

BOARD OF PUBLIC WORKS
TABLE OF CONTENTS
NOVEMBER 12, 2014

Item		Section page no.	Overall page no.
SECRETARY'S AGENDA			
1-2	Agriculture		1
3	Board of Public Works PAAR		3
4	Board of Public Works Wetlands License		4
5-9	Housing and Community Development		5
10-11	Environment		12
12	Maryland Environmental Service		14
13-14	Planning		15
15	State Treasurer		17
16	Bonds		19
APPENDIX			
A1	Environment	App1	21
A2	Transportation	App3	23
SUPPLEMENT A			
DEPARTMENT OF NATURAL RESOURCES/REAL PROPERTY			
1-4	Program Open Space Local Share	DNR1	25
5-6	Program Open Space State Share	DNR6	30
SUPPLEMENT B			
DEPARTMENT OF BUDGET AND MANAGEMENT			
1	Services Contract	1B	33
6		14B	46
2	Service Contracts Renewal Option	3B	35
3-4	Service Contracts Modifications	6B	38
8		19B	51
5	General Miscellaneous	12B	44
7		17B	49
SUPPLEMENT C			
UNIVERSITY SYSTEM OF MARYLAND			
1	University of MD, Baltimore	1C	54
2	General Miscellaneous	3C	56
3	Towson University	4C	57

BOARD OF PUBLIC WORKS
TABLE OF CONTENTS
NOVEMBER 12, 2014

Item		Section page no.	Overall page no.
<i>SUPPLEMENT D</i>			
DEPARTMENT OF INFORMATION TECHNOLOGY			
1	Comptroller	1D	59
2	Education	2D	60
3	Assessment & Taxation	3D	61
4	Health & Mental Hygiene	5D	63
DEPARTMENT OF TRANSPORTATION			
1-3	Construction	T1	65
4-8	Architecture & Engineering	T8	72
9-10	Service	T34	98
11-12	Maintenance	T40	104
13	Tenant Lease	T45	109
14-20	Real Property	T46	110
21	General Miscellaneous	T54	117
DEPARTMENT OF GENERAL SERVICES			
1-3	Maintenance	GS1	120
4-6	General Miscellaneous	GS7	126
7-8	Real Property	GS13	132
9-10	Leases	GS18	137
14		GS25	144
11-13	Capital Grants & Loans	GS21	140

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

*Norman Astle (410) 841-5864
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**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program Grant Requests***

Recommendation: That the Board of Public Works approves funding 16 individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$350,550

Agreement	Recipient	County	Amount \$
AT-2015-2537	Kenneth A. Myers, Sr	Kent	3,500
AT-2015-2541	Kurt Russell Koch	Harford	2,225
AT-2015-2542	Kurt Russell Koch	Harford	2,225
AT-2015-2547	Walter F. Russell, Jr	St. Mary's	7,300
CH-2015-2348	ISE America, Inc.	Kent	200,000
CH-2015-2349	ISE America, Inc.	Kent	8,500
CH-2015-2350	ISE America, Inc.	Kent	10,000
CH-2015-2538	P. Trevor Fuchs	Kent	13,600
CH-2015-2539	P. Trevor Fuchs	Kent	2,800
CR-2015-2519	Trina N. Garvey	Caroline	10,100
CR-2015-2540	Joan Plocek	Dorchester	1,400
CR-2015-2544	Easton Farm, LLC	Caroline	46,500
MP-2015-2546	Randy D. Sowers	Frederick	12,800
PB-2015-2520	Wayne W. Mullinix, Jr.	Carroll	19,900
PB-2015-2521	Wayne W. Mullinix, Jr.	Carroll	6,300
UP-2015-2548	Richard E. Shank	Washington	3,400

Fund Source: MCCBL of 2013/Item 13106: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
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November 12, 2014**

*Norman Astle (410) 841-5864
norman.astle@maryland.gov*

2. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Additional Funding Requests

Recommendation: That the Board of Public Works approves **additional** funding of four individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$5,905.33.

Agreement	Recipient	County	Amount \$
AT-2014-2255	King Edward Stables, Inc.	Charles	699.41
AT-2014-2354	Timothy J. Carney	Allegany	2,150.06
AT-2014-2359	Glen Savage Dairy, Inc.	Allegany	282.30
PA-2013-1928	Dorothy B. Troutman	Prince George's	2,773.56

Fund Source: *MCCBL of 2010/Item 10077:* Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

Contact: Mary Jo Childs 410-260-7335
mchilds@comp.state.md.us

**3. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

Treasurer – CY 2014, 3rd Quarter

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

*Contact: Bill Morgante, 410-260-7791
Bill.morgante@maryland.gov*

**4. BOARD OF PUBLIC WORKS
*Wetlands License/Concurrence Case***

Recommendation: Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

TALBOT COUNTY

14-0129 PATRICIA M. WITTMAN –Control shore erosion by removing, constructing or emplacing new piers, groins, revetment, bulkhead and boatlift.
Easton, Miles River
Special conditions: Revetment construction, pier removal and platform restriction guidelines.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

*Contacts: Jean Peterson (410) 514-7358 peterston@mdhousing.org
George Eaton (410) 514-7348 eaton@mdhousing.org*

5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deeds of trust on two properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development Article, §§ 4-301-4-309,
Annotated Code of Maryland

Authority to Release State Finance and Procurement Article, § 10-305,
Security Interest: Annotated Code Maryland

A. Courtney Brent
1026 Cedar Heights Drive, Capitol Heights, 20743, Prince George's County
Original Loan and Current Balance: \$3,500

B. Kristin Walker and Barry Morrissey
11835 Holly Plains Drive, Ridgely, 21660, Caroline County
Original Loan and Current Balance: \$2,500

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

*Contacts: Elaine Cornick (410) 514-7449 Cornick@dhcd.state.md.us
Brien O'Toole 410-514-7537 OToole @dhcd.state.md.us
Jean Peterson (410)-514-7358 peterson@mdhousing.org*

6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve lending general obligation bond proceeds as described.

Borrower: MD HA Fairbrooke LLC

Project: Fairbrooke Senior Apartments
700 West Bel Air Avenue, Aberdeen, Harford County, 21001

Authority: Sections 4-101 -- 4-255, Housing and Community Dev't Article,
Annotated Code of Maryland; COMAR 05.05.02

Rental Housing Works finances rental housing occupied by individuals with incomes of 60% and below of the area median income.

Loan Amount: \$2,500,000

Fund Source: MCCBL 2012 and MCCBL 2013

Collateral: Deed of Trust

Description: The project is to acquire and rehabilitate a 122-unit elderly rental housing development located in Aberdeen. The project will offer a mix of affordable one- and two-bedroom units in a four-story apartment building. Five units will serve households with incomes at or below 50% of the area median income, with the remaining 117 units serving households with incomes at or below 60% of the area median income. Project sponsors are Osprey Property Company, LLC and Pax-Edwards, LLC.

Sources	Amount \$
Rental Housing Works (this Item)	2,500,000
HUD/FHA – Taxable Loan (Paired with short-term tax exempt bond loan of \$850,000)	5,688,719
Tax Credit Equity	3,520,213
EHRP (assumed/extended)	1,092,915
HOME (assumed/extended)	345,000
Deferred Development Fee	493,539
Interim Income	234,184
Total	\$13,874,570

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP20140307-5708).

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

*Contacts: Jean Peterson (410) 514-7358 peterston@mdhousing.org
George Eaton (410) 514-7348 eaton@mdhousing.org*

7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve the borrower granting Baltimore County a non-exclusive access easement over approximately 600 square feet at Oak Grove Manor/Riverpoint, property which secures a DHCD loan.

Loan Authority: Yield Reduction Funding
Housing and Community Development Article,
§ 4-211(a)(8), (9), § 4-225(b), § 4-244(a)(4)(i),
Annotated Code of Maryland;
COMAR 05.05.02

Authority to Release Security: State Finance and Procurement Article, §10-305,
Annotated Code of Maryland

Borrower: Oak Grove Associates L.P.
1900 Grove Manor Drive, Essex, 21221

Loan Amount: Original Loan: \$1,250,000
Current Balance: \$1,120,541

History: In 2003, DHCD lent the borrower \$1.25 million to assist in developing a 120-unit elderly housing project on 12.7 acres in Baltimore County. The loan is in two portions: the first, of \$139,494, requires monthly principal and interest payments. The second, of \$1,110,506, requires annual surplus-cash payments. The project has been in operation since 2004. The land secures the loan.

Proposal: Baltimore County requests a non-exclusive permanent access easement across approximately 600 square feet of the land that secures the DHCD loan. The easement will allow Baltimore County to install, construct, maintain, repair, and inspect the water meter and monitor utilities. Baltimore County will covenant that nothing is to be constructed in, on, over or within the easement area.

Value: The proposed easement is 600 square feet. DHCD has determined that the small amount of ground to be included in the easement will have no impact on the value of its security.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

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8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve lending general obligation bond proceeds as described.

Borrower: Obery Court/College Creek Phase III, LLC

Project: Obery Court/College Creek Phase III
Bates Street & Obery Court, Annapolis, Anne Arundel County, 21401

Authority: Sections 4-1201 -- 4-1209, Housing and Community Dev't Article,
Annotated Code of Maryland; COMAR 05.05.05

Partnership Rental Housing Program finances rental housing occupied by individuals with incomes of 50% and below of the Statewide median income.

Loan Amount: \$1,225,000

Fund Source: MCCBL 2014 Partnership Rental Housing Program

Collateral: Deed of Trust

Description: The project – sponsored by Pennrose Properties, LLC and the Housing Authority of the City of Annapolis – is to construct a 61-unit rental housing development for families. The project will offer affordable units with a mix of one, two, three, and four bedroom units. Forty units will be restricted to households earning 30% or less of the area median income and 21 units will be restricted to households earning 60% or less of the area median income. Seventeen units of the 30% or less area median income units will be designated as units receiving funding through the State's Partnership Rental Housing Program. Rents for the PRHP units cannot exceed 50% of the Statewide limits.

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Sources	Amount \$
CDA – PRHP (this Item)	1,225,000
HUD 221 (d)(4) insured mortgage	1,430,026
CDA – RHPP	2,000,000
Tax Credit Equity	8,165,595
Housing Authority of the City of Annapolis	700,000
Total	13,520,621

The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20140414-5746) on April 29, 2014.

BOARD OF PUBLIC WORKS

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Jean Peterson (410)-514-7358 peterson@mdhousing.org*

9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve lending general obligation bond proceeds as described.

Borrower: Ellicott LLLP

Project: Park View at Ellicott City I
8720 Ridge Road, Ellicott City, Howard County, 21043

Authority: Sections 4-101 -- 4-255, Housing and Community Dev't Article,
Annotated Code of Maryland; COMAR 05.05.02

Rental Housing Works finances rental housing occupied by individuals with incomes of 60% and below of the area median income.

Loan Amount: \$832,456

Fund Source: MCCBL 2012 and MCCBL 2013/Rental Housing Works Program

Collateral: Deed of Trust

Description: The project, sponsored by Shelter Development, LLC, is to acquire and rehabilitate an 81-unit rental housing development for the elderly in Ellicott City. A mix of affordable efficiency, one, and two-bedroom units in a four-story elevator building will be available. The project has one unit that will serve a household with income at or below 30% of the area median income, three units that serve households with income at or below 40% of the area median income, and 29 units will serve households with income at or below 50% of the area median income. The remaining 48 units will serve households with incomes at or below 60% of the area median income.

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Sources	Amount \$
Rental Housing Works (this Item)	\$832,456
HUD/FHA – Taxable Loan	3,424,000
DHCD – HOME Loan	608,266
Shelter Foundation Loan	335,475
Howard County Loan	300,000
Tax Credit Equity	1,878,432
Deferred Development Fee	176,934
Interim Income	199,854
Reserve and Escrow Transfer	219,000
Total	\$7,974,417

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP20140307-5706).

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

*Contact Person: Terri Wilson (410) 537-4155
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10. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve a new loan/grant funding up to \$759,426 to Beaches Water Company, Inc. for the **Beaches Water Meter Installation** project in Calvert County. Funding may involve multiple sources, including general obligation bond proceeds as the 20% match to federal funds and other funds. (Legislative District 29C)

- A. **New Loan of \$379,713 (estimated) – Drinking Water State Revolving Loan Fund.**
Borrower will be repay this loan over a period not to exceed 20 years following project completion, at an interest rate of 50% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 2.00% interest rate. To secure this debt, the Borrower will provide the Maryland Water Quality Financing Administration with a revenue pledge, backed by a lien on plant and equipment.
- B. **New Loan Forgiveness/Grant (up to) \$379,713 – Drinking Water Revolving Loan Fund.** This funding is provided under the Drinking Water State Revolving Loan Fund Program disadvantaged community criteria and “Green” project provisions. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.

Project Description: The project entails installation of new water meters and appurtenances throughout the Beaches Water Company service area in Calvert County. The Company plans to install new meters in order to promote water conservation, accurately track water losses, increase efficiency and minimize leakage.

Project Funding Sources:

Drinking Water State Revolving Loan Fund	\$379,713
Drinking Water State Revolving Loan Fund Forgiveness/Grant	\$379,713
Local	\$164,926
TOTAL ESTIMATED PROJECT COST:	\$924,352

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

*Contact Person: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov / cheryl.reilly@maryland.gov*

11. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant funding up to \$3,000,000 to the City of Fruitland for the **Fruitland Water Tower and Morris Mill Urban Water Service District** project in Wicomico County. (Legislative District 38B) Funding may involve multiple sources, including general obligation bond proceeds, which may be provided over several years based on project schedule. MCCBL 2014 specifically provides for \$3,000,000 of Water Supply Financial Assistance Grant funds to be used for this project.

Project Description: This project entails the design and construction of a new water tower, water distribution system and other ancillary equipment for the Morris Mill Water Service District. Individual wells in the Morris Mill area are experiencing groundwater contamination by trichloroethylene (TCE), with several wells exceeding EPA's maximum contaminant level. This project will provide public potable water and fire protection from the City of Fruitland's Water Treatment Plant to approximately 272 parcels in the Morris Mill area.

Project Funding Sources:

Water Supply Financial Assistance, WSG 11.23, MCCBL 2014-14007	\$3,000,000
USDA Rural Utilities Service Grant	\$5,000,000
TOTAL ESTIMATED PROJECT COST:	\$8,000,000

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Sections 9-420 to 9-426, Water Supply Facilities.

MDE certifies that the proposed action complies with the tax-exempt bond provisions of the Internal Revenue Code and does not constitute a change in use or private activity.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

**12. MARYLAND ENVIRONMENTAL SERVICE
*Western Correctional Institution***

A/E Contract: Pump Station Upgrades
MES Project # 15-02-19

Description: Design, bidding, and construction phase services for changes to the raw sewerage pump station at Western Correctional Institution.

Procurement Method: MES A/E Shortlist

Award: Buchart Horn, Inc.

Amount: \$146,524

Term: 2 Years

MBE Participation: 29%

Remarks: Improvements are required to this pump station to ensure reliable transport of raw sewerage from the Western Correctional Institution to Allegany County's wastewater treatment plant. Currently, the equipment in this pump station is old, outdated, and unreliable, and the pumps are prone to clogging and failure. The trash removal equipment is inefficient, and requires outside contractors to come in on a regular basis to clean the drywell of trash.

Fund Sources: MCCBL of 2014, *MES Infrastructure Improvement Fund*

Appropriation Codes: 100 MCCBL 14 (PCA #11057)

Resident Business: Yes

Tax Compliance No.: 14-2275-0111

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SECRETARY'S
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November 12, 2014**

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J. Rodney Little 410.514.7603
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**13. DEPARTMENT OF PLANNING
*Maryland Historical Trust
Historic Preservation Loan Program***

Recommendation: That the Board of Public Works approve the Department of Planning forgiving the balance due on this Historic Preservation loan and releasing the security on the promissory note.

Borrower: B&O Railroad Museum, Inc., Baltimore City

Amount: Original loan \$450,000
Current principal balance \$450,000

Loan Approval: \$450,000/Secretary's Item 22 (1/30/2008)

Loan Authority: State Finance and Procurement Article, §5A-327, Annotated Code of Maryland

Authority to Release Security Interest: State Finance and Procurement Article, § 10-305, Annotated Code of Maryland

Remarks: In February 2003, the massive roof of the Roundhouse at the B&O Railroad Museum collapsed in a snowstorm. The building was severely damaged as was much of the collection of one-of-a-kind historic rail running gear. The Board of Public Works approved a Maryland Historical Trust loan of \$450,000 to the Museum "to rehabilitate the historic 1848 B&O #57, Memnon 0-8-0, Class L steam locomotive, which had been severely damaged by the 2003 collapse of the museum's historic roundhouse roof."

The loan is evidenced by a promissory note which the borrower secured by granting the Trust a security interest in the locomotive. The loan has no interest and no periodic payments, but must be paid in full at the end of the 20-year term. At this time, the borrower states that repaying the loan would require the Museum to set aside more than \$40,000 annually to be able to repay the loan when due. While the Museum's finances are stable, this would create a significant hardship and hinder its growth as an economic, historic, cultural, and educational resource of national and international importance.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

*Contact: Anne Raines 410.514.7634
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J. Rodney Little 410.514.7603
Rodney.little@maryland.gov*

**14. DEPARTMENT OF PLANNING
*Maryland Historical Trust
Historic Preservation Loan Program***

Recommendation: That the Board of Public Works approve the Department of Planning forgiving the balance due on this Historic Preservation loan and releasing the second deed of trust on property used as collateral in consideration for the borrower remitting available short-sales proceeds to the State.

Borrower: 202 High Street, LLC, Cambridge, Dorchester County

Amount:	Original loan	\$ 99,400
	Current principal balance	\$ 99,400
	Current loan balance (principal+interest+fees)	\$117,064

Prior Approval: \$99,400/DGS Item 20-CGL (2/24/2010)

Remarks: In May 2008, a fire severely damaged 202 High Street in Cambridge, a historic house. The borrower entity was formed to purchase the house, preventing its demolition and the loss of a significant contributing structure within the Cambridge National Register Historic District. The Board of Public Works approved a Maryland Historical Trust loan to 202 High Street, LLC to “enable the structure to be stabilized and then offered for sale as a single family residence.”

The loan is evidenced by a deed of trust, with a balloon payment of entire principal and interest due in three years. The property was successfully stabilized in 2011 but the borrower found little market interest in the property; its first offer was received in October 2014. The offer to purchase the property for \$120,000 would result in a short sale. The short-sale proceeds will provide the senior lender approximately \$27,000 (toward a loan balance of \$44,000) and provide the Trust approximately \$75,000. A higher offer is unlikely at this point, given the real estate market in Cambridge, the length of time the property has been on the market, and the fact that the property still requires extensive restoration to make it habitable.

Finding a buyer who is committed to completing the restoration of the property is a significant step forward. The property will continue to be protected by a perpetual preservation easement held by MHT.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

SUPPLEMENTAL

*Contact: Nikki Griffith (410-260-7920)
ngriffith@treasurer.state.md.us*

15. QUALIFIED ZONE ACADEMY BONDS

The Treasurer recommends that the Board of Public Works adopt a resolution concerning the sale of State of Maryland General Obligation Bond – Qualified Zone Academy Bonds, Series 2014.

Amount: Up to \$4,625,000

Denomination: As determined by the Treasurer.

Maturities: As determined by the Treasurer, in accordance with Sections 54A and 54E of the Internal Revenue Code, not to exceed 15 years.

Tax Credit Rates: As set daily by the U.S. Treasury.

Form: General Obligation - Qualified Zone Academy Bonds, Series 2014.

Method and Time of Sale: Private, negotiated sale on a date as determined by the Treasurer prior to December 31, 2014.

Settlement: As determined by the Treasurer, prior to December 31, 2014.

Use of Proceeds: School renovation projects under the Aging Schools Program and equipment acquisitions by the Maryland State Department of Education (Sec. Agenda Item 15/May 14, 2014).

Remarks: Qualified Zone Academy Bonds (QZAB) are special, federally-authorized tax-credit bonds that pay little or no interest but allow QZAB purchasers to receive federal income tax credits. The Treasurer anticipates that a supplemental coupon, paying a relatively small amount of annual interest, may be required to successfully market these QZABs. QZAB proceeds, administered by the Interagency Committee for School Construction through the Aging School Program, are used to fund capital improvements and repairs at existing schools in which at least 35% of the students are eligible for free or reduced-price lunch. QZAB projects must have private business contributions equal to 10% of the project's cost.

Chapter 475 Acts of 2014 authorized the Qualified Zone Academy Bonds Loan of 2014 in the amount of \$4,625,000 representing the federal QZAB authorization for Maryland for calendar year 2012. This sale will issue the full amount of authorized bonds.

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

SUPPLEMENTAL

15. QUALIFIED ZONE ACADEMY BONDS (cont'd)

Sections 54A and 54E of the Internal Revenue Code (the “Code”) and Treas. Reg. §1.1397E-1 provide guidance on the maximum term, permissible use of proceeds and remedial actions for QZABs. Under Sections 54A and 54E of the Code, among the most significant requirements are the remedial actions to be taken under certain circumstances to protect the tax credit status of QZABs. For example, if QZAB proceeds are not spent on qualified projects within three years, the rules require that the unspent proceeds must be used to immediately redeem the QZABs. Similarly, Treas. Reg. §1.1397E-1(h)(8) requires that in the event that a school that received QZAB financing ceases to be used as a public school, at any time during the maximum 15 years the QZABs may be outstanding, the rules require that within 90 days the corresponding amount of QZABs must be redeemed or funds must be set aside in escrow for redemption of the QZABs at maturity, or, in the event of a cash disposition, cash proceeds equivalent to the QZABs must be used within two years for an alternative qualified project.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

SUPPLEMENTAL

*Contact: Nikki Griffith 410-260-7920
ngriffith@treasurer.state.md.us*

16. BONDS

Recommendation: That the Board of Public Works:

(1) authorize for publication in the *Maryland Register* the automatic terminations of State debt authorizations listed in Sections A and B; and

(2) grant a one year exception for the authorization listed in Section C.

Background: The terminations in Sections A and B reduce the State’s authority to issue general obligation bonds in the amount of \$1,720,025.37 and, at the same time, reduce the State’s spending authority as shown for the capital projects listed. The Comptroller’s Office sent written notices of impending cancellations to State agencies in Fiscal Year 2014 (Part A) and to non-profit grantees in June 2013 and January 2014 (Part B). The Office of the Comptroller, the State Treasurer’s Office, and the Department of General Services have reviewed this request and concur.

Authority: Section 8-128, State Finance and Procurement Article, Maryland Code. State law provides “Except to the extent that money authorized by an enabling act for a State project or program has been encumbered by the Board, an authorization of State debt shall automatically terminate 7 years after the date of the authorization, unless . . . the Board unanimously grants a temporary exception for 1 year.”

A. These authorizations for State projects were not encumbered within the seven-year time period and terminated by operation of law on June 1, 2014:

	<i>Amount Terminated</i>	<i>Original Authorization</i>
(1) Maryland Consolidated Capital Bond Loan of 2003 (Chapter 204 of the 2003 Laws of Maryland), as amended <i>Asbestos Abatement Program</i>	\$1.58	\$2,000,000
(2) Maryland Consolidated Capital Bond Loan of 2004 (Chapter 432 of the 2004 Laws of Maryland), as amended <i>St. Mary’s College of Maryland New Academic Building</i>	\$10,129	\$18,576,000
(3) Maryland Consolidated Capital Bond Loan of 2005 (Chapter 445 of the 2005 Laws of Maryland), as amended <i>Facilities Renewal Fund</i>	\$7,990.42	\$10,732,000
(4) Maryland Consolidated Capital Bond Loan of 2006 (Chapter 46 of the 2006 Laws of Maryland), as amended (a) 2100 Guilford Avenue – Addition (b) Gang-related Activity Prevention Grants	\$1,375 \$54,515	\$1,800,000 \$647,414
(5) Maryland Consolidated Capital Bond Loan of 2007 (Chapter 488 of the 2007 Laws of Maryland), as amended (a) Facilities Renewal Fund (b) 192-Cell Medium Security Housing Unit and Support Space (c) Community Health Facilities Grant Program	\$760 \$7,217.68 \$7,020	\$9,000,000 \$25,000,000 \$7,510,000
TOTAL:	\$89,008.68	

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 12, 2014**

SUPPLEMENTAL

16. BONDS (cont'd)

B. The following grant authorizations were not encumbered within the seven-year time period and have terminated by operation of law on June 1, 2014:

	<i>Amount Terminated</i>	<i>Original Authorization</i>
(1) Maryland Consolidated Capital Bond Loan of 2006 (Chapter 46 of the 2006 Laws of Maryland), as amended		
(a) Waxter Center for Senior Citizens	\$150,971.49	\$250,000
(b) Family Life and Wellness Intergenerational Center	\$38,110	\$150,000
(c) Chesapeake Children's Museum	\$115,000	\$115,000
(2) Maryland Consolidated Capital Bond Loan of 2007 (Chapter 488 of the 2007 Laws of Maryland), as amended		
(a) Little Bennett Regional Park – Day Use Area	\$100,000	\$100,000
(b) Little Bennett Regional Park – Day Use Area	\$100,000	\$100,000
(c) Alpha Phi Alpha Fraternity Corporate Headquarters	\$100,000	\$100,000
(d) Duvall Field Renovation	\$1,026.37	\$75,000
(e) Ernest Everett Just Monument	\$11,600	\$75,000
(f) Forbush School	\$150,000	\$150,000
(g) Germantown Boys & Girls Club	\$303,625.43	\$350,000
(h) Northeast Skate Park	\$100,000	\$100,000
(i) St. Mary's College Fairgrounds	\$10,683.40	\$75,000
(j) MacDonald Knolls Center	\$150,000	\$150,000
(k) MacDonald Knolls Center	\$100,000	\$100,000
(l) MacDonald Knolls Center	\$100,000	\$100,000
(m) MacDonald Knolls Center	\$100,000	\$100,000
TOTAL:	\$1,631,016.69	

C. The following authorization was not encumbered within the seven-year time period, but the grantee has requested a one year exception to June 1, 2015:

	<i>Amount Terminated</i>	<i>Original Authorization</i>
Maryland Consolidated Capital Bond Loan of 2007 (Chapter 488 of the 2007 Laws of Maryland), as amended <i>LSI Old Waldorf School Community Loan</i>	\$90,736.75	\$100,000
TOTAL:	\$90,736.75	

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
November 12, 2014**

REVISED

*Contact: Jane Bailey, 410-767-4307
Jane.Bailey@dgs.state.md.us*

**A1. DEPARTMENT OF GENERAL SERVICES for
MARYLAND DEPARTMENT OF THE ENVIRONMENT**

CONTRACT ID: Aarons Run Road Landslide Emergency Repair
Garrett County (near Barton)
ADPICS No.: 001B5400180, Project: F-001-150-004

CONTRACT TYPE: Maintenance

DESCRIPTION: Stabilize and restore area along Aarons Run Road in eastern Garrett County that was made impassable by landslide created by movement in an abandoned mine.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: July 17, 2014

BIDS:

Carl Belt, Inc. <i>Cumberland, MD</i>	\$692,800
Excavating Associates <i>Ellerslie, MD</i>	\$787,831

AWARD: Carl Belt, Inc.

AMOUNT: \$692,800

CONTRACT AWARD: September 15, 2014

TERM: 60 Calendar Days

MBE PARTICIPATION: 0.54%

FUND SOURCE: U00.A06.FY15.PCA68909.05.0899.6181
Using Agency Funds

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
November 12, 2014**

REVISED

**A1. DEPARTMENT OF GENERAL SERVICES FOR
MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)**

REMARKS:

Nature of Emergency: Movement in an abandoned deep mine led to a landslide along Aarons Run Road in Garrett County, about two miles west of the town of Barton. The slide rendered a county road impassable. Garrett County responded with temporary barricades and MDE's Abandoned Land Mine Division designed stabilization and repairs to restore the road to usable condition. The complexity of the site conditions required detailed engineering designs. Construction could not begin until design was complete, causing the delay from emergency declaration date to contract award date. When the emergency construction work has restored the road and surrounding site to original grades, Garrett County will provide the final asphalt paving course.

Basis for Selection: MDE's Mine and Land Division invited seven area firms in to attend a site visit and to bid the project. Two bids were received from firms. Award was made to Carl Belt as the responsible low bidder. Other firms cited current workload and quick turn-around time as reasons for declining to bid.

TAX COMPLIANCE NO.: 14-2489-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
November 12, 2014**

*Contact: T. Suzette Moore, 410-859-7792
Smoores2@bwiairport.com*

**A2. DEPARTMENT OF TRANSPORTATION
MARYLAND AVIATION ADMINISTRATION
*Baltimore/Washington International Thurgood Marshall Airport***

Contract ID: Customs Border Patrol
Emergency Repair Work
ADPICS No. MAACO15012

Contract Type: Construction

Description: Repair damage to Customs and Border Patrol office areas at BWI Marshall resulting from August storm.

Procurement Method: Emergency

Date Emergency Declared: August 26, 2014

Bids:

J & J Construction <i>Littlestown, PA</i>	\$57,371
Atlantic Enterprise <i>Baltimore, MD</i>	\$114,461

Award: J & J Construction (certified small business)

Amount: \$57,371

Contract Award: September 16, 2014

Term: September 16, 2014 – October 30, 2014

MBE Participation: 0%

Fund Source: 100% Special Funds Budgeted to MAA
Appropriation Code: J06I0003

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
November 12, 2014**

**A2. DEPARTMENT OF TRANSPORTATION(cont'd)
MARYLAND AVIATION ADMINISTRATION
*Baltimore/Washington International Thurgood Marshall Airport***

Remarks:

Nature of Emergency: During a storm on August 12, 2014, BWI's Customs and Border Patrol offices and adjacent areas were flooded. The excessive rain damaged many areas, penetrating exterior doors and filling up exterior stairwells. MAA initially deployed building maintenance staff who removed all the water, damaged drywall, insulation, cove base and carpeting, and dried the area out. After assessing the damage, the project manager ultimately determined that MAA resources were not sufficient to complete necessary repairs.

Customs Border Patrol agents advised they would not be able to work in the damaged environment. MAA then declared an emergency on August 26, 2014 to ensure agents could continue daily airport operations.

Basis for Selection: MAA sent out a scope of work to two businesses that have an Airport Customs Seal and were approved by MAA for interior construction work in U.S. Customs and Immigration areas. MAA requested that both firms assess the damage and provide an estimate on the project. J & J Construction was awarded the contract as the responsible bidder submitting the lower responsive bid.

Tax Compliance No.: 14-2495-0011

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
November 12, 2014**

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

1A. PROGRAM OPEN SPACE LOCAL SHARE

Recommendation: Approval to commit \$16,200 for the following **development** project.

East End Dog Park - \$16,200
Town of Thurmont
POS #6276-10-161, MD20140911-0741

Background: Develop 7,000 square foot off-leash dog park within East End Park. Fenced-in area will include benches, drinking fountains, pet waste stations, and climbing area for dogs.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$16,200

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
November 12, 2014**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

**2A. PROGRAM OPEN SPACE LOCAL SHARE
*Garrett County***

Recommendation: Approval to commit \$2,314 for the following **development** project.

Avilton Community Association Pavilion and Playground Improvements - \$2,314
POS #6066-11-195, MD20130111-0030

Background: Install security cameras, additional playground equipment, and construct pavilion at Avilton Community Association Public Playground. The improvements at the site will provide additional recreational opportunities for the citizens of Garrett County.

Prior Approval: \$22,000/DNR-RP Agenda Item 2A (March 6, 2013)
 \$ 8,000/ DNR-RP Agenda Item 6A(2) (Aug. 21,2013)

Fund Source:
Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
Program Open Space – Local, Prior Funds Replacement
Source Code: 14089 Item 089 \$2,313.70

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
November 12, 2014

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

3A. PROGRAM OPEN SPACE LOCAL SHARE
Kent County

Recommendation: Approval to commit \$148,500 for the following **development** projects.

1. *Toal Park Enhancement - \$40,500*

Kent County, POS #6269-14-96, MD20140911-0739

Background: Purchase and install playground structure consistent with National Playground Safety Standards and Americans with Disabilities Act to enhance Toal Park. Regrade, reseed, and apply new infield dirt to baseball/softball field.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$40,500

2. *Turners Creek Pavilion Rehabilitation - \$45,000*

Kent County, POS #6270-14-97, MD20140925-0776

Background: Improve pavilion at Turners Creek Park. Improvements include replacing shingles, roof siding, bricks at the grill stations, stabilizing chimney.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$45,000

3. *Edesville Park Ballfield - \$4,500*

Kent County, POS #6272-14-99, MD20140925-0775

Background: Regrade, reseed, and apply new infield dirt to baseball/softball field in Edesville Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$4,500

Supplement A
Department of Natural Resources
ACTION AGENDA
November 12, 2014

3A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)

4. *Worton Park Enhancement - \$58,500*
Kent County, POS #6273-14-100, MD20140911-0740

Background: Regrade, reseed, and enhance seven athletic fields. Add shade structures, picnic tables, benches, and exercise stations to walking path in Worton Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$58,500

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
APPROVED	DISAPPROVED
WITH DISCUSSION	DEFERRED
	WITHDRAWN
	WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
November 12, 2014**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

**4A. PROGRAM OPEN SPACE LOCAL SHARE
*St. Mary's County***

Recommendation: Approval to commit \$1,660,000 for the following **acquisition** project.

*Shannon Farm Property Acquisition, St. Mary's County
\$ 200,000 (POS Local Share)
\$1,460,000 (POS State Share)
POS #6290-18-128, MD20140925-0777*

Background: Acquire 212 +/- acres in Lexington Park with beach access to Chesapeake Bay. Purchase of this property, with approximately 3,400 linear feet of water frontage, will allow for passive recreational and waterfront activities. This acquisition is partnership among the United States Navy, DNR, and St. Mary's County. The United States Navy is contributing \$2.34 million toward the purchase of this property (through the Readiness and Environmental Protection Integration Program) in exchange for a conservation easement on the property.

Appraised Value:

The Greenlee Group	\$5,500,000
Westholm & Associates	\$3,600,000

Property Cost: \$3,600,000
Incidental Costs: \$ 400,000

Fund Source:

Outdoor Recreation Land Loan of 2008, Chapter 487, Acts of 2007
Program Open Space - Local Projects
Source Code: 08018 Item 818 \$200,000

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
Program Open Space - Stateside
Source Code: 01210 Item 012 \$116,450

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Program Open Space - Stateside
Source Code: 11046 Item 046 \$390,000

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Stateside – Prior Year Replacement Funds
Source Code: 12056 Item 056 \$953,550

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
November 12, 2014

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

5A. PROGRAM OPEN SPACE STATE SHARE
Garrett County

Recommendation: That the Board of Public Works approve the Department of Natural Resources applying to the Commissioner of Land Patents to reserve for public use 47.55 +/- acres of abandoned land off Maryland Route 135 and adjacent to Potomac State Forest, Garrett County:

Unknown Owner Parcel Tax Map 61, POS #4655

Authority: Sections 13-101, 13-106, Real Property Article, Annotated Code of Maryland.

Property: The land is bordered by Potomac State Forest on two sides. A “certificate of reservation” would allow DNR to preserve this forested land, improve boundary line management and provide public access for hunting.

Remarks: The land is abandoned under State law because it is contiguous to DNR-owned land; no property taxes have been paid in the last 20 years; and the land has not actually been possessed by anyone for the last 20 years. The Land Patents Law provides that DNR may reserve vacant or abandoned land by obtaining from the Commissioner of Land Patents (State Archivist) a certificate of reservation for public use. DNR must obtain Board of Public Works approval before submitting its application to the Commissioner.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
November 12, 2014

**SUPPLEMENTAL
REVISED**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

6A. PROGRAM OPEN SPACE STATE SHARE

Frederick J. Wick & Mary J. Wick; Reynolds Farm Holdings, LLC - \$2,781,300

Kent County, POS #4569

Recommendation: That the Board of Public Works approve DNR acquiring in fee simple 254.75 +/- acres located in Kent County. Known as Wick Farm, the property is in active agricultural production and is adjacent to Big Mill Pond Fish Management Area (DNR-protected lands).

~~***Upon Acquisition:***~~ Reference is made to DGS Item 14 LL on today's Agenda in which DNR recommends leasing this property, after acquisition, to The Eastern Shore Food Hub Corp. The proposed lease will require Eastern Shore Food Hub Corp to make approximately 68 acres of the property available for public recreational purposes, including improved access to Big Mill Pond FMA. Working with partners, the Eastern Shore Food Hub will establish a local food infrastructure to produce, aggregate, and distribute healthy foods that have been organically and in other ways sustainably produced. This project is consistent with DHCD's Food Deserts Initiative, which seeks to improve access to healthy foods, including fresh fruits and vegetables in underserved communities.

Background: Acquisition of Wick Farm will help maintain the ecological integrity of the adjoining Fish Management Area, safeguard forest and wildlife habitat, and protect the water quality of the headwaters of the Chester River and Chesapeake Bay. Moreover, conservation of this land will provide the public with enhanced recreational opportunities as currently there is no easily traversed access to the unique resources of Big Mill Pond. The property, located in a Targeted Ecological Area, scored 98 under the Program Open Space Targeting System.

Condition: Grantor will be allowed to remain in the property's Main House for six months after closing. During that time, grantor is responsible for maintenance and insurance.

Legislative Notice: Pursuant to Section 1-104(k) of the Natural Resources Article, DNR notified the Senate Budget and Taxation Committee and the House Appropriations Committee concerning the proposed acquisition and lease on September 12, 2014.

Grantor: Frederick J. Wick & Mary J. Wick
Reynolds Farm Holdings, LLC (entity owned by Wick Family)

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 254.75 +/- acres, improved

**Supplement A
Department of Natural Resources
ACTION AGENDA
November 12, 2014**

**SUPPLEMENTAL
REVISED**

6A. PROGRAM OPEN SPACE STATE SHARE *(cont'd)*
Frederick J. Wick & Mary J. Wick; Reynolds Farm Holdings, LLC - \$2,781,300
Kent County, POS #4569

Price: \$2,781,300
Represents 5% discount from the recommended value of \$2,926,000

Appraisals: \$2,156,000 (6/4/14) – Thomas A. Weigand – Reviewed by Dave Wallenberg
\$2,800,000 (6/10/14) – Terry Dunkin – Reviewed by Dave Wallenberg
\$2,926,000 (6/10/14) – Georgia Nichols – Reviewed by Dave Wallenberg

Fund Source:
Outdoor Recreation Land Loan – 2014 - Program Open Space – Stateside
Chapter 423 Acts of 2013 - Source Code: A0510 Item: 010 Amount: \$2,781,300

The Board of Public Works deferred this Item at its 10/29/14 meeting (DNR-RP Item 6A).

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED*

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

* Approved 2-to-1. Comptroller voted no.

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Clarence Snuggs
410-514-7006
snuggs@mdhousing.org

DEPARTMENT/PROGRAM: Housing and Community Development (DHCD)
Office of Fair Practices

CONTRACT ID: Fair Housing Testing Services
ADPICS # S00B5400007

CONTRACT DESCRIPTION: Develop an affirmative fair housing plan, provide fair housing testing services, and assist DHCD in promoting fair housing.

AWARD: Baltimore Neighborhoods, Inc.
Baltimore, MD

TERM: 12/1/2014 – 11/30/2016

AMOUNT: \$90,000 NTE (2 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS: Only one Proposal Received

MBE PARTICIPATION: 10% (See Requesting Agency Remarks)

PERFORMANCE SECURITY: None

INCUMBENT: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 19 prospective vendors, 15 of which are Maryland firms, and included five MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

ITEM: 1-S (Cont.)

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Baltimore Neighborhoods Inc., the sole Offeror.

Email requests and follow-up phone calls were made to all 19 directly solicited potential offerors to determine why they did not propose to the RFP. Most stated that inadequate staffing and/or not meeting RFP minimum requirements as their reasons for non-participation. The minimum qualifications were to have three years of experience providing fair housing testing services and promoting justice in housing through education of renters/home buyers and housing advocates Statewide.

The recommended awardee will develop an affirmative fair housing plan, provide fair housing testing services, identify impediments to fair housing and conduct six annual fair housing outreach events Statewide. The services are for use by DHCD’s Office of Fair Practices in support the agency’s mission to affirmatively further fair housing and testing the housing markets throughout the State of Maryland.

A 10% MBE participation goal was established for this contract based upon the specialized nature of the services to be provided and the limited ability to subcontract ancillary services for printing and/or foreign/sign language interpretation/translation services. No VSBE participation goal was established for this contract for the same reasons as above for the MBE participation goal. However, the limited subcontracting opportunities were deemed not to warrant a VSBE participation goal.

FUND SOURCE: 100% Special (General Bond Reserve Fund)

APPROP. CODE: S00A2003

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-2153-1110

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

SERVICES CONTRACT RENEWAL OPTION

ITEM: 2-S-OPTION **Agency Contact:** Patricia Tyler
410-767-1008
patricia.tyler@maryland.gov

DEPARTMENT/PROGRAM: Labor, Licensing and Regulation (DLLR)
Maryland Workforce Investment System

CONTRACT ID: GED Testing Services;
DLLR-FY2014-014; Renewal No. 1
ADPICS # P00B4400125

CONTRACT APPROVED: DBM Item 10-S (11/20/2013)

CONTRACTOR: GED Testing Service, LLC
Bloomington, MN

CONTRACT DESCRIPTION: Provide the development and administration
of all computer-based GED testing in the State of Maryland.

OPTION DESCRIPTION: Exercise the first of five one-year renewal
options as contained in the original contract; however, the original agenda item did not show the
available renewal options.

ORIGINAL CONTRACT TERM: 1/1/2014 – 12/31/2014 (w/five one-year renewal options)

OPTION TERM: 1/1/2015 – 12/31/2015

ORIGINAL CONTRACT AMOUNT: \$1,500,000 NTE (1 Year)

OPTION AMOUNT: \$825,000 NTE (1 Year)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$2,325,000 NTE

ORIGINAL PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: None

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

ITEM: 2-S-OPTION (Cont.)

REQUESTING AGENCY REMARKS: Request for approval to exercise the first of five available one-year renewal options with GED Testing Service, LLC, the creator of the GED[®] Test historically used in all 50 States, District of Columbia, United States (U.S.) Insular areas, Canadian Provinces and territories, the U.S. Military and Federal Correctional Institutions. GED Testing Service, LLC partners with state and local testing programs to deliver the test to nearly 800,000 adults every year. No other entity can provide the GED[®] Test, and all testing is done in partnership between GED Testing Service, LLC and the state-eligible agency.

While there have been some recent movements within the United States to abandon the GED[®] Test and develop other modules, their efficacy and success have yet to be demonstrated; and current Maryland Regulation specifically identifies the GED[®] Test as the required measurement for obtaining a high school diploma by examination.

The State of Maryland, by joint approval of the Maryland State Department of Education and DLLR, provides a Maryland high school diploma to successful test candidates. The integrity of the process requires that appropriate performance outcomes are measured over a long period of time. The GED[®] Test is the only current testing module for high school equivalency that has sufficient historical data and longitudinal studies backing their test development and scoring methodology.

As of January 2014, only computer-based electronic GED testing is available. Because the paper tests had only cost test takers a total of \$45 for all batteries of the GED[®] Test, the State will pay the additional portion of the cost over that amount to not cause any undue burden on the test takers trying to obtain their GED. The price of the tests is \$30 for each of the four content areas, up to \$120 for the entire battery of the GED[®] Test. The State will pay \$18.75 per content area, up to \$75 for the entire battery, and the individual test taker will pay \$11.25 per content area, up to \$45 for the entire battery, which is the same amount as the paper version that is no longer available.

Based upon historical usage for these services, DLLR budgeted \$1.5M for the base contract term with \$734,100 being paid by the State. This not-to-exceed (NTE) amount was based upon 12,500 GED tests being administered during the one-year contract multiplied by \$30 for each of the four content areas. The NTE amounts for the five renewal options were not included in the original agenda item due to an oversight in addition to not knowing how much funding would be needed for the option years. At this time, it is anticipated that only \$825,000 NTE will be needed for the first renewal option period based upon administering up to 11,000 GED tests. This estimate is being used for the four remaining one-year renewal options as well; therefore, the entire six-year estimated contract amount would be \$5,625,000.

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

ITEM: 2-S-OPTION (Cont.)

FUND SOURCE: 63% General;
37% Non-Budgeted (Test Taker Fees)

APPROP. CODE: P00G0112

RESIDENT BUSINESS: No

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

REVISED

SERVICES CONTRACT MODIFICATION

ITEM: 3-S-MOD **Agency Contact:** Anna Lansaw
410-767-3796
alansaw3@mta.maryland.gov

DEPARTMENT/PROGRAM: Transportation (MDOT)
Maryland Transit Administration (MTA)

CONTRACT ID: Union Health Care Benefits Administration
MTA-1243; ADPICS # COG00370

CONTRACT APPROVED: DBM Agenda Item 6-S (11/4/2009)

CONTRACTOR: CareFirst BlueCross BlueShield
Owings Mills, MD

CONTRACT DESCRIPTION: Contract to provide for the administration of MTA's self-insured Medical, Prescription Drug, Dental and Vision program for their active union employees, under age 65 retirees (Non-Medicare eligible), over age 65 retirees (Medicare eligible) and dependents.

MODIFICATION DESCRIPTION: Mod to extend the contract by one year in order to complete a new procurement and award a new contract.

ORIGINAL CONTRACT TERM: 11/5/2009 – 12/31/2012 (w/1 two-year renewal option)

MODIFICATION TERM: 1/1/2015 – 12/31/2015

ORIGINAL CONTRACT AMOUNT: \$ 9,860,376 Est. (Admin. Fees/Stop Loss)
\$139,401,682 Est. (Claims)
\$149,262,058 Est. Total (3 Yrs., 2 ½ Mos.)

MODIFICATION AMOUNT: \$ 3,923,889 Est. (Admin. Fees/Stop Loss)
\$59,793,924 Est. (Claims)
\$63,717,813 Est. Total (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$ 7,907,778 Est. (Admin. Fees/Stop Loss)
\$119,587,847 Est. (Claims)
\$127,495,625 Est. Total (See page 8B)

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

REVISED

ITEM: 3-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$ 21,692,043 Est. (Admin. Fees/ Stop Loss)
\$318,783,453 Est. (Claims)
 \$340,475,496 Est. Grand Total

PERCENT +/- (THIS MODIFICATION): +42.69%

OVERALL PERCENT +/-: +42.70%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 5%

MBE COMPLIANCE: 13%

REQUESTING AGENCY REMARKS: Request for approval to extend the original contract by one year to allow MTA additional time to re-solicit and award a new contract.

This one year extension shall provide continuous service for administration, claims processing, and other services in connection with the Preferred Provider Organization (PPO), Health Maintenance organization (HMO), Indemnity (closed health plan for members grandfathered in), Prescription Drug, Dental, and Vision health plans offered by MTA for union employees and retirees. Services required include the administration of stop loss (limits the amount of money the employer pays out for each person's health care).

The MTA solicited for a new contract in calendar year 2014 but discovered errors in the solicitation and determined that it was in the State's best interest to reject all proposals in accordance with COMAR 21.06.02.02C(1)(c) because the proposed amendments to the solicitation would be of such magnitude that a new solicitation is desirable.

MTA will re-solicit the RFP within the one-year extension period and present a new contract award to the Board of Public Works prior to the new contract expiration date.

MTA has received two protests from Cigna, an offeror that submitted a proposal in response to the cancelled procurement, one protesting the rejection of all proposals, dated 10/8/2014, and a second protesting the extension of the current contracts, dated 11/10/2014. By approving this item, per COMAR 21.10.02.11.A, the Board of Public Works will be deemed to specifically find that execution of the contract modification without delay is necessary to protect substantial State interests and it will specifically be doing so notwithstanding the fact that Cigna has protested this extension to the contract.

**Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014**

REVISED

ITEM: 3-S-MOD (Cont.)

FUND SOURCE: 100% Special (Transportation Trust Funds)

APPROP. CODE: J00H0102

RESIDENT BUSINESS: Yes

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod. #1	\$20,000 (Admin. Fees/Stop Loss)	Mod to extend the base contract term by two days (1/1/2013 – 1/2/2013) in order to bring the renewal option to the BPW for approval. Approved by MTA.
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Opt. #1	\$ 7,887,778 Est. (Admin. Fees/Stop Loss) \$119,587,847 Est. (Claims) \$127,475,625 Est. Total	Exercised the single two-year renewal option: 1/3/2013 – 12/31/2014: DBM Item 7-S-OPTION (1/2/2013).
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Total	\$ 7,907,778 Est. (Admin. Fees/Stop Loss) \$119,587,847 Est. (Claims) \$127,495,625 Est. Total
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Board of Public Works Action – This Item was:

APPROVED*	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

* Approved 2-to-1. Comptroller voted no.

Meeting adjourned to closed session (3-0). No action taken in closed session. Board returned to open session.

FORM OF STATEMENT FOR CLOSING A MEETING

Location: Rm 217

Date: 11/12/04
 Time: 11:40 AM

Motion By: Kopp

Seconded By: Franchot end 12:05 PM

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Name <u>GOV</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name <u>TREAS</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name <u>COMP</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

General Provisions
 State Government Article §10-508(a):

3-305(b)(14)

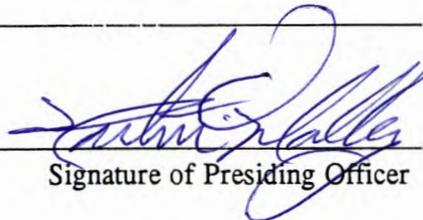
- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public services.
- (7) To consult with counsel to obtain legal advice on a legal matter.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.

Form of Statement For Closing a Meeting

- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:


Signature of Presiding Officer

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

SERVICES CONTRACT MODIFICATION

ITEM: 4-S-MOD **Agency Contact:** Shirley Leach
410-230-6195
shirley.leach2@maryland.gov

DEPARTMENT/PROGRAM: Labor, Licensing and Regulation (DLLR)
Boards of Barbers and Cosmetologists

CONTRACT ID: Maryland State Boards of Barbers and
Cosmetologists Licensing Examination
Services
ADPICS # P00B9200193; COG00608

CONTRACT APPROVED: DBM Item 6-S (7/22/2009)

CONTRACTOR: Prometric
Baltimore, MD

CONTRACT DESCRIPTION: Contract to develop and administer
standardized, consistent, and reliable computer-based examinations (practical and theory) to
accurately test the minimum competency skills of candidates seeking licensure with the Board of
Barbers and the Board of Cosmetologists.

MODIFICATION DESCRIPTION: Mod to extend the contract by six months to
continue services while the procurement is completed to include sufficient time for approval of
new test questions and any needed transition period.

ORIGINAL CONTRACT TERM: 12/1/2009 – 11/30/2014

MODIFICATION TERM: 12/1/2014 – 5/31/2015

ORIGINAL CONTRACT AMOUNT: \$13,427,500 (5 Years)

MODIFICATION AMOUNT: \$174,900 (6 Months)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$13,602,400

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

ITEM: 4-S-MOD (Cont.)

OVERALL PERCENT +/- (THIS MOD): +1.3%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 16%

MBE COMPLIANCE: 14%

REQUESTING AGENCY REMARKS: This contract modification is deemed to be in the best interest of the State in order to continue services while DLLR completes the new procurement and awards the new contract. Questions were raised by potential offerors about proposed fee increases and the National Interstate Council test bank questions that needed to be addressed by the Boards of Barbers and Cosmetologists. This extension will also allow time for the Boards to convene and approve any proposed fee increases.

Prometric has successfully provided the services necessary for:

- Applicant information development;
- Screen and form development;
- Information and form dissemination;
- Examination development and administration for both practical demonstrations and theory portions of cosmetology and licensing categories;
- Developing and providing candidate application processing, to include the candidate application packet, application review process, approval process, notification process, processing candidate and examination fee payments;
- Procuring a testing facility, equipment and personnel;
- Examination scheduling and administration, including the examination booklets and score sheet shipping.
- Grading, reviewing, and compiling pass/fail grade status.
- Candidate results notification, management, audit and statistical report generation; and
- Disseminating the process for applying for an original license.

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

ITEM: 4-S-MOD (Cont.)

FUND SOURCE: 100% Non-Budgeted

APPROP. CODE: P00F0101

RESIDENT BUSINESS: Yes

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

GENERAL MISCELLANEOUS

ITEM: 5-GM **Agency Contact:** Colette Colclough
410-581-4115
ccolclough@mpt.org

DEPARTMENT/PROGRAM: Maryland Public Television (MPT)

FUND SOURCE: 100% Special (Corporate Support)

APPROP. CODE: R15P0004

AMOUNT: N/A

DESCRIPTION: Request to establish four special funded positions, pursuant to 7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 170 (Budget Bill for 2015). This latter provision enables the Board of Public Works to authorize the creation of no more than 100 additional State funded positions during Fiscal Year 2015.

<u>Qty</u>	<u>Position Description</u>	<u>Classification</u>	<u>Salaries & Wages</u>
1	Videographer	9990	\$ 53,685
1	Producer	9990	\$ 63,938
1	Associate Producer	9990	\$ 53,685
<u>1</u>	Associate Producer	9990	<u>\$ 53,685</u>
4	Total		\$224,993

REQUESTING AGENCY REMARKS: These four PINs will replace the current temporary Public Broadcasting Talent (PBT) positions that support special-funded programming operations. Specifically, these positions support MPT's Maryland Farm and Harvest series. As PBTs, these employees receive all full-time employee benefits except for pension benefits. There will be no fiscal impact by creating these PINs. The four PBT PINs will be abolished once the incumbents leave MPT. All future PBTs will be hired as contractual employees.

Videographer – The Videographer is responsible for capturing high-quality video and audio for use in creating programming. This position requires technical knowledge of broadcasting equipment.

Producer – The Producer is responsible for producing and delivering programming about agriculture in Maryland. This position is also in charge of managing the day-to-day operations of a series and staff.

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

ITEM: 5-GM (Cont.)

Associate Producer – The Associate Producers assist with the production of programming, as well as researching, writing, and editing program elements. This position requires technical knowledge of broadcasting and editing equipment.

DBM REMARKS: The Secretary of the Department of Budget and Management has certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request, 51.1 positions will have been approved within the Rule of 100 for FY2015.

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENTAL

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

SERVICES CONTRACT

ITEM: 6-S **Agency Contact:** Anna Lansaw
410-767-3763
Alansaw3@mta.maryland.gov

DEPARTMENT/PROGRAM: Transportation (MDOT)
Maryland Transit Administration (MTA)

CONTRACT ID: MTA Police Force Firearms Simunition Training;
TT16275; ADPICS BPO # **J05B5400025**

CONTRACT DESCRIPTION: Provide certified instructors, equipment, training facility, and programs for a realistic, non-lethal scenario-based, force-on-force firearms training to the MTA police force.

AWARD: Freestate Gun Range
Middle River, MD

TERM: 12/1/2014 – 11/30/2017

AMOUNT: \$135,000

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: None

INCUMBENT: None

REQUESTING AGENCY REMARKS: The Maryland Transit Administration (MTA) Police Force is seeking sole source authorization to enter into a sole source contract for non-lethal, scenario-based, force-on-force Simunitions Training for all sworn personnel firearms training.

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

ITEM: 6-S (Cont.)

Simunition is the predominant manufacturer of firearms training supplies to provide law enforcement communities with the most realistic and non-lethal force-on-force, short range training system. The systems utilize Simunition FX marking cartridges and blank cartridges (no projectile, just sound) to provide the effective close range, reality-based training. These rounds are utilized in service pistols that have been modified with a different barrel that only accepts the marking rounds and will not chamber actual service ammunition, thereby assuring the training weapons are rendered completely safe. Additionally, there are visual indicators to easily confirm that the pistol utilized is a modified Simunitions-firing training weapon.

The Simunition FX marking cartridges come in different colors, to assist in the recognition of which actor/trainee fired which marking rounds for better instructional feedback. They are patented, reduced-energy, non-lethal cartridges that leave a detergent-based, water-soluble color-marking compound that will not damage clothing and completely washes out. The visible impacts allow accurate assessment of simulated lethality. They meet the need for a force-on-force and man-to-man training system that is realistic, effective, inexpensive, adaptable and fully portable.

This Simunition training program is geared toward the unique needs of law enforcement and is therefore not available through other civilian firearms ranges and relies on the certified instructors and designated safety officers to ensure the training is conducted in a well-controlled, monitored and safe environment to ensure the safety of all personnel involved.

There are currently seven companies that are certified to conduct Simunition training in Maryland. Five of the companies do not have the facilities nor can provide the additional equipment required for the training. One company does not have an in-door live range, and therefore does not meet all the facility requirements needed by the MTA. Furthermore, it's more cost effective for the MTA to conduct all training at a single location to reduce overtime and travel costs that would be incurred if training were conducted at different locations. This would also cause the MTA Police Force's training program to be extended to include additional instructors, facilities, and other associated costs incidental to the training.

The Simunitions training will be conducted by certified Simunitions instructors with prior military/law enforcement experience. The facility providing the training will also supply all related firearms conversion kits, marking cartridges, personal protective equipment, props and role players. This product will match existing equipment used by the MTA Police Force in that Simunition conversion kits for the Sig Sauer pistols will be supplied by the company.

SUPPLEMENTAL

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

ITEM: 6-S (Cont.)

Additionally, all related ammunition and personal protective equipment will be provided thereby negating the need for the MTA to make the additional purchases. The company's facility also includes mock-up rooms that are furnished to create a realistic training environment; therefore the MTA Police will benefit from these additional enhancements without needing to build its own training environment. FreeState is also looking to build a mock-up of a Metro train interior to facilitate close-quarters training in that environment. This realistic training will be extremely transit specific and is not offered by other firearms training facilities. As transit policing is unique from other traditional policing environments and poses additional hazards and obstacles, the inclusion of these training environments by FreeState will afford the MTA Police the highest degree of realism and thereby also the highest level of training available in order to ensure public safety to the ridership.

FUND SOURCE: 100% Special (Budgeted to MTA)

APPROP. CODE: J02B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-2039-1111

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENTAL

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

ITEM: 7-GM (Cont.)

- The Treasury Specialist V will be responsible for accounting and fiscal administration of the Injured Workers Insurance Fund.

DBM REMARKS: The Secretary of Budget and Management has certified that DBM will submit a deficiency request to include these funds in the STO's FY2015 final appropriation and will include additional funding for FY2016 in the STO budget for these two positions. If the Board approves this request and the previous agenda item, 53.1 positions will have been approved within the Rule of 100 for FY2015.

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Hand Carried

Supplement B
Department Of Budget And Management
ACTION AGENDA
November 12, 2014

ITEM: 8-S-MOD (Cont.)

PERCENT +/- (THIS MODIFICATION): +5.9%
OVERALL PERCENT +/-: +172.2%
ORIGINAL PROCUREMENT METHOD: Multi-Step Competitive Sealed Bidding
MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: Request for approval to increase the available funding for payment of commissions on additional reporting and remitting of unclaimed property. The Contractors' reporting and remitting efforts have greatly exceeded the estimates for the renewal option period. Based on recent activity from October 10th through October 21st, the Comptroller's Office received a commission invoice for \$122,189 for unclaimed properties totaling \$1,334,346, which extinguished the approved funding for the renewal option. Therefore, additional funding is needed to allow for commission payments through the end of the contract on 11/30/2014.

At the time of the renewal option approval, not all of the Contractors had remittances since this was their first opportunity to work with the Comptroller's Office and had not acquired a history of identifying and remitting unclaimed property. However, several of the Contractors have had great successes, and the estimated number of gross receipts has increased. The unclaimed property auditing firms continue to identify and remit property exceeding the Comptroller's Office estimates. Therefore, it is in the best interest of the State to increase the available funding to continue providing these unclaimed property audit services.

FUND SOURCE: 100% Special (Unclaimed Property)
APPROP. CODE: E00A0501
RESIDENT BUSINESS: Yes

CONTRACTORS (Cont.):

Xerox State & Local Solutions, Inc. (Xerox)
(formerly ACS State & Local Solutions,
Inc.), Fairfax, VA

Audit Services, U.S., LLC (Audit Services)
New York, NY

Abandoned Property Experts, LLC
Ann Arbor, MI

PRA Government Services, LLC (PRA)
d/b/a Revenue Discovery Systems,
Birmingham, AL

Verus Financial, LLC (Verus)
Waterbury, CT

Supplement C
University System Of Maryland
ACTION AGENDA
November 12, 2014

Contact: James Salt 301 445-1987
jsalt@usmd.edu
USM Rep: James Stirling

1-C-OPT. UNIVERSITY OF MARYLAND, BALTIMORE
Construction Contract Renewal Option

Contract ID: On Call Interior Demolition and Hazardous Materials Abatement
 University System of Maryland Institutions in Baltimore Region
 RFP #86348JK

Contract Approved: USM 1-C (12/01/10)
 USM 2-C-OPT (11/16/11) (first renewal)
 USM 8-C-OPT (11/14/12) (second renewal)
 USM 6-C-OPT (11/20/13) (third renewal)

Contractors:

Asbestos Specialists, Inc.	Linthicum Heights, MD
LVI Services, Inc.	Gaithersburg, MD
Barco Enterprises, Inc.	White Marsh, MD
NCM Demolition and Remediation, LP	Baltimore, MD

Contract Description: Labor, materials, equipment, and supervision for abatement construction projects on on-call basis for Offices of Facilities Management at the University System of Maryland institutions in Baltimore Region.

Option Description: Fourth renewal option

Original Term: 12/01/2010 - 11/30/2011 (with 4 one-year renewal options)

Option Term: 12/01/2014 - 11/30/2015 (4th renewal option)

Original Amount: \$2,000,000 (annual estimate)
 No single project to exceed \$500,000

Option Amount: \$2,000,000 estimated annually

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 15% on Task Orders up to \$50,000
 25% on Task Orders \$50,000 and over

Performance Security: Bond required for task order over \$100,000

**Supplement C
University System Of Maryland
ACTION AGENDA
November 12, 2014**

*Contact: James Salt 301 445-1987
jsalt@usmd.edu
USM Rep: James Stirling*

2-GM. GENERAL MISCELLANEOUS
University of Maryland, College Park
Physical Sciences Complex

Recommendation: Approve using \$340,663 in general obligation bond proceeds to fund purchase.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

Description: Visualization Laboratory for Department of Astronomy. The visualization wall comprises nine 55-inch high resolution display panels and includes computer hardware, cabling, control mechanisms, installation, and maintenance.

Procurement Method: Competitive Sealed Proposals

Award: Mechdyne, Marshalltown, IA

Contract Amount: \$418,521

Fund Source: \$340,663 MCCBL 2012: *Provide funds to equip the Physical Sciences Complex at College Park.* Item 036, \$77,858 Current Unrestricted Funds

Approp. Code: R30B22

Tax Compliance No: 14-2425-1111

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
November 12, 2014

Contact: James Salt 301 445-1987
jsalt@usmd.edu
USM Rep: James Stirling

3-S. TOWSON UNIVERSITY
Service Contract

Institution: Towson University

Contract ID: Integrated Marketing Services, TU-1520

Contract Description: Advertising/public relations agency to partner with University staff to provide multichannel campaign planning, creative concept development for print, broadcast, and interactive media, graphic design services, copywriting, media production, media buying, market research, event planning/implementation, public affairs counsel, media relations, communications planning, media training, interactive advertising and tracking, word-of-mouth campaigns, social media counsel, and account management services.

Award: Red House Communications, Inc.
Pittsburgh, PA 15203

Term: 12/1/14 – 6/30/17 (w/three 1-year renewal options)

Amount: \$4,000,000 (31-month base term)
(This estimate comprises \$294,500 in agency fees and estimated media buys of \$3,705,500.)

Procurement Method: Competitive Sealed Proposals

Proposals:

	Technical Rank	Agency Fee	Composite Rank
Red House Communications <i>Pittsburgh, PA</i>	1	\$294,500	1
Planit <i>Baltimore, MD</i>	3	\$271,250	2
idfive <i>Baltimore, MD</i>	2	\$348,750	3

Incumbent: MGH, Inc.

**Supplement C
University System Of Maryland
ACTION AGENDA
November 12, 2014**

**3-S. TOWSON UNIVERSITY (cont'd)
*Service Contract***

MBE Participation: 15%

Performance Security: None

Requesting Institution Remarks: The solicitation, advertised in *eMarylandMarketplace* and on the University’s electronic bid board, and furnished to the Governor’s Office of Minority Affairs, attracted ten responses. Two incomplete proposals were rejected for failure to meet minimum solicitation requirements and five others were not reasonably susceptible of being selected for award. The University requested best and final offers from three short-listed firms. Red House Communications proved to be best qualified to support the University’s new marketing approach.

Towson has moved beyond the traditional agency-client relationship, seeking to maximize in-house resources to meet marketing objectives efficiently and economically, while amplifying student stories and showcasing work created by degree-program students and in the new internal student agency. Instead of simply asking an ad agency to pitch ideas, Towson now seeks a firm with strengths that complement its own staff and student capabilities. Red House Communications demonstrated the best understanding of how to leverage Towson’s in-house resources to meet the RFP objectives, presenting case studies and work samples that emphasized experience as a creative partner in developing media campaigns that use engaging storytelling. Its portfolio showcased strengths in marketing existing brands in collaborative and innovative ways, with limited budgets, and offered the best response to the University’s unique needs, while demonstrating knowledge, skill, and strategic capabilities in the full range of marketing services.

Red House will subcontract a portion of the traditional media buys (radio, television, and newspaper) to an MDOT-certified MBE whose size and presence in local markets will help ensure economies of scale.

Estimated total expenditure over the 67-month ultimate contract term is \$10 million; annual expenditures will vary based on budget, initiatives, and market opportunities.

Fund Source: Current Unrestricted Funds

Resident Business: No

Appropriation Code: R30B24

MD Tax Clearance: 14-2635-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
November 12, 2014

*Agency Contact: Susan B. Phillips (410) 260-7220
sPhillips@comp.state.md.us*

1-IT. COMPTROLLER OF MARYLAND

Contract ID: ASG-TMON for CICS Software
SS-15-07; ADPICS No.: E00B5400047

Description: Maintenance support for ASG-TMON software installed on Customer Information Control System that resides on the Annapolis Data Center mainframe.

Award: Allen Systems Group, Inc., Naples, FL

Term: 12/1/2014 – 11/30/2015 (with 4 one-year renewal options)

Amount: \$ 45,906 – Base
\$ 48,201 – Option Year 1
\$ 50,611 – Option Year 2
\$ 53,142 – Option Year 3
\$ 55,142 – Option Year 4
\$253,002 – Total

Procurement Method: Sole Source

MBE Participation: None

Incumbent: Allen Systems Group, Inc.

Remarks: The Comptroller's technical services unit uses ASG software, an online tool, to monitor the health of Customer Information Control System (CICS). This software – ASG-TMON (Telemetry Monitor) – provides in-depth analysis and displays components that can affect system performance. It also provides user-friendly diagnostic capabilities for problems with definitions, configurations, and applications. As the developer of ASG-TMON for CICS, ASG retains the proprietary and copyright privileges associated with the software. Under these circumstances, ASG is the only known vendor that can license and maintain this software. Due to the proprietary nature of the software, no MBE goal was established.

Fund Source: 100% Reimbursable

Approp. Code: E00A1001

Resident Business: No

MD Tax Clearance: 14-2068-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement D
Department of Information Technology
ACTION AGENDA
November 12, 2014**

*Agency Contact: Teresa Dantzler (410) 767-0114
Teresa.Dantzler1@maryland.gov*

2-IT. MARYLAND STATE DEPARTMENT OF EDUCATION
Library for the Blind and Physically Handicapped

Contract ID: Keystone Library Automation System (KLAS)
ADPICS No.: R00B4400183

Description: Maintain, upgrade, support, and host web-based integrated library management system at the Library for the Blind and Physically Handicapped.

Award: Keystone Systems, Inc., Raleigh, NC

Term: 6/1/2014 – 12/31/2014

Amount: \$67,522

Procurement Method: Sole Source

MBE Participation: 25%

Incumbent: Keystone Systems, Inc. (DoIT Item 4-IT [5/2/2012])

Remarks: RETROACTIVE/MSDE did not properly exercise the option year in Keystone Systems’ original contract which has now expired. MSDE recommends this six-month contract with the incumbent to allow time to enter into a new contract without interruption, which would be disastrous for the blind and handicapped patrons of the Library for the Blind and Physically Handicapped. MSDE recommends award of this contract so that Keystone can continue to maintain, upgrade, support, and host a web-based integrated library management system for use by approximately 10,000 patrons. This system is used by 35 regional libraries in the Library of Congress/National Library Service network. The KLAS software is proprietary, developed by Keystone Systems, Inc. and it is the only company authorized and capable of providing the upgrades, changes and patches necessary to maintain and support its software.

Fund Source: 100% General

Approp. Code: R00A0117

Resident Business: No

MD Tax Clearance: 14-2226-0001

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
November 12, 2014

*Agency Contact: Terri L. Winston (410) 767-1196
 TWinston@maryland.gov*

3-IT. STATE DEPARTMENT OF ASSESSMENT & TAXATION

Contract ID: Assessment Administration and Valuation System
 14-001; ADPICS No.: E50B5400002

Description: Operational and ongoing maintenance support for Assessment Administration and Valuation System.

Award: Manatron, Inc., a Thomas Reuter Business
 Portage, MI

Term: 9/1/2014 – 8/31/2017 (with two 1-year renewal options)

Amount: \$2,011,104 – Base
 \$ 670,368 – Option 1
\$ 670,368 – Option 2
 \$3,351,840 – Total

Procurement Method: Sole Source

MBE Participation: None

Incumbent: Manatron, Inc. (DoIT Item 5-IT [2/5/2014])

Remarks: **RETROACTIVE**/SDAT's previous contract with Manatron expired on August 31, 2014; SDAT attributes the expiration to reorganization within Manatron. SDAT recommends that the Board approve the continuation of maintenance support and required software upgrades to the automated centralized Assessment Administration and Valuation System (AAVS) that was designed for SDAT. AAVS is now fully implemented Statewide and is used by all counties and Baltimore City assessment offices as well as SDAT headquarters. The software was customized based on the assessment value used for over 2.2 million properties (residential and commercial) in the State and new properties added annually, thus the need for ongoing support and maintenance. AAVS allows the Real Property Assessor to perform property valuations, record property ownership, upload property sketches, and accommodate the triennial real property reassessment process. SDAT has done extensive training of staff in AAVS and uses it to defend property valuation in property appeal cases. Manatron has exclusive rights to the software and is the only vendor that can provide the required upgrades and support to maintain AAVS.

Supplement D
Department of Information Technology
ACTION AGENDA
November 12, 2014

3-IT. STATE DEPARTMENT OF ASSESSMENT & TAXATION (cont'd)

Remarks: (cont'd)

Due to the proprietary rights and customized design of the system, no MBE opportunities are available for this effort. SDAT is satisfied with the performance of the incumbent.

Fund Source: 50% General, 50% Special (Local County Cost Reimbursement)

Approp. Code: E50C0004

Resident Business: No

MD Tax Clearance: 14-1830-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement D
Department of Information Technology
ACTION AGENDA
November 12, 2014**

*Agency Contact: Jacqueline Richter (410)767-5738
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4-IT-MOD. DEPARTMENT OF HEALTH & MENTAL HYGIENE

Contract ID: Maintenance and support of eCMS
DHMH-COPMP 12-10803; ADPICS No.: M00B5400001, COF89930

Contract Approved: DoIT Item 4-IT (9/7/2011)
Contractor: Santeon, Inc.
Reston, VA

Contract Description: Run, maintain and enhance electronic claims management system (eCMS) that supports two DHMH programs.

Modification Description: Upgrade eCMS claims processing system to allow the Breast and Cervical Cancer Diagnosis and Treatment Program and the Kidney Disease Program claims payment programs to successfully process claims on newer Windows Server version.

Original Contract Term: 9/13/2011 – 6/30/2014 (w/two 1-year renewal options)
Modification Term: 11/15/2014 – 6/30/2015
Original Amount: \$820,260 (base)
Modification Amount: \$345,000
Prior Modifications: \$382,000

Prior Actions	Amount	BPW Approval
Mod #1 –Funding for on-site technical support	\$ 88,000	DoIT Item 4-IT-MOD (1/8/14)
OPT #1 – Option year	<u>\$294,000</u>	DoIT Item 17-IT-OPT (6/18/14)
	Total: \$382,000	

Revised Total Contract Amount: \$1,547,260
Percent +/- (This Modification): 42.1%
Overall Percent +/-: 52.8%

Original Procurement Method: Sole Source

MBE Participation: None

Fund Source: 61.6% General, 38.4% Special (Cigarette Restitution Fund)

Approp. Code: M00F0304

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

November 12, 2014

	<u>Pages</u>
Construction	1 - 7
Architecture & Engineering	8 – 34
Service	35 – 40
Maintenance	41 – 45
Tenant Lease	46
Real Property	47 – 53
General / Miscellaneous	54 – 55

Gary Lockett (410) 385-4833
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BPW – 11/12/2014

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 515912
LAN Rooms Cooling and Emergency Power at
The World Trade Center Baltimore
ADPICS NO. P515912

CONTRACT DESCRIPTION: This contract is to provide cooling systems and provide emergency power for LAN Rooms on the 13th, 19th, and 20th floors at The World Trade Center.

AWARD: Bob Porter Co., Inc.
Woodbine, MD

AMOUNT: \$374,700

TERM: 120 Work Days from Notice to Proceed

PROCUREMENT METHOD: Competitive Sealed Bidding
(Small Business Reserve)

BIDS:

Bob Porter Co., Inc. Woodbine, MD	\$374,700
Arica Consulting & Contracting, LLC Jessup, MD	\$382,290
Gent Mechanical, Inc. Timonium, MD	\$527,801

MBE PARTICIPATION: 2%

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of the Contract Amount.

REMARKS: The Engineer's Estimate for this contract was \$350,870.

This Solicitation was advertised in eMaryland Marketplace (eMM). Direct solicitation was made to the Governor's Office of Minority Affairs (GOMA), Maryland Minority Contractors Association (MMCA), and Maryland/Washington Minority Contractors Association (MWMCA). Three (3) responsive and responsible bids were received.

ITEM: 1-C (Continued)

BPW – 11/12/14

The new A/C systems are based on using water source heat pumps utilizing the Harbor Heat Sink System, and to reject heat to the harbor water. The Harbor Heat Sink System (HHSS) is a means of rejecting heat from cooling equipment. The HHSS is designed to replace building cooling towers and primarily serves the building cooling system chiller plant. Connecting LAN room cooling equipment to the HHSS eliminates the need to run building chillers for LAN room cooling. Energy is saved by utilizing the HHSS to reject heat from LAN room cooling equipment in lieu of connection to the buildings chilled water system.

100% of the work will be performed by a certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03D002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-2585-0111

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie Calvert 410-545-0433
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BPW – 11/12/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONSTRUCTION CONTRACT

**ITEM: 2-C
 STATE HIGHWAY ADMINISTRATION**

CONTRACT ID: WA2405149
 Remove Existing Underground Storage Tanks and
 Install New Aboveground Storage Tanks at the
 Administration’s Hagerstown Maintenance Facility
 in Washington County
 ADPICS NO.: WA2405149

CONTRACT DESCRIPTION: This Contract consists of the removal of existing underground storage tanks and the installation of new aboveground storage tanks at the Administration’s Hagerstown Maintenance Facility in Washington County.

AWARD: Subsurface Technologies, Inc.
 New Windsor, MD

AMOUNT: \$573,500 NTE

TERM OF CONTRACT: 11/24/2014 – 07/31/2017

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Subsurface Technologies, Inc New Windsor, MD	\$573,500
Total Environmental Concepts, Inc. Gaithersburg, MD	\$656,599
Service All, Inc. Mitchellville, MD	\$752,000
Keystone Petroleum Equipment, Ltd Mechanicsburg, PA	\$789,615
Octagon Services, Inc. DBA Tanks Direct Laurel, MD	\$892,500

LIVING WAGE ELIGIBLE No (prevailing wage contract)

MBE PARTICIPATION: 100%

ITEM: 2-C (Continued)

BPW – 11/12/14

PERFORMANCE SECURITY:

Payment & Performance Bonds for 100% of the award amount exist on this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One Hundred Seventy Six (176) contractors were notified for this project on eMaryland Marketplace; Forty Four (44) of which were MDOT Certified MBE's.

An MBE goal of 4% was established; however the prime contractor is a certified MBE, therefore the participation is 100%.

FUND SOURCE:

100% Special Funds Budgeted to SHA

APPROPRIATION CODE:

J02B0101

RESIDENT BUSINESS:

Yes

MD TAX CLEARANCE:

14-2169-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 11/12/2014

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: Construction

ITEM: 3-C-MOD

MARYLAND PORT ADMINISTRATION:

CONTRACT ID: 512901
 Masonville Vessel Berth at Masonville Marine
 Terminal, Baltimore City
 ADPICS No. C0315643

ORIGINAL CONTRACT APPROVED: DOT Agenda 05/02/12, Item 4-C

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Corman Marine Construction
 Annapolis Junction, MD 20701

MODIFICATION: Modification No. 4 provides funding and additional time for unforeseen work at the time of the design and bid. The new work item requires that a special part (Capstan Winches for Ship Hawsers) be installed to pull the large, heavy ropes to the new mooring posts that are set back from the wharf.

AMOUNT: \$90,000

ORIGINAL CONTRACT AMOUNT: \$20,273,338

REVISED CONTRACT AMOUNT: \$22,229,725

PERCENTAGE INCREASE: 0.44% (Modification No. 4)
 9.65% (Overall)

TERM OF CONTRACT: 400 work days from NTP (Original)
 10 work days (Modification No. 3)
26 work days (Modification No. 4)
 436 Revised Term

MBE PARTICIPATION: 16 % (MBE Compliance 16.06%)

ITEM: 3-C-MOD (Continued)

BPW – 11/12/14

REMARKS: The original contract created a new vessel berth and Ro/Ro platform at the Port’s Masonville Marine Terminal. It includes the pile-supported berth, dredging, lighting, drainage, water supply and fire hydrants. This modification provides funding to procure and install “Capstan Winches” that will pull the large ship hawsers (ropes) up and back to the moorings. The winches have been requested by the International Longshoreman Association (ILA) Line Handlers after they visited the new wharf as it neared completion. The installation of this equipment is intended to improve safety, efficiency and prevent injury.

FUND SOURCE: 100% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03D002

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION–THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

ITEM: 3-C-MOD (Continued)

BPW – 11/12/14

ATTACHMENT 1

<u>Amount</u>		<u>Term</u>	<u>BPW/DCAR</u> <u>Date</u>	<u>Reason</u>
Original Contract	\$20,273,338	400 Work Days	BPW 5/2/12	
Modification #1	\$ 692,500		BPW 1/23/13	Additional Dredging
Modification #2	\$ 909,382		BPW 5/7/13	Additional Dredging
Modification #3	\$ 264,505	10 Work Days	BPW 6/18/14	Preserve Structural Integrity and Place Railroad Spur
Modification #4	\$ 90,000	26 Work Days		
Revised Amount	\$22,229,725			

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BPW – 11/12/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 4-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2009-10 A
 Construction Management and Inspection Services,
 Statewide
 ADPICS NO.: SBCS0910A

CONTRACT DESCRIPTION: This is one (1) of three (3) open-end task order contracts to provide Construction Management and Inspection Services, Statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on November 6, 2014.

AWARD:
 Rummel, Klepper & Kahl, LLP Contract A
 Baltimore, MD

AMOUNT: \$8,000,000

TERM OF CONTRACT: 11/13/2014 – 11/12/2019

DBE PARTICIPATION: 25%

PROPOSALS:

	Technical Proposal Rating (Max 685)	Technical Ranking	NTE Price
Rummel, Klepper & Kahl, LLP Baltimore, Maryland	580.94	1	\$8,000,000 (Contract A)
Johnson, Mirmiran & Thompson, Inc. Baltimore, Maryland	571.09	2	Contract B
O’Connell & Lawrence, Inc./ Whitney, Bailey, Cox & Magnani, LLC Annapolis Junction, Maryland	526.55	3	Contract C
EA Engineering, Science & Technology, Inc. / Parsons Brinckerhoff, Inc. Hunt Valley, Maryland	440.83	4	N/A

ITEM: 4-AE(Continued)

BPW – 11/12/14

	Technical Proposal Rating (Max 685)	Technical Ranking	NTE Price
Dewberry Consultants, LLC Urban Engineers, Inc. Baltimore, Maryland	364.94	5	N/A
Heery International, Inc. Washinton, DC	282.31	6	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA’s web page. A total of six (6) engineering consultant firms submitted technical proposals for this project.

The Consultant shall provide Construction Management and Inspection Services for various new Building Construction and Renovation, HVAC Replacement or Upgrade, Roof Replacements, Fuel Systems Installation, Renovation or Upgrade projects within the State of Maryland. The services will consist of individual project assignments on an as-needed basis.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE: Rummel, Klepper & Kahl, LLP 14-2614-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

Norie A. Calvert (410) 545-0433
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BPW – 11/12/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 5-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2010-12 D and E
National Pollutant Discharge Elimination System (NPDES) Services, Statewide
ADPICS NO.: SBCS1012D, SBCS1012E

CONTRACT DESCRIPTION: These are two (2) of eight (8) open-end task order contracts to provide National Pollutant Discharge Elimination System (NPDES) Services, Statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on November 6, 2014.

AWARD:

McCormick Taylor, Inc. Contract D
Baltimore, MD

Dewberry Consultants, LLC/ Contract E
Whitney, Bailey, Cox & Magnani, LLC
Baltimore, MD

AMOUNT: \$6,000,000 each (\$12,000,000 total)

TERM OF CONTRACT: 11/13/2014 – 11/12/2020

DBE PARTICIPATION: 25%

PROPOSALS:

	Technical Proposal Rating (Max 720)	Technical Ranking	NTE Price
Rummel, Klepper & Kahl, LLP/ Tetra-Tech, Inc. Baltimore, MD	410.4	1	Contract A BPW Approval on 10/15/14
URS Corporation/ Century Engineering, Inc. Hunt Valley, MD	399.9	2	Contract B BPW Approval on 10/15/14

ITEM: 5-AE(Continued)**BPW – 11/12/14**

	Technical Proposal Rating (Max 720)	Technical Ranking	NTE Price
KCI Technologies, Inc. Sparks, MD	393.4	3	Contract C BPW Approval on 9/17/14
McCormick Taylor, Inc. Baltimore, MD	381.2	4	\$6,000,000 (Contract D)
Dewberry Consultants, LLC/ WBCM, LLC Baltimore, MD	380.5	5	\$6,000,000 (Contract E)
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	372.5	6	Contract F BPW Approval on 10/15/14
EA Engineering, Science & Technology, Inc./ A.Morton Thomas & Associates, Inc. Hunt Valley, MD	370.9	7	Contract G
Parsons Brinckerhoff, Inc. Baltimore, MD	359.7	8	Contract H BPW Approval on 10/15/14
Wallace Montgomery & Associates, LLP/ GeographIT, Inc. Hunt Valley, MD	344.6	9	N/A
Greenman-Pedersen, Inc./ Gannett Fleming Annapolis Junction, MD	330.7	10	N/A
ATCS, Inc./ Endesco, Inc. Annapolis, MD	322.4	11	N/A
Pennoni Associates, Inc. Baltimore, MD	317.4	12	N/A
Stantec Consulting Services, Inc. Laurel, MD	308.1	13	N/A
Whitman Requardt & Assoc., LLP Baltimore, MD	303.5	14	N/A
AECOM, Inc. Baltimore, MD	281.3	15	N/A
LimnoTech, Inc. Washington, DC	264.4	16	N/A
AKRF, Inc. Hanover, MD	254.9	17	N/A
CDI-Infrastructure dba LR Kimball, Inc. Ebensburg, PA	241.9	18	N/A

ITEM: 5-AE (Continued)

BPW – 11/12/14

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA’s web page. A total of eighteen (18) engineering consultant firms submitted technical proposals for this project.

Consultant shall provide engineering consulting services toward fulfilling the requirements of the National Pollutant Discharge Elimination System (NPDES) regulations and discharge permit conditions for Municipal Separate Storm Sewer Systems (MS4), stormwater construction activities, construction activity effluent limitations, Chesapeake Bay TMDL/MD Watershed Implementation Plan (WIP) and industrial point source discharges as defined by the Environmental Protection Agency (EPA) and the Maryland Department of Environment (MDE). Work assigned can include: civil and environmental engineering; Geographic Information System (GIS) and database management, administration and support; storm drain system, outfall and stormwater control inventory, inspection, remediation and design services; construction management and inspection; illicit discharge/connection inspection, sampling and elimination activities; water quality education programs, watershed sampling and monitoring programs; TMDL activities including but not limited to pollutant loading and reduction computations, coordinating watershed activities between internal and external partners, implementing traditional and innovative best management practices/programs and stormwater controls; developing, conducting and/or managing water quality related research activities; outfall stabilization and erosion repair; storm drain analysis and design; technical writing and report preparation; construction documentation and advertisement packages; and Computer Aided Drafting and Design (CADD)., for SHA's Office of Highway Development and the Office of Environmental Design, statewide.

The MBE goal established for this contract was 25%

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESSES: Yes

ITEM: 5-AE (Continued)

BPW – 11/12/14

MD TAX CLEARANCE: McCormick Taylor, Inc. 14-2470-0111
Dewberry Consultants, LLC/ 14-2588-1111
Whitney, Bailey, Cox, & Magnani, LLC

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Norie A. Calvert (410) 545-0433
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BPW – 11/12/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 6-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2011-11
 Environmental Monitoring for Cleaning and
 Painting Bridges, Statewide
 ADPICS NO.: SBCS1111

CONTRACT DESCRIPTION: This is one (1) of one (1) open-end task order contracts to provide Environmental Monitoring for Cleaning and Painting Bridges, Statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on November 6, 2014.

AWARD:
 Stantec Consulting Services, Inc. Contract A
 Baltimore, MD

AMOUNT: \$1,000,000

TERM OF CONTRACT: 11/13/2014 – 11/12/2020

DBE PARTICIPATION: 0.0%

PROPOSALS:

	Technical Proposal Rating (Max)	Technical Ranking	NTE Price
Stantec Consulting Services, Inc. Baltimore, Maryland	402.3	1	\$1,000,000 (Contract A)
Global Consulting, Inc. Washington, DC	356.5	2	N/A
Pennoni Associates, Inc. Baltimore, Maryland	348.3	3	N/A
Aria Environmental, Inc. Woodbine, Maryland	342.0	4	N/A

ITEM: 6-AE (Continued)

BPW – 11/12/14

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA’s web page. A total of four (4) engineering consultant firms submitted technical proposals for this project.

Consultant shall provide quality assurance performing field testing and monitoring; review construction contractor's plans and programs, construction and field data for environmental, hazardous waste, and worker safety for cleaning and painting operations of existing steel bridges that include removal of existing coatings containing toxic metals; perform air monitoring for worker exposure and ambient air all in connection with the Project, statewide.

The DBE goal established for this contract is 0%. There are a limited number of firms with experience providing environmental monitoring during the removal of lead paint from existing steel structures and are able to represent the Administration in cases requiring expert advice. Since the contract will require a maximum of two (2) individuals to work statewide and manage the environmental monitoring of all bridge painting contracts SHA considers this a single element of work and therefore no DBE goal was established.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE:	Federal and Special Funds Budgeted to SHA
APPROPRIATION CODE:	J02B0101
RESIDENT BUSINESSES:	Yes
MD TAX CLEARANCE:	14-2537-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 11/12/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 7-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2012-03 A and E
 Environmental Design and Permitting Services,
 Statewide
 ADPICS NO.: SBCS1203A, SBCS1203E

CONTRACT DESCRIPTION: These are two (2) of eight (8) open-end task order contracts to provide Environmental Design and Permitting Services, Statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on November 6, 2014.

AWARD:

Parsons Brinckerhoff, Inc. Contract A
 Baltimore, MD

Rummel, Klepper & Kahl, LLP Contract E
 Baltimore, MD

AMOUNT: \$6,000,000 each (\$12,000,000 total)

TERM OF CONTRACT: 11/13/2014 – 11/12/2020

DBE PARTICIPATION: 22%

PROPOSALS:

	Technical Proposal Rating (Max 667)	Technical Ranking	NTE Price
Parsons Brinckerhoff, Inc. Baltimore, Maryland	523.5	1	\$6,000,000 (Contract A)
McCormick Taylor, Inc. Baltimore, Maryland	515.0	2	Contract B
Greenman-Pedersen, Inc./ Stantec Consulting Services, Inc. Annapolis Junction, Maryland	514.8	3	Contract C

ITEM: 7-AE(Continued)**BPW – 11/12/14**

	Technical Proposal Rating (Max 667)	Technical Ranking	NTE Price
EA Engineering, Science & Technology, Inc./ Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	510.0	4	Contract D
Rummel, Klepper & Kahl, LLP Baltimore, MD	504.8	5	\$6,000,000 (Contract E)
Wallace Montgomery & Associates, LLP/ Skelly & Loy, Inc. Towson, MD	496.9	6	Contract F
Century Engineering, Inc./ Whitney, Bailey, Cox & Magnani Hunt Valley, MD	492.8	7	Contract G
Biohabitats Baltimore, MD	482.0	8	Contract H
KCI Technologies, Inc. Sparks, MD	476.6	9	N/A
ESA/Gannett Fleming Annapolis, MD	465.1	10	N/A
URS Corporation Hunt Valley, MD	461.9	11	N/A
A.Morton Thomas & Associates, Inc./ A.D. Marble, Inc. Baltimore, MD	459.7	12	N/A
Whitman, Requardt & Associates, LLP/ Cardno Entrix, Baltimore, MD	441.7	13	N/A
TetraTech, Inc./ Straughan Environmental Services, Inc. Owings Mills, MD	405.9	14	N/A
Landmark Consulting Services, Inc. Havre De Grace, MD	256.8	15	N/A
Michael Baker Jr., Inc. Linthicum, MD	- declined to submit -	16	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA's web page. A total of fifteen (15) engineering consultant firms submitted technical proposals for this project.

Consultant shall provide engineering consultant services toward fulfilling the requirements of Environmental Design and Permitting Services, wetland delineations, large tree surveys, functional assessments, avoidance, minimization/mitigation reports, preparation of joint permit applications, habitat assessments, and designing mitigation for impacts to non-tidal and tidal wetlands and jurisdictional Waters of the US. The Consultants have demonstrated a clear understanding of the joint permit application and State and federal regulatory requirements applicable to highway projects, as well as the State Highway Administration's design process and environmental stewardship initiatives. In addition, the Consultant will perform the necessary services for remedial wetland creation and remedial stream restoration design and provide MDE Non-tidal wetlands and waterways permit review services.

ITEM: 7-AE (Continued)

BPW – 11/12/14

REMARKS: *(cont'd)*

The Consultant shall prepare detailed reports of the findings for the State Highway Administration’s Environmental Programs Division, all in connection with the Project, statewide.

The DBE goal established for this contract was 22%

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE:	Federal and Special Funds Budgeted to SHA
APPROPRIATION CODE:	J02B0101
RESIDENT BUSINESSES:	Yes
MD TAX CLEARANCE:	Parsons Brinckerhoff, Inc. 14-2639-1001 Rummel, Klepper & Kahl, LLP 14-2614-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION		

Norie A. Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 11/12/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 8-AE-MOD

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: See Attachment I
ADPICS NOS.: See Attachment

ORIGINAL CONTRACT APPROVED: See Attachment I

ORIGINAL PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act

MODIFICATION: This request is for a total of thirty-two (32) contract modifications. Fourteen (14) modifications are for additional contract authority only and eighteen (18) modifications are for additional time and additional contract authority. The contracts in this modification that expire 01/02/2015 through 11/13/2017 require ten (10) to twelve (12) month time extensions in order to complete new procurements. Other contract details are on the attached listing.

CONTRACTOR: See Attachment I

TERM: See Attachment I

AMOUNT: \$114,090,000

ORIGINAL CONTRACT AMOUNT: \$173,000,000

REVISED CONTRACT AMOUNT: \$332,390,000

PERCENTAGE INCREASE: See Attachment I

DBE PARTICIPATION: See Attachment I

REMARKS: State Highway Administration (SHA) is responsible for all Maryland numbered highways, with the exception of those within Baltimore city. This includes designing and building roadways, managing traffic safety programs, responding to emergencies including severe weather events, crashes and other incidents, and managing the federal-aid highway program. To facilitate this effort, contracts are procured with firms in the community who can provide expertise unavailable at SHA.

The requested time extensions and additional funds will allow SHA to continue to provide these critical services, which will be significantly increased due to the revenue generated by the Transportation Infrastructure Investment Act of 2013.

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

This modification request is for a total of thirty-two (32) contracts. Fourteen (14) modifications are for additional contract authority only and eighteen (18) modifications are for additional time and additional contract authority. These thirty-two (32) contract modifications are needed in order to continue delivering these critical services until replacement contracts can be awarded. The original contracts were awarded with a term of four (4) to five (5) years and have expiration dates ranging from 01/02/2015 through 11/13/2017. The replacement contracts for the contracts listed in this modification request are in various stages of the procurement process. The replacement contracts anticipated dates of award are indicated in the attachment.

There are twenty (20) firms performing the work on these thirty-two (32) contracts. The consultants are providing functions that include, but are not limited to: Construction Inspection Services (9); Condition Inspection of Moveable Bridges (2); GIS Support Services (3); Underwater Bridge Inspection and Evaluation Services (3); Survey and Engineering Services (2); Structures Condition Inspection (3); Bridge Inspection Services (8); and Construction Inspection Services for Traffic Control Devices (2).

SHA is currently working with the Consultants to increase task assignments that have a low DBE Compliance rate.

FUND SOURCE:	Federal and Special Budgeted to SHA
APPROP CODE:	J02B0101
RESIDENT BUSINESSES:	Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION		

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

ADPICS # / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS0801A CO315504	Whitney, Bailey, Cox & Magnani, LLC.	11/01/2015	NA NA	\$5,000,000	\$2,500,000 \$2,400,000	\$9,900,000	50% 98%	25% 36.56%	03/18/2009 5-AE	No Replacement CATS Contract Replaces this Advertisement stage November 2015	Geographic Information Systems (GIS) services, Statewide to provide total statewide GIS services for services such as the Maximum Daily Loads, Enterprise GIS, Asset Data Warehouse, Engineering Data Warehouse, eForm42, One Maryland One Centerline, and GIS dashboards for performance based planning. Additional funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS0801B CO315543	KCI Technologies, Inc.	11/01/2015	NA NA	\$5,000,000	\$2,500,000 \$2,400,000	\$9,900,000	50% 98%	25% 20.07%	03/18/2009 5-AE		
SBCS0801C CO315544	Johnson, Mirmiran and Thompson, Inc.	11/01/2015	NA NA	\$5,000,000	\$2,500,000 \$2,400,000	\$9,900,000	50% 98%	25% 21.98%	03/18/2009 5-AE		

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

ADPICS # / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS0905A CO315505	Northeast Engineering, Inc.	01/02/2015	01/02/2016 12 months	\$1,000,000	\$380,000 NA	\$1,380,000	38% 38%	20% 16.09%	01/20/2010 2-AE	BCS 2014-01 Advertisement Stage January 2016	Underwater Bridge Inspection Services, Statewide providing routine, flood response and emergency underwater bridge inspection and evaluation services. The demand for bridge inspection and evaluation services has increased due to the requirements in the Bridge Inspection Program. Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS0905B CO315506	The LPA Group / Alpha Corporation	04/01/2015	04/01/2016 12 months	\$1,000,000	\$380,000 NA	\$1,380,000	38% 38%	20% 21.43%	04/21/2010 7-AE		
SBCS0905C CO315507	URS Corporation	01/02/2015	01/02/2016 12 months	\$1,000,000	\$380,000 NA	\$1,380,000	38% 38%	20% 17.54%	01/20/2010 2-AE		

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

ADPICS # / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS0810A CO315446	Parsons Brinckerhoff, Inc. / Whitman, Requardt & Associates, LLP	02/01/2015	02/01/2016 12 months	\$1,000,000	\$725,000 \$1,075,000	\$2,800,000	72.50% 180%	25% 22.49%	02/18/2009 7-AE	BCS 2012-14 EOI Stage November 2015	Condition Inspection of Moveable Bridges, Statewide to provide critical condition inspection, evaluation and emergency repair services for movable bridges, statewide. The demand for bridge inspection and evaluation services has increased due to the requirements in the Bridge Inspection Program. Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS0810B CO315654	Hardesty & Hanover, LLP	04/01/2015	04/01/2016 12 months	\$1,000,000	\$725,000 \$1,075,000	\$2,800,000	72.50% 180%	25% 24.71%	04/15/2009 6-AE		

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

ADPICS # / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS0802B CO315546	Johnson, Mirmiran and Thompson, Inc.	01/02/2015	04/01/2015 3 months	\$4,000,000	\$500,000 NA	\$4,500,000	12.5% 12.5%	20% 12.20%	01/20/2010 1-AE	BCS 2010-08 Price February 2015	Construction Inspection Services for Traffic Control Devices, Statewide to provide for traffic control device inspections has more than doubled due to increased construction design projects resulting from the State Transportation Revenue Increase. Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS0802C CO315547	EBA Engineers Inc. / Stantec Consulting Services, Inc. (JV)	02/01/2015	04/01/2015 2 months	\$4,000,000	\$500,000 NA	\$4,500,000	12.5% 12.5%	20% 20.32% *Additional participation of 41% with EBA Engineers Inc. as a certified DBE firm.	02/24/2010 14-AE		

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

ADPICS # / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS0902D CO315457	Whitney, Bailey, Cox & Magnani, LLC / Greenman Pedersen, Inc. (JV)	01/01/2016	01/01/2017 12 months	\$4,000,000	\$7,500,000 \$3,000,000	\$14,500,000	187.50% 262.50%	25% 18.66%	09/16/2009 8-AE	BCS 2012-08 EOI October 2016	<p>Construction Inspection Services, District 1 Construction projects have increased significantly with the addition of five (5) major construction projects (MD 675 UMES Roundabout; MD 404 from MD 309 to Cemetery Road; US 13 Drainage Improvements; Cambridge Maintenance Facility; and the dualization of US 113 from Goody Hill Road to Massey Branch).</p> <p>Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.</p>

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

ADPICS # / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS0615A CO315456	Johnson, Mirmiran & Thompson, Inc. / Alpha Corporation (JV)	10/01/2015	01/01/2017 15 months	\$16,000,000	\$12,500,000 \$0.00	\$28,500,000	78.13% 78.13%	24% 15.74%	12/17/2008 2-AE	BCS 2014-13 Advertisements October 2016	Construction Management and Inspection Services, District 3 Construction projects have increased significantly with the addition of eleven (11) major construction projects (including MD 210 Interchange at Livingston Road and Kerby Hill Road; MD 4 Interchange at Suitland Parkway; I 270 Interchange at Watkins Mill Road to Great Seneca Creek). Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS0902B CO315455	Indam Engineers, Inc.	01/01/2016	01/01/2017 12 months	\$10,000,000	\$21,000,000 \$5,000,000	\$36,000,000	210.00% 260.00%	25% 11.25%	11/18/2009 4-AE		
SBCS1006E CO315451	Rummel, Klepper and Kahl, LLP	11/13/2017	NA NA	\$10,000,000	\$9,500,000 NA	\$19,500,000	95.00% 95.00%	27% 27.46%	11/14/2012 45-AE		

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

ADPICS # / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS0902A CO315453	Rummel, Klepper & Kahl, LLP	01/01/2016	01/01/2017 12 months	\$10,000,000	\$5,000,000 \$9,150,000	\$24,150,000	50% 141.50%	25% 25.43%	10/07/2009 6-AE	BCS 2014-13 Advertisements October 2016	Construction Inspection Services, District 4, Construction projects have increase significantly with the addition of six (6) major construction projects (MD 22 at Beard Hill; I-695 Widening from MD 41 to MD 147; I-695 Inner Loop over Benson Ave, Leeds Ave, US 1 and Amtrak; intersection improvements on MD 22 at MD 462 (Phase 1); I-695 Outer Loop from US 40 to MD 144; and US 40 from MD 7 to MD 159 (Phase 2)).
SBCS1006D CO315450	Century Engineering, Inc. / Stantec Consulting Services Inc. / URS Corporation (Tri-Venture)	03/01/2016	01/01/2017 10 months	\$12,000,000	\$11,000,000 \$4,100,000	\$27,100,000	91.67% 125.83%	27% 30.32%	03/23/2011 4-AE		Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

ADPICS # / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS1006A CO315447	Johnson, Mirmiran & Thompson, Inc.	03/01/2016	01/01/2017 10 months	\$14,000,000	\$3,000,000 NA	\$17,000,000	21.43% 21.43%	27% 14.20%	03/23/2011 4-AE	BCS 2014-13 Advertisements October 2016	Construction Inspection Services, District 5 Construction projects in District 5 have increased significantly with the addition of seven (7) major construction projects (including MD 175 from Reece Road to Mapes Road and the MD 261 Bridge Replacement over Fishing Creek). Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS1006B CO315448	KCI Technologies, Inc.	04/01/2016	01/01/2017 9 months	\$14,000,000	\$1,500,000 NA	\$15,500,000	10.71% 10.71%	27% 15.33%	04/20/2011 5-AE		

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

ADPICS # / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS1006C CO315449	Indam Engineers, Inc.	03/01/2016	01/01/2017 10 months	\$14,000,000	\$10,000,000 \$4,600,000	\$28,600,000	71.43% 104.29%	27% 15.12% *Additional participation of 83% with Indam as a certified DBE.	03/23/2011 4-AE	BCS 2014-14 EOI Stage October 2016	Construction Inspection Services, District 7 Construction projects in District 7 have increased significantly with the addition of seven (7) major construction projects (including the US 29 NB Widening Phase I from South of Seneca Drive to South of MD 175; the US 15 Monocacy Boulevard Interchange Construction; I- 95 from Montgomery Road Overpass to I-895 CSXT; and MD 30 Business, North Woods Trail to CSX Railroad). Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

ADPICS# / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS0912A CO315508	Whitney, Bailey, Cox & Magnani, LLC	09/01/2016	NA NA	\$1,000,000	\$1,000,000 \$250,000	\$2,250,000	100% 125%	25% 24.93%	09/21/2011 2-AE	BCS 2014-08 Advertisement Stage June 2016	Survey and Engineering Services, District 2 to deliver system preservation projects for several SHA statewide programs such as Crash Prevention Program, Spot Safety Improvements, Safety and Resurfacing Program, and Congestion Management. Additional funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be awarded.
SBCS0912B CO315509	Urban Engineers/ AB Consultants (JV)	09/01/2016	NA NA	\$1,000,000	\$1,000,000 \$250,000	\$2,250,000	100% 125%	25% 21.55% *Additional participation of 37* with AB as a certified DBE.	09/21/2011 2-AE		

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

ADPICS # / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS1004A CO315513	Rummel, Klepper and Kahl, LLP	11/01/2015	11/01/2016 12 months	\$5,000,000	\$2,000,000 NA	\$7,000,000	40% 40%	25% 27.79%	11/17/2010 7-AE	BCS 2014-18 Advertisement July 2016	Structures Construction Inspection Services, Statewide. In the past three (3) years, the Structures Preservation and Minor Rehabilitation Program has increased from \$12 Million to \$25 Million, doubling the number of structures construction inspection staff needed. Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS1004B CO315514	Whitman, Requardt & Associates, LLP	11/01/2015	11/01/2016 12 months	\$5,000,000	\$2,000,000 NA	\$7,000,000	40% 40%	25% 19.12%	11/17/2010 7-AE		
SBCS1004C CO315515	Johnson, Mirmiran and Thompson, Inc.	12/01/2015	12/01/2016 12 months	\$5,000,000	\$2,000,000 NA	\$7,000,000	40% 40%	25% 26.08%	12/15/2010 6-AE		

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

ADPICS # / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS1016A CO315516	Wallace, Montgomery & Associates, LLP	08/01/2016	NA NA	\$3,000,000	\$1,750,000 \$1,200,000	\$5,950,000	58.33% 98.33%	23% 23.56%	08/10/2011 24-AE	BCS 2014-01 Advertisement Stage January 2016	<p>Bridge Inspection Services, Statewide. SHA must provide statewide condition inspections, evaluation and load rating services for assigned State, County and local jurisdiction bridges.</p> <p>Additional funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.</p>
SBCS1016B CO315518	Johnson, Mirmiran and Thompson, Inc. / Rummel, Klepper & Kahl, LLP (JV)	09/01/2016	NA NA	\$3,000,000	\$1,750,000 \$1,200,000	\$5,950,000	58.33% 98.33%	23% 14.38%	09/21/2011 5-AE		
SBCS1016C CO315520	The Wilson T. Ballard Company	09/01/2016	NA NA	\$3,000,000	\$1,750,000 \$1,200,000	\$5,950,000	58.33% 98.33%	23% 25.30%	09/21/2011 5-AE		
SBCS1016D CO315523	Whitman, Requardt & Associates, LLP	07/01/2016	NA NA	\$3,000,000	\$1,750,000 \$1,200,000	\$5,950,000	58.33% 98.33%	23% 19.72%	07/27/2011 6-AE		

ADPICS # / Change Order #	Contractor	Current Expiration Date	Requested Time Extension	Original Amount	Requested Funding Increase/ Previous Funding Increases	Revised Contract Amount	Mod % / Overall %	DBE Goal / DBE Compliance	BPW / DOT Agenda	Replacement Contract / Current Stage / Anticipated Award	Description
SBCS1016E CO315530	URS Corporation	10/01/2016	NA NA	\$3,000,000	\$1,750,000 \$1,200,000	\$5,950,000	58.33% 98.33%	23% 22.64%	10/19/2011 4-AE	BCS 2014-01 Advertisement Stage January 2016	<p>Bridge Inspection Services, Statewide. SHA must provide statewide condition inspections, evaluation and load rating services for assigned State, County and local jurisdiction bridges.</p> <p>Additional funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.</p>
SBCS1016F CO315532	Northeast Engineers, Inc. / Gannett Fleming, Inc. (JV)	07/01/2016	NA NA	\$3,000,000	\$1,750,000 \$1,200,000	\$5,950,000	58.33% 98.33%	23% 17.49%	07/27/2011 6-AE		
SBCS1016G CO315445	EBA Engineering / Stantec Consulting Services, Inc. (JV)	09/01/2016	NA NA	\$3,000,000	\$1,750,000 \$1,200,000	\$5,950,000	58.33% 98.33%	23% *Additional participation of 35% with EBA as a certified DBE.	09/21/2011 5-AE		
SBCS1016H CO315534	Greenman Pedersen, Inc. / Whitney, Bailey, Cox & Magnani, LLP (JV)	08/01/2016	NA NA	\$3,000,000	\$1,750,000 \$1,200,000	\$5,950,000	58.33% 98.33%	23% 18.58%	08/10/2011 24-AE		

ITEM: 8-AE-MOD (Continued)

BPW – 11/12/14

Attachment I Summary:

Total Contract Modification Requests	32
Total Time Extension Only Contract Modification Requests	0
Total Additional Funds Only Contract Modification Requests	14
Total Time Extension and Additional Funds Contract Modification Requests	18
Original Contract Fund Totals	\$173,000,000
Total Additional Fund Request for all Contract Modification Requests	\$114,090,000
Revised Contract Amount Totals	\$332,390,000

Suzette Moore – (410) 859-7792
smoore2@bwiairport.com

BPW- 11/12/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

RENEWAL OPTION: (Service)

ITEM: 9-S-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-SV-12-003 A/B
 Commercial Facilities and Business Planning at
 Baltimore/Washington International Thurgood
 Marshall Airport
 Anne Arundel County
 ADPICS NO.: CO315652

ORIGINAL CONTRACT APPROVED: DOT Agenda 12/21/11, Item 11-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

RENEWAL OPTION: Exercise the Renewal Option for a period of two (2) years from January 9, 2015 through January 8, 2017.

CONTRACTOR:

Leigh Fisher, Inc. (Contract A)
 Burlingame, CA

Landrum & Brown, Inc. (Contract B)
 Cincinnati, OH

AMOUNT: \$1,000,000 Total NTE

ORIGINAL CONTRACT AMOUNT: \$1,024,000 Total NTE

MODIFICATION 1 \$ 600,000 Total NTE

REVISED CONTRACT AMOUNT: \$2,624,000 Total NTE

PERCENTAGE INCREASE: 97.66% (Renewal)
 156.25% (Overall)

TERM OF CONTRACT: 1/9/2012-1/8/2015 (Original)
 4/1/2014–1/8/2015 (Modification1)
 1/9/2015-1/8/2017 (Renewal)

ITEM: 9-S-OPT (Continued)

BPW – 11/12/14

ORIGINAL MBE PARTICIPATION: 15% (Compliance 11.69%) Contract A
30% (Compliance 80.90%) Contract B

REMARKS: These are two task order contracts to provide analysis and guidance relative to airline industry dynamics, and relations with the Federal Aviation Administration and air carriers. Consulting services to date performed by these firms include:

- 1) Financial and activity analysis in support of various bond issues for airport projects;
- 2) Financial and activity analysis in support of MAA’s PFC application for airport projects;
- 3) Creation of key business terms and preparation of supporting financial analysis for the solicitation of a new airport hotel and preparation of the resultant development and management contract;
- 4) Financial analysis and preparation of documents in support of the negotiation of a new Signatory Airline Agreement;
- 5) Preparation of an analysis of federal requirements regarding charges to the U.S. military at Martin State Airport;
- 6) Analysis of financials and activity in support of recommendations for the improvements to the BWI Marshall terminal concessions program;
- 7) Other valuable consulting services related to operations, contracts and projects at the airports.

Both consultants’ have performed valuable and essential consulting services to MAA and will continue to provide these services through the end of the two year option period on January 8, 2017.

The contract renewal amount is based on the final budget amount. None of the contractors have a guaranteed minimum or maximum amount, except for the overall budget limitation.

This action represents the exercising of the two-year renewal option with the consultants that was provided for in the original contract.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00003

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

ITEM: 9-S-OPT (Continued)

BPW – 11/12/14

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,024,000 NTE	1/9/12 – 1/8/15	12/21/11 Item 11-S	
Modification No. 1	\$600,000 NTE	4/1/14 – 1/8/15	3/19/14 Item 4-S MOD	New projects including new hotel development and legislation affecting the Airport and Passenger Facility Charge (PFC) application for the D/E Connector project.
Renewal Option No. 1	\$1,000,000 NTE	1/9/15 – 1/8/17		As provided for in original contract
Revised Amount	\$2,624,000 NTE			

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BPW- 11/12/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

RENEWAL OPTION: (Service)

ITEM: 10-S-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-SV-12-004 A/B
 Comprehensive Air Service Development and
 Analysis Services at Baltimore/Washington
 International Thurgood Marshall Airport
 Anne Arundel County
 ADPICS NO.: CO315653

ORIGINAL CONTRACT APPROVED: DOT Agenda 12/07/2011, Item 2-S (Contract A)
 DOT Agenda 10/19/2011, Item 14-S (Contract B)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

RENEWAL OPTION: Exercise the Renewal Option for a period of two (2) years from December 21, 2014 through December 20, 2016.

CONTRACTOR:

Campbell-Hill Aviation Group, LLC (Contract A)
 Alexandria, VA

ICF SH&E, Inc. (Contract B)
 Cambridge, MA

AMOUNT: \$1,022,154 Total NTE

ORIGINAL CONTRACT AMOUNT: \$1,950,000 Total NTE

REVISED CONTRACT AMOUNT: \$2,972,154 Total NTE

PERCENTAGE INCREASE: 52.42% Overall

TERM OF CONTRACT: 12/21/2011-12/20/2014 (Original Contract A)
 11/04/2011-11/13/2014 (Original Contract B)
 11/14/2014-12/20/2014 (Mod. No.1 Contract B)
 12/21/2014-12/20/2016 (Renewal)

ITEM: 10-S-OPT (Continued)

BPW – 11/12/14

ORIGINAL MBE PARTICIPATION: 8.5% (Compliance 0.00) Contract A
8.5% (Compliance 3.20) Contract B

REMARKS: These are two task order contracts to provide analytical insights promoting the Administration’s development of a comprehensive strategy to ensure BWI Marshall reaches its fullest potential as an international and domestic gateway airport. The consultants develop traffic forecasts for service deficient markets. They also evaluate and monitor factors pertaining to air carrier operating costs and traffic generation, both actual and potential, at BWI Marshall and other airports, including but not limited to, Philadelphia International Airport, Ronald Reagan Washington National Airport and Washington Dulles International Airport.

Both consultants’ performance has been excellent. The work of Campbell-Hill Aviation and SH&E has been instrumental in assisting the MAA to attract new international service from Bahamasair, Condor and Southwest, as well attracting two new carriers to BWI Marshall – Alaska Airlines and Spirit Airlines.

MBE compliance will increase with the work associated with a recently implemented task which will increase compliance on Contract A to 11%. One of the MBE subcontractors on this contract has gone out of business. Campbell Hill is working to replace this firm and will task the new firm with the production of demographics and other maps. Contract B’s compliance will be at 5% with the October invoice. A sub-consultant performed task is currently underway with additional tasks for two of the subs to be assigned and completed prior to the end of the original contract.

The contract renewal amount is based on the final budget amount. None of the contractors have a guaranteed minimum or maximum amount, except for the overall budget limitation.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 10-S-OPT (Continued)

BPW – 11/12/14

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,950,000 NTE	Contract A 12/21/11 – 12/20/14	Contract A 12/07/11, Item 2-S	
		Contract B 11/14/11 – 11/13/14	Contract B 10/19/11, Item 14-S	
Modification No. 1	\$0.00	Contract B 11/14/14- 12/20/14	Contract B DCAR 9/10/14	Add time to complete tasks associated with the contract
Renewal Option No. 1	\$1,022,154 NTE	12/21/14 – 12/20/16		As provided for in original contract
Revised Amount	\$2,972,154 NTE			

Donna DiCerbo 410-537-7814
ddicerbo@mdta.state.md.us

BPW – 11/12/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 11-M

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: 20140012 A & B
HVAC Maintenance and Repair MDTA
Area Wide

CONTRACT DESCRIPTION: This contract provides for HVAC maintenance and repair services for the Maryland Transportation Authority. The award is to be made by Region: Southern, Northern and Central.

AWARD:

LPC Services, Inc.
Halethorpe, MD

(Contract A – Southern Region)

M & E Sales, Inc.
Hanover, MD

(Contract B – Northern and Central Regions)

AMOUNT:

(Contract A – Southern Region)
\$139,550 NTE (3 years)
\$ 90,500 NTE (cost of 2-year option)
\$230,020 NTE (aggregate value including 2-year
renewal option)

(Contract B – Northern and Central Regions)
\$ 876,203 NTE (3 years)
\$ 566,163 NTE (cost of 2-year option)
\$1,442,366 NTE (aggregate value including 2-year
renewal option)

TERM OF CONTRACT:

11/17/2014 – 11/16/2017
Three years with one 2-year renewal option

PROCUREMENT METHOD:

Competitive Sealed Bidding
(Small Business Reserve)

BIDS:

See Attachment

LIVING WAGE ELIGIBLE:

Yes

ITEM: 11-M (continued)

BPW 11/12/14

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: This Solicitation was advertised on eMaryland Marketplace. eMaryland Marketplace directly notified 132 total prospective bidders, including 113 Small Business Enterprises and 23 Minority Business Enterprises. Three (3) responsive bids were received for each Region.

FUND SOURCE: 100% Toll Revenue

APROPRIATION CODE: 29.10.02.01

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: M & E Sales, Inc. 14-2333-1111
LPC Services, Inc. 14-2332-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

ITEM: 11-M (continued)

BPW 11/12/14

ATTACHMENT I

	<u>Central</u>	<u>Northern</u>	<u>Southern</u>	
Keep-It-Cool, LLC	No Bid	No Bid	\$153,950 (3 years) \$ 99,300 (2 year Option) \$253,250 Total	
Kelly HVAC, Inc.	\$771,450 (3 years) \$511,260 (2 year Option) \$1,282,710 Total	\$435,175 (3 year) \$294,630 (2 year Option) \$729,805 Total	\$159,940 (3 years) \$102,770 (2 year Option) \$257,710 Total	
LPC Services, Inc.	\$609,754 (3 years) \$389,836 (2 year Option) \$999,590 Total	\$364,180 (3years) \$236,120 (2 year Option) \$600,300 Total	\$139,550 (3 years) \$ 90,500 (2 year Option) \$230,020 Total	(Contract A)
M&E Sales, Inc.	\$573,345 (3 years) \$368,319 (2 year Option) \$942,319 Total	\$302,858(3 years) \$197,189(2 year Option) \$500,047 Total	No Bid	(Contract B)

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 11/12/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 12-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4291371417
 Brush & Tree Cutting and Stump Removal at
 Various Locations in Howard County
 ADPICS NO: 4291371417

CONTRACT DESCRIPTION: This contract consists of brush & tree cutting and stump removal at various locations in Howard County

AWARD: Excel Tree Expert Co., Inc.
 Jessup, MD

AMOUNT: \$281,810 NTE

TERM OF CONTRACT: 11/24/2014 – 12/31/2017

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Excel Tree Expert Co., Inc. Jessup, MD	\$281,810
Asplundh Tree Expert Co. Philadelphia, PA	\$298,421

LIVING WAGE ELIGIBLE Yes

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. One Hundred Forty Seven (147) contractors were notified for this project on eMaryland Marketplace; Thirty Six (36) of which were MDOT Certified MBE's. Two bids were received.

100% of the work will be performed by a Certified Small Business.

ITEM: 12-M (continued)

BPW - 11/12/14

FUND SOURCE: 100% Special Funds Budgeted to SHA
APROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-2323-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

T. Suzette Moore (410) 859-7792
smoore2@bwiairport.com
June Hornick (410) 865-1039
jhornick@mdot.state.md.us

BPW – 11/12/2014

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

LANDLORD LEASE

ITEM: 13-LL

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall), Anne Arundel County

NATURE OF REQUEST: This lease grants to the Maryland Transportation Authority (the “Authority”) leasehold interests in certain land and improvements at BWI Marshall as a condition precedent to the issuance of Passenger Facility Charge revenue bonds to finance up to \$40 million in capital improvement costs, including issuance costs, and other related costs for D/E connector project.

The leasehold includes: a new departure level consolidated passenger screening check point and secure side connector between Concourses D and E and portions of corridor of Concourse D that will be widened and renovated; a sterile corridor level between relocated gates D1, D3 and D5 and the existing primary Customs and Border Protection processing area and arrivals level areas containing baggage systems; and other related capital improvements. These areas are described in the exhibit to the lease. The leasehold is subordinate to provisions of any existing and future agreements with the United States Government.

TERM: The term of the lease will not exceed the final maturity of the bonds which is expected to be not more than 30 years from the date of authentication and delivery of the bonds, which is expected to be in December, 2014.

LESSEE: Maryland Transportation Authority

REVENUE: Assignment of Passenger Facility Charges to the Authority by MAA.

REMARKS: This lease is required to comply with statutory mandates regarding the bonds to be issued to finance the costs of the BWI Marshall capital improvements (Section 4-311 of the Transportation Article), and it is consistent with the Authority’s previous bond financings of BWI Marshall facility improvements in 2002, 2003 and 2012.

The Board previously, on July 23, 2014, approved MDOT Agenda Item 19 EX that allowed expedited procurement of the construction of the improvements and on July 24, 2013, approved MDOT Agenda Item 40-GM that allowed waiver and expedited procurement of the A and E contracts for design and construction management of the D-E connector project.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie Calvert – 410-545-0402
Ncalvert@sha.state.md.us

BPW – 11/12/2014

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY DISPOSITION

ITEM: 14-RP MMC# 12-2366

STATE HIGHWAY ADMINISTRATION Former WB&A Railroad (0.163 acres)
Located on the southern side of Henson Ave. at the end of the road adjacent to 17 Henson Ave. The property is just north of MD 170 (Belle Grove Rd.) and just east of the light rail line in Brooklyn, Anne Arundel County.

EXPLANATION: In accordance with Section §8-309 (f) (1) (ii) of the Transportation Article of the Annotated Code of Maryland Transportation, the Board of Public Works approval is requested to dispose of 0.163 +/- acres, as described, which is excess to the needs of SHA.

SPECIAL CONDITIONS: None

GRANTOR: State Highway Administration

GRANTEE: Purnell Taylor

CONSIDERATION: \$11,050

APPRAISED VALUE: \$17,000- George Peabody, Appraiser
(Selected)

\$17,000 – William Caffrey, Review Appraiser

STATE CLEARINGHOUSE: N/A

REMARKS: In 1941, the Washington, Baltimore and Annapolis Electric Railroad was acquired by the State Highway Administration, but not as part of a project. Afterwards, during the appraisal process, it was determined that this property, AAPM25, is not capable of standalone development based on the size, and the highest and best use is assemblage with the adjacent property. This sale is subject to Transportation Article §8-309 (f) (1) (ii) allows the administration to convey surplus land to an adjacent property owner if the Administration believes that public auction will affect adversely the value or use of the surplus land. The SHA proposes to convey the subject property to the sole adjoining owner, Purnell Taylor, through a negotiated sale of \$11,050 which is 65% of the appraised value. Mr. Taylor has been pursuing this sale since initial inquiry in 2006.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Norie Calvert – 410-545-0402
Ncalvert@sha.state.md.us

BPW – 11/12/2014

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY DISPOSITION

ITEM: 16-RP MMC#: 13-2400

STATE HIGHWAY ADMINISTRATION Former J. Ross Kunkel & Roy Ward (0.6258 acres)
Located on the South side of MD 23 (East-West Hwy) approximately 200 feet east of MD 24 (Rock Spring Rd.). The strip runs along the north side of Klein’s ShopRite property, Forest Hill, Harford County

EXPLANATION: In accordance with Section §8-309 (f) (1) (ii) of the Transportation Article of the Annotated Code of Maryland Transportation, the Board of Public Works approval is requested to dispose of 0.6258 +/- acres, as described, which is excess to the needs of SHA.

SPECIAL CONDITIONS: None

GRANTOR: State Highway Administration

GRANTEE: Colgate Investment, LLC.

CONSIDERATION: \$302,000

APPRAISED VALUE: \$317,000 – Stephen Muller, Appraiser
\$288,240 – Joseph DiPietro, Appraiser
\$317,000 - Dennis D’Argenio, Review Appraiser (Selected)

REMARKS: The State Highway Administration acquired the site in 1960 for the construction of MD Route 23 in Harford County, Maryland. Due to the legal and physical constraints, both appraisers concluded that the SHA site cannot be developed as a stand-alone parcel; therefore, it is valued as an assemblage. Colgate Investment LLC. has agreed to purchase the property at 95.27% of the appraised value.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Norie Calvert – 410-545-0402
Ncalvert@sha.state.md.us

BPW - 11/12/14

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 17-RP MMC# 14-2412

STATE HIGHWAY ADMINISTRATION: Former Vincent J Lindner and Joseph Lindner properties (0.29 acres) ;ocated at the northeast intersection of MD 395 & Morningside Drive, Cumberland, Allegany County

EXPLANATION: In accordance with Section 8-309 (f) (1) (ii) of the Transportation Article of the Annotated Code of Maryland Transportation, the Board of Public Works approval is requested to dispose of 0.29 ± acres, as described, which is excess to the needs of SHA.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: PBRI-Naves Crossroads, LLC, a North Carolina limited liability company.

CONSIDERATION: \$55,000

APPRAISED VALUE: \$75,000 - Stephen O’Farrell, Appraiser
\$75,000 - Bowman, Review Appraiser (Selected)

REMARKS: In 1960, the site was acquired by the State Highway Administration (SHA) for the widening of Md. 395 and improvements to the intersection with Morningside Drive within the City of Cumberland. Afterwards, during the appraisal process, it was determined that the property is not capable of standalone development based on the size and configuration, and that the highest and best use is assemblage with the adjoining property. The SHA proposes to dispose of the subject to the sole adjoining owner, PBRI-Naves Crossroads LLC (representing Dollar General), through a negotiated sale of \$55,000 which is 73 % of the appraised value.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Norie Calvert – 410-545-0402
Ncalvert@sha.state.md.us

BPW – 11/12/2014

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY DISPOSITION

ITEM: 18-RP MMC# 14-2414

STATE HIGHWAY ADMINISTRATION Former Ruth Miles, James Buch P.1, and Phillip Brown (1.9804 acres)
Located on the North West side of US 29 approximately 1,200 feet north of MD 216 in Scaggsville, Howard County.

EXPLANATION: In accordance with Section §8-309 (C) (1) (i) of the Transportation Article of the Annotated Code of Maryland Transportation, the Board of Public Works approval is requested to dispose of 1.9804 +/- acres, as described, which is excess to the needs of SHA.

SPECIAL CONDITIONS: None

GRANTOR: State Highway Administration

GRANTEE: Buch LLLP

CONSIDERATION: \$206,200

APPRAISED VALUE: \$206,200 – Melville Peters, Appraiser
\$236,000 – Stephen Muller, Appraiser
\$206,200 – Casey Fitzpatrick, Review Appraiser (Selected)

REMARKS: Through 1969-1974, the State Highway Administration (SHA) acquired the former (s) Ruth G. Miles, James R. Buch (Parcel 1), and M. Philip Brown properties for the U.S. 29 – Old Columbia Road to Johns Hopkins Road project. Afterwards, during the appraisal process, it was determined that the highest and best use is assembled with neighboring Parcel 126 and serve in supporting role for redevelopment of the assembled site in conformity with Parcel 126’s R-APT zoning. One of the former owners, Buch Family, is the adjoining owner and has expressed interest in purchasing this land at full market value, \$206,200.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Norie Calvert – 410-545-0402
Ncalvert@sha.state.md.us

BPW – 11/12/2014

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 19-RP MMC# 14-2427

STATE HIGHWAY ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approve the following road conveyance.

AUTHORITY: Transportation Article, Section 8-304 State Finance and Procurement Article, Section 10-305; Annotated Code of Maryland

PROPERTY: Former Ramp “D”, Parcel 1 and Parcel 2: Capital Beltway Interchange, IS 95-N/495-W (Exit 25) and US Rte. 1-S, in Prince George’s County, MD

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Prince Georges County, Maryland

CONSIDERATION: \$1.00

APPRAISED VALUE: N/A

SPECIAL CONDITIONS: None

LEGISLATIVE NOTICE: N/A

STATE CLEARINGHOUSE: N/A

REMARKS: Prince George’s County will use this property as an integral part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated July 24, 2013.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Norie Calvert – 410-545-0402
Ncalvert@sha.state.md.us

BPW - 11/12/2014

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 20-RP MMC# 14-2433

STATE HIGHWAY ADMINISTRATION: Road Conveyance to City of Takoma Park, MD MD 787, Flower Avenue: from MD 195, Carroll Avenue, to MD 320, Piney Branch Road, for distance of 0.99 ± miles.

EXPLANATION: Legal Authority for Road Transfers is found in the Transportation Article, Section 8-304 of the Annotated Code of Maryland.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: The City of Takoma Park, Maryland

CONSIDERATION: \$1

APPRAISED VALUE: N/A

REMARKS: Approval of road conveyance is requested in accordance with the Section 8-304 of the Transportation Article, Annotated Code of Maryland.

SHA has agreed to transfer the above referenced road to The City of Takoma Park, Maryland, and The City of Takoma Park, Maryland has agreed to accept the said road as an integral part of their road system.

Conveyance is being made to comply with conditions of a Road Transfer Agreement dated August 1, 2012.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Anna Lansaw (410) 767-3763
ALansaw@mta.maryland.gov

BPW – 11/12/14

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (General Miscellaneous)

ITEM: 21-GM-OPT

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-8000-0353
 Commuter Bus Service between Howard and
 Montgomery Counties, Maryland Line No. 203
 ADPICS CO NO.: CO315346

ORIGINAL CONTRACT APPROVED: DOT Agenda 12/07/2011; Item 23 GM

CONTRACTOR: Eyre Bus Services, Inc.
 Glenelg, MD

CONTRACT DESCRIPTION: Commuter bus services for the MTA between Snowden River Park and Ride, Howard County, and the Medical Center Metro, Montgomery County, Maryland via one route. Line 203 currently provides for a total of seven (7) daily trips per day. There are three (3) trips in the morning, one (1) midday and three (3) evening trips.

OPTION DESCRIPTION: To exercise the one (1) two-year renewal option and continue the viable commuter bus service on line 203.

ORIGINAL CONTRACT TERM: 01/03/2012 – 01/02/2015

OPTION TERM: 01/03/2015 – 01/02/2017 (2 years)

ORIGINAL CONTRACT AMOUNT: \$1,419,953

OPTION AMOUNT: \$1,067,450

PRIOR MODIFICATIONS/OPTIONS: N/A

REVISED TOTAL CONTRACT AMOUNT: \$2,487,403

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bids (Multi-Step)

MBE PARTICIPATION: 5% (MBE Compliance 4.6%)

REQUESTING AGENCY REMARKS: The commuter bus service on line 203 is a service that operates between Howard County, Bethesda and Montgomery County, Maryland via one route.

ITEM: 21-GM-MOD

BPW – 11/12/14

The service primarily serves the National Institutes of Health (NIH) and the Walter Reed National Medical Centre. Line 203 operates Monday through Friday during peak periods only and currently runs seven (7) daily trips. There are three (3) trips in the morning, one (1) at midday, and three (3) evening trips. This Contract and a related MTA contract (T-8000-0354) support the multi-modal InterCounty Connector (ICC) strategy that seek to provide transit services along the ICC corridor.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROP. CODE: J05H0106

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

November 12, 2014

	Pages
Maintenance	1 thru 6
General Miscellaneous	7 thru 12
Real Property	13 thru 17
Leases	18 thru 21
Capital Grants and Loans	22 thru 24

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 1-M**DEPARTMENT OF GENERAL SERVICES**Tawes State Office Building
580 Taylor Ave, Annapolis, MD,**CONTRACT NO. AND TITLE**Project No. 001IT819580;
MDDGS31015210
Janitorial Services
ADPICS NO. 001B5400190**DESCRIPTION**

Approval is requested for a contract to provide janitorial services at the Tawes Building in Annapolis.

PROCUREMENT METHODCompetitive Sealed Bids
(Small Business Reserve)**BIDS OR PROPOSALS**Cleaning 2 Perfection LLC, Suitland, MD
G&LB Enterprises, Inc., Pikesville, MD
KOLS Property Management & Consultants,
Hurlock, MD
ReadyClean Industrial Services, Baltimore, MD
Hayward's Hard Hatters, Easton, MD**AMOUNT**\$533,435.91
\$633,032.00
\$654,412.80
\$826,711.87
\$859,255.09**AWARD**Cleaning 2 Perfection, LLC
Suitland, MD
(SBR# SB12-8549)**TERM**12/1/2014-11/30/2017 (W/2 one-year
renewal options)**AMOUNT**\$533,435.91 (3 Year Base)
\$177,811.97 (1st renewal option)
\$177,811.97 (2nd renewal option)
\$889,059.85 (Total 5-Year Contract)**MBE PARTICIPATION**

5%

PERFORMANCE BOND

None

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 2-M

DEPARTMENT OF GENERAL SERVICES Various DGS Facilities

CONTRACT NO. AND TITLE Project No. DGSR5400073;
Building Automation, Direct Digital
Controls and Pneumatic Control System
ADPICS 001B5400200

DESCRIPTION Approval is requested for a sole source
contract to provide maintenance of building automation, direct digital controls and pneumatic
control systems for HVAC energy performance at forty-seven (47) DGS facilities.

PROCUREMENT METHOD Sole Source

AWARD Johnson Controls, Inc.
Sparks, MD

TERM 1/1/2015 - 12/31/2019

AMOUNT \$2,083,595.00 (5-Years)

MBE PARTICIPATION 0%

PERFORMANCE BOND No

REMARKS The Board approved Item 2-EP MOD on the
November 10, 1999 DGS agenda granting a fifteen (15) year Energy Performance Contract (EP) to
Johnson Controls, Inc. (JCI). This resulted in the enhancement of the DGS HVAC systems and
recorded energy savings throughout the term of the contract. The contract expires on December 31,
2014. The controls must be maintained to ensure that the control strategies and parameters continue
to optimize both the energy consumption of the equipment and the comfort of spaces served. JCI is
the manufacturer of the control equipment installed at all 47 sites covered by this contract.

JCI is the only company that can furnish the required firmware and software upgrades and revisions.
There aren't any authorized distributors or resellers that are capable or trained in programming or
maintenance services for the current JCI Control System.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 3-M**DEPARTMENT OF GENERAL SERVICES** Various DGS Facilities**CONTRACT NO. AND TITLE** Project No. DGSR5400062;
Short Term Maintenance Support Services
for Various DGS Facilities
ADPICS 001B5400199**DESCRIPTION** Approval is requested for a sole source
contract to provide maintenance of the HVAC equipment at forty-seven (47) DGS facilities.**PROCUREMENT METHOD** Sole Source**AWARD** Johnson Controls, Inc.
Sparks, MD**TERM** **1/01/2015-3/31/2015** (W/1 three-month renewal
option)**AMOUNT** \$156,000.00 (3 month base)
\$156,000.00 (3-month option)
\$312,000.00 (Total 6 months))**MBE PARTICIPATION** 0%**PERFORMANCE BOND** N/A**REMARKS** The Board approved Item 2-EP-MOD on the
11/10/99 DGS agenda granting a fifteen (15) year Energy Performance Contract (EP) effective
1/1/2000 through 12/31/2014 to Johnson Controls, Inc. (JCI). This resulted in the enhancement of
the DGS HVAC systems and recorded energy savings throughout the term of the contract.

Under the contract JCI is providing maintenance for the non-proprietary elements of the HVAC systems. The Department has separately negotiated with the vendor for a price for a sole source contract to cover the maintenance of the proprietary Automation, Direct Digital Controls and Pneumatic Controls (see Item 2-M of this agenda).

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS**ITEM** 4-GM**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$288,387.00 (2 items).

A.	Department of Public Safety and Correctional Services	Baltimore City Intake Center (BCIC) Baltimore, MD 21202
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DESCRIPTION

Approval is requested for a contract that will consist of complete refurbishment of the existing cooling tower and ancillary equipment and refurbished with new Evapco components of equal or better capacity and performance characteristics and associated auxiliary equipment provided and installed by the contractor at the Baltimore City Intake Center.

REMARKS

This project was advertised on *eMaryland Marketplace.com* on July 30, 2014 and the bids were opened on September 12, 2014. It was recorded that two (2) bids were received. The low bidder, Fresh Air Concepts, LLC was determined to be responsive and its bid responsible.

CONTRACT NO. AND TITLE

Project No. K-745-141-001;
Refurbishment of Cooling Towers

PROCUREMENT METHOD

Competitive Sealed Bids

AWARD

Fresh Air Concepts, LLC,
Baltimore, MD

AMOUNT

\$139,207.00

TERM

180 Days from Notice to Proceed

MBE PARTICIPATION

10%

FUND SOURCE

MCCBL 2007/Item 010 (Provide funds for the State Capital Facilities Renewal Program-Statewide.)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 4-GM (Cont.)

B. Department of Public Safety and Jessup Correctional Institute (JCI)
 Correctional Services Jessup, MD

DESCRIPTION Approval is requested for a contract for all labor, materials, equipment and services necessary for the replacement of the existing HVAC System in the Visitors Center at the Jessup Correctional Institute.

REMARKS This project was advertised for construction on July 11, 2014. Four (4) bids were received on August 28, 2014 One (1) bid was found to be non-responsive. Arica Consulting & Contracting, LLC was evaluated and found to be responsive and its bid responsible. Arica Consulting & Contracting, LLC has exceeded the original MBE goal by agreeing to achieve a 16.55% MBE goal.

CONTRACT NO. AND TITLE Project No: KF-732-140-001 (SBP)
 Visitor Center HVAC Replacement at
 Jessup Correctional Institute

PROCUREMENT METHOD Competitive Sealed Bids

AWARD Arica Consulting & Contracting, LLC
 Jessup, MD

AMOUNT \$149,180.00

TERM 150 Calendar Days

MBE PARTICIPATION 16.55% (7% African American, 4% Asian)

FUND SOURCE MCCBL 2013/Item 010 (Provide funds for the State Capital Facilities Renewal Program-Statewide.)

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM (Cont.)

Coal Shed

The Coal Shed will be restored to its original construction dated 1884, in accordance with MHT specifications. All deteriorated remains of the post 1886 Coast Guard improvements and lead paint shall be removed. All historic features shall be identified for restoration. A concrete pad and interpretive displays highlighting the historic use will be constructed for the public access.

Smokehouse

The Smokehouse will be preserved in accordance with the National Park Service's Preservation plan for both the exterior and interior.

Quinn Evans is a respected historic preservation and restoration architectural firm based in Michigan and Washington, D.C. with extensive civic, cultural, and coastal maritime facilities experience including eight historic lighthouse restorations.

Approval is requested for all six phases of design; however, due to limited funding the initial award will be for the first two phases, which include Schematic Design and Design Development, in the amount of \$201,974.00

PROCUREMENT METHOD

Exempt – Renovation of Historic Structures
State Finance and Procurement Article
11-203 (a) (1) (xviii)

AWARD

Quinn Evans Architects,
Washington, DC

AMOUNT

\$394,227.00

TERM

N/A

MBE PARTICIPATION

None

FUND SOURCE

MCCBL 2012/Item 012 (Provide funds to design, construct, and equip alterations and renovations to the Point Lookout State Park Lighthouse as per National Park Service's Preservation Plan and ADA accessibility Codes)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM (Cont.)

RESIDENT BUSINESS

No

MD TAX CLEARANCE

14-2383-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 7-RP**MARYLAND ENVIRONMENTAL TRUST**

Bunting Property
Indian Head Road & Rail Rd.
18.8 +/- acres, Baltimore County
File #00-8519

REFERENCE

Approval is requested to transfer the Bunting property, consisting of 18.8 +/- acres of land, to Baltimore County subject to a conservation easement to be granted to the Maryland Environmental Trust from Baltimore County. This property is located adjacent to Robert E. Lee Park in Baltimore County. Reference is made to item 8-RP approved by the Board of Public Works on March 6, 2013, where the property was approved as surplus to the State.

The Conservation Easement Agreement has been approved by the Office of the Attorney General. Title and transfer agreements are subject to legal review.

OWNERSHIP

The State of Maryland, to the use of the Maryland Environment Trust

GRANTEE

Baltimore County

PROPERTY

18.8 +/- acres unimproved

PRICE

\$1.00

APPRAISED VALUES

\$72,000.00 (10/11/13) David Kelleher – Staff Appraiser - Reviewed by Darryl R. Andrews

Remarks

1. The Maryland Environment Trust agrees with this transaction.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20120803-0574 and has determined a Change in Use/Land Transfer to Baltimore County with accompanying conservation easement is consistent with the State's plans, programs and objectives.
3. Maryland Environmental Trust (MET) purchased the property with private, restricted funds gifted to MET and the property is not included on the Department of Natural Resources and MET owned State property listing. The restricted funds required there to be conservation easement on the property if it were to be sold.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 7-RP (Cont.)

4. Legislative notification was made per letter dated September 25, 2014, in accordance with the Annotated Code of Maryland, State Finance and Procurement Article, Section 10-305.
5. The Baltimore County Council approved their acceptance of this donation at a meeting held on August 5, 2014.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 8-RP

DEPARTMENT OF HEALTH & MENTAL
HYGIENE
DEPARTMENT OF GENERAL SERVICES

Warfield Complex
Springfield Hospital Center
Sykesville, MD (Carroll County)
File #00-8553

REFERENCE

Approval is requested for a Second Amendment to Disposition and Development Agreement between the Departments of Health and Mental Hygiene, DGS, and The Town of Sykesville. The Second Amendment is being requested to modify the intended uses, clarify plans for roads and parking, restructure the payment to the Community Trust Fund, eliminate the State’s responsibilities regarding water allocation and eliminate the State’s responsibility regarding the maintenance of facilities in the event of a transfer from the Town of Sykesville (“Town”) to a private developer, or transfer of the water and sewer infrastructure within the Warfield Complex to Carroll County whichever occurs first.

Also part of this amendment is to eliminate the State’s responsibility, to ensure **that water and sewer service is provided for the Warfield Complex, and that costs of same** would be no more than that charged by Carroll County, a grant of an easement to the State for the ongoing use of the water towers on portions of the property, and transfer title to the water tower improvements back to the State, (subject to the right of the Town for the future installation of antennae and communications equipment) and to include a one-third revenue share to the State on all revenue received, subject to approval of the Treasurer’s Office and MES for the placement of any cell antennae and communications equipment and revenue sharing agreements , and transfer title to Parcel I and the electric sub-station on which it is located back to the State.

Reference is made to item 17-RP approved by the BPW at its meeting held on 12/13/2000, wherein approval was given for the transfer of the Warfield Complex to the Town of Sykesville subject to the terms of a Disposition and Development Agreement (DDA). Reference is also made to item 16-RP approved by the BPW at its meeting held on 9/21/2005, wherein approval was given for an Amendment to Disposition and Development Agreement for the purpose of deleting the reverter of title clauses from the original deed and confirmatory deed, and amending the DDA. The Warfield site was transferred to the Town for economic development purposes in July 2001. Title and transfer documents are subject to legal review.

PROPERTY

96 acres, including 12 buildings

OWNERSHIP

Town of Sykesville, a municipal Corporation

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

REAL PROPERTY

ITEM 8-RP (Cont.)

SPECIAL CONDITIONS

1. Per terms of the Second Amendment, DHMH and DGS will accept a payment of \$500,000 to the Community Trust Fund in lieu of the previous agreement of 75% of net revenues on the first \$1,000,000 in proceeds and 50% of all revenues realized after that. No net revenue has been received since the property was transferred in 2001.

...

2. The State's obligations regarding water allocation shall terminate prior to a transfer of the Warfield Complex. The State's obligations regarding the maintenance of facilities shall terminate upon transfer of the Warfield Complex to a private developer or transfer of the water and sewer infrastructure within the Warfield Complex to Carroll County whichever occurs first.

3. State's responsibility to ensure that that water and sewer service is provided for the Warfield Complex, and that costs of same would be no more than that charged by Carroll County shall terminate prior to a transfer of the Warfield Complex.

4. The ownership of the water tower improvement and all appurtenant water lines, equipment and structures be transferred to the State, and the State be granted a perpetual easement for the continued use of that portion of Parcel H on which the water tower is located and those portions of the Warfield property on which appurtenant water lines, equipment and structures are located and for access to the same

5. The State shall permit future cell antennae and communications equipment on the water tower to include a one-third revenue share to the State on all revenue received, if any, with the stipulation that Maryland Environmental Service must approve the placement of the equipment and the Treasurer's Office must approve the transaction for the cell antennae and communications equipment, and the revenue sharing agreement.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 9-LT-OPT

COMPTROLLER OF MARYLAND
(Revenue Administration)

Waldorf, MD
Charles County

Landlord Leading Edge, LLC
2835 Kelly Court, Suite 600
Waldorf, MD 20603

Property Location 1036 St. Nicholas Dr., Suites 202 & 204
Waldorf, MD 20603

<u>Space Type</u> Office	<u>Lease Type</u> Renewal	<u>Square Feet</u> 2,484
<u>Duration</u> 5 Years	<u>Effective</u> 11/22/2014	
<u>Annual Rent</u> \$54,648.00 (Avg.)	<u>Square Foot Rate</u> \$22.00 (Avg.)	
	<u>Effective Sq. Ft. Rate</u> \$\$24.35 (Avg.)	

<u>Utilities Responsibility</u>	Lessee
<u>Custodial Responsibility</u>	Lessor
<u>Previous Board Action(s)</u>	7/22/2009 –15-LT;
<u>Fund Source</u>	E00A0401

Special Conditions

1. The lease provides seven (7) use-in-common parking spaces at no cost to the State.
2. The lease contains one (1) option renewal term of five (5) years.

Remarks

1. This leased office facility is utilized by the Comptroller of Maryland’s Department of Revenue Administration as a regional office to interview and assist clients.
2. The lease contains a termination for convenience clause.
3. In accordance with the State Finance and Procurement Article, Section(s) 13-105 and 4-318, this space is exempt from publicly advertising. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 10-LT-MOD

5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 11-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement for the following grant:

Prince George’s County Board of Education (Prince George’s County)

Central High School Infrastructure Improvements

“For the planning, design, renovation, reconstruction, construction, and capital equipping of infrastructure improvements, including resurfacing of the roadway to the high school from Cabin Branch Road, at Central High School.”

\$500,000.00

Maryland Consolidated Capital Bond Loan of 2013 (MISC – Chapter 424, Acts of 2013) DGS Item 048, (SL-067-130-038)

MATCHING FUND No match is required.

<u>BACKGROUND</u>	Total Project	\$500,000.00
	13-048 (This Action)	\$500,000.00
	Local Cost	\$ 0.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement for the following grant:

*Board of Directors of the Edgewood Community Support Center, Inc.
(Harford County)*

Edgewood Community Support Center Facility Completion

*“For the acquisition, planning, design, construction, repair, renovation,
reconstruction, and capital equipping of the Edgewood Community Support Center
Facility .”*

\$50,000.00

*Maryland Consolidated Capital Bond Loan of 2014 (LHI – Chapter 463, Acts of 2014)
DGS Item 064, (SL-014-140-038)*

MATCHING FUND No match is required.

<u>BACKGROUND</u>	Total Project	\$63,100.00
	14-064 (This Action)	\$50,000.00
	Local Cost	\$13,100.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement for the following grant:

Board of Trustees of the Maryland Zoological Society, Inc. (Baltimore City)
Maryland Zoo in Baltimore – Infrastructure Improvements
“For the design, construction, renovation, and equipping of the African Penguin Exhibit, elephant facilities, infrastructure improvements, and life safety projects.”
\$5,000,000.00
Maryland Consolidated Capital Bond Loan of 2014 (MISC – Chapter 463, Acts of 2014)
DGS Item 041, (SL-007-060-038)

MATCHING FUND No match is required.

<u>BACKGROUND</u>	Total Project	\$29,510,000.00
	14-041 (This Action)	\$ 5,000,000.00
	13-033 (Prior Action)	\$ 7,000,000.00
	12-027 (Prior Action)	\$ 5,000,000.00
	11-018 (Prior Action)	\$ 2,500,000.00
	10-024 (Prior Action)	\$ 5,000,000.00
	08-031 (Prior Action)	\$ 2,000,000.00
	07-051 (Prior Action)	\$ 1,000,000.00
	06-030 (Prior Action)	\$ 760,000.00 (CA-FY 2007)
	05-041 (Prior Action)	\$ 500,000.00
	04-038 (Prior Action)	\$ 750,000.00
	Local Cost	\$ 0.00

(Prior Actions: 12/18/13, Item 17-CGL; 12/19/12, Item 18-CGL; 08/22/12, Item 20-CGL; 12/15/10, Item 19-CGL; 11/05/08 Agenda, Item 22-CGL; 10/31/07 Agenda, Item 13-CGL; 01/03/07 Agenda, Item 16-CGL; 02/15/06 Agenda, Item 27-CGL; 11/17/04 Agenda, Item 18-CGL)

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

SUPPLEMENTAL

LANDLORD LEASE

ITEM 14-LL (Cont.)

The Sellers are Frederick J. Wick and Mary T. Wick, and Reynolds Farm Holdings, LLC. Upon taking title to the Property the State, as Landlord, desires to lease the Property to the ESFHC, the Tenant, who will farm the land in the manner stated above.

Special Conditions

1. Landlord's fee simple interest in the Demised Premises may not be encumbered or subordinated by operation of this Lease or by any action taken by the Tenant.
2. Post Settlement Occupancy Agreement: The current owners of the Property will be allowed to remain on the premises in the Main House up to six (6) months after the sale of the Property. They will be responsible for the utility costs and required to maintain comprehensive general liability insurance on the premises, naming the State as an insured, in an amount not less than \$500,000.00.
3. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Demised Premises.
4. The Tenant may not sublease any portion of the Demised Premises without first obtaining BPW approval.
5. The Landlord has the right to terminate this lease for convenience only with BPW approval.
6. Tenant shall provide public education and access to the Property for the purpose of promoting: environmentally sustainable production practices; the availability of healthy, affordable food; and healthy cooking and food preparation.
7. Tenant shall provide non-exclusive access to approximately 68 acres of the Property to be utilized for public recreation, which will include trails, access to and use of the ponds, parking areas and pathways to connect Wick Farm to the adjacent Big Mill Pond Fish Management Area. Tenant shall work with DNR to configure an acceptable public access plan.
8. The Tenant shall farm the Demised Premises in a manner that employs and utilizes environmentally sustainable production practices.
9. The Tenant shall endeavor to obtain certification as an organic farm by the Maryland State Department of Agriculture within three and one half (3 1/2) years from the date of the Lease Commencement.
10. The Tenant shall employ a full-time farm manager who shall reside in that approximately 1,590 square foot guest house located on the Demised Premises.
11. The Tenant shall prepare reports including demonstrating a strategic plan of operation, progress on the Program and Facility Goals, and public benefits of this lease transaction that will be realized by the State.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

SUPPLEMENTAL

LANDLORD LEASE

ITEM 14-LL (Cont.)

- 12. The Tenant shall not make any alteration, addition or improvement to the Demised Premises without first obtaining the Landlord's written approval.
- 13. The Tenant shall, at its cost and expense, perform all maintenance and repairs to the Demised Premises.
- 14. Tenant shall maintain, at its expense, insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Demised Premises.
- 15. The lease contains two (2) option renewals for ten (10) years each.
- 16. The Tenant shall be authorized to house farm workers and/or farmer apprentices in the two (2) Tenant houses located on the Reynolds Farm portion of the Demised Premises and in the Bunk house located on the Wick Farm portion of the Demised Premises.
- 17. In the event that the Tenant does not house farm workers and or farmer apprentices in the two (2) tenant houses located on the Reynolds Farm portion of the Demised Premises, the Tenant, upon further approval by the Board of Public Works, is authorized to sublease said tenant houses.
- 18. This lease is subject to and conditioned on the State taking title to the Property.

REMARKS

- 1. ESFHC is a Maryland non-profit corporation formed for the purpose of promoting, marketing and distributing sustainably produced foods. ESFHC shall occupy and use the Demised Premises for and only as a working farm operation producing crops and livestock in a manner that employs environmentally sustainable production practices and shall provide public education and access to the Demised Premises for the purposes of promoting environmentally sustainable farming practices and promoting the availability, use and preparation of healthy affordable food products.
- 2. The Tenant will enter into an agreement with Real Food Productions, L3C who will manage the farm operations at the Demised Premises under an Operating Agreement with ESFHC.
- 3. The Department of General Services, in conjunction with the Department of Natural Resources recommends the approval of this item.

Note: This item previously appeared on the DGS/BPW Agenda on 10-29-2014 as Item 9-LL and was **deferred**.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED **WITHDRAWN**

WITH DISCUSSION WITHOUT DISCUSSION