

BOARD OF PUBLIC WORKS
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APRIL 16, 2014

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 16, 2014**

*Norman Astle (410) 841-5864
norman.astle@maryland.gov*

**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program Grant Requests***

Recommendation: That the Board of Public Works approves funding 20 individual grants under the Maryland Agricultural Cost-Share Program. Total request: \$633,356

Agreement	Recipient	County	Amount \$
AT-2014-2788	William V. Lyon	St. Mary's	140,403
AT-2014-2790	William V. Lyon	St. Mary's	4,800
AT-2014-2852	YMCA Of Washington, DC	Anne Arundel	11,800
CH-2014-2636	Hansen Builders, LLC.	Talbot	7,000
CH-2014-2792	Pippin/Callahan LLC	Queen Anne's	11,400
CH-2014-2800	F. Kevin Leaverton	Queen Anne's	500
CH-2014-2803	F. Reed Leaverton	Queen Anne's	800
CR-2014-2601	Hab Nab Farms Inc	Caroline	3,600
CR-2014-2810	Alice M. Tribbett	Queen Anne's	4,100
CR-2014-2853	William M. Brinsfield, III	Talbot	194,689
MP-2014-2835	Fritz Farm LLC	Carroll	2,300
MP-2014-2836	Fritz Farm LLC	Carroll	12,200
MP-2014-2837	Eric A. Brauning	Carroll	21,500
MP-2014-2854	Wanda Stup	Frederick	3,500
MP-2014-2855	Wanda Stup	Frederick	4,500
MP-2014-2856	David M. Crum	Frederick	18,400
MP-2014-2857	Glade Haven Farms, LLC	Frederick	103,764
MP-2014-2859	Matthew Hoff	Carroll	42,600
RS-2014-2808	Liberty Delight Farms	Baltimore	22,100
RS-2014-2865	Oldfields School, Inc.	Baltimore	23,400

Fund Source: MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

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*Norman Astle (410) 841-5864
norman.astle@maryland.gov*

2. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Additional Funding Requests

Recommendation: That the Board of Public Works approves *additional* funding of two individual grants under the Maryland Agricultural Cost-Share Program. Total request: \$3,574.38

Agreement #	Recipient	County	Amount \$
CR-2014-2298	Trax Enterprises, Inc.	Talbot	534.08
MP-2013-2829	H. Dudley Ives, Jr	Frederick	3,040.30

Fund Source: MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs. The additional costs resulted from design changes due to on-site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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*Contact: Angela Parks, 410-260-7791
angela.parks@maryland.gov*

**3. BOARD OF PUBLIC WORKS
*Wetlands Licenses***

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as proposed in the Department of the Environment's Report and Recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

TALBOT COUNTY

13-0218 *MARTIN & MAURA BOLLINGER* – Control shoreline erosion by emplacing marsh edging, groins and stone revetment; fill, grade and plant marsh vegetation; and install two boatlifts.

Miles River & Tilghman Creek, Claiborne

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Contact: Mary Jo Childs 410-260-7335
mchilds@comp.state.md.us

**4. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Report by:

Transportation February 2014

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

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*Contact: Rehena Rentuma, 410-260-7909
e-mail: rrentuma@comp.state.md.us*

5. BONDS

Recommendation: That the following general obligation bond authorizations be cancelled in the amount of **\$236,044** and, at the same time, reduce the State's spending authority as shown for the following capital projects. The Office of the Comptroller and the Department of General Services have reviewed this request and concur.

Authority: Section 8-128, State Finance and Procurement Article, Annotated Code of Maryland.

Background: The grantees have stated in writing that the project is complete or the funds are no longer needed:

\$135,438	Baltimore City Ivy Family Support Center (2001) Chapter 163, Acts of 2001 as amended by Chapter 219, Acts of 2008 and Chapter 372, Acts of 2010
\$100,000	MCCBL Ivy Family Support Center (2005) Chapter 445, Acts of 2005
\$606	MCCBL Annapolis High School Booster Club Concession Stand (2010) Chapter 483, Acts of 2010 as amended by Chapter 430, Acts of 2013

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
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REVISED

*Contact: Rehena Rentuma, 410-260-7909
e-mail: rrentuma@comp.state.md.us*

6. BONDS

Recommendation: That the Board of Public Works submit for publication in the *Maryland Register* the termination of the State debt authorizations listed. These terminations reduce the State's authority to issue general obligation bonds in the amount of **\$1,117** and at the same time, reduce the State's spending authority as shown for the capital projects listed. The Office of the Comptroller and the Department of Budget and Management have reviewed this request and concur.

Authority: Section 8-128, State Finance and Procurement Article, Annotated Code of Maryland.

Background: Funds for these State authorizations are no longer needed.

\$220	MCCBL Asbestos Abatement Program (2008) Chapter 336, Acts of 2008
\$457	MCCBL New Women's Detention Facility (2008) Chapter 336, Acts of 2008
\$110	MCCBL St. Mary's County Detention Center (2008) Chapter 336, Acts of 2008
\$150	MCCBL New Women's Detention Facility (2009) Chapter 485, Acts of 2009
\$180	MCCBL Salisbury University New Perdue School of Business (2010) Chapter 485, Acts of 2009 amended by Chapter 483, Acts of 2010

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**BOARD OF PUBLIC WORKS
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*Contact: Rehena Rentuma, 410-260-7909
e-mail: rrentuma@comp.state.md.us*

7. BONDS

Recommendation: That the Board of Public Works authorize the Comptroller to cancel the following general obligation bond authorization in the amount of **\$2,050,000** and, at the same time, decrease the State's spending authority as shown for:

Neighborhood Business Development Program
MCCBL of 2011
Chapter 396, Acts of 2011

Background: The 2011 MCCBL authorized the use of \$4.25 million in general obligation bond proceeds to fund DHCD's Neighborhood Business Development Program. However, subsequently, certain program costs were determined to be ineligible for general obligation bond proceeds. Accordingly, the Governor approved a budget amendment (053-12 [January 2012]) that, in effect, authorized the use of \$2.05 million in general funds for the Program.

Consequently, it is recommended that a portion of the 2011 bond authorization for the Program (\$2.05 million) be canceled.

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*Contacts: Jean Peterson (410) 514-7358 peterson@mdhousing.org
George Eaton (410) 514-7348 eaton@mdhousing.org*

8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deeds of trust on six properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

Loan Authority: Housing and Community Development Article, §§ 4-301-4-309, Annotated Code of Maryland

Authority to Release State Finance and Procurement Article §§ 10-305,

Security Interest: Annotated Code of Maryland

- A. *Ranabir and Deboleena Das*
7127 Ladd Circle, Frederick, 21701, Frederick County
Original Loan and Current Balance: \$5,000
- B. *Antoinette Drummond*
1125 Elbank Avenue, Baltimore, 21239, Baltimore City
Original Loan and Current Balance: \$5,000
- C. *Daphne Gassett*
6974 Hanover Parkway #300, Greenbelt, 20770, Prince George's County
Original Loan and Current Balance: \$5,000
- D. *Matthew Lennen*
2009 Mill Island Parkway, Frederick, 21701, Frederick County
Original Loan and Current Balance: \$10,000
- E. *April Mitchell*
14511 Hampshire Hall Ct., G1106, Upper Marlboro, 20770, Prince George's County
Original Loan and Current Balance: \$5,000
- F. *Angelic Simpkins-Squire*
2723 Yarnell Road, Halethorpe, 21227, Baltimore County
Original Loan and Current Balance: \$3,500

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*Contact Person: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov / cheryl.reilly@maryland.gov*

9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve further funding up to \$15,000,000 to the Washington Suburban Sanitary Commission (WSSC) for the **Blue Plains Wastewater Treatment Plant New Digestion Facilities - Combined Heat and Power** project, located in the District of Columbia. Borrower will repay this loan over a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.00% interest rate. To secure this debt, the Borrower will deliver its bond, along with a full faith and credit endorsement, to the Maryland Water Quality Financing Administration. Funding may involve multiple sources which may include general obligation bond proceeds as the required 20% match to federal funds and other funds. (Maryland Service Area Legislative Districts 14-27)

Project Description: This project entails the design and construction of the Combined Heat and Power System (CHP) with the New Digestion Facilities at the existing 370 million gallons per day Blue Plains Wastewater Treatment Plant. The CHP system is a design-build-operate contract that includes digester gas cleaning, gas and steam turbines, heat recovery steam generator and related appurtenances. The major benefits are electrical energy generation from the digester gas for plant usage, steam production to heat the new digestion process, and greenhouse gas emission reduction. The Water Quality State Revolving Loan Fund Green Loan funding is for the design-build component of the CHP contract.

Project Funding Sources:

Water Quality State Revolving Loan Fund Green (this action)	\$15,000,000
Water Quality State Revolving Loan Fund Green (most recent action 2/6/13)	\$15,000,000
Local Share	\$ 8,169,000
Other (DC Water)	\$45,096,875
TOTAL ESTIMATED PROJECT COST	\$83,265,875

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33 and State Clearinghouse comments and recommendations.

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*Contact Person: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

10. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve a new loan up to \$16,334,000 to Baltimore City for the **Greenmount, Hampden, Bolton Hill Sanitary Sewers (SC897R)** project. Borrower will repay this loan over a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.00% interest rate. To secure this debt, Borrower will deliver a revenue bond that is on parity with its outstanding sewer utility revenue bonds which have a first lien on the gross revenues of the system, to the Maryland Water Quality Financing Administration. (Legislative District 43).

Project Description: The project entails improvements to the existing Baltimore City sanitary sewer infrastructure in the Greenmount, Hampden, Bolton Hill area. The project consists of the planning, design and construction of supplemental gravity and pressure sewers, replacement and rehabilitation of sewers ranging in diameter and improvements/upgrades of existing pumping stations. This project is required by the April 2002 Consent Decree among Baltimore City, the Maryland Department of the Environment and the U.S. Environmental Protection Agency to meet Clean Water Act requirements.

Project Funding Sources:

Water Quality State Revolving Loan Fund	\$ 16,334,000
Local share	\$ 4,196,073
TOTAL ESTIMATED PROJECT COST	\$ 20,530,073

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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*Contact Person: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

11. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant/loan funding up to \$1,361,961 to City of Frostburg for the **Frostburg Combined Sewer Overflow (CSO) Elimination Phase VII-B2 Paul Street** project in Allegany County. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative District 1B)

- A. New Loan of \$94,120 (estimated) – Water Quality State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.00 interest rate. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.
- B. New Grant (up to) \$1,267,841 – Chesapeake Bay Water Quality Project Funds - Supplemental Assistance Program (SWQH 44.01).** MDE certifies that the proposed action complies with the tax-exempt bond provisions of the Internal Revenue Code and does not constitute a change in use or private activity.

Project Description: Planning, design and construction for the separation of the combined sewer system and related ancillary improvements to the City of Frostburg’s wastewater collection system. Specifically, the project consists of construction of new gravity sewer and stormwater lines and the replacement and rehabilitation of the existing system to prevent combined sewer overflows.

Project Funding Sources:

Water Quality State Revolving Loan Fund	\$ 94,120
Supplemental Assistance Grant, SWQH 44.01, MCCBL 2012-12074	\$ 201,981
Supplemental Assistance Grant, SWQH 44.01, MCCBL 2013-13095	\$1,065,860
Local Share	\$ 90,000
TOTAL ESTIMATED PROJECT COST	\$1,451,961

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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**BOARD OF PUBLIC WORKS
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*Contact Person: Terri Wilson (410) 537-4155
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12. MARYLAND DEPARTMENT OF THE ENVIRONMENT

A. **Recommendation:** That the Board of Public Works approve new grant/loan funding up to \$3,610,000 to Baltimore City for the **High Level Interceptor Cleaning (SC933)** project. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative District 40, 44A, 45 & 46)

1. **New Loan of \$2,110,000 (estimated) – Water Quality State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.00% interest rate. To secure this debt, Borrower will deliver a revenue bond that is on parity with its outstanding sewer utility revenue bonds which have a first lien on the gross revenues of the system, to the Maryland Water Quality Financing Administration.
2. **New Grant (up to) \$1,500,000 – Chesapeake Bay Water Quality Project Funds – Supplemental Assistance Program (SWQH 03.03).** MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

Project Description: The proposed project entails the cleaning of the wastewater collection and conveyance system in the High Level Sewershed. This work will prevent sanitary sewer overflows, reduce infiltration and inflow, address capacity problems and improve the overall condition of the aging sewer system. This project is required by the April 2002 Consent Decree among Baltimore City, the Maryland Department of the Environment and the U.S. Environmental Protection Agency to meet Clean Water Act requirements.

Project Funding Sources:

Water Quality State Revolving Loan Fund	\$2,110,000
CBWQ Supplemental Assistance MCCBL 2010-10067	\$ 136,944
CBWQ Supplemental Assistance MCCBL 2012-12074	\$1,363,056
Local Share	\$2,290,920
TOTAL ESTIMATED PROJECT COST	\$5,900,920

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12. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

- B. **Recommendation:** That the Board of Public Works reprogram unneeded funds in the amount of \$136,944 within the Maryland Department of the Environment. This project was complete and closed out. The reverted funds will be used for future projects, subject to Board approval.

Project #	Program*	Name	Recipient/County	MCCBL	Appropriation	Amount
SWQH 30.01	SWQH	Cumberland CSO Improvements Cedar St	City of Cumberland/ Allegany County	2010	10067	\$136,944

* Supplemental Assistance Program

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Section 9-348, Construction Grants or Loans: Water Quality Improvement.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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*Contact Person: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

13. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant/loan funding up to \$27,979,000 to Baltimore City for the **High Level Sewershed Sanitary Sewer Improvements (SC906 & SC932)** project. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative District 46)

- A. New Loan of \$26,479,000 (estimated) – Water Quality State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 20 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.00% interest rate. To secure this debt, Borrower will deliver a revenue bond that is on parity with its outstanding sewer utility revenue bonds which have a first lien on the gross revenues of the system, to the Maryland Water Quality Financing Administration.

- B. New Loan Forgiveness/Grant (up to) \$1,500,000 – Water Quality State Revolving Loan Fund.** This funding is provided under the Disadvantaged Community criteria of the Water Quality State Revolving Loan Fund Program. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.

Project Description: The project entails improvements to the existing Baltimore City sanitary sewer infrastructure in the High Level Sewershed. The project consists of the planning, design and construction of supplemental gravity and pressure sewers, replacement and rehabilitation of sewers ranging in diameter and improvements/upgrades of existing pumping stations. This project is required by the April 2002 Consent Decree among Baltimore City, the Maryland Department of the Environment and the U.S. Environmental Protection Agency to meet Clean Water Act requirements.

Project Funding Sources:

Water Quality State Revolving Loan Fund	\$26,479,000
Water Quality State Revolving Loan Fund Forgiveness/Grant	\$ 1,500,000
Local Funding	\$ 7,618,318
TOTAL ESTIMATED PROJECT COST	\$35,597,318

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13. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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SECRETARY'S
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*Churchill B. Wortherly 443-885-3074
churchill.wortherly@morgan.edu*

14. MORGAN STATE UNIVERSITY

Construction: Campus Wide Site Improvements – Hillen Road Landscaping

Contract ID: Campus Wide Site Improvements
Hillen Road Landscaping
Project No. DCM-HRL-14-1CO

Award: Bensky Construction Co, LLC, Baltimore

Contract Description: Construct various landscaping improvements along Hillen Road along the edge of campus and the median.

Amount: \$2,458,000

Procurement Method: Competitive Sealed Proposals
Single Proposal Received

Proposal:

	Tech Score	Base Price	Alt. 1	Alt. 2	Price
Bensky Construction Co. LLC	90.33	\$2,350,000	\$88,000	\$20,000	\$2,458,000

Term: Eight months from issuance of notice to proceed

MBE Participation: 57.27%

Performance Bond: Payment and performance bonds at 100% of contract amount

Remarks: The solicitation was advertised on *eMarylandMarketPlace*. Four proposals were received; two proposals advanced to having their price proposals evaluated. During scope review, one of the two remaining offerors requested to withdraw its proposal as it contained a mistake in the financial proposal. The University allowed the offeror to withdraw its proposal.

Award is recommended to Bensky Construction as a responsible offeror whose overall technical and financial proposal meets the needs of the University.

Bensky Construction exceeded the 40% MBE subcontract goal established for this project.

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14. Morgan State University (cont'd)

The University Department of Design and Construction Management will manage the work with procurement support provided by the University's Department of Procurement. This procurement was conducted pursuant to Morgan State University Policies and Procedures.

Fund Sources:

MCCBL 2006: *Provide funds to design the landscaping of the Hillen Road/Perring Parkway edge, to construct landscape improvements to the Academic Quad, and to upgrade the athletic fields jointly used by the Northwood Baseball League and Morgan State University. Item No. 073: \$1,742,649.75.*

MCCBL 2007: *Provide funds to construct the landscaping of the Hillen Road/Perring Parkway edge, and to design improvements to the exterior campus signage. Item 096: \$668,531.04*

MCCBL 2009: *Provide funds to design and construct site improvements. Item 086: \$46,819.21*

MD Tax Clearance: 14-0417-0110

Resident Business: Yes

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ACTION AGENDA
April 16, 2014**

*Contact: Michael J. Frenz (410) 333-1560
mfrenz@mdstad.com*

**15. MARYLAND STADIUM AUTHORITY
*Baltimore Convention Center and Ocean City Convention Center
Operating and Maintenance Budgeted Amount***

Recommendation: That the Board of Public Works approve the fiscal year 2015 Operating and Maintenance Budgeted Amount (OMBA) for the Baltimore Convention Center and for the Ocean City Convention Center as follows:

Baltimore Convention Center: approximately \$19.03 million
Ocean City Convention Center: approximately \$ 4.92 million

Authority: Sections 10-640(c) & 10-643(c), Economic Development Article, Annotated Code of Maryland.

Background: The bond subleases for the convention centers provide that the Board of Public Works “shall approve an OMBA for the next succeeding fiscal year.” Sections 3.02 and 3.03

A certificate of the proposed OMBA for both convention centers was delivered to the Board of Public Works on December 1, 2013, in accordance with the sublease agreements.

The Maryland Stadium Authority approved the OMBA for each convention center at its meeting on November 5, 2013.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 16, 2014**

*Contact: Michael J. Frenz 410.333.1560
mfrenz@mdstad.com*

**16. MARYLAND STADIUM AUTHORITY
*Amendment to the Lease Agreement between the
Maryland Stadium Authority and The Orioles, Inc.***

Recommendation: The Stadium Authority recommends that the Board of Public Works approve amending the lease between the Maryland Stadium Authority and The Orioles, Inc to:

1. Allow the Orioles to market all events in the redefined concession rights areas at Oriole Park at Camden Yards and the Warehouse; and
2. Change the commission rate structure from the current schedule of various rates and for various events to a blended rate of 9% on all catering, concessions, and merchandise sales in the concession rights area at all times.

Legal Authority: §10-616 (a) and (b), Econ. Dev. Art., Annotated Code of Maryland. Subject to the approval of the Board of Public Works and the Legislative Policy Committee, the Stadium Authority may develop any portion of Camden Yards to generate incidental revenues for its benefit of the Authority. The power includes the right to lease and operate as landlord any portion of Camden Yards.

Background: After the expiration of their agreement with the original concessionaire at Oriole Park at Camden Yards, the Orioles selected a new concessionaire to begin with the 2011 baseball season. The Orioles and the Stadium Authority now seek to amend the lease agreement between them as it pertains to concessions.

Under the original lease agreement with the Orioles, the Stadium Authority receives a percentage of the concessions paid to the Orioles as a component of rent. The percentage rates vary, depending on the source of the concession revenue:

5.00%	Club level
3.33%	Served by wait staff and baseball-related events
4.17%	Private suites
1.67%	Tobacco products
2.50%	Candy
2.50%	Novelties
6.67%	Cafeteria and deli bars
7.50%	Other concession sales

In addition, the original lease provides for the concessionaire to act as agent for the Stadium Authority for non-baseball events, *e.g.*, wedding receptions, corporate functions and holiday parties. From those events, the Stadium Authority receives a 20% commission on net revenues, but has the obligation to pay for security, cleaning, utilities, labor and an annual marketing fee from that commission revenue.

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 16, 2014**

**16. MARYLAND STADIUM AUTHORITY (cont'd)
*Amendment to the Lease Agreement between the
Maryland Stadium Authority and The Orioles, Inc.***

To accommodate different terms in the agreement with the new concessionaire, the Orioles and the Stadium Authority seek to modify the original lease. Under the proposed amendment, the Orioles will be responsible for marketing all events at Oriole Park and the Warehouse plus assuming all the costs related to those events with the exception of utilities. The proposed lease amendment also creates a blended commission rate of 9%, in place of differing percentage rates based on differing events and sources of concession revenue.

Based on the 2011 and 2012 sales numbers, the Stadium Authority will see an increase in revenues of approximately \$50,000 and \$150,000 respectively, as a result of the proposed lease amendment. The lease amendment also requires interest to be paid to the Authority on the balance of rent due for 2011 and 2012, based on the new concession formula.

Note: The Legislative Policy Committee's comment period ended April 1, 2014; the Stadium was informed that "it may proceed with the process."

This Item has been updated since it was originally withdrawn from the Secretary's Agenda as Item 14 on December 15, 2010.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 16, 2014**

REVISED

Contact: Amber Teitt (410-260-7920)
ateitt@treasurer.state.md.us

**17. COMMISSION ON STATE DEBT
*State Tax Rate***

Recommendation: The Commission on State Debt recommends that the Board of Public Works levy the property tax required for Fiscal Year 2015 to provide funds for State debt requirements as follows:

- (a) **11.2** cents (\$**0.112**) per \$100 of the full assessed value of real property other than that of public utilities; and
- (b) **28** cents (\$**0.28**) per \$100 of the full assessed value of real property of public utilities

Authority: Section 8-134 of the State Finance and Procurement Article, Annotated Code of Maryland; Executive Order 01.01.1980.06.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
April 16, 2014**

*Contact: David Sharp, 410-764-3578
DSharp@Maryland.gov*

**A1. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
*Maryland Health Care Commission***

CONTRACT ID: Statewide Advance Directive Registry Implementation
ADPICS No.: M00B4400484

CONTRACT TYPE: Services

DESCRIPTION: Provide software and assistance to the Maryland Health Care Commission to implement technology for a State-wide registry of advance directives that can be accessed through the State-designated Health Information Exchange (HIE) and the Chesapeake Regional Information System For Our Patients.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: 10/22/2013

OFFERS:

AD Vault, Inc. \$195,000
Dallas, TX

Zane Networks, LLC. \$195,000
Silver Spring, MD

AWARD: ADVault, Inc.

AMOUNT: \$195,000

AWARD DATE: 02/07/2014

TERM: Six months (2/25/2014 – 09/30/2014)

MBE PARTICIPATION: 0%

FUND SOURCE: 100% Reimbursable

APPROP. CODE: M00R0101 (32.18.01)

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
April 16, 2014**

**A1. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)
*Maryland Health Care Commission***

REMARKS:

Nature of Emergency: The Maryland Health Care Commission, Center for Health Information Technology and Innovative Care Delivery was awarded a State HIE Cooperative Agreement Program challenge grant in the amount of \$1,580,447. Some of these grant funds are to develop, implement, and sustain a State-wide advance directive registry within six months. The technology for the registry must allow providers participating with the State-designated HIE to update advance directives and include the ability for consumers to manage their advance directives.

Basis for Selection: The Maryland Health Care Commission solicited offers through *eMaryland Marketplace* and received two proposals. A not-to-exceed amount of \$195,000 was established for the financial proposals. Both offerors bid the maximum price and submitted acceptable proposals. The evaluation committee unanimously agreed that AD Vault, Inc. submitted the more advantageous proposal. AD Vault will provide Maryland with use of *MyDirectives*, a cloud-based service where consumers can create, store, update and retrieve their advance directives, saving the State significant time in development with a proven product. After oral presentations, the evaluation committee was confident in AD Vault's ability to integrate *MyDirectives* into the State-Designated HIE.

TAX COMPLIANCE NO.: 14-0411-1000

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
April 16, 2014**

*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

A2. MARYLAND DEPARTMENT OF HUMAN RESOURCES

CONTRACT ID: Emergency Backup Power Generator
ADPICS No. N00P4403196

CONTRACT TYPE: Maintenance

DESCRIPTION: Rent back-up power generator for use at emergency shelter during snowstorm

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: February 11, 2014

AWARD: A&E Mechanical Services, Inc.
Westminster, MD

AMOUNT: \$93,896

CONTRACT AWARD DATE: February 11, 2014

TERM: February 12, 2014 – February 19, 2014

MBE PARTICIPATION: 0%

FUND SOURCE: 100% General
Appropriation Code: N00E0102

REMARKS:

Nature of Emergency: In anticipation of the recent February snow storm, the Maryland Emergency Management Agency activated the State Emergency Operation Center. As one of the lead agencies for emergency support, DHR activated the State emergency shelter at the University of Maryland, College Park for temporary housing of displaced individuals during the storm and the immediate aftermath. To operate the shelter in case of power outage, DHR rented an emergency generator. Due to the impending severe weather and the time constraints, the procurement was done as an emergency.

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
April 16, 2014**

A2. MARYLAND DEPARTMENT OF HUMAN RESOURCES

REMARKS: *(cont'd)*

Basis for Selection: Due to the short notice of the weather event, and the need to have a shelter operation in place before the worst of the storm, no other bids were secured. The price given for the service was determined to be fair and reasonable.

TAX COMPLIANCE NO.: 14-0559-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
April 16, 2014

Contact: James W. Price
cprice@dnr.state.md.us
(410)260-8426

1A. PROGRAM OPEN SPACE LOCAL SHARE

Recommendation: Approval to commit \$12,475 for the following **development** project.

Eastern Garrett Park Improvements - \$12,475
Garrett County
POS #6194-11-204, MD20140225-0115

Background: Improvements to Eastern Garrett Park to include installation of new metal roof on the concession stand and pavilion, lighting along pavilion walkway, and bathroom renovations. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$12,475

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
April 16, 2014

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

2A. PROGRAM OPEN SPACE STATE SHARE
Jerry M. Mangan & Robert T. Barnhart - \$43,700
Washington County, POS #4608

Reference: That the Board of Public Works approve the acquisition in fee simple of 18.5 +/- acres located in Washington County. The property is an island complex on the Potomac River that is entirely forested, making it an outstanding biological habitat for waterfowl, wading birds, and furbearing species. The property will be managed as part of the Islands of the Potomac Wildlife Management Area and will provide recreational opportunities for kayakers, canoers, hunters, and anglers. The property, which scored 115 under the Program Open Space Targeting System, is located in a Target Ecological Area.

Grantor: Jerry M. Mangan & Robert T. Barnhart

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 18.5 +/- acres, unimproved

Price: \$43,700
Price reflects 5% discount from the recommended value of \$46,000

Appraisals:
\$37,000 (11/6/13) – Joyce A. Sheets – Reviewed by Dave Wallenberg
\$46,000 (11/15/13) – LouAnne Cline – Reviewed by Dave Wallenberg

Fund Source:
MCCBL– Program Open Space, Stateside – Regular Allocation
Chapter 483, Acts of 2010
Source Code: 01210 Item: 012 Amount: \$43,700

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
April 16, 2014**

*Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436*

3A. PROGRAM OPEN SPACE STATE SHARE

*David A. Jones - \$312,500 (Purchase Price)
POS Funds Requested - \$16,000
Federal Funds – US Fish & Wildlife - \$296,500
Dorchester County, POS #4379*

Reference: That the Board of Public Works approve the acquisition of a conservation easement in partnership with US Fish & Wildlife to protect 400.36 acres in Dorchester County. The property contains ecologically significant forest and tidal wetlands on the Chicamacomico River. Conservation of the property will preserve important migratory bird and Delmarva Fox Squirrel habitat. A National Coastal Wetlands grant from the U.S. Fish and Wildlife Service is funding 95% of this project. The property, which scored 117 under the Program Open Space Targeting System, is located in a Target Ecological Area.

Grantor: David A. Jones

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 400.36 acres

Price: \$312,500
Price reflects 19% discount from the recommended values of \$340,000 & \$45,000

Appraisals:

Parcel 18: \$340,000 (12/9/12) – David E. Cadell - Reviewed by David Wallenberg
\$437,000 (1/21/13) – William J. Lefort - Reviewed by David Wallenberg
Parcel 59: \$12,000 (12/9/12) – David E. Cadell - Reviewed by David Wallenberg
\$45,000 (1/21/13) – William J. Lefort - Reviewed by David Wallenberg

Fund Sources:

MCCBL – Program Open Space Stateside, Regular Allocation
Chapter 483, Acts of 2010
Source Code: 01210 Item: 012 Amount: \$16,000

Department of Natural Resources – Federal Funds 2014
United States Fish & Wildlife Service – National Coastal Wetlands Grant
Source Code: A0510 Item: 010 Amount: \$296,500

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
April 16, 2014**

*Contact: Emily Wilson
ewilson@dnr.state.md.us
(410)260-8436*

4A. PROGRAM OPEN SPACE STATE SHARE

*Glenn A. Carowan, Jr. - \$22,000 (Purchase Price)
100% Federal Funds – US Fish & Wildlife - \$22,000
POS Funds Requested - \$0.00 - Dorchester County, POS #4786*

Reference: That the Board of Public Works approve the acquisition of a conservation easement in partnership with US Fish & Wildlife to protect 41.83 acres of Dorchester County. The property contains ecologically significant forest and tidal wetlands. Conservation of the property will preserve important migratory bird and Delmarva Fox Squirrel habitat. A National Coastal Wetlands grant from the U.S. Fish and Wildlife Service is funding 100% of this project. The property, which scored 104 under the Program Open Space Targeting System, is located in a Target Ecological Area.

Remarks: Grantor is a Department of Natural Resources employee. The State Ethics Commission approved this sale. Grantor has filed the appropriate financial-interest exception disclosure.

Grantor: Glenn A. Carowan, Jr.

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 41.83 acres

Price: \$22,000

Appraisals:
\$22,000 (12/9/12) – David E. Cadell - Reviewed by David Wallenberg
\$52,000 (1/21/13) – William J. Lefort - Reviewed by David Wallenberg

Fund Sources:
Department of Natural Resources – Federal Funds 2014
United States Fish & Wildlife Service – National Coastal Wetlands Grant
Source Code: A0510 Item: 010 Amount: \$22,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

SERVICES CONTRACT

ITEM: 1-S

Agency Contact: Olu Okunola
410.545.8754
ookunola@sha.state.md.us

DEPARTMENT/PROGRAM: Transportation (MDOT)
State Highway Administration (SHA)
Office of Real Estate (ORE)

CONTRACT ID: Right-of-Way Acquisition and Relocation
Assistance Services; ORENEG12
ADPICS # J02B4400018

CONTRACT DESCRIPTION: Multiple-award contract to provide right-of-way acquisition and relocation assistance services for the Office of Real Estate and additional critical support in the various districts where the anticipated workload may increase based upon the passage of the Transportation Infrastructure Investment Act of 2013.

AWARDS:

Contract A (Primary for Service Areas A, B & C)
Johnson, Mirmiran & Thompson, Inc.
Sparks, MD

Contract B (Secondary for Service Areas A, B & C)
O. R. Colan Associates of Florida, LLC
Charlotte, NC
(Local Office in Baltimore, MD)

Contract C (Secondary for Service Area B)
Pinnacle Consulting Management Group, Inc.
Oklahoma City, OK (DBE)
(Local Office in Baltimore, MD)

TERM: 4/22/2014 - 4/21/2016 (w/2 one-year renewal options)

AMOUNT: \$2,534,800 NTE (See Requesting Agency Remarks)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS: See page 4B

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

ITEM: 1-S (Cont.)

MBE PARTICIPATION: 0% (Single element of work)

PERFORMANCE SECURITY: None

INCUMBENT: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. A copy was also sent to the Governor's Office of Minority Affairs.

Six bidders submitted three bids each for a total of 18 bids received in response to the IFB. The IFB allowed bidders to bid on one, two or all three regions/service areas that represent groupings of Maryland counties by geographic proximity, as well as anticipated workload. The responsible bidders submitting the lowest price total for all three service areas were awarded contracts. The bidder with the lowest price per property within each service area was designated as the Primary Contractor for that service area.

With the lowest priced bids in all three regions, Johnson, Mirmiran & Thompson, Inc. is recommended for award for Contract A as Primary Contractor in all three service areas. With the second lowest priced bids in all three regions, O. R. Colan Associates of Florida, LLC is recommended for award for Contract B as Secondary Contractor in all three service areas. With the third lowest priced bid in one region, Pinnacle Consulting Management Group, Inc. is recommended for award for Contract C in service area B.

The Primary Contractor has right of first refusal on all work assignments. If the Primary Contractor passes an assignment or is otherwise unable to meet SHA deadlines, as determined by SHA, the next lowest priced Secondary Contractor for that service area may be given the assignment. The second lowest priced bidder in each Service Area will be given the second right of refusal.

The service areas are designated as follows:

Service Area A: Baltimore, Caroline, Cecil, Dorchester, Harford, Kent, Queen Anne's, Somerset, Talbot, Wicomico and Worcester counties;

Service Area B: Anne Arundel, Calvert, Charles, Montgomery, Prince George's and St. Mary's counties; and

Service Area C: Allegany, Carroll, Frederick, Garrett, Howard and Washington counties.

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

ITEM: 1-S (Cont.)

The *Award Amount* above and the *Bid Prices* shown on page 4B are different. The *Award Amount* is a not-to-exceed (NTE) amount for all four years of the contract, if the two one-year renewal options are exercised, and was based upon the anticipated usage for each Contractor based upon the workload in each Service Area. The renewal options will only be exercised if the NTE amount has not been reached during the base term for option #1 or the first renewal option for option #2.

FUND SOURCE: 100% Capital Funding

APPROP. CODE: J02B0101

RESIDENT BUSINESSES: Yes for all

MD TAX CLEARANCES: 13-2165-1111 (*Contract A*)
 13-2166-0000 (*Contract B*)
 13-2167-0000 (*Contract C*)

BOARD OF PUBLIC WORKS ACTION - This Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

 WITH DISCUSSION WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

ITEM: 1-S (Cont.)

BIDS (Cont.):

BIDDERS

BIDS *

Johnson, Mirmiran & Thompson, Inc.
Sparks, MD

A: \$ 522,000
B: \$ 675,000
C: \$ 394,250
Total: \$1,591,250

O. R. Colan Associates of Florida, LLC
Charlotte, NC

A: \$ 717,634.90
B: \$ 917,097.78
C: \$ 516,713.95
Total: \$2,151,446.68

Pinnacle Consulting Management Group, Inc.
Oklahoma City, OK

A: \$ 899,000
B: \$ 968,500
C: \$ 661,250
Total: \$2,528,750

Universal Field Services, Inc.
Cherry Hill, NJ

A: \$ 841,000
B: \$1,086,900
C: \$ 598,750
Total: \$2,526,650

Diversified Property Services
Timonium, MD

A: \$1,068,000
B: \$1,382,400
C: \$ 771,000
Total: \$3,221,400

Percheron Acquisitions LLC
Houston, TX

A: \$2,069,800
B: \$2,986,740
C: \$1,298,850
Total: \$6,355,390

* Note: Bid Prices are based upon a model contained in the IFB for evaluation purposes only. Awards are recommended to the three lowest priced bids for all three Service Areas.

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Robert L. Tatman
410-841-8922
Robert.tatman@maryland.gov

DEPARTMENT/PROGRAM: Maryland Department of Agriculture (MDA)
Forest Pest Management (FPM)

CONTRACT ID: Aerial Application of Insecticides to Control Gypsy
Moths; MDA-216-14
ADPICS # L00B4400001

CONTRACT DESCRIPTION: Provide aerial application of insecticides to control/
suppress gypsy moths in Talbot, Allegany and Garrett Counties Maryland, thereby treating
valuable rural and urban forests to prevent mortality and decline of oaks and other affected
species resulting from defoliation by the gypsy moth.

AWARD: Helicopter Applicators, Inc.
Gettysburg, PA

TERM: 4/19/2014 – 6/6/2014

AMOUNT: \$185,020

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS: Only One Bid Received

MBE PARTICIPATION: 0% (Single element of work)

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids
(IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were emailed
directly to three potential vendors, none of which are Maryland firms, and none are MBEs. A
copy was also sent to the Governor’s Office of Minority Affairs.

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

ITEM: 2-S (Cont.)

Only one bid was received in response to the IFB. The recommended contractor is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation. Therefore, Helicopter Applicators, Inc. is recommended for award.

After receipt of the single bid, each firm not submitting a bid was surveyed to determine their reasons for not bidding. The survey results are as follows: several stated that the acres were too small; one stated that the acres were small and the work was so spread out that firm could not make a profit.

The Maryland Department of Agriculture, Forest Pest Management Section (MDA FPM) conducts an Integrated Pest Management (IPM) program to suppress the gypsy moth when surveys determine a probability of defoliation. A Cooperative Gypsy Moth Suppression Program (CGMSP) has operated since 1982 in partnership with the USDA Forest Service and local jurisdictions following the first occurrence of extensive defoliation by gypsy moths in Maryland (about 8,800 acres) in 1981. Beginning in 1981, the gypsy moth has caused over 1.12 million acres of defoliation of forested areas in Maryland. Since 1982 the MDA FPM CGMSP has treated 1.82 million acres combating the Gypsy Moth. Of this total, an average foliage protection rate of 97%, or 1.77 million acres, has been accomplished.

During the 1980s extensive mortality in moderately and severely defoliated stands had been observed with mortality averaging between 10 and 20%. The MDA FPM section established the goal of proactively treating valuable rural and urban forests to prevent mortality and decline of oaks and other affected species. A survey system of permanent monitoring sites was established in areas with 50% or more canopy cover of oak-dominated forest type. Egg mass counts done periodically at these sites were analyzed to predict the probability of defoliation and damage for the next season.

This year, MDA FPM is planning on aerially applying insecticides to suppress gypsy moths over approximately 5,500 acres in Talbot, Allegany and Garrett Counties Maryland. The Contractor shall be ready to proceed performing the work on or about 4/16/2014 to 6/6/2014. For the insecticide to be effective, the Contractor must complete the work on or about 6/6/2014.

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

ITEM: 2-S (Cont.)

FUND SOURCE: 50% Federal; 35% General;
15% Special (County Cost Share)

APPROP. CODE: L00A14.02

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 14-0739-0011

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** James D. Sult
410-230-3326
james.sult@maryland.gov

DEPARTMENT/PROGRAM: Department of Juvenile Services (DJS)

CONTRACT ID: Physician Services at Selected DJS Facilities
13-JS-019; ADPICS # V00B4400037

CONTRACT DESCRIPTION: Provide physician services to approximately 500 male and female youth between the ages of 6 and 21, who have been placed into the care of any of the nine DJS facilities.

AWARD: Jay A. Bernstein, M.D., P.A.
Rockville, MD

TERM: 5/1/2014 – 4/30/2017 (w/2 one-year renewal options)

AMOUNT: \$4,162,812 (3 Years; Base Contract)
\$1,408,200 (1 Year; Renewal Option #1)
\$1,408,200 (1 Year; Renewal Option #2)
\$6,979,212 Total (5 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS: Only One Acceptable Proposal Received

MBE PARTICIPATION: None (Single element of work)

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposal (RFP) was advertised on *eMaryland Marketplace* (eMM) and the DJS website. Through eMM, 99 potential vendors were notified. Copies of the solicitation notice were sent directly to 65 prospective vendors, 61 of which are Maryland firms and nine are MBEs.

**Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014**

ITEM: 3-S (Cont.)

Two proposals were received in response to the RFP. One proposal was deemed not to be reasonably susceptible of being selected for award after the technical evaluation, and the financial proposal was returned unopened. Award is recommended to Dr. Jay A. Bernstein, M.D., P.A. whose technical proposal was deemed to be acceptable. In addition, the offeror was determined to be responsible, and the financial offer was considered fair and reasonable.

It was determined that other prospective offerors had a reasonable opportunity to respond to the RFP. After receipt of proposals, each firm not submitting an offer was surveyed to determine their reasons for not submitting a proposal. The survey results are as follows: either the firm did not provide the services requested in the RFP or the firm did not provide services for juvenile facilities.

A full range of medical services are provided for youth, including on-site health care 24 hours per day, seven days per week and on-call consultations to the nursing staff. Youth are seen for preventive, acute, and chronic care with sick call, physicals and follow-up visits as needed.

Physician Services are critical to the State in order to protect the health of youth in the care and custody of DJS. The youth receive physical examinations and routine medical care, including prescription medication, as needed. The youth are often diagnosed with unmet and complicated health needs including infectious diseases, orthopedic problems, abnormal conditions resulting from gunshot wounds, pregnancy, asthma, diabetes, substance abuse and psychiatric problems. As the incumbent, Dr. Jay A. Bernstein has provided quality physician services to all youth at the DJS facilities for well over ten years. The care has been consistent with best practices in Pediatrics, and the service has been extremely dependable for on-site and 24 hour on-call care. All medical needs during the previous contract were addressed.

FUND SOURCE: 100% General

APPROP. CODE: Various

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-0337-0111

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

SERVICES CONTRACT RENEWAL OPTION

ITEM:	4-S-OPTION	Agency Contact: Joan Marshall 443-769-1024 jmarshall@collegesavingsmd.org
DEPARTMENT/PROGRAM:		College Savings Plans of Maryland (CSPM)
CONTRACT ID:		Marketing Services ADPICS # R60B4400006
CONTRACT APPROVED:		DBM Item 5-S (5/1/2013)
CONTRACTOR:		Devaney & Associates, Inc. Towson, MD
CONTRACT DESCRIPTION:	Savings Plans of Maryland (CSPM).	Provide marketing services to the College
OPTION DESCRIPTION:		Exercise the first (of two) one-year option.
ORIGINAL CONTRACT TERM:		5/2/2013 – 4/30/2014 (w/2 one-year renewal options)
OPTION TERM:		5/1/2014 – 4/30/2015
ORIGINAL CONTRACT AMOUNT:		\$271,870 (1 Year)
OPTION AMOUNT:		\$276,974 (1 Year)
PRIOR MODIFICATIONS/OPTIONS:		None
REVISED TOTAL CONTRACT AMOUNT:		\$548,844 (2 Years)
ORIGINAL PROCUREMENT METHOD:		Competitive Sealed Proposals
MBE PARTICIPATION:		100% (Contractor is a MD Certified MBE) 14% Subcontracting Goal
MBE COMPLIANCE:		11%

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ITEM: 4-S-OPTION (Cont.)

REQUESTING AGENCY REMARKS: Exercising the first one-year renewal option is in the best interest of the State because the Contractor, Devaney & Associates, Inc., is providing high quality services with very strong account management support and cost effective media purchasing practices that include a greater level of oversight and monitoring than is typical practice in the industry. Also, CSPM believes that the prices provided for these services are at or below typical market values since the procurement was conducted just over a year ago with vigorous competition, and the Contractor was the highest ranked technical offeror and had the second lowest price.

FUND SOURCE: 100% Non-Budgeted

APPROP. CODE: R60H0041

RESIDENT BUSINESS: Yes

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

SERVICES CONTRACT RENEWAL OPTION

ITEM: 5-S-OPTION **Agency Contact;** Joan Marshall
443-769-1024
jmarshall@collegesavingsmd.org

DEPARTMENT/PROGRAM: College Savings Plans of Maryland (CSPM)

CONTRACT ID: Financial Advisory Services; 11-01
ADPICS # R60B440007

CONTRACT APPROVED: DBM Item 4-S (7/6/2011)

CONTRACTOR: Wilshire Associates, Inc.
Santa Monica, CA

CONTRACT DESCRIPTION: Provide Investment Consulting Services to
the College Savings Plans of Maryland (CSPM) Board.

OPTION DESCRIPTION: Exercise second (final) two-year option.

ORIGINAL CONTRACT TERM: 7/6/2011 - 7/5/2012 (w/2 two-year renewal
options)

OPTION TERM: 7/6/2014 - 7/5/2016

ORIGINAL CONTRACT AMOUNT: \$280,000 (1 Year)

OPTION AMOUNT: \$400,000 (2 Years)

PRIOR MODIFICATIONS/OPTIONS: \$400,000 [\$380,000 – Renewal Option #1:
7/6/2012 – 7/5/2014: DBM Item 6-S-OPTION (6/20/2012); \$20,000 – Mod #1 changed the
pricing structure to an annual fixed-fee: 5/2/2013 – 7/5/2014: DBM Item 7-S-MOD (5/1/2013)]

REVISED TOTAL CONTRACT AMOUNT: \$1,080,000

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: None

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ITEM: 5-S-OPTION (Cont.)

REQUESTING AGENCY REMARKS: Exercising the second and final two-year renewal option is in the State’s best interests because the CSPM Board and staff are very satisfied with the quality of work and advice provided by the Contractor, Wilshire Associates, Inc. High quality advice, support, and service are extremely important in this service category to enable the Board to fulfill its fiduciary responsibilities with respect to the investments in the State’s two college savings plans. In addition, the Board is in the process of executing a multi-year shift of the investments in the Maryland Prepaid College Trust to a new asset allocation policy that it adopted based on the advice and support of the Contractor. This final renewal option will enable the Contractor to continue to support the Board as it completes the execution of the new asset allocation strategy.

FUND SOURCE: 100% Non-Budgeted (Fund 07)

APPROP. CODE: R60H0041

RESIDENT BUSINESS: No

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

SERVICES CONTRACT MODIFICATION

ITEM: 6-S-MOD **Agency Contact:** Robert Howells
410-230-8789
robert.howells@maryland.gov

DEPARTMENT/PROGRAM: State Lottery & Gaming Control
Commission (MLGCC)
Video Lottery Terminal (VLT) Program

CONTRACT ID: Investigative Services for VLT Licensing;
2009-07; ADPICS # COF51800

CONTRACT APPROVED: DBM Item 1-S (5/6/2009)

CONTRACTORS:

<u>Primary Contractor</u> Spectrum Gaming Group, LLC (Spectrum) Linwood, NJ	<u>Secondary Contractor</u> Manuel Daniels Burke International, LLC (MDBI) Alexandria, VA
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CONTRACT DESCRIPTION: Provide investigative services for the purpose of conducting criminal and non-criminal background investigations for Applicants to be licensed by the Commission under the Video Lottery Terminal (VLT) program, conducting any other investigations assigned, and training of Lottery staff to perform such investigations.

MODIFICATION DESCRIPTION: Mod to extend the contract term by one year.

ORIGINAL CONTRACT TERM: 5/7/2009 - 5/6/2011 (w/3 one-year renewal options)

MODIFICATION TERM: 5/7/2014 - 5/6/2015

ORIGINAL CONTRACT AMOUNT: \$5,000,000 NTE (2 Years)

MODIFICATION AMOUNT: \$1,000,000 NTE (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$3,000,000 NTE (See page 17B)

REVISED TOTAL CONTRACT AMOUNT: \$9,000,000 NTE (6 Years)

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ITEM: 6-S-MOD (Cont.)

OVERALL PERCENT +/- (THIS MOD): +20.0%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

MBE COMPLIANCE: 12% (Spectrum); 20% (MDBI)

REQUESTING AGENCY REMARKS: The original contract contained multiple awards – a primary contract and a secondary contract. These Fixed Unit Price-Indefinite Quantity Contracts establish firm-fixed unit prices (Labor Rates) for the background investigation services to be performed by the contractors.

During the contract base term and three renewal options, the contractors assisted the Commission with the investigations for the Applicants for the five VLT Facilities contained in the original VLT Law which was approved in 2008 - Hollywood Casino at Perryville, Ocean Downs Casino, Maryland Live Casino in Anne Arundel County, Horseshoe Casino in Baltimore City and Allegany County/Rocky Gap. The addition of a sixth VLT Facility in Prince George's County as approved in Senate Bill 1 - 2012 Second Special Session was not anticipated at the time that the Commission entered into this Contract for Investigative Services. The contractors' services may now be required beyond the expiration date of the third and final renewal option to assist with additional investigations needed for the Prince George's County Facility.

The modification amount is based on the Commission's estimate for background investigations of VLT Facility Operators, Officers and Principals, Employees, Manufacturers and Suppliers during the modification term. The actual amounts paid to the contractor are unknown and may be less than the estimated Modification Amount. Payments to the contractors will be made only for the actual number of hours of services performed for the investigations assigned. The Commission will have an ongoing need to conduct background investigations and has developed a significant in-house capability to conduct these investigations. Dependent upon the actual volume and timing of the investigations required, the Commission will determine whether to conduct the investigations in-house or assign them to the contractors.

The Commission determined that the contractors have provided satisfactory service during the contract term and that it would be impractical to re-solicit these services in the midst of this major project; therefore, it is in the best interest of the State to approve this modification.

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ITEM: 6-S-MOD (Cont.)

It is standard practice in the VLT industry that background investigations are paid in advance. The cost of the background investigations will be billed to the Applicants for VLT licenses by the Commission and paid by the Applicants. Accordingly, there will be no cost to the State.

The Applicants and all Officers, Directors and other Principals are investigated before an Operation License is awarded. Applicants are required at the time of submission of an application to also submit Application Fees as a deposit to start the background investigations. The Applicants are then billed for additional fees as the background investigations progress. The Application Fees are non-refundable, because the money is used for the background investigations before the License can be awarded. Most of the employees (the actual workers at the VLT facilities) are investigated when they are hired, which occurs later in the process after the Operation License is awarded and closer to when the facility is about to open.

FUND SOURCE: 100% Special (Vendor Reimbursements)
APPROP. CODE: E75D0002
RESIDENT BUSINESSES: No

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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ITEM: 6-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Option #1	\$1,000,000 NTE	Exercised the first one-year renewal option: 5/7/2011 – 5/6/2012: DBM Item 5-S-OPTION (4/6/2011).
Option #2	\$1,000,000 NTE	Exercised the second one-year renewal option: 5/7/2012 – 5/6/2013: DBM Item 2-S-OPTION (4/4/2012).
Option #3	\$1,000,000 NTE	Exercised the third & final one-year renewal option: 5/7/2013 – 5/6/2014: DBM Item 2-S-OPTION (3/6/2013).
Total	<u> </u> \$3,000,000 NTE	

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SERVICES CONTRACT MODIFICATION

ITEM: 7-S-MOD **Agency Contact:** Anne Timmons
410-767-4710
anne.timmons@maryland.gov

DEPARTMENT/PROGRAM: Budget and Management (DBM)
Office of Personnel Services & Benefits/
Employee Benefits Division (OPSB/EBD)

CONTRACT ID: Audit Services for State Employees and
Retiree Benefits Program; ADPICS # Category 1: COF52245; Category 2: COF52247;
Category 3: COF52248; Category 4: COF52249; Category 5: COF52250

CONTRACT APPROVED: DBM Item 1-S (12/15/2010)

CONTRACTORS: *Category 1 (Medical), Category 3(Mental Health) & Category 4 (Pharmaceutical):* ThomsonReuters (Healthcare) Inc., Ann Arbor, MI;
Category 2 (Dental): The Segal Company (Eastern States), Inc., Washington DC;
Category 5 (Flexible Spending): Claim Technologies Incorporated, Des Moines, IA

CONTRACT DESCRIPTION: Complete annual audits of the claims adjudication and payment functions, clinical functions and administrative performance of five plan categories, noted [above], in the State Employee [and] Retiree Health and [Welfare] Benefits Program.

MODIFICATION DESCRIPTION: Mod to change the definitions of the plan years and audit cycles to coincide with the State Employee and Retiree Health and Welfare Benefits Program Plan Years which recently changed from the State fiscal year (FY) to the calendar year (CY) beginning with CY2014 in order to audit the Short Plan Year (7/1/2013 to 12/31/2013) and Plan Years CY2014 and CY2015; and to extend the contract term by nine months to complete the audits.

ORIGINAL CONTRACT TERM: 4/1/2011 – 3/31/2016 (5 Years)

MODIFICATION TERM: 5/1/2014 - 12/31/2016

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ITEM: 7-S-MOD (Cont.)

ORIGINAL CONTRACT AMOUNT: \$1,992,044 (*Category 1*)
\$ 100,000 NTE (*Optional services-Cat. 1*)
\$ 118,640 (*Category 2*)
\$ 258,828 (*Category 3*)
\$ 401,117 (*Category 4*)
\$ 187,236 (*Category 5*)
\$3,057,865 Total (5 Years)

MODIFICATION AMOUNT: \$244,952 (*Category 1*)
\$ 23,679 (*Category 2*)
\$ 26,790 (*Category 3*)
\$ 44,254 (*Category 4*)
\$ 31,093 (*Category 5*)
\$370,768 Total (2 Years, 8 Months)

PRIOR MODIFICATIONS: \$0 [(Mod #1: Amended Contract Language for Audits in Category 1: 10/27/2011 – 3/31/2016: Approved by DBM) & (Mod #2: New HIPAA Requirements: 9/23/2013 – 3/31/2015: Approved by DBM)]

REVISED CONTRACT AMOUNT: \$2,236,996 (*Category 1*)
\$ 100,000 NTE (*Optional services-Cat. 1*)
\$ 142,319 (*Category 2*)
\$ 285,618 (*Category 3*)
\$ 445,371 (*Category 4*)
\$ 218,329 (*Category 5*)
\$3,428,633 Total (5 Years, 9 Months)

OVERALL PERCENT +/- (THIS MOD): +12.13%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: *Category 1: 20%; Category 2: 50%; Category 3: 15%; Category 4: 15%; Category 5: 20.79%*

MBE COMPLIANCE: *Category 1: 24%; Category 2: 58%; Category 3: 18%; Category 4: 18%; Category 5: 22%*

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ITEM: 7-S-MOD (Cont.)

REQUESTING AGENCY REMARKS: Request for approval to modify the contracts to change the definitions of the plan years and audit cycles to coincide with the State Employee and Retiree Health and Welfare Benefits Program Plan Years which recently changed from the State fiscal year (FY) to the calendar year (CY) beginning with CY2014 in order to audit the Short Plan Year (7/1/2013 to 12/31/2013) and Plan Years CY2014 and CY2015; and, depending on the Category, to extend the contract term by five (Category 5) or nine (Categories 1-4) months to complete the audits.

The plan year change is necessary to accommodate certain federal reporting requirements under both healthcare reform (the Patient Protection and Affordable Care Act) and those for the Centers for Medicare and Medicare (CMS).

FUND SOURCE: 100% Reimbursable

APPROP. CODE: Various

RESIDENT BUSINESS: No for all

Board of Public Works Action - This Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

SERVICES CONTRACT MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Steve Ports
410-764-2591
Steve.ports@maryland.gov

DEPARTMENT/PROGRAM: Health Services Cost Review Commission

CONTRACT ID: Review of Certificates of Need (CON)
ADPICS # M00B4400424; C0F51164

CONTRACT APPROVED: Health Services Cost Review Commission
(Delegated Authority)

CONTRACTOR: BA Spallitta Consulting
Phoenix, MD

CONTRACT DESCRIPTION: Serve as a consultant to the Health Services Cost Review Commission (HSCRC) staff in activities related to reviewing recent hospital Certificates of Need (CON) applications submitted to the Maryland Health Care Commission (MHCC), providing advice on how to evaluate the financial viability and implications of the proposals under a new per-capita based all-payer model design, and drafting questions and responses related to the review to the MHCC and the hospitals.

MODIFICATION DESCRIPTION: Mod to increase the available funding and extend the contract term by ten months.

ORIGINAL CONTRACT TERM: 1/1/2014 – 6/30/2014

MODIFICATION TERM: 5/1/2014 – 4/30/2015

ORIGINAL CONTRACT AMOUNT: \$25,000 (6 Months)

MODIFICATION AMOUNT: \$72,000 (12 Months)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$97,000 (1 Year, 4 Months)

OVERALL PERCENT +/- (THIS MOD): +288%

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ITEM: 8-S-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD: Small Procurement

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: The contractor’s role is to assist the Deputy Director in coordinating with the MHCC on CON related issues (there are several major CON projects under consideration by the MHCC). Under the new all-payer model, the relationship between MHCC and HSCRC on CON projects has changed and so has the impact that new capital projects have on hospital rates. The major CON projects currently being considered have been extended by the MHCC due to the requirements under meeting “completeness”, and this contractor has been involved in the completeness process. This extension created the necessity to continue this consulting contract and to see the HSCRC’s involvement in these CONs through the process.

Staffing issues concerning two key players at HSCRC have caused this contract to be utilized more heavily than originally anticipated when the contract was procured. At the current rate of usage, HSCRC will need more funding by mid-May 2014. January and February invoices averaged \$6,000 per month. The modification amount will cover the extension period and funding through June 2014.

HSCRC has requested an additional FTE PIN from the legislature which would become effective July 1, 2014, if it is approved. However, HSCRC does not anticipate having the PIN filled until the end of the calendar year given the time needed to hire and train a qualified employee. Therefore, this modification is in the best interest of the State to continue these services until HSCRC is fully staffed and the CON projects are completed.

FUND SOURCE: 100% Special (Commission User Fees)

APPROP. CODE: M00R0102

RESIDENT BUSINESS: Yes

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

SERVICES CONTRACT MODIFICATION

ITEM: 9-S-MOD **Agency Contact:** Ted King
410-230-3325
Theodore.King@maryland.gov

DEPARTMENT/PROGRAM: Department of Juvenile Services (DJS)
Contractual Residential Operations

CONTRACT IDS: Residential Care & Services to Youth
ADPICS # (See page 26B)

CONTRACTS APPROVED: DBM Item 4-S (6/1/2011)

CONTRACTORS: See page 26B

CONTRACT DESCRIPTION: Contracts for 42 currently licensed contractors to provide residential and non-residential services for youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, group homes, therapeutic group homes, residential schools, home based therapy, home based supervision and independent living programs.

MODIFICATION DESCRIPTION: Mods to increase the available funding for three per diem contracts based upon increased youth placements in these particular programs.

ORIGINAL CONTRACTS TERMS: 7/1/2011 – 6/30/2015

MODIFICATIONS TERMS: 5/1/2014 – 6/30/2015

ORIGINAL CONTRACTS AMOUNT: \$14,962,624 Total (See page 26B)

MODIFICATIONS AMOUNT: \$7,296,390 Total (See page 26B)

PRIOR MODIFICATIONS/OPTIONS: \$2,295,080 Total (See pages 26B & 27B)

REVISED TOTAL CONTRACT AMOUNTS: \$24,554,094 Total (See page 26B)

OVERALL PERCENT +/- (THIS MOD): +57.74%

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ITEM: 9-S-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD: Non-Competitive Negotiated Procurement of Human, Social or Educational Services

MBE PARTICIPATION: 5% (for 2 of the 3 Providers)
(See page 26B)

MBE COMPLIANCE: See page 26B

REQUESTING AGENCY REMARKS: Request for approval to modify three per diem contracts to increase the available funding amounts to provide care and services for additional youth to be served by these programs for the duration of the contract terms.

These increases are necessary due to the following:

- These contracts include programs that have the type of supervision and services which best match the identified risk level, supervision requirements and treatment needs of youth who are committed to DJS.
- DJS continuously reviews and adjusts available programming based on needs of the population, data about youth responses to programming and current best practices.
- The contract amounts have been adjusted according to utilization trends.

The programs provided through these contracts include:

- Residential treatment for youth (Board of Child Care of the United Methodist Church, Inc. and ARC of Washington County, Inc.);
- Residential treatment for youth with serious mental health needs (Woodbourne Center, Inc.); and
- Community-based settings for youth who are in need of residential care and linkage to community resources (Board of Child Care of the United Methodist Church, Inc. and ARC of Washington County, Inc.).

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ITEM: 9-S-MOD (Cont.)

FUND SOURCE: 100% General

APPROP. CODES: Various

RESIDENT BUSINESSES: See page 26B

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
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ACTION AGENDA
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ITEM: 9-S-MOD (Cont.)

CONTRACT#/APPROVAL/ADPICS/ CONTRACTOR/CITY/STATE/MBE PARTICIPATION & COMPLIANCE	ORIGINAL CONTRACT AMOUNT	AMOUNT OF PREVIOUS MODS	AMOUNT OF THIS MOD	REVISED TOTAL CONTRACT AMOUNT	+/- % (THIS MOD)	OVERALL +/- %	# OF DJS CHILD CARE BEDS	RESIDENT BUSINESS: YES or NO
ADPICS: V00B1400054/COF50338 12-PD-006; (MBE) Services: GH <i>ARC of Washington County, Inc.</i> Hagerstown, MD MBE Participation: None	\$618,548	\$0	\$482,909	\$1,101,457	78.07%	78.07%	6	YES
ADPICS: V00B1400080/ COF49968 12-PD-008; Services: GH, TGH <i>Board of Child Care of United Methodist Church, Inc.</i> Baltimore, MD MBE Participation: 5% MBE Compliance: 4%	\$7,544,076	\$1,856,320	\$3,937,727	\$13,338,123	52.20%	76.80%	49	YES
ADPICS: V00B1400041/COF49861 12-PD-039; Services: RTC <i>Woodbourne Center, Inc.</i> Baltimore, MD MBE Participation: 5% MBE Compliance: 0.37%	\$6,800,000	\$438,760	\$2,875,753	\$10,114,513	42.29%	48.74%	48	YES
GRAND TOTAL:	\$14,962,624	\$2,295,080	\$7,296,390	\$24,554,094	48.76%	64.10%	103	

Note: **Code for Type of Facility/Services:** R = Residential; NR = Non-Residential; TFC = Treatment Foster Care; GH = Group Home; TGH = Therapeutic Group Home; RS = Residential School; HBT = Home Based Therapy; S= Supervision; ILP = Independent Living Program; TMP = Teen Maternity Program

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ITEM: 9-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS (Cont.):

There have been a total of four per diem contract modifications submitted to the Board of Public Works for approval – DBM Items: 16-S-MOD (5/23/2012), 8-S-MOD (8/1/2012), 9-S-MOD (3/20/2013) and 9-S-MOD (7/3/2013); however, only the two listed below affect the Providers included in this modification approval request:

Mod #1	\$438,760	Mod to increase funding based upon increased youth placements at the Woodbourne Center, Inc.: 4/1/2013 – 6/30/2015: DBM Item 9-S-MOD (3/20/2013).
Mod #2	\$1,856,320	Mod to increase funding based upon increased youth placements at the Board of Child Care of the United Methodist Church, Inc.: 7/3/2013 – 6/30/2015: DBM Item 9-S-MOD (7/3/2013).
Total	\$2,295,080	

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SERVICES CONTRACT MODIFICATION

ITEM: 10-S-MOD **Agency Contact:** Clarence J. Snuggs
410-514-7006
Snuggs@mdhousing.org

DEPARTMENT/PROGRAM: Department of Housing and Community
Development (DHCD)
Community Development Administration

CONTRACT ID: State Weatherization Contractor Services for
DHCD; S00R3400001
ADPICS # see page 31B

CONTRACT APPROVED: DBM Item 5-S (10/3/2012)

CONTRACTORS: See page 31B

CONTRACT DESCRIPTION: Multiple Contracts to provide weatherization
services under the EmPower Maryland Low Income Energy Efficiency Program (and other
energy efficiency programs) for eligible single-family households throughout the State.

MODIFICATION DESCRIPTION: Mod to increase the not-to-exceed amounts
in order to continue the program through the end of the option period.

ORIGINAL CONTRACT TERM: 10/11/2012 – 10/10/2013 (w/2 one-year
renewal options).

MODIFICIATON TERM: 4/16/2014 – 10/10/2014

ORIGINAL CONTRACT AMOUNTS: \$5,973,965 NTE Grand Total
(See page 31B)

MODIFICATION AMOUNTS: \$10,000,000 NTE Grand Total
(See page 31B)

PRIOR MODIFICATIONS/OPTIONS: \$6,483,290 [\$0: Mod #1 to include the
Maryland Energy Assistance Program & the Strategic Energy Investment Fund Regional
Greenhouse Gas Initiative as additional funding sources, effective 6/4/2013. Approved by
DHCD; \$6,483,290: Renewal Option #1/Mod #2: 10/11/2013 to 10/10/2014: DBM Item 7-S-
MOD (9/18/2013)].

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ITEM: 10-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNTS: \$22,457,255 NTE Grand Total
(See page 31B)

OVERALL PERCENT +/- (THIS MOD): +167%

MBE PARTICIPATION: Various (See page 31B)

MBE COMPLIANCE: Various (See page 31B)

REQUESTING AGENCY REMARKS: DHCD's EmPOWER Low Income Energy Efficiency Program (LIEEP) provides weatherization services for limited income, single-family housing units located within the State of Maryland and within the five EmPower partner utility service regions: (1) Potomac Edison, (2) Baltimore Gas and Electric, (3) Delmarva Power, (4) Potomac Electric Power Company, and (5) Southern Maryland Electric Cooperative, Inc. Single-family housing units served may be located in structures containing between one and four dwelling units. Clients served include both owners and renters who meet income eligibility requirements.

Weatherization services reduce energy consumption by installing weatherization measures and related repairs which improve the thermal efficiency of the home and enhance client health and safety by providing adequate ventilation, safely functioning combustion appliances, proper zonal pressures, and smoke/CO detectors.

DHCD's original budget projections for the State Weatherization Contractors (SWC) involved the SWC performing roughly one third of the work for DHCD's EmPOWER LIEEP with the remaining two thirds of the work to be performed by DHCD's network of Local Weatherization Agencies (LWA), comprised of local governments, community action agencies and nonprofit organizations. Unfortunately, due to unforeseen circumstances and delays with the LWA, the SWC have performed more than projected.

This modification is in the best interest of the State to continue producing weatherized units at a level necessary to sustain DHCD's production and ensure spending the program funds by the end of calendar year 2014.

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ITEM: 10-S-MOD (Cont.)

FUND SOURCE: 100% Special (EmPOWER MD Fund; Maryland Energy Assistance Program; Strategic Energy Investment Fund Regional Greenhouse Gas Initiative)

APPROP. CODE: S00A2504

RESIDENT BUSINESSES: Yes for all, except for C.A.R.E. Property Services

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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ITEM: 10-S-MOD (Cont.)

ADPICS #/ CONTRACTORS/ MBE PARTICIPATION/ MBE COMPLIANCE	ORIGINAL CONTRACT AMOUNT	RENEWAL OPTION AMOUNT	MOD AMOUNT	REVISED TOTAL CONTRACT AMOUNT
Hawkeye Construction Baltimore, MD ADPICS: COF53576 MBE Participation: 25% MBE Compliance: 25.7%	\$1,650,000 NTE	\$900,000 NTE	\$800,000 NTE	\$3,350,000 NTE
Standard Energy Solutions Rockville, MD ADPICS: COF53580 MBE Participation: 27% MBE Compliance: 11.6	\$650,000 NTE	\$1,681,031 NTE	\$550,000 NTE	\$2,881,031 NTE
Total Home Performance, LLC Easton, MD ADPICS: COF53581 MBE Participation: 25% MBE Compliance: 6.4%	\$800,000 NTE	\$800,000 NTE	\$1,150,000 NTE	\$2,750,000 NTE
C. A. R. E. Property Services East Berlin, PA ADPICS: COF53582 MBE Participation: 25% MBE Compliance: 20%	\$900,000 NTE	\$1,115,151 NTE	\$2,000,000 NTE	\$3,015,151 NTE
Equity Development & Growth Enterprises Corporation d/b/a Edge Energy Beltsville, MD ADPICS: COF53583 MBE Participation: 34% MBE Compliance: 33.5%	\$700,000 NTE	\$400,000 NTE	\$350,000 NTE	\$1,450,000 NTE
Efficient Home, LLC Burtonsville, MD ADPICS: COF53585 MBE Participation: 25% MBE Compliance: 9.9%	\$811,415 NTE	\$1,124,558 NTE	\$4,400,000 NTE	\$6,335,973 NTE
Complete Home Solutions, LLC Lothian, MD ADPICS: COF53588 MBE Participation: 30% MBE Compliance: 15.5%	\$462,550 NTE	\$462,550 NTE	\$750,000 NTE	\$1,675,100 NTE
GRAND TOTAL	\$5,973,965 NTE	\$6,483,290 NTE	\$10,000,000 NTE	\$21,457,255 NTE

Supplement B
Department Of Budget And Management
ACTION AGENDA
April 16, 2014

GENRAL MISCELLANEOUS

ITEM 11-GM **Agency Contact:** Larry Williams
410-260-7195
larry.williams@maryland.gov

DEPARTMENT/PROGRAM: Budget and Management (DBM)
Division of Procurement Policy & Administration
State Fleet & Travel Management Unit

AMOUNT OF REQUEST: N/A

APPROP. CODE: FI0A0301

REQUESTING AGENCY REMARKS: Request for approval of daily meal reimbursement rates for FY 2015, effective 7/1/2014. These rates are for in-State travel only. These rates were last changed in FY 2010. Daily meal rates for high cost metropolitan areas that are out-of State are set by DBM based on national surveys.

Submitted receipts from State employees and members of boards and commissions, who are traveling in-State, will only be reimbursed in conformance with these proposed rates. Rates are in accordance with budget instructions.

Proposed Daily Meal Reimbursement Rates as of 7/1/2014

	Current Daily Rate Employees/Bds. & Commissions	Proposed Daily Rate Employees/Bds. & Commissions
Breakfast	\$ 8.00	\$ 9.00
Lunch	\$10.00	\$11.00
Dinner	\$24.00	\$25.00
Total	\$42.00	\$45.00

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
April 16, 2014

Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evan

1-C. CONSTRUCTION CONTRACT

Institution: University of Maryland, Baltimore

Contract ID: On Call Minor General Contracting Services
 IFB# 87417 JD

Contract Description: Labor, materials, equipment, and supervision necessary for minor renovation projects on an on-call basis for the Physical Plant/Offices of Facilities Management at the University System of Maryland institutions in the Baltimore Region.

Award: Mid-Atlantic General Contractors, Inc.
 12216 Distribution Place
 Beltsville, MD 20705

MODCO Specialty Contracting Corp.
 9298 North Point Road, PO Box 311
 Fort Howard, MD 21052

Contract Term: 4/16/14 – 4/15/15 (with four 1-year renewal options)

Amount: \$1,000,000 (annual estimate for initial term)
 No single project is anticipated to exceed \$100,000.

Procurement Method: Multi-Step Bid
 Small Business Reserve

Bids: 3 sample projects:

Mid-Atlantic General Contractors, Inc. \$105,912

MODCO Specialty Contracting Corp. \$129,530

**Supplement C
University System Of Maryland
ACTION AGENDA
April 16, 2014**

1-C. CONSTRUCTION CONTRACT (con't)

MBE Participation: 5% for task orders less than \$15,000,
15% for task orders \$15,000 - \$25,000
25% for task orders greater than \$25,000.

Performance Security: Not required

Requesting Institution Remarks: The multi-step solicitation was advertised in *eMaryland Marketplace* and distributed to the Office of Minority Affairs and other MBE associations. Nine responses were received and evaluated by an Evaluation and Selection Committee which included representatives from the University’s Office of Procurement Services and UMB Facilities Management. After review by the Evaluation Committee, two firms achieved the required technical score and their pricing for three sample projects was opened. Award is recommended to both contractors.

As projects arise, the University will compete each project greater than \$15,000 among the two contractors. These firms will be required to use the fixed hourly rates as well as material mark-up, sub-contractor mark-up, and equipment rental mark-up quoted in their original bids. Hourly rates may increase in the renewal option terms based upon minimum wage increases or increases in the Consumer Price Index or both. The percentage mark-up for material, subcontractors, and equipment-rental remains will remain the same in the renewal option terms.

Fund Source: Various Institutional Funds

Resident Business: Yes

MD Tax Clearance: 14-0527-0011 Mid-Atlantic General Contractors, Inc.
14-0528-0011 MODCO Specialty Contracting Corp.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement C
University System Of Maryland
ACTION AGENDA
April 16, 2014**

*Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evan*

2-S. SERVICES CONTRACT

Institution: University of Maryland, Baltimore

Contract ID: Parking Management Services, 87441

Contract Description: Professional insured management services to operate University of Maryland, Baltimore’s parking facilities, including nine garages and six surface lots totaling over 6,700 spaces. Services include: furnishing professional parking staff, revenue collection for garages and lots, facility and lot maintenance, and a vehicle assistance program, which includes battery jumps, lockout services, lost-vehicle locating and tire-changing assistance.

Award: Penn Parking, Inc.
7257 Parkway Dr. #100
Hanover, MD 21076

Term: 5/1/14-4/30/15 (with five 1-year renewal options)

Amount: \$3,774,749

Procurement Method: Competitive Sealed Proposals

Proposals:

	<i>Technical</i>	<i>Financial</i>	<i>Total</i>	<i>Price</i>
Penn Parking, Inc. Hanover, MD	418.8	281.34	700.14	\$3,774,749
SP Plus University Services Chicago, IL	396	300	696	\$3,543,306

**Supplement C
University System Of Maryland
ACTION AGENDA
April 16, 2014**

2-S. SERVICES CONTRACT (cont'd)

MBE Participation: 100%

Performance Security: N/A

Requesting Institution Remarks: The solicitation was advertised in *eMarylandMarketplace* and posted on the University's eBid Board. Three proposals were received. One of the proposals was not reasonably susceptible of being selected for award. The remaining two proposals met the required minimum technical score and their price proposals were opened.

Award is recommended to Penn Parking, Inc., the firm with the higher combined technical and financial score. Penn Parking, Inc., a certified MBE, presented the parking management services proposal that is more advantageous to the University because of the firm's technical merit, key personnel, excellent management team, employee retention benefits, firm experience and references, commitment to training and customer service, commitment to exceed the MBE subcontract goal of 1% by providing 3% subcontract participation, and because of the economic benefits it will provide to the State of Maryland.

This is a self-supporting program; the cost of the contract will be paid by parking fees through the operating budget of Parking and Commuter Services.

Fund Source: Current Unrestricted Funds

Approp. Code: R30B21

Resident Business: Yes

MD Tax Clearance: 14-0640-0111

This recommendation was withdrawn from 2/19/14 USM Agenda as Item 1-S.

BOARD OF PUBLIC WORKS		THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Supplement C
University System Of Maryland
ACTION AGENDA
April 16, 2014

Contact: James Salt
 301-445-1987
 jsalt@usmd.edu
 USM Rep: Joe Evan

3-GM. GENERAL MISCELLANEOUS:

Recommendation: Approve the use of General Obligation Bond funding for the following contract totaling: \$143,280.

Authority: State Finance and Procurement Article, Annotated Code of Maryland § 8-301

**A. University of Maryland, College Park
 for Bowie State University
 Fine and Performing Arts Center**

Description: Add humidification to the air distribution system that serves Recital Hall and Main Lobby
Procurement Method: Task Order via On-Call Mechanical Contractors
Award: W. L. Gary, Inc. Washington, DC
Amount: \$123,000
Fund Source: MCCBL of 2010: *Provide funds to construct and equip a new Fine and Performing Arts Building.* Item 903
Tax Compliance No. 14-0661-0111
Resident Business: No

**B. University of Maryland, Baltimore County
 Performing Arts & Humanities Building**

1. Description: Dance Equipment
Procurement Method: Simplified Procurement
Award: Great Mats
 Milltown, WI
Amount: \$ 948
Fund Source: *MCCBL 2013: Provide funds to furnish and equip the Performing Arts and Humanities Building at UMBC.* Item 045
MD Tax Clearance: 14-0649-0000
Resident Business: No

Supplement C
University System Of Maryland
ACTION AGENDA
April 16, 2014

3-GM. GENERAL MISCELLANEOUS: (con't)

2. **Description:** Dance Equipment
Procurement Method: Simplified Procurement
Award: Boss Steel Ltd.
 Richmond Hill, ON
Amount: \$ 6,848
Fund Source: MCCBL 2013: Provide funds to furnish and equip
 the Performing Arts and Humanities Building at UMBC. Item 045
MD Tax Clearance: N/A - Canadian Company
Resident Business: No
3. **Description:** Dance Equipment
Procurement Method: Simplified Procurement
Award: Rose Brand
 Secaucus, NJ
Amount: \$ 6,900
Fund Source: MCCBL 2013: Provide funds to furnish and equip the Performing
 Arts and Humanities Building at UMBC. Item 045
MD Tax Clearance: 14-0650-0000
Resident Business: No
4. **Description:** Miscellaneous Equipment
Procurement Method: Simplified Procurement
Award: AJ Stationers
 Elkridge, MD
Amount: \$ 3,685
Fund Source: MCCBL 2013: Provide funds to furnish and equip the Performing
 Arts and Humanities Building at UMBC. Item 045
MD Tax Clearance: 14-0324-1111
Resident Business: Yes
5. **Description:** Racks
Procurement Method: Simplified Procurement
Award: Paul M. Bock dba Stoney Knoll Archaeological
 Supplies
 Stockton Spring, ME 20904
Amount: \$ 1,769
Fund Source: MCCBL 2013: Provide funds to furnish and equip
 the Performing Arts and Humanities Building at UMBC. Item 045
MD Tax Clearance: 14-0656-0000
Resident Business: No

**Supplement C
University System Of Maryland
ACTION AGENDA
April 16, 2014**

3-GM. GENERAL MISCELLANEOUS: (con't)

- 6. Description:** AV Classroom Systems + Performance Spaces AV Systems
Procurement Method: Multi-Step Bid + RFP - [Originally] - Model changes/updates
Award: Lee Hartman & Sons
 Baltimore, MD 21221
Amount: \$55,000
Fund Source: MCCBL 2013: Provide funds to furnish and equip the Performing Arts and Humanities Building at UMBC. Item 045
MD Tax Clearance: 14-0749-1001
Resident Business: Yes

- 7. Description:** Recycling Containers
Procurement Method: Sole Source
Award: Max-R
 Sussex, WI 53089
Amount: \$ 10,890
Fund Source: MCCBL 2013: Provide funds to furnish and equip the Performing Arts and Humanities Building at UMBC. Item 045
MD Tax Clearance: 14-0635-0000
Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
April 16, 2014

Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evan

4-S OPT. SERVICE CONTRACT RENEWAL OPTION

Institution: University of Maryland University College

Contract ID: Comprehensive Help Desk Services for the
University System of Maryland
RFP 90809; Contract Nos. 90809-BTL, 90809 –CRD, 90809 –PerceptIS,
90809 – PI, 90809- SS, and 90809 -TI

Contract Approved: USM Item 8-S (10/07/2009)

Contractors:

<p style="text-align: center;">Bell Techlogix Hunt Valley, MD 21031</p> <p style="text-align: center;">System Source Columbia, MD 21044</p> <p style="text-align: center;">CR Dynamics and Associates, Inc. (certified MBE) Baltimore, MD 21202</p>	<p style="text-align: center;">Randstad Technologies FKA Technisource Mechanicsburg, PA</p> <p style="text-align: center;">PerceptIS Greenville, SC 29601</p> <p style="text-align: center;">Blackboard Student Services, Inc. (formerly Presidium, Inc.) Reston, VA 20190</p>
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Contract Description: Comprehensive help desk and call center services for a variety of products and types of support. As specific needs for support services arise, the buying USM institution or Maryland Educational Enterprise Consortium member will solicit task order proposals to be performed on an as needed basis.

Option Description: Exercise renewal option for two years (July 1, 2014 through June 30, 2016) of the aggregate five years available.

Original Term: 10/15/09 – 06/30/14 (base term with
renewal options to an aggregate not-to-exceed 5 years)

Original Amount: \$50,000,000 (estimated base amount for USM only)

**Supplement C
University System Of Maryland
ACTION AGENDA
April 16, 2014**

4-S OPT. SERVICE CONTRACT RENEWAL OPTION (cont'd)

This Option Amount: \$ 2,000,000

Original Procurement Method: Competitive Sealed Proposals

MBE Participation Goal: 25% of overall contract volume. Participation determined at task order level.

MBE Compliance: Task orders are in compliance

Performance Bond: May be requested for specific task order/project

Requesting Institution Remarks: The solicitation was issued on behalf of the University System of Maryland and the Maryland Educational Enterprise Consortium (MEEC). MEEC is an initiative of the University System of Maryland, uniting with K-20 education partners in Maryland (MEEC is made up of K-20 Public and Private Education, libraries, museums and teaching hospitals) to provide quality information technology products and services at affordable prices. The contracts may be renewed for an aggregate of not-to-exceed five additional years. Although there was minimal USM use of these contracts in the initial five-year term, USM is seeking approval for a renewal option for two additional years. If USM determines to renew for one or more of the three years then remaining in the option, USM will seek BPW approval.

Fund Source: Fund sources will vary by project and by institution

Approp. Code: Various

	Resident Business	MD Tax Clearance
Blackboard Student Services	No	14-0509-1010
Bell Techlogix	Yes	14-0508-1111
CR Dynamics Assoc, Inc	Yes	14-0510-0111
PerCeptIS.	No	14-0607-0000
Randstad FKA Technisource	Yes	14-0579-0001
System Source	Yes	14-0668-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014

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1-IT. MARYLAND TRANSIT ADMINISTRATION

Contract ID: Light Rail Control Integration Maintenance Services,
 MTA-1406/ADPICS No.: J05B4400012

Description: Software maintenance and support services for the Maryland Transit Administration's Light Rail Control Integration (LRCI) maintenance services.

Award: ARINC, Incorporated
 Annapolis, MD

Term: 4/21/2014 – 4/20/2017 (with two 1-year renewal options)

Amount: \$298,951 (3-year base term)
 \$104,876 (option year 1)
 \$107,603 (option year 2)
 \$511,430 Total

Procurement Method: Sole Source

MBE Participation: None

Remarks: The Light Rail Control Integration system is a set of real-time software applications and utilities used to control and monitor Light Rail vehicle movement, fire management in Light Rail stations, third rail power, station power and train control. ARINC Information and Management System designed, developed and implemented the software by using an Oracle database, Genesis, Fire Management Systems and Modbus programs.

ARINC Information and Management owns the core proprietary software. This software is a base line product used to display management and development tools used on mainframe computers and workstations that are staffed by MTA Operation Control Center and Systems Maintenance personnel. MTA cannot make any changes to the software without ARINC support because of proprietary rights. ARINC has provided training to MTA staff to allow for adequate operation and functioning of the system; however it would be beyond Light Rail's technical expertise to troubleshoot and repair any complex problems that may develop with the database or application software. This contract will allow for continued support and maintenance of this software.

Due to the specialized requirements of the work, no MBE goal was established.

Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014

1-IT. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Fund Source: 100% State Budgeted Funds

Approp. Code: J05H0101

Resident Business: Yes

MD Tax Clearance: 14-0087-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014**

*Agency Contact: Peter Arrey (410) 260-1372
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Carla Thompson (410) 260-6155
Carla.Thompson@maryland.gov*

2-IT. MARYLAND DEPARTMENT OF TRANSPORTATION

Contract ID: IBM Mainframe Software Licenses and Related Support Services
OTTS-15-ITM/ADPICS No.: J01B4400030

Description: Annual maintenance, support and license renewal for IBM mainframe operating system software.

Award: IBM Corporation, Baltimore, MD
Term: 7/1/2014 – 6/30/2015
Amount: \$1,605,648
Procurement Method: Sole Source
MBE Participation: None
Incumbent: IBM Corporation

Remarks: Continuation of maintenance and renewal of license agreement for the essential IBM mainframe operating system and related software currently installed on the IBM mainframe processor located at the Glen Burnie Data Center. The software license agreement is critical to the ability to fulfill MDOT’s responsibility as the central data processing center for all modals, including the Maryland Transportation Authority.

IBM is the sole owner of the proprietary operating system software and its subsystems installed on the IBM mainframe processor; there is no other available source for the maintenance software and support. Due to the proprietary nature of the services being provided, there are no subcontracting opportunities and therefore no MBE participation goal for this contract.

Fund Source: 100% Special (Transportation Trust Fund)
Approp. Code: J01A0103
Resident Business: Yes
MD Tax Clearance: 14-0498-1111

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
APPROVED	DISAPPROVED
DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION

**Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014**

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Carla Thompson (410) 260-6155
Carla.Thompson@maryland.gov*

3-IT. MARYLAND TRANSPORTATION AUTHORITY

Contract ID: Panasonic Toughbook CF-31 Laptops
Contract # 20130025/ ADPICS No.: J01B4400023

Description: Single award, fixed quantity contract to provide 300 Panasonic Toughbook CF-31 laptops and a four-year extended warranty for the Maryland Transportation Authority Police.

Award: DSR Computer Sales & Service, Inc.
Hanover, MD

Term: 4/17/2014 – 4/16/2018

Amount: \$1,202,400

Procurement Method: Intergovernmental Cooperative Purchasing Agreement
[Maryland Judiciary/Administrative Office of the Courts:
Hardware and Associated Equipment Master Contract]

Proposals:

DSR Computer Sales & Service	Hanover, MD	\$1,202,400
Presidio Networked Solutions	Greenbelt, MD	\$1,220,055
Applied Technology Services	White Marsh, MD	\$1,227,900
Harford Computer Group, Inc.	Columbia, MD	\$1,289,970
Daly	Clarksburg, MD	\$1,358,100

MBE Participation: None

Remarks: In December 2013, the Secretary of Transportation authorized all MDOT business units to use the Maryland Judiciary’s Hardware and Associated Equipment Master Contract. MdTA directly solicited all 29 of the Judiciary’s master contractors. Five responses were received. DSR, Inc. is the lowest responsive and responsible bidder.

Fund Source: 100% Special (Toll Revenue)
Approp. Code: 29.10.02.01
Resident Business: Yes
MD Tax Clearance: 14-0339-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014

Agency Contact: Peter Arrey (410) 865-1372
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4-IT. MARYLAND DEPARTMENT OF TRANSPORTATION

Contract ID: Intranet Quorum Correspondence Management and Workflow System
MDOT-15-OTTS/ADPICS No.: J01B4400031

Description: Correspondence document workflow control system software for The Secretary's Office at the Department of Transportation.

Award: Lockheed Martin Desktop Solutions, Inc.
Fairfax, VA

Term: 5/1/2014 – 4/30/2017

Amount: \$411,300

Procurement Method: Sole Source

MBE Participation: None

Remarks: MDOT has determined to enter into a sole-source contract with Lockheed Martin Desktop Solutions, Inc. for Intranet Quorum, a correspondence document workflow control system software, which the Governor's Office currently uses to handle and respond to constituent inquiries and correspondence. The main purpose of the system being procured here is to handle gubernatorial correspondence routed to the Secretary of Transportation for response.

Compatibility and cost-effectiveness are major factors in MDOT's selection of the Lockheed Martin Intranet Quorum Software which will work seamlessly with the Governor's Office correspondence system. MDOT's current system was developed over fifteen years ago on a version of Microsoft Visual Studio that is no longer supported.

Lockheed Martin Desktop Solutions, Inc. owns the Intranet Quorum Software which means that a software license agreement and required configuration changes can be handled by only Lockheed Martin Desktop Solutions. Because it is proprietary software, there are no elements of work to subcontract and therefore, MBE participation is not possible.

Approval of this contract is critical to the Secretary of Transportation and the Transportation Business Units to fulfill the responsibility of responding to constituent inquiries by using the same system being used by the Governor's Office.

Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014

4-IT. DEPARTMENT OF TRANSPORTATION (cont'd)

Fund Source: 100% Special Funds

Approp. Code: J00A0103

Resident Business: No

MD Tax Clearance: 14-0789-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014

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Carla.Thompson@maryland.gov

5-IT. MARYLAND DEPARTMENT OF TRANSPORTATION

Contract ID: CA Mainframe Software Licenses and Related Support Services
MDOT15-OTTS-CA/ADPICS No.: J01B4400032

Description: Maintenance and usage of Computer Associates' mainframe operating system located at the Glen Burnie Data Center.

Award: Computer Associates International
Islandia, NY

Term: 7/1/2014 – 6/30/2017 (3 years)

Amount: \$1,029,586

Procurement Method: Sole Source

MBE Participation: None

Remarks: This contract provides for the continuation of essential maintenance and usage of proprietary Computer Associates' mainframe operating system and related software products currently installed on the IBM mainframe processor located at the Glen Burnie Data Center. CA-ACF2 and CA-Auditor is security software that controls identities, access and information usage, protects highly-sensitive data from loss or misuse, and ensures regulatory compliance.

Endevor, the Software Change Manager, easily and effectively manages the creation, storage and maintenance of MDOT's mainframe source code. It securely manages IT assets and audit changes, and provides the configuration management tools; maintains enterprise-wide availability of encryption keys and data; manages and protects z/OS tape assets and improves overall tape utilization.

Computer Associates is the sole owner of the proprietary operating system software and its subsystems installed on the existing IBM mainframe processor; therefore, there is no other available source for the maintenance software.

This software license agreement is critical to the ability to fulfill MDOT's responsibility as the central data processing center for all of MDOT's agencies, including the Maryland Transportation Authority.

Due to the proprietary nature of the services being provided, there are no subcontracting opportunities and therefore there is no MBE participation goal for this contract.

Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014

5-IT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

Fund Source: 100% Special Funds Budgeted to TSO

Approp. Code: J01A0103

Resident Business: No

MD Tax Clearance: 14-0499-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014

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6-IT-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES

Contract ID: Inmate Payphone Equipment and Services
 ADPICS No.: Q0013001, COF51733

Contract Approved: DoIT Item 7-IT (12/19/2012)

Contractor: Global Tel*Link (GTL)
 Reston, VA

Contract Description: Revenue-producing contract to provide local, long distance, debit/prepaid and collect telephone services to inmates in DPSCS facilities.

Modification Description: Reduce the rate of interstate prepaid calls from \$0.30 to \$0.21 per minute and all interstate collect calls rates from \$0.95 for the first minute and \$0.30 for additional minutes to \$0.25 per minute in accordance with Federal Communication Commission (FCC) 13-113 ruling.

Original Term: 1/1/2013 – 12/31/2015 (with 2 one-year renewal options)

Modification Term: 2/7/2014 – 12/31/2015 (with 2 one-year renewal options)

Original Amount: Estimated Cost to Consumers
 \$21,675,393 (3 Years; Base Contract)
 \$ 7,019,179 (1 Year (each), 1st and 2nd Renewal Options)

Estimated Revenue to the State (Commission)
 \$17,496,546 (3 Years, Base Contract)
 \$ 5,832,181 (1 Year (each), 1st and 2nd Renewal Options)

Modification Amount: Estimated Cost to Consumers
 \$21,057,536 (3 Years, Base Contract)
 \$ 5,832,181 (1 Year (each), 1st and 2nd Renewal Options)

Estimated Revenue to the State (Commission)
 \$17,009,681 (3 Years, Base Contract)
 \$ 5,669,894 (1 Year (each), 1st and 2nd Renewal Options)

Prior Modifications: None

Revised Total Amount: \$21,057,536 (Cost to Consumers)

Percent +/- (This Modification): -2.8% (Cost to Consumer), -2.8% (Revenue to the State)

**Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014**

6-IT-MOD. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

Overall Percent +/-: -2.8%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 10%

MBE Compliance: 19.92%

Remarks: In January 2014, the FCC required that rates for interstate debit/pre-paid and interstate collect calls be reduced. The rates were reduced February 7, 2014 to avoid penalties and fines.

This reduction of rates will drastically reduce the amounts inmates and their families will be charged to communicate with each other. Based on the average number of interstate debit/pre-paid and collect calls made from April 2013 through February 2014, inmates and their families will realize over \$160,000 in savings.

Fund Source: 100% Revenue

Approp. Code: Various

Resident Businesses: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014

*Agency Contact: Anne Timmons (410) 767-4710
Anne.Timmons@maryland.gov
Carla Thompson (410) 260-6155
Carla.Thompson@maryland.gov*

7-IT-MOD. DEPARTMENT OF BUDGET & MANAGEMENT

Employee Benefits Division

Contract ID: Interactive Voice Response and Benefits Administration System
Maintenance Contract
ADPICS No.: F10B3400009; COF51190

Contract Approved: DoIT Item 1-IT (3-6-2013)

Contractor: M. S. Technologies Corporation (MST)
Rockville, MD

Contract Description: Provide software, hardware and system enhancements, system maintenance, and support for both DBM's Benefits Administration System (BAS) and Interactive Voice Response (IVR) System (known collectively as BAS/IVR).

Modification Description: (1) Enhance BAS/IVR with 2015 Enrollment-Contractual Employee Subsidy; and (2) extend contract term through end of CY 2015 to coincide with transition of benefits administration to the new State Personnel System (Autumn 2015).

Original Term: 4/1/2013 – 3/31/2015

Modification Term: 5/1/2014 – 12/31/2015

Original Amount: \$1,242,260 NTE (2 years)

Modification Amount: \$ 637,935 NTE (1 year, 8 months)

Prior Modifications: \$ 49,325 NTE

Revised Total Amount: \$1,929,520 NTE

Percent +/- (This Modification): +51.4%

Overall Percent +/-: +55.3%

Original Procurement Method: Sole Source

**Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014**

7-IT-MOD. DEPARTMENT OF BUDGET & MANAGEMENT (cont'd)

MBE Participation: 100% (Contractor is certified MBE)

MBE Compliance: 100%

Remarks: MST has developed DBM’s BAS/IVR from its own proprietary source code, with several customized enhancements for the State. MST owns the base source code for the BAS/IVR system with all enhancements to the system being linked to the proprietary source code. The Department of Budget and Management procured the system in October 1998 through a competitive procurement. (Subsequent maintenance contracts have been awarded to MST as a sole source.) Overall, DBM’s Employee Benefits Division has invested approximately \$5 million in BAS/IVR using MST’s services for the original installation, on-going maintenance services, and several necessary enhancements.

BAS/IVR is a mission-critical function that must operate 24 hours a day, 7 days a week without any critical breakdowns. No disruption in services is permissible. BAS/IVR is integral to successful enrollment, various federal and state required notifications, and general administration of the State Employee and Retiree Health and Welfare Benefits Program.

Costs for the modifications:

<i>Item</i>	<i>Programming Price</i>	<i>Annual Maintenance</i>
2015 Enrollment–Contractual Employee Subsidy	\$204,162	\$36,147
10 Months Maintenance & Support Extension	\$397,626	N/A

MST is completely familiar with BAS/IVR’s operations and systems architecture. Continuing with MST’s maintenance services will guarantee a continued smooth operation of the BAS/IVR to service 250,000 individuals enrolled in the benefits program. MST is a Maryland minority-owned business.

Given the past excellent record of timely performance and close cooperation between DBM and MST in the development, implementation and maintenance of the BAS/IVR systems and its enhancements, it is in the best interest of the State to approve this modification.

Fund Source: 100% Reimbursable
Approp. Code: F10A0202
Resident Businesses: Yes

<p>BOARD OF PUBLIC WORKS</p> <p>APPROVED</p> <p>DISAPPROVED</p> <p>WITH DISCUSSION</p>	<p>THIS ITEM WAS:</p> <p>DEFERRED</p> <p>WITHDRAWN</p> <p>WITHOUT DISCUSSION</p>
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Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014

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 Greg@maryland.gov
 Carla Thompson (410) 260-6155
 Carla.Thompson@maryland.gov*

8-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Consulting and Technical Services (CATS II)
 ADPICS No.: 060B9800035; **COF54780**

Contract Approved: DoIT Item 3-IT (5/20/2009)

Contractors: See Pages 15D-16D

Contract Description: Multiple award, indefinite quantity, task order based Master Contracts to provide Statewide Information Technology technical and consulting services.

Modification Description: Add funds and extend term of Master Contract for one year to allow time to transition various task orders to new contracts.

Original Term: 6/1/2009 – 5/31/2014

Modification Term: 6/1/2014 – 5/31/2015 (1 year)

Original Amount: \$250,000,000

Modification Amount: \$ 5,000,000

Prior Modifications: None

Revised Total Amount: \$255,000,000

Percent +/- (This Modification): +2%

Overall Percent +/-: +2%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 35%

MBE Compliance: 46%

**Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014**

8-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: This extension is for specific task orders under the CATS II Master Contract, which will allow contractors to continue providing ongoing operations and maintenance support for approximately 17 State agencies. DoIT is working with the State agencies to re-compete and transition these task orders to CATS + and other contracts.

Since CATS+ was awarded, State agencies and DoIT have spent considerable resources rewriting, issuing, evaluating and awarding task orders for ongoing consulting and technical services. More than 300 task orders were awarded over the duration of CATS II and nearly all of them will need to transition to CATS+ or a separate vehicle. Although the majority of CATS II task orders are tracking to a successful transition by the May closing date, there will be insufficient time to properly evaluate and award solicitations under CATS+ and transition from the incumbent to the new awardees. Without this extension period, work that is in progress is jeopardized and presents a significant risk to the State.

A complicating factor is that several CATS II solicitations re-competed under CATS+ have failed during the evaluation process. The Master Contractor community has provided considerable feedback on the process. Most of the task orders require that master contractors bring multiple named resources on board immediately upon Notice to Proceed. Most of the master contractors are pulling from the same pool of candidates and it has become extremely difficult for the offerors to hold onto larger numbers of resources throughout the evaluation period, resulting in failed solicitations.

Fund Source: Various
Approp. Code: Various
Resident Businesses: See Attachment 1

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014

8-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Attachment 1

Company Name	City	State	MD Resident Business	MBE	SBR
ACS State & Local Solutions, Inc. (Xerox)	Elkridge	MD	Yes	No	No
A&T Systems, Inc.	Silver Spring	MD	Yes	No	No
Advance Digital Systems, Inc.	Lorton	VA	No	Yes	Yes
Advantage Industries, Inc.	Columbia	MD	Yes	No	Yes
Alent Technologies, LLC	Gaithersburg	MD	Yes	No	Yes
Angarai International, Inc.	Greenbelt	MD	Yes	Yes	Yes
AP Ventures, LLC	Columbia	MD	Yes	Yes	Yes
Astadia, Inc. (formerly Idea Integration Corp)	Etters	PA	No	No	No
Advanced Software Systems, Inc.	Sterling	VA	No	Yes	No
Bithgroup Technologies, Inc.	Baltimore	MD	Yes	Yes	Yes
Bourntec Solutions, Inc.	Schaumburg	IL	No	Yes	Yes
Business Solutions Group, Inc.	Annapolis	MD	Yes	Yes	Yes
Business Management Associates, Inc.	Alexandria	VA	No	Yes	Yes
Computer Aid, Inc.	Wilmington	DE	No	No	No
Canton Group, LLC	Baltimore	MD	Yes	Yes	Yes
Client Network Services, Inc.	Gaithersburg	MD	Yes	No	No
Communication Electronics, Inc.	Timonium	MD	Yes	No	No
Computer Sciences Corp	Hanover	MD	Yes	No	No
Connect International, Inc.	Rockville	MD	Yes	Yes	Yes
CSG Government Solutions, Inc.	Chicago	IL	No	No	Yes
Curtis Consulting Corp.	Ellicott City	MD	Yes	No	Yes
Deque Systems, Inc.	Herndon	VA	No	Yes	Yes
Digital Intelligence Systems Corp.	McLean	VA	No	No	No
DK Consulting, LLC	Highland	MD	Yes	Yes	Yes
EA Engineering Science and Technology	Hunt Valley	MD	Yes	No	No
Elicitek, Inc.	Rockville	MD	Yes	Yes	Yes
G.R. Patel & Associates, Inc.	Indian Head	MD	Yes	Yes	Yes
GANTECH, Inc.	Columbia	MD	Yes	Yes	No
Hewlett-Packard Company	Richmond	VA	No	No	No
International Business Machines, Corp	Gaithersburg	MD	Yes	No	No
Infojini, Inc.	Columbia	MD	Yes	No	Yes
Information Management Consultants	Reston	VA	No	No	No
Johnson, Mirian, Thompson, Inc.	Sparks	MD	Yes	No	No
KCI Technologies, Inc.	Hunt Valley	MD	Yes	No	No
Line of Sight, LLC	Columbia	MD	Yes	No	Yes
LoganBritton, Inc.	Lisle	IL	No	Yes	No

Supplement D
Department of Information Technology
ACTION AGENDA
April 16, 2014

Attachment 1 – cont'd

Company Name	City	State	MD Resident Business	MBE	SBR
Mindseeker, Inc.	Arlington	VA	No	No	Yes
Momentum, Inc.	Camp Hill	PA	No	Yes	Yes
Mythics, Inc.	Virginia Beach	VA	No	No	No
Navigator Management Partners, LLC	Baltimore	MD	Yes	No	Yes
N-3 Technologies, Inc.	Rockville	MD	Yes	Yes	Yes
Policy Studies, Inc.	Denver	CO	No	No	No
Pro-Tech Computer Services, Inc.	Baltimore	MD	Yes	No	Yes
RAM Consulting Corp.	Dulles	VA	No	Yes	Yes
Science Applications International Corp	Columbia	MD	Yes	No	No
Sidus Group LLC	Annapolis	MD	Yes	No	Yes
Skyline Technology Solutions	Glen Burnie	MD	Yes	No	No
Snap Inc.	Chantilly	VA	No	Yes	Yes
SONA Networks, LLC	Hunt Valley	MD	Yes	Yes	Yes
Synergy Systems & Services, Inc.	Owings Mills	MD	Yes	Yes	Yes
SYSCOM, Inc.	Baltimore	MD	Yes	No	No
Sylva Consulting Services, LLC	Mount Airy	MD	Yes	Yes	Yes
Technical Specialties, Inc.	Lanham	MD	Yes	No	Yes
Tetra Tech, Inc.	Fairfax	VA	No	No	No
The Consultant Consortium, Inc.	Indianapolis	IN	No	Yes	Yes
The Kerr Company, LLC	Takoma Park	MD	Yes	Yes	Yes
Three Sigma Software, Inc.	Lorton	VA	No	No	Yes
Trilogy Technical Services, LLC	Rockville	MD	Yes	Yes	Yes
UNICOM Government, Inc. (Formerly GTSI)	Herndon	VA	No	No	No
Veridyne, Inc.	Camp Hill	PA	No	Yes	Yes
Verizon Business Network Services, Inc.	Hanover	MD	Yes	No	No
World Wide Technology Advanced Solutions (formerly Performance Technology Group)	Baltimore	MD	Yes	No	No
Xerox Corp.	Columbia	MD	Yes	No	No



BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

April 16, 2014

	<u>Pages</u>
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Architectural/Engineering	7 - 20
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Equipment	33 - 34
Real Property	35 - 38
General Miscellaneous	39 - 54
Expedited Request	55

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BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-CO-14-007 D, E
Comprehensive Interior/Exterior Modifications at
Baltimore/Washington International (BWI)
Thurgood Marshall and Martin State Airports
ADPICS NO.: MAACO14007

CONTRACT DESCRIPTION: These are the remaining two (2) of five (5) task order contracts. This multiple award contract provides for on-call interior/exterior modifications to buildings and other facilities at BWI Thurgood Marshall and Martin State Airports. Work under this contract includes, but is not limited to carpentry, masonry, plumbing, electrical, asbestos removal, painting, roofing, finishes, floor covering, and power equipment operation.

AWARDS:

Southern Improvements Co., Inc Seabrook, MD	Contract D
J&J 2000 Inc., dba J&J Construction, Inc. Littlestown, PA	Contract E

AMOUNT: \$30,000,000 NTE

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS: Representative Bids

Total Contracting, Inc. Beltsville, MD	\$151,905	Contract A BPW approved 4/02/14
Mid-Atlantic General Contractors, Inc. Beltsville, MD	\$160,375	Contract B BPW approved 4/02/14
Baltimore Contractors, Inc. Baltimore, MD	\$271,729	Contract C BPW approved 4/02/14
Southern Improvements Co., Inc Seabrook, MD	\$373,897	Contract D

ITEM: 1-C (Continued)**BPW – 04/16/14****BIDS (Cont'd):**Representative Bids

J&J 2000 Inc., dba J&J Construction, Inc. Littlestown, PA	\$463,055	Contract E
KBE Building Corporation Columbia, MD	\$504,284	
Hawkeye Construction Baltimore, MD	\$511,425	
Allen & Shariff Corporation Columbia, MD	\$865,577	

TERM:

3 Years from Notice to Proceed

MBE PARTICIPATION:30% (Contract D)
30% (Contract E)**PERFORMANCE SECURITY:**

award amount exists for each contract.

Performance/Payment Bonds for 100% of the task

REMARKS: The Engineer's Estimate is \$400,739.

This Solicitation was advertised on eMaryland Marketplace and on the MAA Website. The solicitation was sent to the Governor's Office of Minority Affairs and five (5) minority business associations on December 5, 2013. Thirty (30) sets of specifications were sold and ten (10) firms submitted bids. The award is being recommended to five (5) responsible bidders with the lowest responsive bids based on the aggregate total of three (3) tasks consistent with the contract basis of award language. The BPW previously approved three (3) of the recommended firms on 04/02/14 Item 1-C.

Two (2) bids were rejected. One (1) bidder was deemed non responsive due to not submitting the required VSBE Affidavit. No protest was filed. The other bidder requested a waiver of the MBE subgoals. After careful review and consideration the MAA decided that the bidder did not demonstrate good faith efforts to achieve the MBE subgoal participation, therefore the bid was rejected. No protest was filed.

In an effort to promote competition and control costs, after award contractors will be required to compete on specific individual tasks. Each task will be competed and the tasks will be assigned on a low bid basis. MAA reserves the right to award any task to one of the successful contractors when a specific expertise is required or when the continuation of a prior task is required.

The VSBE goal established for this contract was 1%.

ITEM: 1-C (Continued)

BPW – 04/16/14

The contract amount is based on the final budget amount. None of the contractors has a guaranteed minimum or maximum amount, except for the overall budget limitation. The total awards issued under this contract will not exceed \$30 million.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0003

MD TAX CLEARANCES: Southern Improvements Co., Inc – 14-0773-0101
J&J 2000 Inc., dba J&J Construction, Inc. -14-0771-0011

RESIDENT BUSINESSES: Yes - Southern Improvements Co., Inc.
No - J&J 2000 Inc.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**

WITH DISCUSSION **WITHOUT DISCUSSION**

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BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION (Construction)

ITEM: 2-C-MOD

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T- 1384-0140
Metro Shot Tower Station and Miscellaneous
Improvements
ADPICS NO. CO307265

ORIGINAL CONTRACT APPROVED: Item 4-C, DOT Agenda 7/24/2013

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Modification No. 2 will provide for additional work uncovered during the improvements made to the Shot Tower Metro Station. The work includes additional work on the culvert, shotcreting the slurry walls, and replacing the gypsum fiber reinforced concrete. The modification will add an additional sixteen (16) days to the contract.

CONTRACTOR: Judlau Contracting, Inc.
College Point, NY

AMOUNT: \$588,354

ORIGINAL CONTRACT AMOUNT: \$2,187,600

REVISED CONTRACT AMOUNT: \$2,775,954

PERCENTAGE INCREASE: 27% (Modification No. 2)
27% (Overall)

TERM: 252 Calendar Days (Original)
60 Calendar Days (Modification No. 1)
16 Calendar Days (Modification No. 2)

DBE PARTICIPATION: 16% (DBE Compliance 16.04%)

REMARKS: The contract is to alter the existing walls and prevent water leakage at the Shot Tower Metro Station. This modification is to improve condition of the soffit or bottom of the culvert so that the Fiber Reinforced Polymer (FRP) will adhere. The condition of the slurry walls were also too rough to accept the FRP and had to be shotcreted. The gypsum fiber reinforced concrete which covers the slurry wall was also decaying. Some of the panels needed to be replaced.

ITEM: 2-C-MOD

BPW – 04/16/14

FUND SOURCE: 100% Federal Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

ATTACHMENT 1

	Amount	Term	BPW Date	Reason
Original Contract	\$2,187,600	8/5/13 - 4/14/14	7/24/13	
Modification No. 1		4/14/14 – 6/12/14	3/24/14 DCAR	Time Extension
Modification No. 2	\$588,354	6/13/14 - 6/29/14	4/16/14	Changes to Scope of Work and to add 16 calendar days
Revised Amount	\$2,775,954			

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BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 3-AE

MARYLAND AVIATION ADMINISTRATION

CONTRACT IDS: MAA-AE-14-002 & MAA-AE-14-006
 Comprehensive Airport Facilities Planning
 Services at BWI Thurgood Marshall and Martin
 State Airports
 ADPICS NOS. MAAAE14002 & MAAAE14006

CONTRACT DESCRIPTION: These two (2) task-order contracts will provide comprehensive airport facilities planning services at BWI Thurgood Marshall (BWI) and Martin State Airports (MTN).

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on April 3, 2014.

AWARDS:

AECOM Technical Services, Inc. Baltimore, MD	MAA-AE-14-002
Landrum & Brown, Inc. Cincinnati, OH	MAA-AE-14-006

AMOUNT: \$8,000,000 (MAA-AE-14-002)
 \$7,000,000 (MAA-AE-14-006)

TERM: Five (5) Years from Notice to Proceed

DBE PARTICIPATION: 18% each

PROPOSALS:	<u>Technical Proposal Rating (Max 11,200)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
AECOM Technical Services, Inc. Baltimore, MD	9505	1	\$8,000,000 (MAA-AE-14-002)
Landrum & Brown, Inc. Cincinnati, OH	9235	2	\$7,000,000 (MAA-AE-14-006)
URS Corporation Hunt Valley, MD	8049	3	N/A

ITEM: 3-AE (Continued)

BPW- 04/16/14

PROPOSALS (Cont'd):	Technical Proposal Rating (Max 11,200)	Technical Ranking	NTE Price
Ricondo and Associates, Inc. Alexandria, VA	7604	4	N/A
Michael Baker Jr. Inc. Baltimore, MD	7314	5	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace, and SHA web page. A total of five (5) airport facilities planning consultant firms submitted Technical Proposals for this project, three (3) of which are Maryland firms.

The Consultant(s) shall perform planning and “concept definition” (approximately 15% design) studies in the areas of airport airfield, terminal, landside and support facilities at BWI Marshall and Martin State Airports. The MAA is required by Federal grant assurances to maintain current Airport Layout Plans (ALP) for both state airports – the consultant(s) will update the current approved ALP as needed to support proposed MAA facility improvements. Detailed program cost estimates and cost-benefit studies for airfield improvements, as required by the Federal Aviation Administration (FAA) will also accompany planning evaluations to provide MAA and FAA leadership with decision-making tools for program and project implementation, as well as federal funding eligibility.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0003

RESIDENT BUSINESSES: AECOM Technical Services, Inc. - Yes
Landrum & Brown, Inc. - No

MD TAX CLEARANCE: Landrum & Brown, Inc. – 14-0764-1111
AECOM Technical Services, Inc. – 14-0765-0001

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

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BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 4-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2009-12 I and J
Survey and Engineering Services in Allegany,
Garrett and Washington Counties (District 6)
ADPICS NO.: SBCS0912I; SBCS0912J

CONTRACT DESCRIPTION: This is two (2) of four (4) open-end task order contracts to provide Survey and Engineering services to SHA's District 6.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on April 3, 2014.

AWARD:

Dewberry Consultants, LLC/ EBA Contract I
Engineering, Inc.
Baltimore, Maryland

Gannett Fleming, Inc. Contract J
Baltimore, Maryland

AMOUNT: \$1,000,000 each (\$2,000,000 Million Grand Total)

TERM: April 17, 2014 – April 16, 2019

DBE PARTICIPATION: 25% each

PROPOSALS:

	<u>Technical Proposal Rating (Max 781)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Dewberry Consultants, LLC/EBA Engineering, Inc. JV Baltimore, Maryland	482.70	1	\$1,000,000 (Contract I)
Gannett Fleming, Inc. Baltimore, Maryland	474.70	2	\$1,000,000 (Contract J)

ITEM: 4-AE (Continued)

BPW – 04/16/14

	<u>Technical Proposal Rating (Max 781)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
The Wilson T. Ballard Company Owings Mills, Maryland	454.90	4	Contract K
KCI Technologies, Inc. Sparks, Maryland	462.59	3	Contract L
Jacobs Engineering Group, Inc Baltimore, Maryland	439.80	5	N/A
Development Facilitators, Inc. Millersville, Maryland	434.47	6	N/A
O’Connell & Lawrence, Inc/ Volkert & Associates, Inc. JV Olney, Maryland	422.89	7	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of seven (7) engineering consultant firms submitted technical proposals for this project.

Consultant shall provide topographical surveys, prepare metes and bounds right of way plats, provide hydraulic reviews, and perform final design in conjunction with ongoing SHA planning, construction, and/or special projects all in connection with the Project.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE: Dewberry Consultants, LLC/ 14-0574-1111
EBA Engineering, Inc.
Gannett Fleming, Inc. 14-0577-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

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BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
ARCHITECTURAL/ENGINEERING SERVICES**

ITEM: 5-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2010-15 B & D
Environmental Compliance, Remediation and
Engineering Services, Statewide
ADPICS NO.: SBCS1015B, SBCS1015D

CONTRACT DESCRIPTION: These are two (2) of four (4) open-end task order contracts to provide environmental compliance, remediation and engineering services, statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on April 3, 2014.

AWARD:
EA Engineering, Science and Technology, Inc. Contract B
Sparks, Maryland

Earth Resources Technology, Inc. Contract D
Annapolis Junction, Maryland

AMOUNT: \$5,000,000 each (\$10 Million Grand Total)

TERM: April 17, 2014 – April 16, 2019

DBE PARTICIPATION: 23% each

PROPOSALS:	<u>Technical Proposal Rating (Max 620)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
KCI Technologies, Inc. Sparks, Maryland	476.4	1	Contract A BPW Approval on 02/19/14
EA Engineering, Science and Technology, Inc. Sparks, Maryland	453.0	2	\$5,000,000 (Contract B)
Gannett Fleming, Inc./ Johnson, Mirmiran & Thompson, Inc. JV Baltimore, Maryland	446.6	3	Contract C BPW Approval on 02/19/14
Earth Resources Technology, Inc. Annapolis Junction, Maryland	419.9	4	\$5,000,000 (Contract D) ⁹⁸

ITEM: 5-AE (Continued)

BPW – 04/16/14

PROPOSALS (Cont'd):

	<u>Technical Proposal Rating (Max 620)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Skelly and Loy, Inc./ Whitney, Bailey, Cox & Magnani, LLC. JV Hagerstown, Maryland	409.0	5	N/A
Century Engineering, Inc./Versar, Inc. JV Hunt Valley, Maryland	389.19	6	N/A
Michael Baker Jr., Inc. Linthicum, Maryland	352.2	7	N/A
EBA Engineering, Inc./ BrightFields, Inc. JV Baltimore, Maryland	344.7	8	N/A
Tidewater, Inc. Columbia, Maryland	328.9	9	N/A
Shaw Environmental, Inc. Trenton, New Jersey	256.3	10	N/A
Triad Engineering, Inc. Hagerstown, Maryland	249.6	11	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of eleven (11) engineering consultant firms submitted technical proposals for this project.

Consultant shall provide perform environmental compliance, remediation and engineering services.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE:	Federal and Special Funds Budgeted to SHA		
APPROPRIATION CODE:	J02B0101		
RESIDENT BUSINESSES:	Yes		
MD TAX CLEARANCE:	EA Engineering, Science and Technology, Inc.	14-0610-1111	
	Earth Resources Technology, Inc.	14-0611-0111	

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED
 DISAPPROVED
 DEFERRED
 WITHDRAWN

WITH DISCUSSION
 WITHOUT DISCUSSION

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BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 6-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2011-09 E
 Highway Engineering Services, Statewide
 ADPICS NO.: SBCS1109E

CONTRACT DESCRIPTION: This is one (1) of eleven (11) open-end task order contracts to provide highway engineering services, statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on April 3, 2014.

AWARD:
 Whitney, Bailey, Cox & Magnani, LLC/
 AECOM Technical Services, Inc. JV
 Baltimore, Maryland Contract E

AMOUNT: \$10,900,000

TERM: April 17, 2014 – April 16, 2020

DBE PARTICIPATION: 25%

PROPOSALS:

	<u>Technical Proposal Rating (Max 781)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Wallace, Montgomery & Associates, LLP Hunt Valley, Maryland	440.2	1	Contract A BPW Approval on 02/19/14
Century Engineering, Inc. Hunt Valley, Maryland	430.1	2	Contract B BPW Approval on 02/19/14
URS Corporation Hunt Valley, Maryland	426.8	3	Contract C BPW Approval on 03/19/2014
Johnson, Mirmiran & Thompson, Inc. Sparks, Maryland	422.7	4	Contract D BPW Approval on 02/19/2014 100

ITEM: 6-AE (Continued)**BPW – 04/16/14****PROPOSALS (Cont'd):**

	<u>Technical Proposal Rating (Max 781)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Whitney, Bailey, Cox & Magnani, LLC / AECOM Technical Services, Inc. JV Baltimore, Maryland	412.6	5	\$10,900,000 (Contract E)
Brudis & Associates, Inc. Columbia, Maryland	409.9	6	Contract F
Gannett Fleming, Inc. / KCI Technologies, Inc. JV Baltimore, Maryland	406.6	7	Contract G
Jacobs Engineering Group, Inc. Baltimore, Maryland	405.1	8	Contract H
McCormick Taylor, Inc. Baltimore, Maryland	404.1	9	Contract I
Whitman, Requardt and Associates, LLP Baltimore, Maryland	396.4	10	Contract J
The Wilson T. Ballard Company Owings Mills, Maryland	390.6	11	Contract K
Stantec Consultant Services Inc. / Dewberry, Inc. JV Laurel, Maryland	384.3	12	N/A
Rummel, Klepper & Kahl, LLP Baltimore, Maryland	384.3	12	N/A
A.Morton Thomas and Associates, Inc. / Parson Transportation Group, Inc. JV Rockville, Maryland	383.0	13	N/A
STV, Inc. / PB Americas, Inc. JV Baltimore, Maryland	377.1	14	N/A
Urban Engineers, Inc. / Greenman-Pedersen Inc. / EBA Engineering, Inc. JV Baltimore, Maryland	356.3	15	N/A
HAKS Engineers, Inc. Baltimore, Maryland	246.5	16	N/A

ITEM: 6-AE (Continued)

BPW – 04/16/14

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of seventeen (17) engineering consultant firms submitted technical proposals for this project.

Consultant shall provide planning, preliminary and final engineering design, and construction management services.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE:	Federal and Special Funds Budgeted to SHA
APPROPRIATION CODE:	J02B0101
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	14-0625-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie A. Calvert (410) 545-0433
ncalvert@sha.state.md.us

BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 7-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2011-02 G, H and J
Survey & Engineering Services in Frederick,
Carroll and Howard Counties (District 7)
ADPICS NO.: SBCS1102G, SBCS1102H and
SBCS1102J

CONTRACT DESCRIPTION: These are three (3) of six (6) open-end task order contracts to provide survey and engineering services, District 7.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on April 3, 2014.

AWARD:

Wallace, Montgomery & Associates, LLP Contract G
Hunt Valley, Maryland

Greenman-Pedersen, Inc. Contract H
Annapolis Junction, Maryland

Whitney, Bailey, Cox & Magnani, LLC. Contract J
Rockville, Maryland

AMOUNT: \$2,000,000 each (\$6 Million Grand Total)

TERM: April 17, 2014 – April 16, 2019

DBE PARTICIPATION: 27%

ITEM: 7-AE (Continued)**BPW – 04/16/14****PROPOSALS:**

	<u>Technical Proposal Rating (Max 590)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Wallace, Montgomery & Associates, LLP Hunt Valley, Maryland	458.5	1	\$2,000,000 (Contract G)
Greenman-Pedersen, Inc. Annapolis Junction, Maryland	451.9	2	\$2,000,000 (Contract H)
Rummel, Klepper, & Kahl, LLP Baltimore, Maryland	451.3	3	Contract I
Whitney, Bailey, Cox & Magnani, LLC Baltimore, Maryland	444.2	4	\$2,000,000 (Contract J)
Century Engineering, Inc. Baltimore, Maryland	443.7	5	Contract K
McCormick Taylor, Inc. Baltimore, Maryland	439.3	6	Contract L
Sabra, Wang & Associates, Inc Columbia, Maryland	433.9	7	N/A
Johnson, Mirmiran & Thompson, Inc. Baltimore, Maryland	433.5	8	N/A
Brudis & Associates, Inc. Columbia, Maryland	426.7	9	N/A
AECOM Technical Services, Inc./ Dewberry & Davis, LLC (JV) Baltimore, Maryland	411.4	10	N/A
Jacobs Engineering Group, Inc. Baltimore, Maryland	399.5	11	N/A
PB Americas, Inc. Baltimore, Maryland	396.2	12	N/A
Gannett Fleming, Inc. Baltimore, Maryland	365.1	13	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page.

ITEM: 7-AE (Continued)

BPW – 04/16/14

A total of fifteen (13) engineering consultant firms submitted technical proposals for this project The Consultant shall perform topographic surveys, prepare metes and bounds right-of-way plats, provide hydraulic reviews and perform final design in conjunction with ongoing District 7 planning, construction and/or special projects, as applicable to each project assignment.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE:	Wallace, Montgomery & Associates, LLP	14-0513-1111
	Greenman-Pedersen, Inc.	14-0512-1111
	Whitney, Bailey, Cox & Magnani, LLC	14-0514-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION		

Norie A. Calvert (410) 545-0433
 ncalvert@sha.state.md.us

BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA
 ARCHITECTURAL/ENGINEERING SERVICES**

ITEM: 8-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2011-08 C
 Aerial Photogrammetry and CADD Mapping
 Services, Statewide
 ADPICS NO.: SBCS1108C

CONTRACT DESCRIPTION: This is one (1) of five (5) open-end task order contracts to provide Aerial Photogrammetry and CADD Mapping Services, Statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on April 3, 2014.

AWARD:

Wallace, Montgomery & Associates, LLP Contract C
 Hunt Valley, Maryland

AMOUNT: \$2,000,000

TERM: April 17, 2014 – April 16, 2019

DBE PARTICIPATION: 15%

PROPOSALS:

	<u>Technical Proposal Rating (Max 601)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
KCI Technologies Inc. / Virginia Resource Mapping, Inc., JV Sparks, Maryland	438.5	1	Contract A BPW Approval on 02/19/14
Axis Geospatial, Inc. / Johnson, Mirmiran & Thompson, Inc., JV Sparks, Maryland	429.3	2	Contract B BPW Approval on 03/19/14
Wallace, Montgomery & Associates, LLP Hunt Valley, Maryland	382.8	3	\$2,000,000 (Contract C)
GMR Aerial Surveys, Inc. dba Photo Science Chesapeake Beach, Maryland	378.2	4	Contract D BPW Approval on 03/19/14

ITEM: 8-AE (Continued) BPW – 04/16/14

PROPOSALS:	<u>Technical Proposal Rating (Max 601)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Greenman-Pedersen, Inc. Annapolis Junction, Maryland	376.5	5	Contract E BPW Approval on 03/19/14
AeroMetric, Inc. / AB Consultants, Inc.JV Dulles, Virginia	368.5	6	N/A
Whitney, Bailey, Cox & Magnani, LLC / McKenzieSnyder, Inc. JV Baltimore, Maryland	360.8	7	N/A
Land & Mapping Services, LLC Clearfield, Pennsylvania	289.2	8	N/A
Aeroquest Optimal, Inc. Huntsville, Alabama	256.7	9	N/A
MA Engineering Consultants, Inc. Dulles, Virginia	238.5	10	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of ten (10) engineering consultant firms submitted technical proposals for this project.

Consultant shall provide helicopter and/or fixed wing aerial photogrammetric surveys (which may include supplemental ground surveys to establish horizontal and vertical control) to be used for the production of CADD design maps or digital orthophotogrammetric base mapping.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

MD TAX CLEARANCE: 13-2518-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED
DISAPPROVED
DEFERRED
WITHDRAWN

WITH DISCUSSION
WITHOUT DISCUSSION

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 9-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 43215F1416SB
 Full Width Litter Pick-up for the Fairland Shop at
 Various Locations in Montgomery County
 ADPICS NO.: 43215F1416

CONTRACT DESCRIPTION: This Contract consists of full width litter pick up for the Fairland Shop at various locations in Montgomery County.

AWARD: Keene Cut Lawn Service
 Glen Burnie, MD

AMOUNT: \$812,700 NTE

TERM OF CONTRACT: 04/28/2014 – 12/31/2016

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

BIDS:

Keene Cut Lawn Service Glen Burnie, MD	\$812,700
Carter Construction Services, LLC Bladensburg, MD	\$907,200
Earn Contractors Gaithersburg, MD	\$976,500
Colossal Contractors, Inc. Burtonsville, MD	\$989,100
JRP Management Resources, Inc. Burtonsville, MD	\$1,045,170
Carver Contracting, LLC Robbinsville, NC	\$1,518,300
Hoppergrass Lawn Care, LLC Bowie, MD	\$1,555,848

ITEM: 9-M (Continued)

BPW – 04/16/14

BIDS (Cont'd):

C & C Management Group, Ltd Frederick, MD	\$1,879,920
Council Industries, Inc. Fort Washington, MD	\$4,024,440

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-Hundred Ninety Five (195) contractors were notified for this project on eMaryland Marketplace; Forty Nine (49) of which were MDOT Certified MBE's.

The goal for this contract is 0% due to a single element of work, although, 100% of the work will be performed by a Certified Minority Business Enterprise / Small Business Reserve firm.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-0095-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 10-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 43215G1416SB
 Full Width Litter Pick-up for the Gaithersburg Shop
 at Various Locations in Montgomery County
 ADPICS NO.: 43215G1416

CONTRACT DESCRIPTION: This Contract consists of full width litter pick up for the Gaithersburg Shop at various locations in Montgomery County.

AWARD: C & C Management Group, Ltd
 Frederick, MD

AMOUNT: \$756,400 NTE

TERM OF CONTRACT: 04/28/2014 – 12/31/2016

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

BIDS:

C & C Management Group, Ltd Frederick, MD	\$756,400
Earn Contractors Gaithersburg, MD	\$767,380
JRP Management Resources, Inc. Burtonsville, MD	\$816,790
Colossal Contractors, Inc. Burtonsville, MD	\$847,900
Carter Construction Services, LLC Bladensburg, MD	\$997,960
Hoppergrass Lawn Care, LLC Bowie, MD	\$1,631,189
Council Industries, Inc. Fort Washington, MD	\$7,149,200

ITEM: 10-M (Continued)

BPW – 04/16/14

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-Hundred Ninety Five (195) contractors were notified for this project on eMaryland Marketplace; Forty Nine (49) of which were MDOT Certified MBE's.

The announced low bidder, Smallwood Ground Maintenance, Inc. was allowed to withdraw their bid by letter dated January 30, 2014. The 2nd announced low bidder, Keene Cut Lawn Service was allowed to withdraw their bid by letter dated February 20, 2014

100% of the work will be performed by a Certified Small Business Reserve firm.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-0495-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-0433
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BPW – 04/16/14

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 11-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 43216L1416SB
 Full Width Litter Pick-up for the Laurel Shop at
 Various Locations in Prince George's County
 ADPICS NO.: 43216L1416

CONTRACT DESCRIPTION: This Contract consists of full width litter pick up for the Laurel Shop at various locations in Prince George's County.

AWARD: Keene Cut Lawn Service
 Glen Burnie, MD

AMOUNT: \$736,560 NTE

TERM OF CONTRACT: 04/28/2014 – 12/31/2016

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

BIDS:

Keene Cut Lawn Service Glen Burnie, MD	\$736,560
Carter Construction Services, LLC Bladensburg, MD	\$843,200
Colossal Contractors, Inc. Burtonsville, MD	\$985,800
Earn Contractors Gaithersburg, MD	\$1,023,000
JRP Management Resources, Inc. Burtonsville, MD	\$1,028,580
Carver Contracting, LLC Robbinsville, NC	\$1,494,200
Hoppergrass Lawn Care, LLC Bowie, MD	\$1,531,152
Council Industries, Inc. Fort Washington, MD	\$3,965,520

ITEM: 11-M (Continued)

BPW – 04/16/14

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-Hundred Ninety Five (195) contractors were notified for this project on eMaryland Marketplace; Forty Nine (49) of which were MDOT Certified MBE's.

The goal for this contract is 0% due to a single element of work, although, 100% of the work will be performed by a Certified Minority Business Enterprise / Small Business Reserve firm.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-0096-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 12-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 43216M1416SB
 Full Width Litter Pick-up for the Marlboro Shop at various Locations in Prince George’s County
 ADPICS NO.: 43216M1416

CONTRACT DESCRIPTION: This Contract consists of full width litter pick up for the Marlboro Shop at various locations in Prince George’s County.

AWARD: Keene Cut Lawn Service
 Glen Burnie, MD

AMOUNT: \$718,080 NTE

TERM OF CONTRACT: 04/28/2014 – 12/31/2016

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

BIDS:

Keene Cut Lawn Service Glen Burnie, MD	\$718,080
JRP Management Resources, Inc. Burtonsville, MD	\$878,644
Colossal Contractors, Inc. Burtonsville, MD	\$889,600
Earn Contractors Gaithersburg, MD	\$908,800
Carter Construction Services, LLC Bladensburg, MD	\$998,400
Hoppergrass Lawn Care, LLC Bowie, MD	\$1,534,669
Council Industries, Inc. Fort Washington, MD	\$7,475,200

MBE PARTICIPATION: 100%

ITEM: 12-M (Continued)

BPW – 04/16/14

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-Hundred Ninety Five (195) contractors were notified for this project on eMaryland Marketplace; Forty Nine (49) of which were MDOT Certified MBE's.

The announced low bidder, Smallwood Ground Maintenance, Inc. was allowed to withdraw their bid by letter dated January 30, 2014.

The goal for this contract is 0% due to a single element of work, although, 100% of the work will be performed by a Certified Minority Business Enterprise / Small Business Reserve firm.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-0425-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 13-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 477D41416
 Install, Repair or Replace Traffic Barrier at Various
 Locations in Baltimore & Harford Counties
 (District 4)
 ADPICS NO.: 477D41416

CONTRACT DESCRIPTION: This Contract consists of the installation, repair & replacement of traffic barrier at various locations in District 4.

AWARD: Guardrails Etc., Inc.
 Baltimore, MD

AMOUNT: \$2,442,393 NTE

TERM OF CONTRACT: 04/28/2014 – 12/31/2016

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Guardrails Etc., Inc. Baltimore, MD	\$2,442,393
L. S. Lee, Inc. York, PA	\$2,658,600
Long Fence Co., Inc. Capitol Heights, MD	\$3,035,450
Chesapeake Guardrails a Division of PDI Sheetz Linthicum, MD	\$3,163,325

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

ITEM: 13-M (Continued)

BPW – 04/16/14

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two Hundred Forty Five (245) contractors were notified for this project on eMaryland Marketplace; Sixty Two (62) of which were MDOT Certified MBE's.

The goal for this contract is 0% due to a single element of work, although, 100% of the work will be performed by a Certified Minority Business Enterprise / Small Business Reserve firm.

This contract includes pre-established amounts for a total of \$40,000 (2% of the total contract value) for payments for materials and incidental equipment allowances.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-0530-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

John Thornton (410-385-4850)
jthornton@marylandports.com

BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 14-M

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 214016-S
Janitorial Services, Dundalk and Seagirt Marine
Terminals
ADPICS NO. P140047

CONTRACT DESCRIPTION: Provide Janitorial Services at Dundalk and Seagirt Marine
Terminals.

AWARD: East West, Inc.
Falls Church, VA

AMOUNT: \$732,173 NTE

TERM OF CONTRACT: 06/01/14 – 05/31/19

PROCUREMENT METHOD: Competitive Sealed Bidding
(Small Business Reserve)

MBE PARTICIPATION: 100%

BIDS:	
East West, Inc. Falls Church, VA	\$732,173
Buddy’s Window Washing Services Baltimore, MD	\$885,610
Multicorp Westminster, MD	\$898,433
Delarose Cleaning Services Bowie, MD	\$1,001,816
Industrial Commercial Cleaning Group Camden, NJ	\$1,105,380
Sparkle Professional Cleaning Services Capitol Heights, MD	\$1,604,050
Tri-B Industries Arlington, VA	\$1,726,205

ITEM: 14-M (Continued)

BPW – 04/16/14

PERFORMANCE SECURITY:

Performance Bond for 100% of the annual contract amount

REMARKS: This solicitation was advertised on eMaryland Marketplace (eMM) and sent to the Governor’s Office of Minority Affairs, the Maryland Minority Contractors Association, and the Maryland/Washington Minority Contractors Association. eMM directly notified over 300 prospective bidders including Maryland companies, Minority Business Enterprises, and Small Business Enterprises. Seven (7) responsive and responsible bids were received.

The MBE goal established for this contract was 13% however the contractor is a certified MBE, therefore the MBE participation is 100%. 100% of the work will be performed by a Certified Small Business.

In accordance with State Finance and Procurement Article §14-108, Maryland Works, Inc. waived participation on this contract on behalf of the Employment Works Program.

The contract requires cleaning 55,056 square feet of buildings at Dundalk Marine Terminal and 881 square feet at Seagirt Marine Terminal (the entrance Guardhouse, the Checkpoint, and the Gate Access Building), subject to adjustment as needs change.

FUND SOURCE:

100% Special Funds Budgeted to MPA

APPROPRIATION CODE:

J03D0001

MD TAX CLEARANCE:

14-0157-0111

RESIDENT BUSINESS:

No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore – 410-859-7792
Smoores2@bwiairport.com

BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

EQUIPMENT CONTRACT

ITEM: 15-E

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAP6403669
 M-B Companies, Inc. M-B4 Snow Blower, M-B5 Multi-Tasking Snow Plow and Broom, and M-B Model 8212-R Rollover Plow Blades at Baltimore/Washington International Thurgood Marshall Airport
 Anne Arundel County
 ADPICS NO.: MAP6403669

CONTRACT DESCRIPTION: This contract provides for the manufacture and delivery of two (2) M-B Companies, Inc. snow removal vehicles and two (2) M-B Model 8212-R Rollover Plows from the State of Minnesota contract.

AWARDS: M-B Companies, Inc.
 Chilton, WI

TERM: 04/17/14-04/16/2015

AMOUNT: \$1,373,418

PROCUREMENT METHOD: Intergovernmental Cooperative Purchase

REMARKS: MAA will purchase one (1) M-B Companies, Inc. M-B4 Snow Blower, one (1) M-B Companies, Inc. M-B5 Multi-Tasking Snow Plow and Broom, and two (2) M-B Model 8212-R Rollover Plow Blades. This additional equipment is necessary to enhance snow removal operations at BWI Marshall. Snow removal operations are now performed using single-pass runway snow clearing that greatly reduces the amount of time to clear the primary runways which benefits the airlines and, ultimately, the passengers that utilize BWI Marshall.

The MAA will be retiring several pieces of snow removal equipment from Martin State Airport as the equipment has surpassed its useful service life and is no longer cost effective or prudent to continue operating and maintaining the equipment. The current snow equipment inventory at BWI Marshall is evaluated for continued service and transferred to Martin State Airport to support their snow removal efforts since they are a reliever airport for BWI Marshall.

Through market research, the MAA compared the base price for each piece of the M-B Companies, Inc. equipment. The M-B4 Snow Blower base price of \$562,617, with options of \$33,351, for a total configured price of \$595,968 compared to a public bid on February 24, 2014, by City of Billings, State of Montana base price of \$580,012. The M-B5 Multi-Tasking Snow Plow and Broom base price of \$587,421, with options of \$108,786, for a total configured price of \$696,207, compared to a public bid on May 17, 2012 by Austin Straubel International Airport, State of Wisconsin base price of \$629,732. The negotiated price of

ITEM: 15-E (Continued)

BPW – 04/16/14

the M-B Model 8212-R Rollover Plow Blade is \$40,622 each for a total price of \$81,244 which is approximately \$3,784 lower than the total contract price . By comparing the price to similar equipment and by negotiating the cost of the Plow Blades, the price from M-B Companies, Inc. is considered fair and reasonable.

Utilizing this procurement method will allow MAA to procure the snow equipment this fiscal year and realize savings in time and money.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0003

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 14-0785-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Suzette Moore (410) 859-7792
smoore2@bwiairport.com

BPW -- 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY ACQUISITION

ITEM 16-RP

MARYLAND AVIATION ADMINISTRATION: Anne Arundel County, Maryland

REFERENCE: Approval is requested to reimburse federal funds used to acquire properties that were deemed incompatible due to aircraft noise through BWI-Marshall’s Code of Federal Regulations Part 150 Program. MAA purchased these properties with contributions from FAA Airport Improvement Program (AIP) grants (80%), and from the State of Maryland (20%). MAA also signed and agreed to the Federal Aviation Administration (FAA) AIP grant assurances tied to these funds including Grant Assurance # 31, which is “to insure that optimal use is made of the federal share of the proceeds from the disposal of noise land.” This requires the MAA to dispose of acquired land when the land is no longer needed for noise compatible reasons. An airport also has the option of retaining the property for airport development but is required to reimburse the FAA 80% of the fair market value which represents their share of the proceeds. In this case MAA is retaining the property for the consolidated rental car facility. These proceeds will be placed in an escrow account that is controlled by the FAA. MAA plans to apply for funding from the FAA escrow account to complete future sound insulation of homes previously approved in the Part 150 Noise Compatibility Program.

SPECIAL CONDITIONS: None

OWNER: MAA - Consolidated Rental Car Facility (CRCF)

PROPERTY ADDRESS: New Ridge Road and Stoney Run Road

CONSIDERATION: \$5,626,468

(This value was advanced forward to Fiscal Year (FY) 2014 using the Department of Labor, Bureau of Labor Statistics, Consumer Price Index which increased the value to \$7,033,085. 80% of this value is \$5,626,468, which is the amount to be placed in the FAA escrow account. The Federal Aviation Administration approved this value on November 1, 2011.)

APPRAISED VALUE: \$5,127,500 Melville E. Peters
\$6,000,000 George Peabody

William Caffrey, SHA’s review appraiser reviewed both appraisals and selected \$5,127,500 as Just Compensation for the value of the subject parcels as of May 22, 2002.

ITEM: 16-RP (Continued)

BPW – 04/16/14

REMARKS: The property consists of two parcels containing a total of 52.63 acres of W-1 (industrial) zoned land. As required by Program Guidance Letter 08-02, two retrospective appraisals were completed as of May 22, 2002 which was the date the Maryland Board of Public Works approved the lease of the property to the rental car contractors as the CRCF.

FUND SOURCE: 100% Special Funds Budgeted to MAA

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISSAPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Suzette Moore (410) 859-7792
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BPW -- 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY ACQUISITION

ITEM 17-RP

MARYLAND AVIATION ADMINISTRATION: Anne Arundel County, Maryland

REFERENCE: Approval is requested to reimburse federal funds used to acquire properties that were deemed incompatible due to aircraft noise through BWI-Marshall’s Code of Federal Regulations Part 150 Program. MAA purchased these properties with contributions from FAA Airport Improvement Program (AIP) grants (80%), and from the State of Maryland (20%). MAA also signed and agreed to the Federal Aviation Administration (FAA) AIP grant assurances tied to these funds including Grant Assurance # 31, which is “to assure that optimal use is made of the federal share of the proceeds from the disposal of noise land.” This requires the MAA to dispose of acquired land when the land is no longer needed for noise compatible reasons. An airport also has the option of retaining the property for airport development but is required to reimburse the FAA 80% of the fair market value which represents their share of the proceeds. In this case MAA is retaining the property for an employee parking lot. These proceeds will be placed in an escrow account that is controlled by the FAA. MAA plans to apply for funding from the FAA escrow account to complete future sound insulation of homes previously approved in the Part 150 Noise Compatibility Program.

SPECIAL CONDITIONS: None

OWNER: MAA - Employee Parking Lot

PROPERTY ADDRESS: Weeping Willow and Ridge Roads

CONSIDERATION: \$4,110,240

(80% of the Just Compensation value is \$4,110,240, which is the amount to be placed in the FAA escrow account. The Federal Aviation Administration approved the appraised value of the property on March 12, 2014.)

APPRAISED VALUE: \$5,137,800 Melville E. Peters
\$6,800,000 George Peabody

William Caffrey, SHA’s review appraiser reviewed both appraisals and selected \$5,137,800 as Just Compensation for the value of the subject parcel.

FUND SOURCE: 100% Special Funds Budgeted to MAA

REMARKS: The property contains 15.42 acres of W-1 (industrial) zoned land.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISSAPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert – 410-545-0402
Ncalvert@sha.state.md.us

BPW --04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 18-RP MMC# 14-2405
STATE HIGHWAY ADMINISTRATION: Formerly William Beall, item 16614
Located along the west side of MD Route 27 at
Morning Star Drive in Germantown, Maryland.

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

This Deed will extinguish the SHA’s right to erect a snow fence on the grantee’s property.

SPECIAL CONDITIONS: None
GRANTOR: State of Maryland, State Highway Administration
GRANTEE: CLKBG, LLC, Maryland Limited Liability Company
CONSIDERATION: \$500
APPRAISED VALUE: N/A – See Remarks

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (F) 1(ii) of the Transportation Article, Annotated Code of Maryland. In 1955, William E Beall granted unto the State Highway Administration certain rights to erect and maintain a snow fence on the subject property.

The SHA has not erected snow fences for several decades and sees no future need to do so. The current owners of the land have requested the SHA release the easement in an effort to clear their title to the land. The value of the snow fence easement was never established at the time of acquisition. The \$500 consideration does not reflect the value of the easement release, but instead represents an SHA Office of Real Estate Directive from 2002 that established an administrative fee to be charged for the process of releasing the snow fence easements.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

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BPW – 4/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 19-GM

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-LC-15-001

NATURE OF REQUEST: Approval of a new standard Use and Lease Agreement. Contract No. MAA-LC-15-001 is for Southwest Airlines Co. (Southwest) and is the prototype agreement for all signatory airlines. The Use and Lease Agreement is the primary contractual agreement offered to qualifying air carriers at BWI Marshall. The Use and Lease Agreement establishes the methodology for calculation of airport standard rates and fees, the space leased to the signatory airlines and other air carriers and the rights and responsibilities of the airport and signatory airlines.

CONCESSIONAIRE: Southwest Airlines Co. and all Signatory Airlines

REVENUE:

FY 2015 Rates and Charges:

- Landing Fees: \$4.04 per 1,000 lbs of landed weight (3% decrease over FY 2014)
- Terminal Space: \$93.63 per sq ft per annum (average rate) (3% increase over FY 2014)
- Boarding Devices: \$71,115 per annum per loading bridge (11% decrease over FY 2014)

Rates and fees will be adjusted annually and may be adjusted more often based on 5% or greater change from projections used to set the rates and fees.

Annual MAA revenue in Fiscal Year (FY) 2015 from above mentioned areas is anticipated to be approximately \$103 million. FY 2014 revenue is estimated to be \$104 million. (More accurate cost center allocations reduced the airline cost per enplanement from \$9.18 to \$9.12.)

DURATION:

Five (5) years, July 1, 2014 through June 30, 2019. (Any Use and Lease Agreement commencing after July 1, 2014 will also expire on June 30, 2019 so all Use and Lease Agreements will expire on the same date).

ITEM: 19-GM (Continued)

BPW—04/16/14

REMARKS: This new standard Use and Lease Agreement will replace Contract No. MAA-LC-10-001, which was approved by the BPW as Item 8-GM on June 3, 2009. The current Use and Lease Agreement expires June 30, 2014. The Use and Lease Agreement reflects improved cost accounting and cost recoverability. MAA closely examined the cost allocations among airport cost centers to derive a more accurate representation of where costs are incurred. Airlines cover the costs of facilities and services they use.

With a reduction in airline leased space due to airline mergers, the Signatory Airlines agreed to a fixed surcharge over the five (5) year term of approximately \$1,500,000 per annum. The surcharge is prorated between the Signatory Airlines based on each Signatory Airline’s relative percentage of leased space.

The Use and Lease Agreement identifies the non-signatory rate of 125% for landing fees and space rent and BWI Marshall Tenant Directive 401.1 establishes the non-signatory fees and charges pursuant to the 125% rate. This conforms with industry practice.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law under State Finance and Procurement Article, Section 11-202(3) and COMAR 21.01.03.03.B(1)(d). However, the agreement must be approved by the Board of Public Works because the agreement constitutes a lease and use of State property under State Finance and Procurement Article, Section 10-035.

MD TAX CLEARANCE: 14-0164-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 20-GM

MARYLAND AVIATION ADMINISTRATION

NATURE OF REQUEST: Request to: 1) approve a Domestic Standard Promotional Contract for Conduct of Commercial Flight Operations (CFO) and Lease of Space at BWI Marshall; and 2) delegate to Maryland Aviation Administration (MAA) the authority to enter into such contracts with airlines to support new domestic air service at BWI Marshall.

CONTRACTOR: Airlines introducing new air service to domestic markets from BWI Marshall.

REVENUE: Airlines will not be required to pay Administration-established Airport use fees and charges during the term of the promotional contract provided that minimum schedule frequencies for specific markets as referenced in each contract are maintained.

The waived charges for new entrant carriers include landing fees, aircraft parking fees, baggage make-up, baggage claim, ticket counter, holdroom/boarding device, office space and operations space. The waived space rentals, landing fees, and use fees (adjusted annually) per the current Tenant Directive 401.1 are:

(Non-Signatory)

Landing Fees, per 1000 lbs. of landed weight:	\$5.19
Ticket Counter, per square foot per annum:	\$173.23
Ticket Counter Queue Space, per sq. ft. per annum:	\$34.65
Hold Room, per square foot per annum:	\$129.91
Office, public access per square foot per annum:	\$129.91
Operations, per square foot per annum:	\$103.94
Bag Make-up space, per square foot per annum:	\$86.61
Baggage Claim 80/20 Formula:	\$1.84/deplaned pax
Aircraft Parking, per day:	\$82 - \$112

The Airlines will comply with Passenger Facility Charge (PFC) Regulations and submit PFC revenues to the Administration.

DURATION: Maximum term of two (2) years

REMARKS: This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the agreement must be approved by the Board of Public Works because the agreement constitutes a use and lease of State property under State Finance and Procurement Article, Section 10-305.

ITEM: 20-GM (Continued)

BPW – 04/16/14

To attract new domestic air service, MAA offers an incentive program to airlines that commence non-stop service from BWI Marshall. Service frequency guidelines require that the new service operate at least one (1) day per week and may be seasonal with at least four (4) weeks service during each year.

The new Domestic Standard Promotional Contract for Conduct of Commercial Flight Operations and Lease of Space replaces the Domestic Standard Promotional Contract for Conduct of Commercial Flight Operations and Lease of Space that was approved by the Board of Public Works as DOT/MAA Item 6-GM on December 19, 2012. The new Domestic Standard Promotional Contract provides for the waiver of all Airport use fees and charges during the entire contract term for new entrant carriers. New entrant carriers are offered a one-year term which may be extended to two years if the new market is not currently served from the BWI Marshall market or if the service is an addition of year-round service to a market that currently operates only seasonally from BWI Marshall.

In the event MAA changes any provision in the Domestic Standard Promotional Contract for Conduct of Commercial Flight Operations and Lease of Space, MAA will present the resulting contract to the Board of Public Works for its approval. If the Domestic Standard Promotional Contract for Conduct of Commercial Flight Operations and Lease of Space is used, the MAA is delegated the authority to enter into the contract without Board approval.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 21-GM

MARYLAND AVIATION ADMINISTRATION

NATURE OF REQUEST: Request to: 1) approve a Standard Use and Lease Agreement (ULA) Amendment for Domestic Promotional Service Fee Waivers (Domestic Promotional ULA Amendment) on new domestic air service markets at BWI Marshall during a defined effective period; and 2) delegate to Maryland Aviation Administration (MAA) the authority to enter into such Domestic Promotional ULA Amendments with airlines that are signatory to the Use and Lease Agreement (Signatory Airlines) to support new domestic air service at BWI Marshall.

CONTRACTOR: Signatory Airlines introducing new air service to domestic markets from BWI Marshall

REVENUE: Signatory Airlines will not be required to pay certain Administration-established Airport use fees and charges during the effective period of the Domestic Promotional ULA Amendment provided that minimum schedule frequencies for specific markets as referenced in the Domestic Promotional ULA Amendment are maintained.

The waived charges for Signatory Airlines include landing, baggage claim and gate per-use, if applicable, fees for the specified market service. The waived fees (adjusted annually) per the current Tenant Directive 401.1 are:

Landing Fees, per 1000 lbs. of landed weight:	\$4.15
Bag Claim 80/20 Formula, per deplaned passenger:	\$0.92
Gate Per-Use Fee, if applicable:	\$416.00

The Signatory Airlines will comply with Passenger Facility Charge (PFC) Regulations and submit PFC revenues to the Administration.

DURATION: Maximum effective period of two (2) years

REMARKS: This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the agreement must be approved by the Board of Public Works because the agreement constitutes a use and lease of State property under State Finance and Procurement Article, Section 10-305.

To attract new domestic air service, MAA offers an incentive program to Signatory Airlines that commence non-stop service to a market not currently served from BWI Marshall. Service frequency guidelines require that the new service operate at least one (1) day per week and may be seasonal with at least four (4) weeks service during each year.

ITEM : 21-GM (Continued)

BPW – 04/16/14

The Domestic Promotional ULA Amendment will be used only for Signatory Airlines to the Use and Lease Agreement (ULA) which agreement is effective on July 1, 2014. This Amendment complements the International Promotional ULA Amendment for which MAA is also requesting Board approval. It replaces the Domestic Promotional ULA Amendment that was approved by the Board of Public Works as DOT/MAA Item 22-GM on May 29, 2013. The maximum effective period for the Domestic Promotional ULA Amendment is two years and provides a waiver of landing fees, the 80% portion of the 80/20 formula baggage claim fees, and common-use gate fees, if applicable, for the specified flight markets during the entire effective period of the amendment. All other terms and conditions of the Signatory Airlines Use and Lease Agreement shall remain in full force and effect.

In the event MAA changes any provision in the Domestic Promotional ULA Amendment, MAA will present the resulting Domestic Promotional ULA Amendment to the Board of Public Works for its approval. If the Domestic Promotional ULA Amendment is used, the MAA is delegated the authority to enter into the Domestic Promotional ULA Amendment without Board approval.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 22-GM

MARYLAND AVIATION ADMINISTRATION

NATURE OF REQUEST: Request to: 1) approve a Standard Use and Lease Agreement (ULA) Amendment for International Promotional Service Fee Waivers (International Promotional ULA Amendment) on new international service at BWI Marshall during a defined effective period; and 2) delegate to Maryland Aviation Administration (MAA) the authority to enter into such International Promotional ULA Amendments with airlines that are signatory to the Use and Lease Agreement (Signatory Airlines) to support new international air service at BWI Marshall.

CONTRACTOR: Signatory Airlines introducing new air service to international markets from BWI Marshall

REVENUE: Signatory Airlines will not be required to pay Administration-established Airport use fees and charges during the effective period of the International Promotional ULA Amendment provided that minimum schedule frequencies for specific markets as referenced in the International Promotional ULA Amendment are maintained.

The waived charges include landing fees, baggage system, international ticket counter, holdroom/boarding device, and international arrival Federal Inspection Service Area (FIS) fees, if services and facilities are used. The waiver for Airport use fees and charges applies only to the specified flight markets in the International Promotional ULA Amendment. The current use fees (adjusted annually) per Tenant Directive 401.1 are:

Landing Fees, per 1000 lbs. of landed weight:	\$ 4.15
Ticket Counter (CUTE), per position, per hour:	\$ 4.11
Holdroom/Boarding Device, per use, up to:	\$425.00
FIS Fees, per passenger:	\$ 9.00
Enplaned Passenger (CUTE), per passenger:	\$ 1.59
Baggage System Fees, per use:	\$ 50.00

The Signatory Airlines will comply with Passenger Facility Charge (PFC) Regulations and submit PFC revenues to the Administration.

DURATION: Maximum effective period of two (2) years

ITEM : 22-GM (Continued)

BPW – 04/16/14

REMARKS: This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the agreement must be approved by the Board of Public Works because the agreement constitutes a use and lease of State property under State Finance and Procurement Article, Section 10-305.

To attract new international air service, MAA offers an incentive program to Signatory Airlines that commence non-stop service to international markets not currently served from BWI Marshall. Service frequency guidelines require that the new service operate at least one (1) day per week and may be seasonal with at least four (4) weeks service during each year.

The International Promotional ULA Amendment will be used only for Signatory Airlines to the Use and Lease Agreement effective on July 1, 2014 and complements the Domestic Promotional ULA Amendment for which MAA is also requesting Board approval. It replaces the International Promotional ULA Amendment that was approved by the Board of Public Works as DOT/MAA Item 23-GM on May 29, 2013. The maximum effective period for the International Promotional ULA Amendment is two years and provides a waiver of Airport use fees and charges for the specified flight markets during the entire effective period of the Amendment. All other terms and conditions of the Signatory Airlines Use and Lease Agreement shall remain in full force and effect.

In the event MAA changes any provision in the International Promotional ULA Amendment, MAA will present the resulting International Promotional ULA Amendment to the Board of Public Works for its approval. If the International Promotional ULA Amendment is used, the MAA is delegated the authority to enter into the International Promotional ULA Amendment without Board approval.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 23-GM

MARYLAND AVIATION ADMINISTRATION

NATURE OF REQUEST: Request to: 1) approve an International Standard Promotional Contract for Conduct of Commercial Flight Operations (CFO) and Lease of Space at BWI Marshall; and 2) delegate to Maryland Aviation Administration (MAA) the authority to enter into such contracts with airlines to support new air service at BWI Marshall.

CONTRACTOR: Airlines introducing new air service to international markets from BWI Marshall

REVENUE: Airlines will not be required to pay Administration-established Airport use fees and charges during the term of the promotional contract provided that minimum schedule frequencies for international markets as referenced in each contract are maintained.

The waived charges include landing fees, baggage system, ticket counter, holdroom/boarding device, international arrival Federal Inspection Service Area (FIS) fees, office space (up to 500 square feet), and aircraft parking fees. The current use fees (adjusted annually) per Tenant Directive 401.1 are:

Landing Fees, per 1000 lbs. of landed weight:	\$5.19
Baggage System Fees, per use:	\$50.00
Ticket Counter Terminal Equipment (CUTE), per position, per hour:	\$4.11
Holdroom/Boarding Device, per use:	\$425.00
FIS Fees, per passenger:	\$9.00
Office Space, per square foot per annum:	\$129.91
Aircraft Parking, per day:	\$83 - \$167

The airlines will comply with Passenger Facility Charge (PFC) Regulations and submit PFC revenues to the Administration.

DURATION: Maximum term of two (2) years

REMARKS: This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the agreement must be approved by the Board of Public Works because the agreement constitutes a use and lease of State property under State Finance and Procurement Article, Section 10-305.

To attract new international air service, MAA offers an incentive program to air carriers that commence non-stop service to international markets not currently served from BWI Marshall. Service frequency guidelines require that the new international service operate at least one (1) day per week and may be seasonal with at least four (4) weeks service during each year.

ITEM: 23-GM (Continued)

BPW – 04/16/14

The new International Standard Promotional CFO and Lease of Space replaces the Standard Promotional Contract for Conduct of Commercial Flight Operations (CFO) and Lease of Space at BWI Marshall that was approved by the Board of Public Works as DOT/MAA Item 16-GM on May 23, 2012.

The new International Standard Promotional CFO and Lease of Space provides for the waiver of Airport use fees and charges during the entire contract term for new entrant airlines. New entrant airlines are offered a one-year term which may be extended to two years if the new international market is not currently served from the BWI Marshall market or if the service is an addition of year-round service to an international market that currently operates only seasonally from BWI Marshall.

In the event MAA changes any provision in the International Standard Promotional CFO and Lease of Space, MAA will present the resulting contract to the Board of Public Works for its approval. If the International Standard Promotional CFO and Lease of Space is used, the MAA is delegated the authority to enter into the contract without Board approval.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 24-GM

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID

MAA-LC-13-012

NATURE OF REQUEST: A non-exclusive Lease and Concession Contract granting the right to operate an in-flight and general catering concession and facility at BWI Marshall.

CONTRACTOR:

Sky Chefs, Inc.
 Irving TX

REVENUE:

CONTRACTOR SHALL PAY THE GREATER OF:
 A Minimum Monthly Guarantee (MMG) of
 \$21,354.78 (\$256,257.39 per annum) which consists
 of ground rental and facilities rental fees as follows:

Ground rental fee of Eighty-One Cents (\$0.81) per
 square foot per annum for 118,219 square feet of land
 area, AND

Facilities rental fee of Five Dollars (\$5.00) per square
 foot per annum for 32,100 square feet of Facility.

Note: the ground rental fee and the facilities rental fee
 are the result of an appraisal conducted on the subject
 property. In addition, the ground rental fee and the
 facilities rental fee shall be adjusted annually in
 conformity with increases in the CPI.

OR

For the period commencing 2/1/2012 through
 12/31/2013, Seven Percent (7%) of gross receipts
 derived from all on-Airport sales, plus Three Percent
 (3%) of gross receipts derived from all off-Airport
 sales; and then for the period commencing 1/1/2014
 through 12/31/2016, Ten Percent (10%) of gross
 receipts derived from all on-Airport sales, plus Four
 Percent (4%) of gross receipts derived from all off-
 Airport sales.

ITEM: 24-GM (Continued)**BPW-- 04/16/14**WHICHEVER AMOUNT IS GREATER ON A MONTHLY BASIS

Using Contractor's sales figures for the calendar year ending 12/31/13 and applying the greater percentages of gross revenues set forth in the new Contract, projected annual revenue under the new Contract is \$773,305.00. Under the current Contract No. SAA-LC-87-002, annual revenue from Contractor's sales was \$541,315.00; therefore, an increase of \$231,990.00, or 42.9% over the current Contract's revenues, under the proposed new Contract.

DURATION:

February 1, 2012 - December 31, 2016

DBE PARTICIPATION:

None

REMARKS: This Lease and Concession Contract No. MAA-LC-13-012 leases land and facilities to Contractor for the non-exclusive right to operate on the leased premises an in-flight and general catering concession and facility. This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the Contract must be approved by the Board of Public Works because the Contract constitutes a use and lease of State property under State Finance and Procurement Article, Section 10-305.

Contractor's facility consists of two buildings, the "Lower Building" and the "Upper Building," joined by a bridgeway. This Lease and Concession Contract No. MAA-LC-13-012, for the lease of Sky Chefs' Upper Building (facility which houses the catering operations and food storage), submitted as Item 24-GM, is being submitted in conjunction with Lease Contract No. MAA-LC-13-013, for the lease of Sky Chefs' Lower Building (facility which houses Contractor's offices), submitted as Item 25-GM. MAA and Contractor enter into this Lease and Concession Contract to continue Contractor's occupancy of the in-flight catering facilities and to allow Contractor to continue to conduct, on a non-exclusive basis, in-flight and general catering concession activities for four (4) years and eleven (11) months. Contractor's previous contract with MAA, Contract No. SAA-LC-87-002, was for a term of Twenty-One (21) years, commencing March 1, 1987 and terminating February 29, 2008, with an option on the part of Contractor to enter into negotiations with MAA to extend the contract term for two (2) additional five (5) year periods. MAA elected not to move forward with the first five (5) year extension negotiations due to Runway Protection Zone (RPZ) issues as outlined below. The existing contract is in a hold over status per the terms of that contract.

After negotiations commenced on a new agreement, MAA was advised that the Federal Aviation Administration (FAA) had mandated that all Part 139 certificated airports bring all nonstandard Runway Safety Areas (RSA) into compliance by 2015. Further studies revealed that the Airport's preferred Runway

15R-33L RSA improvement requires the runway's landing threshold and, therefore, the corresponding Runway Protection Zone (RPZ) to be relocated, resulting in an RPZ encroachment of approximately 5,735 square feet of Contractor's facility in the Lower Building. FAA standards prohibit assembly of persons within the RPZ. Several studies were done to determine the best solution to the Sky Chefs' RPZ issue; among them, to alter the facility to eliminate that portion of the facility that is in the RPZ, or to totally demolish the affected lower building. It was determined that partial demolition of the Lower Building was the best course of action as Contractor desires to lease the remaining portion of the lower building. The proposed Contract is retroactive to February 1, 2012, the effective date of the new Contract provided to Contractor, and terminates December 31, 2016.

ITEM: 24-GM (Continued)

BPW -- 04/16/14

MD TAX CLEARANCE:

14-0218-1111

RESIDENT BUSINESS:

No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW -- 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 25-GM

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID MAA-LC-13-013

NATURE OF REQUEST: A Lease Contract for the lease of land and facilities (the “Lower Building”) in support of Sky Chefs’ Lease and Concession Contract No. MAA-LC-13-012 granting Sky Chefs the right to operate an in-flight and general catering concession at BWI Marshall (Item 25-GM, BPW of 04/16/2014).

CONTRACTOR: Sky Chefs, Inc.
Irving TX

REVENUE: Contractor shall pay a Ground Rental Fee of Eighty-One Cents (\$0.81) per square foot per annum for 82,975 square feet of land area.

In addition, Contractor shall pay a Facilities Rental Fee of Five Dollars (\$5.00) per square foot per annum for 37,920 square feet of commissary building.

Total annual rent for the lease of the Lower Building is \$256,809.75.

Note: the ground rental fee and the facilities rental fee are the result of an appraisal conducted on the subject property. In addition, the Ground Rental Fee and the Facilities Rental Fee shall be adjusted annually in conformity with increases in the CPI.

DURATION: February 1, 2012 - December 31, 2016, or until Lease and Concession Contract No. MAA-LC-13-012 is terminated, whichever event is earlier.

DBE PARTICIPATION: None

ITEM: 25-GM (Continued)

BPW -- 04/16/14

REMARKS: This Lease Contract No. MAA-LC-13-013 leases land and facilities to Contractor to support Contractor’s Lease and Concession Contract No. MAA-LC-13-012 for the non-exclusive right to operate on the leased premises an in-flight and general catering concession and facility. This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the Contract must be approved by the Board of Public Works because the Contract constitutes a use and lease of State property under State Finance and Procurement Article, Section 10-305.

Contractor’s facility consists of two buildings, the “Lower Building” and the “Upper Building,” joined by a bridgeway. This Lease Contract No. MAA-LC-13-013, for the lease of Sky Chefs’ Lower Building (facility which houses Contractor’s offices), submitted as Item 25-GM, is being submitted in conjunction with Lease and Concession Contract No. MAA-LC-13-012, for the lease of Sky Chefs’ Upper Building (facility which houses the catering operations and food storage), submitted as Item 24-GM. MAA and Contractor enter into this Lease Contract to continue Contractor’s occupancy of the in-flight catering facilities and to allow Contractor to continue to conduct, on a non-exclusive basis, in-flight and general catering concession activities for four (4) years and eleven (11) months. Contractor’s previous contract with MAA, Contract No. SAA-LC-87-002, was for a term of Twenty-One (21) years, commencing March 1, 1987 and terminating February 29, 2008, with an option on the part of Contractor to enter into negotiations with MAA to extend the contract term for two (2) additional five (5) year periods. MAA elected not to move forward with the first five (5) year extension negotiations due to Runway Protection Zone (RPZ) issues as outlined below. The existing contract is in a hold over status per the terms of that contract.

After negotiations commenced on a new agreement, it was determined that the Federal Aviation Administration (FAA) had mandated that all Part 139 certificated airports bring all nonstandard Runway

Safety Areas (RSA) into compliance by 2015. The Airport’s preferred Runway 15R-33L RSA improvement requires the runway’s landing threshold and, therefore, the corresponding Runway Protection Zone (RPZ) to be relocated, resulting in an RPZ encroachment of approximately 5,735 square feet of Contractor’s facility in the Lower Building. FAA standards prohibit assembly of persons within the RPZ. Several studies were done to determine the best solution to the RPZ issue; among them, to alter the facility to eliminate that portion of the facility that is in the RPZ, or to totally demolish the affected lower building. It was determined that partial demolition of the Lower Building was the best course of action as Contractor desires to lease the remaining portion of the lower building. The proposed Contract is retroactive to February 1, 2012, the effective date of the new Contract provided to Contractor, and terminates December 31, 2016.

MD TAX CLEARANCE: 14-0218-1111

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Suzette Moore - (410) 859-7792
smoore2@bwiairport.com

BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 26-GM

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-LC-14-002

NATURE OF REQUEST: This contract provides for a five (5) year lease of 265 square feet of public office space with the General Services Administration for use by the Drug Enforcement Administration on the lower level of the BWI Terminal Building.

CONCESSIONAIRE: General Services Administration
Philadelphia, PA

REVENUE: Total payments to the MAA over the five (5) year contract term is \$158,046.

DURATION: Five (5) years, August 1, 2014 and ending July 31, 2019.

REMARKS: This contract will replace Contract No. MAA-LC-09-014, which was approved by the BPW as Item 14-GM on December 3, 2008. The current contract expires July 31, 2014. Rental rates for the space leased are the standard terminal rental rates.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law under State Finance and Procurement Article, Section 11-202(3) and COMAR 21.01.03.03.B(1)(d). However, the agreement must be approved by the Board of Public Works because the agreement constitutes a lease and use of State property under State Finance and Procurement Article, Section 10-305.

MD TAX CLEARANCE: N/A

RESIDENT BUSINESS: N/A

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore - (410) 859-7792
smoore2@bwiairport.com

BPW – 04/16/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

EXPEDITED PROCUREMENT REQUEST: (COMAR 21.02.01.05A(3)(b))

ITEM: 27-EX

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-CO-14-015
Terminal A/B Checked Bag System @
Baltimore /Washington Thurgood Marshall
International Airport (BWI)

DESCRIPTION: This contract provides for the replacement of equipment at BWI. The equipment has reached the end of its functional life and is scheduled for replacement under the Transportation Security Administration’s (TSA) recapitalization program.

REASON FOR REQUEST: The Maryland Aviation Administration (MAA) is requesting the use of Expedited Procurement because it best serves the public interest and ensures the MAA’s obligations to the tenants and traveling public can be met. This contract will be fully designed by the middle of April 2014. At that time MAA will directly solicit the required services anticipating a Notice to Proceed by June 2014.

AMOUNT: \$ 4,745,000 (Estimated)

PROCUREMENT METHOD: Competitive Sealed Bidding
(Direct Solicitation)

REMARKS: In order to maintain the schedule, an expedited procurement is necessary. By utilizing an expedited procurement process the project can be completed prior to the peak 2015 summer travel season thereby minimizing the potential for equipment failures do to age. The cost of the improvement project will be 100% reimbursed to the State of Maryland by the TSA. MAA recommends approval to proceed with an Expedited Procurement in accordance with COMAR 21.05.06.03.

FUND SOURCE: Other – TSA OTA Agreement

APPROPRIATION CODE: J06I0003

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

April 16, 2014

	Pages
Maintenance	1 thru 4
General Miscellaneous	5 thru 8
Leases	9 thru 17
Capital Grants and Loans	18 thru 26

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 1-M

DEPARTMENT OF GENERAL SERVICES

Silver Spring District Court/Multi-Service
Center (SSDCMSC)
Silver Spring, MD

CONTRACT NO. AND TITLE

Project No. 001IT819390;
Unarmed Uniformed Guard Service
ADPICS NO: 001B4400493

CONTRACT DESCRIPTION

Approval is requested for a contract to provide unarmed uniformed guard services at the Silver Spring District Court/Multi-Service Center for a period of three (3) years.

PROCUREMENT METHOD

Competitive Sealed Bids
(Small Business Reserve)

BIDS OR PROPOSALS

	<u>AMOUNT</u>
BTI Security, Rockville, MD	\$446,443.20
MPS Protective Services, Lanham, MD	\$487,200.96
United Protective Service, Baltimore, MD	\$488,707.20
Amazing Security & Investigations, LLC College Park, MD	\$514,630.08
Affirmative Tactical Force, Temple Hills, MD	\$538,128.00
Pabst Enterprise LLC, Baltimore, MD	\$567,360.00

AWARD

BTI Security
Rockville, MD
(SBR #SB12-9607)

TERM

5/1/2014-4/30/2017

AMOUNT

\$446,443.20 (3 years)

MBE PARTICIPATION

10%

HIRING AGREEMENT ELIGIBLE

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 1-M (Cont.)

REMARKS

A notice of availability of a Invitation for Bids (IFB) was posted on DGS’s Web Site, and *eMaryland Marketplace.com*. on 1/17/2014. Three hundred forty-six (346) potential Bidders were notified and eight (8) priced bids were received on the bid opening date of 2/6/2014.

Two bidders were deemed not susceptible of being selected for award. One failed to complete the required affidavits: another did not have the required experience.

Therefore, BTI Security (“BTI”) is recommended for award in the amount of \$446,443.20. BTI has provided the required Mandatory Affidavits, and has shown that they have the necessary experience to perform unarmed guard services. BTI has been determined to be responsible and their bid responsive.

FUND SOURCE

Using Agency Operating Funds
H00 14 33591 0823
H00 15 33591 0823
H00 16 33591 0823
H00 17 33591 0823

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

14-0386-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

ITEM 2-M-MOD

BALTIMORE CITY COMMUNITY COLLEGE

Baltimore City Campus
Baltimore City, MD

CONTRACT NO. AND TITLE

Project No. CC-622-140-003;
Emergency Mold Assessment &
Remediation, Life Sciences Building
ADPICS NO. COF53359

ORIGINAL CONTRACT APPROVED

Secretary's Agenda; BPW 12/18/13
Appendix 1
Emergency Procurement

CONTRACTOR

Retro Environmental, Inc.
Sykesville, MD

CONTRACT DESCRIPTION

Contract approval for the mold assessment & remediation of the Life Sciences Building located at the Liberty Campus.

MODIFICATION DESCRIPTION

This modification covers the cost to provide an interior and exterior seal on windows and the curtain wall, to include 3,736 linear feet of sealant on the curtain wall, 2,828 linear feet on the windows and to remove and replace 132 linear feet of failing sealant. Also covered under this modification is cost to install a cap seal on the exterior Red Trim Band and the Black Trim Band to all vertical and horizontal areas. The amount of area to be sealed is 506 linear feet of Red Trim Band and 5,445 linear feet of Black Trim Band.

TERM OF ORIGINAL CONTRACT

120 Calendar Days

AMOUNT OF ORIGINAL CONTRACT

\$1,099,500.00

AMOUNT OF MODIFICATION

\$193,187.25

PRIOR MODIFICATIONS/OPTIONS

\$23,050.00

REVISED TOTAL CONTRACT AMOUNT

\$1,315,737.25

PERCENT +/- (THIS MODIFICATION)

18%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

ITEM 2-M-MOD (Cont.)

OVERALL PERCENT 20%

ORIGINAL PROCUREMENT METHOD Emergency Procurement

ORIGINAL MBE PARTICIPATION N/A Emergency

REMARKS This work is necessary because the leaking areas were discovered when the damaged drywall was removed. The windows and the Trim Bands had either been properly sealed or the sealant has deteriorated. The gaps around these areas are allowing the infiltration of water causing damage to the inside of the walls. If these areas are not repaired, the water will continue to damage the building, causing the continuation of mold growth.

The contract time will be extended by sixty (60) non-compensable calendar days.

FUND SOURCE Using Agency Funds

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 3-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$67,415.00 (1 item).

Department of Public Safety and
Correctional Services

Maryland Correction Institute-Jessup
(MCI-J)

DESCRIPTION

This project consists of the A/E performing a lighting study to determine the need for additional lighting on the recreation field. The additional lighting will consist of four (4) mast lights to be installed equidistant around the perimeter of the facility or as specified by the results of the study. All necessary wiring, controls, timers and breakers switches are to be included.

REMARKS

Indefinite Quantity Contract (IQC) DGS-12-004-IQC was developed for DGS to provide architectural and engineering services for multiple construction projects with fees \$200,000.00 or less. Under this agreement, individual contract awards may not exceed \$200,000.00. Selected firms may be awarded more than one contract; however, the total amount for the contracts awarded to any one firm may not exceed \$500,000.00.

CONTRACT NO. AND TITLE

Project No: KF-000-140-001;
Replace Light Poles with Mast Lights

PROCUREMENT METHOD

Maryland Architectural and Engineering
Services Act

AWARD

Min Engineering, Inc.
Baltimore, MD

AMOUNT

\$67,415.00

MBE PARTICIPATION

23.25%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 3-GM (Cont.)

FUND SOURCE

MCCBL 2012/Item 007

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 4-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$119,746.00 (2 items).

Department of Natural Resources

The fund sources for this particular item will be designated as :

MCCBL 2012/Item 013 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

- A. Dan’s Mountain State Park Main Pool & Wading Pool
 Lonaconing,, MD
 (Allegany County)

DESCRIPTION

Approval requested for a project is to repair approx. 20 sf of delaminated/damaged fiberglass surface. Repaint approx 9,300 sf of interior pool surface and coping. Removal & replacement of approx 6 lf of coping stone. Removal and installation of approx 600 lf of caulking. Removal and replacement of 2 skimmer units. Repair/parge damaged concrete around main fill inlet. Install approx 52 depth marker tiles and 20 “No Diving” tiles.

CONTRACT NO. & TITLE

Project No. P-053-131-110;
Painting & Repairs to Main Pool and
Wading Pool

PROCUREMENT METHOD

Small Procurement

AWARD

American Pool
Columbia, MD

AMOUNT

\$35,246.00

FUND SOURCE

MCCBL FY2012/Item 013

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 4-GM (Cont.)

B. Patapsco Valley State Park Camp Loop / Hilton Area
8020 Baltimore National Pike
Ellicott City, MD 21043

DESCRIPTION Approval is requested for a contract that will consist of the contractor providing all labor, equipment, materials, supplies, insurance, etc., necessary to install new waterlines and gate valves in the Camp Loop / Hilton Area at Patapsco Valley State Park, Catonsville, MD.

REMARKS The recommended awardee, DSM Properties, LLC, was determined to be a responsive and responsible bidder. They have committed to achieve the 10% MBE goal.

CONTRACT NO. AND TITLE Project No. P-020-131-010 (Re-Bid);
Waterline Replacement

PROCUREMENT METHOD Competitive Sealed Bids

AWARD DSM Properties, LLC,
Randallstown, MD

AMOUNT \$84,500.00

TERM 90 Days from Notice to Proceed

MBE PARTICIPATION 10%

FUND SOURCES MCCBL 2012/Item 013

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 5-LT

DEPARTMENT OF AGRICULTURE

Mosquito Control Section
Cambridge, MD
(Dorchester County)

Landlord

County Council of Dorchester County Maryland
501 Court Ln.
Cambridge, MD 21613

Property Location

5227 Bucktown Rd.
Cambridge, MD 21613

Space Type Hangar

Lease Type New

Square Feet 7,000

Duration 10 Years

Effective 5/1/2014

Annual Rent \$18,900.00 Average

Square Foot Rate \$2.70 Average

Utilities Responsibility

Tenant

Custodial Responsibility

Tenant

Previous Board Actions

N/A

Fund Source

100% General L00A 14.03 Sub. 4320 Obj. 0714

Special Condition

1. The lease contains two (2) option renewal terms of five (5) years each.
2. The lease contains free parking for staff.

Remarks

1. The Maryland Department of Agriculture, Mosquito Control Section, is responsible for administering and implementing mosquito control within the State of Maryland. Typical projects undertaken for mosquito control include Public Health arborvitae surveillance and testing, mosquito population surveillance activities, source reduction, biological control initiatives, ground and aerial application of insecticides and public education. The Mosquito Control Program has existed since July, 1956.
2. The Mosquito Control Section houses a 1968 Beechcraft King Air airplane in the hangar and supplies used in the control of the mosquito population in the Eastern Shore area. The aircraft is used 10 times per month from April thru October.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 5-LT (Cont.)

3. The rental rate of \$2.70/nusf is the average rental rate over the 10 year lease term. The initial rental rate is \$2.31/nusf and increases to a final rental rate of \$3.08/nusf in the final year.

4. The lease contains a termination for convenience clause.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 6-LT (Cont.)

- 6. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. DGS, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 7-LT-OPT

MARYLAND HIGHER EDUCATION COMMISSION
(Baltimore City)

Landlord Baltimore Arena Parking Associates, LLC
250 West Pratt St., Suite 850
Baltimore, MD 21201

Property Location 210-218 W. Baltimore St.
Baltimore, MD 21202

<u>Space Type</u>	Garage Parking	<u>Lease Type</u>	Renewal	<u>Number of Spaces</u>
<u>Duration</u>	2 Years	<u>Effective</u>	5/1/2014	17
<u>Annual Rent</u>	\$23,460.00	<u>Rate /Space/ Month</u>	\$115.00 Yr. 1	
	\$24,480.00	<u>Rate /Space/ Month</u>	\$120.00 Yr. 2	
		<u>Prev.Rate/Space/Month</u>	\$110.00	

Utilities Responsibility Landlord
Custodial Responsibility Landlord
Previous Board Action(s) 10/19/2011 Item 9-LT

Fund Source 100% Federal R62100.01

Remarks

1. These spaces are used by employees of MHEC whose office in Baltimore is located at the Grasmick Building, 200 W. Baltimore St.
2. The lease contains a termination for convenience clause.
3. The agency is in compliance with the 1:3 parking ratio established for this area.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 8-LT-OPT

COMPTROLLER OF MARYLAND
(Revenue Administration)

Elkton, MD
Cecil County

Landlord Red Leaf-Dairy Corner LLC
c/o Red Leaf Development and Investment Associates, Inc.
P.O. Box 10655
Towson, MD 21285-0655

Property Location 103 Chesapeake Boulevard, Suite D
Elkton, MD 21921

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	1,695
<u>Duration</u>	5 Years	<u>Effective</u>	5/1/2014		
<u>Annual Rent</u>	\$37,290.00	<u>Square Foot Rate</u>		\$22.00	
		<u>Prev. Sq. Ft. Rate</u>		\$19.75	
		<u>Eff. Sq. Ft. Rate</u>		\$23.70	
		<u>Prev. Eff. Sq. Ft. Rate</u>		\$20.45	

Utilities Responsibility Tenant
Custodial Responsibility Landlord
Previous Board Action(s) 4/18/2001 – 20-L; 11/16/2011 – 16-LT-MOD

Fund Source E00A0401 Obj. 1301 \$37,290.00 100% General

Special Condition The lease incorporates the use of use-in-common parking spaces free of charge.

Remarks

- This space has been used since June 11, 2001 to provide taxpayer services to the residents of Cecil County and Delaware. The activities of this office include but are not limited to client services, audits, collections, and investigations for compliance with State of Maryland revenue laws.
- The lease provides for an option to renew for five (5) years subject to Board of Public Works approval.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 8-LT-OPT (Cont.)

- 3. The lease contains a termination for convenience clause.

- 4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. DGS, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 9-LT-MOD

DEPARTMENT OF NATURAL RESOURCES Wildlife and Open Space
Cumberland, MD (Allegany County)

Landlord Allegany Museum, Inc.
44 Baltimore St.
Cumberland, MD 21502

Property Location 3 Pershing St., Rooms 104 and 110
Cumberland, MD 21502

<u>Space Type</u>	Office	<u>Lease Type</u>	Extension/Reduction	<u>Square Feet</u>	3,483
<u>Duration</u>	1 Year	<u>Effective</u>	5/1/2014		
<u>Annual Rent</u>	\$49,458.60	<u>Square Foot Rate</u>	\$14.20		

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Previous Board Actions 10/3/12 Item 9-LT; 10/3/07 Item 5-LT; 09/22/04 Item 12-L;
9/17/03 Item 8-L; 5/8/02 Item 10-L; 4/30/97 Item 13-L;
6/24/92 Item 13-L; 6/26/91 Item 12-L.

Fund Sources 100 % General K00 A0105, PCA A0693; A0505, PCA
E1413; A0301, PCA C5013 & A0209, PCA B2384

Special Condition The lease provides for pass thru costs for real estate taxes,
utilities and cleaning.

Remarks

1. The agency occupied 5,588 net usable square feet of office space and 400 net usable square feet of storage space. The office space will be reduced by 2,105 net usable square feet and the storage space will be eliminated. These footage reductions will achieve a rent savings of \$31,091 over the extended lease term.
2. The one (1) year extension will provide time for the agency to complete its new space at Rocky Gap State Park.
3. The lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 9-LT-MOD (Cont.)

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 10-CGL

RECOMMENDATION That the Board of Public Works certifies matching funds and enters into a grant agreement for the following grant:

Board of Directors of the Ripken Foundation, Inc. (Harford County)
Aberdeen Youth Baseball Field

“For the construction of the Aberdeen Youth Baseball Field, located in Aberdeen.”
\$150,000.00

Maryland Consolidated Capital Bond Loan of 2012 (LHI - Chapter 444, Acts of 2012)
DGS Item G121, (SL-061-120-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Directors of the Ripken Foundation, Inc. has submitted evidence that it has \$701,890.14 in a financial institution to meet the matching fund requirement for this project.

<u>BACKGROUND</u>	Total Project	\$732,860.00
	12-G121 (This Project)	\$150,000.00
	Local Cost	\$582,860.00

REMARKS

- (1) The grant agreement has been modified to include the City of Aberdeen, Maryland as “beneficiary” throughout the document.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article*, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (4) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 11-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Mayor and City Council of The City of Annapolis (Anne Arundel County)
Annapolis City Hall*

“For the planning, design, repair, renovation, reconstruction, and capital equipping of the Annapolis City Hall, located in Annapolis.”

\$250,000.00

Maryland Consolidated Capital Bond Loan of 2003 (LSI - Chapter 204, Acts of 2003; as amended by Chapter 432, Acts of 2004; Chapter 396, Acts of 2011; and Chapter 430 Acts of 2013)

DGS Item G044, (SL-042-030-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Mayor and City Council of The City of Annapolis has submitted evidence that it has allocated \$250,000.00 in its Fiscal Year 2013 budget to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$3,197,653.00
03-G044 (This Action)	\$ 250,000.00
Local Cost	\$2,947,653.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*Board of Directors of the Fashion, Architecture and Basic Design School, Inc.
(Baltimore City)*

Baltimore Design School

“For the planning, construction, repair, renovation, reconstruction, and capital equipping of the Baltimore Design School, located in Baltimore City.”

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2012 (LSI - Chapter 444, Acts of 2012), DGS Item G039

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013), DGS Item G042 (SL-052-120-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 for the 2012 grant and June 1, 2015 for the 2013 grant and the Board of Public Works to certify a matching fund. The Board of Directors of the Fashion, Architecture and Basic Design School, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$1,049,157.78 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Fashion, Architecture and Design School, Inc. \$200,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$ 400,000.00
12-G039 (This Action)	\$ 100,000.00
13-G042 (This Action)	\$ 100,000.00
Local Cost	\$ 200,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL (Cont.)

(3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

RECOMMENDATION That the Board of Public Works enter into grant agreements for the following grants:

Board of Directors of East Baltimore Development, Inc. (Baltimore City)
East Baltimore Historical Library
“For the renovation of the East Baltimore Historical Library, located in Baltimore City.”

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2012 (LSI - Chapter 444, Acts of 2012)
DGS Item 030

\$150,000.00

Maryland Consolidated Capital Bond Loan of 2012 (LHI - Chapter 444, Acts of 2012)
DGS Item 031, (SL-055-120-038)

MATCHING FUND No match. The MCCBL requires the grant recipient to provide grant documents no later than June 1, 2014.

BACKGROUND

Total Project	\$250,000.00
12-030 (This Action)	\$100,000.00
12-031 (This Action)	\$150,000.00
Local Cost	\$ 0

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article*, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of Food & Friends, Inc. (Statewide)

Food & Friends, Inc.

“For the capital equipping of the Food & Friends facility, located in Washington, D.C., including acquisition and installation of a generator.”

\$155,000.00

*Maryland Consolidated Capital Bond Loan of 2012 (LSI - Chapter 444, Acts of 2012)
DGS Item G026, (SL-059-120-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Directors of Food & Friends, Inc. has submitted evidence that it has \$379,068.00 in a financial institution to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$316,400.00
12-G026 (This Project)	\$155,000.00
Local Cost	\$161,400.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article*, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Franklin Square Hospital Center, Inc. (Baltimore County)
Franklin Square Hospital Center

“To assist in the construction of a New Neonatal Intensive Care Unit in Baltimore.”

\$1,000,000.00

Maryland Consolidated Capital Bond Loan of 2012 (MHA - Chapter 444, Acts of 2012)
DGS Item G021

(SL-056-120-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Directors of the Franklin Square Hospital Center, Inc. has submitted evidence that it has \$1,000,000.00 in a financial institution to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$ 6,500,000.00
12-G021 (This Project)	\$ 1,000,000.00
Local Cost	\$ 5,500,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article*, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*National Park Service, U.S. Department of the Interior (Washington County)
Lockhouse 44, Lock 44, and Western Maryland Railroad Lift Bridge
“For the planning, design, repair, and renovation of the Lockhouse 44, Lock 44, and
Western Maryland Railroad Lift Bridge.”
\$175,000.00
Maryland Consolidated Capital Bond Loan of 2012 (LSI - Chapter 444, Acts of 2012;
as amended by Chapter 430 Acts of 2013)
DGS Item G091(SL-053-120-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The National Park Service, U.S. Department of the Interior has submitted evidence that it has allocated \$193,968.00 in its Fiscal Year 2013 budget to meet the matching fund requirement for this project.

<u>BACKGROUND</u>	Total Project	\$ 673,079.00
	12-G091 (This Action)	\$ 175,000.00
	Local Cost	\$ 498,079.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Mayor and Town Council of the Town of North Beach (Calvert County)
North Beach Fishing Platform
“For the planning, design, and construction of the North Beach Fishing Platform, located in North East.”
\$100,000.00
Maryland Consolidated Capital Bond Loan of 2012 (LSI - Chapter 444, Acts of 2012)
DGS Item G057, (SL-062-120-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Mayor and Town Council of the Town of North Beach has submitted evidence that it has allocated \$110,000.00 in its Fiscal Year 2014 budget to meet the matching fund requirement for this project.

<u>BACKGROUND</u>	Total Project	\$210,000.00
	12-G057 (This Action)	\$100,000.00
	Local Cost	\$110,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION