections A and B; and
- (2) grant a 1-year extension of the authorizations listed in Section C.

The terminations in Sections A and B reduce the State's authority to issue general obligation bonds in the amount of \$2,103,948 and, at the same time, reduce the State's spending authority as shown for the capital projects listed.

**Background:** The Comptroller's Office sent written notices of impending cancellations to State agencies in January 2013 and to grantees in June 2012 and January 2013. The Office of the Comptroller, the State Treasurer's Office, the Department of Budget and Management (Office of Capital Budgeting), and the Department of General Services have reviewed this request and concur.

**Authority:** Section 8-128, State Finance and Procurement Article, Maryland Code.

- A. The following authorizations for State projects were not encumbered within seven years and terminated by operation of law on June 1, 2013:

	<b>Amounts Terminated</b>	<b>Original Authorization</b>
(1) <i>Maryland Consolidated Capital Bond Loan of 1996 Chapter 125 of 1996 Laws of Maryland, Amended By: Chapter 660-1997; 138-1998; 212-1999; 508-2000; 290-2002; 204-2003; 432-2004; 396-2011 Laws of Maryland</i>		
<i>Maryland State Welcome Center</i>	\$58	\$1,313,000
(2) <i>Maryland Consolidated Capital Bond Loan of 2003 Chapter 204 of 2003 Laws of Maryland, Amended By: Chapter 432-2004; 8, 9, 16, 22, 94, 103, 176, 445-2005; 46, 101, 102, 108, 322, 508, 555, 608-2006; 4, 46, 89, 202,488-2007; 19, 336, 709-2008; 485, 707-2009; 372, 483-2010; 396-2011 Laws of Maryland</i>		
<i>Smart Growth Economic Development Infrastructure Fund</i>	\$250,000	\$7,500,000

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 20, 2013**

**8. BONDS (cont'd)**

	<b>Amounts Terminated</b>	<b>Original Authorization</b>
(3) <i>Maryland Consolidated Capital Bond Loan of 2004 Chapter 432 of the 2004 Laws of Maryland, Amended By: Chapter 8, 9, 16, 94, 103, 445-2005; 46, 284, 508-2006; 89, 202, 488-2007; 336-2008; 485, 707-2009; 483-2010; 396-2011 Laws of Maryland</i>		
<i>Maryland Historical Trust Grant Fund</i>	\$11,258.40	\$700,000
(4) <i>Maryland Consolidated Capital Bond Loan of 2005 Chapter 445 of the 2005 Laws of Maryland, Amended By: Chapter 38, 46, 548, 574, 629-2006; 14, 24, 27, 61, 65, 66, 85, 95, 101, 201, 276, 488-2007; 219, 336-2008; 485,707-2009; 71, 372, 483-2010; 396-2011; 444-2012; 424-2013 Laws of Maryland</i>		
(a) <i>Accessibility Modifications</i>	\$343	\$1,300,000
(b) <i>Department of Public Safety and Correctional Services – Western Correctional Institution – New Warehouse</i>	\$88,044	\$360,000
(c) <i>Department of Public Safety and Correctional Services – Pre-Trial Detention And Services Property Acquisition/Demolition</i>	\$213,966.69	\$2,640,000
(d) <i>Maryland Environmental Service – Springfield Hospital Center</i>	\$84,909.93	\$835,000
(e) <i>Maryland Environmental Service – Deep Creek Lake State Park</i>	\$1,000	\$768,000
(f) <i>Senior Citizens Activities Centers Grant Program</i>	\$600,000	\$1,435,000
(g) <i>Morgan State University – Campus Utilities Upgrade</i>	\$24,591.85	\$510,000
(h) <i>Morgan State University – Montebello E-Wing/Old Power Plant/Morgue Demolition</i>	\$239,589.72	\$920,000
(i) <i>Morgan State University – Campuswide Site Improvement</i>	\$11,783.44	\$200,000
(5) <i>Maryland Consolidated Capital Bond Loan of 2006 Chapter 46 of the 2006 Laws of Maryland, Amended By: Chapter 62, 64, 78, 86, 104, 105, 283, 488-2007; 37, 219, 336-2008; 485, 707-2009; 372, 483-2010; 396-2011; 444, 639-2012; 424-2013 Laws of Maryland</i>		
(a) <i>Annapolis Complex Beautification and Safety Improvements</i>	\$1,160.09	\$2,000,000
(b) <i>University of Maryland – College Park New Biological Sciences Research Building</i>	\$44,018.91	\$2,300,000
(c) <i>Coppin State University – Campuswide Utilities/ Security Systems Improvements</i>	\$42,013.89	\$10,390,000
(d) <i>Coppin State University – Lutheran Hospital Site</i>	\$69.28	\$2,237,000
(e) <i>Maryland Environmental Service – InfrastructureImprovement Fund</i>	\$5,749.19	\$2,917,000
(f) <i>Senior Citizen Activities Centers</i>	\$625	\$1,322,000
<b>TOTAL</b>	<b><u>\$1,619,181.39</u></b>	

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 20, 2013**

**8. BONDS (cont'd)**

**B.** The following grant authorizations were not encumbered within seven years and terminated by operation of law on June 1, 2013:

	<b>Amounts Terminated</b>	<b>Original Authorization</b>
(1) <i>Maryland Consolidated Capital Bond Loan of 2005</i> <i>Chapter 445 of the 2005 Laws of Maryland,</i> <i>Amended By: Chapter 38, 46, 548, 574, 629-2006;</i> <i>14, 24, 27, 61, 65, 66, 85, 95, 101, 201, 276, 488-2007;</i> <i>219,336-2008; 485, 707-2009; 71, 372, 483-2010;</i> <i>396-2011; 444-2012; 424-2013 Laws of Maryland</i>		
(a) <i>Robert A. Pascal Youth Counseling Clinic</i>	\$100,000	\$100,000
(b) <i>Historic Tome School</i>	\$100,000	\$100,000
(2) <i>Maryland Consolidated Capital Bond Loan of 2006</i> <i>Chapter 46 of the 2006 Laws of Maryland,</i> <i>Amended By: Chapter 62, 64, 78, 86, 104, 105, 283,</i> <i>488-2007; 37, 219, 336-2008; 485, 707-2009; 372,</i> <i>483-2010; 396-2011; 444, 639-2012; 424-2013 Laws</i> <i>of Maryland</i>		
(a) <i>Baltimore Clayworks</i>	\$41,287.06	\$150,000
(b) <i>Montrose Center for Children and Families</i>	\$13,358.82	\$100,000
(c) <i>Montrose Center for Children and Families</i>	\$100,000	\$100,000
(d) <i>Winchester Street Potter's House</i>	\$125,000	\$125,000
(e) <i>YMCA Bethesda – Chevy Chase</i>	\$5,121	\$50,000
<b>TOTAL</b>	<b><u>\$484,766.88</u></b>	

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 20, 2013**

**8. BONDS (cont'd)**

- C. State law provides "Except to the extent that money authorized by an enabling act for a State project or program has been encumbered by the Board, an authorization of State debt shall automatically terminate 7 years after the date of the authorization, unless...the Board unanimously grants a temporary exception for 1 year."

The following authorizations were not encumbered within seven years; however, the agency or grantee has requested a 1 year exception to June 1, 2014:

	<b>Amounts Extended</b>	<b>Original Authorizations</b>
<i>Maryland Consolidated Capital Bond Loan of 2006 Chapter 46 of the 2006 Laws of Maryland, Amended By: Chapter 62, 64, 78, 86, 104, 105, 283, 488-2007; 37, 219, 336-2008; 485, 707-2009; 372, 483-2010; 396-2011; 444, 639-2012; 424-2013 Laws of Maryland</i>		
(a) <i>Morgan State University – Campuswide Utilities Upgrade</i>	\$3,461.43	\$7,010,000
(b) <i>Morgan State University – Campuswide Site Improvements</i>	\$1,810,931.91	\$2,840,000
(c) <i>Morgan State University – Lillie Carroll Jackson Museum</i>	\$40,131	\$240,000
(d) <i>Gang - Related Activity Prevention Grants</i>	\$54,515	\$647,414
(e) <i>Discovery Station at Hagerstown</i>	\$42,353.74	\$50,000
(f) <i>Family Life &amp; Wellness Intergenerational Center</i>	\$150,000	\$150,000
(g) <i>Family Life &amp; Wellness Intergenerational Center</i>	\$100,000	\$100,000
(h) <i>Great Blacks in Wax Museum</i>	\$350,000	\$350,000
(i) <i>Waxter Center for Senior Citizens</i>	\$77,379.29	\$250,000
<b><i>TOTAL:</i></b>	<b><u>\$2,628,772.37</u></b>	

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 20, 2013**

**Supplemental/Revised**

*Contact Person: David Goshorn (410-260-8110)  
dgoshorn@dnr.state.md.us*

**9. DEPARTMENT OF NATURAL RESOURCES:**

**Request:** DNR seeks approval to expend general obligation bond proceeds.  
**Contract ID:** Oyster Reef Restoration, ADPICS # 605P4400025  
**Award:** Maryland Environmental Service

**Description:** Administer and fund program to construct and restore oyster reefs in the Harris Creek and Little Choptank watersheds, including purchase, transport, and placement of shell and granite material. MES will engage contractors to provide fossilized shell and granite materials, transport the material to the construction sites, place it in the appropriate locations, and provide engineering and inspection. A memorandum of understanding between DNR and MES provides that general-obligation bond proceeds will be used in accordance with federal tax law requirements and that the parties will provide documentation necessary to verify such use at the State Treasurer's request. MES operational costs will be supported by non-capital funds and charged against a separate DNR contract.

**Procurement Method:** Exempt  
**Amount:** \$16,577,473  
**Contract Term:** November 21, 2013 – June 30, 2016

**Background:** Reference is made to Secretary's Item 4 (May 29, 2013) in which the Board of Public Works granted DNR tidal wetlands license no. 12-1231 to "restore natural, self-sustaining oyster population and oyster bottom habitat on 184 acres of a natural oyster bed located in Harris Creek." DNR's Oyster Restoration Program seeks to enhance native oyster population through rehabilitating oyster habitat. Enhancing oyster habitat was identified as one of the most critical strategies for re-establishing a self-sustaining oyster population in the Chesapeake Bay, and supports the stated goals of Governor O'Malley's Oyster Restoration and Aquaculture Development Plan and President Obama's Executive Order 13508 "Chesapeake Bay Protection and Restoration." A DNR survey identified the Harris Creek and Little Choptank sites as the best available sites to begin restoration work before moving on to others.

<b>Fund Source:</b> MCCBL of 2011, Oyster Restoration Program	\$ 417,473
MCCBL of 2012, Oyster Restoration Program	\$8,060,000
MCCBL of 2013, Oyster Restoration Program	\$8,100,000

Future MCCBL authorizations are anticipated to fund further work on this project. DNR will seek further Board of Public Works approval before authorizing that work with general-obligation bond proceeds. The contract does not commit the State to providing funds that have not yet been authorized.

---

**BOARD OF PUBLIC WORKS**  
**APPROVED**      **DISAPPROVED**  
                         **WITH DISCUSSION**

---

**THIS ITEM WAS:**  
**DEFERRED**      **WITHDRAWN**  
                         **WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 20, 2013**

*Contact: Jane Bailey 410-767-4307  
Jane.Bailey@dgs.state.md.us*

**A1. MARYLAND STATE POLICE**

**CONTRACT ID:** Portable Building Rental & Office Renovations  
Headquarters Complex, Baltimore County  
PZ-000-140-003, ADPICS No.: 001B4400199

**CONTRACT TYPE:** Maintenance

**DESCRIPTION:** Labor, materials, and equipment to supply and install two portable office trailers on main parking lot of Maryland State Police headquarters campus in Pikesville. Trailers will be used as temporary office space for licensing division staff.

**PROCUREMENT METHOD:** Emergency

**DATE EMERGENCY DECLARED:** July 31, 2013

**BIDS:** Allied Trailers Sales & Rentals \$166,939  
Savage, MD

Acton Leasing \$192,528  
Charlotte, NC

**AWARD:** Allied Trailers Sales & Rentals

**AMOUNT:** \$166,939

**AWARD DATE:** September 1, 2013

**TERM:** 24-month lease (install in 60 calendar days)

**MBE PARTICIPATION:** 0%

**FUND SOURCE:** MSP Agency Operating Funding  
PCA 41741 Object 12.99

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 20, 2013**

**A1. MARYLAND STATE POLICE (cont'd)**

**REMARKS:**

*Nature of Emergency:* The portable buildings are necessary to provide space for existing State Police staff and additional staff hired to process tremendous influx of gun-permit applications. Current State Police licensing staff was displaced due to renovations on the main campus. This is a single element scope of work that did not allow for the use of MBE vendors.

*Basis for Selection:* Selection of vendor based on low bid and ability to deliver portable office trailers in a timely manner.

*Reason for Late Report:* Administering multiple contracts necessary to accommodate office space requirements delayed the submittal of this emergency report.

**TAX COMPLIANCE NO.:** 13-2591-1111

**RESIDENT BUSINESS:** Yes

---

**BOARD OF PUBLIC WORKS ACTION:**

**ACCEPTED**

**WITH DISCUSSION**

**THIS REPORT WAS:**

**REMANDED**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 20, 2013**

*Contact: Jane Bailey 410-767-4307  
Jane.Bailey@dgs.state.md.us*

**A2. MARYLAND STATE POLICE**

**CONTRACT ID:** Electrical Installation in Portable Buildings  
Headquarters Complex, Baltimore County  
PZ-000-140-103, ADPICS No.: 001B4400215

**CONTRACT TYPE:** Maintenance

**DESCRIPTION:** Labor, materials, and equipment to install electrical connections from State Police headquarters complex to portable buildings in which licensing division staff work.

**PROCUREMENT METHOD:** Emergency

**DATE EMERGENCY DECLARED:** July 31, 2013

**AWARD:** Leister Electric, LLC  
Reisterstown, MD

**AMOUNT:** \$89,891

**AWARD DATE:** August 30, 2013

**TERM:** 30 Calendar Days

**MBE PARTICIPATION:** 0%

**FUND SOURCE:** DGS Operating Maintenance Funding  
H00 14 77051 01 1498

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 20, 2013**

**A2. MARYLAND STATE POLICE (cont'd)**

**REMARKS:**

*Nature of Emergency:* The portable buildings are needed to provide office space for existing State Police staff and additional staff hired to process tremendous influx of gun-permit applications. Current State Police staff was displaced due to renovations on main campus. To provide electrical service to the portable buildings, infrastructure changes had to be made and new underground lines and connections installed.

*Basis for Selection:* Leister Electric has worked at the headquarters campus and has knowledge of the system and the connections. Leister was able to provide immediate services to install the lines before the portable buildings were delivered.

*Reason for Late Report:* Administering multiple contracts that were necessary to provide work space for the additional staff delayed the submittal of this emergency report.

**TAX COMPLIANCE NO.:** 13-2604-0001

**RESIDENT BUSINESS:** Yes

---

**BOARD OF PUBLIC WORKS ACTION:**

**ACCEPTED**

**WITH DISCUSSION**

**THIS REPORT WAS:**

**REMANDED**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 20, 2013**

*Contact: Jane Bailey 410-767-4307  
Jane.Bailey@dgs.state.md.us*

**A3. MARYLAND STATE POLICE**

**CONTRACT ID:** Emergency Furniture Rental  
Gun Permit Program Portable Bldgs.  
Headquarters Complex, Baltimore County  
PZ-000-140-503, ADPICS No.: 001B4400220

**CONTRACT TYPE:** Maintenance

**DESCRIPTION:** Rent 75 double-pedestal desks to use in State Police licensing division portable buildings.

**PROCUREMENT METHOD:** Emergency

**BIDS:**

Brooks Furniture Rentals Lake Forest, IL	\$29,225
American Furniture Rentals Jessup, MD	\$39,995

**AWARD:** Brooks Furniture Rentals

**AMOUNT:** \$29,225

**AWARD DATE:** September 10, 2013

**MBE PARTICIPATION:** 0%

**TERM:** 24-month lease (delivery in 30 calendar days)

**FUND SOURCE:** DGS Operating Maintenance Funding  
H00 .14 77051 01 1498

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 20, 2013**

**A3. MARYLAND STATE POLICE (cont'd)**

**REMARKS:**

*Nature of Emergency:* The portable buildings provide space for existing State Police staff and additional staff hired to process tremendous influx of gun-permit applications. Current State Police staff was displaced due to renovations on main campus. Leased furniture is necessary to equip the portable buildings.

*Basis for Selection:* Selection of vendor based on low bid and ability to provide furniture in a timely manner. This firm has a federal General Services Administration contract on which the price is based. Because this is a rental contract, no MBE was available.

*Reason for Late Report:* Administrative processing for the multiple contracts needed to fulfill this need has delayed the submitting of this emergency report.

**TAX COMPLIANCE NO.:** 13-2637-1111

**RESIDENT BUSINESS:** No

---

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

***WITH DISCUSSION***

***WITHOUT DISCUSSION***

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 20, 2013**

*Contact: Jane Bailey 410-767-4307  
Jane.Bailey@dgs.state.md.us*

**A4. MARYLAND STATE POLICE**

**CONTRACT TITLE:** Renovations to C&D Buildings  
Headquarters Complex, Baltimore County  
PZ-000-140-403, ADPICS No.: 001B4400214

**CONTRACT TYPE:** Maintenance

**DESCRIPTION:** Labor, materials, and equipment necessary to renovate Buildings C & D to provide office space necessary for two State Police units currently operating in Building K. Project includes installing security systems connected to the current State Police system, partition removal, and installing new walls, doors, windows, flooring and painting.

**PROCUREMENT METHOD:** Emergency

<b>BIDS:</b>	Northpoint Builders Baltimore, MD	\$119,300
	Baltimore Contractors Glen Burnie, MD	\$137,133

**AWARD:** Northpoint Builders

**AMOUNT** \$119,300

**AWARD DATE:** September 16, 2013

**TERM:** 60 Calendar Days

**MBE PARTICIPATION:** 12%

**FUND SOURCE:** MSP Agency Operating Funding  
PCA 41741 Object 12.99

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 20, 2013**

**A4. MARYLAND STATE POLICE (cont'd)**

**REMARKS:**

*Nature of Emergency:* The State Police licensing division had offices in Building K at headquarters in Pikesville. The cooling systems in the building failed repeatedly which made working conditions unacceptable. While DGS is renovating Building K, State Police needs office space for existing staff and the additional staff hired to process tremendous influx of gun-permit applications. Areas in Buildings C and D required renovations and security upgrades before they can be used as office space.

*Basis for Selection:* Selection of vendor based on low bid and ability to respond by required delivery date.

**TAX COMPLIANCE NO.:** 13-2637-1111

**RESIDENT BUSINESS:** Yes

---

**BOARD OF PUBLIC WORKS ACTION:**

**ACCEPTED**

**WITH DISCUSSION**

**THIS REPORT WAS:**

**REMANDED**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 20, 2013**

*Contact: Joselyn M. Hopkins (410) 339-5013  
jmhopkins@dpsc.state.md.us*

**A5. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*North Branch Correctional Institution*

**CONTRACT TITLE:** Pre-packaged, refrigerated boxed meals  
ADPICS NO.: Q00P4402403

**CONTRACT TYPE:** Supply

**DESCRIPTION:** Provide pre-packaged, refrigerated boxed meals until inmate workers can resume daily meal preparation.

**PROCUREMENT METHOD:** Emergency

<b>BIDS</b> (unit price):	Good Source Solutions, Inc. Carlsbad, CA	\$1.19
	Market Place Food Group Kennesaw, GA	\$1.39
	Dori Food Richmond, VA	\$2.98

**AWARD:** Good Source Solutions, Inc.

**AMOUNT:** \$159,936

**AWARD DATE:** September 10, 2013

**TERM:** Six months

**MBE PARTICIPATION:** 0%

**FUND SOURCE:** 100% General Funds  
Appropriation Code: R5310 9201

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 20, 2013**

**A5. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

*(cont'd)*

**REMARKS:**

***Nature of Emergency:*** Under normal circumstances, inmate dietary workers prepare all inmate meals. However, NBCI has been on an extended lockdown and consequently, inmate dietary workers have not been available. Instead, staff has been preparing three meals a day, seven days per week. They are unable to continue to prepare inmate meals and maintain their normal job duties. These pre-packaged meals will replace one meal per day through the week and two meals per day on the weekends and holidays.

***Basis for Selection:*** Good Source was selected because it submitted the lowest responsive bid.

**TAX COMPLIANCE NO.:** 13-2477-0001

**RESIDENT BUSINESS:** No

---

**BOARD OF PUBLIC WORKS ACTION:**

**ACCEPTED**

**WITH DISCUSSION**

**THIS REPORT WAS:**

**REMANDED**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: James W. Price*  
*cprice@dnr.state.md.us*  
*(410) 260-8426*

**1A. PROGRAM OPEN SPACE LOCAL SHARE**

**Recommendation:** Approval to commit \$180,750 for the following **development** project.

***Solomon's Town Center Park Field Lighting - \$180,750***  
***Calvert County***  
***POS #6171-4-69***  
***MD20131017-0758***

**Background:** Install a new field lighting system at the multi-purpose fields at Solomon's Town Center Park to allow for expanded programming and field availability. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

***Fund Source:***

Outdoor Recreation Land Loan of 2014, Chapter 423, Acts of 2013  
 FY 2014 - Local Projects  
 Source Code: A0510 Item 010 \$31,479.19

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 12057 Item 057 \$54,792.44

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 13080 Item 080 \$94,478.37

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: James W. Price  
 cprice@dnr.state.md.us  
 (410) 260-8426*

**2A. PROGRAM OPEN SPACE LOCAL SHARE**

**Recommendation:** Approval to commit \$277,735 for the following **development** projects.

**1. *South Hagerstown High Complex Track Facility Upgrade - \$171,000***

*Washington County  
 POS #6149-21-292  
 MD20130924-0707*

**Background:** Resurface the running track and runway approach facilities for the long jump, high jump, pole vault, triple jump pits and add automatic irrigation at South Hagerstown High School.

**Fund Source:**

Outdoor Recreation Land Loan of 2009, Chapter 335, Acts of 2008  
 Program Open Space - Local Projects  
 Source Code: 09021 Item 921 \$161,676.57

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 12057 Item 057 \$9,323.43

**2. *King Farm Park – Parking Lot - \$73,500***

*Town of Boonsboro, Washington County  
 POS #6150-21-293  
 MD20130924-0708*

**Background:** Construct a 100-space parking lot to accommodate existing and proposed athletic fields at King Farm Park.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 12057 Item 057 \$65,624.89

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 13080 Item 080 \$7,875.11

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM 2A.    PROGRAM OPEN SPACE LOCAL SHARE (cont'd)**

**3.   *Washington County Tennis Court Resurfacing - \$33,235***

*Washington County*

*POS #6156-21-294*

*MD20131017-0757*

**Background:** Renovate two tennis court surfaces at Woodland Way Park and eight tennis court surfaces at North Hagerstown High School.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 Item 080 \$33,235

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: James W. Price*  
*cprice@dnr.state.md.us*  
*(410) 260-8426*

**ITEM 3A.    PROGRAM OPEN SPACE LOCAL SHARE**

**Recommendation:** Approval to commit \$2,096 for the following **development** project.

***John Walter Smith Park: Grass Infield and Disc Golf Course - \$2,096***  
***Worcester County***  
***POS #6125-23-230***  
***MD20130725-0570***

**Background:** Renovate the infield at the existing baseball/softball field and develop a 9-hole frisbee disc golf course at John Walter Smith Park.

**Previous Approval:** \$15,100/DNR-RP Item 4A(1) (September 4, 2013)

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010  
Program Open Space - Local, Prior Funds Replacement  
Source Code: 10056 Item 056 \$2,096

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: Emily Wilson*  
*ewilson@dnr.state.md.us*  
*(410) 260-8436*

**ITEM 4A. RURAL LEGACY PROGRAM FUNDS**

**Recommendation:** Approval to grant \$263,269 to Worcester County for the following project from Rural Legacy Funds.

***Coastal Bays Rural Legacy Area***  
***Danzi Property***

**Background:** The Board of Public Works previously authorized a \$1,000,000 FY 2010 grant for easement acquisitions for the Coastal Bays Rural Legacy Area. POS Item 10A (Dec. 16, 2009).

**Project Description:** Acquisition of this 92.72 +/- acre conservation easement will protect productive agricultural and forest lands. The acquisition will protect 2,370 linear feet of Pikes Creek, which is located within the Chincoteague Bay Watershed. The County Commissioners of Worcester County will hold this easement.

**Easement Value:** \$243,000 (\$2,621 per acre)

**Total Other Costs:** \$20,269 comprising:

Administrative: \$7,290

Incidental: \$9,334

(\$450 title work/insurance, \$7,725 appraisals, \$1,159 settlement fees)

Program Compliance: \$3,645

**Amount Requested:** \$263,269

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444 Acts of 2012

Rural Legacy Program

Source Code: 12060 Item 060 \$259,624

Outdoor Recreation Land Loan of 2009, Chapter 335 Acts of 2008

Rural Legacy Program

Source Code: 09025 Item 025 \$3,645

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: Emily Wilson*  
*ewilson@dnr.state.md.us*  
*(410) 260-8436*

**ITEM 5A. RURAL LEGACY PROGRAM FUNDS**

**Recommendation:** Approval to grant \$44,463 to the Patuxent Tidewater Land Trust for the following project from Rural Legacy Funds.

***Huntersville Rural Legacy Area***  
***Roache LLC & Poffenbarger Property***

**Background:** The Board of Public Works previously authorized a \$775,000 FY 2013 grant for easement acquisitions for the Mattapany Rural Legacy Area. DNR-RP Item 3A (Oct. 3, 2012). The Patuxent Tidewater Land Trust sponsors both the Mattapany Rural Legacy Area and the Huntersville Rural Legacy Area. The Trust requested that funding for this project be transferred from Mattapany RLA to Huntersville RLA pursuant to Rural Legacy Program Policy.

**Project Description:** Acquisition of this 147 +/- acre conservation easement in St. Mary's County will protect productive forest lands, and provide permanent protection to 8,250 feet of stream buffer along two unnamed tributaries of Persimmon Creek, a tributary of the Patuxent River. The Patuxent Tidewater Land Trust and DNR will co-hold this easement.

**Easement Value:** \$763,002 (\$5,175 per acre). Rural Legacy is contributing \$6,538 and St. Mary's County is contributing \$756,464 toward the acquisition of this easement.

**Total Other Costs:** \$37,925 comprising:

Administrative:	\$22,890
Incidental:	\$ 3,590
(\$2955 title work/insurance, \$635 settlement fees)	
Program Compliance:	\$11,445

**Amount Requested:** \$44,463

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444 Acts of 2012  
 Rural Legacy Program  
 Source Code: 12060 Item 060 \$33,018

Outdoor Recreation Land Loan of 2009, Chapter 335 Acts of 2008  
 Rural Legacy Program  
 Source Code: 09025 Item 025 \$11,445

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: Emily Wilson*  
*ewilson@dnr.state.md.us*  
*(410) 260-8436*

**ITEM 6A. RURAL LEGACY PROGRAM FUNDS**

**Recommendation:** Approval to grant \$60,000 to Wicomico County for the following project from Rural Legacy Funds.

***Quantico Creek Rural Legacy Area***  
***E.S. Adkins Property***

**Background:** The Board of Public Works authorized a \$357,284 FY 2011 grant [POS Item 11A (Sept. 1, 2010)], and a \$560,000 FY 2014 grant for easement acquisitions for the Quantico Creek Rural Legacy Area [DNR-RP Item 10A (August 21, 2013)].

**Project Description:** Acquisition of this 785 +/- acre conservation easement will protect productive agricultural and forest lands. The acquisition will protect 6,080 linear feet of Quantico Creek, which is located within the Nanticoke River Watershed. The United States and DNR will co-hold this easement.

**Easement Value:** \$1,390,000 (\$1,770 per acre)  
 The United States Department of the Navy is contributing 100% toward the acquisition of this easement pursuant to the federal Readiness and Environmental Protection Initiative.

**Total Other Costs:** \$60,000 (survey)

**Amount Requested:** \$60,000

**Fund Source:**  
 Maryland Consolidated Capital Bond Loan of 2012, Chapter 444 Acts of 2012  
 Rural Legacy Program  
 Source Code: 12060 Item 060 \$60,000

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: Emily Wilson*  
*ewilson@dnr.state.md.us*  
*(410) 260-8436*

**ITEM 7A. RURAL LEGACY PROGRAM FUNDS**

**Recommendation:** Approval to grant \$150,246 to Carroll County for the following project from Rural Legacy Funds.

***Little Pipe Rural Legacy Area***  
***Stambaugh Property***

**Background:** The Board of Public Works authorized a \$604,000 FY 2013 grant [DNR-RP Item 3A (Oct. 3, 2012)] and a \$650,000 FY 2014 grant for easement acquisitions for the Little Pipe Creek/Upper Patapsco Rural Legacy Areas [DNR-RP Item 10A (August 21, 2013)].

**Project Description:** Acquisition of this 31.89-acre conservation easement will protect productive farmland and retire an estimated 4 development rights. Carroll County will hold this easement.

**Easement Value:** \$148,953 (\$4,671 per acre)

**Total Other Costs:** \$ 1,293 (title work)

**Amount Requested:** \$150,246

**Fund Source:**

Outdoor Recreation Land Loan of 2013, Chapter 424, Acts of 2013  
 Rural Legacy Program  
 Source Code: 13082 Item 082 \$150,246

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: Emily Wilson*  
*ewilson@dnr.state.md.us*  
*(410) 260-8436*

**ITEM 8A. RURAL LEGACY PROGRAM FUNDS**

**Recommendation:** Approval to grant \$154,636 to Carroll County for the following project from Rural Legacy Funds.

***Upper Patapsco Rural Legacy Area***  
***Bandy Property***

**Background:** The Board of Public Works authorized a \$650,000 FY 2014 grant for easement acquisitions for the Little Pipe Creek/Upper Patapsco Rural Legacy Areas. DNR-RP Item 10A (August 21, 2013).

**Project Description:** Acquisition of this 31.83-acre conservation easement protects productive farmland and forest, and provides permanent stream buffers to 2,140 linear feet along unnamed tributaries to the East Branch of the Patapsco River. Carroll County will hold this easement.

**Easement Value:** \$154,636 (\$4,858 per acre)

**Total Other Costs:** \$ 0

**Amount Requested:** \$154,636

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2011 Chapter 396 Acts of 2011  
Rural Legacy Program  
Source Code: 11050 Item 050 \$154,636

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: Emily Wilson*  
*ewilson@dnr.state.md.us*  
*(410) 260-8436*

**ITEM 9A.     PROGRAM OPEN SPACE STATE SHARE**  
***Prudence M. Owen - \$105,000***  
***Frederick County, POS #3479***

***Reference:*** That the Board of Public Works approve the acquisition in fee simple of 9.7 +/- acres located in Frederick County. This mostly forested parcel is outstanding Forest Interior Dwelling Species habitat and will buffer the Appalachian Trail. It is contiguous with South Mountain State Park lands and will be managed as part of the Park. The property has access to Loy Wolfe Road which will increase access to this portion of the Park.

The property scored 87 under the Program Open Space Targeting System and is located in a Target Ecological Area. This project meets the criteria of Chapter 419, Laws of Maryland 2009 because of its extraordinary environmental value and its location.

***Grantor:***       Prudence M. Owen

***Grantee:***       The State of Maryland to the use of the Department of Natural Resources

***Property:***     9.7 +/- acres, unimproved

***Price:***         \$105,000

***Appraisals:***

    \$49,000 (4/16/13) – Leslie U. Hutzell – Reviewed by Dave Wallenberg

    \$95,000 (4/15/13) – LouAnne Cline – Reviewed by Dave Wallenberg

    \$110,000 (7/29/13) – A. Wayne Six – Reviewed by Dave Wallenberg

***Fund Source:***

    POS Acquisition Opportunity Loan – 2009, Chapter 419, Acts of 2009 – \$105,000

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: Emily Wilson*  
*ewilson@dnr.state.md.us*  
*(410) 260-8436*

**ITEM 10A. PROGRAM OPEN SPACE STATE SHARE**

***Paula Grant - \$60,000***

***Washington County, POS #4495***

***Reference:*** That the Board of Public Works approve the acquisition in fee simple of 19 +/- acres located in Washington County. This entirely forested parcel is outstanding Forest Interior Dwelling Species habitat and will buffer the Appalachian Trail. It is contiguous with South Mountain State Park lands and will be managed as part of the Park.

The property scored 107 under the Program Open Space Targeting System and is located in a Target Ecological Area. This project meets the criteria of Chapter 419, Laws of Maryland 2009 because of its extraordinary environmental value and its location.

***Grantor:*** Paula Grant

***Grantee:*** The State of Maryland to the use of the Department of Natural Resources

***Property:*** 19 +/- acres, unimproved

***Price:*** \$60,000

***Appraisals:***

\$43,000 (3/27/13) – Leslie U. Hutzell – Reviewed by Dave Wallenberg

\$65,000 (4/11/13) – Thomas A. Weigand – Reviewed by Dave Wallenberg

***Fund Source:***

POS Acquisition Opportunity Loan – 2009, Chapter 419, Acts of 2009 – \$60,000

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: Elizabeth Buxton  
 ebuxton@dnr.state.md.us  
 (410) 514-7903*

**ITEM 11A. MARYLAND ENVIRONMENTAL TRUST**

**Recommendation:** Maryland Environmental Trust recommends that the Board of Public Works approve:

1. Amending a conservation easement that Brent A. and Julie Gray Stinar granted to the Maryland Environmental Trust and Save Historic Antietam Foundation, Inc. *The deed is dated May 15, 2002 and recorded in the Washington County land records at Liber 1784, Folio 253.*
2. Releasing approximately 2,988 sq. ft. (0.07 of an acre) of the total 132.8 acre-easement (representing only 0.05% of the total acreage) to Washington County to be used to widen Burnside Bridge Road.

**Previous Board Actions:** Reference is made to POS Item 13A (July 19, 2000) in which the Board of Public Works approved DNR leasing this 132.8-acre property (then in State ownership) on Burnside Bridge Road in Washington County to the Stinars with an option for the Stinars to purchase the property if the Stinars restored the historic Rohrback House and then donated a conservation easement on the property to benefit MET and Save Historic Antietam Foundation. The Stinars fulfilled these conditions and became the fee-simple owners. The Board of Public Works ratified the Stinars' donation of the conservation easement to MET. See Secretary's Agenda Item 9 (April 24, 2002)

**Project Description:** The bridge over an unnamed tributary to Antietam Creek on Burnside Bridge Road in Washington County (Bridge No. 01-02) is in a declining state. Washington County seeks to construct necessary improvements to Burnside Bridge Road – road widening and bridge reconstruction – for public safety purposes. Because MET and Save Historic Antietam Foundation hold a conservation easement on land needed for the County project, the three entities have collaborated to negotiate an appropriate bridge design, including width at the minimum possible dimensions to minimize impact on the conservation easement, to take into account the area's rural character, and to meet State safety requirements. The agreed-upon design requires MET to release approximately 2,988 square feet (0.07 of an acre) of its easement on the Stinars' property. The Stinars have agreed to the project and to deed their fee simple interest in the approximately 0.07 acres to the County.

**Remarks:** The MET Board of Trustees has adopted findings of fact for this project and recommends Board of Public Works approval. Upon Board approval, MET will grant the County a right-of-entry, allowing the County to begin work while legal documents are finalized and recorded.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF  
BUDGET & MANAGEMENT

MARTIN O'MALLEY  
Governor

ANTHONY BROWN  
Lieutenant Governor

T. ELOISE FOSTER  
Secretary

DAVID C. ROMANS  
Deputy Secretary

ACTION AGENDA

November 20, 2013

Services Contracts .....	1B - 32B
Service Contracts Modifications .....	33B - 36B
General Miscellaneous .....	37B - 40B

~Effective Resource Management~

<b>ITEM:</b>	1-S	<b>Agency Contact:</b> Dolline M. Serra 410-767-8009 DSerra@psc.state.md.us
<b>DEPARTMENT/PROGRAM:</b>	Public Service Commission (PSC)	
<b>CONTRACT ID:</b>	Commission's Report Analysis for Order #85385 (Derecho Storm of June 2012 – Major Outage Event); PSC #11-03-13 (Statewide) ADPICS # C90B4400002	
<b>CONTRACT DESCRIPTION:</b>	Provide the Commission with comprehensive reports based upon the review and analysis of the reports submitted by the seven electrical distribution companies (EDCs) in order to make: recommendations for needed improvements to restoration services; a cost analysis of the improvements; and an analysis of the EDCs' distribution system staffing.	
<b>AWARD:</b>	Silverpoint Consulting, LLC Allentown, PA	
<b>TERM:</b>	12/1/2013 – 11/30/2016	
<b>AMOUNT:</b>	\$350,000 (3 Years)	
<b>PROCUREMENT METHOD:</b>	Competitive Sealed Proposals	
<b>PROPOSALS:</b>	See page 4B	
<b>MBE PARTICIPATION:</b>	100% (Contractor is a Maryland Certified MBE) 10% subcontracting goal (See Requesting Agency Remarks)	
<b>PERFORMANCE SECURITY:</b>	None	
<b>INCUMBENT:</b>	None	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 1-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the PSC website. Copies of the solicitation notice were sent directly to 196 prospective vendors, 25 of which are Maryland firms, and included 32 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Six proposals were received in response to the RFP. All proposals were determined to be reasonably susceptible of being selected for award. The overall # 1 proposal was ranked #1 technically and had the second lowest price. The technical differences between the #1 ranked offer outweighed the lowest priced offer, which was ranked #5 technically. Therefore, award is recommended to Silverpoint Consulting, LLC as having the most advantageous offer for the State.

Pursuant to COMAR 20.50.12.13, a utility is required to file a written report with the Commission for major outage events. Order No. 85385 directed each utility [consisting of seven electrical distribution companies (EDCs)] to file several reports on: performance; short term plans for reliability improvements to distribution system; long term plans for reliability improvements to distribution system; a three part analysis of its distribution system staffing: (1) historical analysis; (2) a detailed analysis of personnel dispatched during the Derecho; and (3) an assessment of its major outage event preparedness, based on current staffing levels; any improvements made to communications systems since the Derecho; and any further improvements planned with a timetable.

The Consultant is tasked with the review and analysis of the EDCs' reports in order to provide the Commission with comprehensive reports addressing each of the reports submitted by the EDCs, to make recommendations for needed improvements to restoration services, a cost analysis of the improvements and an analysis of the EDCs' distribution system staffing.

A 10% MBE participation goal was established for this contract based upon a search showing 44 possible MBEs for consulting services – management, environmental, scientific and technical, and human resources; operational analysis and utilities management. It is unknown how many of these MBEs have the required qualifications for working with EDCs.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 1-S (Cont.)

**FUND SOURCE:** 100% Special (Public Utility Regulation Fund)

**APPROP. CODE:** C90G001

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 13-2645-0000

---

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 1-S (Cont.)

**PROPOSALS (Cont.):**

<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Price / Ranking</b>	<b>Overall Ranking</b>
Silverpoint Consulting, LLC Allentown, PA <b>MBE</b>	1	\$350,000 / 2	1
The Liberty Consulting Group Lebanon, PA	2	\$360,838 / 3	2
Sage Consultants, LLC Albuquerque, NM	3	\$441,414 / 4	3
Jacobs Consultancy, Inc. Houston, TX	4	\$462,000 / 5	4
Vantage Energy Consulting, LLC Summerland Key, FL	5	\$179,740 / 1	5
The River Consulting Group, Inc. Clayton, GA	6	\$718,216 / 6	6

<b>ITEM:</b>	2-S	<b>Agency Contact:</b> Dolline M. Serra 410-767-8009 DSerra@psc.state.md.us
<b>DEPARTMENT/PROGRAM:</b>	Public Service Commission (PSC)	
<b>CONTRACT ID:</b>	Technical Staff Support for Order #85385 (Derecho Storm of June 2012 – Major Outage Event); PSC #09-02-13 (Statewide) ADPICS # C90B4400003	
<b>CONTRACT DESCRIPTION:</b>	Provide the Commission’s technical staff with support in reviewing reports pertaining to the short and long term improvements to the hardening to the electrical distribution companies’ (EDCs) systems, major outage event data, current COMAR regulations and researching and developing updated/new COMAR regulations.	
<b>AWARD:</b>	Bates White LLC Washington, DC	
<b>TERM:</b>	12/1/2013 – 11/30/2015	
<b>AMOUNT:</b>	\$440,225 (2 Years)	
<b>PROCUREMENT METHOD:</b>	Competitive Sealed Proposals	
<b>PROPOSALS:</b>	See page 8B	
<b>MBE PARTICIPATION:</b>	0% (See Requesting Agency Remarks below)	
<b>MBE WAIVER:</b>	10%	
<b>PERFORMANCE SECURITY:</b>	None	
<b>INCUMBENT:</b>	None	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 2-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the PSC website. Copies of the solicitation notice were sent directly to 209 prospective vendors, 34 of which are Maryland firms, and included 44 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Six proposals were received in response to the RFP. All proposals were determined to be reasonably susceptible of being selected for award. The overall # 1 proposal was ranked #1 technically and had the fourth lowest price. The technical differences between the #1 ranked technical offer outweighed the lowest priced offer and the second lowest priced offer, which were ranked, respectively, #5 and #6 technically. Additionally, the third lowest priced offer that was ranked #2 technically did not outrank the #1 technical offer that was deemed to be worth the \$108,345 difference in price. Therefore, award is recommended to Bates White, LLC as having the most advantageous offer for the State.

Pursuant to COMAR 20.50.12.13, a utility is required to file a written report with the Commission for major outage events. Order No. 85385 directed each utility [consisting of seven electrical distribution companies (EDCs)], to file several reports on: performance; short term plans for reliability improvements to distribution system; long term plans for reliability improvements to distribution system; a three part analysis of its distribution system staffing. The Order also identified directives to the Commission's technical staff, which include: reviewing and analyzing EDCs reports; setting up work group sessions-emergency information; compiling reports from the work group sessions with findings and recommendations; proposing COMAR revisions pertaining to major outage events and poorest performing feeder standards; and proposing new COMAR provisions for estimated time of restoration (ETR).

The Consultant will assist the technical staff by:

- (1) Reviewing and analyzing the EDCs' reports pertaining to (a) the hardening to the systems by the EDCs within the next five years; (b) the EDCs' cost/benefit analysis of those short-term improvements; and (c) EDCs' longer term comprehensive reports;
- (2) Reviewing and revising COMAR's major outage event data and poorest performing feeder standards;
- (3) Developing revised standards to be incorporated into COMAR; and
- (4) Researching and developing COMAR regulations to establish objective standards for establishing and updating ETR and setting appropriate parameters to establish ETR.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 2-S (Cont.)

A 10% MBE participation goal was established for this contract based upon a search showing 44 possible MBEs for consulting services – management, environmental, scientific and technical, and human resources; operational analysis and utilities management. It is unknown how many of these MBEs have the required qualifications for working with EDCs. However the recommended awardee requested a waiver of the entire 10% goal. After a thorough review and investigation of the good faith effort made by Bates White LLC, the waiver request was approved by the Commission.

**FUND SOURCE:** 100% Special (Public Utility Regulation Fund)

**APPROP. CODE:** C90G001

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 13-2644-0110

---

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 2-S (Cont.)

**PROPOSALS (Cont.):**

<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Price / Ranking</b>	<b>Overall Ranking</b>
Bates White LLC Washington, DC	1	\$440,225 / 4	1
The Liberty Consulting Group Lebanon, PA	2	\$331,880 / 3	2
Jacobs Consultancy Houston, TX	3	\$471,800 / 5	3
Boston Pacific Company, Inc. Washington, DC	4	595,728 / 6	4
Vantage Energy Consulting, LLC Summerland Key, FL	5	\$177,890 / 1	5
River Consulting Group Clayton, GA	6	\$283,571 / 2	6

<b>ITEM:</b>	3-S	<b>Agency Contact:</b> Ronald Wade 410-706-3313 rwade@som.umaryland.edu
<b>DEPARTMENT/PROGRAM:</b>	Health and Mental Hygiene (DHMH) State Anatomy Board	
<b>CONTRACT ID:</b>	State Anatomy Board, Transportation of Bodies, Area 3 – Western Maryland; OPASS 14-10811 ADPICS NO. M00B4400345	
<b>CONTRACT DESCRIPTION:</b>	Provide for the removal and transportation of donated and unclaimed bodies from hospitals, nursing homes and residences, 24 hours a day, 7 days a week in Allegany, Frederick, Garrett and Washington Counties (Area 3) to the State Anatomy Board’s (Board) facility in Baltimore.	
<b>AWARD:</b>	Harman, Kenworthy & Minnich Funeral Home, PA Hagerstown, MD	
<b>TERM:</b>	12/1/2013 - 6/30/2018	
<b>AMOUNT:</b>	\$262,250 (4 Years; 7 Months)	
<b>PROCUREMENT METHOD:</b>	Competitive Sealed Bidding	
<b>BIDS:</b>	See page 11B	
<b>MBE PARTICIPATION:</b>	None (See Requesting Agency Remarks below)	
<b>PERFORMANCE SECURITY:</b>	None	
<b>INCUMBENT:</b>	Kerfoot Livery Service, Inc. Hagerstown, MD	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 3-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* and the DHMH Procurement website. Copies of the solicitation notice were sent to 44 prospective bidders; all of which are Maryland firms and none are MBEs.

Five bids were received in response to the IFB, all of which were deemed responsive. Award is recommended to Harman, Kenworthy & Minnich Funeral Home, P.A., the responsible bidder with the lowest priced responsive bid.

The Board does not have the human resources to perform the services needed. This contract will provide the Board with transportation for the removal of donated and unclaimed deceased bodies from hospitals, nursing homes and residences in Area 3 to the Board's facility in Baltimore. The services will be provided 24 hours a day, 7 days a week. Area 3 includes Western Maryland, consisting of Allegany, Frederick, Garrett and Washington counties.

There is no MBE participation goal for this contract because it was determined that there are no certified MBEs available to perform these services.

**FUND SOURCE:** 100% General

**APPROP. CODE:** M00F0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2658-0001

---

Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 3-S (Cont.)

**BIDS (Cont.):**

**BIDDERS**

**BIDS**

Harman, Kenworthy & Minnich Funeral Home, PA  
Hagerstown, MD

\$262,250

Maryland Removal Service, LLC  
Union Bridge, MD

\$268,250

K.P. & Company LLC  
Baltimore, MD

\$270,075

Kerfoot Livery Service, Inc.  
Hancock, MD

\$347,055

Blacks Mortuary Services, Inc.  
Sabillasville, MD

\$445,625

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**SERVICES CONTRACT**

**ITEM:** 4-S **Agency Contact:** Ronald Wade  
410-706-3313  
rwade@som.umaryland.edu

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
State Anatomy Board

**CONTRACT ID:** State Anatomy Board, Transportation of Bodies,  
Area 4 – Eastern Shore; OPASS 14-10812  
ADPICS # M00B4400344

**CONTRACT DESCRIPTION:** Provide for the removal and transportation of  
donated and unclaimed bodies from hospitals, nursing homes and residences, 24 hours a day, 7  
days a week in Caroline, Cecil (below the C&D Canal), Dorchester, Kent, Queen Ann’s,  
Somerset, Talbot, Wicomico, Worcester Counties (Area 4) to the State Anatomy Board’s  
(Board) facility in Baltimore.

**AWARD:** K.P. & Company, LLC  
Baltimore, MD

**TERM:** 12/1/2013 - 6/30/2018

**AMOUNT:** \$241,288 (4 Years; 7 Months)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

<b><u>BIDDERS</u></b>	<b><u>BIDS</u></b>
K.P. & Company LLC Baltimore, MD	\$241,288
Harman Funeral Service, P.A. Glen Burnie, MD	\$255,116
Ostrowski Funeral Home St. Michaels, MD	\$270,082.50

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 4-S (Cont.)

**MBE PARTICIPATION:** None (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Mortuary Transport Service/Hurley & Ostrowski  
Funeral Home, P.A.  
St. Michaels, MD

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* and the DHMH Procurement website. Copies of the solicitation notice were sent to 46 prospective bidders; all of which are Maryland firms and none are MBEs.

Three bids were received in response to the IFB, all of which were deemed responsive. Award is recommended to K.P. & Company, LLC, the responsible bidder with the lowest priced responsive bid.

The Board does not have the human resources to perform the services needed. This contract will provide the Board with transportation for the removal of donated and unclaimed deceased bodies from hospitals, nursing homes and residences in Area 4 to the Board's facility in Baltimore. The services will be provided 24 hours a day, 7 days a week. Area 4 includes the Eastern Shore of Maryland, consisting of Caroline, Cecil (below C&D Canal), Dorchester, Kent, Queen Ann's, Somerset, Talbot, Wicomico, Worcester counties.

There is no MBE participation goal for this contract because it was determined that there are no certified MBEs available to perform these services.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 4-S (Cont.)

**FUND SOURCE:** 100% General

**APPROP. CODE:** M00F0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2659-0001

---

Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**SERVICES CONTRACT**

**ITEM:** 5-S **Agency Contact:** David Davis COO  
301-745-4054  
david.davis@maryland.gov

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Western Maryland Hospital Center

**CONTRACT ID:** Locum Physician Services for Western Maryland  
Hospital Center; DHMH/OPASS 14-13792  
ADPICS # M00B4400351

**CONTRACT DESCRIPTION:** Provide locum physician services for the Western  
Maryland Hospital Center (WMHC), located in Hagerstown, Washington County, Maryland.

**AWARD:** LocumTenens.com  
Alpharetta, GA

**TERM:** 11/25/2013 – 11/24/2015

**AMOUNT:** \$1,747,200 (2 Years)

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** 0% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** WMHC is an integral part of the health services  
system of the State of Maryland and is one of two regional chronic/long-term care hospital  
centers administered by the Maryland Department of Health and Mental Hygiene, Family Health  
Administration. WMHC serves the residents of the State of Maryland who require in-hospital  
treatment programs for their illness(es), has an average daily inpatient population of 90 patients,

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 5-S (Cont.)

and also provides services for the Renal Dialysis program with a census of 24 patients. WMHC includes a Brain Injury Program that is a dedicated 12-bed unit utilizing specially trained staff to provide rehabilitation to those individuals with acquired brain injuries. WMHC is accredited by the Joint Commission.

This sole source contract for locum physician services is needed to provide continuity of care to the patients at WMHC. Currently, two physicians at WMHC are being provided by one Locum agency. Locum Tenens.Com has fully met the needs of WMHC and also made sure that additional physicians were available in the event that a placed individual left unexpectedly. They have gone so far as to provide the hospital with the recruiter's cell phone number to insure immediate contact with the agency.

Previous efforts to secure a locum physician provider through a competitive procurement showed that bidders (with the exception of Locum Tenens.Com, the current provider) refused to sign a State of Maryland contract and could not provide sufficient evidence that they could actually provide the staffing as required. This continues to be a common issue for many agency recruiters for physician services.

Because the services are for locum physicians, there are no subcontracting opportunities. In addition, searches of the MDOT MBE directory and the *vetbiz.gov* website found no MBEs or VSBes that provide these services. Therefore, no MBE or VSBE participation goals were established for this contract.

**FUND SOURCE:** 100% General

**APPROP. CODE:** M00I0301

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2761-0000

---

Board of Public Works Action – This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 6-S (Cont.)

**MBE PARTICIPATION:** None (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENTS:** Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request For Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHMH websites. Copies of the solicitation notice were mailed directly to 13 prospective vendors, 12 of which are Maryland firms and none are MBEs.

Springfield Hospital Center (SHC) received three proposals for this solicitation. One proposal was found not to be reasonably susceptible of being selected for award and was rejected. The two remaining proposals were both determined to be reasonably susceptible of being selected for award. The financial offers were also deemed fair and reasonable because they are consistent with the prevailing rates for this service by similarly qualified professionals. The RFP provided for awards up to two contractors; therefore, both remaining offerors are being recommended for award.

Neuropsychological services are often required to clarify diagnosis and/or assist in development of appropriate treatment and after-care recommendations. In most cases, individuals undergoing forensic evaluations are suspected to have a variety of conditions reflecting an underlying neuropsychological or neuropsychiatric problem. In such cases, to fully address the question(s) posed by the Court, an evaluator may need to consult with a qualified neuropsychologist and/or request a full battery of neuropsychological tests.

In the past this service was provided by salaried staff at SHC. Due to the difficulty in filling the position at the State salary level, it was necessary to solicit for contractors to provide evaluation services to individuals who have serious mental illness and to individuals referred by legal authority for evaluation and treatment. The contractors will also provide in-service training for SHC's Department of Psychology staff and students.

Thirteen patients were served through the previous contract last year. However, in light of the increased forensic population at SHC, it is possible the number will be higher. The forensic population pertains to those patients that are court-ordered and cannot be discharged without the court's consent. Typically, they are higher functioning but generally have behaviors that make

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 6-S (Cont.)

placement in the community problematic because of a history of dangerous behaviors, i.e. arson, sexual deviations, etc.

The contractors will provide a review of each patient's medical record, including referral questions and communication with staff and, if needed, interview the patient, conduct testing evaluations for neuropsychological function to include scoring and interpretation of the neuropsychological tests and generate written reports to show findings. When a patient has court involvement, additional forensic questions may need to be addressed, such as the patient's capacities related to trial competency, strategies to improve deficits that impair trial competency, and questions related to the permanence and/or treatability of the underlying neuropsychological deficits. Upon request by either SHC or the judicial system, the contractors will also provide forensic testimony regarding the test results achieved for any patient for which services were rendered.

The most advantageous (highest overall ranked) offeror will be given the first opportunity to provide services under this contract. If this contractor cannot provide the requested services, the second contractor will be given the opportunity to perform the services.

There was no MBE goal established for this solicitation based upon the determination that only one certified MBE could provide the requested neuropsychological services.

**FUND SOURCE:** 100% General

**APPROP. CODE:** M00L0801

**RESIDENT BUSINESSES:** Yes for Harvey L. Gewanter Ph.D.

**MD TAX CLEARANCES:** 13-2321-0111 (Harvey L. Gewanter Ph.D.)  
 13-2320-0000 (Sidney W. Binks III Ph.D.)

---

Board of Public Works Action - This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

<b>ITEM:</b>	7-S	<b>Agency Contact:</b> Lorraine Nawara 410-767-1442 Lorraine.Nawara@maryland.gov
<b>DEPARTMENT/PROGRAM:</b>	Health and Mental Hygiene (DHMH) Long Term Care Office of Health Services	
<b>CONTRACT ID:</b>	Fiscal Management Services for Medicaid Participants Enrolled in Self-Directed Home Care Service Programs; DHMH/OPASS-14-13407 ADPICS # M00B4400350 (Statewide)	
<b>CONTRACT DESCRIPTION:</b>	Provide fiscal management services to Medicaid participants enrolled in the Community First Choice program, the Medicaid Assistance Personal Care Services Program (MAPCSP), the Home and Community-Based Services Waiver for Older Adults (WOA) Program, and the Living at Home Waiver (LAH), including the administration of flex funds to Money Follows the Person (MFP) participants.	
<b>AWARD:</b>	Public Partnerships, LLC Boston, MA	
<b>TERM:</b>	1/1/2014 –12/31/2015 (w/3 one-year renewal options)	
<b>AMOUNT:</b>	\$12,364,200 (2 Years; Base Contract) \$ 6,642,000 (1 Year; 1 <sup>st</sup> Renewal Option) \$ 6,948,600 (1 Year; 2 <sup>nd</sup> Renewal Option) <u>\$ 7,255,200</u> (1 Year; 3rd Renewal Option) \$33,210,000 Total (5 Years)	
<b>PROCUREMENT METHOD:</b>	Competitive Sealed Proposals	
<b>PROPOSALS:</b>	Only One Acceptable Proposal Received	
<b>MBE PARTICIPATION:</b>	20% (See Requesting Agency Remarks below)	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 7-S (Cont.)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Administrative Services, Inc.  
Bethesda, MD

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHMH website. A copy was also sent to the Governor's Office of Minority Affairs.

Two proposals were received in response to the RFP. One proposal was deemed not to be reasonably susceptible of being selected for award due to being technically deficient; and the financial proposal was returned. The remaining proposal was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Public Partnerships, LLC.

Although requested, DHMH did not receive any "No Bid" response forms from prospective offerors. The incumbent did not submit a proposal for this procurement because the additional requirements in the scope of work were considered too broad for them to provide at this time.

The Contractor will provide fiscal management services to include:

- Managing the payroll, including withholding taxes and union dues, for Personal Assistance Providers who are providing services for participants (Group A) in the four Medicaid programs (Community First Choice Program, MAPCSP, WOA Program and Increased Community Services Program); and
- Managing the authorization, documentation and reimbursement for transition expenses and flex funds which are used by new program participants (Group B) to purchase supplies needed to move into the community.

This contract is an Indefinite Quantity with Fixed Unit Prices Contract as defined in COMAR 21.06.03.06A(2). The estimated numbers of Personal Care Providers (4,400 – 5,200), Group A Participants (5,000 – 5,800), and Monthly Transactions applicable to Group B (3,000 – 15,000) do not guarantee any maximum or minimum quantities under the contract and may change at any time during the contract term or renewal options, if exercised. The actual amount to be paid to the Contractor shall be calculated using the Firm Fixed Unit Prices.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 7-S (Cont.)

A 20% MBE participation goal was established for this contract based upon the subcontracting opportunities that include computer hardware and software, office supplies, building maintenance, real property rental or lease, janitorial services, financial services, insurance, etc.

This contract also has a 0.5% VSBE participation goal.

**FUND SOURCE:** 50% General; 50% Federal

**APPROP. CODE:** M00Q0103

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2716-0001

---

Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

<b>ITEM:</b>	8-S	<b>Agency Contact:</b> Karen Rezabek 410-764-3259 karen.rezabek@maryland.gov
<b>DEPARTMENT/PROGRAM:</b>	Health and Mental Hygiene (DHMH) Maryland Health Care Commission (MHCC)	
<b>CONTRACT ID:</b>	Third-Party Administration Services for the Maryland Physician Services Trauma Fund; MHCC 14-004 (Statewide) ADPICS # M00B4400347	
<b>CONTRACT DESCRIPTION:</b>	Provide claims processing and related services for the uncompensated care component of the Maryland Trauma Physician Services Fund.	
<b>CONTRACTOR:</b>	CoreSource, Inc. Lancaster, PA (Local Office in Baltimore, MD)	
<b>TERM:</b>	12/1/2013 - 11/31/2018	
<b>AMOUNT:</b>	\$1,391,225 (5 Years)	
<b>PROCUREMENT METHOD:</b>	Competitive Sealed Proposals	
<b>BIDS OR PROPOSALS:</b>	Only One Proposal Received	
<b>MBE PARTICIPATION:</b>	29.5%	
<b>PERFORMANCE SECURITY:</b>	None	
<b>INCUMBENT:</b>	Same	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 8-S (Cont.)

**REQUESTING AGENCY REMARKS** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the MHCC website. Email notifications were sent to 314 minority-owned businesses and veteran-owned small businesses and nine third-party administration firms. A copy was also sent to the Governor's Office of Minority Affairs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to CoreSource, Inc., the sole Offeror.

The Maryland Trauma Physician Services Fund (Trauma Fund) covers the costs of medical care provided by trauma physicians for indigent patients, Medicaid enrolled patients, and trauma related on-call expenses. The Trauma Fund is financed through a \$5 surcharge on motor vehicle registrations and renewals.

During the 2003 Legislative Session, the Maryland General Assembly enacted the Trauma Fund to aid Maryland's trauma system by reimbursing trauma physicians for uncompensated care losses and by raising Medicaid payments to 100% of the Medicare rate when a Medicaid patient receives trauma care at a designated center. The legislation also established a formula for reimbursing trauma centers for trauma-related on-call expenses for trauma surgeons, orthopedists, neurosurgeons, and anesthesiologists. The legislation directed the Health Services Cost Review Commission (HSCRC) to allow trauma center hospitals to include trauma-related standby expenses in HSCRC-approved hospital rates.

In 2006, the Maryland General Assembly expanded the number of specialties eligible for reimbursement by the Trauma Fund. Staff estimated that the number of eligible practices would likely double. As the former reimbursement application was difficult for practices to complete, staff concluded that it would be most efficient to establish a more standard claim adjudication process for paying uncompensated care claims. This process includes most elements of claim adjudication with which practices are already familiar. As the MHCC and HSCRC do not have in-house capabilities to adjudicate claims, an outside contractor was needed.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 8-S (Cont.)

The third party administrator is responsible for educating physician practices on claims submission requirements, operating a call center to respond to questions and provide real-time claims status information, confirm claims eligibility, and adjudicate uncompensated care claims. Claims payments by the Trauma Fund average approximately \$200,000 per month over the past seven years.

A 25% MBE participation goal was established for this contract; however, the recommended awardee has committed to 29.5%. This contract also has a 0.5% VSBE participation goal.

**FUND SOURCE:** 100% Special (Md. Annotated Code, Health-General § 19-130, Maryland Trauma Physician Services Fund, \$5 fee for motor vehicle registrations)

**APPROP. CODE:** M00R0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2754-1111

---

Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

# SERVICES CONTRACT

<b>ITEM:</b>	9-S	<b>Agency Contact:</b> Sandy Johnson 410-767-7408 Sandy.Johnson@Maryland.gov
<b>DEPARTMENT/PROGRAM:</b>		Department of Human Resources (DHR) St. Mary's County Department of Social Services (SMCDSS)
<b>CONTRACT ID:</b>		After-Hours Crisis Line Services SMCDSS/CWS/14-002 ADPICS # N00B4400220
<b>CONTRACT DESCRIPTION:</b>		Provide After Hours Crisis Line (AHCL) coverage for the citizens of St. Mary's County.
<b>AWARD:</b>		A & J Shryock, LLC Mechanicsville, MD
<b>TERM:</b>		12/1/2013 – 11/30/2015 (w/1 one-year renewal option)
<b>AMOUNT:</b>		\$ 96,000 (2 Years; Base Contract) <u>\$ 48,000</u> (1 Year; Renewal Option) \$144,000 Total (3 Years)
<b>PROCUREMENT METHOD:</b>		Competitive Sealed Bidding
<b>BIDS:</b>		Only One Bid Received
<b>MBE PARTICIPATION:</b>		None (See Requesting Agency Remarks below)
<b>PERFORMANCE SECURITY:</b>		None
<b>HIRING AGREEMENT ELIGIBLE:</b>		Yes
<b>INCUMBENT:</b>		Same

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 9-S (Cont.)

**REQUESTING AGENCY REMARKS:** A Notice of the Availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* and the DHR website. Copies were sent directly to three potential bidders, all of which are Maryland firms; one is a certified small business, and none are MBEs. As the IFB required services to be conducted in St. Mary's County, the list of potential bidders was limited to vendors in the immediate area. A copy was also sent to the Governor's Office of Minority Affairs.

The St. Mary's County Department of Social Services (SMCDSS) administers social services programs that protect the children, families, and citizens of St. Mary's County. This includes time beyond SMCDSS normal business hours, weekends and holidays. The After Hours Crisis Line (AHCL) will respond to calls after normal working hours from the St. Mary's County Emergency Communications Center (the central call center for all emergency calls in the county), Maryland State Police, St. Mary's County Sheriff's Department, or other community agencies and individuals. These calls deal with potential crisis situations, which involve children who are alleged to be abused, at risk or neglected; adults who need protection; children or adults in foster and adoptive homes certified by the agency; and homeless people. In some instances, individuals in danger may have to be removed from their homes and placed into temporary safe alternative living situations. Although many other local departments use existing staff to provide these services, SMCDSS does not have sufficient staff to allow them to cover these services.

Only one bid was received in response to this solicitation. The recommended vendor, A & J Shryock, LLC (Shryock), is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation.

Notices were sent to the potential bidders requesting their reasons for not submitting a bid. Only one vendor responded stating that they did not have time to prepare a bid, but would like to receive notices of future solicitations. No other vendors responded to DHR's request.

Shryock, a registered Small Business Reserve, is currently providing AHCL services for SMCDSS. Through the previous contract, Shryock has shown that it has a comprehensive and extensive understanding of the problem, job responsibilities, and community resources on the part of the vendor and staff. It also has demonstrated it has the experience and ability to meet the community's needs for after-hours services, especially to protect children and vulnerable adults and to respond to emergencies for the homeless.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 9-S (Cont.)

No MBE Participation goal was established for this Contract because the majority of the expenses associated with the Contract are for personnel services; therefore, it was determined that there were no subcontracting opportunities available.

**FUND SOURCE:** 75% Federal; 25% General

**APPROP. CODE:** N00G0003; N00G0004

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2679-0000

---

Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

<b>ITEM:</b>	10-S	<b>Agency Contact:</b> Patricia Tyler 410-767-1008 ptyler@dllr.state.md.us
<b>DEPARTMENT/PROGRAM:</b>	Labor, Licensing and Regulation (DLLR) Maryland Workforce Investment System	
<b>CONTRACT ID:</b>	GED Testing Services; DLLR-FY2014-014 ADPICS # P00B4400042 (Statewide)	
<b>CONTRACT DESCRIPTION:</b>	Provide the development and administration of all computer-based GED testing in the State of Maryland.	
<b>AWARD:</b>	GED Testing Service, LLC Bloomington, MN	
<b>TERM:</b>	1/1/2014 – 12/31/2014	
<b>AMOUNT:</b>	\$1,500,000 NTE	
<b>PROCUREMENT METHOD:</b>	Sole Source	
<b>BIDS OR PROPOSALS:</b>	N/A	
<b>MBE PARTICIPATION:</b>	None (See Requesting Agency Remarks below)	
<b>PERFORMANCE SECURITY:</b>	None	
<b>INCUMBENT:</b>	None	

64

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 10-S (Cont.)

entity can provide the GED<sup>®</sup> Test, and all testing in U.S. is done in partnership between GED Testing Service, LLC and the state-eligible agency.

After January 1, 2014, only computer-based electronic GED testing will be available. Because the paper tests only costs Test Takers a total of \$45 for all batteries of the GED<sup>®</sup> Test, the State will pay the additional portion of the cost over that amount to not cause any undue burden on the test takers trying to obtain their GED. The price of the tests is \$30 for each of the four content areas, up to \$120 for the entire battery of the GED Test. The State will pay \$18.75 per content area, up to \$75 for the entire battery, and the individual test taker will pay \$11.25 per content area, up to \$45 for the entire battery, which is the same amount as the paper version that will no longer be available.

Based upon historical usage for these services, DLLR budgeted \$1.2M for this contract with \$734,100 being paid by the State. The *Award Amount* is a not-to-exceed (NTE) amount based upon 12,500 GED tests being administered during the one-year contract multiplied by \$30 for each of the four content areas. General funds will be available, if the full NTE on the contract is needed.

No MBE participation goal was established for this contract because there are no subcontracting opportunities available for this proprietary service.

**FUND SOURCE:** 63% General;  
 37% Non-Budgeted (Test Taker Fees)

**APPROP. CODE:** P00G0112

**RESIDENT BUSINESS:** Yes

**MD TAX CLERANCE:** 13-2674-0000

---

Board of Public Works Action – This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

<b>ITEM:</b>	11-S	<b>Agency Contact:</b> Rosetta Rose 410-339-5026 rrose@dpscs.state.md.us
<b>DEPARTMENT/PROGRAM:</b>	Public Safety & Correctional Services (DPSCS)	
<b>CONTRACT ID:</b>	Acupuncture Services Substance Abuse Treatment Program; DPSCS Q0014019 ADPICS # Q00B4400177	
<b>CONTRACT DESCRIPTION:</b>	Provide acupuncture services for up to 75 male inmates per month at the Baltimore City Detention Center (BCDC).	
<b>AWARD:</b>	Treatment Alternatives, LLP Ellicott City, MD	
<b>TERM:</b>	12/1/2013 – 11/30/2018	
<b>AMOUNT:</b>	\$372,060 (5 Years)	
<b>PROCUREMENT METHOD:</b>	Competitive Sealed Bidding	
<b>BIDS OR PROPOSALS:</b>	Only One Responsive Bid Received	
<b>MBE PARTICIPATION:</b>	0% (See Requesting Agency Remarks below)	
<b>MBE WAIVER:</b>	10%	
<b>INCUMBENT:</b>	Same	

66

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 11-S (Cont.)

Two bids were received in response to the IFB; however, only one bid was deemed to be responsive. The other bid was deemed to be not responsive for failure to accurately complete and submit the MBE forms. The recommended contractor is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable; and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation.

This contract will provide acupuncture services for up to 75 male inmates per month located at the Baltimore City Detention Center (BCDC) to enable DPSCS to support the State-certified Addicts Changing Together-Substance Abuse Treatment Program (ACT-SAP). The program mission is to ensure that qualified male and female offenders receive a 45-day intensive treatment regimen. This treatment regimen includes formal treatment planning; individual, group and family counseling; HIV/AIDS education testing and counseling; acupuncture treatment; life skills training; computer literacy; and adult basic education. Offenders enter ACT-SAP through Drug Treatment Court in collaboration with the Maryland Division of Community Supervision, or through the Personal Options Program which allows commitment of the client by any non-drug court judge to addiction treatment.

A 10% MBE participation goal was established for this solicitation based upon the limited subcontracting opportunities for medical supplies. However the awardee requested a waiver of the entire 10% goal. After a thorough review and investigation of the good faith effort made by Treatment Alternatives, LLP, the waiver request was approved. Additionally, MBEs were encouraged to bid as prime contractors for these services.

**FUND SOURCE:** 100% General

**APPROP. CODE:** Q00T0403

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2546-0000

---

Board of Public Works Action - This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**SERVICES CONTRACT MODIFICATION**

<b>ITEM:</b>	12-S-MOD	<b>Agency Contact:</b> Brian Hepburn 410-402-8452 brian.hepburn@maryland.gov
<b>DEPARTMENT/PROGRAM:</b>	Health and Mental Hygiene (DHMH) Mental Hygiene Administration (MHA)	
<b>CONTRACT ID:</b>	Administrative Services Organization for Maryland's Public Mental Health System; DHMH/OPASS 10-9959 (Statewide) ADPICS # COF35229	
<b>CONTRACT APPROVED:</b>	DBM Item 4-S (6/3/2009)	
<b>CONTRACTOR:</b>	ValueOptions, Inc. Norfolk, VA	
<b>CONTRACT DESCRIPTION:</b>	Contract for a Statewide Administrative Services Organization (ASO) to provide management of publicly funded mental health services for all persons under the Public Mental Health System (PMHS). This contract will enable the State to manage outpatient and inpatient mental health services, including authorization and utilization management, claims payment and collection of federal financial participation.	
<b>MODIFICATION DESCRIPTION:</b>	Add funding to hire additional staff to support the Medicaid expansion population.	
<b>ORIGINAL CONTRACT TERM:</b>	9/1/2009 – 8/31/2011 (w/3 one-year renewal options)	
<b>MODIFICATION TERM:</b>	1/1/2014 – 8/31/2014	
<b>ORIGINAL CONTRACT AMOUNT:</b>	\$19,929,864 (2 Years)	
<b>MODIFICATION AMOUNT:</b>	\$280,000 (8 Months)	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 12-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS:** \$31,955,870 (See page 36B)

**REVISED TOTAL CONTRACT AMOUNT:** \$52,165,734

**PERCENT +/- (THIS MODIFICATION):** +1.4%

**OVERALL PERCENT +/-:** +1.6%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 16.6%

**MBE COMPLIANCE:** 15.4%

**REQUESTING AGENCY REMARKS:** The Mental Hygiene Administration (MHA) contracts with an Administrative Services Organization (ASO), currently ValueOptions (VO), to manage the Public Mental Health System (PMHS). VO's duties under the contract include authorizing and managing inpatient and outpatient services, paying claims, processing all claims with the Medicaid Management Information System (MMIS) to obtain federal funds in accordance with the federal and state Medicaid laws and regulations, conducting program audits, performing data analysis and reporting, conducting evaluation activities, and implementing special projects. VO processes claims at no cost to the provider and has the capacity to accept a minimum of five million claims annually in either paper or electronic format.

Currently, there are approximately 80,000 Primary Adult Care (PAC) beneficiaries. This number is expected to grow to 89,702 by the end of 2013. On January 1, 2014, these consumers will become eligible for the full array of Medicaid benefits. The complexity and unmet needs of this population will require additional management and coordination of care efforts to ensure engagement in appropriate services.

Above and beyond the PAC migration, Medicaid expansion is expected to add 20,000 new consumers to the system from January to June 2014 and several thousand more through the contract period ending on August 31, 2014. This population will have unmet needs and require complex care coordination to engage them in appropriate service delivery. In addition, an increase in Transitional Age Youth (TAY) is projected to increase the complexity of case reviews as well. As a result of Medicaid expansion, MHA projects that an additional 6,339

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 12-S-MOD (Cont.)

Medicaid consumers are expected to be served by VO in the public mental health system in 2014.

From 2010 to 2013, as a result of the Medicaid membership growth (up 18% since the start of the contract) and more consumers being served (up 21%), there has been a 31% increase in requests for certain outpatient services (Psychiatric Rehabilitation Program, Mobile Treatment, Assertive Community Treatment, and Psychiatric Testing) that required additional clinical review by a Clinical Care Manager. During this same time period, VO experienced a 22% increase in claims volume from 3,341,092 to 4,076,619.

VO committed to provide 21.75 Clinical FTEs (excluding two Medical Directors); however, as volume and demand grew, VO added three staff with no changes to the State contract. VO currently has 24.75 Clinical FTEs. The increase in staffing allowed VO the opportunity to provide exceptional services to members, providers and the State. In order to continue at this service level, it is imperative that VO hire additional staff to support the Medicaid expansion population. The price includes labor, overhead and initial hardware setup costs.

Based on the anticipated increase in claims volume, VO anticipates hiring two additional Clinical FTEs and one Non-Clinical FTE, as well as flex staffing to ensure the seamless integration of the Medicaid expansion members.

This modification is in the best interest of the State to ensure implementation of the Affordable Care Act to support the Medicaid expansion population. It would not be possible to pull this population apart from the total population under management by this contract. It needs to be managed as a continuous whole.

**FUND SOURCE:** 57% General, 43% Federal

**APPROP. CODE:** M00L0102

**RESIDENT BUSINESS:** Yes

---

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 12-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

Mod #1	\$29,995	Modified the contract to incorporate the Alcohol and Drug Abuse Administration (ADAA) Maryland RecoveryNet Program as an Access to Recovery (ATR) Project for DHMH for the period of 2/1/2011 to 8/31/2011 w/three one-year renewal options. The Federal Substance Abuse and Mental Health Services Administration is funding this project through a grant. Approved by DHMH on 2/1/2011.
Option #1	\$10,335,333	Exercised the first of three one-year renewal options as contained in the original contract for the period of 9/1/2011 to 8/31/2012. Approved on DBM Item 6-S-OPTION (6/1/2011).
Mod #2	\$0	Modified the contract to raise the caps of monies the ASO can use to reimburse ADAA providers as approved by the federal Substance Abuse and Mental Health Services Administration. Approved by DHMH on 8/3/2012.
Option #2	\$10,639,114	Exercised the second of three one-year renewal options as contained in the original contract for the period of 9/1/2012 to 8/31/2013. Approved on DBM Item 7-S-OPTION (7/11/2012).
Option #3	\$10,951,428	Exercised the final one-year renewal option as contained in the original contract for the period of 9/1/2013 to 8/31/2014. Approved on DBM Item 12-S-OPTION (7/3/2013).
Mod #3	\$0	Modified the contract to change the MBE Participation Schedule. Approved by DHMH on 8/31/2013.
Total	<hr/> \$31,955,870	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**GENERAL MISCELLANEOUS**

**ITEM:** 13-GM                      **Agency Contact:** Linda Lamone  
410-269-2840  
Linda.lamone@maryland.gov

**DEPARTMENT:** State Board of Elections

**PROGRAM:** General Administration

**FUND SOURCE:** 100% General

**APPROP. CODES:** D38I0101

**AMOUNT OF REQUEST:** N/A

**DESCRIPTION:** The State Board of Elections (SBE) requests to establish 2.5 positions, pursuant to 7-236, State Finance and Procurement Article, and Section 31 of House Bill 100 (Budget Bill for 2014). This latter provision enables the Board of Public Works to authorize the creation of no more than 100 additional State funded positions during Fiscal Year (FY) 2014. The requested positions will be supported through General Funds in the SBE budget in FY2014 and in subsequent years.

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries &amp; Wages</u>
0.5	Office Service Clerk	9/7	\$16,858
1.0	Internal Auditor Program Supervisor	19 mid	\$65,935
1.0	Office Secretary	10/3	\$32,219

**REQUESTING AGENCY REMARKS:** In accordance with the provisions of HB 1499 (Chapter 419 of the Acts of 2013), SBE has authority effective 10/1/2013, to impose civil penalties of up to \$500 for specific campaign finance violations. These violations include unauthorized disbursements, failure to maintain a campaign bank account, failure to maintain detailed and accurate account books and records, failure to report all contributions received and expenditures made, or failure to retain a copy of campaign material.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 13-GM (Cont.)

In order to implement the new provisions of law, SBE is requesting 2.5 new positions listed above to enhance the current complement of seven employees at SBE who work on campaign finance issues. The team will begin to develop and implement the new enforcement procedures. Among the tasks are modifying the online campaign finance reporting system to include enforcement information and other changes related to the law. SBE will begin to investigate complaints, make referrals to the Office of the State Prosecutor, and issue civil citations. In January 2014, SBE will begin to monitor and review disbursements from the legislative party caucus committee administration accounts, and will begin to audit campaign finance reports. In February 2014, SBE will begin to issue deficiencies and notices.

**DBM REMARKS:** The Secretary of the Department of Budget and Management has certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request, 22.7 positions will have been approved within the Rule of 100 for FY2014.

---

Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**GENERAL MISCELLANEOUS**

**ITEM:** 14-GM                      **Agency Contact:** Genie Gunthrop  
410-321-4067  
ggunthrop@ospmd.org

**DEPARTMENT:** Office of the State Prosecutor

**PROGRAM:** General Administration

**FUND SOURCE:** 100% Contingent Fund

**APPROP. CODES:** D05E0102

**AMOUNT OF REQUEST:** \$75,000

**DESCRIPTION:** The Office of the State Prosecutor (OSP) requests to establish 2.0 positions, pursuant to 7-236, State Finance and Procurement Article, and Section 31 of House Bill 100 (Budget Bill for 2014). This latter provision enables the Board of Public Works to authorize the creation of no more than 100 additional State funded positions during Fiscal Year (FY) 2014.

OSP also seeks approval to transfer \$75,000 from the Contingent Fund for these positions for FY2014. General Funds will support these positions in subsequent years. The funding is necessary to implement the provisions of HB 1499, the Campaign Finance Reform Act of 2013 (Chapter 419 of the Acts of 2013).

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries &amp; Wages</u>
1	Assistant State Prosecutor II	20/0	\$54,009
1	Administrative Officer (Investigator)	14/0	\$37,006

Summary of Expenses

Salaries	\$91,015
Benefits	\$35,267
Turnover	(\$56,682)
Operating expenses	<u>\$ 5,400</u>
<b>Total</b>	<b>\$75,000</b>

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**November 20, 2013**

**ITEM:** 14-GM (Cont.)

**REQUESTING AGENCY REMARKS:** House Bill 1499, passed during Legislative Session 2013, will significantly increase the number of election law civil citations issued (based on the fact that State Board of Elections (SBE) will be issuing them as well for certain offenses). Under the statute, the State Prosecutor will have to litigate not only the citations issued from OSP, but those issued by SBE as well. The new law will result in a significant increase in the number of cases to be reviewed, trials to prepare for, and court appearances required.

In order to meet this increased workload, OSP will create an additional prosecutor and investigator position. Currently, the office has 32 open investigations in addition to 260 failure to file cases and an excess of 250 double voter cases. Managing for Results objectives are that 97% of corruption complaints are to be closed within the established two year timely completion rate, 75% of election law complaints shall be closed within the established six month completion rate and 97% of other complaints shall be closed within the established one year completion rate. In FY2012, only 67% of election law complaints were closed in a timely fashion. Without the additional staff, performance measures will not be achieved.

**DBM REMARKS:** The Secretary of the Department of Budget and Management has certified that funds are available in the Contingent Fund for the new positions for which approval is requested within the Rule of 100. If the Board approves this request and Item 13-GM on this agenda, 24.7 positions will have been approved within the Rule of 100 for FY2014.

---

Board of Public Works Action – This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: James Salt*  
*301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**1-AE. ARCHITECTURAL/ENGINEERING SERVICES CONTRACT**

***Institution*** University of Maryland, Baltimore for  
Towson University

***Contract ID:*** Design Services for West Village Housing Phases III & IV  
RFP 2013-06 AE-BS, Baltimore County

***Contract Description:*** Architectural/engineering services for Phase III & IV West Village residence halls at Towson University. Phase III housing is anticipated to provide 400 apartment-style beds; Phase IV housing is anticipated to provide 300 apartment-style beds.

***Award:*** Ayers Saint Gross, Inc.  
1040 Hull Street, Suite 100, Baltimore, MD 21230

***Contract Term:*** 14 months from issuance of design notice to proceed;  
22 months from issuance of construction notice to proceed.

***Amount:*** \$5,728,643

***Procurement Method:*** USM Policies and Procedures for Architect/ Engineer Procurements

<b><i>Proposals:</i></b>	<b><u>Ranking</u></b>
Ayers Saint Gross, Inc. Baltimore, MD	1
WTW Architects, Inc. Pittsburgh, PA	2
Design Collective, Inc. Baltimore, MD	3
WDG Architecture, PLLC Washington, DC	4

<b>MBE Participation:</b>	25%
Subgoals:	6% African American
	2% Hispanic American
	9% Woman-owned

**MD Tax Clearance:** 13-2759-0111

## WITHOUT DISCUSSION

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**November 20, 2013**

*Agency Contact: James Salt*  
*301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**2-C-MOD. CONSTRUCTION CONTRACT MODIFICATION**

**INSTITUTION:** University of Maryland, Baltimore

**CONTRACT ID:** Construction Management at Risk Services for  
Institute for Human Virology Cooling Tower Replacement  
(Baltimore City)  
Task Order 11-376 MT against  
On Call CM Contract RFP #87305BS

**CONTRACT APPROVED:** USM Item 1-C (02/20/2013)  
USM Item 1-C (07/24/2013)

**CONTRACTOR:** Jeffrey Brown Contracting, LLC  
Towson 21286

**TASK ORDER DESCRIPTION:** Professional management and construction services during pre-construction and construction to renovate IHV cooling tower replacement. Project includes replacing cooling towers, including all condenser piping above the roof, with fiberglass reinforced plastic piping.

**MODIFICATION DESCRIPTION:** Award GMP 1 which includes structural steel, roofing, painting, mechanical, electrical, and CM General Conditions.

**TASK ORDER TERM:** 17 weeks from issuance of pre-construction notice to proceed;  
20 weeks from construction notice to proceed.

**ORIGINAL AMOUNT:** \$9,580.00 (pre-construction)

**MODIFICATION AMOUNT:** \$1,547,772.00

**REVISED TOTAL CONTRACT AMOUNT:** \$1,557,352.00

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**November 20, 2013**

**2-C-MOD. CONSTRUCTION CONTRACT MODIFICATION** *(cont'd)*

**MBE PARTICIPATION:** 25%

**MBE COMPLIANCE:** 27.9%

**PERFORMANCE BOND:** A 100% performance bond is required.

**REQUESTING INSTITUTION REMARKS:** MBE participation for this GMP is 28.07%.  
 No additional GMP's are anticipated.

**FUND SOURCE:** Plant Funds

**APPROP. CODE:** R30B21

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-1967-1111

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: James Salt*  
301-445-1987  
jsalt@usmd.edu  
USM Rep: Joe Evans

### **3-GM. GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve the use of general obligation bond funding proceeds for the following contracts totaling \$47,021.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

#### **A. University of Maryland, Baltimore**

*Description:* Labor and materials to adjust existing door closers to allow doors to open and close in compliance with ADA guidelines at the School of Nursing. Baltimore City

*Procurement Method:* On-Call General Contracting Task Order

*Award:* Emjay Engineering and Construction Co., Inc.  
Baltimore, MD 21207

*Amount:* \$11,661

*Fund Source:* MCCBL 2011: *Funds to design and construct handicapped accessibility modifications at state owned facilities.*

*MD Tax Clearance:* 13-2768-1111

*Resident Business:* Yes

#### **B. University of Maryland, College Park**

*Description:* On-site Construction Inspection Services for UMCES, Chesapeake Biological Laboratory, Truitt Laboratory, Calvert County

*Procurement Method:* Simplified Procurement  
Purchase Order #K167202

*Award:* CSBI.  
Leonardtown, MD

*Amount:* \$35,360

*Fund Source:* MCCBL of 2012-*Provide funds to design a New Environmental Sustainability Research Laboratory*  
Item 054

*Tax Compliance No.* 13-2651-0110

*Resident Business:* Yes

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: James Salt*  
301 445-1987  
jsalt@usmd.edu  
USM Rep: Joe Evans

**4-C. CONSTRUCTION CONTRACT**

***Institution:*** University of Maryland, College Park for  
The Universities at Shady Grove

***Contract ID:*** Design-Build Contract with Guaranteed Maximum Price  
Shady Grove Parking Garage No. 2  
The Universities at Shady Grove, Montgomery County  
Project No. 13-592-716-00

***Contract Description:*** Design-Build Contractor to provide a second structured garage for the University System of Maryland, Shady Grove campus. Contractor shall maximize the number of spaces (approximately 700) while minimizing the cost per space. The total estimated cost for construction is \$15 million.

***Award:*** Donley's, LLC  
Richmond, VA 23236

***Contract Term:*** 22 months from notice-to-proceed  
(November 20, 2013 – September 19, 2015)

***Amount:*** \$996,685 (Pre-Construction & Design Services Only)

***Procurement Method:*** Competitive Sealed Proposals

***Proposals:***

	<i>Technical</i>	<i>Price</i>	<i>Total</i>	<i>Evaluated Price</i>
Donely's, LLC Richmond, VA 23236	60.00	40.00	100.00	\$2,489,051
Coakley Williams Construction Laurel, MD	55.25	38.92	94.17	\$2,558,035

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**November 20, 2013**

**4-C. CONSTRUCTION CONTRACT** (*cont'd*)

**MBE Participation:** 25%-Design Phase; 30%-Construction Phase

**Performance Security:** Equal to contract amount

**Requesting Institution Remarks:** This project was advertised in *eMarylandMarketPlace*. Six firms submitted proposals. Two proposals were deemed technically acceptable and susceptible of award.

The prospective awardee, Donley's, LLC, has extensive experience as a design-build contractor. Key personnel have significant experience building parking garages in higher education settings. In addition, Donley's and its architect and associated sub-consultants have worked together on other projects. A review of example projects found that they achieved excellent results in terms of cost and schedule control, and their technical proposal demonstrated a comprehensive understanding of the cost and schedule requirements for this project.

Donley's also brings significant economic benefit to the State of Maryland through the use of direct labor/employment; and subcontracting with Maryland-based firms and suppliers, etc. The construction design team for this project comprises six firms based in Maryland, including Ayers Saint Gross, a Baltimore-based firm as the lead architect.

The evaluated price of \$2,489,051 reflects Pre-Construction and Design Services (\$996,685); Construction & Post Construction Services (\$572,450); and General Conditions (\$919,916). The University's estimate for these services is \$2,909,500.

The initial award amount of \$996,685 is for pre-construction and design services only. The contract amount will be modified after submittal of the Guaranteed Maximum Price for construction. A contract modification for acceptance of the GMP will be presented to the Board for approval at that time.

**Fund Source:** Plant Funds

**Resident Business:** No

**MD Tax Clearance:** 13-2735-0010

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: James Salt*  
 301 445-1987  
 jsalt@usmd.edu  
 USM Rep: Joe Evans

**5-S. SERVICE CONTRACT**

**Institution:** University of Maryland, College Park

**Contract ID:** Cellular Telephone Voice and Data Services  
Master Order No. 82865J

**Contract Description:** Cellular Telephone Voice and Data Services

**Award:** Cellco Partnership d/b/a Verizon Wireless, Laurel, MD

**Term:** 12/1/2013 – 11/30/2018

**Amount:** \$5.2 million (estimated – 5 years)

**Procurement Method:** Intergovernmental Cooperative Purchasing Agreement  
GSA Supply Schedule [Contract GS-35F-0119P]

**Incumbent:** Same

**MBE Participation:** 0%

**Remarks:** The University anticipates usage averaging approximately 1,400 lines over contract term.

**Fund Source:** Various

**Resident Business:** Yes

**MD Tax Clearance:** 13-2726-1111

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**November 20, 2013**

*Contact: James Salt*  
 301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
*USM Rep: Joe Evans*

**6-C-OPT. CONSTRUCTION CONTRACT OPTION**

***Institution:*** University of Maryland

***Contract ID:*** On Call Interior Demolition and Hazardous Materials Abatement for the University System of Maryland Institutions in the Baltimore Region, RFP 86348JK, Baltimore City, Baltimore County

***Contract Approved:*** USM 1-C (12/01/10)  
 USM 2-C-OPT (11/16/11) (first renewal)  
 USM 8-C-OPT (11/14/12) (second renewal)

***Contractors:*** Asbestos Specialists, Inc.  
 PO Box 368, Linthicum Heights, MD 21090-

LVI Services, Inc.  
 8005 Cessna Avenue, Gaithersburg, MD 20879

Barco Enterprises, Inc.  
 PO Box 0074, 11200 Pulaski Highway, White Marsh, MD 21162

NCM Demolition and Remediation, LP  
 3900 Vero Road, Baltimore, MD 21227

***Contract Description:*** Labor, materials, equipment, and supervision for abatement construction projects on an on-call basis for the Offices of Facilities Management at the University System of Maryland institutions in the Baltimore Region.

***Option Description:*** Third renewal option

***Original Contract Term:*** 12/01/2010 - 11/30/2011 (with 4 one-year renewal options)

***Option Term:*** 12/01/2013 - 11/30/2014 (3<sup>rd</sup> renewal option)

***Original Amount:*** \$2,000,000 (annual estimate)  
 No single project to exceed \$500,000

***Option Amount:*** \$2,000,000 estimated annually

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**November 20, 2013**

**6-C-OPT. CONSTRUCTION CONTRACT OPTION (cont'd)**

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 15% on Task Orders up to \$50,000  
 25% on Task Orders \$50,000 and over

**MBE Compliance:** 15% on Task Orders up to \$50,000  
 25% on Task Orders \$50,000 and over

**Performance Security:** Bond required for task order over \$100,000

**Requesting Institution Remarks:** This is the third renewal option for the On-Call Interior Demolition and Hazardous Materials Abatement contract. Renewal is recommended to all four firms. As projects arise, the University bids amongst the four On-Call Interior Demolition and Hazardous Materials Abatement contracting firms.

**Fund Source:** Various Institutional Funds

**Resident Businesses:** Yes

**MD Tax Clearance:** 13-2681-0110 Asbestos Specialists, Inc.  
 13-2680-1111 LVI Services, Inc.  
 13-2682-0111 Barco Enterprises, Inc.  
 13-2683-0111 NCM Demolition and Remediation, LLP

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**November 20, 2013**

*Agency Contact: Ronald Brothers (410) 585-3100  
rcbrothers@dpsc.state.md.us  
Carla Thompson (410) 260-6155  
Carla.Thompson@maryland.gov*

**1-IT. PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Information Technology & Communications Division***

**Contract ID:** Offender Case Management System Software Services and Maintenance  
ADPICS BPO No.: Q00B4400101, DPSCS IT&CD 2014-02

**Description:** Continue essential maintenance and support for Offender Case Management System licenses.

**Award:** Business & Decision, North America, Inc.  
Wayne, PA

**Term:** 12/01/2013 – 11/30/2018

**Amount:** \$1,390,000 per year x 5 year term  
\$6,950,000 TOTAL

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** Same

**Remarks:** DPSCS procured from Business & Decisions, North America, Inc. hardware, software, implementation support, training services and systems support to implement a browser-based, web-enabled Offender Case Management System. This system is intended to provide accurate and timely access to integrated data about each offender from arrest, booking, and pre-trial investigations through termination of supervision (i.e., release). Those accessing information include DPSCS agencies, law enforcement, and community supervised constituents. The system provides critical information for DPSCS to use in effectively and efficiently managing offenders and obtaining management information and reports. This system has enabled a single point of entry for offender data and has captured, tracked, maintained and performed searches and matches on all offenders that have contact with the Maryland criminal justice system.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**November 20, 2013**

**1-IT. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)**

***Remarks: (cont'd):***

Due to the proprietary nature of this service, there is no MBE participation for this contract.

The Contractor has provided excellent customer service and has fulfilled its contractual obligations.

***Fund Source:*** General Funds

***Approp. Code:*** Q00A0102

***Resident Business:*** No

***MD Tax Clearance:*** 13-2467-1111

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**November 20, 2013**

*Agency Contact:*  
*Isabel FitzGerald (410) 260-7761*  
*Isabel.FitzGerald@maryland.gov*  
*Carla Thompson (410) 260-6155*  
*Carla.Thompson@maryland.gov*

**2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Telecommunications Billing Auditing Services  
ADPICS BPO No.: F50B4400020

**Description:** Continue audit services of State telecommunications contracts on a commission-only basis.

**Award:** John Richards Associates (JRA)  
Red Bank, New Jersey

**Term:** 12/1/2013 – 11/30/2015 (w/two 1-year renewal options)

**Amount:** Commission-only

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** Same

**Remarks:** In 2001, the State entered into a Master Contract with multiple contractors – including JRA – to audit State telecommunications contracts. DBM Item 8-IT (11/14/01), Through that contract, the State issued JRA a task order to audit several telecommunications contracts that the State has with multiple providers. JRA was tasked with verifying charges and credits on telecommunications invoices that the State had received for various telecommunications equipment, systems and services.

In 2009, the Board approved a new contract with JRA to continue its audit tasks and help the State achieve final agreement with telecommunications providers to recover overpayments made. DoIT Item 5-IT (3/4/09). That contract expires November 30, 2013.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**November 20, 2013**

**2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

DoIT is requesting approval of a new contract with JRA because JRA's services are still required for ongoing negotiations with the telecommunication providers and, if those negotiations are unsuccessful, for litigation at the Maryland State Board of Contract Appeals. MSBCA litigation is currently in abeyance as DoIT and the providers continue to attempt to reach an acceptable resolution.

If there are no recoveries, there is no payment to JRA. The commission-only payment is based upon recoveries of past overpayments made by the State to the telecommunications providers. JRA will not share in any future savings to the State through avoidance of continuing overpayments. The cost for litigation support services to the State is covered by the commission that would be paid to JRA if the State collects.

Due to the nature of this service, there is no MBE participation for this contract.

**Fund Source:** Reimbursable

**Approp. Code:** F50B04

**Resident Business:** No

**MD Tax Clearance:** 13-2801-0000

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**November 20, 2013**

*Agency Contact: Chuck Bristow (410) 865-1040  
cbristow@mdot.state.md.us  
Carla Thompson (410) 260-6155  
Carla.Thompson@maryland.gov*

**3-IT-OPT.    MARYLAND DEPARTMENT OF TRANSPORTATION**  
***Office of Transportation Technology Services***

**Contract ID:**            Electronic Payroll Time Entry System  
MDOT-05-TES, ADPICS No.: J01B6200006, COF35710

**Contract Approved:**   DBM Item 9-IT (10/19/2005)

**Contractor:**            Vecna Technologies, Inc.  
Greenbelt, MD

**Contract Description:** Provide electronic payroll time entry system that interfaces with multiple Maryland Department of Transportation financial systems such as FMIS and the Maryland Transportation Authority's Solomons system.

**Modification Description:** Add funding to complete system enhancements and maintenance.

**Option Description:**        Exercise two remaining options

**Original Contract Term:**    10/20/2005 – 10/19/2010 (w/5 one-year options for software licensing and maintenance)

**Modification/Option Term:** 12/18/13-10/19/2015

**Original Contract Amount:** \$1,643,570

**Modification/Option Amount:**    \$60,000 (Renewal Options)  
   \$2,913,559 (Modification #5)  
   \$2,973,559 TOTAL

**Prior Modifications/Options:**    \$1,918,365 (see Page 8D)

**Revised Contract Amount:**        \$6,535,494

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**November 20, 2013**

**3-IT-OPT.    MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

<b>Percentage +/- (This Modification):</b>	+177%
<b>Overall Percent: +/-:</b>	+288%
<b>Original Procurement Method:</b>	Competitive Sealed Proposals
<b>MBE Participation:</b>	25% (original Item stated 100%)*
<b>MBE Compliance:</b>	16.63% *

\*Original Item and subsequent modification Item reported MBE participation as 100% as contractor was itself an MBE; contractor has recently graduated from MBE status. The contract has an MBE subcontracting goal of 25%. Total compliance on this contract to date is 16.63%. The shortfall in compliance is due to several MBE issues that occurred during contract performance. MDOT exercised a 60-day bridge contract (modification No. 4) to resolve the non-availability of an MBE subcontractor. Vecna, with MDOT's approval, replaced this MBE subcontractor with another MBE subcontractor. The MBE compliance has increased from 4.4% to 16.63% since modification No. 3 was approved. With the current MBE issue resolved and approval of this modification no. 5 for future and ongoing enhancements, contractor will continue to meet or exceed the original MBE goal.

**Remarks:** Since 2005, Vecna Technologies, Inc. has provided to MDOT information technology services for the design, construction and maintenance of an electronic payroll time entry system. MDOT has been and continues to be completely satisfied with Vecna's performance.

The system has brought huge benefits such as tighter internal control of employee time, more accurate time keeping, and instant leave balances. Further, it has eliminated paper documents, courier services and reduced errors relating to cost accounting. In addition, the system prevents employees from using unavailable leave due to its interface with the MDOT employee management information system and with other financial systems such as FMIS and the MDTA Solomons system. Previous enhancements have contributed to increased productivity and efficiencies.

This modification includes \$60,000 to exercise the final two license options and \$491,859 for 22 months of system support and maintenance. This modification also includes \$2,421,700 to complete other modules and enhancements such as: Time Capture Interface, Customer Tracking Management Interface, Form 590-D Enhancement, and Electronic Team Activity Card Interface.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**November 20, 2013**

**3-IT-OPT.    MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

*Fund Source:* 100% Special Funds

*Appropriation Code:* J01E0001

*Resident Business:* Yes

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**November 20, 2013**

**3-IT-OPT.    MARYLAND DEPARTMENT OF TRANSPORTATION** *(cont'd)*

<b>PRIOR MODIFICATIONS/OPTIONS</b>		
Mod. #1	\$1,206,414	For enhancements and system maintenance for the period of 10/20/2010-10/19/2011. <i>Approved on the 9/22/2010 DoIT BPW Agenda, Item 2-IT-Mod.</i>
Opt. #1	\$30,000	Software License and support for the period of 10/20/2010-10/19/2011. <i>Approved on the 9/22/2010 DoIT BPW Agenda, Item 2-IT-Mod.</i>
Mod. #2	\$121,014	System maintenance for the period of 10/20/2011-10/19/2012. <i>Approved on the 09/07/2011 DoIT BPW Agenda, Item 2-IT-Mod.</i>
Opt. #2	\$30,000	Software License and Support for the period of 10/20/2011-10/19/2012. <i>Approved on the 09/07/2011 DoIT BPW Agenda, Item 2-IT-Mod.</i>
Mod. #3	\$480,768	For anticipated system enhancements and system support for the period of 10/20/2012-10/19/2013 <i>Approved on 10/3/12 DoIT BPW Agenda Item 3-IT Supplemental.</i>
Opt. #3	\$30,000	Software License and support for the period of 10/20/2012-10/19/2013. <i>Approved on 10/3/12 DoIT BPW Agenda Item 3-IT Supplemental</i>
Mod. #4	\$20,169	Bridge Contract for 60 days
<b>Total</b>	<b>\$1,918,365</b>	

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**November 20, 2013**

*Agency Contact: Patrick Dooley (410) 767-0907*  
*Patrick.Dooley@maryland.gov*  
*Carla Thompson (410) 260-6155*  
*Carla.Thompson@maryland.gov*

**4 -IT-OPT.    DEPARTMENT OF HEALTH & MENTAL HYGIENE**  
***Developmental Disabilities Administration***

***Contract ID:***                Financial Restructuring of Developmental Disabilities Administration  
OPASS-12-10976, ADPICS BPO No.: M00B4400348

***Contract Approved:***    DoIT Item 4-IT (1/2/2013)

***Contractor:***                Alvarez and Marshal Public Sector Services  
Washington, DC

***Contract Description:***   Financial re-engineering services that will improve DDA's financial system by improving business processes and providing new financial platform.

***Option Description:***                First of two 1-year renewals

***Original Contract Term:***    1/2/2013 – 12/31/2013 (w/two 1-year options)

***Option Term:***                        1/1/2014 – 12/31/2014

***Original Contract Amount:***        \$1,289,750 (base term)  
\$ 574,000 (option year 1)  
\$ 574,000 (option year 2)  
\$2,437,750 Total

***Option Amount:***                        \$574,000 (Option 1)

***Original Procurement Method:***    Competitive Sealed Proposals

***MBE Participation:***                        0 %

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**November 20, 2013**

**4 -IT-OPT.    DEPARTMENT OF HEALTH & MENTAL HYGIENE (cont'd)**

**Remarks:** Vendor will continue to coordinate the successful delivery of financial re-engineering services that will improve DDA's financial systems from the standpoint of providing both business process and through the recommendation of a new financial platform.

**Fund Source:** 58.63% General, 41.37% Federal

**Approp. Code:** F50A0101, M00A0108

**Resident Business:** No

**MD Tax Clearance:** 13-1916-0111

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**November 20, 2013**

*Agency Contact:*  
*Patrick Dooley (410) 767-0907*  
*Patrick.Dooley@maryland.gov*  
*Carla Thompson (410) 260-6155*  
*Carla.Thompson@maryland.gov*

**5-IT-OPT.    DEPARTMENT OF HEALTH & MENTAL HYGIENE**  
***Developmental Disabilities Administration***

***Contract ID:***                Financial Restructuring of Developmental Disabilities Administration  
OPASS 13-13660, ADPICS BPO No.: M00B4400349

***Contract Approved:***        Secretary's Item Appendix 1 (9/4/2013)

***Contractor:***                Alvarez and Marshal Public Sector Services  
Washington, DC

***Contract Description:*** Analyze and make recommendations about management of DDA's finances and program administration.

***Option Description:***        Exercise first of two 6-month renewals

***Original Contract Term:***    6/6/2013 – 12/6/2013 (w/two 6-month options)

***Option Term:***                12/7/2013 – 6/6/2014

***Original Contract Amount:*** \$1,059,781

***Option Amount:***            \$1,035,118 (1<sup>st</sup> six-month option)

***Prior Modifications/Options:***    None

***Revised Total Contract Amount:***    \$3,105,941

***Original Procurement Method:***    Sole Source (emergency basis)

***MBE Participation:***                0 %

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**November 20, 2013**

**5-IT-OPT.    DEPARTMENT OF HEALTH & MENTAL HYGIENE (cont'd)**

**Remarks:** Vendor will continue to provide operational, financial, and organizational development support to improve DDA's service delivery processes, day-to-day fiscal operations, and organizational structure.

**Fund Source:** 58.63% General, 41.37% Federal

**Approp. Code:** M00M0101

**Resident Business:** No

**MD Tax Clearance:** 13-1916-0111

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



## **BOARD OF PUBLIC WORKS (BPW)**

### **ACTION AGENDA**

**November 20, 2013**

	<b><u>Pages</u></b>
<b>Construction</b>	<b>1 - 4</b>
<b>Architectural/Engineering</b>	<b>5 - 7</b>
<b>Maintenance</b>	<b>8 – 21</b>
<b>Equipment</b>	<b>22 - 23</b>
<b>Leases</b>	<b>24 – 26</b>
<b>Real Property</b>	<b>27 - 29</b>
<b>General/Miscellaneous</b>	<b>30 - 48</b>

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM:** 1-C

**MARYLAND PORT ADMINISTRATION**

**CONTRACT ID:** 512912  
Agency-Wide Substructure Repairs (All Public Terminals)  
ADPICS NO. P512912

**CONTRACT DESCRIPTION:** This contract provides substructure repairs on all public MPA terminals on an as-needed basis.

**AWARD:** Marine Technologies, Inc.  
Baltimore, Maryland

**AMOUNT:** \$4,623,822

**TERM:** 290 Work-Days from Notice to Proceed

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Marine Technologies, Inc. Baltimore, Maryland	\$4,623,822
--	-------------

McClean Contracting Company Glen Burnie, Maryland	\$5,029,261
--	-------------

Corman Marine Construction Annapolis Junction, Maryland	\$5,135,107
--	-------------

**MBE PARTICIPATION:** 7.98%

**PERFORMANCE SECURITY:** Performance and Payment Bond at 100% of the Contract Amount

**REMARKS:** The Engineer's Estimate for this contract was \$4,800,000.

This Solicitation was advertised in eMaryland Marketplace. Forty-seven (47) contractors received bid packages, thirty (30) were Maryland firms. Three (3) responsive and responsible bids were received.

**ITEM: 1-C (Continued)****BPW – 11/20/13**

The specific work to be performed under this contract consists of the inspection of existing concrete crane beams; concrete crane beam encasement repairs; furnishing and installing steel pipe piles; perform dynamic pile testing; underwater inspection of concrete piles; concrete pile encasement repairs; corrosion data collection and design; and construction of cathodic protection system for concrete piles and beams.

The MBE goal established for this contract was 3%; however the contractor is exceeding the goal by 4.98%.

Six (6) months has been added to the contract term to allow for final invoicing and closeouts.

**FUND SOURCE:** 100% Special Funds Budgeted to MPA

**APPROPRIATION CODE:** J03-D0002

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2748-0111

---

**BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Suzette Moore - (410) 859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW – 11/20/13

**REVISED**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 2-C**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-CO-14-004  
 Runway 15R-33L NAVAID Improvement Project  
 at BWI Thurgood Marshall Airport (BWI Marshall)  
 Anne Arundel County  
 ADPICS NO.: MAACO14004

**CONTRACT DESCRIPTION:** This contract provides for installation of 15R glide slope antenna, power and control racks, utility service modifications, access roads, and walkways. This contract is the fifth construction package in support of the overall program for Runway Safety Area (RSA) and Standards Compliance for Runway 15R-33L at BWI Marshall.

**AWARD:** Bruce –Merrilees Electric Company  
 New Castle, PA

**AMOUNT:** \$5,494,836

**TERM:** 368 Calendar Days from NTP

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**  
 Bruce –Merrilees Electric Company \$5,494,836  
 New Castle, PA

Enterprise Electric Company \$7,926,665  
 Baltimore, MD

**DBE PARTICIPATION:** 13%

**PERFORMANCE SECURITY:** Performance and Payment Bonds at 100% of  
 Contract Amount

**REMARKS:** The Engineer's Estimate was \$6,053,222.

This Solicitation was advertised on eMM and on the MAA Website. EMaryland Marketplace directly notified over one hundred-thirty (130) prospective bidders, including Maryland companies, Minority Business Enterprises, and Small Business Enterprises. Three months was added to the expiration date to allow for final payment and close out of the contract.

A total of seven (7) firms purchased the contract documents. Three (3) bids were received.

**ITEM: 2-C (Continued)****BPW – 11/20/13****REVISED**

A protest was received from Bruce –Merrilees claiming J. Schouten, **the low bidder** did not meet the DBE Goal. The protest was denied on August 21, 2013. No appeal was filed.

Subsequently, Schouten requested to withdraw its bid due to the untimely death of its owner, a significant portion of their NAVAID knowledge and contract administration experience was lost, both of which are integral to the successful and timely performance of this contract. After review of the request, MAA found J. Schouten to be non responsible in accordance with COMAR 21.01.02.01(77). Therefore, the bid was rejected and no protest was filed.

**FUND SOURCE:** 100% Other Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I0003

**MD TAX CLEARANCE:** 13-2613-1110

**RESIDENT BUSINESS:** No

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Donna DiCerbo (410) 537-7814  
[ddicerbo@mdta.state.md.us](mailto:ddicerbo@mdta.state.md.us)

BPW – 11/20/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ARCHITECTURAL/ENGINEERING SERVICES

**ITEM:** 3-AE

### MARYLAND TRANSPORTATION AUTHORITY

**CONTRACT ID:** MDTA 2013-02 A, B, C and D  
 Annual Facilities Inspection Services

**CONTRACT DESCRIPTION:** These are four (4) task order based contracts which will provide Annual Facilities Inspection Services for the MDTA over a four (4) year period.

**PROCUREMENT METHOD:** **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on November 7, 2013.

**AWARD:**

Rummel, Klepper & Kahl, LLP/ (Contract A)  
 Modjeski & Masters, LLP, JV  
 Baltimore, MD

Stantec Consulting Services, Inc./ (Contract B)  
 Ammann & Whitney Consulting Engineers, P.C./  
 Pennoni Associates, Inc., JV  
 Baltimore, MD

Hardesty & Hanover, LLC/, (Contract C)  
 AECOM Technical Services, Inc./Whitman, Requardt &  
 Associates, JV  
 Annapolis, MD

URS/Parsons Brinckerhoff/ (Contract D)  
 Wallace Montgomery, JV  
 Hunt Valley, MD

**AMOUNT:** \$15,000,000 each (Total \$60,000,000)

**TERM:** 11/21/13 – 11/20/17

**MBE PARTICIPATION:** 30% each

**ITEM: 3-AE (Continued)****BPW – 11/20/13****PROPOSALS:**

	<u>Technical Proposal Rating (Max 1800)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Rummel, Klepper & Kahl, LLP/ Modjeski & Masters, LLP, JV Baltimore, MD	1623	1	\$15,000,000 (Contract A)
Stantec Consulting Services, Inc./ Ammann & Whitney Consulting Engineers, P.C./ Pennoni Associates, Inc., JV Baltimore, MD	1597	2	\$15,000,000 (Contract B)
Hardesty & Hanover, LLC/AECOM Technical Services, Inc./ Whitman, Requardt & Associates, JV Annapolis, MD	1590	3	\$15,000,000 (Contract C)
URS/Parsons Brinckerhoff/ Wallace Montgomery, JV Hunt Valley, MD	1550	4	\$15,000,000 (Contract D)

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. Seven (7) firms responded to the advertisement soliciting Expressions of Interest. The Consultant Screening Committee (CSC) developed weights for each of the established criteria and then rated and ranked the responsive firms. The CSC agreed to develop one (1) Reduced Candidate List consisting of seven (7) firms for further consideration for this Project. A total of seven (7) engineering consultant firms submitted technical proposals for this project, of which all are Maryland firms.

The Consultant shall perform Annual Facilities Inspection services in accordance with the solicitation for the Project. Services may include, but are not limited to: walk/climb through physical inspection resulting in a thorough hands-on or visual inspection of all structures, roadways, tunnels, it may also include buildings, drainage structures, toll plazas, Dynamic Message Signs (DMS) and incident detection equipment housings and structures, truck weigh scales, retaining walls and noise barriers, traffic and safety equipment, cameras, and all other related appurtenances under the jurisdiction of the Maryland Transportation Authority.

This contract includes a provision authorizing an extension for up to one-third of the original term to spend funds remaining on the contract as provided in Revised Board Advisory 1995-1.

**FUND SOURCE:** 100% Toll Revenue

**APPROPRIATION CODE:** 29.10.02.01

**ITEM: 3-AE (Continued)**

**BPW – 11/20/13**

**MD TAX CLEARANCE:**

13-2814-0001 Rummel, Klepper & Kahl, LLP/  
Modjeski & Masters, LLP (JV)  
13-2815-0001 Stantec Consulting Services, Inc./  
Ammann & Whitney Consulting  
Engineers, P.C./ Pennoni Associates, Inc.  
(JV)  
13-2816-0001 Hardesty & Hanover, LLC/AECOM  
Technical Services, Inc./ Whitman,  
Requardt & Associates (JV)  
13-2813-0000 URS/Parsons Brinckerhoff/  
Wallace Montgomery (JV)

**RESIDENT BUSINESSES:**

Yes

---

**BOARD OF PUBLIC WORKS ACTION—THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert 410-545-0433

BPW – 11/20/13

[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM: 4-M****STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** GA2245127  
 HVAC Upgrade at the Administration's  
 Youghiogheny Rest Area in Garrett County  
 ADPICS NO.: GA2245127

**CONTRACT DESCRIPTION:** This Contract consists of HVAC upgrades at the Administration's Youghiogheny rest area in Garrett County. The contract is to upgrade the entire HVAC system for the restroom building because it does not meet ventilation code. Although the current system is only a few years old, it was put in as a residential size unit (it's a small building) and has not functioned as intended. The upgrades will allow the system to provide the additional capacity necessary to handle the large volume of outside air.

**AWARD:** Beitzel Corporation  
 Grantsville, MD

**AMOUNT:** \$69,075 NTE

**TERM OF CONTRACT:** 12/02/2013 – 01/31/2015

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Single Bid Received)

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two Hundred Eighteen (218) contractors were notified for this project on eMaryland Marketplace; Ninety Two (92) of which were MDOT Certified MBE's.

The plan holders list showed 5 companies bought plans for this project. SHA's Design Project Manager called 3 of the companies that did not bid and requested information. The 4th company was Reed Construction Data and they bought it to make it available for contractors on their website. One company stated that they were too busy and were not interested once they saw the project. Another company said that it was too far to send their crew for a month. The third company did not reply to the inquiries as to why they did not submit a bid.

**ITEM: 4-M (Continued)**

**BPW – 11/20/13**

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2371-1111

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 11/20/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 5-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 54915F1415SB  
 Highway Maintenance Contract Support at Various  
 Locations for Fairland Shop Area in Montgomery  
 County  
 ADPICS NO.: 54915F1415

**CONTRACT DESCRIPTION:** This Contract consists of highway maintenance contract support at various locations for Fairland Shop Area in Montgomery County.

**AWARD:** Keene Cut Lawn Service, Inc.  
 Glen Burnie, MD

**AMOUNT:** \$392,460 NTE

**TERM OF CONTRACT:** 12/02/2013 – 12/31/2015

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Reserve)

**BIDS:**

Keene Cut Lawn Service, Inc. Glen Burnie, MD	\$392,460
Unified Professional Services, LLC Owings Mills, MD	\$405,120
SidebySide Lawns, Gutter, Home Staging, LLC Owings Mills, MD	\$405,374
Just Business, LLC Baltimore, MD	\$409,931
Letke Security Contractors Baltimore, MD	\$658,320

**MBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** None

**ITEM: 5-M (Continued)****BPW – 11/20/13**

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Three-Hundred Eighty One (381) contractors were notified for this project on eMaryland Marketplace; One-Hundred One (101) of which were MDOT Certified MBE's.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

Although there was no MBE goal established for this contract as it is a single element of work, 100% of the work will be performed by a Certified Minority / Small Business Enterprise; therefore, the MBE participation is 100%

<b>FUND SOURCE:</b>	100% Special Funds Budgeted to SHA
<b>APPROPRIATION CODE:</b>	J02B0102
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	13-2561-0111

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Norie Calvert 410-545-0433

[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 11/20/13

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REVISED****MAINTENANCE CONTRACT****ITEM: 6-M****STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 54916L1415SB  
 Highway Maintenance Contract Support at Various  
 Locations for the Administration's Laurel Shop  
 Area in Prince George's County  
 ADPICS NO.: 54916L1415

**CONTRACT DESCRIPTION:** This Contract consists of highway maintenance contract support at various locations for the Administration's Laurel Shop area in Prince George's County.

**AWARD:** Colossal Contractors, Inc.  
 Burtonsville, MD

**AMOUNT:** \$818,100 NTE

**TERM OF CONTRACT:** 12/02/2013 – 12/31/2015

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Reserve)

**BIDS:**

...

Colossal Contractors, Inc. Burtonsville, MD	\$818,100
--	-----------

Earn Contractors Gaithersburg, MD	\$836,460
--------------------------------------	-----------

SidebySide Lawns, Gutter, Home Staging, LLC Owings Mills, MD	\$864,540
--	-----------

Just Business, LLC Baltimore, MD	\$874,260
-------------------------------------	-----------

Hoppergrass Lawn Care, LLC Bowie, MD	\$972,000
---	-----------

**ITEM: 6-M (Continued)****BPW – 11/20/13****REVISED****MBE PARTICIPATION:** 100%**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Eighty (80) contractors were notified for this project on eMaryland Marketplace; Seventeen (17) of which were MDOT Certified MBE's.

The low bidder, upon their request, was deemed non-responsible to perform the work because of other contracts that they had been recently awarded. The second low bidder recently determined to be non-responsible based on performance issues on other contracts they had been previously awarded by SHA. Therefore, SHA has determined the third bidder to be the lowest responsible and responsive bidder, and has determined the bid prices to be fair and reasonable.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

Although there was no MBE goal established for this contract as it is a single element of work, 100% of the work will be performed by a Certified Minority / Small Business Enterprise; therefore, the MBE participation is 100%.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 13-2561-0111

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Suzette Moore (410) 859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW – 11/20/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**CONTRACT MODIFICATION:** (Maintenance)

**ITEM:** 7-M-MOD

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT ID:** MAA-SV-06-004  
 Maintenance of 800 MHz Radio  
 Communication Systems at Baltimore Washington  
 International Thurgood Marshall (BWI Marshall)  
 Airport, Anne Arundel County  
 ADPICS NO.: CO304149

**ORIGINAL CONTRACT APPROVED:** Item 7-S DOT Agenda 06/01/05

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**MODIFICATION:** Modification No. 9 provides for an increase in funds and extends the current contract term for an additional three (3) months to allow MAA to conclude negotiations on a sole source contract with Motorola Solutions, Inc. The system provides emergency communication for all “first responder” at BWI including Fire, Emergency Medical Services, Airport Police, Security, Operations and other emergency response personnel.

**CONTRACTOR:** Motorola Solutions, Inc.  
 Sunrise, FL

**AMOUNT:** \$64,141

**ORIGINAL CONTRACT AMOUNT:** \$3,906,658

**REVISED CONTRACT AMOUNT:** \$5,225,874

**PERCENTAGE INCREASE:** 2% (Modification No. 9)  
 34% (Overall)

**TERM:** 06/11/05 – 04/30/10 (Original)  
 09/19/06– 10/18/06 (Modification No. 1)  
 10/11/06– 04/30/07 (Modification No. 2)  
 03/15/08– 04/30/10 (Modification No. 3)  
 05/01/10– 05/31/10 (Modification No. 4)  
 06/01/10– 06/30/12 (Renewal No. 1)  
 07/01/12– 12/31/12 (Modification No. 5)  
 01/01/13– 06/30/13 (Modification No. 6)  
 07/01/13– 08/13/13 (Modification No. 7)  
 09/01/13– 11/30/13 (Modification No. 8)

12/01/13– 02/28/14 (Modification No. 9)

**ITEM: 7-M-MOD (Continued)****BPW – 11/20/13****ORIGINAL MBE PARTICIPATION:** 0%**REMARKS:** MAA is finalizing negotiations on the new contract. Additional time is needed to come to an agreement on MBE commitment and one mandatory contract clause.**FUND SOURCE:** 100% Special Funds Budgeted to MAA**APPROPRIATION CODE:** J06I00002**RESIDENT BUSINESS:** No

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

## ATTACHMENT I

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$3,906,658	06/11/05– 04/30/10	06/01/05, Item 7-S	
<b>Modification No.1</b>	\$0	09/19/06– 10/18/06	DCAR 2/19/06	extend installation period to 10/18/06
<b>Modification No. 2</b>	\$0	10/11/06– 04/30/07	DCAR 2/18/06	extend installation period to 4/30/07
<b>Modification No. 3</b>	\$347,075	03/05/08– 04/30/10	03/12/08, 18-S-MOD	2-channel expansion
<b>Modification No. 4</b>	\$0	05/01/10– 5/31/10	DCAR 2/17/10	extend maintenance term to 5/31/10
<b>Renewal No. 1</b>	\$858,000	06/01/10– 06/30/12	5/19/10, Item 4-S-OPT	As provided for in original contract
<b>Modification No. 5</b>	\$0	07/01/12– 12/31/12	DCAR 6/30/12	6 month extension
<b>Modification No. 6</b>	\$0	01/01/13– 06/30/13	DCAR 12/6/12	6 month extension
<b>Modification No. 7</b>	\$50,000	07/01/13– 08/13/13	DCAR 6/7/12	6 month extension
<b>Modification No. 8</b>	\$0	09/01/13– 11/30/13	DCAR 8/27/13	3 month extension
<b>Modification No. 9</b>	\$64,141	12/01/13– 02/28/14	11/20/13	3 month extension
<b>Revised Amount</b>	<b>\$5,225,874</b>			

**Heidi J. Tarleton (410) 767-3763**  
[htarleton@mta.maryland.gov](mailto:htarleton@mta.maryland.gov)

**BPW – 11/20/13**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION:** (Maintenance)

**ITEM: 8-M-MOD**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1360  
 MARC Third Party Operations/Maintenance Services  
 ADPICS NO.: CO303827

**ORIGINAL CONTRACT APPROVED:** Item 14-GM DOT Agenda 10/17/2012

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**CONTRACTOR:** Bombardier Transportation Services USA  
 Corporation  
 Horsham, PA

**MODIFICATION:** Modification No. 1 provides for maintenance of the equipment for weekend service and at the new layover facility outside Union Station and initiates a new lost and found service for customers

**AMOUNT:** \$ 23,999,945

**ORIGINAL CONTRACT AMOUNT:** \$ 204,686,939

**REVISED CONTRACT AMOUNT:** \$ 228,686,884

**PERCENTAGE INCREASE:** 11.73% (Modification No.1)

**ORIGINAL TERM:** 10/18/2012 – 06/17/18 (Original)  
 12/02/2013 – 06/17/18 (Modification No.1)

**DBE PARTICIPATION:** 7.97% (0% compliance)

**REMARKS:** BTS will provide all MOE (Maintenance of Equipment) services in conjunction with the new MARC Penn line weekend service. The MOE covers the servicing, inspections, and fueling for the weekend service beginning December 7, 2013.

**ITEM: 8-M-MOD (Continued)****BPW – 11/20/13**

As a part of the continuing improvement of MARC service to customers, MTA is moving the Lost and Found program for the Camden and Brunswick lines currently managed by Amtrak to BTS. To assist with the oversight of rush hour train movements and improve customer service at Washington Union station, the vendor will supply a full time Trainmaster at Union Station to facilitate the movement of trains. The trainmaster will also coordinate the movement of trains to and from the new layover yard with Amtrak.

MTA will open a new layover and service yard near Union Station in the area known as the Wedge Yard. This yard is adjacent to Amtrak's coach yard and will reduce the need for storage in Washington Union station. The vendor will supply MOE service at this new facility which will cover repairs, servicing and cleaning during the afternoon layover of 6-7 train sets.

The current DBE utilization is 0%. BTS operation and maintenance of the service began July 1, 2013 and the final stages of the mobilization are now complete. Therefore, some DBEs have not yet begun work. MTA anticipates that the remaining DBEs will begin work in the next few months. Approximately, \$900,000 has currently been paid to DBEs but MTA has not yet received the reporting. MTA is working with the contractor to ensure timely receipt of invoices and reporting.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0104

**RESIDENT BUSINESS:** No

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$204,686,939	10/18/2012 06/17/2018		
<b>Modification #1</b>	\$ 23,999,945	12/02/2013 06/17/2018	11/20/2013	Additional maintenance and customer service
<b>Revised Amount</b>	\$228,686,884			

William Ward (410) 768-7252  
[wward@mdot.state.md.us](mailto:wward@mdot.state.md.us)

BPW – 11/20/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 9-M

### MOTOR VEHICLE ADMINISTRATION

**CONTRACT ID:** V-HQ-14028-M  
 HVAC Maintenance Service and Repairs  
 ADPICS NO. VHQ14028M

**CONTRACT DESCRIPTION:** This contract is for a contractor to furnish all materials, labor, supervision, equipment, tools, insurance and permits necessary to provide comprehensive preventive maintenance and service on all HVAC equipment including the replacement of three (3) chillers at the MVA's Glen Burnie Complex.

**AWARDS:** Carrier Corporation  
 Baltimore, MD

**TERM:** 01/01/2014-12/31/2016  
 (Three (3) year term with one (1) two-year renewal)

**AMOUNT:** \$ 461,448 (Three (3) year term)  
 \$ 141,400 (Chiller Overhaul)  
\$ 315,000 (Renewal Option)  
 \$ 918,748 (aggregate value including renewal option)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Carrier Corporation Baltimore, MD	\$ 602,848
Denver Elek, Inc. Baltimore, MD	\$ 652,000
J. F. Fischer, Inc. Baltimore, MD	\$ 761,450
JCM Control Systems, Inc. Lutherville, MD	\$ 810,410
Rapid Heating Air Conditioning Gaithersburg, MD	\$1,337,256

**MBE PARTICIPATION:** 8.9%

**ITEM: 9-M (Continued)****BPW – 11/20/13**

**PERFORMANCE SECURITY:** Performance and Payment Bond for 25% of the award amount exist on this contract (less the extra work allowance).

**HIRING AGREEMENT:** Yes

**REMARKS:** This solicitation was advertised on eMaryland Marketplace on August 29, 2013 as a Small Business Preference. The solicitation was sent to one hundred seventy-eight (178) vendors: twenty-eight (28) vendors are certified MBEs and fifty-one (51) are qualified SBR businesses. A total of five (5) bids were received on October 2, 2013.

This Contract provides for the preventative maintenance and services for all HVAC equipment located in the MVA's Glen Burnie Complex. The contract also includes the overhauling of three (3) existing chillers to ensure the continuous operation and efficiency of the HVAC system. Due to the age of the equipment, an extra work allowance of \$200,000 has been included in the initial base term of the contract and \$135,000 in the renewal option.

The Contractor has confirmed its bid price.

The MBE Goal established for this contract was 5%; however the Contractor has exceeded the goal by 3.9%.

**FUND SOURCE:** 100% Special Funds Budgeted to MVA

**APPROPRIATION CODE:** J04E0001 & E0003

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2601-1111

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Suzette Moore – 410-859-7792

[Smooore2@bwiairport.com](mailto:Smooore2@bwiairport.com)

BPW – 11/20/13

**REVISED**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**EQUIPMENT CONTRACT**

**ITEM: 10-E**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAP6303290  
Pierce Rescue Squad Vehicle at BWI Thurgood Marshall  
Airport (BWI Marshall)  
Anne Arundel County  
ADPICS NO.: MAP6403290

**CONTRACT DESCRIPTION:** This contract provides for the manufacture and delivery of a Pierce Arrow Fire Engine from Houston Galveston Area Council (H-GAC) Buy contract.

**AWARD:** Atlantic Emergency Solutions  
Dover, DE

**TERM:** 11/21/2013 - 11/20/2014  
(One (1) year from Notice to Proceed)

**AMOUNT:** \$501,569

**PROCUREMENT METHOD:** Intergovernmental Cooperative Purchase

**REMARKS:** MAA will replace two vehicles, one (1) 1999 Pierce Rescue Squad Vehicle and one (1) 1991 Ford/Hackney Emergency Services Vehicle with one (1) 2014 Pierce Rescue Squad Vehicle. The Rescue Squad is a multipurpose piece of apparatus that performs various types of services to include vehicle extrication, victim removal from aircraft wreckage, as well as being the primary response vehicle for confined space incidents on the BWI Airport Campus. The existing vehicles have exceeded their useful life of fourteen (14) years and should be replaced.

One of the most important capital assets of the Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall) and FRD is a fleet of reliable automotive fire apparatus. Firefighters depend heavily on the performance capabilities of these vehicles when delivering emergency services to protect life, property and the environment. In order to maximize the firefighter capabilities and minimize their risk of injuries, it is imperative that the Rescue Squad Vehicle be equipped with the latest safety features and operating capabilities.

**ITEM: 10-E (Continued)**

**BPW – 11/20/13**

**REVISED**

**REMARKS:** (cont'd)

Through market research, the MAA compared the base price for the Pierce Rescue Squad Vehicle off of the (H-GAC) Buy contract with a base price of \$360,929 to a public bid by the City of Suffolk, Virginia at a cost of \$589,999. By comparing the base price to a similar vehicle, the price from Atlantic Emergency Solutions is considered fair and reasonable.

The Contract with Atlantic Emergency Solutions has been negotiated per COMAR 21.05.09, Intergovernmental Cooperative Purchasing. Utilizing this procurement method will allow MAA to realize savings in time and money in obtaining the fire engine.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I0003

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 13-2793-1111

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Suzette Moore - (410) 859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW – 11/20/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### LANDLORD LEASE

**ITEM: 11-LL**

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT ID:** MAA-LC-14-001

**NATURE OF REQUEST:** Approval for a new three (3) year contract with Northrop Grumman Systems Corporation (Northrop Grumman) for the lease of land for the use of a radar reflector site at Baltimore/Washington International Thurgood Marshall Airport.

**LESSOR:** Maryland Aviation Administration

**LESSEE:** Northrop Grumman Systems Corporation  
Baltimore, MD

**REVENUE:** Total payment to the MAA over the three (3) year contract term is \$554.04

**DURATION:** May 1, 2014 through April 30, 2017

**REMARKS:** Northrop Grumman has maintained a corner radar reflector site located in the Airport Operations Area southwest of the BWI Marshall VORTAC for a number of years. It provides a measured, calibrated and precision location for testing of accurate radar location measurements. This contract will replace Contract No. MAA-LC-11-022, which was approved by the BPW as Item 9-LL on April 6, 2011. The current contract expires April 30, 2014. Rental for the land leased is the standard airfield ramp space rate.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law under State Finance and Procurement Article, Section 11-202(3) and COMAR 21.01.03.03.B(1)(d). However, the agreement must be approved by the Board of Public Works because the agreement constitutes a lease and use of State property under State Finance and Procurement Article, Section 10-035.

**MD TAX CLEARANCE:** 13-2595-1111

**RESIDENT BUSINESS:** Yes

---

### BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

George E. Fabula, Jr. (410) 767-3908  
 gfabula@mta.maryland.gov

BPW – 11/20/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### LANDLORD LEASE

**ITEM**                      **12-LL**

### MARYLAND TRANSIT ADMINISTRATION

**REFERENCE:**                      Approval is requested for the Lease Agreement between the Maryland Transit Administration (MTA) and National Railroad Passenger Corporation (Amtrak) for land and improvements located at 7000 Amtrak Way in Hanover, MD, as know as the BWI MARC Station.

**LESSOR:**                              Maryland Transit Administration

**LESSEE:**                              National Railroad Passenger Corporation

**PROPERTY:**                      The lease is comprised of 8,097 square feet of land improved with a rail passenger station containing 3,015 square feet, a canopy and adjoining surface parking lot.

**CONSIDERATION:**                      Amtrak will pay MTA a forty percent (40%) portion of the net retail revenues received from Sublesses within the BWI MARC Station. Amtrak will pay all costs and charges for heat, electric, water, sewer, and all other utility services to the BWI MARC Station building.

**TERM:**                                  November 20, 2013 to March 31, 2021

**SPECIAL CONDITIONS:**                      MTA will repair the canopy from the station to the platform and shall be reimbursed up to \$250,000 for such repairs from the “Joint Benefit” funds, as defined in the Access Agreement. MTA shall have one year from the lease commencement date to make such repairs and be eligible for reimbursement.

**REMARKS:**                              Amtrak previously leased this property from the Maryland Aviation Administration (MAA). MTA purchased the property from MAA by deed dated March 14, 2013, and approved by the Maryland Board of Public Works as Item 13-RP, on November 14, 2012. The term of the proposed lease coincides with the existing MTA/Amtrak Lease Agreement.

---

### BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISSAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert – 410-545-0402  
[Ncalvert@sha.state.md.us](mailto:Ncalvert@sha.state.md.us)

BPW -- 11/20/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### LANDLORD LEASE

**ITEM:** 13-LL MMC# 13-2388

### STATE HIGHWAY ADMINISTRATION

**REFERENCE:** Approval is requested for the Lease Agreement between the State Highway Administration (SHA) and the Maryland Transportation Authority (MDTA) for Right of Way at the MD/24/MD924/Tollgate Road interchange, .50 miles north of MD24/MD294 Interchange, 3 miles north of Edgewood, Harford County, MD.

**LESSOR:** State of Maryland, State Highway Administration

**LESSEE:** State of Maryland, Maryland Transportation Authority

**PROPERTY:** 2.00 ± acres of land

**TERM:** 11/21/13 – ~~05/20/22~~ 6/30/22  
 8.5 years, maintenance responsibilities to survive the termination of the Lease

**SPECIAL CONDITIONS:** Upon acceptance for maintenance from the Contractors, SHA shall assume all physical maintenance responsibilities of mainline MD 24 and all approach roadways, bridges, and ramps within the Project area up to the limits of the MDTA right of way for I-95/MD 24 interchange. During the term of any construction contract for the Project, the Contractor is responsible for these operations.

**REMARKS:** The property to be leased consists of ± 2.00 acres and is being leased to the Maryland Transportation Authority to establish a leasehold interest in SHA property on which they have, or will, construct improvements. This interest will fulfill the requirements of the terms of the Second Amended and Restated Trust Agreement between MDTA and The Bank of New York dated 9-1-07.

---

### BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Maryland Department of Transportation**  
The Secretary's Office

**Martin O'Malley**  
Governor

**Anthony G. Brown**  
Lt. Governor

**James T. Smith, Jr.**  
Secretary

OK for  
record  
JMS

April 2, 2014

Sheila McDonald, Esquire  
Executive Secretary  
Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis MD 21401-1991

Dear Ms. McDonald:

SUBJECT: Item 13-LL, DOT Agenda 11/20/13

This is to advise you of the following changes to the Maryland Department of Transportation's Agenda item previously approved by the Board of Public Works.

DOT Agenda 11/20/13, Item 13-LL

1. Term correction from 11/21/13-5/20/22 to "Date of Lease – 6/30/22".

Thank you for your attention to this matter. If you need further information, please call me at 410-865-1121.

Sincerely,

Thomas P. Hickey  
Director  
Office of Procurement

cc: The Honorable Martin O'Malley, Governor  
The Honorable Peter Franchot, Comptroller  
The Honorable Nancy K. Kopp, Treasurer

RECEIVED  
2014 APR -2 PM 2:36  
BOARD OF PUBLIC WORKS

Norie Calvert – 410-545-0402  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 11/20/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY CONVEYANCE

**ITEM:** 14-RP MMC# 12-2365

**STATE HIGHWAY ADMINISTRATION:** Located on the north side of U.S 50/301 between Cape St. Claire Road and Bay Dale Drive, 5 miles east of Annapolis, MD.

**EXPLANATION:** In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The property to be conveyed consists of  $\pm$  11.79 acres and is being conveyed above of the appraised value to the only one of the four adjoining owners to submit a bid.

**SPECIAL CONDITIONS:** Encumbered by a Perpetual Easement to maintain an existing stream channel.

**GRANTOR:** State Highway Administration

**GRANTEE:** Richard L Allen and Roberta M Allen as Joint Tenants

**CONSIDERATION:** \$50,000

**APPRAISED VALUE:** \$40,000, Karen Belinko, fee appraiser.  
Reviewed and approved by  
Dennis D'Argenio, Review Appraiser

**REMARKS:** Approval of conveyance is requested in accordance with the Section 8-309 (F) 1(ii) of the Transportation Article of the Annotated Code of Maryland.

There is a limited value for the subject property because it is landlocked, encumbered by both a Perpetual Easement and steep topography, and has a stream crisscrossing the parcel from southeast to northwest.

The State Clearinghouse conducted a review of this parcel under MD20130404-0198 and recommended that the 11.79 acres be declared surplus and to offer it for sale at the fair market value.

---

### BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Norie Calvert – 410-545-0402**  
**[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)**

**BPW - 11/20/13**

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

# REAL PROPERTY CONVEYANCE

**ITEM: 15-RP** **MMC# 13-2379**

**STATE HIGHWAY ADMINISTRATION:** Located on the north side of a service road, 50 feet east of West Flintstone Creek Road, 2 miles west of Flintstone, Allegany County MD.

**EXPLANATION:** In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The property to be conveyed consists of + 0.20 acres and is being conveyed at a negotiated sales price to the only adjoining owner interested in purchasing the property.

**SPECIAL CONDITIONS:** None

**GRANTOR:** State Highway Administration

**GRANTEE:** James R Petre, Leona M Petre, and Janice R Petre  
as Joint Tenants

**CONSIDERATION:** \$1,000

**APPRAISED VALUE:** \$1,350, Bob Moore, staff appraiser.  
Reviewed and approved by Harry  
Bowman, Review Appraiser

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (F) 1(ii) of the Transportation Article of the Annotated Code of Maryland.

The grantee was the only one of the two adjoining owners interested in purchasing the property. The SHA negotiated a sales price of \$1,000 after the grantee rejected a previous request for \$1,350.

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

## DEFERRED

**WITHDRAWN**

**WITH DISCUSSION**

## WITHOUT DISCUSSION

Norie Calvert – 410-545-0402  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW - 11/20/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY CONVEYANCE

**ITEM:** 16-RP MMC# 13-2387

**STATE HIGHWAY ADMINISTRATION:** Located on the north side of the MD 28 – Tuscarora Creek Bridge, 5 miles east of Point of Rocks, Frederick County MD.

**EXPLANATION:** In accordance with COMAR 14.24.05, approval is requested to grant an easement for a water line across a parcel of land, as described.

The easement to be granted consists of  $\pm 0.16$  acres and is being granted at no monetary cost to the Board of County Commissioners of Frederick County.

**SPECIAL CONDITIONS:** None

**GRANTOR:** State Highway Administration

**GRANTEE:** Board of County Commissioners of Frederick County

**CONSIDERATION:** \$0

**APPRAISED VALUE:** \$2,150, Lee Lambert, staff appraiser.  
 Reviewed and approved by  
 Harry Bowman, Review Appraiser

**REMARKS:** Approval of conveyance is requested in accordance with the Section 8-309 of the Transportation Article of the Annotated Code of Maryland.

SHA needed to relocate a section of an existing Frederick County water line as part of a project to replace the bridge across Tuscarora Creek. The County agreed to relinquish the water line valued at \$1,900 in return for SHA granting an easement appraised for \$2,150 to relocate the water line.

There is no monetary cost for this transaction because of the slight difference in value.

---

### BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Heidi J. Tarleton (410) 767-3763**  
 htarleton@mta.maryland.gov

**BPW – 11/20/13**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 17-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1397  
 Homeland Security Surveillance Project Phase 4  
 ADPICS NOS.: MTA1397

**CONTRACT DESCRIPTION:** This Contract is Phase 4 of the replacement and installation of an Intelligent Closed Circuit TV (iCCTV) system at 18 stations and various MTA locations that will provide effective surveillance of the AMTRAK, CSXT, and MTA transit properties.

**AWARD:** Critical Solutions International  
 Carrollton, TX

**TERM:** 665 days from Notice to Proceed

**PROCUREMENT METHOD:** Competitive Sealed Proposals

<b>PROPOSALS:</b>	<u>Technical Ranking</u>	<u>Financial Ranking</u>	<u>Overall Ranking</u>
Critical Solutions International Carrollton, TX	1	\$8,279,718 (1)	1
G4S Technology LLC Omaha, NE	1	\$9,140,024 (2)	2
Kratos Public Safety and Security Solutions Inc. Elkridge, MD	1	\$9,202,219 (3)	3

**DBE PARTICIPATION:** 38.08%

**PERFORMANCE SECURITY:** 100% of the contract value

**ITEM: 17-GM (Continued)****BPW – 11/20/13**

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace. Eight proposals were received in response to the RFP. Three firms were deemed non-responsive for failure to submit all required documents and two firms, after evaluation of their technical proposals, did not meet the minimum qualifications of the RFP. Both firms were debriefed and no protests were filed.

The HSSP4 project requires the same Homeland Security Surveillance system provided under HSSP1, HSSP2, and HSSP3 to be extended to cover an additional eighteen (18) sites: nine (9) MARC/Amtrak Penn Line Stations, one (1) MARC/Amtrak Camden Line Station, seven (7) Light Rail Stations, and one (1) Jones Falls Outflow at Shot Tower Metro Station. HSSP4 also includes the necessary additions and modifications to the existing HSSP hardware, firmware, mapping, and software at the Police Monitoring Facility (PMF). Workstations shall be provided at two remote locations: one (1) workstation at the MTA MARC Maintenance Shop, 2700 Eastern Blvd, Baltimore, Maryland, 21220 and two (2) workstations at MTA MARC Administrative Offices, 1515 Washington Blvd. Baltimore, Maryland 21230. The project includes the removal of MARC existing analog cameras and associated equipment, contractor's installation plans, testing, and training.

After a thorough evaluation of the three proposals, the Evaluation Committee agreed that all vendors were equally comparable technically. The financials were reviewed and the 1<sup>st</sup> BAFO was sent on September 9, 2013 to the three remaining firms and returned by all three firms on September 20, 2013.

The DBE goal established for this contract was participation 25%; however the Contractor is exceeding the goal by 13.08%.

<b>FUND SOURCE:</b>	100% Federal Funds Budgeted to MTA
<b>APPROPRIATION CODE:</b>	J05H0105
<b>RESIDENT BUSINESS:</b>	No
<b>MD TAX CLEARANCE:</b>	13-2795-0000

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**Suzette Moore - (410) 859-7792**  
smoore2@bwiairport.com

**BPW – 11/20/13**

**REVISED**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 18-GM-MOD**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-LC-02-027, Supplement No. 2  
MAA-LC-02-028, Supplement No. 2  
MAA-LC-02-029, Supplement No. 2  
MAA-LC-02-030, Supplement No. 2  
MAA-LC-02-031, Supplement No. 2  
MAA-LC-02-032, Supplement No. 2  
MAA-LC-02-033, Supplement No. 2  
MAA-LC-02-034, Supplement No. 2

**ORIGINAL CONTRACT APPROVED:** Item 23-GM, DOT Agenda May 22, 2002

**NATURE OF REQUEST:** Request approval of an extension of the Lease and Concession Contracts (Contract) between Administration and each of eight (8) rental car companies (Contractor) for an additional period of ten (10) years commencing December 22, 2013 and ending December 21, 2023. Each Contract grants to each Contractor the non-exclusive right to operate an on-Airport rental car concession at BWI Marshall's Consolidated Rental Car Facility (CRCF) located west of the Airport off Stoney Run Road. Each Supplement continues the Customer Facility Charge (CFC) set forth in the Contract to finance the CRCF. Each Supplement is joined by a Supplement to the Lease and Contract for the Service Center and Vehicle Storage Facility (DOT Agenda Item 24-GM, approved May 22, 2002 BPW) the extensions of which are submitted as DOT Agenda Item 19-GM MOD, 11/20/13 BPW). The original contracts were approved by BPW as Item 23-GM on May 22, 2002. The original term of the Lease and Concession Contracts was for a period of ten (10) years with one (1) ten (10) year option exercisable by MAA. This Item explicitly provided for MAA to extend for one (1), ten (10) year option period.

**LESSOR:** Maryland Aviation Administration

**LESSEE:** ANC Corporation (Alamo)  
BWI Airport, MD  
  
Avis Rent A Car System, Inc. (Avis)  
BWI Airport, MD  
  
Budget Rent A Car System, Inc. (Budget)  
BWI Airport, MD  
  
DTG Operations, Inc. d/b/a Dollar Rent A Car  
(Dollar)  
BWI Airport, MD

**ITEM: 18-GM-MOD (Continued)****BPW – 11/20/13****REVISED**

Enterprise RAC Company of Baltimore, LLC  
(Enterprise)  
BWI Airport, MD

The Hertz Corporation (Hertz)  
BWI Airport, MD

National Rental (US), Inc. (National)  
BWI Airport, MD

Thrifty Rent-A-Car System, Inc. (Thrifty)  
BWI Airport, MD

**TERM:** December 22, 2013– December 21, 2023 (10-year Extension);

**REVENUE:** Each Contractor shall continue to pay to the MAA the greater of a Minimum Annual Guarantee (MAG) set forth in its Contract, or ten percent (10%) of its gross revenues. The MAG is subject to an annual adjustment to eighty-five percent (85%) of the prior year's payment. However, at no time will it be allowed to drop below the first year's MAG. In addition, each Contractor will pay a ground rental rate of \$0.4336 per square foot per annum for all space leased in the CRCF.

<u>Company</u>	<u>Minimum Annual Guarantee</u>	<u>Annual Space Rent</u>	<u>Total Square Feet</u>
Alamo	\$930,508	\$30,154.71	69,545
Avis	\$2,243,017	\$72,000.15	221,374
Budget	\$1,585,647	\$49,983.24	115,275
Dollar	\$ 936,258	\$21,177.89	48,842
Enterprise	\$2,104,456	\$31,458.55	72,552
Hertz	\$3,133,436	\$97,938.96	225,874
National	\$2,039,311	\$73,095.42	115,422
Thrifty	\$601,344	\$24,957.58	57,559

Each Contractor shall continue to collect from its customers a Customer Facility Charge (CFC) of \$3.75 per transaction day. The CFC pays for capital costs associated with the construction of the CRCF. The CFC may be increased to meet the financial obligations of the revenue bonds associated with the construction of the CRCF.

**ACDBE PARTICIPATION:**

Original ten year term: 10%  
(ACDBE Compliance .97%)  
Extension ten year term: 2.36% of gross  
revenues

**ITEM: 18-GM-MOD (Continued) BPW – 11/20/13**

**REVISED**

**REMARKS:** Through the Lease and Concession Contracts, MAA currently leases property to the Contractors and the Contractors use State property, the Consolidated Rental Car Facility, to provide rental car concessions for customers of the on-airport rental car concessionaires. This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the Contracts must be approved by the Board of Public Works because the Contracts constitute a use and lease of State property under State Finance and Procurement Article, Section 10-305.

... On January 18, 2013, MAA gave notice to the individual rental car companies that, in accordance with the terms of the **Lease and Concession Contracts**, it elects to exercise its option to extend the term of the Rental Car Concession Agreements for the ten (10) year option period, from December 22, 2013 to December 21, 2023.

**MD TAX CLEARANCES:**

ANC (Alamo)	13-2705-1110
Avis	13-2706-1110
Budget	13-2778-1111
Dollar	13-2707-1111
Enterprise	13-2708-1110
Hertz	13-2709-1111
National	13-2710-1110
Thrifty	13-2711-1111

**RESIDENT BUSINESSES:**

Yes

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## ATTACHMENT I

**REVISED**

Original Contract		Amount			Term	BPW/DCAR Date	Reason
<i>Company</i>	Contract Number	Minimum Annual Guarantee	Annual Space Rent	Total Square Feet			
ANC (Alamo)	MAA-LC-02-027	\$930,508	\$30,154.71	69,545	Operational Term	BPW Agenda Item	Lease & Concession
Avis	MAA-LC-02-028	\$2,243,017	\$72,000.15	221,374	12/22/03 – 12/21/13	23-GM, approved 5/22/2002	Contract(s) for on-Airport rental car contractors to operate rental car concessions at BWI Airport's Consolidate d Rental Car Facility (CRCF)
Budget	MAA-LC-02-029	\$1,585,647	\$49,983.24	115,275			
Dollar	MAA-LC-02-030	\$936,258	\$21,177.89	48,842			
Enterprise	MAA-LC-02-031	\$2,104,456	\$31,458.55	72,552			
Hertz	MAA-LC-02-032	\$3,133,436	\$97,938	225,874			
National	MAA-LC-02-033	\$2,039,311	\$73,095.42	115,422			
Thrifty	MAA-LC-02-034	\$601,344	\$24,957.58	57,559			

\*Note: Above Minimum Annual Guarantees and space rentals are current figures. Contractors pay the greater of their individual MAG or 10% of gross revenues. In addition, Contractors were required to pay a Customer Facility Charge (CFC), currently \$3.75 per transaction day.

**Modification #1**

Supplement No. 1 to the rental car contracts provided for the modification of the definition of gross revenues, and added a Transportation Facility Charge (TFC), currently at \$1.60 per transaction day.

BPW  
Agenda Item  
10-GM-MOD,  
approved  
4/7/10

**Renewal Option No. 1**

MAA exercises its right to extend the term of the rental car companies' Lease & Concession Contracts for ten (10) years through a Supplement No. 2 to the Contracts.

Extends term for ten (10) years; i.e., 12/22/13 through 12/21/23

**Renewal Option No. 2**

**Suzette Moore - (410) 859-7792**  
smoore2@bwiairport.com

**BPW – 11/20/13**

## **DEPARTMENT OF TRANSPORTATION ACTION AGENDA**

### **GENERAL MISCELLANEOUS**

#### **ITEM: 19-GM-MOD**

#### **MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-LC-02-037, Supplement No. 1  
MAA-LC-02-038, Supplement No. 1  
MAA-LC-02-039, Supplement No. 1  
MAA-LC-02-040, Supplement No. 1  
MAA-LC-02-041, Supplement No. 1  
MAA-LC-02-042, Supplement No. 1  
MAA-LC-02-043, Supplement No. 1  
MAA-LC-02-044, Supplement No. 1

**ORIGINAL CONTRACT APPROVED:** Item 24-GM, DOT Agenda May 22, 2002

**NATURE OF REQUEST:** Request approval of an extension of a Lease and Use Contract (Contract) between Administration and each of eight (8) rental car companies (Contractor) for an additional period of ten (10) years commencing December 22, 2013 and ending December 21, 2023. Each Contract grants to each Contractor the non-exclusive right to operate a Service Center and Vehicle Storage Facility (SCVSF) at BWI Marshall's Consolidated Rental Car Facility (CRCF) located west of the Airport off Stoney Run Road. Each Supplement is joined by a Supplement to the Lease and Concession Contract to operate an on-Airport rental car concession and a lease of space in the Customer Service Building and Vehicle Ready-Return Area (DOT Agenda Item 23-GM, approved May 22, 2002 BPW) the extensions of which are submitted as DOT Agenda Item 18-GM-MOD 11/20/13 BPW).

**LESSOR:** Maryland Aviation Administration

**LESSEE:** ANC Corporation (Alamo)  
BWI Airport, MD

Avis Rent A Car System, Inc. (Avis)  
BWI Airport, MD

Budget Rent A Car System, Inc.  
BWI Airport, MD

DTG Operations, Inc. d/b/a Dollar Rent A Car  
(Dollar)  
BWI Airport, MD

**ITEM: 19-GM-MOD (Continued)****BPW – 11/20/13**

Enterprise RAC Company of Baltimore, LLC  
(Enterprise)  
BWI Airport, MD

The Hertz Corporation (Hertz)  
BWI Airport, MD

National Rental (US), Inc. (National)  
BWI Airport, MD

Thrifty Rent-A-Car System, Inc. (Thrifty)  
BWI Airport, MD

**TERM:** December 22, 2013– December 21, 2023 (10-year Extension)

**REVENUE:** Each Contractor will continue to pay a ground rental rate, currently at \$0.4336 per square foot per annum, for leased space in the CRCF.

	SCVSF <u>Rent</u>	Total Square <u>Footage</u>
Alamo	\$94,438.08	217,800
Avis	\$188,876.16	435,600
Budget	\$111,436.93	257,004
Dollar	\$37,775.23	87,120
Enterprise	\$33,997.71	78,408
Hertz	\$203,986.25	470,448
National	\$111,436.93	257,004
Thrifty	\$37,775.23	87,120

**REMARKS:** Through the Lease and Contract, MAA currently leases property to each Contractor and each Contractor uses State property, the Consolidated Rental Car Facility, for a rental auto service center and for vehicle storage facilities. This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the Contract must be approved by the Board of Public Works because the Contract constitutes a use and lease of State property under State Finance and Procurement Article, Section 10-305. The original contract was approved by BPW as Item 24-GM on May 22, 2002. The original term of the Lease and Contract was for a period of ten (10) years with one (1) ten (10) year option exercisable by MAA. The Lease and Contract provides that, in the event that MAA extends the operational period of the Rental Car Concession Agreements for one (1) additional ten (10) year period, then the Lease and Contract shall be similarly extended. On January 18, 2013, MAA gave notice to the individual rental car companies that, in accordance with the terms of the Rental Car Concession Agreements, MAA elects to exercise its option to extend the term of the Rental Car Concession Agreements for the ten (10) year option period, from December 22, 2013 to December 21, 2023. The Lease and Contract's term will be earlier terminated in the event that all of the Rental Car Concession Agreements in place are terminated.

**MD TAX CLEARANCE:**

ANC (Alamo)	13-2705-1110
Avis	13-2706-1110
Budget	13-2778-1111
Dollar	13-2707-1111
Enterprise	13-2708-1110
Hertz	13-2709-1111
National	13-2710-1110
Thrifty	13-2711-1111

**RESIDENT BUSINESSES:**

Yes

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Suzette Moore - (410) 859-7792**  
smoore2@bwiairport.com

**BPW – 11/20/13**

## **DEPARTMENT OF TRANSPORTATION ACTION AGENDA**

### **GENERAL MISCELLANEOUS**

**ITEM: 20-GM-MOD**

### **MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-LC-03-054  
Supplement No. 1

**ORIGINAL CONTRACT APPROVED:** Item 11-GM, DOT Agenda December 3, 2003

**NATURE OF REQUEST:** Request approval of lease extension for additional period of ten (10) years commencing December 22, 2013 and ending December 21, 2023. The Lease Contract is for lease of a Common Shuttle Bus Fleet consisting of twenty-five (25) Compressed Natural Gas (CNG) buses.

**LESSOR:** Maryland Aviation Administration

**LESSEE:** BWI RAC, LLC, a limited liability company wholly owned by the Consortium of BWI Marshall rental car companies  
Annapolis, MD

**TERM:** December 22, 2003– December 21, 2013  
(10-year initial term)  
  
December 22, 2013– December 21, 2023  
(10-year Extension)

**REVENUE:** One Dollar (\$1.00) per year for the full term of the Lease and the extension thereto.

**REMARKS:** Through this Lease Contract, MAA currently leases property to the Lessee and the Lessee uses State property, here in the form of a Common Shuttle Bus Fleet (CSBF), to provide transportation services for customers of all of the on-airport rental car concessionaires. The CSBF operates between the Airport Terminal Building and the Consolidated Rental Car Facility (CRCF). This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the agreement must be approved by the Board of Public Works because the agreement constitutes a use and lease of State property under State Finance and Procurement Article, Section 10-305. The original contract was approved by BPW as Item 11-GM on December 3, 2003. The original term of the Lease Contract was for a period of ten (10) years with one (1) ten (10) year option exercisable by MAA. The Lease Contract provides that, in the event that MAA extends the operational period of the Rental Car Concession Agreements for one (1) additional ten (10) year period, then the Lease Contract shall be similarly extended. On January 18, 2013, MAA gave notice to the

**ITEM: 20-GM-MOD (Continued)****BPW – 11/20/13**

individual rental car companies that, in accordance with the terms of the Rental Car Concession Agreements, it elects to exercise its option to extend the term of the Rental Car Concession Agreements for the ten (10) year option period, from December 22, 2013 to December 21, 2023. The Lease Contract's term will be earlier terminated in the event that all of the Rental Car Concession Agreements in place are terminated. This lease is related to Items 18-GM-MOD and 19-GM-MOD.

**MD TAX CLEARANCE:** 13-1505-0000

**RESIDENT BUSINESS:** Yes

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Suzette Moore - (410) 859-7792**  
smoore2@bwiairport.com

**BPW – 11/20/13**

## **DEPARTMENT OF TRANSPORTATION ACTION AGENDA**

### **GENERAL MISCELLANEOUS**

#### **ITEM: 21-GM-MOD**

#### **MARYLAND AVIATION ADMINISTRATION:**

**CONTRACT ID:** MAA-LC-04-009  
Supplement No. 1

**ORIGINAL CONTRACT APPROVED:** Item 12-GM, DOT Agenda December 3, 2003

**NATURE OF REQUEST:** Request approval of lease extension for additional period of ten (10) years commencing December 22, 2013 and ending December 21, 2023. The Lease Contract is for lease of a Common Shuttle Bus Maintenance Facility in order that Contractor may provide cleaning, maintenance and repair services for twenty-five (25) CNG buses leased to Contractor by Administration under Contract No. MAA-LC-03-054. The CNG buses provide shuttle bus services for rental car customers between the Airport Terminal Building and the Consolidated Rental Car Facility (CRCF).

**LESSOR:** Maryland Aviation Administration

**LESSEE:** BWI RAC, LLC, a limited liability company wholly owned by the Consortium of BWI Marshall rental car companies  
Annapolis, MD

**TERM:** December 22, 2003– December 21, 2013  
(10-year initial term)  
  
December 22, 2013– December 21, 2023  
(Extension)

**REVENUE:** One Dollar (\$1.00) per year for the full term of the Lease and the extension thereto.

**REMARKS:** Through this Lease Contract, MAA currently leases property to the Lessee and the Lessee uses State property, here in the form of a Common Shuttle Bus Maintenance Facility (CSBMF), for the cleaning, maintenance and repair of the Common Shuttle Bus Fleet (CSBF) which supports all of the on-Airport rental car companies that have Lease and Concession Contracts with the MAA. This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d).

**ITEM: 21-GM-MOD (Continued)****BPW – 11/20/13**

However, the agreement must be approved by the Board of Public Works because the agreement constitutes a use and lease of State property under State Finance and Procurement Article, Section 10-305. The original contract was approved by BPW as Item 12-GM on December 3, 2003. The original term of the Lease Contract was for a period of ten (10) years with one (1) ten (10) year option exercisable by MAA. The Lease Contract provides that, in the event that MAA extends the operational period of the Rental Car Concession Agreements for one (1) additional ten (10) year period, then the Lease Contract shall be similarly extended. On January 18, 2013, MAA notified the on-airport rental car companies that, in accordance with the terms of the Rental Car Concession Agreements, MAA is exercising its option to extend the Rental Car Concession Contracts for the additional ten (10) year period (see related Items 18,19,20-GM-MOD). The Lease Contract's term will be earlier terminated in the event that all of the Rental Car Concession Agreements in place are terminated.

**MD TAX CLEARANCE:** 13-1505-0000

**RESIDENT BUSINESS:** Yes

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**Suzette Moore - (410) 859-7792**  
smoore2@bwairport.com

**BPW – 11/20/13**

## **DEPARTMENT OF TRANSPORTATION ACTION AGENDA**

### **GENERAL/MISCELLANEOUS**

**ITEM: 22-GM**

### **MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-LC-12-026

**NATURE OF REQUEST:** Approval of a Lease Contract that provides for the lease of land and certain facilities at Martin State Airport to the Maryland Department of State Police to support and accommodate Lessee's Aviation Unit operating from the Airport.

**LESSEE:** Maryland Department of State Police  
Baltimore County MD

**REVENUE:**

- (1) \$83,392.10 per annum which is based on a ground rental rate of \$0.55 per square foot per annum for the lease of 151,622 SF of land area; and
- (2) \$306,875.00 per annum which is based on a facility rental rate of \$6.25 per square foot per annum for 49,100 SF of building area which consists of a finished hangar area, offices, restrooms and shop space; and
- (3) \$3,846.00 (first contract year) for water and sewerage service, which is based on Lessee's proportionate share of those costs for the Airport's Strawberry Point Facility. Water and sewerage costs are subject to annual review and adjustment.

The above referenced ground rental fee and the facility rental fee are based on an appraisal by Maryland certified appraisers and are subject to annual CPI adjustment.

**DURATION:** A term of twenty (20) years, commencing July 1, 2013 and ending June 30, 2033, subject to earlier termination as provided in the Lease Contract.

**ITEM: 22-GM (Continued)****BPW – 11/20/13**

**REMARKS:** The Lease Contract grants the right to exclusive use of land at Martin State Airport for the purpose of accommodating Lessee's Aviation Unit at the Airport; that is, for the storage of Lessee's aircraft and for housing associated shops, offices, waiting rooms and related facilities for support of Lessee's non-commercial aviation activities. Lessee is engaged in crime prevention and law enforcement activities for the State of Maryland. This type of revenue-producing contract at a transportation facility is outside the scope of State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the Contract must be approved by the Board of Public Works because the Contract constitutes a use and lease of State property under State Finance and Procurement Article, Section 10-305.

**MD TAX CLEARANCE:**

Not applicable. Lessee is a principal department of the State government.

**RESIDENT BUSINESS:**

Not applicable. Lessee is a principal department of State government.

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**Suzette Moore - (410) 859-7792**  
smoore2@bwiairport.com

**BPW – 11/20/13**

## **DEPARTMENT OF TRANSPORTATION ACTION AGENDA**

### **GENERAL/MISCELLANEOUS**

#### **ITEM: 23-GM**

#### **MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-LC-14-035 and MAA-LC-14-036

**NATURE OF REQUEST:** Request approval of two Lease and Concession Contracts (Contract) between the Administration and two (2) rental car companies (Contractor) that grants to each Contractor the non-exclusive right to operate a rental car concession at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall) at MAA's Consolidated Rental Car Facility (CRCF) located west of BWI Marshall off Stoney Run Road. Each Contract includes space inside the customer service building and space for the pick-up and return of rented vehicles. Each Contract accompanies a contract for the right to operate a Service Center and Vehicle Storage Facility (MDOT Agenda Item 24-GM, 11/20/13 BPW).

**CONTRACTOR:**

MAA-LC-14-035  
General American Rentals, Inc.  
d/b/a Payless Car Rental  
Johnstown, PA

MAA-LC-14-036  
All Car Leasing, Inc. d/b/a Nextcar  
Laurel, MD

**REVENUE:** Each Contractor shall pay to the MAA the greater of a Minimum Annual Guarantee (MAG) included in its bid, or ten percent (10%) of its gross revenues. The MAG is subject to an annual adjustment to eighty-five percent (85%) of the prior year's payment. However, at no time will it be allowed to drop below the first year's MAG. In addition, each Contractor will pay a ground rental rate of \$0.4336 per square foot per annum for all space leased in the CRCF.

	<u>Minimum Annual Guarantee</u>	<u>Annual Space Rent</u>	<u>Total Square Feet</u>
Payless	\$500,197	\$12,479.44	28,781
Nextcar	\$281,550	\$12,479.44	28,781

Each Contractor will collect from its customers a Customer Facility Charge (CFC) of \$3.75 per transaction day. The CFC pays for capital costs associated with the construction of the CRCF. The CFC may be increased to meet the financial obligations of the revenue bonds associated with the construction of the CRCF.

**ITEM: 23-GM (Continued)****BPW – 11/20/13**

**DURATION:** The “construction period” of each Contract will commence upon final execution of the Contract, and shall terminate upon the earlier of the Scheduled Completion Date of Contractor’s improvements to their respective assigned areas (that is, 180 days after commencement date of the construction period), or, the date of Contractor’s commencement of operations; that is, the Date of Beneficial Occupancy (DBO) of the CRCF by Contractor. The “operational period” of the Contract will commence upon DBO of the CRCF and extend through December 21, 2023.

**ACDBE PARTICIPATION:** 2.36%

**REMARKS:** The Administration received acceptable bids from two (2) firms to operate rental car concessions at BWI Marshall. Space is available in the CRCF for the two (2) additional on-Airport rental car operators. The current eight (8) on-Airport rental car firms were required to form a Consortium under their Lease and Concession Contracts that were approved as Item 23-GM at the Board’s meeting of May 22, 2002. The Consortium exists for the operation and maintenance of the CRCF at the rental car companies’ expense, including environmental responsibilities, maintenance, clean-up, penalties and fines. In addition, the Consortium is responsible for operation and maintenance of the shared buses and the associated maintenance facility. The two (2) Contractors referenced in this Action Agenda are required to join the Consortium within ninety (90) days from execution of their Contracts.

Through the Lease and Concession Contracts, MAA leases property to the Contractors and the Contractors use State property to conduct rental car concessions serving the travelling public at BWI Marshall. This type of revenue-producing contract at a transportation facility is outside the scope of State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the Contracts must be approved by the Board of Public Works because they constitute the lease and use of State property under State Finance and Procurement Article, Section 10-305.

**MD TAX CLEARANCES:**

Payless Car Rental	13-2514-0000
Nextcar	13-2515-1111

**RESIDENT BUSINESSES:**

Payless Car Rental - No
Nextcar - Yes

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**Suzette Moore - (410) 859-7792**  
smoore2@bwiairport.com

**BPW – 11/20/13**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM: 24-GM**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-LC-14-045 and MAA-LC-14-046

**NATURE OF REQUEST:** Request approval of a Lease and Contract (Contract) between Administration and each of two (2) rental car companies (Contractor) that grants to each Contractor the non-exclusive right to operate a Service Center and a Vehicle Storage Facility (SCVSF) at MAA’s Consolidated Rental Car Facility (CRCF) located west of the Baltimore/Washington International Thurgood Marshall Airport off Stoney Run Road. Each Contract accompanies a contract to establish and operate a non-exclusive on-Airport rental car concession (MDOT Agenda Item 18-GM, 11/20/13 BPW).

**CONTRACTOR:**

MAA-LC-14-045  
General American Rentals, Inc.  
d/b/a Payless Car Rental  
Johnstown, PA

MAA-LC-14-046  
All Car Leasing, Inc. d/b/a Nextcar  
Laurel, MD

**REVENUE:** Each Contractor shall pay to the MAA a ground rental rate of \$0.4336 per square foot per annum for leased space in the CRCF.

	<u>SCVSF Rent</u>	<u>Total Square Footage</u>
Payless	\$16,054.47	37,026
Nextcar	\$16,054.47	37,026

**DURATION:** In the event that the Contractor elects to construct or jointly construct the SCVSF on the leased premises, the following shall apply. The “construction period” of each Contract will commence upon final execution of the Contract, and shall terminate upon the earlier of the Scheduled Completion Date of Contractor’s improvements to their respective assigned areas (that is, 180 days after commencement date of the construction period), or, the date of Contractor’s commencement of operations; that is, the Date of Beneficial Occupancy (DBO) of the CRCF by Contractor.

The “operational period” of the Contract will commence upon DBO of the CRCF and extend through December 21, 2023.

In the event the Contractor does not elect to construct the SCVSF on the leased premises, then the Contract shall commence upon the execution of the Contract by both parties, with the approval of the Secretary of Transportation and the Board of Public Works and shall expire December 21, 2023.

**ITEM: 24-GM (Continued)****BPW – 11/20/13****ACDBE PARTICIPATION:**

0%

**REMARKS:** The Administration received acceptable bids from the two (2) firms referenced herein to operate rental car concessions at BWI Marshall. Space is available in the CRCF for two (2) additional on-Airport rental car operators for development of a SCVSF. Each firm must lease its selected space in the Service Center Facility. Potentially, two or more rental car firms may combine to build a single service facility for gas/wash and maintenance services subject to MAA approval.

Through a Lease and Contract, MAA leases property to the Contractor and the Contractor uses State property for the construction and operation of an on-Airport rental auto service center and vehicle storage facilities in support of Contractor's rental car concession serving the travelling public at BWI Marshall. This type of revenue-producing contract at a transportation facility is outside the scope of State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the contract must be approved by the Board of Public Works because the Contract constitutes the lease and use of State property under State Finance and Procurement Article, Section 10-305.

**MD TAX CLEARANCES:**

Payless Car Rental	13-2514-0000
Nextcar	13-2515-1111

**RESIDENT BUSINESSES:**

Payless Car Rental – No
Nextcar - Yes

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**



## DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

November 20, 2013

	Pages
Energy Performance	1 and 2
Maintenance	3 thru 17
General Miscellaneous	18 thru 22
Real Property	23 thru 27
Leases	28 thru 43
Capital Grants and Loans	44 thru 65

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**ENERGY PERFORMANCE MODIFICATION**

**ITEM**            1-EP-MOD

**DEPARTMENT OF HEALTH AND MENTAL**    Spring Grove Hospital Center  
**HYGIENE**    Catonsville, MD

**CONTRACT NO. & TITLE**    Project No. EC-002-060-003;  
    Phase II Energy Performance Contract at  
    Spring Grove Hospital Center  
    ADPICS NO. COF37830

**ORIGINAL CONTRACT APPROVED**    10/03/2007 DGS/BPW Item 1-EP

**CONTRACTOR**    NORESKO, LLC  
    Fairfax, VA  
    (Local office in Baltimore, MD)

**CONTRACT DISCRIPTION**    Board of Public Works approval is requested  
    for Phase II of an energy performance contract to implement energy savings measures at Spring  
    Grove Hospital Center based on the Phase I study conducted by the firm. Phase II requires  
    NORESKO to furnish detailed engineering, construction, start-up, training and maintenance  
    services, and a savings guarantee for the approved program.

**MODIFICATION DESCRIPTION**    This modification will replace the failing  
    chiller and cooling tower. The work included in this modification will be to demolish and  
    remove existing water cooled chiller and rooftop cooling tower; install a new water cooled  
    chiller and rooftop cooling tower; along with new piping, shutoff valves, fittings and sensors  
    between chiller and shutoff valves; and provision of maintenance services for all newly installed  
    equipment for the remaining term of the contract.

**TERM OF ORIGINAL CONTRACT**    Over 13 year period

**TERM OF MODIFICATION**    12/1/2013-1/28/2020

**AMOUNT OF ORIGINAL CONTRACT**    \$27,668,129.00

**AMOUNT OF MODIFICATION**    \$250,000.00

**PRIOR MODIFICATIONS/OPTIONS**    None

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**ENERGY PERFORMANCE MODIFICATION**

**ITEM**            1-EP-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNT**        \$27,918,129.00

**PERCENT +/- (THIS MODIFICATION)**        0.9%

**OVERALL PERCENT +/-**                            0.9%

**ORIGINAL PROCUREMENT METHOD**            Competitive Sealed Proposals (DGS-03-EPC-IDC-4.0: Agreement to Provide Energy Services for the Development and Implementation of Energy Performance Projects with Phase I Fees \$200,000 or less)

**ORIGINAL MBE PARTICIPATION**            26.6%

**MBE COMPLIANCE**                                23.4%

**REMARKS**    During the summer of 2013, the chiller serving Smith Building required emergency service, including a full charge of refrigerant. The cooling tower serving this chiller is in relatively poor shape. Due to these conditions, the operating staff is concerned that the Smith building cooling system may fail again during the upcoming cooling season, incurring a considerable outage period and possibly requiring major equipment replacement on an emergency basis.

Operation of the new chiller and cooling tower will achieve annual energy cost savings of \$9,000.00. Noresco will increase the existing guarantee by that amount over the remainder of the payback period.

**FUND SOURCE**    MCCBL 2012/Item 007 (DGS Facilities Renewal Program)

**RESIDENT BUSINESS**                                Yes

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

**WITHDRAWN**

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            2-M

**DEPARTMENT OF GENERAL SERVICES**

Louis L. Goldstein District Court/Multi-Service Center  
 Prince Frederick, MD

**CONTRACT NO. AND TITLE**

Project No. 001IT819258  
 Janitorial Services;  
 ADPICS NO. 001B4400194

**CONTRACT DISCRIPTION**

Approval is requested for a contract to provide janitorial services for the Louis L. Goldstein Building - District Court/Multi-Service Center, Prince Frederick, MD, for a period of three (3) years with two (2) one year renewal options.

**PROCUREMENT METHOD**

Competitive Sealed Bids  
 (Small Business Reserve)

**BIDS OR PROPOSALS**

**AMOUNT**

Power Cleaning Professionals Inc., Baltimore, MD	\$198,567.00
ASM Cleaning Services, Hanover, MD	\$214,260.00
ReacyClean Industrial Services, Inc., Baltimore, MD	\$296,397.00
Preferred Cleaning, LLC, Perryville, MD	\$303,732.00
City Solutions, LLC, Glenn Dale, MD	\$337,401.24
Cleaning is Fundamental, Columbia, MD	\$337,469.88
MSP Superior Services, Inc., Waldorf, MD	\$376,938.00
Cleaning 2 Perfection, LLC, Suitland, MD	\$390,966.12
AFSI, Gaithersburg, MD	\$459,333.00

**AWARD**

Power Cleaning Professionals Inc.  
 Baltimore, MD  
 (SBR# SB12-8032)

**TERM**

1/01/2014 – 12/31/2016 (W2 one year  
 renewal options)



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            2-M (Cont.)

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

13-2516-0000

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            3-M

**DEPARTMENT OF HEALTH AND**  
**MENTAL HYGIENE**

Western Maryland Hospital Center  
Hagerstown, MD

**CONTRACT NO. AND TITLE**

Project No. DS-430-131-001;  
Window Replacement  
ADPICS NO. 001B4400255

**CONTRACT DISCRIPTION**

Approval is requested for a contract that includes all labor, materials, equipment, and services necessary for or incidental to the replacement of the windows in twenty three (23) masonry openings and two (2) curtain walls systems and the painting of the steel lintels at all masonry openings throughout the exterior of the hospital.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

GRC General Contractor, Inc. Zullinger, PA	\$274,609.00
Callas Contractors, Inc. Hagerstown, MD	\$290,562.00
Strong Tower Construction, LLC. Louisville, KY	\$432,860.00
HomeRite of Baltimore, LLC. Windsor Mill, MD	\$484,200.00

**AMOUNT**

**AWARD**

GRC General Contractor, Inc.  
Zullinger, PA

**TERM**

180 Calendar Days

**AMOUNT**

\$274,609.00

**MBE PARTICIPATION**

38%

**PERFORMANCE BOND**

Yes

**REMARKS**

A notice of availability of a Invitation for Bids (IFB) was posted on DGS's Web Site, Bid Board and *eMaryland Marketplace.com*.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            3-M (Cont.)

Sufficient funds are available to proceed with the Base Bid. There was a 30%, no-split, MBE sub-goal for this contract which was met and exceeded. The recommended contractor has been found responsive and responsible and has confirmed their bid.

**FUND SOURCE**

MCCBL 2012 Item 007 (Provide funds for the State Capital Facilities Renewal Program-Statewide.)

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

13-2434-0111

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            4-M

**DEPARTMENT OF HEALTH AND**  
**MENTAL HYGIENE**

Holly Center  
 Salisbury, MD

**CONTRACT NO. AND TITLE**

ATC & Fire Alarm Maintenance;  
 ADPICS NO. 001B4400228

**CONTRACT DISCRPTION**

Approval is requested for a contract to provide automatic temperature control and fire alarm maintenance services at the Department of Health and Mental Hygiene, Holly Center for a period of three (3) years with two (2) one (1) year renewal options.

**PROCUREMENT METHOD**

Sole Source

**AWARD**

Honeywell International, Inc.  
 Baltimore, MD

**TERM**

12/1/2013 – 11/30/2016

**AMOUNT**

\$158,312.88 (3 Years)  
 \$ 52,770.96 (1<sup>st</sup> renewal option)  
 \$ 52,770.96 (2<sup>nd</sup> renewal option)  
 \$ 20,000.00 (hourly billing rates)  
 \$283,854.80 Total 5 years

**MBE PARTICIPATION**

0%

**REMARKS**

The Air Control Temperature and Fire Alarm (ATC/FA) system installed at the Department of Health and Mental Hygiene (DHMH) Holly Center approximately twenty years ago is propriety to Honeywell. Since that time Honeywell has been the maintenance service provider. From the initial install up to 2007 the Department of Budget and Management procured the maintenance service contract for this system on a yearly basis via sole source with Honeywell. DGS began to solicit the service on a three year term for DHMH via competitive sealed bid in 2007 and 2010 for which both resulted in single bids with Honeywell submitting the only bid.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**      4-M (Cont.)

Because DHMH ATC/FA system is proprietary to Honeywell, the Department submitted justification to sole source the maintenance service contract, which accompanied a letter from REMI Group (State Purchase Provider) advising that they were unsuccessful in identifying vendors to service the Fire Alarm System manufactured by Honeywell. REMI Group indicated that they were “unable to find a qualified vendor in the Salisbury area to deliver the fire system service. Due to the proprietary nature of your equipment, REMI advises continuation of the contract with the original equipment manufacturer, Honeywell, until a qualified third-party vendor becomes available to service your equipment”.

To determine if new qualified vendors had emerged since 2010 a Request For Information was (RFI) was advertised on eMarylandMarketplace.com. Notification was sent to 57 registered vendors with specific or related ATC/FA service commodity codes, as well as consideration to location of each vendor. As a result, 1 No-Bid-Notice was received. This particular vendor opted not to bid because the project is too far out of its service area.

The Contractor will service fourteen buildings (Nine (9) single story buildings each 10,200 square feet [s.f.] in size or less, a 4,300 s.f. Canteen building, a 3,700 s.f. Maintenance building, a 14,000 s.f. Health Services building, an 18,500 s.f. Services building, and a 45,000 s.f. Activities building). Each building has a low pressure boiler, central air conditioning and air handler(s), which are monitored and centrally controlled by the Automatic Temperature Control system. The facility’s HVAC systems and equipment are regularly monitored at a central station located in the maintenance offices. The Contractor must be fully qualified to service, adjust and/or repair the Honeywell, including computer programs and/or software systems, which were/are manufactured by or are proprietary to Honeywell International, Inc.

The Contractor shall provide the Preventive Maintenance, Corrective Repairs and the necessary services to properly maintain all ATC/FA Systems at the Holly Center. This will include preventative maintenance, corrective repairs and the necessary services to properly maintain all Automatic Temperature Control Services and Fire Alarm Systems.

Again, Honeywell has been the service provider to the Holly Center of Salisbury, MD for nineteen years. The company has qualified and fully trained Technical and Mechanical personnel to maintain the Building Management System (BMS), HVAC Automation Temperature Controls (ATC), and Fire Safety System at the Holly Center. The Honeywell Technician assigned to the current account is local to the Holly Center and resides on the Eastern Shore of Maryland. Both of the Honeywell Technical staff dedicated to Holly Center are fully trained in the ATC and FAS equipment present at the facility.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            4-M (Cont.)

Honeywell is compliant with all requirements of the Annotated Code of Maryland (latest revisions and supplements), any and all bulletins, policies, directives, etc. issued by the Maryland Department of Labor, Licensing, and Regulation (DLLR), International Mechanical Code (2006), International Building Code (2006), and the National Electric Code (2005).

Due to the proprietary nature of the ATC & Fire Alarm System equipment, while other vendors may perform service in full or in part, they cannot program the software needed to run the equipment. All replacement parts must be purchased solely from Honeywell; therefore, other Bidders cannot compete with pricing submitted by Honeywell, and or have accessibility to the service area.

In support of the above documentation, the Procurement Officer determines that the price submitted by Honeywell in the amount of \$158,312.88 is fair and reasonable and recommends the award to Honeywell.

**FUND SOURCE**

DHMH Operating Funds:  
M00PD30G 0833 (100% General Funds)

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

13-2636-1111

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            5-M

**DEPARTMENT OF PUBLIC SAFETY AND  
CORRECTIONAL SERVICES**

Eastern Correctional Institution - Annex,  
(ECI-A) Westover, MD  
Popular Hill Pre-Release Unit (PHPRU)  
Quantico, MD

**CONTRACT NO. AND TITLE**

Project No. 001IT819303;  
Organic Waste Removal and Recycling  
Services  
ADPICS NO. 001B4400234

**CONTRACT DISCRIPTION**

Approval is requested for a contract to provide organic waste removal and recycling services for the Eastern Correctional Institution - Annex, and the Popular Hill Pre-Release Unit, Westover and Quantico, MD for a three (3) year period with two (2) one-year renewal options.

**PROCUREMENT METHOD**

Competitive Sealed Bids  
(Single Bid)

**BIDS OR PROPOSALS**

BFI Waste Services LLC  
dba Allied Waste Services of the Eastern  
Shore, Delmar, MD

**AMOUNT**  
\$282,008.31

**AWARD**

BFI Waste Services LLC, dba Allied Waste  
Services of the Eastern Shore,  
Delmar, MD

**TERM**

12/1/2013-11/30/2016 (W2 one year  
renewal options)

**AMOUNT**

\$282,008.31    (3 year base contract)  
\$ 94,002.77    (1<sup>st</sup> renewal option )  
\$ 94,002.77    (2<sup>nd</sup> renewal option)  
\$470,013.85    (Total 5 years)

**MBE PARTICIPATION**

0%

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            5-M (Cont.)

**REMARKS**

The requisition for this procurement was originally received as an ITB request, and the solicitation was competitively bid. The Department of General Services (DGS) advertised this procurement on eMaryland Marketplace (eMM) on 09/5/2013; one hundred and eighty-five (185) vendors were solicited. This solicitation is for a three (3) year contract with two (2) one (1) year renewal options to provide Organic Waste Removal and Recycling Services to the Eastern Correctional Institution, Annex and the Poplar Hill Pre-Release Unit, located in Westover and Quantico, Maryland. The basis for award was the lowest responsive bid placed by a responsible bidder. Bids for this solicitation closed on 09/27/2013, with one (1) priced bid received.

As a result of the single priced bid, surveys were sent to one hundred eighty-five (185) vendors who were on the bidders list on eMM, to determine why they elected not to bid on this solicitation. The Procurement Officer submitted an inquiry to the eMM Help Desk to confirm that the notices went out. Per BuySpeed Support, the notices were emailed. To date, seventeen (17) responses have been received. Twelve (12) vendors stated that the subject of the solicitation is not something they supply; two (2) vendors stated that they have other commitments that preclude their participation; one (1) vendor stated that it was out of their service area; one (1) vendor stated the scope of work is beyond their capacity; and one (1) vendor stated that the specifications requiring delivery to a specific disposal location prevented them from bidding since this specified location is a competitor. The vendor also stated hauling the waste to their recycling location in Wilmington, DE would result in their bid price being too high, since this location is approximately 3 hours away from ECI.

This contract will require the recommended awardee to furnish all necessary materials, equipments, transportation, labor and supervision necessary to provide recycling of organic materials, such as but not limited to food waste and compostable paper products, for the Agency.

The respective organic waste removal and recycling initiative is first of its kind to be undertaken by the Department of Public Safety and Correctional Services and will serve as a "model" for other locations throughout the State systems. The initiative also greatly expands the State's overall green purchasing and recycling initiative.

The recommended awardee, BFI Waste Services, LLC, dba Allied Waste Services of the Eastern Shore has been found to be responsive and responsible and has confirmed their bid.

**FUND SOURCE**

Q00 351902 S8410 (DPSCS Operating Funds)

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**          5-M (Cont.)

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

13-2685-1110

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT MODIFICATION**

**ITEM**            6-M-MOD

**DEPARTMENT OF GENERAL SERVICES**      Various Locations

**CONTRACT NO. AND TITLE**                      Project No. . 001B1400342;  
 Identification Card, Access Entry and Video  
 Camera Monitoring System  
 ADPICS NO. COF35905

**ORIGINAL CONTRACT APPROVED**                      11/3/2010 DGS/BPW Item 3-M

**CONTRACTOR**                                      Kratos Public Safety & Security Solution  
 (Formerly Electronic Technologies)  
 Elkridge, MD

**CONTRACT DESCRIPTION**                      Provide Identification Cards, Access Entry  
 and Video Camera Monitoring Systems for the Department of General Services and other State  
 Agencies.

**MODIFICATION DESCRIPTION**                      This change order is for an additional  
 \$1,500,000.00 to be added to the original Blanket Purchase Order (BPO).

**TERM OF ORIGINAL CONTRACT**                      11/18/2010-11/17/2015

**TERM OF MODIFICATION**                      11/21/2013-11/17/2015

**AMOUNT OF ORIGINAL CONTRACT**                      \$1,500,000 (Est.)

**AMOUNT OF MODIFICATION**                      \$1,500,000 (Est.)

**PRIOR MODIFICATIONS/OPTIONS**                      \$0

**REVISED TOTAL CONTRACT AMOUNT**                      \$3,000,000.00 (Est.)

**PERCENT +/- (THIS MODIFICATION)**                      100%

**OVERALL PERCENT +/-**                      100%

**ORIGINAL PROCUREMENT METHOD**                      Sole Source

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT MODIFICATION**

**ITEM**            6-M-MOD (Cont.)

**ORIGINAL MBE PARTICIPATION**            29.42%

**MBE COMPLIANCE**            Performed at agency level

**REMARKS**            Since the installation, the system has been deployed to all DGS controlled facilities and adopted by over thirty (30) State agencies. Agencies other than DGS who uses this contract do a release from the DGS' BPO. The estimated amount of \$1,500,000.00 for five (5) years which was previously approved by the Board, has depleted.

**FUND SOURCES**            Various Sources

**RESIDENT BUSINESS**            Yes

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT MODIFICATION**

**ITEM**            7-M-MOD (Cont.)

**ORIGINAL MBE PARTICIPATION**

20% (Split Goal 7% African American  
1% Veteran)

**MBE COMPLIANCE**

No payments have been made

**REMARKS**

Contract time will be extended by fifty (50) non-compensable calendar days. The previous completion date of January 2, 2014 will be revised to February 24, 2014.

Cabin renovations, per the original contract consisted of electrical, mechanical and architectural modifications only. The State Fire Marshall has determined, however, that Life Safety Code requires that these facilities must be equipped with either a sprinkler system or a second means of egress from the sleeping areas on the upper floors. Given the challenges of constructing a second egress, the impact to the historic character of the buildings, and the excessive cost of this option, it was determined that the sprinkler system was the better of the two options.

**FUND SOURCE**

MCCBL 2012/Item 013 (Provide funds to construct capital improvements such as planned maintenance and repair projects at public use facilities on State-Owned property)

**RESIDENT BUSINESS**

Yes

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            8-GM

**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$144,179.82 (2 items).

A. Department of Maryland State Police

DMSP Barrack “C”, Cumberland

**DESCRIPTION**

A/E shall provide for engineering services for the site investigation, preparation of construction contract documents and all necessary reviews of the contract documents, bidding and construction administration services, including shop drawing review and approval, meetings and technical consultation for the removal and replacement of two (2) underground storage tanks with above ground storage tanks at MSP Barrack C-Cumberland.

**REMARKS**

Indefinite Quantity Contract (IQC) DGS-08-004-IQC was developed for DGS to provide mechanical, electrical and plumbing design and engineering services for multiple construction projects with fees \$200,000.00 or less. Under this agreement, individual contract awards may not exceed \$200,000.00. Selected firms may be awarded more than one contract; however, the total amount for the contracts awarded to any one firm may not exceed \$500,000.00.

**CONTRACT NO. AND TITLE**

Project No. TK-001-140-001;  
 Replace Two Underground Tanks with  
 Above Ground Tanks

**PROCUREMENT METHOD**

Maryland Architectural and Engineering  
 Services Act

**AWARD**

M S Engineers, Inc.  
 Columbia, MD

**AMOUNT**

\$103,793.82

**FUND SOURCE**

MCCBL 2013/Item 011 (Provide funds to remove, replace or upgrade State-owned fuel storage tank systems.)

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            8-GM (Cont.)

B. Department of Public Safety and  
Correctional Services

MD Correctional Facilities

**DESCRIPTION**

A/E shall provide site survey, construction drawings and specifications for the new ADA Accessibility requirements for the public and the inmates for construction of a Wheel Chair Track/Lift and an access concrete ramps. A/E shall provide contract administration and project documents for review. A/E shall provide site visits, attend all meetings and be responsible for the meeting minutes. A/E will review and approve submittals and respond to RFIs. A/E shall produce as-built drawings for this project.

**REMARKS**

Indefinite Quantity Contract (IQC) DGS-11-009-IQC was developed for DGS to provide civil investigative design and engineering services for multiple construction projects with fees \$200,000.00 or less. Under this agreement, individual contract awards may not exceed \$200,000.00. Selected firms may be awarded more than one contract; however, the total amount for the contracts awarded to any one firm may not exceed \$500,000.00.

**CONTRACT NO. AND TITLE**

Project No. KD-491-120-001;  
ADA Design Modifications at  
Patuxent and MCI-W Correctional  
Facilities

**PROCUREMENT METHOD**

Maryland Architectural and Engineering  
Services Act

**AWARD**

Rummel, Klepper & Kahl, LLP  
Baltimore, MD

**AMOUNT**

\$40,386.00

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            8-GM (Cont.)

**FUND SOURCE**

MCCBL 2011/Item 001 (Provide funds to design and construct handicapped accessibility modifications at State-owned facilities.)

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            9-GM

**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$118,422.00 (2 items).

Department of Natural Resources

The fund sources for these particular items will be designated as :

MCCBL 2012/Item 013 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

MCCBL 2013/Item 014 (Provide funds to design, construct and equip Capital development project on Department of Natural Resources property)

A. Patapsco Valley State Park  
 Baltimore County

**DESCRIPTION**

The Contractor shall provide all labor, equipment, materials, supplies, supervision, insurance, etc., necessary to renovate shelters 201 and 106 in the Hilton and Orange Grove areas of Patapsco Valley State Park.

**REMARKS**

The MBE goal of 5% was met by DMS Properties, LLC and affirmed by MBE Office memo dated September 26, 2013.

**CONTRACT NO. AND TITLE**

Project No: P-020-133-010 (SBR)  
 Renovation of Shelters #201 and #106

**PROCUREMENT METHOD**

Competitive Sealed Bids

**AWARD**

DMS Properties, LLC  
 Randallstown, MD

**AMOUNT**

\$36,200.00

**TERM**

60 Calendar Days

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            9-GM (Cont.)

**MBE PARTICIPATION**

5%

**FUND SOURCE**

MCCBL 2012/Item 013

B. Cunningham Falls State Park  
 Smallwood State Park  
 Rosaryville State Park

**DESCRIPTION**

This project consist of providing engineering and landscape architectural design services to produce construction documents and to administer the construction of three (3) playgrounds in three (3) Maryland State Park.

**REMARKS**

Indefinite Quantity Contract (IQC) DGS-11-009-IQC was developed for DGS to provide architectural and engineering services for multiple construction projects with fees \$200,000 or less. Under this agreement, individual contract awards may not exceed \$200,000. Selected firms may be awarded more than one contract; however, the total amount for the contracts awarded to any one firm may not exceed \$500,000.

**CONTRACT NO. AND TITLE**

Project No: P-000-140-001  
 Construction of 3 Playgrounds

**PROCUREMENT METHOD**

Maryland Architectural and Engineering Services Act

**AWARD**

Rummel, Klepper & Kahl, LLP (RK&K)  
 Baltimore, MD

**AMOUNT**

\$82,222.00

**FUND SOURCE**

MCCBL 2013/Item 014

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**            10-RP

**MILITARY DEPARTMENT**

Towson Armory  
 307 Washington Ave., Towson. MD  
 1 acre improved, Baltimore County  
 File # 00-8497

**REFERENCE**

Approval is requested to declare surplus the Towson Armory located on Washington Avenue in Towson, Baltimore County. This site has functioned as a National Guard Readiness Center from 1933 to the present. Title and transfer documents are subject to legal review.

**PROPERTY**

1.00 +/- acres improved with  
 22,442 sf building and 3,959 sf garage

**OWNERSHIP**

State of Maryland, to the use of the  
 Military Department

**REMARKS**

1. The Military Department has determined that this property is excess to its needs.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20120119-0037 and has recommended to declare the Towson Armory, located at 307 Washington Avenue in Towson, MD and comprised of +/- 1.0 acre of land and improvements, surplus to the State, and to offer the property for public sale.
3. In accordance with the Annotated Code of Maryland, Section 13-217 of the Public Safety Article, Baltimore County was informed of its statutory right of first refusal for the purchase of the Towson Armory. Per letter dated September 5, 2012, Baltimore County declined to purchase the armory from the State.
4. A competitive Request for Proposals will be issued by the Department of General Services for the sale of this property.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**            11-RP

**DEPARTMENT OF HEALTH AND**  
**MENTAL HYGIENE**

Deer's Head Hospital Center  
 351 Deers Head Hospital Rd.  
 Salisbury, MD (Wicomico County)  
 5.985 acres +/- improved  
 File No. 00-8526

**REFERENCE**

Approval is requested to transfer 5.985 acres +/- improved property, from the Department of Health and Mental Hygiene (DHMH) to Maryland Public Television (MPT). The property has been leased to MPT for over 30 years, and MPT has made improvements to the site. The property shall be transferred in as-is condition.

Title and transfer agreements are subject to legal review.

**OWNERSHIP**

State of Maryland, to the use of the  
 Department of Health and Mental Hygiene

**GRANTEE**

State of Maryland, to the use of the  
 Maryland Public Television

**PROPERTY**

5.985 acres +/-, improved with Maryland  
 Public Communication Tower

**PRICE**

\$1.00

**REMARKS**

1. The Clearinghouse conducted an intergovernmental review of the project under MD20130116-0037 and found the project to be Consistent with Qualifying Comments and Contingent Upon Certain Actions. It has recommended that the Salisbury Tower Site, located at the corner of Deer's Head Boulevard and Amherst Road, is excess to the needs of the Maryland Department of Health and Mental Hygiene, and to transfer the Property to Maryland Public Television. This property has been leased by Maryland Public Television as the site for its Salisbury Transmitter and Tower for over thirty (30) years. Maryland Public Television has made improvement to this site, and wants to acquire this parcel.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**      11-RP (Cont.)

2.      The Department of General Services recommends approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**      12-RP (Cont.)

3.      The Clearinghouse conducted an intergovernmental review of the project under MD20110810-0633 and has recommended to grant an utility easement of +/- 0.3394 acres, underneath and on the land of the Assateague State Park, to the National Park Service. The National Park Service plans to install and operate a wastewater discharge line from its existing wastewater treatment plant, on the adjacent Assateague Island National Seashore, to a constructed wetland on State land.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            13-LL (Cont.)

**Special Conditions**

1. The Premises is leased in as-is condition.
2. Tenant shall not make any alterations, additions or improvements, nor raze any improvements to the Premises without the expressed written permission of the Landlord.
3. The revenue generated from this lease will be placed in the State Forest and Parks Reserve Fund.
4. The lease does not convey to the Tenant any interest in or to any mineral rights.
5. The Tenant shall pay rent payments to the Landlord as follows:

**Agricultural Land**

<u>Years</u>	<u>Annual Rent</u>
1 to 5	\$84,300.00
6 to 10	\$87,600.00
11 to 15	\$91,900.00

**Average Rent \$87,933.33**

**Residential Dwelling**

<u>Years</u>	<u>Monthly Rent</u>
1 to 5	\$1,200.00
6 to 10	\$1,300.00
11 to 15	\$1,400.00

**Average Rent \$1,300.00**

6. The Tenant will pay Landlord \$500.00 per month as additional rent for the crop/agricultural land for each month that rent is not received by the 15<sup>th</sup> day of the month in which payment was due.
7. The Tenant will pay Landlord a sum of five percent (5%) of the monthly dwelling rent as additional rent for each month that rent is not received by the fifteenth (15<sup>th</sup>) day of the month in which payment was due.
8. The lease contains an indemnification clause in which the Tenant will hold harmless the State of Maryland against any and all liability arising as a result of any direct, willful, or negligent act or omission caused by it.
9. Tenant shall maintain at its expense insurance for not less than a minimum coverage of \$2,000,000 annual aggregate against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**      13-LL (Cont.)

**Remark**      The Tenant shall personally occupy and use the Property for and only for single family residential and agricultural crop farming purposes. The lease contains a mutual right to terminate for convenience clause.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# REVISED

1. The lease incorporates use-in-common parking spaces free of charge.
2. Through negotiations the Department of General Services secured a rental rate of \$16.50 for years one (1) through five (5) and \$18.00 for years six (6) through ten (10) achieving an average rate of \$17.25 per net usable square foot over the term of the lease.
3. The lease provides for annual pass through of real estate taxes over a base year.
4. The lease contains one (1) option renewal for five (5) years.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**TENANT LEASE**

**ITEM**      14-LT (Cont.)

**Remarks**

1. This space will be used by the Waste, Air and Water Management Administrations which performs inspections and enforcement of environmental laws pertaining to waste, air and water management.
2. This relocation is as a result of the Landlord of MDE's current location, 33 W. Franklin Street, not responding to the Agency's numerous complaints related to building security, maintenance and overall property management.
3. The lease contains a termination for convenience clause.
4. In accordance with the State Finance and Procurement Article, Section(s) 13-105 and 4-318, this space is exempt from publicly advertising. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# REVISED

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      15-LT (Cont.)

**Remarks**

1. The Uninsured Employer's Fund Board has occupied 2,149 net usable square feet of space at this location since November 1988. Due to certain financial functions, previously the responsibility of the Subsequent Injury Fund, being shifted to Uninsured Employer's Fund, staff has been increased requiring the expansion of the office space by approximately 2,576 square feet.
2. This Board pays awards ordered by the Workers' Compensation Commission in favor of injured workers against non-insured employers who default in payments. The Board maintains an adequate fund balance from which to pay claims through the collection of applicable fines, assessments, and benefit recoveries.
3. The Landlord will renovate the existing space and build out the expanded space in accordance with the Department of General Services' General Performance Standards and Specifications. In addition, the landlord has completed the following capital improvements: installation of new roof, exterior replacement of expansion joint sealant, upgraded through BGE rebate all LED wall packs and exterior lighting, upgraded through BGE rebate all interior lighting with T-8 lamps, courtyard re-coating and in excess of \$200,000 in garage repairs. Additional ADA upgrades will be made to strobes/horns throughout the building and tenant spaces.
4. The lease contains a termination for convenience clause.
5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            16-LT

**DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

(Parole and Probation)

Frederick County

**Landlord**

City of Frederick  
 101 N. Court St.  
 Frederick, MD 21701

**Property Location**

West Patrick Street Garage  
 138 West Patrick St.  
 Frederick, MD 21701

**Space Type**    Garage Parking  
**Duration**       2 Years  
**Annual Rent**   \$16,296.00

**Lease Type**    New  
**Effective**       1/1/2014  
**Rate/Space/Month**    \$97.00  
**Prev./Rate/Space/Month**    \$96.00

**Utilities Responsibility**  
**Custodial Responsibility**  
**Previous Board Action(s)**

Landlord  
 Landlord  
 12/21/11 – Item No. 10-LT; 12/16/09 - Item No. 9-LT;  
 7/11/07 – Item No. 23-LT

**Fund Source**

100% General, 35.03.02 PCA 32110 AOBJ 7050

**Remarks**

1. These spaces are used by employees of the Division of Parole and Probation, Criminal Supervision staff.
2. The rental rate listed above is established by the City of Frederick.
3. The number of spaces is below the 2:1 ratio established for this area.
4. This lease provides 1 option to renew the lease for 2 years.
5. The lease contains a termination for convenience clause.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      17-LT-OPT (Cont.)

4.      This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      18-LT-OPT (Cont.)

**Remarks**

1. This space has been used since 1994 as administrative and client contact offices for the Baltimore City Department of Social Service, Northwest Baltimore City Office, administering the Family Investment Program (FIA) FIA offers access to the Temporary Cash Assistance, Food Stamps, Medical Assistance, Temporary Disability Assistance Program, and emergency assistance programs.
2. As a result of the lease negotiations the Landlord will complete extensive capital improvements to the property including: replacing the roof, replacing all HVAC units, restriping parking lot, and a full refit of the front lobby. In addition to these capital improvements, the Landlord is providing a \$15.00 per foot tenant improvement allowance. In total, this represents improvements to the property estimated at \$1,000,000.00.
3. The lease contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            19-LT-MOD

**DEPARTMENT OF MARYLAND STATE POLICE**      Linthicum, MD  
 (Commercial Vehicle Enforcement)                      (Anne Arundel County)

**Landlord/Owner**                                      Delaware Airport IX, LLC  
    6711 Columbia Gateway Dr., Suite 300  
    Columbia, MD 21046

**Property Location**                                      901 Elkridge Landing Rd.  
    Linthicum, MD 21090

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Extension	<b><u>Square Feet</u></b>	6,549
<b><u>Duration</u></b>	1 Year	<b><u>Effective</u></b>	12/1/2013		
<b><u>Annual Rent</u></b>	\$150,960.00	<b><u>Square Foot Rate</u></b>	\$23.05		
		<b><u>Previous Sq. Ft. Rate</u></b>	\$23.05		

**Utilities Responsibility**                                      Landlord  
**Custodial Responsibility**                                      Landlord  
**Previous Board Action(s)**                                      2/18/09-17-LT; 11/19/08-14-LT; 9/4/02-18-L;  
    8/27/97-33-L

**Fund Source**    W00A102 2128 1301 PCA 21283 100% Special Funds  
**Special Condition**    The lease provides for 29 parking spaces at no charge.

**Remarks**

1.      This space has been used since 1997 by the Maryland State Police Commercial Vehicle Enforcement Division. This facility houses the administrative, supervisory, training and IT support personnel for the division. The division which oversees the compliance of safety regulations for commercial vehicles.
  
2.      The DGS Office of Real Estate was unable to negotiate economic terms comparable to other State leases in the area and thus elected for a one (1) year extension to explore alternative locations.
  
3.      The lease contains a termination for convenience clause.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      19-LT-MOD (Cont.)

4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      20-LT-MOD (Cont.)

2. The additional space is required to accommodate staff growth within ODHH. The additional space is currently built out space on the on the 9<sup>th</sup> floor of the building.
3. Through negotiations the Department of General Services Office of Real Estate was able to reduce the existing rental rate by \$5.36 per square foot thus providing a rent savings for the existing space of \$92,267.04 over the term.
4. This lease contains a termination for convenience clause.
5. This short term lease will provide ample time to solicit, procure and build out new space for the agency, which will also include a third unit known as Maryland Technology Assistance Program (MDTAP).
6. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            21-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant.

*Board of Trustees of the Baltimore Museum of Art, Inc. (Baltimore City)*

*Baltimore Museum of Art*

*“For the design, renovation, and reconfiguration of facilities at the Baltimore Museum of Art.”*

***\$2,500,000.00***

*Maryland Consolidated Capital Bond Loan of 2012 (Chapter 444, Acts of 2012; as amended by Chapter 639, Acts of 2013)*

*DGS Item G002, SL-066-050-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Baltimore Museum of Art, Inc. has submitted documentation that it has \$2,550,000.00 available in a line of credit to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$22,500,000.00
<b>12-G002 (This Action)</b>	<b>\$ 2,500,000.00</b>
11-G001 (Prior Action)	\$ 2,500,000.00
10-G001 (Prior Action)	\$ 2,500,000.00
05-G017 (Prior Action)	\$ 337,000.00
Local Cost	\$14,663,000.00

(Prior Actions: 12/19/12 Agenda, Item 13-CGL; 12/7/11 Agenda, Item 18-CGL; 6/7/06 Agenda, Items 19-CGL and 20-CGL)

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      21-CGL (Cont.)

(3)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            22-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants.

*Mayor and City Council of the City of Gaithersburg (Montgomery County)*

*Bohrer Park Miniature Golf Course*

*“For the planning, design, construction, repair, renovation, reconstruction, and capital equipping of a miniature golf course at Bohrer Park.”*

***\$50,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (Chapter 424, Acts of 2013)*

*DGS Item G076*

***\$100,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (Chapter 424, Acts of 2013)*

*DGS Item G138, SL-018-130-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Mayor and City Council of the City of Gaithersburg have submitted documentation of \$150,000.00 through their Fiscal Year 2014 Capital Budget to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$300,000.00
<b>13-G076 (This Action)</b>	<b>\$ 50,000.00</b>
<b>13-G138 (This Action)</b>	<b>\$100,000.00</b>
Local Cost	\$150,000.00

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      22-CGL (Cont.)

(3)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            23-CGL

**RECOMMENDATION** That the Board of Public Works enter into a grant agreement for the following grant.

*Mayor and Board of Town Commissioners for the Town of Eagle Harbor  
(Prince George's County)*

*Eagle Harbor Artesian Well Restoration*

*"For the design, construction, renovation, and capital equipping of improvements to  
the Eagle Harbor artesian well."*

***\$50,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)  
DGS Item 049, (SL-014-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide grant documents no later than June 1, 2015. No match is required.

**BACKGROUND**

Total Project	\$50,000.00
<b>13-049 (This Action)</b>	<b>\$50,000.00</b>
Local Cost	\$ 0

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            24-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*Board of Directors of the Easter Seals Greater Washington-Baltimore Region, Inc.  
 Easter Seals Adult Day Services Center Expansion*

*“For the acquisition, construction, and renovation of the Easter Seals Adult Day Services Center.”*

***\$125,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)  
 DGS Item G060*

***\$125,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LHI - Chapter 424, Acts of 2013)  
 DGS Item G124; SL-012-130-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of the Easter Seals Greater Washington-Baltimore Region, Inc. has submitted evidence in the form of a \$3,000,000.00 grant from the Edward N. and Della L. Thome Memorial Foundation to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$3,562,500.00
<b>13-G060 (This Action)</b>	<b>\$ 125,000.00</b>
<b>13-G124 (This Action)</b>	<b>\$ 125,000.00</b>
Local Cost	\$3,312,500.00

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      24-CGL (Cont.)

(3)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            25-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the End Hunger In Calvert County, Inc. (Calvert County)*

*End Hunger Kitchen*

*“For the construction, renovation, and capital equipping of a culinary training kitchen, located in Huntington.”*

***\$100,000.00***

*Maryland Consolidated Capital Bond Loan of 2012 (LSI - Chapter 444, Acts of 2012)*

*DGS Item G056 SL-043-120-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Directors of the End Hunger In Calvert County, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$18,446.00 in eligible expenditures, \$6,500.00 in in-kind contributions, \$35,225.00 in a financial institution, and a \$50,000.00 grant from The Harry and Jeanette Weinberg Foundation, Inc. for a total of \$110,171.00 to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$200,000.00
<b>12-G056 (This Action)</b>	<b>\$100,000.00</b>
Local Cost	\$100,000.00

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      25-CGL (Cont.)

(3)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            26-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*Maryland-National Capital Park and Planning Commission (Prince George's County)*  
*Glassmanor Recreational Center Renovations*  
*"For the construction, repair, renovation, reconstruction, and capital equipping of the*  
*Glassmanor Recreational Center."*

***\$100,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LHI - Chapter 424, Acts of 2013)*  
*DGS Item G156*

***\$25,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)*  
*DGS Item G094, (SL-015-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Maryland-National Capital Park and Planning Commission has submitted documentation that it has \$3,382,000.00 through its Fiscal Year 2014 Capital Budget to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$3,625,000.00
<b>13-G156 (This Action)</b>	<b>\$ 100,000.00</b>
<b>13-G094 (This Action)</b>	<b>\$ 25,000.00</b>
Local Cost	\$3,500,000.00

**REMARKS**

(1) The grant agreements have been modified with the following: 16. Indemnification: *To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; Article 25A, §1A; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee....*

(2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      26-CGL (Cont.)

- (3)      The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (4)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            27-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Mayo Civic Association, Inc. (Anne Arundel County)*

*Mayo Civic Association Community Hall*

*“For the repair, rehabilitation, and maintenance of the Mayo Civic Association Community Hall.”*

***\$15,000.00 (\$25,000.00 original authorization)***

*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)*

*DGS Item G037, (SL-013-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of the Mayo Civic Association, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$15,000.00 in eligible expenditures to meet the matching fund requirement.

**BACKGROUND**

Total Project	\$30,000.00
<b>13-G037 (This Action)</b>	<b>\$15,000.00</b>
Local Cost	\$15,000.00

**REMARKS**

- (1) The grant is limited to the amount of the matching fund provided by the grantee as required by the legislation.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (4) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            28-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Montgomery Village Foundation, Inc. (Montgomery County)*  
*Montgomery Village Pavilion*

*“For the design and construction of a pavilion.”*

***\$30,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)*  
*DGS Item G081; (SL-017-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of the Montgomery Village Foundation, Inc. has submitted evidence that it has \$209,555.00 in a financial institution to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$60,000.00
<b>13-G081 (This Action)</b>	<b>\$30,000.00</b>
Local Cost	\$30,000.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            29-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Mount Vernon Place Conservancy, Inc. (Baltimore City)*  
*Mount Vernon Place Restoration*  
*“To restore and rehabilitate the Washington Monument and the surrounding park areas.”*

***\$1,000,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (MISC - Chapter 424, Acts of 2013)*  
*DGS Item G012, (SL-066-110-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of the Mount Vernon Place Conservancy, Inc. has submitted documentation that the City of Baltimore has appropriated \$1,000,000.00 in its Fiscal Year 2012 and 2013 Capital Budgets to meet the matching fund requirement for this grant.

**BACKGROUND**

Total Project	\$5,000,000.00
<b>13-G012 (This Action)</b>	<b>\$1,000,000.00</b>
11-G113 (Prior Action)	\$ 100,000.00
Local Cost	\$3,900,000.00

(Prior Action: 5/29/13 Agenda, Item 22-CGL)

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      29-CGL (Cont.)

(3)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            30-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the National Aquarium in Baltimore, Inc. (Baltimore City)*

*National Aquarium in Baltimore – Explore a Shore Exhibit and Infrastructure Improvements*

*“To assist in the design, construction, renovation, and equipping of the Explore a Shore Exhibit and associated infrastructure improvements.”*

***\$5,000,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (MISC - Chapter 424, Acts of 2013)  
DGS Item G013; (SL-016-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of the National Aquarium in Baltimore, Inc. has submitted evidence that it has \$9,732,159.00 in a financial institution to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$12,185,000.00
<b>13-G013 (This Action)</b>	<b>\$ 5,000,000.00</b>
Local Cost	\$ 7,185,000.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            31-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*Board of Trustees of The National Center for Children and Families  
(Montgomery County)*

*National Center for Children and Families Youth Activities Center*

*“For the capital equipping of the National Center for Children and Families Youth  
Activities Center, located in Bethesda.”*

***\$25,000.00***

*Maryland Consolidated Capital Bond Loan of 2012 (LHI - Chapter 444, Acts of 2012,  
as amended by Chapter 430, Acts of 2013)*

*DGS Item G126*

***\$225,000.00***

*Maryland Consolidated Capital Bond Loan of 2012 (LSI - Chapter 444, Acts of 2012,  
as amended by Chapter 430, Acts of 2013)*

*DGS Item G073; (SL-016-040-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Trustees of The National Center for Children and Families, Inc. has submitted evidence that it has \$262,230.00 in a financial institution to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$7,134,938.00
<b>12-G126 (This Action)</b>	<b>\$ 25,000.00</b>
<b>12-G073 (This Action)</b>	<b>\$ 225,000.00</b>
10-G098 (Prior Action)	\$ 250,000.00
09-G037 (Prior Action)	\$ 100,000.00
09-G084 (Prior Action)	\$ 150,000.00
03-042 (DJS - Prior Action)	\$ 1,222.00
04-034 (DJS - Prior Action)	\$ 662,983.00
05-028 (DJS - Prior Action)	\$ 119,000.00
06-024 (DJS - Prior Action)	\$ 142,389.00
07-048 (DJS - Prior Action)	\$ 917,406.00
Local Cost	\$4,541,938.00

(Prior Actions: 12/15/10 Agenda, Item 20-CGL; 2/24/10 Agenda, Item 41-CGL Revised;  
12/2/09 Agenda, Item 14-CGL; 09/21/05 Agenda, Item 50-CGL)

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            31-CGL (Cont.)

**REMARKS**

- (1)      This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2)      The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            32-CGL

**RECOMMENDATION** That the Board of Public Works enter into a grant agreement for the following grant.

*Board of Trustees of Historic Annapolis, Inc. (Anne Arundel County)*

*Shiplap House*

*“For the planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Shiplap House, located in Annapolis.”*

***\$250,000.00***

*Maryland Consolidated Capital Bond Loan of 2012 (LHI - Chapter 444, Acts of 2012; as amended by Chapter 430, Acts of 2013)*

*DGS Item G102, (SL-044-120-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide grant documents no later than June 1, 2014. The 2013 Amendment removed the match requirement for this grant. No match is required.

**BACKGROUND**

Total Project	\$250,000.00
<b>12-G102 (This Action)</b>	<b>\$250,000.00</b>
Local Cost	\$ 0

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Office of the Comptroller for the disbursement of funds.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            33-CGL

**RECOMMENDATION** That the Board of Public Works enter into a grant agreement for the following grant.

*Board of Trustees of Historic Annapolis, Inc. (Anne Arundel County)*

*William Paca House Restoration*

*“For the design, construction, repair, renovation, reconstruction, and capital equipping of the William Paca House.”*

***\$250,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (MISC - Chapter 424, Acts of 2013)  
DGS Item 044, (SL-044-100-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide grant documents no later than June 1, 2015. No match is required.

**BACKGROUND**

Total Project	\$600,000.00
<b>13-044 (This Action)</b>	<b>\$250,000.00 (non-match)</b>
10-G102 (Prior Action)	\$250,000.00 (non-match)
Local Cost	\$100,000.00

(Prior Action: 9/7/11 Agenda, Item 31-CGL)

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            34-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*Board of Directors of the Cromwell Valley Park Council, Inc. (Baltimore County)*  
*Limekilns and Log House Stabilization Project at Cromwell Valley Park*  
*“For the planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Limekilns and Log House at Cromwell Valley Park.”*

***\$50,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LHI - Chapter 424, Acts of 2013)*  
*DGS Item G126*

***\$100,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)*  
*DGS Item G063*  
*(SL-019-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of the Cromwell Valley Park Council, Inc. has submitted evidence that it has \$155,460 in a financial institution to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$314,000.00
<b>13-G126 (This Action)</b>	<b>\$ 50,000.00</b>
<b>13-G063 (This Action)</b>	<b>\$100,000.00</b>
Local Cost	\$164,000.00

**REMARKS**

- (1) The grant agreements have been modified to include the Maryland Department of Natural Resources as “Beneficiary” throughout the document.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      34-CGL (Cont.)

(3)      The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(4)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**SUPPLEMENTAL**

**REAL PROPERTY**

**ITEM**            35-RP

**DEPARTMENT OF GENERAL SERVICES**

Matapeake Project  
 4.709 acres +/- unimproved  
 Queen Anne's County  
 DGS File: 00-3660

**REFERENCE**

Approval is requested for the sale of Phase 2 Matapeake property to TMP Ventures, LLC, for \$353,175.00, for property known as Proposed Lot 6, containing 4.709 acres. Approval is also requested for a partial release of reversionary interest for the sale of Proposed Lot 6 to TMP Ventures, LLC, and for authorization for the Department of General Services (DGS) to execute on behalf of the Board of Public Works (BPW) a document entitled Approval of Sale and Partial Release of Reversionary Interest. Reference is made to item 11-RP approved by the BPW on July 3, 2013. This approval previously authorized a sale of property to Chesapeake Wiper & Supply, Inc. for \$390,000 for property identified as Lot 1-C, and said to contain 5.2 acres. Following Board approval the property was surveyed, re-named Proposed Lot 6 containing 4.709 acres, a new subdivision plat was recorded, the purchase price was reduced per the new surveyed acreage, and the owner of Chesapeake Wiper & Supply, Inc. requested to purchase the property under the name of another business they own known as TMP Ventures, LLC.

Reference is made to prior approvals by the Board of Public Works, regarding the Matapeake property: Item 11-RP approved on 11/27/96 for the sale of 55 +/- acres of land and improvements to Queen Anne's County; Item 24-RP Supplemental approved on 6/15/05 for the lease of Matapeake property to Marsh Enterprises, Inc.; Item 29-RP Supplemental approved on 12/12/07 for the 1<sup>st</sup> Extension of Reversionary Interest (extended to 12/31/10); Item 21-RP Supplemental approved on 10/6/10 for an Amendment to Revenue Sharing Agreement and 2<sup>nd</sup> Extension of Reversionary Interest (extended to 12/31/15); item 9-RP approved on 12/5/12 for a 2<sup>nd</sup> Amendment to Revenue Sharing Agreement for the sale of a portion of the Phase 1 property contemplated in the 1<sup>st</sup> Amendment to Revenue Sharing Agreement; and item 11-RP approved on 7/3/13 for the sale of one parcel of Phase 1 property to KRM Development Corporation and one parcel of Phase 2 property to Chesapeake Wiper & Supply, Inc.

Per the prior deed restriction and Revenue Sharing Agreement, all productive use agreements, transfers, sales or disposals of the Matapeake property by Queen Anne's County, require the consent of the Board of Public Works. All legal documents are subject to the review and approval by the Attorney General's office for form and legal sufficiency.

## SUPPLEMENTAL