

*BOARD OF PUBLIC WORKS*  
**TABLE OF CONTENTS**  
*APRIL 2, 2014*

Item		Section page no.	Overall page no.
<b>SECRETARY'S AGENDA</b>			
1-2	Agriculture		1
3-5	Board of Public Works – Wetlands		3
6-9	Housing and Community Development		6
12			13
10-11	Public School Construction		11
<b>APPENDIX</b>			
A1	Health & Mental Hygiene	App 1	15
<b>SUPPLEMENT A</b>			
<b>DEPARTMENT OF NATURAL RESOURCES/REAL PROPERTY</b>			
1A-3A	Program Open Space Local Share	DNR 1	17
4A	Program Open Space State Share	DNR 4	20
5A	Rural Legacy Program	DNR 6	22
6A-8A	Forest Conservation Act Easement	DNR 7	23
<b>SUPPLEMENT B</b>			
<b>DEPARTMENT OF BUDGET AND MANAGEMENT</b>			
1	Service Contracts	DBM 1	26
2	General Miscellaneous	DBM 4	29
<b>SUPPLEMENT C</b>			
<b>UNIVERSITY SYSTEM OF MARYLAND</b>			
1	A/E Service Contract	USM 1	30
3		USM 6	35
2	General Miscellaneous	USM 3	32
4	Construction Contract	USM 8	37
<b>SUPPLEMENT D</b>			
<b>DEPARTMENT OF INFORMATION TECHNOLOGY</b>			
1-3	Education	DoIT 1	39
4	Comptroller	DoIT 6	44
5	Health & Mental Hygiene	DoIT 8	46

*BOARD OF PUBLIC WORKS*  
**TABLE OF CONTENTS**  
*APRIL 2, 2014*

Item		Section page no.	Overall page no.
<b>DEPARTMENT OF TRANSPORTATION</b>			
1-8	Construction	T1	51
9	A/E	T16	66
10-15	Maintenance	T18	68
16-17	Equipment	T31	81
18	Service	T35	85
19-20	Real Property	T37	87
21	Expedited Request	T39	89
<b>DEPARTMENT OF GENERAL SERVICES</b>			
1	Maintenance	GS1	92
2	General Miscellaneous	GS3	94
3-4	Real Property	G5	96
5-6	Leases	GS9	100
7	Capital Grants and Loans	GS14	105

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 2, 2014**

*Norman Astle (410) 841-5864  
norman.astle@maryland.gov*

**1. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program Grant Requests***

**Recommendation:** That the Board of Public Works approves funding a total of 13 individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$170,700

<b>Agreement #</b>	<b>Recipient</b>	<b>County</b>	<b>Amount</b>
<b>AT-2014-2741</b>	James Melvin Tennyson	St. Mary's	10,400
<b>AT-2014-2742</b>	Charles A. Sasscer, Jr	St. Mary's	22,500
<b>AT-2014-2743</b>	Alexander G. Dolgos	Kent	900
<b>AT-2014-2785</b>	James Melvin Tennyson	St. Mary's	4,300
<b>MP-2014-2727</b>	Willowdale Farms	Frederick	7,100
<b>MP-2014-2728</b>	Fritz Farm LLC	Carroll	5,600
<b>MP-2014-2734</b>	Steven M Baker	Carroll	15,800
<b>MP-2014-2735</b>	S. Bruce Darner	Frederick	24,900
<b>NW-2014-2730</b>	Jane B. Graves	Wicomico	19,500
<b>NW-2014-2731-B</b>	Jane B. Graves	Wicomico	38,500
<b>PR-2014-2729</b>	Donna J. Laird	Somerset	5,400
<b>RS-2014-2732</b>	Karen E. Davis	Carroll	2,500
<b>RS-2014-2744</b>	D. Bradley Garst Inc.	Carroll	13,300

**Fund Source:** MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 2, 2014**

*Contact: Angela Parks 410-260-7791  
angela.parks@maryland.gov*

**3. BOARD OF PUBLIC WORKS  
*Wetlands License 13-0741***

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case is classified as an extraordinary case because of the recommendation that compensation be assessed

BGE seeks a State Tidal Wetlands License to install an electric conduit under Fishing Creek. Reference is made to Secretary's Item 4 (11/20/13) in which the Board of Public Works approved License 13-WL-0527 to State Highway Administration for the replacement of the structurally-deficient MD 261 Bridge over Fishing Creek. This BGE project is necessary due to that SHA project. The BGE project will not result in impacts to tidal wetlands.

The Maryland Department of the Environment has prepared a favorable Report and Recommendation and "concludes that the application presents a reasonable exercise of riparian rights." MDE's evaluation took "into account ecological, economic, recreational, developmental, and aesthetic considerations appropriate for these projects as well as other Code of Maryland Regulations." MDE recommends that the Board assess compensation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

**CALVERT COUNTY**

13-0741      BGE – To upgrade electric power by installing an electrical conduit by horizontal directional bore method 30 feet below the creek bed. Located in State Highway Administration right-of-way for Maryland Route 261 Bridge No. 4011.

*Fishing Creek, Chesapeake Beach*

- Application received – July 25, 2013
- Public comment period ended – September 15, 2013
- MDE Report and Recommendation to approve received – March 14, 2014

*Compensation:* \$1,000.00 non-recurring fee and an annual fee of \$2.50 per linear foot of cable totaling \$6,102.00. The annual fee will be adjusted every five years based on the Consumer Price Index. See COMAR 23.02.04.15D.

*Indemnification:* Licensee shall indemnify, defend and save harmless the State of Maryland, its officers and employees from and against any and all liability, suits, claims and actions of whatever kind, caused by or arising from the placement of electric cable under Fishing Creek.

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 2, 2014**

*Contact: Angela Parks 410-260-7791  
angela.parks @maryland.gov*

**4. BOARD OF PUBLIC WORKS  
*Wetlands License 13-1108***

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case is classified as an extraordinary case because of the recommendation that compensation be assessed

Verizon Maryland seeks a State Tidal Wetlands License to relocate aerial utilities over Fishing Creek. Reference is made to Secretary's Item 4 (11/20/13) in which the Board of Public Works approved License 13-WL-0527 to State Highway Administration for the replacement of the structurally-deficient MD 261 Bridge over Fishing Creek. This Verizon project is necessary due to that SHA project. The Verizon project will not result in impacts to tidal wetlands.

The Maryland Department of the Environment has prepared a favorable Report and Recommendation and "concludes that the application presents a reasonable exercise of riparian rights." MDE's evaluation took "into account ecological, economic, recreational, developmental, and aesthetic considerations appropriate for these projects as well as other Code of Maryland Regulations." MDE recommends that the Board assess compensation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

**CALVERT COUNTY**

13-1108 VERIZON MARYLAND – Upgrade and relocate aerial communication cables. Located in the State Highway Administration right-of-way for the Maryland Route 261 Bridge No. 4011.

*Fishing Creek, Chesapeake Beach*

- Application received – December 6, 2013
- Public comment period ended – February 15, 2013
- MDE Report and Recommendation to approve received – March 14, 2014

*Compensation:* \$1,000.00 non-recurring fee and an annual fee of \$2.50 per linear foot of cable totaling \$420.00. The annual fee will be adjusted every five years based on the Consumer Price Index. See COMAR 23.02.04.15D.

*Indemnification:* As a condition of this wetlands license, the licensee agrees to indemnify, defend and save harmless the State of Maryland, its officers and employees from and against any and all liability, suits, claims and actions of whatever kind, caused by or arising from the placement of the communication cable over Fishing Creek in Chesapeake Beach.

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 2, 2014**

*Contact: Angela Parks 410-260-7791  
angela.parks @maryland.gov*

**5. BOARD OF PUBLIC WORKS  
*Wetlands Licenses***

**Recommendation:** Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland.

The Department of the Environment has prepared favorable Report and Recommendations for each of the applicants and “concludes that the applications present a reasonable exercise of riparian rights.” MDE’s evaluation took “into account ecological, economic, recreational, developmental, and aesthetic considerations appropriate for these projects as well as other Code of Maryland Regulations.”

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

**CALVERT COUNTY**

13-0420     *Dale Thomas, Raymond Bacorn, Patricia Lafferty, Dwight And Mary Gorman –  
To help control shore erosion by constructing stone revetment near bottom of cliff  
Chesapeake Bay, Chesapeake City*

**CECIL COUNTY**

13-0779     *Friends Of Mount Harmon, Inc. – To construct a timber pier for educational use  
by emplacing mooring piles, building a floating platform and finger piers  
Back Creek, Earleville*

**WORCESTER COUNTY**

10-0792     *Worcester County Commissioners – To restore fish passage by removing/replacing  
a dam, including boulder weir and rip rap, dredging, and planting marsh vegetation  
Bunting’s Branch/Bishopville Prong, Bishopville*

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 2, 2014**

Contacts: Clarence Snuggs (410) 514-7006 snuggs@dhcd.state.md.us  
Steve Silver (410) 514-7122 Silver@dhcd.state.md.us  
Michael Conaway (410) 514-7148 conaway@dhcd.state.md.us  
Jean Peterson (410) 514-7358 peterson@dhcd.state.md.us

**6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
*Community Development Administration***

***Contract ID:*** Financial Advisory Services  
S00R1400001, ADPICS CO No. COF51035

***Contract Approved:*** Secretary's Agenda Item 15 (9/1/2010)

***Contractor:*** Caine Mitter and Associates Inc., New York, NY

***Contract Description:*** Financial advisor for public-bond financing for housing projects

***Modification Description:*** Add funds

***Original Contract Term:*** 9/1/2010 – 8/31/2014

***Modification Term:*** 4/3/2014 – 8/31/2014

***Original Contract Amount:*** \$2,552,000

***Modification Amount:*** \$275,000 (5 months)

***Revised Total Contract Amount:*** \$2,827,000

***Percent +/- :*** 10.8%

***Original Procurement Method:*** Competitive Sealed Proposals

***MBE Participation:*** 10%

***MBE Compliance:*** 5% (\$59,946/\$1,192,344)

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 2, 2014**

**6. DHCD (cont'd)**

**DHCD Remarks:** With the housing-market collapse and subsequent economic downturn, the federal government moved interest rates to all-time lows to stimulate the economy. This artificially low-interest rate environment has made the issuance of long-term tax-exempt bonds to fund DHCD programs obsolete as the rates the agency would achieve from a bond issuance would be higher than those offered in the conventional market place. DHCD's Community Development Administration thus has sought to find other ways to raise capital for major single-family and multi-family bond programs. CDA has also faced cash flow issues in the single family program because of increased delinquencies and foreclosures.

The single-family program has used three different methods for raising capital: the federal New Issue Bond Program; Tax-Exempt Mortgage Participation Securities; mortgage-backed securities pass-through certificates; and selling mortgage-backed securities in the secondary market. DHCD has also developed programs to deal with delinquent borrowers through claim programs with mortgage insurers, loan modifications with borrowers, refinances, and as property sales. The multi-family program has also used some of the new methods for multi-family issuances (New Issue Bond Program) and a taxable/tax-exempt bond program, which used tax-exempt bonds along with a private lender mortgage. Moreover, the increase in demand for rental housing has required DHCD to analyze different financing options from different sources.

Market conditions required the contractor, DHCD's financial advisor, to provide additional analyses and support to meet these demands. It is critical that DHCD know all of the risks involved in any new financing technique, loan modification program, or refinancing program, as well as the overall impact on bond indentures to avoid the downgrade of DHCD debt.

**Treasurer's Office Remarks:** The State Treasurer controls the procurement of financial services. Section 12-107(b)(1), State Finance and Procurement Article, Annotated Code of Maryland. The Treasurer's Office is working with DHCD on a financial-advisor procurement and anticipates a contract award in July 2014. The Treasurer's Office supports DHCD's request to amend the current contract based on DHCD's projected expenditures until the new contract is in place.

**Fund Source:** 55% Non-Budgeted (Revenue Bond Proceeds)  
45% Special (General Bond Reserves)

**Approp. Code:** S00A2501

**Resident Business:** No

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 2, 2014**

*Contacts: Jean Peterson (410) 514-7358 [peterson@mdhousing.org](mailto:peterson@mdhousing.org)  
George Eaton (410) 514-7348 [eaton@mdhousing.org](mailto:eaton@mdhousing.org)*

**7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works approve releasing the deeds of trust on three properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

**Loan Authority:** Down Payment and Settlement Expense Loan Program  
Housing and Community Development Article, §§ 4-301-4-309,  
Annotated Code of Maryland

**Authority to Release Security Interest:**  
State Finance and Procurement Article § 10-305.  
Annotated Code of Maryland

A. *Erica Braswell*  
*1311 Karen Blvd, #307, Capitol Heights, 20785, Prince George's Co.*  
Original Loan: \$5,000  
Current Balance: \$5,000

B. *Dayna and Joshua Miles*  
*425 Clarendon Avenue, Hagerstown, 21740, Washington Co.*  
Original Loan: \$10,000  
Current Balance: \$10,000

C. *Andy Williams*  
*8529 Pine Court, NW, Ellicott City, 21043, Howard Co.*  
Original Loan: \$5,000  
Current Balance: \$5,000

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*Contacts: Jean Peterson (410) 514-7358 peterson@mdhousing.org  
George Eaton (410) 514-7348 eaton@mdhousing.org*

**8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works approve releasing the second deed of trust on property used as collateral for a DHCD loan and forgive the remaining balance due.

**Loan Authority:** §§ 4-301-4-309, Housing and Community Development Article, Annotated Code of Maryland

**Authority:** § 10-305, State Finance and Procurement Article, Annotated Code of Maryland

**Borrower:** Tanya Rucks  
2089 Collins Court, St. Leonard, 20685, Calvert County

**Amount:** Original Loan: \$ 9, 257  
Current Balance: \$19,473

**Background:** DHCD's indoor plumbing program lent \$9,257 to the borrower. The DHCD loan is in second lien position and is uninsured. The borrower became ill and was out of work for several months without pay. She does not have enough money to bring her two mortgages current. If the release is approved, the proceeds from the short sale will repay the first-lien lender \$94,568 toward its balance due of \$259,049 and repay DHCD \$5,000 toward its balance due of \$19,473. DHCD's balance increased because of an escrow shortage of approximately \$10,216.

To accomplish the short sale, DHCD will release the deed of trust in exchange for \$5,000 from the short-sale settlement proceeds. If DHCD cannot release the second lien and the property goes to foreclosure, it is unlikely DHCD will recover any funds.

**Market Value:** \$150,000 (Marie L Brvenik, independent appraiser)

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 2, 2014**

*Contact: David Lever 410-767-0610  
dlever@msde.state.md.us*

**9. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM**

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve the transfer by the Baltimore County Board of Education to the Baltimore County Government of:

**Eastwood Primary Center**  
9.31 acres site and building thereon  
428 Westham Way, Baltimore County

As a condition of approval, Baltimore County Government shall:

- (1) Assume the outstanding bond-debt obligation of \$268,837; and
- (2) Obtain approval from the Board of Public Works before transferring any right, title or interest to any portion of the property.

**Background:** The Baltimore County Board of Education closed the Eastwood Primary Center for educational purposes in August 2013. The Eastwood Primary Center's magnet program was consolidated with Norwood Elementary School and Holabird Middle School to become a single program housed in two buildings separated by Delvale Avenue. The Board of Education has determined that the original Eastwood Primary Center property at 428 Westham Way is no longer needed for educational purposes and requests approval to transfer the property to the Baltimore County Government which will assume the outstanding bond-debt obligation of \$268,837. The County Government intends to convert the property and building to a public-safety use.

**Authority:** COMAR 23.03.02.23.B. The Interagency Committee on School Construction must review a request to transfer school property to the local government and make a recommendation to the Board of Public Works. The Board may approve, disapprove, or conditionally approve, the request to transfer school property.

The Interagency Committee approved this recommendation at its March 13, 2014 meeting

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**BOARD OF PUBLIC WORKS**

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**DISAPPROVED**

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**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
April 2, 2014**

*Contact: David Lever 410-767-0610  
dlever@msde.state.md.us*

**10. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM**  
*Public School Construction Capital Improvement Program FY 2014*  
*Amendment: Energy Efficiency Initiative*

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve an amendment to the Fiscal Year 2014 Capital Improvement Program for projects improving energy efficiency. Reference is made to Secretary’s Item 9 (May 15, 2013) in which the Board approved the FY 2014 Public School Construction Capital Improvement Program.

**Specific Request:** St. Mary’s County Public Schools requests to reduce the allocations for five projects; to increase the allocation for one project; and to approve two additional Energy Efficiency Initiative projects. The balance of \$11,000 will be reserved for St. Mary’s County if needed.

School	FY 2014 CIP/EI State Allocation	Total Allocation Adjustment Required	Adjusted State Allocation
Leonardtown High	52,000	(2,000)	50,000
Chopticon High	94,000	(16,000)	78,000
Dr. James A. Forrest Career/Tech. Ctr	59,000	3,000	62,000
Great Mills High	60,000	(8,000)	52,000
Leonardtown Middle	28,000	(19,000)	9,000
Leonardtown Elementary	58,000	(11,000)	47,000
Dynard Elementary	-	18,000	18,000
White Marsh Elementary	-	24,000	24,000
	<b>\$351,000</b>	<b>\$(11,000)</b>	<b>\$340,000</b>

**Authority:** If school construction funds provided to a county in one Fiscal Year Capital Improvement Program cannot be allocated to, or used for, the eligible project within two years of the initial authorization, the county may opt to have the funds: (1) applied to another eligible project in the current CIP or (2) reverted to and maintained in the contingency fund for eligible projects in the county in the next FY CIP. See Maryland Consolidated Capital Bond Loan of 2013 (Chapter 444, Acts of 2012), see also COMAR 23.03.02.03G.

**BOARD OF PUBLIC WORKS**

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*Contact: David Lever 410-767-0610  
dlever@msde.state.md.us*

**11. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM**

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve the Queen Anne’s County Government leasing to Sudlersville Fire Company, Inc.:

**Former Sudlersville Middle**  
10.7 acres (and building thereon)  
201 N. Church Street  
Sudlersville 21668

As a condition of approval the Queen Anne’s County Government shall obtain approval of the Board of Public Works before further transferring any right, title or interest of any portion of the property.

**Prior Approval:** Secretary’s Agenda Item 11 (3/20/2013) in which the Board of Public Works approved the Queen’s Anne County Board of Education transferring Sudlersville Middle School to the County Government with the condition that Queen Anne’s County Government must obtain Board of Public Works approval before transferring any right, title or interest of any portion of the facility.

**Background:** The facility was closed for educational purposes in August 2012 and subsequently, the Board of Public Works approved the transfer of the facility to the County Government. The County Government now requests approval to lease the facility to the Sudlersville Fire Company, Inc. The three-year lease term commences upon Board of Public Works approval; monetary consideration is \$1.00 per year.

There is no outstanding State debt and no State sharing of rental proceeds.

**Authority:** COMAR 23.03.02.23.B. The Interagency Committee on School Construction must review a request to transfer school property to the local government and make a recommendation to the Board of Public Works. The Board may approve, disapprove, or conditionally approve, the request to transfer school property.

The Interagency Committee approved this recommendation at its March 13, 2014 meeting

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**BOARD OF PUBLIC WORKS  
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**SUPPLEMENTAL**

*Contacts: George Eaton (410) 514-7348 eaton@mdhousing.org  
Bill Beans (410) 514-7349 beans@mdhousing.org  
Jean Peterson (410) 514-7358 peterson@mdhousing.org*

**12. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works authorize the release of DHCD’s third-lien indemnity deed of trust in exchange for an unsecured modification agreement.

**Borrower:** SYDJUL, LLC t/a Potomac Gourmet Pantry  
**Guarantors:** John and Jami Jenkins  
 3120 Lacrosse Court, Dunkirk, Calvert County

**Loan Authority:** §§ 6-30 – 6-311, Housing & Community Development Article, Annotated Code of Maryland

**Authority to Release Lien:** § 10-305, State Finance and Procurement Article, Annotated Code of Maryland

**Amount:** Original Loan: \$300,000  
 Current Principal Balance: \$164,749

**Background:** In October 2010, DHCD’s Neighborhood Business Works program lent \$300,000 to the borrower for furniture, fixtures, & equipment and leasehold improvements for a gourmet grocery store at National Harbor. The loan was secured by a first lien on all assets and assignment of lease of the borrower (estimated value \$133,000) and a third lien on the borrower’s guarantors’ home. The estimated value of the home at the time was \$1.2 million, subject to a first lien in the amount of \$850,000 and a second lien in the amount of \$120,000. All three loans securing the residence are in a delinquent status.

- All the borrower’s assets were sold in December 2013 for \$120,000. Net proceeds of \$115,871 were applied to the loan balance.
- The only remaining collateral is the deed of trust on the guarantors’ home. The property is currently under a short-sale contract. It is unlikely there will be any proceeds available for the DHCD loan.

Lien Holder	Balance Due	Proceeds of Sale
Capital One Bank (first)	\$883,905*	\$683,301
Old Line Bank (second)	118,496**	10,000
DHCD/NBW (third)	164,749	0

\*The Capital One Bank mortgage balance is higher than the original loan balance due to unpaid interest and escrow shortages.

\*\*The Old Line Bank’s participation was a home equity loan which was frozen at the current balance when this loan became delinquent. Capital One Bank had begun foreclosure proceedings but placed the foreclosure on hold pending the outcome of the short sale.

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**SUPPLEMENTAL**

**12. DHCD**

*Background: (cont'd)*

The borrower and the guarantors have agreed to enter into a note agreement to repay the remaining loan balance (plus fees and late charges) of \$166,967. The release of DHCD's lien will be conditioned upon the borrower and the guarantors signing the note modification agreement and other documents.

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**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
April 2, 2014**

*Contact: Steve Ports  
Steve.ports@maryland.gov*

**A1. DEPARTMENT OF HEALTH AND MENTAL HYGIENE  
*Health Services Cost Review Commission***

***Contract Title:*** Hospital New Payment Model Work Group Committees  
ADPICS No.M00B4400481

***Contract Type:*** Services

***Description:*** Convene and manage multiple stakeholder groups on healthcare policy and financing to advise on the modernization of Maryland's unique all-payer rate-setting system for hospital services.

***Procurement Method:*** Emergency

***Date Emergency Declared:*** January 10, 2014

***Award:*** Burton Policy Consulting, LLC  
Timonium, MD

***Amount:*** \$347,165

***Contract Award Date:*** February 15, 2014

***Term*** 02/15/2014 – 12/31/2014

***MBE Participation:*** 100% (Contractor is an MBE)

***Fund Source:*** 100% Special Funds – Hospital Assessments  
Appropriation Code: 31.18.01

***Remarks:***

***Nature of Emergency:*** On January 10, 2014 the State and the Centers for Medicare and Medicaid Services announced a joint initiative to modernize Maryland's all-payer rate-setting system for hospital services aimed at improving patient care and reducing costs. The new system will replace Maryland's 36-year-old Medicare waiver to allow the State to adopt new policies that reduce per capita hospital expenditures and improve health outcomes as encouraged by the Affordable Care Act. Under the new model, Medicare is estimated to save at least \$300 million annually.

Maryland's period of performance under the new system began on January 1, 2014. Maryland's new all-payer model must begin immediately as performance goals for the State and for Maryland hospitals under the new model are established as of January 1, 2014.

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
April 2, 2014**

**A1. DHMH (cont'd)**

***Remarks: (cont'd)***

*Basis for Selection:* Burton Policy Consulting, LLC has assembled a uniquely qualified team of senior professionals and experienced support staff in convening and managing multi-stakeholder groups on healthcare policy and finance matters. Team member experience includes many years working with health policy leaders and health agencies in the State of Maryland.

***Tax Compliance No.:*** 14-0232-0000

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**April 2, 2014**

*Contact: James W. Price*  
*cprice@dnr.state.md.us*  
*(410) 260-8426*

**1A. PROGRAM OPEN SPACE LOCAL SHARE**

**Recommendation:** Approval to commit \$55,568 for the following development projects.

- 1. *Friendsville Parking Area - \$40,000*  
*Town of Friendsville, Garrett County*  
*POS #6192-11-202, MD20140130-0056*

*Background:* Develop new parking area in Town of Friendsville for recreational hikers, bikers, and boaters. The new parking area will allow easy access to the Youghiogheny River and nearby trails and will alleviate issues that result from current parking along Maryland Route 742.

*Fund Source:*

Outdoor Recreation Land Loan of 2014, Chapter 423, Acts of 2013  
FY 2014 - Local Projects, Source Code: A0510 Item 010 \$40,000

- 2. *Grantsville Town Park Restroom Improvements - \$12,568*  
*Town of Grantsville, Garrett County*  
*POS #6193-11-203, MD20140211-0085*

*Background:* Improve restrooms at 14-acre Grantsville Town Park.

*Fund Source:*

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
Program Open Space – Local, Prior Funds Replacement, Source Code: 13080 Item 080  
\$12,568.15

- 3. *Oakland Armory Community Center - \$3,000*  
*Town of Oakland, Garrett County*  
*POS #6197-11-205, MD20140225-0116*

*Background:* Install bocce court outside and adjacent to the Oakland Armory. The Oakland Armory/Community Center is currently used extensively on a daily basis by groups, clubs, and organizations as well as Garrett College. The building is used for basketball practice, soccer games, and other functions for the general public.

*Fund Source:*

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
Program Open Space – Local, Prior Funds Replacement, Source Code: 13080 Item 080  
\$3,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
April 2, 2014**

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

**2A. PROGRAM OPEN SPACE LOCAL SHARE**

**Recommendation:** Approval to commit \$50,000 for the following planning project.

*Park Planning Grant FY '13 and FY '14 - \$50,000  
Montgomery County  
POS #6196-15-667, MD20140211-0087*

**Background:** Collect and analyze park usage data needed for implementation efforts in conformance with the 2012 Land Preservation and Recreation Plan. Data will be used for determining needs estimates for athletic fields, site selection for dog parks, community open space, skate parks, and community gardens among others.

**Fund Source:**

Outdoor Recreation Land Loan of 2014, Chapter 423, Acts of 2013  
FY 2014 - Local Projects  
Source Code: A0510 Item 010 \$50,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
April 2, 2014**

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

**3A. PROGRAM OPEN SPACE LOCAL SHARE**

**Recommendation:** Approval to commit \$79,222 for the following development project.

*Allen Pond Park Basketball Court and Skate Park Lighting Replacement - \$79,222  
City of Bowie, Prince George's County  
POS #6195-16-770, MD20140211-0086*

**Background:** Replace 25+ year-old lighting system at the basketball courts and skate park at Allen Pond Park. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 12057 Item 057 \$79,222

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**April 2, 2014**

*Contact: Emily Wilson*  
*ewilson@dnr.state.md.us*  
*(410) 260-8436*

**4A. PROGRAM OPEN SPACE STATE SHARE**  
***TGM Maryland Corporation Property - \$725,000***  
***Charles County, POS #4535***

***Reference:*** That the Board of Public Works approve the acquisition in fee simple of 181.78 +/- acres located in Charles County. The property comprises a deciduous forest and buffers a stream that is a tributary of the Potomac River. Existing gravel trails provide easy access to the interior forest area, an ideal opportunity to provide hunting for individuals with disabilities. The property will be managed by Wildlife and Heritage Service as part of Nanjemoy NRMA. DNR has partnered with The Conservation Fund to acquire the property, which scores 110 under the Program Open Space Targeting System and is located in a Target Ecological Area.

***Special Condition:*** DNR is pursuing United States Navy (REPI Program) funding for up to \$546,000 in consideration for conveying a conservation easement to the Navy.

***Grantor:*** The Conservation Fund

***Grantee:*** The State of Maryland to the use of the Department of Natural Resources

***Property:*** 181.78 +/- acres, unimproved

***Price:*** \$725,000  
Price reflects a 16% discount from the recommended value of \$860,000

***Appraisals:***

\$860,000 (10/24/13) – James R. Turlington – Reviewed by Dave Wallenberg

\$910,000 (8/6/13) – Gary T. Westholm – Reviewed by Dave Wallenberg

***Administrative Fee and Reimbursements:***

Program Open Space will reimburse The Conservation Fund:

Administrative Fee 3%	\$21,750
Appraisals	\$14,500
Survey	\$10,000**
Phase I	\$ 3,000
Interest Carry	\$18,125 (180 days)
Title	<u>\$ 5,000**</u>
<b>Total</b>	<b>\$72,375</b>

\*\*Not to exceed

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**April 2, 2014**

**4A. POS (cont'd)**

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2010  
Program Open Space Stateside – Regular Allocation, Chapter 483, Acts of 2010  
Source Code: 01210 Item: 012 Amount: \$725,000

Outdoor Recreation Land Loan  
Program Open Space Stateside – Regular Allocation, Chapter 484, Acts of 2010  
Source Code: 44510 Item: 445 Amount: \$72,375

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
April 2, 2014

Contact: Emily Wilson  
ewilson@dnr.state.md.us  
(410) 260-8436

**5A. RURAL LEGACY PROGRAM FUNDS**

**Recommendation:** Approval to grant \$1,055,798 to the Eastern Shore Land Conservancy, Inc. for the following project from Rural Legacy Funds.

*Agricultural Security Rural Legacy Area Price Property*

**Prior Approval:**

DNR-RP Item 10A (Aug. 21, 2013):\$1,120,000 FY 2014 grant for easement acquisitions for the Agricultural Security Rural Legacy Area

**Project Description:** Acquisition of this 188.21 acre conservation easement protects productive farmland and forest, and provides permanent stream buffers to 960 linear feet along Turkey Creek. This easement will be co-held by the Eastern Shore Land Conservancy, Inc. and DNR.

**Easement Value:** \$1,006,677 (\$5,349 per acre)

Total Other Costs: \$49,121

Administrative: \$30,200  
Incidental: \$3,820  
Program Compliance: \$15,100

**Amount Requested:** \$1,055,798

**Fund Source:**

*Maryland Consolidated Capital Bond Loan*  
Rural Legacy Program – Prior Funds  
Replacement  
Chapter 424 Acts of 2013  
Source Code: 03082 Item: 082  
Amount: \$1,010,497.71

*Outdoor Recreation Land Loan*  
Rural Legacy Program – Regular Allocation  
Chapter 423 Acts of 2013  
Source Code: A0510 Item: 010  
Amount: \$44,952.96

*Outdoor Recreation Land Loan*  
Rural Legacy Program – Regular Allocation  
Chapter 335 Acts of 2008  
Source Code: 09025 Item: 025  
Amount: \$347.19

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**April 2, 2014**

**REVISED**

*Contact: Emily Wilson*  
*ewilson@dnr.state.md.us*  
*(410) 260-8436*

**6A. FOREST CONSERVATION ACT EASEMENT**

The Department of Natural Resources requests the Board of Public Works to approve an amendment to a permanent forest conservation easement from Towson University to account for additional construction projects that have been or will be built on the campus. The easement will continue to provide long-term protection. This easement is consistent with DNR forest conservation practices.

When the Board of Public Works approved this easement, the easement was mitigating for the University's College of Liberal Arts construction. This recommended amendment will allow the easement to be used to mitigate for additional development on the University's property (Towsontown Garage Addition, Amended West Village Housing, West Village Phase 1 Infrastructure, Site & Safety Project Phase 1 & 2, West Village Student Housing Phase 2, West Village Commons, West Village Garage, and Towson Center Arena.). No acreage is being subtracted from or added to this easement.

**Authority:** Forest Conservation Act, Sections 5-1601- -5-1613 of the Natural Resources Article, Maryland Code.

**Easement Approval:** Secretary's Agenda Item 5 (May 23, 2007)

**Grantor:** State of Maryland to the use of Towson University.

**Grantee:** State of Maryland to the use of the Department of Natural Resources

**Property:** 0 acres

**Price:** \$0

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**April 2, 2014**

*Contact: Emily Wilson*  
*ewilson@dnr.state.md.us*  
*(410) 260-8436*

**7A. FOREST CONSERVATION ACT EASEMENT**

**Recommendation:** That the Board of Public Works approve the Department of Natural Resources accepting a permanent forest conservation easement from Towson University. The effect of the easement will be to provide long-term protection of 11.91 acres of forest area located on campus. This easement is consistent with DNR forest conservation practices.

Towson University is donating the easement in accordance with the Forest Conservation Plan (File #C13-23) that has been prepared in connection to certain development on its property. The easement establishes a forest mitigation bank that will be used for future Towson University construction projects.

**Authority:** Forest Conservation Act, Sections 5-1601- -5-1613 of the Natural Resources Article, Maryland Code.

**Grantor:** State of Maryland to the use of the Towson University.

**Grantee:** State of Maryland to the use of the Department of Natural Resources

**Property:** 11.91 acres on Towson State University property, Baltimore County

**Price:** \$0

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
April 2, 2014

Contact: Emily Wilson  
ewilson@dnr.state.md.us  
(410) 260-8436

**8A. FOREST CONSERVATION ACT EASEMENT**

**Recommendation:** That the Board of Public Works approve the Department of Natural Resources accepting a permanent forest conservation easement from the Maryland Transportation Authority. The effect of the easement will be to provide long-term protection of 59.83 acres of forest area located on MdTA property in Baltimore County. This easement is consistent with DNR forest conservation practices.

MdTA is donating the easement in accordance with the Forest Conservation Plan (File #C11-37/White Marsh project) that has been prepared in connection to development on its property.

**Authority:** Forest Conservation Act, Sections 5-1601- -5-1613 of the Natural Resources Article, Maryland Code.

**Grantor:** State of Maryland to the use of the Maryland Transportation Authority

**Grantee:** State of Maryland to the use of the Department of Natural Resources

**Property:** 59.83 acres on Maryland Transportation Authority property, Baltimore County

**Price:** \$0

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**April 2, 2014**

**ITEM:** 1-S

**INCUMBENT:** WTM Enterprises, LLC  
 Baltimore, MD

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*, which directly notified 455 vendors.

Six bids were received in response to the IFB. Award is recommended to Clean Venture, Inc. as being a responsible bidder with the lowest priced responsive bid.

These services are required as needed on an on-call basis for hazardous and non-hazardous material removal for MDTA. The Contractor is required to respond to calls within two hours of notification.

This is a time and materials contract for labor hours and material supplied to clean-up the spills and/or releases. Response activities are overseen by MDTA personnel to ensure that excessive effort by the Contractor is not utilized in order to charge for additional, un-necessary services.

In accordance with BPW Advisory 1995-1, this contract term may be modified for time only if extended before original term expiration for up to one year.

**FUND SOURCE:** 100% Special (Toll Revenue)

**APPROP. CODE:** 29.10.02.01

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-0352-1111

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**April 2, 2014**

**ITEM:** 1-S (Cont.)

**BIDS (Cont.):**

<b>BIDDERS</b>	<b>TOTAL BASE TERM PRICE (3 YRS. BASE)</b>	<b>TOTAL RENEWAL OPTION PRICE (2 YRS. OPTION)</b>	<b>TOTAL EVALUATED BID PRICE (5 YRS.)</b>
Clean Venture, Inc. Baltimore, MD	\$126,258.00	\$87,730.60	\$213,988.60
Tier Environmental Gap, PA	\$161,853.00	\$114,588.00	\$276,441.00
The Environmental Quality Co. Wrentham, MA	\$195,371.40	\$136,923.88	\$332,295.28
Kalyani Environmental Solutions, LLC Baltimore, MD	\$209,400.00	\$144,590.00	\$353,990.00
ECOFLO, Inc. Greensboro, NC	\$227,373.00	\$161,026.00	\$388,399.00
Miller Environmental Group, Inc. Baltimore, MD	\$240,921.00	\$168,506.60	\$409,427.60





**Supplement C  
University System Of Maryland  
ACTION AGENDA  
April 2, 2014**

**1-AE. A/E SERVICES CONTRACT (cont'd)**

**Performance Security:** Not Required

**Requesting Institution Remarks:** This solicitation was advertised in *eMarylandMarketplace* and UMB Procurement Services eBid Board. Ten firms responded to the solicitation. The qualifications committee recommended two firms as eligible to provide the services based upon the firm's qualifications. Oral presentations were conducted with the two firms and the committee recommended 360 Architecture, Inc. as the more qualified firm.

The fee was the result of a negotiated agreement. The A/E selection process inclusive of the fee negotiations were reviewed and approved by the University's Executive Review Group, which included a public member. The award amount includes all design phases.

**Fund Source** USM Academic/Auxiliary Facility Revenue Bonds

**Resident Business:** No

**MD Tax Clearance:** 14-0341-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**April 2, 2014**

*Contact: James Salt*  
301-445-1987, jsalt@usmd.edu  
USM Rep: James Stirling

**2-GM. GENERAL MISCELLANEOUS:**

**Recommendation:** Approve use of general-obligation bond funding for the following contracts totaling \$1,784,897.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

- A. University of Maryland, Baltimore  
School of Law and School of Social Work Buildings  
Baltimore City

*Description:* Labor and materials to correct deficiencies with several existing door closures at the School of Law and the School of Social Work buildings to comply with 2010 ADA Standards for Accessible Design.

*Procurement Method:* On-Call General Contracting Task Order

*Award:* Jeffrey Brown Contracting, LLC  
Towson, MD 21286

*Amount:* \$6,112

*Fund Source:* MCCBL 2012: Funds to design and construct handicapped accessibility modifications at state owned facilities. Item 003

*Tax Compliance No.:* 14-0503-1111

*Resident Business:* Yes

- B. University of Maryland, College Park  
Physical Sciences Complex  
Prince George's County

1. *Description:* Lead lined radioisotope storage cabinet with 25" lead lining

*Procurement Method:* Simplified Procurement

*Award:* VWR International  
Radnor PA 19087

*Amount:* \$12,839

*Fund Source:* MCCBL of 2012: Provide funds to equip the Physical Sciences Complex at College Park. Item 036

*Tax Compliance No.:* 14-0578-0001

*Resident Business:* No

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**April 2, 2014**

**2-GM. GENERAL MISCELLANEOUS: (con't)**

2. *Description:* Optical Table and Support Legs  
*Procurement Method:* Master Contract Order  
*Award:* VWR International  
Radnor, PA  
*Amount:* \$10,115  
*Fund Source:* MCCBL of 2012: Provide funds to equip the Physical Sciences Complex at College Park. Item 036  
*Tax Compliance No.:* 14-0598-0001  
*Resident Business:* No
3. *Description:* Two Cryogen-Free Dilution Refrigerators Model, CF-CS81-1400-MAGLEV/MAG (Eqpt List 16-20)  
*Procurement Method:* Sole Source Procurement  
*Award:* Leiden Cryogenics B.V.  
Galgewater 21  
2311 vz Leiden, The Netherlands  
*Amount:* \$652,501 MCCBL  
\$184,940 Current Unrestricted Funds  
\$837,441 Total  
*Fund Source:* MCCBL of 2012: Provide funds to equip the Physical Sciences Complex at College Park. Item 036  
*Tax Compliance No.:* 14-0595-0000  
*Resident Business:* No
4. *Description:* Two BF-LD250 Cryogen-Free Dilution Refrigeration Systems w/Cryomech PT-410-RM Pulse tube cooler with options. (Eqpt List 16-19)  
*Procurement Method:* Sole Source Procurement  
*Award:* BlueFors Cryogenics Oy Ltd  
Arinatie 10  
00370 Helsinki Finland  
*Amount:* \$804,500  
*Fund Source:* MCCBL of 2012: Provide funds to equip the Physical Sciences Complex at College Park. Item 036  
*Tax Compliance No.:* 14-0596-0000  
*Resident Business:* No

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
April 2, 2014**

**2-GM. GENERAL MISCELLANEOUS** (cont'd)

5. *Description:* Advanced Digital Systems Test and Integration Rack (DT Rack)  
*Procurement Method:* Competitive Sealed Bids  
*Award:* DDL Omni Engineering LLC  
 8260 Greensboro Drive, Suite 800  
 McLean, VA 22102  
*Amount:* \$102,845 MCCBL  
\$11,045 Current Unrestricted Funds  
 \$113,890 Total  
*Fund Source:* MCCBL of 2012: Provide funds to equip the  
 Physical Sciences Complex at College Park. Item 036  
*Tax Compliance No.:* 14-0594-0110  
*Resident Business:* No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**April 2, 2014**

**3-AE-MOD. A/E SERVICES CONTRACT MODIFICATION**

***Institution:*** University of Maryland, College Park

***Contract ID:*** Architectural and Engineering Design Services for  
Edward St. John Learning and Teaching Center  
Contract No. B-400220-N, Project No. 02-016-908-00

***Contract Approved:*** USM Item 4-A/E (07/11/2012)  
USM Item 2-A/E MOD (01/08/14)

***Contractor:*** Ayers Saint Gross, Inc.  
Baltimore, MD 21230

***Original Contract Description:*** Architectural/Engineering services for state-of-the art instructional facility on central campus. Facility will provide seating for nearly 2,000 students, OIT classrooms, technology services unit, Center for Teaching Excellence and lounge/study spaces. The scope includes demolition of the 34,700 GSF Shriver Laboratory and a portion of Holzapfel Hall (27,400 GSF), renovation of remaining Holzapfel Hall space and 68,400 GSF of new construction. The project also includes related site and utility improvements, storm water management, pedestrian circulation, landscaping, services access, and a 5,000 GSF Satellite Central Utility Building (SCUB). The scope includes design for LEED Silver Level Certification. The estimated construction cost is \$46.3 million, including installed A/V equipment.

***Modification Description:*** All phases of design for renovating levels 1 and 2 of Holzapfel Hall. The Edward St John Learning and Teaching Center was intended to occupy the entirety of Holzapfel Hall. During the program verification phase it was determined that due to space limitations the program would only be able to use approximately 10,040 GSF of the available existing 27,040 GSF. The remaining 17,000 GSF of space will be used by the Academy of Innovation and Entrepreneurship. The project includes all interior improvements and is to be designed to LEED Silver Level Certification standards as is the overall project. The University's estimate for this design scope of work is \$724,642. The estimated construction cost for this scope is \$5.2 million.

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
April 2, 2014**

**3-AE MOD. A/E SERVICES CONTRACT MODIFICATION (cont'd)**

**Original Term:** Design: 07/11/12-08/08/2016  
Construction: 24 Months from notice to proceed

**Modification Term:** No change. Concurrent with original scope and schedule

**Original Amount:** \$6,130,629

**Modification Amount:** \$ 707,563

**Prior Modifications:** \$1,436,091

**Revised Contract Amount:** \$8,274,283

**Original Procurement Method:** USM Procurement Policies and Procedures for Architectural and Engineering Services Selection

**MBE Participation:** 25% Overall  
Subgoals: 6% African American  
2% Hispanic  
9% Women-owned

MBE participation for this modification totals 13.8%.

**MBE Compliance:** 19.6%

**Fund Source:** Plant Funds

**Approp. Code:** R30B22

**Resident Business:** Yes

**MD Tax Clearance:** 14-0544-0011

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**April 2, 2014**

*Contact: James Salt*  
301-445-1987, jsalt@usmd.edu  
USM Rep: James Stirling

**4-C. CONSTRUCTION CONTRACT**

**Institution:** University of Maryland, College Park

**Contract ID:** Construction Management Services at Risk  
H. J. Patterson, Wing 1, Floors 1, 2, 3 & 4  
Contract No. 4018; Project # 10-416-068-00

**Contract Description:** Pre-construction and construction phase services to renovate the H. J. Patterson Building, Wing 1, Floors 1, 2, 3, & 4. The 42,000 GSF project includes administrative areas, common spaces, conference rooms and lounge space. Site work includes connecting mechanical rooms 1 and 2 with underground chilled water piping, as well as renovations to the University bus loop adjacent to the building. The estimated construction cost for this project is: \$12.7 M.

**Award:** J. Vinton Schafer & Sons, Inc.  
Abington, MD 21009

**Term:** *Pre-Construction Phase:* 12 months from notice to proceed (04/02/14-04/01/15)  
*Construction Phase:* 16 months from notice to proceed (04/02/15-08/01/16)

**Amount:** \$126,500 (pre-construction fees only)

**Procurement Method:** Competitive Sealed Proposals

<i>Proposals</i>	<i>Technical</i>	<i>Financial</i>	<i>Total</i>	<i>Price</i>
J. Vinton Schafer & Sons Abington, MD	57.66	40	97.66	\$1,157,750
Hess Gaithersburg, MD 20878	53.90	37.15	91.05	\$1,246,491
Coakley Williams Construction Bethesda, MD	60	28.46	87.75	\$1,627,600

**MBE Participation:** 30%  
Subgoals: 7% African American  
4% Asian

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
April 2, 2014**

**4-C. CONSTRUCTION CONTRACT (cont'd)**

**Performance Security:** Equal to contract amount

**Requesting Institution Remarks:** The solicitation was advertised in *eMarylandMarketplace*. Six proposals were received, three of which met the minimum technical requirements. Those three offerors were requested to submitted price proposals. Award is recommended to J. Vinton Schafer & Sons, Inc. the firm with the highest combined technical and financial score.

A contract will initially be awarded for pre-construction services. Upon completion of the design, J. Vinton Schafer & Sons, Inc. will submit a guaranteed maximum price proposal for the construction. If the GMP proposal is acceptable, a recommendation to accept the GMP will be submitted to the Board of Public Works for approval. There is no MBE participation included in the pre-construction phase that will be performed by the CM with its own forces.

**Fund Source:** Plant Funds

**Approp. Code:** R30B22

**Resident Business:** Yes

**MD Tax Clearance:** 14-0500-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**April 2, 2014**

*Agency Contact: Alan Delman (410)767-0956  
adelman@msde.state.md.us  
Carla Thompson (410) 260-6155  
Carla.Thompson@maryland.gov*

**1-IT. MARYLAND STATE DEPARTMENT OF EDUCATION**

**Contract ID:** Financial Literacy On-Line  
R00R4400913; ADPICS No.: R00B4400135

**Description:** Develop online high-school financial-literacy course aligned to Common Core State Standards.

**Award:** AP Ventures, LLC  
Columbia, MD

**Procurement Method:** Competitive Sealed Proposals  
(Single Proposal Received)

**Proposal:** AP Ventures, LLC

**Term:** 4/3/2014 – 9/30/2014 (6 months)

**Amount:** \$250,000

**MBE Participation:** 5%

**Incumbent:** None

**Remarks:** MSDE placed a notice of the solicitation on *eMarylandMarketplace*. Two proposals were received; one was deemed not reasonably susceptible of being selected for award. Award is recommended to AP Ventures; its technical proposal met all the technical requirements of the RFP and demonstrated extensive experience in developing online instructional student courses. AP Ventures' financial proposal was also fair and reasonable, falling within the anticipated and budgeted amount for the project.

On August 24, 2010 Maryland was awarded a Race to the Top grant by the U.S. Department of Education. One of the goals for Maryland's reform agenda is to ensure that all students are fully prepared for college and career in the 21<sup>st</sup> century; accordingly, the Maryland RTTT application included the development of online high school courses. One course will be a financial-literacy course that aligns with the common core State standards for use by the Maryland Virtual Learning Opportunities program.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**April 2, 2014**

**1-IT. EDUCATION** *(cont'd)*

Contractor will develop one online high school course aligned to the Common Core State Standards. This online course will be distributed through the Maryland Virtual Learning Opportunities program, an education service designed to expand access of Maryland public school students to curricula aligned to the Maryland Content Standards as well as to other appropriate standards through online courses. The program offers online courses for high school credit in collaboration with the local school system through the Maryland Virtual School. Credit earned by taking a Maryland Virtual School course is entered into the student's record by the permission of the local school system and the school principal. Credit can be awarded only for MSDE-approved online courses.

***Fund Source:*** 100% Federal; Race to the Top

***Approp. Code:*** R00A0101

***Resident Business:*** Yes

***MD Tax Clearance:*** 14-0379-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**April 2, 2014**

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**2-IT. MARYLAND STATE DEPARTMENT OF EDUCATION**

**Contract ID:** On-Line Professional Development  
R00R44000892 ADPICS No.: R0B4400132, R00B4400131

**Description:** Develop nine on-line courses to aligned to Common Core State Standards for use to train teachers.

**Awards:** **A P Ventures, LLC**, Columbia, MD  
Six courses:  
Digital Portfolios for STEM  
Algebra II  
Geometry  
Elementary ELA/Literacy  
Processes & Acquisition of Reading  
Instruction in Reading

**Soul Tree Consulting, LLC**, Washington, DC  
Three courses:  
Project Based Learning in STEM  
Engineering & Technology in STEM  
Developing STEM-Centric Units

**Term:** 4/3/2014 – 9/30/2014 (6 months)

**Amount:** A P Ventures, LLC \$900,000  
Soul Tree Consulting, LLC \$663,027

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** A P Ventures, LLC  
Soul Tree Consulting, LLC

**MBE Participation:** 25%

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**April 2, 2014**

**2-IT. MARYLAND STATE DEPARTMENT OF EDUCATION (MSDE) (cont'd)**

**Remarks:** MSDE issued a notice of the availability of an RFP advertised on *eMarylandMarketplace*. Six proposals were received in response to this RFP; two proposals were deemed reasonably susceptible of being selected for award. Four were deemed not to be reasonably susceptible of being selected for award.

Award one is recommended to have A P Ventures develop six courses. A P Ventures' technical proposal met all the technical requirements of the RFP and demonstrated extensive experience in developing online instructional student courses. A P Ventures' financial proposal was also fair and reasonable, falling within the anticipated and budgeted amount for the project.

Award two is recommended to Soul Tree Consulting to develop three courses. Soul Tree Consulting's technical proposal met all the technical requirements of the RFP and demonstrated extensive experience in developing online instructional course. Soul Tree Consulting's financial proposal was also fair and reasonable, falling within the anticipated and budgeted amount for the project.

This project is a part of the Race To The Top portfolio and includes the development of professional courses to prepare teachers to teach the Common Core Standards, specifically: Digital Portfolios for STEM, Algebra II, Geometry, Elementary ELA/Literacy, Processes & Acquisitions of Reading and Instruction in Reading, Project Based Learning in STEM, Engineering & Technology in STEM and Developing STEM Centric Units aligned to the new Common Core State Standards. These online course will be distributed through the Maryland Virtual Learning Opportunities program, an education service designed to expand access of Maryland public school teachers to curricula aligned to the Maryland Content Standards and other appropriate standards. The program offers online courses for high school credit in collaboration with the local school system through the Maryland Virtual School. Credit earned by taking a Maryland Virtual School course is entered into the student's record by the permission of the local school system and the school principal. Credit can be awarded only for MSDE-approved online courses.

<b>Fund Source:</b>	100% Federal; Race to the Top
<b>Approp. Code:</b>	R00A0101
<b>Resident Business:</b>	Yes – A P Ventures, LLC      No – Soul Tree, LLC
<b>Tax Clearance:</b>	14-0379-0111–A P Ventures, LLC/14-0385-0000 –Soul Tree, LLC

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**April 2, 2014**

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**3-IT. MARYLAND STATE DEPARTMENT OF EDUCATION**

**Contract ID:** Foundations of Technology  
R00R3200103; ADPICS No.: R00B4400137

**Contract Description:** Develop online version of copyrighted Foundations of Technology course aligned to the new Common Core State Standards for use with high school students.

**Award:** International Technology & Engineering Educators Ass'n,  
Reston, VA

**Term:** 4/3/2014 – 9/30/2014 (6 months)

**Amount:** \$250,000

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** Award is recommended to International Technology and Engineering Educators Association (ITEEA) whose technical proposal met all the technical requirements of the RFP and demonstrated extensive experience in developing online instructional student courses. ITEEA's financial proposal was also fair and reasonable, falling within the anticipated and budgeted amount for the project. This project is part of the Race To The Top portfolio.

Contractor will develop one online high school course aligned to the Common Core State Standards. This online course will be distributed through the Maryland Virtual Learning Opportunities program, an education service designed to expand access of Maryland public school students to curricula aligned to the Maryland Content Standards as well as to other appropriate standards through online courses. The program offers online courses for high school credit in collaboration with the local school system through the Maryland Virtual School. Credit earned by taking a Maryland Virtual School course is entered into the student's record by the permission of the local school system and the school principal. Credit can be awarded only for MSDE-approved online courses.

**Fund Source:** 100% Federal; Race to the Top

**Approp. Code:** R00A0101

**Resident Business:** No

**MD Tax Clearance:** 14-0560-0110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**April 2, 2014**

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**4-IT-OPT. OFFICE OF THE COMPTROLLER**  
*Registers of Wills, IT Division*

**Contract ID:** Register of Wills Support  
RFP ROW0902; ADPICS No.: E00B4400060

**Contract Approved:** DoIT Item 5-IT (6/17/2009)

**Contractor:** CACI Enterprise Solutions, Inc.

**Contract Description:** Software Application Development & Support and  
Help Desk Support Services

**Option Description:** Exercise five-year renewal option

**Original Contract Term:** 7/1/2009 – 6/30/2014 (with one 5-year renewal option)

**Option Term:** 7/1/2014 – 6/30/2019

**Original Contract Amount:** \$4,572,068

**Option Amount:** \$5,179,790

**Revised Total Contract Amount:** \$9,751,858

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 34.79%

**MBE Compliance:** 35.25%

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**April 2, 2014**

**4-IT-OPT. COMPTROLLER (cont'd)**

**Remarks:** Contractor provides the following services in Functional Area 1:

1. Development and programming services for new and existing custom applications
2. Application development and programming support services for custom applications
3. On-site and remote support at all 24 locations for development, testing, installation, upgrade, configuration, and problem resolution of applications that are developed and/or supported

Contractor provides the following services in Functional Area 2:

1. Software support for existing and future upgrades of off-the-shelf (packaged) networking, operating system, server, desktop, web, and office applications
2. Local Area Network support for existing and future LAN configurations (servers, desktops, printers, scanners, etc.)
3. Help desk support for routine assistance and problem resolution
4. On-site and remote support at all 24 locations for the installation, upgrade, configuration and problem resolution of hardware and software

As documented by semiannual customer satisfaction surveys, the Contractor has provided outstanding customer support in both functional areas at reasonable rates, with a graded average of 97.4%. Based on this information the renewal option is recommended.

One year before this renewal term expires, the Comptroller will solicit a new contract unless such services are available on a Statewide contract at that time.

**Fund Source:** 100% Non-Budgeted  
**Approp. Code:** E90B2509  
**Resident Business:** No  
**MD Tax Clearance:** 14-0270-1111

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>
<b>APPROVED</b>	<b>DISAPPROVED</b>
<b>WITH DISCUSSION</b>	<b>DEFERRED</b>
	<b>WITHOUT DISCUSSION</b>
	<b>WITHDRAWN</b>

**REVISED**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**April 2, 2014**

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**5-IT-MOD. DEPARTMENT OF HEALTH & MENTAL HYGIENE**  
*Office of Systems, Operations and Pharmacy*

**Contract ID:** Support & Maintenance for EDITPS and MMIS  
 DHMH-OPASS-06-9117; ADPICS No.: M00B2400462; COF50771

**Contract Approved:** DBM Item 9-IT (3/15/2006)

**Contractor:** Computer Sciences Corporation, Falls Church, VA

**Contract Description:** Support and maintenance of Maryland's Electronic Data Interchange Translator Processing System (EDITPS) and Medicaid Management Information System (MMIS) Contract consists of technical resources to provide maintenance, support and modifications to MMIS applications, and enhancements to the MMIS subsystems and EDITPS. The contract also provides support and development activities to meet federal/State mandates, and additional support for new initiatives to continue the ICD-10 Remediation Project that crosswalks the ICD 9 codes to the ICD 10 codes.

**Modification Description:** Extend support and maintenance of EDITPS and MMIS services.

**Original Contract Term:** 5/1/2006 – 4/30/2008 (with three 2-year renewal options\*)  
 \*Previous agenda Items incorrectly reflected three 1-year renewal options.

**Modification Term:** 5/1/2014 – 4/30/2015 (1 year)

**Original Contract Amount:** \$8,057,553 (2 years)

**Modification Amount:** \$8,292,721 (1 year)

**Prior Modifications/Options:** \$45,649,669 (see Pages 13D-14D)

**Revised Total Contract Amount:** \$61,999,943

**Percent +/- (This Modification):** +102%

**Overall Percent +/-:** +669.46%

**Original Procurement Method:** Competitive Sealed Proposals

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**April 2, 2014**

**REVISED**

**5-IT-MOD. DHMH (cont'd)**

**MBE Participation:** 25%

**MBE Compliance:** 34% (See Attachment 2)

**Remarks:** All three renewal options in this contract have been exercised: DHMH now seeks to modify the contract by extending it for **one** year. This contract provides ongoing technical and business support and maintenance of the Medicaid Management Information System II (MMIS II) and the EDITPS. Office of Systems, Operations and Pharmacy develops and maintains the MMIS to ensure prompt and accurate payment to providers of health care services. MMIS maintains files of approved providers of services and Maryland residents certified as eligible to receive services through the Medical Assistance Program (Medicaid). The contract provides mainframe application developers and specialists to support development, enhancement, and maintenance of the MMIS application and supporting network applications. EDITPS allows trading partners to send EDI transactions through the Maryland Medicaid Electronic Exchange front-end web portal, which receives and translates X12 transactions to Medicaid's proprietary formats in the MMIS system and back electronically.

The Medicaid Program has acquired the services of a contractor to replace the legacy MMIS claims processing system and provide Fiscal Agent services for the MMIS Operations. The restructuring, MMIS implementation, and fiscal agent operations project will replace the legacy system and will require the full time involvement of many of the MMIS Subject Matter Experts who are employed as IT staff. These IT staff members are technical MMIS subsystem experts and will be required to partner with the technical staff of CSC through all the Phases of the Medicaid Restructuring Project. During this period the legacy MMIS system must be maintained so that the program is able to comply with any new regulation changes and new system development initiatives.

This contract has always maintained over the MBE requirement and within budget. The Program feels that historically the cost of the services of the contract and the prices for the upcoming services is reasonable and fair.

**Fund Source:** 26% General, 74% Federal (Support and Maintenance)  
 90% Federal, 10% Reimbursable from MITDPF (ICD 9/10)  
**Approp. Code:** M00Q0103, M00Q0108  
**Resident Business:** Yes  
**MD Tax Clearance:** 14-0335-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**April 2, 2014**

**5-IT-MOD. DHMH (cont'd)****Attachment 1 - Prior Modification and Options**

Mod #1 DBM Item 14-IT-MOD (5/23/2007)	\$904,300	Provided services of four additional contract staff to assess and enhance the current Buy-In Subsystem, Design Strategy, Testing and Implementation of the tasks. This is to improve the interfacing of the Center of Medicare and Medicaid Services and the Medicaid Program and to improve the efficiency of the current Buy-In subsystem. POP: 6/25/07-4/30/08
Option #1 DBM Item 7- IT- MOD (4/2/2008)	\$8,551,734	Exercise first option renewal. This option provided the services of the contract staff to perform maintenance and support for the EDITPS and the MMIS application via the Customer Service Requests (CSR), Production Investigation Review request (PIR) and AD-HOC requests. POP: 5/1/08 – 4/30/10
Mod #2 DBM Item 7- IT- MOD (4/2/2008)	\$479,648	Provided services of one additional contract staff to perform maintenance and support for the MMIS application, especially the Buy-In system, via the CSR, PIR and Ad-Hoc requests. POP: 5/1/08-4/30/10
Mod #3 DoIT Item 1- IT- MOD (11/5/2008)	\$1,734,720	Provided services four more Senior Computer Programmers and one Data Base Management Specialist to perform maintenance and support for the MMIS application via the CSR, PIR and Ad-Hoc requests. The Medicaid Program is in the process of an MMIS Medicaid Information Technology Architecture (MITA) Restructuring Project requiring the full time involvement of many of the MMIS Subject Matter Experts (SMEs). POP: 11/12/08 – 4/30/10
Option #2 DoIT Item 1- IT-MOD (4/7/2010)	\$8,549,340.27	Exercise second option renewal. This option period provided the services of the contract staff to perform maintenance and support for the EDITPS and the MMIS application via the CSR, PIR and Ad-Hoc requests. POP: 5/1/10 – 4/30/12
Mod #4 DoIT Item 1-IT-MOD (4/7/2010)	\$2,784,428.88	Provided services four more Sr. Computer Programmers and one Data Base Management Specialist to perform maintenance and support for the MMIS application via the CSR, PIR and Ad-Hoc requests. The Medicaid Program is in the process of an MMIS MITA Restructuring Project requiring the full time involvement of many of the MMIS SMEs. Also, this modification provides the services of one Senior Computer Programmer to support the planned enhancements to EDITPS. The enhancements will support an overall State initiative that will allow the sharing of existing common data stores. POP: 5/01/2010 – 4/30/2012.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**April 2, 2014**

**REVISED**
**5-IT-MOD. DHMH (cont'd)**

Mod #5 DoIT Item 1-IT-MOD (6/1/2011)	\$972,560.00	Implemented eMIPP solution to manage the Medicaid Electronic Health Records (EHR) Incentive Program. The CMS announced a final rule to implement the provisions of the American Recovery and Reinvestment Act of 2009 (Recovery Act) that provide incentive payments for the adoption and meaningful use of certified EHR technology. The Medicaid EHR Incentive Program will provide incentive payments to eligible professionals and eligible hospitals as they adopt, implement, or upgrade certified EHR technology in their first year of participation. The eMIPP solution is built on a services framework and can integrate with the existing MMIS system, other state systems and Health Information Exchanges. POP: 6/16/2011 – 4/30/2012.
Mod #6 DoIT Item 7-IT-MOD (10/19/2011 ).	\$1,706, 861.43	Provided services of 15 IT professionals to provide support & development activities to meet the Federal mandate to use the ICD-10 codes for services on and after Oct. 1, 2013. Diagnoses and procedure codes impact virtually every system and business process within Medicaid. An assessment to determine the impact must be completed. This will include a review of where diagnoses and inpatient hospital procedures are used, what interfaces need to be changed and what databases need to be changed. It must be determined what the impact is to the Program's business processes. ICD-10-CM and ICD-10-PCS are mandated on all transactions for services performed on and after Oct. 1, 2013. POP: 11/01/2011 – 4/30/2012.
Option #3 DoIT Item 5-IT-MOD (4/18/2012)	\$19,966,076.80	Exercise third and final option renewal. This option period provided the services of the contract staff to perform maintenance and support for the EDITPS and the MMIS application via the CSR, PIR and Ad-Hoc requests. POP: 5/1/12 – 4/30/14.
Total Mods/ Options	<b>\$45,649,669.38</b>	



**BOARD OF PUBLIC WORKS (BPW)**

**ACTION AGENDA**

**April 2, 2014**

	<u>Pages</u>
Construction	1-15
Architectural/Engineering	16 – 17
Maintenance	18 – 30
Equipment	31 - 34
Service	35 - 36
Real Property	37 – 38
Expedited Request	39 - 40

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BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM:** 1-C

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-CO-14-007 A, B, C  
 Comprehensive Interior/Exterior Modifications at  
 Baltimore/Washington International Thurgood  
 Marshall (BWI Marshall) and Martin State Airports  
 ADPICS NO.: MAACO14007

**CONTRACT DESCRIPTION:** This multiple award contract provides for on-call interior/exterior modifications to buildings and other facilities at BWI Marshall and Martin State Airports. Work under this contract includes, but is not limited to: carpentry; masonry; plumbing; electrical; asbestos removal; painting; roofing; finishes; floor covering; and power equipment operation.

**AWARDS:**

Total Contracting, Inc. Beltsville, MD (MBE)	Contract A
Mid-Atlantic General Contractors, Inc. Beltsville, MD (SBR)	Contract B
Baltimore Contractors, Inc. Baltimore, MD (SBR)	Contract C

**AMOUNT:** \$30,000,000 NTE

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:** Representative Bids

Total Contracting, Inc. Beltsville, MD	\$151,905
Mid-Atlantic General Contractors, Inc. Beltsville, MD	\$160,375
Baltimore Contractors, Inc. Baltimore, MD	\$271,729

**ITEM: 1-C (Continued)****BPW – 04/02/14**

<b>BIDS (Cont'd):</b>	<u>Representative Bids</u>
M. Stancliff Construction Co. Seabrook, MD	\$367,450
Southern Improvements Co., Inc Seabrook, MD	\$373,897
J&J 2000 Inc., dba J&J Construction, Inc. Littlestown, PA	\$463,055
KBE Building Corporation Columbia, MD	\$504,284
Hawkeye Construction Baltimore, MD	\$511,425
Allen & Shariff Corporation Columbia, MD	\$865,577
<b>TERM:</b>	3 Years from Notice to Proceed
<b>MBE PARTICIPATION:</b>	30% (Contract A) 30.05% (Contract B) 30.20% (Contract C)
<b>PERFORMANCE SECURITY:</b>	Performance/Payment Bonds for 100% of the task award amount exists for each contract.

**REMARKS:** The Engineer's Estimate is \$400,739. The cost difference is attributed to the three low bidders currently working at BWI Airport that are familiar with airport operations and security regulations. The contractors were contacted and have confirmed their bids and are fully aware of the scope and ready to perform the tasks as specified in the contract.

This Solicitation was advertised on eMaryland Marketplace and on the MAA Website. The solicitation was sent to the Governor's Office of Minority Affairs and five (5) minority business associations on December 5, 2013. Thirty (30) sets of specifications were sold and ten (10) firms submitted bids. The award is being recommended up to the six (6) responsible bidders with the lowest responsive bids based on the aggregate total of three (3) tasks consistent with the contract basis of award language. One (1) bidder was deemed non responsive due to not submitting the required VSBE Affidavit, therefore the bid was rejected. No protest was filed.

MAA recommends award to three (3) firms at this time and plans to present the others at a later BPW meeting. MAA is still reviewing the remaining bids; however, the urgency of the task to be issued related to the D/E Connector requires MAA to move forward with the award of the current recommended firms.

**ITEM: 1-C (Continued)**

**BPW – 04/02/14**

In an effort to promote competition and control costs, after award contractors will be required to compete on specific individual tasks. Each task will be competed and the tasks will be assigned on a low bid basis. MAA reserves the right to award any task to one of the successful contractors when a specific expertise is required or when the continuation of a prior task is required.

The MBE goal established for this contract was 30%; however the Contract B will be exceeding the goal by .05% and Contract C will be exceeding the goal by .20%. The VSBE goal established for this contract was 1%.

The contract amount is based on the final budget amount. None of the contractors has a guaranteed minimum or maximum amount, except for the overall budget limitation. The total awards issued under this contract will not exceed \$30 million.

<b>FUND SOURCE:</b>	100% Special Funds Budgeted to MAA	
<b>APPROPRIATION CODE:</b>	J06I0003	
<b>MD TAX CLEARANCES:</b>	Total Contractors, Inc.	14-0551-1111
	Mid-Atlantic General	14-0552-0011
	Contractors, Inc.	14-0553-1111
<b>RESIDENT BUSINESSES:</b>	Yes	

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 2-C**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** T-0529-0840  
 Seven (7) Underground Metro Station Repairs  
 ADPICS NO.: T05290840

**CONTRACT DESCRIPTION:** This Contract is for the construction of repairs to the Baltimore Metro Underground Structures. The Contract includes the area extending from Johns Hopkins Station on the Northeast Line to the Northwest Line of Penn-Station and the Northwest Line, in Baltimore City. The Northeast line is the east side of the metro track and the northwest line is the west side of the track. The contract will cover both sides of the track from John's Hopkins Station to Penn-North Station.

**AWARD:** Brawner Builders, Inc.  
 Hunt Valley, MD

**TERM:** 550 Days from NTP

**AMOUNT:** \$1,183,800

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Brawner Builders, Inc Hunt Valley, MD	\$1,183,800
Concrete Services, Inc Edgewater, MD	\$1,479,052
Judlau Contracting, Inc College Point, NY	\$2,111,000

**DBE PARTICIPATION:** 25.15%

**PERFORMANCE SECURITY:** Performance Bond at 100% of Contract Amount

**ITEM: 2-C (Continued)**

**BPW – 04/02/14**

**REMARKS:** The Engineer's Estimate for this contract was \$1,262,064.

This Solicitation was advertised in eMaryland Marketplace and on MTA’s Web Site. Eighty (80) firms received bid packages; Fifty (50) were Maryland firms. Three (3) bids were received and all bids were responsive and responsible.

The DBE goal established for this contract was 25%; however the Contractor is exceeding the goal by .15 %.

The work includes, but is not limited to: leak repairs, concrete spall and crack repairs in the underground stations including ancillary areas, as well as other miscellaneous structures.

**FUND SOURCE:** 80% Federal Funds Budgeted to MTA  
20% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-3163-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

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BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 3-C**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** AT0805129  
 Replacement of Vehicle Lifts at the  
 Administration's Keyser Ridge & Hagerstown  
 Facilities in Garrett and Washington Counties  
 ADPICS NO.: AT0805129

**CONTRACT DESCRIPTION:** This contract consists of the replacement of the vehicle lifts at the Administration's Keyser Ridge & Hagerstown Facilities in Garrett and Washington Counties.

**AWARD:** Clark Contractors, Inc.  
 Bedford, PA

**AMOUNT:** \$616,300 NTE

**TERM OF CONTRACT:** 04/14/2014 – 02/11/2015

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Clark Contractors, Inc. Bedford, PA	\$616,300
Ruby's Industrial Contracting, Inc. Frostburg, MD	\$1,092,500

**MBE PARTICIPATION:** 3.01%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One Hundred Twelve (112) contractors were notified for this project on eMaryland Marketplace; Twenty Eight (28) of which were MDOT Certified MBE's.

This contract includes pre-established amounts for a total of \$11,000 (2% of the total contract value) for Payments for operation and maintenance manuals for record documents and electrical work allowance.

The MBE Goal established for this contract was 3%, however the Contractor is exceeding the goal by 0.01%.

**ITEM: 3-C (Continued)**

**BPW – 04/02/14**

**FUND SOURCE:** 100% Special Funds Budgeted to SHA  
**APPROPRIATION CODE:** J02B0101  
**RESIDENT BUSINESS:** No  
**MD TAX CLEARANCE:** 14-0050-0001

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 4-C**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** CL2465129  
 HVAC Upgrade and Renovations to the  
 Maintenance Facility and Vehicle Storage at the  
 Administration's Westminster Shop in Carroll  
 County  
 ADPICS NO.: CL2465129

**CONTRACT DESCRIPTION:** This Contract consists of HVAC upgrades and renovations to the Maintenance Facility and Vehicle Storage at the Administration's Westminster Shop in Carroll County.

**AWARD:** Phillips Way, Inc.  
 Finksburg, MD

**AMOUNT:** \$2,383,909 NTE

**TERM OF CONTRACT:** 04/14/2014 – 10/13/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Phillips Way, Inc. Finksburg, MD	\$2,383,909
H & H Contractors, Inc. Halethorpe, MD	\$2,393,370
Towson Mechanical, Incorporated Parkville, MD	\$2,489,597
Mick's Plumbing & Heating, Inc. Thurmont, MD	\$2,722,503
Denver-Elek, Inc. Baltimore, MD	\$2,798,805

**MBE PARTICIPATION:** 22%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**ITEM: 4-C (Continued)**

**BPW – 04/02/14**

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two Hundred One (201) contractors were notified for this project on eMaryland Marketplace; Fifty One (51) of which were MDOT Certified MBE's.

The MBE Goal established for this contract was 20%, however the Contractor is exceeding the goal by 2%.

This contract includes a pre-established amount of \$270,730 (11% of the total contract value) for payments for basic operating systems, construction schedule, HVAC commissioning, operation and maintenance manuals, duct work and accessories, electrical work, piping, sink hole treatment, and cutting, patching, and sealing allowances.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2959-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

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BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 5-C**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** CL3815149  
 Installation and Construction of a Vactor Truck  
 Dewatering Station (VTDS) at the Administration's  
 Mt. Airy Salt Storage Facility in Carroll County  
 ADPICS NO.: CL3815149

**CONTRACT DESCRIPTION:** This Contract consists of the installation and construction of a Vactor  
 Truck Dewatering Station (VTDS) at the Administration's Mt. Airy salt storage facility in Carroll County.

**AWARD:** Associated Builders, Inc.  
 Hyattsville, MD

**AMOUNT:** \$604,500 NTE

**TERM OF CONTRACT:** 04/14/2014 – 07/22/2015

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Associated Builders, Inc. Hyattsville, MD	\$604,500
DSM Properties Randallstown, MD	\$623,195
United Constructors Group Forest Hill, MD	\$649,786
Corinthian Contractors, Inc. Arlington, VA	\$682,350

**MBE PARTICIPATION:** 24.11%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the  
 award amount exist on this contract.

**ITEM: 5-C (Continued)**

**BPW – 04/02/14**

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Thirty One (31) contractors were notified for this project on eMaryland Marketplace; Eight (8) of which were MDOT Certified MBE's.

The MBE Goal established for this contract was 5%, however the Contractor is exceeding the goal by 19.11%.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-0146-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

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BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION** (Construction)

**ITEM: 6-C-MOD**

**MARYLAND AVIATION ADMINISTRATION:**

**CONTRACT ID:** MAA-CO-12-004  
Taxiway Charlie Pavement Rehabilitation and Standard Compliance Project at Baltimore/Washington International Thurgood Marshall Airport  
Anne Arundel County  
ADPICS NO.: CO307188

**ORIGINAL CONTRACT APPROVED:** Item 1-C, DOT Agenda 8/1/12

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**MODIFICATION:** Modification No. 1 provides for a reduction in the original contract amount.

**CONTRACTOR:** P. Flanigan & Sons, Inc.  
Baltimore, MD

**AMOUNT:** \$1,483,780 (CREDIT)

**ORIGINAL CONTRACT AMOUNT:** \$2,683,780

**REVISED CONTRACT AMOUNT:** \$1,200,000

**PERCENTAGE DECREASE:** 55.29%

**TERM:** 60 Calendar Days from NTP (Original)  
The MAA expects the project to be complete by April 2014

**MBE PARTICIPATION:** 20%

**REMARKS:** The Notice to Proceed was issued effective October 8, 2012. After work began the FAA released new design guidelines for airports that affected the taxiway. It was determined that instead of constructing Taxiway C Improvements that would need to be torn out and rebuilt a few years later, the MAA would delete the Taxiway C improvements from this contract. The work deleted has been added to contract number MAA-CO-14-001 (see Item 21-EX) so that all of the area would meet the new standards.

**FUND SOURCE:** 1% Federal Funds / 99% Other Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I0003

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**  
**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

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BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**CONTRACT MODIFICATION** (Construction)

**ITEM: 7-C-MOD**

**MARYLAND AVIATION ADMINISTRATION:**

**CONTRACT ID:** MAA-CO-13-014  
 RSA Program Environmental Mitigation Stream  
 Restoration at Baltimore/Washington International  
 Thurgood Marshall Airport  
 ADPICS NO.: CO307113

**ORIGINAL CONTRACT APPROVED:** Item 1-C, DOT Agenda 5/29/13

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Multi-Step, One Bid Received)

**MODIFICATION:** Modification No. 1 provides for an increase of the original contract amount and term.

**CONTRACTOR:** Environmental Quality Resources, LLC  
 Arbutus, MD

**AMOUNT:** \$935,000

**ORIGINAL CONTRACT AMOUNT:** \$2,078,772

**REVISED CONTRACT AMOUNT:** \$3,013,772

**PERCENTAGE INCREASE:** 45%

**TERM:** 174 Calendar Days from NTP (Original)  
 41 Calendar days (Modification No. 1)

**DBE PARTICIPATION:** 25.52% (Compliance 15 %)

**REMARKS:** At the end of September 2013 and the beginning of October 2013 the site experienced a series of heavy rain events, including a 10-year rain storm. The events created mass flooding and damage to the areas of construction and in areas of Unnamed Tributary 1 and the FAA access road. All areas constructed to that date had to be repaired in some manner because new growth was not yet established enough to sustain flooding and scouring flows. In addition, design changes to strengthen the stream were also implemented. The contract stipulates that in-stream construction cannot happen between March 1st and June 15<sup>th</sup> during the fish spawning season. Due to storm damage and repair work, the contractor projected that in-stream work would be finished the second week of March, during the “black-out” dates. To avoid extending the total contract time and delaying in-stream work until after June 15<sup>th</sup>, the contractor was instructed to add an additional work day to their work week. This project is being funded by Passenger Facility Charge (PFC) funds backed by MDTA bonds. MDTA approved this project at their March 27, 2014 Board.

**ITEM: 7-C-MOD (Continued)**

**BPW – 04/02/14**

**FUND SOURCE:**

100% Passenger Facility Charge (PFC) Revenue  
Funds Budgeted to MAA and Future Federal Funds

**APPROPRIATION CODE:**

J06I0003

**RESIDENT BUSINESS:**

Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

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BPW – 04/02/14

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
(Construction)

CONTRACT MODIFICATION

ITEM: 8-C-MOD

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-CO-13-017  
Runway 15L-33R RSA Compliance Project at  
Baltimore/Washington International Thurgood Marshall  
Airport (BWI Thurgood Marshall)  
ADPICS NO.: CO307112

ORIGINAL CONTRACT APPROVED: Item 2-C, DOT Agenda 5/29/13

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Modification No. 1 provides for an increase of the original contract amount and term.

CONTRACTOR: Gray & Son, Inc.  
Timonium, MD

AMOUNT: \$690,000

ORIGINAL CONTRACT AMOUNT: \$4,959,398

REVISED CONTRACT AMOUNT: \$5,649,398

PERCENTAGE INCREASE: 14%

TERM: 135 Calendar Days from NTP (Original)  
175 Calendar Days (Modification No. 1)

DBE PARTICIPATION: 14% (Compliance 10%)

REMARKS: The original plans for the project incorporated current FAA construction standards for navigational aids infrastructure. However, after the contract was awarded the FAA requested that certain changes be made to address deficiencies in its standards, which had recently come to light at other airports using the same systems. The MAA agreed to the changes, which will produce a more robust and reliable system. This project is being funded by Passenger Facility Charge (PFC) funds backed by MDTA bonds. MDTA approved this project at their March 27, 2014 Board.

FUND SOURCE: 100% Passenger Facility Charge (PFC) Revenue  
Funds Budgeted to MAA and Future Federal Funds

APPROPRIATION CODE: J06I0003

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:  
**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**

WITH DISCUSSION

**WITHOUT DISCUSSION**

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BPW—04/02/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION:** (Architectural and Engineering Services)

**ITEM:** 9-AE-MOD

**MARYLAND TRANSIT ADMINISTRATION:**

**CONTRACT ID:** MTA-1238A  
On-Call Systems Engineering Services  
ADPICS NO.: CO304715

**ORIGINAL CONTRACT APPROVED:** Item #5-AE, DOT Agenda 07/27/11

**ORIGINAL PROCUREMENT METHOD:** Architectural and Engineering Services Act

**MODIFICATION:** Modification No. 1 provides for an increase in funds to continue various on-going projects and to cover new project tasks for the MTA's Office of Systems & Equipment Engineering Division.

**CONTRACTOR:** AECOM Technical Services, Inc.  
Baltimore, Maryland

**AMOUNT:** \$4,600,000

**ORIGINAL CONTRACT AMOUNT:** \$12,000,000

**REVISED CONTRACT AMOUNT:** \$16,600,000

**PERCENTAGE INCREASE:** 39%

**ORIGINAL TERM:** 07/29/11 – 07/28/16

**ORIGINAL DBE PARTICIPATION:** 27% (24.49% DBE Compliance)

**REMARKS:** The MTA is requesting additional contract authority in the amount of \$4,600,000 to continue engineering services on a task order basis for systems engineering related projects for Metro, Light Rail, MARC, Bus and the Transit Security Program. The Consultant provides design engineering and construction management services for a variety of assignments ranging from small, quick turn-around tasks to more complex, labor intensive design engineering and construction management projects. Currently, there are remaining funds to cover the following three active projects: Johns Hopkins Metro Detection, Shot Tower Rehabilitation and MTA Security Systems Hardware & Software Maintenance.

**ITEM: 9-AE-MOD (Continued)**

**BPW – 04/02/14**

Specifically, the additional funding is required to support the following important projects:

• BUS Unified Systems Architecture	\$ 400,000
• Homeland Security Close Circuit Television (CCTV) Phase IV	\$1,400,000
• Light Rail North Avenue Yard Switch Upgrades	\$ 300,000
• Metro Next Train Arrival	\$ 200,000
• Repair and Maintenance of Rail Signals, Power, Vehicle and Associated Equipment	\$ 500,000
• Repair and Maintenance of Security and Wireless Systems and Associated Equipment	\$1,300,000
• Metro Interlocking Reisterstown Plaza (RP) West	<u>\$ 500,000</u>
Grand Total	\$4,600,000

The requested additional funds will allow MTA to provide these critical services, which have been significantly increased due to the revenue generated by the Transportation Infrastructure Investment Act of 2013. The replacement contract will be awarded prior to this contract’s expiration date of July 28, 2016.

**FUND SOURCE:** Federal and Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESSES:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**
 **DISAPPROVED**
 **DEFERRED**
 **WITHDRAWN**

**WITH DISCUSSION**
 **WITHOUT DISCUSSION**

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BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 10-M**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-MC-14-001  
 Fence Repair and Installation at  
 Baltimore/Washington International Thurgood  
 Marshall (BWI Marshall) and Martin State Airport  
 Anne Arundel and Baltimore Counties  
 ADPICS NO.: MAAMC14001

**CONTRACT DESCRIPTION:** This contract provides for modifications to, and replacement of the existing security fencing surrounding BWI, on an emergency and as needed basis to ensure compliance of Federal Aviation Administration airport security regulations. The contract also provides for the installation of new and temporary fences.

**AWARD:** Hercules Fence of Maryland, LLC  
 Jessup, MD

**TERM OF CONTRACT:** Three (3) Years after NTP, with one (1), two (2) year renewal option

**AMOUNT:** \$556,725 NTE (3 years)  
\$378,573 NTE (cost of two year option incl. 2% CPI)  
 \$935,298 NTE (aggregate value including two-year renewal option)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Hercules Fence of MD, LLC Jessup, MD	\$556,725
Abel Fence LLC Wrightsville, PA	\$879,267
J&J 2000, Inc. d/b/a J&J Construction Littlestown, PA	\$996,553

**MBE PARTICIPATION:** 15%

**PERFORMANCE SECURITY:** Performance and Payment Bond at 100% of Contract Amount exists.

**ITEM: 10-M (Continued)**

**BPW – 04/02/14**

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MAA Website. eMaryland Marketplace directly notified 172 total prospective bidders, including 27 Small Business Enterprises and 25 Minority Business Enterprises. MAA sent four (4) direct solicitations to known Fence Repair and Installation Certified Small Business Enterprises. Seven (7) sets of specifications and bid documents were sold. A total of four (4) bids were submitted.

A review of the bid package submitted by Fence Connection, the apparent low bidder, revealed that its Minority Business Enterprise Participation Schedule did not conform to the requirements of the solicitation. MAA determined this bid to be non-responsive and rejected the bid in accordance with COMAR 21.06.02.03B. Fence Connection filed a protest dated June 17, 2013 in response to its bid being rejected. MAA denied the Fence Connection protest, and Fence Connection subsequently appealed MAA’s denial to the Maryland State Board of Contract Appeals (MSBCA). In a decision dated January 29, 2014, the MSBCA found that MAA properly rejected Fence Connection’s bid as non responsive and dismissed the appeal because Fence Connection did not secure representation by an attorney at law licensed in Maryland. No appeal of this decision was filed and the case, Docket No. MSBCA 2867 was dismissed with prejudice.

This contract includes a provision authorizing an extension for a total period of no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

<b>APPROPRIATION CODE:</b>	JO6I0002
<b>FUND SOURCE:</b>	100% Special Funds Budgeted to MAA
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	14-0549-1111

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**Heidi J. Tarleton (410) 767-3763**  
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**BPW – 04/02/14**

**REVISED**

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 11-M**

**MARYLAND TRANSIT ADMINISTRATION:**

**CONTRACT ID:** T8000-0424  
 Metro Fire Suppression System Inspection and  
 Testing  
 ADPICS NOS.: T80000424

**CONTRACT DESCRIPTION:** This Contract provides a qualified Contractor to provide testing and maintenance services for Metro's fire suppression system.

**AWARD:** BFPE International  
 Hanover, MD

**AMOUNT:** \$285,638

**TERM:** 04/14/2014 - 04/13/2019

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

BFPE International \$285,638  
 Hanover, MD

Wayman Fire Protection \$294,375  
 Wilmington, DE

**DBE PARTICIPATION:** 15%

**PERFORMANCE SECURITY:** Bid Bond 5% percent of the contract value.

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace. In response to this solicitation, three (3) vendors submitted bids. Advanced Fire Protection Systems, LLC (AFPS), was the apparent low bidder at the time of the bid opening. However, after receiving the DBE Package Analysis from the Office of Fair Practices, AFPS, LLC was not in compliance with the DBE offered. The next apparent low bidder is BFPE International.

After completing an evaluation of the next lowest bid and, receiving all signed documentation, the MTA determined that BFPE International met all the requisite requirements to perform the work.

**ITEM: 11-M (Continued)**

**BPW – 04/02/14**

**REVISED**

MTA has recently renovated their Metro fire protection, suppression, and detection systems from Ashland Avenue to Portal Street in Baltimore MD involving eight different subway stations and associated subway tunnels, and valve pits. The contractor shall furnish all labor, supervision, equipment, materials, supplies and other facilities necessary to perform inspection and testing of water-based fire suppression systems, in accordance with NFPA 25, Standard for the Inspection, Testing and Maintenance of Water-based Fire Protection Systems.

**FUND SOURCE:** 20% Special Funds Budgeted to MTA  
80% Federal funds

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2460-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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BPW – 4/2/2014

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 12-M

MARYLAND TRANSIT ADMINISTRATION

**CONTRACT ID:** T-8000-0430  
MARC Rail Station Landscape Maintenance Services-Camden Line  
ADPICS NO.: T80000430

**CONTRACT DESCRIPTION:** The Contractor shall provide all necessary labor, tools, materials, equipment and supervision to perform landscaping maintenance on the Camden Line for the MARC Rail Station for the Maryland Transit Administration.

**AWARDS:** The Arc of Montgomery, Inc.  
Rockville, MD

**TERM:** 5/22/2014 - 5/21/2019

**AMOUNT:** \$685,626

**PROCUREMENT METHOD:** Community Service Provider

**MBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** N/A

**REMARKS:** This contract requires maintenance on seven (7) station stops on the Camden Line. The stops are Riverdale, Muirkirk, Laurel, Savage, Dorsey, St. Denis and Jessup. The contractor shall provide grass mowing, trimming, mulching, leaf removal, tree & shrub care, weeding, and fertilizing. The Contractor shall remove weeds, grass or growth from cracks in concrete, asphalt, pavements, sidewalks and curbing also clean up and remove from all concrete and asphalt areas all grass clippings as a result of mowing, trimming, and edging operations. This work may be scheduled throughout the year to provide a consistent well groomed landscape at the station stops.

On January 30, 2014 the Pricing and Selection Committee certified this award as fair market value for MARC Rail station landscaping services at the various locations specified.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05 H0104

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-0334-1110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**                      **DISAPPROVED**                      **DEFERRED**                      **WITHDRWAN**  
**WITH DISCUSSION**                      **WITHOUT DISCUSSION**

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BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**RENEWAL OPTION:** (Maintenance)

**ITEM:** 13-M-OPT

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-MC-11-010  
 Tree Care Maintenance and Removal Services at  
 Baltimore/Washington International Thurgood  
 Marshall (BWI Marshall) Airport  
 Anne Arundel County  
 ADPICS NO.: CO306554

**ORIGINAL CONTRACT APPROVED:** Item 3-M, DOT Agenda 04/06/11

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** RJO Services, LLC.  
 Severna Park, MD

**MODIFICATION:** Exercise the Renewal Option for a period of two (2) years from June 1, 2014 through May 31, 2016.

**AMOUNT:** \$419,177

**ORIGINAL CONTRACT AMOUNT:** \$628,341

**REVISED CONTRACT AMOUNT:** \$1,047,518

**PERCENTAGE INCREASE:** 67% (Renewal)

**TERM:** 6/01/11 – 5/31/14 (Original)  
 6/01/14 – 5/31/16 (Renewal)

**ORIGINAL MBE PARTICIPATION:** 15% (Compliance 15.76%)

**REMARKS:** This contract provides for tree care maintenance and removal services to include tree trimming and clearing of trees on the airfield, along security fences and hillsides adjacent to runways and taxiways, as well as Administration-owned properties at BWI Marshall. The work may also be performed at Martin State Airport (MTN) with the written authorization of the Administration and in accordance with the specifications.

RJO Services, LLC has successfully completed numerous BWI Marshall and MTN tree management projects and inspections timely and in accordance with the specifications. Some of the projects include safety hazards such as power and tower line clearing, airport loop signs sight obstructions clearing, MTN camera obstruction clearing, and dead tree removal.

**ITEM: 13-M-OPT (Continued)**

**BPW – 04/02/14**

RJO Services, LLC has successfully completed numerous BWI Marshall and MTN tree management projects and inspections timely and in accordance with the specifications. Some of the projects include safety hazards such as power and tower line clearing, airport loop signs sight obstructions clearing, MTN camera obstruction clearing, and dead tree removal.

This action represents the exercising of a two-year renewal option with the contractor that was provided for in the original contract.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I00002

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$628,341	6/01/11- 5/31/14	04/06/11 – Item 3-M	
<b>Renewal Option</b>	\$1419,177	6/01/14- 5/31/16		As provided for in original contract
<b>Revised Amount</b>	<b>\$1,047,518</b>			

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BPW – 04/02/14

<b>REVISED</b>
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**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 14-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** SO4405127  
 HVAC Upgrades for the Administration's Princess Anne Visitor's Center located in Somerset County  
 ADPICS NO.: SO4405127

**CONTRACT DESCRIPTION:** This Contract consists of complete redesign of the HVAC system to include installing two new split system heat pumps and new exhaust fans for each restroom for the Administration's Princess Anne Visitor's Center located in Somerset County.

**AWARD:** Hunter Allied of Maryland, Inc.  
 Berlin, MD

**AMOUNT:** \$383,330 NTE

**TERM OF CONTRACT:** 04/28/2014 – 7/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Hunter Allied of Maryland, Inc. Berlin, MD	\$383,330
Denver-Elek, Inc Baltimore, MD	\$499,495
R. D. Meredith General Contractor Salisbury, MD	\$521,082

**MBE PARTICIPATION:** 4.2%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two Hundred Twenty Five (225) contractors were notified for this project on eMaryland Marketplace; Fifty Seven (57) of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business.

**ITEM: 14-M (Continued)**

**BPW – 04/02/14**

**REVISED**

The MBE Goal established for this contract was 4.0%; however the Contractor is exceeding the goal by .20%.

This contract includes pre-established amounts for a total of \$21,310 (6% of the total contract value) for Payments for HVAC commissioning, HVAC controls, activities chart, and operations and maintenance manuals allowances.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2961-0000

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

Suzette Moore – (410) 859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**RENEWAL OPTION:** (Maintenance)

**ITEM:** 15-M-OPT

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-MC-11-011  
 Ceramic Tile Repair Program at  
 Baltimore/Washington International Thurgood  
 Marshall (BWI Marshall) Airport  
 Anne Arundel County  
 ADPICS NO.: CO306799

**ORIGINAL CONTRACT APPROVED:** Item 5-M, DOT Agenda 05/04/11

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** J & J 2000, Inc.  
 t/a J & J Construction  
 Littlestown, PA

**MODIFICATION:** Exercise the Renewal Option for a period of two (2) years from June 1, 2014 through May 31, 2016.

**AMOUNT:** \$536,272

**ORIGINAL CONTRACT AMOUNT:** \$697,104

**REVISED CONTRACT AMOUNT:** \$1,307,476

**PERCENTAGE INCREASE:** 77%

**TERM:** 6/01/11 – 5/31/14 (Original)  
 6/01/14 – 5/31/16 (Renewal)

**ORIGINAL MBE PARTICIPATION:** 0% (Single Element of Work)

**REMARKS:** This contract provides for all labor, tools, and equipment for a comprehensive tile repair and replacement service program for the interior floor, exterior sidewalk, interior restroom wall/floor tile, and floor tile in the terminal building, and other Maryland Aviation Administration (MAA)-owned outer buildings at BWI Marshall.

**ITEM: 15-M-OPT (Continued)**

**BPW – 04/02/14**

J & J Construction has performed exceptionally well with repairing and maintaining the ceramic tile at the terminal. The workers are professional and very qualified to perform the repairs needed for this contract.

This action represents the exercising of a two-year renewal option with the contractor that was provided for in the original contract.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I00002

**RESIDENT BUSINESS:** No

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$697,104	6/01/11- 5/31/14	5/04/11 – Item 5-M	
<b>Modification No. 1</b>	\$74,100		10/05/11 – Item 10-M MOD	To increase contract amount
<b>Renewal Option</b>	\$536,272	6/01/14- 5/31/16		As provided for in original contract
<b>Revised Amount</b>	<b>\$1,307,476</b>			

Suzette Moore 410-859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW– 04/02/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**EQUIPMENT CONTRACT****ITEM: 16-E****MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** R6030343  
 Portable Hydraulic Lifts for use at  
 Baltimore/Washington International Thurgood  
 Marshall Airport (BWI Marshall)  
 Anne Arundel County  
 ADPICS NO: MR60343

**CONTRACT DESCRIPTION:** This contract provides for eight (8) Portable Hydraulic Lifts at BWI Marshall Airport.

**AWARD:** Alan Tye & Associates  
 Fairfax, VA

**TERM:** 60 days NTP

**AMOUNT:** \$87,053

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Preference)

**BIDS**

Alan Tye & Associates (SBR) Fairfax, VA	\$87,053
Chesapeake Automotive Equipment (SBR) Chesapeake, MD	\$89,582
Alternative Handling Technologies (SBR) Baltimore, MD	\$99,646
Stertil Koni Stevensville, MD	\$103,060
<b>MBE PARTICIPATION:</b>	0%

**ITEM: 16-E (Continued)**

**BPW – 04/02/14**

**PERFORMANCE SECURITY:** None

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace as a Small Business Preference Procurement. Four (4) bids were received; Alan Tye & Associates submitted the low responsive bid and has been deemed a responsible bidder. The preference did not have an impact on the award.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I00003

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-0414-1011

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Suzette Moore 410-859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW– 04/02/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**EQUIPMENT CONTRACT****ITEM: 17-E****MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** R6030594  
 New Holland Farm Tractor at Martin State Airport,  
 Baltimore County  
 ADPICS NO: MR603594

**CONTRACT DESCRIPTION:** This contract provides for one (1) New Holland Farm Tractor at Martin State Airport.

**AWARD:** Walter G. Coale, Incorporated  
 Churchville, MD

**TERM:** 190 days from NTP

**AMOUNT:** \$67,850

**PROCUREMENT METHOD:** Competitive Seal Bidding  
 (Small Business Preference)

**BIDS:**

Walter G. Coale, Inc \$67,850  
 Churchville, MD

Security Equipment, Co \$70,900  
 Baltimore, MD

Gaithersburg Equipment Co. \$75,600  
 Gaithersburg, MD

**MBE PARTICIPATION:** 0%

**PERFORMANCE SECURITY:** None

**REMARKS:** MAA solicited for a vendor to provide one (1) New Holland Farm Tractor, Model T6.140 for Martin State Airport (MTN), this tractor is to be used to cut grass at MTN. The twenty year (20) year old New Holland Farm Tractor has exceed its useful life and is beyond repair. This solicitation was advertised on eMaryland Marketplace on December 26, 2013 as a Small Business Preference Procurement. Three (3) bids were received, Walter G. Coale, Incorporated submitted the low responsive bid and has been deemed a responsible bidder. The preference did not have an impact on the award.

**ITEM: 17-E (Continued)**

**BPW – 04/02/14**

**FUND SOURCE:** 100% Special Funds Budgeted to MAA  
**APPROPRIATION CODE:** J06I00003  
**RESIDENT BUSINESS:** Yes  
**MD TAX CLEARANCE:** 14-0381-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

William Ward (410) 768-7252  
[wward@mdot.state.md.us](mailto:wward@mdot.state.md.us)

BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**SERVICES CONTRACT****ITEM: 18-S****MOTOR VEHICLE ADMINISTRATION**

**CONTRACT ID:** V-HQ-12017-S  
 Electronic Lien Services (ELS) Program  
 ADPICS NO.: VHQ12017S

**CONTRACT DESCRIPTION:** This is an established program under COMAR 11.15.31 that allows the Motor Vehicle Administration (MVA) to obtain qualified participants to facilitate the electronic exchange of lien information between the MVA and lien holders while reducing the cost to the MVA. Approved providers will manage the lien holders' ownership of a MD titled vehicle, until the financial obligation is met. Upon MVA's notification from the Electronic Lien Services (ELS) provider, the motor vehicle record will be updated electronically thereby, removing much of the manual process.

**AWARD:** PDP Group, Inc.  
 Hunt Valley, MD

Decision Dynamics, Inc.  
 Lexington, SC

Dealertrack Collateral Management Services, Inc.  
 Sacramento, CA

**AMOUNT:** N/A

**TERM:** 05/01/2014 - 04/30/2029

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 15%

**PERFORMANCE SECURITY:** \$200,000 Performance Bond  
 \$200,000 Payment Bond  
 Renew annually

**REMARKS:** The MVA issued a Request for Proposals (RFP) to obtain the services of providers to support the ELS Program for a fifteen (15) year term with a MBE participation goal of fifteen percent (15%). The RFP will continuously be solicited every three (3) years hereafter, to allow for additional respondents to participate in the program. MVA received five (5) proposals in response to the RFP, however one offeror has withdrawn their proposal.

Consideration was only given to the technical responses of each Offeror. There were no financial responses for consideration as there will be no payments and/or revenue generated between the MVA and awardees.

**ITEM: 18-S (Continued)**

**BPW – 04/02/14**

The term of these contracts is for fifteen (15) years with provisions that allow for termination for convenience and/ or default. Each Offeror will be able to continue to conduct business in Maryland as an ELS Vendor upon paying an annual transaction fee of \$1,000 that is consistent with the provisions outlined in COMAR 11.15.31.

At this time, the MVA is requesting that three (3) of the four (4) Offerors be approved for award; one (1) Offeror may be submitted for the Board’s approval at a later date contingent on the outcome of the MBE waiver request.

**RESIDENT BUSINESS:** Decision Dynamics, Inc. - No  
Dealertrack Collateral Management Services, Inc. – No  
PDP Group, Inc. - Yes

**MD TAX CLEARANCE:** Decision Dynamics, Inc. XX-XXXX-XXXX  
Dealertrack Collateral Management Services, Inc. XX-XXXX-XXXX  
PDP Group, Inc. XX-XXXX-XXXX

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRWAN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Del T. Adams (410) 865-1204  
[dadams2@mdot.state.md.us](mailto:dadams2@mdot.state.md.us)

BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM:** 19-RP MMC# 04-8005

**MARYLAND TRANSIT ADMINISTRATION:** Annapolis Junction (Savage MARC) Station  
+-0.0274 acres

**EXPLANATION:** In accordance with 10-305, State Finance and Procurement Article, Annotated Code of Maryland, Board of Public Works approval is requested for the following Easements located in Howard County:

- 1) 20’ Public Storm Drain &Utility Easements-0.011 acres,
- 2) 20’ Public Sewer and Utility Easement-0.016 acres

The easements are requested to support the transit oriented development (TOD) at the Savage MARC. This will grant and convey unto the Grantee, its successors and assigns, exclusive easements in, on, over and through certain portions of the Grantor’s Property, all running with the land in perpetuity.

**SPECIAL CONDITIONS:** N/A

**GRANTOR:** State of Maryland, Maryland Transit Administration

**GRANTEE:** Howard County, Maryland

**CONSIDERATION:** \$0

**REMARKS:** The Board of Public Works (BPW) approved the surplusing of the Savage MARC TOD parcel on December 12, 2007. The Transportation Public Private Partnership (TP3) Agreement was approved by BPW on January 30, 2008, that provided for the disposition of the property to developer Petrie Ross Ventures, D.C., LLC (MMC# 07-5024). The Agreement stipulated that the developer shall develop the property as a TOD and construct a commuter parking garage to be owned by the MTA for the use of MARC train passengers.

The project was delayed due to the severe economic downturn, the lack of funding available and turmoil in the financial markets. The BPW approved an amendment to the existing Agreement on July 3, 2013 to change the composition of the development entity, improve several of the business terms and update/revise various dates and milestones to recognize the time that had elapsed since the agreement was approved. One such component of the amendment changed the acreage to be conveyed to the developer. The State is now retaining approximately 3.4 acres, Parcel “A” that includes two easements: 1) 20’Public Storm Drain &Utility Easements-0.011 acres, 2) 20’ Public Sewer and Utility Easement-0.016 acres, required by Howard County for the development. Approval of the easements is requested to support the approved MDA and TOD development.

**BOARD OF PUBLIC WORKS ACTION—THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**
         
 **DISAPPROVED WITH DISCUSSION**
         
 **DEFERRED WITHOUT DISCUSSION**
         
 **WITHDRAWN**

Norie Calvert – 410-545-0402  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW - 04/02/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM:** 20-RP MMC# 13-2397

**STATE HIGHWAY ADMINISTRATION:** Located at the intersection of MD 303 and MD 309, Queen Anne Talbot County, MD

**EXPLANATION:** In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The property to be conveyed consists of ± 0.19 acres and is being conveyed at the appraised value to Two Farms Inc as part of a right of way transaction.

**SPECIAL CONDITIONS:** None

**GRANTOR:** State Highway Administration

**GRANTEE:** Two Farms, Inc, a Md. Corporation

**CONSIDERATION:** \$85,060

**APPRAISED VALUE:** \$85,060 Tom Herbert, Fee Appraiser.  
Reviewed and approved by Neil Mengel,  
Review Appraiser.

**REMARKS:** Approval of conveyance is requested in accordance with the Section 8-309 (F) (1) (i) of the Transportation Article of the Annotated Code of Maryland.

SHA will acquire 0.19 acres in fee and 0.65 acres in temporary construction easement from Two Farms, Inc, to improve the MD 404- MD 309 intersection outside the town of Queen Anne. The fair market value of the property to be acquired was determined to be \$121,150.00. SHA has negotiated an option agreement with Two Farms, Inc, to convey to them the former Moore property which has a fair market value of \$85,060.00. In addition SHA agreed to provide cash payment of \$36,090.00. Totaling the land value of the property SHA will convey along with the cash payment will equal \$121,150.00.

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Suzette Moore - (410) 859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW – 04/02/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**EXPEDITED PROCUREMENT REQUEST:** (COMAR 21.02.01.05A(3)(b))

**ITEM: 21-EX**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-CO-14-001  
 Airfield Standards and Pavement Rehabilitation  
 at BWI Marshall Airport  
 ADPICS NO: MAACO14001

**DESCRIPTION:** The Maryland Aviation Administration currently is in the final design phase for a series of airfield improvements at BWI Marshall Airport. These improvements, collectively known as the BWI Runway Safety Area (RSA), Pavement Management & Standards Compliance Program, seek to address RSA standards as mandated by Congress, and dictated by the Federal Aviation Administration, to be completed by December 31, 2015.

**REASON FOR REQUEST:** MAA has been advised by the Federal Aviation Administration that funding is now available for this last construction package in the series of RSA projects. This funding is being provided through several Airport Improvement Program Grants that include a commitment from FAA to fund capacity enhancement projects. In order to obtain the funding MAA has to have bids in hand to apply for the funds and then allow enough time for the grants to be issued within the Federal Fiscal Year.

Currently the Maryland Aviation Administration is in the final design phase for a series of airfield improvements at BWI Marshall Airport. As part of this program, MAA is committing to addressing and retiring all Modifications to Standards that practically can be addressed. Included in those are the elimination of historic point of conflicts on the airfield as well as reconstruction of taxiways and movement areas to conform to new geometric standards. Through all of these improvements MAA has identified a series of strategies that will result in added airfield capacity once addressed. Collectively these improvements have been combined into a single construction package and include:

- 1) Completion of New Taxiway D
- 2) Completion of the conversion of Runway 4-22 to Taxiway P
- 3) Demolition of Taxiway R
- 4) Reconstruction of Taxiway U
- 5) Relocation of Taxiway R
- 6) Runway 10-28 ILS System Modifications
- 7) Runway 28 Displacement

**AMOUNT:** \$90,000,000 (Estimated)

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Direct Solicitation)

**ITEM: 21-EX (Continued)**

**BPW – 04/02/14**

**REMARKS:** Proceeding with this contract as an expedited procurement best serves the public interest and ensures the MAA’s ability to meet the requirements to obtain the federal funding. This contract will be fully designed in April 2014. At that time MAA will directly solicit the required services anticipating a Notice to Proceed by September 2014. As a result of the above, MAA recommends approval to proceed with an Expedited Procurement in accordance with COMAR 21.05.06.03. This project is being funded by Passenger Facility Charge (PFC) funds backed by MDTA bonds. MDTA approved this project at their March 27, 2014 Board.

**FUND SOURCE:** 70% Passenger Facility Charge (PFC) Revenue Funds  
Budgeted to MAA and Future Federal Funds  
30 % Federal Discretionary AIP Fund

**APPROPRIATION CODE:** J06I0003

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

April 2, 2014

	Pages
Maintenance	1 and 2
General Miscellaneous	3 and 4
Real Property	5 thru 8
Leases	9 thru 13
Capital Grants and Loans	14 and 15

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            1-M

**DEPARTMENT OF GENERAL SERVICES**      Westminster District Court/Multi-Service  
Center (WDCMSC)  
Westminster, MD

**CONTRACT NO. AND TITLE**                      Project No. 001IT819380;  
Janitorial Services  
ADPICS NO. 001B4400465

**DESCRIPTION**                                      Approval is requested for a contract to  
provide janitorial services for the Westminster District Court/Multi-Service Center for a period  
of three (3) years.

**PROCUREMENT METHOD**                              Competitive Sealed Bids

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>AMOUNT</u></b>
Full-Brite Cleaning Services, Inc., Gaithersburg, MD	\$130,298.40
G&LB Enterprises, Inc. Pikesville, MD	\$149,259.00
P2 Cleaning Services, LLC., Laurel, MD	\$149,484.00
C.J Maintenance, Inc., Columbia, MD	\$171,810.00
Cleaning Better, Inc., Owings Mills, MD	\$176,219.10
MULTICORP, Westminster, MD	\$192,129.00
City Solutions, LLC, Glenn Dale, MD	\$223,042.80
Cleaning 2 Perfection, LLC, Suitland, MD	\$252,840.00
Manhattan Maintenance Company, Fairfield, NJ	\$263,979.00
Professional Maintenance Co., Monrovia, MD	\$527,406.42

**AWARD**    Full-Brite Cleaning Services, Inc.  
Gaithersburg, MD  
(SBR# SB 12-820)

**TERM**    5/16/2014-5/15/2017 (W2 one year renewal  
options)





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            2-GM (Cont.)

**FUND SOURCE**

MCCBL 2012/Item 007 (Provide funds for  
The State Capital Facilities Renewal  
Program-Statewide.)

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**            3-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land Preservation  
Foundation (MALPF)  
File # 14-03-01  
(Kent County, MD)

**REFERENCE**

Reference is made to Item 7-RP of this Department's Agenda of August 1, 2007, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an agricultural preservation easement over 87 acres of land ("Easement") for \$252,000.00. Purchase of the Easement was completed on July 7, 2008.

Since the purchase of the Easement, Mr. and Mrs. Newsome have contracted to purchase a 4 acre parcel of land adjacent to the land encumbered by the Easement. The 4 acres is a buildable parcel. However, the landowners desire is to keep those acres in agriculture because of its location relative to the rest of the farm. Board of Public Works approval is requested to allow the landowners to amend the Easement to include the new 4 acre parcel under the Easement and then release a 2.081 acre parcel of land from the Easement that is situated closer to the road in order to construct a dwelling thereon. This proposal is to minimize the impact on the agricultural operations.

The MALPF Board of Trustees has approved the transaction by determining that the exchange will have a positive effect on the agricultural operation of the farm since (1) the soils are of identical quality, (2) the location of the released acreage better suits the agricultural operation as it is clustered with other buildings and dwellings on the farm, (3) the net area of the MALPF Easement will be increased by 1.919 acres, and (4) the boundary lines of the farm will conform to a more regular shape, and an existing 50 foot right of way leading to the 4 acre parcel will be extinguished, preventing additional impervious surface to be created.

**GRANTORS**

Frank and Roxanne Newsome

**GRANTEE**

The State of Maryland, to the use of the  
Maryland Agricultural Land Preservation  
Foundation of the Department of  
Agriculture

**PROPERTY**

4.00 acres of land to be placed under  
this Easement





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**        4-RP (Cont.)

3.     The Clearinghouse conducted an intergovernmental review of the project under MD20120501-0302 and has recommended to grant a permanent sewer easement of +/- 0.569 acres; a permanent water easement of +/- 0.745 acres; and a temporary sewer construction easement of +/- 0.312 acres to Howard County. Howard County plans to provide wastewater and water service to several properties located in the Rockburn Hill area and along Crossview Road (located northwest of Rockburn Hill Road). It is understood that access to the sewer and water easements is needed on both Baltimore and Howard County sides for construction and maintenance purposes. The extension of service must be consistent with the Baltimore and Howard counties water and sewer plans and/or plan amendments and recommendations.
  
4.     The final plat lists easements totaling 1.626 acres.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM** 5-LT

**COMPTROLLER OF MARYLAND**  
(Revenue Administration Division)

Cumberland, MD  
Allegany County

**Landlord** Allegany Museum, Inc.  
3 Pershing St.  
Cumberland, MD 21801

**Property Location** 3 Pershing St., Suite 101  
Cumberland, MD 21801

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	New	<b><u>Square Feet</u></b>	1,863
<b><u>Duration</u></b>	10 Years	<b><u>Effective</u></b>	7/1/2014		
<b><u>Annual Rent</u></b>	\$27,013.50 (Avg.)	<b><u>Square Foot Rate</u></b>	\$14.50 (Avg.)		

<b><u>Utilities Responsibility</u></b>	Landlord
<b><u>Custodial Responsibility</u></b>	Landlord
<b><u>Previous Board Action(s)</u></b>	N/A
<b><u>Fund Source</u></b>	100% General E00A0401 1301

**Special Conditions**

1. The lease provides ten (10) reserved parking spaces at no cost to the State.
2. The lease contains pass through provisions for real estate taxes, utilities and custodial services.

**Remarks**

1. This office will provide daily taxpayer services to the residents of Western Maryland. The office will also handle audits, collection activities and investigations of individuals and local businesses to ensure compliance with the revenue laws of the State.
2. The Landlord has upgraded the buildings HVAC system including boilers, will install energy efficient windows, flow control devices in rest rooms, install digital thermostats, and office motion light sensors.
3. The rental rate for lease years 1-5 is \$14.00 per usable square foot and \$15.00 per net usable square foot for lease years 6-10 for an average rental rate of \$14.50 per net usable square foot over the lease term.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      5-LT (Cont.)

4.      The lease contains a termination for convenience clause.
  
5.      In accordance with the State Finance and Procurement Article, Section(s) 13-105 and 4-318, this space is exempt from publicly advertising. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

**WITH DISCUSSION**

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**           6-LT-MOD

**MARYLAND STATE RETIREMENT AGENCY**

(Baltimore City)

**Landlord**

FSP East Baltimore Street, LLC  
c/o Franklin Street Properties Corp.  
401 Edgewater Place, Suite 200  
Wakefield, MA 01880-6210

**Property Location**

120 East Baltimore St.  
Baltimore, MD 21202

**Background**

The Maryland State Retirement Agency (MSRA) has resided at 120 East Baltimore St since January, 2000. The current lease is scheduled to expire on January 31, 2015. The agency occupies 60,851 square feet of space at the annual rent of \$1,719,649.26 or \$28.26 per square foot. The annual parking cost is \$146,520.00 (6 reserved spaces at \$235.00 per month and 60 spaces at \$180.00 per space).

The Department of General Services Office of Real Estate (DGS ORE) initiated relocation/renewal discussions with the agency in the spring of 2013. In July, 2013 renewal negotiations commenced with the existing landlord. Favorable terms and conditions were negotiated, including the expansion of the agency's space by 10,862 square feet, five (5) months of free rent over the term, \$20.00 per square foot of space improvements, an overall rental rate reduction, reduction of the parking costs and the resetting of a base year for pass thru expenses and real estate taxes. The office rent and parking rent savings for year one (1) of the lease term is \$255,000.00. The effective annual rent and effective square foot rate listed below represents the actual costs after the rent abatement.

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Renewal/Expansion	<b><u>Square Feet</u></b>	71,713
<b><u>Duration</u></b>	10 Years 9.5 months	<b><u>Effective</u></b>	4/15/2014		
<b><u>Annual Rent</u></b>	\$1,789,956.40 Avg	<b><u>Square Foot Rate</u></b>		\$24.96 Average	
<b><u>Eff Annual Rent</u></b>	\$1,706,794.07 Avg	<b><u>Eff. Square Foot Rate</u></b>		\$23.80 Average	
<b><u>Annual Parking Rent</u></b>	\$122,400.00	<b><u>Prev. Square Foot Rate</u></b>		\$28.26	

**Utilities Responsibility**

Landlord

**Custodial Responsibility**

Landlord

**Previous Board Action(s)**

1/26/2011-17-LT-MOD; 8/9/2006-7-RP; 9/2/1998-39-RP

**Fund Source**

100% Special Funds G20J01.01 20001 0705 000310

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**           6-LT-MOD (Cont.)

**Special Conditions**

1. The lease incorporates up to 6 reserved spaces for \$200.00 per month and up to 60 unreserved spaces for \$150.00 per month. The parking rate is stable for the lease term.
2. The lease provides for the annual pass thru of operating expenses and real estate taxes over a base year.

**Remarks**

1. This space has been used since 2000 by the Maryland State Retirement Agency, The State Retirement and Pension System role is to administer death, disability and retirement benefits on behalf of more than 382,300 members. These include active and former State employees, teachers, State police, judges, law enforcement officers, correctional officers and legislators. MSRA is overseen by a 15 member Board of Trustees whose meetings also occur within this leased space.
2. The agency currently occupies 60,851 square feet of space and through this transaction will be acquiring 10,862 square feet of expansion space for a total of 71,713 square feet. The expansion space is necessary to house agency's growing IT and investments teams. The estimated occupancy of the expansion space is September, 2014. Therefore, the agency shall only pay rent on the original 60,851 square feet until September, 2014 and upon acceptance of the expansion space by the DGS Office of Real Estate.
3. The rental rate commences at \$22.00 per square foot and increases annually by 2.5% resulting in an average rate over the lease term of \$24.96.
4. Negotiations further resulted in five (5) months of rent abatement to be taken every other year over the lease term for a total rent savings of \$745,516.39 over the term of the lease.
5. The lease also provides for a contribution by the Landlord of approximately \$1.4 million/ \$20 per square foot for modifications and construction to optimize the layout and facilitate the expansion of the agency. In addition to the tenant improvement contribution, the Landlord has replaced the elevators, performed entrance lobby improvements and will be upgrading building systems.
6. The parking rate was reduced from \$235.00 per space per month for six (6) reserved parking to \$200.00 per space per month and from \$180.00 per space per month to \$150.00 per space per month for 60 non-reserved parking spaces.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        6-LT-MOD (Cont.)

7.        The lease contains a termination for convenience clause.
  
8.        This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            7-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Main Street Housing, Inc.  
1521 South Edgewood Street  
Baltimore, MD 21227

**PROJECT NO. AND TITLE**

Project No. MHA-CB-20909-03  
Acquisition: 2017 Ramblewood Rd.  
Baltimore, MD 21239

**DESCRIPTION**

Approval is requested for a grant of \$80,940.00 for the acquisition of the home listed above. Two appraisals were obtained for the property and reviewed by Department of General Services as follows:

Contract of Sale	\$136,000.00*
Appraisal 1: Emmett D. Sinnott, Towson, Md.	\$138,000.00
Appraisal 2: Gale A. McClelland, Towson Md.	\$140,000.00
DGS Approved Fair Market Value	\$138,000.00

\*Grant participation is limited to the lesser of the DGS approved fair market value or the contract price.

**REMARKS**

1.        Grantee is a nonprofit organization.
2.        This acquisition will provide housing for two individuals with psychiatric disabilities.
3.        In accordance with *Subtitle 6 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore City.
4.        No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            7-CGL (Cont.)

**FUND SOURCES**

Eligible project costs include \$136,000.00 for acquisition and \$700.00 for appraisals for a total of \$136,700.00.

\$55,760.00 (40.8%) – Main Street Housing, Inc. Weinberg Foundation grant  
\$80,940.00 (59.2%) – State’s Share  
MCCBL 2010 Community Health Facilities Funds

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            8-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*The Board of Directors of Hopeworks of Howard County, Inc. formerly known as The Domestic Violence Center of Howard County, Inc. (Howard County)*

*Domestic Violence Center*

*“For the acquisition, planning, design, construction, renovation, and capital equipping of a residential property for The Domestic Violence Center of Howard County, Inc.”*

***\$200,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LHI - Chapter 424, Acts of 2013)  
DGS Item G135; (SL-040-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. Howard County, Maryland has provided a one-time \$286,000.00 pay go appropriation for the Board of Directors of Hopeworks of Howard County, Inc. formerly known as The Domestic Violence Center of Howard County, Inc. to meet their matching fund requirement for this project.

**BACKGROUND**

Total Project	\$400,000.00
<b>13-G135 (This Action)</b>	<b>\$200,000.00</b>
Local Cost	\$200,000.00

**REMARKS**

(1) The grant agreement has been modified by revising the Grantee to the Board of Directors of Hopeworks of Howard County, Inc. formerly known as The Domestic Violence Center of Howard County, Inc.

(2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**Supplemental**

**CAPITAL GRANTS AND LOANS**

**ITEM**        8-CGL (Cont.)

(3)     The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(4)     The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	