

BOARD OF PUBLIC WORKS
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JULY 16, 2015

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

*Contact: Norman Astle (410)841-5864
norman.astle@maryland.gov*

**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program Grant Requests***

Recommendation: That the Board of Public Works approves funding a total of 30 individual grants under the Maryland Agricultural Cost-Share Program. Total amount: \$577,700.

Agreement	Recipient	County	Amount \$
AT-2015-3068-B	James L. Kelbaugh	Queen Anne's	5,600
AT-2015-3074	James W. Jacquette, Jr.	Kent	10,200
AT-2015-3126-R	William B. Bankhead, II	Kent	10,900
AT-2015-3154	Jeffrey E. Thompson	Queen Anne's	9,900
AT-2015-3155	Jeffrey E. Thompson	Queen Anne's	10,500
AT-2015-3156	Emory O. Kelley	St. Mary's	4,500
AT-2015-3157	Emory O. Kelley	St. Mary's	3,500
CR-2015-3137	Widgeon Point Farm, LLC	Talbot	47,100
CR-2015-3138	Harleigh Farm, LLC	Talbot	24,900
CR-2015-3139	Walter E. Knox	Talbot	15,000
CR-2015-3143	Lawrence Ewing, Jr	Talbot	7,400
CR-2015-3150	Christopher D. Harris	Caroline	24,800
CR-2015-3151-B	Christopher D. Harris	Caroline	35,000
LS-2015-3118	Gregory D. Stewart	Harford	12,800
MP-2015-3124	Kirsten Traynor	Frederick	900
MP-2015-3127	Chad A. Mc Culler	Frederick	1,700
MP-2015-3128	Ronald L. Albaugh	Frederick	400
MP-2015-3133	Ronald L. Albaugh	Frederick	1,600
MP-2015-3134	Raymond J. Comi	Frederick	800
MP-2015-3135	Raymond J. Comi	Frederick	9,500
MP-2015-3149	Steven M Baker	Carroll	15,800
NW-2015-3125	Barbara S. Bailey	Dorchester	2,400
PB-2015-3140	Donald G. Maring	Carroll	22,700
PB-2015-3141	Donald G. Maring	Carroll	12,300
PB-2015-3142	Donald G. Maring	Carroll	14,200
PR-2015-3023-B	Michael L. Butler	Somerset	145,400
PR-2015-3136-B	Ronnie Schrock, Inc.	Somerset	84,800

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

**1. DEPARTMENT OF AGRICULTURE (cont'd)
*Maryland Agricultural Cost-Share Program Grant Requests***

Agreement	Recipient	County	Amount \$
RS-2015-2915	Ricky M. Bauer	Howard	4,100
RS-2015-3148	Wayne H. Horner	Carroll	700
UP-2015-3144	Michael D. Martz	Washington	38,300

Fund Source: MCCBL of 2014/Item 14107: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

*Contact: Gregory Bedward 410-260-7335
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**2. BOARD OF PUBLIC WORKS
*Historic Annapolis, Inc. Grant – Fiscal Year 2016***

Recommendation: That the Board of Public Works amend the grant agreement between the State and Historic Annapolis, Inc. to award fiscal year 2016 grant funds to Historic Annapolis.

Amount: \$602,000: disbursed in equal quarterly installments

Fund Source: Budget Bill, Chapter 310 (2015 Laws of Maryland)

Background: The State of Maryland owns various historic buildings in the City of Annapolis which the State leases to Historic Annapolis for one dollar in consideration for the non-profit organization operating and maintaining the buildings. State properties operated and maintained include the William Paca House and Gardens, the Shiplap House, The Barracks, The Found House, and the Brice House. Historic Annapolis will use the proceeds of this grant to care for and interpret these State properties.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

*Contact: Gregory Bedward 410-260-7718
gregory.bedward@maryland.gov*

**3. BOARD OF PUBLIC WORKS
*The Maryland Zoo in Baltimore Grant – Fiscal Year 2016***

Recommendation: That the Board of Public Works amend the grant agreement between the State and the Maryland Zoo in Baltimore to award fiscal year 2016 grant funds to the Zoo.

Authority: “Any payments due by the State for the Baltimore Zoo under a lease or sublease agreement shall be included in the annual budget for the Board of Public Works.” State Finance and Procurement Article, Section 10-206, Annotated Code of Maryland.

Amount: \$4,815,209 to be paid:

- first disbursement of \$4,565,209 upon Board approval
- second disbursement of \$250,000 by June 30, 2016

Fund Source: Budget Bill, Chapter 310 (2015 Laws of Maryland)*

*The Board of Public Works was appropriated \$4,968,209 in the fiscal year 2016 operating budget to fund an annual grant to the Maryland Zoo in Baltimore. However, section 19 of the budget bill reduces the Board of Public Works appropriation by \$153,000.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

Contact:

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jamie.tomaszewski@maryland.gov

DPSCS – Dick Leibowitz 410.585.3031
bliebowitz@dpscs.state.md.us

Transportation – Mike Haijley 410.865.1132
mhaijley@mdot.state.md.us

**4. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

<i>Budget & Management</i>	<i>May 2015</i>
<i>Public Safety & Correctional Services</i>	<i>May 2015</i>
<i>Transportation</i>	<i>May 2015</i>

Authority: COMAR 21.02.01.05

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

*Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov*

**5. BOARD OF PUBLIC WORKS
*Wetlands Licenses
Concurrence Case***

Recommendation: Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ST. MARY’S COUNTY

15-0203 *DOROTHY AND CLAYTON HARTLEY* – To stabilize a shoreline by removing a dilapidated timber jetty and constructing a stone groin.
Leonardtown, Potomac River
Special conditions: Time-of-year and water access only requirements.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

REVISED

*Contact: Bill Morgante, 410-260-7791
Bill.morgante@maryland.gov*

**6. BOARD OF PUBLIC WORKS
*Wetlands License - Swan Point Development Company LLC
Extraordinary Case***

Recommendation: Approval is requested of the following application for a wetlands license involving dredging in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant a license as indicated. The Department of the Environment concurs with this recommendation.

Extraordinary Case Classification: This case is classified as extraordinary because a public hearing was held.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

Background: The Board of Public Works previously issued a State tidal wetlands license for this project. See WL 05-1266 (Secretary’s Agenda Item 5 [May 21, 2008].) Swan Point Development Company LLC (the Developer) completed only the shoreline stabilization along the Potomac River before the six-year license expired May 21, 2014. The Developer now seeks a new ten-year license to continue work on its 900-acre mixed-use commercial, residential, and marina development. Specifically, the Developer seeks authorization to construct a 143-slip marina, six observation piers, and shoreline stabilization measures on the Potomac River and Cuba Island in Cuckold Creek.

MDE Report and Recommendation: After holding a public hearing on the license application, MDE prepared and submitted its Report and Recommendation to the Board of Public Works. MDE concludes: “To ensure that impacts to resources are avoided and minimized to the maximum extent possible and to ensure that all work is performed in accordance with Critical Area and local regulations, the Department has recommended a number of special conditions. Provided all general and special conditions are adhered to, the work proposed will not cause significant deleterious impacts to marsh vegetation, submerged aquatic vegetation, finfish, shellfish, or navigation. In consideration of the site characteristics and the nature of the proposed work, [MDE] concludes that the application represents a reasonable exercise of riparian rights.”

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

REVISED

**6. BOARD OF PUBLIC WORKS (cont'd)
*Wetlands License - Swan Point Development Company LLC
Extraordinary Case***

Public Comment: The Board's Wetlands Administrator distributed the MDE Report and Recommendation to all persons on MDE's Interested Persons List for this project and asked recipients to state any exceptions to the Report and Recommendation. Comments were received from:

- Chesapeake Bay Foundation
- United States Navy at Dahlgren
- Nancy Schertler
- Howard Dent
- Swan Point Development Co. LLC
- John David Cadenhead

Administrator's Report: Based on the Administrator's review of the license application and the proposed work in the State tidal wetlands; MDE's Report and Recommendation; discussions with officials from Charles County, Critical Area Commission, MDE, Potomac River Fisheries Commission, and Virginia Institute of Marine Science; the favorable dispositions of local, State and federal reviewing agencies; a site visit; the public comments; and the entire record herein, the Wetlands Administrator concludes that the State tidal wetlands impacts raised by this application are satisfactorily addressed by adding to the MDE recommended license: (1) a "time of year" restriction on in-water work in Cuckold Creek; and (2) **specific requirements for carrying out the natural oyster bar survey.**

License:

13-0704 SWAN POINT DEVELOPMENT CO. LLC –

- Construct Potomac River Marina southwest of Swan Point sand spit:
 - Dredge 5,430 cubic yards of sand, silt, and clay
 - Construct one 10 linear-foot wide x 1,088 linear-foot long marina access pier
 - Construct one 50 linear-foot wide x 1,500 linear-foot long breakwater south, east, and west of marina
 - Construct one 10 linear-foot wide x 1,426 linear-foot long pier atop the breakwater
 - Install 203 mooring piles and six pier systems (Docks A-F) for 143 boat slips
- Construct two observation piers in Cuckold Creek
- Construct three observation piers in the Potomac River
- Construct shoreline stabilization measures:
 - Along 4,560 linear feet of the Potomac River – revetments, breakwaters, groins, sills
 - Along Cuba Island – 167 linear feet of stone revetment; 190 linear feet of stone containment sill

**BOARD OF PUBLIC WORKS
SECRETARY'S
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July 16, 2015**

REVISED

**6. BOARD OF PUBLIC WORKS (cont'd)
Wetlands License - Swan Point Development Company LLC
Extraordinary Case**

License: (cont'd)

- Establish marsh including:
 - 84,410 square feet (1.94 acres) of *Spartina alterniflora* on the Potomac River shore
 - 1,200 square feet of *Spartina alterniflora* and 1,200 square feet of *Spartina patens* at Cuba Island

Issue, Charles County: Potomac River, Weir and Cuckold creeks

Special conditions: Pertaining to historic artifacts, easements, time-of-year restriction for submerged aquatic vegetation, dredging and dredge disposal site, marsh establishment, natural oyster bar survey, marina operations, U.S. Coast Guard, unexploded ordnance, sanitary wastewater, petroleum products, Potomac River test range requirements.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

*Contact: Re Rentuma 410-260-7909
E-mail: rrentuma@comp.state.md.us*

7. BONDS

Authority: Section 8-128, State Finance and Procurement Article, Maryland Annotated Code and bond bills as shown.

A. Recommendation: That the following general obligation bond authorization be canceled in the amount of \$33,989 and, at the same time, reduce the State's spending authority, as the grantee stated in writing that the project is complete.

*Loan of 2006
\$33,989 - Glenarden City Hall Renovation
Chapter 46 Acts of 2006*

B. Recommendation: That the following general obligation bond authorization of \$3,000,000 be granted a one-year exception to the automatic termination.

*Loan of 2008
\$3,000,000 - Park Heights Revitalization Project
Chapter 336 Acts of 2008*

The Office of the Comptroller and the Department of General Services have reviewed this request and concur.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

*Contacts: Jean Peterson (301) 429-7667 jean.peterson@maryland.gov
Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov*

8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deeds of trust on three properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrower is requesting release of the deed of trust to facilitate a short sale to pay off the first mortgage owed to DHCD. The borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development Article, §§ 4-301-4-309,
Annotated Code of Maryland

Authority to Release State Finance and Procurement Article §§ 10-305,
Security Interest: Annotated Code Maryland

A. Lynda A. Brittingham
7407 East Adkins Ave, Willards, MD 21874, Wicomico County
Original Loan and Current Balance: \$2,500

B. Faith Hays
588 Cotswold Court, Frederick, MD 21703, Frederick County
Original Loan and Current Balance: \$5,000

C. Muhammad A. Tauheed
1455 Kirkwood Road, Baltimore, MD 21207, Baltimore County
Original Loan and Current Balance: \$2,500

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

*Contact Person: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approves new operation and maintenance grants up to \$3,182,750 for the following owners of wastewater treatment plants.

Authority: Sections 9-1601 through 9-1622, Environmental Article, Maryland Code, known as the Maryland Water Quality Financing Act.

Background: As provided for under the Bay Restoration Fund Act, up to 10% of the annual revenue generated from wastewater treatment plant users deposited with MDE may be allocated for operation and maintenance costs of a wastewater treatment plant operating at the enhanced nutrient removal level. MDE's grant recommendations are based on \$30,000 per every million gallons per day of design capacity, with a minimum grant award of \$30,000 (unless prorated for partial year of operations), and maximum award of \$300,000 per year for any plant. These plants have successfully achieved the goals of effluent levels at or below Total Nitrogen of 3 mg/l and Total Phosphorous of 0.3 mg/l, reducing nitrogen discharged to Chesapeake Bay by over 2,321,000 pounds per year, and phosphorus by over 393,000 pounds per year.

ENR Wastewater Treatment Plant	Recipient	County	FY 2016 Grant Amount
North Branch	Allegany County	Allegany	\$60,000
Cumberland	City of Cumberland	Allegany	\$300,000
Dorsey Run	MES	Anne Arundel	\$60,000
Patuxent	Anne Arundel County	Anne Arundel	\$225,000
Broadneck	Anne Arundel County	Anne Arundel	\$135,000
Maryland City	Anne Arundel County	Anne Arundel	\$50,000
Federalsburg	Town of Federalsburg	Caroline	\$30,000
Mount Airy	Town of Mount Airy	Carroll	\$36,000
Elkton	Town of Elkton	Cecil	\$91,500
Indian Head	Town of Indian Head	Charles	\$30,000
La Plata	Town of La Plata	Charles	\$37,500

**BOARD OF PUBLIC WORKS
SECRETARY'S
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9. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

ENR Wastewater Treatment Plant	Recipient	County	FY 2016 Grant Amount
Hurlock	Town of Hurlock	Dorchester	\$49,500
Cambridge	City of Cambridge	Dorchester	\$243,000
Brunswick	City of Brunswick	Frederick	\$42,000
Thurmont	Town of Thurmont	Frederick	\$30,000
Havre de Grace	City of Havre de Grace	Harford	\$68,250
Joppatowne	Harford County	Harford	\$30,000
Aberdeen	City of Aberdeen	Harford	\$120,000
Sod Run	Harford County	Harford	\$225,000
Little Patuxent	Howard County	Howard	\$300,000
Damascus	WSSC	Montgomery	\$45,000
Piscataway	WSSC	Prince George's	\$300,000
Parkway	WSSC	Prince George's	\$225,000
ECI	MES	Somerset	\$30,000
Easton	Easton Utilities	Talbot	\$120,000
Talbot Region II	Talbot County	Talbot	\$30,000
Hagerstown	City of Hagerstown	Washington	\$240,000
Snow Hill	Town of Snow Hill	Worcester	\$30,000

BOARD OF PUBLIC WORKS

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SECRETARY'S
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July 16, 2015**

*Contact Person: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

10. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant/loan funding up to \$682,000 to the Town of Oakland for the **Oakland Bradley Run & Broadford Lake Water Treatment Plant Improvements**, in Garrett County. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative District 1A)

- A. New Loan of \$341,000 (estimated) – Drinking Water State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.8% interest rate. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

- B. New Loan Forgiveness/Grant (up to) \$341,000 – Drinking Water State Revolving Loan Fund.** This funding is provided under the Drinking Water State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.

Project Description: The project entails improvements to Town of Oakland’s two existing water treatment plants that are in need of a variety of repairs. Improvements to the Bradley Run Water Treatment Plant could include repair/replacement of leaking backwash tank, replacement/repair of the high service pumps, and miscellaneous changes for energy savings. The Broadford Lake Water Treatment Plant needs the replacement/repair of numerous valves and the rehabilitation of the pipe gallery along with the possible overhaul of the HVAC system to correct a high humidity problem.

Project Funding Sources:	
Drinking Water State Revolving Loan Fund Principal	\$341,000
Drinking Water State Revolving Loan Fund Forgiveness/Grant	\$341,000
Local	<u>\$ 21,330</u>
TOTAL ESTIMATED PROJECT COST:	\$703,330

**BOARD OF PUBLIC WORKS
SECRETARY'S
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10. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
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*Contact Person: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

11. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve further funding up to **\$52,300** to U.S Geological Survey for the **Upper Georges Creek Stream Sealing Project Acid Mine Drainage Remediation - Hoffman Drainage Tunnel** in Allegany County. The source of funding is general obligation bond proceeds. (Legislative District 1B)

Project Description: Remediate the environmental effects of abandoned pre-law deep mines that fracture the bedrock above the mine and cause the surface to subside. When this occurs in a streambed, stream flow is lost into the deep mine workings where it becomes contaminated before discharging at a down-gradient mine opening or drainage tunnel. This phase includes installing, monitoring and collecting the data of a stream flow gauging station at the outflow of the Hoffman Drainage Tunnel. Monitoring and establishing the baseline discharge prior to any stream channel lining work that may be done is essential, and will assist in assessing hydrologic changes that could result as several stream channel sealing projects are planned and constructed in the mainstem and tributaries of the Upper Georges Creek watershed in Allegany County.

Project Funding Sources:

Mining Remediation, MCCBL 2015 - 15175 (MN0401) (This Action)	\$ 52,300
Mining Remediation, MCCBL 2014 – 14008 (MN0401) (Previous Action 2/18/15)	\$ 93,498
<u>Future Mining Remediation Program (Future Action)</u>	<u>\$1,329,202</u>
TOTAL ESTIMATED PROJECT COST:	\$1,475,000

Authority: Annotated Code of Maryland Environment Title 15, Subtitle 11: Abandoned Mine Reclamation

MDE has determined that its recommendation is consistent with State Clearinghouse comments and agrees with their recommendations.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

*Contact: Norman Astle (410)841-5864
norman.astle@maryland.gov*

**12. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program Grants***

Recommendation: That the Board of Public Works approves funding 21 individual grants under the Maryland Agricultural Cost-Share Program. Total amount: \$875,185.

Agreement	Recipient	County	Amount \$
AT-2015-3161	Emory O. Kelley	St. Mary's	3,900
AT-2015-3162	Emory O. Kelley	St. Mary's	4,600
AT-2015-3163	Emory O. Kelley	St. Mary's	4,800
AT-2015-3178	William R. Mattingly	St. Mary's	1,600
AT-2015-3180	William R. Mattingly	St. Mary's	1,000
AT-2015-3181	William R. Mattingly	St. Mary's	4,100
LS-2015-3168	Glenview Family Farms, LLC.	Harford	42,900
LS-2015-3174	Rutledge Brick House Farm, Inc.	Harford	200,000
LS-2015-3175	Rutledge Brick House Farm, Inc.	Harford	26,100
LS-2015-3176	Rutledge Brick House Farm, Inc.	Harford	7,500
LS-2015-3184	Rigdon Farms, LLC	Harford	27,300
MP-2015-3177	Aschenbach Farm, LLC	Frederick	4,000
MP-2015-3182	Eric F. Burall	Carroll	4,300
PA-2015-3159	Dorothy L. Morgan	St. Mary's	16,400
PA-2015-3160	Dorothy L. Morgan	St. Mary's	11,800
PA-2015-3166	Commissioners of Calvert County	Calvert	21,800
PR-2015-3164-B	John C. Lewis	Worcester	40,300
UP-2015-3152	Richard Grove	Washington	92,185
UP-2015-3153	Richard Grove	Washington	91,500
UP-2015-3194-C	Creekbound Farms, LLC	Washington	117,600
UP-2015-3195	Creekbound Farms, LLC	Washington	151,500

Fund Source: MCCBL of 2014/Item 114107: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing - Water Pollution Control," Sections 8-701 to 8-705, Agricultural Article, Annotated Code of Maryland; COMAR 15.01.05

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**12. DEPARTMENT OF AGRICULTURE (cont'd)
*Maryland Agricultural Cost-Share Program Grant Requests***

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
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*Contact: Norman Astle (410)841-5864
norman.astle@maryland.gov*

**13. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program Additional Funding***

Recommendation: That the Board of Public Works approves *additional* funding of seven individual grants under the Maryland Agricultural Cost-Share Program. Total amount: \$19,093.21.

Agreement #	Recipient	County	Amount \$
CH-2014-2998	Casey C. Owings	Kent	1,507.55
MP-2013-2717	Lease Brothers, Inc.	Carroll	8,601.42
MP-2014-3088	Colin M. O'Meara	Carroll	149.09
MP-2015-2916	Byron D. Stambaugh	Carroll	1,434.20
MP-2015-2918	Byron D. Stambaugh	Carroll	5,503.88
RS-2015-2484	Linda B. Worthington	Harford	1,631.69
UP-2015-2351	Harold C. Remsburg	Washington	265.38

Fund Source: MCCBL of 2011/Item 11071: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at project completion. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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Contact:

*DGS – Jane Bailey 410.767.4307
Jane.bailey@maryland.gov*

**14. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

General Services

April 2015

Authority: COMAR 21.02.01.05.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITHOUT DISCUSSION

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*Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov*

**15. BOARD OF PUBLIC WORKS
*Wetlands Licenses
Concurrence Cases***

Recommendation: Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses as indicated. The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

14-0789 *DAVE MITCHELL* – To improve navigation by dredging adjacent to pier and to provide maintenance dredging for six-year period.
Severna Park, Severn River
Special conditions: Time-of-year; justification for future dredging requirements.

CHARLES COUNTY

14-1057 *BLOSSOM POINT LIMITED PARTNERSHIP* – To emplace a stone revetment and stone edging to protect shoreline.
Welcome, Gumtree Cove
Special conditions: Time-of-year restriction.

HARFORD & CECIL COUNTIES

15-0260 *AMTRAK* – To drill 45 soil borings for evaluating the soil/bedrock conditions for a new bridge to replace the Susquehanna River Railroad Bridge.
Havre de Grace/Perryville, Susquehanna River
Special conditions: Time-of-year and coordination requirements.

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*Contacts: Jean Peterson (301) 429-7667 jean.peterson@maryland.gov
Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov*

**16. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
*Division of Credit Assurance***

Recommendation: That the Board of Public Works approve releasing the deeds of trust on four properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrower is requesting release of the deed of trust to facilitate a short sale to pay off the first mortgage owed to DHCD. The borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Three of the borrowers will sign unsecured promissory notes in place of the deed of trust; the fourth recommendation is to release the deed of trust without a promissory note as the borrower has died.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development, Article §§ 4-301-4-309,
Annotated Code Maryland

Authority to Release State Finance and Procurement Article §§ 10-305,
Security Interest: Annotated Code Maryland

- A. Pierrot & Kerry-Anne Chery
4337 Stockport Way, Upper Marlboro, 20772, Prince George's County
Original Loan and Current Balance: \$5,000
- B. Sara Hoosier
308 Kane Street, Baltimore, 21224, City
Original Loan and Current Balance: \$10,000
- C. James A. Molesworth
19 Millgate Road, Owings Mills, 21117, Baltimore County
Original Loan and Current Balance: \$4,300
- D. Laura Socks and Joshoua Ryan
2432 Guilford Avenue, Baltimore, 21218, City
Original Loan and Current Balance: \$5,000

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*Contacts: Elaine Cornick 301-429-7777 elaine.cornick@maryland.gov
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Jean Peterson 301-429-7667 jean.peterson@maryland.gov*

17. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve lending general obligation bond proceeds as described.

Borrower: Allendale Apartments Limited Partnership

Project: Allendale Apartments
3600 W. Franklin Street, Baltimore City, 21229

Authority: §§ 4-1501 *et seq.*, Housing and Community Development Article,
Annotated Code of Maryland; COMAR 05.05.01

Rental Housing Works finances rental housing to be occupied by individuals with incomes of 60% and below of the area median income.

Loan Amount: \$2,500,000

Fund Source: MCCBL 2014 - Rental Housing Works Program

Collateral: Deed of Trust

Description: The project is to acquire and rehabilitate a housing development for the elderly, sponsored by Enterprise Housing Corporation. The project offers 164 one-bedroom apartments. All 164 units will be restricted to households earning 60% or less of the area median income.

Funding Sources	Amount \$
Rental Housing Works (this Item)	2,500,000
CDA – Tax Exempt Bonds	9,010,000
Tax Credit Equity	8,180,175
Seller Takeback Financing	7,505,000
Accrued Interest on Seller Note	230,154
Deferred Developer’s Fee	42,812
Total	\$27,468,141

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20141001-5870) July 17, 2014.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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*Contacts: Elaine Cornick 301-429-7777 elaine.cornick@maryland.gov
Brien O'Toole 301-429-7761 brien.otoole@maryland.gov
Jean Peterson 301-429-7667 jean.peterson@maryland.gov*

18. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approves lending general obligation bond proceeds as described.

Borrower: Hampstead Cumberland Arms Partners II, L.P.

Project: Cumberland Arms
10 N. Liberty Street, Cumberland, Allegany County, 21502

Authority: §4-1501 *et seq.*, Housing and Community Development Article, Annotated Code of Maryland; COMAR 05.05.01

Rental Housing Works finances rental housing to be occupied by individuals with incomes of 60% and below of the area median income.

Loan Amount: \$2,500,000

Fund Source: MCCBL 2014 Rental Housing Works Program

Collateral: Deed of Trust

Description: The project is a six-story, 69-unit building for seniors. Most of the first level consists of retail and will be excluded from DHCD's collateral. The residential portion comprises 58 one-bedroom units and 11 two-bedroom units, each with one bathroom. Typical size is 580 sf for the one-bedroom units and 760 square feet for the two-bedroom units. Seven units accommodate persons with disabilities. Thirty-two units serve households with incomes at or below 30% of the area median income, 20 units will serve households with incomes at or below 40% of the area median income, ten units will serve units at or below 50% of the area median income, and seven units will serve households at or below 60% of the area median income. All units will benefit from a 20-year project-based Housing Assistance Payment contract.

Funding Sources	Amount \$
Rental Housing Works (this Item)	2,500,000
Permanent Tax-Exempt Bond Loan	3,315,000
LIHTC Equity	3,243,541
Deferred Developer Fee	336,804
Federal Historic Tax Credits	1,039,485
Interim Income	399,575
State Historic Tax Credits	803,960
Energy Credits & Rebates	81,000
Equity- return of prepaid fee	63,150
Total	\$11,782,514

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18. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20140414-5740) April 29, 2014.

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*Contacts: John Maneval (301) 429-7714 John.Maneval@maryland.gov
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19. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approves lending general obligation bond proceeds as described.

Borrower: Queen Anne's County Housing Authority

Project: Haven House, 325 State Street, Stevensville, 21666

Authority: MCCBL 2011 [Chapter 396 (Maryland Laws 2011)]; MCCBL 2012 [Chapter 444 (Maryland Laws 2012)]; MCCBL [Chapter 424 (Maryland Laws 2013)]; COMAR 05.05.09.

The *Shelter and Transitional Housing Facilities Grant Program* serves homeless households.

Grant Amount: \$1,500,000

Fund Source: MCCBL 2013 & 2014: *Shelter and Transitional Housing Facilities Grant Program*

Collateral: Deed of Trust

Description: The project is to demolish a single-family home on the site and replace it with a two-story, gabled-roof building with 11 parking spaces. The property will be surrounded by privacy fencing along three sides and a decorative fence along the property front. The first floor will have a case manager's office, laundry facility, four full bathrooms, a kitchen with two large pantries and a community room. The first floor will also have three units – accommodating 15 beds – that can be used for emergency shelter for homeless families and adults. The second floor will consist of six transitional housing units for families, a staff studio apartment, a play area, four shared bathrooms, and a community room. Haven Ministries will operate and manage the project. Haven Ministries is a non-profit organization that has worked with the homeless population in Queen Anne's County since 2004. Queen Anne's County Housing Authority is the borrower and is the project owner. Haven House is the only residential facility for homeless in Queens Anne's County.

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19. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

<u>Funding Sources</u>	<u>Amounts</u>
DHCD STHGP grant (this Item)	\$1,500,000
DHCD CDBG	\$1,090,284
DHCD Other Reserves	\$40,060
Developers Equity	\$409,716
TOTAL	\$3,040,060

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20140307-5707) March 22, 2014.

BOARD OF PUBLIC WORKS

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*Contact: Teresa Dantzler (410) 767-0114
teresa.dantzler1@maryland.gov*

**20. MARYLAND STATE DEPARTMENT OF EDUCATION
*County Library Capital Project Grant Program***

Amount: \$5,263,900

Recommendation: That the Board of Public Works approves eight grants of general obligation bond proceeds to county public library systems.

Fund Source: Maryland Consolidated Capital Bond Loan of 2015 \$5,000,000
Statewide Contingency Fund \$ 263,900

Authority: Education Article, Section 23-510, Annotated Code of Maryland

Background: MSDE’s County Library Capital Project Grant program makes grants to county public library systems to support capital projects that address the State’s library needs. Grant recipients must match the grant according to a wealth-based cost sharing formula; the minimum grant amount is \$20,000. Grant funds rescinded in prior years by Baltimore and Dorchester Counties totaling \$263,900 are included for redistribution in fiscal year 2016.

Description:

Grantee	Library Project	Amount
Allegany	<i>South Cumberland:</i> Begin renovation of South Cumberland Branch Library to provide modern, efficient, re-energized library. A 2010 feasibility study concluded that the community can best and most economically be served by renovating the facility. State funds were awarded for roof replacement in FY2014 and design in 2015. <i>County Match: \$40,000</i>	\$800,000
Anne Arundel	<i>Broadneck:</i> Renovate 1,400 SF public meeting room at Broadneck Library. This project will remediate water damage, modernize sink area, provide additional storage, and add equipment to enhance early literacy, reading programs and community meetings. An average of 31 public meetings are held monthly; 24 library programs also occur in this space. <i>County Match: \$42,000</i>	\$30,000

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20. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Description (cont'd):

Grantee	Library Project	Amount
Baltimore County	<i>Randallstown:</i> Renovate 29,000 SF Randallstown Library. Project will include replacing shelving and lighting to improve visibility and installing new carpet and badge access control system to improve security for staff and customers. <i>County Match: \$137,000</i>	\$170,000
Harford	<i>Havre de Grace:</i> Construct new 19,846 SF Havre de Grace Library that includes distinct, interactive, early literacy and children's areas, expanded wireless internet access, additional computers, business resource center, teen area, and increased space for community meetings. A 2009 feasibility study identified Havre de Grace Library as extremely crowded and unable to increase public services. Increases in circulation, walk-in traffic, computer use, and technology have made the current branch obsolete. <i>County Match: \$7,720,000</i>	\$1,000,000
Montgomery	<i>Davis:</i> Renovate 16,400 SF Davis Library including new roof, modernized elevator, early learning space, improved staff work space, and single-service desk. This project is due to heavy use of the branch, changing customer demographics, and technological advances that require libraries to be more functional, flexible, and responsive to varied demands. The Davis Library project is a high priority in the system's 2013-2016 Strategic Facilities Plan and is designed to "prevent long-term deterioration of the building" and "to insure that it is fully utilized based on the needs of the community for programs & services." <i>County Match: \$400,000</i>	\$400,000
Montgomery	<i>Little Falls:</i> Renovate 11,500 SF Little Falls Library including new windows, modernized elevator, refurbished restrooms, quiet study room, and single-service desk on main level. This project is due to heavy use of the branch, changing customer demographics, and technological advances that require libraries to be more functional, flexible, and responsive to varied demands. The Little Falls Library project is a high priority in the system's 2013-2016 Strategic Facilities Plan, and is designed to "prevent long-term deterioration of the building" and "to insure that it is fully utilized based on the needs of the community for programs & services." <i>County Match: \$400,000</i>	\$400,000

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20. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Description (cont'd):

Grantee	Library Project	Amount
Prince George's	<i>Bowie: Renovate Bowie Branch Library to provide more space dedicated to teens as well as collaborative study; enhance children's room to provide early literacy activity space; increase energy efficiency by replacing lighting, windows, and roof; and improve customer/staff interaction by demolishing bulky and inefficient service desks and replacing them with smaller, modular units that are more customer-friendly. The Bowie Branch Library is one of the busiest branches in the system. County Match: \$738,000</i>	\$1,381,000
Worcester	<i>Berlin: Construct 10,000 square foot building to replace Berlin Branch Library. The current library is 44 years old; it is too small to meet the present and anticipated demand for service and it is functionally obsolete. County Match: \$1,083,000</i>	\$1,082,900

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
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*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

**21. MARYLAND ENVIRONMENTAL SERVICE
*Cheltenham Youth Facility***

A/E Contract: Wastewater Treatment Plant Upgrades
MES Project # 15-02-54

Description: Engineering services for upgrades to wastewater treatment facilities at Cheltenham Youth Facility.

Procurement: A/E Shortlist

Award: WATEK Engineering Corporation, Gaithersburg

Amount: \$278,510

Term: 30 months

MBE Participation: 18 %

Remarks: The existing wastewater treatment plant has been in operation since 1990 and uses outdated technology. DJS is currently designing a new detention center for the Cheltenham Youth Facility and has plans to design a treatment facility in the near future. The new facilities will use low flow fixtures that reduce the volume of wastewater, but greatly increase the concentration of organic and ammonia nitrogen. The existing wastewater treatment plant is unable to provide adequate treatment and nutrient removal, and the high ammonia levels could be toxic to the current treatment process. The upgrades to the wastewater treatment plant will include a new treatment process and tanks, upgraded chemical storage and feed, new office/lab building, and other miscellaneous improvements such as electric, communication, and supervisory control and data acquisition.

Fund Sources: MCCBL of 2015

Appropriation Codes: 176 MCCBL 15 (PCA #11078)

Resident Business: Yes

Tax Compliance No.: 15-1623-0111

BOARD OF PUBLIC WORKS

APPROVED

DISAPPROVED

WITH DISCUSSION

THIS ITEM WAS:

DEFERRED

WITHDRAWN

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REVISED

*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

**22. MARYLAND ENVIRONMENTAL SERVICE
*Southern Maryland Pre-Release Unit***

Construction Contract: Wastewater Treatment Plant Upgrade
MES Project # 15-02-12R

Description: This project will replace outdated wastewater treatment plant with new membrane treatment plant that includes nutrient removal capabilities at Southern Maryland Pre-Release Unit.

Procurement: Competitive Sealed Bids

Bids: M2 Construction LLC, Landisville, PA	\$3,427,000
American Contracting & Environmental Services, Columbia, MD	\$3,600,000
WM Schlosser Company, Inc., Hyattsville, MD	\$3,822,000
WM Davis, Inc., Leonardtown, MD	\$3,972,885
Johnston Construction, Dover, PA	\$4,263,203

Award: M2 Construction LLC (d/b/a HRI Construction LLC)

Amount: \$3,427,000

Term: 365 calendar days

MBE Participation: 10%

Remarks: The existing wastewater treatment plant has been in operation since 1990 and is becoming obsolete. The process tanks are corroded. The spray fields used for effluent disposal cannot be used at all times due to training activities at an adjacent police firing range. In order to abandon the spray fields and discharge continuously to a nearby stream, MDE issued stringent permit limits. The existing wastewater treatment plant cannot comply with the new limits.

Fund Sources: 077 MCCBL of 2009 \$3,476 (PCA 11004)
097 MCCBL of 2013 \$1,500,000 (PCA 11032)
100 MCCBL of 2014 \$1,500,000 (PCA 11052)
176 MCCBL of 2015 \$423,524 (PCA 11075)

Resident Business: No

Tax Compliance No.: 15-1737-0110

BOARD OF PUBLIC WORKS ACTION:

APPROVED DISAPPROVED
WITH DISCUSSION

THIS ITEM WAS:

DEFERRED WITHDRAWN
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REVISED

*Contact: Lois Y. Whitaker 443-885-3074
lois.whitaker@morgan.edu*

23. MORGAN STATE UNIVERSITY
*Behavioral and Social Sciences Center
Bid Package - GMP C*

Contract ID: Construction Manager at Risk
Behavioral and Social Sciences Center: GMP C
Project No. DCM-BSSC-13-1CMAR

Original Contract Approved: Secretary's Agenda Item 15 (7/3/13)

Contractor: Barton Malow Company, Baltimore

Recommendation: That the Board of Public Works authorize Morgan State University to award Bid Package GMP-C to this previously-approved construction management at risk contract.

Project: Construction Management at Risk services for Morgan State University's College of Liberal Arts' Behavioral and Social Sciences Center to be located at the Northwood Shopping Center (former site of Hechinger's and Burlington Coat Factory). The Behavioral and Social Sciences Center will support the University's programs, services, and activities related to behavioral and social sciences; create learning, working, and service environments consistent with high academic standards and aspirations; and incorporate technology-assisted instruction features such as wired and wireless networks, video recording, internal and external video conferencing capabilities, distance learning. Occupants are the faculty, staff, and students of the College of Liberal Arts with five academic departments, lecture halls, laboratories, research and animal facilities, campus resource center (the Instructional Design Center), lounges and study areas, typical building functions such as restrooms, mechanical, electrical and IT spaces, loading dock and parking. The project includes ground-level third-party retail space and a catering kitchen. The project is striving to exceed minimum LEED Silver certification.

This Bid Package GMP-C Description: Fire protection, mechanical and electrical systems

Total Project Budget: \$79,404,000

Total Anticipated CMR Contract: \$60,685,000

Bid Package GMP C Amount: \$20,090,202

Original Amount: \$230,000 (Secretary's Agenda Item 15 (7/3/13))

Prior Bid Package GMP A \$6,454,386 (Secretary's Agenda Item 11 (4/1/15))

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**23. MORGAN STATE UNIVERSITY
*Behavioral and Social Sciences Center
Bid Package - GMP C***

Prior Bid Package GMP B: \$10,437,974 (Secretary's Agenda Item 9 (6/17/15))
MSU Delegated Authority: \$22,000

This Bid Package Amount: \$20,090,202
Revised Contract Amount: \$37,234,562

Bid Package GMP C Term: 1,585 calendar days from Notice to Proceed

MBE Participation: 35%
MBE Compliance: 23.95%
Performance Bond: Performance and Payment Bonds at 100% of contract amount

Funding Source: MCCBL 2015/Item 110 (Chapter 495, 2015 Maryland Laws): Provide funds to design and construct a new building to house the Behavioral and Social Sciences programs on the West Campus. \$11,600,000

Board of Public Works approval is requested to award the bid package in the full amount of \$20,090,202 as the MCCBL of 2015 authorized work on this project to begin before the appropriation of all funds needed to complete the project. However, upon approval of this Item, the University will expend only up to \$11,600,000 under this bid package. The University will return to the Board to seek approval to expend more funds under this bid package when that funding becomes available.

Remarks: As the Construction Manager at Risk, Barton Malow competitively bid out the trade work contained in Bid Package GMP-C. The project was advertised with the American Minority Contractors and Business Associates, Maryland Washington Minorities Contractors Association Council and by MSU on *eMaryland Marketplace*. Multiple bids were received for the three trades. The bids from the lowest responsible bidders of each trade were accepted. Allowances are included and total \$322,520. A member of MSU's Department of Design and Construction Management was present at the bid openings.

The MSU Department of Design and Construction Management will manage the CMAR team's work with procurement support provided by the University's Department of Procurement.

MD Tax Clearance: 15-1782-1111 **Resident Business:** Yes

BOARD OF PUBLIC WORKS THIS ITEM WAS:

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REVISED

*Contact: David Lever 410-767-0610
david.lever@maryland.gov*

**24. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM
*Baltimore City Public Schools
Amendments to Sales and Use Tax – Alcoholic Beverages
Supplementary Appropriation FY 2012***

Recommendation: Baltimore City Public Schools requests that the Board of Public Works approve amending the allocations of the Fiscal Year 2012 Supplementary Appropriation.

Background: Reference is made to Secretary’s Agenda Item 3 (January 25, 2012). In the State’s Fiscal Year 2012 budget, the General Assembly authorized a supplementary appropriation which the Board of Public Works used to approve public school improvement projects in the first year of the increased alcoholic beverage tax. The projects had to meet a school or community need and local matching funds were not required. The Board approved the allocations, but some of the school systems could not use all the supplementary appropriations for the projects for which they were originally allocated.

Specific Requests: Baltimore City Public Schools requests that the unexpended funds from projects originally approved by the Board of Public Works be applied to the following eligible projects:

School Name Project	Project Scope	Amount Requested
John Ruhrah #228 Chimney	Remove, rebuild brick chimney section	\$43,000
Fairmont-Harford #456/Achievement Academy Chimney	Remove, rebuild brick chimney section	\$48,000
West Baltimore #80 Oil tank	Remove, replace underground oil storage tank	\$260,000
Northeast #49 Oil Tank	Remove underground oil storage tank, upgrade to gas, convert boilers to gas	\$250,000
Furman Templeton #125 Windows/Doors	Replace windows and doors with art work, repair bridge	\$700,000
Northeast Middle #049 Roof	Remove, replace three penthouse roofs	\$150,000
George McMechen #177 Roof	Remove, replace section of roof under cooling tower	\$45,000
John Ruhrah #228 Storm Drain Piping	Replace 150' underground storm drain 8"piping	\$48,000
Montebello #44 Storm Drain Piping	Replace 120' underground storm drain 8"piping	\$33,000

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24. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM *(cont'd)*
*Public School Construction Projects – Baltimore City Public Schools
Amendments to the Sales and Use Tax – Alcoholic Beverages –
Supplementary Appropriation FY 2012*

School Name – Project Type	Project Scope	Amount Requested
Westport #225 Concrete	Remove, replace deteriorated concrete sidewalk and steps	\$98,000
City Neighbors #041 (Hamilton Building) Chimney	Design services to inspect and design rebuild of chimney	\$85,000
Roland Park #233 Storm Drain	Replace underground storm drain	\$200,000
Western HS #047 Plumbing	Replace hot water heater with new DHW tank, removing it from boiler operation.	\$16,000

Public School Construction Program: The Public School Construction Program has reviewed Baltimore City’s request and concludes that the projects would be eligible as project submissions in the Capital Improvement Program or the Aging Schools Program.

Grant Administration: The Public School Construction Program will administer the grant.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

*Contact: Daniel S. Branigan (240) 895-4412
dsbranigan@smcm.edu*

**25. ST. MARY'S COLLEGE OF MARYLAND
*Construction Contract Change Order***

Contract ID: MD 5 Traffic Calming and Safety Improvements
SMC-14-010, SHA SM369-ZM1,
Federal Aid Project STPD (929)-E

Contract Description: Install sidewalks, curbing, street lighting, bicycle lanes, and other safety improvements on MD 5 near St. Mary's College of Maryland.

Modification Description: Remove unsuitable soils and unforeseen buried asphalt; repair grading of Route 5 where new curbs and gutters will be installed; relocate two storm water inlets to improve drainage; and repair small sections of paving in bicycle lanes.

Original Amount: \$ 972,725

Prior Modification (no. 1) within College's Authority: \$ 23,539

Prior Modifications (nos. 2 and 3) outside College's Authority: \$ 39,700

This Modification (no. 4): \$ 1,538

Total Contract Amount: \$ 1,037,502

MBE Participation: 14%

MBE Compliance: 17.6%

Performance Security: Performance and payment bonds at 100% of contract amount.

Remarks: The Federal Highway Administration is funding most of this project through the Maryland State Highway Administration. The College awarded the construction contract through its statutory authority to award, without Board of Public Works approval, construction contracts that are less than \$1,000,000. The College selected W. M. Davis, Inc. of Leonardtown for award because in the open competitive bidding, W.M. Davis, Inc. was the low bidder. The College later issued a change order that increased the contract price to \$996,264, still within the College's million-dollar authority.

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

**25. ST. MARY'S COLLEGE OF MARYLAND (cont'd)
*Construction Contract Change Order***

Remarks: (cont'd)

Since that time, however, the College issued two more change orders that increased the contract amount to \$1,035,964. When modifications to a College construction contract cause the contract to exceed the College's independent authority, the College is required to get Board of Public Works approval of the revised contract. In this case, the College did not bring either modification two or three to the Board of Public Works. A fourth modification is now pending.

The College recommends *retroactive* approval of the construction contract that now totals more than a million dollars.

Fund Source:	Federal Highway Funds:	\$998,000
	College Funds:	\$147,889

Approp. Code: R14D0048

Resident Business: Yes

MD Tax Clearance: 15-1765-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
July 16, 2015**

*Contact: Bernadette Benik (410-260-7080)
bbenik@treasurer.state.md.us*

26. BONDS

The State Treasurer recommends the adoption of resolutions concerning the sale of \$500,000,000 of State of Maryland General Obligation Bonds, to be known as the State and Local Facilities Loan of 2015, Second Series, consisting of:

- Second Series A – \$450,000,000 Tax-Exempt Bonds (Competitive)
 - Second Series B – \$50,000,000 Taxable Bonds (Competitive)
dated as of their date of delivery, expected to be July 30, 2015 (collectively, the “Bonds”).
- Ratifying and approving:
 - (i) The Preliminary Official Statement dated July 7, 2015;
 - (ii) The Summary Notice of Sale for the Second Series A Bonds and the Second Series B Bonds published in *The Bond Buyer* on July 6, 2015; and
 - (iii) The resolutions authorizing the Bond Sale adopted on June 23, 2015.
 - Accepting electronically transmitted bids for the purchase of the Second Series A Bonds and the Second Series B Bonds.
 - Determining **J.P. Morgan Securities LLC** as the successful bidder for each of the Second Series A Bonds and Second Series B Bonds and awarding the sale of the **Second Series A Bonds and the Second Series B Bonds to J.P. Morgan Securities LLC.**
 - Ordering the sale and issuance of the Second Series A Bonds and the Second Series B Bonds at the rates set forth in the successful bids.
 - Authorizing and approving the issuance of the final Official Statement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
July 16, 2015**

*Contact: Joselyn M. Hopkins (410) 339-5013
jmhopkins@dpsc.state.md.us*

**A1. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Eastern Correctional Institution**

Contract ID: ECI High-Temp Manhole Leak
ADPICS No. Q00P5405293

Contract Type: Maintenance

Description: Materials, equipment and labor to repair leak in high-temperature manhole that supplies hot water and heat to compound and support buildings.

Procurement Method: Emergency
Date Emergency Declared: March 13, 2015

Bids: M&M Welding and Fabricators Inc. \$ 81,184
General & Mechanical Services \$161,203

Award: M&M Welding and Fabricators Inc.
Gaithersburg, MD 20879

Amount: \$81,184.00

Award Date: March 17, 2015

Term: 10 Days

MBE Participation: 100%

Fund Source: 100% General Funds
Appropriation Code: S8410 8090

Remarks:

Nature of Emergency: Leak in manhole #3 located outside the main compound directly in front of the East Gate House. Average daily water loss over four days was 700 gallons every 24 hours. Failure was imminent which would cause loss of heat and domestic hot water.

Basis for Selection: Low bid.

Tax Compliance No.: 15-0599-1111 **Resident Business:** Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
July 16, 2015**

*Contact: Jane Bailey, 410-767-4307
Jane.Bailey@maryland.gov*

**A2. DEPARTMENT OF GENERAL SERVICES
*Rockville District Court***

Contract ID: Emergency Building Condition Repairs
ADPICS No.: 001B5400505, Project: BC-725-992-202

Contract Type: Service

Description: Remove water and dry out all surfaces at the Rockville district court

Procurement Method: Emergency

Date Emergency Declared: February 15, 2015

Bids: MXD Services, LLC dba SERVPRO of Wheaton/Kensington

Award: MXD Services, LLC dba SERVPRO of Wheaton/Kensington
Kensington, MD

Contract Award Date: February 15, 2015

Contract Amount: \$38,484

Term: 20 Calendar Days

MBE Participation: 0%

Fund Source: Item 801/MCCBL 2009

Remarks:

Nature of Emergency: On February 15, 2015, due to single digit temperatures and below zero wind chill, a fire sprinkler head froze and burst above District Court second-floor file storage room 275. Later that day, a heating coil in the HVAC system above the same area froze and burst. The flood from the two incidents damaged the ceiling, walls, and floors of the file room, the second-floor administrative offices, and the first-floor Public Defender's and Parole & Probation offices.

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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July 16, 2015**

**A2. DEPARTMENT OF GENERAL SERVICES (cont'd)
*Rockville District Court***

Remarks: (cont'd)

Basis for Selection: Contractor was available to respond immediately and devote the personnel necessary to complete the work. Contractor has expertise in providing this type of service and understood the requirements to perform this work. Due to the emergency nature of the project, Contractor could not obtain an MBE. The cost to provide this service was determined to be reasonable due to the nature of the emergency.

Reason for Late Report: The delay getting the report to the Board is due to administrative delays. The burst pipe and clean-up was attended to immediately (February 15); but paperwork was not complete until early May.

Tax Compliance No.: 15-1162-1110

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
July 16, 2015**

*Contact: Jane Bailey, 410-767-4307
Jane.Bailey@maryland.gov*

A3. DEPARTMENT OF GENERAL SERVICES

William Donald Schaefer Tower

Contract ID: Flooding Remediation and Repairs
ADPICS No.: 001B5400521; Project No.: BB-600-159-403

Contract Type: Maintenance

Description: Mitigation and repair services to correct water damage from malfunctioning toilet fixture on 18th floor of William Donald Schaefer Tower, Baltimore City. Extract water, dry out, and dehumidify; restore drywall, cove base and ceiling tile while allowing restrooms to stay open. Restore water-damaged areas.

Procurement Method: Emergency

Date Emergency Declared: March 12, 2015

Bids: PBI Restoration
Mitigation services \$18,405; Repair services \$35,596
Total: \$54,000

Award: PBI Restoration, Hunt Valley, MD

Award Date: January 5, 2015

Contract Amount: \$54,001

Term: 14 Calendar days

MBE Participation: 0%

Fund Source: H00.15.77051.01.1498

Remarks:

Nature of Emergency: The malfunctioning toilet on the 18th floor of the William Donald Schaefer Tower damaged 24 restrooms throughout the building and affected tenant space on three floors. Mitigation and repair services were needed to clean up the damage and reduce the burden and disruption to tenants and to expedite the time to re-open affected areas. Immediate action was required to allow the large office building to remain in operation with the least amount of interruption to the tenants.

**BOARD OF PUBLIC WORKS
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**A3. DEPARTMENT OF GENERAL SERVICES (cont'd)
*William Donald Schaefer Tower***

Remarks: (cont'd)

Basis for Selection: PBI Restoration was known to the facility manager, was familiar with the building, and was able to come in immediately to begin remediation. The cost was determined to be fair and reasonable.

Reason for Late Report: Delay in getting the report to the Board is due to administrative delays. The flooding from the malfunctioning fixture was attended to immediately to protect the health and safety of the building occupants. However, the department did not formally declare the emergency until after the contract was awarded. Subsequent delays in obtaining costs and related documents further delayed the Department's submission to the Board.

Tax Compliance No.: 15-1344-0000

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
July 16, 2015**

*Contact: Joselyn M. Hopkins (410) 339-5013
jmhopkins@dpsc.state.md.us*

**A4. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
*Pre-Trial Detention and Services, Baltimore City Booking and Intake Center***

Contract ID: Baltimore City Booking and Intake Center
BCDC –AHU #11 and #13 Repair
ADPICS No. Q00P5406493

Contract Type: Maintenance

Description: Materials, equipment, and labor to repair two air handlers (#11 and #13) at Baltimore City Booking and Intake Center.

Procurement Method: Emergency

Date Emergency Declared: May 19, 2015

Bids:

Pro Serve HVAC/R and Mechanical Services <i>Felton, PA</i>	\$43,980
Johnson Controls <i>Sparks, MD</i>	\$56,800

Award: Pro Serve HVAC/R and Mechanical Services

Amount: \$43,980

Award Date: May 28, 2015

Term: 4 weeks

MBE Participation: 0%

Fund Source: 100% General Funds
Appropriation Code: V4410 8091

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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July 16, 2015**

**A4. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)
*Pre-Trial Detention and Services, Baltimore City Booking and Intake Center***

Remarks:

Nature of Emergency: The Baltimore City Booking and Intake Center was in need of immediate repairs to damaged air handlers #11 and #13. The damage affects the ability of the air handler units to provide cool air to North Tower floors 1, 3, 4 & 5 which include housing units and the mechanical room. An emergency was declared to prevent safety or health hazards to inmates and staff at the facility.

Basis for Selection: Pro Serve HVAC/R and Mechanical Services were selected as it was the low bidder.

Tax Compliance No.: 15-1333-0111

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
July 16, 2015**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

**1A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
*Cecil County***

Recommendation: Approval to commit \$52,600 for the following **development** project.

Marina Park Playground Restrooms - \$52,600

Town of Port Deposit, Cecil County
POS #5814-7-241 MD20100629-0632

Prior Approval: \$154,000 (POS Item 4A [Sept. 1, 2010])

Background: Add funding to complete construction of comfort station with two ADA public bathroom facilities for park users.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2009, Chapter 485, Acts of 2009
Community Parks and Playgrounds
Source Code: 09064 Item 064 \$553.50

Maryland Consolidated Capital Bond Loan of 2009, Chapter 485, Acts of 2010
Community Parks and Playgrounds
Source Code: 10053 Item 053 \$1,158.70

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Community Parks and Playgrounds
Source Code: 11049 Item 049 \$50,887.80

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
July 16, 2015

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**
Harford County

Recommendation: Approval to commit \$160,000 for the following **development** projects.

1. ***Robert Copenhaver Park: Playground - \$50,000***
POS #6367-12-290 MD20150518-0407

Background: Replace outdated playground equipment with new equipment and safety surfacing consistent with National Playground Safety Standards and Americans with Disabilities Act.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$50,000

2. ***Mariner Point Park: Playground - \$110,000***
POS #6368-12-291 MD20150518-0408

Background: Replace two outdated playground equipment areas with new equipment and safety surfacing consistent with National Playground Safety Standards and Americans with Disabilities Act.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$110,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
July 16, 2015**

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

**3A. PROGRAM OPEN SPACE LOCAL SHARE
Wicomico County**

Recommendation: Approval to commit \$90,000 for the following **development** project.

Waterside Park Basketball Court Renovations - \$90,000
City of Salisbury, Wicomico County
POS #6349-22-223 MD20150513-0380

Background: Restore basketball courts with new surface, line painting, and goals.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$90,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
July 16, 2015**

*Contact: Rob Feldt (410) 260-8529
rob.feldt@maryland.gov*

4A. TIMBER SALE

Project: Savage River State Forest, Garrett County
SR-06-15
34 acres/Compartment # 15

Recommendation: That the Board of Public Works approve this timber sale that is a regeneration harvest and a hardwood thinning. The regeneration consists of 15 acres of mature hardwoods and will release advanced regeneration present in the stand. Legacy trees have been retained throughout the stand to serve as seed and mast sources. The 18.9 acre thinning is designed to remove unacceptable growing stock and non-desirable tree species from the understory to facilitate oak regeneration.

This sale includes 188,244 board feet of sawtimber and 244 cords. No bond money was used in the purchase of this land.

Authority: Natural Resources Article § 5-102 and § 5-214.

Sales Method: Competitive Sealed Bid (one-step method). See BPW Advisory 2005-2

Bids:

Joe Colmer Logging	MD	\$91,601.99
Sisler Lumber Co., Inc.	MD	\$70,000.00
Glotfelty Lumber Co.	MD	\$69,130.00
Red Rock Enterprises, LLC.	MD	\$64,886.89
Northwest Hardwoods, Inc.	PA	\$53,867.00
Allegheny Wood Products	WV	\$52,792.51
Wood Products, Inc.	MD	\$50,500.00
Zook's Lumber	PA	\$48,093.00

Award: Joe Colmer Logging

Amount: \$91,602

Estimated Value: \$47,938

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
July 16, 2015**

*Contact: Robert Feldt (410)-260-8529
rob.feldt@maryland.gov*

5A. TIMBER SALE

Project: Doncaster State Forest – Charles County
122 acres / Compartment # 1TN-01-15

Recommendation: That the Board of Public Works approve this timber sale that will be completed on the Tayloe Neck tract of Doncaster Demonstration Forest. There will be a modified row thinning of Stand #1 on 121.12 acres of Loblolly pine. There will also be a 1.3 acre clearcut in Stand #5 of 45 year old Virginia pine.

This sale includes 164,273 board feet of sawtimber and 2,234 cords. No bond money was used in the purchase of this land.

Authority: As provided under Natural Resources Article § 5-102 and § 5-214.

Sales Method: Competitive Sealed Bid (one-step method). See BPW Advisory 2005-2

Bids:

Freedom Logging, Inc.	MD	\$53,160
Glatfelter Pulp Wood Company	PA	\$50,288

Award: Freedom Logging, Inc.

Amount: \$53,160

Estimated Value: \$52,259

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED **DISAPPROVED**
WITH DISCUSSION

DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
July 16, 2015

*2Contact: Jamie Tomaszewski 410-260-7386
 Jamie.tomaszewski@maryland.gov*

1-S. DEPARTMENT OF BUDGET AND MANAGEMENT
Procurement Policy & Administration
Services Contract

Contract ID: Audit Services Master Contract 2015; ADPICS # 050B5400001

Contract Description: Statewide Master Contract with 17 Master Contractors that are Maryland Certified Public Accounting firms or Sole Proprietors to perform audit services to be utilized by State agencies through secondary competition on a task order basis.

Awards: See page 4B

Term: 8/1/2015 – 7/31/2020

Amount: \$6,000,000 Est. (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals: N/A (See Requesting Agency Remarks)

MBE Participation: 30% (See Requesting Agency Remarks)

Incumbents: See pages 3B and 4B

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*, the DBM website and the DBM bid board. Copies of the solicitation notice were emailed directly to 66 prospective vendors, including 16 minority businesses and 32 veteran-owned small businesses. A copy was also sent to the Governor's Office of Minority Affairs.

The purpose of this contract is to retain licensed Certified Public Accounting Firms and Sole Proprietors to perform Audit Services for State of Maryland agencies. Audit services may be for an entire agency, a specific program or other component of an agency, or a contract being performed for an agency or component program. The Master Contractor performing an audit will provide specific recommendations to correct any deficiencies it discovers and otherwise provide recommendations for improvement in the performance of the agency, program or contract.

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1-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

In the RFP, it was stated that all technically qualified offerors would receive Master Contract awards in order to maximize on-going competition for future Task Order Requests for Proposals (TORFPs). A total of 19 offers were received, and 17 offerors were deemed responsible and their offers were determined to be reasonably susceptible of being selected for award. These 17 offerors are being recommended for awards for the Master Contracts.

Each required audit will be summarized in a TORFP. TORFPs will be issued solely by DBM, as needed, throughout the five-year term of the Master Contracts. All 17 Master Contractors will be invited to compete for each specific TORFP, except for Small Business Reserve (SBR) designated TORFPs that will be distributed exclusively to certified small businesses. If the user agency participates in the SBR program as designated under State Finance & Procurement (SFP) §14-501(b) and wishes to designate its TORFP as a SBR solicitation, then DBM reserves the right to designate the TORFP as an SBR TORFP. The resulting task order may then be awarded to a qualified Master Contractor that meets the statutory qualifications of a Small Business as defined in SFP §14-501(c), Annotated Code of Maryland, and is registered with the Department of General Services Small Business Reserve Program at the time of the Task Order award.

For each TORFP, Master Contractors may propose labor support within nine labor classifications. The hourly labor rates for each recommended vendor (which have been fixed at a maximum per hour rate) cannot be exceeded. Because of the on-going competition afforded by shopping each TORFP to all 17 Master Contractors, it is hoped that the Master Contractors will propose to perform specific task orders at less than their maximum hourly rates. Under the previous contract, the Master Contractors due to the competitive nature of the secondary competition took advantage of the opportunity to lower their designated rates as they proposed to task orders.

The *Award Amount* above is estimated for a total five year period. The actual amount of work resulting from this award is indeterminate and will be monitored by DBM. Should the amount near the estimated total for the five year period, the Department will request an increase in the total award amount.

There is an overall 30% MBE participation goal established for the Master Contracts which each Master Contractor has committed to meet. Each TORFP will establish a specific MBE participation subcontracting goal for that particular task order. The TORFP specified MBE subcontracting percentage will typically, but not necessarily always, be at least 30% of the dollar value of all payments made by the State to the Master Contractor under each TORFP.

**Supplement B
Department Of Budget And Management
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1-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

In addition, there is an overall 5% Veteran-owned Small Business Enterprise (VSBE) participation goal established for the Master Contracts which each Master Contractor has committed to meet. Each TORFP will establish a specific VSBE participation subcontracting goal for that particular task order. The TORFP specified VSBE subcontracting percentage will typically, but not necessarily always, be at least 5% of the dollar value of all payments made by the State to the Master Contractor under each TORFP.

- Fund Source:** Various
- Appropriation Codes:** Various
- Resident Businesses:** See page 4B
- MD Tax Clearances:** See page 4B

Incumbents: (cont'd)

Allmond & Company, LLC Largo, MD	Kahler & Associates, P.C. Timonium, MD
Rager, Lehman & Houck, P.C. Hanover, PA (Local Office in Westminster, MD)	Rufus Ingram, P.A. Baltimore, MD
Rosen, Sapperstein & Friedlander, Chartered Owings Mills, MD	W.P. Tax & Accounting Group, Inc. Owings Mills, MD
Watkins Meegan, LLC Bethesda, MD	

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Supplement B
Department Of Budget And Management
ACTION AGENDA
July 16, 2015

1-S. DEPARTMENT OF MANAGEMENT AND BUDGET (cont'd)

Awards: (cont'd)

Master Contractors	MBE / VSBE Status	Resident Businesses? YES or NO	MD Tax Clearances
Abrams, Foster, Nole & Williams, PA Baltimore, MD	MBE	YES	15-1491-0110
BCA Watson Rice * Washington, DC		NO	15-1492-0100
Bert W. Smith, Jr. & Company * Washington, DC		NO	15-1493-0111
Clifton Larson Allen * Timonium, MD		YES	15-1494-1111
Cohn Reznick * Roseland, NJ (Local Office in Baltimore, MD)		YES	15-1495-1111
Daniel Eke & Associates * Silver Spring, MD	MBE	YES	15-1496-0111
F. S. Taylor & Associates, P.C. * Largo, MD	MBE	YES	15-1536-0011
Hamilton Enterprises Greenbelt, MD	MBE	YES	15-1497-0111
Lindsey & Associates, LLC * Towson, MD	VSBE	YES	15-1498-0011
Maher Duessel, CPAs * Harrisonburg, PA		NO	15-1499-0001
Mercadien, P. C. Hamilton, NJ		NO	15-1500-0000
Rubino & Company Bethesda, MD		YES	15-1501-1111
SB & Company, LLC * Hunt Valley, MD	MBE	YES	15-1502-0111
Stout, Causey & Horning, P.A. * Sparks, MD		YES	15-1503-0000
Stoy, Malone & Company, P.C. * Baltimore, MD		YES	15-1504-0111
TG Associates CPAs, PLLC * Hanover, MD	VSBE	YES	15-1505-0000
Toski & Company Williamsville, NY		NO	15-1506-0000

*Note: * Incumbents, plus the separate list of Incumbents that did not propose to the new RFP.*

Supplement B
Department Of Budget And Management
ACTION AGENDA
July 16, 2015

Contact: Susan Steinberg 410.767.6039
Susan.Steinberg@maryland.gov

2-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Office of the Inspector General (OIG)
Services Contract

Contract ID: Medicaid Recovery Audit Contractor; DHMH/OPASS-15-13365 (Revised); ADPICS # M00B6400102

Contract Description: Provide a Medicaid Recovery Audit Contractor (RAC) to conduct audits of Medicaid providers and identify over and under payments.

Award: Chesapeake Healthcare Audit Recovery Group, LLC
 Bowie, MD

Term: 8/1/2015 – 7/31/2018 (w/2 one-year renewal options)

Amount: \$2,430,600 (3 Years; Base Contract)
 \$ 525,200 (1 Year; 1st Renewal Option)
\$ 555,200 (1 Year; 2nd Renewal Option)
 \$3,511,000 Total (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals: Only One Proposal Received

MBE Participation: 5% (See Requesting Agency Remarks)

Incumbent: None

Requesting Agency Remarks: A third notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHMH website for 56 days. Copies of the solicitation notice were sent directly to four prospective vendors, three of which are Maryland firms, and included one MBE. A copy was also sent to the Governor's Office of Minority Affairs.

One proposal was received in response to the third RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Chesapeake Healthcare Audit Recovery Group, LLC, the sole Offeror.

Supplement B
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ACTION AGENDA
July 16, 2015

2-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

The recommended awardee is a female-owned company located in Maryland and is a product of the Maryland Incubator program. The Department believes that it is in the best interest of the State to contract with this Offeror.

The Office of the Inspector General (OIG) issued three separate RFPs in order to obtain a contract with a qualified Recovery Audit Contractor (RAC). In response to each unsuccessful solicitation, the OIG made revisions to the RFP in order to obtain more competition, including: (1) reducing the minimum qualifications; (2) reducing the MBE participation goal; (3) requesting and receiving permission from the federal government to increase the contingency fee to be paid to the RAC; and (4) extending the RFP due date to 56 days to allow potential offerors more time to submit proposals.

The initial RFP was issued on May 20, 2013. Although several entities expressed interest, including companies conducting RAC reviews in other states, no proposals were received.

The second RFP issued on October 2, 2013 contained revisions to clarify the requirements. Some potential vendors expressed that their failure to submit a proposal was due to the perceived inability to make a profit. As this is a contingency contract, and the RAC only gets paid if the State recovers funds per federal regulations, subcontractors may not be willing to provide services on a contingency basis, and the RAC would not receive State reimbursement for subcontractor payments. The State made the determination to reduce the MBE participation goal from 16% to 5%. In response to the second RFP, one proposal was received from an organization that was deemed unacceptable after many attempts to obtain required documentation. This organization previously had a RAC-like audit contract with the Department that was subsequently terminated for convenience after questions regarding performance were raised.

On November 21, 2014, this third RFP was issued. The State received permission from Centers for Medicare & Medicaid Services (CMS) to increase the contingency rate from 12.5% to 17.5%. The State also reduced the minimum qualifications for prior experience from five to three years.

Three of the four organizations that received the direct solicitation notice stated that they could not submit a proposal for this third RFP. The reasons provided are as follows:

- The first organization stated that the Scope of Work timeline was more aggressive than they were able to execute (There is a four-year backlog of audits included in the base term of the contract as well as the current audit years to be performed.);
- The second organization stated that they did not have adequate staff and lacked the experience to administer the RAC; and

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*Contact: Valerie Roddy 410-767-5652
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3-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Developmental Disabilities Administration (DDA)
Services Contract

Contract ID: DDA Rate Setting; DHMH OPASS – #15-14207; ADPICS # M00B6400103

Contract Description: Develop a rate setting process to review all services including residential, community supported living/personal supports, personal care, individual and family supports services, day, supportive employment, one time only and supplemental services.

Award: Johnston, Villegas-Grubbs & Associates LLC
Taos, NM

Term: 8/1/2015 – 7/31/2016 (w/ 2 one-year renewal options)

Amount: \$435,617 (1 Year; Base Contract)
\$232,800 (1 Year; 1st Renewal Option)
\$220,800 (1 Year; 2nd Renewal Option)
\$889,217 Total (3 Years)

Procurement Method: Competitive Sealed Proposals

Proposals: See page 10B

MBE Participation: 0% (Single Element of Work)

Incumbent: None

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHMH website.

Four proposals were received in response to the RFP; all were determined to be reasonably susceptible of being selected for award. Johnston, Villegas-Grubbs and Associates LLC (JVGA) was ranked #1 overall with the highest ranked technical offer and the lowest price. Therefore, award is recommended to JVGA as providing the most advantageous offer to the State.

The rate setting study is being done in accordance with the requirements set forth in Chapter 648 of the Acts of 2014. This legislation enables the repeal of the current State law that establishes a prospective payment system for the distribution of State funds to providers of community-based services. In order to replace the prospective payment system, the legislation requires that the DDA conduct an independent cost-driven rate setting study, develop and implement a plan

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3-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

incorporating the findings of the study, develop a strategy for assessing the needs of individuals receiving services, provide adequate working capital payments to providers, develop a sound fiscal billing and payment system, establish a payment schedule and consult with stakeholders, including providers and individuals receiving services. This contract will align with the requirements associated with the legislative authorization to repeal the current prospective payment system.

Services to be provided include:

- Producing a technical plan that defines the approach, timelines and data requirements associated with conducting the study that includes a project plan with a resource loaded project schedule detailing the sequence of events and dependencies associated with carrying out the approach;
- Creating a communication plan that highlights events, activities, and required interactions from the DDA provider community;
- Developing rates for all services identified in the contract scope that include a narrative discussion for each rate showing the cost analysis associated with the rate, any concerns with implementation, and a process for the maintaining the rate;
- Generating a fiscal impact analysis that identifies potential budgetary changes required to support the proposed rates at the State level and identification of provider winners (providers where rates would increase based on the recommended rate) and losers (providers who are identified as above the recommended rate); and,
- Developing a maintenance plan that highlights the requirements to update and adjust rates on an annual basis including specific actions required by DDA and providers.

Fund Source: 57.5% General; 42.5 % Federal (Medicaid Reimbursable)

Approp. Code: M00M0101 **Resident Business:** No

MD Tax Clearance: 15-1178-0000

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION			WITHOUT DISCUSSION

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3-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Proposals: (cont'd)

OFFERORS	TECHNICAL RANKING	FINANCIAL OFFER BASE TERM (1 YR.)	FINANCIAL OFFER OPTION #1 (1 YR.)	FINANCIAL OFFER OPTION #2 (1 YR.)	TOTAL FINANCIAL OFFER / RANKING	OVERALL RANKING
Johnston, Villegas-Grubbs & Associates LLC (JVGA) Taos, NM	1	\$435,617	\$232,800	\$220,800	\$889,217 / 1	1
Navigant Consulting, Inc. Chicago, IL	2	\$572,835	\$352,000	\$326,400	\$1,251,235 / 2	2
Burns & Associates, Inc. Phoenix, AZ	2	\$728,850	\$378,400	\$344,000	\$1,451,250 / 4	3
Health Management Associates, Inc. Lansing, MI	4	\$420,684	\$528,092	\$480,924	\$1,429,700 / 3	4

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*Contact: Michael Conaway 301-429-7570
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4-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Community Development
Services Contract

Contract ID: Sub-Servicer for DHCD Single Family Housing Loans; Contract # S00R5400001;
ADPICS # S00B5400029/S00B5400030

Contract Description: Sub-servicer for single family loans funded in conjunction with the issuance of revenue bonds and subordinate loans funded with other sources.

Awards: Dovenmuehle Inc. (80% of Portfolio)
Lake Zurich, IL

Bogman Inc. (20% of Portfolio)
Silver Spring, MD

Term: 9/1/2015 – 8/31/2020

Amount: \$12,200,000 NTE (Dovenmuehle, Inc.)
\$ 4,500,000 NTE (Bogman, Inc.)
\$16,700,000 NTE Total (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Total Evaluated Financial Offer *	Financial Ranking	Overall Ranking **
Dovenmuehle Inc. Lake Zurich, IL	1	\$7,591,575	1	1
Bogman, Inc. Silver Spring, MD	2	\$11,624,876	3	2
Cenlar FSB Ewing, NJ	3	\$11,504,625	2	3

*Note: *The Evaluated Financial Offer is the total weighted price based on tiered loan status unit pricing for servicing 6,250 loans. ** Technical factors had greater weight than financial factors in the overall award determination.*

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4-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

MBE Participation: 15% (See Requesting Agency Remarks)

Incumbents: Bogman Inc. M & T Bank
Silver Spring, MD Buffalo, NY

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHCD procurement website. Copies of the solicitation notice were sent directly to 37 prospective vendors, nine of which are Maryland firms, and included four MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

DHCD received three proposals in response to the RFP. Dovenmuehle, Inc. was ranked #1 overall with the highest ranked technical offer and the lowest price. Therefore, Dovenmuehle, Inc. is recommended for award for 80% of the portfolio. Bogman, Inc. was ranked #2 overall with the second ranked technical offer and the highest price. It was deemed the 1% price difference did not outweigh the technical differences between Bogman and the lowest priced offeror, ranked third technically. DHCD's previous experience has found that one sub-servicer could not adequately handle the entire portfolio. Therefore, as stated in the RFP, a second award recommendation would be made. Award is recommended to Bogman, Inc. for the remaining 20% of the portfolio.

The Sub-servicer maintains mortgage records, collects and remits payments, collects and manages escrows (including insurance and tax payments), responds to borrowers' inquiries, performs loss mitigation, recommends and participates in foreclosures, processes claims, and engages in other activities as required by DHCD.

A 15% MBE participation goal was established for these contracts based upon the available subcontracting opportunities in the late loan payment processing area. No VSBE participation goal was established for these contracts based upon the determination that there were an insufficient number of VSBE subcontractors that could be utilized for the identified subcontracting opportunities.

Maryland's reciprocal preference law does not apply because Illinois, the state in which the recommended #1 awardee resides, does not have an in-state preference for services.

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4-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Fund Source: 100% Non-Budgeted
(CDA Revenue Bond Repayment Proceeds)

Appropriation Code: N/A

Resident Businesses: No for Dovenmuehle; Yes for Bogman

MD Tax Clearances: 15-0339-0000 (Dovenmuehle)
15-0338-1111 (Bogman)

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Sharon Rubin 410-767-1764
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5-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Office of Systems, Operation & Pharmacy
Services Contract Modification

Contract ID: Third Party Liability Identification & Recoveries; DHMH- OPASS 14-13384;
ADPICS # COG26748

Contract Approved: DBM Item 4-S (6/12/2013)

Contractor: Health Management Systems, Inc. (HMS)
New York, NY

Contract Description: Revenue producing contract to assist in identifying legally liable third parties for Medicaid recipients to avoid paying for services that are the responsibility of other parties and to recover Medicaid payments that other parties should have paid. Additionally, services are provided that identify ineligible Maryland Children's Health Program (MCHP) Premium applicants.

Modification Description: Add funding to the contract for continued cost avoidance and recovery activities through the end of the current contract term based upon the contractor, HMS, excelling in its recovery efforts and contractual obligations and, therefore, exceeding the anticipated recovery amounts.

Original Contract Term: 7/1/2013 – 6/30/2016 (w/1 two-year renewal option)

Modification Term: 7/17/2015 – 6/30/2016

Original Contract Amount: \$4,710,800 (3 Years)

Modification Amount: \$3,500,000 (1 Year)

Prior Modifications/Options: \$40,000 (Mod #1: Added mass-tort data requests:
2/26/2015 – 6/30/2016: Approved by DHMH)

Revised Total Contract Amount: \$8,250,800

Percent +/- (This Modification): +73.7%

Overall Percent +/-: +74.5%

Original Procurement Method: Competitive Sealed Proposals

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5-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

MBE Participation: 5%

MBE Compliance: 5%

Requesting Agency Remarks: The Third Party Liability (TPL) Identification and Recoveries contract is vital to the Department in avoiding and recovering payments that are not the responsibility of Medical Assistance. Further, TPL determination and recovery activities are required by the Centers for Medicare & Medicaid Services (CMS) and by federal law.

Health Management Systems, Inc. (HMS) provides services that cannot be performed by the Department. Specifically, HMS has data agreements with more than 200 insurers, third party administrators, and other potential responsible third parties. Additionally, HMS has the experience and information technology infrastructure that enables the exchange of data between the Department’s Medicaid Management Information Systems (MMIS) and HMS to identify claims that are the responsibility of those hundreds of potential responsible third parties.

This is a revenue-generating indefinite quantity, fixed unit price contract, whereby the contractor is paid for the actual recovery amounts at the fixed unit prices (rates of recovery) in the contract. The costs avoided and the funds successfully recovered far exceed the price of this contract. All of the funds recovered are returned to the General Fund less the payments to the contractor. The modification amount will accommodate collections of an additional \$35 million. Therefore, it is in the best interest of the State to approve this modification in order to continue these recoveries.

The recoveries to date from HMS total \$45,229,272. The expenditures have increased due to larger than expected recoveries for the State by HMS. Their recovery efforts have exceeded the State’s anticipated amounts and the Department is satisfied with the services provided by HMS.

Fund Source: 100% General

Appropriation Code: M00Q0103

Resident Business: Yes

Tax Clearance: 15-1455-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Teresa Dantzler 410-767-0114
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6-S-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION
Division of Curriculum, Assessments & Accountability
Services Contract Modification

Contract ID: Alternate Maryland School Assessment; ADPICS # R00B8200075; COG23548

Contract Approved: DBM Item 8-S (6/25/2008)

Contractor: NCS Pearson, Inc.
Iowa City, Iowa

Contract Description: Contract for the comprehensive development, administration management, scoring, analysis and reporting of the Alternate Maryland School Assessment test (ALT-MSA). The ALT-MSA is an alternative learning assessment for students with significant cognitive disabilities who cannot participate in the general Maryland School Assessment (MSA) test even with accommodations.

Modification Description: Request for retroactive approval of a “no cost” modification that materially changed the contract scope that was only approved by MSDE to provide (1) portfolio storage and destruction; (2) online professional development; and (3) the “Pearson Access User’s Guide” detailed for Maryland users to administer online testing. Plus, proactively request for approval to extend the contract term to include one additional Test Edition Year (2015-2016) and remove the mastery objectives (MOs) for reading and mathematics to update the ALT-MSA online for the 2015-2016 test administration, while maintaining the science MO.

Original Contract Term: 7/1/2008 - 6/30/2013

Modification Term: 5/4/2009 - 6/30/2013 (Mod #1 – Retroactive)
7/23/2015 - 10/31/2016 (Mod #5 – Extension)

Original Contract Amount: \$22,505,111

Modification Amount: \$1,998,858 (Extension Only – 1 Year, 3 Months, 9 Days)

Prior Modifications/Options: \$8,871,071 (See page 19B)

Revised Total Contract Amount: \$33,375,040

Percent +/- (This Modification): +8.9%

Overall Percent +/-: +67.4%

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6-S-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 10%

MBE Compliance: 5%

Requesting Agency Remarks: Request for approval to extend the science MO portion of the current ALT-MSA contract with NCS Pearson, Inc. for one additional Test Edition Year (2015-2016). The ALT-MSA is Maryland's assessment program designed for students with the most significant cognitive disabilities. Federal law requires that science be assessed in an elementary grade, a middle school grade, and a high school grade. Maryland has chosen to assess students in grades 5, 8, and 10 in science, in order to fulfill this federal mandate.

This extension will maintain continuity in the assessment system while providing time for MSDE to consider either: (1) collaborating with other states to develop a new science alternate assessment; or (2) explore new methodologies and requirements in releasing its own Request for Proposals (RFP) specific to the science alternate assessment. The MSDE will make a final determination regarding which option will be implemented by February 2016. Maryland must develop an alternate science assessment that is aligned to the Next Generation Science Standards (NGSS) by the 2017-2018 school year when these standards will be fully implemented in Maryland schools.

The National Center for State Collaborative (NCSC) consortium of 28 states has developed a single administration assessment for the students with significant cognitive disabilities in English/Language Arts and mathematics in grades 3-8 and 11. The NCSC consortium initiated the development of the NCSC alternate assessment in 2011 with a general enhanced assessment grant from the Office of Special Education Programs (OSEP) at the United States Department of Education (USDE). Maryland has entered into a cooperative agreement with the Arizona Department of Education to develop and release an RFP to continue the development and administration of the alternate assessment beginning with the spring 2016 administration. This RFP is expected to be released by Arizona Department of Education by June 2015. The NCSC alternate assessment will replace the ALT-MSA Reading and Mathematics beginning with the 2015-2016 school year. The NCSC alternate assessment, however, does not currently include a science component. To remain compliant with State and federal law, Maryland must continue to assess science. NCSC is considering adding the content for the 2016-2017 school year that will be determined by January 2016. The delay in moving forward with a new science assessment is due to the recent adoption and transition to the NGSS.

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6-S-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

The MOs are selected by each student’s test examiner team (TET) and serve as the student’s alternate assessment. As part of the process of selecting or writing the MOs for each student, the TET enters the objectives into a secure online application called ALT-MSA Online. This system creates a record of the current year ALT-MSA MOs, and the TET can also use it to access MOs from prior years to ensure that a student’s instructional and assessment program is varied and well-rounded. NCS Pearson, Inc. will write new science MOs aligned to the NGSS and develop new pre-approved artifacts to support the NGSS MOs.

As the current MSDE staff was preparing this new extension request, they discovered that the first contract amendment, which was authorized by the former procurement chief, had not been submitted to the Department of Budget and Management for review or approved by the Board of Public Works (BPW). Since the amendment was deemed to be a material change to the contract and the value of the amendment was over the \$50,000 delegation from the BPW for contract modifications, this first contract amendment should have been approved by the BPW even though the amendment did not change the total contract amount. Therefore, MSDE is also requesting retroactive approval of the first contract amendment from May 2009.

Fund Source: 100% General

Appropriation Code: R00A0104

Resident Business: No

DBM Remarks: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

* - Deferred 2-to-1; Treasurer votes No.

Board of Public Works Action - This Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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6-S-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Prior Modifications/Options: (cont'd)

MOD #2	(\$395,305)	Modified the contract to: (1) discontinue the digitization of student test portfolio; (2) extend the term for secure storage of student test portfolio; and (3) enhance the professional development modules to accommodate hearing impaired users for the period of 1/7/2010 – 10/31/2014: DBM Item 7-S-MOD (1/6/2010).
MOD #3	\$9,266,376	Modified the contract to extend the term for two additional Test Edition Years (2013-2014 and 2014-2015) in order to allow time to transition to the new alternate assessment being developed by National Center for State Collaborative (NCSC) for the period of 3/21/2013 – 12/31/2015: DBM Item 7-S-MOD (3/20/2013).
MOD #4	\$0	Modified the contract to add an MBE subcontractor, effective June 14, 2013. Approved by MSDE.
TOTAL	<u>\$8,871,071</u>	

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*Contact: Michael Conaway 301-429-7570
Michael.Conaway@maryland.gov*

7-S-MOD. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Division of Credit Assurance
Services Contract Modification

Contract ID: Loan Servicing Services; S00B0200007; ADPICS # S00B1400002/ COG34244

Contract Approved: DBM Item 5-S (7/5/2000)

Contractor: Bogman, Inc.
Silver Spring, MD

Contract Description: Contract to service loans that have been made or purchased by DHCD pursuant to certain State-funded loan programs for rehabilitation, acquisition, mortgage assistance, refinancing or construction.

Modification Description: Mod to extend the contract term by nine months to complete the procurement for a new loan servicing services contract.

Original Contract Term: 7/5/2000 - 7/4/2005 (w/ 2 five-year renewal options)

Modification Term: 8/6/2015 – 4/30/2016

Original Contract Amount: \$1,700,000 NTE

Modification Amount: \$500,000 NTE

Prior Modifications/Options: \$4,135,000 [\$2,100,000 (Option #1/Mod to add funds to base term: 4/14/2005 – 7/4/2010: DBM Item 15-S-MOD (4/13/2005); \$1,800,000 (Option #2: 7/5/2010 – 7/4/2015: DBM Item 11-S-OPTION (6/9/2010); \$200,000 (Mod #2: 2/1/2015 – 7/4/2015: DBM Item 11-S-MOD (1/28/2015); \$35,000 (Mod #3: 7/5/2015 – 8/5/2015: One-month bridge extension to bring new mod to the BPW for approval: Approved by DBM)]

Revised Total Contract Amount: \$6,335,000 NTE

Percent +/- (This Modification): +29.41%

Overall Percent +/-: +43.24%

Original Procurement Method: Competitive Sealed Proposals

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7-S-MOD. DEPT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

MBE Participation: 25% (Mod approved by DHCD to add participation during the final five-year renewal option.)

MBE Compliance: 26%

Requesting Agency Remarks: There have been significant changes in the loan servicing market over the past five years since DHCD has contracted for sub-servicers for its different loan servicing contracts. The new Sub-servicer contract for Single Family Loans (SFL) is being recommended for award on this agenda. As DHCD was procuring SFL sub-servicer contract, it required several rounds of amendments over a six-month period to compose a contract that contained the specific clauses needed by the State to service these loans.

DHCD made the decision to hold off on beginning the procurement process for the State-funded loan servicing services contract until after the SFL sub-servicer contract was completed to minimize the potential issues with the next loan servicing Request for Proposals (RFP) because DHCD has already experienced the concerns of the loan servicing market and will have the ability to craft a more effective RFP for the new contract. DHCD did not anticipate the SFL sub-servicer RFP taking as long as it did to make an award recommendation; however, now DHCD is in a much better position to procure this contract based on the experiences learned during the other procurement.

DHCD believes this modification is in the best interest of the State to continue servicing the State-funded loans for an additional nine months while DHCD completes the new RFP. In 2000, DHCD competitively procured the services of Bogman, Inc. to perform loan servicing services for new and existing loans under State-funded loan programs for rehabilitation, acquisition, mortgage assistance, refinancing or construction of single family residences, multifamily rental properties, and small businesses. Bogman, Inc. has provided services as required by the contract in a satisfactory manner.

Fund Source: 100% Special (Maryland Housing Fund)

Appropriation Code: S00A2202

Resident Business: Yes

Board Of Public Works Action – This Item Was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Jonathan Martin 410-260-7280
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8-GM. DEPARTMENT OF BUDGET AND MANAGEMENT

Office of Budget Analysis (OBA)

General Miscellaneous

Request Amount: \$58,868 FY2015 Total (see page 23B)

Description: Request to approve a proposed reimbursable fund budget amendment for the month of May FY2015. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that the proposed reimbursable fund budget amendment be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

Fund Source: 100% Reimbursement

Appropriation Code: See page 23B

Requesting Agency Remarks: The contributing Department has appropriated funds to pay for services to be provided by the receiving Department for May FY2015. The following page shows the reimbursable amendment and identifies the Departments receiving and contributing funding, the amount of the funding and a brief justification for the amendment.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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8-GM. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	Justification
15R-066	P00-Department of Labor, Licensing and Regulation	D15-Governor's Office of Crime Control and Prevention	\$58,868	Funding for the purpose of providing re-entry services for soon to be released ex- offenders.
FY 2015 May Proposed Reimbursable Amendment Total			\$58,868	

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*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

9-S. DEPARTMENT OF HUMAN RESOURCES
***Social Services Administration (SSA); Foster Care Maintenance Payments Program
Services Contract***

Contract IDs: Child Placement Agency (CPA); ADPICS #: N00B6400036

Contract Description: Provide Child Placement Agency (CPA) services for a total capacity of 2,369 clients at various locations throughout Maryland through 37 separate CPA contracts that provide independent living residential programs and treatment foster care services.

Awards:	See pages 27B – 32B
Term:	7/17/2015 – 6/30/2016
Amount:	\$78,226,960 Grand Total (Approx. 1 Year)
Procurement Method:	Non-Competitive Negotiated Procurement of Human, Social or Educational Services
Bids or Proposals:	N/A
MBE Participation:	None (See Requesting Agency Remarks)
Performance Security:	None
Hiring Agreement Eligible:	Yes for all
Incumbents:	Same (See pages 27B – 32B)

Requesting Agency Remarks: CPA Programs are defined in COMAR 07.02.21.03B (17) as a 24-hour substitute care program, operated by a licensed child placement agency or local department of social services, for children with a serious emotional, behavioral, medical, or psychological condition.

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9-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

The total award amount assumes that each bed purchased will be occupied by a child every day during the one-year contracts. Based on history, this is unlikely to occur. These are reimbursements contracts. The providers are paid solely for the actual number of children placed with them during each year, and then only for the actual number of days each child is with the provider.

State Finance and Procurement Article Section 13-106 and COMAR 21.14.01.04 (Non-Competitive Negotiated Procurement of Human, Social or Educational Services) provides for procuring certain human, social and educational services. CPA service providers in this request were obtained through a non-competitive negotiation process.

The Governor's Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. The Providers have rates that were approved by the IRC.

The procurement of these service providers has complied with the Law's requirement for Non-Competitive Negotiated Procurement of Human, Social or Educational Services, because currently the number of children in need of placement exceeds the number of available beds. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

1. The procurement is to obtain therapeutic services for children and adolescents under a negotiated system adopted by regulation (COMAR 21.14.01.04B (1) and (2) (b) and (c) (iii)).
2. The services are treatment foster care and the licensing standards are found in COMAR 07.02.11, 07.02.13 and 07.02.21.
3. Neither DHR nor the GOC has the facilities or personnel to provide this type of service for the 2,369 youth committed to DHR to be served under these contracts. Therefore, it is in the best interest of the State that DHR contract for these services.

No MBE or VSBE participation goals were established for these 37 one-year contracts based upon the determination that there are no subcontracting opportunities within the core services.

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9-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Fund Source: 66% General; 34% Federal (Title IV-E)
Appropriation Code: N00G0001
Resident Businesses: Yes for all
MD Tax Clearances: See pages 27B – 32B

The Board of Public Works deferred this Item as Item 4-S from the 6/23/2015 Agenda.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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9-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #	MD TAX CLEARANCE	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
ARC Northern Chesapeake Region, Inc. (The) Aberdeen, MD SSA/CPA-16-001	15-0841-0110	36	\$1,096,571
ARC Baltimore, Inc. (The)* Baltimore, MD SSA/CPA-16-002	15-0842-1111	40	\$1,176,708
Arrow Child and Family Ministries of Maryland, Inc. Baltimore, MD SSA/CPA -16-003	15-0843-0110	110	\$3,544,255
Associated Catholic Charities, Inc. Timonium, MD SSA/CPA-16-004	15-0844-1110	96	\$3,023,166
Building Families for Children, Inc. Columbia, MD SSA/CPA-16-006	15-0846-0000	56	\$1,873,581
Board of Child Care of the United Methodist Church, Incorporated Baltimore, MD SSA/CPA-16-007	15-0847-0110	36	\$1,120,673

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9-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #	MD TAX CLEARANCE	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
Challengers Independent Living , Inc. Baltimore, MD SSA/CPA-16-009	15-0849-0110	45	\$1,154,707
The Children's Choice of Maryland, Inc. Bellmawr, NJ SSA/CPA-16-010	15-0850-0110	110	\$2,995,064
The Children's Guild Inc. Baltimore, MD SSA/CPA-16-011	15-0851-1110	60	\$2,194,023
The Children's Home, Inc. Catonsville, MD SSA/CPA-16-012	15-0852-0110	40	\$1,301,326
CONCERN-Professional Services for Children, Youth and Families, Inc. Fleetwood, PA SSA/CPA-16-014	15-0854-0110	65	\$2,055,555
Foundations for Home and Community, Inc. Washington, DC SSA/CPA-16-015	15-0855-1110	108	\$3,235,307

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9-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #	MD TAX CLEARANCE	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
Good Children In The Making, Inc. Bowie, MD SSA/CPA-16-016	15-1114-0111	28	\$672,799
Hearts and Homes For Youth, Inc. Burtonville, MD SSA/CPA-16-017	15-0856-0110	48	\$1,780,171
Kennedy Krieger Education and Community Services, Inc. Baltimore, MD SSA/CPA-16-019	15-0858-0000	100	\$3,587,773
Kidspace National Centers of North America, Inc. Schnecksville, PA SSA/CPA-16-020	15-0859-0110	45	\$1,480,492
King Edwards' Inc. Baltimore, MD SSA/CPA-16-021	15-0860-0010	40	\$1,411,592
The Martin Pollak Project, Inc. Baltimore, MD SSA/CPA-16-023	15-0865-0110	110	\$3,602,222

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9-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #	MD TAX CLEARANCE	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
Mentor Maryland, Inc. Baltimore, MD SSA/CPA-16-024	15-0866-0001	305	\$11,388,159
National Center for Children and Families, Inc. Bethesda, MD SSA/CPA-16-025	15-0867-0110	51	\$1,723,438
Neighbor to Family, Inc./AKA Neighbor to Family Windsor Mill, MD SSA/CPA-16-026	15-0868-0110	85	\$2,570,285
New Pathways, Inc. Towson, MD SSA/CPA-16-027	15-0869-0110	82	\$2,949,486
Parker Therapeutic Services, Inc. Baltimore, MD SSA/CPA-16-029	15-0867-0111	40	\$1,238,458
Pressley Ridge-Maryland Inc. Baltimore, MD SSA/CPA-16-030	15-0872-0110	150	\$5,334,089
Progressive Life Center, Inc. Washington, DC SSA/CPA-16-032	15-0874-0110	76	\$2,391,754

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9-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #	MD TAX CLEARANCE	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
PSI Services III, Inc. Hyattsville, MD SSA/CPA-16-033	15-1106-0110	58	\$1,917,029
San Mar Children's Home, Inc. Boonsboro, MD SSA/CPA-16-034	15-0875-0110	50	\$1,372,963
Seraaj Family Homes, Inc. Montgomery, AL SSA/CPA-16-035	15-0876-0111	25	\$731,315
WIN Family Services, Inc. Baltimore, MD SSA/CPA-16-038	15-0879-0010	95	\$3,913,715
Woodbourne Center, Inc. Baltimore, MD SSA/CPA-16-039	15-0880-0010	68	\$1,760,972
Baltimore Adolescent Treatment Guidance Organization, Inc. Baltimore, MD SSA/CPA-16-005	15-0845-0110	24	\$705,479
Community Solutions, Inc. Towson, MD SSA/CPA-16-013	15-0853-0110	10	\$656,793

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9-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #	MD TAX CLEARANCE	NUMBER OF CHILD CARE BEDS	TOTAL CONTRACT AMOUNT (1 YEAR)
Jumoke, Inc. Baltimore, MD SSA/CPA-16-018	15-0857-0111	22	\$574,774
NHS Maryland A/K/A NHS Maryland, Inc. Harrisburg, PA SSA/CPA-16-028	15-0870-0110	10	\$614,322
Umbrella Therapeutic Services, Inc. Lanham, MD SSA/CPA-16-036	15-0877-0011	10	\$229,411
Progressive Steps, Inc. Baltimore, MD SSA/CPA-16-031	15-0873-0110	15	\$314,701
Wellington Incorporated Landover, MD SSA/CPA-16-037	15-0878-0110	20	\$533,832
GRAND TOTAL ALL 37 CONTRACTS		2,369	\$78,226,960

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*Contact: Debbie Thornton 410-230-3322
debbie.thornton@maryland.gov*

10-S. DEPARTMENT OF JUVENILE SERVICES
Contractual Residential Operations
Services Contract

Contract IDs: See pages 36B – 43B

Contract Description: Multiple (31) contracts for currently licensed contractors to provide residential services for up to 477 youth and non-residential services for up to 366 youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, therapeutic and regular group homes, residential schools, home based therapy or supervision, non-residential programs, and independent living programs.

Awards: See pages 36B – 43B

Term: 7/17/2015 – 6/30/2016

Amount: \$48,486,296 Grand Total (Approx. 1 Year)

Procurement Method: Non-Competitive Negotiated Procurement of Human, Social, Cultural or Educational Services

Bids or Proposals: N/A

MBE Participation: Various (See pages 36B – 43B)

Performance Security: None

Incumbents: Same (See pages 36B – 43B)

Requesting Agency Remarks: DJS is required to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile court to be placed in specific types of programs. Since DJS does not have a sufficient number of State operated programs, private providers have been relied upon to provide the majority of these services and programs. The types of residential programs include: treatment foster care, group homes, therapeutic group homes, shelter homes, residential treatment centers, residential educational programs or schools and independent living programs. Home based supervision treatment and therapy are also provided.

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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

For in-State providers, the State's Office of Children, through the Interagency Rates Committee (IRC), sets standardized rates for these services. Similarly, for out-of-State providers a government organization in the provider's state establishes or approves standardized rates (the rate setting authority). For both in-State and out-of-State providers, DJS determines the not to exceed amounts of each contract based upon an estimated number of youth that may require these services annually. Contractors are paid only for the youth placed in the program for the actual number of days they receive services. Daily or Per Diem rates are paid in accordance with the IRC (or the rate setting authority for out-of-State providers).

These services were procured through Non-Competitive Negotiated Procurement of Human, Social or Educational Services. (See State Finance and Procurement Article 13-106 and COMAR 21.14.01.03 G). The reasons for employing this method of procurement are:

- DJS's Secretary and Procurement Officer have determined that two or more sources for the service are available but that because of the absence of effective competition, it is unreasonable to expect those sources to respond to an Invitation for Bids under COMAR 21.05.02 or Request for Proposals under COMAR 21.05.03;
- For these services, the recommended contractors have submitted an acceptable response to a Request for a General Expression of Interest (RGEI) that was last advertised through public notification on *eMaryland Marketplace* on January 29, 2015;
- Under this procurement method, contractors that respond to the RGEI may be awarded contracts as the need arises, as determined by the Agency head. As stated above, the DJS Secretary has now made this determination; and,
- The Maryland Office of Children is the single point of entry for these services under approved negotiated rates for youth of the various State Agencies.

Out-of-State Contractors are used only when in-State Contractors are not available. Youth with special physical, mental or emotional needs or who do not meet the admission criteria of in-State Contractors, are placed with out-of-State Contractors.

All Contractors were reviewed individually to determine possible MBE participation goals of up to 5% depending on the licensing capacity. Eleven Contractors received MBE participation goals.

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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

In addition to the above outcomes, DJS is continuing to work with GOMA, DHR, MSDE, and DBM to develop a Statewide protocol for Per Diem Contractors to utilize for compliance with the MBE goal requirements, including placing language in the IRC Rate Application packet issued by MSDE annually.

Fund Source: 88% General; 8% Federal;
4% Special (Local Education Agencies)

Appropriation Codes: Various

Resident Businesses: See pages 36B – 43B

MD Tax Clearances: See pages 36B – 43B

The Board of Public Works deferred this Item as Item 6-S from the 6/3/2015 Agenda and as Item 13-S from the 6/23/2015 Agenda.

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION			WITHOUT DISCUSSION

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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

CONTRACT # CONTRACTOR/CITY/STATE	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
ADPICS - V00B6400047 Term: 7/17/2015 - 6/30/2016 16-PD-008; Services: RTC,R,RS Acadia Healthcare Company Franklin, TN	\$1,392,938	0.00%	Yes	No	15-1136-0000
ADPICS - V00B6400057 Term: 7/17/2015 - 6/30/2016 16-PD-002; Services: GHS,ILP ARC of Washington County, Inc. Hagerstown, MD	\$287,980	0.00%	Yes	Yes	15-1137-1010
ADPICS - V00B6400060 Term: 7/17/2015 - 6/30/2016 16-PD-027; Services: RTC, TFC, DC, RS Associated Catholic Charities, Inc. Timonium, MD	\$685,376	5.00%	Yes	Yes	15-1138-1110
ADPICS - V00B6400044 Term: 7/17/2015 - 6/30/2016 16-PD 006; Services: RS, GHS Children's Resources, Inc. Hagerstown, MD	\$532,067	0.00%	Yes	Yes	15-1139-0110

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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

ADPICS - V00B6400064

Term: 7/17/2015 - 6/30/2016

16-PD-012; Services: GHS

Making a Great Individual Contribution, Inc. Baltimore, MD	\$238,067	0.00%	Yes	Yes	15-1140-0010
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ADPICS - V00B6400067

Term: 7/17/2015 - 6/30/2016

16-PD-017; Services: ILP

New Pathways, Inc. Towson, MD	\$170,450	0.00%	Yes	Yes	15-0252-0110
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ADPICS - V00B6400068

Term: 7/17/2015 - 6/30/2016

16-PD-020; Services: TFC

PSI Services III, Inc. Chevy Chase, MD	\$240,572	0.00%	Yes	Yes	15-1141-0110
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ADPICS - V00B6400069

Term: 07/17/2015 - 06/30/2016

16-PD-023; Services: RTC, RS

Sheppard Pratt Health System, Inc. Baltimore, MD	\$770,404	0.00%	Yes	Yes	15-1142-1111
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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

ADPICS - V00B6400062

Term: 7/17/2015 - 6/30/2016

16-PD-024; Services: TMP, RS

St. Anne's Center for Children, Youth and
Families

Hyattsville, MD

\$315,012	0.00%	Yes	Yes	15-1143-0110
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ADPICS - V00B6400070

Term: 7/17/2015 - 6/30/2016

16-PD-013; Services: GH, RS

The Maryland Salem Children's Trust, Inc.

Frostburg, MD

\$1,208,241	0.00%	Yes	Yes	15-0253-0110
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ADPICS - V00B6400066

Term: 7/17/2015- 6/30/2016

16-PD-025; Services: GH

Tuttie's Place

Baltimore, MD

\$381,276	0.00%	Yes	Yes	15-029-0110
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ADPICS - V00B6400045

Term: 7/17/2015- 6/30/2016

16-PD-028A; Services: GH

VisionQuest National, LTD/
Morning Star Youth Academy

Tucson, AZ (Local Office in Woolford, MD)

\$2,112,206	0.00%	Yes	Yes	15-1177-0111
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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

ADPICS - V00B6400041

Term: 7/17/2015- 6/30/2016

16-PD-007; Services: RTC, DD, RS
 Devereux Foundation, Inc.
 Philadelphia, PA

\$723,113	0.00%	Yes	No	15-1144-0010
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ADPICS - V00B6400055

Term: 07/17/2015- 6/30/2016

16-PD-030; Services: GH, ILP
 Jumoke, Inc.
 Baltimore, MD

\$472,778	0.00%	Yes	Yes	15-0798-0111
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ADPICS - V00B6400056

Term: 7/17/2015- 6/30/2016

16-PD-018; Services: GH
 Our House Youth Home, Inc.
 Brookville, MD

\$545,488	0.00%	Yes	Yes	15-0257-0110
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ADPICS - V00B6400058

Term: 7/17/2015 - 6/30/2016

16-PD-019; Services: TFC, S
 Pressley Ridge - Maryland Inc.
 Baltimore, MD

\$502,756	0.00%	Yes	Yes	15-0249-0000
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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

ADPICS - V00B6400059

Term: 7/17/2015 - 6/30/2016

16-PD-022; Services: GH, TFC TGH, RS
 San Mar Children's Home, Inc.
 Boonsboro, MD

\$1,000,113	2.00%	Yes	Yes	15-0256-0110
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ADPICS - V00B6400061

Term: 7/17/2015 - 6/30/2016

16-PD-016; Services: GH, ILP, TFC, RS
 The National Center for Children and Families
 Inc.
 Bethesda, MD

\$1,492,457	5.00%	Yes	Yes	15-0255-0110
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ADPICS - V00B6400063

Term: 7/17/2015 - 6/30/2016

16-PD-026; Services: GH, RS
 United States Fellowship, Inc.
 Clear Spring, MD

\$867,168	0.00%	Yes	Yes	15-028-0110
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ADIPICS - V00B6400054

Term: 07/17/2015 - 06/30/2016

16-PD-028B; Services: NR
 VisionQuest National LTD/
 Family Functional Therapy
 Tucson, AZ (Local Office in Baltimore, MD)

\$1,625,893	0.00%	Yes	Yes	15-1145-0111
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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

ADPICS - V00B6400048

Term: 7/17/2015 - 6/30/2016

16-PD-001; Services: RTC, RS

Adventist Healthcare, Inc.

\$1,318,579

0.00%

Yes

Yes

15-1146-1111

Rockville, MD

ADPICS - V00B6400038

Term: 7/17/2015 - 6/30/2016

16-PD-003; Services: GH, TFC, DC, RS

Arrow Child and Family Ministries of MD, Inc.

\$1,021,610

5.00%

Yes

Yes

15-0254-0110

Baltimore, MD

ADPICS - V00B6400042

Term: 7/17/2015 - 6/30/2016

16-PD-004; Services: GH, IGH, TFC, RS

Board of Child Care of the United Methodist Church

\$2,272,724

5.00%

Yes

Yes

15-0250-0110

Baltimore, MD

ADPICS - V00B6400049

Term: 7/17/2015 - 6/30/2016

16-PD-005; Services: RTC, RS

Chesapeake Treatment Center, Inc.

\$1,600,353

0.00%

Yes

Yes

15-1151-0111

Baltimore, MD

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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

ADPICS - V00B6400050

Term: 7/17/2015 - 6/30/2016

16-PD-010; Services: RTC, RS

Good Shepherd Services Baltimore, MD	\$1,845,806	5.00%	Yes	Yes	15-1147-0110
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ADPICS - V00B6400043

Term: 7/17/2015 - 6/30/2016

16-PD-009; Services: GH, IGH, TFC, S, TGH, TMP, ILP

Hearts and Homes for Youth, Inc. Burtonsville, MD	\$3,351,713	5.00%	Yes	Yes	15-0251-0110
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ADPICS - V00B6400040

Term: 07/17/2015 - 6/30/2016

16-PD-011; Services: NR

Institute for Family Centered Services, Inc. Baltimore, MD	\$4,490,048	0.00%	Yes	Yes	15-1148-0001
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ADPICS - V00B6400039

Term: 7/17/2015 - 6/30/2016

16-PD-014; Services: GH, R, SA

Maryland Treatment Center, Inc. Baltimore, MD	\$2,396,873	5.00%	Yes	Yes	15-1149-0111
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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

ADPICS - V00B6400051

Term: 7/17/2015 - 6/30/2016

16-PD-015; Services: ILP,TFC

Mentor Maryland, Inc.
Baltimore, MD

	\$4,606,383	3.00%	Yes	Yes	15-1205-0001
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ADPICS - V00B6400052

Term: 7/17/2015 - 06/30/2016

16-PD-021; Services: GH, RS

Rite of Passage, Inc./Silver Oak Academy
Minden, NV

	\$8,358,596	2.00%	Yes	Yes	15-1319-1111
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ADPICS - V00B6400053

Term: 7/17/2015 - 6/30/2016

16-PD-029; Services: RTC,RS, TFC

Woodbourne Center, Inc.
Baltimore, MD

	\$1,659,256	3.00%	Yes	Yes	15-0195-0010
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GRAND TOTAL ALL 31 CONTRACTS:	\$48,486,296				
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Code for Type of Facility/Services: DC = Diagnostic Center; DD = Dual Diagnostic; GH = Group Home; GHS = Group Home Small; HBT = Home Based Therapy; IGH = Independent Group Home; ILP = Independent Living Program; NR = Non-Residential; R = Residential; RS = Residential School; RTC = Residential Treatment Center; S = Supervision; SA = Substance Abuse; TFC = Treatment Foster Care; TGH = Therapeutic Group Home; TMP = Teen Maternity Program.

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*Contact: Linda Taggart 410-581-4142
ltaggart@mpt.org*

11-S. MARYLAND PUBLIC TELEVISION
Services Contract

Contract ID: Inbound Call Center Services; ADPICS # R15B6400003

Contract Description: Provide inbound call center and support services for Maryland Public Television (MPT) pledge drives by taking overflow incoming phone pledges from MPT viewers as needed on a 24/7/365 basis.

Award: ACD Direct Inc.
Farmington, UT

Term: 8/1/2015 – 7/31/2017 (w/2 one year renewal options)

Amount: \$334,660 (2 Years; Base Contract)
 \$167,330 (1 Year; Renewal Option #1)
\$167,330 (1 Year; Renewal Option #2)
 \$669,320 Total (4 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Financial Offer Base Contract (2 Years)</i>	<i>Financial Offer Renewal Option 1 (1 Year)</i>	<i>Financial Offer Renewal Option 2 (1 Year)</i>	<i>Total Financial Offer (4 Years) / Ranking</i>	<i>Overall Ranking</i>
ACD Direct Inc. Farmington, UT	1	\$334,660	\$167,330	\$167,330	\$669,320 / 3	1
J Rivera Associates Inc. Lodi, CA	2	\$219,710	\$115,910	\$121,100	\$456,720 / 1	2
PRWT Services Inc. Philadelphia, PA	3	\$267,200	\$126,290	\$121,100	\$496,510 / 2	3

MBE Participation: None (See Requesting Agency Remarks)

Incumbent: Same (See Requesting Agency Remarks)

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11-S. MARYLAND PUBLIC TELEVISION (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* (eMM). The eMM solicitation notice was received by 34 prospective vendors, 24 of which are Maryland firms. Five vendors attended the Pre-Proposal conference.

MPT received three proposals in response to the RFP. All were deemed to be reasonably susceptible of being selected for award. Award is recommended to ACD Direct Inc. (ACD) that was ranked overall #1 with the highest ranked technical proposal and the highest price. Technical and financial factors had equal weight in the overall award determination. It was determined that ACD's technical strengths outweighed the \$212,600 or 32% difference in price from the lowest priced offeror ranked second technically.

ACD was ranked the highest technically based on its significant experience, knowledge, trained staff and expertise to provide MPT with public broadcasting inbound call center services. ACD has 13 years of experience in providing inbound call center services to over 20 public broadcasting stations in the United States (U.S.). ACD is involved with public media and non-profit organizations that total 60+ clients and is very familiar with the over 2,500 "thank you" gifts that can be provided based upon membership levels. ACD's 800 well-trained customer service representatives with between 9 - 13 years of experience are located throughout the U.S. keeping MPT supported during critical pledge drives. ACD and its staff are very familiar with public broadcasting and the pledge drive process. They understand the requirements for sustaining memberships, ongoing contributions, and "thank you" gifts. The other two offerors, while experienced in call center services, did not have public broadcasting or pledge drive experience, nor did they elaborate on how they would handle "thank you" gifts, which is a crucial component of the scope of work.

The incumbent contractor was awarded an emergency contract in August 2014 (Appendix 4 on the 10/1/2014 BPW Secretary's Agenda) after the previous contract that began October 1, 2012 was terminated for default in July 2014. Between 2012 and 2014, MPT was losing memberships because the previous contractor failed to provide quality services in a timely and professional manner and was not properly processing the "thank you" gifts for pledges. MPT had to refund some pledges/memberships because of this issue. Therefore, this "thank you" gift component of the scope of work was strongly emphasized in the new RFP.

MPT believes it is in the best interest of the State to award the new inbound call center services contract to ACD Direct Inc. that was determined to have proposed the most advantageous offer to the State.

No MBE or VSBE participation goals were established for this contract based upon the limited subcontracting opportunities available.

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11-S. MARYLAND PUBLIC TELEVISION (cont'd)

Fund Source: 100% Special (Viewer Donations)
Appropriation Code: R15P00.03
Resident Business: No
MD Tax Clearance: 15-1586-0000

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
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*Contact: Sandy Johnson (410) 767-7408
sandy.johnson@maryland.gov*

12-S. DEPARTMENT OF HUMAN RESOURCES

*Office of the Secretary (OS)
Services Contract*

Contract ID: Customer Service Center (CSC) Services; OS/CSC-15-001;
ADPICS # N00B5400205

Contract Description: Implement, operate and manage a Customer Service Center (CSC) for inbound and outbound communications for the Department.

Award: ICF Incorporated, LLC
Fairfax, VA

Term: 8/1/2015 – 1/31/2021

Amount: \$19,987,617 (5 Years, 6 Months)

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Financial Proposal / Ranking</i>	<i>Overall Ranking</i>
ICF Incorporated, LLC Fairfax, VA	1	\$19,987,617 / 3	1
Faneuil, Inc. Hampton, VA	3	\$20,922,479 / 4	2
Xerox State & Local Solutions, Inc. Fairfax, VA	5	\$18,210,519 / 2	3
Automated Health, Inc. Pittsburg, PA	2	\$24,997,811 / 6	4
MAXIMUS, Inc. Reston, VA	4	\$23,155,202 / 5	5
CAEI Columbia, MD	6	\$17,894,740 / 1	6
Active Network, LLC Dallas, TX	7	\$25,725,366 / 7	7

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12-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

<i>MBE Participation:</i>	10% (See Requesting Agency Remarks)
<i>Performance Security:</i>	None
<i>Hiring Agreement Eligible:</i>	Yes
<i>Incumbent:</i>	Active Network, LLC Dallas, TX (Local Office in Frostburg, MD)

Requesting Agency Remarks: A Notice of the Availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHR website for 56 days. A copy of the solicitation notice was sent directly to 15 potential vendors, of which seven are Maryland firms and three are MBEs. A copy of the solicitation notice was also sent to the Governor's Office of Minority Affairs.

Nine proposals were received in response to the RFP. One offer was determined to be not reasonably susceptible of being selected for award for failure by the offeror to respond to the request for clarification of the proposal. Another offer was determined to be not reasonably susceptible of being selected for award based on the offeror's inability to prove their financial capability and failure to demonstrate that certain key personnel met the minimum qualifications for the position designated.

The seven remaining offerors were determined to be reasonably susceptible of being selected for award based on the merit of their technical proposals, using the evaluation criteria in the RFP and oral discussions. ICF Incorporated, LLC (ICF), the overall highest ranked offeror (ranked #1 technically and #3 financially), presented the most advantageous offer to the State, and is recommended for award. Technical and financial factors had equal weight in the overall award determination. As noted in the proposal table, the two lower priced offerors were ranked technically #6 and #5, respectively. Therefore, the technical differences between ICF and these two offerors greatly outweighed the financial differences (\$2.1M/10.5% and \$1.8M/8.9%).

CSC services include live operators and interactive voice response (IVR) services, and receiving and responding to inquiries via telephone, fax, electronic mail and U.S. mail. Additionally, a tracking and reporting system is required that provides a report of the types and number of customer contacts received and resolved on behalf of the Department. CSC services will be utilized by all DHR Administrations Statewide, including the Local Departments of Social Services (LDSS) and Child Support offices located in all 24 jurisdictions in Maryland.

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12-S. HUMAN RESOURCES (cont'd)

As the State’s human services agency, DHR administers child support, child welfare and public welfare services to over one million people annually. Service delivery requires continuous communication (verbal, electronic and written) with customers requesting both general and specific information pertaining to critical and emergent needs. Quality customer service will reduce the amount of time staff spends on routine tasks through effective and faster responses to customer inquiries. Increasing customer service and access to customer’s case information through a specialized CSC, innovative customer services and processes will allow DHR staff to devote their time to more complex casework and strengthen services to customers.

The contract duration is five years and six months with the first six months being a transition-in period. ICF will establish a CSC facility in Owings Mills, Maryland and implement all CSC functions during the transition-in period. The contract Go-Live date is February 1, 2016.

This contract award was delayed because a protest was filed on 1/21/2015 by the incumbent, Active Network, LLC. The protest was denied by the Department on 2/11/2015. On 2/12/2015, the Department issued a letter to the incumbent stating that it does not have standing to protest. On 2/20/2015, Active Network, LLC filed an appeal to the protest denial to the Maryland State Board of Contract Appeals (MSBCA). The Department filed a motion to dismiss the appeal on the grounds that the incumbent had no standing to protest. The MSBCA granted the motion to dismiss on 6/10/2015 and denied the instant appeal. Another offeror, CAEI, also protested the award recommendation on 1/23/2015. The protest was denied by the Department on 1/26/2015. This protesting vendor did not appeal the denial of the protest to the MSBCA. Therefore, at this time, the Department is moving forward with the new contract award recommendation.

A 10% MBE participation goal was established for this contract based upon the limited subcontracting opportunities that include staffing, audit services, general office supplies and IT hardware equipment. In addition, the contract includes a 0.5% VSBE participation goal; however, the recommended awardee has committed to a 1.0% VSBE participation goal.

Fund Source: 60.6% Special (Reinvestment); 28.4% Federal; 11.0% General

Appropriation Codes: Various

Resident Businesses: No **MD Tax Clearances:** 15-1639-0110

This Item was withdrawn as Item 2-S from the 1/28/2015 Agenda.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Department Of Budget And Management
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July 16, 2015

*Contact: Sandy Johnson, (410) 767-7408
Sandy.Johnson@maryland.gov*

13-S-MOD. DEPARTMENT OF HUMAN RESOURCES
Office of the Secretary
Services Contract Modification

Contract ID: DHR/OS/11-002-A6; Call Center/Contact Center Services; ADPICS #COG30917

Contract Approved: DBM Item 2-S (10/6/2010)

Contractor: Active Network, LLC
Dallas, TX
(Local Office in Frostburg, MD)

Contract Description: Provide call center/contact center services to alleviate staff from being inundated with, and having to respond immediately to, customer inquiries so that staff time can be devoted to casework and to ensure that customer inquiries are responded to in a timely and efficient manner.

Modification Description: Modification to extend the contract term to provide a six-month transition period to the new contractor as stated in the solicitation requirements for the new Customer Service Center (CSC) contract that is being recommended for award on this agenda (DBM Item 12-S).

Original Contract Term: 11/1/2010 – 4/30/2011 (w/3 one-month renewal options)

Modification Term: 8/1/2015 – 1/31/2016

Original Contract Amount: \$1,465,530 (6 Months)

Modification Amount: \$981,355 (6 Months)

Prior Modifications/Options: \$17,364,087 (See page 52B)

Revised Total Contract Amount: \$19,810,972

Percent +/- (This Modification): 67%

Overall Percent +/-: 1202%

Original Procurement Method: Sole Source

MBE Participation: 10%

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13-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

MBE Compliance: 9%

Requesting Agency Remarks: Request for approval to extend the contract by six months in order to allow the new contractor transition-in time to begin the new CSC contract as stated in the second Request for Proposals (RFP) that was published on 7/30/2014.

During the six-month transition period, Active Network, LLC (Active), the current contractor, will continue to provide call center/contact center services while the new contractor implements all CSC functions to go live on February 1, 2016.

Call Center services are an inherent part of DHR operations, alleviating staff from being inundated with and having to respond immediately to customer inquiries (verbal, paper and electronic), in order to devote essential time to casework, and to ensure that customer inquiries are responded to in a timely and efficient manner. The Call Center currently receives an estimated 93,000 customer inquiries per month with inbound calls averaging 80,000 per month.

The requested amount of this extension takes into consideration the estimated monthly average of inbound calls with the unit price per call remaining unchanged. It is estimated that Active will receive \$1,843,400 over the six-month transition period. However, only \$981,355 is being requested at this time because the \$862,045 requested for a 90-day transition period was approved by the Board of Public Works on 7/11/2012 (DBM Item 11-S-MOD) and never utilized until now.

Fund Source: 70.4% Special (EUSP & Reinvestment); 15.0% Federal (Title XIX, SNAP, TANF, LIHEAP & IV-E); 14.6% General

Appropriation Codes: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

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13-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

PRIOR MODIFICATIONS/OPTIONS: (cont'd)

Option #1	\$732,765	Approval request to (1) exercise all three one-month renewal options to complete the procurement process: 5/1/2011 – 7/31/2011;
Mod #1	\$346,762	(2) increase the funds because the volume of calls received is higher than originally anticipated: 5/1/2011 – 7/31/2011; and
Mod #2	\$1,357,747	(3) add a 90-day transition period to a new contractor, if necessary: 8/1/2011 – 10/31/2011: DBM Item 7-S-MOD (4/20/2011).
Mod #3	\$3,496,588	Mod to extend the contract by one year in order to allow sufficient time to resolve the appeal to the protest denial in response to the new contract award recommendation and includes a 90-day transition period to the new contractor: 11/1/2011 – 10/31/2012: DBM Item 7-S-MOD (10/19/2011).
Mod #4	\$4,310,228	Mod to extend the contract term by one year and three months to allow sufficient time to complete a new procurement and includes a 90-day transition period to a new contractor: 8/1/2012 – 10/31/2013: DBM Item 11-S-MOD (7/11/2012).
Mod #5	\$3,478,351	Mod to extend the contract term by nine months to allow time to conduct a new procurement with a 90-day transition period to a new contractor: 8/1/2013 – 7/31/2014: DBM Item 14-S-MOD (7/3/2013).
Mod #6	\$3,641,646	Mod to extend the contract by twelve months to allow time to complete the new procurement and includes a six-month transition period (as stated in the new solicitation) to a new contractor: 8/1/2014 – 7/31/2015: DBM Item 7-S-MOD (7/2/2014).
TOTAL:	<u>\$17,364,087</u>	

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Contact: Jonathan Martin 410-260-7280
jonathan.martin1@maryland.gov

14-GM. DEPARTMENT OF BUDGET AND MANAGEMENT
Office of Budget Analysis (OBA)
General Miscellaneous

Requested Amount: \$148,024 FY2015 Total (see page 54B)

Description: Request to approve various proposed reimbursable fund budget amendments for the month of June FY2015. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that proposed reimbursable fund budget amendments be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

Fund Source: 100% Reimbursement

Approp. Code: See page 54B

Requesting Agency Remarks: Various contributing Departments and Independent Agencies have appropriated funds to pay for services to be provided by receiving Departments or Independent Agencies for the month of June FY2015. The following page shows the reimbursable amendments by Department and Independent Agency and identifies the Departments and Independent Agencies receiving and contributing funding, the amounts of the funding and a brief justification for each amendment.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

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DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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14-GM. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	Justification
15R-067	P00-Department of Labor, Licensing and Regulation	N00-Department of Human Resources	\$66,722	Funding is provided for an Inter-Agency Agreement with the Maryland State Department of Human Resources to provide Absent Parent Employment Services in Bel Air, Maryland.
15R-089	D60-Maryland State Archives	H00-Department of General Services	\$81,302	Funding is provided to support the conservation of items in the collection of the Maryland Commission on Artistic Property. The conservation of these items is related to the ongoing restoration of the Old Senate Chamber in the State House and all the objects are part of the new interpretive exhibits being created as part of the restoration.
FY 2015 June Proposed Reimbursable Amendments Total			\$148,024	

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Contact: William Stewart 410-339-5040
wgstewart@dpsc.state.md.us

15-GM. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
General Miscellaneous

Request Amount: (\$2,752,936) General Funds (GF)
(\$ 134,723) Special Funds (SF)
(\$ 117,679) Federal Funds (FF)
(\$3,005,337) Total Funds

Description: Under the provisions of §7-213(a), State Finance and Procurement Article, the Governor, with the approval of the Board of Public Works, may reduce, by not more than 25%, any appropriation the Governor considers unnecessary. This request reduces the appropriation for the Department of Public Safety & Correctional Services by 0.22% and abolishes 63 positions under the provisions of §11-302(a)(3), State Personnel and Pensions Article during FY2016, effective September 25th, 2015. Individuals in positions to be abolished will have reinstatement rights for up to 3 years.

Fund Source: 92% GF; 4% SF; 4% FF

Appropriation Code: Various (see Requesting Agency Remarks)

Requesting Agency Remarks: DPSCS requests to abolish 63 positions in its Human Resources Services Division (HRSD) in order to facilitate an agency-wide HRSD reorganization which would consolidate the work and location of all the operational HRSD units into operational Hubs that service facilities grouped geographically. This action will streamline HRSD operations, making them more efficient and responsive to DPSCS needs and will achieve savings of roughly \$3M in total funds (\$2,752,936 GF, \$134,723 SF, \$117,679 FF).

The Backup to this Item, for the Board's approval, lists the positions to be abolished, including the dollar amounts associated with each position. Below, in accordance with FY2016 Joint Chairmen's Report intent language, are the programs where the proposed reductions are located, the amount of the proposed reductions in both dollar and percentage values, and the fund sources.

SUPPLEMENTAL

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15-GM. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

<u>Program</u>	<u>Reduction Amount</u>	<u>TF %</u>
Q00A0101 General Administration	(\$525,289 GF)	(1.6%)
Q00A0102 Information Technology & Communications Div.	(\$102,497 GF)	(0.3%)
Q00A0301 Maryland Correctional Enterprises	(\$134,723 SF)	(0.2%)
Q00G0001 Police and Correctional Training Commissions	(\$62,387 GF)	(0.8%)
Q00R0201 Maryland Correctional Institution - Hagerstown	(\$145,304 GF)	(0.2%)
Q00R0202 Maryland Correctional Training Center	(\$99,725 GF)	(0.1%)
Q00R0203 Roxbury Correctional Institution	(\$118,305 GF)	(0.2%)
Q00R0204 Western Correctional Institution	(\$164,936 GF)	(0.3%)
Q00R0205 North Branch Correctional Institution	(\$126,779 GF)	(0.2%)
Q00R0206 Patuxent Institution	(\$72,558 GF)	(0.1%)
Q00S0101 General Administration - South	(\$89,058 GF)	(1.5%)
Q00S0201 Jessup Correctional Institution	(\$137,907 GF)	(0.2%)
Q00S0202 Maryland Correctional Institution Jessup	(\$105,407 GF)	(0.3%)
Q00S0203 Maryland Correctional Institution for Women	(\$141,581 GF)	(0.4%)
Q00S0208 Eastern Correctional Institution	(\$249,568 GF)	(0.2%)
Q00T0101 General Administration - Central	(\$226,511 GF)	(5.6%)
Q00T0201 Metropolitan Transition Center	(\$234,722 GF)	(0.5%)
Q00T0202 Md. Reception, Diagnostic, & Classification Ctr.	(\$150,404 GF)	(0.4%)
Q00T0401 Chesapeake Detention Facility	(\$117,679 FF)	(0.5%)

Also in accordance with the Joint Chairmen's Report language, below is a brief narrative summary of the impact of the proposed reduction on the programs for which the appropriation is intended:

Currently each DPSCS facility has a full service Human Resources staff. In addition, the Reisterstown Plaza Operations Center (RPOC) facility houses Human Resources staff that administer to other units of the Department. There are 139 HR employees (19 contractual, 2 temporary employees and 118 full time PIN employees) performing these services. The Human Resources staff administers identical services to all of these components. These multiple operations create duplication of services, overlap, communication problems, and disincentives to any economies of scale.

The proposed reorganization will consolidate the work and location of all the HRSD units into operational Hubs, with one Hub each in Cumberland, Hagerstown, Jessup, Baltimore and the Eastern Shore. While each Hub will assist the facilities with discipline, employee services and information resources, the main body of work will be facilitated by RPOC. Employee Health Services, Records Management, Employee Relations, Compensation and Salary, Recruitment, Testing and Retention, and Employee Benefits will be administered statewide by employees located at RPOC.

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15-GM. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

The proposed reorganization will provide for unity of command, centralized direction and authority, and uniformity of employee processes. Managers will have more direct interaction with employees and the reaction time to implement change in personnel actions will be greatly reduced. The proposed change will save approximately \$3M in payroll and reduce office space requirements, telephone expenses, and ancillary costs such as reproduction, IT equipment, office materials and the like.

DBM Remarks: Approval requested in accordance with FY2016 budget bill intent language that the Board of Public Works provide notification to the Legislative Policy Committee, the House Appropriations Committee, and the Senate Budget and Taxation Committee of any proposed reductions to an appropriation at least 72 hours prior to the item's consideration for approval.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
July 16, 2015

Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

1-RP. UNIVERSITY OF MARYLAND, BALTIMORE
Ground Lease

Contract ID: Ground Lease of University Property
RFP No. 8715 BS

Tenant: University Lofts East LLC, an affiliate of
Focus Development, LLC and Kinsley Construction, Inc.

Recommendation: That the Board of Public Works approve the University of Maryland, Baltimore:

- Leasing four contiguous University-owned properties through a 75-year ground lease to University Lofts East LLC for the purpose of redeveloping and returning the properties to productive use. The lease includes an option to purchase.
- Redeeming the current ground lease on one of the properties by paying \$ 6,998 from the University's current unrestricted funds. Redemption allows the University to own the fee interest in all properties before construction commences.

Project: This project will combine four contiguous University-owned properties along the campus's northeastern edge to redevelop and return the properties to productive use. The development site comprises approximately 35,615 SF (0.82 acres) and includes two historic structures that are rapidly deteriorating. Other than the surface parking lot, the properties are vacated and not in use.

Property:

- 100 N. Eutaw Street (former Drivers & Mechanics National Bank Building)
- 410-412 W. Fayette Street (former Sons of Italy Building)
- 414-418 W. Fayette Street (surface parking lot)
- 405 Marion Street (vacant lot)

Ground Lease Term: Seventy-five years

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1-RP. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Ground Lease

Ground Lease Amount:

- \$90,000 annually to the University.
- Annual increases based on the Consumer Price Index but not exceeding 3% beginning with the third year that ground rent is payable.
- Developer begins paying ground rent at the earlier of: construction completion or 42 months after ground lease begins.

Solicitation Method: Competitive Sealed Proposals

Proposals:

	Ranking			
	Technical	Financial	Overall	Evaluated Price
Focus-Kinsley	1	1	1	\$90,000/yr
PMC Development	2	2	2	\$60,000/yr

MBE Participation: Although the project will be designed and constructed by a private corporation, the University is requiring these MBE goals: 30% overall goal with sub-goals of 7% for African-American and 4% for Asian-American participation.

Performance Bond: None

Requesting Institution Remarks: The Request for Proposal was sent directly to 20 firms and advertised on *eMaryland Marketplace* and in the *Baltimore Business Journal*. Two technical proposals were received and evaluated. Only the Focus-Kinsley (University Lofts East LLC) submission fully addressed the RFP requirements. The Focus-Kinsley team was invited to make an oral presentation to the Evaluation Committee and then submit a price proposal. The University has determined that the Focus-Kinsley team satisfies the RFP's overall requirements.

The University President has been working with the Mayor of Baltimore City over the last 2½ years on the redevelopment of the City's Westside. The proposed development of the property included in this ground lease will improve nearly an entire City block on the Westside area as well-as enhancing the campus community.

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**1-RP. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
*Ground Lease***

Purchase Option:

- (1) The ground lease grants the Developer an option to purchase the fee-simple interests in the four properties for \$3 million.
- (2) The Developer may exercise the option in the five years after substantial project completion.
- (3) The exercise of this option is subject to State of Maryland review and approval processes including Board of Public Works approvals.
- (4) The sales price for the property is subject to annual escalation of 2% to begin on the third anniversary of substantial completion.
- (5) Current Appraisals:
 - \$2,870,000 (Jones Realty Advisors)
 - \$2,061,000 (Valbridge Property Advisors)

Other Ground Lease Specifics:

- 1. Developer will construct rental housing and related amenities, compatible retail and office space, and parking.
- 2. Prohibited:
 - Adult entertainment and gambling
 - Sale of alcoholic beverages except with table-service restaurant operations
 - Any use not consistent with University mission
- 3. Developer must obtain approvals from the Maryland Historic Trust and all required permits and licenses before development begins.
- 4. Construction of improvements will begin within 18 months of ground lease signing.
- 5. Two individuals and Kinsley Construction, Inc. personally guarantee construction completion.

BOARD OF PUBLIC WORKS	THIS ITEM WAS:		
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Supplement C
University System Of Maryland
ACTION AGENDA
July 16, 2015

Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

2-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for
UNIVERSITY OF MARYLAND, BALTIMORE COUNTY
Fine Arts Building Renovation
Construction Management at Risk: Bid Package 3 of 3

Contract ID: Construction Management at Risk Services for
 UMBC Fine Arts Building Renovation
 RFP #13-117 CD

Contractor: J. Vinton Schafer & Sons, Abingdon, MD

Project: The Fine Arts Building is one of the oldest buildings on UMBC’s campus with most of the building systems having reached or exceeded their serviceable life. This renovation will address critical building system needs while bringing life safety systems into compliance with current codes. The Fine Arts Building renovation will result in approximately 50,000 SF of renovated space and an additional 40,000 SF of life safety system upgrades. The renovation project is being performed over multiple phases to allow for continued building occupancy during construction.

Prior Approvals: The Board of Public Works previously approved awarding a Construction Management at Risk contract to J. Vinton Schafer & Sons, Inc. for professional management and pre-construction services related to this project. See USM Item 1-C (10/02/13). The University anticipated that it would present to the Board three bid packages to be awarded to the contractor during the construction phase. This Item is for bid package 3 of 3.

The University anticipates the final value of this contract will be approximately \$14,300,000. The overall project estimate is \$16,400,000 which includes design, construction and equipment.

Funding:

Current Unrestricted Funds	\$1,294,259.75
Appropriation Code:	R30B31

Recommendation: The University recommends award of construction Bid Package 3 of 3 for construction which includes general construction, selective demolition, roofing, flooring, painting, mechanical/plumbing/HVAC, fire suppression and electrical for the final phase of construction.

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**2-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for
UNIVERSITY OF MARYLAND, BALTIMORE COUNTY (cont'd)
Fine Arts Building Renovation
Construction Management at Risk: Bid Package 3 of 3**

Construction Contract Term: 19 months from construction notice-to-proceed:
5/29/14 – 12/22/16

This Bid Package Amount: \$ 1,294,260

**Amount Pre-Construction;
USM Changes; Bid Packages 1 - 2:** \$12,697,419

Revised Amount: \$13,991,679

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 25%
Subgoals: 7% African American; 4% Asian American

MBE Compliance: 25.53%
Subgoals: 13.6% African American; 4.8% Asian American

Performance Security: 100% performance bond required

Requesting Institution Remarks: The Construction Management at Risk contract was initially awarded for pre-construction, early in the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the third bid package. No additional bid packages are anticipated. This Bid Package MBE is 21.96%. The final construction cost will be approximately \$14,300,000 as compared to the \$12,800,000 due to unforeseen conditions such as substantial hazardous materials and electrical panel and feeder deficiencies. In addition, new State insurance requirements caused late design and field modifications in the heating equipment and piping. The construction phase period of performance has been reduced from 29 months to 19 months by improving project sequencing.

Resident Business: Yes

MD Tax Clearance: 14-767-1908

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement C
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3-C-BP. UNIVERSITY OF MARYLAND, BALTIMORE *for*
UNIVERSITY OF MARYLAND BALTIMORE COUNTY *(cont'd)*
West Hills Apartment Renovations
Construction Management at Risk: Bid Package 4 of 4

Construction Contract Term: 37 months from pre-construction notice to proceed
(6/12/13 – 8/10/16)

This Bid Package Amount: \$ 2,210,705

Amount Pre-Construction;
USM Changes; Bid Packages 1 - 3: \$14,491,165

Revised Amount: \$16,701,870

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 25%
Subgoals of: 7% African American; 4% Asian American

MBE Compliance: 27.28%
Subgoals of: 10.29% African American; 4.23% Asian American

Performance Security: 100% performance bond is required.

Requesting Institution Remarks: The Construction Management at Risk contract was initially awarded for pre-construction. The contractor competitively bid all bid packages. No additional bid packages are anticipated. MBE participation for Bid Package 4 is 29.07%. The construction cost increased from \$15.325 million to \$17 million due to the unforeseen conditions such as site utilities and underground piping upgrades. The contract term has been modified from 37 months to 38 months to complete site work at the parking lot and weather sensitive landscaping.

Resident Business: Yes ***MD Tax Clearance:*** 14-2121-1111

BOARD OF PUBLIC WPRKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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ACTION AGENDA
July 16, 2015

Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

4-C-MOD. UNIVERSITY OF MARYLAND, BALTIMORE
Construction Contract Modification

Contract ID: On Call General Contracting Services RFP #87686 AA

Award: Mullan Contracting Company
2330 W. Joppa Road, Suite 210
Lutherville, MD 21093

Emjay Engineering & Construction Co, Inc.
1706 Whitehead Road
Baltimore, MD 21207

Jeffrey Brown Contracting, LLC
400 E. Joppa Road, Suite 400
Towson, MD 21286

North Point Builders, Inc.
4210 North Point Blvd.
Baltimore, MD 21222

Brawner Builders, Inc.
11011 McCormick Road, Suite 300
Hunt Valley, MD 21031

Contract Description: Labor, materials, equipment and supervision necessary for general construction projects on an on-call basis for the Physical Plant Departments and Facilities Management Offices of the University of Maryland Institutions in the Baltimore Region.

Modification Description: Add \$6,500,000 for upcoming projects

Contract Approved: USM Item 2-C (08/13/2014)

Fund Source: Various Institutional

Original Contract Term: 09/01/2014 – 08/31/2015 (with four 1-year options)

Modification Term: No change

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**4-C-MOD. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
*Construction Contract Modification***

Original Contract Amount: \$15,000,000 (initial term estimate)
No single project is anticipated to exceed \$3,000,000

Modification Amount: \$6,500,000

Revised Total Contract Amount: \$21,500,000

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 30% on task orders over \$50,000
Subgoals of: 7% African American
4% Asian American
(Applicable to task orders over \$200,000)

MBE Compliance 31.07%
Subgoals of: 20.26% African American
1.88% Asian American

Performance Security: 100% performance bonds for projects \$100,000 or greater

Requesting Institution Remarks: Due to outdated infrastructure, there have been several large and unexpected projects. Recently three Universities in the Baltimore Region have had to bid out projects to the On-Call General Contractors that included electrical feeder upgrades or replacements. The high dollar value on these projects means these on-call contracts are reaching their “not to exceed” amounts with two months left in the contract term. In the remainder of the term, the University anticipates a need to use these contracts for projects such as a laboratory, classroom and office renovations; renovations to a telecommunications hub; and ADA restroom upgrades.

Resident Businesses: Yes

MD Tax Clearance: 15-1445-1001 Mullan Contracting Company
15-1446-1111 Emjay Engineering & Construction
15-1447-1111 Jeffrey Brown Contracting
15-1448-1111 North Point Builders
15-1449-1111 Brawner Builders

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
July 16, 2015

Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

5-GM. UNIVERSITY OF MARYLAND, BALTIMORE
Third Phase of Health Sciences Facility
Capital Funding

Contract ID: UMB Health Sciences Facility
 Construction Management at Risk Services
 RFP 11385 BS

Contractor: Barton Malow Company, Baltimore, MD

Recommendation: That the Board of Public Works authorize the University of Maryland, Baltimore to apply \$73,885,722 appropriated in the 2015 MCCBL to previously-approved Bid Package 3 and Bid Package 6 for the UMB Health Sciences Facility III project.

Project: The new 331,969 gross square feet Health Sciences Facility III will be occupied by the University of Maryland Schools of Medicine, Dentistry, and Pharmacy. The new structure will house laboratory space to be allocated to the schools to address space deficiencies while replacing sub-standard research space in older buildings and expanding research activities for the schools. The building will be located among the existing facilities of the three schools allowing for maximum sharing of resources and interactions between the three schools. Similar to Health Sciences Facility I and II, Health Sciences Facility III is critical to the continuing growth in research activity and funding at the University. This directly relates to the schools' ability to maintain and advance as academic and research leaders as well as recruit and retain the best faculty, students, and staff and to advance health care and discoveries for Maryland's citizens.

Background:

- (1) Reference is made to USM Agenda Item 6-C MOD (7/23/14) in which the Board of Public Works approved the University awarding Bid Package 3 to the contractor (package = precast, masonry, structural & miscellaneous steel, roofing, spray foam insulation & fireproofing, exterior metal studs, sheathing & insulation, loading dock equipment, construction hoist, curtain wall & glazing, mechanical, CM allowances and UMB allowances).
- (2) Reference is further made to USM Agenda Item 1-C BP (6/03/15) in which the Board of Public Works approved the University awarding Bid Package 6 to the contractor (package = casework/millwork, CM allowances and UM allowances, and general conditions).

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5-GM. UNIVERSITY OF MARYLAND, BALTIMORE *(cont'd)*
*Third Phase of Health Sciences Facility
Capital Funding*

- (3) Bid package 3 is in the amount of \$76,876,929. However, at the time of Board approval only \$11,223,970 in funding was available.
- (4) Bid package 6 is in the amount of \$9,232,762. However, at the time of Board approval only \$1,000,000 in funding was available.
- (5) The University, anticipating further funding in later capital budgets, stated in the two Items: *The funds spent will not exceed current appropriations. The University will return to the Board for approval before authorizing any further expenditures.*

Current Funding: The 2015 MCCBL became effective 1 June 2015 (Chapter 495, 2015 Maryland Laws). This MCCBL provides the necessary funds to fund the balance of Bid Package 3 in the amount of \$65,652,960 and to fund the balance of Bid Package 6 in the amount of \$8,232,762.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
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July 16, 2015

6-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK
Cambridge Hall Renovation
Construction Management at Risk Bid Package 1 of 1

Revised Amount: \$11,732,573

Procurement Method: Competitive Sealed Proposals

MBE Participation: 25% Overall
Sub goals: 7% African American
 4.% Asian American

Performance Security: 100% performance and payment bond required.

Requesting Institution Remarks: This Construction Management at Risk contract was initially awarded for pre-construction during the design phase of the project. At the completion of the design phase the contractor competitively bid construction packages.

Resident Business: No

MD Tax Clearance: 15-1300-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
July 16, 2015

Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: James Haley

7-GM. GENERAL MISCELLANEOUS

Recommendation: Approve the use of General Obligation Bond proceeds to fund the following contracts totaling for the following contract totaling \$192,484.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

A. University of Maryland, College Park for Frostburg State University

Center for Communications and Information Technology, Allegany County

1. **Description:** Modify CRAC Unit
Procurement Method: Cooperative Procurement
Award: Nouveau Technology Services LP
Carrollton, TX
Amount: \$37,060
Tax Compliance No.: 75-2692487
Resident Business: No
Fund Source: Provide funds to construct and equip a new Center for Communications and Information Technology. MCCBL 2013 Item 068

2. **Description:** Step Lighting and hand railing work
Procurement Method: Cooperative Procurement
Award: Nouveau Technology Services LP
Carrollton, TX
Amount: \$31,146
Tax Compliance No.: 75-2692487
Resident Business: No
Fund Source: Provide funds to construct and equip a new Center for Communications and Information Technology. MCCBL 2013 Item 068

B. University of Maryland, College Park for Frostburg State University

Center for Communications and Information Technology, Allegany County

- Description:** Relocation of 6" high pressure gas main
Procurement Method: Exempt from USM Policies & Procedures
Award: Columbia Gas of Maryland
Cumberland, MD.
Amount: \$56,378

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7-GM. GENERAL MISCELLANEOUS (cont'd)

B. University of Maryland, College Park for Frostburg State University (cont'd)

Tax Compliance No: 15-1480-1111
Resident Business: Yes
Fund Source: MCCBL Item 2015: Public Safety Facility. Provide funds to continue design of and to construct and equip a facility to serve the Frostburg State University Police Department. Item 047

C. University of Maryland, College Park

Physical Sciences Complex, Prince George's County

Description: The Department of Physical Sciences requires a Fianium FP 1060-5-fs five watt, femtosecond ultrafast all fiber laser. The system will be used in the conduct of research on stimulation activity of identified neurons deep in the brain of intact animals. This equipment is vital to research because without it crucial experiments proposed in the grant. This equipment must be able to generate enough light power at 1064nm to stimulate cells deep in the brain using SLM based stimulation.

Procurement Method: Request for Quotations/Competitive
Award: Fianium, Inc.
 Eugene, OR 97041

Amount: \$67,900.00
Tax Compliance No.: 15-1745-0000
Resident Business: No
Fund Source: MCCBL 2012: Provide funds to complete construction and equip Phase I of a new Physical Sciences Complex to provide modern laboratory and office space for the Department of Physics, the Department of Astronomy, and the Institute for Physical Sciences and Technology. Item 036

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
July 16, 2015

Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: James Haley

8-GM. UNIVERSITY OF MARYLAND, COLLEGE PARK
Capital Funding

Contract ID: Architectural and Engineering Design Services for
A. James Clark Building (formerly the Bioengineering Building)
Contract No. B-400280-N, Project No. 12-550-004-00

Contractor: The Ballinger Company, Philadelphia, PA 19107

Contract Approved: USM Item 3-AE (4/17/13)
USM Item 6-AE MOD (8/21/13)
USM Item 2-AE MOD (2/19/14)
USM Item 11-GM (7/23/14)

Recommendation: That the Board of Public Works authorize the University of Maryland, College Park to apply \$2,861,927 appropriated in the 2015 MCCBL to previously-approved AE contract for A. James Clark Building project.

Project: Architect-Engineer design services for the A. James Clark Building (bioengineering building) at the University of Maryland, College Park. This 147,000 GSF facility will house the Fischell Institute of Medical Devices and the Fischell Department of Bioengineering. The Fischell Institute was created to inspire innovations that improve human health by integrating principles and applications in the fields of engineering and biology. This building will bring together students, researchers, scientists, medical practitioners, entrepreneurs, venture capitalists and regulatory agents to work together to develop the next generation of health care delivery systems. The project includes research labs, instructional labs, classrooms, and offices, related site and utility improvements, stormwater management, pedestrian circulation, landscaping, and service access. The project will also include a study to determine feasibility of incorporating a Satellite Central Utility Building .into the project.

Background: Reference is made to USM Item 3-AE (4/17/13) in which the Board approved the award of the contract, authorizing the schematic design and design development phases only based on available funding. Further reference is made to USM Item 2-AE Mod (2/19/14) which incorporated design fees for an additional floor into the contract award. Authorization for future design phases was made contingent upon availability of funds and required additional approval by the Board as those funds became available.

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8-GM. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
Capital Funding

Current Funding: The 2015 MCCBL became effective 1 June 2015 (Chapter 495, 2015 Maryland Laws). This MCCBL provides the necessary funds to fund the balance of the remaining phases of design through post construction. The University recommends the Board authorize the use of those funds to continue design services.

Fund Source:

MCCBL 2015: <i>Provide funds to design a new</i>	
<i>Bioengineering Building, Item 080</i>	\$2,000,000
Plant Funds	\$ 861,927

Approp. Code: R30B2

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
July 16, 2015

Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

9-AE. UNIVERSITY OF MARYLAND, BALTIMORE for
TOWSON UNIVERSITY
Architecture / Engineering Services

Contract ID: Design Services for Residence Tower Renovation RFP #14-050 CD-AE

Project: The comprehensive renovation of the 13-story, 101,998 GSF, residence facility includes site improvements; mechanical, electrical and plumbing equipment upgrades and replacements; complete interior reconfiguration; and new passenger elevator.

Contract Description: Provide complete professional design services for all design phases including schematic design, design development, construction documents, bidding, construction administration and post construction.

Award: Design Collective, Inc.
 Baltimore, MD 21202

Procurement Method: USM Policies and Procedure for Architect/Engineer Procurements

Term: 15 months from issuance of design notice-to-proceed;
 14 months from issuance of construction notice to proceed

Amount: \$2,395,783

Fund Source: USM Academic/Auxiliary Facility Revenue Bonds

Proposals:	<u>Ranking</u>
<i>Design Collective</i> Baltimore, MD	1
<i>WDG in association with Sasaki</i> Washington, DC	2
<i>EYP</i> Washington, DC	3
<i>GWWO in association with Mackey Mitchell</i> Baltimore, MD	4

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**10-RP. REAL PROPERTY: ACQUISITION BY DEED (cont'd)
*Salisbury University***

Because of the property’s proximity to the campus and potential for future long-term development to accommodate University growth, the decision to acquire the property for an amount exceeding the highest appraised value is in the best interest of the University. Additionally, there is some concern that the seller could sell the property to an investor. The final settlement (acquisition and closing costs) amount is estimated to be \$252,000.

This University System of Maryland Board of Regents approved this acquisition at its June 27, 2014 meeting.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
July 16, 2015

Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: Valerie Rolandelli

11-S. UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE
Services

Contract ID: IT Quality Assurance Testing Services
RFP 91295

Contract Description: Comprehensive quality assurance testing services for UMUC's Office of Information Technology. Contractor will provide all necessary staff (onsite and remote) and resources including software tools for end-to-end quality assurance services for routine upgrades, patches, and bundle updates and specific project initiatives across all current software applications as well as those that may be licensed during the contract term. Work may include preparation and submission of detailed action plans; establishment of test plans and testing protocol for functional, system, regression, load performance and/or automation scripts; criteria for evaluation and acceptance; communication plans; and risk assessments and risk mitigation plans.

Award: Cigniti Technologies, Inc.
433 E. Las Colinas Blvd, #1300
Irving, TX 75039

Procurement Method: Competitive Sealed Proposal

Term: July 20, 2015 through June 30, 2018 (with multiple renewal options that do not exceed three years in total). Renewal options will be brought to the Board of Public Works for approval.

Amount: \$1,920,344 (base term)

MBE Participation: 33%

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11-S. UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE (con't)
Services

Proposals:

	Technical Ranking	Financial Ranking	Final Ranking	Evaluated Price
<i>Cigniti</i> Irving, TX	1	1	1	\$1,920,344
<i>Software Consortium, Inc</i> Columbia, MD	3	2	2	\$1,927,957
<i>Business Performance Systems, LLC</i> Falls Church, VA	2	3	3	\$2,681,300

Requesting Institution Remarks: The solicitation was advertised in *eMaryland Market Place* and on UMUC's internet electronic Bid Board. UMUC directly solicited 18 firms. Six firms responded to the solicitation and were evaluated by an Evaluation and Selection Committee. Five firms were shortlisted and were interviewed by the evaluation committee. Following the interviews, a second-phase technical evaluation was then conducted resulting in UMUC further short-listing three firms. All three firms were requested to submit price proposals. Following discussions regarding price, the three firms submitted best and final price proposals. The evaluated price proposals were based on offerors' submission of monthly fixed fee amount for routine quality assurance testing and unit costs for specific projects UMUC would require of the contractor work. Upon completion of the technical and price evaluation processes, Cigniti Technologies, Inc. was selected as the most advantageous firm as they were the highest ranked technically as well as provided the lowest price proposal.

Fund Source: Current Unrestricted Funds

Approp. Code: R30B30

Resident Business: No ***MD Tax Clearance:*** 15-1358-0000

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED**

DEFERRED **WITHDRAWN**

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
July 16, 2015

*Agency Contact: David Garcia (410) 260-4088
David.Garcia@maryland.gov*

1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: 2015 Master Contract
Desktops, Laptops and Tablets
ADPICS No.: 060B5400007

Description: Multiple-award, indefinite-quantity, master contract to provide desktops, laptops, tablets, ruggedized laptops and tablets, monitors, associated peripherals, installation, and manufacturer's extended warranties.

Award: 48 companies; see Pages 3D and 4D

Term: 7/22/2015 – 7/21/2021* (6 year base, with one 6-yr renewal option)

**Note: DoIT will issue an expansion announcement every three years. This announcement will allow new offerors to propose to be added to the master contract and existing contractors to add functional areas.*

Amount: \$57,000,000 (6 years)

Procurement Method: Competitive Sealed Proposals

Proposals: See pages 3D and 4D

MBE Participation: To be placed on task orders.

Remarks: A notice of the availability of the Request for Proposals was advertised on *eMaryland Marketplace* and the DoIT website. E-mail notice was delivered to all certified MBEs who were identified as capable of delivering the services and to 17 minority business advocacy groups. DoIT received 53 proposals; five proposals were deemed not susceptible for award and 48 qualified offerors are recommended for award. Of the 48 recommended contractors, 28 are Maryland businesses, 20 are small businesses, and 18 are MBEs.

This master contract encompasses the following four functional areas:

Functional Area I – Desktops, Laptops, Ruggedized Laptops, Monitors, Associated Peripherals

Functional Area II – Tablets, Ruggedized Tablets, Monitors, Associated Peripherals

Functional Area III – Installation Services

Functional Area IV – Manufacturer Extended Warranty

There will be a secondary level of competition through a Purchase Order Request for Proposal (PORFP) process for all hardware and services under this contract. A PORFP will be sent to all awarded master contractors within the appropriate functional area who are authorized to provide the hardware or services for the requested manufacturer's product line.

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1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks (cont'd):

For PORFPS designated as Small Business Reserve, only master contractors that are certified as small businesses by the Department of General Services will be able to compete within its approved functional area.

Master contractors affirmed that their prices for the PORFPS will not exceed the manufacturer's suggested retail price for the hardware being purchased for the term of the master contract. Via the competitive PORFP process, prices should be lower than proposed master contractor pricing.

This procurement vehicle was designed to provide State agencies with a wide selection of master contractors who offer an extensive variety of IT hardware. As a result of the awards from this solicitation, State agencies will obtain hardware, installation services and manufacturer's extended warranties, quickly and efficiently by issuing PORFPS specific to each agency's need. This contracting vehicle is also available to local and county Maryland government jurisdictions.

- Fund Source:** Various
- Approp. Code:** Various
- Resident Business:** See Pages 3D and 4D
- MD Tax Clearance:** See Pages 3D and 4D

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
<div style="border: 2px solid red; border-radius: 50%; padding: 5px; display: inline-block;">APPROVED</div>	DISAPPROVED
WITH DISCUSSION	<div style="border: 2px solid red; border-radius: 50%; padding: 5px; display: inline-block;">DEFERRED</div>
	<div style="border: 2px solid red; border-radius: 50%; padding: 5px; display: inline-block;">WITHOUT DISCUSSION</div>
	WITHDRAWN

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1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Attachment 1 – Desktop, Laptop and Tablet 2015 Awarded Master Contractors

#	Vendor	City	State	Resident Business	MD Tax Clearance
1	ACA Computer Integrators	Framingham	MA	No	15-1597-0000
2	Advanced Computer Concepts	Mc Clean	VA	No	15-1206-1010
3	AlphaSix Corporation	Sterling	VA	No	15-1208-1110
4	Applied Technology Services	Baltimore	MD	Yes	15-1209-1111
5	Bithgroup Technologies, Inc.	Baltimore	MD	Yes	15-1210-1111
6	Brekford Corp	Hanover	MD	Yes	15-1211-1111
7	Browns Communications	Hunt Valley	MD	Yes	15-1212-1110
8	CDWGovernment	Vernon Hills	IL	No	15-1213-1110
9	Custom Runs	Perry Hall	MD	Yes	15-1214-1100
10	Daly Computers, Inc.	Clarksburg	MD	Yes	15-1215-1111
11	Data Networks, Inc.	Hunt Valley	MD	Yes	15-1216-1111
12	DISYS Solutions, Inc.	Chantilly	VA	No	15-1218-1111
13	DSR Inc.	Hanover	MD	Yes	15-1219-1111
14	Electronic Systems Inc.	Columbia	MD	Yes	15-1220-1111
15	Emtek Solutions, LLC	Silver Spring	MD	Yes	15-1221-1001
16	EnNet Services	Frederick	MD	Yes	15-1353-1111
17	ePlus Technology, Inc.	Pottstown	PA	No	15-1222-1111
18	Fastech, Inc.	Laurel	MD	Yes	15-1223-1111
19	Firefly Computers, LLC	Saint Paul	MN	No	15-1599-0000
20	Galaxy Consulting, LLC	Chevy Chase	MD	Yes	15-1224-1110
21	GovConnection, Inc.	Merrimack	NH	No	15-1225-1111
22	Gryphon Consulting, LLC	Largo	MD	Yes	15-1226-1111
23	HCGI	Columbia	MD	Yes	15-1227-1111
24	Knot Technology Solutions, LLC	Churchton	MD	Yes	15-1228-1111
25	Knowledge Information Solutions, Inc.	Virginia Beach	VA	No	15-1229-1000
26	Mission Essentials, LLC	Prince Frederick	MD	Yes	15-1354-1000
27	MVS	Washington	DC	No	15-1230-1111
28	NCS Technologies	Gainesville	VA	No	15-1231-1111
29	Networking Technologies & Support, Inc.	Midlothian	VA	No	15-1232-1111
30	NGEN, LLC	Largo	MD	Yes	15-1233-1111
31	OGIS Communication Group Inc. d/b/a OCG Telecom	Cincinnati	OH	No	15-1598-1000

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1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Attachment 1 – Desktop, Laptop and Tablet 2015 Awarded Master Contractors (cont'd)

#	Vendor	City	State	Resident Business	MD Tax Clearance
32	Pomeroy IT Solutions	Hebron	KY	No	15-1355-0000
33	Prosys Information Systems	Norcross	GA	No	15-1235-1011
34	Ryan Consulting Group, Inc.	Indianapolis	IN	No	15-1236-0001
35	SA Solutions, Inc.	Columbia	MD	Yes	15-1237-0111
36	SBC Technology Partners Inc.	Herndon	VA	No	15-1238-0000
37	SCD Information Technology	Columbia	MD	Yes	15-1239-1011
38	SHI International Corp.	Somerset	NJ	No	15-1240-1110
39	Soft-Con Enterprises, Inc.	Hyattsville	MD	Yes	15-1241-1111
40	Software Productivity Strategists, Inc.	Rockville	MD	Yes	15-1242-1111
41	Staples Technology Solutions	Deerfield Beach	FL	No	15-1243-1111
42	Star Computer Supply	Cockeysville	MD	Yes	15-1244-1000
43	Telnet, Inc.	Rockville	MD	Yes	15-1245-1111
44	TSRC Inc. d/b/a Frank Parsons	Hanover	MD	Yes	15-1246-1111
45	USC Canterbury Corp.	Centreville	MD	Yes	15-1247-1111
46	Victory Global Solutions	Columbia	MD	Yes	15-1248-1111
47	Wireless Communications, Inc.	Baltimore	MD	Yes	15-1249-1111
48	Zones, Inc.	Auburn	WA	No	15-1250-1110

Supplement D
Department of Information Technology
ACTION AGENDA
July 16, 2015

*Agency Contact: Donna DiCerbo (410) 537-7814
ddicerbo@mdta.state.md.us*

2-IT. DEPARTMENT OF TRANSPORTATION
Maryland Transportation Authority

Contract ID: Citilog Incident Detection System Software
Maintenance and Service Plan
MDTA Contract #20130025, ADPICS No.: J01B5400013

Description: On-going software maintenance support and professional services of the Maryland Transportation Authority's Incident Detection System.

Award: Citilog, Inc., Bala Cynwyd, PA

Term: 08/01/2015 – 07/31/2018

Amount: \$ 131,000 (3-year base term)
\$ 84,000 (2-year option term)
\$ 215,000

Procurement Method: Sole Source

MBE Participation: None

Incumbent: Citilog, Inc.

Remarks: This contract is to support the Incident Detection System at the Fort McHenry and Baltimore Harbor tunnels. The system was competitively procured in 2004 as part of the Incident Detection System contract. Under that contract, Citilog, Inc. was the subcontractor to provide the systems software and equipment and is the sole owner of the software and hardware.

The Incident Detection System is used to detect traffic incidents in the tunnels (e.g., stopped vehicles, debris, wrong-way travel) through video images from closed circuit televisions. The system captures video of the events leading up to the detected incidents and sounds an alarm within seconds. The Incident Detection System allows for rapid response to incidents and also provides data for post-incident analysis which determines if any safety improvements are required. The MdTA has a major investment in this system and it is critical to provide safe and efficient travel to the public in the State. Without maintenance, the existing systems will deteriorate leading to false and missed alarms and incidents and negatively affect MdTA operations.

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Department of Information Technology
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2-IT. DEPARTMENT OF TRANSPORTATION (cont'd)
Maryland Transportation Authority)

This contract also includes a fixed hourly labor rate and a \$5,000 maximum allowance for corrective maintenance repairs. This allowance will be used only if necessary and will not be used without prior approval of the Project Manager.

Due to the proprietary nature of the Incident Detection System software, only Citilog can update and maintain the software; therefore none of this contract was found to have subcontracting opportunities.

Fund Source: 100% Toll Revenue

Approp. Code: 29.10.02.01

Resident Business: No

MD Tax Clearance: 15-0766-1001

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
July 16, 2015

*Agency Contact: Anna Lansaw (410) 767-3763
 Alansaw3@mta.maryland.gov*

3-IT. DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration

Contract ID: Xerox Radio Equipment Maintenance & Support Services
 OPS-15-040-IT, ADPICS No.: J05B5400045

Description: Supply labor, repairs, equipment maintenance, and support services including parts replacement for the SmartTrack CAD/AVL (Computer-Aided Dispatch/Automatic Vehicle Location) system on MTA-owned buses.

Award: Xerox Transport Solutions, Inc., Columbia, MD

Terms: 07/23/2015 – 07/22/2020 (five years)

Amount: \$1,250,000

Procurement Method: Sole Source

Bids or Proposals: N/A

MBE Participation: None (See Remarks)

Performance Security: None

Incumbent: Xerox Transport Solutions, Inc.

Remarks: This contract is for equipment maintenance and support services including parts replacement for the SmartTrack CAD/AVL system on MTA owned buses. SmartTrack CAD/AVL is a fully integrated real-time transportation solution featuring GPS-based CAD/AVL systems with mobile voice and multi-modal wireless data communication, and two-way messaging capabilities. The system provides MTA with important information that ensures fast, safe and reliable public transit. In addition, to better manage data and resources, the CAD/AVL has the ability to keep passengers informed through its real-time scheduling feature. Xerox Transport Solutions, Inc. was responsible for the design, development, and original deployment of the CAD/AVL system currently in operation at the MTA.

Xerox retains ownership of the source code and all related documentation for the CAD/AVL system, including engineering personnel with expertise in the maintenance and enhancement of the system. The system is covered by parts and labor warranty provided by Xerox. Consequently, Xerox is the sole entity capable of providing software upgrades, maintenance and support for the CAD/AVL fleet management system.

No MBE subcontracting goal has been established for this contract because the CAD/AVL system, proprietary to Xerox, has no subcontracting opportunities.

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3-IT. DEPARTMENT OF TRANSPORTATION (cont'd)
Maryland Transit Administration

Fund Source: 100% Special Fund (Transportation Trust Fund)

Approp. Code: J05H0102

Resident Business: Yes

MD Tax Clearance: 15-1199-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement D
Department of Information Technology
ACTION AGENDA
July 16, 2015**

*Agency Contact: Tareq Ibrahim (410) 229-4117
Tareq.Ibrahim@maryland.gov*

4-IT. OFFICE OF ADMINISTRATIVE HEARINGS

Contract ID: Higdon Inc.
ADPICS No.: D99B5400005

Description: RETROACTIVE. Continuous software support and maintenance coverage that includes new versions, updates, and enhancements to the VIQ Solutions Encompass software system and services for technical support and authorized program modifications for the VIQ Solutions Encompass software system.

Award: Higdon, Inc., Baltimore, MD
Term: 3/1/2015 – 2/29/2016 (with one 1-yr renewal option)
Amount: \$32,198
Procurement Method: Sole Source
MBE Participation: None

Remarks: RETROACTIVE. The Office of Administrative Hearings did not realize it had to receive DoIT approval before entering into an agreement with Higdon, Inc. for continued support and maintenance of the VIQ Solutions Encompass software.

The Encompass digital recording system requires technical support, version updates, enhancements, and modifications which are available only from an authorized reseller for VIQ Solutions. Higdon Inc. is sole authorized reseller for VIQ Solutions, and has been diligent in responding to OAH’s needs with outstanding software support maintenance. OAH finds that it is in the best interest programmatically and financially to stay with a reliable resource for the VIQ Solutions Encompass support and software maintenance updates for OAH’s mission critical digital recording system.

DoIT Remarks: Recommend retroactive approval pursuant to Section 11-204(c), State Finance & Procurement Article, Annotated Code of Maryland.

Fund Source: 100% Reimbursable **Approp. Code:** D99A11.01
Resident Business: Yes **MD Tax Clearance:** 15-1269-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
July 16, 2015

*Agency Contact: Teresa Dantzler (410) 767-0114
Teresa.Dantzler1@maryland.gov*

5-IT-OPT. MARYLAND STATE DEPARTMENT OF EDUCATION

Contract ID: Oracle Financial and Human Resource System Maintenance
ADPICS No.: R00B4400073, R00B5400073

Contract Approved: DoIT Item 7-IT (8/13/2014)

Contractor: Alverest, LLC, Great Falls, VA

Contract Description: Support for customized in-house Oracle Financial and Human Resource System (human resources, timekeeping and financial management systems) and the support needed to transition from these systems onto a State or agency platform.

Option Description: Exercise first six-month option

Original Contract Term: 8/14/2014 – 8/13/2015 (with two 6-month options)

Option Term: 8/14/2015 – 2/13/2016

Original Amount: \$239,200

Option Amount: \$122,720

Prior Mod/Option Amount: None

Revised Total Contract Amount: \$361,920

Original Procurement Method: Sole Source

MBE Participation: None

Remarks: This highly customized Oracle system handles functions related to time reporting and costing of expenditures for MSDE. MSDE intends to migrate to a new system to perform time reporting and costing functions, with the first step being to institute a new timekeeping system. When the current contract for the Oracle Financial/Human Resource System was developed, the State expected to institute a new statewide timekeeping system that would launch in fall 2015. MSDE intended to work in parallel with the timekeeping developers to develop an MSDE costing database that would serve as the link between the timekeeping system and the State's financial management system. The rationale for the two short option provisions in the contract was to allow flexibility to transition away from the Oracle system as soon as possible but still allow some overlap as the new State timekeeping system begins.

**Supplement D
Department of Information Technology
ACTION AGENDA
July 16, 2015**

5-IT-OPT. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Remarks (cont'd):

Now, the new State timekeeping system is not expected to launch until spring 2016. Therefore, MSDE needs to continue to use its Oracle system. MSDE is in close contact with the Department of Budget and Management's Office of Personnel to determine next steps in developing internal systems that will work in tandem with the State timekeeping system when it is launched.

MSDE compared the current rates of the sole source contract to labor categories of recent CATS+ awards, and determined the comparable awards show that the proposed pricing is fair and reasonable.

Fund Source: 100% General

Approp. Code: R00A0104

Resident Business: No

MD Tax Clearance: 15-1363-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
July 16, 2015

*Agency Contact: Tim Stein (410) 767-4981
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6-IT-OPT. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Office of Systems, Operations & Pharmacy

Contract ID: Medicaid Services Eligibility Verification System Maintenance
Contract No.: 12-10690-OP2, ADPICS No.: M00B6400084

Contract Approved: DoIT Item 2-IT (8/1/2012)

Contractor: Contact Solutions, LLC, Reston, VA

Contract Description: Operate telephone inquiry system to enable Medicaid healthcare providers to quickly and efficiently verify Medicaid recipient's eligibility status for covered services.

Option Description: Exercise second of two 1-year renewal options

Original Contract Term: 11/1/2012 – 10/31/2014 (with two, 1-year renewal options)

This Option Term: 11/1/2015 – 10/31/2016

Original Amount: \$360,000 (2 years, base)

Option Amount: \$180,000

Prior Option Amount: \$180,000 (DoIT Item 4-IT-OPT [10/15/14])

Revised Total Contract Amount: \$720,000

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 5%

MBE Compliance: 4.05%

**Supplement D
Department of Information Technology
ACTION AGENDA
July 16, 2015**

**6-IT-OPT. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)
*Office of Systems, Operations & Pharmacy***

Remarks: The Health Insurance Portability and Accountability Act, which affects the conduct of the State’s Medicaid Program in its pursuit of standards to promote increased administrative efficiency, drives this federally-mandated contract. The contractor will continue to provide services to operate a new Medicaid Services Eligibility Verification System (EVS). EVS is a telephone inquiry system that enables Medicaid healthcare providers to quickly and efficiently verify a Medicaid recipient’s current eligibility status. EVS is available 24 x 7 x 365 and processes approximately 1.5 million verification calls per month. There is a metropolitan Baltimore phone number and a toll-free phone number. This system assures the providers of coverage for rendered services. The MBE goal was met in the base contract period and there is no reason to believe the goal will not be met by the end of the option period.

Fund Source: 25% General, 75% Federal
Approp. Code: M00Q0103
Resident Business: No
MD Tax Clearance: 15-1130-0011

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
July 16, 2015

Agency Contact: Michele Molesworth (410) 585-1950
Michele.Molesworth@maryland.gov

7-IT. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Board of Nursing

Contract ID: Star Computer Supply, LLC
ADPICS No.: M00P5409827

Description: **RETROACTIVE:** Purchase 55 Dell Optiplex 9020 desktop computers

Award: Star Computer Supply LLC, Towson, MD

Term: 5/19/2015

Amount: \$38,390

Procurement Method: Request for Quote

MBE Participation: None

Remarks: RETROACTIVE. The Board of Nursing posted on *eMaryland Marketplace* a request for prices to supply 55 Dell desktop computers. The Board of Nursing then issued a purchase order to Star Computer Supply LLC which had submitted the lowest bid. Because the Board of Nursing did not issue a formal solicitation and because DoIT did not approve the procurement award, DHMH now seeks Board of Public Works retroactive approval of this purchase.

Before the purchase, Board of Nursing staff was using desktop computers with out-of-date operating systems. As of April 2015, Microsoft no longer supported or provided security patches for the computers, thus posing issues concerning secure e-mail transfer and hacker infiltration. Additionally, DHMH's Office of Information Technology notified the Board of Nursing that it would be decommissioning Windows XP computers effective July 1, 2015.

DoIT Remarks: Pursuant to Section §11-204(c), State Finance & Procurement Article, Annotated Code of Maryland, DoIT requests this purchase be approved as a voidable contract, rather than void, as it is appropriate for the Board of Public Works to determine that: (1) all parties have acted in good faith; (2) ratification of the procurement would not undermine the purposes of procurement law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with procurement law.

Fund Source: 100% **Special (Initial license and certificate fees)**

Approp. Code: M00P0205

Resident Business: Yes **MD Tax Clearance:** 15-1816-1000

BOARD OF PUBLIC WORKS

APPROVED

WITH DISCUSSION

DISAPPROVED

THIS ITEM WAS:

DEFERRED

WITHOUT DISCUSSION

WITHDRAWN

**Supplement D
Department of Information Technology
ACTION AGENDA
July 16, 2015**

*Agency Contact: Linda Taggart (410) 581-4141
Linda.Taggart@mpt.org*

8-IT. MARYLAND PUBLIC TELEVISION

Contract ID: Credit Card Processing
ADPICS No.: R15B6400019

Description: Merchant services for proprietary database fundraising software Team Approach for electronic credit card payments.

Award: Sage Payment Solutions, McLean, VA

Term: 8/1/2015 – 4/30/2018

Amount: \$194,700

Procurement Method: Sole Source

MBE Participation: None

Remarks: Sage Payment Solutions is the only vendor that is integrated with the database software system known as Team Approach that is proprietary to Blackbaud, Inc. Blackbaud, Inc. has a three year contract with Maryland Public Television for its database fundraising software system. Sage is the only company that can provide the merchant banking services for credit card processing through donations received at MPT from telephone pledges for the Team Approach fundraising software.

Fund Source: 100% Special (Membership donations)

Approp. Code: R15P0003

Resident Business: No

MD Tax Clearance: 15-1661-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

July 16, 2015

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General/Miscellaneous	25 – 26
Lease	29 – 30

Donna DiCerbo 410-537-7814
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BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: PB-2804-000-007
 Rehabilitate Point Breeze Parking Lots

CONTRACT DESCRIPTION: This contract consists of the rehabilitation of two parking facilities and the asphalt roadway approach located in the rear of the MDTA's Point Breeze Warehouse/Office Complex in Baltimore.

AWARD: P. Flanigan & Sons, Inc.
 Baltimore, MD

TERM OF CONTRACT: 90 Calendar Days from NTP

AMOUNT: \$379,242

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

P. Flanigan & Sons, Inc. \$379,242
 Baltimore, MD

Reliable Contracting, Inc. \$428,643
 Gambrills, MD

Image Asphalt Maintenance \$444,432
 Pasadena, MD

General Paving & Contracting, Inc. \$490,772
 Baltimore, MD

Gray & Sons, Inc. \$546,000
 Timonium, MD

MBE PARTICIPATION: 0% (single element of work)

VSBE PARTICIPATION: 0%

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of the Contract Amount

ITEM: 1-C (Continued)

BPW – 07/16/15

REMARKS: The Engineer’s Estimate for this contract was \$499,402; almost 24% higher than the apparent low bid. MDTA has confirmed the bid price with P. Flanigan & Sons, Inc.

This Solicitation was advertised on eMaryland Marketplace on March 13, 2015, and reached 474 firms, of which 73 were certified MBE firms, 58 were SBR firms, and 12 were MBE/SBR firms. The solicitation was also sent to the Governor’s Office of Minority Affairs and four companies directly solicited via email known to provide the selected services. Five bids were received.

The main purpose of the work to be performed is to provide full depth asphalt pavement for the expansion of available storage areas at two separate locations on MDTA property between the existing railroad tracks and the access roadway that are immediately south of the parking facilities that are being rehabilitated. These two areas will also be leased to a private company for additional storage related to trucking operations.

There is an allowance of \$10,000 for Hazardous Materials Disposal and an allowance of \$5,000 for Erosion and Sediment Control Measures that was included in the Invitation for Bids and will only be used if necessary and with prior approval of the Construction Manager.

FUND SOURCE: 100% Toll Facilities Revenue

APPROPRIATION CODE: 29.10.02.01

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-1128-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Donna DiCerbo 410-537-7814
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BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONSTRUCTION RELATED SERVICE CONTRACT

ITEM: 2-CRS

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: NB 2849-000-006
 Governor Harry W. Nice Memorial Bridge –
 Subsurface Exploration and Laboratory Testing
 Program

CONTRACT DESCRIPTION: This contract will provide for the exploration of the subsurface conditions in the vicinity of the existing Governor Harry W. Nice Memorial Bridge located within Maryland, Virginia, and in the Potomac River.

AWARD: Froehling & Robertson, Inc.
 Jessup, MD

AMOUNT: \$7,351,255

TERM OF CONTACT: 300 calendar days from NTP

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Froehling & Robertson, Inc. \$7,351,255
 Jessup, MD

Hillis-Carnes Engineering Associates, Inc. \$10,751,026
 Annapolis Junction, MD

MBE PARTICIPATION: 18%

VSBE PARTICIPATION: 2%

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of the
 Contract Amount

REMARKS: The Engineers Estimate for this project is \$5,306,963.

This contract provides for the exploration of the subsurface conditions in the vicinity of the existing Governor Harry W. Nice Memorial Bride located within Maryland, Virginia, and in the Potomac River. The work to be performed consists of subsurface investigations, associated laboratory testing, spill prevention and control and the provision of sedimentation control equipment.

ITEM: 2-CRS (Continued)

BPW – 07/16/15

This Solicitation was advertised on eMaryland Marketplace on February 23, 2015. 194 potential firms were notified via eMaryland Marketplace. Direct solicitation was made to 22 firms via email, the Governor’s Office of Minority Affairs (GOMA) and the Department of Veterans Affairs. Two responsive bids were received.

The MDTA performed a thorough evaluation of the bid and determined that the bid is balanced and is fair and reasonable. Due to the unique nature of the work of this Contract, formulating the Engineer’s Estimate was difficult, resulting in the estimate being 38.52% too low relative to the Contractor’s fair bid. There was a lack of similar comparable contracts as the last contract in Maryland to have this type of work performed was the Woodrow Wilson Bridge, which obtained borings nearly two decades ago. In addition, the Contract scope requires the bidder to use anomaly avoidance techniques for Munitions of Explosive Concern (MEC), which impacted the bids as this is not a typical or routine activity for bidders. Overall, the lack of comparable historical unit price information and the unique nature of the work contributed to the Engineer’s Estimate not adequately reflecting the fair bid price received.

An allowance of \$500,000 was included in the IFB for miscellaneous subsurface investigation and testing that may be determined necessary by the Contract Manager during the contract period. This item will only be used if necessary and will not be used without prior approval of the Contract Manager. In addition, a monetary Incentive/Disincentive Program applies to this project.

FUND SOURCE:	100% Toll Revenue
APPROPRIATION CODE:	29.10.02.01
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	15-1006-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Suzette Moore 410-859-7792
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BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT:

ITEM: 3-M

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-MC-16-002
Uninterrupted Power Supply (UPS) Systems
Inspection, Repair and Maintenance at BWI
Marshall and Martin State Airports in Anne
Arundel and Baltimore Counties
ADPICS NO: MAAMC16002

CONTRACT DESCRIPTION: This contract provides a preventive maintenance and emergency repair program for thirty (30) UPS units at Baltimore/Washington International Thurgood Marshall Airport (BWI) and Martin State Airport (MTN). The work includes monthly service of battery maintenance, semi-annual service of temperature checks on all breakers, connections and system components.

AWARD: Critical Power USA
Frederick, MD

TERM OF CONTRACT: Five Years from NTP

AMOUNT: \$1,215,025

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:	
	Critical Power USA Frederick, MD
	\$1,215,025
	M. C. Dean Sterling, VA
	\$1,348,027
	Ward Boland Associates Owings Mills, MD
	\$1,560,711

LIVING WAGE ELIGIBLE: Yes

MBE PARTICPATION: 0% (specialized work)

ITEM: 3-M (Continued)

BPW- 07/16/15

PERFORMANCE SECURITY: Performance Bond at 100% of Contract Amount
Exists

REMARKS: MAA advertised on eMaryland Marketplace and on the MAA Website. eMaryland Marketplace directly notified 253 total prospective bidders, including 42 Small Business Enterprises and 20 Minority Business Enterprises. The solicitation was sent to the Governor’s Office of Minority Affairs and five minority business associations on April 15, 2015. MAA sent six direct solicitations to known uninterrupted power supply maintenance and repair companies. Four sets of specifications were sold; three bids were received.

FUND SOURCE: 100% Special Funds budgeted to MAA

APPROPRIATION CODE: J0610003

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-1490-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Trisha O’Neal 410-865-1386
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BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 4-M

THE SECRETARY’S OFFICE

CONTRACT ID: MDOT-OFFAS-15-002
Janitorial Services at MDOT Headquarters
ADPICS NO. OFFAS15002

CONTRACT DESCRIPTION: This Contract is for janitorial services at MDOT Headquarters in Hanover, MD.

AWARD: Alliance, Inc.
Baltimore, MD

AMOUNT: \$231,395 Base Term
\$231,395 Renewal Option No. 1
\$231,395 Renewal Option No. 2
\$694,185 Total

TERM OF CONTRACT: 08/01/2015 – 07/31/2016 with two 1-year renewal options

PROCUREMENT METHOD: Community Service Provider

LIVING WAGE ELIGIBLE: No (Community Service Provider)

MBE PARTICIPATION: 0%

REMARKS: This contract will be performed by a Community Service Provider. The Pricing and Selection Committee approved the rates for these services on June 18, 2015.

FUND SOURCE: 100% Special Funds Budgeted to TSO

APPROPRIATION CODE: J01A019280

RESIDENT BUSINESS: Yes

TAX CLEARANCE: 15-1644-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Donna DiCerbo 410-537-7814
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BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 5-M

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: 20140022
 Arc Flash Hazard Study at Various Facilities

CONTRACT DESCRIPTION: This contract provides short circuit, coordination and arc flash hazard study analysis for the electrical distribution systems at the MDTA facilities/buildings.

AWARD: Shah & Associates, Inc.
 Gaithersburg, MD

AMOUNT: \$373,560

TERM OF CONTRACT: 360 days from Notice to Proceed

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Shah & Associates, Inc. Gaithersburg, MD	\$373,560
Mona Electric Group, Inc. Clinton, MD	\$415,500
RMF Engineering, Inc. Baltimore, MD	\$441,250
Renshaw Engineering, Inc. Salisbury, MD	\$455,254
I.E.T.C York, PA	\$704,340
Thomas and Weaver Consulting Firm, LLC Waldorf, MD	\$934,700

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 7%

PERFORMANCE SECURITY: None

ITEM: 5-M (continued)

BPW - 07/16/15

REMARKS: The Solicitation was advertised in eMaryland Marketplace. 451 firms were notified for this project on eMaryland Marketplace; 59 of which were MDOT Certified MBE's, 69 of which was Small Business Enterprise firms and 17 of which were MBE and SBR certified. Six responsive bids were received.

Arc flash is the heat and light produced by an electric arc. The arc-flash analysis defines the safe approach distance to electrical gear and the type of personal protective gear required to limit personal harm to a survivable non-permanent injury (usually 2nd degree burn). The analysis helps us identify and mitigate unsafe working conditions before accidents involving injury occur.

FUND SOURCE: 100% Toll Revenue

APPROPRIATION CODE: 29.10.02.01

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-0949-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Donna DiCerbo 410-537-7814
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BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 6-M

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: 20150014
 Security Systems Maintenance MDTA Authority-
 Wide

CONTRACT DESCRIPTION: This contract provides for security systems maintenance and repairs to the MDTA Authority-Wide Security Systems.

AWARD: ARK Systems, Inc.
 Columbia, MD

AMOUNT: \$525,907 (3 years; Base Term)
\$350,559 (2 years; Renewal Option)
 \$876,466 Total (5 Years)

TERM OF CONTRACT: 09/01/2015 – 08/31/2018 w/one 2-year renewal
 option

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

ARK Systems \$876,466
 Columbia, MD

ASG Security \$1,003,275
 Beltsville, MD

TIC Security/Leidos \$2,079,506
 Gaithersburg, MD

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 9%

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised in eMaryland Marketplace. 288 firms were notified for this project on eMaryland Marketplace; 33 of which were MDOT Certified MBE's, 43 of which were

ITEM: 6-M (continued)

BPW - 07/16/15

Small Business Enterprise firms and seven of which were MBE and SBR certified. Direct solicitation was made to eight firms via email and the Governor’s Office of Minority Affairs (GOMA). Three responsive bids were received.

FUND SOURCE: 100% Toll Revenue

APPROPRIATION CODE: 29.10.02.01

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-0968-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-0433
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BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 7-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 410D71418
 Mechanical Cleaning & Sweeping of Roadways at
 Various Locations in Carroll, Frederick & Howard
 Counties (District 7)
 ADPICS NO: 410D71418

CONTRACT DESCRIPTION: This contract consists of the mechanical cleaning and sweeping of roadways at various locations in District 7.

AWARD: H. D. Myles, Inc.
 Church Hill, MD

AMOUNT: \$1,107,500 NTE

TERM OF CONTRACT: 07/28/2015 – 12/31/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

H. D. Myles, Inc. \$1,107,500
 Church Hill, MD

Outdoor Contractors, Inc. \$1,397,975
 Williamsport, MD

The Kalika Construction Group USA, LLC \$1,547,000
 Towson, MD

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. 63 contractors were notified for this project on eMaryland Marketplace; 15 of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business.

ITEM: 7-M (continued)

BPW – 07/16/15

This contract includes pre-established amounts for a total of \$20,000 (1.81% of the total contract value) for payments for debris disposal for additional sweeping.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-1093-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-0433
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BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 8-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4260051418
 Application of Herbicide Solutions at Various
 Locations in Calvert, Charles & St. Mary's
 Counties
 ADPICS NO: 4260051418

CONTRACT DESCRIPTION: This contract consists of the application of herbicide solutions at various locations in Calvert, Charles & St. Mary's Counties.

AWARD: Desper & Sons Ground FX Lawns & Landscapes
 Bowie, MD

AMOUNT: \$265,825 NTE

TERM OF CONTRACT: 07/28/2015 – 06/30/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Desper & Sons Ground FX Lawns &
 Landscapes
 Bowie, MD \$265,825

Angel Systems
 Great Mills, MD \$871,160

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. 194 contractors were notified for this project on eMaryland Marketplace; 48 of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business.

ITEM: 8-M (continued)

BPW – 07/16/15

SHA has performed a Bid Analysis of both bids compared to the Engineer's Estimate. The second bidder, Angel Systems, Inc. is consistently higher for every line item in relation to the Engineer's Estimate, historical pricing, the Price Index and current market prices. Desper & Sons, the low bidder, submitted reasonable prices, in-line with industry pricing and the Engineer's Estimate. Desper & Sons has confirmed their bid prices as true and correct.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-1185-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-0433
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BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 9-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4262G51418
Application of Herbicide Solutions at Various
Locations in Northern Anne Arundel County
ADPICS NO: 4262G51418

CONTRACT DESCRIPTION: This contract consists of the application of herbicide solutions at various locations in Northern Anne Arundel County.

AWARD: Advantage Lawns, LLC
Jessup, MD

AMOUNT: \$260,070 NTE

TERM OF CONTRACT: 07/28/2015 – 06/30/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Advantage Lawns, LLC Jessup, MD	\$260,070
Unified Solutions Services, LLC Columbia, MD	\$269,160

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. 192 contractors were notified for this project on eMaryland Marketplace; 48 of which were MDOT Certified MBE’s.

100% of the work will be performed by a Certified Small Business.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

ITEM: 9-M (continued)

BPW – 07/16/15

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-1011-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 10-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 479D21418
 Installation of Permanent Preformed Thermoplastic
 Pavement Markings in Caroline, Cecil, Kent, Queen
 Anne's & Talbot Counties (District 2)
 ADPICS NO: 479D21418

CONTRACT DESCRIPTION: This contract consists of the installation of permanent preformed thermoplastic pavement markings at various locations in District 2.

AWARD: Proline Painting Co.
 Jamaica, NY

AMOUNT: \$264,500 NTE

TERM OF CONTRACT: 07/28/2015 – 06/30/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Proline Painting Co. Jamaica, NY	\$264,500
Denville Line Painting, Inc. Rockaway, NJ	\$755,500
Traffic Lines, Inc. Farmingdale, NJ	\$787,400
Midlantic Marking, Inc. Gaithersburg, MD	\$1,388,000

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

ITEM: 10-M (continued)

BPW – 07/16/15

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. 58 contractors were notified for this project on eMaryland Marketplace; 15 of which were MDOT Certified MBE’s.

SHA has performed a Bid Analysis compared to the engineer's estimate. Proline Painting Company (Proline) reaffirmed their bid prices and confirmed that the company can complete the contract on time, at the price bid. Proline has performed satisfactorily on multiple SHA contracts of this type. The second through fourth bidders are markedly higher. SHA has determined Proline Painting Company’s bid of \$284,500 to be reasonable and recommends award.

100% of the work will be performed by a Certified Small Business.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APROPRIATION CODE: J02B0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 15-1013-0001

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Trisha O'Neal 410-865-1386
toneal@mdot.state.md.us

BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

RENEWAL OPTION (Maintenance)

ITEM: 11-M-OPT

THE SECRETARY'S OFFICE

CONTRACT ID: MDOT-OFFAS-12-001
Facility Management, Building Maintenance and
Preventative Maintenance at MDOT Headquarters
ADPICS NO. CO324655

ORIGINAL CONTRACT APPROVED: DOT Agenda 07/11/12, Item 18-M

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

AWARD: AAA Complete Building Services, Inc.
Washington, DC

RENEWAL OPTION: Request to exercise Renewal Option No. 1 for a period of one-year.

AMOUNT: \$557,982

ORIGINAL CONTRACT AMOUNT: \$1,608,623

PRIOR MOD/OPTION AMOUNTS: \$40,000 (Modification No.1)
\$0 (Modification No. 2)
\$18,468 (Modification No. 3)

REVISED AMOUNT: \$2,225,073

PERCENTAGE INCREASE: 25.28% (Renewal Option No. 1)
27.70% (Overall)

TERM OF CONTRACT: 08/01/12 – 07/31/15 (Original)
08/01/15 – 07/31/16 (Renewal Option No. 1)

MBE PARTICIPATION: 42.79% (MBE Compliance 35.23%)

REMARKS: This contract provides for facility management, building maintenance and preventative maintenance at MDOT Headquarters in Hanover, MD.

It is in the State's best interest to exercise the renewal option of this contract. AAA Complete Building Services, Inc. has extensive knowledge about the facility and systems and has performed satisfactorily. The renewal option amount is based on a 1.8% CPI increase from the year three pricing. The amount above includes \$50,000 for additional labor and materials for major and emergency repairs and snow removal as provided for in the original contract.

ITEM: 11-M-OPT (Continued)

BPW – 07/16/15

FUND SOURCE: 100% Special Funds Budgeted to TSO

APPROPRIATION CODE: J01A0192800899

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,608,623	08/01/2012 - 07/31/2015	07/11/2012 Item 18-M	
Modification No. 1	\$40,000		DCAR	CCTV assessment
Modification No. 2	\$0			Add MBE Subcontractor
Modification No. 3	\$18,468		DCAR	Carpet Replacement & Landscape Improvements
Renewal Option	\$557,982	08/01/15-07/31/2016	07/16/2015 Item 11-M-OPT	
Revised Amount	\$2,225,073			

Suzette Moore 410-859-7792
smoore2@bwiairport.com

BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY DEMOLITION

ITEM: 12-RP MMC# 14-3033

MARYLAND AVIATION ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approve changing the use, and demolition of the following property.

AUTHORITY: State Finance and Procurement, Section 10-305
 Annotated Code of Maryland

PROPERTY: Former Sappington Property (0.36 ac. ±),
 1141 Stoney Run Road, Hanover, MD 21076
 Anne Arundel County

GRANTOR: State of Maryland, Maryland Aviation
 Administration

GRANTEE: N/A

CONSIDERATION: N/A

APPRAISED VALUE: The estimated cost of the demolition is \$ 12,000

SPECIAL CONDITIONS: None

LEGISLATIVE NOTICE: Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on July 11, 2014. The 45 day review period expired on August 25, 2014.

STATE CLEARINGHOUSE: The Clearinghouse conducted an intergovernmental review of the project under MD20140714-0613. It has recommended that prior to the planned demolition, a Phase II survey should be conducted on the +/- 0.36 acres to identify and address significant archaeological resources within the project area. Upon completion of the Phase II survey, it is also recommended to demolish the one-story Bungalow-style home and the garage and use the parcel for environmental mitigation property.

REMARKS: The MAA acquired the site for noise mitigation in 1995 through the Homeowners Assistance Program as a Life Estate. The life estate resident passed away in 2013. This property is +/- 0.36 acres, zoned W-1(industrial).The structures include a one-story bungalow style home built in 1950 with a detached garage.

The Maryland Aviation Administration (MAA) has conducted an internal clearance and has determined it prudent to raze the structures and retain the property for environmental mitigation. As this property is State owned, MAA consulted with the Maryland Historical Trust (MHT) regarding the request from

ITEM: 12-RP (Continued)

BPW - 07/16/15

Anne Arundel to conduct a Phase II archeological survey on this property and MHT concluded that archeological surveys were not needed for this property or this type of project. A Phase I survey was completed on December 30, 2014. This property was originally purchased with federal noise mitigation grant funds, therefore the MAA will be required to reimburse the noise escrow account 80 percent of the properties fair market value.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore 410-859-7792
smoore2@bwiairport.com

BPW - 07/16/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

GENERAL/MISCELLANEOUS:

ITEM: 13-GM

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-LC-04-001

NATURE OF REQUEST: To delegate to the Maryland Aviation Administration (MAA) authority to approve certain subleases of State-owned real property located at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall) to subtenants of Airmall, Maryland, Inc. (Airmall) beyond March 31, 2022. Under the current agreement with Airmall, the BPW approved the use of State property for all concession subleases at BWI Marshall. That agreement naturally expires on March 31, 2022. This Board Item clarifies that any sublease that would extend beyond the expiration of the agreement with Airmall is an approved use of State property.

AUTHORITY: Any real property of the State may be leased for a consideration the Board of Public Works decides is adequate. Md. Code Ann., State Fin. & Proc. § 10-305.

REMARKS: In Board Item MDOT 10-GM on March 10, 2004, the Board of Public Works approved the award of the Lease and Concession Contract MAA-LC-04-001 (Lease) to BAA Maryland, Inc., now known as Airmall Maryland, Inc. (Airmall) to lease, develop and manage food, retail and service concessions at BWI Marshall. Other Board Agenda Items related to this Lease are MDOT 10-GM-MOD, dated February 1, 2006, MDOT 16-GM, dated December 6, 2006 and MDOT 18-GM-MOD, dated March 7, 2012.

Under the terms of the Lease, Airmall is a developer at BWI Marshall and subleases concession space to subtenant operators. Airmall is specifically prohibited from operating any concession at BWI Marshall and all subleases are subject to the prior written approval of MAA. The Lease naturally expires on March 31, 2022 and provides that any sublease that Airmall enters into may not extend beyond the term of the Lease without MAA's prior written approval.

Without this delegation of authority, Airmall and MAA would have difficulty attracting new subtenants to BWI Marshall. The opening of the B-C Connector in April 2013 at BWI Marshall and the subsequent widening of Concourse C coupled with the expansion of airline operations on Concourse C have triggered the development and redevelopment of concession operations. Southwest Airlines now leases four gates on Concourse C. This combined with the merger of US Airways and American Airlines and their consolidated operation on Concourse C along with the new service by Alaska Airlines and Spirit Airlines have generated an increase in passenger traffic of over 150 percent. This growth in demand necessitates an investment in expanded and enhanced concession facilities to accommodate growing air passenger volumes on Concourse C. Additionally, MAA is constructing a connector between Concourses D and E and an expansion of International Concourse E which will also result in the need for additional concession space to provide goods and services to passengers at BWI Marshall. The

ITEM: 13-GM (Continued)

BPW – 07/16/15

financing of the capital expenditures that will need to be made by subtenants merits providing additional term beyond March 31, 2022 to allow them to amortize their investments. In addition, there are existing subtenants on all concourses who may make capital expenditures that may warrant their subleases being extended beyond March 31, 2022.

Airmall’s Lease term will not be extended as a result of MAA’s approval of any sublease with a term that extends beyond March 31, 2022. At the time the sublease is executed by Airmall and the subtenant, MAA and the subtenant will execute a Direct Recognition Agreement. The Direct Recognition Agreement will permit the subtenant to stay at BWI Marshall for the remainder of its sublease term beyond March 31, 2022.

DELEGATION: The Board delegates to MAA the authority to approve subleases made under the Lease without further Board action so long as no sublease extends beyond March 31, 2025. By December 31, of each year, MAA shall submit to the Board of Public Works Executive Secretary a report of all subleases that extend beyond March 31, 2022.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Anna Lansaw 410-767-3763
Alansaw@mta.maryland.gov

BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 14-C

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-0212-0840R
Grade Crossing Replacement – Seaford Freight Line
ADPICS No.: T02120840R

CONTRACT DESCRIPTION: This contract is for the construction of seven precast concrete modular railroad crossings to replace the existing timber crossing at various locations on the Seaford/Cambridge Freight Line in Maryland and Delaware.

AWARD: Bullock Construction
Easton, MD

TERM OF CONTRACT: 400 Days from NTP
(220 Days for Project Completion + 180 Days for Contract Closeout)

AMOUNT: \$857,290

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Bullock Railroad Construction \$857,290
Easton, MD

AMTRAC Railroad Contractors of MD \$988,713
Hagerstown, MD

Southern Improvement Company, Inc. \$1,083,470
Timonium, MD

MBE PARTICIPATION: 100%

VSBE PARTICIPATION: 2%

PERFORMANCE SECURITY: Performance Bond at 100% of Contract Amount

REMARKS: The original Engineer's Estimate, \$1,154,761, did not account for the recommended contractor being in close proximity to the work site; having existing stock available for use on this job; reusing traffic barricades instead of buying new ones; and obtaining a contract ~~074~~

ITEM: 14-C (Continued)

BPW – 07/16/15

discount for precast concrete crossings. In consideration of these factors with regard to the recommended awardee, the Engineer’s Estimate was revised to \$951,881, approximately 9% higher than the low bid

On January 12, 2015, MTA advertised this solicitation on eMaryland Marketplace (eMM) and the MTA website. 482 vendors received direct email notification from eMM, and 24 firms downloaded bid packages. On March 11, 2015, bids were due and opened publicly. Three bids were received.

Bullock Construction, Inc. was determined to be the apparent low bidder, and was found to be both responsive and responsible.

The MBE goal established for this contract was 18%, however, the contractor has committed to meeting a MBE goal of 20.06%. A VSBE goal of 2% is being met by the Contractor while utilizing a certified VSBE subcontractor for equipment rental. Bullock Construction, Inc. is a certified MBE and certified Small Business.

FUND SOURCE:	100% Special Funds Budgeted to the MTA
APPROPRIATION CODE:	J05H0105
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	15-0278-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

George E. Fabula, Jr. 410-767-3908
GFabula@mta.maryland.gov

BPW – 07/16/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

LEASE/TENANT

ITEM: 15- LT

MARYLAND TRANSIT ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approve the sublease from Maryland Department of Natural Resources (DNR) and the Maryland Department of Transportation (MDOT) and the Maryland Transit Administration (MTA) as consenting parties, to the Town of Easton for the following property:

AUTHORITY:	Section 5-1010 of the Natural Resources Article of the Annotated Code of Maryland
PROPERTY:	Idle Freight Rail Line within the town limits of Easton, Talbot County, Maryland (approximately 13,200 linear feet)
LESSOR:	The State of Maryland to the use of the Department of Natural Resources
SUBLESSEE:	Town of Easton
SPACE TYPE:	New Sub-Lease
LEASE TYPE:	Land Only
TERM OF LEASE:	08/01/2015 – 06/19/2057
EFFECTIVE DATE:	08/01/2015
ANNUAL RENT:	\$1.00
SPECIAL CONDITIONS:	The Town of Easton shall comply with the Master Lease between the Maryland Transit Administration and Maryland Department of Natural Resources
STATE CLEARINGHOUSE:	N/A

REMARKS: On August 23, 1992, the MTA, formerly the State Railroad Administration entered into a Lease Agreement with DNR for the rail segment located in the Town of Easton. The Lease was contingent on the sublease of the same rail segment between DNR and the Town of Easton for the purposes of improving the line into a recreational trail. That Sublease was fully executed on August 23, 1993, approved by the Maryland BPW and terminates on July 31, 2015.

ITEM: 15-LT (Continued)

BPW – 07/16/15

On June 20, 2007, as item 18-L, the BPW approved a Lease Agreement (Master Lease) from the MDOT and MTA to DNR for two non-operating freight railroad right-of-way lines, including the same rail segment subleased to the Town of Easton in 1993. The two (2) rail segments were rail banked with the approval of the Surface Transportation Board (STB) for interim recreational trail uses for a 50 year period. The first rail line segment begins in the Town of Marydel, Caroline County, Maryland proceeding in a southwesterly direction and ending in the Town of Easton, Talbot County, Maryland. The second rail line segment begins in the Town of Queen Anne, Talbot County, Maryland and proceeds in an easterly direction and ending in the Town of Denton, Caroline County, Maryland. The Master Lease provides DNR the ability to sublease portions of the rail lines to local municipalities participating in the program for interim recreational trail use, subject to MTA, MDOT and BPW approvals.

The Sublease will continue the use of state-owned railroad property for the purpose of a recreational trail improved by the Town of Easton for a term to be coterminous with the Master Lease, which shall end on June 19, 2057.

MTA and MDOT must approve all subleases of the rail lines by DNR and is presenting this item on DNR's behalf.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISSAPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Gary R. Lockett 410-385-4833
glockett2@marylandports.com

BPW – 07/16/15

SUPPLEMENTAL

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

EXPEDITED PROCUREMENT REQUEST

ITEM: 16-EX

MARYLAND PORT ADMINISTRATION

CONTRACT ID: Request for Expedited Procurements for Flood Remediation and Control Program at Dundalk Marine Terminal

CONTRACT DESCRIPTION: The Maryland Port Commission (MPC) on behalf of the MPA is requesting to use its expedited procurement authority to retain the services of several contractors to investigate, design and construct a flood remedy and control measures program for the Dundalk Marine Terminal (DMT).

AMOUNT: \$ 9,500,000 (estimated)

REASON FOR REQUEST: The DMT is one of the MPA's major marine terminals for the handling of import and export automobiles, and roll-on/roll-off cargoes. Approximately 200 acres of DMT are dedicated to the automobile business. The Port of Baltimore is ranked the #1 Port in the United States in the handling of import/export automobiles, and this #1 ranking is based on the Port's reputation in the industry for high quality facilities, and excellent service.

The DMT is an old facility with old infrastructure. A large portion of the property's storm drain infrastructure was part of the former Harborfield Airport that dates back to the construction of that airport. There are contract drawings for the storm drainage system dated 1937, and drawings for some of the box culverts where the water drains dated 1929.

In recent years, the Baltimore area has experienced more severe weather events with significant rainfall. For example, in the last year there have been at least three major storm events at DMT including:

- June 19, 2014 – 2.5 inches of rain in 3 hours, classified as a 5-10 year storm event.
- August 12, 2014 – 8.5 inches of total rain accumulation. In a 3 hour period, DMT received 5 inches of rain. This was classified as a 200-500 year storm event.
- June 27, 2015 - 4.0 inches of rain accumulation with the heaviest precipitation in a 2 hour period.

Each of these severe storm events has resulted in extraordinary flooding on DMT, and caused significant damage to automobiles. During the recent August 2014 event, over 800 vehicles were estimated to be damaged. The recent flooding over the last year has placed MPA in serious jeopardy of losing current automobile business at DMT, and could hinder its ability to attract future business. Therefore, in light of the severity of these storm events, and the importance of the automobile business to the Port of Baltimore, the MPC and the MPA believes it is in the state's best interest to utilize an expedited procurement process to put into place corrective measures that will prevent future flooding as soon as

ITEM: 16-EX (Continued)

BPW – 07/16/15

SUPPLEMENTAL

possible and that the benefits of utilization of this process outweighs the benefits of use of a traditional competitive process.

REMARKS: Under this flood protection project, MPA intends to solicit design, engineering, and construction services for multiple storm water containment vaults, conveyance systems, and other improvements to the existing storm drain system. The design and construction work will be preceded by an engineering analysis of the existing storm drain system as it relates to current drainage standards. At this time, MPA anticipates awarding five contracts for the flood protection project. In accordance with COMAR regulations governing expedited procurements, the MPA will conduct direct solicitation to persons or contractors who the agency believes has the demonstrated expertise and experience in the specific area of work to be performed. The solicitation shall include a pre-established Minority Business Enterprise subcontracting goal. As a result of the above, MPA recommends approval to proceed with an Expedited Procurement in accordance with COMAR 21.05.06.03.

FUND SOURCE: 100% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03-002

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

July 16, 2015

	Pages
Construction Modification	1 and 2
Architecture & Engineering	3 and 4
Maintenance	5 and 6
General Miscellaneous	7 thru 9
Leases	10 thru 17
Capital Grants and Loans	18 thru 21
Maintenance	22 thru 24

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

<u>ITEM</u>	1-C-MOD	Agency Contact: Lauren Buckler 410.767.3174 lauren.buckler@maryland.gov
<u>MILITARY DEPARTMENT</u>		La Plata Readiness Center La Plata, MD
<u>CONTRACT NO. AND TITLE</u>		Project No: M-493-120-004; Addition and Alteration of the La Plata Readiness Center ADPICS NO. COG30303
<u>ORIGINAL CONTRACT APPROVED</u>		9/19/2012, DGS/BPW Item 2-C
<u>CONTRACTOR</u>		Coakley and Williams Construction, Inc. Bethesda, MD
<u>ORIGINAL CONTRACT DESCRIPTION</u>	Approval requested for a Design/Build project to renovate and add to the above existing facility. The total area of the new building will be 28,630 gross-square-feet (GSF).	
<u>MODIFICATION DESCRIPTION</u>	This Change Order is a project scope reduction for the following work activities that are being removed from the project: Install metal storage shelving cages; Fab/deliver wire mesh partitions; Install wire mesh partitions; Install Military Operations Vehicle (MOV) parking; Pour sidewalks; Pour curb and gutter; Install lockers; Fab/deliver lockers; Install landscaping; Install chain link fence.	
<u>TERM OF ORIGINAL CONTRACT</u>		730 Calendar Days
<u>TERM OF MODIFICATION</u>		Same
<u>AMOUNT OF ORIGINAL CONTRACT</u>		\$9,280,000.00
<u>AMOUNT OF MODIFICATION</u>		<\$318,948.11>
<u>PRIOR MODIFICATIONS/OPTIONS</u>		\$630,906.36
<u>REVISED TOTAL CONTRACT AMOUNT</u>		\$9,591,958.25
<u>PERCENT +/- (THIS MODIFICATION)</u>		-3.44%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE (Cont.)

REMARKS

This solicitation was advertised on *eMaryland Marketplace.com* on January 2, 2015. Seven (7) firms submitted Letters of Interest and three (3) submitted technical proposals with all three (3) achieving the minimum qualifying score of 85%. It was determined that a Second Phase Review Panel evaluation was not required. At the meeting February 19, 2015, the General Professional Services Selection Board (GPSSB) approved the Qualification Committee’s recommendation of the ranking of the firms and authorized negotiations with the top ranked firm of Whitney Bailey Cox & Magnani, LLC.

At the May 21, 2015 meeting of the GPSSB, the chairman of the Negotiation Committee certified that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee, that the price proposal was based upon the scope of services outlined in the project program and DGS procedures for providing architectural/engineering services, and that the negotiated price proposal was fair, competitive, and reasonable.

The negotiated price proposal and the scope of services represented by the price proposal were reviewed by the General Board and approved as required by Title 13-308 of the *State Finance and Procurement Article, Annotate Code of Maryland*. Approval is requested for all six phases.

FUND SOURCE

\$400,000 – CA 2015/Item 001
\$80,000 – CA 2016/

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

15-1807-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M (Cont.)

REMARKS

This Contract provides for integrated management of the solid waste stream originating in DGS facilities. Under the Statewide Trash Contracts vendors remove solid waste and/or recyclables as directed by the facility; this contract differs by requiring the vendor to provide comprehensive management of the complete solid waste stream, including guidance on how it is sorted and gathered prior to disposal. This solicitation was advertised twice. Both times, a notice of availability of the Request for Proposals (RFP) was posted on the DGS Web Site, and *eMaryland Marketplace.com*. Copies of the solicitation were also sent to prospective bidders as a direct solicitation on both occasions.

The first solicitation was issued on May 8, 2014 with a final amended proposal due date of September 16, 2014. A Pre-proposal Conference was held on June 4th, with nine (9) firms in attendance. A number of substantive questions were received that required extensive research by the DGS Sustainability Coordinator. These amended revisions resulted in a number of delays. The final amendment that was needed by the firms intending to submit a proposal was not posted until six (6) days prior to the proposal due date. On September 16, 2014, two (2) proposals were received. Following initial review, it was determined that it was in the State’s best interest to reject both proposals under COMAR 21.06.02, conduct more research for additional viable vendors and re-solicit.

The second solicitation was advertised on October 27, 2014. Although six (6) firms attended the second pre-proposal conference, again only two (2) proposals were received on the due date of January 16, 2015. The evaluation committee recommended award of the contract to Waste Management of MD, Inc., which was ranked first in technical qualifications, first in price, and first overall.

The recommended contractor has been found responsible, its bid responsive and has confirmed its bid.

FUND SOURCE

DGS Operating Funds

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

15-1201-1101

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 6-LL-MOD (Cont.)

History (Cont.)

agreement concurring that this agreement does not impede the College’s ability to implement its mission, nor does this agreement diminish the intended purpose of the building.

Special Conditions

1. The leased space is located in Edgewood Hall on the main campus of the HCC and includes three classrooms (classrooms 144, 146 and 163) and adjoining common areas as available.
2. This space is used as classroom and office space by the HCSO. HCSO offers MHEC and HCC approved Academy courses at this location.
3. The term of the agreement is two (2) years with the right of the parties to extend the term upon mutual consent, subject to Board of Public Works approval.
4. Tenant shall, during the entire term, keep in full force and effect for the protection of both Landlord and the Tenant, a policy of public liability and property damage insurance with respect to the Premises protecting against claims for personal injury, death or property damages, the insurance shall provide protection limits of not less than \$250,000 per each occurrence, not less than \$1,000,000 general liability, not less than \$2,000,000 umbrella coverage and not less than \$50,000 for property damage. The tenant’s policy shall be primary and non-contributory. Tenant shall be named additional insured. Current Certificates of Insurance shall be filed with the HCC finance office
5. Tenant shall be solely responsible for the safety from all hazards of all equipment, furniture, materials and supplies owned by them and shall carry insurance as it deems necessary for its own protection.
6. Tenant shall provide fire insurance for its contents and protect the College against any fire damage caused by partner’s negligence. Fire legal liability limits of not less than \$250,000 plus the limit of the umbrella liability coverage in paragraph 5 above shall be provided by the tenant. Landlord shall be named additional insured. Current Certificates of Insurance shall be filed with the HCC finance office
7. Tenant shall indemnify and hold harmless the State of Maryland, the Maryland Higher Education Commission and Harford Community College against any and all liability or claim of liability, including reasonable attorney’s fees, arising out of tenant’s use and occupancy, conduct, operation or management of the premises during the term.
8. Either party may terminate this lease for convenience by providing ninety (90) day prior written notice.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE**ITEM** 7-LL-MOD (Cont.)**History (Cont.)**

Pursuant to COMAR 13B.07.04.01D, a college may not enter into an agreement to sell, lease, transfer, or otherwise dispose of real property in which the State has participated in without the prior approval of the Maryland Higher Education Commission and the subsequent approval of the Board of Public Works. The Maryland Higher Commission has approved this agreement and is satisfied that this agreement does not impede the College's ability to implement its mission, nor does this agreement diminish the intended purpose of the building.

Remarks: DGS has counseled the agency relative to the timely submission of paperwork associated with the renewal process. Additionally, we will place this lease on our list to alert agencies a minimum of (6) months in advance of the lease termination to avoid future incidents of being "out of lease".

Special Conditions

1. The leased space is located in Edgewood Hall on the main campus of the HCECA and includes three classrooms (classrooms E-225, E-226 and E-227,) and adjoining common areas as available.
2. This space is used as classroom and office space by the HCECA. HCECA offers MHEC and HCC approved Academy courses at this location.
3. The annual rent shall commence at Thirteen Thousand Nine Hundred Dollars and Zero Cents (\$13,900.00) for the first (1st) year of the extension and shall increase annually, the amount not to exceed the general rate of inflation as measured by the regional consumer price index for the previous twelve (12) month period. The current rent is Fifteen Thousand Three Hundred One Dollars and Thirty-Two Cents (\$15,301.32) per annum.
4. Tenant shall, during the entire term, keep in full force and effect for the protection of both Landlord and the Tenant, a policy of public liability and property damage insurance with respect to the Premises protecting against claims for personal injury, death or property damages, the insurance shall provide protection limits of not less than \$100,000 per each occurrence, not less than \$1,000,000 general liability, not less than \$1,000,000 umbrella coverage and \$50,000 bonding for theft. The tenant's policy shall be primary and non-contributory. HCC shall be named additional insured in all liability policies and be stated as such on the Certificate of Insurance. Current Certificates of Insurance shall be filed with the HCC finance office.
5. Tenant shall be solely responsible for the safety from all hazards of all equipment, furniture, materials and supplies owned by them and shall carry insurance as it deems necessary for its own protection.
6. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 7-LL-MOD (Cont.)

- 7. Tenant shall indemnify and hold harmless the State of Maryland, the Maryland Higher Education Commission and Harford Community College against any and all liability or claim of liability, including reasonable attorney’s fees, arising out of tenant’s use and occupancy, conduct, operation or management of the premises during the term.
- 8. Either party may terminate this lease for convenience by providing six (6) month prior written notice.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 8-LT-MOD (Cont.)

- 4. The rental rate for lease years 1-3 is \$16.04 per usable square foot, \$16.50 per net usable square foot for lease years 4-7, and \$16.97 per net usable square foot for lease years 8-10 for an average rental rate of \$16.50 per net usable square foot over the lease term.
- 5. The lease contains a termination for convenience clause.
- 6. In accordance with the State Finance and Procurement Article, Section(s) 13-105 and 4-318, this space is exempt from publicly advertising. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Maryland

DEPARTMENT OF GENERAL SERVICES

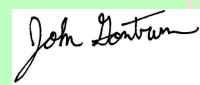
Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

May 10, 2023

Accepted 5/11/2023- JTG

John Gontrum, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 117
Annapolis, Maryland 21401-1991

Digitally signed by
John T. Gontrum
Date: 2023.05.11
14:37:30 -04'00'



SUBJECT: Record Correction – July 16, 2015, Board of Public Works Action Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

BPW – July 16, 2015

DGS 12-CGL

Pages 200-201 (Pages 202-203 PDF)

FROM:

MCCBL 2008/ Item 020 \$ 9,501.79
MCCBL 2010/ Item 902 \$ 131,000.00
MCCBL 2014/ Item 023 \$ 493,498.21
\$ 634,000.00

TO:

MCCBL 2008/ Item 020 \$ 9,501.79
MCCBL 2010/ Item 902 \$ 131,000.00
MCCBL 2012/Item 019 \$ 312,000.00
MCCBL 2014/ Item 023 \$ 181,498.21
\$ 634,000.00

Reason: See the record correction for item #42-CGL from 7/24/2013 BPW, which has been sent concurrent to this record correction. A total of \$312,000 encumbered for this project from the MHEC contingency fund on the 7/24/2013 was not needed. However, due to the practice of spending oldest encumbered funds first, funds from all sources encumbered with that previous item were expended before funds from encumbered from later sources indicated on this

subsequent item. Therefore, the \$312,000 in contingency funds that ultimately were not needed actually came from MCCBL 2014, item 023. This item is corrected to reflect that change.

Regards,

Courtney League

Courtney League

Assistant Secretary

Design, Energy & Construction

Department of General Services

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL (Cont.)

- (3) The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 13-M

DEPARTMENT OF GENERAL SERVICES DGS Facilities Statewide

CONTRACT NO. AND TITLE Project No.: MDDGS31018164
ADPICS No.: 001B6400031
Optimized Preventive HVAC Maintenance
for DGS Facilities Statewide (Re-Bid)

DESCRIPTION Approval requested for Optimized
Preventative Maintenance Program for DGS facilities statewide. Recommended firm shall
furnish all labor, materials, equipment, and supplies necessary for the Optimized Preventative
Maintenance Program for forty-seven (47) DGS facilities statewide.

PROCUREMENT METHOD Competitive Sealed Proposals

<u>BIDS OR PROPOSALS</u>	<u>Technical</u> <u>Ranking</u>	<u>Price Offer/</u> <u>Ranking</u>	<u>Final</u> <u>Ranking</u>
Pepco Energy Services Arlington, VA	2	\$5,926,366.34/ (1)	1
Johnson Controls, Inc. Sparks, MD	1	\$6,179,165.05/ (2)	2
Kelly HVAC, Inc. Upper Marlboro, MD	3	\$7,026,303.00/ (3)	3

AWARD Pepco Energy Services
Arlington, VA

AMOUNT \$3,399,556.

\$3,399,556.73 (Three (3) yr Base +Contingency Services)
\$1,247,916.71 (Year One (1) Renewal Option)
\$1,278,892.90 (Year Two (2) Renewal option)
\$5,926,366.33 Total contract amount

TERM 8/1/2015 – 7/31/2018
w/ (2) one-year renewal options

PERFORMANCE BOND N/A

MBE PARTICIPATION 30% (no split)

VSBE PARTICIPATION 2%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 13-M (Cont.)

REMARKS

This solicitation was advertised on eMaryland Marketplace (eMM) and posted on the DGS Bid Board .Four proposals were received. The technical proposals were evaluated in accordance with the criteria established in the RFP and three were found reasonable susceptible for award.

The Department of General Services (DGS) issued the Request for Proposals (RFP) to solicit a Contract to provide an optimized HVAC preventative maintenance program for the DGS facilities statewide.

This contract covers roughly 1,900 pieces of HVAC equipment located at forty-seven (47) DGS facilities throughout the State of Maryland.

The criteria set in evaluating the technical offers included experience with optimized preventive maintenance on comparable systems in equal scope and magnitude, the offeror's work plan, transition plan, personnel experience, references, work performed by the general contractor & proposed subcontractors, and economic benefit. The technical evaluation had equal weight with price in determining the award recommendation. In addition, the maintenance program proposed by the Offeror shall include technicians dedicated a minimum of seventy-two (72) hours to the various facilities along with the specific objectives of the RFP.

There are detailed reporting services required by the Contractor. In addition, all work shall be documented with service reports signed by the Contract Monitor. The Contractor shall also provide an annual report to the Contract Monitor on the status of all equipment covered under this contract, details of all preventative and emergency maintenance activities and recommendations for energy savings opportunities.

Of the three Offerors, Pepco Energy Services (PES) met the criteria set above and was found reasonably susceptible of being accepted for award. PES ranked second technically, first financially and ranked first overall. PES has been deemed the most advantageous offer to the State. The proposal submitted by PES demonstrated the necessary experience and their proposal evinced a clear understanding of all aspects of the project.

PES has experience with multiple projects comparable to the work required by the RFP for customers in Maryland and throughout the Country with a documented record of superior performance.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 13-M (Cont.)

The overall MBE participation goal on this project was set at 30% with no split goals and PES has committed to a 30% total MBE participation. Additionally, PES has committed to a 2% VSBE participation, although there was no VSBE goal set.

All unsuccessful firms were debriefed by June 9th. An untimely and improper protest was received by the procurement officer by email on June 26th. The decision to deny the protest was sent to the protesting firm on June 29th via overnight delivery and certified mail.

FUND SOURCE

DGS Operating Funds
H00 15 33351 0812
H00 16 33351 0812
H00 17 33351 0812

RESIDENT BUSINESS

Yes (Lanham, MD)

TAX COMPLIANCE NO.

15-1596-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION