

BOARD OF PUBLIC WORKS
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OCTOBER 21, 2015

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
October 21, 2015**

*Contact: Norman Astle (410)841-5864
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**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program Grant Requests***

Amount: \$373,800

Recommendation: That the Board of Public Works approves funding a total of 22 individual grants under the Maryland Agricultural Cost-Share Program.

Agreement	Recipient	County	Amount \$
AT-2016-2514	Phillip Meck	Cecil	23,400
AT-2016-2525	Joseph R. Rahlh, Sr	Harford	1,900
AT-2016-2526	Daniel Z. Krivitsky	Charles	3,000
AT-2016-2543	Saint Timothy's School	Baltimore	10,600
CR-2016-2548	Byard E. Street	Caroline	9,100
CR-2016-2549	Byard E. Street	Caroline	12,100
LS-2016-2559	Mc Guirk Brothers, LLC	Harford	3,800
MP-2016-2519-C	Little Creek Farm LLC	Frederick	42,300
MP-2016-2544	Peace & Plenty Farms, LLC	Carroll	700
MP-2016-2545	Peace & Plenty Farms, LLC	Carroll	8,000
MP-2016-2546	Peace & Plenty Farms, LLC	Carroll	6,000
MP-2016-2550	Snader Farms, LLC	Carroll	31,000
MP-2016-2551	Snader Farms, LLC	Carroll	73,300
MP-2016-2554	Robert E. Blackert	Frederick	27,600
MP-2016-2606	James T. Keilholtz	Frederick	9,700
MP-2016-2607	James T. Keilholtz	Frederick	13,800
PB-2016-2547	Roger W. Tabler, Sr	Carroll	6,600
RS-2016-2542	Mary E. Price	Baltimore	45,200
UP-2016-2555	Michael D. Martz	Washington	31,800
UP-2016-2556	Michael D. Martz	Washington	4,200
UP-2016-2557	Michael D. Martz	Washington	6,900
UP-2016-2558	Michael D. Martz	Washington	2,800

Fund Source: MCCBL of 2014/Item 14107: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

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**1. DEPARTMENT OF AGRICULTURE (cont'd)
*Maryland Agricultural Cost-Share Program Grant Requests***

Authority: Cost-Sharing-Water Pollution Control, §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
October 21, 2015**

Contact:
DOT – Samantha Buchanan 410.865.1122
sbuchanan@mdot.state.md.us

**2. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

Transportation

July 2015

Authority: COMAR 21.02.01.05

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
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October 21, 2015**

*Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov*

**3. BOARD OF PUBLIC WORKS
*Wetlands Licenses
Concurrence Cases***

Recommendation: Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses as indicated. The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- 15-0101 *ATLANTIC MARINA RESORT* – To improve navigation by dredging an entrance channel and a boat basin, and to provide for 6-year dredging period.
Pasadena, Patapsco River
Special conditions: Dredging requirements.
- 15-0157 *WHITEHALL MARINA* – To improve navigation by dredging the marina basin, removing and replacing piers and pilings, and installing boatlifts.
Annapolis, Whitehall Creek
Special conditions: Time-of-year and boatlift restrictions; dredging requirements.

BALTIMORE COUNTY

- BALTIMORE COUNTY DEPT. OF ENVIRONMENTAL PROTECTION AND SUSTAINABILITY* - To analyze geotechnical properties by taking samples to aid in proposed shoreline erosion protection.
- 15-0441 Six locations. *Special conditions: None*
Fort Howard Park, Chesapeake Bay
- 15-0450 Three locations. *Special conditions: None*
Inverness Park, Lynch Cove

**BOARD OF PUBLIC WORKS
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3. BOARD OF PUBLIC WORKS
*Wetlands Licenses
Concurrence Cases*

DORCHESTER COUNTY

- 15-0030 *JAMIE HARRINGTON* – To improve navigation by dredging a boat basin and adjacent area of river, and to provide for 6-year dredging period.
Secretary, Warwick River
Special conditions: Time-of-year restriction, dredging/transporting, and local jurisdictional requirements.

WORCESTER COUNTY

- 15-0427 *MICHAEL & THERESA DEL BIONDO* – To control shoreline erosion by removing piers and a boat lift; constructing bulkhead, a platform, two boat lifts, and a walkway.
Ocean City, Fenwick Ditch off of the Assawoman Bay
Special conditions: Bulkhead and boatlift restrictions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
October 21, 2015**

*Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov*

**4. BOARD OF PUBLIC WORKS
Wetlands License-Modification**

Recommendation: Approval is requested to modify **Tidal Wetlands License No. 12-0611(R)** which was issued to **Island Point House Trust** for activities and structures at Chincoteague Bay at 9717 Waterside Drive, Berlin, Worcester County. The Board of Public Works Wetlands Administrator recommends that the Board modify the license as indicated. The Department of the Environment concurs with this recommendation.

Authority: Title 16, Environment Article, Annotated Code of Maryland; COMAR 23.02.04.

Original License: Reference is made to Secretary's Agenda Item 6 (8/21/13) in which the Board of Public Works granted Island Point House Trust a State tidal wetlands license to maintenance dredge an entrance channel and a mooring basin; construct walkways; emplace rip rap revetment; emplace sand containment structures and deposit sand; and fill, grade, and plant marsh vegetation along eroding shorelines. The purpose of the work is to improve navigable access, control shoreline erosion and replenish a beach.

Proposed Modification: The licensee requests authorization to increase the beach replenishment area and the marsh establishment area.

Background: The Maryland Department of the Environment determined that this change does not constitute a *minor* modification under COMAR 26.04.02.07. Accordingly, MDE issued a public notice on the request, solicited public comments, and provided interested persons, including adjacent property owners, an opportunity to request a public informational hearing. MDE received no requests for a hearing and received no comments from the public.

MDE's evaluation took "into account ecological, economic, recreational, developmental, and aesthetic considerations appropriate for this proposal as well as other requirements set forth in COMAR." MDE recommended special conditions to minimize wetlands impacts.

MDE and the Wetlands Administrator concur that the work proposed will not cause significant deleterious impacts to marsh vegetation, submerged aquatic vegetation, finfish, shellfish, or navigation if work is performed in compliance with license conditions.

**BOARD OF PUBLIC WORKS
SECRETARY'S
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**4. BOARD OF PUBLIC WORKS (cont'd)
*Wetlands License-Modification***

WORCESTER COUNTY

12-0611(R) *ISLAND POINT HOUSE TRUST* – License modified to add:

1. Deposit approximately 65 cubic yards of sand along 150 linear feet of beach and emplace two 25-foot long by 10-foot wide sand containment structures within a maximum of 25 feet channelward of the mean high water line.
2. Emplace an approximate 90-foot long by 4-foot wide low profile stone sill approximately 4 feet channelward of existing marsh/open water interface.
3. Install 8-foot wide by 160-foot long marsh mat – which will result in a temporarily disturbing 1,280 square feet of tidal marsh.

All as shown on plans dated May 18, 2015

Original special conditions (remain in license): Time-of-year, mitigation, marsh establishment and dredging requirements.

Proposed special conditions (to be added): Marsh composite mat use during construction; restoration and re-vegetation requirements.

Chincoteague Bay at 9717 Waterside Drive, Berlin, Worcester County

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
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ACTION AGENDA
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*Contacts: Jean Peterson (301) 429-7667 jean.peterson@maryland.gov
Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov*

6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deed of trust on one property that received a loan from DHCD's Down Payment and Settlement Expense Loan Program. The deed of trust is a second mortgage; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD. The borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness), and they will sign a promissory note in the amount of the outstanding principal of the second mortgage.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development Article, §§ 4-301-4-309,
Annotated Code of Maryland

Authority to Release State Finance and Procurement Article, § 10-305,
Security Interest: Annotated Code of Maryland

Peter & Inger Murphy
1665 Shadyside Road, Baltimore City, 21228
Original Loan and Current Balance: \$5,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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WITHDRAWN

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*Contacts: Elaine Cornick (301) 429-7777 elaine.cornick@maryland.gov
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Jean Peterson (301) 429-7667 jean.peterson@maryland.gov*

7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve lending general obligation bond proceeds for this project.

Borrower: TABCO Towers Housing Associates, LLC

Project: TABCO Towers Apartments
305 E. Joppa Road, Towson, Baltimore County, 21286

Authority: §§4-101 through 4-255, Housing & Community Development Article, Annotated Code of Maryland; COMAR 05.05.02

Rental Housing Works finances rental housing that will be occupied by individuals with incomes of 60% and below of the area median income.

Loan Amount: \$2,500,000

Fund Source: MCCBL 2014 - *Rental Housing Works Program*

Collateral: Deed of Trust

Description: The project will rehabilitate TABCO Towers Apartments, a two-hundred unit rental housing development for elderly and non-elderly-disabled households in Towson. The project will offer a mix of affordable efficiencies and one-bedroom units in a twenty-two story, elevator building. All 200 units will serve households with income at or below 60% of the area median income. The project sponsor is Wishrock Investment Group, LLC.

Sources	Amount
Rental Housing Works (this Item)	\$ 2,500,000
CDA – Customer Investment Fund	756,035
HUD/FHA – 221(d)(4)	24,502,112
4% Low Income Housing Tax Credit Equity	9,788,590
Developer Equity	490,000
Deferred Development Fee	1,385,288
Interim Income	1,432,756
Total	\$40,854,781

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP201410015873) on October 16, 2014.

This Item was withdrawn as Item 11 from the October 7, 2015 Secretary’s Agenda.

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THIS ITEM WAS:

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DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
October 21, 2015**

*Contact: Bhaskaran Subramanian (410) 260-8786
bhaskar.subramanian@maryland.gov*

**8. DEPARTMENT OF NATURAL RESOURCES
*Shoreline Conservation Service***

Recommendation: That the Board of Public Works, in accordance with the *Policy and Procedure for Shore Erosion Control Capital and Loan Projects*, approve a loan for the following shore erosion control project.

Authority: Section 8-1005, Natural Resources Article, Annotated Code of Maryland

Charles County

Loan Recipient:	Society of Divine Savior
Project Name/No.:	Camp St. Charles SECD / SEC 02-09
Location:	Wicomico River, Rock Point, Newburg, Charles County
Loan Amount:	\$321,100
Administrative Fee:	\$12,126
Loan Term:	15 Years
Fund Source:	\$321,100 Revolving Loan Fund (03.30.01.14.002)
Description:	Living shoreline project using 589 linear feet of stone sill and 168 linear feet of rock slope protection with sand fill and marsh grass planting

Remarks: This loan will support design and construction of a living shoreline project that will also protect the camp cabin and a 200-year old tree at the top of the eroding bank.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
October 21, 2015**

*Contact: Bhaskaran Subramanian (410) 260-8786
bhaskar.subramanian@maryland.gov*

**9. DEPARTMENT OF NATURAL RESOURCES
*Shoreline Conservation Service***

Recommendation: That the Board of Public Works approve releasing the shore erosion control liens on the following project. The contractual requirements between the Department of Natural Resources and the property owner have been satisfied.

Project #	Owner	Project	County/ District	Amount
SEC 37-85	Dennis Point HOA (Cohen,J/S)	Lot 4: Construct stone revetment with backfill, grading, topsoil, seeding and debris removal.	Anne Arundel County/ District 30	\$21,580

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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**BOARD OF PUBLIC WORKS
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*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

**10. MARYLAND ENVIRONMENTAL SERVICE
*Eastern Pre-Release Facility***

AE Contract: Wastewater Treatment Plant Upgrade
MES Project #1-16-2-09-3

Description: Engineering services for upgrades to the wastewater treatment plant at the Eastern Pre-Release Facility in Queen Anne’s County. Work includes design, bidding, and construction-phase services.

Procurement: A/E Short List

Award: WATEK Engineering Corporation

Amount: \$222,836

Term: 30 months from notice to proceed

MBE Participation: 18%

Remarks: The plant is an outdated lagoon treatment system that cannot remove nutrients from the wastewater. In addition, the facility has been operating at more than 80% of its design capacity for more than four years. It must be expanded as well as updated to reliably treat wastewater from the prison.

Fund Source: MCCBL of 2015, *Infrastructure Improvement Fund*

Appropriation Codes: 176 MCCBL 15 (PCA 11079)

Resident Business: Yes

Tax Compliance No.: 15-2438-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
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*Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly26.nfg@mail.mil*

**11. MILITARY DEPARTMENT
*VCAF loan to Elkridge Volunteer Fire Department, Incorporated***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to the amount of \$364,102.00 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Annotated Code of Maryland.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan Amount	Project Cost
Elkridge VFD, Inc. Howard County	New Engine	Worn Out	\$364,102	\$364,102

Appropriation Code: D50H0106

PCA: MISV3 **Interest Rate:** 1%

OBJ: 1433 **Term:** 10 years/quarterly payments

FUND: 3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
October 21, 2015**

*Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly26.nfg@mail.mil*

**13. MILITARY DEPARTMENT
*VCAF loan to Mechanicsville Volunteer Fire Department, Incorporated***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to the amount of \$2,500,000.00 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Annotated Code of Maryland.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan Amount	Project Cost
Mechanicsville VFD, Inc. St. Mary’s County	Facility	Replacement	\$2,500,000	\$7,604,500

Appropriation Code: D50H0106

PCA: MISV3 **Interest Rate:** 1%

OBJ: 1433 **Term:** 30 years/monthly payments

FUND: 3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
October 21, 2015**

*Contact: Ken Smith (410) 260-7807
ksmith@comp.state.md.us*

**A1. COMPTROLLER
*Revenue Administration Division***

Contract ID: Amended Personal Income Tax Returns Audit
ADPICS No. E00P6400203

Contract Type: Service

Description: Provide staff auditors to help audit nearly 18,000 amended personal income tax returns expected in light of U. S. Supreme Court decision in *Comptroller v. Wynne*, No. 13-485 (May 18, 2015).

Procurement Method: Emergency

Emergency Declared: September 21, 2015

Award: SB & Company, LLC
Hunt Valley, MD

Amount: \$600,000 (not to exceed)

Award Date: September 21, 2015

Term: 9/21/15 – 12/31/15

MBE Participation: 100%

Fund Source: 100% Special Funds (Local Share of Income Taxes)
Appropriation Code: E00A0401

Remarks:

Nature of Emergency: At the end of its Spring Term, the United States Supreme Court decided that taxpayers who claimed an income tax credit on their Maryland returns for taxes paid to other states should have been allowed to claim a credit against their county income tax as well as their State income tax. *Comptroller v. Wynne*, No. 13-485 (May 18, 2015).

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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**A1. COMPTROLLER (cont'd)
*Revenue Administration Division***

Remarks: (cont'd)

The Comptroller projects that the decision will result in the filing of amended returns from 18,000 Maryland taxpayers. The Comptroller's Office must audit and process these local income tax refunds. To avoid paying interest on these returns, the audits of the returns must be completed and the refunds issued within 45 days of the receipt of the tax returns. The Comptroller's Office does not have the staff necessary to handle this increased volume of amended returns and must hire additional staff auditors to ensure refunds are processed within the 45 day time period. The Comptroller declared an emergency procurement was necessary to avoid serious damage to the public welfare.

Basis for Selection: SB & Company, LLC was chosen to provide the temporary staff auditors. Because the vendor is currently under contract with the Comptroller's Office for the performance of the State's independent audit, its firm is on site and is conversant with Maryland's tax structure as well as the Comptroller's tax return processing system. Using this vendor provides the most expeditious means to process these amended tax returns, issue the refunds, and limit the amount of interest to be paid out to the taxpayers.

Tax Compliance No.: 15-2533-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
October 21, 2015**

*Contact: Jane Bailey 410-767-4307
Jane.Bailey@maryland.gov*

**A2. DEPARTMENT OF GENERAL SERVICES
*Annapolis Capital Complex***

Contract ID: Motor Control System Repair
ADPICS NO.: 001B6400074, Project No.: BA-681-160-001

Contract Type: Maintenance

Description: Repair motor control system at the Annapolis Capital Complex's Central Services Building

Procurement Method: Emergency

Date Emergency Declared: June 23, 2015

Bids: Dvorak Electrical Contractor, LLC, \$67,867
Baltimore, MD

Award: Dvorak Electrical Contractor

Award Date: July 3, 2015

Amount: \$67,867

Term: 100 Calendar Days

MBE Participation: 20%

Fund Source: MCCBL 2015, Item 103: *Capital Facilities Renewal Program*

Remarks:

Nature of Emergency: A fault occurred in one of the electrical distribution motor controls. As a result, the cooling system for most of the Annapolis Complex shut down. DGS personnel were able to bypass the failed section and restore the HVAC temporarily. But bypassing the damaged controls means there is no fan circulation system in the Central Services building and there continue to be issues with system failures.

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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**A2. DEPARTMENT OF GENERAL SERVICES (cont'd)
*Annapolis Capital Complex***

Remarks: (cont'd)

Basis for Selection: Six vendors were solicited. Dvorak Electrical Contractor LLC was the only bidder to submit a bid. Dvorak Electrical Contractor LLC is qualified and its bid was accepted.

Reason for Late Report: This action was not submitted timely to the Board of Public Works because of an administrative oversight. DGS is taking measures to avoid this problem in the future.

Tax Compliance No.: 15-1823-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
October 21, 2015**

*Contact: Jane Bailey 410-767-4307
Jane.Bailey@maryland.gov*

A3. DEPARTMENT OF GENERAL SERVICES

Towson District Court

Contract ID: Replacement of Rooftop Air Handling Units
ADPICS NO.: 001B6400152 Project No.: BC-205-160-001

Contract Type: Construction

Description: Replace air handling unit on Towson District Court roof

Procurement Method: Emergency

Emergency Declared: July 22, 2015

Bids: Ariosa & Company \$389,900
Hunt Valley, MD

Award: Ariosa & Company

Award Date: August 7, 2015

Contract Amount: \$389,900

Term: 100 Calendar Days

MBE Participation: 27%

Security: Payment and Performance Bonds

Fund Source: MCCBL 2015, Item 103: *Capital Facilities Renewal Program*

Remarks:

Nature of Emergency: Air handling unit #2 on the roof of the Towson District Court began leaking into several areas of the second floor resulting in water pouring through the ceiling, damaging ceiling tiles, a printer, soaking several cubicles and carpet. Immediate action was necessary to avoid occupant health risks and loss of State documents and personal property.

Basis for Selection: DGS solicited three vendors. Ariosa & Company was the only bidder to respond with a bid. Ariosa & Company was qualified and its bid was accepted.

Reason for Lateness: Administrative delay in contract services unit, late review and processing.

Tax Compliance No.: 15-2369-1111 **Resident Business:** Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
October 21, 2015**

*Contact: Sharon Mattia 240-577-7002
smattia@charhall.org*

**A4. DEPARTMENT OF VETERANS AFFAIRS
*Charlotte Hall Veterans Home***

Contract ID: Legionella Outbreak Remediation
Charlotte Hall Veterans Home

Contract Type: Services

Description: Collect and analyze water samples over 17 months after a
Charlotte Hall resident tested positive for legionella.

Procurement Method: Emergency

Date Emergency Declared: January 19, 2015

Bids: Compliance Environmental International \$55,533
Glen Burnie, MD

Award: Compliance Environmental International

Amount: \$55,533

Award Date: January 23, 2015

Term: 1/23/2015 – 7/31/2016

MBE Participation: 0%

Fund Source: 100% Federal Funds
Appropriation Code: D55P0005

Remarks:

Nature of Emergency: On January 18, 2015, the Charlotte Hall Veterans Home learned that a resident who had been transferred to Charles Regional Medical Center with respiratory distress had tested positive for legionella. Immediately, the Home notified St. Mary's County Health Department. The hospitalized resident died the next day.

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
October 21, 2015**

**A4. DEPARTMENT OF VETERANS AFFAIRS (cont'd)
*Charlotte Hall Veterans Home***

Remarks: (cont'd)

Nature of Emergency (cont'd): Beginning January 19, at the direction of the County Health Department, the Home implemented water restrictions and began water sampling and screening residents on the affected unit. On January 21, two more residents tested positive. Those residents remained at the Home with no worsening health conditions reported. Bottled water, hand sanitizer, and wipes were used on all closed units.

Basis for Selection: Charlotte Hall Veterans Home followed County Health Department guidance and procured an independent CDC-certified laboratory to perform the sampling and testing. The Home selected Compliance Environmental International, a Glen Burnie company, which was on a list of CDC-qualified laboratory vendors that the County provided. Compliance Environmental International was the first firm contacted that could perform sampling and lab testing (at Aerobiology Laboratory) that weekend.

Reason for Late Report: Without a procurement officer position within the agency, no one at the Department of Veterans Affairs was aware of the requirement to report an emergency procurement to the Board of Public Works. The Department became aware in September 2015 of the requirement to report this emergency procurement and has reacted to rectify the reporting deficiency.

Tax Compliance No.: 15-2500-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
October 21, 2015**

*Contact: Nancy Hevey 410.387.6189
nancy.hevey@maryland.gov*

**A5. DEPARTMENT OF GENERAL SERVICES for
MARYLAND MILITARY DEPARTMENT
*Fifth Regiment Armory***

Contract ID: Armed Uniformed Guard Service
ADPICS No.: 001B4400462/COG40997

Original Contract Approved: DGS Item 2-M (3/19/14)

Contractor: G4S Secure Solutions (USA) Inc.
Linthicum, MD

Original Contract Description: Armed uniformed guard services at Camp Fretterd Military Reservation, Reisterstown for three years.

Emergency Modification Description: Add uniformed guards at the Fifth Regiment Armory, Baltimore City, at contract rates.

Emergency Declared: 7/31/15

Modification Date: 8/17/15

Original Contract Term: 3/20/14 – 3/29/17

Modification Term: 8/17/15 – 3/29/17

Original Contract Amount: \$1,819,633

Modification Amount: \$ 857,136

Revised Total Contract Amount: \$2,676,769

Percent +/- (This Modification): 47.1 %

Original Procurement Method: Competitive Sealed Bid

Original MBE Participation: 30%

MBE Compliance: 30%

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
October 21, 2015**

**A5. DEPARTMENT OF GENERAL SERVICES for
MARYLAND MILITARY DEPARTMENT (cont'd)
*Fifth Regiment Armory***

Remarks:

Nature of Emergency: The Military Department declared an immediate need for armed guards at the 5th Regiment Armory Headquarters as a result of the steep rise in active shooting events at military sites within the United States. The U.S. Northern Command increased the Force Protection Level to *Bravo* due to validated threats by radicalized groups. The 5th Regiment Armory is vulnerable to both complex and individual attacks. Armed guards are required to secure the facility to establish an internal security presence.

Basis for Selection: The Military Department procured the Fifth Regiment Armory guards by modifying its existing contract with G4S Secure Solution on an emergency basis. The scope of work in the original Camp Fretterd contract allowed for adding armed guards at other State military locations.

Fund Source: Using Agency Operating Funds

Resident Business: Yes

Tax Compliance No: 15-1981-1111

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
October 21, 2015**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

**1A. PROGRAM OPEN SPACE LOCAL SHARE
*Allegany County***

Recommendation: Approval to commit \$500,000 for the following **development** project.

Allegany High School Athletic Facilities Development #1 - \$500,000
Allegany County
POS #6412-1-278 MD20150826-0801

Background: Develop athletic facilities at site of new Allegany High School. Improvements include facilities and amenities for tennis, baseball, softball, football, soccer, and track.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$18,963.76

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$106,683.24

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$374,353.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
October 21, 2015**

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

**2A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Caroline County**

Recommendation: Approval to commit \$13,069 for the following **development** project.

Austin Park: Shade Pavilion - \$13,069
Town of Federalsburg, Caroline County
CPP #6422-5-184 MD20150826-0804

Background: Install shade pavilion and picnic table at Austin Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Community Parks and Playgrounds
Source Code: 15160 Item 160 \$13,069

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
October 21, 2015**

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

**3A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Dorchester County**

Recommendation: Approval to commit \$123,913 for the following **development** project.

Great Marsh Park Playground - \$123,913
City of Cambridge, Dorchester County
CPP #6420-9-164 MD20150826-0805

Background: Install new playground equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Community Parks and Playgrounds
Source Code: 15160 Item 160 \$123,913

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
October 21, 2015**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

**4A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
*Frederick County***

Recommendation: Approval to commit \$37,150 for the following **development** project.

Brunswick Dog Park - \$37,150
City of Brunswick, Frederick County
CPP #6416-10-379 MD20150909-0837

Background: Develop off-leash, fenced-in dog park where citizens can exercise their dogs in a clean, safe environment. This will be the only off-leash dog park in the City of Brunswick.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Community Parks and Playgrounds
Source Code: 15160 Item 160 \$37,150

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
October 21, 2015**

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

**5A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
*Kent County***

Recommendation: Approval to commit \$230,200 for the following **development** project.

Kent County Middle School: Field Area Renovation - \$230,200
Town of Chestertown, Kent County
CPP #6426-14-103 MD20150826-0808

Background: Renovate field area at Kent County Middle School. Renovations include replacing dilapidated tennis courts, resurfacing half basketball court, creating new paved play area, restoring the baseball field, paving the .6-mile walking loop, and installing five exercise stations.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Community Parks and Playgrounds
Source Code: 15160 Item 160 \$230,200

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
October 21, 2015

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

6A. **COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**
Baltimore City

Recommendation: Approval to commit \$360,000 for the following **development** projects.

- 1. ***Hanlon Park Playground Renovations - \$180,000***
Baltimore City
CPP #6423-24-291 MD20150826-0807

Background: Replace playground equipment and safety surfacing with equipment and surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Community Parks and Playgrounds
Source Code: 15160 Item 160 \$180,000

- 2. ***Vincent Street Park Playground Renovations - \$180,000***
Baltimore City
CPP #6424-24-292 MD20150826-0806

Background: Replace playground equipment and safety surfacing with equipment and surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Community Parks and Playgrounds
Source Code: 15160 Item 160 \$180,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
October 21, 2015**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

**7A. RURAL LEGACY PROGRAM FUNDS
*St. Mary's County***

Recommendation: Approval to grant \$454,724 to The Patuxent Tidewater Land Trust from Rural Legacy Funds to acquire a 286.36 acre conservation easement.

***Mattapany Rural Legacy Area
Norris Property***

Prior Approvals: Mattapany Rural Legacy Area approved grants for easement acquisitions:
DNR-RP Item 3A (10/03/2012) \$775,000.00 FY2013

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands and provide 10,500 linear feet of forested buffers to Eastern Branch, a tributary of the St. Mary's River. The easement will be co-held by the Maryland Department of Natural Resources, the U. S. Department of the Navy, and the Patuxent Tidewater Land Trust. DNR entered into an encroachment protection agreement with the U. S. Navy, The Nature Conservancy, and The Conservation Fund. This agreement provides for the Navy to contribute \$330,000. St. Mary's County is contributing \$800,000 toward the easement.

Easement Value: \$1,481,913 (\$5,182 per acre)

Total Other Costs: \$102,811

Administrative:	\$44,457
Incidental:	\$36,125
Program Compliance:	\$22,229

Amount Requested: \$454,724

Fund Source:

Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013
Rural Legacy Program
Source Code: A0510 Item: 010 Amount: \$102,811.00

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014
Rural Legacy Program – Prior Year Replacement Funds
Source Code: 14091 Item: 091 Amount: \$351,913.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
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*Contact: William Leahy (410) 514-7903
William.leahy@maryland.gov*

9A. MARYLAND ENVIRONMENTAL TRUST

Recommendation: That the Board of Public Works ratify the following acquisitions of donated perpetual conservation easements.

- | | | |
|-----------|------------------|--|
| 1. | Property: | 30.20 acres, Somerset County, Revell’s Neck Road, Westover
Somerset County Tax Map 0031, Parcel 0110
Legislative District 38A |
| | Grantor: | Frederick Howard |
| | Grantee: | Maryland Environmental Trust |
| 2. | Property: | 61.73 acres, Kent County, 12246 Locust Grove Road, Kennedyville
Kent County Tax Map 0022, Parcel 0044
Legislative District 36 |
| | Grantor: | Robert C. Fry and Judith L. Fry |
| | Grantees: | Maryland Environmental Trust and Eastern Shore Land Conservancy, Inc. |
| 3. | Property: | 173.61 acres, Worcester County, 3517 Paw Paw Creek Road
3312 Bayside Road, and Scotts Landing Road, Snow Hill
Worcester County Tax Map 0072, Parcels 0008, 0027, 0045 and 0046
Legislative District 38A |
| | Grantor: | Jane A. Taylor |
| | Grantees: | Maryland Environmental Trust and Lower Shore Land Trust, Inc. |
| 4. | Property: | 72.9 acres, Prince George’s County, Livingston Road and
Indian Head Highway, Fort Washington
Prince George’s County Tax Map 0123, Parcels 0181 and 0314
Legislative District 26 |
| | Grantor: | The Conservancy of Broad Creek, Inc. |
| | Grantee: | Maryland Environmental Trust |

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
APPROVED	DISAPPROVED
WITH DISCUSSION	DEFERRED
	WITHOUT DISCUSSION
	WITHDRAWN

Supplement B
Department Of Budget And Management
ACTION AGENDA
October 21, 2015

*Contact: Shawn Seaman 410-260-8660
shawn.seaman@maryland.gov*

1-S. DEPARTMENT OF NATURAL RESOURCES
Resource Assessment Service/Power Plant Assessment Division
Services Contract

Contract ID: Technical Assistance in Atmospheric Science; ADPICS # K00B6400019

Contract Description: Provide technical assistance in the area of Atmospheric Sciences as it relates to the siting, licensing and operation of electric power plants and ancillary facilities including solid waste disposal sites and transmission lines within or affecting Maryland.

Award: Environmental Resources Management (ERM), Inc.
Annapolis, MD

Term: 11/1/2015 – 6/30/2020

Amount: \$5,000,000 NTE (4 Years, 8 Months)

Procurement Method: Competitive Sealed Proposals

Proposals: Only One Proposal Received

MBE Participation: 15% (See Requesting Agency Remarks)

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* for 82 days. Copies of the solicitation notice were sent directly to over 200 prospective vendors, approximately half of which are Maryland firms, and included over 100 MBEs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Environmental Resources Management (ERM), Inc., the sole Offeror and incumbent.

After receipt of proposals, vendors not submitting an offer were surveyed to determine their reasons for not submitting a proposal. The survey results are as follows: vendor has other commitments at this time; vendor does not have the capacity to do the work required; vendor believes it would be hard to compete with the incumbent; and vendor has a conflict of interest due to having worked for the utility to be assessed.

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1-S. DEPARTMENT OF NATURAL RESOURCES (cont'd)

In order for a company to build a power plant or transmission line greater than 69 kV in Maryland, a Certificate of Public Convenience and Necessity (CPCN) must be obtained from the Maryland Public Service Commission (PSC). As part of this licensing process, applicants must address a full range of environmental, engineering, socioeconomic, planning, and cost issues. The Power Plant Siting Act of 1971, augmented by the Electric Utility Industry Restructuring Act of 1999, provides a consolidated State review of CPCN applications in Maryland. The DNR Power Plant Assessment Division, and the program which it administers, the Power Plant Research Program (PPRP), is responsible for managing an objective and comprehensive review and bringing to the PSC a consolidated set of licensing recommendations based on sound science. This is the only process within the State regulatory framework that allows a comprehensive review of all electric power issues, with the goal of balancing the tradeoffs required to provide needed electrical power at a reasonable cost while protecting the State's valuable natural resources.

The majority of DNR PPRP projects are performed by contracted scientists and engineers working on task-based assignments under major long term contracts with PPRP. PPRP has a small number of highly qualified State staff members who are expected to utilize these contracts for a wide variety of expert technical assistance. This organizational model has been successfully applied for more than 30 years and provides the required flexibility and technical expertise the State requires in order to respond to diverse and evolving power plant related issues.

DNR PPRP has four long term, integrated technical support contracts, of which Atmospheric Sciences is one. The contractors performing these contracts are retained to provide continuing consultation on matters related to power plant generation and transmission facilities issues and are termed Integrators. Issues identified by DNR PPRP and evaluated by consulting Integrators provide information for various design processes related to power plant siting and impact issues. The results form the basis for recommendations to pertinent State regulatory bodies, including the Maryland Department of the Environment and the Public Service Commission.

The contract duration will be approximately five years because of the multi-year nature of the issues facing the electric power industry in Maryland and the necessary technical assessments required to guide their resolution. Long-term availability of integrator technical expertise is required in order for DNR PPRP to fulfill its legislative mandate of providing long range planning, licensing, and environmental and air impact assessments of proposed and existing power facilities. For these reasons, DNR expects the fiscal year funding levels for the contract to be about the same as in past years, that is, approximately \$1,000,000/year for a total of approximately \$5,000,000.

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1-S. DEPARTMENT OF NATURAL RESOURCES (cont'd)

ERM, Inc. is a Maryland business with considerable experience in addressing power plant related economic issues specific to Maryland. ERM, Inc. has created a uniquely qualified team with proficiency in matters dealing with power plant atmospheric science. Among the team members are three MBEs that will account for 15% of the annual projected scope of work. The 15% MBE participation goal was established to provide for the highly specialized nature of the work to be completed.

No VSBE participation goal was established for this contract based upon the determination that there were no additional subcontracting opportunities within the specialized work to be completed.

Fund Source: 100% Special (Environmental Trust Fund)
Appropriation Code: K00A1250
Resident Business: Yes
MD Tax Clearance: 15-2054-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
October 21, 2015

Contact: Paul Althoff 410-970-7058
Paul.Aalthoff@Maryland.Gov

2-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Springfield Hospital Center
Services Contract

Contract ID: Psychiatrist Consultant Services; DHMH/OPASS 16-14585;
ADPICS # M00B6400303

Contract Description: Consultant to provide psychiatric consultation services for patients who have serious mental illness and to individuals referred for evaluation and treatment at Springfield Hospital Center (SHC). The Consultant will provide patient care recommendations and medical records guidance, as well as expert guidance to multidisciplinary teams regarding SHC's most difficult psychiatric patients.

Award: Dr. Jonathan Book
Owings Mills, MD

Term: 12/17/2015 - 12/16/2016 (w/1 one-year renewal option)

Amount: \$101,120 (1 Year; Base Contract)
\$101,120 (1 Year; Renewal Option)
\$202,240 Total (2 Years)

Procurement Method: Competitive Sealed Bidding

Bids:

Bidders	Bid Prices for Base Term (1 Year)	Bid Prices for Renewal Option (1 Year)	Total Bids (2 Years)
Dr. Jonathan Book Owings Mills, MD	\$101,120	\$101,120	\$202,240
FCS, Inc. Bowling Green, KY	\$142,000	\$142,000	\$284,000

MBE Participation: None (See Requesting Agency Remarks)

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMarylandMarketplace* and the DHMH website. Copies of the solicitation notice were sent directly to twelve prospective vendors, seven of which are Maryland firms.

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2-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Two bids were received in response to the IFB. The bid from Dr. Jonathan Book was determined to be responsive, and the bidder was determined to be responsible. Therefore, award is recommended to Dr. Jonathan Book.

Due to the nature of the services to be provided there are no subcontracting opportunities, thus there are no MBE or VSBE participation goals.

Fund Source: 100% General
Appropriation Code: M00L0801
Resident Business: Yes
MD Tax Clearance: 15-2250-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
October 21, 2015

*Contact: John Brennan 410-767-3640
 John.Brennan@maryland.gov*

3-S-OPTION. MARYLAND DEPARTMENT OF DISABILITIES
Employment Policy and Programs
Maryland PROMISE Grant Implementation
Services Contract Renewal Option

Contract ID: Work Incentives Counseling to Individuals and Families; Served by the Maryland PROMISE Initiative; ADPICS # DEXB6400007

Contract Approved: DBM Item 1-S (10/15/2014)

Contractor: Full Circle Employment Solutions, LLC
 Hyattsville, MD

Contract Description: Provide work incentives counseling to youth and their families served by the PROMISE initiative. Services cover four regions across the State and are intended to increase the employment rate and earnings levels of individuals served.

Option Description: Exercise the first one-year renewal option for the Central Region.

Original Contract Term: 11/1/2014 - 10/31/2015 (w/ 3 one-year renewal options)

Option Term: 11/1/2015 - 10/31/2016

Original Contract Amount: \$183,658 (1 Year)

Option Amount: \$229,994 (1 Year)

Prior Modifications/Options: N/A

Revised Total Contract Amount: \$413,652

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

Requesting Agency Remarks: In October, 2013, MDOD was awarded a federal grant from United States Department of Education (USDE) titled “Promoting the Readiness of Minors in Supplemental Security Income” (PROMISE). MDOD was the lead agency, and the proposal was based on a partnership of state agencies and numerous subcontractors working to improve educational and employment outcomes for youth on Supplemental Security income (SSI) and their families.

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*Contact: John Cullen 301-777-2240
john.cullen@maryland.gov*

4-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Thomas B. Finan Center
Services Contract Modification

Contract ID: Thomas B. Finan Center Laboratory & Phlebotomy Services Contract 12-10934;
ADPICS # COG45420

Contract Approved: DBM Item 2-S (6/20/2012)

Contractor: Western Maryland Health System
Cumberland, MD

Contract Description: Provide all Laboratory & Phlebotomy Services for the patients at the Thomas B. Finan Center.

Modification Description: Increase the contract not-to-exceed (NTE) amount based upon increased utilization of the services under the contract.

Original Contract Term: 7/1/2012 – 6/30/2017

Modification Term: 1/1/2016 – 6/30/2017

Original Contract Amount: \$199,917 (5 Years)

Modification Amount: \$150,000 (1 ½ Years)

Prior Modifications/Options: None

Revised Total Contract Amount: \$349,917

Overall Percent +/- (This Mod): +75%

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: None

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4-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Requesting Agency Remarks: Request for approval to increase the contract NTE amount to provide additional laboratory & phlebotomy services at the unit prices set forth in the contract. The original contract was for an indefinite quantity with firm fixed unit prices. The contract NTE amount was based on an average of 3,255 tests per year. During this contract, besides having an increase in the average daily population, patients being admitted to the Thomas B. Finan Center have had more somatic illnesses resulting in increased lab tests. Actual tests performed have exceeded the projected number of tests per year as follows:

- FY2013: 4,054;
- FY2014: 4,719; and
- FY2015: 6,100.

The contract NTE amount will be exhausted by January 1, 2016. The Western Maryland Health System has been providing these services in an acceptable manner during this contract and the previous eleven years. Therefore, it is in the best interest of the State to add funding to this contract to provide laboratory & phlebotomy services for the patients at the Thomas B. Finan Center through the end of the current contract term.

Fund Source: 100% General

Appropriation Code: M00L0401

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B
Department Of Budget And Management
ACTION AGENDA
October 21, 2015**

*Contact: Allan Pack 410-767-6073
allan.pack@maryland.gov*

**5-GM. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
*Behavioral Health Administration
General Miscellaneous***

Fund Source: 100% Federal

Appropriation Code: 32.12.01.02.287

Request Amount: N/A

Description: Request to establish one position, pursuant to §7-236, State Finance and Procurement Article, and Section 35 of Senate Bill 70 (Budget Bill for 2016). This latter provision enables the Board of Public Works to authorize the creation of non-State funded positions outside of the 100 new position limitation (Rule of 100), in non-emergency situations, with the condition that the position must be abolished when the specific funding is no longer available. The requested position is supported entirely with federal funds. This position will be abolished when funds are no longer available.

<u>QTY</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries & Benefits</u>
1.0	Program Administrator I	16/8	\$55,931 and \$18,418

Requesting Agency Remarks: The Department of Health and Mental Hygiene will use this position to serve as the Project Director for the Medication Assisted Treatment-Prescription Drug and Opioid Addiction (MAT-PODA) grant. The full time position is a condition of the federal support. The project will provide Care Coordination, Treatment Expansion, and Peer Enhancements. The Project Director will supervise and direct the work of program staff to ensure the completion of all grant deliverables, monitor and report on jurisdictional adherence to stated performance measures, and respond to complaints or concerns related to the project. In addition, the Project Director will be responsible for completing the annual continuation of SAMHSA grant support applications as well as all other fiscal and program related reports.

DBM Remarks: The Secretary of the Department of Budget and Management has certified that funds are available for the new position for which approval is requested outside the Rule of 100. If the Board approves this request, one position will have been approved outside the Rule of 100 for FY2016.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
October 21, 2015

Supplemental

*Contact: Debbie Pecora 410-339-5836
 Debbie.Pecora@dpsc.state.md.us*

**6-S-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
Baltimore Correctional Food Services (BCFS)
Services Contract**

Contract ID: Box Truck Rental for Baltimore Correctional Food Services (BCFS)
 ADPICS # Q00B6400050

Contract Approved: DBM Approval (8/26/2015)

Contractor: Enterprise Rent-A-Truck
 Arbutus, MD

Contract Description: Rental of two box trucks with lift gates necessary for the transport of bulk food to various locations within the Baltimore Correctional facilities.

Modification Description: Mod to add a third truck and extend the term by 11 months to allow DPSCS to continue to provide food to inmates and detainees in custody.

Original Contract Term: 10/1/2015 – 10/31/2015

Modification Term: 10/22/2015 – 9/30/2016

Original Contract Amount: \$2,900 (30 Days)

Modification Amount: \$48,575 (11 Months, 10 Days)

Prior Modifications/Options: None

Revised Total Contract Amount: \$51,475

Overall Percent +/- (This Mod): +1,675%

Original Procurement Method: Small Procurement

MBE Participation: None (See Requesting Agency Remarks)

Requesting Agency Remarks: In order to feed inmates and detainees a rental agreement was awarded to Penske for two box trucks necessary to transport bulk food between Baltimore Correctional facilities from August 27, 2014 to October 1, 2015. On October 1, 2015, DPSCS returned the two box trucks to Penske and rented two box trucks, which better met their needs, from Enterprise Rent-A-Truck.

**Supplement B
Department Of Budget And Management
ACTION AGENDA
October 21, 2015**

6-S-MOD. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

However, at this time it now appears that DPSCS will need these two trucks, plus a third truck, for potentially eleven months longer which exceeds DBM’s approval authority and requires BPW approval. If this item is not approved at the October 21, 2015 BPW meeting, the vehicle rental agreement will exceed DBM’s approval authority.

DPSCS has not yet exceeded the amount approved by DBM. Going forward DPSCS requests approval for \$4,500 per month for up to 11 months to provide enough time to prepare an analysis to either continuing renting or purchasing two or three box trucks with lift gates necessary for the continued delivery of food to inmates and detainees in the custody of the Baltimore Correctional facilities.

Due to the nature of the services provided there are no subcontracting opportunities, thus there are no MBE or VSBE participation goals.

Fund Source: 100% General
Appropriation Code: Q00T0403
Resident Business: Yes
MD Tax Clearance: 15-2600-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Supplement C
University System Of Maryland
ACTION AGENDA
October 21, 2015

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

1-C. UNIVERSITY OF MARYLAND BALTIMORE for
TOWSON UNIVERSITY
Residence Tower Renovation
Construction Management at Risk

Contract ID: Construction Management at Risk Services for
Residence Tower Renovation at
Towson University; No. C-00794

Recommendation: Award of the Towson University Residence Tower renovation project to Turner Construction Company for pre-construction services only.

Contractor: Turner Construction Company, Baltimore MD

Project: The Residence Tower renovation project at Towson University is a comprehensive renovation of the 13-story (101,998 gsf) student residence facility that will include site improvements; exterior envelope; mechanical, electrical and plumbing equipment upgrades and replacements; life safety improvements; support equipment (generators); complete interior reconfiguration; and new passenger elevator.

This recommendation is to award a contract for pre-construction services only. The University anticipates that it will present to the Board a single bid package to be awarded to the contractor during the construction phase.

The University anticipates the final value of this construction management at risk contract will be approximately \$24 million.

The overall project estimate is \$32.4 million which includes design, construction, and equipment.

Contract Term: 12 months from issuance of pre-construction notice to proceed;
14 months from issuance of construction notice to proceed

Amount: \$97,000 (pre-construction)

Procurement Method: Competitive Sealed Proposals
(Single acceptable proposal received)

**Supplement C
University System Of Maryland
ACTION AGENDA
October 21, 2015**

**1-C. UNIVERSITY OF MARYLAND BALTIMORE for
TOWSON UNIVERSITY (cont'd)
*Residence Tower Renovation
Construction Management at Risk***

Proposals:

	<i>Technical Score</i>	<i>Price Score</i>	<i>Total Score</i>	<i>Price</i>
Turner Construction Company Baltimore	60.00	40.00	100.00	\$2,824,377

Funding: USM Academic/Auxiliary Revenue Bonds

MBE Participation: 30%
Subgoals of: 7% African-American Owned
4% Asian-American Owned

Performance Security: A 100% performance bond is required.

Requesting Institution Remarks: The solicitation was advertised in *eMaryland Marketplace* and notice provided to the Governor’s Office of Minority Affairs and other MBE associations. Five firms submitted technical proposals; these five proposals were evaluated by the University Evaluation Committee. Only one firm, Turner Construction Company, achieved the minimum technical score required to advance to the next phase of the procurement process. Turner presented a satisfactory construction management team and demonstrated through its proposal an acceptable understanding of the project. Turner was asked to submit a price proposal that was then compared to the five most recent Construction Management at Risk Services contracts for renovation projects. Turner’s price proposal, as a percentage of the project construction cost, ranked second lowest when compared to these awards. The University recommends contract award to Turner Construction Company based on the strength of the technical proposal and reasonable pricing.

This Item recommends award for pre-construction services only. If the University and the Contractor agree to a cost for construction, the University will return to the Board with a recommendation to modify the contract to include the actual construction costs, which includes the CM’s construction services fee.

Resident Business: Yes **MD Tax Clearance:** 15-2451-1111

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

**Supplement C
University System Of Maryland
ACTION AGENDA
October 21, 2015**

*Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Jim Haley*

2-GM. GENERAL MISCELLANEOUS

Recommendation: That the Board of Public Works approve use of general obligation bond funding proceeds for the following contracts totaling \$32,830.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

**University of Maryland, College Park
Physical Sciences Complex**

1. **Description:** Furnish and install optical table and legs for use in lab (room B240). This optical table provides the basis for atomic laser-based research that requires high-precision ultra-low vibration tables.
Procurement Method: Competitive Sealed Bidding
Award: Newport Corporation
 Irvine, CA 92606
Amount: \$12,087
Fund Source: MCCBL of 2012, Item 36
 MCCBL of 2013, Item 57
Tax Compliance No.: 15-2425-1111
Resident Business: No

2. **Description:** Furnish and deliver Edwards nXDS15i scroll pump
Procurement Method: Competitive Sealed Bidding
Award: Edwards Vacuum LLC
 Sanborn, NY 14132
Amount: \$20,743
Fund Source: MCCBL of 2012, Item 36
 MCCBL of 2013, Item 57
Tax Compliance No.: 15-2448-0001
Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement C
University System Of Maryland
ACTION AGENDA
October 21, 2015**

*Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Jim Haley*

**3-RP. FROSTBURG STATE UNIVERSITY
*Second Amendment to Ground Lease***

Recommendation: That the Board of Public Works approve amending the ground lease between Frostburg State University and Allegany County: (1) to adjust property boundaries; and (2) to create a no-build area.

Landlord: State of Maryland, to the use of the University System of Maryland on behalf of its constituent institution, Frostburg State University

Tenant: Allegany County

Property Allegany Business Center at Frostburg State University

Original Lease Approval: USM Item 4-RP (12/20/2000)

First Amendment Approval: USM Item 6-GM (4/30/2008)

Background: In the ground lease, Frostburg State University leased approximately 59.3 acres to Allegany County for the purpose of creating a business park, known as the Allegany Business Center at Frostburg State University. The University operates an off-the-grid Sustainable Energy Research Facility in the Business Park for research and classroom use.

Since the parties entered into the ground lease, Business Park development has included construction of storm water management ponds and the University conveyed an adjacent parcel to the University of Maryland Center for Environmental Science. UMCES requests that a no-build area be designated on the Business Park land to establish a buffer between Business Park activities and UMCES’s Appalachian Laboratory.

The construction of the Sustainable Energy Research Facility and the conveyance of the parcel to UMCES necessitate adjusting the boundary lines delineated in the ground lease and support the no-build area designation. The proposed amendment will clarify title for the Business Park and for the University, and will ensure that future development of the Business Park can occur. This amendment has no financial impact.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
October 21, 2015

REVISED

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

4-RP. UNIVERSITY OF MARYLAND, BALTIMORE
Ground Leases

Contract ID: Ground Leases of University Property
RFP No. 8715 BS

Tenant: Focus Development, LLC [affiliate]
AND
Kinsley Equities II, L.P. [a Delaware limited partnership doing business in Maryland as Kinsley Equities II Limited Partnership]

Recommendation: That the Board of Public Works approve the University of Maryland, Baltimore:

- Leasing four contiguous University-owned properties through two 75-year ground leases to affiliates of Focus Development, LLC and Kinsley Equities II, L.P. for the purpose of redeveloping and returning the properties to productive use.
- Granting options to purchase that could be exercised after substantial completion and upon conditions described in the *Purchase Option* section below.
- Demolishing the Sons of Italy Building if accepted mitigation measures are negotiated with the Maryland Historical Trust.
- Redeeming the current ground lease on 418 W. Fayette Street by paying approximately \$7,000 from the University's current unrestricted funds. Redemption allows the University to own the fee interest in all properties before construction commences.

Project: This project will facilitate the redevelopment of four contiguous University-owned properties along the campus's northeastern edge, returning them to productive use. Two ground leases will be created, one on the former Drivers & Mechanics National Bank Building at 100 N. Eutaw Street and the second on the remaining three properties: the former Sons of Italy Building at 410 – 412 W. Fayette Street; a surface parking lot at 414-418 W. Fayette Street; and a vacant lot at 405 Marion Street. The total development site comprises approximately 35,615 SF (0.82 acres). Both buildings are historic structures. The Sons of Italy Building will be demolished to accommodate the development. With the exception of the surface parking lot, the properties are currently vacant and not in use. One of the parcels is encumbered with a ground rent established by a lease dated November 7, 1870, which has to be redeemed to legally consolidate the various properties into one tax parcel.

REVISED

**Supplement C
University System Of Maryland
ACTION AGENDA
October 21, 2015**

**4-RP. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
*Ground Leases***

Property:

- 100 N. Eutaw Street (former Drovers & Mechanics National Bank Building)
- 410-412 W. Fayette Street (former Sons of Italy Building)
- 414-418 W. Fayette Street (surface parking lot)
- 405 Marion Street (vacant lot)

Ground Lease Term: Seventy-five years

Ground Lease Amount:

- \$90,000 total annual ground rent for both leases, payable to the University.
- Annual increases based on the Consumer Price Index but not exceeding 3% beginning with the third year that ground rent is payable.
- Developer begins paying ground rent at the earlier of: construction completion but no later than 42 months after ground lease begins.

Solicitation Method: Competitive Sealed Proposals

Proposals:

	Ranking			Evaluated Price
	Technical	Financial	Overall	
Focus-Kinsley	1	1	1	\$90,000/yr
PMC Development	2	2	2	\$60,000/yr

MBE Participation: Although the project will be designed and constructed by a private corporation, the University is requiring these MBE goals: 30% overall goal with sub-goals of 7% for African-American and 4% for Asian-American participation.

Performance Bond: None

Requesting Institution Remarks: The Request for Proposal was sent directly to 20 firms and advertised on *eMaryland Marketplace* and in the *Baltimore Business Journal*. Two technical proposals were received and evaluated. Only the Focus-Kinsley team submission fully addressed the RFP requirements. The Focus-Kinsley team was invited to make an oral presentation to the Evaluation Committee and then submit a price proposal. The University has determined that the Focus-Kinsley team satisfies the RFP’s overall requirements.

Supplement C
University System Of Maryland
ACTION AGENDA
October 21, 2015

REVISED

4-RP. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Ground Lease

The University President has been working with the Mayor of Baltimore City over the last 2½ years on the redevelopment of the City's Westside. The proposed development of the property included in this ground lease will improve nearly an entire City block on the Westside area as well as enhancing the campus community.

A key component of the project development is the proposed renovation of the former Drivers & Mechanics National Bank Building, which the developer expects to finance in part with federal historic tax credits. The National Park Service (which administers and regulates the historic tax credit program) requires that the building be physically developed and legally separate from the other adjacent properties to be eligible for the historic tax credits. Hence, the University proposes two separate projects with two separate ground leases. The developer has also applied to the Department of Housing and Community Development for tax-exempt multi-family housing revenue bonds and an allocation of federal low income housing tax credits to enable development of this property as affordable housing.

Purchase Option: Each ground lease provides the tenant with an option to purchase the underlying fee interest in the properties as follows:

- (1) The ground leases grant the tenant an option to purchase the fee-simple interests in the four properties for a total of \$3 million.
- (2) The purchase price, like the ground lease payments are split between the two ground leases in proportion to the size and scope of each one.
- (3) The tenant may exercise the option in the five years after substantial project completion.
- (4) The exercise of this option is subject to State of Maryland review and approval processes including Board of Public Works approvals.
- (5) The properties have already been submitted to the Clearinghouse to begin the process of declaring the properties surplus.
- (6) The sales price for the property is subject to annual escalation of 2% to begin on the third anniversary of substantial completion.
- (7) Current Appraisals:
 - \$2,870,000 (Jones Realty Advisors)
 - \$2,061,000 (Valbridge Property Advisors)

REVISED

**Supplement C
University System Of Maryland
ACTION AGENDA
October 21, 2015**

**4-RP. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
*Ground Leases***

Other Ground Lease Specifics:

1. Developer will construct rental housing and related amenities, compatible retail and office space, and parking.
2. Prohibited:
 - Adult entertainment and gambling
 - Sale of alcoholic beverages except with table-service restaurant operations
 - Any use not consistent with University mission
3. Developer must obtain approvals from the Maryland Historic Trust and all required permits and licenses before development begins.
4. Construction of improvements will begin within 18 months of ground lease signing.
5. Two individuals and Kinsley Construction, Inc. personally guarantee construction completion.

This Item was withdrawn as USM Item 1-RP from the July 16, 2015 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement D
Department of Information Technology
ACTION AGENDA
October 21, 2015**

*Contact: Kenneth H. Smith (410) 260-7807
ksmith@comp.state.md.us*

**1-IT. COMPTROLLER OF MARYLAND
*Information Technology Division***

Contract ID: Payroll Batch System; SS-2016-03
ADPICS No.: E00B6400034

Description: Software maintenance for
Payroll Batch System (HCM E Series) MVS/VSAM, Tax Type Re – MD

Award: Infor (US) Inc., New York, NY

Term: 11/14/2015 – 11/13/2018

Amount: \$162,356

Procurement Method: Sole Source

MBE Participation: None

Remarks: The Infor software products make up the core of the Comptroller’s Central Payroll Bureau’s payroll system, which is used to pay nearly 110,000 regular and contractual employees on a bi-weekly basis. The proposed contract will provide ongoing and unrestricted ability to access and modify the Payroll Batch System (HCM E Series) Multiple Virtual Storage/Virtual Storage Access Method and will provide bug fixes, updates, and upgrades for these software products.

Infor is the copyright owner of these software products. Infor is the only known vendor that can license and maintain the software.

Fund Source: 100% General **Approp. Code:** A1001

Resident Business: No **MD Tax Clearance:** 15-2292-1111

BOARD OF PUBLIC WORKS	THIS ITEM WAS:		
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Supplement D
Department of Information Technology
ACTION AGENDA
October 21, 2015

*Agency Contact: Carolyn Mitchell (410) 767-2953
Carolyn.Mitchell@maryland.gov*

2-IT. DEPARTMENT OF LABOR, LICENSING AND REGULATION
Division of Workforce Development and Adult Learning

Contract ID: Maryland Workforce Exchange System Replacement Project
MDP0031020455, ADPICS No.: P00B6400010

Description: Software as a Service (SaaS) solution to improve the Maryland Workforce Exchange System and make it more efficient. The improved system will be an operational, comprehensive, one-stop operating system that integrates information from the workforce information database and real-time labor market information with labor exchange functionality in a self-service mode to employers and individuals. The solution will also provide a staff-assisted interface that connects with the current Maryland Workforce Exchange System.

Award: Geographic Solutions, Palm Harbor, FL

Terms: 1/1/2016 – 12/31/2019 (3-year base with two 1-year options)
1/1/2020 – 12/31/2020 (option 1)
1/1/2021 – 12/31/2021 (option 2)

Amount: \$6,052,458 (3 years base, includes O&M)
\$1,661,988 (O&M option 1)
\$1,661,988 (O&M option 2)
\$9,376,434

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	BAFO Evaluated Price (over full five years)	Financial Ranking	Final Ranking
Geographic Solutions	1	\$9,376,434	2	1
Empyra Works	2	\$7,452,232	1	2

MBE Participation: 5%

Incumbent: Geographic Solutions

**Supplement D
Department of Information Technology
ACTION AGENDA
October 21, 2015**

2-IT. DEPARTMENT OF LABOR, LICENSING AND REGULATION (cont'd)

Remarks: DLLR issued a Request for Proposals and posted notice of the solicitation on *eMarylandMarketplace*. DLLR identified eleven potential providers. Two bids were received in response to the RFP. The evaluation committee ranked the proposal submitted by Geographic Solutions first technically and first financially before requesting Best and Final Offers from the two vendors.

In response to the State’s request for BAFOs, EmpryaWorks submitted a discount of 45.5% from its original offer of \$13.6 million. Geographic Solutions did not alter its financial proposal with the BAFO. While Emprya’s BAFO was lower than that of Geographic Solutions, Emprya’s estimate to implement Maryland’s solution would require a significant extension to the current vendor agreement to run concurrent with the award to Emprya. This means that accepting Emprya’s offer would result in additional cost to Emprya’s BAFO amount with greater risks involved in implementing their untested solution.

The committee deemed Geographic Solutions, the incumbent, the better proposal because their response to work requirements in the RFP illustrated a comprehensive technically superior understanding of the subject matter including their overall national experience in offering the best value in support of an integrated Statewide workforce solution with minimal risks involved.

Fund Source: 100% Federal

Approp. Code: P00G0107

Resident Business: No

MD Tax Clearance: 15-2118-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
October 21, 2015

*Agency Contact: C. Kevin Combs (410) 585-3102
ckcombs@dpsc.state.md.us*

3-IT. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
Information Technology & Communications Division

Contract ID: Appriss, Inc. Service Agreement and Technical Support
DPSCS-ITCD 2016-05, ADPICS No.: Q00B6400007

Description: Service and technical support for Victim Information and Notification
Everyday System

Award: Appriss, Inc., Louisville, KY

Term: 11/1/2015 – 10/31/2016 (1-year base with two, 1-year options)
11/1/2016 – 10/31/2017 (Opt 1)
11/1/2017 – 10/31/2018 (Opt 2)

Amount: \$ 802,530 (Base)
\$ 802,530 (Opt 1)
\$ 802,530 (Opt 2)
\$2,407,590

Procurement Method: Sole Source

MBE Participation: None

Remarks: This contract continues the annual service and technical support provided by Appriss Inc. for the Victim Information and Notification Everyday system (VINE), which was first deployed in 1999. Through this contract, Appriss provides crime victim notification services to benefit the citizens of Maryland using its proprietary Appriss VINE technology. VINE comprises five modules: VINE Sex Offender, VINE Jail, VINE Parole & Probation, VINE Protective Order, and VINE Courts.

Among other capabilities, VINE enables DPSCS to:

- Notify citizens of affected communities by e-mail or phone when a particular offender moves within their zip code.
- Notify victims of domestic violence of the movements and custodial status of offenders with outstanding protective orders.
- Notify victims when a specific sex offender changes addresses, including the offender's re-entry into or release from a correctional facility or is otherwise active within the victim's zip code.
- Facilitate the notification of multiple jurisdictions when an offender is arrested or released from a correctional facility nationwide.

**Supplement D
Department of Information Technology
ACTION AGENDA
October 21, 2015**

3-IT. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

Remarks (cont'd):

Appriss provides 24/7 support, configuration, and implementation of the secure VINE web site, public web portal, and toll-free telephone information line. Appriss maintains and upgrades the custom interface and data import with the Maryland Electronic Telecommunications Enforcement Resource System; provides custom voice scripting; establishes administrative users; and conducts training for community awareness including materials development and public relations support.

Appriss is the owner of the VINE service and is the sole provider of maintenance and support for the technology. There is no other available source for this mission critical service. Due to the proprietary nature of this service, there is no opportunity for MBE participation in this contract.

Appriss has been performing this service for DPSCS for many years and has provided excellent customer service and fulfilled its contractual obligations.

Fund Source: 100% General

Approp. Code: Q00A0102

Resident Business: No

MD Tax Clearance: 15-2236-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

October 21, 2015

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Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 10/21/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 1-C

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: AA1075229R
Replacement of Vehicle Lifts at the
Administration's Hanover Auto Shop in Anne
Arundel County
ADPICS No.: AA1075229R

CONTRACT DESCRIPTION: This Contract consists of the replacement of 2 vehicle lifts, removal of an underground oil storage tank (including disposal of any contaminated soil), and relocation of associated utilities at the Administration's Hanover Auto Shop in Anne Arundel County.

AWARD: Bob Andrews Construction, Inc.
White Marsh, MD

AMOUNT: \$338,800 NTE

TERM OF CONTRACT: 11/19/2015 – 11/15/2017

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Bob Andrews Construction, Inc. \$338,800
White Marsh, MD

Tech Contracting Co., Inc. \$346,152
Baltimore, MD

Denver-Elek, Inc. \$353,413
Baltimore, MD

Brawner Builders, Inc. \$399,804
Hunt Valley, MD

MBE PARTICIPATION: 3.54%

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

ITEM: 1-C (Continued)

BPW – 10/21/15

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One hundred Twenty seven contractors were notified for this project on eMaryland Marketplace; 31 of which were MDOT Certified MBE's.

SHA established a MBE Goal of 3% on this contract. The vendor is exceeding this goal by .54%.

100% of the work will be performed by a Certified Small Business Enterprise.

This contract has pre-established amounts for a total of \$18,000 (5.31% of the total contract value) for Additional Underground and Above Ground Utility Work and Operating and Maintenance Manuals and Record Documents.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-2043-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED
 DISAPPROVED
 DEFERRED
 WITHDRAWN

 WITH DISCUSSION
 WITHOUT DISCUSSION

Suzette Moore 410-859-7792
smoore2@bwiairport.com

BPW—10/21/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 2-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-16-005
 Interior/Exterior Lighting Maintenance and Light Pole Inspection and Repair at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports
 Anne Arundel and Baltimore Counties
 ADPICS No. MAAMC16005

CONTRACT DESCRIPTION: This contract provides for inspection, repair and maintenance to various exterior and interior lighting systems at BWI Marshall and MTN Airports.

AWARD: Enterprise Electric Company
 Baltimore, MD

TERM OF CONTRACT: 12/01/2015 – 11/30/2020

AMOUNT: \$4,125,375

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Enterprise Electric Company \$4,125,375
 Baltimore, MD

John W. Tieder, Inc. \$4,237,336
 Cambridge, MD

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 25%

PERFORMANCE SECURITY: Annualized Performance and Payment Bonds at 100% of Contract amount

ITEM: 2-M (Continued)

BPW – 10/21/15

REMARKS: This solicitation was advertised on eMaryland Marketplace and on the MAA Website. Four sets of specifications were sold and two bids were received. eMaryland Marketplace directly notified 965 total prospective bidders including 154 Small Business Enterprises and 152 Minority Business Enterprises. The solicitation was sent to the Governor’s Office of Minority Affairs and five minority business associations on July 29, 2015.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J0610002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-2454-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Suzette Moore 410-859-7792
smoore2@bwiairport.com

BPW – 10/21/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 3-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-16-024
 Interior Plantscape Maintenance at Baltimore
 Washington International Thurgood Marshall (BWI
 Marshall) and Martin State (MTN) Airports
 Anne Arundel and Baltimore Counties
 ADPICS No.: MAAMC16024

CONTRACT DESCRIPTION: This contract provides regularly scheduled interior plantscape maintenance of over 400 live and artificial plants located predominately in the terminal at BWI Marshall. The work includes weekly watering, pruning, cleaning of leaves, fertilizing, mulching and inspection for diseases and insects. Artificial plants shall be cleaned quarterly. Contract also includes a flowering plant program that rotates flowering plants in the ticketing concourse and provides poinsettias for the holiday season at various locations in the terminal building and Martin State Airport.

AWARD: Greenscape Designs
 Baltimore, MD

TERM OF CONTRACT: 12/01/2015 – 11/30/2020

AMOUNT: \$222,000

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

BIDS:

Greenscape Designs Baltimore, MD	\$ 222,000
Inside Out Services Silver Spring, MD	\$ 226,947
U.S. Plants, Inc. Catlett, VA	\$ 241,347
Jan Ferguson Annapolis, MD	\$ 258,087

ITEM: 3-M (Continued)

BPW – 10/21/15

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (Single Element of Work)

REMARKS: The Solicitation was advertised on eMaryland Marketplace and MAA website. The Solicitation was sent to the Governor’s Office of Minority Affairs and five minority business associations on August 17, 2015. Forty-four firms were directly solicited. Twenty-five firms on eMaryland Marketplace were directly notified and 16 Small Business Enterprises on eMM were directly notified. Four Minority Business Enterprises were also notified. A total of four bids were received. Six plans and specification were sold.

Maryland Works, Inc. provided a waiver on September 23, 2014; stating this Contract will not be pursued by a Community Provider at this time.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J0610002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-2318-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Anna Lansaw 410-767-3796
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BPW – 10/21/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 4-M

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: AGY-15-021-MT
 General Maintenance for Inactive Railroad
 Properties
 ADPICS No.: AGY15021MT

CONTRACT DESCRIPTION: This contract provides for the general maintenance of inactive railroad rights-of-way and properties owned by the MTA in Maryland and Delaware. Services will include cutting fences, trees, and grass, as well as clearing culverts.

AWARD: Olsen Enterprises, Inc.
 Georgetown, DE

TERM OF CONTRACT: Two years from NTP

AMOUNT: \$199,600

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Single Bid Received, Small Business Reserve)

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 3%

PERFORMANCE SECURITY: N/A

REMARKS: This Solicitation was advertised on eMaryland Marketplace and the MTA's website. A total of 449 firms were sent the IFB and 28 firms downloaded the IFB from eMM.

Among other requirements, IFB required that the contractor possess a valid license issued through the Maryland Department of Agriculture in the following pesticides categories:

- Ornamental – Exterior (e.g. insect, disease, control on plants in landscape, and weed control in plant beds and around ornamental plantings)
- Turf – (e.g. weed, insect or disease to lawn)
- Right-of-Way and Weed – (e.g. treatment of roadside, utilities, railroads, non-croplands, fence lines, structural perimeters, or similar areas)

ITEM: 4-M (Continued)

BPW – 10/21/15

One responsive and responsible bid was received. As per COMAR 21.05.03.03 (C) b, MTA can enter into a discussion with “qualified and responsible offer to obtain the best price for the State and arrive at a contract that shall be most advantageous to the State.” Olsen reduced their annual total bid cost from \$113,800 a year to \$99,800 a year, yielding a 12% reduction or total bid cost of \$199,600.

Bureau of Labor Statistics’ mean national annual salary for this type of work is \$26,720. Olsen’s bid inclusive of labor and employee overhead (e.g. transportation, vehicle, fuel, tools, equipment, and insurance) is actually below Bureau of Labor Statistics’ mean. Olsen’s annual salary including overhead is: \$24,800 for unskilled labor, \$27,200 for skilled labor, and \$32,800 for foreman/crew leader; therefore, MTA deems their price fair and reasonable.

Twenty-eight vendors on the planholder’s list were emailed a survey to determine why they did not bid; three vendors were called. The results were as follows: one vendor was out of the area where work needs to be done; one vendor was no longer in business; one vendor said that they had no knowledge of the bid posting, even though they were directly solicited; and the others did not reply.

MDA’s database of licensed vendors revealed a total of six vendors (Olsen included) out of 106 SBRs in eMM possessed the required pesticides license listed above. However, out of these six vendors, Olsen was the only vendor licensed to do work in Maryland and Delaware. The other vendors are licensed in Maryland only.

FUND SOURCE:	100% Special Funds Budgeted to MTA
APPROPRIATION CODE:	J05H0105
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	15-2002-0000

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 10/21/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 5-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 42715F1417
Tractor and Hand Mowing of Roadsides and Medians at Various Locations for the Fairland Shop in Montgomery County
ADPICS No.: 42715F1417

CONTRACT DESCRIPTION: This contract consists of tractor and hand mowing of 3,840 acres along roadside and median at various locations for the Fairland Shop in Montgomery County.

AWARD: A. Marquez Trucking, Inc.
Silver Spring, MD

AMOUNT: \$297,040 NTE

TERM OF CONTRACT: 11/19/2015 – 12/31/2017

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

A. Marquez Trucking, Inc. \$297,040
Silver Spring, MD

Letke Security Contractors \$343,350
Baltimore, MD

JRP Management Resources, Inc. \$450,500
Burtonsville, MD

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: None

ITEM: 5-M (Continued)

BPW 10/21/15

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Four hundred sixty-seven contractors were notified for this project on eMaryland Marketplace; 115 of which were MDOT Certified MBE's.

100% of the contract will be performed by a Certified Minority Business Enterprise and Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-2091-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie Calvert 410-545-0433
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BPW – 10/21/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 6-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 5491371418SB
 Highway Maintenance Contract Support for the
 Administration’s Maintenance Shops in Howard
 County
 ADPICS No.: 5491371418

CONTRACT DESCRIPTION: This contract consists of highway maintenance contract support for the Administration’s Maintenance Shops in Howard County.

AWARD: Merit Investment & Logistics, LLC
 Baltimore, MD

AMOUNT: \$649,200 NTE

TERM OF CONTRACT: 11/19/2015 – 12/31/2018

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

BIDS:

Merit Investment & Logistics, LLC Baltimore, MD	\$649,200
Just Business, LLC Baltimore, MD	\$660,600
Keene Cut Lawn Service Glen Burnie, MD	\$661,000
Anointed Turf Management (ATM), LLC Baltimore, MD	\$661,700
C & C Management Group, Ltd Clarksburg, MD	\$676,630

ITEM: 6-M (continued)

BPW 10/21/15

Blue Diamond Enterprises, LLC \$696,506
Baltimore, MD

Earn Contractors \$696,762
Gaithersburg, MD

Colossal Contractors, Inc. \$699,702
Burtonsville, MD

A. Marquez Trucking, Inc. \$1,442,000
Silver Spring, MD

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. One hundred forty-three contractors were notified for this project on eMaryland Marketplace; 32 of which were MDOT Certified MBE’s.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-2011-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 10/21/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 7-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 54916L1418
Highway Maintenance Contract Support for the
Laurel Shop in Prince George’s County
ADPICS No.: 54916L1418

CONTRACT DESCRIPTION: This contract consists of highway maintenance contract support for the Laurel Shop in Prince George’s County.

AWARD: Blue Diamond Enterprises, LLC
Baltimore, MD

AMOUNT: \$635,204 NTE

TERM OF CONTRACT: 11/19/2015 – 06/30/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Blue Diamond Enterprises, LLC Baltimore, MD	\$635,204
Merit Investment & Logistics, LLC Baltimore, MD	\$635,620
C & C Management Group, Ltd Frederick, MD	\$637,288
Just Business, LLC Baltimore, MD	\$641,456
Colossal Contractors, Inc. Burtonsville, MD	\$662,296
Earn Contractors Gaithersburg, MD	\$704,392

ITEM: 7-M (Continued)

BPW – 10/21/15

Unified Solutions Services, LLC \$810,676
Columbia, MD

C & N Associates, LLC \$1,033,664
Lanham, MD

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. One hundred forty-three contractors were notified for this project on eMaryland Marketplace; 32 of which were MDOT Certified MBE’s.

100% of the work will be performed by a Certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-2106-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 10/21/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 8-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 54916M1418
Highway Maintenance Contract Support for the
Marlboro Shop in Prince George’s County
ADPICS No.: 54916M1418

CONTRACT DESCRIPTION: This contract consists of highway maintenance contract support for the Marlboro Shop in Prince George’s County.

AWARD: Just Business, LLC
Baltimore, MD

AMOUNT: \$375,609 NTE

TERM OF CONTRACT: 11/19/2015 – 06/30/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Just Business, LLC Baltimore, MD	\$375,609
Colossal Contractors, Inc. Burtonsville, MD	\$387,812
C & C Management Group, Ltd Frederick, MD	\$388,056
Blue Diamond Enterprises, LLC Baltimore, MD	\$390,252
Earn Contractors Gaithersburg, MD	\$413,682
Unified Solutions Services, LLC Baltimore, MD	\$536,932

ITEM: 8-M (Continued)

BPW – 10/21/15

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. One hundred forty-three contractors were notified for this project on eMaryland Marketplace; 32 of which were MDOT Certified MBE’s.

100% of the work will be performed by a Certified Minority Business Enterprise and Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-2042-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 10/21/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 9-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: HVCD6AG18
HVAC Maintenance and Repairs at Various Locations in Washington, Garrett, and Allegany Counties (District 6)
ADPICS No: HVCD6AG18

CONTRACT DESCRIPTION: This contract consists of HVAC maintenance and repairs at various locations in District 6.

AWARD: Keepin It Cool
Waldorf, MD

AMOUNT: \$356,450 NTE

TERM OF CONTRACT: 11/19/2015 – 12/31/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Keepin It Cool \$356,450
Waldorf, MD

Denver-Elek, Inc. \$737,110
Baltimore, MD

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. Two hundred fifty one contractors were notified for this project on eMaryland Marketplace; 62 of which were MDOT Certified MBE’s.

ITEM: 9-M (continued)

BPW 10/21/15

This contract has pre-established amounts for a total of \$27,000 (7.57% of the total contract value) for materials for repairs allowance and specialized equipment.

SHA has confirmed the bid price with Keepin It Cool. 100% of the work will be performed by a Certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-2107-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Norie A. Calvert 410-545-0433
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BPW – 10/21/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 10-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2012-06 A, B and C
Manual and Machine Traffic Counts Services,
Statewide
ADPICS No.: SBCS1206A , SBCS1206B, and
SBCS1206C

CONTRACT DESCRIPTION: These are three of four open-end task order contracts to provide Manual and Machine Traffic Counts Services, Statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on October 1, 2015.

AWARD:

Brudis & Associates, Inc. Columbia, MD	Contract A
Whitney, Bailey, Cox and Magnani, LLC/ The Traffic Group, Inc. (JV) Baltimore, MD	Contract B
A.Morton Thomas & Associates, Inc. Baltimore, MD	Contract C

AMOUNT: \$7,500,000 each (\$22,500,000 Grand Total)

TERM OF CONTRACT: 10/28/2015 – 10/27/2020

DBE PARTICIPATION: 25% each

ITEM: 10-AE (Continued)**BPW – 10/21/15****PROPOSALS:**

	<u>Technical Proposal Rating (Max 820)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Brudis & Associates, Inc. Columbia, MD	605.0	1	\$7,500,000 (Contract A)
Whitney, Bailey, Cox and Magnani, LLC/ The Traffic Group, Inc. Baltimore, MD	604.4	2	\$7,500,000 (Contract B)
A.Morton Thomas & Associates, Inc. Baltimore, MD	596.8	3	\$7,500,000 (Contract C)
Sabra, Wang & Associates, Inc. Columbia, MD	590.1	4	Contract D
Johnson, Mirmiran and Thompson, Inc. Sparks, MD	575.7	5	N/A
KCI Technologies, Inc. Sparks, MD	568.1	6	N/A
The RBA Group, Inc. Columbia, MD	378.4	7	N/A
Kittelson & Associates, Inc. Baltimore, MD	360.9	6	N/A

REMARKS: The solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA's web page. A total of eight engineering consultant firms submitted technical proposals for this project.

The Consultant shall perform Manual and Machine Traffic Counts Services, Statewide. Services shall include but are not be limited to: manual and portable machine traffic count services; traffic engineering studies for manual and portable machine traffic counts, origin/destination studies, license plate surveys, and other studies as necessary; technical engineering assistance to keep each of the Data Services Engineering Division's Automatic Traffic Recorders functioning; on-site assistance or off-site as required for traffic engineering analysis, traffic count processing services, and Geographic Information System support for Data Services Engineering Division's Traffic Monitoring System; and technical engineering assistance, as necessary, in processing, storage and dissemination of the data collected under this contract by a combination of computing and telecommunications technologies, as required to meet SHA's traffic counts data reporting requirements.

100% of contract BCS 2012-06 A will be performed by a Certified Small Business Enterprise.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1. 80

ITEM: 10-AE (Continued)

BPW – 10/21/15

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE:

Brudis & Associates, Inc.	15-1970-0111
Whitney, Bailey, Cox & Magnani, LLC/ The Traffic Group, Inc. (JV)	15-2473-1111
A.Morton Thomas & Associates, Inc.	15-1972-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Norie A. Calvert 410-545-0433
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BPW – 10/21/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: Architectural/Engineering

ITEM: 11-AE-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: BCS 2008-05 A, A1, B, C, D and E
 Traffic Engineering Design Services, Statewide
 ADPICS No.: CO326609, CO326606, CO326604,
 CO326603, CO326602 and CO326601

ORIGINAL CONTRACT APPROVED:

Contract A and A1	DOT Agenda 02/18/2009; Item 5-AE
Contract B, C and D	DOT Agenda 03/18/2009; Item 6-AE
Contract E	DOT Agenda 01/28/2009; Item 3-AE

ORIGINAL PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act

CONTRACTOR:

Sabra Wang & Associates, Inc. / STV Incorporated (JV) Columbia, MD	Contract A
Parsons Brinkerhoff, Inc. Baltimore, MD	Contract A1
Brudis & Associates, Inc. Columbia, MD	Contract B
Whitman, Requardt & Associates, LLP Baltimore, MD	Contract C
KCI Technologies, Inc. Sparks, MD	Contract D
Rummel, Klepper & Kahl, LLP Baltimore, MD	Contract E

MODIFICATION: Modification No. 2 provides additional funding, as well as time, for the continuation of current and future project task-orders.

ITEM: 11-AE (Continued)

BPW – 10/21/15

AMOUNT: \$750,000 NTE each
(\$4,500,000 NTE Grand Total)

ORIGINAL CONTRACT AMOUNT: \$5,000,000 NTE each

PREVIOUS MOD AMOUNTS: \$2,000,000 (Modification No. 1)
\$ 750,000 (Modification No. 2)

REVISED CONTRACT AMOUNT: \$7,750,000 NTE each

PERCENTAGE INCREASE: 15% each (Modification No. 2)
55% each (Overall)

TERM OF CONTRACT:

Contract A and A1
02/18/2009 – 02/01/2014 (Original)
02/01/2014 – 02/01/2016 (Modification No. 1)
02/01/2016 – 02/01/2017 (Modification No. 2)

Contract B, C and D
03/18/2009 – 03/01/2014 (Original)
03/01/2014 – 03/01/2016 (Modification No. 1)
03/01/2016 – 03/01/2017 (Modification No. 2)

Contract E
01/28/2009 – 01/02/2014 (Original)
01/02/2014 – 01/02/2016 (Modification No. 1)
01/02/2016 – 01/01/2017 (Modification No. 2)

DBE PARTICIPATION: 25 % each

DBE COMPLIANCE: 42.87% (Contract A)
29.77% (Contract A1)
17.11% (Contract B)
24.71% (Contract C)
27.42% (Contract D)
21.74% (Contract E)

REMARKS: These contracts provide traffic control engineering and design services of Traffic Control Devices (TCD) for: signals, signing, lightening, pavement markings, Coordinated Highway Action Response Team (CHART) Intelligent Transportation Systems (ITS) devices, and on-site engineering design support services. The design projects address the immediate needs of traffic safety and congestion raised by SHA’s District Offices, local governments and citizens. SHA’s Office of Traffic and Safety (OOTS) current has a goal of updating 85% of pedestrian signals with accessible pedestrian system/countdown pedestrian (APS/CPS) systems by the end of 2017. Additionally, it is anticipated 93% of APS/CPS will be updated by 2020. These contracts provide the design services to achieve the

ITEM: 11-AE (Continued)

BPW – 10/21/15

APS/CPS goals, ITS initiatives for CHART projects along the Interstate, Highways and freeways, upgrading roadway/signing/signal lighting, battery backup projects, pavement markings and support for major roadway and bridge design projects by providing complete TCD designs.

The replacement contracts, BCS 2014-12, were advertised in the Daily Record, eMaryland Marketplace and on SHA’s Consultant Service Center’s webpage on February 20, 2015. SHA anticipates presenting the replacement contracts (BCS 2014-12) to the Board of Public Works for award in the Fall of 2016.

Contracts BCS 2008-05 A, A1 and E currently are exceeding the established 25% DBE goal. Contracts BCS 2008-05 C and E are within 5% of achieving the established 25% DBE goal. Contract BCS 2008-05 B currently has achieved 17.11% DBE participation because some tasks involve developing the Right-of-Way needs/plats for the project which may not occur until at the later phase of the design. Therefore, the DBE participation will not be accounted for until the end of the main task assignment. SHA’s Office of Traffic and Safety plans to commit a minimum of 25% of each task on Contract BCS 2008-05 B to a DBE until all the DBE allocations are spent.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION–THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

ITEM: 11-AE (Continued)

BPW – 10/21/15

		ATTACHMENT I		
	Amount	Term	BPW/DCAR Date	Reason
BCS 2008-05 A				
Original Contract	\$5,000,000	02/18/2009 – 02/01/2014	Initial contract approval BPW 02/18/2009; Item No. 5-AE	To provide traffic control engineering and design services of Traffic Control Devices (TCD).
Modification No. 1	+\$2,000,000	02/01/2014 – 02/01/2016	10/16/2013 BPW, Item #19-AE-MOD	Design Services for APS/CPS, ITS, Lighting, Pavement Markings.
Modification No. 2	+\$750,000	02/01/2016 – 02/01/2017	10/21/15 BPW, Item #11-AE-MOD	Support of Traffic Design Engineering Services additional time and funding is needed in order to deliver these critical & safety related services until the replacement contracts can be awarded.
Revised Contracts Total	\$7,750,000	8 years		

ITEM: 11-AE (Continued)

BPW – 10/21/15

		ATTACHMENT I		
	Amount	Term	BPW/DCAR Date	Reason
BCS 2008-05 A1				
Original Contract	\$5,000,000	02/18/2009 – 02/01/2014	Initial contract approval BPW 02/18/2009; Item 5-AE	To provide APS/ CPS, ITS, TCD CHART, Traffic Design Services to meet the advertisement schedule goals, Statewide
Modification No. 1	+\$2,000,000	02/01/2014 – 02/01/2016	10/16/2013 BPW, Item #19-AE-MOD	Revenue Increase of TCD & ITS Statewide requires additional time and funding needed in order to deliver these critical & safety related services
Modification No. 2	+\$750,000	02/01/2016 – 02/01/2017	10/21/15 BPW, Item #11-AE-MOD	Support of Traffic Design Engineering Services additional time and funding is needed in order to deliver these critical & safety related services until the replacement contracts can be awarded.
Revised Contracts Total	\$7,750,000	8 years		

ITEM: 11-AE (Continued)

BPW – 10/21/15

	Amount	ATTACHMENT I Term	BPW/DCAR Date	Reason
BCS 2008-05 B				
Original Contract	\$5,000,000	03/18/2009 – 03/01/2014	Initial contract approval BPW 03/18/2009; Item No. 6-AE	To provide APS/ CPS, ITS, TCD CHART, Traffic Design Services to meet the advertisement schedule goals, Statewide
Modification No. 1	+\$2,000,000	03/01/2014 – 03/01/2016	10/16/2013 BPW, Item #19-AE-MOD	Revenue Increase of TCD & ITS Statewide requires additional time and funding needed in order to deliver these critical & safety related services
Modification No. 2	+\$750,000	03/01/2016 – 03/01/2017	10/21/15 BPW, Item #11-AE-MOD	Support of Traffic Design Engineering Services additional time and funding is needed in order to deliver these critical & safety related services until the replacement contracts can be awarded.
Revised Contracts Total	\$7,750,000	8 years		

ITEM: 11-AE (Continued)

BPW – 10/21/15

	Amount	ATTACHMENT I Term	BPW/DCAR Date	Reason
BCS 2008-05 C				
Original Contract	\$5,000,000	03/18/2009 – 03/01/2014	Initial contract approval 03/18/2009 BPW; Item 6-AE	To provide APS/ CPS, ITS, TCD CHART, Traffic Design Services to meet the advertisement schedule goals, Statewide
Modification No. 1	+\$2,000,000	03/01/2014 – 03/01/2016	10/16/2013 BPW, Item #19-AE-MOD	Revenue Increase of TCD & ITS Statewide requires additional time and funding needed in order to deliver these critical & safety related services
Modification No. 2	+\$750,000	03/01/2016 – 03/01/2017	10/21/15 BPW, Item #11-AE-MOD	Support of Traffic Design Engineering Services additional time and funding is needed in order to deliver these critical & safety related services until the replacement contracts can be awarded.
Revised Contracts Total	\$7,750,000	8 years		

ITEM: 11-AE (Continued)

BPW – 10/21/15

	Amount	ATTACHMENT I Term	BPW/DCAR Date	Reason
BCS 2008-05 D				
Original Contract	\$5,000,000	03/18/2009 – 03/01/2014	Initial contract approval BPW 03/18/2009 BPW; Item 6-AE	To provide APS/ CPS, ITS, TCD CHART, Traffic Design Services to meet the advertisement schedule goals, Statewide
Modification No. 1	+\$2,000,000	03/01/2014 – 03/01/2016	10/16/2013 BPW, Item #19-AE-MOD	Revenue Increase of TCD & ITS Statewide requires additional time and funding needed in order to deliver these critical & safety related services
Modification No. 2	+\$750,000	03/01/2016 – 03/01/2017	10/21/15 BPW, Item #11-AE-MOD	Support of Traffic Design Engineering Services additional time and funding is needed in order to deliver these critical & safety related services until the replacement contracts can be awarded.
Revised Contracts Total	\$7,750,000	8 years		

ITEM: 11-AE (Continued)

BPW – 10/21/15

		ATTACHMENT I		
	Amount	Term	BPW/DCAR Date	Reason
BCS 2008-05 E				
Original Contract	\$5,000,000	01/28/2009 – 01/02/2014	Initial contract approval 01/28/2009 BPW; Item 3-AE	To provide APS/ CPS, ITS, TCD CHART, Traffic Design Services to meet the advertisement schedule goals, Statewide
Modification No. 1	+\$2,000,000	01/02/2014 – 01/02/2016	10/16/2013 BPW, Item #19-AE-MOD	Revenue Increase of TCD & ITS Statewide requires additional time and funding needed in order to deliver these critical & safety related services
Modification No. 2	+\$750,000	01/02/2016 – 01/01/2017	10/21/15 BPW, Item #11-AE-MOD	Support of Traffic Design Engineering Services additional time and funding is needed in order to deliver these critical & safety related services until the replacement contracts can be awarded.
Revised Contracts Total	\$7,750,000	8 years		

Norie A. Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 10/21/15

REVISED

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: Architectural/Engineering

ITEM: 12-AE-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: BCS 2008-08 A, B, C, D and E
Structure Hydrology and Hydraulic Design
Services, Statewide
ADPICS No.: CO326592, CO326593, CO326596,
CO326597 and CO326598

ORIGINAL CONTRACT APPROVED:

Contract A and D 04/15/2009; DOT Item 5-AE
Contract B, C and E 05/20/2009; DOT Item 12-AE

ORIGINAL PROCUREMENT METHOD: Maryland Architectural and Engineering Services
Act

CONTRACTOR:

KCI Technologies, Inc. Contract A
Sparks, MD

Century Engineering, Inc./ Contract B
Parsons Brinckerhoff, Inc. (JV)
Hunt Valley, MD

Rummel, Klepper & Kahl, LLP Contract C
Baltimore, MD

Brudis & Associates, Inc. Contract D
Columbia, MD

Michael Baker, Jr., Inc. Contract E
Linthicum, MD

MODIFICATION: Modification No. 2 provides additional funding, as well as time, for the
continuation of current and future project task-orders.

AMOUNT: \$ 300,000 NTE each
(\$1,500,000 NTE Grand Total)

ITEM: 12-AE-MOD (Continued)

BPW – 10/21/15

REVISED

ORIGINAL CONTRACT AMOUNT:	\$1,000,000 NTE
PREVIOUS MOD AMOUNTS:	\$400,000 (Modification No. 1) \$300,000 (Modification No. 2)
REVISED CONTRACT AMOUNT:	\$1,700,000 NTE each
PERCENTAGE INCREASE:	30% (Modification No. 2) 70% (Overall)
TERM OF CONTRACT:	<u>Contract A and D</u> 04/15/2009 – 04/01/2014 (Original) 04/01/2014 – 04/01/2016 (Modification No. 1) 04/01/2016 – 04/01/2017 (Modification No. 2) <u>Contract B, C and E</u> 05/20/2009 – 05/01/2014 (Original) 05/01/2014 – 05/01/2016 (Modification No. 1) 05/01/2016 – 05/01/2017 (Modification No. 2)
DBE PARTICIPATION:	20 % each
DBE COMPLIANCE:	26.27% (Contract A) 32.98% (Contract B) 27.95% (Contract C) 21.69% (Contract D) 14.49% (Contract E)

REMARKS: These contracts provide hydrologic and hydraulic design services. Under the Investment in Highways and Bridge (IHB), \$195 million was added to repair bridges and repair the list of state-owned Structurally Deficient (SD) bridges, new capital bridge projects as well as to maintain existing bridges. Hydraulic design must be completed and approved when a structure is over water because it dictates the acceptable length and height of the structure being evaluated. Structural design efforts cannot commence until the hydraulic designs are completed. The additional funding and time under these contracts is needed to both support the projects under the IHB and to meet the commitment to repair other Structurally Deficient (SD) bridges and bridge replacement/rehabilitation bridge projects. A new procurement for replacement contracts has been initiated and will be in place prior to the current contracts expirations.

Four contractors are currently exceeding the established 20% DBE goal. Contractor Michael Baker, Jr., Inc., is 5.5% under the 20% DBE goal. Tasks have been assigned to that contractor’s DBE subconsultants that will bring its contract into compliance with the established DBE goal.

ITEM: 12-AE-MOD (Continued)

BPW – 10/21/15

REVISED

FUND SOURCE:

Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE:

J02B0101

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION–THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

ITEM: 12-AE-MOD (Continued)

BPW – 10/21/15

REVISED

ATTACHMENT I				
	Amount	Term	BPW/DCAR Date	Reason
BCS 2008-08 A and D				
Original Contract	\$1,000,000	04/15/2009 – 04/01/2014	Initial contract approval BPW 04/15/2009; Item No. 5-AE	To provide Hydrology and Hydraulics Design Services, SW
Modification No. 1	+\$400,000	04/01/2014 – 04/01/2016	12/18/2013 BPW, Item No. 21-AE- MOD	Hydrology and Hydraulics Design Services, SW
Modification No. 2	+\$300,000	04/01/2016 – 04/01/2017	10/21/15 BPW, 12-AE-MOD	Additional time to award replacement contracts.
Revised Contracts Total	\$1,700,000	8 years		

ITEM: 12-AE-MOD (Continued)

BPW – 10/21/15

REVISED

		ATTACHMENT I		
	Amount	Term	BPW/DCAR Date	Reason
BCS 2008-086 B, C and E				
Original Contract	\$1,000,000	05/20/2009 – 05/01/2014	Initial contract approval 05/20/2009 BPW; Item 12-AE	To provide Hydrology and Hydraulics Design Services, SW
Modification No. 1	+\$400,000	05/01/2014 – 05/01/2016	12/18/2013 BPW, Item 21-AE-MOD	Hydrology and Hydraulics Design Services, SW
Modification No. 2	+\$300,000	05/01/2016 – 05/01/2017	10/21/15 BPW, Item 12-AE-MOD	Additional time to award replacement contracts.
Revised Contracts Total	\$1,700,000	8 years		

Norie A. Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 10/21/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: Architectural/Engineering

ITEM: 13-AE-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: BCS 2009-03 A, B, C, D, E, F, G, H, I and J
Bridge Design Services, Statewide
ADPICS No.: CO326622, CO326635, CO326636,
CO326637, CO326638, CO326639, CO326640,
CO326641, CO326642 and CO326643

ORIGINAL CONTRACT APPROVED:

Contract A, F, J	04/21/2010; DOT Item 6-AE
Contract B	09/22/2010; DOT Item 7-AE
Contracts C, E	07/07/2010; DOT Item 7-AE
Contract D	07/28/2010; DOT Item 4-AE
Contract G, H	05/19/2010; DOT Item 3-AE
Contract I	08/11/2010; DOT Item 4-AE

ORIGINAL PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act

CONTRACTOR:

Wallace Montgomery & Associates, LLP Hunt Valley, MD	Contract A
Johnson, Mirmiran & Thompson, Inc. Spark, MD	Contract B
Rummel, Klepper & Kahl, LLP Baltimore, MD	Contract C
Whitman, Requardt & Associates, LLP Baltimore, MD	Contract D
The Wilson T. Ballard, Inc. Owings Mills, MD	Contract E
KCI Technologies, Inc. / Gannett Fleming, Inc. (JV) Sparks, MD	Contract F

ITEM: 13-AE-MOD (Continued)**BPW – 10/21/15**

Whitney, Bailey, Cox & Magnani, LLC / Contract G
 AECOM Technical Services Inc. (JV)
 Baltimore, MD

Brudis & Associates, Inc. Contract H
 Columbia, MD

URS Corporation Contract I
 Baltimore, MD

Greenman-Pedersen, Inc. Contract J
 Annapolis Junction, MD

MODIFICATION: Modification No. 2 provides additional funding for the continuation of current and future project task-orders.

AMOUNT: \$1,000,000 NTE each
 \$10,000,000 NTE (Grand Total)

ORIGINAL CONTRACT AMOUNT: \$4,000,000 NTE

REVISED CONTRACT AMOUNT: \$6,500,000 NTE Each
 \$65,000,000 NTE Grand Total

PERCENTAGE INCREASE: 25% (Modification No. 2)
 62.5% (Overall)

TERM OF CONTRACT:

Contract A , F and J
 04/21/2010 – 04/01/2015 (Original)
 04/01/2015 – 04/01/2017 (Modification No. 1)

Contract B
 09/22/2010 – 09/01/2015 (Original)
 09/01/2015 – 09/01/2017 (Modification No. 1)

Contract C and E
 07/07/2010 – 07/01/2015 (Original)
 07/01/2015 – 07/01/2017 (Modification No. 1)

Contract D
 07/28/2010 – 07/01/2015 (Original)
 07/01/2015 – 07/01/2017 (Modification No. 1)

Contract G and H
 05/19/2010 – 05/01/2015 (Original)
 05/01/2015 – 05/01/2017 (Modification No. 1)

ITEM: 13-AE (Continued)

BPW – 10/21/15

TERM OF CONTRACT (Cont'd):

Contract I
08/11/2010 – 08/01/2015 (Original)
08/01/2015 – 08/01/2017 (Modification No. 1)

DBE PARTICIPATION:

25 %

DBE COMPLIANCE:

27.92% (Contract A)
21.01% (Contract B)
20.93% (Contract C)
16.92% (Contract D)
24.74% (Contract E)
24.75% (Contract F)
23.13% (Contract G)
26.21% (Contract H)
24.28% (Contract I)
21.08% (Contract J)

REMARKS: These contracts provide various design engineers to prepare plans, specifications, estimates and contract documents to address bridge system preservation projects aimed at reducing the number of structurally deficient bridges on the system, design of structures associated with capital improvements in highway related capacity improvement and safety projects and support the local governments requests for design assistance for their local projects. Under the Investment in Highways and Bridge, \$195 million was added to repair 26 bridges and fix the list of state-owned Structurally Deficient bridges as well as to maintain existing bridges. As a result, several projects funded the IHB program must be 100% complete before the Winter of 2016. The additional funding under these contracts is needed to both support the projects under the IHB and to meet the commitment to repair other Structurally Deficient bridges and bridge replacement/rehabilitation bridge projects. A new procurement for replacement contracts has been initiated and will be in place prior to the current contracts expirations.

Contracts BCS 2009-03 A and H are currently exceeding the established 25% DBE goal. Contracts BCS 2009-03 B, C, E, F, G, I and J are within 5% of achieving the 25% DBE goal. Contract BCS 2009-03 D currently has achieved 16.92% DBE participation. However, the DBE task commitments on BCS 2009-03 D are 25.4%.

FUND SOURCE:

Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE:

J02B0101

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION–THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

ITEM: 13-AE (Continued)

BPW – 10/21/15

ATTACHMENT I				
	Amount	Term	BPW/DCAR Date	Reason
BCS 2009-03 A, F and J				
Original Contract	\$4,000,000	04/21/2010 – 04/01/2015	Initial contract approval BPW 04/21/2010; Item No. 6-AE	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 1	+\$1,500,000	04/01/2015 – 04/01/2017	08/21/2013 BPW, Item No. 22-AE-MOD	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 2	+\$1,000,000		10/21/15 BPW, 13-AE-MOD	Additional money to award replacement contracts.
Revised Contracts Total	\$6,500,000	7 years		

ITEM: 13-AE (Continued)

BPW – 10/21/15

ATTACHMENT I				
	Amount	Term	BPW/DCAR Date	Reason
BCS 2009-03 B				
Original Contract	\$4,000,000	09/22/2010 – 09/01/2015	Initial contract approval BPW 09/22/2010; Item No. 7-AE	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 1	+\$1,500,000	09/01/2015 – 09/01/2017	08/21/2013 BPW, Item #22-AE-MOD	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 2	+\$1,000,000		10/21/15 BPW, 13-AE-MOD	Additional money to award replacement contracts.
Revised Contracts Total	\$6,500,000	7 years		

ITEM: 13-AE (Continued)

BPW – 10/21/15

ATTACHMENT I				
	Amount	Term	BPW/DCAR Date	Reason
BCS 2009-03 C and E				
Original Contract	\$4,000,000	07/07/2010 – 07/01/2015	Initial contract approval BPW 07/07/2010; Item No. 7-AE	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 1	+\$1,500,000	07/01/2015 – 07/01/2017	08/21/2013 BPW, Item No. 22-AE- MOD	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 2	+\$1,000,000		10/21/15 BPW, 13-AE-MOD	Additional money to award replacement contracts.
Revised Contracts Total	\$6,500,000	7 years		

ITEM: 13-AE (Continued)

BPW – 10/21/15

ATTACHMENT I				
	Amount	Term	BPW/DCAR Date	Reason
BCS 2009-03 D				
Original Contract	\$4,000,000	07/28/2010 – 07/01/2015	Initial contract approval 07/28/2010 BPW; Item 4-AE	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 1	+\$1,500,000	07/01/2015 – 07/01/2017	08/21/2013 BPW, Item No. 22-AE-MOD	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 2	+\$1,000,000		10/21/15 BPW, 13-AE-MOD	Additional money to award replacement contracts.
Revised Contracts Total	\$6,500,000	7 years		

ITEM: 13-AE (Continued)

BPW – 10/21/15

ATTACHMENT I				
	Amount	Term	BPW/DCAR Date	Reason
BCS 2009-03 G and H				
Original Contract	\$4,000,000	05/19/2010 – 05/01/2015	Initial contract approval BPW 05/19/2010 BPW; Item 3- AE	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 1	+\$1,500,000	05/01/2015 – 05/01/2017	08/21/2013 BPW, Item No. 22- AE-MOD	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 2	+\$1,000,000		10/21/15 BPW, 13-AE-MOD	Additional money to award replacement contracts.
Revised Contracts Total	\$6,500,000	7 years		

ITEM: 13-AE (Continued)

BPW – 10/21/15

ATTACHMENT I				
	Amount	Term	BPW/DCAR Date	Reason
BCS 2009-03 I				
Original Contract	\$4,000,000	08/11/2010 – 08/01/2015	Initial contract approval 08/11/2010 BPW; Item No. 4-AE	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 1	+\$1,500,000	08/01/2015 – 08/01/2017	08/21/2013 BPW, Item No. 22- AE-MOD	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 2	+\$1,000,000		10/21/15 BPW, 13-AE- MOD	Additional money to award replacement contracts.
Revised Contracts Total	\$6,500,000	7 years		

ITEM: 13-AE (Continued)

BPW – 10/21/15

ATTACHMENT I				
	Amount	Term	BPW/DCAR Date	Reason
BCS 2009-03 J				
Original Contract	\$4,000,000	04/21/2010 – 04/01/2015	Initial contract approval 04/21/2010 BPW; Item No. 6-AE	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 1	+\$1,500,000	04/01/2015 – 04/01/2017	08/21/2013 BPW, Item No. 22- AE-MOD	To provide various engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and structurally deficient bridges and design/engineering support for Local Governments.
Modification No. 2	+\$1,000,000		10/21/15 BPW, 13-AE-MOD	Additional money to award replacement contracts.
Revised Contracts Total	\$6,500,000	7 years		

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BPW – 10/21/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

SERVICE CONTRACT

ITEM: 14-S

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-SV-16-004
Utility Designating & MISS Utility Ticket
Processing at Baltimore/ Washington International
Thurgood Marshall (BWI Marshall) and Martin
State (MTN) Airports
Anne Arundel and Baltimore Counties
ADPICS No.: MAASV16004

CONTRACT DESCRIPTION: This contract provides for specialized underground utility designating and data development services on a variety of tasks in accordance with state and federal guidelines, requirements and standards at BWI Marshall and MTN Airports.

AWARD: One Call Concepts Locating Services, Inc.
Hanover, MD

TERM OF CONTRACT: 11/01/2015 – 10/31/2020

AMOUNT: \$773,900

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

One Call Concepts Locating Services, Inc. \$773,900
Hanover, MD

KCI Technologies, Inc. \$840,566
Sparks, MD

MBE PARTICIPATION: 25%

VSBE PARTICIPATION: .05%

REMARKS: This solicitation was on eMaryland Marketplace and on the MAA Website. Four sets of specifications were sold and two bids were received. eMaryland Marketplace directly notified 210 total prospective bidders including two Small Business Enterprises and one Minority Business Enterprise.

ITEM: 14-S (Continued)

BPW – 10/21/15

The solicitation was sent to the Governor’s Office of Minority Affairs and five minority business associations on August 19, 2015.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J0610003

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-2456-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore 410-859-7792
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BPW- 10/21/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

RENEWAL OPTION: (Service)

ITEM: 15-S-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-SV-12-001
 Comprehensive Advertising & Marketing Services
 at Baltimore/Washington International Thurgood
 Marshall (BWI Marshall) and Martin State (MTN)
 Airports
 Anne Arundel and Baltimore Counties
 ADPICS No.: CO326086

ORIGINAL CONTRACT APPROVED: DOT Agenda 10/19/2011; Item 12-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

RENEWAL OPTION: 12/21/2015 – 12/20/2017

CONTRACTOR: CMGRP d/b/a Weber Shandwick
 Baltimore, MD

AMOUNT: \$2,400,000

ORIGINAL CONTRACT AMOUNT: \$3,600,000

PREVIOUS MODIFICATION: \$700,000

REVISED CONTRACT AMOUNT: \$6,700,000

PERCENTAGE INCREASE: 19.4% (Modification No. 1)
 66.5% (Renewal Option No. 1)
 85.9% (Overall)

TERM OF CONTRACT: 12/21/2011–12/20/2015 (Original Contract)
 02/01/2015–12/20/2015 (Modification No.1)
 12/21/2015–12/20/2017 (Renewal Option No. 1)

ORIGINAL MBE PARTICIPATION: 13% (MBE Compliance 8.92%)

ITEM: 15-S-OPT (Continued)

BPW – 10/21/15

REMARKS: This contract provides advertising, marketing and communication services for BWI Marshall and MTN Airports. The scope of services for this renewal option includes development of comprehensive strategies to insure that target markets are reached effectively in a cost efficient manner and advertising, marketing and communications campaigns have outcomes that are measurable and quantified. The contractor will continue to design and create ad concepts, develop slogans or themes, create specialty items for promotional campaigns, musical jingles and online marketing.

The performance of the consultant, CMGRP d/b/a/ Weber Shandwick, has been excellent. The consultant’s expertise in market and media relations has helped MAA to promote its facilities and airlines to travelers in the Baltimore/Washington Metropolitan area as well as internationally. Weber Shandwick was particularly helpful in supporting the recent launch of new international flights to Iceland on WOW Air, as well as new international flights to Germany on Condor Airlines in previous years.

The Contractor will meet the established MBE Goal by the end of the contract term by minority business participation on tasks to be issued during the renewal period. A project to install a marketing message on the Central Utilities Plant will be completed in the next 2-3 months. There will be direct mail programs used for holiday parking rewards program promotions. A special event planner will be created to manage air service inaugural events. One event was held in September 2015 and others will be held in December 2015 and in 2016 and 2017.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION		

ITEM: 15-S-OPT (Continued)

BPW – 10/21/15

	Amount	ATTACHEMENT 1		Reason
		Term	BPW/DCAR Date	
Original Contract	\$3,600,000	12/21/2011 – 12/20/2015	10/19/2011 Item 12-S	Original contract award
Modification No. 1	\$ 700,000	02/01/2015 – 12/20/2015	01/07/2015 Item 11-S	Increase of contract amount to allow for additional advertising for WOW Air; Condor; and Alaska Airlines.
Renewal Option No. 1	\$2,400,000	12/21/2015 – 12/20/2017	09/16/2015	The addition of renewal option 1 as provided for in original contract
Revised Total	\$ 6,700,000			

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BPW – 10/21/15

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

REAL PROPERTY ACQUISITION

ITEM: 16-RP

MARYLAND TRANSIT ADMINISTRATION Purple Line Light Rail Project

REFERENCE: Temporary Construction Easement Acquisitions

RECOMMENDATION: That the Board of Public Works approve MTA acquiring the following temporary construction easement.

AUTHORITY: Transportation Article, Section 7-204 (d) (1)

PROPERTY: 2013 Grace Church Rd. (± 561 sq. ft.)
Silver Spring, MD, MTA 01448

GRANTOR: Tiemoko Coulibaly and Fatou Gaye-Coulibaly

GRANTEE: State of Maryland, Maryland Transit Administration

CONSIDERATION: \$5,600

APPRAISED VALUE: \$5,600 - Patrick Bowers, fee appraiser (Selected)
\$5,200 - Kathleen Kohler, fee appraiser (Approved)
William T. Caffrey, Review Appraiser

SPECIAL CONDITIONS: None

FUND SOURCE: 80% Federal, 20% Special Funds Budgeted to MTA

REMARKS: The subject property is required for the construction of MTA’s Purple Line Project located in Montgomery County, Maryland. The property is zoned R-60 and the acquisition area containing 561 sq. ft. of temporary construction easement and landscaping. The property owner has agreed to MTA’s offer in the amount of \$5,600 and has executed the Option Contract.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED DISSAPPROVED DEFERRED WITHDRAWN
 WITH DISCUSSION **WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

October 21, 2015

	Pages
Construction Modification	1 and 2
Architecture & Engineering	3 thru 6
Maintenance	7 thru 14
General Miscellaneous	15 thru 17
Real Property	18 thru 28
Leases	29 thru 35
Capital Grants and Loans	36 and 53

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 1-C-MOD

MILITARY DEPARTMENT

Dundalk Readiness Center
Baltimore, Maryland
(Baltimore County)

CONTRACT NO. AND TITLE

Project No. M-591-120-004
Design and Construction of Alterations and
Addition to the Readiness Center
ADPICS NO.: COG48626

ORIGINAL CONTRACT APPROVED

Item 3-C; BPW September 19, 2012

CONTRACTOR

Whiting-Turner Contracting Company
Towson, Maryland

CONTRACT DESCRIPTION

Design/Build project to renovate and add to the above existing facility. The total area of the new building will be 65,930 gross square feet (GSF).

Contract approval requested for a

MODIFICATION DESCRIPTION

and materials to provide temporary heat to the building during the winter of 2015.

This Change Order covers the cost of all labor

TERM OF ORIGINAL CONTRACT

730 Calendar Days

TERM OF MODIFICATION

0 Calendar Days

AMOUNT OF ORIGINAL CONTRACT

\$14,292,084.00

AMOUNT OF MODIFICATION

\$ 109,412.76

PRIOR MODIFICATIONS/OPTIONS

\$ 1,349,346.09

REVISED TOTAL CONTRACT AMOUNT

\$15,750,842.85

PERCENT +/- (THIS MODIFICATION)

0.77%

OVERALL PERCENT +/-

10.21%

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bids

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT**ITEM** 2-AE**DEPARTMENT OF PLANNING**

St. Leonard, Maryland

CONTRACT NO. & TITLE

Project No. HT-021-090-001
Patterson Center Renovations,
Jefferson-Patterson Park & Museum
10515 Mackall Road
St. Leonard, .MD 20685
ADPICS No. 001B6400201

DESCRIPTION

Approval requested to provide the design of renovations/restoration services to the Jefferson-Patterson Mansion on the grounds of the Jeff-Patt Park & Museum in Calvert County. The Park with its Mansion was left to the State of Maryland by the Pattersons with the intent that the Mansion remain as a memento of rural family living from the 1930's through the 1960's. The award of this design contract will result in a set of bidding construction documents, which will allow a contractor to restore the Mansion to its former historic glory with the installation of new mechanical, electrical and heating/cooling systems.

PROCUREMENT METHOD

Maryland Architectural and Engineering Services Act

BIDS OR PROPOSALS

John Milner Associates – Arlington, VA
Quinn Evans Architects – Washington DC
GWWO, Inc. - Baltimore, MD

Qualification and Technical Scores

177/88
172/86
171/86

AWARD

John Milner Associates/a division of MTF A, PLLC - Arlington, VA

AMOUNT

\$690,763.00

TERM

12 Months

MBE PARTICIPATION

25%

PERFORMANCE BOND

N/A

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE (cont.)

REMARKS

This solicitation was advertised on eMaryland Marketplace on February 5, 2015. Twenty firms submitted Letters of Interest and four submitted technical proposals. Of the four technical proposals received three achieved the minimum qualifying score of 85%. It was determined that a Second Phase Review Panel evaluation was required. At the meeting of August 20, 2015, the General Professional Services Selection Board (GPSSB) approved the Qualification Committee’s recommendation of the ranking of the firms and authorized negotiations with the top ranked firm of John Milner Associates a division of MTF.

At the September 17, 2015 meeting of the GPSSB, the chairman of the Negotiation Committee certified that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee; that the price proposal was based upon the scope of services outlined in the project program and DGS procedures for providing design services; and that the negotiated price proposal was fair, competitive, and reasonable.

The negotiated price proposal and the scope of services represented by the price proposal were reviewed by the General Board and approved as required by Title 13-308 of the *State Finance and Procurement Article, Annotate Code of Maryland*. Approval is requested for all six phases.

Although we are requesting the contract for all phases be approved, funding is only available for the first three phases \$483,360. When additional capital funds are made available DGS will return to the Board for further funding approvals.

FUND SOURCE

MCCBL 2008 Item 016 \$150,000
MCCBL 2014 Item 018 \$333,360

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICES - OPTION

ITEM 3-AE-OPT

DEPARTMENT OF GENERAL SERVICES Statewide

CONTRACT NO. AND TITLE Project No. DGS-12-200-IQC
Professional Services Agreement
to Provide Construction, Inspection, and
Testing Services (CITS) for Multiple
Construction Projects with Fees Less than
\$200,000

ORIGINAL DESCRIPTION Approval is requested for an Indefinite
Quantity Contract to provide construction, inspection, and testing services (CITS) to DGS on an
as needed basis. The proposed agreement will be effective for two (2) years with 1 two-year
renewal option. Individual projects awarded under this agreement may not exceed \$200,000.00.
However, the selected firms may be awarded more than one project. The aggregate fee for the
total of projects awarded to any firm may not exceed \$500,000.00

OPTION DESCRIPTION The State is exercising the sole renewal
option on the Indefinite Quantity Contract to provide Construction, Inspection, and Testing
Services (CITS) on an as-needed basis for a period of 2 years, in accordance with the original
terms, conditions and limits as stated in the original contract.

ORIGINAL CONTRACT APPROVED BPW 11/6/13 Item 3-AE

ORIGINAL PROCUREMENT METHOD Maryland Architectural and
Engineering Services Act

<u>ORIGINAL AMOUNT</u>	<u>Project Limit</u>	<u>Contract Limit</u>
Alpha Corporation – Baltimore, MD	\$200,000	\$500,000
KCI Technologies - Sparks, MD	\$200,000	\$500,000

TERM OF ORIGINAL CONTRACT 11/15/13 – 11/14/15

ORIGINAL CONTRACT AMOUNT \$500,000 Contract Limit per Firm

OPTION TERM 11/15/15-11/14/17

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICES**ITEM** 3-AE-OPT (cont.)**OPTION AMOUNT** \$500,000 per firm (2 firms = \$1,000,000 each)**REVISED CONTRACT AMOUNT** \$2,000,000 Total Contract Limit**FUND SOURCE** Various Accounts

REMARKS A contractual agreement of this nature is necessary to enable the State to fulfill its ongoing construction and renovation responsibility in a cost effective and timely manner.

	<u>TAX COMPLIANCE NO#</u>	<u>ADPICS #</u>
Alpha Corporation – Baltimore, MD	15-2389-1111	001B6400198
KCI Technologies - Sparks, MD	15-2390-1110	001B6400199
<u>RESIDENT BUSINESS</u>	Yes to both	

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES

Maryland Correctional Training Center
Hagerstown, MD

CONTRACT NO. AND TITLE

Project No. KA-611-130-001
Remove and Replace Kitchen Flooring
ADPICS No: 001B6400192

DESCRIPTION:

The Contractor shall provide all labor, equipment, material, tools, insurance, etc. necessary to remove the existing kitchen floor tile, repair and prepare the substrate, pour a new slab, and install an epoxy coating on the new concrete floor. The project is located at the Maryland Correctional Training Center in Washington County.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

AMOUNT

Callas Contractors, Inc.
Hagerstown, MD
Tito Contractors, Inc.
Washington, DC

\$665,875.00
\$991,375.00

AWARD

Callas Contractors, Inc.
Hagerstown, MD

AMOUNT

\$665,875.00

TERM

180 days

MBE PARTICIPATION

10% (No Split Goals)

VSBE PARTICIPATION

2%

BID BOND

Yes

PERFORMANCE BOND

Yes

PAYMENT BOND

Yes

HIRING AGREEMENT

N/A

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M (cont.)

REMARKS

A notice of availability of an Invitation to Bid (ITB) was posted on the DGS website, and *eMaryland Marketplace.com*. Seven hundred seventy-four firms were notified of this solicitation on *eMaryland Marketplace.com*. Two bids were received. The engineer's estimate is \$737,956.00. Sufficient funds are available to proceed with the award. There is a 10% MBE; no split goal for this project. There is a 2% VSBE goal for this project. Callas Contractors, Inc. has achieved the MBE goal of 10%. Callas Contractors, Inc. has achieved the VSBE goal 2%.

The recommended contractor Callas Contractors, Inc. has been found responsive and responsible and has confirmed its bid.

FUND SOURCE

MCCBL 2013 Item 010

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

15-2181-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 5-M**DEPARTMENT OF NATURAL RESOURCES** Berlin, Maryland**CONTRACT NO. AND TITLE**

Project No. P-054-130-110
ADPICS No.001B6400184
Renovation of Shower Buildings 6 - 9
Assateague State Park Worcester County

DESCRIPTION

The project consists of the interior and exterior renovations of bathhouses 6 – 9. The exterior work consists of adding ADA accessible ramps to each bathhouse entrance, new stair to the utility chase and exterior showers. The interior work consists of removing and replacing all plumbing fixtures and accessories; replacing existing lighting, replacing existing doors and replacing the existing finishes.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

	<u>AMOUNT</u>
Hunter Allied of Maryland, Berlin, MD	\$2,220,928.00
Delmarva Veteran Builders LLC, Salisbury, MD	\$2,537,899.00
W.M. Schlosser Co., Inc., Hyattsville, MD	\$2,933,000.00
Harper & Sons, Inc., Easton, MD	\$3,193,500.00

AWARD

Hunter Allied of Maryland

AMOUNT

\$2,220,928.00

TERM

180 Calendar Days

MBE PARTICIPATION

39%

PERFORMANCE BOND

100% of Full Contract Amount

REMARKS

This project was advertised for construction on May 11, 2015. Bids were received on June 18, 2015 with three bidders responding. All of the bidders are residents of the State of Maryland. The MBE goal of 30% was exceeded by Hunter Allied of Maryland, with a total MBE Goal of 39%, and approved by MBE Office memo dated August 18, 2015.

FUND SOURCE

FY 2015, POS Item 007 - \$1,417,000.00
MCCBL 2015, Item 108 - \$ 803,928.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

ITEM 7-M-MOD

DEPARTMENT OF JUVENILE SERVICES

Charles H. Hickey School
Baltimore, Maryland

ORIGINAL CONTRACT NO. AND TITLE

Project No.: DT-000-144-003
ADPICS No COG48625
Epoxy Flooring

ORIGINAL CONTRACT APPROVED

DPRB 08/26/2014; Item 34-M-011

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bids

ORIGINAL DESCRIPTION

Contractor providing all labor, equipment, tools, materials, supplies, insurance, etc., necessary to install monolithic flooring systems in housing units 1, 2, and 3 at the Department of Juvenile Services (DJS), Charles H. Hickey Jr. School.

The project consists of the

MODIFICATION DESCRIPTION

for the following: Wall preparation-grind walls and install epoxy wall system in Unit #2 and wall preparation-grind walls and install epoxy wall system in Unit #3. Additionally, this modification brings the contract amount over the DGS delegated authority, so we are coming to the Board for its approval.

This Change Order covers the cost

CONTRACTOR

Cole Diamond Flooring, Inc.

MODIFICATION AMOUNT

\$ 23,900.00

ORIGINAL CONTRACT AMOUNT

\$163,316.00

PRIOR MODIFICATIONS

\$ 14,612.00

REVISED CONTRACT AMOUNT

\$201,828.00

PERCENTAGE INCREASE/DECREASE

23.58% (combined)

FUND SOURCE

V00 H0103 412F 0812
Using Agency

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 10-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land Preservation
Foundation (MALPF)
Agricultural Land Preservation Easements
(Various Properties)

REFERENCE

Approval is requested for the Maryland
Agricultural Land Preservation Foundation, Department of Agriculture, to accept option
contracts for the purchase of agricultural preservation easements on the properties listed below.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or
subdivide the land for industrial, commercial or residential use. Land shall be preserved solely
for agricultural use in accordance with provisions of the Agricultural Article. No commercial
signs or bill boards are permitted, and there shall be no dumping on land except as is necessary
to normal farming operations. Grantor shall manage the property in accordance with sound
agricultural practices. Grantee shall have the right to enter land for inspection. No public rights
are granted. The term of these easements shall be in perpetuity pursuant to Agriculture Article
Section 2-514.1.

- A) As to items 1 through 11, pursuant and subject to the provisions of Agriculture Article
Section 2-513, Grantor has elected to reserve the right to apply for release of a lot to convey to
himself or his children for the purpose of constructing a dwelling for personal use as follows:
one lot of one acre or less if the subject property is at least 20 acres, but less than 70 acre;; two
lots of one acre or less if the subject property is at least 70 acres, but less than 120 acres; or three
lots of one acre or less if the subject property is 120 acres or more.
- B) As to items 12 through 21, pursuant and subject to the provisions of Agriculture Article
Section 2-513, Grantor has elected to reserve to himself, and his assigns, the right to apply for
release of one unrestricted lot that may be conveyed to himself or others.
- C) As to items 22 through 29, the Grantor is waiving the right to request any additional lots.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP (cont.)

<u>Grantor</u>	<u>Property</u>	<u>Price</u>		
<u>FAMILY LOTS</u>				
<u>Allegany County</u>				
1. R & S Shipley	141.9Ac	\$ 359,295.00		
01-15-01	Less 1 acre	\$ 2,550.00/acre		
	Per dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
b. Belinko (fee)	\$ 479,060.00	\$113,822.23	\$ 365,237.77	
c. Bowers (fee)	\$ 451,000.00	\$113,822.23	\$ 337,177.77	
Review Appraiser: Kelleher				
<u>Baltimore County</u>				
2. Richard Huggins	64.3879Ac	\$ 427,875.00		
03-15-06	Less 1 acre	\$ 6,750.11/acre		
	Per Dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Muller (fee)	\$570,500.00	\$34,317.42	\$ 536,182.58	
b. Benfield (fee)	\$602,185.00	\$34,317.42	\$ 567,867.58	
Review Appraiser: Kelleher				
<u>Frederick County</u>				
3. JM & ME Crum	135Ac	\$ 603,000.00		
10-15-03	Less 1 acre	\$ 4,500.00/acre		
	Per dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$ 804,000.00	\$147,366.39	\$ 656,633.61	
b. Pugh (fee)	\$ 900,000.00	\$147,366.39	\$ 752,633.61	
Review Appraiser: Beach				
4. J & S Kahler	79.3Ac	\$ 316,466.20		
10-15-07	Less 1 acre	\$ 4,094.00/acre		
	Per Dwelling			
	(2 Dwellings)			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$ 456,070.00	\$70,781.99	\$ 385,288.01	
b. Pugh (fee)	\$ 410,000.00	\$70,781.99	\$ 339,218.01	
Review Appraiser: Beach				

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP (cont.)

5. Tyler Nowell	116.8795Ac	\$ 428,754.15	
10-15-10	Less 1 acre	\$ 3,700.00/acre	
	Per Dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$ 683,689.00	\$108,164.99	\$ 575,524.01
b. Pugh (fee)	\$ 600,000.00	\$108,164.99	\$ 491,835.01
Review Appraiser: Beach			

Garrett County

6. C & P Gosnell	50Ac	\$ 89,176.00	
11-15-01		\$ 1,783.52/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
b. Peters (fee)	\$ 150,000.00	\$60,824.00	\$ 89,176.00
c. Randall (fee)	\$ 150,000.00	\$60,824.00	\$ 89,176.00
Review Appraiser: Kelleher			

7. D & D Gano	131.21Ac	\$ 322,275.00	
11-15-02	Less 1 acre	\$ 2,475.04/acre	
	Per Dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
b. Peters (fee)	\$ 429,700.00	\$90,873.08	\$ 338,826.92
c. Randall (fee)	\$ 391,000.00	\$90,873.08	\$ 300,126.92
Review Appraiser: Kelleher			

Harford County

8. Stephen Pieper	100Ac	\$ 644,700.00	
12-15-01	Less 1 acre	\$ 6,578.57/acre	
	Per dwelling		
	(2 Dwellings)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$ 921,000.00	\$107,701.79	\$ 813,298.21
b. Benfield (fee)	\$ 970,200.00	\$107,701.79	\$ 862,498.21
Review Appraiser: Kelleher			

Queen Anne's County

9. Hambleton Creek Farms	244.96Ac	\$ 951,444.00	
17-15-06	Less 1 acre	\$ 3,900.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cadell (fee)	\$ 1,880,000.00	\$275,205.55	\$1,604,794.45
b. Derby (fee)	\$ 1,270,000.00	\$275,205.55	\$ 994,794.45
Review Appraiser: Andrews			

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP (cont.)**Washington County**

10. Samuel Winters	178.3Ac		\$ 727,500.00	
21-15-08	Less 1 acre		\$ 4,126.49/acre	
	Per dwelling			
	(2 Dwellings)			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Beach (staff)	\$ 970,000.00	\$202,351.32	\$ 767,648.68	
a. Bowers(fee)	\$ 1,234,000.00	\$202,351.32	\$1,031,648.68	
b. Cline (fee)	\$ 920,000.00	\$202,351.32	\$ 717,648.68	

Review Appraiser: Beach

Wicomico County

11. Log Cabin Rd Properties	123.33Ac		\$ 596,250.00	
22-15-01	Less 1 acre		\$ 4,874.11/acre	
	Per dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Lefort (fee)	\$ 795,000.00	\$153,101.71	\$ 641,898.29	
b. Peters (fee)	\$ 672,900.00	\$153,101.71	\$ 519,798.29	

Review Appraiser: Andrews

UNRESTRICTED LOTS**Baltimore County**

12. LK Ensor Trust	196.959 Ac		\$ 1,470,000.00	
03-15-04	Less 1 acre		\$ 7,501.57/acre	
	Per dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Muller (fee)	\$1,960,000.00	\$151,952.82	\$1,808,047.18	
b. Benfield (fee)	\$1,959,590.00	\$151,952.82	\$1,807,637.18	

Review Appraiser: Kelleher

Carroll County

13. Lippy Brothers	69.227 Ac		\$ 319,828.04	
06-15-01			\$ 4,619.99/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Benfield (fee)	\$ 456,898.00	\$63,182.01	\$ 393,715.99	
b. Muller (fee)	\$ 595,000.00	\$63,182.01	\$ 531,817.99	

Review Appraiser: Kelleher

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP (cont.)**Dorchester County**

14. Jason Scott	181 Ac	\$ 629,169.00*		
09-15-03		\$ 3,476.07/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cadell (fee)	\$ 960,000.00	\$320,128.84	\$ 639,871.16	
b. Cline (fee)	\$ 905,000.00	\$320,128.84	\$ 584,871.16	

Review Appraiser: Andrews

Frederick County

15. D & M Garver	136Ac	\$ 680,535.00		
10-15-04	Less 1 acre	\$ 5,041.00/acre		
	Per dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$ 985,500.00	\$121,372.68	\$ 864,127.32	
b. Pugh (fee)	\$ 850,000.00	\$121,372.68	\$ 728,627.32	

Review Appraiser: Beach

16. Kent Hevner, et al	103.52Ac	\$ 456,840.00		
10-15-06	Less 1 acre	\$ 4,500.00/acre		
	Per dwelling			
	(2 Dwellings)			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$ 629,424.00	\$93,063.33	\$ 536,360.67	
b. Pugh (fee)	\$ 555,000.00	\$93,063.33	\$ 461,936.67	

Review Appraiser: Beach

Kent County

17. Lewis McDonald, et al.	220.761Ac	\$ 717,473.25		
14-15-07		\$ 3,250.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Lefort (fee)	\$1,545,000.00	\$335,511.20	\$1,209,488.80	
b. Derby (fee)	\$1,435,000.00	\$335,511.20	\$1,099,488.80	

Review Appraiser: Andrew

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP (cont.)**St. Mary's County**

18. W & W Lyon	55.62Ac	\$ 234,000.00	
18-15-06	Less 1 acre	\$ 4,284.15/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. E. Andrews (staff)	\$ 312,000.00	\$42,256.14	\$ 269,743.86
b. Cline (fee)	\$ 250,000.00	\$42,256.14	\$ 207,743.86
c. Peters (fee)	\$ 409,700.00	\$43,356.14	\$ 366,343.86
Review Appraiser: E. Andrews			

19. N & D Abell	84.3618Ac	\$ 200,250.00	
18-15-08	Less 1 acre	\$ 2,402.18/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. E. Andrews (staff)	\$ 267,000.00	\$53,492.58	\$ 213,507.42
b. Cline (fee)	\$ 250,000.00	\$53,492.58	\$ 196,507.42
c. Peters (fee)	\$ 525,200.00	\$53,492.58	\$ 471,707.42
Review Appraiser: E. Andrews			

Talbot County

20. C & P Councill	230Ac	\$ 879,169.00*	
20-15-01		\$ 3,822.47/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Peters (fee)	\$ 1,403,000.00	\$310,600.92	\$1,092,399.08
b. Cline (fee)	\$ 1,150,000.00	\$310,600.92	\$ 839,399.08
Review Appraiser: Andrews			

Worcester County

21. Shirley Pilchard	180.42Ac	\$ 358,840.00	
23-15-02	Less 1 acre	\$ 2,000.00/acre	
	Per Dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Lefort(fee)	\$ 754,000.00	\$147,286.67	\$ 606,713.33
b. Cline (fee)	\$ 720,000.00	\$147,286.67	\$ 572,713.33
Review Appraiser: Andrews			

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP (Cont.)**LOT WAIVER****Baltimore County**

22. P. DeVoe & C. Moore	48.209Ac	\$ 354,000.00		
03-15-03		\$ 7,343.03/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Muller (fee)	\$ 472,000.00	\$35,667.62	\$ 436,332.38	
b. Benfield (fee)	\$ 530,299.00	\$35,667.62	\$ 494,631.38	

Review Appraiser: Kelleher

23. Robert Morris	9.0Ac	\$ 67,500.00		
03-15-08		\$ 7,500.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
b. Muller (fee)	\$ 90,000.00	\$7,201.73	\$ 82,798.27	
c. Benfield(fee)	\$ 99,000.00	\$7,201.73	\$ 91,798.27	

Review Appraiser: Kelleher

24. H & J Pitts	66 Ac	\$ 390,000.00		
03-15-10	Less 1 acre	\$ 6,000.00/acre		
	Per Dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Muller (fee)	\$ 650,000.00	\$41,244.20	\$ 608,755.80	
b. Benfield (fee)	\$ 617,000.00	\$41,244.20	\$ 575,755.80	

Review Appraiser: Kelleher

Caroline County

25. James Fuchs	332.5Ac	\$ 707,399.00*		
05-15-08		\$ 2,127.52/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. McCain (fee)	\$1,596,000.00	\$436,509.61	\$1,159,490.39	
b. Cline (fee)	\$1,500,000.00	\$436,509.61	\$1,063,490.39	

Review Appraiser: Andrews

Cecil County

26. P & D Maccari	46.238Ac	\$ 275,250.00		
07-15-05	Less 1 acre	\$ 6,084.49/acre		
	Per Dwelling			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Page (fee)	\$ 367,000.00	\$45,601.60	\$ 321,398.40	
b. Muller (fee)	\$ 353,000.00	\$45,601.60	\$ 307,398.40	

Review Appraiser: Kelleher

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP (Cont.)**Frederick County**

27. C Brault & D Sachs	121.41Ac		\$ 534,359.75
10-15-02	Less 1 acre		\$ 4,475.00/acre
	Per dwelling		
	(2 Dwellings)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$ 752,283.00	\$113,483.75	\$ 638,799.25
b. Pugh (fee)	\$ 710,000.00	\$113,483.75	\$ 596,516.25
Review Appraiser: Beach			

28. Lowell Parker et al.	150.21Ac		\$ 722,523.75
10-15-11	Less 1 acre		\$ 4,875.00/acre
	Per dwelling		
	(2 Dwellings)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$ 1,022,649.00	\$154,682.43	\$ 867,966.57
b. Pugh (fee)	\$ 845,000.00	\$154,682.43	\$ 690,317.57
Review Appraiser: Beach			

Harford County

29. G & V Houzouris	56.82Ac		\$ 497,175.00
12-15-05			\$ 8,750.00/acre
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Benfield (fee)	\$ 710,250.00	\$47,968.02	\$ 662,281.98
b. Muller (fee)	\$ 710,000.00	\$47,968.02	\$ 662,031.98
Review Appraiser: Kelleher			

FUND SOURCES

State Bond 615/14108	\$12,027,202.30
L00A11.11/10460	\$ 2,933,844.84
Total:	\$14,961,047.14

TOTAL ACRES (TA) 3653.5232**TA LESS DWELLINGS** 3627.5232**AVERAGE PRICE PER ACRE** \$4124.31

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 10-RP (cont.)

REMARKS

1. The Department of Agriculture recommends acceptance of these contracts.

2. The Department of General Services has reviewed the appraisals and has recommended that each appraisal “a.” listed above be the fair market value of the land on which the easement is to be acquired.

3. Pursuant to Agriculture Article 2-511(e), the purchase price of each easement may not exceed 75% of the fair market value, or the owner’s asking price, whichever is less.

4. Items marked with an * are “insufficient funds offers”. The Option Contracts for the insufficient offers specify that if additional funds become available during the due diligence period, the offer will increase to 75% of the fair market value, or the asking price, whichever is less. Any increase in purchase price will be subject to Board of Public Works approval.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 11-RP

**DEPARTMENT OF HEALTH & MENTAL
HYGIENE**
DEPARTMENT OF GENERAL SERVICES

Warfield Complex
Springfield Hospital Center
Sykesville, MD (Carroll County)
File #00-8553

REFERENCE

Approval is requested for revisions to a Second Amendment to Disposition and Development Agreement for the Warfield Complex. Reference is made to item 8-RP (Revised) approved by the BPW at its meeting held on 11/12/2014, wherein approval was given for a Second Amendment to Disposition and Development Agreement between the Departments of Health and Mental Hygiene and General Services and the Town of Sykesville. A revision is needed to delete Special Condition 3, and replace it with the following language, “The State’s obligation to provide any water and sewer service shall terminate at such time as the Town transfers all or a portion of the Warfield Complex to a purchaser, or at such time as the ownership of the water and sewer infrastructure is transferred to the County, whichever shall first occur.” Additional revisions are needed to remove the items listed as Special Conditions 4, 5 and 6, which required the transfer of the ownership of the water tower and appurtenant equipment back to the State of Maryland, requested approval for a revenue sharing agreement for future cell antennae and equipment on the water tower and required the State to demolish or abandon the tower. The State has determined it no longer has a need for the water tower, and the revised Second Amendment has removed all references to it, including any revenue-sharing agreement or requirement for the State to demolish the structure. All other terms of the Second Amendment shall remain in force.

Additional reference is made to item 17-RP approved by the BPW at its meeting held on 12/13/2000, wherein approval was given for the transfer of the Warfield Complex to the Town of Sykesville subject to the terms of a Disposition and Development Agreement (DDA). Reference is also made to item 16-RP approved by the BPW at its meeting held on 9/21/2005, wherein approval was given for an Amendment to Disposition and Development Agreement for the purpose of deleting the reverter of title clauses from the original deed and confirmatory deed, and amending the DDA. The Warfield site was transferred to the Town for economic development purposes in July 2001. Title and transfer documents are subject to legal review.

PROPERTY

96 acres, including 12 buildings

OWNERSHIP

Town of Sykesville, a Municipal Corporation

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE**ITEM** 12-LL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
(Planning and Capital Finance)

Catonsville
Baltimore County

Tenant The Free State Theatre Organ Society, Inc.
4504 Maple Avenue
Halethorpe, Maryland 21227

Property Location Spring Grove Hospital Center
55 Wade Avenue, Stone Cottage E, 1st, 2nd, and 3rd Floors
Catonsville, Maryland 21228

Space Type Cottage**Lease Type** New**Duration** 1 Year**Effective:** November 1, 2015**Annual Rent** \$1.00**Utilities Responsibility** Tenant**Custodial Responsibility** Tenant

Previous Board Actions 10/16/1991 – Item 5-L; 09/24/1997 Item 23-L; 05/02/2001 – Item 9-L
07/20/2005 – Item 11-L; 02/09/2011 – Item 10-LL

Special Conditions

1. Tenant shall occupy and use the Premises only for the storage and repair of theatre organs. In addition to the aforementioned, the tenant shall install a large theatre organ in Rice Auditorium to provide concerts for the patients at Spring Grove Hospital Center and the community.
2. The lease does not convey to Tenant any interest in or to any mineral rights.
3. Landlord's fee simple interest in the Premises may not be encumbered or subordinated by operation of this Lease or by any action taken by the Tenant.
4. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
5. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
6. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 12-LL (cont.)

- 7. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
- 8. The lease contains five (5) option renewal terms for one (1) year each.
- 9. The Landlord has the right to terminate this lease for convenience.

Remarks

- 1. Tenant has occupied the space since 1991, bringing organ music concerts to the Hospital and surrounding Baltimore Area Communities.
- 2. A State Clearinghouse review was not necessary; the use of the property has not changed.
- 3. The Department of General Services, in conjunction with the Department of Health and Mental Hygiene, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE**ITEM** 13-LL**CANAL PLACE PRESERVATION & DEVELOPMENT AUTHORITY****County** Allegany
Cumberland**Tenant** Thrive Wellness
630 Washington Street,
Cumberland, MD 21502**Property Location** Western Maryland Railway Station
13 Canal Street, Second Floor, Room 207
Cumberland, MD 21502

<u>Space Type</u>	Office Space (176 sq ft)	<u>Lease Type</u>	New
<u>Duration</u>	1 Year	<u>Effective</u>	November 1, 2015
<u>Annual Rent</u>	\$2,112.00		

Utilities Responsibility Included in Rent**Custodial Responsibility** Tenant to maintain/clean the space**Previous Board Actions** Item 11-LL Revised approved on 6/23/15**Background**

Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. The current lease with Thrive Wellness is for massage therapy services, and has been approved by the CPPDA Board. Thrive Wellness is owned by Elizabeth A. Owens, who is a licensed massage therapist with the State of Maryland. Ms. Owens will offer medical and therapeutic massage services at the Western Maryland Railway Station.

Special Conditions

1. Tenant shall occupy and use the premises for massage therapy services.
2. The premises are leased in "as is" condition.
3. The lease shall include one parking space, identified as space # 17.
4. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 13-LL (cont.)

- 5. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
- 6. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
- 7. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.

Remarks

- 1. A State Clearinghouse review was not necessary, as the use of the property has not changed.
- 2. The Department of General Services, in conjunction with the Canal Place Preservation & Development Authority, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 14-LT

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

(Parole and Probation)

Frederick
Frederick County

Landlord City of Frederick
101 N. Court Street
Frederick, Maryland 21701

Property Location West Patrick Street Garage
138 West Patrick Street
Frederick, Maryland 21701

<u>Space Type</u>	Garage Parking	<u>Lease Type</u> New	<u>Number of Spaces</u> 16
<u>Duration</u>	2 Years	<u>Effective</u> January 1, 2016	
<u>Annual Rent</u>	\$18,624	<u>Rate/Space/Month</u> \$97	
		<u>Prev./Rate/Space/Mo</u> \$97	

Utilities Responsibility Landlord
Custodial Responsibility Landlord
Previous Board Action(s) 11/20/13 – Item No. 10-LT; 12/21/11 – Item No. 10-LT; 12/16/09
- Item No. 9-LT; 07/11/07 – Item No. 23-LT

Fund Source 100% General PCA RC110 AOBJ 7050

- Remarks**
1. These spaces are used by employees of the Division of Parole and Probation, Criminal Supervision staff
 2. The rental rate listed above is established by the City of Frederick.
 3. The number of spaces is below the 1:2 ratio established for this area.
 4. The lease contains a termination for convenience clause.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 15-LT-OPT

COLLEGE SAVINGS PLANS OF MARYLAND (CSPM)

Baltimore City

Landlord East Lombard Street Parking Associates, LLC
c/o Greenwald & Co., Inc.
250 West Pratt Street, Suite 850
Baltimore, Maryland 21201

Property Location 200 East Lombard Street
Baltimore, Maryland 21202

<u>Space Type</u>	Garage Parking	<u>Lease Type</u>	Renewal	<u>Number of Spaces</u>	5
<u>Duration</u>	2 Years	<u>Effective</u>	November 1, 2015		
<u>Annual Rent</u>	\$9,000	<u>Rate/Space/Month</u>	\$150		
		<u>Prev.Rate/Sp./Mo.</u>	\$125		

<u>Utilities Responsibility</u>	Landlord
<u>Custodial Responsibility</u>	Landlord
<u>Previous Board Actions</u>	10/16/2013 – Item 6-LT-OPT; 07/06/2011 – Item 19-LT

Fund Source General 100% PCA 10041 AOBJ 0705

Remarks

1. The parking spaces are used by CSPM employees.
2. The number of spaces comply with the 1:3 ratio established for this area.
3. The lease contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 16-LT-OPT

DEPARTMENT OF LABOR, LICENSING & REGULATION Talbot County

Landlord/Owner Eastern Shore Retirement
702 Idlewild Avenue
Easton, MD 21601

Property Location 301 Bay St.
Easton, MD 21601

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal
<u>Duration</u>	10 years	<u>Effective</u>	November 1, 2015
<u>Annual Rent</u>	\$64,380.00 (avg.)	<u>Square Feet</u>	4,640
		<u>Sq. Ft. Rate</u>	\$13.88 (avg.)
		<u>Prev. Sq. Ft. Rate</u>	\$13.90

<u>Utilities Responsibility</u>	Tenant
<u>Custodial Responsibility</u>	Landlord
<u>Previous Board Action(s)</u>	6/9/10 – 15-LT-OPT; 7/21/2004 – 22-L; 7/30/2003 – 15-L; 8/5/1998 – 54-L; 12/16/1992 – 17-L

Fund Source PCA E9999 OBJ 1301 34550 100% Federal

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes and cleaning.
2. The lease incorporates 23 use in common parking spaces.

Remarks

1. This space has been used since June 21, 1993 as a client contact office for the Department of Labor, Licensing and Regulation (DLLR) Employment and Training (E&T).
2. This office conducts job service, unemployment insurance service, career development and work search activities for citizens of Talbot County.
3. The lease contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED
 DISAPPROVED
 DEFERRED
 WITHDRAWN
 WITH DISCUSSION
WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL (cont.)

(3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL (cont.)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

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WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL (cont.)

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL (cont.)

FUND SOURCE DHMH has determined the grantee is required to provide a 35% local share of the eligible project cost as follows:

\$209,375.00	Total Project Cost
\$209,375.00	Eligible Project Cost
\$136,094.00 (65%)	MCCBL 2014 (CHFF) DHMH #09810-01
\$ 73,281.00 (35%)	Way Station, Inc. cash reserves

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL (cont.)

BACKGROUND This house will be used to provide housing for individuals with mental illness.

FUND SOURCE DHMH has determined the grantee is required to provide a 35% local share of the eligible project cost as follows:

\$210,875.00		Total Project Cost
\$210,875.00		Eligible Project Cost
\$137,069.00	(65%)	MCCBL 2014 (CHFF) DHMH #09810-02
\$ 73,806.00	(35%)	Way Station, Inc. cash reserves

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION