

# BOARD OF PUBLIC WORKS

SEPTEMBER 18, 2013

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**Board Of Public Works  
SECRETARY'S AGENDA  
September 18, 2013**

*Norman Astle (410) 841-5864  
norman.astle@maryland.gov*

**1. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program Grant Requests***

**Recommendation:** That the Board of Public Works approves funding a total of 17 individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: **\$304,800**

Agreement #	Recipient	County	Amount
AT-2014-2238	WILLIAM R. MATTINGLY	St. Mary's	3,600
AT-2014-2270	MATTAKEES FARM, LLC	Kent	16,800
AT-2014-2290	HILDA F. MORRIS	Queen Anne's	9,500
AT-2014-2306	DAVID E. STEIN	Garrett	8,100
CR-2013-2801	MERTON JARBOE	Talbot	5,100
CR-2014-2288	MILDRED L. BRAMBLE	Queen Anne's	6,400
LS-2014-2289	ELIZABETH B. BENDER	Harford	4,000
LS-2014-2291	CHRISTOPHER R. DIXON	Harford	18,200
MP-2014-2292	CHARLES P. BASSLER	Carroll	6,500
MP-2014-2293	PAUL L. BUSSARD	Frederick	10,500
MP-2014-2296	LEASE BROTHERS, INC.	Carroll	3,800
PA-2014-2216	LISA JONES-BUCKLER	Prince George's	6,600
PR-2014-2273-B	WTK, LLC	Somerset	48,100
SA-2014-2287-G	MD DNR WHD, MC KEE BESHES	Cecil	17,700
UP-2014-2282	BAKER FARMS, LLC	Washington	91,400
UP-2014-2283	BAKER FARMS, LLC	Washington	42,400
UP-2014-2284	BAKER FARMS, LLC	Washington	6,100

**Fund Source:** MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Board Of Public Works  
SECRETARY'S AGENDA  
September 18, 2013**

*Norman Astle (410) 841-5864  
norman.astle@maryland.gov*

**2. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program Additional Funding Requests***

**Recommendation:** That the Board of Public Works approves **ADDITIONAL FUNDING** of 5 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: **\$6,878.40**

Agreement #	Recipient	County	Amount \$
AT-2011-2003	CHARLES A. SASSCER, JR	St. Mary's	256.48
AT-2013-2492	GOOSE HAVEN ENTERPRISES LLC	Kent	617.38
MP-2013-1991	PHILLIP L. COLE	Carroll	5,218.13
MP-2013-2448	RASCHE BROTHERS FARMS, INC.	Carroll	104.25
MP-2013-2530	TRENTON MILL FARMS, INC.	Carroll	682.16

**Fund Source:** MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Board Of Public Works  
SECRETARY'S AGENDA  
September 18, 2013**

*Contacts: Jean Peterson (410) 514-7358 [peterson@mdhousing.org](mailto:peterson@mdhousing.org)  
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**3. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**RECOMMENDATION:** That the Board of Public Works approve releasing the deeds of trust on seven properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

**LOAN AUTHORITY:** Down Payment and Settlement Expense Loan Program  
Housing and Community Development  
Article §§ 4-301-4-309, Maryland Code

**AUTHORITY TO RELEASE  
SECURITY INTEREST:** State Finance and Procurement  
Article §§ 10-305, Maryland Code

- A. **Loan Recipient:** Diane Bailey  
4220 Springwood Avenue, Baltimore, MD 21206  
Baltimore City  
Original Loan: \$5,000  
Current Balance: \$5,000
- B. **Loan Recipients:** Mehemet and Klara Bilgin  
45487 Ballymore Place, Great Mills, MD 20634  
St. Mary's County  
Original Loan: \$10,000  
Current Balance: \$10,000
- C. **Loan Recipient:** Constance Bowman  
301 Vesper Avenue, Federalsburg, MD 21632  
Caroline County  
Original Loan: \$5,000  
Current Balance: \$5,000
- D. **Loan Recipients:** Megan Forney and Dane Southerland  
11 West 7<sup>th</sup> Street, Frederick, MD 21701  
Frederick County  
Original Loan: \$4,500  
Current Balance: \$4,500

**Board Of Public Works  
SECRETARY'S AGENDA  
September 18, 2013**

**3. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

- E.    Loan Recipient:**                      Jeanne Harrington  
     45278 Woodstown Way, California, MD 21619  
     St. Mary's County  
     Original Loan:                      \$8,500  
     Current Balance:                      \$8,500
- F.    Loan Recipient:**                      Christopher Vlaming  
     806 Waverly Drive, Salisbury, MD 20801  
     Wicomico County  
     Original Loan:                      \$4,500  
     Current Balance:                      \$2,000
- G.    Loan Recipients:**                      Pantaleon and Kim Ward  
     803 Marquis Avenue, Salisbury, MD 21801  
     Wicomico County  
     Original Loan:                      \$5,000  
     Current Balance:                      \$3,500

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Board Of Public Works  
SECRETARY'S AGENDA  
September 18, 2013**

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**4. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**BORROWER:** Limerick Pub, LLC  
11301 Elkin Street, Wheaton, Montgomery County, 20902

**LOAN AUTHORITY:** Neighborhood Business Development Program  
Housing and Community Development Article,  
Sections 6-301 through 6-311 Maryland Code  
COMAR 05.13.01

**AUTHORITY TO  
RELEASE LIEN:** State Finance and Procurement Article § 10-305, Maryland Code

**CURRENT LOAN AMOUNT:** \$311,819

**RECOMMENDATION:** That the Board of Public Works approve substituting an Indemnity Deed of Trust on 3101 Moore Lane, Kensington for one currently held on 2711 McComas Avenue, Kensington as collateral to secure this loan.

**BACKGROUND:** In April 2011, DHCD's Neighborhood BusinessWorks lent Limerick Pub, LLC \$335,000. The borrower used the loan to finance the furnishings, fixtures and equipment for a start-up Irish-themed bar at 11301 Elkin Street, Wheaton. To secure this loan, DHCD took an interest in the furnishings, fixtures and equipment and an Indemnity Deed of Trust on two of the three principals' residences:

- 3101 Moore Lane, Kensington
- 2711 McComas Avenue, Kensington

Reference is made to Secretary's Agenda Item 11 (April 17, 2013) in which the Board of Public Works approved DHCD's recommendation to substitute for loan collateral an indemnity deed of trust on 6101 Granby Road, Rockville (a property owned by the third Limerick principal) for 3101 Moore Lane. The Board's approval of that recommendation meant the DHCD loan is now secured by the furnishings, fixtures and equipment and an Indemnity Deed of Trust on:

- 6101 Granby Road, Rockville
- 2711 McComas Avenue, Kensington

**Board Of Public Works  
SECRETARY'S AGENDA  
September 18, 2013**

**4. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

**PROPOSAL:** Cornelius B. Foley who owns 2711 McComas Avenue, Kensington, no longer wants to be involved in the business and wishes to sell his interest to co-owner Thomas Stanton. The buyout agreement requires Stanton to substitute his personal residence, 3101 Moores Lane, Kensington, as collateral. Approval of this request will facilitate a transfer of ownership interest for a loan that has performed since inception. The Board's approval of this current recommendation will mean the DHCD loan will be secured by the furnishings, fixtures and equipment and an Indemnity Deed of Trust on:

- 3101 Moores Lane, Kensington
- 6101 Granby Road, Rockville

The substitution will decrease the collateral market value from \$418,575 to \$417,575 which is within the Neighborhood Business Works Program limits of 80% loan-to-value for real property and 50% loan-to-value for furnishing, fixtures and equipment

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Board Of Public Works  
SECRETARY'S AGENDA  
September 18, 2013**

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**5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**BORROWER:** The Lodges at Naylor Mill LP

**PROJECT:** The Lodges at Naylor Mill  
Naylor Mill Road, Salisbury, Wicomico County

**PROGRAM:** §§ 4-211 *et. seq.*, Housing and Community Development Article,  
Annotated Code of Maryland; COMAR 05.12.01 *et. seq.*

The *HOME Program* finances rental housing to be occupied by households with incomes of 60% and below of the Statewide median income.

**AUTHORITY:** State Finance and Procurement Article, §10-305,  
Annotated Code of Maryland

**AMOUNT:**

Original Loan:	\$1,359,000
Current Balance:	\$1,347,344

**RECOMMENDATION:** That the Board of Public Works approve the leasing of 5.75 acres of a 23 acre parcel that secures DHCD's financing for the first phase of the Lodges at Naylor Mill Senior Housing (Lodges 1). The lease will permit the development of a second phase of the Lodges at Naylor Mill Senior Housing (Lodges 2). DHCD counsel advises that Board of Public Works approval is necessary as DHCD is recommending an action that affects the State's security on this project. The creation of a ground lease on property that secures a DHCD-financed project constitutes such an action.

**HISTORY:** In May 2006, DHCD provided Low Income Housing Tax Credits and HOME funds to The Lodges at Naylor Mill LP to construct 65 units of affordable senior rental housing on 23 acres of land in Salisbury, Wicomico County. The project, Lodges 1, was completed in August 2007; it has been fully occupied since it opened and currently has a waiting list of 74 households.

Lodges 2 is now being proposed. While the development team for the second phase remains largely unchanged, the Volunteers of America, Inc., a large national affordable-housing developer, is being added to the ownership entity and will serve as governing General Partner.



**Board Of Public Works  
SECRETARY'S AGENDA  
September 18, 2013**

**5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

To avoid an expensive and time consuming subdivision process due to VOA's entry into the project, the developer is proposing a ground lease approach to develop Lodges 2. The developer plans to submit the project for DHCD funding, which funding requires an applicant to evidence site control. The ground lease that the developer seeks permission for is sufficient to give the developer viable site control.

**VALUE:** The value of the 5.75 acres to be covered by the lease is being determined. Given the property will remain in the hands of the owner and continue to be part of DHCD's security for the Lodges 1 loan, the impact of the ground lease upon the State's interest in the existing property is minimal. If a significant payment to the owner is required by the lease agreement, DHCD will share in those proceeds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Board Of Public Works**  
**SECRETARY'S AGENDA**  
**September 18, 2013**

*Contacts: Patricia Sylvester 410-514-7481 sylvester@dhcd.state.md.us  
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 Jean Peterson 410-514-7358 peterson@mdhousing.org*

**6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**BORROWER:** Gaudenzia Foundation, Inc.

**AUTHORITY:** Chapter 396 of the Laws of Maryland 2011; COMAR 05.05.09

*The Shelter and Transitional Housing Facilities Grant Program serves homeless households.*

**PROJECT:** Harry and Jeanette Weinberg Family Center at Park Heights  
 4613 Park Heights Avenue  
 Baltimore City 21215

**AMOUNT:** \$1,400,000

**FUND SOURCE:** MCCBL 2011 Shelter and Transitional Housing Facilities Grant Program

**COLLATERAL:** Deed of Trust

**DESCRIPTION:** The project is to construct a new three-story building comprising 18 supportive housing units for women with chronic substance abuse and their children. The residences – fourteen 2-bedroom units and four 3-bedroom units – will be located on the second and third floors while the first floor will consist of a day care, offices and treatment center. The building will meet all Baltimore City green design requirements. Operating funds will come from the HUD Supportive Housing Program administered by Baltimore City. The project will provide women and children indefinite transitional housing to enable them to complete treatment and receive support as they adjust to independent living, thus increasing their chances of long-term successful living arrangements.

Source	Amount
<b>MCCBL of 2011/Shelter and Transitional Housing Facilities Grant Program (this Item)</b>	<b>\$1,400,000</b>
MCCBL 2011 & 2013	275,000
Maryland Affordable Housing Trust	150,000
Baltimore City Housing HOME funds	1,000,000
FHLB Atlanta Grant	500,000
HUD SHP Capital Funds	361,425
Weinberg Foundation Grant	1,200,000
Abell Foundation	350,000
France Merck Foundation	150,000
Gaudenzia, Inc. & Gaudenzia Foundation	388,575
<b>Total</b>	<b>\$ 5,775,000</b>

**REMARKS:** The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20120416-5334) on August 20, 2012.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Board Of Public Works  
Secretary's Agenda  
APPENDIX  
September 18, 2013**

*Contact: Cindy Kollner  
cindy.kollner@maryland.gov  
410-767-4617*

**REPORT OF EMERGENCY PROCUREMENT**

**ITEM:** Appendix 1

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE  
BOARD OF NURSING**

**CONTRACT:** Management and Personnel Study  
ADPICS No.: M00B4400229  
OPASS # 14-13557

**CONTRACT TYPE:** Service

**DESCRIPTION:** Management and personnel study of the State Board of Nursing

**PROCUREMENT METHOD:** Emergency

**DATE EMERGENCY DECLARED:** August 1, 2013

**AWARD:** Management Advisory Group International, Inc.  
Woodbridge, VA

**AMOUNT:** \$59,800

**AWARD DATE:** August 1, 2013

**TERM:** August 1, 2013 – October 31, 2013

**MBE PARTICIPATION:** None

**FUND SOURCE:** FY 14/ 100 % General

**APPROP. CODE:** M00M0105

## WITHOUT DISCUSSION

**Board Of Public Works  
Secretary's Agenda  
APPENDIX  
September 18, 2013**

Contact: S.K. Kulkarni, (410) 585-3027  
Skkulkarni@dpscs.state.md.us

**REPORT OF EMERGENCY PROCUREMENT**

**ITEM:**           **Appendix 2**

**DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

Division of Capital Construction and Facilities Maintenance  
Baltimore City Detention Center (BCDC)

<b>CONTRACT TITLE:</b>	Emergency Support Services for Cell Phone Managed Access Contract No. KT-000-140-C01 ADPICS No. Q00P4401819
<b>CONTRACT TYPE:</b>	Construction-related Services
<b>DESCRIPTION:</b>	Security cages, HVAC, and electrical power supply for cell phone managed access
<b>PROCUREMENT METHOD:</b>	Emergency
<b>DATE EMERGENCY DECLARED:</b>	July 15, 2013
<b>AWARD:</b>	Star Electric Company, Inc., Odenton
<b>AMOUNT:</b>	\$ 189,901
<b>CONTRACT AWARD DATE:</b>	July 23, 2013
<b>TERM</b>	July 23, 2013 – October 21, 2013
<b>MBE PARTICIPATION</b>	None
<b>FUND SOURCE</b>	DPSCS AY14, PCA V3210, Fund 01, aobj 1413

**Board Of Public Works  
Secretary's Agenda  
APPENDIX  
September 18, 2013**

**REPORT OF EMERGENCY PROCUREMENT**

**ITEM:**        **Appendix 2** (*cont'd*)

**REMARKS:**

***Nature of Emergency:***    The lack of support services for cell phone managed access was creating a security and life safety issue. Support services for cell phone managed access were essential to avoid serious damage to public safety.

***Basis for Selection:***    Star Electric Company was the only contractor who could provide the support services required for the cell phone managed access in the time required to meet the emergency.

**TAX COMPLIANCE NO.**   13-2299-1111

**RESIDENT BUSINESS**     Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Board Of Public Works  
Secretary's Agenda  
APPENDIX  
September 18, 2013**

*Contact: Sandy Johnson, 410-767-7408  
sandy.johnson@maryland.gov*

**REPORT OF EMERGENCY PROCUREMENT**

**ITEM:**           **Appendix 3**

**DEPARTMENT OF HUMAN RESOURCES**

**CONTRACT TITLE:**       Emergency Procurement of Cisco WebEx Services  
ADPICS NO. N00P4400336

**CONTRACT TYPE:**       Information Technology

**DESCRIPTION:**    Renew Cisco WebEx services to prevent service interruption

**PROCUREMENT METHOD:**           Emergency

**DATE EMERGENCY DECLARED:**    July 5, 2013

**BIDS:**

DISYS Solutions, Inc Chantilly, VA	\$198,509
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Data Networks, Inc Hunt Valley, MD	\$239,534
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**AWARD:**                               DISYS Solutions, Inc

**AMOUNT:**                           \$198,509

**CONTRACT AWARD DATE:**       July 5, 2013

**TERM:**                               07/05/2013 – 07/04/2014

**Board Of Public Works  
Secretary's Agenda  
APPENDIX  
September 18, 2013**

**REPORT OF EMERGENCY PROCUREMENT****ITEM:**           **Appendix 3 (cont'd)****MBE PARTICIPATION:**                               None**FUND SOURCE:**                                       63% General  
  37% Federal (TANF, XIX, FS, 4E IVE, CCDF)  
  Appropriation Code: N00F0004**REMARKS:**

*Nature of Emergency:* DHR's WebEx service includes online training, meetings, and conference calling. Furthermore, as part of Maryland's Healthcare Insurance Exchange project, DHR began training users Statewide via WebEx in July 2013. Not having WebEx would jeopardize HIX training.

DHR made two unsuccessful attempts to procure a continuation of WebEx services, one attempt through DoIT's COTS master contract and the other attempt through the federal GSA schedule. Over the past three years, DHR has renewed WebEx services through the COTS master contract. During FY13, DHR sought to renew WebEx through COTS, but DoIT now considered WebEx a service (not software) and COTS is appropriate only for software. DHR then worked with DoIT to renew WebEx services via the federal GSA schedule. However, the sole GSA-approved vendor was not in good standing with the State Department of Assessments and Taxation. Because of the delays from the unsuccessful procurements, this emergency procurement became necessary to prevent interruption to DHR's WebEx service.

*Basis for Selection:* DISYS Solutions, Inc. is the lower priced, responsible offeror

**TAX COMPLIANCE NO.:**                               13-2020-1111**RESIDENT BUSINESS:**                               No

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**BOARD OF PUBLIC WORKS ACTION:****ACCEPTED****WITH DISCUSSION****THIS REPORT WAS:****REMANDED****WITHOUT DISCUSSION**



**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM 1A**  
**PROGRAM OPEN SPACE LOCAL SHARE**

*Contact: James W. Price*  
cprice@dnr.state.md.us  
(410) 260-8426

**Recommendation:** Approval to commit \$18,000 for the following **development** projects.

**1. Cresaptown Community Park Pavilion Renovation - \$3,420**

*Allegany County*  
*POS #5991-1-258*  
*MD20120601-0414*

**Background:** Renovate pavilion at Cresaptown Community Park with new roof, soffit fascia, support posts, and interior lighting upgrades.

**Previous Approval:**

\$10,800 approved/DNR-RP Item 1A(1) (August 1, 2012)

**Fund Source:**

Outdoor Recreation Land Loan of 2009, Chapter 335, Acts of 2008  
Program Open Space - Local Projects  
Source Code: 09001 Item 901 \$2,960.68

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011  
Program Open Space - Local, Prior Funds Replacement  
Source Code: 11052 Item 052 \$459.32

**2. Mount Savage Community Park Development #5 - \$5,670**

*Allegany County*  
*POS #6122-1-268*  
*MD20130806-0596*

**Background:** Replace roof on the pavilion, restroom, and support buildings at Mount Savage Community Park.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011  
Program Open Space - Local, Prior Funds Replacement  
Source Code: 11052 Item 052 \$5,670

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM 1A (con't)****PROGRAM OPEN SPACE LOCAL SHARE****3. LaVale Lions Park Development #6 - Tennis Court Repair - \$8,910***Allegany County**POS #6124-1-270**MD20130806-0600***Background:** Renovate and resurface two tennis courts at LaVale Lions Park.**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011  
 Program Open Space - Local, Prior Funds Replacement

Source Code: 11052 Item 052 \$4,436.64

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
 Program Open Space – Local, Prior Funds Replacement

Source Code: 12057 Item 057 \$4,473.36

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**BOARD OF PUBLIC WORKS**
**THIS ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM 2A**  
**PROGRAM OPEN SPACE LOCAL SHARE**

*Contact: James W. Price*  
*cprice@dnr.state.md.us*  
*(410) 260-8426*

**Recommendation:** Approval to commit \$62,400 for the following **acquisition** project.

***Ober Park Lot Acquisition - \$62,400***  
***Caroline County***  
***POS #6120-5-177***  
***MD20130711-0518***

**Background:** Acquire 0.684 additional acres for existing 3.17 acre Ober Community Park.

<b>Appraised Value:</b>	The Trice Group	\$60,000
	Cadell and Associates	\$63,000

**Property Cost:** \$56,000

**Incidental Costs:** \$ 6,400

**Fund Source:**

Outdoor Recreation Land Loan of 2009, Chapter 335, Acts of 2008  
 Program Open Space - Local Projects  
 Source Code: 09005 Item 905 \$7,306.61

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010  
 Program Open Space - Local, Prior Funds Replacement  
 Source Code: 10056 Item 056 \$20,038.05

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011  
 Program Open Space – Local, FY 2012 Allocation  
 Source Code: 11051 Item 051 \$8,832.52

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 11052 Item 052 \$26,222.82

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM 3A**  
**PROGRAM OPEN SPACE LOCAL SHARE**

*Contact: James W. Price*  
*cprice@dnr.state.md.us*  
*(410) 260-8426*

**Recommendation:** Approval to commit \$113,700 for the following **acquisition** project.

***Calvert Regional Park – McMillan Acquisition - \$113,700***  
***Cecil County***  
***POS #6131-7-250***  
***MD20130815-0625***

**Background:** Acquire four additional acres for existing 101-acre Calvert Regional Park.

**Appraised Value:**    Everett, Benfield, LLC            \$100,000  
                                  Lutz Appraisal Associates        \$122,000

**Property Cost:**            \$111,000

**Incidental Costs:**        \$    2,700

**Fund Source:**

Outdoor Recreation Land Loan of 2010, Chapter 484, Acts of 2010  
 Program Open Space - Local Projects  
 Source Code: 10007 Item 107 \$37,699.83

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011  
 Program Open Space – Local, FY 2012 Allocation  
 Source Code: 11051 Item 051 \$43,730.47

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 11052 Item 052 \$32,269.70

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM 4A**  
**PROGRAM OPEN SPACE LOCAL SHARE**

*Contact: James W. Price*  
*cprice@dnr.state.md.us*  
*(410) 260-8426*

**Recommendation:** Approval to commit \$43,200 for the following **development** projects.

**1. Gordy Park Concession Stand - \$29,700**

*Town of Delmar, Wicomico County*  
*POS #6118-22-214*  
*MD20130711-0516*

**Background:** Remove little league concession stand at Gordy Park and replace with 600 square foot concession stand and press box.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 12057 Item 057 \$29,700

**2. Fruitland Recreation Complex – Storage Building - \$13,500**

*City of Fruitland, Wicomico County*  
*POS #6119-22-215*  
*MD20130711-0517*

**Background:** Construct 14' x 32' building at Fruitland Recreation Complex for use as park meeting facility, training area, and storage.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 12057 Item 057 \$13,500

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM 5A**  
**PROGRAM OPEN SPACE LOCAL SHARE**

*Contact: James W. Price*  
*cprice@dnr.state.md.us*  
*(410) 260-8426*

**Recommendation:** Approval to commit \$440,917 for the following **development** project.

***Urbana District Park Development Phase I - \$440,917***  
***Frederick County***  
***POS #5221-10-249***  
***MD20070925-1003***

**Background:** Develop the 95± acre Urbana District Park including design and engineering, utilities, security lighting, roads, parking lots, paved hiking trails, multi-purpose fields, two soccer fields, three ballfields, modular playground equipment, picnic pavilions and amenities, two restroom facilities, maintenance and storage facility, landscaping, fencing, site amenities, and site improvements. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution. The park will meet ADA and playground safety requirements.

**Previous Approvals:**

\$1,344,350 approved/POS Item 3A (Nov. 28, 2007)  
 \$ 179,344 approved/ DNR-RP Item 2A (Oct. 19, 2011)  
 \$ 104,657 approved/DNR-RP Item 8A (Sept. 19, 2012)  
*Total: \$1,628,351*

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 12057 Item 057 \$440,917

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM 6A**  
**PROGRAM OPEN SPACE LOCAL SHARE**

*Contact: James W. Price*  
*cprice@dnr.state.md.us*  
*(410) 260-8426*

**Recommendation:** Approval to commit \$20,000 for the following **development** project.

***Broadford Park Improvements - \$20,000***  
***Town of Oakland, Garrett County***  
***POS #6070-11-196***  
***MD20130212-0089***

**Background:** Install handicapped-accessible walkway for pavilion number five, additional parking for little league field, and safety lighting along entrance road to Broadford Lake Park. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

**Previous Approval:**                \$31,500 approved/DNR-RP Item 2A (April 3, 2013)

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 13080 Item 080 \$20,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM 7A**  
**PROGRAM OPEN SPACE STATE SHARE**

*Contact: Emily Wilson*  
*ewilson@dnr.state.md.us*  
*(410) 260-8436*

***Mountain Maryland Minerals LLC - \$573,000***  
***Garrett County, POS #4461***

**Reference:** That the Board of Public Works approve the acquisition in fee simple of 286 +/- acres in Garrett County. The property comprises old growth forest and is outstanding Forest Interior Dwelling Species Habitat. Acquisition will protect water quality for Crabtree Creek, which is Brook Trout Habitat. The property will be managed as part of Potomac Garrett State Forest.

The property scored 124 under the Program Open Space Targeting System and is located in a Target Ecological Area. This project meets the criteria of Chapter 419, Laws of Maryland 2009 because of its extraordinary environmental value and its location.

**County Approval:** The Commissioners of Garrett County approved this acquisition. See Section 5-207(a)(1) of the Natural Resources Article.

**Grantor:** Mountain Maryland Minerals LLC

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 286 +/- acres, unimproved

**Price:** \$573,000

**Appraisals:** \$430,000 (11/13/12) – Michael P. Goodfellow - Reviewed by David Wallenberg  
 \$573,000 (12/2/12) – Leslie U. Hutzell - Reviewed by David Wallenberg

**Fund Source:**

POS Acquisition Opportunity Loan – 2009, Chapter 419, Acts of 2009 - \$573,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM 8A**  
**MARYLAND ENVIRONMENTAL TRUST**

*Contact: Elizabeth Buxton*  
*ebuxton@dnr.state.md.us*  
*(410) 514-7900*

**Recommendation:** That the Board of Public Works ratify the following donation of a perpetual conservation easement:

**Property:** 65.002 acres, Charles County  
 2114 Marshall Hall Road  
 Map 0031; Parcel 0363  
 Senate Legislative District 28

**Grantor:** Mt. Vernon Ladies' Association of the Union, Inc.

**Grantee:** Maryland Environmental Trust and Conservancy for Charles County, Inc.

**Estimated Value:** \$390,000

**Note:** Estimated easement value is an MET estimate only. To estimate the easement value, MET multiplies the number of acres in the proposed easement by the average per-acre value of easements MET accepted in that county or region in previous years. (The previous year's average per-acre value is derived by totaling the appraised values for MET easements in a region and dividing by the number of acres).

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM 9A**  
**RURAL LEGACY PROGRAM FUNDS**

*Contact: Emily Wilson*  
*ewilson@dnr.state.md.us*  
*(410) 260-8436*

**Recommendation:** Approval to grant \$600,000 to Harford County for the following project from Rural Legacy Funds.

***Deer Creek Rural Legacy Area***  
***Linkous Property***

**Background:** The Board of Public Works authorized a \$600,000 FY 2013 grant for easement acquisitions for the Deer Creek Rural Legacy Area. See DNR-RP Item 3A (Oct. 3, 2012).

**Description:** Acquisition of this 176.365-acre conservation easement, located adjacent to Eden Mill County Park in Harford County, will protect productive farmland and woodland, and provide forested stream buffers along 6,800 feet of Deer Creek and tributaries. Deer Creek is a State-designated Scenic River, and an important tributary to the Chesapeake Bay. This easement will be held by Harford County.

**Easement Value:**     \$600,000 (total)  
                                \$3,402 per acre

**Amount Requested:** \$600,000

**Fund Source:**

Outdoor Recreation Land Loan of 2009, Chapter 335, Acts of 2009  
 Rural Legacy Program  
 Source Code: 09025 Item 025 \$600,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF  
BUDGET & MANAGEMENT

*MARTIN O'MALLEY*  
Governor

*ANTHONY BROWN*  
Lieutenant Governor

*T. ELOISE FOSTER*  
Secretary

*DAVID C. ROMANS*  
Deputy Secretary

**ACTION AGENDA**

**September 18, 2013**

<b>Services Contracts .....</b>	<b>1B - 20B</b>
<b>Service Contracts Renewal Option/Modification .....</b>	<b>21B - 24B</b>
<b>Service Contracts Modification .....</b>	<b>25B - 26B</b>
<b>General Miscellaneous .....</b>	<b>27B - 36B</b>

**~Effective Resource Management~**

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<http://www.dbm.maryland.gov>

**ITEM:** 1-S **Agency Contact:** William Ward  
410-768-7252  
wward@marylandmva.gov

**CONTRACT ID:** Armored Car Services  
ADPICS # J00B3400029

**AWARD:** Dunbar Armored, Inc.  
Hunt Valley, MD

**AMOUNT:** \$845,000 (5 Years)

**BIDS:** Only One Bid Received

<b>PERFORMANCE SECURITY:</b>	100% of Award (Performance & Payment Bonds)
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**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* (eMM). Through eMM, the solicitation was sent to 27 prospective vendors, 22 of which are Maryland firms, and included no MBEs.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 1-S (Cont.)

Only one bid from the incumbent was received in response to this solicitation. The recommended contractor is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation.

MVA received “No Bid” responses from 13 firms with the following reasons for not submitting a bid: ten firms offer security armed/unarmed guard services only; two firms provide only alarm services; and one firm did not bid due to time constraints.

This contract is for all necessary labor, supervision, equipment, and expertise required to provide daily armored car pick-up and delivery services Statewide for MVA’s 23 offices including five DBM CCU offices located within the MVA offices and the Central DBM CCU office located in Baltimore.

Due to single element of work, no MBE participation goal was established for this contract.

**FUND SOURCE:** 100% Special (MVA Operations)

**APPROP. CODE:** J04E0003

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2264-1111

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Agency Contact:** Janet Furman  
410-767-5929  
Janet.Furman@maryland.gov

Health and Mental Hygiene (DHMH)  
Developmental Disabilities Administration (DDA)

Behavioral Support Services Statewide;  
DHMH-OPASS-14-10961  
ADPICS # M00B4400263

**CONTRACT DESCRIPTION:** Provide a comprehensive array of Behavioral Support Services (BSS) for individuals living in DDA's Statewide Service Region.

Humamin, Inc.  
Baltimore, MD

10/1/2013 - 9/30/2016

\$31,035,000 (3 Years)

## Competitive Sealed Proposals

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 2-S (Cont.)

**PROPOSALS:**

<b>OFFERORS</b>	<b>TECHNICAL RANKING</b>	<b>FINANCIAL PRICE / RANKING</b>	<b>OVERALL RANKING</b>
<u>Central Region:</u> Humanim, Inc. Baltimore, MD (Incumbent)	1	\$10,940,000 / 1	1
<u>Western Region:</u> Arc of Washington County Frederick, MD (Incumbent)	1	\$4,128,000 / 1	1
<u>Southern Region:</u> Arc of Southern Maryland Prince Frederick, MD (Incumbent)	1	\$9,735,688 / 1	1
<u>Eastern Shore Region:</u> Somerset Community Services Marion, MD (Incumbent)	1	\$3,100,000 / 1	1
<u>Statewide – All Regions:</u> Humanim, Inc. Baltimore, MD	1	\$31,035,000 / 1	1

**MBE PARTICIPATION:** 5% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** N/A

**INCUMBENTS:** In addition to the Offerors above for each region,  
for the Central Region:  
The Chimes, Inc.  
Baltimore, MD

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 2-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHMH web site. Additionally, a copy of the solicitation was emailed directly to seven potential offerors, all of which are Maryland firms and MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Ten proposals were received in response to the RFP from five offerors. One offeror submitted offers for all five categories (each region and Statewide). All five offers were deemed not to be reasonably susceptible of being selected for award and were rejected. The remaining five proposals were deemed to be reasonably susceptible of being selected for award and were evaluated by region. Humanim, Inc. submitted proposals for the Central region and Statewide. The other offerors submitted single proposals for the regions that they currently serve. Only one proposal was submitted for each region; therefore, each region stood on its own merit.

The basis for contract award was established in the RFP to consider awarding a single Statewide contract or individual regional contracts. The four highest ranked (blended technical and financial) regional proposals would be considered collectively and compared with the highest ranked (blended technical and financial) Statewide proposal. The highest ranked proposal between the two proposals compared (collective and Statewide) would be determined to be the most advantageous to the State considering technical evaluation and price factors as set forth in the RFP. If the award would not made to the offeror submitting the Statewide proposal, then individual awards would be made to the offerors having the most advantageous proposals (highest ranked) in each of the four BSS regions. In making this determination, technical factors received equal weight with price factors.

The Statewide technical proposal from Humanim, Inc. was compared collectively against the four individual regional proposals. It was determined that Humanim's statewide technical proposal was ranked higher than the four regional proposals combined. Therefore, award is recommended to Humanim, Inc. for a Statewide BSS contract.

The benefits of the Statewide BSS contract include:

1. Providing consistent services across the State;
2. Offering a single point of contact for any issues with the services;
3. Implementing Statewide Best Practices more quickly;
4. Providing more accurate and complete data analysis by reporting it as a Statewide entity; and,
5. Tracking and trending data by region, as well as Statewide, consistently.



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 2-S (Cont.)

Services provided under this contract include:

- Coordination, delivery, and monitoring of the behavioral support services;
- Providing a mobile crisis intervention team in response to a behavioral, acute psychiatric, or situational emergency that may result or has resulted in a harmful or potentially harmful outcome to a person who has been found eligible for DDA;
- Providing routine behavioral assessment and consultation (including psychological testing on an as needed basis), as well as assessment and consultation services conducted in connection with crisis intervention services; and,
- Providing behavioral respite services to the family or caregiver of an individual who is exhibiting a challenging behavior to meet the needs of the person for substitute care and supervision in emergency situations

A 5% MBE participation goal was established for this contract based upon the limited subcontracting opportunities available for office supplies, maintenance/janitorial services, referral services and respite services.

**FUND SOURCE:** 58.87% General;  
41.13 % Federal (Medicaid Reimbursable)

**APPROP. CODE:** M00M0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-1447-0110

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**ITEM:** 3-S **Agency Contact:** Sandy Johnson  
410-767-7408  
sandy.johnson@maryland.gov

**CONTRACT ID:** Residential Child Care Services – Teen Mother  
Program  
SSA/RCCTP-14-001  
APDICS # N00B4400138

**AWARD:** St. Ann's Center for Children, Youth and Families  
Hyattsville, MD

**AMOUNT:** \$994,560

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** None (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

INCUMBENT: Yes

**REQUESTING AGENCY REMARKS:** Request for approval to continue services for two at-risk teen mothers that have difficulty in placement and include three additional beds for teen mothers in the event services are needed during the contract term.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 3-S (Cont.)

Two at-risk teens were placed with St. Ann's Center for Children, Youth and Families (St. Ann's) under the current RCC contract that expires on 9/30/2013. One with a two-year old child and a three-month old baby had a tumultuous and transient lifestyle and has been at St. Ann's since April 2013. She was unsuccessfully placed at four different RCC locations for numerous reasons such as being absent without leave (AWOL) for days at a time, oppositional defiant, stealing, lying, and refusing to attend school. The other at-risk teen is currently pregnant and had seven unsuccessful placements due to her mental health, noncompliance, aggression, AWOL, and truancy issues. She was on medication for her disorder; however, because she is six months pregnant, she is not taking her medication. She has also been at St. Ann's since April 2013.

St. Ann's is the only RCC Provider with a Teen Mother Program in the State and has shown considerable results in stabilizing such behavior as mentioned above. Therefore, it is in the best interest of the children and the State not to disrupt the current placement or change the existing provider for these two at-risk teens. The procurement method used for this contract is Sole Source under COMAR 21.13.01.06C (1) (b) which supports the decision of Sole Source for continuity of care.

RCC programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis within a structured set of services and activities." COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well-being of children placed in residential child care programs.

The State Finance and Procurement Article Section 13-106 and COMAR 21.14.01.04 (Non-Competitive Negotiated Procurement of Human, Social or Educational Services) provide for procuring certain human, social and educational services through a non-competitive negotiated process. The service provider in this request was obtained through this process.

The Governor's Office for Children is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. These providers have rates that have been approved by the Interagency Rates Committee (IRC).

Because this contract is only for five beds, it does not meet the criteria for the 5% MBE participation goal that all foster care/per diem contractors who have a capacity, as approved by the IRC or the Maryland State Department of Education, of 25 or more beds across all programs to have a MBE participation goal.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 3-S (Cont.)

**FUND SOURCE:** 66% General;  
34% Federal (Title IV-E, Foster Care)

**APPROP. CODE:** N00G0001

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2063-0110

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

**WITH DISCUSSION**

WITHOUT DISCUSSION

<b>ITEM:</b>	4-S	<b>Agency Contact:</b> Sandy Johnson 410-767-7408 sandy.johnson@maryland.gov
<b>DEPARTMENT/PROGRAM:</b>		Human Resources (DHR) Social Services Administration (SSA)
<b>CONTRACT IDS:</b>		Residential Child Care Services – Medically Fragile ADPICS # See pages 13B & 14B
<b>CONTRACT DESCRIPTION:</b>		Provide Residential Child Care (RCC) services statewide for 62 medically fragile (MF) clients through four RCC contracts.
<b>AWARDS:</b>		See Attachment
<b>TERM:</b>		10/1/2013 – 6/30/2016 (w/2 one-year renewal options)
<b>AMOUNT:</b>		\$34,510,353 NTE (2 Years, 9 Mos.; Base Contract) \$13,152,488 Est. (1 Year; 1 <sup>st</sup> Renewal Option) <u>\$13,481,289</u> Est. (1 Year; 2 <sup>nd</sup> Renewal Option) \$61,144,289 NTE Total (4 Years, 9 Months) (See pages 13B & 14B for breakdown)
<b>PROCUREMENT METHOD:</b>		Non-Competitive Negotiated Procurement of Human, Social or Educational Services
<b>PROPOSALS:</b>		See pages 13B & 14B
<b>MBE PARTICIPATION:</b>		1 of the 4 Providers - MDOT Certified MBE; 0% Subcontracting Goal (Providers with less than 25 beds) – 3 Providers (See page 13B) 5% Subcontracting Goal (Provider with 25 or more beds) – 1 Provider (See page 14B)
<b>PERFORMANCE SECURITY:</b>		None
<b>HIRING AGREEMENT ELIGIBLE:</b>		Yes for all
<b>INCUMBENTS:</b>		See pages 13B & 14B

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 4-S (Cont.)

**REQUESTING AGENCY REMARKS:** In September 2012, DHR issued a Request for Proposals (RFP) to obtain Residential Child Care (RCC) services in seven distinct program categories: Developmentally Disabled, Diagnostic Evaluation and Treatment, Group Home, High Intensity Group Home, Medically Fragile, Psychiatric Respite and a new program for Teen Girls with Anti-social Behaviors. New RCC contract award recommendations were approved by the Board of Public Works (BPW) at the 6/12/2013 BPW meeting (DBM Item 8-S). The Medically Fragile (MF) RCC program only received one proposal for the RFP that was determined not to be reasonably susceptible of being selected for award. The three existing RCC providers for medically fragile group home services failed to submit proposals within the time allowed for the RFP. These three contracts were extended for a six month period [DBM Item 4-S-MOD (3/6/2013)] to allow DHR time to conduct a new procurement via a Request for General Expressions of Interest (RGEI) in accordance with COMAR 21.14.01.04 (Non-Competitive Negotiated Procurement of Human, Social or Educational Services).

A notice of the availability of the RGEI was advertised on *eMaryland Marketplace* and the DHR website. A copy of the notice was sent directly to four prospective offerors, all of which are Maryland firms licensed by the Department of Health and Mental Hygiene's Office of Health Care Quality to provide medically fragile group home services, including one certified MBE.

All four offerors responded to the RGEI and are being recommended for awards, as their offers were all deemed acceptable based upon discussions and past experience in delivering MF services to DHR's children/youth. These MF RCC contract awards are deemed to be in the State's best interest.

The MF program provides specialized care for children who have debilitating or life threatening medical conditions and/or pervasive developmental delays that require specialized care. Many of the children have multiple disabilities and may be dually diagnosed with emotional and/or behavioral disorders.

The four MF RCC contracts will provide 62 beds Statewide. The providers' services will be used at the sole discretion of DHR; and DHR makes no guarantee as to the number of children/youth to be placed with any provider. All four providers have rates approved by the Interagency Rates Committee (IRC), and are paid solely for the actual number of children placed in their care during the year, and then only for the actual days the children are with the contractors.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 4-S (Cont.)

The standards that must be met and maintained by residential child care programs for children and youth are delineated in COMAR 14.31.06.01. These requirements are designed to protect the health, safety and well being of children placed in residential child care programs.

COMAR 14.31.02.03B(13) defines RCC programs as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.”

One offeror met the criteria for inclusion of a 5% MBE subcontracting goal as established by DHR. The criteria requires that all foster care/per diem contractors who have a capacity, as approved by the IRC or the Maryland State Department of Education, of 25 or more beds across all programs to have a MBE participation goal.

The short contract term was established to line-up these four MF RCC contracts with the other RCC contracts that were awarded in June 2013.

<b>FUND SOURCE:</b>	66% General; 34% Federal (Title IV-E)
<b>APPROP. CODE:</b>	N00G0001
<b>RESIDENT BUSINESSES:</b>	Yes for all
<b>MD TAX CLEARANCES:</b>	See pages 13B & 14B

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 4-S (Cont.)

<u>Awardees/Contract#/City/State/BPO#/ Tax Clearance/MBE Participation</u>	<u>Bed Count</u>	<u>Base Contract Amount (2 Yrs., 9 Mths.)</u>	<u>Renewal Option #1 Amount (1 Yr.)</u>	<u>Renewal Option #2 Amount (1 Yr.)</u>	<u>Total Contract Amount (4 Yrs., 9 Mths.)</u>
<b><u>Providers without a MBE Participation Goal:</u></b>					
<b><i>N00B4400129</i></b>					
<b>Center for Social Change, Inc. ① ②</b> Elkridge, MD MD Tax Clearance #: 13-2231-0110 Contract Number: SSA/RCCMF-14-003	5	\$2,047,565	\$780,368	\$799,877	\$3,627,810
<b>Lifeline, Inc. ①</b> Laurel, MD MD Tax Clearance #: 13-2266-0110 Contract Number: SSA/RCCMF-14-002	13	\$4,868,774	\$1,855,578	\$1,901,962	\$8,626,314
<b>Total Quality Residential Services, Inc.</b> Owings Mills, MD MD Tax Clearance #: 13-2233-1010 Contract Number: SSA/RCCMF-14-004	4	\$1,667,724	\$635,600	\$651,492	\$2,954,816
<b><i>Total for BPO No. N00B4400129</i></b>	<b>22</b>	<b>\$8,584,063</b>	<b>\$3,271,548</b>	<b>\$3,353,334</b>	<b>\$15,208,945</b>



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 4-S (Cont.)

**Provider with a 5% MBE Participation Goal:**

***N00B4400128***

**Second Family, Inc. ❶**

Landover, MD

MD Tax Clearance #: 13-2232-0110

Contract Number: SSA/RCC-14-001

40	\$25,926,290	\$9,880,940	\$10,127,955	\$45,935,185
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**GRAND TOTAL:**

62	\$34,510,353	\$13,152,488	\$13,481,289	\$61,144,130
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**NOTE:**

❶ Incumbent.

❷ MDOT Certified MBE.

**ITEM:** 5-S **Agency Contact:** Albert Annan  
410-767-0114  
aannan@msde.state.md.us

**CONTRACT ID:** Maryland Teacher of the Year Gala  
R00R3400597  
ADPICS # R00B4400008

**AWARD:** Martins West  
Baltimore, MD

**AMOUNT:** \$83,220

**BIDS:** Only One Bid Received

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMarylandMarketplace.com* over a year in advance of the event with bids due on October 2, 2012. Copies of the solicitation notice were emailed directly to 36 potential vendors, all of which are Maryland firms. A copy was also sent to the Governor's Office of Minority Affairs.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 5-S (Cont.)

Despite allowing ample advanced notice of the event date for prospective bidders, only one bid was received in response to the IFB from the incumbent. The recommended awardee, Martins, Inc. (Martins West), is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation.

Inquiries from nonparticipating bidders disclosed that either the scheduled event date was unavailable or the vendor does not have the capacity to host an event for over 1,100 people.

The Maryland Teacher of the Year Gala (Gala) recognizes and honors exemplary school teachers who are excellent practitioners and education leaders in their schools and communities. Annually, each local school system selects and submits its top candidate for the award to the Maryland State Department of Education (MSDE) which, as the organizer of the program, appoints a Blue Ribbon Judging Panel of education and community leaders to review and select the finalist. The State Teacher of the Year winner is also entered in the competition for the National Teacher of the Year. The Gala, operated by the MSDE for the past 12 years at no cost to the State, is financially self-sustaining and funded through contributions from public/private partnerships along with an attendance fee of \$70 per person. It is attended by educators, legislators, and luminaries. In addition to providing the reception area to accommodate at least 800 people, a sit-down dinner for over 1,100 attendees, and audio visual staging, Martin's West also provides ample free parking for all attendees.

To ensure optimum attendance, the Gala must be scheduled in October to take advantage of the beginning of the Fall School Year when all teachers are in school and can attend. Furthermore, the Gala must be on a Friday night that does not conflict with any holidays that generally fall within September/October.

No MBE participation goal was established for this contract; since the services are required from a single catering facility, there are no subcontracting opportunities.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 5-S (Cont.)

**FUND SOURCE:** 100% Special (Sponsor Donations & Attendee Fees:  
Teacher of the Year Gala)

**APPROP. CODE:** R00A0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2312-1111

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**PERFORMANCE SECURITY:** None

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 6-S (Cont.)

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. A copy was also sent to the Governor's Office of Minority Affairs.

Two proposals were received in response to the RFP. Both were deemed to be reasonably susceptible of being selected for award. The proposal from The Bode Technology Group, Inc. was determined to have the more advantageous offer to the State with the higher ranked technical proposal. The slightly lower price (\$1,595 or 1%) of the #2 ranked technical offeror did not offset the technical differences between the two. Therefore, The Bode Technology Group, Inc. is recommended for award.

The success and continuation of the CODIS DNA Database is dependent upon the quality of the database, namely the accuracy of the data entered. The integrity of the program is crucial to the investigation of criminal cases. A reported error that resulted in the arrest of a wrongly accused individual or the release of the actual perpetrator would jeopardize the future of the CODIS DNA Database. It would further put into question the quality assurance program of the entire FSD as well as create doubt for evidence presented in court.

The *Award Amount* and the *Offer Amount* (Evaluated Financial Price) shown are different. The *Offer Amount* was based upon a weighted pricing model for different types of tests to be performed. The *Award Amount* is based on funding and historical usage. This is an indefinite quantity, fixed unit price contract. The Contractor will be paid the individual prices for the different tests as submitted on the financial proposal.

No MBE participation goal was established for this contract because of the limited subcontracting opportunities and the chain of custody issues that do not allow subcontractors to perform the direct services in this contract. In addition, a search of Maryland Certified MBEs to perform these services found that none were available.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 6-S (Cont.)

**FUND SOURCE:** 100% General

**APPROP. CODE:** W00.A0103

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 13-2282-0111

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**SERVICES CONTRACT RENEWAL OPTION / MODIFICATION**

**ITEM:** 7-S-MOD                      **Agency Contact:** Clarence J. Snuggs  
410-514-7006  
Snuggs@mdhousing.org

**DEPARTMENT/PROGRAM:** Department of Housing and Community  
Development (DHCD)  
Community Development Administration

**CONTRACT ID:** State Weatherization Contractor Services for  
DHCD; S00R3400001  
ADPICS # (See page 24B)

**CONTRACT APPROVED:** DBM Item 5-S (10/3/2012)

**CONTRACTORS:** See page 24B

**CONTRACT DESCRIPTION:** Multiple Contracts to provide weatherization  
services under the EmPower Maryland Low Income Energy Efficiency Program (and other  
energy efficiency programs) for eligible single-family households throughout the State.

**OPTION/MODIFICATION DESCRIPTION:** Exercise first one-year renewal option with  
modified total compensation (not-to-exceed) amounts.

**ORIGINAL CONTRACT TERM:** 10/11/2012 – 10/10/2013 (w/2 one-year  
renewal options).

**OPTION/MODIFICIATON TERM:** 10/11/2013 – 10/10/2014

**ORIGINAL CONTRACT AMOUNTS:** \$5,973,965 NTE Grand Total  
(See page 24B)

**OPTION/MODIFICATION AMOUNTS:** \$6,483,290 NTE Grand Total  
(See page 24B)

**PRIOR MODIFICATIONS/OPTIONS:** \$0 [Mod #1 to include the Maryland Energy  
Assistance Program & the Strategic Energy Investment Fund Regional Greenhouse Gas Initiative  
as additional funding sources, effective 6/4/2013. Approved by DHCD.]



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 7-S-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNTS:** \$12,457,255 NTE Grand Total  
 (See page 24B)

**OVERALL PERCENT +/- (THIS MOD):** 0%

**MBE PARTICIPATION:** 25% - 50% (See page 24B)

**MBE COMPLIANCE:** Various (See page 24B)

**REQUESTING AGENCY REMARKS:** Request for approval to exercise the first one-year renewal option with adjusted total compensation amounts. In addition, newly required contract certifications were added to the modifications for verification by the contractors.

DHCD's EmPOWER Low Income Energy Efficiency Program (LIEEP) provides weatherization services for limited income, single-family housing units located within the State of Maryland and within the five EmPower partner utility service regions: (1) Potomac Edison, (2) Baltimore Gas and Electric, (3) Delmarva Power, (4) Potomac Electric Power Company, and (5) Southern Maryland Electric Cooperative, Inc. Single-family housing units served may be located in structures containing between one and four dwelling units. Clients served include both owners and renters who meet income eligibility requirements.

Weatherization services reduce energy consumption by installing weatherization measures and related repairs which improve the thermal efficiency of the home and enhance client health and safety by providing adequate ventilation, safely functioning combustion appliances, proper zonal pressures, and smoke/CO detectors.

It is in the best interest of the State to exercise the first renewal option to maintain the State Weatherization Contractors (SWCs) to ensure continued production volume and work quality and to protect DHCD's investment in the SWCs' intensive six-month start-up education and training. Also compensation to the SWCs is based upon a not-to-exceed per housing unit rate established by DHCD and agreed to by the SWCs, so financial pricing would not be affected by conducting a solicitation for a new contract.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 7-S-MOD (Cont.)

**FUND SOURCE:** 100% Special (EmPOWER MD Fund; Maryland Energy Assistance Program; Strategic Energy Investment Fund Regional Greenhouse Gas Initiative)

**APPROP. CODE:** S00A2504

**RESIDENT BUSINESSES:** Yes for all, except for C.A.R.E. Property Services

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 7-S-MOD (Cont.)

<b>ADPICS #/ CONTRACTORS/ MBE PARTICIPATION/ MBE COMPLIANCE</b>	<b>ORIGINAL CONTRACT AMOUNT</b>	<b>RENEWAL OPTION AMOUNT</b>	<b>REVISED TOTAL CONTRACT AMOUNT</b>
Hawkeye Construction Baltimore, MD ADPICS: S00B4400008 MBE Participation: 25% MBE Compliance: 36.4%	\$1,650,000 NTE	\$900,000 NTE	\$2,550,000 NTE
Standard Energy Solutions Rockville, MD ADPICS: S00B4400013 MBE Participation: 27% MBE Compliance: 2%	\$650,000 NTE	\$1,681,031 NTE	\$2,331,031 NTE
Total Home Performance, LLC Easton, MD ADPICS: S00B4400014 MBE Participation: 25% MBE Compliance: 2.4%	\$800,000 NTE	\$800,000 NTE	\$1,600,000 NTE
C. A. R. E. Property Services East Berlin, PA ADPICS: S00B4400009 MBE Participation: 25% MBE Compliance: 61.9%	\$900,000 NTE	\$1,115,151 NTE	\$2,015,151 NTE
Equity Development & Growth Enterprises Corporation d/b/a Edge Energy Beltsville, MD ADPICS: S00B4400011 MBE Participation: 34% MBE Compliance: 10%	\$700,000 NTE	\$400,000 NTE	\$1,100,000 NTE
Efficient Home, LLC Burtonsville, MD ADPICS: S00B4400012 MBE Participation: 50% MBE Compliance: 10%	\$811,415 NTE	\$1,124,558 NTE	\$1,935,973 NTE
Complete Home Solutions, LLC Lothian, MD ADPICS: S00B4400010 MBE Participation: 30% MBE Compliance: 19.3%	\$462,550 NTE	\$462,550 NTE	\$925,100 NTE
<b>GRAND TOTAL</b>	<b>\$5,973,965 NTE</b>	<b>\$6,483,290 NTE</b>	<b>12,457,255 NTE</b>

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**REVISED****SERVICES CONTRACT MODIFICATION**

<b>ITEM:</b>	8-S-MOD	<b>Agency Contact:</b> Christine Farrelly 410-764-4771 christine.farrelly@maryland.gov
<b>DEPARTMENT/PROGRAM</b>		Health and Mental Hygiene (DHMH) Maryland Board of Physicians
<b>CONTRACT ID:</b>		Peer Review Services; DHMH/OPASS 09-10011 ADPICS #M00B9200401/COF28480
<b>CONTRACT APPROVED:</b>		DBM Item 1-S (12/17/2008)
<b>CONTRACTOR:</b>		Permedion, Inc. (an HMS Company) Westerville, OH
<b>CONTRACT DESCRIPTION:</b>	Multiple Award Contracts to provide Peer Review Services to determine the quality of medical and surgical care provided by physicians under review by the Maryland Board of Physicians.	
<b>MODIFICATION DESCRIPTION:</b>	Request for retroactive approval to increase the Not-to-Exceed (NTE) amount on the contract to continue peer reviews until the contract end date.	
<b>ORIGINAL TERM:</b>	1/1/2009 – 12/31/2013	
<b>MODIFICATION TERM:</b>	5/1/2013 – 12/31/2013	
<b>ORIGINAL AMOUNT:</b>	\$1,750,000 NTE (5 Years)	
<b>MODIFICATION AMOUNT:</b>	\$400,000 (8 Months)	
<b>PRIOR MODIFICATIONS/OPTIONS:</b>	None	
<b>REVISED TOTAL CONTRACT AMOUNT:</b>	\$2,150,000 NTE	
<b>OVERALL PERCENT +/- (THIS MOD):</b>	+22.86%	
<b>ORIGINAL PROCUREMENT METHOD:</b>	Competitive Sealed Bidding	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**REVISED**

**ITEM:** 8-S-MOD (Cont.)

**MBE PARTICIPATION:** 0%

**REQUESTING AGENCY REMARKS:** Originally, three contracts were awarded to ensure the availability of peer reviewers to conduct physician peer reviews and to provide expert opinions, consultations, and witness testimonies, in order to assist the Maryland Board of Physicians (Board) in investigating and taking, where necessary, appropriate disciplinary action against physicians who are the subjects of allegations involving Health Occupations Article, Section 14-404(a) (22). This contract allows the Board to carry out its mission of public protection.

Two contractors, Permedion, Inc. and Maximus, Inc., were providing the entire group of 43 specialties; whereas one contractor, American College of Emergency Physicians (MD Chapter), only provided two specialties.

Maximus, Inc. made a settlement agreement with the Board in September 2010 for \$400,000 to recover funds paid without performing services as prescribed by the contract. The settlement funds are in the Board's carryover account but cannot presently be used because the contract was never modified to increase the NTE amount. The Board has exhausted the funds approved for the contracts and needs a modification to be able to use them to pay Permedion, Inc. for services.

As a result of the default by Maximus, Inc., the Board was required to have peer reviews redone, thus causing a delay in the process. This created a backlog of investigations which resulted in a deficiency as described in the 2011 Sunset Review. It took additional funds from the current contract to expedite the reviews to reduce the backlog. The Board is requesting to use the settlement funds (currently placed in its carryover account) to modify the contract in the amount of \$400,000. This modification will allow the Board to have enough funds to continue peer reviews until the contract end date.

**FUND SOURCE:** 100% Special (Board of Physicians Fund)

**APPROP. CODES:** M00B0106

**RESIDENT BUSINESS:** No

**DBM REMARKS:** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**GENERAL MISCELLANEOUS**

**ITEM:** 9-GM                      **Agency Contact:** Paul J. Cucuzzella, AAG  
410-260-8352  
pcucuzzella@oag.state.md.us

**DEPARTMENT/PROGRAM**                      Department of Natural Resources (DNR)

**REQUEST AMOUNT:**                      \$82,500

**FUND SOURCE:**                      Agency Funds

**APPROPRIATION CODE:**                      K00A0105

**DESCRIPTION:**                      Pursuant to Md. Code Ann., State Gov't. §§ 12-404, 12-405, the Department of Natural Resources requests approval for payment of \$82,500 in full settlement of damages and attorneys' fees, which will resolve all issues and claims in *Kimberly Meiklejohn v. State of Maryland*, United States District Court for the District of Maryland, Civil No. CCB-12-2420.

**REQUESTING AGENCY REMARKS:** The plaintiff alleges employment discrimination based on sex and age.

If this request is approved, a check should be made jointly payable to "The Law Offices of Mark W. Howes, LLC and Kimberly Meiklejohn." The check should be mailed to Paul J. Cucuzzella, Assistant Attorney General, 580 Taylor Ave., C-4, Annapolis, Maryland 21401, who will ensure delivery to Mr. Howes and that all necessary documentation, settlement agreements, and releases are completed.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**GENERAL MISCELLANEOUS**

**ITEM:** 10-GM                      **Agency Contact:** Rex Gordon  
410-576-6424  
rgordon@oag.state.md.us

**DEPARTMENT/PROGRAM**                      Department of Public Safety and Correctional  
Services (DPSCS)

**REQUEST AMOUNT:**                      \$40,000

**DESCRIPTION:**                      Settlement for all claims in the case *Segu v.*  
*Maryland Division of Correction, et al*; Case No. 07-3299, filed in the United States District  
Court for the District of Maryland.

**FUND SOURCE:**                      Agency Funds

**APPROPRIATION CODE:**                      Q00A010101

**REQUESTING AGENCY REMARKS:** The Office of the Attorney General and the  
Department of Public Safety and Correctional Services recommend payment of \$40,000 in  
settlement of all civil rights and tort claims made in the lawsuit, pursuant to State Government  
Article §§ 12-404 and 12-405. The OAG has determined that the defendants were acting within  
the scope of their employment and without malice or gross negligence.

If this request is approved, a check should be made jointly payable to "Taurus S. Centaur"  
(Plaintiff's Legal Name) and "Miles & Stockbridge, P.C." The check should be delivered to Rex  
Gordon, Assistant Attorney General, 200 St. Paul Place, Baltimore, Maryland 21202, who will  
ensure delivery to the plaintiff's attorney and that all necessary documentation, settlement  
agreements, and releases are completed.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**GENERAL MISCELLANEOUS**

**ITEM:** 11-GM **Agency Contact:** Donald Lewis  
410-653-6099  
donald.lewis@maryland.gov

**DEPARTMENT/PROGRAMS:** Maryland Department of State Police (MDSP)

**FUND SOURCE:** 80% Maryland Emergency Medical Services  
Operations Fund (MEMSOF); 20% General

**APPROP. CODES:** W00A0102

**AMOUNT:** \$617,750

**DESCRIPTION:** Request to establish ten career service positions, pursuant to 7-236, State Finance and Procurement Article, and Section 31 of House Bill 100 (Budget Bill for 2014). This latter provision enables the Board of Public Works to authorize the creation of no more than 100 additional State funded positions during Fiscal Year 2014.

**REQUESTING AGENCY REMARKS:** The Maryland State Police is requesting ten Pilot I positions to be used to transition to the new AW 139 helicopters. Since delivery of the AW139 in late February, a significant amount of operational experience in the helicopter has been gained by the Aviation Command. Based on this experience the command made a decision that the AW139 helicopter will be operated with two (2) pilots at all times. The decision was based on the following: Increased cockpit workload due to the complexity of the aircraft systems on the AW139; significantly larger aircraft as compared to the Dauphin; industry best practice as all other operators of the AW139 (except one) in the U.S. fly with 2 pilots. In order to mitigate risk and operate the AW139 in safest manner possible; comply with the recommendation of the Part 135 consultant retained by command; ensure effective crew resource management due to the interior wall design of the new aircraft the addition of a second pilot is necessary. The FAA has placed an "SIC Required" limitation on the license of MSP pilots as they complete their initial "Type Rating" training at Rotorsim. These additional positions will be needed to operate the AW139 under FAA licensure when passengers are onboard the aircraft. The Aviation Command will require these pilots to fully transition all of the seven statewide sections.

<u>QTY</u>	<u>Position Description</u>	<u>Class Code</u>	<u>Grade/Step</u>	<u>Salaries &amp; Wages</u>
10	MSP Civilian Helicopter Pilot I	2271	18/9	\$ 61,775
Total				\$617,750



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 11-GM (Cont.)

Below are the key functions of the additional PIN:

<b>MSP Helicopter Pilot</b>
This is the intermediate level of civilian helicopter pilot work
The pilot is responsible for the overall operation of State aircraft assigned.
Police related missions – performs searches, surveillance, photo, and related law enforcement/public safety missions.
Aeromedical missions – responsible for rapid safe transport of victims, patients, equipment and medical personnel to incident scenes or emergency facilities as required
Responsible for the safe handling of aircraft in the air and on the ground
Works in conjunction with the sworn flight paramedic to form a rescue crew
Performs hoisting operations to extract or insert victims, rescuers or law enforcement personnel

**DBM REMARKS:** The Secretaries of the Department of Budget and Management and the Maryland Department of State Police have certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request, 20 positions will have been approved within the Rule of 100 for FY2014.

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**GENERAL MISCELLANEOUS**

**ITEM:** 12-GM                      **Agency Contact:** Alice Wirth  
410-767-9769  
awirth@dllr.state.md.us

**DEPARTMENT/PROGRAM:** Maryland Department of Labor, Licensing and  
Regulation, Division of Workforce Development  
and Adult Learning/Correctional Education

**FUND SOURCE:** 100% General

**APPROP. CODE:** P00G0113GM50

**AMOUNT:** \$8,825

**DESCRIPTION:** Request to increase full time equivalency of PIN  
031520 from a 0.80 FTE position to a 1.00 FTE position, pursuant to 7-236, State Finance and  
Procurement Article, and Section 31 of House Bill 100 (Budget Bill for 2014). This latter  
provision enables the Board of Public Works to authorize the creation of no more than 100  
additional State funded positions during Fiscal Year 2014.

<u>Qty</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries &amp; Wages</u>
0.2	Teacher Conditional	9990/000	\$8,825

**REQUESTING AGENCY REMARKS:** Approval of this Item will increase the overall  
positions in the Department of Labor, Licensing and Regulation, Division of Workforce  
Development and Adult Learning approved positions by 0.2 positions.

A full-time teacher position is needed to instruct classes in a Correctional Occupational program.  
A full time position will increase the number of contact hours with students thus increasing the  
number of students completing the program in a fiscal year.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 12-GM (Cont.)

**DBM REMARKS:** The Secretaries of the Department of Budget and Management and the Department of Labor, Licensing and Regulation have certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request and Item 11-GM on this agenda, 20.2 positions will have been approved within the Rule of 100 for FY2014.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**GENERAL MISCELLANEOUS**

**ITEM:** 13-GM                      **Agency Contact:** Clarence Snuggs  
410-514-7006  
Snuggs@dhcd.state.md.us

**DEPARTMENT:**                      Housing and Community Development (DHCD)

**PROGRAM:**                          Division of Development Finance

**FUND SOURCE:**                      100% Special Funds from Maryland's Customer  
Investment Fund (CIF), as ordered by the Maryland  
Public Service Commission (PSC)

**APPROP. CODES:**                      S00A2502; S00A2504

**AMOUNT OF REQUEST:**              N/A

**DESCRIPTION:**                      Request to establish ten special funded positions  
pursuant to 7-236, State Finance and Procurement Article, and Section 31 of House Bill 100  
(Budget Bill for 2014). This latter provision enables the Board of Public Works to authorize the  
creation of non-State funded positions outside of the 100 new position limitation ("Rule of  
100"), in non-emergency situations, with the condition that the positions must be abolished when  
the specific funding is no longer available. The requested positions will be supported entirely  
with special funds received from the Customer Investment Fund (CIF), established through order  
No. 84698 as ordered by the Maryland Public Service Commission (PSC) under the merger  
settlement between Exelon and the Constellation Energy Group, Inc.

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries &amp; Wages</u>
1	Administrator IV	19/9	\$ 65,935
3	Administrator II	17/9	\$ 173,655
2	Administrator I	16/9	\$ 108,506
1	HCD Community Program Administrator I	16/9	\$ 54,253
1	Accountant Advanced	16/9	\$ 54,253
1	Administrative Officer III	15/9	\$ 50,857
1	Administrative Officer II	14/9	\$ 47,705
<b>10</b>	<b>Total</b>		<b>\$ 555,164</b>

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 13-GM (Cont.)

**REQUESTING AGENCY REMARKS:** Seven positions will be added to the Department's Housing and Building Energy Section and three to the Housing Development section within the Division of Development Finance.

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
1	Administrator IV	19/9	\$65,935

This position is responsible for the administrative, management and operational aspects of the CIF Program through interpretation of the requirements and the development of policies and procedures to ensure the effectiveness of the program. This position is also responsible for the oversight of staff.

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
1	Administrator II	17/9	\$57,885

This position is responsible for evaluating requests for energy efficiency financing for multifamily rental housing projects. This includes processing and underwriting applications; issuing reservation letters, commitments and other correspondence; closing loans; determining compliance with regulations and guidelines; and assisting in the preparation of monthly and annual reports.

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
1	Administrator II	17/9	\$57,885

This position is responsible for assisting in the oversight of Energy Programs, analyzing data, and accounting for funds and related expenditures of subgrantee(s). This position will assist in the preparation, distribution and management of the contract process for the CIF Program relating to the execution of the CIF agreements and amendments between the State and the local agencies and contracts with private contractors to ensure compliance with PSC requirements and State guidelines.

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
1	Administrator II	17/9	\$57,885

This position will serve as the Multifamily Production Manager and is responsible for monitoring the progress of multifamily energy efficiency projects. This position will oversee implementation of multifamily building operator training, will determine compliance with regulations and guidelines, and work with the Senior Energy Management Officer to evaluate requests for financing for multifamily energy efficiency projects.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 13-GM (Cont.)

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
2	Administrator I	16/9	\$54,253

These positions will coordinate the management information functions of the program, including the analysis of subgrantee(s) reports, collection and reporting of historical and current energy data, to ensure the accuracy of the information reported. Reporting for CIF includes a myriad of information including money spent per client, by jurisdiction, on a monthly basis.

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
1	Accountant Advanced	16/9	\$ 54,253

This position is responsible for the financial and managerial accounting functions related to CIF funds. This includes managing the billings to the various utilities, properly accounting for the administrative costs, reconciliation, and analysis and reporting.

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
1	HCD Program Admin. I	16/9	\$ 54,253

This position will provide technical support to the program and assistance to the network of local agencies. Through routine monitoring and inspections the incumbent will be able to provide the necessary training and technical assistance to local agencies to improve operations and facilitate reporting. The individual will also conduct lead paint and rehabilitation program inspections as needed.

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
1	Administrative Officer III	15/9	\$ 50,857

This position is the front line staff person who is responsible for screening all potential clients requesting services. The incumbent responds to approximately 30-35 inquires a day which involve extensive phone conversations and meetings with clients. The position is also responsible for keeping the referral information current and accurately assessing, verifying and reporting back to clients on program eligibility.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 13-GM (Cont.)

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
1	Administrative Officer II	14/9	\$ 47,705

This position is responsible for providing administrative support and operational assistance for the CIF Program. The position assists in the management of information functions of the Energy Programs, ensuring proper input of data into existing computer programs, including Hancock Energy Software (HES). The Administrative Officer will also communicate with nonprofit organizations, local government representatives, private contractors, and other team members on a daily basis to resolve problems and gather data for reporting and training requirements.

**DBM REMARKS:** The Secretaries of the Department of Budget and Management and the Department of Housing and Community Development have certified that funds are available for the new positions for which approval is requested outside the Rule of 100. If the Board approves this request, 10 positions will have been approved outside the Rule of 100 for FY2014.

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Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**September 18, 2013**

**CONSTRUCTION CONTRACT MODIFICATION****ITEM:** 1-C-MOD

**Agency Contact:** James Salt  
301-445-1987  
jsalt@usmd.edu  
USM Rep: James Stirling

**INSTITUTION:** University of Maryland, Baltimore

**CONTRACT ID:** On-Call Construction Management at Risk Services  
for the Howard Hall 6<sup>th</sup> Floor Animal Holding  
Facility, Task Order 12-240-MT against  
On Call CM Contract RFP #87305BS

**CONTRACT APPROVED:** USM Item 1-C (02/20/2013)  
USM Item 2-C (05/01/2013)

**CONTRACTOR:** Plano Coudon, LLC  
Baltimore MD 21230

**TASK ORDER DESCRIPTION:** Professional management and construction services during pre-construction for renovation of Howard Hall 6th Floor Animal Holding Facility. This renovation will require demolition of the existing Freezer Farm and design and construction of animal procedure and cage rooms.

**MODIFICATION DESCRIPTION:** Award GMP #1 for construction including demolition and abatement, concrete, structural and miscellaneous steel, doors, frames and hardware, card access system, drywall and ceilings, painting, epoxy floors and walls, wall protection, laboratory equipment, casework, fire protection, mechanical, electrical, telecommunications, CM allowances and general conditions.

**ORIGINAL TERM:** 8 weeks from issuance of pre-construction notice to proceed;  
6 months from construction notice to proceed

**MODIFICATION TERM:** No Change

**ORIGINAL AMOUNT:** \$10,000 (pre-construction)

**MODIFICATION AMOUNT:** \$1,897,807



**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 1-C-MOD (*cont'd*)

**REVISED TOTAL CONTRACT AMOUNT:** \$1,907,807

**MBE PARTICIPATION:** 25%

**MBE COMPLIANCE:** 26.85%

**PERFORMANCE BOND:** 100% performance bond is required.

**REQUESTING INSTITUTION REMARKS:** MBE participation for this GMP is 26.85%.  
No additional GMPs are anticipated.

**FUND SOURCE:** Plant Funds

**APPROP. CODE:** R30B21

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-1228-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**September 18, 2013**

**ARCHITECTURAL/ENGINEERING CONTRACT MODIFICATION**

**ITEM:** 2-AE-MOD

**Agency Contact:** James Salt  
 301-445-1987  
 jsalt@usmd.edu  
 USM Rep: James Stirling

**INSTITUTION:**

University of Maryland, College Park for  
 Bowie State University

**CONTRACT ID:**

Architectural and Engineering Design Services  
 Center for Natural Sciences, Mathematics and Nursing  
 Contract No. F-400279-N  
 Project No. 08-353-240-00

**CONTRACT APPROVED:**

USM Item 5-AE (04/17/13)

**CONTRACTOR:**

Perkins & Will  
 Atlanta, GA 30309

**CONTRACT DESCRIPTION:** To provide complete design services for the Center for Natural Sciences, Mathematics, and Nursing building at Bowie State University in Bowie, Maryland. This 148,995 GSF, 85,672 NASF project includes related site and utility improvements, demolition of existing buildings, storm water management, pedestrian circulation, landscaping, and service access. It is the intent of the University to build an attractive and dynamic state-of-the-art facility, which is architecturally compatible with the campus and one that will serve well into the 21st century. The University expects that this project will obtain LEED Certification at the Gold level. The projected construction cost for this project is \$70 million.

**MODIFICATION DESCRIPTION:** Add basic and optional services for A/E phases including preparation of design development and construction documents and bidding.

**ORIGINAL TERM:** 48 months from Notice to Proceed (04/18/13 – 04/17/17):

20 months for design  
 4 months for bidding Guaranteed Maximum Price  
 24 months for construction administration

**MODIFICATION TERM:**

No change

**ORIGINAL CONTRACT:**

\$ 2,250,415

**MODIFICATION AMOUNT:**

\$ 4,061,193

**REVISED TOTAL CONTRACT AMOUNT:**

\$ 6,311,608

**MODIFICATION % CHANGE:**

180.46%

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM:** 2-AE-MOD (*cont'd*)

**ORIGINAL PROCUREMENT METHOD:** Architect-Engineer Selection per USM Procurement Policies and Procedures

**MBE PARTICIPATION:** 25%

**PERFORMANCE SECURITY:** NA

**REQUESTING INSTITUTION REMARKS:** The Board authorized an initial award in the amount of \$2,250,415 for Schematic Design, Special Services and Reimbursables. Additional funding in the amount of \$4,061,193 is now available and the University requests Board approval to incorporate basic and optional services for the Design Development, Construction Documents, and Bidding phases into the contract.

**FUND SOURCE:** MCCBL 2012: *Provide funds to begin design of a new Natural Sciences Center.* Item 043

MCCBL 2013: *Provide funds to design and construct a new Natural Sciences Center and demolish the Wiseman Student Center.* Item 061

**APPROP CODE:** R30B23

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 13-2307-0011

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department Of Information Technology**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM: 1-IT-MOD****Agency Contact:**

John Bohns (410) 767-1057  
 John.Bohns@maryland.gov  
 Carla Thompson (410) 260-6155  
 Carla.Thompson@maryland.gov

**DEPARTMENT/PROGRAM:**

Department of Health & Mental Hygiene  
 Ofc of Systems, Operations and Pharmacy

**CONTRACT ID:**

DHMH/OPASS# 11-10366 - 4  
 Medicaid Enterprise Restructuring Project  
 ADPICS No.: M00B2400230/COF24309

**CONTRACT APPROVED:**

DoIT Item 2-IT (Feb. 22, 2012)

**CONTRACTOR:**

Computer Sciences Corporation  
 Falls Church, Virginia

**CONTRACT DESCRIPTION:** Implement new Medicaid Management Information System (MMIS) and provide MMIS fiscal agent services.

**MODIFICATION DESCRIPTION:** Add functionality to electronic Medicaid Incentive Payment Program (eMIPP) software product to meet evolving federal requirements for making incentive payments to providers for meaningful use of health information technology.

**ORIGINAL TERM:**

4/1/2012 – 3/31/2017  
 (w/three two-year renewal options)

**MODIFICATION TERM:**

8/27/2013 – 3/31/2017

**ORIGINAL CONTRACT AMOUNT:**

\$171,010,977 (Base Period)  
 \$ 44,068,141 (Option Period 1)  
 \$ 40,922,111 (Option Period 2)  
\$ 41,107,640 (Option Period 3)  
 \$ 297,108,869 (Total)

**MODIFICATION AMOUNT:**

\$ 1,150,215

**PRIOR MODIFICATIONS/OPTIONS:**

\$ 1,984,019

**REVISED TOTAL CONTRACT AMOUNT:** \$ 174,145,211

**PERCENT +/- (THIS MODIFICATION):** 1%

**Supplement D**  
**Department Of Information Technology**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM: 1-IT-MOD** *(cont'd)*

**OVERALL PERCENT +/-:** 1%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 25%

**MBE COMPLIANCE:** 25%

**REQUESTING AGENCY REMARKS:** DHMH is the State agency responsible for administering the Medicaid Program in Maryland. The Maryland Medicaid Program provides medical services to eligible Medicaid recipients under Title XIX (Medicaid) of the Social Security Act. The State reimburses providers for the medical services provided to eligible recipients through the state's MMIS. The services are provided through a combination of fee-for-service and prepaid arrangements with a variety of medical and managed care providers.

The eMIPP software product pays provider incentives for the adoption and meaningful use of health information technology as an integral part of DHMH's eMIPP and will be integrated with the new MMIS. New federal requirements, which CMS refers to as Stage 2 requirements, were recently issued and require eMIPP software to be modified to support additional meaningful use requirements. This new functionality leverages the meaningful use reporting framework that was established in Stage 1 and expands it to be more flexible to support Stage 2 and Stage 3 of the program. Federal regulatory requirements defining meaningful use continue to change and require updates to the eMIPP software product.

**FUND SOURCE:** 10 % General; 90% Federal

**APPROP. CODE:** M00Q0103

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2285-1111

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**BOARD OF PUBLIC WORKS**
**THIS ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**Supplement D**  
**Department Of Information Technology**  
**ACTION AGENDA**  
**September 18, 2013**

**REVISED****ITEM: 2-IT-MOD****Agency Contact:**

Isabel FitzGerald (410) 260-2994  
Isabel.FitzGerald@maryland.gov  
Carla Thompson (410) 260-6155  
Carla.Thompson@maryland.gov

**DEPARTMENT:**

Department of Information Technology

**CONTRACT ID:**

Local Telecommunications Services  
ADPICS No.: 060B9800041, CO F29529

**CONTRACT APPROVED:**

DoIT Item 2-IT (10/01/2008)

**CONTRACTOR:**

Verizon Business Network Services Inc.  
Linthicum, MD

**CONTRACT DESCRIPTION:**

Local access telecommunications services

**MODIFICATION DESCRIPTION:** Extend contract **nine** months to allow time for new procurement.

**ORIGINAL CONTRACT TERM:**

10/01/2008 – 9/30/2013

**MODIFICATION TERM:**10/01/2013 – **6/30/2014****ORIGINAL CONTRACT AMOUNT:**

\$35,000,000

**MODIFICATION AMOUNT:**

\$0

**ORIGINAL PROCUREMENT METHOD:**

Competitive Sealed Proposals

**MBE PARTICIPATION:**

5 %

**MBE COMPLIANCE:****1.1** %**FUND SOURCE:**

Various

**APPROP. CODE:**

Various

**Supplement D**  
**Department Of Information Technology**  
**ACTION AGENDA**  
**September 18, 2013**

**REVISED**

**ITEM: 2-IT-MOD** (*cont'd*)

**REMARKS:** This contract provides State agency and participating local government agencies with a procurement vehicle to obtain local telecommunications services. DoIT is currently soliciting proposals through an RFP process. It is expected that the final award will take place in early 2014 and four to six months of transition time will then be needed.

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** Verizon Maryland 13-2301-1101  
 Verizon Network Integration Corp. 13-2302-1101  
 MCI Communications Services, Inc. d/b/a  
 Verizon Business Services 13-2303-1101

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department Of Information Technology**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM: 3 -IT****Agency Contact:**

David McGlone (410) 767-2483

dmcglone@dllr.state.md.us

Carla Thompson (410) 260-6155

Carla.Thompson@maryland.gov

**DEPARTMENT:**Department of Labor, Licensing and  
Regulation**CONTRACT ID:**

DLLR-FY2014-006

eMM Solicitation No.: MDP003100900

ADPICS No.: P00B4400022

**DESCRIPTION:** Supply and deliver 750 Dell desktop computers (with five-year warranties) to nine unemployment insurance claim centers.

**AWARD:**

Applied Technology Services

SBR Qualification No.: SB12-3695

**TERM:**

9/30/2013 – 10/20/2013

**AMOUNT:**

\$834,750

**PROCUREMENT METHOD:**

Competitive Sealed Bidding

**BIDS:**

Applied Technology Services, Baltimore, MD \$834,750

MVS, Inc., Silver Spring, MD \$842,985

Aprisa Technology LLC, Roslyn, NY \$846,000

OCG Telecom, Cincinnati, OH \$851,250

FAJ Systems LLC, New Castle, DE \$930,000

**MBE PARTICIPATION:**

0%

**REMARKS:** A notice of the availability of the Invitation for Bids was advertised on *eMarylandMarketplace.com*. Because the procurement was designated as Small Business Reserve, only Maryland-certified SBR received that notification; no direct emails were sent.



**Supplement D**  
**Department Of Information Technology**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM: 3-IT** *(cont'd)*

Seven bids were submitted but two were non-responsive. The low responsive bidder, Applied Technology Services, is a Maryland-certified SBR and submitted a complete bid that met all minimum qualifications and detailed specifications.

<b>FUND SOURCE:</b>	Federal
<b>APPROP. CODE:</b>	P00H0101
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	13-2352-1111

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**BOARD OF PUBLIC WORKS****THIS ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**Supplement D**  
**Department Of Information Technology**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM: 4 -IT****Agency Contact:**

Lavinia Lee (410) 260-7634

llee@comp.state.md.us

Carla Thompson (410) 260-6155

Carla.Thompson@maryland.gov

**DEPARTMENT:**

Comptroller/Information Technology Division

**CONTRACT ID:**

Tape Vaulting &amp; Courier Services

IFB1301

ADPICS No.: E00B3400056

**DESCRIPTION:** Daily pickup, delivery and offsite storage of ADC backup tapes.**AWARD:**Iron Mountain Information Mgmt LLC  
Columbia**TERM:**

9/04/2013 – 9/03/2018

**AMOUNT:**

\$109,052 (5 years)

**PROCUREMENT METHOD:**Competitive Sealed Bids  
Single Bid Received**MBE PARTICIPATION:**

0%

**INCUMBENT:**

Same

**REMARKS:** The daily backup and rotation of critical data tapes for storage at an offsite location are, in concert with access to an offsite recovery center, the lynchpins of the Annapolis Data Center's Disaster Recovery (ADC DR) plan.

The Invitation for Bid was sent to three known vendors of this type of service and was posted on *eMarylandMarketplace*. Only one bid was received. The two other vendors were asked why bids were not submitted. The response was that the two-hour delivery window was too restrictive; however, due to the critical nature of the data, this time frame is mandatory. Iron Mountain's bid was deemed responsive and the evaluation committee recommended Iron Mountain for award.

**Supplement D**  
**Department Of Information Technology**  
**ACTION AGENDA**  
**September 18, 2013**

**ITEM: 4-IT** (*cont'd*)

**FUND SOURCE:** 100% Reimbursable

**APPROP. CODE:** E00A1001

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2060-1111

This item was withdrawn as DoIT Item 1-IT (September 4, 2013).

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department Of Information Technology**  
**ACTION AGENDA**  
**September 18, 2013**

**SUPPLEMENTAL**

**ITEM: 5-IT MOD*****Agency Contact:****Sandy Johnson (410) 767-7408**Sandy.Johnson@maryland.gov**Carla Thompson (410) 260-6155**Carla.Thompson@maryland.gov***DEPARTMENT/PROGRAM:**

Department of Human Resources  
Cost Allocation & Revenue Management

**CONTRACT ID:**

Medicaid Rehab Claims Submissions  
OBF/GMD-12-004-A2  
ADPICS No.: COF27695

**CONTRACT APPROVED:**

Secretary's Agenda, Appendix 7 (8/22/2012)

**CONTRACTOR:**

Xerox State and Local Solutions, Inc.,  
Washington, DC (local office in Baltimore)

**CONTRACT DESCRIPTION:** Claims-submission electronic-processing services for the Department of Human Resources and the Department of Juvenile Services to seek reimbursement from federal government for costs incurred in providing Medicaid-reimbursable rehabilitative services to eligible children placed in the State's care and custody. Claim-processing interacts with the Department of Health and Mental Hygiene's Medicaid Management Information System (MMIS).

**MODIFICATION DESCRIPTION:** Extend contract for three months to allow time to award new contract. This modification will allow DHR and DJS to continue to be reimbursed for federal funds under the Medicaid Rehab Option Program.

**ORIGINAL PROCUREMENT METHOD:**

Emergency

**ORIGINAL TERM:**

6/1/2012- 2/28/2013

**MODIFICATION TERM:**

10/1/13-12/31/13 (3 months)

**ORIGINAL AMOUNT:**

\$630,252

**MODIFICATION AMOUNT:**

\$210,084

**PRIOR MODIFICATIONS/OPTIONS:**

\$490,196

**REVISED TOTAL CONTRACT AMOUNT:**

\$1,330,532

**Supplement D**  
**Department Of Information Technology**  
**ACTION AGENDA**  
**September 18, 2013**

**SUPPLEMENTAL**

**ITEM:** 5-IT MOD (*cont'd*)

**PERCENT +/- (THIS MODIFICATION):** 30%

**OVERALL PERCENT +/-:** 111%

**MBE PARTICIPATION:** 0%

**REMARKS:** The Medicaid Rehab Option Program allows the State to recoup funds through the federal reimbursement process for costs paid to contracted providers of rehabilitative services to Medicaid-eligible children in the care and custody of the State placed in therapeutic and group home settings. A key component of the program requires that each month, contracted providers submit claims to DHR electronically. The claims go through an internal quality assurance process. A contractor then prepares the claims to be submitted to the MMIS for final claims processing and payment to DHR.

DHR previously awarded an emergency nine-month contract to the incumbent. In its report to the Board, DHR stated that a new solicitation was being developed under the CATS II Master Contract. DHR later determined that it would be in the best interest of the State to solicit for these services through an RFP process. DHR then obtained approval from the Board to extend the emergency contract for seven months to allow time to complete the solicitation and award a new contract. See DoIT Item 2-IT-Mod (December 19, 2012).

DHR now requests the Board's approval to extend the emergency contract for another three months to allow to complete the procurement. Proposals have been received and are being evaluated; it is anticipated that a new contract will be in place by January 2014.

**FUND SOURCE:** 50% General; 50% Federal (Title XIX)

**APPROP. CODE:** N00E0101

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Maryland Department of Transportation**  
The Secretary's Office

**Martin O'Malley**  
Governor

**Anthony G. Brown**  
Lt. Governor

**James T. Smith**  
Secretary

## **BOARD OF PUBLIC WORKS (BPW)**

### **ACTION AGENDA**

**September 18, 2013**

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<b>Real Property</b>	<b>30 – 36</b>
<b>Expedited</b>	<b>37</b>

Gary R. Lockett (410) 385-4833  
[glockett2@marylandports.com](mailto:glockett2@marylandports.com)

BPW – 09/18/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### CONSTRUCTION CONTRACT

**ITEM: 1-C**

### MARYLAND PORT ADMINISTRATION

**CONTRACT ID:** 514001  
 Dunmar Building Police Facility  
 Renovations at the Dundalk Marine Terminal  
 ADPICS NO.: P514001

**CONTRACT DESCRIPTION:** Demolition of interior partitions, flooring, ceiling, and selected mechanical and electrical components in three areas located in Buildings 97B and 97C (Dunmar Building) and construct new walls, detention doors, benches, plumbing fixtures, finishes, CCTV system, access controlled door system, data and communication systems, mechanical and electrical components, and all related work at the Dundalk Marine Terminal.

**AWARD:** JLN Construction Services, LLC  
 Baltimore, MD

**AMOUNT:** \$744,843

**TERM:** 180 Work Days from Notice to Proceed

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Reserve)

### BIDS:

JLN Construction Services, LLC Baltimore, MD	\$744,843
E. Pikounis Construction Co., Inc. Baltimore, MD	\$872,448
Warwick Supply & Equipment Co., Inc. Sparks, MD	\$900,600
JA Argetakis Contracting Co., Inc. Baltimore, MD	\$902,470
C&N Associates LLC Glenn Dale, MD	\$903,050

**ITEM: 1-C (Continued)****BPW – 09/18/13****BIDS (Cont'd):**

Vista Contracting Inc. Washington DC	\$942,170
Baltimore Contractors, Inc. Glen Burnie, MD	\$985,550
LACO Government Services Queenstown, MD	\$1,004,945
Garcete Construction Company, Inc. Bladensburg, MD	\$1,083,948

**MBE PARTICIPATION:** 100%**PERFORMANCE SECURITY:** Performance and Payment Bond at 100% of the Contract Amount.**REMARKS:** The Engineer's Estimate for this contract was \$690,967.

This Solicitation was advertised in eMaryland Marketplace (eMM) as a Small Business Reserve (SBR) solicitation. Direct solicitation was made to the Governor's Office of Minority Affairs (GOMA), Maryland Minority Contractors Association (MMCA), and Maryland/Washington Minority Contractors Association (MWMCA). Nine (9) responsive and responsible bids were received.

The MBE Goal established for this contract was 25%, however the contractor is a certified Minority Business Enterprise therefore the participation is 100%. The contractor is also a certified Small Business Enterprise.

**FUND SOURCE:** 100% Special Funds Budgeted to MPA**APPROPRIATION CODE:** J03D002**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 13-2035-0111**BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**



Suzette Moore (410) 859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW – 09/18/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### CONTRACT MODIFICATION:

**ITEM: 2-C-MOD**

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT ID:** MAA-CO-12-009  
 Hourly Garage Tunnel Repairs at BWI Thurgood  
 Marshall Airport (BWI Marshall)  
 Anne Arundel County  
 ADPICS NO.: CO302655

**ORIGINAL CONTRACT APPROVED:** Item 2-C, DOT Agenda 05/23/12

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding (Multi-Step)  
 (Small Business Reserve)

**MODIFICATION:** Modification No. 1 increases the contract amount and extends to term by 70 days to address additional waterproofing cost due to unforeseen subsurface conditions.

**CONTRACTOR:** Mid-Atlantic General Contractors, Inc.  
 Beltsville, MD

**AMOUNT:** \$285,200

**ORIGINAL CONTRACT AMOUNT:** \$701,145

**REVISED CONTRACT AMOUNT:** \$986,345

**PERCENTAGE INCREASE:** 41% (Modification No. 1)

**TERM:** 150 Calendar Days from NTP (Original)  
 70 Calendar Days (Modification No. 1)

**MBE PARTICIPATION:** 20% (MBE Compliance 5.93%)

**REMARKS:** During excavation, the soils onsite were found to be unsuitable for backfill due to contamination with debris, organics and clay. A previously unknown concrete electric chase had been built on top of the roof, dividing it into three sections on different levels. The higher level created ponding on one of the lower levels. To ensure that water flowed off the roof and not into the tunnel, the waterproofing system had to be redesigned.

Additionally, the joints between the tunnel and adjacent underground structures were found to be much wider than anticipated. Therefore, the contractor had to use much more fill material to fill it.

**ITEM: 2-C-MOD****BPW – 09/18/13****FUND SOURCE:**

100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:**

J06I00003

**RESIDENT BUSINESS:**

Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

## ATTACHMENT I

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$701,145	150 Calendar Days	05/23/12, 2-C	
<b>Modification #1</b>	\$285,200	70 Calendar Days	09/18/13	Unforeseen subsurface conditions
<b>Revised Amount</b>	<b>\$986,345</b>			

Suzette Moore – 410-859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW – 09/18/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ARCHITECTURAL/ENGINEERING SERVICES

**ITEM:** 3-AE

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT IDS:** MAA-AE-14-004  
 Design Services for D/E Connector Program at  
 BWI Thurgood Marshall Airport  
 ADPICS NO. MAAAE14004

**CONTRACT DESCRIPTION:** This is contract provides design and construction support services for the D/E Connector at BWI Marshall.

**PROCUREMENT METHOD:** **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on September 5, 2013.

**AWARD:** URS Corporation  
 Hunt Valley, MD

**AMOUNT:** \$13,600,000 NTE

**TERM:** Four (4) Years from Notice to Proceed

**MBE PARTICIPATION:** 15%

<b>PROPOSALS:</b>	<u>Technical Proposal Rating (Max 4500)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
URS Corporation Hunt Valley, MD	3870	1	\$13,600,000
The Sheward Partnership, LLC Baltimore, MD	3442	2	N/A
Gensler Architecture, Design & Planning, P.C. Baltimore, MD	3252	3	N/A
Hellmuth, Obata & Kassabaum, PC Washington, DC	2699	4	N/A

**ITEM: 3-AE (Continued)**

**BPW-- 09/18/13**

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace, and SHA web page. A total of four (4) consultant firms submitted Technical Proposals for this project, three (3) of which are Maryland firms.

This contract was procured per COMAR 21.12.02.14A(6) and B with a waiver of the selection process for Architectural and Engineering Services. MAA requested the Board of Public Works based upon a recommendation of the Secretary of Transportation and a finding by the Governor that extraordinary circumstances exist to determine that for the D/E Connector project urgent circumstances required selection of contractors on an expedited basis; that the expedited selection best services the public interest and the need outweighs the benefits of carrying out the requirements of Architectural and Engineering Services selection procedures. This waiver was approved by BPW on 7/24/13 as Item 40-GM.

The D/E Connector program consists of four main elements: a series of enabling projects to relocate existing terminal functions out of the way of construction; construction of the new D/E Connector with a “sterile corridor” to the International Arrivals area in Concourse E and repositioning of two existing gates to service either domestic or international flights; a new 10 lane passenger security screening checkpoint; and, the widening and renovation of the “throat” portion of Concourse D. Also included in the program is reconstruction of the United Airlines outbound baggage system; an expansion of concession opportunities; and, human safety code upgrades throughout Concourse D.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term of the original contract to spend funds remaining on the contract as provided in Revised Board Advisory 1995-1.

<b>FUND SOURCE:</b>	100% Special Funds Budgeted to MAA
<b>APPROPRIATION CODE:</b>	J06I0003
<b>MD TAX CLEARANCE:</b>	13-2382-1111
<b>RESIDENT BUSINESS:</b>	Yes

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 09/18/13

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 4-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 4770251416  
 Install, Repair or Replace Traffic Barriers at  
 Various Locations in Anne Arundel County  
 ADPICS NO.: 4770251416

**CONTRACT DESCRIPTION:** This Contract consists of the installation, repair & replacement of traffic barriers at various locations in Anne Arundel County.

**AWARD:** Guardrails Etc., Inc.  
 Baltimore, MD

**AMOUNT:** \$1,492,040 NTE

**TERM OF CONTRACT:** 09/30/2013 – 06/30/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Guardrails Etc., Inc. Baltimore, MD	\$1,492,040
L. S. Lee, Inc. York, PA	\$1,556,356
Chesapeake Guardrails – Division of PDI – Sheetz Linthicum, MD	\$1,641,310
Penn Line Service, Inc. Scottdale, PA	\$1,831,819
Long Fence Co., Inc. Crofton, MD	\$2,018,815

**MBE PARTICIPATION:** 100%

**ITEM: 4-M (Continued)****BPW – 9/18/13****PERFORMANCE SECURITY:**

Payment &amp; Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-Hundred Forty One (141) contractors were notified for this project on eMaryland Marketplace; Thirty Seven (37) of which were MDOT Certified MBE's.

Although there was no MBE goal established for this contract as it is a single element of work, 100% of the work will be performed by a Certified Minority / Small Business Enterprise, therefore the MBE participation is 100%.

This contract includes a non-bid item totaling \$159,000 (11% of the total contract value) for Miscellaneous Materials.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:**

100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:**

J02B0102

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

13-2076-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 09/18/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 5-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 4772161415  
 Install, Repair or Replace Traffic Barriers at  
 Various Locations in Washington County  
 ADPICS NO.: 4772161415

**CONTRACT DESCRIPTION:** This Contract consists of the installation, repair & replacement of traffic barriers at various locations in Washington County.

**AWARD:** Long Fence Co., Inc.  
 Ijamsville, MD

**AMOUNT:** \$442,179 NTE

**TERM OF CONTRACT:** 09/30/2013 – 06/30/2015

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Long Fence Co., Inc. Ijamsville, MD	\$442,179
Penn Line Service, Inc. Scottdale, PA	\$460,212
L. S. Lee, Inc. York, PA	\$468,474
Green Acres Contracting Co. Scottdale, PA	\$508,249

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-Hundred Forty Three (143) contractors were notified for this project on eMaryland Marketplace; Thirty Seven (37) of which were MDOT Certified MBE's.



**ITEM: 5-M (Continued)****BPW – 9/18/13**

100% of the work will be performed by a Certified Small Business Enterprise.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2171-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 09/18/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 6-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 528D21416  
 Maintenance and Repairs to Highway Street  
 Lighting at Various Locations in Caroline, Cecil,  
 Kent, Queen Anne's & Talbot Counties (District 2)  
 ADPICS NO.: 528D21416

**CONTRACT DESCRIPTION:** This Contract consists of the maintenance and repairs to highway street lighting at various locations in District 2.

**AWARD:** Lighting Maintenance, Inc.  
 Linthicum, MD

**AMOUNT:** \$293,078 NTE

**TERM OF CONTRACT:** 09/30/2013 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Lighting Maintenance, Inc. Linthicum, MD	\$293,078
Rommel Engineering & Construction, Inc. Linthicum, MD	\$305,079

**MBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-Hundred Seventy Four (174) contractors were notified for this project on eMaryland Marketplace; Fifty Three (53) of which were MDOT Certified MBE's.

Although there was no MBE goal established for this contract as it is a single element of work, 100% of the work will be performed by a Certified Minority Business Enterprise; therefore, the MBE participation is 100%. The contractor is also Small Business Enterprise.

**ITEM: 6-M (Continued)****BPW – 09/18/13**

This work involves the repair/maintenance of lighting that was designed in accordance with AASHTP standards for roadway lighting. The illumination standards are established by the Illumination Engineering Society. For street lighting, SHA uses full “luminaire cutoffs.” There is only a 3% spillover at 80% axis. These full cutoffs are usually less glaring to drivers, yet they distribute full intensity light to the ground. Highmast lighting is designed as straight “down lighting” and is used on major highways.

This contract includes a non-bid item totaling \$5,000 (2% of the total contract value) for Materials.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

<b>FUND SOURCE:</b>	100% Special Funds Budgeted to SHA
<b>APPROPRIATION CODE:</b>	J02B0102
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	13-2172-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 09/18/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 7-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 549D61415  
 Highway Maintenance Contract Support at Various  
 Locations in Allegany, Garrett & Washington  
 Counties (District 6)  
 ADPICS NO.: 549D61415

**CONTRACT DESCRIPTION:** This Contract consists of highway maintenance contract support at various locations in District 6.

**AWARD:** Unified Professional Services, LLC  
 Gwynn Oak, MD

**AMOUNT:** \$465,690 NTE

**TERM OF CONTRACT:** 09/30/2013 – 06/30/2015

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Unified Professional Services, LLC Gwynn Oak, MD	\$465,690
Earn Contractors Gaithersburg, MD	\$521,645
Unified Solutions Services, LLC Columbia, MD	\$635,360

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Seventy Seven (77) contractors were notified for this project on eMaryland Marketplace; Twenty One (21) of which were MDOT Certified MBE's.

**ITEM: 7-M (Continued)****BPW – 09/18/13**

100% of the work will be performed by a Certified Small Business Enterprise.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2147-0110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 09/18/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 8-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 5491371416SB  
 Highway Maintenance Contract Support for the  
 Administration's Maintenance Shop in Howard  
 County  
 ADPICS NO.: 5491371416

**CONTRACT DESCRIPTION:** This Contract consists of highway maintenance contract support for the Administration's Maintenance Shop in Howard County.

**AWARD:** Unified Professional Services, LLC  
 Gwynn Oak, MD

**AMOUNT:** \$599,927 NTE

**TERM OF CONTRACT:** 09/30/2013 – 06/30/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Unified Professional Services, LLC Gwynn Oak, MD	\$599,927
Unified Solutions Services, LLC Columbia, MD	\$1,089,491

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Three Hundred Seventy Seven (377) contractors were notified for this project on eMaryland Marketplace; Ninety Eight (98) of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business Enterprise.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**ITEM: 8-M (Continued)****BPW – 09/18/13****FUND SOURCE:** 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 13-2187-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**Heidi J. Tarleton (410) 767-3763**  
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**BPW – 09/18/13**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION:** (Maintenance)

**ITEM: 9-M-MOD**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** T-8000-0295  
 Commuter Bus Service between Hagerstown,  
 Frederick, Shady Grove and Rock Spring Business  
 Park, Maryland and Washington, D.C. Line 991  
 ADPICS NO.: CO032069

**ORIGINAL CONTRACT APPROVED:** Item 2-GM DOT Agenda 10/21/2009

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** Eyre Bus Services, Inc.  
 Glenelg, MD

**MODIFICATION:** Modification No. 1 expands the existing commuter bus services on line 991 to add two additional trips, one morning and one midday trip to address overcrowding and eliminate standing passengers to ensure safety for all passengers.

**AMOUNT:** \$225,000

**ORIGINAL CONTRACT AMOUNT:** \$13,931,283

**REVISED CONTRACT AMOUNT:** \$14,156,283

**PERCENTAGE INCREASE:** 1.6% (Modification No.1)  
 1.6% (Overall)

**ORIGINAL TERM:** 09/01/09 – 08/31/14 (Original)  
 10/01/13 – 08/31/14 (Modification No.1)

**MBE PARTICIPATION:** 6% (MBE Compliance 6.34%)

**REMARKS:** The commuter bus services line 991 requires thirteen (13) buses to operate a total of thirty-three (33) daily trips. There are sixteen (16) morning and seventeen (17) evening trips. The morning routes originate at the Hagerstown MVA and the Monocacy MARC Station with destinations at the Shady Grove Metrorail Station and Fernwood Road at Rock Spring Drive; both points in Montgomery County. The evening routes originate at Fernwood Road at Camalier Bldg, Montgomery County and the Shady Grove Metrorail Station with destinations at the Monocacy MARC Station and the Hagerstown MVA.



**ITEM: 9-M-MOD (Continued)****BPW – 09/18/13**

Ridership has increased and the current number of trips cannot provide enough seating to accommodate this increase. Therefore, the MTA is requesting two additional trips to provide a seat for each passenger and eliminate standing to ensure the proper safety for all passengers.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## ATTACHMENT I

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$13,931,283	11/01/09 10/31/14	10/21/2009	
<b>Modification #1</b>	\$ 225,000	10/01/13 10/31/14	09/18/2013	Expand the existing commuter bus line and increase the contract value
<b>Revised Amount</b>	\$14,156,283			

**Heidi J. Tarleton (410) 767-3763**  
[htarleton@mta.maryland.gov](mailto:htarleton@mta.maryland.gov)

**BPW – 09/18/13**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION:** (Maintenance)

**ITEM: 10-M-MOD**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** T-8000-0298A  
 Commuter Bus Service between Columbia, Clarksville, Ellicott City, and Silver Spring, Maryland and Washington, D.C. Line 995  
 ADPICS NO.: CO032143

**ORIGINAL CONTRACT APPROVED:** Item 23-GM, DOT Agenda 8/26/2009

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** Dillon's Bus Service, Inc.  
 Hanover, MD

**MODIFICATION:** Modification No. 1 expands the existing commuter bus services on line 995 to add two additional trips, one morning and one midday trip to address overcrowding and eliminate standing passengers to ensure safety for all passengers.

**AMOUNT:** \$310,000

**ORIGINAL CONTRACT AMOUNT:** \$36,085,213

**REVISED CONTRACT AMOUNT:** \$36,395,213

**PERCENTAGE INCREASE:** .9% (Modification No.1)  
 .9% (Overall)

**ORIGINAL TERM:** 09/01/09 – 08/31/14 (Original)  
 10/01/13 – 08/31/14 (Modification No.1)

**MBE PARTICIPATION:** 6% (MBE Compliance 16.12%)

**REMARKS:** This contract provides commuter bus services for the MTA to operate line 995 between Clarksville, Ellicott City and Columbia, Maryland and 18<sup>th</sup> and M Streets, N. W. Washington, D. C. This service requires a total of thirteen (13) buses which operate twenty-six daily trips (13 AM / 13 PM) per day.

**ITEM: 10-M-MOD (Continued)****BPW – 09/18/13**

Ridership has increased and the current number of trips cannot provide enough seating to accommodate this increase. Therefore, the MTA is requesting two additional trips to provide a seat for each passenger and eliminate standing to ensure the proper safety for all passengers.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$36,085,212	09/01/09 08/31/14	02/01/2009	
<b>Modification #1</b>	\$ 310,000	10/01/13 08/31/14	09/18/2013	Expand the existing commuter bus line and increase the contract value
<b>Revised Amount</b>	\$36,395,213			

John Thornton (410) 385-4850  
[jthornton@marylandports.com](mailto:jthornton@marylandports.com)

BPW – 09/18/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**CONTRACT MODIFICATION:** (Energy Performance)

**ITEM:** 11-EP-MOD

### MARYLAND PORT ADMINISTRATION

**CONTRACT ID:** 290042-EP-2  
Phase II Energy Performance Contract

**ORIGINAL CONTRACT APPROVED:** Item 16-EP, DOT Agenda 07/06/11

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals  
DGS Indefinite Delivery Contract  
No. DGS-06-EPC-IDC-5.0

**CONTRACTOR:** Pepco Energy Services, Inc.  
Arlington, VA  
(Local Office: Lanham, MD)

**MODIFICATION:** Modification No. 2 is an adjustment of contract requirements to accommodate changes needed to the design of the Harbor Heat Sink at the World Trade Center.

**AMOUNT:** \$0

**ORIGINAL CONTRACT AMOUNT:** \$27,551,209 (see Remarks)

**REVISED CONTRACT AMOUNT:** \$27,551,209 (see Remarks)

**PERCENTAGE INCREASE:** 0% (Modification No.2)

**TERM:** 07/06/2011 – 07/05/2026

**MBE PARTICIPATION:** 34% (MBE Compliance 34%)

**REMARKS:** The contract is a Phase II energy performance contract requiring the contractor to implement energy savings measures at certain MPA facilities. The contract includes installation of a mechanical system at the World Trade Center referred to as the Harbor Heat Sink consisting, in general, of heat exchangers, pumps, and other equipment to circulate water from the Inner Harbor to cool condenser water from the chillers. The Harbor Heat Sink is innovative technology that will replace outdated and less efficient cooling towers. When the original contract was approved, the design of the Harbor Heat Sink was not complete. However, it was imperative the contract proceed in order to meet a deadline on the use of Federal funding in the solar portion of the contract (installed at the South Locust Point Cruise Terminal). Subsequent completion and refinement of the design of the Harbor Heat Sink after award of the contract showed that certain changes to the Harbor Heat Sink are desirable. Those changes will increase the contractor's cost to construct the Harbor Heat Sink beyond those the contractor included in its contract price. However, those additional current capital construction costs are partially offset by savings in future operating costs payable to the contractor for operations and maintenance costs and measurement and verification costs associated with fulfillment of the contractor's guarantee of future energy

**ITEM: 11-EP-MOD (Continued)****BPW – 09/18/13**

savings (with no decrease in the services to be provided by the contractor). To further offset the additional costs of constructing the redesigned Harbor Heat Sink, MPA and the contractor agreed to eliminate insulation in Buildings 91A and 91B at Dundalk Marine Terminal because it would provide only marginal future energy savings. These offsets result in MPA and the contractor being able to implement the redesigned Harbor Heat Sink at no net change to the overall contract price, no net change to the beneficial environmental impact of the project, and no significant reduction in the future energy savings guaranteed by the contractor. This Modification will also extend the date for completion of the construction phase of the contract from January 6, 2013 (18 months from July 6, 2011) to March 28, 2014.

Changes in price components:	<u>Original</u>	<u>Mod. No. 2</u>
Phase I Feasibility Study	\$ 164,500	\$ 164,500
Design/Construction	\$17,035,639	\$17,232,950
Pepco Measurement and Verification Services	\$ 1,743,709	\$ 1,736,108
Energy Savings Guarantee Bond	\$ 176,286	\$ 176,286
Operation, Maintenance and Warranties	\$ <u>8,431,075</u>	\$ <u>8,241,365</u>
Total Project	\$27,551,209	\$27,551,209

<b>FUND SOURCE:</b>	\$10,796,018	State Treasurer's Office (STO) Energy Performance Contract Lease-Purchase Agreement
	\$750,000	Maryland Energy Administration (MEA) Sunburst Block Grant from the U.S. Dept. of Energy for the construction of solar electric panels on the roof tops of the Cruise Terminal and Shed 10 at South Locust Point Marine Terminal
	\$172,880	Baltimore Gas and Electric Rebates
	\$1,562,075	State Agency Loan Program
	\$3,620,849	MPA capital contribution
	\$338,317	SREC Revenue during Construction
	\$10,311,070	MPA Operating Budget (offset by annual energy savings resulting in net positive cash flow to the MPA)

**APPROPRIATION CODE:** N/A

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

## ATTACHMENT I

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$27,551,209	07/06/2011- 07/05/2026	07/06/2011 Item 16-EP	
<b>Modification No. 1</b>	\$ 0	07/06/2011- 07/05/2026		Corrected a typographical error in the contract
<b>Modification No. 2</b>	\$0	07/06/2011- 07/05/2026	09/18/13 Item 11-EP- MOD	Revisions for changes to Harbor Heat Sink
<b>Revised Amount</b>	\$27,551,209			



John Thornton (410) 385-4850  
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BPW – 09/18/13

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION**

**ITEM: 12-IT-MOD**

**MARYLAND PORT ADMINISTRATION**

**CONTRACT ID:** 212030-IT  
Access Control System  
ADPICS NO. CO302334

**ORIGINAL CONTRACT APPROVED:** DCAR 2/08/13

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** Orion Systems Group, L.L.C.  
Fairfax, VA

**MODIFICATION:** Modification No. 2 is for the installation of 37 additional fixed Transportation Worker Identification Credential (TWIC) readers and the installation of fiber optic cable, pedestals, enclosures and other electronics and equipment at South Locust Point Cruise Terminal and extension of the completion date to November 30, 2013.

**AMOUNT:** \$141,280

**ORIGINAL CONTRACT AMOUNT:** \$199,908

**REVISED CONTRACT AMOUNT:** \$341,188

**PERCENTAGE INCREASE:** 70% (Overall and Mod. No. 2)

**TERM:** 02/14/13 – 08/14/13 (Original)  
08/15/13 – 09/30/13 (Modification No. 1)  
10/01/13 – 11/30/13 (Modification No. 2)

**MBE PARTICIPATION:** 0%

**REMARKS:** The original contract requires the contractor to furnish and install fixed TWIC card readers and hardware, servers, software, printers, and cabling to integrate those card readers with MPA's existing access control system. The contract is 75% funded by Federal grant funds. On June 26, 2013, MPA was informed by the Federal Emergency Management Administration that the Federal grant deadline for completing the work was extended from May 31, 2013 to November 30, 2013. This extension will allow MPA to spend Federal grant funds that would otherwise have been lost if the extension had not been granted. These funds would have been lost because the actual costs of the projects funded with the Federal grant proved to be lower than expected but MPA lacked sufficient time to reprogram its grant funds and projects in order to spend the remaining Federal grant funds before the original grant expiration date of May 31st.

**ITEM: 12-IT-MOD (Continued)****BPW – 09/18/13**

Upon learning of the Federal grant extension, MPA issued a competitively procured contract on July 29, 2013 to purchase 42 additional fixed TWIC readers, for a price of \$119,952, via intergovernmental cooperative purchasing under a General Services Administration contract. Of those additional 42 readers purchased, 37 are to be installed by the contractor under this Modification No. 2, while the remaining five will be kept as spares. The contractor will also install fiber, pedestals, enclosures and other electronics and equipment at South Locust Point Marine Terminal to put into operation the TWIC readers to be installed there.

The deadline for completion will be extended to November 30, 2013, the new completion deadline applicable to the Federal grant funds.

<b>FUND SOURCE:</b>	25% Special Funds Budgeted to MPA 75% Federal Funds Budgeted to MPA
<b>APPROPRIATION CODE:</b>	J03D0002
<b>RESIDENT BUSINESS:</b>	Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

## ATTACHMENT I

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$199,908.00	2/14/13 - 8/14/13	2/8/13	
<b>Modification No. 1</b>	\$ 0	8/15/13 – 9/30/13	7/8/13	Extend contract completion date to 9/30/13
<b>Modification No. 2</b>	\$141,279.89	9/30/13 – 11/30/13		Install 37 additional fixed TWIC readers and install other equipment at SLPCT
<b>Revised Amount</b>	\$341,187.89			

George E. Fabula, Jr. (410) 767-3908  
[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

BPW – 09/18/13

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA

**REAL PROPERTY DISPOSITION**

**ITEM:** 13-RP MMC# 11-5045

**MARYLAND TRANSIT ADMINISTRATION**

**PROPERTY LOCATION:** 66 Wide Inactive Freight Railroad Right of Way running through the Town of Easton

**EXPLANATION:** Conveyance of a Perpetual Easement containing 3.42 acres.

**GRANTOR:** Maryland Transit Administration

**GRANTEE:** Easton Utilities Commission

**TYPE:** Quitclaim Deed

**CONSIDERATION:** \$17,100

**APPRAISED VALUE:** 1) Thomas B. Herbert, reviewed and approved by William T. Caffrey, Jr., SHA Review Appraiser (Review Appraisal per Form #19) in the amount of \$17,100  
 2) Bruce DiCintio., reviewed and rejected by William T. Caffrey, Jr., SHA Review Appraiser (Review Appraisal per Form #19)

**SPECIAL CONDITIONS:** The appraisals were not updated since this item was submitted in March, 2012 but was held by MDOT to coordinate with the SHA Road Conveyance item on the same Easton Project (Shore Health), Therefore, an updated appraisal is not necessary.

**REMARKS:** This Easement Agreement is intended to be granted to the Easton Utility Commission for underground utility placement for the proposed Shore Hospital in Easton MD. MTA intends to grant a utility easement but will retain underlying Fee Simple ownership. The area is comprised of a 20 foot wide by 7,292 foot long strip of land containing 3.348 acre on the east side of the Railroad corridor and two smaller easements containing 0.022 and 0.046 acres crossing the corridor.

See related Item 16-RP.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

George E. Fabula, Jr. (410) 767-3908  
[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

BPW – 09/28/13

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY DISPOSITION**

**ITEM:** 14-RP MMC# 12-5051

**MARYLAND TRANSIT ADMINISTRATION**

**PROPERTY LOCATION:** Odenton MARC Park & Ride Lot, 325 Lokus Road  
Odenton, MD

**EXPLANATION:** Conveyance of a Perpetual Easement containing  
0.117 acres

**GRANTOR:** Maryland Transit Administration

**GRANTEE:** Anne Arundel County, Maryland

**TYPE:** Grant of Easement

**CONSIDERATION:** \$25,500

**APPRAISED VALUE:** George L. Peabody completed the appraisal report which  
was reviewed and approved by Ronald A. Hidey Review  
Appraiser (Review Appraisal per Form #19) in the amount  
of \$25,500.

**SPECIAL CONDITIONS:** None

**REMARKS:** Anne Arundel County requested a perpetual easement at the Odenton MARC  
station to place an underground sewer line to support the proposed Odenton Town Center development  
plan.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

George E. Fabula, Jr. (410) 767-3908  
[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

BPW – 09/18/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY DISPOSITION

**ITEM:**                      **15-RP**                      MMC# 13-5055

### MARYLAND TRANSIT ADMINISTRATION

**PROPERTY LOCATION:**                      Route 648 near Lake Front Drive, Anne Arundel County

**EXPLANATION:**                      Conveyance of 0.031 acre (1,353 square feet) in Fee Simple

**GRANTOR:**                      Maryland Transit Administration

**GRANTEE:**                      State Highway Administration

**TYPE:**                      Standard Deed

**CONSIDERATION:**                      None

**SPECIAL CONDITIONS:**                      None

**REMARKS:**                      SHA requested an acquisition from MTA for a portion of Light Rail ROW on Route 648 near Lake Front Drive. The area consists of 0.031 acres for SHA Project #AA356A31: MD 648, 400 feet north of MD 170 to Lake Front Drive.

There is no exchange of funds nor need for an appraisal as in accordance with Section 10-304 of the MD State Finance and Procurement, Annotated Code of Maryland.

SHA will be responsible for maintenance of this property as it is part of the right of way for Route 648.

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### BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## WITHOUT DISCUSSION

Norie Calvert (410) 545-0402  
[Ncalvert@sha.state.md.us](mailto:Ncalvert@sha.state.md.us)

BPW -- 09/18/13

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY CONVEYANCE

**ITEM:** 17-RP MMC# 12-2371

**STATE HIGHWAY ADMINISTRATION:** Property located on the south side of MD RTE 547 (Strathmore Ave.) approximately 400 feet east of MD 355(Rockville Pike) in Garrett Park, Montgomery County, MD

**EXPLANATION:** In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA. The property to be conveyed consists of + 0.227 acres and is being conveyed to the adjoining owner as an drainage easement release. A perpetual easement to discharge will be given to SHA.

**SPECIAL CONDITIONS:** None

**GRANTOR:** State of Maryland, State Highway Administration

**GRANTEE:** Symphony Park LLC

**CONSIDERATION:** \$10,000

**APPRAISED VALUE:** \$100,000 Terrence McPherson, fee appraiser (selected) Reviewed and approved by Ron Hidey, Review Appraiser I/II.

**REMARKS:** Approval of conveyance is requested in accordance with the Section 8-309 (F)1(ii) of the Transportation Article, Annotated Code of Maryland. This parcel is not capable of an independent use because of its size and configuration.

This is the release of a perpetual easement for a drainage facility that was acquired by SHA in 2010, but has not been constructed. SHA maintenance has determined the cost for SHA to build and maintain a new storm drainage facility at the site would exceed \$250,000.00 over the next 30 years. These costs can be attributed to the construction and routine maintenance of tree and brush work in the ditch along with ditching activities.

SHA has negotiated a sale with the adjoining residential townhome development to release the easement. The easement has been appraised for \$100,000, but SHA has agreed to release the easement for \$10,000. The appraised value has been derived by utilizing the sales comparison approach to determine the contributory value of the subject property. It has been determined that the townhome development would yield more high value townhomes with the extinguishment of the easement. In return the developer will install and maintain a new drainage system at their expense. Thus over a span of 30 years SHA will save \$160,000 since the developer will absorb the \$250,000 construction and maintenance cost.

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### BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Norie Calvert (410) 545-0402

BPW -- 09/18/13

[Ncalvert@sha.state.md.us](mailto:Ncalvert@sha.state.md.us)

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY CONVEYANCE****ITEM: 18-RP**

MMC# 13-2380

**STATE HIGHWAY ADMINISTRATION:**

Located at the intersection of MD 80(Fingerboard Road) and Big Woods Road 3 miles east of Urbana, Frederick County, MD.

**EXPLANATION:** In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA. The property to be conveyed consists of 0.393 Acres +1- and is being conveyed at the appraised value to England Hills LLC as part of a right of way transaction.

**SPECIAL CONDITIONS:**

None

**GRANTOR:**

State of Maryland, State Highway  
Administration

**GRANTEE:**

England Hills, LLC

**CONSIDERATION:**

\$0

**APPRAISED VALUE:**

\$900 Lee Lambert, SHA Staff Appraiser.  
Reviewed and approved by Harry Bowman,  
Review Appraiser.

**REMARKS:** Approval of conveyance is requested in accordance with the Section 8-309 (F)1(ii) of the Transportation Article, Annotated Code of Maryland. This parcel is not capable of an independent use because of its size and configuration.

SHA will acquire an assemblage of properties totaling 0.393 acres from England Hills LLC for highway needs. The fair market value of the acquired property was determined to be \$3,200. As part of the option agreement, SHA will pay \$3,200.00 to England Hills LLC and convey the subject property at no cost. The property was acquired for the re-construction of the MD. Rte 80 (Fingerboard Road) - Big Woods Road intersection in Frederick County.

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**Katherine M. Parks 410-865-1272**  
kparks@mdot.state.md.us

**BPW – 09/18/13**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM:**                      **19-RP**                      MMC #11-1057

**STATE HIGHWAY ADMINISTRATION:**      The former Donald R. Corbett property located at 528 E. Main Street, Hancock, Maryland, in Washington County was acquired by the State Highway Administration (SHA) in the 1960s.

**EXPLANATION:** In accordance with Section 8-309(g) of the Transportation Article of the Annotated Code of Maryland, approval is requested to dispose of this parcel of land (**0.9208 acres**), as described, to The Town of Hancock, at the current appraised value.

**SPECIAL CONDITIONS:**                      The terms of conveyance include an Environmental Covenant recorded among the land records of Washington and Baltimore Counties

**GRANTOR:**                                      State of Maryland, State Highway Administration

**GRANTEE:**                                      The Town of Hancock, Maryland

**CONSIDERATION:**                              \$110,000

**APPRAISED VALUE:**                              \$110,000 Kent Kesecker, fee appraiser.  
Reviewed and approved by Harry Bowman, Review Appraiser II, Appraisal Review Division.

**REMARKS:**      In 1967 the site was developed as a laboratory/testing facility for the State Highway Administration. The improvements to the site consist of a main building with approximately 6,907 square feet, a classroom building with approximately 949 square feet and a storage building with approximately 644.5 square feet. Within the past several years, the SHA has centralized its laboratory/testing facilities, leaving the site unoccupied. The Department now intends to dispose of the site.

This article allows another public agency to purchase surplus land for a public purpose for an amount equal to the lesser of the appraised value or the consideration paid by the Administration plus simple interest calculated from the time of acquisition to disposition.

The SHA proposes to convey the subject property to the Town of Hancock for \$110,000 which is the fair market value.

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**John Thornton (410) 385-4850**  
[jthornton@marylandports.com](mailto:jthornton@marylandports.com)

**BPW – 09/18/13**

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA APPENDIX**

**EXPEDITED PROCUREMENT REQUEST:** (COMAR 21.02.01.05A (3) (b))

**ITEM: 20-EX**

**MARYLAND PORT ADMINISTRATION**

**CONTRACT ID:** 214009-IT  
 24GHz Backhaul Network

**ESTIMATED AMOUNT:** \$85,940

**REFERENCE:** The Maryland Port Administration (MPA) requests expedited procurement authority to award a contract, using a noncompetitive source selection under COMAR 21.05.06.03B(2), to Port Networks, Inc., to install a 24GHz Backhaul Network to serve South Locust Point Cruise Terminal, South Locust Point Marine Terminal, and North Locust Point Marine Terminal.

**REMARKS:** The 24GHz Backhaul Network will handle MPA's Transportation Worker Identification Credential (TWIC) reader information at these terminals and will connect to MPA's recently installed 11GHz system. The 24GHz and 11GHz systems will back up each other, preventing gate closures, delays, and other operational and security problems at terminals in case of an outage in one system.

The contract is 12% funded by Federal security grant funds. On June 26, 2013, MPA was informed by the Federal Emergency Management Administration that the Federal grant deadline was extended from May 31, 2013 to November 30, 2013. This extension will allow MPA to spend Federal grant funds that would have been lost if the extension had not been granted. These funds would have been lost because the actual costs of the projects funded with the Federal grant proved to be lower than expected but MPA lacked sufficient time to reprogram its grant funds in order to spend the remaining Federal funds before the original grant expiration date of May 31<sup>st</sup>. Upon learning of the extension, MPA determined that it can spend additional grant funds on the 24GHz system before the November 30th deadline provided a contract can be awarded promptly.

The time between the date the need to make an expedited procurement first became known to MPA and the date when the contract must begin is insufficient to permit a competitive solicitation by ordinary procurement procedures. The circumstances require expedited action, which is in the public interest and outweighs the benefits of procuring the needed work by competitive sealed bidding or competitive sealed proposals.

**FUND SOURCE:** 88% Special Funds Budgeted to MPA  
 12% Federal Funds Budgeted to MPA

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C

**NATURAL RESOURCES**

North Point State Park  
 Shore Erosion Control  
 Baltimore County, MD

**CONTRACT NO. AND TITLE**

Project No. SEC NPSP FY-08  
 North Point State Park  
 Pier Reconstruction and Living Shoreline  
 Project  
 ADPICS No. 605P440002

**DESCRIPTION**

Replacement of deteriorated rip-rap and concrete protection with a stone revetment, 2,181 lf. and 400 lf of living shoreline construction, an improved fishing platform; and tree and shrub plantings.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

**AMOUNT**

Coastal Design & Construction, Inc., Gloucester, VA	\$1,368,067.00
Rehak's Contracting, LLC., Baltimore, MD	\$1,461,104.00
Baltimore Piling Driving, Whiteford, MD	\$1,589,690.00
Shoreline Design, LLC., Edgewater, MD	\$1,608,300.00
N. Powell Company, Inc. City State	\$1,693,777.00
JJID, Inc City State	\$1,722,000.00
E.A. & J.O. Crandell, Inc., West River, MD	\$1,722,800.00
Corman Marine Construction, Inc., Annapolis Junction, MD	\$1,878,170.00

**AWARD**

Coastal Design and Construction,  
 Inc. Gloucester, VA

**AMOUNT**

\$1,368,067.00

**TERM**

270 Calendar Days

**MBE PARTICIPATION**

26.02%

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C (Cont.)

**PERFORMANCE BOND**

100% full contract amount

**REMARKS**

This solicitation was advertised on *eMaryland Marketplace* (eMM) and posted on the DNR bid board. In addition, notices of availability of the opportunity were mailed to 34 contractors known to provide the required services.

This project will reconstruct the failed concrete revetment with 2,181 l.f. of stone revetment on the Chesapeake Bay, construct a fishing area at the head of the pier, install 400 l.f. of living shoreline protection, and 8,000 sq. ft. of inter-tidal marsh grass on the Chesapeake Bay at North Point State Park in Baltimore County. This project will improve the safe use of the site which is heavily used for fishing and day-time recreation.

Approval is also requested to transfer funds in the amount \$1,368,067.00 to DNR for management of construction.

**FUND SOURCE**

MCCBL 2012, Item 012  
Natural Resources Development Fund

**RESIDENT BUSINESS**

No

**TAX COMPLIANCE NO.**

13-2199-0111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            2-C

**MILITARY DEPARTMENT**

Gunpowder Military Reservation  
Glen Arm, MD

**CONTRACT NO. AND TITLE**

Project No. M 382-120-004  
ADPICS No: 001B4400150  
Design and Construction of  
Superimposed Combat  
Pistol/Military Police Range

**DESCRIPTION**

Approval requested for a Design/Build project for the renovation and expansion of the existing pistol range into a 10M/25M zero rifle range (CATCD17801) complex.

**PROCUREMENT METHOD**

Negotiated Award After Unsatisfactory  
Competitive Sealed Bid

**BIDS OR PROPOSALS**

WM Schlosser Company, Inc. Hyattsville, MD

**AMOUNT**

\$3,000,000

**AWARD**

WM Schlosser Company, Inc.  
Hyattsville, MD

**AMOUNT**

\$3,000.000

**TERM**

365 Calendar Days

**MBE PARTICIPATION**

31% (18% African American, 4% Asian American, 8% Hispanic, and 1% Veteran-owned)

**PERFORMANCE BOND**

100% of full contract amount

**REMARKS**

The Invitation for Bids (IFB) was posted on *eMaryland Marketplace* on July 11, 2013 with a pre-bid meeting scheduled for July 19, 2013. Five (5) design and engineering firms attending the pre-bid meeting. The technical and price bids were due on August 2, 2013 and subsequently extended by Addendum to August 8, 2013.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            2-C (Cont.)

One (1) submission was received on August 8, 2013. The Procurement Officer surveyed several companies who downloaded the solicitation documents to inquire as to why they did not submit a bid for this project. Responses included: lack of experience; conflict with other projects; not a good fit; too busy or not qualified. The Procurement Officer determined that the other bidders had an equal opportunity to respond.

The Evaluation Committee met on August 13, 2013 to review the one submission for acceptability. Clarifications were requested and received by the Procurement Officer, resulting in the one submission being declared acceptable. In accordance with the IFB document, the Price was opened. The price exceeded the available funding for this project.

In accordance with the Procurement Officer's Determination, dated July 5, 2013 which justified the use of the Design/Build method of procurement for this project, Federal Funds available at this time will be lost if an award is not made by the September 2013 deadline. Therefore, the Procurement Officer, in accordance with COMAR 21.05.04.01A(2), determined that it is in the State's best interest to proceed with Procurement by Negotiated Award After Unsatisfactory Competitive Sealed Bidding.

On August 14, 2013, a recommendation to reject the price bid and proceed with negotiations with the single bidder was prepared. Due to time restraints, the Procurement Officer contacted the bidder to confirm the bidder's desire to proceed with negotiations and subsequently requested a detailed breakdown of the Base Bid Price.

The Committee, consisting of Project Management and Military staff met on August 16, 2013 to review the cost breakdown submitted and to discuss possible value engineering efforts. A conference call was scheduled with the Committee and pertinent parties from WM Schlosser to discuss further value engineering efforts. The meeting resulted in an agreement to a reduction in the work of the contract. The contract includes site work, storm water management, demolition of existing firing line roof, construction of a 4-lane firing range that is a fully baffled containment structure, design and construction of a 144-SF control building, and expansion of an existing rifle range. There are alternates that would add up to 4 lanes to the fully baffled range, another control building, two ammo breakdown buildings, covered mess structure, covered bleacher enclosure, rigid concrete paving and renovations of existing bleacher enclosure.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            2-C (Cont.)

The contract includes demolition and removal of the existing firing land and supporting structure and construction of a permanent baffled superimposed stationary target combat pistol/Military Police Qualification Range and Automated Target Combat Pistol/Military Police Qualification Range.

The Design/Build estimate for this project is \$3,130,000.00.

**FUND SOURCES**

Item 004/CA 2014 - \$1,920,000 Federal Funds -  
 Item 013/MCCBL 2013 - \$1,080,000  
 “Provide funds to Design and Construct Renovations to the Firing Range Facility at the Gunpowder Military Reservation Training Site”

**RESIDENT BUSINESS**

Yes

**MD TAX CLEARANCE**

13-2322-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**A/E SERVICE CONTRACT**

**ITEM**            3-AE

**DEPARTMENT OF PUBLIC SAFETY  
AND CORRECTIONAL SERVICES**

Maryland Correctional Training Center  
Washington County, Maryland

**CONTRACT NO. & TITLE**

Project No. KA-000-120-D01  
Windows & Heating System  
Replacement  
ADPICS No.: 001B4400149

**DESCRIPTION**

This contract is for Architect/Engineer services to replace windows and heating systems in units 5 and 6. Respectively these units are 41,559 GSF, and 32,400 GSF, total inmate population affected is 625. 3-wings, with current general population of 267. There are outdoor recreation units located behind Housing Unit No. 5 for outdoor exercise of the inmates. As a part of the project those will be dismantled and 24 new recreation units will be built behind a Housing Unit.

In addition to the replacement of windows, exterior doors, and the heating system, the project will also include installation of A/C units in the staff and administration spaces of both housing units, providing rooftop exhaust fans and dampers and removing the expanded metal covers presently existing on some windows.

**PROCUREMENT METHOD**

Maryland Architectural and  
Engineering Services Act

**BIDS OR PROPOSALS**

Kibart Consulting Engineers, Towson, MD  
Gipe Assoc., Baltimore, MD

**Qualification and Technical Score**

92%  
86%

**AWARD**

Kibart Consulting Engineers

**AMOUNT**

\$589,700.03

**TERM**

36 months

**MBE PARTICIPATION**

37%

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**A/E SERVICE CONTRACT**

**ITEM**            3-AE (Cont.)

**FUND SOURCE**

Item 032 MCCBL 2011 DPSCS Capital Funds“Provide funds to construct replacements for the windows and heating systems in Housing Units...”

**REMARKS**

The project was advertised on *eMaryland Marketplace* on March 1, 2013. Six (6) firms responded with Letters of Interest and three (3) firms submitted technical proposals. Two (2) of the firms met the minimum qualifying score of 85%. It was determined that a Second Phase Review Panel evaluation was not required. At the meeting of April 22, 2013, the General Professional Services Selection Board (GPSSB) approved the Qualification Committee’s recommendation of the ranking of the firms and authorized negotiations with the top ranked firm of Kibart Consulting Engineers.

At the July 18, 2013, public meeting of the GPSSB, the Chairman of the Negotiation Committee certified that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee, that the price proposal was based upon the scope of services outlined in the project program and DGS procedures for providing architectural/engineering services, and that the negotiated price proposal was fair, competitive, and reasonable.

The contract will include all six (6) phases of A/E services per the DGS Procedure Manual for Professional Services. The estimated design period will be 9 months, and the estimated construction period will be 24 months. Capital funds are currently available for the full A/E contract award. Construction funds are expected to be requested in FY2015.

The price proposal and the scope of services represented by the price proposal were reviewed by the GPSSB. The price proposal was accepted by the General Board as being fair, competitive, and reasonable as required by Title 13-308 of the *State Finance and Procurement Article, Annotated Code of Maryland*. Approved is requested for all six phases. The estimated construction cost is \$6,500,000.00.

**RESIDENT BUSINESS**

Yes

**MD TAX CLEARANCE**

13-2209-0111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            4-AE

**DEPARTMENT OF GENERAL SERVICES**      Statewide

**CONTRACT NO. AND TITLE**                      Project No. DGS-12-017-IQC  
Professional Services Agreement for  
Consultant Services to Provide Technical  
Reviews of Public School and Community  
College Projects with fees of \$200,000 or  
Less

**DESCRIPTION**

Board of Public Works approval is requested for an Indefinite Quantity Contract to provide technical reviews of public school and community college projects to the Maryland Department of General Services on an as needed basis. The proposed agreement will be effective for two (2) years with 1 two-year renewal option. Individual projects awarded under this agreement may not exceed \$200,000; however, the selected firms may be awarded more than one project. The aggregate fee for the total of projects awarded to any firm may not exceed \$500,000.

**PROCUREMENT METHOD**                      Maryland Architectural and  
Engineering Services Act

**BIDS OR PROPOSALS**                      **Qualification Score**

ATI, Inc. - Columbia, MD	94%
Brudis & Associates, Inc. with Alpha Construction & Engineering Corporation Baltimore, MD	91%
McDonough Bolyard Peck - Columbia, MD	88%
Buchart Horn. - Baltimore, MD	----
Setty & Associates, Inc. – Fairfax, VA	----

**AWARDS**

	<b><u>Project Limit</u></b>	<b><u>Contract Limit</u></b>
ATI, Inc.	\$200,000	\$500,000
Brudis & Associates, Inc with Alpha Construction & Engineering Corp.	\$200,000	\$500,000
McDonough Bolyard Peck	\$200,000	\$500,000

The fee for each project awarded under the proposed agreement shall be negotiated and the contract will be approved and executed by the State individually. Projects will normally be awarded on a rotating basis beginning with the number one ranked firm. Once the project award process has been initiated with a firm in the normal rotation, the next opportunity for project award will go to the next firm in the rotation unless the unit issuing the assignment finds that: the firm is unable to perform the assignment; the hours or fees proposed by the firm for services needed cannot successfully be negotiated to an amount the State considers fair and reasonable; another firm has special experience or qualifications, including geographic proximity to the site

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**                      4-AE (Cont.)

for which services are needed, that make it in the best interest of the State to give the assignment to another firm; or assignment to another firm would tend to balance to a greater extent, among firms on the IQC list being used, the fees paid or payable for work assignments previously issued.

At the July 18, 2013 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the

price proposals were determined to be fair, competitive, and reasonable. The price proposals and the scope of services represented by the price proposals were reviewed by the General Professional Services Selection Board. The price proposals were accepted by the General Board as fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on July 18, 2013 and is recommended to the Board of Public Works for approval.

One of the recommended firms, ATI, Inc., Cert. #05-061, is an MDOT certified MBE firm. In addition, a 29% MBE participation goal has been assigned to each of the three contracts awarded under this action. Each project/task order to be assigned under the terms of this indefinite delivery contract will be reviewed to determine the MBE participation to be achieved on that project.

**FUND SOURCE**

Various

**TAX CLEARANCE AND ADPICS NO.**

	ADPICS	Tax Clearance
ATI, Inc. - Columbia, MD	001B4400160	13-2339-0011
Brudis & Associates, Inc. with Alpha Construction & Engineering Corp. Baltimore, MD (Joint Venture) (JV)	001B4400161	13-2415-1111
McDonough Bolyard Peck - Columbia, MD	001B4400162	13-2342-0111

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            4-AE (Cont.)

**RESIDENT BUSINESS**

Yes to All

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            5-AE

**DEPARTMENT OF GENERAL SERVICES**      Statewide

**CONTRACT NO. AND TITLE**                      Project No. DGS-13-100-IQC  
Professional Services Agreement to Provide  
Architectural and Engineering Services for  
the Department of General Services for  
Multiple Construction Projects with  
Fees Less than \$200,000 and Greater  
than \$25,000

**DESCRIPTION**                                      Board of Public Works approval is requested  
for an Indefinite Quantity Contract to provide architectural and engineering services to the  
Maryland Department of General Services on an as needed basis. The proposed agreement will  
be effective for two (2) years with 1 two-year renewal option. Individual projects awarded under  
this agreement may not exceed \$200,000; however, the selected firms may be awarded more than  
one project. The aggregate fee for the total of projects awarded to any firm may not exceed  
\$500,000.

**PROCUREMENT METHOD**                                      Maryland Architectural and  
Engineering Services Act

**BIDS OR PROPOSALS**                                      **Qualification Score**

Whitman, Requardt & Associates, LLP - Baltimore, MD	93%
Wheeler Goodman Masek - Annapolis, MD	93%
Melville Thomas Architects, Inc. - Baltimore, MD	92%
Smolen Emr Ilkovitch Architects - Rockville, MD	92%
Morris & Ritchie Associates, Inc. – Towson, MD	92%
Penza Bailey Architects – Baltimore, MD	91%
Grimm + Parker Architects – Calverton, MD	
Read & Company Architects, Inc. – Baltimore, MD	
ATI, Inc. – Columbia, MD	
A S Architects – Linthicum, MD	
GDS Plus Corporation – Silver Spring, MD	
Bushey Feight Morin Architects, Inc. – Hagerstown, MD	
Gaudreau, Inc. – Baltimore, MD	
KPN Architects, LLC – Baltimore, MD	

At the May 23, 2013 public meeting of the General Professional Services Selection Board, the Chairman of the Qualification Committee reported that nineteen (19) of the twenty-six (26) firms which submitted technical proposals achieved the minimum qualifying score of 85% and were



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**                    5-AE (Cont.)

potentially eligible to provide the required services. Two (2) firms submitted proposals that were determined to be not susceptible for award and not evaluated. The Committee asked the Board to authorize the request of price proposals from the top six (6) scoring firms.

The Request for Technical Proposals issued for this IQC stated a maximum of six (6) qualified firms would be selected for contract award. The price proposal submitted by each firm reflected billing rates for each discipline required for this contract. The billing rates were inclusive of direct salaries, fringe benefits, overhead, profit, materials, and all other costs, direct and indirect.

The fee for each project awarded under the proposed agreement shall be negotiated and the contract will be approved and executed by the State individually. Projects will normally be awarded on a rotating basis beginning with the number one ranked firm. Once the project award process has been initiated with a firm in the normal rotation, the next opportunity for project award will go to the next firm in the rotation unless the unit issuing the assignment finds that: the firm is unable to perform the assignment; the hours or fees proposed by the firm for services needed cannot successfully be negotiated to an amount the State considers fair and reasonable; another firm has special experience or qualifications, including geographic proximity to the site for which services are needed, that make it in the best interest of the State to give the assignment to another firm; or assignment to another firm would tend to balance to a greater extent, among firms on the IQC list being used, the fees paid or payable for work assignments previously issued.

At the July 18, 2013 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposals were determined to be fair, competitive, and reasonable. The price proposals and the scope of services represented by the price proposals were reviewed by the General Professional Services Selection Board. The price proposals were accepted by the General Board as fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on July 18, 2013 and is recommended to the Board of Public Works for approval.

None of the recommended firms is an MDOT certified MBE firm. A 29% MBE participation goal has been assigned to each of the six contracts awarded under this action. Each project/task

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**                      5-AE (Cont.)

order to be assigned under the terms of this indefinite delivery contract will be reviewed to determine the MBE participation to be achieved on that project.

**FUND SOURCE**                                      Various

**TAX CLEARANCE AND ADPICS NO.**

	ADPICS	Tax Clearance
Whitman, Requardt & Associates, LLP Baltimore, MD	001B4400154	13-2347-1111
Wheeler Goodman Masek - Annapolis, MD	001B4400155	13-2346-0111
Melville Thomas Architects, Inc. - Baltimore, MD	001B4400156	13-2348-1111
Smolen Emr Ilkovitch Architects - Rockville, MD	001B4400157	13-2351-0111
Morris & Ritchie Associates, Inc. – Towson, MD	001B4400158	13-2349-1111
Penza Bailey Architects – Baltimore, MD	001B4400159	13-2350-1111

**RESIDENT BUSINESSES**                                      Yes for all

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**A/E SERVICE CONTRACT MODIFICATION**

**ITEM**                6-AE-MOD

**DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

**CONTRACT NO. AND TITLE**

Project No. KT-000-090-D01  
 Youth Detention Center  
 Baltimore, MD  
 ADPICS No. COF30230

**ORIGINAL PROCUREMENT METHOD**

Maryland Architectural and Engineering  
 Services Act

**ORIGINAL CONTRACT APPROVED**

DGS/BPW Agenda Item 4-AE  
 (November 19, 2008)

**CONTRACTOR**

PSA-Dewberry + Penza Bailey Architects,  
 Joint Venture, Baltimore

**CONTRACT DESCRIPTION**

This project will provide for a new 180-bed facility for youthful offender detainees, consisting of four (4) stories, 184,797 GSF, above grade housing and support services and one parking/service level, 29,783 GSF, below grade with site work and utilities. This stand-alone facility will provide sight and sound separation from the adult offenders' population as required by the U.S. Department of Justice.

**MODIFICATION**

This Modification is for additional design services for the renovation of the existing Baltimore Pre-Release Unit (BPRU) and a portion of the adjacent Occupational Skills Training Center (OSTC) located in the Baltimore Correctional Complex to create a 60-bed Youth Detention Center (YDC) facility for youth charged as adults. This modification is being requested under SF&P Article 13-314 (4) with the recommendation to the BPW from DGS and a letter from the Governor that extraordinary circumstances exist requiring the expedited award to this contractor, which best serves the public interest

**ORIGINAL CONTRACT AMOUNT**

\$ 7,595,347.35

**MODIFICATION AMOUNT**

\$ 2,999,419.72

**PRIOR MODIFICATIONS/OPTIONS**

\$ 506,593.58

**REVISED CONTRACT AMOUNT**

\$ 11,101,360.65

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

REVISÉ

## A/E SERVICE CONTRACT MODIFICATION

**ITEM** 6-AE-MOD (Cont.)

## 6-AE-MOD (Cont.)

## ORIGINAL CONTRACT TERM

11/13/2008 – 12/20/2012

## TERM OF MODIFICATION

10/14/2013 – 08/21/2016

**PERCENT +/- THIS MODIFICATION**

39.49%

**OVERALL PERCENT +/-**

46.16%

## TERM OF MODIFICATION

## 1349 Calendar Days

**TERM OF ORIGINAL CONTRACT**

1415 Calendar Days

## FUND SOURCE

\$ 2,453,175.31 Item 053, MCCBL of 2013:  
DPDS, “New Youth Detention Center.  
Provide funds to design a new Youth  
Detention Center...”

## **MBE PARTICIPATION**

35.03%

## **MBE COMPLIANCE**

23.95%

## PERFORMANCE BOND

Not Required

## REMARKS

**REMARKS** Subsequent to abandoning the initially proposed new 180-bed YDC project, DPSCS has reassessed the youth population projections based on the recent declining population figures and has now planned for a downsized 60-bed facility by renovation of the existing BPRU and OSTC instead of the new Youth Detention Center in the Baltimore Correctional Complex. The General Assembly, in its 2013 session, proposed and authorized the Capital Funds in the amount of \$2,600,000 for the design of the 60-bed facility project. The revised project program for the renovation for 60-bed facility prepared jointly by Department of Juvenile Services (DJS) and DPSCS was approved by Department of Budget and Management (DBM).

The proposed 60-bed facility by renovation of BPRU and a portion of OSTC will be 59,347 GSF and will provide spaces for housing, education, administration, program services (counseling, drug treatment, etc.), visitation, medical, recreation, and food services.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**A/E SERVICE CONTRACT MODIFICATION**

**ITEM**                      6-AE-MOD (Cont.)

DPSCS has considered award of the Architect/Engineer (A/E) services by modification to its original contract since DPSCS has already invested significant efforts with the same A/E during the design of the YDC which had the same functions and the same methodology and logic for the design of the facility. This A/E's proven expertise will be beneficial in developing a sound design without delay.

The negotiated price for the contract modification is determined to be fair and reasonable.

Approval is requested for the entire modification of \$2,999,419.72 involving all six phases of A/E services. However, due to limited funding availability, the initial authorization will be for the first three phases to include schematics, design development and construction documents for an amount of \$2,453,175.31.

**TAX COMPLIANCE**    13-2197-0001

**RESIDENT BUSINESS**    Yes

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Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**A/E SERVICE CONTRACT MODIFICATION**

**ITEM**            7-AE-MOD

**BALTIMORE CITY COMMUNITY  
COLLEGE**

Liberty Campus  
Baltimore City

**ORIGINAL CONTRACT NO. & TITLE**

Project No. CC-623-981-001  
Main Building Renovation  
ADPICS NO. 001B9901196/COF29285

**ORIGINAL CONTRACT APPROVED**

4/21/1999 DGS/BPW Agenda Item 8-AE

**CONTRACTOR**

Hord Coplan Macht  
(Formerly Cochran Stephenson &  
Donkervoet)

**CONTRACT DESCRIPTION**

This project provided for the renovation and reconfiguration of approximately 231,000 GSF of academic and administrative space to be designed and constructed in three phases.

**MODIFICATION DESCRIPTION**

Provide for architectural and engineering design and administration services to renovate the main complex's administration wing which represents the project's final phase. Design will incorporate revised program functions required by changes in the College's operation since the original program was developed and approved in 1998. Additional funds are also provided to complete funding of the original approved A/E contract.

**TERM OF ORIGINAL CONTRACT**

77 months

**TERM OF MODIFICATION**

24 months

**AMOUNT OF ORIGINAL CONTRACT**

\$3,440,000.00

**AMOUNT OF MODIFICATION**

\$295,472.61

**PRIOR MODIFICATIONS/OPTIONS**

\$360,999.57

**REVISED TOTAL CONTRACT AMOUNT**

\$4,096,472.18

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**A/E SERVICE CONTRACT MODIFICATION**

**ITEM**            7-AE-MOD (Cont.)

**PERCENT +/- (THIS MODIFICATION)**            8.59%

**OVERALL PERCENT**            19.66%

**ORIGINAL PROCUREMENT METHOD**            Maryland Architectural and Engineering Services Act

**ORIGINAL MBE PARTICIPATION**            17%

**MBE COMPLIANCE**            19.2%

**REMARKS**            The three phases of design and construction of the BCCC main building complex began in 1999 and originally were scheduled to be completed in 2005. Subsequent delays in funding and limited appropriations resulted in the need to re-program functional spaces within the administration wing due to operational changes at the College, and insufficient funds to fulfill the original contract fee obligation. This modification provides additional funds to incorporate the program revisions and to complete funding of the original contract.

**FUND SOURCE**            Item 026 MCCBL 2009  
 “Provide funds for a detailed design to complete the final phase of the main building renovation – Liberty Campus”

**RESIDENT BUSINESS**            Yes

**TAX COMPLIANCE NO.**            13-2411-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            8-M

**DEPARTMENT OF GENERAL SERVICES**

Annapolis Capital Complex, the  
 Crownsville People's Resource Center  
 and the Crownsville Day Care  
 Annapolis and Crownsville, MD

**CONTRACT NO. AND TITLE**

Window Washing/Gutter Cleaning  
 Services  
 Solicitation No. 001IT819248  
 ADPICS No. 001B4400135

**DESCRIPTION**

Approval is requested for a contract to provide exterior window washing and gutter cleaning services for the Annapolis Capital Complex, the Crownsville People's Resource Center, and the Crownsville Day Care, Annapolis and Crownsville, MD for a five (5) year period beginning October 1, 2013 through September 30, 2018.

**PROCUREMENT METHOD**

Negotiated Award After Unsuccessful  
 Competitive Sealed Bidding

**BIDS OR PROPOSALS**

Peele, Inc., dba The Descenders Window Cleaning  
 Martinsburg, WV

**Base Bid**

\$238,417.56

**AWARD**

Peele, Inc., dba The Descenders Window  
 Cleaning

**TERM**

10/01/2013 – 09/30/2018

**AMOUNT**

\$238,417.56

**MBE PARTICIPATION**

0%

**REMARKS**

A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com.*, and this is the third solicitation for this service. One (1) bid and one (1) no bid was received for the bid opening by July 23, 2013.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            8-M (Cont.)

The recommended contractor Peele, Inc dba The Descenders Window Cleaning's bid was determined to be responsive, the bidder was determined to be responsible, and has confirmed its bid price.

Prior to this solicitation, two other solicitations were posted on eMM for this service. Two (2) bids were received on June 7, 2013. Both bids were rejected for exceeding available funds. On May 7, 2013, one bid was received which resulted in rejection of the bid for exceeding available funds.

**FUND SOURCE**

H00 33151 0813  
(DGS Operating Funds)

**TAX COMPLIANCE NO.**

13-2315-1000

**RESIDENT BUSINESS**

Yes

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

REVISÉ

## GENERAL MISCELLANEOUS

<u>ITEM</u>	9-GM
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**REFERENCE** In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval of the use of General Obligation Bond funding for the contract noted below in the total amount of \$47686. (2 Items)

### **A. Department of Natural Resources**

Gunpowder State Park  
Chase, Baltimore County

<p><b><u>DESCRIPTION</u></b></p>	<p>This project is to remove (1) 1000 gallon underground storage tank and associated piping. Excavate site in order to form up, place and finish a reinforced concrete LPG tank pad within approx. 10 linear feet of rear of building foundation. Provide &amp; install an above-grade 500 gallon LPG fuel tank and required piping, etc., necessary to make the entire system operational in accordance with applicable codes.</p>
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## REMARKS

**CONTRACT NO. & TITLE**

Project No. P-000-121-510  
Remove Underground Fuel Oil Tank/Install  
LPG Tank, Dundee Creek Marina

## PROCUREMENT METHOD

## Small Procurement

## AWARD

Petroleum Services, Inc.  
Baltimore, MD

**AMOUNT**

\$15,765.00

## FUND SOURCE

MCCBL FY2011 Item 008  
 “Provide funds to Construct Capital  
 Improvements such as planned Maintenance  
 and Repair Projects at Public Use Facilities  
 on State owned Property.”

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**GENERAL MISCELLANEOUS**

**ITEM**            9-GM (Cont.)

**B. Department of Natural Resources**

Albert Powell Trout Hatchery  
Hagerstown, Maryland

**CONTRACT NO. AND TITLE**

Project No. G-022-130-010  
Location Albert Powell Trout Hatchery  
Description: Roof Replacement

**DESCRIPTION**

The project consist of removal/replacement of roof shingles on four (4) buildings. This will include removal/disposal of existing roof shingles, flashing, drip edge and underlayment; removal/disposal of and replace deteriorated tongue and grove roof sheathing; install ice and water shield; install one layer select grade shingle underlayment; install aluminum drip edge; install two new lead or lead coat copper pipe flanges with soldered seams; cut roof decking and install flexible mesh type ridge vent; install new architectural shingles over roofs.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**AWARD**

D & A Services Group, LLC  
New Orleans, LA

**AMOUNT**

\$31,921.00

**TERM**

90 Calendar Days

**MBE PARTICIPATION**

10%

**REMARKS**

This project was advertised for construction on June 3, 2013. Bids were received on July 9, 2013 with eight bidders responding. The MBE goal of 10% was exceeded by D & A Services Group, LLC and affirmed by MBE Office memo dated July 24, 2013.

**FUND SOURCE**

MCCBL 2012 Item 013  
“Provide funds to Construct Capital Improvements such as planned Maintenance and Repair Projects at Public Use Facilities on State owned Property.”

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            9-GM (Cont.)

**RESIDENT BUSINESS**

No

**TAX COMPLIANCE NO.**

13-2130-1000

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            10-LL

**DEPARTMENT OF NATURAL RESOURCES**

(Land and Property Management)

**Tenant**                                      National Sailing Hall of Fame  
 Annapolis, Maryland 21401

**Sub-Tenant**                                      Annapolis Boat Show  
 Prince George St.  
 Annapolis, Maryland 21401

**Property Location**                                      67, 69 and 71 Prince George St.  
 Annapolis, Maryland 21401

<b><u>Space Type</u></b>	Land	<b><u>Type</u></b>	New
<b><u>Duration</u></b>	23 days	<b><u>Effective</u></b>	September 25, 2013
<b><u>Annual Rent</u></b>	\$5,000.00		

<b><u>Utilities Responsibility</u></b>	Tenant
<b><u>Custodial Responsibility</u></b>	Tenant
<b><u>Previous Board Action(s)</u></b>	09/19/2012 Item 20-LL; 09/21/2005 Item 18-L; 12/19/2001 Item 9-L; 08/05/1998 Item 44-L; 11/01/1995 Item 18-L; 09/14/1994 Item 34-L; 07/08/1998 Item 18-L

**Reference**

Agreement-to-Lease, Lease, and temporary Interim Lease, between the Department of Natural Resources and the National Sailing Hall of Fame, Inc., to lease DNR property for the development of a new National Sailing Hall of Fame along the downtown waterfront.

The Agreement and Lease obligated National Sailing Hall of Fame to sublease to the Annapolis Boat show each year and shall indemnify and hold the State harmless for such use.

**Special Conditions**

1. The Sub-Tenant shall occupy and use the Premises for placement of boat show materials and equipment in the Gravel Parking Area, lying above ground and submarine utility
2. The Sub-Tenant shall maintain, at its expense, insurance coverage including; Commercial General Liability in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 annual aggregate, and shall contain broad form CGL Endorsement or its equivalent.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**      10-LL (Cont.)

3. This Sublease may be terminated by DNR in whole or time to time in part, whenever DNR determines that such termination shall be in the best interest of the State.
4. The property is leased in an “as is” condition.
5. The Sub-Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its use and occupancy of the premises.
6. The Sub-Tenant shall be responsible for all utilities and janitorial services associated with the Boat Show.
7. The revenue derived from the Sub-Lease shall be deposited into the Natural Resources Police general fund.

**Remarks**

1. The Premises consist of a Gravel Parking Area for storage of boat show materials and equipment, an area over the bulkhead and through the waters for laying the above ground and submarine utility cable to run from the Electric Utility Area and a Sidewalk for the placement of fencing for pedestrian safety.
2. Marine liability coverage maintained under the 2010 boat show sublease for environmental purposes is not applicable under the present sublease as the Tenant is not leasing the State Water Area for which that insurance was required. State land is being used only for material and equipment storage, access to electrical service, and not for boat exhibiting.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            11-LL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**  
 (Office of Capital Planning)

Elkton  
 Cecil County

**Tenant**                                      Haven House, Inc.  
    P. O. Box 723  
    Elkton, Maryland 21922

**Property Location**                      1195 Augustine Herman Highway  
    Elkton, Maryland 21922

**Space Type**    Group Home  
**Duration**        5 years  
**Annual Rent**    \$1.00

**Type**            Optional Renewal  
**Effective**      November 14, 2013

**Utilities Responsibility**                      Tenant  
**Custodial Responsibility**                    Tenant  
**Previous Board Action(s)**                   04/30/1997-Item 19-L; 12/18/2002 Item 19-L;  
    11/05/2008-Item 12-LL

**Special Conditions**

8. The Tenant is responsible for all maintenance of the property.
2. The Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its and occupancy of the premises.
3. The Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
4. The Tenant shall indemnify and hold harmless the State of Maryland and Maryland Department of Health and Mental Hygiene against any and all liability or claim of liability (including reasonable attorney's fees), arising out of licensee's use and occupancy, conduct operation or management of the premises during the Term.
5. This Lease contains a termination for convenience clause.

**Remarks** The demised premises is to be used for a halfway house for five (5) substance addicted clients, and nine (9) staff members.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            12-LT

**DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

Parole and Probation

**DEPARTMENT OF HUMAN RESOURCES**

Child Support Enforcement  
 Prince George's County Department of Social Services

Marlow Heights  
 Prince George's County

**Landlord/Owner**    MGP Scuderi, LLC  
                               6901 Rockledge Drive, Suite 230  
                               Bethesda, Maryland 20817

**Property Location**    4235 28<sup>th</sup> Avenue  
                                   Marlow Heights, Maryland 20748

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	New	<b><u>Square Feet</u></b>	
<b><u>Duration</u></b>	10 Years	<b><u>Effective</u></b>	October 1, 2013	PGDSS	33,500
<b><u>Annual Rent</u></b>	\$1,384,810	<b><u>Square Foot Rate</u></b>	\$17.50	OCSE	39,632
		<b><u>Eff. Square Foot Rate</u></b>	\$19.00	PSCS	<u>6,000</u>
				Total	79,132

**Utilities Responsibility**    Tenant  
**Custodial Responsibility**    Landlord  
**Previous Board Action(s)**    11/14/07 – 5-LT; 02/02/05 8-LT; 10/03/01 – 18-L

**Fund Source**

**DHR:**  
 Prince George's County    DSS    N00G0002    7B16    1351    G0010    \$586,250  
 Prince George's County    OCSE    N00G0006    7B46    1352    GF460    \$693,560

**DPSCS:**  
 Criminal Supervision    35.03.03    32110    AOBJ    1310    86% General Fund    \$ 90,300  
 DDMP    35.03.02    32210    AOBJ    1310    14% General Fund    \$ 14,700  
**Total: \$1,384,810**

**Special Conditions**

- 1.The lease incorporates 317 use in common parking spaces at no cost.
- 2.The lease provides for the pass thru of real estate taxes and custodial service expenses over a base year

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            12-LT (Cont.)

**Remarks**

1. The space has served as an administrative and client contact facility for the Prince George's County Department of Social Services for the Camp Springs area and the Prince George's County Child Support Enforcement Agency since 2001. This site also supports the regional training center for the Prince George's County Child Support Enforcement Agency. This space has also served as the administrative and client contact offices for the Division of Parole and Probation, Office of Criminal Supervision and the Drinking Driver Monitor Program since 2005.
2. Landlord shall provide \$1.1 million dollars for tenant improvements in addition to necessary capital improvements being performed by the Landlord including HVAC, roof and windows.
3. The lease contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM** 13-LT-MOD

**DEPARTMENT OF TRANSPORTATION**

Essex  
 Motor Vehicle Administration  
 Baltimore County

**Landlord/Owner** Middlesex Associates LLP  
 c/o Maryland Financial investors, Inc.  
 2800 Quarry Lake Drive, Suite 340  
 Baltimore, Maryland 21209

**Property Location** 1338 ½ Eastern Boulevard, Unit V  
 Essex, Maryland 21221

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Renewal/Expansion	<b><u>Square Feet</u></b>	14,122
<b><u>Duration</u></b>	10 Years	<b><u>Effective</u></b>	October 1, 2013		
<b><u>Annual Rent</u></b>	\$176,666.22(average)				
		<b><u>Square Foot Rate</u></b>	\$12.51 (average)		
		<b><u>Prev. Square Foot Rate</u></b>	\$12.50		
		<b><u>Eff. Square Foot Rate</u></b>	\$16.00		
		<b><u>Prev. Eff. Sq. Foot Rate</u></b>	\$13.13		

**Utilities Responsibility** Tenant  
**Custodial Responsibility** Tenant  
**Previous Board Action(s)** 3/24/2010 – 12-LT; 8/5/1998 – 46-L

**Fund Source** Special 100% J04E0001 AOBJ 1301

**Special Conditions**

3. The lease incorporates access to up to 1,080 use in common parking spaces at no cost.
4. The lease includes .75 acres of land for a test driving track located on site in the rear of the property. In lieu of rent paid for the test course, the MVA maintains the test track which primarily consists of striping, re-painting and bumper block replacements.
5. The rental rate is \$11.91 per net usable square foot for years 1-5 and increases to \$13.10 per net usable square foot for years 6-10, resulting in an average rental rate of \$12.51 over the term of the lease.
6. The lease provides for pass thru costs for real estate taxes expenses over a base year.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            13-LT-MOD (Cont.)

**Remarks**

1. This space has been used since 1998 as the only full service Motor Vehicle office in Baltimore County.
2. All improvements including construction to new expansion space shall be performed at the Landlord's sole costs.
3. In FY 2013, the MVA performed 243,761 transactions at this location and 19,652 kiosk transactions
4. The lease contains a termination for convenience clause.
5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM** 14-LT-MOD

**DEPARTMENT OF HUMAN SERVICES**

Baltimore City

Child Protective Services

**Landlord** HOW NOR Limited Partnership  
 108 Timonium Road, Suite 300  
 Timonium, Maryland 21093-3116

**Property Location** 1900 N. Howard Street  
 Baltimore, Maryland 21218

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Extension	<b><u>Square Feet</u></b>	49,307
<b><u>Duration</u></b>	2 Years	<b><u>Effective</u></b>	October 1, 2013		
<b><u>Annual Rent</u></b>	\$751,931.75	<b><u>Square Foot Rate</u></b>	\$15.25		
		<b><u>Effective Sq. Ft. Rate</u></b>	\$17.25		
		<b><u>Previous Sq. Ft. Rate</u></b>	\$14.50		
		<b><u>Prev. Eff. Sq. Ft. Rate</u></b>	\$14.50		

**Utilities Responsibility** Tenant  
**Custodial Responsibility** Landlord  
**Previous Board Action(s)** 06/24/92 – 18-L; 07/14/93 – 20-L; 01/11/95 – 8-L;  
 02/04/98 – 24-L; 03/19/03 – 10-L

**Fund Source** N00G0003 7C24 1351 G3010 100% General

**Special Conditions**

1. The lease provides 107 use-in common parking spaces free of charge.
2. The lease provides for the pass thru of custodial expenses and real estate taxes over a base year.
3. Tenant has the right to renew this lease one (1) time for a five (5) year term subject to Board of Public Works approval.

**Remarks**

1. The agency has used this space since 1992 for the Child Protective Services Unit of Baltimore City Social Services, investigating child abuse and neglect. In addition, this unit provides services to maintain a safe environment for children.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      14-LT-MOD (Cont.)

2. This extension provides the agency additional time to formulate an RFP to competitively solicit lease proposals within the Baltimore City market for a new location.
3. This lease contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM** 15-LT-MOD

**DEPARTMENT OF HUMAN RESOURCES**  
Washington County Department of Social Services

Hagerstown  
Washington County

**Landlord/Owner** Potomac Building, LLC  
888 17th Street, NW, Suite 205  
Washington, DC 20006

**Property Location** 122-128 North Potomac Street  
Hagerstown, Maryland 21740

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Renewal	<b><u>Square Feet</u></b>	53,705
<b><u>Duration</u></b>	10 Years	<b><u>Effective</u></b>	October 1, 2013		
<b><u>Annual Rent</u></b>	\$796,982.20 (Avg.)	<b><u>Square Foot Rate</u></b>	\$14.87 (Avg.)		
		<b><u>Previous Sq. Ft. Rate</u></b>	\$14.17		
		<b><u>Eff. Square Foot Rate</u></b>	\$17.34		
		<b><u>Prev. Eff. Sq. Ft. Rate</u></b>	\$17.30		

<b><u>Utilities Responsibility</u></b>	Tenant
<b><u>Custodial Responsibility</u></b>	Landlord
<b><u>Previous Board Action(s)</u></b>	05/11/2005 – 22-L; 11/30/05 – 8-L; 09/18/96 -20-L; 08/11/93 – 19-L

**Fund Source**

FIA	33.07.00.02	PCA	G0010	AOBJ	1351	37% General	63% Federal	\$209,564.84
CWS	33.07.00.03	PCA	G3010	AOBJ	1351	34% General	66% Federal	\$352,450.00
AS	33.07.00.04	PCA	G4100	AOBJ	1351	28% General	72% Federal	\$ 82,556.38
LGA	33.07.00.05	PCA	G5000	AOBJ	1351	59% General	41% Federal	\$ 60,329.83
OCSE	33.07.00.06	PCA	G6010	AOBJ	1351	34% General	66% Federal	\$ 92,081.15

**Special Conditions**

7. The lease incorporates 171 use in common parking spaces at no cost.
8. The lease provides for pass thru costs for real estate taxes and custodial services over a base year.
9. The square foot rate for years 1-3 is \$14.30 per net usable square foot; the rate increases for years 4-6 to \$15.00 per net usable square foot; and \$15.20 per net usable square foot for years 7-10, resulting in an average rental rate of \$14.87 over the term of the lease.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**           15-LT-MOD (Cont.)

**Remarks**

1. This space has been used as administrative and client contact office spaces since 1988 for the Washington County Department of Social Services and Child Support Enforcement. These Units are charged with administering the Family Investment Program and establishing, enforcing and monitoring court orders in Washington County relative to child support issues.
2. Landlord shall perform approximately \$500,000 in improvements to the building including new windows, energy efficient lighting, HVAC enhancements, landscaping and parking lot improvements. The Tenant has requested the Landlord to perform approximately \$75,000 in modifications to its space. All costs associated with the Tenant requested modifications must be reviewed and approved by DGS in advance.
3. The lease contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**           16-LT-OPT

**DEPARTMENT OF THE JUDICIARY**  
(District Court)

Baltimore City

**Landlord**       East Lombard Street Parking Associates, LLC  
t/a Arrow Parking  
250 West Pratt Street, Suite 850  
Baltimore, Maryland 21201

**Property Location**   200 East Lombard Street  
Baltimore, Maryland 21202

<b><u>Space Type</u></b>	Garage Parking	<b><u>Lease Type</u></b>	Renewal	<b><u>Number of Spaces</u></b>	20
<b><u>Duration</u></b>	2 Years	<b><u>Effective</u></b>	December 1, 2013		
<b><u>Annual Rent</u></b>	\$30,000	<b><u>Rate/Space/Month</u></b>	\$125		
		<b><u>Prev. Rate/Space/Month</u></b>	\$120		

**Utilities Responsibility**       Landlord  
**Custodial Responsibility**   Landlord  
**Previous Board Actions**     11/16/2011 – Item No. 11-LT

**Fund Source**               General 100%   C00 14 40741   AOBJ 1301

**Remarks**

1. These spaces are used by District Court employees located at 501 E. Fayette Street, Baltimore City.
2. The number of spaces complies with the 1:3 ratio established for this area.
3. The lease contains a termination for convenience clause.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            17-LT-OPT

**MARYLAND HEALTH INSURANCE PLAN**

Baltimore City

**Landlord**        East Lombard Street Parking Associates, LLC  
                          t/a Arrow Parking  
                          250 West Pratt Street, Suite 850  
                          Baltimore, Maryland 21201

**Property Location**    200 East Lombard Street  
                                  Baltimore, Maryland 21202

<b><u>Space Type</u></b>	Garage Parking	<b><u>Lease Type</u></b>	Renewal	<b><u>Number of Spaces</u></b>	4
<b><u>Duration</u></b>	2 Years	<b><u>Effective</u></b>	January 9, 2014		
<b><u>Annual Rent</u></b>	\$6,000	<b><u>Rate/Space/Month</u></b>	\$125		

<b><u>Utilities Responsibility</u></b>	Landlord
<b><u>Custodial Responsibility</u></b>	Landlord
<b><u>Previous Board Actions</u></b>	01/04/12 – Item – 7-LT

**Fund Source**            General 100%    Z0201 0003 AOBJ 0705

**Remarks**

1.        These spaces are used by Maryland Health Insurance Plan employees located at 201 E. Baltimore Street, Baltimore City.
2.        The number of spaces complies with the 1:3 ratio established for this area.
3.        The lease contains a termination for convenience clause.
4.        This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            18-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*Board of Directors of the Andover Football League, Inc. and the County Executive and County Council of Anne Arundel County*

*Andover Field Renovations*

*“For the planning, design, construction, repair, and renovation of the Andover Park fields and field house, located in Linthicum.”*

***\$25,000***

*Maryland Consolidated Capital Bond Loan of 2011 (LSI - Chapter 396, Acts of 2011, as amended by Chapter 639, Acts of 2012)*

*DGS Item G027*

***\$75,000***

*Maryland Consolidated Capital Bond Loan of 2011 (LHI - Chapter 396, Acts of 2011, as amended by Chapter 639, Acts of 2012)*

*DGS Item G100 (SL-080-110-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014, as extended by the Board of Public Works (DGS Agenda 7/24/13, Item 23) and the Board of Public Works to certify a matching fund.

The Board of Directors of the Andover Football League, Inc. and the County Executive and County Council of Anne Arundel County have submitted evidence that the County has \$221,000 in its FY 2014 budget to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$ 221,000
<b>11-G027 (This Action)</b>	<b>\$ 25,000</b>
<b>11-G100 (This Action)</b>	<b>\$ 75,000</b>
Local Cost	\$ 121,000

**REMARKS**

(1) The grant agreement has been modified with the following: 16. Indemnification: *To the extent permitted by law and without waiving any defenses, immunities, or the provisions of the Maryland Local Tort Claims Act, Grantee....*

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**          18-CGL (Cont.)

- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (4) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            19-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*County Executive and County Council of Howard County  
 Blandair Regional Park*

*“For the planning, design, construction, repair, renovation, and capital equipping of a playground at Blandair Regional Park.”*

***\$105,000***

*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)  
 DGS Item G073*

***\$145,000***

*Maryland Consolidated Capital Bond Loan of 2013 (LHI - Chapter 424, Acts of 2013)  
 DGS Item G134, (SL-007-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The County Executive and County Council of Howard County have submitted documentation that \$6,943,000 is appropriated through its Fiscal Year 2014 budget to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$	895,000
<b>13-G073 (This Action)</b>	<b>\$</b>	<b>105,000</b>
<b>13-G134 (This Action)</b>	<b>\$</b>	<b>145,000</b>
Local Cost	\$	645,000

**REMARKS**

(1) The grant agreement has been modified with the following: 16. Indemnification: *To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; Article §25A, 1A; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee....*

(2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        19-CGL (Cont.)

(4)     The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            20-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*County Executive and County Council of Howard County*

*Historic Belmont Property Restoration*

*“For the repair, renovation, and capital equipping of buildings at the Historic Belmont Property.”*

***\$125,000***

*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)*

*DGS Item G074, (SL-006-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund.

The County Executive and County Council of Howard County have submitted documentation that \$850,000 is appropriated through its Fiscal Year 2014 budget to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$	850,000
<b>13-G074 (This Action)</b>	<b>\$</b>	<b>125,000</b>
Local Cost	\$	725,000

**REMARKS**

(1) The grant agreement has been modified with the following: 16. Indemnification: *To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; Article §25A, 1A; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee....*

(2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            20-CGL (Cont.)

(4)     The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            21-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Institutes for Behavior Resources, Inc. (Baltimore City)*  
*Institutes for Behavior Resources*

*“For the planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Institutes for Behavior Resources.”*

***\$50,000***

*Maryland Consolidated Capital Bond Loan of 2013 (MISC - Chapter 424, Acts of 2013)*  
*DGS Item G019, (SL-003-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of the Institutes for Behavior Resources, Inc. has submitted documentation that it has \$414,792 in a financial institution to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$ 149,302
<b>13-G019 (This Action)</b>	<b>\$ 50,000</b>
Local Cost	\$ 99,302

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            22-CGL

**RECOMMENDATION** That the Board of Public Works enter into grant agreements for the following grants:

*Board of Directors of the Engaged Community Offshoots, Inc.  
 (Prince George's County)*

*La Vida Sana (Healthy Living Farm)*

*“For the acquisition, design, and construction of the Healthy Living Farm, located in Edmonston.”*

***\$25,000***

*Maryland Consolidated Capital Bond Loan of 2010 (LHI - Chapter 483, Acts of 2010; as amended by Chapter 639, Acts of 2012; and Chapter 430, Acts of 2013)*

*DGS Item G145*

***\$50,000***

*Maryland Consolidated Capital Bond Loan of 2010 (LSI - Chapter 483, Acts of 2010; as amended by Chapter 639, Acts of 2012; and Chapter 430, Acts of 2013)*

*DGS Item G077, (SL-085-100-038)*

**MATCHING FUND** The matching fund requirement was eliminated by amendment.

**BACKGROUND**

Total Project	\$ 225,000
<b>10-G145 (This Action)</b>	<b>\$ 25,000</b>
<b>10-G077 (This Action)</b>	<b>\$ 50,000</b>
Local Cost	\$ 150,000

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            23-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*Board of Directors of the Community Outreach and Development, Community Development Corporation (Prince George's County)*

*Labor of Love Learning Center*

*"For the renovation of the Labor of Love Learning Center, located in Capitol Heights"*

***\$100,000***

*Maryland Consolidated Capital Bond Loan of 2012 (LSI - Chapter 444, Acts of 2012, and as amended by Chapter 430, Acts of 2013)*

*DGS Item G085*

***\$100,000***

*Maryland Consolidated Capital Bond Loan of 2012 (LHI - Chapter 444, Acts of 2012, and as amended by Chapter 430, Acts of 2013)*

*DGS Item G136, (SL-037-120-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Directors of the Community Outreach and Development, Community Development Corporation has submitted evidence in the form of canceled checks and invoices that it has \$210,617 in prior eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Community Outreach and Development, Community Development Corporation \$10,617 for eligible expenditures.

**BACKGROUND**

Total Project	\$ 1,100,000
<b>12-G085 (This Action)</b>	<b>\$ 100,000</b>
<b>12-G136 (This Action)</b>	<b>\$ 100,000</b>
Local Cost	\$ 900,000

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            23-CGL (Cont.)

- (2)    The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
  
- (3)    The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            24-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Trustees of the Maryland Science Center, Inc. (Baltimore City)*

*Maryland Science Center - Planetarium Improvements*

*“For the renovation and capital equipping of the planetarium.”*

**\$550,000**

*Maryland Consolidated Capital Bond Loan of 2012 (MISC - Chapter 444, Acts of 2012, and as amended by Chapter 430, Acts of 2013)*

*DGS Item G010; (SL-039-120-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Maryland Science Center, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$581,920 in prior eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Trustees of the Maryland Science Center, Inc. \$31,920 for eligible expenditures.

**BACKGROUND**

Total Project	\$ 1,219,420
<b>12-G010 (This Action)</b>	<b>\$ 550,000</b>
Local Cost	\$ 669,420

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            24-CGL (Cont.)

- (3)    The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            25-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Trustees of Notre Dame of Maryland University (Baltimore City)*

*Notre Dame of Maryland University*

*“To assist in the planning, design, construction, renovation, and capital equipping of the New Academic Building for Schools of Nursing and Education located at the Notre Dame of Maryland University campus.”*

***\$4,000,000***

*Maryland Consolidated Capital Bond Loan of 2012 (MICUA-Chapter 444, Acts of 2012)  
DGS Item G008; (SL-040-120-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Trustees of Notre Dame of Maryland University has submitted evidence in the form of canceled checks and invoices that it has \$8,859,649 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Trustees of Notre Dame of Maryland University \$4,000,000 for eligible expenditures.

**BACKGROUND**

Total Project	\$ 16,197,732
<b>12-G008 (This Action)</b>	<b>\$ 4,000,000</b>
Local Cost	\$ 12,197,732

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        25-CGL (Cont.)

- (2) The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            26-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of Perry Hall High School Athletic Booster Club, Inc.  
 (Baltimore County)*

*Perry Hall High School Stadium Scoreboard*

*“For the acquisition, planning, design, construction, and capital equipping of the  
 Perry Hall High School Stadium Scoreboard.”*

***\$55,000***

*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)*

*DGS Item G064*

*(SL-005-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of Perry Hall High School Athletic Booster Club, Inc. has submitted evidence in the form of canceled checks and invoices that they have \$55,000 in eligible expenditures to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$ 110,000
<b>13-G064 (This Action)</b>	<b>\$ 55,000</b>
Local Cost	\$ 55,000

**REMARKS**

- (1) The grant agreement has been modified to include the Board of Education of Baltimore County as “Beneficiary” throughout the document.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (4) The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            27-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*Board of Directors of the Young Women’s Christian Association of Annapolis & Anne Arundel County, Maryland, Inc.*

*YWCA Counseling and Community Service Building Renovation*

*“For the planning, design, repair, renovation, and capital equipping of the YWCA Counseling and Community Service Building, located in Arnold.”*

***\$75,000***

*Maryland Consolidated Capital Bond Loan of 2012 (LSI - Chapter 444, Acts of 2012, as amended by Chapter 430, Acts of 2013) DGS Item G036*

***\$125,000***

*Maryland Consolidated Capital Bond Loan of 2012 (LHI - Chapter 444, Acts of 2012, as amended by Chapter 430, Acts of 2013) DGS Item G018*

***\$125,000***

*Maryland Consolidated Capital Bond Loan of 2012 (LHI - Chapter 444, Acts of 2012) DGS Item G103, (SL-038-120-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Directors of the Young Women’s Christian Association of Annapolis & Anne Arundel County, Maryland, Inc. has submitted evidence that it has \$526,494 in various financial institutions to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$ 656,900
<b>12-G036 (This Action)</b>	<b>\$ 75,000</b>
<b>12-G018 (This Action)</b>	<b>\$ 125,000</b>
<b>12-G103 (This Action)</b>	<b>\$ 125,000</b>
Local Cost	\$ 331,900

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (4) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            27-CGL (Cont.)

- (5)    The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            28-CGL

**MARYLAND HIGHER EDUCATION COMMISSION**

**RECOMMENDATION**

That the Board of Public Works authorize that funds be encumbered for the following grant:

***Frederick Community College***

***Building B Reconfiguration/Conversion - Design***

***Renovate the existing 18,685 NASF/ 32,592 GSF Academic Hall Building B. The project includes reconfiguring the building's classrooms into learning spaces consistent with today's teaching methodologies and technologies, including collaborative learning, lecture/laboratory and traditional lecture spaces. This project will also provide support offices, adjunct faculty workspace, student study space and learning support areas.***

***\$377,000***

***Maryland Consolidated Capital Bond Loan of 2012, Item #019 - \$377,000***

***CC-06-MC12-434***

**MATCHING FUND** Frederick Community College – \$277,514

Cost sharing is 57.6% State share, 42.4% local share and is in accordance with Section 11-105(j) of the Education Article.

**BACKGROUND**

	<b><u>Total Amount</u></b>	<b><u>State Share</u></b>	<b><u>Local Share</u></b>
Total Project	\$ 654,514	\$ 377,000	\$ 277,514
This Action	\$ 654,514	\$ 377,000	\$ 277,514

**REMARKS**

- (1) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Frederick Community College and signed by local authorities.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            29-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Academy of Success, Inc. (Baltimore City)*

*Academy of Success Community Empowerment Center*

*“For the acquisition, planning, design, repair, renovation, reconstruction, and capital equipping of the Academy of Success Community Empowerment Center, located in Baltimore City.”*

***\$100,000***

*Maryland Consolidated Capital Bond Loan of 2012 (Chapter 444, Acts of 2012)*

*DGS Item G037, SL-051-050-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Directors of the Academy of Success, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$196,000 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Academy of Success, Inc. \$96,000 for eligible expenditures.

**BACKGROUND**

Total Project	\$2,475,621
<b>12-G037 (This Action)</b>	<b>\$ 100,000</b>
10-G103 (Prior Action)	\$ 100,000
09-G119 (Prior Action)	\$ 50,000
05-051 (Prior Action)	\$ 100,000
05-G001 (Prior Action)	\$ 200,000
12-G104 (Future Action)	\$ 100,000
Local Cost	\$1,825,621

(Prior Actions: 12/1/10 Agenda, Item 15-CGL; 2/24/10 Agenda, Item 6-CGL; 6/20/07 Agenda, Item 20-CGL(A); 3/21/07 Agenda, Item 16-CGL(G))

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            29-CGL (Cont)

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            30-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Everyman Theatre, Inc. (Baltimore City)*

*Everyman Theatre*

*“To renovate the historic Town Theatre in downtown Baltimore.”*

***\$1,000,000***

*Maryland Consolidated Capital Bond Loan of 2012 (MISC - Chapter 444, Acts of 2012)*

*DGS Item G004, SL-056-080-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Directors of the Everyman Theatre, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$2,364,248 in eligible expenditures to meet the matching fund requirement for this project. Board of Public Works approval is also requested to reimburse the Board of Directors of the Everyman Theatre, Inc. \$1,000,000 for eligible expenditures.

**BACKGROUND**

Total Project	\$13,363,080
<b>12-G004 (This Action)</b>	<b>\$ 1,000,000</b>
11-G045 (Prior Action)	\$ 60,000
08-G034 (Prior Action)	\$ 50,000
08-G135 (Prior Action)	\$ 50,000
Local Cost	\$12,203,080

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            31-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

Submission of a request by *Baltimore Community Resource Center, Inc.* that the Board of Public Works approve a Waiver of Priority of Declaration and Subordination Agreement.

**PAST BPW ACTIONS**

DGS – August 8, 1990, Agenda Item 69-CGL

**BACKGROUND**

The State granted the *Addiction Referral and Counseling, Inc. (now Baltimore Community Resource Center, Inc.)* \$175,000 in general-obligation bond proceeds for acquisition and renovations of a three story office building located at 21 West 25<sup>th</sup> Street in Baltimore City, as follows:

**\$175,000**

Community Mental Health Components, Addiction Facilities and Developmental Disabilities Loan of 1989.

In connection with the grant, the Deed dated February 22, 1988 and recorded among the Land Records of Baltimore City in Liber S.E.B. No. 1824, Folio 513 was amended on November 8, 1990 in compliance with the conditions established by the State of Maryland in the Notices of the State's Right of Recovery, as required under *Health General Article 24-606*.

Baltimore Community Resource Center, Inc. is refinancing its existing debt held by Midstate Community Bank, successor to Midstate Federal Savings and Loan Association (hereinafter referred to as "Lender") with a term loan of \$672,663. The refinancing will be provided by Midstate Community Bank and secured by a deed of trust in favor of Midstate Community Bank. The Lender is unable to substitute the collateral as security for the Financing unless the State agrees to subordinate its legal and equitable rights under the Declaration to the lien of the Deed of Trust in the amount of \$672,663.

The Board is now requested to approve a Waiver of Priority Declaration and Subordination Agreement that will permit Baltimore Community Resource Center, Inc., to close on the loan. A DHMH Assistant Attorney General has reviewed and approved the Waiver of Priority Declaration and Subordination Agreement for legal sufficiency. The Department of Health and Mental Hygiene recommends Board approval.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            31-CGL (Cont.)

**REMARKS**

Health General Article 24-606(f)(2) provides that a lien based on the State's right of recovery is superior to a lien or other interest of a mortgage "except as the State may by written subordination agreement provide otherwise". The Waiver of Priority Declaration and Subordination Agreement reflects the financial arrangement as so stated above.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            32-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**GRANTEE**            The First Journey, Inc.  
                              3 Milford Mill Road  
                              Pikesville, MD 21208

**PROJECT**            MHA-CB-29301-01 Acquisition of:  
                              1) 941 Fairmount Avenue, Towson, MD 21204  
                              2) 1306 Greenbrier Circle, Unit 6, Pikesville, MD 21208  
                              3) 200 Cork Lane, Unit T-3, Reisterstown, MD 21136  
                              4) 201 Conewood Avenue, Reisterstown, MD 21136

**DESCRIPTION**      Approval is requested for a grant of \$375,110 for the acquisition of a 3-bedroom house at 941 Fairmount Avenue in Towson, a 2-bedroom house at 1306 Greenbrier Circle, Unit 6 in Pikesville, a 1-bedroom house at 200 Cork Lane, Unit T-3 in Reisterstown, and a 3-bedroom house at 201 Conewood Avenue in Reisterstown. Two appraisals were obtained for each of the properties and have been reviewed by DGS as follows:

1) 941 Fairmount Avenue, Towson	
<b>Contract of Sale</b>	<b>\$176,500</b>
Appraisal: Stephen H. Muller, Towson, MD	\$180,000
Appraisal: Brian D. McGraw, Baltimore, MD	\$185,000
DGS approved fair market value	\$180,000
2) 1306 Greenbrier Circle, Unit 6, Pikesville, MD	
<b>Contract of Sale</b>	<b>\$115,000</b>
Appraisal: Stephen H. Muller, Towson, MD	\$115,000
Appraisal: Brian D. McGraw, Baltimore, MD	\$116,000
DGS approved fair market value	\$115,000
3) 200 Cork Lane, Unit T-3, Reisterstown, MD	
<b>Contract of Sale</b>	<b>\$52,000</b>
Appraisal: Brian D. McGraw, Baltimore, MD	\$53,000
Appraisal: Stephen H. Muller, Towson, MD	\$54,000
DGS approved fair market value	\$53,000
4) 201 Conewood Avenue, Reisterstown, MD	
<b>Contract of Sale</b>	<b>\$166,750</b>
Appraisal: Stephen H. Muller, Towson, MD	\$171,000
Appraisal: Brian D. McGraw, Baltimore, MD	\$187,500
DGS approved fair market value	\$171,000

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            32-CGL (Cont.)

Grant participation is limited to the lesser of the DGS approved value or the contract price.

**REMARKS**

- 1) Grantee is a nonprofit organization.
- 2) These acquisitions will provide housing for eight mentally ill individuals.
- 3) In accordance with *Subtitle 6 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore County.
- 4) No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds.

**FUNDING**    Eligible project costs include \$510,250 for acquisition and \$3,600 for appraisals for a total of \$513,850 to be funded as follows:

\$138,740 (27%) – Applicant's Share  
    Mortgage, Prolouge, Inc.  
   \$375,110 (73%) – State  
    Maryland Consolidated Capital Bond Loan 2010  
    Community Health Facilities Fund

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            33-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**GRANTEE**            Way Station, Inc.  
 230 W. Patrick Street  
 Frederick, MD 21701

**PROJECT**            MHA-CB-09808-01  
 Acquisition: 221 South Jefferson Street, Frederick, MD 21701

**DESCRIPTION**    Approval is requested for a grant of \$296,452 for the acquisition of a 7,693 sq/ft multi-family apartment building located at 221 South Jefferson Street in Frederick. Appraisals were provided and reviewed by DGS as follows:

<b>Contract of Sale</b>	<b>\$700,000</b>
Appraisal: S. Wayne Six, Frederick, MD	\$725,000
Appraisal: Michael P. Pugh, Frederick, MD	\$710,000
DGS approved fair market value	\$725,000

Grant participation is limited to the lesser of the DGS approved value or the contract price.

**REMARKS**

- 5) Grantee is a nonprofit organization.
- 6) This acquisition will provide housing for twelve mentally ill individuals.
- 7) In accordance with *Subtitle 6 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Frederick County.
- 8) No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            33-CGL (Cont.)

**FUNDING**    Eligible project costs include \$700,000 for acquisition and \$3,300 for appraisals for a total of \$703,300 to be funded as follows:

\$406,848 (58%) – Grantee  
                              \$309,130 Frederick County Deferred Loan Program  
                              \$ 97,718 Maryland Affordable Housing Trust (MAHT) Loan

\$296,452 (42%) – State  
                              Maryland Consolidated Capital Bond Loan 2010  
                              Community Health Facilities Fund

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**