

BOARD OF PUBLIC WORKS
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FEBRUARY 24, 2016

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

*Contact: Norman Astle (410)841-5864
norman.astle@maryland.gov*

1. DEPARTMENT OF AGRICULTURE
Maryland Agricultural Cost-Share Program Grant Requests

Amount: \$307,700

Recommendation: That the Board of Public Works approves funding 22 individual grants under the Maryland Agricultural Cost-Share Program.

Agreement #	Recipient	County	Amount \$
AT-2016-2845	Raymond M. Norris	St. Mary's	7,100
CH-2016-2818	F. Reed Leaverton	Queen Anne's	8,900
CH-2016-2819	F. Kevin Leaverton	Queen Anne's	10,200
CH-2016-2820	George O. Morris	Queen Anne's	2,400
CH-2016-2833	Ross E. Swope	Kent	3,100
CR-2016-2832	Bruce M. Schrader	Queen Anne's	4,600
MP-2016-2764	Jeremy J. Wagerman	Carroll	14,100
MP-2016-2821	Groves Mill, LLC	Carroll	29,500
MP-2016-2822	Groves Mill, LLC	Carroll	1,100
MP-2016-2825	Jeff Aronson	Frederick	4,500
MP-2016-2837	Edward M. Kelly, Jr	Carroll	56,800
MP-2016-2838-C	Edward M. Kelly, Jr	Carroll	78,700
MP-2016-2839	Edward M. Kelly, Jr	Carroll	4,800
MP-2016-2840	Jerry M. Russell	Carroll	2,800
MP-2016-2842	Jerry & Richard Lease	Carroll	11,600
RS-2016-2835-R	Peter J. Horneffer	Baltimore	6,200
RS-2016-2836-R	Peter J. Horneffer	Baltimore	5,200
RS-2016-2841	E. John Hahn	Carroll	5,900
UP-2016-2817	Creekbound Farms, LLC	Washington	8,100
UP-2016-2834	Eugene A. Stone	Washington	28,500
UP-2016-2843	John J. Bogley	Washington	13,400
UP-2016-2844	John J. Bogley	Washington	200

Fund Source: MCCBL of 2015/Item 15185: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing-Water Pollution Control," Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

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1. DEPARTMENT OF AGRICULTURE (cont'd)
Maryland Agricultural Cost-Share Program Grant Requests

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
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*Contact: Norman Astle 410-841-5834
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**2. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program***

Recommendation: That the Board of Public Works approves additional funding of two individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$7,368.82

Agreement #	Recipient	County	Amount
MP-2015-3230	Sandaway, LLC	Carroll	4,494.11
UP-2014-2903	Robert H. Harbaugh, Jr.	Washington	2,874.71

Fund Source: MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing-Water Pollution Control," Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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**BOARD OF PUBLIC WORKS
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ACTION AGENDA
February 24, 2016**

*Contact: Norman Astle (410)841-5864
Norman.astle@maryland.gov*

3. DEPARTMENT OF AGRICULTURE
Maryland Agriculture Cost-Share Program Reversion Requests

Amount: \$299,990.41

Recommendation: That the Board of Public Works approves the reversion of the balances of 41 projects cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program.

Fund Source: MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing-Water Pollution Control," Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

STATUS	AGREEMENT #	RECIPIENT	COUNTY	AMOUNT
Cancelled	AT-2014-2242	John W. Helmstetter	Allegany	2700.00
	AT-2014-3042	Albeck Farms Inc	Cecil	40100.00
	MP-2013-2136	Ripleyvale Farms	Frederick	8700.00
	MP-2013-2138	Ripleyvale Farms	Frederick	7300.00
	MP-2013-2139	Ripleyvale Farms	Frederick	7200.00
	AT-2014-2239	John W. Helmstetter	Garrett	1700.00
	AT-2014-3139	Kristen A.Trombero	Harford	12700.00
	AT-2014-3150	William R. Tharpe	Harford	4700.00
	LS-2013-2795	H. Turney Mc Knight	Harford	1300.00
	LS-2014-2676	Holloway Brothers	Harford	20100.00
	MP-2013-2122	Stanley Grain & Fertilizer, LLC	Montgomery	4783.05
	AT-2013-1974	Raymond M. Norris	St. Mary's	4900.00
	AT-2013-2321-B	Green Hotel's, Inc.	Wicomico	38500.00

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3. DEPARTMENT OF AGRICULTURE (cont'd)
Maryland Agriculture Cost-Share Program Reversion Requests

STATUS	AGREEMENT #	RECIPIENT	COUNTY	AMOUNT
Completed	AT-2015-2782	David Shryock	Allegany	4317.37
	AT-2014-2981	Bellevale Farms LP	Baltimore	1983.46
	CR-2015-2389	Ronald D. Spiering	Caroline	3573.75
	MP-2013-2665	Baughner Enterprises, Inc.	Carroll	1965.52
	MP-2013-2749	Brower & Brower	Carroll	7741.48
	AT-2014-2575	Mt. Ararat Farm, Inc.	Cecil	5562.79
	MP-2013-2135	Wayne E. Rhoderick	Frederick	1069.23
	MP-2013-2154	Joseph I. Topper	Frederick	7354.51
	MP-2013-2680	Harold W. Burrier, Jr	Frederick	6769.12
	MP-2013-2776	Harold W. Burrier, Jr	Frederick	28270.05
	AT-2013-2459	Kristen A. Trombero	Harford	6770.44
	LS-2013-2854	Matthew G. Wiherle, III	Harford	4124.38
	LS-2013-2855	Matthew G. Wiherle, III	Harford	2728.78
	LS-2014-2275	Debra Speyer	Harford	1449.38
	LS-2014-2291	Christopher R. Dixon	Harford	7394.93
	LS-2014-3039	Blue Valley Farms, LLC	Harford	6327.50
	LS-2014-3136	Veronique J. Mallet	Harford	3946.88
	AT-2014-2268	Richard Frederick	Kent	1786.71
	AT-2014-2270	Mattakees Farm, LLC	Kent	2428.19
	CH-2015-2319	J. Frank Leaverton, Sr	Kent	1355.29
	CH-2014-2682	Little Chicks, Llc	Queen Anne's	5372.75
	CH-2014-3096-B	Michael A. Lesniowski	Queen Anne's	3500.00
	CH-2015-2310	Elizabeth D. Brice	Queen Anne's	1972.12
	AT-2013-2851	Joseph D. Knott	St. Mary's	9212.09
	AT-2014-2909	Joseph D. Knott	St. Mary's	10766.04
	AT-2014-3090	Joseph D. Knott	St. Mary's	3259.00
	AT-2014-2554	Eddn, LLC	Washington	3189.10
	AT-2014-2667	Mc 3220, LLC	Washington	1116.50

BOARD OF PUBLIC WORKS

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

*Contact: Re Rentuma 410-260-7909
E-mail: rrentuma@comp.state.md.us*

4. BONDS

Recommendation: That the Board of Public Works submit for publication in the *Maryland Register* the terminations of State debt authorizations shown below. These terminations reduce the State's authority to issue general obligation bonds in the amount of **\$686,296** and at the same time, reduce the State's spending authority as shown for the capital projects. The Office of the Comptroller and the Department of General Services has reviewed this request and concur.

Authority: Section 8-128, State Finance and Procurement Article, Annotated Code of Maryland.

The intended recipients did not encumber or expend the proceeds as stated in the enabling Act:

Chapter 396, MCCBL of 2011

<i>Collington Station Safety and Surveillance Systems</i>	\$24,000
amended by Chapter 430 Acts of 2013	
<i>Woodmore South Safety and Surveillance Systems</i>	\$1,342
amended by Chapter 430 Acts of 2013	

Chapter 444, MCCBL of 2012

<i>Chesapeake Beach Skate Park</i>	\$125,000
<i>Healthy Start Client Service Center</i>	\$100,000
<i>Owings Mills High School Stadium</i>	\$100,000
<i>Largo High School PTSA Track Renovation</i>	\$91,941
<i>Academy of Success Community Empowerment Center</i>	\$68,878
<i>Jude House</i>	\$50,000
<i>Turf Field Security Investment</i>	\$50,000
amended by Chapter 430 Acts of 2013	
<i>Antietam Chapter #312 Korean War Veteran Monument</i>	\$29,933
amended by Chapter 430 Acts of 2013	
<i>Forestville Military Academy Track</i>	\$19,163
amended by Chapter 430 Acts of 2013	
<i>Olney Police Satellite Station</i>	\$10,000
<i>Sotterley Plantation Post-Hurricane Restoration</i>	\$9,081
<i>VisArts</i>	\$6,958

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

*Contact: Gabriel Gnall 410.260.7335
gabriel.gnall@maryland.gov*

**5. BOARD OF PUBLIC WORKS
 *Procurement Agency Activity Report***

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

*Budget & Management
Public Safety & Correctional Svs
State Treasurer's Office*

*November 2015
January 2016
4th Quarter 2015*

Authority: COMAR 21.02.01.05.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

REVISED

*Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov*

**6. BOARD OF PUBLIC WORKS
Wetlands License
Extraordinary Case/Public Hearing**

Recommendation: Issuance of a State Tidal Wetlands license, as described, for a project involving mechanical dredging and the creation of approximately 575 acres of wetland, upland, and open water habitat in navigable waters of Maryland is recommended by the Board of Public Works Wetlands Administrator. The Maryland Department of the Environment concurs with this recommendation.

Extraordinary Case Classification: This case is classified as extraordinary because a public hearing was held.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

TALBOT COUNTY

**15-0131 *MARYLAND PORT ADMINISTRATION
PAUL S. SARBANES ECOSYSTEM RESTORATION PROJECT
AT POPLAR ISLAND PHASE III***

- Mechanically dredge no more than 5.6 million cubic yards of clean dredged materials from the footprint of the proposed Poplar Island Phase III and the access channel northwest of the footprint.
- Transport dredged materials by scow to Poplar Island cell 1D and Poplar Island Expansion cell 7.
- Provide periodic maintenance dredging.
- Construct three 2,153-foot long by 160-foot wide stone breakwaters.
- Construct one 24,647-foot long by 240-foot wide armored dredge material containment dike.
- Emplace four 100-foot long by 24-foot wide spillway and breach features.
- Emplace one 15-foot long by 60-foot wide temporary upland spillway feature.
- Create approximately 259 acres of upland habitat, 206 acres of tidal wetland habitat, and 110 acres of protected open water embayment.
- Emplace 400-foot long by 60-foot wide temporary steel sheet pile bulkhead.
- Authorize a 30-year license term.

Poplar Island Narrows and Poplar Island Harbor, Chesapeake Bay

**BOARD OF PUBLIC WORKS
SECRETARY'S
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REVISED

6. BOARD OF PUBLIC WORKS (cont'd)

Wetlands License

Extraordinary Case/Public Hearing

Special conditions:

- Hydraulic and mechanical dredging restrictions
- Dike construction requirements
- Suspended solids and turbidity monitoring requirements
- Spillway discharge requirements
- Wetland, upland, and open water habitat requirements
- Water quality monitoring parameters
- Source of dredged material restrictions
- Noise restrictions
- Sampling requirements
- Inadvertent breach response plan requirements
- Time of year restriction (waterfowl)

Timeline:

Phase III Public Information Hearing (Easton):	July 7, 2015
Phase III Public Information Hearing (Millersville):	July 8, 2015
Public Comment period ended:	July 15, 2015
MDE Report & Recommendation submitted to Board:	November 9, 2015
Request for Interested Persons to State Continuing Exceptions:	November 25, 2015

Background:

Poplar Island: By the 1990s, only five acres of Poplar Island's 1847 footprint of 1,140 acres remained. Federal and State agencies collaborated on a plan to use clean Chesapeake Bay dredged materials from harbor approach channels to restore Poplar Island to its 1847 size. After scientific study, examination of alternative locations, and the permitting process, the Port constructed and now operates Phases I and II of the Paul S. Sarbanes Ecosystem Restoration Project at Poplar Island. The Poplar Island project provides a repository for millions of cubic yards of clean dredged materials to sustain Baltimore Harbor as a successful port and simultaneously create valuable tidal wetland, upland, and protected open water embayment habitat.

Phases I and II: The Board of Public Works in 1996 authorized Phases I and II of the Poplar Island project for a 30-year term expiring August 2026. See Secretary's Agenda 1 (8/14/1996). Phases I and II aimed to restore Poplar Island to its 1847 footprint of 1,140 acres. The dredged material deposit areas included within Phases I and II are now reaching maximum capacity.

Phase III: The Port now seeks a 30-year State tidal wetlands license to authorize the construction and operation of Phase III: creating an additional 575 acres of mixed use habitat through depositing clean dredged materials from Baltimore Harbor approach channels.

**BOARD OF PUBLIC WORKS
SECRETARY'S
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February 24, 2016**

REVISED

6. BOARD OF PUBLIC WORKS (cont'd)
Wetlands License
Extraordinary Case/Public Hearing

Tidal Wetland Impacts and Benefits of Port's Proposed Activities:

In the two decades since the Board first authorized the project, scientists and engineers designed and built upland and wetland habitat areas in the cells at Poplar Island using dredged materials. While open water habitat has been lost, the ecological value of the created wetland, open water, and upland habitat is substantial. Wetland habitats include tidal wetlands with high marsh, low marsh, habitat islands, and open water pools. Since 2001, 232 acres of wetlands have been created, providing habitat for egrets, osprey, terns, heron, eagles, crabs, small fish, shellfish, and terrapins.

When Phase III is complete, an additional 206 acres of wetlands and 110 acres of open water embayment will be created, contributing to the restoration of Chesapeake Bay wetlands and improving the Bay's water quality.

Poplar Island simultaneously provides the Port of Baltimore with a nearby location for depositing 40 million cubic yards of clean dredged material in Phases I and II and a proposed 28 million cubic yards of clean dredged materials in Phase III.

Continuing Exceptions:

An adjacent neighbor filed exceptions with the Wetlands Administrator. The Administrator's Report – available on the Board's Web site – concludes that the concerns about water quality, trees, erosion, hunting and noise have been satisfactorily addressed. However, there is a substantial loss of viewshed for the owners of Jefferson Island.

The Port examined alternative sites and found none of the options to be acceptable.

BOARD OF PUBLIC WORKS

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WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

*Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov*

**7. BOARD OF PUBLIC WORKS
Wetlands License
Extraordinary Case/Public Hearing**

Recommendation: Approval is requested of the following application for a wetlands license for a project involving dredging in navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Extraordinary Case Classification: This case is classified as extraordinary because a public hearing was held.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

Remarks: An adjacent property owner brought concerns about the project to the attention of MDE and of the Wetlands Administrator. Through meetings attended by State and federal government representatives, the applicant and the adjacent property owner discussed the project and came to resolution that addressed the latter’s concerns.

QUEEN ANNE’S COUNTY

14-0617 *QUEEN ANNE MARINA* – To mechanically and hydraulically maintenance dredge a 3.19 acre marina basin and entrance channel to improve navigational access.

Stevensville, Price’s Creek

Special conditions: Time-of-year restriction, dredging location, monitoring, disposal, and survey requirements.

- | | |
|--|--------------------|
| • Application received | July 10, 2014 |
| • Public Notice | December 1, 2014 |
| • Comment Period Closed | January 1, 2015 |
| • Public Hearing | August 20, 2015 |
| • Comment Period Closed | September 15, 2015 |
| • MDE Report and Recommendation received | January 20, 2016 |

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

REVISED

*Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov*

**8. BOARD OF PUBLIC WORKS
*Wetlands License
Concurrence Case***

Recommendation: Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ST. MARY’S COUNTY

15-0467 *JOHN & TRISH LIEBE* – To control shore erosion by filling, grading, using hardwood logs, sand, and stone sills, and planting marsh vegetation.
Compton, St. Clements Bay
Special conditions: Marsh establishment/maintenance, hardwood log and submerged aquatic vegetation monitoring requirements.

BOARD OF PUBLIC WORKS

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WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

*Contacts: Jean Peterson (301) 429-7667 jean.peterson@maryland.gov
Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov*

9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deed of trust on one property that received a loan from the Department of Housing and Community Development's Down Payment and Settlement Expense Loan Program. The deed of trust is a second mortgage; the borrower is selling his property in lieu of foreclosure to pay off the first mortgage owed to the department. The borrower has requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness), and he will sign a promissory note in the amount of the outstanding principal of the second mortgage.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development, Article §§ 4-301-4-309
Annotated Code of Maryland

Authority to Release State Finance and Procurement Article, § 10-305
Security Interest: Annotated Code of Maryland

Daniel G. Halterman
413 Shipley Road, Linthicum Heights, MD 21090
Anne Arundel County
Original Loan and Current Balance: \$5,000

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
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ACTION AGENDA
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*Contacts: Carol Gilbert 301-429-7493 carol.gilbert@maryland.gov
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Michael J. Frenz 410-323-1560 mfrenz@mdstad.com*

**10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
MARYLAND STADIUM AUTHORITY**

Recommendations: That the Board of Public Works approve:

- (1) DHCD granting general obligation bond proceeds to the Maryland Stadium Authority for a Strategic Demolition and Smart Growth Impact Fund project; and
- (2) The Stadium Authority receiving a grant of general obligation bond proceeds and other funds that will be used for the demolition and stabilization project.

Legal Authority:

DHCD:

- MCCBL of 2015 (Chapter 495, 2015 MD Laws)
- Community Legacy Program, Sections 6-201 to 6-212, Housing & Community Development Article, Annotated Code of Maryland.

Stadium Authority:

- Section 10-614(4), Economic Development Article, Annotated Code of Maryland: “Subject to the prior approval of the Board of Public Works, the Authority may receive grants of money from any public or private source.”
- Section 10-622, Economic Development Article, Annotated Code of Maryland: The Authority may perform construction projects for units of the State and political subdivisions, provided that prior notification of the project is given the budget committees of the General Assembly for review and comment.

Grantor: Department of Housing and Community Development

Recipient: Maryland Stadium Authority

Fund Sources: MCCBL of 2015: *Strategic Demolition and Smart Growth Impact Fund*
(Chapter 495, 2015 MD Laws)
Community Legacy Program

Amount: \$7,100,000 (of which \$2,750,000 is general obligation bond proceeds).

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February 24, 2016**

**10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
MARYLAND STADIUM AUTHORITY (cont'd)**

Project Description: DHCD, the Stadium Authority, and the Mayor and City Council of Baltimore have entered into a Memorandum of Understanding. Approval of this Item will support the goals of the City-State initiative known as Project CORE (Creating Opportunities for Renewal and Enterprise). The Stadium Authority will use the grant to procure, coordinate, and manage the demolition or stabilization of targeted blighted properties under the MOU. The project will eliminate longstanding vacant buildings in Baltimore that pose health and safety hazards and negatively affect neighborhoods.

The project will depend on DHCD's selection of specific, targeted properties to produce maximum, positive impact and on the City's certification of completion of all required services and processes to prepare the selected properties for the work to proceed.

Strategic Demolition and Smart Growth Impact Fund: The Strategic Demolition and Smart Growth Impact Fund, established in 2013, assists local governments and non-profit partners by investing in activities that accelerate economic development, job production and smart growth in Maryland's Sustainable Communities. Grant funds may be used for predevelopment activities including:

- Site acquisition and assembly to create redevelopment size parcels
- Demolishing derelict non-contributing structures to make way for new development
- Site development, including public infrastructure improvements
- Construction-stage architectural and engineering designs that integrate green approaches to site and building redevelopment and stormwater management strategies.

The Board of Public Works previously authorized 16 grants of 2015 MCCBL proceeds totaling \$4.75 million:

Secretary's Agenda Item 10 (12/2/2016):	\$1.975 million
Secretary's Agenda Item 6 (1/27/16):	\$2.775 million

The remaining \$2.75 million MCCBL of 2015 Strategic Demolition and Smart Growth Impact Fund is being used for this grant to the Stadium Authority.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

*Contact Persons: John Maneval (301) 429-7714 john.maneval@maryland.gov
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Jean Peterson (301) 429-7667 jean.peterson@maryland.gov*

11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve the Department of Housing and Community Development's lending general obligation bond proceeds as described.

Loan Authority: Neighborhood Business Development Program
§§ 6-301 through 6-311, Housing and Community Development Article
Annotated Code of Maryland; COMAR 05.13.01

Established in 1995, the *Neighborhood Business Development Program*, now operating as *Neighborhood BusinessWorks*, is a Smart Growth tool for revitalization through business creation or expansion in designated revitalization areas.

Borrower: Epicurean II, LLC

Project Property: 400 Race Street
Cambridge, MD 21613 (Dorchester County)

Loan Amount: \$463,000

Fund Source: MCCBL of 2015: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24 (B).

Collateral: In consideration for the loan, DHCD will take lien positions on the subject property and on three other properties to obtain 82% collateral coverage:

400 Race Street	Subject property
210 Oakley Street	Primary residence
208 Oakley Street	Pool house
221 Willis Street	Residential investment property

Project Description: Doug and Dr. Denise Kyle purchased 400 Race Street in September 2013 to completely renovate the building and create a restaurant with apartments on the upper two levels. The first floor will be a 64-seat restaurant and bar, open seven days a week. The second floor will have two apartments, and the third floor will have one larger apartment. The Kyles have been approved for \$120,000 of 2014 Sustainable Community Tax Credits.

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Project Description: (cont'd)

Known as the Hayward building, 400 Race Street sits in the center of downtown Cambridge at the intersection of Popular, Gay and Race Streets. Built in the 1860s, the 5,590 square foot three-story, three-bay mixed-use building has been a hotel, a bank, a diner and a grocery store. More recently, the location has been a restaurant, cigar shop and a bar. The property has been underutilized, with the upper two levels being boarded up and not used before the entire building became vacant. Race Street is a Maryland Main Street and is in the Maryland Arts and Entertainment district. These designations create an ideal location for this project to continue the public/private revitalization partnership in Cambridge.

Fund Sources:

Use of Proceeds	DHCD	Owner's contribution	Provident State Bank	Total Project
Land & Building		\$30,000	\$120,000	\$150,000
Construction	417,500	132,000	135,500	\$685,000
FF&E	45,500	4,500		\$50,000
Inventory	-	-		
Pre-Development Cost	-	45,000		\$45,000
Working Capital	-	5,500		\$5,500
Total	\$463,000	\$217,000	\$255,500	\$935,500
% of total	49.5%	23.2%	27.3%	100%

Without the financial assistance provided by the NBW program the primary lender, Provident State Bank, would not participate in this renovation project. The historic mixed-use property will provide a new restaurant business and three residential apartments in the active community of Cambridge.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

*Contact Persons: John Maneval (301) 429-7714 john.maneval@maryland.gov
Mike Haloskey (301) 429-7523 michael.haloskey@maryland.gov
Jean Peterson (301) 429-7667 jean.peterson@maryland.gov*

12. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve DHCD lending general obligation bond proceeds as described.

Loan Authority: Neighborhood Business Development Program
§§ 6-301 through 6-311, Housing and Community Development Article,
Annotated Code of Maryland; COMAR 05.13.01

Established in 1995, the *Neighborhood Business Development Program*, now operating as *Neighborhood BusinessWorks*, is a Smart Growth tool for revitalization through business creation or expansion in designated revitalization areas.

Borrower: Warren Square, LLC

Project Property: 504-518 Reisterstown Road
Pikesville, MD 21208 (Baltimore County)

Loan Amount: \$500,000

Fund Source: MCCL of 2015: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24 (B).

Collateral: DHCD will take a second lien on the property at 504 -518 Reisterstown Road, behind Fraternity Federal Savings and Loan Association's first lien of \$783,000. The market value of the property is based on a projected as-is appraisal of \$1,450,000. This provides 75% collateral coverage to the Neighborhood BusinessWorks program.

Project Description: The borrower will acquire the Warren Square Shopping Center, a 12,476 square foot eight unit strip shopping center built in 1969. The property has been maintained and is in good condition. The property received cosmetic maintenance and upgrades this past summer in anticipation of the sale. The center is currently 100% occupied with mature, established independent tenants. Tenants at the center include a kosher meat market, a kosher deli, a kosher restaurant, a pizza shop, a gift shop, and a Minuteman Press printing business. Four of the eight tenants have renewed leases beyond 2021. The borrower will improve the property with a new street sign and upgrade the outside lighting on the property to LED lighting.

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
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12. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Project Description (cont'd): While commercial property acquisition has not been a revitalization tool in the past, the purchase will allow the shopping center to remain open and house eight local small operating businesses. The seller, who originally developed the property over forty years ago, is now in a position to liquidate assets. Samuel Pleeter will purchase this property to add to his investment real estate portfolio. DHCD's prior experience with the borrower, Samuel Pleeter, indicates that the property will be maintained and managed in a professional manner. The borrower has shown his commitment to neighborhood revitalization by maintaining retail shopping centers in the community. Delays in selling the property could result in deferred maintenance and the businesses closing once their existing leases are up.

Fund Sources:

Use of Proceeds	DHCD	Owner's contribution	Fraternity Federal	Total Project
Land & Building	\$500,000	\$67,000	\$783,000	\$1,350,000
% of total	37%	5%	58%	100%

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

*Contact: Katherine Z. Dixon, (410) 585-3035
Katherine.Dixon@maryland.gov*

**13. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICE
*Dorsey Run Correctional Facility, Phase II, Jessup***

Recommendation: That the Board of Public Works approve the use of general obligation bond funding proceeds for the following contract.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

Contract ID: X-Ray and Metal Detection Equipment for
Dorsey Run Correctional Facility Phase II
ADPICS No: 603B6400002

Description: Purchase: two walk-through metal detectors, one X-ray inspection system, and one mail package scanner; and two-year warranty on all equipment, delivery, installation, and training.

Procurement Method: Competitive Sealed Bids

Award: Point Security, Inc.
Lexington, North Carolina

Amount: \$62,526

Fund Source: MCCBL 2015, Item 142

Tax Compliance No.: 16-0435-1000

Resident Business: No

Remarks: This contract will provide metal detection equipment and staff training for Phase II at the Dorsey Run Correctional Facility project. The project will be complete in March 2016, and these items must be installed before the facility is opened.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

REVISED

*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

**14. MARYLAND ENVIRONMENTAL SERVICE
*New Female Detention Center***

A/E Contract: Design Water and Sewer Service for New Female Detention Center
MES Project # 1-16-2-26-3

Description: Design, bid, and construction services for new water and sewer utilities that will connect the New Female Detention Center to Carroll County's water supply and sewer collection systems.

Procurement Method: A/E Shortlist

Award: George, Miles and Buhr, LLC

Amount \$342,717

Term 30 months from notice to proceed

MBE Participation: 41%

Remarks: This Detention Center will be located at the former Thomas O'Farrell Center, which has been closed for several years. The utilities that served the O'Farrell Center are being replaced. The old service lines extended from the old Henryton Hospital and were in poor condition. The wastewater pump station and screen were demolished when Henryton was razed to become part of Patapsco State Park.

Fund Sources: MCCBL of 2013, *Infrastructure Improvement Fund*
MCCBL of 2015, *Infrastructure Improvement Fund*

Appropriation Codes: 024 MCCBL 13 (PCA # 11065) \$ 9,580
176 MCCBL 15 (PCA # 11074) \$333,137

Resident Business: Yes

Tax Compliance No.: 16-0421-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

*Contact: Anne Raines 410.514.7634
anne.raines@maryland.gov*

15. DEPARTMENT OF PLANNING

Maryland Historical Trust

African American Heritage Preservation Program

Recommendation: That the Board of Public Works approve one grant of general obligation bond proceeds.

Grantee: Piney Grove United Methodist Church of Reisterstown
Church and Schoolhouse
4929 Piney Grove Road, Reisterstown 21136 (Baltimore County)

Grant Amount: \$100,000

Description: Project work includes: exterior rehabilitation of the church, including masonry repair/repainting; repair/replacement of siding, trim, roof, windows, doors, and ramp; and painting; interior and exterior rehabilitation of the schoolhouse, including masonry repair/repainting; repair/replacement of siding, trim, roof, windows, doors, and ramp; repair of interior floors, walls, and ceilings; and painting; associated site work; and associated architectural and engineering services. [Total project costs \$100,000 estimated.]

Fund Source: MCCBL of 2015

Appropriation Code: Maryland Historical Trust Appropriation #15191

Remarks: This modest gable-front frame church was constructed in 1850; the church complex, including the schoolhouse, which predates 1872, and the cemetery, is designated as a Baltimore County landmark. Originally known as the Africans Pine Grove Chapel, the church is still used for worship.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

*Contact: Lois Y. Whitaker 443-885-3074
lois.whitaker@morgan.edu*

16. MORGAN STATE UNIVERSITY
Student Services Center
Architect/Engineering Services

Contract ID: Student Services Building Center
Project No. DCM-SSB-15-1AE

Description: Design Services

Recommendation: That the Board of Public Works authorize Morgan State University to award a contract for design services to GWWO, Inc. This will be the first of several awards for design services for the Student Services Building Center.

Project: Morgan State University's new Student Services Building Center will be located at the southeast corner of Hillen Road and Cold Spring Lane (former location of recently-demolished Soper Library). The Student Services Building will house student support services from the deteriorating Montebello building, Human Resources, and the Office of Information and Technology. This project is important as it will be one of the primary buildings that provide first impressions to prospective students. The impact that this has on returning students continues to be favorable. Currently these services are located in the Montebello building which was a converted old hospital. The HR, OIT and the IT data center have out grown their accommodations in the Carter Grant Wilson Building. Moving the data center will allow for the facility to provide for some IT redundant services (currently we have none). Student services that will relocate include: admissions & recruitment, bursars office, career development, community service, enrollment management, financial aid, records & registration, transfer center. The project will support the University's programs, services and activities to attract and retain students; create learning, working, and service environments consistent with high academic standards and aspirations, and, incorporates technology assisted instruction features such as wired and wireless networks, video recording, internal and external video conferencing capabilities and distance learning. The project is striving to exceed the minimum LEED Silver certification.

Total Project Budget: \$79,820,000

Award: GWWO, Inc., Architects

Procurement Method: Competitive Sealed Proposals

This AE Package Description: Design Services for pre-schematic and schematic phase.

This AE Package Award Amount: \$1,191,207

Total Anticipated AE Contract: \$6,815,758

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

16. MORGAN STATE UNIVERSITY (cont'd)
Student Services Center
Architect/Engineering Services

Proposals:

<i>Offeror</i>	<i>Total Score</i>
GWWO, Inc. Architects, <i>Baltimore</i>	129.93
Hellmuth, Obata & Kassabaum, PC, <i>Washington, DC</i>	128.83
Design Collective, Inc., <i>Baltimore</i>	128.77
Ziger Snead, LLP Architects, <i>Baltimore</i>	128.60
FX Fowle Architects, LLP, <i>New York</i>	124.57
Gaudreau, Inc., <i>Baltimore</i>	123.47
WTW Architects, Inc. <i>Pittsburg</i>	123.80
Stantec Architecture, Inc. <i>Baltimore</i>	122.97

Project Term: 72 months from issuance of Notice to Proceed

MBE Participation: 40.99%

Performance Bond: Performance and Payment Bonds at 100% of contract amount.

Fund Source: MCCBL 2014: *Provide funds to design a new Student Services Support Building to house student services functions/Item 111. \$1,600,000*

NOTE: Board of Public Works approval is requested to award the contract in the amount of \$1,191,207. The University will return to the Board to seek approval to modify the contract when further anticipated funds become available.

Remarks: The project was advertised on *eMarylandMarketPlace*. Thirteen firms submitted technical proposals and eight firms were short-listed for oral presentation. GWWO, Inc. scored the highest combined (technical and oral) scores and was invited to submit a price proposal. The GWWO team comprises seventeen firms of which twelve are Maryland firms and thirteen are MBEs. The Morgan State University Department of Design and Construction Management will manage the AE team's work with procurement support provided by the University's Department of Procurement.

MD Tax Clearance: 16-0390-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
February 24, 2016**

*Contact: Daniel S. Branigan 240-895-4412
dsbranigan@smcm.edu*

17. ST. MARY'S COLLEGE OF MARYLAND
Encumbrance of State Capital Funds

Recommendation: That the Board of Public Works approve St. Mary's College of Maryland encumbering general obligation bond proceeds to procure the following equipment for the Anne Arundel Hall Reconstruction project in the amount of \$121,205.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, 8-301

- | | | |
|----|-----------------------------------|--|
| 1. | <i>Description:</i> | Janitorial Equipment (Floor Buffer) |
| | <i>Procurement Method:</i> | Simplified Procurement Competitive |
| | <i>Award:</i> | Global Industrial |
| | <i>Amount:</i> | \$690 |
| | <i>Fund Source:</i> | MCCBL 2015 (190) |
| | | |
| 2. | <i>Description:</i> | Laboratory Equipment (Raman Microscope) |
| | <i>Procurement Method:</i> | Purchase Order under Department of Energy, Contract No. A16-0629 |
| | <i>Award:</i> | Horiba Scientific |
| | <i>Amount:</i> | \$100,000 |
| | <i>Fund Source:</i> | MCCBL 2015 (190) |
| | | |
| 3. | <i>Description:</i> | Laboratory Equipment (Stereomicroscope Imaging System) |
| | <i>Procurement Method:</i> | Simplified Procurement Competitive |
| | <i>Award:</i> | Nikon Metrology, Inc. |
| | <i>Amount:</i> | \$20,515 |
| | <i>Fund Source:</i> | MCCBL 2015 (190) |

Remarks:

The Department of Budget and Management approved the use of obligation bond proceeds for the purchase of the above equipment and furnishings. All procurements conform to the *St. Mary's College of Maryland Procurement Policies and Procedures*.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
February 24, 2016**

*Contact: Bridget Zombro 410-764-3558
Bridget.zombro@maryland.gov*

**A1. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
*Maryland Health Care Commission
Health Services Cost Review Commission***

Contract ID: Voicemail System
ADPICS No. M00P6402070, OPASS 16-15866

Contract Type: Services

Description: Install and configure 16-port UM8700 voicemail system with analog ports and MCI Serial Integration; configure user mailboxes and up to five Auto Attendant menus; provide all required hardware and provide two years of software assurance and warranty for Maryland Health Care Commission and the Health Services Cost Review Commission co-located at the Reisterstown Plaza.

Procurement Method: Emergency
Date Emergency Declared: August 18, 2015
Award: NEC Corporation of America, Irving, TX
Amount: \$32,239
Award Date: 09/22/2015

Term: 2 years
MBE Participation: None
Fund Source: 100% Special Funds
Appropriation Code: M00R0101 (32.18.01)

Remarks:

Nature of Emergency: An area wide power outage occurred in August 2015 because a power grid transformer blew out. The Commissions' voicemail system was damaged and did not function.

Basis for Selection: Sole Source

Reason for Late Report: DHMH did not timely submit an emergency procurement report to the Board of Public Works because the contract officer left State service.

Tax Compliance No.: 16-0383-1111 **Resident Business:** No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
February 24, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

1A. PROGRAM OPEN SPACE LOCAL SHARE
Montgomery County

Recommendation: Approval to commit \$1,000,000 for the following **development** project.

Kemp Mill Urban Park - \$1,000,000
Montgomery County
POS #6310-15-675 MD20141212-0939

Background: Renovate 2.7 acre park in the Kemp Mill Town Center to improve accessibility and function. Improvements include expanding playground, renovating basketball court for use as a multi-purpose court, increasing accessibility with improved circulation and loop walking paths, and installing fitness stations, lighting, site furnishings, stormwater management facilities, and an improved drainage system. The project also includes reducing the size of the pond to allow for additional overlook areas with seating and the installation of interpretive signage.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$1,000,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
February 24, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

2A. PROGRAM OPEN SPACE STATE SHARE

Kenneth F. Hartsell and Martha L. Walker, Successor Trustees
\$19,000 and incidentals of \$1,800
Frederick County, POS #4798

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 10 +/- acres in Frederick County.

Description: This entirely forested property is adjacent to South Mountain State Park and will be managed by the Maryland Park Service. Acquisition will provide a buffer for the Appalachian Trail and Forest Interior Dwelling Species. The property, located in a Targeted Ecological Area, scored 74 under the Program Open Space Targeting System.

Grantor: Kenneth F. Hartsell & Martha L. Walker, Successor Trustees of the Ralph and Elizabeth Walker Revocable Trust

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 10 +/- acres, unimproved

Price: \$19,000

Appraisals: \$26,500 (9/15/15) – Bernard A. Page
\$20,000 (9/18/15) – Terry R. Dunkin
All appraisals reviewed by Dave Wallenberg

Incidentals:

Title fees to Progressive Title Corp: not to exceed \$1,800

Fund Source:

Maryland Consolidated Capital Bond Loan – 2013
POS Stateside – Prior Year Funds Replacement
Chapter 424 Acts of 2013
Source Code: 13079 Item: 079 Amount: \$20,800

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
February 24, 2016

Contact: William Leahy (410) 514-7903
William.leahy@maryland.gov

3A. MARYLAND ENVIRONMENTAL TRUST

Recommendation: That the Board of Public Works ratify the following acquisition of a perpetual conservation easement.

Property: 678.649 acres, Augustine Herman Highway, Galena
Kent County Tax Map 0007, portion of Parcel 0275
Legislative District 36

Grantor: Oldfield Point Farms, LLC

Grantee: Maryland Environmental Trust and the Eastern Shore Land Conservancy, Inc.

Purchase Price: \$4,400,000

Appraised Easement Value: \$5,500,000

Fund Source: 100% Federal: *Section 1702, Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users flowing through State Highway Administration.*

In consideration for the conservation easement, the grantor is accepting payment of 80% of the appraised value and treating the 20% discount as a donation to satisfy matching requirements.

MET, SHA, the Eastern Shore Land Conservancy, Inc., and the Boards of Commissioners of Cecil, Kent, and Queens Anne's Counties entered into a memorandum of understanding for Chesapeake Country National Scenic Byway Protection in November 2007. One purpose of the MOU is to acquire conservation easements along the Chesapeake Country National Scenic Byway using the federal SAFETEA-LU funds. In this transaction, Kent County will advance funds to the grantor and then be reimbursed by SHA from the SAFETEA-LU funds.

NOTE: The Office of the Attorney General at the Department of General Services advises that Title 4, subtitle 4 of the State Finance and Procurement Article, Annotated Code of Maryland, does not apply to this transaction and, consequently, that DGS does not have a role in this transaction.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
February 24, 2016

Contact: Jamie Tomaszewski 410-260-7386
Jamie.tomaszewski@maryland.gov

1-S. DEPARTMENT OF BUDGET AND MANAGEMENT
Office of Personnel Services and Benefits/Recruitment & Examination Division
Services Contract

Contract ID: The Baltimore Sun Recruiting/Advertising Services; ADPICS # 050B6400004

Contract Description: Statewide contract to provide job recruiting and advertising services at a discounted group rate.

Award: The Baltimore Sun Company, LLC
Wilmington, DE
(Local Office in Baltimore, MD)

Term: 3/1/2016 – 2/28/2017

Amount: \$400,000 NTE (1 Year)

Procurement Method: Sole Source

MBE Participation: None (See Requesting Agency Remarks)

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: Request for approval of a Sole Source contract with The Baltimore Sun newspaper (The Sun) to provide job recruiting and advertising at a discounted group rate for all State agencies. This group rate is established under the presumption that all State agencies collectively will place at least \$75,000 worth of job recruiting advertising during the one year contract. This contract allows the State to obtain the lowest available pricing, a 25% reduction from the open rate, to run advertisements in The Sun. The 2016 open rates at The Sun remain the same as since 2014.

The sole source procurement method was chosen rather than a competitive procurement because The Baltimore Sun is the only general daily newspaper with Sunday and Wednesday advertising that is distributed throughout the entire Baltimore metropolitan area.

Supplement B
Department of Budget And Management
ACTION AGENDA
February 24, 2016

1-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

As part of the advertising package, if Agencies purchase multiple days of advertising, i.e. Sunday and Wednesday, there is an additional discount on each advertisement of 10% for two days, 15% for three days, and 25% for four days. In addition, at the option of the Agencies, a 30-day online job posting with Careerbuilder.com may be purchased at a 25% discounted rate when bundled with a print advertising purchase.

Historically, the advertising purchases by individual State agencies have varied with some agencies paying much higher rates than other agencies. Some agencies only advertise once a year while other agencies advertise once a month. When combined over a year period, the State agencies' advertising purchases have well exceeded the \$75,000 minimum threshold level per year, as further discussed below. Therefore, this contract is requesting \$400,000 in order to meet the needs of all of the State agencies combined for the one-year period.

If by the end of the contract period State agencies collectively have failed to place the minimum annual agreement rate of \$75,000 worth of recruiting/advertising, the Contractor may submit a single supplemental invoice to each State agency that ran an advertisement during the Contract term for short-fall billing. This short-fall billing may be up to the 25% discount that was initially taken from the established rates, as mentioned above. However, based upon the usage by State agencies of the current contract, there will be no problem reaching the \$75,000 minimum annual agreement rate. The State usage has reached \$250,000 in 10 months on the current contract, slightly less than the previous year's total contract usage of approximately \$350,000.

The total not-to-exceed contract amount of \$400,000 will ensure coverage of the State's usage for the full year, taking into consideration the advertising rates for 2016 and the optional features that include bundling a 30-day online job posting.

By establishing this statewide contract with the Baltimore Sun, over \$75,000 in savings was realized because individual agencies were not being charged the open rate for job recruitment advertising. Even with the reductions in State job positions, the State continues to hire people each month just to maintain the core functions of the State. Also, creating a statewide contract for advertising provides an additional level of transparency in State government showing that the small purchases among the agencies do add up. Without this contract not only would agencies be spending more money at higher rates for advertising, but the State would not readily see how much money is being spent throughout the State on advertising.

Because these services are for purchasing print or on-line advertising space only, there are no subcontracting opportunities, thus there are no MBE or VSBE participation goals.

Supplement B
Department of Budget And Management
ACTION AGENDA
February 24, 2016

1-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

This contract is available for use by any agency of the State of Maryland, including the judicial and legislative branches. In addition, all local governments and qualifying not-for-profit organizations in Maryland are permitted to use the contract to be awarded under this item at the same prices and levels of service as for State agencies.

NOTE: Whereas usage of these contracts by non-State of Maryland agencies is to be tracked and reported by the contractor, the requested contract approval amount listed on this Item is for State agency usage only.

<i>Fund Source:</i>	Various
<i>Appropriation Code:</i>	Various
<i>Resident Business:</i>	Yes
<i>MD Tax Clearance:</i>	16-0399-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
February 24, 2016

*Contact: Valerie Roddy 410-767-5652
Valerie.rodny@maryland.gov*

2-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Developmental Disabilities Administration
Services Contract

Contract ID: Management Consulting Support for the DDA's Transformation and Adoption of the Long Term Services and Supports (LTSS) System; DHMH-OPASS-16-16012; ADPICS # M00B6400479

Contract Description: Provide management consulting support services to complete the Developmental Disabilities Administration's (DDA) transformation of its program and operations processes to support the adoption of the Long Term Services and Supports (LTSS) system. The contract will assist the DDA in the adoption of a new information technology system, transition from a prospective payment system to a reimbursement payment model, implement nationally recognized assessment tools, and align services with the Centers for Medicare and Medicaid Services (CMS) Community Rule.

Award: Alvarez & Marsal Public Sector Services, LLC
Washington, DC

Term: 3/1/2016 – 2/28/2018

Amount: \$2,710,475 (2 Years)

Procurement Method: Sole Source

Bids or Proposals: N/A

MBE Participation: None

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: Alvarez & Marsal Public Sector Services, LLC (A&M) has worked with the DDA since January 2013 providing critical support in improving the operations for the agency. A&M specializes in turnaround management and performance improvement for government entities with a special focus on human services agencies such as the DDA. Services include project management, change management, and consulting expertise that is necessary to support the transformation of the DDA operations and procedures to adopt the LTSS system.

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2-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Collectively, these changes enabled the DDA to develop a person-centered service delivery system that protects the health and safety of individuals with developmental disabilities with appropriate fiscal, operational, and process controls. By transforming the DDA's service delivery system, the DDA will be able to fully address new federal requirements such as the new Home and Community Based Waiver Rules.

A&M has significant experience in the public sector working to transform human services organizations, which was a major driver in their initial selection. A&M helped support financial and operational transformation across several state agencies and public health and Medicaid programs, including the Pennsylvania Department of Public Welfare – Office of Long Term Living, North Carolina Department of Health and Human Services, and the South Carolina Department of Health and Human Services. A&M's unique experience and capabilities makes it the only choice for helping to complete the DDA's transformation.

While the focus of DDA and A&M has always been on the full transformation of the DDA's operations and fiscal processes, critical interim process changes were necessary to address long standing weaknesses and immediately address critical audit findings. With A&M's support, the implemented processes have resulted in a savings of over \$15M in general funds and the reduction of future audit risk. The process changes resulting in these savings are as follows:

- Contribution to Care (CTC) - A&M worked with the DDA to separate the Room and Board cost from the CTC, updated the calculation to address audit concerns, and established a procedure to reduce provider payments by the amount of Room and Board and CTC that providers are responsible for collecting from individuals receiving residential services. This has given the DDA increased visibility into this important process and has been estimated to produce an on-going savings of \$1.13M annually.
- Transition to Targeted Case Management – A&M supported key activities that allowed the DDA to successfully complete the transition of case management services from a grant-based service to a fee for service model on July 1, 2014. This represented a major change for an important service and gave the DDA increased visibility into how the service was being provided. As an added benefit, this change created an estimated one time savings of \$5M through increased federal funds collection.
- Invoice/Federal Claiming – A&M worked directly with the DDA to make improvements in the invoicing procedure and templates which allowed the DDA to better identify and claim waiver eligible services provided through one time only grants and supplemental services. By better claiming on eligible services, the DDA estimated an on-going annual savings of \$2M through increased federal fund collection.

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2-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

- OLA Audit Findings – Process changes implemented to address the findings noted in the 2013 OLA Audit resulted in General Fund savings and increased collection of federal funds. These changes resulted in an estimated one time only savings of \$4.6M.

Over the last three years, the A&M team has worked closely with the DDA to stabilize operations, select a new IT platform, and chart a path for the transformation of the DDA's programs and operational processes. A&M is uniquely qualified to provide management consulting support services for the DDA's transformation and adoption of the LTSS system.

It is in the State's best interest to approve this Sole Source contract as a change in contractor support will result in significant costs, risk, and time delays to DDA's transformation and implementation of LTSS. Due to the extent of the transformation activities underway and their interdependencies, the potential delay of this contract or the need to select another vendor would have significant impact on the DDA. These transformations are critical in order for the DDA to transition from a prospective payment to a reimbursement model, implement new rates, and enhance person-centered Individual Plans as required by the CMS Community Rule.

Fund Source: 74% Federal; 26% General

Appropriation Code: M0101 13.01.01

Resident Business: No

MD Tax Clearance: 16-0371-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Department of Budget And Management
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February 24, 2016

*Contact: Sule Gerovich 410-764-2522
sule.calikoglu@maryland.gov*

3-S. HEALTH SERVICES COST REVIEW COMMISSION
Services Contract

Contract ID: Phase 2 Model Waiver Application; HSCRC-15-016; M00B6400426

Contract Description: Provide assistance with modeling system modifications, writing, reviewing, and refining the Health Services Cost Review Commission's (HSCRC) application to the Centers for Medicaid and Medicare Services (CMS) for the second phase of Maryland's ongoing initiative to modernize its hospital reimbursement rate setting system.

Award: Health Management Associates, Inc. (HMA)
Lansing, MI

Term: 3/1/2016 – 1/30/2018

Amount: \$1,262,450 (2 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Proposal / Ranking	Overall Ranking *
Health Management Associates, Inc. Lansing, MI	1	\$1,262,450 (3)	1
Navigant Consulting, Inc. Chicago, IL	2	\$1,038,750 (2)	2
The Lewin Group, Inc. Falls Church, VA	3	\$962,450 (1)	3

*Note: *Technical factors had greater weight than financial factors in the overall award determination.*

MBE Participation: 20.5% (See Requesting Agency Remarks)

Performance Security: None

Incumbent: None

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 15 prospective vendors, five of which are Maryland firms and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

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3-S. HEALTH SERVICES COST REVIEW COMMISSION (cont'd)

Three proposals were received in response to the RFP. All three were determined to be reasonably susceptible of being selected for award. Health Management Associates, Inc. (HMA) was ranked #1 overall with the highest ranked technical proposal and the highest price. It was determined that HMA's technical proposal outweighed the 18% difference in price of the #2 ranked technical offeror and the 24% difference in price of the #3 ranked technical offeror. Therefore, the award is recommended to Health Management Associates, Inc. as having the most advantageous offer for the State.

The technical offer from HMA illustrated a comprehensive understanding of the work requirements and knowledge of both Maryland's unique system and the intermediate work the HSCRC has done to move toward Phase II. The key members of staff assigned to the project, as well as the lead consultants with the subcontractors, possess a wealth of knowledge and experience with Maryland's healthcare system and the HSCRC. Furthermore, HMA's experience with Maryland's unique waiver system allows HMA to offer not only excellent but also efficient performance of the required tasks.

This is an indefinite quantity contract with fixed unit prices in accordance with COMAR 21.06.03.06. The *Award Amount* above is based upon a pricing model that was part of the financial proposal submitted by offerors. There are no guaranteed maximum or minimum payments to the contractor.

The HSCRC is an independent commission charged with setting hospital reimbursement rates for Maryland hospitals. The HSCRC has been regulating hospital rates since 1974. Effective January 1, 2014, the State of Maryland entered into a new initiative to modernize Maryland's unique all-payer rate-setting system. This initiative, replacing Maryland's 36-year-old Medicare waiver, allows Maryland to adopt new and innovative policies aimed at reducing per capita hospital expenditures and improving patient health outcomes.

The Modernized All Payer Model waiver is intended to operate for five years. To continue beyond the five-year waiver, the CMS require Maryland to submit to CMS a new waiver application at the end of the current model's third year (by December 31, 2016). HSCRC and stakeholders refer to this next waiver period as Phase 2. In Phase 2, CMS intends to evaluate Maryland's model success using a total cost of care approach. Total cost of care includes reimbursements to providers across the entire spectrum of health services, including services not regulated by the HSCRC such as Physician and Post-Acute and Long-Term Care Services.

To support the HSCRC's transformative efforts to improve care and lower the growth in healthcare spending, the HSCRC will engage this Contractor to assist in modeling system modifications, developing/writing, reviewing, and refining HSCRC's Phase 2 application to CMS. The contractor will also be involved in the subsequent writing and refining of the contract(s) between the State of Maryland and CMS.

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3-S. HEALTH SERVICES COST REVIEW COMMISSION (cont'd)

A 15% MBE and a 4% VSBE participation goal were established for this contract based upon the available subcontracting opportunities. However, the recommended awardee has committed to a 20.5% MBE participation goal along with the 4% VSBE participation goal.

Fund Source: 100% Special (User Fees)

Appropriation Code: M00R0102

Resident Business: No

MD Tax Clearance: 16-0432-0011

* Approved 2-to-1 vote; Comptroller votes no.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED*

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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February 24, 2016

*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

4-S. DEPARTMENT OF HUMAN RESOURCES
Family Investment Administration/Office of Programs
Services Contract

Contract ID: Employment and Income Verification Services; ADPICS # N00B6400294

Contract Description: Provide a web-based automated employment and income verification service for the purpose of verifying the current income and employment data provided for customers who apply for certain State and federal assistance programs administered through the Family Investment Administration (FIA).

Award: TALX Corporation
St. Louis, MO

Term: 3/1/2016 – 2/28/2019 (w/1 one-year option renewal)

Amount: \$6,220,262 (3 Years, Base)
\$2,426,911 (1 Year, Renewal Option)
\$8,647,173 Total (4 Years)

Procurement Method: Sole Source

MBE Participation: None (See Requesting Agency Remarks)

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: The Department of Human Resources (DHR), through FIA, provides services to qualified applicants for the following programs:

- Food Supplement Program (FSP), referred to federally as the Supplemental Nutrition Assistance Program (SNAP);
- Medical Assistance (MA);
- Temporary Cash Assistance (TCA);
- Temporary Disability Assistance Program (TDAP);
- Emergency Assistance to Families with Children (EAFIC);
- Public Assistance for Adults (PAA);
- Burial Assistance; and,
- Office of Home Energy Programs (OHEP).

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4-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

FIA must consider income and employment information to make eligibility determinations on all new applications received and to periodically recertify current customers. According to federal guidelines, FSP eligibility must be determined no later than 7 or 30 days after receipt, depending on the urgency of the applicants' circumstances. FIA strives to make TCA eligibility determinations "as promptly as possible" but no later than 30 days after receipt of the application, and similar time frames apply to the other programs.

Currently FIA uses a proprietary database of employment and income information provided by TALX called "The Work Number" to verify applicant-provided information to make eligibility determinations, as well as other resources such as applicant attestation, hard copy documentation (i.e. paystubs), and the National Directory of New Hires.

FIA has approximately 2,000 case workers in its local and central offices who utilize The Work Number database application. The Work Number database: (1) contains real-time payroll records obtained through TALX's private contracts with over 4,300 employers, including 75% of the Fortune 500 companies; (2) includes over 240 million employment records; (3) produces employment verification responses for 64% of FIA's requested submissions; and (4) is constantly expanding to include more participating employers to increase the likelihood of a submission being a successful verification.

The Local Departments of Social Services have experienced increasing needs for services to verify the employment and income information on applications for assistance. Usage calculations are based on the initial application process for all FIA programs, continuing cases and redeterminations requiring updated employment information, expansion of programs to include income verification of individuals signing up for MA due to the 2010 Affordable Care Act, and most recently, for DHR's Home Energy Assistance Programs to verify employment and income of low income families applying for assistance with their utility and fuel bills.

To meet those increasing needs, FIA requires a database that has all of the following functional requirements:

- Employment data including the employee's rate of pay and hours worked, updated to the employer's most recent pay period;
- A database that covers a substantial percentage of Maryland employees;
- Real time, on-line access to the data; and,
- Provisions for 2,000 FIA employees to have access to the data.

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4-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

The eligibility for FIA's programs commonly depends on very recent changes to the applicants' employment income, which requires access to current and reliable payroll data. In the absence of current payroll data provided directly from the employer, applications may be approved or denied based on income levels that do not reflect changes in each applicant's economic needs. A database covering more employees not only helps to ensure that more applications can be verified through the system but also increases the program's ability to identify fraudulent under-reporting of employment income. Real time (or same-day) access to the data to all FIA case workers affords the opportunity to ask follow-up questions or seek additional documentation from applicants during interviews. Without same day access to the data by all case workers, the work load on case workers will increase and slow down the verification process.

The Work Number application satisfies FIA's functional requirements through its proprietary database containing information derived from TALX's contractual relationships with employers. No other provider has access to similar data. Alternative sources of employment and income verification data is derived from client responses, credit applications, legal filings, or public data sources. FIA already compiles data from applicants without the need for an intermediary and utilizes certain public data sources to verify applicant data. The remaining alternative data sources do not provide current data that is most needed to verify FIA's applicant information frequently reporting very recent changes to income levels and do not provide the breadth and accuracy needed to meet the significant demands of the FIA caseload.

Prior to FIA's gaining access to The Work Number, the task of verifying applicants' income and employment to ensure they fit eligibility criteria was typically slow and inaccurate, caused noncompliance with timeliness of eligibility determination errors and caused over and underpayment of benefits. Those problems historically have been costly to the State. For example, prior to FFY2012, the Department had significant issues with the SNAP error rate. But, since the availability of The Work Number, Maryland received a bonus of \$1.67M from the U.S. Department of Agriculture, Food and Nutrition Service for the most improved error rate in FFY2012. Additionally, Maryland also maintained application compliance rates of 99.1% for TCA and 98.9% for FSP.

In addition to increased efficiency due to the assistance of The Work Number, the Department was able to increase a key federal performance measure, the Temporary Assistance for Needy Families Work Participation Rate from 41.9% in 2010 to 50.4% in 2013, which was the first time in the TCA program's history the State of Maryland exceeded the federal standard of 50% for this crucial measure. Further, The Work Number also reduces the time it takes to identify and record job placements. In 2010, DHR placed 9,890 TCA recipients and non-custodial parents in to jobs, and by 2014, 13,021 people were placed into jobs.

Overall, The Work Number is an essential and valuable tool used to determine eligibility for assistance programs and identify fraud and overpayments. The Work Number increased case manager productivity leading to application timeliness compliance, identifying fraud and overpayments, and improving upon customer service across all programs.

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4-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

It is in the State's best interest to approve this Sole Source contract. Based upon DHR's research of the marketplace, it was determined that no other vendor providing employment verification could meet all four functional requirements stated above. In addition, the price per verification for this Sole Source contract was determined to be fair and reasonable based upon market research of other states' contracts with TALX and compared to the current contract (which is 6% higher than the new contract) that was competitively procured in 2011.

Due to the nature of the services to be provided there are no subcontracting opportunities; thus there are no MBE or VSBE participation goals.

Fund Source: 51% Federal; 36% General;
13% Special (Electrical Universal Service Program)

Appropriation Codes: N00I0004; N00I0006

Resident Business: No

MD Tax Clearance: 16-0417-1101

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
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ACTION AGENDA
February 24, 2016

*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

5-S-MOD. DEPARTMENT OF HUMAN RESOURCES
Social Services Administration/Foster Care Maintenance Payments Program
Services Contract Modification

Contract ID: Residential Child Care Services, SSA/RCCMF-14-004-A2; ADPICS# COG58139

Contract Approved: DBM Item 4-S (9/18/2013)

Contractor: Total Quality Residential Services Inc.
Owings Mills, MD

Contract Description: Provide Residential Child Care (RCC) services statewide for 62 medically fragile (MF) clients through four RCC contracts.

Modification Description: Mod to reduce funding due to the closure of one facility with four beds and adding three beds to another facility with the Provider.

Original Contract Term: 10/1/2013 - 6/30/2016 (w/2 one-year renewal options)

Modification Term: 2/25/2016 - 6/30/2016

Original Contract Amount: \$1,667,724 (2 Years, 9 Months)

Modification Amount: (\$164,248) (4 Months, 4 Days)

Prior Modifications/Options: \$0 [Mod #1: Added a financial disclosure clause: 9/3/2014
- 6/30/2016: Approved by DHR]

Revised Total Contract Amount: \$1,503,476

Overall Percent +/- (This Mod): -9.9%

Original Procurement Method: Non-Competitive Negotiated Procurement of Human,
Social or Education Services

MBE Participation: None

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5-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Requesting Agency Remarks: One of the provider's facilities is being closed due to weather damage. Three children were relocated to another location providing the same program services that was licensed for only three beds; therefore, this modification reduces the total number of contracted beds by one. In addition, administrative changes were made to the contract to add the Certification of Residential Child and Youth Care Practitioners requirement and remove all references to the State Child Youth Family Information System during the remainder of the contract.

The total modified amount is a decrease of (\$164,248). The revised total contract amount assumes that each slot purchased will be occupied by a child for every day during the remainder of the contract. Based on history, this is unlikely to occur. This is a reimbursement contract. The provider is paid solely for the actual children placed with it during the contract period, and then only for the actual number of days each child is with the provider.

The Governor's Office for Children is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. This provider has rates that have been approved by the Interagency Rates Committee.

Fund Source: 66% General; 34% Federal

Appropriation Code: N00G0001

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Department of Budget And Management
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*Contact: Rosetta Rose 410-339-5013
 rrose@dpscs.state.md.us*

6-S-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
Services Contract Modification

Contract ID: Sexual Offender Treatment Provider; ADPICS #

Contracts Approved: DBM Item 12-S (6/23/2010)

Contractors: See page 20B

Contract Description: Provide specialized psychotherapeutic services to sexual offenders in identified regions of the State of Maryland.

Modification Description: Mod to extend the contracts by three months with three one-month renewal options to allow time to complete the new procurement.

Original Contract Term: 7/1/2010 – 6/30/2012 (w/3 one-year renewal options)

Modification Term: 3/1/2016 – 5/31/2016 (w/3 one-month renewal options)

Original Contract Amount: \$865,995 (2 Years) (See page 20B)

Modification Amount: \$120,300 (3 Months, Mod)
 \$ 40,100 (1 Month, Renewal Option #1)
 \$ 40,100 (1 Month, Renewal Option #2)
\$ 40,100 (1 Month, Renewal Option #3)
 \$240,600 Total Mod (6 Months) (See page 20B)

Prior Modifications/Options: \$2,055,800 (See pages 18B - 20B)

Revised Total Contract Amount: \$3,042,095 (See page 20B)

Percent +/- (This Modification): +13.89%

Overall Percent +/-: +62.60%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

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6-S-MOD. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

Requesting Agency Remarks: Request for approval to extend the current contracts by three months with three one-month renewal options in order to complete the procurement for new contracts. It is in the best interest of the State to extend these contracts to ensure these critical services that provide supervised sexual offenders the specialized treatment they need to enhance community safety. In addition, the Department has determined that the Contractors are fulfilling all the contract requirements and that the prices are reasonable as the rates were competitively established when the contracts were awarded in 2010.

Specialized sexual offender assessment and treatment are essential elements of the containment approach to sexual offender management and enables parole and probation agents to develop more appropriate supervision plans and implement more effective supervision strategies. These services have been successfully performed in three regions of the State as follows:

Contract A: Eastern Shore Psychological Services provides services in Region 1B, which includes Caroline, Dorchester, Somerset, Talbot, Wicomico and Worcester Counties;

Contract B: Huber and Associates provides services in Region 2, which includes Baltimore City and Baltimore County; and

Contract C: Community Based Treatment Services provides services in Region 4A, which includes Carroll, Frederick and Howard Counties.

The Department realizes that multiple extensions have already been requested and approved by the Department of Budget and Management; and at the time, the Department had every expectation of completing the procurement during the extension periods. However, unforeseen circumstances arose that prevented the Department from realizing that goal. Therefore, the Department now requests approval from the Board of Public Works to ensure that enough time is available with the added benefit of three one-month renewal options to allow for any additional setbacks during the new procurement process.

Fund Source: 100% General

Appropriation Code: Q00A0202

Resident Businesses: Yes for all

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
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6-S-MOD. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

Prior Modifications/Options: (cont'd)

Mod #1:	\$0	Modified the contracts to adjust the NTE amount for the two-year base contract term between Year 1 and Year 2 based upon the approved contract amount for the estimated usage established for each contract year; effective 6/27/2011 for Contract A and 5/24/2012 for Contracts B and C. Approved by DPSCS.
Option #1:	\$558,000	Exercised the first one-year renewal options: 7/1/2012 – 6/30/2013: DBM Item 9-S-MOD (5/23/2012).
Mod #2:	\$56,000	Modified Contract A to increase the available funding due to an increase in referrals in Region 1B: 5/24/2012 - 6/30/2012: DBM Item 9-S-MOD(5/23/2012).
Mod #2:	\$45,000	Modified Contract C to increase the available funding due to an increase in referrals in Region 4A: 5/1/2013 - 6/30/2013: Approved by DBM and reported on the April 2013 PAAR.
Option #2:	\$538,000	Exercised the second one-year renewal options: 7/1/2013 – 6/30/2014: DBM Item 12-S-OPTION (5/15/2013).
Mod #3:	\$0	Modified the contracts to decrease the available funding for Contracts A and B (Mod #2) and increased the available funding for Contract C based upon the number of referrals during the second renewal option period: 5/12/2014 – 6/30/2014. Approved by DPSCS.
Option #3:	\$538,000	Exercised the third one-year renewal options: 7/1/2014 – 6/30/2015: DBM Item 15-S-OPTION (6/18/2014).
Mod #4:	\$80,200	Modified Contracts A - C to extend the contract terms by two months to complete the procurements: 7/1/2015 – 8/31/2015: Approved by DBM and reported on the June 2015 PAAR.

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6-S-MOD. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES *(cont'd)*

Prior Modifications/Options: (cont'd)

Mod #5:	\$120,300	Modified Contracts A - C to extend the contract terms by three months to complete the procurements: 9/1/2015 – 11/30/2015: Approved by DBM and reported on the August 2015 PAAR.
Mod #6:	\$120,300	Modified Contracts A - C to extend the contract terms by three months to complete the procurements: 12/1/2015 – 2/29/2015: Approved by DBM and reported on the November 2015 PAAR.
Total:	<u>\$2,055,800</u>	

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6-S-MOD. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES *(cont'd)*

CONTRACT IDS/CONTRACTORS/ ORIGINAL CONTRACT AMOUNTS/PRIOR MODIFICATIONS/OPTIONS *(cont'd)*:

CONTRACTORS / CONTRACT IDS / ADPICS	ORIGINAL CONTRACTS AMOUNT	PRIOR OPTIONS/MODIFICATIONS									THIS MOD	REVISED TOTAL CONTRACT AMOUNTS
		MOD #1	MOD #2	OPTION #1	OPTION #2	MOD #3	OPTION #3	MOD #4	MOD #5	MOD #6		
Eastern Shore Psychological Services Salisbury, MD Contract A: Q0010032A ADPICS # Q00B4400292	\$233,850	\$0	\$56,000	\$180,000	\$165,000	(\$6,000)	\$159,000	\$21,000	\$31,500	\$31,500	\$31,500	\$903,350
Huber and Associates Baltimore, MD Contract B: Q001032B ADPICS # Q00B4400299	\$427,560	\$0	-	\$228,000	\$178,000	(\$6,000)	\$172,000	\$30,600	\$45,900	\$45,900	\$45,900	\$1,167,860
Community Based Treatment Services Columbia, MD Contract C: Q001032C ADPICS # Q00B4400300	\$204,585	\$0	\$45,000	\$150,000	\$195,000	\$12,000	\$207,000	\$28,600	\$42,900	\$42,900	\$42,900	\$970,885
Total	\$865,995	\$0	\$101,000	\$558,000	\$538,000	\$0	\$538,000	\$80,200	\$120,300	\$120,300	\$120,300	\$3,042,095

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Department of Budget And Management
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Contact: Hisham M. Amin 410-767-3891
Hisham.amin@maryland.gov

7-GM. DEPARTMENT OF BUDGET AND MANAGEMENT

Employee Benefits Division
General Miscellaneous

Fund Source: 62.5% Special (Employee Benefits Fund); 37.5% General

Appropriation Codes: F10A0253; F10A0202

Request Amount: \$17,500 (Special Funds)
\$10,500 (General Funds)
 \$28,000 Total

Description: Request for approval of payment of \$28,000 in settlement of litigation concerning allegations of discrimination due to the denial of infertility benefits to an individual in a same sex marriage. Payment of that amount would be in full settlement of all issues and claims related to the matter, now pending before the Maryland Commission on Civil Rights (MCCR) in MCCR Nos. 1510-0498, 1510-0499, 1510-0500, and 1510-0501. The matter proceeds chiefly under Title 20 of the State Government Article of the Maryland Code.

Requesting Agency Remarks: The Employee Benefits Division (EBD) and the Office of the Attorney General recommend payment of \$28,000 in full settlement of all claims and issues related to this case. If this settlement is approved, EBD will request expedited checks made payable to Ms. Fiona Jardine (\$17,500) and Brown, Goldstein & Levy LLP Client Fund (\$10,500) that will be picked up by Hisham Amin who will deliver the checks and ensure all of the necessary documentation and releases are completed.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
February 24, 2016

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

1-C. UNIVERSITY OF MARYLAND, BALTIMORE
Construction Contract

Contract ID: On-Call Minor Electrical Contracting Services, RFP #88044 CF

Contract Description: Labor, materials, equipment and supervision for minor electrical projects on an on-call basis for Physical Plant Departments and Facilities Management Offices of the University System of Maryland Institutions in the Baltimore Region.

Award: Cove Electric, Inc.
 Edgewood, MD 21040

MGM Electrical Systems
 Severna Park, MD 21146

Primary Enterprises, LLC
 Landover, MD 20785

Procurement Method: Competitive Sealed Proposals

Term: One year (with 4 one-year renewal options)

Amount: \$400,000 (for the initial term)
 No single project to exceed \$150,000

Fund Source: Various Institutional Funds

Proposals:

	Technical Score	Price Score	Total Score	Price for Sample Jobs
MGM Electrical Systems	57.42	40.00	97.42	\$21,399
Cove Electric	52.84	28.61	81.45	\$29,918
Primary Enterprises	60.00	20.77	80.77	\$41,215

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University System Of Maryland
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1-C. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Construction Contract

MBE Participation: 15% on task orders less than \$50,000
 25% on task orders greater than \$50,000

Performance Security: Performance bonds required for projects exceeding \$100,000

Requesting Institution Remarks: The solicitation was advertised on *eMaryland Marketplace*. Four proposals were received and evaluated by an Evaluation and Selection Committee which included representatives from the University's Office of Procurement Services and UMB Facilities Management. After review by the Evaluation Committee, three firms achieved the required technical score and their price proposals were opened. The price proposals were evaluated based on pricing for three sample jobs. Technical scores and pricing were combined to determine the best value to the University. The technical merit was given a greater weight than cost. Award is recommended to three contractors. As projects arise, the University will compete each project greater than \$25,000 among the three awarded on-call minor electrical contracting firms. These firms will be required to use the fixed hourly rates as well as material mark-up, sub-contractor mark-up, and equipment rental mark-up quoted. Hourly rates may increase in the renewal option terms based upon federal minimum wage increases or increases in the Consumer Price Index. The percentage mark-up for material, subcontractors, and equipment rental will remain the same in the renewal option terms.

Resident Business: Yes

MD Tax Clearance: 16-0233-1111 (Cove Electric, Inc.)
 16-0234-0111 (MGM Electrical Systems)
 16-0235-0011 (Primary Enterprises, LLC)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
February 24, 2016

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

2-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE
Architecture/Engineering Services Option

Contract ID: On Call Architectural/Engineering Services for Academic Projects
University of Maryland Baltimore, RFP #87268 CP

Contract Approved: USM Item 3-AE (03/20/2013)

Award:

Design Collective Inc
Baltimore, MD 21201

GWWO, Inc.
Baltimore, MD 21231

Cho Benn Holback and Associates
Baltimore, MD 21202

Ziger/Snead LLP Architect
Baltimore, MD 21201

Whitman Requardt and Associates, LLP
Baltimore, MD 21231

Read & Company Architects
Baltimore, MD 21202

Marshall Craft Associates, Inc.
Baltimore, MD 21212

Contract Description: On Call A/E service contracts for full architectural/engineering services for the University System of Maryland institutions in the Baltimore region on an as needed basis. Academic projects include classrooms, conference rooms, office spaces, and associated support areas.

Option Description: Exercise two-year option

Original Contract Term: 3/20/13 – 3/19/16 (w/one 2-year renewal option)

Renewal Term: 3/20/16 – 3/19/18

Original Amount: \$6,300,000 with no single project anticipated to exceed \$500,000

Option Amount: \$4,200,000

Procurement Method: Competitive Sealed Proposals

Supplement C
University System Of Maryland
ACTION AGENDA
February 24, 2016

2-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Architecture/Engineering Services Option

MBE Participation: 25% on task orders greater than \$50,000
 Subgoals: on task orders greater than \$200,000
 6% African American
 2% Hispanic American
 9% Women

MBE Compliance: 31.36% on task orders greater than \$50,000
 Subgoals: on task orders greater than \$200,000
 9.29% African American
 4.06% Hispanic American
 25.07% Women

Performance Security: Not required

Requesting Institution Remarks: This single renewal is recommended for the seven firms based on satisfactory job performance and the MBE goal of 25% being exceeded for the original contract term. Implementation will be on a task-order basis with no guarantee of award to any of the firms. The A/E firms must use the fixed hourly rates of the original procurement for this renewal period.

Fund Source: Various Institutional Funds

	<i>MD Tax Clearance</i>	<i>Resident Business</i>
Design Collective, Inc.	16-0050-1111	Yes
Cho Benn Holback & Assoc.	16-0049-1111	Yes
Whitman Requardt & Assoc.	16-0054-1111	Yes
Marshall Craft Associates, Inc.	16-0052-1111	Yes
GWWO, Inc.	16-0051-1111	Yes
Ziger/Snead Architects	16-0055-1111	Yes
Read & Company	16-0053-0111	Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
February 24, 2016

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

3-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE
Architecture/Engineering Services Option

Contract ID: On Call Architectural/Engineering Services for Medical
 Research/High Tech Projects
 RFP #87267 CP

Contract Approved: USM Item 2-AE (03/20/2013)

Award:

Ammon Heisler Sachs Architects, PC
 Baltimore, MD 21201

Gaudreau, Inc.
 Baltimore, MD 21230

Cannon Design
 Baltimore, MD 21230

Marshall Craft Associates, Inc.
 Baltimore, MD 21212

Colimore Architects, Inc.
 Baltimore, MD 21230

Contract Description: On Call A/E service contracts for full architectural/engineering services for the University System of Maryland institutions in the Baltimore region on an as needed basis. The medical research/high tech project types include medical scientific laboratories, teaching labs, computer labs, and associated support areas.

Option Description: Exercise two-year option

Original Contract Term: 3/20/13 – 3/19/16 (w/one 2-year renewal option)

Renewal Term: 3/20/16 – 3/19/18

Original Amount: \$4,500,000 with no single project anticipated to exceed \$500,000

Option Amount: \$3,000,000

Procurement Method: Competitive Sealed Proposals

Supplement C
University System Of Maryland
ACTION AGENDA
February 24, 2016

3-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Architecture/Engineering Services Option

MBE Participation: 25% on task orders greater than \$50,000
 Subgoals: on task orders greater than \$200,000
 6% African American
 2% Hispanic American
 9% Women

MBE Compliance: 59% on task orders greater than \$50,000
 Subgoals: on task orders greater than \$200,000
 58.1% African American
 2.6% Hispanic American
 10.36% Women

Performance Security: Not require

Requesting Institution Remarks: This single renewal is recommended for the five firms based on satisfactory job performance and the MBE goal of 25% being exceeded for the original contract term. Implementation will be on a task-order basis with no guarantee of award to any of the firms. The A/E firms must use the fixed hourly rates of the original procurement for this renewal period.

Fund Source: Various Institutional Funds

	<i>MD Tax Clearance</i>	<i>Resident Business</i>
Ammon Heisler Sachs	16-0056-1111	Yes
Cannon Design	16-0057-0001	Yes
Colimore Architects	16-0058-1011	Yes
Gaudreau, Inc.	16-0059-0111	Yes
Marshall Craft Associates	16-0052-1111	Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
February 24, 2016

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

4-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE
Architecture/Engineering Services Option

Contract ID: On Call Structural/Civil Engineering Services
University of Maryland Baltimore, RFP #87176 CP

Contract Approved: USM Item 1-AE (03/20/2013)

Award:

Rummel, Klepper & Kahl, LLP
Baltimore, MD 21217

RMF Engineering, Inc.
Baltimore, MD 21228

Carroll Engineering, Inc.
Hunt Valley, MD 21031

Whitney Bailey Cox and Magnani, LLC
Baltimore, MD 21286

Contract Description: On Call A/E service contracts for full structural/civil engineering services for the University System of Maryland institutions in the Baltimore region on an as needed basis. Project types include evaluation and analysis of existing structural conditions of buildings and facilities; civil projects including surveys and utilities location; and streetscape designs including sidewalks, plazas, and parking lots.

Option Description: Exercise two-year option

Original Contract Term: 3/20/13 – 3/19/16 (w/one 2-year renewal option)

Renewal Term: 3/20/16 – 3/19/18

Original Amount: \$2,400,000 no single project anticipated to exceed \$200,000

Option Amount: \$1,600,000

Procurement Method: Competitive Sealed Proposals

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4-AE-OPT. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)
Architecture/Engineering Services Option

MBE Participation: 15%

MBE Compliance: 31.5%

Performance Security: Not required

Requesting Institution Remarks: This single renewal is recommended for the four firms based on satisfactory job performance and the MBE goal of 15% being exceeded for the original contract term. Implementation will be on a task-order basis with no guarantee of award to any of the firms. The A/E firms must use the fixed hourly rates of the original procurement for this renewal period.

Fund Source: Various Institutional Funds

	<i>MD Tax Clearance</i>	<i>Resident Business</i>
Rummel, Klepper & Kahl	16-0061-1111	Yes
RMF Engineering	16-0063-1111	Yes
Carroll Engineering	16-0060-1111	Yes
Whitney Bailey Cox & Magnani	16-0062-1111	Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
February 24, 2016

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Jim Haley

5-GM. GENERAL MISCELLANEOUS

Capital Equipment

Recommendation: That the Board of Public Works approve the use of general obligation bond funding proceeds for the following contracts totaling: \$73,741.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

University of Maryland, College Park

R.V. Truitt Lab (Environmental Sustainability Research Lab), Calvert County

1. ***Description:*** Metro Super Erecta Wire Shelves, Stainless Steel Finish and Metro Super Erecta SiteSelect Posts
Procurement Method: Cooperative Agreement
Award: Fisher Scientific
3970 Johns Creek Court, Suite 500
Suwanee, GA 30024
Amount: \$17,219.52
Resident Business: No
Tax Compliance No.: 15-2794-1110
Fund Source: MCCBL of 2015: *Provide funds to complete construction and equip the New Environmental Sustainability Research Laboratory. Item 152*

2. ***Description:*** Isotemp II Recirculating Chillers, AirClean Systems Combination PCR Workstations, CurranTaylor Scotsman Prodigy Undercounter Cuber with 110 lbs. Storage and CurranTaylor Ice-O-Matic Self-Contained Floor Model Flake Ice Maker with Storage
Procurement Method: Cooperative Agreement
Award: Fisher Scientific
3970 Johns Creek Court, Suite 500
Suwanee, GA 30024
Amount: \$20,511.51
Resident Business: No
Tax Compliance No.: 15-2794-1110
Fund Source: MCCBL of 2015: *Provide funds to complete construction and equip the New Environmental Sustainability Research Laboratory. Item 152*

Supplement C
University System Of Maryland
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5-GM. GENERAL MISCELLANEOUS (cont'd)

Capital Equipment

3. **Description:** Automated Elemental Analyzer with one year warranty and on-site training
Procurement Method: Simplified Procurement Competitive
Award: Exeter Analytical Inc.
 North Chelmsford, MA
Amount: \$36,010
Resident Business: No
Tax Compliance No.: 15-3173-0000
Fund Source: MCCBL of 2015: *Provide funds to complete construction and equip the New Environmental Sustainability Research Laboratory. Item 152*

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
February 24, 2016

Contact: Thomas Hickey 301-445-2774
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USM Rep: Marvin Pyles

6-RP. SALISBURY UNIVERSITY
Real Property Acquisition
1206 Camden Avenue

Recommendation: That the Board of Public Works approve Salisbury University making the following real property acquisition.

Property: 1206 Camden Avenue, Salisbury, MD 21801. This property comprises a 2,620 +/- square foot primary residential dwelling and a 624 +/- square foot accessory dwelling on approximately 1.02 acres of land. The property is located on the west side of Camden Avenue immediately south of the University's Scarborough Leadership Center.

Grantor: Mary C. Scott, Personal Representative for the Estate of Mary T. Scott

Grantee: State of Maryland for the use of the University System of Maryland on behalf of its constituent institution Salisbury University

Price: \$240,000

Closing Costs: \$15,000 (approximately)

<i>Appraised Value:</i>	W. R. McCain & Associates	\$220,000
	Trice Group, LLC	\$240,000

<i>Fund Source:</i>	Plant Funds	<i>Approp. Code:</i>	R30 B29
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Board of Regents Approval: February 12, 2016

Requesting Institution Remarks: Given the property's proximity to the campus and potential for future long-term development to accommodate University growth, its acquisition is strategically advantageous. It is also a continuation of the past practice of acquiring these properties, when financially feasible to do so, by the University or its affiliated foundation as they become available. The short-term and long-term plans for use of this property have not yet been identified, but its location on Camden Avenue immediately across the street from the main campus provides long-term strategic opportunities for campus development. In the short term, the property may be used for office space or temporary housing for campus faculty, staff, or visitors.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
February 24, 2016

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1-IT. DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Developmental Disabilities Administration

Contract ID: Support Intensity Scale Online Tool
 DHMH-OPASS-16-15766; ADPICS BPO No.: M00B6400462

Contract Description: The Support Intensity Scale Online Tool offers a standardized platform for Statewide assessment of individuals receiving funding from DHMH's Developmental Disabilities Administration.

Awards: American Association on Intellectual and Developmental Disabilities
 Washington, DC

Term: 3/1/2016 – 2/28/2018 (2 years with three 1-yr options)

Amount:	\$ 79,914	Base Year 1
	\$ 83,113	Base Year 2
	\$ 70,473	Option Year 1
	\$ 64,153	Option Year 2
	<u>\$ 64,153</u>	Option Year 3
	\$361,806	Total Contract Value

Procurement Method: Sole Source

MBE Participation: None

Remarks: As part of Maryland Medicaid's Balancing Initiative Program funded by the Federal Center for Medicare and Medicaid Services, the Developmental Disabilities Administration (DDA) is committed to implementing standard tools and methods to assess level of need. In the federally-approved submission, DDA identified the Support Intensity Screening Tool (SIS Tool) as its tool for assessing level of need. The Support Intensity Screening Tool is published exclusively by the American Association on Intellectual and Developmental Disabilities (AAIDD) and is a standardized assessment designed to measure the pattern and intensity of supports an adult with intellectual disabilities requires to be successful in community settings.

As a tool developed specifically for individuals with developmental disabilities, the Support Intensity Scale differs from other assessment approaches in that it does not measure an individual's deficits, but rather, focuses on the supports needed for the individual to live their everyday life.

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1-IT. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Remarks: (cont'd)

By uniquely assessing individuals in this manner, the tool complements a person-centered individual support planning process by addressing what is important to and for the individual. The SIS Tool fills a unique niche not covered by adaptive or other measurement scales available in the field. Adaptive measures identify skills that a person has learned, i.e., what the person can or cannot do whereas the SIS identifies what supports it will take for the person to perform the task in question. While an adaptive behavior scale is used to diagnose mental retardation and identify relevant educational and training goals, the Support Intensity Scale is used to determine a person's support needs in different areas of life to develop individualized support plans.

Broadly accepted as a reliable assessment tool for individuals with developmental disabilities, the SIS product will replace the current home-grown assessment tool which has proven limited in its ability to adequately define an individual's support needs. The SIS was designed to be part of person-centered planning process and it directly measures the level of supports needed to enable an individual to participate successfully in the life of his or her community. It necessarily looks at more than skills and deficits, considering motivation, health, etiology, problem behavior, environment and other variables influencing the need for support. The SIS assessment of needed support is more explicit and straightforward than other traditional instruments, and hence is a more open platform for the stakeholder deliberation and decision-making that attends individual resource allocation and payment processes. The SIS uses multi-point scales to rate the type, frequency (none to hourly) and intensity (no time to more than 4 hours in a 24 hour period) of support needed by an individual to participate in 57 distinct aspects of life in their communities. Behavioral, health and other factors affecting support needs are considered.

To effectively use the SIS assessment tool as a piece of the DDA's person center planning practices and operations, it is important that the DDA have access to or build an online assessment tool/form. To do this, the DDA must license the ability to use the SIS Tool in an online system from AAIDD. As the owners of the proprietary SIS assessment tool, only AAIDD can license its use in an online system. As an added benefit, AAIDD offers access to their version of an online tool at the same cost as licensing the tool for use in a custom developed state solution. Furthermore, the AAIDD online tool is customizable to meet the needs of the state and can be integrated with an existing state case management system without having to re-develop core functionality.

This contract will allow the DDA to begin using the current version of the evaluation tool as part of person centered planning and the online application will give the DDA critical visibility into the needs of the individuals across the State.

MBE participation was found to be inappropriate due to the lack of services available to subcontract and the proprietary nature of the tool.

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Department of Information Technology
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1-IT. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Fund Source: 57.5% General, 42.5% Federal

Approp. Code: M0101

Resident Business: No

MD Tax Clearance: 16-0116-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
February 24, 2016

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Carla Thompson (410) 260-6155
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2-IT-MOD. STATE BOARD OF ELECTIONS

Contract ID: Voting System Solution
ADPICS BPO No.: D38B4400019, COG56420

Contract Approved: DoIT Item 7-IT (12/17/2014)

Contractor: Elections Systems and Software, LLC, Chicago, IL
(Local office in Bowie)

Contract Description: Acquire Statewide voting system: hardware as well as services such as equipment repair and maintenance. The voting system solution will produce a voter-verifiable paper record of each voter's selections.

Modification Description: Additional equipment for a tenth early voting site in Montgomery County if, as expected, the 2016 General Assembly authorizes the additional early voting center.

Original Contract Term: 1/1/2015 – 3/31/2017 (Base)
4/1/2017 – 3/31/2019 (Option Period 1)
4/1/2019 – 3/31/2021 (Option Period 2)

Modification Term: NTP (7/23/2015) – 3/31/2017
4/1/2017 – 3/31/2019 (Option Period 1)
4/1/2019 – 3/31/2021 (Option Period 2)

Original Amount: \$28,142,662

Modification Amount: \$82,063 (Base + 2 options)

Prior Mod Amount: \$1,090,458 (See table on page 6D)

Revised Total Contract Amount: \$29,315,183

Percent +/- (This Modification): +0.29%

Overall Percent +/-: +4.17%

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Department of Information Technology
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2-IT-MOD. STATE BOARD OF ELECTIONS (cont'd)

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

Remarks:

- During the 2016 legislative session, the General Assembly is expected to authorize an additional early voting center for Montgomery County.
- The Montgomery County Board of Elections does not have enough voting equipment to conduct an election in a tenth early voting center.
- The additional equipment required for the tenth voting site is:
 - DS 200 precinct tabulators with one 4GB flash drive/unit (2)
 - Ballot boxes for the DS 200 precinct tabulators (2)
 - Ballot transfer bins (13)
 - Express Vote units with the hard case and TSx legs and one 4GB flash drive/unit (20)
 - Express Pass printers (8)
 - 8GB flash drives (2)
- The General Assembly's authorization of a tenth site is a condition precedent to this modification. The State Board of Elections will not release the Amendment before such approval. However, to meet the need date, BPW and legislature approval is being sought concurrently.

Fund Source: General/Special fund split

Approp. Code: D38I0103

Resident Business: Yes

MD Tax Clearance: 16-0013-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
February 24, 2016

2-IT-MOD. STATE BOARD OF ELECTIONS (cont'd)

PRIOR MODIFICATIONS

<i>Mod</i>	<i>Date</i>	<i>Description</i>	<i>Value</i>
1	8/5/2015	Allowed SBE to take advantage of newer model equipment, adjusted quantities of voting system equipment (e.g. tabulating units, ballot marking devices, printers, and removable USB memory drives); made the State's acceptance process more efficient with fewer deliveries (with more equipment per delivery); added ballot transfer bins to the lease agreement; selected ES&S' soft carrying case and stand-alone voting booths; ; removed costs associated with the modems in the tabulating units.	\$987,033
2	9/17/2015 (Approved retroactively by BPW; DoIT Item 6-IT-MOD [10/7/2015])	Provided sufficient additional equipment to tabulate unofficial results from approximately 1,800 polling places and the 24 local boards of election on election night. This will support the ability for SBE to provide timely Statewide and local results on election night. It also ensured that the system remained certified in accordance with Federal and State standards.	\$97,125
3	9/30/2015	Allowed SBE to use ES&S' election night results system at no additional cost.	No cost
4	10/20/2015	Provided four additional ES&S Field Technicians for the mock election. The service technicians provided technical in-person support for Election Ware, EXP Utility support, and basic troubleshooting of equipment.	\$6,300
5	1/5/2016	Provided for ES&S to deliver ballot transfer bins, Express Vote hard and soft cases, and ADA tables from SBE's central warehouse to the 24 locations designated by the local boards of elections, and for ES&S to install the Express Vote units in the hard cases with TSx legs for early voting.	No cost
Prior Modifications Total			\$1,090,458

Supplement D
Department of Information Technology
ACTION AGENDA
February 24, 2016

Agency Contact: Charles Ames (410)260-7579
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3-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Cyber Security Training Services
ADPICS BPO No.: F50B4400007, COG59097

Contract Approved: DoIT approved (delegated authority)

Contractor: Security Mentor, Inc., Pacific Grove, CA

Contract Description: Provide cyber security workforce training and increase cyber security awareness.

Modification Description: Extend contract one year and true-up the volume of licenses/subscriptions used by the State.

Original Contract Term: 8/21/2013 – 1/31/2015

Modification Term: 3/1/2016 – 2/28/2017

Original Amount: \$107,700

Modification Amount: \$202,548

Prior Mod Amount: \$196,615 (See table on page 9D)

Prior Mod #	Amount	Period	Modification
1 DoIT authority (1/16/14)	\$35,900	1/16/14 – 1/31/15	Added 10,000 licenses to the contract for a total license amount of 40,000 licenses and increased the NTE to \$143,600
2 DoIT Item 2-IT-MOD (10/29/14)	\$160,715	1/1/15 – 2/28/16	Added to scope of work, six advanced lessons; per seat license increased to \$3.96; extended term till 2/28/2016; fee from the State of Michigan for the use of the agreement; increased the NTE to \$304,315

Revised Total Contract Amount: \$506,863

Percent +/- (This Modification): +188%

Overall Percent +/-: +370%

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Department of Information Technology
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3-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Original Procurement Method: Intergovernmental Cooperative Purchasing

MBE Participation: None

Remarks: DoIT has had a contract with Security Mentor since August 2013 for security training subscriptions for State of Maryland employees. The State contract with Security Mentor was an Intergovernmental Cooperative Purchasing Agreement that had been procured originally by the state of Michigan.

The Security Mentor product has been a very effective program and the State seeks to extend the program for one year. Over 43,000 State employees have enrolled in the Security Mentor program. Users have received 12 lessons covering topics such as phishing, web security, passwords, mobile devices, social networks, etc. The new cost of cyber security awareness training will be \$4.16 per active enrollee per year. The State expects that during the term of this modification close to 45,000 state employees will enroll in the training.

Participation in this Intergovernmental Cooperative Purchasing Agreement through the State of Michigan has allowed DoIT to realize fair and reasonable pricing, faster implementation and greater flexibility when compared to a contract obtained through a Competitive Sealed Proposal. The State intends to do a market analysis during the modification term to determine if the marketplace would afford competition to meet the State's desire to provide cyber security training services to State employees in a fiscally advantageous manner.

Due to the fact that this is solely a subscription, there are no sub-contracting opportunities thus no MBE goal.

Fund Source: Various

Approp. Code: Various

Resident Business: No

MD Tax Clearance: 16-0400-0000

* Motion to Defer: Approved 2-to-1; Treasurer votes no.

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
APPROVED	DISAPPROVED
WITH DISCUSSION	DEFERRED*
	WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
February 24, 2016

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4-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Esri Enterprise Software Licensing Agreement
 ADPICS BPO No.: 060B6400016

Contract Approved: Secretary's Agenda Appendix A4 (11/4/2015)

Contractor: Esri, Inc.

Contract Description: Geographic Information System (desktop, server, cloud, mobile) software for use by 55 Maryland agencies; product support.

Modification Description: Exercise three-month option

Original Contract Term: 10/1/2015 – 3/31/2016 (with one 3-month option)

Option Term: 4/1/2016 – 6/30/2016

Original Amount: \$416,126

Option Amount: \$208,063

Prior Option Amount: None

Total Contract Amount: \$624,189

Original Procurement Method: Emergency

MBE Participation: None

Remarks: Reference is made to Secretary's Appendix A4 (11/4/16) in which the Board of Public Works accepted a report from the Department of Information Technology in which DoIT awarded an emergency contract to Esri Inc. for GIS software. Following the award, DoIT issued a request for information to assess the market. A committee of technical experts from key State agencies (DNR, DoIT, MDA, MDE, MDP, SHA) assembled to review the industry's responses and make recommendations. The committee found that every component of Esri software has competitors and that diversification of software options for State agencies would likely reduce software costs in the long run. The committee concluded, however, that non-software costs and operational risks would outweigh any savings benefits.

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Department of Information Technology
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4-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks (cont'd):

The committee viewed any competition as potentially being unfair. It would take many years to replace Esri software across the State enterprise. During that time, a business relationship with Esri would need to be maintained. Therefore, when the State issues an RFP and one firm (Esri) has to be the winner or at least be one among multiple winners, there is not true competition.

Replacing Esri would involve a significant dispersal of State resources. The anticipated expenditures would include retraining costs for approximately 1,600 personnel; planning and project management; procurement costs, including rebidding numerous ancillary contracts, mostly held by Maryland firms that were hired based on their expertise of Esri software and SaaS products. Among the agencies represented on the committee, the committee identified \$147 million in existing contracts, mostly with Maryland-based companies. Of that amount, in capacity, there is \$63 million of work in progress. These numbers do not include every State agency or MDOT business unit—only the six agencies that had representatives on the committee. Another cost would be for the redevelopment of existing systems. At the committee's request, DoIT surveyed agencies and solicited information on existing customizations and integrations of Esri software. In total, the survey identified 172 customizations and/or integrations at 15 different State agencies or MDOT business units.

Replacing Esri would also involve significant risks to ongoing State missions: Assembling a complete set of functional requirements across all agencies is an unrealistic and risky goal; there is a potential loss of interoperability among State agencies and with local and federal government partners; disruption of existing business processes; and some of the most qualified staff would leave State service if the State forced them to change tools.

The committee's overall recommendation was that DoIT should not issue an RFP. Rather, DoIT should find a suitable contract vehicle to maintain a relationship with Esri. DoIT is proceeding with the committee's recommendations, and evaluation is ongoing under potential contract vehicles. In the meantime, Esri GIS software remains in place and continues to perform essential functions for State agencies. Exercising the three-month option will keep agencies functioning while the evaluation and award process is completed.

Fund Source: Reimbursable Funds
Approp. Code: 41G19
Resident Business: No
MD Tax Clearance: 16-0190-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

February 24, 2016

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Suzette Moore 410-859-7792
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BPW – 02/24/16

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 1-AE

MARYLAND AVIATION ADMINISTRATION

CONTRACT IDS: MAA-AE-16-001
 Comprehensive Environmental Planning Services at
 Baltimore/Washington International Thurgood
 Marshall (BWI Marshall) and Martin State (MTN)
 Airports
 ADPICS No.: MAAAE16001

CONTRACT DESCRIPTION: This contract provides for comprehensive environmental planning services at BWI Marshall and MTN Airports.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on February 11, 2016.

AWARD: HNTB Corporation
 Arlington, VA

AMOUNT: \$10,000,000 NTE

TERM OF CONTRACT: Five Years after NTP

DBE PARTICIPATION: 20%

PROPOSALS:	<u>Technical Proposal Rating (Max 5500)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
HNTB Corporation Arlington, VA	4154	1	\$10,000,000
AECOM Hunt Valley, MD	2733	2	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace, and SHA web page. MAA received three responses to the Expression of Interest. One firm did not respond to the mandatory requirements of the request for Expression of Interest, therefore they did not qualify for the Reduced Candidate List. The candidate was offered a debriefing, but declined the offer. A total of two environmental planning consultant firms submitted technical proposals for this project.

ITEM: 1-AE (Continued)**BPW- 02/24/16**

Typical tasks to be performed under this contract are:

- Assisting MAA in developing and communicating environmental planning strategies in coordination with FAA and other agencies for environmental efforts, reports, and documents related to, and in support of, airport master planning effort, and facility development;
- Preparing environmental inventories and conducting field investigations related to the identification and/or assessment of impacts resulting from long-term facility improvement plans and programs as depicted on the Airport Layout Plan (ALP).
- Preparation, documentation and coordination of categorical exclusions, environmental assessments and environmental effects reports in support of airport planning, and prepared or conducted in conformance with Federal and State regulations and guidelines as they pertain to an aviation environment.
- Preparation and analysis of National Environmental Protection Act (NEPA) documentation and/or natural resource management plans as they pertain to an aviation environment, each requiring adherence to FAA Orders and Maryland Environmental Protection Act criteria.
- Preparation of engineering design plans that meet FAA airport design criteria to sufficient level, i.e., 30% to 50%, or as necessary for determining environmental impacts for analysis in an environmental document.
- Preparation and analyses of mitigation plans as they pertain to an aviation environment.
- Analyses and recommendations for stormwater management facilities, reduction of TMDLs while adhering to wildlife hazard management criteria.
- Review of proposed property purchases for natural resource mitigation potential and/or property releases for compliance with FAA grant assurances and the Airport Improvement Program Handbook.

This Contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the Contract as provided in Board Advisory 1995-1.

FUND SOURCE:	100% Special Funds Budgeted to MAA
APPROPRIATION CODE:	J06I0003
RESIDENT BUSINESSES:	No
MD TAX CLEARANCE:	16-0179-0110

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW—02/24/16

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 2-AE

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: MTA-1368A, B&C
 Open-Ended Program Management Oversight and
 Engineering Consultant Services
 ADPICS Nos.. TMTA1368A, TMTA1368B,
 TMTA1368C

CONTRACT DESCRIPTION: These are three task order contracts to provide program management oversight and engineering consultant services on an as-needed basis.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; Recommendation approved by the Transportation Professional Services Selection Board on February 11, 2016.

AWARDS:

STV Incorporated/
 Jacobs Engineering Group, Inc. (JV)
 Baltimore, MD

Contact A

Rummel, Klepper & Kahl, LLP/
 Parsons Brinckerhoff, Inc. (JV)
 Baltimore, MD

Contract B

Johnson, Mirmiran & Thompson, Inc. /
 HNTB Corporation (JV)
 Sparks, MD

Contract C

TERM OF CONTRACT: 03/24/2016 – 03/23/2021

AMOUNT: \$10,000,000 each (\$30,000,000 Grand Total)

PROPOSALS:	<u>Technical Proposal Rating (Max=1000)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
STV Incorporated/ Jacobs Engineering Group, Inc. (JV) Baltimore, MD	884	1	\$10,000,000 (Contract A)

ITEM: 2-AE (Continued)**BPW—02/24/16****PROPOSALS (Continued):**

	<u>Technical Proposal Rating (Max=1000)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Rummel, Klepper & Kahl, LLP/ Parson Brinckerhoff, Inc. (JV) Baltimore, MD	832	2	\$10,000,000 (Contract B)
Johnson, Mirmiran & Thompson, Inc. / HNTB Corporation (JV) Sparks, MD	812	3	\$10,000,000 (Contract C)
Gannett Fleming, Inc. Baltimore, MD	775	4	N/A
AECOM Technical Services, Inc. Baltimore, MD	773	5	N/A
Hill International, Inc. / KCI Technologies, Inc. (JV) Sparks, MD	639	6	N/A

DBE PARTICIPATION:

27% each

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on the MTA Web Sites. A total of six engineering consultant firms were sent Request for Proposals for these services. Six Technical Proposals were received. All six are Maryland firms.

The Project Management Oversight Consultant will provide primary day-to-day oversight of the entire project, oversight and audit of project design and oversight of construction recommending approaches to all design and construction requirements and overseeing the design process so as to achieve the most cost-effective design and taking all appropriate steps to maintain the project's budget.

The Engineering Design Services will provide services necessary for delivering MTA Capital projects from project planning, Preliminary Engineering, final Design, Right-of-Way and the all the way thru Construction phase services.

These services may also include, but are not limited to: program management for MTA mass transit initiatives; project management plan; supervision and review/approval of Engineering Consultants planning activities and design work; construction management and inspection; systems construction management and inspection; quality assurance and quality control; systems safety engineering; value engineering and general engineering support and other engineering support services, as required.

This contract will support the following projects:

- B&P Final Design
- Susquehanna Final Design
- MARC N.E. Yard and Shop
- MARC Capacity Improvement
- Intermodal Rail Yard

ITEM: 2-AE (Continued)**BPW – 02/24/16**

- Bayview MARC Station
- West Baltimore MARC Station
- BWP 4th Track/Station
- Bus Facilities

Given the magnitude of responsibilities required to deliver new projects due to increase in the Capital Program, the MTA relies on Engineering Consultants to provide Planning and Engineering Services. To supplement MTA's ability to manage consultant and construction contracts and to provide oversight on consultants employed by Amtrak and other, utilizing State funds, the services of Consulting Engineers are required.

The Engineering Division is called upon to provide the design for various projects. There are projects pending and additional projects are anticipated including the High Speed Passenger Rail Program, Intermodal Rail Yard, MARC Growth & Investment Plan, Bayview MARC Station, West Baltimore, MARC Station, review of CSX and Amtrak invoices for various Capacity and improvement Projects. Due to limited manpower, projects cannot be performed feasibly by in-house personnel. Therefore, it will be necessary to procure the Engineering Services to accomplish this work.

Each contract includes a provision authorizing an extension for up to one-third of the original contract term, in order to allow expenditure of any funds remaining on the contracts as provided in the Revised Board Advisory 1995-1.

The DBE goal for this contract is 27%; however, STV Incorporated/Jacobs Engineering Group, Inc. (JV) has committed to 27.50% DBE participation.

FUND SOURCE: Federal and Special Funds budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE:	STV Incorporated/	16-0084-1111
	Jacobs Engineering Group, Inc. (JV)	
	Rummel, Klepper & Kahl, LLP/	16-0085-1111
	Parsons Brinckerhoff, Inc. (JV)	
	Johnson, Mirmiran & Thompson, Inc. /	16-0086-1111
	HNTB Corporation (JV)	

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 02/24/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 3-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2014-19 A
 Environmental Design, Management and Inspection
 Services, Statewide
 ADPICS No.: SBCS1419A

CONTRACT DESCRIPTION: This is one of three open-end task order contracts to provide Environmental Design, Management and Inspection Services, Statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on February 11, 2016.

AWARD: KCI Technologies, Inc.
 Sparks, MD

AMOUNT: \$5,000,000 NTE

TERM OF CONTRACT: 03/10/2016 – 03/09/2021

DBE PARTICIPATION: 35 %

PROPOSALS:	<u>Technical Proposal Rating (Max 887)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
KCI Technologies, Inc. Sparks, MD	623.0	1	\$5,000,000 (Contract A)
Johnson, Mirmiran & Thompson, Inc. Baltimore, MD	608.1	2	Contract B
Century Engineering, Inc. / Whitney, Bailey, Cox & Magnani, LLC/ A.Morton Thomas & Associates, Inc. (JV) Hunt Valley, MD	600.0	3	Contract C

ITEM: 3-AE (Continued)**BPW – 02/24/16**

PROPOSALS:	Technical Proposal Rating (Max 887)	Technical Ranking	NTE Price
Development Facilitators, Inc. Millersville, MD	563.8	4	N/A
Floura Teeter Landscape Architects, Inc. Baltimore, MD	552.3	5	N/A
AECOM Technical Services, Inc. Hunt Valley, MD	547.9	6	N/A
STV Incorporated Baltimore, MD	516.9	7	N/A
Stantec Consulting Services, Inc. Laurel, MD	481.3	8	N/A
Parsons Brinckerhoff, Inc. Baltimore, MD	444.6	9	N/A

REMARKS: The solicitation was advertised in The Daily Record, eMaryland Market Place and on SHA's web page. A total of nine engineering consultant firms submitted technical proposals for this project.

The Consultant shall perform Environmental Design and Management; Project Inspection; and, On-Site Staffing Support, Statewide. Examples of the Environmental Design and Management services to be provided include but are not limited to: prepare projects for advertisement; survey SHA right of way using Global Positioning System (GPS) technology to locate, identify and map green assets; identify landscape installation and maintenance needs; map wetland, stream, and watershed restoration projects; integrate GPS data into a Geographic Information System (GIS) database for program planning and implementation; develop integrated vegetation management plans for highway corridors; develop landscape plans for reforestation and replanting projects; review landscape plans for highway construction projects in all phases of project design; comply with Maryland tree laws in association with highway construction projects; and, assess and mitigate for potential construction impacts on trees and performing tree appraisals in conformance with the Guide for Plant Appraisal of the Council of Tree & Landscape Appraisers for determination of monetary compensation for damage or loss of trees. Examples of the project inspection services to be provided include but are not limited to the following: complete assignments remotely (while in the field) using a laptop computer, toughbook or tablet equipped with an aircard capable of transmitting data through the internet back to the Administration's electronic data systems; serve as Project Engineer of landscape construction and maintenance projects; support highway construction projects as inspection staff responsible for the inspection of landscaping operations and pay items; and, plan and schedule landscape installation and maintenance work. This is not an all-inclusive list as this contract may include all professional services and activities related to Environmental Design, Management and Inspection Services, Statewide. The Consultant will keep SHA's Office of Environmental Design (OED) and/or its appointed designee continually advised of the progress on the project/work assignment being considered. The Consultant will receive direction from either SHA's OED and/or its appointed designee. Progress meetings will be held as necessary to review the tasks accomplished all in connection with the Project.

ITEM: 3-AE (Continued)**BPW – 02/24/16**

A 17% DBE goal was established for this contract. KCI Technologies, Inc. proposes to exceed the established 17% DBE by 18% by proposing Straughan Environmental, Inc., a MDOT certified DBE, to perform 35% of the contract.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE: 16-0129-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Anna Lansaw (410) 767-3763
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BPW – 2/24/16

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 4-C

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-1223-0340
 Portal, Reisterstown Plaza West, & Rogers Avenue
 East Interlockings Reconstruction (Installation)
 ADPICS No.: T12230340

CONTRACT DESCRIPTION: This contract is for the reconstruction of the Baltimore Metro System's track interlockings at three locations: Portal, Reisterstown Plaza West and Rogers Avenue East. This reconstruction will require a 21-day shutdown of the Metro train service between the Milford Mill and Mondawmin metro stations. During this shutdown, a bus bridge will be provided to transport MTA customers between the Milford Mill and Mondawmin metro stations.

AWARD: Delta Railroad Construction, Inc.
 Ashtabula, OH

AMOUNT: \$8,019,498

TERM OF CONTRACT: 270 days (9 months) from NTP

PROCUREMENT METHOD: Multi-Step Sealed Bidding

BIDS:

Delta Railroad Construction, Inc. Ashtabula, OH	\$8,019,498
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RailWorks Track Systems, Inc. Sewell, NJ	\$8,895,007
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Railroad Constructors, Inc. Paulsboro, NJ	\$9,110,686
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DBE PARTICIPATION: 15%

PERFORMANCE SECURITY: Performance Bond at 100% of Contract Amount

REMARKS: This solicitation was advertised on eMaryland Marketplace on September 15, 2015, soliciting 91 vendors. Nine additional vendors were also directly solicited. Three bids were received. Delta Railroad Construction, Inc. emerged as apparent low bidder.

ITEM: 4-C (Continued)**BPW – 02/24/16**

The DBE goal established for this contract is 15% and Delta has committed to participation of 16%; thereby, exceeding the goal by 1%.

FUND SOURCE: 80% Federal Funds; 20% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 16-0200-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore 410-859-7792
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BPW – 02/24/16

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

SERVICE CONTRACT

ITEM: 5-S

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-SV-16-001 A/B
 Comprehensive Environmental Compliance at
 Baltimore/Washington International Thurgood
 Marshall (BWI Marshall) and Martin State (MTN)
 Airports
 ADPICS No.: MAASV16001

CONTRACT DESCRIPTION: These task-order based contracts provide on-call services to ensure compliance with local, state and federal environmental regulations, and aviation industry best practices as they pertain to BWI Marshall and MTN. The scope of services includes development/update of integrated environmental management practices, such as coordination and enforcement with airport tenants, evaluation of storm water management structures and operating practices for National Pollutant Discharge Elimination System (NPDES) permit compliance, conducting site assessments and remediation plans, conducting regulatory compliance audits, and interpretation of existing and new environmental regulations.

AWARD:

EA Engineering Science, and Technology Inc., PBC Hunt Valley, MD	Contract A
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AECOM Beltsville, MD	Contract B
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AMOUNT: \$8,000,000 NTE

TERM OF CONTRACT: Five years after NTP

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:

	<u>Technical Ranking</u>	<u>Financial Offer Ranking</u>	<u>Overall Ranking</u>
EA Engineering Science and Technology Inc Hunt Valley, MD	1	\$4,973,915 (3)	1

ITEM: 5-S (Continued)

BPW – 02/24/16

PROPOSALS (Continued):

	<u>Technical Ranking</u>	<u>Financial Offer Ranking</u>	<u>Overall Ranking</u>
AECOM Beltsville, MD	2	\$4,729,945 (1)	2
KCI Technologies, Inc. / Fuss & O'Neill, Inc. (JV) Sparks, MD	3	\$4,755,006 (2)	3
Gannett Fleming/ Johnson, Mirmiran & Thompson (JV) Baltimore, MD	4	\$5,299,140 (4)	4

PERFORMANCE SECURITY: No**MBE PARTICIPATION:** 18% MBE (Contract A & B)

REMARKS: This Solicitation was advertised on eMaryland Marketplace and MAA website. eMaryland Marketplace notified 795 firms, three of which were Small Business Enterprises and 79 were Minority Business Enterprises. The solicitation was sent to the Governor's Office of Minority Affairs and five minority business associations on 06/30/2015. Eight sets of specifications were provided and four proposals were received.

The award is being recommended to two firms. EA Engineering, Science and Technology Inc. ranked the highest technically, considering the combination of the technical expertise and qualifications of the proposed key staff. The firm provided a superior, comprehensive management plan and offers the MAA significant value in terms of overall experience and past performance. AECOM was ranked second both technically and overall. AECOM has qualifications and experience in environmental compliance and offers an Industrial Hygienist who is an expert in the field. The firm's proposal provides good value to the State.

Tasks will be assigned to the contractors based on technical expertise and will utilize the hourly rates submitted in the cost proposals.

The award amount is based upon available and estimated budgeted funds for the five-year base period of the Contract. None of the contractors have a guaranteed minimum or maximum amount, except for the overall budget limitation. The financial cost was for evaluation purposes only, and was based upon a model number of labor hours by job classifications as detailed in the RFP, and fixed hourly bid rates for those classifications. These labor rates are firm for the base period of the Contract.

This Contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the Contract as provided in Board Advisory 1995-1

ITEM: 5-S (Continued)**BPW – 02/24/16****FUND SOURCE:** 100% Special Funds Budgeted to MAA**APPROPRIATION CODE:** J06I0003**RESIDENT BUSINESSES:** Yes

MD TAX CLEARANCE:	EA Engineering Science and Technology Inc., PBC	16-0386-1111
	AECOM	16-0385-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Suzette Moore – 410-859-7792
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BPW – 2/24/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

SERVICE CONTRACT

ITEM: 6-S

MARYLAND AVIATION ADMINISTRATION

CONTRACT IDS: MAA-SV-16-002 A/B/C
 Financial Planning and Analysis Services at
 Baltimore/Washington International Thurgood
 Marshall (BWI Marshall) and Martin State (MTN)
 Airports
 ADPICS No.: MAASV16002

CONTRACT DESCRIPTION: These three task order contracts provide for comprehensive on-call airport financial related services for the MAA Office of Finance for BWI Marshall and MTN Airports. The scope of services includes airport demand forecasting; financial analyses; comparative surveys; financial reporting; development of strategies; and cost analyses. Also included are development and/or negotiation of new Airline Use and Lease Agreements, and Bond Offerings and Assessments.

AWARDS:

Leigh Fisher, Inc. Burlingame, CA	Contract A
Frasca & Associates, LLC New York, NY	Contract B
Unison Consulting, Inc. Chicago, IL	Contract C

TERM OF CONTRACT: Five years after NTP

AMOUNT: \$1,500,000 NTE

PROCUREMENT METHOD: Competitive Sealed Proposals

PERFORMANCE SECURITY: No

MBE PARTICIPATION: 20%

ITEM: 6-S (Continued)**BPW – 02/24/16**

PROPOSALS:	<u>Technical Ranking</u>	<u>Financial Offer Ranking</u>	<u>Overall Ranking</u>
Leigh Fisher, Inc. Burlingame, CA	1	\$1,128,600 (2)	1
Frasca & Associates, LLC New York, NY	2	\$1,542,900 (3)	2
Unison Consulting, Inc. Chicago, IL 60654	3	\$1,003,669 (1)	3

REMARKS: This Solicitation was advertised on eMaryland Marketplace and on the MAA Website on 9/8/2015. These efforts reached over 1,000 companies. Eighteen companies were directly solicited. The solicitation was sent to the Governor's Office of Minority Affairs on 09/25/2015 and five minority business associations. Six sets of specifications were provided and three firms submitted proposals.

MAA recommends award to three firms. All of the proposals offer qualified experience to consult on financial matters including capital project financing and business planning related to BWI Marshall and MTN Airports. The offerors have specialized airport financial expertise and experience that were clearly delineated in the proposals. Also, the firms offer expertise in other financial areas, important to the MAA.

The first ranked firm, Leigh Fisher, Inc.'s key staff demonstrated exceptional experience in financial and airport business planning and analysis and included other specialized experience in such areas as financial planning and forecasting; Passenger Facility Charge (PFC) program management and applications for federal funding. Frasca & Associates, LLC, the second ranked firm, offered specialized experience in comprehensive airport financing plans; financial structuring of airport projects and assessment of airport best practices. Unison Consulting, Inc., the third ranked firm, offers a large pool of financial analysts and technical specialists with excellent backgrounds in performance measures and modeling.

Tasks will be assigned to the contractors based on technical expertise and will utilize the hourly rates submitted in the cost proposals.

The award amount is based upon available and estimated budgeted funds for the five-year base period of the Contract. None of the contractors have a guaranteed minimum or maximum amount, except for the overall budget limitation. The financial cost was for evaluation purposes only, and was based upon a model number of labor hours by job classifications as detailed in the RFP, and fixed hourly bid rates for those classifications. These labor rates are firm for the base period of the Contract.

This Contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the Contract as provided in Board Advisory 1995-1.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J061002 - \$7,500,000
J061003 - \$7,500,000

ITEM: 6-S (Continued)**BPW – 2/24/16****RESIDENT BUSINESSES:**

No

MD TAX CLEARANCE:

Leigh Fisher, Inc.

16-0381-0011

Frasca & Associates, LLC

16-0380-0000

Unison Consulting, Inc.

16-0382-0000

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 02/24/16

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 7-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-16-003
 Consolidated Mechanical Systems/PlaneMate
 Operations, Repair and Maintenance at
 Baltimore/Washington International Thurgood
 Marshal (BWI Marshall) and Martin State (MTN)
 Airports
 ADPICS No: MAAMC16003

CONTRACT DESCRIPTION: This contract provides for repair and maintenance to mechanical equipment and systems at BWI Marshall and MTN Airports. The mechanical systems and equipment include passenger loading bridges, inbound and outbound baggage claim conveyors, vestibule and other automatic door systems and power gates. The contract also includes PlaneMate operations and maintenance.

AWARD: Signature Flight Support Corporation
 Baltimore, MD

AMOUNT: \$24,916,965

TERM OF CONTRACT: 04/01/2016 – 03/31/2021

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:	<u>Technical Ranking</u>	<u>Financial Offer Ranking</u>	<u>Overall Ranking</u>
Signature Flight Support Corp. Baltimore, MD	1	\$24,916,965 (1)	1
Elite Line Services Carrollton, TX	2	\$25,183,960 (2)	2

MBE PARTICIPATION: 18%

PERFORMANCE SECURITY: Annualized Performance/Payment Bond

REMARKS: This solicitation was advertised on eMaryland Marketplace. eMaryland Marketplace notified 362 prospective bidders, including 54 MBE firms and 38 SBE firms. MAA directly solicited eight firms. Seven sets of specifications were provided and two proposals were received

ITEM: 7-M (Continued)**BPW – 02/24/16**

The Panel consistently ranked Signature Flight Support Corporation the highest, considering the combination of technical expertise of the proposed key staff and the overall experience of the firm. Elite Line Services proposed staff had far less experience than the staff proposed by Signature Flight Support Corporation. Elite Line Services didn't propose any staff with experience in maintaining automatic and manual doors, power gates, and fire doors or operating and maintaining PlaneMate, whereas Signature Flight Support Corporation proposed highly qualified staff with extensive experience in the aforementioned areas of work.

The Panel felt Signature Flight Support Corporation has a strong understanding of the project goals and an excellent approach to the challenges identified. Signature Flight Support Corporation presented innovative solutions; business philosophy; availability of subcontractors; comprehensive maintenance program and quality assurance. Signature Flight Support Corporation's proposed materials management plan was very thorough and proactive to meet schedules and future needs.

APPROPRIATION CODE:	JO6I0002
FUND SOURCE:	100% Special Funds Budgeted to MAA
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	16-0198-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 02/24/16

REVISED

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 8-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 5261911418SB
 Janitorial Services for the Administration's Princess Anne Rest Area in Somerset County.
 ADPICS NO: 5261911418

CONTRACT DESCRIPTION: This contract is for the janitorial services for the Administration's Princess Anne rest area located on US 13 South (11440 Ocean Highway, Princess Anne, MD) in Somerset County.

AWARD: Farrell Services, Inc.
 Salisbury, MD

AMOUNT: \$219,600 NTE

TERM OF CONTRACT: 03/24/2016 – 02/28/2018

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

BIDS:

Farrell Services, Inc. Salisbury, MD	\$219,600
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Cleaning Better, Inc. Owings Mills, MD	\$243,000
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Resort Support Services, Inc. Chestertown, MD	\$263,400
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Walter A. Smith Enterprises, Inc. Lufkin, TX	\$264,936
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Industrial Commercial Cleaning Group Camden, NJ	\$357,102
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LIVING WAGE ELIGIBLE Yes

ITEM: 8-M (continued)

BPW - 02/24/16

REVISED

MBE PARTICIPATION:

0% (Single Element of Work)

PERFORMANCE SECURITY:

A Performance Bond for ½ of the contract amount exists on this contract.

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Two Hundred Eighty One contractors were notified for this project on eMaryland Marketplace; 71 of which were MDOT Certified MBE's. A waiver was granted by MD Works on 8/10/15.

FUND SOURCE:

100% Special Funds Budgeted to SHA

APROPRIATION CODE:

J02B0102

RESIDENT BUSINESS:

Yes

MD TAX CLEARANCE:

15-3022-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Suzette Moore 410-859-7792
smoore2@bwiairport.com

BPW – 02/24/16

REVISED

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

RENEWAL OPTION (Maintenance)

ITEM: 9-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-10-002
 Inspection, Repair and Maintenance of High Voltage Systems at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports
 ADPICS No.: C0328941

ORIGINAL CONTRACT APPROVED: DOT Agenda 09/22/10, Item 9-M

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding (Multi-Step)

CONTRACTOR: Harford Electrical Testing Co., Inc.
 Joppa, MD

MODIFICATION: Exercise the second Renewal Option for a period of two years.

AMOUNT: \$1,207,859

ORIGINAL CONTRACT AMOUNT: \$1,684,920

PREVIOUS OPTION/MOD AMOUNTS: \$1,203,873

REVISED CONTRACT AMOUNT: \$4,096,652

PERCENTAGE INCREASE: 71% (Renewal Option No. 1)
 72% (Renewal Option No. 2)
 143% (Total)

TERM OF CONTRACT: 04/01/2011 – 03/31/2014 (Original)
 04/01/2014 – 03/31/2016 (Renewal Option No. 1)
 04/01/2016 – 03/31/2018 (Renewal Option No. 2)

ORIGINAL MBE PARTICIPATION: 0% (Single Element of Work)

REMARKS: This contract provides for inspection, testing, maintenance and repairs of all equipment, including but not limited to, 34.5 KV, 13.8 KV and 480 V transformers, switchgears, Automatic Transfer Switches, Distribution Systems, switching between double-ended Substations and generators up

ITEM: 9-M-OPT (Continued)**BPW – 02/24/16****REVISED**

to 750 KW, in accordance with the manufacturer's recommendations and the National Electrical Testing Association (NETA).

Harford Electrical Testing (HET) is a full member of NETA. With more than 10 years experience with MAA high and medium voltage equipment and underground utilities, HET meets or exceeds the contract requirements. HET has the ability to work independently in case of any emergency breakdown. HET staff responds to emergency calls 24/7; all of its technicians are fully qualified and knowledgeable about MAA's high and medium voltage equipment and underground utilities.

This action represents the exercise of a two-year renewal option with the contractor that was provided for in the original contract. The Contract has been renewed with no additional increases.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: Yes

TAX COMPLIANCE NUMBER: 16-0135-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

REVISED**ATTACHMENT I**

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,684,920	4/01/11- 3/31/14	09/22/2010; Item 9-M	
Renewal Option 1	\$1,203,873	4/01/14- 3/31/16	03/05/2014; Item 8-M-OPT	As provided for in original contract
Renewal Option 2	\$1,207,859	04/01/16- 3/31/18	02/24/2016; Item 9-M-OPT	As provided for in original contract
Revised Amount	\$4,096,651			

Anna Lansaw 410-767-3796
ALansaw3@mta.maryland.gov

BPW -- 02/24/16

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION (Maintenance)

ITEM: 10-M -MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-8000-0371
 Light Rail Vehicle Car Body Repair Services ADPICS
 No.: CO328733

ORIGINAL CONTRACT APPROVED: DOT Agenda 12/05/2012; Item 5-M

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Coachworks, LLC
 Towson, MD

MODIFICATION DESCRIPTION: Modification No. 1 to this contract is for additional funding for body repairs to the light rail vehicles due unanticipated collisions during the course of operations.

AMOUNT: \$285,550

ORIGINAL CONTRACT AMOUNT: \$750,000

REVISED CONTRACT AMOUNT: \$1,035,500

PERCENTAGE CHANGE: 2.63% (Modification No. 1)
 2.63% (Total)

ORIGINAL MBE PARTICIPATION: 25% (MBE Compliance 15.85%)

TERM OF CONTRACT: 01/01/2013 – 12/31/2016

REMARKS: The Light Rail is one of the essential revenue services that the MTA provides and operates on average of a 36 revenue vehicles daily. The MTA has a fleet of 53 light rail vehicles but due to the mid-life overhaul, required preventative maintenance, and repairs at least ten of these vehicles are out of services on a monthly basis. The MTA is requesting additional funding to be added to the current contract for the maintenance and repair of these vehicles. The contract is for a three year term with an estimated yearly usage of \$250,000. Due to the un-anticipated number of the collisions that have occurred from inclement weather and traffic accidents; the original funding allocated for this contract will not be sufficient to cover any additional repairs for the remainder of the term. These repairs are essential to continuous operations of the MTA's Light Rail.

ITEM: 10-M-MOD (Continued)**BPW – 02/24/16**

Coachworks have continued to perform in an expeditious manner to assisting the MTA in getting the light rail vehicles back into revenue services.

The repairs are performed on as-needed basis and based on the type of the repair needed; the MBE goal achievement is limited to the scope of repair required. Coachworks has committed to subcontracting work when permissible. The prime contractor's November 2015 payment report reflect an MBE achievement level of 21.41%; however MTA's Office of Equal Opportunity Compliance Programs is waiting for verification of the additional payments from the prime and MBE subcontractor. An update will be provided as soon as the requested information is received.

FUND SOURCE: 100% Special Funding Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-0088-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$ 750,000	01/01/2013 – 12/31/2016	BPW 12/05/12; Item 5-MC	Initial contract approval
Modification No. 1	\$ 285,550	01/01/2013 – 12/31/2016 (no change)	BPW 02/24/16 Item 10-M-Mod	Adding additional funds to contract
Revised Contract Total	\$1,035,500			

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BPW – 02/24/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

EQUIPMENT CONTRACT

ITEM: 11-E

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAP6602721
Two MB5 Multi-Tasking Snow Plow and Broom
Vehicles at Baltimore/Washington International
Thurgood Marshall (BWI Marshall) Airport
ADPICS No.: MAP6602721

CONTRACT DESCRIPTION: This contract provides for the manufacture and delivery of two MB5 Multi-Tasking Snow Plow and Broom vehicles from State of Minnesota contract.

AWARD: M-B Companies, Inc.
Chilton, WI

TERM OF CONTRACT: 02/25/2016 – 11/24/2017
(270 days from Notice to Proceed)

AMOUNT: \$1,401,902

PROCUREMENT METHOD: Intergovernmental Cooperative Purchase

REMARKS: These two additional MB5 Multi-Tasking Snow Plow and Broom Vehicles would improve airfield snow plow operations and provide significantly increased efficiency for snow removal efforts on the ramp. BWI Marshall is now performing single-pass runway snow clearing which greatly reduces the amount of time to clear the primary runways which benefit the airlines and ultimately, the passengers that utilize BWI Marshall. These units would allow for simultaneous single pass snow removal operations on runways and taxiways.

Contract No. 100772 between the State of Minnesota's competitively bid procurement and M-B Companies, Inc., effective November 1, 2015 through January 31, 2017, provides two MB5 Multi-tasking Snow Plow and Broom Vehicles for the base price of \$587,421, with necessary options of \$113,530, for a total configured price of \$700, 951 each.

Through market research, the MAA compared a public bid from the Board of City Commissioners/Elks Youth, North Dakota on May 12, 2015 for a MB5 Multifunction snow vehicle with a base bid price of \$663,042 as compared to the base price of \$587,421 on the State of Minnesota contract. Therefore the price is considered fair and reasonable.

ITEM: 11-E (Continued)**BPW – 02/24/16**

The Contract with M-B Companies, Inc. has been procured per COMAR 21.05.09, Intergovernmental Cooperative Purchasing. Utilizing this procurement method will allow MAA to realize savings in time and money in obtaining the multi-tasking snow plow and broom vehicles.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0003

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 15-3149-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

George E. Fabula, Jr. 410-767-3908
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BPW – 02/24/16

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

REAL PROPERTY ACQUISITION

ITEM	12-RP	MTA Item # 01520
MARYLAND TRANSIT ADMINISTRATION: Purple Line Light Rail Project		
REFERENCE:	Perpetual Subsurface Easement Acquisition	
RECOMMENDATION: That the Board of Public Works approve MTA's acquisition of the following perpetual subterranean easement.		
AUTHORITY:	Transportation Article, Section 7-204 (d) (1)	
PROPERTY:	8818 Reading Road (± 3,876 sq. ft.), Silver Spring, MD 20901	
GRANTOR:	Ammar Abdul Hamid and Khawla Yusuf	
GRANTEE:	State of Maryland, Maryland Transit Administration	
CONSIDERATION:	\$25,000	
APPRAISED VALUE:	\$17,450 - James Turlington, Fee Appraiser (Selected) \$23,300 - Stephen Muller, Fee Appraiser William T. Caffrey, Review Appraiser	
SPECIAL CONDITIONS:	None	
FUND SOURCE:	80% Federal/20% Special Funds Budgeted to MTA	

REMARKS: The subject property is required for the construction of MTA's Purple Line Project located in Montgomery County, Maryland. The property is zoned R-60 and the acquisition area consists of a subterranean easement which is approximately 96 ft. x 28 ft. containing 3,876 sq. ft. of subterranean easement for the Plymouth Tunnel. The property owner has agreed to MTA's negotiated amount of \$25,000 and has executed the Option Contract. The selected appraisal used a 15% damage for the tunnel easement. A damage of up to 25% of fee value is reasonable for an easement of this type which would calculate to \$29,400 for this acquisition. This settlement of \$25,000 is fair and in the public interest.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISSAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Cheryl Hill 410-545-0402
chill@sha.state.md.us

BPW – 02/24/16

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY (ROAD) CONVEYANCE

ITEM: 13-RP MMC# 15-2467

STATE HIGHWAY ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approve the following road conveyance.

AUTHORITY: Transportation Article, Section 8-304, State Finance and Procurement Article, Section 10-305, Annotated Code of Maryland

PROPERTY: Grace Drive (former MD 732-C): from intersection with Cedar Lane (former MD 732-I), inclusive of all of the adjacent property area, within the curve area off Ramp “A”, running westerly to the road end within the right of way border shaded lines (dark gray), as depicted on SHA Plats No. 59793, 59792 and 59791, for a linear distance of 0.805 miles \pm or 4250.5 feet \pm .

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Howard County, Maryland

CONSIDERATION: NA

APPRAISED VALUE: NA

SPECIAL CONDITIONS: None

LEGISLATIVE NOTICE: NA

STATE CLEARINGHOUSE: NA

REMARKS: Howard County will use this property as an integral part of their road way system. The road conveyance is being made to comply with conditions of a Road Transfer Agreement (RTA) dated 04/23/1997 between SHA and Howard County. The adjacent property area within the curve off of Ramp “A” also includes the former MD 732-D, Old Guilford Road, aka FORMER MD RTE 32 depicted as such on SHA (conveyance) Plat No. 59793. This roadway area was part of the above RTA

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Cheryl Hill 410-545-0402
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BPW – 02/24/16

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

REAL PROPERTY DISPOSITION

ITEM: 14-RP MMC# 16-2469

STATE HIGHWAY ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approves releasing vehicular access controls as described, that is excess to the agency's needs.

AUTHORITY: State Finance and Procurement, Section §8-310 Annotated Code of Maryland

PROPERTY: W. Wallace Taylor, east side of MD 63, across from Findley Road, 1 mile north of Williamsport, Washington County

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Taylor Farm III, LLC, a Maryland Limited Liability Co.

CONSIDERATION: \$64,000

APPRAISED VALUE: \$80,000 – O' Farrell, Fee Appraiser (Approved)
Neal Mengel, Review Appraiser

SPECIAL CONDITIONS: None

LEGISLATIVE NOTICE: N/A

STATE CLEARINGHOUSE: N/A

REMARKS: In 1960, the State Highway Administration acquired access controls at the site to improve traffic flow and safety as part of the approach to the MD 63-Findley Road intersection. The SHA proposes to release vehicular access controls across from the existing intersection with Findley Road to Taylor Farm III, through a negotiated sale of \$64,000; which is 80% of the appraised value. The release of access controls at this location will allow the adjoining owner to fully develop their property in accordance with the existing industrial zoning.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Anna Lansaw 410-767-3763
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BPW – 02/24/2016

SUPPLEMENTAL

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 15-GM

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: OPS-15-057-SR (B) Route 202
 Commuter Bus Service between Gaithersburg, MD and Fort Meade,
 MD. ADPICS BPO #: OPS15057SRB

CONTRACT DESCRIPTION: The purpose of this contract is to provide commuter bus services to MTA Route 202 for services between Gaithersburg, MD and Fort Meade.

AWARD: Gold Line, Inc.
 Tuxedo, MD

TERM OF CONTRACT: 02/29/2016 – 03/01/2019 (3 Years)

AMOUNT: \$1,251,653

PROCUREMENT METHOD: Competitive Sealed Bids

BIDS:

Gold Line, Inc. \$1,251,653
 Tuxedo, MD

Eyre Bus Services \$1,426,039
 Glenelg, MD

Atlantic Coast Charters \$1,469,948
 Linthicum, MD

MBE PARTICIPATION: 5%

PERFORMANCE SECURITY: 10% Annual Bond

REMARKS: An Invitation for Bids (IFB) was advertised on eMaryland Marketplace on October 02, 2015. Five hundred nine vendors listed on eMaryland Marketplace and thirteen vendors directly solicited. A total of five bids were received in response to this IFB on November 09, 2015. The IFB allowed for multiple awards to be made for Route 201 and Route 202; therefore separate bids were submitted for each route and vendors were allowed to bid on either one route or both.

ITEM: 15-GM (Continued)

BPW – 02/24/16

SUPPLEMENTAL

It was the MTA's intention to award to the apparent low bidder, Dillon Bus Services, LLC for Route 202, the vendor notified MTA that they were withdrawing their bid unless they were awarded both Commuter Route 201 and 202. MTA proceeded to award to the next responsive and responsible bidder, Gold Line, Inc.

Route 202 will provide six one-way weekday trips from Gaithersburg to Fort Meade, MD.

The incumbent contractor for the route is Eyre Bus Services.

The MBE goal established for each contract was 5%,; Gold Line, Inc. has committed to meeting the MBE goal of 5.05 %; exceeding the established goal for Route 202 by .05%.

FUND SOURCE:	100% Special Funds Budgeted to MTA
APPROPRIATION CODE:	J05
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	16-0459-0111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW -- 02/24/16

SUPPLEMENTAL

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION

ITEM: 16-GM -MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-8000-0317
 Commuter Bus Route 201
 ADPICS No.: T80000317

ORIGINAL CONTRACT APPROVED: DOT Agenda 12/15/2010; Item 23-GM

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Atlantic Coast Charters, Inc.

CONTRACT DESCRIPTION: The purpose of this contract is to provide commuter bus services to MTA Route 201 for services between Gaithersburg, MD and BWI Airport.

MODIFICATION: Modification No. 1 is being issued to extend the contract for additional one year term.

AMOUNT: \$0

ORIGINAL CONTRACT AMOUNT: \$8,440,274

REVISED CONTRACT AMOUNT: \$12,998,661

PERCENTAGE INCREASE: 0% (Modification No. 2)
 0% (Total Change)

ORIGINAL DBE PARTICIPATION: 5% (MBE Compliance 2.26%)

TERM OF CONTRACT: 03/01/2011 – 02/28/2014 (Original Term)
 03/01/2014 - 02/28/2016 (Renewal Option No. 1)
 02/29/2016 - 02/28/2017 (Modification No. 2)

REMARKS: The MTA is requesting this extension to continue service while assessing the needs of its statewide Commuter Bus network as a whole.

The Commuter Bus Route 201 provides 34 daily trips. There are nine morning, two mid-day and six afternoon/evening trips. Commuter Bus Route 201 will make stops in Montgomery County at Shady Grove Metro Stations, Norbeck Park and Ride, Burtonsville Park and Ride, and the Gaithersburg Park and Ride.

ITEM: 16-GM-MOD (Continued)

BPW – 02/24/16

SUPPLEMENTAL

Route 201 will travel to Anne Arundel County to make stops at BWI Thurgood Marshall Airport including Terminal and limited stops at the MARC Station.

The Atlantic Coast Charters has continued to perform satisfactory services for the MTA. No additional funds are required to continue service with this contract, due to cost savings from lower diesel fuel prices. The decrease in fuel prices has saved the State approximately \$4,602,036.00, which can be redeployed to continue providing service under this contract.

FUND SOURCE: 100% Special Funds Budgeted to MTA

RESIDENT BUSINESS: Yes

APPROPRIATION CODE: J05H0105

MD TAX CLEARANCE: 16-0408-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ITEM: 16-GM-MOD (Continued)

BPW – 02/24/16

SUPPLEMENTAL**ATTACHMENT**

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$8,440,274.00	03/01/11-02/28/14	BPW 12/05/12; Item 23-GM	
Modification No. 1	\$4,558,387.00	03/01/14-2/28/16	BPW 12/18/13 Item 20-GM-OPT	Renewal Option
Modification No. 2	\$ -0-	02/29/16-02/28/16	BPW 02/24/16; Item 16-GM-MOD	Time Extension Only
Revised Contract Total	\$12,998,661.00			

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BPW – 02/24/16

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

SUPPLEMENTAL

CONTRACT MODIFICATION

(Construction)

ITEM: 17-C-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID & TITLE:

GA2065229

Construction of a New Salt Storage Barn, Equipment Building, Truck Wash & Fuel Island at the Administration's Keyser's Ridge Facility in Garrett County

ADPICS No.: CO328887

ORIGINAL CONTRACT APPROVED:

DOT Agenda 07/02/2014; Item 2-C

ORIGINAL PROCUREMENT METHOD:

Competitive Sealed Bidding

CONTRACTOR:

Braddock Construction, LLC
 Frostburg, MD

CONTRACT DESCRIPTION: This Contract consists of the construction of new salt and truck storage facilities and other miscellaneous improvements at the Administration's Keyser Ridge Facility in Garrett County.

MODIFICATION: Modification No. 3 is required to add a non-compensable time extension and contract authority for replacement of materials, added critical equipment and safety related upgrades to this essential SHA facility.

AMOUNT:

\$243,272

ORIGINAL CONTRACT AMOUNT:

\$9,964,800

REVISED CONTRACT AMOUNT:

\$10,256,602

PERCENTAGE CHANGE:

0.46% (Modification No. 1)
 0.03% (Modification No. 2)
 2.44% (Modification No. 3)
 2.93% (Overall)

ORIGINAL MBE PARTICIPATION:

9.0% (5.5% Compliance)

TERM OF CONTRACT:

07/14/2014 – 06/13/2017 (Original)
 07/14/2014 – 06/13/2017 (Modification No. 1)
 07/14/2014 – 06/13/2017 (Modification No. 2)
 06/14/2017 – 01/30/2018 (Modification No. 3)

ITEM: 17-C-MOD (Continued)**BPW - 02/24/16****SUPPLEMENTAL**

REMARKS: This modification is to provide a non-compensable time extension and contract authority for installation of PVC coated conduit in the truck wash building, temporary fuel tanks to allow fueling of State vehicles at this facility during the closure of existing pumps, installation of a remote wall-mounted diesel fuel dispenser to accommodate refueling of double wing plow trucks, installation of two flanged immersion heaters and associated control panel on the fuel tanks to prevent the bio-diesel fuel from turning to gel during the cold temperatures, replacement of a deteriorated electrical panel at the existing salt dome, and reimbursement to the prime contractor for payment made to the power company for necessary electrical upgrades to the Maintenance Facility's existing electrical service. The two flanged immersion fuel tank heaters and associated control panel are included in this modification due to an omission from the original design.

The non-compensable time extension is required as the original contract schedule accounted for 518 calendars days with a mid-winter completion date of December 13, 2015. An additional 18 months was provided for administrative close-out and to keep the project active throughout the equipment warranty period. Weather delays, additional time needed for work included in this modification and additional time associated with previous modifications has pushed the anticipated project completion date to Summer 2016, necessitating an extension to the administrative close-out and equipment warranty period.

This modification was previously withdrawn as Item 5-C-MOD at the 2/10/2016 BPW meeting.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION– THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ITEM: 17-C-MOD (Continued)

BPW - 02/24/16

SUPPLEMENTAL

ATTACHMENT I				
	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$9,964,800	07/14/2014 – 06/13/2017	BPW 07/02/2014; Item 2-C	Original Contract
Modification No. 1	\$45,852	07/14/2014 – 06/13/2017	DCAR – 12/29/14	To reimburse the contractor for Potomac Edison relocation of primary electrical services; changing the phasing to expedite project work during the winter months to supply power to the Fuel Island along with additional work items.
Modification No. 2	\$2,678	07/14/2014 – 06/13/2017	DCAR – 06/23/2015	To reimburse the contractor for fees paid to Garrett County Department of Public Utilities to install the tap for a new 6” water line.
Modification No. 3	\$243,272	06/14/2017 – 01/30/2018	BPW 02/24/2016; Item 17-C-MOD	Non-compensable time extension and increased contract authority for required mods to materials & equipment and safety related upgrades to this essential SHA facility.
Revised Contracts Total	\$10,256,602			



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

February 24, 2016

	Pages
Construction	1 and 2
Construction Modification	3 and 4
Architecture & Engineering	5 and 6
Maintenance	7 and 8
General Miscellaneous	9
Real Property	10 thru 15
Leases	16 and 17
Capital Grants and Loans	18 thru 31

20%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 2-C-MOD

DEPARTMENT OF PLANNING

Jefferson Patterson Park and Museum
 St. Leonard, MD
 (Calvert County)

CONTRACT NO. AND TITLE

Project No: HT-000-100-101
 001B6400164/COG59189
 Riverside Interpretive Trail and Boardwalk
 System.

ORIGINAL CONTRACT APPROVED

BPW October 7, 2015 Item 2-C

CONTRACTOR

S.E. Davis Construction, LLC
 LaPlata, Maryland

ORIGINAL CONTRACT DESCRIPTION

The project consists of the Contractor furnishing all labor, plant, materials, tools, equipment, superintendents, and transportation for the installation of base material, asphalt trail, boardwalk systems, concrete sidewalk, handrail, top soil, seed/mulch, and all other related work as described in the contract documents. The project is located at the Jefferson Patterson Park and Museum, in Calvert County.

MODIFICATION DESCRIPTION

This Change Order is a credit for the use of 8" 2.5 CCA treated wood piles in lieu of helical piles.

TERM OF ORIGINAL CONTRACT

180 Calendar Days

TERM OF MODIFICATION

0 Calendar Days

AMOUNT OF ORIGINAL CONTRACT

\$846,751.00

AMOUNT OF MODIFICATION

<\$ 54,569.00>

PRIOR MODIFICATIONS/OPTIONS

\$ 0.00

REVISED TOTAL CONTRACT AMOUNT

\$792,182.00

PERCENT +/- (THIS MODIFICATION)

-6.44%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT OPTIONS

ITEM 3-AE-OPT

DEPARTMENT OF GENERAL SERVICES Statewide

CONTRACT NO. AND TITLE DGS-13-020-IQC;
Professional Service Agreement to Provide
Engineering Services for building Systems
Commissioning for Multiple Construction
Projects with Fees less than \$200,000 and
greater than \$25,000

ORIGINAL DESCRIPTION Approval is requested for an Indefinite
Quantity Contract to provide architectural and engineering services to DGS on an as needed
basis. The proposed agreement will be effective for two (2) years with one (1) two-year renewal
option. Individual projects awarded under this agreement may not exceed \$200,000.00.
However, the selected firms may be awarded more than one project. The aggregate fee for the
total of projects awarded to any one firm may not exceed \$500,000.00.

OPTION DESCRIPTION The State is exercising the sole renewal
option on the Indefinite Quantity Contract to provide commissioning services to DGS on an as-
needed basis for a period of two (2) years beginning March 1, 2016 through February 28, 2018 in
accordance with the original terms, conditions and limits.

ORIGINAL CONTRACT APPROVED BPW 02/5/14, Item 2-AE

ORIGINAL PROCUREMENT METHOD Maryland Architectural and
Engineering Services Act

<u>CONTRACTOR</u>	<u>Project Limit</u>	<u>Contract Limit</u>
McDonough, Bolyard, Peck, Inc. Columbia, MD	\$200,000	\$500,000
RMF Engineering, Baltimore, MD	\$200,000	\$500,000
Kibart, Inc., Towson, MD	\$200,000	\$500,000

ORIGINAL CONTRACT TERM 2/5/14-1/23/16

OPTION TERM 3/1/16-2/28/18

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT OPTIONS

ITEM 3-AE-OPT (Cont.)

PRIOR MODIFICATIONS

1/23/16-2/29/16; DPRB Item E-0008, 12/15/15
 Time only no additional funds

ORIGINAL CONTRACT AMOUNT

\$500,000 Contract Limit per firm (3 firms x \$500,000 = \$1,500,000)

AMOUNT OF OPTION

\$500,000 contract limit per firm (3 firms @ \$500,000 = \$1,500,000)

TOTAL ESTIMATED CONTRACT

\$3,000,000 base period plus one (1) option

FUND SOURCE

Various accounts

REMARKS

A contractual agreement of this nature is necessary to enable the State to fulfill its ongoing construction and renovation responsibility in a cost-effective and timely manner.

TAX COMPLIANCE NUMBERS:

Firm

Tax Compliance No.

ADPICS No.

McDonough, Bolyard, Peck, Inc.

15-3170-0111

001B6400384

RMF Engineering

15-3171-1111

001B6400385

Kibart, Inc.

15-3169-0111

001B6400386

RESIDENT BUSINESSES

Yes to all

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

DEPARTMENT OF JUVENILE SERVICES

Cheltenham Youth Detention Center
Cheltenham, MD

CONTRACT NO. AND TITLE

Project No. DC-455-140-001
ADPICS No. 001B6400383
Audiovisual Systems

DESCRIPTION

The project consists of the Contractor providing all labor, equipment, materials, supplies, insurance, etc., necessary for the Audiovisual System at Cheltenham Youth Detention Center located in Prince George's County.

PROCUREMENT METHOD

Procurement by Negotiated Award after unsatisfactory Competitive Sealed Bidding

BIDS OR PROPOSALS

Lee Hartman & Sons, Inc., Roanoke, VA
Carousel Industries, Charlestown, MD

AMOUNT

\$488,854.95
\$549,873.00

AWARD

Lee Hartman & Sons, Inc.

AMOUNT

\$ 488,854.95

TERM

90 Days

MBE PARTICIPATION

10% (no split goal)

VSBE PARTICIPATION

N/A

BID BOND

Yes

PERFORMANCE BOND

Yes

PAYMENT BOND

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M (Cont.)

HIRING AGREEMENT

N/A

REMARKS

A notice of availability of an Invitation to Bid was posted on the DGS website and *eMaryland Marketplace.com*, and 3,551 firms were notified of this solicitation on *eMaryland Marketplace.com*. Two bids were received.

The first bid of \$488,854.95, submitted by Lee Hartman & Sons, Inc., contained a condition in a letter dated October 26, 2015, submitted with the bid via *eMaryland Marketplace.com*. Therefore, under COMAR 21.06.02.03.B (2) and COMAR 21.05.02.22, the Lee Hartman & Sons, Inc., bid was not responsive. The second bidder failed to submit the Bid Bond. Therefore, under COMAR 21.06.02.03.B (2) and COMAR 21.06.07.09.A (1) the bid was not responsive.

On November 19, 2015, the Department of General Services rejected all bids and had elected to proceed under COMAR 21.05.04 with a “*Procurement by Negotiated Award after Unsatisfactory Competitive Sealed Bidding*”. This was approved November 13, 2015.

The Department of General Services conducted a *Procurement by Negotiated Award after Unsatisfactory Competitive Sealed Bidding* with the two original bidders via email on November 19, 2015 with a bid due date of December 3, 2015 @ 2:00 p.m. The MBE Goal for this negotiation is 10% and no split.

The Procurement Officer (PO) evaluated the bid documents submitted by the low bidder, Lee Hartman & Sons, Inc., and found that all required documents are in order. The MBE goal committed to by Lee Hartman & Sons, Inc., is 10% (No Split). The PO determined that the low bidder, Lee Hartman & Sons, Inc., is responsible. Therefore, the PO recommends award of this contract to Lee Hartman & Sons, Inc., in the amount of \$488,854.95, pursuant to COMAR 21.05.02.13.(A).

FUND SOURCE

MCCBL 2015 Item 116

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

15-3079-1001

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 5-GM

REFERENCE

Department of General Services
St. Mary's District Court
Boiler and Fire Suppression System
RSC Electrical & Mechanical Contractors
BC-235-141-001

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, Board of Public Works approval is being requested for the use of General Obligation Bond funding.

Accordingly, Board of Public Works records should reflect the following change in funding for previously-approved BPW 1/27/16 agenda Item 2-M:

FROM: \$545,000.00 – MCCBL 2013 Item 010

TO: \$545,000.00 – MCCBL 2014 Item 012

Reason: Insufficient funds in MCCBL 2013 Capital Facilities Renewal Program

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 6-RP

Agency Contact: Wendy Scott-Napier
 410.767.4088
wendy.scott-napier@maryland.gov

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land Preservation
 Foundation (MALPF)
 Agricultural Land Preservation Easements
 (Various Properties)

REFERENCE

Approval is requested for the Maryland
 Agricultural Land Preservation Foundation, Department of Agriculture, to accept option
 contracts for the purchase of agricultural preservation easements listed below.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or
 subdivide the land for industrial, commercial or residential use. Land shall be preserved solely
 for agricultural use in accordance with provisions of the Agricultural Article. No commercial
 signs or bill boards are permitted, and there shall be no dumping on land except as is necessary
 to normal farming operations. Grantor shall manage the property in accordance with sound
 agricultural practices. Grantee shall have the right to enter land for inspection. No public rights
 are granted. The term of these easements shall be in perpetuity pursuant to Agriculture Article
 Section 2-514.1.

A) As to items 1 through 5, pursuant and subject to the provisions of Agriculture Article
 Section 2-513, Grantor has elected to reserve the right to apply for release of a lot to convey to
 himself or his children for the purpose of constructing a dwelling for personal use as follows:
 one lot of one acre or less if the subject property is at least 20 acres, but less than 70 acres; two
 lots of one acre or less if the subject property is at least 70 acres, but less than 120 acres; or three
 lots of one acre or less if the subject property is 120 acres or more.

B) As to items 6 through 9, pursuant and subject to the provisions of Agriculture Article
 Section 2-513, Grantor has elected to reserve to himself, and his assigns, the right to apply for
 release of one unrestricted lot that may be conveyed to himself or others.

C) As to items 10 and 11, the Grantor is waiving the right to request any additional lots.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 6-RP (Cont.)

<u>Grantor</u>	<u>Property</u>	<u>Price</u>		
<u>FAMILY LOTS</u>				
<u>Baltimore</u>				
1. White Trust	302.035Ac	\$2,145,000.00		
03-15-14	Less 1 acre	\$ 7,125.42/acre		
	per dwelling			
	(1 dwelling)			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Muller (fee)	\$2,860,000.00	\$240,837.15	\$2,619,162.85	
b. Benfield (fee)	\$2,709,315.00	\$240,837.15	\$2,468,477.85	
Review Appraiser: Kelleher				
<u>Charles County</u>				
2. L & E Abell.	101.898 Ac	\$ 385,500.00		
08-15-02	Less 1 acre	\$ 3,897.96/acre		
	per dwelling			
	(3 dwellings)			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Andrews (staff)	\$ 514,000.00	\$85,173.33	\$ 428,826.67	
b. Belinko (fee)	\$ 623,057.00	\$85,173.33	\$ 537,883.67	
c. Cline (fee)	\$ 400,000.00	\$85,173.33	\$ 314,826.67	
Review Appraiser: Andrews				
3. D & R Bridgett	130.957Ac	\$ 386,871.00		
08-15-10	Less 1 acre	\$ 3,000.00/acre		
	per dwelling			
	(2 dwellings)			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$683,472.00	\$48,333.33	\$635,138.67	
b. Cline (fee)	\$640,000.00	\$48,333.33	\$591,666.67	
Review Appraiser: Andrews				
4. Mt. Tirzah Family P'ship	369 Ac	\$1,245,000.00		
08-15-16	Less 1 acre	\$ 3,383.15/acre		
	per dwelling			
	(1 dwelling)			

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 6-RP (Cont.)

	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Andrews (staff)	\$1,660,000.00	\$176,593.17	\$1,483,406.83
b. Belinko (fee)	\$2,171,200.00	\$176,593.17	\$1,994,606.83
c. Cline (fee)	\$1,000,000.00	\$176,593.17	\$ 823,406.83
Review Appraiser: Andrews			

St. Mary's County

5. T. Montfort, et al.	96 Ac	\$ 518,250.00
18-15-03		\$ 5,398.44/acre

	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. E. Andrews (staff)	\$ 691,000.00	\$76,132.47	\$ 614,867.53
b. Cline (fee)	\$ 540,000.00	\$76,132.47	\$ 463,867.53
c. Peters (fee)	\$1,104,000.00	\$76,132.47	\$1,0278,67.53
Review Appraiser: Andrews			

UNRESTRICTED LOTS

Baltimore

6. E. Bowman	135Ac	\$ 882,052.00*	
03-15-01	Less 1 acre	\$ 6,582.48/acre	
	per dwelling		
	(1 dwelling)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Benfield (fee)	\$1,206,000.00	\$112,436.31	\$1,093,563.69
b. Muller (fee)	\$1,206,000.00	\$112,436.31	\$1,093,563.69
Review Appraiser: Kelleher			

Charles County

7. V & G Selph	177.1356 Ac	\$1,436,618.70	
08-13-14	Less 1 acre	\$ 8,250.00/acre	
	per Dwelling		
	(3 dwellings)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cline (fee)	\$1,820,000.00	\$98,666.05	\$1,721,333.95
b. Hooper (fee)	\$1,583,000.00	\$98,666.05	\$1,484,333.95
Review Appraiser: Andrews			

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 6-RP (Cont.)

8. Mt. Tirzah Family Pship	118.6Ac	\$ 422,034.80*		
08-15-15		\$ 3,558.47/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$830,200.00	\$55,992.75	\$ 774,207.25	
b. Cline (fee)	\$770,000.00	\$55,992.75	\$ 714,007.25	
Review Appraiser: Andrews				

Washington County

9. D & L Beard	136.04 Ac	\$ 165,500.00*		
21-15-01	Less 1 acre	\$ 1,225.56/acre		
	per dwelling			
	(1 dwelling)			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Beach (staff)	\$662,000.00	\$202,351.32	\$459,648.68	
b. Bowers (fee)	\$911,500.00	\$202,351.32	\$709,148.68	
c. Cline (fee)	\$920,000.00	\$202,351.32	\$717,648.68	
Review Appraiser: Beach				

Worcester County

10. C & J Bounds	351Ac	\$ 302,052.00*		
23-15-04		\$ 860.55/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cline (fee)	\$ 980,000.00	\$163,046.67	\$ 816,953.33	
b. Lefort (fee)	\$ 948,000.00	\$163,046.67	\$ 784,953.33	
Review Appraiser: Andrews				

LOT WAIVER

Charles County

11. K. Turner et al.	60 Ac	\$ 224,200.00		
08-15-20	Less 1 acre	\$ 3,800.00/acre		
	per dwelling			
	(1 dwelling)			
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$401,000.00	\$25,403.33	\$ 375,596.67	
b. Cline (fee)	\$265,000.00	\$25,403.33	\$ 239,596.67	
Review Appraiser: Andrews				

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 6-RP (Cont.)

12. Y. von Braunhut	163.4454 Ac		\$1,299,563.20
08-15-21	Less 1 acre		\$ 8,000.00/acre
	per dwelling		
	(1 dwelling)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Cline (fee)	\$2,440,000.00	\$66,682.08	\$ 2,373,317.92
b. Belinko (fee)	\$2,436,681.00	\$66,682.08	\$ 2,369,998.92

Review Appraiser: Andrews

<u>FUND SOURCES</u>	State Bond 615/15401- 2015	\$5,292,208.40
	State Bond 615/14108- 2014	\$ 336,550.80
	State Bond 615/13104- 2013	\$ 61,589.24
	State Bond 615/12081- 2012	\$ 231,150.98
	L00A11.11/10460 - 2016	<u>\$3,491,142.28</u>
	Total:	\$9,412,641.70

TOTAL ACRES (TA) 2,141.12

TA LESS DWELLINGS 2,127.12

AVERAGE PRICE PER ACRE \$ 4,425.06

REMARKS

1. The Department of Agriculture recommends acceptance of these contracts.
2. The Department of General Services has reviewed the appraisals and has recommended that each appraisal "a." listed above be the fair market value of the land on which the easement is to be acquired.
3. Pursuant to Agriculture Article 2-511(e), the purchase price of each easement may not exceed 75% of the fair market value, or the owner's asking price, whichever is less.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 6-RP (Cont.)

4. Items marked with an * are “insufficient funds offers”. The Option Contracts for the insufficient offers specify that if additional funds become available during the due diligence period, the offer will increase to 75% of the fair market value, or the asking price, whichever is less. Any increase in purchase price will be subject to Board of Public Works approval.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 7-LT

Agency Contact: Robert Suit
 410.767.1819
 robert.suit@maryland.gov

DEPARTMENT OF STATE POLICE

Maryland Coordination and Analysis Center
 Windsor Mill, Baltimore County

Original Approval

DGS Item 11-LT (7/23/2014)

Landlord

Ambassador Business Trust
 7127 Ambassador Rd., Suite 100
 Baltimore, Maryland 21244

Property Location

7125 Ambassador Road
 Windsor Mill, Maryland 21244

Recommendation

That the Board of Public Works approve the Maryland State Police reimbursing landlord Ambassador Business Trust \$624,919 for tenant improvements at the Maryland Coordination and Analysis Center.

Remarks

Reference is made to the Board's approval of this five-year lease as DGS Item 11-LT (7/23/14). The Board Item stated that: "Tenant Improvements which to date have not been fully defined; to be paid by the State shall not exceed \$200,000." In fact the tenant improvements, completed November 2, 2015, cost \$624,919. The State Police seek Board approval to reimburse the landlord fully.

The original scope of work did not support the extensive mission of the Maryland Coordination and Analysis Center; a complete re-design of the space was necessary. Tenant improvements included demo and build-out of new offices and ceilings; an expansion of the computer/server room (and related infrastructure); installation of additional low voltage cabling and electrical; and security equipment.

The Maryland Coordination and Analysis Center, the State's only Fusion Center, houses federal, state and local law enforcement agencies and is recognized by the Governor and the Department of Homeland Security. The Center was established as a model facility for the analysis and dissemination of information in statewide support of law enforcement, public health and welfare, public safety, and homeland security in Maryland. It is one of the four components of the Anti-Terrorism Advisory Council of Maryland. Since 2008, the Federal Bureau of Investigation held the lease and provided office space free of charge to state and local agencies.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 7-LT (Cont)

<u>Fund Source</u>	General Funds	<u>Program</u>	<u>Sub Program</u>	<u>Sub Object</u>	<u>PCA</u>
		2	806	1301	28061

NOTE: This item appeared on DGS BPW on January 27, 2016, Item 9-LT and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION		WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM

8-CGL

Agency Contact: Cathy Ensor
 410.767.4107
cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Trustees of the Brooke Grove Foundation, Incorporated**
 Brooke Grove Rehabilitation and Nursing Center (Montgomery County)
 “For the acquisition, planning, design, construction, repair, renovation,
 reconstruction, and capital equipping of a new addition to the Brooke Grove
 Rehabilitation and Nursing Center, located in Montgomery County.”*

\$150,000.00

*Maryland Consolidated Capital Bond Loan of 2015 (LHI – Chapter 495, Acts of 2015)
 DGS Item G067; (SL-021-150-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Brooke Grove Foundation, Incorporated has submitted evidence in the form of canceled checks and invoices that it has \$453,531.93 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Trustees of the Brooke Grove Foundation, Incorporated \$150,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$18,752,099.00
15-G067 (This Action)	\$ 150,000.00
Local Cost	\$18,602,099.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 9-CGL (Cont.)

(3) The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 10-CGL (Cont.)

- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

