

BOARD OF PUBLIC WORKS
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APRIL 27, 2016

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

*Contact: Norman Astle 410-841-5834
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**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program***

Recommendation: That the Board of Public Works approves funding 56 individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$699,850

Agreement #	Recipient	County	Amount \$
AT-2016-2930	Richard L. Sisler	Garrett	1,300
AT-2016-2977	Jeffrey A. Colen	Kent	600
AT-2016-2978	Jeffrey A. Colen	Kent	1,600
AT-2016-2997-R	Tottingham Farms, LLC	Queen Anne's	1,700
AT-2016-2998	Hilda F. Morris	Queen Anne's	23,200
AT-2016-3009	Walter F. Russell, Jr	St. Mary's	6,600
AT-2016-3017	Andrew Kamyszek	Harford	9,400
AT-2016-3024	P. Thomas Mason	Kent	800
AT-2016-3025	P. Thomas Mason	Kent	2,500
AT-2016-3026	P. Thomas Mason	Kent	1,800
AT-2016-3027	P. Thomas Mason	Kent	1,800
AT-2016-3028	P. Thomas Mason	Kent	1,400
AT-2016-3029	P. Thomas Mason	Kent	1,500
AT-2016-3030	P. Thomas Mason	Kent	1,800
AT-2016-3051	Jesse L. Shipe	Allegany	700
AT-2016-3052	Jesse L. Shipe	Allegany	1,100
CH-2016-3014	Lawrence E. Albright	Talbot	17,800
CR-2016-3013	Thomas W. Bramble	Queen Anne's	5,900
CR-2016-3035	Higgs Brothers	Queen Anne's	1,000
CR-2016-3036	Higgs Brothers	Queen Anne's	900
CR-2016-3043	Higgs Brothers	Queen Anne's	2,200
CR-2016-3080	Aaron W. Dennis	Caroline	23,900
CR-2016-3081-B	Aaron W. Dennis	Caroline	5,700
MP-2016-2866	Lauren C. Greenberger	Montgomery	3,100
MP-2016-2867	Lauren C. Greenberger	Montgomery	1,400
MP-2016-2994	Lauren C. Greenberger	Montgomery	19,300
MP-2016-3016	Carl Keller	Frederick	22,500
MP-2016-3031	Broadview Farms, Inc.	Carroll	26,500
MP-2016-3032	Broadview Farms, Inc.	Carroll	31,900
MP-2016-3033	Broadview Farms, Inc.	Carroll	6,100

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1. DEPARTMENT OF AGRICULTURE (cont'd)
Maryland Agricultural Cost-Share Program

Agreement #	Recipient	County	Amount \$
NW-2016-2999-B	Calloway Brothers Farm	Wicomico	8,750
PA-2016-2868	E. Joan Tice	Anne Arundel	4,400
PA-2016-2981	Kathy D. Bowen	Calvert	20,100
PR-2016-2735-B	Tonya L. Timmons	Worcester	35,000
PR-2016-3011	M. Wayne Lambertson	Worcester	63,700
PR-2016-3012-B	M. Wayne Lambertson	Worcester	35,000
PR-2016-3046	Tony Pham	Wicomico	21,900
PR-2016-3047-B	Tony Pham	Wicomico	27,800
PR-2016-3082	Willis E. Redden	Worcester	47,000
PR-2016-3083-B	Willis E. Redden	Worcester	35,000
RS-2016-2865	Tremper Brothers	Carroll	37,100
RS-2016-2991	Gunpowder Game Farm	Baltimore	24,500
RS-2016-2992	Gunpowder Game Farm	Baltimore	17,000
RS-2016-2993	Gunpowder Game Farm	Baltimore	7,700
RS-2016-2996	David Derenick	Howard	5,200
RS-2016-3010	Gunpowder Game Farm	Baltimore	3,600
RS-2016-3034	Jean A. Yeakel	Carroll	2,800
RS-2016-3049	D. Bradley Garst Inc.	Carroll	5,100
RS-2016-3050	D. Bradley Garst Inc.	Carroll	10,500
RS-2016-3094	David P. Thompson	Carroll	2,900
RS-2016-3096	Maryland Agricultural Resource	Baltimore	17,000
SA-2016-3044	Linda H. Leigh	Kent	4,500
UP-2016-2980	Kb Farm Properties, LLC	Washington	2,400
UP-2016-2982	Arthur G. Rhoderick	Washington	5,800
UP-2016-2995	Creekbound Farms, LLC	Washington	2,500
UP-2016-3015	Paul R. Reid, Jr	Washington	26,600

Fund Source: MCCBL of 2015/Item 15185: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing – Water Pollution Control" Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**BOARD OF PUBLIC WORKS
SECRETARY'S
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1. DEPARTMENT OF AGRICULTURE (cont'd)
Maryland Agricultural Cost-Share Program

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

*Contact: Norman Astle 410-841-5834
Norman.astle@maryland.gov*

**2. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program***

Recommendation: That the Board of Public Works approves additional funding of two individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$4,380.49

Agreement #	Recipient	County	Amount
MP-2015-3038	Jeremy J. Wagerman	Carroll	4,071.18
RS-2015-2590	Dr. Kimberly A. Johnston	Carroll	309.31

Fund Source: MCCBL of 2013/Item 13106: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing – Water Pollution Control" Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

*Contact: Gabriel Gnall 410.260.7335
gabriel.gnall@maryland.gov*

**3. BOARD OF PUBLIC WORKS
 *Procurement Agency Activity Report***

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

General Services

December 2015

Authority: COMAR 21.02.01.05.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

*Contact: Bill Morgante 410-260-7791
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**4. BOARD OF PUBLIC WORKS
*Wetlands Licenses
Concurrence Case***

Recommendation: Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

15-0665 DOUG GARDNER – To stabilize an eroding shoreline by removing a stone breakwater and emplacing a new breakwater and clean sand.

Annapolis, Whitehall Creek

Special conditions: Time-of-year restriction.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

REVISED

*Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov*

**5. BOARD OF PUBLIC WORKS
Wetlands Licenses
Expedited License No. 15-0937**

Recommendation: Affirmation is requested of the following expedited wetlands license for a project involving dredging in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board affirm the license as issued. The Department of the Environment concurs with this recommendation.

Expedited License: The Wetlands Administration issued an expedited license to Edward Bauer, Christa Bielawski, Dean Carico, and Renee Thomas on October 20, 2015. The expedited license allowed the four adjoining property owners to install up to 600 linear feet of revetment on their Chesapeake Bay shorelines – shorelines severely eroded in a storm that Fall. On December 10, the Wetlands Administration added adjoining property owner Curtis Tabor as a licensee.

The Wetlands Administration may issue an expedited license when an emergency requires immediate action. In this case, several timber bulkheads failed during the Fall 2015 storm causing extensive damage to the shoreline. The failed bulkhead was replaced with stone armor that absorbs erosion along this shoreline with a 14-mile fetch.

After the expedited license was issued, MDE published notice of the project and solicited public comment. No opposition was expressed during public comment period. MDE then submitted its Report & Recommendation to the Board, affirming the expedited license but recommending that the authorized shoreline repair be increased from 600 linear feet of revetment to 630 linear feet.

Authority:

Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

COMAR 23.02.04.05.C: The Board of Public Works may “affirm or revoke” an expedited license.

ST. MARY’S COUNTY

15-0937 EDWARD BAUER, CHRISTA BIELAWSKI, DEAN CARICO, RENEE THOMAS & CURTIS TABOR – To control shore erosion by emplacing stone armor and stone revetment along the deteriorating shoreline.

Ridge, Chesapeake Bay

Special conditions: None.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

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6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deed of trust on two properties that received loans from the Department of Housing and Community Development's Down Payment and Settlement Expense Loan Program. The deed of trust is a second mortgage; the borrowers are selling their property requesting release of the deed of trust to facilitate a short sale to pay off the first mortgage owed to DHCD. The borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). The borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development Article, §§ 4-301-4-309,
Annotated Code of Maryland

Authority to Release State Finance and Procurement Article, § 10-305,
Security Interest: Annotated Code of Maryland

Shirl Y. Sibley
3510 Maywood Lane
Suitland, Maryland 20746
Prince George's County
Original Loan and Current Balance: \$3,000

Laura Socks and Joshoua Ryan
2432 Guilford Avenue
Baltimore, Maryland 21218
Baltimore City
Original Loan and Current Balance: \$5,000

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THIS ITEM WAS:

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

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7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deed of trust on a property serving as collateral for a DHCD loan.

Loan Authority: Maryland Housing Rehabilitation Program
Housing and Community Development Article, §§ 4-301-4-309,
Annotated Code of Maryland

**Authority to Release
Security Interest:** State Finance and Procurement Article, § 10-305,
Annotated Code of Maryland

Borrower: Christina Dant
246 East Main Street, Elkton, MD 21921

Original Loan/Current Balance: \$21,810/\$21,560

Background Information: DHCD lent the borrower \$21,810 in 2008 so she could bring the home up to electrical code and install energy efficient windows and insulation. The borrower also received a lead hazard reduction grant of \$25,962 from a different program.

The borrower's first mortgage on the property is with Bank of America who lent her \$186,000 in 2004. Two years later, she obtained a second mortgage on the property, also from Bank of America, in the amount of \$37,900. Due to serious health issues and the changing neighborhood and to stave off foreclosure, the borrower has been trying to sell the property for 18 months. She has an offer of \$199,900. Her potential buyers have signed a cash contract and request closing by April 29. After commissions and expenses, Ms. Dant will have to contribute funds to pay off the two Bank of America liens.

DHCD's deed of trust is a third mortgage. The borrower has requested that DHCD release the deed of trust securing the third mortgage on the basis of hardship. To facilitate this sale, the borrower has agreed to sign a promissory note in the amount of \$21,560 for a term of 15 years at 5% interest.

Property Value: The value of the property is \$212,300, as posted by the State Department of Assessments and Taxation.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

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8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve the Department of Housing and Community Development's loan of general obligation bond proceeds as described.

Loan Authority: Neighborhood Business Development Program
§§ 6-301 through 6-311, Housing and Community Development Article
Annotated Code of Maryland; COMAR 05.13.01

Established in 1995, the *Neighborhood Business Development Program*, now operating as *Neighborhood BusinessWorks*, is a Smart Growth tool for revitalization through business creation or expansion in designated revitalization areas.

Borrower: AMAZA, Inc.

Project Property: 667 & 669 Main Street
Laurel, MD 20707 (Howard County)

Loan Amount: \$142,500

Fund Source: MCCBL of 2015: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24 (B).

Collateral: DHCD will take a first lien on the two Main Street commercial properties the borrower is purchasing. The SDAT market value sets the assessed value of each property at \$107,200 for a total tax assessed value of the \$214,400. This collateral provides 120% coverage for DHCD.

Project Description: The borrower will acquire commercial property located at 667-669 Main Street, Laurel, Howard County. AMAZA Inc. is purchasing the investment property on historic Main Street, a property which currently operates as a hair salon. AMAZA, Inc. has a contract to purchase the property for \$235,000. The space will be outfitted to expand a retail pharmacy, Laurel Main Street Pharmacy, which will be relocated from Main Street. It is estimated the build out will take three months and will cost approximately \$50,000. AMAZA, Inc. invests in quality properties and tenants, working with established businesses along the Main Street corridor, thereby helping to guarantee secure income on a long term basis. Laurel Main Street Pharmacy (the tenant), currently located at 653 Main Street has signed a 5-year lease with two additional 5-year options to extend. In the area since 2005, Laurel Main Street Pharmacy has a strong commitment to staying local, and is moving after 11 years in the same location only due to space issues. Main Street units 667-669 will double the size of the pharmacy, giving the business the opportunity to grow.

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8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Funding:

Use of Proceeds	NBW	Owner's Contribution	Use of Proceeds	Total Project
Land & Building	\$117,500	\$117,500	-	\$235,000
Construction	25,000			25,000
FF&E	-	25,000	-	25,000
Working Capital	-	-	-	-
Total	\$142,500	\$142,500	-	\$285,000
% of funding by source	50%	50%	0%	100%

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**BOARD OF PUBLIC WORKS
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ACTION AGENDA
April 27, 2016**

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John MacLean 301-429-7698 johnf.maclea1@maryland.gov*

9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve a sidewalk easement agreement to facilitate the construction of a sidewalk at the Chapel Springs Apartments.

Loan Authority: §§ 4-401 through 4-411, Housing and Community Development Article, Annotated Code of Maryland

The *Rental Housing Program* finances rental housing occupied by households with incomes of 60% or below of the area median income.

Authority to Grant Easement: State Finance and Procurement Article, § 10-305, Annotated Code of Maryland

Name of Borrower: Chapel Springs, LP

Project Address: 9630 Dietz Place, Baltimore County, Maryland 21128

Amount: Original Loan: \$285,853
Current Balance: \$285,853

History: In September 2014, DHCD lent Chapel Springs, LP \$285,853 to assist in the development of a 127-unit affordable housing project for the elderly in Perry Hall. The borrower is in full compliance with the loan.

The borrower is requesting approval to enter into a sidewalk easement agreement with SHP IV Perry Hall, LLC, the owner of an assisted living community adjacent to the Chapel Springs Apartments. The sidewalk will link the two facilities. The owner of the assisted living community will bear all construction and maintenance costs of the sidewalk. The construction of the sidewalk will benefit the residents of Chapel Springs by providing easier, safer pedestrian access to the neighboring project. DHCD recommends that the Board approve releasing the collateral to the extent of granting approval of this easement.

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10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve changes in collateral that secures a DHCD loan. Specifically, DHCD recommends the Board approve:

- (1) A new borrower assuming an existing Partnership Rental Housing Program loan;
- (2) Granting an easement to the Housing Authority of Baltimore City to permit access to utility facilities;
- (3) Granting an easement to Baltimore City to permit placement and maintenance of CityWatch security cameras.

Borrower: Housing Authority of Baltimore City (current owner/borrower)
PVG Townhomes LLC (proposed owner/borrower)

Project: Pleasant View Gardens Townhomes
1099 Orleans Street, Baltimore City, Maryland 21217

Authority: §4-1201 *et seq.*, Housing and Community Development Article,
Annotated Code of Maryland; COMAR 05.05.05

Partnership Rental Housing Program finances rental housing to be occupied by individuals or households with incomes of 50% or below of the Statewide median income.

Original Loan Amount/Current Balance: \$7,840,000

Authority to Grant Easement: State Finance and Procurement Article, § 10-305,
Annotated Code of Maryland

Background: Pleasant View Gardens Townhomes was constructed in 1998 as part of the Housing Authority of Baltimore City's first HOPE VI redevelopment; it was known at the time as New Lafayette Courts. The HOPE VI redevelopment produced 201 rental townhome units, a 110-unit mid-rise elderly property, and 27 for-sale townhome units. DHCD's Partnership Rental Housing Program lent \$7.84 million to the Housing Authority of Baltimore City to finance the construction of the 201 new rental townhome units.

Conversion: The project is one of approximately 20 public housing projects that the City Housing Authority is converting to private ownership with project-based Section 8 rental assistance through HUD's Rental Assistance Demonstration Program. The project will be rehabilitated to high-quality affordable housing units for its residents.

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SECRETARY'S
ACTION AGENDA
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10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Change in Collateral: To accomplish the conversion, the City Housing Authority is structuring the transactions using 75-year ground leases. Currently, DHCD's loan for the Pleasant View Gardens Townhomes is secured by a deed of trust on the Housing Authority's fee simple ownership. The recommendation is to allow PVG Townhomes LLC to assume a modified loan that will be secured by a deed of trust on its ground lease interest in the land and a fee simple interest in the improvements. DHCD has determined that the proposed structure would not result in a material change in the ability of the mortgage lenders to enforce its rights or remedies upon default under the loan documents.

Utility Easement: When the project was constructed in 1998, the utility metering for all 201 townhome units was combined with the metering for the adjacent community center and recreational facility also owned by the Housing Authority. The master meters for all these facilities are on the premises of the project. The community center and recreational facility are not part of the project and will continue to be owned by the Authority. The easement agreement would give the Housing Authority non-exclusive use of all utility improvements by the non-residential properties.

CityWatch Easement: Another easement proposed to be placed on the project would benefit Baltimore City in connection with its CityWatch security monitoring program. Baltimore City currently owns and operates cameras mounted on the townhome properties as part of CityWatch. The proposed easement agreement – between the City and the Housing Authority – will allow the City to install, inspect, and maintain the security cameras.

If approved, these easements will be recorded in the Baltimore City land records.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

*Contacts: Jean Peterson 301-429-7667 jean.peterson@maryland.gov
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John MacLean 301-429-7698 johnf.maclea1@maryland.gov*

11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve a change in collateral and allowing a new borrower to assume a DHCD loan.

Borrower: Housing Authority of Baltimore City (current owner/borrower)
PVG Seniors LLC (proposed owner/borrower)

Project: Pleasant View Gardens Seniors
110 N. Central Avenue, Baltimore City, Maryland 21217

Authority: § 4-1201 *et seq.*, Housing and Community Development Article, Annotated Code of Maryland; COMAR 05.05.05

Partnership Rental Housing Program finances rental housing to be occupied by individuals or households with incomes of 50% or below of the Statewide median income.

Original Loan Amount/Current Balance: \$7,150,000

Authority to Grant Easement: State Finance and Procurement Article, § 10-305, Annotated Code of Maryland

Background: Pleasant View Gardens Seniors was constructed in 1998 as part of the Housing Authority of Baltimore City's first HOPE VI redevelopment; it was known at the time as New Lafayette Courts Seniors. The HOPE VI redevelopment produced 201 rental townhome units, a 110-unit mid-rise elderly property, and 27 for-sale townhome units. DHCD's Partnership Rental Housing Program lent \$7.15 million to Housing Authority of Baltimore City to finance the construction of the 110- unit elderly property.

Conversion: The project is one of approximately 20 public housing projects that the City Housing Authority is converting to private ownership with project-based Section 8 rental assistance through HUD’s Rental Assistance Demonstration Program. The conversion will provide approximately \$13.2 million in new funds for capital improvements in the form of a HUD-insured loan and tax credit equity. The renovation will improve the project’s energy efficiency, extend its useful life, and enhance its quality. PVG Seniors LLC will assume the outstanding Housing Authority loan.

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
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11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Change in Collateral: To accomplish the conversion, the City Housing Authority is structuring the transactions using 75-year ground leases. Currently, DHCD's loan for the Pleasant View Gardens Seniors is secured by a deed of trust on the Housing Authority's fee simple ownership. The recommendation is to allow PVG Townhomes LLC to assume a modified loan that will be secured by a deed of trust on its ground lease interest in the land and a fee simple interest in the improvements. DHCD has determined that the proposed structure would not result in a material change in the ability of the mortgage lenders to enforce its rights or remedies upon default under the loan documents.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

*Contact: Terri Wilson (410) 537-4155
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12. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant/loan funding up to \$2,798,000 to **Town of Westernport** for the *Westernport Water Distribution System – Phase 3* project in Allegany County. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative District 1A.)

A. *New Loan of \$1,399,000 (estimated) – Drinking Water State Revolving Loan Fund.*

Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.70% interest rate. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

B. *New Loan Forgiveness/Grant (up to) \$1,399,000 – Drinking Water State Revolving Loan Fund.*

This funding is provided under the Drinking Water State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.

Project Description: - This is a multi-phase project to replace the Town of Westernport's aging water distribution system. These improvements will improve the system reliability; maintain hydraulic flow requirements for firefighting; reduce water loss; preserve valuable water resources; minimize service interruption to customers; and eliminate sources of potential contamination and health hazards.

Project Funding Sources:

Drinking Water State Revolving Loan Fund	\$ 1,399,000
Drinking Water State Revolving Loan Fund Forgiveness/Grant	<u>\$ 1,399,000</u>
TOTAL ESTIMATED PROJECT COST:	\$ 2,798,000

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

REVISED

*Contact: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

13. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new loan funding up to \$23,816,620 to **Baltimore City** for the *Dundalk Sewershed Sewer Improvements, Patapsco Sewershed Sanitary Sewer Improvements, Herring Run Sewershed Sewer Improvements Basin HR07A, Low Level Sewershed Sewer Improvements and Outfall Sewershed Sewer Improvements*. These projects are a continuation of Baltimore City's efforts to prevent sanitary sewer overflows as required by a Consent Decree initiated by the Maryland Department of the Environment and the U.S. Environmental Protection Agency. Baltimore City, Baltimore County and Anne Arundel County cost share some of these projects because they share the sewer infrastructure. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.70% interest rate. To secure this debt, Borrower will deliver a revenue bond, secured by a subordinate pledge on the revenues of the wastewater system fund, to the Maryland Water Quality Financing Administration.

- A. *New Loan of \$7,892,000 (estimated)*
Dundalk Sewershed Sewer Improvements (SC-902)

Project Description: The project entails the planning, design, and construction of improvements to the existing Baltimore City sewer infrastructure in the Dundalk Sewershed. This includes lining and replacement of sanitary sewers by open cut method and rehabilitation and replacement of existing sanitary sewer manholes. (Legislative District 46)

Project Funding Sources:

Water Quality State Revolving Loan Fund – Baltimore City	\$ 7,892,000
Water Quality State Revolving Loan Fund – Baltimore County (4/27/16 SEC Item 14)	\$ 7,362,000
Local Share/Baltimore City	\$ 4,817,601
TOTAL ESTIMATED PROJECT COST	\$ 20,071,601

- B. *New Loan of \$2,924,660 (estimated)*
Patapsco Sewershed Sanitary Sewer Improvements (SC-903)

Project Description: The project entails the planning, design, and construction of improvements to the existing Baltimore City sanitary sewer infrastructure in the Patapsco Sewershed. This includes rehabilitation, repair and replacement of sanitary sewers and sanitary sewer manholes to prevent SSOs, reduce inflow and infiltration, address capacity problems and improve the overall condition of the aging sewer system. (Legislative District 46)

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13. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

Project Funding Sources:

Water Quality State Revolving Loan Fund – Baltimore City	\$ 2,924,660
Bay Restoration Fund Grant (Future)	\$19,869,452
Anne Arundel County Share	\$ 480,841
Local Share/Baltimore City	<u>\$ 7,491,132</u>
TOTAL ESTIMATED PROJECT COST:	\$30,766,085

**C. *New Loan of \$911,504 (estimated)
Herring Run Sewershed Sewer Improvements Basin HR07A (SC-937)***

Project Description: The project entails the planning, design, and construction of improvements to the existing Baltimore City sanitary sewer infrastructure in the Herring Run Sewershed. This includes rehabilitation, repair and replacement of sanitary sewers and sanitary sewer manholes to prevent SSOs, reduce inflow and infiltration, address capacity problems and improve the overall condition of the aging sewer system. (Legislative District 45)

Project Funding Sources:

Water Quality State Revolving Loan Fund – Baltimore City	\$ 911,504
Bay Restoration Fund Grant (Future)	\$ 5,145,588
Local Share/Baltimore City	<u>\$ 2,729,387</u>
TOTAL ESTIMATED PROJECT COST:	\$ 8,786,479

**D. *New Loan of \$2,198,096 (estimated)
Low Level Sewershed Sewer Improvements (SC-914)***

Project Description: The project entails the planning, design, and construction of improvements to the existing Baltimore City sanitary sewer infrastructure in the Low Level Sewershed. This includes rehabilitation, repair and replacement of sanitary sewers and sanitary sewer manholes to prevent SSOs, reduce inflow and infiltration, address capacity problems and improve the overall condition of the aging sewer system. (Legislative District 40, 44A, 45 & 46)

Project Funding Sources:

Water Quality State Revolving Loan Fund – Baltimore City	\$ 2,198,096
Bay Restoration Fund Grant (Future)	\$12,566,952
Baltimore County share	\$ 22,621
Local Share/Baltimore City	<u>\$ 5,247,499</u>
TOTAL ESTIMATED PROJECT COST:	\$20,035,168

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REVISED

13. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

*E. New Loan of \$9,890,360 (estimated)
Outfall Sewershed Sewer Improvements (SC-919)*

Project Description: The project entails the planning, design, and construction of improvements to correct deficiencies in the Outfall Sewershed including replacement and rehabilitation of sewers ranging in diameter size, improvements or upgrades to existing pump stations to reduce inflow and infiltration, point repairs to lines and manholes, disconnection of illegal connections, and new sewers for additional capacity. (Legislative District 45 & 46)

Project Funding Sources:

Water Quality State Revolving Loan Fund – Baltimore City	\$ 9,890,360
Water Quality State Revolving Loan Fund – Baltimore County (4/27/16 SEC Item 14)	\$ 8,244,209
Local Share/Baltimore City	<u>\$ 6,943,799</u>
TOTAL ESTIMATED PROJECT COST:	\$25,078,368

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

REVISED

*Contact: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

14. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new loan funding up to \$15,606,209 to **Baltimore County** for the *Dundalk Sewershed Sewer Improvements and Outfall Sewershed Sewer Improvements* projects in Baltimore City and Baltimore County. These projects are a continuation of Baltimore City's efforts to prevent sanitary sewer overflows as required by a Consent Decree initiated by the Maryland Department of the Environment and the U.S. Environmental Protection Agency. Baltimore City and Baltimore County cost share some of these projects because they share the sewer infrastructure. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 50% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.60% interest rate. To secure this debt, Borrower will deliver its bond, along with a full faith and credit endorsement of Baltimore County, to the Maryland Water Quality Financing Administration.

A. *New Loan of \$7,362,000 (estimated)*
Dundalk Sewershed Sewer Improvements (SC-902)

Project Description: The project entails the planning, design, and construction of improvements to the existing Baltimore City sewer infrastructure in the Dundalk Sewershed. This includes lining and replacement of sanitary sewers by open cut method and rehabilitation and replacement of existing sanitary sewer manholes. (Legislative District 46)

Project Funding Sources:

Water Quality State Revolving Loan Fund – Baltimore County	\$ 7,362,000
Water Quality State Revolving Loan Fund – Baltimore City (4/27/16 SEC Item 13)	\$ 7,892,000
Local Share/Baltimore City	<u>\$ 4,817,601</u>
TOTAL ESTIMATED PROJECT COST	\$ 20,071,601

**BOARD OF PUBLIC WORKS
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REVISED

14. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

B. *New Loan of \$8,244,209 (estimated)
Outfall Sewershed Sewer Improvements (SC-919)*

Project Description: The project entails the planning, design, and construction of improvements to correct deficiencies in the Outfall Sewershed including replacement and rehabilitation of sewers ranging in diameter size, improvements or upgrades to existing pump stations to reduce inflow and infiltration, point repairs to lines and manholes, disconnection of illegal connections, and new sewers for additional capacity. (Legislative District 45 & 46)

Project Funding Sources:

Water Quality State Revolving Loan Fund – Baltimore County	\$ 8,244,209
Water Quality State Revolving Loan Fund – Baltimore City (4/27/16 SEC Item 13)	\$ 9,890,360
Local Share/Baltimore City	<u>\$ 6,943,799</u>
TOTAL ESTIMATED PROJECT COST:	\$25,078,368

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

*Contact: Terri Wilson (410) 537-4155
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15. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new federal grant funding up to \$485,000 to the **City of Salisbury** for the *West Isabella Street Water Main Replacement* project in Wicomico County. The U.S. Environmental Protection Agency provided grant funding to the Maryland Department of the Environment for this congressionally mandated project for Salisbury. (Legislative District 37A)

Project Description: The proposed project consists of replacing approximately 2,150 linear feet of 8-inch diameter cast iron water line with 12-inch diameter PVC pipe on West Isabella Street from the intersection with US Route 50 to the intersection with West Road and Delaware Avenue. The existing water main experiences frequent failures and is undersized for the current potable water needs. This project will provide more reliable service and safer drinking water to customers by replacing an old, undersized, and corroded cast iron pipe with new larger diameter pipe to meet current needs.

Project Funding Sources:

U.S. Environmental Protection Agency Grant (XP-96312801-3)	\$ 485,000
Local	<u>\$1,670,628</u>
TOTAL ESTIMATED PROJECT COST:	\$2,155,628

Authority: Public Law 111-88, Department of Interior, Environment, and Related Agencies Appropriations Act 2010, CFDA 66.202 – Congressionally Mandated Projects.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DISAPPROVED

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WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
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*Contact: Terri Wilson (410) 537-4155
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16. MARYLAND DEPARTMENT OF THE ENVIRONMENT

A. **Recommendation:** That the Board of Public Works approve new grant funding up to \$1,500,000 to **Town of Greensboro** for the *Greensboro Regional Wastewater System (Goldsboro Conveyance)* project in Caroline County. Funding may involve multiple sources of funding, including general obligation bond proceeds, which may be provided over several years based on project schedule. (Legislative District 36)

Project Description: The proposed project is for design and construction of a sanitary force main to provide sewer service to approximately 125 homes in and around the Town of Goldsboro that are currently on septic systems to the Greensboro Wastewater Treatment Plant for Enhanced Nutrient Removal-level treatment.

Project Funding Sources:

CBWQ Supplemental Assistance, SWQH 19.06, MCCBL 2014-14004	\$1,500,000
Local/U.S. Department of Agriculture Rural Development Funds	<u>\$2,692,249</u>
TOTAL ESTIMATED PROJECT COST:	\$4,192,249

B. **Recommendation:** That the Board of Public Works cancel the State's authority to issue general obligation bonds in the amount of \$45,847 and at the same time, reduce the State's spending authority as shown for the following capital projects.

Project #	Program*	Name	Recipient/County	MCCBL	Appropriation	Amount
SWQH 13.23	SWQH	Fruitland Crown Sports Center Sewer Extension	Town of Fruitland/ Wicomico	2013	13095	\$15,052
SWQH 17.06	SWQH	Federalsburg Railroad Avenue CSO & Water Main	Town of Federalsburg/ Caroline	2014	14005	\$30,795

* Supplemental Assistance Program

Authority: Section 9-348 of the Environment Article, Maryland Code, Construction Grants or Loans; Water Quality Improvement.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

*Contact: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

17. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve the following project funding modification for the **City of Salisbury's Wastewater Treatment Plant Biological Nutrient Removal and Enhanced Nutrient Removal Upgrade** in Wicomico County. This change does not increase the total project cost but results in \$2,655,479 additional General Obligation Bond proceeds being committed towards this project. (Legislative District 37A)

A. *Grant Decrease of (\$2,655,479) - Bay Restoration Fund (BR-NR 04.23)*

B. *Grant Increase of \$2,655,479 - Chesapeake Bay Water Quality Projects – Biological Nutrient Removal (NR 06.23)*

Project Description: The project entails the design and construction of Biological Nutrient Removal and Enhanced Nutrient Removal upgrades at the existing 8.5 million gallons per day Salisbury Wastewater Treatment Plant. Upon completion of these upgrades, along with solids processing and plant drain pump station upgrades, the plant will be capable of achieving the Total Nitrogen goal of 3.0 mg/L and Total Phosphorus goal of 0.3 mg/L reducing nutrients to Wicomico River and ultimately to the Chesapeake Bay. The construction of plant's drain pump station is complete. This project is part of the Corrective Action Plan.

Project Funding Sources:

Water Quality Revolving Loan Fund (RLF) (previously approved 5/3/15)	\$34,548,000
Water Quality RLF Principal Forgiveness (previously approved 5/3/15)	1,500,000
Bay Restoration Fund Grant BR-NR 04.23 (this action)	(2,655,479)
Bay Restoration Fund Grant BR-NR 04.23 (most recent action 5/3/15)	13,902,890
Bay Restoration Fund Grant BR-NR 03.23 (previously approved 1/2/13)	188,000
Biological Nutrient Removal NR 06.23 MCCBL 2015-15171 (this action)	2,655,479
Biological Nutrient Removal NR 06.23 (most recent action 5/3/15)	11,865,080
Biological Nutrient Removal NR 01.23 (previously approved 1/2/13)	211,302
Federal (EPA)	472,100
Local Share	<u>2,763,052</u>
TOTAL ESTIMATED PROJECT COST:	\$65,450,424

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act, and Section 9-348, Construction Grants or Loans; Water Quality Improvement.

**BOARD OF PUBLIC WORKS
SECRETARY'S
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17. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

Authority: (cont'd)

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33 and State Clearinghouse comments and recommendations.

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 27, 2016**

REVISED

Contact: Christian Lund 410.260.7920
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**18. COMMISSION ON STATE DEBT
*State Tax Rate***

Recommendation: The Commission on State Debt recommends that the Board of Public Works levy the State property tax required for Fiscal Year 2017 to provide funds for State debt requirements as follows:

- (a) 11.2 cents (\$0.112) per \$100 of the full assessed value of real property other than that of public utilities; and
- (b) 28 cents (\$0.28) per \$100 of the full assessed value of real property of public utilities.

Authority: Section 8-134 of the State Finance and Procurement Article, Annotated Code of Maryland; Executive Order 01.01.1980.06.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
April 27, 2016**

*Contact: Jane Bailey 410-767-4307
Jane.Bailey@maryland.gov*

**A1. DEPARTMENT OF GENERAL SERVICES for
DEPARTMENT OF HEALTH AND MENTAL HYGIENE
*Springfield Hospital***

Contract ID: Generator Replacement
ADPICS No.: 001B6400466, Project No.: S-650-160-001

Contact Type: Capital Maintenance

Description: Replace backup emergency generator at Springfield Hospital Center

Procurement Method: Emergency

Date Emergency Declared: February 11, 2016

Bids:

<i>P.D. Valle Electric Company</i> Baldwin, MD	\$120,340
<i>Pipes and Wires Services</i> Westminster, MD	\$126,000
<i>RLS Heating, A/C & Refrigeration</i> Orchard Beach, MD	\$135,846
<i>Spears Mechanical</i> Gwynn Oak, MD	\$140,000
<i>James P. Kruger & Associates</i> Ellicott City, MD	\$146,287
<i>TJ Holt Electric</i> Clinton, MD	\$148,675
<i>Delta Electric</i> Baltimore, MD	\$158,080

Award: P.D. Valle Electric Company

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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**A1. DEPARTMENT OF GENERAL SERVICES FOR
DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)
*Springfield Hospital***

Award Date: March 16, 2016

Contract Amount: \$120,340

Terms: 90 Calendar Days

MBE Participation: 10%

Funds Source: MCCBL 2014 Item 012

Remarks:

Nature of Emergency: The emergency backup generator for the Salomon Building at the Springfield Hospital Center failed. Repairs to the unit, installed in 1988, were unsuccessful because parts are no longer available. The Salomon Building houses 92 patients as well as the facility's medical records. The Department of Health and Mental Hygiene had a temporary rental generator that could partially power the Salomon Building in an emergency but that short-term patch was acceptable only until a new backup generator could be installed.

Basis for Selection: The last emergency generators replaced at the Hospital facility were Kohler generators. Kohler representatives assessed the Salomon Building's failed generator and specified a Kohler model generator that would be an in-kind replacement. A specification was distributed to numerous area contractors. The MBE office was contacted and provided many prospective firms to be contacted. A pre-bid meeting was held on site and contractors were asked to provide bids to the project manager before a pre-determined date. The lowest bid by a responsible, responsive bidder was selected.

TAX COMPLIANCE NO.: 16-0882-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
April 27, 2016**

*Contact: Cheryl R. B. Hill 410-545-0402
chill@sha.state.md.us*

A2. DEPARTMENT OF TRANSPORTATION
State Highway Administration

Contract ID: Emergency Guardrail Repairs
Carroll, Howard, Frederick Counties (District 7) D7070034

Contract Type: Maintenance

Description: Guardrail repairs in District 7 to fix damage caused by Winter Storm Jonas

Procurement Method: Emergency

Date Emergency Declared: February 25, 2016

Bids:

<i>L. S. Lee, Inc.</i>	\$253,185
Linthicum, MD	
<i>Guardrails, Etc., Inc.</i>	\$263,035
Baltimore, MD	
<i>Penn Line Service, Inc.</i>	\$420,580
Scottsdale, PA	

Award: L. S. Lee, Inc., Linthicum, MD

Amount: \$253,185

Contract Award Date: March 2, 2016

Term: 03/02/2016 – 06/30/2016

MBE Participation: None

Fund Source: 100% Special Fund Budgeted to SHA

Appropriation Code: J02B0102

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
April 27, 2016**

A2. DEPARTMENT OF TRANSPORTATION (cont'd)
State Highway Administration

Remarks:

Nature of Emergency: Emergency repairs were necessary to fix unforeseen damage to District 7's guardrails resulting from Winter Storm Jonas. This procurement is to mitigate serious damage to the guardrail system that directly poses a safety hazard to the traveling public.

SHA used an existing guardrail repair contract to begin repairs; however, the funding authority associated with that contract was reached as of March 1, 2016. The replacement contract — on today's Agenda as DOT Item 9-M — is scheduled to begin May 12, 2016.

Basis for Selection: Low Bid

Tax Compliance No.: 16-0799-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
April 27, 2016**

*Contact: Cheryl R. B. Hill 410-545-0402
chill@sha.state.md.us*

A3. DEPARTMENT OF TRANSPORTATION
State Highway Administration

Contract ID: Temporary and Replacement Boiler System, Hereford Shop
TMPBOIL2016

Contract Type: Maintenance

Description: Time and material contract to replace damaged boiler temporarily
and permanently.

Procurement Method: Emergency

Date Emergency Declared: January 29, 2016

Bids:

<i>Towson Mechanical, Inc.</i> Parkville, MD	\$85.00/hr
<i>Arica Consulting & Contracting, LLC</i> Jessup, MD	\$92.81/hr
<i>G.E. Tignall & Co., Inc.</i> Hunt Valley, MD	\$97.50/hr

Award: Arica Consulting & Contracting, LLC, Jessup, MD
Certified Small Business Enterprise

Amount: \$225,000

Contract Award Date: February 29, 2016

Term: 02/29/2016 – 05/29/2016

MBE Participation: None

Fund Source: 100% Special Fund Budgeted to SHA

Appropriation Code: J02B0102

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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A3. DEPARTMENT OF TRANSPORTATION (cont'd)
State Highway Administration

Remarks:

Nature of Emergency: During a fire at SHA's Hereford shop at the end of January, two of four burners caught fire in the boiler room. Maintenance personnel were able to keep the remaining two boilers operational so that the shop would not be without heat during the blizzard.

However, a temporary boiler was needed to maintain shop operations at the normal level while assessment of the damaged system was conducted. Four vendors attended a pre-bid conference; each had the capability to integrate the temporary boiler with the remaining functional parts as well as repair the damaged system.

The boiler inspector evaluated the boiler system and condemned it. After the contract was awarded, the contractor inspected the boiler system and determined that four fire boxes, the flue, and the stack needed replacing in addition to the parts damaged in the fire. Because this boiler model is no longer manufactured, replacement parts are difficult to obtain. SHA determined to replace the boiler system completely instead of trying to rebuild it with obsolete and uncommon components.

The boiler is required year round. The boiler is the only heat source for the building. In the summer, the boiler prevents overcooling spaces that are minimally-occupied in the daytime while the majority of the work force is in the field.

Basis for Selection: Although Towson Mechanical submitted the low hourly bid, it was unwilling to perform the work according to SHA's specifications. Arica was the low responsible and responsive bidder.

This is a time-and-material cost contract. The boilers are estimated to cost approximately \$40,000; other material costs include new piping, flues, roof penetration for new configuration, concrete pad modification, and new controls.

Tax Compliance No.: 16-0846-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
April 27, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

1A. PROGRAM OPEN SPACE LOCAL SHARE
Anne Arundel County

Recommendation: Approval to commit \$3,175,000 for the following **acquisition** project.

Eisenhower Golf Course Acquisition - \$3,175,000
POS #6521-2-311 MD20160301-0152

Background: Acquire 218.47-acre, 18-hole golf course known as Eisenhower Golf Club. The course is owned by the City of Annapolis and operated by Anne Arundel County under a 50-year lease expiring June 13, 2016. The County's acquisition of this property will assure its continued use as a public golf course with affordable greens and cart fees as the City is no longer interested in owning the golf course. The course is improved with a two-story clubhouse, two equipment sheds, a cart storage building, a large picnic pavilion, and a pump house.

Appraised Value:	Antoinette Winehold	\$3,100,000
	Brice J. Worthington	\$3,150,000

Property Cost: \$3,125,000

Incidentals: \$ 50,000

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 ~~\$1,614,067.22~~ **\$1,581,067.22**

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
Program Open Space – Local, Prior Funds Replacement
Source Code: 14089 Item 089 \$1,416,717.88

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 ~~\$144,214.90~~ **\$177,214.90**

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



MARYLAND
DEPARTMENT OF
NATURAL RESOURCES

BOARD OF PUBLIC WORKS

OK for record
MBJ
5.9.16
Larry Hogan, Governor
Boyd Rutherford, Lt. Governor
Mark Belton, Secretary
Joanne Throwe, Deputy Secretary

May 5, 2016

Ms. Sheila C. McDonald, Esq
Executive Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

Re: 6521-2-311 – Eisenhower Golf Course Acquisition - Board of Public Works Agenda Item 1A of April 27, 2016

Dear Ms. McDonald:

This is to respectfully request changes to the approved fund sources change of the above referenced item on the Program Open Space Agenda - Supplement A previously approved by the Board of Public Works on April 27, 2016.

As approved by the Board of Public Works:

Maryland Consolidated Capital Bond Loan – 2013
POS Local – Prior Year Funds Replacement
Chapter 424 Acts of 2013
Source Code: 13080 Item 080 \$1,614,067.22

Maryland Consolidated Capital Bond Loan – 2015
Program Open Space – Local Share Allocation
Chapter 495 Acts of 2015
Source Code: 15162 Item: 162 \$144,214.90

Fund Sources Change Requested by the Department of Natural Resources (DNR):

Maryland Consolidated Capital Bond Loan – 2013
POS Local – Prior Year Funds Replacement
Chapter 424 Acts of 2013
Source Code: 13080 Item 080 \$1,581,067.22

Maryland Consolidated Capital Bond Loan – 2015
Program Open Space – Local Share Allocation
Chapter 495 Acts of 2015
Source Code: 15162 Item: 162 \$177,214.90

All other aspects of this Agenda Item remain as approved.

Reason: The Maryland Consolidated Capital Bond Loan – 2013 fund source originally requested by the Department, and approved by the Board of Public Works, lacked sufficient funds to cover the requested outlay by \$33,000. DNR respectfully seeks to increase the outlay from the 2015 bonds to cover the amount in excess of the 2013 appropriation.

Thank you very kindly for your attention to this matter. Please call me at (410) 260-8432 or e-mail me at henry.kemp@maryland.gov if you need additional information.

Sincerely,

H. Wesley Kemp, III
Program Financial Administrator - LAP

Supplement A
Department of Natural Resources
ACTION AGENDA
April 27, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

2A. PROGRAM OPEN SPACE LOCAL SHARE
Caroline County

Recommendation: Approval to commit \$25,000 for the following **planning** project.

Caroline County Land Preservation, Parks, and Recreation Plan - \$25,000
POS #6497-5-187 MD20160112-0016

Background: Complete Caroline County's 2017 Land Preservation, Parks, and Recreation Plan to fulfill State requirements.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
Program Open Space – Local, Prior Funds Replacement
Source Code: 14089 Item 089 \$13,419.10

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$11,580.90

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
April 27, 2016

*Contact: Emily Wilson (410) 260-8436
 emilyh.wilson@maryland.gov*

3A. PROGRAM OPEN SPACE LOCAL SHARE
Garrett County

Recommendation: Approval to commit \$23,689 for the following **development** projects.

1. *Kitzmiller Town Park Recreation Equipment - \$2,890*

Town of Kitzmiller, Garrett County
 POS #6515-11-223 MD20160301-0144

Background: Construct improvements at seven-acre Kitzmiller Town Park. Project includes replacing basketball backboards, installing shade cover for the bleachers, and improving the ballfield infield.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
 Program Open Space – Local, FY 2016 Allocation
 Source Code: 15162 Item 162 \$2,889.56

2. *Loch Lynn Park Pavilion Roof Replacement - \$5,456*

Town of Loch Lynn Heights, Garrett County
 POS #6516-11-224 MD20160301-0145

Background: Replace pavilion roof at Loch Lynn Park. Park includes playground area, basketball court, and pavilion.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
 Program Open Space – Local, FY 2016 Allocation
 Source Code: 15162 Item 162 \$5,456

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Department of Natural Resources
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3A. PROGRAM OPEN SPACE LOCAL SHARE (con'td)
Garrett County

3. Grantsville Town Park New Playground Equipment - \$15,343

Town of Grantsville, Garrett County
 POS #6520-11-225 MD20160301-0146

Background: Replace obsolete playground equipment at 14-acre Grantsville Town Park with new equipment appropriate for children ages two to five years old.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
 Program Open Space – Local, FY 2016 Allocation
 Source Code: 15162 Item 162 \$15,343

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
April 27, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

4A. PROGRAM OPEN SPACE LOCAL SHARE
Howard County

Recommendation: Approval to commit \$25,000 for the following **planning** project.

Howard County 2017 Land Preservation, Parks, and Recreation Plan - \$25,000
POS #6522-13-97 MD20160309-0172

Background: Complete Howard County's 2017 Land Preservation, Parks, and Recreation Plan to fulfill State requirements.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$25,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
April 27, 2016

*Contact: Emily Wilson (410) 260-8436
 emilyh.wilson@maryland.gov*

5A. PROGRAM OPEN SPACE LOCAL SHARE
Talbot County

Recommendation: Approval to commit \$188,078 for the following **development** projects.

- 1. *Home Run Baker Park Baseball Fencing - \$4,500***
 Talbot County
 POS #6517-20-127 MD20160301-0147

Background: Replace temporary outfield fencing with permanent fencing on two baseball fields at Home Run Baker Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
 Program Open Space – Local, Prior Funds Replacement
 Source Code: 13080 Item 080 \$1,038.49

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
 Program Open Space – Local, Prior Funds Replacement
 Source Code: 14089 Item 089 \$3,461.51

- 2. *Talbot County Trail Enhancements - \$129,578***
 Talbot County
 POS #6518-20-128 MD20160301-0148

Background: Pave 2,600 l.f. trail at Home Run Baker Park and 1,700 l.f. trail at Cordova Community Park. Both trails are constructed of small rocks and gravel which are deteriorating due to use and washouts.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
 Program Open Space – Local, Prior Funds Replacement
 Source Code: 14089 Item 089 \$129,577.95

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5A. PROGRAM OPEN SPACE LOCAL SHARE (con't)
Talbot County

3. *Talbot County Community Center Monument Sign - \$54,000*

Talbot County

POS #6519-20-129 MD21060301-0149

Background: Purchase and install 20' tall electronic monument sign for the Talbot County Community Center. The electronic sign will display recreation events and programs that are offered.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 Item 080 \$54,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
April 27, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

6A. PROGRAM OPEN SPACE LOCAL SHARE
Wicomico County

Recommendation: Approval to commit \$130,500 for the following **development** projects.

- 1. *Kilburnie Playground Tennis Courts - \$67,500***
Wicomico County
POS #6511-22-227 MD20160301-0150

Background: Mill the tennis courts and replace the surface to eliminate trip hazards. The courts will be restriped and the fence surrounding the courts will be repaired.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$67,500

- 2. *Billy Gene Jackson Park Basketball Court - \$63,000***
Wicomico County
POS #6512-22-228 MD20160301-0151

Background: Mill the basketball court and replace the surface to eliminate trip hazards. The new court will be restriped and surrounding landscaping will be installed.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$63,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
April 27, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

7A. RURAL LEGACY PROGRAM FUNDS
Carroll County

Recommendation: Approval to grant \$157,184 to Carroll County from Rural Legacy Funds to acquire a 39.86 acre conservation easement.

Upper Patapsco Rural Legacy Area
Ruby Property

Prior Approvals: Little Pipe Creek/Upper Patapsco Rural Legacy Area grant for easement acquisitions:

DNR-RP Item 9A (09/03/2014)	\$ 800,000 FY2015
DNR-RP Item 5A (08/05/2015)	\$ 407,324 FY2016

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands, and provides over 2,300 linear feet of stream buffers along unnamed tributaries to the Patapsco River. The easement will be held by the County Commissioners of Carroll County.

Easement Value: \$151,162.43 (\$3,791.67 per acre)

Other Costs: \$ 6,021

Administrative:	\$4,535
Incidental:	\$1,486

Amount Requested: \$157,184

Fund Source:

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014
Rural Legacy Program – Prior Year Replacement Funds
Source Code: 14091 Item: 091 Amount: \$151,162.43

Outdoor Recreation Land Loan – 2015, Chapter 462, Acts of 2014
Rural Legacy Program
Source Code: A0510 Item: 010 Amount: \$6,021.20

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement B
Department of Budget And Management
ACTION AGENDA
April 27, 2016

*Contact: Fred Kelley 410-260-8660
 frederick.kelley@maryland.gov*

1-S. DEPARTMENT OF NATURAL RESOURCES
Resource Assessment Service/Power Plant Assessment Division
Services Contract

Contract ID: Technical Assistance in Environmental Engineering; ADPICS # K00B6400109

Contract Description: Provide technical assistance in the area of Environmental Engineering as it relates to the siting, licensing and operation of electric power plants and ancillary facilities including solid waste disposal sites and transmission lines within or affecting Maryland.

Award: Environmental Resources Management (ERM), Inc.
 Annapolis, MD

Term: 5/1/2016 – 6/30/2020

Amount: \$5,000,000 NTE (4 Years, 2 Months)

Procurement Method: Competitive Sealed Proposals

Proposals: Only One Proposal Received

MBE Participation: 15% (See Requesting Agency Remarks)

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* for 76 days. Copies of the solicitation notice were sent directly to over 227 prospective vendors, 155 of which are Maryland firms, and included 99 MBEs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Environmental Resources Management (ERM), Inc., the sole Offeror and incumbent.

REVISED

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1-S. DEPARTMENT OF NATURAL RESOURCES (cont'd)

After receipt of proposals, vendors not submitting an offer were surveyed to determine their reasons for not submitting a proposal. The survey results are as follows: (1) vendor has other commitments at this time; (2) vendor does not have the capacity to do the work required; (3) vendor believes it would be hard to compete with the incumbent; and (4) vendor has a conflict of interest due to having worked for the utility to be assessed.

~~As noted in the RFP, the contractor receiving the award will be unable to contract with any Maryland electric distribution company or power plant developer operating in Maryland for work that may be introduced in legal or regulatory proceedings. The contractor shall also be unable to contract with any other organization acting as an intervener in such proceedings. It is likely this conflict of interest clause was the primary reason for only one response to the RFP. In addition, the highly specialized nature of this work significantly reduces the number of firms technically capable of performing this work for the contract.~~

The Maryland Public Service Commission (PSC) oversees transmission lines over 69,000 volts (or 69 kV). Other transmission lines in Maryland are typically 138 kV, 230 kV or 500 kV. House distribution lines, which connect homes to the electric grid, are usually 12 kV. A kilovolt is 1000 times a standard volt. A standard household outlet is 120 volts. A typical household consumes approximately 1000 kilovolts of electricity a month.

In order for a company to build a power plant or transmission line greater than 69 kV in Maryland, a Certificate of Public Convenience and Necessity (CPCN) must be obtained from the PSC. As part of this licensing process, applicants must address a full range of environmental, engineering, socioeconomic, planning, and cost issues. The Power Plant Siting Act of 1971, augmented by the Electric Utility Industry Restructuring Act of 1999, provides a consolidated State review of CPCN applications in Maryland. The DNR Power Plant Assessment Division, and the program which it administers, the Power Plant Research Program (PPRP), is responsible for managing an objective and comprehensive review and bringing to the PSC a consolidated set of licensing recommendations based on sound science. This is the only process within the State regulatory framework that allows a comprehensive review of all electric power issues, with the goal of balancing the tradeoffs required to provide needed electrical power at a reasonable cost while protecting the State's valuable natural resources.

The majority of DNR PPRP projects are performed by contracted scientists and engineers working on task-based assignments under major long term contracts with PPRP. PPRP has a small number of highly qualified State staff members who are expected to utilize these contracts for a wide variety of expert technical assistance. This organizational model has been successfully applied for more than 30 years and provides the required flexibility and technical expertise the State requires in order to respond to diverse and evolving power plant related issues.

REVISED

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1-S. DEPARTMENT OF NATURAL RESOURCES (cont'd)

DNR PPRP has four long term, integrated technical support contracts, of which Environmental Engineering is one. The contractors performing these contracts are retained to provide continuing consultation on matters related to power plant generation and transmission facilities issues and are termed Integrators. Issues identified by DNR PPRP and evaluated by consulting Integrators provide information for various design processes related to power plant siting and impact issues. The results form the basis for recommendations to pertinent State regulatory bodies, including the Maryland Department of the Environment and the PSC.

Long-term availability of integrator technical expertise is required in order for DNR PPRP to fulfill its legislative mandate of providing long range planning, licensing, and environmental and air impact assessments of proposed and existing power facilities.

ERM, Inc. is a Maryland business with considerable experience in addressing power plant related issues specific to Maryland. ERM, Inc. has assembled a uniquely qualified team of environmental engineers with proficiency in matters dealing with power plant construction and operation.

A 15% MBE participation goal was established based upon the limited subcontracting opportunities for the highly specialized nature of the work. No VSBE participation goal was established for this contract based upon the determination that there were no additional subcontracting opportunities within the specialized work to be completed.

Fund Source: 100% Special (Environmental Trust Fund)

Appropriation Code: K00A1250

Resident Business: Yes

MD Tax Clearance: 16-0451-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED*

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

* Deferred 2-to-1; Treasurer voted against deferral.

Supplement B
Department of Budget And Management
ACTION AGENDA
April 27, 2016

*Contact: Jada Fletcher 301-429-7570
jada.fletcher@maryland.gov*

2-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Division of Development Finance
Services Contract

Contract ID: Temporary Financial Services Staffing Agencies; Contract #S00R6400002;
ADPICS # S00B6400022

Contract Description: Provide temporary financial services staff for DHCD's Division of Development Finance in two Functional Areas (FA): FA I - Accountant and FA II - Loan Servicing Support.

Awards: *FA I:*
CALL Contracting, Inc., dba Smith Staffing Services
Beltsville, MD

FA II:
Dancil-Jones & Associates, Inc.
Silver Spring, MD

Term: 5/16/2016 – 5/15/2018

Amount: \$155,800 (FA I)
\$ 80,445 (FA II)
\$236,245 Total (2 Years)

Procurement Method: Competitive Sealed Bidding (Small Business Reserve)

Bids: See page 6B

MBE Participation: None

Incumbent: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 404 prospective vendors, 316 of which are Maryland firms, and included 350 MBEs.

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2-S. DEPT. OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

A total of 21 bids were received in response to the IFB. FA I received 12 bids and FA II received nine bids. CALL Contracting, Inc., dba Smith Staffing Services submitted the lowest priced responsive bid for FA I, and Dancil-Jones & Associates, Inc. submitted the lowest priced responsive bid for FA II. Both bidders were determined to be responsible. Therefore, awards are recommended to Smith Staffing Services for FA I and Dancil-Jones & Associates, Inc. for FA II.

DHCD's relocation from Crownsville to Lanham caused historic turnover in excess of 25% of staff and also made recruitment more difficult due to higher salaries in the Washington, D.C. area. DHCD has made progress in reducing vacancy rates, but needs temporary accounting and loan servicing positions until vacancy rates return to a more normal level. These positions perform critical accounting and loan servicing operations that support DHCD's \$4Billion of revenue bond-funded and State-funded loan portfolios and maintain the AA bond rating for the Community Development Administration.

This procurement was a Small Business Reserve (SBR). Both recommended awardees are DGS certified Maryland small businesses through the SBR program. No MBE or VSBE participation goals were established for these contracts based upon the determination that there were no subcontracting opportunities available.

<i>Fund Source:</i>	100% Non-Budgeted (CDA Revenue Bond Repayment Proceeds)
<i>Appropriation Code:</i>	S00A2701
<i>Resident Businesses:</i>	Yes for both
<i>MD Tax Clearances:</i>	16-0148-1111 (Smith Staffing Services) 16-0149-1111 (Dancil-Jones & Associates, Inc.)

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
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2-S. DEPT. OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Bids (cont'd):

Bidders	FA I Bids (Account Services)
Smith Staffing Services * Beltsville, MD	\$155,800
BizyBee Professional Staffing Lanham, MD	\$163,344
Premier Group Lanham, MD	\$167,280
1st Choice, LLC Silver Spring, MD	\$168,100
AU & Associates, Inc. District Heights, MD	\$184,500
vTech Solution, Inc. Washington, DC	\$188,436
JuneGem Technologies, Inc. Hyattsville, MD	\$199,670
AdNet/AccountNet, Inc. Catonsville, MD	\$202,540
Dancil-Jones & Associates, Inc. Silver Spring, MD	\$203,360
Beyond The Bottom Line, Inc. Largo, MD	\$275,274
Dickey & Associates, LLC Suitland, MD	\$492,000
Bazilio Cobb Associates Washington, DC	\$574,000

*Note: * Recommended Awardee.*

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2-S. DEPT. OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Bids (cont'd):

Bidders	FA II Bids (Loan Services)
Dancil-Jones & Associates, Inc. * Silver Spring, MD	\$80,445
AU & Associates, Inc. District Heights, MD	\$82,200
1st Choice, LLC Silver Spring, MD	\$82,459
Premier Group Lanham, MD	\$87,166
AdNet/AccountNet, Inc. Catonsville, MD	\$92,600
BizyBee Professional Staffing Lanham, MD	\$92,652
vTech Solution, Inc. Washington, DC	\$93,515
JuneGem Technologies, Inc. Hyattsville, MD	\$95,903
Bazilio Cobb Associates Washington, DC	\$299,300

*Note: * Recommended Awardee.*

Supplement B
Department of Budget And Management
ACTION AGENDA
April 27, 2016

*Contact: Kristi Pier 410- 767-5780
kristi.pier@maryland.gov*

3-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Prevention and Health Promotion Administration
Services Contract Modification

Contract ID: Computer-Assisted Telephone Interviewing Data Collection for the Maryland Behavioral Risk Factor Surveillance System (BRFSS); OPASS-15-14097; ADPICS # M00B5400307/ COG65781

Contract Approved: DBM Item 2-S (12/3/2014)

Contractor: ICF Incorporated, LLC
Fairfax, VA

Contract Description: Perform Computer-Assisted Telephone Interviews to include data collection, interviewer monitoring, quality control, and data processing activities for the Behavioral Risk Factor Surveillance System (BRFSS) survey.

Modification Description: Mod to: (1) remove a call-back survey; (2) increase the number of surveys to be completed in FY2016 and FY2017; (3) increase the percent of surveys completed via cell phone; and (4) add a third survey version to the 2016 and 2017 surveys.

Original Contract Term: 1/1/2015 – 12/31/2017 (w/2 one-year renewal options)

Modification Term: 5/15/2016 – 12/31/2017

Original Contract Amount: \$1,549,005

Modification Amount: \$571,981 (1 Year, 7 Months; 16 Days)

Prior Modifications/Options: None

Revised Total Contract Amount: \$2,120,986

Overall Percent +/- (This Mod): +36.9%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 20%

MBE Compliance: 12%

Supplement B
Department of Budget And Management
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April 27, 2016

3-S-MOD. DEPT. OF HEALTH AND MENTAL HYGIENE (cont'd)

Requesting Agency Remarks: Request for approval of a modification to: (1) remove a call-back survey that is not being completed under the contract; (2) increase the number of surveys to be completed in FY2016 and FY2017; (3) allow DHMH to increase the number of cell phone surveys in order to meet the CDC's request that a minimum of 35% of BRFSS surveys are completed via cell phone; (4) introduce a third survey version (split) to improve Maryland's ability to meet DHMH and external partner data needs by increasing capacity for optional and State-added questions.

It is in the best interest of the State to approve this modification because the changes requested are within the scope of the existing contract that includes completion of both land line and cell phone surveys while utilizing multiple survey versions. The competitive pricing obtained in 2014 was considered fair and reasonable for the contract duration through December 31, 2017 with two one-year renewal options. DHMH will make a determination closer to the end of the base contract term as to whether it will exercise the available renewal options.

DHMH is also modifying the contract with the Prime to add a new MBE subcontractor since the original MBE withdrew its participation from the contract in August 2015. The MBE compliance up to the time the MBE ceased to perform under the contract was 21%. DHMH does not believe the Prime will have any issues maintaining its good faith effort with the new MBE.

Fund Source: 94.4% General; 5.6% Special (Cigarette Restitution Fund)

Appropriation Code: F0304

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
April 27, 2016

*Contact: Eric T. Lomboy 410-545-0405
elomboy@sha.state.md.us*

4-S-MOD. STATE HIGHWAY ADMINISTRATION
Office of Traffic and Safety/Motor Carrier Division
Services Contract Modification

Contract ID: Hauling Permit Credit Card Payment Processing Services; MCD-CC-2009; ADPICS # J02B1400007/COG66182

Contract Approved: DBM Item 2-S (3/23/2011)

Contractor: LexisNexis VitalChek Network, Inc.
Brentwood, TN

Contract Description: Revenue Neutral Contract to allow SHA's Motor Carrier Division (MCD) to improve customer service by allowing special hauling permit customers to acquire permits, pay invoices or replenish escrow accounts via credit cards, debit cards, or electronic check.

Modification Description: Extend the contract term for nine months with a single three-month renewal option in order to conduct a new procurement instead of exercising the five-year renewal option, plus reduce the maximum per transaction escrow amount with no additional fees to be paid by customers.

Original Contract Term: 3/24/2011 – 3/23/2016 (w/1 five-year renewal option)

Modification Term: 4/28/2016 – 1/27/2017 (w/ 1 three-month renewal option)

Original Contract Amount: \$840,000 Est. NTE (5 years)

Modification Amount: \$131,560 Est. NTE (9 Months; Mod)
\$ 43,853 Est. NTE (3 Months; Renewal Option)
\$175,413 Est. NTE Total (1 Year)

Prior Modifications/Options: \$0 [Mod #1: Bridge extension: 3/25/2016 – 4/27/2016:
Approved by SHA]

Revised Total Contract Amount: \$971,560 Est. NTE

Overall Percent +/- (This Mod): +16%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

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4-S-MOD. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks: SHA contacted the LexisNexis VitalChek Network, Inc. (LexisNexis VitalChek) pertaining to the available five-year renewal option; however, SHA did not contact LexisNexis VitalChek within 90 days of the expiration date of the base term as stated in the contract. The Contractor advised SHA that it was losing money on the contract and was unwilling to agree to the same terms and conditions for another five years. Therefore, SHA is requesting a modification to the contract to extend the contract term by nine months to complete a new procurement and reduce the maximum per transaction escrow amount from \$1,500 to \$125 for replenishing customer's escrow accounts; however, this change will not affect the fees paid by the customers. There is a single three-month renewal option for a transition period, if needed, or if unforeseen circumstances arise during the procurement. The customer service fee will remain \$4.16 per transaction for processing Maryland Hauling Permits.

This modification is in the State's best interest to allow SHA to maintain this credit card service as it provides an invaluable element in its permit process. This service provides a means for expediting payments for applications and account payments. Interruption in these services may cause safety issues as customers may move without the necessary permits that they could not obtain in a timely manner as a result of an interruption in SHA being able to process credit card payments.

This contract allows the SHA Motor Carrier Division to respond to an overwhelming demand from motor carriers throughout the United States and Canada to better serve and expedite payments for processing Maryland Hauling Permits. The electronic credit card system allows customers to use a credit or debit card or electronic check (e-check) payment services via telephone, internet and/or in-person to secure special hauling permits, as well as pay invoices and/or replenish escrow accounts. LexisNexis VitalChek collects the payments for the permit fees and account transactions that are charged by credit card, debit card, or e-check via the electronic credit card system. LexisNexis VitalChek electronically transfers the monies collected on SHA's behalf for hauling permit fees and account payments to SHA's account at the end of each business day. LexisNexis VitalChek retains the \$4.16 per transaction customer service fee, which is collected separately and in addition to SHA's permit fees and account payments.

LexisNexis VitalChek is paid from the customer service fees collected as established in the financial proposal. Accordingly, this is a revenue-neutral contract. This contract is entered into solely to provide special hauling permit customers the ability to order hauling permits, pay invoices and replenish escrow accounts with the convenience of charging to a credit or debit card or using e-check payment services.

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4-S-MOD. STATE HIGHWAY ADMINISTRATION (cont'd)

Fund Source: 100% Revenue Neutral

Appropriation Code: J00B0104

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
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April 27, 2016

*Contact: Erin O. Millar 410-576-6316
emillar@oag.state.md.us*

5-GM. ST. MARY'S COLLEGE OF MARYLAND
General Miscellaneous

Fund Source: Agency Funds

Appropriation Code: R14D00 Fund 40

Request Amount: \$90,000

Description: Pursuant to State Government Article §§ 12-404 and 12-501, St. Mary's College of Maryland and the Office of the Attorney General request for approval for the payment of \$90,000 in full settlement of all claims for damages and attorney's fees in *Eric Brooks v. St. Mary's College of Maryland, et al.*, No. 14-3453-GJH, filed in November, 2014 in the U.S. District Court for the District of Maryland, as well as a second claim of discrimination filed with the Equal Employment Opportunity Commission in September, 2015.

Requesting Agency Remarks: If this settlement is approved, a check should be made payable to Mr. Eric Brooks and his attorney Nathaniel D. Johnson, Esquire, in the amount of \$90,000, which shall reference *Eric Brooks v. St. Mary's College of Maryland, et al.*, No. 14-3453-GJH, U.S. District Court of Maryland (Southern Division), and Claim of Discrimination filed with the Equal Employment Opportunity Commission No. 531-2015-02322. The check should be mailed to Erin O. Millar, Assistant Attorney General, Office of the Attorney General, 200 St. Paul Place, 17th Floor, Baltimore, Maryland 21202, who will deliver the check and ensure all of the necessary documentation and releases are completed.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
April 27, 2016

*Contact: Philip Lohrey 410-576-7847
plohrey@oag.state.md.us*

6-GM. BOWIE STATE UNIVERSITY
General Miscellaneous

Fund Source: Bowie State University Funds

Appropriation Code: R23

Request Amount: \$20,000

Description: Pursuant to State Government Article §§ 12-404 and 12-501, Bowie State University (BSU) and the Office of the Attorney General request approval for the payment of a \$20,000 settlement of pre-litigation claims based on the Americans with Disabilities Act, Family Medical Leave Act, and possible contractual claims made by a former BSU faculty member. This settlement will resolve all issues and claims arising out of the claimant's employment with BSU.

Requesting Agency Remarks: If this settlement is approved, a check should be made payable to Nancy L. Shiplett and the Law Office of Andrew M. Dansicker, LLC, her attorney, in the amount of \$20,000, which shall reference *Nancy Shiplett vs. Bowie State University: Pre-Litigation Settlement*. The check should be mailed to Philip H. Lohrey, Jr., Deputy Counsel, Educational Affairs Division, BSU, Office of the Attorney General, 200 St. Paul Place, 20th Floor, Baltimore, Maryland 21202, who will deliver the check and ensure all of the necessary documentation and releases are completed.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
April 27, 2016

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

1-C-BP. UNIVERSITY OF MARYLAND, BALTIMORE
Health Sciences Facility – Third Phase
Construction Management at Risk
Bid Package 8 of 9

Contract ID: Construction Management at Risk Services for
Third Phase of Health Sciences Facility, RFP #11385 BS

Recommendation: The University recommends award of Bid Package 8 of 9 for construction which includes window shades, bonds, and insurance.

Contractor: Barton Malow Company, Baltimore, MD

Original Approval: USM 1-C (10/3/2012)

Project: The new 331,969 gross square feet Health Sciences Facility III will be occupied by the University of Maryland Schools of Medicine, Dentistry and Pharmacy. The new structure will house laboratory space to be allocated to the schools to address space deficiencies while replacing sub-standard research space in older buildings and expanding research activities for the schools. The building will be located among the existing facilities of the three schools allowing for maximum sharing of resources and interactions between the three schools. Similar to Health Sciences Facility I and II, HSF III is critical to the continuing growth in research activity and funding at the University. This directly relates to the school's ability to maintain and advance as academic and research leaders as well as recruit and retain the best faculty, students and staff and to advance health care and discoveries for Maryland's citizens.

The Board of Public Works previously approved awarding a Construction Management at Risk contract to Barton Malow Company for professional management and pre-construction services related to this project. USM Item 1-C (10/3/2012). The University anticipates that it will present to the Board nine bid packages to be awarded to CMR, Barton Malow, during the construction phase.

The University anticipates the final value of this contract will be approximately \$248.6 million.

The overall project estimate is \$305 million, which includes design, construction and equipment.

This Bid Package 8 Amount: \$214,914

Supplement C
University System Of Maryland
ACTION AGENDA
April 27, 2016

1-C-BP. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Health Sciences Facility – Third Phase
Construction Management at Risk
Bid Package 8 of 9

Amount Pre-Construction;
Bid Packages 1-7; Modification;
USM Authorized Changes: \$ 222,933,692

Revised Amount: \$ 223,148,606

Contract Term: 60 months from pre-construction notice-to-proceed:

Fund Source: MCCBL 2015: Provide funds to construct a new research facility at the University of Maryland, Baltimore, provided that notwithstanding Section 6 of this Act, work may commence on this project prior to the appropriation of all funds necessary to complete this project. Item 153

MBE Participation: 30%
 Subgoals of: 7% African American
 4% Asian American

MBE Compliance: 32.08%
 Subgoals of: 15.02% African American
 7.12% Asian American

Performance Security: 100% performance bond is required.

Requesting Institution Remarks: The Construction Management at Risk contract was initially awarded for pre-construction, early in the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the eighth bid package. One additional bid package is anticipated. This Bid Package MBE is 0%.

Resident Business: Yes

MD Tax Clearance: 16-0158-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
April 27, 2016

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

2-S-OPT. UNIVERSITY OF MARYLAND, BALTIMORE
Service Contract Option

Contract ID: Support Staff Services for Institute of Human Virology
IFB88073VP

Contract Approved: USM Item 10-S (5/13/15)

Contractor: Biz Solutions 360, Inc.
Washington, DC 20002

Contract Description: Provide staffing services and logistical support services to the Institute of Human Virology in Botswana.

Option Description: Exercise the first renewal option

Original Contract Term: 5/14/15 – 5/13/16 (w/ four 1-year renewal options)

Option Term: 5/14/16 – 5/13/17

Original Contract Amount: \$4,140,744

Option Amount: \$3,386,746

Original Procurement Method: Competitive Sealed Bid

MBE Participation: 0%

Performance Security: None

Requesting Institution Remarks: The University recommends exercising the first renewal option of this contract to cover support services for work for the Institute of Human Virology (IHV) in Botswana. Renewal is recommended based on the contractor's continual expertise with the IHV support services it provides in country in Botswana. Overall, the contractor has done an excellent job meeting its service obligations under the contract.

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2-S-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Service Contract Option

Fund Source: Federal Grant & Contract

Approp. Code: R30B21

Resident Business: No

MD Tax Clearance: 16-0848-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
April 27, 2016

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

3-GM. GENERAL MISCELLANEOUS
University of Maryland, Baltimore

Recommendation: That the Board of Public Works approves the use of general obligation bond funding proceeds for the following contract.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

Description: Fabricate and install 19 pylon signs and 2 map kiosks on the University of Maryland, Baltimore campus.

Procurement Method: Competitive Sealed Bids

Award: Color Ad, Inc.
Manassas, VA

Amount: \$262,150

Fund Source: MCCBL Funds 2012, Item 003: \$80,394.31
MCCBL Funds 2014, Item 011: \$181,755.69

Provide funds to eliminate architectural barriers in State-owned facilities and provide programmatic access for person with disabilities.

Resident Business: No

MD Tax Compliance No: 16-0950-1011

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
April 27, 2016

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: James Haley

4-C. UNIVERSITY OF MARYLAND, COLLEGE PARK
Construction Contract

Contract ID: Technology Advancement Program Building
 Install University-Owned Chiller, Contract No. 32319

Project: Install new mechanical chiller to serve Technology Advancement Program Building.

Procurement Method: Task Order under On-Call Mechanical Contracting Services
 USM Item 5-C (6/15/11)

Proposals:

Company	Bid
W.L. Gary	\$493,800
ACI	\$599,999
M&E Sales	\$568,863

Contractor: W.L. Gary Company, Washington, DC

Amount: \$493,800

Fund Source: MCCBL of 2013: *Provide funds to design, construct, and equip campuswide infrastructure improvements at the College Park campus.*
 Item 058. \$160,000
 USM Academic/Auxiliary Facility Revenue Bond \$275,000
 Institutional Funds \$175,000

Contract Term: 120 Calendar Days

MBE Participation: 10%

Performance Security: Equal to contract amount

Resident Business: No

MD Tax Clearance: 16-0693-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
April 27, 2016

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: James Haley

5-C-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK
On-Call Construction Contract Renewal Option

Contract ID: On-Call General Contracting Services
University of Maryland College Park & Service Center Locations
RFP # 84520-A (Multiple Awards)

Contract Approved: USM Item 2-C (5/29/2013)
USM Item 6-C-OPT (5/13/2015) (first renewal)

Contractors: Baltimore Contractors, Inc.
Baltimore, MD 21061

 Brawner Builders, Inc.
Hunt Valley, MD 21031

 CFI Construction Corp.
Rockville, MD 20852

 F.H. Paschen, S. N. Nielsen & Associates LLC
Falls Church, VA 22043

 Kalmia Construction Company
Beltsville, MD 20705

 North Point Builders, Inc.
Baltimore, MD 21222

 Rich Moe Enterprises
Upper Marlboro, MD 20774

Contract Description: Provide general construction services on an on-call, as-needed basis for the University of Maryland, College Park and other institutions of the University System of Maryland.

Option Description: Exercise second renewal option

Original Term: 05/29/2013 – 05/28/2015 (2 years with 3 one-year renewal options)

Option Term: 05/29/2016 – 05/28/2017

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5-C-OPT. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
Construction Contract Renewal Option

Original Amount: NTE \$30,000,000 (2-yr base award)

Option Amount: \$15,000,000

Procurement Method: Competitive Sealed Proposals

MBE Participation: MBE goals established on all projects exceeding \$50,000

MBE Compliance: 26.25%

Performance Security: Equal to contract amount on task orders over \$100,000

Requesting Institution Remarks: This is the second of three renewal options for on-call general contracting services. For this renewal period, task orders will be awarded on the basis of secondary competition among the seven on-call general contractors for each project. This renewal is recommended for the seven firms based on satisfactory job performance. Implementation will be on a task-order basis with no guarantee of award to any one of the selected proposers.

Fund Sources: Fund sources vary depending on the project or task order and the System institution placing the order.

Contractor	Resident Business	MD Tax Clearance
Baltimore Contractors, Inc.	Yes	16-0125-1111
Brawner Builders, Inc.	Yes	16-0126-1111
CFI Construction Corporation	Yes	16-0127-0111
F.H. Paschen, S.N. Nielsen & Assoc	No	16-0129-1111
Kalmia Construction Company	Yes	16-0130-0111
North Point Builders, Inc.	Yes	16-0131-1111
Rich Moe Enterprises	Yes	16-0128-0111

BOARD OF PUBLIC WORKS
THIS ITEM WAS:
APPROVED
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DEFERRED
WITHDRAWN
WITH DISCUSSION
WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
April 27, 2016

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: James Haley

6-C. BOWIE STATE UNIVERSITY
Construction Contract

Contract ID: James Physical Education Complex HVAC Improvements
Phase II, RFP No. BSU 2016-04

Contract Description: The project includes HVAC improvements at the Leonidas James Gymnasium on the Bowie State University campus. Work consists of providing and installing new packaged roof top units and indoor air handling units with hydronic heat, direct expansion cooling and heat recovery. These units will be located on the roof and extend ductwork into the building. New ductwork, variable air volume terminals and air devices will be provided throughout the non-gymnasium portion of the facility. All equipment and ductwork located in this area will be removed. The contractor shall provide supporting architectural, structural and electrical work for the new installation.

Procurement Method: Competitive Sealed Proposals

Proposals:

Company	Bid
Rich Moe Enterprises	\$3,793,752
Limbach Company	\$4,181,220
American Combustion Industries	\$5,621,900

Contractor: Rich Moe Enterprises, LLC, Upper Marlboro, MD

Contract Term: 270 Calendar Days

Amount: \$3,793,752

Funding: MCCBL of 2013: *Leonidas James Physical Education Complex Provide funds to design, construct, renovate and equip the installation of air conditioning.* Item 063 \$1,500,000
USM Academic Revenue Bonds \$1,021,168
Title III Federal Funds \$370,000
MHEC-HBCU Enhancement Funds \$902,584

MBE Participation: 100% (Contractor is a Maryland Certified MBE)

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University System Of Maryland
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April 27, 2016

6-C. BOWIE STATE UNIVERSITY (cont'd)
Construction Contract

Performance Security: Equal to contract amount

Requesting Institution Remarks: The solicitation was advertised in *eMaryland Marketplace* and on the Bowie State University Procurement website. Six firms responded to the solicitation and submitted proposals. One proposal was incomplete and determined to be non-responsive. The five proposals were evaluated by a Technical Evaluation Committee. Three proposals were determined to be technically acceptable. The MBE goal established for this project is 30% with subgoals of 7% African-American and 4% Asian-American; Rich Moe Enterprises is a Maryland certified Minority Business Enterprise firm.

Resident Business: Yes

MD Tax Clearance: 16-0809-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
April 27, 2016

USM 11C

REVISED

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Valerie Rolandelli

7-S OPT. UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE
Service Contract Option

Contract ID: Recruitment Process Outsourcing Services, RFP No. 90958

Contract Approved: USM Item 8-S (08/22/2012)

Contractor: Allegis Global Solutions, Inc. (formerly Allegis Group Services),
Hanover, MD 21076

Contract Description: End-to-end talent acquisition services and recruitment processes for faculty and staff. Contractor provides management and recruitment staff who provide applicant tracking system services; position posting and advertising; applicant sourcing and screening; pre-screening testing and competency validation; streamlined interview and selection processes; reference and background checks; job offer administration; reporting and analysis; and diversity strategies.

Renewal Option Description: Second renewal option for four years

Original Contract Term: August 23, 2012 through June 30, 2015 (initial term). The University may at its sole option enter into multiple renewal periods the sum of which will not exceed 5 years. Renewal options will be brought to the Board of Public Works for approval before award.

First Renewal Option Term: 7/1/2015 to 6/30/2016

Second Renewal Option Term: 7/1/2016 to 6/30/2020

Original Contract Amount: \$ 4,641,090

First Renewal Option Amount: \$ 1,000,000 (University's approval authority)

Second Renewal Option Amount: \$ 6,915,768

Revised Total Contract Amount: \$12,556,858

Original Procurement Method: Competitive Sealed Proposal

MBE Participation: 0%

Performance Security: None

Supplement C
University System Of Maryland
ACTION AGENDA
April 27, 2016

REVISED

April 27, 2016

7-S OPT. UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE (cont'd)
Service Contract Option

Requesting Institution Remarks: Allegis is a Maryland based firm and is the second largest recruitment firm in the United States. In the four years of this contract, through Allegis, UMUC has hired close to 3,000 staff and faculty of which greater than 50% are adjunct faculty. As the online educational institution of USM and the largest online public institution in the United States, UMUC's classes are taught primarily with adjunct faculty, people who are practicing professionals in their fields and have advanced degrees qualifying them to teach. As well, UMUC requires highly skilled technical staff to support its online environment. There is a constant need to keep a pipeline of such teaching and technical staff professionals so that UMUC can meet the demands of its growing student body. UMUC retains the authority for all staffing and hiring decisions.

Allegis manages the recruitment process by providing onsite managers and recruiters who specialize in staff and faculty positions. They have performed extremely well for UMUC. Allegis has reduced the time to fill a vacant position by 14% while also increasing UMUC's diversity hiring by 51% for gender and 46% for ethnicity. Additionally, UMUC's veteran hiring has increased by 61%. Candidate satisfaction, hiring manager satisfaction, and retention of staff have also increased since the commencement of the contract.

At the end of the initial three year term of the contract, UMUC had spent approximately \$3.2 million of the original approval amount. At that time, UMUC also added the recruitment for its overseas divisions in Europe (which includes locations in the Middle East and North Africa) and Asia. To ensure that Allegis could handle the increased workload without effecting service levels, UMUC elected to renew the contract for only one year of the five years available anticipating no more than \$1 million would be needed for this renewal period. The University is required to bring all service contracts and options exceeding \$1 million to the Board of Public Works for approval. Language in the original BPW Action Agenda (Item 8-S, 8\22\12) stated that renewal options will be brought to the Board of Public Works for approval before award. However, in that the first renewal was within the University's delegated authority that renewal was not presented to the BPW. In fact, the total spend by June 30, 2016, is anticipated to be approximately \$5 million, only \$400,000 greater than the original spend authority received in 2012.

Fund Source:	Current Unrestricted Funds	Approp. Code:	R30B30
Resident Business:	Yes	MD Tax Clearance:	16-0157-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
April 27, 2016

*Contact: Linda Bartnyska (410) 764-3782
 Linda.Bartnyska@maryland.gov
 Carla Thompson (410) 260-6155
 Carla.Thompson@maryland.gov*

1-IT. DEPARTMENT OF HEALTH & MENTAL HYGIENE
Maryland Health Care Commission (MHCC)

Contract ID: Analysis and Development of Episode of Care Prices to Promote Medical Pricing Transparency; MHCC 16-009, ADPICS BPO No.: M00B6400564

Contract Description: Provide consulting services to support MHCC staff in the use of Health Care Incentives Improvement Institute's (HCI-3) Evidence-Informed Case Rates (ECRs) Analytics. The contractor will assist MHCC in using ECRs Analytics to create the foundational data sets needed to populate several public-facing web portals. These web portals, broadly defined, will provide comparative health care pricing information for consumer decision support and clinician referral decisions.

Awards: Health Care Incentives Improvement Institute, Inc.
 Newton, CT

Term: 5/1/2016 – 4/30/2017

Amount: \$146,518 (one year)

Procurement Method: Sole Source

MBE Participation: None

Remarks: The Medical Care Data Base (MCDB) is a database of health insurance claims for covered services received by Maryland residents enrolled in health plans from commercial insurance carriers, Medicare, and Medicaid. The MCDB is used by the Commission to produce annual reports on health care expenditures in Maryland and use of privately insured professional health care services. Both the MCDB and these annual reports are mandated by Commission statute. The Commission also uses the MCDB to examine broader health care issues, including the analysis of insurance, and for focused studies of health care service use and spending deemed necessary by the Commission or requested by the General Assembly, the Governor's office, and DHMH. The MCDB is also used by other state partners: the MIA in health insurance rate reviews; the HSCRC to monitor health care spending under the new hospital waiver; and DHMH for a variety of analyses.

The Commission recognized that the MCDB could also be the source of cost information for Maryland consumers, but needed to obtain special analytical software to generate the cost information that makes sense to consumers, who need to know the total cost for a complete episode of care.

Supplement D
Department of Information Technology
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1-IT. DEPARTMENT OF HEALTH & MENTAL HYGIENE (cont'd)

Remarks: (cont'd)

MHCC is currently undertaking a number of initiatives to enhance the State's MCDB. One major expansion effort is adding the total cost of an episode of care. An episode of care is different than care received for a single service. An episode of care includes all of the services provided to treat a patient for a single illness or condition. For example, an episode of care for maternity services includes every pre-natal visit through delivery. An episode of care for a hip replacement includes all of the services associated with the hospital stay, the physician's care, physical therapy, etc. Episode of care software identifies all the services a patient received and combines all of the costs for these services. ECR Analytics is the name of the software that this particular vendor, HCI3, uses and has trademarked. The goal of this contract is to produce this total cost of an episode of care and publish it on a public website so that patients have easy access to the information they need to make the best health care decisions for themselves and their family.

Prior to applying to CMS/CCIIO for federal grant funding under the Cycle IV rate review/price transparency grant program, MHCC was well aware that there was limited grant funding available to all applicants. As such, staff researched the marketplace and determined that the only episode of care software that we could afford to include in our project plan on the grant application was the ECR Analytics software available through HCI3. CMS/CCIIO recognized our judgment in fiscal responsibility by approving our grant application and awarding us these grant funds. There are no additional funds in the grant to support any alternative software or software support to complete this major grant initiative.

The goal of developing episodes of care and calculating episode-level prices is to build public websites to promote medical price transparency, which is a key deliverable for our Cycle IV federal grant. HCI3 is the only vendor that has as its core mission the support of medical price transparency initiatives; in fact, Francois de Brantes, the Executive Director of HCI3, is a national expert on promoting health care cost transparency and is the key subject matter expert on this project. The other companies would not be able to offer an expert of his caliber, nor at such a modest labor rate.

MHCC staff reviewed commonly used episode groupers available in the marketplace. This survey included the following: Optum's Episode Treatment Groups; Truven (now IBM) Medical Episode Grouper; 3M's Patient-focused Episodes; and HCI3's ECR Analytics/PROMETHEUS Payment Analytics. HCI3 was the only vendor who offered a free license at the time of review. The alternatives had license costs that could exceed \$500,000 per year, depending on the use case, which is too costly under the limited grant funding availability. In addition, HCI3 was willing to operate in the MHCC Secure Data Center and provide a low labor rate, as they had a shared mission for cost and price transparency. Other vendors required that data be sent to be processed in their own data warehouses, which would require an unnecessary release of HIPAA protected data.

Supplement D
Department of Information Technology
ACTION AGENDA
April 27, 2016

1-IT. DEPARTMENT OF HEALTH & MENTAL HYGIENE (cont'd)

Remarks (cont'd):

Although the ECR Analytics software was provided at no cost to the State, MHCC needs technical support and staff training to achieve its goal. HCI3 is the sole proprietor of this software, and as such holds all rights, title and interest in the ECR Analytics Software, including, without limitation, all copyrights, trademarks, algorithms, design and other intellectual property (IP) and IP rights. Finally, HCI3 is the exclusive developer, producer, distributor and trainer of the ECR Analytics Software. Once training and technical support is completed and the contract ends, MHCC will have the ability to publish the episodes of care independently.

Fund Source: Federal

Approp. Code: M00R0101

Resident Business: No

MD Tax Clearance: 16-0673-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
April 27, 2016

**REVISED AT
MEETING**

*Contact: Linda Bartnyska (410) 764-3782
Linda.Bartnyska@maryland.gov
Carla Thompson (410) 260-6155
Carla.Thompson@maryland.gov*

2-IT. DEPARTMENT OF HEALTH & MENTAL HYGIENE
Maryland Health Care Commission (MHCC)

Contract ID: Data Management and Analytic Support for the Maryland Medical Care Database
MHCC 16-012; ADPICS BPO No.: M00B6400536

Contract Description: Provide professional services to sustain and expand the infrastructure, capability, and functionality of the State's All-Payer Claims Database (APCD) established as the Maryland Medical Care Database (MCDB). These services include, but are not limited to: replicating and maintaining the existing online data submission portal; claims editing and business processing; data warehousing and analytics; and data access for State-approved users.

Awards: Social & Scientific Systems, Inc.
Silver Spring, MD

Term: 5/1/2016 – 4/30/2021

Amount: ~~\$10,770,106~~ \$8,975,088 (5 years) *

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Ranking	Overall Ranking*	Evaluated Price (5 yrs.)
Social & Scientific Systems, Inc. Silver Spring, MD	1	1	1	\$8,975,088
NORC at the University of Chicago Chicago, IL	2	2	2	\$10,152,300

Note: Technical factors had greater weight than financial factors in the overall award determination.

MBE Participation: 16%

VSBE Participation: 1%

Incumbent: Social & Scientific Systems, Inc.

Supplement D
Department of Information Technology
ACTION AGENDA
April 27, 2016

**REVISED AT
MEETING**

2-IT. DEPARTMENT OF HEALTH & MENTAL HYGIENE (cont'd)

Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com*, and on MHCC's website. E-mail notices were delivered to all prospective offerors identified as capable of delivering the services in the State MBE and VSBE websites. Also, the solicitation was provided to the Governor's Office of Minority Affairs.

The purpose of this solicitation was to select a contractor who can provide professional services to sustain and expand the MCDB's infrastructure, capability, and functionality to support MHCC's core objectives. These services include, but are not limited to:

- Migrating, managing, and hosting the existing online data submission portal (the "Portal");
- Migrating, managing, and hosting all MCDB data in a centralized Data Warehouse;
- Securing and streamlining data collection and aggregation;
- Performing claims editing and business processing;
- Performing data analytics;
- Providing reports and datasets; and
- Furnishing data access for State-approved users.

This solicitation required an established, and experienced, medical claims data management contractor as well as experienced health policy analysts to manipulate the claims data. The APCD, state repositories of health insurance claims community is very small. There are only 11 states, who within the last 5 years, have established APCD databases, which limits the amount of contractors capable of providing the services. Overall there were six prospective vendors. One vendor decided not to submit a proposal due to the contract terms and conditions, the service level agreement, and service level measurement language in the RFP and another could not meet the deadline for proposal submission.

Four proposals were received in response to the RFP. Of the four proposals, two were determined to be "non-responsive" both failing to submit the required MBE and VSBE documentation with their proposals. The two remaining proposals from Social and Scientific Systems, Inc. (SSS) and National Opinion Research Corporation (NORC) were evaluated and ranked by the evaluation committee. Both SSS and NORC satisfactorily addressed all elements and met all requirements specified in the RFP; however, SSS scored higher on both the technical and financial proposal. Award is recommended to SSS as having the most advantageous offer to the State. The *Award Amount* above and the *Offer Amount* shown in the financial table are different. The *Offer Amount* was based upon a pricing model that was part of the financial proposal submitted by offerors to determine the evaluated financial price. The *Award Amount* is comprised of a fixed price.*

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April 27, 2016

**REVISED AT
MEETING**

2-IT. DEPARTMENT OF HEALTH & MENTAL HYGIENE (cont'd)

Remarks (cont'd)

SSS offered a superior technical response regarding the data intake, operations, and management. In particular, their approach to continuous quality improvement is among the best across states that maintain similar databases. Given the varied use cases and users for the data, both among state partners and external organizations, data quality is fundamental to any planned analytics, transparency initiatives, and research studies. SSS has extensive experience with both federal and state contracts providing technical support on sophisticated analyses using claims data to drive policy decisions, which is apparent in their approaches to their proposed solutions.

The overarching objective of the MCDB is to guide key policy decisions and increase healthcare transparency by supporting the following Statewide initiatives:

- (1) MHCC's estimates of the cost and utilization of healthcare services in Maryland;
- (2) The Maryland Health Services Cost Review Commission's management of the new global budget payment model for hospitals;
- (3) The Maryland Insurance Administration's premium rate review activities;
- (4) The Maryland Health Benefit Exchange's monitoring of Qualified Health Plans;
- (5) DHMH's population health reporting initiatives;
- (6) MHCC's administration and evaluation of the Maryland Patient-Centered Medical Home Program;
- (7) MHCC's development of public dashboards targeted at the consumer, provider, and industry audiences; and
- (8) MHCC's planned development of a practitioner performance measurement system.

Fund Source: 100% Special (User Fees)

Approp. Code: M00R0101

Resident Business: Yes

MD Tax Clearance: 16-0665-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED*

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

***REVISED AT BOARD MEETING**

Supplement D
Department of Information Technology
ACTION AGENDA
April 27, 2016

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3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Commercial off the Shelf (COTS) Expansion Window
eMM Solicitation No.: MDF5031023377
 ADPICS BPO No.: 060B2490021

Contract Description: Multiple award, indefinite quantity, Purchase Order Request for Proposals (PORFP)-based Master Contract to provide Commercial Off-the-Shelf software, installation, training services and maintenance. Excludes Microsoft software products.

Awards: See Pages 9D – 10D

Term: 4/6/2016 – 9/30/2027 (11 years)

Amount: \$71,000,000

Procurement Method: Competitive Sealed Proposals

MBE Participation: None

Incumbent: 53 COTS master contractors

Remarks: Reference is made to DoIT Item 6-IT (9/19/12) in which the Board of Public Works (BPW) approved the award of a 15-year Master Contract for COTS software, installation, training services and software maintenance. In Item 6-IT (9/9/12), DoIT stated:

DoIT will issue and expansion window announcement every three years at which time new Offerors will be allowed to propose for inclusion on the Master Contract and existing Offerors will be allowed to add functional areas and additional manufacturers.

This is the first expansion window since the Master Contract was originally approved for award. A notice of the availability of the Request for Proposals for the expansion window was advertised on *eMarylandMarketplace.com* and on DoIT's website. E-mail notices were delivered to all prospective offerors identified as capable of delivering the services in the State Minority Business Enterprise Directory.

For this expansion window, DoIT received 43 proposals. DoIT is recommending Master Contract awards to 36 qualified Offerors. Of the 36, 11 are Maryland resident businesses, 3 are certified as DGS Small Business Reserve (SBR), and 5 are Maryland MDOT certified-MBEs.

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3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks (cont'd):

This Master Contract encompasses the following three functional areas:

Functional Area I – COTS Software (excluding Microsoft Software)

Functional Area II – Installation and Training Services

Functional Area III – Manufacturer's Software Maintenance

The procurement vehicle was designed to provide State agencies with a wide selection of Master Contractors who offer an extensive variety of COTS software. The Master Contract is also available for use by county and local jurisdictions.

A using agency that seeks to procure COTS software, installation, training services and software maintenance will issue a competitive PORFP to all the Master Contractors within the appropriate functional area who are authorized to provide the software and/or services for the requested manufacturer's product line. For PORFPs designated as a SBR, only Master Contractors that are certified as a DGS SBR will be able to compete within its approved functional area. Master Contractors affirmed that their prices for the PORFPs will not exceed the manufacturer's suggested retail price. Via the competitive PORFP process, prices should be lower than proposed Master Contractor pricing.

Functional Area II provided the only potential for subcontracting opportunities; however, opportunities are limited due to the proprietary nature of most of the COST software offered through the Master Contract. DoIT, in agreement with the Governor's Office of Minority Affairs, has established a 0% overall MBE subcontract goal for the Master Contract.

The COTS Master Contract expires July 27, 2027 and for the remaining 11+ years, the State will receive the full benefit of any software maintenance agreements associated with PORFPs.

The Board of Public Works previously approved a \$71 million ceiling for the COTS Master Contract. See DoIT Item 6-IT (9/19/12); DoIT Item 12-IT-Mod (8/13/14). The current spend is \$66.5 million. DoIT recommends increasing the not-to-exceed amount by \$71 million. This amount was determined by using COTS purchasing statistics and agencies' anticipated needs.

DoIT will provide another expansion window for this Master Contract in another three years. DoIT will return to the Board for approval to add new Master Contractors through the next expansion window or if an increase in the not-to-exceed amount is necessary.

Fund Source: Various **Resident Business/MD Tax Clearance:** See Pages 9D – 10D

This Item was withdrawn as Item 4-IT from the 4/6/2016 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED*

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

* Approved 2-to-1; Comptroller voted No.

Supplement D
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3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

COTS Expansion Window – Master Contractors

	Company Name	Corp City	Corp State	Corp Zip	Resident Business	Tax Clearance No.
1	Accelera Solutions	Fairfax	VA	22033	N	16-0533-1011
2	Advanced Computer Concepts, Inc.	Mclean	VA	22102	N	16-0554-1010
3	ASG Software Solutions, Inc.	Naples	FL	34102	N	16-0555-1111
4	Barcoding, Inc.	Baltimore	MD	21231	Y	16-0556-1111
5	BullsEye Computing Solutions	Ellicott City	MD	21043	Y	16-0557-0111
6	Converge One	Eagan	MN	55121	N	16-0559-1111
7	Copper River Enterprise Services	Anchorage	AK	99501	N	16-0745-0010
8	Datastrong, LLC	Fairfax	VA	22031	N	16-0560-0110
9	EN Pointe Technologies Sales, LLC	El Segundo	CA	90245-3457	N	16-0561-1000
10	Enterprise Consulting, Inc.	Eldersburg	MD	21784	Y	16-0562-1111
11	Environmental Systems Research Institute	Redlands	CA	92373	N	16-0563-1111
12	Federal Hill Solutions	Baltimore	MD	21230	Y	16-0565-1111
13	Geo-Comm, Inc.	St. Cloud	MN	56301	N	16-0566-0100
14	Image API	Tallahassee	FL	32301	N	16-0568-0110
15	immixTechnology, Inc.	McLean	VA	22102	N	16-0569-1000
16	INDISOFT, LLC	Columbia	MD	21044	Y	16-0570-1111
17	Information Builders, Inc.	New York	NY	10121-2898	N	16-0571-1111
18	Insight Public Sector, Inc.	Tempe	AZ	85283	N	16-0572-1111
19	Intermedix c/o Esi Acquisitions	Fort Lauderdale	FL	33308	N	16-0573-0001
20	JobAps, Inc.	Santa Barbara	CA	93101	N	16-0574-0000
21	Kratos Public Safety & Security Solutions, Inc.	San Diego	CA	92121	N	16-0575-1111
22	Lexmark, Inc.	Lenexa	KS	66219	N	16-0576-1111
23	Mavenspire, Inc.	Annapolis	MD	21401	Y	16-0577-1111
24	Oakland Consulting Group, Inc.	Lanham	MD	20706	Y	16-0578-0111
25	Patriot Technologies, Inc.	Frederick	MD	21704	Y	16-0579-1111
26	Prosys Information Systems	Norcross	GA	30092	N	16-0580-0111
27	Ricoh USA, Inc.	Malvern	PA	19355	N	16-0581-1011
28	SIRIUS Computer Solutions, Inc.	San Antonio	TX	78216	N	16-0582-1111
29	Snap, Inc.	Chantilly	VA	20151	N	16-0583-1111
30	Source IT Technologies	New Canaan	CT	06840	N	16-0746-0000

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3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

COTS Expansion Window – Master Contractors

	Company Name	Corp City	Corp State	Corp Zip	Resident Business	Tax Clearance No.
31	Star Computer Supply	Cockeysville	MD	21030	Y	16-0584-1000
32	TechTrend, Inc.	Arlington	VA	22204	N	16-0585-1011
33	TSRC, Inc. dba / Frank Parsons Co.	Hanover	MD	21076	Y	16-0586-1111
34	Vestra Resources, Inc.	Redding	CA	96002	N	16-0587-0000
35	Vox Scripta LLC	Belle Mead	NJ	8502	N	16-0588-0000
36	Zones, Inc.	Auburn	WA	98001-6524	N	16-0589-1110

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
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4-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Digital Communication Management
ADPICS BPO No.: F50B4400086 ; **COG70427**

Contract Approved: DoIT Item 3-IT (5/15/2013)

Contractor: GovDelivery, Inc., St. Paul, MN

Contract Description: Digital communication services that will enable State agencies to generate email automatically when website content is updated or when agencies manually send bulletins and regulatory news to target audiences.

Modification Description: Request to add funds and extend the contract by one year, allowing time to conduct a competitive Request for Proposal.

Original Contract Term: 5/16/2013 – 5/15/2016 (1-year base, with two 1-yr options)

Modification Term: 5/16/2016 – 5/15/2017

Original Contract Amount: \$ 82,500 (Base)
~~\$150,000~~ (2 options)
\$232,500

Modification Amount: \$136,500

Prior Modifications/Options: \$46,750 (DoIT delegated action on 10/30/2013)
\$60,000 (OPT 1 [DoIT Item 8-IT-MOD 8/30/2014])
\$39,000 (DoIT delegated action on 11/14/2014)

Revised Total Contract Amount: \$514,750

Percent +/- (This Modification): +165%

Overall Percent +/-: +269%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

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REVISED

4-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: DoIT is requesting the Board to approve the continuation of digital communications management services to State personnel and the public. The services enable State agencies to automatically generate e-mail notifications, and receive communication through SMS/text message notifications and social media sites. Additionally, this service allows agencies to send interactive newsletters to employees and the public. The digital communications service offers consistency throughout the State, working in conjunction with the Google Apps environment. The current contract expires May 15, 2016. To bridge the gap, a competitive Request for Proposal will be issued to solicit competition. Without this service, State agencies are unable to deliver important messages to State personnel and the public.

Fund Source: Reimbursable

Approp. Code: F50B0401

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
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5-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Microsoft Select Plus and Enterprise Software Licenses
Software House International
ADPICS BPO No.: 060B2490024 / **COG70292**

Contract Approved: DoIT Item 4-IT (10/17/2012)

Contractor: SHI International, Corp., Somerset, NJ

Contract Description: Provide Microsoft (MS) Select Plus and Enterprise software products and related services from authorized North American Large Account Reseller.

Modification Description: Increase in the estimated Contract Amount

Original Contract Term: 11/01/2012 – 10/31/2015 (3-year base, with two 2-yr options)

Modification Term: 4/28/2016 – 10/31/2017

Original Contract Amount: \$15,000,000 (Base)

Modification Amount: \$ 8,000,000 (Added to Option Yr. 1)

Prior Modifications/Options: \$ 6,000,000 (DoIT Item 11-IT-MOD [12/17/14])
\$ 5,000,000 (OPT 1 [DoIT Item 9-IT-OPT [9/16/15]])

Revised Total Contract Amount: \$34,000,000

Percent +/- (This Modification): +53%

Overall Percent +/-: +93%

Original Procurement Method: Competitive Sealed Bids

MBE Participation: None

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5-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: This master contract provides agencies access to Microsoft Inc. software licenses and services only.

DoIT is requesting an increase to the contract amount because current expenditures are within \$800,000 of the previously authorized contract ceiling for Option Year 1. At this time, DoIT has limited approvals under the contract to ensure the previously authorized ceiling is not exceeded. DoIT requests this contract amount increase in order to cover purchases by State agencies through the end of fiscal year 2017.

Fund Source: Various

Approp. Code: Various

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

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6-IT-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES

Contract ID: Inmate Payphone Services / DPSCS Q0013001
ADPICS BPO No.: Q00B6400058

Contract Approved: DoIT Item 7-IT (12/19/2012)

Contractor: Global Tel*Link (GTL), Reston, VA

Contract Description: Revenue producing contract to provide local, long distance, debit/prepaid and collect telephone services to inmates in DPSCS facilities.

Modification Description: **RETROACTIVE.** Reduce the rates of all domestic calls (local, debit/prepaid and collect calls) to \$0.0345 per minute, eliminate all fees paid by the Department or directly by inmates to the Contractor, and eliminate all commissions' revenue.

Original Contract Term: 1/1/2013 – 12/31/2015 (with two, 1-yr renewal options)

Modification Term: 3/17/2016 – 12/31/2017

Original Contract Amount:

Estimated Cost to Consumers

\$ 21,675,393.36 (3 Years: Base Contract)
\$ 7,225,131.12 (1 Year, 1st Renewal Option)
\$ 7,225,131.12 (1 Year, 2nd Renewal Option)
\$ **36,125,655.60 (Total Estimated Contract Value)**

Estimated Revenue to the State (Commission)

\$ 17,496,545.60 (3 Years: Base Contract)
\$ 5,832,181.00 (1 Year, 1st Renewal Option)
\$ 5,832,181.00 (1 Year, 2nd Renewal Option)
\$ **29,160,907.60 (Total Estimated Revenue to the State)**

Modification Amount:

Estimated Costs to Consumers (Reduction)

\$4,361,954.47 - Renewal Options No. 1 (3/17/16-12/31/16)
\$4,985,091.65 - Renewal Options No. 2 (1/1/17 – 12/31/17)
\$9,347,046.12 (Total)

Estimated Revenue to the State (Reduction)

\$866,500.22 - Renewal Options No.1 (1/1/16-3/17/16)
\$ 0 - Renewal Options No. 2
\$ 866,500.22 (Total)

REVISED

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6-IT-MOD. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

Prior Modifications/Options: See Attachment 1

Revised Total Contract Amount: **Estimated Costs to Consumers**
 \$21,057,536 (3 Years, Base Contract – Cost to Consumers)
 \$4,361,954.47 - Renewal Options No. 1 (3/17/16-12/31/16)
\$4,985,091.65 - Renewal Options No. 2 (1/1/17 – 12/31/17)
 \$30,404,582.12 (Total)

Estimated Revenue to the State
 \$17,009,681 (3 Years, Base Contract)
 \$866,500.22 - Renewal Options No.1 (1/1/16-3/17/16)
\$ 0 - Renewal Options No. 2
 \$17,876,181.22 (Total)

Percent +/- (This Modification): (-35.3%)

Overall Percent +/-: (-37.8%)

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 19.92%

MBE Compliance: 22.46%

Remarks: The Federal Communication Commission (FCC) ruled on March 17, 2016 that rates for all domestic calls be reduced and certain fees paid to the Contract are eliminated. In compliance with the FCC Order 15-136 the Department reduced the calling rates, in addition, eliminated all fees paid to the Contractor and eliminated all future commission revenues paid to the Department by the Contractor.

DPSCS had to wait until the U.S. Circuit Court of Appeals (D.C. Circuit) rendered its decision on the stay and then negotiate a modification with GTL, it was not possible to present this matter at the March 9th BPW meeting. Nevertheless, DPSCS was bound to comply with the portion of FCC Order 15-136 that went into effect on March 17th.

Rates are being reduced on all domestic calls (local, debit/prepaid and collect calls) to \$0.0345 per minute, eliminating all fees paid by the Department or directly by inmates to the Contractor, and eliminates all commission revenues. This rate reduction will reduce the amounts inmates and their families will be charged to communicate with their loved ones.

The MBE participation goal provided in the RFP was set at 10% of the awarded Contractor revenue received over the life of the contract. GTL's proposal used an MBE goal of 19.92%, which exceeded the required 10% goal. To date, GTL has achieved an MBE compliance of 22.46%.

REVISED

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6-IT-MOD. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

The modification being submitted complies with both the applicable portions of FCC Order 15-136, the associated recommendations of the FCC, and reduces the per minute call rate to a lower figure than comparable states.

DoIT Remarks: Recommend retroactive approval pursuant to Section 11-204(c), State Finance & Procurement Article, Annotated Code of Maryland.

Fund Source: 100% Revenue

Approp. Code: Various

Resident Business: No

MD Tax Clearance: 16-0927-1111

This Item was withdrawn as Item 5-IT-MOD from the 4/6/16 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

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6-IT-MOD. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

ATTACHMENT 1 – Prior Modifications and Options

Mod/Opt	Amount	Description
Mod #1	<u>Estimated Cost to Consumers</u> \$21,057,536 (3 Years, Base Contract) \$ 5,832,181 (1 Year (each), 1 st and 2 nd Renewal Options) <u>Estimated Revenue to the State (Commission)</u> \$17,009,681 (3 Years, Base Contract) \$ 5,669,894 (1 Year (each), 1 st and 2 nd Renewal Options)	Reduce the rate of interstate prepaid calls from \$0.30 to \$0.21 per minute and all interstate collect calls rates from \$0.95 for the first minute and \$0.30 for additional minutes to \$0.25 per minute in accordance with Federal Communication Commission (FCC) 13-113 ruling. DoIT Item 6-IT-MOD (4/16/2014)
Mod #2	<u>Estimated Cost to Consumers</u> \$21,057,536 (3 Years, Base Contract) \$ 5,832,181 (1 Year (each), 1 st and 2 nd Renewal Options) <u>Estimated Revenue to the State (Commission)</u> \$17,009,681 (3 Years, Base Contract) \$ 5,669,894 (1 Year (each), 1 st and 2 nd Renewal Options)	Discontinue all commissions paid to the State for Interstate calls in accordance with FCC 13-113 ruling and initiated an annual bonus payment of \$400,000. The difference between the estimated commission received prior to the FCC 13-113 and after the FCC 13-113 ruling for Interstate calls to include the annual bonus payments were not in excess of the contract value by \$50,000, therefore, DoIT approved within their delegated authority. Approved by DoIT (1/29/2016)
Option # 1 and #2	<u>Estimated Cost to Consumers</u> \$ 5,832,181 (1-year first renewal option) \$ 5,832,181 (1-year second renewal option) <u>Estimated Revenue to the State (Commission)</u> \$5,669,894 (1-year first renewal option) \$5,669,894 (1-year second renewal option)	Exercise first and second 1-year renewal options. DoIT Item 8-IT-OPT (12/2/2015)
Total Prior Modifications and Options	<u>Revised Estimated Total Contract Amount</u> \$21,057,536 (3-year base term: <i>Cost to Consumers</i>) \$11,664,362 (Options 1-2: <i>Estimated Cost to Consumers</i>) <u>\$11,339,788</u> (Options 1-2; <i>Estimated Revenue to State</i>) \$44,061,686 (Estimated Contract Value)	

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7-IT-MOD. DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration

Contract ID: Positive Train Control Interoperable Electronic Train Management System
 T-8000-0357
 ADPICS BPO No.: J05B4400019 **COG73771**

Contract Approved: DoIT Item 5-IT (1/8/2014)

Contractor: Wabtec Railway Electronics, Germantown, MD

Contract Description: To install the Interoperable Electronic Train Management System (I-ETMS) on 32 locomotives; 14 Kawasaki MARC III cab cars; and 6 Sumitomo MARC III cab cars. Contractor is to install, test and support I-ETMS Positive Train Control (PTC) software and equipment to be used in 125 MPH MARC operation on Amtrak's Northeast Corridor rail lines.

Modification Description: Modification No. 1 allows for enhancements and adjustments to the MARC's Positive Train Control Installation project. The needed enhancements are beyond the current contract's scope of work that includes upgrading the 9-Aspect Cab Signal Systems on 26 MARC MP36 locomotives and the installation of integrated video system (with associated hardware) on all 67 vehicles involved in this project to meet upcoming Federal Railroad Administration (FRA) regulations.

Original Contract Term: 1/09/2014 – 1/8/2017

Modification Term: 1/8/2017 – 1/22/2017

Original Contract Amount: \$12,989,000

Modification Amount: \$ 2,138,700

Revised Total Contract Amount: \$15,127,700

Percent +/- (This Modification): +16.5%

Overall Percent +/-: +16.5%

Original Procurement Method: Sole Source

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7-IT-MOD. DEPARTMENT OF TRANSPORTATION (cont'd)

MBE Participation: None

Remarks: The MTA is requesting approval for a modification to upgrade the 9-Aspect Cab Signal System on 26 MARC MP36 locomotives that includes replacing and enhancing obsolete equipment plus installing an integrated video system into the all railcar vehicles to combine all systems (Positive Train Control, Cab Signal, and video recorder) into a single integrated system.

The original project scope of work did not include replacement of the older 9-Aspect Cab Signal System on the 26 MP36 locomotives. The older existing 9-Aspect Cab Signal Systems were expected to work properly with the newly installed equipment. However, the older system has been discontinued by the manufacturer and is incompatible with the newer systems and other equipment being installed. In order to ensure safe operation and ongoing maintainability, this modification covers the additional work needed to replace the older 9-Aspect Cab Signal Systems on the 26 MP36 locomotives with the same equipment being installed on all the other locomotives.

Furthermore, the FRA is requiring that all railroad vehicles be outfitted with a video event recording system that is crashed hardened and meet FRA regulations for crash survivability. The system must be installed by December 2017. In order to be compatible with the existing system, the video surveillance system needs to be installed as part the upgrade to ensure the compatibility and continuous operation of the system.

The majority of the modification is driven by the cab signal equipment and associated hardware necessary for mounting. Based on comparable costs with other transit agencies per data from www.transporteconomics.net a cost of \$72,000 per vehicle was found to be reasonable. Furthermore, the existing cab signal receivers will be reused; thus reducing the price by \$12,000 per vehicle (based on another agency's spare parts pricing) for a final estimate of \$60,000 per vehicle for 26 locomotives. The total modification amount of \$2,138,700 with 14 additional days of contract time was found to be fair and reasonable as it was \$165,800 less than the Engineer's estimate of \$2,304,500. The 14 additional days of the contract is needed for the lead time on the equipment and installation time that is needed to complete the project.

Fund Source: 80% Federal, 20% State Funds Budgeted to MTA
Approp.Code: J05H0105
Resident Business: Yes

This Item was withdrawn as Item 4-IT-MOD from the 12/16/15 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS (BPW)

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**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 1-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2012-19 A
Engineering and Design and Support and
Construction Management Services, Statewide
ADPICS No.: SBCS1219A

CONTRACT DESCRIPTION: This contract is one of eight open-ended, task order contracts to provide Engineering Design and Support and Construction Management Services, Statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on April 7, 2016.

AWARD: Wallace Montgomery and Associates, LLP/
Century Engineering, Inc. (JV)
Hunt Valley, MD

AMOUNT: \$7,000,000 NTE

TERM OF CONTRACT: 05/12/2016 – 05/11/2022

DBE PARTICIPATION: 25%

PROPOSALS:

	<u>Technical Proposal Rating (Max 692)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Wallace, Montgomery & Associates, LLP/ Century Engineering, Inc. (JV) Hunt Valley, MD	503.8	1	\$7,000,000 (Contract A)
Dewberry Consultants, LLC/ Alpha Construction and Engineering Corporation (JV) Baltimore, MD	488.9	2	Contract B BPW Approval on 02/10/2016

ITEM: 1-AE (Continued)**BPW – 04/27/16****PROPOSALS (Continued):**

	<u>Technical Proposal Rating (Max 692)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Rummel, Klepper & Kahl, LLP Baltimore, MD	488.6	3	Contract C BPW Approval on 02/10/2016
Johnson, Mirmiran and Thompson, Inc. Sparks, MD	479.0	4	Contract D
Whitman, Requardt and Associates, LLP/ KCI Technologies, Inc. (JV) Baltimore, MD	477.4	5	Contract E BPW Approval on 03/23/16
McCormick Taylor, Inc. / Greenman-Pedersen, Inc. (JV) Baltimore, MD	469.5	6	Contract F
Jacobs Engineering Group, Inc. / EBA Engineering, Inc. (JV) Baltimore, MD	457.5	7	Contract G BPW Approval on 03/23/16
AECOM Technical Services, Inc. / Gannett Fleming, Inc. (JV) Baltimore, MD	453.0	8	Contract H BPW Approval on 03/23/16
ATCS, P.L.C/ Pennoni Associates, Inc. / CDM Smith, Inc. (JV) Baltimore, MD	443.3	9	N/A
Whitney, Bailey, Cox & Magnani, LLC/ A.Morton Thomas and Associates, Inc. (JV) Baltimore, MD	442.8	10	N/A
STV Incorporated/ Parsons Brinckerhoff, Inc. (JV) Baltimore, MD	441.4	11	N/A
Brudis & Associates, Inc. / Michael Baker International, Inc. (JV) Columbia, MD	415.9	12	N/A
Urban Engineers, Inc. / The Wilson T. Ballard Company (JV) Baltimore, MD	412.3	13	N/A

ITEM: 1-AE (Continued)

BPW – 04/27/16

PROPOSALS (Continued):

	<u>Technical Proposal Rating (Max 692)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Stantec Consulting Services Inc. Baltimore, MD	378.2	14	N/A

REMARKS: The solicitation was advertised in The Daily Record, eMaryland Market Place and on SHA's web page. Originally, a total of 15 engineering consultant firms submitted technical proposals for this project. One firm, the URS Corporation, withdrew their technical proposal from consideration due to a company merger with AECOM Technical Services, Inc. The remaining 14 technical proposals were rated.

The Consultant shall provide Engineering Design and Support and Construction Management Services, Statewide. The contracts will be managed by SHA's Office of Highway Development and the services will include, but are not be limited to, preliminary and final design of highway, bicycle, and pedestrian improvement projects, including highway geometric design; structural design, analysis, and inspection; noise analysis and mitigation; hydrology and hydraulics, including stormwater management, sediment and erosion control and stream relocation design; traffic engineering including design, traffic analysis, traffic operations and crash analysis; utility design and designation; construction engineering, constructability reviews and claims analysis; and construction management and inspection.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE:	Federal and Special Funds Budgeted to SHA
APPROPRIATION CODE:	J02B0101
RESIDENT BUSINESSES:	Yes
MD TAX CLEARANCE:	16-0119-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 2-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2015-02 C
Pavement and Geotechnical Engineering and
Design Services, Statewide
ADPICS No.: SBC1502C

CONTRACT DESCRIPTION: This is one of three open-ended task order contracts to provide
Pavement and Geotechnical Engineering and Design Services, Statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services
Act; recommendation approved by the
Transportation Professional Services Selection
Board on April 7, 2016.

AWARD: Schnabel Engineering Consultants, LLC
Baltimore, MD

AMOUNT: \$4,500,000 NTE

TERM OF CONTRACT: 05/12/2016 – 05/11/2021

PROPOSALS:	<u>Technical Proposal Rating (Max 572)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Wallace, Montgomery and Associates, LLP Hunt Valley, MD	457.0	1	Contract A BPW Approval 3/23/2016
Applied Research Associates, Inc. Elkridge, MD	440.2	2	Contract B
Schnabel Engineering Consultants, LLC Baltimore, MD	417.1	3	\$4,500,000 (Contract C)
AECOM Technical Services, Inc. Hunt Valley, MD	349.3	4	N/A
KCI Technologies, Inc. Sparks, MD	348.5	5	N/A

ITEM: 2-AE (Continued)**BPW – 04/27/16****PROPOSALS (Continued):**

	<u>Technical Proposal Rating (Max 572)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Michael Baker International, Inc. Linthicum, MD	343.2	6	N/A
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	313.1	7	N/A
AMEC Foster Wheeler Environmental and Infrastructure, Inc. Beltsville, MD	296.3	8	N/A

DBE PARTICIPATION: 20%

REMARKS: The solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA's web page. Eight firms responded with Expressions of Interest and a total of eight engineering consultant firms submitted technical proposals for this project.

The Consultant shall provide Pavement and Geotechnical Engineering and Design Services, Statewide. Services will include, but are not limited to, pavement and geotechnical engineering; assisting with pavement management activities such as partnering with the district office to identify, recommend and deliver cost-effective projects and pavement treatment options; performing pavement and subsurface field investigations; develop pavement and geotechnical engineering design recommendations, details, specifications, bid items, and quantities for new roadway construction, pavement rehabilitation, and preservation projects; analyze pavement performance data and existing material conditions to determine the structural and functional conditions; perform Mechanistic-Empirical Pavement Design Guide (MEPDG) implementation activities, life-cycle-cost analysis to compare multiple construction strategies and perform subsurface geotechnical investigations to determine subsurface features, characteristics and properties to support geotechnical engineering functions.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0101**RESIDENT BUSINESSES:** Yes**MD TAX CLEARANCE:** 16-0741-0011**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

William P. Ward 410-768-7252
wward@mdot.state.md.us

BPW – 04/27/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 3-C

MOTOR VEHICLE ADMINISTRATION:

CONTRACT ID: V-MUL-15032-C
MVA VEIP Roof Replacement at Baltimore and
Howard Counties (Station No. 7 and 9)
ADPICS No.: VMUL15032C

CONTRACT DESCRIPTION: This contract is for a contractor to furnish all transportation, labor, material and supervision necessary for roof replacements at MVA Vehicle Emission Inspection Program Stations at Baltimore and Howard Counties (Station Nos. 7 and 9).

AWARD: Cole Roofing Company, Inc.
Baltimore, MD

TERM OF CONTRACT: Two hundred thirty (230) calendar days from NTP

AMOUNT: \$387,400

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Cole Roofing Co. Inc. \$387,400
Baltimore, MD

Patuxent Roofing & Contracting \$396,509
Capital Heights, MD.

CitiRoof \$400,600
Columbia, MD

Simpson of Maryland \$449,315
Hanover, MD

Autumn Contract, Inc. \$475,400
Springfield, VA

MBE PARTICIPATION: 9%

ITEM: 3-C (Continued)

BPW – 04/27/16

VSBE PARTICIPATION: 1%

PERFORMANCE SECURITY: None

REMARKS: The Engineer's Estimate for this project was \$384,850; approximately 1% lower than the low bid received.

This solicitation was advertised on eMaryland Marketplace. Eight hundred eighty-five firms were notified of the Invitation for Bid, 102 were Minority Business Enterprises and 126 were Small Business Enterprises.

Twenty-seven firms participated in the site visit. Seven bids were received; three bids were initially rejected as non-responsive to the solicitation for failure to have the GAF certification as Master Select vendor per the requirement of the specification. The Cole Roofing Company protested their bid rejection as non-responsive and was found to be with merit as the GAF made a mistake on the validation of Cole Roofing and was found to be in compliant with the specification.

A 9% MBE goal and a 1% VSBE goal has been established for this contract.

FUND SOURCE: 100% Special Funds Budgeted to MVA

APPROPRIATION CODE: J04E003

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-0635-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

William P. Ward 410-768-7252
wward@mdot.state.md.us

BPW – 04/27/16

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 4-C

MOTOR VEHICLE ADMINISTRATION

CONTRACT ID: V-MUL-15033-C Replacement of roofing
 Baltimore City East and West VEIP Stations
 ADPICS No.: VMUL15033C

CONTRACT DESCRIPTION: This contract is for a contractor to furnish all transportation, labor, material and supervision necessary for roof replacements at MVA Vehicle Emission Inspection Program Stations at Baltimore City East and West.

AWARD: Cole Roofing Company
 Baltimore, MD

TERM OF CONTRACT: 230 calendar days from NTP

AMOUNT: \$ 380,000

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Cole Roofing Co. Inc. Baltimore, MD	\$380,000
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Patuxent Roofing & Contracting Capital Heights, MD	\$381,600
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CitiRoof Columbia, MD	\$393,600
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Simpson of Maryland Hanover, MD	\$440,000
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Autumn Contract, Inc. Springfield, VA	\$482,880
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MBE PARTICIPATION: 9%

VSBE PARTICIPATION: 1%

PERFORMANCE SECURITY: None

ITEM: 4-C (Continued)**BPW – 04/27/16**

REMARKS: The Engineer's Estimate for this project was \$370,290; approximately 3% lower than the low bid received.

This solicitation was advertised on eMaryland Marketplace. Eight hundred eighty-five firms received bid packages, 102 were minority businesses, 126 of which were Small Business Enterprises.

Twenty-seven firms participated in the site visit. Seven bids were received; three bids were initially rejected as non-responsive to the solicitation for failure to have the GAF certification as a Master Select vendor per the requirement of the specification. The Cole Roofing Company protested their bid rejection and was found to be with merit as the GAF made a mistake on the validation of Cole Roofing and found to be in compliant with the specification.

A 9% MBE goal and a 1% VSBE goal has been established for this contract.

FUND SOURCE: 100% Special Funds Budgeted to MVA

APPROPRIATION CODE: J04E003

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-0120-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 5-C

MOTOR VEHICLE ADMINISTRATION

CONTRACT ID: V-MUL-15034-C
MVA VEIP Roof Replacements in Prince George
and Calvert Counties (Station No. 13 and 17)
ADPICS No.: VMUL15034C

CONTRACT DESCRIPTION: This contract is for a contractor to furnish all transportation, labor, material and supervision necessary for roof replacements at MVA Vehicle Emission Inspection Program Stations at Prince George and Calvert Counties (Station No. 13 and 17).

AWARD: CitiRoof, Inc.
Columbia, MD

TERM OF CONTRACT: Forty-two (42) calendar days from NTP

AMOUNT: \$ 311,900

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

CitiRoof Columbia, MD	\$311,900
Patuxent Contracting, Inc. Capital Heights, MD	\$338,058
Peneko Construction, Inc. Bowie, MD	\$339,625
Simpson of Maryland Hanover, MD	\$360,000
Cole Roofing Co. Inc. Baltimore, MD	\$387,700
JE Wood & Sons Co. Upper Marlboro, MD	\$410,640
Autumn Contract, Inc. Springfield, VA	\$410,742

ITEM: 5-C (Continued)

BPW – 04/27/16

REVISED

MBE PARTICIPATION: 9%

VSBE PARTICIPATION: 1%

PERFORMANCE SECURITY: None

REMARKS: The Engineer's Estimate for this project was \$416,852; approximately 33 % higher than the low bid received.

This solicitation was advertised on eMaryland Marketplace which notified 885 firms of the Invitation for Bid. Of the 885 firms listed in eMaryland Marketplace, 102 were Minority Business Enterprises and 126 were Small Business Enterprises.

Twenty-seven firms participated in the site visit. Eleven bids were received; five bids were initially rejected as non-responsive to the solicitation for failure to have the GAF certification as a Master Select vendor per the requirement of the specification. Two bidders protested the rejection of their bid. The Cole Roofing Company protested their bid rejection and was found to be with merit as the GAF made a mistake on the validation of Cole Roofing and found to be in compliant with the specification. The Progressive Roofing Company protested their bid rejection as non-responsive but was not able to provide the required roofing training certification. They withdrew their protest.

FUND SOURCE: 100% Special Funds Budgeted to MVA

APPROPRIATION CODE: J04E003

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-0120-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 6-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 415D31418
Concrete Curb and Curb/Gutter Repairs at Various
Locations in Montgomery and Prince George's
Counties (District 3)
ADPICS No.: 415D31418

CONTRACT DESCRIPTION: This contract consists of the removal and replacement of concrete sidewalks, concrete curb and combination concrete curb/gutter and monolithic concrete medians in District 3.

AWARD: E & R Services, Inc.
Lanham, MD

AMOUNT: \$329,485 NTE

TERM OF CONTRACT: 05/12/2016 – 06/30/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

E & R Services, Inc. Lanham, MD	\$329,485
Service All, Inc. Mitchellville, MD	\$411,700
Anchor Construction Corporation Washington, DC	\$434,510
Image Asphalt Maintenance, Inc. Pasadena, MD	\$496,650
D & F Construction, Inc. Forestville, MD	\$542,670
Fort Myer Construction Corporation Washington, DC	\$584,790

ITEM: 6-M (Continued)

BPW -04/27/16

BIDS (Continued):

Pessoa Construction, Inc. \$689,850
Fairmont Heights, MD

Hitek Construction, Inc. \$749,952
Frederick, MD

LIVING WAGE ELIGIBLE Yes

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: An annual renewable payment and performance bond in the amount equal to the contract price per year exists on this contract

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Four hundred two (402) contractors were notified for this project on eMaryland Marketplace; 89 of which were MDOT Certified MBE's.

The Engineer's Estimate for this contract was \$322,850; approximately 2.2% lower than the low bid received.

100% of the contract will be performed by a Certified Minority Business Enterprise and Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-0096-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 7-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 424D61418
Miscellaneous Roadway and Shoulder Maintenance
Work at Various Locations in Allegany, Garrett and
Washington Counties. (District 6)
ADPICS No.: 424D61418

CONTRACT DESCRIPTION: This contract consists of providing labor, materials and equipment necessary to complete maintenance repairs and upgrades to various roadway and shoulder infrastructures at various locations in District 6.

AWARD: Harbel, Inc.
Cumberland, MD

AMOUNT: \$644,748 NTE

TERM OF CONTRACT: 05/12/2016 – 06/30/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Harbel, Inc. \$644,748
Cumberland, MD

Brawner Builders, Inc. \$737,728
Hunt Valley, MD

Concrete General, Inc. \$959,325
Gaithersburg, MD

LIVING WAGE ELIGIBLE Yes

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract

ITEM: 7-M (Continued)**BPW - 04/27/16**

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Two hundred seventy-four contractors were notified for this project on eMaryland Marketplace; 37 of which were MDOT Certified Minority Business Enterprises.

The Engineer's Estimate for this contract was \$622,378; approximately 3.5% lower than the low bid received.

This contract consists of miscellaneous roadway structure and shoulder maintenance repairs such as, but not limited to: removal and replacement of concrete curb; repair of brick, stone or concrete pavers for sidewalk, median or island treatment; repair of asphalt shoulders, driveway aprons, drainage swales, road edge and shoulder treatment; repair of special pedestrian hand railing; repair or replace wingwalls and headwalls; repair Jersey Barrier, place riprap at drainage structures or in ditch lines.

The contract includes a pre-established material allowance in the amount of \$57,500 8.9% of the total contract value.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-0355-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 8-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 42916M1418
Brush and Tree Cutting & Stump Removal at
Various Locations for the Marlboro Shop in Prince
George's County
ADPICS No.: 42916M1418

CONTRACT DESCRIPTION: This contract consists of brush and tree cutting and stump removal at various locations, as needed, for the Marlboro Maintenance Shop.

AWARD: Excel Tree Expert Co., Inc.
Jessup, MD

AMOUNT: \$368,490 NTE

TERM OF CONTRACT: 05/12/2016 – 06/30/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Excel Tree Expert Co., Inc. \$368,490
Jessup, MD

Asplundh Tree Expert Co. \$399,781
Philadelphia, PA

Pittman's Tree & Landscaping, Inc. \$445,172
Front Royal, VA

LIVING WAGE ELIGIBLE Yes

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract.

ITEM: 8-M (Continued)**BPW 04/27/16**

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Two hundred thirty contractors were notified for this project on eMaryland Marketplace; 19 of which were MDOT Certified MBE's.

The Engineer's Estimate for this contract was \$420,000. The low bid was 12.3% under the estimate.

100% of this contract will be performed by a Certified Small Business.

The contract includes a pre-established material allowance in the amount of \$4,000 1.1% of the total contract value for mobilization.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-0594-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 9-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 477D71418
Install, Repair or Replace Traffic Barrier at Various
Locations in Carroll, Frederick & Howard Counties
(District 7)
ADPICS No: 477D71418

CONTRACT DESCRIPTION: This contract consists of the installation, repair or replacement of traffic barrier at various locations in District 7.

PROCUREMENT METHOD: Competitive Sealed Bidding

AWARD: Long Fence Co., Inc.
Crofton, MD

AMOUNT: \$1,919,545 NTE

TERM OF CONTRACT: 05/12/2016 – 12/31/2018

BIDS:

Long Fence Co., Inc. Crofton, MD	\$1,919,545
L. S. Lee, Inc. York, PA	\$2,188,756
Chesapeake Guardrails – A Division of PDI-Sheetz Linthicum, MD	\$2,399,895

LIVING WAGE ELIGIBLE Yes

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract

ITEM: 9-M (Continued)**BPW 4/27/16**

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Sixty eight contractors were notified for this project on eMaryland Marketplace; 8 of which were MDOT Certified MBE's.

The Engineer's Estimate for this contract was \$2,326,185. The low bid of \$1,919,545 is 17.48% under the Engineer's Estimate. There are 63 bid items in this contract. The average of all bid items were similar to past contract history, with the exception of item numbers 6044, 6047 and 6056.

An emergency item for repairs that will fall within this contract's scope is being presented as item A2 on the Secretary's Agenda on April 27, 2016.

The limits of this Contract work may extend to the other maintenance shops in this District, should extenuating circumstances dictate the need.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-0475-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 10-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 52861071418
Maintenance and Repairs of Street Lighting at
Various Locations in Carroll & Frederick Counties.
ADPICS No.: 52861071418

CONTRACT DESCRIPTION: This contract consists of providing maintenance and repairs for street lighting in Carroll and Frederick Counties.

AWARD: Lighting Maintenance, Inc.
Linthicum, MD

AMOUNT: \$810,180 NTE

TERM OF CONTRACT: 05/12/2016 – 12/31/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Lighting Maintenance, Inc. \$810,180
Linthicum, MD

Rommel Engineering & Construction, Inc. \$928,905
Linthicum, MD

American Lighting & Signalization, Inc. \$970,695
Philadelphia, PA

Traffic Systems, Inc. \$1,082,620
Harmans, MD

LIVING WAGE ELIGIBLE Yes

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: A Performance Bond for one half of the award amount exits on this contract.

ITEM: 10-M (Continued)**BPW – 04/27/16**

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Two hundred twenty four contractors were notified for this project on eMaryland Marketplace; 26 of which were MDOT Certified Minority Business Enterprises.

The contract work consists of, but is not limited to: repairs to highway street lighting, exterior facility lighting, overhead sign lighting, bridge lighting, cable designation, cable fault locating and pole replacement, as well as maintenance of traffic to perform the repairs as-needed.

The contract includes a pre-established material allowance in the amount of \$66,000 8.1% of the total contract value for mobilization, specialized equipment, specialized subcontractors for repairs, and material allowance.

The limits of this Contract work may extend to the other maintenance shops in this District or neighboring Districts, should extenuating circumstances dictate the need.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-0204-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 11-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 5492G51418
Highway Maintenance Contract Support for the
Administration's Glen Burnie Shop in Northern
Anne Arundel County.
ADPICS No.: 5492G51418

CONTRACT DESCRIPTION: This contract provides unskilled laborers to support highway maintenance activities for the Glen Burnie Maintenance Shop located in Northern Anne Arundel County.

AWARD: Centropolis Property & Staffing Management LLC
Baltimore, MD
(Formerly Known As: SidebySide Lawns, Gutter,
Home Staging, LLC, Owings Mills, MD)

AMOUNT: \$937,060 NTE

TERM OF CONTRACT: 05/12/2016 – 12/31/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Centropolis Property & Staffing Management LLC Baltimore, MD (Formerly: SidebySide Lawns, Gutter, Home Staging, LLC of Owings Mills, MD)	\$937,060
Abacus Corporation Baltimore, MD	\$1,010,368
A. Marquez Trucking, Inc. Silver Spring, MD	\$1,325,000

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: None

ITEM: 11-M (Continued)**BPW – 04/27/16**

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Three hundred forty-six contractors were notified for this project on eMaryland Marketplace; 111 of which were MDOT Certified Minority Business Enterprises.

The Engineer's Estimate was 875,400, 7.0% lower than the low bid received.

This contract consists of providing unskilled laborers capable of performing tasks such as, but not limited to, brush cutting; landscaping; ditch cleaning; trash removal; mowing grass; snow removal; highway sign fabrication; and highway, building and rest area maintenance.

A Novation was done for SidebySide changing their name to Centropolis Property & Staffing Management LLC dated April 7, 2016. This contract was withdrawn as item 12-M from the March 23rd DOT agenda, which SHA obtained the appropriate Novation from Centropolis Property & Staffing Management LLC.

The 2016 annual waiver for litter pickup was granted by MD Works on 3/8/2016.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-0913-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION Maintenance

ITEM: 12-M-MOD

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-8000-0388
Light Rail Facilities Maintenance and Janitorial
Services
ADPICS No.: T80000388

ORIGINAL CONTRACT APPROVED: DOT Agenda 10/03/2012; Item 4-M

ORIGINAL PROCUREMENT METHOD: Preference Providers

CONTRACTOR: The ARC of Baltimore, Inc.
Baltimore, MD

MODIFICATION: Modification No. 1 is to change the scope of work and decrease the contract amount for janitorial services at Light Rail Facilities

AMOUNT: \$ (360,200)

ORIGINAL CONTRACT AMOUNT: \$ 3,420,283

REVISED CONTRACT AMOUNT: \$ 3,060,084

PERCENTAGE DECREASE: 10.5% (Modification No. 1)
10.5 % (Total Change)

ORIGINAL MBE PARTICIPATION: 100%

TERM OF CONTRACT: 11/01/2012 – 10/31/2017 (Original Term)
05/01/2016 - 10/31/2017 (Modification No. 1)

REMARKS: This is a modification to an existing five (5) year contract for work that is currently in the Employment Works Program (EWP). The MTA requested reduction to the scope of work to include removal of the Lutherville Station; decreased stripping and furnishing from 4 to 3 times per year; reduce North Ave. day shift lead to one (1) lead and one (1) worker; re-allocation of work at W. North Ave to maintain standards of cleanliness achieved during the over-night shift; and removal of litter pickup at Hunt Valley and Cromwell stations to two (2) supervisors and (4) workers. No changes were made to the wages, supplies, or equipment. The ARC of Baltimore will continue to provide all labor, tools, materials, equipment and supervision required to properly maintain designated stations and buildings.

The Price and Selection Committee certified the fair market price for the change in the scope of work and decrease in price for providing janitorial services for the MTA Light Rail Facilities located at W. North Ave, South Hamburg St., Hunt Valley, and Glen Burnie.

ITEM: 12-M-MOD (Continued)**BPW – 04/27/16****FUND SOURCE:** 100% Special Funds Budgeted to MTA**RESIDENT BUSINESS:** Yes**APPROPRIATION CODE:** J05H0105

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$3,420, 282.30	11/01/2012- 10/31/2017	BPW 10/03/12; Item 4-M	
Modification No. 1	(\$ 360,199.18)	11/01/2015- 10/31/2017	BPW 04/27/16 Item 12-M-MOD	Decrease funds
Revised Contract Total	\$ 3, 060, 083.12			

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

RENEWAL OPTION Maintenance

ITEM: 13-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-16-004
Snow Melter Operations at Baltimore/Washington
International Thurgood Marshall Airport (BWI
Marshall)
ADPICS No.: CO330881

ORIGINAL CONTRACT APPROVED: DOT Agenda 10/07/2015; Item 23-M

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Exercise the Renewal Option for a period of one year from November 1, 2016 through October 31, 2017.

CONTRACTOR: Aero Snow Removal, a division of
East Coast Sweeping, Inc.
Port Washington, NY

AMOUNT: \$3,527,375

ORIGINAL CONTRACT AMOUNT: \$3,489,100

REVISED CONTRACT AMOUNT: \$7,016,475

PERCENTAGE INCREASE: 101% (Renewal Option No. 1)
101% (Total Increase)

ORIGINAL TERM: 11/01/2015 – 10/31/2016 (Original)
11/01/2016 – 10/31/2017 (Renewal Option No. 1)

LIVING WAGE ELIGIBLE: Yes

ORIGINAL MBE PARTICIPATION: 0% (See Remarks)

REMARKS: This Contract will provide and operate five snow melters with a minimum melting capacity of 350 tons per hour (TPH) and will conduct snow melter operations located at BWI Marshall Airport.

ITEM: 13-M-OPT (Continued)**BPW – 04/27/16**

Aero Snow has responded to the required emergency call outs and provided services according to contract specifications. The Contractor also keeps snow melting equipment at the Administration's location as required by the contract. The employees and the supervisors are well-trained and have been responsive during emergency events.

No MBE goal was established for this contract because there are no MDOT Certified Minority Business Enterprises to perform this work.

MAA began developing the specification for this complex equipment in October 2015. Having never procured this type of equipment before, MAA conducted extensive research to assist in the development of the specification. MAA advertised the procurement of five snow melters in January 2016, with bids due March 2016. Subsequent to opening bids, MAA encountered several environmental concerns such as air quality permitting and fuel tank design standards required to be used to ensure the melters will meet MAA's needs and MDE's standards. MAA is in the process of working with MDE to resolve all issues before bringing the item to the BPW for approval in June 2016. The manufacturing of the snow melters will take approximately 6 to 9 months. MAA anticipates the melters to be in place by the 2017-2018 snow season.

It should also be noted that the cost of the snow melting operation is 100% recoverable through our rates and charges to the air carriers.

This action represents the exercising of the one-year renewal option with the contractor that was provided for in the original contract.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$3,489,100	11/01/15 – 10/31/16	10/07/2015; Item 23-M	
Renewal Option	\$3,527,375	11/01/16 – 10/31/17	04/27/2016; Item 13-M-OPT	As provided for in original contract
Revised Amount	\$7,016,475			

George E. Fabula, Jr. 410-767-3908
gfabula@mta.maryland.gov

BPW – 04/27/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY ACQUISITION

ITEM	14-RP	MTA Item # 01610
MARYLAND TRANSIT ADMINISTRATION: Purple Line Light Rail Project		
REFERENCE:	Perpetual Subsurface Easement Acquisition	
RECOMMENDATION: That the Board of Public Works approve Maryland Transit Administration acquiring the following perpetual subterranean easement.		
AUTHORITY:	Transportation Article, Section 7-204 (d) (1)	
PROPERTY:	8810 Bradford Road (±6,854 sq. ft.), Silver Spring, MD	
GRANTOR:	Bradford Road, LLC	
GRANTEE:	State of Maryland, Maryland Transit Administration	
CONSIDERATION:	\$2,500	
APPRAISED VALUE:	\$1,400 - James Turlington, Fee Appraiser (Selected) \$2,300 – Stephen Muller, Fee Appraiser Frank T. Haas, Review Appraiser	
SPECIAL CONDITIONS:	None	
FUND SOURCE:	80% Federal/20% Special Funds Budgeted to MTA	

REMARKS: The subject property is required for the construction of MTA's Purple Line Project located in Montgomery County, Maryland. The property is zoned R-60 and the acquisition area contains 201 sq. ft. of subterranean easement for the Plymouth Tunnel. The property owner has agreed to accept an administrative settlement of \$2,500, which is \$1,100 above our offer of \$1,400 but near the value of the second approved appraisal. The owner has executed the Option Contract. This settlement of \$2,500 is fair and in the public interest.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISSAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

George E. Fabula, Jr. 410-767-3908
gfabula@mta.maryland.gov

BPW – 04/27/16

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY ACQUISITION

ITEM: 15-RP MTA Item # 01454

MARYLAND TRANSIT ADMINISTRATION: Purple Line Light Rail Project

REFERENCE: Fee Simple Acquisition and Temporary Easement Acquisition

RECOMMENDATION: That the Board of Public Works approve Maryland Transit Administration acquiring real property.

AUTHORITY: Transportation Article, Section 7-204 (d) (1)

PROPERTY: 8906 Talbot Ave. (±8,201 sq. ft.),
Silver Spring, MD

GRANTOR: Roger D. Rafler

GRANTEE: State of Maryland, Maryland Transit Administration

CONSIDERATION: \$43,450

APPRAISED VALUE: \$38,950 -Kathleen Kohler, Fee Appraiser (Selected)
\$26,525 – Patrick Bowers, Fee Appraiser
Brendy Hantzes, Review Appraiser

SPECIAL CONDITIONS: None

FUND SOURCE: 80% Federal, 20% Special Funds Budgeted to MTA

REMARKS: The subject property is required for the construction of MTA's Purple Line Project located in Montgomery County, Maryland. The property is zoned R-60 and the acquisition area consists of an 813 sq. ft. fee-simple acquisition, 1,140 sq. ft. of temporary easement, and on-site improvements and landscaping. The property owner has agreed to accept an administrative settlement of \$43,450, which is \$4,500 above our offer of \$38,950, and has executed the Option Contract. The additional amount corresponds to an estimate to install a parking pad to allow for his nurse to park during construction. This settlement of \$43,450 is fair and in the public interest.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISSAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION

General/Miscellaneous

ITEM: 16-GM-MOD

MARYLAND PORT ADMINISTRATION:

CONTRACT ID: 597851A - Cooperation Agreement between the Department of the Army and the State of Maryland for Construction of the Ecosystem Restoration Project at Poplar Island, Maryland
ADPICS No.: P597851A

ORIGINAL CONTRACT APPROVED: DOT Agenda 03/19/1997; Item 15-GM

MODIFICATION: Modification no. 4 expands the Poplar Island Restoration Project by adding 575 acres of uplands and wetlands.

AMOUNT: \$994,455,000

ORIGINAL CONTRACT AMOUNT: \$426,907,000

REVISED CONTRACT AMOUNT: \$1,421,362,000
Federal Share 75% - \$1,066,022,000
State Share 25% - \$355,340,000

PERCENTAGE INCREASE: 0% (Modification No. 1)
0% (Modification No. 2)
0% (Modification No. 3)
232% (Modification No. 4)
232% (Total Increase)

TERM OF CONTRACT: 03/19/1997 – 12/31/2024 (Original Contract)
03/19/1997 – 12/31/2024 (Modification No. 1)
03/19/1997 – 12/31/2024 (Modification No. 2)
03/19/1997 – 12/31/2024 (Modification No. 3)
04/28/2016 – 12/31/2043 (Modification No. 4)

ORIGINAL MBE PARTICIPATION: (See Remarks)

REMARKS: The Ecosystem Restoration Project at Poplar Island involves restoration of the island to the 1847 footprint of 1,140 acres by using dredged material to create upland habitat and inter-tidal wetlands. The project was authorized by the 1996 Water Resources Development Act. It is carried out under Section 204 of the Water Resources Development Act of 1992 (Beneficial Uses of Dredged Material). Dredged material placement began in April 2001. The original Poplar Island project (without

the expansion) is projected to be near full capacity in Federal Fiscal Year (FFY) 2018. Costs for this project are shared 75% by the U.S. Army Corps of Engineers and 25% by MDOT/MPA. There are approximately 135 miles of channels leading to the Port of Baltimore; each year approximately 5 million cubic yards of material must be removed from the channels to keep them at existing depth and width.

The Poplar Island Expansion Project is critical for meeting the ongoing dredged material management needs of the Chesapeake Bay Channels which are part of the Federal Baltimore Harbor and Channels project. The expansion is also an important element of Chesapeake Bay restoration.

The existing project consists of 570 acres of wetlands and 570 acres of uplands. The expansion will create 575-acres of additional habitat and increase the elevation of the original project's upland habitat by about 5 feet. It will increase Poplar Island capacity, accepting placement of an additional 28 million cubic yards of dredged material from maintenance of Baltimore's Chesapeake Bay Channels. The authorizing language of the Poplar Expansion is included in Section 3087 of WRDA 2007 (Public Law 110-114).

The Water Resources Reform and Development Act (WRRDA) 2014 authorized an increase in the cost estimate for Poplar Island and its Expansion, a necessary step to begin construction of the Expansion. WRRDA 2014 also provided for more favorable cost sharing for the State of Maryland, reverting the non-Federal share of the Expansion from 35% to the same 25% rate as the original project. Non-Federal sponsor contributions may be provided as in-kind services.

While the Cooperation Agreement does not have a formal goal for MBE participation because the Agreement is between State and Federal entities, MBE participation will be a priority for MPA on the State's share of the Poplar Expansion Project. It is anticipated that the MPA will utilize the Maryland Environmental Service (MES) to contract the necessary work. The MES attempts to annually award a minimum of 29% of the total dollar amount of all contracts to MBEs. The MES will follow the guidelines of the State of Maryland MBE program and utilize MBE goal setting worksheets and MDOT's MBE directory to actively solicit MBEs on subcontracts.

State's Work-In-Kind (by the Maryland Environmental Service under contract to MPA)

- Site Operations – operation of spillway structures during and after each dredged material inflow event; transportation to and from the site; facilities and resources for the on-site staff; erosion control; invasive species control; and site-specific engineering and design tasks.
- Crust Management – construction and maintenance of containment cell perimeter trenches and systematic trenching throughout the newly placed dredged material to facilitate removal of
- Water; pumping water collected from the trenches to the bay or an adjacent cell; modifications to the interior upland containment dike bench for equipment access.
- Monitoring – monitoring of water quality (to ensure compliance with the Tidal Wetlands License and the Water Quality Certification), wetland sediment, wetland vegetation, and birds.
- Habitat Development – incremental dike raising, grading of the placed dredged material, channel excavation, pond excavation, mudflat construction, habitat island construction, tidal inlet construction and planting of the cells.

ITEM: 16-GM-MOD (Continued)**BPW – 04/27/16**Federal Work (by the U.S. Army Corps of Engineers)

- Planning, Engineering, Design
- Construction
- Construction Management
- Vertical Expansion – initial dike raising and spillway modification
- Lateral Expansion – initial dike construction, spillways and access channel
- Dredging
- Mobilization, Demobilization, Preparatory Work
- Mechanical Dredging
- Transportation of dredged material from approach channels to the Port of Baltimore and unloading and placement at Poplar Island

FUND SOURCE: 100% Special Funds Budgeted to MPA**APPROPRIATION CODE:** J03 D0002**RESIDENT BUSINESS:** N/A

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCE ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$426,907,000	3/19/1997-12/31/2024	03/19/1997; Item 15-GM	
Modification No. 1	\$ 0	No change	07/11/1997	Non-Federal Sponsor relieves the Government of any liability for proceeding with the construction prior to the Non-Federal Sponsor having provided all of the lands, easements and rights –of-way necessary for the Project.
Modification No. 2	\$0	No change	04/09/2002	Non-Federal Sponsor will receive credit towards their share of the project costs for work in-kind services or materials that are provided that are integral to the Project.
Modification No. 3	\$0	No change	12/05/2012	The Project is authorized to accept dredged material from the southern approach channels to the Chesapeake and Delaware Canal south of the Sassafras River.
Modification No. 4	\$ 994,455,000	03/19/1997 – 12/31/2043	04/27/2016; Item 16-GM-MOD	To expand the Poplar Island Restoration Project by adding 575 acres of uplands and wetlands. Costs for this project are shared 75% by Corps of Engineers and 25% by MDOT/MPA.
Revised Amount	\$1,421,362,000	Federal: \$1,066,022,000 State: \$ 355,340,000		



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

April 27, 2016

	Pages
Construction	1 thru 6
Maintenance	7 thru 13
General Miscellaneous	14 thru 19
Real Property	20 and 21
Leases	22 thru 38
Capital Grants and Loans	39 thru 57

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

<u>ITEM</u>	1-C	Agency Contact: Lauren Buckler 410.767.3174 lauren.buckler@maryland.gov
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<u>DEPARTMENT OF NATURAL RESOURCES</u>	Cunningham Falls State Park Thurmont, Frederick County
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<u>CONTRACT NO. AND TITLE</u>	Project No. P-016-141-001 Installation of Natural Playgrounds ADPICS NO, 001B6400487
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<u>DESCRIPTION</u>	The project consists of the Contractor providing all labor, equipment, tools, materials, supplies, etc. for the installation of natural playgrounds at Cunningham Falls State Park, Thurmont in Frederick County.
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<u>PROCUREMENT METHOD</u>	Competitive Sealed Bidding
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<u>BIDS OR PROPOSALS</u>	<u>AMOUNT</u>
DSM Properties, LLC Randallstown, MD	\$606,665.00
Consolidated Construction & Engineering Co., Inc. Germantown, MD	\$760,410.00

<u>AWARD</u>	DSM Properties, LLC Randallstown, MD
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<u>AMOUNT</u>	\$606,665.00
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<u>MBE PARTICIPATION</u>	25% (full split goal 7% African American-owned & 4% Asian American-owned)
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<u>VSBE PARTICIPATION</u>	2%
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<u>BID BOND</u>	Yes
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<u>PERFORMANCE BOND</u>	Yes
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<u>PAYMENT BOND</u>	Yes
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<u>HIRING AGREEMENT</u>	N/A
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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont.)

REMARKS

A notice of availability of an Invitation to Bid was posted on DGS's website, and *eMaryland Marketplace.com*, and 793 firms were notified of this solicitation on *eMaryland Marketplace.com*. Two (2) bids were received. The contract duration is 180 calendar days. The engineer's estimate is \$586,404.00. Sufficient funds are available to proceed with the award, even though the bid for the apparent awardee is over the engineer's estimate, the agency has verified that they will come up with additional funds to meet the bid price. There is a 25% MBE goal and full split goal of 7% African American-owned and 4% Asian American-owned for this project. There is a 2% VSBE goal for this project. DSM Properties, LLC, has promised to achieve the MBE goal and the VSBE goal.

The recommended contractor DSM Properties, LLC, has been found responsive and responsible and has confirmed its bid.

The construction of this playground will enhance Cunningham Falls State Park and will replace an unsafe and antiquated playground. ADA access concrete paths will be constructed to make easy and safe access from parking lot to reach the playground. In addition, ADA rubber surfacing will be installed within the playground perimeter to enable disabled children access various playground equipment with wheelchairs.

FUND SOURCE

014 MCCBL 2013

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

16-0067-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISÉ

CONSTRUCTION CONTRACT MODIFICATION

ITEM 2-C-MOD

Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

DEPARTMENT OF JUVENILE SERVICES

Cheltenham Youth Facility
Prince George's County, Maryland

CONTRACT NO. AND TITLE

Project No: DC-455-090-001
Design/Construct New Youth Detention
Center
ADPICS No, COG67994

ORIGINAL CONTRACT APPROVED
CONTRACTOR

BPW May 23, 2012; Item 1-C
Turner Construction Company
Washington, DC

ORIGINAL CONTRACT DESCRIPTION

ORIGINAL CONTRACT DESCRIPTION Approval is requested for Construction Management (CM) at Risk Services for the new Youth Detention Center in Cheltenham, MD. The CM firm will provide professional management and construction services during both pre-construction and construction phases.

MODIFICATION

MODIFICATION This change order covers the cost of all labor, material and utilities to provide for the installation of two way 5" PVC ductbank from the new switchgear to the pad mounted transformer at the new building and to power the proposed future expansion of the facility

TERM OF ORIGINAL CONTRACT

730 Calendar Days

TERM OF MODIFICATION

0 Calendar Days

AMOUNT OF ORIGINAL CONTRACT

\$46,785,052.00

AMOUNT OF MODIFICATION

\$ 218,410.00

PRIOR MODIFICATIONS/OPTIONS

\$ 1,529,549.06

REVISED TOTAL CONTRACT AMOUNT

\$48,533,011.06

PERCENT +/- (THIS MODIFICATION)
OVERALL PERCENT +/-

0.47%
3.74%

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bids

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

CONSTRUCTION CONTRACT MODIFICATION

ITEM 2-C-MOD

ORIGINAL MBE PARTICIPATION 35%

MBE COMPLIANCE 24.56%

FUND SOURCE MCCBL 2013 Item 023

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 3-C-MOD

Agency Contact: Lauren Buckler
 410.767.3174
 lauren.buckler@maryland.gov

HEALTH AND MENTAL HYGIENE

Western Maryland Hospital Center
 Washington, County

CONTRACT NO. AND TITLE

Project No. DS-430-160-001
 ADPICS No: 001B6400223/COG68507
 Mold Remediation and Pipe Repairs

ORIGINAL CONTRACT APPROVED

BPW 01/27/2016; Item - APPENDIX 3

CONTRACTOR

Popowski Brothers, Inc. ta PBI Restorations
 Hunt Valley, Maryland

CONTRACT DESCRIPTION

Mold Remediation and Pipe Repairs

MODIFICATION DESCRIPTION

This change order covers the cost of all labor and material to perform additional mold/asbestos remediation in additional areas within the hospital. This includes additional equipment rental (air scrubbers, dehumidifiers, fans, filters, etc.) for mold remediation.

TERM OF ORIGINAL CONTRACT

120 Calendar Days

TERM OF MODIFICATION

0 Calendar Days

AMOUNT OF ORIGINAL CONTRACT

\$ 612,113.32

AMOUNT OF MODIFICATION

\$ 394,957.76

PRIOR MODIFICATIONS/OPTIONS

\$ 46,272.15

REVISED TOTAL CONTRACT AMOUNT

\$ 1,053,343.23

PERCENT +/- (THIS MODIFICATION)

64.52%

OVERALL PERCENT +/-

58.89%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 3-C-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD Emergency

ORIGINAL MBE PARTICIPATION 16%

MBE COMPLIANCE 0

REMARKS The contract time will remain unchanged.
This work and additional equipment is necessary to remediate mold/asbestos at affected areas that were found during additional walk through.

FUND SOURCE MCCBL 2014 Item 012

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

Agency Contact: Lauren Buckler
 410.767.3174
 lauren.buckler@maryland.gov

**DEPARTMENT OF HEALTH &
 MENTAL HYGIENE**

Spring Grove Hospital
 Bland Bryant Building
 Catonsville, MD

CONTRACT NO. AND TITLE

Project No. SG-594-140-001
 Server Room (IT) AC Replacement

DESCRIPTION

The project consists of the Contractor replacing the air conditioning system for the Server Room on the 4th floor of the Bland Bryant Building at Spring Grove Hospital located at 55 Wade Avenue, Catonsville, MD 21228 in Baltimore County.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

AMOUNT

D&B Construction, Inc.
 Baltimore, MD
 Oakmont Contracting, LLC
 Columbia, MD

\$285,959.00
 \$341,120.00

AWARD

D&B Construction, Inc.
 Baltimore, MD
 SBR# SB12-18175

AMOUNT

\$285,959.00

TERM

180 Days

MBE PARTICIPATION

39.50% (7% African-American &
 4% Asian-American)

VSBE PARTICIPATION

2%

BID BOND

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 4-M (Cont.)**FUND SOURCE**

MCCBL 2014 Item 012

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

16-0183-0111

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

MAINTENANCE CONTRACT – OPTION

ITEM 5-M-OPT

Agency Contact: Suzette Moore
 410-767-7522
 Suzette.Moore@maryland.gov

HEALTH AND MENTALHYGIENE

Clifton T. Perkins Hospital Center (CTPHC)
 Jessup, MD.

CONTRACT NO. AND TITLE

Housekeeping Services
 ADPICS NO.: 001B6400440

ORIGINAL CONTRACT APPROVED

May 15, 2013 (DGS BPW) 3-M

CONTRACTOR

Associated Building Maintenance Co., Inc.
 Charlotte, NC.

CONTRACT DESCRIPTION

The Contract was approved to provide housekeeping services at the Clifton T. Perkins Hospital Center, the maximum security forensic psychiatric hospital for the State (approximately 190,462 net cleanable sq. ft.).

OPTION DESCRIPTION

Approval requested to exercise the first of two (2) one (1) year renewal options effective May 16, 2016 through May 15, 2017.

TERM OF ORIGINAL CONTRACT

05/16/2013 to 05/15/2016 (3 years)

TERM OF OPTION

05/16/2016 to 05/15/2017 (1 year)

AMOUNT OF ORIGINAL CONTRACT

\$2,038,529.16

AMOUNT OF OPTION

\$679,509.72

REVISED TOTAL CONTRACT AMOUNT

\$2,718,038.88

PERCENTAGE +/- (THIS OPTION)

33.33%

OVERALL PERCENT +/-

33.33%

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bid

MBE PARTICIPATION

20%

HIRING AGREEMENT ELIGIBLE

Yes

PERFORMANCE BOND

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED
MAINTENANCE CONTRACT – OPTION
ITEM 5-M-OPT (Cont.)

PAYMENT BOND

Yes

REMARKS

This is the first renewal of a two (2) one (1) year renewal options effective May 16, 2016 through May 15, 2017. Clifton T. Perkins Hospital (CTPHC) would like to exercise the renewal option for housekeeping services with Associated Building Maintenance (ABM) because they are very satisfied with the service ABM has provided over the last three years. ABM has been very responsive to any issues that were raised. There is always positive feedback from the agency staff and the public referring to the cleanliness of the hospital. Overall, ABM has complied with the terms, conditions, and contract provisions of the solicitation. In addition, there is a 20% MBE goal for which the agency has documented full compliance by the contractor.

FUND SOURCE

 DHMH Operating Finds
 M00 1101 MJ35G 0854 \$679,509.72

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

16-0133-1111

 Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT OPTION

<u>ITEM</u>	6-M-OPT	Agency Contact: Suzette Moore 410-767-7522 Suzette.Moore@maryland.gov
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<u>MARYLAND DEPARTMENT OF STATE POLICE</u>	Forensic Science Division Pikesville, MD
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<u>OPTION #1 CONTRACT NO. AND TITLE</u>	Comprehensive Building Management ADPICS NO.: 001B6400439
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<u>ORIGINAL CONTRACT APPROVED</u>	06/01/2011 DGS/BPW Item 1-M
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<u>CONTRACTOR</u>	LB&B Associates, Inc. Columbia, MD
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<u>CONTRACT DESCRIPTION</u>	Contractor is requested to provide comprehensive building management at the MDSP's Forensic Science Laboratory Building located in Pikesville.
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OPTION DESCRIPTION The State is exercising the first of two (2) renewal options to provide comprehensive building management at the MDSP's Forensic Science Laboratory Building located in Pikesville, MD.

<u>TERM OF ORIGINAL CONTRACT</u>	07/1/2011 thru 06/30/2016, w/two (2) two (2) year renewal options
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<u>OPTION #1 TERM</u>	7/1/2016 thru 6/30/18 (2 years)
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<u>ORIGINAL CONTRACT AMOUNT</u>	\$3,233,026.95
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<u>OPTION #1 AMOUNT</u>	\$1,338,039.76
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<u>PRIOR MODIFICATIONS/OPTIONS</u>	\$150,000.00
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<u>ORIGINAL PROCUREMENT METHOD</u>	Competitive Sealed Bid
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<u>ORIGINAL MBE PARTICIPATION</u>	30%
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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 7-GM

Agency Contact: Lauren Buckler
 410.767.3174
 lauren.buckler@maryland.gov

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$24,340.00. (1 item).

DEPARTMENT OF GENERAL SERVICES

Maryland State Department of Education

CONTRACT NO. & TITLE

Project No.: BB-801-150-001
 Design of Replacement of Chiller – Nancy S. Grasmick Building

DESCRIPTION

The focus of this project task is to provide both design consultant and construction administration services for the replacement of 220 ton water cooled chiller located at the Maryland State Department of Education Building. One of two chillers has been recently replaced, the remaining chiller is approximately 28 years old and parts are both difficult and expensive to obtain. Original cooling system consisted of two (2) chillers. Budgetary constraints and the belief that one chiller would be sufficient to provide cooling to building resulted in only one chiller being replaced. Using Agency would like to revert to the two (2) chiller system. Part of the work would be to investigate and evaluate adding back the second chiller.

PROCUREMENT METHOD

Maryland Architectural and Engineering Services Act

AWARD

Henry Adams, LLC
 Baltimore, MD

AMOUNT

\$24,340.00

FUND SOURCE

MCCBL 2014/Item 012

REMARKS

An approved list of consultants was developed for DGS to provide Mechanical, electrical services for construction projects through the **State's Small Business Reserve program**. Under this process individual contract awards may not exceed \$25,000. Selected firms may be awarded more than one contract in rotation basis.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 8-GM Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

REFERENCE In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Total amount of funds used is \$98,175.40. (1 items).

Department of Natural Resources Rocky Gap State Park - Allegany County

CONTRACT NO. & TITLE Project No. P-059-101-001
Rocky Gap Dam Valve & Weir Repairs

DESCRIPTION This project consists of two (2) parts. Part I consists of preparation of contract documents for removal and replacing the existing sluice gate and repairs and redirecting the existing 2" orifice sprays away from the concrete to prevent erosion. Part II consists of preparation of contract documents to repair the Rocky Gap Dam drain weir infrastructure to address issues identified in an Inspection Report by both DNR and MDE Dam Safety Division.

PROCUREMENT METHOD Maryland Architectural and Engineering Services Act

AWARD Gannett Fleming, Inc.

AMOUNT \$98,175.40

FUND SOURCE Item 019 MCCBL 2009 \$14,980.28
Item 017 MCCBL 2010 \$35,486.53
Item 009 MCCBL 2011 \$47,708.59

REMARKS
The Indefinite Quantity Contract (IQC) DGS-11-009-IQC was developed for DGS to provide civil investigative, design and engineering services, and land Surveying services for multiple projects greater than \$25,000 and not greater than \$200,000. Under this agreement individual contract awards may not exceed \$200,000. Selected firms may be awarded more than one contract; however, the total amount for contracts awarded to any one firm may not exceed \$200,000. The expiration date of this contract (DGS-11-009-IQC) is May 30, 2016.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

→ BPW April 27, 2016

Item 9-GM

Page 16

Department of Juvenile Services

FROM: Nevco \$ 5,188.14

TOTAL \$157,301.24

OK

TO: Nevco \$ 4,878.82

TOTAL \$156,991.92

Reason: To correct contract amount.

BPW June 22, 2016

Item 12-GM

Page 23

Department of Juvenile Services

FROM: Medical Resources \$3,072.00

Medical Resources \$1,196.00

TOTAL \$410,198.35

OK

TO: Medical Resources \$3,322.00

Medical Resources \$1,371.00

TOTAL \$410,623.35

Reason: To correct contract amount.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely,



C. Gail Bassette
Secretary

c: The Honorable Larry Hogan
The Honorable Peter Franchot
The Honorable Nancy K. Kopp

Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor



C. Gail Bassette
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

RECEIVED

JUL 5 PM 3:01

BOARD OF PUBLIC WORKS

July 1, 2016

Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

SUBJECT: Changes to the September 16, 2015, April 27, 2016 and June 22, 2016 Board of Public Works Action Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

BPW September 16, 2015
Item 2-C (REVISION)
Pages 3-5
Havre de Grace Readiness Center

FROM: \$12,400,000.00 – Item 005/CA 2016
(Federal Funds)
\$ 624,881.92 – Item 106/MCCBL 2015
(State Funds)
\$ 3,470,794.00 – Preauthorization Act of
2016 (State Funds)

TO: \$12,371,757.00 – Item 005/CA 2016
(Federal Funds)
\$ 624,881.92 – Item 106/MCCBL 2015
(State Funds)
\$ 3,499,037.08 – Item 108/MCCBL 2016
(State Funds)

Reason: To reflect 75% Federal / 25% State shares and to identify MCCBL 2016 authorization available June 1, 2016.

↑ have to
return to Board.
See original items

needs to come back to board



Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor



RECEIVED

C. Gail Bassette
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

May 26, 2016

BOARD OF PUBLIC WORKS

OK for
record
SMB
5.30.16

Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

SUBJECT: Changes to the March 23, 2016, April 6, 2016 and April 27, 2016 Board of Public Works Action Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

<u>BPW March 23, 2016</u>	FROM: <u>AMOUNT OF PHASE I CONTRACT</u>	\$137,500
<u>Item 2-C-BP (Revised)</u>	<u>PHASE I MODIFICATION AMOUNT</u>	\$ 98,202
<u>Pages 14-15</u>	<u>PHASE I REVISED CONTRACT AMOUNT</u>	\$235,702
<u>State Library Resource Center</u>		
	TO: <u>AMOUNT OF PHASE I CONTRACT</u>	\$137,500
	<u>PHASE I MODIFICATION AMOUNT</u>	\$ 49,061
	<u>PHASE I REVISED CONTRACT AMOUNT</u>	\$186,561

Reason: To correct Phase I modification amount.

<u>BPW April 6, 2016</u>	FROM: \$107,427.00 – POS 2006 Item 392
<u>Item 22-M-MOD (HANDCARRIED)</u>	\$107,427.00 – K00 2016 08/19010553
<u>Pages 35-36</u>	
<u>Town of Ocean City</u>	TO: \$107,426.58 – POS 2006 Item 392
	\$107,426.58 - K00 2016 08/19010553

Reason: To correct total funding amounts to equal modification amount



BPW April 27, 2016

Item 9-GM

Page 16

Department of Juvenile Services

FROM: MCE	\$ 50,860.00
MCE	\$ 103,610.00
MCE	\$ 500.00
Belson Mfg	\$ 4,476.00

TOTAL \$ 175,589.24

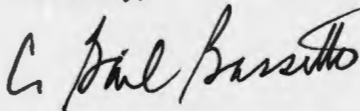
TO: MCE	\$ 47,479.00
MCE	\$ 89,179.00
MCE	\$ 800.00
Belson Mfg	\$ 3,700.00

TOTAL \$157,301.24

Reason: To correct contract amounts.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely,



C. Gail Bassette
Secretary

c: The Honorable Larry Hogan
The Honorable Peter Franchot
The Honorable Nancy K. Kopp

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS**ITEM** 10-GM**REFERENCE**

Department of Natural Resources
St. Clement's Island State Park
Coastal Design & Construction
Project No. SEC SCISP FY-15

DESCRIPTION

Board of Public Works records should reflect the following change in funding for previously approved BPW 12/3/14 agenda Item 2-C. Approval is also requested to transfer \$69,000 from DGS Capital Account Item 008, POS FY 2016, Item 008 to DNR's Capital Account for management of construction:

FROM: \$300,000.00 – MCCBL 2014 Item 019
 \$248,000.00 – Land and Water Conservation Fund Grant

TO: \$300,000.00 – MCCBL 2014 Item 019
 \$179,000.00 – Land and Water Conservation Fund Grant
 \$ 69,000.00 – POS FY 2016, Item 008

Reason: Reduction in available grant funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 11-GM

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland, Board of Public Works approval is requested for the following construction inspection expenditures related to the capital improvement project identified below:

<u>Project Description</u>	<u>Amount</u>	<u>Fund Source</u>
Project No. : B-300-164-003 Inspection Services for Department of General Services, People's Resource Center Interior Renovations Crownsville, Maryland	\$9,934.16	MCCBL 2012/ Item 005

TOTAL \$9,934.16

REMARKS

This is an anticipated amount for construction inspection services, subject to necessary extensions, in the event the construction takes longer than expected to complete. Construction inspection services are required to ensure compliance with the requirements of the construction contract.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 13-RP

Agency Contact: Wendy Scott-Napier
 410.767.4088
wendy.scott-napier@maryland.gov

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Recommendation: Approve easement for fiber optic cable

Property: +/- 2.57 miles, located at Springfield Hospital campus, Sykesville, Carroll County

Grantor: The State of Maryland, to the use of the Department of Health and Mental Hygiene and the Department of Public Safety and Correctional Services

Grantee: Carroll County, Maryland

Amount: No Consideration

Remarks: Approval is requested for an Easement to Carroll County, Maryland for conduit and fiber optic cabling through parts of the Springfield Hospital Campus. Reference is made to item 12-RP approved by the Board of Public Works on August 21, 2013, where approval was granted for the easement. Due to delays in surveying the easement area, the document is now being presented for signature, and re-approval of the easement is requested.

The project was previously funded by the Maryland Department of Information Technology from the federal Broadband Technology Opportunities Program (BTOP) for the statewide planned fiber optic broadband network known as One Maryland Broadband Network (OMBN). The cabling and conduit covers +/- 2.57 miles across state-owned land at the Springfield Hospital Center, including land owned by the Departments of Health and Mental Hygiene and Public Safety and Correctional Services.

The Clearinghouse conducted an intergovernmental review of the project under MD20130415 and has recommended to grant an easement of +/-2.57 miles across state owned land at the Springfield Hospital Center Campus to allow Carroll County to construct conduit and fiber optic cabling.

Board of Public Works Action – The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 14-RP**DEPARTMENT OF GENERAL SERVICES**

File # 00-8580

Recommendation: Authorize DGS to correct the Prince George's County land records to reflect that the State has no interest in certain property that was mistakenly attempted to be conveyed to the State but is needed by the County.

Property: +/- 2.127 acres improved
Owens Road, Fort Washington
Prince George's County

Grantor: Marion L. Morgan and the State of Maryland to the use of the Department
of General Services

Grantee: Prince George's County, Maryland

Remarks: By a quitclaim deed dated July 16, 2011, Marion L. Morgan conveyed property to "the State of Maryland in the City of Oxon Hill, MD." The State was unaware of this conveyance and did not formally accept the property but nevertheless, the deed was recorded among the Land Records of Prince Georges County at Liber 33193, folio 345.

The State has not accepted title to this property, is unaware of the condition of the property and has no interest in owning the property. However, Prince George's County seeks the property for an adjacent channel construction project. DGS has coordinated with Mr. Morgan to together convey the parcel to the County by corrective disclaimer and corrective deed at no consideration.

Clearinghouse review was not needed for this transaction because the State did not accept title to this property. Additionally, this property is not subject to State Finance & Procurement, Section 10-305, Annotated Code of Maryland, because the parcel was not acquired with State funds and the State has not accepted the property.

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 15-LL

MARYLAND HIGHER EDUCATION COMMISSION
 (Chesapeake College)

Wye Mills
 Queen Anne's County

Tenant Tim Bishop's Pro Farm Service
 Winona Farm, 616 Stagwell Road
 Queenstown, Maryland 21658

Property Location Farmland bordered by U.S. route 50 and State routes 662 & 213
 Chesapeake College
 Wye Mills, Maryland 21679

<u>Space Type</u>	Farmland	<u>Lease Type</u>	New	<u>Square Feet</u>	55 acres
<u>Duration</u>	3 Years	<u>Effective</u>	March 1, 2016		
<u>Annual Rent</u>	\$13,695.55	<u>Rate Per Acre</u>	\$249.01		

Recommendation

Approval is requested for a new farm land lease of 55 acres for a 3 year term at a rate of \$249.01 per acre, for a total annual rent of \$13,695.55. This lease commenced on March 1, 2016, and retroactive approval is respectfully requested for the 58 day period of March 1, 2016 through April 27, 2016. The delay in submitting the lease for Board approval stems from the prior tenant choosing not to renew the lease, which required Chesapeake College to request new bids from interested farmers to continue farming the 55 acres of land owned by the College. The new lease includes an option for one (1) renewal term of three (3) years, subject to future Board of Public Works approval.

Remarks

1. The Maryland Higher Education Commission has approved the lease, confirming that this lease agreement does not impede the College's ability to implement its mission, nor does this agreement diminish the intended purpose of the College.
2. The Chesapeake College Board of Trustees approved the farm land lease with the Tenant.
3. Ralph Whaley, the previous tenant, has decided not to exercise his option to continue the Farm Lease Agreement and continue the farming operation at the farmland.
4. The lease is for three (3) parcels of tillable farmland, totaling 55 acres located on the Wye Mills campus. It is to be used for the exclusive use of tenant for the cultivation of mutually agreed upon crops.
5. Landlord assumes no responsibility for equipment and/or materials on the property, nor shall the area be used by the Tenant as a place of indefinite storage of such equipment or materials.
6. Tenant shall actively control noxious weeds, erosion and ground PH levels determined satisfactory by Queen Anne's County.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 15-LL (Cont.)

7. Tenant shall maintain:
 - a. Insurance covering the College for any damage to College grounds or property caused by Tenant's equipment and indemnify the College for such damage of \$1,000,000 for each occurrence and \$2,000,000 aggregate.
 - b. Workers Compensation Insurance as required by laws of the State of Maryland.
 - c. If automotive equipment is used in the operation, Automobile Liability Insurance with limits of not less than \$500,000 for each accident.
8. The Landlord undertakes no liability for damage to crops of Tim Bishop's Pro Farm Services (the new tenant) occasioned by the negligence or misconduct of students or contractors, for which cause of action the tenant may have resort to any appropriate remedy at law.
9. Landlord may terminate this lease at anytime during the lease or any renewal term, whenever the Landlord determines that termination is in the best interest of the Landlord.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED
LANDLORD LEASE
ITEM 16-LL

DEPARTMENT OF NATURAL RESOURCES
 (Land and Property Management)

 Elkton
 Cecil County

Tenant Fair Hill International, Inc.
 378 Fair Hills Drive
 Elkton, Maryland 21921

Property Location Fair Hills NRMA
 378 Fair Hills Drive
 Elkton, Maryland 21921

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	520
<u>Duration</u>	10 Years	<u>Effective</u>	May 1, 2016		
<u>Annual Rent</u>	\$7,332 (Avg.)	<u>Square Foot Rate</u>	\$14.10 (Avg.)		

<u>Utilities Responsibility</u>	Tenant
<u>Custodial Responsibility</u>	Tenant
<u>Previous Board Action(s)</u>	09/21/2005 – 21-L

Recommendation Approval is requested for a new 10 year office lease of 520 sf at an average rent of \$14.10 per sf, for an average annual rent of \$7,332. Reference is made to item 21-L approved on 9/21/05, where approval was given for a five year term beginning on 10/1/05 and one additional five year term. The additional five year term did not require Board approval, but did require that DNR receive written notice of the election to renew 90 days prior to the lease termination. The notice was received and the lease was renewed for the period 10/1/10 through 9/30/15. The lease expired on 9/30/15, and the tenant has been in hold-over status since that time. the Board is respectfully requested to retroactively approve the leasing of this space for the six (6) month and twenty seven (27) day period from October 1, 2015 to April 27, 2016. The delay in submitting the lease for approval occurred because the tenant was unable to obtain the required insurance under the lease, and it took several months for the tenant to find an insurance carrier that would provide all components of the required insurance.

Remarks

1. The Tenant shall be responsible for all non-structural parts of the Premises, and for obtaining all permits, licenses, inspections and approvals required for its use, occupancy and operation of the Premises.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

LANDLORD LEASE

ITEM 16-LL (Cont.)

2. The Tenant shall pay Six Thousand Eight Hundred and Sixty-Four Dollars (\$6,864) in rent per annum in years one (1) to five (5), and Seven Thousand Eight Hundred Dollars (\$7,800) in years six (6) to ten (10).
3. Landlord's fee simple interest in the Premises may not be encumbered or subordinated by operation of this Lease or by any action taken by the Tenant.
4. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
5. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of One Million Dollar (\$1,000,000) per occurrence with a Two Million Dollar (\$2,000,000) aggregate.
6. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
7. The Tenant shall at its cost and expense preform all maintenance and repairs to the Premises.
8. The Premises will be used by Fair Hill International, Inc. partnering with DNR to offer equestrian recreational events open to the general public.
9. The Landlord has the right to terminate this lease for convenience.
10. State Clearinghouse or Environmental reviews are not applicable because there are no changes to the use of the Premises.
11. Revenue generated from this lease will be placed in the Fair Hills Reserve Fund.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 17-LL-MOD

DEPARTMENT OF NATURAL RESOURCES

Fair Hill NRMA
Cecil County

Tenant

Maryland Economic Development Corporation
300 E. Lombard Street, Suite 1000
Baltimore, MD 21202

Sub-Tenant

Thoroughbred Racing Associations of North America, Inc.
420 Fair Hill Drive
Elkton, Maryland 21921

Property Location

Less than one acre
Fair Hill NRMA
420 Fair Hill Drive
Elkton, Maryland 21921

<u>Space Type</u>	Office	<u>Lease Type</u>	Amendment	<u>Space</u>	Land: 1.0 acres +/-
<u>Duration</u>	25 years	<u>Effective</u>	August 1, 2015		
<u>Annual Rent</u>	\$1.00				

Previous Board Action(s) 08/08/90 – 56-L

Recommendation

Approval is requested for an Amendment to an existing Lease and Sublease, for the purpose of removing a portion of the leased premises from the Lease and Sublease. The portion being removed is a parking area which lessee and sublessee do not need exclusive use of, or a leasehold interest in. Removing the lot will enable the Department of Natural Resources (DNR) to have use of the lot during certain times, while the sublessee will continue to have use of the lot during normal business hours pursuant to a license intended to be granted by DNR. Reference is made to item 56-L approved by the Board of Public Works on August 8, 1990, wherein approval was given for a 25 year lease to the Maryland Economic Development Corporation (MEDCO) at \$1.00 per year, with an option to renew the lease for two additional terms of twenty five (25) years at the same terms. The lease was renewed by MEDCO for an additional term running from August 1, 2015 through July 31, 2040, which renewal did not require Board of Public Works approval. The Amendments to the Lease and Sublease have been approved by the Office of the Attorney General.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 17-LL-MOD (Cont.)

History

In 1990, MEDCO leased a one acre parcel of land from DNR at Fair Hill Natural Resources Management Area, for the purpose of subleasing it to Thoroughbred Racing Associations (TRA) for TRA's national headquarters building. The leased premises includes a parking lot which TRA uses mainly during normal business hours. The parking lot is adjacent to a DNR-owned structure known as the "Tea Barn", and DNR desires to have use of the parking lot to support the uses and activities at the Tea Barn, mainly during times other than normal business hours. DNR intends to grant a license to TRA for permissive use of the parking lot, which will run concurrently with TRA's sublease term, including any amendments to it.

Remarks

1. DNR, DGS, MEDCO and TRA all agree with the need for this Amendment and concur in the opinion that it will serve the ongoing interests and needs of the parties.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 18-LL

CANAL PLACE PRESERVATION & DEVELOPMENT AUTHORITY

Cumberland
AlleganyCounty

Tenant Sherrie L. Ricker DBA
Simplee Kountry
709 LaVale Terrace
LaVale, Maryland 21502

Property Location Shops at Canal Place
17 Howard Street, Space C-2
Cumberland, MD 21502

Space Type Retail Space (813 sq. ft.)

Lease Type New

Duration 1 Year

Effective: May 1, 2016

Annual Rent \$6,657.66

Utilities Responsibility Tenant Responsibility

Custodial Responsibility Tenant to maintain/clean the space

Previous Board Actions Item 11-LL Revised approved on 6/23/15

Recommendation

Approval is requested for a one year lease of 813 sf of retail space at an annual rate of \$6,657.66 for retail space located at the Western Railway Station, Shops at Canal Place to Simplee Kountry.

Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. The lease with Sherrie L. Ricker DBA Simplee Kountry has been approved by the CPPDA Board.

Remarks

1. Tenant shall occupy and use the Demised Premises for and only retail home decoration and furnishings shop.
2. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 18-LL (Cont.)

3. The premises are leased in “as is” condition.
4. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
5. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
6. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
7. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
8. A State Clearinghouse review was not necessary, as the use of the property has not changed.
9. The Department of General Services, in conjunction with the Canal Place Preservation & Development Authority, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 19-LL

CANAL PLACE PRESERVATION & DEVELOPMENT AUTHORITY

Cumberland
Allegany

County

Tenant

Charles E. Park D/B/A
Charis Winery
11018 California Avenue
LaVale, Maryland 21502

Property Location

Shops at Canal Place
17 Howard Street, Space C-3 and/or C-5
Cumberland, MD 21502

Space Type Retail Space (285 sq. ft.)

Lease Type New

Duration 2 years

Effective: May 1, 2016

Annual Rent \$2,350.11

Utilities Responsibility Tenant Responsibility

Custodial Responsibility Tenant to maintain/clean the space

Previous Board Actions Item 11-LL Revised approved on 6/23/15

Recommendation

Approval is requested for a two year lease of 285 sf of retail space at an annual rate of \$2,350.11 for retail space located at the Western Railway Station, Shops at Canal Place to Charis Winery.

Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. The lease with Charles E. Park D/B/A, Charis Winery has been approved by the CPPDA Board.

Remarks

1. Tenant shall occupy and use the Demised Premises for and only for a retail Winery, Cheese and Chocolates.
2. Tenant shall operate as a small winery under a TTB Small Winery License and a State of Maryland Class 4 Small Winery License, Lessee will only sell wines at the property that are produced by Charis Winery at Canal Place in Space C-3 and or C-5 under Federal and State license.
3. Cheese and Chocolates will be resold from other local producers with resale agreements.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE**ITEM** 19-LL (Cont.)

4. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.
5. The premises are leased in “as is” condition.
6. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
7. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
8. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
9. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
10. A State Clearinghouse review was not necessary, as the use of the property has not changed.
11. The Department of General Services, in conjunction with the Canal Place Preservation & Development Authority, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 20-LT**GOVERNOR'S OFFICE ON CRIME CONTROL AND PREVENTION**Towson
Baltimore County

Landlord/Owner Hampton Plaza LLLP
 . 300 East Joppa Road
 Towson, Maryland 21286

Property Location 300 East Joppa Road, Suite 1105
 Towson, Maryland 21286

<u>Space Type</u>	Office/Storage	<u>Lease Type</u>	New	<u>Square Feet</u>	Office	12,283
<u>Duration</u>	3 Months; 15 Days	<u>Effective</u>	March 15, 2016		Storage	447
<u>Monthly Office Rent</u>	\$18,424.50	<u>Square Foot Office Rate</u>	\$18.00	<u>Total</u>		12,730
<u>Monthly Store Rent</u>	\$ 316.63	<u>Square Foot Store Rate</u>	\$8.50			
<u>Total Monthly Rent</u>	\$18,741.13	<u>Total Term Rent</u>	\$65,593.96			

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Previous Board Action 08/31/2005 – 18-L; 09/01/2010 – 16LT-OPT
Fund Source D15A05.16 General Funds 60%; Federal Funds 30%; Special Funds 10%

Recommendation

Approval is requested for a new office / storage lease for 12,283 sf of office space and 447 sf of storage space for a term of three (3) months and fifteen (15) days at a total rent cost of Sixty Five Thousand Five Hundred and Ninety-Three Dollars and Ninety Six Cents (\$65,593.96).

Retroactive approval is respectfully requested for the forty three (43) day period from March 15, 2016 to April 27, 2016, pursuant to the State Finance and Procurement Article 11-204(c)(1). The total funds for the retroactive period are Twenty-Six Thousand Two Hundred Thirty Seven Dollars and Fifty Eight Cents (\$26,237.58). The short term lease is needed to prepare State owned space for occupancy by the Governor's Office of Crime Control and Prevention (GOCCP). Reference is made to item 18-L approved on 9/1/10, which lease term expired on 9/14/15, subject to a contractual six month lease holdover period which expired on March 14, 2016. The retroactive request is a result of a delay in the renovation of the State owned space for GOCCP.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 20-LT (Cont.)

Remarks

1. This space has been used since 1995 as an administrative office for the Maryland Executive Department, Governor's Office on Crime Control and Prevention (GOCCP). This office administers numerous Federal and State grant programs and serves as a clearinghouse of information, research, analysis and other materials necessary for the formulation of crime control and prevention policies.
2. The lease contains a termination for convenience clause.
3. This space was handled as a new lease without the solicitation of additional offers.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 21-LT**DEPARTMENT OF LABOR, LICENSING AND REGULATION**

Baltimore City

Landlord 940 Madison LLC
 940 Madison Avenue
 Baltimore, Maryland 21201

Property Location 940 Madison Avenue
 Baltimore, Maryland 21201

<u>Space Type</u>	Surface Lot Parking	<u>Lease Type</u>	New	<u>Number of Spaces</u>	18
<u>Duration</u>	5 Years	<u>Effective</u>	May 1, 2016		
<u>Annual Rent</u>	\$18,283.20 (Avg.)	<u>Rate/Space/Month</u>	\$90.20 (Avg.)		
1 st Yr. - \$15,576	\$86	4 th Yr. - \$20,088		\$93	
2 nd Yr. - \$15,576	\$86	5 th Yr. - \$20,736		\$96	
3 rd Yr. - \$19,440	\$90				

Utilities Responsibility Landlord
Custodial Responsibility Landlord
Previous Board Actions None

Fund Source Federal 100% 003 010 0705 KBC10

Recommendation

Approval is requested for a new 5 year parking lease at an average monthly rate of \$90.20 per space with a total average annual rent of \$18,283.20. This lease contains one renewal option for five (5) years.

Remarks

1. These spaces will be used by DLLR employees located at 940 Madison Avenue, Baltimore City.
2. The number of spaces comply with the 1:3 ratio established for this area.
3. The lease contains a termination for convenience clause, and the standard 6 month hold-over period.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 22-LT**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**
(Vital Records)

Baltimore City

Landlord/Owner Reisterstown Plaza Associates, LLC
 2021 Spring Road, Suite 200
 Oak Brook, IL 60523

Property Location 6776 Reisterstown Road
 Baltimore, MD 21215

<u>Space Type</u>	Office	<u>Lease Type</u>	Extension /New	<u>Square Feet</u>	14,885
<u>Duration</u>	10 years	<u>Effective</u>	August 15, 2016		
<u>Annual Rent</u>	\$215,951.58 (avg.)	<u>Square Foot Rate</u>		\$14.51 (avg.)	
		<u>Prev. Square Foot Rate</u>		\$12.95	

Utilities Responsibility Landlord
Custodial Responsibility Landlord
Previous Board Action(s) 9/1/10 – 18-LT-OPT; 8/05/1998 – 47-L

Fund Source M00A01.02.A282 100% General Funds

Recommendation

Approval is requested for both a lease extension and a new 10 year lease. The lease extension is for 12,483 sf at the prior approved rate of \$12.95 sf for a term of four months and 15 days from April 1, 2016 through August 14, 2016 at the current Vital Records location within the Reisterstown Road Plaza. The new lease is for 14,885 sf of office space at a new location within the Reisterstown Road Plaza at an average rate of \$14.51 sf, with an average annual rent of \$215,951.58, beginning on August 15, 2016, with one five (5) year renewal option subject to future Board of Public Works approval. Retroactive approval is requested for the twenty seven day period lease extension period from April 1, 2016 through April 27, 2016, pursuant to the State Finance and Procurement Article 11-204(c)(1). The total funds for the retroactive period are \$11,958.03.

Reference is made to item 18-LT-OPT approved by the Board of Public Works on 9/1/10, wherein the Board approved a 5 year lease and addition, with one five year renewal option. The five year renewal option is not being exercised, due to the relocation of the Vital Records office within the Reisterstown Road Plaza. The prior lease for the Vital Records office expired on September 30, 2015, at which time the 6 month holdover period began. The hold-over period ran from October 1, 2015 through March 31, 2016. The retroactive request for the period April 1, 2016 through April 27, 2016 resulted from delays in designing the build-out of new space for the relocation of the Vital Records office within the Reisterstown Road Plaza.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 22-LT (Cont.)

Remarks

1. This lease will relocate Vital Records within the Reisterstown Shopping Plaza in order to provide additional space to accommodate the growing volume of records and accommodate planned construction in the Plaza.
2. The lease contains a termination for convenience clause, which has been modified to require that the lease will not be terminated any sooner than 36 months from the Commencement Date and that at least 6 months written notice will be provided by Lessee prior to exercising.
3. The square foot base rent is \$12.95 for year one (\$192,760.75 annually) and escalates annually at 2.5%.
4. The lease contains escalations/de-escalations for real estate taxes and custodial services.
5. The lease incorporates 71 use in common parking spaces.
6. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 23-LT

Agency Contact: Robert Suit
 410.767.1819
 robert.suit@maryland.gov

MARYLAND DEPARTMENT OF AGRICULTURE
 (Animal Health)

Westminster
 Carroll County

Landlord West Branch Land Unit 20D, LLC
 113 Westminster Road, Suite 200
 Reisterstown, MD 21136

Property Location 1232 Tech Court
 Westminster, Maryland 21157

<u>Space Type</u>	Office/Storage	<u>Lease Type</u>	New	<u>Square Feet</u>	7,500
<u>Duration</u>	6 Months	<u>Effective</u>	May 1, 2016		
<u>Rent Term</u>	\$15,000	<u>Square Foot Rate</u>	\$4.00		

<u>Utilities Responsibility</u>	Landlord
<u>Custodial Responsibility</u>	Landlord
<u>Previous Board Action(s)</u>	N/A
<u>Fund Source</u>	L0012 1301 25101 100% General Funds

Recommendation

Approval is requested for a new six month lease of 7,500 sf of office / storage space at a rate of \$4.00 sf, with a renewal option for another six month period at the same rate. The total rent for the six month term will be \$15,000.

Remarks

1. The space will be used as warehouse storage space, staging area and incident command center for possible avian influenza outbreak.
2. The lease contains a termination for convenience clause, and the standard six month hold-over period.
3. In accordance with the State Finance and Procurement Article, Section(s) 13-105 and 4-318, this space is exempt from public advertising. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED
TENANT LEASE
ITEM 24-LT-**OPT**
BALTIMORE CITY COMMUNITY COLLEGE

Baltimore City

Landlord/Owner Reisterstown Plaza Associates, LLC
 2021 Spring Road, Suite 200
 Oak Brook, IL 60523

Property Location 6776 Reisterstown Road
 Baltimore, MD 21215

<u>Space Type</u>	Broadcast Studio	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	5,010
<u>Duration</u>	5 years	<u>Effective</u>	May 1, 2016		
<u>Annual Rent</u>	\$75,150.00	<u>Square Foot Rate</u>		\$15.00	
		<u>Prev. Square Foot Rate</u>		\$14.50	

Utilities Responsibility Landlord
Custodial Responsibility Landlord
Previous Board Action(s) 12/17/14 – 13-LT-MOD; 12/03/03 – 9-L
Fund Source R95 C00 02 03 301 1301 100% General Funds

Recommendation

Approval is requested for a 5 year lease renewal of 5,010 sf at a rate of \$15.00 per sf, for an annual rent of \$75,150. The prior lease included one 5-year renewal option and the standard DGS 6 month hold-over period. BCCC has been occupying the leased premises under **the one year lease extension granted by the Board for the period of 1/1/15-12/31/15** and the holdover provisions of the lease from January 1, 2016. The current lease approval includes one five (5) year renewal option at the end of the 5 year term. The terms of the future renewal option have not been negotiated, and will be submitted for future BPW approval.

Remarks

1. The lease contains a termination for convenience clause, which has been modified to require that 6 month written notice be provided by Lessee prior to exercising. It also includes the standard 6 month hold-over period.
2. This space has been used since 2004 for the BCCC's WBJC Radio Station. The space houses the entire WBJC production studios providing a noise free broadcasting environment and accommodates the need for instructional space.
3. The lease contains escalations/de-escalations for real estate taxes and custodial services.
4. The lease incorporates 25 use in common parking spaces.
5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

 Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL

Agency Contact: Cathy Ensor
 410.767.4107 cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of the Art Works Studio School, Inc.

Art Works Now Project (Prince George's County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Art Works Now facility, located in Prince George's County."

\$50,000.00

*Maryland Consolidated Capital Bond Loan of 2014 (LHI – Chapter 463, Acts of 2014)
 DGS Item G172*

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2010 (LHI – Chapter 483, Acts of 2010; as amended by Chapter 639, Acts of 2012; as amended by Chapter 430, Acts of 2013; and now by Chapter 463, Acts of 2014)

DGS Item G141

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2010 (LSI – Chapter 483, Acts of 2010; as amended by Chapter 639, Acts of 2012; as amended by Chapter 430, Acts of 2013; and now by Chapter 463, Acts of 2014)

DGS Item G072; (SL-087-100-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2016 and the Board of Public Works to certify a matching fund. The Board of Directors of the Art Works Studio School, Inc. has submitted documentation that it has \$319,225.70 in a financial institution to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$500,000.00
14-G172 (This Action)	\$ 50,000.00
10-G141 (This Action)	\$100,000.00
10-G072 (This Action)	\$100,000.00
Local Cost	\$250,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL (Cont.)

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL

Agency Contact: Cathy Ensor
 410.767.4107
cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Baltimore Arts Realty Corporation

BARCO North Avenue Arts Building (Baltimore City)

***“For the acquisition, planning, design, construction, repair, renovation,
 reconstruction, and capital equipping of the BARCO North Avenue Arts Building.”***

\$100,000.00

***Maryland Consolidated Capital Bond Loan of 2014 (LHI – Chapter 463, Acts of 2014),
 DGS Item G133; (SL-059-140-038)***

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2016 and the Board of Public Works to certify a matching fund. The Board of Directors of the Baltimore Arts Realty Corporation has submitted evidence in the form of canceled checks and invoices that it has \$312,559.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Baltimore Arts Realty Corporation \$100,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$3,960,000.00
14-G133 (This Action)	\$ 100,000.00
Local Cost	\$3,860,000.00

REMARKS

- (1) The grant agreement has been modified to include North Avenue Arts, LLC as “Beneficiary” throughout the document.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL (Cont.)

- (4) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL

Agency Contact: Cathy Ensor
 410.767.4107
cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Mayor and Town Council of the Town of Capitol Heights

Capitol Heights Public Works Facility (Prince George's County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Capitol Heights Public Works Facility."

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2014 (LSI – Chapter 463, Acts of 2014), DGS Item G102; (SL-065-140-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2016 and the Board of Public Works to certify a matching fund. The Mayor and Town Council of the Town of Capitol Heights has submitted documentation that it has allocated \$50,000.00 in its Fiscal Year 2016 budget to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$100,000.00
14-G102 (This Action)	\$ 50,000.00
Local Cost	\$ 50,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL

Agency Contact: Cathy Ensor
 410.767.4107
cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of Shore Up, Inc.

Easton Head Start Center (Talbot County)

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Easton Head Start Center.”

\$25,000.00

Maryland Consolidated Capital Bond Loan of 2014 (LSI - Chapter 463, Acts of 2014), DGS Item G117

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2014 (LHI - Chapter 463, Acts of 2014), DGS Item G187; (SL-001-120-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2016 and the Board of Public Works to certify a matching fund. The Board of Directors of Shore Up, Inc. has submitted evidence that it has a loan in the amount of \$606,266.78 to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$2,087,707.00
14-G117 (This Action)	\$ 25,000.00
14-G187 (This Action)	\$ 50,000.00
13-G103 (Prior Action)	\$ 50,000.00
13-G167 (Prior Action)	\$ 100,000.00
12-G142 (Prior Action)	\$ 250,000.00
Local Cost	\$1,612,707.00

(Prior Actions: 3/19/14 Agenda, Item 14-CGL; 10/17/12 Agenda, Item 19-CGL)

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL (Cont.)

(3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 30-CGL

Agency Contact: Cathy Ensor
 410.767.4107
cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of the Educare Resource Center, Inc.

Educare Resource Center (Prince George's County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Educare Resource Center."

\$75,000.00

Maryland Consolidated Capital Bond Loan of 2014 (LSI – Chapter 463, Acts of 2014), DGS Item G105

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2014 (LHI – Chapter 463, Acts of 2014), DGS Item G177; (SL-066-140-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2016 and the Board of Public Works to certify a matching fund. The Board of Directors of the Educare Resource Center, Inc. is using the value of property as their matching fund. The Department of General Services, Real Estate Office reviewed the appraisal for 107 Bonhill Drive in Prince George's County, and approved a value of \$340,000.00 to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$350,000.00
14-G105 (This Action)	\$ 75,000.00
14-G177 (This Action)	\$100,000.00
Local Cost	\$175,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 30-CGL (Cont.)

(3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 33-CGL (Cont.)

The addition of the County to the State grant agreements as Beneficiary will expedite the capital project by allowing both the Grantee and the Beneficiary to submit required documents, enter into contracts, and request/receive payments from the State grant. The State's interest in the project property will continue to be protected.

DGS recommends that the Board of Public Works approve adding the County Executive and County Council of Montgomery County as "Beneficiary" to the Capital Projects Grant Agreement for Old Blair High School Auditorium.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 37-CGL (Cont.)

FUND SOURCE DHMH has determined the grantee is required to provide a 25% local share of the eligible project cost as follows:

\$1,119,331.00	Total Cost
\$1,119,331.00	Eligible Cost
\$ 839,498.00 (75%)	State Share FQHC-CB-25103-01 and FQHC-CB-25104-01
\$ 5,476.00	MCCBL Loan 2011, Federally Qualified Health Centers
\$834,022.00	MCCBL Loan 2012, Federally Qualified Health Centers
\$ 279,833.00 (25%)	Walnut Street Community Health Center, Inc.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION