

# BOARD OF PUBLIC WORKS

*JANUARY 22, 2014*

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 22, 2014**

*Contact: Rehena Rentuma 410-260-7909  
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**1. BONDS**

***Recommendation:*** That the following general-obligation bond authorizations be cancelled in the amount of **\$647,195** and, at the same time, reduce the State's spending authority as shown for the following capital projects. The Department of General Services has reviewed this request and concurs with the recommendation of the Office of the Comptroller.

***Authority:*** Section 8-128, State Finance and Procurement Article, Maryland Annotated Code.

- A. Grantees did not have their matching fund certified or did not encumber or expend proceeds by the dates the enabling acts required:

|                           |          |
|---------------------------|----------|
| Goshen House Loan of 2008 | \$84,394 |
|---------------------------|----------|

Chapter 336 Acts of 2008 amended by Chapter 372 Acts of 2010

Chapter 639 Acts of 2012

|                                 |           |
|---------------------------------|-----------|
| Lions Camp Merrick Loan of 2008 | \$102,500 |
|---------------------------------|-----------|

Local Senate Initiative

Chapter 336 Acts of 2008 amended by Chapter 396 Acts of 2011

Chapter 639 Acts of 2012

|                                 |          |
|---------------------------------|----------|
| Lions Camp Merrick Loan of 2008 | \$48,000 |
|---------------------------------|----------|

Local House Initiative

Chapter 336 Acts of 2008 amended by Chapter 396 Acts of 2011

Chapter 639 Acts of 2012

|  |          |
|--|----------|
| Mayo Civic Association Community Hall Loan of 2013 | \$10,000 |
|--|----------|

Chapter 424 Acts of 2013

- B. Grantees stated in writing that the project is complete or the funds are otherwise no longer needed:

|   |         |
|---|---------|
| Barnesville Town Hall Renovation Loan of 2005 | \$5,222 |
|---|---------|

Chapter 445 Acts of 2005

|  |          |
|--|----------|
| Banneker Historical Park and Museum Loan of 2006 | \$12,193 |
|--|----------|

Chapter 46 Acts of 2006

|  |       |
|--|-------|
| Women's Club of Linthicum Heights Loan of 2006 | \$109 |
|--|-------|

Chapter 46 Acts of 2006

**BOARD OF PUBLIC WORKS  
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**1. BONDS (cont'd)**

**B. (cont'd)**

|   |           |
|---|-----------|
| The Maryland Center at Kiplin Hall Loan of 2007     | \$80,470  |
| Chapter 488 Acts of 2007                            |           |
| Maryland School for the Blind Loan of 2008          | \$53,990  |
| Legislative Senate Initiative                       |           |
| Chapter 336 Acts of 2008                            |           |
| Maryland School for the Blind Loan of 2008          | \$150,000 |
| Legislative House Initiative                        |           |
| Chapter 336 Acts of 2008                            |           |
| Fort Washington Youth Fitness Facility Loan of 2010 | \$317     |
| Chapter 483 Acts of 2010                            |           |
| Cecil Inn Renovations Loan of 2013                  | \$100,000 |
| Legislative House Initiative                        |           |
| Chapter 424 Acts of 2013                            |           |

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 22, 2014**

**REVISED**

*Contact: James Tucker  
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**2. MARYLAND SCHOOL FOR THE DEAF**  
*Naming of the Ijams-Vance Dining Hall*

**Recommendation:** The Maryland School for the Deaf board of trustees and its superintendent recommend that the Board of Public Works approve naming the school cafeteria on the Frederick campus the *Ijams-Vance Dining Hall* in memory of Mary “Mollie” Manning Ijams and May Frances Vance.

**Background:** Both Ms. Ijams and Ms. Vance hold important positions in the School’s history.

Mollie Ijams (1851-1926) is a member of the historic Maryland family, the Ijams after whom Ijamsville is named. Her grandfather was a member of the House of Delegates. Mollie attended the Virginia School for the Deaf for six months but her mother, Eliza, was determined that Maryland should have its own school for the deaf. When the School opened, Mollie was the first to register; she and her brother were members of the initial class of 34 students. Mollie went on to become the School’s first graduate to receive a diploma. She then became the first alumnus to teach at the school. She taught many subjects to elementary students for 45 years until her retirement. Mollie is buried in the Mt. Olivet Cemetery, near the School’s campus.

Frances Vance of Baltimore City helped integrate the School as one of the dozen students who in 1956 transferred from the Colored Program at Overlea after the Supreme Court issued *Brown v. Board of Education*. She was the first African American to graduate from the School. The School’s alumni association presents an annual award in her honor.

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 22, 2014**

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**3. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

***Recommendation:*** That the Board of Public Works approve releasing the deeds of trust on five properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

***Loan Authority:*** *Housing and Community Development, Article §§ 4-301-4-309, Annotated Code of Maryland*

***Authority to Release Security Interest:*** *State Finance and Procurement Article §§ 10-305, Annotated Code of Maryland*

**A. Kimberly Chandler**

*314 Burnside Court, Joppa, 21085, Harford County*

Original Loan: \$5,000

Current Balance: \$2,750

**B. Melissa De Jesus-McNeily**

*1806 Swansea Road, Baltimore, 21239, Baltimore City*

Original Loan: \$10,000

Current Balance: \$10,000

**C. Corey Lyons and Rhonda Burrell**

*1321 Karen Blvd #309, Capitol Heights, 20743, Prince George's County*

Original Loan: \$5,000

Current Balance: \$5,000

**D. Christine Massarese**

*131 Hampshire Road, Essex, 21221, Baltimore County*

Original Loan: \$3,294

Current Balance: \$1,588

**E. Nai Morson**

*11775 Oak Manor Drive #75, Waldorf, 20601, Charles County*

Original Loan: \$5,000

Current Balance: \$5,000

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 22, 2014**

*Contact: Ellen Frketic 410-729-8307  
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**4. MARYLAND ENVIRONMENTAL SERVICE**  
*Eastern Correctional Institution, Somerset County*

**Construction Mod:** Headworks Construction Services  
MES Project # 11-05-21

**Original Approval:** Secretary's Agenda Item 7 (9/7/11)

**Award:** Bearing Construction Co., Sudlersville

**Contract Description:** Construct new headworks building housing various wastewater equipment; including: coarse bar screens, fine screens, grit removal systems, pumps, and electrical and control systems.

|                                  |   |
|----------------------------------|---|
| <b>Modification Description:</b> | Construct influent box and sewer lines to divert flow |
| <b>Original Contract Term:</b>   | 430 days  |
| <b>Modified Contract Term:</b>   | 989 days  |
| <b>Original Contract Amount:</b> | \$4,693,777   |
| <b>Prior Modifications:</b>      | \$69,524  |
| <b>This Modification:</b>        | \$497,016   |
| <b>Revised Total Amount:</b>     | \$5,260,317   |
| <b>Percentage Increase:</b>      | 11%   |
| <b>MBE Goal:</b>                 | 18%   |
| <b>MBE Compliance:</b>           | 16-17%  |

**Remarks:** During installation of manholes and sewer pipes through the prison perimeter road, contractor encountered a high voltage electrical duct bank that had not appeared on as-built drawings. This change order is to construct an alternative design to circumvent the duct bank.

**Fund Sources:** MCCBL of 2008 and 2012: *MES Infrastructure Improvement Fund (UB00)*

**Appropriation Codes:** 060 MCCBL 08 (pca# 10980, \$262,281.82)  
097 MCCBL 13 (pca#11024, \$234,734.51)

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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January 22, 2014**

*Contact: Ellen Frketic 410-729-8307  
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**5. MARYLAND ENVIRONMENTAL SERVICE  
*Cunningham Falls State Park, Frederick County***

**A/E Contract:** Engineering Services  
MES Project # 14-05-04

**Description:** Design, bidding, and construction phase services for sewer system improvements at Cunningham Falls State Park. The improvements are needed to reduce extraneous groundwater and surface water from entering the Park's sewers and resulting in higher sewer use bills from the Town of Thurmont.

**Award:** Buchart Horn, Inc., Baltimore  
**Procurement Method:** MES A/E Short List  
**Term:** 2 years  
**Amount:** \$116,578  
**MBE Participation:** 36%

**Remarks:** The wastewater generated at Cunningham Falls State Park is conveyed to the Town of Thurmont for treatment. Infiltration and inflow enters the sewer system within the Park during storms. This causes significant problems for the Town and the State is charged for these excessive flows.

Reference is made to Secretary Agenda Item 9 (3/20/13) in which the Board of Public Works approved a contract under which Buchart Horn surveyed and mapped the sewer system, closed circuit TV inspected of portions of the system, and prepared a design development report with recommended improvements, which is the basis for the work under this proposed contract.

The award amount exceeds by 21% the amount authorized for the project in the 2012 MCCBL. MES has notified the General Assembly because the MCCBL states with respect to certain MES projects: "Expenditures . . . may not exceed the amount [authorized] by more than 7.5% without notification to the General Assembly."

**Fund Source:** MCCBL of 2012: *MES Infrastructure Improvement Fund (UB00)*  
**Appropriation Code:** 076 MCCBL 2012 (PCA # 11023)  
**Resident Business:** Yes  
**Tax Compliance No.:** 13-3148-0111

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 22, 2014**

*Contact: Anne Raines 410.514.7634  
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**6. DEPARTMENT OF PLANNING**  
***Maryland Historical Trust***  
***African American Heritage Preservation Program***

**Recommendation:** That the Board of Public Works approve three African American Heritage Preservation Program grants in the total amount of \$300,000.

**A. Sotterley Plantation Improvements**

*44300 Sotterley Lane, Hollywood 20636*

*St. Mary's County*

**Grantee:** Historic Sotterley, Inc.

**Description:** Interior and exterior rehabilitation of corn crib, including structural repairs, site work, ramp, security system, fire detection system, electrical upgrades; design and installation of exhibit; and architectural, engineering, and consulting services. [Total project costs \$128,000 estimated.]

**Amount:** \$100,000

**Fund Source** MCCBL of 2013: Maryland Historical Trust Appropriation #13113

**Remarks:** Dating to 1703, Sotterley Plantation is a National Historic Landmark and the only Tidewater plantation in Maryland open to the public. Sotterley has more than 20 original buildings spanning its 300 year evolution. The corn crib, dating to the mid to late 18th century, will be restored to house an exhibit telling the story of slavery as well as the stories of those who stayed on as tenant farmers and slave laborers into the 20th century.

**B. Kennard High School Restoration**

*410 Little Kidwell Avenue, Centreville 21617*

*Queen Anne's County*

**Grantee:** Kennard Alumni Association, Inc.

**Description:** Interior rehabilitation, including repairs to woodwork, flooring, HVAC, plumbing, and electrical systems. [Total project costs \$141,565 estimated.]

**Amount:** \$100,000

**Fund Source** MCCBL of 2013: Maryland Historical Trust Appropriation #13113

**Remarks:** Kennard High School represents a historic shift from the old one-room African American schools of Queen Anne's County providing only elementary education to a true secondary school. Kennard was built in 1936, with expansions in 1947 and 1951, and until its closing in 1966 was the County's only secondary school for African Americans. Music, sports, farming, and home economics programs provided additional benefits to the African-American community. The building will be used as a community center.



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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January 22, 2014**

**6. DEPARTMENT OF PLANNING (cont'd)**

**C. Sandy Spring Odd Fellows Lodge Renovation**

*1310 Olney-Sandy Spring Road, Sandy Spring, 20860*

*Montgomery County*

**Grantee:** Grand United Order of Oddfellows Sandy Spring Lodge #6430, Inc.

**Description:** Acquisition of adjoining property; interior and exterior rehabilitation, including utilities and systems; and architectural, engineering, and consulting services. [Total project costs \$100,000 estimated.]

**Amount:** \$100,000

**Fund Source** MCCBL of 2013: Maryland Historical Trust Appropriation #13113

**Remarks:** The Odd Fellows Lodge was built during the early 1900s as a health, burial, and life insurance agency for African Americans; it served in this capacity for over 60 years. For decades, the Lodge played a significant societal role as African Americans pushed for civil rights and equal treatment. The Lodge also became the social hub for African Americans, as a popular site for picnics and dances. The current structure was built by local African American artisans and remains the oldest surviving structure of its kind. The building will be used as an educational and cultural center.

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**BOARD OF PUBLIC WORKS**

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**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 22, 2014**

*Contact: David Lever 410-767-0610  
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**7. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM**

*Public School Construction Capital Improvement Program – Fiscal Year 2015*

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve the State School Construction Program for the Fiscal Year 2015 in the amount of \$250 million. The proposed \$250 million Statewide program comprises recommendations for specific projects in the approximate amount of \$187.5 million and a Statewide contingency in the approximate amount of \$62.5 million. The recommended Capital Improvement Program (CIP) is to be funded by this year's proposed general-obligation bond authorization (MCCBL of 2014).

Included in the FY 2015 CIP is the IAC's recommendation to fund six projects with \$5.7 million of funds reserved from the FY 2014 CIP Air Conditioning Initiative bond authorization.

**Authority:** Section 5-301 of the Education Article, Maryland Code; COMAR 23.03.02.03C(3).

**Background:** The Interagency Committee reviewed each local school system's capital improvement school construction program request submitted for FY 2015. The IAC recommendation is based on evaluation of the submissions from each local education agency, as well as discussion among local representatives and the Public School Construction Program staff.

The proposed CIP reflects local priorities, while recognizing projects that address the mandates of the Bridge to Excellence in Education Act; urgent major projects that require a high level of State commitment to move forward; the high school science classroom initiative; the highest priority systemic renovation projects; the FY 2014 Air Conditioning Initiative; and Maryland School for the Blind projects. The CIP takes into account whether proposed new or replacement schools are located outside of Priority Funding Areas and whether requested schools can serve as emergency shelters. The CIP includes planning approval for major projects and for projects that will address Bridge to Excellence requirements for full-day kindergarten and for pre-kindergarten for disadvantaged four-year olds.

*Air Conditioning Initiative.* Reference is made to Secretary's Agenda Item 20 (August 21, 2013) in which the Board of Public Works approved \$18.123 million in 2013 MCCBL funds for air conditioning projects from the \$24.6 million remaining balance (Secretary's Agenda Item 9, May 15, 2013). The IAC recommendation will apply \$5.689 million of the remaining \$6.477 million to eligible projects submitted by local boards among the FY 2015 CIP requests. If approved, \$788,000 will remain within the Statewide contingency from the FY 2014 Air Conditioning Initiative allocation.

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**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 22, 2014**

*Contact: Mary Jo Childs 410-260-7335  
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**8. BOARD OF PUBLIC WORKS  
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

**Treasurer – CY 2013, 2<sup>nd</sup> & 3<sup>rd</sup> Quarter**

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

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**BOARD OF PUBLIC WORKS**

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**WITHOUT DISCUSSION**

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**January 22, 2014**

*Contact: James W. Price*  
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**1A. PROGRAM OPEN SPACE LOCAL SHARE**

**Recommendation:** Approval to commit \$7,555 for the following **development** project.

***Remsburg Park Pavilion - \$7,555***  
*Town of Middletown, Frederick County*  
*POS #6175-10-341, MD20131125-0828*

**Background:** Purchase and install 30 ft. x 44 ft. pavilion at 90-acre Remsburg Park.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 12057 Item 057 \$7,555

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**BOARD OF PUBLIC WORKS**

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**Supplement A**  
**Department Of Natural Resources Real Property**  
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**January 22, 2014**

*Contact: James W. Price  
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**2A. PROGRAM OPEN SPACE LOCAL SHARE**

**Recommendation:** Approval to commit \$181,800 for the following **development** projects.

**1. *Smithsburg Lions Community Park Playground Upgrades - \$40,500***

*Town of Smithsburg, Washington County*

POS #6176-21-295, MD20131125-0829

**Background:** Improve playground area at Lions Community Park to include wood fiber safety surfacing, playground safety borders with ADA access ramps, and upgraded swings for improved safety.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 Item 080 \$40,500

**2. *Potterfield Pool Shade Canopies - \$13,500***

*City of Hagerstown, Washington County*

POS #6178-21-296, MD20131125-0827

**Background:** Install additional shade canopies for the sitting areas around Potterfield Pool.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 Item 080 \$13,500

**3. *Potterfield Pool Amenities - \$49,500***

*City of Hagerstown, Washington County*

POS #6179-21-297, MD20131203-0836

**Background:** Install spray pool amenities for toddler/young children wading area.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 Item 080 \$49,500

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**January 22, 2014**

**2A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)**

**4. *Fairgrounds Park Outdoor Gym - \$22,500***

*City of Hagerstown, Washington County*  
POS #6180-21-298, MD20131203-0835

**Background:** Install various pieces of outdoor exercise equipment adjacent to walking trail.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 13080 Item 080 \$22,500

**5. *Pangborn Park Gazebo - \$10,800***

*City of Hagerstown, Washington County*  
POS #6182-21-300, MD20131203-0833

**Background:** Install 14 ft. x 14 ft. gazebo.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 13080 Item 080 \$10,800

**6. *City Park Pavilion - \$22,500***

*City of Hagerstown, Washington County*  
POS #6183-21-301, MD20131203-0834

**Background:** Install 20 ft. x 30 ft. pavilion.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 13080 Item 080 \$22,500

**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**January 22, 2014**

**2A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)**

7. ***Kiwanis Park Pavilion - \$22,500***  
 City of Hagerstown, Washington County  
 POS #6184-21-302  
 MD20131203-0832

**Background:** Install 20 ft. x 30 ft. pavilion.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 13080 Item 080 \$22,500

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**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**January 22, 2014**

*Contact: James W. Price*  
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**3A. PROGRAM OPEN SPACE LOCAL SHARE**

**Recommendation:** Approval to commit \$49,392 for the following **development** project.

***Hallowing Point Park - \$49,392***  
 Calvert County  
 POS #5538-4-64, MD20081209-1106

**Background:** Further development of Hallowing Point Park including an additional baseball field parking lot, restrooms, several picnic shelters, and a new handicapped-accessible playground area to replace the existing 20± year old playground.

**Previous Approval:** \$371,687. (POS Agenda Item 4A(2) [2/18/09])

**Fund Source:**

Outdoor Recreation Land Loan of 2014, Chapter 423, Acts of 2013  
 FY 2014 - Local Projects  
 Source Code: A0510 Item 010 \$39,933.81

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 11052 Item 052 \$9,458.54

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**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**January 22, 2014**

*Contact: Emily Wilson*  
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**4A. PROGRAM OPEN SPACE STATE SHARE**  
***Joseph P. Martinuk - \$1,425,000 - Cecil County, POS #4593***

**Reference:** That the Board of Public Works approve the acquisition in fee simple of 187.88 +/- acres located in Cecil County. The forested tract shares three boundaries with Elk Neck State Forest and will be managed by Forestry. Acquisition will protect a large tract of mature oak and pine from development in an area facing suburban encroachment and serve as a buffer to Elk Creek and Mill Creek. Acquisition will improve boundary management and provide recreational opportunities. The property scored 84 under the Program Open Space Targeting System and is located in a Target Ecological Area.

**Grantor:** Joseph P. Martinuk

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 187.88 +/- acres, unimproved

**Price:** \$1,425,000

**Appraisals:**

\$1,221,000 (9/5/13) – Terry R. Dunkin – Reviewed by Dave Wallenberg

\$1,500,000 (9/9/13) – LouAnne Cline – Reviewed by Dave Wallenberg

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2010, POS Stateside –  
 Prior Funds Replacement

Chapter 483, Acts of 2010 – Source Code: 01210, Item 012, Amount \$601,531

Maryland Consolidated Capital Bond Loan – 2010, Heritage Conservation Fund  
 Chapter 483, Acts of 2010 – Source Code: 01410, Item 014, Amount \$823,469

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**Supplement A**  
**Department Of Natural Resources Real Property**  
**ACTION AGENDA**  
**January 22, 2014**

*Contact: Emily Wilson*  
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*(410) 260-8436*

**5A. PROGRAM OPEN SPACE STATE SHARE**

***Frank Pierce Harman, IV, et al - \$900,000***

***Montgomery County, POS #4471***

**Reference:** That the Board of Public Works approve the acquisition in fee simple of 30 +/- acres in Montgomery County as an addition to Seneca Creek State Park. Acquisition of the property will provide for an expansion of recreational trails at the Park and prevent suburban residential encroachment that would likely result from the development of the property. The property scored 72 under the Program Open Space Targeting System and is located in a Target Ecological Area.

**Grantor:** Frank Pierce Harman, IV, William Michael Harman and Anne Elizabeth Harman

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** Fee Simple Acquisition, 30 +/- acres, unimproved

**Price:** \$900,000

**Fee Appraisals:**

\$762,000 (1/24/13) – Thomas A. Weigand - Reviewed by David Wallenberg

\$1,070,000 (1/24/13) – Stephen H. Muller - Reviewed by David Wallenberg

**Fund Source:**

POS Acquisition Opportunity Loan – 2009, Chapter 419, Acts of 2009 - \$95,871

Outdoor Recreation Land Loan – 2009, Additional Statewide Land Conservation Chapter 484, Acts of 2009 – Source Code: 44510, Item 445, Amount: \$804,129

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

|                              |     |  |
|------------------------------|-----|--|
| <b>ITEM:</b>                 | 1-S | <b>Agency Contact:</b> Suzette Moore<br>410-859-7792<br>smoore2@bwiairport.com   |
| <b>DEPARTMENT/PROGRAM:</b>   |     | Maryland Aviation Administration (MAA)<br>Office of Procurement  |
| <b>CONTRACT ID:</b>          |     | Temporary Agency Help at Baltimore Washington<br>International Marshall and Martin State Airports<br>MAA-SV-13-007; (Anne Arundel & Baltimore<br>Counties) ADPICS # J00B4400012  |
| <b>CONTRACT DESCRIPTION:</b> |     | Provide up to 20 general laborers to support the<br>Maryland Aviation Administration's (MAA) Field Maintenance, Building Maintenance,<br>Electrical Maintenance and Martin State Maintenance by performing day to day unskilled labor<br>duties. |
| <b>AWARD:</b>                |     | Business Interface of Maryland, LLC<br>Largo, MD   |
| <b>TERM:</b>                 |     | 2/1/2014 – 1/31/2019 (5 Years)   |
| <b>AMOUNT:</b>               |     | \$938,255  |
| <b>PROCUREMENT METHOD:</b>   |     | Competitive Sealed Bidding   |
| <b>BIDS:</b>                 |     | See page 3B  |
| <b>MBE PARTICIPATION:</b>    |     | 0% (See Requesting Agency Remarks below)   |
| <b>PERFORMANCE SECURITY:</b> |     | Performance Bond at 50% of Contract Amount   |
| <b>INCUMBENT:</b>            |     | None   |

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**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 1-S (Cont.)

Notification of the solicitation was provided to the Governor's Office of Minority Affairs, U.S. Department of Commerce, Minority Business Development Agency, U.S Small Business Administration, Baltimore District Office, Prince Georges County Economic Development Corporation, and Maryland-Washington Minority Contractors Association.

Seven bids were received in response to the IFB. The apparent low bidder was deemed non-responsive because they did not meet the requirements of the Maryland Living Wage. The bid was rejected as non-responsive in accordance with COMAR 21.06.02.03B.(1). No protest was filed.

This contract will provide general labor services such as: carrying/positioning carpet, ceiling tiles, lumber, paint, masonry, plumbing, and hardware materials; shovel snow manually; operate small snow blowers; and assist by performing unskilled snow removal functions as required.

No MBE participation goal was established for this contract because there are no subcontracting opportunities, and MBEs were encouraged to submit bids as prime contractors.

**FUND SOURCE:** 100% Special (Funds Budgeted to MAA)

**APPROP. CODE:** J06I0002

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-3047-0110

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 1-S (Cont.)

**BIDS (Cont.):**

| <b><u>Bidders</u></b>                                 | <b><u>Bids/Hourly Rates</u></b> |
|---|---------------------------------|
| Business Interface of Maryland, LLC<br>Largo, MD      | \$17.17 per hour                |
| Tiger Personnel Services, Inc. *<br>Silver Spring, MD | \$19.10 per hour                |
| Beacon Staffing *<br>Aberdeen, MD                     | \$21.87 per hour                |
| ABACUS Corporation<br>Baltimore, MD                   | \$23.95 per hour                |
| Unified Solutions Sources, LLC<br>Columbia, MD        | \$25.00 per hour                |
| Kennedy Personnel Services *<br>Baltimore, MD         | \$33.50 per hour                |

Note: \* MBE Bidders.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

## SERVICES CONTRACT

|                              |  |  |
|------------------------------|--|--|
| <b>ITEM:</b>                 | 2-S  | <b>Agency Contact:</b> Laurie Sheffield-James<br>410-402-8518<br>laurie.sheffield-James@maryland.gov |
| <b>DEPARTMENT/PROGRAM:</b>   | Health and Mental Hygiene (DHMH)<br>Maryland State Board of Dental Examiners   |  |
| <b>CONTRACT ID:</b>          | Maryland State Dental Association (MSDA) Well-Being Committee; DHMH/OPASS-14-13846<br>ADPICS # M00B4400416 (Statewide)   |  |
| <b>CONTRACT DESCRIPTION:</b> | Provide intervention, rehabilitation and support services for impaired dentists, including those suffering from physical, mental, emotional or substance abuse problems which may impact their ability to practice dentistry. And provide a mechanism for impaired dentists to anonymously seek assistance from the Maryland State Board of Dental Examiners (the Board) in rehabilitating and monitoring dentists who have gone through the discipline process. |  |
| <b>AWARD:</b>                | Maryland State Dental Association<br>Well Being Committee<br>Columbia, MD  |  |
| <b>TERM:</b>                 | 2/1/2014 - 1/31/2016 (2 Years)   |  |
| <b>AMOUNT:</b>               | \$192,000  |  |
| <b>PROCUREMENT METHOD:</b>   | Sole Source  |  |
| <b>BIDS OR PROPOSALS:</b>    | N/A  |  |
| <b>MBE PARTICIPATION:</b>    | None (See Requesting Agency Remarks below)   |  |
| <b>PERFORMANCE SECURITY:</b> | None   |  |
| <b>INCUMBENT:</b>            | Same   |  |

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 2-S (Cont.)

**REQUESTING AGENCY REMARKS:** The mission of the Board is to protect the citizens of Maryland and to promote quality health care in dentistry. As a constituent of the American Dental Association, Maryland State Dental Association (MSDA) has been serving the community since 1883. A certified substance abuse professional and an active licensed dentist, who is contracted by MSDA, oversee all participants, interventions, process treatment and recovery.

The Dentist Rehabilitation Committee is a committee of MSDA established by law in Md. Code Ann. Health Occupations (HO) Article, Sec. 4-501.1. Under HO Article, Sec. 4-207 (e)(1), the Board is obligated to fund the committee with fees set, collected and distributed to the State Board of Dental Examiners Fund established in HO Art., Sec. 4-207 (a).

No MBE participation goal was established for this contract because there are no subcontracting opportunities available.

|                           |   |
|---------------------------|---|
| <b>FUND SOURCE:</b>       | 100% Special (State Board of Dental Examiners Licensing Fees) |
| <b>APPROP. CODE:</b>      | M00B01.04   |
| <b>RESIDENT BUSINESS:</b> | Yes   |
| <b>MD TAX CLEARANCE:</b>  | 13-3129-0110  |

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Board of Public Works Action - This Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**SERVICES CONTRACT**

**ITEM:** 3-S **Agency Contact:** Deborah B. McGruder  
410-767-5087  
deborah.mcgruder@maryland.gov

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Prevention and Health Promotion Administration  
(PHPA)  
Center for HIV Care Services

**CONTRACT ID:** Client Services Pharmacy Claims and Insurance  
Premium Payments Services; OPASS 14-13490  
ADPICS # M00B4400394 (Statewide)

**CONTRACT DESCRIPTION:** Provide a check writing service to make payments to pharmacies; provide the Prevention and Health Promotion Administration (PHPA) with records of paid invoices for the Maryland Drug Assistance Program (MADAP); and process and make payments to Insurance Companies for insurance premiums.

**AWARD:** DYNAXYS, LLC  
Silver Spring, MD

**TERM:** 2/1/2014 – 1/31/2019

**AMOUNT:** \$191,376,000 Est. (Invoice Payments)  
\$ 942,195 Est. (Administrative Fee)  
\$192,318,195 Est. Total (5 Years)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS OR PROPOSALS:** Only One Bid Received

**MBE PARTICIPATION:** None (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 3-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. A copy of the notice was also sent to the Governor's Office of Minority Affairs.

Only one bid was received in response to this solicitation. The single bid was deemed to be responsive, and the bidder was deemed responsible. In addition, the price was deemed fair and reasonable, and it was determined that other prospective offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to DYNAXYS, LLC, the incumbent.

No "No Response Forms" were received to indicate why no other bidders responded to the IFB; however, it is speculated that the low response is because very few companies are able to afford the \$15 million bond required for processing the number of checks and insurance claims for these services.

As the incumbent, DYNAXYS, LLC has provided this service (cash management, disbursement, accounting and reporting services for pharmacy, health insurance and certain other payments) to the State for over 14 years. It has processed payments on the same day, the next day, or within five days of batch receipts in accordance with contract specifications. DYNAXYS has produced, mailed checks, and maintained a bank account for the MADAP funds and established and maintained a computerized system for recording payments. In addition, DYNAXYS has performed monthly bank reconciliations for collateral accounts and generated month-end reports for MADAP.

As a result of DYNAXYS' performance under the current contract, participating pharmacies and insurance companies have been receiving their reimbursements from the State within a few days. Clients with HIV/AIDS have not had to worry about insurance companies dropping their coverage because of late payments, and participating pharmacies have been able to rely on predictable reimbursement revenues. PHPA has been able to rely on DYNAXYS for prompt and accurate disbursement services and attentive management of bank balances.

Over the term of this contract, it is estimated that \$191,376,000 will be transferred to the contractor to pay invoices for pre-approved prescriptions and insurance payments. An administrative processing fee of \$942,195 is the only amount that will be paid to the contractor by the State during the five-year contract period. The fee is based upon fixed prices submitted in the bid for a "per check processed" price and a "per expedited check processed" price.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 3-S (Cont.)

No MBE participation goal was established for this contract based upon the following reasons: only four MBEs were found that could perform the services, and it was determined they could bid as prime contractors; the access to State funds requires any prime contractor and subcontractors to be bonded for \$15 million against loss of those funds; it was determined that the bonding requirement would make it cost prohibitive for any subcontracting opportunities.

**FUND SOURCE:** 62% Special (Drug Rebates); 38% Federal

**APPROP. CODE:** M00F0301

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-3015-1111

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

## SERVICES CONTRACT

**ITEM:** 4-S

**Agency Contact:** Monchel Pridget  
410-767-5946  
Monchel.Pridget@maryland.gov

**DEPARTMENT/PROGRAM:**

Health and Mental Hygiene (DHMH)  
Long Term Care; Office of Health Services

**CONTRACT ID:**

Independent Review Organization for Medical  
Necessity Review; DHMH/OPASS- 13-13266  
ADPICS # M00B4400319 (Statewide)

### CONTRACT DESCRIPTION:

**CONTRACT DESCRIPTION:** Obtain an Independent Review Organization (IRO) to provide medical necessity case review of services delivered by a health care provider to a Maryland Medicaid beneficiary enrolled with and reimbursed by a Maryland Medicaid Managed Care Organization (MCO).

**AWARD:**

MAXIMUS Federal Services, Inc.  
Reston, VA

**TERM:**

2/1/2014–1/31/2016 (w/3 one-year renewal options)

**AMOUNT:**

\$106,250 Est. (2 Years; Base Contract)  
 \$ 74,375 Est. (1 Year; 1<sup>st</sup> Renewal Option)  
 \$ 85,000 Est. (1 Year; 2<sup>nd</sup> Renewal Option)  
\$ 95,625 Est. (1 Year; 3rd Renewal Option)  
 \$361,250 Est. Total (5 Years)

**PROCUREMENT METHOD:**

## Competitive Sealed Proposals

## PROPOSALS:

See page 12B

**MBE PARTICIPATION:**

None (See Requesting Agency Remarks below)

## PERFORMANCE SECURITY:

N/A

**INCUMBENT:**

N/A

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 4-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* and the DHMH website.

Two proposals were received in response to the RFP. Both were deemed to be reasonably susceptible of being selected for award. MAXIMUS Federal Services, Inc. was ranked overall #1 with the higher ranked technical offer and the lower price. Therefore, award is recommended to MAXIMUS Federal Services, Inc. as having the more advantageous offer for the State.

The DHMH Office of Health Services is contracting with an IRO to provide medical necessity case review of services delivered by a health care provider to a Maryland Medicaid beneficiary enrolled with and reimbursed by a Maryland Medicaid MCO. Before the IRO conducts a medical necessity case review, the provider must go through the full appeals process provided by the MCO. The IRO will be reimbursed by the MCO or medical care provider who receives the unfavorable decision by the IRO. There is no cost to DHMH for the services of the IRO.

According to COMAR 10.09.71.03, Maryland Medicaid MCOs are required to have a provider appeal process to resolve provider complaints, including claim denials because the services were considered not medically necessary by the MCO. This appeal process is currently the provider's only recourse in overturning an MCO claims denial other than to litigate the case through the courts. Providers have been requesting that DHMH establish a means for them to receive an independent review of these medical necessity denials similar to a process currently in place by the Maryland Insurance Administration that contracts with an IRO to review medical necessity disputes between providers and commercial carriers.

Based on information reported by the MCOs, the majority of the appeals for medical necessity denials are from acute general hospitals. For CY 2010 and 2011, the MCOs reported a total of 10,750 appeals: 10,600 appeals from hospitals, 100 appeals from physicians and 50 appeals from durable medical equipment providers.

This is an Indefinite Quantity Contract with Fixed Unit Prices as defined in COMAR 21.06.03.06A(2). The *Award Amount* is estimated, and there are no guaranteed maximum or minimum quantities under the contract.

A MBE participation goal was not established for this contract based upon the determination that any subcontracting opportunities would be for physician staffing.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 4-S (Cont.)

**FUND SOURCE:** 100% Special (Fees paid by MCO or medical care provider)

**APPROP. CODE:** M00Q0103

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2938-0111

Note: This Item appeared as DBM Item 2-S on the 1/8/2014 BPW Agenda and was withdrawn.

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 4-S (Cont.)

**BIDS OR PROPOSALS/AWARDS (Cont.):**

| <b>OFFERORS</b>                                 | <b>TECH.<br/>RANK</b> | <b>FINANCIAL<br/>PRICE - BASE<br/>CONTRACT<br/>(2 Years)</b> | <b>FINANCIAL<br/>PRICE -<br/>1<sup>ST</sup> OPTION<br/>(1 Year)</b> | <b>FINANCIAL<br/>PRICE -<br/>2<sup>ND</sup> OPTION<br/>(1 Year)</b> | <b>FINANCIAL<br/>PRICE -<br/>3<sup>RD</sup> OPTION<br/>(1 Year)</b> | <b>TOTAL<br/>FINANCIAL<br/>PRICE / RANK<br/>(5 Years)</b> | <b>OVERALL<br/>RANK *</b> |
|---|-----------------------|--|---|---|---|---|---------------------------|
| MAXIMUS<br>Federal Services, Inc.<br>Reston, VA | 1                     | \$106,250  | \$74,375  | \$85,000  | \$95,625  | \$361,250   | 1                         |
| ProPeer Resources, Inc.<br>North Salt Lake, UT  | 2                     | \$127,500  | \$95,375  | \$115,000   | \$135,000   | \$472,875   | 2                         |

\* Note: Technical and financial factors had equal weight in the overall award determination.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**SERVICES CONTRACT**

**ITEM:** 5-S **Agency Contact:** Mike Hopkins  
410-296-9682  
mhopkins@dllr.state.md.us

**DEPARTMENT/PROGRAM:** Labor, Licensing and Regulation (DLLR)  
Maryland Racing Commission

**CONTRACT ID:** Statewide Laboratory Services  
DLLR-FY-2014-007; P00R4401665  
ADPICS # P00B4400052

**CONTRACT DESCRIPTION:** Provide equine blood and urine testing and analysis  
for racetracks owned and managed by Maryland Racing Commission.

**AWARD:** Truesdail Laboratories, Inc.  
Tustin, CA

**TERM:** 1/23/2014 – 1/22/2019

**AMOUNT:** \$2,797,922 (5 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:**

| <b>Offerors</b>                             | <b>Technical Ranking</b> | <b>Financial Price / Ranking</b> | <b>Overall Ranking</b> |
|---|--------------------------|----------------------------------|------------------------|
| Truesdail Laboratories, Inc.<br>Trustin, CA | 2                        | \$2,797,922 / 1                  | 1                      |
| HFL Sport Science<br>Lexington, KY          | 1                        | \$4,871,880 / 2                  | 2                      |

**MBE PARTICIPATION:** 3.9% (See Requesting Agency Remarks below)

**MBE WAIVER:** 11.1%

**PERFORMANCE SECURITY:** None

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 5-S (Cont.)

**INCUMBENT:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* with 217 potential vendors receiving the solicitation notice. A copy of the solicitation notice was also directly emailed to 17 potential vendors, one of which is a Maryland firms and none are MBEs. A copy of the notice was also sent to the Governor's Office of Minority Affairs.

The Maryland Racing Commission (the Commission) licenses all persons, associations, or corporations that hold any horse racing meet within the State where racing is permitted for any stake, purse, or reward, as well as Satellite Simulcast Betting and inter-track betting. As part of its mandate, the Commission also collects and tests blood and urine specimens of horses participating in the races. Until now, the Commission had performed this service internally. However, due to increasing budget constraints, the Commission elected to contract out equine testing to draw on the private sector's advanced testing expertise at the same or a nominal increase in the cost to provide services internally.

Three proposals were received in response to the RFP. One proposal was deemed to be not reasonably susceptible of being selected for award for taking exceptions to mandatory provisions in the contract, and was therefore, rejected. The remaining two proposals were evaluated, and it was determined that both vendors met the minimum qualifications and had the expertise necessary to perform the services required. Because of the written guarantee from HFL Sport Science's (HFL) parent company, LGC Science Group Limited, it was determined that HFL had the technical capacity in-house to test for new drugs and to employ new testing methods. This enhanced its proposal and was ranked #1 technically. However, its financial price was almost double Truesdail Laboratories, Inc.'s financial proposal. It was determined that the difference in the strength of the technical proposals did not justify a 43% price difference and award is recommended to Truesdail Laboratories, Inc. as having the more advantageous offer to the State.

A 15% MBE participation goal was established for this contract. However, the recommended awardee requested a partial waiver of 11.1%. After a thorough review and investigation of the good faith effort made by Truesdail Laboratories, Inc., the waiver request was approved by DLLR. This contract also contains a 0.5% VSBE participation goal.



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 5-S (Cont.)

Approval by the Board of Public Works is requested according to §13-403(c), *Maryland State Personnel and Pension Article, Annotated Code of Maryland*. This contract is an exception because the Maryland General Assembly expressly has authorized the Commission, in its discretion, to utilize the services of an independent contractor to perform drug testing on its behalf per §11-212(a), *Business Regulation Article, Annotated Code of Maryland*.

**FUND SOURCE:** 100% Special (Lab Fees)

**APPROP. CODE:** P00E0103

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 13-2972-0000

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Board of Public Works Action – This Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**SERVICES CONTRACT RENEWAL OPTION/MODIFICATION**

|   |   |  |
|---|---|--|
| <b>ITEM:</b>                            | 6-S-MOD   | <b>Agency Contact:</b> Jane Sacco<br>410-767-6771<br>jane.sacco@maryland.gov |
| <b>DEPARTMENT/PROGRAM:</b>              | Health and Mental Hygiene (DHMH)<br>Office of Health Services (OHS)   |  |
| <b>CONTRACT ID:</b>                     | Utilization Control of Selected Hospital,<br>Long Term Care, and Community Services<br>Reimbursed by the Maryland Medicaid<br>Program; DHMH-OPASS 10-10387<br>ADPICS # M00B4400406 (Statewide)  |  |
| <b>CONTRACT APPROVED:</b>               | DBM Item 3-S (12/1/2010)  |  |
| <b>CONTRACTOR:</b>                      | Delmarva Foundation for Medical Care, Inc.<br>Easton, MD  |  |
| <b>CONTRACT DESCRIPTION:</b>            | Contract to provide utilization reviews in<br>selected hospitals, long-term care facilities, and community services reimbursed by the Maryland<br>Medicaid Program.   |  |
| <b>OPTION/MODIFICATION DESCRIPTION:</b> | Exercise the first one-year renewal option<br>and modify the contract to: (1) include medical record review and certification of approval or<br>disapproval of emergency admissions for Medicaid applicants who are ineligible or illegal aliens;<br>(2) increase the number of Medical Day Care Validations to be performed; and (3) expand<br>Medical Eligibility Reviews to applicants for personal care services under Community First<br>Choice. |  |
| <b>ORIGINAL CONTRACT TERM:</b>          | 2/1/2011 - 1/31/2014 (w/2 one-year renewal<br>options)  |  |
| <b>OPTION/MODIFICATION TERM:</b>        | 2/1/2014 - 1/31/2015  |  |
| <b>ORIGINAL CONTRACT AMOUNT:</b>        | \$13,767,905 (3 Years)  |  |

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 6-S-MOD (Cont.)

**OPTION/MODIFICATION AMOUNT:** \$4,981,240 (Renewal Option)  
\$ 133,391 (Mod)  
 \$5,114,631 Total (1 Year)

**PRIOR OPTIONS/MODIFICATIONS:** \$392,497 (See page 19B)

**REVISED TOTAL CONTRACT AMOUNT:** \$19,275,033

**PERCENT +/- (THIS MODIFICATION)** +1.0%

**OVERALL PERCENT +/-:** +3.8%

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 27.89%

**MBE COMPLIANCE:** 27.50%

**REQUESTING AGENCY REMARKS:** Request for approval to exercise the first of two one-year renewal options as contained in the original contract and modify the contract to include medical record review and certification of approval or disapproval of emergency admissions for Medicaid applicants who are ineligible or illegal aliens; increase the number of Medical Day Care Validations to be performed; and expand Medical Eligibility Reviews to applicants for personal care services under Community First Choice.

The DHMH Office of Health Services (OHS) is charged with the task of meeting the statutory and regulatory requirements of the Federal Government for the performance of utilization control of selected hospital, long term care and community services reimbursed by the Maryland Medicaid Program.

This contract provides essential utilization control of selected hospital, long-term care and community services reimbursed by the Maryland Medicaid Program. The Utilization Control Agent (UCA) is charged with the responsibility of conducting utilization control to ensure that medical services are:

- Authorized only when medically necessary;
- Provided in a hospital on an inpatient basis are authorized only when such services cannot be effectively provided on an outpatient basis or more effectively and efficiently in a facility of a different type;

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 6-S-MOD (Cont.)

- Provided in a nursing facility, chronic hospital or in a community-based program are authorized only when an individual is appropriately determined to be medically eligible for those services;
- Provided to Medicaid recipients meet professionally recognized standards of quality;
- And that all authorized medical services are provided in an effective and efficient manner; and abuses of utilization or payment are identified and reported to the Department.

It is in the best interest of the State to continue these services with the current Contractor by exercising the renewal option and modifying the contract for the renewal option period because the Contractor has proven to be an exceptional partner with DHMH by supporting the goals of DHMH and demonstrating cooperation and flexibility as needed to adjust or respond to unexpected issues. DHMH has been extremely satisfied with services provided by the Contractor.

**FUND SOURCE:** 75% Federal; 25% General

**APPROP. CODE:** M00Q0103

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-3013-1111

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Board of Public Works Action – This Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 6-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

|        |                  |  |
|--------|------------------|--|
| Mod #1 | \$392,497        | Mod to conduct medical record review and certification of approval or disapproval of emergency admissions for Medicaid applicants who are ineligible or illegal aliens; 9/8/2011 – 1/31/2014. Approved on DBM Item 9-S-MOD (9/7/2011). |
| Mod #2 | \$0              | Mod to increase the number of Medical Day Care Validations to be performed and expand Medical Eligibility Reviews to applicants for personal care services under Community First Choice. Approved on 5/21/2013 by DHMH.                |
| Total  | <u>\$392,497</u> |  |

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**SERVICES CONTRACT MODIFICATION**

|                                     |   |  |
|-------------------------------------|---|--|
| <b>ITEM:</b>                        | 7-S-MOD   | <b>Agency Contact:</b> Robert Howells<br>410-230-8789<br>Robert.howells@maryland.gov |
| <b>DEPARTMENT/PROGRAM:</b>          | State Lottery & Gaming Control Agency<br>(MLGCA) Information Technology<br>Division   |  |
| <b>CONTRACT ID:</b>                 | On-Line Gaming System; 2005-11;<br>ADPICS # COF41424 (Statewide)  |  |
| <b>CONTRACT APPROVED:</b>           | DBM Item 1-S (10/19/2005)   |  |
| <b>CONTRACTOR:</b>                  | Scientific Games International, Inc.<br>Alpharetta, GA  |  |
| <b>CONTRACT DESCRIPTION:</b>        | Contract to provide the design,<br>development, implementation, lease, operation and maintenance of a Lottery On-Line Gaming<br>System, including a Central Site System, Retailer Terminals, Software, and a satellite based<br>Telecommunications Network to connect the Retailer Terminals to the Central Site System.  |  |
| <b>MODIFICATION DESCRIPTION:</b>    | Mod to provide the Lottery with (1) a<br>license to use the Major League Baseball® and the Baltimore Orioles® baseball team marks and<br>logos for an Instant Ticket Lottery Game, supporting marketing materials at Retailer locations<br>selling the tickets and advertising for the tickets, and (2) Orioles and Major League Baseball<br>related prizes to be awarded to winners of the Instant Ticket game and related second chance<br>promotion. |  |
| <b>ORIGINAL CONTRACT TERM:</b>      | 10/26/2005 - 6/26/2011 (w/1 five-year<br>renewal option)  |  |
| <b>MODIFICATION TERM:</b>           | 1/23/2014 – 12/31/2014  |  |
| <b>ORIGINAL CONTRACT AMOUNT:</b>    | \$81,000,000 Est. NTE (5 Years)   |  |
| <b>MODIFICATION AMOUNT:</b>         | \$468,160 (Approx. 11 Months)   |  |
| <b>PRIOR MODIFICATIONS/OPTIONS:</b> | \$112,596,050 (See page 24B)  |  |

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**ITEM:** 7-S-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$194,064,210 Est. NTE

**PERCENT +/- (THIS MODIFICATION):** +0.6%

**OVERALL PERCENT +/-:** +17.4%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 15%

**MBE COMPLIANCE:** 15%

**REQUESTING AGENCY REMARKS:** The Contractor provides to the Lottery under the current Contract a Loyalty Rewards Program, specifically “Properties Plus/Points for Prizes Program”, which allows players to accumulate points for Instant Tickets to use for redemption of merchandise prizes. This Program also provides numerous licensed properties to the Lottery for use on instant tickets and other promotional materials – most free of any additional charge but some related to sports brands, teams, leagues, or events (such as Major League Baseball®, NASCAR®, or NFL®) require an additional fee, which is offered at discounted rates.

The owner of the marks and logos of Major League Baseball® and the Baltimore Orioles® baseball team, which are the subject of this modification, has appointed and licensed the Contractor as its exclusive lottery ticket representative to negotiate license agreements authorizing the use of the properties in conjunction with state lottery games. The Lottery desires to use these marks and logos for an Instant Ticket Game, and this modification is necessary in order to obtain the rights to use them. As well, the Lottery desires to purchase baseball game ticket packages to be used as experiential prizes as part of the Instant Ticket promotion. The Contractor is the exclusive provider of these items.

The Modification Amount includes both the license fee for the use of the Contractor’s logos and marks and the cost of the prizes to be awarded to winners of the Instant Ticket Game. The Modification Amount is separated into these two components as follows:

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**January 22, 2014**

**ITEM:** 7-S-MOD (Cont.)

- License Fee: This component is the fixed price for use of the Major League Baseball® and the Baltimore Orioles® marks and logos. The Lottery anticipates producing an Instant Ticket Game using these marks and logos that will have a quantity of 3,360,000 tickets, a \$5.00 price point and a total retail face value of \$16,800,000. The license fee is determined based on a rate of 2.5% (discounted from 3.5% for Properties Plus Program) of the retail face value, resulting in an estimated amount of \$420,000. The contract contains an allowance of plus/minus 100,000 tickets to allow for printing press variations; therefore, the maximum ticket quantity could be as much as 3,460,000 resulting in a NTE license fee of \$432,500.
- Prizes: This component is the cost of the prizes to be awarded to second chance contest winners in the Instant Ticket Game, as well as the cost for the Contractor to provide marketing support, conduct the second chance drawings and provide complete fulfillment of all experiential prizes. These prizes include trips to Baltimore Orioles® regular season away games, a 2014 World Series trip and merchandise gifts.
- Contract Amount = License Fee + Prizes  
 $\$468,160 \text{ (NTE)} = \$432,500 + \$35,660$

The game needs to be submitted for production now in order to have the tickets produced and available for distribution by the target date for public sale of the tickets on March 24, 2014. (Note: Production of the Instant Ticket Game, which will be accomplished and paid under the Lottery's "Instant Ticket Games and Related Services Contract #2013-01", is not included in the amount of this Licensing Contract.)

Because by law Instant Ticket game players have 182 days to claim a winning ticket after a game is closed-out, licensed products that have been manufactured and distributed during the term of this modification may remain in circulation beyond the term of this license. The Lottery has to allow for that period to elapse, even though no more tickets will be produced or sold during that period.



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**ITEM:** 7-S-MOD (Cont.)

**FUND SOURCE:** 100% Special (Lottery Proceeds)

**APPROP. CODE:** E75D0001

**RESIDENT BUSINESS:** No

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
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**ITEM:** 7-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

|                    |                      |  |
|--------------------|----------------------|--|
| Mod #1             | \$86,050             | Increased the NTE amount to incorporate the Agent Administration Unit and Security Unit into the Retailer Management system for the period of 2/15/2008 – 6/26/2011. Approved on DBM Item 8-S-MOD (2/13/2008).   |
| Option #1 (Mod #2) | \$99,000,000         | Exercised the single five-year renewal option as contained in the original contract for the period of 6/27/2011 – 6/26/2016. Approved on DBM Item 5-S-OPTION (5/19/2010).  |
| Mod #3             | \$0                  | Mod to provide technical enhancements through 657 2-Game Admart Jackpot signs, installation of the signs at Lottery Retailer locations, and service/maintenance support for the period of 7/28/2011 – 6/26/2016. Approved on DBM Item 7-S-MOD (7/27/2011). |
| Mod #4             | \$13,510,000         | Mod to provide technical enhancements through Development, implementation, testing and operation of a “Loyalty Rewards Program” for the period of 2/8/2013 – 6/26/2016. Approved on DBM Item 7-S-MOD (2/6/2013).   |
| Total              | <u>\$112,596,050</u> |  |

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**January 22, 2014**

**SERVICES CONTRACT MODIFICATION**

|                                       |   |  |
|---------------------------------------|---|--|
| <b>ITEM:</b>                          | 8-S-MOD   | <b>Agency Contact:</b> Christine Farrelly<br>410-764-4771<br>christine.farrelly@maryland.gov |
| <b>DEPARTMENT/PROGRAM</b>             | Health and Mental Hygiene (DHMH)<br>Maryland Board of Physicians  |  |
| <b>CONTRACT ID:</b>                   | Maryland Board of Physicians<br>Rehabilitation Program; (Statewide)<br>DHMH/OPASS 10-10276<br>ADPICS # M00B0400391/COF42065   |  |
| <b>CONTRACT APPROVED:</b>             | DBM Item 2-S (12/2/2009)  |  |
| <b>CONTRACTOR:</b>                    | Center for a Healthy Maryland, Inc.<br>Baltimore, MD  |  |
| <b>CONTRACT DESCRIPTION:</b>          | Provide services to impaired physicians and allied health professionals regulated by the Board who are directed by the Board in writing to receive rehabilitation services for alcoholism, chemical dependency or other physical, emotional or mental conditions. |  |
| <b>MODIFICATION DESCRIPTION:</b>      | Mod to add funding to the contract to provide rehabilitation services for up to an additional 30 participants to clear the backlog of pending cases identified in the 2011 Sunset Review.   |  |
| <b>ORIGINAL TERM:</b>                 | 1/1/2010 – 12/31/2014   |  |
| <b>MODIFICATION TERM:</b>             | 1/27/2014 – 12/31/2014  |  |
| <b>ORIGINAL AMOUNT:</b>               | \$1,250,000 (5 Years)   |  |
| <b>MODIFICATION AMOUNT:</b>           | \$150,000 (Approx. 11 Months)   |  |
| <b>PRIOR MODIFICATIONS/OPTIONS:</b>   | None  |  |
| <b>REVISED TOTAL CONTRACT AMOUNT:</b> | \$1,400,000   |  |

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**ITEM:** 8-S-MOD

**OVERALL PERCENT +/- (THIS MOD):** +12%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**MBE PARTICIPATION:** 0%

**REQUESTING AGENCY REMARKS:** The purpose of this contract is to provide rehabilitation services to impaired physicians and allied health professionals regulated by the Maryland Board of Physicians who are directed by the Board in writing to receive treatment and rehabilitation for alcoholism, chemical dependency or other physical, emotional or mental conditions. These services are intended to provide practitioners assistance in addressing alcohol or drug abuse problems, or other physical or mental conditions which may impair their ability to practice medicine or safely perform medical acts within their scope of practice. Rehabilitation services include evaluation, referral for treatment, and case management to monitor the adherence of participants with a written disposition agreement and/or order of the Board and the rehabilitation agreement and rehabilitation plan. Licensees who are complaint with their agreements and orders can practice safely and continue to be able to provide medical care to the citizens of Maryland. The over-riding goal of this program is to enhance the health and safety of the citizens of Maryland.

The original contract was based on serving a maximum of 50 participants. During the contract period, the participants have increased by an average of up to 30 participants. The increased need for rehabilitation services is a result clearing the backlog of pending cases identified in the 2011 Sunset Review.

**FUND SOURCE:** 100% Special (Board of Physicians Fund)

**APPROP. CODES:** M00B0106

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |

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**SERVICES CONTRACT MODIFICATION**

**ITEM:** 9-S-MOD **Agency Contact:** Courtney Lewis  
410-767-0824  
courtney.lewis@maryland.gov

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Prevention and Public Health Administration  
Cancer Prevention and Control

**CONTRACT ID:** Baltimore City Breast and Cervical Cancer  
Screening Project; OPASS 12-10843  
ADPICS # M00B3400381/COF41842

**CONTRACT APPROVED:** DBM Item 2-S (12/5/2012)

**CONTRACTOR:** MedStar Health, Inc.  
Baltimore, MD

**CONTRACT DESCRIPTION:** Provide breast and cervical cancer screening services, education, and follow-up of abnormal results to women residing in Baltimore City who are of low income (under 250% federal poverty level), uninsured or underinsured, and aged 40 to 64.

**MODIFICATION DESCRIPTION** Mod to reduce the contract amount to coincide with the federal FY 2014 budget for these services.

**ORIGINAL CONTRACT TERM:** 1/1/2013 – 6/30/2017

**MODIFICATION TERM:** 2/1/2014 – 6/30/2014

**ORIGINAL CONTRACT AMOUNT:** \$5,576,303 (4 Years, 6 Months)

**MODIFICATION AMOUNT:** (\$107,569)

**PRIOR OPTIONS/MODIFICATIONS:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$5,468,734

**OVERALL PERCENT +/- (THIS MOD):** -1.92%

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**ITEM:** 9-S-MOD (Cont.)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** None

**REQUESTING AGENCY REMARKS:** This modification is requested to reduce the contract amount for FY 2014 by \$107,569 to commensurate with reduced federal funding to the State of Maryland for the provision of breast and cervical cancer screening, education and follow-up services.

**FUND SOURCE:** 38.4% General Funds, 37.3% Federal;  
24.3 Special (Cigarette Restitution Fund)

**APPROP. CODES:** M00F0304

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action - This Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |

**Supplement B**  
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**SERVICES CONTRACT MODIFICATION**

|                                       |   |  |
|---------------------------------------|---|--|
| <b>ITEM:</b>                          | 10-S-MOD  | <b>Agency Contact:</b> Susan Tucker<br>410-767-1431<br>susan.tucker@maryland.gov |
| <b>DEPARTMENT/PROGRAM:</b>            | Health and Mental Hygiene (DHMH)<br>Office of Health Services (OHS)   |  |
| <b>CONTRACT ID:</b>                   | External Quality of Care Review of<br>Managed Care Organizations;<br>DHMH/OPASS 12-10588<br><b>ADPICS # M00B2400006/COF41848</b><br>(Statewide)   |  |
| <b>CONTRACT APPROVED:</b>             | DBM Item 3-S (6/1/2011)   |  |
| <b>CONTRACTOR:</b>                    | Delmarva Foundation for Medical Care, Inc.<br>Easton, MD  |  |
| <b>CONTRACT DESCRIPTION:</b>          | Provide external quality review organization<br>services for the HealthChoice Managed Care Organizations (MCO).   |  |
| <b>MODIFICATION DESCRIPTION:</b>      | Mod to provide a detailed External Quality<br>Review (EQR) Annual Technical Report (ATR) for the State of Maryland in accordance with 42<br>CFR Part 438.364 to be available by April 30 <sup>th</sup> of each year for data collected within the prior 24<br>months for the Centers for Medicare & Medicaid Services (CMS) and the public. |  |
| <b>ORIGINAL CONTRACT TERM:</b>        | 9/1/2011 – 8/31/2016  |  |
| <b>MODIFICATION TERM:</b>             | 2/1/2014 – 8/31/2016  |  |
| <b>ORIGINAL CONTRACT AMOUNT:</b>      | \$4,885,827 (5 Years)   |  |
| <b>AMOUNT OF MODIFICATION:</b>        | \$226,250 (2 Years; 7 Months)   |  |
| <b>PRIOR OPTIONS/MODIFICATIONS:</b>   | None  |  |
| <b>REVISED TOTAL CONTRACT AMOUNT:</b> | \$5,112,077   |  |

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**ITEM:** 10-S-MOD (Cont.)

**OVERALL PERCENT +/- (THIS MOD):** +4.6%

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 30.4%

**MBE COMPLIANCE:** 26.5%

**REQUESTING AGENCY REMARKS:** The DHMH Office of Health Services (OHS) is charged with meeting the statutory and regulatory requirements of the Federal Medicaid Program for the performance of all external quality review activities as detailed in 42 CFR 438, Subpart E. The Contractor must be a federally qualified External Quality Review Organization (EQRO) and must be independent from the State Medicaid Agency and any provider that is subject to audit. CMS is requesting that the State of Maryland contract with a qualified EQRO to produce the final annual EQR technical performance measure validation report.

Currently, Delmarva Foundation for Medical Care, Inc. serves as the EQRO for Maryland. This modification will allow Delmarva Foundation to produce Maryland's EQR ATR in accordance with 42 CFR 438.364 for each year of data collected within the prior 24 months to be available by April 30th for CMS and the public. The first ATR will be due by April 30, 2014.

It is in the best interest of the State to approve this modification. Delmarva Foundation consistently exceeds all contractual requirements and expectations in product quality, timeliness, and staffing. Delmarva Foundation not only has extensive experience in producing the ATR, but also has proven to be an exceptional partner with DHMH by supporting the agency's goals and demonstrating cooperation and flexibility to adjust to unexpected needs or issues.

**FUND SOURCE:** 50% General; 50% Federal

**APPROP. CODE:** M00Q0103

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action - This Item was:

APPROVED                      DISAPPROVED                      DEFERRED                      WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**Supplement B**  
**Department Of Budget And Management**  
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**SERVICES CONTRACT MODIFICATION**

|                                  |  |  |
|----------------------------------|--|--|
| <b>ITEM:</b>                     | 11-S-MOD   | <b>Agency Contact:</b> Athos Alexandrou<br>410-767-5369<br>Athos.Alexandrou@maryland.gov |
| <b>DEPARTMENT/PROGRAM:</b>       | Health and Mental Hygiene (DHMH)<br>Office of Systems, Operations and<br>Pharmacy (OSOP)   |  |
| <b>CONTRACT ID:</b>              | Maryland Point-Of-Sale Electronic Claims<br>Management System; (Statewide)<br>DHMH/OPASS-07-9030<br>ADPICS # M00B2400064/COF42344  |  |
| <b>CONTRACT APPROVED:</b>        | DBW Item 7-S (5/17/2006)   |  |
| <b>CONTRACTOR:</b>               | Xerox State Healthcare, LLC<br>(formerly ACS State Health Care, LLC)<br>Dallas TX<br>(Local office in Baltimore, MD)   |  |
| <b>CONTRACT DESCRIPTION:</b>     | Contract to design, implement, administer,<br>manage and maintain a Point of Sale (POS) electronic claims capturing, management and<br>adjudication network in conjunction with administering a drug utilization review system to<br>continue the State of Maryland's compliance with Federal requirements (Omnibus Budget<br>Reconciliation Act – OBRA 90). |  |
| <b>MODIFICATION DESCRIPTION:</b> | Mod to revise and enhance the Maryland<br>Medicaid Program "SmartPA" solution to support the transition to the International Statistical<br>Classification of Diseases and Related Health Problems (ICD) "ICD-10" code sets by October 1,<br>2014.   |  |
| <b>ORIGINAL CONTRACT TERM:</b>   | 8/1/2006 – 7/31/2009 (w/2 two-year renewal<br>options)   |  |
| <b>MODIFICATION TERM:</b>        | 1/27/2014 – 7/31/2015  |  |
| <b>ORIGINAL CONTRACT AMOUNT:</b> | \$10,076,159 (3 Years)   |  |

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**ITEM:** 11-S-MOD (Cont.)

**MODIFICATION AMOUNT:** \$330,000 (1 Year, 6 Months, 5 Days)

**PRIOR MODIFICATIONS/OPTIONS:** \$28,396,108 (See pages 34B & 35B)

**REVISED TOTAL CONTRACT AMOUNT:** \$38,802,267

**PERCENT +/- (THIS MODIFICATION):** +3.28%

**OVERALL PERCENT +/-:** +126.3%

**MBE PARTICIPATION:** 17%

**MBE COMPLIANCE:** 19%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**REQUESTING AGENCY REMARKS:** Under Federal Requirements, effective October 1, 2014, any entity covered by Health Insurance Portability Accountability Act (HIPAA) in the U.S. healthcare setting, must use ICD-10 for diagnosis and inpatient procedure coding. The change to ICD-10 does not affect Current Procedural Terminology (CPT) coding for outpatient procedures.

ICD-10 is the 10th revision of the ICD, a medical classification list that codes for diseases, signs and symptoms, abnormal findings, complaints, social circumstances, and external causes of injury or diseases. The code set allows more than 14,400 different codes and permits the tracking of many new diagnoses.

Currently, the Maryland Medicaid Information System (MMIS) provides the Medicaid Pharmacy electronic claims processor (Xerox State Healthcare, LLC) with diagnosis codes based on the ICD-9 procedure coding system. These codes are used during the real-time pharmacy claims adjudication process to make systematic drug coverage determinations. Starting on October 1, 2014, MMIS will start sending procedure codes under the ICD-10 coding system. Therefore, the Medicaid Pharmacy electronic claims processing system must be modified to support the transition to the ICD-10 code sets, as well as the current ICD-9 code sets. ICD-9 code sets will continue to be used for historical claims and new claims submitted under timely-filing rules. ICD-10 code sets will be used for dates of service on and after October 1, 2014.

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**ITEM:** 11-S-MOD (Cont.)

It is in the State's best interest to approve this modification for these services since the Contractor is performing the contract requirements to the satisfaction of the Department, and the reasons stated above.

**FUND SOURCE:** 75% Federal; 25% General

**APPROP. CODE:** M00Q0103

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |

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**ITEM:** 11-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

|           |             |  |
|-----------|-------------|--|
| Mod #1    | \$156,500   | Modification to extend the transition period and receive final transition files from the incumbent vendor and change the contract term of the subsequent renewal options for the period from 1/7/2007 to 7/31/2009. Approved on DBM Item 7-S-MOD (12/6/2006).  |
| Mod #2    | \$524,781   | Modification to allow the vendor to make necessary changes to the recipient eligibility determination system for implementation of the Medicaid expansion for the period of 1/20/2009 to 7/31/2009. Approved on DBM Item 5-S-MOD (1/7/2009).   |
| Option #1 | \$6,647,038 | Exercised the first of two two-year renewal options as contained in the original contract in conjunction with Mod #1 that changed the contract beginning and ending dates for the period of 8/1/2009 to 7/31/2011. Approved on DBM Item 12-S-OPTION (6/17/2009).   |
| Mod #3    | \$1,048,316 | Modification to implement Phase I of the changes relating to collection and reporting of drug manufacturer rebates associated with the Health Care Reform legislation, especially the Affordable Care Act (ACA) enacted on 3/23/2010, for the period of 12/2/2010 to 7/31/2011. Approved on DBM Item 7-S-MOD (12/1/2010).  |
| Mod #4    | \$389,067   | Modification to implement Phase II of the changes relating to collection and reporting of drug manufacturer rebates associated with the Health Care Reform legislation, especially the ACA enacted on 3/23/2010, and provide enhancements to the notices for the Primary Adult Care Program automated eligibility processing system for the period of 4/21/2011 to 7/31/2011. Approved on DBM Item 10-S-MOD (4/20/2011). |

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**ITEM:** 11-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

|           |                     |   |
|-----------|---------------------|---|
| Option #2 | \$9,351,059         | Exercised the second and final two-year renewal option as contained in the original contract in conjunction with Mod #1 that changed the contract beginning and ending dates for the period of 8/1/2011 to 7/31/2013. Approved on DBM Item 9-S-OPTION (7/6/2011).   |
| Mod #5    | \$10,255,996        | Modification to upgrade the system and make changes to enable the program to meet and comply with the ACA; add additional staff to meet policy changes affecting the prescribing of Antipsychotic drugs; and extend the contract term by 24 months in order to effectively and cost efficiently implement the upgrade to the POS system for the period of 7/1/2012 to 7/31/2015. Approved on DBM Item 24-S-MOD (6/6/2012).  |
| Mod #6    | \$23,351            | Modification to maintain eligibility for newly eligible adults after January 2014 when the Primary Adult Care (PAC) program will cease and the participants will convert to the ACA's newly eligible adults coverage group with full Medicaid benefits. Because of unforeseen delays in the Maryland Health Benefit Exchange's electronic eligibility system, also known as Maryland Health Connection or the HIX, the eligibility verification system in current use for PAC must be used as a back-up system for the newly eligible adults' coverage group. These eligibility records will eventually be converted and maintained in the HIX. Approved by DHMH on 12/17/2013. |
| Total     | <u>\$28,396,108</u> |   |

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**SERVICES CONTRACT MODIFICATION**

|                                       |  |   |
|---------------------------------------|--|---|
| <b>ITEM:</b>                          | 12-S-MOD   | <b>Agency Contact:</b> Bruce Kozlowski<br>410-764-3482<br>bkozlowski@mhcc.state.md.us |
| <b>DEPARTMENT/PROGRAM:</b>            | Health and Mental Hygiene (DHMH)<br>Maryland Health Care Commission (MHCC)   |   |
| <b>CONTRACT ID:</b>                   | Healthcare Effectiveness Data & Information Set (HEDIS) Audit of Commercial Health Plans; MHCC 12-001<br>ADPICS # COF40858 (Statewide)   |   |
| <b>CONTRACT APPROVED:</b>             | DBM Item 5-S (10/19/2011)  |   |
| <b>CONTRACTOR:</b>                    | Healthcare Data Company, LLC<br>Mechanicsburg, PA  |   |
| <b>CONTRACT DESCRIPTION:</b>          | Provide an independent Healthcare Effectiveness Data and Information Set (HEDIS) compliance audit of commercial health plans required to report in Maryland by a certified National Committee for Quality Assurance (NCQA) vendor. |   |
| <b>MODIFICATION DESCRIPTION:</b>      | Mod to include within the HEDIS compliance audit additional commercial health plans for 2014 and 2015 as required by the contract and the “2014 Quality and Performance Reporting Requirements” released 11/22/2013.               |   |
| <b>ORIGINAL CONTRACT TERM:</b>        | 11/1/2011 – 9/30/2015  |   |
| <b>MODIFICATION TERM:</b>             | 2/1/2014 – 9/30/2015   |   |
| <b>ORIGINAL CONTRACT AMOUNT:</b>      | \$922,295 (3 Years; 11 Months)   |   |
| <b>MODIFICATION AMOUNT:</b>           | \$78,876 (1 Year; 8 Months)  |   |
| <b>PRIOR MODIFICATIONS/OPTIONS:</b>   | \$16,800 (See page 39B)  |   |
| <b>REVISED TOTAL CONTRACT AMOUNT:</b> | \$1,017,971  |   |

**Supplement B**  
**Department Of Budget And Management**  
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**January 22, 2014**

**ITEM:** 12-S-MOD (Cont.)

**PERCENT +/- (THIS MODIFICATION):** +8.6%

**OVERALL PERCENT +/-:** +10.4%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 15%

**MBE COMPLIANCE:** 16%

**REQUESTING AGENCY REMARKS:** The Maryland Health Care Commission (MHCC) is responsible for implementing the health care evaluation provisions contained in Health General Article, Section 19-134C *et seq.* The statute directs MHCC to establish a system to evaluate quality and performance of health benefit plans, such as a Health Maintenance Organization (HMO), a Point of Service Organization (POS), a Preferred Provider Organization (PPO), an Exclusive Provider Organization (EPO), or other types of health benefit plan delivery systems, in a comparative and objective manner.

The evaluation system purposes are to:

- (a) Assist health benefit plans to improve the quality of care by establishing a common set of performance measures; and
- (b) Disseminate the findings to the plans, consumers, purchasers, and other interested parties.

Five components currently comprise the evaluation system:

- (1) Measures of clinical performance based on the Healthcare Effectiveness Data and Information Set (HEDIS);
- (2) Health plan experience of care ratings (more commonly known as consumer satisfaction) obtained from a Consumer Assessment of Healthcare Providers and Systems (CAHPS) survey completed by enrollees;
- (3) Disparities issues are addressed through use of the Maryland Race/Ethnicity, Language, Interpreters, and Cultural Competency Assessment (RELICC);
- (4) Status of the behavioral healthcare provider network is addressed by the Maryland Plan Behavioral Health Assessment (BHA); and
- (5) Continuous quality improvement issues are reported using the Maryland Health Plan Quality Profile (QP).

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 12-S-MOD (Cont.)

The contract allows for the contractor to provide annual HEDIS compliance audits for each health plan that is required to report or voluntarily report to MHCC. This contract modification is therefore within the contract scope of work, as the contract was written to address any year-over-year increases in the number of health benefit plans participating in the evaluation system which would require HEDIS audit services. Thus, a contract modification is the most appropriate means to get the work done in lieu of a new procurement. It should also be noted that in the two prior modifications associated with Year 1 and Year 2 of this contract, the Contractor, waived many of the audit and administration fees.

Following are the firm fixed prices for items as agreed to in the HEDIS compliance work contract Attachment F:

- In 2014 (Year 3), the HEDIS Audit Price per Health Plan for HMOs and PPOs is \$25,787;
- In 2015 (Year 4), the HEDIS Audit Price per Health Plan for HMOs and PPOs is \$26,689; and,
- In Years 3 and 4, the Audit Administration Price per Health Plan for HMOs and PPOs is \$4,400.

**FUND SOURCE:** 100% Special (User Fees from hospitals, nursing homes, health care providers, and insurance companies)

**APPROP. CODE:** M00R0101

**RESIDENT BUSINESS:** No

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Board of Public Works Action – This Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 12-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS: (Cont.)**

|         |                 |   |
|---------|-----------------|---|
| Mod. #1 | \$8,400         | Modification to include two voluntary Preferred Provider Organizations (PPOs) in the “2012 Quality and Performance Reporting Requirements” for the first contract year 11/1/2011 – 9/30/2012. Approved by MHCC.                         |
| Mod #2  | \$8,400         | Modification to include two voluntary Preferred Provider Organizations Provider Organizations (PPOs) in the “2013 Quality and Performance Reporting Requirements” for the second contract year 11/1/2012 – 9/30/2013. Approved by MHCC. |
| Total   | <u>\$16,800</u> |   |

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 13-S-MOD **Agency Contact:** Sherri Diehl  
410-767-6331  
sdiehl@choosemaryland.org

**DEPARTMENT/PROGRAM:** Business and Economic Development (DBED)  
Division of Tourism, Film and the Arts (DTFA)

**CONTRACT ID:** Advertising Creative, Media Placement and  
Digital & Social Media Services (Statewide)  
ADPICS # COF42131 (Services);  
COF42181 (Marketing Budget)

**CONTRACT APPROVED:** DBM Item 10-S (5/29/2013) and correction  
on DBM Item 10-GM (7/3/2013)

**CONTRACTOR:** Siquis, LTD  
Baltimore, MD

**CONTRACT DESCRIPTION:** Provide services for three distinct Functional  
Areas (FA): I. Creative Advertising Services; II. Media Placement Services; and III. Digital and  
Social Engagement Design, Delivery and Hosting Services.

**MODIFICATION DESCRIPTION:** Mod to add the Division of Marketing and  
Communication (DMC) to the contract for Functional Area II Media Placement Services.

**ORIGINAL TERM:** 7/1/2013 - 6/30/2016 (w/2 one-year renewal  
options)

**MODIFICATION TERM:** 1/23/2014 – 6/30/2/2016

**ORIGINAL AMOUNT:** \$ 963,000 (Services)  
\$ 9,636,000 (Marketing Budget)  
\$10,599,000 Total Base Term (3 Years)

**MODIFICATION AMOUNTS:** \$ 77,625 (2 ½ Years; Base Term)  
\$ 31,050 (1 Year; Renewal Option #1)  
\$ 31,050 (1 Year; Renewal Option #2)  
\$139,725 Total Services (4 ½ Years)

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 13-S-MOD (Cont.)

\$ 837,500 (2 ½ Years; Base Term)  
 \$ 335,000 (1 Year; Renewal Option #1)  
\$ 335,000 (1 Year; Renewal Option #2)  
 \$1,507,500 Total Marketing Budget  
 (4 ½ Years)

**PRIOR OPTIONS/MODIFICATIONS:** None

**REVISED CONTRACT AMOUNT:** \$ 1,040,625 (Services)  
\$10,473,500 (Marketing Budget)  
 \$11,514,125 Total Base Contract Term

**OVERALL PERCENT +/- (THIS MOD):** +8.63%

**MBE PARTICIPATION:** 20% (FA II-Media Placement only)

**MBE COMPLIANCE:** 4.4%

**REQUESTING AGENCY REMARKS:** This contract is to assist the Division of Tourism, Film and the Arts (DTFA) in the promotion of Maryland's attractions, accommodations and services to increase visitor spending in the State. DBED determined that it was in the best interest of the State to add the Division of Marketing and Communication (DMC) to the contract for Functional Area II, Media Placement Services. This decision was based on the fact that DMC regularly conducts marketing for business development in the State and would benefit from the media placement services contained in this contract, rather than conducting a new procurement for the same services. This modification to the contract is more cost effective than having a separate contract for the same services during the same contract term.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 22, 2014**

**ITEM:** 13-S-MOD (Cont.)

**FUND SOURCE:** 100% General

**APPROP. CODE** T00E0001

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 22, 2014**

*Agency Contact: James Salt*  
*301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: James Stirling*

**1-C-MOD.     CONSTRUCTION CONTRACT MODIFICATION**

***Institution:*** University of Maryland, College Park for  
Salisbury University

***Contract ID:*** Design-Build Contract with Guaranteed Maximum Price  
Academic Commons at Salisbury University  
Wicomico County  
Contract # W-400272- K Project #. 11-482-59800

***Contract Approved:*** USM Item 4-C (04/03/2013)

***Contractor:*** Gilbane Building Company  
Laurel, Maryland 20707

***Contract Description:*** Design-build services for pre-construction, design and construction phases of new Academic Commons. Scope of work includes design and construction of 234,378 GSF state of the art Academic Commons/Library building. Facility will include library space, areas for public events, quiet study, research, specialized materials, local archives, and the creation of digital publications. It will also house the Edward H. Nabb Research Center for Delmarva History and Culture. Project includes demolition of Caruthers Hall and related site and utility improvements. The goal is to obtain LEED Gold Certification for this facility. The projected construction cost for this project is \$90 million.

***Modification Description:*** Award GMP #1: Hazardous abatement and demolition of Caruthers Hall to clear site in preparation for construction.

***Original Term:*** Design Phase: Commence 4/4/2013  
Construction Phase: May/June 2014 to May 2, 2016

***Modification Term:*** No change.

***Original Amount:*** \$6,275,895 (Pre-Construction and Design Phase Services Only)

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 22, 2014**

**1-C MOD.    CONSTRUCTION CONTRACT MODIFICATION    (cont'd)**

***Modification Amount:***                      \$ 665,696

***Prior Modifications:***                      None

***Revised Total Amount:***                      \$6,941,591

***Original Procurement Method:***              Competitive Sealed Proposals

***MBE Participation:***                      25% Design and 30% Construction

***MBE Compliance:***                      11.6% Design

***Performance Security:***                      100% of construction value

***Requesting Institution Remarks:*** The Board approved the demolition of Caruthers Hall. USM Item 4-C (04/03/2013). MBE participation on this modification totals \$146,246 or 22%.

***Fund Source:***                      MCCBL of 2013: *Provide funds to design and construct a new Academic Commons (Library), provided that notwithstanding Sect. 6 of this Act, work may commence on this project prior to the appropriation of all funds necessary to complete this project.* Item 072

***Resident Business:***                      Yes

***MD Tax Clearance:***                      13-3198-1110

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|   |  |
|---|--|
| <b>BOARD OF PUBLIC WORKS</b>  | <b>THIS ITEM WAS:</b>  |
| <b>APPROVED</b><br><br><b>DISAPPROVED</b><br><br><b>WITH DISCUSSION</b> | <b>DEFERRED</b><br><br><b>WITHDRAWN</b><br><br><b>WITHOUT DISCUSSION</b> |

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 22, 2014**

*Agency Contact: James Salt*  
*301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: James Stirling*

**2-C MOD.     CONSTRUCTION CONTRACT MODIFICATION**

***Institution:*** University of Maryland, College Park for  
Frostburg State University

***Contract ID:*** Construction Management Services at Risk  
Center for Communications and Information Technology (CCIT)  
Frostburg State University  
Contract No. F-400075-K  
Project No. 90-000-041-00  
Allegany County

***Contract Approved:*** Pre-Construction - USM Item 1-C (06/09/10)  
GMP #1 - USM Item 1-C-MOD (11/02/2011)  
GMP #2 - USM Item 6-C-MOD (03/21/2012)  
TV & Radio Broadcast System - USM Item 1-C-MOD (12/04/2013)

***Contractor:*** Gilbane Building Company  
Laurel, MD 20707

***Contract Description:*** Construction management services for both pre-construction (design) and construction phases, including construction of the Center for Communications and Information Technology (CCIT) building at Frostburg State University. The 126,546 GSF/69,722 NASF project includes related site and utility improvements, storm water management, pedestrian circulation, landscaping, and service access. The building will be designed and constructed using sustainable building concepts with a goal of obtaining U.S. Green Building Council's LEED Gold Certification. The projected construction cost for the project is \$60 million.

***Modification Description:*** Labor, equipment, and material to complete data communications systems to energize the facility's internet infrastructure.

***Original Term:*** Pre-Construction Services: 18 months (06/21/2010 – 12/20/2011)  
Construction Services: 24 months (06/01/2012 – 05/31/2014)

***Modification Term:*** 01/22/2014 – 05/31/2014

***Original Amount;***     \$    297,950 (Pre-Construction Services)

**MD Tax Clearance:** 13-3198-1110



**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 22, 2014**

*Agency Contact: James Salt*  
*301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: James Stirling*

**3-C. CONSTRUCTION CONTRACT**

***Institution:*** University of Maryland, Baltimore for Towson University

***Contract ID:*** On-Call Construction Management at Risk Services for the  
 7400 York Road Modernization,  
 Task Order 2012-62 MT against  
 On Call CM Contract RFP #87305BS

***Contract Approved:*** USM Item 1-C (2/20/2013)

***Task Order Description:*** Professional management and construction services during pre-construction and construction of the 7400 York Road Modernization project. This renovation will require the modification / upgrade of the buildings HVAC, plumbing and electrical infrastructure.

***Award:*** Jeffrey Brown Contracting, LLC  
 Towson, MD 21286

***Task Order Term:*** Fourteen weeks from pre-construction notice to proceed;  
 five months from construction notice to proceed.

***Amount:*** \$11,620.00 (pre-construction fees only; see remarks)

***Procurement Method:*** On-Call Task Order Proposals

***Task Order Proposals:*** Price

|  |               |
|--|---------------|
| Jeffery Brown Contracting, LLC<br>Towson, MD | \$ 456,255.00 |
| Gilbane Building Company<br>Laurel, MD       | \$ 521,806.00 |
| Lewis Contractors<br>Owings Mills, MD        | \$ 522,784.00 |
| Plano-Coudon<br>Baltimore, MD                | \$ 641,600.00 |

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 22, 2014**

**3-C. CONSTRUCTION CONTRACT (cont'd)**

**MBE Participation:** 25%

**Performance Security:** 100% performance bond is required.

**Requesting Institution Remarks:** This project was competed among the seven On-Call Construction Managers four of whom submitted price proposals. The proposals were evaluated based on price which includes preconstruction phase fees, construction phase fees, staff reimbursables, general conditions and CM contingency. Award of this task order is recommended based on low responsive price. The estimated construction cost for this project is \$3,700,000. This Item recommends award for pre-construction services only. If the University and the Contractor agree to a Guaranteed Maximum Price for construction, the University will return to the Board with a recommendation to modify the contract to include the actual construction costs, which includes the CM's construction services fee.

**Fund Source:** Plant Funds

**Approp. Code:** R30B21

**Resident Business:** Yes

**MD Tax Clearance:** 14-0002-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 22, 2014**

*Agency Contact: Ron Brothers (410) 585-3100  
rcbrothers@dpscs.state.md.us  
Carla Thompson (410) 260-6155  
Carla.Thompson@maryland.gov*

**1-IT. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**  
*Information Technology & Communications Division*

**CONTRACT ID:** IBM On-Site Support  
DPSCS IT&CD 2014-01, ADPICS No.: Q00B4400072

**DESCRIPTION:** Software Maintenance for the 2086-A04 Mainframe

**AWARD:** IBM  
Philadelphia, PA

**TERM:** 02/01/2014 – 01/31/2015

**AMOUNT:** \$536,088 (1 year)

**PROCUREMENT METHOD:** Sole Source

**MBE PARTICIPATION:** None

**INCUMBENT:** IBM

**REMARKS:** This contract continues essential maintenance and usage of proprietary IBM mainframe operating system and related software products installed on the IBM z/series mainframe processor located at the Public Safety Data Center.

IBM owns the proprietary operating system software and subsystems installed on the IBM z/series mainframe processor; as such, there is no other source for the maintenance software. Without the operating system software, DPSCS would not be able to operate the mission-critical systems such as the Criminal Justice Information System, Arrest Booking System, Maryland Automated Fingerprint Identification System and Warrant System and would be unable to provide these services to the DPSCS divisions as well as to other State and federal criminal justice and law enforcement agencies.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 22, 2014**

**1-IT. DEPT OF PUBLIC SAFETY AND CORRECTIONS (cont'd)**

Due to the proprietary nature of this service, there is no MBE participation for this contract.

IBM has been performing this service for DPSCS for nine years and has provided excellent customer service and fulfilled its contractual obligations.

|                           |               |
|---------------------------|---------------|
| <b>FUND SOURCE:</b>       | General Funds |
| <b>APPROP. CODE:</b>      | Q00A0102      |
| <b>RESIDENT BUSINESS:</b> | No            |
| <b>MD TAX CLEARANCE:</b>  | 13-2284-1111  |

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|                              |                    |                           |                  |
|------------------------------|--------------------|---------------------------|------------------|
| <b>BOARD OF PUBLIC WORKS</b> |                    | <b>THIS ITEM WAS:</b>     |                  |
| <b>APPROVED</b>              | <b>DISAPPROVED</b> | <b>DEFERRED</b>           | <b>WITHDRAWN</b> |
| <b>WITH DISCUSSION</b>       |                    | <b>WITHOUT DISCUSSION</b> |                  |

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/22/14

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### CONSTRUCTION CONTRACT

**ITEM:** 1-C

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** BA5755129  
 HVAC and Fire Code Upgrades and Roof  
 Replacement at the Administration's Golden Ring  
 Shop in Baltimore County  
 ADPICS NO.: BA5755129

**CONTRACT DESCRIPTION:** This contract consists of HVAC and fire code upgrades and roof replacement at the Administration's Golden Ring Shop in Baltimore County.

**AWARD:** Plano-Coudon, LLC  
 Baltimore, Maryland

**AMOUNT:** \$2,083,300 NTE

**TERM OF CONTRACT:** 02/03/2014 – 06/30/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

|  |             |
|--|-------------|
| Plano-Coudon, LLC<br>Baltimore, MD                     | \$2,083,300 |
| Denver-Elek, Inc.<br>Baltimore, MD                     | \$2,159,600 |
| RWC Contracting Corporation<br>Baltimore, MD           | \$2,308,600 |
| Goel Services, Inc.<br>Landover, MD                    | \$2,485,924 |
| American Combustion Industries, Inc.<br>Glenn Dale, MD | \$2,598,345 |

**MBE PARTICIPATION:** 20.64%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract.

**ITEM: 1-C (Continued)**

**BPW – 01/22/14**

**REMARKS:** The solicitation was advertised on eMaryland Marketplace and SHA's internet web page. Two-hundred thirteen (213) contractors were notified for this project on eMaryland Marketplace; fifty four (54) of which were MDOT Certified MBE's.

The MBE Goal established for this contract was 20% however the contractor is exceeding the goal by 0.64%.

This contract includes pre-established amounts for a total of \$277,600 (13% of the total contract value) for payments for: Building Automated System Controls; commissioning; construction scheduler; operation & maintenance manuals and record documents; cutting/patching/fire stopping; ductwork & accessories; electrical work; piping and construction of duct bank allowances.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2958-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Gary R. Lockett (410) 385-4833  
[glockett2@marylandports.com](mailto:glockett2@marylandports.com)

BPW – 01/22/14

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### CONSTRUCTION CONTRACT

**ITEM:** 2-C

**MARYLAND PORT ADMINISTRATION  
CONTRACT ID:**

514905  
 Comprehensive Paving Agency-Wide  
 ADPICS NO.: P514905

**CONTRACT DESCRIPTION:** This contract provides for agency-wide comprehensive paving on a task order basis at all public MPA terminals.

**AWARD:** Manuel Luis Construction Co., Inc.  
 Baltimore, Maryland

**AMOUNT:** \$3,952,825

**TERM:** 730 Calendar Days from Notice to Proceed

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Manuel Luis Construction Co., Inc. \$3,952,825  
 Baltimore, Maryland

P. Flanigan and Son, Inc. \$4,024,688  
 Baltimore, Maryland

Gray & Sons, Inc. \$4,194,135  
 Timonium, Maryland

American Infrastructure-MD, Inc. \$4,381,783  
 d/b/a American Infrastructure  
 Fallston, Maryland

**MBE PARTICIPATION:** 20.14%

**PERFORMANCE SECURITY:** Performance and Payment Bond at 100% of the Contract Amount.

**REMARKS:** The Engineer's Estimate for this contract was \$4,561,125.

**ITEM: 2-C (Continued)****BPW – 01/22/14**

This solicitation was advertised in eMaryland Marketplace (eMM). Direct solicitation was made to the Governor's Office of Minority Affairs (GOMA), Maryland Minority Contractors Association (MMCA), and Maryland/Washington Minority Contractors Association (MWMCA). Four (4) responsive and responsible bids were received.

The scope of work for this project includes but is not limited to: asphalt paving; removal and patching of asphalt and concrete pavement; pavement milling; joint and crack sealing; bituminous asphalt overlays; slurry seal coating; adjustment and reconstruction of man-holes and inlets; removal of concrete curbs, gutters and sidewalks; pavement markings; maintenance of traffic; sediment and erosion control; and trenching, excavation and grading.

The MBE goal established for this contract was 20%, however, the contractor is exceeding the goal by .14%.

|                            |                                    |
|----------------------------|------------------------------------|
| <b>FUND SOURCE:</b>        | 100% Special Funds Budgeted to MPA |
| <b>APPROPRIATION CODE:</b> | J03D002                            |
| <b>RESIDENT BUSINESS:</b>  | Yes                                |
| <b>MD TAX CLEARANCE:</b>   | 13-2798-1111                       |

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**BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:**

|                        |                    |                           |                  |
|------------------------|--------------------|---------------------------|------------------|
| <b>APPROVED</b>        | <b>DISAPPROVED</b> | <b>DEFERRED</b>           | <b>WITHDRAWN</b> |
| <b>WITH DISCUSSION</b> |                    | <b>WITHOUT DISCUSSION</b> |                  |



Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/22/14

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 3-C

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** PG0915129  
 HVAC Upgrades Using Geothermal Technology for  
 the Administration's Laurel & Marlboro Facilities  
 in Prince George's County.  
 ADPICS NO.: PG0915129

**CONTRACT DESCRIPTION:** This contract consists of HVAC upgrades using geothermal technology for the Administration's Laurel & Marlboro Facilities in Prince George's County.

**AWARD:** Towson Mechanical, Inc.  
 Parkville, Maryland

**AMOUNT:** \$3,317,000 NTE

**TERM OF CONTRACT:** 02/03/2014 – 06/30/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

|  |             |
|--|-------------|
| <b>BIDS:</b>   |             |
| Towson Mechanical, Inc.<br>Baltimore, MD               | \$3,317,000 |
| Fresh Air Concepts, LLC<br>Linthicum, MD               | \$3,824,044 |
| Denver-Elek, Inc.<br>Baltimore, MD                     | \$3,832,830 |
| W. M. Schlosser Co., Inc.<br>Hyattsville, MD           | \$4,288,000 |
| American Combustion Industries, Inc.<br>Glenn Dale, MD | \$4,394,622 |
| Tatitlek Construction Services, Inc.<br>Anchorage, AK  | \$4,515,422 |

**ITEM: 3-M (Continued)**

**BPW – 01/22/14**

**MBE PARTICIPATION:** 11.03%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The solicitation was advertised on eMaryland Marketplace and SHA's web page. One hundred ninety eight (198) contractors were notified for this project on eMaryland Marketplace; fifty (50) of which were MDOT Certified MBE's.

The MBE Goal established for this contract was 11.00%, however the Contractor is exceeding the goal by .03%.

Geothermal technology will be used for the cooling and heating system. This type of technology uses the earth's underground thermal temperature to help maintain consistent temperatures throughout the system in the building.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-3035-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Suzette Moore - (410) 859-7792**  
smoore2@bwiairport.com

**BPW - 01/22/14**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION:** (Maintenance)

**ITEM: 4 -M-MOD**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-MC-08-025  
 Fence Repair and Installation at  
 Baltimore/Washington International Thurgood  
 Marshall (BWI Marshall) Airport  
 Anne Arundel County  
 ADPICS NO.; CO305029

**ORIGINAL CONTRACT APPROVED:** Item 6-M, DOT Agenda 06/11/08

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**MODIFICATION:** Modification No. 2 is to request a six-month extension and to increase the contract value to resolve a protest on the replacement contract.

**CONTRACTOR:** Fence Connection, Inc.  
 Millersville, MD

**AMOUNT:** \$100,000

**ORIGINAL CONTRACT AMOUNT:** \$466,590

**REVISED CONTRACT AMOUNT:** \$877,650

**PERCENTAGE INCREASE:** 21% (Modification No. 2)  
 88% (Overall)

**TERM:** 08/01/08 – 07/31/11 (Original)  
 08/01/11 – 07/31/13 (Renewal)  
 08/01/13 – 02/28/14 (Modification No. 1)  
 02/01/14 – 07/31/14 (Modification No. 2)

**ORIGINAL MBE PARTICIPATION:** 30% (Compliance 4.49%)

**ITEM: 4-M-MOD (Continued)**

**BPW - 01/22/14**

**REMARKS:** This extension is necessary to allow for contract continuity while an appeal is heard by the Maryland State Board of Contract Appeals (MSBCA) and a new contract is finalized.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I0003

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**ATTACHMENT I**

|                          | <b>Amount</b>    | <b>Term</b>         | <b>BPW/DCAR<br/>Date</b>      | <b>Reason</b>   |
|--------------------------|------------------|---------------------|-------------------------------|---|
| <b>Original Contract</b> | \$466,590        | 08/01/08–07/31/11   | 06/11/08<br>Item 6-M          |   |
| <b>Renewal</b>           | \$311,060        | 08/01/11 – 07/31/13 | 05/18/11<br>Item 10-M-<br>OPT | As provided in<br>contract  |
| <b>Modification #1</b>   | \$0              | 08/01/13 – 02/28/14 | DCAR,<br>03/25/11             | Extend contract for 6<br>months   |
| <b>Modification #2</b>   | \$100,000        | 02/01/14 – 07/31/14 | 01/22/14                      | Time and additional<br>contract authority<br>needed until appeal<br>is resolved |
| <b>Revised Amount</b>    | <b>\$877,650</b> |                     |                               |   |

Norie A. Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/22/14

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**CONTRACT MODIFICATION:** (Architectural/Engineering)

**ITEM:** 5-AE-MOD

### STATE HIGHWAY ADMINISTRATION

**CONTRACT NO. & TITLE:** See Attachment I  
 ADPICS NOS.: See Attachment

**ORIGINAL CONTRACT APPROVED:** See Attachment I

**ORIGINAL PROCURMENT METHOD:** Maryland Architectural and Engineering Services Act

**MODIFICATION:** This request is for a total of six (6) contract modifications. All six (6) of these modifications are for additional time and additional contract authority. The contracts in this modification that expire 04/01/2014 through 05/01/2014 require twenty-four (24) month time extensions in order to complete new procurements. Other contract details are on the attached listing.

**CONTRACTOR:** See Attachment I

**TERM:** See Attachment I

**AMOUNT:** \$6,000,000

**ORIGINAL CONTRACT AMOUNT:** \$6,000,000

**REVISED CONTRACT AMOUNT:** \$12,000,000

**PERCENTAGE INCREASE:** See Attachment I

**DBE PARTICIPATION:** See Attachment I

**REMARKS:** State Highway Administration (SHA) is responsible for all Maryland numbered highways, with the exception of those within Baltimore City. This includes designing and building roadways, managing traffic safety programs, responding to emergencies including severe weather events, crashes and other incidents, and managing the federal-aid highway program. To facilitate this effort, contracts are procured with firms in the community who can provide expertise unavailable at SHA.

The requested time extensions and additional funds will allow SHA to continue to provide these critical services, which will be significantly increased due to the revenue generated by the Transportation Infrastructure Investment Act of 2013.

**ITEM: 5-AE-MOD (Continued)**

**BPW – 1/22/14**

This modification request is for a total of six (6) contracts. All six (6) of these modifications are for additional time and additional contract authority. The six (6) contract modifications are needed in order to continue delivering these critical services until replacement contracts can be awarded. The original contracts were awarded with a term of five (5) years and have expiration dates ranging from 04/01/2014 through 05/01/2014.

There are six (6) different consultants performing the work on these six (6) Landscape Architecture Services contracts.

SHA is currently working with the Consultants to increase task assignments that have a low DBE Compliance rate.

|                             |                                     |
|-----------------------------|-------------------------------------|
| <b>FUND SOURCE:</b>         | Federal and Special Budgeted to SHA |
| <b>APPROP CODE:</b>         | J02B0101                            |
| <b>RESIDENT BUSINESSES:</b> | Yes                                 |

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

|                        |                           |                 |                  |
|------------------------|---------------------------|-----------------|------------------|
| <b>APPROVED</b>        | <b>DISAPPROVED</b>        | <b>DEFERRED</b> | <b>WITHDRAWN</b> |
| <b>WITH DISCUSSION</b> | <b>WITHOUT DISCUSSION</b> |                 |                  |

| ADPICS # /<br>Change<br>Order # | Contractor   | Current<br>Expiration<br>Date | Requested<br>Time<br>Extension | Original<br>Amount | Requested<br>Funding<br>Increase | Revised<br>Contract<br>Amount | Mod % /<br>Overall<br>% | DBE Goal /<br>DBE<br>Compliance  | BPW /<br>DOT <sub>12</sub><br>Agenda |
|---------------------------------|--|-------------------------------|--------------------------------|--------------------|----------------------------------|-------------------------------|-------------------------|----------------------------------|--------------------------------------|
| SBCS0717A<br>CO304974           | Stantec<br>Consulting<br>Services, Inc.  | 05/01/2014                    | 05/01/2016<br>24 months        | \$1,000,000        | \$1,000,000                      | \$2,000,000                   | 100%<br>100%            | 25%<br>15.28%                    | 05/20/2009<br>8-AE                   |
| SBCS0717B<br>CO304975           | Floura Teeter<br>Landscape<br>Architecture/<br>Whitney,<br>Bailey, Cox<br>& Magnani,<br>LLC (JV) | 04/01/2014                    | 04/01/2016<br>24 months        | \$1,000,000        | \$1,000,000                      | \$2,000,000                   | 100%<br>100%            | 25%<br>100%<br>Prime is DBE      | 04/15/2009<br>2-AE                   |
| SBCS0717C<br>CO304977           | Johnson,<br>Mirmiran &<br>Thompson,<br>Inc.  | 05/01/2014                    | 05/01/2016<br>24 months        | \$1,000,000        | \$1,000,000                      | \$2,000,000                   | 100%<br>100%            | 25%<br>13.69%                    | 05/20/2009<br>8-AE                   |
| SBCS0717D<br>CO304978           | Human &<br>Rohde, Inc.   | 04/01/2014                    | 04/01/2016<br>24 months        | \$1,000,000        | \$1,000,000                      | \$2,000,000                   | 100%<br>100%            | 25%<br>7.88%                     | 04/15/2009<br>2-AE                   |
| SBC0717E<br>CO304979            | Grace E.<br>Fielder &<br>Associates,<br>Chartered  | 04/01/2014                    | 04/01/2016<br>24 months        | \$1,000,000        | \$1,000,000                      | \$2,000,000                   | 100%<br>100%            | 25%<br>100%<br>Prime is a<br>DBE | 04/15/2009<br>2-AE                   |
| SBCS0717F<br>CO304980           | Mahan<br>Rykiel<br>Associates,<br>Inc.   | 05/01/2014                    | 05/01/2016<br>24 months        | \$1,000,000        | \$1,000,000                      | \$2,000,000                   | 100%<br>100%            | 25%<br>100%<br>Prime is a<br>DBE | 05/20/2009<br>8-AE                   |



**Attachment I Summary:**

|  |              |
|--|--------------|
| Total Contract Modification Requests                                     | 6            |
| Total Time Extension Only Contract Modification Requests                 | 0            |
| Total Additional Funds Only Contract Modification Requests               | 0            |
| Total Time Extension and Additional Funds Contract Modification Requests | 6            |
| Original Contract Fund Totals  | \$6,000,000  |
| Total Additional Fund Request for all Contract Modification Requests     | \$6,000,000  |
| Revised Contract Amount Totals   | \$12,000,000 |

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BPW – 01/22/14

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 6-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 4261531416SB  
 Application of Herbicide Solutions at Various  
 Locations in Montgomery County  
 ADPICS NO.: 4261531416

**CONTRACT DESCRIPTION:** This Contract consists of the application of herbicide solutions at various locations in Montgomery County.

**AWARD:** Advantage Lawns, LLC  
 Jessup, MD

**AMOUNT:** \$209,170 NTE

**TERM OF CONTRACT:** 02/03/2014 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

|  |           |
|--|-----------|
| Advantage Lawns, LLC<br>Jessup, MD                           | \$209,170 |
| Unified Solutions Services, LLC<br>Columbia, MD              | \$251,000 |
| Desper & Son's Ground FX Lawns<br>& Landscapes<br>Bowie, MD  | \$286,500 |
| East Coast Right of Way Maintenance, Inc.<br>Lenoir City, TN | \$336,291 |

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** None

**ITEM: 6-M (Continued)****BPW – 01/22/14**

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-Hundred Sixty Five (165) contractors were notified for this project on eMaryland Marketplace; Forty Two (42) of which were MDOT Certified MBE's.

This open-ended, on-call, contract consists of the application of herbicides and plant growth regulators to roadside vegetation and soil in Montgomery County, to eradicate or control undesirable vegetation in turf areas, around traffic barriers, signs, fences, bridge ends, delineators, shoulders, and other areas designated by the Engineer.

100% of the work will be performed by a Certified Small Business Enterprise

|                            |                                    |
|----------------------------|------------------------------------|
| <b>FUND SOURCE:</b>        | 100% Special Funds Budgeted to SHA |
| <b>APPROPRIATION CODE:</b> | J02B0102                           |
| <b>RESIDENT BUSINESS:</b>  | Yes                                |
| <b>MD TAX CLEARANCE:</b>   | 13-3086-0000                       |

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

|                        |                           |                 |                  |
|------------------------|---------------------------|-----------------|------------------|
| <b>APPROVED</b>        | <b>DISAPPROVED</b>        | <b>DEFERRED</b> | <b>WITHDRAWN</b> |
| <b>WITH DISCUSSION</b> | <b>WITHOUT DISCUSSION</b> |                 |                  |

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BPW – 01/22/14

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 7-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 4771161416  
 Install, Repair or Replace Traffic Barriers at  
 Various Locations in Garrett County  
 ADPICS NO.: 4771161416

**CONTRACT DESCRIPTION:** This contract consists of the installation, repair and replacement of traffic barriers at various locations in Garrett County.

**AWARD:** Penn Line Service, Inc.  
 Scottdale, PA

**AMOUNT:** \$381,297 NTE

**TERM OF CONTRACT:** 02/03/2014 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

|  |           |
|--|-----------|
| <b>BIDS:</b>                                       |           |
| Penn Line Service, Inc.<br>Scottdale, PA           | \$381,297 |
| Green Acres Contracting Co., Inc.<br>Scottdale, PA | \$389,426 |
| Long Fence Co., Inc.<br>Capitol Heights, MD        | \$449,416 |
| L. S. Lee, Inc.<br>York, PA                        | \$552,035 |

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount- exist on this contract.

**ITEM: 7-M (Continued)****BPW – 01/22/14**

**REMARKS:** The solicitation was advertised on the eMaryland Marketplace and SHA's internet web page. Two hundred thirty four (234) contractors were notified for this project on eMaryland Marketplace; fifty nine (59) of which were MDOT Certified MBE's.

This contract includes pre-established amounts for a total of \$10,200 (3% of the total contract value) for payments for out of county mobilization and materials for repairs allowance. Out of county mobilization item comprises only 0.4% of the total contract value. It is there only in case it is needed and is very small, but establishes an allowance to adequately compensate the contractor if they are needed to perform work in another county.

|                            |                                    |
|----------------------------|------------------------------------|
| <b>FUND SOURCE:</b>        | 100% Special Funds Budgeted to SHA |
| <b>APPROPRIATION CODE:</b> | J02B0102                           |
| <b>RESIDENT BUSINESS:</b>  | No                                 |
| <b>MD TAX CLEARANCE:</b>   | 13-2848-1111                       |

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

|                        |                           |                 |                  |
|------------------------|---------------------------|-----------------|------------------|
| <b>APPROVED</b>        | <b>DISAPPROVED</b>        | <b>DEFERRED</b> | <b>WITHDRAWN</b> |
| <b>WITH DISCUSSION</b> | <b>WITHOUT DISCUSSION</b> |                 |                  |

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/22/14

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 8-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 4791531415SB  
 Application of Thermoplastic Pavement Markings  
 at Various Locations in Montgomery County  
 ADPICS NO.: 4791531415

**CONTRACT DESCRIPTION:** This Contract consists of the application of thermoplastic pavement markings at various locations in Montgomery County

**AWARD:** Proline Painting Co.  
 Jamaica, NY

**AMOUNT:** \$249,173 NTE

**TERM OF CONTRACT:** 02/03/14 – 12/31/2015

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

|   |           |
|---|-----------|
| Proline Painting Co.<br>Jamaica, NY         | \$249,173 |
| A-Annandale, Inc.<br>Dumfries, VA           | \$283,618 |
| Priceless Industries, Inc.<br>Baltimore, MD | \$319,478 |

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The solicitation was advertised on eMaryland Marketplace and SHA's internet web page. Twenty five (25) contractors were notified of this project on eMaryland Marketplace; seven (7) of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business Enterprise.

**ITEM: 8-M (Continued)**

**BPW – 01/22/14**

**FUND SOURCE:** 100% Special Funds Budgeted to SHA  
**APPROPRIATION CODE:** J02B0102  
**RESIDENT BUSINESS:** No  
**MD TAX CLEARANCE:** 13-2771-0001

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

|                        |                           |                 |                  |
|------------------------|---------------------------|-----------------|------------------|
| <b>APPROVED</b>        | <b>DISAPPROVED</b>        | <b>DEFERRED</b> | <b>WITHDRAWN</b> |
| <b>WITH DISCUSSION</b> | <b>WITHOUT DISCUSSION</b> |                 |                  |

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/22/14

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 9-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 5272021417  
 Operation of Drawbridges at Various Locations in Talbot County  
 ADPICS NO.: 5272021417

**CONTRACT DESCRIPTION:** This contract consists of the operation of three (3) drawbridges at various locations in Talbot County.

**AWARD:** Chesapeake Pilot Training, Inc.  
 Chestertown, Maryland

**AMOUNT:** \$687,300 NTE

**TERM OF CONTRACT:** 02/03/2014 – 3/31/2017

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Single Bid Received)

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract.

**REMARKS:** The solicitation was advertised on eMaryland Marketplace and SHA's internet web page. Nine (9) contractors were notified for this project on eMaryland Marketplace; two (2) of which were MDOT Certified MBE's.

This contract consists of the operation of three drawbridges in Talbot County:

- Knapps Narrows Drawbridge No. 20001, located on MD route 33 crossing the Knapps Narrows;
- Miles River Drawbridge No. 20018, located on MD Route 370 crossing the Miles River; and
- Dover Drawbridge No. 200023, located on MD Route 331 crossing the Choptank River.

100% of the work will be performed by a certified Small Business Enterprise.



**ITEM: 9-M (Continued)**

**BPW – 01/22/14**

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 13-2957-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/22/14

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 10-M

#### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 5281631416  
 Maintenance and Repair to Highway Street Lighting  
 at Various Locations in Prince George's County.  
 ADPICS NO.: 5281631416

**CONTRACT DESCRIPTION:** This contract consists of the maintenance and repair to highway street lighting at various locations in Prince George's County.

**AWARD:** Rommel Engineering & Construction, Inc.  
 Linthicum, Maryland

**AMOUNT:** \$678,285 NTE

**TERM OF CONTRACT:** 02/03/2014 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

|  |           |
|--|-----------|
| Rommel Engineering & Construction, Inc.<br>Linthicum, MD | \$678,285 |
| Lighting Maintenance, Inc.<br>Linthicum, MD              | \$929,567 |

**MBE PARTICIPATION:** 2%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract.

**REMARKS:** The solicitation was advertised on eMaryland Marketplace and SHA's internet web page. One-hundred eighty (180) contractors were notified for this project on eMaryland Marketplace; forty five (45) of which were MDOT Certified MBE's.

This work involves the repair/maintenance of lighting that was designed in accordance with AASHTO standards for roadway lighting. The illumination standards are established by the Illumination Engineering Society. For street lighting, SHA uses full "luminary cutoffs." There is only a 3% spillover at 80% axis. These full cutoffs are usually less glaring to drivers, yet they distribute full intensity light to the ground. High mast lighting is designed as straight "down lighting" and is used on major highways.

**ITEM: 10-M (Continued)****BPW – 01/22/14**

This contract includes pre-established amounts for a total of \$60,000 (9% of the total contract value) for payments for materials and repairs allowance.

A bid protest was filed by the second low bidder on October 28, 2013, because some of the apparent low bidder's prices for various labor classifications were below the minimum living wage rate for a contract located in a Tier 1 region and requesting SHA to find the low bidder to be non-responsible. SHA denied the protest on December 4, 2013 and no appeal was filed to the Maryland State Board of Contract Appeals (MSBCA).

|                            |                                    |
|----------------------------|------------------------------------|
| <b>FUND SOURCE:</b>        | 100% Special Funds Budgeted to SHA |
| <b>APPROPRIATION CODE:</b> | J02B0102                           |
| <b>RESIDENT BUSINESS:</b>  | Yes                                |
| <b>MD TAX CLEARANCE:</b>   | 13-2772-0111                       |

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

William Ward (410) 768-7252  
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BPW – 01/22/2014

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 11- M

### MARYLAND MOTOR VEHICLE ADMINISTRATION

**CONTRACT ID:** V-HQ-14034-M  
 Unarmed Security Guard Services  
 ADPICS NO.: VHQA4034M

**CONTRACT DESCRIPTION:** This contract is for a vendor to furnish all expertise, labor, materials, management, uniforms, supplies and equipment, training, licenses, permits, liability and workers compensation insurance for qualified security guards. The security guards shall work unarmed at the MVA Headquarters Complex, 6601 Ritchie Highway, N. E., Glen Burnie, MD 21062.

**AWARD:** Defensor Security  
 Alexandria, VA

**TERM:** 02/01/2014-01/31/2019  
 (Five (5) years)

**AMOUNT:** \$1,100,952

**PROCUREMENT METHOD:** Competitive Sealed Bidding

### BIDS:

|   |             |
|---|-------------|
| Defensor Security (SBR/VET)<br>Alexandria, VA | \$1,100,952 |
| BTI Security (MBE/SBR)<br>Rockville, MD       | \$1,145,664 |
| Abacus Corporation<br>Baltimore, MD           | \$1,163,160 |
| CSI Corporation (SBR)<br>Washington, DC       | \$1,186,488 |
| Amazing Security<br>College Park, MD          | \$1,197,504 |

**ITEM: 11- M (Continued) BPW 1/22/14**

Norred & Associates \$1,198,152  
Atlanta, GA

DECO International \$1,198,800  
Miami Beach, FL

CASEPRO \$1,282,110  
New Castle, DE

Legal Services Associates \$1,282,392  
Baltimore, MD

Command Security \$1,312,599  
Glen Burnie, MD

**MBE PARTICIPATION:** 0% (Single Element of Work)

**HIRING AGREEMENT:** Yes

**PERFORMANCE SECURITY:** N/A

**REMARKS:** This solicitation was advertised on eMaryland Marketplace on October 29, 2013 as a Small Business Preference. The solicitation was sent to one hundred thirty (130) vendors: forty-eight (48) vendors are certified MBEs and eighty-two (82) are qualified SBR businesses. A total of ten (10) bids were received on November 26, 2013.

The Contractor shall provide unarmed security guards for after normal business hours, weekends, and holidays at the MVA Headquarters' Complex.

Although there was no MBE goal established for this contract due to single element of work; a 100% of the work will be performed by a qualified Small Business Enterprise and certified Disable Veteran Small Business. MVA confirm they are Federally Certified.

**FUND SOURCE:** 100% Special Funds Budgeted to MVA

**APPROPRIATION CODE:** J04E0001 & E0003

**RESIDENT BUSINESS:** NO

**MD TAX CLEARANCE:** 13-3068-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

William Ward (410) 768-7252  
[wward@mdot.state.md.us](mailto:wward@mdot.state.md.us)

BPW – 01/22/2014

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 12 - M

### MARYLAND MOTOR VEHICLE ADMINISTRATION

**CONTRACT ID:** V-HQ-14030-M  
 Elevator Escalator Maintenance  
 ADPICS NO.: VHQ14034M

**CONTRACT DESCRIPTION:** This contract is for a vendor to provide all labor, supervision, materials, equipment, and skills required to provide comprehensive maintenance on all elevators, escalators, and dumbwaiters at the MVA Glen Burnie Complex and the MVA Westminster Branch.

**AWARD:** Elcon Enterprises, Inc.  
 Upper Marlboro, Maryland

**TERM:** 03/01/2014 - 02/28/2017  
 (Three (3) years)

**AMOUNT:** \$183,315

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Single Bid Received)

**INCUMBENT:** Yes

**MBE PARTICIPATION:** 10%

**HIRING AGREEMENT ELIGIBLE :** Yes

**PERFORMANCE SECURITY:** Performance and Payment Bond for 20% of the award amount exist on this contract (less the extra work allowance).

**REMARKS:** This solicitation was advertised on eMaryland Marketplace on October 11, 2013, as a Small Business Preference with a MBE goal of ten percent (10%). The solicitation was sent to seventy-eight vendors: nine (9) vendors are certified MBEs and twenty-eight (28) are qualified SBR businesses. A total of two (2) bids were received on November 6, 2013. One bid was deemed as non-responsive due to failure to meet the MBE requirement.

**ITEM: 12 – M (Continued)****BPW 1/22/14**

The MVA found that only nine (9) firms were currently licensed and insured by the Maryland Elevator Safety Review Board. Five (5) of the nine (9) firms are out of area to provide the required service, and two (2) firms only worked on elevator lifts.

The Contractor shall be responsible for routine maintenance and adjustments as-well-as all repairs and replacements of parts for all the equipment covered under the contract. The contractor must be in accordance with all manufacturer's specifications, and State Regulations. On a monthly basis the Contractor is required to maintain the equipment: examine, adjust, and lubricate the equipment and repair or replace all worn out or defective parts for both escalators and elevators. Due to the age of the equipment, an extra work allowance of \$50,000 has been included in the contract amount of \$183,315 in order for the Contractor to fabricate obsolete parts for replacement.

The MBE goal established for this contract is 10%; the Contractor has met the established goal.

|                            |                                    |
|----------------------------|------------------------------------|
| <b>FUND SOURCE:</b>        | 100% Special Funds Budgeted to MVA |
| <b>APPROPRIATION CODE:</b> | J04E0001 & E0003                   |
| <b>RESIDENT BUSINESS:</b>  | Yes                                |
| <b>MD TAX CLEARANCE:</b>   | 13-3068-0111                       |

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

|                        |                           |                 |                  |
|------------------------|---------------------------|-----------------|------------------|
| <b>APPROVED</b>        | <b>DISAPPROVED</b>        | <b>DEFERRED</b> | <b>WITHDRAWN</b> |
| <b>WITH DISCUSSION</b> | <b>WITHOUT DISCUSSION</b> |                 |                  |

George E. Fabula, Jr. (410) 767-3908  
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BPW – 01/22/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY ACQUISITION**

**ITEM**                      **13-RP**                      **MTA #00262**

**MARYLAND TRANSIT ADMINISTRATION:**     Baltimore Red Line Project  
    Baltimore City, Maryland

**REFERENCE:** Approval is requested for the Fee Simple purchase of 4818 Edmondson Avenue, Baltimore, Maryland 21229. This is a two-story brick semi-detached structure in Ward 28, Section 5, Block 7900E, Lot 1M.

**SPECIAL CONDITIONS:**                      **None**

**OWNER:**    Ronald and Regina Spencer

**PROPERTY:**    Located at 4818 Edmondson Avenue, Baltimore, Maryland 21229; fee simple acquisition of a two-story brick semi-detached parcel, Map 28, Section 5, Block 7900E, Lot 001M

**CONSIDERATION:**    \$160,000  
    \$ 60,000 (Estimated Relocation Costs)

**APPRAISED VALUE:**    \$160,000, Karen Belinko, Fee Appraiser  
    Reviewed and selected by William T. Caffrey, Jr.,  
    Chief, Appraisal Review Division, SHA

   \$152,000, Kathleen Kohler, Fee Appraiser  
    Reviewed and approved by William T. Caffrey, Jr.,  
    Chief, Appraisal Review Division, SHA

**FUND SOURCE:**    80% Federal; 20% State

**REMARKS:** The subject property is required for the construction of MTA's Red Line Project located in Baltimore City and Baltimore County, Maryland. The owners of the property have agreed to MTA's offer and have executed the Option Contract. The improved property may be demolished in the future once the construction contract is awarded for the project.

---

**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

|                 |                        |                           |                  |
|-----------------|------------------------|---------------------------|------------------|
| <b>APPROVED</b> | <b>DISSAPPROVED</b>    | <b>DEFERRED</b>           | <b>WITHDRAWN</b> |
|                 | <b>WITH DISCUSSION</b> | <b>WITHOUT DISCUSSION</b> |                  |



Norie Calvert – 410-545-0402  
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BPW: 1/22/14

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY LEASE

ITEM: 14-PMS-01 RL

MMC# 12-2806

### STATE HIGHWAY ADMINISTRATION

**PROPERTY LOCATION:** Parking lot bordering Hunter Street, Monument Street and Guilford Avenue in Baltimore City.

|                          |   |
|--------------------------|---|
| <b>LESSOR:</b>           | State of Maryland, State Highway Administration |
| <b>LESSEE:</b>           | Merritt Athletic Clubs B, LLC                   |
| <b>SPACE TYPE:</b>       | Parking lot                                     |
| <b>LEASE TYPE:</b>       | New   |
| <b>NUMBER OF SPACES:</b> | 90  |
| <b>CONTRACT TERM:</b>    | February 1, 2014-January 31, 2018               |
| <b>ANNUAL RENT:</b>      | \$12,000.00                                     |
| <b>TOTAL RENT:</b>       | \$48,000.000                                    |

**SPECIAL CONDITIONS:** The annual rent amount was negotiated to be \$12,000, which is slightly less than the \$12,960 approved appraised annual per space market rent.

**REMARKS:** SHA has maintained a similar Lease with Merritt Athletic Club since July of 2010. The Merritt Athletic Club leases the SHA 211 Parking Lot for parking for its employees, members and invitees during non business hours, in the evening and on the weekends. SHA workers present during non-business hours may share the lot. Merritt Athletic Club has agreed to the terms and conditions of this lease. This has been a successful, revenue-generating way to utilize an area that otherwise would be unused and unproductive during the evenings and weekends.

---

**Board of Public Works Action - The above-referenced Item was:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Suzette Moore - (410) 859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW – 01/22/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 APPENDIX**

**EXPEDITED PROCUREMENT REPORT:** (Maintenance)

**ITEM: 15- EX**

**MARYLAND AVIATION ADMINISTRATION (MAA)**

**CONTRACT ID:** MAA-MC-14-023  
 Building Management Services for  
 Baltimore/Washington International Thurgood  
 Marshall Airport (BWI) Former Four Points Hotel  
 ADPICS NO: MAAMC14023

**EXPEDITED PROCUREMENT APPROVAL:** Item 11-EX, DOT Agenda 11/06/13

**CONTRACT DESCRIPTION:** This contract provides for overall facility maintenance of the former Sheraton Four Points Hotel at BWI Marshall. The hotel consists of five major structures that include the main building and four guest buildings. The work includes management, maintenance and operations services; janitorial services; elevator maintenance service; HVAC equipment maintenance services; fire protection equipment maintenance services; emergency generator maintenance and security services.

**DATE OF AWARD:** December 9, 2013

**AWARD:** George S. Hall, Inc. (GSH)  
 Glen Burnie, Maryland

**AMOUNT:** \$478,538

**TERM:** 375 Calendar Days from NTP with one (1) one (1) year renewal option

**PROCUREMENT METHOD:** Competitive Sealed Bids  
 (Single Bid Received)

**MBE PARTICIPATION:** 8%

**PERFORMANCE SECURITY:** Performance and Payment Bond at 100% of contract amount.

**REMARKS:** The engineer's estimate was \$566,000. Two of the three directly solicited contractors elected not to propose on this solicitation. One contractor stated it was not the right fit for them at this time and the other contractor stated they cannot bid because of the time constraints for submitting a bid. Due to the expedited schedule, the MAA was only able to provide a two (2) day bid extension. The two contractors still elected not to bid on the project after the extension was granted.

**ITEM: 15 -EX (Continued)****BPW – 01/22/14**

Prospective bidders had a reasonable opportunity to respond to this solicitation. In accordance with COMAR 21.05.02.20, the award of this contract is recommended to George S. Hall, Inc.

After negotiating with GSH, the MAA was able to save approximately \$81,000.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I0002

**MD TAX CLEARANCE:** 13-3113-1111

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

|                        |                    |                           |                  |
|------------------------|--------------------|---------------------------|------------------|
| <b>APPROVED</b>        | <b>DISAPPROVED</b> | <b>DEFERRED</b>           | <b>WITHDRAWN</b> |
| <b>WITH DISCUSSION</b> |                    | <b>WITHOUT DISCUSSION</b> |                  |

**Suzette Moore - (410) 859-7792**  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

**BPW – 01/22/14**

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA - APPENDIX**

**EXPEDITED PROCUREMENT REPORT:** (Construction)

**ITEM: 16 -EX**

**MARYLAND AVIATION ADMINISTRATION (MAA)**

**CONTRACT ID:** MAA-CO-14-003  
 Runway 15R-33L Runway Safety Area, Pavement  
 Management & Standards Compliance  
 Improvement Project  
 Anne Arundel County  
 ADPICS NO: MAACO14003

**EXPEDITED PROCUREMENT APPROVAL:** Item 20-EX, DOT Agenda 05/15/13

**CONTRACT DESCRIPTION:** This contract provides for improvements to Runway 15R-33L to address deficient Runway Safety Area (RSA) pavement rehabilitation needs and compliance with FAA Standards. This contract is the fourth construction package in support of the overall program for the RSA and standards compliance for Runway 15R-33L at BWI Marshall Airport.

**DATE OF AWARD:** December 6, 2013

**AWARD:** American Infrastructure-MD, Inc.  
 D/B/A American Infrastructure  
 Fallston, Maryland

**AMOUNT:** \$83,235,000

**TERM:** 656 Calendar Days from NTP

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

|   |              |
|---|--------------|
| American Infrastructure-MD, Inc.<br>Fallston MD | \$83,235,000 |
| Cherry Hill Construction, Inc.<br>Jessup, MD    | \$85,388,000 |
| The Lane Construction Corp.<br>Cheshire, CT     | \$91,141,158 |

**ITEM: 16 -EX (Continued)****BPW – 01/22/14****BIDS (Continued)**

|                                       |              |
|---------------------------------------|--------------|
| Lagan Virginia, LLC<br>Woodbridge, VA | \$95,804,589 |
|---------------------------------------|--------------|

|  |              |
|--|--------------|
| Concrete General, Inc.<br>Gaithersburg, MD | \$97,237,722 |
|--|--------------|

|   |               |
|---|---------------|
| P. Flanigan & Sons, Inc.<br>Baltimore, MD | \$104,078,146 |
|---|---------------|

|                           |     |
|---------------------------|-----|
| <b>DBE PARTICIPATION:</b> | 20% |
|---------------------------|-----|

|                              |   |
|------------------------------|---|
| <b>PERFORMANCE SECURITY:</b> | A Performance Bond and Payment Bond at 100% of contract amount exist. |
|------------------------------|---|

**REMARKS:** The engineer's estimate is \$96,144,943. The bid price received from American Infrastructure-MD, Inc. (AI) is 13.4% below the engineer's estimate. The difference is primarily attributed to the security requirements, mobilization and unclassified excavation and electrical. AI is currently the prime contractor performing the work on the Associated Earthwork contract. AI is familiar with performing work at BWI Airport. As such, AI is already fully mobilized and has all security measures in place.

This solicitation was advertised on eMaryland Marketplace. eMaryland Marketplace directly notified over ten (10) prospective bidders, including Maryland companies, Minority Business Enterprises, and Small Business Enterprises. Thirteen (13) plans and specification were sold. Six (6) firms submitted bids.

|                     |                                    |
|---------------------|------------------------------------|
| <b>FUND SOURCE:</b> | 100% Special Funds Budgeted to MAA |
|---------------------|------------------------------------|

|                            |          |
|----------------------------|----------|
| <b>APPROPRIATION CODE:</b> | J06I0003 |
|----------------------------|----------|

|                          |              |
|--------------------------|--------------|
| <b>MD TAX CLEARANCE:</b> | 13-3202-1000 |
|--------------------------|--------------|

|                           |     |
|---------------------------|-----|
| <b>RESIDENT BUSINESS:</b> | Yes |
|---------------------------|-----|

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

|                 |                    |                 |                  |
|-----------------|--------------------|-----------------|------------------|
| <b>APPROVED</b> | <b>DISAPPROVED</b> | <b>DEFERRED</b> | <b>WITHDRAWN</b> |
|-----------------|--------------------|-----------------|------------------|

|                        |                           |
|------------------------|---------------------------|
| <b>WITH DISCUSSION</b> | <b>WITHOUT DISCUSSION</b> |
|------------------------|---------------------------|



## DEPARTMENT OF GENERAL SERVICES

### Items to be presented to the Board of Public Works

January 22, 2014

|                          | Pages      |
|--------------------------|------------|
| Construction             | 1 thru 3   |
| A/E Contracts            | 4 thru 6   |
| Maintenance              | 7 thru 10  |
| Equipment                | 11 and 12  |
| General Miscellaneous    | 13 thru 20 |
| Leases                   | 21 thru 29 |
| Capital Grants and Loans | 30 thru 47 |



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C (Cont.)

This project was advertised for construction on June 19, 2013. Technical Proposals and Price Bids were received on August 23, 2013 with three (3) bidders responding. Because this is a multi-step bid, the price bids were publicly opened on September 5, 2013. The project is partially federally-funded and includes a 30% DBE participation goal. At bid time, the apparent low bidder, requested a waiver of the entire 30% goal.

Because the Contractor did not submit information that accurately documented good faith efforts as required by 49 CFR Part 26 (the “federal regulations”), the waiver request was denied.

The Contractor appealed that denial to the Maryland State Board of Contract Appeals. After filing its appeal, they later protested the waiver denial. The remaining two bidders, W.M. Schlosser Construction Co. (2<sup>nd</sup> low bidder), and Whiting-Turner (3<sup>rd</sup> low bidder) both committed to the 30% DBE goal. After the apparent low bidder’s waiver request was denied, Schlosser was recommended for award. Schlosser’s commitment to the 30% DBE goal was approved by DGS’ MBE Office in a memo dated October 25, 2013. DGS has determined that Schlosser is responsive and responsible, and is requesting that the Board approve the award of the contract for this project to Schlosser.

**FUND SOURCES**

\$3,531,304.00 MCCBL 2009/Item 017  
 (Harriet Tubman Underground Railroad  
 State Park-Visitor Center and site  
 improvements. Provides funds to design  
 and construct a visitor center, access roads,  
 parking, memorial garden, picnic pavilion,  
 informational kiosks, walking paths, on site  
 wastewater treatment system and well.-  
 Dorchester County)  
 \$ 423,700.00 HUD Grant Federal FY 09  
 \$ 412,684.00 HUD Grant Federal FY 10  
 \$1,104,312.00 Land and Water  
 Conservation Fund Grant  
 \$8,500,000.00 Transportation Enhancement  
 Program Grant

**RESIDENT BUSINESS**

Yes





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            2-AE

**DEPARTMENT OF GENERAL SERVICES**      Statewide

**CONTRACT NO. AND TITLE**                      Project No. DGS-13-020-IQC;  
Professional Services Agreement to Provide  
Engineering Services for Building Systems  
Commissioning for the Department of  
General Services for Multiple Construction  
Projects with Fees Less of \$200,000 or Less  
ADPICS NO. See Below

**DESCRIPTION**                                      Approval is requested for an Indefinite  
Quantity Contract to provide architectural and engineering services to DGS on an as needed  
basis. The proposed agreement will be effective for two (2) years with one (1) two-year renewal  
option. Individual projects awarded under this agreement may not exceed \$200,000.00.  
However, the selected firms may be awarded more than one project. The aggregate fee for the  
total of projects awarded to any firm may not exceed \$500,000.00.

**PROCUREMENT METHOD**                                      Maryland Architectural and Engineering  
Services Act

| <b><u>BIDS OR PROPOSALS</u></b>               | <b><u>Qualification and<br/>Technical Scores</u></b> | <b><u>Project<br/>Limit</u></b> | <b><u>Contract<br/>Limit</u></b> |
|---|--|---------------------------------|----------------------------------|
| McDonough, Bolyard, Peck Inc<br>Columbia, MD  | 87%  | \$200,000.00                    | \$500,000.00                     |
| RMF Engineering - Baltimore, MD               | 87%  | \$200,000.00                    | \$500,000.00                     |
| Kibart Inc.- Towson, MD                       | 86%  | \$200,000.00                    | \$500,000.00                     |
| Facility Dynamics Engineering<br>Columbia, MD |  | N/A                             | N/A                              |
| Gannett Fleming, Inc. Baltimore, MD           |  | N/A                             | N/A                              |
| Heery International, Inc. Baltimore, MD       |  | N/A                             | N/A                              |

**AWARDS**    McDonough, Bolyard, Peck Inc (MBP)  
Columbia, MD  
RMF Engineering Baltimore, MD  
Kibart Inc. Towson, MD



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            2-AE (Cont.)

At the December 19, 2013 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposals were determined to be fair, competitive, and reasonable.

The price proposals and the scope of services represented by the price proposals were reviewed by the General Professional Services Selection Board. The price proposals were accepted by the General Board as fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on December 19, 2013 and is recommended to the Board of Public Works for approval.

None of the recommended firms is an MDOT certified MBE firm. A 29% MBE participation goal has been assigned to each of the contracts awarded under this action. Each project/task order to be assigned under the terms of this indefinite delivery contract will be reviewed to determine the MBE participation to be achieved on that project.

**FUND SOURCES**

Various

**RESIDENT BUSINESSES**

Yes for all

**AWARDEE**

**TAX COMPLIANCE**

**ADPICS NOS.**

McDonough, Bolyard, Peck Inc  
 RMF Engineering  
 Kibart, Inc.

13-1748-1111  
 13-1750-0111  
 13-1749-0111

001B4400397  
 001B4400398  
 001B4400399

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            3-M

**DEPARTMENT OF NATURAL RESOURCES**    Ocean City Dune  
 Ocean City, MD

**CONTRACT NO. AND TITLE**                      Project No. F-024-140-010  
 Dune Vegetation and Fence Maintenance  
 ADPICS NO.001B4400403

**DESCRIPTION**                                      Approval is requested for a contract to  
 provide all labor, equipment, materials, supplies, supervision, insurance, etc., necessary in  
 performing all operations in connection with removing/replacing dune fencing, repairing dune  
 cross-overs, and re-establishing dune vegetation in the areas specified herein at the Town of  
 Ocean City, MD

**PROCUREMENT METHOD**                                      Competitive Sealed Bids

| <b><u>BIDS OR PROPOSALS</u></b>                               | <b><u>AMOUNT</u></b> |
|---|----------------------|
| Ashton Manor Environmental, LLC Ashton, MD                    | \$1,448,292.00       |
| Ecological Restoration & Management, Inc.<br>Cockeysville, MD | \$1,637,495.12       |
| Environmental Quality Resources, LLC<br>Arbutus, MD           | \$1,844,453.00       |

**AWARD**    Ashton Manor Environmental, LLC  
 Ashton, MD

**AMOUNT**    \$1,448,292.00

**TERM**    3 years

**MBE PARTICIPATION**    30% (No Split Goal)

**PERFORMANCE BOND**    Yes

**HIRING AGREEMENT ELIGIBLE**                                      No

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            3-M (Cont.)

**REMARKS**

A notice of availability of an Invitation to Bid (ITB) was posted on DGS's website, and *eMaryland Marketplace.com* 1,079 firms were notified of this solicitation on *eMaryland Marketplace.com*. Three (3) bids were received. The contract duration is 3 years. The engineer's estimate is \$1,315,600.00. Sufficient funds are available to proceed with the award. There is a 30% MBE, no split sub goal for this project. Ashton Manor Environmental, LLC has achieved the MBE goal.

The recommended contractor Ashton Manor Environmental, LLC has been found responsive and responsible and has confirmed their bid.

**FUND SOURCE**

\$724,146.00 POS 386 FY 05 Ocean City  
Funds  
\$724,146.00 Local Share DNR PCA10553

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

13-2912-1111

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            4-M

**DEPARTMENT OF HUMAN RESOURCES**

Prince George's County Department of  
Social Services and Child Support  
Enforcement (Prince George's County)

**CONTRACT NO. AND TITLE**

Project No. 01IT819361/MDDGS31011544;  
Unarmed and Armed Uniformed Guard  
Services  
ADPICS NO. 001B4400379

**DESCRIPTION**

Approval is requested for a contract to  
provide unarmed and armed uniformed guard services at the Department of Social Services and  
Child Support Enforcement at five (5) different locations in Prince George's County, MD for a  
period of three (3) years.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

**AMOUNT**

|   |                |
|---|----------------|
| BTI Security Rockville, MD                                      | \$1,529,975.04 |
| Blackout Investigations and Security Services, Inc. Waldorf, MD | \$1,708,053.60 |
| Legal Services Associates, Inc. Baltimore, MD                   | \$1,887,261.42 |
| Admiral Security Services Baltimore, MD                         | \$2,129,803.50 |

**AWARD**

BTI Security  
Rockville, MD

**TERM**

2/1/2014-1/31/2017 (W2-one-year renewal  
options)

**AMOUNT**

\$1,529,975.04 (3 year base contract)  
\$ 509,991.68. (1<sup>st</sup> one-year renewal option)  
\$ 509,991.68. (2<sup>nd</sup> one-year renewal option)  
\$2,549,958.40 (Total 5 years)

**MBE PARTICIPATION**

25%

**HIRING AGREEMENT ELIGIBLE**

Yes

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            4-M (Cont.)

**REMARKS**

This solicitation was advertised with a twenty-five (25) percent Minority Business Enterprise (MBE) goal on *eMaryland Marketplace.com*. Notice of availability was also posted on the DGS website. Eight (8) bids were received for the bid opening on December 6, 2013. Four bids were deemed non-responsive; two (2) bidders did not submit the required bonds and two (2) bids were submitted by one (1) bidder.

The recommended Contractor, has been found responsive and responsible and has confirmed their bid price and is within the agency approved funding

**FUND SOURCE**

N00 14 G0010 0819  
 N00 15 G3010 0819  
 N00 16 G4100 0819  
 N00 17 GF460 0819

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

13-3133-1111

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**EQUIPMENT CONTRACT****ITEM**            5-E**STATE HIGHWAY ADMINISTRATION****CONTRACT NO. AND TITLE**

Project No. 001IT819337;  
Dump Trucks  
ADPICS NO. 001P4100043

**DESCRIPTION**

Approval is requested for the purchase of nine (9) Quad Axle Dump Trucks and nine (9) Tri-Axle Dump Trucks for the Maryland State Highway Administration.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

|  | <b><u>Quad Axle</u></b> | <b><u>Tri-Axle</u></b> | <b><u>Total Bid</u></b> |
|--|-------------------------|------------------------|-------------------------|
| Johnson Truck Center, Landover, MD       | \$211,330.00            | \$203,275.00           | \$3,731,445.00          |
| Western Star Trucks, Mardela Springs, MD | \$213,802.00            | \$204,807.00           | \$3,767,481.00          |
| Beltway International, Baltimore, MD     | \$219,983.00            | \$212,634.00           | \$3,893,553.00          |

**AWARDS**

Johnson Truck Center,  
Landover, MD

**AMOUNT**

\$3,731,445.00

**TERM**

N/A – One Time Purchase

**MBE PARTICIPATION**

0%

**REMARKS**

The State Highway Administration requested the purchase of eight (8) separate types of Dump Trucks. DGS advertised this procurement on eMarylandmarketplace (eMM) on October 24, 2013; 52 vendors were solicited. The solicitation had eight (8) line items. Bids for the solicitation closed on November 20, 2013 with six vendors responding on eight (8) different trucks.

Two types of Dump Trucks listed herein exceed the DGS delegated authority. Three bids were received on these trucks. The bid response submitted by Johnson Truck Center has been determined to be responsive and the vendor responsible. Therefore, based on the above, the Procurement Officer recommends award to Johnson Truck Center, in the amount of \$3,731,445.00.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**EQUIPMENT CONTRACT**

**ITEM**            5-E (Cont.)

**FUND SOURCE**

01 J02 14 10000 02300 0999

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO**

13-3055-1111

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            6-GM (Cont.)

**PROCUREMENT METHOD**

Maryland Architectural and Engineering Services Act

**AWARD**

Whitman, Requardt & Associates, LLP  
Baltimore, MD

**AMOUNT**

\$93,160.30

**FUND SOURCE**

MCCBL2012 Item 007 (Provide funds for the State Capital Facilities Renewal Program-Statewide.)

D.      Department of General Services

Edward F. Borgerding District Court and Multi-Service Center (MSC)  
(Baltimore City)

**DESCRIPTION**

Design of the Removal of the existing gravel roofing system over the main District Court building located at 5800 Wabash Ave. in Baltimore, City and mechanical room penthouses, insulation, fascia, and flashing and replace it with a new TPO roofing membrane system.

**REMARKS**

The Indefinite Quantity Contract (IQC) DGS-11-006-IQC was developed for DGS to provide roofing design and engineering services for multiple projects greater than \$25,000.00 and not greater than \$200,000.00.

**CONTRACT NO. & TITLE**

Project No. BC-751-141-001;  
Replacement Roof, Maryland Department of General Services, Edward F. Borgerding District Court Building.

**PROCUREMENT METHOD**

Maryland Architectural and Engineering Services Act

**AWARD**

Whitney, Bailey, Cox & Magnani, LLC  
Baltimore, MD



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            6-GM (Cont.)

**FUND SOURCE**

MCCBL 2012/Item 007 (Provide funds for the State Capital Facilities Renewal Program-Statewide.)

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM**            7-GM

**REFERENCE**

Capital Projects Unencumbered Balances

**DESCRIPTION**

In accordance with State Finance and Procurement Article, Section 8-129, Annotated Code of Maryland, Board of Public Works approval is requested for the transfer of unencumbered balances for funds associated with completed Capital Projects.

The Department of General Services and Department of Budget and Management (Office of Capital Budgeting) have reviewed the unencumbered balances and recommend approval of the following actions:

Transfer spending authority to the Construction Contingency Fund of \$575,463.96.

Original  
Authorization

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2005**

**Chapter 445 of the 2005 Laws of Maryland**

**COPPIN STATE UNIVERSITY**

|     |                                  |              |                 |
|-----|----------------------------------|--------------|-----------------|
| 073 | Health & Human Services Building | \$ 28,575.00 | \$47,587,000.00 |
|     | Total MCCBL 2005                 | \$ 28,575.00 |                 |

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2006**

**Chapter 046 of the 2006 Laws of Maryland**

**STATE GOVERNMENT CENTER-ANNAPOLIS**

|     |                                      |          |                |
|-----|--------------------------------------|----------|----------------|
| 014 | Improvements & Security Enhancements | \$ 19.44 | \$2,000,000.00 |
|-----|--------------------------------------|----------|----------------|

**UNIVERSITY OF MARYLAND CES**

|     |                            |           |               |
|-----|----------------------------|-----------|---------------|
| 040 | Oyster Production Facility | \$ 187.50 | \$ 391,000.00 |
|     | Total MCCBL 2006           | \$ 206.94 |               |



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM**            7-GM (Cont.)

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2007**

**Chapter 488 of the 2007 Laws of Maryland**

UNIVERSITY OF MARYLAND CES

|     |                            |              |                |
|-----|----------------------------|--------------|----------------|
| 042 | Oyster Production Facility | \$ 78,368.42 | \$9,200,000.00 |
|-----|----------------------------|--------------|----------------|

MARYLAND SCHOOL FOR THE DEAF

|     |   |              |                |
|-----|---|--------------|----------------|
| 043 | Elementary, Family Ed. & Student Sup. Complex | \$ 22,682.00 | \$1,250,000.00 |
|-----|---|--------------|----------------|

UNIVERSITY OF BALTIMORE

|     |                        |              |                |
|-----|------------------------|--------------|----------------|
| 067 | 1300 North Charles St. | \$ 40,871.82 | \$1,211,000.00 |
|-----|------------------------|--------------|----------------|

SALISBURY UNIVERSITY

|     |                                  |              |                |
|-----|----------------------------------|--------------|----------------|
| 068 | Teacher Education & Tech Complex | \$ 13,542.97 | \$9,582,000.00 |
|-----|----------------------------------|--------------|----------------|

|  |                  |               |  |
|--|------------------|---------------|--|
|  | Total MCCBL 2007 | \$ 155,465.21 |  |
|--|------------------|---------------|--|

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2008**

**Chapter 336 of the 2008 Laws of Maryland**

BOARD OF PUBLIC WORKS

|     |                          |             |              |
|-----|--------------------------|-------------|--------------|
| 014 | Ethanol Fueling Stations | \$10,028.16 | \$621,000.00 |
|-----|--------------------------|-------------|--------------|

JUDICIARY/MULTISERVICE CENTERS

|     |                          |             |                 |
|-----|--------------------------|-------------|-----------------|
| 015 | Rockville District Court | \$ 2,185.01 | \$47,535,000.00 |
|-----|--------------------------|-------------|-----------------|

UNIVERSITY OF MARYLAND BALTIMORE

|     |                             |             |                 |
|-----|-----------------------------|-------------|-----------------|
| 037 | School of Pharmacy Building | \$ 6,248.05 | \$57,250,000.00 |
|-----|-----------------------------|-------------|-----------------|

UNIVERSITY OF MARYLAND COLLEGE PARK

|     |                           |             |                |
|-----|---------------------------|-------------|----------------|
| 038 | Tawes Building Conversion | \$ 3,514.97 | \$2,450,000.00 |
|-----|---------------------------|-------------|----------------|

TOWSON UNIVERSITY

|     |                         |             |                |
|-----|-------------------------|-------------|----------------|
| 044 | College of Liberal Arts | \$ 4,306.70 | \$9,339,000.00 |
|-----|-------------------------|-------------|----------------|

COPPIN STATE UNIVERSITY

|     |                                    |             |                |
|-----|------------------------------------|-------------|----------------|
| 046 | Campus Utilities & Security System | \$14,895.84 | \$6,960,000.00 |
|-----|------------------------------------|-------------|----------------|

UNIVERSITY OF MARYLAND CES

|     |                            |             |                |
|-----|----------------------------|-------------|----------------|
| 050 | Oyster Production Facility | \$ 9,331.66 | \$1,343,000.00 |
|-----|----------------------------|-------------|----------------|

|  |                  |             |  |
|--|------------------|-------------|--|
|  | Total MCCBL 2008 | \$50,510.39 |  |
|--|------------------|-------------|--|

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM**            7-GM (Cont.)

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009**

**Chapter 485 of the 2009 Laws of Maryland**

**DEPARTMENT OF NATURAL RESOURCES**

|     |                                     |              |                 |
|-----|-------------------------------------|--------------|-----------------|
| 015 | Point Lookout Administration Office | \$ 83,984.39 | \$ 1,366,000.00 |
|-----|-------------------------------------|--------------|-----------------|

**DEPARTMENT OF HEALTH & MENTAL HYGIENE**

|     |                         |              |                 |
|-----|-------------------------|--------------|-----------------|
| 021 | Forensic Medical Center | \$ 41,736.00 | \$ 2,846,000.00 |
|-----|-------------------------|--------------|-----------------|

**DEPARTMENT OF PUBLIC SAFETY**

|     |                                     |              |                 |
|-----|-------------------------------------|--------------|-----------------|
| 024 | Public Safety Ed. & Training Center | \$ 43,598.21 | \$ 1,172,000.00 |
|-----|-------------------------------------|--------------|-----------------|

**MARYLAND SCHOOL FOR THE DEAF**

|     |                       |              |                 |
|-----|-----------------------|--------------|-----------------|
| 028 | Cafeteria – Frederick | \$ 75,792.28 | \$ 5,284,000.00 |
|-----|-----------------------|--------------|-----------------|

|     |  |              |                 |
|-----|--|--------------|-----------------|
| 029 | Main Parking Lot & Athletic Field – Columbia | \$ 40,742.68 | \$ 1,487,000.00 |
|-----|--|--------------|-----------------|

**COPPIN STATE UNIVERSITY**

|     |                        |        |                 |
|-----|------------------------|--------|-----------------|
| 059 | Data Centers Expansion | \$ .02 | \$ 2,371,000.00 |
|-----|------------------------|--------|-----------------|

|                  |              |  |  |
|------------------|--------------|--|--|
| Total MCCBL 2009 | \$285,853.58 |  |  |
|------------------|--------------|--|--|

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2010**

**Chapter 483 of the 2010 Laws of Maryland**

**UNIVERSITY OF MARYLAND COLLEGE PARK**

|     |  |              |               |
|-----|--|--------------|---------------|
| 043 | MFRI – North East Regional Training Center | \$ 54,852.84 | \$ 331,000.00 |
|-----|--|--------------|---------------|

|                  |              |  |  |
|------------------|--------------|--|--|
| Total MCCBL 2010 | \$ 54,852.84 |  |  |
|------------------|--------------|--|--|

**Total transfer of spending authority to the  
Construction Contingency Fund**

**\$575,463.96**

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            8-LL

**DEPARTMENT OF PUBLIC SAFETY AND**      Woodstock, MD  
**CORRECTIONAL SERVICES**                      (Baltimore County)

**Tenant**    Maryland Wing Civil Air Patrol  
    7427 Zachary Ln.  
    Glen Burnie, MD 21061

**Property Location**                              3085 Hernwood Rd.  
    Woodstock, MD 21163

|                           |                     |                          |          |                     |
|---------------------------|---------------------|--------------------------|----------|---------------------|
| <b><u>Space Type</u></b>  | Land & Improvements | <b><u>Lease Type</u></b> | New      | <b><u>Space</u></b> |
| <b><u>Duration</u></b>    | 10 Years            | <b><u>Effective</u></b>  | 2/1/2014 | 27.79 Acres and six |
| <b><u>Annual Rent</u></b> | \$1.00              |                          |          | (6) Buildings       |

|  |                   |
|--|-------------------|
| <b><u>Utilities Responsibility</u></b> | Tenant            |
| <b><u>Custodial Responsibility</u></b> | Tenant            |
| <b><u>Previous Board Action(s)</u></b> | 04/04/2012 – 5-RP |

**Background/History**                              The Civil Air Patrol (CAP) is a United States Air Force Auxiliary paramilitary organization established by the United States Congress to perform non-combat missions assigned to it by the Secretary of the Air Force in defense and support of civil authorities. The Maryland Wing Civil Air Patrol (MWCAP) provides various services to the State of Maryland through 30 subordinate units stationed in three (3) Groups throughout the State such as flying Bay Patrol for the Maryland Emergency Management Agency (MEMA), Bear and Mute Swan missions for the Department of Natural Resources (DNR), post-accident crash site security, disaster assessment and assistance, lost person searches, drug interdiction, aerial photography for multiple State agencies.

The MWCAP current headquarters is located at the Baltimore/Washington Thurgood Marshall International Airport. The Federal Aviation Administration (FAA) has issued a directive that mandates that the land in which the MWCAP has its offices be divested by 2015.

The Board of Public Works is requested to approve a new Lease Agreement for the relocation of the MWCAP to State owned lands in Woodstock, Maryland.

**Special Conditions**

1.        The Tenant accepts the property and improvements in “As Is” condition.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            8-LL (Cont.)

2. Landlord's fee simple interest in the Demised Premises may not be encumbered or subordinated by operation of this Lease or by any action taken by the Tenant.
3. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Demised Premises.
4. The Tenant shall, at no cost, permit the Maryland Department of State Police to continue the use a portion of the Demised Premises for its canine unit.
5. The Tenant shall not make any alteration, addition or improvement to the Demised Premises without first obtaining the Landlord's written approval. The Lessee shall not make any alteration, addition or improvement to the Demised Premises, to include any demolition or removal of structures, without first obtaining the Lessor's written approval thereto, which shall include the prior written approval by the Maryland Historical Trust.
6. Copies of all necessary permits, licenses and other governmental approvals shall be delivered by Tenant to Landlord prior to the commencement of construction of any improvement including evidence of performance, labor and material bonds in amounts satisfactory to Lessor and Maryland Historical Trust.
7. The Tenant shall at its cost and expense perform all maintenance and repairs to the Demised Premises.
8. The Tenant shall maintain at its expense, throughout the Term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises or arising out of the use thereof by the Tenant or its agents, employees, officers, permitted subtenants, invitees, visitors, and guests, under one or more policies of General Comprehensive Liability insurance having such limits of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
9. The lease contains two (2) option renewals for ten (10) years each subject to Board of Public Works approval.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            8-LL (Cont.)

10.     The Clearinghouse conducted an intergovernmental review of the project under MD20131106-0798. It is recommended to change the use, and lease +/- 27.74 acres to the Maryland Civil Air Patrol. The Maryland Civil Air Patrol plans to use the real property as a headquarters facility. It is also recommended that prior to any future construction, demolition, and ground disturbing projects that are undertaken by the Maryland Civil Air Patrol there will be consultation with the Maryland Historical Trust in accordance with Section 106 of the National Historic Preservation Act and Sections 5A-325 and 5A-326 of the State Finance and Procurement Article. It is recommended that the Maryland Department of General Services, Public Safety and Correctional Services and State Police explore the feasibility of continuing to reserve +/-0.05 acres for the ongoing functioning of the Maryland Department of State Police special operations canine unit.

**Remarks**

1.     The Demised Premises shall be used for the headquarters office and supporting facilities for the Maryland Wing of the Civil Air Patrol, which provides educational and response services, including emergency response services, cadet training, and aerospace education.
2.     This location is unoccupied except for the Maryland State Police (MSP) which utilizes approximately one (1) acre of the property for its K9 unit. MWCAP currently have a working relationship with the MSP as a primary responder for search and rescue through the US Air Force Rescue Coordination Center.
3.     The Lease contains a termination for convenience clause subject to 120 days prior written notice to the Tenant.
4.     The Department of General Services, in conjunction with the Department of Public Safety and Correctional Services, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        9-LT (Cont.)

2.        The leased space is comprised of an inspection bay capable to hold 2 vehicles and a client waiting area.
3.        The lease contains a termination for convenience clause.
4.        In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Daily Record, E-Maryland Marketplace and the DGS website. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            10-LT

**DEPARTMENT OF PUBLIC SAFETY AND**      Pretrial Detention and Services  
**CORRECTIONAL SERVICES**                      (Baltimore City)

**Landlord**    Mayor and City Council of Baltimore City  
    200 N. Holliday St., Room 304  
    Baltimore, MD 21202

**Property Location**                              406 E. Eager St. (Warden Street Lot)  
    Baltimore, MD 21202

|                           |                 |  |          |                                |     |
|---------------------------|-----------------|--|----------|--------------------------------|-----|
| <b><u>Space Type</u></b>  | Surface Parking | <b><u>Lease Type</u></b>               | New      | <b><u>Number of Spaces</u></b> | 103 |
| <b><u>Duration</u></b>    | 10 Years        | <b><u>Effective</u></b>                | 2/1/2014 |                                |     |
| <b><u>Annual Rent</u></b> | \$1.00          | <b><u>Rate Per Space Per Month</u></b> | N/A      |                                |     |

|  |   |
|--|---|
| <b><u>Utilities Responsibility</u></b> | Tenant  |
| <b><u>Custodial Responsibility</u></b> | Tenant  |
| <b><u>Previous Board Action(s)</u></b> | 12/14/94 - Item 14-L                          |
| <b><u>Fund Source</u></b>              | Special 100%   J02B0101   B0102   OBJ 13 1301 |

**Background/History**                              These parking spaces have been used by employees of the Department of Public Safety & Correctional Services (DPSCS) since 1994 under a one (1) year agreement which began on 12/15/1994 and expired on 12/14/1995. Thereafter, the lease continued on a month-to-month basis. The rental payment to Baltimore City was based on the rate of \$15.40 per space per month for 103 spaces - \$19,034.40 annually. Over time, the condition of the parking lot has deteriorated. Following a lengthy negotiation, an agreement for the agency to assume responsibility for paving repairs and lighting in lieu of rent was reached.

**Remarks**

1. DPSCS employees park personal vehicles based on a daily, 3-workshift schedule. Vehicles are stacked on the lot during shift change.
2. The lease requires DPSCS to complete the work on the parking lot within the first five (5) years of this lease term. If repairs not be completed, DPSCS will resume payment of parking at a rate of \$15.40/space/month - \$19, 034.40 annually beginning with the 6<sup>th</sup> year of this lease agreement.
3. Estimates for initial repairs are \$38,000. On-going maintenance is estimated to be \$5,000 annually.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      10-LT (Cont.)

4.      The lease provides for one (1) option to renew the lease agreement for a period of 10 years subject to Board of Public Works approval.
5.      The Baltimore City Board of Estimates approved this lease on 12/11/13.
6.      The lease contains a termination for convenience clause.

---

Board of Public Works Action - The above referenced Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            11-LT-OPT

**MARYLAND DEPARTMENT OF**  
**TRANSPORTATION**

Motor Vehicle Administration  
 Glen Burnie, MD  
 Anne Arundel County

**Landlord**

Merritt – 089, LLC  
 2066 Lord Baltimore Dr.  
 Baltimore, MD 21244

**Property Location**

150 Blades Ln  
 Glen Burnie, MD 21060

|                           |                  |  |          |                           |        |
|---------------------------|------------------|--|----------|---------------------------|--------|
| <b><u>Space Type</u></b>  | Office/Warehouse | <b><u>Lease Type</u></b>               | Renewal  | <b><u>Square Feet</u></b> | 12,750 |
| <b><u>Duration</u></b>    | 5 Years          | <b><u>Effective</u></b>                | 2/1/2014 |                           |        |
| <b><u>Annual Rent</u></b> | \$96,645.00      | <b><u>Square Foot Rate</u></b>         | \$7.58   |                           |        |
|                           |                  | <b><u>Prev. Square Foot Rate</u></b>   | \$7.16   |                           |        |
|                           |                  | <b><u>Eff. Square Foot Rate</u></b>    | \$8.82   |                           |        |
|                           |                  | <b><u>Prev. Eff. Sq. Foot Rate</u></b> | \$8.40   |                           |        |

**Utilities Responsibility**  
**Custodial Responsibility**

Tenant  
 Tenant

**Previous Board Action(s)**

10/01/08 – 14-LT; 07/30/03 – 9-L; 08/05/98 – 52-L;  
 09/27/89 – 21-L

**Fund Source**

Special 100% JO4E0001      Obj. 1301

**Special Condition**

The lease incorporates 5 use in common parking spaces.

**Remarks**

1.      This space has been used since 1989 for warehousing and distribution of forms for the MVA offices.
2.      The lease contains a termination for convenience clause.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      11-LT-OPT (Cont.)

3.      This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            12-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Korean War Veterans Association Antietam Chapter #312, Incorporated and the Mayor and City Council of the City of Hagerstown (Washington County)*

*Antietam Chapter #312 Korean War Veterans Monument*

*“For the planning, design, construction, and capital equipping of the Antietam Chapter #312 Korean War Veterans Monument, located in Hagerstown.”*

***\$40,000.00***

*Maryland Consolidated Capital Bond Loan of 2012 (LSI - Chapter 444, Acts of 2012; as amended by Chapter 430, Acts of 2013)*

*DGS Item G090, (SL-041-120-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Directors of the Korean War Veterans Association Chapter #312, Inc. and the Mayor and City Council of the City of Hagerstown have submitted evidence in the form of canceled checks and invoices that they have \$43,091.80 in eligible expenditures to meet the matching fund requirement.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Korean War Veterans Association Chapter #312, Incorporated and/or the Mayor and City Council of the City of Hagerstown \$3,091.80 for eligible expenditures.

**BACKGROUND**

|                              |                     |
|------------------------------|---------------------|
| Total Project                | \$ 80,000.00        |
| <b>12-G090 (This Action)</b> | <b>\$ 40,000.00</b> |
| Local Cost                   | \$ 40,000.00        |

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      12-CGL (Cont.)

(3)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            13-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Trustees of the Baltimore Curriculum Project, Inc. (Baltimore City)*  
*Baltimore Curriculum Project*  
*“For the planning, design, construction, and capital equipping of the City Springs School Community Athletic Complex.”*  
**\$55,000.00**  
*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)*  
*DGS Item G041 (SL-026-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Baltimore Curriculum Project, Inc. has submitted evidence that it has \$1,471,639.59 in a financial institution to meet the matching fund requirement for this project.

|                          |                              |                     |
|--------------------------|------------------------------|---------------------|
| <b><u>BACKGROUND</u></b> | Total Project                | \$ 2,080,848.00     |
|                          | <b>13-G041 (This Action)</b> | <b>\$ 55,000.00</b> |
|                          | Local Cost                   | \$ 2,025,848.00     |

**REMARKS**

- (1) The grant agreements have been modified to include Baltimore City Board of School Commissioners as “Beneficiary” throughout the document.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (4) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            14-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Trustees of the Howard County General Hospital, Inc. (Howard County)  
Howard County General Hospital*

*“To assist in the renovation and expansion of the Psychiatric Unit at the Howard County General Hospital facility in Columbia.”*

**\$707,500.00**

*Maryland Consolidated Capital Bond Loan of 2012 (MHA - Chapter 444, Acts of 2012)  
DGS Item G020  
(SL-048-120-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Howard County General Hospital, Inc. has submitted evidence that it has \$7,772,450.16 in a financial institution to meet the matching fund requirement for this project.

**BACKGROUND**

|                              |                      |
|------------------------------|----------------------|
| Total Project                | \$2,457,424.00       |
| <b>12-G020 (This Action)</b> | <b>\$ 707,500.00</b> |
| Local Cost                   | \$1,749,924.00       |

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            15-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Coastal Conservation Association (Anne Arundel County)*  
*Maryland Artificial Reef Initiative*

*“For the acquisition, planning, design, and construction of artificial reefs, located in the Chesapeake Bay, Coastal Bay, and the Atlantic Ocean.”*

**\$200,000.00**

*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)*  
*DGS Item G033*  
*(SL-025-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of the Coastal Conservation Association has submitted evidence that it has \$538,887.50 in a financial institution to meet the matching fund requirement for this project.

**BACKGROUND**

|                              |                      |
|------------------------------|----------------------|
| Total Project                | \$ 400,000.00        |
| <b>13-G033 (This Action)</b> | <b>\$ 200,000.00</b> |
| Local Cost                   | \$ 200,000.00        |

**REMARKS**

- (1) The grant agreements have been modified to include the Maryland Department of Natural Resources as “Beneficiary” throughout the document.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**          15-CGL (Cont.)

(4)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            16-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant.

*Board of Directors of The Baltimore Children's Museum, Inc. (Baltimore City)*

*Port Discovery*

*“For the planning, design, construction, repair, renovation, and capital equipping of the Port Discovery Children's Museum, located in Baltimore City.”*

***\$150,000.00***

*Maryland Consolidated Capital Bond Loan of 2012 (LHI - Chapter 444, Acts of 2012; as amended by Chapter 430, Acts of 2013)*

*DGS Item G098, (SL-041-050-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2014 and the Board of Public Works to certify a matching fund. The Board of Directors of The Baltimore Children's Museum, Inc. has submitted evidence that it has \$345,793.44 in a financial institution to meet the matching fund requirement for this project.

**BACKGROUND**

|                              |                            |
|------------------------------|----------------------------|
| Total Project                | \$4,128,000.00             |
| <b>12-G098 (This Action)</b> | \$ 150,000.00              |
| 13-035 (Prior Action)        | \$1,028,000.00 (non-match) |
| 10-G158 (Prior Action)       | \$ 75,000.00               |
| 10-G110 (Prior Action)       | \$ 25,000.00               |
| 09-G086 (Prior Action)       | \$ 225,000.00              |
| 09-G039 (Prior Action)       | \$ 100,000.00              |
| 08-G123 (Prior Action)       | \$ 200,000.00              |
| 07-G099 (Prior Action)       | \$ 125,000.00              |
| 06-G115 (Prior Action)       | \$ 300,000.00              |
| 05-G115 (Prior Action)       | \$ 250,000.00              |
| 05-G116 (Prior Action)       | \$ 100,000 .00             |
| Local Cost                   | \$1,550,000.00             |

(Prior Actions: 10/16/13 Agenda, Item 19-CGL; 09/21/11 Agenda, Item 25-CGL, 02/23/11 Agenda, Item 16-CGL; 05/06/09 Agenda, Item 31-CGL; 08/20/2008 Agenda, Item 27-CGL; 02/27/08 Agenda, Item 14-CGL; 11/28/07 Agenda, Item 22-CGL; 06/17/09 Agenda, Item 24-CGL; and 08/11/10 Agenda, Item 33-CGL)

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            16-CGL (Cont.)

**REMARKS**

- (1)      This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2)      The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.
- (4)      Non-matching invoices should be submitted to the Department of General Services for the disbursement of funds.

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Board of Public Works Action - The above referenced Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            17-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Trustees of the Wye River Upper School, Inc. (Queen Anne's County)*

*Wye River Upper School*

*"For the construction, repair, renovation, capital equipping, and reconstruction of the Maryland National Guard Armory into the Wye River Upper School."*

**\$200,000.00**

*Maryland Consolidated Capital Bond Loan of 2013 (LHI - Chapter 424, Acts of 2013)*

*DGS Item G035*

*(SL-023-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Wye River Upper School, Inc. has submitted evidence that it has \$650,781.81 in a financial institution to meet the matching fund requirement for this project.

**BACKGROUND**

|                              |                      |
|------------------------------|----------------------|
| Total Project                | \$ 5,500,700.00      |
| <b>13-G035 (This Action)</b> | <b>\$ 200,000.00</b> |
| Local Cost                   | \$ 5,300,700.00      |

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           18-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

*Board of Directors of the National Center on Institutions and Alternatives, Inc.  
(Baltimore County)*

*Youth in Transition School*

*“For the planning, design, construction, and capital equipping of the Youth in Transition School.”*

***\$50,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LSI - Chapter 424, Acts of 2013)  
DGS Item G065*

***\$150,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LHI - Chapter 424, Acts of 2013)  
DGS Item G127  
(SL-027-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of the National Center on Institutions and Alternatives, Inc. has submitted evidence that it has \$1,135,768.77 in a financial institution to meet the matching fund requirement for this project.

**BACKGROUND**

|                              |                      |
|------------------------------|----------------------|
| Total Project                | \$ 2,185,000.00      |
| <b>13-G065 (This Action)</b> | <b>\$ 50,000.00</b>  |
| <b>13-G127 (This Action)</b> | <b>\$ 150,000.00</b> |
| Local Cost                   | \$ 1,985,000.00      |

**REMARKS**

(1) The grant agreements have been modified to include LJ Asset Management, LLC and 7130 Rutherford Road, LLC as “Beneficiaries” throughout the document.

(2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**          18-CGL (Cont.)

(4)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            19-CGL (Cont.)

**FUND SOURCE**                      Eligible project costs include \$210,776.00 for acquisition plus \$820.00 for appraisals for a total of \$211,596.00.

\$ 52,899.00 (25%) Cornerstone Montgomery,  
Montgomery Co. Housing/Community Affairs  
\$158,697.00 (75%) State Grant MCCBL 2010

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Board of Public Works Action - The above referenced Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            20-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Way Station, Inc.  
 230 W. Patrick St.  
 Frederick, MD 21705-3826

**PROJECT NO. AND TITLE**

Project No. MHA-CB-26201-02;  
 Renovation of: 205 S. Jefferson St.  
 Frederick, MD 21701

**DESCRIPTION**

Approval is requested for a grant of \$69,450.00 to assist Way Station, Inc. in the cost of the renovation of a single garden style apartment building housing (7) two-bedroom units. The renovated building will provide housing for fourteen (14) individuals with severe mental illness and co-occurring developmental disabilities.

**PROCUREMENT METHOD**

US-HUD Approved Bid

**AWARD**

Buchey Builders, Inc.,  
 Frederick, MD

**AMOUNT**

\$437,781.00

**PRIOR ACTION**

12/ 21/2011 DGS Agenda, Item 16-CGL  
 The State granted Way Station, Inc. \$521,550.00 from the 2009 MCCBL, Community Health Facilities Fund for the acquisition of the apartment building located at 205 South Jefferson Street, Frederick, MD.

**REMARKS**

1.        Grantee is a nonprofit organization.
2.        The renovation will provide housing for fourteen (14) mentally ill individuals.
3.        No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            20-CGL (Cont.)

**FUND SOURCES**

The total project cost of \$437,781.00 is eligible for State grant participation and allowed at 15.9% or \$69,450.00 as follows:

\$368,331.00 (84.1%) – Way Station, Inc.

US-HUD

\$ 69,450.00 (15.9%) – State MCCBL 2010  
Community Health Facilities Fund

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            21-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant.

*Board of Trustees of Maryland Institute College of Art (Baltimore City)*

*Maryland Institute College of Art - Academic and Fox Buildings*

*“For the planning, design, construction, renovation, and capital equipping of the New Academic Building and Fox Building located at the Maryland Institute College of Art campus.”*

***\$4,000,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (MICUA - Chapter 424, Acts of 2013), DGS Item G010, (SL-028-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Trustees of Maryland Institute College of Art has submitted evidence that it has \$6,903,882.45 in a financial institution to meet the matching fund requirement for this project.

**BACKGROUND**

|                              |                |
|------------------------------|----------------|
| Total Project                | \$9,100,000.00 |
| <b>13-G010 (This Action)</b> | \$4,000,000.00 |
| Local Cost                   | \$5,100,000.00 |

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            22-CGL (Cont.)

3. In accordance with *Subtitle 6 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore County.
4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds.

**FUND SOURCES**

The total project cost of \$336,200.00 is eligible for State grant participation at \$317,400.00 with the State share of 44.04% or \$139,792.00. Funding is as follows:

\$196,408 (55.96%) – Key Point Health Services, Inc.  
 Bank Loan from BB&T  
 \$139,792 (44.04%) – State Grant  
 MCCBL 2010, (Community Health Facilities Fund)

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Board of Public Works Action - The above referenced Item was:

|                 |             |                    |           |
|-----------------|-------------|--------------------|-----------|
| APPROVED        | DISAPPROVED | DEFERRED           | WITHDRAWN |
| WITH DISCUSSION |             | WITHOUT DISCUSSION |           |