

BOARD OF PUBLIC WORKS
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JANUARY 7, 2015

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 7, 2015**

*Norman Astle (410)841-5864
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**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program Grant Requests***

Recommendation: That the Board of Public Works approve funding a total of 17 individual grants under the Maryland Agricultural Cost-Share Program. Total amount: \$274,200.

Agreement	Recipient	County	Amount \$
AT-2015-2610	Delbert W. Tweit	Washington	600
AT-2015-2614	James V. Yale, Jr	Cecil	9,600
MP-2015-2452-R	Marisa C. St. Claire	Frederick	5,900
MP-2015-2621	Keith D. Wiles, Sr	Frederick	9,200
MP-2015-2622	Eric S. Arnold	Frederick	10,300
MP-2015-2623	Eric S. Arnold	Frederick	9,400
MP-2015-2625	Keymar Farms LLC	Carroll	7,800
PA-2014-2480	William N. Lerch, Sr	Anne Arundel	7,700
PA-2015-2356	At Last Farm, LLC	Prince George's	19,300
PA-2015-2357	At Last Farm, LLC	Prince George's	5,000
PA-2015-2358	At Last Farm, LLC	Prince George's	11,400
PA-2015-2613	Peter G. Baker	Calvert	22,000
PA-2015-2615	H. Calvin Day	Howard	5,900
PR-2015-2616	Hoa N. Tran	Worcester	104,400
PR-2015-2617-B	Hoa N. Tran	Worcester	38,500
RS-2015-2611	Dr. Kimberly A. Johnston	Carroll	2,100
UP-2015-2627	Russell E. Snyder	Washington	5,100

Fund Source: MCCBL of 2011/Item 11071: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 7, 2015**

*Norman Astle (410)841-5864
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2. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Additional Funding Requests

Recommendation: That the Board of Public Works approve **additional** funding of two individual grants under the Maryland Agricultural Cost-Share Program. Total amount: \$2,814.97.

Agreement	Recipient	County	Amount \$
MP-2013-2213	Kenneth W. Staley	Carroll	2,090.35
MP-2014-3147	John E. Williams, Jr	Frederick	724.62

Fund Source: MCCBL of 2010/Item 10077: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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**BOARD OF PUBLIC WORKS
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January 7, 2015**

*Contact: Gregory Bedward 410-260-7718
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3. BOARD OF PUBLIC WORKS

Petition for Removal of Debarment – Joseph CHEEK

Petition: Joseph Cheek petitions the Board of Public Works to remove his debarment. Being debarred means that Mr. Cheek is indefinitely prohibited from being awarded or performing, directly or indirectly, contracts with a public body.

Attorney General's Recommendation: The Attorney General opposes Mr. Cheek's petition for removal of debarment, "as the seriousness of Mr. Cheek's crime and his knowing and willing participation therein, undermine the integrity of the procurement process. . . . [T]he best interest of the State would not be served by removing Mr. Cheek's debarment at this time."

Background: Reference is made to Secretary's Agenda Item 10 (9/16/09) in which the Board indefinitely debarred Mr. Cheek based on his July 2006 guilty plea to bribery. The Board debarred Mr. Cheek based on the Attorney General's recommendation because the State Procurement Law provides: "a person is debarred by operation of law from entering into a contract with a public body if the person has been convicted under the laws of the State for bribery, attempted bribery, or conspiracy to bribe, committed in furtherance of obtaining a contract with a public body." *Note:* Mr. Cheek was one of six individuals who were debarred at that meeting for involvement in a conspiracy to bribe University of Maryland, Baltimore County officials in exchange for construction contracts. See Sec. Agenda Items 7, 8, 9, 11, 12 (9/16/09).

Petition: In support of his petition to remove the debarment, Mr. Cheek cites: (1) his cooperation with the authorities in the debarment investigation; (2) his limited involvement in the activities leading to the debarment (3) the long length of time since the illegal acts occurred; and (4) his good behavior since the debarment.

State Law: The State Procurement Law allows Mr. Cheek to petition the Board to remove his debarment any time after five years from the debarment date. § 16-310(b)(2), State Finance & Procurement Article, Annotated Code of Maryland.

Upon receipt of the petition, the Board may take one of three actions (see COMAR 21.08.04.06):

- (1) Refer the Petition to the Office of Administrative Hearings for a hearing;
- (2) Terminate the debarment; or
- (3) Continue the debarment.

Action: Approval of this Item will adopt the Attorney General's recommendation to continue Mr. Cheek's indefinite debarment, prohibiting him from being awarded or performing, directly or indirectly, contracts with a public body.

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THIS ITEM WAS:

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
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**4. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

Budget & Management	July 2014
Public Safety & Correctional Svs	November 2014
Transportation	November 2014

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

BOARD OF PUBLIC WORKS

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DISAPPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
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January 7, 2015

REVISED

Contact: Bill Morgante, 410-260-7791
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5. **BOARD OF PUBLIC WORKS**
Wetlands Licenses
Concurrence Cases

Recommendation: Approval is requested of the following ten applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant licenses as indicated. The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- 14-0554 *BERT JABIN’S YACHT YARD* – To improve navigation and safety by replacing bulkhead and dredging yacht basin.
Annapolis, Back Creek
Special conditions: Bulkhead construction; maintenance dredging restrictions; and time of year.
- 13-0330 *OLDE SEVERNA PARK IMPROVEMENT ASSOC.* – To improve and expand waterfront access and enhance shoreline by replacing groins, piers and boatlift, dredging access channel, and planting marsh vegetation.
Severna Park, Sullivan’s Cove
Special conditions: Marsh establishment and maintenance plans.
- 14-0359 **WESTLEE CIVIC ASSOC.* – To protect shoreline and beach by constructing jetties and to fill, grade, and plant marsh vegetation.
Shady Side, South Creek
Special conditions: Marsh establishment, maintenance plans and turbidity curtain requirements, and erosion control agency approval.

BALTIMORE CITY

- 14-0827 *MD PORT ADMINISTRATION* – To improve navigation and safety by dredging confined aquatic disposal cell and performing subsurface soil borings.
Fairfield Marine Terminal, Patapsco River
Special conditions: Dredging and time-of-year restrictions.

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5. **BOARD OF PUBLIC WORKS** (cont'd)
*Wetlands Licenses
Concurrence Cases*

BALTIMORE CITY (cont'd)

- 14-0720 *1800 SOUTH CLINTON STREET LLC* – To create artificial fish reef by using demolished concrete deck and cut-off timber piles.
Baltimore, Patapsco River
Special conditions: Turbidity curtain requirements and aquatic habitat creation requirements for concrete.
- 14-0737 *AMPORTS, INC.* – To improve navigation by dredging access channel and ship berth, constructing bulkhead system, replacing concrete seawall, and providing for 10-year maintenance dredging.
AMPORT Atlantic Terminal, Patuxent River
Special conditions: Dredging and time-of-year restrictions

CAROLINE COUNTY

- 13-0819 *TOWN OF GREENSBORO* – To stabilize eroding shoreline by constructing stone revetment, boulder clusters and stone sills; emplacing cobble stone and sand fill.
Greensboro, Choptank River
Special conditions: Marsh establishment and maintenance requirements; fill requirements; goose-exclusion fencing requirements; and turbidity curtain requirements.

QUEEN ANNE'S COUNTY

- 14-0397 *CALVIN CAFRITZ* – To preserve natural terrapin and beach habitat by constructing hooked groin revetment.
Queenstown, Eastern Bay
Special conditions: Marsh containment mats and time-of-year restrictions.

TALBOT COUNTY

- 14-0178 **CHANGE POINT LAND CO. LLC and DAVID ERIC LEES* – To fill, grade, and plant marsh vegetation along eroding shoreline and emplace sand with stone containment sill.
Neavitt, River Cove/Choptank River
Special conditions: Marsh establishment and maintenance plans required and use of marsh composite mats.

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5. **BOARD OF PUBLIC WORKS** (*cont'd*)
Wetlands Licenses
Concurrence Cases

ST. MARY'S COUNTY

14-0699 *MARY DRURY* – To reclaim fastland by constructing stone revetment and backfilling.
Ridge, Calvert Bay
Special conditions: Turbidity curtain requirement.

*NOTE: In FY2015, the BPW has approved 2.59 acres of living shoreline.

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WITH DISCUSSION		WITHOUT DISCUSSION	

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ACTION AGENDA
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*Contacts: Elaine Cornick 410-514-7449 Elaine.Cornick@maryland.gov
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6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve lending general obligation bond proceeds as described.

Borrower: Episcopal Housing Corporation and United Ministries
Project: Prospect Place
8720 Philadelphia Road, Rosedale, Baltimore County, 21237

Authority: Chapter 396 of the Laws of Maryland 2011; Chapter 444 of the Laws of Maryland 2012; Chapter 424 of the Laws of Maryland 2013; COMAR 05.05.09.
The *Shelter and Transitional Housing Facilities Grant Program* serves homeless households.

Grant Amount: \$655,528
Fund Source: MCCBL 2013 Shelter and Transitional Housing Facilities Grant Program
Collateral: Deed of Trust

Description: This project is located at the former Nehemiah House, an emergency homeless shelter for men, which closed in 2012. Baltimore County Department of Planning dedicated funds toward acquiring and rehabilitating this property; in January 2014, United Ministries, in partnership with Episcopal Housing Corporation, acquired the property. Prospect Place comprises two buildings, a single family home and a dormitory style building. The two buildings will be renovated and reconfigured into twelve efficiency apartments for chronically homeless men with office space, common area, commercial kitchen and laundry facility. The majority of the renovation will focus on the reconfiguration of the existing dorm rooms and bathrooms into efficiency apartments.

<i>Sources</i>	<i>Amounts</i>
DHCD STHFGP Grant (this Item)	\$655,528
Weinberg Foundation	700,000
France-Merrick Foundation	100,000
Baltimore County NCI	800,000
Baltimore City HOME	501,242
Deferred Developers Fee	114,478
Total	\$2,871,248

The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20141106-5907) on November 21, 2014.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
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*Contacts: Carol Gilbert 410-514-7229 carol.gilbert@maryland.gov
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7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works: (1) certify the matching fund; and (2) approve a grant of capital bond proceeds to create the Eastern Shore Food Hub in Easton. The Department of Housing and Community Development will administer and monitor the grant.

Authority: MCCBL of 2014 (Chapter 463, 2014 Maryland Laws)
Amount: \$500,000
Grantee: Real Food Productions, LLC (a/k/a Real Food Productions L3C)

Background: The 2014 General Assembly approved a grant of capital funds “to the Board of Directors of Real Food Productions L3C for the design, construction, and capital equipping of a facility to serve as the Eastern Shore Food Hub, subject to the requirement that: (1) the grantee provide an equal and matching fund for this purpose;” and (2) DHCD submit a report to the budget committees.

This grant provides critical assistance to develop an innovative food hub facility in the Town of Easton in Talbot County that will greatly expand the market for locally-sourced fresh and healthy produce from the Eastern Shore. This funding is complementary to DHCD’s Food Desert Initiative, which seeks to improve access for lower income communities to nutritional, fresh food. The Maryland Farm Bureau endorsed DHCD legislation leading to the Food Desert Initiative in the 2014 session because it prioritizes programs that will source fresh food from Maryland farmers. DHCD’s Food Desert Initiative includes an Advisory Committee of key agencies, including the Maryland Department of Agriculture.

Matching Fund: Real Food Productions, LLC will raise and implement the resources necessary to create the Eastern Shore Food Hub. DHCD has confirmed that the grantee has received a commitment for the minimum match of \$500,000 from the Easton Economic Development Corporation. The DHCD grant agreement will require (and grant administration and monitoring will ensure) that the matching funds are applied to eligible project expenses in advance of these State grant funds such that the State funds’ expenditures at no point exceeds the matching fund’s expenditures.

DHCD Report: The 2014 Budget Committees required that DHCD submit a report, in conjunction with Maryland food hubs, to identify how the hubs will coordinate with one another, coordinate with DHCD and its Food Desert Initiative, and coordinate with the Maryland Food Center Authority. After reviewing the report, the Department of Legislative Services recommended release of the restricted funds, including the \$500,000 of general obligation bond funding for the Eastern Shore Food Hub. DLS also recommended additional reporting on coordination and collaboration between the food hubs, DHCD, and the Maryland Food Center Authority. DHCD will ensure that this reporting request is fulfilled as it regularly does with all other reporting requirements.

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
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DISAPPROVED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
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8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deed of trust on one property that received a loan from DHCD's Down Payment and Settlement Expense Loan Program. The deed of trust is a second mortgage; the borrower is selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrower has requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrower will sign a promissory note in the amount of the outstanding principal of the second mortgage.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development
Article §§ 4-301-4-309, Maryland Code

**Authority to Release
Security Interest:** State Finance and Procurement
Article §§ 10-305, Maryland Code

Borrower: Carlos Sanguinetti
314 Brookview Drive, Salisbury, 21804, Wicomico County
Original Loan and Current Balance: \$3,500

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
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ACTION AGENDA
January 7, 2015**

*Contact: Terri Wilson (410) 537-4155
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9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve up to \$1,495,000 in grant funding for the Applicants listed below to upgrade On-site Disposal (Septic) Systems (OSDS) with best available technology (BAT) for nitrogen removal, using the Bay Restoration Fund –Septic during FY 2015.

Applicant/County	Grant Award (\$)	Applicant/County	Grant Award (\$)
Canaan Valley Inst. (Allegany)	\$ 22,500	Garrett County	\$ 12,500
Anne Arundel County	\$100,000	Harford County	\$100,000
Baltimore County	\$ 75,000	Canaan Valley Inst. (Howard)	\$ 22,500
Calvert County	\$ 75,000	Kent County	\$100,000
Caroline County	\$100,000	Canaan Valley Inst (Montgomery)	\$ 22,500
Carroll County	\$ 62,500	Queen Anne’s County	\$100,000
Cecil County	\$100,000	St. Mary’s County	\$100,000
Charles County	\$ 50,000	Talbot County	\$ 62,500
Dorchester County	\$100,000	Canaan Valley Inst. (Washington)	\$ 75,000
Canaan Valley Inst. (Frederick)	\$100,000	Wicomico County	\$100,000
		Worcester County	\$ 15,000

Program Description: The above grant recipients will implement the OSDS-BAT program locally, consistent with MDE program guidance and prioritize application for funding as follows:

1. Failing OSDS in the Critical Areas
2. Failing OSDS outside the Critical Areas
3. Non-Conforming OSDS in the Critical Areas
4. Non-conforming OSDS outside the Critical Areas
5. Other OSDS in the Critical Areas, including new construction
6. Other OSDS outside the Critical Areas, including new construction

Residential OSDS owners are eligible for a minimum 50% and maximum 100% grant for the BAT cost, based on household income; business owners are eligible for 50% of the BAT cost as grant.

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

The project is consistent with State Clearinghouse comments and recommendations.

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
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January 7, 2015**

*Contact: Terri Wilson (410) 537-4155
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10. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve up to \$1,060,000 in grant funding for the Applicants listed below for tasks relating to Onsite Sewage Disposal Systems (OSDS) regulations under COMAR 26.04.02.07. The source of funds is the Bay Restoration Fund (BRF) septic funds.

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

Background: Amendments to the BRF statute during the 2014 Legislative Session (House Bill 12) provide for up to 10% of the septic funds deposited annually to be used for local government administrative expenses. Specifically, the grant recipients will administer certain tasks during FY 2015 to implement the Onsite Sewage Disposal Systems (OSDS) regulations under COMAR 26.04.02.07.

Applicant/County	Grant Award (\$)	Applicant/County	Grant Award (\$)
Allegany	15,000	Howard	25,000
Anne Arundel	35,000	Kent	80,000
Baltimore	55,000	Montgomery	25,000
Calvert	80,000	Prince George's	15,000
Caroline	80,000	Queen Anne's	35,000
Carroll	25,000	Somerset	35,000
Cecil	35,000	St. Mary's	80,000
Charles.	55,000	Talbot	80,000
Dorchester	80,000	Washington	25,000
Frederick	50,000	Wicomico	35,000
Garrett	30,000	Worcester	35,000
Harford	50,000		

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**BOARD OF PUBLIC WORKS
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ACTION AGENDA
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*Contact: Ellen Frketic 410-729-8307
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**11. MARYLAND ENVIRONMENTAL SERVICE
*Construction Contracts***

A. *Susquehanna State Park*

<i>Description:</i>	Labor, materials, tools, equipment and supervision to install sewer line and water line to serve the campground hosts. Dump pad modifications will also be constructed. MES Project #15-02-26
<i>Procurement Method:</i>	Competitive Bid
<i>Amount:</i>	\$16,713.00
<i>Award:</i>	Cecil Construction Corporation, Elkton, Maryland
<i>MBE Participation:</i>	10%
<i>Fund Sources:</i>	MCCBL of 2013
<i>Appropriation Codes:</i>	015 MCCBL of 2013 (PCA 11044)
<i>Tax Compliance No.:</i>	14-2978-1111
<i>Resident Business:</i>	Yes

B. *Swallow Falls State Park*

<i>Description:</i>	Labor, materials, tools, equipment and supervision to clear blockage in influent sewer line to wastewater treatment lagoon. MES Project # 15620
<i>Procurement Method:</i>	Written Quotes
<i>Amount:</i>	\$1500
<i>Award:</i>	Beitzel Corporation, Oakland, Maryland
<i>MBE Participation:</i>	0%
<i>Fund Sources:</i>	MCCBL of 2013
<i>Appropriation Codes:</i>	015 MCCBL of 2013 (PCA 11042)
<i>Tax Compliance No.:</i>	14-3146-1111
<i>Resident Business:</i>	Yes

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**BOARD OF PUBLIC WORKS
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ACTION AGENDA
January 7, 2015**

*Contact: Catherine A. Kelly 410-576-6163
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**12. MILITARY DEPARTMENT
*Deal Island Chance Volunteer Fire Company, Incorporated***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a grant up to the amount of \$139,813.00 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the grant will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Grant Amount	Project Cost
Deal Island VFC, Inc. Somerset County	Tanker/Pumper	Worn out	\$139,318	\$199,733

<i>Appropriation Code:</i>	D50H0106	<i>Loan Term:</i>	n/a
<i>PCA:</i>	MISV3	<i>Loan Interest Rate:</i>	n/a
<i>OBJ:</i>	1433	<i>Fund:</i>	3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

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THIS ITEM WAS:

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WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 7, 2015**

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**13. MILITARY DEPARTMENT
*Hancock Rescue Squad, Incorporated.***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a grant up to the amount of \$22,971.21 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the grant will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Grant Amount	Project Cost
Hancock Rescue Squad Washington County	Generator	Worn out	\$22,971	\$32,872

<i>Appropriation Code:</i> D50H0106	<i>Loan Term:</i>	n/a
<i>PCA:</i> MISV3	<i>Loan Interest Rate:</i>	n/a
<i>OBJ:</i> 1433	<i>Fund:</i>	3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 7, 2015**

*Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly26.nfg@mail.mil*

**14. MILITARY DEPARTMENT
*Volunteer Fire Company Number One of Laurel, Incorporated.***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to the amount of \$555,000.00 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan Amount	Project Cost
VFC #1 of Laurel, Inc. Prince George’s County	Ladder Tower	Worn out	\$555,000	\$1,055,000

Appropriation Code: D50H0106 *Loan Term:* 15 years/quarterly
PCA: MISV3 *Loan Interest Rate:* 1%
OBJ: 1433 *Fund:* 3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 7, 2015**

*Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly26.nfg@mail.mil*

15. MILITARY DEPARTMENT

William Singerly Steam Fire Engine and Hook and Ladder Company Number One of Elkton, Maryland

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to the amount of \$300,000.00 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan Amount	Project Cost
Wm Singerly Steam Fire Engine And Hook and Ladder Company #1 of Elkton, MD Cecil County	Heavy Rescue	Worn out	\$300,000	\$925,743

<i>Appropriation Code:</i>	D50H0106	<i>Loan Term:</i>	10 years/annually
<i>PCA:</i>	MISV3	<i>Loan Interest Rate:</i>	1%
<i>OBJ:</i>	1433	<i>Fund:</i>	3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 7, 2015**

*Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly26.nfg@mail.mil*

**16. MILITARY DEPARTMENT
*Saint Michaels Fire Company, Incorporated.***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to the amount of \$400,000.00 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan Amount	Project Cost
St. Michaels FC, Inc. Talbot County	Ladder Truck	Worn out	\$400,000	\$859,898

Appropriation Code:	D50H0106	Loan Term:	5 years/quarterly
PCA:	MISV3	Loan Interest Rate:	1%
OBJ:	1433	Fund:	3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 7, 2015**

*Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly26.nfg@mail.mil*

**17. MILITARY DEPARTMENT
*Williamsport Volunteer Fire and EMS, Incorporated.***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to the amount of \$384,000.00 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan Amount	Project Cost
Williamsport VFC & EMS, Inc. Washington County	Engine	Worn out	\$384,000	\$512,000

Appropriation Code:	D50H0106	Loan Term:	12 years/annually
PCA:	MISV3	Loan Interest Rate:	1%
OBJ:	1433	FUND:	3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
January 7, 2015**

*Contact: Katherine Feldman, 410-767-6703
Katherine.feldman@maryland.gov*

A1. DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Contract ID: Prevention and Health Promotion Administration
Infectious Disease Bureau

Contract Type: Service

Description: Develop mobile application for smart phones that will allow DHMH to track the temperature and potential Ebola symptoms of those in Maryland who have traveled from Ebola-affected countries.

Procurement Method: Emergency

Emergency Declared: October 22, 2014

Bids: Emocha Mobile Health, Inc. \$100,000
Therap \$200,000 - \$300,000

Award: Emocha Mobile Health, Inc.
Baltimore, MD

Amount: \$100,000

Award Date: November 7, 2014

Term: November 7, 2014 – November 6, 2015

MBE Participation: 0%

Fund Source: 100% Federal

Remarks:

Nature of Emergency: In October 2014, the Centers for Disease Control and Prevention announced that Maryland would be one of six states monitoring all travelers from Ebola-affected countries (Guinea, Sierra Leone, Liberia). DHMH is responsible for monitoring the travelers by: (1) collecting temperatures twice daily; and (2) requiring reports from travelers of any Ebola symptoms for 21 days after leaving the affected country. The CDC recommended that active monitoring of certain higher risk travelers include visual proof of temperature and health status. DHMH declared an emergency because an immediate process was necessary to monitor 150-200 travelers.

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
January 7, 2015**

A1. DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Remarks: (cont'd)

Basis for Selection. DHMH requested proposals from several vendors and received two proposals. Emocha Mobile Health, Inc. submitted the lower price proposal and had an existing platform with the capability to visually track compliance with a health behavior. This platform can be easily adapted to track temperature readings and symptoms. Using a mobile application could save money as less staff time will be needed to call travelers and to go to their houses to capture their temperature and other symptoms.

Resident Business: Yes

MD Tax Clearance: 14-2824-0111

BOARD OF PUBLIC WORKS ACTION:

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

**1A. PROGRAM OPEN SPACE LOCAL SHARE
*Baltimore County***

Recommendation: Approval to commit \$688,374 for the following **development** project.

Soukup Arena and Park Development - \$688,374
Baltimore County, POS #6303-3-432, MD20141119-0894

Background: Design and construct 12,000 square foot community center and associated entry road, parking lot, and site improvements. The community center will include gymnasium, office, restrooms, storage and vending, janitorial and mechanical spaces and will help meet demand for indoor recreation facilities in this area.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Program Open Space – Local, FY 2012 Allocation
Source Code: 11051 Item 051 \$4,366.52

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$684,007.48

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

2A. PROGRAM OPEN SPACE LOCAL SHARE
Caroline County

Recommendation: Approval to commit \$323 for the following **development** project.

Martin Sutton Park Tennis Court Renovation - \$323
Caroline County, POS #6072-5-173, MD20130204-0073

Prior Approval: \$21,863 (DNR-RP Item 1A(2) [April 3, 2013])

Background: Additional funding to resurface and restripe tennis courts at park to restore integrity of paved surface and add blended lines for USTA Youth Tennis programming. This project also adds tennis play backboard for single play and skill development, as well as establishes handicapped parking and paved accessible approach from nearby parking lot.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$322.72

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

3A. PROGRAM OPEN SPACE LOCAL SHARE
Dorchester County

Recommendation: Approval to commit \$100,000 for the following acquisition project.

Cannery Park Acquisition - \$100,000
(\$50,000 POS Local Share) (\$50,000 POS State Share)
City of Cambridge, Dorchester County POS #6277-9-161, MD20141113-0881

Background: Acquire 6.6 acres in Cambridge. The property to be acquired is the site of the old Phillips packing plant and includes the headwater stream for Cambridge Creek. Future plans for the property include stream restoration and development of both active and passive recreation including nature trails to connect to the City's growing pedestrian trail network. The acquisition and future development of this property will help revitalize an important transition zone at the residential/commercial area of the City. The City is partnering with the County and the Eastern Shore Land Conservancy on this acquisition. The Eastern Shore Land Conservancy and the City will be providing the balance of \$110,550 needed for this project.

Appraised Value: Integra Realty Services \$150,000
W.R. McCain and Associates \$140,000

Property Cost: \$200,000

Incidental Costs: \$10,550

Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
Program Open Space – Local, Prior Funds Replacement
Source Code: 14089 Item 089 \$50,000

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Stateside, Prior Funds Replacement
Source Code: 12056 Item 056 \$50,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

**4A. PROGRAM OPEN SPACE LOCAL SHARE
*Garrett County***

Recommendation: Approval to commit \$5,000 for the following **development** project.

Friendsville Community Park Lighting Improvements - \$5,000
Town of Friendsville, Garrett County
POS #6302-11-211, MD20141113-0884

Background: Upgrade lighting system at 18-acre Friendsville Community Park. Proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
Program Open Space – Local, Prior Funds Replacement
Source Code: 14089 Item 089 \$5,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

**5A. PROGRAM OPEN SPACE LOCAL SHARE
*Harford County***

Recommendation: Approval to commit \$70,000 for the following **acquisition** project.

Jarrettsville Acquisition (Preston Property) - \$70,000
Harford County, POS #5628-12-273, MD20090318-0270

Prior Approvals:	\$ 64,000	(POS Item 5A(1) [May 6, 2009])
	\$124,000	(POS Item 6A(1) [Sept. 16, 2009])
	\$ 22,751	(POS Item 5A [Sept. 22, 2010])
	\$324,706	(DNR-RP Item 3A [Dec. 7, 2011])
	<u>\$149,436</u>	(DNR-RP Item 3A [April 3, 2013])
	\$ 684,893	TOTAL

Background: Additional funding for the acquisition of two parcels totaling 27.99 acres with frontage on MD 23 adjacent to the Rural Village of Jarrettsville. Over several fiscal years, the total amount of eligible Program Open Space assistance requested for this project will be \$1.324 million. This site will be used for development of an indoor recreation facility with passive parkland. The land is well suited for development of this facility as it lies less than 1/4 mile from the Jarrettsville Recreation Complex and Jarrettsville Elementary School. The existing structures may be used as offices, storage, and maintenance buildings. The 2.5 acre farm pond will provide for passive recreation opportunities.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$70,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

6A. PROGRAM OPEN SPACE LOCAL SHARE
St. Mary's County

Recommendation: Approval to commit \$125,000 for the following **development** project.

Leonardtown Park (Hayden Farm) - \$125,000
St. Mary's County, POS #5924-18-123, MD20111115-0844

Prior Approval: \$75,000 (DNR-RP Item 1A [Jan. 4, 2012])

Background: Design and construct new community park on 120-acre Hayden Farm property in Leonardtown. Plans for park include multi-purpose athletic fields, baseball/softball fields, playground, off-leash dog park, restroom facilities, and parking.

Fund Source:

Outdoor Recreation Land Loan of 2009, Chapter 335, Acts of 2008
Program Open Space - Local Projects
Source Code: 09018 Item 918 \$75,184.07

Outdoor Recreation Land Loan of 2010, Chapter 484, Acts of 2009
Program Open Space - Local Projects
Source Code: 10018 Item 118 \$42,068.00

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
Program Open Space - Local, Prior Funds Replacement
Source Code: 10056 Item 056 \$7,747.93

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

7A. **PROGRAM OPEN SPACE LOCAL SHARE**
Talbot County

Recommendation: Approval to commit \$58,500 for the following **development** projects.

1. **Talbot County Community Center Parking Improvements - \$13,500**
POS #6304-20-119, MD20141113-0882

Background: Purchase and install rock barriers to serve as traffic guide to prevent cars from driving onto fields at Talbot County Community Center.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
Program Open Space - Local, Prior Funds Replacement
Source Code: 10056 Item 056 \$554.63

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Program Open Space – Local, Prior Funds Replacement
Source Code: 11052 Item 052 \$12,945.37

2. **Talbot County Community Center Fencing - \$45,000**
POS #6305-20-120, MD20141113-0879

Background: Replace approximately 2,000 linear feet of aging safety fencing on ballfields and playground at Talbot County Community Center.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Program Open Space – Local, FY 2012 Allocation
Source Code: 11051 Item 051 \$30,982.85

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Program Open Space – Local, Prior Funds Replacement
Source Code: 11052 Item 052 \$14,017.15

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

**8A. RURAL LEGACY PROGRAM FUNDS
*Upper Patapsco Rural Legacy Area
Horner Property***

Recommendation: Approval to grant \$255,657 to Carroll County for the following project from Rural Legacy Funds.

Prior Approval:

Little Pipe Creek/Upper Patapsco Rural Legacy Areas grants for easement acquisitions:

- \$650,000 FY 2014 (DNR-RP Item 10A [August 21, 2013])
- \$800,000 FY2015 (DNR-RP Item 9A [Sept. 3, 2014])

Project Description: Acquisition of this 59.75-acre conservation easement protects productive forest and farmland, and provides 2,140 linear feet of stream buffers along a tributary to the East Branch of the Patapsco River. The easement will be held by Carroll County.

Easement Value: \$255,657 (\$4,279 per acre)

Amount Requested: \$255,657

Fund Source:

Maryland Consolidated Capital Bond Loan – 2013
Rural Legacy Program – Prior Year Funds Replacement
Chapter 424 Acts of 2013
Source Code: 13082 Item: 082 Amount: \$255,657

BOARD OF PUBLIC WORKS	THIS ITEM WAS:		
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

9A. PROGRAM OPEN SPACE STATE SHARE

***Samuel L. Boyer, et al., \$425,000 with Stabilization Costs of \$12,000
Frederick County, POS #4726***

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 25.69 +/- acres in Frederick County. This acquisition comprises three separate purchases as the acreage recently had one owner but is now in three separate parcels. The mostly-forested property is adjacent to Gambrills State Park and will buffer the Park from encroaching residential development. Acquisition will provide increased recreational access, allowing for expansion of trails for an area along the ridgeline with outstanding views. The property, located in a Target Ecological Area, scored 80 under the Program Open Space Targeting System.

Stabilization Costs: Approval is requested to use up to \$12,000 in POS stabilization funds to secure abandoned wells. See Section 5-903(f) of the Natural Resources Article.

Grantor: Lot 4: Samuel L. Boyer
Lot 5: Michael J. Grunwell
Lot 6: Samuel L. Boyer, Michael J. Grunwell & Kevin C. Grunwell

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 25.69 +/- acres, unimproved

Price: Lot 4: \$125,000
Lot 5: \$140,000 (Lot 5 price is discount from recommended value of \$145,000)
Lot 6: \$160,000

Appraisals:

Lot 4	Lot 5	Lot 6	
\$121,000	\$101,000	\$156,000	Don N. Briggs (7/23/14)
\$125,000	\$145,000	\$160,000	LouAnne Cline (8/13/14)
			Dave Wallenberg reviewed all appraisals.

Fund Source:

Maryland Consolidated Capital Bond Loan – 2010 -Program Open Space Stateside
Chapter 483, Acts of 2010 - Source Code: 01210 Item: 012 Amount: \$133,000

Maryland Consolidated Capital Bond Loan – 2012 – Program Open Space Stateside
Chapter 444, Acts of 2012 – Source Code 12056 Item: 056 Amount: \$292,000

Outdoor Recreation Land Loan - 2014 – Program Open Space Stateside
Chapter 423 Acts of 2013 - Source Code: A0510 Item: 010 Amount: \$12,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

10A. PROGRAM OPEN SPACE STATE SHARE

Walton Lumber Company, Inc., \$1,714,000 with Incidentals of \$138,500

St. Mary's County, POS #4225

Recommendation: That the Board of Public Works approve DNR accepting an assignment from The Conservation Fund of its right to purchase in fee simple 854 +/- acres located in St. Mary's County and acquiring the property. The mostly-forested property supports Forest Interior Dwelling Species habitat and will be managed as part of Salem State Forest. Acquisition will also provide a buffer for the St. Mary's River Lake watershed. The location, adjacent to the State Forest and near St. Mary's State Park, will provide expanded recreational trail connections for the public. DNR has partnered with The Conservation Fund and the US Navy REPI Program to acquire this property. The property, located in a Target Ecological Area, scored 117 under the Program Open Space Targeting System.

Grantor: Walton Lumber Company, Inc.

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 854 +/- acres, unimproved

Price: \$3,100,000*

Amount Requested: \$1,714,000

Purchase price comprises \$1.714 million from the State and \$1.386 million from the United States Navy. The Navy will receive a conservation easement in consideration for its contribution.

Appraisals:

\$2,144,000 (4/19/14) – Thomas A. Weigand – Reviewed by Dave Wallenberg

\$3,242,000 (4/10/14) – Terry R. Dunkin – Reviewed by Dave Wallenberg

\$3,700,000 (12/19/13) – James R. Turlington – Reviewed by Dave Wallenberg

\$3,857,000 (12/17/13) – Melville E. Peters – Reviewed by Dave Wallenberg

*Purchase Price reflects discount from recommended value of \$3,242,000

Incidentals:

Program Open Space will reimburse The Conservation Fund for incidentals:

Administrative Fee	\$93,000
Appraisals	\$12,000
Survey	\$25,000**
Phase I	\$ 3,500
Title	<u>\$ 5,000**</u>
Total	\$138,500

**Not to exceed

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- 10A. PROGRAM OPEN SPACE STATE SHARE (cont'd)**
Walton Lumber Company, Inc., \$1,714,000 with Incidentals of \$138,500
St. Mary's County, POS #4225

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
POS Stateside – Prior Year Funds Replacement, Chapter 444, Acts of 2012
Source Code: 12056 Item: 056 Amount: \$1,714,000

Outdoor Recreation Land Loan - 2014
Program Open Space Stateside – Regular Allocation, Chapter 423, Acts of 2014
Source Code: A0510 Item: 010 Amount: \$138,500

BOARD OF PUBLIC WORKS	THIS ITEM WAS:		
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

11A. PROGRAM OPEN SPACE
Conservation Reserve Enhancement Program
Crosby '15
Frederick County

Recommendation: Approval to grant the Frederick County Commissioners \$ 557,642 from Program Open Space Stateside Funds to acquire 99.7-acre conservation easement.

Prior Approval: The Board of Public Works previously approved DNR's Conservation Reserve Enhancement Program (CREP) to acquire permanent conservation easements on streamside forests, natural areas, and wetlands. See POS Item 9A (Sept. 16, 2009).

Project Description: Acquisition of this 99.7-acre Crosby'15 easement includes 93.87 acres of CREP easement that permanently protects water quality by mandating forested and vegetative stream buffers along 5,855 linear feet to Catoctin Creek and its tributaries. These streams are designated as Use IP Water Contact Recreation, Protection of Aquatic Life, and Public Water. In addition to the CREP acres, the landowner is donating 5.84 acres of additional easement area to protect the entire farm. Frederick County and DNR will co-hold the easement.

Easement Value: \$536,014 (\$5,710 per acre)

Other Costs: \$ 21,628

Administrative:	\$ 16,080
Incidental:	\$ 5,548

Total Amount Requested: \$557,642

CREP Targeting: The CREP easement program focuses its efforts on Target Level 1 and Target Level 2 counties where easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past ten years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Frederick County is a Target Level 1 county.

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11A. PROGRAM OPEN SPACE (cont'd)
Conservation Reserve Enhancement Program
Crosby '15
Frederick County

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a Target Level 1 or Target Level 2 county;
- (2) width of the buffers; and
- (3) amount of land in CREP contract that will be covered by easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
 POS Stateside – Prior Year Funds Replacement
 Chapter 444 Acts of 2012
 Source Code: 12056 Item: 056 Amount: \$536,014.00

Outdoor Recreation Land Loan
 POS Stateside
 Chapter 423 Acts of 2013
 Source Code: A0510 Item: 010 Amount: \$21,627.86

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

12A. PROGRAM OPEN SPACE
Conservation Reserve Enhancement Program
Hanson
Frederick County

Recommendation: Approval to grant the Frederick County Commissioners \$113,797 from Program Open Space Stateside Funds to acquire 21.89-acre conservation easement.

Prior Approval: The Board of Public Works previously approved DNR's Conservation Reserve Enhancement Program (CREP) to acquire permanent conservation easements on streamside forests, natural areas, and wetlands. See POS Item 9A (Sept. 16, 2009).

Project Description: Acquisition of this 21.89-acre Hanson easement permanently protects water quality by mandating forested and vegetative stream buffers along 2,613 linear feet to Catoctin Creek, Lewis Branch and its tributaries. Frederick County and DNR will co-hold the easement.

Easement Value: \$105,243 (\$4,808 per acre)

Other Costs: \$8,554

Administrative:	\$	3,157
Incidental:	\$	5,397

Total Amount Requested: \$113,797

CREP Targeting: The CREP easement program focuses its efforts on Target Level 1 and Target Level 2 counties where easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past ten years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Frederick County is a Target Level 1 county.

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12A. PROGRAM OPEN SPACE (cont'd)
Conservation Reserve Enhancement Program
Hanson
Frederick County

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a Target Level 1 or Target Level 2 county;
- (2) width of the buffers; and
- (3) amount of land in CREP contract that will be covered by easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
 POS Stateside – Prior Year Funds Replacement
 Chapter 444 Acts of 2012
 Source Code: 12056 Item: 056 Amount: \$105,243.00

Outdoor Recreation Land Loan
 POS Stateside
 Chapter 423 Acts of 2013
 Source Code: A0510 Item: 010 Amount: \$8,554.34

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

13A. PROGRAM OPEN SPACE
Conservation Reserve Enhancement Program
Evelyn P. Reed
Frederick County

Recommendation: Approval to grant the Frederick County Commissioners \$ 20,658 from Program Open Space Stateside Funds to acquire 3.24 acre conservation easement.

Prior Approval: The Board of Public Works previously approved DNR's Conservation Reserve Enhancement Program (CREP) to acquire permanent conservation easements on streamside forests, natural areas, and wetlands. See POS Item 9A (Sept. 16, 2009).

Project Description: Acquisition of this 3.24-acre Evelyn Reed easement permanently protects water quality by providing additional width to the forested stream buffers required in the adjacent Cletus Reed CREP project. See DNR-RP Item 14A on today's Agenda. Frederick County and DNR will co-hold the easement.

Easement Value: \$19,502 (\$6,011 per acre)

Other Costs: \$1,156

Administrative:	\$	585
Incidental:	\$	571

Total Amount Requested: \$20,658

CREP Targeting: The CREP easement program focuses its efforts on Target Level 1 and Target Level 2 counties where easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past ten years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Frederick County is a Target Level 1 county.

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13A. PROGRAM OPEN SPACE (cont'd)
Conservation Reserve Enhancement Program
Evelyn P. Reed
Frederick County

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a Target Level 1 or Target Level 2 county;
- (2) width of the buffers; and
- (3) amount of land in CREP contract that will be covered by easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
 POS Stateside – Prior Year Funds Replacement
 Chapter 444 Acts of 2012
 Source Code: 12056 Item: 056 Amount: \$19,502.00

Outdoor Recreation Land Loan
 POS Stateside
 Chapter 423 Acts of 2013
 Source Code: A0510 Item: 010 Amount: \$1,155.60

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

14A. PROGRAM OPEN SPACE
Conservation Reserve Enhancement Program
Cletus A. Reed
Frederick County

Recommendation: Approval to grant the Frederick County Commissioners \$918,518 from Program Open Space Stateside Funds to acquire 146.41-acre conservation easement.

Prior Approval: The Board of Public Works previously approved DNR's Conservation Reserve Enhancement Program (CREP) to acquire permanent conservation easements on streamside forests, natural areas, and wetlands. See POS Item 9A (Sept. 16, 2009).

Project Description: Acquisition of this 146.41-acre Cletus Reed easement permanently protects water quality by mandating forested and vegetative stream buffers along 4,720 linear feet to tributaries of Catoctin Creek, a stream designated as a Use IP Water Contact Recreation, Protection of Aquatic Life, and Public Water. Frederick County and DNR will co-hold the easement.

Easement Value: \$880,097 (\$6,011 per acre)

Other Costs: \$ 38,421

Administrative: \$ 26,402

Incidental: \$ 12,019

Total Amount Requested: \$918,518

CREP Targeting: The CREP easement program focuses its efforts on Target Level 1 and Target Level 2 counties where easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past ten years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Frederick County is a Target Level 1 county.

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14A. PROGRAM OPEN SPACE (cont'd)
Conservation Reserve Enhancement Program
Cletus A. Reed
Frederick County

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a Target Level 1 or Target Level 2 county;
- (2) width of the buffers; and
- (3) amount of land in CREP contract that will be covered by easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
 POS Stateside – Prior Year Funds Replacement
 Chapter 444 Acts of 2012
 Source Code: 12056 Item: 056 Amount: \$880,097.00

Outdoor Recreation Land Loan
 POS Stateside
 Chapter 423 Acts of 2013
 Source Code: A0510 Item: 010 Amount: \$38,421.18

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
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January 7, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

15A. PROGRAM OPEN SPACE
Conservation Reserve Enhancement Program
Sydnor
Frederick County

Recommendation: Approval to grant the Frederick County Commissioners \$611,485 from Program Open Space Stateside Funds to acquire 152.3-acre conservation easement.

Prior Approval: The Board of Public Works previously approved DNR's Conservation Reserve Enhancement Program (CREP) to acquire permanent conservation easements on streamside forests, natural areas, and wetlands. See POS Item 9A (Sept. 16, 2009).

Project Description: Acquisition of this 152.3-acre easement includes 97.16 acres of CREP easement that permanently protects water quality by mandating forested and vegetative stream buffers along 6,044 linear feet to Owens Creek and its tributaries. These streams are designated Use IIP Natural Trout waters and Public Water Supply. As part of the transaction, the landowner will be donating 55.14 acres of additional easement area to protect the entire farm. Frederick County and DNR will co-hold the easement.

Easement Value: \$584,041 (\$6,011 per acre)

Other Costs: \$27,444

Administrative:	\$ 17,521
Incidental:	\$ 9,923

Total Amount Requested: \$611,485

CREP Targeting: The CREP easement program focuses its efforts on Target Level 1 and Target Level 2 counties where easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past ten years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Frederick County is a Target Level 1 county.

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15A. PROGRAM OPEN SPACE (cont'd)
Conservation Reserve Enhancement Program
Sydnor
Frederick County

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a Target Level 1 or Target Level 2 county;
- (2) width of the buffers; and
- (3) amount of land in CREP contract that will be covered by easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
 POS Stateside – Prior Year Funds Replacement
 Chapter 444 Acts of 2012
 Source Code: 12056 Item: 056 Amount: \$584,041.00

Outdoor Recreation Land Loan
 POS Stateside
 Chapter 423 Acts of 2013
 Source Code: A0510 Item: 010 Amount: \$27,443.55

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

16A. PROGRAM OPEN SPACE
Conservation Reserve Enhancement Program
David '15
Washington County

Recommendation: Approval to grant the Washington County Commissioners \$186,748 from Program Open Space Stateside Funds to acquire 48.62-acre conservation easement.

Prior Approval: The Board of Public Works previously approved DNR's Conservation Reserve Enhancement Program (CREP) to acquire permanent conservation easements on streamside forests, natural areas, and wetlands. See POS Item 9A (Sept. 16, 2009).

Project Description: Acquisition of this 48.62-acre David '15 easement adds to David's 65.28-acre CREP easement approved in 2012. This CREP easement extinguishes an additional two development rights, enhances buffers, and requires adherence to a Water Quality and Soil Conservation Plan and Forest Stewardship Plan, thus enhancing water quality protection to the forested and vegetative stream buffers along 7,000 linear feet of tributaries to Dog Creek, Little Dog Creek and tributaries. Washington County and DNR will co-hold the easement.

Easement Value: \$175,338 (\$3,606 per acre)

Other Costs: \$11,410

Administrative:	\$	5,260
Incidental:	\$	3,520
Compliance:	\$	2,630

Total Amount Requested: \$186,748

CREP Targeting: The CREP easement program focuses its efforts on Target Level 1 and Target Level 2 counties where easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past ten years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Washington County is a Target Level 2 county.

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16A. PROGRAM OPEN SPACE (cont'd)
Conservation Reserve Enhancement Program
David'15
Washington County

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a Target Level 1 or Target Level 2 county;
- (2) width of the buffers; and
- (3) amount of land in CREP contract that will be covered by easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
 POS Stateside – Prior Year Funds Replacement
 Chapter 444 Acts of 2012
 Source Code: 12056 Item: 056 Amount: \$175,338.31

Outdoor Recreation Land Loan
 POS Stateside
 Chapter 423 Acts of 2013
 Source Code: A0510 Item: 010 Amount: \$11,409.86

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
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*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

17A. PROGRAM OPEN SPACE
Conservation Reserve Enhancement Program
Stoner
Washington County

Recommendation: Approval to grant the Washington County Commissioners \$98,894 from Program Open Space Stateside Funds

Prior Approval: The Board of Public Works previously approved DNR's Conservation Reserve Enhancement Program (CREP) to acquire permanent conservation easements on streamside forests, natural areas, and wetlands. See POS Item 9A (Sept. 16, 2009).

Project Description: Acquisition of this 32.4-acre Stoner easement permanently protects water quality by mandating forested and vegetative stream buffers along 2,300 linear feet of tributaries to St. James Run. Washington County and DNR will co-hold the easement.

Easement Value: \$91,374 (\$2,820 per acre)

Other Costs: \$7,518

Administrative:	\$	2,741
Incidental:	\$	3,408
Compliance:	\$	1,371

Total Amount Requested: \$98,894

CREP Targeting: The CREP easement program focuses its efforts on Target Level 1 and Target Level 2 counties where easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past ten years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Washington County is a Target Level 2 county.

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17A. PROGRAM OPEN SPACE (cont'd)
Conservation Reserve Enhancement Program
Stoner
Washington County

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a Target Level 1 or Target Level 2 county;
- (2) width of the buffers; and
- (3) amount of land in CREP contract that will be covered by easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
 POS Stateside – Prior Year Funds Replacement
 Chapter 444 Acts of 2012
 Source Code: 12056 Item: 056 Amount: \$91,376.03

Outdoor Recreation Land Loan
 POS Stateside
 Chapter 423 Acts of 2013
 Source Code: A0510 Item: 010 Amount: \$7,517.71

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
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January 7, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

18A. PROGRAM OPEN SPACE
Conservation Reserve Enhancement Program
Umberger
Washington County

Recommendation: Approval to grant the Washington County Commissioners \$123,749 from Program Open Space Stateside Funds to acquire 38.83-acre conservation easement.

Prior Approval: The Board of Public Works previously approved DNR's Conservation Reserve Enhancement Program (CREP) to acquire permanent conservation easements on streamside forests, natural areas, and wetlands. See POS Item 9A (Sept. 16, 2009).

Project Description: Acquisition of this 38.83-acre Umberger easement permanently protects water quality by mandating forested and vegetative stream buffers along 4,500 linear feet of Little Antietam Creek and its tributary. Washington County and DNR will co-hold the easement.

Easement Value: \$114,572 (\$2,951 per acre)

Other Costs: \$9,177

Administrative:	\$	3,437
Incidental:	\$	4,021
Compliance:	\$	1,719

Total Amount Requested: \$ 123,749

CREP Targeting: The CREP easement program focuses its efforts on Target Level 1 and Target Level 2 counties where easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past ten years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Washington County is a Target Level 2 county.

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18A. PROGRAM OPEN SPACE
Conservation Reserve Enhancement Program
Umberger
Washington County

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a Target Level 1 or Target Level 2 county;
- (2) width of the buffers; and
- (3) amount of land in CREP contract that will be covered by easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
 POS Stateside – Prior Year Funds Replacement
 Chapter 444 Acts of 2012
 Source Code: 12056 Item: 056 Amount: \$114,572.16

Outdoor Recreation Land Loan
 POS Stateside
 Chapter 423 Acts of 2013
 Source Code: A0510 Item: 010 Amount: \$9,177.09

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
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*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

19A. PROGRAM OPEN SPACE
Conservation Reserve Enhancement Program
Weaver
Washington County

Recommendation: Approval to grant the Washington County Commissioners \$101,096 from Program Open Space Stateside Funds to acquire 28.6-acre conservation easement.

Prior Approval: The Board of Public Works previously approved DNR's Conservation Reserve Enhancement Program (CREP) to acquire permanent conservation easements on streamside forests, natural areas, and wetlands. See POS Item 9A (Sept. 16, 2009).

Project Description: Acquisition of this 28.6-acre CREP easement permanently protects water quality by mandating forested and vegetative stream buffers along 1,000 linear feet of tributaries to Marsh Run. Washington County and DNR will co-hold the easement.

Easement Value: \$91,889 (\$3,214 per acre)

Other Costs: \$9,208

Administrative:	\$	2,757
Incidental:	\$	5,073
Compliance:	\$	1,378

Total Amount Requested: \$101,096

CREP Targeting: The CREP easement program focuses its efforts on Target Level 1 and Target Level 2 counties where easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past ten years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Washington County is a Target Level 2 county.

**Supplement A
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**19A. PROGRAM OPEN SPACE (cont'd)
Conservation Reserve Enhancement Program
Weaver
Washington County**

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a Target Level 1 or Target Level 2 county;
- (2) width of the buffers; and
- (3) amount of land in CREP contract that will be covered by easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
POS Stateside – Prior Year Funds Replacement
Chapter 444 Acts of 2012
Source Code: 12056 Item: 056 Amount: \$91,888.52

Outdoor Recreation Land Loan
POS Stateside
Chapter 423 Acts of 2013
Source Code: A0510 Item: 010 Amount: \$9,207.87

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

20A. PROGRAM OPEN SPACE
Conservation Reserve Enhancement Program
Richardson
Worcester County

Recommendation: Approval to grant the Worcester County \$135,805 from Program Open Space Stateside Funds to acquire 63.87-acre conservation easement.

Prior Approval: The Board of Public Works previously approved DNR's Conservation Reserve Enhancement Program (CREP) to acquire permanent conservation easements on streamside forests, natural areas, and wetlands. See POS Item 9A (Sept. 16, 2009).

Project Description: Acquisition of this 63.87-acre easement includes 54.64 acres of CREP easement that protects water quality by mandating forested and vegetative stream buffers along 1,500 linear feet of tributaries to the Pocomoke River and Chincoteague Bay. In addition to the CREP acres, the landowner will donate 9.23 acres of additional easement area to protect the entire farm. Worcester County and DNR will co-hold the easement.

Easement Value: \$124,969 (\$2,287 per acre)

Other Costs: \$10,835

Administrative:	\$	3,749
Incidental:	\$	5,211
Compliance:	\$	1,876

Total Amount Requested: \$135,805

CREP Targeting: The CREP easement program focuses its efforts on Target Level 1 and Target Level 2 counties where easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past ten years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Worcester County is a Target Level 2 county.

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20A. PROGRAM OPEN SPACE (cont'd)
Conservation Reserve Enhancement Program
Richardson
Worcester County

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a Target Level 1 or Target Level 2 county;
- (2) width of the buffers; and
- (3) amount of land in CREP contract that will be covered by easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
 POS Stateside – Prior Year Funds Replacement
 Chapter 444 Acts of 2012
 Source Code: 12056 Item: 056 Amount: \$124,970.00

Outdoor Recreation Land Loan
 POS Stateside
 Chapter 423 Acts of 2013
 Source Code: A0510 Item: 010 Amount: \$10,835.10

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 7, 2015

Contact: Robert Feldt (410)-260-8529
rob.feldt@maryland.gov

21A. SALE OF FOREST PRODUCTS

Green Ridge State Forest, Allegany County

GR-01-15, 32 acres

Compartment # 40

Recommendation: That the Board of Public Works approve this timber sale which is a variable retention harvest that will retain 10% of the original stand in patches and legacy trees. Some healthy dominant and co-dominant trees will be retained as a seed source. All hickory, dogwood, and white pine will be retained. This sale includes 219,267.00 board feet of sawtimber and 282 cords. No bond money was used to purchase this land.

Authority: Natural Resources Article, § 5-102 and § 5-214, Annotated Code of Maryland.

Sales Method: Competitive Sealed Bid (One-step method). See BPW Advisory 2005-2

Bids:

Roy Yonker	MD	\$67,100
Cessna Brothers Logging	PA	\$62,500

Award: Roy Yonker

Amount: \$67,100

Estimated Value: \$46,329

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

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Department Of Budget And Management
ACTION AGENDA
January 7, 2015

SERVICES CONTRACT

ITEM: 1-S Agency Contact: Susan Phillips
410-260-7220
sPhillips@comp.state.md.us

DEPARTMENT/PROGRAM: Comptroller of Maryland (COMP)
General Accounting Division

CONTRACT ID: Statewide Audit Services; OC-2014-07
ADPICS # E00B5400063 (Engagements 1-20); G20B5400004 (Engagements 21-25);
R95B5400017 (Engagements 26-30)

CONTRACT DESCRIPTION: Contract to audit the financial statements, and render an opinion thereon, of the State of Maryland, the Department of Transportation, various Maryland Department of Business and Economic Development Loan Fund Programs, the Maryland Water Quality Financing Administration, the Department of Housing and Community Development State Funded Loan Programs, Unemployment Insurance Trust Fund, Maryland Correctional Enterprises, Maryland Food Center Authority, Maryland Stadium Authority, and the College Savings Plans of Maryland, as well as audits of federal grants-in-aid for the purpose of complying with the audit regulations of 2 C.F.R 200 issued by the U.S. Office of Management and Budget, for the fiscal years ending June 30, 2015 through June 30, 2019, inclusive (Engagements 1-5).

The contract also provides for additional optional Engagements for the University of Maryland (Engagements 6-10); Morgan State University (Engagements 11-15); St. Mary's College (Engagements 16-20); State Retirement and Pension System of Maryland (Engagements 21-25); and Baltimore City Community College and its WBJC Radio Station (Engagements 26-30).

AWARD: SB & Company
Hunt Valley, MD

TERM: 3/1/2015 – 2/28/2020

AMOUNT: \$8,447,532 (Engagements 1-20)
\$ 444,374 (Engagements 21-25)
\$ 192,821 (Engagements 26-30)
\$9,084,727 Total (5 Years)

REVISED

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

ITEM: 1-S (Cont.)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:

Offerors	Technical Ranking	Financial Offer	Financial Ranking	Overall Ranking
SB & Company Hunt Valley, MD	1	\$9,084,727	1	1
KPMG Baltimore, MD	2	\$14,455,170	2	2
CliftonLarsonAllen Timonium, MD	3	\$15,054,375	3	3

MBE PARTICIPATION: 100% (Contractor is a Maryland Certified MBE)
30% subcontracting goal

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*, posted on the Comptroller's procurement website, and listed in the Comptroller of Maryland's contract brochure that is distributed at various procurement and MBE outreach events throughout the year. The RFP was directly emailed to 159 prospective offerors, of which 114 are MBEs and 26 are VSBES.

The Comptroller's General Accounting Division is responsible for maintaining the State's accounting records and producing the Comprehensive Annual Financial Report. An audit of the State's financial reports must be conducted each year by an independent accounting firm and an opinion must be provided by the independent auditor as to whether the financial statements were prepared in accordance with Generally Accepted Accounting Principles and fairly represent the financial condition of the State of Maryland. The State's ability to obtain and maintain an AAA bond rating is closely tied to the Comptroller's ability to produce quality financial statements and the receipt of an unqualified opinion from our independent auditor.

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ITEM: 1-S (Cont.)

Four proposals were received in response to the RFP; however, only three were determined to be reasonably susceptible of being selected for award. One proposal was deemed to be not reasonably susceptible of being selected for award due to MBE issues, and the financial proposal was returned unopened.

Award is recommended to SB & Company (SBC) with the highest overall ranking. As specified in the RFP, the financial factors were given greater weight than technical factors in the overall award determination. SBC was ranked #1 technically and had the lowest price. Therefore, the offer from SBC was determined to be the most advantageous to the State.

A 30% MBE participation goal and a 5% VSBE participation goal were established for this contract. In addition, SBC is a Maryland certified MBE.

FUND SOURCE: 100% General

APPROP. CODE: E00A0501

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-2724-0111

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015**

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Paul Althoff
410-970-7058
Paul.Althoff@Maryland.Gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Springfield Hospital Center (SHC)

CONTRACT ID: Springfield Hospital Center – Medical Services;
DHMH/OPASS 15-14227;
ADPICS # M00B5400388

CONTRACT DESCRIPTION: Provide quality medical health care services to the inpatient and assisted living population at Springfield Hospital Center (SHC).

AWARD: Managed Health Care, Ltd.
Columbia, MD

TERM: 2/1/2015 – 1/31/2020

AMOUNT: \$2,817,348 (5 Years)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Bidders	Bids
Managed Health Care, Ltd. Columbia, MD	\$2,817,348
Maryland Inpatient Care Specialists, LLC Glen Burnie, MD	\$3,693,929
A-Team Solutions, Inc. Fulton, MD	\$4,101,871

MBE PARTICIPATION: 16% (See Requesting Agency Remarks)

PERFORMANCE SECURITY: None

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

ITEM: 2-S (Cont.)

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* and the DHMH website. In addition, notification letters were sent directly to 48 prospective vendors, 43 of which are Maryland firms and none are MBEs. A copy of the notice was also sent to the Governor's Office of Minority Affairs.

Three bids were received in response to the IFB. The lowest priced responsive bid was received from Managed Health Care, Ltd. (MHC) that is deemed to be responsible bidder. Therefore, award is recommended to MHC, the incumbent.

MHC shall provide quality medical/somatic health care services to the inpatient and assisted living population at SHC, including a comprehensive array of medical health care services to all patients admitted to and residing at SHC. The services to be provided include a continuum of medical services which include, but are not limited to, the following: physician assistant, neurology, gynecology, podiatry, orthopedics, dermatology, internal medicine, ophthalmology, urology, general surgery, cardiology, ENT, gastroenterology, infectious disease, radiology, physical therapy, and speech therapy.

Specialty medical consultant services in the areas described above will be available to all patients at SHC under the terms of the contract. Medical Specialty Clinics will be available on the hospital grounds, as scheduled in coordination with the SHC Director of Medical Services or designee. Necessary services may be on or off grounds so as to provide for optimal patient care. Any off grounds service or changes in the schedule of services must be pre-approved by SHC's Contract Monitor or designee. SHC reserves the right to increase or decrease any services needed based on the patients being served at any given time within the hospital. SHC reserves the right to add services or delete any services no longer deemed necessary or feasible by the hospital.

For those services which may not be provided at SHC because a patient's condition warrants more intensive medical/surgical service than can be provided at SHC, MHC shall arrange for, in coordination with the SHC's Director of Medical Services or designee, the patient's admission to an appropriate hospital facility for more extensive treatment. Additionally, in the event that a patient must be admitted on an emergency basis, MHC will be notified to facilitate treatment in order to assure continuity of care while the patient is hospitalized and upon discharge to SHC. SHC will provide the required escort staff and transportation to the hospital facility selected.

Supplement B
Department Of Budget And Management
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ITEM: 2-S (Cont.)

A 15% MBE participation goal was established for this contract; however, the recommended awardee has proposed a 16% MBE participation goal.

FUND SOURCE: 100% General

APPROP. CODE: M00L0801

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-2575-0111

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Shirley Leach
410-230-6195
shirley.leach2@maryland.gov

DEPARTMENT/PROGRAM: Labor, Licensing and Regulation (DLLR)
Boards of Barbers and Cosmetologists

CONTRACT ID: Maryland State Board of Barbers and
Cosmetologists Licensing Examination Services;
ADPICS# P00B5400088

CONTRACT DESCRIPTION: Develop and administer standardized, consistent
and reliable computer-based examinations (practical and theory) to accurately test the minimum
competency skills of candidates seeking licensure with the Board of Barbers and the Board of
Cosmetologists.

AWARD: PSI Services LLC
Burbank, CA

TERM: 4/2/2015 – 4/1/2020

AMOUNT: \$2,435,781 (5 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS: Only one proposal received

MBE PARTICIPATION: 10% (See Requesting Agency Remarks)

PERFORMANCE SECURITY: Performance Bond (\$200,000)

INCUMBENT: Prometric
Baltimore, MD

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ITEM: 3-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*, reaching 245 prospective vendors.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. The incumbent, Prometric decided not to submit a proposal citing that they were changing their business model to focus on other projects. Therefore, award is recommended to PSI Services LLC (PSI), the sole offeror.

PSI will provide a standardized, consistent and reliable electronic exam process and develop valid and defensible exams in English and, as required, in Spanish and in Vietnamese. Also, PSI will receive, directly from candidates, all completed exam applications with education and training certifications and exam fees for eligibility determination. PSI will account for all fees received directly from candidates.

The purpose of this contract is to provide applicant information development; screen and form development; information and form dissemination; examination development and administration for both practical demonstrations and electronic theory portions of cosmetology and licensing categories; develop and provide candidate application processing, candidate application packet, application review process, approval process, notification process, processing candidate and examination fee payments; proper maintenance of testing facilities and equipment; examination scheduling and administration, examination booklets and score sheet shipping, grading and examination review; compiling pass/fail grade status; candidate results notification; management, auditing and statistical report generation; and dissemination of the process for applying for an original license.

There are no direct payments from the State to the contractor under this contract. Instead, funds are collected directly from the examination applicants by and payable to the contractor under the Annotated Code of Maryland's Business Occupational and Professions Article, Sections 4.304.1 and 5.307.1 entitled *Examinations* which fully covers all services provided by the contractor. Pursuant to Section 4-304 and 5-307, DLLR establishes the examination fee to be collected based upon the contractor's offer price fee per examination category for these services.

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ITEM: 3-S (Cont.)

A 10% MBE participation goal and 0.5% VSBE participation goal were established for this contract based upon the limited subcontracting opportunities and historical MBE compliance on previous contracts.

FUND SOURCE: 100% Non-budgeted

APPROP. CODE: P00F0101

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 14-2800-1110

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

2nd REVISION

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Joselyn Hopkins
410-339-5013
jmhopkins@dpscs.state.md.us

DEPARTMENT/PROGRAM: Public Safety & Correctional Services (DPSCS)

CONTRACT ID: Baltimore Correctional Food Services;
DPSCS Q0014004; ADPICS # Q00B5400138

CONTRACT DESCRIPTION: Provide comprehensive inmate food services to include all food supplies, food preparation and distribution, staffing, sanitation, equipment and equipment maintenance within the confines of correctional/detention facilities in Baltimore City.

AWARD: Crystal Enterprises, Inc.
Glenn Dale, MD

TERM: 1/8/2015 – 1/31/2018 (w/2 one-year renewal options)

AMOUNT: \$37,807,314 (3 years)

PROCUREMENT METHOD: Competitive Sealed Proposals

PERFORMANCE BOND: \$2,000,000

PROPOSALS:

Offerors	Technical Ranking	Financial Offer / Ranking	Overall Ranking
Crystal Enterprises, Inc. Glenn Dale, MD	1	\$37,807,314.00 / 1	1
Trinity Services Group, Inc. Oldsmar, FL	2	\$89,032,650.45 / 2	2

MBE PARTICIPATION: 100% (Contractor is a Certified MBE)
18.6% subcontracting goal
(See Requesting Agency Remarks below)

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ITEM: 4-S (Cont.)

INCUMBENT: Trinity Services Group, Inc.
Oldsmar, FL

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DPSCS website. A copy of the solicitation notice was emailed directly to 94 prospective vendors, 57 of which are Maryland firms and 15 are MBEs.

Two proposals were received in response to the RFP; both were deemed to be reasonably susceptible of being selected for award. Award is recommended to Crystal Enterprises, Inc. (Crystal) for proposing the more advantageous offer to the State. Crystal was ranked #1 overall with the higher ranked technical proposal and the lower price. Technical and financial factors were given equal weight in the overall award determination.

The term date allows for a start-up/transition period during the month of January with a Go Live date of February 1, 2015. Crystal, the recommended contractor, will deliver the full scope of food services required by the contract to inmates on February 1, 2015 and will not be paid for any contract start-up activities performed between January 8, 2015 and January 31, 2015.

The contract will provide comprehensive inmate food services to include all food supplies, food preparation and distribution, staffing, sanitation and maintenance of the Food Service Areas to various DPSCS correctional facilities in the Central Region to include: the Maryland Transition Center (MTC), Maryland Reception Diagnostic Classification Center (MRDCC), Baltimore City Correctional Center (BCCC), Chesapeake Detention Facility (CDF), Jail Industries Building (JI), the Baltimore Central Booking and Intake Center (BCIC), the Patuxent Halfway House, the Occupational Skills Training Center (OSTC) and the Baltimore City Detention Center (BCDC) to include the Men's Detention Center (Men's Detention Center), the Women's Detention Center (WDC) and the Wyatt Building/Juvenile Housing. All required services will be provided by qualified food service personnel with assistance from inmate workers. Additionally, the Contractor will be responsible for providing and maintaining an annual Maintenance Allowance fund in the amount of \$1,000,000 per year. All preventive maintenance, repairs, equipment replacement, and food services area renovations shall be at the Contractor's expense and shall not exceed the annual Maintenance Allowance.

An 18% MBE participation goal was established for this contract; however, Crystal has committed to an 18.6% MBE participation goal. In addition, Crystal Enterprises, Inc. is a Maryland certified MBE.

2nd REVISION

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ITEM: 4-S (Cont.)

REQUESTING AGENCY REMARKS: *(cont'd)*

On December 22, 2014, the incumbent, Trinity Services Group, Inc. (Trinity), filed a protest against the award to Crystal Enterprises, Inc. (Crystal). DPSCS denied the protest on January 2, 2015. The Department is requesting that the Board of Public Works (BPW) approve the contract award notwithstanding protest in order to protect substantial State interests. The substantial State interests involved are:

- The total savings of over \$51 million (58% less) by awarding to Crystal rather than Trinity, which will permit the funding of many services enhancing the health and welfare of Maryland citizens that otherwise would not be affordable. In addition, the proposed pricing from Trinity for the new contract is \$31 million more (or 35% higher) than the current contract with Trinity;
- As a Maryland certified minority business, the contract award to Crystal would provide substantial economic benefits that would result in almost all of the contract dollars being recycled into Maryland's economy through the purchase of food and supplies, payroll taxes, sales tax revenues, MBE subcontracting dollars, and health insurance coverage for Crystal employees; and,
- The new contract provides improved food quality requirements and more stringent adherence to federal nutritional and preparatory guidelines (specifically the federal Armed Forces menu requirements), including an automated system to maintain and forecast food and supply inventories to ensure inventory levels are adequately maintained at all times, an extensive emergency plan, enhanced sanitation ratings, and access to a pool of certified and experienced personnel to prevent staffing shortages.

By approving this item, per COMAR 21.10.02.11.A, the BPW will be deemed to specifically find that execution of the contract without delay is necessary to protect substantial State interests and it will specifically be doing so notwithstanding the fact that Trinity Services Group, Inc. has protested not being awarded the new contract.

FUND SOURCE: 92% General; 8% Federal **APPROP. CODE:** Various

RESIDENT BUSINESS: Yes **MD TAX CLEARANCE:** 14-3172-1111

Board of Public Works Action - This Item was:

APPROVED* **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

*Awarded in face of protest.

Supplement B
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ACTION AGENDA
January 7, 2015

SERVICES CONTRACT RENEWAL OPTION/MODIFICATION

ITEM: 5-S-MOD **Agency Contact:** Yamillette Waite
410-865-1123
ycollett@mdot.state.md.us

DEPARTMENT/PROGRAM: Department of Transportation (MDOT)
Office of Procurement

CONTRACT ID: Availability and Utilization Studies for the
State of Maryland; MDOT-OP-09-001; ADPICS # J01B0400008/COG08281

CONTRACT APPROVED: DBM Item 5-S (12/2/2009)

CONTRACTOR: National Economic Research Associates, Inc. (NERA)
Austin, TX

CONTRACT DESCRIPTION: Consulting services to undertake the
preparation of comprehensive and legally supportable availability and utilization disparity
studies for minority and woman owned businesses in the State.

MODIFICATION/OPTION DESCRIPTION: Modify the ownership rights for certain
deliverables under the contract and exercise the second (final) two-year renewal option.

ORIGINAL CONTRACT TERM: 12/4/2009 – 12/31/2012 (w/2 two-year renewal options)

MODIFICATION/OPTION TERM: 1/8/2015 – 1/31/2017 (2 Years, 1 Month)

ORIGINAL CONTRACT AMOUNT: \$2,000,000

MODIFICATION/OPTION AMOUNT: \$0 (See Requesting Agency Remarks)

PRIOR MODIFICATIONS/OPTIONS: \$465,175 (See page 16B)

REVISED TOTAL CONTRACT AMOUNT: \$2,465,175

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

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January 7, 2015

ITEM: 5-S-MOD (Cont.)

MBE PARTICIPATION: 30.1%

MBE COMPLIANCE: 26.1%

REQUESTING AGENCY REMARKS: Request for approval to modify ownership rights for certain deliverables under the contract to provide consulting services to undertake the preparation of comprehensive and legally defensible availability and utilization disparity studies for minority and woman owned businesses in the State.

One of the recommendations that was evaluated and implemented during the contract term was a new process for setting MBE contract goals. Implementation of the new process, which is still ongoing, includes the development of a web-based application based on the 2011 Disparity Study data. Under this contract modification, ownership of the web-based application will be transferred to the contractor.

At this time, MDOT is also requesting to exercise the second and final two-year renewal option as contained in the original contract to give the contractor and the State time to complete the testing and implementation of the application. This process and application will be a beneficial tool in the goal setting process to the State of Maryland, as well as other jurisdictions that operate Minority/Disadvantage Business Enterprise (MBE/DBE) type programs.

The consideration for the transfer of ownership of this web-based application will be in the form of the support and service activities as described below; and the State will retain the ability to use the application pursuant to an unlimited license.

1. The Contractor will provide up to 30 hours of support and service activities, including maintenance, during the State's testing and roll out of the web based application product to State agencies and on an as needed basis through December 31, 2015, including (i) diagnosis and resolution of product malfunctions; (ii) database support; and (iii) evaluation of output.
2. The Contractor will provide up to 10 hours of Updating Services for the web based application product to reflect the new study information pertinent to the functionality of the product from the availability and utilization studies to be completed in 2016 and 2017. "Updating Services" means the process of uploading the new six-digit North American Industry Classification System (NAICS) Codes MBE and DBE availability data that will arise from Contractor's completion of those studies into the State's WRAPP Product.

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January 7, 2015

ITEM: 5-S-MOD (Cont.)

MDOT has estimated the value of these service activities, which will be provided at no additional cost to the State, to be approximately \$17,000. Based upon the benefits stated above, MDOT believes this modification and renewal option are in the best interest of the State.

FUND SOURCE: 100% Special (Transportation Trust Fund)

APPROP. CODE: J00A0103

RESIDENT BUSINESS: No

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
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ITEM: 5-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$465,175	Mod to (1) add two additional tasks (one for retroactive approval and one for prospective approval); (2) change the approach to one previously approved task; and (3) increase the NTE amount of the time and material portion of the Contract. DBM Item 9-S-MOD (12/7/2011).
Mod #2	\$0.00	Mod to extend the contract term by one month in order to bring the first two-year renewal option to the Board of Public Works for approval for the period of 1/1/2013 – 1/31/2013. Approved by MDOT.
Option #1	\$0.00	Exercised the first (of two) two-year renewal option: 2/1/2013 – 1/31/2015: DBM Item 5-S-OPTION (1/23/2013).
Total	<u>\$465,175</u>	

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Department Of Budget And Management
ACTION AGENDA
January 7, 2015

SERVICES CONTRACT RENEWAL OPTION/MODIFICATION

ITEM: 6-S-MOD **Agency Contact:** Jane Sacco
410-767-6771
jane.sacco@maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Office of Health Services (OHS)

CONTRACT ID: Utilization Control of Selected Hospital,
Long Term Care, and Community Services Reimbursed by the Maryland Medicaid Program;
DHMH-OPASS 10-10387; ADPICS # M00B5400404

CONTRACT APPROVED: DBM Item 3-S (12/7/2010)

CONTRACTOR: Delmarva Foundation for Medical Care, Inc.
Easton, MD

CONTRACT DESCRIPTION: Contract to provide utilization reviews in
selected hospitals, long-term care facilities, and community services reimbursed by the Maryland
Medicaid Program.

OPTION/MODIFICATION DESCRIPTION: Exercise the second (and final) renewal
option and modify the contract to: (1) include medical record review and certification of
approval or disapproval of emergency admissions for Medicaid applicants who are ineligible or
illegal aliens; (2) increase the number of Medical Day Care Validations to be performed; and (3)
expand Medical Eligibility Reviews to applicants for personal care services under Community
First Choice.

ORIGINAL CONTRACT TERM: 2/1/2011 - 1/31/2014 (w/2 one-year renewal options)

OPTION/MODIFICATION TERM: 2/1/2015 - 1/31/2016

ORIGINAL CONTRACT AMOUNT: \$13,767,905 (3 Years)

OPTION/MODIFICATION AMOUNT: \$5,191,370 (Renewal Option)
\$ 136,338 (Mod)
\$5,327,708 Total (1 Year)

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Department Of Budget And Management
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ITEM: 6-S-MOD (Cont.)

PRIOR OPTIONS/MODIFICATIONS: \$5,507,128 (See page 20B)

REVISED TOTAL CONTRACT AMOUNT: \$24,602,741

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 27.89%

MBE COMPLIANCE: 28.52%

REQUESTING AGENCY REMARKS: Request for approval to exercise the second and final one-year renewal option as contained in the original contract and modify the contract to: (1) include medical record review and certification of approval or disapproval of emergency admissions for Medicaid applicants who are ineligible or illegal aliens; (2) increase the number of Medical Day Care Validations to be performed; and (3) expand Medical Eligibility Reviews to applicants for personal care services under Community First Choice.

The DHMH Office of Health Services is charged with the task of meeting the statutory and regulatory requirements of the Federal Government for the performance of utilization control of selected hospital, long term care and community services reimbursed by the Maryland Medicaid Program.

This contract provides essential utilization control of selected hospital, long-term care and community services reimbursed by the Maryland Medicaid Program. The Utilization Control Agent (the contractor) is charged with the responsibility of conducting utilization control to ensure that:

- Medical services are authorized only when medically necessary;
- Medical services provided in a hospital on an inpatient basis are authorized only when such services cannot be effectively provided on an outpatient basis or more effectively and efficiently in a facility of a different type;
- Medical services provided in a nursing facility, chronic hospital or in a community-based program are authorized only when an individual is appropriately determined to be medically eligible for those services;
- Medical services provided to Medicaid recipients meet professionally recognized standards of quality;
- All authorized medical services are provided in an effective and efficient manner; and
- Abuses of utilization or payment are identified and reported to the Department.

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ITEM: 6-S-MOD (Cont.)

It is in the best interest of the State to continue these services with the contractor, Delmarva Foundation for Medical Care, Inc. (Delmarva Foundation), by exercising the renewal option and modifying the contract for the final renewal option period because the Delmarva Foundation has proven to be an exceptional partner with DHMH by supporting the agency's goals and demonstrating cooperation and flexibility as needed to adjust or respond to unexpected issues. DHMH has been extremely satisfied with services provided by Delmarva Foundation.

FUND SOURCE: 25% General; 75% Federal

APPROP. CODE: M00Q0103

RESIDENT BUSINESS: Yes

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
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ITEM: 6-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$392,497	Mod to conduct medical record review and certification of approval or disapproval of emergency admissions for Medicaid applicants who are ineligible or illegal aliens; 9/8/2011 – 1/31/2014. Approved on DBM Item 9-S-MOD (9/7/2011).
Mod #2	\$0	Mod to increase the number of Medical Day Care Validations to be performed and expand Medical Eligibility Reviews to applicants for personal care services under Community First Choice. Approved on 5/21/2013 by DHMH.
Mod #3	\$0	Mod to bridge the current contract to the first renewal option due to snow cancellation of 1/22/2014 BPW meeting: 2/1/2014 - 2/5/2014. Approved by DHMH.
Option #1	\$5,114,631	Exercised the first (of two) one-year renewal option and modified the contract to expand reviews and validations: 2/6/2014 – 1/31/2015. DBM Item 6-S-MOD (2/5/2014).
Total	<hr style="width: 100%; border: 0.5px solid black;"/> \$5,507,128	

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

SERVICES CONTRACT MODIFICATION

ITEM: 7-S-MOD **Agency Contact:** Courtney Lewis
410-767-0824
courtney.lewis@maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Prevention and Public Health Administration
Cancer Prevention and Control

CONTRACT ID: Baltimore City Breast and Cervical Cancer
Screening Project; OPASS 12-10843
ADPICS # COG05890

CONTRACT APPROVED: DBM Item 2-S (12/5/2012)

CONTRACTOR: MedStar Health, Inc.
Baltimore, MD

CONTRACT DESCRIPTION: Provide breast and cervical cancer screening services, education, and follow-up of abnormal results to women residing in Baltimore City who are of low income (under 250% federal poverty level), uninsured or underinsured, and aged 40 to 64.

MODIFICATION DESCRIPTION Mod to reduce the contract amount to coincide with the federal FY2015 budget for these services.

ORIGINAL CONTRACT TERM: 1/1/2013 - 6/30/2017

MODIFICATION TERM: 2/1/2015 - 6/30/2015

ORIGINAL CONTRACT AMOUNT: \$5,576,303 (4 ½ Years)

MODIFICATION AMOUNT: (\$303,439)

PRIOR MODIFICATIONS: (\$107,569) [Mod. #1: Reduced funds to coincide with FY2014 budget: 2/6/2014 to 6/30/2014: DBM Item 9-S-MOD (2/5/2014)]

REVISED TOTAL CONTRACT AMOUNT: \$5,165,295

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ITEM: 7-S-MOD (Cont.)

PERCENT +/- (THIS MODIFICATION): -5.44%

OVERALL PERCENT +/-: -7.37%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: This modification is requested to reduce the funding for the contract in FY2015 by \$303,439 commensurate with reduced federal funding to the State of Maryland for the provision of breast and cervical cancer screening, education and follow-up services.

FUND SOURCE: 59.44% Federal;
40.56% Special (Cigarette Restitution Fund)

APPROP. CODE: M00F0304

RESIDENT BUSINESS: Yes

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

SERVICES CONTRACT MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Sandy Johnson
410-767-7408
sandy.johnson@maryland.gov

DEPARTMENT/PROGRAM: Human Resources (DHR)
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

CONTRACT IDS: Residential Child Care Services;
SSA/RCC-14-003-A3; SSA/RCC-14-015-A2
ADPICS # COG04866; COG04876

CONTRACT APPROVED: DBM Item 8-S (6/12/2013)

CONTRACTORS: Arrow Child & Family Ministries of Maryland, Inc.
Baltimore, MD

The Children's Home, Inc.
Catonsville, MD

CONTRACT DESCRIPTION: Approval request to provide Residential Child Care (RCC) services for a total of 760 clients at various locations throughout Maryland through 44 separate RCC contracts.

MODIFICATION DESCRIPTION: Mod to add five beds to each provider's Diagnostic and Treatment Program (DETP) to accommodate youth that fall under the "Lisa L. Agreement" and youth who are victims of human trafficking.

ORIGINAL CONTRACT TERM: 7/1/2013 - 6/30/2016 (w/2 one-year renewal options)

MODIFICATION TERM: 1/8/2015 - 6/30/2016

ORIGINAL CONTRACT AMOUNT: \$15,754,388 (Arrow)
\$11,194,438 (Children's Home)
\$26,948,826 Total (3 Years)

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ITEM: 8-S-MOD (Cont.)

MODIFICATION AMOUNT: \$ 569,030 (Arrow)
\$ 700,400 (Children's Home)
\$1,269,430 Total (Approx. 1 ½ Years)

PRIOR MODIFICATIONS: \$0 [Mod #1: \$0: Added the MBE Liquated Damages provision to the contract, 7/1/2013 to 6/30/2016: Approved by DHR; Mod #2: \$0: Added one MBE subcontractor to one contract, 11/18/2013 to 6/30/2016: Approved by DHR]

REVISED TOTAL CONTRACT AMOUNT: \$16,323,418 (Arrow)
\$11,894,838 (Children's Home)
\$28,218,256 Total

OVERALL PERCENT +/- (THIS MOD): +4.7%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 5%

MBE COMPLIANCE: 3.25% & 9.18%, respectively

REQUESTING AGENCY REMARKS: This modification will add five beds to each provider's DETP to accommodate youth that fall under the "Lisa L. Agreement", which requires DHR to ensure bed availability for youth in need of a temporary step down setting after leaving hospitalization or diverting from hospitals, and youth who are victims of human trafficking. Arrow Child & Family Ministries of Maryland, Inc. beds will increase from 50 to 55, and The Children's Home, Inc. beds will increase from 45 to 50.

The total revised modification amount for each provider assumes that each slot purchased will be occupied by a child every day through the end of the contract term. Based on history, this is unlikely to occur. This is a reimbursement contract. The providers are paid solely for the actual children placed with them during the contract term, and then only for the actual number of days each child is with the provider.

RCC programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law."

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

ITEM: 8-S-MOD (Cont.)

The Governor’s Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. The providers have rates that were approved by the Interagency Rates Committee (IRC). This modification also aligns the contracted rates to reflect the FY2015 rates established by the IRC.

FUND SOURCE: 66% General; 34% Federal

APPROP. CODE: N00G0001

RESIDENT BUSINESS: Yes

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

SERVICES CONTRACT MODIFICATION

ITEM: 9-S-MOD **Agency Contact:** Debbie Thornton
410-230-3322
debbie.thornton@maryland.gov

DEPARTMENT/PROGRAM: Department of Juvenile Services
Contractual Residential Operations

CONTRACT ID: 15-PD-008; ADPICS # COG06057

CONTRACT APPROVED: DBM Item 8-S (5/28/2014)

CONTRACTOR: Community Solutions, Inc.
Windsor, CT

CONTRACT DESCRIPTION: Five contracts for currently licensed contractors to provide residential and non-residential services for youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, therapeutic and regular group homes, residential schools, home-based therapy or supervision, non-residential programs, and independent living programs.

MODIFICATION DESCRIPTION: Mod to increase the available funding for one contractor to accommodate additional youth needing specialized high level treatment foster care services.

ORIGINAL CONTRACT TERM: 7/1/2014 – 6/30/2017

MODIFICATION TERM: 2/1/2015 – 6/30/2017

ORIGINAL CONTRACT AMOUNT: \$336,600 (3 Years)

MODIFICATION AMOUNT: \$1,064,390 (2 Years, 5 Months)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$1,400,990

OVERALL PERCENT +/- (THIS MOD): +316.22%

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

ITEM: 9-S-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD: Non-Competitive Negotiated Procurement of Human, Social or Education Services

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: DJS currently funds one bed for Multi-Dimensional Treatment Foster Care (MDTFC). The additional beds are needed to provide the specialized programming for youth who require high level treatment foster care services. The program has received viable referrals for DJS youth, but due to the limited bed capacity funded, has not been able to serve them. These youth have histories of severe or chronic delinquent behavior, emotional and behavioral disabilities, and are at risk of incarceration or psychiatric hospitalization. Community Solutions, Inc. is one of only two licensed providers who specialize in Evidence-Based Treatment Foster Care that is needed for youth in Baltimore County and surrounding areas. The MDTFC model delivered by this provider has an 80% rate of successful completion. The program provides:

- Close supervision;
- Fair and consistent limits;
- Predictable consequences for rule breaking;
- A supportive relationship with at least one mentoring adult; and
- Reduced exposure to peers with similar problems.

The intervention is multi-faceted and occurs in multiple settings. The intervention components include:

- Behavioral parent training and support for MDTFC foster parents;
- Family therapy for biological parents (or other aftercare resources);
- Skills training for youth;
- Supportive therapy for youth;
- School-based behavioral interventions and academic support; and
- Psychiatric consultation and medication management, when needed.

It is in the best interest of the State to use Evidence-Based services because the likelihood of positive outcomes is increased. The youth's shorter length of stay in this intensive program results in the youth be re-unified with the natural family quickly and being in the care/custody of DJS for a shorter time period.

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

ITEM: 9-S-MOD (Cont.)

FUND SOURCE: 100% General

APPROP. CODE: V00G0101

RESIDENT BUSINESS: No

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

SERVICES CONTRACT MODIFICATION

ITEM: 10-S-MOD **Agency Contact:** Larry Williams
410-260-7195
Larry.Williams@maryland.gov

DEPARTMENT/PROGRAM: Budget & Management (DBM)
Fleet Management Office (FMO)

CONTRACT ID: Maintenance and Repair Services for State
Owned Vehicles;
ADPICS # 050B1400025/COG08100

CONTRACT APPROVED: DBM Item 11-S (8/10/2011)

CONTRACTOR: PHH Arval, Inc.
Sparks, MD

CONTRACT DESCRIPTION: Contract to provide Statewide vehicle maintenance and repair services via a network of local vendors for State-owned cars, light trucks, vans and medium and heavy-duty trucks not covered by in-house maintenance and repair facilities. The contract also provides an accident management program to manage reporting and repair of all vehicle accidents and vandalism claims by participating State agencies.

MODIFICATION DESCRIPTION: Mod to increase the spending authority based upon increased usage by State agencies for heavy equipment maintenance and repairs previously handled by in-house facilities.

ORIGINAL CONTRACT TERM: 8/11/2011 – 9/30/2016

MODIFICATION TERM: 1/8/2015 – 9/30/2016

ORIGINAL CONTRACT AMOUNT: \$46,000,000 Est. (5 Years)

MODIFICATION AMOUNT: \$20,000,000 Est. (1 Year, 9 Months)

PRIOR MODIFICATION/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$66,000,000 Est.

**Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015**

ITEM: 10-S-MOD (Cont.)

OVERALL PRECENT +/- (THIS MOD): +43.5%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: This request for approval to increase the spending authorization for this contract is to accommodate increased utilization by State agencies, largely in part by the State Highway Administration (SHA) for light, medium and heavy-duty vehicles that were previously handled by SHA’s in-house maintenance.

This contract provides access to a repair and maintenance service network of national and local Maryland vendors for servicing State-owned cars, light trucks, vans and medium and heavy-duty trucks. It also provides for an accident management program to manage reporting and repair of all vehicle accidents and vandalism claims by participating State agencies.

The State owns approximately 8,700 vehicles; of this number, approximately 5,900 currently participate in the maintenance program. The approximately 2,800 remaining vehicles are maintained using State-owned repair facilities.

Approximately 96% of the contract amount is estimated to be reimbursements for the actual cost of maintenance and repairs to State vehicles by participating facilities. The contractor is paid a fixed per-vehicle, per-month fee for vehicle maintenance and fixed-incident fees for towing and accident occurrences.

FUND SOURCE: Various

APPROP. CODE: Various State Agencies

RESIDENT BUSINESS: Yes

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015**

GENERAL MISCELLANEOUS

ITEM: 11-GM **Agency Contact:** Marc Nicole
410-260-7049
Marc.Nicole@maryland.gov

DEPARTMENT/PROGRAM: Budget and Management (DBM)
Office of Budget Analysis (OBA)

AMOUNT OF REQUEST: \$126,122 FY2015 Total (see page 32B)

DESCRIPTION: Request to approve proposed reimbursable fund budget amendment for the month of December FY2015. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that the proposed reimbursable fund budget amendment be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

FUND SOURCE: 100% Reimbursement

APPROP. CODE: See page 32B

REQUESTING AGENCY REMARKS: The contributing Department has appropriated funds to pay for services to be provided by the receiving Department for December FY 2015. The following page shows the reimbursable amendment by Department and identifies the Department receiving and contributing funding, the amount of the funding and a brief justification for the amendment.

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B
Department Of Budget And Management
ACTION AGENDA
December 17, 2014**

ITEM: 11-GM (Cont.)

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	***** Justification *****
045-15	C00-Judiciary	D15-Governor's Office of Crime Control and Prevention	\$126,122	Funding for a grant to provide Protective Order Advocacy and Representation.
FY2015 December Proposed Reimbursable Amendment Total			\$126,122	

**Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015**

GENERAL MISCELLANEOUS

ITEM: 13-GM **Agency Contact:** Patrick Bradley
410-859-7302
pbradley@bwairport.com

DEPARTMENT: Maryland Department of Transportation (MDOT)
Maryland Aviation Administration (MAA)

PROGRAM: Airport Operations

FUND SOURCE: 100% Special (Transportation Trust Fund)

APPROP. CODE: J00.I0002

REQUEST AMOUNT: N/A

DESCRIPTION: Request to establish five special funded positions, pursuant to 7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 170 (Budget Bill for 2015). This latter provision enables the Board of Public Works to authorize the creation of up to 100 positions within the Executive Branch (“Rule of 100”).

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries & Wages</u>	
2	Facility Maintenance Technician II	8/0	2 @ \$27,048	\$ 54,096
2	Airport Management Officer II	18/0	2 @ \$49,899	\$ 99,798
<u>1</u>	IT Sys. Tech. Specialist	19/0		<u>\$ 53,193</u>
5				\$207,087

REQUESTING AGENCY REMARKS: MAA is requesting five PINs to maintain service for expanded facility operations and passenger growth, and to meet Federal Aviation Administration (FAA) staffing requirements. The associated cost will be recovered by revenue received from increased passenger volume and related airline landing fees and facility charges paid by the commercial airlines that provide service to BWI Thurgood Marshall Airport, as well as revenue from parking, rents and user fees, concession activity and fuel sales. An additional appropriation will be necessary for the five career service positions.

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

ITEM: 13-GM (Cont.)

Facility Maintenance Technician II:

BWI Marshall undergoes an annual FAA mandated inspection, as required by FAA standards outlined in 14 CFR Part 139, the Certification Manual. According to a recent FAA Certification Inspection conducted in May 2014, the MAA was cited for “insufficient and qualified personnel do not appear to be available to address all of the airfield marking work”. The painting of airfield markings is performed per FAA Advisory Circular – Standards for Airport Markings. FAA is requesting that MAA submit a long term plan to focus on sufficient and qualified maintenance personnel to specifically address the required Airport marking work. The Office of Maintenance and Utilities provides supervision and oversight of all Airport marking work and requirements. The additional staff will ensure that BWI Marshall satisfactorily meets and passes these annual certification inspections.

Airport Management Officer II:

BWI Marshall and the Office of Airport Operations have been significantly impacted by unprecedented amounts of airfield construction that is active and ongoing on a 24/7/365 basis. This requires continuous monitoring of the airfield to ensure the safe and efficient operation of the Airport and safety for the travelling public. Additional staff is required to ensure regular coordination and meetings with FAA Tower, tenants and other stakeholders for safe movement of aircraft around construction areas. The additional staff will ensure that the Office of Maintenance and Utilities effectively manages the impact of construction work and contribute to safe Airport operations.

IT Sys. Tech Specialist:

Over the last several years many major Airport life safety and mission critical systems in the airport industry have evolved and migrated to "IP based platforms". At the MAA, this has necessitated a vast expansion of server platforms and major new technological platforms, which includes Storage Area Networks, blade servers and server virtualization platforms. Currently, nearly all MAA life safety and mission critical systems rely on these new and complex technological platforms for database storage, server hosting, operating system and application hosting and system redundancy. The additional Information Technology professionals will ensure that the Maryland Aviation Administration is in a position to meet the advances in Information Technology.

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

ITEM: 13-GM (Cont.)

DBM REMARKS: The Secretary of the Department of Budget and Management has certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request, 55.1 positions will have been approved within the Rule of 100 for FY2015.

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015

**SUPPLEMENTAL
REVISED**

GENERAL MISCELLANEOUS

ITEM: 14-GM **Agency Contact:** Carmina Perez-Fowler
410-767-8232
carmina.perezfowler@maryland.gov

DEPARTMENT/PROGRAMS: Executive Department – Office of Minority Affairs

FUND SOURCE: 100% General

APPROP. CODES: D15.A0503

AMOUNT: N/A

DESCRIPTION: Request to add 1 full-time equivalent position as a contractual conversion, pursuant to 7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 100 (Budget Bill for 2015). This latter provision enables the Board of Public Works to authorize the creation of up to 100 positions within the Executive Branch (“Rule of 100”).

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries & Wages</u>
1	Administrative Officer III	18/14	<u>\$71,399</u>
Total	1		\$71,399

REQUESTING AGENCY REMARKS: The Governor’s Office of Minority Affairs is requesting one additional position to perform monitoring and compliance duties relating to the Minority Business Enterprise (MBE) Program, including without limitation, collecting, analyzing, and monitoring compliance of the MBE Program requirements by each of the licenses for Video Lottery Terminal (VLT) Facilities. Currently, there are six approved VLT facilities in Maryland: Hollywood Casino Perryville (Cecil County), Ocean Downs (Worcester County), Maryland Live Casino (Anne Arundel County), Rocky Gap (Allegheny County), Baltimore Horseshoe (Baltimore City), and MGM (Prince George’s County). The incumbent shall also perform any other related duties as assigned.

**SUPPLEMENTAL
REVISED**

**Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015**

ITEM: 14-GM (Cont.)

Administrative Officer III – This position is critical in supporting GOMA’s compliance responsibilities. Consistent and ongoing monitoring of VLT MBE activity by a permanent position is required to ensure that GOMA meets its VLT statutory reporting and compliance obligations. In addition, the level of detail and complexity of the VLT operations also support adding this position.

DBM REMARKS: The Secretary of the Department of Budget and Management has certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request and the previous agenda item, 56.1 positions will have been approved within the Rule of 100 for FY2015.

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Hand Carried
Revised**

**Supplement B
Department Of Budget And Management
ACTION AGENDA
January 7, 2015**

GENERAL MISCELLANEOUS

ITEM: 15-GM Agency Contact: T. Eloise Foster
410-260-7041

DEPARTMENT: Budget and Management (DBM)

FUND SOURCES: (\$197,805,188) General Funds
(\$7,450,000) Special Funds

APPROP. CODES: See Backup

AMOUNT OF REQUEST: (\$205,255,188)
(See Backup for a summary by
Department/Agency)

DESCRIPTION: Under the provisions of §7-213(a), State Finance and Procurement Article, the Governor, with the approval of the Board of Public Works, may reduce, by not more than 25%, any appropriation the Governor considers unnecessary.

REQUESTING AGENCY REMARKS: The Backup to this Item, for the Board’s approval, is the Governor’s list of reductions for fiscal year 2015, by Department and Independent Agency. Consistent with the provisions of §7-213(b) of the State Finance and Procurement Article, no appropriations have been reduced for the payment of the principal and interest on State Debt, public schools mandated funding (including the School for the Deaf and the School for the Blind), or the salary of a public officer during the term of office. No reduction exceeds 25% of the appropriation.

The backup sets out the total amount of the reductions for each Agency.

Reversion amounts, revenues and fund balance transfers are shown for informational purposes. These actions will not be part of the reductions to be approved by the Board.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Summary of Proposed January 7 BPW Additional Reductions - REVISED

Agency Code	Reduction Item	Reduction Recommendation	General Fund Reduction	Fund Balances/ Other
A15	Aid to Civil Divisions Disparity Grant	Fund Disparity Grant at the Fiscal Year 2014 level.	(7,989,089)	
D13	Energy Administration Strategic Energy Investment Fund - Fund Balance Transfer	Transfer balance available in the Strategic Energy Investment Fund to the General Fund		6,000,000
	Jane E. Lawton Conservation Loan Program Fund - Fund Balance Transfer	Transfer balance available in the Jane Lawton Fund to the General Fund		3,000,000
D15	Governor's Office - Boards and Commissions Police Aid	Fund police aid to local jurisdictions at the Fiscal Year 2014 level.	(558,051)	
D18	Governor's Office for Children Grants and Operating Expenses	Eliminate \$75,000 in funding for anti-hunger grants and \$9,000 for various administrative expenses including travel and office supplies.	(84,000)	
D28	Maryland Stadium Authority	Authorize receipt of rent payment to the State approved by Stadium Authority.		3,000,000
D38	State Board of Elections Rent	Reduce overbudgeted rent costs.	(21,000)	
	Fund Swap	Reduce general funds and substitute special funds from fees related to campaign finance documents.	(109,000)	
D40	Planning Fund Swap	Reduce general funds and substitute excess special funds in the Parcel Mapping Fund to cover certain operating expenses.	(200,000)	
	Battle of Brooklyn Research	Eliminate funding for research on the Battle of Brooklyn as project cannot be pursued at this time.	(131,694)	
F50	Information Technology Equipment Lease Purchase	Reduce equipment funding based on lease repayment schedule for FY 2015.	(244,000)	

Agency Code	Reduction Item	Reduction Recommendation	General Fund Reduction	Fund Balances/ Other
	Contract Savings	Use fiscal year 2014 encumbered funds for GIS contractual services, saving general funds.	(100,000)	
K00	Natural Resources			
	Program Open Space - Fund Balance Transfer	Transfer unencumbered special fund balance for both State-side and local Program Open Space projects to the General Fund.		11,800,000
	Waterway Improvement Fund - Transfer	Transfer balance available in the Waterway Improvement Fund to the General Fund. No impact on current year projects.		2,000,000
L00	Agriculture			
	Bay Restoration Fund - Fund Balance Transfer	Transfer surplus special funds from the Bay Restoration Fund to the General Fund.		1,375,000
M00	Health and Mental Hygiene			
	Laboratories Administration	Reduce funding to reflect a delay in the opening of the new facility until January 2015.	(1,069,696)	
	Community Services Reimbursement Rate Commission	Eliminate funding for the Community Services Reimbursement Rate Commission, as the Commission has not been operational since January 2014.	(106,680)	
	Behavioral Health - Psychiatrist Rates	Reduce psychiatrist Evaluation & Management (E&M) reimbursement rates from 100% to 87% of Medicare effective April 2015.	(685,000)	
	DDA and Mental Health Provider Rates	Reduce developmental disabilities and mental health provider rate increases from 4% to 2%, effective January 2015.	(8,400,000)	
	Medicaid - Provider Rates	Reduce all FY 2015 provider rate increases for Medical Day Care, Personal Care, and Private Duty Nursing, Home and Community Based Options, and Community First Choice by 50% effective January 1, 2015.	(650,000)	
	Medicaid - Physician Rates	Reduce physician Evaluation & Management (E&M) reimbursement rates from 100% to 87% of Medicare effective April, 2015.	(9,000,000)	

Agency Code	Reduction Item	Reduction Recommendation	General Fund Reduction	Fund Balances/ Other
	Nursing Homes - Rates	Reduce nursing home rate increase which took effect January 1, 2015 to 1%, effective January 1, 2015.	(2,000,000)	
	Pharmacy Reimbursements	Reduce pharmacy dispensing fees as part of the transition to a new pharmacy reimbursement methodology.	(101,823)	
	Local Health Grants	Fund State-funded grants to local health departments at fiscal year 2014 level.	(5,923,665)	
	Academic Health Centers	Fund special funded cancer research grants at FY 2013 levels and substitute those special funds for general funds in Medicaid.	(7,450,000)	
	Behavioral Health - Fund Swap	Reduce general funds and substitute special funds from the Community Health Resources Commission to cover behavioral health services for the uninsured population.	(3,000,000)	
	Board of Nursing - Fund Balance Transfer	Transfer surplus fund balance from licensing fees to the General Fund.		2,500,000
	Board of Pharmacists - Fund Balance Transfer	Transfer surplus fund balance from licensing fees to the General Fund.		1,600,000
	Board of Physicians - Fund Balance Transfer	Transfer surplus fund balance from licensing fees to the General Fund.		1,800,000
	Uncompensated Care Savings	Assumed savings to Medicaid from a reduction in hospital rates as the result of a reduction in hospital uncompensated care costs (contingent reduction).		8,000,000
	Maryland Health Insurance Plan - Fund Balance Transfer	Use the non-federal portion of the remaining MHIP fund balance to support increased Medicaid enrollment, including former MHIP enrollees. This still allows funding to cover the reinsurance costs for Qualified Health Plans in calendar Year 2015 and the run out costs of MHIP (contingent reduction).		45,000,000

Agency Code	Reduction Item	Reduction Recommendation	General Fund Reduction	Fund Balances/ Other
P00	Labor, Licensing, and Regulation Mortgage Lender-Originator Fund - Fund Balance Transfer	Transfer portion of the balance in the Mortgage Lender-Originator Fund to the General Fund.		3,000,000
R00	State Department of Education Salary Savings	Achieve salary savings from increasing turnover expectancy to reflect turnover experience in the Department.	(441,000)	
	Aid to Education	Align funding with projected spending based on lower actual experience within the Out of County Placement and Montgomery County Optional Library Retirement grant programs		1,400,000
R00	Children's Cabinet Fund Care Management Entity	Align funding with utilization of Care Management Entity slots.	(591,000)	
R13	Morgan State University Proportional Reduction	Reduce funding to reflect University's proportional share of a total reduction to higher education.	(620,770)	
R14	St. Mary's College of Maryland Proportional Reduction	Reduce funding to reflect College's proportional share of a total reduction to higher education.	(152,556)	
R30	University System of Maryland Proportional Reduction	Reduce funding to reflect USM's proportional share of a total reduction to higher education.	(8,929,898)	
	Targeted Reduction	Reduce positions, support for facilities renewal, student and academic services, and administrative support.	(7,600,000)	
R62	Maryland Higher Education Commission Community Colleges	Reduce growth in community college funding by 50% - \$6.6 million reduction in funding under the Cade formula and a \$200,000 reduction in other special community college small grants.	(6,800,000)	
	Regional Higher Education Centers	Reduce State funding for the Regional Higher Education Centers.	(600,000)	

Agency Code	Reduction Item	Reduction Recommendation	General Fund Reduction	Fund Balances/ Other
	Health Personnel Shortage Incentive Grant Program	Transfer fund balance accumulated through the end of FY 2014 to the General Fund.		1,700,000
R95	Baltimore City Community College Reduction	Reduce funding to reflect proportional share of a total reduction to higher education.	(296,776)	
	Fund Balance Transfer	Transfer a portion of the fund balance to the general fund.		4,000,000
S00	Housing and Community Development Fund Swap	Reduce general funds and substitute special funds for expenses associated with the headquarters move to New Carrollton.	(1,411,000)	
T00	Business & Economic Development CyberMaryland Investment Incentive Tax Credit Program	Reduce the cybersecurity tax credit by \$3.5 million. Leaves \$1.5 million remaining for tax credits in fiscal year 2015 from revised appropriation and prior fund balances	(3,500,000)	
	Tourism Development Board	Fund the Maryland Tourism Development Board at the fiscal year 2014 level (\$9.5 million).	(1,000,000)	
U00	Environment Fund Swap and Lease Savings	Reduce general funds for operating expenses and substitute special funds available in the Oil Control Program, and reduce funding for lease purchase payments related to computer upgrades.	(261,000)	
U10	Maryland Environmental Service Unearned Revenues	Return unearned revenues from user agencies to the General Fund after MES project contingency funds are replenished.		642,304

Agency Code	Reduction Item	Reduction Recommendation	General Fund Reduction	Fund Balances/ Other
W00	State Police Helicopter Replacement Fund - Fund Balance Transfer	Transfer remaining balance in the Helicopter Replacement Fund to the General Fund as funds are no longer needed for helicopter replacement.		300,000
Y01	State Reserve Fund Rainy Day Fund	Reduce allocation to the Rainy Day Fund as less funding is required to maintain reserve of 5% of revenues due to downward revision in revenue estimates. This action maintains a fund balance that is 5% of revenues.	(4,928,499)	
	Statewide Items			
	Unemployment Insurance Fund Balance Transfer	Transfer a portion of the balance available in the State Unemployment Insurance Fund to the General Fund.		4,000,000
	Local Income Tax Reserve Fund Balance Transfer	Transfer a portion of the balance in the fund, to be repaid in a subsequent fiscal year as specified in the BRFA. The balance in the fund at the end of November is almost \$250 million.		65,000,000
	Voluntary Separation Program / Vacant Position Abolition	Implement a voluntary separation program similar to the program in 2010 and abolish a portion of the positions vacated by employees. Additionally, abolish general fund positions to generate \$30 million in annual savings. These two actions should result in the abolition of more than 1,000 positions from State Government. As the exact reductions from these actions are not known at this time, the savings will be implemented at a subsequent Board of Public Works Meeting.		37,500,000
	TOTAL		(84,956,197)	203,617,304

ITEM: 15-GM (Cont.)

General Fund Agency Reductions

	<u>Working Appropriation</u>	<u>2% Reduction</u>	<u>Additional Reductions</u>	<u>TOTAL</u>	<u>%</u>
Payments to Civil Divisions of the State	163,455,826		7,989,089	7,989,089	4.9%
General Assembly of Maryland	82,328,405		0	0	0.0%
Judiciary	429,945,610		0	0	0.0%
Office of the Public Defender	96,356,457	1,927,129	0	1,927,129	2.0%
Office of the Attorney General	17,407,215	348,144	0	348,144	2.0%
Office of the State Prosecutor	1,435,438	28,708	0	28,708	2.0%
Maryland Tax Court	609,330	12,186	0	12,186	2.0%
Board of Public Works	8,270,249	165,404	0	165,404	2.0%
Board of Public Works - PAYGO	1,100,000		0	0	0.0%
Executive Dept. - Governor	12,243,737	244,874	0	244,874	2.0%
Office of the Deaf & Hard of Hearing	363,066	7,261	0	7,261	2.0%
Dept. of Disabilities	3,090,073	61,801	0	61,801	2.0%
Executive Dept. - Boards & Commissions	103,526,989	183,620	558,051	741,671	0.7%
Secretary of State	1,945,051	38,901	0	38,901	2.0%
Historic St. Mary's City Commission	2,156,846	43,136	0	43,136	2.0%
Governor's Office for Children	1,898,176	37,963	84,000	121,963	6.4%
Interagency for School Construction	1,864,650	37,293	0	37,293	2.0%
Dept. of Aging	21,040,012	420,800	0	420,800	2.0%
Commission on Civil Rights	2,511,163	50,223	0	50,223	2.0%
Stadium Authority	14,746,000	294,920	0	294,920	2.0%
State Board of Elections	6,436,256	128,725	130,000	258,725	4.0%
State Board of Contract Appeals	668,775	13,375	0	13,375	2.0%
Dept. of Planning	22,935,361	258,707	331,694	590,401	2.6%
Military Dept.	12,174,533	243,490	0	243,490	2.0%
Veterans Affairs	8,364,198	167,283	0	167,283	2.0%
State Archives	2,131,467	42,629	0	42,629	2.0%

ITEM: 15-GM (Cont.)

General Fund Agency Reductions

	<u>Working Appropriation</u>	<u>2% Reduction</u>	<u>Additional Reductions</u>	<u>TOTAL</u>	<u>%</u>
MD Health Benefit Exchange	15,513,882	310,277	0	310,277	2.0%
Canal Place Authority	116,211	2,324	0	2,324	2.0%
Office of the Comptroller	83,874,736	1,677,494	0	1,677,494	2.0%
Treasurer	4,995,418	99,908	0	99,908	2.0%
Dept. of Assessments and Taxation	108,292,984	522,820	0	522,820	0.5%
Lottery & Gaming Control Agency	71,204,643	1,424,092	0	1,424,092	2.0%
Property Tax Assessment Appeals Board	1,067,450	21,349	0	21,349	2.0%
Dept. of Budget and Management	17,399,590	347,991	0	347,991	2.0%
Major Information Technology Fund	21,668,423	433,368	0	433,368	2.0%
Dept. of Information Technology	18,635,424	372,708	344,000	716,708	3.8%
Dept. of General Services	62,501,994	1,250,039	0	1,250,039	2.0%
Dept. of Natural Resources	51,014,045	1,020,280	0	1,020,280	2.0%
Dept. of Agriculture	27,567,964	490,660	0	490,660	1.8%
Dept. of Health and Mental Hygiene	4,091,470,033	25,448,100	38,386,864	63,834,964	1.6%
Dept. of Human Resources	627,536,992	6,578,440	0	6,578,440	1.0%
Dept. of Labor, Licensing and Regulation	45,507,540	910,150	0	910,150	2.0%
Dept. of Public Safety & Correctional Services	1,176,297,891	23,525,957	0	23,525,957	2.0%
MD State Dept. of Education	5,911,152,180	1,801,220	1,032,000	2,833,220	0.0%
MD Public Broadcasting Corporation	8,044,694	160,893	0	160,893	2.0%
MD Higher Education Commission	454,662,220	2,059,900	7,400,000	9,459,900	2.1%
State Support for Higher Education	-	-	-	-	-
University System of Maryland	1,189,949,592	23,798,992	16,529,898	40,328,890	3.4%
Morgan State University	82,153,363	1,643,067	620,770	2,263,837	2.8%
Baltimore City Community College	41,335,121	826,702	296,776	1,123,478	2.7%
St. Mary's College of Maryland	18,698,218	373,964	152,556	526,520	2.8%
MD School for the Deaf	30,002,117		0	0	0.0%
Dept. of Housing & Community Development	9,706,075	194,121	1,411,000	1,605,121	16.5%

ITEM: 15-GM (Cont.)

General Fund Agency Reductions

	<u>Working Appropriation</u>	<u>2% Reduction</u>	<u>Additional Reductions</u>	<u>TOTAL</u>	<u>%</u>
MD African-American Museum Corp.	2,000,000	40,000	0	40,000	2.0%
Dept. of Business & Economic Development	79,407,204	1,050,880	4,500,000	5,550,880	7.0%
Technology Development Corporation	19,073,192	381,463	0	381,463	2.0%
Dept. of the Environment	34,699,997	693,999	261,000	954,999	2.8%
Dept. of Juvenile Services	284,017,203	5,680,344	0	5,680,344	2.0%
Dept. of State Police	247,545,867	4,950,917	0	4,950,917	2.0%
Debt Service	140,000,000		0	0	0.0%
State Reserve Fund	19,713,999		4,928,499	4,928,499	25.0%
TOTAL	16,015,831,145	112,848,991	84,956,197	197,805,188	1.2%
				VSP / Vacant Positions 37,500,000	
				Reversions 1,400,000	
				Revenues 3,642,304	
				Transfer - BRFA 108,075,000	
				Contingent Reductions - BRFA 53,000,000	
				TOTAL	401,422,492

Special Fund Agency Reductions

	<u>Working Appropriation</u>	<u>2% Reduction</u>	<u>Additional Reductions</u>	<u>TOTAL</u>	<u>%</u>
Dept. of Health and Mental Hygiene	1,333,085,886		7,450,000	7,450,000	0.6%

Supplement C
University System Of Maryland
ACTION AGENDA
January 7, 2015

Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

1-C-OPT. UNIVERSITY OF MARYLAND, BALTIMORE
Construction Contract Renewal Option

Contract ID: On Call Construction Management at Risk Services for
University of Maryland Baltimore, RFP #87305 BS

Contract Approved: USM Item 1-C (02/20/2013)

Contractors:

Barton Malow Company
Baltimore, MD 21201

Lewis Contractors, LLC
Owings Mills, MD 21117

Gilbane Building Company
Laurel, MD 20707

Plano-Coudon, LLC
Baltimore, MD 21230

J. Vinton Shafer & Sons, Inc.
Abingdon, MD 21009

Whiting-Turner Contracting Co.
Baltimore, MD 21286

Jeffrey Brown Contracting, LLC
Towson, MD 21286

Contract Description: Provide Construction Management at Risk Services during pre-construction and construction phases for construction projects on an On Call basis for the University of Maryland Baltimore Service Center.

Option Description: First renewal option

Original Contract Term: 2/20/13 – 2/19/15 (w/ three 1-year renewal options)

Renewal Term: 2/20/15 – 2/19/16

Original Amount: \$20,000,000 estimated annually with no single project anticipated to exceed \$10,000,000

Option Amount: \$20,000,000 estimated annually

Procurement Method: Competitive Sealed Proposals

MBE Participation: 25%

**Supplement C
University System Of Maryland
ACTION AGENDA
January 7, 2015**

**1-C-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
*Construction Contract Renewal Option***

Performance Bond: 100% performance bond required for projects \$100,000 or greater

Requesting Institution Remarks: This is the first of three renewal options for the On Call CM contract. This On Call CM contract is used for renovation projects (dormitory renovations, lab renovations, and tenant fit-out projects) at UMB and the various campuses UMB serves as the Baltimore Regional Service Center. Renewal is recommended based on satisfactory contractor performance and MBE compliance. Task orders are issued on the basis of price competition among the seven On Call contractors. These firms must use the fixed hourly rates originally quoted during the renewal term. Task Orders exceeding \$1 million will be presented to the Board of Public Works for individual approval.

Fund Source: Various Institutional Funds

	<i>MD Tax Clearance</i>	<i>Resident Business</i>
Barton Malow Company	14-2749-1111	Yes
Gilbane Building Company	14-2750-1110	
J. Vinton Schafer & Sons	14-2751-1110	
Jeffrey Brown Contracting, LLC	14-2754-1111	
Lewis Contractors	14-2748-1010	
Plano-Coudon, LLC	14-2752-1111	
Whiting Turner Contracting Company	14-2753-1111	

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
January 7, 2015

Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

2-S-MOD. UNIVERSITY OF MARYLAND, BALTIMORE
Service Contract Modification

Contract ID: Support Staff Services for Institute of Human Virology
 IFB87355VP

Contract Approved: USM Item 2-S (02/20/2013)

Contractor: Metrica, Inc., San Antonio, TX 78216-4741

Contract Description: Staffing services and logistical support services for Institute of Human Virology in Haiti and Guyana.

Modification Description: Add work in support of the Institute of Human Virology in Haiti at the request of the Centers for Disease Control.

Original Term: 3/13/13 – 3/12/14 (w/ four 1-year renewal options)

Current Option Term: 3/13/14 – 3/12/15

Modification Term: No change

Original Amount: \$1,255,358

Option Amount: \$856,836

Modification Amount: \$400,000

Prior Modifications: \$1,378

Revised Total Option Amount: \$1,258,214

Original Procurement Method: Competitive Sealed Bid

MBE Participation: 0%

Performance Security: N/A

**Supplement C
University System Of Maryland
ACTION AGENDA
January 7, 2015**

**2-S-MOD. UNIVERSITY OF MARYLAND, BALTIMORE
*Service Contract Modification***

Requesting Institution Remarks: The University exercised the first renewal option on its own as the option amount was less than \$1,000,000. However, this modification to the first option year amount will increase the amount of the option year to above \$1,000,000 which requires Board of Public Works approval.

Fund Source: Federal Grant & Contract

Approp. Code: R30B21

Resident Business: No

MD Tax Clearance: 14-3141-0011

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED*

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

*Approved 2-to-0; Treasurer abstained.

Supplement C
University System Of Maryland
ACTION AGENDA
January 7, 2015

Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

3-GM. GENERAL MISCELLANEOUS

Recommendation: Approve the use of general-obligation bond funding for the following contracts totaling \$2,482,877.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

A. University of Maryland, College Park Severn Building

Description: Architectural/Engineering Services for Severn Building Remote Library Storage Facility

Procurement Method: Architectural Services
Award: WDG Architecture, PLLC
 Washington, DC

Amount: \$670,874.
Tax Compliance No.: 14-3073-0110

Resident Business: No

Fund Source: MCCBL 2013: Provide funds to design, construct, and equip a Remote Library Storage Facility Item 055

B. Coppin State University Science and Technology Center

1. Description: Scientific equipment
Procurement Method: Competitive Sealed Bids
Award: PerkinElmer Health Sciences
 Shelton, CT 06484-4794

Amount: \$80,304
MD Tax Clearance: 14-3036-1111

Resident Business: No

Fund Source: MCCBL 2013: Provide funds to furnish and equip the New Science and Technology Center Item 069

Supplement C
University System Of Maryland
ACTION AGENDA
January 7, 2015

3-GM. GENERAL MISCELLANEOUS (cont'd)

B. Coppin State University (cont'd)

2. *Description:* Scientific equipment
Procurement Method: Competitive Sealed Bids
Award: Agilent Technologies, Inc.
Wilmington, DE 19808
Amount: \$763,655
MD Tax Clearance: 14-3037-1111
Resident Business: No
Fund Source: MCCBL 2013: Provide funds to furnish and equip the New Science and Technology Center Item 069
3. *Description:* Scientific equipment
Procurement Method: Competitive Sealed Bids
Award: AB Sciex, LLC Redwood, CA 94065
Amount: \$543,850
MD Tax Clearance: 14-3038-1111
Resident Business: No
Fund Source: MCCBL 2013: Provide funds to furnish and equip the New Science and Technology Center Item 069
4. *Description:* Scientific equipment
Procurement Method: Competitive Sealed Bids
Award: Fisher Scientific Company, LLC
Pittsburgh, PA 15275
Amount: \$302,749
MD Tax Clearance: 14-2950-1111
Resident Business: No
Fund Source: MCCBL 2013: Provide funds to furnish and equip the New Science and Technology Center Item 069

**Supplement C
University System Of Maryland
ACTION AGENDA
January 7, 2015**

3-GM. GENERAL MISCELLANEOUS (cont'd)

B. Coppin State University (cont'd)

- 5. **Description:** Scientific equipment
- Procurement Method:** Competitive Sealed Bids
- Award:** Thomas Scientific
Swedesboro, NJ 08085
- Amount:** \$121,445
- MD Tax Clearance:** 14-2949-1110
- Resident Business:** No
- Fund Source:** MCCBL 2013: Provide funds to furnish and equip the New Science and Technology Center. Item 069

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement D
Department of Information Technology
ACTION AGENDA
January 7, 2015**

*Agency Contact: Brian Smith (410) 767-2490
Brian.Smith1@maryland.gov*

1-IT. DEPARTMENT OF LABOR, LICENSING AND REGULATION

Contract ID: DLLR-FY2015-021
ADPICS No.: P00B5400083

Description: COMPAS software operations and maintenance support

Award: MTW Solutions, LLC
Jefferson City, Missouri

Term: 6/1/2015 – 6/30/2018 (w/ two 1-year renewal options)

Amount: \$204,810 (three year base)
\$ 68,270 (option 1)
\$ 68,270 (option 2)
\$341,350 Total (5 years)

Procurement Method: Sole Source

MBE Participation: None

Incumbent: Bourtec Solutions, Inc. – Rolling Meadows, MD

Remarks: DLLR obtained COMPAS following a competitive bid process in the open market. COMPAS is a proprietary, certified Microsoft Windows 7-compatible software product produced by MTW Solutions. The product was configured and customized for DLLR.

DLLR now needs: maintenance of the COMPAS software, including bug fixes, security patches and enhancements; ongoing development of new features and functions for the COMPAS software system; and operational procedures to report problems and request enhancements. Only MTW Solutions can provide the necessary COMPAS operations and maintenance support to DLLR.

Fund Source: 100% Federal

Approp. Code: P00H0101

Resident Business: No

MD Tax Clearance: 14-2816-0001

BOARD OF PUBLIC WORKS	THIS ITEM WAS:		
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**Supplement D
Department of Information Technology
ACTION AGENDA
January 7, 2015**

*Agency Contact: Teresa Dantzler (410)767-0114
Teresa.Dantzler1@maryland.gov*

2-IT. MARYLAND STATE DEPARTMENT OF EDUCATION

Contract ID: Dell Pro Tablets
Information Technology Hardware
ADPICS No.: R00B5400031

Description: 140 Dell Venue 11 Pro tablets with docking stations and accessories
Award: Data Networks of America, Inc., Hunt Valley
Term: 1/8/2015 – 3/31/2015
Amount: \$281,820
Procurement Method: Intergovernmental Cooperative Purchase
*Univ. of Balt: Maryland Educational Enterprise Consortium
Contract No. UB-12-B-19-D2*

MBE Participation: None

Remarks: The Child Care Licensing Branch of MSDE’s Division of Early Childhood Development will use these Dell tablets to record licensing inspection results as part of the electronic licensing inspection system, which has been in Statewide operation since 2011. These 140 tablets will replace 140 existing laptops that were procured in late 2010, but are no longer under warranty and are beginning to fail. Licensing Branch personnel will use the Dell tablets, which will be loaded with purpose-built licensing inspection software, to record and store inspection findings, which will then be uploaded to an Internet portal for public viewing.

All child care inspections are conducted electronically. As of the end of October 2014, there were 9,634 licensing child care programs, each of which must be inspected at least annually to assess compliance with COMAR. In addition, each entity applying for a child care license must undergo a pre-licensing inspection, and every complaint against a licensed program is investigated through an on-site inspection. Annually, approximately 30,000 licensing inspections (all inspection types across all licensed programs) are conducted through the use of portable electronics.

Fund Source: 100% Federal
Approp. Code: A0110
Resident Business: Yes
MD Tax Clearance: 14-2844-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

January 7, 2015

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Real Property	48 – 56
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Gary Lockett (410) 385-4833
Glockett2@marylandports.com

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 514215
Cruise Terminal Secure Corridor Conversion, New
Exterior Doors and Supplemental Power at South
Locust Point Marine Terminal
ADPICS NO. P514215

CONTRACT DESCRIPTION: This contract consists of enclosing approximately 6,400 square feet of the canopy walkway area at the south east perimeter of the existing Cruise Terminal building and installing new exterior doors on the north and east facades.

AWARD: J.A. Argetakis Contracting Company, Inc.
Baltimore, MD

AMOUNT: \$2,281,482

TERM OF CONTRACT: 180 Work Days from Notice to Proceed

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

J.A. Argetakis Contracting Company, Inc. \$2,281,482
Baltimore, MD

JLN Construction Services, LLC \$2,312,826
Baltimore, MD

W.M. Schlosser Company \$2,466,000
Hyattsville, MD

Plano-Coudon, LLC \$2,472,003
Baltimore, MD

Warwick Supply & Equipment Co., Inc. \$2,772,785
Sparks, MD

MBE PARTICIPATION: 20%

ITEM: 1-C (Continued)

BPW – 01/07/2015

VSBE PARTICIPATION: 2%

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of the Contract Amount.

REMARKS: The Engineer’s Estimate for this contract was \$1,742,451.00.

This Solicitation was advertised on eMaryland Marketplace (eMM). Direct solicitation was made to the Governor’s Office of Minority Affairs (GOMA), Maryland Minority Contractors Association (MMCA), and Maryland/Washington Minority Contractors Association (MWMCA). Five (5) responsive and responsible bids were received.

At the time of the bid opening, JLN Construction’s bid was announced as the apparent low bid. After preparing a final bid tabulation, as part of the review for responsiveness and responsibility, it was discovered that J.A. Argetakis’s bid price needed to be confirmed/clarified because their price appeared to have mathematical or computation errors. Pursuant to COMAR21.05.02.12C(1), J.A. Argetakis Contracting Company, Inc. was allowed to submit a recalculation of its bid to correct errors in extending unit prices and mathematical errors. The corrected bid rectified errors that were clearly evident on the face of the company’s original bid form, and J.A. Argetakis is recommended as the lowest responsive and responsible bidder.

MPA has chosen to accept this bid, even though it is 31% higher than the Engineer’s Estimate. Analysis of all bids received showed similarities in higher prices for securing the work site and adjusting work schedules around the cruise line schedules. This is an important project to move forward as it directly affects revenues and cruise passenger customer satisfaction.

Contract work includes the installation of a new 1000 kVA transformer, a 1200 Amp switchboard at the existing Hi-mast pole HM-39, a new main distribution panel at the East canopy walkway area at the perimeter of the existing Cruise Terminal building and the relocation of the existing generator from the courtyard on the north side of the Cruise Terminal building to the parking lot.

FUND SOURCE: 100% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03D002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-2918-1111

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Gary Lockett (410) 385-4833
Glockett2@marylandports.com

BPW – 01/07/2015

REVISED

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 2-C

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 514811
Building Repairs, Agency Wide
ADPICS NO. P514811

CONTRACT DESCRIPTION: This contract is task-order based for building repair work to be performed at the Administration's terminals in Baltimore, Maryland.

AWARD: Denver-Elek, Inc.
Essex, MD

AMOUNT: \$5,779,876

TERM OF CONTRACT: 1,250 Work Days from Notice to Proceed

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Denver-Elek, Inc. \$5,779,876
Essex, MD

Hawkeye Construction \$6,129,079
Baltimore, MD

Grunley Construction Company, Inc. \$6,328,922
Rockville, MD

JLN Construction Services, LLC \$6,656,090
Baltimore, MD

Brawner Builders, Inc. \$9,953,470
Hunt Valley, MD

MBE PARTICIPATION: 15%

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of the Contract Amount.

ITEM: 2 -C (Continued)**BPW – 01/07/2015****REVISED****REMARKS:** The Engineer's Estimate for this contract was \$5,500,000.

This solicitation was advertised in eMaryland Marketplace (eMM). Direct solicitation was made to the Governor's Office of Minority Affairs (GOMA), Maryland Minority Contractors Association (MMCA), and Maryland/Washington Minority Contractors Association (MWMCA). Five (5) responsive and responsible bids were received.

This contract provides for building repairs, such as metal siding and roof panel replacement, gutter and downspout repairs, overhead door repair and/or replacement, steel beam and column repairs and concrete masonry rehabilitation. To ensure that bids would be advantageous for the State, allowances were pre-determined for specific work such as plumbing, electrical, mechanical, steel, and concrete. The allowances were based on the agency's estimates of current usage, historical experiences, and future tasks anticipated, under this contract. In the original solicitation, all bidders were instructed to review the General Provisions (GPs) included in the IFB for important information concerning bidding requirements and conditions. The specific section referenced states that, "Where designated as estimated quantities, the quantities in the prepared bid schedule are approximate only. Payment to the Contractor will be made only for the actual quantities of work performed or materials furnished in accordance with the contract".

FUND SOURCE:	100% Special Funds Budgeted to MPA
APPROPRIATION CODE:	J03D002
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	14-2924-1111

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Anna Lansaw (410) 767-3763
ALansaw3@mta.maryland.gov

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 3-C

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-1296R
Ancillary Repair and Maintenance of Security and
Wireless Systems and Associated Equipment
ADPICS NO.: T1296R

CONTRACT DESCRIPTION: This is a task order-based contract for miscellaneous minor construction, repairs, and maintenance work for the MTA’s facilities located throughout the State. Work may include, but not be limited to, repairs, maintenance, additions, and modifications to existing control and communications systems, as well as systems installation work in accordance with supplied drawings and specifications.

AWARD:

Southern Improvement Company, Inc.
Hunt Valley, MD

Mona Electric Group, Inc.
Clinton, MD

Hawkeye Construction
Baltimore, MD

TERM OF CONTRACT: Five (5) Years from Notice to Proceed

AMOUNT: \$12,000,000 (Aggregate Amount NTE)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:	<u>Initial (Sample Task) Bid Amount</u>
Southern Improvement Company, Inc. Hunt Valley, MD	\$40,000
Mona Electric Group, Inc. Clinton, MD	\$43,656
Hawkeye Construction Baltimore, MD	\$43,980

ITEM: 3-C (Continued)**BPW – 01/07/2015****DBE PARTICIPATION:** 25%**PERFORMANCE SECURITY:** Performance Bond at 100% of Contract Amount**HIRING AGREEMENT ELIGIBLE:** No

REQUESTING AGENCY REMARKS: This solicitation was advertised on eMaryland Marketplace (eMM) and the MTA website on April 14, 2014. One hundred eighteen (118) potential bidders downloaded the solicitation, which was issued as an ancillary service contract to procure up to three (3) Ancillary Services contracts. A copy of the solicitation was forwarded the Governor's Office of Minority Affairs (GOMA) and the MTA's Office of Fair Practice (OFP) on April 23, 2014.

The initial task (Sample Task) is awarded to the lowest responsive and responsible bidder. The first task includes the procurement and installation of microphones to provide the MTA with the means of recording conversations of Centralized Control Center (CCC) personnel while on duty in the CCC.

The engineer's estimate for the initial task is \$48,988. The estimate is 18% higher than the lowest bid, and also higher than the second and third bids. The engineer's estimate was projected higher based on realistic assumption regarding the cost associated with the Sample Task. However, given the experience of the low bidder working in MTA's facilities and the fact that the contractor has a seasoned workforce currently working with the MTA, the company bid lower on the initial task. Secondary competition will be conducted on future tasks between the three awarded vendors.

The DBE goal established for this contract is 25%. The low bidder on the initial task committed to 25.3% participation. All contractors are committed to meet the 25% participation goal.

FUND SOURCE: 80% Federal Funds and 20% Special Funds Budgeted to MTA**APPROPRIATION CODE:** J05H0105**RESIDENT BUSINESS:** Yes

MD TAX CLEARANCE:	Southern Improvement Company	14-2373-0001
	Mona Electric Group, Inc.	14-2357-1111
	Hawkeye Construction	14-2374-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Anna Lansaw (410) 767-3796
ALansaw3@mta.maryland.gov

BPW -- 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION (Construction)

ITEM: 4-C-MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-1148-0640R
 Kirk Bus Division Fire Protection Upgrades
 ADPICS NO. CO316722

ORIGINAL CONTRACT APPROVED: DOT Agenda 12/19/2012, Item 1-C

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: BFPE International, Inc.
 Hanover, MD

MODIFICATION: This change order decreases the total contract value and is a final settlement of all changes and claims.

AMOUNT: -\$91,246

ORIGINAL CONTRACT AMOUNT: \$606,135

REVISED CONTRACT AMOUNT: \$514,890

PERCENTAGE DECREASE: -15%

ORIGINAL DBE PARTICIPATION: 32% (49.02% compliance)

TERM OF CONTRACT: 180 Calendar Days (Original)
 184 Calendar Days (Modification No. 1)
 181 Calendar Days (Modification No. 2)
 274 Calendar Days (Modification No. 3)

FUND SOURCE: 80% Special Funds / 20% Federal Funds Budgeted to MTA

REMARKS: This contract was for the installation of a fire alarm system for the Kirk Avenue location of the Maryland Transit Administration (MTA). The contractor, BFPE International, Inc., has completed the project under budget. Therefore, the MTA requests that the Board approve a modification to decrease the final contract value from \$606,135 to \$514,890. The contractor's final DBE compliance is 49.02%.

ITEM: 4-C-MOD (Continued)

BPW – 01/07/2015

APPROPRIATION CODE:

J05H0105

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$606,135	180 Calendar Days	12/19/2012	Initial contract approval
Modification #1	\$0	184 Calendar Days	08/29/2013	
Modification #2	\$0	181 Calendar Days	01/24/2014	
Modification #3	\$0	274 Calendar Days	09/05/2014	
Modification #4	-\$91,246	0 Calendar Days	01/07/2015	
Revised Contract Total	\$514,890	819 Calendar Days		

Norie Calvert (410) 545-0433
ncalvert@sha.state.md.us

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Construction)

ITEM: 5-C-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: FR1355129R
 HVAC Replacement at Frederick Shop
 ADPICS No.: CO316684

ORIGINAL CONTRACT APPROVED: DOT Agenda 10/16/13; Item 8-C

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Contract Modification No. 2 is to increase funds to cover the additional work needed to complete the upgrade/replacement of the HVAC at the Frederick Maintenance Shop in Frederick County.

CONTRACTOR: M&M Welding and Fabricating Inc
 Gaithersburg, MD

TERM OF CONTRACT: 10/28/2013 – 02/29/2016 (Original)

AMOUNT: \$66,008

ORIGINAL CONTRACT AMOUNT: \$1,338,000

REVISED CONTRACT AMOUNT: \$1,405,092

PERCENTAGE INCREASE: 4.93 % (Modification No. 2)
 5.01 % (Overall)

MBE PARTICIPATION: 14.72% (MBE Compliance 10.83%)

REMARKS: The purpose of this modification is to provide additional funding to allow the upgrade/replacement of the HVAC System in the Frederick Maintenance Shop. There are eight item included in this contract modification and they are Safety Fencing, Rock Excavation, Steel Bollards, Concrete Mix Change, Provide Wastewater Pump and Panel, Unmarked Utility Repairs, and Re-Wiring Furnace No. 6.

ITEM: 5-C-MOD (Continued)

BPW – 01/07/2015

FUND SOURCE: 100% Special Funds Budgeted to SHA
APPROPRIATION CODE: J02B0101
RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION–THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

ITEM: 5-C-MOD (Continued)**ATTACHMENT I**

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,338,000	10/28/13 – 02/29/16	10/16/2013, Item # 8-C	New Contract Award
Modification No. 1	\$1,084	10/28/13 – 02/29/16	DCAR 08/11/2014	Increase Contract Authority
Modification No. 2	\$66,008	10/28/13 – 02/29/16	01/07/2015, Item # 5 -C- MOD	Increase Contract Authority.
Revised Amount	\$1,405,092			

Norie Calvert (410) 545-0433
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REVISED

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Construction)

ITEM: 6-C-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: PG0915129
 HVAC Upgrades Using Geothermal Technology for
 the Administration's Laurel & Marlboro Facilities
 in Prince George's County
 ADPICS No.: CO316723

ORIGINAL CONTRACT APPROVED: DOT Agenda 02/05/2014; Item 3-C

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Modification No. 3 is to increase funds to cover the additional work needed to complete the HVAC upgrades (using geothermal technology) to the Laurel and Marlboro Facilities in Prince George's County.

CONTRACTOR: Towson Mechanical, Inc.
 Parkville, MD

TERM OF CONTRACT: 02/18/2014 – 06/30/2016 (Original)

AMOUNT: \$63,026

ORIGINAL CONTRACT AMOUNT: \$3,317,000

REVISED CONTRACT AMOUNT: \$3,446,105

PERCENTAGE INCREASE: 1.90 % (Modification No. 3)
 3.89 % (Overall)

MBE PARTICIPATION: 11.03 % (MBE Compliance 7.75%)

REMARKS: The purpose of this modification is to provide additional funding to allow the HVAC upgrades (using geothermal technology) to the Laurel and Marlboro Facilities in Prince George's County. A revised (larger) electrical service is required for the double wide, temporary office trailers. The original design anticipated a single 100 AMP panel for each trailer but each doublewide is two prewired trailers with a 100 AMP panel for each one, totaling four (4) panels, which requires a minimum 400 AMP service to power both trailers, along with larger materials and equipment including the transformer, cables, breaker, etc.

REVISED

BPW - 01/07/2015

CONTRACT MODIFICATION: (Construction)

ITEM: 6-C-MOD (Continued)

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION–THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

ITEM: 6-C-MOD (Continued)

REVISED

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$3,317,000	02/18/14 – 06/30/16	02/05/14, Item # 3-C	New Contract Award
Modification No. 1	\$29,744	02/18/14 – 06/30/16	DCAR 08/11/14	Added a provision for temporary shower facilities during Phase I work of the contract.
Modification No. 2	\$36,336	02/18/14 – 06/30/16	DCAR 11/18/14	Removal and disposal of unsuitable material discovered during excavation for a new geothermal HVAC system and for backfilling the trench with agreed upon backfill.
Modification No. 3	\$63,026	02/18/14 – 06/30/16	01/07/15, Item # 6-C-MOD	Revised electrical service and electrical equipment for HVAC upgrades.
Revised Amount	\$3,446,105			

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BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 7-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2010-12 G
 National Pollutant Discharge Elimination System
 (NPDES) Services, Statewide
 ADPICS NO.: SBCS1012G

CONTRACT DESCRIPTION: This is one (1) of eight (8) open-end task order contracts to provide National Pollutant Discharge Elimination System (NPDES) Services, Statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on December 4, 2014.

AWARD: EA Engineering, Science & Technology, Inc./
 A.Morton Thomas & Associates, Inc. (JV)
 Baltimore, MD

AMOUNT: \$6,000,000

TERM OF CONTRACT: 01/08/2015 – 01/07/2021

DBE PARTICIPATION: 25%

PROPOSALS:

	<u>Technical Proposal Rating (Max 720)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Rummel, Klepper & Kahl, LLP/ Tetra-Tech, Inc. Baltimore, MD	410.4	1	Contract A BPW Approval on 10/15/14
URS Corporation/ Century Engineering, Inc. Hunt Valley, MD	399.9	2	Contract B BPW Approval on 10/15/14
KCI Technologies, Inc. Sparks, MD	393.4	3	Contract C BPW Approval on 9/17/14

ITEM: 7-AE(Continued)**BPW – 01/07/2015****PROPOSALS (Continued)**

	<u>Technical Proposal Rating (Max 720)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
McCormick Taylor, Inc. Baltimore, MD	381.2	4	Contract D BPW Approval on 11/12/14
Dewberry Consultants, LLC/ WBCM, LLC Baltimore, MD	380.5	5	Contract E BPW Approval on 11/12/14
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	372.5	6	Contract F BPW Approval on 10/15/14
EA Engineering, Science & Technology, Inc./ A.Morton Thomas & Associates, Inc. Hunt Valley, MD	370.9	7	\$6,000,000 (Contract G)
Parsons Brinckerhoff, Inc. Baltimore, MD	359.7	8	Contract H BPW Approval on 10/15/14
Wallace Montgomery & Associates, LLP/ GeographIT, Inc. Hunt Valley, MD	344.6	9	N/A
Greenman-Pedersen, Inc./ Gannett Fleming Annapolis Junction, MD	330.7	10	N/A
ATCS, Inc./ Endesco, Inc. Annapolis, MD	322.4	11	N/A
Pennoni Associates, Inc. Baltimore, MD	317.4	12	N/A
Stantec Consulting Services Inc. Laurel, MD	308.1	13	N/A
Whitman, Requardt & Assoc., LLP Baltimore, MD	303.5	14	N/A
AECOM, Inc. Baltimore, MD	281.3	15	N/A
LimnoTech, Inc. Washington, DC	264.4	16	N/A

ITEM: 7-AE (Continued)

BPW – 01/07/2015

PROPOSALS (Continued)

	<u>Technical Proposal Rating (Max 720)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
AKRF, Inc. Hanover, MD	254.9	17	N/A
CDI-Infrastructure dba LR Kimball, Inc. Ebensburg, PA	241.9	18	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA’s web page. A total of eighteen (18) engineering consultant firms submitted technical proposals for this project.

Consultant shall provide engineering consulting services toward fulfilling the requirements of the National Pollutant Discharge Elimination System (NPDES) regulations and discharge permit conditions for Municipal Separate Storm Sewer Systems (MS4), stormwater construction activities, construction activity effluent limitations, Chesapeake Bay TMDL/MD Watershed Implementation Plan (WIP) and industrial point source discharges as defined by the Environmental Protection Agency (EPA) and the Maryland Department of Environment (MDE). Work assigned can include: civil and environmental engineering; Geographic Information System (GIS) and database management, administration and support; storm drain system, outfall and stormwater control inventory, inspection, remediation and design services; construction management and inspection; illicit discharge/connection inspection, sampling and elimination activities; water quality education programs, watershed sampling and monitoring programs; TMDL activities including but not limited to pollutant loading and reduction computations, coordinating watershed activities between internal and external partners, implementing traditional and innovative best management practices/programs and stormwater controls; developing, conducting and/or managing water quality related research activities; outfall stabilization and erosion repair; storm drain analysis and design; technical writing and report preparation; construction documentation and advertisement packages; and Computer Aided Drafting and Design (CADD), for SHA’s Office of Highway Development and/or the Office of Environmental Design, statewide.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESSES: Yes **MD TAX CLEARANCE:** 14-2281-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

Norie A. Calvert (410) 545-0433
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BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 8-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2011-02 F and N
 Survey and Engineering Services in Anne Arundel,
 Calvert, Charles and St. Mary’s Counties (District)5
 ADPICS NO.: SBCS1102F, SBCS1102N

CONTRACT DESCRIPTION: These are two (2) of five (5) open-end task order contracts to provide Survey and Engineering Services in District 5 (Anne Arundel, Calvert, Charles and St. Mary’s counties).

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on December 4, 2014.

AWARD: A. Morton Thomas & Associates, Inc Contract F
 Baltimore, MD
 Whitman, Requardt & Associates, LLP Contract N
 Baltimore, MD

AMOUNT: \$2,400,000 each (\$4,800,000 Grand Total)

TERM OF CONTRACT: 01/08/2015 – 01/07/2020

DBE PARTICIPATION: 27%

PROPOSALS:

	<u>Technical Proposal Rating (Max 536)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
URS Corporation Baltimore, MD	433.5	1	Contract C BPW Approved on 12/03/2014
The Wilson T. Ballard Company Owings Mills, MD	420.5	2	Contract D BPW Approved on 12/03/2014

ITEM: 8-AE (Continued)**BPW – 01/07/2015****PROPOSALS (Continued)**

	<u>Technical Proposal Rating (Max 536)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
STV Incorporated Baltimore, MD	415.6	3	Contract E BPW Approval on 12/17/2014
A. Morton Thomas & Associates, Inc Baltimore, MD	399.6	4	\$2,400,000 (Contract F)
Whitman, Requardt & Associates, LLP Baltimore, MD	398.0	5	\$2,400,000 (Contract N)
Stantec Consulting Services Inc. Laurel, MD	379.4	6	N/A
Development Facilitators, Inc./ Pennoni Associates, Inc. Baltimore, MD	331.9	7	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA's web page. A total of seven (7) engineering consultant firms submitted technical proposals for this project.

A total of twenty-five (25) firms responded to the advertisement soliciting Expressions of Interest. All twenty-five (25) firms were responsive and deemed acceptable for the performance of the required services. Three (3) Reduced Candidate Lists were developed, one (1) for each District involved; District 1 (Dorchester, Somerset, Wicomico and Worcester Counties), District 5 (Anne Arundel, Calvert, Charles and St. Mary's Counties) and District 7 (Carroll, Frederick and Howard Counties). Assignments were made with consideration to where firms were interested in performing services and a firm's location.

Consultant shall provide various survey and engineering services which includes, but is not limited to the following: topographical surveys, prepare metes and bounds right-of-way plats, provide hydraulic reviews and perform final design in conjunction with ongoing SHA planning, construction and/or special projects for SHA's District 5 consisting of Anne Arundel, Calvert, Charles and St. Mary's counties.

Projects "G", "H", and "J" for District 7 were approved by the BPW on April 16, 2014; Project "I" for District 7 was approved by the BPW on May 14, 2014 and Projects "A", "B", and "M" for District 1 and "K" and "L" for District 7 were approved by the BPW on June 18, 2014. Project "C" and "D" for District 5 were approved by the BPW on December 3, 2014 and Project "E" on December 17, 2014.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

ITEM: 8-AE (Continued)

BPW – 01/07/2015

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE: A. Morton Thomas & Associates, Inc 14-2667-1111
Whitman, Requardt & Associates, LLP 14-2668-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

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BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 9-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2011-10 C
 Inspection Services for Bridge Painting and
 Cleaning, Statewide
 ADPICS NO.: SBCS1110C

CONTRACT DESCRIPTION: This is one (1) of three (3) open-end task order contracts to provide Inspection Services for Bridge Painting and Cleaning, Statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on December 4, 2014.

AWARD: A. Morton Thomas & Associates, Inc./
 AECOM Technical Services, Inc. (JV)
 Baltimore, MD

AMOUNT: \$3,000,000

TERM OF CONTRACT: 01/08/2015 – 01/07/2021

DBE PARTICIPATION: 22%

PROPOSALS:

	<u>Technical Proposal Rating (Max 663)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Stantec Consulting Services Inc. Laurel, MD	453.9	1	Contract A BPW Approval on 12/17/14
Greenman-Pedersen, Inc. Baltimore, MD	399.8	2	Contract B BPW Approval on 12/17/14

ITEM: 9-AE (Continued)

BPW – 01/07/2015

PROPOSALS (Continued):

	<u>Technical Proposal Rating (Max 663)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
A. Morton Thomas & Associates, Inc./ AECOM Technical Services, Inc. Linthicum, MD	376.0	3	\$3,000,000 (Contract C)
Haks Engineers, Inc. Baltimore, MD	361.7	4	N/A
Amman & Whitney Consulting Engineers, P.C. Baltimore, MD	340.5	5	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA’s web page. A total of five (5) engineering consultant firms submitted technical proposals for this project.

The Consultant shall provide Field Inspection Services for Cleaning and Painting of Existing Steel Bridges, Statewide providing, but not limited to the following services: inspection services for the cleaning and painting operations of steel beam, steel girder, steel truss, bascule and swing span bridges over water, roadways and railroads; maintain documentation of inspection activities including maintenance of traffic, laboratory test analysis and waste hauling and disposal activities; ensuring each individual has their blood tested for lead and zinc protoporphyrin prior to assignment to a project and all follow-up testing as required by MOSH/OSHA; responsible for fit testing each individual prior to the start of work and provide the Administration a copy of the test results for each individual; and supply personnel with small tools such as respirators, full body protective clothing, rules, hard hats, reflective safety vest, hand levels, earplugs, goggles, safety harness, and waders.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA
APPROPRIATION CODE: J02B0101
RESIDENT BUSINESSES: Yes
MD TAX CLEARANCE: 14-3030-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

Gary R. Lockett 410-385-4833
Glockett2@marylandports.com

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 10-AE-MOD

MARYLAND PORT ADMINISTRATION:

CONTRACT ID: 513001A
 Miscellaneous Engineering Services
 Various Locations
 ADPICS No. CO316357

ORIGINAL CONTRACT APPROVED: DOT Agenda 10/03/2012; Item 2-AE

ORIGINAL PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act

CONTRACTOR: Moffatt and Nichol
 Baltimore, MD

MODIFICATION: Modification No. 1 provides additional funding for continuation of current and future project task-orders.

AMOUNT: \$1,150,000 NTE

ORIGINAL CONTRACT AMOUNT: \$3,000,000 NTE

REVISED CONTRACT AMOUNT: \$4,150,000 NTE

PERCENTAGE INCREASE: 38%

TERM OF CONTRACT: 10/04/2012 – 10/02/2017 (Original)
 01/08/2015 – 10/02/2017 (Modification No. 1)

MBE PARTICIPATION: 21.24 % (MBE Compliance 13.11%)

ITEM: 10-AE-MOD (Continued)

BPW – 01/07/2015

REMARKS: This task order based contract provides for miscellaneous engineering services, under the supervision of the MPA’s Director of Engineering or designee. Based on the expenditure rates for current and future task order consulting work, this additional funding is necessary to continue existing services and implement new task orders. The MPA has already begun the planning process to obtain the required approval from MDOT, to solicit for new consulting contracts for these services. However, it is anticipated that new awards will not be made until mid-2016. Although MBE Compliance is currently not at the desired level, the Contractor anticipates that MBE subcontractors will be fully utilized to create design plans and specifications, as it relates to wet basin infrastructure, inter-modal rail improvements, and other construction support services.

The current contract with M&N is vital to maintaining the current level of tasks, assignment of new tasks, and implementation of projects associated with the receipt of federal funding from the Transportation Investment Generating Economic Recovery (TIGER) discretionary grant program. The TIGER grant funds will allow the agency to assign new tasks designed to continue the dredging program initiatives, create a new rail line to enhance the delivery of goods and services into and out of the Port, develop storm water treatment/prevention techniques, and various other projects to be determined. In addition, the MPA will be better prepared to accept cargo from larger container ships coming into the Port via the planned expansion of the Panama Canal.

FUND SOURCE: 100% Special Funds Budgeted to MPA
APPROPRIATION CODE: J03D002
RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION–THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Suzette Moore – (410) 859-7792
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BPW- 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MODIFICATION: (Service)

ITEM: 11-S-MOD

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-SV-12-001 (FMIS BPO #MAASV12001)
 Comprehensive Advertising & Marketing Services
 at Baltimore/Washington International Thurgood
 Marshall (BWI Marshall) and Martin State (MTN)
 Airports in Anne Arundel and Baltimore Counties
 ADPICS NO.: CO316758

ORIGINAL CONTRACT APPROVED: DOT Agenda 10/19/2011; Item 12-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MODIFICATION: Modification No. 1 is to increase the contract value.

CONTRACTOR: CMGRP d/b/a Weber Shandwick
 Baltimore, MD

AMOUNT: \$700,000

ORIGINAL CONTRACT AMOUNT: \$3,600,000

REVISED CONTRACT AMOUNT: \$4,300,000

PERCENTAGE INCREASE: 19.44%

TERM OF CONTRACT: 12/21/2011 – 12/20/2015 (Original)
 02/01/2015 – 12/20/2015 (Modification No. 1)

ORIGINAL MBE PARTICIPATION: 13% (MBE Compliance 7.75%)

ITEM: 11-S-MOD (Continued)

BPW – 01/07/2015

REMARKS: The MAA markets BWI Marshall to airlines as a means to increase flights operating from BWI Marshall; to existing BWI Marshall passengers to increase usage of BWI-owned parking lots thereby increasing parking revenues; and to consumers to increase the number of passengers flying from BWI Marshall. Additional funding is needed because new airlines have started service at BWI Marshall and the MAA has committed to marketing efforts on their behalf. The additional marketing efforts are needed to launch recently announced nonstop service to Iceland by WOW Air; an additional nonstop to Frankfurt, Germany by Condor and a new nonstop service to Seattle by Alaska Airlines.

Contractor will meet the established MBE Goal by the end of the contract term.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00003

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 12-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-14-027
 Roof Inspection Program at Baltimore/Washington International Thurgood Marshall (Anne Arundel County) and Martin State (Baltimore County) Airports
 ADPICS NO.: MAAMC14027

CONTRACT DESCRIPTION: The contract provides for inspections of the existing roof coverings on the terminal building and other buildings owned by the Maryland Aviation Administration (MAA) to determine and provide recommendations for needed repair work or replacement at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports in accordance with the specifications.

AWARD: Engineering and Technical Consultants, Inc.
 Columbia, MD

TERM OF CONTRACT: 02/01/2015 – 01/31/2019
 Four years with one, 2-year renewal option

AMOUNT: \$284,236 NTE (4 years)
\$144,960 NTE (cost of 2-year option incl. 2% CPI)
 \$429,196 NTE (aggregate value including 2-year renewal option)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Engineering and Technical Consultants, Inc.
 Columbia, MD \$284,236

Gale Associates, Inc.
 Towson, MD \$438,138

LIVING WAGE ELIGIBLE: Yes

ITEM: 12-M (Continued)

BPW – 01/07/2015

MBE PARTICIPATION: 0%

PERFORMANCE SECURITY: Not applicable

REMARKS: This Solicitation was advertised on eMaryland Marketplace and on the MAA Website. eMaryland Marketplace directly notified 501 total prospective bidders, including 409 Small Business Enterprises and 54 Minority Business Enterprises. The solicitation was sent to the Governor’s Office of Minority Affairs and six minority business associations on September 3, 2014. MAA sent 15 direct solicitations to known roof inspection businesses. Nine sets of specifications and bid documents were sold. A total of two bids were received.

APPROPRIATION CODE: J06I0002

FUND SOURCE: 100% Special Funds Budgeted to MAA

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-3063-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Donna DiCerbo 410-537-7814
ddicerbo@mdta.state.md.us

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 13-M

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: 20150001
Maintenance, Repair & Inspection of Overhead,
Building & Toll Booth Doors

CONTRACT DESCRIPTION: This contract provides for the maintenance, repair and inspection of Overhead, Building & Toll Booth Doors for the Maryland Transportation Authority.

AWARD: Bob's Overhead Door Repair & Service, Inc.
Baltimore, MD

AMOUNT: \$311,975 NTE (3 years)
\$194,650 NTE (cost of 2-year option)
\$506,625 NTE (aggregate value including two-
year renewal option)

TERM OF CONTRACT: 01/19/2015 – 01/18/2018
Three years with one 2-year renewal option

PROCUREMENT METHOD: Competitive Sealed Bidding
(Small Business Reserve)

BIDS:

Bob's Overhead Door Repair
& Service, Inc.
Baltimore, MD \$506,625

Rolling Doors of Maryland, Inc.
Cockeysville, MD \$546,160

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

ITEM: 13-M (continued)

BPW - 01/07/2015

REMARKS: The Solicitation was advertised in eMaryland Marketplace. One hundred twenty-three (123) were notified for this project on eMaryland Marketplace; five (5) of which were MDOT Certified MBE's and twenty-one (21) of which were Small Business Enterprise firms and Two (2) of which were MBE and SBR certified.

100% of the work will be performed by a Certified Small Business.

FUND SOURCE: 100% Toll Revenue

APROPRIATION CODE: 29.10.02.01

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-2789-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Anna Lansaw 410-767-3763
alansaw3@mta.maryland.gov

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 14-M

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-8000-0456
 Light Rail Stations Parking Lots Snow & Ice
 Removal
 ADPICS NO. T80000456

CONTRACT DESCRIPTION: This Contract shall provide the MTA with equipment, operators and labors, as required to clean the roadways, parking areas and vehicle entrances on an “on-call” basis for snow removal at the MTA’s Light Rail locations.

AWARD: JLN Construction Services, LLC
 Baltimore, MD

AMOUNT: \$3,146,950

TERM OF CONTRACT: 01/08/2015 – 01/08/2019

PROCUREMENT METHOD Competitive Sealed Bidding
 (Single Bid Received)

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: Yes

REMARKS: This service is in support of the Light Rail System to ensure that snow and ice will be removed from twelve (12) Light Rail Station Parking Lot locations: Hunt Valley, Warren Road, Timonium, Lutherville, Mount Washington, North Avenue, Patapsco, Baltimore Highlands, Nursery Road, BWI Business Park, and Cromwell Stations.

The MTA contacted fifty (50) perspective contractors requesting reasons for not submitting bids for this procurement and found the following: twenty-three (23) contractors stated the scope of work was beyond their current capacity, thirteen (13) contractors stated that prior commitments would precluded their participation, and eight (8) contractors stated that the required services were too far away to accommodate the required response times in accordance with the IFB. The remaining contractors did not respond.

BPW - 01/07/2015

MAINTENANCE CONTRACT

ITEM: 14-M (Cont.)

In accordance COMAR 21.05.02.20 MTA negotiated with JLN Construction Services, LLC whom revised their initial bid from \$3,735,835 to \$3,146,835 (reducing their original bid by \$588,885). This contract had been previous advertised in June of 2014 and received a single bid in the amount of \$12,300,000. In the best interest of the State, MTA rejected the bid and advertised the procurement again.

MTA received a waiver from Maryland Works on 12/08/2014. The contract has a MBE goal of twenty-five percent (25%) with no sub-goals; the contractor is a certified MBE and qualified Small Business, therefore the MBE participation is 100%.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APROPRIATION CODE: J05H0104

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-2801-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**

WITH DISCUSSION **WITHOUT DISCUSSION**

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 15-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 5270911417
Operation of the Cambridge Creek Drawbridge
(#9008) in Dorchester County
ADPICS NO: 5270911417

CONTRACT DESCRIPTION: This contract consists of the operation of the Cambridge Creek Drawbridge (#9008) in Dorchester County.

AWARD: Duck's Nest, LLC.
Cambridge, MD

AMOUNT: \$324,000 NTE

TERM OF CONTRACT: 01/20/2015 – 12/31/2017

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Duck's Nest, LLC Cambridge, MD	\$324,000
Resort Support Services, Inc. Chestertown, MD	\$424,080

LIVING WAGE ELIGIBLE Yes

MBE PARTICIPATION: 0% (no sub-contractable items)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Nine (9) contractors were notified for this project on eMaryland Marketplace; two (2) of which were MDOT Certified MBE's

100% of the work will be performed by a Certified Small Business.

ITEM: 15-M (continued)

BPW – 01/07/2015

FUND SOURCE: 100% Special Funds Budgeted to SHA

APROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-2689-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 16-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 5492A51417SB
Highway Maintenance Contract Support for the
Administration's Annapolis Facility in Anne
Arundel County
ADPICS NO: 5492A51417

CONTRACT DESCRIPTION: This contract consists of highway maintenance contract support, brush cutting, landscaping, trash removal, mowing grass, snow removal, highway sign fabrication and highway, building and rest area maintenance for the Administration's Annapolis Facility in Anne Arundel County. SHA may extend this contract to other maintenance shops in District 5.

AWARD: Colossal Contractors, Inc.
Burtonsville, MD

AMOUNT: \$694,239 NTE

TERM OF CONTRACT: 01/20/2015 – 12/31/2017

PROCUREMENT METHOD: Competitive Sealed Bidding
(Small Business Reserve)

BIDS:

Colossal Contractors, Inc. Burtonsville, MD	\$694,239
Earn Contractors, Inc. Gaithersburg, MD	\$714,104
Merit Investment & Logistics, LLC Baltimore, MD	\$732.617
Service All, Inc. Mitchellville, MD	\$1,630,550

LIVING WAGE ELIGIBLE Yes

ITEM: 16-M (continued)

BPW – 01/07/2015

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. Thirty seven (37) vendors were notified for this project on eMaryland Marketplace; ten (10) of which were MDOT Certified MBE’s. Four (4) responsive bids were received.

Another bidder, Council Industries, Inc. (“Council”), requested to have their bid withdrawn because of apparent mistakes in their bid. SHA allowed Council to withdraw their bid.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 14-2911-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie Calvert - (410) 545-0433
ncalvert@sha.state.md.us

BPW – 01/07/2015

2nd Revision

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Maintenance)

ITEM: 17-M-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT NO & TITLE: 477D71414
 Install, Repair or Replace Traffic Barriers Various
 Locations in Carroll, Frederick, and Howard
 Counties (District 7)
 ADPICS NO.: CO316683

ORIGINAL CONTRACT APPROVED: DOT Agenda 08/22/2012; Item 11-M

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Modification No. 2 is to increase funds to cover the additional work needed for the continued maintenance and repairs of the guardrail systems in District 7.

CONTRACTOR: Guardrails, Etc., Inc.
 Baltimore, MD

TERM OF CONTRACT: 09/04/2012 – 12/31/2014 (Original)
 09/04/2012 – 02/28/2015 (Modification No. 1)
 01/08/2015 – 02/28/2015 (Modification No. 2)

AMOUNT: \$50,800

ORIGINAL CONTRACT AMOUNT: \$1,491,045

REVISED CONTRACT AMOUNT: \$1,541,845

PERCENTAGE INCREASE: 3.41%

MBE PARTICIPATION: 100%

REMARKS: The purpose of this modification is to provide additional funding to allow SHA to keep up with the maintenance and repairs of the guardrail systems in District 7. SHA often had to use multiple crews and has exceeded the estimated needs for these services. The current contract was to expire on 12/31/14 and was extended to 02/28/15 by DCAR

BPW – 01/07/2015

2nd Revision

CONTRACT MODIFICATION: (Maintenance)

ITEM: 17-M-MOD (Continued)

This action is necessary due to the fact that as part of its duties, SHA must provide labor, materials, and equipment necessary to perform all guardrail maintenance in Carroll, Frederick & Howard Counties.

SHA is requesting Board of Public Works (BPW) approval to increase this contract in order to allow us to continue to provide these critical services.

The MBE goal established for this contract was 0%; however, the prime contractor is a certified MBE therefore the MBE participation is 100%.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

ITEM: 17-M-MOD (Continued)

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,491,045	09/04/12 – 12/31/14	08/22/12, Item # 11-M	New Contract Award
Modification No. 1	\$0	09/04/12 – 02/28/15	DCAR 12/19/14	60 day time extension so Contract Mod No. 2 can go to 01/07/15 BPW meeting
Modification No. 2	\$50,800	01/08/15 – 02/28/15	01/07/15, Item # 17-M-MOD	Additional funds are needed to continue maintenance and repairs of the guardrail system in District 7.
Revised Amount	\$1,541,845			

BPW – 01/07/2015

Contact: Donna DiCerbo – (410) 537-7814
ddicerbo@mdta.state.md.us

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

LEASE/LANDLORD

ITEM: 18-LL MMC# 14-7028

MARYLAND TRANSPORTATION AUTHORITY

RECOMMENDATION: That the Board of Public Works approve the Maryland Transportation Authority (MDTA) leasing certain property. ~~and authorizing the unilateral right of the MDTA's Executive Director to approve the lease options without further BPW approval.~~

AUTHORITY: Transportation Article, Section §4-205; State Finance and Procurement Article §10-305, Annotated Code of Maryland

PROPERTY: Interstates [I-95], [I-395] and [I-895], (+/- 22.665 ac.)

LANDLORD: State of Maryland, Maryland Transportation Authority

TENANT (S): Multiple (12) Tenants (*See attached spreadsheet*)

SPACE TYPE: Right of Way and Airspace

LEASE TYPE: New

TERM OF CONTRACT: Five (5) years with one (1) five year renewal option

EFFECTIVE DATE: 02/02/2015

ANNUAL RENT: See attached spreadsheet- Reflects the 2014 (appraised) fair market value rental rate. Combined monthly rental rate is \$32,696.67, annual rate is \$392,132.31.

SPECIAL CONDITIONS: N/A

STATE CLEARINGHOUSE: N/A

REMARKS: The Baltimore City Interstate Division purchased the twelve airspace parcels with federal funds and as a result the leases are subject to Federal Highway Administration's (FHWA) Airspace Guidelines (23 CFR 710.43-710.407) and approval. The MDTA assumed the stewardship and management of land, columns, piers and subterranean footings, piles and restrictive covenants that apply to the properties under interstates [I-95], [I-895] and [I-395] by virtue of deed in April 1996, which is

LEASE/LANDLORD

ITEM: 18-LL (Continued.)

located in the (Baltimore City Land Records, Liber 5597/157). The FHWA guideline states, that State Department of Transportation (SDOT) may approve non-highway airspace leases where it has acquired sufficient legal right, title, and interest in the right-of-way of a highway on a Federal-aid system to grant such usage. Moreover, the guidelines state, that the MDTA may acquire, hold and dispose of property, including conveying leasehold interest in the name of the State, in any land, building, or other property; real or personal. Additionally, the guidelines state, a SDOT should always determine the fair market value of airspace, if federal funds have been used to acquire the highway right-of-way. The SDOT may receive fair market income from airspace leases, and use it for Title 23 (Transportation) purposes. The fair market rates are non-negotiable.

Board of Public Works (BPW) approval is requested for the initial five (5) year lease. ~~BPW approval is also requested to grant authority to the MDTA Executive Director to exercise the five year renewal option without further BPW approval. Upon expiration of the original five (5) year lease, the tenant has the option of notifying MDTA of the option to renew the lease for an additional five (5) years. The renewal rate will be subject to a “new” fair market rental rate. Any subsequent lease will be present to the BPW for approval.~~

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

- APPROVED* DISAPPROVED DEFERRED WITHDRAWN
- WITH DISCUSSION WITHOUT DISCUSSION

*Approved with requirement that MdTA seek Board approval to exercise renewal option.

Airspace Rental Spreadsheet

	Tenant	Address	Property Location	Acres	Property Use	*2014 - Fair Market Rental Monthly Amount	*2014 - Fair Market Rental Annual Amount	Comment
1	Canton Railroad (formerly Canton Trucking)	Block 6607-K Lot 10 1802 South Newkirk Street, Baltimore, Md 21224	Newkirk St. / Holabird Ave	1+	Maintenance and Storage Yard	\$ 795.00	\$ 9,540.00	
2	Rew Materials	2001 Race Street, Baltimore, Md 21230	Hanover St / Mccomas St / Race St	2.35	Office, Land, Warehouse-used for storage of building materials	\$ 4,348.00	\$ 52,176.00	
3	Baltimore City Dept Of Public Works	600 Abel Wolman Municipal Bldg.	HANOVER ST / MCCOMAS ST	0.83	Equipment Storage		\$ 1.00	*Public Entity
4	Baltimore City Dept Of Public Works	600 Abel Wolman Municipal Bldg.	Ramp J/Hanover Street	0.73	Equipment Storage-10 ft clearance of I95 required		\$ 1.00	*Public Entity
5	Potts And Callahan	500 W. 29th Street	Under I-95 / E. Of Old Annapolis Rd	5.5	Dirt Storage	\$ 7,975.00	\$ 95,700.00	
6	Potts And Callahan	500 W. 29th Street	Under I-95 / E. Of Old Annapolis Rd	4.4	Temp. Clean Dirt Storage-required 10 ft. clearance of I95	\$ 6,336.00	\$ 76,032.00	
7	Eastern Outdoor	Lot 3A Block 7774, 7115 Rockridge Road	I-95 / Georgetown Rd.	1.977	Utility line extension for Eastern Outdoors billboard sign	\$ 63.19	\$ 758.31	
8	Canton Railroad	1841 Newkirk Street	Holabird & NEWKIRK ST.	0.5328	Temp. storage and employee parking for equipment	\$ 852.48	\$ 10,000.00	
9	Otterbein Chs Swim Club	Block 901 Lot 22 824 Sharp Street	Hennietta St / Howard St	0.2648	Parking Tenant Club Members	\$ 234.00	\$ 2,808.00	
10	Maryland Stadium Authority	333 West Camden St. Suite 500, Baltimore, MD	Sharp / Cross / Ostend St	3.2	Camden Yard Parking	\$ 7,040.00	\$ 84,480.00	*Public Entity See note below
11	Himmelrich And Associates (Sharp, Spring Garden & Ostend)	1300 Sharp St. 1340 Smith Avenue, Suite 200 (Stockholm Ave)	Sharp / Ostend / Stockholm St	0.94	136 Parking Spaces & Truck access Lots 1 and 2	\$ 2,162.00	\$ 25,944.00	
12	Himmelrich And Associates (G Flat)	1340 Smith Avenue, Suite 200 (Ostend Street)	Stockholm / Howard St	1.94	Provides access to (Lot 1) for parking	\$ 3,686.00	\$ 44,232.00	
						\$ 32,696.67	\$ 392,132.31	
TOTAL ACRES						22.6646	TOTAL RENTAL AMOUNTS	

Transportation Authority by virtue of deed in April 1996. As per the 23 CFR 710.403; Federal Airspace Guidelines, it is required that the

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BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

LEASE/TENANT

ITEM: 19- LT

MARYLAND TRANSIT ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approve Maryland Transit Administration leasing a temporary facility for bus operations during the Kirk Bus Division Modernization Phase 2.

AUTHORITY: State Finance and Procurement Article, Section 10-305; Annotated Code of Maryland

PROPERTY: Show Room, (± 26,890 sq./ft.), 204 West Ware Street, Baltimore City, Maryland 21211

LANDLORD: South Remington Investor, LLC

TENANT: State of Maryland, Maryland Transit Administration

SPACE TYPE: Former Car Dealership (Commercial)

LEASE TYPE: New

TERM OF CONTRACT: 3 Years

EFFECTIVE DATE: 02/01/2015

ANNUAL TERM OF LEASE:

Years	Per Square Foot Amount	Monthly	Annual
2015	N/A	\$8,333.33	\$100,000.00
2016	N/A	\$8,583.33	\$103,000.00
2017	N/A	\$8,840.83	\$106,090.00

SPECIAL CONDITIONS: None

STATE CLEARINGHOUSE: N/A

ITEM: 19-LT (Continued)

BPW – 01/07/2015

REMARKS: Under this lease the Maryland Transit Administration (MTA) will assume the rental rate at triple net and paying for all the expenses including real estate taxes, utilities, insurance, maintenance, snow removal, etc., with annual increases by the Consumer Price Index (CPI). MTA will occupy the space as a temporary bus facility during the renovation of the MTA Kirk Bus Division Modernization

Phase 2. This lease is in conjunction with and is intended to run concurrently with the “Storage Lot Parking Lease” located at 2500 Huntington Avenue Baltimore, MD, which is also part of the MTA Kirk Bus Division Modernization Phase 2, and included as a separate Action Agenda item on this date. Market rent for 204 West Ware Street is \$67,200.00 annually per selected appraisal by Karen Belinko.

Prior to the appraisal, the owners set a market rate based on a property they were currently leasing around the corner from the subject property. Once MTA did get the appraisals, MTA re-negotiated the rates on both properties, and the owners agreed to reduce the rate on the Storage Lot which was significantly higher than the appraised value, but keep the Showroom rate the same. In addition, the owners had just purchased this property in September 2014 and was able to get financing based on the rentals rates given and required financing approvals to make any changes.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

George E. Fabula, Jr. (410) 767-3908

BPW – 01/07/2015

GFabula@mta.maryland.gov

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

LEASE/TENANT**ITEM:** 20-LT MMC# N/A**MARYLAND TRANSIT ADMINISTRATION**

RECOMMENDATION: That the Board of Public Works approve Maryland Transit Administration leasing a temporary facility for bus operations during the Kirk Bus Division Modernization Phase 2.

AUTHORITY: State Finance and Procurement Article,
Section 10-305; Annotated Code of Maryland

PROPERTY: Storage Lot, (± 4.0165 ac), 2500 Huntington
Avenue, Baltimore City, Maryland 21211

LANDLORD: Storage Lot, LLC

TENANT: State of Maryland, Maryland Transit Administration

SPACE TYPE: Former Car Dealership Commercial Lot

LEASE TYPE: New

TERM OF CONTRACT: 3 Years

EFFECTIVE DATE: 02/01/2015

ANNUAL TERMS OF LEASE:

Years / Months	Per Square Foot Amount	Monthly	Annual
2015 (First 7 mos.)	N/A	\$30,833.33	\$215,833.31
2015 (Final 5 mos.)	N/A	\$39,166.67	\$195,833.35
2016 (First 7 mos.)	N/A	\$39,166.67	\$274,166.69
2016 (Final 5 mos.)	N/A	\$39,416.67	\$197,083.35
2017 (First 7 mos.)	N/A	\$39,416.67	\$275,916.69
2017 (Final 5 mos.)	N/A	\$39,674.17	\$198,370.85

SPECIAL CONDITIONS: For the first seven months during construction and renovation of the temporary facility, the monthly rent is reduced to the appraised value of \$360,000. The monthly rent will increase to the \$470,000 during the time of occupancy and MTA will assume the rental rate at triple net with annual increases by the CPI.

STATE CLEARINGHOUSE: N/A

ITEM: 20-LT

BPW – 01/07/2015

REMARKS: Under lease the Maryland Transit Administration will be paying for all the expenses including real estate taxes, utilities, insurance, maintenance, snow removal. MTA will use this property as a temporary bus facility during the renovation of the MTA Kirk Bus Division Phase II. The lease will be for a period of three years and will be used for employee parking and store approximately 130 MTA buses. This lease is in conjunction with and is intended to run concurrently with the “Showroom Lease” located at 204 West Ware Street Baltimore, MD, which is also part of the MTA Kirk Bus Division Modernization Phase 2. Market Rent for 2500 Huntingdon Avenue is \$280,000 annually per selected appraisal per Karen Belinko.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore (410) 859-7792
smoore2@bwiairport.com

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY DISPOSITION

ITEM: 21-RP MMC# 13-3025

MARYLAND AVIATION ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approve the Maryland Aviation Administration disposing of property that is excess to the agency's needs.

AUTHORITY: State Finance and Procurement Article,
 Section 10-305; Annotated Code of Maryland

PROPERTY: Former Dugan Property, (±4.91 ac), 1758 Dorsey Rd.
 Hanover, MD 21076 in Anne Arundel County.

GRANTOR: State of Maryland, Maryland Aviation
 Administration

GRANTEE: Timbuktu, LLC

CONSIDERATION: \$ 994,000

APPRAISED VALUE: \$1,390,000 – George Peabody, Appraiser
 \$1,241,800 – Karen Belinko, Appraiser
 \$1,241,800 – William Caffrey, SHA Review
 Appraiser (Selected)

SPECIAL CONDITIONS: The fair market value of the property was subject to approval by the Federal Aviation Administration (FAA). An amount equal to eighty percent (80%) of the appraised value is due to the FAA as reimbursement. The FAA's portion of the disposal proceeds will be placed in escrow and will be eligible for other airport noise compatibility projects, or returned to the Airport Improvement Program (AIP) Trust Fund. The property is being sold subject to an aviation easement to the benefit of the State for the right of flight for the passage of aircraft in the airspace above the premises hereby conveyed.

LEGISLATIVE NOTICE: Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on May 6, 2014. The 45 day review period expired June 20, 2014.

STATE CLEARINGHOUSE: The Clearinghouse conducted an intergovernmental review of the project under MD20140106-0006 and has recommended to declare the property located at 1758 Dorsey Road, consisting of ± 4.91 acres, surplus to the State of Maryland, and to offer the property for public sale at the fair market value.

ITEM: 21-RP (Continued)

BPW – 01/07/2015

REMARKS: In 1992 the Maryland Aviation Administration acquired this site as part of the Voluntary Noise Acquisition Program. MAA purchased this property with contributions from FAA AIP grants and from the State of Maryland. MAA also signed and agreed to the FAA AIP grant assurances tied to these funds including Grant Assurance #31, which is “to assure that optimal use is made of the federal share of the proceeds from the disposal of noise land.” This requires the MAA to dispose of acquired noise land when the land is no longer needed for noise compatibility reasons.

In February 2008, the FAA provided formal Program Guidance Letter (PGL) 08-02 requiring an inventory, associated maps, and a strategic reuse plan for all acquired noise land parcels. The MAA obtained FAA approval of the Reuse Plan in June 2010 and will dispose this parcel as well as 189 other properties in four phases. After the MAA disposes of the land for its appraised fair market value (FMV), the federal share of the FMV of the land is declared as disposal proceeds.

This site was approved surplus on the BPW – 7/02/2014 meeting. An auction was held on September 9, 2014 which was unsuccessful as the bidding did not meet the reserve of \$993,400. A second auction was held on October 30, 2014 and had one active bidder. The bidding began at \$994,000 and concluded at \$994,000 which met the minimum reserve set at \$993,440. The bidder, Mr. Michael Stavlas was the high bidder.

The MAA proposes to dispose the subject property to Timbuktu, LLC through an auction of \$ 994,000 which is 80% of the appraised value.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

George E. Fabula, Jr.
gfabula@mta.maryland.gov

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY ACQUISITION

ITEM: 22-RP MTA Item# 01425

MARYLAND TRANSIT ADMINISTRATION: Purple Line Light Rail Project

RECOMMENDATION: That the Board of Public Works approve Maryland Transit Administration acquiring real property.

AUTHORITY: Transportation Article, Section 7-204 (d) (1)
Annotated Code of Maryland

PROPERTY: 8827 Brookville, (±1.17 ac), 8827 Brookville Road,
Silver Spring, Montgomery County

GRANTOR: United Therapeutics Corporation, a Delaware Corporation

GRANTEE: State of Maryland, Maryland Transit Administration

CONSIDERATION: \$3,900,000
(Estimated Relocation Cost is \$382,940)

APPRAISED VALUE: \$3,900,000 – Merit Real Estate Analysis, Inc.
Appraiser (Selected)
\$3,832,700 – Philip R. Lamb, Appraiser
\$3,900,000 – Willam T. Caffrey, Jr., Review
Appraiser (Selected)

SPECIAL CONDITIONS: None

FUND SOURCE: 80% Federal Funds, 20% Special Funds Budgeted to MTA

REMARKS: The subject property is required for the construction of MTA’s Purple Line Project located in Prince George’s County and Montgomery County, Maryland. The property consists of 51,127 sq. ft. and is improved with a light industrial building, currently used as office space, plumbing supply and facility maintenance shop. The owners of the property have agreed to MTA’s offer and have executed the Option Contract. The improved property will be demolished in the future once the construction contract is awarded for the project. The Purple Line will construct light rail vehicle storage tracks and support facilities for the Lyttonsville Storage Facility and relocate a portion of Lyttonsville Place road onto the property.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY ACQUISITION

ITEM 23-RP

MARYLAND TRANSIT ADMINISTRATION: Maryland Purple Line

RECOMMENDATION: That the Board of Public Works approve the following acquisitions for the consideration shown. These acquisitions are required to construct MTA’s Purple Line Project located in Montgomery County and Prince George’s County. The property owners have agreed to the consideration below and have signed the appropriate option contract.

Grantor	Street Address	Land Records	Size	Consideration	Appraisals**
MTA Item #01471 - Dorothy L. Stewart, Surviving T/E	8902 Talbot Avenue, Silver Spring, MD 20910	Map JP11 Block 3 Lot P5	131 Sq. Ft. Fee Simple 814 Sq. Ft. Temporary Construction Easement	\$12,900	\$9,595/Patrick B. Bowers \$12,900/Kathleen Kohler*
MTA Item #01457 - Hailu Shewaye	8904 Talbot Avenue, Silver Spring, MD 20910	Map JP11 Block 3 Lot 27	371 Sq. Ft. Fee Simple 899 Sq. Ft. Temporary Easement Area	\$27,593	\$15,170/Patrick B. Bowers \$23,700/Kathleen Kohler*

* Selected Fee Appraiser

** Reviewed and approved by William T. Caffrey, Jr., Chief, Appraisal Review Division, SHA

FUND SOURCE:

80% Federal Funds / 20% Special Funds Budgeted to MTA

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

George E. Fabula, Jr. (410) 767-3908
gfabula@mta.maryland.gov

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY ACQUISITION

ITEM 24-RP

MARYLAND TRANSIT ADMINISTRATION: Baltimore Red Line Project

REFERENCE: Perpetual Subterranean Easement Acquisitions

RECOMMENDATION: That the Board of Public Works approve the following acquisitions of perpetual subterranean easements for the consideration shown. The easements are required to construct MTA’s Red Line Project located in Baltimore City and Baltimore County. The property owners have agreed to MTA’s offer and have signed the appropriate option contract.

Owner	Street Address	Land Records	Easement Size	Consideration	Appraisers**
MTA# 00128 Mary C. German, Trustee	1114 Cooks Ln. Baltimore, MD 21229	Block 7993A Lot 049H Map 28, Sec. 05	± 152 sq. ft.	\$700	\$700/J. Ratliff* \$650/K. Kohler
MTA# 01167 John F. and Irma Rybczynski	2008 Fleet St. Baltimore, MD 21231	Block 1783 Lot 027 Map 02, Sec. 07	± 45 sq. ft.	\$850	\$850/Dumler* \$750/Peabody

* Selected Fee Appraiser

** Reviewed and approved by William T. Caffrey, Jr., Chief, Appraisal Review Division, SHA

FUND SOURCE: 80% Federal Funds / 20% Special Funds Budgeted to MTA

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

George E. Fabula, Jr. (410) 767-3908
gfabula@mta.maryland.gov

BPW – 01/07/2015

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

REAL PROPERTY ACQUISITION

ITEM 25-RP MTA # 00709

MARYLAND TRANSIT ADMINISTRATION: Baltimore Red Line Project

RECOMMENDATION: That the Board of Public Works approve Maryland Transit Administration acquiring real property.

AUTHORITY: Transportation Article, Section 7-204 (d) (1)
Annotated Code of Maryland

PROPERTY: 241 North Franklinton Road, LLC, (± 1.25 ac), 241 N. Franklinton Rd, Baltimore, Maryland

GRANTOR: 241 North Franklinton Road, LLC

GRANTEE: State of Maryland, Maryland Transit Administration

CONSIDERATION: \$1,160,800
(Estimated Relocation Cost is \$630,000)

APPRAISED VALUE: \$920,000 - Stephen Muller, Appraiser (Selected)
\$800,000 - George Peabody, Appraiser
\$920,000 - William T. Caffrey, Jr., Review Appraiser (Selected)

SPECIAL CONDITIONS: If owner is still in occupancy 90 days after BPW approval of purchase, owner begins payment of fair market rent and is responsible for all costs of maintenance & repair and required insurance.

FUND SOURCE: 80% Federal/ 20% Special Funds Budgeted to MTA

REMARKS: The subject property consists of a 1.25 acre site improved with a 50,000 sq. ft. industrial warehouse required for construction of a Red Line Operations and Maintenance Facility. The property owner rejected MTA’s \$920,000 offer and subsequently submitted an owner’s appraisal in the amount of \$1,330,000. Continued negotiations have now resulted in the owner signing Option Contract, in lieu of condemnation, for the total amount of \$1,160,800. The Administrative Settlement has been approved by the Federal Transit Administration. The improved property may be demolished in the future once the construction contract is awarded for the project.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISSAPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

Norie Calvert – 410-545-0402
Ncalvert@sha.state.md.us

BPW – 01/07/2015

REVISED

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY (ROAD) CONVEYANCE

ITEM: 26-RP MMC# 14-2438

STATE HIGHWAY ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approve the following road conveyance.

AUTHORITY: Transportation Article, Section 8-304, State Finance and Procurement Article, Section 10-305, Annotated Code of Maryland

PROPERTY: Cedar Lane, formerly MD 732-I: from Ramp No. 5 off MD 32, beginning at station point 133+50, running northerly to station point 153+27.67, located 0.02 miles south of Corina Court, including structure #13136, for a distance of 0.375 miles + or 1977.67 feet ± depicted on SHA Plat No. 59725 and 59726.

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Howard County, Maryland

CONSIDERATION: N.A

APPRAISED VALUE: N/A

SPECIAL CONDITIONS: None

LEGISLATIVE NOTICE: N/A

STATE CLEARINGHOUSE: N/A

REMARKS: Howard County will use this property as an integral part of their road way system. The road conveyance is being made to comply with conditions of a Road Transfer Agreement dated 04/23/1997 between SHA and Howard County.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Andrew J. Scott – 410-865-1095
ascott@mdot.state.md.us

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY DISPOSITION

ITEM: 27-RP MMC# 11-1061

THE SECRETARY OFFICE

RECOMMENDATION: That the Board of Public Works approve Maryland Department of Transportation disposing of property that is excess to the agency's needs.

AUTHORITY: Transportation Article, Section: §7 -101 (m) (3) and §8-309 (g); Annotated Code of Maryland

PROPERTY: Klitz, et al, (± 2.8402 ac), S/E quadrant of MD 355 interchange with Relocated Montrose Rd in Montgomery County

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Montgomery County, Maryland

CONSIDERATION: \$1,484,056

APPRAISED VALUE: N/A

SPECIAL CONDITIONS: N/A

LEGISLATIVE NOTICE: Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on 03/05/2013. The 45 – day review period expired 4/19/2013.

STATE CLEARINGHOUSE: N/A

ITEM: 27-RP (Continued)

BPW – 01/07/2015

REMARKS: In 1965, State Highway Administration (SHA) acquired the site for the MD 355 – Montrose/Randolph Road project in Montgomery County. It is now surplus to the agency’s needs. MDOT proposes to dispose of the subject property to Montgomery County government for a public use. The consideration was established pursuant to Transportation §8-309 (g), which allows the administration to convey surplus land to a local agency for a public purpose for an amount equal to the lessor of: 1) the appraised value of the land; or 2) the consideration that the Administration originally paid for the land, plus simple interest from the time of acquisition to the time of disposition and administrative costs (“Cost-plus”). SHA Appraisal Review Division estimated that the subject property’s fair market value would be \$15,587,600 based on similar dispositions (Levin property), so the consideration was determined to be cost-plus: \$1,484,055.69. The County intends to construct a police and fire station on the site with a certain mix of senior market-rate and senior affordable housing above the station, to serve planned development in the White Flint Area. The site is within a state and locally “Designated Transit Oriented Development”, under Transportation §7 -101 (m) (3). MDOT prioritizes assistance in Designated Transit Oriented Developments to support local development plans.

BOARD OF PUBLIC WORKS ACTION – THIS ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

June Hornick – (410) 865-1039
jhornick@mdot.state.md.us

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 28-GM

THE SECRETARY'S OFFICE

NATURE OF REQUEST: Submission of a request by the Department of Transportation (the “Department”), made by the Secretary of Transportation, for the adoption of resolutions authorizing the issuance and sale by the Department of its Consolidated Transportation Bonds, Series 2015 in an amount not exceeding \$350,000,000, at a public sale to occur on or before March 30, 2015, as determined by the Secretary, taking into account then current market conditions, such Bonds being authorized by Subtitle 2 of Title 3 of the Transportation Article of the Annotated Code of Maryland.

BOARD OF PUBLIC WORKS - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

Andrew J. Scott – (410) 865-1095
ascott@mdot.state.md.us

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL / MISCELLANEOUS

ITEM: 29-GM

THE SECRETARY OFFICE

RECOMMENDATION: That the Board of Public Works enter into a grant agreement – to be administered by Maryland Department of Transportation – for the following grant:

-Sailwinds Park Wharf Replacement. Provide a grant to the City of Cambridge to design and construct a replacement wharf on the Choptank River at the site of Sailwinds Park (Dorchester County. \$1,000,000 Maryland Consolidated Capital Bond Loan of 2014 (Chapter 463, Acts of 2014) Miscellaneous Grants Program (ZA00)

-Cambridge Marine Terminal Redevelopment. Provide funds to the Mayor and City Commission of the City of Cambridge for the design, construction, renovation, reconstruction, and capital equipping of improvements and redevelopment of the Cambridge Marine Terminal (Dorchester County) \$1,500,000 Maryland Consolidated Capital Bond Loan of 2013 (Chapter 424, Acts of 2013) Miscellaneous Grants Program (ZA00) Amended in 2014 by SB 152 Chapter 40.

MATCHING FUND: No match.

BACKGROUND:	Total project	\$6,500,000
	MCCBL (this action)	\$2,500,000
	MDOT	\$1,000,000
	DBED	\$500,000
	Local cost	\$2,500,000

REMARKS: In 2014, MDOT transferred the Cambridge Marine Terminal property to the City of Cambridge for economic development purposes (04/30/2014 BPW agenda; Item 7-RP). The city plans to reconstruct the wharf and bulkhead on the property, as part of the redevelopment project. To further support that effort, the Maryland General Assembly appropriated a total of \$2.5 million through the Maryland Consolidated Capital Bond Loan acts of 2013 and 2014. MDOT has also approved a Secretary’s Grant of \$1 million for the project and Department of Business and Economic Development intends to provide \$500,000.

MDOT is administering the funds on behalf of DGS and DBED, to be a single point of contact for the State on the project, utilizing the Maryland Port Administration to provide oversight.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Robert Schleigh 443-451-3971
rschleigh@mta.maryland.gov

BPW – 01/07/2015

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 30-GM

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: PL1003
Forest Mitigation Banking Credits
ADPICS NO.: PL1003

CONTRACT DESCRIPTION: Contracts with two forest mitigation banks are needed to comply with Maryland Forest Conservation Act mitigation requirements for capital projects in the MTA Capital Program. MTA must purchase forest conservation credits because mitigation requirements cannot otherwise be met on-site. The contracts will create a bank of approximately 82.52 acres.

AWARD: Old Marshall Hall Road (36.9 credits)
Accokeek, MD

Independence Farms (45.62 credits)
Dickerson, MD

AMOUNT: \$2,375,135 (Accokeek, MD \$1,097,775
Dickerson, MD \$1,277,360)

TERM OF CONTRACT: N/A

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: Under the Maryland Forest Conservation Act, if forest mitigation requirements cannot be met on-site project sponsors may purchase credits from the owners of existing forested land who in turn commit to retain the existing forest. This method for accomplishing mitigation requirements is more cost effective and less risky than afforestation. The inventory of available credits is limited and at risk of being purchased for private development projects, so it is prudent for MTA to secure credits for currently funded projects. The majority of the credits will be used for the Purple Line, and any excess credits may be used for other MDOT projects in Montgomery and Prince George's counties.

The recommended forest mitigation banks were selected based on size, cost per credit, and planting requirements. Seven previously approved mitigation banks, three in Montgomery County and four in Prince George's County, were identified (see attached table and map). MTA has determined that the two forest mitigation banks are acceptable and recommended.

ITEM: 30-GM (Continued)

BPW – 01/07/2015

FUND SOURCE: 80% Federal Funds / 20% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: No

MD TAX CLEARANCE:	Old Marshall Hall Road	14-3088-0111
	Independence Farms	
	Andrew Marchwicki	14-3085-0000
	Dana Worthington	14-3086-0000
	George Worthington	14-3087-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

January 7, 2015

	Pages
Construction Contract	1 and 2
Maintenance	3 and 4
General Miscellaneous	5 and 6
Real Property	7 thru 10
Leases	11 thru 21
Capital Grants and Loans	22 thru 41

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

BALTIMORE CITY COMMUNITY COLLEGE

Baltimore City Community College
Baltimore, MD

CONTRACT NO. AND TITLE

Project No. CC-623-981-101 Re-Bid
Re-Bid, Main Building Renovation, Phase II, Administration Wing
ADPICS NO. 001B5400294

DESCRIPTION

Approval requested for renovation of the Administration Wing. Phase II Construction of Main Building Renovation is a complete renovation of the Administration Wing with a small addition to the East. The renovation removes all interior finishes, walls, mechanical, plumbing and electrical systems down to the structure and rebuilds new interior partitions with new infrastructure consistent with current codes and operational needs. The exterior walls will be demolished and rebuilt with modern energy efficient materials.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

JLN Construction Services, LLC, Baltimore, MD
Roy Kirby & Sons, Inc., Baltimore, MD
KBE Building Corp., Columbia, MD

AMOUNT

\$5,991,120.00
\$6,368,250.00
\$6,895,117.00

AWARD

JLN Construction Services, LLC
Baltimore, MD

AMOUNT

\$5,991,120.00

TERM

455 Calendar Days

MBE PARTICIPATION

35%

VSBE PARTICIPATION

1%

PERFORMANCE BOND

100% of Full Contract Amount

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 2-M**DEPARTMENT OF GENERAL SERVICES**George M. Taylor District Court/Multi-Service Center (MSC)
Glen Burnie, MD**CONTRACT NO. AND TITLE**Project No. 001IT819705;
Janitorial Services;
ADPICS NO. 001B5400247**DESCRIPTION**

Approval is requested for a contract to provide janitorial services for the George M. Taylor Building - District Court/Multi-Service Center, Glen Burnie, MD, for a period of three (3) years with two one year renewal options.

PROCUREMENT METHODCompetitive Sealed Bids
(Small Business Reserve)**BIDS OR PROPOSALS**Full-Brite Cleaning Services, Inc.,
Gaithersburg, MD
Package Couriers, PA Janitor, Landsdowne, PA
ReadyClean Industrial Services, Inc.
Baltimore,MD
G&LB Enterprises, Inc., Pikesville, MD
AFSI, Gaithersburg, MD
ASM Cleaning Services, Hanover, MD**AMOUNT**\$220,946.40
\$225,000.00
\$226,259.88
\$334,200.00
\$338,679.00
\$2,535,600.00**AWARD**Full-Brite Cleaning Services, Inc.
Gaithersburg, MD
(SBR# 12-820)**TERM**

2/1/2015 – 1/31/2018 (W2 one year renewal options)

AMOUNT\$ 220,946.40 (3 year contract)
\$ 73,648.80 (1st renewal option)
\$ 73,648.80 (2nd renewal option)
\$ 368,244.00 (Total 5 years)**MBE PARTICIPATION**

5%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 2-M (Cont.)

REMARKS

The Department of General Services advertised this solicitation on DGS' Web Site and eMaryland Marketplace.com on October 17, 2014. This solicitation was advertised as a Small Business Reserve procurement with a 5% MBE goal. Approximately three hundred nineteen (319) vendors received notification of this solicitation, directly from eMaryland Marketplace of which one hundred sixty-nine (169) firms in the Small Business Reserve Directory. Six (6) responses were received for the bid opening by November 7, 2014, with five (5) registered as Small Business (SBR) and two (2) registered as a Minority Business Enterprise (MBE).

Maryland Works waived their interest in this contract.

This contract will require the recommended awardee to furnish all labor, equipment and supplies necessary to perform the daily, weekly, monthly, semi-annual and annual cleaning of the 90,000 square foot facility in strict conformance with the methods and conditions specified in the solicitation.

All Housekeeping supplies in support of this contract are to be compliant with the Maryland Green Purchasing Committee's Specifications for Environmentally Preferable Janitorial Supplies, and to be purchased from Blind Industries and Services of Maryland (BISM) to the extent they are available.

The recommended vendor, Full-Brite Cleaning Services, Inc. is a Small Business vendor registered with the State of Maryland under # SB12-820 and has confirmed their bid.

<u>FUND SOURCE</u>	H00 33531 0813 (DGS Operating Funds)
<u>TAX COMPLIANCE NO.</u>	14-2837-1111
<u>RESIDENT BUSINESS</u>	Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 3-GM (Cont.)

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2011

Chapter 396 of the 2011 Laws of Maryland

SALISBURY UNIVERSITY

044	Maggs Gymnasium	\$ 85,278.41	\$ 1,500,000
	Total MCCBL 2011	\$ 85,278.41	

**Total transfer of spending authority to the
Construction Contingency Fund**

\$187,292.32

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 4-RP

DEPARTMENT OF HEALTH AND MENTAL HYGIENE 7273 Cooper Drive, Sykesville
2.11 +/- improved acres
Carroll County
File # 00-8536

REFERENCE Approval is requested to transfer the property, located at 7273 Cooper Drive in Sykesville, Carroll County in as-is condition to the Town of Sykesville. This property was a former group home used by the Department of Juvenile Services. Reference is made to Item 10-RP of the October 15, 2014 Board of Public Works meeting, in which approval was given to declare this property surplus. The Cooper Drive property is located on a dead end street adjacent to the Town of Sykesville Gate House Museum and across the street from Millard Cooper Park. The Sykesville Middle School lies to the south of the property, and a pedestrian tunnel is adjacent to the Cooper Drive property connecting to the Warfield Complex. The Town has requested the property for expansion of the Millard Cooper Park, and for use as an ADA-accessible Town facility. Due to the Town's lack of funds to purchase the property, it will be conveyed for no consideration, subject to a restrictive covenant requiring the property to remain in governmental use. The Agreement of Sale has been approved by the Office of the Attorney General. Title and transfer documents are subject to legal review.

GRANTOR The State of Maryland, to the use of the Department of Health and Mental Hygiene

GRANTEE Town of Sykesville

PROPERTY 2.11 +/- acres with a one story dwelling

PRICE No consideration

APPRAISED VALUES
\$358,000.00 (8/27/2014) Joseph Campanella - Fee Appraiser Reviewed by Darryl Andrews
\$293,000.00 (8/27/09) Frank B Semon - Fee Appraiser Reviewed by Darryl Andrews

REMARKS

1. This property was approved as surplus by the Board of Public Works on October 15, 2014, as Item 10-RP.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 4-RP (Cont.)

- 2. The Clearinghouse conducted an intergovernmental review of the project under MD20140908-0733. It has recommended to declare the one-story residential dwelling situated on +/- 2.11 acres surplus to the State, and to transfer the dwelling and the land to the Town of Sykesville. The Town of Sykesville expressed an interest in acquiring the property for use as an expansion of the Millard Cooper Park (the referenced property is located directly across the street from the Millard Cooper Park), for use as an ADA-accessible Town facility.
- 3. The Department of Health and Mental Hygiene and Department of Juvenile Services recommend approval of this transfer.
- 4. Legislative notification was made on October 31, 2014 in accordance with the Annotated Code of Maryland, State Finance & Procurement, Section 10-305.
- 5. A letter was provided by the Department of Juvenile Services on October 17, 2013, advising that this property was of no further use to the agency. The Town of Sykesville had previously requested the property in November 2009, following the closure of the DJS group home operated at the Cooper Drive property.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 5-RP

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Springfield Hospital Center
Jones Building, Men’s Home, Cottages
11 & 13,
4.7486 +/- improved acres
Sykesville, Carroll County
File Nos. 00-8523, 00-8528 &
00-8529

REFERENCE

Approval is requested for the transfer of four parcels of land containing 4.7486 acres +/- with improvements known as the Jones Building, Men’s Home, and Cottages 11 and 13 located at the Springfield Hospital Center from the Department of Health and Mental Hygiene (DHMH) to the Department of Public Safety and Correctional Services (DPSCS). The property shall be transferred in as-is condition. Public Safety currently operates its educational training center on the campus, and would like to use the facilities to expand their training and administrative operations.

The Deed has been approved by the Office of the Attorney General. Title and transfer agreements are subject to legal review.

OWNERSHIP

State of Maryland, to the use of the
Department of Health and Mental Hygiene

GRANTEE

State of Maryland, to the use of the
Department of Public Safety and
Correctional Services

PROPERTY

4.7486 +/- improved acres described below:

- Jones Building: 1.8361 acres +/- with 42,233 sf of improvements
- Men’s Home: 1.3883 acres +/- with 12,673 sf of improvements
- Cottage 11: 0.7818 acres +/- with 2,000 sf of improvements
- Cottage 13: 0.7424 acres +/- with 2,000 sf of improvements

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 5-RP (Cont.)

REMARKS

1. The clearinghouse conducted an intergovernmental review of the projects under MD20130520-0329, MD20130514-0308 and MD20121218-0850.
2. For MD20121218-0850, the Clearinghouse has recommended to declare the Jones Building and +/- 1.5 acres of land at the Springfield Hospital Center surplus to the needs of the Maryland Department of Health and Mental Hygiene, and to transfer the building and the land to the Maryland Department of Public Safety and Correctional Services. The Maryland Police and Correctional Training Commissions, an entity of the Maryland Department of Public Safety and Correctional Services, intend to use the building to train law enforcement and correctional officers as part of the educational complex that operates adjacent to the Springfield Hospital Center.
3. For MD20130514-0308, the Clearinghouse has recommended to declare Cottages 11 and 13 and +/- 1.5 acres surplus to the Department of Health and Mental Hygiene and to transfer them to the Department of Public Safety and Correctional Services for use by their Police and Correctional Training Commissions.
4. For MD20130520-0329, the Clearinghouse has recommended to declare the two story brick building and +/- 1.5 acres surplus to Health and Mental Hygiene and to transfer the property to Public Safety and Correctional Services for use by their Police and Correctional Training Commissions.
5. The Department of Health and Mental Hygiene and Department of Public Safety and Correctional Services recommend approval of this item.
6. This transfer is subject to the terms of a Memorandum of Understanding between the agencies regarding access and utilities associated with the property.
7. The final survey plats list acreage totaling 4.7486 +/- acres.

Board of Public Works Action – The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 6-LT

OFFICE OF THE PUBLIC DEFENDER Charles County Regional Office

Landlord Berkshire Properties, LLC
 c/o Baldus Real Estate
 P.O. Box 1068
 LaPlata, MD 20646

Property Location 200 Kent Ave.
 LaPlata, MD 20646

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	5,513
<u>Duration</u>	10 Years	<u>Effective</u>	5/1/2015		
<u>Annual Rent</u>	\$107,503.50 (Avg.)	<u>Square Foot Rate</u>	\$19.50 (Avg.)		

Utilities Responsibility Lessor
Custodial Responsibility Lessor
Previous Board Action(s) N/A

Fund Source C80B0002 20411 1301 0001; 100% General

Special Conditions

1. The lease provides for the annual pass through of real estate taxes, custodial services and utilities over a base year.
2. The lease provides for thirteen (13) use-in-common parking spaces free of charge.
3. Tenant has the right to renew this lease one (1) time for a five (5) year term subject to Board of Public Works approval.

Remarks

1. This office will be used by the Regional Public Defender to provide legal defense services to those who cannot personally afford an attorney.
2. The rental rate is \$18.50 psf for Years 1-3, \$19.50 psf for Years 4-7, \$20.50 psf for Years 8-10 for an average rental rate of \$19.50 psf over the term.
3. This lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 6-LT (Cont.)

4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Daily Record, E-Maryland Marketplace and the DGS website. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 7-LT**MARYLAND STATE DEPARTMENT OF EDUCATION**

Regional Division of Rehabilitative Services
Suitland, MD
(Prince George's County)

Landlord

5001 SHR, L.C.
9161 Liberia Ave., Suite 201
Manassas, MD 20110

Property Location

5001 Silver Hill Rd., Suite 306
Suitland, MD 20746

Space Type Office**Lease Type** New**Square Feet** 3,951**Duration** 10 Years**Effective** 6/1/2015**Annual Rent** \$85,341.60**Square Foot Rate** \$21.60**Eff. Square Foot Rate** \$21.60**Utilities Responsibility**

Landlord

Custodial Responsibility

Landlord

Previous Board Action(s)

N/A

Fund Source

R00A01.21 21600 1301 UU6073; 100% Federal Funds

Special Conditions

1. This is to relocate DORS' Oxon Hill office currently located at 6188 Oxon Hill Road to alleviate accessibility issues for the blind and visually impaired and the need to expand services.
2. Landlord will provide sixteen (16) parking spaces free of charge.
3. Tenant has the right to renew this lease one (1) time for a five (5) year term subject to Board of Public Works approval.

Remarks

1. This lease contains a termination for convenience clause.
2. This space will house the regional office which will conduct administrative duties as well as client contact for counseling.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 7-LT (Cont.)

4. The rental rate is flat for 10 years and there are no annual pass through for real estate taxes, custodial services or utilities.

5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Daily Record, E-Maryland Marketplace and the DGS website. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 8-LT

DEPARTMENT OF PUBLIC SAFETY Baltimore City
AND CORRECTIONAL SERVICES

Landlord Fayver Parking Properties, LLC
100 Washington St.
Newark, NJ 07102

Property Location 210 E. Baltimore St.
Baltimore, MD 21202

<u>Space Type</u>	Surface Lot	<u>Lease Type</u>	New	<u>Number of Spaces</u>
<u>Duration</u>	2 Years	<u>Effective</u>	1/20/2015	3
<u>Annual Rent</u>	\$4,320.00.00	<u>Rate/Space/Month</u>	\$120.00	

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Previous Board Actions None

Fund Sources 50% General E50C00.02 PCA 27401 AOBJ 0705
50% Special E50C00.02 PCA 27411 AOBJ 0705

Remarks

1. These spaces are used by employees of the DPSCS listed above located at 120 E. Baltimore Street, Baltimore City.
2. The term of the lease for the 2 years.
3. The lease contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 9-LT

3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 10-LT-OPT

JUDICIARY OF MARYLAND

District Court
Upper Marlboro, MD
(Prince Georges County)

Landlord

Prince Georges County
1400 McCormick Dr. Suite 342
Largo, MD 20774

Property Location

13400 Dille Dr.
Upper Marlboro, MD 21772

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	2,688
<u>Duration</u>	5 Years	<u>Effective</u>	1/1/2015		
<u>Annual Rent</u>	\$13,891.12	<u>Square Foot Rate</u>		\$5.17	
<u>Previous Annual Rent</u>	\$18,200.00	<u>Previous Square Foot Rate</u>		\$6.50	

Utilities Responsibility

Landlord

Custodial Responsibility

Landlord

Previous Board Action(s)

10/06/2004 -9-L

Fund Source

C00 14 40661 01 AOBJ 1301 100% General Funds

Special Conditions

1. The lease incorporates twenty (20) use-in-common parking spaces free of charge.
2. The lease contains one (1) option renewal term for five (5) years.

Remarks

1. This space has been used since November 1, 2004 as administrative and client contact office for the Upper Marlboro, Prince Georges County, Maryland District Court Commissioners. This location will house thirty two (32) District Court Commissioners who work on rotating bases; they are judicial officers whose responsibility is to review applications of charges from complainants to determine if there is sufficient evidence to charge the accused person with a crime. This office operates twenty-four (24) hours a day seven (7) days a week.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 10-LT-OPT (Cont.)

2. During the renewal process it was discovered that the actual size of the Demised Premises is 2,688 net usable square feet (nurf), 112 nurf less than what was approved previously. The reduction in nurf will result in a cost savings to the State of Two Thousand Eight Hundred Ninety-Five Dollars and Twenty Cents (\$2,895.20) over the term of the lease.

3. The lease contains a termination for convenience clause.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 11-LT-MOD

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Maryland Public Health Lab

Landlord

JHI Garage, LLC
855 North Wolfe St., Suite 102
Baltimore, MD 21205

Property Location

900 North Washington St.
Baltimore, MD 21205

<u>Space Type</u>	Garage Parking	<u>Lease Type</u>	Modification	<u>Number of Spaces</u>	Same
<u>Duration</u>	Same	<u>Effective</u>	Same		
<u>Annual Rent</u>		<u>Rate/Space/Month</u>	\$131.55	Average	
<u>Modification</u>	\$2,448.00				

Utilities Responsibility

Landlord

Custodial Responsibility

Landlord

Previous Board Action(s)

12/03/2014 – Item 11-LT, BPW approved a rental rate of \$129.00 per month. The rental rate is correct. The BPW is requested to approve the corrected parking rate of \$131.55 per month.

Fund Source

100% General Funds J460G 1334

Reference

Agenda Item 11-LT of December 3, 2014 wherein the Board approved a parking lease for a ten (10) year term for the Department of Health & Mental Hygiene’s Public Health Lab. During an administrative review, an error in the agenda item has been identified in addition to an omission of specific language regarding the termination for convenience clause.

The Action Agenda Item in Annual Rent stated: \$123,840 and the Annual Rent should state: \$126,288.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 11-LT-MOD (Cont.)

The Termination for Convenience clause should also indicate that the tenant would not lease parking from another parking entity within a half mile from the workplace for the balance of the lease term and subsequent renewals in the event that this clause is exercised by the State.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL

Submission of a request by the *Board of Directors of the Allegany Museum, Inc. (Allegany County)* that the Board of Public Works provide a **revised certification of a matching fund** from real property to a cash match for the following grants:

Allegany Museum

“For the design, construction, renovation, and capital equipping of the Allegany County Museum, located in Cumberland.”

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2012 (LSI - Chapter 444, Acts of 2012)
DGS Item G030*

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2012 (LHI - Chapter 444, Acts of 2012)
DGS Item G099*

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LHI - Chapter 396, Acts of 2011)
DGS Item G098*

\$50,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (LSI - Chapter 396, Acts of 2011)
DGS Item G025, SL-047-080-038*

PAST BPW ACTIONS

May 29, 2013 DGS Agenda, Item 13-CGL

October 19, 2011 DGS Agenda, item 15-CGL

BACKGROUND

The MCCBL required the grant recipient to provide a matching fund no later than June 1, 2013 for the 2011 bond bills and June 1, 2014 for the 2012 bond bills and the Board of Public Works to certify a matching fund. The Board of Directors of the Allegany Museum, Inc. utilized the value of property located at 3 Pershing Street in Cumberland to meet the matching fund requirement for these bond bills.

The Board of Directors of the Allegany Museum, Inc. obtained a \$350,000.00 federal Appalachian Regional Commission (ARC) grant to fund the same purpose as the State grants. The federal funds will enable the Grantee to apply project expenditures to the matching fund requirement for their 2011 and 2012 bond bills. The previously utilized value of property would then be available to the Grantee for future purposes.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL (Cont.)

REMARKS

(1) This action will allow the Grantee to use grant funds received from the Appalachian Regional Commission in place of the value of real property to meet the matching fund requirement for their 2011 and 2012 bond bills. The terms and conditions of the grant agreements remain unchanged.

(2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(4) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of the Kennedy Krieger Institute, Inc. (Baltimore City)

Kennedy Krieger Institute – Autism Center

“For the design and construction of a new Comprehensive Autism Center for Autism and other Neurodevelopmental Disabilities at Kennedy Krieger’s East Baltimore Campus.”

\$1,500,000.00

Maryland Consolidated Capital Bond Loan of 2014 (MISC – Chapter 463, Acts of 2014), DGS Item G006

\$2,000,000.00

Maryland Consolidated Capital Bond Loan of 2013 (MISC – Chapter 424, Acts of 2013), DGS Item G007; (SL-081-110-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 for the 2013 bond bill and June 1, 2016 for the 2014 bond bill and the Board of Public Works to certify a matching fund. The Board of Directors of the Kennedy Krieger Institute, Inc. has submitted documentation that it has an \$8,000,000.00 grant from The Harry and Jeanette Weinberg Foundation, Inc. to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$41,500,000.00
14-G006 (This Action)	\$ 1,500,000.00
13-G007 (This Action)	\$ 2,000,000.00
12-G005 (Prior Action)	\$ 1,000,000.00
11-G005 (Prior Action)	\$ 1,000,000.00
Local Cost	\$36,000,000.00
(Prior Action: 7/24/13 Agenda, Item 32-CGL)	

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

(3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Kennedy Krieger Institute, Inc. (Baltimore City)
Kennedy Krieger Institute – Pediatric Unit
“To assist in the renovation and expansion of the Pediatric Rehabilitation and Feeding Disorders Unit at the Kennedy Krieger Institute in Baltimore City.”
\$500,000.00
Maryland Consolidated Capital Bond Loan of 2013 (MISC – Chapter 424, Acts of 2013), DGS Item G027; (SL-033-120-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of the Kennedy Krieger Institute, Inc. has submitted documentation that it has \$5,392,599.28 in a financial institution to meet the matching fund requirement for this project.

<u>BACKGROUND</u>	Total Project	\$2,500,000.00
	13-G027 (This Action)	\$ 500,000.00
	12-G019 (Prior Action)	\$ 500,000.00
	Local Cost	\$1,500,000.00

(Prior Action: 7/24/13 Agenda, Item 31-CGL)

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL (Cont.)

(3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Trustees of the Knights of St. John Ascension Commandery 283, Inc.
(Prince George’s County)*

Knights of St. John Hall

*“For the acquisition, planning, design, construction, repair, renovation,
reconstruction, and capital equipping of the Knights of St. John Hall.”*

\$60,000.00

*Maryland Consolidated Capital Bond Loan of 2014 (LSI – Chapter 463, Acts of 2014),
DGS Item G109; (SL-024-140-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2016 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Knights of St. John Ascension Commandery 283, Inc. is utilizing the value of property as their matching fund. The Department of General Services, Real Estate office reviewed the appraisal for 13004 12th Street in Bowie and approved a value of \$100,000.00 to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$310,000.00
14-G109 (This Action)	\$ 60,000.00
Local Cost	\$250,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL (Cont.)

(3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement for the following grant:

*Board of Directors of the Babe Ruth Birthplace Foundation, Inc. (Baltimore City)
Sports Legends Museum Renovations*

“To design and construct renovations of the Sports Legends Museum Exhibit and the Babe Ruth Birthplace Museum.”

\$500,000.00

*Maryland Consolidated Capital Bond Loan of 2014 (MISC – Chapter 463, Acts of 2014)
DGS Item 045, (SL-003-130-038)*

MATCHING FUND No match is required.

<u>BACKGROUND</u>	Total Project	\$980,000.00
	14-045 (This Action)	\$500,000.00
	13-037 (Prior Action)	\$480,000.00
	Local Cost	\$ 0.00

(Prior Action: 8/21/13 Agenda, Item 36-CGL)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

RECOMMENDATION That the Board of Public Works enter into grant agreements for the following grants:

Board of Directors of the Central Baltimore Partnership, Inc. (Baltimore City)

Central Baltimore Partnership

“To acquire and demolish blighted property and conduct site improvements in 10 central Baltimore neighborhoods.”

\$3,000,000.00

Maryland Consolidated Capital Bond Loan of 2013 (MISC – Chapter 424, Acts of 2013; as amended by Chapter 463, Acts of 2014), DGS Item G003

“For the acquisition, design, and construction of redevelopment projects in 10 central Baltimore City neighborhoods.”

\$1,500,000.00

Maryland Consolidated Capital Bond Loan of 2014 (MISC – Chapter 463, Acts of 2014) DGS Item 034, (SL-069-130-038)

MATCHING FUND No match is required.

BACKGROUND

Total Project	\$4,500,000.00
13-G003 (This Action)	\$3,000,000.00
14-034 (This Action)	\$1,500,000.00
Local Cost	\$ 0.00

REMARKS

- (1) The grant agreements have been modified to include:
- **HCPI Development Fund, Inc. and the Baltimore Community, LLC** as “Beneficiaries” throughout the document;
 - **Recitals C.** *It is anticipated that properties financed with the Grant (hereinafter defined) will be owned by BCLLC and that the Grantee shall have no property interest in the Project (hereinafter defined).;*
 - **Recitals D.** *It is anticipated that acquired properties will be part of a coordinated revitalization program targeted at the CBP Neighborhoods (“the Program”).;*

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

CAPITAL GRANTS AND LOANS

ITEM 17-CGL (Cont.)

- **2. (MCCBL 2013) Grant.** ... according to the matching fund requirement in the Enabling Act. *The State acknowledges that the Program will only be partially funded by the Grant and that various other sources of funds will be used to finance the Program. The State further understands that it is anticipated that Grant proceeds will be used to acquire and demolish blighted property and conduct site improvements for resale of various properties in the CBP Neighborhoods and that proceeds from the sales of such properties will be used for the same purposes.;*

(MCCBL 2014) Grant. ... according to the matching fund requirement in the Enabling Act. *The State acknowledges that the Program will only be partially funded by the Grant and that various other sources of funds will be used to finance the Program. The State further understands that it is anticipated that Grant proceeds will be used for the acquisition, design, and construction of redevelopment projects for resale of various properties in the CBP Neighborhoods and that proceeds from the sales of such properties will be used for the same purposes.*

- **13. Disposition of Property.**

From: Grantee may not sell, lease, exchange, give away, or otherwise transfer or dispose of any interest in real or personal property acquired or improved with Grant funds (“**Grant-Funded Property**”) unless the BPW gives prior written consent. This includes transfer or disposition to a successor on the merger, dissolution, or other termination of the existence of Grantee. Grantee shall give the BPW written notice at least 60 days before any proposed transfer or disposition. If the BPW permits transfer or disposition, Grantee may be required to repay the State that percentage of the proceeds allocable to the Grant that was used to acquire the property all as the BPW determines in its sole discretion.

To: (a) *The Grantee or Beneficiaries’ may sell, lease, exchange, give away, or otherwise transfer or dispose of any interest in real or personal property acquired or improved with Grant funds (“Grant-Funded Property”) without the prior written consent of the BPW so long as the proceeds of any such transfer or disposition, if any, shall be used to acquire and demolish blighted property and conduct site improvements (MCCBL 2013) or for the acquisition, design, and construction of redevelopment projects (MCCBL 2014) used for central Baltimore revitalization purposes. Grantee or Beneficiaries may retain proceeds from the sale of real or personal property acquired with Grant funds for further central Baltimore revitalization purposes in accordance with the purposes of the Enabling Act.*

(b) *Any other disposition or transfer of any interest in real or personal property acquired or improved with Grant funds shall require the prior written consent of the BPW. Grantee or Beneficiaries shall give the BPW written notice at least 60 days before any transfer or disposition requiring BPW approval. Upon any transfer or disposition*

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

CAPITAL GRANTS AND LOANS

ITEM 17-CGL (Cont.)

which requires BPW approval under this Section 13, Grantee or Beneficiaries may be required to repay the State that percentage of the proceeds allocable to the Grant all as the BPW determines in its sole discretion.

- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (4) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

RECOMMENDATION That the Board of Public Works enter into grant agreements for the following grants:

Board of Directors of L.A.M.B., Inc. (Baltimore City)

LAMB Community Resource Center

“For the planning, design, construction, repair, renovation, reconstruction, and capital equipping of the LAMB Community Resource Center.”

\$125,000.00

Maryland Consolidated Capital Bond Loan of 2013 (LSI – Chapter 424, Acts of 2013; as amended by Chapter 463, Acts of 2014)

DGS Item G046

\$175,000.00

Maryland Consolidated Capital Bond Loan of 2012 (LSI – Chapter 444, Acts of 2012; as amended by Chapter 463, Acts of 2014)

DGS Item G041; (SL-042-060-038)

MATCHING FUND No match is required.

BACKGROUND

Total Project	\$750,000.00
13-G046 (This Action)	\$125,000.00 (non-match)
12-G041 (This Action)	\$175,000.00 (non-match)
07-G114 (Prior Action)	\$100,000.00
06-G045 (Prior Action)	\$125,000.00
Local Cost	\$225,000.00

(Prior Actions: 5/6/09 Agenda, Item 21-CGL; 10/3/07 Agenda, Item 12-CGL M.)

REMARKS

- (1) The grant agreements have been modified to include ARK Church as “beneficiary” throughout the document.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL (Cont.)

(4) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION

That the Board of Public Works authorize that funds be encumbered for the following grant:

Community College of Baltimore County – Catonsville Campus

Mathematics and Science Hall Renovation/Expansion (Building F) – Furniture & Equipment

Renovate the existing 46,215 GSF F Building (former Library) and provide a new 42,925 GSF addition to create a new Mathematics and Science Hall containing labs, lecture space, student study spaces, faculty offices and planetarium to help eliminate space deficiencies in the Science and Math Departments.

\$1,033,000.00

MCCBL 2014/Item 023 CC-04-MC11/13/14-417

MATCHING FUND

Community College of Baltimore County – \$1,033,000.00

Cost sharing is 50% State share, 50% local share and is in accordance with Section 11-105(j) of the Education Article.

BACKGROUND:

	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$38,948,000.00	\$19,474,000.00	\$19,474,000.00
This Action	\$ 2,066,000.00	\$ 1,033,000.00	\$ 1,033,000.00
Previous Action, 23-CGL, 10/29/14	\$27,978,000.00	\$13,989,000.00	\$13,989,000.00
Previous Action, 20-CGL, 12/14/13	\$ 2,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
Previous Action, 15-CGL, 3/6/13	\$ 2,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
Previous Action, 22-CGL, 10/19/11	\$ 4,904,000.00	\$ 2,452,000.00	\$ 2,452,000.00

REMARKS

- (1) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by the Community College of Baltimore County and signed by local authorities.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION

That the Board of Public Works authorize that funds be encumbered for the following grant:

Chesapeake College

Center for Allied Health and Athletics – Construction, Furniture and Equipment
Renovate the entire existing Physical Education Building and construct a
32,049NASF/53,493 GSF addition to become the Center for Allied Health and Athletics,
supporting Physical Education, Athletics, and Allied Health programs.

\$19,918,000.00 MCCBL of 2014, Item 023. CC-12-MC08/12/14-420

MATCHING FUND: Chesapeake College – \$6,639,333.00

Cost sharing is 75% State share, 25% local share and is in accordance with Section 11-105(j) of the Education Article.

BACKGROUND

	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$36,642,333.00	\$27,482,000.00	\$9,160,333.00
This Action	\$26,557,333.00	\$19,918,000.00	\$6,639,333.00
Previous Action-39-CGL, 8/21/13	\$ 7,221,000.00	\$ 5,416,000.00	\$1,805,000.00
Previous Action-10-CGL, 10/05/12	\$ 2,864,000.00	\$ 2,148,000.00	\$ 716,000.00

REMARKS :

- (1) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Chesapeake College and signed by local authorities.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

The Department of Health and Mental Hygiene recommends approval of a “Notice of Satisfaction of Right of Recovery” for **Comprehensive Housing Assistance, Inc. (CHAI)**, the owner of a State grant-funded property located at **6005 Western Run Drive, Baltimore City, MD 21209** currently subject to the State's right of recovery.

PAST BPW ACTIONS December 18, 2013, DGS Agenda Item 22-CGL

BACKGROUND The State provided CHAI a grant of \$47,666.00 for the acquisition of 6005 Western Run Drive, Baltimore City, MD 21209 as follows:

\$47,666.00 MCCBL 2010, Community Mental Health Project Funds

As required under *Health General Article 24-606*, a notice of the State’s right of recovery, was recorded on February 5, 2014 among the Land Records of Baltimore City, Maryland.

On September 16, 2014, CHAI informed the State that locating another property would be best for potential residents due to difficulties encountered with other residents in the area. Repayment of the State grant by CHAI in the amount of \$47,666.00 was received by the State on November 19, 2014 and deposited into a secure account of the State.

An Assistant Attorney General of the Department of Health and Mental Hygiene has reviewed and approved the “Notice of Satisfaction of Right of Recovery” for legal sufficiency.

Board of Public Works Action – The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITHDISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Submission of a request by *Main Street Housing, Inc. (Baltimore City)* that the Board of Public Works approve a “Waiver of Priority Declaration and Subordination Agreement”.

PAST BPW ACTIONS September 17, 2014, DGS Agenda Item 34-CGL

BACKGROUND The State provided Main Street Housing, Inc. a grant of \$103,693.00 for the acquisition of a house located at **318 Salmon Avenue, Easton, MD 21601**, as follows:

\$103,693.00 MCCBL 2011, Community Mental Health Project Funds

As required under *Health General Article 24-606*, a Notice of the State’s Right of Recovery was recorded among the Land Records of Talbot County, Maryland on October 28, 2014 in Liber 2210, Folio 063.

Main Street Housing has received a HOME Investment Partnership Loan from the Maryland Department of Housing and Community Development (DHCD). This loan is conditioned upon the State agreeing to subordinate its right of recovery to DHCD’s first Deed of Trust in the amount of \$74,000.00.

The Board is now requested to approve the “Waiver of Priority Declaration and Subordination Agreement” that will permit Main Street Housing, Inc. to close on the loan. A DHMH Assistant Attorney General has reviewed and approved the “Waiver of the Priority Declaration and Subordination Agreement” for legal sufficiency. The Department of Health and Mental Hygiene recommends Board approval.

REMARKS Health General Article 24-606(f)(2) provides that a lien based on the State’s right of recovery is superior to a lien or other interest of a mortgage “except as the State may by written subordination agreement provide otherwise”. The “Waiver of the Priority Declaration and Subordination Agreement” reflects the State’s new right of recovery position as so stated above.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Submission of a request by *Main Street Housing, Inc. (Baltimore City)* that the Board of Public Works approve a “Waiver of Priority of Declaration and Subordination Agreement”.

PAST BPW ACTIONS September 17, 2014 DGS Agenda Item 35-CGL

BACKGROUND The State provided Main Street Housing, Inc. a grant of \$117,853.00 for the acquisition of a house located at **709 Howard Street, Easton, MD 21601** as follows:

- \$38,886.00 MCCBL 2011, Community Mental Health Project Funds
- \$78,967.00 MCCBL 2013, Community Mental Health Project Funds

As required under *Health General Article 24-606*, a Notice of the State’s Right of Recovery was recorded among the Land Records of Talbot County, Maryland, on November 13, 2014 in Liber 2214, Folio 309.

Main Street Housing has received a HOME Investment Partnership Loan from the Maryland Department of Housing and Community Development (DHCD). This loan is conditioned upon the State agreeing to subordinate its right of recovery to DHCD’s first Deed of Trust in the amount of \$84,000.00.

The Board is now requested to approve a “Waiver of Priority Declaration and Subordination Agreement” that will permit Main Street Housing, Inc. to close on the loan. A DHMH Assistant Attorney General has reviewed and approved the “Waiver of Priority Declaration and Subordination Agreement” for legal sufficiency. DHMHygiene recommends Board approval.

REMARKS Health General Article 24-606(f)(2) provides that a lien based on the State’s right of recovery is superior to a lien or other interest of a mortgage “except as the State may by written subordination agreement provide otherwise”. The “Waiver of Priority Declaration and Subordination Agreement” reflects the State’s new right of recovery position as so stated above.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION