

# BOARD OF PUBLIC WORKS

*FEBRUARY 19, 2014*

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

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**1. DEPARTMENT OF AGRICULTURE**  
*Maryland Agricultural Cost-Share Program Grant Requests*

**Recommendation:** That the Board of Public Works approve funding 26 individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$385,940

<b>Agreement</b>	<b>Recipient</b>	<b>County</b>	<b>Amount</b>
AT-2014-2666	MC 3220, LLC.	Washington	30,000
AT-2014-2667	MC 3220, LLC.	Washington	1,400
CR-2014-2643-B	GAREY B. BROWN	Caroline	16,200
LS-2014-2546	ROSE FAMILY FARM, LLC	Baltimore	10,500
LS-2014-2659	JOYCE N. APPERSON	Harford	17,492
LS-2014-2660	THOMAS W. GALBREATH, JR.	Harford	5,300
MP-2014-2621	PHILLIP L. COLE	Carroll	6,000
MP-2014-2622	PHILLIP L. COLE	Carroll	7,300
MP-2014-2623	PHILLIP L. COLE	Carroll	6,300
MP-2014-2624	PARADISE STABLES, LLC.	Frederick	2,300
MP-2014-2625	PARADISE STABLES, LLC.	Frederick	21,000
MP-2014-2626	PARADISE STABLES, LLC.	Frederick	7,800
MP-2014-2627	PARADISE STABLES, LLC.	Frederick	24,100
MP-2014-2637	ARBAUGH'S FLOWING SPRINGS, INC.	Carroll	20,600
MP-2014-2638	ARBAUGH'S FLOWING SPRINGS, INC.	Carroll	19,300
MP-2014-2639	LOWMAN & SORENSON ENTERPRISES, LLC	Carroll	6,800
MP-2014-2640	LOWMAN & SORENSON ENTERPRISES, LLC	Carroll	6,400
MP-2014-2641	LOWMAN & SORENSON ENTERPRISES, LLC	Carroll	6,200
MP-2014-2657	DENNIS J. HARNER	Carroll	29,300
MP-2014-2661	ROGER H. WRIGHT	Carroll	68,300
MP-2014-2662	ROGER H. WRIGHT	Carroll	9,500
NW-2014-2616	P. SMITH RUE	Dorchester	800
NW-2014-2628-B	DAVID A. HUBBLE	Caroline	49,748
UP-2014-2629	BRYAN BABINGTON	Washington	7,500
UP-2014-2630	BRENDA T. GRIFFITH	Washington	3,600
UP-2014-2644	2012 OLD NATIONAL PIKE, LLC	Washington	2,200

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

**1. DEPARTMENT OF AGRICULTURE (cont'd)**

**Fund Source:** MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

Contact: Mary Jo Childs 410-260-7335  
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**2. BOARD OF PUBLIC WORKS  
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

Department of Budget and Management  
Department of General Services

December 2013  
October 2013

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

*Contact: Angela Parks 410-260-7791  
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**3. BOARD OF PUBLIC WORKS  
*Wetlands Licenses***

***Recommendation:*** Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland.

The Department of the Environment has prepared a favorable Report and Recommendation for each of the applicants and “concludes that [each] application presents a reasonable exercise of riparian rights.” MDE’s evaluation took “into account ecological, economic, recreational, developmental, and aesthetic considerations appropriate for these projects as well as other Code of Maryland Regulations.”

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

13-0639      *CADLE CREEK LLC* – To maintain a safe depth in the marina, maintenance dredge the basin and provide for a 6-year dredging period.  
*Cadle Creek, Mayo*

**BALTIMORE CITY**

13-0912      *BALTIMORE CITY DEPT. OF TRANSPORTATION* - To evaluate the structural integrity of river bottom sediments to facilitate the design and construction of a future bridge by taking geotechnical borings.  
*Patapsco River, Inner Harbor*

**DORCHESTER COUNTY**

13-0950      *MARYLAND PORT ADMINISTRATION* – To facilitate the design and reconstruction of an existing wharf by performing geotechnical borings to evaluate existing soil strength and classification.  
*Choptank River, Cambridge*

**WORCESTER COUNTY**

13-0106      *AWS 450 LIMITED PARTNERSHIP* – To nourish an existing beach and provide access to navigation by constructing access ramps, piers and walkways, maintenance dredging for a 6-year period, and emplacement of clean sand on an upland beach.  
*Sinepuxent Bay, Ocean City*

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

**3. BOARD OF PUBLIC WORKS (cont'd)  
*Wetlands Licenses***

**WORCESTER COUNTY (cont'd)**

13-0575      *WORCESTER COUNTY DEPT. OF PUBLIC WORKS* - To control shoreline erosion and improve navigable access to a public boat ramp by replacing and enlarging the boat ramp, constructing pier extensions and rip rap revetment, and creating a living shoreline with sand and marsh vegetation.

*Johnson Bay, Girdletree*

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

*Agency Contact: Deidra L. Ritchie  
(301) 724-3655*

**4. CANAL PLACE PRESERVATION AND DEVELOPMENT AUTHORITY  
*Cumberland City Market***

**Recommendation:** Encumber general-obligation bond-proceeds for the design, renovation, and capital equipping of the Cumberland City Market to be located at Canal Place in downtown Cumberland.

**Amount of Request:** \$100,000

**Fund Source:** MCCBL of 2011 (Chapter 396, 2011 Maryland Laws) (as amended by Chapter 430, 2013 Maryland Laws): *Provide funds for the design, renovation, and capital equipping of the Cumberland City Market*

**Appropriation Code:** DU00.02

**Remarks:** The Canal Place Preservation and Development Authority is working on the Cumberland City Market project in collaboration with the Allegany County Mountain Fresh Produce Association, the Cumberland Downtown Development Commission, and the city of Cumberland. The strategic location of City Market will provide a better connection to the Downtown Cumberland Pedestrian Mall and the Cumberland Historic District (located within the boundaries of the Canal Place Heritage Area) and will promote the State-wide “go local” concept for the County

**Expenditures:** The Canal Place Preservation and Development Authority will use the funds:

- Design/engineering of the Market Place by Thrasher Engineering, a landscape architect/engineering firm
- Purchase and install four ADA shelters with electrical outlets and lighting
- Construct ADA parking area
- Market Place sign

State bond monies will not be used to pay existing employees or staff salaries.

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

*Contacts: Jean Peterson 410.514-7358 peterson@mdhousing.org  
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**5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works approve releasing the deeds of trust on two properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

**Loan Authority:** Down Payment and Settlement Expense Loan Program  
*Housing and Community Development, Article §§ 4-301-4-309,  
Maryland Code*

**Authority to Release Security Interest:** *State Finance and Procurement Article §§ 10-305,  
Maryland Code*

**A. *Myaa Jackson***

*1311 Karen Blvd #301, Capitol Heights, MD 20743, Prince George's County*

Original Loan: \$5,000

Current Balance: \$5,000

**B. *Jonathan Sill***

*4516 Albion Road, College Park, MD 20740, Prince George's County*

Original Loan: \$5,000

Current Balance: \$5,000

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

*Contacts: George Eaton 410-514-7348 eaton@mdhousing.org  
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**6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works approve Cedar Hill Apartments, LLC granting non-exclusive access easements to Cecil County, to Riverwoods at North East Limited Partnership, and to Alvin and Pamela Russell, over a portion of its property that secures a DHCD loan.

**Loan Authority:** Tax Credit Assistance Program pursuant to the American Recovery and Reinvestment Act of 2009; § 4-211(a)(8),(9) of the Housing and Community Development Article, Annotated Code of Maryland

<b>Authority to Grant Easement:</b>	State Finance and Procurement Article, § 10-305, Annotated Code of Maryland
<b>Borrower:</b>	Cedar Hill Apartments, LLC
<b>Project Address:</b>	11 Cedar Hill Circle, Northeast, 21901, Cecil County
<b>Amount:</b>	Original Loan: \$2,000,000 Current Balance: \$2,000,000

**Background:** In 2009, DHCD lent \$2,000,000 for re-development of Cedar Hill Apartments, a 77-unit family housing project on 8.78 acres. The borrower now requests that DHCD agree to three non-exclusive perpetual access easements for construction of a garden style 76-unit affordable housing project. The proposed easements will not affect the operations of Cedar Hill Apartments nor disturb the residents who live there.

**Easement A – Railroad Lane.** The Cedar Hill property abuts Railroad Lane, a private drive, which is the only access to the Riverwoods project. At 18-feet wide, Railroad Lane is not adequate for ingress/egress to the new development. This easement would permit the developer to widen the roadway, provide a sidewalk, storm drains, landscaping and signage.

**Easement B – Private Sewer.** The closest access point to the Cecil County public sewer system is south of Cedar Hill. To satisfy County Public Works requirements, Riverwoods proposes to construct and maintain a private sewer line in a 20' easement across the Cedar Hill property that would tie into the public sewer system south of Cedar Hill.

**Easement C – Public Sewer.** Cecil County is agreeing to extend its public sewer system from the Cedar Hill property line to an existing manhole where the Riverwoods private sewer and the Cedar Hill private sewer will meet (approximately 40 feet). The easement would dedicate this portion of the Cedar Hill site to Cecil County for the continued operation and maintenance of a public sewer system.

Because the easements are small and located in required setbacks or areas dedicated to required uses (such as storm water retention) they have no significant impact on the value of the State's security for the loan to Cedar Hill.

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

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**7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Borrower:** Memorial Development Partners, LP

**Project:** Memorial Apartments  
301 McMechen Street, Baltimore City, 21217

**Authority:** Section 4-1501 *et. seq.*, Housing and Community Dev't Article,  
Annotated Code of Maryland; COMAR 05.05.01

*Rental Housing Works* finances rental housing that will be occupied by individuals with incomes of 60% and below of the area median income.

**Loan Amount:** \$2,500,000

**Fund Source:** MCCBL 2013 Rental Housing Works Program: *Provide funds for rental housing developments that serve low and moderate-income households.*

**Collateral:** Deed of Trust

**Description:** The project, sponsored by Somerset Development Company, LLC, will acquire and rehabilitate a twelve-story rental housing development with 266 units. Fifty-seven units will be restricted to households earning 50% or less of the area median income; the remaining 209 units will be restricted to households earning 60% or less of the area median income.

Sources	Amount
<b>Rental Housing Works (this Item)</b>	<b>\$2,500,000</b>
CIF Energy Loan	900,000
HUD 221(d)(4) insured mortgage	13,793,900
Tax Credit Equity	17,593,723
MAC – Enterprise Loan	600,000
MAC Purchase Loan	12,653,185
Developer's Fee	2,098,261
HUD Flex Subsidy Loan	641,376
Interim Income	2,350,000
Acquired Reserves	250,000
Total	\$53,380,445

The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20130320-5538) on April 4, 2013.

**BOARD OF PUBLIC WORKS**

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**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

Contact: Carol Gilbert 410-514-7229 gilbert@mdhousing.org  
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**8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Loan Authority:** Neighborhood Business Development Program  
§§6-301 through 6-311 Housing and Community Development Article  
Annotated Code of Maryland, COMAR 05.13.01

**Borrower:** Sandy Island, LLC  
333 Racine School Road, Elkton, Cecil County

**Project Address:** 101 West Main Street, Elkton, 21921

**Loan Amount:** \$400,000

**Fund Source:** MCCBL of 2013: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments*

**Collateral:** First Deed of Trust on 101 West Main Street, Elkton, 21921.

**Project Rationale:** The project will be located in the former Howard House Hotel and Restaurant, a four-story structure that has over the years been a hotel, retail businesses, horse stables, apartments, a dental office and a barbershop. Demolition and renovation to the 1840's-era building is underway. The renovation will be completed retaining as much of the original look as possible. The historic building will contain an authentic Irish Pub and restaurant on the first floor and a lounge and seafood bar on the second floor. The lounge will have an entrance from North Street through re-creating the original outside stairs which hosted speeches of two United States Presidents. Project includes complete interior demolition which includes removal of all existing plumbing, electric and HVAC and renovations which will include new bathrooms, new dry wall, new windows, new HVAC, electric and plumbing. The borrowers have self-funded the property acquisition and existing demolition and renovations.

Use	DHCD	Borrower	Project
Land & Building		\$435,000	\$435,000
Construction (this Item)	\$400,000	813,050	1,213,050
Working Capital	100,000	100,000	200,000
<b>Total</b>	<b>\$500,000</b>	<b>\$1,348,050</b>	<b>\$1,848,050</b>

Only \$400,000 requires Board of Public Works approval as the working capital funding is not general-obligation bond proceeds.

**BOARD OF PUBLIC WORKS**

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**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

*Contacts: Karl Roscher (410-260-8313)  
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Carl Simon (410-260-8282)  
csimon@dnr.state.md.us*

**9. DEPARTMENT OF NATURAL RESOURCES:**

**Contract ID:** Maryland Shellfish Aquaculture Capital Equipment Financing  
ADPICS # 605P4400030

**Description:** Capital equipment for shellfish aquaculture development

**Award:** Maryland Agricultural and Resources Based Industry Development  
Corporation

**Procurement Method:** Exempt [DNR seeks Board of Public Works approval to expend general-obligation bond proceeds.]

**Contract Amount:** \$500,000

**Contract Term:** February 20, 2014 – December 31, 2014

**Background:** The Oyster Restoration and Aquaculture Development program seeks to enhance native oyster population through private investment in shellfish leasing and by transitioning existing watermen into shellfish aquaculture production.

Through this Oyster Restoration and Aquaculture Development project, funding assistance will be extended to existing and prospective shellfish aquaculture businesses. Business owners will use this funding to purchase equipment such as oyster tumblers, graders, and other material handling gear.

**Fund Source:** MCCBL of 2013, Oyster Restoration Program \$500,000

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**BOARD OF PUBLIC WORKS**

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

Contact: Bhaskaran Subramanian  
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(410) 260-8786

**10. DEPARTMENT OF NATURAL RESOURCES  
*Shoreline Conservation Service***

**Recommendation:** That the Board of Public Works approve releasing shore erosion control liens for the following projects. The contractual requirements between the Department of Natural Resources and the property owners have been satisfied.

Project Number	Owner's Name	Project Description	County/ District	Amount
SEC 12-86	Eileen Dagger	Construct 121 LF of stone revetment with backfill, grading, topsoil, seeding, debris removal.	Kent County/ 36	<b>\$28,555</b>
SEC 3587	Gene and Clare G. Guerny	Construct 110 LF of stone revetment	Calvert County/ 29C	<b>\$57,200</b>
SEC 13-89	Alexander S. and Laura A.B. Graham	176 L.F. shoreline stabilization with timber bulkhead	Anne Arundel/ 30	<b>\$73,731</b>

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

Contact: Ellen Frketic 410-729-8307  
efrke@menv.com

**11. MARYLAND ENVIRONMENTAL SERVICE  
*Eastern Correctional Institution, Somerset County***

**A/E Contract:** Design Services for Wastewater Treatment Plant Expansion & Upgrade; MES Project #13-05-28

**Description:** Engineering services to design expansion & upgrade to ECI Wastewater Treatment Plant

**Award:** KCI Technologies, Inc, Sparks

**Procurement Method:** Competitive Sealed Proposal

**Term:** 48 months from notice to proceed

**Amount:** \$1,978,773

**MBE Participation:** 28%

**Remarks:** The engineer will design the expansion/upgrade of the existing facility to treat the prison wastewater and the reverse osmosis (RO) reject water from the water treatment plant as a single stream and enable compliance with the new permit requirement by January 1, 2018. Upon completion of the expansion and upgrade, the WWTP is expected to produce an effluent with nutrient concentrations of 1.26 mg/l Total Nitrogen and 0.13 mg/l Total Phosphorus during summer months.

Nine firms responded to MES's Request for Qualifications. The qualification statements were evaluated and three firms were invited to submit technical proposals. After the technical proposals were evaluated, the highest ranked firm (KCI Technologies) was asked to submit a cost proposal. Negotiations took place with KCI to arrive at a final cost.

The proposal from KCI includes all five phases of the project but only the first three phases (Design Development, Design, and Bidding) are awarded at this time. The approved amount will exceed the amount authorized for the project by the 2013 MCCBL by 22%. MES has notified the General Assembly as required by the language of the MCCBL, which states, "Expenditures for any of the following projects may not exceed the amount below by more than 7.5% without notification to the General Assembly."

**Fund Source:** MCCBL of 2013: *MES Infrastructure Improvement Fund (UB00)*  
**Appropriation Code:** 097 MCCBL 13 (PCA #11024)  
**Resident Business:** Yes  
**Tax Compliance No.:** 14-0043-1110

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**BOARD OF PUBLIC WORKS**

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

*Contact: Susan Langley 410-514-7662  
susan.langley@maryland.gov*

**12. DEPARTMENT OF PLANNING**

***Maryland Historical Trust - Maryland Maritime Archeology Program***

**Recommendation:** The Maryland Historical Trust recommends that the Board of Public Works approve the activities of the Maryland Maritime Archeology Program as proposed for the 2014 field season. This Item also summarizes the Program's 2013 activities.

**Authority:** §§ 5A-333–5A-346, State Finance & Procurement Article, Annotated Code of Maryland.

**Background:** The Submerged Archeological Historic Property Act established the Maryland Maritime Archeology Program (MMAP) within the Maryland Historical Trust. This Act charges the Trust with identifying and managing the State's submerged archeological sites. Under the Act, anyone seeking to excavate or disturb submerged archeological sites on State lands must obtain a permit from the Trust. The law specifically exempts the Trust from the permit requirement. Instead, the Trust must obtain Board of Public Works approval before undertaking any activity that would otherwise require a permit. In 2014, the Trust proposes to carry out a number of activities that require Board approval.

**PROPOSED 2014 ACTIVITIES REQUIRING BOARD APPROVAL**

The 2014 MMAP field season will include visits to known sites as well as initiation of work in new survey areas around the State. Investigations will use remote sensing technology and visual inspection. When warranted, limited testing and excavation will be undertaken. This may entail the recovery of diagnostic artifacts to determine site age and significance. Trust staff will conserve and analyze these objects and write a report. MMAP activities are open to volunteer participation. Proposed activities are dependent on funding.

**Wicomico River Survey [Charles County]**

*April-May* This survey is being developed in partnership with Dr. Julie King, St. Mary's College of Maryland, and will build on her work at Zekiah fort and various 17<sup>th</sup> and 18<sup>th</sup> century archeological sites along the Wicomico River. As the river has not yet been surveyed archeologically, the work will add to the State's inventory of submerged archeological historic properties.

**Investigation of the *Levin J. Marvel* [Anne Arundel County]**

*June* Investigation of the *Levin J. Marvel* was postponed because MMAP had to return a side-scan sonar system it had on loan from the National Park Service. MMAP still intends to examine the site of the loss of the ram schooner Levin J. Marvel. It has not been visited by any government agency since the Coast Guard inspected it in 1987. This site may have the potential to be included in the National Register of Historic Places.

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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February 19, 2014**

**12. DEPARTMENT OF PLANNING (cont'd)  
*Maryland Historical Trust - Maryland Maritime Archeology Program***

**Investigation of Shipwrecks Off Nottingham [Prince George's County]**

*July, September* This is a continuation of a project with Maryland-National Capital Park and Planning Commission examining the Patuxent River shoreline at Nottingham to assist in the planning of a shoreline stabilization project and to inspect reports of shipwrecks in the vicinity of the town's historic waterfront.

**Diverse Field Investigations**

The Institute of Maritime History will continue to deploy, retrieve and maintain the mooring buoy for the German submarine, U-1105. Under the auspices of the MMAP, IMH monitors the U-1105 Historic Shipwreck Preserve in the Potomac River. The latter is managed cooperatively by the State, the U.S. Navy and St. Mary's County. In 2014 the IMH-affiliated Battle of the Atlantic Research and Expedition Group plans to prepare a proposal to undertake a complete survey and condition assessment of the U-1105. MMAP has offered to provide technical assistance for this project.

**SYNOPSIS OF THE 2013 FIELD SEASON**

**"Fort Lincoln" Point Lookout [St. Mary's County]**

*May – June* A request to return the borrowed side-scan sonar system forced the indefinite postponement of this project.

**Investigation of Shipwrecks Off Nottingham [Prince George's County]**

*June – October* This partnership project with Maryland-National Capital Park and Planning Commission examines the Patuxent River shoreline and the remains of reported shipwrecks at Nottingham where a shoreline stabilization project has been proposed. This area is adjacent to the geographical focus of a study to ascertain details related to the town during the War of 1812. A side-scan sonar survey conducted in June using a borrowed system revealed a brief trace that was possibly one of the reported shipwrecks. A magnetometer survey conducted in September revealed a number of anomalies that require inspection, and a return to the site to test the program's new high resolution sonar system revealed the remains of two shipwrecks, one very well-preserved and located immediately adjacent to the shoreline stabilization project area. Both shipwrecks are believed to represent 18<sup>th</sup>-early 19<sup>th</sup> century merchant sailing craft based on review of the sonar images and the history of the town. This project will continue in 2014 and involve further remote sensing surveys and diver inspection.

**Investigation of the Levin J. Marvel [Anne Arundel County]**

*June* The project was postponed because the borrowed side-scan sonar system had to be returned.

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

**12. DEPARTMENT OF PLANNING (cont'd)**  
*Maryland Historical Trust - Maryland Maritime Archeology Program*

**Initiate Research and Survey of Slaughter Creek [Dorchester County]**

*July – August* During August 1814, the British reported burning as many as five schooners in Slaughter Creek. Little archeological work has been undertaken in these waters and there are few documentary sources. Project was postponed to return the borrowed side-scan sonar system.

**Monterrey Project [Gulf of Mexico, University of Rhode Island]**

*July* An unusual opportunity arose to participate in a multi-partner deep-water investigation of a shipwreck in the Gulf of Mexico suspected of being a Baltimore-built privateer. Susan Langley was among the scientists invited to participate from a remote command center based at Robert Ballard's Inner Space Center at the University of Rhode Island. Consideration of the nature and ages of the artifacts and samples collected point to the loss of the vessel before 1820 and may be related to a weather event of 1818. Research into the identity of the ship is ongoing and the partners are planning to return to the site in 2015.

**Diverse Field Investigations**

The Institute for Maritime History continued to deploy, retrieve and maintain the mooring buoy for the German submarine, U-1105. Under MMAP auspices, the Institute monitored the U-1105 Historic Shipwreck Preserve in the Potomac River. The latter is managed cooperatively by the State, the U.S. Navy and St. Mary's County.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

*Contact: David Lever 410-767-0610  
dlever@msde.state.md.us*

**13. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM**

*FY 2014 Capital Improvement Program Amendments, Baltimore City Public Schools*

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve an amendment to the Fiscal Year 2014 Capital Improvement Program for Baltimore City Public Schools to adjust funding for two projects. The Board approved the FY 2014 CIP as Secretary’s Item 9 (May 15, 2013).

**Baltimore City Amendment:** Baltimore City Public Schools requests to increase funding for one approved project and to establish funding for one eligible project using funds from the Statewide contingency.

LEA/School/Scope	FY 2014 CIP State Allocation	Total Proposed Increase	Adjusted State Allocation
Booker T. Washington Building #30 – Window/Door Replacement	\$1,500,000	\$1,500,000	\$3,000,000
Grove Park Elementary/Middle #224 – Roof Replacement	\$0	\$752,000	\$752,000

**Authority:** If school construction funds provided to a county in one fiscal year Capital Improvement Program cannot be allocated to, or used for, the eligible project within two years of the initial authorization, the county may opt to have the funds: (1) applied to another eligible project in the current CIP or (2) reverted to and maintained in the contingency fund for eligible projects in the county in the next FY CIP. *See Maryland Consolidated Capital Bond Loan of 2013 (Chapter 423, Acts of 2013); see also COMAR 23.03.02.03G.*

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

**3rd REVISION**

*Contact: Amber Teitt (410)260-7920  
ateitt@treasurer.state.md.us*

**14. STATE TREASURER**

*February 2014 Tax-Exempt Equipment Lease-Purchase Financing*

The State Treasurer recommends that the Board of Public Works approve the award of the February 2014 Tax-Exempt Equipment Lease-Purchase Agreement for financing, on a consolidated basis under a lease-purchase financing arrangement, the acquisition of capital equipment by certain State agencies. This February 2014 Tax-Exempt Equipment Lease-Purchase Financing will provide financing for \$255,020.82 in capital equipment.

**TERM:** Financing Period: February 19, 2014 through February 28, 2014  
Lease Periods: Three years and five years after the Closing Date

**PROCUREMENT METHOD:** Competitive Sealed Bids

**AWARD:** US Bancorp Government Leasing and Finance, Inc

**BIDS:** The award was based on the lowest weighted average rate submitted by the bidders.

<i>Bidder's Name</i>	<i>Weighted Average Rate</i>
US Bancorp Government Leasing and Finance, Inc	1.170%
Banc of America Public Capital Corp	1.239%
SunTrust Equipment Finance & Leasing Corp.	1.297%

**MBE GOAL:** None

**FUND SOURCES:** Agency operating budgets

**AMOUNT:** \$255,021

**REMARKS:** The State Treasurer's Office issued an Invitation for Bids for financing on a consolidated basis \$255,020.82 in capital equipment, that was published on *eMarylandMarketplace*, posted on the websites for the National Association of State Treasurers and the State Treasurer's Office, and emailed to 30 firms known to be active in financing municipal leases. There are no subcontracting opportunities with this financing; however MBEs were encouraged to respond. This Lease-Purchase financing is expected to close no later than February 28, 2014. The bids were evaluated and were weighted based on the actual amounts to be financed and the rates for the respective lease terms of 3 years and 5 years.

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

**3<sup>rd</sup> REVISION**

**14. STATE TREASURER (cont'd)**  
*February 2014 Tax-Exempt Equipment Lease-Purchase Financing*

**REMARKS:**

Rather than use a long-term Master Lease, the State Treasurer's Office has determined to periodically consolidate the financing requests for equipment from State agencies and to solicit new equipment lease-purchase financing bids from lessors. This method more appropriately corresponds to current market conditions.

The Treasurer notified the Legislative Policy Committee, in accordance with Section 8-403 of the State Finance and Procurement Article of the Annotated Code of Maryland, of her request to periodically lease-finance equipment acquisitions, in an aggregate amount not exceeding \$35 million, over a two-year period beginning July 1, 2013 and ending June 30, 2016.

Following the February 2014 Tax-Exempt Equipment Lease-Purchase financing, the remaining balance of the \$35 million approved by the Legislative Policy Committee for equipment lease-purchase financing will be approximately \$33.7 million.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
February 19, 2014**

*Contact: James Tucker  
301.360.2005  
james.tucker@msd.edu*

**15. MARYLAND SCHOOL FOR THE DEAF  
*Naming of the Ijams-Vance Dining Hall***

**Recommendation:** The Maryland School for the Deaf board of trustees and its superintendent recommend that the Board of Public Works approve naming the school cafeteria on the Frederick campus the *Ijams-Vance Dining Hall* in memory of Mary “Mollie” Manning Ijams and May Frances Vance.

**Background:** Both Ms. Ijams and Ms. Vance hold important positions in the School’s history.

Mollie Ijams (1851-1926) is a member of the historic Maryland family, the Ijams after whom Ijamsville is named. Her grandfather was a member of the House of Delegates. Mollie attended the Virginia School for the Deaf for six months but her mother, Eliza, was determined that Maryland should have its own school for the deaf. When the School opened, Mollie was the first to register; she and her brother were members of the initial class of 34 students. Mollie went on to become the School’s first graduate to receive a diploma. She then became the first alumnus to teach at the school. She taught many subjects to elementary students for 45 years until her retirement. Mollie is buried in the Mt. Olivet Cemetery, near the School’s campus.

Frances Vance of Baltimore City helped integrate the School as one of the dozen students who in 1956 transferred from the Colored Program at Overlea after the Supreme Court issued *Brown v. Board of Education*. She was the first African American to graduate from the School. The School’s alumni association presents an annual award in her honor.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
February 19, 2014**

*Contact: Athos Alexandrou, 410.767.5369  
Athos.Alexandrou@maryland.gov*

**A1. DEPARTMENT OF HEALTH AND MENTAL HYGIENE**  
Office of Systems, Operations & Pharmacy

**CONTRACT ID:** Point of Sale Prospective  
Drug Utilization Review & Rebate Program  
ADPICS No. COF42107

**CONTRACT TYPE:** Services

**DESCRIPTION:** Emergency modification to contract that provides for ongoing development, operation and management of Maryland's Point-of Sale Pharmacy System for Medicaid enrollees and other DHMH program enrollees.

**PROCUREMENT METHOD:** Emergency Modification  
**DATE EMERGENCY DECLARED:** November 19, 2013  
**AWARD:** Xerox State Healthcare, LLC, Dallas, TX  
(local office in Baltimore, MD)  
**MODIFICATION AMOUNT:** \$23,351  
**AWARD DATE:** December 1, 2009  
**MODIFICATION TERM:** December 1, 2013 – July 31, 2015  
**MBE PARTICIPATION:** None  
**FUND SOURCE:** 50% Special Funds, 50% Federal Funds  
Appropriation Code: 32.06.03.01

**REMARKS:**

*Nature of Emergency:* The emergency modification was necessary to revise the eligibility system to maintain and update current converted recipient records and process any remaining backlogged 2013 applications, as well as 2013 cases in preserved status, to comply with the new Affordable Care Act requirements. Additional funds are needed to cover the cost of developing, testing and implementing the necessary changes in the current system until the final conversion of existing records into the Maryland Health Exchange is completed.

*Basis for Selection:* Xerox is the current vendor. The contract does not end until July 31, 2015.

**TAX COMPLIANCE NO.:** 13-2234-001  
**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
February 19, 2014**

*Contact: Patricia Rutley-Johnson 410-767-6080  
Patricia.Rutley-Johnson@maryland.gov*

**A2. DEPARTMENT OF HEALTH AND MENTAL HYGIENE**  
Office of Eligibility Services

**CONTRACT ID:** Enrollment Broker Services  
OPASS 06-8749-5; ADPICS # COF43269

**CONTRACT TYPE:** Services

**DESCRIPTION:** Emergency modification to contract to provide Statewide outreach, education and enrollment services to HealthChoice and Maryland Children's Health Program enrollees to ensure availability of, and access to, appropriate health care services.

**PROCUREMENT METHOD:** Emergency Modification  
**DATE EMERGENCY DECLARED:** December 30, 2013  
**AWARD:** Policy Studies, Inc. Denver, CO  
(local office in Baltimore, MD)  
**MODIFICATION AMOUNT:** \$2,000,000 (not to exceed)  
**AWARD DATE:** December 31, 2013  
**TERM:** December 31, 2013 - December 31, 2014  
**MBE PARTICIPATION:** 25%  
**FUND SOURCE:** 50% General; 50% Federal  
Appropriation Code: M00Q0103

**REMARKS:**

*Nature of Emergency:* Because of technical problems plaguing the Health Information Exchange (HIX), an eligibility and enrollment system operated by the Maryland Health Benefit Exchange, a large number of newly eligible enrollees, who were anticipated to receive assistance with their managed care organization (MCO) choice through the HIX, will instead require assistance from the enrollment broker to select an MCO. These circumstances constitute an emergency because failure to provide the services will impede access to care for tens of thousands of Marylanders.

*Basis for Selection:* DHMH selected the current incumbent Policy Studies for the work as at the time of emergency, PSI was already doing similar work under the current contract terms and conditions.

**TAX COMPLIANCE NO.:** 14-0003-1111  
**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**ACCEPTED**  
**WITH DISCUSSION**

**THIS REPORT WAS:**

**REMANDED**  
**WITHOUT DISCUSSION**

**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
February 19, 2014**

*Contact: James W. Price  
410- 260-8426*

**1A. PROGRAM OPEN SPACE LOCAL SHARE**

**Recommendation:** Approval to commit \$153,000 for the following **development** project.

***Greenbriar Local Park - \$153,000***  
Montgomery County  
POS #5527-15-630, MD20081121-1075

**Background:** Develop 25-acre local park with preserved natural areas and active recreation areas. Planned facilities include a regulation soccer/football field with adjacent terraced spectator berm areas, a basketball/multi-use court, a grass volleyball court, school aged and tot aged playgrounds, a loop path with benches and connectors, a central entrance focal point area, picnic tables, a gazebo overlook with interpretive features, parking, user amenities and portable toilets, bioretention stormwater management facility, and landscaping.

**Previous Approval:** \$2,874,000 (POS Item 5A(2) (January 28, 2009))

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 13080 Item 080 \$153,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
February 19, 2014**

Contact: James W. Price 410- 260-8426  
cprice@dnr.state.md.us

**2A. PROGRAM OPEN SPACE LOCAL SHARE**

**Recommendation:** Approval to commit \$22,500 for the following **development** project.

*City Park/Band Shell Seating - \$22,500*  
City of Hagerstown, Washington County  
POS #6191-21-307, MD20140114-0023

**Background:** Install additional spectator seating in front of Band Shell at City Park.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 13080 Item 080 \$22,500

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**February 19, 2014**

*Contact: Emily Wilson 410- 260-8436  
ewilson@dnr.state.md.us*

**3A. PROGRAM OPEN SPACE STATE SHARE**

**Girl Scouts of the Chesapeake Bay Council, Inc.**  
Easement Acquisition  
Cecil County, POS #4497

**Recommendation:** That the Board of Public Works approve DNR acquiring a conservation easement (as a co-holder with the Eastern Shore Land Conservancy) to protect 170.945 acres of the Grove Neck Girl Scouts Camp in Cecil County. The property is located at the confluence of the Sassafras River and the Chesapeake Bay and will help protect the federal-listed, endangered Puritan Tiger Beetle. The easement will protect the unique habitat of the beetle that is found along 2,300 feet of the shoreline. The Girl Scouts will continue to operate the property as a camp, but development will be limited.

The property, located in a Target Ecological Area, scored 111 under the Program Open Space Targeting System. This project meets the criteria of Chapter 419, Laws of Maryland 2009 because of its extraordinary environmental value and its location.

**Grantor:** Girl Scouts of the Chesapeake Bay Council, Inc.

**Grantees:** The State of Maryland to the use of the Department of Natural Resources and the Eastern Shore Land Conservancy, Inc.

**Property:** 170.945 acres

**Price:** \$1,174,734

Price reflects 19% discount from recommended value of \$1,459,000  
Federal funds from US Fish & Wildlife Section 6/RTE program fund 69% of acquisition.

**Appraisals:** \$958,000 (10/9/12) – Terry R. Dunkin - Reviewed by David Wallenberg  
\$1,459,000 (2/18/13) – W. Fitzhugh Turner - Reviewed by David Wallenberg

**Administrative Fee, Program Compliance Fee and Reimbursements:**

DNR will reimburse the co-holder of the easement, Eastern Shore Land Conservancy:

Administrative Fee	3%	\$35,242
Program Compliance Fee	1.5%	\$17,621
Program Compliance Fee	1.5%	\$ 7,875**
Appraisals		\$12,800
Survey		<u>\$24,525</u>
Total		\$98,063

\*\*Reference is made to the Lake easement that the Board of Public Works approved as DNR-RP Item 14A (August 21, 2013). Program Compliance Fee to be added as Eastern Shore Land Conservancy will monitor easement.

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**February 19, 2014**

**3A. PROGRAM OPEN SPACE STATE SHARE (cont'd)**

**Fund Sources:**

Maryland Consolidated Capital Bond Loan – 2010  
Program Open Space Stateside – Regular Allocation, Chapter 483, Acts of 2010  
Source Code: 01210 Item: 012 **Amount: \$364,168**

Department of Natural Resources – Federal Funds 2014  
United States Fish & Wildlife Service Section 6/RTE  
Source Code: A0510 Item: 010 **Amount: \$810,566**

Outdoor Recreation Land Loan – 2010  
Program Open Space Stateside – Regular Allocation, Chapter 484, Acts of 2010  
Source Code: 44510 Item: 445 **Amount: \$98,063**

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**February 19, 2014**

*Contact: Emily Wilson 410-260-8436  
ewilson@dnr.state.md.us*

**4A. FOREST CONSERVATION ACT EASEMENT**

**Recommendation:** That the Board of Public Works approve the Department of Natural Resources accepting a permanent forest conservation easement from Morgan State University. The easement will provide long-term protection of 16.14 acres of forest area located on Morgan State University property in Baltimore City.

**Background:** Morgan State University is donating the easement in accordance with the Forest Conservation Plans, (File #C00-05, C03-17, C09-09, and C13-01) prepared in connection to certain development on its property. This easement is consistent with DNR forest conservation practices.

**Authority:** Forest Conservation Act, Sections 5-1601--5-1613 of the Natural Resources Article, Annotated Code of Maryland

**Grantor:** State of Maryland to the use of the Morgan State University.

**Grantee:** State of Maryland to the use of the Department of Natural Resources

**Property:** 16.14 acres on Morgan State University property, Baltimore City

**Price:** \$ -0-

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
February 19, 2014**

*Contact: Emily Wilson 410-260-8436  
ewilson@dnr.state.md.us*

**5A. FOREST CONSERVATION ACT EASEMENT**

**Recommendation:** That the Board of Public Works approve the Department of Natural Resources and Morgan State University amending a permanent forest conservation easement. The effect of the amendment will be to provide long-term protection for additional construction projects that have been or will be built on the Morgan State University property located in Baltimore City.

**Background:** In connection with campus development plans for the Murphy Fine Arts Building Demolition and New Library, Student Center Parking Garage, and Research Greenhouse, Morgan State University seeks to amend a forest-conservation easement that the Board originally approved for 2.866 acres. See Secretary’s Item 8 (Oct. 30, 2002). This easement is consistent with DNR forest conservation practices.

**Authority:** Forest Conservation Act, Sections 5-1601--5-1613 of the Natural Resources Article, Annotated Code of Maryland

**Grantor:** State of Maryland to the use of the Morgan State University.

**Grantee:** State of Maryland to the use of the Department of Natural Resources

**Property:** 1.24 acres on Morgan State University property, Baltimore City

**Price:** \$ -0-

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**SERVICES CONTRACT**

**ITEM:** 1-S **Agency Contact:** Robert Howells  
410-230-8789  
Robert.Howells@maryland.gov

**DEPARTMENT/PROGRAM:** Maryland State Lottery and Gaming Control  
Agency (MLGCA) Lottery Division

**CONTRACT ID:** Veterans' Organization (VO) Instant Ticket Lottery  
Machines (ITLMs) and Related Services  
ADPICS # E75B4400025

**CONTRACT DESCRIPTION:** Contract to provide Veterans' Organization (VO)  
Instant Ticket Lottery Machines (ITLMs) and Related Services, to include: the design,  
development, installation, implementation, operation and maintenance of a central monitor and  
control system (ITLM Central System); ITLM design, development, installation,  
implementation, support, supplies and maintenance at VOs specified in the Lottery Law; instant  
ticket design, planning, production, security and storage in the contractor's warehouse; and  
delivery of instant tickets to the VOs.

**AWARD:** Diamond Game Enterprises  
Chatsworth, CA

**TERM:** 3/1/2014 – 2/28/2019 (w/1 five-year renewal  
option)

**AMOUNT:** \$ 57,000,000 Est. (5 Years; Base Contract)  
\$ 60,000,000 Est. (5 Years; Renewal Option)  
\$117,000,000 Est. (10 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:** Only One Proposal Received

**MBE PARTICIPATION:** 17.53% (See Requesting Agency Remarks below)

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 1-S (Cont.)

**PERFORMANCE SECURITY:** Performance Bond \$500,000  
 Fidelity Bond \$250,000

**INCUMBENT:** None

**REQUESTING AGENCY REMARKS:** A notice of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. The RFP was sent to nine potential offerors, of which three are Maryland firms and one is a MBE. A copy of the RFP was also sent to the Governor's Office of Minority Affairs.

One proposal was received in response to the RFP. It was determined that the offeror is responsible and that its proposal was reasonably susceptible of being selected for award. It was also determined that the financial proposal is fair and reasonable and within the anticipated price range based on the Lottery's market research. It was also determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Diamond Game Enterprises (Diamond), the sole offeror.

This is a new project for the State. During the 2012 second special session of the General Assembly, Senate Bill 1 was enacted relating to the legalization of ITLMs in the State. Senate Bill 1 authorizes the Director of the MLGCA to issue to certain VOs a license to operate not more than five ITLMs. VOs that are issued a license shall locate and operate the ITLMs at its principal meeting hall in the county in which the VO is located. During the 2013 session of the General Assembly, House Bill 646 was enacted relating to ITLMs at VOs which provided additional clarification to the requirements in Senate Bill 1.

Prior to issuance of the RFP the MLGCA's market research indicated that there were very few companies in the highly specialized business of providing ITLMs to lotteries in North America and that could potentially supply the type of ITLM and central system required by Maryland. Diamond has several years of experience providing similar ITLMs and central systems to a number of US and Canadian lotteries, as well as to fraternal clubs and commercial bingo halls in Anne Arundel County, Maryland.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 1-S (Cont.)

This Firm Fixed Unit Price-Indefinite Quantity Contract establishes firm-fixed percentage of ITLMs proceeds that will be paid to the contractor. The *Award Amount* shown above is estimated based upon the projected number of ITLMs placed at VOs and the projected win for those ITLMs. The actual amounts paid to the contractor may be less than the estimated *Award Amount*. Payments will be made only for the actual proceeds generated by the ITLMs.

A 10% MBE participation goal was established for this contract to subcontract the services for machine service, preventive maintenance and spare parts; however, the recommended awardee has committed to a 17.53% MBE participation goal.

**FUND SOURCE:** 100% Special (ITLM Proceeds)  
**APPROP. CODE:** E75D0001  
**RESIDENT BUSINESS:** No  
**MD TAX CLEARANCE:** 14-0099-0001

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Board of Public Works Action – This Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**SERVICES CONTRACT**

**ITEM:** 2-S **Agency Contact:** Jordan R. Loran, P.E.  
410-260-8907  
jloran@dnr.state.md.us

**DEPARTMENT/PROGRAM:** Natural Resources (DNR)  
Engineering & Construction Division

**CONTRACT ID:** Barge Repairs: Barge Chesapeake & Barge  
Cambridge  
ADPICS # K00B4400085

**CONTRACT DESCRIPTION:** Provide services for maintaining and preserving the  
Barge Chesapeake and the Barge Cambridge to include power-wash, scrape and sandblast/water  
blast the two barges to the bare metal, inspect hulls, repair as necessary and repaint.

**AWARD:** Yacht Maintenance Co., Inc.  
Cambridge, MD

**TERM:** 3/1/2014 - 6/28/2014

**AMOUNT:** \$347,400 (120 Calendar Days)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:** Only One Bid Received

**MBE PARTICIPATION:** 0% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** N/A

**INCUMBENT:** N/A

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids  
(IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent  
directly to eight prospective vendors, all of which are Maryland firms, and included no MBEs.  
A copy was also sent to the Governor's Office of Minority Affairs.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 2-S (Cont.)

Only one bid was received in response to this solicitation. The recommended contractor is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation.

This is a highly specialized field of work, requiring special site and shop equipment to accommodate large barges on the water. DNR contacted the potential bidders as to why they didn't bid. Several indicated that they were too busy at this time because of other commitments. Therefore, award is recommended to Yacht Maintenance Co., Inc.

No MBE participation goal was established because there are no opportunities for subcontracting since this contract is for labor within a single element of work. Also, there are no Maryland certified MBEs that can provide these services.

**FUND SOURCE:** 100% Special (Waterway Improvement Fund)  
**APPROP. CODE:** K00A0901  
**RESIDENT BUSINESS:** Yes  
**MD TAX CLEARANCE:** 13-3043-1111

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Board of Public Works Action - This Item was:

**APPROVED**      DISAPPROVED      DEFERRED      WITHDRAWN  
WITH DISCUSSION      WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**SERVICES CONTRACT**

**ITEM:** 3-S **Agency Contact:** LaVerne Naesea  
410-764-4794  
Laverne.Naesea@maryland.gov

**DEPARTMENT/PROGRAM:** Department of Health and Mental Hygiene  
Board of Pharmacy (32.02.01)

**CONTRACT ID:** Optical Scanning Project; OPASS#14-13803  
ADPICS # M00B4400334

**CONTRACT DESCRIPTION:** Provide optical scanning services required by the Board of Pharmacy to scan old licensee file documents into digital/electronic format allowing the ability to access to all licensees' history associated with each licensee's account through the new management and information systems (MIS) unit database system.

**AWARD:** iScan, A Division of Humanim, Inc.  
Columbia, MD

**TERM:** 3/1/2014 – 12/31/2015

**AMOUNT:** \$288,094

**PROCUREMENT METHOD:** Preferred Provider

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** 100% (Contractor is a Maryland Certified MBE)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** None

**Supplement B  
Department Of Budget And Management  
ACTION AGENDA  
February 19, 2014**

**ITEM:** 3-S (Cont.)

**REQUESTING AGENCY REMARKS:** The Board of Pharmacy will be changing office locations within its building in the next three to six months and has a significant accumulation of files, up to 20 years old, that must be retained. The files are physically stored in cabinets and boxes at the Board of Pharmacy. In order to not move these files to the new location where there is not sufficient space for storage, the plan is to purge those that are no longer required and electronically store those that must be retained. This service is required to scan thousands the old licensee file documents into digital/electronic format (pdf). This process has become possible with the recent implementation of the Board’s new MIS database system. After the files are scanned, staff users will have access to all licensees’ history associated with each licensee’s account.

In accordance with COMAR 21.11.05.04, on January 16, 2014 the Pricing and Selection Committee for the Employment Works Program certified the prices for this contract as fair market at a not-to-exceed value of \$288,094 for providing optical scanning services.

**FUND SOURCE:** 100% Special (Reimbursement)  
**APPROP. CODE:** M00B01.04  
**RESIDENT BUSINESS:** Yes  
**MD TAX CLEARANCE:** 13-2584-0110

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B  
Department Of Budget And Management  
ACTION AGENDA  
February 19, 2014**

**SERVICES CONTRACT**

**ITEM:** 4-S **Agency Contact:** Robin Ryan  
410-572-6214  
Robin.ryan@maryland.gov

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Holly Center

**CONTRACT ID:** Pharmaceutical Services – Holly Center;  
DHMH/OPASS 14-13412  
ADPICS # M00B4400454

**CONTRACT DESCRIPTION:** Provide pharmaceutical services for prescription and non-prescription drugs for the patients at the Holly Center, located in Salisbury, Maryland.

**AWARD:** Allied Pharmaceutical Services, Inc.  
Rockville, MD

**TERM:** 3/1/2014 – 2/28/2019

**AMOUNT:** \$540,396 (5 Years)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

<b>BIDDERS</b>	<b>BIDS</b>
Allied Pharmaceutical Services, Inc. Rockville, MD	\$540,396.01
OcPharma, Inc. dba Coastal Drug Institutional Pharmacy Berlin, MD	\$588,350.78
Rehya Health Specifics Catonsville, MD	\$1,349,318.02

**MBE PARTICIPATION:** 0% (See Requesting Agency Remarks below)

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 4-S (Cont.)

**PERFORMANCE SECURITY** None

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* and the DHMH website. A copy of the notice was also sent to the Governor's Office of Minority Affairs.

Three bids were received in response to the IFB. The incumbent, Allied Pharmaceutical Services, Inc., submitted the lowest priced responsive bid, and was deemed to be a responsible bidder. Therefore, award is recommended to Allied Pharmaceutical Services, Inc.

The Holly Center is licensed and certified as an Intermediate Care Facility for the Mentally Retarded (ICF/MR) and provides 24/7 habilitation services. The Center's census is made up of individuals who have been diagnosed with mental retardation. These individuals also have complex medical, behavioral and/or psychiatric disorders.

The Holly Center is located in Salisbury, on Maryland's Eastern Shore, and provides services to nine counties: Worcester, Wicomico, Somerset, Dorchester, Queen Anne, Kent, Talbot, Cecil and Caroline.

The Contractor shall provide pharmaceutical services, which includes:

- Providing and delivering both prescription and non-prescription medications;
- Providing the carts to store the medications;
- Monitoring and auditing the carts for expired or about to be expired medications;
- Maintaining an emergency cart with the most common used medication; and,
- Providing 24 hours per day, 7 days per week emergency delivery, in the event medication is needed immediately.

No MBE or VBSE participation goals were established for this contract based upon the determination that services could not be subcontracted and the small number of certified MBEs listed on the MDOT website.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 4-S (Cont.)

**FUND SOURCE:** 100% General

**APPROP. CODE:** M00M0501

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2414-1111

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**SERVICES CONTRACT**

**ITEM:** 5-S **Agency Contact:** Dennis Phelps  
410-764-2565  
Dennis.phelps@maryland.gov

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Health Services Cost Review Commission (HSCRC)

**CONTRACT ID:** Hospital Charge Masters Review; #HSCRC-14-004  
ADPICS # M00B4400451

**CONTRACT DESCRIPTION:** Review certain data in eight random hospital charge masters to include comparing the units of service for five ancillary services (radiology, respiratory therapy, EKG (electrocardiogram), labor & delivery and physical therapy) in the hospital charge masters to the Health Services Cost Review Commission (HSCRC) approved units of service as prescribed in the HSCRC Accounting and Budget Manual for Fiscal and Operating Management.

**AWARD:** Schott HealthCare Consulting, LLC  
Derwood, MD

**TERM:** 2/24/2014 - 6/30/2014(w/2 one-year renewal options)

**AMOUNT:** \$ 63,960 (Approx. 4 Months; Base Contract)  
\$ 65,240 (1 Year; 1<sup>st</sup> Renewal Option)  
\$ 66,520 (1 Year; 2<sup>nd</sup> Renewal Option)  
\$195,720 Total (Approx. 2 Years, 4 Months)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:** Only One Proposal Received

**MBE PARTICIPATION:** None (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 5-S (Cont.)

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to two prospective vendors, both of which are Maryland firms, and included one MBE. A copy was also sent to the Governor's Office of Minority Affairs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Schott HealthCare Consulting, LLC, the sole Offeror.

It is believed that the low participation is due to the requirement that potential vendors need to be familiar with hospital charge masters and the Maryland Health Services Cost Review Commission (HSCRC) Rate Setting System. The recommended awardee has previous experience in performing these tasks for HSCRC under a small procurement contract to review four hospitals. Its proposal included prior acceptable performance, knowledge, and understanding with regard to the Hospital Charge Master and the HSCRC Rate Setting System.

The purpose of this contract is to review the hospital's charge masters to ensure that the appropriate units of service, as prescribed by the HSCRC, are utilized to generate patient charges. A "Hospital Charge Masters" description, also known as a chargemaster or CDM, contains the prices of all services, goods, and procedures for which a separate charge exists. It is used to generate a patient's bill.

The HSCRC establishes hospital rates for all payers, including Medicare and Medicaid. The HSCRC is also responsible for monitoring hospital compliance with approved billing rates and for collecting data on hospital utilization. Entering incorrect units of service in hospital charge masters results in inappropriately billing patients for services rendered and submitting HSCRC mandated reports with inaccurate data.

No MBE participation goal was established for this contract based upon the limited subcontracting opportunities. It was possible that hospital audits could be subcontracted; however, there were no MBE auditing firms certified in the specialty of hospital audits.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 5-S (Cont.)

**FUND SOURCE:** 100% Special (HSCRC User Fees)

**APPROP. CODE:** M00R0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-0069-0000

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**SERVICES CONTRACT**

**ITEM:** 6-S **Agency Contact:** Sandy Johnson  
410-767-7408  
sandy.johnson@maryland.gov

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Child Support Enforcement Administration (CSEA)

**CONTRACT ID:** State Disbursement Unit (SDU) Services;  
CSEA/SDU/14-001  
ADPICS # N00B4400308

**CONTRACT DESCRIPTION:** Develop, implement, and operate functions and systems related to the central collection of child support payments to include receipts processing, accounting, recoupment and limited customer services through the Child Support Enforcement Administration (CSEA) State Disbursement Unit (SDU).

**AWARD:** Systems & Methods, Inc. (SMI)  
Carrollton, GA  
(Local Office in Owings Mills, MD)

**TERM:** 3/1/2014 – 5/31/2019 (w/1 two-year renewal option)

**AMOUNT:** \$13,954,831 (5 Years, 3 Months; Base Contract)  
\$ 5,290,240 (2 Years; Renewal Option)  
\$19,245,071 Total (7 Years; 3 Months)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:** See page 17B

**MBE PARTICIPATION:** 25%

**PERFORMANCE SECURITY:** Yes

**HIRING AGREEMENT ELIGIBLE:** Yes

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 6-S (Cont.)

**INCUMBENT:** Xerox State and Local Solutions, Inc.  
Fairfax, VA

**REQUESTING AGENCY REMARKS:** A Notice of the Availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and posted on the DHR website. Copies of the solicitation notice were mailed directly to three potential vendors, none of which are Maryland firms or MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Two proposals were received in response to the RFP. Both proposals were deemed to be reasonably susceptible of being selected for award. Technical and financial factors had equal weight in the overall award determination. Systems & Methods, Inc. (SMI) received the higher ranking both technically and financially; therefore, SMI was ranked overall #1. SMI is recommended for award as having the most advantageous offer to the State.

SMI offered advanced technological solutions, additional no-cost features such as a mobile payment application and a local office payment deposit and processing solution, a more effective staffing plan, and a comprehensive demonstration of its system and processes. SMI possesses experience providing SDU services in 12 other states.

The SDU is a centralized payment processing unit within CSEA that allows for same business day processing of incoming child support payments and transmission of processed payment information to the statewide Child Support Enforcement System. The SDU also performs bank reconciliation, transaction processing, electronic depository application processing, electronic payment marketing, non-sufficient fund check processing, and collection of overpayments.

The first 90 days of the contract are for the "Transition-In" period. The contract will be fully operational by May 30, 2014. See DBM Item 15-S-MOD on this agenda for the contract extension to transition-out the incumbent Contractor.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 6-S (Cont.)

**FUND SOURCE:** 66% Federal; 34% Special (Child Support Offset)

**APPROP. CODE:** N00H0008

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-3037-0010

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B  
 Department Of Budget And Management  
 ACTION AGENDA  
 February 19, 2014**

**ITEM:** 6-S (Cont.)

**PROPOSALS (Cont.):**

Offerors	Technical Ranking	Financial Offer				Overall Ranking
		5-Year Base Contract Price	7-Year Task Order Price (NTE \$500,000)	2-Year Renewal Option Price	Total Financial Price / Ranking	
Systems & Methods, Inc. Carrollton, GA	1	\$13,954,831	\$0	\$5,290,240	\$19,245,071 / 1	1
Xerox State and Local Solutions, Inc. Fairfax, VA	2	\$13,634,700	\$449,280	\$5,349,020	\$19,433,000 / 2	2

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**SERVICES CONTRACT**

**ITEM:** 7-S **Agency Contact:** Rosetta Rose  
410-339-5026  
rose@dpscs.state.md.us

**DEPARTMENT/PROGRAM:** Public Safety & Correctional Services (DPSCS)

**CONTRACT ID:** Inmate Litigation Civil Rights Assistance  
Office of the Attorney General; DPSCS Q0014030  
ADPICS # Q00B4400187

**CONTRACT DESCRIPTION:** Provide legal assistance in certain civil matters to inmates in the custody of the agency in accordance to constitutional rights. Assistance is provided regardless of whether the potential court jurisdiction is a Maryland court, federal court, or an administrative agency.

**AWARD:** Prisoner Rights Information System of Maryland, Inc. (PRISM)  
Chestertown, MD

**TERM:** 3/3/2014 – 2/28/2019

**AMOUNT:** \$4,999,737 (5 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:** Only One Acceptable Proposal Received

**MBE PARTICIPATION:** 15% (See Requesting Agency Remarks below)

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DPSCS website. A copy of the solicitation notice was emailed directly to 38 prospective vendors, 32 of which are Maryland firms and 37 are MBEs.

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 7-S (Cont.)

Two proposals were received in response to the RFP; however, only one proposal was deemed to be reasonably susceptible of being selected for award. The other proposal was received after the due date and time established in the RFP and was rejected.

The single submitted proposal was evaluated by an evaluation committee. The technical proposal was deemed to be acceptable. In addition, the offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Prisoner Rights Information System of Maryland, Inc. (PRISM), the incumbent.

PRISM has successfully provided the services required under this contract since 2004. The DPSCS Office of Attorney General is fully confident in the recommended awardee's ability to continue the level of performance during the new contract. PRISM submitted an exceptional proposal highlighting its experience in providing litigation services for inmates.

Between 2009 and 2013, on average per year 3,631 inmate matters were handled by the legal services provider, PRISM. At present, there are over 24,000 State inmates in different facilities and programs located throughout the State.

...

Under the Federal court consent decree *Carter v. Kamka, Civil Action No. AMD-72-642*, the State is required to provide inmates with access to the courts in cases concerning conditions of confinement, sentence calculations and litigation of basic constitutional rights under 42 U.S.C. § 1983. As a constitutional right, DPSCS is required to provide inmates that are housed in DPSCS facilities/institutions with access to civil rights litigation assistance pertaining to their criminal convictions. This assistance includes Federal habeas corpus petition and civil rights actions for the vindication of fundamental civil rights.

A 15% MBE participation goal was established for this contract based upon subcontracting the commercially useful function of legal services and MBE participation on the previous contract. In addition, there were only 44 certified MBEs listed on MDOT's website for legal services.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**REVISED**

**ITEM:** 7-S (Cont.)

**FUND SOURCE:** 100% General

**APPROP. CODE:** Q00A0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-00460111

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**SERVICES CONTRACT**

**ITEM:** 8-S **Agency Contact:** Thomas Sullivan  
410-585-3368  
tpsullivan@dpscs.state.md.us

**DEPARTMENT/PROGRAM:** Public Safety & Correctional Services (DPSCS)  
Office of Inmate Health Services  
Inmate Health Care Program

**CONTRACT ID:** Inmate Health Care Services: Dental Services;  
DPSCS Q0013030  
ADPICS # Q00B4400190

**CONTRACT DESCRIPTION:** Provide statewide dental services for inmates in the custody of the Department of Public Safety and Correctional Services.

**AWARD:** Correctional Dental Associates, PC  
Trenton, NJ

**TERM:** 3/1/2014 – 6/30/2019

**AMOUNT:** \$56,108,413 (5 Years; 4 Months)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:** Only One Acceptable Proposal Received

**MBE PARTICIPATION:** 100% (Contractor is a Maryland Certified MBE)  
95% Subcontracting Goal  
(See Requesting Agency Remarks below)

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*, the DPSCS website and the DBM website. Copies of the solicitation notice were emailed directly to 315 prospective vendors, of which 283 are MBEs. A copy was also sent to the Governor’s Office of Minority Affairs.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 8-S (Cont.)

Two proposals were received in response to the RFP. However, only one was deemed to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible; the financial offer was considered fair and reasonable; and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Correctional Dental Associates, PC (CDA), the incumbent.

This contract is to provide statewide correctional dental care services. The contract will allow the Department to assure that the dental care needs of the inmate population are being met through an infection control program and dental sick call clinics to typically be held five days per week at each facility to provide necessary dental treatment, including fillings and extractions upon clinical indication.

Over the course of the approximately 5 ½ year contract period this contract allows the State to replace its 34 existing analog dental X-ray machines with digital dental X-ray machines and adds a 35<sup>th</sup> digital dental x-ray machine. Digital dental X-ray machines will provide a more accurate assessment of the Inmate dental conditions, as well as allow viewing of the digital X-ray across Department facilities as needed. Replacing analog with digital dental X-ray machines will eliminate: a. the need to store physical analog X-ray films and transport it from facility to facility as an inmate moves; b. the film processor equipment needed to develop dental X-rays; and the recurring purchasing of supplies. This replacement also allows retention of the digital X-ray image into Inmates' electronic patient records, and, when appropriate, also allows the remote viewing by Off-site specialist for diagnostic purposes.

Scheduled non-X-ray furniture and equipment replacement is also a new component for this contract over the previous contract. This provision will have scheduled replacement of equipment based upon condition and age rather than allowing equipment to deteriorate over the course of the contract and not be replaced.

The Contractor shall provide a program of Preventive Dentistry that includes, but is not limited to:

- Assessment, and as needed, emergency dental treatment for inmates who are in an intake/diagnostic status (awaiting trial or transfer to a permanent maintaining facility). The Medical Contractor performs an initial medical screening on these inmates, including an oral examination, and may refer an inmate to the Dental Contractor;
- A comprehensive treatment plan within 90 days of Admission to a facility and following the initial screening in accordance with the Department's Oral Health Program.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 8-S (Cont.)

- Dental treatment that includes, X-rays, fillings, limited endodontics, full and partial dentures, extractions, on-site oral surgery, and referrals for a periodontal specialist and/or maxillofacial surgery services when indicated and approved by the Medical Contractor’s Utilization Management Pre-certification Process.

A 20% MBE Participation goal was established for this Contract to subcontract dental services, dental staffing and dental equipment. The MDOT MBE Directory identified one MBE firm that could provide dental staffing and 30 MBE firms that provided dental equipment. However, the Contractor is a certified MBE and has further committed to a 95% MBE subcontracting goal by utilizing a MBE subcontractor to provide management, administration and delivery of dental care to inmates. This MBE firm has been performing these services on the previous contract for the incumbent.

**FUND SOURCE:** 100% General  
**APPROP. CODE:** Various  
**RESIDENT BUSINESS:** No  
**MD TAX CLEARANCE:** 14-0085-0011

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Board of Public Works Action – This Item was:

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**SERVICES CONTRACT**

**ITEM:** 9-S **Agency Contact:** Liz Fitzsimmons  
410-767-6331  
lfitzsimmons@choosemaryland.org

**DEPARTMENT/PROGRAM:** Business & Economic Development (DBED)  
Division of Tourism, Film and the Arts (DTFA)

**CONTRACT ID:** Publication and Content Provider for Multi-Media  
ADPICS # T00B4400019

**CONTRACT DESCRIPTION:** Provide activities associated with producing travel information content in a wide range of multi-media formats (print, web, digital, video or a combination) that positions Maryland as a competitive destination worldwide.

**AWARD:** Miles Media Group, LLLP  
Sarasota, FL

**TERM:** 3/1/2014 – 2/28/2019

**AMOUNT:** \$4,270,655 (Services)  
\$2,500,000 (Production/Deployment Budget)  
\$6,770,655 Total (5 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:**

<b>OFFERORS</b>	<b>TECHNICAL RANKING</b>	<b>FINANCIAL PRICE / RANKING</b>	<b>OVERALL RANKING</b>
Miles Media Group, LLLP Sarasota, FL	1	\$4,270,655 / 2	1
Meredith Travel Marketing Custom Media Des Moines, IO	2	\$5,630,340 / 3	2
Media Two, LLC dba Today Media Custom Communications Wilmington, DE (Local Office in Baltimore, MD)	3	\$1,820,219 / 1	3

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 9-S (Cont.)

**MBE PARTICIPATION:** 16% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** Payment Bond (\$150,000)

**INCUMBENT:** Media Two, LLC  
 Baltimore, MD

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were also directly mailed to five potential offerors, two are Maryland firms and two are MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Three proposals were received in response to the RFP, all of which were deemed to be reasonably susceptible of being selected for award. Miles Media Group LLLP was ranked overall #1 with the highest ranked technical proposal and the second lowest price. Miles Media Group LLLP demonstrated a superior understanding on how to develop content for deployment through multi-media channels including print, web, social and digital and has extensive experience in both the digital and print realm for over 15 years and in working for destination marketing organizations on a national, regional, state and local level. The technical superiority of Miles Media Group LLLP outranked the lowest priced offeror that was ranked third technically. It was deemed that the technical differences greatly outweighed the 57% difference in price. Technical and financial factors were given equal weight in the overall award determination. Therefore, Media Group LLLP is recommended for award as having the most advantageous offer for the State.

The Maryland Office of Tourism Development (MOTD) within the Division of Tourism, Film, and the Arts serves as the State's official travel marketing agency. This contract will promote Maryland's attractions, accommodations and services to increase visitor spending in the State by providing residents and out-of-state visitors with information and services to ensure a positive trip experience and position Maryland as a competitive destination. This contract provides an integrated platform of content delivery to allow MOTD to best reach prospective visitors in the variety of communications channels available now and in the future. DBED's goal is to maximize the State's investment to show Maryland as a desirable place to visit and/or to establish and expand businesses.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 9-S (Cont.)

A 16% MBE participation goal was established for this contract due to the limited subcontracting opportunities and the small number of certified MBEs to provide these specialized services.

**FUND SOURCE:** 77.85% General; 21.15% Special (Revenue earned from Advertising Funds)

**APPROP. CODE:** T00G0003

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-0070-0000

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Board of Public Works Action – This Item was:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**Supplement B  
Department Of Budget And Management  
ACTION AGENDA  
February 19, 2014**

**SERVICES CONTRACT**

**ITEM:** 10-S **Agency Contact:** Regina Jackson  
410-799-2900 ext. 312  
Regina.Jackson@maryland.gov

**DEPARTMENT/PROGRAM:** Maryland Department of State Police (MDSP)  
Medical Unit - Medical Services Section

**CONTRACT ID:** Applicant Psychological Testing and Screening  
Services; MDSP-W00R4400010  
ADPICS # W00B4400027

**CONTRACT DESCRIPTION:** Perform psychological testing and screening on  
MDSP applicants referred to the contractor by the MDSP Medical Director or designee.

**AWARD:** Psychology Consultants Associated (PCA)  
Lutherville, MD

**TERM:** 3/1/2014 – 2/28/2019 (5 Years)

**AMOUNT:** \$400,000 NTE

**PROCUREMENT METHOD:** Competitive Sealed Proposals  
(Small Business Reserve)

**PROPOSALS:**

<b>OFFERORS</b>	<b>TECHNICAL RANKING</b>	<b>5-YEAR EVALUATED FINANCIAL PRICE / RANKING</b>	<b>OVERALL RANKING</b>
Psychology Consultants Associated (PCA) Lutherville, MD	2	\$201,105 / 1	1
Forensic & Law Enforcement Services, LLC Towson, MD (MD Certified MBE)	1	\$359,500 / 2	2
Greenside Psychological Associates, Inc. d/b/a Atlantic OccuPsych Towson, MD	3	\$500,125 / 3	3

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 10-S (Cont.)

**MBE PARTICIPATION:** 0% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*.

Three proposals were received in response to the RFP, and all were deemed to be reasonably susceptible of being selected for award. Psychology Consultants Associated (PCA) was ranked overall #1 with the second highest technical ranking and the lowest price. The technical differences between the highest ranked technical offeror and PCA did not offset the 44% higher price (\$158,395) of the #1 ranked technical offeror. Therefore, award is recommended to PCA as having the most advantageous offer for the State.

MDSP applicants are required to have psychological testing and screening, including an individual structured clinical interview, to determine suitability of employment for their potential length of law enforcement service. The goal of the psychological screening process is to insure that only the most qualified applicants are selected for employment. On occasion, due to critical incidents or other work or personal situations, sworn and civilian-in-service employees must be evaluated on their ability to perform their essential job functions.

The *Award Amount* above and the *Financial Price* shown in the proposal table are different. The *Financial Price* was based upon a pricing model that was part of the financial proposal submitted by offerors. The *Award Amount* reflects historical data and the anticipated number of new hires over the contract term.

No MBE participation goal was established for this contract based upon the limited subcontracting opportunities. In addition, an MBE search found only three MBE psychologist firms, and only one had law enforcement applicant evaluation experience.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 10-S (Cont.)

**FUND SOURCE:** 100% General

**APPROP. CODE:** W00A0103

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-3075-0111

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 11-S (Cont.)

**REQUESTING AGENCY REMARKS:** Request for approval of a Sole Source contract with The Baltimore Sun newspaper (The Sun) to provide job recruiting and advertising at a discounted group rate for all State agencies. This group rate is established under the presumption that all State agencies collectively will place at least \$75,000 worth of job recruiting advertising during the one year contract. This contract allows the State to obtain the lowest available pricing, a 25% reduction from the open rate, to run advertisements in The Sun. The open rates at The Sun have increased for 2014; therefore, the group rates have increased even though the percentage reduction remains the same.

The sole source procurement method was chosen rather than a competitive procurement because The Baltimore Sun is the only general daily newspaper with Sunday and Wednesday advertising that is distributed throughout the entire Baltimore metropolitan area.

As part of the advertising package, The Sun has a free daily newspaper called “b” that will have the full job recruiting advertisement insert from the Sunday Sun included in the “b” Monday edition. If Agencies purchase multiple days of advertising, i.e. Sunday and Wednesday, there is an additional discount on each advertisement of 10% for two days, 15% for three days, and 25% for four days. In addition, at the option of the Agencies, a 30-day online job posting with Careerbuilder.com may be purchased at a 25% discounted rate when bundled with a print advertising purchase.

Historically, the advertising purchases by individual State agencies have varied over the years with some agencies paying much higher rates than other agencies. Some agencies only advertise once a year while other agencies advertise once a month. When combined over a year period, the State agencies’ advertising purchases have well exceeded the \$75,000 minimum threshold level per year, as further discussed below. Therefore, this contract is requesting \$600,000 in order to meet the needs of all of the State agencies combined for the one-year period.

If by the end of the contract period State agencies collectively have failed to place the minimum annual agreement rate of \$75,000 worth of recruiting/advertising, the Contractor may submit a single supplemental invoice to each State agency that ran an advertisement during the Contract term for short-fall billing. This short-fall billing may be up to the 25% discount that was initially taken from the established rates, as mentioned above. However, based upon the usage by State agencies of the current contract, there will be no problem reaching the \$75,000 minimum annual agreement rate. The State usage has almost reached \$280,000 in only 11 months on the current contract, slightly less than the previous year’s total contract usage of approximately \$300,000.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 11-S (Cont.)

The total not-to-exceed contract amount of \$600,000 will ensure coverage of the State's usage for the full year, taking into consideration the increase in the advertising rates for 2014 and the optional feature of bundling a 30-day online job posting.

By establishing this statewide contract with the Baltimore Sun, over \$75,000 in savings was realized because individual agencies were not being charged the open rate for job recruitment advertising. Even with the reductions in State job positions, the State continues to hire people each month just to maintain the core functions of the State. Also, creating a statewide contract for advertising provides an additional level of transparency in State government showing that the small purchases among the agencies do add up. Without this contract not only would agencies be spending more money at higher rates for advertising, but the State would not readily see how much money is being spent throughout the State on advertising.

Because these services are for purchasing print advertising space in The Sun newspaper only, there are no subcontracting opportunities, thus there is no MBE participation goal.

This contract is available for use by any agency of the State of Maryland, including the judicial and legislative branches. In addition, all local governments and qualifying not-for-profit organizations in Maryland are permitted to use the contract to be awarded under this item at the same prices and levels of service as for State agencies.

NOTE: Whereas usage of these contracts by non-State of Maryland agencies is to be tracked and reported by the contractor, the requested contract approval amount listed on this Item is for State agency usage only.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 11-S (Cont.)

**FUND SOURCE:** Various

**APPROP. CODE:** Various

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-0083-1110

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**SERVICES CONTRACT RENEWAL OPTION**

**ITEM:** 12-S-OPTION **Agency Contact:** Heidi Tarleton  
410-767-3763  
HTarleton@mta.maryland.gov

**DEPARTMENT/PROGRAM:** Transportation (MDOT)  
Maryland Transit Administration (MTA)  
Office of Safety/Transit Insurance Group

**CONTRACT ID:** Transit Insurance Group (TIG) Professional  
Independent Claims Adjusters; MTA-1321  
ADPICS # COF37545

**CONTRACT APPROVED:** DBM Item 2-S (4/20/2011)

**CONTRACTOR:** Johns Eastern Company, Inc.  
Lakewood Ranch, FL (Local Offices in  
Columbia and Chestertown, MD)

**CONTRACT DESCRIPTION:** Provide a Professional Independent Claim  
Adjuster for transit liability claims to provide experienced and professional claims adjusting staff  
to thoroughly investigate, document and settle claims stemming from incidents, for which the  
MTA may be deemed legally responsible under Maryland Tort Law.

**OPTION DESCRIPTION:** Exercise the single two-year renewal option.

**ORIGINAL CONTRACT TERM:** 4/25/2011 – 4/24/2014 (w/1 two-year  
renewal option)

**OPTION TERM:** 4/25/2014 – 4/24/2016

**ORIGINAL CONTRACT AMOUNT:** \$6,743,514

**OPTION AMOUNT:** \$5,214,269

**PRIOR MODIFICATIONS/OPTIONS:** \$292,285 [Mod #1: 11/21/2011 to  
4/24/2014: DBM Item 7-S-MOD (11/16/2011)]

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 12-S-OPTION (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$12,250,068

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 18%

**MBE COMPLIANCE:** 17%

**REQUESTING AGENCY REMARKS:** In the day-to-day operations of the MTA’s bus and rail operations, incidents arise that create automobile, bodily injury, general liability and property damage claims against the MTA. Johns Eastern Company, Inc. (Johns Eastern) provides the services necessary to act as a Professional Independent Claims Adjuster (PICA) for transit liability claims against the MTA. This contractor has proved to be reliable in providing the claims services to the MTA and has consistently provided experience staff to fulfill the contract requirements and obligations.

This renewal option is deemed to be in the best interest of the State because of the reasons stated above and that the price for this option has been found to be competitive with the current market pricing considering the fluctuation in today’s economy.

Since this is the only renewal option for this contract, MTA will re-solicit for these services during the renewal period. A new contract is expected to be in place prior to the expiration of this contract.

**FUND SOURCE:** 100% Special (Transportation Trust Fund)

**APPROP. CODE:** J05H0101

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**SERVICES CONTRACT RENEWAL OPTION**

**ITEM:** 13-S-OPTION **Agency Contact:** Bruce Kozlowski  
410-764-3482  
Bruce.kozlowski@maryland.gov

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Maryland Health Care Commission MHCC)

**CONTRACT ID:** Health Benefit Plan Performance Evaluation  
– Report Development; MHCC 13-006  
ADPICS # M00B4400437

**CONTRACT APPROVED:** DBM Item 2-S (10/03/2012)

**CONTRACTOR:** HealthcareData Company, LLC (HDC)  
Mechanicsburg, PA

**CONTRACT DESCRIPTION:** Develop a series of Plan-Specific Performance Reports for each reporting commercial health benefit plan operating outside the Exchange, as well as each reporting qualified health, dental and vision plan operating inside the Exchange, which provides the detailed results for quality and performance measures prior to the public release of performance data. In addition, develop two reports for public release, the Health Benefit Plan Performance Report and the Qualified Health Plan Performance Report, which shall be aimed at informing consumers of plan performance outside and inside the Exchange, respectively.

**OPTION DESCRIPTION:** Exercise the single one-year renewal option.

**ORIGINAL CONTRACT TERM:** 11/1/2012 – 5/31/2014

**OPTION TERM:** 6/1/2014 – 5/31/2015

**ORIGINAL CONTRACT AMOUNT:** \$447,401 (1 Year, 7 Months)

**OPTION AMOUNT:** \$226,102 (1 Year)

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 13-S-OPTION (Cont.)

**PRIOR MODIFICATIONS/OPTIONS:** \$13,880 (Mod #1: 1/14/2014 to 5/31/2014:  
 Approved by DHMH/MHCC.)

**REVISED TOTAL CONTRACT AMOUNT:** \$687,383

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 22.4%

**MBE COMPLIANCE:** 25.7%

**REQUESTING AGENCY REMARKS:** Request for approval to exercise to the single one-year renewal option as contained in the original contract. Health General Article, Section 19-101 et seq., directs MHCC to establish and implement a system to evaluate quality and performance of health benefit plans in a comparative and objective manner.

It is in the State's best interest to exercise the renewal option because the pricing established in the contract is optimal and fair. It is the opinion of MHCC that better pricing would not be obtained through a new procurement at this time. Also, the high quality of services received from the Contractor, HealthcareData Company, LLC (HDC), would continue uninterrupted for the next year. Throughout the contract period, HDC has demonstrated its ability to fulfill all required services, including needed last-minute changes to the public reports, particularly the Exchange report.

Since this is the only renewal option for this contract, MHCC will re-solicit for these services during the renewal period. A new contract is expected to be in place prior to the expiration of this contract.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 13-S-OPTION (Cont.)

**FUND SOURCE:** 100% Special (User Fees)

**APPROP. CODE:** M00R0101

**RESIDENT BUSINESS:** No

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Board of Public Works Action -This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 14-S-MOD **Agency Contact:** Sandy Johnson  
410-767-7408  
sandy.johnson@maryland.gov

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Social Services Administration (SSA)

**CONTRACT ID:** Residential Child Care Services;  
SSA/RCC-14-025-A1  
ADPICS # COF39607

**CONTRACT APPROVED:** DBM Item 8-S (6/12/2013)

**CONTRACTOR:** Linwood Center, Inc.  
Baltimore, MD

**CONTRACT DESCRIPTION:** Approval request to provide Residential  
Child Care (RCC) services for a total of 760 clients at various locations throughout Maryland  
through 44 separate RCC contracts.

**MODIFICATION DESCRIPTION:** Request for retroactive approval of a  
modification to add funding for a third bed at a new location for Linwood Center, Inc.

**ORIGINAL CONTRACT TERM:** 7/1/2013 - 6/30/2016 (w/2 one-year renewal  
options)

**MODIFICATION TERM:** 10/15/2013 - 6/30/2016

**ORIGINAL CONTRACT AMOUNT:** \$891,998 (3 Years)

**MODIFICATION AMOUNT:** \$624,288 (2 Years, 8 ½ Months)

**PRIOR MODIFICATIONS/OPTIONS:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$1,516,286

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 14-S-MOD (Cont.)

**OVERALL PERCENT +/- (THIS MOD):** +70%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** None

**REQUESTING AGENCY REMARKS:** Request for retroactive approval to add one bed at a new location in Baltimore and increase the not-to-exceed (NTE) amount for the current RCC contract with Linwood Center, Inc. (Linwood). Both beds under the current RRC contract with Linwood were at capacity, and DHR was notified on October 15, 2013 that that an 8-year old child diagnosed with Autism, Disruptive Behavior Disorder NOS (not otherwise specified), and ADHD (attention-deficit hyperactivity disorder) needed placement. Linwood is one of six RCC providers in Maryland under contract with DHR that serves developmentally disabled (DD) children. Linwood Center was the only provider with the space and means to care for this child's unique needs. Linwood's DD program provides a stable setting for children with severe developmental disabilities who require 24-hour supervision and intensive staff care to meet daily needs through a range of service levels.

Because RCC programs are usually not at full capacity year round, there were sufficient funds in the contract NTE amount to cover this additional bed placement. However, the bed count is included in the contract by reference in Appendix 3, and it took longer than anticipated for DHR to process the contract modification paperwork for approval. DHR realizes the modification paperwork should have been completed back in October 2013 when the request was made. At this time, the contract is being modified to add the bed and \$624,288 to cover this placement through the end of the base contract term.

This is a reimbursement contract. The provider is paid solely for the actual children placed with it during the contract period, and then only for the actual number of days each child is with the provider.

RCC programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law."

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 14-S-MOD (Cont.)

The Governor’s Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. These providers have rates that have been approved by the Interagency Rates Committee.

**FUND SOURCE:** 66% General; 34% Federal

**APPROP. CODE:** N00G0001

**RESIDENT BUSINESS:** Yes

**DBM REMARKS:** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Revised

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 15-S-MOD **Agency Contact:** Sandy Johnson  
410-767-7408  
sandy.johnson@maryland.gov

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Child Support Enforcement Administration  
(CSEA)

**CONTRACT ID:** State Disbursement Unit (SDU) Services;  
CSEA/SDU/06-001 A10;  
ADPICS # COF42736

**CONTRACT APPROVED:** DBM Item 3-S (11/30/2005)

**CONTRACTOR:** Xerox State and Local Solutions, Inc.  
Fairfax, VA  
(formerly known as ACS State and Local  
Solutions, Inc.)

**CONTRACT DESCRIPTION:** Contract to provide services to develop, implement and operate a system for the central collection of child support payments, to include receipts processing, accounting, recoupment and electronic payment services to customers.

**MODIFICATION DESCRIPTION:** Mod to extend the contract term for 90 days to allow time for a “Transition-Out” period for the incumbent Contractor and a “Transition-In” period for the new recommended Contractor. (See DBM Item 6-S on this agenda.)

**ORIGINAL CONTRACT TERM:** 12/1/2005 – 2/28/2011 (w/1 two-year renewal option)

**MODIFICATION TERM:** 3/1/2014 – 5/29/2014

**ORIGINAL CONTRACT AMOUNT:** \$16,927,457

**MODIFICATION AMOUNT:** \$721,916 (90 Days)

Revised

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 15-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS:** \$7,173,653 (See pages 45B & 46B)

**REVISED TOTAL CONTRACT AMOUNT:** \$24,823,025

**PERCENT +/- (THIS MODIFICATION):** +4.26%

**OVERALL PERCENT +/-:** +23.47%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 25%

**MBE COMPLIANCE:** 34%

**REQUESTING AGENCY REMARKS:** The State Disbursement Unit (SDU) services contract transition (out and in) activities were anticipated to begin in December 2013 to coincide with the contract expiring on February 28, 2014. However, the evaluation process for the new contract award took longer than estimated; therefore, the additional 90 days extension is needed for the transition period. The new contract award is simultaneously being presented for approval with its transition-in period beginning March 1, 2014 to be fully operational at the end of 90 days.

CSEA implemented the SDU for the collection and disbursement of court ordered child support payments. The SDU is a centralized child support front-end payment processing unit that allows for same day processing of incoming child support payments and transmission of processed payment information to the statewide automated Child Support Enforcement System. The SDU also performs bank reconciliation; transaction processing, electronic depository application processing, electronic payment marketing, non-sufficient fund check processing, and collection of overpayments.

These services are critical and required by federal regulations. A break in service would reduce the State's ability to receive child support incentive payments, as well as result in a significant reduction in the amount of child support payments received by Maryland constituents. For these reasons, DHR believes it is in the best interest of the State to extend the current contract for this needed transition period.

**Revised**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 15-S-MOD (Cont.)

**FUND SOURCE:** 66% Federal; 34% Special (CSEA Offset)

**APPROP. CODE:** N00H0008

**RESIDENT BUSINESS:** No

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

**ITEM:** 15-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

Mod #1	\$ 0	Modified the contract to revise the MD Minority Business Enterprise (MBE) subcontractors to ensure the Contractor maintains compliance with the MBE participation requirements in the original contract for the period of 4/2/09 – 2/28/11. Approved by DHR.
Mod #2	\$ 0	Modified the contract to transfer responsibility to the Contractor for processing employer and other State's electronic payments that are now handled by the Administration's automated Child Support Enforcement System (CSES) for the period of 5/21/09 – 2/28/11. Approved on DBM Item 15-S-MOD (5/20/2009).
Mod #3	\$ 0	Modified the contract to revise the MD MBE subcontractors to ensure the Contractor maintains compliance with the MBE participation requirements in the original contract for the period of 6/1/10 – 2/28/11. Approved by DHR.
Mod #4	\$ 0	Modified the contract to revise the MD MBE subcontractors to ensure the Contractor maintains compliance with the MBE participation requirements in the original contract for the period of 7/1/10 – 2/28/11. Approved by DHR.
Mod #5	\$ 0	Modified the contract to revise the MD MBE subcontractors to ensure the Contractor maintains compliance with the MBE participation requirements in the original contract for the period of 10/1/10 – 2/28/11. Approved by DHR.
Option #1	\$3,923,440	Exercised the single two-year renewal option as contained in the original contract for the period of 3/1/11– 2/28/13. Approved on DBM Item 4-S-OPTION (2/23/2011).

<b>Revised</b>
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**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**February 19, 2014**

<b>ITEM:</b>	15-S-MOD (Cont.)	
Mod #7	\$ 0	Modified the contract to revise the MD MBE subcontractors to ensure the Contractor maintains compliance with the MBE participation requirements in the original contract for the period of 3/1/11 – 2/28/13. Approved by DHR.
Mod #8	\$ 0	Modified the contract for administrative accounting purposes only for Xerox’s internal auditors, for the period of 6/30/11 – 2/28/13. Approved by DHR.
Mod #9	\$3,250,213	Modified the contract to extend the term by 12 months to complete the procurement process for the period of 3/1/13 – 2/28/14. Approved on DBM Item 8-S-MOD (2/6/2013).
TOTAL	\$7,173,653	

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**February 19, 2014**

*Agency Contact: James Salt*  
*301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: James Stirling*

**1-S. SERVICES CONTRACT**

***Institution:*** University of Maryland, Baltimore

***Contract ID:*** Parking Management Services, 87441

***Contract Description:*** Professional insured management services to operate University of Maryland, Baltimore's parking facilities, including nine garages and six surface lots totaling over 6,700 spaces. The services include: furnishing professional parking staff, revenue collection for garages and lots, facility and lot maintenance, and vehicle assistance program that includes battery jumps, lockout services, lost-vehicle locating and tire-changing assistance.

***Award:*** Penn Parking, Inc.  
 7257 Parkway Dr. #100  
 Hanover, MD 21076

***Term:*** 3/1/14 - 2/28/15 (with 5 one-year renewal options)

***Amount:*** \$3,774,749

***Method:*** Competitive Sealed Proposals

***Proposals:***

	<i>Technical</i>	<i>Financial</i>	<i>Total</i>	<i>Price</i>
<b>Penn Parking, Inc.</b> <i>Hanover, MD</i>	418.8	281.34	700.14	\$3,774,749
<b>SP Plus University Services</b> <i>Chicago, IL</i>	396	300	696	\$3,543,306

***MBE Participation:*** 100%

***Performance Security:*** N/A

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
February 19, 2014**

**1-S. SERVICES CONTRACT (cont'd)**

**Requesting Institution Remarks:** The solicitation was advertised in *emarylandMarketplace* and posted on the University’s eBid Board. Three proposals were received. One of the proposals was not reasonably susceptible of being selected for award. The remaining two proposals met the required minimum technical score and their price proposals were opened.

Award is recommended to Penn Parking, Inc., the firm with the higher combined technical and financial score. Penn Parking, Inc., a MDOT-certified MBE firm, presented the proposal that is more advantageous to the University because of the firm’s technical merit, key personnel, excellent management team, employee retention benefits, firm experience and references, commitment to training and customer service, commitment to exceed the allotted MBE goal of 1% by 2% for a MBE goal commitment of 3%, and because of the economic benefits it will provide to the State.

This is a self-supporting program; the cost of the contract will be paid by parking fees through the operating budget of Parking and Commuter Services.

**Fund Source:** Current Unrestricted Funds

**Approp. Code:** R30B21

**Resident Business:** Yes

**MD Tax Clearance:** 14-0098-0111

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>
<b>APPROVED</b>	<b>DISAPPROVED</b>
<b>WITH DISCUSSION</b>	<b>DEFERRED</b>
	<b>WITHOUT DISCUSSION</b>
	<b>WITHDRAWN</b>

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**February 19, 2014**

*Agency Contact: James Salt*  
*301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: James Stirling*

**2-AE-MOD. A/E SERVICES CONTRACT MODIFICATION**

***Institution:*** University of Maryland, College Park

***Contract ID:*** Architectural and Engineering Design Services for Bioengineering Building  
 University of Maryland, College Park  
 Contract No. B-400280-N, Project No. 12-550-004-00

***Contract Approved:*** USM Item 3-AE MOD (04/17/13)  
 USM Item 6-AE MOD (08/21/13)

***Contractor:*** The Ballinger Company, Philadelphia, PA 19107

***Contract Description:*** Architect-Engineer design services for the Bioengineering Building at the University of Maryland, College Park. This 147,000 GSF facility will house the Fischell Institute for Biomedical Devices and the Fischell Department of Bioengineering. The Fischell Institute was created to inspire innovations that improve human health by integrating principles and applications in the fields of engineering and biology. This building will bring together students, researchers, scientists, medical practitioners, entrepreneurs, venture capitalists and regulatory agents to work together to develop the next generation of health care delivery systems. The scope of this project includes research labs, instructional labs, classrooms, and offices. The project also includes related site and utility improvements, storm water management, pedestrian circulation, landscaping and service access. The project will also include a study to determine the feasibility of incorporating a Satellite Central Utility Building into the project.

***Modification Description:*** Architect-Engineer design services for additional 6<sup>th</sup> floor in Bioengineering Building. Added floor will be approximately 26,500 GSF and will include an approximate 15,200 NASF vivarium with associated office and support space and 6,064 NASF of laboratory and animal support space originally programmed for the Biological Research Facility. This work represents a material change in the scope requiring Board approval per Advisory P-001-95.

***Modification Term:*** 02/19/14-02/18/19

***Original Amount:*** \$10,296,289

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
February 19, 2014**

**2-AE-MOD. A/E SERVICES CONTRACT MODIFICATION (cont'd)**

**Modification Amount:** \$ 2,687,515

**Prior Modifications:** \$ 453,192

**Revised Contract Amount:** \$13,436,996

**Original Procurement Method:** USM Procurement Policies and Procedures for Architectural and Engineering Services Selection

**MBE Participation:** 25%

**MBE Compliance:** 13%

**Requesting Institution Remarks:** The modification amount is for design services of the additional floor from the schematic phase through the post construction phase. The initial authorization is in the amount of \$ 961,309 for schematic design and design development phases only. The authorization of subsequent design phases will be brought to the Board for approval as funds become available.

**Fund Source:** Plant Funds - \$961,309

**Approp. Code:** R30B22

**Resident Business:** No

**MD Tax Clearance:** 14-1010-0001

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**February 19, 2014**

*Agency Contact: James Salt*  
*301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: James Stirling*

**3-GM. GENERAL MISCELLANEOUS**

**Recommendation:** Approve the use of General Obligation Bond funding for the following contracts totaling: \$461,707.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301

**A. University of Maryland, College Park**

**1. Physical Sciences Complex**

<i>Description:</i>	Furnish and Install a Liquid Helium Recovery System
<i>Procurement Method:</i>	Sole Source
<i>Award:</i>	Cryomech. Syracuse, NY 13211
<i>Amount:</i>	\$238,795
<i>Fund Source:</i>	MCCBL of 2012: <i>Provide funds to equip the Physical Sciences Complex at College Park. Item 036</i>
<i>Tax Compliance No.:</i>	14-0067-0000
<i>Resident Business:</i>	No

**2. Physical Sciences Complex**

<i>Description:</i>	Furnish and Install Coat Hooks
<i>Procurement Method:</i>	Simplified Procurement
<i>Award:</i>	Prospectus Enterprises (SB and MBE certified) Laurel, MD 20708
<i>Amount:</i>	\$2,062
<i>Fund Source:</i>	MCCBL of 2012: <i>Provide funds to equip the Physical Sciences Complex at College Park – Item 036</i>
<i>Resident Business:</i>	Yes
<i>MD Tax Clearance:</i>	N/A

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
February 19, 2014**

**3-GM. GENERAL MISCELLANEOUS (cont'd)**

**B. Towson University**

**Electric Feeder Cable Replacement**

*Description:* Design Replacement of Electric Feeder Cables from Power Plant to Towson Center

*Procurement Method:* University of Maryland, Baltimore  
On-Call Architectural/Engineering contract

*Award:* RMF Engineering  
5520 Research Park Drive  
Baltimore, MD 21228

*Amount:* \$220,850

*Fund Source:* MCCBL 2012: *Renew/replace underground electrical, telecomm, water, storm water system - southwest campus.*  
Item 049

*Resident Business:* Yes

*MD Tax Clearance:* 14-0153-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
February 19, 2014**

*Agency Contact: James Salt  
301-445-1987  
jsalt@usmd.edu  
USM Rep: James Stirling*

**4-C. CONSTRUCTION CONTRACT**

***Institution:*** Towson University  
***Contract ID:*** Burdick Field Turf Replacement  
Baltimore County, TU-1439

***Contract Description:*** Replace natural grass on three recreation fields at Towson University with a multipurpose field turf, designed for high use and engineered to support multiple sports and activities.

***Award:*** Fieldturf USA, Inc., Montreal QC, Canada  
***Contract Term:*** 6/1/14 – 10/31/14  
***Amount:*** \$2,391,719  
***Procurement Method:*** Cooperative Purchasing Agreement  
***MBE Participation:*** 15%  
***Performance Security:*** Equal to contract amount

***Requesting Institution Remarks:*** In addition to hosting the Maryland Special Olympics, the grass fields adjacent to Burdick Hall are home to 14 intramural leagues and 10 club sports, as well as the University marching band, for an annual total of 20,000 student participants. Even with an extensive program of watering, maintenance, and replacement, the grass fields are generally usable only from mid-March through November and are often too muddy for use even in summer. The proposed synthetic surface will allow nearly year-round use to meet the growing need for recreational field space, accommodating 8,000 additional student participants per year. The FieldTurf product carries an 8-year warranty, and the new fields are designed with substantial infill depth to better accommodate high-impact sports, and enhance student safety.

***Fund source:*** Plant Funds  
***Approp. Code:*** R30B24  
***Resident business:*** No  
***MD Tax Clearance:*** 14-0154-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**February 19, 2014**

**2<sup>nd</sup> Revision**

*Agency Contact: James Salt*  
301-445-1987  
jsalt@usmd.edu  
USM Rep: James Stirling

**5-S. SERVICES CONTRACT**

**Institution:** Frostburg State University  
**Contract ID:** Dining Services, FSU-P14-03

**Contract Description:** Comprehensive campus dining services contract, including student board meals; retail sales; internal and external catering; concessions; and facilities renovations and upgrades.

**Award:** Compass Group USA, Inc./Chartwells Division  
Rye Brook, NY 10573  
**Term:** May 23, 2014 — May 22, 2019 (with 1 five-year renewal option)  
**Amount:** \$30,000,000  
**Procurement Method:** Competitive Sealed Proposal

<i>Proposals</i>	<i>Technical (500)</i>	<i>Financial (500)</i>	<i>Combined (1000)</i>	<i>Overall Ranking</i>
<b>Chartwells</b> Rye Brook, NY	441.11	491.44	932.55	1
<b>ARAMARK</b> Philadelphia, PA	368.33	469.00	837.33	2
<b>Aladdin</b>	398.11	376.17	774.28	3

**MBE Participation:** 2.1% of gross reimbursements

**Security:** \$1 million performance bond

**Requesting Institution Remarks:** The solicitation was advertised in *eMaryland Marketplace*. Eight firms attended the pre-proposal conference. The University received three proposals. The contract is being awarded to the vendor with the highest combined technical and price scores. In addition to an 18% commission on sales, the vendor will make in-kind capital investments of \$7,216,500 in dining area renovations and food-service equipment upgrades.

The University consulted with the Governor's Office of Minority Affairs for the purpose of setting an appropriate MBE goal before issuing the RFP. A goal of 2% was established; the proposed contract provides for 2.1% MBE participation.

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
February 19, 2014**

**2<sup>nd</sup> Revision**

**5-S. SERVICES CONTRACT (cont'd)**

**Fund Source:** This is a revenue-generating **contract** from which approximately \$30 million will be paid to the vendor over the initial five-year term of the contract from student board fees. The University will receive an 18% commission on retail, franchise, catering, and concession gross sales. Current meal plan rates will be increased by 2.5% **in the first year of the contract**. Any subsequent increases in board fees and cash-sale prices will be indexed to the food and beverage CPI-U category. The contractor will pay all non-student employees a living wage.

**Approp. Code:** R30B26

**Resident Business:** Yes

**MD Tax Clearance:** 14-0166-1111

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>		
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 19, 2014**

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Carla.Thompson@maryland.gov*

**1-IT. COMPTRROLLER OF MARYLAND**

**Contract ID:** PKWare  
SS-14-06, ADPICS BPO No.: E00B4400056

**Description:** Provide PKZIP MVS product coupled with PKWare PartnerLink which allows Annapolis Data Center customers to securely exchange data files with business partners and other governmental agencies on various operating system platforms. Benefits are significantly-reduced file size with strong encryption.

**Award:** PKWare, Inc., Milwaukee, WI  
**Term:** 03/01/2014 – 02/28/2019  
**Amount:** \$237,000 (\$47,400 per year for 5 years)  
**Method:** Sole Source  
**MBE Participation:** None  
**Incumbent:** PKWare, Inc.

**Remarks:** A fundamental requirement of Annapolis Data Center customers is to securely exchange data files with business partners and other governmental agencies on various operating system platforms. Many of these data files are large, contain sensitive data, and require a great deal of time and bandwidth to transmit. The PKZIP MVS product together with PartnerLink allows the data center to not only significantly reduce file size, but also secure the data with strong encryption. The PartnerLink software is an add-on component of the PKZIP MVS software that enables the secure electronic distribution of data files using strong encryption that meets the regulatory and best-practices standards.

PKWare, Inc. is the only provider of PKZIP software for the mainframe because it owns the rights to the proprietary algorithm for mainframe platforms. This specific product is mandatory because it uses an industry standard that is compatible with PKZIP software running on Windows, UNIX, Linux, iSeries, zSeries and other computing platforms.

Due to the proprietary nature of the subject software and its lack of resellers, coupled with the fact that any technical support is available only from the entity holding the proprietary interests, there are no opportunities for sub-contracting, resulting in a zero MBE goal.

**Fund Source:** 100% Reimbursable  
**Approp. Code:** E00A1001  
**Resident Business:** No  
**MD Tax Clearance:** 14-0023-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 19, 2014**

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**2-IT. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**

**Contract ID:** Computer Monitoring of Sexual Offenders  
DPSCS IT&CD 2013-09, ADPICS No.: Q00B4400180

**Description:** Services for ongoing implementation of DPSCS’ response to 2006 legislation mandating the use of collaborative containment teams for the supervision of sexual offenders and authorizing the imposition of computer monitoring as a special condition of supervision in appropriate cases.

**Award:** IPPC Technologies, Inc., King of Prussia, PA  
**Term:** March 15, 2014 – March 14, 2017  
**Amount:** \$100,514.31  
**Method:** Competitive Sealed Bidding  
 Single Proposal Received  
**Proposal:** IPPC Technologies, Inc.  
**MBE Participation:** None  
**Incumbent:** IPPC Technologies, Inc.

**Remarks:** This contract will enable DPSCS to obtain services related to the management and monitoring of computer use by sexual offenders under DPSCS supervision. An RFP was posted on *eMaryland Marketplace*. The service requested is highly specialized and not easily categorized among the available product/service/lines of business classifications used in *eMM*. There are both IT and law enforcement services. When this contract was last advertised only one bidder, the current incumbent responded. While the procurement could have been executed as a sole source, CSD wanted to see if issuing an RFP would attract more potential bidders. DPSCS chose the IT services route on *eMM*, due to the greater potential number of vendors and casting the broadest net to include MBE and SBR firms.

**Fund Source:** 100% General Funds  
**Approp. Code:** Q00A0102  
**Resident Business:** Yes  
**MD Tax Clearance:** 13-3021-0000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 19, 2014**

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Carla.Thompson@maryland.gov*

**3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Radio Systems Technical & Regulatory Specialist  
ADPICS BPO No.: F50B4400042

**Description:** Radio Systems Technical & Regulatory Specialist to help implement Statewide Public Safety Communications System (SPSCS) project.

**Award:** RCC Consultants, Inc., Woodbridge, NJ  
**Term:** 06/01/2014 – 05/31/2018 (one 2-year base plus two 1-year options)  
**Amount:** \$1,774,600  
**Procurement Method:** Sole Source  
**MBE Participation:** None  
**Incumbent:** RCC Consultants, Inc.

**Remarks:** DoIT is requesting approval of a sole source contract to continue the services of one Radio Systems Technical & Regulatory Specialist to help implement the SPSCS project. This resource, originally competitively selected, is fulfilling this role through under a CATS II Master Contract task order to RCC Consultants, Inc.. This proposed continuation is needed to maintain continuity to successfully complete the SPSCS project. The candidate, Charlie Bryson, brings 40 years of industry experience and a high level of cumulative SPSCS project knowledge to the position. Mr. Bryson has a full understanding of regional issues as they affect Maryland’s deployment of the SPSCS. His superior grasp of the industry and its history has garnered invitations to serve as an expert panelist on related forums in Maryland, California, Virginia, and abroad. Mr. Bryson has completed several filings of FCC official documents for the SPSCS related to channel plans, air-to-ground frequencies, waiver requests, and responses to proposed rulemaking that address States’ concerns. He has personally worked with senior FCC staff to advance issues critical for the State and Region 20. The continuation of this vital role is imperative to the success of the project.

**Fund Source:** GO Bonds (0006)  
**Approp. Code:** 60113005 Capital Funds  
**Resident Business:** No  
**MD Tax Clearance:** 14-0161-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 19, 2014**

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**5-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Radio System Project Control Specialist  
ADPICS BPO No.: F50B4400044

**Description:** Radio System Project Control Specialist to help implement the Statewide Public Safety Communications System (SPSCS) project.

**Award:** N-3 Technologies, Inc., Rockville, MD  
**TERM:** 06/01/2014 – 05/31/2018 (one 2-year base plus two 1-year options)  
**Amount:** \$765,500  
**Procurement Method:** Sole Source  
**MBE Participation:** None  
**Incumbent:** N-3 Technologies, Inc.

**Remarks:** DoIT is requesting approval of a sole source contract to continue the services of one Radio System Project Control Specialist to help implement the SPSCS project. This resource, originally competitively selected, is fulfilling this role through under a CATS II Master Contract task order to N-3 Technologies, Inc. This proposed continuation is needed to maintain continuity to successfully complete the SPSCS project. The candidate, Salvatore Meloro, brings considerable cumulative SPSCS project knowledge to the position. Mr. Meloro has become skilled at coordinating the migration of the SPSCS among State agencies. His accomplishments include developing and updating deployment migration plans for each agency to migrate from their legacy radio systems. He has proven effective at managing the migration schedule and reporting progress on behalf of the State. Mr. Meloro interacts smoothly with DoIT project oversight personnel, with DoIT procurement and financial staff, and works with various other State agency personnel in managing the SPSCS migration. The continuation of this resource is imperative to the success of the project.

**Fund Source:** Reimbursable (0009)  
**Approp. Code:** F50B0404  
**Resident Business:** Yes  
**MD Tax Clearance:** 14-0163-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**February 19, 2014**

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*Carla Thompson (410) 260-6155*  
*Carla.Thompson@maryland.gov*

**6-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Equinix Data Center Colocation and Peering Fabric  
ADPICS No.: F50P4400410

**Description:** Retroactive/Data Center Colocation and Peering Fabric for networkMaryland.  
**Award:** Equinix, LLC  
Redwood City, CA  
**Term:** 12/18/2012 – 1/31/2014  
**Amount:** \$63,528  
**Procurement Method:** Sole Source  
**MBE Participation:** None  
**Incumbent:** Equinix, LLC

**Remarks:** DoIT, through the networkMaryland program, requires access to a data center containing a public peering fabric connected to networkMaryland via a fiber optic connection, allowing networkMaryland to exchange traffic with partners using settlement free peering. Partners include Google, Akamai, Blackboard, Microsoft, Yahoo, and Amazon. Contractor provides the peering fabric along with access to its data center.

The Equinix facility in Ashburn, VA, is the only facility that has this type of peering fabric that is accessible to networkMaryland through an existing fiber optic connection. The only way for the State of Maryland to get space, power, and access to the public peering fabric at the Equinix data center is by contracting with Equinix.

DoIT initially obtained this service from the contractor by purchasing off of a contract Equinix has with the University of Maryland Mid-Atlantic Crossroads educational network. It was later learned that DoIT was not permitted to purchase off of the contract between Equinix and UM and, instead, had to enter into its own contract with Equinix if it wanted to continue receiving the services. But from 12/18/2012 to 1/31/2014 because DoIT did not have its own contract with Equinix, DoIT did not have a contractual mechanism to pay Equinix for the services rendered but DoIT continued to receive services. Equinix, LLC provided support and access to their data center to the State in good faith during this period.

**Fund Source:** Reimbursable (0009)  
**Approp. Code:** F50B0404  
**Resident Business:** No  
**MD Tax Clearance:** 14-0128-0000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**February 19, 2014**

**For The Record**

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**7-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** DBM-0215-IBI; IBI Maintenance, Support  
ADPICS No.: 060B4400007

**Contract Approved:** DBM Item 11-IT (6/19/2002); DoIT 2-IT (6/5/2011)

**Contractor:** Information Builders, Inc., Baltimore, MD

**Contract Description:** Maintain various mainframe software products supplied by Information Builders, Inc., which are used by State agencies to generate ad-hoc queries against various Financial Management Information System (FMIS) accounting and procurement databases or to support internal operations using FMIS or other agency financial data.

**Modification Description:** Add funding to support subscriptions and annual maintenance through remaining term.

**Original Contract Term:** 7/1/11- 6/30/2015

**Original Contract Amount:** \$ 3,800,000

**Modification Amount:** \$ 3,000,000

**Prior Modifications/Options:** \$12,500,000

**Revised Total Contract Amount:** \$19,300,000

**Percent +/- (This Modification):** +79%

**Overall Percent +/-:** +79%

**Original Procurement Method:** Sole Source

**MBE Participation:** None

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 19, 2014**

**For The Record**

**7-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY** (cont'd)

**Remarks:** DoIT and other State agencies use eight Information Builders, Inc. (IBI) software products as an integral part of FMIS operations. As part of this contract, the primary IBI enterprise proprietary software used by DoIT and other State agencies is a product called FOCUS. FOCUS is a proprietary programming language and has been the standard IBI software used to create ad-hoc reports against FMIS accounting and procurement data for the past 18 years. This contract includes maintenance, training, and support for internal operations on FMIS or other agency financials.

**Fund Source** 59% Gen.; 41% Various (Other Agencies)

**Approp. Codes:** F50B0403 and Various Agencies

**Resident Business:** Yes

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<b>BOARD OF PUBLIC WORKS</b>		<b>THIS ITEM WAS:</b>	
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
February 19, 2014**

**REVISED**

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**8-GM. MARYLAND PUBLIC TELEVISION**

**Contractor:** Sage Payment Solutions  
McLean, VA

**RECOMMENDATION:** That the Board of Public Works accept corrections to its 1/8/2014 record with respect to DoIT Item 7-IT-Mod.

**Fund Source:** 100% Special (Viewer Donations)  
**Approp. Code:** R15P00

**REMARKS:** Maryland Public Television, through the Department of Information Technology, presented this Item to the Board in January requesting approval of an 11-month contract extension for \$82,500. However, the contract award and modification #1 information were inaccurate, overstating the total contract amount. This Item recommends correcting those errors. The double-underlined entries show the correct information with respect to this contract.

**Contract ID:** Merchant Banking Services  
ADPICS # R15B4400101; COF44215

**Contract Approved:** Approved by DoIT on 12/11/2012  
**Original Contract Term:** 1/1/2013 - 12/31/2013  
**Original Contract Amount:** \$90,000  
**Prior Modifications/Options:** \$7,500 (1/1/2014 – 1/31/2014)  
Approved by MPT

**Revised Total Contract Amount:** \$180,000  
**Percent +/- (This Modification):** +92%  
**Overall Percent +/-:** +100%

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<b>BOARD OF PUBLIC WORKS</b>		<b>THIS ITEM WAS:</b>	
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 02/19/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 1-C**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** SO4405127  
 HVAC Upgrades for the Administration’s Princess Anne Visitor’s Center located in Somerset County  
 ADPICS NO.: SO4405127

**CONTRACT DESCRIPTION:** This Contract consists of complete redesign of the HVAC system to include installing two new split system heat pumps and new exhaust fans for each restroom for the Administration’s Princess Anne Visitor’s Center located in Somerset County.

**AWARD:** Hunter Allied of Maryland, Inc.  
 Berlin, MD

**AMOUNT:** \$383,330 NTE

**TERM OF CONTRACT:** 03/03/2014 – 04/13/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Hunter Allied of Maryland, Inc. Berlin, MD	\$383,330
Denver-Elek, Inc Baltimore, MD	\$499,495
R. D. Meredith General Contractor Salisbury, MD	\$521,082

**MBE PARTICIPATION:** 4.2%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract.

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two Hundred Twenty Five (225) contractors were notified for this project on eMaryland Marketplace; Fifty Seven (57) of which were MDOT Certified MBE’s.

100% of the work will be performed by a Certified Small Business.

**ITEM: 1-C (Continued)**

**BPW -02/19/14**

The MBE Goal established for this contract was 4.0%; however the Contractor is exceeding the goal by .20%.

This contract includes pre-established amounts for a total of \$21,310 (6% of the total contract value) for Payments for HVAC commissioning, HVAC controls, activities chart, and operations and maintenance manuals allowances.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2961-0000

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
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BPW – 02/19/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM:** 2-C

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** CH2045149  
 Installation & Construction of a Vector Truck  
 Dewatering Station (VTDS) at the Administration's  
 LaPlata Maintenance Facility in Charles County  
 ADPICS NO.: CH2045149

**CONTRACT DESCRIPTION:** This Contract consists of the installation & construction of a vector truck dewatering station (VTDS) at the Administration's LaPlata Maintenance Facility in Charles County.

**AWARD:** Associated Builders, Inc.  
 Hyattsville, MD

**AMOUNT:** \$971,000 NTE

**TERM OF CONTRACT:** 03/03/2014 – 01/10/2015

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Associated Builders, Inc. Hyattsville, MD	\$971,000
The Whiting-Turner Contracting Co Baltimore, MD	\$1,032,150
Corinthian Contractors, Inc. Arlington, VA	\$1,200,000
W. M. Schlosser Co., Inc. Hyattsville, MD	\$1,422,000

**MBE PARTICIPATION:** 18.82%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract.

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Thirty (30) contractors were notified for this project on eMaryland Marketplace; Eight (8) of which were MDOT Certified MBE's.

**ITEM:** 2-C (Continued)

**BPW – 02/19/14**

The MBE Goal established for this contract was 8.00%, however the Contractor is exceeding the goal by 10.82%.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-3120-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**BPW – 02/19/14**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM:** 3-C

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** AW0915129  
Exterior Building Renovations for 211 E. Madison  
Street Building in Baltimore City  
ADPICS NO.: AW0915129

**CONTRACT DESCRIPTION:** This Contract consists of the exterior building renovations for the 211 E. Madison Street Building; located in Baltimore City. Included in the scope are: providing comprehensive removal/demolition, renovation, and upgrade, warranty of the building roofing and exterior insulation and finishes.

**AWARD:** JLN Construction Service, Inc.  
Baltimore, MD

**AMOUNT:** \$1,347,731 NTE

**TERM OF CONTRACT:** 03/03/2014 – 08/13/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

JLN Construction Service, Inc. Baltimore, MD	\$1,347,731
Goel Services, Inc. Landover, MD	\$1,445,879
Bensky Construction Co., LLC Baltimore, MD	\$1,470,000
Roy Kirby & Sons, Inc. Baltimore, MD	\$1,531,250
Lewis Contractors, LLC Owings Mills, MD	\$1,641,550
C & N Associates, LLC Lanham, MD	\$1,954,002

**MBE PARTICIPATION:** 100%

**ITEM:**

**3-C (Continued)  
BPW – 02/19/14**

**PERFORMANCE SECURITY:**

Payment & Performance Bonds for 100% of the award amount exist on this contract.

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Six Hundred Thirty (630) contractors were notified for this project on eMaryland Marketplace; One Hundred Fifty Eight (158) of which were MDOT Certified MBE's. SHA allowed the apparent low bidder, Micon Constructions, Inc. to withdraw their bid due to mathematical errors by letter dated December 12, 2013.

The MBE Goal established for this contract was 18.0%.

100% of the Contract will be performed by a Certified MDOT Minority Business Enterprise / Small Business.

**FUND SOURCE:**

100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:**

J02B0101

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

13-3170-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie A. Calvert (410) 545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 02/19/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM: 4- AE**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:**

BCS 2010-03 A and BCS 2010-03 C  
 Subsurface Utility Designating, Locating & Plotting  
 Services, Statewide  
 ADPICS NO.: SBCS1003A and SBCS1003C

**CONTRACT DESCRIPTION:**

These are two (2) of six (6) open-end task order  
 driven contracts to provide subsurface utility  
 designating, locating and plotting services,  
 statewide.

**PROCUREMENT METHOD:**

Maryland Architectural and Engineering Services  
 Act; recommendation approved by the  
 Transportation Professional Services Selection  
 Board on February 6, 2014.

**AWARD:**

Johnson, Mirmiran & Thompson, Inc.  
 Sparks, Maryland

Contract A

A. Morton Thomas & Associates, Inc.  
 Rockville, Maryland

Contract C

**AMOUNT:**

\$3,000,000 (each)

**TERM:**

February 19, 2014 – February 18, 2019

**DBE PARTICIPATION:**

26%

**PROPOSALS:**

	<u>Technical Proposal Rating (Max 590)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Johnson, Mirmiran, & Thompson, Inc. Sparks, Maryland	407.4	1	\$3,000,000
Rummel, Klepper, & Kahl, LLP/ AB Consultants, Inc., Joint Venture Baltimore, Maryland	378.5	2	Contract "B"
A. Morton Thomas and Associates, Inc. Rockville, Maryland	357.1	3	\$3,000,000

**ITEM: 4-AE (Continued)****BPW – 02/19/14****PROPOSALS (cont):**

	<u>Technical Proposal Rating (Max 590)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
The Wilson T. Ballard Company Owings Mills, Maryland	339.6	4	Contract D
KCI Technologies Inc. Sparks, Maryland	338.6	5	Contract E
Inframap Corp Baltimore, Maryland	319.8	6	Contract F
TBE Group, Inc. Richmond, Virginia	312.2	7	N/A
Safedig Hunt Valley, Maryland	311.8	8	N/A
So-Deep, Inc. Manassas Park, Virginia	294.2	9	N/A

**REMARKS:** These contracts are to provide the location of all existing underground and above ground utilities within the limits of proposed construction projects, each for a period of five (5) years. Project services will consist of individual project assignments on an as-needed basis.

The Consultant shall perform various subsurface utility designating and locating service which may include but not necessarily be limited to: research, field investigation, test holes, plotting, design analysis and recommendation relative to impacts on existing or proposed utility systems by highway and /or bridge construction.

The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of fifteen (15) engineering consultant firms submitted technical proposals for this project, of which all are Maryland firms.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**ITEM: 4-AE (Continued)**

**BPW – 02/19/14**

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESSES:** Yes

**MD TAX CLEARANCE:** 13-3016-1111 (JMT)  
13-3154-1111 (AMT)

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

Norie A. Calvert (410) 545-0433  
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BPW – 02/19/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM: 5- AE**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** BCS 2010-15 A, & C  
 Environmental Compliance, Remediation and  
 Engineering Services, Statewide  
 ADPICS NO.: SBCS1015A, SBCS1015C

**CONTRACT DESCRIPTION:** These are two (2) of four (4) open-end task order contracts to provide environmental compliance, remediation and engineering services, statewide.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on February 6, 2014.

**AWARD:**

KCI Technologies, Inc. Contract A  
 Sparks, Maryland

Gannett Fleming, Inc./ Contract C  
 Johnson, Mirmiran & Thompson, Inc.  
 Baltimore, Maryland

**AMOUNT:** \$5,000,000 each

**TERM:** February 20, 2014 – February 18, 2019

**DBE PARTICIPATION:** 23% each

**PROPOSALS:**

	<u>Technical Proposal Rating (Max 620)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
KCI Technologies, Inc. Sparks, Maryland	476.4	1	\$5,000,000
EA Engineering, Science and Technology, Inc. Sparks, Maryland	453.0	2	Contract "B"

**ITEM: 5-AE (Continued)****BPW – 02/19/14**

	<u>Technical Proposal Rating (Max 620)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Gannett Fleming, Inc./ Johnson, Mirmiran & Thompson, Inc. Baltimore, Maryland	446.6	3	\$5,000,000
Earth Resources Technology, Inc. Annapolis Junction, Maryland	419.9	4	Contract "D"
Skelly and Loy, Inc./ Whitney, Bailey, Cox & Magnani, LLC Hagerstown, Maryland	409.0	5	N/A
Century Engineering, Inc./Versar, Inc. Hunt Valley, Maryland	389.19	6	N/A
Michael Baker Jr., Inc. Linticum, Maryland	352.2	7	N/A
EBA Engineering, Inc./ BrightFields, Inc. Baltimore, Maryland	344.7	8	N/A
Tidewater, Inc. Columbia, Maryland	328.9	9	N/A
Shaw Environmental, Inc. Trenton, New Jersey	256.3	10	N/A
Triad Engineering, Inc. Hagerstown, Maryland	249.6	11	N/A

**REMARKS:** Consultant shall provide perform environmental compliance, remediation and engineering services.

The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of eleven (11) engineering consultant firms submitted technical proposals for this project.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**ITEM: 5-AE (Continued)**

**BPW – 02/19/14**

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA  
**APPROPRIATION CODE:** J02B0101  
**RESIDENT BUSINESSES:** Yes  
**MD TAX CLEARANCE:** KCI Technologies, Inc. 13-3165-1110  
Gannett Fleming, Inc./ 14-0132-1111  
Johnson, Mirmiran & Thompson, Inc.

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

Norie A. Calvert (410) 545-0433  
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BPW – 02/19/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM: 6- AE**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** BCS 2011-07 A & C  
 Travel Forecasting Services, Statewide  
 ADPICS NO.: SBCS1107A, SBCS1107C

**CONTRACT DESCRIPTION:** These are two (2) of five (5) open-end task order contracts to provide travel forecasting services, statewide.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on February 6, 2014.

**AWARD:**

Johnson, Mirmiran & Thompson, Inc.  
 Sparks, Maryland Contract A

Gannett Fleming, Inc.  
 Baltimore, Maryland Contract C

**AMOUNT:** \$2,400,000 each

**TERM:** February 20, 2014 – February 18, 2018

**DBE PARTICIPATION:** 23% each

**PROPOSALS:**

	<u>Technical Proposal Rating (Max 710)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Johnson, Mirmiran & Thompson, Inc. Sparks, Maryland	515.7	1	\$2,400,000
Whitman, Requardt & Associates, LLP Baltimore, Maryland	486.0	2	Contract "B"
Gannett Fleming, Inc. Baltimore, Maryland	486.0	3	\$2,400,000

**ITEM: 6-AE (Continued)****BPW – 02/19/14**

	<u>Technical Proposal Rating (Max 710)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Sabra, Wang & Associates, Inc., Inc. Columbia, Maryland	479.6	4	Contract "D"
Rummel, Klepper Y Kahl, LLP Baltimore, Maryland	472.3	5	Contract "E"
Brudis & Associates, Inc. Columbia, Maryland	439.3	6	N/A
URS Corporation Hunt Valley, Maryland	435.3	7	N/A
Whitney, Bailey, Cox & Magnani, LLP Baltimore, Maryland	433.9	8	N/A
STV Incorporated Baltimore, Maryland	431.3	9	N/A
A. Morton Thomas & Associates, Inc. Baltimore, Maryland	425.1	10	N/A
PB Americas, Inc. Baltimore, Maryland	423.7	11	N/A
McCormick Taylor, Inc. Baltimore, Maryland	393.6	12	N/A
Greenhorne & O'Mara, Inc./ Wilbur Smith & Associates, Inc. Baltimore, Maryland	387.9	13	N/A
AECOM Baltimore, Maryland	356.6	14	N/A
C&M Dallas, Texas	354.4	15	N/A

**REMARKS:** Consultant shall provide perform travel forecasting services statewide.

The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of fifteen (15) engineering consultant firms submitted technical proposals for this project.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**ITEM: 6-AE (Continued)**

**BPW – 02/19/14**

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA  
**APPROPRIATION CODE:** J02B0101  
**RESIDENT BUSINESSES:** Yes  
**MD TAX CLEARANCE:** Johnson, Mirmiran & Thompson, Inc.  
14-0131-1111  
Gannett Fleming, Inc.  
13-3229-0110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

Norie A. Calvert (410) 545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 02/19/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM:** 7- AE

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** BCS 2011-09 A, B & D  
 Highway Engineering Services, Statewide  
 ADPICS NO.: SBCS1109A, SBCS1109B,  
 SBCS1109D

**CONTRACT DESCRIPTION:** These are three (3) of eleven (11) open-end task order contracts to provide highway engineering services, statewide.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on February 6, 2014.

**AWARD:**

Wallace, Montgomery & Associates, LLP Contract A  
 Hunt Valley, Maryland

Century Engineering, Inc. Contract B  
 Hunt Valley, Maryland

Johnson, Mirmiran & Thompson, Inc. Contract D  
 Sparks, Maryland

**AMOUNT:** \$10,900,000 each

**TERM:** February 20, 2014 – February 18, 2020

**DBE PARTICIPATION:** 25% each

**PROPOSALS:**

	<u>Technical Proposal Rating (Max 781)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Wallace, Montgomery & Associates, LLP Hunt Valley, Maryland	440.2	1	\$10,900,000

<b>ITEM:</b>	<b>7-AE (Continued)</b>			<b>BPW – 02/19/14</b>
		<u>Technical Proposal Rating (Max 781)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
	Century Engineering, Inc. Towson, Maryland	430.1	2	\$10,900,000
	URS Corporation Hunt Valley	426.8	3	Contract “C”
	Johnson, Mirmiran and Thompson, Inc. Sparks, Maryland	422.7	4	\$10,900,000
	Whitney, Bailey, Cox and Magnani, LLC/ AECOM Technical Services, Inc. Joint Venture Baltimore, Maryland	412.6	5	Contract “E”
	Brudis & Associates, Inc. Columbia, Maryland	409.9	6	Contract “F”
	Gannett Fleming, Inc./KCI Technologies, Inc. Joint Venture Baltimore, Maryland	406.6	7	Contract “G”
	Jacobs Engineering Group, Inc. Baltimore, Maryland	405.1	8	Contract “H”
	McCormick Taylor, Inc. Baltimore, Maryland	404.1	9	Contract “I”
	Whitman, Requardt & Associates, LLP Baltimore, Maryland	396.4	10	Contract “J”
	The Wilson T. Ballard Company Baltimore, Maryland	390.6	11	Contract “K”
	Greenhorne & O’Mara, Inc./Dewberry, Inc. Joint Venture Laurel, Maryland	384.3	12	N/A
	Rummel, Klepper & Kahl, LLP Baltimore, Maryland	384.3	12	N/A
	A.Morton Thomas and Associates, Inc./ Parson Transportation Group, Inc. Joint Venture Rockville, Maryland	383.0	13	N/A
	STV, Inc./PB Americas, Inc. Baltimore, Maryland	377.1	14	N/A
	Urban Engineers, Inc./Nolan Associates, Inc./ EBA Engineering, Inc. Tri-Venture Baltimore, Maryland	356.3	15	N/A
<b>ITEM:</b>	<b>7-AE (Continued)</b>			<b>BPW – 02/19/14</b>

	<u>Technical Proposal Rating (Max 781)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
HAKS Engineers, Inc. Baltimore, Maryland	246.5	16	N/A

**REMARKS:** Consultant shall provide perform planning, preliminary and final engineering design, and construction management services Statewide.

The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of seventeen (17) engineering consultant firms submitted technical proposals for this project.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESSES:** Yes

**MD TAX CLEARANCE:** Wallace, Montgomery & Associates, LLP  
13-3194-1111  
Century Engineering, Inc.  
13-3195-1111  
Johnson, Mirmiran & Thompson, Inc.  
14-0130-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

Norie A. Calvert (410) 545-0433  
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BPW – 02/19/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM: 8- AE**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** BCS 2011-08 A  
 Aerial Photogrammetry and CADD Mapping  
 Services, Statewide  
 ADPICS NO.: SBCS1108A

**CONTRACT DESCRIPTION:** This is one (1) of five (5) open-end task order contracts to provide aerial photogrammetry and CADD mapping services, statewide.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on February 6, 2014.

**AWARD:**  
 KCI Technologies/  
 Virginia Resource Mapping, Inc.  
 Sparks, Maryland Contract A

**AMOUNT:** \$2,000,000

**TERM:** February 19, 2014 – February 18, 2019

**DBE PARTICIPATION:** 15%

**PROPOSALS:**

	<u>Technical Proposal Rating (Max 601)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
KCI Technologies Inc. / Virginia Resource Mapping, Inc. Joint Venture Sparks, Maryland	438.5	1	\$2,000,000

**ITEM: 8-AE (Continued)****BPW – 02/19/14****PROPOSALS:**

	<u>Technical Proposal Rating (Max 601)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Axis Geospatial, Inc./ Johnson, Mirmiran, & Thompson, Inc. Joint Venture Easton, Maryland	429.3	2	Contract “B”
Wallace, Montgomery & Associates, LLP Hunt Valley, Maryland	382.8	3	Contract “C”
Photo Science Geospatial Solutions Chesapeake Beach, Maryland	378.2	4	Contract “D”
Greenman-Pedersen, Inc. Annapolis Junction, Maryland	376.5	5	Contract “E”
AeroMetric, Inc. / AB Consultants, Inc. Joint Venture Dulles, Virginia	368.5	6	N/A
Whitney, Bailey, Cox, & Magnani, LLC / McKenzie Snyder, Inc. Joint Venture Baltimore, Maryland	360.8	7	N/A
Land & Mapping Services, LLC Clearfield, Pennsylvania	289.2	8	N/A
Aeroquest Optimal, Inc. Huntsville, Alabama	256.7	9	N/A
MA Engineering Consultants, Inc. Dulles, Virginia	238.5	10	N/A

**REMARKS:** Consultant shall provide helicopter and/or fixed wing aerial photogrammetric surveys (which may include supplemental ground surveys to establish horizontal and vertical control) to be used for the production of CADD design maps or digital orthophotogrammetric base mapping Statewide.

The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of ten (10) engineering consultant firms submitted technical proposals for this project, which included six (6) Maryland firms, one (1) Alabama firm, one (1) Pennsylvania firm and two (2) Virginia firms.

**ITEM: 8-AE (Continued)**

**BPW – 02/19/14**

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA  
**APPROPRIATION CODE:** J02B0101  
**RESIDENT BUSINESSES:** Yes  
**MD TAX CLEARANCE:** 13-2587-0001

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
                                 **WITH DISCUSSION**      **WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 02/19/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 9-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 5262311416RSB  
 Janitorial Services for the Pocomoke Information Center  
 and Rest Area in Worcester County  
 ADPICS NO.: 526231146R

**CONTRACT DESCRIPTION:** This Contract consists of providing janitorial services for the  
 Pocomoke Information Center and Rest Area in Worcester County.

**AWARD:** Resort Support Services, Inc.  
 Chestertown, MD

**AMOUNT:** \$350,100 NTE

**TERM OF CONTRACT:** 03/03/2014 – 06/30/2017

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Reserve)

**BIDS:**

Resort Support Services, Inc. Chestertown, MD	\$350,100
Unified Solutions Services, LLC Columbia, MD	\$463,104
Multicorp Westminster, MD	\$465,840

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award  
 amount exist on this contract.

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Eight Hundred Eleven (811) contractors were notified for this project on eMaryland Marketplace; One Hundred Ninety Seven (197) of which were MDOT Certified MBE's. Cleaning Better, Inc. was the announced low bidder; however, they failed to include a bid bond making them non-responsive.

**ITEM: 9-M (Continued)**

**BPW – 02/19/14**

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-3171-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
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BPW – 02/19/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 10-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 5280922146  
 Maintenance and Repair to Highway Lighting at  
 Various Locations in Dorchester & Wicomico  
 Counties  
 ADPICS NO.: 5280922146

**CONTRACT DESCRIPTION:** This Contract consists of the maintenance and repair to highway lighting at various locations in Dorchester & Wicomico Counties.

**AWARD:** Rommel Engineering & Construction, Inc.  
 Linthicum, MD

**AMOUNT:** \$127,166 NTE

**TERM OF CONTRACT:** 03/03/2014 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Single Bid Received)

**BIDS:**  
 Rommel Engineering & Construction, Inc. \$127,166  
 Linthicum, MD

**MBE PARTICIPATION:** 2.00%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Three Hundred Forty Three (343) contractors were notified for this project on eMaryland Marketplace; Eighty Six (86) of which were MDOT Certified MBE's.

This work involves the repair/maintenance of lighting that was designed in accordance with AASHTP standards for roadway lighting. The illumination standards are established by the Illumination Engineering Society. For street lighting, SHA uses full "luminaire cutoffs." There is only a 3% spillover at 80% axis. These full cutoffs are usually less glaring to drivers, yet they distribute full intensity light to the ground. High mast lighting is designed as straight "down lighting" and is used on major highways.

**ITEM: 10-M (Continued)**

**BPW – 02/19/14**

This contract includes pre-established amounts for a total of \$12,132 (10% of the total contract value) for payments for materials for lighting repairs allowance.

There were a total of two plan purchasers for this contract including Rommel Engineering & Construction. SHA attempted to contact Commercial Insurance Managers, Inc., the other plan holder; however, we were unable to reach them by phone.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-3118-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

Suzette Moore – 410-859-7792  
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BPW – 2/19/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**SERVICE CONTRACT**

**ITEM: 11 -S**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT IDS:** MAA-SV-15-001  
Comprehensive Airport Technology Services at  
BWI Thurgood Marshall and Martin State Airports  
ADPICS NOS.: MAASV15001

**CONTRACT DESCRIPTION:** These contracts provide comprehensive on-call Information Technology (IT) related services for the MAA Office of Airport Technology, which may include updating the Airport Technology Master Plan; updating the MAA IT Disaster Recovery Plan; providing Return on Investment (ROI) analyses; providing Systems Development Life Cycle (SDLC) support services consistent with the State of Maryland SDLC; and providing project management services consistent with the Project Management Institute.

**AWARDS:**

Faith Group, LLC (Contract A)  
Saint Louis, MO

Ross & Baruzzini, Inc. (Contract B)  
Saint Louis, MO

**TERM:** Three (3) years after NTP, with one (1) two (2) year renewal option

**AMOUNTS:** \$2,000,000

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 16% Contract A & 15% Contract B

**PROPOSALS:**

	<u>Technical Ranking</u>	<u>Price</u>		<u>Overall Ranking</u>
Ross & Baruzzini, Inc. Saint Louis, MO	1	\$1,225,000	(2)	1
Faith Group, LLC Saint Louis, MO	2	\$ 951,400	(1)	2
SAIC Energy, Environment & Infrastructure, LLC Germantown, MD	3	\$1,243,750	(3)	3

**ITEM: 11 -S (Continued)**

**BPW- 02/19/14**

**REMARKS:** The Solicitation was advertised on September 6, 2013 on eMaryland Marketplace and on the MAA website. EMaryland Marketplace directly notified over nineteen hundred (1,900) prospective bidders, including Maryland companies, Minority Business Enterprises, and Small Business Enterprises. A total of three (3) proposals were received.

MAA recommends award to two of the three firms at this time and plans to present the third firm that has applied for a waiver of the VSBE goal, at a later BPW meeting if the waiver is granted. Tasks will be assigned to the contractors based on technical expertise and utilizing the hourly rates submitted in the cost proposals.

The award amount is based upon available and estimated budgeted funds for the 3-year base period of the Contract, not to exceed \$2,000,000. The financial offer cost was for evaluation purposes only, and was based upon a model number of labor hours by job classifications as detailed in the RFP, and fixed hourly bid rates for those classifications. These labor rates are firm for the base period of the Contract. The contractors have not been guaranteed a minimum or maximum amount, except for the overall budget limitation.

The MBE goal for this contract is 15%. Contract A is exceeding the goal by 1%.

The VSBE goal for this contract is .05%.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I0003

**RESIDENT BUSINESSES:** No

<b>MD TAX CLEARANCE:</b>	Faith Group, LLC	14-0169-0111
	Ross and Baruzzini	14-0170-0001

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

Suzette Moore - (410) 859-7792  
smoore2@bwiairport.com

BPW – 02/19/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**CONTRACT MODIFICATION:** (Service)

**ITEM:** 12 -M-MOD

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-SV-12-002  
 Comprehensive Airport Acoustical Services at BWI  
 Thurgood Marshall and Martin State Airports  
 Anne Arundel County.  
 ADPICS NO. MAASV12002

**ORIGINAL CONTRACT APPROVED:** Item 13-S, DOT Agenda 10/19/11

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MODIFICATION:** Modification No. 1 is to increase the contract value by an additional \$289,000.

**CONTRACTOR:** Harris, Miller, Miller & Hanson Inc.  
 Burlington, MA

**AMOUNT:** \$289,000 (Modification No. 1)

**ORIGINAL CONTRACT AMOUNT:** \$900,000

**REVISED CONTRACT AMOUNT:** \$1,189,000

**PERCENTAGE INCREASE:** 32.11% (Modification No. 1)

**TERM:** 11/01/11 – 10/31/14 (Original)  
 3/01/14 – 10/31/14 (Modification No. 1)

**ORIGINAL MBE PARTICIPATION:** 15% (Compliance 8.82%)

**ITEM: 12-M-MOD (Continued)**

**BPW - 02/19/14**

**REMARKS:** The additional funds in Modification No. 1 are needed to address revisions to the Federal Aviation Administration Guidance related to MAA’s Sound Insulation Program and the Noise Property Reuse Plan.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I0003

**RESIDENT BUSINESS:** No

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert – 410-545-0402  
[Ncalvert@sha.state.md.us](mailto:Ncalvert@sha.state.md.us)

BPW - 02/19/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM: 13 -RP**

**STATE HIGHWAY ADMINISTRATION**

MMC# 13-2399 68507  
 South side of U.S. Route 40 at  
 Middletown Parkway in Middletown Maryland.

**EXPLANATION:**

In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA. This Deed will extinguish the SHA’s right to erect a snow fence on the grantee’s property.

**SPECIAL CONDITIONS:**

None

**GRANTOR:**

State of Maryland, State Highway Administration

**GRANTEE:**

Nancy Roderick Newton, Marianne C. Roderick  
 Anna Mary Roderick and Raymond L. Roderick

**CONSIDERATION:**

\$500

**APPRAISED VALUE:**

N/A – See Remarks

**REMARKS:** Approval of conveyance is requested in accordance with the Section 8-309 (F)1(ii) of the Transportation Article, Annotated Code of Maryland. In 1975, Anna Mary Roderick granted unto the State Highway Administration certain right to erect and maintain snow fence on the subject property.

The SHA has not erected snow fences for several decades and sees no future need to do so. The value of the snow fence easement was never established. The current owners of the land have requested SHA release the easement in an effort to clear their title to the land.

---

**Board of Public Works Action - The above-referenced Item was:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM** 1-M**DEPARTMENT OF HUMAN RESOURCES**Washington County Department of Social Services (WCDSS)  
Hagerstown, MD**CONTRACT NO. AND TITLE**Project No. 001IT819375;  
Unarmed Uniformed Guard Services  
ADPICS NO. 001B4400415**DESCRIPTION**

Approval is requested for a contract to provide unarmed uniformed guard service for the Washington County Department of Social Services building in Hagerstown, MD (approximately 54,000 sq. ft), with two parking lots, for a three-year period.

**PROCUREMENT METHOD**Competitive Sealed Bids  
(Small Business Reserve)**BIDS OR PROPOSALS**Universal Security LLC, Rockville, MD  
KR Contracting, Inc., Hagerstown, MD  
Legal Services Associates, Inc., Baltimore, MD**BASE BID**\$235,100.48  
\$240,230.40  
\$262,501.76**AWARD**Universal Security LLC  
Rockville, MD  
(SBR # SB 12-2173)**TERM**

3/1/2014 – 2/28/2017

**AMOUNT**

\$235,100.48 (3 years)

**MBE PARTICIPATION**

0%

**HIRING AGREEMENT ELIGIBLE**

Yes

**PERFORMANCE BOND**

Yes

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            1-M (Cont.)

**REMARKS**

This solicitation was posted on DGS website and solicited through *eMarylandMarketplace.com*. Three hundred twenty-five (325) firms received notice of the solicitation. Three (3) priced bids were received for bid opening on December 30, 2013.

The Contractor shall supply all labor, supplies, materials, training, uniforms and equipment necessary to provide one (1) full-time and two (2) part-time unarmed, uniformed guards at the Washington County Department of Social Services. These services shall be provided in an orderly, continuous and consistent manner, which will support the effective delivery of services with minimum amount of disruption to agency operations.

The Guard Services include coverage of the internal building rounds, external building rounds, and assigned parking lots. Services may also include operation of a walk-through and/or hand-held metal detector.

The recommended awardee, Universal Security LLC, has been determined to be a responsive and responsible Bidder, has confirmed its bid price, and is a Small Business Reserve vendor.

**FUND SOURCES**

N00 G5000 0819 \$25,855.04  
N00 G5000 0819 \$78,467.04  
N00 G5000 0819 \$78,767.68  
N00 G5000 0819 \$52,010.72

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

14-0024-1110

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM**           2-M**DEPARTMENT OF HEALTH AND  
MENTAL HYGIENE**Spring Grove Hospital Center  
Smith Building  
Catonsville, MD**CONTRACT NO. AND TITLE**Project No. SG-692-130-001;  
Roof Replacement  
ADPICS NO. 001B4400429**DESCRIPTION**

Contractor will provide all labor, materials, and equipment necessary to replace the existing Built-up (BUR) roof. The existing roof is deteriorated beyond repair. The new roof system will consist of energy efficient flat and tapered insulation (1/4" per foot for positive drainage), a single ply Thermoplastic polyolefin (TPO) roof system complete with a twenty (20) year full system warranty that will include all metal work. The TPO roof surface is white, extremely energy efficient (Energy Star rated), and environmentally friendly. Also included is coating of the existing stucco penthouse wall system and scraping and painting of all mechanical metal support systems.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

	<b><u>AMOUNT</u></b>
Dimensions Construction Remodelers, Inc. Hyattsville, MD	\$343,500.00
Cole Roofing Baltimore, MD	\$346,742.00
J&K Contracting, Inc. Capitol Heights, MD	\$422,250.00
Air Tech Solutions, Inc. Stafford, VA	\$428,075.00
CitiRoof Corporation Columbia, MD	\$448,100.00
Island Contracting, Inc. Beltsville, MD	\$462,200.00
Goel Services, Inc. Washington, DC	\$499,966.00
Nastos Construction, Inc. Washington, DC	\$669,273.00
CEEPCO Beltsville, MD	\$697,616.00

**AWARD**Dimensions Construction Remodelers, Inc.  
Hyattsville, MD  
(SBR # SB12-3792/MBE # 10-319)**AMOUNT**

\$343,500.00



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM**           3-M**DEPARTMENT HUMAN RESOURCES**Carroll County Department of Social Services  
(CCDSS)  
Westminster, MD**CONTRACT NO. AND TITLE**Project No. 001IT819322;  
Unarmed Uniformed Guard Services  
ADPICS NO. 001B4400414**DESCRIPTION**

Approval is requested for a contract to provide unarmed uniformed security guard services at the Department of Human Resources, Carroll County Department of Social Services for a five-year period.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS****AMOUNT**

Watkins Security Agency, Inc.

\$310,470.64

Baltimore, MD

Universal Security, LLC.

\$319,265.40

Rockville, MD

Legal Services Associates, Inc

\$330,662.16

Baltimore, MD

Defensor Security, LLC.

\$334,825.36

Alexandria, VA

Twenty-Nine Sixteen Protective Guard

\$344,348.68

Lutherville, MD

**AWARD**Watkins Security Agency, Inc.  
Baltimore, MD**TERM**

3/1/2014 - 2/28/2019

**AMOUNT**

\$310,470.64 (5 years)

**MBE PARTICIPATION**

0%



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM** 4-M**DEPARTMENT OF VETERANS AFFAIRS**War Memorial Commission Building  
Baltimore, MD**CONTRACT NO. AND TITLE**Project No. WM-101-130-001;  
Refurbish One (1) Two Stop Hydraulic  
Elevator System  
ADPICS NO 001B4400427**DESCRIPTION**

Approval requested for the modernization and upgrading of the only elevator system. Complete elevator system upgrades including control systems, motor, hydraulic system, hoistway equipment, hall stations, elevator cab upgrades including new doors with associated operations and all cabling. Also included is electrical, emergency power, elevator machine room HVAC system for alarm upgrades to meet present day Building and Life Safety codes as well as ADA requirements.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**Delaware Elevator, Inc., Upper Marlboro, MD  
Nichols Contracting, Sandy Springs, MD**AMOUNT**\$249,500.08  
\$281,759.00**AWARD**Delaware Elevator, Inc.  
Upper Marlboro, MD**AMOUNT**

\$249,500.08

**TERM**

180 Calendar Days

**MBE PARTICIPATION**

34%

**PERFORMANCE BOND**

100% of Full Contract Amount

**REMARKS**

This project was advertised for construction on November 7, 2013. Bids were received on December 12, 2013 with two bidders responding. Both bidders are resident businesses to the State of Maryland. The MBE goal of 30% was met and exceeded by Delaware Elevator, Inc. and approved by the DGS MBE Office.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**        4-M (Cont.)

The recommended awardee will be responsible for preventive maintenance during the contract period and for two (2) years after completion.

**\$195,710.27 - Item 008 CA 2007**

**\$45,589.73 - Item 007 MCCBL 2012**

**FUND SOURCES**

~~\$241,300.00 - Item 007 MCCBL 2012 -~~

\$ 8,200.08 – U/A Operating Funds

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

13-3178-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Martin O'Malley  
Governor

Anthony G. Brown  
Lt. Governor



MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

OK for minutes

Alvin C. Collins  
Secretary

*[Handwritten signature]*

June 5, 2014

Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

RECEIVED  
2014 JUN -6 PM 2:53  
BOARD OF PUBLIC WORKS

SUBJECT: Changes to the February 19, 2014 Board of Public Works Action Agenda

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

<p><u>BPW February 19, 2014</u> Item 4-M Pages 7-8 Department of Veterans Affairs War Memorial Commission Building</p>	<p>FROM: \$ 241,300.00 - Item 007 MCCBL 2012 8,200.08 - U/A Operating Funds</p>
<p>TO: \$</p>	<p>195,710.27 - Item 008 CA 2007 45,589.73 - Item 007 MCCBL 2012 8,200.08 - U/A Operating Funds</p>

Reason: To utilize available older capital funds prior to expiration.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely yours,

*[Handwritten signature of Alvin C. Collins]*

Alvin C. Collins  
Secretary

cc: The Honorable Martin O'Malley  
The Honorable Peter Franchot  
The Honorable Nancy K. Kopp



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM** 5-M**DEPARTMENT OF HUMAN RESOURCES**Frederick County Department of Social Services  
(FCDSS) Frederick, MD**CONTRACT NO. AND TITLE**Project No. 001IT819260;  
Unarmed Uniformed Guard Services  
ADPICS NO. 001B4400418**DESCRIPTION**

Approval is requested for a contract to provide unarmed uniformed guard services at the DHR, Department of Social Services, Frederick County Department of Social Services for a three-year period.

**PROCUREMENT METHOD**Competitive Sealed Bids  
(Small Business Reserve)**BIDS OR PROPOSALS**BTI Security, LLC Rockville, MD  
Amazing Security & Investigations, LLC  
Silver Spring, MD  
Graham Security Services Glen Burnie, MD  
Universal Security, LLC Rockville, MD**AMOUNT**\$222,965.76  
\$232,133.76  
\$240,690.56  
\$252,670.08**AWARD**BTI Security, LLC  
Rockville, MD  
(MBE #03-545, SBR# SB12-9607)**TERM**

3/1/2014 - 2/28/2017

**AMOUNT**

\$222,965.76 (3 years)

**MBE PARTICIPATION**

100% (5% sub-goal)

**PERFORMANCE BOND**

Yes

**REMARKS**This solicitation was advertised and bid on *eMaryland Marketplace.com* and on DGS Bid Board. Approximately 334 vendors received notification of this solicitation directly from *eMaryland Marketplace.com*. Five (5) priced bids were received. The bid opening was on November 22, 2013.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            5-M (Cont.)

This solicitation was a Small Business Reserve procurement The apparent low bid received was non-responsive. No Bid Affidavit, Bid Bond, or Mandatory Affidavits were received with the lowest bid. The recommended awardee, BTI Security LLC (“BTI”), has been found responsive and responsible and has confirmed its bid. BTI is an MDOT certified MBE contractor.

BTI Security shall pay the hourly rates set by DHR Frederick County DSS.

BTI shall supply all labor, supplies, materials, training, uniforms, equipment, one (1) full-time, and one (1) part-time guard necessary to perform the uniformed unarmed guard service for the DHR, Frederick County Department of Social Services in strict conformance with the methods and conditions specified in the Section C-of the specifications.

**FUND SOURCES**

			DHR Frederick County Operating Funds:	
N00	14	71000	G5000	0819
N00	14	71000	G0010	0819
N00	14	71000	G3010	0819
N00	14	71000	G4100	0819
N00	14	71000	G6010	0819
N00	14	71000	G4830	0819
N00	15	71000	G3010	0819
N00	15	71000	G0010	0819
N00	15	71000	G3010	0819
N00	15	71000	G4100	0819
N00	15	71000	G6010	0819
N00	15	71000	G4830	0819
N00	16	71000	G5000	0819
N00	16	71000	G0010	0819
N00	16	71000	G3010	0819
N00	16	71000	G4100	0819
N00	16	71000	G6010	0819
N00	16	71000	G4830	0819
N00	17	71000	G5000	0819
N00	17	71000	G0010	0819
N00	17	71000	G3010	0819
N00	17	71000	G4100	0819
N00	17	71000	G6010	0819
N00	17	71000	G4830	0819



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**           6-GM

**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$283,903.20 (5 items).

A.     Department of Public Safety and  
        Correctional Services

Maryland Correctional Training Center  
(MCTC)  
Administration Building  
(Washington County)

**DESCRIPTION**

Approval requested to evaluate and design a replacement for the current chilled water HVAC system located in the MCTC Administration Building mechanical room.

**REMARKS**

The Indefinite Quantity Contract (IQC) DGS-12-004-IQC was developed for DGS to provide Mechanical, Electrical, and Plumbing Engineering Services for multiple projects greater than \$25,000.00 and not greater than \$200,000.00. Under this agreement individual contract awards may not exceed \$200,000.00. Selected firms may be awarded more than one contract; however, the total amount for contracts awarded to any one firm may not exceed \$500,000.00.

**CONTRACT NO. & TITLE**

Project No. KA-611-140-001;  
Chilled Water HVAC Replacement,  
Maryland Correctional Training Center  
Administrative Building Washington  
County, MD

**PROCUREMENT METHOD**

Maryland Architectural and Engineering  
Services Act

**AWARD**

Johnson, Mirmiran & Thompson, Inc.  
Pikesville, MD

**AMOUNT**

\$32,498.56

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**           6-GM (Cont.)

**FUND SOURCE**

MCCBL 2012/Item 007 (Provide funds for The State Capital Facilities Renewal Program-Statewide.)

B.       Department of the General Services

Borgerding District Court/Multi-Service Center (Baltimore City)

**DESCRIPTION**

Approval requested to evaluate and design the required courtroom modifications at the Edward F. Borgerding District Court/Multi-Service Center, Located at 5800 Wabash Avenue needed to meet ADA standards.

**REMARKS**

The Indefinite Quantity Contract (IQC) DGS-13-100-IQC was developed for DGS to provide architectural and engineering services for multiple projects greater than \$25,000.00 and not greater than \$200,000.00. Under this agreement individual contract awards may not exceed \$200,000.00. Selected firms may be awarded more than one contract; however, the total amount for contracts awarded to any one firm may not exceed \$500,000.00.

**CONTRACT NO. & TITLE**

Project No. BC-751-140-001;  
ADA Modifications at Edward F.  
Borgerding District Court/Multi-Service  
Center, 5800 Wabash Ave, Baltimore, MD

**PROCUREMENT METHOD**

Maryland Architectural and Engineering  
Services Act

**AWARD**

Wheeler Goodman Masek and Associates,  
Inc. Annapolis, MD

**AMOUNT**

\$39,801.64

**FUND SOURCE**

\$30,803.35 MCBBL 2011/Item 001  
\$ 8,998.29 MCBBL 2012/Item 003  
(Provide funds to design, construct  
Handicapped accessibility modifications at  
State owned facilities.)



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**           6-GM (Cont.)

**REMARKS**

The Indefinite Quantity Contract (IQC) DGS-11-018-IQC was developed for DGS to provide architectural and engineering services to the Maryland Department of General Services for construction scheduling and claims analysis for multiple construction projects. Under this agreement individual contract awards may not exceed \$200,000.00. Selected firms may be awarded more than one contract; however, the total amount for contracts awarded to any one firm may not exceed \$500,000.00. The expiration date of this contract (DGS-11-018-IQC) is August 15, 2015.

**CONTRACT NO. & TITLE**

Project No. DC-455-090-001;  
 Design/Construct New Youth Detention  
 Center-Cheltenham Youth Facility –  
 Production Scheduler Prince George’s  
 County, MD

**PROCUREMENT METHOD**

Maryland Architectural and Engineering  
 Services Act

**AWARD**

KCI Technologies, Inc.  
 Sparks, MD

**AMOUNT**

\$61,122.00

**FUND SOURCE**

MCCBL 2013/Item 023 (Provide funds to design, and construct a new detention center at the Cheltenham Youth Facility. Provided that notwithstanding section 6 of this act , work may commence on this project prior to the appropriation of all funds necessary to complete this project.)











**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        9-LT (Cont.)

4.        This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            10-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of St. Clare of Assisi, Inc. (Baltimore City)*

*Stone House Preservation and Rehabilitation*

*“For the planning, repair, construction, renovation, reconstruction, and capital equipping of the Stone House.”*

**\$275,000.00**

*Maryland Consolidated Capital Bond Loan of 2013 (LHI - Chapter 424, Acts of 2013)*  
*DGS Item G118 (SL-030-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of St. Clare of Assisi, Inc. has submitted evidence that it has \$319,178.02 in a financial institution to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$ 581,000.00
<b>13-G118 (This Action)</b>	<b>\$ 275,000.00</b>
Local Cost	\$ 306,000.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            11-CGL (Cont.)

**FUND SOURCE**

Eligible project costs are \$169,775.00. This includes \$169,000.00 for acquisition and \$775.00 for appraisals.

\$69,290.00 (40.8%) – Main Street Housing, Inc.  
Department of Housing and Community Development  
(DHCD)  
\$100,485.00 (59.2%) – State Grant MCCBL 2010

---

Board of Public Works Action - The above referenced Item was:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            12-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of Friends of Carroll Creek Urban Park, Inc. (Frederick County)  
Color on the Creek Improvements*

*“For the design, construction, and capital equipping of Carroll Creek Linear Park, including enhancing water quality and general aesthetics.”*

**\$20,000.00**

*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)  
DGS Item G069, (SL-031-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of Friends of Carroll Creek Urban Park, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$36,066.00 in eligible expenditures to meet the matching fund requirement.

Board of Public Works approval is also requested to reimburse the Board of Directors of Friends of Carroll Creek Urban Park, Inc. \$16,066.00 for eligible expenditures.

**BACKGROUND**

Total Project	\$45,000.00
<b>13-G069 (This Action)</b>	<b>\$20,000.00</b>
Local Cost	\$25,000.00

**REMARKS**

- (1) The grant agreements have been modified to include the Mayor and Board of Aldermen of the City of Frederick as “beneficiary” throughout the document.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      12-CGL (Cont.)

(4)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            13-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Mayor and City Council of the City of Baltimore*

*Roland Park Fire Station Rehabilitation*

*“For the repair and renovation of the Roland Park Fire Station, located in Baltimore City.”*

***\$110,000.00***

*Maryland Consolidated Capital Bond Loan of 2009 (LSI - Chapter 485, Acts of 2009; amended by Chapter 396, Acts of 2011; amended by Chapter 430, Acts of 2013) DGS Item G100, (SL-032-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a \$20,000.00 matching fund no later than December 1, 2013 and the Board of Public Works to certify a matching fund. The Mayor and City Council of the City of Baltimore have submitted evidence in the form of canceled checks and invoices of \$60,749.03 in eligible expenditures to meet the matching fund requirement. *Documents for certification of match were received by the Department of General Services prior to December 1, 2013.*

Board of Public Works approval is also requested to reimburse the Mayor and City Council of the City of Baltimore \$40,749.03 for eligible expenditures.

**BACKGROUND**

Total Project	\$169,459.00
<b>09-G100 (This Action)</b>	<b>\$110,000.00</b>
Local Cost	\$ 59,459.00

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        13-CGL

(3)     The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            14-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**DESCRIPTION**

1)        Submission of a request by Family Services Agency, Inc. (FSA) to the Board of Public Works for approval of a waiver and release of the State’s right of recovery for the property located at 640 E. Diamond Ave., Gaithersburg, MD 20877 conditioned upon the transfer and recording of the right of recovery to the property located at 610 E. Diamond Ave., Gaithersburg, MD 20877. Both properties are currently owned by Family Services Agency, Inc. (FSA). Due to growth, all Mental Health services moved from 640 E. Diamond Ave. and currently all services are provided in 610 E. Diamond Ave.

**PREVIOUS BOARD ACTIONS**

11/15/1995 DGS Agenda Item 31-CGL

**BACKGROUND**

The State granted Family Services Agency, Inc. \$461,250.00 grant from the 1994 and 1995 MCCBL to assist FSA in the cost of acquisition of the two-story building located at 640 E. Diamond Ave., Gaithersburg, MD 20877 as follows:

**TOTAL ELIGIBLE COST**

\$1,200,000.00  
 \$ 738,750.00 (61.56%) Family Services Agency, Inc.  
 \$ 600,000.00 - Mortgage  
 \$ 138,750.00-Community Development Block Grant  
 \$461,250.00 (38.44%)-State’s Share  
 \$307,260.00-MCCBL 1994  
 \$153,990.00-MCCBL 1995  
 Community Mental Health Projects Fund

In connection with the grant, Family Services Agency, Inc. on 11/15/1995 recorded a Right of Recovery among the Land Records of Montgomery County in LF13771.648, in compliance with the conditions established by the State of Maryland in the Notices of the State’s Right of Recovery, as required under Health General Article 24-606.

2)        Submission of a request by Family Services Agency, Inc. (FSA) to the Board of Public Works for approval for the subordination of the State’s legal and equitable rights under the Right of Recovery to Cardinal Bank, a Virginia banking corporation (the “Bank”). FSA is currently in the process of undertaking a re-financing of outstanding debt and mortgages by the issuance of

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      14-CGL (Cont.)

up to a \$5.9 million bond through the Maryland Health and Higher Educational Facilities Authority (“MHHEFA”). The Bank has committed to purchase the bond. In addition, to finance certain amounts which are not eligible for tax-exempt financing, the Bank also has committed to a taxable loan up to \$1.7 million . As a condition of the bond purchase and the taxable loan, the Bank is requiring that the bond and the taxable loan each be secured by a deed of trust covering most of Family Service Agency’s properties and facilities, including the property for which the above-referenced grant was issued.

The Board is now requested to approve 1) A waiver and release of the State’s right of recovery for the property located at 640 E. Diamond Ave., Gaithersburg, MD 20877 conditioned upon the transfer and recording of the right of recovery to the property located at 610 E. Diamond Ave. and 2) A subordination of the State’s legal and equitable rights under the Right of Recovery to Cardinal Bank. The approvals will permit Family Services Agency, Inc., to close on the Cardinal Bank re-finance.

A DHMH Assistant Attorney General has reviewed and approved the release of the State’s right of recovery conditioned upon the transfer and recording of the right of recovery to the property located at 610 E. Diamond Ave. and the Waiver of Priority Declaration and Subordination Agreement for legal sufficiency. The Department of Health and Mental Hygiene recommends Board approval.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION