

BOARD OF PUBLIC WORKS
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JANUARY 6, 2016

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**BOARD OF PUBLIC WORKS
SECRETARY'S
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January 6, 2016**

*Contact: Norman Astle 410-841-5834
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**1. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost- Share Program***

Recommendation: That the Board of Public Works approves funding of 40 individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$999,200

Agreement #	Recipient	County	Amount \$
AT-2016-2709	Joseph R. Blodgett	Kent	4,200
AT-2016-2746	Eder Farm, LLC	Cecil	4,100
AT-2016-2751	Edward Koubek	Queen Anne's	1,600
AT-2016-2752	Joseph R. Rahlh,Sr	Harford	2,400
CH-2016-2708	Charles R. Patterson, III	Queen Anne's	1,300
CH-2016-2748	Holton E. Rhodes, Jr	Queen Anne's	3,500
CH-2016-2749	Holton E. Rhodes, Jr	Queen Anne's	3,900
CH-2016-2750	Holton E. Rhodes, Jr	Queen Anne's	5,500
CR-2016-2711	Cedarhurst LLC	Caroline	11,000
CR-2016-2713	Cedarhurst LLC	Caroline	10,100
CR-2016-2736	Beyla Farm, LLC	Caroline	125,000
CR-2016-2737-B	Beyla Farm, LLC	Caroline	50,000
CR-2016-2740	Shane A. Cohee	Dorchester	49,500
CR-2016-2741-B	Shane A. Cohee	Dorchester	43,750
CR-2016-2744	Mark A. Eck	Queen Anne's	40,800
CR-2016-2745-B	Mark A. Eck	Queen Anne's	50,000
CR-2016-2755	Kathryn Winstead	Caroline	91,500
CR-2016-2756-B	Kathryn Winstead	Caroline	50,000
MP-2016-2720	David G. Kiser	Carroll	4,400
MP-2016-2721	Francis H. Roderick	Frederick	60,100
MP-2016-2757	Eric Troxell	Frederick	49,700
MP-2016-2758-C	Eric Troxell	Frederick	69,000
NW-2016-2742	Bruce L. Nossick	Dorchester	63,300
NW-2016-2743-B	Bruce L. Nossick	Dorchester	43,750
NW-2016-2753	Kenneth H. Fishell, Jr	Caroline	28,500
NW-2016-2754-B	Kenneth H. Fishell, Jr	Caroline	19,100
PA-2016-2587	Deanna C. Fleetwood	Prince George's	10,600
PA-2016-2712	Deanna C. Fleetwood	Prince George's	18,000
PA-2016-2734	Kathy D. Bowen	Calvert	16,600
PB-2016-2739	Donald S. Savage	Carroll	5,500

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**1. DEPARTMENT OF AGRICULTURE (cont'd)
*Maryland Agricultural Cost- Share Program***

Agreement #	Recipient	County	Amount \$
RS-2016-2710	D. Bradley Garst Inc.	Carroll	400
RS-2016-2747	Anthony Wheeler	Carroll	4,300
UP-2016-2676	Harry E. Strite	Washington	2,700
UP-2016-2714	Michael D. Martz	Washington	21,300
UP-2016-2715	Michael D. Martz	Washington	1,700
UP-2016-2716	Michael D. Martz	Washington	600
UP-2016-2717	John W. Canfield, Sr	Washington	5,200
UP-2016-2719	John J. Bogley	Washington	12,400
WM-2016-2469	Rebecca R. Roach	Montgomery	6,700
WM-2016-2470	Rebecca R. Roach	Montgomery	7,200

Fund Source: MCCBL of 2014/Item 14107: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

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**BOARD OF PUBLIC WORKS
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January 6, 2016**

*Contact: Norman Astle 410-841-5834
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**2. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program***

Recommendation: That the Board of Public Works approves additional funding of four individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$3,712.70

Agreement #	Recipient	County	Amount \$
AT-2016-2513	Glen Savage Dairy, Inc.	Allegany	2,847.12
MP-2015-2302	Matthew Hoff	Carroll	386.50
MP-2015-2513	John B. Million	Carroll	214.88
NW-2015-3125	Barbara S. Bailey	Dorchester	264.20

Fund Source: MCCBL of 2011/Item 11071: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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*Contact: Gabriel Gnall 410.260.7335
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**3. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

Public Safety & Correctional Svs

Nov 2015

Authority: COMAR 21.02.01.05

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*Contact: Bill Morgante 410-260-7791
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**4. BOARD OF PUBLIC WORKS
*Wetlands Licenses
Concurrence Cases***

Recommendation: Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- 15-0523 *U.S. NAVAL ACADEMY* – To stabilize a shoreline by emplacing stone revetment, constructing breakwater sills, removing rubble; create a living shoreline by placing sand and planting marsh grass.
Annapolis, Chesapeake Bay & Mill Creek
Special conditions: Time-of-year restriction; marsh establishment; turbidity curtain and construction requirements.
- 15-0347 *GRACHUR CLUB INC.* – To replenish an existing beach and control shoreline erosion by emplacing clean sand and replacing stone groins.
Pasadena, Magothy River
Special conditions: None
- 14-0717 *LOCH HAVEN COMMUNITY ASSOCIATION* – To improve access by dredging and depositing dredge material on a beach to act as beach nourishment, and provide for a six-year dredging period.
Limehouse Cove, Edgewater
Special conditions: Dredging; turbidity curtain and post-dredging survey requirements.
- 15-0664 *SAEFERN SADDLE AND YACHT CLUB* – To improve navigation by mechanically maintenance dredging a channel and marina basin.
Clements Creek, Annapolis
Special conditions: Time-of-year restriction; dredging requirements.

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4. BOARD OF PUBLIC WORKS (cont'd)
*Wetlands Licenses
Concurrence Cases*

CAROLINE/QUEEN ANNE'S COUNTIES

- 15-0226 *MD STATE HIGHWAY ADMINISTRATION* – To perform 11 geotechnical soil borings for MD 404 bridge replacement.
Hillsboro/Queen Anne, Tuckahoe Creek
Special conditions: Time-of-year and soil sample disposal requirements.

CHARLES COUNTY

- 15-0635 *RICHARD AND ANNETTE MURPHY* – To improve access to and expand a community marina by adding eight boat slips, two boat lifts and six mooring piles.
Hughesville, Patuxent River
Special conditions: Adjacent property owner/county requirement; dredging restriction.

KENT COUNTY

- 15-0977 *BRAWNER COMPANY INC.* – To improve access and expand a marina by removing a fixed pier, piles and platforms; dredging a basin; reconfiguring the marina; and constructing a floating pier, piles and platforms.
Rock Hall, The Haven and Swan Creek
Special conditions: Time-of-year restrictions; reviewing authority and construction requirements.

QUEEN ANNE'S COUNTY

- 15-0211 *JOHN WELCH* – To control shore erosion by constructing stone sills and a stone revetment, filling and grading with sand and planting marsh vegetation.
Centreville, Corsica River
Special conditions: Marsh construction and establishment requirements; sill and revetment material restrictions and location restrictions.

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*Contact: Bill Morgante 410-260-7791
Bill.morgante@maryland.gov*

**5. BOARD OF PUBLIC WORKS
*Wetlands License
Extraordinary Case - Mitigation***

Recommendation: Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Extraordinary Case Classification: This case is classified as extraordinary because of the recommendation that the license require mitigation of \$3,150.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

Mitigation: *COMAR 23.02.04.14D:* “The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity.” Because of the site’s attributes (e.g., high bank heights/long fetch), riprap must be used. This will impact 0.042 acres of open water due to the 30-foot channelward encroachment and fill of tidal waters with the riprap. Because mitigation is based on \$75,000 an acre, the amount is \$3,150. This money is deposited into the Tidal Wetlands Compensation Fund.

KENT COUNTY

14-1086 *MURRAY SAWYER* – To control shore erosion by constructing a riprap revetment.
Worton, Worton Creek
Special conditions: Marsh construction, stone revetment, and mitigation compensation requirements.

- Application received December 29, 2014
- Public comment period ended May 1, 2015
- MDE Report & Recommendation received November 24, 2015

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*Contact: Deidra L. Ritchie (301) 724-3655
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**6. CANAL PLACE PRESERVATION AND DEVELOPMENT AUTHORITY
*Footer's Dye Works***

Recommendation: That the Board of Public Works approve the Canal Place Preservation and Development Authority entering into a contract to spend general-obligation bond proceeds to construct a structural addition to house a restaurant and a brewpub at the Footer's Dye Works.

Authority: § 8-301, State Finance and Procurement Article, Annotated Code of Maryland

NOTE: Canal Place Preservation and Development Authority is exempt from the State Procurement Law. § 13-1027, Financial Institutions Article, Annotated Code of Maryland

Funding: MCCBL 2015: *Design, construction, repair, renovation, reconstruction, and capital equipping of infrastructure improvements to the Footer Dye Works.* Item DU00.02/\$1.15 million

Contractor: Footer Building Development, LLC (Developer)

Contract Description: Construct structural addition to the Footer's Dye Work to house a restaurant and brewpub.

Contract Amount: \$500,000

Contract Term: January 7, 2016 – December 31, 2016

Background: Reference is made to Secretary's Agenda Item 5 (Aug. 5, 2015) in which the Board approved a long-term lease of the Footer's Dye Works to Footer Building Development, LLC, to complete a \$7.7 million redevelopment project that will transform the vacant and deteriorated building into a mixed-use complex that synergizes with the surrounding Canal Place properties and attractions. Also approved was a separate construction contract awarded to the Developer for roof and other exterior repairs to the Footer's Dye Works. That work is satisfactorily progressing toward completion. Canal Place now seeks to award a second construction contract to the developer as the lease contemplates.

Resident Business: Yes

Tax Compliance No.: 15-1932-0000

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ACTION AGENDA
January 6, 2016**

*Contact: Re Rentuma 410-260-7909
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7. BONDS

Recommendation: That the Board of Public Works submits for publication in the Maryland Register the terminations of State debt authorizations shown below. These terminations reduce the State’s authority to issue general obligation bonds in the amount of **\$1,518,000** and at the same time, reduce the State’s spending authority as shown for the capital projects. The Office of the Comptroller and the Department of General Services has reviewed this request and concur.

Authority: Section 8-128, State Finance and Procurement Article, Maryland Annotated Code.

2012 MCCBL, Chapter 444 Acts of 2012 (amended by 2014 MCCBL, Chapter 463 Acts of 2014)

<i>Deale Elementary School Technical Enhancement</i>	\$23,000
<i>Family Crisis Center Security System</i>	\$70,000

2013 MCCBL, Chapter 424 Acts of 2013

<i>Boys and Girls Club Cecil County Northeast Renovation Project</i>	\$50,000
<i>Catonsville Rails to Trails</i>	\$50,000
<i>Chesapeake Math and IT Academy Gymnasium</i>	\$100,000
<i>Chesapeake Math and IT Academy Gymnasium</i>	\$150,000
<i>Diversified Housing Development</i>	\$120,000
<i>Havre de Grace Opera House</i>	\$250,000
<i>Kids International Discovery Museum</i>	\$50,000
<i>Liberty Recreation and Technical Center</i>	\$200,000
<i>Melwood Recreation Center</i>	\$105,000
<i>Mount Pleasant Family Life Center</i>	\$100,000
<i>National Philippine Multi-Cultural Center</i>	\$100,000
<i>New Revival Center of Renewal</i>	\$150,000

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8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve the Department of Housing and Community Development's request lend general obligation bond proceeds.

Loan Authority: Neighborhood Business Development Program
§§ 6-301 through 6-311 Housing and Community Development Article
Annotated Code of Maryland, COMAR 05.13.01

The *Neighborhood Business Development Program*, now operating as *Neighborhood BusinessWorks*, is the longest running of Maryland's Smart Growth tools. Its goal is revitalization through business creation or expansion in designated revitalization areas.

Borrower: The Smith Island Baking Company, Inc.

Project Property: 45 W. Chesapeake Avenue
Crisfield, 21817, Somerset County

Loan Amount: \$650,000

Fund Source: MCCBL of 2015: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24 (B).

Collateral: The Neighborhood Business Works will take a first lien position on the "as completed" commercial property. The expected "as complete" value is approximately \$800,000 providing DHCD with 100% collateral coverage.

Project Description: Since the 1800s, Smith Islanders have been sharing multi-layered Smith Island Cakes. Traditionally, Smith Island wives would send these cakes with their husbands during the months-long autumn oyster harvest as a reminder of the community they had left behind (and because the cakes excel at retaining moisture). Smith Island Cakes – a symbol of faith, family, and community – were named Maryland's State Dessert in 2008.

The current facility for the cake-baking business limits its capacity, prevents expansion, limits hiring, and directly reduces profitability. The Smith Island Baking Company intends to acquire, refurbish, and re-commission the currently abandoned site of the former Riggins grocery store in Crisfield. The 13,000 square foot building was already in financial distress before Hurricane Sandy in 2011; following the flooding, the company closed their doors. The new renovated site will have a large, open production area, a small retail storefront, storage and shipping areas, and a loading dock. With a new facility and better equipment, Smith Island Banking Company

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8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Project Description: (cont'd)

can increase production capacity more than 500%, while lowering variable labor costs. The company's current facility in Crisfield, which operates out of the former Cove Restaurant site, is inefficient. Acquisition and renovation will revitalize a currently-vacant distressed property while enhancing the production and sales revenues of a business that is dedicated to preserving one of Maryland's traditions. The move will also sustain 30 employees and create ten new jobs in a region with the state's highest unemployment rate and lowest per capita gross domestic product.

Funding:

Use of Proceeds	NBW	Owner's contribution	MEAF	Shore Bank	Total Project
Land & Building	\$ 50,000	\$ -			\$ 50,000
Construction	460,000	-			460,000
FF&E	130,000	-	250,000	-	380,000
Pre-Development Cost	10,000	-			10,000
Working Capital		50,000		50,000	100,000
Total	\$ 650,000	\$ 50,000	\$ 250,000	\$ 50,000	\$ 1,000,000
Percent of total, per funding source	65.0%	5.0%	25%	5.0%	100.0%

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9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve the borrower granting an easement on property that serves as collateral to the City of Salisbury to complete storm water management improvements at the Westbrook Commons Apartments.

Borrower: Salisbury LLLP

Project: Westbrook Commons Apartments
555 West Road, Salisbury, 21801, Wicomico County

Authority (Loan): §§ 4-211(a)(8)-(9), Housing and Community Development Article, Annotated Code of Maryland; COMAR 05.12.01

The *HOME Program* finances rental housing occupied by households with incomes of 50% or below of the area median income.

Authority to Grant Easement: § 10-305, State Finance and Procurement Article, Annotated Code of Maryland

Amount: Original Loan: \$1,457,500
Current Balance: \$1,457,500

History: In 2006, DHCD lent Salisbury LLLP \$1,457,500 to help develop a 95-unit affordable housing project in Salisbury. The multifamily rental project secures the HOME loan. The borrower now seeks to grant an easement to the City of Salisbury to enable the City to undertake storm water management improvements that will benefit Westbrook Commons Apartments and its neighborhood.

Westbrook Commons Apartments and its environs have experienced flooding problems in recent years. Completing the drainage improvements will solve these problems and will improve the aesthetics of the landscaping at Westbrook Commons significantly. The cost of the improvements will be borne solely by the City of Salisbury.

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*Contact: Terri Wilson (410) 537-4155
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10. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve up to \$750,000 in additional grant funding as shown to upgrade Onsite Sewage Disposal (septic) Systems (OSDS) with Best Available Technology (BAT) for nitrogen removal, using the Bay Restoration (Septic) Fund during FY 2016.

County	Grant	County	Grant
Anne Arundel	\$50,000	Montgomery (<i>Canaan Valley Inst.</i>)	\$25,000
Baltimore	\$50,000	Harford	\$25,000
Calvert	\$50,000	Howard (<i>Canaan Valley Inst.</i>)	\$25,000
Caroline	\$50,000	Kent	\$50,000
Carroll	\$50,000	Queen Anne's	\$50,000
Charles	\$50,000	St. Mary's	\$50,000
Dorchester	\$25,000	Talbot	\$50,000
Frederick (<i>Canaan Valley Inst.</i>)	\$50,000	Washington (<i>Canaan Valley Inst.</i>)	\$50,000
Garrett	\$25,000	Wicomico	\$25,000

Program Description: The grantee will implement the OSDS-Best Available Technology program locally, consistent with MDE program guidance and prioritize application for funding as follows:

1. Failing OSDS in the Critical Areas
2. Failing OSDS outside the Critical Areas
3. Non-Conforming OSDS in the Critical Areas
4. Non-conforming OSDS outside the Critical Areas
5. Other OSDS in the Critical Areas, including new construction
6. Other OSDS outside the Critical Areas, including new construction

Residential OSDS owners are eligible for a minimum 50% and maximum 100% grant for the Best Available Technology cost based on household income; business owners are eligible for 50% of the Best Available Technology cost as grant.

The project is consistent with State Clearinghouse comments and recommendations.

Authority: Maryland Water Quality Financing Administration Act, Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code.

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*Contact: Terri Wilson (410) 537-4155
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11. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new loan funding up to \$164,800 to the City of Bowie for the **Bowie Wastewater Treatment Plant (WWTP) Building Addition & Renovation** in Prince George’s County. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative District 23A)

New Loan of \$164,800 (estimated) – **Water Quality State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 20 years following project completion, at an interest rate of 50% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 1.50% interest rate. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

Project Description: The project entails the upgrade and interior renovation of the Bowie Wastewater Treatment Plant (WWTP) Administration Building incorporating numerous energy efficient mechanical, electrical, and structural building components. The improvements include windows, an HVAC system, a water heater, lights, new roof, and other components. These improvements will reduce energy cost and usage by at least 20%, and reduce the WWTP’s overall carbon footprint.

Project Funding Sources:

Water Quality State Revolving Loan Fund Green	\$164,800
Local Share	<u>\$379,356</u>
TOTAL ESTIMATED PROJECT COST:	\$544,156

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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*Contact: Terri Wilson (410) 537-4155
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12. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approves a new grant up to \$356,800 to Prince George’s County for the **Yorkville Road Slope Failure and Stream Stabilization** project in Prince George’s County. This grant may involve multiple sources of funding including general obligation bond proceeds, as the required 20% State match of Federal funds. (Legislative District 26)

Project Description: This project entails the stabilization of approximately 300 linear feet of severely eroded and incised stream channel in a tributary to Henson Creek. The work includes construction of stone and wood riffle grade controls, installation of imbricated rip-rap and bioengineered vegetated geo-grid along the stream banks, planning of native trees, shrubs and live stakes, and implementation of other natural features.

Project Funding Sources:

Water Quality State Revolving Loan Fund – Green Grant	\$ 356,800
Local Funding	<u>\$1,159,295</u>
TOTAL ESTIMATED PROJECT COST:	\$1,516,095

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 6, 2016**

*Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly26.nfg@mail.mil*

**13. MILITARY DEPARTMENT
*Abingdon Fire Company***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to the amount of \$872,000.00 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Term: 20 years/monthly payments

Requestor	Purpose	Reason	Loan Amount	Project Cost
Abingdon Fire Company Harford County	Ladder Truck	Replace existing	\$872,000	\$1,163,784

Appropriation Code: D50H0106 *Interest Rate:* 1%
PCA: MISV3 *OBJ:* 1433 *Fund:* 3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 6, 2016**

*Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly26.nfg@mail.mil*

**14. MILITARY DEPARTMENT
*Fallston Fire and Ambulance Company, Incorporated***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to the amount of \$392,743.00 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Term: 15 years/annual payments

Requestor	Purpose	Reason	Loan Amount	Project Cost
Fallston Fire & Ambulance Co. Harford County	Pumper Truck	Replace existing	\$392,743	\$523,657

Appropriation Code: D50H0106 *Interest Rate:* 1%
PCA: MISV3 *OBJ:* 1433 *Fund:* 3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 6, 2016**

*Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly26.nfg@mail.mil*

**15. MILITARY DEPARTMENT
*Odenton Volunteer Fire Company, Incorporated***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to the amount of \$374,500.00 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Term: 15 years/annual payments

Requestor	Purpose	Reason	Loan Amount	Project Cost
Odenton VFC Anne Arundel Co.	Facility	Alter existing	\$374,500	\$499,816

Appropriation Code: D50H0106 *Interest Rate:* 1%
PCA: MISV3 *OBJ:* 1433 *Fund:* 3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 6, 2016**

*Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly26.nfg@mail.mil*

**16. MILITARY DEPARTMENT
*Sykesville Freedom District Fire Department***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to the amount of \$675,000.00 from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Term: 20 years/monthly payments

Requestor	Purpose	Reason	Loan Amount	Project Cost
Sykesville FD Carroll Co.	Platform Ladder Tower	Replace existing	\$675,000	\$1,031,647

Appropriation Code: D50H0106 *Interest Rate:* 1%
PCA: MISV3 *OBJ:* 1433 *Fund:* 3001

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 6, 2016**

*Contact: Lois Y. Whitaker 443-885-3074
lois.whitaker@morgan.edu*

18. MORGAN STATE UNIVERSITY
Information Technology Division

Contract ID: Next Generation Network Upgrade
Project No. 15/PRO-0012-S

Award: Magothy Technology, LLC

Contract Description: Provide data network equipment and integrated network admissions management solution to satisfy and replace existing infrastructure. Includes hardware, software, maintenance, and services for a complete turnkey solution. Financing of equipment purchase over ten years to be provided by Grant Capital Management.

Amount: \$18,703,145 Principal
\$ 2,899,135 Interest (lease financing)
\$21,602,281 Total

Procurement Method: Request for Quotes
Morgan State University Procurement Policies & Procedures

<i>Offeror</i>	<i>Technical</i>	<i>Contract Amount</i>	<i>10-year Financing Rate</i>
Magothy Technology, LLC <i>with financing by Grant Capital Mngmt, Inc.</i>	Exceptional	\$18,703,145	2.95%
Disys Solutions <i>with financing by Key Bank</i>	Acceptable	\$24,818,713	2.60%

Term: **Installation:** Nine months from issuance of Notice to Proceed
Financing: *Lock Period:* January 10, 2016 through January 10, 2025
Lease Period: This is a ten year period.

MBE Participation: 100% (Contractor is a certified MBE)

Amount: \$21,602,281 (includes interest for the 10-year period)
[\$2.2 million annual payment]

Fund Source:

University Academic Facilities Fees	\$ 900,000
Recurring Base Budget Maintenance Funding	450,000
Telephone Maintenance	325,000
Auxiliary Contribution	<u>525,000</u>
Total Annual Payment	\$2.2 million

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 6, 2016**

18. MORGAN STATE UNIVERSITY (cont'd)
Information Technology Division

NOTE: Grant Capital Management, Inc. is financing the contract over ten years. The University will make ten annual payments to Grant Capital Management.

Remarks: The University's network infrastructure is outdated (12-14 years old) and no longer serviced by a vendor. Currently the University is funding separate networks for: data, voice, video, facilities energy and fire systems. After turnkey project completion, the University will have one converged network to serve multiple projects.

The University engaged in a two-year process to ensure that it would procure the best possible product to replace the system. The process included consultation with the Office of the Attorney General and contacting other universities that had gone through similar IT procurements in the last few years.

Procurement. An IT consultant, Gartner, Inc. reviewed the original Network Upgrade solicitation and recommended that the University send the solicitation as a request for quotation to vendors already a party to a State DoIT Contract. See DoIT Item 3-IT (4/3/13). Four vendors were identified as capable of providing a comprehensive turnkey network overhaul (Magothy, Disys, Versatile, and Skyline/Juniper) and were issued the RFQ. The vendors were selected from the DoIT CATS+ Master Lease Contract (BPO 060B2490023) and Hardware Contract (BPO 060B2490022). One vendor (Skyline/Juniper) chose not to participate in the solicitation process.

During the procurement, the University amended the RFQ and added two components: tax-exempt lease financing, main distribution and intermediate distribution frame (telecom closets). The University requested proposals concerning the revised project scope from the offerors that responded to the original RFQ. After the University issued the amended RFQ for financing of the capital equipment and telecom closets, one firm (Versatile) was found non-responsive and withdrew from the bid process.

The two remaining proposals were evaluated and weighted based on the amounts to be financed and the rates for the respective lease term of ten years. Through technical and oral evaluations, Magothy Technology continued to maintain a clear grasp of the University's requirements and at a price that was the best value to Morgan State University. Magothy Technology has been deemed the most responsive and responsible vendor. The University's Board of Regents approved Magothy as the vendor and the tax-exempt lease financing arrangement with Grant Capital.

Financing. The University intends to finance this project; the projected debt service over the next ten years is estimated to be approximately \$2.2 million per year. Authority for the University's financing is section 14-104(c) and title 19, Education Article, Annotated Code of Maryland.

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 6, 2016**

18. MORGAN STATE UNIVERSITY (cont'd)
Information Technology Division

MD Tax Clearance: 15-3197-0010 (Grant Capital)
15-2765-1111 (Magothy Technology)

Resident Business: Yes (Both)

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 6, 2016**

*Contact: Bernadette Benik (410)260-7080
bbenik@treasurer.state.md.us*

19. STATE TREASURER
*January 2016 Tax-Exempt Equipment
Lease-Purchase Financing*

Recommendation: The State Treasurer recommends that the Board of Public Works approve the award to TD Equipment Finance, Inc. of the January 2016 Tax-Exempt Equipment Lease-Purchase Agreement for financing, on a consolidated basis under a lease-purchase financing arrangement, the acquisition of capital equipment by certain State agencies. This January 2016 Tax-Exempt Equipment Lease-Purchase Financing will provide financing for \$1,629,237.57 in capital equipment.

Authority: Section 8-304, State Finance & Procurement Article, Annotated Code of Maryland.

Term: Financing Lock Period: January 6, 2016 through January 20, 2016
Lease Periods: Three years and five years after the Closing Date

Procurement Method: Competitive Sealed Bids

Award: TD Equipment Finance, Inc.

Bids: Award is based on the lowest weighted average for the actual amounts to be financed and the rates for the respective lease terms of 3 years and 5 years rate.

Bidder	Weighted Average Rate
<i>TD Equipment Finance, Inc.</i>	<i>1.382</i>
<i>Banc of America Public Capital Corp</i>	<i>1.411</i>
<i>Grant Capital Management, Inc.</i>	<i>1.509</i>
<i>JPMorgan Chase Bank, N.A.</i>	<i>1.512</i>
<i>US Bancorp Government Leasing & Finance, Inc.</i>	<i>1.533</i>

MBE Goal: None

Fund Sources: Agency operating budgets

Amount: \$1,629,237.57

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 6, 2016**

19. STATE TREASURER (cont'd)
*January 2016 Tax-Exempt Equipment
Lease-Purchase Financing*

Remarks: The State Treasurer's Office issued an Invitation for Bids for financing on a consolidated basis of \$1,629,237.57 in capital equipment, that was published on *eMaryland Marketplace*, posted on the websites for the National Association of State Treasurers and the State Treasurer's Office, and emailed to firms known to be active in financing municipal leases. There are no subcontracting opportunities with this financing; however MBEs were encouraged to respond. This Lease-Purchase financing is expected to close no later than January 20, 2016. Five bids were received in response to the IFB. The bids were evaluated and were weighted based on the actual amounts to be financed and the rates for the respective lease terms of 3 years and 5 years.

Following the January 2016 Tax-Exempt Equipment Lease-Purchase Financing, the remaining balance of the \$35 million approved by the Legislative Policy Committee for equipment lease-purchase financing over a three-year period beginning July 1, 2013 will be approximately \$25.3 million.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
January 6, 2016**

*Contact: Gary R. Lockett 410-385-4833
glockett2@marylandports.com*

**A1. DEPARTMENT OF TRANSPORTATION
*Maryland Port Administration
World Trade Center***

Contract ID: Emergency Repairs to Heating System at World Trade Center
516909 /ADPICS No.: P516909

Contract Type: Construction

Description: Add expansion tanks to heating and water system and replace concrete curb at 30th floor elevator machine room hoistway.

Procurement Method: Emergency

Emergency Declared: October 8, 2015

Award: Flo-Tron Contracting, Inc.
Hunt Valley, Maryland

Award Date: November 6, 2015

Contract Amount: \$125,000 NTE

Term: 60 Calendar Days

MBE Participation: 0%

Fund Source: 100% Special Funds Budgeted to MPA
Appropriation Code: CTP 34500 40

Remarks:

Nature of Emergency: To ensure that the heating system at the World Trade Center in Baltimore functions properly during the upcoming winter and to avoid dangers to health and safety, additional expansion tanks and a concrete curb on the 30th floor around the #7 elevator shaft opening had to be installed. These components were a required part of the gas boiler heating system installed by PEPCO Energy Services at the World Trade Center. However, PEPCO has so far failed to install this equipment and MPA concluded that PEPCO would not complete the work in time for winter.

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
January 6, 2016**

**A1. DEPARTMENT OF TRANSPORTATION (cont'd)
*Maryland Port Administration
World Trade Center***

Remarks: (cont'd)
Nature of Emergency: (cont'd)

MPA will deduct the value of this work from the PEPCO contract. Failure to perform this work could result in interruptions in the heating delivered to the building and will cause a health and safety violation, as water from the boilers may escape from valves causing flooding and unsafe, slippery conditions in the vicinity of the boiler operation. This release of water could also flow toward the #7 elevator shaft (freight elevator), which could cause damage to electrical components of the elevator operating system, and thereby endanger the operation of the elevator.

Basis for Selection: MPA selected Flo-Tron Contracting, Inc. to perform the emergency work because this company has the necessary resources, expertise, and experience to effectively perform the needed repairs in a timely and efficient manner. They are able to immediately mobilize their resources thus mitigating safety concerns. Flo-Tron is currently working on a project at the Dundalk Marine Terminal and performing well. The MPA determined that a competitive bidding process would unduly delay the immediate repair of the heating system and it was in MPA's best interest to proceed with a sole source offer to one selected contractor. Due to the scope of work involved in this repair, the MPA determined that a reasonable and timely search for MBE participation for this emergency situation would not be feasible.

Scope of Work: MPA's Office of Engineering evaluated the scope of work and estimated the cost of repairs of to be approximately \$125,000. Work consists of: adding expansion tanks to heating and water system; replacing sewer ejection pump discharge piping and lid; relocating pressure relief valve and discharge piping-condensing water loop; relocating butterfly valves and harbor water supply and ret; replace the curb at 30th floor elevator machine room hoistway; reconnect domestic water to hose-bib basement mechanic room-west side; provide condensate drain pan beneath piping above transformers and jockey pump; provide liquid level switch and integrate into BAS for alarm.

Tax Compliance No.: 15-286-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:	THIS REPORT WAS:
ACCEPTED	REMANDED
WITH DISCUSSION	WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016

Contact: Emily Wilson (410)260-8436
emilyh.wilson@maryland.gov

1A. PROGRAM OPEN SPACE LOCAL SHARE
Allegany County

Recommendation: Approval to commit \$102,500 for the following **development** project.

Clarysville/Eckhart Park Development - \$102,500
City of Frostburg, Allegany County
POS #6428-1-279 MD20151027-0949 12.32

Background: Further development of the 12.32 acre community park includes adding restrooms at the little league concession and storage building and constructing an amphitheater adjacent to the ballfield. The City currently has no outdoor venue to function as an amphitheater.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$102,500

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016

*Contact: Emily Wilson (410)260-8436
emilyh.wilson@maryland.gov*

2A. PROGRAM OPEN SPACE LOCAL SHARE
Anne Arundel County

Recommendation: Approval to commit \$2,264,562 for the following **acquisition** and **development** projects.

1. *Broadneck Peninsula Trail: Decker Property Acquisition - \$288,500*
Anne Arundel County, POS #6461-2-305 MD20151027-0950

Background: Acquire 4.21 acres of land to accommodate portion of the Broadneck Peninsula Trail and related stormwater management and safety enhancements. This property is necessary to obtain clear title to portion of the recently-constructed Phase I of the Trail from Green Holly Drive to Cape St. Claire Road on the north side of College Parkway. In addition to the trail right of way, this purchase will avoid potential residential impacts to the trail and potential impacts to a sensitive stream that crosses the property.

Appraised Value:	Brice J. Worthington	\$275,000
	Antoinette Wincholt	\$275,000

Property Cost: \$275,000

Incidental Costs: \$ 13,500

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$288,500

2. *Andover Park Field House Addition - \$151,000*
Anne Arundel County, POS #6463-2-307 MD20151027-0951

Background: Construct addition to field house at Andover Park. The 1,000-square foot addition will provide storage and office space along with major upgrades to the concession area, and help further support the recreational programming for the community.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
Program Open Space - Local, FY 2011 Allocation
Source Code: 10055 Item 055 \$ 21,294.99

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Program Open Space – Local, FY 2012 Allocation
Source Code: 11051 Item 051 \$129,705.01

Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016

2A. PROGRAM OPEN SPACE LOCAL SHARE (con't)
Anne Arundel County

3. *Sawmill Creek Park Field Lighting - \$379,000*

Anne Arundel County, POS #6464-2-308 MD20151027-0952

Background: Replace lighting system at two regulation-size baseball fields at Sawmill Creek Park. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
 Program Open Space - Local, FY 2011 Allocation
 Source Code: 10055 Item 055 \$158,098.61

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
 Program Open Space – Local, FY 2016 Allocation
 Source Code: 15162 Item 162 \$220,901.39

4. *South Shore Trail Phase II Development - \$1,039,062*

Anne Arundel County. POS #6465-2-309 MD20151027-0952

Background: Design and construct Phase II of the South Shore Trail extending two miles from Sappington Station Road to Bonheur Drive along the northeast side of MD Route 175, following the path of the historic South Shore line of the WB&A Railroad. This trail will be ten feet wide and meet all requirements of the Americans with Disabilities Act.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
 Program Open Space – Local, FY 2016 Allocation
 Source Code: 15162 Item 162 \$1,039,062

**Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016**

2A. PROGRAM OPEN SPACE LOCAL SHARE (con't)
Anne Arundel County

5. WB&A Trail Parking Lot - \$407,000
Anne Arundel County, POS #6466-2-310 MD20151027-0954

Background: Construct parking lot for WB&A Trail consisting of 33 spaces (includes three ADA spaces). This parking lot will provide a convenient connection to the trail for residents in Crofton and surrounding area.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Program Open Space – Local, FY 2012 Allocation
Source Code: 11051 Item 051 \$284,879.02

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Program Open Space – Local, Prior Funds Replacement
Source Code: 11052 Item 052 \$1,885.27

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$90,181.75

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$30,054.11

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016**

*Contact: Emily Wilson (410 260-8436
emilyh.wilson@maryland.gov*

**3A. PROGRAM OPEN SPACE LOCAL SHARE
*Baltimore County***

Recommendation: Approval to commit \$72,500 for the following **development** project.

Catonsville Community Park Trail - \$72,500
Baltimore County
POS #6470-3-466 MD20151027-0955

Background: Design and construct 8' wide paved path approximately 1/3 mile long.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
Program Open Space - Local, Prior Funds Replacement
Source Code: 10056 Item 056 \$24,541.23

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$47,958.77

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

4A. PROGRAM OPEN SPACE LOCAL SHARE
Dorchester County

Recommendation: Approval to commit \$15,000 for the following **planning** project.

Dorchester County Land Preservation, Parks and Recreation Plan 2017 - \$15,000
Dorchester County
POS #6469-9-166 MD20151027-0956

Background: Complete Dorchester County 2017 Land Preservation, Parks and Recreation Plan to fulfill State requirements.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$15,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016**

*Contact: Emily Wilson (410)260-8436
emilyh.wilson@maryland.gov*

**5A. PROGRAM OPEN SPACE LOCAL SHARE
*Frederick County***

Recommendation: Approval to commit \$153,425 for the following **acquisition** and **development** projects.

1. *Heritage Farm Park: Multi-Purpose Building - \$100,925*
Town of Walkersville, POS #6459-10-389 MD20151027-0958

Background: Construct multi-purpose building to include meeting area for sports associations, ADA restroom facilities, and sports concession kitchen.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$3,565.80

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$97,359.20

2. *Myersville Merle Gaver Property Acquisition - \$52,500*
Town of Myersville, POS #6474-10-390 MD20151027-0957

Background: Acquire 0.58 acres as part of the Town’s continuing effort to complete a greenway trail system throughout the Town. Acquisition of this property will allow the Town to connect the Ashley Neighborhood Park and Doub’s Meadow Park.

Appraised Value: Six & Associates \$30,000
William G. Bowen, Inc. \$65,000

Property Cost: \$47,500

Incidental Costs: \$ 5,000

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$5,068.06

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$47,431.94

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

 DISAPPROVED

 DEFERRED

 WITHDRAWN

 WITH DISCUSSION

 WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016

Contact: Emily Wilson (410)260-8436
emilyh.wilson@maryland.gov

6A. **PROGRAM OPEN SPACE LOCAL SHARE**
Garrett County

Recommendation: Approval to commit \$27,357 for the following **development** projects.

1. *Avilton Community Park Upgrades - \$11,820*
Garrett County, POS #6467-11-219 MD20151104-0987

Background: Upgrade community park with addition of ice and roof guards, storage shed, trash receptacles, horseshoe pits, grills, benches, landscaping.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$11,820

2. *Garrett College Softball Upgrades at McHenry Park - \$15,537*
Garrett County, POS #6468-11-220 MD20151104-0988

Background: Upgrade the softball field at McHenry Park. Upgrades include field improvements, dugouts, fencing, and new drainage. The upgrades to the field will allow for continued use by the community and Garrett College’s student athletes.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$15,536.79

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016

Contact: Emily Wilson (410)260-8436
emilyh.wilson@maryland.gov

7A. PROGRAM OPEN SPACE LOCAL SHARE
Howard County

Recommendation: Approval to commit \$2,312,816 for the following **acquisition** project.

Patuxent Greenway: Masback Property - \$2,312,816
Howard County
POS #6473-13-96 MD20151103-0975

Background: Acquire 40.825 acres of woodland adjacent to County-owned land along the Patuxent Greenway. This purchase will protect the river and provide for additional park land in the Brighton Dam area.

Appraised Value: Karen H. Belinko \$2,300,000
Lauren M. Hayes \$2,433,750

Property Cost: \$2,300,000

Incidental Costs: \$ 12,816

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$721,420.81

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$555,128.21

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
Program Open Space – Local, Prior Funds Replacement
Source Code: 14089 Item 089 \$740,461.71

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$295,805.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION₃₆

Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016

*Contact: Emily Wilson (410)260-8436
emilyh.wilson@maryland.gov*

8A. PROGRAM OPEN SPACE LOCAL SHARE
Kent County

Recommendation: Approval to commit \$261,670 for the following **development** projects.

1. *Worton Park Enhancement II - \$235,800*
Kent County, POS #6475-14-104 MD20151103-0976

Background: Renovate several areas within Worton Park including installing new safety surfacing on the playground, replacing components of the swing set to meet current safety standards, re-grading, installing dirt infill, and extending several playing fields to allow for maximum use.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$56,888.62

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
Program Open Space – Local, Prior Funds Replacement
Source Code: 14089 Item 089 \$86,369.74

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$92,541.64

2. *Edesville Park Playground Safety Surfacing - \$3,370*
Kent County, POS #6476-14-105 MD20151103-0977

Background: Purchase and install new engineered wood fiber safety surface material within the playground borders to meet safety standards.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$3,370

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8A. PROGRAM OPEN SPACE LOCAL SHARE (con't)
Kent County

3. *Betterton Beach Bathhouse Renovation - \$22,500*
Kent County, POS #6477-14-106 MD20151103-0974

Background: Design restroom/bathhouse facility at Betterton Beach. This is the County’s only public beach access for swimming.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$17,272.81

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$5,227.19

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016

*Contact: Emily Wilson (410)260-8436
emilyh.wilson@maryland.gov*

9A. PROGRAM OPEN SPACE LOCAL SHARE
St. Mary's County

Recommendation: Approval to commit \$280,000 for the following **planning** and **development** projects.

1. *St. Mary's County Land Preservation, Parks and Recreation Plan 2017 - \$25,000*
St. Mary's County, POS #6471-18-131 MD20151103-0978

Background: Complete St. Mary's County 2017 Land Preservation, Parks and Recreation Plan to fulfill State requirements.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
Program Open Space - Local, Prior Funds Replacement
Source Code: 10056 Item 056 \$11,883.40
Outdoor Recreation Land Loan of 2009, Chapter 335, Acts of 2008
Program Open Space - Local Projects
Source Code: 09018 Item 018 \$13,116.60

2. *Lancaster Park Improvements - \$255,000*

St. Mary's County, POS #6472-18-132 MD20151103-0979

Background: Construct two parallel multi-purpose athletic fields, 120-space parking lot, stormwater management areas, and road improvements on Willows Road to expand Lancaster Park recreational offerings.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010
Program Open Space - Local, Prior Funds Replacement
Source Code: 10056 Item 056 \$43,230.52
Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Program Open Space – Local, FY 2012 Allocation
Source Code: 11051 Item 051 \$46,166.50
Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Program Open Space – Local, Prior Funds Replacement
Source Code: 11052 Item 052 \$57,748.67
Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$107,854.31

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

10A. PROGRAM OPEN SPACE LOCAL SHARE
Washington County

Recommendation: Approval to commit \$342,509 for the following **acquisition** and **development** projects.

1. *Agricultural Center Land Acquisition (Russell Property) - \$171,291*
Washington County, POS #6453-21-326 MD20151103-0981

Background: Acquire 13.89 acres of land adjacent to Washington County Agricultural Center. Future development of this parcel includes a second entrance, parking area, and horse arena.

Appraised Value:

Michael C. Bowers	\$165,000
Brendan Reiter Hantze	\$175,000

Property Cost: \$165,000

Incidental Costs: \$ 6,291

Fund Source:

Outdoor Recreation Land Loan of 2009, Chapter 335, Acts of 2008
Program Open Space - Local Projects
Source Code: 09021 Item 021 \$18,655.32

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
Program Open Space – Local, Prior Funds Replacement
Source Code: 14089 Item 089 \$152,635.53

2. *Byron Memorial Park: Pool Sidewalk - \$3,206*
Town of Williamsport, Washington County, POS #6448-21-325 MD20151103-0980

Background: Replace sidewalk connecting the parking lot to the pool creating ADA access.

Fund Source:

Outdoor Recreation Land Loan of 2009, Chapter 335, Acts of 2008
Program Open Space - Local Projects
Source Code: 09021 Item 021 \$3026.25

Supplement A
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January 6, 2016

10A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)
Washington County

3. *Regional Park Basketball Court - \$14,012*

Washington County, POS #6454-21-327 MD20151103-0982

Background: Renovate two basketball courts including resurfacing and paint.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
 Program Open Space – Local, Prior Funds Replacement
 Source Code: 12057 Item 057 \$9,323.43

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
 Program Open Space – Local, Prior Funds Replacement
 Source Code: 14089 Item 089 \$4,688.57

4. *Doubs Woods Park Access Road - \$27,000*

Washington County, POS #6455-21-328 MD20151103-0983

Background: Resurface 1,250 linear feet of asphalt access road that runs through Doubs Woods Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
 Program Open Space – Local, Prior Funds Replacement
 Source Code: 14089 Item 089 \$27,000

5. *Washington County Tennis Court Resurfacing - \$64,000*

Washington County, POS #6456-21-329 MD20151103-0984

Background: Restore tennis courts at five locations throughout Washington County. Cracks will be filled, seal coat applied, and line stripes painted. Locations are: Williamsport High School, Smithsburg High School, South Hagerstown High School, Martin L. Snook Park, and Regional Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
 Program Open Space – Local, Prior Funds Replacement
 Source Code: 14089 Item 089 \$64,000

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10A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)
Washington County

6. *Fairgrounds Park: Soccer Field Lights - \$36,000*

City of Hagerstown, Washington County, POS #6457-21-330 MD20151103-0985

Background: Install lighting on soccer field #4 at Fairgrounds Park. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
 Program Open Space – Local, Prior Funds Replacement
 Source Code: 14089 Item 089 \$12,831.60

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
 Program Open Space – Local, FY 2016 Allocation
 Source Code: 15162 Item 162 \$23,168.40

7. *Fairgrounds Park Pavilion - \$27,000*

City of Hagerstown, Washington County, POS #6458-21-31 MD20151103-0986

Background: Construct 20' x 30' pavilion adjacent to soccer fields at Fairgrounds Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
 Program Open Space – Local, FY 2016 Allocation
 Source Code: 15162 Item 162 \$27,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION^{#2}

Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

11A. RURAL LEGACY PROGRAM FUNDS
Baltimore County

Recommendation: Approval to grant \$216,825 to The Land Preservation Trust, Inc. from Rural Legacy Funds to acquire a 38.45 acre conservation easement.

Piney Run Rural Legacy Area
Royston Property

Prior Approvals: Piney Run Rural Legacy Area grant for easement acquisitions:
DNR-RP Item 9A (09/3/2014) \$1,390,288 FY2015

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands and provide 1,500 linear feet of forested and vegetative buffers to unnamed tributaries to Indian Run which ultimately drains to Loch Raven Reservoir and viewshed protection along Black Rock Road. The easement will be co-held by the Department of Natural Resources and The Land Preservation Trust, Inc.

Easement Value: \$205,000 (\$5,332 per acre)

Other Costs: \$ 11,825

Administrative:	\$6,150
Incidental:	\$2,600
Program Compliance:	\$3,075

Amount Requested: \$216,825

Fund Source:

Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013
Rural Legacy Program
Source Code: A0510 Item: 010 Amount: \$ 11,825.00

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014
Rural Legacy Program – Prior Year Replacement Funds
Source Code: 14091 Item: 091 Amount: \$ 205,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

12A. PROGRAM OPEN SPACE STATE SHARE
R. Gary Roop, \$16,000 and incidentals of \$1,400
Frederick County, POS #4914

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 6.5 +/- acres in Frederick County.

Description: Acquisition will provide public access to Friends Creek, which is stocked with trout and popular with anglers. Currently, the creek can be accessed only by obtaining permission from private land owners to cross their property. The property will be managed by Maryland Fisheries Service. The property, located in a Targeted Ecological Area, scored 78 under the Program Open Space Targeting System.

Grantor: R. Gary Roop

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 6.5 +/- acres, unimproved

Price: \$16,000

Appraisals: \$16,000 (8/11/15) – Joyce A. Sheets
\$16,000 (8/13/15) – James L. Randall
All appraisals reviewed by Dave Wallenberg

Incidentals: Title fees to Village Settlements: not to exceed \$1,400

Fund Source:

Maryland Consolidated Capital Bond Loan – 2010
POS Stateside – Prior Year Funds Replacement
Chapter 483 Acts of 2010
Source Code: 01210 Item: 012 Amount: \$5,360

Maryland Consolidated Capital Bond Loan – 2013
POS Stateside – Prior Year Funds Replacement
Chapter 424 Acts of 2013
Source Code: 13079 Item: 079 Amount: \$12,040

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
January 6, 2016**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

13A. PROGRAM OPEN SPACE STATE SHARE

*Sandra L. Molloy & Cindy L. Irizarry
\$223,000 and incidentals of \$2,100
Frederick County, POS #4899*

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 32 +/- acres in Frederick County.

Description: This forested property is adjacent to Cunningham Falls State Park and will be managed by the Maryland Park Service. Acquisition will protect the headwaters of Sandy Run and provide improved road access to this remote portion of the Park, aiding in fire-fighting, law enforcement, and trail maintenance. The property, located in a Targeted Ecological Area, scored 93 under the Program Open Space Targeting System.

Grantor: Sandra L. Molloy (formerly Sandra L. Miller) & Cindy L. Irizarry

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 32 +/- acres, unimproved

Price: \$223,000

Appraisals: \$256,000 (8/2/15) – Donald N. Briggs
\$223,000 (8/11/15) – Joyce A. Sheets
All appraisals reviewed by Dave Wallenberg

Incidentals:
Title fees to Village Settlements: not to exceed \$2,100

Fund Source:
Maryland Consolidated Capital Bond Loan – 2013
POS Stateside – Prior Year Funds Replacement
Chapter 424 Acts of 2013
Source Code: 13079 Item: 079 Amount: \$225,100

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
January 6, 2016

*Contact: Van Lewis 410-625-5655
vlewis@sra.state.md.us*

1-S. STATE RETIREMENT AGENCY

Finance

Services Contract

Contract ID: Benchmarking Study; SRA 16-04; ADPICS # G20B6400006

Contract Description: Provide a two part comprehensive analysis and benchmarking study. Part 1 – Defined Benefit Plan Investment Analysis and Benchmarking Study, Part 2 – Defined Benefit Plan Administration Analysis and Benchmarking Study for the Maryland State Retirement and Pension System.

Award: CEM Benchmarking, Inc.
Toronto, Ontario, Canada

Term: 2/1/2016 – 1/31/2017

Amount: \$75,000 (1 Year)

Procurement Method: Competitive Sealed Proposals

Proposals: Only One Proposal Received

MBE Participation: None (See Requesting Agency Remarks)

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* (eMM). Copies of the solicitation notice were sent directly to five prospective vendors, two of which are Maryland firms, and included no MBEs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to CEM Benchmarking, Inc., the sole Offeror and incumbent.

Although eMM notified over 829 potential vendors, in researching the desired services for this benchmarking study, it was determined that the services requested are very specialized and only a very limited number of vendors can provide both the database and the analysis services requested. The RFP was extended two weeks to allow additional time for other potential vendors to submit their proposals; however, none were received.

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1-S. STATE RETIREMENT AGENCY (cont'd)

Written and verbal responses received from vendors who chose not to respond to the RFP included the following reasons for not submitting a proposal:

- The subject of the solicitation is not something the vendor ordinarily provides;
- The timeline was too tight given the submission requirements;
- The vendor was not timely in its review and could not agree to the set contract language; and,
- The vendor was not sure it had the requisite capacity to perform the Benefit Administration portion of the analysis.

The Benchmarking Study will provide a Defined Benefit Plan Administration and Defined Benefit Plan Investment analysis and benchmarking study and compare the System to at least 15 similarly situated U.S. public retirement funds. The resulting report will provide information regarding where the System aligns within its peer group and also provide best practices recommendations. The overall objective of the study is to learn how the System can improve its effectiveness and efficiency in meeting its goals and objectives, to improve the quality of services and delivery of benefits, etc.

Due to the nature of the proprietary data files from other states' or municipalities' pension funds/systems maintained by the vendor and the specific data analysis expertise required to compare the agency specific information to the vendor files, it was determined that the resulting contract was not divisible for subcontracting purposes. Therefore, no MBE or VSBE participation goals were established.

Fund Source: 65% Special (Administrative Expense Fund);
35% Reimbursable

Appropriation Code: G20J01.01

Resident Business: No

MD Tax Clearance: 15-2384-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
January 6, 2016

*Contact: Sandy Johnson 410-767-7408
sandy.johnson@maryland.gov*

2-S. DEPARTMENT OF HUMAN RESOURCES
Cecil County Department of Social Services (CEDSS)
Services Contract

Contract ID: Legal Services for Cecil County Department of Social Services; ADPICS # N00B6400243

Contract Description: Provide legal representation before the Cecil County Courts for matters of Child Welfare, Adult Protective Services, Adult Services, Foster Care, Child Care, and Services to Families with Children.

Award: Michael J. Scibinico, II
Elkton, MD

Term: 2/1/2016 – 1/31/2021

Amount: \$1,044,000 NTE (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals: Only One Proposal Received

MBE Participation: 0.6% (See Requesting Agency Remarks)
(5% of Non-Personnel Costs)

Performance Security: None

Hiring Agreement Eligible: Yes

Incumbent: Same

Requesting Agency Remarks: A Notice of the Availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHR website. Copies of the solicitation notice were sent directly to 130 potential vendors, all of which are Maryland firms and included seven MBEs. A copy of the solicitation notice was also sent to the Governor's Office of Minority Affairs.

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2-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Only one proposal was received in response to the RFP. The single submitted proposal from the incumbent, Michael J. Scibinico, II, was evaluated, and the technical proposal was deemed to be acceptable. In addition, the offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Award is therefore recommended to Michael J. Scibinico, II, the sole Offeror.

Michael J. Scibinico, II has extensive experience in providing the legal services required having served as the contractor for this project since 1998. The submitted proposal demonstrated a full understanding of the environment in which the services are to be implemented, as well as extensive experience in representing the Cecil County Department of Social Services (CCDSS) before the Cecil County courts in matters of Child Welfare, Adult Protective Services, Adult Services, Foster Care, Child Care, and Services to Families with Children.

The potential offerors list was limited to vendors located within the local vicinity. The RFP required that the successful contractor have a local office located no more than 30 miles from the Elkton, Maryland town limits because the attorney may occasionally be required to appear in court or at CCDSS with little advanced notice. Sometimes large firms will establish a field office in the location where the services are being provided in order to satisfy the contract requirements. Therefore, DHR expanded the potential offerors list by soliciting offerors that were qualified with extensive knowledge of family law but located outside the required 30 mile radius in hopes to increase competition and maintain the level of experience that would best represent the clients and be cost effective for the State of Maryland.

Notices were sent to the potential offerors directly solicited requesting reasons for not submitting a proposal and seven potential offerors responded. Some of the reasons given for not responding included: Specifications were unclear or too restrictive (insurance requirements are too prohibitive); the offeror does not provide the services requested; the offeror's prior experience with the State of Maryland was not satisfactory; the offeror was busy with other commitments; and the offeror did not know about the solicitation in time.

A 5% MBE participation goal was established for the non-personnel portion (approximately 12%) of this contract. Since the majority of the expenses associated with this service are for personnel (approximately 88%), the MBE subcontracting opportunities were limited to the purchase of office supplies. The 0.6% MBE participation goal reflects the entire contract value as opposed to the non-personnel portion. No VSBE subcontracting goal was established for this procurement due to limited subcontracting opportunities.

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2-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Fund Source: 80.18% General; 19.82% Federal

Appropriation Code: N00G0003

Resident Business: Yes

MD Tax Clearance: 15-2635-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
January 6, 2016

*Contact: Kim Meiklejohn, 410-269-2878
Kim.Meiklejohn@Maryland.Gov*

3-S-MOD. STATE BOARD OF ELECTIONS
Voting Systems Division
Services Contract Modification

Contract ID: Transportation Services for Maryland Voting Equipment; ADPICS # D38B4400003/COG51007

Contract Approved: DBM Item 1-S (10/16/2013)

Contractor: The Kane Company
Elkridge, MD

Contract Description: Provide logistical and transportation services for Maryland's voting equipment located in 24 county warehouses to be delivered to approximately 2,000 different precincts for each election and returned to the warehouses following the elections, while maintaining the strict chain of custody and security requirements.

Modification Description: Add funding to provide additional transportation requirements for the new Statewide voting system pursuant to Maryland Election Law § 9-102(d)(vii) and defined in § 9-102(a).

Original Contract Term: 11/1/2013 - 12/31/2016 (w/2 one-year renewal options)

Modification Term: 1/1/2016 - 12/31/2016

Original Contract Amount: \$3,384,883 (3 Years, 2 Months)

Modification Amount: \$1,000,704 (1 Year)

Prior Modifications/Options: None

Revised Total Contract Amount: \$4,385,587

Overall Percent +/- (This Mod): +29.6%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 34%

MBE Compliance: 39%

**Supplement B
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3-S-MOD. STATE BOARD OF ELECTIONS (cont'd)

Requesting Agency Remarks: After this contract was approved in October 2013, the State Board of Elections (SBE) procured a new Statewide voting system. When compared against the legacy voting system, the new system has more equipment, and the equipment itself is larger. As a result, more trucks and resources are needed to logistically move the equipment to and from the almost 2,000 voting locations.

To successfully transport the new voting equipment, the following requirements were considered for this modification:

1. Voting units are transported in carts to protect the voting equipment. Because the carts for the new voting system are larger and heavier than the prior carts, the contractor recommends a third person on each truck to ensure the carts can be transported safely.
2. Because of cart's size, fewer carts (about 22% fewer carts) can fit in each truck. With the legacy voting system, some carts held equipment for more than one precinct. With the new system, there is one cart per precinct.
3. With the legacy system, the voting booths were part of the voting unit and did not require additional space for transportation. Voting booths for the new system are standalone units and must be transported to each of the almost 2,000 election-day precincts. Transporting the booths takes up floor space on the trucks and reduces the number of carts that be transported on a truck.
4. The amount of early voting equipment is increased with the new voting system, which increases the number of truckloads. The new equipment includes larger carts, Express Pass printers, DS200 scanners, ballot boxes, and ballot bins.

SBE believes this modification is in the best interest of the State in order to provide the new voting equipment to all 24 local boards of elections for the next election cycle.

Fund Source: 50% General; 50% Special (Local Boards of Elections)

Appropriation Code: D38I01.02

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
January 6, 2016

*Contact: Courtney Lewis 410-767-0824
courtney.lewis@maryland.gov*

4-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Prevention and Public Health Administration
Center for Cancer Prevention and Control
Services Contract Modification

Contract ID: Baltimore City Breast and Cervical Cancer Screening Project; OPASS 12-10843; ADPICS # COG53078

Contract Approved: DBM Item 2-S (12/5/2012)

Contractor: MedStar Health, Inc.
Baltimore, MD

Contract Description: Provide breast and cervical cancer screening services, education, and follow-up of abnormal results to women residing in Baltimore City who are of low income (under 250% federal poverty level), uninsured or underinsured, and aged 40 to 64 years.

Modification Description: Mod to reduce the contract amount to coincide with the federal FY2016 budget for these services.

Original Contract Term: 1/1/2013 – 6/30/2017

Modification Term: 2/1/2016 – 6/30/2017

Original Contract Amount: \$5,576,303 (4 Years)

Modification Amount: (\$991,489) (1 ½ Years)

Prior Modifications/Options: (\$411,008) [(\$107,569): Mod #1: Reduced funds to coincide with FY2014 budget: 2/6/2014 to 6/30/2014: DBM Item 9-S-MOD (2/5/2014); (\$303,439): Mod #2: Reduced funds to coincide with FY2015 budget: 2/1/2015 - 6/30/2015: DBM Item 7-S-MOD (1/7/2015)]

Revised Total Contract Amount: \$4,173,806

Percent +/- (This Modification): -17.9%

Overall Percent +/-: -25.2%

Original Procurement Method: Competitive Sealed Proposals

**Supplement B
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4-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

MBE Participation: None

Requesting Agency Remarks: This modification is requested to reduce the funding for the contract in FY2016 by \$472,895 and FY2017 by \$518,594 commensurate with reduced federal funding to the State of Maryland for the provision of breast and cervical cancer screening, education and follow-up services.

Fund Source: 67.6% General; 32.4% Federal

Appropriation Code: F0304

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

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WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
ACTION AGENDA
January 6, 2016

Contact: Theresa Lee 410-764-3328
Theresa.Lee@maryland.gov

5-S-MOD. MARYLAND HEALTH CARE COMMISSION
Services Contract Modification

Contract ID: MHCC 12-006; Experience of Care Surveys for Maryland Nursing Homes;
ADPICS # M00B2400386

Contract Approved: DBM Item 2-S (1/25/2012)

Contractor: Market Decisions, LLC
Portland, ME

Contract Description: Provide services needed to conduct an annual survey of experience of care provided to residents in Maryland nursing facilities and produce Statewide and facility-specific reports of the survey results for public dissemination via the Long Term Care Guide web portal of the Maryland Health Care Commission (MHCC).

Modification Description: Extend contract term by one year to conduct the 2016 annual nursing home survey while the Maryland Medicaid Program determines how it wants to continue surveys beyond 2017.

Original Contract Term: 2/1/2012 - 1/31/2016

Modification Term: 2/1/2016 - 1/31/2017

Original Contract Amount: \$1,060,511 (4 Years)

Modification Amount: \$172,716 (1 Year)

Prior Modifications/Options: None

Revised Total Contract Amount: \$1,233,227

Overall Percent +/- (This Mod): +16%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 41%

MBE Compliance: 30%

**Supplement B
Department of Budget And Management
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January 6, 2016**

5-S-MOD. MARYLAND HEALTH CARE COMMISSION (cont'd)

Requesting Agency Remarks: Under the provisions of Health-General Article§19-135(d), the Commission is required to “develop and implement a system to comparatively evaluate the quality of care and performance of nursing facilities on an objective basis”, and annually publish the summary findings of the evaluation. The survey processes implemented under this contract collect information on the experience of care from families, responsible parties and nursing home residents.

MHCC is requesting approval to extend this four-year contract by one year to enable MHCC to conduct the 2016 nursing home survey, limited to family members only, to support its public reporting initiative. More importantly, the extension will support the Maryland Medicaid Program’s Nursing Home Pay4Performance (P4P) reimbursement initiative in 2016. The nursing home family survey results represent a significant portion of the Medicaid P4P nursing home reimbursement methodology and the MHCC has agreed to support the Medicaid Program for an additional year to provide the opportunity for Medicaid to consider other options. The MHCC does not plan to conduct the family survey in 2017, but is considering bi-annual administration of the family survey in future years under a new procurement effort. The MHCC is also considering alternative nursing home experience of care survey instruments that could enable national performance comparisons.

MHCC believes that it is in the State’s best interest to approve this contract modification. MHCC has determined that better pricing would not be obtained through a new, one-year procurement. The services provided under this contract support MHCC’s mandate to publicly report on the quality and performance of long term care facilities, as well as the nursing home P4P reimbursement initiative administered by the State’s Medicaid Office.

Fund Source: 100% Special (User Fees)

Appropriation Code: M00R0101

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget And Management
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January 6, 2016

*Contact: Sandy Johnson 410-767-7408
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6-S-MOD. DEPARTMENT OF HUMAN RESOURCES
Social Services Administration/Foster Care Maintenance Program
Services Contract Modification

Contract ID: Residential Child Care Services, SSA/RCC-14-035-A2; ADPICS #
N00B4400054/COG55382

Contract Approved: DBM Item 8-S (6/12/2013)

Contractor: San Mar Children's Home, Inc.
Boonsboro, MD

Contract Description: Approval request to provide Residential Child Care (RCC) services for a total of 760 clients, at various locations throughout Maryland through 44 separate RCC contracts.

Modification Description: Reallocate beds for one RCC provider between multiple facilities/programs within its contract.

Original Contract Term: 7/1/2013 - 6/30/2016 (w/2 one-year renewal options)

Modification Term: 2/1/2016 - 6/30/2016

Original Contract Amount: \$4,350,581 (3 Years)

Modification Amount: (\$1,090,824) (5 Months)

Prior Modifications/Options: \$0 [Mod #1: Administrative to add a financial disclosure clause: 9/3/2014 - 6/30/2016: Approved by DHR.]

Revised Total Contract Amount: \$3,259,757

Overall Percent +/- (This Mod): -25%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 0%

Supplement B
Department of Budget And Management
ACTION AGENDA
January 6, 2016

*Contact: Debbie Thornton 410-230-3322
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7-S-MOD. DEPARTMENT OF JUVENILE SERVICES
Contractual Residential Operations
Services Contract Modification

Contract IDs: See pages 16B & 17B

Contracts Approved: DBM Item 10-S (7/16/2015)

Contractors: See pages 16B & 17B

Contract Description: Multiple (31) contracts for currently licensed contractors to provide residential services for up to 477 youth and non-residential services for up to 366 youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, therapeutic and regular group homes, residential schools, home based therapy or supervision, non-residential programs, and independent living programs.

Modification Description: Add funding to nine separate contracts in order to continue providing residential and non-residential services to youth, as ordered by the Juvenile Courts of the State of Maryland.

Original Contract Term: 7/17/2015 - 6/30/2016

Modification Term: 1/7/2016 – 6/30/2016

Original Contract Amount: \$8,849,770 (Approx. 1 Year) (See pages 16B & 17B)

Modification Amount: \$2,857,571 (Approx. 6 Months) (See pages 16B & 17B)

Prior Modifications/Options: None

Revised Total Contract Amount: \$11,707,341 (See pages 16B & 17B)

Overall Percent +/- (This Mod): +32.3%

Original Procurement Method: Non-Competitive Negotiated Procurement of Human, Social, Cultural or Educational Services

MBE Participation: See pages 16B & 17B

MBE Compliance: See pages 16B & 17B

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7-S-MOD. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Requesting Agency Remarks: DJS is required to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile court to be placed in specific types of programs. Since DJS does not have a sufficient number of State operated programs, private providers have been relied upon to provide the majority of these services and programs. The types of residential programs include: treatment foster care, group homes, therapeutic group homes, shelter homes, residential treatment centers, residential educational programs or schools and independent living programs. Home based supervision treatment and therapy are also provided.

Based upon the current needs, this modification is in the best interest of the State to provide these programs for DJS youth.

Fund Source: 88% General; 8% Federal;
4% Special (Local Education Agencies)

Appropriation Codes: Various

Resident Businesses: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
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7-S-MOD. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Contractors	Original Contract Amounts	Modification Amounts	Revised Contract Amounts
Arrow Child and Family Ministries of MD, Inc. Baltimore, MD 16-PD-003; Services: GH, TFC, DC, RS; ADPICS # COG54485 MBE Participation: 5%; MBE Compliance: 6%	\$1,021,610	\$917,715	\$1,939,325
Children's Resources, Inc. Hagerstown, MD 16-PD-006; Services: RS,GHS; ADPICS # COG54493 MBE Participation: 0%	\$532,067	\$443,389	\$975,456
ILP Hearts and Homes for Youth, Inc. Burtonsville, MD 16-PD-009; Services: GH, IGH, TFC, S, TGH, TMP; ADPICS # COG54573 MBE Participation: 5%; MBE Compliance: 11%	\$3,351,713	\$239,408	\$3,591,121
Making a Great Individual Contribution, Inc. Baltimore, MD 16-PD-012; Services: GHS; ADPICS # COG54606 MBE Participation: 0%	\$238,067	\$79,356	\$317,423
The Maryland Salem Children's Trust, Inc. Frostburg, MD 16-PD-013; Services: GH, RS; ADPICS # COG54611 MBE Participation: 0%	\$1,208,241	\$97,838	\$1,306,079
Our House Youth Home, Inc. Brookville, MD 16-PD-018; Services: GH; ADPICS # COG54626 MBE Participation: 0%	\$545,488	\$380,189	\$925,677

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7-S-MOD. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Sheppard Pratt Health System, Inc. Baltimore, MD 16-PD-023; Services: RTC, RS; ADPICS # COG54632 MBE Participation: 0%	\$770,404	\$221,613	\$992,017
St. Ann's Center for Children, Youth and Families Hyattsville, MD 16-PD-024; Services: TMP, RS; ADPICS # COG54636 MBE Participation: 0%	\$315,012	\$189,007	\$504,019
United States Fellowship, Inc. Clear Springs, MD 16-PD-026; Services: GH, RS; ADPICS # COG54637 MBE Participation: 0%	\$867,168	\$289,056	\$1,156,224
TOTAL:	\$8,849,770	\$2,857,571	\$11,707,341

Code for Type of Facility/Services: DC = Diagnostic Center; DD = Dual Diagnostic; GH = Group Home; GHS = Group Home Small; HBT = Home Based Therapy; IGH = Independent Group Home; ILP = Independent Living Program; NR = Non-Residential; R = Residential; RS = Residential School; RTC = Residential Treatment Center; S = Supervision; SA = Substance Abuse; TFC = Treatment Foster Care; TGH = Therapeutic Group Home; TMP = Teen Maternity Program.

Supplement C
University System Of Maryland
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January 6, 2016

Contact: Thomas Hickey 301-445-2774
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USM Rep: Joe Evans

1-C-MOD. UNIVERSITY OF MARYLAND BALTIMORE for
TOWSON UNIVERSITY
West Village Housing Phases III & IV
Construction Management at Risk

Contract ID: Construction Management at Risk Services for
 West Village Housing Phases III & IV at Towson University
 RFP #2013-06 BS

Recommendation: The University recommends changes to the construction contract that result from final design modification. Includes modifications to site utilities and grading, concrete, masonry, structural steel, miscellaneous metals, millwork, studs/sheathing/windows, flooring, painting, under-slab mechanical, mechanical, under-slab electrical, electrical, hardscaping, landscaping, and general conditions.

Contractor: The Whiting-Turner Contracting Company, Towson

Original Approval: USM Item 10-C (12/18/13)

Project: Towson University's 2009 Campus Master Plan – prepared in response to the University's designation as a growth institution by the University System of Maryland – contemplates five phases of student housing in the West Village. Phase 3 and 4 student housing projects will provide an additional 700 beds in the West Village. The Phase 3 housing project is anticipated to provide 400 apartment-style beds and be located between the Towson Run Apartments and the recently completed West Village parking garage. The Phase 4 housing project is anticipated to provide 300 apartment-type beds west of the Douglas House, which was recently completed under Phase 2

The Board of Public Works previously approved awarding a Construction Management at Risk contract to The Whiting Turner Contracting Company for professional management and pre-construction services related to this project. USM Item 10-C (12/18/13). Six bid packages have been awarded to the contractor during the construction phase.

The University anticipates the final value of this contract will be approximately \$84.4 million.

The overall project estimate is \$100 million, which includes design, construction, and equipment.

This Modification Amount: \$1,530,011

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**1-C-MOD UNIVERSITY OF MARYLAND BALTIMORE for
TOWSON UNIVERSITY (cont'd)
West Village Housing Phases III & IV
Construction Management at Risk**

*Amount Pre-Construction;
Bid Packages 1 – 6;
USM Authorized Changes:* \$82,433,259

Revised Amount: \$83,963,270

Contract Term: 13 months from pre-construction notice-to-proceed (12/18/13 – 1/17/15)
22 months from construction notice-to-proceed (8/12/14 – 6/12/16)

Fund Source:

USM Academic/Auxiliary Facility Revenue Bonds 2014, 2015& 2016	\$77,750,000
Current Unrestricted Funds	\$15,000,000

MBE Participation: 30%
Subgoals of: 7% African American
4% Asian American

MBE Compliance: 32.23%
Subgoals of: 20.51% African American
4.50% Asian American

Performance Security: 100% performance bond required

Requesting Institution Remarks: The Construction Management at Risk contract was initially awarded for pre-construction, early in the design phase. Six bid packages for construction were awarded to the contractor based on 95% Construction Documents. The finalized 100% Construction Documents included design modifications that are addressed under this modification. This modification includes 40.78% MBE participation.

Resident Business: Yes ***MD Tax Clearance:*** 14-1670-1111

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
APPROVED	DEFERRED
DISAPPROVED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
January 6, 2016

*Contact: Thomas Hickey 301-445-2774
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 USM Rep: James Haley*

2-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK
Subdivision of Deed and Agreement of Sale

Recommendation: That the Board of Public Works approve the University of Maryland, College Park:

- Subdividing 3.337 acres of real property from a 14-acre parcel previously declared surplus
- Selling the 3.337 acres as described in this Item

Prior Approval: The Board of Public Works declared 14 acres at 6501 Lafayette Avenue, Riverdale Park surplus with the understanding that the University would return to the Board with a recommendation on the subsequent disposal. USM Item 1-RP (May 3, 2006).

Authority: Section 10-305, State Finance and Procurement Article, Annotated Code of Maryland

Grantor: State of Maryland for the use of the University System of Maryland on behalf of its constituent institution University of MD, College Park

Grantee: Prince George’s County

Property:

- Approximately 3.337 acres, a portion of the parcel of land conveyed by Rivertech, LLC to State of Maryland for the use of the University System of Maryland, for the benefit of its constituent institution, University of Maryland, College Park by deed dated July 11, 2002 (recorded in Liber 16401 at Folio 255 among the land records of Prince George’s County).
- Property is bounded by Tuckerman Street to the south, Rivertech Court and River Road to the east and north and, by the CSX rail tracks as well as the pending Riverdale Park Station project to the west.

Price: \$1,418,480 (\$425,000/acre) with payment deferred as described

Appraised Value: \$1,762,088 (\$522,875/acre) Moroney & Associates
 \$1,161,406 (\$348,039/acre) Smail Associates, Inc.

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2-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
Subdivision of Deed and Agreement of Sale

Riverdale Park Station Project. Calvert Tract, LLC owns approximately 38 acres of real property located immediately west of the University's Lafayette Avenue property in Riverdale, Prince George's County. Calvert Tract has an approved detailed site plan to construct on its property the Riverdale Park Station Project, a mixed-use development that will include 855 multifamily units, 126 townhouses, and about 187,277 square feet of commercial space. The commercial space will include the County's first Whole Foods grocery store and a Hyatt House hotel.

The rezoning for Calvert Tract requires a crossing – including on-site and off-site approaches – for vehicles, bicycles, and pedestrians to traverse (cross) the railroad right-of-way between Riverdale Park Station Project “and lands to the east of the[at] property with a connection to a public road.” This crossing is called the “CSX Crossing.”

CSX Crossing Benefits the University. The University proposes to sell the 3.337 acres of the surplus Lafayette Avenue property to the County to build the CSX Crossing. In addition to allowing the Riverdale Park Station Project, development, the CSX Crossing will also benefit the University, a major property owner on the east side of the CSX tracks. For instance, the bridge will open up the amenities offered by the Riverdale Park Station Project to occupants of the University's M Square Research Park and, by improving the transportation infrastructure, is anticipated to facilitate future development of University (and other) property in and near the University's M Square Research Park.

Deferred and In-Kind Payments. The University and Prince George's County have agreed to a deferred purchase price payment obligation:

- The deferred payment is in an amount equal to the purchase price (\$1,418,480) plus interest at a rate of 2% per year, compounded annually until the payment is made.
- The County may satisfy its obligation by paying cash or making an in-kind contribution in place of cash by completing one or more public works/engineering projects that are agreed to by the University System of Maryland and the County and approved by the Board of Public Works. The completion cost of these projects will not be less than the property sales price plus accrued interest.
- If the County fails to identify, fully fund, and commence construction of projects described above by the fifth anniversary of closing, the County's option to pay for the property by in-kind construction of projects terminates. At that point, the County must pay the University the purchase price plus interest within 90 days.

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**2-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)
*Subdivision of Deed and Agreement of Sale***

Sales Agreement. The sales agreement between the University and the County also provides:

- The CSX Crossing will be constructed for and dedicated to public use.
- The University shall have ongoing review and approval rights during design and construction of the CSX Crossing.
- The University will make no financial contributions toward any aspect of the design and construction of the CSX Crossing.
- The University is not responsible – directly or indirectly – to undertake any transportation improvements that might be required as a result of new or changed traffic patterns.
- Closing is conditioned on the County having obtained all permits, financing, and approvals required for the construction of the CSX Crossing.

Requesting Institution Remarks:

1. The University System of Maryland Board of Regents approved this transaction on February 13, 2015.
2. The University strongly supports the Riverdale Park Station project and shares the County’s view of the Riverdale Park Station Project as a transformative development that will have a positive impact on the local economy that will, in turn, enhance the future viability of the University’s Research Park and Innovation District, the success of the new university hotel and conference center, and the revitalization of Greater College Park.

This item was withdrawn as USM Item 3-RP from the November 4, 2015 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System Of Maryland
ACTION AGENDA
January 6, 2016

Contact: Thomas Hickey 301-445-2774
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USM Rep: James Haley

3-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK
M Square Research Park
Ground Lease Amendment

Recommendation: That the Board of Public Works approve the University of Maryland, College Park modifying the University’s ground lease and related subleases (current and future) relating to M Square Research Park.

Prior Approval: USM Item 8-RP (09/14/2007). The Board of Public Works approved:

- the University leasing M Square Research Park (65 acres) to the University of Maryland Enterprise Corporation (UMEC), a not-for-profit University affiliate
- UMEC sub-leasing two parcels to single purpose entities to improve the Research Park

Subleases: (1) UMEC and M Square 5825, LLC
 (2) UMEC and M Square 5850, LLC
 (3) Future affiliate subleases under the UMEC lease

Background: In the original approval, the University stated that “the senior ground lease will establish the permitted uses for the park and provide for the coordinated development of the leased land and adjacent University land. Each [sub-]lease will contain permitted use restrictions consistent with the University’s objectives.” These leases – main and sublease – contain restrictions that limit the “use” to “University-related use” such as research and development; academic use; or an unrelated use that does not exceed 10% of the square footage of each parcel. These limitations impair the developer’s ability to obtain competitive financing for the parcels. Specifically, the lending marketplace is concerned about the impact of these restrictions in the event of foreclosure.

Amendment: The University seeks to address this marketplace concern by removing the “University-related use” use restriction *only in the event of a foreclosure* in the main ground lease and affiliate subleases.

Remarks: There is no direct fiscal impact to the University. The Board of Regents approved this action on October 9, 2015.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
January 6, 2016

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1-GM. DEPARTMENT OF NATURAL RESOURCES
Resource Sharing Agreement

Recommendation: That the Board of Public Works approve the State entering into a resource-sharing agreement.

Authority: §3A-307, State Finance & Procurement Article, Annotated Code of Maryland

Award: American Tower LLC, Boston, MA

Term: 1/6/2016 – 1/5/2026 (10 years)

Amount: \$216,083 (10 years) + 25% of gross income received by American Tower from any sublease or license

Property Location: Green Ridge State Forest, Allegany County

Remarks: In exchange for the non-exclusive, shared use of State land for the operation of a communications site, American Tower LLC proposes to enter into a resource sharing agreement with the Department of Natural Resources and the Department of Information Technology.

After a quiet title action, American Tower submitted a proposal to the State to use the communication site in Allegany County to operate FCC-approved wireless telecommunications equipment for commercial use. As a result of a land title clarification, the existing communication tower that American Tower owns and operates will continue in operation under this lease. American Tower will pay the State: (1) base rent and (2) 25% of the gross rent, gross income, or gross revenue received by American Tower from any sublease or license.

Fund Source: Revenue Generating

Resident Business: No **MD Tax Clearance:** 15-3208-1000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
January 6, 2016

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2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Statewide Public Cloud Hosting and Disaster Recovery Services
ADPICS BPO No.: 060B6400011

Contract Description: Public cloud hosting and disaster recovery services Statewide

Awards: Day 1 Solutions, LLC, McLean, VA

Term: 1/27/2016 – 7/31/2017

Amount: \$20,000,000

Procurement Method: Intergovernmental Cooperative Agreement
Western States Contracting Alliance: Contract #MA265
State of Utah State Cooperative Agreement

MBE Participation: None

Remarks: The Western States Conferencing Alliance (WSCA) created a multi-state contract for Public Cloud Hosting and Disaster Recovery services to achieve cost-effective and efficient acquisition of cloud infrastructure services. The WSCA contract maximizes cost avoidance, reduces individual state administrative costs, and encourages market competition and product availability through standard specifications and consolidated requirements.

The State of Utah competitively acquired the services through a RFP that called for offerings in four categories, including Public Cloud Hosting and Disaster Recovery services, which will be offered Statewide through this agreement. The Department of Information Technology has determined that participation in the WSCA contract will provide Maryland with the opportunity to realize significant cost benefits to the State through pre-negotiated volume pricing and the avoidance of duplicated procurement efforts.

Several Maryland State agencies, including the Department of Human Resources, have urged DoIT to establish a Statewide cloud hosting contract that will allow agencies to migrate data into cloud storage facilities. Through the Utah contract to which Day 1 Solutions is a vendor, DoIT has entered into a “participating addendum” with Day 1 Solutions that provides the State access to Amazon Web Services.

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2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: (cont'd)

In the future, DoIT may seek to enter into additional participating addenda with other companies that are party to the WSCA Public Cloud Hosting and Disaster Recovery agreement and provide similar cloud services. Such recommendations will be brought back to the Board of Public Works for approval.

Due to the fact that there are no sub-contracting opportunities, there is no MBE goal for this contract.

Fund Source: Various

Approp. Code: Various

Resident Business: No

MD Tax Clearance: 15-3218-0000

BOARD OF PUBLIC WORKS		THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**Supplement D
Department of Information Technology
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January 6, 2016**

*Contact: Linda Lamone (410)269-2840
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3-IT. STATE BOARD OF ELECTIONS

Contract ID: Express Poll 5000 2015
ADPICS BPO No.: D38B6400004

Contract Description: Additional electronic poll books for the 2016 Presidential Election cycle and future elections: 150 refurbished ExpressPoll 5000 units and 150 ExpressPoll printers with battery back-up and power brick.

Awards: Elections Systems and Software, LLC, Chicago, IL

Term: 1/6/2016 – 2/28/2016

Amount: \$178,050

Procurement Method: Sole Source

MBE Participation: None

Remarks: Electronic poll books are the networked tablet devices used by election judges to check in voters during early voting and on Election Day. These devices have been used in Maryland since 2006. Additional pollbooks are needed because of increased voter registration and the implementation of same day registration and address changes during early voting.

This procurement is a sole source due to the proprietary nature of the equipment and software. ES&S is the only manufacturer of this product and the accompanying software is proprietary. S&S does not permit any other company to distribute the poll book or license the software. The Board of Election’s previous electronic poll book procurements in 2011 and 2013 were also sole source.

Fund Source: Special **Approp. Code:** I0102

Resident Business: Yes (Bowie office) **MD Tax Clearance:** 15-1695-0010

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
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January 6, 2016

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4-IT-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
Information Technology & Communications Division

Contract ID: Offender Case Management System Software Services and Maintenance
DPSCS IT&CD 2014-02
ADPICS BPO No.: Q00B4400101/COG50729

Contract Approved: DoIT Item 1-IT (11/20/2013)

Contractor: Business and Decision, Wayne, PA

Contract Description: Offender Case Management System

Modification Description: Convert Offender Case Management System customization personnel component to additional time and materials hours to allow contractor to perform all customizations off-site.

Original Contract Term: 12/1/2013 – 11/30/2018 (5 years)

Modification Term: 1/6/2016 – 11/30/2018

Prior Modifications: None

Original Amount: \$6,950,000 (\$1,390,000/year)

Modification Amount: \$0

Prior Mod/Option Amount: None

Revised Total Contract Amount: \$6,950,000

Original Procurement Method: Sole Source

MBE Participation: None

**Supplement D
Department of Information Technology
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January 6, 2016**

4-IT-MOD. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

Remarks: The Department of Public Safety and Correctional Services seeks to convert the Offender Case Management System (OCMS) customization personnel component of the contract to additional time and materials hours to allow the contractor to perform all customizations off-site. DPSCS determined that having the contractor’s on-site personnel full-time was not a cost-effective strategy for implementing the software customization task. Instead, the task can be accomplished more efficiently on an as-needed basis via the time and materials component of the scope of work with no impact on contract expenditures as the cost per deliverable is fixed. This modification will be performed by the contractor at no additional cost to DPSCS.

DPSCS will modify the contract as follows:

- Section 2.1 of the contract, OCMS customization, is deleted in its entirety.
- Section 4.7 of the contract is modified to reduce onsite customization from \$120,000 per year to \$0, and to increase time and materials from \$300,000 to \$420,000 per year. Annual payments remain at a not-to-exceed amount of \$1,390,000.

The Offender Case Management System is used to standardize business rules and processes across DPSCS for effective and efficient offender management. OCMS is a single point of entry system that allows DPSCS to capture, monitor, and analyze all data for an offender from the time of incarceration through ultimate disposition (probation, parole, or sentence completion). A comprehensive electronic case history is created for each offender, including disciplinary actions, legal proceedings, medical treatment, rehabilitation, education and vocational training activities.

Fund Source: 100% General

Approp. Code: Q00A0102

Resident Business: No

MD Tax Clearance: 15-2973-1111

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WITH DISCUSSION		WITHOUT DISCUSSION							



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January 6, 2016

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**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: AGY-15-016-AN
Ancillary – Agency Wide General Construction
(Miscellaneous Paving, Repairs and Rehabilitation)
ADPICS No.: AGY15016AN

CONTRACT DESCRIPTION: This contract provides miscellaneous minor construction, repairs, and maintenance work for approximately 150 MTA parking lot facilities located throughout the State.

AWARDS:

- Intelect Corporation
Baltimore, MD
- Southern Improvement, Inc.
Hunt Valley, MD
- Image Asphalt Maintenance, Inc.
Baltimore, MD

AMOUNT: \$15,000,000 Total NTE

TERM OF CONTRACT: Five Years from NTP

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

	<u>Representative Bid for Initial Task</u>
Intelect Corporation Baltimore, MD	\$177,107
Southern Improvement, Inc. Hunt Valley, MD	\$185,768
Image Asphalt Maintenance, Inc. Baltimore, MD	\$186,273

ITEM: 1-C (Continued)

BPW – 01/06/16

BIDS (Continued):

JLN Construction Services, LLC Baltimore, MD	\$208,343
P. Flanigan & Sons, Inc. Baltimore, MD	\$237,965
General Paving & Contracting, Inc. Baltimore, MD	\$256,727
Hawkeye Construction, LLC Rosedale, MD	\$274,988
DSM Properties, LLC Randallstown, MD	\$378,151

DBE PARTICIPATION: 30%

PERFORMANCE SECURITY: Payment and Performance Bonds Required for 100% of Task Order Amount

REMARKS: This solicitation was advertised on eMaryland Marketplace and on the MTA’s website, soliciting a total of 268 vendors. Eight bids were received. The contract will include, but not be limited to: overall improvements to and/or rehabilitation of existing pavement facilities for Bus, Metro, Light Rail, MARC and Freight Rail. It is a multiple award contract with up to three awarded vendors and is task order based with a secondary level of competition among the awarded vendors. The Engineer’s Estimate for the Representative Initial Task was \$276,959; almost 40% higher than the low bidder.

The DBE goal established for this contract is 30% and all Contractors have committed to meeting the goal. Intellect Corporation is a Certified Minority Business, Disadvantaged Business and Small Business Enterprise.

FUND SOURCE: 80% Federal, 20% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE:	Intellect Corp.	15-3037-1011
	Southern Improvement	15-3047-0001
	Image Asphalt	15-3048-0111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Anna Lansaw 410-767-3763
alansaw3@mta.maryland.gov

BPW – 01/06/15

REVISED

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

RENEWAL OPTION (Services)

ITEM: 2-S-OPT

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: MTA-1359A, B & C
 Paratransit Services
 ADPICS Nos.: TMTA1359A, TMTA1359B,
 TMTA1359C

ORIGINAL CONTRACT APPROVED: DOT Agenda 11/14/2012, Item 43-GM

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MODIFICATION: Exercise the first of two Renewal Options for a period of one year.

CONTRACTORS:

MV Contract Transportation, Inc. Fairfield, CA	Contract A
---	------------

Transdev Services, Inc. Baltimore, MD	Contract B
--	------------

First Transit, Inc. Cincinnati, OH	Contract C
---------------------------------------	------------

AMOUNT: \$ 27,695,658 (Contract A)
 \$ 26,003,406 (Contract B)
\$ 27,817,351 (Contract C)
 \$ 81,516,415 (Grand Total)

ORIGINAL CONTRACT AMOUNT: \$ 78,146,335 (Contract A)
 \$ 74,084,320 (Contract B)
\$ 79,631,818 (Contract C)
 \$231,862,473 (Grand Total)

PRIOR MODIFICATION AMOUNTS: \$0

REVISED CONTRACT AMOUNT: \$105,841,993 (Contract A)
 \$100,087,726 (Contract B)
\$107,449,169 (Contract C)
 \$313,378,888 (Grand Total)

ITEM: 2-S-OPT (Continued)

BPW – 01/06/16

REVISED

PERCENTAGE INCREASE: 35.4% (Contract A)
35.1% (Contract B)
34.9% (Contract C)
35.2% (Total)

TERM OF CONTRACT: 02/08/2013 - 02/07/2016 (Original)
02/08/2016 - 02/07/2017 (Renewal Option No. 1)

MBE PARTICIPATION: 17% (12.85% Compliance – Contract A)
(10.84% Compliance – Contract B)
(18.48% Compliance – Contract C)

PERFORMANCE SECURITY: Performance Bond equal to 10% of the contract value

REMARKS: MTA’s Mobility paratransit service operates seven days per week, 24 hours per day, generally serving the same geographic area served by the MTA fixed-route system as required by the Americans with Disabilities Act (ADA). The service area includes all areas of the Baltimore City, all portions of Baltimore and Anne Arundel Counties which are located inside the Baltimore Beltway (I-695), and all other areas of Baltimore and Anne Arundel Counties located within a three-quarter mile radius of the MTA’s fixed route services. The Contractors shall be required to pick-up and drop-off passengers anywhere within these service areas. MTA reserves the right to modify its service area at any time during the term of this Contract.

Trips are requested by 5:00 PM on the day prior to service and may be scheduled up to seven (7) days in advance. On an average weekday, the MTA schedules approximately 4,200 trips. Current peak periods are 6:00 AM to 11 AM and 2:00 PM to 5:00 PM, with the highest morning peak hours from 7:00 AM to 9:00 AM and the highest afternoon peak hours from 2:00 PM to 4:00 PM.

The MTA requires three awardees to provide services under this contract. Each contractor will provide up to 30,000 – 39,999 hours of revenue service per month. The hours given to any contractor will depend on the number of vehicles assigned and each contractor’s one-time performance level as monitored by MTA.

MV Transportation and Transdev each submitted a letter **outlining their reasoning** for not meeting the **established** goal. MV Transportation had sub-contractors default twice. Transdev had a sub-contractor cease operation with little notice. Transdev also had two qualified MBE firms decline to participate due to insurance issues. In order to meet the MBE goal established, both providers have **submitted plans** to increase the participation of their current MBE subcontractors. **Furthermore, Transdev intends to meet their** goal within the first quarter of 2016 **by adding additional MBE subcontractors for services and fuel.** MV Transportation **anticipates maximizing** the allowable driver services percentage of 15% including increasing the participation of their current MBE subcontractors.

First Transit, Inc. has an MBE compliance of 18.48%; exceeding the MBE goal by 1.48%.

FUND SOURCE: 100% Special Funds Budgeted to MTA

ITEM: 2-S (Continued)

BPW – 01/06/16

REVISED

APPROPRIATION CODE: H0102

RESIDENT BUSINESS: Yes for all Contractors

MD TAX CLEARANCE:	MV Contract Transportation, Inc.	15-2757-1111
	Transdev Services, Inc.	15-2758-1111
	First Transit, Inc.	15-2759-1111

BOARD OF PUBLIC WORKS – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED**ATTACHMENT I****CONTRACT A**

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$78,146,335	/08/2013 - 02/07/2016	11/14/2012, Item 43-GM	
Renewal Opt. #1	\$27,695,658	02/08/2016 - 02/07/2017	01/06/2016, Item 2-S-OPT	1 st Renewal Option
Total	\$105,841,993			

CONTRACT B

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$74,084,320	/08/2013 - 02/07/2016	11/14/2012, Item 43-GM	
Renewal Opt. #1	\$26,003,406	02/08/2016 - 02/07/2017	01/06/2016, Item 2-S-OPT	1 st Renewal Option
Total	\$100,087,726			

CONTRACT C

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$79,631,818	/08/2013 - 02/07/2016	11/14/2012, Item 43-GM	
Renewal Opt. #1	\$27,817,351	02/08/2016 - 02/07/2017	01/06/2016, Item 2-S-OPT	1 st Renewal Option
Total	\$107,449,169			

Anna Lansaw 410-767-3763
ALansaw3@mta.maryland.gov

BPW – 01/06/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT**ITEM: - 3 -M****MARYLAND TRANSIT ADMINISTRATION**

CONTRACT ID: MTR-15-058-MT
 Metro Truck Overhaul Maintenance Services
 ADPICS No. MTR15058MT

CONTRACT DESCRIPTION: This contract is for the repair, overhaul, testing and maintenance, as required for 200 truck assemblies comprised of the Metro Truck Metro Westinghouse Type WR501 Gearbox and Metro Traction Motors Type 1462DA for the MTA's subway system.

AWARD: TTA Systems, LLC
 Hornell, NY

AMOUNT: \$17,755,987

TERM OF CONTRACT: 02/01/2016 – 01/31/2020

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Single Bid Received)

LIVING WAGE ELIGIBLE: Yes

DBE PARTICIPATION: 11.99%

PERFORMANCE SECURITY: Performance Bond at 100% of Contract Amount

REMARKS: This solicitation was advertised on eMaryland Marketplace on September 21, 2015, soliciting 29 vendors; for a total of 40 days. Three additional vendors were directly solicited via e-mail and the Procurement Officer also sent the IFB to bidders from the previous solicitations where MTA attempted to award this contract. One bid was received from TTA for the amount of \$17,798,155.

As a result of the single bid response, the other vendors were canvassed to inquire why they elected not to bid. Some vendors responded that the scope of work was beyond their capabilities and/or that they were currently too involved with other projects to commit to this one.

ITEM: 3-M (Continued)

BPW – 01/06/16

The DBE goal established for this contract is 5% and TTA has committed to a goal of 11.99%; thereby, exceeding the DBE goal by 6.99%.

In accordance with COMAR 21.05.02.20 and 21.05.05.03 negotiations were held with the single bidder, resulting in a price reduction of \$42,168. The contract price is within the MTA’s budget and below the Engineer’s Estimate of \$18,885,800. Also, as this solicitation marks the third attempt to award this contract, the price is also appreciably lower than the average of bids received (\$19,345,470.85) for the prior solicitations. Consequently, it is determined that this price is fair and reasonable and the MTA recommends award of this contract in accordance with COMAR 21.05.05.

FUND SOURCE:	80% Federal, 20% Special Funds Budgeted to MTA
APPROPRIATION CODE:	J05H0105
RESIDENT BUSINESS:	No
MD TAX CLEARANCE:	15-2786-0000

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Dennis Simpson, MDTA 410-537-5650
dsimpson@mdta.state.md.us
Mike Miller, MPA 410-385-4747
mmiller@marylandports.com

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY DISPOSITION - INTERAGENCY TRANSFER

ITEM: 4-RP MMC#15-7029

MARYLAND TRANSPORTATION AUTHORITY

RECOMMENDATION: That the Board of Public Works approves the Maryland Transportation Authority’s disposing of property that is extra to their needs and conveying it to the Maryland Port Administration.

AUTHORITY: State Finance and Procurement Article, Section 10-305

PROPERTY: Intermodal Container Transfer Facility, (± 65.0 acres), Vail Street and Newgate Avenue, Baltimore City, MD at Seagirt Marine Terminal

GRANTOR: State of Maryland, Maryland Transportation Authority

GRANTEE: State of Maryland, Maryland Port Administration

CONSIDERATION: \$14,200,000

APPRAISED VALUE: \$17,600,000–LouAnne E. Cline, Appraiser (Selected)
\$15,160,000–Gary R. Anglemyer, Appraiser (Approved)
Joseph M. Miklochik, Review Appraiser

SPECIAL CONDITIONS: The negotiated amount of \$14.2 million takes into consideration the unique relationship and shared interest of the Maryland Transportation Authority (MDTA) and the Maryland Port Administration (MPA) in support of Maryland’s transportation network by the sale of the Intermodal Container Transfer Facility (ICTF).

LEGISLATIVE NOTICE: Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on November 5, 2015. The 45-day review period expired December 21, 2015.

STATE CLEARINGHOUSE: Interagency Real Property Transfer notice sent to State Clearinghouse on November 23, 2015 (in accordance with Letter of Understanding dated 12/15/2010).

REMARKS: The MDTA acquired the site for the ICTF along with the site for the Seagirt Marine Terminal to provide additional capacity for cargo on the MPA’s behalf.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 5-GM

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: MTA-BM-15-1024
Installation of Solar Battery Charging Kits
ADPICS No.: P5606006

CONTRACT DESCRIPTION: The Contractor shall provide all labor, tools, material and equipment, transportation, supervision and all other associated services deemed necessary to install Solar Battery Charging Kits, which MTA already possesses, into 400 buses. Installing the kits will reduce battery failures and the need for jump-starts; as well as increase the availability of buses.

AWARDS: Creative Intelligence LLC.
Baltimore, MD

TERM OF CONTRACT: 02/01/2016 - 01/31/2017

AMOUNT: \$60,000

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 0% (Proprietary)

PERFORMANCE SECURITY: None

REMARKS: The MTA bus fleet has been experiencing a high failure rate on batteries due to excessive amount of parasitic loads in the system, which includes a firebox alarm, a fire suppression system, a surveillance system and other equipment that requires a constant-current setup. MTA has been working with Creative Intelligence to customize the system based on MTA's current and future need. MTA has retrofitted over 180 buses utilizing MTA resources but still have a need to retrofit 400 more buses. Due to current workload, the MTA is lacking the resources to continue retrofitting these buses with its own workforce and seeks a contractor to complete the work. The system is anticipated to reduce the bus downtime by ten hours per bus every month with fleet-wide fuel savings and increased in battery life.

Creative Intelligence is the Original Equipment Manufacturer of the solar charging kits and has the proprietary right to the system. The charging system and all of its components have a minimum four year warranty with no cost replacement except for physical damage due to vandalism or misuse. Creative Intelligence does not authorize or train other technicians to install or repair the kits. A price search of other transit properties along with the end user estimate, found that the price is fair and comparable.

ITEM: 5-GM (Continued)

BPW – 01/06/16

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-2395-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRWAN**
WITH DISCUSSION **WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

January 6, 2016

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Maintenance Modification	3 and 4
General Miscellaneous	5 thru
Real Property	10 thru 18
Leases	19 and 20
Capital Grants and Loans	21 thru 34

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT**ITEM** 1-C

Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

JUVENILE SERVICES

Charles H. Hickey, Jr. School
Parkville

CONTRACT NO. AND TITLE

Project No. DT-000-070-001
Replace Oil Switches and Transformers
ADPICS No. 001B6400297

DESCRIPTION

The project consists of replacing the existing oil filled switches and outdoor pad-mounted transformers at 19 different locations with new SF6 (gas filled) switches and pad mounted transformers at the Charles H. Hickey School in Baltimore County. This project includes demolition of 4 additional switches/transformers which will not be replaced.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS**AMOUNT**

Cynergy Electric Co., Inc., Crofton, MD	\$1,380,169.00
Innovative Electrical Testing and Construction, LLC, York PA	\$1,472,784.00
Dvorak, LLC, Baltimore, MD	\$1,883,046.00
Enterprise Electric Co., Baltimore MD	\$1,890,160.00

AWARD

Cynergy Electric Co., Inc., Crofton, MD

AMOUNT

\$1,380,169.00

MBE PARTICIPATION

17.5%

BID BOND

Yes

PERFORMANCE BOND

Yes

PAYMENT BOND

Yes

HIRING AGREEMENT

No

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont.)

REMARKS

A notice of availability of an Invitation to Bid (ITB) was posted on DGS’s website and *eMaryland Marketplace.com*. One thousand seventy-six (1,076) firms were notified of this solicitation on *eMaryland Marketplace.com*. Four (4) bids were received. The contract duration is 180 calendar days. The engineer’s estimate is \$1,900,000.00. Sufficient funds are available to proceed with the award of the Base Bid, Unit Prices and Add Alternates. Cynergy Electric Co., Inc. has exceeded the 10% MBE goal. Cynergy Electric Co., Inc. requested a VSBE waiver of 5% and DGS granted the waiver on November 4, 2015.

The 30 year old obsolete equipment is leaking and replacement parts are not available. The operation of high voltage oil switches without oil is extremely dangerous. The equipment has failed an inspection and this facility is at a high risk for a potential electrical power loss at any given time at any of the 19 locations.

The recommended contractor, Cynergy Electric Co., Inc. has been found responsive and responsible and has confirmed their bid.

FUND SOURCE

MCCBL 2013 Item 010

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

15-2623-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

ITEM 2-M-MOD Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

MARYLAND SCHOOL FOR THE DEAF Frederick Campus
Frederick County, MD

CONTRACT NO. AND TITLE Project No: A-000-120-001
ADPICS NO. COG55632
Fire Alarm Replacement

ORIGINAL CONTRACT APPROVED BPW 02/18/2015; Item 10-M

CONTRACTOR QSS International, Inc.
Fairfax, VA

ORIGINAL CONTRACT DESCRIPTION Approval requested for a contract that provides a campus-wide fire alarm system replacement/renovation and the installation of a new integrated mass notification system appropriate for the deaf and hearing impaired population at the Frederick campus.

MODIFICATION DESCRIPTION This Change Order is for all labor and material for the replacement of the Ely Building fire alarm system. Also included is a forty-five (45) day non-compensable time extension with a revised completion date.

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bids

TERM OF ORIGINAL CONTRACT 365 Calendar Days

TERM OF MODIFICATION 45 Calendar Days

AMOUNT OF ORIGINAL CONTRACT \$ 1,750,814.00

AMOUNT OF MODIFICATION \$ 144,698.27

PRIOR MODIFICATIONS/OPTIONS \$ 91,591.31

REVISED TOTAL CONTRACT AMOUNT \$ 1,987,103.58

PERCENT +/- (THIS MODIFICATION) 8.26%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

<u>ITEM</u>	2-M-MOD (Cont.)
<u>OVERALL PERCENT +/-</u>	13.50%
<u>ORIGINAL MBE PARTICIPATION</u>	10%
<u>MBE COMPLIANCE</u>	2%

REMARKS The contract time will be extended by forty-five (45) non-compensable calendar days. The current completion date of June 7, 2016 will be revised to July 22, 2016.

The Ely Building fire alarm was replaced as an emergency procurement prior to design completion of the Campus Fire Alarm and Mass Notification System. The design intent was to incorporate and modify the Ely Building fire alarm as part of the new campus system. Subsequent to the award for construction of the campus system, the Ely Building fire alarm system has experienced an increasing number of electrical faults. Due to concerns with tie-in of the new Mass Notification System to a malfunctioning fire alarm, the State initiated a study performed by the design engineers under their existing contract which recommended replacement of the existing Ely Building fire alarm system.

This change order proposal represents removing and replacing the existing fire alarm system with new materials to complement and support the new Mass Notification System. This will also place the Ely Building Fire Alarm and Mass Notification System under combined warranty as a single installation, in keeping with the campus-wide scope of this project.

<u>FUND SOURCE</u>	MCCBL 2014 Item 021
<u>RESIDENT BUSINESS</u>	Yes

Board of Public Works Action - The above referenced Item was:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**

WITH DISCUSSION **WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 3-GM Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

REFERENCE In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$226,478.30. (2 items).

A. **JUVENILE SERVICES** Charles H. Hickey School
9702 Old Harford Rd.
Parkville, MD 21234

CONTRACT NO. AND TITLE Project No. DT-000-140-001 (SBR)
ADPICS No. 001IT820025

Replace Emergency Generator

DESCRIPTION The project consists of the Contractor providing all labor, material, equipment and services for removal of an existing 20 kW emergency generator and diesel tank at gate house, and installation of new gas-fired generator behind the Administration Building and associated gas piping, conduit, accessories and controls.

PROCUREMENT METHOD Competitive Sealed Bidding

AWARD Shrader Electric Co., Inc. SBR (12-6630)

AMOUNT \$ 179,220.00

TERM 120 Calendar Days

FUND SOURCE MCCBL 2013 Item 010

MBE PARTICIPATION 30% (7% African American & 4% Asian)

PERFORMANCE BOND 100% of Full Contract Amount

REMARKS This project was advertised for construction on September 11, 2015. Bids were opened on October 19, 2015 with four (4) bidders responding. The MBE approval was received on November 23, 2015.

RESIDENT BUSINESS Yes

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM 3-GM (Cont)

TAX COMPLIANCE NO. 15-2669-0111

B. **HEALTH AND MENTAL HYGIENE** Deer’s Head Hospital
 Salisbury, MD

CONTRACT NO. & TITLE Project No. H-435-160-001
 Roof Replacement Deer’s Head Hospital

DESCRIPTION This project provides for engineering services for the site investigation, preparation of construction contract documents and all necessary reviews of the contract documents, bidding and construction administration services, including shop drawing review and approval

PROCUREMENT METHOD Maryland Architectural and Engineering Services Act

AWARD Johnson, Mirmiran & Thompson, Inc.

AMOUNT \$47,258.30

FUND SOURCE MCCBL 2015 Item 103

REMARKS The Indefinite Quantity Contract (IQC) DGS-12-004-IQC was developed for DGS to provide mechanical, electrical and plumbing engineering services for the Department of General Services for multiple construction projects with fees greater than \$25,000 and less than \$200,000. Under this agreement, individual contract awards may not exceed \$200,000. Selected firms may be awarded more than one contract; however, the total amount for contracts awarded to any one firm may not exceed \$500,000. The expiration date for this contract (DGS-12-004-IQC) is October 07, 2017.

Board of Public Works Action - The above referenced Item was:

- | | | | |
|-----------------|-----------------|----------|---------------------------|
| APPROVED | DISAPPROVED | DEFERRED | WITHDRAWN |
| | WITH DISCUSSION | | WITHOUT DISCUSSION |

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 5-GM

DESCRIPTION In accordance with provisions of the State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland, Board of Public Works approval is requested for the following construction inspection expenditures related to the capital improvement project identified below:

<u>Project Description</u>	<u>Amount</u>	<u>Fund Source</u>
Project No. : P-054-152-004 Inspection Services to Repair Dunes in Assateague SP Worcester County, MD	\$ 4,146.43	MCCBL 2013/Item 015

REMARKS This is an anticipated amount for construction inspection services, subject to necessary extensions, in the event the construction takes longer than expected to complete. Construction inspection services are required to ensure compliance with the requirements of the construction contract.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 6-RP

Agency Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 18-00-13A
St. Mary’s County, Maryland

REFERENCE

Reference is made to Item 13-RP #23 of this Department's Agenda of August 29, 2001, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, “MALPF”) to acquire an agricultural preservation easement (the “Easement”) on 63.50 acres of land in consideration of \$186,323.13. Purchase of the Easement was completed on December 19, 2001.

Board of Public Works Approval is requested to grant a partial release wherein the State of +Maryland, to the use of MALPF, will release 0.8361 +/- acre of land from the operation and effect of the Easement in exchange for 0.988+/- acre of contiguous land to be added to the agricultural preservation area by amending the Easement. The Maryland Agricultural Land Preservation Foundation’s Board of Trustees has approved the transaction. This request is being made to correct an easement violation whereby the 0.8361 acre of land was subdivided from the Easement without MALPF approval. The landowner asked that MALPF accept the 0.988 acre parcel of land into the easement to cure the violation. A plat depicting the exchange of land is attached hereto.

RELEASOR

The State of Maryland, to the use of the Maryland Agricultural Land Preservation Foundation of the Department of Agriculture

RELEASEE

James and Mary Moore

PROPERTY

0.8361+/- acres

GRANTOR

James and Mary Moore

GRANTEE

The State of Maryland, to the use of the Department of Agriculture on behalf of the Maryland Agricultural Land Preservation Foundation

PROPERTY

0.988 +/- acres

CONSIDERATION

No Monetary Consideration

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 6-RP (Cont.)

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommends approval of this item as it accommodates a plan that benefits the farming operation.
2. Costs associated with this exchange will be paid by Mr. & Mrs. Moore.
3. The Appraisal Unit of the Department of General Services has determined that the proposed exchange has a net-positive impact to the value of the Easement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 7-RP Agency Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

DEPARTMENT OF NATURAL RESOURCES Chesapeake Forest Land
1.51 +/- acres, Somerset County
File #00-8583

REFERENCE Approval is requested for a Boundary Line Confirmation Agreement between the Department of Natural Resources and J. Lowell Stoltzfus and Sharon L. Stoltzfus consisting of 1.51 +/- acres. The State owns a tract of land by virtue of a deed dated December 21, 2000, and recorded in Liber 500 at Folio 699, also known as the Jesse Johnson Tract #4879. J. Lowell Stoltzfus and Sharon L Stoltzfus are the owners of the land adjacent to the State Tract by virtue of a deed dated December 8, 2011, and recorded in Liber 815 at Folio 554. A plat was prepared in April 2014 for the property described in the Stoltzfus deed, which depicted an overlap by the State Tract. The State Tract mistakenly included approximately 1.51 +/- acres of land that was actually owned by the Stoltzfus family.

The Boundary Line Confirmation Agreement has been approved by the Office of the Attorney General. Title and transfer agreements are subject to legal review.

OWNERSHIP The State of Maryland, to the use of the Department of Natural Resources

GRANTEE J. Lowell Stoltzfus and Sharon L. Stoltzfus

PROPERTY 1.51 acres +/-

REMARKS

1. The Department of Natural Resources agrees with this transaction.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20150529-0441, and all MIRC requirements have been met.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

REVISED

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 8-RP

Agency Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

Rosewood State Hospital
MA-MB Pipeline Modernization Project
0.73 acres +/-, Baltimore County
DGS File #00-8506

REFERENCE

Approval is requested for an Amendment to an existing Easement for the purpose of adding a second pipeline to the existing easement area at the Rosewood State Hospital facility. The new easement area consists of 0.73 +/- acres, and will be used to add a backup pipeline to the current MA underground pipeline with new pipeline referred to as the MB pipeline. Referred to as a “loop system”, the addition of Line MB will ensure continuity of transmission in the event that one of the lines is taken out of service for repair, maintenance or replacement.

The Amendment to Easement Agreement has been approved by the Office of the Attorney General.

OWNERSHIP

The State of Maryland, to the use of the Department of Health and Mental Hygiene.
Columbia Gas Transmission, LLC
~~Columbia Gas, LLC~~

GRANTEE

PROPERTY

0.73+/- acres

PRICE

\$25,500.00

APPRAISED VALUES

\$25,500.00-6/15/15 – Bernard A. Page - Fee Appraiser
\$23,440.00-11/21/14 – James R. Turlington - Fee Appraiser

REMARKS

1. The Department of Health and Mental Hygiene agrees with this transaction.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20151103-0971. It has recommended to grant a permanent Utility Easement and a Right-of-Way to the Columbia Gas Transmission, LLC. Columbia Gas Transmission, LLC plans to install and modernize an underground gas pipeline that runs for 0.73+/- acres beneath the Rosewood State Hospital Facility. It is also recommended that

REVISED

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 8-RP Cont.)

REMARKS (Cont.)

Columbia Gas Transmission, LLC keep the Maryland Department of General Services informed regarding their intended design and construction activities, so that there will be no conflict in scheduling with any of the State-owned facilities and capital projects currently being considered.

NOTE: This item previously appeared on DGS BPW Agenda on 12/16/15, Item 8-RP and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Larry Hogan
Governor
Boyd K. Rutherford
Lt. Governor



RECEIVED

C. Gail Bassette
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES

FACILITIES OPERATIONS & MAINTENANCE • FACILITIES PLANNING, DESIGN, CONSTRUCTION & ENERGY
PROCUREMENT & LOGISTICS • REAL ESTATE

February 18, 2016

Sheila C. McDonald, Esq.,
Executive Secretary
Board of Public Works, Rm. 213
The Louis L. Goldstein Treasury Building
Annapolis, Maryland 21401

OK for record
2/18/16
BOARD OF PUBLIC WORKS
16 FEB 18 AM 11:30
RECEIVED

RE: Columbia Gas, Amendment to Easement Agreement documents
File #'s 8506, 8507 & 8508

Dear Ms. McDonald:

The Board of Public Works approved three Amendment to Easement Agreements on January 6, 2016 as items 8-RP revised, 9-RP and 10-RP. Each of the three items listed the Grantee as Columbia Gas, LLC, which was in error. The Grantee should have been listed as Columbia Gas Transmission, LLC. Please accept this letter as a request to correct this error in the aforementioned Board of Public Works items. Thank you for your assistance.

Sincerely,

Wendy Scott-Napier,
Assistant Secretary – Office of Real Estate
wendy.scott-napier@maryland.gov
(410) 767-4088

Enclosure

cc: Jane Bailey, Director
Jane Roger, Land Acquisition & Disposal Agent

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 9-RP Agency Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

DEPARTMENT OF NATURAL RESOURCES Torrey C. Brown (NCR) Rail Trail
MA-MB Pipeline Modernization Project
0.07 +/- acres, Baltimore County
DGS File #00-8507

REFERENCE Approval is requested for an Amendment to an existing Easement for the purpose of adding a second pipeline to the existing easement area at the Torrey C. Brown (NCR) Rail Trail. The new easement area consists of 0.07 +/- acres, and will be used to add a backup pipeline to the current MA underground pipeline with new pipeline referred to as the MB pipeline. Referred to as a “loop system”, the addition of line MB will ensure continuity of transmission in the event that one of the lines is taken out of service for repair, maintenance or replacement.

The Amendment to Easement Agreement has been approved by the Office of the Attorney General.

OWNERSHIP The State of Maryland, to the use of
the Department of Natural Resources
Columbia Gas Transmission, LLC
~~Columbia Gas, LLC~~

GRANTEE ~~Columbia Gas, LLC~~

PROPERTY 0.07+/- acres

PRICE \$2,600.00

APPRAISED VALUES:
\$1,300.00 3/31/14 - James R. Turlington -Fee Appraiser
\$3,747.00 10/17/14 - G. Edward Kerr - Fee Appraiser
\$2,600.00 3/31/14 - David M. Kelleher - Review Appraiser

REMARKS:

1. The Department of Natural Resources agrees with this transaction.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20151103-0972. It has recommended to grant a permanent Utility Easement and a Right-of-Way of +/- 0.07 acres beneath the land of the Torrey C. Brown (NCR) Rail Trail to Columbia Gas Transmission, LLC. Columbia Gas Transmission, LLC plans to install and modernize an underground gas pipeline. It is also recommended that Columbia Gas Transmission, LLC minimize the disruption (time of construction and amount of area

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 9-RP (Cont.)

Remarks (Cont.)

disturbed) to the Torrey C. Brown (NCR) Rail Trail, and provide a safe path around the disturbed area during construction. It is further recommended that Columbia Gas Transmission, LLC keep the Maryland Department of General Services informed regarding their intended design and construction activities, so that there will be no conflict with scheduling with any of the State-owned facilities and capital projects currently being considered.

- 3. An exception is requested to the one year appraisal policy set forth in BPW Advisory 2005-3. Due to delays in coordinating both the Federal and State permit processes, the project is now being submitted for approval.

NOTE: This item previously appeared on DGS BPW Agenda on 12/16/15, Item 9-RP and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP

Agency Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

MARYLAND DEPARTMENT OF VETERANS AFFAIRS

Garrison Forest Veterans Cemetery
MA-MB Pipeline Modernization Project
1.14 +/- acres, Baltimore County
DGS File #00-8508

REFERENCE

Approval is requested for an Amendment to an existing Easement for the purpose of adding a second pipeline to the existing easement area at the Garrison Forest Veterans Cemetery. The new easement area consists of 1.14 +/- acres, and will be used to add a backup pipeline to the current MA underground pipeline with new pipeline referred to as the MB pipeline. Referred to as a “loop system”, the addition of line MB will ensure continuity of transmission in the event that one of the lines is taken out of service for repair, maintenance or replacement.

The Amendment to Easement Agreement has been approved by the Office of the Attorney General.

OWNERSHIP

The State of Maryland, to the use of
the Maryland Department of Veterans
Affairs

~~Columbia Gas Transmission, LLC~~
~~Columbia Gas, LLC~~

GRANTEE**PROPERTY**

1.14 +/- acres

PRICE

\$32,220.00

APPRAISED VALUES

\$32,200.00-1/24/15 – James R. Turlington - Fee Appraiser

\$16,000.00 – 6/15/15 – Bernard A. Page – Fee Appraiser

REMARKS

1. The Department of Veterans Affairs agrees with this transaction.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20151102-0966 and has recommended granting a permanent Utility Easement and a Right-of-Way to the Columbia Gas Transmission, LLC. Columbia Gas Transmission, LLC plans to install and modernize an underground gas pipeline that runs for 1.14 +/- acres beneath the land of the Garrison Forest Maryland Veterans Cemetery. It is also

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 10-RP (Cont.)

Remarks (Cont.)

recommended that Columbia Gas Transmission, LLC keep the Maryland Department of General Services informed regarding their intended design and construction activities, so that there will be no scheduling conflicts with any of the State-owned facilities and capital projects currently being considered.

NOTE: This item previously appeared on DGS BPW Agenda on 12/16/15, Item 10-RP and was withdrawn.

Board of Public Works Action – The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 11-LL Agency Contact: Robert Suit
410.767.1819
robert.suit@maryland.gov

DEPARTMENT OF HEALTH AND MENTAL HYGIENE Prince Frederick
(Office of Capital Planning, Budgeting, and Engineering Services) Calvert County

Tenant Southern Maryland Community Network, Inc.
305 Prince Frederick Blvd.
Prince Frederick, Maryland 20678

Property Location 55 Armory Road
Prince Frederick, Maryland 20678

<u>Space Type</u>	Group Home	<u>Lease Type</u>	New
<u>Duration</u>	5 Years	<u>Effective:</u>	February 1, 2016
<u>Annual Rent</u>	\$1.00		

Utility Responsibilities Tenant
Custodial Responsibilities Tenant
Previous Board Actions N/A

Special Conditions

- 1. Tenant shall occupy and use the premises only for the purpose of operating an adult crisis home for individuals suffering from mental health-related issues. The Tenant will be serving clients in a five-county region (Anne Arundel, Charles, Calvert, Saint Mary’s and Prince George’s counties) located in Southern Maryland.
- 2. The lease does not convey to Tenant any interest in or any mineral rights.
- 3. Landlord’s fee simple interest in the premises may not be encumbered or subordinated by operation of this Lease or by any action taken by the Tenant.
- 4. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the premises.
- 5. The Tenant shall not make any alteration, addition or improvement to the premises without first obtaining the Landlord's written approval.
- 6. The Tenant shall at its cost and expense perform all maintenance and repairs to the premises.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 11-LL (Cont.)

- 7. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
- 8. The lease contains two option renewal terms for five years each.
- 9. The Landlord has the right to terminate this lease for convenience.
- 10. In the event that funding for this adult crisis home is discontinued due to the inability of the Tenant to acquire funds for this program, the Tenant may terminate this lease agreement after a 90-day written notice is provided to the Landlord.

Remarks

- 1. A State Clearinghouse review was not necessary; the use of the property has not changed.
- 2. The Department of General Services, in conjunction with the Department of Health and Mental Hygiene, recommends approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL Agency Contact: Cathy Ensor
410.767.4107 cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of Elizabeth Seton High School, Inc.
(Prince George’s County)*

Elizabeth Seton High School Library Renovation

“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Elizabeth Seton High School Library, located in Prince George’s County.”

\$25,000.00

Maryland Consolidated Capital Bond Loan of 2015(LSI – Chapter 495, Acts of 2015), DGS Item G139; (SL-018-150-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Directors of Elizabeth Seton High School, Inc. has submitted documentation that it has \$1,512,216.13 in a financial institution to meet the matching fund requirement for this project.

<u>BACKGROUND</u>	Total Project	\$1,048,206.00
	15-G139 (This Action)	\$ 25,000.00
	Local Cost	\$1,023,206.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of the Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL

Agency Contact: Cathy Ensor
410.767.4107 cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Jewish Community Center of Greater Washington, Inc. (Prince George’s County)

Jewish Community Center of Greater Washington

“To design, construct, and capital equip renovations and improvements to public spaces in its Rockville, Maryland facility.”

\$500,000.00

Maryland Consolidated Capital Bond Loan of 2013 (MISC – Chapter 424, Acts of 2013; as amended by Chapter 495, Acts of 2015)

DGS Item G172; (SL-096-130-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Directors of the Jewish Community Center of Greater Washington, Inc. has submitted documentation that it has \$637,861.74 in a financial institution to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$2,225,000.00
13-G172 (This Action)	\$ 500,000.00
14-G005 (Prior Action)	\$1,000,000.00 (non-match)
Local Cost	\$ 725,000.00

(Prior Action: 09/16/15 Agenda, Item 18-CGL)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of the Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

Agency Contact: Cathy Ensor
410.767.4107 cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

The Maryland-National Capital Park and Planning Commission (Prince George’s County)

Marlton Swim and Recreation Club

“For the design, construction, repair, renovation, reconstruction, and capital equipping of the Marlton Swim and Recreation Club facility.”

\$75,000.00

Maryland Consolidated Capital Bond Loan of 2015 (MISC – Chapter 495, Acts of 2015), DGS Item G019; (SL-017-150-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Maryland-National Capital Park and Planning Commission has submitted documentation that it has appropriated \$75,000.00 PayGo in its Fiscal Year 2016 budget to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$150,000.00
15-G019 (This Action)	\$ 75,000.00
Local Cost	\$ 75,000.00

REMARKS

(1) The grant agreements have been modified with the following: 16. Indemnification: *To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; Article 25A, §1A; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee....*

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(3) The Office of the Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL Agency Contact: Cathy Ensor
 410.767.4107
cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Governing Board of the MedStar Montgomery Medical Center, Inc. (Montgomery County)

MedStar Montgomery Medical Center

“To assist in the renovation of the Emergency Department at the MedStar Montgomery Medical Center.”

\$300,000.00

Maryland Consolidated Capital Bond Loan of 2014 (MHA – Chapter 463, Acts of 2014), DGS Item G032; (SL-052-140-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2016 and the Board of Public Works to certify a matching fund. The Governing Board of the MedStar Montgomery Medical Center, Inc. has submitted documentation that it has \$10,354,606.06 in a financial institution to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$610,663.00
14-G032 (This Action)	\$300,000.00
Local Cost	\$310,663.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of the Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL Agency Contact: Cathy Ensor
410-767-4107 cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant.

Board of Directors of The Baltimore Children’s Museum, Inc. (Baltimore City)

Port Discovery Children’s Museum Renovation

“For the planning, design, construction, repair, renovation, and capital equipping of the Port Discovery Children’s Museum.”

\$250,000.00

***Maryland Consolidated Capital Bond Loan of 2015 (MISC - Chapter 495, Acts of 2015)
DGS Item G023, (SL-041-050-038)***

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Directors of The Baltimore Children’s Museum, Inc. has submitted evidence that it has \$457,127.50 in a financial institution to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$4,128,000.00
15-G023 (This Action)	\$ 250,000.00
13-035 (Prior Action)	\$1,028,000.00 (non-match)
12-G098 (Prior Action)	\$ 150,000.00
10-G158 (Prior Action)	\$ 75,000.00
10-G110 (Prior Action)	\$ 25,000.00
09-G086 (Prior Action)	\$ 225,000.00
09-G039 (Prior Action)	\$ 100,000.00
08-G123 (Prior Action)	\$ 200,000.00
07-G099 (Prior Action)	\$ 125,000.00
06-G115 (Prior Action)	\$ 300,000.00
05-G115 (Prior Action)	\$ 250,000.00
05-G116 (Prior Action)	\$ 100,000 .00
Local Cost	\$1,300,000.00

(Prior Actions: 02/05/14 Agenda, Item 16-CGL; 10/16/13 Agenda, Item 19-CGL, 09/21/11 Agenda, Item 25-CGL, 02/23/11 Agenda, Item 16-CGL; 05/06/09 Agenda, Item 31-CGL; 08/20/2008 Agenda, Item 27-CGL; 02/27/08 Agenda, Item 14-CGL; 11/28/07 Agenda, Item 22-CGL; 06/17/09 Agenda, Item 24-CGL; and 08/11/10 Agenda, Item 33-CGL)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL (Cont.)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.
- (4) Non-matching invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action – The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL Agency Contact: Cathy Ensor
410.767.4107 cathy.ensor@maryland.gov

RECOMMENDATION That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

*Board of Directors of the Sandy Spring Museum, Inc. (Montgomery County)
Sandy Spring Museum*

*“For the acquisition, planning, design, construction, repair, renovation,
reconstruction, and capital equipping of the Sandy Spring Museum.”*

\$75,000.00

*Maryland Consolidated Capital Bond Loan of 2014 (LHI – Chapter 463, Acts of 2014),
DGS Item G168; (SL-037-100-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2016 and the Board of Public Works to certify a matching fund. The Board of Directors of the Sandy Spring Museum, Inc. has submitted documentation that it has a \$90,000.00 grant from Montgomery County, Maryland to meet the matching fund requirement for this project.

<u>BACKGROUND</u>	Total Project	\$360,574.34
	14-G168 (This Action)	\$ 75,000.00
	10-G138 (Prior Action)	\$ 35,000.00
	10-G068 (Prior Action)	\$ 65,000.00
	Local Cost	\$185,574.34

(Prior Actions: 03/19/14 Agenda, Item, and 07/07/11 Agenda, Item 26-CGL)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of the Comptroller may not disburse State funds until after the Office of the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL Agency Contact: Ahmed Awad
410.767.6589
ahmed.awad@maryland.gov

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

RECOMMENDATION That the Board of Public Works approve a grant of \$40,350.00 to assist *Anthony Wayne Rehabilitation Center for the Blind and Handicapped (Carroll County)* with the renovation of two houses in Westminster, Maryland.

PROJECT

Renovation of a house located at 1382 Alison Court, Westminster, MD

PROPOSALS

T&L Real Estate, LLC, Mount Airy, MD	\$23,000.00
Danny Kyker Home Improvement, Hampstead, MD	\$31,414.75
Ken Cialkowski Construction, Westminster, MD	\$32,239.00

CONTRACT

T&L Real Estate, LLC, Mount Airy, MD	\$23,000.00
--------------------------------------	--------------------

PROJECT

Renovation of a house located at 4598 Old Hanover Road, Westminster, MD

PROPOSALS

T&L Real Estate, LLC, Mount Airy, MD	\$57,700.00
Danny Kyker Home Improvement, Hampstead, MD	\$58,964.75
Ken Cialkowski Construction, Westminster, MD	\$100,022.00

CONTRACT

T&L Real Estate, LLC, Mount Airy, MD	\$57,700.00
--------------------------------------	--------------------

REMARKS

- (1) In accordance with *Subtitle 6 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Carroll County.
- (2) No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds.
- (3) Grantee is a nonprofit organization.

BACKGROUND

The homes will be used to provide housing for six individuals with intellectual disabilities.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL (Cont.)

FUND SOURCE

DHMH has determined the grantee is required to provide a 50% local share of the eligible project cost as follows:

\$80,700.00	Total Project Cost
\$80,700.00	Eligible Project Cost
\$40,350.00 (50%)	MCCBL 2014 (CHFF) DHMH # 30001-03
\$40,350.00 (50%)	Anthony Wayne Rehabilitation Center, cash

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

Agency Contact: Ahmed Awad
410.767.6589
ahmed.awad@maryland.gov

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

RECOMMENDATION That the Board of Public Works approve a grant of **\$750,000.00** to *Gaudenzia Foundation, Inc. (Baltimore City)*.

PROJECT Renovation of a 37,450 GSF/29,500 NSF building located at 4615 Park Heights Avenue, Baltimore City, Maryland 21215 owned by the Gaudenzia Foundation, Inc.

CONTRACT

Southway Builders \$2,557,638.00*

*Southway Builders has agreed to a lump sum contract and will bid out all the subcontracts.

REMARKS

- (1) Gaudenzia Foundation, Inc. is a Pennsylvania Corporation with a regional office in Maryland.
- (2) In accordance with *Subtitle 6 of the Health-General Article of the Annotated Code of Maryland*, the Board’s approval is further contingent upon the State’s right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore City.
- (2) No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds.
- (3) Grantee is a nonprofit organization.

FUND SOURCE

DHMH has determined the grantee is required to provide a 70.7% local share of the eligible project cost as follows:

\$2,557,638.00	Total Cost
\$2,557,638.00	Eligible Cost
\$ 750,000.00 (29.3%)	MCCBL 2014 (CHFF) DHMH #22904-01
\$1,807,638.00 (70.7%)	Gaudenzia Foundation, Inc.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

<u>ITEM</u>	22-CGL	Agency Contact: Ahmed Awad 410.767.6589 ahmed.awad@maryland.gov
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DEPARTMENT OF HEALTH AND MENTAL HYGIENE

RECOMMENDATION That the Board of Public Works approve a grant of **\$101,888.00** to **Key Point Health Services, Inc. (Harford County)** for the acquisition of a three-bedroom, one-bathroom house located at 407 Lorraine Street, Aberdeen, MD

PROJECT The acquisition of a three-bedroom house.

Contract of Sale	\$135,000.00
Dominic C. Corson, Bel Air, MD	\$135,000.00
Jerold C. Vega, Jr., Falston, MD	\$145,000.00
DGS accepted appraisal	\$135,000.00
Total Project Cost	\$135,850.00
Eligible Amount	\$135,850.00*
State Share at 75%	\$101,888.00

*Includes the lesser of the DGS accepted value or the contract price at \$135,000.00, and the cost of appraisals at \$850.00.

REMARKS

- (1) In accordance with *Subtitle 6 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Harford County.
- (2) No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds.
- (3) Grantee is a nonprofit organization.

BACKGROUND This house will be used to provide housing for three individuals with mental illness.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL (Cont.)

FUND SOURCE DHMH has determined the grantee is required to provide a 25% local share of the eligible project cost as follows:

\$135,850.00	Total Project Cost
\$135,850.00	Eligible Project Cost
\$101,888.00 (75%)	MCCBL 2014 (CHFF) DHMH #14511-01
\$ 33,962.00 (25%)	Key Point Health Services, Inc., Cash

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION