

BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

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NOVEMBER 6, 2013
SECRETARY'S AGENDA

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1. DEPARTMENT OF AGRICULTURE
Maryland Agricultural Cost-Share Program Grant Requests

Recommendation: That the Board of Public Works approve funding 45 individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$539,000

Agreement #	Recipient	County	Amount
AT-2014-2387	DALE E. EVANS	Garrett	8,500
AT-2014-2388	JOHN S. DULIN	Queen Anne's	6,900
AT-2014-2390	PLEASANT VALLEY FARMS	Montgomery	52,300
AT-2014-2439	BLACKWATER FARMS, INC	Dorchester	600
AT-2014-2440	BLACKWATER FARMS, INC	Dorchester	900
AT-2014-2444	GILBERT N. HART	Dorchester	4,800
AT-2014-2445	DENNIS R. LANHAM	Dorchester	2,100
CH-2014-2392	BRAYTON FAMILY, LLC	Kent	1,300
CH-2014-2393	BRAYTON FAMILY, LLC	Kent	4,600
CH-2014-2402	OWINGS & SONS BUSINESS TRUST	Kent	14,200
CH-2014-2403	OWINGS & SONS BUSINESS TRUST	Kent	3,500
CH-2014-2404	D. R. MC DONALD & SONS, INC.	Kent	1,600
CH-2014-2405	D. R. MC DONALD & SONS, INC.	Kent	2,100
CH-2014-2406	D. R. MC DONALD & SONS, INC.	Kent	14,100
CH-2014-2407	D. R. MC DONALD & SONS, INC.	Kent	4,600
CR-2014-2298	TRAX ENTERPRISES, INC.	Talbot	24,200
CR-2014-2364	MARY ALICE JACKSON	Queen Anne's	16,900
CR-2014-2365-B	MARY ALICE JACKSON	Queen Anne's	7,000
CR-2014-2384	BRUCE M. SCHRADER	Queen Anne's	50,000
CR-2014-2385	BRUCE M. SCHRADER	Queen Anne's	20,700
CR-2014-2386	BRUCE M. SCHRADER	Queen Anne's	18,400
CR-2014-2408	MATTHEW MANSHIP	Caroline	5,400
CR-2014-2409-B	MATTHEW MANSHIP	Caroline	50,000
CR-2014-2446	HENRY F. SEIPP	Dorchester	2,400
MP-2014-2381	JOHN A. KABLE	Carroll	800
MP-2014-2382	JAMES L. OSBORN	Carroll	24,400

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SECRETARY'S AGENDA

1. DEPARTMENT OF AGRICULTURE (cont'd)
Maryland Agricultural Cost-Share Program Grant Requests

Agreement #	Recipient	County	Amount
MP-2014-2383	RANDY L. BACHTEL	Carroll	700
MP-2014-2389	JOHN W. MOXLEY	Frederick	8,400
MP-2014-2425	KENNETH L. MARTIN	Carroll	7,900
MP-2014-2426	KENNETH L. MARTIN	Carroll	18,300
MP-2014-2428	JEFFREY A. MILLER	Carroll	19,800
MP-2014-2448	HERMAN J. STEFFEN	Carroll	39,400
NW-2014-2422	D. MARK EBERSPACHER	Dorchester	1,500
NW-2014-2423	D. MARK EBERSPACHER	Dorchester	600
PR-2014-2374	HOWARD P. OVERHOLT	Somerset	6,900
RS-2014-2394	ROBERT W. FISCHER	Carroll	7,000
RS-2014-2419	R. DENNIS UTZ	Carroll	5,300
RS-2014-2427	R. DENNIS UTZ	Carroll	10,100
RS-2014-2430	JOHN N. SUSSMAN	Carroll	1,900
UP-2014-2395	BRENDA T. GRIFFITH	Washington	34,300
UP-2014-2396	BRENDA T. GRIFFITH	Washington	12,200
UP-2014-2397	BRENDA T. GRIFFITH	Washington	1,000
UP-2014-2398	BRENDA T. GRIFFITH	Washington	3,900
UP-2014-2456	BRENDA T. GRIFFITH	Washington	1,000
WM-2014-2391	TUSCULUM FARM TRUST	Montgomery	16,500

Fund Source: MCCBL of 2013/Item 13106: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

SECRETARY'S AGENDA

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2. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Additional Funding Requests

Recommendation: That the Board of Public Works approve **additional funding** of 2 individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$5,210.75

Agreement #	Recipient	County	Amount \$
LS-2013-2510	PIEDMONT RIDGE, LLC.	Harford	3,760.87
RS-2014-2253	MARVIN L. KALTRIDER	Carroll	1,449.88

Fund Source: MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for additional costs realized at project completion. These costs are a result of design changes based on site conditions encountered during construction; design changes to improve project effectiveness; or because the level of cost-share funding originally anticipated was not available when the project was completed.

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BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

SECRETARY'S AGENDA

*Contact: Mary Jo Childs 410-260-7335
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**3. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

Department of Budget and Management	September 2013
Department of General Services	July & August 2013
Department of Public Safety and Correctional Svs	September 2013

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

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BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
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4. BOARD OF PUBLIC WORKS
Wetlands Licenses

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as proposed in the Department of the Environment's Report and Recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

Baltimore City

13-0229 **MD PORT ADMINISTRATION* – Construct a floating island complex and plant with vegetation

Near Dundalk Marine Terminal, Patapsco River

Dorchester County

13-0178 **JAY ADDISON* – Construct and refurbish groins and a boat ramp, and fill, grade, and plant marsh vegetation

Cambridge, Fishing Creek

*NOTE: In FY2014, BPW has approved .87 acres of living shoreline.

BOARD OF PUBLIC WORKS		THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION		WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
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5. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case is classified as an extraordinary case because of the recommendation that mitigation be assessed. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

Calvert County

13-0527 *MD STATE HIGHWAY ADMINISTRATION* – Replace existing triple-span bridge with a wider, single-span bridge

MD Route 261, Bridge No. 4011, Chesapeake Beach, Fishing Creek

- Application received – May 22, 2013
- Public comment period ended – July 30, 2013
- MDE Report and Recommendation received – October 16, 2013

Mitigation: Instead of recreating wetlands, it is recommended that SHA pay a fee to the Tidal Wetlands Compensation Fund in the amount of \$8,685.

BOARD OF PUBLIC WORKS		THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

SECRETARY'S AGENDA

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Jean Peterson (410)-514-7358 peterson@mdhousing.org

6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Borrower: Bon Secours Benet House Limited Partnership

Project: Benet House Apartments
400 Millington Avenue, Baltimore City, 21223

Authority: §§ 4-1501 *et. seq.*, Housing and Community Development Article,
Annotated Code of Maryland; COMAR 05.05.01

Rental Housing Works finances rental housing that will be occupied by individuals with incomes of 60% and below of the area median income.

Loan Amount: \$2,268,653

Fund Source: MCCBL 2012 and MCCBL 2013 - Rental Housing Works Program

Collateral: Deed of Trust

Description: Borrower will acquire and rehabilitate a 101-unit (efficiencies and one-bedrooms) rental housing development in Baltimore City for elderly and non-elderly-disabled occupancy. Project sponsors are Unity Properties, Inc. and Enterprise Homes, Inc. This Rental Housing Works loan will partially finance the project, which includes one 3-story and one 4-story brick building with two elevators. Sixteen units will serve households with incomes at or below 30% of the area median income, with the remaining 85 units serving households with incomes at or below 50% of the area median income.

BOARD OF PUBLIC WORKS

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6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (con't)

Sources	Amount
Rental Housing Works (this Item)	\$2,268,653
HUD/FHA – Taxable Loan (Paired with short-term tax exempt bond loan of \$5,450,000)	4,710,000
EmPOWER	80,889
HOME (Baltimore City)	1,500,000
Affordable Housing Program (FHLB)	450,000
Tax Credit Equity	2,707,423
Deferred Development Fee	104,018
Interim Income	277,100
Existing Replacement Reserve Balance	208,000
Total	\$12,306,083

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20130128-5520) on February 21, 2013.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

SECRETARY'S AGENDA

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7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Borrower: Essex House, LLC

Project: Essex House
7777 Maple Avenue, Takoma Park, Montgomery County, 20912

Authority: §§ 4-1501 *et. seq.*, Housing and Community Development Article,
Annotated Code of Maryland; COMAR 05.05.01

Rental Housing Works finances rental housing that will be occupied by individuals with incomes of 60% and below of the area median income.

Loan Amount: \$2,500,000

Fund Source: MCCBL 2012 and MCCBL 2013 - Rental Housing Works Program

Collateral: Deed of Trust

Description: Borrower will acquire and rehabilitate a twelve-story rental housing development in Takoma Park. The project sponsor is Community Housing, Inc. (CHI). The development will offer 135 affordable units to families with a mix of one, two and three bedroom units. Thirty units will be restricted to households earning 50% or less of the area median income; 95 units will be restricted to households earning 60% or less of the area median income; and the remaining ten units will be offered at market rate. Six units are handicap-accessible; one is visual/hearing-impaired adapted.

Sources	Amount
Rental Housing Works (this Item)	\$2,500,000
CDA – Tax Exempt Bonds	9,725,000
Tax Credit Equity	4,100,121
CDA – Rental Housing Production Program (Assumption)	1,028,714
BeSmart Loan	570,736
Montgomery County Loan	874,600
Seller Note	1,961,990
Interim Income	584,500
Transferred Reserves	215,000
CHI Cash Investment	100,000
Deferred Developer's Fee	300,000
Total	\$21,960,661

BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

SECRETARY'S AGENDA

7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20121120-5478) on December 13, 2012.

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BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

SECRETARY'S AGENDA

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Jean Peterson (410)-514-7358 peterson@mdhousing.org

8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Borrower: TCB North Street Senior, LLC

Project: North Street Senior Apartments, 214 North St., Elkton, Cecil County, 21921

Authority: §§ 4-1501 *et. seq.*, Housing and Community Development Article,
Annotated Code of Maryland; COMAR 05.05.01

§§ 4-1201 *et. seq.*, Housing and Community Development Article,
Annotated Code of Maryland; COMAR 05.05.05

Rental Housing Works finances rental housing that will be occupied by individuals with incomes of 60% and below of the area median income.

Partnership Rental Housing Program finances rental housing that will be occupied by households with incomes of 50% and below of the Statewide median income.

Loan Amount: \$2,500,000 *Rental Housing Works*
\$3,303,000 *Partnership Rental Housing*

Fund Source: MCCBL 2012 and MCCBL 2013 - Rental Housing Works Program
MCCBL 2012 and MCCBL 2013 - Partnership Rental Housing Program

Collateral: Deed of Trust

Description: Borrower will acquire and then rehabilitate/construct a 53-unit rental housing development for elderly occupancy in Elkton. The project sponsor is The Community Builders. The project, to offer a mix of affordable one and two-bedroom units, includes rehabilitating a three-story historic jail building and constructing a new three-story building, with two elevators.

- Rental Housing Works loan: 2 units will serve households with incomes at or below 40% of the area median income; 30 units will serve households with incomes at or below 50% of the area median income; and 21 units will serve households with incomes at or below 60% of the area median income.
- Partnership Rental Housing loan: 31 units to be restricted to households that do not exceed 50% of the Statewide median income.

BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

SECRETARY'S AGENDA

8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Sources	Amount
Rental Housing Works (this Item)	\$2,500,000
Partnership Rental Housing Program (this Item)	3,303,000
FHA Risk Sharing Loan (paired with short-term tax exempt bond loan of \$4,095,000)	1,305,000
CDBG (Cecil County)	500,000
Affordable Housing Program (FHLB)	500,000
Tax Credit Equity	3,687,670
Deferred Development Fee	61,731
Total	\$11,857,401

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20130128-5519) on February 21, 2013.

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BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

SECRETARY'S AGENDA

*Contacts: Jean Peterson (410) 514-7358 peterson@mdhousing.org
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9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deeds of trust on five properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development, Article §§ 4-301-4-309, Maryland Code

Authority To Release Security Interest:
State Finance and Procurement Article § 10-305, Maryland Code

- A. *Jean Afram*
14418 Taos Court, #5FG, Silver Spring, MD 20906, Montgomery County
Original Loan: \$5,000
Current Balance: \$5,000
- B. *Sonja Boatwright*
46 Tameron Place, Rosedale, MD 21237, Baltimore County
Original Loan: \$5,000
Current Balance: \$5,000
- C. *Angela Darby*
7215 Huckleberry Court, Clinton, MD 20735, Prince George's County
Original Loan: \$5,000
Current Balance: \$5,000
- D. *Stacy Singdas*
9282 Adelphi Road, #103, Hyattsville, MD 20783, Prince George's County
Original Loan: \$5,000
Current Balance: \$5,000
- E. *Patricia Swan*
723 S. Potomac Street, Hagerstown, MD 21740, Washington County
Original Loan: \$5,000
Current Balance: \$5,000

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BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

SECRETARY'S AGENDA

Contact: David Lever 410-767-0610
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10. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Recommendation: The Interagency Committee on School Construction recommends that the Board of Public Works approve the transfer by the Charles County Government to the Waldorf Volunteer Fire Department EMS Station 3 of:

Benjamin Stoddert Middle School
(Smallwood Village Section VII Middle/High School Site)
2040 St. Thomas Drive, Waldorf 20602
1.14 acre site

Background: Reference is made to Secretary's Agenda Item 7 (Sept. 4, 2013) in which the Board of Public Works approved the transfer of 2040 St. Thomas Drive (1.14 acres) from the Charles County Board of Education to Charles County Government.

As standard, the Board of Public Works conditioned its approval on the County Government obtaining further Board of Public Works approval before transferring any right, title or interest to any portion of the property. There is no outstanding debt to be assumed and there are no sale proceeds to be shared by the State as a result of this sale.

The Charles County Board of Education determined that the Smallwood Center High property was no longer needed for administrative and instructional purposes and transferred the property to the County Government. The County Government proposes to convey the property to the Waldorf Volunteer Fire Department Emergency Medical Services Station 3. The Waldorf Volunteer Fire Department EMS Station 3 intends to use the site for parking and a training area. The transfer of this site will not have any direct financial impact. There is no outstanding bond debt.

Authority: COMAR 23.03.02.23.B. The Interagency Committee on School Construction must review a request to transfer school property to the local government and make a recommendation to the Board of Public Works. The Board may approve, disapprove, or conditionally approve, the request to transfer school property. The Interagency Committee reviewed and approved the recommendation to transfer the property on August 15, 2013.

BOARD OF PUBLIC WORKS

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BOARD OF PUBLIC WORKS

NOVEMBER 6, 2013

SECRETARY'S AGENDA

Contact: David Lever, 410-767-0610
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11. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Final Action on Public School Construction Regulations

COMAR 23.03.06.01-.04

Indoor Environmental Quality Standard

Recommendation That the Board of Public Works take final action to adopt – as proposed – a new chapter of COMAR Title 23.03 *Board of Public Works – Public School Construction* to implement indoor environmental quality standards.

Authority: §5-301(b)(2), (b-1) of the Education Article, Annotated Code of Maryland.

Background: Reference is made to Secretary's Agenda Item 10 [April 17, 2013] in which the Board of Public Works approved the regulatory proposal that was then published in 40 *Maryland Register* at Page 1000 [May 31, 2013]. A comment was received from a representative of the modular building industry, objecting to the indoor air quality standards and the cost to bring existing relocatable classrooms up to the adopted standards. No changes are recommended in response to the comment.

Enabling Act: The 2007 General Assembly charged the Board of Public Works, in consultation with the Department of General Services and the Department of Housing and Community Development, with establishing criteria to enhance the indoor air quality of relocatable classrooms. Chapter 223 (Laws of 2007). The legislation specified six requirements for relocatable classrooms at public schools:

- (1) air barriers to limit infiltration
- (2) protection against water damage
- (3) continuous forced ventilation when the unit is occupied
- (4) a programmable thermostat
- (5) energy efficient lighting and heating and air-conditioning systems
- (6) volatile organic compounds (VOC)

New Regulation: COMAR 23.03.06 Indoor Environmental Quality Standard requires relocatable classrooms at public schools to conform to:

- The International Green Construction Code, Chapter 8, Sections 801 – 806 AND
- EITHER:
 - the Model Performance Code for pre-manufactured units OR
 - local building codes for locally constructed relocatable classrooms.

This item was withdrawn as Item 18 from the August 21, 2013 Agenda.

BOARD OF PUBLIC WORKS

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BOARD OF PUBLIC WORKS
NOVEMBER 6, 2013
SECRETARY'S AGENDA

SUPPLEMENTAL

Revised

Contact: Amber Teitt (410-260-7920)
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12. QUALIFIED ZONE ACADEMY BONDS

The Treasurer recommends that the Board of Public Works adopt a resolution concerning the sale of State of Maryland General Obligation Bond – Qualified Zone Academy Bonds, Series 2013.

AMOUNT: Up to \$4,549,000

DENOMINATION: As the Treasurer determines

MATURITIES: As the Treasurer determines, in accordance with Sections 54A and 54E of the Internal Revenue Code, not to exceed 15 years.

TAX CREDIT RATES: As set daily by the U.S. Treasury.

FORM: General Obligation - Qualified Zone Academy Bonds, Series 2013.

METHOD AND TIME

OF SALE: Private, negotiated sale on a date before December 31, 2013 that the Treasurer determines.

SETTLEMENT: On a date before December 31, 2013 that the Treasurer determines.

USE OF PROCEEDS: School renovation projects under the Aging Schools Program, including certain targeted projects through the Breakthrough Center Program of the Maryland State Department of Education as the Board of Public Works previously approved. See Sec. Agenda Item 20 (May 29, 2013).

AUTHORITY: Chapter 426 Acts of 2013 authorized the Qualified Zone Academy Bonds Loan of 2013 in the amount of \$4,549,000 representing the federal QZAB authorization for Maryland for calendar year 2011. This sale will issue the full amount of authorized bonds.

EXPLANATION: Qualified Zone Academy Bonds (QZAB) are special, federally-authorized tax-credit bonds that pay little or no interest but allow QZAB purchasers to receive federal income tax credits. The Treasurer anticipates that a supplemental coupon – paying a relatively small amount of annual interest – may be required to successfully market these QZABs. QZAB proceeds, administered by the Interagency Committee for School Construction through the Aging School Program, are used to fund capital improvements and repairs at existing schools in which at least 35% of the students are eligible for free or reduced-price lunch. QZAB projects must have private business contributions equal to 10% of the project's cost.

BOARD OF PUBLIC WORKS

**NOVEMBER 6, 2013
SECRETARY'S AGENDA**

SUPPLEMENTAL
Revised

12. QUALIFIED ZONE ACADEMY BONDS (cont'd)

EXPLANATION (cont'd):

Sections 54A and 54E of the Internal Revenue Code and Treas. Reg. §1.1397E-1 provide guidance on the maximum term, permissible use of proceeds and remedial actions for QZABs. Under Sections 54A and 54E, among the most significant requirements are the remedial actions to be taken under certain circumstances to protect the tax credit status of QZABs. For example, if QZAB proceeds are not spent on qualified projects within three years, unspent proceeds must be used to immediately redeem the QZABs. Similarly, Treas. Reg. §1.1397E-1(h)(8) requires that if a school that received QZAB financing ceases to be used as a public school at any time during the maximum 15 years the QZABs may be outstanding, within 90 days the corresponding amount of QZABs must be redeemed or funds must be set aside in escrow for redemption of the QZABs at maturity, or, in the event of a cash disposition, cash proceeds equivalent to the QZABs must be used within two years for an alternative qualified project.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

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NOVEMBER 6, 2013
APPENDIX

*Contact: Sandy Johnson 410-767-7408
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A1. EMERGENCY PROCUREMENT REPORT

Department of Human Resources

CONTRACT ID: Legal representation/Children in Need of Assistance (CINA); Termination of Parental Rights (TPR); and related cases, ADPICS No. N00B4400222

CONTRACT TYPE: Services

DESCRIPTION: Legal representation for children involved in CINA, TPR, and related cases

PROCUREMENT METHOD: Emergency

EMERGENCY DECLARED: August 21, 2013

AWARD DATE: September 1, 2013

AWARDS: Multiple awards (*details on pages APP 3 – APP4*)

Child Advocacy Project of the Eastern Shore, Inc.
Children's Legal Services of Baltimore, LLC
Darlene A. Wakefield, PA
The Franklin Law Group
Lazarus & Burt, PA
Legal Aid Bureau, Inc.
Patricia A. Patton Legal & Mediation Services, PA
Randall & Sonnier, LLC

AMOUNT: \$24,541,628 total (see pages A3-A4 for individual rates)

TERM: 9/01/2013 – 8/31/2015

MBE PARTICIPATION: 0%

FUND SOURCE: 67% General/33% Federal
Appropriation Code: N00A0104

BOARD OF PUBLIC WORKS
NOVEMBER 6, 2013
APPENDIX

A1. EMERGENCY PROCUREMENT REPORT (cont'd)
Department of Human Resources

REMARKS:

Background: By law, the State is mandated to provide legal representation services for children in Children in Need of Assistance (CINA), Termination of Parental Rights (TPR), and related cases. See § 3-813, Courts and Judicial Proceedings Article, Annotated Code of Maryland. DHR's Maryland Legal Services Program (MLSP) was created to ensure quality and effective legal representation in State court to children who are victims of abuse or neglect and where the local department of social services is a party to the case. MLSP contracts with legal services providers to represent this population.

Nature of Emergency: Reference is made to DBM Item 7-S (August 21, 2013) in which the Board of Public Works, after extended testimony, took "no action" on DHR's recommendation to approve award of CINA/TPR legal-services contracts. DHR had made its recommendation to award contracts (to be effective September 2013) after conducting a competitive sealed proposals procurement. Faced with the lack of Board approval of its recommendation, DHR confronted a situation in which its current contracts would expire and leave children without representation. DHR thus declared an emergency to avoid serious damage to public health, safety, and welfare.

Basis for Selection: DHR awarded two-year contracts on an emergency basis to its incumbent contractors who will continue to provide legal services for two years.* The award represents the amount MLSP budgeted for expenditures on legal representation over the next two years. Attorneys will be paid based upon the price per proceeding.

* At its August 21st meeting, the Board directed the Council for the Procurement of Health, Educational, and Social Services to review generally how the State procures CINA/TPR legal services and report its findings and recommendations. DHR's emergency contract terms are two years which is anticipated to be adequate time for the Council review and a new procurement to be complete.

TAX COMPLIANCE NO.: See pages A3-A4

RESIDENT BUSINESS: Yes for all

BOARD OF PUBLIC WORKS ACTION:

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
NOVEMBER 6, 2013
APPENDIX

A1. EMERGENCY PROCUREMENT REPORT (cont'd)

Department of Human Resources

Provider and Tax Clearance No.	Jurisdictions Served	CINA	TPR	Shelter Care Hearings	Appeals
<i>Child Advocacy Project of the Eastern Shore, Inc.</i> David Wright, Esq. Chestertown, MD 13-2664-0001	Baltimore City and Baltimore County	\$1000	\$1000	\$125	\$1800
<i>Child Advocacy Project of the Eastern Shore, Inc.</i>	Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	\$1050	\$1050	\$125	\$1800
<i>Children's Legal Services of Baltimore, LLC</i> Chris Robinson, Esq. Brooklyn, MD 13-2665-0111	Baltimore City and Baltimore County	\$1216	NA	NA	NA
<i>Darlene A. Wakefield, PA</i> Darlene A. Wakefield, Esq. Baltimore, MD 13-2666-0111	Baltimore, Carroll, Harford, Howard and Baltimore City	\$1150	NA	NA	NA
<i>The Franklin Law Group</i> Stephanie S. Franklin, Esq. Baltimore, MD 13-2168-0000	Baltimore City and Baltimore County	\$1150	NA	NA	NA
<i>Lazarus & Burt, PA</i> Ronna Lazarus, Esq. Baltimore, MD 13-2667-0111	Baltimore City	\$1150	\$1400	\$540	\$1100
<i>Lazarus & Burt, P.A.</i>	Montgomery	\$1420	\$1670	\$800	\$1485
<i>Patricia A. Patton Legal & Mediation Services, P.A.</i> Patricia A. Patton, Esq. 13-2669-0111	Washington	\$700	\$130	\$225	NA
<i>Randall & Sonnier, LLC</i> Kendra Randall-Jolivet, Esq. Baltimore, MD 13-2169-0001	Baltimore City	Yr 1 \$1302 Yr 2 \$1320	Yr 1 \$1302 Yr 2 \$1320	\$65	\$1300
<i>Legal Aid Bureau, Inc.</i> Wilhelm Joseph, Jr., Esq. Baltimore, MD 13-1123-0110	Anne Arundel	Yr 1 \$1307 Yr 2 \$1355	NA	NA	NA
<i>Legal Aid Bureau, Inc.</i>	Baltimore City	Yr 1 \$1494 Yr 2 \$1569	NA	NA	NA

BOARD OF PUBLIC WORKS
NOVEMBER 6, 2013
APPENDIX

A1. EMERGENCY PROCUREMENT REPORT (cont'd)

Department of Human Resources

Provider and Tax Clearance No.	Jurisdictions Served	CINA	TPR	Shelter Care Hearings	Appeals
<i>Legal Aid Bureau, Inc.</i>	Baltimore County	Yr 1 \$1532 Yr 2 \$1608	NA	NA	NA
<i>Legal Aid Bureau, Inc.</i>	Calvert, Charles, St. Mary's	Yr 1 \$1277 Yr 2 \$1341	NA	NA	NA
<i>Legal Aid Bureau, Inc.</i>	Frederick	Yr 1 \$1150 Yr 2 \$1190	NA	NA	NA
<i>Legal Aid Bureau, Inc.</i>	Garrett	\$1460	NA	NA	NA
<i>Legal Aid Bureau, Inc.</i>	Montgomery	Yr 1 \$1560 Yr 2 \$1620	NA	NA	NA
<i>Legal Aid Bureau, Inc.</i>	Prince George's	Yr 1 \$1608 Yr 2 \$1688	NA	NA	NA
<i>Legal Aid Bureau, Inc.</i>	Allegany	Yr 1 \$1391 Yr 2 \$1433	NA	NA	NA

Rates are per proceeding type and are the same for contract years one and two unless otherwise noted

BOARD OF PUBLIC WORKS
NOVEMBER 6, 2013
APPENDIX

A2. EMERGENCY PROCUREMENT REPORT *(cont'd)*
Department of Public Safety and Correctional Services
Baltimore City Detention Center

FUND SOURCE DPSCS AY14, PCA V 3410, Fund 01, aobj 1442
TAX COMPLIANCE NO. 13-2559-0001
RESIDENT BUSINESS No

BOARD OF PUBLIC WORKS ACTION:

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
NOVEMBER 6, 2013
APPENDIX

Contact: Mary Lee J. Hersl
Marylee.hersl@maryland.gov
410-238-5844

A3. EMERGENCY PROCUREMENT REPORT

Department of State Police
Aviation Division
Martin State Airport

CONTRACT ID: Main Gear Box Overhaul – Dauphin Helicopter N57MD
ADPICS No. W00P4400907

CONTRACT TYPE: Service

DESCRIPTION: Complete overhaul of helicopter main gear box

PROCUREMENT METHOD: Emergency

EMERGENCY DECLARED: July 31, 2013

AWARD: American Eurocopter Corp., Grand Prairie, TX

AMOUNT: \$506,333

CONTRACT AWARD DATE: September 24, 2013

TERM: 9/24/13 - 12/24/13

MBE PARTICIPATION: 0%

FUND SOURCE: 80% Special Funds, 20% General Funds
Appropriation Code: 21603

TAX COMPLIANCE NO.: 13-2513-1001

RESIDENT BUSINESS: No

**BOARD OF PUBLIC WORKS
NOVEMBER 6, 2013
APPENDIX**

A3. EMERGENCY PROCUREMENT REPORT (*cont'd*)

Department of State Police

Aviation Division

Martin State Airport

REMARKS:

Nature of Emergency: The price to replace a main gearbox is cost prohibitive, so a complete overhaul is necessary to prevent grounding of the aircraft. The MSP Aviation Command must continue to support the remaining Dauphin fleet still in use until the transition to the AW139 fleet is complete. The transition must be completed methodically to ensure safety and success.

Basis for Selection: American Eurocopter is the original equipment manufacturer for the Dauphin's main gear box. It has been the sole servicer for the MSP Dauphin fleet and has the maintenance history for each gear box.

BOARD OF PUBLIC WORKS ACTION:

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
November 6, 2013

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

1A. PROGRAM OPEN SPACE LOCAL SHARE

Recommendation: Approval to commit \$193,500 for the following **development** projects.

1. *Dunkirk District Park: Skate Park - \$82,500*

Calvert County
POS #6138-4-67
MD20130916-0685

Background: Develop and construct a skate park at the 89 acre Dunkirk District Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
 Program Open Space - Local, FY 2011 Allocation
 Source Code: 10055 Item 055 \$61,234.39

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
 Program Open Space – Local, Prior Funds Replacement
 Source Code: 12057 Item 057 \$21,265.61

2. *Solomon's Town Center Park - \$111,000*

Calvert County
POS #6139-4-68
MD20130916-0680

Background: Construct restrooms and associated utilities at the 20 acre Solomon's Town Center Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
 Program Open Space - Local, Prior Funds Replacement
 Source Code: 10056 Item 056 \$13,351.88

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
 Program Open Space – Local, Prior Funds Replacement
 Source Code: 12057 Item 057 \$97,648.12

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
November 6, 2013**

*Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426*

2A. PROGRAM OPEN SPACE LOCAL SHARE

Recommendation: Approval to commit \$8,000 for the following **development** project.

*Casselman Valley Soccer Improvements - \$8,000
Garrett County
POS #6074-11-197
MD20130220-0098*

Background: Install fencing, a gravel walking path, gravel parking, and a 12' x 16' storage shed for maintenance equipment at the Casselman Valley soccer field complex. In addition, improve the park road and athletic field drainage.

Previous Approval: \$45,023 DNR-RP Item 1A (April 17, 2013)

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$8,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION		WITHOUT DISCUSSION

Supplement A
Department Of Natural Resources Real Property
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November 6, 2013

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

3A. PROGRAM OPEN SPACE LOCAL SHARE

Recommendation: Approval to commit \$185,000 for the following **development** projects.

1. *Three Notch Trail Phase VI - \$125,000*

St. Mary's County
POS #6151-18-126
MD20130916-0678

Background: Construct an approximately 5 mile section of the County hiking/biking trail from Mechanicsville to New Market to provide a continuous 11 mile section of trail from beyond the County line in Charlotte Hall to Baggett Park in Laurel Grove.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
Program Open Space - Local, FY 2011 Allocation
Source Code: 10055 Item 055 \$67,976.50

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
Program Open Space - Local, Prior Funds Replacement
Source Code: 10056 Item 056 \$57,023.50

2. *Leonard Hall Recreation Center Sport Court Flooring - \$60,000*

St. Mary's County
POS #6152-18-127
MD20130916-0679

Background: Replace the dilapidated flooring in the gymnasium and wellness/recreation room at the County's Leonard Hall Recreation Center.

Fund Source:

Outdoor Recreation Land Loan of 2009, Chapter 335, Acts of 2008
Program Open Space - Local Projects
Source Code: 09018 Item 918 \$15,652.25

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
Program Open Space - Local, Prior Funds Replacement
Source Code: 10056 Item 056 \$44,347.75

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
November 6, 2013

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

4A. PROGRAM OPEN SPACE LOCAL SHARE

Recommendation: Approval to commit \$1,035 for the following **development** project.

Byron Memorial Park Bike Racks - \$1,035
Town of Williamsport, Washington County
POS #6148-21-291
MD20130924-0706

Background: Purchase and install four bike stands at Byron Memorial Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$1,034.97

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
November 6, 2013

*Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436*

5A. PROGRAM OPEN SPACE STATE SHARE
Facchina Family Irrevocable Trust II - \$108,000
Charles County, POS #4493

Reference: That the Board of Public Works approve the acquisition in fee simple of 6.7 +/- acres located in Charles County. This forested property is adjacent to the 226-acre former Facchina property, which was acquired in 2009 as an addition to Nanjemoy NRMA. This acquisition will facilitate access to the area for the public.

The property scored 113 under the Program Open Space Targeting System and is located in a Target Ecological Area. This project meets the criteria of Chapter 419, Laws of Maryland 2009 because of its extraordinary environmental value and its location.

Grantor: Facchina Family Irrevocable Trust II

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 6.7 +/- acres, unimproved

Price: \$108,000*
*8% discount from the recommended appraised value of \$118,000

Appraisals: \$114,000 (5/2/13) – Melville E. Peters – Reviewed by Dave Wallenberg
\$118,000 (5/30/13) – Thomas A. Weigand – Reviewed by Dave Wallenberg

Fund Source: POS Acquisition Opportunity Loan of 2009
(Chapter 419, Acts of 2009)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
November 6, 2013

Contact: Robert Feldt
rfeldt@dnr.state.md.us
(410) 260-8529

6A. SALE OF FOREST PRODUCTS

Project: Chesapeake State Forest – Worcester County
 29 acres / Compartment # 25, CF-04-14

Recommendation: That the Board of Public Works approve a timber sale of 649,589 board feet of sawtimber and 27 cords.

Description: This is a variable retention harvest of 48 year-old planted pine. Approximately 12% of the sale area will be left in irregular blocks as green tree retention. Mast producing hardwoods and legacy trees will be retained throughout the harvest area. No bond money was used in the purchase of this land.

Authority: Natural Resources Article, § 5-102 and § 5-214, Annotated Code of Maryland

Sales Method: Competitive Sealed Bid (One-step method). See BPW Advisory 2005-2

Bids:

Dorchester Lumber Co., Inc.	<i>Maryland</i>	\$108,500
Paul M. Jones Lumber Co., Inc.	<i>Maryland</i>	\$ 93,120
Cropper Brothers Lumber Co., Inc.	<i>Maryland</i>	\$ 90,942
Millville Lumber Co., Inc.	<i>Maryland</i>	\$ 76,001

Award: Dorchester Lumber Co., Inc.

Amount: \$108,500

Estimated Value \$ 91,158

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED
 DISAPPROVED
 DEFERRED
 WITHDRAWN
 WITH DISCUSSION
WITHOUT DISCUSSION

Supplement A
Department Of Natural Resources Real Property
ACTION AGENDA
November 6, 2013

Contact: Elizabeth Buxton
ebuxton@dnr.state.md.us
(410) 514-7903

7A. MARYLAND ENVIRONMENTAL TRUST

Recommendation: That the Board of Public Works ratify the following acquisitions of perpetual donated conservation easements.

1. *Property:* 255.469 acres, Dorchester County, 964 Taylors Island Road, Map 0049, Parcel 0010, House Legislative District 37B

Grantors: Parsons Creek Farm, LLC

Grantee: Maryland Environmental Trust and Eastern Shore Land Conservancy, Inc.

2. *Property:* 24.81 acres, St. Mary’s County, 22750 Newtowne Neck Road, Map 0040; Parcel 0006, Legislative District 29A

Grantor: Vivian Ellsworth Bittner Marek

Grantees: Maryland Environmental Trust and Patuxent Tidewater Land Trust, Inc.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



MARTIN O'MALLEY
Governor

ANTHONY BROWN
Lieutenant Governor

T. ELOISE FOSTER
Secretary

DAVID C. ROMANS
Deputy Secretary

ACTION AGENDA

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Services Contracts	1B - 11B
Service Contracts Renewal Option/Modification	12B - 16B
Service Contracts Modifications	17B - 22B
General Miscellaneous	23B - 24B

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 6, 2013

SERVICES CONTRACT**ITEM:** 1-S

Agency Contact: Joy Epstein
410-260-7570
Joy.epstein@maryland.gov

DEPARTMENT/PROGRAM: Budget and Management (DBM)**CONTRACT ID:** Visual Communication Services
ADPICS #: See page 9B**CONTRACT DESCRIPTION:** Contracts for Visual Communication Services for the deaf and hard of hearing for On-Site Interpretation (Service Category I), On-Site Computer Assisted Real-time Transcription (CART) (Category II), Video Remote Interpretation (VRI) (Category III), and Remote CART (Category IV).**AWARDS:** Category I: 25 Awards;
Category II: 22 Awards;
Category III: 2 Awards; and
Category IV: 2 Awards
(See pages 4B - 9B for details)**TERM:** 1/1/2014 - 12/31/2016 (w/2 one-year renewal options)**AMOUNTS:** \$ 5,022,412 Est. (3 Years; Base Term)
\$ 2,439,371 Est. (1 Year; 1st Renewal Option)
\$ 2,863,914 Est. (1 Year; 2nd Renewal Option)
\$10,325,687 Est. Grand Total (5 Years)
(See page 9B for details)**PROCUREMENT METHOD:** Competitive Sealed Proposals**PROPOSALS:** See pages 4B - 8B**MBE PARTICIPATION:** 4 of the 10 Contractors are MD Certified MBEs
(See page 9B)
0% subcontracting goal (See Requesting Agency Remarks below)**PERFORMANCE SECURITY:** None**INCUMBENT:** None

Supplement B
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ITEM: 1-S (*cont'd*)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* and on DBM's website. In addition, a copy of the RFP was sent directly to 73 prospective offerors, of which 17 are Maryland firms and five are MBEs.

A total of 118 proposals from 18 different offerors were received in response to the RFP, with most vendors proposing for multiple service categories. Three offerors with 18 proposals were deemed not reasonably susceptible of being selected for award due to noncompliance with RFP terms and conditions and were removed from further consideration. Nonetheless, even after these eliminations, 15 different offerors were deemed qualified to provide services in one or more Service Categories, with 15 qualified offerors for On-site interpretations, seven qualified for On-Site CART, 12 qualified offerors for VRI, and eight qualified offerors for Remote CART.

The amounts reflected in the offerors' financial proposals were based on models in the RFP used for evaluation purposes to establish firm fixed unit prices for On-site interpretation, CART, Remote CART, and VRI translation services.

The RFP provided for the possibility of multiple contract awards to the same or multiple vendors; up to five contracts for Category I (On-Site Interpretation) for each of the five regions or 25 awards for Category I; up to five contracts for Category II (On-site CART) for each of the five regions or 25 awards for Category II. The RFP also provided for the possibility of a Primary and Secondary award for Categories III and IV. The charts beginning on page 4B provides the technical, financial, and overall rankings for all four categories. Technical and financial factors were given equal consideration for all award recommendations in all four categories. The shaded offerors on the charts show the recommended awardees that provided the most advantageous offers to the State for each category/region.

Since responses were received from both Maryland based offerors and out-of-state offerors, in-state preferences laws or regulations were looked at for each of the out-of-state offerors that were ranked ahead of a Maryland based vendor. It was determined that there was no applicable preference that would alter the rankings of offerors located in New York, California or Pennsylvania. However, there are multiple preferences granted by Washington, D.C. that would disfavor a Maryland based firm competing for a similar procurement there. After applying a reciprocal preference for Maryland offerors versus the single offeror based in Washington, D.C., this Washington, D.C., based offeror was lowered in ranking compared to Maryland based offerors.

The projected estimates being presented for approval were based upon the prices of the overall #1 awardee in each category and each region for Category I and Category II, and the overall #1 awardee for the Statewide Category III and Category IV.

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Department Of Budget And Management
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ITEM: 1-S (*cont'd*)

No MBE participation goals were established for these contracts because the scope of work does not allow for subcontracting, since the majority of interpreters are independent contractors.

These contracts are available for use by any agency of the State of Maryland, including the judicial and legislative branches. All local governments and qualifying not-for-profit organizations in Maryland are also permitted to use the contracts to be awarded under this Board Item at the same prices and levels of service as for State agencies. In addition, to help achieve lower prices under this procurement, governments in adjoining states to Maryland, including Washington, D.C. may use the contract for the two on-site categories of services (Categories I and II), while any government in the United States may use the contract for the two remote categories of services (Categories III and IV).

Whereas usage of this contract by non-State of Maryland agencies is to be tracked and reported by the contractors, the requested contract approval amounts listed on this Board Item are for State agency usage only.

FUND SOURCE: 100% Non-Budgeted

APPROP. CODE: Various Agencies

RESIDENT BUSINESSES: See page 9B

MD TAX CLEARANCES: See page 9B

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
APPROVED WITH DISCUSSION	DISAPPROVED DEFERRED WITHDRAWN WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
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ITEM: 1-S (cont'd)
AWARDS/PROPOSALS: (cont'd)

Category I - On-Site Visual Language Interpretation

Region I - Western Region			
Offerors	Technical Ranking	Evaluated Financial Amount (Ranking)	Overall Ranking
American Sign Language Inc. (New York, NY)	5	\$785,910 (1)	1
Purple Language Services Co. (Rockville, MD)	1	\$1,025,000 (8)	2
* Hands in Motion (Washington, DC)	2	\$891,250 (3) / \$980,375 (5) *	3
TCS Associates (Rockville, MD)	3	\$981,168.34 (6)	4
Mid-Atlantic Interpreting Group (Ellicott City, MD)	4	\$966,950 (4)	5
Hearing and Speech Agency (Baltimore, MD)	6	\$1,062,500 (9)	6
VitalSigns (Silver Spring, MD)	7	\$1,267,545 (11)	7
Ad Astra Inc. (Silver Spring, MD)	9	\$950,000 (3)	8
Interpreters Unlimited (San Diego, CA)	8	\$1,006,250 (7)	9
Compass Languages (Annapolis, MD)	10	\$1,085,790 (10)	10
WeInterpret (Columbia, MD)	11	\$837,500 (2)	11

Region II - Central Region			
Offerors	Technical Ranking	Evaluated Financial Amount (Ranking)	Overall Ranking
TCS Associates (Rockville, MD)	2	\$2,199,984.41 (5)	1
Birnbaum Interpreting Services (Silver Spring, MD)	3	\$2,302,055 (7)	2
Mid-Atlantic Interpreting Group (Ellicott City, MD)	5	\$2,164,562 (4)	3
* Hands in Motion (Washington, DC)	4	\$2,146,250 (4) / \$2,360,875 (8) *	4
American Sign Language Inc. (New York, NY)	8	\$1,886,280 (1)	5
Hearing and Speech Agency (Baltimore, MD)	6	\$2,378,500 (9)	6
Purple Language Services Co. (Silver Spring, MD)	1	\$2,583,800 (11)	7
Interpreters Unlimited (San Diego, CA)	9	\$2,270,100 (6)	8
Ad Astra Inc. (Silver Spring, MD)	10	\$2,143,200 (3)	9
VitalSigns (Silver Spring, MD)	7	\$2,823,405 (12)	10
Compass Languages (Annapolis, MD)	11	\$2,434,580 (10)	11
WeInterpret (Columbia, MD)	12	\$1,933,000 (2)	12

Supplement B
Department Of Budget And Management
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ITEM: 1-S (Cont.)
AWARDS / PROPOSALS: (cont'd)

Region III-Eastern Region			
Offerors	Technical Ranking	Evaluated Financial Amount (Ranking)	Overall Ranking
Purple Language Services Co. (Rockville, MD)	1	\$822,000 (8)	1
TCS Associates (Rockville, MD)	2	\$786,782.33 (6)	2
American Sign Language Inc. (New York, NY)	5	\$698,690 (1)	3
Mid-Atlantic Interpreting Group (Ellicott City, MD)	3	\$775,820 (3)	4
Hearing and Speech Agency (Baltimore, MD)	4	\$852,500 (9)	5
* Hands in Motion (Washington, DC)	6	\$713,750 (2) / \$785,125 (5) *	6
Interpreters Unlimited (San Diego, CA)	8	\$805,000 (7)	7
VitalSigns (Silver Spring, MD)	7	\$1,018,885 (11)	8
Ad Astra Inc. (Silver Spring, MD)	9	\$760,000 (2)	9
Compass Languages (Annapolis, MD)	10	\$870,675 (10)	10
WeInterpret (Columbia, MD)	11	\$780,000 (4)	11

Region IV-Capital Region			
Offerors	Technical Ranking	Evaluated Financial Amount (Ranking)	Overall Ranking
TCS Associates (Rockville, MD)	1	\$1,564,326.38 (4)	1
Birnbaum Interpreting Services (Baltimore, MD)	3	\$1,635,150 (7)	2
Purple Language Services Co. (Rockville, MD)	2	\$1,836,000 (11)	3
Mid-Atlantic Interpreting Group (Ellicott City, MD)	5	\$1,540,340 (3)	4
* Hands in Motion (Washington, DC)	4	\$1,523,750 (3) / \$1,676,125 (8) *	5
American Sign Language Inc. (New York, NY)	6	\$1,630,100 (6)	6
Hearing and Speech Agency (Baltimore, MD)	7	\$1,692,500 (9)	7
Ad Astra Inc. (Silver Spring, MD)	10	\$1,520,000 (2)	8
Interpreters Unlimited (San Diego, CA)	9	\$1,610,000 (5)	9
VitalSigns (Silver Spring, MD)	8	\$2,013,525 (12)	10
Compass Languages (Annapolis, MD)	11	\$1,731,135 (10)	11
WeInterpret (Columbia, MD)	12	\$1,400,000 (1)	12

Supplement B
Department Of Budget And Management
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ITEM: 1-S (cont'd)
AWARDS/PROPOSALS: (cont'd)

Region V- Southern Region			
Offerors	Technical Ranking	Evaluated Financial Amount (Ranking)	Overall Ranking
American Sign Language Inc. (New York, NY)	4	\$700,795 (1)	1
TCS Associates (Rockville, MD)	1	\$786,782.33 (5)	2
* Hands in Motion (Washington, DC)	3	\$713,750 (2) / \$785,125 (4) *	3
Purple Language Services Co. (Rockville, MD)	2	\$822,000 (7)	4
Ad Astra Inc. (Silver Spring, MD)	7	\$760,000 (2)	5
Hearing and Speech Agency (Baltimore, MD)	6	\$852,500 (8)	6
Interpreters Unlimited (San Diego, CA)	8	\$805,000 (6)	7
VitalSigns (Silver Spring, MD)	5	\$1,018,885 (10)	8
Compass Languages (Annapolis, MD)	10	\$870,675 (9)	9
WeInterpret (Columbia, MD)	9	\$780,000 (3)	10

** The two prices listed for the Evaluated Financial Amount represent the actual evaluated price and the actual evaluated price increased by the 10% Washington, DC Reciprocal Preference used to determine Hands in Motion's overall ranking.*

Category II - On-Site Computer Assisted Real-Time Transcription (CART)

Region I-Western Region			
Offerors	Technical Ranking	Evaluated Financial Amount (Ranking)	Overall Ranking
TCS Associates (Rockville, MD)	1	\$142,405 (2)	1
American Sign Language Inc. (New York, NY)	4	\$156,767.50 (3)	2
Ad Astra Inc. (Silver Spring, MD)	5	\$121,100 (1)	3
VitalSigns (Silver Spring, MD)	2	\$172,796.75 (4)	4
** National Capitol Contracting LLC (Arlington, VA)	3	\$271,430 (5)	5

*** Due to its high price proposal, NCC was not recommended for an award.*

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November 6, 2013

ITEM: 1-S (cont'd)
AWARDS/PROPOSALS: (cont'd)

Region II-Central Region			
Offerors	Technical Ranking	Evaluated Financial Amount (Ranking)	Overall Rankin
Karasch & Associates (West Chester, PA)	2	\$885,856 (3)	1
American Sign Language Inc. (New York, NY)	5	\$847,400 (2)	2
TCS Associates (Rockville, MD)	3	\$961,748.17 (4)	3
VitalSigns (Silver Spring, MD)	1	\$1,049,420.50 (5)	4
Ad Astra Inc. (Silver Spring, MD)	6	\$820,500 (1)	5
National Capitol Contracting LLC (Arlington, VA)	4	\$1,368,610 (6)	6

Region III-Eastern Region			
Offerors	Technical Ranking	Evaluated Financial Amount (Ranking)	Overall Ranking
TCS Associates (Rockville, MD)	1	\$142,555.44 (2)	1
Ad Astra Inc. (Silver Spring, MD)	4	\$122,250 (1)	2
American Sign Language Inc. (New York, NY)	3	\$152,937.50 (3)	3
VitalSigns (Silver Spring, MD)	2	\$173,056.75 (4)	4

Region IV-Capital Region			
Offerors	Technical Ranking	Evaluated Financial Amount/Ranking	Overall Ranking
Karasch & Associates (West Chester, PA)	2	\$885,856 (3)	1
TCS Associates (Rockville, MD)	1	\$961,748.17 (4)	2
Ad Astra Inc. (Silver Spring, MD)	5	\$820,500 (2)	3
VitalSigns (Silver Spring, MD)	3	\$1,049,420.50 (5)	4
American Sign Language Inc. (New York, NY)	6	\$808,562.50 (1)	5
National Capitol Contracting LLC (Arlington, VA)	4	\$1,368,610 (6)	6

Region V-Southern Region			
Offerors	Technical Ranking	Evaluated Financial Amount (Ranking)	Overall Ranking
TCS Associates (Rockville, MD)	1	\$142,555.44 (2)	1
Ad Astra Inc. (Silver Spring, MD)	4	\$122,250 (1)	2
VitalSigns(Silver Spring, MD)	2	\$173,056.75 (4)	3
American Sign Language Inc. (New York, NY)	5	\$147,662.50 (3)	4
** National Capitol Contracting LLC (Arlington, VA)	3	\$251,110 (5)	5

** Due to its high price proposal, NCC was not recommended for an award.

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ITEM: 1-S (cont'd)
AWARDS/PROPOSALS: (cont'd)

Category III - Video Remote Interpretation (VRI)

Statewide			
Offerors	Technical Ranking	Evaluated Financial Amount/Ranking	Overall Ranking
Birnbaum Interpreting Services (Silver Spring, MD)	3	\$1,050,000 (2)	1
Purple Language Services Co. (Rockville, MD)	1	\$1,330,000 (6)	2
American Sign Language Inc. (New York, NY)	5	\$1,267,750 (4)	3
Language Line Services (Monterey, CA)	8	\$1,268,750 (5)	4
VitalSigns (Silver Spring, MD)	6	\$708,000 (1)	5
Hearing and Speech Agency (Baltimore, MD)	4	\$1,468,750 (8)	6
TCS Associates (Rockville, MD)	2	\$1,500,000 (9)	7
Mid-Atlantic Interpreting Group (Ellicott City, MD)	9	\$1,350,000 (7)	8
Ad Astra Inc. (Silver Spring, MD)	10	\$1,175,000 (3)	9
Interpreters Unlimited (San Diego, CA)	7	\$1,725,000 (11)	10
WeInterpret (Columbia, MD)	11	\$1,500,000 (9)	11

Category IV - Remote Computer Assisted Real-Time Transcription (CART)

Statewide			
Offerors	Technical Ranking	Evaluated Financial Amount/Ranking	Overall Ranking
Karasch & Associates (West Chester, PA)	2	\$1,106,010 (2)	1
TCS Associates (Rockville, MD)	1	\$1,536,701 (4)	2
American Sign Language Inc. (New York, NY)	5	\$1,224,225 (3)	3
National Capitol Contracting LLC (Arlington, VA)	4	\$1,683,165 (5)	4
Ad Astra Inc. (Silver Spring, MD)	6	\$1,058,000 (1)	5
VitalSigns (Silver Spring, MD)	3	\$1,746,870 (6)	6

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ITEM: 1-S (cont'd)
AWARDS/PROPOSALS: (cont'd)

CATEGORY	BASE TERM AMOUNT (3 Years)	RENEWAL OPTION #1 AMOUNT (1 Year)	RENEWAL OPTION #2 AMOUNT (1 Year)	TOTAL CONTRACT AMOUNT (5 Years)
I – On-Site (BPO#050B3400001)	\$2,996,265	\$1,402,974	\$1,623,468	\$6,022,707
II – On-Site CART (BPO#050B3400007)	\$1,167,387	\$ 492,397	\$ 539,446	\$2,199,230
III – Visual Remote Interpretation (BPO#050B3400008)	\$ 438,750	\$ 250,000	\$ 309,000	\$ 997,750
IV – Remote CART (BPO#050B3400009)	\$ 420,010	\$ 294,000	\$ 392,000	\$1,106,010
GRAND TOTAL	\$5,022,412	\$2,439,371	\$2,863,914	\$10,325,697

TAX CLEARANCES/ RESIDENT BUSINESSES / MBE STATUS (Cont.):

AWARDEES	TAX CLEARANCES	RESIDENT BUSINESS	MBE
Abacus-N-Bytes, Inc. dba TCS Associates Rockville, MD	13-1789-1111	Yes	
Ad Astra, Inc. Silver Spring, MD	13-2721-0110	Yes	
American Sign Language, Inc. New York, NY	13-1783-0110		
Hands in Motion Washington, DC	13-2256-0110		
Karasch & Associates West Chester, PA	13-2257-0001		
Mid Atlantic Interpreter Group Ellicott City, MD	13-2258-0111	Yes	Yes
Purple Language Services Co. Rockville, MD	13-1788-1111	Yes	
Stuart B. Consultants, dba Birnbaum Interpreting Services Silver Spring, MD	13-1784-0111	Yes	Yes
The Hearing and Speech Agency of Metropolitan Baltimore, Inc. Baltimore, MD	13-1785-1110	Yes	Yes
VitalSigns, LLC Silver Spring, MD	13-1790-0110	Yes	Yes

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SERVICES CONTRACT**ITEM:** 2-S

Agency Contact: Donna DiCerbo
410-537-7814
ddicerbo@mdta.state.md.us

DEPARTMENT/PROGRAM

Transportation (MDOT)
Maryland Transportation Authority (MDTA)
Division of Procurement

CONTRACT ID:

Financial Consulting and Management Services;
(20130003)
ADPICS # J01B4400012

CONTRACT DESCRIPTION: Provide financial consulting and management services expertise in critical areas on a task order basis, by providing guidance and/or by augmenting existing staff in conducting audits, reviews, financial reporting and analysis, governance, and reviewing the organization's processes for monitoring compliance with laws and regulations or other management projects.

AWARD:

SC & H Group, LLC
Sparks, MD

TERM:

11/7/2013 - 11/6/2016 (w/1 two-year renewal option)

AMOUNT:

\$1,500,000 NTE (3 Years; Base Term)
\$1,000,000 NTE (2 Years; Renewal Option)
\$2,500,000 NTE Total (5 Years)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

Only One Offer Received

MBE PARTICIPATION:

30%

PERFORMANCE SECURITY:

No

INCUMBENT:

Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposal (RFP) was advertised on *eMaryland Marketplace*. A copy of the RFP was also sent to the Governor's Office of Minority Affairs.

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ITEM: 2-S (Cont.)

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. One proposal was rejected due to being submitted late. Therefore, award is recommended to SC & H Group, LLC, the sole Offeror and incumbent.

The MDTA emailed the firms that did not submit a proposal to inquire as to why, and received four responses. The following reasons were given as to why the firms did not submit a proposal: the subject of the solicitation is not something it ordinarily provides (they provided investment services to retirement plans); the firm was inexperienced in conducting audit work; and they were not interested in providing financial auditing.

This contract provides expertise in critical areas by giving guidance and/or by augmenting existing staff in conducting audits, reviews, or other management projects. The contractor will provide financial consulting and management services to assist the Authority’s Finance Committee, Executive Secretary, and the Division of Finance in its oversight responsibilities for the systems of internal control, financial reporting and analysis, governance, and the organization’s process for monitoring compliance with laws and regulations.

In accordance with BPW Advisory 1995-1, this contract term may be modified for time only if extended before original term expiration. In the event a task order(s) is issued and not completed prior to the expiration date of the contract, the Contractor shall be allowed up to three months to conclude the task order assignment. These assignments will be billed at the then current contract year rates for no more than three months beyond the contract term.

FUND SOURCE: 100% Special (Toll Revenue)

APPROP. CODE: 29.10.02.01

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-2482-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
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SERVICES CONTRACT RENEWAL OPTION/MODIFICATION

ITEM: 3-S-MOD

Agency Contact: Sandy Johnson
410-767-7408
Sandy.Johnson@maryland.gov

DEPARTMENT/PROGRAM: Human Resources (DHR)
 Baltimore City Department of Social Services (BCDSS)
 Family Investment Program (FIP)

CONTRACT IDS: Work Participation, Placement and Support Services
 ADPICS # see page 16B

CONTRACT APPROVED: DBM Item 3-S (11/16/2011)

CONTRACTORS: See page 16B

CONTRACT DESCRIPTION: Three Contracts to provide Work Participation, Placement, and Support Services for Baltimore City Temporary Cash Assistance (TCA) customers, both current recipients and those applying for TCA benefits. The goal is to serve approximately 3,000 TCA recipients.

OPTION/MODIFICATION DESCRIPTION: Exercise the sole two-year option with a reduction in the maximum number of payouts for each payout point based upon the current client population.

ORIGINAL CONTRACT TERM: 12/1/2011 - 11/30/2013 (w/1 two-year renewal option)

OPTION/MODIFICATION TERM: 12/1/2013 - 11/30/2015

ORIGINAL CONTRACT AMOUNT: \$10,172,350 (2 Years)

OPTION/MODIFICATION AMOUNT: \$8,900,807 (2 Years)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$19,073,157

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

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ITEM: 3-S-MOD (Cont.)

MBE COMPLIANCE: Various (See page 16B)

REQUESTING AGENCY REMARKS: Request for approval to exercise the two-year renewal option as contained in the original contract and to modify the contract not-to-exceed (NTE) amount to reflect lowering the ceiling cap to match the number of clients currently being served based upon data obtained during the contract base term. The success of the program, in addition to the statewide reduction of applicants for Temporary Cash Assistance (TCA), has resulted in an overall decline in the local TCA caseload during the base term of the original contract.

The Contractors will continue to provide welfare-to-work services designed to place as many TCA customers as possible into full-time unsubsidized employment at a self-supporting wage and to place customers into work activities that meet the Federal Work Participation Requirements (WPR).

All contracts are pay-for-performance. The Contractors provide a variety of welfare-to-work services designed to enable TCA customers to achieve Federal WPR; enter full-time unsubsidized employment; and, remain employed for at least twelve consecutive weeks. The renewal options are based on a Fixed Unit Price per Customer to be paid on achievement of the following milestones:

- Payout Point #1 – 40% (45% - KRA) of the fixed unit price for successful completion of monthly work participation requirements (payable at 1/6 per month for a maximum of 6 months over the life of the Contract;
- Payout Point #2 – 35% of the fixed unit price for eight consecutive weeks of full-time employment; and
- Payout Point #3 – 25% (20% - KRA) of the fixed unit price for completion of Payout #2 and successful completion of four additional consecutive weeks, for a total of 12 consecutive weeks of full-time employment.

Contractors are also expected to maintain a monthly Work Activity Participation Rate (WAPR) of 70% for actively enrolled customers. The WAPR is determined by the percentage of work eligible individuals who participate in countable work activities for the required hours each week as specified in Payout #1. The Baltimore City Department of Social Services (BCDSS) will refer customers to Contractors to supplement enrollments which may be reduced due to attrition, the support the Contractors in achieving the overall goal.

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ITEM: 3-S-MOD (Cont.)

Contractors provide a variety of services that meet the requirements of, the Federal Temporary Assistance to Needy Families Program, the federal equivalent to Maryland's TCA, as well as DHR's efforts to improve work force outcomes. Provided services include:

- Barrier removal activities;
- Work experience activities;
- Community service activities;
- On-the-job training opportunities;
- Educational opportunities;
- Job specific skill training opportunities;
- Subsidized Employment; and
- Unsubsidized Employment.

All Contractors have achieved acceptable levels of performance success during the contract as noted below.

America Works of Maryland, Inc. has achieved 172% of their enrollment goal by providing services to 2584 TCA customers. America Works has also achieved 77% of Payout Point #1, 56% of Payout Point #2, and 58% of Payout Point #3 to date.

Goodwill Industries of the Chesapeake, Inc. has achieved 164% of their enrollment goal by providing services to 1366 TCA customers. Goodwill has also achieved 78% of Payout Point #1, 17 % of Payout Point #2, and 23% of Payout Point #3 to date.

KRA Corporation has achieved 181% of their enrollment goal by providing services to 1742 TCA customers. KRA has also achieved 58% of Payout Point #1, 17% of Payout Point #2, and 15% of Payout Point #3 to date.

For the renewal option period, the number of payouts for each payout point was reduced to match the number of customers currently being served. This resulted in approximately \$2M in savings compared to the option prices established in the original contract. This contract modification is needed to change the NTE amount for the renewal option period. No attempt was made to obtain better pricing or deliverables prior to deciding to exercise the option because the Contractors have established programs that have assisted BCDSS in meeting its WPR and placing TCA customers into jobs. Approximately 40% of customers employed retained their employment for 12 weeks. It is in the best interest of the State to approve this renewal option and modification to continue these essential services for the next two years.

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ITEM: 3-S-MOD (Cont.)

Since this is the only available renewal option for this contract the Department will re-solicit for these services during the renewal period. A new contract is expected to be in place prior to the expiration of this contract.

FUND SOURCE: 100% Federal (TANF)

APPROP. CODE: N00G0010

RESIDENT BUSINESS: Yes for all

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
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ITEM: 3-S-MOD (Cont.)

Contractors	Number of Customers			Base Contract Amount	Renewal Option Amount	Total Amount
	Base	Option	Total			
America Works of Maryland, Inc. Baltimore, MD MBE Compliance: 25.21% ADPICS # COF33903 (BCDSS/FIA-12-063-A1)	1500	1500	3000	\$4,987,500	\$4,364,063	\$9,351,563
Goodwill Industries of the Chesapeake, Inc. Baltimore, MD MBE Compliance: 20.55% ADPICS # COF 33902 (BCDSS/FIA-12-062-A1)	825	722	1547	\$1,586,650	\$1,388,319	\$2,974,969
KRA Corporation Fulton, MD MBE Compliance: 14.99% ADPICS # COF33901 (BCDSS/FIA-12-061-A1)	960	828	1788	\$3,598,200	\$3,148,425	\$6,746,625
Grand Total	3285	3050	6335	\$10,172,350	\$8,900,807	\$19,073,157

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ACTION AGENDA
November 6, 2013

SERVICES CONTRACT MODIFICATION**ITEM:** 4-S-MOD

Agency Contact: Sule Calikoglu
410-764-2673
sule.calikoglu@maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
 Health Services Cost Review Commission

CONTRACT ID: Inpatient and Outpatient Data Processing Services;
 HSCRC-004-11, ADPICS # M00B3400014; COF33657

CONTRACT APPROVED: DBM Item 6-S (6/6/2012)

CONTRACTOR: St. Paul Computer Center, Inc.
 t/a The St. Paul Group
 Glen Burnie, MD

CONTRACT DESCRIPTION: Provide electronic collection and processing of patient-level inpatient, outpatient, chronic and psychiatric discharge data from all acute, chronic, psychiatric and free-standing Emergency Room (ER) facilities that are regulated by the Health Services Cost Review Commission (HSCRC).

MODIFICATION DESCRIPTION: Mod to change the reporting requirements from quarterly reports to monthly reports.

ORIGINAL CONTRACT TERM: 7/1/2012 – 6/30/2015 (w/2 one-year renewal options)

MODIFICATION TERM: 2/1/2014 – 6/30/2015

ORIGINAL CONTRACT AMOUNT: \$1,281,891 (3 Years)

MODIFICATION AMOUNT: \$270,000 (5 Months)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$1,551,891

OVERALL PERCENT +/- (THIS MOD): +21%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

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ITEM: 4-S-MOD (*cont'd*)

MBE PARTICIPATION: 25%

MBE COMPLIANCE: 18%

REQUESTING AGENCY REMARKS: Currently, Maryland hospitals under the jurisdiction of the HSCRC submit patient level inpatient (including chronic and psychiatric) discharge and outpatient visit data (Case Mix data) to the HSCRC on a quarterly basis. Per COMAR 10.37.04.01 and 10.37.06.01, hospitals are required to submit case mix data to the Commission within 45-60 days following the last day of the quarter during which the patient was discharged or died. The case mix data feed into a number of methodologies; and this schedule has created delays in the Commission’s ability to monitor and provide feedback to hospitals in a timely manner. Clinical information derived from case mix data takes on increased significance as rate regulatory approaches evolve to encompass quality and clinical care improvement elements. Furthermore, the ability to monitor population based metrics and approved revenue under population based models is dependent on timely data to enable projections and mid-course corrections. Timely hospital-specific and Statewide data and analysis represent an essential component in the development and implementation of care intervention strategies and are highly desired by the payer and provider community as well.

For these reasons, HSCRC staff is amending COMAR 10.37.04.01 and 10.37.06.01 to change the quarterly inpatient and outpatient data submissions to monthly submissions, effective January 1, 2014. Due to this change, the data processing vendor will need to receive and process data monthly as well.

St. Paul Group has been the State’s data processing vendor since 1989. To date, St. Paul’s performance on their contract has been satisfactory. St. Paul Group has been very accommodating of policy changes that affect the data processing and is a partner in the HSCRC’s effort to obtain accurate data from hospitals. The HSCRC is confident that the St. Paul Group will continue to provide excellent service throughout this contract.

FUND SOURCE: 100% Special (Hospital User Fees)

APPROP. CODE: M00R0102

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
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SERVICES CONTRACT MODIFICATION**ITEM:** 5-S-MOD

Agency Contact: Patricia Tyler
410-767-1008
ptyler@dllr.state.md.us

DEPARTMENT/PROGRAM: Labor, Licensing and Regulation (DLLR)
Maryland Commission of Real Estate Appraisers,
Appraisal Management Companies, and Home Inspectors

CONTRACT ID: Real Estate Appraisal Reviewer Services
DLLR-FY2012-033; ADPICS # P00B2400212; COF34704

CONTRACT APPROVED: 7/9/2012 by DBM (Reported on the July 2012 PAAR)

CONTRACTOR: R. J. Fennel, Inc.
Hagerstown, MD

CONTRACT DESCRIPTION: Conduct technical reviews and provide reports regarding the quality of the work performed by real estate appraisals that are the subject of a formal compliant with the Maryland Commission of Real Estate Appraisers, Appraisal Management Companies, and Home Inspectors.

MODIFICATION DESCRIPTION: Mod to increase the Not-to-Exceed (NTE) amount for one Contractor utilizing the budgeted funding from two other contracts (awarded all together) that were terminated for convenience in September 2013.

ORIGINAL CONTRACT TERM: 7/9/2012 – 7/8/2017

MODIFICATION TERM: 11/18/2013 – 7/8/2017

ORIGINAL CONTRACT AMOUNT: \$200,000

MODIFICATION AMOUNT: \$0 (See Requesting Agency Remarks)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$200,000

OVERALL PERCENT +/- (THIS MOD): +0%

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ITEM: 5-S-MOD (*cont'd*)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 0%

REQUESTING AGENCY REMARKS: The State of Maryland through the Department of Labor, Licensing and Regulation (DLLR) had five-year contracts with R. J. Fennel, Inc., Patrick F. Casey and Gearhart & Associates to review real estate appraisal cases filed with the Maryland Commission of Real Estate Appraisers, Appraisal Management Companies, and Home Inspectors. The three original contracts were approved by the Department of Budget and Management in July 2012 for a total of \$200,000. Each Contractor had a set NTE amount: R. J. Fennel, Inc. for \$35,000; Patrick F. Casey for \$45,000; and Gearhart & Associates for \$120,000. The contracts for the latter two Contractors were terminated for convenience on September 26, 2013.

DLLR is requesting approval to increase the NTE amount for R. J. Fennel, Inc. by \$140,000 to continue to provide real estate appraisal review services for the contract duration. Since all three contractors were listed together on the original contract award for the total budgeted amount for these services, no additional funding is being requested for this modification. The total five-year contract amount remains \$200,000 for these services.

R. J. Fennel, Inc. has performed in complete compliance with the contract terms and has met the agency's expectations for the quality of work required. It is in best interest of the State to retain R. J. Fennel, Inc. to ensure that the program continues to eliminate the existing backlog of real estate appraisal cases that need review.

FUND SOURCE: 100% Special (MD Real Estate Appraisers & Home Inspectors)

APPROP. CODE: P00F0101

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
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ACTION AGENDA
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SERVICES CONTRACT MODIFICATION**ITEM:** 6-S-MOD

Agency Contact: Rosetta Rose
410-339-5013
rrose@dpsc.state.md.us

DEPARTMENT/PROGRAM: Public Safety & Correctional Services (DPSCS)
Office of the Attorney General (OAG)

CONTRACT ID: Federally Ordered Inmate Civil Litigation Assistance
DPSCS - Q0009004 , ADPICS # Q00B9200149; COF32363

CONTRACTS APPROVED: DBM Item 6-S (11/19/2008)

CONTRACTOR: Prisoner Rights Information System of MD, Inc. (PRISM)
Chestertown, MD

CONTRACT DESCRIPTION: Contract to provide legal assistance to inmates in the custody of the agency regarding civil litigation matters. Assistance is provided regardless of whether the potential court jurisdiction is a Maryland court, Federal court, or an Administrative Agency.

MODIFICATION DESCRIPTION: Mod to extend the contract term by approximately three months to allow time to complete the new procurement for services.

ORIGINAL CONTRACT TERM: 11/20/2008 – 11/19/2013

MODIFICATION TERM: 11/20/2013 – 2/28/2014

ORIGINAL CONTRACT AMOUNT: \$4,299,495 (5 Years)

MODIFICATION AMOUNT: \$248,686 (3 Months, 8 Days)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED CONTRACT AMOUNT: \$4,548,181

OVERALL PERCENT +/- (THIS MOD): +5.7%

**Supplement B
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ITEM: 6-S-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 20%

MBE COMPLIANCE: 17%

REQUESTING AGENCY REMARKS: This modification to extend the Department of Public Safety & Correctional Services’ (DPSCS) Inmate Civil Rights Litigation Assistance Contract with Prisoner Rights Information System of Maryland, Inc. (PRISM) will allow time to review the scope of work with the Maryland Access to Justice Commission. It is imperative to provide ongoing support for the critical services provided by PRISM while the new competitive sealed proposal procurement process is completed and the new contract award recommendation is presented to the Board of Public Works for approval.

This program was established to help reduce the percentage of offenders re-entering the correctional system. Under the Federal court consent decree *Carter v. Kamka*, Civil Action No. AMD-72-642, the State is required to provide inmates with access to the courts in cases concerning the status of prisoner criminal convictions, as well as litigation of basic constitutional rights under 42 U.S.C. § 1983.

DPSCS had an excessive amount of procurements over the past several months which caused an unavoidable delay in finalizing this solicitation prior to the end of the contract term. This modification is in the best interest of the State as it is essential to ensure that the State continues to meet the federal Constitution requirement. DPSCS Office of Attorney General has not had any contract performance issues with PRISM and has been satisfied with its services.

FUND SOURCE: 47% General; 53% Special (Inmate Welfare)

APPROP. CODE: Various

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B
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ACTION AGENDA
November 6, 2013**

GENERAL MISCELLANEOUS

ITEM: 7-GM

*Agency Contact: Marc Nicole
410-260-7049
Marc.Nicole@maryland.gov*

DEPARTMENT/PROGRAM: Budget and Management (DBM)
Office of Budget Analysis (OBA)

AMOUNT OF REQUEST: \$258,000 FY 2014 Total (see Attachment)

DESCRIPTION: Request to approve various proposed reimbursable fund budget amendments for the month of September FY 2014. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that proposed reimbursable fund budget amendments be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

FUND SOURCE: 100% Reimbursement

APPROP. CODE: See Attachment

REQUESTING AGENCY REMARKS: Various contributing Departments and Independent Agencies have appropriated funds to pay for services to be provided by receiving Departments or Independent Agencies for the month September FY 2014. The following page shows the reimbursable amendments by Department and Independent Agency and identifies the Departments and Independent Agencies receiving and contributing funding, the amounts of the funding and a brief justification for each amendment.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 6, 2013

ITEM: 7-GM (cont'd)

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	***** Justification *****
021-14	C00-Judiciary	D15-Governor's Office of Crime Control and Prevention	\$138,921	Provide funding to support a diversion project which mentors to youths involved with the juvenile court system and provides support for representation, advocacy and education for domestic violence victims in Montgomery County.
14R-012	P00-Dept of Labor, Licensing and Regulation	R62-Maryland Higher Education Commission	\$7,736	Provide funding for activities and services to promote awareness of postsecondary education opportunities to low income individuals and families.
14R-024	L00-Dept of Agriculture	T00-Dept of Business and Economic Development	\$111,343	Grant funding for Rural Maryland Council operational expenses from the Invest Maryland Program in accordance with Chapter 409, Laws of Maryland, 2011.
FY 2014 September Proposed Reimbursable Amendment Total			\$258,000	

Supplement C
University System Of Maryland
ACTION AGENDA
November 6, 2013

Contact: James Salt
301 445-1987
jsalt@usmd.edu
USM Rep: James Stirling

Item: 1-C Construction Contract
University of Maryland, College Park

Contract ID: On Call Construction Management at Risk
Replacement of Fumehood Exhaust System for Microbiology Building
University of Maryland, College Park
Master Order No. B-003277-K, Task Order No. Y-400333

Contract Approved: On Call CM Services – USM Item 9-C (1/05/11)
First Renewal – USM Item 6-C OPT (1/02/13)

Task Order Description: Pre-construction and construction phase services to replace fumehood exhaust system in Microbiology Building #231. Project includes upgrades to the central exhaust system; demolition and removal of existing exhaust fan; reconfiguration of exhaust ductwork and controls; purchase and installation of energy recovery coil; rework of existing roof dunnage; and purchase and installation of new exhaust fans. The building will be occupied throughout construction. The estimated construction cost is \$1,265,000.

Award: Turner Construction Company
Arlington, VA

Term: *Pre-Construction Phase*
5 months from Notice to Proceed (11/06/13-03/19/14)
Construction Phase
5 months from Notice to Proceed (03/19/14-08/15/14)

Amount: \$11,500 (Pre-Construction Services only)

Procurement Method: Competitive Sealed Proposals
(Task Order under established On-Call CM IDC program)

**Supplement C
University System Of Maryland
ACTION AGENDA
November 6, 2013**

Item: 1-C (cont'd)

<i>Proposals:</i>	<i>Evaluated Price</i>
Turner Construction Company Arlington, VA 22203	\$199,610
Plano-Coudon, LLC Baltimore, MD 21230	\$211,000
J. Vinton Schafer & Sons, Inc. Abingdon, MD 21009	\$220,000

MBE Participation: 20%

Performance Security: Equal to contract amount

Requesting Institution Remarks: The project was competed among the seven On-Call Construction Management contractors. Three firms submitted proposals. All three proposals were deemed technically acceptable and susceptible of award. Award is recommended to the lowest priced proposer. The evaluated price of \$199,610 reflects Pre-Construction Services, Construction Phase Services, General Conditions, and Allowances. The University's estimate for the scope covered by the evaluated price was \$209,620.

A Task Order will be awarded initially for the pre-construction services only. Upon completion of the design, Turner will submit a guaranteed maximum price (GMP) proposal for the construction. If the GMP proposal is acceptable, a recommendation to accept the GMP will be submitted to the Board. There is no MBE participation included in the pre-construction phase, which will be performed by the CM with its own forces. The CM is required to submit the MBE participation plan to meet the 20% goal with the GMP proposal.

Fund Source: MCCBL of 2013 - *Provide funds to design, construct, and equip campuswide infrastructure improvements at the College Park campus.*
Item 058

Resident Business: No

MD Tax Clearance: 13-2643-1111

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
APPROVED	DEFERRED
DISAPPROVED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
November 6, 2013

Contact: James Salt
301 445-1987
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USM Rep: James Stirling

Item: 2-AE Architectural/Engineering Services Contract
University of Maryland, College Park for Salisbury University

Contract ID: Architectural and Engineering Design Services for
East Campus Athletic Stadium, Salisbury University
Master Contract B-004666-N
Project # 12-572-276-00

Contract Approved: IDC A/E Services. USM Item 5-A/E (2/08/12)

Contractor: GWWO, Inc.
Baltimore, MD 21211

Task Order Description: Architectural and engineering design services for new 3,500 seat stadium complex at Salisbury University. The complex will be a 35,147 GSF facility and will include seating, locker rooms, restrooms, concession stands, ticket box office, film room, training room, radio, TV, coaches' and VIP President's booths, utility work, parking, access roads, sidewalks and associated site amenities. The stadium will be designed to meet LEED Silver certification. The estimated construction cost for this project is \$9 million.

Term: Design Phase: 9 months
Construction Phase: 14 months

Amount: \$1,062,023

Procurement Method: USM Procurement Policies and Procedures for
Architectural and Engineering Services Selection
(Task Order issued under existing IDC AE Program)

MBE Participation: 25% Overall
Subgoals: 6% African American
2% Hispanic American
9% Woman-owned

Performance Security: N/A

**Supplement C
University System Of Maryland
ACTION AGENDA
November 6, 2013**

Item: 2-AE Architectural/Engineering Services Contract (cont'd)

Requesting Institution Remarks: GWWO, Inc has submitted an acceptable fee proposal and the University seeks Board approval to issue a task order under the IDC A/E contract with this firm. Approval is requested for all design phases. GWWO, Inc. was selected in the normal rotation among the A/E IDC firms. The A/E brings a strong, experienced, integrated design team to the process. Their proposal demonstrates the A/E's understanding of the cost and schedule requirements for the project. GWWO, Inc.'s completed projects indicate that it can complete the project successfully.

Fund Source: Plant Funds
Approp. Code: R30B29
Resident Business: Yes
MD Tax Clearance: 13-2646-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
November 6, 2013

Contact: James Salt
301 445-1987
jsalt@usmd.edu
USM Rep: James Stirling

Item: 3-GM General Miscellaneous

Recommendation: Approve the use of General Obligation Bond funding for the following contracts totaling: \$1,369,550

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

A. University of Maryland, College Park

Physical Sciences Complex

1. Installation of Electric Chain Hoist

Procurement Method: Simplified Procurement

Award: Freeland Hoist & Crane, Inc., Baltimore, MD 21227

Amount: \$5,992

Tax Compliance No.: 13-2539-1111

Resident Business: Yes

Fund Source: MCCBL of 2012: *Provide funds to equip the Physical Sciences Complex at College Park. Item 036*

2. Centrifuge Package Equipment List Item C-18-04

Procurement Method: Simplified Procurement

Award: Fisher Scientific Company LLC, Suwanee, GA 30024

Amount: \$7,373

Tax Compliance No.: N/A

Resident Business: No

Fund Source: MCCBL of 2012: *Provide funds to equip the Physical Sciences Complex at College Park. Item 036*

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

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1-IT-OPT COMPTRROLLER

CONTRACT ID: Teradata Warehouse Maintenance
SS-13-10, SS-14-03, ADPICS No.: E00B3400045
BPO No.: E00B440041

CONTRACT APPROVED: DoIT Item 1-IT (11/14/2012)

CONTRACTOR: Teradata Government Systems, LLC
Miamisburg, OH

CONTRACT DESCRIPTION: Ongoing technical support and system maintenance for Teradata warehouse when Modern Integrated Tax System Business Intelligence/Data Warehouse project concludes.

OPTION DESCRIPTION: Exercise first of two 1-year options

ORIGINAL TERM: 11/15/2012 – 11/14/2013 (w/two 1-year renewal options)

OPTION TERM: 11/14/2013 – 11/13/2014

ORIGINAL CONTRACT AMOUNT: \$1,730,400 (Base Period)

OPTION AMOUNT: \$1,772,640 (Option Year 1)
\$2,188,383 (Option Year 2)

REVISED TOTAL CONTRACT AMOUNT: \$5,691,423

ORIGINAL PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 10%

MBE COMPLIANCE: 19%

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

1-IT-OPT COMPTRROLLER_(cont'd)

REMARKS: Teradata, the subcontractor for implementation of the data warehouse solution under the Modern Integrated Tax System Business Intelligence/Data Warehouse contract, is the manufacturer of the data warehouse and the sole provider for technical support and system maintenance. Due to the complexity of the solution, continued technical support and knowledge transfer is required to ensure that the data warehouse solution continues to support revenue generation, compliance and audit, and revenue forecasting programs. The pricing in this option year is Teradata's discounted pricing structure which is below GSA Schedule pricing.

FUND SOURCE: 85% General, 15% Special

APPROP. CODE: E00A0402

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-2404-1111

Board of Public Works Action - The Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

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2-IT DEPARTMENT OF TRANSPORTATION

Motor Vehicle Administration

CONTRACT ID: Driver License System Migration
ADPICS No.: J00B2400021

DESCRIPTION: Systems architectural, design and development services to refresh existing Driver License System software and infrastructure technology.

AWARD: SNAP, Incorporated
Chantilly, VA

TERM: 11/08/2013 – 11/07/2018

AMOUNT: \$7,214,522 (five years)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:	TECHNICAL RANK	FINANCIAL	OVERALL RANK
SNAP Inc. Chantilly, VA	1	\$ 7,214,522	1
The Canton Group Baltimore, MD	3	\$ 7,964,549	2
ARINC, Inc. Annapolis, MD	2	\$11,694,571	3

MBE PARTICIPATION: 100% (Contractor is an MBE/SBR)

REMARKS: The Request for Proposals was advertised on *eMarylandMarketplace*. A pre-proposal conference was attended by 22 prospective vendors. MVA received five proposals but two proposals were determined to be non-susceptible for award. After oral presentations, MVA invited the remaining three offerors to submit Best and Final Offers. SNAP Inc. was ranked number one overall both in technical and financial. Award is recommended to SNAP Inc. as the most advantageous offeror.

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

2-IT DEPARTMENT OF TRANSPORTATION (*cont'd*)
Motor Vehicle Administration

SNAP, Inc. proposes that seven of the nine positions under this contract will be Maryland residents. SNAP estimates a payroll aggregate of \$2.75 million to those new hires and three Maryland subcontractors will have an aggregate payroll of \$2.76 million, both over the life of the contract. SNAP will have a new Maryland office site within close proximity to MVA headquarters. SNAP projects the \$5 million will generate a minimum of \$400,000 in income taxes plus Maryland taxes, on corporate profits earned could be in excess of \$50,000.

FUND SOURCE: 100% Special Funds budgeted to MVA

APPROP. CODE: J04E001

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-2427-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

2nd REVISION

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3-IT STATE BOARD OF ELECTIONS

CONTRACT ID: ExpressPoll 5000 2013
ADPICS BPO No.: D38B4400005

DESCRIPTION: Additional Electronic Pollbooks for 2014 gubernatorial elections:

- 299 new ExpressPoll 5000 units
- 50 used ExpressPoll 5000 units (currently leased to Montgomery County Bd of Elections)
- 396 ExpressPoll printers with battery back-up and power bricks.

AWARD: Elections Systems and Software (ES&S), LLC
Chicago, IL

TERM: 11/01/2013 – 12/31/2014

AMOUNT: \$498,096 (1 year and 1 month)

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: None

INCUMBENT: Same

REMARKS: This procurement is a sole source, as was the previous Electronic Pollbook procurement in 2011, due to the proprietary nature of the equipment and software. ES&S is the only manufacturer and they do not permit any other company to manufacture or distribute this Electronic Pollbooks and EZRoster software, which is also why an MBE goal could not be established. The Electronic Pollbooks utilize ES&S's proprietary software to interface with the statewide uniform voting system, and ES&S is the only source from which to license this software.

FUND SOURCE: . . . /Special Funds . . . / **D38I0102**

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-2521-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

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4-IT DEPARTMENT OF JUVENILE SERVICES

CONTRACT ID: Video Surveillance Equipment
GS-07F-0525W, ADPICS BPO No.: V00P3401627

DESCRIPTION: Purchase 8 AMAG PC mounted monitors, 152 cameras and associated hardware; installation; and technical support of closed-circuit TV equipment for youth facilities in Western Maryland and on the Lower Eastern Shore.

AWARD: Orion Systems Group, LLC
Fairfax, VA

TERM: 11/15/2013 – 11/14/2015
If the GSA contract which expires on June 30, 2015 is not extended, then this contract ends on that date.

AMOUNT: \$250,505 (2 years)

PROCUREMENT METHOD: Intergovernmental Cooperative Purchasing
GSA contract GS-07F-0525W
Single Bid Received (see remarks)

MBE GOAL: 25%

INCUMBENT: None

REMARKS: DJS issued a Request for Quotes to General Services Administration (GSA) contractors to procure CCTV equipment for the Lower Eastern Shore Children's Center and Western Maryland Children's Center. The RFQ was viewed by 33 contractors; DJS received one quote. The rationale for the lack of responses is that few of the GSA contractors provide the make and model of the CCTV equipment requested and fewer are able to provide installation and maintenance services.

The quote submitted by Orion System Group was deemed to be responsive and responsible and is recommended for contract award.

**Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013**

4-IT DEPARTMENT OF JUVENILE SERVICES *(cont'd)*

REMARKS: *(cont'd)*

FUND SOURCE: 100% General Funds

APPROP. CODE: V00D0201

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-2466-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

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Carla Thompson (410) 260-6155

5-IT DEPARTMENT OF HUMAN RESOURCES

Office of Budget and Finance/Cost Allocation and Revenue Management Division

CONTRACT ID: Rehabilitative Claims Submission and Provider Reviews
 OBF/CARM 14-003, ADPICS BPO No.: N00B4400169

DESCRIPTION: Claims-submission electronic-processing services for the Departments of Human Resources and Juvenile Services to seek reimbursement from the federal government for costs incurred in providing Medicaid-reimbursable rehabilitative services to eligible children placed in the State's care and custody.

AWARD: Vishal Sharan, Inc.
 Edgewood, Maryland

TERM: 12/1/2013 – 11/30/2016

AMOUNT: \$1,298,400 (3 years)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:

Offerors	Technical Ranking	BAFO Pricing	Financial Ranking	Overall Ranking**
Vishal Sharan, Inc. Edgewood, MD	2	\$1,298,400	1	1
Public Consulting Group, Inc. Boston, MA	1	\$1,781,353	2	2
MS Technologies Corporation Rockville, MD	4	\$2,855,700	3	3
Sivic Solutions Group, LLC New Hartford, NY	3	\$3,358,397	4	4

** *Technical factors and financial factors were given equal weight in the overall ranking determination.*

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

5-IT DEPARTMENT OF HUMAN RESOURCES (*cont'd*)
Office of Budget and Finance/Cost Allocation and Revenue Management Division

MBE PARTICIPATION: 100% (Contractor is an MBE)

HIRING AGREEMENT: Yes

INCUMBENT: Xerox State and Local Solutions, Inc.
 Washington, DC

REMARKS: A solicitation notice was advertised on *eMaryland Marketplace* and on the DHR website and sent directly to two vendors who are known to provide the requested services. Five proposals were received; four were determined to be reasonably susceptible of being selected for award.

DHR determined that the proposal submitted by Vishal Sharan, Inc. provides the best value for the State considering price and the evaluation factors set forth in the RFP. Technical and financial factors carried equal weight. The proposal of the number one technically ranked offeror was not superior enough to warrant the significantly higher price proposed.

FUND SOURCE: 50% General; 50% Federal (XIX)

APPROP. CODE: N00E0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-2468-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

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6-IT DEPARTMENT OF HUMAN RESOURCES

Child Support Enforcement Administration

CONTRACT ID: Maryland State Directory of New Hires
CSEA/SDNH/14-001
ADPICS BPO No.: N00B4400213

DESCRIPTION: (1) Operate and maintain the Maryland State Directory of New Hires, an automated system for collecting, storing and extracting employer-reported information on new hires as mandated by federal law; and (2) provide outreach to employers who fail to report and induce them to comply.

AWARD: MAXIMUS Human Services, Inc.
Reston, VA (Local office in Baltimore)

TERM: 11/17/2013-12/16/2016 (w/2 one-year renewal options)

AMOUNT: \$ 925,073 (3 years, 1 month/base term)
\$ 322,146 (1 year/option 1)
\$ 328,677 (1 year/option 2)
\$1,575,895 Total (5 Years, 1 Month)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS: :

Offeror	Technical Rank	3-Year Base Contract Amount	1 st 1-Year Option Amount	2 nd 1-Year Option Amount	Grand Total Contract Amount	Financial Rank	Overall Rank*
MAXIMUS Human Services, Inc. <i>Reston, VA</i>	2	\$925,073	\$322,146	\$328,677	\$1,575,895	1	1
Stellarware Corporation <i>Holbrook, MA</i>	1	\$1,109,101	\$387,478	\$397,669	\$1,894,248	2	2

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

6-IT DEPARTMENT OF HUMAN RESOURCES (*cont'd*)
Child Support Enforcement Administration

MBE PARTICIPATION: 35.6%

HIRING AGREEMENT: Yes

INCUMBENT: Same

REMARKS: A solicitation notice was advertised on *eMaryland Marketplace* and on the DHR website and sent directly to three vendors who are known to provide the requested services. Three proposals were received; two were determined to be reasonably susceptible of being selected for award.

DHR determined that the proposal submitted by MAXIMUS provides the best value for the State considering price and the evaluation factors set forth in the RFP. Financial factors carried more weight than technical factors. MAXIMUS was ranked second technically, first financially and first overall. The proposal of the first technically ranked Offeror was not superior enough to warrant the higher price proposed.

As the incumbent, MAXIMUS has 11 years of experience providing new hire services for the State. Further, MAXIMUS provides new hire services in 19 other states, which accounts for half of the nation's new hires reporting programs.

FUND SOURCE: 100 % Special (Title IV-D)

APPROP. CODE: N00H0008

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-2471-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

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7-IT DEPARTMENT OF HUMAN RESOURCES
Office of Technology

CONTRACT ID: Novell Maintenance
 OTHS/OTHS-14-019, ADPICS BPO No.: N00B4400226

DESCRIPTION: **Retroactive/Renew** Novell software licenses to manage and patch security of more than 8,000 desktops and laptops.

AWARD: Digital Information Services, LLC
 Potomac, MD

TERM: 7/1/2013 – 9/30/2013

AMOUNT: \$374,106 (3 months)

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: None

HIRING AGREEMENT: Yes

REMARKS: The circumstance that contributed to this sole source contract being retroactive was due to the several months it took for negotiations related to the license costs to support agency initiatives, the transition to Google e-mail, and unforeseen adjustments required to meet the agency needs. DHR originally planned to decommission the use of Novell GroupWise email and maintain licensing for Novell Zenworks Configuration Management, which is used to manage, patch, and secure computers statewide. Additionally, it was determined that in the upcoming fiscal year, there would be an increase in mobile devices which would require additional ZCM licenses, which had to be negotiated.

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

7-IT DEPARTMENT OF HUMAN RESOURCES (*cont'd*)
Office of Technology

Throughout the Google email migration and shutdown of GroupWise email, DHR received several requests for access to archived emails in response to litigation, PIA, and personnel matters. In most cases the requests for information dated back 3-10 years. Providing access to GroupWise archived email involves re-enabling GroupWise and requires valid client and infrastructure licenses. DHR decided it was best to maintain a reduced GroupWise footprint to support the agency should the need arise. As a result, DHR began reexamining and negotiating Novell services and licenses to ensure adequate coverage was in place for the agency. This caused additional delays in processing the procurement in a timely fashion. Approval of this contract ensures the continuity of protection for DHR computers statewide.

DoIT REMARKS: Pursuant to Section §11-204(c), State Finance & Procurement Article, Annotated Code of Maryland, DoIT requests this be approved as a voidable contract, rather than void, as it has been determined that: 1) all parties have acted in good faith, 2) ratification of the procurement contract would not undermine the purposes of procurement law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with procurement law.

FUND SOURCE: 100% General
APPROP. CODE: N00F0004
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 13-2650-1110

BOARD OF PUBLIC WORKS
THIS ITEM WAS:
APPROVED
DISAPPROVED
DEFERRED
WITHDRAWN
WITH DISCUSSION
WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

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8-IT-MOD MARYLAND PUBLIC TELEVISION

CONTRACT ID: Fundraising Software
ADPICS BPO No.: R15B2400070

CONTRACT APPROVED: DoIT Item 3-IT (9/7/2011)
DoIT Item 1-IT-OPT (12/5/2012)

CONTRACTOR: Blackbaud, Inc.
Cambridge, MA

CONTRACT DESCRIPTION: Team Approach is specialized fundraising database software that includes Target Analytics, Target Tags Plus, national change of address, Citrix and Oracle annual support fees.

MODIFICATION DESCRIPTION: Extend contract term by six months.

ORIGINAL CONTRACT TERM: 9/12/2011 - 12/31/2012 (w one 1-year renewal)

MODIFICATION TERM: 1/1/2014 – 6/30/2014

ORIGINAL AMOUNT: \$266,194 (base period)

MODIFICATION AMOUNT: \$113,676 (6 months)

PRIOR MODIFICATIONS/OPTIONS:

Mod #1	0	Add back into contract money that was paid against this contract in error; part of the base contract amount. <i>Approved DoIT Item 1-IT-OPT (12/5/2012)</i>
Mod #2	\$204,108	Exercise Option/included with Mod #1. <i>Approved DoIT Item 1-IT-OPT (12/5/2012)</i>
Mod #3	\$12,540	Additional Target Tags for 3 rd and 4 th Quarters 2013; and 63500 PB Tags – additional mail. <i>Did not require BPW approval.</i>

REVISED TOTAL AMOUNT: \$596,518

PERCENT +/- (THIS MODIFICATION): 42.7%

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

8-IT-MOD MARYLAND PUBLIC TELEVISION (*cont'd*)

OVERALL PERCENT +/-: 45%

ORIGINAL PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 0%

REMARKS: This extension is recommended to permit time for MPT to solicit a new contract. Based on the Public Broadcasting Conference in September, MPT discovered the cost of the services is about half of what MPT is currently paying and should not exceed \$750,000 for all five years. Some of the services required are still being offered by only one vendor, thereby decreasing the total dollar amount of the contract. These services provide membership information and process financial commitments to MPT through pledge drives.

FUND SOURCE: 100% Special Funds

APPROP. CODE: R15P00

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

4th REVISION

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

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9-IT-MOD MARYLAND HIGHER EDUCATION COMMISSION
Program 34

CONTRACT ID: New State Student Financial Aid System
ADPICS BPO: R62B4400003

CONTRACT APPROVED: DBM Item 5-IT (11/28/2007)

CONTRACTOR: Gold Bridge Partners, Inc.
Augusta, ME

CONTRACT DESCRIPTION: MD CAPS is a replacement system for administering State student financial aid programs. The system is planned to ensure continuation of financial aid services to 60,000 students per year, totaling almost \$110 million over 22 financial aid programs. This system will provide a more efficient and user friendly web-based system and completely retain data integrity.

MODIFICATION DESCRIPTION: **Retroactive/**Modification will cover the two years that MHEC did not follow proper protocol to exercise option years for continuity of maintenance and enhancement services.

CONTRACT TERM: 1/2/2008 – 8/31/2011
(extended one year: DoIT Item 1-IT (7/28/2010))

MODIFICATION TERM: 9/1/2011 – 10/1/2013

ORIGINAL CONTRACT AMOUNT: \$2,032,941 (Base contract) 1/2/2008 – 8/31/2011
\$ 201,010 (Option year 1) 9/1/2011-8/31/2012
\$ 191,909 (Option year 2) 9/1/2012-8/31/2013
\$ 13,689 (After Option Yr. 2) 9/1/2013-10/1/2013
\$2,439,549

\$2,951,422 (was the original approved contract amount that included five renewal options)

MODIFICATION AMOUNT: \$ 406,608

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

4th REVISION

9-IT-MOD MARYLAND HIGHER EDUCATION COMMISSION (*cont'd*)
Program 34

REVISED TOTAL CONTRACT AMOUNT:	\$2,439,549
PERCENT +/- (THIS MODIFICATION):	4.9%
OVERALL PERCENT +/-:	0.2%
ORIGINAL PROCUREMENT METHOD:	Competitive Sealed Bidding
MBE PARTICIPATION:	9%
MBE COMPLIANCE:	4.3%

REMARKS: This retroactive contract is requested because MHEC did not follow proper protocol to exercise option years for continuity of maintenance and enhancement services for our contract with Gold Bridge Partners, Inc. This vendor developed MHEC's Maryland College Aid Processing System (MDCAPS), the financial aid management system used to manage State student financial aid awards. The original contract was approved by the BPW on 11/28/2007 and amended on 7/28/2010 to extend the development period. The contract had a base term, which expired August 31, 2011, with five option years. The first (September 1, 2011 – August 31, 2012) and second (September 1, 2012 – September 30, 2013) option years were exercised by payment only and not with an official approved option year contract and a Notice to Proceed Letter. Upon the third option year (September 1, 2013 – August 31, 2104), MHEC learned of this situation and began taking steps to rectify the problem by seeking retroactive approval for the previous two option years.

Only 4.3% of the 9% MBE goal was met. A few reasons why the goal was not met as expected was because MHEC negotiated lower pricing with the MBE hardware vendor, travel costs were more moderate than anticipated, and due to the limited timing for development, the vendor fielded after hour calls for direct line of communication to provide an expert response immediately.

DoIT REMARKS: Pursuant to Section §11-204(c), State Finance & Procurement Article, Annotated Code of Maryland, DoIT requests this be approved as a voidable contract, rather than void, as it has been determined that: 1) all parties have acted in good faith, 2) ratification of the procurement contract would not undermine the purposes of procurement law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with procurement law.

FUND SOURCE:	100% Special Funds
APPROP. CODE:	R15P00
RESIDENT BUSINESS:	No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

La Juan Lee (410) 767-3090
llee@mhec.state.md.us
Carla Thompson (410) 260-6155
Carla.Thompson@maryland.gov

10-IT MARYLAND HIGHER EDUCATION COMMISSION

CONTRACT ID: Gold Bridge Partners Inc.
R62B4400004

DESCRIPTION: MHEC requests approval of a three-year sole source contract for maintenance and enhancement services for our Maryland College Aid Processing System (MDCAPS). Maintenance and support services are unique and proprietary to Gold Bridge Partners, Inc. and are not available from an alternate source. MDCAPS, licensed to MHEC, is custom software for the purpose of administering State student financial aid programs. MHEC is requesting approval of this three-year sole source contract from November 6, 2013 through August 31, 2016.

AWARD: Gold Bridge Partners, Inc. (GBPI)
Augusta, ME 04330

TERM: 11/06/2013 – 8/31/2016

AMOUNT: \$155,886 (Base Contract: 11/6/2013-8/31/2014)
\$175,050 (Renewal 1: 9/1/2014-8/31/2015)
\$167,248 (Renewal 2: 9/1/2015-8/31/2016)
\$498,184 Total

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 0%

INCUMBENT: Same

REMARKS: MHEC seeks to retain the services of GBPI for current year and future maintenance and enhancements for MDCAPS. Maintenance and support services are unique and proprietary to GBPI and are not available from an alternate source. Given the proprietary nature of the system, GBPI, as owner and manufacturer, is the sole source and the only entity that can legally modify or enhance it. GBPI was originally selected through a competitive process. This current contract is requested to continue maintenance and enhancements.

Supplement D
Department of Information Technology
ACTION AGENDA
November 6, 2013

10-IT MARYLAND HIGHER EDUCATION COMMISSION *(cont'd)*

FUND SOURCE: General Funds

APPROP. CODE: R62I00.34

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-2715-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

November 6, 2013

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Real Property	10 - 14
General/Miscellaneous	15 – 19
Expedited Procurement Request	20
Expedited Procurement Report	21 – 22

Donna DiCerbo 410-537-7814
ddicerbo@mdta.state.md.us

BPW – 11/06/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural and Engineering Services)

ITEM: 1-AE-MOD

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: MDTA 2009-01 B
Design and Consultant Services Related to
Electronic Toll Collection Systems

ORIGINAL CONTRACT APPROVED: Item 2-AE, DOT Agenda 02/24/10

ORIGINAL PROCUREMENT METHOD: Architectural and Engineering Services
Act

MODIFICATION: Modification No. 1 provides for an increase in funds and time to continue various on-going projects through the final design of MDTA's Electronic Toll Collection System – Third Generation (ETC 3G). This contract supports the design of the ETC 3G.

CONTRACTOR: Rummel, Klepper & Kahl, LLP/
AECOM USA, Inc. Joint Venture
Baltimore, MD

AMOUNT: \$5,000,000

ORIGINAL CONTRACT AMOUNT: \$5,000,000

REVISED CONTRACT AMOUNT: \$10,000,000

PERCENTAGE INCREASE: 100% (Modification No. 1)

TERM: 03/02/10 – 03/01/16 (Original)
03/02/16 – 03/01/21 (Modification No. 1)

MBE PARTICIPATION: 25% (MBE Compliance 18.81 %)

REMARKS: The MDTA is requesting additional contract authority in the amount of \$5,000,000 and to extend this Contract for five (5) additional years.

At the time this Contract was originally procured, the schedule, development period, scope, and nature of the ETC 3G project had not been fully determined and therefore, the original term and dollar value could not be justified for a term of more than six years and value of more than \$5,000,000.

This contract provides for the development of the new specifications for the ETC 3G contract, which are 60% complete. Because of the magnitude of this task, the solicitation, selection, and build phases for the ETC 3G contract will not be completed prior to the current March 1, 2016, expiration date. Although this is a significant contract modification, MDTA has determined that is in the State's best interest and that it would not be feasible to procure new contracts to complete the design work for the ETC 3G for the reasons below.

ITEM: 1-AE-MOD (Continued)

BPW – 11/06/13

Staff continuity through the entire design process for this major task is critical because the project is highly complex. The project teams are well established with substantial investments in staff relocation, project orientation, training, and document control procedures. The project would incur significant costs, schedule delays and additional risk if MDTA were to transition to new teams; therefore, to ensure continuity of services and the critical path for the entire task, this modification is necessary. All contract terms and conditions and requirements shall remain the same.

FUND SOURCE: 100% Toll Revenue

APPROPRIATION CODE: 29.10.02.01

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

ATTACHMENT I

Original Contract	\$5,000,000	03/02/10 – 03/01/16	Item 2-AE, DOT Agenda 02/24/10
Modification #1	\$5,000,000	03/02/16 – 03/01/21	Additional time and funds are required to continue various on- going projects throughout the final design of the contract.
Revised Amount	\$10,000,000	03/02/10-03/01/21	

Suzette Moore 410-859-7792
smoore2@bwiairport.com

BPW – 11/06/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 2-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-14-014
 Communications Facility Maintenance at Baltimore Washington International Thurgood Marshall (BWI Marshall) and Martin (MTN) State Airports, Anne Arundel and Baltimore Counties
 ADPICS NO.: MAAMC14014

CONTRACT DESCRIPTION: This contract provides for repairs, replacements and/or installations for the Inside Cable Plant, Outside Cable Plant and electrical services at BWI Marshall and MTN airports.

AWARD: KCI Communications Infrastructure
 Hanover, MD

TERM OF CONTRACT: 12/01/13 – 11/30/16 (Three (3) Years from NTP with one (1), two (2) year renewal option)

AMOUNT: \$3,955,522 NTE (3 Years)
~~\$2,689,755~~ NTE (cost of two-year option incl. 2% CPI)
 \$6,645,277 NTE (aggregate value including two-year renewal option)

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Preference)

BIDS:

KCI Communications Infrastructure Hanover, MD	\$3,955,522
Absolute Underground, Inc. Harmans, MD	\$4,227,116
3 Links Technologies Silver Spring, MD	\$5,422,482

MBE PARTICIPATION: 15%

PERFORMANCE SECURITY: Performance and Payment Bonds for 100% of the award amount exist on this contract.

ITEM: 2-M (Continued)

BPW – 11/06/13

REMARKS: This Solicitation was advertised as a Small Business Preference (SBP) Procurement on eMM and on the MAA Website. EMaryland Marketplace directly notified over five hundred-eighty (580) prospective bidders, including Maryland companies, Minority Business Enterprises, and Small Business Enterprises. Although, SBP was part of the procurement process the awardee is not a Small Business.

A total of ten (10) firms purchased the contract documents. Five (5) bids were received. However, one contractor’s bid did not include a bid inside the envelope. The apparent low bidder was deemed non-responsive because they conditioned their bid. No protest was filed.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-2612-0001

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 3-M

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-8000-0425
 Fare Box Preventive Maintenance
 ADPICS NO. T80000425

CONTRACT DESCRIPTION: The Contractor shall provide all necessary labor, tools, materials, equipment and supervision required to provide preventive maintenance services for Maryland Transit Administration (MTA) fare boxes.

AWARDS: Abacus Corporation
 Baltimore, MD

TERM: 11/26/2013 - 11/25/2016

AMOUNT: \$ 530,133

PROCUREMENT METHOD: Competitive Sealed Bidding
 (One Bid Received)

MBE PARTICIPATION: 0%

PERFORMANCE SECURITY: N/A

REMARKS: This Solicitation was advertised on eMaryland Marketplace, on MTA's website and distributed to the Governor's Office of Minority Affairs. Thirteen (13) companies were sent direct solicitation notices. Of the thirteen (13) companies five (5) are Maryland firms. On August 27, 2013, one (1) bid was received. On August 28, 2013, the remaining twelve companies were emailed to request why they did not submit a bid. Of the twelve (12), six (6) companies responded that stated that the scope of work was not in their area of expertise.

The fare box is a self contained electro-mechanical device that is designed to accept fares via coin, currency and smart cards. It will dispense a printed ticket in exchange for the proper fare. These devices are installed on approximately 750 Buses that operate from four (4) bus division locations in the Baltimore Metro Area. The vault is a device that is designed to receive bus fare box cash and securely empty and store the currency and coin contained within the cash box with no exposure of the cash to the personnel involved in the vaulting operation.

ITEM: 3-M (Continued)

BPW – 11/06/13

This contract provides for the Contractor to perform preventive maintenance on the GFI-Genfare Odyssey Fare Boxes (Fare Boxes) and Bus Vaults (Vaults) at the various Bus Divisions. The repair work consist of cleaning the bill validator, coin validator, coin insertion cup, coin return cup, smart card target, swipe reader as well as cleaning the exterior stainless steel portions of the fare box, cleaning and conditioning all exterior plastic parts, and inspecting the driver control unit and all of its mounting brackets and hardware to assure that all of the hardware is in sound physical condition. Finally, the Contractor is to make sure all fastening hardware and connections of the fare box are secure.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05 H0104

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-2493-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRWAN
	WITH DISCUSSION	WITHOUT DISCUSSION	

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 11/06/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 4-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4100671415
Mechanical Cleaning & Sweeping of Roadways at
Various Locations in Carroll County
ADPICS NO.: 4100671415

CONTRACT DESCRIPTION: This Contract consists of mechanical cleaning & sweeping of roadways at various locations in Carroll County.

AWARD: J & M Sweeping, LLC
Middle River, MD

AMOUNT: \$417,475 NTE

TERM OF CONTRACT: 11/18/2013 – 12/31/2015

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

J & M Sweeping, LLC Middle River, MD	\$417,475
H. D. Myles, Inc. Church Hill, MD	\$441,800
East Coast Sweeping, Inc. Annapolis Junction, MD	\$1,131,725
The Kalika Construction Group USA, LLC Towson, MD	\$2,259,600

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Fifty-Two (52) contractors were notified for this project on eMaryland Marketplace; Eleven (11) of which were MDOT Certified MBE's.

ITEM: 4-M (Continued)

BPW – 11/06/13

By letter dated October 11, 2013, the low bidder, J & M Sweeping, LLC confirmed their bid of \$417,475.

Although there was no MBE goal established for this contract as it is a single element of work, 100% of the work will be performed by a Certified Minority Business Enterprise, therefore, the MBE participation is 100%.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE:	100% Special Funds Budgeted to SHA
APPROPRIATION CODE:	J02B0102
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	13-1077-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

George E. Fabula, Jr. (410) 767-3908
GFabula@mta.maryland.gov

BPW -- 11/06/13

REVISED

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 5-RP

MARYLAND TRANSIT ADMINISTRATION: Frederick County Freight Parcel at Worman’s Mill Road, Frederick County, Maryland

REFERENCE: Approval is requested for the sale of a portion of MTA property to adjacent owner located at 7936 Worman’s Mill Road.

SPECIAL CONDITIONS: Quit Claim Deed

GRANTOR: Maryland Transit Administration

GRANTEE: Darrell G. Anderson and Myra L. Anderson

OWNERSHIP: Since January 8, 1982

PROPERTY: 0.167 +/- **acres** of land located off of Worman’s Mill Road in Frederick County, Maryland.

CONSIDERATION: \$10,000

APPRAISED VALUE: \$10,000, Karen H. Belinko, MD Certified Appraiser Reviewed and selected by Dennis R. D’Argenio, SHA Review Appraiser.

REMARKS: The subject property is part of an active railroad line consisting of a small piece of a 30.03 mile railroad corridor. MTA anticipates the sale of the parcel along the railroad right-of-way just north the City of Frederick along Worman’s Mill Road, north of MD 15/26 interchange to the adjacent owners located at 7936 Worman’s Mill Road. The owner of the adjoining property currently has a septic system and two sheds encroaching on MTA’s property and is unable to sell their property due to the encroachment.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISSAPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert – 410-545-8846
ncalvert@sha.state.md.us

BPW -- 11/06/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 6-RP MMC# 13-2377

STATE HIGHWAY ADMINISTRATION: The existing and replacement easements are located along the east side of MD 174 between New Disney Road and Loving Road, 1 mile west of Severn, Anne Arundel County, MD

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested for SHA to relinquish an existing perpetual drainage easement of 980 sf. to TSC/Reece Road LLC in exchange for three replacement easements totaling 1487 sf. from TSC/Reece Road LLC.

SPECIAL CONDITIONS: None

GRANTOR: State Highway Administration.

GRANTEE: TSC/Reece Road LLC, a MD Limited Liability Company

CONSIDERATION: \$5829 (value of three replacement easements – see remarks)

APPRAISED VALUE: \$2,400, Tom Herbert, fee appraiser.
Reviewed and approved by William Caffrey, Chief, Appraisal Review Division.

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (F) 1(ii) of the Transportation Article of the Annotated Code of Maryland.

This is the proposed release of a .023 acre (980 sf.) Perpetual Drainage Easement valued at \$2400 to TSC/Reece Road, LLC.

This easement is no longer needed by SHA because the grantee will replace the easement with three new easements that will be more efficient than the one which is to be released.

The three replacement easements that will be donated to SHA total .034 acre (1487sf.) and have been valued at \$5829. Since these replacement easements are larger and more valuable than the easement to be released, SHA has agreed to release the easement at no monetary cost to the grantee.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

Norie Calvert – 410-545-0402
Ncalvert@sha.state.md.us

BPW -- 11/06/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 7-RP MMC# 13-2374

STATE HIGHWAY ADMINISTRATION: Property is located on the north side of Schaeffer Rd., approximately 2,200 feet east of White Ground Rd., Boyds, Montgomery County.

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA. The property to be conveyed consists of ± 405.65 acres is being conveyed as part of the Record of Decision of the Intercounty Connector (ICC).

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Maryland National Capital Park and Planning Commission

CONSIDERATION: \$0 (original purchase price \$6,400,000)

APPRAISED VALUE: \$4,612,000, Stephen Muller, fee appraiser (selected) & David Lamb, fee appraiser (approved) Reviewed and approved by Ron Hammond, Appraisal Review Division.

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (F)1(ii) of the Transportation Article, Annotated Code of Maryland. This parcel is not capable of an independent use because of its size and configuration. This property was acquired in 2008 as part of the ICC for the purpose of replacing Parkland property impacted by the ICC Project. A specific reference to this parcel of property was contained in the FHWA Record of Decision and designated as Parkland Replacement for the ICC to be conveyed to Maryland National Capital Park and Planning Commission. Of this 405.65 acres, 198.34 acres are being conveyed subject to a forest conservation easement to mitigate for the ICC’s forest impacts. The remaining 207.31 is acre for acre replacement of impacted parkland property to be conveyed without restriction. The forest conservation easement on the property has reduced the value of the property from the original value to the current appraised value.

In accordance with State Finance and Procurement, Section 10-305, Legislative Notice was given on 1-22-13 and the 45-day notice period expired on 03-08-13.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

Norie Calvert – 410-545-0402
Ncalvert@sha.state.md.us

BPW -- 11/06/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 8-RP MMC# 13-2373

STATE HIGHWAY ADMINISTRATION: The property is located on the south side of MD RTE 198 (Spencerville Rd.), 700 feet west of Thompson Rd., Spencerville, Montgomery County

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA. The property to be conveyed consists of ±34.98 acres and is being conveyed as part of the Record of Decision of the Intercounty Connector (ICC).

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Maryland National Capital Park and Planning Commission

CONSIDERATION: \$0 (original purchase price \$3.825 million)

APPRAISED VALUE: \$2,449,000, Stephen Muller, fee appraiser (selected) Reviewed and approved by Ron Hammond, Appraisal Review Division.

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (G)1 of the Transportation Article, Annotated Code of Maryland.

The property was acquired in 2007 for the ICC. This property was acquired as part of the ICC and the Federal Highway Administration has put a requirement in the Record of Decision (ROD) that this land be conveyed to Maryland Capital Park and Planning Commission as part of reforestation and wetland remediation.

The original property consisting of 36.15 acres was acquired for \$3.825 million which included an improved residence. The residence has since been removed, and 34.98 acres or the original parcel is being conveyed with 1.17 acres being retained for the eventual widening of MD Route 198. The remainder is valued at \$2.449 million. The difference in acquisition price is due to the removal of the house, reduction in size and market factors.

In accordance with State Finance and Procurement, Section 10-305, Legislative Notice was given on 1-22-13 and the 45-day notice period expired on 03-08-13.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

Norie Calvert – 410-545-0402
Ncalvert@sha.state.md.us

BPW -- 11/06/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 9-RP MMC# 10-2281

STATE HIGHWAY ADMINISTRATION: Property is located 1,850 feet north of MD RTE 198 (Spencerville Rd.), along Santini Rd., Silver Spring, Montgomery

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA. The property to be conveyed consists of ± ~~49.2~~ acres and is being conveyed as part of the Record of Decision of the Intercounty Connector (ICC). **44.5**

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Maryland National Capital Park and Planning Commission

CONSIDERATION: \$0 (original purchase price \$1,472,500)

APPRAISED VALUE: \$1,600,000, David Lamb, fee appraiser (selected) & Stephen Muller, fee appraiser (approved). Reviewed and approved by Ron Hammond, Appraisal Review Division

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (G)1 of the Transportation Article, Annotated Code of Maryland. This parcel is not capable of an independent use because of its size and configuration.

This property was acquired in 1999 as part of the ICC and the Federal Highway Administration has put a requirement in the Record of Decision (ROD) that this land be conveyed to Maryland Capital Park and Planning Commission as part of reforestation and wetland remediation.

44.5

The original ~~49.2~~-acre property was acquired for \$1,472,500. The entire tract is being conveyed to Maryland National Capital Park and Planning Commission at the current appraised value of \$1.6 million.

In accordance with State Finance and Procurement, Section 10-305, Legislative Notice was given on 1-22-13 and the 45-day notice period expired on 03-08-13.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

**DISAPPROVED
WITH DISCUSSION**

**DEFERRED
WITHOUT DISCUSSION**

WITHDRAWN



Maryland Department of Transportation
The Secretary's Office

Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor

James T. Smith, Jr.
Secretary

November 7, 2013

OK for record
JMS

Sheila McDonald, Esquire
Executive Secretary
Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis MD 21401-1991

Dear Ms. McDonald:

SUBJECT: Item 9-RP MDOT Agenda 11/6/13

This is to advise you of the following changes to the Maryland Department of Transportation's Agenda item previously approved by the Board of Public Works.

DOT Agenda 11/6/13, Item 9-RP

1. Acreage approved for +/- 49.2 actual is 44.49

Thank you for your attention to this matter. If you need further information, please call me at 410-865-1000 or Thomas Hickey at 410-865-1121.

Sincerely,

Thomas P. Hickey
Director,
Office of Procurement

cc: The Honorable Martin O'Malley, Governor
The Honorable Peter Franchot, Comptroller
The Honorable Nancy K. Kopp, Treasurer

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

**PURPLE LINE LIGHT RAIL TRANSIT
PUBLIC PRIVATE PARTNERSHIP (P3)**

ITEM: 10-GM

DEPARTMENT OF TRANSPORTATION

RECOMMENDATION: The Department of Transportation (MDOT) recommends that the Board of Public Works:

- (1) Designate the Purple Line Light Rail Transit (Purple Line), a public infrastructure asset, as a public-private partnership (P3); and
- (2) Approve the proposed competitive solicitation method for selecting a concessionaire for the Purple Line.

AUTHORITY: State Finance and Procurement Article, §10A-201(c), Annotated Code of Maryland. This law, enacted in 2013 (Maryland Laws, Chapter 5), authorizes P3s for public infrastructure assets when the Board of Public Works designates the project as a P3 and approves the agency's proposed solicitation method. The law requires the reporting agency to provide the Board the following:

- Copy of the presolicitation report
- Description of the process for soliciting, evaluating, selecting, and awarding the P3
- Preliminary solicitation schedule
- Outline of the organization and contents of the public notice of solicitation
- Summary of the key terms of the proposed P3 agreement

LEGISLATIVE NOTICE: MDOT submitted the Purple Line Presolicitation Report to the General Assembly's House Appropriations Committee, House Ways and Means Committee, and Senate Budget and Taxation Committee on August 5, 2013. On September 26, 2013, the chairs of the budget committees submitted a letter to the Governor, the Treasurer, and the Secretary of Transportation indicating that the budget committees have completed their review of the Purple Line Presolicitation Report, that the Report satisfies the requirements of the P3 legislation, and that the Report provides sufficient justification to warrant proceeding with the Purple Line as a P3.

OTHER NOTICES AND REVIEWS: MDOT also submitted the Purple Line Presolicitation Report to the Comptroller, the State Treasurer, and Department of Legislative Services (DLS) and posted it online on August 5, 2013.

MDOT has consulted with the Capital Debt Affordability Committee (CDAC) and the Office of the Attorney General to determine the treatment of the capital portion of the availability payments (APs) in relation to CDAC calculations, classification as debt, and eligibility for payment over a time period of approximately thirty years.

MDOT presented to CDAC proposed parameters for structuring the APs to avoid classification as tax-supported debt that would impact the State's debt affordability analysis (see below). MDOT believes that, since the capital portion of the APs would be supported by revenues rather than taxes, that portion of the AP's could be treated as non-traditional MDOT debt, need not be considered in CDAC calculations, and can be paid over a 30± time period.

The parameters which support this conclusion include the following concepts:

- All project-related debt will be directly held by the private concessionaire.
- Project-related debt will have no recourse to the State.

ITEM: 10-GM (Continued)**BPW – 11/06/13**

- The capital portion of APs would be paid by an annual operating appropriation from the Transportation Trust Fund with a non-tax revenue source serving as a backup pledge, similar to prior non-traditional debt transactions.
- A portion of MTA system-wide operating revenues, including revenues from the Purple Line, (which, like all other MTA transit revenues, will flow into the Transportation Trust Fund,) will be the source of revenue associated with the capital portion of the Purple Line APs.
- The capital portion of APs will be subject to legislative review and approval through the annual legislative cap placed on MDOT's non-traditional debt.
- MDOT/MTA would make deductions from APs if the concessionaire does not meet pre-determined performance targets, with the specific magnitude and triggers for deductions as negotiated contractual terms.
- P3 concessionaire required to commit equity at a sufficient level to incentivize asset delivery discipline and act as a buffer for debt repayment.
- MDOT/MTA would submit an annual report to the CDAC on the Purple Line revenues.

P3 DESIGNATION: MDOT submits the Presolicitation Report to the Board of Public Works with this Agenda Item in support of the request that the Board designate the Purple Line a P3. The Presolicitation Report and supporting documents may be accessed at <http://purplelinemd.com/en/p3>.

The proposed P3 will be structured using a Design-Build-Finance-Operate-Maintain (DBFOM) delivery model. Implementing this P3 structure for the Purple Line will involve a long-term, performance-based agreement between MDOT, on behalf of its Maryland Transit Administration (MTA), and a private entity in which appropriate risks and benefits are allocated in a cost-effective manner. The private entity, known as the concessionaire, will be responsible for final design, construction, financing, operations, and maintenance of the Purple Line asset over an operating period of approximately 30 years. MDOT/MTA would have ownership of the asset and remain ultimately accountable for the Purple Line and its public function.

During the construction period MDOT will make progress or milestone payments according to a specified schedule. Once the line is operational, MDOT will make availability payments that are linked directly to service quality measures. These payments will be funded using appropriations from the Maryland Transportation Trust Fund, federal grants, and local government contributions. MDOT/MTA will make deductions from these payments if the concessionaire does not meet pre-determined performance targets.

MDOT/MTA has thoroughly considered the key project delivery risks and mitigation strategies in using the P3 delivery method for the Purple Line. MDOT/MTA has concluded that delivery of the Purple Line using a DBFOM approach is consistent with project goals and the State's P3 policies. A P3 due diligence effort considered a wide range of policy, operational, and financial factors in assessing whether to use a P3 delivery method for the Purple Line instead of a traditional project delivery method.

The following factors support the use of a P3 delivery method for the Purple Line:

- *Operational factors:* The Purple Line is a natural stand-alone asset and the P3 approach will increase the likelihood of consistently excellent, highly responsive service.
- *Risk transfer efficiencies:* The P3 will integrate various project elements into a single agreement that clearly outlines the optimal allocation of project risk between the public and private partners.
- *Whole life-cycle planning and cost optimization:* The P3 will provide greater incentive to make investment decisions that are optimized over the life of the asset.
- *Schedule discipline:* A P3 agreement structure focused on asset availability will provide strong incentives for the concessionaire to maintain schedule discipline during asset delivery.
- *Enhanced opportunities for innovation:* The P3 will provide the private sector with opportunities and incentives to propose enhancements to the asset design and delivery approach that could benefit long-term operating and maintenance performance.
- *Potential financial value:* Due to the operational benefits, risk transfer efficiencies, life-cycle planning, scheduling discipline, and innovation opportunities of the P3 approach, there is potential for long-term financial savings relative to a traditional project delivery approach.

ITEM: 10-GM (Continued)

BPW – 11/06/13

SELECTION PROCESS DESCRIPTION: MDOT submits the Solicitation Plan to the Board of Public Works with this Agenda Item in support of the request that the Board approve the proposed competitive solicitation method for selecting a concessionaire for the Purple Line.

A Purple Line P3 project delivery team, led by MDOT and MTA executives and supported by technical, legal, and transaction experts, is prepared to commence competitive and transparent solicitation process to select a concessionaire. The solicitation process will be consistent with COMAR 11.01.17 (MDOT’s P3 regulations). The competitive solicitation process will begin with a Request for Qualifications to which proposer teams will submit Statements of Qualifications (SOQ). Based on the SOQs, MDOT/MTA will select a shortlist of qualified proposers. Next, MDOT/MTA will issue a draft Request for Proposals (RFP) to the shortlisted proposers. A series of industry review meetings will be held with shortlisted proposers before MDOT/MTA issues the final RFP. After evaluating the offers received in response to the RFP, MDOT/MTA will select a preferred concessionaire. After selecting a preferred concessionaire and finalizing the P3 agreement, MDOT will submit the agreement to the Comptroller, the State Treasurer, the budget committees, and DLS. Following this review and comment period, MDOT will return to the Board of Public Works for approval of the final P3 Agreement.

PRELIMINARY SOLICITATION SCHEDULE: The preliminary solicitation schedule is as follows. All dates are subject to change.

Solicitation Milestone	Date
Request for Qualifications Issued	Mid Fall 2013
Statements of Qualifications Submitted by Proposers	Late Fall 2013
Shortlist of Qualified Proposers Determined	Winter 2013
Draft Request for Proposals Issued to Shortlisted Proposers	Winter 2013
Industry Review Meetings with Shortlisted Proposers	Winter 2013/2014
Final RFP Issued to Shortlisted Proposers	Spring 2014
Final Proposals Due	Fall 2014
Selected Proposer Announced and P3 Agreement Finalized	Winter 2014/2015
Final P3 Agreement Submitted to Comptroller, Treasurer, budget committees, and DLS	Winter 2014/2015
Final P3 Agreement Recommended to BPW	Winter 2014/2015
Financial Close	Spring 2015

OUTLINE OF PUBLIC NOTICE OF SOLICITATION /ORGANIZATION AND CONTENTS:

The RFQ is intended to include:

- A description of the Purple Line project, including: project characteristics; the status of federal grants; environmental and permit approvals; a schedule for the availability of right of way; known site conditions; and third-party coordination. It also provides the location of additional project documents
- A summary of the anticipated project financing approach and transaction structure, including a preliminary description of the AP structure; available public funding; private financing assumptions; the status of a federal TIFIA loan; and the potential use of Private Activity Bonds
- Preliminary information regarding the anticipated P3 Agreement
- Description of the planned solicitation process, including guidelines for questions/clarifications; key communications guidance and restrictions; and general proposer requirements
- Requirements for SOQ content and submittals
- A summary of the evaluation process and criteria

This Item was previously submitted and withdrawn as Item 12-GM on the 10/16/13 DOT Agenda.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED
 DISAPPROVED
 DEFERRED
 WITHDRAWN

WITH DISCUSSION
 WITHOUT DISCUSSION

ATTACHMENT I

SUMMARY OF DRAFT P3 AGREEMENT KEY TERMS*

P3 Agreement	The P3 Agreement will be a set of integrated contract documents that will include, at a minimum, a concession agreement setting forth legal and business terms under which the concessionaire will design, construct, supply light rail vehicles, finance, operate, maintain, rehabilitate the facility, as well as technical provisions that include the project scope, design-build, operations, maintenance, rehabilitation, and other related requirements. The concessionaire will not have a leasehold or other real property interest in the project.
Term	The Term of the P3 Agreement will be 35 years, assuming 5 years of construction and 30 years of operating and maintenance responsibility.
Governing Law	Maryland law will govern.
Federal Requirements	The concessionaire will be required to comply with applicable federal laws and other requirements.
Indemnity	The concessionaire will indemnify, defend, protect and hold harmless MDOT/MTA against certain claims or losses resulting from the concessionaire's responsibilities and liabilities under the P3 Agreement.
Third Party Commitments	The P3 Agreement will specify the responsibilities of the concessionaire for implementation of commitments to third-parties as part of the project.
Project Management Plan	Upon execution of the P3 Agreement, the concessionaire will prepare a project management plan for approval by MDOT/MTA which details specifics of the development, design, construction, testing and commissioning, operation and maintenance of the project. The plan will include, among other topics: management and staffing, labor relations, quality control, community impacts, environmental protection and mitigation, operations and maintenance, and maintenance of traffic.
Financing	The concessionaire will be responsible for financing a part of the project, and a comprehensive description of the financing plan will be incorporated into the P3 Agreement.
Taxes	The concessionaire will be responsible for payment of all applicable taxes and assumes the risk of future changes in tax laws.
Payments to Concessionaire	Payments to the concessionaire will include payments during construction from a combination of public and private funding. The public funding includes the Maryland Transportation Trust Fund, FTA New Starts grants, and local government contributions. The private funding will be concessionaire-provided funding (borrowed funds and equity). Once construction and testing is complete, availability payments will be made to the concessionaire. The availability payments will be based on the concessionaire's performance during the operating period. If the performance does not meet established standards, the availability payment will be reduced (see Noncompliance below). MDOT/MTA will have the right to offset any payment owed to the concessionaire.
Fare Policy and Collection	MDOT/MTA will retain responsibility for fare policy and collection.

Light Rail Vehicles	Concessionaire will supply light rail vehicles (LRVs) meeting specified requirements, from the supplier identified in the Proposal. The concessionaire will be responsible for assuring quality of LRVs. MDOT/MTA will provide quality assurance oversight including plant inspections.
Quality Assurance / Quality Control	The concessionaire will provide and implement a quality assurance/ quality control plan. MDOT/MTA will provide quality assurance oversight.
Noncompliance with operating standards and requirements	Noncompliance with operating standards and requirements will result in decreases in availability payments and may result in termination. Standards and requirements for operations, maintenance, workforce training, reporting, and other activities will be included in the P3 Agreement.
Renewal Work and Handback Requirements	The concessionaire will be required to maintain and rehabilitate the facility so that, at the end of the term, it will be handed back to the MDOT / MTA in an acceptable condition with defined remaining useful life parameters, as specified in the agreement. MDOT/MTA and the concessionaire will begin five years prior to the end of the Term to identify the schedule for completion of such work.
Contracting	The concessionaire may contract with others, but the contracts will not relieve concessionaire of responsibility.
Economic Empowerment Programs	The concessionaire will be required to implement economic empowerment programs such as community workforce partnerships as well as comply with goals for Disadvantaged Business Enterprises.
MDOT/MTA Right to Direct Changes	MDOT/MTA will have the right to modify the scope of the concessionaire's work through a change order or P3 Agreement Modification.
Changes Proposed by Concessionaire	The concessionaire may propose changes to the scope of work; MDOT/MTA will have sole discretion to accept or reject any proposed changes.

**subject to future development of the P3 Agreement and negotiations. More details on preliminary Purple Line P3 Risk/Responsibility Allocations can be found in the appendices to the Presolicitation Report, dated August 2013.*

Suzette Moore - (410) 859-7792
smoore2@bwairport.com

BPW – 11/06/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA APPENDIX**

EXPEDITED PROCUREMENT REQUEST: (COMAR 21.02.01.05A(3)(b))

ITEM: 11-EX

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-14-023
Building Management Services for BWI
Four Points Hotel, Anne Arundel County

DESCRIPTION: This contract provides for overall facility maintenance of the Four Points Hotel at BWI. The work includes management, maintenance and operations services; janitorial services; elevator maintenance service; HVAC equipment maintenance services; fire protection equipment maintenance services; emergency generator maintenance and security services.

REASON FOR REQUEST: The Maryland Aviation Administration was advised by Four Points Sheraton BWI on September 7, 2013 that the Sheraton would not be renewing its lease. Prior to this notification, MAA had been negotiating a new lease with the Sheraton for more than one year. The current lease will expire on November 30, 2013 with the hotel facility reverting to MAA ownership.

The MAA desires to maintain the building until an alternate use of the facility is determined. The intent of this contract is to maintain the building so as to prevent deterioration of interior finishes, prevent pipes from freezing, keep systems operational, and provide a safe environment.

The Sheraton consists of five major structures that include the Main Building and four guest buildings. In an effort to secure the building after November 30, 2013, MAA is seeking to expedite this procurement to allow the contractor to put in place all of the subcontractors needed to maintain the property in advance of the closure.

AMOUNT: \$1,050,000 (Estimated)

PROCUREMENT METHOD: Competitive Sealed Proposals
(Direct Solicitation)

REMARKS: Proceeding with this contract as an expedited procurement best serves the public interest and ensures the MAA’s obligations to ensure the safety and security of the traveling public can be met. The MAA will directly solicit for the required services anticipating a Notice to Proceed prior to December 2013. As a result of the above, MAA recommends approval to proceed with an Expedited Procurement in accordance with COMAR 21.05.06.03.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0002

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

John Thornton (410) 385-4850
jthornton@marylandports.com

BPW – 11/06/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA APPENDIX**

EXPEDITED PROCUREMENT REPORT

CONSTRUCTION CONTRACT

ITEM: 12-EX

MARYLAND PORT ADMINISTRATION

CONTRACT NO. & TITLE: 214009-IT
24GHz Backhaul Network
ADPICS NO. P140022

EXPEDITED PROCUREMENT APPROVAL: Item 20-EX, DOT Agenda 9/18/13

CONTRACT DESCRIPTION: Install a 24GHz Backhaul Network to serve South Locust Point Cruise Terminal, South Locust Point Marine Terminal, and North Locust Point Marine Terminal.

DATE OF AWARD: 9/19/13

AWARD: Port Networks, Inc.
Baltimore, MD

AMOUNT: \$85,940

PROCUREMENT METHOD: Expedited

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The 24 GHz Backhaul Network will handle MPA’s Transportation Worker Identification Credential reader information at the South Locust Point Cruise Terminal, South Locust Point Marine Terminal and North Locust Point Marine Terminal, and will connect to MPA’s recently installed 11GHz system. Each system will serve as a backup to the other, preventing gate closures, delays, and other operational and security problems at terminals in case of an outage in one system.

The contract is 12% funded by Federal security grant funds. On June 26, 2013, MPA was informed by the Federal Emergency Management Administration that the Federal grant deadline was extended from May 31, 2013 to November 30, 2013. This extension of the grant expiration date will allow MPA to spend Federal grant funds that would otherwise have been lost if the extension had not been granted.

These funds would have been lost because the actual costs of the projects funded with the Federal grant proved to be lower than expected but MPA lacked sufficient time to reprogram its grant funds and projects in order to spend the remaining Federal grant funds before the original grant expiration date of May 31. Upon learning of the grant extension, MPA determined that it could spend additional grant funds on the 24GHz Backhaul Network before the November 30 deadline provided a contract could be awarded promptly.

ITEM: 12-EX

BPW – 11/06/13

Port Networks, Inc., installed MPA’s 11GHz system under MPA Contract No. 212038-IT, procured under the Department of Information Technology’s Microwave and Ancillary Equipment and Services master contract and 75% funded by the Federal security grant. Port Networks substantially completed the 11GHz system June 5, 2013. Upon learning of the grant extension on June 26, MPA worked on short notice with Port Networks to develop a scope of work and obtain a quotation (\$85,940) for the 24GHz system to be connected to the 11GHz system. Contracting with Port Networks will allow MPA to award a contract quickly utilizing Federal funds that would otherwise be lost and will provide the State with a single responsible party in the event of any contractor-caused problems in the operation of either the 24GHz Backhaul Network or the 11GHz system.

Upon Board approval on 9/18/13 of MPA’s use of an expedited procurement process, MPA awarded the contract to Port Networks, Inc. for \$85,940.

Port Networks is a certified Small Business Enterprise.

FUND SOURCE:	88% Special Funds Budgeted to MPA 12% Federal Funds Budgeted to MPA
APPROPRIATION CODE:	J03D0002
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	13-2550-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Donna DiCerbo 410-537-7814
ddicerbo@mdta.state.md.us

BPW – 11/06/13

REVISED

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 13-AE-MOD

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT NO. & TITLE: See Attachment I
ADPICS Nos.: See Attachment I

ORIGINAL CONTRACT APPROVED: See Attachment I

ORIGINAL PROCURMENT METHOD: Maryland Architectural and Engineering Services Act

MODIFICATION: This modification request is for a total of twenty (20) contracts. Five (5) of these modifications are for additional time only, eleven (11) are for additional authority only and four (4) are for additional time and authority. The contracts in this modification that expire 03/01/2014 through 10/01/2014, require nine (9), twelve (12) month and fourteen (14) month time extensions in order to complete the new procurements. Other contract details are on the attached listing.

CONTRACTOR: See Attachment I

TERM: See Attachment I

AMOUNT: \$29,970,000

ORIGINAL CONTRACT AMOUNT: \$146,900,000

REVISED CONTRACT AMOUNT: \$176,870,000

PERCENTAGE INCREASE: See Attachment I

MBE PARTICIPATION: See Attachment I

REMARKS: The Maryland Transportation Authority (MDTA) is responsible for constructing, managing, operating and improving the State’s toll facilities, as well as for financing new revenue producing transportation projects. MDTA’s staff is responsible for responding to emergencies including severe weather events, crashes and other incidents. To facilitate this effort, contracts are procured with firms in the community who can provide expertise unavailable to the MDTA. All of the MDTA’s projects and services are funded through tolls paid by the customers who use the MDTA’s facilities. The requested time extensions and additional funds will allow MDTA to continue to provide these critical services.

ITEM: 13-AE-MOD (Continued)

BPW – 11/06/13

REVISED

This modification request is for twenty (20) contracts: Five (5) modifications are for additional time only; Eleven (11) modifications are for additional money only; and Four (4) modifications are for additional time and money.

There are sixteen (16) different consultants performing the work on these 20 contracts. The consultants are providing functions that include, but are not limited to: Construction Inspection Services (6); Traffic Engineering Services (1); Planning Services (4) and Comprehensive Engineering Services (5).

New procurements are being conducted for the above contracts and are in various stages of the procurement process. While new procurements have been initiated, MDTA is concerned that a gap in time and/or funds may occur, which would negatively impact critical services; therefore, MDTA is requesting these modifications.

These contracts, originally awarded with terms of four (4) to six (6) years, have expiration dates ranging from 3/12/2014 through 9/21/2014. Eleven (11) of these twenty (20) contracts are also requesting additional funds, which again is needed in order to complete the new procurements.

The additional funds will allow these contracts to continue through their terms and replacement contracts will be procured prior to the expirations dates.

MDTA recognizes the statutory requirements and mandates that prefer the competitive procurement of services whenever feasible; therefore, these requests have been accordingly limited such that we are seeking only what is reasonably needed in time and/or funding to provide continuity of critical services while new procurements are pending.

FUND SOURCE: 100% Special (Toll Revenue)

APPROP CODE: 29.10.02.01

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Contract # / Modification #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase	Revised Contract Amount	Mod % / Overall %	MBE Goal / MBE Compliance	BPW/ DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
MDTA 2008-02 1	Whitney, Bailey, Cox & Magnani/ Wallace, Montgomery & Associates (JV)	5/20/2015	None	\$8,000,000	\$410,000	\$8,410,000	5.1% / 5.1%	25.0% / 21.9%	6-AE 05/06/09	MDTA 2013-04 Request for Technical Proposals have been issued. Spring 2014	Comprehensive and Final Engineering Design Services
MDTA 2010-02 1	STV/PB Americas III (JV)	7/31/2017	None	\$11,000,000	\$3,850,000	\$14,850,000	35.0% / 35.0%	25.0% / 22.4%	8-AE 08/10/11		Additional funds are necessary in order to actively deliver these critical services to all system preservation and capital projects, such as preliminary and final engineering, construction support and emergency responses until new contracts can be procured.
MDTA 2010-02 1	Rummel, Klepper, & Kahl, LLP	7/31/2017	None	\$8,300,000	\$2,410,000	\$10,710,000	29.0% / 29.0%	25.0% / 20.8%	4-AE 07/27/11		
MDTA 2010-02 1	Whitman, Requardt, Associates LLP/AECOM Technical Services, Inc./ Amman & Whitney Consulting Services, PCJV	7/31/2017	None	\$8,300,000	\$2,410,000	\$10,710,000	29.0% / 29.0%	25.0% / 22.4%	4-AE 07/27/11		
MDTA 2010-02 1	Johnson, Mirmiran, & Thompson, Inc.	7/31/2017	None	\$8,300,000	\$2,410,000	\$10,710,000	29.0% / 29.0%	25.0% / 50.0%	4-AE 07/27/11		

REVISED DOT Item 13-AE-MOD

Contract # / Modification #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase	Revised Contract Amount	Mod % / Overall %	MBE Goal / MBE Compliance	BPW/ DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
MDTA 2006-02 3	PB Americas, Inc. / Whitney, Bailey, Cox, & Magnani, LLC, JV	3/12/2014	11/30/2014 9 months	\$3,000,000	\$1,030,000	\$4,030,000	34.3% / 34.3%	25.0% / 22.7%	5-AE 10/15/08	Not Being Replaced – Services will be continued under MDTA 2013-04. Expressions Of Interest Review Completed Spring 2014	Comprehensive Traffic Engineering & Miscellaneous Consulting Services Additional funds are necessary in order to continue to deliver traffic engineering / management services for all system preservation and capital projects, including preliminary and final engineering, construction support and emergency responses until new contracts can be procured.

REVISED DOT Item 13-AE-MOD

Contract # / Modification #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase	Revised Contract Amount	Mod % / Overall %	MBE Goal / MBE Compliance	BPW/ DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
MDTA 2007-04 3	Johnson, Mirmiran, & Thompson, Inc.	9/21/2014	9/30/2015 13 Months	\$4,000,000	\$550,000	\$4,550,000	13.8% / 13.8%	25.0% / 16.3%	5-AE 05/06/09	MDTA 2014-01 Request to Begin Procurement Process submitted to MDOT Secretary for Certification on 9/12/13 Fall 2015	Architectural, Electrical and Mechanical Engineering Services
MDTA 2007-04 3	URS Corporation	8/17/2014	9/30/2015 14 Months	\$4,000,000	\$500,000	\$4,500,000	12.5% / 12.5%	25.0% / 15.9%	5-AE 04/01/09		Additional time is necessary to continue providing building envelope and interior system assessments, facility condition inspections, complete essential design projects relating to life safety and security for tunnels, administrative, police, and toll collection functions until new contracts can be procured.
MDTA 2007-04 3	PB Americas, Inc.	8/17/2014	9/30/2015 14 Months	\$4,000,000	\$600,000	\$4,600,000	15.0% / 15.0%	25.0% / 17.9%	5-AE 04/01/09		
MDTA 2007-04 3	Whitman, Requardt, & Associates, LLP	8/17/2014	9/30/2015 14 Months	\$4,000,000	\$0.00	\$4,000,000	0.0% / 0.0%	25.0% / 26.3%	5-AE 04/01/09		

Contract # / Modification #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase	Revised Contract Amount	Mod % / Overall %	MBE Goal / MBE Compliance	BPW/ DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
MDTA 2011-01 1	Johnson, Mirmiran & Thompson	5/2/2018	N/A	\$12,000,000	\$3,200,000	\$15,200,000	26.7% / 26.7%	25.0% / 21.4%	7-AE 05/02/12	MDTA 2013-05 Expression of Interests Received Currently in Evaluation Process Spring 2014	Construction Management and Inspection
MDTA 2011-01 1	STV Inc. / Century Engineering Inc. / Development Facilitators, Inc. - JV	5/2/2018	N/A	\$12,000,000	\$3,200,000	\$15,200,000	26.7% / 26.7%	25.0% / 40.8%	7-AE 05/02/12		Additional funds are necessary due to the increased need for these services generated by the CTP increase in construction funding. These contracts provide construction management and inspection services for the ETL and System Preservation program for various MDTA programs.
MDTA 2011-01 1	The Greenman-Pedersen, Inc. / Gannett Fleming, Inc. -JV	5/2/2018	N/A	\$10,000,000	\$2,600,000	\$12,600,000	26.0% / 26.0%	25.0% / 20.4%	7-AE 05/02/12		
MDTA 2011-01 1	Whitman, Requardt & Associates, LLP / O'Connell & Lawrence, Inc. - JV	5/2/2018	N/A	\$10,000,000	\$2,600,000	\$12,600,000	26.0% / 26.0%	25% / 30.3%	7-AE 05/02/12		
MDTA 2011-01 1	A. Morton Thomas & Associate, Inc. / Urban Engineers, Inc. - JV	5/2/2018	N/A	\$8,000,000	\$2,100,000	\$10,100,000	26.3% / 26.3%	25.0% / 21.6%	7-AE 05/02/12		
MDTA 2011-01 1	Parsons Brinckerhoff, Inc. / Wallace Montgomery & Associates, LLP - JV	5/2/2018	N/A	\$8,000,000	\$2,100,000	\$10,100,000	26.3% / 26.3%	25.0% / 37.9%	7-AE 05/02/12		

REVISED DOT Item 13-AE-MOD

Contract # / Modification #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase	Revised Contract Amount	Mod % / Overall %	MBE Goal / MBE Compliance	BPW/ DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
MDTA 2007-02 2	Rummel, Klepper, & Kahl, LLP	6/30/2014	12 Months	\$8,000,000	\$0	\$8,000,000	0% / 0%	25.0% / 38.6%	5-AE 07/22/09	MDTA 2013-06 Preparing for Advertisement June 2015	<p>Planning</p> <p>Additional time is necessary to more fully utilize the contract dollar amounts. When these contracts were initially procured, it was anticipated that a NEPA Study of the Bay Bridge was imminent. Therefore, the dollar amounts for these contracts were dramatically increased to reflect the necessary funds to take on a large scale NEPA project. Since the Bay Bridge NEPA Study did not materialize, significant funds remain in all four of these contracts.</p>
MDTA 2007-02 2	URS Corporation	6/30/2014	12 Months	\$6,000,000	\$0	\$6,000,000	0% / 0%	25.0% / 14.3%	5-AE 07/22/09		
MDTA 2007-02 2	Johnson, Mirmiran & Thompson	6/30/2014	12 Months	\$6,000,000	\$0	\$6,000,000	0% / 0%	25.0% / 26.0%	5-AE 07/22/09		
MDTA 2007-02 2	Jacob Engineering Company	6/30/2014	12 Months	\$4,000,000	\$0	\$4,000,000	0% / 0%	25.0% / 6.2%	5-AE 07/22/09		

REVISED DOT Item 13-AE-MOD

Attachment I Summary:

Total Contract Modification Requests	20
Total Time Extension Only Contract Modification Requests	5
Total Additional Funds Only Contract Modification Requests	11
Total Time Extension and Additional Funds Contract Modification Requests	4
Original Contract Fund Totals	\$146,900,000
Total Additional Fund Request for all Contract Modification Requests	\$29,970,000
Revised Contract Amount Totals	\$29,970,000



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

November 6, 2013

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A/E Contracts	5 thru 11
Maintenance	12 thru 20
General Miscellaneous	21 thru 28
Real Property	29 thru 31
Leases	32 thru 41
Capital Grants and Loans	42 thru 47

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Deer's Head Hospital Center
351 Deer's Head Hospital Rd.
Salisbury, MD 21802

CONTRACT NO. AND TITLE

Project No. H-453-131-001;
Refurbish West Elevator
ADPICS NO. 001B4400202

DESCRIPTION

Approval is requested for a contract that provides services for complete elevator system upgrades, upgrade of electrical systems and components serving the elevator, upgrade associated elevator machine room HVAC systems, upgrades to existing fire alarm systems, demolition of existing elevator equipment, associated fire stopping, patching, repairs and work shall include replacement of one elevator as well as replacement of an existing panel board at the Deer's Head Hospital Center in Salisbury, MD.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

Only one bid received

AWARD

Delaware Elevator, Inc.,
Salisbury, MD.

AMOUNT

\$252,560.00

TERM

210 Days from Notice to Proceed

MBE PARTICIPATION

16%

PERFORMANCE BOND

100% of Full Contract Amount

HIRING AGREEMENT ELIGIBLE

No

REMARKS

A notice of availability of an Invitation to Bid (ITB) was posted on DGS's Web Site, Bid Board, and *eMaryland Marketplace.com*. 439 potential bidders were contacted. The recommended awardee, Delaware Elevator, Inc., confirmed its bid. The MBE goal of 15% for this project was exceeded. The Government estimate is \$420,000.00.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont.)

Bids were originally due on 7/30/2013. It was extended to 8/16/2013 in an attempt to receive additional response.

The other prospective bidders were contacted to determine their reason for not submitting a bid. Three companies indicated the location of this project is outside their territory. One company is a start-up company and the scope of work is outside their capability. A fifth company stated they could not compete with Delaware Elevator in this area.

Delaware Elevator’s bid was significantly lower than the engineer’s estimate but after the cost breakdown was evaluated, the bid was determined to be acceptable. A few factors for the difference in the estimate and bid are: the estimate was very conservative given the location of the project, Delaware Elevator has a local branch near the facility, they recently refurbished the other elevators at the facility and they currently have the maintenance contract on the other elevators.

It is evident that other prospective bidders had ample opportunity to respond to this solicitation and it is in the best interest of the State to award this contract to the single responsive and responsible bidder.

The elevator is currently out of service and not repairable which is negatively impacting the facility’s ability to serve their patients.

FUND SOURCES

MCCBL 2012/Item 007 (Provide funds for the State Capital Facilities Renewal Program-Statewide.)

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

13-2326-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 2-C-MOD

DEPARTMENT OF NATURAL RESOURCES Ocean City, MD

CONTRACT NO. AND TITLE Project No. F-024-100-003;
Dune Vegetation Maintenance and Fence
Repair
ADPICS NO. COF34212

ORIGINAL CONTRACT APPROVED 3/24/2010 DGS/BPW Item 4-M

CONTRACTOR Environmental Quality Resources, LLC
Arbutus, MD

CONTRACT DESCRIPTION This project requires the contractor to provide all materials, equipment, supplies, etc., in performing all operations in connection with removing/replacing Dune fencing, repairing Dune crossovers and re-establishing Dune vegetation, including 1,200 sections of rope fence, 9,000 sections of sand fence, 4,500 lf of clay crossovers, 120,000 sq yd. of beach grass and trimming 60,000 sq yd of beach grass. This project has been bid as a three year project.

MODIFICATION DESCRIPTION Change Order covers the cost for additional quantities that were needed to complete the contract as described under the base contract. The unit price items needed to complete the base contract work are as follows:

- Remove and replace rope fence (ea)
- Remove and replace sand fence (ea)
- Wood handrail at vehicle crossing (lf)
- Re-alignment of pedestrian crossing (ea)

In addition, DNR requested the purchase of additional materials for future use; they are as follows:

- 4" x 4" x 8' Posts (ea)
- Sand Fence Rolls (ea)

TERM OF ORIGINAL CONTRACT 180 Calendar Days per year from 4/1/2010-
3/31/2012

TERM OF MODIFICATION 0 Calendar Days

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

<u>ITEM</u>	2-C-MOD (Cont.)
<u>AMOUNT OF ORIGINAL CONTRACT</u>	\$830,910.30 (3 Years)
<u>AMOUNT OF MODIFICATION</u>	\$75,995.60
<u>PRIOR MODIFICATIONS/OPTIONS</u>	\$89,913.82 (CO #2 added 915 calendar days to align BPO and bid documents.)
<u>REVISED TOTAL CONTRACT AMOUNT</u>	\$996,819.72
<u>PERCENT +/- (THIS MODIFICATION)</u>	0.091%
<u>OVERALL PERCENT +/-</u>	1.199%
<u>ORIGINAL PROCUREMENT METHOD</u>	Competitive Sealed Bids
<u>ORIGINAL MBE PARTICIPATION</u>	20%
<u>MBE COMPLIANCE</u>	46%
<u>REMARKS:</u>	The base contract provided unit price costs to perform work as described in the base contract. However, the base contract did not provide enough unit quantities for the work that was needed to be performed over the entire three year period. In addition, DNR requested the purchase of additional materials for future use as it relates to the work performed under this contract.
<u>FUND SOURCE</u>	\$37,997.80 POS 04 Item 384 \$37,997.80 KOO-2013.08.09 IO553
<u>RESIDENT BUSINESS</u>	Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT**ITEM** 3-AE**DEPARTMENT OF GENERAL SERVICES** Statewide

CONTRACT NO. AND TITLE Project No. DGS-12-200-IQC;
Professional Services Agreement to to
Provide Construction, Inspection, and
Testing Services (CITS) for Multiple
Construction Projects with Fees Less than
\$200,000.00
ADPICS NO. See below

DESCRIPTION Approval is requested for an Indefinite
Quantity Contract to provide construction, inspection, and testing services (CITS) to DGS on an
as needed basis. The proposed agreement will be effective for two (2) years with 1 two-year
renewal option. Individual projects awarded under this agreement may not exceed \$200,000.00.
However, the selected firms may be awarded more than one project. The aggregate fee for the
total of projects awarded to any firm may not exceed \$500,000.00

TERM 11/15/13 – 11/14/15 (one 2-year renewal)**PROCUREMENT METHOD** Maryland Architectural and Engineering
Services Act

<u>BIDS OR PROPOSALS</u>	<u>Qualification and Tech. Scores</u>	<u>Project Limit</u>	<u>Contract Limit</u>
Alpha Corporation Baltimore, MD	92%	\$200,000.00	\$500,000.00
KCI Technologies Sparks, MD	90%	\$200,000.00	\$500,000.00
Specialized Engineering. Frederick, MD	≅	N/A	N/A
Sidhu Associates, Inc. Hunt Valley, MD	≅	N/A	N/A

AWARDS Alpha Corporation, Baltimore, MD
KCI Technologies, Sparks, MD

AMOUNT \$ 500,000.00 Est. (Per firm base contract)
\$ 500,000.00 Est. (Per firm-2-year renewal option)
\$2,000,000.00 Est. Total Per Firm (4 years)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

2nd REVISION

A/E SERVICE CONTRACT

ITEM 3-AE (Cont.)

MBE PARTICIPATION

Actual participation goals to be set on a task order basis

REMARKS

At the July 18, 2013 public meeting of the General Professional Services Selection Board, the Chairman of the Qualification Committee reported that two (2) of the four (4) firms which submitted technical proposals achieved the minimum qualifying score of 85% and were potentially eligible to provide the required services. The Committee asked the Board to authorize the request of price proposals from the top two (2) scoring firms.

The Request for Technical Proposals issued for this IQC stated a maximum of six (6) qualified firms would be selected for contract award. The price proposal submitted by each firm reflected billing rates for each discipline required for this contract. The billing rates were inclusive of direct salaries, fringe benefits, overhead, profit, materials, and all other costs, direct and indirect.

The fee for each project awarded under the proposed agreement shall be negotiated and the contract will be approved and executed by the State individually. Projects will normally be awarded on a rotating basis beginning with the number one ranked firm. Once the project award process has been initiated with a firm in the normal rotation, the next opportunity for project award will go to the next firm in the rotation unless the unit issuing the assignment finds that: the firm is unable to perform the assignment; the hours or fees proposed by the firm for services needed cannot successfully be negotiated to an amount the State considers fair and reasonable; another firm has special experience or qualifications, including geographic proximity to the site for which services are needed, that make it in the best interest of the State to give the assignment to another firm; or assignment to another firm would tend to balance to a greater extent, among firms on the IQC list being used, the fees paid or payable for work assignments previously issued.

At the September 20, 2013 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposals were determined to be fair, competitive, and reasonable. The price proposals and the scope of services represented by the price proposals were reviewed by the General Professional Services Selection Board. The price proposals were accepted by the General Board as fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

2nd REVISION

A/E SERVICE CONTRACT

ITEM 3-AE (Cont.)

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on September 20, 2013 with the exception that the contract will not include the option for a second 2-year term, and is recommended to the Board for approval.

None of the recommended firms is an MDOT certified MBE firm. A 29% MBE participation goal has been assigned to each of the two contracts awarded under this action. Each project/task order to be assigned under the terms of this indefinite delivery contract will be reviewed to determine the MBE participation to be achieved on that project.

FUND SOURCES

Various

RESIDENT BUSINESSES

Yes for all

MD TAX CLEARANCE

Alpha Corporation.
KCI Technologies Sparks, MD

TAX COMPLIANCE

13-2581-1111
13-2594-1110

ADPICS NOS.

001B4400225
001B4400226

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 4-AE

DEPARTMENT OF GENERAL SERVICES Anne Arundel County, MD

CONTRACT NO. & TITLE Project No. BA-988-130-001
Design a Lobby Addition and New
One-Story Parking Deck for the
Murphy Court of Appeals Building,
Annapolis, MD
ADPICS NO.001B4400233

DESCRIPTION Approval requested to provide
architectural/engineering design, and construction administration services for the construction of
a new lobby addition onto the front of the building, design a one story parking deck onto the
west side of the building, and renovate the lobby, all to provide increased security and make the
building very accessible for handicapped visitors and employees.

PROCUREMENT METHOD Maryland Architectural and Engineering
Services Act

<u>BIDS OR PROPOSALS</u>	<u>Qualification</u>
Bushey Feight Morin / Ricci Green Joint Venture Hagerstown, MD	94%
The Lukmire Partnership Rockville, MD	88%
Richter Cornbrooks Gribble Architects Baltimore, MD	85%
Collimore Architects Baltimore, MD	≅
Bignell Watkins Hasser Annapolis, MD	≅

AWARD Bushey Feight Morin / Ricci Green
Joint Venture Hagerstown, MD

AMOUNT \$323,264.00

TERM 8 Months

MBE PARTICIPATION 30% (6% African American, 1% VSBE)

PERFORMANCE BOND N/A

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 4-AE (Cont.)

REMARKS

This solicitation was advertised on *eMaryland Marketplace.com* on April 1, 2013. Twenty-one (21) firms submitted Letters of Interest and ten (10) submitted technical proposals. Of the five (5) scored technical proposals received, three (3) achieved the minimum qualifying score of 85%.

It was determined that a Second Phase Review Panel evaluation was not required. At the meeting of July 18, 2013, the General Professional Services Selection Board (GPSSB) approved the Qualification Committee's recommendation of the ranking of the firms and authorized negotiations with the top ranked firm of Bushey Feight Morin / Ricci Green Joint Venture.

At the September 20, 2013 meeting of the GPSSB, the chairman of the Negotiation Committee certified that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee, that the price proposal was based upon the scope of services outlined in the project program and DGS procedures for providing architectural/engineering services, and that the negotiated price proposal was fair, competitive, and reasonable.

The negotiated price proposal and the scope of services represented by the price proposal were reviewed by the General Board and approved as required by Title 13-308 of the *State Finance and Procurement Article, Annotate Code of Maryland*. Approval is requested for all six phases.

FUND SOURCE

MCCBL 2012 Item 009 (Provide funds to design lobby and ADA improvements at Courts of Appeals building-Anne Arundel County)

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

13-2331-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 5-AE

MARYLAND DEPARTMENT OF VETERAN AFFAIRS

CONTRACT NO. & TITLE

Project No. VC-002-120-002;
Expansion of Burial Capacities Phase III at
Crownsville Veterans Cemetery
ADPICS NO.001B4400232

DESCRIPTION

Approval requested to provide architectural/engineering design for the expansion of the burial capacity of the Crownsville Veterans Cemetery by designing 4,100 gravesites with pre-placed crypts, above-ground columbarium units totaling 1,100 niches and 1,100 in-ground cremains sites in order to meet the ten year burial needs. This project will also include the design of a 955-NSF addition to the Administrative building, as well as a new 4-bay bulk storage building. This 11-acre expansion project will also provide the supporting site infrastructure systems of roads, irrigation, and landscaping. The A/E will also develop a master plan for the site.

PROCUREMENT METHOD

Maryland Architectural and Engineering Services Act

BIDS OR PROPOSALS

Whitney Bailey Cox & Magnani Baltimore, MD
A Morton Thomas & Associates Inc Rockville, MD
Huron Consulting Germantown, MD
Brudis & Associates, Inc. Columbia, MD
EBA Engineering, Inc. Baltimore, MD

Qualification

93%
85%
83%
≠
≠

AWARD

Whitney Bailey Cox & Magnani
Baltimore, MD

AMOUNT

\$601,645.00

TERM

12 Months

MBE PARTICIPATION

43.1% (21.3% African American, 15.2%
Women Owned)

PERFORMANCE BOND

N/A

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 5-AE (Cont.)

REMARKS

This solicitation was advertised on *eMarylandMarketplace.com* on 4/15/2013. Ten (10) firms submitted Letters of Interest and Six (6) submitted technical proposals, with one firm deemed non-responsive.

Two (2) firms met the minimum qualifying score of 85%. At the meeting of 7/18/2013, the General Professional Services Selection Board (GPSSB) approved the Qualification Committee’s recommendation of the ranking of the firms and authorized negotiation with the top ranked firm of Whitney Bailey Cox & Magnani.

At the 7/18/2013 meeting of the GPSSB, the chairman of the Negotiation Committee certified that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee, that the price proposal was based upon the scope of services outlined in the project program and DGS procedures for providing architectural/engineering services, and that the negotiated price proposal was fair, competitive, and reasonable.

The negotiated price proposal and the scope of services represented by the price proposal were reviewed by the General Board and approved as required by Title 13-308 of the *State Finance and Procurement Article, Annotate Code of Maryland*. Approval is requested for all six phases.

FUND SOURCE

CA13/003

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

13-2751-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 6-M

DEPARTMENT OF GENERAL SERVICES

George M. Taylor District Court/Multi-Service Center (DCMSC)
Glen Burnie, MD

CONTRACT NO. AND TITLE

Project No. 001IT819241;
Janitorial Services
ADPICS NO. 001B4400178

DESCRIPTION

Approval is requested for a contract to provide janitorial services for the George M. Taylor District Court/Multi-Service Center, Glen Burnie, MD.

PROCUREMENT METHOD

Competitive Sealed Bids
(Small Business Reserve)

BIDS OR PROPOSALS

AMOUNT

Power Cleaning Professionals, Inc., Balto., MD	\$203,940.00
ACCLAIM USA, INC., Upper Marlboro, MD	\$215,515.98
Shine Brite Finishings, Waldorf, MD	\$287,732.64
Multicorp, Westminster, MD	\$293,097.00
Alianza Building Services, Inc., Gaithersburg, MD	\$340,442.30
G&LB Enterprises, Inc., Pikesville, MD	\$384,026.16
Cleaning 2 Perfection, LLC, Suitland, MD	\$386,058.00
WeKleen, Inc., Waldorf, MD	\$388,237.19
Makro Services, Inc., Gaithersburg, MD	\$394,693.16
LSI 3 Properties, LLC, Baltimore, MD	\$432,778.79
Environmental Facilities Services, Inc. Bethesda, MD	\$560,959.78

AWARD

Power Cleaning Professionals, Inc.
Baltimore, MD
(SBR# 12-8032)

TERM

11/14/2013 – 11/13/2016 (W2 one year
renewal options)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 6-M (Cont.)

<u>AMOUNT</u>	\$203,940.00	(3 year base contract)
	\$ 67,980.00	(1 st renewal option)
	<u>\$ 67,980.00</u>	(2 nd renewal option)
	\$339,900.00	(Total 5 years)

MBE PARTICIPATION 5%

REMARKS A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board, and *eMaryland Marketplace.com*. This solicitation was advertised as a Small Business Reserve procurement. Approximately one hundred fifty-four (154) vendors received notification of this solicitation, directly from eMaryland Marketplace. In addition, one hundred seventy-nine (179) firms in the Small Business Reserve Directory and three hundred forty-three (343) firms in the Minority Business Enterprises Directory were directly notified via email of the current procurement opportunity.

Seventeen (17) responses and one (1) no bid notice were received for the bid opening by August 16, 2013, with fifteen (15) registered as Small Business (SBR) and seven (7) registered as a Minority Business Enterprise (MBE). Of the seventeen (17) responses, six (6) bids were rejected as either non responsive or not responsible.

By letter dated June 5, 2013, Maryland Works waived their interest in this contract.

This contract will require the recommended awardee to furnish all labor, equipment and supplies necessary to perform the daily, weekly, monthly, semi-annual and annual cleaning of the facility in strict conformance with the methods and conditions specified in the solicitation.

The recommended awardee, Power Cleaning Professionals, Inc. has been found to be responsive and responsible and has confirmed their bid.

The Contractor is required to use certified Green Products in the performance of this contract. Furthermore, the Contractor is required to purchase all supplies, including certified Green Products, from Blind Industries and Services of Maryland (BISM) to the extent that such items are available.

FUND SOURCE

33531
H00 33454-0813 (DGS Operating Funds)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 6-M (Cont.)

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

13-2405-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Martin O'Malley
Governor

Anthony G. Brown
Governor



*SMG
reled -*

Alvin C. Collins
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

December 23, 2013

Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

RECEIVED
2013 DEC 26 PM 2:59
BOARD OF PUBLIC WORKS

SUBJECT: Changes to the November 6, 2013 and December 4, 2013 Board of Public Works Action Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

OK ← BPW November 6, 2013 FROM: \$ 339,900.00 – H00 33151 0813 (DGS Operating Funds)
 Item 6-M
 Pages 12-14
 Janitorial Services TO: \$ 339,900.00 – H00 33531 0813 (DGS Operating Funds)
 George M Taylor District Court
 Multi-Service Center
 Glen Burnie Maryland

Reason: Incorrect fund code.

OK ← BPW December 4, 2013 FROM: \$ 22,144.00 – MCCBL 2012 Item 007
 Item 11-GM (B)
 Jessup Correctional Institution TO: \$ 21,464.00 – MCCBL 2012 Item 007
 Department of Public Safety and
 Correctional Services

Reason: Amount incorrect.

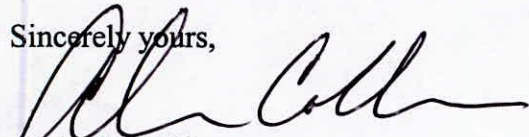


Ms. Sheila McDonald, Esq.

Page 2

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Alvin C. Collins". The signature is fluid and cursive, with a long horizontal stroke at the end.

Alvin C. Collins

Secretary

cc: The Honorable Martin O'Malley
The Honorable Peter Franchot
The Honorable Nancy K. Kopp

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 7-M

DEPARTMENT OF GENERAL SERVICES

Carter State Office Building/ Multi Service Center
Leonardtown, MD.

CONTRACT NO. AND TITLE

Project No. MDDGS31009442
Unarmed Uniformed Guard Services
ADPICS NO. 001B4400198

DESCRIPTION

Approval is requested for a contract to provide unarmed uniformed guard services at the Carter State Office Building District Court Multi-Service Center.

PROCUREMENT METHOD

Competitive Sealed Bids
(Small Business Reserve)

BIDS OR PROPOSALS

AMOUNT

KR Contracting, Inc – Hagerstown, MD	\$331,430.40
Strategic Protective Inc Lanham, MD	\$338,795.52
Twenty-Nine Sixteen Protective Guard Services, Inc Lutherville, MD	\$352,048.08
Centennial Protective Group Timonium MD	\$352,212.00
Securemedy, Incorporated Waldorf MD	\$363,635.04
Amazing Security & Investigations, LLC College Park MD	\$399,132.96
Evergreen Protective Services LLC Greenbelt MD	\$419,424.00
All American MD, LLC Charlotte Hall, MD	\$449,575.44
Security1Solutions Gaithersburg, MD	\$454,998.00
Legal Services Associates, Inc Baltimore, MD	\$465,618.96
American National Protective Services Capital Heights MD	\$480,048.00
ISS Action, Inc Olney, MD	\$549,545.04

AWARD

KR Contracting, Inc
Hagerstown, MD
(SBR # 11-1450)

TERM

11/15/2013 – 11/14/2016

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

MAINTENANCE CONTRACT

ITEM 8-M

DEPARTMENT OF GENERAL SERVICES Mary E. W. Risteau District Court/Multi-
Service Center
Bel Air, MD

CONTRACT NO. AND TITLE Janitorial Services;
ADPICS NO.001B4400177

DESCRIPTION Approval is requested to provide janitorial services
for the Mary E. W. Risteau DC/MSC at 2, South Bond St., Bel Air, MD.

PROCUREMENT METHOD Competitive Sealed Bids
(Small Business Reserve)

TERM 11/11/13 – 11/10/16 (2 one-year renewal options)

<u>BIDS OR PROPOSALS</u>	<u>AMOUNT</u>
City Solutions LLC, Glenn Dale, MD	\$179,975.76
Power Cleaning Professionals Inc., Baltimore, MD	\$191,082.00
ReadyClean Industrial Services Inc., Baltimore, MD	\$255,267.00
Multicorp, Westminster, MD	\$261,000.00
Preferred Cleaning LLC, Perryville, MD	\$303,732.00
Makro Services Inc., Gaithersburg, MD	\$392,087.91
Alianza Building Services Inc., Gaithersburg, MD	\$392,204.94
Janus Janitorial Service Inc., Laurel, MD	\$458,010.00
MSP Superior Services Inc., Finksburg, MD	\$466,266.00
Cleaning 2 Perfection LLC, Suitland, MD	\$563,946.12

AWARD City Solutions LLC
Glenn Dale, MD
(SBR #SB12-2775)

AMOUNT \$179,975.76 (3 Years)
\$ 59,991.92 (1st Renewal Option)
\$ 59,991.92 (2nd Renewal Option)
\$299,959.60 Total 5 years

MBE PARTICIPATION 5%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

MAINTENANCE CONTRACT

ITEM 8-M (Cont.)

REMARKS

This solicitation was advertised and posted on the DGS bid board and solely solicited through eMaryland Marketplace. Ten (10) priced bids were received. The recommended contractor, City Solutions LLC has been determined to be a responsive and responsible bidder; and is a certified Small Business #SB12-2775.

By letter dated July 11, 2013, the Maryland Rehabilitation and Employment Program has waived interest in this contract. The contractor is required to purchase supplies from Blind Industries and Services of Maryland to the extent of the Master List at the time of the solicitation.

The Contractor is required to use certified Green Products in the performance of this contract. Furthermore, the Contractor is required to purchase all supplies, including certified Green Products, from Blind Industries and Services of Maryland (BISM) to the extent that such items are available.

RESIDENT BUSINESS

Yes

FUND SOURCE

H00 33471 0813

MD TAX CLEARANCE

13-2431-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 9-M

MILITARY DEPARTMENT

Catonsville Readiness Center
130 Mellor Ave.
Catonsville, MD 21228

CONTRACT NO. AND TITLE

Project No. M-130-130-001;
Roof Replacement
ADPICS NO. 001B4400200

DESCRIPTION

Approval is requested for a contract that consists of the removal of the existing Built-Up roofing system (BUR) down to the structural metal decking, demolition of existing flashings and concrete roof hatch curb, roof blocking, roof access ladders, counter/vent flashing. Install new single ply Thermoplastic Polyolefin membrane (TPO) 20-year no dollar limit (NDL) roof system with new metal copings, splash blocks, downspouts, scuppers, leader heads, a metal deck infill at the abandoned roof access hatch, and cleaning of the below grade drainage system at the Catonsville Readiness Center, Catonsville, MD.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

J&K Contracting, Inc., Capitol Heights, MD	\$285,000.00
Summerlin Contractors, LLC, Gaithersburg, MD	\$301,000.00
Elite Sheet Metal Works, Inc., Beltsville, MD	\$312,752.00
Simpson Unlimited, Inc., Manassas, VA	\$318,294.00
Island Contracting, Inc., Greenbelt, MD	\$332,200.00
Autumn Contracting, Inc., Springfield, VA	\$337,961.00
Citiroof Corporation, Columbia, MD	\$355,000.00
Northeast Contracting Corporation, Lorton, VA	\$355,718.00
Air Tech Solutions, Inc., Stafford, VA	\$384,000.00
Roofing and Sustainable Systems, Inc., Baltimore, MD	\$469,000.00
Ruff Roofers, Inc., Baltimore, MD	\$472,750.00
Dimensions Construction Remodelers, Inc., Hyattsville, MD	\$484,000.00

AMOUNT

AWARD

J&K Contracting, Inc.
Capitol Heights, MD

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 9-M (Cont.)

AMOUNT \$285,000.00

TERM 120 Days from Notice to Proceed

MBE PARTICIPATION 30%

PERFORMANCE BOND 100% of Full Contract Amount

REMARKS A notice of availability of an Invitation to Bid (ITB) was posted on DGS’s Web Site, Bid Board, and *eMaryland Marketplace.com*. The recommended awardee, J&K Contracting, Inc., confirmed its bid. The MBE goal of 25% with a subgoal of 7% African American-owned for this project was exceeded. The Government estimate is \$534,528.00.

FUND SOURCES MCCBL 2012/Item 007 (Provide funds for the State Capital Facilities Renewal Program-Statewide.)

RESIDENT BUSINESS Yes

MD TAX CLEARANCE 13-2381-0001

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 10-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$399,545.00 (3 items).

A. Department of Public Safety and Hagerstown, MD
 Correctional Services

DESCRIPTION

Approval is requested for a contract to replace the existing asphalt shingle roofing System with a new 50 year warranty asphalt shingle roofing system on the Health and Education building at the Hagerstown Correctional Complex in Hagerstown, MD

REMARKS

The MBE goal of 30% was met by the awardee and affirmed by MBE Office memo dated 9/26/2013.

CONTRACT NO. AND TITLE

Project No. KA-612-130-001;
Roof Replacement, HED Building
Hagerstown Correctional Complex

PROCUREMENT METHOD

Competitive Sealed Bids

AWARD

Dimensions Construction Remodelers, Inc.
Hyattsville, MD

AMOUNT

\$87,760.00

TERM

180 Calendar Days

MBE PARTICIPATION

30%

FUND SOURCE

MCCBL 2012/Item 007 (Provide funds for the State Capital Facilities Program-Statewide.)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 10-GM (Cont.)

C. Department of General Services Denton District Court/Multi-Service Center
(DDCMSC) Denton, MD

DESCRIPTION Replace existing emergency generator assembly in its entirety and associated distribution equipment. Connect existing HVAC, power and lighting equipment to new emergency generator assembly.

REMARKS This project was advertised for construction on July 2, 2013. Bids were received on August 19, 2013 with four (4) bidders responding. The MBE approval was received on 1/31/2013.

CONTRACT NO. AND TITLE Project No. BC-781-130-001;
Replace Emergency Generator at Denton DC/MSC

PROCUREMENT METHOD Competitive Sealed Bids

AWARD Chuck’s Electrical Service, Inc.
Centreville, MD

AMOUNT \$122,985.00

TERM 120 Calendar Days

MBE PARTICIPATION 15%

FUND SOURCE MCCBL 2012/Item 007 (Provide funds for the State Capital Facilities Renewal Program-Statewide.)

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 11-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$58,015.00 (2 items).

Department of Natural Resources

The fund source for these particular items will be designated as :
MCCBL 2011/Item 008 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

- A. Greenwell State Park
 Hollywood, MD
 (St. Mary's County)

DESCRIPTION

This project is to remove approx 150 lf of gutters & downspouts along with removing shutters and associated hardware.

REMARKS

Work also includes: Wash, clean & scrape, prime and apply 2 finish coats of paint to approximately 4,500 sf exterior wood siding. Re-glaze all windows. Prepare, prime & apply 2 finish coats of paint to ext surfaces of 3 wooden entrance doors & frames, also to 19 wooden windows, frames and wooden soffit and fascia. Install new gutters, downspouts & screens. Remove all excess material from State property.

CONTRACT NO. & TITLE

Project No. P-000-122-310;
Exterior Renovations – Sheriff's House

PROCUREMENT METHOD

Small Procurement

AWARD

Mediterranean Construction Co., Inc.
Baltimore, MD

AMOUNT

\$48,750.00

FUND SOURCE

MCCBL FY2011 Item 008

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 11-GM (Cont.)

B. Gunpowder Falls State Park
 White Hall, MD
 (Baltimore County)

DESCRIPTION This project is to properly abandon and cap off existing pipe work, pump out remaining contents and fill existing tank. Excavate and install new 3,000 gallon one-compartment septic holding tank.

REMARKS Match & connect existing piping from basement to inlet of new tank. Install new water meter on water line in between well and pressure tank. Install new high water float alarm in new tank. Install vent pipe to accompany the holding tank. Perform all necessary electrical connections to ensure proper working order of new alarm and provide necessary accessories for connections. Test system for proper operation. Restore site to pre-construction condition.

CONTRACT NO. & TITLE Project No. P-000-123-010;
 Install Septic Holding Tank/Septic Repair

PROCUREMENT METHOD Small Procurement

AWARD Mini Excavation Services Co.
 Aberdeen, MD

AMOUNT \$9,265.00

FUND SOURCE MCCBL FY2011 Item 008

Board of Public Works Action - The above referenced Item was:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 12-GM

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland, Board of Public Works approval is requested for the following construction inspection expenditures related to the capital improvement project identified below:

<u>Project Description</u>	<u>Amount</u>	<u>Fund Source</u>
Project No. : M-493-120-004 Inspection Services to Construct New Readiness Center La Plata Armory Charles County, Maryland	\$77,486.45	CA 2012/001

<u>Project Description</u>	<u>Amount</u>	<u>Fund Source</u>
Project No. : M-340-120-004 Inspection Services to Construct New Readiness Center Westminster Armory Carroll County, Maryland	\$84,656.32	CA 2012/002

TOTAL \$162,142.77

REMARKS

This is an anticipated amount for construction inspection services, subject to necessary extensions, in the event the construction takes longer than expected to complete. Construction inspection services are required to ensure compliance with the requirements of the construction contract.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 13-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval of the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$940,628.80.

Department of Juvenile Services

Cheltenham Youth Center
Cheltenham, MD

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland, Board approval is requested to exercise Phases 5 and 6 of the architectural/engineering services contract for the New Youth Detention Center in Prince George's County. This item encumbers the funds to activate design Phases 5 and 6 which were included and approved as part of the original BPW contract approval as Item 3-AE on 12/15/2010.

REMARKS

This request is to approve funds for phases 5 and 6 (construction administration and post-construction administration services). The total original architectural fee, \$4,195,121.21, for the project was approved on the 12/15/2010 BPW Agenda as Item 3-AE. When the architectural/engineering contract was awarded, approval was requested for all six phases of design services (\$4,195,121.21); however, due to limited funding, the initial award was requested for the first four design phases (Schematic, Design Development, Construction Documents, and Bidding) in the amount of \$3,254,492.41. Additional A/E phase 5 and 6 approval was to be requested when additional funds were approved by the Legislature.

PROCUREMENT METHOD

Maryland Architectural and Engineering Services Act

CONTRACT NO. & TITLE

Project No. DC-455-090-001;
Design/Construct New Youth Detention
Center Cheltenham Youth Facility

AWARD

Grimm and Parker Architects
Calverton MD
W/Ricci Greene Associates
New York, NY

AMOUNT

\$940,628.80

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 13-GM (Cont.)

FUND SOURCE

\$260,020.94 MCCBL 2009/Item 034
(Provide funds for a detailed design of a new
72 bed detention center)
\$680,607.86 MCCBL 2013/Item023
(Provide funds to design & construct a new
detention center at the Cheltenham Youth
Facility)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

REAL PROPERTY

ITEM 14-RP

BOARD OF PUBLIC WORKS

Pinebluff, Parcels “A, B & C”
1514 Riverside Drive, Salisbury
19.4 improved acres
Wicomico County, File # 8503

REFERENCE

Approval is requested to declare surplus
Parcels A, B and C of the Pine Bluff Property including 19.4 improved acres, located at **1514**
Riverside Drive, Salisbury, Wicomico County. Title and transfer documents are subject to legal
review.

PROPERTY

19.4 +/- acres improved

OWNERSHIP

State of Maryland, to the use of the Board of
Public Works

REMARKS

1. The Department of General Services on behalf of the Board of Public Works has determined that this property is excess to the State’s needs.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20120821-0622 and has recommended to declare the Pine Bluff Parcels A, B and C, that consists of +/- 19.4 acres and are located at **1514** Riverside Drive in Salisbury, surplus to the State, and to offer the Parcels for public sale.
3. Reference is made to prior BPW approval dated 8/1/12 for item 6 LL-MOD, wherein approval was given to revise a 1977 ground lease and lease Pine Bluff parcels A, B and C to Pine Bluff Estates, LLC; and BPW approval dated 10/5/77 for item L-A-3 for the original 60 year ground lease.
4. Negotiations are currently underway with the Lessee under the ground lease for the sale of this property. The final agreement of sale will be submitted for BPW approval.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

REAL PROPERTY

ITEM 15-RP

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

former DDA Pinebluff Office
1500 Riverside Drive, Salisbury
0.4591 improved acres +/-
Wicomico County, File # 8504

REFERENCE

Approval is requested to declare surplus a former DHMH – Developmental Disabilities Administration Office (DDA) located at 1500 Riverside Drive, Salisbury, MD. The DDA vacated the office in September 2012, and negotiations have been on-going with a prospective purchaser for this property. Title and transfer documents are subject to legal review.

PROPERTY

0.4591 +/- acres improved

OWNERSHIP

State of Maryland, to the use of the Department of Health and Mental Hygiene

REMARKS

1. The Clearinghouse conducted an intergovernmental review of the project under MD20120808-0575 and has recommended to declare the property surplus and to offer it for sale.
2. The Department of Health and Mental Hygiene agrees with this request.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 16-RP

DEPARTMENT OF GENERAL SERVICES

37818 New Market Turner Rd.
Mechanicsville, MD (St. Mary’s County)
1.052 acres, improved

REFERENCE

Approval is requested for an extension of settlement for the sale of improved land located in St. Mary’s County at 37818 New Market Turner Rd. in Mechanicsville. The property known as the Moeller House was previously used by the Maryland Veterans Administration (VA). This sale was previously approved by the BPW as item 7-RP on the 8/22/12 agenda. Subsequent to the BPW approval, the purchaser, the Board of Education of St. Mary’s County, advised the State it was necessary for them to obtain additional approvals for the planned demolition of a residential structure located on the site prior to settlement. Settlement did not occur within the required 180 days as stated in the contract. An extension of settlement is requested to February 28, 2014.

The Agreement of Sale has been approved by the Office of the Attorney General. Title and transfer agreements are subject to legal review.

GRANTOR

State of Maryland, to the use of the Board of Public Works

GRANTEE

Board of Education of St. Mary’s County

PROPERTY

37818 New Market Turner Rd.
Mechanicsville, MD
(1.05 +/- acres, improved)

REMARKS

The Department of General Services recommends approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 17-LT**OFFICE OF THE PUBLIC DEFENDER**Hagerstown, MD
(Washington County)**Landlord**The Columbia Bank
81 West Washington St.
Hagerstown, MD 21740**Property Location**81 West Washington St.
Hagerstown, MD 21740**Space Type** Office**Lease Type** New**Square Feet** 7,750**Duration** 10 Years**Effective** 1/1/2014**Annual Rent - Office** \$108,500.00 (avg.)**Square Foot Rate** \$14.00 (avg.)**Annual Rent – Parking** \$8,100.00**Utilities Responsibility**

Landlord

Custodial Responsibility

Landlord

Previous Board Action(s)

N/A

Fund Source100% General Funds C80B00.02 PCA 21111 AOBJ
1301**Special Conditions**

1. The rent commences at \$12.50 per net usable square foot and escalates annually by 4%, which over the course of the term of the lease averages out to be \$14.00.
2. This lease provides for the annual expense pass through of utilities, janitorial and real estate taxes over a base year.
3. The lease contains one (1) renewal option for a term of five (5) years at the rate of \$16.00 per net usable square foot subject to Board of Public Works approval.
4. The lease provides for 15 parking spaces in the rear of the building at the rate of \$45 per space per month. The number of spaces are in compliance with the established parking ratio in the area of 1:2.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 17-LT (Cont.)

Remarks

1. The agency’s relocation is required to provide adequate space for the Public Defender’s ongoing growth and expansion. This site offers the Public Defender greater convenience to downtown Hagerstown’s amenities and is in walking distance of the court house.

2. The space will be built out to the Department of General Services Performance Standards and Specifications.

3. The lease contains a termination for convenience clause.

4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Capital Gazette, Daily Record, E-Maryland Marketplace and the DGS website. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 18-LT-OPT

MARYLAND DEPARTMENT OF TRANSPORTATION Baltimore City
(Maryland Transit Administration Police)

Landlord 901, LLC
c/o David S. Brown Enterprises
100 Painters Mill Rd. Suite 900
Owings Mills, MD 21117

Property Location 1040 Park Avenue, Suite 306
Baltimore, MD 21201

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	8,180
<u>Duration</u>	5 Years	<u>Effective</u>	12/1/2013		
<u>Annual Rent</u>	\$153,293.20 (Avg.)	<u>Square Foot Rate</u>	\$18.74 (Avg.)		
		<u>Effective Sq. Ft. Rate</u>	\$21.29 (Avg.)		

Utilities Responsibility Tenant
Custodial Responsibility Landlord

Previous Board Action(s) 10/20/10 Item 11-LT; 6/18/03 Item 17-L

Fund Source 100% Special J05 H0101 OBJ 1361 PCA 03020

Special Conditions

1. The lease provides 104 use-in-common parking spaces at no cost to the State.
2. Through negotiations the Department of General Services secured a renewal rate of \$18.84 per net usable square foot for years (1) through three (3) and \$19.04 for years four (4) and five (5) achieving an average rental rate of \$18.74 over the term.
3. The lease contains one (1) five (5) year renewal option, with the rental rate to be negotiated.
4. The lease provides for the annual pass through of expenses for janitorial and snow removal over a base year.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 18-LT-OPT (Cont.)

Remarks

1. This office has served as the base of operations for the Mass Transit Administration Police Investigative Unit since June 18, 2003. The facility is a transit-oriented, smart growth, mixed use project, offering retail amenities and a pedestrian walkways from Light Rail stop and parking structure directly to office buildings.

2. The lease contains a termination for convenience clause.

3. Landlord will provide interior tenant improvements based on the State of Maryland General Performance Standards and Specifications, including but not limited to air balancing, securing thermostats, installing low flow rate faucets and toilets, and the installation of LED exit and emergency lighting.

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 19-LT-OPT**DEPARTMENT OF JUVENILE SERVICES**

(Frederick County Office)

Landlord East Street Associates Limited Partnership
241 W. Patrick St., Suite 210
Frederick, MD 21701

Property Location 801 E. 8th St.
Frederick, MD 21701

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	7,268
<u>Duration</u>	10 Years	<u>Effective</u>	11/10/2013		
<u>Annual Rent</u>	\$113,671.52 (Avg.)	<u>Square Foot Rate</u>		\$15.64 (Avg.)	
		<u>Effective Sq. Ft. Rate</u>		\$18.39	
		<u>Previous Sq. Ft. Rate</u>		\$15.00	
		<u>Prev. Eff. Sq. Ft. Rate</u>		\$17.75	

Utilities Responsibility Lessee
Custodial Responsibility Lessee

Previous Board Action(s) 5/21/03 – 18-L

Fund Source 100% General 10102 301C 1301 1301C

Special Conditions

- The lease provides 40 use-in common parking spaces free of charge.
- Tenant has the right to renew this lease one (1) time for a five (5) year term subject to Board of Public Works approval.
- Through negotiations the Department of General Services secured a rental rate of \$14.94 for years one (1) through five (5) and \$16.33 per net usable square foot for years six (6) through ten (10) achieving an average rental rate of \$15.64 over the term of the lease.

Remarks

- The agency has used this space since 2003 as an administrative and client contact office for the counseling and follow up services for pre-adjudicated and adjudicated youths.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 19-LT-OPT (Cont.)

- 2. Through negotiations the Department of General Services was able to renew and extend the lease and secure a rental cost avoidance of \$85,762.40 over the first five (5) years of the lease by reducing the Landlord’s stated renewal rental rate of \$18.00 by \$2.36 per net usable square foot.

- 3. This lease contains a termination for convenience clause.

- 4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION			WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 20-LT-OPT

MARYLAND DEPARTMENT OF TRANSPORTATION Baltimore City
(State Highway Administration Headquarters)

Landlord Mayor and City Council of Baltimore City
200 N. Holliday St., Room 304
Baltimore, MD 21202

Property Location Right-of-Way under Interstate 83
Bounded by Guilford Ave., Madison St. and the Fallway
Baltimore, MD 21202

<u>Space Type</u>	Surface Parking	<u>Lease Type</u>	Renewal	<u>Number of Spaces</u>	477
<u>Duration</u>	4 Years	<u>Effective</u>	1/1/2014		
<u>Annual Rent</u>	\$266,253.75 (1 st & 2 nd Yr.) \$272,910.09 (3 rd & 4 th Yr.)	<u>Rate Per Space Per Month</u>		\$46.52 (1 st & 2 nd Yr.) \$47.68 (3 rd & 4 th Yr.)	
		<u>Prev. Rt. Per Space Per Month</u>		\$46.52	

Utilities Responsibility Landlord
Custodial Responsibility Tenant

Previous Board Action(s) 12/7/11 Item 16-LT; 1/20/10 Item 11-LT; 12/12/07 Item 11-LT; 12/14/05 Item 16-LT; 12/17/03 Item 13-L; 7/11/01 Item 28-L

Fund Source 100% Special J02B0101 B0102 OBJ 13 1301

Remarks

1. These spaces are used by employees of the State Highway Administration Headquarters located at 707 N. Calvert Street and 211 E. Madison Street.
2. The lease provides for an option to renew for a 4 year term.
3. The lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 20-LT-OPT (Cont.)

4. The agency is in compliance with the 1:3 ratio established for this area.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 21-LT-MOD**MARYLAND DEPARTMENT OF TRANSPORTATION**
(Motor Vehicle Administration)Columbia, MD
Howard County**Landlord**Columbia Business Center Green, LLC
8601 Robert Fulton Dr., Suite 200
Columbia, MD 21046**Property Location**6490 Dobbin Rd.
Columbia, MD 21045

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal/ Additional	<u>Square Feet</u>	4,588
<u>Duration</u>	10 Years	<u>Effective</u>	1/1/2014		
<u>Annual Rent</u>	\$113,082.00 Avg.	<u>Square Foot Rate</u>		\$24.65 Avg.	
		<u>Prev. Square Foot Rate</u>		\$23.00 Avg.	
		<u>Eff. Square Foot Rate</u>		\$28.15 Avg.	
		<u>Prev. Eff. Sq. Foot Rate</u>		\$27.50 Avg.	

Utilities Responsibility

Tenant

Custodial Responsibility

Tenant

Previous Board Action(s)1/26/2011 – 13-LT-OPT; 9/21/2005 – 22-L;
9/20/2000 – 19-L; 8/9/1995 – 32-L**Fund Source**

100% Special J04E0001 1301

Special Conditions

1. This lease provides for the pass through of real estate tax expenses over a base year.
2. The rental rate for year one of the lease is \$21.50 per net usable square foot and escalates annually at 3%, resulting in an average rental rate of \$24.65 over the term of the lease.

Remarks

1. This office opened in 1988 for driver services only. Annual customer transactions have grown to 166,336 in FY 2013. While MVA has an aggressive program to reduce walk-in customers by increasing services on-line and through the use of self-service kiosks, the driver's license law test as well as some titling/registration transactions must be administered at a walk in office. Offering these services at the four (4) Baltimore/Washington area express offices will improve customer service however require additional space. It is estimated that the annual transaction at the Columbia office will increase by 20% with these additional services.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 21-LT-MOD (Cont.)

- 2. This lease action is inclusive of an early renewal and the acquisition of additional space. The existing office, which contains 3,300 net usable square feet, is severely overcrowded. The additional 1,288 net usable square feet will provide the required additional customer servicing areas, customer service counters, computerized law test stations and additional waiting areas to provide effective customer service.
- 3. Through negotiations, the Department of General Services Office of Real Estate was able to roll the current rental rate back to 2011 rates – an initial reduction of \$1.50 per net usable square foot.
- 4. The lease contains a termination for convenience clause.
- 5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION

That the Board of Public Works authorize that funds be encumbered for the following grant:

Prince George's Community College

Queen Anne Academic Center Renovation and Addition - Design

The proposed project involves renovation of the 22,852 NASF/ 33,455 GSF building, constructed in 1967, and construction of a 75,321 NASF/136,545 GSF addition. The completed project will provide contemporary facilities and space for the Performing Arts, Visual Arts, and Communications departments, support Workforce Development, Student Services, and community outreach programs and needs lacking on campus, and upgrade/replace building systems to meet current ADA, environmental, fire and safety standards.

\$1,417,000.00

Maryland Consolidated Capital Bond Loan of 2012, Item #019.

CC-08-MC12-437

MATCHING FUND

Prince George's Community College – \$1,082,118.00

Cost sharing is 56.7% State share, 43.3% local share and is in accordance with Section 11-105(j) of the Education Article.

BACKGROUND

	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$2,499,118.00	\$1,417,000.00	\$1,082,118.00
This Action	\$2,499,118.00	\$1,417,000.00	\$1,082,118.00

REMARKS :

- (1) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Prince George's Community College and signed by local authorities.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL (Cont.)

FUND SOURCE

Eligible project costs are \$151,100.00 including \$150,000.00 for acquisition and \$1,100.00 for appraisals.
\$86,127.00 (57.5%) Grantee Maryland Affordable Housing Trust (MAHT)
\$64,973.00 (43%) State MCCBL 2010 (Community Health Facilities Fund)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

