

*BOARD OF PUBLIC WORKS*  
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*JANUARY 28, 2015*

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

*Contact: Norman Astle (410)841-5864  
norman.astle@maryland.gov*

**1. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program Grant Requests***

**Recommendation:** That the Board of Public Works approves funding a total of 13 individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$272,000.

Agreement	Recipient	County	Amount \$
AT-2015-2579	Mary E Boswell	Charles	17,700
AT-2015-2580	Mary E Boswell	Charles	8,200
AT-2015-2659	W. D. Farms, LLC	Washington	8,100
AT-2015-2660	W. D. Farms, LLC	Washington	10,200
CR-2015-2414-B	Joyce W. Cohee	Caroline	50,000
CR-2015-2662	Herring Run Farm, LLC	Caroline	9,100
NW-2015-2619	Harlan Z. Good	Caroline	50,800
NW-2015-2620-B	Harlan Z. Good	Caroline	54,300
NW-2015-2663-B	Sedrick Hurley, Jr	Wicomico	7,700
NW-2015-2670-B	Rudolph H. Weber, Jr	Dorchester	26,200
PA-2015-2665	Robert Yates Clagett, Jr	Prince George's	7,800
RS-2015-2672	Branchwater Farms, Inc.	Baltimore	20,000
RS-2015-2673-R	Branchwater Farms, Inc.	Baltimore	1,900

**Fund Source:** MCCBL of 2011/Item 11071: Provide funds for assistance for implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

**Authority:** "Cost-Sharing-Water Pollution Control," Sections 8-701 to 8-705, Agricultural Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

*Contact: Norman Astle (410) 841-5864  
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**2. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program Additional Funding Requests***

***Recommendation:*** That the Board of Public Works approves *additional* funding of 2 individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$15,604.82

Agreement	Recipient	County	Amount \$
CH-2014-2683-B	Little Chicks, LLC	Queen Anne's	14,000.00
MP-2014-2579	F&R Enterprises	Frederick	1,604.82

***Fund Source:*** MCCBL of 2010/Item 10077: Provide funds for assistance for implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

***Authority:*** "Cost-Sharing-Water Pollution Control," Sections 8-701 to 8-705, Agricultural Article, Annotated Code of Maryland; COMAR 15.01.05

***Remarks:*** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at project completion. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

*Contact: Mary Jo Childs 410-260-7335  
Maryjo.childs@maryland.gov*

**3. BOARD OF PUBLIC WORKS  
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

Budget & Management  
General Services

Aug & Sept 2014  
July 2014

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

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**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

**REVISED**

*Contact: Bill Morgante, 410-260-7791  
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**4. BOARD OF PUBLIC WORKS  
*Wetlands Licenses  
Concurrence Cases***

**Recommendation:** Approval is requested of the following **seven** applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant licenses as indicated. The Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

- 14-0294      *PAUL INTLEKOFER* – To stabilize the shoreline at a private residence by emplacing stone revetment, constructing stone sill, planting marsh vegetation, and relocating stone groin.
- Severna Park, Severn River*
- Special conditions: Marsh establishment and maintenance and stone venting requirements.*

**CALVERT COUNTY**

- 14-0594      *LOUIS P. STONE III* – To create 14 additional marina slips by constructing piers and piles.
- Broomes Island, Island Creek*
- Special conditions: Sewage removal facilities and shellfish harvesting/storage restrictions including time-of-year, petroleum product handling/storage, boat maintenance, and trash collection/disposal.*

**CECIL COUNTY**

- 14-0086      *HACKS POINT COMM. ASSOC.* – To control shore erosion by installing revetment and a stone groin.
- Bohemia River, Earleville*
- Special conditions: Design, material, and construction requirements.*

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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**REVISED**

**4. BOARD OF PUBLIC WORKS (cont'd)**  
*Wetlands Licenses  
Concurrence Cases*

**DORCHESTER COUNTY**

- 14-0659      *TOWN OF SECRETARY* – To improve the town marina by maintenance dredging area, and removing and replacing piers, platforms, finger piers and mooring piles.  
*Secretary, Warwick River*  
*Special conditions: Pier removal, time-of-year and dredge disposal restrictions.*

**SOMERSET COUNTY**

- 14-0741      *SOMERSET CO. ROADS DEPT.* – To create 10 additional slips by constructing piers and installing mooring piles and a pump-out facility.  
*Wenona Harbor Public Boat Ramp, Wenona, Lower Thorofare*  
*Special conditions: Sewage removal requirements.*

**ST. MARY'S COUNTY**

- 09-0819      *UNITED STATES NAVY, PATUXENT NAVAL AIR STATION* – To control shore erosion by extending drainage pipes, emplacing stone revetment, sand and breakwaters, and filling, grading, and planting marsh vegetation along the eroding shoreline.  
*Near Goose Creek Bridge, Chesapeake Bay*  
*Special conditions: Turbidity curtain installation/maintenance, marsh establishment/monitoring, time-of-year, and archeological, restrictions.*

**WICOMICO COUNTY**

- 14-0828      *WICOMICO COUNTY PARKS, RECREATION AND TOURISM* – To maintenance dredge the entrance channel to the Cedar Hill Marina and Park.  
*Bivalve, Nanticoke River*  
*Special conditions: Dredging and time-of-year restrictions.*

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**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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SECRETARY'S  
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*Contacts: Carol Gilbert (410) 514-7229 gilbert@mdhousing.org  
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Jean Peterson (410) 514-7358 peterson@mdhousing.org*

**5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

***Recommendation:*** That the Board of Public Works approve the Department of Housing and Community Development lending general obligation bond proceeds as described.

***Loan Authority:*** §§ 6-301 – 6-311, Housing and Community Development Article,  
Annotated Code of Maryland;  
COMAR 05.13.01

***Neighborhood Business Development Program:*** The primary goal of the Neighborhood Business Development Program (Neighborhood BusinessWorks), established in 1995, is revitalization. The program achieves this goal through business creation or expansion in designated revitalization areas.

***Borrower:*** Dreamers, LLC

***Project Property:*** 315 W. Madison Street, Baltimore, MD 21201

***Loan Amount:*** \$91,000

***Fund Source:*** MCCBL of 2014: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24 (B).

***Collateral:*** First Deed of Trust. DHCD's first lien position on the property represents collateral of 100%, exceeding the program requirement of 75% minimum coverage.

***Project Description:*** This mixed-use project adaptively reuses a long-vacant, historic building into a storefront-level coffee shop (the Cool Beanz Coffee Bar) and five upper-story studio apartments. The property is located in the western section of Baltimore's historic Mount Vernon neighborhood, near Antique Row and the University of Maryland Medical Center Midtown Campus (the former Maryland General Hospital). The structure, built in 1825, is a three-story 924 sq. ft. retail and residential property. The apartments will have modern finishes and market rate rent. This property is one of the last two vacant and blighted properties on this street.

Dreamers LLC purchased the property in 2010 and began renovations using its own funds; however, the project has stalled due to lack of sufficient funding. The remaining cost to complete renovations and open the coffee shop is \$182,655. DHCD recommends a loan of \$91,000 and the borrower will self-fund the balance. The property renovation will create two full-time jobs and several construction jobs. It will also create five residential apartments, increasing the opportunity for more people to both live and work in the City.



**BOARD OF PUBLIC WORKS  
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**5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

**NBW Program Purpose and Criteria:** The NBW program is the State's first and only business lending program dedicated to neighborhood revitalization through the creation or expansion of locally owned businesses in specially targeted areas, the State's designated "Sustainable Community" areas. NBW projects bring economic vitality -- more customers, jobs, and private investment -- as well as physical renewal and desired services to the traditional business districts and historic Main Streets that are key to the quality of life of Maryland's many older neighborhoods. This investment aims to make these older communities more attractive as places to live, work and prosper. NBW is a gap lending program; without NBW gap financing, the applicants' businesses could not be created or expanded. Financial assistance is made to small businesses and nonprofit organizations whose operations will contribute to the revitalization and quality of life of the broader community. NBW business owners typically make important contributions to the "community fabric" by providing community gathering spaces, sponsoring local activities and participating in local civic groups.

***Project Financing:***

	<i>DHCD</i>	<i>Owner's contribution</i>	<i>Total Project</i>
Land and Building		\$29,000	\$29,000
Construction (this Item)	\$91,000	39,900	130,900
Cafe Equipment		23,755	23,755
Inventory		2,500	2,500
Marketing, Advertising		2,500	2,500
Start-up Cost		20,000	20,000
Cafe Licensing, Permits		3,000	3,000
Total	<b>\$91,000</b>	\$120,655	\$211,655
Percent of total	43.0%	57.0%	100.0%

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**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

*Contact: Ellen Frketic 410-729-8307  
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**6. MARYLAND ENVIRONMENTAL SERVICE**  
***New Female Detention Center (Department of Juvenile Services)***

***A/E Contract*** Water and Sewer Service for  
New Female Detention Center  
MES Project # 15-02-36

***Description:*** Evaluate options to provide water and wastewater service to new  
DJS Female Detention Center in Carroll County.

***Procurement Method:*** MES A/E Shortlist

***Award:*** George, Miles and Buhr, LLC

***Amount:*** \$96,900

***Term:*** 3 months from notice to proceed

***MBE Participation:*** 23.93%

***Remarks:*** DJS's new detention center is to be located at the site of the O'Farrell Center in Sykesville. Water and sewer service lines – old and unreliable – were abandoned when the O'Farrell Center was closed. New water and sewer service is needed for the new facility. DJS and DGS asked MES to evaluate alternatives and manage the design and construction of the selected option.

***Note:*** A companion Item on today's Agenda requests Board approval to transfer capital funds from DGS to MES to fund this contract. DGS Item 10-GM (1/28/15).

***Fund Source:*** MCCBL of 2013

***Appropriation Codes:*** 024 MCCBL 13

***Resident Business:*** Yes

***Tax Compliance No.:*** 15-0047-1111

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**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

*Contact: Lois Whitaker 443-885-3074  
Lois.Whitaker@morgan.edu*

**7. MORGAN STATE UNIVERSITY  
*Business Management Complex - Audio Visual Systems  
Construction Change Order***

***Contract ID:*** Construction Manager  
Business Management Complex – Audio Visual Systems  
Project No. DCM-BMC-10-1CMAR

***Firm:*** Gilbane Building Company  
Laurel, MD 20707

***Contract Description:*** Construct School of Business at Northwood Shopping  
Center site.

***Modification Description:*** Furnish and install all audio visual systems for building

***Original Contract Approved:*** Secretary's Agenda Item 10 (12/15/10)

***Original Amount:*** \$193,150 (pre-construction)

***Modification Term:*** January 28, 2015 – June 30, 2016

***This Modification Amount:*** \$1,496,960

***Modifications to Date:***

\$ 3,921,515 (GMP-1)	Sec. Item 11 (10/03/12)
\$ 7,882,128 (GMP-2)	Sec. Item 10 (12/05/12)
\$43,496,050 (GMP-3)	Sec. Item 13 (06/12/13)
\$ 59,464 (Pre-con/ped. bridge)	Sec. Item 15 (07/02/14)
\$ 2,028,137 (GMP-4)	Sec. Item 19 (09/03/14)
\$ 4,511,526 (GMP-5)	Sec. Item 14 (12/17/14)
\$ 632,429 (Change Order)	Morgan delegated authority

***Revised Total Contract Amount:*** \$64,634,164

***MBE Participation:*** 30%

***MBE Compliance:*** 50.61%

***Performance Bond:*** Payment & performance bonds at 100% of contract amount

**BOARD OF PUBLIC WORKS  
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January 28, 2015**

*Contact: Lois Whitaker 443-885-3074  
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**7. MORGAN STATE UNIVERSITY (cont'd)**  
***Business Management Complex - Audio Visual Systems***  
***Construction Change Order***

***Funding Source:*** MCCBL 2013: *Provide funds to construct and equip a new School of Business Complex and Connecting Bridge, provided that notwithstanding Sect 6 of this Act, work may commence on this project prior to appropriation of all the funds necessary to complete this project.* Item Number 017.

***Remarks:*** This work was bid out by the CM Gilbane Building Company as a best value of qualifications and price. This work was delayed in bidding in order to include the most technically current systems. The selected sub-contractor, Design & Integration, Inc., is a certified MBE.

The Morgan State University Department of Design and Construction Management will manage the Construction Manager's work with procurement support provided by the University's Department of Procurement and Property Control.

***MD Tax Clearance:*** 15-0036-1110

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

*Contact: Eric Johnson (410) 223-4150  
ericjohnson@mdstad.com*

**8. MARYLAND STADIUM AUTHORITY  
*Baltimore City Public Schools***

**Contract:** Architect/Engineering Services

**Contract ID:** John Eager Howard Renovation/Addition  
BCS-012

**Description:** Design and engineering services

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offeror</i>	<i>Score</i>	<i>Lump Sum Bid</i>
Cho Benn Holback & Associates, <i>Baltimore</i>	94	\$1,519,446
GWWO Inc./Architects, <i>Baltimore</i>	90	\$1,516,184
Hord Coplan Macht, <i>Baltimore</i>	86	\$1,770,155
Smolen Emr Ilkovitch Architects, <i>Rockville</i>	86	\$1,876,352
Buchart Horn, Inc., <i>Baltimore</i>	82	\$1,925,435

**Award:** Cho Benn Holback & Associates

**Amount:** \$1,519,446

**Term:** 1/2015 - 6/2018

**MBE Goal:** 62.38%  
Sub-goals      7.9% African American  
                    21% Asian American  
                    6.4% Hispanic American  
                    27% Women

**Authority:** Baltimore City Public Schools Construction and Revitalization Act of 2013 (Chapter 647) [pertinent portion codified at § 10-646, Economic Development Article, Annotated Code of MD]

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

**8. MARYLAND STADIUM AUTHORITY (cont'd)**  
***Baltimore City Public Schools***

**Background:** The 2013 General Assembly provided for the Stadium Authority to “design and improve, or contract for the design and improvement of, a Baltimore City public school facility.” To effectuate that intent, the Board of Public Works approved a Memorandum of Understanding memorializing the agreement among the Stadium Authority, the Interagency Committee on School Construction, the Baltimore City Board of School Commissioners, and the Mayor and City Council of Baltimore concerning construction and revitalization of Baltimore City Schools. Secretary’s Agenda Item 14 (Oct. 16, 2013).

**Remarks:** Through this contract, the Stadium Authority is procuring a firm to provide architectural and engineering services for the renovation/addition to John Eager Howard Elementary School, a Baltimore City Public School, 2011 Linden Avenue, 21217.

A Request for Qualifications was posted on *eMaryland Marketplace* and the Stadium Authority’s website, and was sent out directly. Sixty five firms responded. A selection committee, comprising members from Baltimore City Schools and the Stadium Authority, deemed 31 firms eligible to participate in the A/E project pool for Plan Year One. These 31 firms now have an opportunity to bid on project-specific Requests for Proposals.

Nineteen submitted specific proposals on the John Eager Howard ES project. The selection committee selected five firms to interview and to review pricing. Next, scope and pricing review confirmations were held with two firms resulting in Best and Final Offer submissions. Upon review of the BAFOs and reference checks, the Stadium Authority recommends awarding the contract to Cho Benn Holback, who was the top ranked firm technically.

**Fund Source:** Non-Budgeted Funds; Proceeds on deposit in the Baltimore City Public School Construction Facilities Fund

**Tax Compliance No.:** 14-3209-1110

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

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**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

*Contact: Eric Johnson (410) 223-4150  
ericjohnson@mdstad.com*

**9. MARYLAND STADIUM AUTHORITY  
*Baltimore City Public Schools***

**Contract:** Architect/Engineering Services

**Contract ID:** Lyndhurst Elementary School Renovation/Addition  
BCS-009

**Description:** Design and engineering services

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Offeror</i>	<i>Score</i>	<i>Lump Sum Bid</i>
STV Incorporated, <i>Baltimore</i>	90	\$1,432,800
Samaha Associates, PC, <i>Fairfax, VA</i>	88	\$1,753,283
Design Collective, Inc., <i>Baltimore</i>	84	\$1,763,768
Buchart Horn, Inc., <i>Baltimore</i>	74	\$2,234,111

**Award:** STV Incorporated

**Amount:** \$1,432,800

**Term:** 1/2015 - 6/2018

**MBE Goal:** 33%  
Sub-goals      10% African American  
                     2% Hispanic American  
                     10% Women  
                     11% Asian American

**Authority:** Baltimore City Public Schools Construction and Revitalization Act of 2013 (Chapter 647) [pertinent portion codified at § 10-646, Economic Development Article, Annotated Code of MD]

**Background:** The 2013 General Assembly provided for the Stadium Authority to “design and improve, or contract for the design and improvement of, a Baltimore City public school facility.” To effectuate that intent, the Board of Public Works approved a Memorandum of Understanding memorializing the agreement among the Stadium Authority, the Interagency Committee on School Construction, the Baltimore City Board of School Commissioners, and the Mayor and City Council of Baltimore concerning construction and revitalization of Baltimore City Schools. Secretary’s Agenda Item 14 (Oct. 16, 2013).

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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January 28, 2015**

**9. MARYLAND STADIUM AUTHORITY (cont'd)**  
***Baltimore City Public Schools***

**Remarks:** Through this contract, the Stadium Authority is procuring a firm to provide architectural and engineering services for the renovation of, and addition to, Lyndhurst Elementary School, a Baltimore City Public School, 621 Wildwood Parkway, 21229.

A Request for Qualifications was posted on *eMaryland Marketplace* and the Stadium Authority's website, and was sent out directly. Sixty five firms responded. A selection committee, comprising members from Baltimore City Schools and the Stadium Authority, deemed 31 firms eligible to participate in the A/E project pool for Plan Year One. These 31 firms now have an opportunity to bid on project-specific Requests for Proposals.

Seventeen firms submitted specific proposals on the Lyndhurst ES project. The selection committee selected four firms to interview and to review pricing. Next, a scope and pricing review confirmation was held with STV resulting in a Best and Final Offer submission. Upon review of the BAFO and reference checks, the Stadium Authority recommends awarding the contract to STV, who was the low price bid and one of the top ranked firms technically.

**Fund Source:** Non-Budgeted Funds; Proceeds on deposit in the Baltimore City Public School Construction Facilities Fund

**Tax Compliance No.:** 14-3211-1110

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

Contact: David Lever 410-767-0610  
david.lever@maryland.gov

**10. PUBLIC SCHOOL CONSTRUCTION PROGRAM  
*Capital Improvement Program – Fiscal Year 2016***

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve the State School Construction Program for Fiscal Year 2016 in the amount of \$250 million. The preliminary \$250 million Statewide program comprises recommendations for specific projects in the approximate amount of \$187.5 million and a Statewide contingency in the approximate amount of \$62.5 million. The recommended Capital Improvement Program will be funded by this year's proposed general-obligation bond authorization (MCCBL of 2015).

**Authority:** § 5-302, Education Article, Annotated Code of Maryland; COMAR 23.03.02.03C(3).

**CIP Development:** The Interagency Committee reviewed each local school system's capital improvement school construction program request submitted for FY 2016. The IAC recommendation is based on evaluation of the submissions from each local education agency, as well as discussion among local representatives and the Public School Construction Program staff.

**Considerations:** The proposed Capital Improvement Program:

- Reflects local priorities
- Recognizes:
  - projects that address the Bridge to Excellence in Education Act
  - urgent major projects that require high level of State commitment to move forward
  - highest-priority systemic renovation projects
  - Maryland School for the Blind projects
- Takes into account whether proposed schools:
  - are located outside of Priority Funding Areas
  - can serve as emergency shelters
- Includes planning approval for major projects and projects that will address Bridge to Excellence requirements for full-day kindergarten and pre-kindergarten for disadvantaged four-year olds

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**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

Contact: David Lever 410-767-0610  
david.lever@maryland.gov

**11. PUBLIC SCHOOL CONSTRUCTION PROGRAM**

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve the transfer by the Baltimore County Government back to the Baltimore County Board of Education of:

**Former Bloomsbury Site**  
11.81 acres site and building thereon  
106 Bloomsbury Avenue, Catonsville, MD

**Background:** Reference is made to Secretary Agenda Item 2 (Jan. 22, 1998) in which the Board of Public Works approved the Baltimore County Board of Education's request to transfer 106 Bloomsbury Avenue to the Baltimore County Government. The approval is subject to the condition that the Baltimore County Government had to obtain Board of Public Works approval before further conveying the property. The County Board of Education now seeks to re-acquire the 106 Bloomsbury Avenue property for the relocation of the Catonsville Elementary School

*Note:* The 1998 Item cited the site as 11.63 acres. A March 2014 feasibility study states the property's actual size to be 11.81 acres.

Reference is further made to Secretary Agenda Item 17 (May 14, 2014) in which the Board of Public Works approved – as part of the Statewide 2015 Capital Improvement Program – funding for a New Catonsville Elementary School Renovation/Addition to be located at 106 Bloomsbury Avenue.

**Specific Request:** The Baltimore County Government now seeks Board of Public Works approval to re-convey the property to the Baltimore County Board of Education for use as the New Catonsville Elementary. The Interagency Committee approved this recommendation on April 29, 2014.

**Authority:** COMAR 23.03.02.23.B. The Interagency Committee on School Construction must review a request to transfer school property and make a recommendation to the Board of Public Works. The Board may approve, disapprove, or conditionally approve, the request to transfer school property.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

Contact: David Lever 410-767-0610  
david.lever@maryland.gov

**12. PUBLIC SCHOOL CONSTRUCTION PROGRAM  
*FY 2015 Capital Improvement Program Amendments  
Baltimore County Public Schools***

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works increase funding in the Fiscal Year 2015 Capital Improvement Program for Baltimore County Public Schools for the Pikesville High Renovation and the NW Corridor Elementary New School projects.

**Original Approval:** Secretary's Item 17 (5/14/14) (Public School Construction FY 2015 CIP)

**Specific Request:** Baltimore County Public Schools requests to use funds from the Statewide contingency fund as shown:

Project	FY 2015 CIP State Allocation	Proposed Increase	Adjusted State Allocation
<b>Pikesville High</b> Renovation	\$10,847,000	\$97,000	\$10,944,000
<b>NW Corridor Elementary</b> New School	\$7,966,930	\$2,232,070	\$10,199,000

**Authority:** If school construction funds provided to a county in one Fiscal Year Capital Improvement Program cannot be allocated to, or used for, the eligible project within two years of the initial authorization, the county may opt to have the funds: (1) applied to another eligible project in the current CIP or (2) reverted to and maintained in the contingency fund for eligible projects in the county in the next FY CIP. Section 5-301 (j), Education Article, Annotated Code of Maryland; *see also* COMAR 23.03.02.03G.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

**SUPPLEMENTAL**

Contact: Nikki Griffith (410-260-7920)  
ngriffith@treasurer.state.md.us

**13. BONDS**

The Treasurer recommends that the Board of Public Works adopt resolutions concerning the sale of State of Maryland General Obligation Bonds in book entry form for the purpose of funding the State's capital program and refunding certain Bonds; making certain determinations regarding the consolidation of loans, the methods of sale, and the structure of the Bonds; authorizing the publication of the required Summary Notices of Bond Sale; and obligating the State of Maryland to provide continuing disclosure as required under applicable securities regulations and to comply with applicable provisions of the Internal Revenue Code. The total that will be offered for sale is up to \$1,268,000,000\* of both new money bonds for the capital program and refunding bonds.

**Amount:** Up to \$1,268,000,000\* consisting of \$518,000,000\* in new money bonds and up to \$750,000,000\* in refunding bonds.

**Denomination:** \$5,000 per bond, or integral multiples thereof

**Maturities:** To be determined by the Treasurer, not to exceed 15 years.

**Title:** State and Local Facilities Loan of 2015, First Series, consisting of:  
Second Series A - up to \$518,000,000\* Tax-Exempt Bonds  
(Competitive)  
Second Series B - up to \$750,000,000\* Tax-Exempt Refunding  
Bonds (Competitive).

**Form:** As determined by the Treasurer, to include:  
First Series A - Tax-Exempt Bonds for the Capital Program  
First Series B - Tax-Exempt Refunding Bonds

**Methods and Times of Sale:** First Series A – \$518,000,000\* - Competitive Sale  
Public, Competitive Sale of \$518,000,000\* in maturities and amounts to be determined by the Treasurer, on Wednesday, March 4, 2015, at 11:00 a.m., by electronic bid and subject to the approval of the Board. Provided, however, depending upon market conditions and at the discretion of the Treasurer, the sale of the First Series A Bonds may instead be offered for sale at a date and time to be determined by the Treasurer, subject to approval by the Board at that time.

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\* Preliminary, subject to change

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

**SUPPLEMENTAL**

**BOARD OF PUBLIC WORKS  
JANUARY 28, 2015  
SECRETARY'S AGENDA**

**13. BONDS (cont'd)**

***Methods and***

***Times of Sale: (cont'd)***

**First Series B – \$750,000,000\* - Competitive Sale**

Pursuant to State Finance and Procurement Article, Section 8-131, Public, Competitive sale of up to \$750,000,000\* Refunding Bonds, in maturities and amounts to be determined by the Treasurer, on Wednesday, March 4, 2015, at 10:45 a.m. by electronic bid and subject to the approval of the Board. However, depending upon market conditions, and at the discretion of the Treasurer, the Refunding Bonds may instead be offered for sale at a date and time to be determined by the Treasurer on a competitive basis and subject to the approval of the Board at that time, or on a negotiated basis to the retail and institutional markets, subject to ratification by the Board.

***Settlement:***

On or about March 18, 2015

***Use of Proceeds:***

Various State loans and installments, combined and consolidated, and purchase of securities for deposit to a Refunding Escrow Account.

***Publications of  
Summary Notices  
of Bond Sale:***

**First Series A and First Series B Bonds (Competitive Sales):**

In the *Bond Buyer* on a date to be determined by the Treasurer not later than that required by Section 8-123 of the State Finance and Procurement Article of the Annotated Code of Maryland, and in such other electronic and print media as determined appropriate by the Treasurer.

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\* Preliminary, subject to change

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
January 28, 2015**

**SUPPLEMENTAL**

**13. BONDS (cont'd)**

**Remarks:** The date of sale of the 2015 First Series Bonds may be postponed at the discretion of the Treasurer in response to market conditions, including but not limited to those relating to the national debt limit. The method of sale, the size and maturities of any of the bonds may be adjusted by the Treasurer to respond to prevailing market conditions and, with respect to the First Series B Bonds (Refunding Bonds), to comply with benchmarks for debt service savings in the State's Debt Policy. Following receipt of bids, the size of the Second Series B Bonds may be further adjusted by the Treasurer by up to 15% to account for premium bid, if any, and savings realized from the purchase of securities for deposit to the Refunding Escrow Account.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
January 28, 2015**

*Contact: Sandy Johnson 410-767-7408  
sandy.johnson@maryland.gov*

**A1. DEPARTMENT OF HUMAN RESOURCES**

***Contract ID:*** Consulting Contract for  
UAC Strategy Coordination  
ADPICS No. N00B5400152

***Contract Type:*** Service

***Description:*** Research, development, and strategic planning for creation of public-private community response strategy to address potential influx of unaccompanied minors into State.

***Procurement Method:*** Emergency

***Date Emergency Declared:*** August 1, 2014

***Award:*** Advocacy Advisors, LLC  
August, ME

***Amount:*** \$40,000

***Award Date:*** August 1, 2014

***Term:*** 8/1/2014 - 9/30/2014

***MBE Participation:*** None

***Fund Source:*** 100% Federal  
Appropriation Code: N00I0005

***Remarks:***

*Nature of Emergency:* At a July 2014 meeting regarding Maryland's response to the influx of unaccompanied alien children (also called Children Seeking Refuge from Violence) into the United States, the Department of Human Resources, in association with the Governor's Office of Children, was selected to lead State efforts.

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
January 28, 2015**

**A1. MARYLAND DEPARTMENT OF HUMAN RESOURCES (cont'd)**

**Remarks:** (cont'd)

*Basis for Selection:* DHR selected Advocacy Advisors to provide consulting services and assist with resource development and management for the State's coordinated response. Advocacy Advisors was chosen for their wide-ranging communications/PR expertise and experience working with immigrant advocacy groups. With a combined 15 years of national advocacy and strategic planning experience, Melissa Roy and Cara Morris Stern have organized national campaigns and advised on immigrant advocacy and grassroots outreach. In addition to her work with advocacy and political groups, Ms. Stern has worked closely with the immigrant population for nearly a decade through the immigration reform advocacy group America's Voice. Both Ms. Roy and Ms. Morris Stern have extensive national PR experience and have cultivated relationships with both print and television media outlets.

As this effort will require both internal management and an external communications strategies, the State procured two unique, seasoned strategists to develop the comprehensive plan to effectively manage the influx of vulnerable children seeking refuge in Maryland. Ms. Roy and Ms. Stern harness effective mobilization and planning experience honed in a number of high-level positions and learned through their work in targeted advocacy in Maryland,

*Late Report:* Due to extended sick leave and vacancies of key personnel within DHR, the report was delayed.

**Tax Compliance No.:** 14-2928-0000

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

*Governor moved for "separate vote on Appendix A."*

*Comptroller seconded.*

*Comptroller and Treasurer voted Aye; Governor abstained.*

*No motion was made to accept or remand Report submitted in Appendix A.*



**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: Emily Wilson (410)260-8436  
emilyh.wilson@maryland.gov*

**1A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Washington County***

***Recommendation:*** Approval to commit \$90,000 for the following development project.

***Kiwanis Park – Creek Access and Paths - \$90,000***

City of Hagerstown, Washington County  
POS #6275-21-316, MD20141125-0911

***Background:*** Develop 4.6 acre Kiwanis Park in Hagerstown. The park fronts 300 linear feet along the Antietam Creek. This project includes constructing a parking lot, pathways, and boardwalks to provide canoe and kayak access to Antietam Creek.

***Fund Source:***

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 14089 Item 089 \$90,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: Emily Wilson (410)260-8436  
emilyh.wilson@maryland.gov*

**2A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Wicomico County***

**Recommendation:** Approval to commit \$130,500 for the following development projects.

**1. Cedar Hill Park Tennis Courts Rehabilitation - \$99,000**  
*Wicomico County, POS #6307-22-219, MD20141125-0909*

*Background:* Reconstruct tennis courts at Cedar Hill Park and re-landscape area. Tennis court surface has deteriorated over time and needs restoration. Tennis courts will be milled, resurfaced, sealed, and striped.

*Fund Source:*

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 13080 Item 080 \$99,000.00

**2. Adkins Mill Park – Boardwalk Restoration - \$31,500**  
*Wicomico County, POS #6308-22-220, MD20141125-0910*

*Background:* Construct improvements to portion of boardwalk at Adkins Mill Park. This project will replace 250 linear feet of pilings, stringers, and boardwalk to improve public safety.

*Fund Source:*

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 13080 Item 080 \$28,580.75

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 14089 Item 089 \$2,919.25

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: Emily Wilson (410)260-8436  
emilyh.wilson@maryland.gov*

**3A. RURAL LEGACY PROGRAM FUNDS**

***Allegany County***

***Recommendation:*** Approval to grant \$ 90,772 to Allegany County from Rural Legacy Funds to acquire 43.33 acre conservation easement.

***Mountain Ridge Rural Legacy Area: Brant Property***

***Prior Approvals:*** Mountain Ridge Rural Legacy Area easement acquisitions:

\$ 50,000 FY2014: DNR-RP Item 10A (Aug. 21, 2013)

\$575,000 FY2015 DNR-RP Item 9A (Sept. 3, 2014)

***Description:*** Acquisition of this easement protects productive forest land, and provides 2,250 linear feet of stream buffers along Elk Lick Run, a tributary of Georges Creek. Permanent protection will also help continue to provide clean, cold water to the nearby Midland Gilmore Reservoir. Allegany County will own the easement.

***Easement Value:*** \$ 85,972 (\$ 1,984 per acre)

***Other Costs:*** \$4,800

Administrative: \$ 2,579

Incidental: \$ 931

Program Compliance: \$ 1,290

***Amount Requested:*** \$90,772

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2014

Rural Legacy Program – Prior Year Funds Replacement

Chapter 463 Acts of 2014

Source Code: 14091 Item: 091 Amount: \$85,972.00

Outdoor Recreation Land Loan – 2015

Rural Legacy Program

Chapter 462 Acts of 2014

Source Code: A0510 Item: 010 Amount: \$4,799.84

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: Emily Wilson (410)260-8436  
emilyh.wilson@maryland.gov*

**4A. PROGRAM OPEN SPACE STATE SHARE**

***Wayne E. & Diane L. Flook - \$50,000 (plus \$4,000 in closing costs)***

***Washington County, POS #4788***

***Recommendation:*** That the Board of Public Works approve the acquisition in fee simple of 1.03 +/- acres in Washington County. The property is mostly forested and will be managed as part of Greenbrier State Park, improving boundary line management. Acquisition will prevent development of the property to provide a buffer for hunting activities. The property, located in a Target Ecological Area, scored 80 under the Program Open Space Targeting System.

***Grantor:*** Wayne E. Flook & Diane L. Flook

***Grantee:*** The State of Maryland to the use of the Department of Natural Resources

***Property:*** 1.03 +/- acres, unimproved

***Price:*** \$50,000

***Appraisals:***

\$49,000 (9/24/14) – Joyce A. Sheets – Reviewed by Dave Wallenberg

\$64,000 (9/9/14) – James R. Turlington – Reviewed by Dave Wallenberg

***Closing Costs:*** Title fees to Miles & Stockbridge not to exceed \$4,000 upon settlement.

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2012

POS Stateside – Prior Year Funds Replacement

Chapter 444, Acts of 2012

Source Code: 12056 Item: 056 Amount: \$54,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: Emily Wilson (410)260-8436  
emilyh.wilson@maryland.gov*

**5A. FOREST CONSERVATION ACT EASEMENT**

**Recommendation:** That the Board of Public Works approve the Department of Natural Resources accepting a permanent forest conservation easement from the Maryland Transit Administration, a modal agency of the Maryland Department of Transportation. The easement will provide long-term protection of 2.2 acres of forest area located at the Dunkirk Park & Ride Facility in Calvert County.

Maryland Transit Administration is donating the easement in accordance with the Forest Conservation Plan prepared in connection with development on MTA properties. (File #S09-01)

This easement is consistent with DNR forest conservation practices.

**Authority:** Forest Conservation Act, Sections 5-1601- -5-1613 of the Natural Resources Article, Annotated Code of Maryland.

**Grantor:** State of Maryland to the use of the Maryland Transit Administration, a modal agency for the Maryland Department of Transportation

**Grantee:** State of Maryland to the use of the Department of Natural Resources

**Property:** 2.20 acres, Dunkirk Park & Ride Facility, Calvert County

**Price:** \$ -0-

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**SERVICES CONTRACT**

**ITEM:** 1-S **Agency Contact:** Anna Lansaw  
410-767-3763  
alansaw3@mta.maryland.gov

**DEPARMENT:** Department of Transportation  
Maryland Transit Administration

**CONTRACT ID:** Transit Service Planning; MTA-1431;  
ADPICS #: J05B5400032

**CONTRACT DESCRIPTION:** Provide technical services necessary for the completion of various transit planning projects including transit development plans, surveys, service reviews, peer reviews, and ridership forecasts.

**AWARD:** Jacobs Engineering Group, Inc.  
Baltimore, MD

**TERM:** 2/2/2015 – 2/1/2018 (w/2 one-year renewal options)

**AMOUNT:** \$3,151,140 (3 Years; Base Term)  
\$1,111,480 (1 Year; 1<sup>st</sup> Renewal Option)  
\$1,148,420 (1 Year; 2<sup>nd</sup> Renewal Option)  
\$5,411,040 Total (5 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:**

Offerors	Technical Ranking	Financial Price / Ranking				Overall Ranking
		Base Contract (3 Years)	Option #1 (1 Year )	Option #2 (1 Year)	Total (5 Years)	
Jacobs Engineering Group, Inc., Baltimore, MD	1	\$3,151,140	\$1,111,480	\$1,148,420	\$5,411,040 (2)	1
STV, Inc., Baltimore, MD	1	\$3,743,140	\$1,320,773	\$1,359,097	\$6,423,011 (3)	2
Rummel, Klepper & Khal, LLP. Baltimore, MD	3	\$2,744,620	\$951,620	\$971,100	\$4,667,340 (1)	3

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**ITEM:** 1-S (Cont.)

**MBE/DBE PARTICIPATION:** 30%

**PERFORMANCE SECURITY:** None

**HIRING AGREEMENT ELIGIBLE:** Yes

**INCUMBENT:** N/A

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the MTA website. The MTA also identified and directly solicited 120 potential sources for the services, 75 of which are Maryland firms and 29 are MBEs.

Four proposals were received in response to the RFP. One proposal was deemed to be not reasonably susceptible of being selected for award due to MBE issues. The remaining three proposals were evaluated. Two proposals demonstrated a clear understanding of the expectations of the RFP and were ranked technically equal as #1. However, the financial proposal from Jacobs Engineering Group, Inc. was lower than the other technically ranked #1 offeror. Even though the third proposal had the lowest price, the technical differences did not offset the difference in price (less than \$1M or 14%). Therefore, Jacobs Engineering Group, Inc. is recommended for award with the overall #1 offer considered the most advantageous to the State.

The Maryland Transit Administration (MTA) works to enhance the reliability, speed, and frequency of its public transit service and focus resources in areas where they are most needed. To accomplish this the MTA conduct's long- and short-term plans inputting data from comprehensive service reviews, passenger surveys, peer analysis, ridership forecasts, scheduling efficiency reviews and public input.

The MTA collects ridership and performance data through various systems and methodologies, and uses the data to make recommendations on changes. In addition to arranging resources to better serve the public, MTA looks to increase the reliability and speed of modes. Greater predictability can lead to better accuracy in scheduling and ideally, better service reliability. Reliability and schedule adherence are both factors which make the system easy for transit riders to use.

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**ITEM:** 1-S (Cont.)

This contract will allow the MTA to continue analysis of existing services and planning for future ones. The contractor shall, on an as-needed basis, provide technical services necessary for the completion of various projects including: transit development plans, comprehensive service reviews, passenger surveys, peer analysis, ridership forecasts, compliance review/grants assistance, GIS technical support, graphics/mapping, scheduling efficiency reviews and public community outreach/event planning. This may include providing on-site staff to assist with these projects.

**FUND SOURCE:** 60% Special (Transportation Trust Fund); 40% Federal

**APPROP. CODES:** 50% J00H0102; 50% J00H0105

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-2913-1111

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



<b>ITEM:</b>	2-S	<b>Agency Contact:</b> Sandy Johnson 410-767-7408 sandy.johnson@maryland.gov
<b>DEPARTMENT/PROGRAM:</b>		Human Resources (DHR) Office of the Secretary (OS)
<b>CONTRACT ID:</b>		Customer Service Center (CSC) Services; OS/CSC-15-001; ADPICS # N00B5400205
<b>CONTRACT DESCRIPTION:</b>		Implement, operate and manage a Customer Service Center (CSC) for inbound and outbound communications for the Department.
<b>AWARD:</b>		ICF Incorporated, LLC Fairfax, VA
<b>TERM:</b>		2/1/2015 – 7/31/2020
<b>AMOUNT:</b>		\$19,987,617 (5 Years, 6 Months)
<b>PROCUREMENT METHOD:</b>		Competitive Sealed Proposals

<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Proposal / Ranking</b>	<b>Overall Ranking</b>
ICF Incorporated, LLC Fairfax, VA	1	\$19,987,617 / 3	1
Faneuil, Inc. Hampton, VA	3	\$20,922,479 / 4	2
Xerox State & Local Solutions, Inc. Fairfax, VA	5	\$18,210,519 / 2	3
Automated Health, Inc. Pittsburg, PA	2	\$24,997,811 / 6	4
MAXIMUS, Inc. Reston, VA	4	\$23,155,202 / 5	5
CAEI Columbia, MD	6	\$17,894,740 / 1	6
Active Network, LLC* Dallas, TX	7	\$25,725,366 / 7	7

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**ITEM:** 2-S (Cont.)

**MBE PARTICIPATION:** 10% (See Requesting Agency Remarks)

**PERFORMANCE SECURITY:** None

**HIRING AGREEMENT ELIGIBLE:** Yes

**INCUMBENT:** Active Network, LLC  
 Dallas, TX  
 (Local Office in Frostburg, MD)

**REQUESTING AGENCY REMARKS:** A Notice of the Availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHR website for 56 days. A copy of the solicitation notice was sent directly to 15 potential vendors, of which seven are Maryland firms and three are MBEs. A copy of the solicitation notice was also sent to the Governor's Office of Minority Affairs.

Nine proposals were received in response to the RFP. One offer was deemed to be not reasonably susceptible of being selected for award for failure by the offeror to respond to the request for clarification of the proposal. Another offer was deemed to be not reasonably susceptible of being selected for award based on the offeror's inability to prove their financial capability and failure to demonstrate that certain key personnel met the minimum qualifications for the position designated.

The seven remaining offerors were deemed to be reasonably susceptible of being selected for award based on the merit of their technical proposals, using the evaluation criteria in the RFP and oral discussions. ICF Incorporated, LLC (ICF), the overall highest ranked offeror (ranked #1 technically and #3 financially), presented the most advantageous offer to the State, and is recommended for award. Technical and financial factors had equal weight in the overall award determination. As noted in the proposal table above, the two lower priced offerors were ranked technically #6 and #5, respectively. Therefore, the technical differences between ICF and these two offerors greatly outweighed the financial differences (\$2.1M/10.5% and \$1.8M/8.9%).

CSC services include live operators and interactive voice response (IVR) services, and receiving and responding to inquiries via telephone, fax, electronic mail and U.S. mail. Additionally, a tracking and reporting system is required that provides a report of the types and number of customer contacts received and resolved on behalf of the Department. CSC services will be utilized by **all** DHR Administrations Statewide, including the Local Departments of Social Services (LDSS) and Child Support offices located in all 24 jurisdictions in Maryland.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**ITEM:** 2-S (Cont.)

As the State's human services agency, DHR administers child support, child welfare and public welfare services to over one million people annually. Service delivery requires continuous communication (verbal, electronic and written) with customers requesting both general and specific information pertaining to critical and emergent needs. Quality customer service will reduce the amount of time staff spends on routine tasks through effective and faster responses to customer inquiries. Increasing customer service and access to customer's case information through a specialized CSC, innovative customer services and processes will allow DHR staff to devote their time to more complex casework and strengthen services to customers.

The contract duration is five years and six months with the first six months being a transition-in period.

A 10% MBE participation goal was established for this contract based upon the limited subcontracting opportunities that include staffing, audit services, general office supplies and IT hardware equipment. In addition, the contract includes a 0.5% VSBE participation goal; however, the recommended awardee has committed to a 1.0% participation goal.

**FUND SOURCE:** 60.6% Special (Reinvestment); 28.4% Federal;  
11.0% General

**APPROP. CODES:** Various

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-3159-0111

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Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**SERVICES CONTRACT**

**ITEM:** 3-S **Agency Contact:** Debbie Pecora  
410-339-5013  
dpecora@dpscs.state.md.us

**DEPARTMENT/PROGRAM:** Public Safety and Correctional Services

**CONTRACT ID:** Veterinary Services, K-9 Unit; Q0015004  
ADPICS # Q00B5400133

**CONTRACT DESCRIPTION:** Provide veterinary services for canines in the Department's K-9 Unit to include: wellness checkups, preventative screenings, vaccinations, evaluations, consumable preventions supplies and consultations on canine-related issues.

**AWARD:** Anne Arundel Veterinary Hospital  
Baltimore, MD

**TERM:** 2/1/2015 – 1/31/2018

**AMOUNT:** \$281,197 (3 Years)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

<b>Bidders</b>	<b>Region 1</b>	<b>Region 2</b>	<b>Region 3</b>	<b>Region 4</b>	<b>Total</b>
Anne Arundel Veterinary Hospital Baltimore, MD	\$71,871	\$69,513	\$71,085	\$68,727	\$281,197
Mid-Atlantic Animal Specialty Hospital Huntingtown, MD	N/A	N/A	\$93,195	N/A	\$93,195

**MBE PARTICIPATION:** None (Single Element of Work)

**INCUMBENT:** Mid-Atlantic Veterinary Hospital  
Hagerstown, MD

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* and the DPSCS website. Direct solicitations were sent to 16 potential vendors, 13 of which are Maryland firms and included no MBEs.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**ITEM:** 3-S (Cont.)

Five bids were received in response to the IFB. Bidders could bid on one region or up to all four regions of the State. One bidder submitted bids for all four regions, and a second bidder submit one bid for Region 3. The IFB stated that contracts shall be awarded to the responsible bidder submitting a responsive bid with the most favorable Total Bid Price in each Region. The single bids received for Regions 1, 2 and 4 met the technical requirements set forth in the IFB. The bidder is responsible, and the prices were deemed fair and reasonable. It was also determined that other prospective bidders had a reasonable opportunity to respond to the solicitation. For Region 3, Anne Arundel Veterinary Hospital submitted the lower priced bid. Therefore, award is recommended to Anne Arundel Veterinary Hospital for all four regions.

DPSCS operates K-9 units with 56 dogs in the following regions.

- Region 1 (Western Region - Garrett, Allegany, Washington and Frederick Counties) – 18 dogs;
- Region 2 (Central Region – Baltimore City, Baltimore, Carroll, Harford and Cecil Counties) – 12 dogs;
- Region 3 (Southern Region – Howard, Montgomery, Anne Arundel, Prince George’s, Charles, Calvert and St. Mary’s Counties) – 16 dogs; and,
- Region 4 (Eastern Region – Kent, Queen Anne’s, Caroline, Talbot, Dorchester, Wicomico, Somerset and Worchester Counties) – 10 dogs.

This contract is needed to provide veterinary services to the DPSCS’ K-9 unit that contains: 20 patrol “aggressive” dogs; 27 narcotics detection dogs; six dogs trained in cell phone detection; and three bloodhounds for search and rescue. Services include: annual and physical examinations, vaccination, parasite control, dental health, nutrition, exercise plan, vision, hearing, stomach and intestines, breathing, behavior and any other medical or emergency services to keep the dogs healthy.

**FUND SOURCE:** 100% General

**APPROP. CODE:** Q00A0204

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-2938-1111

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Board of Public Works Action - This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**SERVICES CONTRACT**

**ITEM:** 4-S **Agency Contact:** Joselyn Hopkins  
410-339-5013  
jmhopkins@dpscs.state.md.us

**DEPARTMENT/PROGRAM:** Public Safety & Correctional Services (DPSCS)  
Office of the Secretary

**CONTRACT ID:** Inmate Substance Abuse Treatment Services;  
DPSCS Q0015010; ADPICS # Q00B5400141

**CONTRACT DESCRIPTION:** Provide substance abuse treatment service programs within the confines of the five specified correctional institutions of the Maryland Department of Public Safety and Correctional Services.

**AWARD:** Phoenix Houses of the Mid Atlantic, Inc.  
Arlington, VA

**TERM:** 2/1/2015 – 6/30/2017 (w/2 two-year renewal options)

**AMOUNT:** \$ 8,475,175 (2 Years, 5 Months; Base Contract)  
\$ 7,936,074 (2 Years; 1<sup>st</sup> Renewal Option)  
\$ 8,476,707 (2 Years; 2<sup>nd</sup> Renewal Option)  
\$24,887,956 Total (6 Years, 5 Months)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

BIDDERS	TOTAL EVALUATED BIDS
Phoenix Houses of the Mid Atlantic, Inc. Arlington, VA	\$24,887,956
Gaudenzia, Inc. Baltimore, MD	\$26,526,395
The Transition House, Inc. St. Cloud, FL	\$29,439,095

**MBE PARTICIPATION:** 10.15% (See Requesting Agency Remarks)

**PERFORMANCE SECURITY:** None

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**ITEM:** 4-S (Cont.)

**INCUMBENT:** Gaudenzia, Inc.  
 Baltimore, MD

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* and posted on DBM's and DPSCS' web pages and the DBM bid board. Copies of the solicitation notice were sent directly to 34 prospective vendors, 25 of which are Maryland firms, and included 21 MBEs.

Three bids were received in response to the IFB. Phoenix Houses of the Mid Atlantic, Inc. was determined to have the lowest priced responsive bid and is deemed to be a responsible bidder. Therefore, award is recommended to Phoenix Houses of the Mid Atlantic, Inc.

This contract is to obtain Substance Abuse Treatment Services for the following five correctional facilities within the Department of Public Safety and Correctional Services (DPSCS):

1. The Central Maryland Correctional Facility (CMCF);
2. The Maryland Correctional Institution for Women (MCI-W);
3. The Maryland Correctional Training Center (MCTC);
4. The Metropolitan Transition Center (MTC); and
5. The Patuxent Institution (PATX).

The Contractor shall also provide self-help monitor services at the Maryland Correctional Training Center [including the pre-release annex Harold E. Donnel Building and Emergency Housing Unit (HED/EHU)], Roxbury Correctional Institute (RCI), and Maryland Correction Institute – Hagerstown (MCI-H) all located in Hagerstown, MD.

Within the scope of services, the contractor will recognize inmates' needs for mental health services and other services such as educational and vocational training, social work, case management and religious services, and refer participants to those services.

DPSCS' substance abuse treatment programs operate as Modified Therapeutic Communities (TC). These are six-month cycle programs with new cycles beginning the first Wednesday of each month. The central philosophy embodied in the TC program is that substance abuse is often symptomatic of underlying psycho/social problems and cannot be effectively addressed by focusing solely on chemical dependency. The TC approach is designed to attend to all major aspects of the participant's lifestyle, criminogenic thinking and behavior.

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**ITEM:** 4-S (Cont.)

The TC program's philosophy is based on several premises:

1. Drug/alcohol abuse and/or dependence is a disease that is associated with devastating psychosocial problems, including recurrent involvement with the criminal justice system.
2. There exists a clear and obvious relationship between drug/alcohol abuse/dependency and crime.
3. Substance abusing and/or dependent criminals who participate in prison-based treatment have a greater likelihood of success upon their release from prison.
4. Treatment does not have to be voluntary in order to be effective.
5. The focus of treatment using a TC model is global. It emphasizes the application of cognitive-behavioral techniques, modeling and behavior modification in order to develop a reasonable drug-free lifestyle.
6. The TC milieu allows for the development and demonstration of positive, pro-social attitudes and behaviors in response to the types of stressors, interactions, and rewards faced by the individual in the "real world."

The goal of the various TC programs is to enhance public safety through the treatment of substance abusing and/or dependent inmates. In stressing remediation, cognitive restructuring and the development of pro-social values, the programs provide the participants with the skills needed to return to the community as drug-free, responsible, and productive members of society. Equally important is each program's role in assessing the inmates' needs, upon release, for continued monitoring and support in the community in order to reduce the risks of recidivism and relapse.

Maryland's reciprocal preference law does not apply because Virginia, the state in which the recommended awardee resides, does not have an in-state preference for services.

The MBE participation goal was established at 10% with potential subcontracting opportunities including counselors, clinicians, pharmaceuticals, and supplies. The recommended awardee has committed to 10.15%.



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**ITEM:** 4-S (Cont.)

**FUND SOURCE:** 96% General; 4% Reimbursable

**APPROP. CODE:** Various

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 15-0045-0110

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**SERVICES CONTRACT RENEWAL OPTION**

<b>ITEM:</b>	5-S-OPTION	<b>Agency Contact:</b> Robert Howells 410-230-8789 robert.howells@maryland.gov
<b>DEPARTMENT/PROGRAM:</b>	Maryland State Lottery & Gaming Control Agency (MLGCA) Sales Division	
<b>CONTRACT ID:</b>	Instant Ticket Vending Machines (ITVMs) and Related Services; 2008-26 (Statewide) ADPICS # E75B5400012	
<b>CONTRACT APPROVED:</b>	DBM Item 2-S (11/5/2008)	
<b>CONTRACTOR:</b>	GTECH Corporation Providence, RI	
<b>CONTRACT DESCRIPTION:</b>	Contract to provide, distribute, install, maintain and relocate new Instant Ticket Vending Machines (ITVMs) to be located at Lottery retailer locations throughout the State and the removal of these ITVMs at the end of this contract.	
<b>OPTION DESCRIPTION:</b>	Exercise the second (of five) one-year option.	
<b>ORIGINAL CONTRACT TERM:</b>	11/10/2008 - 2/28/2014 (w/5 one-year renewal options)	
<b>OPTION TERM:</b>	3/1/2015 – 2/28/2016	
<b>ORIGINAL CONTRACT AMOUNT:</b>	\$12,100,000 NTE (5 Years, 4 Months)	
<b>OPTION AMOUNT:</b>	\$1,545,000 NTE (1 Year)	
<b>PRIOR MODIFICATIONS/OPTIONS:</b>	\$1,500,000 [Option #1/Mod to purchase up to 150 ITVMs during the option periods, if exercised: 3/1/2014 – 2/28/2015: DBM Item 3-S- MOD (1/8/2014)]	
<b>REVISED TOTAL CONTRACT AMOUNT:</b>	\$15,145,000 NTE	
<b>ORIGINAL PROCUREMENT METHOD:</b>	Competitive Sealed Proposals	

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**January 28, 2015**

**ITEM:** 5-S-OPTION (Cont.)

**MBE PARTICIPATION:** 25%

**MBE COMPLIANCE:** 44%

**REQUESTING AGENCY REMARKS:** The MSLGC desires to exercise Renewal Option #2 to provide for the continuing maintenance and repair of the ITVMs currently in operation at Lottery Retailer locations.

This Fixed Unit Price-Indefinite Quantity Contract established firm-fixed unit prices for the purchase of up to 1,000 new ITVMs, monthly maintenance and replacement parts and other related services that are paid to the Contractor. The previous modification allowed for 150 of these ITVMs to be purchased during the renewal option periods, if exercised.

There are three additional renewal options available on this contract. The MLGCA will make a future determination whether these services will be required after the expiration of the final renewal option.

**FUND SOURCE:** 100% Special (Lottery Proceeds)

**APPROP. CODE:** E75D0001

**RESIDENT BUSINESS:** No

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Board of Public Works Action - This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
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**January 28, 2015**

**SERVICE CONTRACT RENEWAL OPTION**

<b>ITEM:</b>	6-S-OPTION	<b>Agency Contract:</b> Anna Lansaw 410-767-3763 Alansaw3@mta.maryland.gov
<b>DEPARTMENT:</b>	Department of Transportation (MDOT) Maryland Transit Administration (MTA)	
<b>CONTRACT ID:</b>	Transit Business Planning and Management Services; MTA-1348 A&B; ADPICS # COG07632; COG07639	
<b>CONTRACT APPROVED:</b>	DBM Item 2-S (2/22/2012)	
<b>CONTRACTORS:</b>	Jacobs Engineering Group, Inc. (Consultant A) Baltimore, MD  CH2M Hill (Consultant B) Baltimore, MD	
<b>CONTRACT DESCRIPTION:</b>	Two consultant contracts to provide Transit Business Planning and Management Services.	
<b>OPTION DESCRIPTION:</b>	Exercise the first (of two) one-year renewal option.	
<b>ORIGINAL CONTRACT TERM:</b>	3/1/2012 – 2/28/2015 (w/2 one-year renewal options)	
<b>OPTION TERM:</b>	3/1/2015 – 2/29/2016	
<b>ORIGINAL CONTRACT AMOUNTS:</b>	\$4,260,500 (Consultant A) \$4,609,764 (Consultant B)	
<b>OPTION AMOUNTS:</b>	\$1,496,900 (Consultant A) \$1,614,061 (Consultant B)	
<b>PRIOR MODIFICATIONS/OPTIONS:</b>	None	
<b>REVISED TOTAL CONTRACT AMOUNTS:</b>	\$5,757,400 (Consultant A) \$6,223,825 (Consultant B)	

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**ITEM:** 6-S-OPTION (Cont.)

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 25%

**MBE COMPLIANCE:** 26% (Consultant A)  
 16% (Consultant B)

**REQUESTING AGENCY REMARKS:** This is a task order based contract that was awarded to two consultants for services in various disciplines of transit related projects specifically in the areas of planning, statistical analysis, services development and process improvements. Projected tasks in this first renewal option are:

- Emergency Preparedness and Operations Planning - required to review, analyze, provide recommendations, update, and develop and administer training programs for the MTA's agency wide emergency management and preparedness programs. Including: Master Emergency Preparedness Operations Plan (MPEOP), Master Continuity of Operations Plan (MCOOP), Modal Emergency Operations Plans (MEOPs), Modal Continuity of Operations Plans (MCOOPs), and the MTA Emergency Management Plan (EMP).
- Management/Organizational Development – required to examine the Agency's present administration and operations with respect to cost efficiencies, goal attainment, and effectiveness.
- Integrated Planning and Management Data Systems – required to assist the MTA in bringing together both manual and IT maintained planning and management data systems that are essential to the Administrator and senior managers in the daily and longer term operation of the MTA's various transit systems and their supporting management data systems.
- Internal and External Peer Review – required to assist the MTA in comparing its procedures and practices with other “best practices” at the MDOT sister agencies, other Maryland state agencies and other transit properties around the country. The consultant will help identify benefits or costs that would be engendered by revising MTA practices to improve our service to the citizens and commerce in the State of Maryland.
- Federal Compliance Assistance – required to assist the MTA in developing and implementing new programs to meet federal requirements for such areas as drug and alcohol requirements, ADA requirements, reporting systems requirements, etc.
- Service Development – required to assist the MTA in comprehensive reviews including but not limited to: route structuring to optimize ridership, developing and administering passenger surveys, ridership forecasting, and efficiency reviews.

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**ITEM:** 6-S-OPTION (Cont.)

**FUND SOURCE:** 80% Federal;  
20% Special (Transportation Trust Fund)

**APPROP. CODE:** J00H0105

**RESIDENT BUSINESSES:** Yes for both

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
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**SERVICES CONTRACT RENEWAL OPTION**

<b>ITEM:</b>	7-S-OPTION	<b>Agency Contact:</b> Sandy Johnson 410-767-7408 sandy.johnson@maryland.gov
<b>DEPARTMENT/PROGRAM:</b>	Human Resources (DHR) Child Support Enforcement Administration (CSEA)	
<b>CONTRACT ID:</b>	Privatization of Child Support Services in Baltimore City; CSEA/PR/11-001-A5; ADPICS # N00B5400202	
<b>CONTRACT APPROVED:</b>	DBM Item 4-S (12/1/2010)	
<b>CONTRACTOR:</b>	Policy Studies, Inc. Denver, CO (Local Office in Baltimore, MD)	
<b>CONTRACT DESCRIPTION:</b>	Provide child support services in Baltimore City to ensure that noncustodial parents fulfill their obligations to provide financial and medical support to their children.	
<b>OPTION DESCRIPTION:</b>	Exercise the second (and final) one-year option.	
<b>ORIGINAL CONTRACT TERM:</b>	12/2/2010 – 2/28/2014 (w/2 one-year renewal options)	
<b>OPTION TERM:</b>	3/1/2015 – 2/29/2016	
<b>ORIGINAL CONTRACT AMOUNT:</b>	\$25,833,792 (3 Years, 3 Months)	
<b>OPTION AMOUNT:</b>	\$7,958,958 (1 Year)	
<b>PRIOR MODIFICATIONS/OPTIONS:</b>	\$9,722,012 (See page 21B)	
<b>REVISED TOTAL CONTRACT AMOUNT:</b>	\$43,514,762	
<b>ORIGINAL PROCUREMENT METHOD:</b>	Competitive Sealed Proposals	

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**ITEM:** 7-S-OPTION (Cont.)

**MBE PARTICIPATION:** 25%

**MBE COMPLIANCE:** 31%

**REQUESTING AGENCY REMARKS:** This contract manages and operates the Baltimore City Office of Child Support Enforcement (BCOCSE). Service delivery includes: application intake, parent location; establishment of paternity, child support and medical support; enforcement of child support and medical support; decentralized collections; review and adjustment of support; customer service and case maintenance.

The reimbursement rate for Policy Studies, Inc. (PSI) is directly correlated with the monthly collections disbursed by BCOCSE. Currently, the compensation rate is 8.68% of the disbursed collections. In FFY2014, BCOCSE once again experienced a high collections in the first quarter; disbursing \$19.9 million.

Within the contract with PSI there are three levels on goals: minimum standards, incentive goals and enhanced incentive goals. In FFY2014, PSI again met the minimum standards, as well as the related incentive goals, for the four federal performance measures. As demonstrated by the chart below for FFY14, performance measures in Paternity Establishment and Support Order Establishment remained consistent with up to 3% increases over FFY13 in Current Support Collected and the number of Cases Paying on Arrears.

Service Level	Goals			Actual Performance	
	FFY14 Minimum Goal	FFY14 Incentive Goal	FFY14 Enhanced Incentive Goal	FFY13	FFY14
Paternity Establishment	83.75%	88.00%	99.41%	95.06%	94.45%
Support Order Establishment	78.75%	80.00%	86.93%	82.20%	81.69%
Current Support Collected	51.75%	55.00%	65.98%	57.53%	61.33%
Cases Paying on Arrears	51.75%	55.00%	64.00%	59.67%	62.46%



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**ITEM:** 7-S-OPTION (Cont.)

It is believed to be in the best interest of the State to exercise the final one-year renewal option based upon the successful performance by PSI during the base contract and first renewal option periods that will continue to provide an increase in household incomes for Maryland families during the next year while the Department conducts a new procurement for these services.

**FUND SOURCE:** 66 % Federal;  
34% Special (Child Support Offset)

**APPROP. CODE:** N00H0008

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
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**ITEM:** 7-S-OPTION (Cont.)

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

Mod #1	\$0	Modified the contract to delete one MBE subcontractor and add three additional MBE subcontractors to ensure that the Contractor maintains compliance with the MBE participation requirements in the original contract for the period 9/19/2011 - 2/28/2014. Also added IRS confidentiality provisions and PRISM and Agility software requirements. Approved by DHR.
Mod #2	\$0	Modified the contract to delete one MBE subcontractor and add one new MBE subcontractor to ensure that the Contractor maintains compliance with the MBE participation requirements in the original contract for the period 3/21/2012 - 2/28/2014. Approved by DHR.
Mod #3	\$400,000	Modified the contract to increase child support collections and ensure the accuracy of case reviews by including: (1) additional enhanced performance area incentive goals for each Contract year with incentive payment awards based upon meeting or exceeding the specific federal requirements/goals; and (2) enforceable performance penalties for failure to comply with Contract requirements. The modification increased the amount of the base contract by \$400,000 and each option year by \$200,000: 2/21/2013 – 2/28/2014: DBM Item 6-S-MOD (2/20/2013).
Mod #4	\$9,322,012	Exercised the first one-year renewal option with additional funding based upon increased performances and added funding to the base term due to increased expenditures and reimbursements: 2/6/2014 - 2/28/2015: DBM Item 16-S-MOD (2/5/2014).
Total	<hr/> \$9,722,012	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**SERVICES CONTRACT RENEWAL OPTION**

**ITEM:** 8-S-OPTION **Agency Contact:** Joselyn Hopkins  
410-339-5013  
jmhopkins@dpscs.state.md.us

**DEPARTMENT/PROGRAM:** Public Safety & Correctional Services  
(DPSCS) Office of the Secretary

**CONTRACT ID:** Inmate Substance Abuse Treatment  
Services; Residential Substance Abuse Programs: A. Maryland Correctional Training Center  
(MCTC) (Q0009021A) COG09606; B. Residential Substance Abuse Treatment (RSAT)  
(Q0009021B) COG09607; C. Regimented Offenders Treatment Center (ROTC) (Q0009021C)  
COG09608; D. Metropolitan Transition Center (MTC) (Q0009021D) COG09609

**CONTRACTS APPROVED:** DBM Item 5-S (4/1/2009)

**CONTRACTORS:** Gaudenzia, Inc.  
Norristown, PA  
(Local Office in Baltimore, MD)

**CONTRACT DESCRIPTION:** Provide substance abuse treatment service  
programs within the confines of the five specified correctional institutions of the Maryland  
Department of Public Safety and Correctional Services (the Department).

**OPTION DESCRIPTION:** Exercise the two one-month options.

**ORIGINAL CONTRACT TERM:** 4/1/2009 – 3/31/2014

**OPTION TERM:** 2/1/2015 – 3/31/2015

**ORIGINAL CONTRACT AMOUNT:** \$13,896,330 (5 Years)

**OPTION AMOUNT:**

OPTION #1	OPTION #2	TOTAL (2 Months)	
\$ 44,424 NTE	\$ 44,424 NTE	\$ 88,848 NTE	(A, including Aftercare)
\$110,771 NTE	\$110,771 NTE	\$221,542 NTE	(B, including Aftercare)
\$ 46,565 NTE	\$ 46,565 NTE	\$ 93,130 NTE	(C)
<u>\$ 29,203 NTE</u>	<u>\$ 29,203 NTE</u>	<u>\$ 58,406 NTE</u>	(D)
\$230,963 NTE	\$230,963 NTE	\$461,926 NTE	TOTAL

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**ITEM:** 8-S-OPTION (Cont.)

**PRIOR MODIFICATIONS/OPTIONS:** \$3,016,232 (See pages 24B & 25B)

**REVISED CONTRACT AMOUNT:** \$17,374,488

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 10%

**MBE COMPLIANCE:** 10% (A); 10% (B); 7% (C); 6% (D)

**REQUESTING AGENCY REMARKS:** The two one-month renewal options are requested at this time to provide a transition period to the new contract being recommended for award as DBM Item 4-S on today's Agenda.

**FUND SOURCE:** 95% General; 5% Federal

**APPROP. CODES:** Various

**RESIDENT BUSINESSES:** Yes

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Board of Public Works Action – This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
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**ITEM:** 8-S-OPTION (Cont.)

**PRIOR OPTIONS/MODIFICATIONS (Cont.):**

Mod #1 to Contracts A,B, C & D	\$0	Modified the contract to change the MBE subcontracting participation goals for the period of 1/7/2011 - 3/31/2014. Approved by DPSCS.
Mod #2 to Contracts A & B	\$174,080 (A) <u>\$174,080</u> (B) \$348,160	Modified the contracts to enhance prison-based residential treatment programs through the addition of staff to provide coordination of aftercare and community re-entry for the period of 1/5/2012 - 12/31/2012. Approved on DBM Item 7-S-MOD (1/4/2012).
Mod #3 to Contracts A & B	\$179,219 (A) <u>\$179,219</u> (B) \$358,438	Modified the contracts to increase the NTE amounts in order to pay for services rendered for the enhanced prison-based residential treatment programs that would have ended on December 31, 2012 when the grant expired for the period of 1/1/2013 – 3/31/2014. Approved on DBM Item 14-S-MOD (5/15/2013).
Mod #2 to Contracts C & D	\$ 266,544 (A)	Modified the contracts to extend the terms
Mod #4 to Contract A & B	\$ 664,626 (B) \$ 279,390 (C) <u>\$ 175,222</u> (D) \$1,385,782	by six months to allow time to respond to the protest of the new contract award recommendation for the period of 4/1/2014 to 9/30/2014. Approved on DBM Item 7-S-MOD (3/19/2014).
Mod #3 to Contracts C & D	\$ 0	Modified the contracts to extend the terms
Mod #5 to Contracts A & B	<u>\$ 0</u> \$ 0	by one day (10/1/2014) to bring action to the BPW for approval on the 10/1/2014 DBM BPW Agenda. Approved by DPSCS.

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**ITEM:** 8-S-OPTION (Cont.)

**PRIOR OPTIONS/MODIFICATIONS (Cont.):**

Mod #6 to Contracts A & B		Modified the contracts to extend the terms
Mod #4 to Contracts C& D:		with 2 one-month renewal options to allow
	\$177,696 NTE (A)	time to complete the new procurement and
	\$443,084 NTE (B)	award the new contracts for the period of
	\$186,260 NTE (C)	10/2/2014 to 1/31/2015. Approved on DBM
	<u>\$116,812</u> NTE (D)	Item 12-S-MOD (10/1/2014).
	\$923,852 NTE Total	
 Total	 <u>\$3,016,232</u>	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**SERVICES CONTRACT RENEWAL OPTION/MODIFICATION**

**ITEM:** 9-S-MOD **Agency Contact:** Claudine Williams  
410-764-2561  
claudine.williams@maryland.gov

**DEPARTMENT/PROGRAM:** Department of Health and Mental Hygiene  
Health Services Cost Review Commission

**CONTRACT ID:** Inpatient and Outpatient Data Processing;  
HSCRC-004-11  
ADPICS # M00B3400014 / COG03952

**CONTRACT APPROVED:** DBM Item 6-S (6/6/2012)

**CONTRACTOR:** St. Paul Computer Center, Inc.  
Glen Burnie, MD

**CONTRACT DESCRIPTION:** Provide electronic collection and processing of patient-level inpatient, outpatient, chronic and psychiatric discharge data from all acute, chronic, psychiatric and free-standing Emergency Room (ER) facilities that are regulated by the Health Services Cost Review Commission (HSCRC).

**OPTION/MODIFICATION DESCRIPTION:** Exercise the first one-year option and modify the contract to change the reporting requirements from quarterly reports to monthly reports during the renewal option term.

**ORIGINAL CONTRACT TERM:** 7/1/2012 – 6/30/2015 (w/ 2 one-year renewal options)

**OPTION/MODIFICATION TERM:** 7/1/2015 – 6/30/2016

**ORIGINAL CONTRACT AMOUNT:** \$1,281,891 (3 Years)

**OPTION/MODIFICATION AMOUNT:** \$448,660 (Option)  
\$271,124 (Mod)  
\$719,784 Total (1 Year)

**PRIOR MODIFICATIONS:** \$270,000 [Mod. #1: Changed the reporting requirements from quarterly reports to monthly reports: 2/1/2014 - 6/30/2015: DBM Item 4-S-MOD (11/6/2013)]

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**ITEM:** 9-S-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$2,271,675

**PERCENT +/- (THIS MODIFICATION):** +21.2%

**OVERALL PERCENT +/-:** +42.2%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 25%

**MBE COMPLIANCE:** 24%

**REQUESTING AGENCY REMARKS:** Effective February 2014, this contract was modified in order to change the quarterly inpatient and outpatient data processing submissions from Maryland hospitals from quarterly to monthly, due to legislative changes in COMAR 10.37.04.01 and 10.37.06.01.

The HSCRC is requesting approval to exercise the first one-year renewal option and modify the option period to include the monthly data reporting that went into effect with the previous contract modification. In addition, the HSCRC is requesting the contractor, St. Paul Computer Center, Inc. (St. Paul), to provide new reports which will allow the HSCRC to monitor hospital revenue by the State of residency as well as by payer type (Medicare fee-for-service, Medicare managed care, etc.) and to identify and respond in a timely manner to changes in utilization patterns and patient outcomes. St. Paul will also produce and distribute a monthly report to hospitals to help hospitals comply with the HSCRC's new requirement for monthly reconciliation of financial and case mix data. All additional monthly reports are produced from the same case mix database that St. Paul currently manages on behalf of the HSCRC.

**FUND SOURCE:** 100% Special (User Fees)

**APPROPRIATION CODE:** M00R0102

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 10-S-MOD **Agency Contact:** Sandy Johnson  
410-767-7408  
sandy.johnson@maryland.gov

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Child Support Enforcement Administration  
(CSEA)

**CONTRACT ID:** State Disbursement Unit (SDU) Services;  
CSEA/SDU/14-001-A1;  
ADPICS # COG06383

**CONTRACT APPROVED:** DBM Item 6-S (2/19/2014)

**CONTRACTOR:** Systems & Methods, Inc. (SMI)  
Carrollton, GA  
(Local Office in Owings Mills, MD)

**CONTRACT DESCRIPTION:** Develop, implement, and operate functions and systems related to the central collection of child support payments to include receipts processing, accounting, recoupment and limited customer services through the Child Support Enforcement Administration (CSEA) State Disbursement Unit (SDU).

**MODIFICATION DESCRIPTION:** Enhance the mail processing services by centralizing all mail correspondence sent to the local child support offices and CSEA and categorizing the mail by subject to capture the importance level for prioritizing work, instead of just processing actual child support payment mail and allowing the local child support offices to process other mail.

**ORIGINAL CONTRACT TERM:** 3/1/2014 – 5/31/2019 (w/1 two-year renewal option)

**MODIFICATION TERM:** 2/1/2015 – 5/31/2019

**ORIGINAL CONTRACT AMOUNT:** \$13,954,831

**MODIFICATION AMOUNT:** \$707,756 (4 Years, 4 Months)

**PRIOR MODIFICATIONS/OPTIONS:** None

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**ITEM:** 10-S-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$14,662,587

**OVERALL PERCENT +/- (THIS MOD):** +5.1%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 25%

**MBE COMPLIANCE:** 9%

**REQUESTING AGENCY REMARKS:** Request for approval to modify the mail processing services contract to provide CSEA with a more centralized and efficient approach to processing CSEA mail by centralizing the receipt and processing of all mail currently sent to the local child support offices and categorizing the mail by subject so that the level of importance is captured for prioritizing work.

Currently, Systems & Methods, Inc. (SMI) only receives mail accompanied with a payment sent to the SDU through five post office boxes. The mail is scanned and an email notification is sent to the local CSEA offices to notify them that there is mail. CSEA local offices directly receive all other mail, which is approximately 560,000 pieces Statewide. Approximately one-third of the mail received by the local offices is returned mail that could not be delivered to the sender, typically a non-custodial parent or employer. Given the large volume of mail, CSEA workers are sometimes unable to take appropriate actions in response to mail in a timely manner. The current contract only requires SMI to process mail related to actual child support payments.

With this modification, all CSEA mail, including mail currently received at all local CSEA offices, will be received at a centralized location and be categorized and prioritized for action. Thus, allowing CSEA workers to take appropriate actions in response to all CSEA mail in a timely manner, especially those that are mission critical. The additional mail that will be processed includes other correspondence related to the child support cases, such as returned mail due to addressee being unknown, wage withholding initiation paperwork, postmaster verification letters, and general correspondence. This modification will allow SMI to receive all mail related to child support cases; scan and index the mail by type of letter and electronically distribute mail to the local jurisdictions as required.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**ITEM:** 10-S-MOD (Cont.)

The expansion of the current services will eliminate the need for CSEA staff to manually open and distribute the approximately 560,000 pieces of mail Statewide, which has caused a substantial delay in the response time. By indexing the mail, staff will be able to quickly and easily prioritize mail of high importance. For instance, wage withholding orders that are returned by the U.S. Post Office due to incorrect employer addresses; with these added services, CSEA will be able to prioritize addressing this type of mail. It will also enable supervisors to more easily track that staff is working their mail. Centralizing the mail processing function will also permit CSEA to redeploy these staff to processing cases rather than sorting through and re-directing mail, which will result in an increase in child support collections and distributions through the SDU. It will also greatly reduce physical storage needs for the mail.

DHR believes that this modification is in the best interest of the State to allow CSEA to properly assist customers and process child support payments.

**FUND SOURCE:** 66% Federal; 34% Special (Child Support Offset)

**APPROP. CODE:** N00H0008

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 11-S-MOD **Agency Contact:** Michael Conaway  
410-514-7148  
michael.conaway@maryland.gov

**DEPARTMENT/PROGRAM:** Housing and Community Development  
(DHCD) Division of Credit Assurance

**CONTRACT ID:** Loan Servicing Services  
ADPICS # S00B1400002/COG09080

**CONTRACT APPROVED:** DBM Item 5-S (7/5/2000)

**CONTRACTOR:** Bogman, Inc.  
Silver Spring, MD

**CONTRACT DESCRIPTION:** Contract to service loans that have been made or purchased by DHCD pursuant to certain State-funded loan programs for rehabilitation, acquisition, mortgage assistance, refinancing or construction of single family residences, multifamily rental properties, and small businesses.

**MODIFICATION DESCRIPTION:** Mod to increase the available funding to continue to service the loan portfolio through the end of the contract.

**ORIGINAL CONTRACT TERM:** 7/5/2000 - 7/4/2005 (w/ 2 five-year renewal options)

**MODIFICATION TERM:** 2/1/2015 – 7/4/2015

**ORIGINAL CONTRACT AMOUNT:** \$1,700,000 NTE (5 Years)

**MODIFICATION AMOUNT:** \$200,000 NTE (Approx. 5 Months)

**PRIOR MODIFICATIONS/OPTIONS:** \$3,900,000 [\$2,100,000 (Option #1/Mod to add funds to base term: 4/14/2005 – 7/4/2010: DBM Item 15-S-MOD (4/13/2005); \$1,800,000 (Option #2: 7/5/2010 – 7/4/2015: DBM Item 11-S-OPTION (6/9/2010))]

**REVISED TOTAL CONTRACT AMOUNT:** \$5,800,000

**PERCENT +/- (THIS MODIFICATION):** +11.8%

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**ITEM:** 11-S-MOD (Cont.)

**OVERALL PERCENT +/-:** +17.6%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 25% (Mod approved by DHCD to add participation during this final five-year renewal option.)

**MBE COMPLIANCE:** 27%

**REQUESTING AGENCY REMARKS:** The original contract provided for different pricing for single family loans vs. multifamily and small business loans and for amortizing and non-amortizing loans. The renewal option amount was estimated based upon the servicing costs with an assumed growth factor over the five-year renewal option period. The number of loans and the mix of loans have changed over the past five years; therefore, an increase in funding is needed to continue to service the loan portfolio through the end of the contract term.

**FUND SOURCE:** 100% Special (Maryland Housing Fund)

**APPROP. CODE:** S00A2202

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Revised**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 12-S-MOD **Agency Contact:** Debbie Thornton  
410-230-3322  
debbie.thornton@maryland.gov

**DEPARTMENT/PROGRAM:** Juvenile Services (DJS)  
Behavioral Health Services

**CONTRACT ID:** Behavioral Health Services for Youth at the  
Charles H. Hickey, Jr. School; 09-JS-036  
ADPICS # V00B5400048 / COG08951

**CONTRACT APPROVED:** DBM Item 3-S (1/20/2010)

**CONTRACTOR:** Glass Health Programs, Inc.  
Baltimore, MD

**CONTRACT DESCRIPTION:** Provide behavioral health services for male  
youth at the Charles H. Hickey, Jr. School in Baltimore County, Maryland.

**MODIFICATION DESCRIPTION:** Mod to extend the contract term by six  
months in order to complete the procurement and award a new contract.

**ORIGINAL CONTRACT TERM:** 2/1/2010 – 1/31/2013 (w/2 one-year renewal options)

**MODIFICATION TERM:** 2/1/2015 – 7/31/2015

**ORIGINAL CONTRACT AMOUNT:** \$3,494,092 (3 Years)

**MODIFICATION AMOUNT:** \$685,635 (6 Months)

**PRIOR MODIFICATIONS/OPTIONS:** \$2,425,043 (See page 35B)

**REVISED TOTAL CONTRACT AMOUNT:** \$6,604,770

**OVERALL PERCENT +/- (THIS MOD):** +19.7%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**MBE PARTICIPATION:** 12%

**Revised**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**ITEM:** 12-S-MOD (Cont.)

**MBE COMPLIANCE:** 10%

**REQUESTING AGENCY REMARKS:** Request for approval to extend the contract term by six months to allow for the completion of a new contract for services. This contract is essential to provide behavioral health services of youth at the Charles H. Hickey, Jr. School. These services include screening and assessment, suicide prevention, medication management, short-term treatment services, behavioral management consultation and collaboration in the development of detention and aftercare treatment service plans. Glass Health Programs, Inc. has provided these essential services to the agency for the past five years. It is in the best interest of the State to extend the contract term in order to continue these essential services while DJS completes the new procurement.

**FUND SOURCE:** 100% General

**APPROP. CODE:** V00H0101

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Revised**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**January 28, 2015**

**ITEM:** 12-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

Mod #1	\$0	Mod to remove the contract language pertaining to liquidated damages based upon the determination by DJS that the efforts to enforce them did not warrant the administrative oversight that would be needed to collect the required data and monitor compliance for the entire contract term (2/1/2010 – 1/31/2013). Approved by DJS.
Mod #2	\$0	Mod to add two new MBE subcontractors. Approved by DJS.
Option #1	\$1,225,043	Exercised the first one-year renewal option: 2/1/2013 – 1/31/2014: DBM Item 6-S-OPTION (1/2/2013).
Option #2	\$1,200,000	Exercised the second one-year renewal option: 2/1/2014 – 1/31/2015: DBM Item 12-S-OPTION (12/3/2014).
Total	<u>\$2,425,043</u>	



**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: James Salt 301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**1-S. UNIVERSITY OF MARYLAND, BALTIMORE**  
***Service Contract***

**Contract ID:** On-Call Program Management Services  
RFP #87848 AA

**Contract Description:** Professional program management and related services. Services may include scheduling, schedule analysis, estimating, cost control, inspection services, claims support, management analysis, management support and project manager services.

**Award:** Jacobs Project Management Co.  
1100 North Glebe Road, Suite 500  
Arlington, VA 22201

McDonough Bolyard Peck, Inc.  
10440 Little Patuxent Parkway, Suite 250  
Columbia, MD 21044

**Contract Term:** 01/28/2015 – 1/27/2016 (w/ two 2-year renewal options)

**Amount:** \$800,000 (estimate for initial 1-year term)

**Procurement Method:** Competitive Sealed Proposals

<b>Proposals:</b>	<i><u>Technical</u></i> <i><u>Score</u></i>	<i><u>Price</u></i> <i><u>Score</u></i>	<i><u>Total</u></i> <i><u>Score</u></i>	<i><u>Price</u></i> <i><u>(4 Sample Projects)</u></i>
Jacobs Project Management Co. Arlington, VA	60.00	40.00	100.00	\$ 497,940
McDonough Bolyard Peck, Inc. Columbia, MD	59.76	33.24	93.00	\$ 599,197

**MBE Participation:** MBE goal to be set for task orders over \$50,000; MBE sub-goals be set for task orders over \$200,000.

**Performance Security:** None

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

**1-S. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
***Service Contract***

***Requesting Institution Remarks:*** The solicitation was advertised in *eMaryland Marketplace*. Nine proposals were received and evaluated by an Evaluation Committee that included representatives from UMB's Office of Procurement Services and the Department of Facilities Management. Three firms achieved the required technical score and participated in oral presentations. After oral presentations, one firm failed to maintain the required technical score and was eliminated. The remaining two firms submitted price proposals based on the use of four sample projects. Award is recommended to two firms.

As projects arise, the University will compete each project greater than \$50,000 among the two awarded on-call firms. These firms will be required to use the fixed hourly rates bid. The University may elect to rotate among the two contractors for projects \$50,000.

<b><i>Fund Source:</i></b>	Various Institutional Funds	
<b><i>Resident Businesses:</i></b>	McDonough Bolyard Peck, Inc.	Yes
	Jacobs Project Management Co.	No
<b><i>MD Tax Clearance:</i></b>	McDonough Bolyard Peck, Inc.	15-0002-0111
	Jacobs Project Management Co.	15-0001-1111

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**BOARD OF PUBLIC WORKS**
**THIS ITEM WAS:**
**APPROVED**
**DISAPPROVED**
**DEFERRED**
**WITHDRAWN**
**WITH DISCUSSION**
**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: James Salt 301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**2-C-MOD. UNIVERSITY OF MARYLAND, BALTIMORE for**  
**TOWSON UNIVERSITY**  
***Construction Contract Modification***

***Contract ID:*** West Village Housing Phases III & IV  
RFP #2013-06 CD

***Contract Approved:*** USM Item 10-C (12/18/13)  
USM Item 7-C MOD (7/23/14)  
USM Item 2-C MOD (10/29/14)  
USM Item 3-C MOD (12/17/14)

***Contractor:*** The Whiting-Turner Contracting Company  
Towson, MD 21286

***Contract Description:*** Professional management and construction services during pre-construction and construction for the West Village Housing Phases III & IV residence halls at Towson University. Phase III housing is anticipated to provide 400 apartment-style beds; Phase IV housing is anticipated to provide 300 apartment-style beds.

***Modification Description:*** GMP #4 for construction which includes foundation and superstructure concrete, waterproofing, CM allowances, and UM allowances.

***Original Term:*** 13 months from pre-construction notice-to-proceed:  
22 months from construction notice-to-proceed.

***Modification Term:*** No change

***Original Amount:*** \$321,521 (pre-construction fees only)

***Modification Amount:*** \$14,553,768

***Prior Modifications:*** \$12,477,210

***Revised Total Contract Amount:*** \$27,352,499

***Original Procurement Method:*** Competitive Sealed Proposals

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

**2-C-MOD. UNIVERSITY OF MARYLAND, BALTIMORE for**  
**TOWSON UNIVERSITY (cont'd)**  
***Construction Contract Modification***

***MBE Participation:*** 30%  
 Sub-goals: 7% African American  
 4% Asian American

***MBE Compliance*** 17.66%

***Performance Security:*** 100% performance bond is required

***Requesting Institution Remarks:*** A future GMP is anticipated to award the balance of the trade work. The overall MBE participation for this GMP is 25.76%.

***Fund Source:*** USM Academic/Auxiliary Facility Revenue Bonds

***Resident Business:*** Yes

***MD Tax Clearance:*** 14-1670-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: James Salt 301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**3-AE MOD. UNIVERSITY OF MARYLAND, BALTIMORE for**  
**COPPIN STATE UNIVERSITY**  
***Architecture/Engineering Services Contract Modification***

***Contract ID:*** Science & Technology Center  
RFP 10-910 MM-AE

***Contract Approved:*** USM Item 1-AE (4/21/10)

***Contractor:*** Cannon Design  
Baltimore, MD 21201

***Contract Description:*** Full architectural/engineering services to prepare complete plans and specifications for the construction of the new Coppin State University Science & Technology Center. The 134,882 gsf building will house the Mathematics, Computer Science, and Natural Science departments; consolidate the Information Technology Division; and, provide a campus Science Center as well as provide classrooms, specialized laboratories, and offices that are an integral part of these programs and the college.

***Modification Description:*** Extend contract by 11 months due to delayed land acquisitions.

***Original Term:*** 48 months from Notice to Proceed

***Modification Term:*** 59 months from Notice to Proceed

***Original Amount:*** \$7,199,338

***Modification Amount:*** \$ 51,485

***Prior Modifications:*** \$ 349,685

***Revised Total Contract Amount:*** \$7,600,509

***Original Procurement Method:*** USM Policies and Procedures for  
Architect/Engineer Procurements

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

**3-AE MOD. UNIVERSITY OF MARYLAND, BALTIMORE for**  
**COPPIN STATE UNIVERSITY (cont'd)**  
***Architecture/Engineering Services Contract Modification***

<b><i>MBE Participation:</i></b>	18%
<b><i>MBE Compliance</i></b>	30.21%
<b><i>Performance Security:</i></b>	None
<b><i>Fund Source:</i></b>	MCCBL 2013: <i>Provide funds for site acquisition, design and construction of a New Science and Technology Center. Item 069.</i>
<b><i>Resident Business:</i></b>	Yes
<b><i>MD Tax Clearance:</i></b>	10-3897-0001

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**BOARD OF PUBLIC WORKS**
**THIS ITEM WAS:**
**APPROVED**
**DISAPPROVED**
**DEFERRED**
**WITHDRAWN**
**WITH DISCUSSION**
**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: James Salt 301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**4-AE-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Architectural/Engineering Services Contract Renewal Option***

***Contract ID:*** On Call A/E Design Services  
RFP #84177-B

***Contract Approved:*** USM Item 5-A/E (02/08/2012)  
USM Item 5-A/E OPT (2/05/14) (first renewal)

***Contractors:*** Design Collective, Inc.  
*Baltimore*  
Ayers Saint Gross, Inc.  
*Baltimore*  
Richter Cornbrooks Gribble Architects  
*Baltimore*  
GWWO, Inc./Architects  
*Baltimore*  
WDG Architecture, PLLC  
*Washington, DC*  
Marshall Craft Associates, Inc.  
*Baltimore*

***Contract Description:*** Full-service Architecture/Engineering design services to support new construction, minor construction, and renovation projects at the University of Maryland College Park and other institutions of the University System of Maryland on an as-needed basis.

***Option Description:*** Second of three 1-year renewal options

***Original Term:*** 2/08/2012 – 02/07/2014 (with three 1-year renewal options)

***Option Term:*** 2/08/2015 – 2/07/2016

***Original Amount:*** NTE \$24,000,000 (2-yr base award)

***Option Amount:*** \$2,000,000 per one-year renewal period for each firm.  
NTE \$12,000,000 total

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

**4-AE-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Architectural/Engineering Services Contract Renewal Option***

***Original Procurement Method:*** USM Procurement Policies and Procedures for Architecture and Engineering Services

***MBE Participation:*** MBE goals assigned on task orders exceeding \$100,000

***Performance Security:*** None

***Requesting Institution Remarks:*** The University recommends exercising the second of three renewal options for all six on-call A/E firms. Task Orders will continue to be placed with the firms on a rotating basis. In the event that fee negotiations are not successfully concluded with a firm, the University will proceed with negotiations with the next firm in order of rotation. MBE opportunities will be assessed and goals will be established by the University's Procurement Review Group for all Task Orders expected to exceed \$100,000.

***Fund Sources:*** Fund sources vary depending on the project or task order and the Institution placing the order.

	Resident Business	MD Tax Clearance
Design Collective, Inc.	Yes	14-31291111
Ayers Saint Gross, Inc.	Yes	14-31280011
Richter Cornbrooks Gribble Architects	Yes	14-31301111
GWWO, Inc./Architects	Yes	14-31311111
WDG Architecture, PLLC	No	14-31320110
Marshall Craft Associates, Inc.	Yes	14-3133-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: James Salt 301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**5-C-MOD.    UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Construction Contract Modification***

***Contract ID:***            Construction Management at Risk Services  
                                  Bioengineering (Clark Hall) Building  
                                  Contract No. 400317 Project No. 12-580-004-00

***Contract Approved:***    USM Item 9-C (09/04/2013)

***Contractor:***            Clark Construction Group, LLC  
                                  Bethesda, MD 20814

***Contract Description:*** Pre-construction and construction phase services for the conversion for the Bioengineering Building at the University of Maryland, College Park. This 147,000 GSF facility will house the Fischell Institute of Medical Devices and the Fischell Department of Bioengineering. The Fischell Institute was created to inspire innovations that improve human health by integrating principles and applications in the fields of engineering and biology. This building will bring together students, researchers, scientists, medical practitioners, entrepreneurs, venture capitalists, and regulatory agents to work together to develop the next generation of health care delivery systems. The scope of this project includes research labs, instructional labs, classrooms, and offices. The project also includes related site and utility improvements, storm water management, pedestrian circulation, landscaping and service access. The project will also include a study to determine the feasibility of incorporating a Satellite Central Utility Building into the project.

***Modification Description:*** GMP #2 for site work related to fencing utilities, electrical, caissons, pier, general conditions, and CM fee.

***Original Term:***            Pre Construction Services: 12 months (09/04/13-09/04/14)  
                                  Construction Services: 24 months from acceptance of GMP

***Modification Term:***            No change

***Original Amount:***            \$360,000 (Pre-Construction Services only)

***Modification Amount:***            \$7,681,837

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

**5-C-MOD.    UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Construction Contract Modification***

***Prior Modifications:***                      \$205,000

***Revised Contract Amount:***            \$8,246,837

***Original Procurement Method:***      Competitive Sealed Proposals

***MBE Participation:***                      30% Overall  
    7% African American  
    4% Asian American

***Performance Security:***                Equal to contract amount

***Requesting Institution Remarks:***      The MBE participation for this GMP is 19%.

***Fund Source:***

MCCBL 2013: *Provide funds to design a new Bioengineering Building. Item 061*

MCCBL 2014: *Provide funds to construct a new Bioengineering Building, provided that notwithstanding Section 6 of this Act, work may commence on this project prior to the appropriation of all funds necessary to complete this project. Further provided that it is the intent of the General Assembly that the University of Maryland, College Park provide an equal and matching fund from UMCP or non-budgeted fund sources. Item 080*

The 2014 General Assembly pre-authorized \$42,200,000 in FY 2016 and \$41,400,000 in FY 2017 for this project.

***Resident Business:***                      Yes

***MD Tax Clearance:***                      14-3125-1011

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: James Salt 301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**6-AE. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Architectural/Engineering Services Contract***

**Contract ID:** Architectural and Engineering Design Services for  
 Brendan Iribe Center for Computer Science and Innovation Building  
 Contract No. 0000 Project No. 14-657-041-00

**Contract Description:** The Brendan Iribe Center for Computer Science and Innovation Building, a 215,000 GSF facility, will house the Department of Computer Science and the University of Maryland Institute for Advanced Computer Studies (UMIACS). This building will support the growth of the University's computer science teaching and research programs, facilitate the integration of modern teaching and research activities into these programs, improve the ability of students and faculty to collaborate, and promote collaboration with industrial and community partners. This project will support Maryland's and USM's STEM initiatives and the 2010-2020 USM Strategic Plan's goals. The building will contain office, instructional space, and research labs; including state-of-the-art hacker/maker spaces in which students, faculty, and industrial and community partners share knowledge and ideas via workshops, presentations, and lectures. The facility will allow collaborative partnerships on projects as well as areas for individual project work. UMIACS brings together faculty from a variety of disciplines that use powerful computing tools to address some of today's most pressing scientific and societal challenges in areas such as national defense, precision medicine, big data, cybersecurity and language and culture. This building will enhance the ability to collaborate with industrial and community partners and secure sponsored research grants.

**Award:** HDR Architecture, Inc.  
 7200 Wisconsin Avenue  
 Bethesda, MD 20814

**Contract Term:** 01/28/15 – 01/28/20  
 60 months from notice to proceed:

Design	14 months
Bidding/Guaranteed Maximum Price	3 months
Construction Administration	22 months
Post Construction	24 months

**Amount:** \$12,385,017 (see remarks)

**Supplement C**  
**University System Of Maryland**  
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**January 28, 2015**

**6-AE. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Architectural/Engineering Services Contract***

**Procurement Method:** USM Procurement Policies and Procedures for Architectural and Engineering Services Selection

<b>Proposals</b>	<b>Ranking</b>
HDR Architecture, Inc. <i>Bethesda, MD</i>	1
Hellmuth, Obata+Kassabaum (HOK) <i>Washington, DC</i>	2
Cannon Design <i>Baltimore, MD</i>	3
Stantec Architecture, Inc. <i>Washington, DC</i>	4
Bohlin Cywinski Jackson PG <i>Pittsburg, PA</i>	5
Behnisch Architekten <i>Boston, MA</i>	6
Mecanoo International <i>The Netherlands</i>	7

**MBE Participation:** 30% Overall  
6% African American Owned  
2% Hispanic Owned  
9% Women Owned

**Performance Security:** None

**Requesting Institution Remarks:** This project was advertised in *eMaryland Marketplace*. 101 individuals representing various firms and organizations expressed interest and attended the pre-proposal conference. The University received 26 proposals. Seven firms were short-listed and invited to submit technical proposals. Upon completion of the technical evaluation, three firms were invited to participate in oral presentations/interviews.

HDR Architecture, Inc. presented a team that is well-qualified and experienced in projects of this nature. The team presented a design approach which integrates the site into the design. Example projects were very similar to the proposed project in terms of size, cost, and complexity. HDR Architecture, Inc. was selected as the candidate firm on the basis of technical qualifications and was invited to enter into fee negotiations.

**Supplement C**  
**University System Of Maryland**  
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**6-AE. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Architectural/Engineering Services Contract***

***Requesting Institution Remarks: (cont'd)***

The total contract award amount of \$12,385,017 includes \$8,502,660 for Design Services and \$3,882,356 for Construction Administration. Current funds are available to proceed with an initial contract award in the amount of \$1,975,795 to include Basic and Special and Optional Services for Program Verification and Schematic Design. Subject to future availability of funds the University will award the remaining phases of design services via contract modification.

**FUND SOURCE:** Current Restricted Funds

**APPROPRIATION:** RB22

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-3127-0110

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**BOARD OF PUBLIC WORKS**

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**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: James Salt 301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**7-C-MOD. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Construction Contract Modification***

***Contract ID:*** On Call Construction Management (CM) at Risk  
 Severn Building Renovations for  
 Remote Library Storage Facility (Project# 04-115-710-00)  
 and  
 Theatre Storage Facility (Project# 12-576-425-00)  
 Master Order No. B-003277-K, Task Order No. Y-400267

***Contract Approval:*** On Call CM at Risk (USM Item 9-C [1/05/ 11])  
 Pre-Construction Services (USM Item 7-C [01/02/13])  
 Guaranteed Maximum Price (GMP) #1 (USM Item 6-C MOD [05/01/13])

***Contractor:*** Turner Construction Company  
 Washington, DC 20005

***Contract Description:*** On-Call Construction Management services to provide pre-construction and construction phase services to construct a 22,080 GSF remote library storage facility within Severn Building. Facility will include a 14,100 NASF book storage area, a 500 NASF cold storage room to house walk-in cold storage units for library films, and a 5,140 NASF processing area including a manager's office and staff workstations. The processing area is to be connected to an existing loading dock area that will need to be modified to accommodate library needs. The project will also include selective demolition work including sections of the second floor concrete slab that previously provided access to the upper levels of the printing presses. New ceilings and roof modifications are also required to structurally support the book shelving as well as meet thermal requirements of the storage areas. This request does not include the shelving, which the University intends to purchase at a later date with Library operating funds.

***Modification Description:*** GMP #2 for construction of library storage area

***Original Term:*** *Pre-Construction Phase*  
 12 months from Notice to Proceed (4/17/13-4/16/14)

***Modification Term:*** *Construction Phase*  
 14 months from NTP (01/29/15 – 03/28/16)

***Original Contract Amount:*** \$18,500

**Supplement C**  
**University System Of Maryland**  
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**7-C-MOD. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Construction Contract Modification***

***Modification Amount:*** \$5,980,852

***Prior Modifications:*** \$1,746,934

***Revised Total Amount:*** \$7,746,286

***Original Procurement Method:*** Task Order under On-Call CM Program

***MBE Participation:*** 30%

***MBE Compliance:*** N/A

***Performance Security:*** Equal to contract amount

***Fund Sources:*** MCCBL 2013: Provide funds to design, construct, and equip a Remote Library Storage Facility Item 055

***Resident Business:*** No

***MD Tax Clearance:*** 14-3062-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

**REVISED**

*Contact: James Salt 301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**8-S. TOWSON UNIVERSITY**  
***Service Contract***

**Contract ID:** Audio-Visual Services  
 TU-1451

**Description:** Multiple-award contract for University System of Maryland Institutions for classroom technology design, programming, training, maintenance, related technical services.

**Awards:**

Applied Technology Services (MBE) <i>Middle River, MD</i>	Design & Integration, Inc. (MBE) <i>Baltimore, MD</i>
AVI SPL Audio Visual <i>Lanham, MD</i>	Maryland Sound & Image (MBE) <i>Randallstown, MD</i>
Bridges System Integration <i>Herndon, VA</i>	Pershing Technologies <i>Columbia, MD</i>
Comm Link, Inc. <i>Columbia, MD</i>	Lee Hartman & Sons, Inc. <i>Roanoke, VA</i>
CCS Presentation Systems <i>Columbia, MD</i>	Visual Sound, Inc. <i>Broomall, PA</i>
Daly Computers, Inc. (MBE) <i>Clarksburg, MD</i>	

**Term:** January 28, 2015 – January 27, 2017 (2 year contract with 1 three-year renewal)  
 USM may renew contracts on behalf of MEEC member institutions for a total term of five years.

**Amount:** \$30,000,000 is the estimated five-year total for the USM Institutions

**Procurement Method:** Competitive Sealed Proposals



**Supplement C**  
**University System Of Maryland**  
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**January 28, 2015**

**REVISED**

**8-S. TOWSON UNIVERSITY (cont'd)**  
***Service Contract***

***Proposals:***

Applied Technology Services	Human Circuit
AVI SPL Audio Visual	Innoface Systems
Bridges System Integration	Design & Integration, Inc.
Comm Link, Inc.	Maryland Sound & Image
CCS Presentation Systems	Pershing Technologies
Clinton Learning Solutions	Lee Hartman & Sons, Inc.
Daly Computers, Inc.	Visual Sound, Inc.
HCGI Hartford	

***MBE Participation:*** Four of the proposed eleven contractors are MBEs.

***Requesting Institution Remarks:*** Towson University issued a solicitation for audio-visual and classroom technology services on behalf of the University System of Maryland and the Maryland Educational Enterprise Consortium (MEEC). MEEC is an initiative that unites USM with Maryland public and private education systems, libraries, museums, and teaching hospitals to leverage economies of scale to ensure purchase of quality information technology products and services at affordable prices.

Fifteen firms responded to the RFP; four were not shortlisted by the Evaluation Committee due to limited offerings or lack of the required certifications and experience. Eleven vendors, including four MDOT-certified MBEs, are recommended for award to ensure statewide coverage.

The eleven master contracts are indefinite delivery, indefinite quantity contracts with no minimum purchase guarantees or order volume commitments. As specific needs arise, MEEC member institutions may solicit task order proposals in accordance with applicable procurement policies. The proposed hourly rates are ceiling prices; member institutions may negotiate lower prices through secondary competition at time of purchase. Individual projects will be managed by each member's information technology staff, with procurement support from the procurement departments.

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**REVISED**

**8-S. TOWSON UNIVERSITY (cont'd)**  
***Service Contract***

***Fund Source:*** Various USM institution Fund Sources

	Resident Business	MD Tax Clearance
Applied Technology Services	Yes	14-3194-1111
AVI SPL Audio Visual	Yes	14-3195-1111
Bridges System Integration	No	14-3196-1001
CCS Presentation Systems	Yes	14-3197-1111
Comm Link, Inc.	Yes	14-3198-1111
Daly Computers, Inc.	Yes	14-3199-1111
Design & Integration, Inc.	Yes	14-3200-1111
Lee Hartman & Sons, Inc.	No	14-3201-1001
Maryland Sound & Image	Yes	15-0034-1111
Pershing Technologies	Yes	14-3202-0111
Visual Sound, Inc.	No	14-3203-1111

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**BOARD OF PUBLIC WORKS**

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**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: James Salt 301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**9-GM. GENERAL MISCELLANEOUS**

*Coppin State University*  
*Science and Technology Center*

***Recommendation:*** Approve the use of General Obligation Bond funding for the following contracts totaling \$260,828.

***Authority:*** State Finance and Procurement Article, Annotated Code of Maryland, §8-301

1.    ***Description:***                   Scientific equipment  
       ***Procurement Method:***   Competitive Sealed Bids  
       ***Award:***                     JASCO, Inc.  
   Easton. MD 21601  
       ***Amount:***                   \$118,598  
       ***MD Tax Clearance:***       14-3249-1111  
       ***Resident Business:***       yes  
       ***Fund Source:*** MCCBL 2013: *Provide funds to furnish and equip the New Science and Technology Center. Item 069*
  
2.    ***Description:***                   Scientific equipment  
       ***Procurement Method:***   Competitive Sealed Bids  
       ***Award:***                     NT-MDT America, Inc.  
   Tempe, AZ 85284  
       ***Amount:***                   \$70,335  
       ***MD Tax Clearance:***       14-3250-0000  
       ***Resident Business:***       No  
       ***Fund Source:*** MCCBL 2013: *Provide funds to furnish and equip the New Science and Technology Center. Item 069*
  
3.    ***Description:***                   Scientific equipment  
       ***Procurement Method:***   Competitive Sealed Bids  
       ***Award:***                     Metrohm USA  
   Riverview, FL 33578  
       ***Amount:***                   \$49,930  
       ***Fund Source:***               MCCBL 2013: *Provide funds to furnish and equip the New Science and Technology Center. Item 069*  
       ***MD Tax Clearance:***       14-3251-1111  
       ***Resident Business:***       No

**Supplement C**  
**University System Of Maryland**  
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**9-GM. GENERAL MISCELLANEOUS (cont'd)**

*Coppin State University*  
*Science and Technology Center*

- 4.**    *Description:*                      Scientific equipment  
        *Procurement Method:*       Competitive Sealed Bids  
        *Award:*                              Technical Manufacturing Corp  
    Peabody, MS 01960  
        *Amount:*                           \$21,965  
        *MD Tax Clearance:*           15-0008-0000  
        *Resident Business:*           No  
        *Fund Source:* MCCBL 2013: *Provide funds to furnish and equip the New Science and Technology Center. Item 069*

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**BOARD OF PUBLIC WORKS**

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**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: James Salt 301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**10-S. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Service Contract***

**Contract ID:** Program Management Services  
RFP No. 84905-R

**Contract Description:** Provide program management services to augment in-house services that UMCP's Department of Capital Projects offers to USM Institutions to support Institution design and construction projects.

**Award:** Heery International, Inc.  
Baltimore, Maryland

**Term:** January 28, 2015 through January 27, 2017  
(w/ three 1-year renewal options)

**Amount:** \$1,333,268

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

	<b>Technical</b>	<b>Price</b>	<b>Ranking</b>
Heery International, Baltimore	Acceptable	\$1,333,268	1
McDonough Bolyard Peck, Columbia	Acceptable	\$1,547,333	2
Johnson, Mirmiran and Thompson, Sparks	Acceptable	\$1,888,100	3

**MBE Participation:** 10%

**Performance Bond:** None

**Requesting Institution Remarks:** The project was advertised on *eMarylandMarketplace*. Four proposals were received and evaluated by the Evaluation Committee. Three proposals were technically acceptable and susceptible of award. Award is recommended to the firm meeting all technical criteria with the lowest offered price. The services will be performed on a task-order basis as needed. The firm is paid for actual hours worked on fully burdened fixed hourly rates.

**Supplement C**  
**University System Of Maryland**  
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**10-S. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Service Contract***

***Fund Source:*** Various USM institution Fund Sources

***Resident Business:*** Yes

***MD Tax Clearance:*** 14-2407-0001

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: James Purvis (410) 537-3114  
James.Purvis@maryland.gov*

**1-IT. MARYLAND DEPARTMENT OF ENVIRONMENT**

**Contract ID:** Upgrades to Ambient Water Quality Monitoring System  
ADPICS No.: U00B5400018

**Description:** Establish web service to allow applications such as Geographic Information System desktop and on-line to access Ambient Water Quality Monitoring System data.

**Award:** Gold Systems, Inc., Salt Lake City, Utah

**Term:** 3/5/2015 – 9/30/2017

**Amount:** \$442,000

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** The Ambient Water Quality Monitoring System (AWQMS) was built in a community fashion, with funding from the U.S. EPA, the State Water Quality Programs of Utah, Minnesota, Illinois, the National Park Service and the Region VIII Tribes via a National Environmental Information Exchange Network Grant. AWQMS is a shareable water quality data management system that represents over \$1 million of software development. Since the original project began, Alaska, Iowa, Maryland, Kansas, Nez Perce tribe of Idaho, and Chickasaw Nation of Oklahoma have joined the AWQMS community.

Maryland and Utah jointly support this web-service enhancement project. Gold Systems is the sole developer, maintains and controls the source code and is the sole provider of maintenance and support for AWQMS.

**Fund Source:** 100% Federal  
**Approp. Code:** U00A0501  
**Resident Business:** No  
**MD Tax Clearance:** 14-3142-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: Peter Arrey (410)865-1372  
 PArrey@mdot.state.md.us*

**2-IT. MARYLAND DEPARTMENT OF TRANSPORTATION**  
***State Highway Administration***

**Contract ID:** Cornerstone OnDemand  
 ADPICS No.: J02P5400030

**Description: RETROACTIVE.** Provide cloud-based Software-as-a-Service (SaaS) Learning Management System to train SHA employees.

**Award:** Cornerstone OnDemand, Santa Monica, CA

**Term:** 3/29/2014 – 12/2/2014 (8 months)

**Amount:** \$50,261

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** In March 2013, SHA purchased Cornerstone OnDemand software and services by using DoIT's *Commercial-Off-the-Shelf Software 2012* (COTS) master contract. [Master Contract approved: DoIT Item 6-IT (9/19/12).] SHA purchased the software and services from CarahSoft Technology Corporation, a Cornerstone OnDemand reseller. CarabSoft completed the SHA system configuration June 2014. After that date, SHA continued to require, and use, Cornerstone web hosting services for the learning management system.

But after SHA awarded the purchase order to CarabSoft under the COTS 2012 master contract, DoIT determined that Software as a Service products – such as the Cornerstone onDemand learning management system – were not eligible for purchase under that contract.

To cover the gap, DoIT later awarded a separate Software as a Service contract to Cornerstone OnDemand. DoIT Item 5-IT (4/30/14). However, the services available through that new Statewide contract did **not** include the advanced functionality that SHA had begun implementing through its purchase order to CarahSoft under the COTS 2012 master contract.

In sum, SHA received services from Cornerstone OnDemand for eight months without a formal State contract because disruption of services was not an option and because the learning management system is fully operational and useful to SHA employees. During that time, SHA worked with DoIT to modify the Statewide contract with Cornerstone OnDemand to include the SHA requirements.



**Supplement D**  
**Department of Information Technology**  
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**2-IT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

**Remarks:** (cont'd)

Ultimately, DoIT modified the 2014 Cornerstone OnDemand contract to add the specialized services SHA requires. DoIT Item 6-IT Mod (12/3/2014). That modification allows SHA – going forward – to use the Statewide contract to directly obtain maintenance services for the SHA learning management system from Cornerstone OnDemand.

**Ratification:** This Item seeks ratification of the services SHA accepted from Cornerstone OnDemand for eight months without a formal State contract in place so that SHA may pay Cornerstone OnDemand for the rendered services.

The Board of Public Works may determine ratification is appropriate if:

- (1) the parties acted in good faith;
- (2) ratification would not undermine the purposes of State Procurement Law; and
- (3) the violation was insignificant or otherwise did not prevent substantial compliance with State Procurement Law.

State Finance and Procurement Article, § 11-204(c), Annotated Code of Maryland.

**Fund Source:** 100% Special Fund (Transportation Trust Fund)

**Approp. Code:** J00B0101

**Resident Business:** No

**MD Tax Clearance:** 14-2471-0111

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**BOARD OF PUBLIC WORKS**

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**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 28, 2015**

**REVISED**

*Agency Contact: Sandy Johnson (410) 767-7408  
Sandy.Johnson@maryland.gov*

**3-IT-MOD. DEPARTMENT OF HUMAN RESOURCES**  
*Office of Technology for Human Services*

**Contract ID:** Electronic Benefits Transfer System  
OTHS/EBT-06-002-A5  
ADPICS No.: N00B2400285, COG08637

**Contract Approved:** DoIT Item 8-IT (4/18/2007)

**Contractor:** Xerox State and Local Solutions, Inc.  
Fairfax, VA

**Contract Description:** Implement, operate and maintain web-based Electronic Benefits Transfer (EBT) system for the Public Assistance and Food Supplemental Benefit Programs. The system distributes cash and food supplement benefits electronically with a debit card known as the Independence Card.

**Modification Description:** Extend term by four months to allow contractor transition time to implement functionalities and services under new contract at a lower cost per case month pricing.

**Original Contract Term:** 5/1/2007 – 2/28/2011 (w/two 2-year renewal options)

**Modification Term:** 3/1/2015 – 6/30/2015

**Original Amount:** \$6,325,422

**Modification Amount:** \$1,000,678

**Prior Options/Modifications:** See Page 6D

**Revised Total Contract Amount:** \$25,601,831

**Percent +/- (This Modification):** 15.8%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 14.6%

**MBE Compliance:** 12.32%

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 28, 2015**

**REVISED**

**3-IT-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)**  
*Office of Technology for Human Services*

**Remarks:** Reference is made to DoIT Item 3-IT (12/17/14) in which the Board approved DHR awarding the new Electronic Benefits Transfer system contract to the incumbent contractor.

DHR now recommends a four-month extension of the current contract to allow Xerox time to complete the transition activities and services required by the parties' new EBT services agreement. These transition activities began with the new contract on January 1, 2015 and will continue through June 30, 2015. These activities include enhancements to the EBT System, updated manuals, new required reports, training, testing, implementation and training of a data warehouse, enhancements to the IVRS and a new pricing methodology.

Xerox has agreed to provide the "old-contract" services at a price lower than the "old-contract" price, effective March 2015. This modification will provide the State with the new cost per case month pricing structure that will continue with the new contract. This new pricing structure will provide a cost savings to the State.

Due to the infrequency of services needed and rendered by both MBE subcontractors, it is now impossible for Xerox to meet the established goal. Xerox has been consistently making a conscious good faith effort to meet the goal since contract inception.

**Fund Source:** 48% General Funds, 52% Federal Funds (TANF and Food Stamps)

**Approp. Code:** N00F0004

**Resident Business:** No

**MD Tax Clearance:** 14-2816-0001

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**BOARD OF PUBLIC WORKS**

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**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 28, 2015**

**3-IT-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)**  
*Office of Technology for Human Services*

**PRIOR MODIFICATIONS/OPTIONS**

Mod/ Option #	Amount	Approval	Description
Mod #1	\$2,921,958	DoIT Item 3-IT-MOD (5/19/2010)	Add Disaster Plan to assist DHR in responding to disasters that threaten availability of essential food for Marylanders; add funds for unexpected rise in caseloads caused by economic situation 6/16/2010 - 2/28/2011. <i>N00B7200464, COD05670</i>
Opt #1	\$4,329,701	DoIT Item 2-IT-OPT (1/26/2011)	Exercise first 2-year option. 3/1/2011 - 2/28/2013. <i>N00B1400196</i>
Mod #2	No cost	DHR: Delegated authority	Substitute MBE subcontractor. 8/11/2011.
Mod#3 to Option Year 1	\$2,879,181	DoIT Item 9-IT (12/21/2011)	<ul style="list-style-type: none"> <li>• Reflect projected increased caseloads; lower rates. 10/1/2011.</li> <li>• Exercise second 2-year option. 3/1/2013 - 2/28/2015. <i>N00B2400285</i></li> </ul>
Opt #2	\$8,144,891		
<b>TOTAL</b>	<b>\$18,275,731</b>		

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: Peter Arrey (410)865-1372  
 PArrey@mdot.state.md.us*

**4-IT-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION**  
***Office of Transportation Technology Services***

**Contract ID:** Mainframe Software Licenses and Support  
 MDOT OTTS-15-IBM, ADPICS No.: J01B4400030, COG09043

**Contract Approved:** DoIT 2-IT (4/16/2014)

**Contractor:** IBM Corporation, Baltimore, MD

**Contract Description:** Annual maintenance, support, and license renewal for IBM mainframe operating system software.

**Modification Description:** One-time software upgrade and maintenance costs as newly-purchased hardware replaces existing hardware that is near maximum capacity.

**Original Contract Term:** 7/1/2014 – 6/30/2015

**Modification Term:** 2/1/2015 – 6/30/2015

**Original Amount:** \$1,605,648

**Modification Amount:** \$270,202

**Revised Total Contract Amount:** \$1,875,850

**Percent +/- (This Modification):** 16.8%

**Original Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** IBM Corporation is under contract to DOT to maintain and license software for the essential IBM mainframe operating system and related software installed on DOT's mainframe processor at the Glen Burnie Data Center. The mainframe supports the DOT employee management information system, the payroll system, the Maryland State Police, and the Maryland Transportation Authority.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 28, 2015**

**4-IT-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**  
*Office of Transportation Technology Services*

**Remarks:** (cont'd) DOT has purchased new mainframe hardware to replace the existing mainframe which is near maximum capacity. This modification to the software contract is to add services and funding related to the new mainframe.

IBM is the sole owner of the proprietary operating software and its subsystems installed on the IBM mainframe processor. There is no other available source to obtain services for the continuous software support and maintenance. Due to the proprietary nature of the services being provided, there are no subcontracting opportunities and therefore no MBE participation goal was established for this contract.

**Fund Source:** 100% Special Fund (Transportation Trust Fund)

**Approp. Code:** J00A0103

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 28, 2015**

*Agency Contact: Peter Arrey (410) 865-1372  
 PArrey@mdot.state.md.us*

**5-IT-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Office of Transportation Technology Services*

**Contract ID:** Mainframe Software Licenses and Support  
 MDOT-15-OTTS-CA, ADPICS No.: J01B4400032; **COG08916**

**Contract Approved:** DoIT 5-IT (4/16/2014)

**Contractor:** Computer Associates International, Islander, NY

**Contract Description:** Maintenance and usage of Computer Associates' mainframe operating system software at the Glen Burnie Data Center.

**Modification Description:** Increase software maintenance services as newly-purchased hardware replaces existing hardware that is near maximum capacity.

**Original Contract Term:** 7/1/2014 – 6/30/2017

**Modification Term:** 2/1/2015 – 6/30/2017

**Original Amount:** \$1,029,586

**Modification Amount:** \$ 710,574

**Revised Total Contract Amount:** \$1,740,160

**Percent +/- (This Modification):** 69%

**Original Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** Computer Associates International is under contract to DOT to maintain and license software for the essential mainframe operating system and related products installed on DOT's mainframe processor at the Glen Burnie Data Center. The mainframe supports the DOT employee management information system, the payroll system, the Maryland State Police, and the Maryland Transportation Authority.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 28, 2015**

**5-IT-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION***(cont'd)*  
*Office of Transportation Technology Services*

**Remarks:** *(cont'd)*. DOT has purchased new mainframe hardware to replace the existing mainframe which is near maximum capacity. This modification to the software contract is to add services and funding related to the new mainframe.

Computer Associates is the sole owner of the proprietary operating software and its subsystems installed on the mainframe processor. There is no other source to obtain services for the continuous software support and maintenance and this one-time upgrade. Due to the proprietary nature of the services being provided, there are no subcontracting opportunities and therefore no MBE participation goal was established for this contract.

**Fund Source:** 100% Special Fund (Transportation Trust Fund)

**Approp. Code:** J00A0103

**Resident Business:** No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 28, 2015**

*Contact: Teresa Dantzler (410)767-0114  
Teresa.Dantzler1@maryland.gov*

**6-IT-OPT.    MARYLAND STATE DEPARTMENT OF EDUCATION**

**Contract ID:** Formative Assessments: Comprehensive Suite of Online Modules  
ADPICS No.: R00B4400104, R00B5400040

**Contract Approved:** DoIT Item 3-IT (2/5/2014)

**Contractor:** TechComm Partners, Inc., Smithfield, Rhode Island

**Contract Description:** Commercial off-the-shelf (COTS) electronic professional learning for Maryland educators on the use of formative assessment practices.

**Option Description:** Exercise option year

**Original Term:** 2/6/2014 – 2/5/2015 (with one 1-year option)

**Option Term:** 2/6/2015 – 2/5/2016

**Original Amount:** \$799,747

**Option Amount:** \$544,683

**Prior Modifications/Options:** None

**Original Procurement Method:** Competitive Sealed Proposal

**MBE Participation:** 10%

**MBE Compliance:** 2%

**Remarks:** The Formative Assessment for Maryland Educators project began in March 2014. The project is a MSDE Race to the Top initiative that focuses on increasing the effective use of formative assessment practices within classrooms to positively impact student achievement of the Maryland Common Core and other State Content Standards. There are no plans for a new contract for this work after the option year.

TechComm Partners Inc. will continue to provide a comprehensive suite of formative assessment online learning modules and instructional resources for teachers as well as resources and guidance for school and district leaders. These tools will provide the pedagogical foundation, instructional framework, and background knowledge and skill development for educators to implement formative assessment practices in collaborative classroom environments.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**January 28, 2015**

**6-IT-OPT.    MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)**

*Fund Source:* 100% Federal

*Approp. Code:* R00A0104

*Resident Business:* No

*MD Tax Clearance:* 14-3040-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS (BPW)**

**ACTION AGENDA**

**January 28, 2015**

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Services	6 – 11
Maintenance	12 – 35
Real Property	36 - 38
Expedited	39

**Suzette Moore (410) 859-7792**  
**smoore2@bwiairport.com**

**BPW – 01/28/15**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 1-C**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-CO-14-018  
Expansion Pier C Information Systems at  
Baltimore/Washington International Thurgood  
Marshall (BWI Marshall) Airport  
Anne Arundel County  
ADPICS NO.: MAACO14018

**CONTRACT DESCRIPTION:** This contract provides for the renovation and expansion of the existing Information Technology (IT) suite on the lower level of Concourse C. The work consists of the supply and installation of new Computer Room Air Conditioning (CRAC) units, new Uninterrupted Power Source (UPS) units, associated ductwork, miscellaneous mechanical piping, removal of existing lights, miscellaneous conduit and electrical equipment, construction of new metal stud partitions, plastic-laminate-faced casework and countertops, acoustic panel ceilings, flooring and construction of a metal wall panel enclosure on the exterior of the building.

**AWARD:** Baltimore Contractors, Inc.  
Glen Burnie, MD

**AMOUNT:** \$3,046,978

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Baltimore Contractors, Inc. Glen Burnie, MD.	\$3,046,978
Southern Improvement Company, Inc. Hunt Valley, MD	\$3,128,553
Mid-Atlantic General Contractors, Inc., Beltsville, MD	\$3,249,650
Allen & Shariff Construction Services LLC Columbia, MD	\$3,429,730
JLN Construction Services, LLC, Baltimore, MD	\$3,511,166

**ITEM: 1-C (Continued)****BPW – 01/28/15****BIDS (Cont'd):**

J & J Construction Littlestown, PA	\$3,612,948
M. Stancliff Construction Company Seabrook, MD	\$3,700,002
Simon Construction Corporation Washington, D.C.	\$3,793,734

**TERM OF CONTRACT:** 270 Calendar Days from Notice to Proceed**MBE PARTICIPATION:** 20%**PERFORMANCE SECURITY:** Performance and Payment Bond at 100% of Contract amount

**REMARKS:** The engineer's estimate is \$2,635,754. The estimate is 13.5% lower than the low bid for this contract. Although the low-bid was higher than the engineer's estimate, MAA's engineer reviewed the bid and it has been deemed fair and reasonable. The variation between the engineer's estimate and the low bid can be attributed to the eight new computer room air conditioning unit prices that have increased substantially since the initial engineer's estimate was conducted.

This Solicitation was advertised on eMaryland Marketplace and on the MAA Website. eMaryland Marketplace directly notified 1969 total prospective bidders, including 420 Small Business Enterprises and 247 Minority Business Enterprises. Fifteen (15) sets of specifications and bid documents were sold. A total of eight (8) bids were received.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA**APPROPRIATION CODE:** J06I0003**MD TAX CLEARANCE:** 14-3254-1111**RESIDENT BUSINESSES:** Yes**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Norie Calvert - (410) 545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/28/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**CONTRACT MODIFICATION:** (Construction)

**ITEM:** 2-C-MOD

**STATE HIGHWAY ADMINISTRATION:**

**CONTRACT NO & TITLE:** CL2465129  
 HVAC Upgrades for Maintenance and Vehicle  
 Storage Building at SHA's Westminster Shop  
 ADPICS NO.: CO317075

**ORIGINAL CONTRACT APPROVED:** DOT Agenda 04/02/14; Item 4-C

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**MODIFICATION:** Modification No. 1 is to reconfigure electrical plans to supply power to the temporary trailers from the Westminster shop that were incompatible with the existing electrical configurations. New electrical plans had to be issued with the correct configurations to supply the power to the temporary trailers.

**CONTRACTOR:** Phillips Way, Inc.  
 Finksburg, MD

**TERM OF CONTRACT:** 04/14/2014 – 10/13/2016 (Original)  
 01/29/2015 – 10/13/2016 (Modification No. 1)

**AMOUNT:** \$86,282

**ORIGINAL CONTRACT AMOUNT:** \$2,383,909

**REVISED CONTRACT AMOUNT:** \$2,470,191

**PERCENTAGE INCREASE:** 3.62%

**MBE PARTICIPATION:** 22% (MBE Compliance 14.71%)

**REMARKS:** Modification No. 1 is to reconfigure the electrical plans to supply power to the temporary trailers from the Westminster shop that were incompatible with the existing electrical configurations. New electrical plans had to be issued with the correct configurations to supply the power to the temporary trailers.

The MBE Goal established for this contract is 20%, but the contractor committed to 22% MBE Participation. At this time the contractor's MBE compliance is 14.71%; however, the goal should be met by the completion of the project.

**FUND SOURCE:** 100% Special Funds Budgeted to ~~SHA~~

**ITEM: 2-C-MOD (Continued)**

**BPW – 01/28/15**

**APPROPRIATION CODE:**

J02B0101

**RESIDENT BUSINESS:**

Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**ATTACHEMENT 1**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$2,383,909	04/14/2014 – 10/13/2016	04/02/2014, Item# 4-C	New Contract Award
<b>Renewal Option No. 1</b>	\$ 86,282	04/14/2014 – 10/13/2016	01/28/2015, Item# 2-C-MOD	Contract Mod NO. 1; to incr3ase exisiting line items
<b>Revised Amount</b>	\$2,470,191			



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BPW—01/28/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### SERVICE CONTRACT

ITEM: 3-S

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT ID:** MAA-SV-15-004  
 Medical Director for Fire and Rescue Department at  
 Baltimore/Washington International Thurgood  
 Marshall (BWI Marshall) and Martin State (MTNs)  
 Airports  
 ADPICS No.: MAASV15004

**CONTRACT DESCRIPTION:** This contract provides for the services of a fully qualified Jurisdictional Medical Director for the BWI Marshall Fire and Rescue Department's (FRD) Emergency Medical Service (EMS) program, and the Automated External Defibrillator (AED) program. The Medical Director will provide quality assurance, continuing education and consultations on the credential process and other FRD matters. These services will also be provided at MTNs.

**AWARD:** The Johns Hopkins University School of Medicine  
 On Behalf of Dr. Michael G. Millin  
 Baltimore, MD

**TERM OF CONTRACT:** 01/29/2015 – 01/28/2018  
 Three (3) years after NTP, with one 2-year renewal option

**AMOUNT:** \$275,460 (3 year contract)  
\$188,504 (2 year renewal option)  
 \$463,964 (Total Contract Amount)

**PROCUREMENT METHOD:** Competitive Sealed Proposals  
 (Single Proposal Received)

**MBE PARTICIPATION:** 0% (single element of work)

**REMARKS:** In accordance with Federal Aviation Regulations (FAR) 139.319(4), all certificated airports must have at least one individual who has been trained and is current in basic emergency services during air carrier operations. This individual must fall under a jurisdictional Medical Director. Pursuant to Code of Maryland Regulations (COMAR) Title 30.03.03.03A, an EMS operational program shall have an EMS operational program Medical Director appointed by the EMS operational program. The Medical Director is required to be licensed to practice medicine in the State of Maryland.

The Solicitation was advertised on eMaryland Marketplace and direct solicitation to EMS Medical Directors, the National Association of State EMS Officials Maryland Institute of Emergency Medical

**ITEM: 3-S (Continued)****BPW – 01/28/15**

Services Systems and American Medical Directors Association. Five (5) sets of specifications were provided and one (1) proposal was received.

MAA procurement officer contacted the four potential offerors that did not propose. Of the four, two responded and the reason for not proposing included prior commitments and workload schedules. Thus, pursuant to COMAR 21.05.02.20, because other perspective offerors had reasonable opportunity to respond to the request for proposals, MAA is recommending approval of the contract under COMAR 21.05.05.02.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** JO6100002

**RESIDENT BUSINESS:** Yes

**TAX COMPLIANCE NO.:** 14-3163-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Suzette Moore – (410) 859-7792  
smoore2@bwiairport.com

BPW- 01/28/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**RENEWAL OPTION:** (Service)

**ITEM:** 4-S-OPT

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT ID:** MAA-SV-11-002  
 Comprehensive Real Estate Services at  
 Baltimore/Washington International Thurgood  
 Marshall (BWI Marshall) and Martin State (MTN)  
 Airports  
 ADPICS NO.: CO314234

**ORIGINAL CONTRACT APPROVED:** DOT Agenda 12/21/11, Item 10-S

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

### CONTRACTORS:

#### SURVEY SERVICES

CB3 Joint Venture  
 Upper Marlboro, MD

Precision Measurements, Inc.  
 Chantilly, VA

Johnson, Mirmiran & Thompson, Inc.  
 Sparks, MD

J.A. Rice, Inc.  
 Millersville, MD

EBA Engineering, Inc.  
 Baltimore, MD

Taylor, Wiseman & Taylor  
 Mt. Laurel, NJ

#### TITLE & SETTLEMENT SERVICES

Property Title and Escrow  
 Baltimore, MD

Answer Title  
 Washington, DC

Bay Title Company  
 Annapolis, MD

#### APPRAISAL SERVICES

Karen H. Belinko Appraisals, LLC  
 Sykesville, MD

Peabody & Associates, LLC  
 Annapolis, MD

S.H. Muller-Casella Associates, LLC  
 Towson, MD

Melville E. Peters t/a Associated Appraisers  
 Beltsville, MD

Diversified Property Services, Inc.  
 Timonium, MD

**ITEM: 4-S-OPT****BPW-01/28/15**

**RENEWAL OPTION:** Exercise the Renewal Option for a period of two (2) years from March 7, 2015 through March 6, 2017.

**AMOUNT:** \$0 (Renewal Option)

**ORIGINAL CONTRACT AMOUNT:** \$675,000

**REVISED CONTRACT AMOUNT:** \$675,000

**PERCENTAGE INCREASE:** 0% Overall

**TERM OF CONTRACT:** 3/07/2012 – 3/06/2015 (Original)  
3/07/2015 – 3/06/2017 (Renewal)

**ORIGINAL MBE PARTICIPATION:** 0%

**REMARKS:** Request for approval to exercise the two-year renewal option as provided for in the original contract. No additional funding is requested for the renewal option period as there is a remaining balance of \$517,733 on this contract.

This contract provides services to assist the MAA in the disposition of parcels purchased with noise mitigation grant funds. In 1985, the MAA began acquiring properties that were deemed incompatible due to aircraft noise through BWI-Marshall's 14 CFR Code of Federal Regulations Part 150 Program. MAA purchased these properties with contributions from FAA Airport Improvement Program (AIP) Grants and from the State of Maryland. The FAA AIP grant assurances tied to these funds, requires the MAA to dispose of the noise land when it is no longer needed for noise compatibility reasons.

There is no MBE goal on this contract, due to the requirements that all firms providing appraisal services must be on the Maryland State Highway Administration's approved appraisal list and there were limited MBEs certified to perform title and settlement services. Six of the firms are certified MBEs and three are certified Small Businesses.

In an effort to promote competition and control costs, after award contractors will be required to compete on specific individual tasks. Each task will be competed and the tasks will be assigned on a low bid basis. MAA reserves the right to award any task to one of the successful contractors when a specific expertise is required or when the continuation of a prior task is required.

It is in the best interest of the State of Maryland to exercise this contract renewal. All the work products submitted to date under this contract have been high quality, reliable and submitted on time. MAA has a number of properties in the future that will require the same type of appraisal, title and survey services that have already been performed successfully by these contractors.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I00003

**RESIDENT BUSINESS:** Yes, All Resident Business except Taylor, Wiseman & Taylor and Precision Measurements, Inc.

**ITEM: 4-S-OPT (Continued)****BPW – 01/28/15**

<b>MD TAX CLEARANCES:</b>	CB3 Joint Venture	14-3101-0111
	Johnson, Mirmiran & Thompson, Inc.	14-3103-1111
	EBA Engineering, Inc.	14-3105-1111
	Precision Measurements, Inc.	14-3102-1110
	J.A. Rice, Inc.	14-3104-1111
	Taylor, Wiseman & Taylor	14-3106-0000
	Property Title and Escrow, LLC.	14-3107-0111
	Answer Title	14-3111-0010
	Bay Title Company	14-3112-0001
	Karen H. Belinko Appraisals, LLC	14-3113-0110
	S.H. Muller-Casella Associates, LLC	14-3109-0110
	Diversified Property Services, Inc.	14-3110-0111
	Peabody & Associates, LLC	14-3108-0110
	Melville E. Peters t/a Associated Appraisers	14-3248-0110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**ATTACHEMENT 1**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$675,000	307/12- 3/06/15	12/21/11 Item 10-S	
<b>Renewal Option No. 1</b>	\$0.00	3/07/15 – 3/06/17	01/28/15	As provided for in original contract

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smoore2@bwiairport.com

BPW – 01/28/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 5-M

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT ID:** MAA-MC-15-004  
 Radio and Communications Equipment Repair and Maintenance at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports, Anne Arundel and Baltimore Counties  
 ADPICS NO.: MAAMC15004

**CONTRACT DESCRIPTION:** This contract provides for the repair and maintenance of approximately 300 pieces of communication equipment, radios, and similar or associated equipment which are the property of the Maryland Aviation Administration (MAA).

**AWARD:** Communications Electronics, Inc.  
 Timonium, MD

**TERM OF CONTRACT:** 03/01/2015 – 02/28/2018  
 Three (3) Years after NTP, with one 2-year renewal option

**AMOUNT:** \$ 613,614 NTE (3 years)  
 \$ 417,257 NTE (cost of two year option w/ 2% CPI)  
 \$1,030,871 NTE (aggregate value including 2-year renewal option)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Communications Electronics, Inc. Timonium, MD	\$613,614
ACG Systems, Inc. Annapolis, MD	\$622,294

**MBE PARTICIPATION:** 0% (specialized work)

**LIVING WAGE ELIGIBLE:** Yes

**PERFORMANCE SECURITY:** Performance Bond at 100% of Contract Amount exists.

**ITEM: 5-M (Continued)****BPW – 01/28/15**

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MAA Website. eMaryland Marketplace directly notified 165 total prospective bidders, including 23 Small Business Enterprises and 23 Minority Business Enterprises. MAA sent nine (9) direct solicitations to known Icom Certified Radio and Communications Equipment Dealers. Five (5) sets of specifications and bid documents were sold. A total of two (2) bids were received.

**APPROPRIATION CODE:** JO6I0002

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-3242-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 6-M

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT ID:** MAA-MC-15-005  
 Plumbing Repair Services at Baltimore/Washington International Thurgood Marshall (Anne Arundel County) and Martin State (Baltimore County) Airports  
 ADPICS NO.: MAAMC15005

**CONTRACT DESCRIPTION:** The Contractor shall provide all labor, supervision, tools, equipment, insurance, bonding and expertise to perform plumbing repair services acceptable to the Administration at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports.

**AWARD:** Denver-Elek, Inc.  
 Baltimore MD

**TERM OF CONTRACT:** 03/01/2015 – 02/28/2018  
 Three years with one 2-year renewal option

**AMOUNT:** \$445,350 NTE (3 Years)  
\$302,838 NTE (cost of 2-year option w/ 2% CPI)  
 \$748,188 NTE (aggregate value including 2-year renewal option)

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Preference)

**BIDS:**

Denver-Elek, Inc. Baltimore, MD	\$445,350
G. E. Tignall & Co., Inc. Cockeysville, MD	\$467,400
J. F. Fischer, Inc. Baltimore, MD	\$593,550
JPG Plumbing Services Jessup, MD	\$647,300

**LIVING WAGE ELIGIBLE:** Yes

**ITEM: 6-M (Continued)****BPW – 01/28/15****MBE PARTICIPATION:** 15%**PERFORMANCE SECURITY:** Performance Bond at 100% of contract amount.

**REMARKS:** This Small Business Preference Solicitation was advertised on eMaryland Marketplace and on the MAA Website. eMaryland Marketplace directly notified 244 total prospective bidders, including 44 Small Business Enterprises and 62 Minority Business Enterprises. The solicitation was sent to the Governor's Office of Minority Affairs and six minority business associations on October 22, 2014. MAA sent 10 direct solicitations to known plumbing businesses. Six sets of specifications and bid documents were sold. A total of four bids were submitted.

**APPROPRIATION CODE:** J06I0002**FUND SOURCE:** 100% Special Funds Budgeted to MAA**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 14-3244-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/28/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 7-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 424D61416  
 Miscellaneous Roadway & Shoulder Maintenance  
 Work at Various Locations in Allegany, Garrett &  
 Washington Counties (District 6)  
 ADPICS NO: 424D61416

**CONTRACT DESCRIPTION:** This contract consists of miscellaneous roadway & shoulder maintenance work at various locations in Allegany, Garrett & Washington Counties.

**AWARD:** Harbel, Inc.  
 Cumberland, MD

**AMOUNT:** \$449,426 NTE

**TERM OF CONTRACT:** 02/09/2015 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Harbel, Inc. Cumberland, MD	\$449,426
Concrete General, Inc. Gaithersburg, MD	\$562,105
Congressional Contracting, Inc. Potomac, MD	\$782,203

**LIVING WAGE ELIGIBLE** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Two hundred sixty four (264) contractors were notified for this project on eMaryland Marketplace; sixty six (66) of which were MDOT Certified MBE's. Three (3) bids were received.

**ITEM: 7-M (continued)****BPW – 01/28/15**

This contract includes pre-established amounts for a total of \$43,000 (9.6% of the total contract value) for payments for dump fees, rental of specialized equipment, and materials for miscellaneous concrete and drainage allowances.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-2792-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert – (410)545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/28/15

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 8-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 42961071417  
 Brush & Tree Cutting and Stump Removal at  
 Various Locations in Carroll & Frederick Counties  
 (District 7)  
 ADPICS NO: 4296107147

**CONTRACT DESCRIPTION:** This contract consists of brush & tree cutting and stump removal at various locations in Carroll and Frederick Counties.

**AWARD:** Excel Tree Expert Co., Inc.  
 Jessup, MD

**AMOUNT:** \$350,795 NTE

**TERM OF CONTRACT:** 02/09/2015 – 12/31/2017

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Excel Tree Expert Co., Inc. Jessup, MD	\$350,795
Pittman's Tree & Landscaping, Inc. Front Royal, VA	\$359,590

**LIVING WAGE ELIGIBLE** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Fifty nine (59) contractors were notified for this project on eMaryland Marketplace; fifteen (15) of which were MDOT Certified MBE's. Two (2) bids were received.

All of the work will be performed by a Certified Small Business Enterprise.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**ITEM: 8-M (continued)****BPW - 01/28/15****APPROPRIATION CODE:**

J02B0102

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

14-2619-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Norie Calvert – (410)545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/28/15

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 9-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 4292161417SB  
 Brush & Tree Cutting and Stump Removal at  
 Various Locations in Washington County  
 (District 6)  
 ADPICS NO: 4292161417

**CONTRACT DESCRIPTION:** This contract consists of brush & tree cutting and stump removal at various locations in Washington County.

**AWARD:** Excel Tree Expert Co., Inc.  
 Jessup, MD

**AMOUNT:** \$218,507 NTE

**TERM OF CONTRACT:** 02/09/2015 – 12/31/2017

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Reserve)

**BIDS:**  
 Excel Tree Expert Co., Inc. \$218,507  
 Jessup, MD

Pittman's Tree & Landscaping, Inc. \$239,863  
 Front Royal, VA

**LIVING WAGE ELIGIBLE** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Fifty Nine (59) contractors were notified for this project on eMaryland Marketplace; Fifteen (15) of which were MDOT Certified MBE's. Two (2) bids were received.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**ITEM: 9-M (continued)****BPW – 01/28/15****RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

14-2828-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**



Norie Calvert – (410)545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/28/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 10-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 4921161416  
 Line Striping at Various Locations in Garrett  
 County (District 6)  
 ADPICS NO: 4921161416

**CONTRACT DESCRIPTION:** This contract consists of line striping at various locations in Garrett County.

**AWARD:** Alpha Space Control Co., Inc.  
 Fayetteville, PA

**AMOUNT:** \$1,087,720 NTE

**TERM OF CONTRACT:** 02/09/2015 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

<b>BIDS:</b>	
Alpha Space Control Co., Inc. Fayetteville, PA	\$1,087,720
Denville Line Painting, Inc. Rockaway, NJ	\$1,111,350
Oglesby Construction, Inc. Norwalk, OH	\$1,199,390
Midlantic Marking, Inc. Gaithersburg, MD	\$1,379,800

**LIVING WAGE ELIGIBLE** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Thirty five (35) contractors were notified for this project on eMaryland Marketplace; nine (9) of which were MDOT Certified MBE's. Four (4) bids were received.

**ITEM: 10-M (Continued)****BPW – 01/28/15**

This contract includes pre-established amounts for a total of \$400 (0.04% of the total contract value) for payments for allowance for out of district mobilization.

The limits of this contract work may be extended to outside of the designated district with the pre-approval of the Deputy Administrator.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-2794-1001

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert – (410)545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/28/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 11-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 492D51416  
 Line Striping at Various Locations in Anne  
 Arundel, Calvert, Charles and St. Mary's Counties  
 (District 5)  
 ADPICS NO: 492D51416

**CONTRACT DESCRIPTION:** This contract consists of line striping at various locations in Anne Arundel, Calvert, Charles and St. Mary's Counties.

**AWARD:** Midlantic Marking, Inc.  
 Gaithersburg, MD

**AMOUNT:** \$1,352,732 NTE

**TERM OF CONTRACT:** 02/09/2015 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Midlantic Marking, Inc. Gaithersburg, MD	\$1,352,732
Denville Line Painting, Inc. Rockaway, NJ	\$1,451,680
Oglesby Construction, Inc. Norwalk, OH	\$1,760,490
Zone Striping, Inc. Glassboro, NJ	\$2,162,370

**LIVING WAGE ELIGIBLE** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**ITEM: 11-M (continued)****BPW – 01/28/15**

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Two hundred eighteen (218) contractors were notified for this project on eMaryland Marketplace; fifty five (55) of which were MDOT Certified MBE's. Four (4) bids were received.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-2954-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert – (410)545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/28/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 12-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** AX0076114SBR  
 Vegetation and Meadow Management within the  
 US 301 Corridor from the US 50/301 Split to the  
 MD/DE State Line  
 ADPICS NO: AX0076114

**CONTRACT DESCRIPTION:** This contract consists of vegetation and meadow management within the US 301 corridor from the US 50/301 Split to the MD/DE State Line.

**AWARD:** All Seasons Landscaping Co., Inc.  
 Aston, PA

**AMOUNT:** \$420,415 NTE

**TERM OF CONTRACT:** 02/09/2015 – 01/15/2017

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Reserve)

**BIDS:**  
 All Seasons Landscaping Co., Inc. \$420,415  
 Aston, PA

Carl W. Neutzel Landscape Services, Inc. \$482,635  
 White Hall, MD

**LIVING WAGE ELIGIBLE** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Four hundred twenty three (423) contractors were notified for this project on eMaryland Marketplace; one hundred give (105) of which were MDOT Certified MBE's. Two (2) bids were received.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**ITEM: 12-M (continued)****BPW – 01/28/15****APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** No**MD TAX CLEARANCE:** 14-2795-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**Norie Calvert 410-545-0433**  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

**BPW – 01/28/15**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 13-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** AX0086114SBR  
 Vegetation Management, Landscape and Turf  
 Maintenance at Various Locations in Dorchester  
 and Wicomico Counties – Area Wide (District 1)  
 ADPICS NO: AX0086114

**CONTRACT DESCRIPTION:** This contract consists of vegetation management, landscape and turf maintenance at various locations in Dorchester and Wicomico Counties – Area Wide .

**AWARD:** Olsen Enterprises, Inc.  
 Georgetown, DE

**AMOUNT:** \$383,554 NTE

**TERM OF CONTRACT:** 02/09/2015 – 12/15/2017

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Reserve)

**BIDS:**  
 Olsen Enterprises, Inc. \$383,554  
 Georgetown, DE

Jacob's Yard Works, LLC \$425,626  
 White Hall, MD

**LIVING WAGE ELIGIBLE** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Four Hundred Twenty Three (424) contractors were notified for this project on eMaryland Marketplace; One Hundred Five (105) of which were MDOT Certified MBE's. Two (2) bids were received.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**ITEM: 13-M (continued)****BPW – 01/28/15****APPROPRIATION CODE:**

J02B0102

**RESIDENT BUSINESS:**

No

**MD TAX CLEARANCE:**

14-2832-0000

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**



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BPW – 01/28/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**CONTRACT MODIFICATION:** (Maintenance)

**ITEM:** 14-M-MOD

**STATE HIGHWAY ADMINISTRATION:**

**CONTRACT NO & TITLE:** AX2996114R  
 Landscape and Turf Maintenance at Various  
 Locations in Baltimore and Harford Counties  
 (District 4)  
 ADPICS NO.: CO317074

**ORIGINAL CONTRACT APPROVED:** DOT Agenda 02/06/13; Item 5-M

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**MODIFICATION:** Modification No. 1 is to add additional work items and increase existing line items associated with Total Maximum Daily Load (“TMDL”) mitigation in Baltimore and Harford Counties.

**CONTRACTOR:** Poole Landscaping, Inc.  
 Frederick, MD

**TERM OF CONTRACT:** 02/19/2013 – 12/31/2015 (Original)  
 01/29/2015 – 12/31/2015 (Modification No. 1)

**AMOUNT:** \$498,384

**ORIGINAL CONTRACT AMOUNT:** \$1,128,111

**REVISED CONTRACT AMOUNT:** \$1,626,495

**PERCENTAGE INCREASE:** 44.18%

**MBE PARTICIPATION:** 0% (Single Element of Work)

**REMARKS:** Modification No. 1 primarily allows for the maintenance of an unprecedented number of tree planting sites that are part of the Chesapeake Bay Watershed Implementation Program. The sites will be maintained under the guidelines identified in SHA’s Best Management Practices for TMDL Tree Establishment until a longer term maintenance plan can be funded. There are also reforestation trees added to be planted at these sites to maintain credit density. Additionally, this modification adds quantities of existing contract items to repair landscape beds and turf damaged by harsh winter weather and snow removal activities last winter and to cover new landscape sites completed from construction and added into maintenance since this project was awarded. Additionally, a number of new items were added to enable renovation of deteriorating turf on sites maintained by this project as a result of feedback from recent soil tests.

**ITEM: 14-M-MOD (Continued)****BPW – 01/28/15**

When this contract was advertised, no provisions were made to include the TMDL tree planting sites for maintenance. There is a need to perform the work to insure that the sites meet the requirements for stocking density, survival, size and absence of invasive species by the 2015 and 2017 milestone deadlines. the original contract did not include all of the "Forest Stand Maintenance" sites; the sites that need to be maintained in order to meet SHA's obligation to achieve the sediment and nutrient reduction targets established under the TMDL/Watershed Implementation Plan (WIP) requirements.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

<b>ATTACHMENT I</b>				
	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$1,128,111	02/119/2013 – 12/31/2015	02/06/13; Item #5-M	New Contract Award
<b>Modification No. 1</b>	\$ 498,384	02/19/2013 – 12/31/2015	01/28/15; Item# 15-M-MOD	Contract Mod No. 1; add additional work items and increase existing line items
<b>Revised Amount</b>	\$1,626,495			

Suzette Moore – (410) 859-7792  
smoore2@bwiairport.com

BPW – 01/28/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**RENEWAL OPTION:** (Maintenance)

**ITEM:** 15-M-OPT

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT ID:** MAA-MC-12-006  
 Airfield Lighting System Electrical Repairs and  
 Maintenance at Baltimore/Washington International  
 Thurgood Marshall (BWI Marshall) and Martin  
 State (MTN) Airports  
 Anne Arundel and Baltimore Counties  
 ADPICS No. CO316981

**ORIGINAL CONTRACT APPROVED:** DOT Agenda 02/08/12, Item 3-M

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** John W. Tieder, Inc.  
 Cambridge, MD

**MODIFICATION:** Exercise the Renewal Option for a period of two (2) years from March 1, 2015 through February 28, 2017.

**AMOUNT:** \$905,574

**ORIGINAL CONTRACT AMOUNT:** \$1,275,619

**REVISED CONTRACT AMOUNT:** \$2,181,193

**PERCENTAGE INCREASE:** 70% (Renewal)

**TERM OF CONTRACT:** 3/1/2012 – 2/28/2015 (Original)  
 3/1/2015 – 2/28/2017 (Renewal)

**ORIGINAL MBE PARTICIPATION:** 0% (specialized work)

**REMARKS:** This contract provides for repair and maintenance to the specialized airfield lighting system and electrical repairs and maintenance at BWI Marshall and Martin State Airports.

It is in the State's best interest to exercise the renewal option of this contract. The contractor has proven to be an asset to the MAA for emergency lighting repair and maintenance at BWI Marshall and Martin State Airports. They are reliable and familiar with the airfield, enabling them to anticipate the needs of the administration. In addition, they provide continuous communications in both the planning stages and real time events and provide adequate and qualified personnel to accomplish the job. 100% of the work is being performed by a Certified Small Business Enterprise.

**ITEM: 15-M-OPT (Continued)****BPW – 01/28/15****FUND SOURCE:** 100% Special Funds Budgeted to MAA**APPROPRIATION CODE:** J06I00002**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$1,275,619	3/1/12 – 2/28/15	02/28/12 – Item 3-M	
<b>Renewal Option</b>	\$905,574	3/1/15 – 2/28/17	1/28/15	As provided for in original contract
<b>Revised Amount</b>	\$2,181,193			



Norie Calvert – (410)545-0402  
Ncalvert@sha.state.md.us

BPW – 01/28/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY DISPOSITION

**ITEM:** 17-RP MMC# 14-2431

### STATE HIGHWAY ADMINISTRATION

**RECOMMENDATION:** That the Board of Public Works approves the State Highway Administration disposing of property that is excess to the agency's needs.

**AUTHORITY:** Transportation Article, Section 8-309 (f) (1) (ii)  
Annotated Code of Maryland

**PROPERTY:** Former Albert Walker property, (± 0.46 acres),  
Intersection of Md. 396 and Md.614, 0.25 mile east  
of Glen Echo, Montgomery County

**GRANTOR:** State of Maryland, State Highway Administration

**GRANTEE:** 6400 Goldsboro LLC

**CONSIDERATION:** \$74,300

**APPRAISED VALUE:** \$74,300 – Rob Hruz, Appraiser  
\$74,300 – Dennis D'Argenio, Review Appraiser  
(Selected)

**SPECIAL CONDITIONS:** None

**LEGISLATIVE NOTICE** N/A

**STATE CLEARINGHOUSE:** N/A

**REMARKS:** In 1960, the State Highway Administration acquired the site for improvements to the Md. 396 –Md. 614 intersection .The property is considered to be undevelopable due to its configuration with a highest and best use as an assemblage to an adjoining property. The SHA proposes to dispose of the subject property to the sole adjoining owner, 6400 Goldsboro LLC, through a negotiated sale of \$ 74,300, which is 100 % of the appraised value.

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### BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Norie Calvert – (410)545-0402  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 01/28/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY EASEMENT

**ITEM:**                      **18-RP**                      MMC#14-2432

### STATE HIGHWAY ADMINISTRATION

**RECOMMENDATION:**              That the Board of Public Works approves State Highway Administration granting the release of Snow Fence Easement.

**AUTHORITY:**                      Transportation Article 8-309(f)(1)(ii)  
 Annotated Code of Maryland

**PROPERTY:**                      Former W. Lawson King property (+/- 400 feet),  
 Redland Blvd., East of I-270, West of Picard Dr.,  
 Rockville, Montgomery County

**GRANTOR:**                      State of Maryland, State Highway Administration

**GRANTEE:**                      King Farm Associates, LLC

**CONSIDERATION:**              \$500

**APPRAISED VALUE:**              N/A

**SPECIAL CONDITIONS:**              N/A

**STATE CLEARINGHOUSE:**              N/A

**REMARKS:** In November 1954 the State Roads Commission (now SHA) acquired the subject Snow Fence Easement from W. Lawson King. These Easements are no longer needed by SHA because snow fences are no longer used along Maryland highways. The SHA proposes to release the Easement to the sole adjoining owner at an administrative cost of \$500.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Suzette Moore - (410) 859-7792  
smoore2@bwiairport.com

BPW – 01/28/15

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**EXPEDITED PROCUREMENT REQUEST:** (COMAR 21.02.01.05A(3)(b))

**ITEM:** 19-EX

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-MC-15-013  
 Stream and Wetland Restoration Maintenance  
 Services at BWI Marshall Airport  
 ADPCS NO: MAAMC15013

**DESCRIPTION:** The Contract shall provide for on-call maintenance and repair activities for a recently constructed stream restoration project. Activities could include grading of stream channels, placement of fill, construction of instream structures, removal of invasive vegetation and plantings at Baltimore/Washington International Thurgood Marshall.

**REASON FOR REQUEST:** The US Army Corps of Engineers and the Maryland Department of Environment regulations required the Maryland Aviation Administration to complete a stream restoration mitigation project in June 2014 to mitigate impacts incurred as a result of the Runway Safety Area (RSA) Improvements Program at BWI Marshall Airport. The MAA is required to monitor this mitigation site for up to ten years, which includes performing maintenance and repairs to the stream restoration mitigation site while it transitions from a construction project into a viable and stable stream system.

**AMOUNT:** \$500,000 (Not to Exceed)

**DURATION:** 04/01/2015 – 03/31/2018  
 Three years with one 2-year renewal

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Preference, Direct Solicitation)

**REMARKS:** Proceeding with this contract as an expedited procurement best serves the public interest and ensures the MAA's ability to meet the requirements of the RSA Improvements Program. The RSA Improvements are mandated by Congress to be completed by December 31, 2015 and required the environmental mitigation to be completed concurrent with the RSA Improvements Program. This contract will begin April 1, 2015. MAA will directly solicit the required services as a Small Business Preference Contract, anticipating a Notice to Proceed by April 1, 2015. As a result of the above, MAA recommends approval to proceed with an Expedited Procurement in accordance with COMAR 21.05.06.03.

**FUND SOURCE:** Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I0003

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



## DEPARTMENT OF GENERAL SERVICES

### Items to be presented to the Board of Public Works

January 28, 2015

	Pages
Maintenance	1 thru 9
Maintenance Modification	10 thru 13
General Miscellaneous	14 and 20
Capital Grants and Loans	21 thru 24

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**MAINTENANCE CONTRACT**

**ITEM**            1-M

**DEPARTMENT OF GENERAL SERVICES**

Hyattsville District Court/Multi-Service  
Center (HDCMC)  
Hyattsville, MD

**CONTRACT NO. AND TITLE**

Project No. H00R5400035;  
Janitorial Services  
ADPICS NO. 001B5400283

**DESCRIPTION**

Approval is requested for a contract to  
provide janitorial services at the Hyattsville District Court/Multi-Service Center for a period of  
three years.

**BIDS OR PROPOSALS**

Lyle's Cleaning Services, LLC, Westminster, MD

**AMOUNT**

\$317,228.39

**PROCUREMENT METHOD**

Preference Provider  
(Community Service Provider)

**AWARD**

Lyle's Cleaning Services, LLC  
Westminster, MD

**TERM**

2/1/2015-1/31/2018

**AMOUNT**

**\$317,228.39** (3 years)

**MBE PARTICIPATION**

100%

**PERFORMANCE BOND**

N/A

**HIRING AGREEMENT ELIGIBLE**

No

**REMARKS**

Lyle's Cleaning Services, LLC, a Certified  
Community Service Provider under Maryland Works, Inc. pursuant to COMAR 21.11.05.  
Pricing for this contract was approved by the Pricing and Selection Committee on October 16,  
2014.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**MAINTENANCE CONTRACT**

**ITEM**            1-M (Cont.)

The contract provides for all labor, equipment and supplies necessary to perform the daily, weekly, monthly, semi-annual and annual cleaning of the Hyattsville District Court Building. Additionally, housekeeping supplies in support of this contract are to be purchased from Blind Industries and Services of Maryland (BISM) to the extent they are available.

The Pricing and Selection committee certified prices as fair market value in the amount of \$317,228.39 (\$105,742.80 per year) for providing janitorial services for a period of three years.

**FUND SOURCE**

DGS Operating Funds  
H00 33601 0813

**RESIDENT BUSINESS**

Yes

**MD TAX CLEARANCE**

14-3072-0110

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            2-M

**DEPARTMENT OF GENERAL SERVICES**

Mary E.W. Risteau District Court and Multi-Purpose Center (DC/MSC)

**CONTRACT NO. AND TITLE**

Unarmed Uniformed Guard Services at Bel Air DC/MSC;  
ADPICS NO. 001B54000298

**CONTRACT DESCRIPTION**

Approval is requested for a contract to provide unarmed uniform guard services at DGS' Bel Air DC/MSC located at 2 South Bond Street, Bel Air, MD 21014, for a period of three years.

**PROCUREMENT METHOD**

Competitive Sealed Bids  
(Small Business Reserve)

**BIDS OR PROPOSALS**

**AMOUNT**

KR Contracting, Inc., Hagerstown, MD	\$325,593.60
Grand Mission Consult, LLC, Hyattsville, MD	\$329,971.28
Lonnell Protective Services, Inc., Capital Hgts, MD	\$338,820.80
Chesapeake Strategies Group, Inc., Oxford, MD	\$349,612.80
First Response Security LLC, Bel Air, MD	\$350,947.20
Swanson Services LLC, Sandston, VA	\$353,032.00
NG Security Solutions, LLP, Poolesville, MD	\$364,291.20
Nationwide Security Services, Inc., Baltimore, MD	\$364,970.80
New Age Protection Inc., Springfield, VA	\$378,266.00
Jones Security Solutions & Consultants, LLC, Baltimore, MD	\$406,992.00

**AWARD**

KR Contracting, Inc.  
Hagerstown, MD  
(SBR# SB11-1450)

**TERM**

2/1/2015-1/31/2018

**AMOUNT**

\$325,593.60 (3 years)

**MBE PARTICIPATION**

0%



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            3-M

**DEPARTMENT OF NATURAL RESOURCES**    Unicorn Lake Fish Hatchery  
 Millington, MD 21651

**CONTRACT NO. AND TITLE**                      Project No. G-018-133-010 (Re-Bid);  
 Replacement of Drain Lines  
 ADPICS NO. 001B5400323

**DESCRIPTION**                                      Approval is requested for a contract that  
 consists of the installation of new sewer lines by the pipe bursting method and direct excavation  
 and pipe installation at the Unicorn Lake Fish Hatchery, Millington, MD

**PROCUREMENT METHOD**                              Competitive Sealed Bids

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>AMOUNT</u></b>
Harper & Sons, Inc., Easton, MD	\$415,700.00
Schummer, Inc., Mayo, MD	\$981,980.00

**AWARD**    Harper & Sons, Inc.,  
 Easton, MD

**AMOUNT**    \$415,700.00

**TERM**    90 Days from Notice to Proceed

**MBE PARTICIPATION**                              20% (16.6% African American-owned 3.4%  
 Woman owned subgoal)

**PERFORMANCE BOND**                              100% of Full Contract Amount

**HIRING AGREEMENT ELIGIBLE**                      No

**REMARKS**    This project was advertised on eMaryland  
 Marketplace on September 30, 2014 and the bids were opened on October 29, 2014 at 2:00 P.M.  
 It was recorded that two (2) bids were received ranging from \$415,700.00 to \$981,980.00. The  
 low bidder, Harper & Sons, Inc., was determined to be a responsive and responsible bidder.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            3-M (Cont.)

**FUND SOURCE**

MCCBL 2012/Item 013 (Provide Funds to construct Capital Improvements such as Planned Maintenance and repair projects at Public use facilities on State owned property)

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

14-2870-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**MAINTENANCE CONTRACT**

**ITEM**            4-M

**DEPARTMENT OF PUBLIC SAFETY  
AND CORRECTIONAL SERVICES**

Western Correctional Institution (WCI)  
North Branch Correctional Institution  
(NBCI)  
Cumberland, MD

**CONTRACT NO. AND TITLE**

Emergency Generator Maintenance  
ADPICS No. 001B5400268

**DESCRIPTION**

Approval is requested for a contract to provide all equipment, tools, materials and labor to perform preventive maintenance, remedial maintenance and testing on eight (8) emergency generators and eight (8) transfer switches located at Western Correctional Institution, Cumberland, MD 21502, and six (6) emergency generators and six (6) transfer switches located at North Branch Correctional Institution.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

Only one acceptable bid received

**AWARD**

Kelly Generator & Equipment, Inc.  
Owings Mills, MD

**TERM**

2/1/2015 - 1/30/2018

**AMOUNT**

\$199,945.14

**MBE PARTICIPATION**

0%

**PERFORMANCE BOND**

NA

**REMARKS**

This solicitation was advertised on eMarylandMarketplace September 23, 2014 and procured as a Small Business Preference (SBP) with a 0% Minority Business Enterprise (MBE) participation goal. Two (2) priced bids were received for the bid opening on October 21, 2014

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**MAINTENANCE CONTRACT**

**ITEM**      4-M (Cont.)

Because there was one responsive bid from a responsible bidder in response to the invitation to bid, and other prospective bidders had reasonable opportunity to respond, in accordance to COMAR 21.05.02.20, the bid price of \$208,009.50 was negotiated with the bidder, and revised to \$199,945.14.

KGE has submitted a written statement to comply fully with Section C, 4 of the Specifications in that the Contractor shall have access to authorized Caterpillar software to perform any/all programming or diagnostic testing that will be compatible on all WCI/NBCI emergency generators.

The apparent low bid of \$199,945.14 was submitted by Kelly Generator & Equipment, Inc. (KGE). KGE received satisfactory references by current customers, has confirmed their bid, and is current with licensing requirements for this contract. Also, verification has been obtained from the Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The recommended Contractor, Kelly Generator & Equipment, Inc. has been determined to be a responsible bidder and the bid responsive.

A protest was received via email on 12/9/14 with a formal letter received on December 11<sup>th</sup>. The Procurement Officer's final decision was rendered on 12/23/14. A timely appeal has not been filed.

**FUND SOURCE**

351802.004 FY 15-18 R4410 8124  
 351802.005 FY 15-18 R4410 8124

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

14-2766-1111

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM** 5-M

**MARYLAND PUBLIC TELEVISION**

WMPB—Owings Mills  
 11767 Owings Mills Blvd  
 Owings Mills, MD 21117

WMPT – Annapolis  
 1690 Hawkins Road.  
 Annapolis, MD 21401

**DESCRIPTION**

The Contractor shall provide all labor, equipment, tools, materials, supplies, etc. required for the removal of the two existing Thales / Comark Modap ATSC 8-VSB Digital Television Exciters, and supply and install two new model ATSC-8000 (part number: 46745832-02) Exciters into two existing Thales Ultimate solid state transmitters at Owings Mills MD and removal of the two existing Thales / Comark Modap ATSC 8-VSB Digital Television Exciters, and supply and install two new model ATSC-8000 (part number: 46745832-02) Exciters into an existing Comark DCX model transmitter at Annapolis MD.

**CONTRACT NO. & TITLE**

Project No. TV-000-151-003;  
 Replace Two Exciters Owings Mills, MD

TV-000-152-003  
 Replace Two Exciters Annapolis, MD

**PROCUREMENT METHOD**

Sole Source

**AWARD**

COMARK Communications  
 Southwick, MA

**AMOUNT**

\$ 41,664.00 (Owings Mills, MD)  
\$ 42,536.00 (Annapolis, MD)  
 \$ 84,200.00 TOTAL

**FUND SOURCE**

MCCBL 2014/Item 024

**REMARKS**

MPT President/CEO Larry Unger approved the Sole Source Procurement Method on 9.12.14. The Government estimate was \$45,000. The contract duration is 90 days.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**MAINTENANCE CONTRACT MODIFICATION**

**ITEM**            6-M-MOD

**DEPARTMENT OF GENERAL SERVICES**

Statewide  
Various Agencies

**CONTRACT NO. AND TITLE**

Project No. 001B9200835;  
Capital, Central, and Southern Maryland  
Trash Removal Services  
ADPICS NO. COG09090

**ORIGINAL CONTRACT APPROVED**

5/6/2009, DGS/BPW Item 5-M

**CONTRACTOR**

Waste Management of MD, Inc.  
Columbia, MD

**DESCRIPTION**

Approval is requested for a contract to provide trash removal services to various State agencies, political subdivisions, and non-profit organizations throughout the Capital, Central, and Southern regions of Maryland on a monthly basis.

**MODIFICATION #2 DESCRIPTION**

This modification covers a 3 month extension of the current contract to allow consideration of imposing an MBE subcontracting goal on the replacement contract.

**TERM OF ORIGINAL CONTRACT**

5/7/2009 – 4/30/2014

**AMOUNT OF ORIGINAL CONTRACT**

\$1,362,983.00 (est. total base bid)

**TERM OF MODIFICATION**

2/1/2015 - 4/30/2015

**AMOUNT OF MODIFICATION**

\$69,512.13

**AMOUNT OF PRIOR MODIFICATIONS**

\$208,536.40

(BPW 4/30/14 Item 8-M-MOD 5/1/2014 thru 1/31/2015)

**REVISED TOTAL CONTRACT AMOUNT**

\$1,641,031.53

**PERCENT +/- (THIS MODIFICATION)**

5.1 %

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**OVERALL PERCENT +/-** 20.4 %

**MAINTENANCE CONTRACT MODIFICATION**

**ITEM** 6-M-MOD (Cont.)

**ORIGINAL PROCUREMENT METHOD** Competitive Sealed Bids

**ORIGINAL MBE PARTICIPATION** None

**REMARKS** The current contract is set to expire on January 31, 2015. The Department had posted Invitation for Bids to the e-Maryland Marketplace and solicited bids in advance of that date. As part of that process, the ITB was reviewed by the Department's Procurement Review Group (PRG), which determined that no MBE goal was appropriate. Prior to bid opening, the Department was contacted by a registered Minority Business Enterprise (MBE) which inquired as to why there was no MBE requirement on either the expiring contract or the ITB for a new contract; and indicating their intent to protest. After consulting with DGS's Business Programs Office and the incumbent firms, DGS requests to extend the current contract at its current rates for 3 months while working with Business Programs and the Vendor committee to further investigate the possibility of attaching an MBE participation goal to the new contract.

**FUND SOURCES** Various Agencies

**RESIDENT BUSINESS** Yes

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## REVISED

2014 Item 9-M-MOD 5/1/2014 thru 1/31/2015)

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**MAINTENANCE CONTRACT MODIFICATION**

**ITEM**            7-M-MOD (Cont.)

**ORIGINAL MBE PARTICIPATION**            None

**REMARKS**            The current contract is set to expire on January 31, 2015. The Department had posted Invitation for Bids to the e-Maryland Marketplace and solicited bids with an original bid due date of December 23, 2014. Although, the ITB was reviewed by the Department's Procurement Review Group (PRG), which determined that no MBE goal was appropriate, the Department was contacted by a registered Minority Business Enterprise (MBE) prior to bid opening. This vendor indicated an intent to protest the 0 MBE determination.

After consulting with DGS's Business Programs Office and the incumbent firms, DGS requests to extend the current contract at its current rates for 3 months while working with Business Programs and the MBE Vendor community to thoroughly investigate the possibility and appropriate amount of an MBE participation goal for the solicitation.

**FUND SOURCES**            Various Agencies

**RESIDENT BUSINESS**            Yes

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            8-GM

**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$224,626.00 (2 items).

A.	Department of Public Safety and Correctional Services	Patuxent Women's Institution Jessup, MD
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**DESCRIPTION**

This project is for the removal of the existing fire alarm system and installation of a new system that meets the latest fire codes. This project includes the installation of a new central battery system to support new emergency lighting for the facility.

**REMARKS**

This project was advertised for construction on October 9, 2014. Bids were opened on November 6, 2014 with two (2) bidders responding. The low bidder Monacacy Valley Electric has exceeded the MBE goal of 10% by agreeing to 18% and affirmed by MBE Office memo dated December 2, 2014. The government estimate was \$204,122.00.

**CONTRACT NO. AND TITLE**

Project No. KM-700-140-001;  
Replace Fire Alarm System at Patuxent  
Women's Institution - Jessup

**PROCUREMENT METHOD**

Competitive Sealed Bids

**AWARD**

Monacacy Valley Electric  
Littlestown, PA

**AMOUNT**

\$152,321.00

**TERM**

150 Calendar Days

**MBE PARTICIPATION**

18%

**FUND SOURCE**

MCCBL 2013 Item 010



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            9-GM

**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$95,974.91 (3 items).

Department of Natural Resources

The fund sources for this particular item will be designated as:  
MCCBL 2013/Item 015 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

- A.     Patapsco Valley State Park  
        Baltimore. MD

**DESCRIPTION**

A/E shall provide a Structural Engineer to evaluate building to determine method of construction and determine the extent for damages caused by termites, moisture and age. Provide report on findings as well as suggested repairs to correct deficiencies.

**REMARKS**

An approved list of consultants was developed for DGS to provide Mechanical, electrical services for construction projects through the State's Small Business Reserve program. Under this process individual contract awards may not exceed \$25,000. Selected firms may be awarded more than one contract in rotation basis.

**CONTRACT NO. & TITLE**

Project No.: P-020-149-140  
Avalon Nature Center Renovation

**PROCUREMENT METHOD**

Maryland A/E Services Act

**AWARD**

EBA Engineering, Inc. Baltimore, MD

**AMOUNT**

\$3,674.91

**FUND SOURCE**

MCCBL 2013 Item 015

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            9-GM (Cont.)

B.     Rocky Gap State Park  
        Flintstone, MD (Allegany County)

**DESCRIPTION**

**REMARKS**

This project is to remove approximately 1490 SF of existing concrete sidewalk and ADA access ramp, and approximately 16 SF of concrete pay phone pad. Install approximately 290 SF of 5” reinforced concrete sidewalk and a 6” graded aggregate base, approximately 740 SF of 5” pervious concrete sidewalk, 5” pervious concrete ADA access ramp, and a 12” graded aggregate base. Repair approximately 24 LF of existing 8” concrete curb. Remove approximately 21 LF of existing 2x6 wooden threshold and replace with approximately 16 LF of new pressure treated 2x6 threshold (beveled to match existing). Restore site to preconstruction condition, seed and mulch all disturbed areas. Remove debris off of State property.

**CONTRACT NO. & TITLE**

Project No. P-059-141-010;  
 Replace Sidewalks-Licensing Office

**PROCUREMENT METHOD**

Small Procurement

**AWARD**

Prisma, LLC  
 Silver Spring, MD

**AMOUNT**

\$15,300.00

**FUND SOURCE**

MCCBL 2013 Item 015

C.     Fair Hill  
        Elkton, MD  
        Natural Resource Management Area  
        Race Barn Stables

**DESCRIPTION**

The project consists of the Contractor providing all labor, equipment, materials, supplies, insurance, etc., necessary to install a new storm water management system complete with a bio-retention “rain garden” at the Fair Hill Natural Resource Management Area – Race Barn Stables at 300 Tawes Dr. Elkton, MD 21921 in Cecil County.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            9-GM (Cont.)

**REMARKS:** A notice of availability of an Invitation to Bid (ITB) was posted on DGS's website, and *eMaryland Marketplace.com* 681 firms were notified of this solicitation on *eMaryland Marketplace.com*. Seven (7) bids were received. The contract duration is 60 calendar days.

The engineer's estimate is \$80,803.00. Sufficient funds are available to proceed with the award. There is a 10% MBE, no split sub goal for this project. Lawrence C. Bathon Builders, Inc. has achieved the MBE goal 12%, no split sub goal.

The recommended contractor Lawrence C. Bathon Builders, Inc. has been found responsive and responsible and has confirmed their bid.

**CONTRACT NO. AND TITLE**

Project No. P-043-142-010;  
Storm Water Management

**PROCUREMENT METHOD**

Competitive Sealed Bids

**AWARD**

Lawrence C. Bathon Builders, Inc.  
Elkton, MD

**AMOUNT**

\$77,000.00

**MBE PARTICIPATION**

12% (no split sub goal)

**FUND SOURCE**

MCCBL 2013 Item 015

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            10-GM

**PROJECT REFERENCE**

Water and Sanitary Sewer Service  
New Female Detention Center  
Carroll County

**DESCRIPTION**

Board of Public Works approval is requested to approve a Memorandum of Understanding (MOU) between the Department of General Services (DGS), and the Maryland Environmental Service (MES), for transfer of authorized capital bond funds for this specific project.

The project is the preliminary design of water and sanitary sewer service, for the new female detention center at the Thomas O'Farrell Center in Carroll County, Maryland. The scope of work includes a comprehensive evaluation, including project planning, establishment of design flows, preliminary hydraulic sizing of pipes, preliminary environmental assessments, preliminary permitting investigations, development of alternatives, and development of preliminary construction and present worth cost estimates, of the water and sanitary sewer requirements, to support the proposed new 48-bed, 50,164 NSF/92,803 GSF female detention center.

Funds have been authorized in the Maryland Consolidated Capital Bond Loan (MCCBL) of 2013, through the Department of Juvenile Services (DJS), with a budget allowance of \$110,000, to be transferred to MES, for payment of invoices related to the preliminary design contract with George, Miles & Buhr, LLC.

**REMARKS**

Approval for the use and transfer of capital MCCBL funds have been considered by both the Departments of Budget and Management (DBM), and DJS, and they respectfully concur with this agreement. MES will be the agency responsible for the management of the engineering tasks related to the water and sanitary sewer service for this project, on behalf of DJS.

This request is consistent with the corresponding item on the January 28, 2015 BPW Secretary Agenda, which is for the approval of a \$96,900 A/E service contract. The \$13,100 difference is a design contingency allowance related to the MES project.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            10-GM

**FUND SOURCE**

\$110,000.00 MCCBL 2013/Item 024  
(Provide funds to design a replacement  
detention facility on the grounds of the  
Thomas O'Farrell Center)

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            11-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**RECOMMENDATION**      That the Board of Public Works approve:

A grant of \$102,482.00 to *Alliance Real Estate Holdings, LLC (Baltimore County)* for the acquisition of a house located at 35 Patricks Court, Abingdon, Maryland 21009.

**PROJECT**      The acquisition of a three-bedroom, one-bathroom house in Harford County.

Contract of Sale	\$154,500.00*
S. Michael Everett, Bel Air, Maryland	\$154,500.00
John Hentschel, Abigdon, Maryland	\$155,000.00
DGS accepted appraisal	\$154,500.00
 Total Project Cost	 \$155,275.00
<b>Eligible amount</b>	<b>\$155,275.00*</b>
State's share @ 66%	\$102,482.00

\*Includes the lesser of the DGS accepted value or the contract price at \$154,500.00, and the cost of appraisals at \$775.00.

**BACKGROUND**

The project will provide safe, affordable and permanent community-based housing for three low income individuals with serious mental illness and/or developmental disabilities.

**REMARKS**

- (1) Grantee is a nonprofit organization.
- (2) In accordance with Subtitle 6 of the Health-General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Harford County.
- (3) No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            11-CGL (Cont.)

**FUND SOURCE**     DHMH has determined the grantee is required to provide a 34% local share of the eligible project cost as follows:

\$155,275.00	Total Project Cost
\$155,275.00	Eligible Project Cost
\$102,482.00	(66%) MCCBL 2013 (CHFF) DHMH #29001-01
\$ 52,793.00	(34%) Alliance Real Estate Holdings (mortgage)

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            12-CGL (Cont.)

**FUND SOURCE**

DHMH has determined the grantee is required to provide a 34% local share of the eligible project cost as follows:

\$175,775.00	Total Project Cost
\$175,775.00	Eligible Project Cost
\$116,012.00	(66%) MCCBL 2013 (CHFF) DHMH #29001-03
\$ 59,763.00	(34%) Alliance Real Estate Holdings (mortgage)

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION