

BOARD OF PUBLIC WORKS
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JUNE 22, 2016

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

*Contact: Ami Patel 410-767-1088
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1. DEPARTMENT OF AGING

Recommendation: That the Board of Public Works approve a grant of general obligation bond proceeds for a Senior Center renovation in Howard County.

Grantee: Howard County

Project: Elkridge 50+ Center

Amount: \$580,000

Purpose: Renovation & Expansion

Authority: MCCBL 2016 (Chapter 27, 2016 Laws of MD)

Funding Sources:	Local Government	\$ 6,640,000
	Department of Aging (this Item)	<u>\$ 580,000</u>
		\$ 7,220,000

Description: The Howard County Office on Aging will renovate and expand the Elkridge Branch Library and 50+ Center. The current facility is approximately 17,000 square feet, of which 2,900 square feet is dedicated to the 50+ Center. A lack of space and the need for structural upgrades has limited the variety of programs the 50+ Center can provide to the community.

The new, expanded facility (45,000 square feet, of which 10,000 square feet will be dedicated to the 50+ Center) will provide an increased number of health and wellness programs to the growing population of older adults in Howard County. The County expects that, as a result of the 50+ Center renovation, older adults, persons with disabilities and caregivers will have increased access to health screenings, congregate meals, continuing education, social and wellness activities, and access to a satellite Maryland Access Point site where individuals may work with a certified Options Counselor to plan for long term care needs.

The Department of Aging has determined that the cost includes sufficient amounts for the project to conform to building, fire, accessibility for persons with disabilities and other code requirements, and that the project may be reasonably completed with the funds being requested.

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**BOARD OF PUBLIC WORKS
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June 22, 2016**

*Contact: Ami Patel 410-767-1088
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2. DEPARTMENT OF AGING

Recommendation: That the Board of Public Works approve a grant of general obligation bond proceeds for a Senior Center renovation in Baltimore City.

Grantee: Baltimore City

Project: Harford Road Senior Center

Amount: \$500,000

Purpose: Renovation

Authority: MCCBL 2016 (Chapter 27, 2016 Laws of MD)

In-kind Match: Property value (Local Government) \$ 435,000

Funding Sources:

Local Government	\$ 100,000
Department of Aging (this Item)	<u>\$ 500,000</u>
	\$ 600,000

Description: The Baltimore City Health Department, Division of Aging and CARE Services, will renovate the Harford Road Senior Center to address major safety concerns posed by the facility's deteriorating conditions. The facility lacks sufficient fire escape signs, has exposed electrical wires, and numerous other hazards that have limited program success and reduced interest in critical health and wellness programs. Renovations to the center will include improved accessibility to the building, a new roof, and upgrades to electrical systems, flooring, and windows. The interior and exterior upgrades will provide a modernized senior center that would allow the nearly 9,000 older adults living in the area to participate in expanded fitness, nutritional, and educational programs.

State law allows a local government applying for the Senior Center Capital Improvement Program to use the value of real property toward the required match. Human Services Article, §10-504, Annotated Code of Maryland.

The Department of Aging has determined that the cost includes sufficient amounts for the project to conform to building, fire, accessibility for persons with disabilities and other code requirements, and that the project may be reasonably completed with the funds being requested.

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*Contact: Ami Patel 410-767-1088
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3. DEPARTMENT OF AGING

Recommendation: That the Board of Public Works records be corrected to reflect the actual grantee for the Laurel Beltsville Senior Center approved as Secretary's Agenda Item 2 (Sept. 16, 2009) Secretary's Agenda as the Maryland-National Capital Park and Planning Commission.

Grantee: Maryland-National Capital Park and Planning Commission (M-NCPPC)

Project: Laurel Beltsville Senior Center

Amount: \$450,000

Purpose: New Construction

Authority: MCCBL 2005 (\$35,000)
MCCBL 2008 (\$415,000)

Funding Sources:	Local Government	\$7,475,293
	Department of Aging	\$ 450,000
	Developer Contribution	<u>\$ 100,000</u>
		\$8,025,293

Remarks: Reference is made to Secretary's Agenda Item 2 (Sept. 16, 2009) in which the Board of Public Works approved construction of a new senior center in Prince George's County. The approved grantee was named as "Prince George's County." However, that is the location of the senior center but not the entity that applied for the grant funds. The true grantee is Maryland-National Capital Park and Planning Commission.

The Department of Aging seeks to correct the record so that the grant funds can be disbursed. The Center is constructed and the notice of right of recovery is ready to be filed in the land records. Filing in the land records is the last step the M-NCPPC needs to take before it can be paid the grant funds.

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*Contact: Norman Astle 410-841-5834
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**4. DEPARTMENT OF AGRICULTURE
*Maryland Agriculture Cost-Share Program***

Recommendation: That the Board of Public Works approves funding of 16 individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$461,619

Agreement #	Recipient	County	Amount \$
AT-2016-3239	Emily Massey	Kent	1,000
AT-2016-3293	Donald E. Braun, Jr.	St. Mary's	25,200
AT-2016-3317	Riveredge, LLC	Cecil	66,200
AT-2016-3322	David A. Reese	Queen Anne's	5,000
CR-2016-3161	David L. Bramble	Queen Anne's	18,700
CR-2016-3321	Kyffhauser Farm, LLC	Queen Anne's	800
MP-2016-3279	Auburn Farms, Inc.	Frederick	200,000
MP-2016-3294	Wayne E. Wachter	Frederick	1,400
MP-2016-3295	Wayne E. Wachter	Frederick	1,900
NW-2016-3048	Conaway Farms, LLC	Wicomico	23,400
NW-2016-3324	Zhi Sheng Lin	Caroline	46,600
NW-2016-3326	Zhi Sheng Lin	Caroline	53,300
PA-2016-3275	Merry Acres Farm	Howard	3,700
RS-2016-3316	Thomas E. Cole	Carroll	9,019
RS-2016-3319	Donald M. Brathuhn	Baltimore	5,000
SA-2016-3272	Chelsea Walsh	Kent	400

Fund Source: MCCBL of 2014/Item 14107 or #162012-01: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing – Water Pollution Control" Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

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**4. DEPARTMENT OF AGRICULTURE (cont'd)
*Maryland Agriculture Cost-Share Program***

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

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**BOARD OF PUBLIC WORKS
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ACTION AGENDA
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*Contact: Norman Astle (410)841-5864
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**5. DEPARTMENT OF AGRICULTURE
*Maryland Agriculture Cost-Share Program***

Recommendation: That the Board of Public Works approves the reversions of the remaining balances of 28 projects cancelled or completed in accordance with the Maryland Agricultural Cost-Share Program.

Amount: \$300,000

Agreement #	Recipient	County	Amount	Status
AT-2014-2256	King Edward Stables, Inc.	Charles	11,300	Completed
AT-2014-2299	Joseph E. Lumpkins	St. Mary's	5,200	Completed
AT-2014-2312	Stanley J. Boothe	St. Mary's	5,100	Completed
AT-2014-2316	Janet A. Westerman	Kent	20,000	Completed
AT-2014-2317	Janet A. Westerman	Kent	31,000	Completed
AT-2014-2345	Marlin R. Longenecker	Kent	18,900	Completed
AT-2014-2361	Darrell K. Lambert	Allegany	3,100	Completed
AT-2014-2362	Darrell K. Lambert	Allegany	8,200	Completed
AT-2014-2367-R	Mark Capel	Kent	1,900	Completed
AT-2014-2369	Daniel Z. Krivitsky	Charles	39,700	Completed
AT-2015-2681	Highview Farms Properties, LLC	Harford	41,000	Completed
AT-2016-2500	Douglas B. Clendaniel	Kent	1,900	Completed
AT-2016-2501	Douglas B. Clendaniel	Kent	2,600	Completed
CH-2014-2314-R	Robert N. Baxter	Kent	1,900	Completed
CH-2014-2392	Brayton Family, LP	Kent	1,300	Completed
CH-2014-2393	Brayton Family, LP	Kent	4,600	Completed
CH-2014-2404	D. R. Mc Donald & Sons, Inc.	Kent	1,600	Completed
CH-2014-2405	D. R. Mc Donald & Sons, Inc.	Kent	2,100	Completed
CH-2014-2406	D. R. Mc Donald & Sons, Inc.	Kent	14,100	Completed
CH-2014-2407	D. R. Mc Donald & Sons, Inc.	Kent	4,600	Completed
LS-2014-2532	Jack Straw Farm, LLC	Harford	2600	Cancelled
LS-2014-2533	Jack Straw Farm, LLC	Harford	2400	Cancelled
MP-2014-2426	Kenneth L. Martin	Carroll	18300	Cancelled
MP-2014-3050	Sandaway, LLC	Carroll	7,400	Completed
MP-2015-2907-C	Michael E. Huffman	Frederick	17700	Cancelled
PB-2014-3032	Glenn I. Rash	Carroll	7,300	Completed
PB-2015-2520	Wayne W. Mullinix, Jr.	Carroll	19,900	Completed
RS-2014-2965	Anthony Wheeler	Carroll	4300	Cancelled

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**5. DEPARTMENT OF AGRICULTURE (cont'd)
*Maryland Agriculture Cost-Share Program Reversion Requests***

Fund Source: MCCBL of 2013/Item #13106: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: “Cost-Sharing – Water Pollution Control” Section 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

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**BOARD OF PUBLIC WORKS
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*Contact: Robert Ward 410-767- 2211
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6. DEPARTMENT OF COMMERCE

Small, Minority, and Women-Owned Businesses Account Funded by VLT Proceeds

Recommendation: That the Board of Public Works allocate \$100,000 to the Department of Commerce to reimburse Commerce for its FY 2016 administration of the Fund Manager program funded through the Small, Minority, and Woman-Owned Business Account.

Fund Source: Small, Minority & Women-Owned Business Investment Account/T00F0015

Authority: Section 9-1A-35, State Government Article, Annotated Code of Maryland

Remarks: Reference is made to Secretary’s Agenda Item 22 (August 22, 2012) in which the Board of Public Works approved a Memorandum of Understanding between the Board and Commerce in which the Board: (1) designated Commerce to manage the Small, Minority and Women-Owned Businesses Account funded by video-lottery-terminal proceeds; and (2) delegated to Commerce the authority to procure the financial services for fund managers for the program.

That MOU states:

The parties do not intend Commerce’s administration of this Program to have a fiscal impact on Commerce. To that end, the Account may be used to reimburse Commerce for reasonable expenses incurred in performing and completing Program activities such as staff time, underwriting, and management services. Each fiscal year, Commerce shall be allocated \$50,000 from the Account that Commerce will use for Program administration. Commerce will send invoices to BPW on a quarterly basis for reimbursement from the allocation. *After each fiscal year, if Commerce’s expenses to administer the Program exceed \$50,000, Commerce may request the BPW to approve reimbursement for the excess expenses.*

When the VLT program began three years ago, the \$50,000 annual allocation supported the administration of three Fund Managers. In FY 2016, the program had seven Fund Managers with increasing funds to administer. In addition, the initial \$50,000 allocation was an estimate and not based on actual costs for running the program. Finally, over this period, the State has required more oversight than originally anticipated by Commerce. This is due in part to more administrative requirements identified as a result of a legislative audit. Additionally, the Board has required Commerce to implement more policies and procedures. The program was initially managed by one part-time position. However, it is now supported by several other Commerce personnel that were not originally assigned to do so. With the proposed increased allocation, Commerce seeks to maintain the required administration and oversight expected as the VLT program continues to grow.

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*Contact: Robert Ward 410-767- 2211
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7. DEPARTMENT OF COMMERCE

Small, Minority, and Women-Owned Businesses Account Funded by VLT Proceeds

Recommendation: That the Board of Public Works approve the Department of Commerce granting \$22,181,623 from video lottery terminal proceeds to **seven incumbent Fund Managers** with current contracts to provide investment capital and loans to small, minority and women-owned businesses across the State. Allocation among the incumbent Fund Managers is recommended as follows:

Amounts:	Anne Arundel Economic Development Corp.	\$4,000,000
	Baltimore County	\$3,000,000
	Baltimore Development Corp.	\$3,000,000
	Howard County Economic Development Agency	\$3,000,000
	Maryland Capital Enterprises, Inc.	\$2,681,623
	Meridian Management Group Inc.	\$4,000,000
	Tri-County Council of Western MD.	<u>\$2,500,000</u>
	Total	\$22,181,623

Authority: §9-1A-27(a)(6) & §9-1A-35, State Government Article, Annotated Code of Maryland.

ADPICS No.: T00R6402035

Fund Source: Small, Minority & Women-Owned Business Investment Account

Approp. Code: T00F0015

Contracts Approved: Secretary’s Item 15 (April 17, 2013)
Term: 5/1/2013 - 4/30/2018 (with one 5-year option):

- Anne Arundel Economic Development Corp.
- Meridian Management Group
- Maryland Capital Enterprises Inc.

Secretary’s Item 10 (June 18, 2014) 4 Awards
Term: 7/1/14 – 6/30/2019 (with one 5-year option)

- Baltimore County
- Baltimore Development Corp.
- Howard County Economic Development Authority
- Tri-County Council for Western MD

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**7. DEPARTMENT OF COMMERCE (cont'd)
*Small, Minority, and Women-Owned Businesses Account Funded by VLT Proceeds***

Remarks: The Small, Minority and Women-Owned Businesses Account receives 1.5% of the proceeds from video lottery terminals at each of the video lottery facilities. The Account is a special, non-lapsing fund. The Fund Managers use the grant funds to provide investment capital or loans to Eligible Targeted Businesses. A Targeted Business is defined as a business primarily in the State of Maryland, as measured by the ratio of Maryland sourced gross revenues of the Targeted Business for Maryland income taxation purposes to the total gross revenues of the Targeted Business and the principal office and operational facilities of which are in the State.

Commerce's program allows the incumbent Fund Managers to apply for additional grant funds to loan or invest. Commerce developed an expedited application process that evaluates contract-to-date lending performance and overall technical merit. At the same time, Commerce solicited for new Fund Managers as well. [See Companion Item 8 on today's Secretary's Agenda concerning a new Fund Manager.] The incumbent Fund Manager applications were evaluated after the new proposals were evaluated. Commerce received applications for additional funds from all seven incumbent Fund Managers. All offers exceeded the minimum requirements. The seven firms' proposals for additional grant funding are ranked:

<i>Offeror</i>	<i>Technical Rank</i>
Anne Arundel Economic Development Corp.	1
Maryland Capital Enterprises Inc.	2
Meridian Management Group Inc.	3
Howard County Economic Dev. Authority	4
Baltimore County	5
Tri-County Council of Western MD.	6
Baltimore Development Corp.	7

Summary of Grant Funding By Year:

<i>Fund Manager</i>	<i>Sec. Item 15 (4/17/13)</i>	<i>Sec. Item 9 (6/18/14)</i>	<i>Sec. Item 10 (6/18/14)</i>	<i>Sec. Item 4 (6/23/15)</i>	<i>THIS ITEM</i>
<i>\$ Amounts in MILLIONS</i>					
AAEDC	\$3.36	\$2.00		\$1.85	\$4.00
Balt. Co.			\$1.50	\$1.60	\$3.00
Balt. Dev. Corp.			\$1.00	\$1.75	\$3.00
Howard Co. EDA			\$1.50	\$1.75	\$3.00
MCE	\$1.00			\$1.00	\$2.682
MMG	\$3.50	\$2.00		\$2.15	\$4.00
Tri-Co Council/WMD			\$1.10	\$1.00	\$2.50

**BOARD OF PUBLIC WORKS
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7. DEPARTMENT OF COMMERCE (cont'd)
Small, Minority, and Women-Owned Businesses Account Funded by VLT Proceeds

Grant Funds Remaining:	Anne Arundel Economic Development Corp.	\$1,191,375
	Baltimore County	\$406,542
	Baltimore Development Corp.	\$814,000
	Howard County Economic Development Agency	\$833,500
	Maryland Capital Enterprises, Inc.	\$0
	Meridian Management Group Inc.	\$787,000
	Tri-County Council of Western MD.	<u>\$673,827</u>
	Total:	\$4,706,244

Summary of Prior Board Actions:

- *Secretary's Agenda Item 22 (8/22/2012):* Board of Public Works: (1) designated the Department of Commerce (Commerce) to manage the Small, Minority and Women-Owned Businesses Account funded by video-lottery-terminal proceeds; and (2) delegated to Commerce the authority to procure the financial services of eligible fund managers for the Program.
- *Secretary's Agenda Item 15 (April 17, 2013):* Initial three Fund Managers approved.
- *Secretary's Agenda Item 9 (June 18, 2014):* Additional grant funds for two initial Fund Managers.
- *Secretary's Agenda Item 10 (June 18 2014):* Four new Fund Managers approved.
- *Secretary's Agenda Item 4 (June 23, 2015):* Additional grant funds for seven incumbent Fund Managers.

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*Contact: Robert Ward 410-767- 2211
Robert.ward1@maryland.gov*

8. DEPARTMENT OF COMMERCE

Small, Minority, and Women-Owned Businesses Account Funded by VLT Proceeds

Recommendation: That the Board of Public Works approve the Department of Commerce granting \$2 million from video lottery terminal proceeds to **one new Fund Manager** to provide investment capital and loans to small, minority and women-owned businesses across the State.

Authority: §9-1A-27(a)(6) & §9-1A-35, State Government Article, Annotated Code of Maryland.

ADPICS No.: T00R6402035

Award: FSC First, Largo, MD

Amount: \$2,000,000

Term: 7/1/2016 - 6/30/2021 (with one 5-year renewal option)

Procurement Method: Competitive Sealed Proposals

Proposals: FSC First

MBE Participation: 10% of the 8% up-front expense fee

Remarks: The Small, Minority and Women-Owned Businesses Account receives 1.5% of the proceeds from video lottery terminals at each of the video lottery facilities. The Account is a special, non-lapsing fund. The Fund Managers use the grant funds to provide investment capital or loans to Eligible Targeted Businesses. Targeted Businesses is defined as business primarily in the State of Maryland, as measured by the ratio of Maryland sourced gross revenues of the Targeted Business for Maryland income taxation purposes to the total gross revenues of the Targeted Business and the principal office, headquarters and operational facilities of which are and continue to be in the State.

Commerce currently has contracts with seven Fund Managers based on two prior competitive solicitations. Commerce issued a third solicitation seeking additional Fund Managers who will use Account proceeds to provide loans, capital investment, and fund management services. Simultaneously, Commerce invited the seven incumbent Fund Managers to apply for additional funds for their remaining contract terms. [Companion Item 7 on today's Secretary's Agenda recommends additional funds for seven incumbent Fund Managers.]

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**8. DEPARTMENT OF COMMERCE (cont'd)
*Small, Minority, and Women-Owned Businesses Account Funded by VLT Proceeds***

Remarks (cont'd):

Two proposals were received in response to the RFP for new Fund Managers. One offer exceeded minimum requirements; the other offer was not reasonably susceptible of award. Commerce recommends FSC First, a public-private partnership in Prince George's County, as a Fund Manager.

All technical evaluations were conducted without contract pricing for service deliverables. This is because the RFP allowed Fund Managers to request initial grant funds with up to 8% of this initial request as a Fund Establishment Expense Fee. This fee is to be used to reimburse in part the Fund Manager's initial operating expenses in connection with the initial establishment of the Fund. The RFP also allows Fund Managers to request reimbursements for administrative, actuarial, legal or technical service expenses as approved by BPW during the contract term.

The Fund Managers shall allocate at least 50% of the grant funds for use in the Targeted Areas in communities surrounding a video lottery terminal facility. The other 50% of grant funds may be used throughout the State.

Minority Business Enterprise. Subcontracting opportunities for loan and investment administration were determined to be available in several key areas of office equipment and supplies, business marketing outreach, financial management, accounting and contract compliance reporting. An MBE goal of 10% of the 8% up-front Expense Fee is required for the cost of setting up the Loan and Investment Fund and initial loan administration costs. This MBE goal amount must be expended within the first year of the contract.

	<i>Expense Fee (8% of initial grant)</i>	<i>MBE %</i>	<i>MBE Compensation</i>
FSC First	\$160,000	10%	\$16,000

Fund Source: Small, Minority & Women-Owned Business Investment Account

Approp. Code: T00F0015

Resident Businesses: Yes

MD Tax Clearance: 16-2212-0110

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**BOARD OF PUBLIC WORKS
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June 22, 2016**

*Contact: Katherine Z. Dixon (410) 585-3035
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**9. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
*Baltimore Central Booking and Intake Center***

Contract ID: Construction for Second Floor Dental Clinic Renovations at the
Baltimore Central Booking and Intake Center
KU-000-160-C02, ADPICS No. Q00B6400137

Description: Renovate 2nd-Floor, South Pod, Public Defender's Office area into a Dental Clinic of Baltimore Central Booking and Intake Center to create dental clinic and medical treatment offices for the facility.

Procurement Method: Competitive Sealed Bidding

Bidders	Bids
C&N Associates, LLC, Glenn Dale	\$280,875
Chilmar Corporation, Baltimore	\$317,396
Desbuild Incorporated, Hyattsville	\$373,000
Rubino Enterprises, Inc., Baltimore	\$390,224

Award C&N Associates, LLC

Amount \$ 280,875

Government Estimate \$ 250,000

Performance Bond 100% of contract amount

Performance Period 90 Calendar Days

MBE Participation 20%

Fund Source: 100% General Funds: Q00T0404

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9. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)

Remarks: The project consists of labor, materials, and equipment and performing work to renovate a portion of the Baltimore Central Booking and Intake Center. Scope includes minor demolition, lighting, power, HVAC ductwork distribution, doors and hardware, ceilings, flooring, plumbing, and casework.

The solicitation for was advertised on *eMaryland Marketplace*, e-mailed directly to 4,017 vendors, and sent to the Governor's Office of Minority Affairs. A pre-bid meeting with MBE networking was held.

Tax Compliance: 16-2134-0111

Resident Business: Yes

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*Contact: Katherine Z. Dixon, (410) 585-3035
Katherine.Dixon@Maryland.gov*

**10. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
*Baltimore City Youth Detention Center***

Contract ID: Design-Build Construction of Baltimore City Youth Detention Center
KT-000-150-C01, ADPICS No. 603B5400003

Original Contract Approved: Secretary's Agenda Item 27 (05/13/15)

Original Procurement Method: Competitive Sealed Bidding

Contractor: CAM Construction Co., Inc., Timonium

Project Description: Construct Youth Detention Center facility in Baltimore City to house juvenile detainees charged as adults. The Division of Pre-Trial Detention and Services facility will include detainee housing, classrooms and educational services, administration, program services (including medical, dental, and behavioral health treatment), visitation, recreation, and food services for 60 youth who have been charged as adults. The project will consolidate these functions into a separate building that provides complete sight and sound separation from the pre-trial adult population. The three-story building totals approximately 61,604 gross sq. ft.: consisting of 37,929 gross sq. ft. of new construction on the former site of the Baltimore Pre-Release Unit and 23,675 gross sq. ft. of renovation of the adjoining Occupational Skills and Training Center building. The project site is bound by Eager Street to the north, Forrest Street to the west, Greenmount Avenue to the east and Truxton Street to the south.

Modification: Change Order No. 28 is to provide security electronic conduit and associated junction boxes and provide a gas booster pump.

This Modification Amount \$ 178,973

Original Contract Amount: \$28,332,536

Change Orders Previously Approved: \$ 594,614

Revised Contract Amount: \$ 29,106,123

% of this CO to Contract Award: 0.63%

% of Cumulative CO to Original: 2.73%

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

**10. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)
*Baltimore City Youth Detention Center***

Fund Source: MCCBL of 2015: DPRS/ New Youth Detention Center. Provide funds to continue to design and construct and begin to equip a New Youth Detention Center, Item 145

MBE Participation: 30.31%

MBE Compliance: 30.00%

Performance Bond: 100% of Contract Amount

Remarks: The detention center project requires all security electronic wirings to be concealed. The gas pressure being delivered by BGE in the surrounding area is ½ psi; but over 1 psi pressure is required for the building equipment, hence a need for a gas booster.

Tax Compliance No.: 16-2095-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

*Contact: Katherine Z. Dixon (410) 585-3035
Katherine.Dixon@maryland.gov*

**11. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
*Baltimore City Correctional Center***

Contract ID: Construction of Building and Perimeter Wall Restoration and Repair
Baltimore City Correctional Center
KL-001-160-C01, ADPICS No. Q00B6400136

Description: Restore and repair brick walls of the Baltimore City Correctional Center, including exterior perimeter walls as well as building walls.

Procurement Method Competitive Sealed Bidding

<i>BIDDERS</i>	<i>BID</i>
Nastos Construction, Inc., Washington, DC	\$1,595,300
Rubino Enterprises, Inc., Baltimore	\$1,647,265

Award Nastos Construction, Inc.

Amount \$1,595,300

Government Estimate \$1,306,000

Performance Bond 100% of contract amount

Performance Period 180 Calendar Days

MBE Participation 37% (Contractor is a certified MBE)

VSBE Participation 1%

Fund Source: \$1,595,300 Appropriation code Q00T0407, 100% General Funds

**BOARD OF PUBLIC WORKS
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11. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)

Remarks: The project consists of providing labor, materials, and equipment and performing work to restore and repair the brick wall at the Baltimore City Correctional Center. Scope includes examination of the walls for distress and failure, removal of cracked, loose or broken concrete and masonry, replacing same and all missing bricks; power washing all exposed brick; re-caulking entire perimeter of all exterior frames for doors, windows, and louvers.

The solicitation was advertised on *eMaryland Marketplace*, e-mailed directly to 2,838 vendors, and sent to the Governor's Office of Minority Affairs. A pre-bid meeting with MBE and VSBE networking was held. Four bids were received but only two were determined to be responsive and responsible.

The low bidder, Nastos Construction, exceeded the MBE participation goal of 30%, met the 7% African-American sub-goal, and met the 1% VSBE goal. The contractor requested and received a waiver of the 4% Asian-American sub-goal based on its good faith efforts to achieve that sub-goal.

Tax Compliance 16-2234-0111

Resident Business No

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
APPROVED	DISAPPROVED
WITH DISCUSSION	DEFERRED
	WITHOUT DISCUSSION
	WITHDRAWN

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

*Contact: Katherine Z. Dixon (410) 585-3035
Katherine.Dixon@maryland.gov*

**12. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
*Eastern Pre-Release Unit***

Contract ID: Construction of Security Electronics Upgrade at the Eastern Pre-Release Unit
KR-001-160-C01, ADPICS No. Q00B6400135

Description: Provide Vicon and Sightlogix cameras, ViconNet head end, software, conduit and cable, asphalt road repair, and fence.

Procurement Method Competitive Sealed Bidding

Bidders	Base Bid	Add Alternate	Total Bid
Hercules Fence of Maryland, LLC, Jessup	\$677,300	\$11,888	\$689,188
Long Fence, Inc., Capitol Heights	\$732,370	\$13,000	\$745,370

Award Hercules Fence of Maryland, LLC

Amount \$ 689,188

Government Estimate \$ 700,000

Performance Bond 100% of contract amount

Performance Period 150 Calendar Days

MBE Participation 20%

Fund Source: 100% General Funds/App. Code Q00S0207

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

12. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)

Remarks: This construction project is to upgrade the security at the Eastern Pre-Release Unit. The CCTV system will be upgraded and a fence will be installed.

The solicitation for advertised on *eMaryland Marketplace*, e-mailed directly to 2,708 vendors, and sent to the Governor's Office of Minority Affairs. A pre-bid meeting with MBE networking was held. The low bidder, Hercules Fence of Maryland, LLC, agreed to MBE participation that exceeded the 5% goal established for the project.

Tax Compliance: 16-2238-1111

Resident Business Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

**13. MARYLAND ENVIRONMENTAL SERVICE
*Cunningham Falls State Park***

Construction Contract: Pump Stations and Sewer Upgrades
MES Project # 1-16-2-15-5R

Description: Remove and replace outdated and unreliable equipment in two sewerage pump stations and install new sewer force main.

Procurement: Competitive Sealed Bid

Bids:

PSI Pumping Solutions, Inc., York Springs, PA	\$686,718
Johnston Construction Co., Dover, PA	\$800,706
Old Line Construction, Huntington, MD	\$994,500

Award: PSI Pumping Solutions, Inc.

Amount: \$686,718

Term: 150 Calendar Days

MBE Participation: 0.1%

Remarks: The two pump stations being upgraded have been in service for several decades and the equipment is outdated and unreliable. The gravity sewer, which runs from the Park to the Town of Thurmont, is in very poor condition and allows several thousand gallons of inflow and infiltration to enter the sewer line during every rain event. The total flow is metered by the Town of Thurmont, which bills the State for treatment. This inflow and infiltration costs the State thousands of dollars each year.

Four bids were received for this project; one bidder was determined to be non-responsive.

Fund Source:

MCCBL of 2014		\$525,035
MCCBL of 2015		\$161,684

Appropriation Codes:

100 MCCBL 14 (PCA # 11054)	
176 MCCBL 15 (PCA # 11076)	

Resident Business: No **Tax Compliance No:** 16-1327-0000

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
APPROVED	DISAPPROVED
WITH DISCUSSION	DEFERRED
	WITHOUT DISCUSSION
	WITHDRAWN

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

**14. MARYLAND ENVIRONMENTAL SERVICE
*Maryland Correctional Institution – Hagerstown***

Construction Contract: Wastewater Treatment Facility Improvements
MES Project # 15-02-17R

Original Approval: Secretary’s Agenda Item 16 (Dec. 2, 2015)

Recommendation: That the Board of Public Works authorize the expenditure of \$2,000,000 from general-obligation bond MCCBL 2016 funding for this previously-approved contract.

Background: Reference is made to the original approval of this contract for the wastewater facility improvements. That Item stated:

*The MCCBL Preauthorization Act of 2016 pre-authorizes \$2,000,000 for this project. When these funds become available, MES will return to the Board of Public Works to request approval to use the money for this contract.

Remarks: As intended, MES awarded \$1,888,862 from MCCBL 2014 funds and \$2,097,734 from MCCBL 2015 funds. MES now requests authorization to award \$2,000,000 from the MCCBL 2016 funds to continue this project.

Fund Source: *MCCBL of 2016: Maryland Correctional Institution Wastewater Facility Improvements. Provide funds to continue to replace and upgrade outdated or nonfunctioning equipment; add new tanks, piping, valves and process equipment to the wastewater treatment plant to meet ENR permit limit.*

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

**15. MARYLAND ENVIRONMENTAL SERVICE
*Western Correctional Facility Wastewater Pump Station Upgrade***

Construction Contract: Wastewater Pump Station Upgrade
MES Project # 1-16-2-14-5

Original Approval: Secretary's Agenda Item 8 (January 27, 2016)

Recommendation: That the Board of Public Works authorize the expenditure of \$793,000 from general-obligation bond MCCBL 2016 funding for this previously-approved contract.

Background: Reference is made to the original approval of this contract for the Western Correctional Facility Wastewater Pump Station Upgrade. That Item stated:

*Board of Public Works approval is requested to award the contract in the full amount of \$1,466,000 as the MCBBL Preauthorization Act of 2015 pre-authorizes \$830,000 for this project. When these funds become available, MES will return to the Board of Public Works to request approval to use the money for this project.

Remarks: As intended, MES awarded \$673,000 from MCCBL 2015 funds. MES now requests authorization to award \$793,000 from the MCCBL 2016 funds to continue this project.

Fund Source: *MCCBL of 2016: Western Correctional Facility Wastewater Pump Station Upgrade. Provide funds to continue to construct the pump station upgrades to the pump station. Work may continue on this project prior to the appropriation of all funds necessary to complete this project.*

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

*Contact: Anne Raines 410.514.7634
anne.raines@maryland.gov*

16. DEPARTMENT OF PLANNING

Maryland Historical Trust

African American Heritage Preservation Program

Recommendation: That the Board of Public Works approve a grant of general obligation bond proceeds for **Button Farm** project, 16820 Black Rock Road, Germantown.

Amount: \$37,913

Grantee: The Menare Foundation, Inc.

Description: Project work includes: purchase and install prefabricated waterless composting restrooms, including associated site work and archeology. [Total project costs \$37,912.49 estimated.]

Fund Source: MCCBL 2011

Appropriation Code: Maryland Historical Trust Appropriation #11077

Remarks: Button Farm's extant farm structures date from 1880-1920; the farm now occupies 40 acres inside a 6,000 acre state park. African American resources inside the park provide context and content for interpretation, including Montanverde, one of the largest slaveholding plantations in Montgomery County, and The Woodlands plantation, whose vivid depiction of Maryland slave life was recounted in Frederick Law Olmstead's 1852 travelogue *A Journey Through the Seaboard Slave States*. Installation of permanent restroom facilities will support visitor use of the site.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

*Contact: Michael J. Frenz (410) 333-1560
mfrenz@mdstad.com*

**17. MARYLAND STADIUM AUTHORITY
*Baltimore Convention Center***

Recommendation: That the Board of Public Works approve the fiscal year 2017 Operating and Maintenance Budgeted Amount for the Baltimore Convention Center as follows:

Baltimore Convention Center: approximately \$21.45 million

Authority: Section 10-640(c) and (f)(2)(ii), Economic Dev't Article, Annotated Code of Maryland.

Background: Although the bond master lease and sublease expired immediately after the bonds were repaid on December 15, 2014, the Operating Agreement between the City of Baltimore and the Stadium Authority continues until December 31, 2019. Pursuant to Sections 3.02 and 3.03 of the bond sublease for the convention center, the Board of Public Works would “approve an OMBA for the next succeeding fiscal year.” For purposes of budgeting for the Operating Agreement, the Stadium Authority will continue to submit an OMBA to the Board of Public Works.

The Maryland Stadium Authority approved the OMBA for the convention center at its meeting on December 2, 2015.

**Maryland Stadium Authority
Proposed Operating and Maintenance Budgeted Amount for the Baltimore City Convention Center
Fiscal Year 2017**

Proposed Operating and Maintenance Budgeted Amount

Salaries, Wages, OPC and Worker's Comp	\$10,555,711
Utilities	\$4,987,000
Building Maintenance	\$3,232,567
Supplies	\$713,760
Equipment replacement and Maint	\$1,961,049
Total Proposed Operating and Maintenance Budgeted Amount	\$21,450,087

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

*Contact: Michael J. Frenz (410) 333-1560
mfrenz@mdstad.com*

**18. MARYLAND STADIUM AUTHORITY
*Ocean City Convention Center***

Recommendation: That the Board of Public Works approve the fiscal year 2017 Operating and Maintenance Budgeted Amount (OMBA) for the Ocean City Convention Center as follows:

Ocean City Convention Center: approximately \$4.69 million

Authority: Sections 10-643(c) & 10-643(f)(1)(ii) of the Economic Dev't Article, Annotated Code of Maryland.

Background: Although the bond master lease and sublease expired immediately after the bonds were repaid on December 15, 2015, the Operating Agreement between the Town of Ocean City and the Stadium Authority continues until December 31, 2035. Pursuant to Sections 3.02 and 3.03 of the bond sublease for the convention center, the Board of Public Works would “approve an OMBA for the next succeeding fiscal year.” For purposes of budgeting for the Operating Agreement, the Stadium Authority will continue to submit an OMBA to the Board of Public Works.

The Maryland Stadium Authority approved the OMBA for the convention center at its meeting on December 2, 2015.

**Maryland Stadium Authority
Proposed Operating and Maintenance Budgeted Amount
Ocean City Convention Center
Fiscal Year 2017**

Proposed Operating and Maintenance Budgeted Amount

Salaries, Wages and Benefits	\$2,958,227
Utilities	\$650,000
Building Maintenance	\$532,106
Other related expenses	\$70,792
Supplies	\$161,813
Insurance and Intergovernmental Exp.	\$319,121
Operating Equipment and Capital Leases	\$0

Total Proposed Operating and Maintenance Budgeted Amount	\$4,692,059
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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

*Contact: Charles Jackson (410) 260-8436
ccjackson@smcm.edu*

**19. ST. MARY'S COLLEGE OF MARYLAND
*Naming of Jamie L. Roberts Athletic Stadium***

Recommendation: St. Mary's College of Maryland recommends that the Board of Public Works approve the naming of its athletic stadium *The Jamie L. Roberts Stadium*. The new stadium, with expected completion in 2019, will have a grass field, a turf field, a track, and a stadium facility with seating and support facilities. The naming is in memory of Jamie L. Roberts, a St. Mary's College class of 2011 economics major and three-sports star athlete who was killed in June 2014 while riding her bicycle during an event supporting cancer research.

Background: The new stadium and fields are being constructed as a component of the College's New Academic Building and Auditorium project which requires relocation of the current athletic facility. The new stadium will support sports now using the existing stadium: men's and women's soccer, men's and women's lacrosse, and field hockey. As provided in the Governor's Capital Improvement Plan, the College is to raise \$2.5 million toward the construction of the new facilities.

William P. Roberts, III and his family are \$1 million plus major donors to St. Mary's College of Maryland. The family has contributed to several athletic sports and has made a major life time gift to assist students financially to attend the College. Recently, the Roberts family contributed significantly toward the capital fundraising for the new athletic stadium to help the College achieve the fundraising target. Their daughter, Jamie, at age 24, was struck by a vehicle and killed while taking part in a charity bicycle ride of 4,400 miles from Baltimore to Portland in part to honor her grandfather who had died of cancer.

Jamie received a bachelor's degree in economics from the College where she played as a defender on the lacrosse team. She also served as captain and goalkeeper on the College's soccer team and as a forward on the women's basketball team. She excelled in all she did, earning many accolades including the Athletic Director's Award and the Female Athlete of the Year. She also moonlighted as the school's mascot—a widely known secret.

It is because of Jamie's passion for her studies, her respect of her fellow students and community, her love for athletics, her constant drive to serve and give back, and her exemplification of the College's core values that the College wishes to appropriately name this athletic complex The Jamie L. Roberts Stadium.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

Supplemental

*Contact: Lois Y. Whittaker 443-885-3074
lois.whittaker@morgan.edu*

**20. MORGAN STATE UNIVERSITY
*Student Services Center
Construction Management Services***

Recommendation: That the Board of Public Works approve Morgan State University awarding the pre-construction services to the Barton Malow Company for the Student Services Center.

Contract ID: Construction Management at Risk
Project No. DCM-SSB-16-1CMAR

Contract Description: Pre-Construction Services for Student Services Building Center

Procurement Method: Competitive Sealed Proposals

Proposals:

Bidders	Rank	Tech	Oral	Price	Total Score
Barton Malow Company <i>Baltimore</i>	1	26.22	37.2	30.0	93.42
Clark Construction <i>Bethesda</i>	2	26.52	37.6	28.5	92.62
Turner Construction <i>Baltimore</i>	3	27.00	36.3	27.0	90.60

	Pre-Construction	Construction	Total
Barton Malow Company <i>Baltimore</i>	\$311,000	\$6,708,538	\$7,019,538
Clark Construction <i>Bethesda</i>	\$346,850	\$7,225,835	\$7,572,685
Turner Construction <i>Baltimore</i>	\$339,596	\$7,993,157	\$8,332,753

Award: Barton Malow Company, Baltimore

Project: Construction Management (CM) services for Morgan State University’s new Student Services Building Center to be located at the southeast corner of Hillen Road and Cold Spring Lane (the location of the recently-demolished Soper Library). The Student Services Building is important for it is one of the primary buildings that provide prospective first impressions. The impact that this has on returning students continues to be favorable.

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

Supplemental

**20. MORGAN STATE UNIVERSITY(*cont'd*)
*Student Services Center
Construction Management Services***

Project: (cont'd)

The Student Services Building will relocate student support services, Human Resources, and the Office of Information and Technology. Currently these services are located in the deteriorating Montebello building which was a converted hospital. The HR, OIT and the IT data center have out grown their accommodations in the Carter Grant Wilson Building (with no ability to expand in the current location). Moving the data center will allow for the facility to provide for some IT redundant services. Student services which are to relocate include: admissions & recruitment, bursar's office, career development, community service, enrollment management, financial aid, records & registration, and transfer center.

The Student Services Building will support the University's programs, services and activities to attract and retain students; create learning, working, and service environments consistent with high academic standards and aspirations, and, incorporates technology assisted instruction features such as wired and wireless networks, video recording, internal and external video conferencing capabilities and distance learning. The project is striving to exceed the minimum LEED Silver certification.

<i>Total Project Budget:</i>	\$80,962,000
<i>Total Anticipated CM Contract:</i>	\$62,000,000
<i>Contract Amount:</i>	\$311,000 (pre-construction services only)
<i>Contract Term:</i>	72 months from Notice to Proceed
<i>MBE Participation:</i>	40%
<i>Performance Bond:</i>	Not required for pre-construction services

Fund Source: MCCBL 2014/ Item 111: *Provide funds to design a new Student Services Support Building to house student services function. \$311,000*

Remarks: The solicitation was advertised in *eMarylandMarketPlace*. Seven firms responded. After the Qualification Review Committee reviewed the technical proposals and evaluated the oral presentations, three firms were requested to submit price proposals. The committee evaluated the price proposals and found that the Barton Malow Company had submitted the overall lowest, responsive, responsible price for Construction Management at Risk preconstruction fees, construction fees, and expenses. The scores from the technical, oral and price submissions were totaled and Barton Malow received the overall highest score.

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
June 22, 2016**

Supplemental

20. MORGAN STATE UNIVERSITY (cont'd)
*Student Services Center
Construction Management Services*

Remarks: (cont'd)

Barton Malow has joined with JLN as their MBE partner for the management portion of the project. Barton Malow is committed to exceeding the project MBE goal of 40% with a 40% MBE participation on the entire project.

Due to phased funding, the University is requesting the award of pre-construction services; the Construction Administration will be awarded at the Construction Phase GMP(s), when the balance of the design funding is made available. The amount of this initial award is \$311,000, with the full amount to be \$7,019,538.

Barton Malow's project staff and JLN's project staff are from Maryland. Barton Malow will work diligently to keep as much of the construction dollars in Maryland.

The Morgan State University Department of Design and Construction Management will manage the CMAR team's work with procurement support provided by the University's Department of Procurement. This procurement was conducted pursuant to the provisions of Morgan State University Policies and Procedures Manual.

MD Tax Clearance: 16-2266-1111

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
June 22, 2016**

*Contact: Jane Bailey 410-767-4307
Jane.bailey@maryland.gov*

**A1. DEPARTMENT OF GENERAL SERVICES
*Calvert Street Garage***

Contract ID: Repairs to Electrical System Calvert St. Garage
ADPICS No.: 001B6400526, Project No: BA-000-161-103

Contract Type: Construction

Description: Repair electrical system at Annapolis Calvert Street garage

Procurement Method: Emergency

Date Emergency Declared: February 17, 2016

Bids:

Ellis Electrical Contractors	\$82,720
Baltimore, MD	
RJA Electrical Service LLC	\$87,151
Huntingtown, MD	
T J Holt Electric, LLC	\$90,476
Clinton, MD	

Award: Ellis Electrical Contractors

Award Date: April 21, 2016

Contract Amount: \$82,720

Term: 60 Days

MBE Participation: 0%

Fund Source: H00 16 77051 01 1498

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
June 22, 2016**

A1. DEPARTMENT OF GENERAL SERVICES

Calvert Street Garage

Remarks:

Nature of Emergency: Due to failed sealant in the concrete parking deck, water infiltrated electrical components within the garage structure and caused a ground fault to occur. The ground fault led to a flash in the electrical panels and caused a loss of power to interior and exterior lighting as well as to the fire control panel.

Basis for Selection: The contractor submitting the lowest responsive and responsible bid confirmed its bid and acknowledged understanding the emergency project specifications and requirements.

Due to the emergency nature of the project, the contractor was unable to obtain MBE participation.

Tax Compliance No.: 16-1227-0000

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
June 22, 2016**

*Contact: Katherine Z. Dixon 410-585-3035
Katherine.Dixon@Maryland.gov*

**A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
*Baltimore City Detention Center Jail Industries Building***

Contract ID: Jail Industries Building Emergency Security Electronics Upgrade
Project No.: KT-000-160-C27, ADPICS No. Q00P6406270

Contract Type: Construction

Description: Install CCTV system with cameras, head end, software, conduit,
and cable to catwalk areas.

Procurement Method: Emergency

Bidders	Bid
Pinnacle Integrated Systems, Inc., Malvern, PA	\$99,690
Intertech Ci , Frederick, MD	\$118,365
Kratos Public Safety & Security, Elkridge, MD	\$129,625

Emergency Declared: April 7, 2016

Award: Pinnacle Integrated Solutions, Inc.

Award Date: April 25, 2016

Term: 90 Days

Amount: \$99,690.00

Fund Source: DPSCS FY16, PCA 16110, AOBJ 1095

MBE Participation: None

Remarks:

Nature of Emergency: Catwalks outside the inmate dormitories were being breached, increasing the risk of contraband being introduced and of inmates escaping. Cameras are necessary to deter this activity and minimize threats to safety of inmates, staff, and the public.

Basis for Selection: Pinnacle Integrated Solutions, Inc. is the low bidder and is able to meet the needs of the emergency.

Tax Compliance: 16-1330-0001

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
June 22, 2016**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

**1A. PROGRAM OPEN SPACE LOCAL SHARE
*Frederick County***

Recommendation: Approval to commit \$48,208 for the following **development** project.

Thurmont – Eyler Road Park Roadway Paving - \$48,208
Town of Thurmont, Frederick County
POS #6525-10-396 MD20160425-0305

Background: Pave and widen 1,200 foot roadway and parking lot in Eyler Park to improve safety and accessibility.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$48,208

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
June 22, 2016**

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

**2A. PROGRAM OPEN SPACE LOCAL SHARE
Montgomery County**

Recommendation: Approval to commit \$25,000 for the following **planning** project.

2017 Land Preservation, Parks, and Recreation Plan - \$25,000
Montgomery County
POS #6544-15-686 MD20160518-0403

Background: Complete Montgomery County’s 2017 Land Preservation, Parks and Recreation Plan to fulfill State requirements.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$25,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
June 22, 2016

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

3A. PROGRAM OPEN SPACE LOCAL SHARE
Talbot County

Recommendation: Approval to commit \$9,000 for the following **development** project.

Talbot County Community Center Monument Sign - \$9,000
Talbot County
POS #6519-20-129 MD20160301-0149

Prior Approvals: \$54,000 (DNR-RP Item 5A(3) [April 27, 2016])

Background: Additional funds to purchase and install 20' tall electronic monument sign for the Talbot County Community Center. The electronic sign will display recreation events and programs that are offered.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$9,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
June 22, 2016**

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

**4A. RURAL LEGACY PROGRAM FUNDS
*Worcester County***

Recommendation: Approval to grant \$261,116 to the County Commissioners of Worcester County from Rural Legacy Funds to acquire a 156.49 acre conservation easement.

***Coastal Bays Rural Legacy Area
Stevens Property***

Prior Approval: Coastal Bays Rural Legacy Area grant for easement acquisitions:
DNR-RP Item 11A (09/01/2010) \$555,827.66 FY2011
DNR-RP Item 3A (10/03/2012) \$320,000.00 FY2013

Project Description: Acquisition of this easement will protect productive agricultural and forest lands, and provide permanent protection to 2,600 linear feet of buffers on an unnamed stream to protect water quality within the Chincoteague Bay watershed. This easement will be held by the County Commissioners of Worcester County.

Easement Value: \$237,000 (\$1,514 per acre)

Total Other Costs: \$24,116
 Administrative: \$ 7,110
 Program Compliance: \$ 3,555
 Incidental: \$13,451

Amount Requested: \$261,116

Fund Source:

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014
Rural Legacy Program – Prior Year Replacement Funds
Source Code: 14091 Item: 091 Amount: \$237,000

Outdoor Recreation Land Loan – 2015, Chapter 462, Acts of 2014
Rural Legacy Program
Source Code: A0510 Item: 010 Amount: \$24,116

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
June 22, 2016**

Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov

**5A. RURAL LEGACY PROGRAM FUNDS
*Prince George’s County***

Recommendation: Approval to grant \$121,489 to the Prince George’s Soil Conservation District from Rural Legacy Funds to acquire a 30.21 acre conservation easement.

***Patuxent River Rural Legacy Area
Grimm Property***

Prior Approvals: Patuxent River Rural Legacy Area approved grants for easement acquisitions:
DNR-RP Item 9A (09/3/2014) \$1,080,000 FY2015

Project Description: Acquisition of this easement protects valuable forest and farm land, and protects water quality through riparian buffers on 100 linear feet of Black Swamp Creek, a tributary of the Patuxent River. The easement will be held by the Prince George’s Soil Conservation District. The Soil Conservation District is funding the cost of program compliance.

Easement Value: \$115,232 (\$3,814 per acre).

Total Other Costs: \$6,257
Administrative: \$3,457
Incidental: \$2,800

Amount Requested: \$121,489

Fund Source:

Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013
Rural Legacy Program
Source Code: A0510 Item: 010 Amount: \$121,489

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Supplement A
Department of Natural Resources
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June 22, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

6A. CONSERVATION RESERVE ENHANCEMENT PROGRAM
Grossnickle Property
Frederick County

Recommendation: Approval to grant \$766,435 to Frederick County from Program Open Space Stateside Funds to acquire a 126.02 acre Conservation Reserve Enhancement Program easement.

Background/Prior Approvals: Reference is made to Program Open Space Agenda Item 9A (September 16, 2009) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* (April 24, 2009).

Project Description: Acquisition of this CREP easement permanently protects water quality by mandating forested and vegetative stream buffers along 6,509 linear feet of unnamed tributaries to Israel Creek. Israel Creek is designated a “Use IVP: Recreational Trout Waters and Public Water Supply.” As part of the transaction, the landowner will be donating the remaining 72.86 acres of the farm into easement. The easement will be co-held by Frederick County and the Maryland Department of Natural Resources. The County is paying Administrative and Program compliance.

Easement Value: \$757,486 (\$6,011 per acre)

Other Costs: Incidental costs: \$ 8,949

Total Amount Requested: \$766,435

CREP Targeting: The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past decade of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Frederick County is a Target Level 1 county.

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6A. CONSERVATION RESERVE ENHANCEMENT PROGRAM (cont'd)

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a “Target Level 1” or “Target Level 2” county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Outdoor Recreation Land Loan – 2010, Chapter 484, Acts of 2009
 POS Stateside – Baltimore City Direct Grant
 Source Code: 44610 Item: 446 Amount: \$8,949

Maryland Consolidated Capital Bond Loan – 2010, Chapter 483, Acts of 2010
 Program Open Space – Stateside
 Source Code: 01210 Item: 012 Amount: \$5,360

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014
 POS Stateside – Prior Year Funds Replacement
 Source Code: 14090 Item: 090 Amount: \$752,126

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A
Department of Natural Resources
ACTION AGENDA
June 22, 2016**

*Contact: William Leahy (410) 514-7903
William.leahy@maryland.gov*

8A. MARYLAND ENVIRONMENTAL TRUST

Recommendation: That the Board of Public Works ratify amendments to a donated perpetual conservation easement.

Property: 212.921 acres, Queen Anne’s County, Wye Neck Road, Queenstown
Queen Anne’s County Tax Map 0066 Parcel 0021 Lots 1, 2, 3 and 4
Legislative District 36

Grantor: High Meadows Farm, LLC

Grantee: Maryland Environmental Trust and the Eastern Shore Land Conservancy, Inc.

Background: Reference is made to Secretary’s Agenda Item 12 (December 19, 1990) in which the Board ratified the donation of a conservation easement on 212.31 acres by “Bauer Farm, Inc. thru the Trust for Public Land.” The easement was recorded in the land records. The easement was amended in 1993 to clarify that a farm tenant residence was allowed on the upland lot and to reflect the change in name of the grantor to Windfall Farm, Inc. That amendment was recorded in the land records.

Reference is further made to Secretary’s Agenda Item 10 (Sept. 10, 2008) in which the Board ratified a second amendment to the easement. That Item recognized that High Meadows Farm, LLC acquired the property in 2003. The second amendment reduced the number of lots and dwelling units and added the Eastern Shore Land Conservancy, Inc. as a co-grantee.

Description: The amendments before the Board today:

- (1) extinguish the right to construct three single family residences and to subdivide three lots;
- (2) require consolidation of existing lots;
- (3) extinguish the right to subdivide the property; and
- (4) update exhibits and add definitions.

The proposed amendments reduce the impact to conservation values by eliminating a three lot subdivision and reducing the number of residences permitted.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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June 22, 2016

*Contact: Donna DiCerbo 410-537-7814
ddicerbo@mdta.state.md.us*

1-S. MARYLAND DEPARTMENT OF TRANSPORTATION
Maryland Transportation Authority (MDTA)
Services Contract

Contract ID: Investment Services; SV 3013-0000; ADPICS # J01B7400004

Contract Description: Provide investment services through the lease of services and proprietary software “Bloomberg Professional Service” (data feed and analytics) and associated “Bloomberg Terminals” (personal computer, dual monitors) that enables MDTA finance professionals to monitor and analyze real-time financial market data and place trades on the electronic trading platform. The Bloomberg Professional Service also provides financial markets news, price quotes, and messaging across its proprietary secure network.

Award: Bloomberg Finance, L.P.
New York, NY

Term: 7/11/2016 – 7/10/2018 (w/2 two-year renewal options)

Amount: \$106,920 NTE (2 Years; Base Contract)
\$113,947 NTE (2 Years; Renewal Option #1*)
\$121,537 NTE (2 Years; Renewal Option #2*)
\$342,404 NTE Total (6 Years)

Procurement Method: Sole Source

Bids: N/A

MBE Participation: 0% (Single Element of Work)

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: Access to Bloomberg’s proprietary software has improved the MDTA’s investment management process by facilitating greater access to bond market information and electronic trading through the dealer network. The critical duties of securities trading, analytics, and portfolio construction are difficult and time consuming without adequate tools. In recent years, these processes were streamlined and substantially improved with the use of Bloomberg terminals.

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1-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

The MDTA Division of Finance is requesting approval to enter into another two-year contract with two two-year renewal options for Investment Services with Bloomberg Finance, L.P., which is the sole provider of this data feed and analytics solution. Bloomberg Finance, L.P. is the only firm able to provide these comprehensive services in one platform and the associated 24-hour technical support. Based on the unique characteristics of the Bloomberg Professional Service, MDTA has determined that public interest can best be served by using the sole source procurement method.

The primary purpose of these services is to perform investment securities purchases and sales. Due to the success of utilizing the Bloomberg terminal and software for securities trading, portfolio analytics, and investment/market research, these services have been incorporated into the MDTA’s daily business practices. Requests for bids and offers are sent via a Bloomberg message system directly to the Bloomberg terminals of various securities dealers on MDTA’s distribution list. Responses from dealers include pricing levels quoted in several potential forms including percentage of par, yield to worst, yield to maturity, yield to call, yield to average life, and spread to benchmark treasury. The Bloomberg message responses may also include attachments of yield analysis calculation screens. Quoted offering levels are input by MDTA staff into yield analysis screens within the Bloomberg terminal to evaluate the most attractive security on a total return basis. All bid/offer responses are saved for audit purposes to facilitate tracking of trade allocations and overall dealer competitiveness. Following award of the trade, the dealer counterparty sends a trade ticket through the Bloomberg message system.

MDTA has determined that the prices obtained for this sole source contract are fair and reasonable based upon a comparison to the previous contracts. The contract award amount is conducive to technological improvements and inflation. The price contains a 12% discount for multiple terminals. Bloomberg offered a 4.6% increase over the national pricing during the prior contract executed in 2014, which equates to a 2.3% annual increase for the base contract term, and an 8% increase during each to the two two-year renewal option periods, which equates to a 4% annual increase.

<i>Fund Source:</i>	100% Special (Toll Revenue)
<i>Appropriation Code:</i>	J00.J00.41
<i>Resident Business:</i>	No
<i>MD Tax Clearance:</i>	16-1055-1000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED*	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION		

***Renewal options must be submitted for Board approval before award.**

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Department of Budget and Management
ACTION AGENDA
June 22, 2016

Contact: Sandy Johnson 410-767-7408
Sandy.Johnson@Maryland.gov

2-S. DEPARTMENT OF HUMAN RESOURCES
Social Services Administration (SSA)/Foster Care Maintenance Payments Program
Services Contract

Contract ID: Out-of-State Residential Child Care; SSA/OOS-17-001; ADPICS # N00B7400053

Contract Description: Provide out-of-state placement services for a youth with behavioral issues that include physical aggression toward peers and adults, Absence Without Leave (AWOL), and destruction of property.

Award: Keystone Continuum, LLC
dba Natchez Trace Youth Academy
Waverly, TN

Term: 7/26/2016 – 7/31/2017

Amount: \$165,223 NTE (1 Year, 6 Days)

Procurement Method: Sole Source (Continuity of Care)

Proposals: N/A

MBE Participation: None (See Requesting Agency Remarks)

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: Request for approval to award a Sole Source contract to provide continuity of care residential child care services at the Keystone Continuum, LLC dba Natchez Trace Youth Academy facility located in Waverly, Tennessee for a physically aggressive, AWOL, and destruction of property youth with behavioral issues.

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2-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

On January 28, 2016, the youth was placed with the Provider under an emergency contract that expires on July 25, 2016. It was determined by the local Department of Social Services that the Natchez Trace Youth Academy was the most appropriate setting for the youth as the State had exhausted all of its contracted in-State and out-of-state providers. The circumstance required that the youth be placed with a provider who could meet his behavioral and educational needs. Natchez Trace Youth Academy was selected because it specializes in working with court-ordered youth, and youth who have failed other residential treatment settings. Per the child's Social Worker, the care is working; however, additional care is needed. Natchez Trace Youth Academy is aware of the physical, emotional and behavioral needs of the youth and has agreed to provide continuance of care. This is a not-to-exceed (NTE) per diem contract where the provider is paid solely for the one child per day. As such, DHR will not be charged for any unused capacity.

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law." COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

State Finance and Procurement Article Section 13-107 and COMAR 21.14.01.06C (Sole Source Contracts); in order to provide continuity of human or social services care to current third-party clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider. . . (b) Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.03.01B(25).

Rates for these out-of-State provider contracts have been approved by the Maryland Department of Education, Non-Public Special Education Section.

No MBE participation goal was established for this contract because the services are being provided at a facility located outside the State of Maryland.

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2-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Fund Source: 66% General; 34% Federal

Appropriation Code: N00G0001

Resident Business: No

MD Tax Clearance: 16-0529-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
June 22, 2016

*Contact: John Papavasiliou 410-230-6225
 John.papavasiliou@maryland.gov*

3-S. DEPARTMENT OF LABOR, LICENSING AND REGULATION
Division of Occupational and Professional Licensing (O&P)
Services Contract

Contract ID: Court Reporting and Transcription Services for the Department of Labor, Licensing and Regulation; DLLR-FY2016-002; ADPICS # P00B6400076

Contract Description: Provide DLLR and its regulatory agencies with court electronic or stenographic reporting services for various administrative proceedings, including pre-hearing conferences, case hearings, oral arguments, depositions, informal conferences and public hearings.

Award: Free State Reporting, Inc.
Annapolis, MD

Term: 8/1/2016 - 7/31/2019

Amount: \$343,425 (3 Years)

Procurement Method: Competitive Sealed Bidding

Bids:

Bidders	Bids
Free State Reporting, Inc. Annapolis, MD	\$343,425
Hunt Reporting Company Glen Burnie, MD	\$457,125
Neal R. Gross & CO, Inc. Washington, DC	\$711,375

MBE Participation: None (Single Scope of Work)

Performance Security: N/A

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to four prospective vendors, three of which are Maryland firms.

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3-S. DEPARTMENT OF LABOR, LICENSING AND REGULATION (cont'd)

Three bids were received in response to this IFB. Award is recommended to Free State Reporting, Inc. as being the responsible bidder with the lowest priced responsive bid.

The purpose of this contract is to provide court reporting and transcription services to record certain DLLR administrative proceedings. This is needed because these administrative proceedings, including pre-hearing conferences, case hearings, oral arguments, depositions, informal conferences, public hearings and other proceedings must be electronically or stenographically recorded.

Prior to the taking of sworn testimony, the assigned court reporter representing the contractor must swear in those persons who will be testifying. All evidence must be marked by the court reporter. All spoken testimony, comments, instructions and other verbal utterances must be recorded by the court reporter.

The bid amount was based upon a model used in the IFB of the estimated number of (a) pages to be transcribed; (b) court-reporting appearance fees; and (c) expediting fees with Bidders quoting firm fixed prices for each activity. The contractor will be paid based upon the actual number and types of services provided at the established firm fixed unit prices.

Fund Source: 45 % Federal; 32.5% General
22.5% Special (Licensing Fees)

Appropriation Codes: Various

Resident Business: Yes

MD Tax Clearance: 16-2009-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
June 22, 2016

Contact: Robert Howells 410-230-8789
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4-S-MOD. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY
Creative Services Division
Services Contract Renewal Option/Modification

Contract ID: Advertising, Digital, Web & Social Media, and Research Services; #2013-02; ADPICS # See page 12B

Contract Approved: DBM Item 2-S (7/3/2013)

Contractors: See page 12B

Contract Description: Contract to provide Advertising, Digital, Web & Social Media, and Research services encompassed by four Functional Areas (FA), including creative development and production of advertising and marketing materials, media planning and buying, media post-buy analysis and reconciliation, creation and production of internet web, digital and social media advertising, research support, and other related services

Modification/Option Description: Approval request to: (1) exercise the first one-year renewal option for FAs I, II and III; (2) increase the Not-to-Exceed (NTE) amount for the renewal option period for FA I, II and III to correspond to the MLGCA's increased advertising budget for FY2017; and (3) modify the contract for FA I to provide enhanced research services.

Original Contract Term: 8/1/2013 – 7/31/2016 (w/2 one-year renewal options)

Option/Modification Term: 8/1/2016 – 7/31/2017

Original Contract Amount: \$43,165,776 NTE (3 Years)

Option/Modification Amount: \$14,218,992 NTE (1 Year, Renewal Options: FA I, II, III)
 \$ 4,000,000 NTE (1 Year, Modifications: FA I, II, III)
 \$ 169,600 NTE (1 Year, Modification: FA I)
 \$18,388,592 NTE Grand Total (1 Year)

Prior Modifications/Options: None

Revised Total Contract Amount: \$61,554,368 NTE (See page 12B)

Overall Percent +/- (This Mod): +9.66%

Original Procurement Method: Competitive Sealed Proposals

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4-S-MOD. MD STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)

MBE Participation: 25% for FAs I, III & IV; 6% for FA II

MBE Compliance: 36% (FA I); 5% (FA II); 18% (FA III)

Requesting Agency Remarks: Request for approval to exercise the first of two one-year renewal options as contained in the original contracts for FAs I, II and III with increased NTE amounts based upon the Legislature approving a \$4 million increase in the MLGCA's advertising budget for FY2017. The contract allows for such price adjustments based on marketing budget changes. As determined by the current needs of the Department, the renewal option for FA IV is not being requested for approval to be exercised.

The original contract contained multiple awards encompassing four FAs and established a fixed monthly fee to be paid to the contractor for each FA: (I) Creative Services; (II) Media Services; (III) Digital, Web and Social Engagement Design, Delivery and Hosting Services; and (IV) Research Services.

The MLGCA reviewed the contracts for FA I, II and III and the market to evaluate if it would be more advantageous to exercise the renewal options or solicit new contracts. It was determined to be in the best interest of the State to exercise the renewal options for FA I, II and III based upon the determination that comparable services would not cost any less if a new procurement was done at this time, and the contractors have provided satisfactory service during the base contract term. The MLGCA anticipates that it will have a continuing need for these services and will, therefore, make a determination during this renewal option as to whether a new procurement will be conducted for services or MLGCA will request to exercise the available second renewal option.

The MLGCA is also requesting approval to modify the contract for FA I to allow the contractor to provide enhanced research services based on the MLGCA's operational experience with this contract that having research services performed by the same entity that is performing creative services and responsible for strategy and message development is very beneficial to the Department for the following reasons:

- Aligning marketing research with the creative services contractor optimizes the strategic relationship between the disciplines, making for more seamless development and execution of communications strategies and plans;
- Combining these services is a more effective way to manage creative development, given how advertising should reflect the consumer's point of view;

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4-S-MOD. MD STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)

- Previous MLGCA advertising contracts combined these two services. The closer coordination that a single contractor provides allows the consumer research function and development of advertising materials to be more efficient and facilitates more timely feedback; and,
- The original FA I contract contains, as additional services, several strategic planning and forward thinking tasks that the current contractor may be required to implement, if requested, which are similar in scope to the research services added by this modification.

The contract amounts are composed of two components:

- Contractor's Fee: This component is the fixed monthly fee paid to the Contractors for the services provided in each FA, and
- MLGCA's Budget: This component is the portion of the MLGCA's marketing budget allocated to each FA. The contractors place and pay for various productions, media buys, and other projects with third-parties. These costs must be pre-approved by the MLGCA and are reimbursed at the contractor's actual cost with no markup allowed.
- Total Award Amount = Contractor's Fees + MLGCA's Budget

There are no guaranteed MLGCA Marketing Budget amounts or guaranteed earnings to the contractors. External budget modifications or internal budget management decisions may increase or decrease the contractor's earnings. Since the contractor's level of effort is dependent upon the amount of MLGCA Budget funds that it is required to manage, the contract provides for a price adjustment based on Marketing Budget changes and payments made to the contractors during the base contract term are lower than the NTE amounts established at the time of contract award.

<u>FA</u>	<u>Description</u>	<u>Base Contract Term - NTE Amounts</u>	<u>Base Contract Term - Actual Payments</u>
I	Creative	\$ 9,732,000	\$ 7,549,700
II	Media	\$31,199,988	\$26,500,100
III	Digital, Web	\$ 1,724,988	\$ 1,510,950
IV	Research	\$ 508,800	\$ 278,030

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4-S-MOD. MD STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)

Functional Areas/Contractor/ Contract #/ADPICS #	Contractor's Fee + MLGCA Budget = Contract Amount
<u>I – Creative Services</u> Gray, Kirk/VanSant Advertising, Inc. Baltimore, MD #2013-02(I) E75B7400001	\$2,232,000 + \$ 7,500,000 = \$ 9,732,000 (Est. NTE 3 Years; Base Contract)
	\$ 744,000 + \$ 2,500,000 = \$ 3,244,000 (Est. NTE 1 Year; Renewal Option-original)
	\$ 216,000 + \$ 600,000 = \$ 816,000 (Est. NTE 1 Year, Mod-Budget increase)
	\$ 69,600 + \$ 100,000 = \$ 169,600 (Est. NTE 1 Year, Mod-Research)
	\$1,029,600 + \$ 3,200,000 = \$ 4,229,600 (Est. Total NTE 1 Year; Renewal Option/Mod)
	\$3,261,600 + \$10,700,000 = \$13,961,600 (Est. Total NTE 4 Years)
<u>II – Media Services</u> Media Works, Ltd.(MBE) Baltimore, MD #2013-02(II) E75B7400002	\$1,199,988 + \$30,000,000 = \$31,199,988 (Est. NTE 3 Years; Base Contract)
	\$ 399,996 + \$10,000,000 = \$10,399,996 (Est. NTE 1 Years Renewal Option-original)
	\$ 39,996 + \$ 3,000,000 = \$ 3,039,996 (Est. NTE 1 Year, Mod-Budget increase)
	\$ 439,992 + \$13,000,000 = \$13,439,992 (Est. Total NTE 1 Year Renewal Option/Mod)
	\$1,639,980 + \$43,000,000 = \$44,639,980 (Est. Total NTE 4 Years)
<u>III – Digital, Web and Social Engagement Design, Delivery and Hosting Services</u> Gray, Kirk/VanSant Advertising, Inc. Baltimore, MD #2013-02(III) E75B7400003	\$ 749,988 + \$ 975,000 = \$1,724,988 (Est. NTE 3 Years; Base Contract)
	\$ 249,996 + \$ 325,000 = \$ 574,996 (Est. NTE 1 Year; Renewal Option-original)
	\$ 0 + \$ 144,004 = \$ 144,004 (Est. NTE 1 Year, Mod-Budget increase)
	\$ 249,996 + \$ 469,004 = \$ 719,000 (Est. NTE 1 Year; Renewal Option/Mod)
	\$ 999,984 + \$1,444,004 = \$2,443,988 (Est. Total 4 NTE Years)
<u>IV – Research Services</u> The Key Group, Inc. Timonium, MD #2013-02(IV)	\$ 208,800 + \$ 300,000 = \$ 508,800 (Est. NTE 3 Years; Base Contract)
	<i>Renewal Option not being exercised for contract reporting purposes only.</i>
GRAND TOTAL	\$4,390,776 + \$38,775,000 = \$43,165,776 (Est. NTE 3 Years; Base Contract) \$1,719,588 + \$16,669,004 = \$18,388,592 (Est. NTE 1 Year; Renewal Option/Mod) \$6,110,364 + \$55,444,004 = \$61,554,368 (Est. Grand Total NTE 4 Years)

REVISED

Supplement B
Department of Budget and Management
ACTION AGENDA
June 22, 2016

*Contact: Fred Kelley 410-260-8660
 frederick.kelley@maryland.gov*

5-S-MOD. DEPARTMENT OF NATURAL RESOURCES
Resource Assessment Service/Power Plant Assessment Division (PPAD)
Services Contract Modification

Contract ID: Technical Assistance in Environmental Engineering; ADPICS # COG72369

Contract Approved: DBM Item 2-S (4/21/2010)

Contractor: Environmental Resources Management, Inc.
 Annapolis, MD

Contract Description: Provide technical assistance in the area of Environmental Engineering as it relates to the siting, licensing and operation of electric power plants and ancillary facilities including solid waste disposal sites and transmission lines within or affecting Maryland.

Modification Description: Mod to extend the contract term by one year to complete the new procurement and add funding to provide for PPAD's immediate needs for environmental engineering technical expertise in conducting licensing reviews of new energy generation and transmission line projects mandated by Natural Resources Code §3-302 through §3-307.

Original Contract Term: 5/1/2010 – 6/30/2015

Modification Term: 8/1/2016 – 7/31/2017

Original Contract Amount: \$5,000,000 (5 Years)

Modification Amount: \$1,000,000 (1 Year)

Prior Modification/Options: \$500,000 [(\$0: Mod #1: Extended term to complete new procurement: 7/1/2015 – 6/30/2016: Approved by DNR); (\$500,000: Mod #2: Added funding to the contract for FY2016: 1/1/2016 – 6/30/2016: DBM Item 5-S-MOD (12/16/2015); \$0: Mod #3: Bridge extension to bring Mod #4 to BPW: 7/1/2016 – 7/31/2016: Approved by DNR]

Revised Total Contract Amount: \$6,500,000

Percent +/- (This Modification): 20%

Overall Percent +/-: 30%

Original Procurement Method: Competitive Sealed Proposals

REVISED

Supplement B
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5-S-MOD. DEPARTMENT OF NATURAL RESOURCES (cont'd)

MBE Participation: 20%

MBE Compliance: 10.3%

Requesting Agency Remarks: This modification is a request for approval to extend the contract to conduct a new procurement for these services and to increase the funding to allow for the continued and uninterrupted technical expertise in a variety of fields including water supply, hydrogeology, soils science, coal combustion by-product (CCB) management, cost-benefit analysis, chemistry, facility engineering, and policy and regulatory analysis. This expertise is vital to the Power Plant Research Program's (PPRP) legislative mandate (Natural Resources Article §3-302 - §3-307) of performing a comprehensive and objective evaluation of power plants and transmission lines to resolve environmental and economic issues prior to a Public Service Commission (PSC) ruling on any Certificate of Public Convenience and Necessity (CPCN) case. Recently, there has been an unexpected increase in the number of power generation CPCN applications being filed with the PSC.

DNR recently concluded a procurement to establish a new contract: however, only a single proposal was received from the incumbent contractor. DNR is preparing a new solicitation that will hopefully encourage increased competition for these and other PPRP contract services and will submit a new contract award prior to the end of the one-year extension. The modification to the current contract will allow continued support to PPRP with coordinating projects that require CPCN license review.

In order for a company to build a power plant or transmission line greater than 69 kV in Maryland, a Certificate of Public Convenience and Necessity (CPCN) must be obtained from the PSC. As part of this licensing process, applicants must address a full range of environmental, engineering, socioeconomic, planning, and cost issues. The Power Plant Siting Act of 1971, augmented by the Electric Utility Industry Restructuring Act of 1999, provides a consolidated State review of CPCN applications in Maryland. The DNR Power Plant Assessment Division, and the program which it administers, the PPRP, is responsible for managing an objective and comprehensive review and bringing to the PSC a consolidated set of licensing recommendations based on sound science. This is the only process within the State regulatory framework that allows a comprehensive review of all electric power issues, with the goal of balancing the tradeoffs required to provide needed electrical power at a reasonable cost while protecting the State's valuable natural resources.

REVISED

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5-S-MOD. DEPARTMENT OF NATURAL RESOURCES (cont'd)

The majority of DNR PPRP projects are performed by contracted scientists and engineers working on task-based assignments under major long term contracts with PPRP. PPRP has a small number of highly qualified State staff members who are expected to utilize these contracts for a wide variety of expert technical assistance. This organizational model has been successfully applied for more than 30 years and provides the required flexibility and technical expertise the State requires in order to respond to diverse and evolving power plant related issues.

DNR PPRP has four long term, integrated technical support contracts, of which Environmental Engineering is one. The contractors performing these contracts are retained to provide continuing consultation on matters related to power plant generation and transmission facilities issues and are termed Integrators. Issues identified by DNR PPRP and evaluated by consulting Integrators provide information for various design processes related to power plant siting and impact issues. The results form the basis for recommendations to pertinent State regulatory bodies, including the Maryland Department of the Environment and the Public Service Commission.

ERM is a Maryland business with considerable experience in addressing power plant related technical issues specific to Maryland. ERM has created a uniquely qualified team with proficiency in matters dealing with environmental engineering. Although ERM has made a good faith effort to meet the current 20% MBE participation goal, current attainment is 10%. The reason for this gap is that there has been an extraordinary increase in power generation and transmission line applications filed with PSC during this contract. Licensing tasks must be given top priority over other task-based assignments. The MBE firms could only demonstrate sufficient technical expertise and experience for a limited amount of the licensing work. However, over the last several years, at least one MBE firm (Spectrum Engineering Consulting Services) has grown in technical proficiency to be able to handle licensing work and will be increasingly utilized for future licensing cases. Therefore, DNR anticipates that for the work conducted under this contract modification, the ERM team will continue to make a good faith effort to meet the 20% MBE participation goal.

Fund Source: 100% Special (Environmental Trust Fund)
Appropriation Code: K00A1250
Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Supplement B
Department of Budget and Management
ACTION AGENDA
June 22, 2016

*Contact: Shawn Seaman 410-260-8660
shawn.seaman@maryland.gov*

6-S-MOD. DEPARTMENT OF NATURAL RESOURCES
Resource Assessment Service/Power Plant Assessment Division (PPAD)
Services Contract Modification

Contract ID: Technical Assistance in Biological Sciences; ADPICS # COG71826

Contract Approved: DBM Item 2-S (7/28/2010)

Contractor: Versar, Inc.
Columbia, MD

Contract Description: Provide technical assistance in the area of Biological Sciences as it relates to the siting, licensing and operation of electric power plants and ancillary facilities, including solid waste disposal sites and transmission lines within or affecting Maryland.

Modification Description: Mod to extend the contract term by one year to complete the new procurement and add funding to the contract to provide for PPAD's immediate needs for biological sciences technical expertise in conducting licensing reviews of new energy generation and transmission line projects mandated by Natural Resources Code §3-302 through §3-307.

Original Contract Term: 8/1/2010 – 7/31/2015

Modification Term: 8/1/2016 – 7/31/2017

Original Contract Amount: \$5,000,000 (5 Years)

Modification Amount: \$1,000,000 (1 Year)

Prior Modification/Options: \$500,000 [(\$0: Mod #1: Extended term to complete new procurement: 8/1/2015 – 7/30/2016: Approved by DNR); (\$500,000: Mod #2: Added funding to the contract for FY2016: 1/1/2016 – 7/31/2016: DBM Item 4-S-MOD (12/16/2015)]

Revised Total Contract Amount: \$6,500,000

Percent +/- (This Modification): 20%

Overall Percent +/-: 30%

Original Procurement Method: Competitive Sealed Proposals

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6-S-MOD. DEPARTMENT OF NATURAL RESOURCES (cont'd)

MBE Participation: 10%

MBE Compliance: 7%

Requesting Agency Remarks: This modification is a request for approval to extend the contract to conduct a new procurement for these services and to increase the funding to allow for the continued and uninterrupted technical expertise in a variety of fields including the effects of steam electric and hydroelectric facility operations on populations of aquatic biota and freshwater and estuarine ecosystems, an evaluation of natural resource management regulatory issues as they may relate to power plants and transmission facilities, the evaluations and recommendations appropriate for ecological risk assessment and shall provide appropriate technical support for renewable energy projects, such as offshore wind generating facilities. This expertise is vital to PPRP's legislative mandate (Natural Resources Article § 3-302 - 3-307) of performing a comprehensive and objective evaluation of power plants and transmission lines to resolve environmental and economic issues prior to a Public Service Commission (PSC) ruling on any Certificate of Public Convenience and Necessity (CPCN) case. Currently, there is an exceptional increase in the number of power generation CPCN applications being filed with the PSC.

DNR recently concluded a procurement to establish a new contract: however, only a single proposal was received from the incumbent contractor. DNR is preparing a new solicitation that will hopefully encourage increased competition for these and other PPRP contract services and will submit a new contract award prior to the end of the one-year extension. The modification to the current contract will allow continued support to PPRP with coordinating projects that require CPCN license review.

In order for a company to build a power plant or transmission line greater than 69 kV in Maryland, a Certificate of Public Convenience and Necessity (CPCN) must be obtained from the PSC. As part of this licensing process, applicants must address a full range of environmental, engineering, socioeconomic, planning, and cost issues. The Power Plant Siting Act of 1971, augmented by the Electric Utility Industry Restructuring Act of 1999, provides a consolidated State review of CPCN applications in Maryland. The DNR Power Plant Assessment Division, and the program which it administers, the PPRP, is responsible for managing an objective and comprehensive review and bringing to the PSC a consolidated set of licensing recommendations based on sound science. This is the only process within the State regulatory framework that allows a comprehensive review of all electric power issues, with the goal of balancing the tradeoffs required to provide needed electrical power at a reasonable cost while protecting the State's valuable natural resources.

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6-S-MOD. DEPARTMENT OF NATURAL RESOURCES (cont'd)

The majority of DNR PPRP projects are performed by contracted scientists and engineers working on task-based assignments under major long term contracts with PPRP. PPRP has a small number of highly qualified State staff members who are expected to utilize these contracts for a wide variety of expert technical assistance. This organizational model has been successfully applied for more than 30 years and provides the required flexibility and technical expertise the State requires in order to respond to diverse and evolving power plant related issues.

DNR PPRP has four long term, integrated technical support contracts, of which Biological Sciences is one. The contractors performing these contracts are retained to provide continuing consultation on matters related to power plant generation and transmission facilities issues and are termed Integrators. Issues identified by DNR PPRP and evaluated by consulting Integrators provide information for various design processes related to power plant siting and impact issues. The results form the basis for recommendations to pertinent State regulatory bodies, including the Maryland Department of the Environment and the Public Service Commission.

Versar is a Maryland business with considerable experience in addressing power plant related technical issues specific to Maryland. Versar has created a uniquely qualified team with proficiency in matters dealing with biological sciences. Although Versar has made a good faith effort to meet the current 10% MBE participation goal, current attainment is 7%. The reason for this gap is that there has been an extraordinary increase in power generation and transmission line applications filed with the PSC during this contract period. Licensing tasks must be given top priority over other task-based assignments. The MBE firms could only demonstrate sufficient technical expertise and experience for a limited amount of the licensing work. Therefore, DNR anticipates that for the work conducted under this contract modification, the Versar team will continue to make a good faith effort to meet the 10% MBE participation goal.

Fund Source: 100% Special (Environmental Trust Fund)

Appropriation Code: K00A1250

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement B
Department of Budget and Management
ACTION AGENDA
June 22, 2016

Contact: Susan Harrison 410-767-1434
Susan.Harrison@maryland.gov

7-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Office of Health Services
Services Contract Modification

Contract ID: Administrative Service Organization for Maryland's Public Behavioral Health System; DHMH-OPASS 14-13835; ADPICS # M00B5400211/COG73268

Contract Approved: DBM Item 4-S (9/3/2014) (~~6/30/2014~~)

Contractor: Beacon Health Options (formerly ValueOptions, Inc.)
 Norfolk, VA (Local Office in Linthicum, MD)

Contract Description: Provide an Administrative Service Organization (ASO) for Maryland's Public Behavioral Health System.

Modification Description: Mod to provide Applied Behavioral Analysis (ABA) to Medicaid Recipients and add 910 hours to the cost-based pool for reporting modifications due to an increase in State and federal mandates.

Original Contract Term: 1/1/2015 – 12/31/2017 (w/2 one-year renewal options)

Modification Term: 7/15/2016 – 12/31/2017

Original Contract Amount: \$45,350,344

Modification Amount: \$1,509,823 (1 Year, 5 Months; 16 Days)

Prior Modifications/Options: \$0 [Mod #1: Replaced a VSBE: 4/28/2016: Approved by DHMH]

Revised Total Contract Amount: \$46,860,167

Overall Percent +/- (This Mod): +3.3%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 21.62%

MBE Compliance: 18%

REVISED

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7-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Requesting Agency Remarks: This modification is a request to provide Applied Behavioral Analysis (ABA), a new behavioral health services that Medicaid will offer to Medicaid Recipients on January 1, 2017, under the current contract and to add 910 hours to the cost-based pool for reporting modifications due to an increase in State and Federal mandates.

The parties are adding an increase of 910 hours at the bid rate of \$107.10 per hour in the cost based pool for the period January 1, 2016 through December 31, 2016. The cost-based pool is increased by \$97,461. The base contract is paid at a Per Recipient per Month (PRPM) rate. This modification will increase the PRPM rate by \$0.07 for a total annual cost of \$912,362. A one-time transition cost of \$500,000 will cover five and one-half months of programming the Beacon Preauthorization and Claims Payment System to accept and pay ABA claims.

In order for Beacon to administer the new ABA service that includes accepting Medicaid's ABA provider file from MMIS, accepting preauthorization requests from ABA providers and accepting and paying ABA claims by editing them against the preauthorization and the edits required in DHMH's policy and regulations, Beacon needs to modify its preauthorization and claims payment system to reflect the appropriate edits for ABA services. The edits need to be coded and then tested and retested prior to the changes going "live". The one-time payment will cover these system changes as well as implementation costs from July 15, 2016 through January 1, 2016 and is contingent upon a successful go live.

This contract provides an ASO to assist the Department in the prompt and total recoupment of all available Federal Fund Participation and provides the following support services to the Department: provider management and maintenance; participant education; authorizations and utilization management; participant and provider assistance and communication; quality management and evaluation; provider and participant appeals and grievances; claims processing and payment; data capabilities; reports; and special projects/new initiatives.

Fund Source: 50% General; 50% Federal

Appropriation Code: M00Q0103

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B
Department of Budget and Management
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June 22, 2016**

*Contact: Dalisay C. Nickels 410-767-3732
DNickels@mta.maryland.gov*

8-GM. MARYLAND TRANSIT ADMINISTRATION

*Accounting/Rail Operations
General Miscellaneous*

Request Amount: \$12,616

Description: Maryland Transit Administration (MTA) Write-Off Request

Fund Source: Fund 0003

Appropriation Code: H0104

Requesting Agency Remarks: Request for approval to replenish the MTA working fund. Based upon an investigation into the missing cash advance funds for the MTA Cashier’s Office, it was determined that a contracted temporary agency employee had stolen and endorsed multiple checks. There was a case tried in Circuit Court. MTA provided evidence to document the results, judgment was found in Favor of MTA. The former temporary agency employee was ordered to pay restitution in addition to serving time for the theft.

Since it is undetermined when or if MTA will ever receive the funds back through restitution and because there is a need now for these Working Funds, a write-off is being requested. Any money that is recovered from the Judgment for Restitution that MTA ultimately receives will be returned to the Transportation Trust Fund. (Monies from the Transportation Trust Fund are being used to replenish the Working Fund.)

Consistent with the Comptroller General Accounting Division's Accounting Procedures Manual, this request has been submitted to DBM for approval. Proper action was taken against the individual that stole the funds related to the MTA Working Fund. With the court-ordered judgement and procedures and controls implemented, it appears that MTA has taken sufficient steps to avoid a similar situation in the future. DBM is recommending for this write-off to be approved. The Comptroller’s Office has been contacted and has not identified any issues or concerns with approving this request.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENTAL

Supplement B
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June 22, 2016

Contact: David R. Brinkley, Secretary
410-260-7041

9-GM. DEPARTMENT OF BUDGET & MANAGEMENT

General Miscellaneous

Fund Source: 80% General; 20% Special

Appropriation Codes: See Backup

Request Amount: (\$20,000,000) General Funds
(\$ 5,000,000) Special Funds
(See Backup for a summary by Department/Agency and supporting details)

Description: As enacted by the General Assembly, Section 20 of the FY 2017 Budget Bill (Chapter 143 of the Acts of 2016) requires the Governor to abolish 657 vacant positions and to reduce the appropriations of Executive Branch agencies by \$20 million in general funds and \$5 million in special funds in fiscal year 2017. Section 20 further requires the Administration to have the Board of Public Works approve the position abolitions before July 1, 2016.

Requesting Agency Remarks: Pursuant to these requirements, this item requests the Board's approval to abolish 657.42 full-time equivalent (FTE) positions, effective July 1, 2016, and to reduce executive branch agency appropriations by \$25 million in total funds in FY 2017. In addition, six positions in the Office of the Comptroller will be abolished administratively,

The backup to this item provides the allocation of the \$25 million total fund reduction as well as a list of the position abolitions by Department and Independent Agency.

Approval recommended.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENTAL

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*Contact: Jonathan Martin 410-260-7280
Jonathan.martin1@maryland.gov*

10-GM. DEPARTMENT OF BUDGET & MANAGEMENT
General Miscellaneous

Request Amount: \$40,000

Description: Additional funding is needed to cover operating deficiencies in two State agencies in FY2016.

Fund Source: FY2016 Contingent Fund (General Fund)

Appropriation Codes: D05E0102

Requesting Agency Remarks: The funding for this FY2016 deficiency amount is being requested from the FY 2016 Contingent Fund. If approved, funds will be transferred from the Contingent Fund to the Maryland State Board of Contract Appeals and the Secretary of State to support their operational needs.

- Maryland State Board of Contract Appeals (D39S0001) - \$20,000 is needed for a leave payout and a short period of staff overlap during the transition of the position.
- Secretary of State (D16A0601) - \$20,000 is needed to support essential operating costs that exceed the agency's FY2016 appropriation.

The Secretary of Budget and Management has certified that funds are available from the FY2016 Contingent Fund. After accounting for this deficiency item, the remaining balance in the Contingent Fund is \$267,120, which will be reverted to the General Fund at the end of the fiscal year.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENTAL

Supplement B
Department of Budget and Management
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Contact: Sandy Johnson 410-767-7408
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11-S. DEPARTMENT OF HUMAN RESOURCES
Baltimore City Department of Social Services (BCDSS)
Family Investment Administration (FIA)
Services Contract

Contract ID: Work Participation, Placement and Support Services; ADPICS # N00B7400042

Contract Description: Multiple awards to provide a variety of welfare-to-work services designed to enable Temporary Cash Assistance (TCA) customers to achieve federal Work Participation Requirements; enter full-time unsubsidized employment; and remain employed for at least sixteen consecutive weeks.

Awards:	See page 27B
Term:	7/1/2016 – 6/30/2018 (w/1 two-year renewal option)
Amount:	\$ 8,737,100 (2 Years; Base Contract) <u>\$ 9,006,300</u> (2 Years; Renewal Option) \$17,743,400 Total (4 Years)
Procurement Method:	Competitive Sealed Proposals
Proposals:	See page 27B
MBE Participation:	3 of the 4 Awardees are MDOT Certified MBEs 29% Subcontracting goal
Performance Security:	N/A
Hiring Agreement Eligible:	Yes for all
Incumbents:	See page 27B

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 135 prospective vendors, 88 of which are Maryland firms, and included 22 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

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11-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Seven proposals were received in response to the RFP. Five proposals were determined to be reasonably susceptible of being selected for award. Two proposals were determined not to be reasonably susceptible of being selected for award because one Offeror failed to submit the required MBE documentation with its proposal pursuant to COMAR 21.11.03.09(C)(6); and the other Offeror submitted a Best and Final Offer that did not meet the financial requirements in the RFP.

Awards are recommended to the four Offerors whose proposals were ranked overall #1 through #4 (see table on page 27B). These four Offerors were deemed to have the most advantageous offers to the State, considering both technical and financial factors. Technical and financial factors were given equal weight in the overall award determination. However, it was determined that the technical differences between the Offerors did not offset the differences in the evaluated prices.

Baltimore City Department of Social Services (BCDSS) provides some form of social service support to virtually one-third of the citizens of Baltimore City. These support services provide a safety net to the City's most vulnerable citizens and include the distribution of federal benefits, e.g. Supplemental Nutrition Assistance Program (SNAP) and Temporary Cash Assistance (TCA) through the Temporary Assistance to Needy Families (TANF) block grant. TCA provides a direct cash benefit to approximately 10,000 customers each month. BCDSS determines the eligibility of each applicant through a variety of factors including income and family size.

BCDSS is obligated under the TANF block grant to meet the federal Work Participation Rate (WPR). The WPR is calculated monthly and computes the percentage of work eligible TCA recipients who have met their work requirement. Maryland's TCA program includes a work requirement. This work requirement compels a TCA recipient to participate in an approved Work Activity (a training program or internship) for 30 hours a week in order to maintain their eligibility for TCA. BCDSS reserves the authority to apply several exceptions to this rule. For example, TCA recipients who are over the age of 65 are exempt from the work requirement. On average, 50% of the TCA caseload in Baltimore, or about 5,000 people, are obligated to complete this work requirement in order to maintain their eligibility.

The purpose of this solicitation is to contract with entities that are able to place TCA recipients in full-time unsubsidized employment for a minimum of 16 consecutive weeks. BCDSS ensures that customers have the opportunity to meet the work requirement by providing assistance with child care, mental health supports, remedial education, skilled training and job placement. In order to achieve this result, a minimum of four contract awards will be made to contractors enrolling a minimum of 250 and a maximum of 1,000 TCA recipients into their program. Contract awards will be made until 3,500 TCA Customer slots are allocated or funds are exhausted, whichever comes first.

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11-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

The contractor with the highest overall ranking will be given the right of first refusal of referrals for the requested services. The contractor will have up to two business days to decline the referral; or if the contractor has reached its maximum total award (for ex. 1,000 cases), the contractor with the next highest overall ranking will be asked to provide the requested services, and so forth.

The contracts are performance based. Contractors are paid per customer if they achieve carefully defined performance milestones. The amount that each contractor can propose for each Payout Point is capped. The five performance milestones or “Payout Points” as indicated in the RFP are summarized below, along with the capped amount established for each:

- Payout Point 1 (\$250): Amount per Customer who is compliant with federal work requirements for an average of 30 hours per week for a full calendar month;
- Payout Point 2 (\$50): Amount per Customer who is placed and retained in a full-time job for 2 consecutive weeks;
- Payout Point 3 (\$1,300): Amount per Customer who is retained in a full-time job for 8 consecutive weeks;
- Payout Point 4 (\$800): Amount per Customer who is retained in a full-time job for 16 consecutive weeks; and,
- Payout Point 5 (\$500): Amount per Customer who is retained in a full-time job for 16 consecutive weeks at a wage at least 25% higher than the State minimum wage.

This contract award was delayed because of a protest filed on June 3, 2016. The protest was denied by the Procurement Officer on June 10, 2016. To date, the protesting vendor has not appealed the denial of the protest to the Maryland State Board of Contract Appeals. However, if the vendor does appeal, the Department is requesting that the Board of Public Works approve the contract award notwithstanding the appeal in order to protect substantial State interests. The protesting vendor is being awarded a new contract and if the appeal is upheld, the only change would be that the referrals would shift among the awardees. The substantial State interests involved are: The new contracts include significant program improvements which substantially shift the incentives and compensation structure of this program which will result in a significant cost savings over the existing contract. DHR anticipates a savings of approximately 7% or \$1.3M – to obtain the services over the two-year base period. In addition, one of the current vendors, Goodwill Industries, is in the process of transitioning out as a result of not being awarded a contract. As a result, its customers would have to be placed between the other two incumbent vendors who may be unable to manage caseloads on such short notice and to the benefit of the customers.

<i>Fund Source:</i>	100% Federal (TANF)
<i>Appropriation Code:</i>	N00G0010
<i>Resident Businesses:</i>	Yes for all; except for ARDX
<i>MD Tax Clearances:</i>	See page 27B

SUPPLEMENTAL

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11-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)*Awards/Proposals: (cont'd)*

Awardees	Number of Customers		Rankings		Total Evaluated Financial Price **APPP	Overall Ranking
	Base	Option	Technical	Financial		
KRA Corporation * Fulton, MD (MBE) MD Tax ID: 16-0998-0111 BCDSS/FIA-17-061	1000	1000	1	3	\$4,231	1
America Works of Maryland, Inc. * Baltimore, MD MD Tax ID: 16-0100-0111 BCDSS/FIA-17-063	900	900	2	4	\$4,785	2
Business Interface of Maryland, LLC Largo, MD (MBE) MD Tax ID: 16-0999-0110 BCDSS/FIA-17-062	850	850	3	1	\$3,572	3
A. Reddix & Associates, Inc. dba ARDX Norfolk, VA (MBE) MD Tax ID: 16-0101-0111 BCDSS/FIA-17-064	750	750	4	2	\$4,218	4
Grand Total	3500	3500				
Non-Awardee						
Goodwill Industries of the Chesapeake, Inc. Baltimore, MD	NA	NA	5	5	\$7,834	5

*Note: * Incumbents; ** APPP = Average Price Per Person who achieves 16-weeks employment retention.*

This Item was withdrawn as Item 5-S from the 6/8/2016 Agenda.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**Supplement C
University System of Maryland
ACTION AGENDA
June 22, 2016**

REVISED

*Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Valerie Rolandelli*

**1-S. UNIVERSITY SYSTEM OF MARYLAND
*Information Technology Professional Consulting Services***

Contract ID: Information Technology Professional Consulting Services for the USM/Maryland Educational Enterprise Consortium RFP 91372

Contract Description: Multiple indefinite-quantity, task-order based Master Contracts to provide information technology professional consulting services on an as needed basis. The six service categories are:

- (1) Enterprise Resource Planning implementation, upgrade, integration;
- (2) Change management/strategic planning;
- (3) Technology management;
- (4) Transition to cloud applications, shared services and managed services;
- (5) Analytics; and
- (6) Training.

Award: See page 3C & 4C

Procurement Method: Competitive Sealed Proposals

Term: July 1, 2016 to June 30, 2025 (nine years)

Amount: \$90,000,000 (USM-usage only estimate)

Proposals: See pages 3C & 4C

MBE Participation: 0% (may be established at the task order level)

Performance Security: May be requested at the task order level

Requesting Institution Remarks: The solicitation was issued on behalf of the University System of Maryland and the Maryland Educational Enterprise Consortium. MEEC is an initiative of the University System of Maryland, uniting with K-20 education partners (MEEC is made up of K-20 Public and Private Education, libraries, museums and teaching hospitals) in Maryland to provide quality information technology products and services at affordable prices. MEEC’s 160 participating member institutions avail themselves of products and services procured in these master contracts to leverage the buying power of these institutions at significant cost and operational savings.

The solicitation was advertised in *eMaryland Market Place*, on MEEC’s website, and on UMUC’s internet *Electronic Bid Board*. USM directly solicited 51 firms. Thirty-three firms responded to the solicitation. One was found not to be susceptible for award. The other 32 were evaluated by an Evaluation and Selection Committee. Twenty firms were found to be technically acceptable and were invited to submit price proposals comprising not-to-exceed labor rates for a variety of staff positions. After the evaluation of the initial prices, USM requested Best and Final Price Proposals from all shortlisted firms. The University recommends award of master contracts to all twenty firms to ensure sufficient contractor resources for all twelve USM institutions.

**Supplement C
University System of Maryland
ACTION AGENDA
June 22, 2016**

REVISED

**1-S. UNIVERSITY SYSTEM OF MARYLAND (cont'd)
*Information Technology Professional Consulting Services***

Remarks (cont'd):

Because of the varying needs of USM institutions and MEEC members for information technology professional consulting services and the complexity of each member’s IT systems there is not a one-size-fits-all solution. As specific needs for IT consulting services arise, a second level of competition through a task order request for proposal process will be used to select from among the vendors with master contracts in the service category that vendor who best meets the needs of a specific USM institution or MEEC member. Master contractors are expected to provide offers that are less than their proposed not-to-exceed labor rates to maximize task order competition.

Individual task orders will not be brought to the Board of Public Works.

The master contracts are not exclusive and there is no guarantee of any dollar amount or award of task orders under them. Every three years, the USM will allow new contractors to submit offers to be included as a master contractor and will allow existing contractors to add information technology service categories.

Although no MBE goal was established for this master contract, MBE goals may be established at the task order level. Two of the recommended awardees are certified Minority Business Enterprises and three are certified Small Business Enterprises.

Projects will be managed by the buying institution’s or MEEC member’s Office of Information Technology Services with procurement support from the buying institution’s or MEEC member’s Procurement Office.

Fund Source: Current Unrestricted Funds

Approp. Code:

R30B21	R30B26	R30B30
R30B23	R30B27	R30B31
R30B24	R30B28	R30B34
R30B25	R30B29	R30B36

Resident Business: See pages 3C & 4C

MD Tax Clearance: See pages 3C & 4C

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

**Supplement C
University System of Maryland
ACTION AGENDA
June 22, 2016**

1-S. UNIVERSITY SYSTEM OF MARYLAND (cont'd)
Information Technology Professional Consulting Services

University System of Maryland/Maryland Educational Enterprise Consortium Request for Proposal #91372 IT Professional Services for USM/MEEC											
	Proposer	MD Tax Clearance	Resident Business	ERP Imp, Upgrade and Integration	Change Mngmnt/ Strategic Planning	Technology Mngmnt	Transition to Cloud Apps, Shared Svcs & Managed Svcs	Analytics	Training	MD Small Business	MDMBE
1	Accenture LLP Chicago, IL 60601	16-0969-0100	No	✓	✓	✓	✓	✓	✓		
2	Attain, LLC McLean, VA 22102	16-0970-0111	No	✓	✓	✓	✓	✓	✓		
3	CampusWorks Inc. Bradenton, FL 34211	16-0971-0111	No	✓	✓	✓	✓	✓	✓		
4	Ciber, Inc. Greenwood Village, CO 80111	16-0972-1011	No	✓	✓	✓	✓	✓	✓		
5	Collaborative Solutions, LLC Reston, VA 20191	16-1186-0110	No	✓	✓		✓	✓	✓		
6	Deloitte Consulting LLC Baltimore, MD	16-0973-1111	Yes	✓	✓	✓	✓	✓	✓		
7	ERP Analysts, Inc. Dublin, OH 43017	16-1173-0111	No	✓	✓	✓	✓	✓	✓		
8	Grant Thornton LLP Baltimore, MD 21202	16-0974-1111	Yes	✓	✓		✓				
9	Highstreet IT Solutions, LLC Greenwood Village, CO 80111	16-0975-0110	No	✓	✓	✓	✓	✓	✓		
10	Huron Consulting Group Chicago, IL 60607	16-0154-0111	No	✓	✓	✓	✓	✓	✓		
11	Infinitive, Inc. Ashburn, VA 20147	16-0976-0010	No		✓		✓			Yes 12-21663	
12	Navigator Management Partners Baltimore, MD 21230	16-0977-0111	Yes	✓	✓	✓	✓	✓	✓		
13	The North Highland Company Atlanta, GA 30305	16-0978-0010	No	✓	✓	✓	✓	✓	✓		

**Supplement C
University System of Maryland
ACTION AGENDA
June 22, 2016**

REVISED

1-S. UNIVERSITY SYSTEM OF MARYLAND (cont'd)
Information Technology Professional Consulting Services

University System of Maryland/Maryland Educational Enterprise Consortium Request for Proposal #91372 IT Professional Services for USM/MEEC (cont'd)										
Proposer	MD Tax Clearance	Resident Business	ERP Imp, Upgrade and Integration	Change Mngmnt/ Strategic Planning	Technology Mngmnt	Transition to Cloud Appls, Shared Srvc & Managed Srvc	Analytics	Training	MD Small Business	MD MBE
14 Planet Technologies, Inc. Germantown, MD 20876	16-0979-1111	Yes		✓	✓	✓	✓	✓		
15 PRJ Consulting Inc. Valencia, CA 91355	16-1150-0000	No	✓							
16 Sierra Cedar (SCI) Alpharetta, GA 30005	16-017-0011	No	✓	✓	✓	✓	✓	✓		
17 Skyline Technology Solutions Glen Burnie, MD 21061	16-0981-1111	Yes			✓	✓				
18 Strata Information Group, Inc. (SIG) San Diego, CA 921110	16-0982-0111	No	✓	✓	✓	✓	✓	✓		
19 UVS INFOTECH INC Laurel, MD 20707	16-0983-0110	Yes	✓	✓	✓	✓	✓	✓	Yes 12-23096	Yes 13-091
20 Vantage Point Vienna, VA 22181	16-0984-0000	No	✓	✓	✓	✓	✓	✓	Yes 13-206	Yes 13-206

Supplement C
University System of Maryland
ACTION AGENDA
June 22, 2016

Contact: Thomas Hickey 301-445-2774
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USM Rep: James Haley

2-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK
Real Property Acquisition

Recommendation: That the Board of Public Works approve the acquisition in fee simple of two parcels totaling three acres on Baltimore Avenue in College Park, adjacent to campus.

Property: 8320 and 8400 Baltimore Avenue, College Park
3 acres improved with (former) automobile service facility; three-story office building.

Grantor: 8320 Baltimore Avenue, LLC and 8400 Baltimore Avenue, LLC., affiliates of Clark Enterprises, Inc.

Grantee: State of Maryland for the Use of the University System of Maryland on behalf of its Constituent Institution the University of Maryland, College Park

Appraisals: \$10,650,000 Smail Associates, Inc.
\$ 6,600,000 Turlington Valuation Associates, Inc.

Price: \$10,650,000

Fund Source: Current Unrestricted Funds

Requesting Institution Remarks: The two parcels are contiguous to each other and adjacent to campus, approximately 600 yards north of the main campus entrance. Directly west, across Paint Branch Creek, lies Lot 11 and the Xfinity Center. The site offers the potential for a future new campus entry to help alleviate significant traffic congestion associated with the main gate at Baltimore Avenue and Paint Branch Parkway, particularly event-generated traffic. More immediately, the property already serves a number of University needs. Currently, UMCP is the sole tenant in 8320 Baltimore Ave. which houses several student programs from the Clark School of Engineering; the University leases most of the space in the offices at 8400 Baltimore Ave.

A sale of this strategically-located campus-edge property to a third party could negatively impact current and future University needs, including the likely demolition and relocation requirement for approximately 40,000 SF of University leases and the lost option for a future Route 1 connection to north campus.

In purchasing this property, the University agrees to a restriction that the property not be developed as student housing for 15 years.

The University conducted an in-house review appraisal and determined the value of the parcels to be \$11 million. In addition, the current assessed value of these parcels by the State Department of Assessments and Taxation is \$14.9 million.

The University System of Maryland Board of Regents approved the transaction on June 10, 2016.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016

REVISED

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1-IT. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Contract ID: Agreement for Software Maintenance and Enhancement
 ADPICS BPO No.: S00B6400020

Contract Description: **RETROACTIVE.** Software maintenance and enhancement services for Section 8 contract administration software.

Awards: Housing and Development Services, Inc., d/b/a
 Housing and Development Software, LLC, Weston, FL

Term: 8/1/2015 – 12/31/2016

Amount: \$94,911 (not to exceed)

Procurement Method: Sole Source

MBE Participation: None

Incumbents: Same

Remarks: DHCD is under contract to the U.S. Department of Housing and Urban Development as a Performance-Based Contract Administrator to perform tasks related to the administration of housing assistance payment contracts between HUD and property owners in the project-based Section 8 Program. Payment to DHCD under the contract ties DHCD's performance to strict benchmarks, timeframes, guidelines, and procedures. DHCD earns incentives for exceeding benchmarks and penalties for failing to meet them.

To ensure that it meets the benchmarks, DHCD has contracted with Housing and Development Software LLC since 2009 to provide software licenses, maintenance, and support of its proprietary Section 8 System Suite. These contracts have been on an annual basis, costing just under \$50,000, and, as such, have been reviewed and approved by DoIT.

During summer 2015, when DHCD's procurement unit experienced a high level of turnover, the contract with Housing and Development Software expired. When the lapse was discovered in late autumn, DHCD began extensive negotiations with the vendor over the next four months. The contract was then turned over to the procurement unit, where miscommunication led to the contract with Housing and Development Software being signed, with a start date of January 1, 2016, without receiving approval from DoIT.

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REVISED

1-IT. HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Remarks: (cont'd)

As a result, DHCD is submitting this contract for retroactive approval to the Board of Public Works. DHCD apologizes for the oversight and is taking proactive steps to ensure that unauthorized contract actions do not occur in the future.

DoIT Remarks: Recommend retroactive approval because the requirements of Section 11-204(c), State Finance & Procurement Article, Annotated Code of Maryland are met.

Fund Source: 100% Special (General Bond Revenue)

Approp. Code: S00A2601

Resident Business: No

MD Tax Clearance: 16-0118-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016

REVISED

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2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Geographic Information System (GIS) Software Master Contract
eMM Solicitation No.: MDF5031025945
 ADPICS BPO No.: 060B6400028

Contract Description: Multiple award, indefinite quantity, purchase order request for proposals-based master contract to provide Geographic Information System (GIS) software.

Award:

	Contractors	Location	Functional Areas
1	Environmental Systems Research Institute	Redlands, CA	I, II & III
2	Geo-Comm, Inc.	St. Cloud, MN	I, II & III
3	Hexagon Geospatial	Madison, AL	I, II & III
4	Pitney Bowes	Lanham, MD	I, II & III
5	ISpatial	Sterling, VA	I & II

Term: 8/1/2016 – 7/31/2025 (5-year base, with two 2-year options)

Amount: \$ 9,000,000 (Base)
 \$ 5,000,000 (Option 1)
\$ 6,000,000 (Option 2)
 \$20,000,000

Procurement Method: Competitive Sealed Proposals

Proposals: Six proposals received

MBE Participation: None

Remarks: A notice of availability of the Request for Proposals was advertised on *eMarylandMarketplace.com* and the DoIT website. A copy of the solicitation was sent directly to all prospective offerors that were identified as being capable of delivering the services. DoIT received six proposals and recommends five qualified offerors for award. Of the five recommended offerors, one is a Maryland resident business. **The sixth offeror was found not reasonably susceptible for award because they did not meet the minimum qualifications.**

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2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: (cont'd)

This new Master Contract offers State agencies access to GIS software available in the marketplace and will enable agencies to select the best GIS software for their particular task at a competitive price.

GIS Software Master Contract encompasses the following three functional areas:

Functional Area I – Desktop/Server Software

Functional Area II – Mobile Software

Functional Area III – Manufacturer’s Software Maintenance and Support

There will be a second level of competition through a purchase-order-request-for-proposal for all GIS software and maintenance offered under this contract. A PORFP will be sent to the Master Contractors who are authorized to provide software or maintenance for the requested manufacturer’s product line.

There are potential subcontracting opportunities for Functional Areas I and II; however, opportunities are limited, due to the proprietary nature of commercial GIS software purchased. Therefore, there is no overall MBE goal established for this Master Contract.

Master Contractors affirmed that their prices for the PORFPs will not exceed the manufacturer’s suggested retail price for the software being purchased for the term of the Master Contract, and it is expected that the competitive PORFP process will produce lower prices than proposed pricing.

This procurement vehicle was designed to provide State agencies with a selection of Master Contractors who offer a variety of GIS software. As a result of the awards from this solicitation, State agencies will obtain software and maintenance quickly and efficiently by issuing PORFP’s specific to each agency’s needs. This contracting vehicle is also available for Maryland counties and municipalities.

Fund Source: Various

Approp. Code: Various

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2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Resident Business/MD Tax Clearance:

	Company Name	Resident Business	Tax Clearance Number
1	Environmental Systems Research Institute	N	16-1311-1111
2	Geo-Comm, Inc.	N	16-1308-0000
3	Hexagon Geospatial	N	16-1310-1111
4	Pitney Bowes	Y	16-1333-1111
5	1Spatial	N	16-1309-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016

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3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Hardware and Associated Equipment & Services (Hardware 2012)
eMM Solicitation No.: MDF5031024526
ADPICS BPO No.: 060B2490022, COG75325

Contract Description: Multiple award, indefinite quantity, purchase order request for proposals-based Master Contract to provide hardware, installation, training services and manufacturer's extended warranty. excludes laptops and desktops.

Award: See Pages 9D-10D

Term: 7/1/2016 – 11/24/2027 (11 years)

New Amount:	\$100,000,000
Original Amount:	\$ 57,000,000
Prior Additional Amount:	\$ 47,000,000
Total Amount:	\$204,000,000

Procurement Method: Competitive Sealed Proposals

Proposals: 66 proposals received

MBE Participation: 1% (Functional Area IV only)

Incumbent: 73 Master Contractors

Remarks: Reference is made to DoIT Item 4-IT (11/14/12) in which the Board of Public Works approved the award of Master Contracts for hardware, installation, training services and manufacturer's extended warranty. Laptops and desktops are excluded.

Throughout the Master Contract 15-year term, DoIT issues an expansion window announcement every three years at which time: (1) new offerors may propose for inclusion on the Master Contract; and (2) existing Master Contractors may add functional areas and manufacturers.

This is the first expansion window since the Master Contract was originally approved in 2012. A notice of the availability of the Request for Proposals was advertised on *eMarylandMarketplace.com* and on DoIT's website. An e-mail notice was delivered to all prospective offerors identified as capable of delivering the services in the State Minority Business Enterprise Directory.

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3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: (cont'd) For this expansion window, DoIT received 66 proposals. DoIT is recommending award of Master Contracts to 35 qualified offerors. Of the 35, 16 are Maryland resident businesses, 7 small businesses, and 6 are MBEs.

(There are potentially an additional 25 offerors that may be added to for this expansion window once DoIT has received notification that they are either in good standing with SDAT or have registered to do business with the State. DoIT will return to the Board seeking approval for any additional awards.)

Through the expansion window, DoIT added Functional Area VI – Security, Cameras and Associated Peripherals, bringing the total number of functional areas to six:

Functional Area I – Servers and Associated Peripherals
 Functional Area II – Printers and Associated Peripherals
 Functional Area III – Network Communications Equipment
 Functional Area IV – Installation and Training Services
 Functional Area V – Manufacturer’s Extended Warranty
 Functional Area VI – Security, Cameras and Associated Peripherals (NEW)

A using agency that seeks to procure hardware, installation, training services, or manufacturer’s extended warranty will issue a competitive Purchase Order Request for Proposal to all Master Contractors within the appropriate functional area who are authorized to provide the hardware and or services for the product line. For Small Business Reserve PORFPs, only Master Contractors that are DGS-certified small businesses will be able to complete within its approved functional area. Master Contractors affirmed that their prices for the PORFPs will not exceed the manufacturer’s suggested retail price. Because the PORFP process is competitive, prices should be lower than those allowed under the Master Contracts.

Functional Area IV provides the only potential for subcontracting opportunities; therefore an overall MBE subcontractor participation goal of 1% has been established for these Master Contracts by DoIT in conjunction with the Governor’s office of Minority Affairs.

This procurement vehicle was designed to provide State agencies with a wide selection of Master Contractors who offer an extensive variety of hardware and associated services. State agencies will obtain hardware, installation, training and maintenance services quickly and efficiently by issuing PORFPs specific to each agency’s needs. This contracting vehicle is also available to Maryland counties and municipalities.

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3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: (cont'd) Because the remaining term of this Hardware Master Contract is approximately 11+ years, the State will receive the full benefit of any maintenance agreement associated with PORFPs from the Hardware Master Contract.

Hardware Master Contracts Amount:

Board approved \$57 million ceiling for. *DoIT Item 4-IT (11/14/2012)*

Board approved \$35 million increase in ceiling. *DoIT Item 2-IT-MOD (10/15/2014)*

Board approved \$12 million increase in ceiling bringing total authorized Hardware Master Contracts to \$104 million. *DoIT Item 4-IT-MOD [3/23/2016]*

DoIT recommends increasing the ceiling amount by \$100 million. This amount was determined by using spend statistics over the past three years of the contract.

DoIT will provide additional expansion windows for this Master Contract every three years. DoIT will return to the Board to seek approval of additional offerors or if an increase in the not-to-exceed amount is necessary.

Fund Source: Various

Approp. Code: Various

Resident Business: See Page 9D-10D

MD Tax Clearance: See Page 9D-10D

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Department of Information Technology
ACTION AGENDA
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3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY *(cont'd)*

Companies recommended for Hardware 2012 Award

	Company Name	City	State	Resident Business	MD Tax Clearance
1	A&T Marketing, Inc., / A&T Networks	Columbia	MD	Y	16-2158-0111
2	Advanced Computer Concepts	McLean	VA	N	16-2159-1110
3	AlphaSix Corporation	Sterling	VA	N	16-2160-1110
4	Applied Network Consulting Group, Inc. (ANC)	Greenville	SC	N	16-2161-1001
5	Barcoding, Inc.	Baltimore	MD	Y	16-2162-1111
6	Bogdan Computer Services, Inc.	Abingdon	MD	Y	16-2163-1111
7	Carahsoft Technology Corporation	Reston	VA	N	16-2164-1010
8	CareTech, LLC	Hagerstown	MD	Y	16-2165-1000
9	Ciber, Inc.	Greenwood Village	CO	N	16-2166-1011
10	Communications Electronics, Inc.	Timonium	MD	Y	16-2167-1110
11	Compuquip Technologies	Doral	FL	N	16-2168-0000
12	Computer Systems Support, Inc.	Miami	FL	N	16-2169-0000
13	Continental Technologies, Inc. (CTI)	Hunt Valley	MD	Y	16-2170-1111
14	Datalink Corporation	Eden Prairie	MN	N	16-2171-1111
15	Electronic Data Solutions, Inc.	Baltimore	MD	Y	16-2172-1111
16	EnNet Services, LLC	Frederick	MD	Y	16-2173-1111
17	Enterprise Consulting, Inc.	Eldersburg	MD	Y	16-2174-1111
18	Insight Public Sector Inc.	Tempe	AZ	N	16-2175-1111
19	Interclype, Inc.	Hanover	MD	Y	16-2176-1111
20	Kratos-PSS	San Diego	CA	N	16-2177-1111
21	Kustom Signals, Inc.	Lenexa	KS	N	16-2178-0111

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	Company Name	Corp. City	State	Resident Business	MD Tax Clearance
22	Lexmark International, Inc.	Lexington	KY	N	16-2179-1111
23	Magothy Technology	Pasadena	MD	Y	16-2180-1111
24	MS Technologies Corporation	Rockville	MD	Y	16-2181-1111
25	NEC Corporation of America	Irving	TX	N	16-2182-1111
26	Networking for Future, Inc.	Washington	DC	N	16-2183-1111
27	Networking Technologies & Support, Inc.	Midlothian	VA	N	16-2184-1111
28	Phillips Office Solutions	Middletown	PA	N	16-2185-1111
29	Ronco Communications	Tonawanda	NY	N	16-2186-0110
30	S3 Integration	Baltimore	MD	Y	16-2187-1111
31	SCD Information Technology	Columbia	MD	Y	16-2188-1011
32	SNAP, Inc.	Chantilly	VA	N	16-2189-1111
33	Soft-Con Enterprises, Inc.	Hyattsville	MD	Y	16-2190-0111
34	Visionary Technology Consultants (VTC)	Maple Lawn	MD	Y	16-2191-0111
35	Visual Sound/Kunz AV	Broomall	PA	N	16-2192-1111

Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016

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4-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Statewide Personnel Systems (SPS) Project
HCM Business Analyst/Testing SME: *Sameer Deshpande*
ADPICS BPO No.: F50B7400001

Contract Description: Project resource support services for SPS project through completion.

Award: Tekskills, Inc., Edison, NJ

Term: 7/16/2016 – 8/15/2017 (13 months)

Amount: \$309,120

Procurement Method: Sole Source

MBE Participation: None

Incumbent: Tekskills, Inc.

Remarks: DoIT's recommendation is to continue the contractual relationship with Tekskills a HCM Business Analyst/Testing SME, to support the completion for the implementation of the SPS Project. The resource is currently fulfilling the role and was procured through a competitive procurement under the Statewide Personnel Project Resources Master Contract. The services are necessary in order to maintain the continuity to successfully complete the SPS Project.

The HCM Business Analyst/Testing SME, Sameer Deshpande has become highly knowledgeable of the SPS solution, the required State business processes, and integration requirements which are critical to building seamless integrations to State legacy systems. Mr. Deshpande serves as the techno-functional SME building and integrating the SPS with the Central Payroll Bureau and Benefits Administration with Benefits Insurance Carriers. As the SPS project integration lead, he has co-led the system integration process as well as testing.

Re-competition for either of this resource would introduce unnecessary risk to the project by potentially installing a less knowledgeable resource dependent on a successful learning curve. Regarding price fairness, the hourly rate for the sole source contract is consistent with the pricing under the current agreement with no increase. Given the fair pricing and the candidate's knowledge, the continuation of this resource is in the State's best interest.

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4-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Fund Source: Reimbursable

Approp. Code: F50B0406

Resident Business: No

MD Tax Clearance: 16-2263-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016

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5-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: State Personnel Systems (SPS) Project
Change Management SME/Expert Lead: *Isis Tumos*
Training Specialist/Instructor: *Veronica Wayson*
ADPICS BPO No.: F50B7400002

Contract Description: Project resource support services for the SPS project through completion.

Award: SK Net, LLC, Rockville, MD

Term: 7/16/2016 – 8/15/2017 (13 months)

Amount: \$563,040

Procurement Method: Sole Source

MBE Participation: None

Incumbent: SK Net, LLC

Remarks: DoIT's recommendation is to continue the contractual relationship with SK Net, LLC for two resources, one Change Management SME/Expert Lead and one Training Specialist/Instructor, to support the completion for the implementation of the SPS Project. The resources currently fulfilling these roles were procured through a competitive procurement under the Statewide Personnel Project Resources Master Contract. The services are necessary in order to maintain the continuity to successfully complete the SPS Project.

The Change Management SME/Expert Lead, Isis Tumos, has developed considerable project knowledge while in the position. Ms. Tumos has become skilled at the SPS project business process and the State legacy operational processes requirements and continues to be a valuable resource interacting with all State agencies. She has been instrumental in developing and delivering agency change readiness materials and is the key resource of the SPS Organizational Change Readiness team, which is critical to the SPS project.

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5-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: (cont'd)

The Training Specialist/Instructor, Veronica Wayson, has developed considerable project knowledge while in the position. Ms. Wayson has become skilled with the SPS project business process and the State legacy operational processes requirements and is a valuable resource interacting with all State agencies. She has been instrumental in developing and delivering training modules per the State requirements. She is one of the key resources of the SPS training team critical to the SPS project. She has gained extensive knowledge and understanding of the State's legacy operational processes and legacy systems and has done a phenomenal job with translating old procedures and processes with using the new cloud based tool. Ms. Wayson has trained approximately 300 end users on the new cloud based tool and her evaluations have been stellar for all of her instructor lead training classes.

Re-competition for either of these resources would introduce unnecessary risk to the project by potentially installing a less knowledgeable resource dependent on a successful learning curve. Regarding price fairness, the hourly rate for the sole source contract is consistent with the pricing under the current agreement with no increase. Given the fair pricing and each of the candidate's knowledge, the continuation of each resource is in the State's best interest.

Fund Source: Reimbursable

Approp. Code: F50B0406

Resident Business: Yes

MD Tax Clearance: 16-2096-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITHDRAWN

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Supplement D
Department of Information Technology
ACTION AGENDA
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6-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: State Personnel Systems Project
Sr. Subject Matter Expert, Program Mngmt/*Gagan Setia*
ADPICS BPO No.: F50B5400046, COG70309

Contract Approved: DoIT Item 7-IT (6/3/2015)

Contractor: Elicitek, Inc., Rockville, MD

Contract Description: Project program management services through SPS project completion.

Modification Description: Extend term by 12 months

Original Contract Term: 6/4/2015 – 7/3/2016

Modification Term: 7/4/2016 – 6/30/2017

Original Amount: \$366,167

Modification Amount: \$338,000

Prior Mod/Option Amount: None

Revised Total Contract Amount: \$704,167

Percent +/- (This Modification): +92%

Overall Percent +/-: +92%

Original Procurement Method: Sole Source

MBE Participation: None

**Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016**

6-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: The purpose of the SPS project is to obtain a SaaS Human Capital Management solution to replace the State’s legacy personnel systems. Human Resource, Benefits and Time Tracking functionality is being implemented in three phases through Software as a Service (SaaS) solution named “WorkDay”. Phases I and II have been implemented. The Benefits module was initially planned to go-live in October 2015 but because of Workday product performance related issues, the Benefits module is now scheduled to be implemented as part of Phase III that will go live in March 2017.

DoIT seeks approval to extend a sole source contract to continue critical program management services to lead the implementation of the SPS SaaS cloud implementation project. Elicitek, Inc. is the current contractor with sole capability to continue providing the resource currently fulfilling these services. The candidate, Gagan Setia, brings considerable cumulative project knowledge to the position. Mr. Setia has become skilled at DBM/DoIT operations including current business processes, technology assessments to support future operations and developed a phased approach to reduce risk to project implementation. The continuation of this resource is imperative to the success of the project.

The hourly rate for the extension period remains consistent with the current period rate without an increase. Given the candidate’s knowledge and proven success on the project, the continuation of this resource is in the State’s best interest.

Fund Source: Reimbursable

Approp. Code: F50B0406

Resident Business: Yes

BOARD OF PUBLIC WORKS	THIS ITEM WAS:
APPROVED WITH DISCUSSION	DISAPPROVED DEFERRED WITHOUT DISCUSSION
	WITHDRAWN

Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016

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 Carla Thompson (410) 260-6155
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7-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Tablets and Tablet Services for Telecommunication Use for Maryland Residents with Disabilities or Special Needs
 ADPICS No.: F50B6400030

Contract Description: Provide telecommunications equipment and associated peripherals to the deaf, hard of hearing, deaf-blind, cognitive, speech and mobility-disabled Marylanders.

Award: Teltex, Inc., Kansas City, MO

Term: 8/1/2016 – 7/31/2019

Amount: \$3,600,000

Procurement Method: Sole Source

MBE Participation: None

Remarks: DoIT, through Maryland Relay, operates the Maryland Accessible Telecommunication (MAT) program, which provides telecommunications equipment and associated peripherals to Maryland citizens with disabilities. Those who qualify receive equipment free or at a reduced price. The MAT program was originally created to distribute text telephones (TTYs), and amplified phones, however, as technology advances; access to current telecommunication is pertinent to the accessibility of the Deaf, Hard of Hearing, Deaf-Blind and Speech Disabled communities. To address the gap in current telecommunications, the MAT program is including tablets and tablet services. This emerging equipment will provide disabled Maryland residents with specific applications based on an assessment of the citizen's need.

Teltex, Inc. is the only communication solutions provider that supplies tablets and tablet services for people with disabilities.

After conducting market research and canvassing nine other States to determine if there are multiple companies capable of providing tablets and the servicing of tablets for people with disabilities, DoIT has determined that no other company provides the products and services being requested.

Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016

7-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Fund Source: 100% Special

Approp. Code: F50B0409

Resident Business: No

MD Tax Clearance: 16-2047-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016

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8-IT. MARYLAND DEPARTMENT OF EDUCATION
Office of Information Technology/ Division of Business Services

Contract ID: Oracle Financial and Human Resource System Maintenance
ADPICS BPO No.: R00B7400002

Contract Description: Support for customized in-house human resources, timekeeping, and financial management system and support to transition system to a State or agency platform.

Award: Alverest, LLC, Great Falls, VA

Term: 8/14/2016 – 8/13/2017 (Base)
8/14/2017 – 8/13/20018 (Option)

Amount: \$236,000 (Base)
\$236,000 (Option)
\$472,000 Total

Procurement Method: Sole Source

MBE Participation: None

Incumbent: Alverest, LLC

Remarks: This Oracle system handles functions related to time reporting and costing of expenditures for MSDE. It is a highly customized system. MSDE intends to migrate to a new system to perform time reporting and costing functions, with the first step being to institute a new timekeeping system. MSDE is in close contact with the Department of Budget and Management to determine next steps in developing internal systems that will work in tandem with the State timekeeping system which launched May 2016.

When the current contract for the Oracle Financial/Human Resource System was developed, the State expected to institute a new Statewide timekeeping system that would launch in fall 2015. MSDE intended to work in parallel with the timekeeping developers to develop an MSDE costing database that would serve as the link between the timekeeping system and the State's financial management system. The rationale for the sole source is to allow flexibility to transition away from the Oracle system as soon as possible but still allow some overlap as the new State timekeeping system begins.

**Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016**

8-IT. MARYLAND DEPARTMENT OF EDUCATION (cont'd)

Remarks: (cont'd)

It would take a significant amount of time for another vendor to learn the system and be able to provide maintenance and conduct troubleshooting. There are no internal IT resources familiar with this system. Therefore, it is in the State's best interest to continue to retain this vendor while the State transitions to the new timekeeping system and MSDE's related databases and interfaces are developed. MSDE finds that the current vendor, Alverest has performed satisfactorily under the current contract.

Once the State timekeeping system is live and MSDE can determine the scope of work necessary to meet its needs and interface with the system; MSDE intends to replace this sole source contract with a competitive solicitation.

Fund Source: 100% General

Approp. Code: R00A010

Resident Business: No

MD Tax Clearance: 16-1999-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016

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9-IT-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
Information Technology & Communications Division

Contract ID: MAFIS Annual Maintenance & Technical Support
DPSCS ITCD 2006-17, DPSCS ITCD 2016-11
ADPICS BPO No.: Q00B4400229, Q00B6400070, **COG74584**

Contract Approved: DBM Item 7-IT (8/9/2006)

Contractor: 3M Cogent, Inc., Regent, VA

Contract Description: Software maintenance and technical support for the Maryland Automated Fingerprint Identification System (MAFIS).

Modification Description: Extend contract for two years; include one 1-year renewal option

Original Contract Term: 8/14/2006 – 3/31/2012 (with four, 1-year renewal options)

Modification Term: 7/1/2016 – 6/30/2018 (Base - two years)
7/1/2018 – 6/30/2019 (Option - one year)

Original Contract Amount: \$4,171,778

Modification Amount: \$385,028 (Base)
\$202,219 (Option)
\$587,247

Prior Modifications/Options: \$3,459,081 (See page 23D)

Revised Total Contract Amount: \$8,218,106

Perent +/- (This Modification): +14.08%

Overall Percent +/-: +80.53%

Original Procurement Method: Competitive Sealed Proposals

Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016

SUPPLEMENTAL

9-IT-MOD. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

MBE Participation: 34% (RFP had a 25% goal)

MBE Compliance: 26.69%

Remarks: Reference is made to DBM Item 7-IT (08/09/2006) in which the Board of Public Works approved DPSCS awarding a competitively-bid contract to Cogent Systems, Inc. (now 3M Cogent) to replace the State's then-existing Maryland Automated Fingerprint Identification System (MAFIS) for capturing, processing and managing the fingerprints of criminals, criminal suspects and non-criminals.

DPSCS has determined that this extension with 3M Cogent, Inc. is essential for continuing the 24/7/365 software maintenance and support for MAFIS to ensure that local, State, and federal law enforcement and criminal justice agencies have maximum availability of the means for rapid positive identification of criminal and non-criminal subjects through electronic fingerprint processing.

DPSCS recognizes that the existing MAFIS infrastructure is aging and must be replaced. During the extension period DPSCS will execute planning for and actively conduct a competitive procurement to replace the current MAFIS based on an evaluation of appropriate replacement technologies, the drafting of new technical and performance standards/criteria and a determination of the time and resource requirements of transitioning to a new system.

Initially, there was a 25% goal established in the RFP; the awarded company proposed a 34% goal. The vendor-proposed MBE goal was not achieved. There were problems tracking the MBE compliance as one or more of the MBEs were not reporting monthly, so there was no payment data to enter into FMIS. Additionally, one of the MBEs had to be replaced by another firm as the initial company was unable to obtain the qualified staff. Unfortunately, the work for MBEs was completed in 2008, and there are currently no opportunities with maintenance activities.

Fund Source: General **Approp. Code:** Q00A0102

Resident Business: No **MD Tax Clearance:** 16-1996-1111

This Item was withdrawn as DoIT Item 6-IT-MOD from the 6/8/2016 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
June 22, 2016

SUPPLEMENTAL

9-IT-MOD. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

Prior Mods/Options for MAFIS

<i>Mod/Option #</i>	<i>Amount</i>	<i>Description</i>
Mod #1	\$2,000,000	Modify scope of work to include fingerprint card preparation. DBM Item 25-IT-MOD (6/20/2007)
Mod #2	\$725,000	Modify scope of work to include fingerprint card conversions. DBM Item 4-IT-MOD (7/2/2008)
Options 1 & 2	\$343,332	Exercise Option Years 1 and 2 DoIT Item 2-IT-OPT (11/2/2011)
Options 3 & 4	\$343,332	Exercise Option Years 3 and 4 DoIT Item 1-IT-OPT (3/19/2014)
Mod #3	\$47,417	Extend contract term for 90 days to finalize new contract. Approved via DoIT delegated authority (3/29/2016)
	\$3,459,081	Total Mods/Options



BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

June 22, 2016

	<u>Pages</u>
Architectural/Engineering	1 – 17
Construction	18 – 22
Maintenance	23 – 33
Real Property	34 – 44
General/Miscellaneous	45 – 48

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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 1-AE

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: MTA-1411 A, B & C
 Statewide Construction Management & Inspection
 Services
 ADPICS Nos.: TMTA1411A, TMTA1411B,
 TMTA1411C

CONTRACT DESCRIPTION: These are three open-end contracts to provide statewide construction management and inspection services on a variety of transit initiatives for MTA modes such as Bus, Metro Heavy Rail, MARC, Commuter, Freight Rail and Light Rail.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; Recommendation approved by the Transportation Professional Services Selection Board on June 2, 2016.

AWARDS:

Wallace, Montgomery & Associates, LLP/ Contract A
 Rummel, Klepper & Kahl, LLP (JV)
 Baltimore, MD

AECOM Technical Services, Inc./ Contract B
 EBA Engineering, Inc./
 Stantec Consulting Services, Inc. (JV)
 Baltimore, MD

JPA A Joint Venture Contract C
 Baltimore, MD

AMOUNT: \$12,500,000 NTE each
 (\$37,500,000 NTE Grand Total)

TERM OF CONTRACT: 07/07/2016 – 07/06/2021

DBE PARTICIPATION: 25% each

ITEM: 1-AE (Continued)

BPW—06/22/16

PROPOSALS:

	<u>Technical Proposal Rating (Max=1000)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Wallace, Montgomery & Associates, LLP/ Rummel, Klepper & Kahl, LLP (JV) Baltimore, MD	884	1	\$12,500,000 (Contract A)
AECOM Technical Services, Inc./ EBA Engineering, Inc./ Stantec Consulting Services, Inc. (JV) Baltimore, MD	819	2	\$12,500,000 (Contract B)
JPA A Joint Venture Baltimore, MD	783	3	\$12,500,000 (Contract C)
STV Incorporated/ Development Facilitators, Inc./ Gannett Fleming, Inc. (JV) Baltimore, MD	680	4	N/A
Whitman, Requardt & Associates, LLP/ Urban Engineers, Inc. (JV) Baltimore, MD	615	5	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on the MTA web page on March 7, 2014. Thirty engineering consultant firms were reached by eMM. Eight firms responded with an Expression of Interest, all of which were rated and ranked, resulting in a Reduced Candidate List of the five highest rated firms. All five engineering consultant firms submitted technical proposals for this contract.

EBA Engineering, Inc., a MDOT Certified DBE and partner in the joint venture of AECOM Technical Services, Inc. / EBA Engineering, Inc. / Stantec Consulting Services, Inc., will perform 25% of the work on this contract to fulfill the established DBE Goal on Contract B.

These contracts provide construction management & inspection services for statewide construction projects; planning activities and design work; systems inspection and safety engineering; value engineering; general engineering support; and survey and design on a variety of transit initiatives and for MTA modes such as Bus, Metro Heavy Rail, MARC, Commuter, Freight Rail and Light Rail.

Anticipated projects include, but are not limited to the following:

- Homeland Security Upgrades
- ADA and Environmental Compliance
- Roof Rehabilitation on MTA Facilities
- Bus - Facility Improvements; Kirk Bus Division Fire Protection Upgrades; Bus Wash Replacement; Maintenance Shop and Howard Street Revitalization
- MARC – Parking improvements; Joint Project with Amtrak; Washington Storage Yard; High-Low Platform & Pedestrian Bridge repairs; Systems Preservations
- Metro – Rehab Platform and Bridges / Elevated Structures; Park-n-Rides & tunnel repairs

ITEM: 1-AE (Continued)

BPW—06/22/16

As per Board Advisory 1995-1, each contract includes a provision authorizing an extension for up to one-third of the original contract term.

FUND SOURCE: Federal and Special Funds budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE:	Wallace, Montgomery & Associates, LLP/	16-0864-1111
	Rummel, Klepper & Kahl, LLP (JV)	
	AECOM Technical Services, Inc./	16-0884-1111
	EBA Engineering, Inc./	
	Stantec Consultant Services, Inc. (JV)	
JPA - A Joint Venture	16-0893-0000	

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW—06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 2-AE

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: MTA-1445A
 On-Call Systems Engineering Services
 ADPICS No.: TMTA1445A

CONTRACT DESCRIPTION: This is the first of four open-end contracts to provide systems engineering services for various technical systems including, but not limited to communications, security and surveillance, signaling, train control, traction power, and fare collection.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; Recommendation approved by the Transportation Professional Services Selection Board on June 2, 2016.

AWARD: AECOM Technical Services, Inc.
 Baltimore, MD

AMOUNT: \$20,000,000 NTE

TERM OF CONTRACT: 07/07/2016 – 07/06/2021

DBE PARTICIPATION: 27%

PROPOSALS:	<u>Technical Proposal Rating (Max=1100)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
AECOM Technical Services, Inc. Baltimore, MD	1050	1	\$20,000,000 (Contract A)
Parsons Brinckerhoff, Inc. Baltimore, MD	942	2	Contract B
HNTB Corporation Arlington, VA	902	3	Contract C
STV Incorporation Arlington, VA	833	4	Contract D

ITEM: 2-AE (Continued)

BPW—06/22/16

PROPOSALS (Continue):	<u>Technical Proposal Rating (Max=1100)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Parsons Transportation Group, Inc. Baltimore, MD	795	5	N/A
CH2M Hill, Inc. Baltimore, MD	773	6	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on the MTA web page on January 9, 2015. Twenty engineering consultant firms were reached by eMM. Eight firms responded with an Expression of Interest, all of which were rated and ranked, resulting in a Reduced Candidate List of the six highest rated firms. All six engineering consultant firms submitted technical proposals for this contract.

The services to be performed on this contract include, but are not limited to providing technical and engineering services and support for various technical systems such as communications, security and surveillance signaling, train control, traction power, corrosion control, supervisory and data acquisition, fare collection, automatic vehicle controls, and Light Rail and Metro Control Center systems. Other services to be provided under this contract are systems evaluation and testing; design and contract management; evaluation of systems conditions and performance; quality assurance and quality control; safety certifications; technical and value engineering analysis; and resident engineer support.

Anticipated projects to be included under this contract are:

- Agency Closed Circuit Television (CCTV) Improvements
- Agency Communications System Upgrade
- Bus Maintenance Shop Systems
- Homeland Security Closed Circuit Television (CCTV) Phase V
- Light Rail Vehicle and MARC Kawasaki Cars Overhaul
- MARC GP39 Loco Repower
- Metro Rail Vehicle and Metro Signaling System
- Metro Fleet Sustainability

Significant project responsibilities and innovative initiatives are projected over the next five years. Most notable among the initiatives is the Metro Signaling and Fleet Replacement which represents a \$533 million endeavor. It is MTA's mission to provide quality services to the riding public; therefore, highly specialized and technical systems are key elements that optimize efficiency, productivity, reliability and public safety on all modes of public transportation.

As per Board Advisory 1995-1, this contract includes a provision authorizing an extension for up to one-third of the original contract term.

FUND SOURCE: Federal and Special Funds budgeted to MTA

APPROPRIATION CODE: J05H0105

ITEM: 2-AE (Continued)

BPW—06/22/16

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-1057-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 3-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2012-08 A, B, F and G
 Construction Management and Inspection Services
 in Dorchester, Somerset, Wicomico and Worcester
 Counties (District 1), Caroline, Cecil, Kent, Queen
 Anne's and Talbot Counties (District 2)
 ADPICS Nos.: SBCS1208A, SBCS1208B,
 SBCS1208F and SBCS1208G

CONTRACT DESCRIPTION: These contracts are four of eight open-ended, task order contracts to provide Construction Management and Inspection Services for Districts 1 and 2.

PROCUREMENT METHOD: Maryland Architectural and
 Engineering Services Act; recommendation
 approved by the Transportation Professional
 Services Selection Board on June 2, 2016.

AWARDS:

DISTRICT 1

Whitney, Bailey, Cox & Magnani, LLC/ Contract A
 Greenman-Pedersen, Inc. (JV)
 Baltimore, MD

EBA Engineering, Inc./ Contract B
 Parsons Brinckerhoff, Inc. (JV)
 Baltimore, MD

DISTRICT 2

KCI Technologies, Inc. Contract F
 Sparks, MD

Wallace Montgomery & Associates, LLP Contract G
 Hunt Valley, MD

AMOUNT: \$5,250,000 NTE each
 (\$21,000,000 NTE Grand Total)

TERM OF CONTRACT: 07/07/2016 – 07/06/2022

ITEM: 3-AE (Continued)

BPW – 06/22/16

DBE PARTICIPATION: 25%

PROPOSALS:

	<u>Technical Proposal Rating (Max 526)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Whitney, Bailey, Cox & Magnani, LLC/ Greenman-Pedersen, Inc. (JV) Baltimore, MD (District 1)	289.5	1	\$5,250,000 (Contract A)
EBA Engineering, Inc./ Parsons Brinckerhoff, Inc. (JV) Baltimore, MD (District 2)	278.7	2	\$5,250,000 (Contract B)
Brudis & Associates, Inc./ Alpha Construction and Engineering Corporation (JV) Columbia, MD (District 2)	277.4	3	Contract C
A. Morton Thomas & Associates, Inc./ Urban Engineers, Inc./ PRIME AE Group, Inc. (JV) Baltimore, MD (District 1)	272.9	4	Contract D
AECOM Technical Services, Inc. Hunt Valley, MD (District 1)	271.0	5	Contract E
KCI Technologies, Inc. Sparks, MD (District 2)	267.7	6	\$5,250,000 (Contract F)
Wallace Montgomery & Associates, LLP Hunt Valley, MD (District 2)	265.1	7	\$5,250,000 (Contract G)
Development Facilitators, Inc./ Gannett Fleming, Inc. Millersville, MD (District 2)	262.6	8	Contract H
Stantec Consulting Services, Inc. Baltimore, MD	255.2	9	N/A

ITEM: 3-AE (Continued)

BPW – 06/22/16

PROPOSALS (Continued):

	<u>Technical Proposal Rating (Max 526)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	252.4	10	N/A
Century Engineering, Inc./ Michael Baker International, Inc. (formerly Michael Baker, Jr., Inc.) (JV) Hunt Valley, MD	234.9	11	N/A
McCormick Taylor, Inc. Baltimore, MD	229.9	12	N/A
Ammann & Whitney Consulting Engineers, PC Edgewood, MD	218.1	13	N/A
Whitman, Requardt & Associates, LLP Baltimore, MD	213.6	14	N/A
O'Connell & Lawrence, Inc./ Volkert Associates, Inc. (JV) Olney, MD	196.9	15	N/A
HAKS Engineers, Inc. Baltimore, MD	174.3	16	N/A
Indam Engineers, Inc. Ellicott City, MD	159.3	17	N/A

REMARKS: The solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA's web page on August 29, 2014. A total of 17 engineering consultant firms submitted technical proposals for this project.

The Consultant shall perform supplementary Construction Management and Inspection (CMI) services for the SHA's Office of Construction for various highway construction, facilities, environmental, and system preservation projects located in District 1 and District 2. Services to be provided may include, but are not be limited to: professional construction management and inspection of highways, bridges/structures, facilities, environmental restoration, utilities, maintenance, and system preservation construction projects to ensure that they are built per the plans and specifications, in accordance with SHA's objectives of estimated cost and time frame and within Federal Highway Administration requirements for construction compliance, documentation, and reimbursement for various highway construction, facilities, environmental, and system preservation projects located in District 1 or District 2 and statewide with the approval of SHA's Deputy Administrator.

ITEM: 3-AE (Continued)

BPW – 06/22/16

The current incumbents providing these services are as follows: Whitney, Bailey, Cox & Magnani, LLC/Greenman-Pedersen, Inc. (JV); Rummel, Klepper & Kahl, LLP; Indam Engineers, Inc.; KCI Technologies, Inc.; KCI Technologies, Inc./Wallace, Montgomery & Associates, LLP (JV); Century Engineering, Inc./Stantec Consulting Services Inc./URS Corporation (JV); Johnson, Mirmiran & Thompson, Inc./Alpha Construction and Engineering Corporation (JV); and Wallace, Montgomery & Associates, LLP/EBA Engineering, Inc.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE:	Whitney, Bailey, Cox & Magnani, LLC / Greenman-Pedersen, Inc. (JV)	16-1945-1111
	EBA Engineering, Inc./ Parsons Brinckerhoff, Inc. (JV)	16-1946-1111
	KCI Technologies, Inc., Inc.	16-1950-1110
	Wallace Montgomery & Associates, LLP	16-1951-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

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BPW – 06/22/16

REVISED

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING CONTRACT

ITEM: 4-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2012-16 A and B
 Traffic Engineering Services in Caroline, Cecil, Kent, Queen Anne’s and Talbot Counties (District 2), Baltimore and Harford Counties (District 4) and Carroll, Frederick and Howard Counties (District 7)
 ADPICS Nos.: SBCS1216A; SBCS1216B

CONTRACT DESCRIPTION: These are two of nine open-ended, task order contracts to provide Traffic Engineering Services in Districts 2, 4 and 7.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on June 2, 2016.

AWARDS:

Johnson, Mirmiran & Thompson, Inc. Sparks MD	Contract A	(District 2)
Sabra, Wang & Associates, Inc. Columbia MD	Contract B	(District 7)

AMOUNT: \$500,000 NTE each
 (\$1,000,000 NTE Grand Total)

TERM OF CONTRACT: 07/07/2016 – 07/06/2021

PROPOSALS:	<u>Technical Proposal Rating (Max 376)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Johnson, Mirmiran & Thompson, Inc. Sparks, MD (District 2)	320.3	1	\$500,000 (Contract A)
Sabra, Wang & Associates, Inc. Columbia, MD (District 7)	310.7	2	\$500,000 (Contract B)

ITEM: 4-AE (Continued)**BPW - 06/22/16****REVISED**

PROPOSALS (Continued):	<u>Technical Proposal Rating (Max 376)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Whitman, Requardt & Associates, LLP Baltimore, MD (District 4)	309.3	3	Contract C
Wallace, Montgomery & Associates, LLP Hunt Valley MD (District 4)	297.7	4	Contract D
Jacobs Engineering Group Inc. Baltimore MD (District 7)	285.8	5	Contract E
Gannett Fleming, Inc. Baltimore, MD (District 2)	264.3	6	Contract F
KCI Technologies, Inc. Sparks MD (District 4)	263.1	7	Contract G
Kittleson & Associates, Inc. Baltimore MD (District 2)	258.2	8	Contract H
Parsons Brinckerhoff, Inc. Baltimore MD (District 7)	257.7	9	Contract I
A.Morton Thomas & Associates, Inc. Rockville MD	250.2	10	N/A
McCormick Taylor, Inc. Baltimore MD	248.6	11	N/A
Rummel, Klepper & Kahl, LLP Baltimore MD	245.1	12	N/A
STV Incorporated Baltimore MD	242.3	13	N/A
Brudis & Associates, Inc. Columbia MD	241.4	14	N/A
Century Engineering, Inc. Hunt Valley MD	226.2	15	N/A

ITEM: 4-AE (Continued)

BPW 06/22/16

REVISED

PROPOSALS (Continued):	Technical Proposal	Technical	NTE
	<u>Rating (Max 376)</u>	<u>Ranking</u>	<u>Price</u>
AECOM Technical Services, Inc. Hunt Valley MD	224.7		16
The Traffic Group, Inc. Baltimore MD	199.7		17
Michael Baker International, Inc. Linthicum MD	198.0		18
Stantec Consulting Services Inc. Baltimore MD	189.3		19

DBE PARTICIPATION:

22%	(Contract A)
90%	(Contract B)

REMARKS: The solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA’s web page on August 2, 2013. A total of 19 engineering consultant firms responded submitted technical proposals for this project.

The Consultant shall provide traffic engineering services which include, but are not limited to the following: provide engineering services on-site at SHA facilities; traffic engineering studies and analysis to include any necessary field investigations, engineering report preparation, and possibly presentation of results to the public in response to public traffic and safety concerns; traffic engineering studies and analysis to include any necessary field investigations, engineering report preparation in support of SHA’s Candidate Safety Improvement, Congested Intersection Improvement, or Crash Prevention Programs; Minor geometric survey and design to include drafting and preliminary cost estimating necessary to advance concepts into the design phase; minor traffic engineering design all in connection with the Project and all other traffic engineering services.

Though the established DBE goal for these contracts are 22%, Sabra, Wang and Associates, Inc. (Contract B) has proposed to exceed the goal by 68% and committed to a 90% participation.

The incumbents that performed these services in Districts 2, 4 and 7 are as follows: Gannett Fleming, Inc., Kittleson & Associates, Inc., Development Facilitators, Inc./Michael Baker International, Inc. (formerly Michael Baker, Jr. Inc.), Brudis & Associates, Inc., Johnson, Mirmiran & Thompson, Inc., Wallace, Montgomery & Associates, LLP, Whitney, Bailey, Cox & Magnani, LLC/Edwards & Kelcey, Inc., STV Incorporated, Rummel, Klepper & Kahl, LLP, KCI Technologies, Inc., Parsons Brinckerhoff, Inc., and Stantec Consulting Services, Inc. (formerly Greenhorne & O’Mara, Inc.).

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

ITEM: 4-AE (Continued)

BPW - 06/22/16

REVISED

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE: Johnson, Mirmiran & Thompson, Inc. 16-1974-1111
Sabra, Wang & Associates, Inc. 16-1975-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Cheryl R.B. Hill 410-545-0330
chill@sha.state.md.us

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 5-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2015-01 A and B
Engineering Services for the Intelligent Transportation Systems (ITS) /Coordinated Highways Action Response Team (CHART) Program, Statewide
ADPICS Nos.: SBCS1501A and SBCS1501B

CONTRACT DESCRIPTION: These are two of four open-ended, task order based contracts to provide Engineering Services for the Intelligent Transportation Systems (ITS) /Coordinated Highways Action Response Team (CHART) Program, Statewide

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on June 2, 2016.

AWARDS:

Parsons Brinckerhoff, Inc. / Contract A
Sabra, Wang & Associates, Inc. (JV)
Baltimore MD

Daniel Consultants, Inc. Contract B
Columbia MD

AMOUNT: \$2,500,000 NTE each
(\$5,000,000 NTE Grand Total)

TERM OF CONTRACT: 07/07/2016 – 07/06/2021

PROPOSALS:	<u>Technical Proposal Rating (Max 771)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Parsons Brinckerhoff, Inc. / Sabra, Wang & Associates, Inc. (JV) Baltimore MD	567.1	1	\$2,500,000 (Contract A)

ITEM: 5-AE (Continued)

BPW 06/22/16

PROPOSALS (cont'd):	<u>Technical Proposal Rating (Max 771)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Daniel Consultants, Inc. Columbia MD	537.4	2	\$2,500,000 (Contract B)
AECOM Technical Services, Inc. Hunt Valley MD	515.8	3	Contract C
Jacobs Engineering Group, Inc. Baltimore MD	506.8	4	Contract D
Johnson Mirmiran & Thompson, Inc. Sparks MD	482.6	5	N/A
Kimley-Horn & Associates, Inc. Baltimore MD	341.8	6	N/A
DBE PARTICIPATION:	53% (Contract A)		67.5% (Contract B)

REMARKS: The solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA's web page on April 24, 2015. A total of six engineering consultant submitted technical proposals for this project.

The Consultant shall provide architectural and engineering services which include, but are not limited to the following: provide planning, traffic studies, design, systems integration support, project development and other engineering services for SHA's ITS/CHART; provide various ITS studies, strategies, planning and analysis of projects such as traffic and roadway (freeway and arterial) monitoring systems, advanced detection systems and transfer information systems, and automated incident detection systems; support current CHART program needs such as future long range planning, communications and control systems, general traffic systems, incident management, traffic engineering and ITS technology; integration of multi-medium communications, traffic detection technology, closed circuit television (CCTV) camera technology, motorist information technology, local and wide area networks, and multiple satellite traffic operations control centers; provide planning and development of Transportation Systems Management and Operations (TSM&O) strategies, initiatives and projects to include Active Traffic Management Systems, Traveler Information Systems/Services such as the 511 Traveler Information Service, etc.; perform traffic planning studies such as corridor traffic systems management studies, capacity and delay analysis, signal system studies, traffic engineering studies, traffic data collection and transportation emergency management planning; conduct cost/benefit analysis and customer marketing research.

Though the established DBE goal for these contracts is 25%, Parsons Brinckerhoff, Inc/Sabra, Wang and Associates, Inc. (JV) have proposed to exceed the goal by 28% and committed to a 53% participation on Contract A. Daniel Consultants, Inc. has proposed to exceed the established DBE goal by 42.5% and committed to meeting a participation of 67.5%.

ITEM: 5-AE (Continued)

BPW - 06/22/16

The current incumbents performing these services are: Jacobs Engineering Group, Inc., Schneider Electric Mobility NA, Inc. (formerly Televent USA Corporation), and the tri-venture of Daniel Consultants, Inc./Integrated Control Systems, Inc./DMJM Harris, Inc.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE:	Parsons Brinckerhoff, Inc./	16-1393-1111
	Sabra, Wang & Associates, Inc. (JV)	
	Daniel Consultants, Inc.	16-1394-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Cheryl R. B. Hill 410-545-0402
chill@sha.state.md.us

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 6-C

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: CE2775129
HVAC Systems Upgrade at the Administration’s
Elkton Facility in Cecil County.
ADPICS No.: CE2775129

CONTRACT DESCRIPTION: This contract is for the replacement of the HVAC Systems serving the SHA Shop, vehicle storage and welding buildings at SHA’s Elkton Facility in Cecil County.

AWARD: Fresh Air Concepts, LLC
Linthicum, MD

AMOUNT: \$2,178,479 NTE

TERM OF CONTRACT: 07/07/2016 – 04/28/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Fresh Air Concepts, LLC Linthicum, MD	\$2,178,479
Denver-Elek, Inc. Baltimore, MD	\$2,750,000
J.F. Fischer, Inc. Baltimore, MD	\$2,824,000
Hunter Allied of MD, Inc. Berlin, MD	\$2,894,175
Meltech Corporation Landover, MD	\$3,102,408
D&B Construction, Inc. Baltimore, MD	\$3,286,294

MBE PARTICIPATION: 6.0%

ITEM: 6-C (continued)

BPW – 06/22/16

VSBE PARTICIPATION: 0.5%

PERFORMANCE SECURITY: Performance and Payment Bonds for 100% of the award amount exist for this contract.

INCUMBENT: None

REMARKS: The Engineer’s Estimate for this contract was \$2,225,727. The low bid received is 2.12% under the Engineer’s Estimate. SHA has confirmed Fresh Air Concepts, LLC’s bid price. The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. Two hundred seventy three contractors were notified of this project on eMaryland Marketplace; 41 of which were MDOT Certified Minority Business Enterprises.

100% of the work will be performed by a Small Business Enterprise.

This contract includes all work necessary for the replacement of the existing heating and HVAC units with a new HVAC Systems serving the SHA Shop, vehicle storage, welding shop buildings at SHA’s Elkton Facility in Cecil County.

The contract includes a pre-established material allowance in the amount of \$470,000 – 22% of the total contract value for BAS completer system, construction scheduler, HVAC Commissioning, operation and maintenance manuals, project record documents, architectural work, ductwork and accessories, electrical work, patching and fire stopping, piping, valves and accessories, structural work and hazardous material abatement.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-1256-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Cheryl R. B. Hill 410-545-0402
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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION (Construction)

ITEM: 7-C-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID & TITLE: MO2145186
 Kensington CHART Depot in Montgomery County
 ADPICS No.: CO332263

ORIGINAL CONTRACT APPROVED: DOT Agenda 08/21/2013; Item 2-C-MOD

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Tech Contracting Co., Inc.
 Baltimore, MD

CONTRACT DESCRIPTION: This Contract is for the CHART (Coordinated Highway Action Response Team) Depot at the Kensington Maintenance Shop in Montgomery County.

MODIFICATION DESCRIPTION: Modification No. 8 is necessary to add contract authority for additional work required in the Kensington CHART Depot in Montgomery County.

AMOUNT: \$97,550

ORIGINAL CONTRACT AMOUNT: \$1,055,692

REVISED CONTRACT AMOUNT: \$1,241,691

PERCENTAGE CHANGES: 1.37% (Modification No. 1)
 4.59% (Modification No. 2)
 0.23% (Modification No. 4)
 0.63% (Modification No. 5)
 1.55% (Modification No. 6)
9.24% (Modification No. 8)
 17.61% (Overall)

ORIGINAL MBE PARTICIPATION: 25.22% (MBE Compliance 20.83%)

TERM OF CONTRACT: 11/14/2011 - 10/31/2013 (Original)
 11/01/2013 – 07/31/2015 (Modification No. 3)
 08/01/2015 – 12/27/2015 (Modification No. 4)
 12/28/2015 – 09/26/2016 (Modification No. 7)

ITEM: 7-C-MOD (Continued)

BPW – 06/22/16

REMARKS: This contract entails the conversion of the Kensington maintenance shop building and the rehabilitation of the paved surfaces around the building within the Maintenance yard to convert the shop to a CHART Depot to facilitate their operation.

This modification amount reflects two SHA change orders:

- SHA Change Order # 6 – Modification # 8 is to provide the necessary tie-in of the new 4” waterline to the exiting 8”main, after looking for an existing utility to be deeper than anticipated. These conditions required additional excavation in order to locate the connection and lower the waterline, dewatering of the trench due to groundwater that may be encountered, removed and disposal of the excavated material that may be deemed unsuitable for reuse and backfill in the amount of \$10,702
- SHA Change Order # 7 – Modification #8 is for a price escalation claim submitted by the Contractor for material and labor costs. The Contractor’s bid is from 2011 and did not expect this contract to still be continuing in 2016. This modification is in the amount of \$86,849.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION– THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,055,692.00	11/14/2011 – 10/31/2013	BPW 08/21/2013; Item 2-C-Mod	Original Contract
Modification No. 1	\$14,445.46	No change	BPW 08/21/2013; Item 2-C-Mod	Claim Settlement
Modification No. 2	\$48,504.11	No change	BPW 08/21/2013; Item 2-C-Mod	Additional contract authority
Modification No. 3	\$0.00	11/01/2013 – 07/31/2015	DCAR 01/29/2014	Correction made to the Contract Expiration date due to project shut down for 8 months
Modification No. 4	\$2,426.94	08/01/2015 – 12/27/2015	DCAR 02/27/2015	Additional authority and non- compensable time extension
Modification No. 5	\$6,700.52	No change	DCAR 05/11/2015	Additional contract authority
Modification No. 6	\$16,371.60	No change	DCAR 06/18/2015	Additional contract authority
Modification No. 7	\$0.00	12/28/2015 – 09/26/2016	DCAR 12/18/2015	Additional time
Modification No. 8	\$97,549.83	No change.	BPW 06/22/2016, Item 7-C-Mod	Price increase due extended conditions
Revised Contract Total	\$1,241,690.63			

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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 8-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 42915G1418
Brush and Tree Cutting & Stump Removal at
Various Locations for the Gaithersburg Shop Area
in Montgomery County
ADPICS No.: 42915G1418

CONTRACT DESCRIPTION: This contract consists of brush and tree cutting, as well as stump removal at various locations for the Gaithersburg Maintenance Shop in Montgomery County.

AWARD: Excel Tree Expert Co., Inc.
Jessup, MD

AMOUNT: \$469,480 NTE

TERM OF CONTRACT: 07/07/2016 – 06/30/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Excel Tree Expert Co., Inc. \$469,480
Jessup, MD

Asplundh Tree Expert Co. \$471,247
Odenton, MD

Pittman’s Tree & Landscaping, Inc. \$515,302
Front Royal, VA

LIVING WAGE ELIGIBLE Yes

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract

ITEM: 8-M (Continued)

BPW – 06/22/16

INCUMBENT:

Asplundh Tree Expert Co.
Odenton, MD

REMARKS: The Engineer’s Estimate for this contract is \$487,050. The low bid of \$469,480 is 3.61% under the Engineer’s Estimate.

The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. One hundred seventy three contractors were notified for this project on eMaryland Marketplace; 17 of which were MDOT Certified MBE’s.

This open ended, on call, Contract consists of brush & tree cutting and stump removal at various locations for the Gaithersburg Maintenance Shop in Montgomery County. Work may or may not be on a continual basis. Should extenuating circumstances dictate the need, the limits of the Contract work may extend to adjacent Counties in the neighboring Districts. A bid item for Mobilization for outside district Area has been established to offset the cost of these limit extensions to a neighboring District.

100% of this contract will be performed by a Certified Small Business Enterprise.

FUND SOURCE:

100% Special Funds Budgeted to SHA

APPROPRIATION CODE:

J02B0102

RESIDENT BUSINESS:

Yes

MD TAX CLEARANCE:

16-0985-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Cheryl R. B. Hill 410-545-0402
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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 9-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 440D11418
Minor Drainage Structure Repairs at Various Locations in Dorchester, Somerset, Wicomico & Worcester Counties (District 1)
ADPICS No.: 440D11418

CONTRACT DESCRIPTION: This open-ended, task order based contract consists of providing labor, materials, and equipment necessary to complete various drainage repairs including: inlet; pipe; and slope failure at multiple locations in District 1.

AWARD: ANA General Contractors, LLC
Laurel MD

AMOUNT: \$523,732 NTE

TERM OF CONTRACT: 07/07/2016 – 12/31/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

ANA General Contractors, LLC \$523,732
Laurel, MD

DeAngelo Brothers, LLC \$559,686
Hazelton, PA

Clean Venture, Inc. \$631,680
Baltimore, MD

LIVING WAGE ELIGIBLE Yes

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract

ITEM: 9-M (Continued)

BPW 06/22/16

INCUMBENT: JJID, Inc.
Bear, DE

REMARKS: The Engineer’s Estimate for this contract is \$375,536. The low bid of \$523,732 is 39.46% over the Engineer’s Estimate. The engineer’s estimate was calculated using District’s spending history over the past three years. Making an adjustment to the Engineer’s Estimate by adding 26% to account for the Contractor’s actual labor, logistics and MOT costs would revise the Engineer’s estimate to \$473,175. This adjustment would bring the low bid to 9.65% over the estimate. SHA has confirmed ANA General Contractors, LLC’s bid price.

The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. One hundred seventy five contractors were notified for this project on eMaryland Marketplace; 36 of which were MDOT Certified MBE’s.

100% of this contract will be performed by a Certified Minority Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-1254-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Cheryl R. B. Hill 410-545-0402
chill@sha.state.md.us

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 10-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 5281531418
Maintenance and Repairs of Highway Street
Lighting at Various Locations in Montgomery
County.
ADPICS NO: 5281531418

CONTRACT DESCRIPTION: This contract consists of an open-ended, on-call contract that provides maintenance and repairs for any various locations of street lighting in Montgomery County.

AWARD: Lighting Maintenance, Inc.
Linthicum, MD

AMOUNT: \$897,682 NTE

TERM OF CONTRACT: 07/07/2016 – 12/31/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Lighting Maintenance, Inc. \$897,682
Linthicum, MD

Rommel Engineering & Construction, Inc. \$969,609
Linthicum, MD

Citelum US, Inc. \$974,016
Washington, DC

American Lighting & Signalization, Inc. \$1,100,535
Philadelphia, PA

Electronick Electrical Services, LLC \$1,872,979
District Heights, MD

LIVING WAGE ELIGIBLE Yes

MBE PARTICIPATION: 0% (Single Element of Work)

ITEM: 10-M (Continued)

BPW – 06/22/16

PERFORMANCE SECURITY:

An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract.

INCUMBENT:

Lighting Maintenance, Inc.
Linthicum, MD

REMARKS: The Engineer’s Estimate for this contract is \$1,264,100. The low bid of \$897,682 is 28.99% under the Engineer’s Estimate. The average of all bids were similar to past contract history. Four bid items were estimated higher than the lowest bid. These four items were LED sign luminaire; LED Underpass luminaire; Pickup truck and/or van; and Bucket truck 50-65 foot reach range. Lighting Maintenance, Inc. confirmed their bid prices.

The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. Two hundred twenty eight contractors were notified for this project on eMaryland Marketplace; 27 of which were MDOT Certified MBE’s.

The contract work consists of, but is not limited to: repairs to highway street lighting, exterior facility lighting, overhead sign lighting, bridge lighting, cable designation, cable fault locating and pole replacement, as well as maintenance of traffic to perform the repairs as-needed. Should extenuating circumstances dictate the need, the limits of the Contract work may extend to adjacent Counties in the neighboring Districts. A bid item for Mobilization has been established to offset the cost of these limit extensions to a neighboring District.

The contract includes a pre-established material allowance in the amount of \$120,000 – 13.37% of the total contract value for specialized equipment, specialized subcontractors for repairs and material allowance.

FUND SOURCE:

100% Special Funds Budgeted to SHA

APPROPRIATION CODE:

J02B0102

RESIDENT BUSINESS:

Yes

MD TAX CLEARANCE:

16-0986-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Cheryl R. B. Hill 410-545-0402
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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 11-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: D1JANT16
Janitorial Services for Dorchester, Somerset,
Wicomico and Worcester Counties (District 1)
ADPICS No.: D1JANT16

CONTRACT DESCRIPTION: This contract is to provide janitorial services to all of SHA’s
Offices and Shops in District 1.

AWARD: Lower Shore Enterprises, Inc.
Salisbury, MD

AMOUNT: \$267,484 NTE

TERM OF CONTRACT: 07/07/2016 – 06/30/2018

PROCUREMENT METHOD: Preferred Provider

LIVING WAGE ELIGIBLE No

MBE PARTICIPATION: 0% (Single Element of Work)

PERFORMANCE SECURITY: None

INCUMBENT: Lower Shore Enterprises, Inc.
Salisbury, MD

REMARKS: The Engineer’s Estimate for this contract is \$267,484.

The Pricing and Selection Committee for Blind Industries and Services of Maryland and the
Employment Works Program approved the pricing on April 21, 2016.

This contract is to provide janitorial services will be for the District Office, Salisbury Maintenance Shop
Building B, Cambridge Shop, Princess Anne Maintenance Shop and Snow Hill Maintenance Shop.

The vendor has performed satisfactory on previous contracts and has met SHA’s needs.

FUND SOURCE: 100% Special Funds Budgeted to SHA

ITEM: 11-M (continued)

BPW 06/22/16

APPROPRIATION CODE: J02B0101 and J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 16-2031-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Anna Lansaw 410-865-2777
alansaw@mdot.state.md.us

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

RENEWAL OPTION: (Maintenance)

ITEM: 12-M-OPT

THE SECRETARY’S OFFICE

CONTRACT ID: MDOT-OFFAS-15-002
Janitorial Services
ADPICS No.: CO332364

ORIGINAL CONTRACT APPROVED: DOT Agenda 07/16/2015; Item 4-M

ORIGINAL PROCUREMENT METHOD: Community Service Provider

CONTRACT DESCRIPTION: This contract is for janitorial services for the MDOT Headquarters.

OPTION DESCRIPTION: Exercise the first of two one-year renewal options.

CONTRACTOR: Alliance, Inc.
Baltimore, MD

AMOUNT: \$231,395

ORIGINAL CONTRACT AMOUNT: \$231,395

REVISED CONTRACT AMOUNT: \$462,790

PERCENTAGE INCREASE: 100% (Renewal Option No. 1)
100% (Total Increase)

TERM OF CONTRACT: 08/01/2015 – 07/31/2016 (Original)
08/01/2016 – 07/31/2017 (Renewal Option No. 1)

LIVING WAGE ELIGIBLE: No (Community Service Provider)

ORIGINAL MBE PARTICIPATION: 0%

REMARKS: MDOT is requesting approval to exercise the first of two one-year renewal option with Alliance, Inc. to continue to provide janitorial services at the MDOT headquarters located in Hanover, MD. Alliance, Inc. has continued to provide satisfactory service on this contract and has met MDOT’s needs.

ITEM: 12-M-OPT

BPW – 06/22/16

FUND SOURCE: 100% Special Funds Budgeted to MDOT

APPROPRIATION CODE: J01A019280

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$ 231,395	08/01/15 – 07/31/16	07/16/2015 Item 4-M	
Renewal Option	\$ 231.395	08/01/15 – 07/31/16	06/22/2016 Item 12-M-OPT	As provided for in original contract
Revised Amount	\$462,790			

Cheryl R. B. Hill 410-545-0402
Chill@sha.state.md.us

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY DISPOSITION

ITEM: 13-RP MMC# 06-2100

STATE HIGHWAY ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approves the State Highway Administration disposing of property that is excess to the agency’s needs.

AUTHORITY: Annotated Code of Maryland
Transportation Article, § 8-309(f) (1) (ii)

PROPERTY: Former Besche Oil Company prop, (± 0.04 ac.),
intersection of MD 5 and MD 471, Great Mills,
St. Mary’s County, MD.

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: St. Mary’s County Metropolitan Commission

CONSIDERATION: \$1,900

APPRAISED VALUE: \$1,900 – Herbert, Fee Appraiser, (Approved)
Neal Mengel, Review Appraiser

SPECIAL CONDITIONS: None

LEGISLATIVE NOTICE: N/A

STATE CLEARINGHOUSE: N/A

REMARKS: In 1999, the State Highway Administration acquired the site in conjunction with the project to improve the MD 5-MD 471- Flat Iron Road intersection in Great Mills. The SHA proposes to dispose of this excess property to the St. Mary’s County Metropolitan Commission through a negotiated sale of \$1,900 which is 100 % of the appraised value. The St. Mary’s County Metropolitan Commission needs the property to provide access to a waste water pumping station.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Cheryl R. B. Hill 410-545-0402
Chill@sha.state.md.us

BPW – 06/22/16

REVISED

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY DISPOSITION

ITEM: 14-RP MMC# 11-1053

STATE HIGHWAY ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approves the State Highway Administration disposing of property that is excess to the agency’s needs.

AUTHORITY: Transportation Article § 8-309(f) (1) (ii),
Annotated Code of Maryland

PROPERTY: Former Burch Oil Company prop, (± 0.14 ac.),
improved by a former gasoline station, south east
corner of the intersection of MD 2/4 and MD 231,
Prince Frederick, Calvert County, MD.

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: The Commissioners of Calvert County, Maryland

CONSIDERATION: See Remarks

APPRAISED VALUE: \$127,000 – Herbert, Fee Appraiser, (Selected)
Ronald A Hidey, Review Appraiser

SPECIAL CONDITIONS: None

LEGISLATIVE NOTICE: Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on April 12, 2016. The 45 day review period expired May 27, 2016.

STATE CLEARINGHOUSE: N/A

REMARKS: In 2005, the State Highway Administration (SHA) acquired the site in conjunction with safety improvements to the intersection of MD Routes 2/4 and MD Route 231, west of downtown Prince Frederick. The SHA has negotiated a sale with The Commissioners of Calvert County whereby Calvert County will donate seven parcels valued at \$123,650 to SHA for a Prince Frederick Streetscape Project, in return for the subject property, appraised at \$127,000. The appraised value of the seven parcels being donated to SHA is 97 % of the appraised value of the subject property.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Cheryl R. B. Hill 410-545-0402
Chill@sha.state.md.us

BPW – 06/22/16

REVISED

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY DISPOSITION

ITEM: 15-RP MMC# 15-2460

STATE HIGHWAY ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approves the State Highway Administration disposing of property that is excess to the agency’s needs.

AUTHORITY: Transportation Article § 8-309(g) (1)(2) (ii),
Annotated Code of Maryland

PROPERTY: Former Charles Mullikan prop, (± 1.1 ac.), improved by a former one story veterinary laboratory, west side of Safety Drive, adjacent to the SHA Centreville, Maintenance Facility, 3 miles east of Centreville, Queen Anne’s County, MD.

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Queen Anne’s County, Maryland

CONSIDERATION: \$13,312.72 (Original Cost plus Interest)

APPRAISED VALUE: \$181,000 – Fitzhugh Turner, Fee Appraiser,
(Approved)
Neal Mengel, Review Appraiser

SPECIAL CONDITIONS: Reverter Clause Maintaining Public Use

LEGISLATIVE NOTICE: Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on April 12, 2016. The 45 day review period expired May 27, 2016.

STATE CLEARINGHOUSE: N/A

REMARKS: In 1957, SHA acquired the site in conjunction with the construction of the Centreville Maintenance Facility. The subject property was conveyed to the Department of Agriculture in 1960 for \$1.00 and was utilized as an animal laboratory. It was later abandoned by the Department of Agriculture and conveyed back to the SHA in 2012 for \$5.00. The SHA proposes to dispose of this excess property to Queen Anne’s County which will use the property for public services. In accordance with Section 8-309(g)(1)(2)(ii), the County may purchase surplus land for the lesser of the appraised value of the land; or the original acquisition cost plus interest.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

George E. Fabula, Jr. 410-767-3908
GFabula@mta.maryland.gov

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY EASEMENT

ITEM: 16-RP MMC# 15-5069

MARYLAND TRANSIT ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approve Maryland Transit Administration granting Perpetual Easement.

AUTHORITY: State Finance and Procurement Article § 10-305,
Transportation Article § 7-204 (d) (1),
Annotated Code of Maryland

PROPERTY: Worman’s Mill Road at Spring Bank Avenue, (±
0.110 ac), Frederick County, Maryland

GRANTOR: State of Maryland, Maryland Transit Administration

GRANTEE: Spring Bank, LLC

CONSIDERATION: \$12,050.00

APPRAISED VALUE: \$12,050.00 – Tracey L. McPherson (Selected)
Casey Fitzgerald, Review Appraiser

SPECIAL CONDITIONS: None

STATE CLEARINGHOUSE: The Clearinghouse conducted an intergovernmental review of the project under MD20150406-0238. It has recommended to grant a perpetual access easement, within the right-of-way of the Maryland Transit Administration, to the Spring Bank, LLC. The Spring Bank, LLC plans to install a 20-foot paved access roadway to cross over a small portion of the 66-foot active rail line, located in the vicinity of Worman’s Mill Road at Spring Bank Avenue, to provide access to a new, residential development.

REMARKS: The Maryland Transit Administration seeks to grant Spring Bank LLC the perpetual easement for the purpose of installing a 20’ paved road to cross over a portion of the 66’ active rail line that will benefit a new residential development for a rail line access crossing for the entrance at 7945 Worman’s Mills Road. The entrance street will serve approximately 75 townhome units and two proposed office buildings. MTA granted Spring Bank, LLC an Entry Agreement for immediate access to the property for a one-year period. This Easement was withdrawn as item 8-RP from the 05/25/2016 DOT agenda.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Cheryl R. B. Hill 410-545-0402
Chill@sha.state.md.us

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY (ROAD) CONVEYANCE

ITEM: 17-RP MMC# 16-2470

STATE HIGHWAY ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approve the following road conveyance.

AUTHORITY: State Finance and Procurement Article § 10-305,
Transportation Article § 8-304,
Annotated Code of Maryland

PROPERTY: Lock Street, (former MD 537-B): from the south side of the MD 285 (Biddle Street) intersection @ Lock Street, running southerly, to the south side of the Bank Street @ Lock Street intersection for the distance of 0.05 mile ± or 250 linear feet ±, in Cecil County MD

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: The Town of Chesapeake City, Maryland

CONSIDERATION: N/A

APPRAISED VALUE: N/A

SPECIAL CONDITIONS: None

LEGISLATIVE NOTICE: N/A

STATE CLEARINGHOUSE: N/A

REMARKS: The Town of Chesapeake City will use this portion of road as an integral part of their road way system. The road conveyance is being made to comply with conditions of a Road Transfer Agreement (RTA) dated 09/14/2015 between SHA and The Town of Chesapeake City.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Cheryl Hill 410-545-0402
Chill@sha.state.md.us

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY ROAD CONVEYANCE

ITEM: 20-RP MMC# 16-2473

STATE HIGHWAY ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approve the following road conveyance.

AUTHORITY: State Finance and Procurement Article § 10-305,
Transportation Article § 8-304,
Annotated Code of Maryland

PROPERTY: Broadfording Road, from MD 58 to Hollyhock
Road, for a total distance of 0.25 ± miles,
Hagerstown, Washington County, MD.

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: The City of Hagerstown

CONSIDERATION: N/A

APPRAISED VALUE: N/A

SPECIAL CONDITIONS: None

LEGISLATIVE NOTICE: N/A

STATE CLEARINGHOUSE: N/A

REMARKS: The City of Hagerstown will use this property as an integral part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated December 19, 2013.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Donna DiCerbo 410-537-7814
ddicerbo@mdta.state.md.us

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS (PERSONAL PROPERTY)

ITEM: 24-GM

MARYLAND TRANSPORTATION AUTHORITY

RECOMMENDATION: That the Board of Public Works approves transfer of the Banneker Ellicott Mural piece to the Banneker Douglas Museum for permanent display.

AUTHORITY: State Finance and Procurement Article § 10-305, Annotated Code of Maryland

PROPERTY: Former Maryland House Travel Plaza Mural scene panel depicting Andrew Ellicott and Benjamin Banneker in front of map of DC

GRANTOR: State of Maryland, Maryland Transportation Authority

GRANTEE: The Banneker Douglass Museum

CONSIDERATION: \$0.00

APPRAISED VALUE: \$40,000 – 2013, Lee Eagle Associates, Appraiser Estimate for “As Is Condition”

SPECIAL CONDITIONS: Estimated clean cost \$8,000 - \$16,000

BACKGROUND: In 1966, the State Roads Commission, predecessor to the Maryland Transportation Authority (“MDTA”), contracted with Gladieux Corporation to make decorative improvements to the Maryland House Travel Plaza. Pennsylvania artist William A. Smith was commissioned to create several murals for the travel plaza. Depicting significant individuals and events of Maryland and US history, the murals were installed in the lobby of the Maryland House on April 2, 1968.

During a renovation in the late 80’s the mural located on the first floor was damaged. The murals, originally three individual sections, included one section located on the first floor of the former Maryland House and removed from the building in March 1989, and two other sections located on the second floor, which were removed in September 2012 as part of the Travel Plazas Redevelopment P3 project, were cleaned and properly stored. The Banneker/Ellicott section is one of two sections of mural vignettes that were formerly on the second floor of the old Maryland House.

ITEM: 24-GM (Continued)

BPW – 06/22/16

REMARKS: This scene, a separate panel of Benjamin Banneker and Andrew Ellicott with DC Map, is in good condition. The Banneker Douglass Museum in its role as the State of Maryland’s official museum of African American heritage has identified and requested the mural section “as is” depicting Andrew Ellicott and Benjamin Banneker in front of a map of Washington DC with the intent to include it as part of a new permanent exhibition on Benjamin Banneker and Frederick Douglass.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Linda Dangerfield 410-859-7097
LDangerfield@bwiairport.com

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS:

ITEM: 25-GM

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-LC-04-001
Lease and Concession Contract

CONTRACTOR: AIRMALL Maryland, Inc.

REQUEST: Approval for the Maryland Aviation Administration to allow AIRMALL Maryland, Inc. to enter into subleases – under the parties’ Lease and Concession Contract – that extend beyond March 31, 2022.

AUTHORITY: State Finance & Procurement Article §10-305,
Annotated Code of Maryland

SUBLEASES/TERMS:

Subtenant	Store Name	Concourse/ Connector	Sq. Ft.	Term Expiration Date
CRC Restaurants, Inc.*	R & R Raw Bar	D/E	1,000	12/31/2024 (84 mos)
Creative Food Group BWI, LLC	Phillip’s Seafood Express	Main Terminal (DE)	1,000	12/31/2024 (84 mos)
Green Beans Coffee Co.**	Green Beans Coffee	Main Terminal (LL E)	450	12/31/2023 (72 mos)
Host International, Inc.	Starbucks	Main Terminal (LL A)	435	12/31/2023 (72 mos)
Kupcakes & Company, LLC**	Kupcakes & Company	C	791	12/31/2023 (72 mos)
Metalsmiths Sterling™	Metalsmiths	D	700	12/31/2022 (60 mos)
Pepper Palace, Inc	Pepper Palace	A/B	300	12/31/2022 (60 mos)
Smoothie 4 Life, LLC**	Smoothie King	D	482	12/31/2024 (84 mos)
Coney Island of America, Inc	Green Leafs/Banana’s	A	830	12/31/2024 (84 mos)

* Indicates that subtenant is currently a certified as an Airport Concession Disadvantage Business Enterprise (ACDBE).

** Indicates that the subtenant is starting the process of becoming an MDOT certified ACDBE.

ITEM: 25-GM (Continued)

BPW - 06/22/16

CONSIDERATION: MAA receives 70% of the subtenant rents collected by AIRMALL. Statistics reflect that new concepts, rebranding, and the opening of additional stores at BWI Marshall have increased rent revenues paid to MAA since the Lease and Concession Contract began in 2004. The percentage increase in Sales Per Enplaned Passenger since 2004 is 78.3%; from \$5.79 in 2004 to \$10.32 in 2015.

PRIOR APPROVALS:

- MDOT 10-GM (03/10/2004): Award of Lease and Concession Contract to BAA Maryland, Inc., now known as Airmall Maryland, Inc. to lease, develop and manage food service, retail, and service concessions at BWI Marshall
- MDOT 10-GM-MOD (02/01/2006)
- MDOT 16-GM (12/06/2006)
- MDOT 18-GM-MOD (03/07/2012)
- MDOT 5-GM (11/18/2015)

REMARKS: MAA’s Lease and Concession Contract with AIRMALL expires March 31, 2022. The contract provides that any sublease that AIRMALL enters into may not extend beyond the term of AIRMALL’s contract without prior written approval. MAA requests the Board to approve sublease terms that would go beyond March 31, 2022, the end date of AIRMALL’s current lease with MAA.

It is self-evident that MAA seeks to continue to meet passenger demands by providing and maintaining a high-quality concession program at BWI Marshall. Reaching this goal requires subtenants who will refurbish or replace several stores, primarily food and beverage stores; however, subtenants who make the commitment necessary to refurbish/replace through store build-outs need sublease terms long enough to enable them to: (1) amortize their capital investment; and (2) obtain commercial financing.

With fewer than six years remaining under the Lease and Concession Contract, AIRMALL currently cannot enter into subleases long enough to accommodate these subtenants.

- Board of Public Works approval of this request will allow the identified subleases to extend beyond the expiration of AIRMALL’s contract.
- MAA will execute a Direct Recognition Agreement with each subtenant so that when if the Lease and Concession Contract terminates, the sublease will continue as a direct lease with MAA, or a lease with succeeding contractor (which ever applies).

This ensures that there will not be an interruption in the concession operations at BWI Marshall.

This item was withdrawn from the DOT agenda as item 7-GM at the June 8, 2016 BPW Meeting.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

June 22, 2016

	Pages
Construction	1 and 2
Maintenance	3 thru 14
Maintenance Modification	15 thru 20
General Miscellaneous	21 thru 23
Real Property	24
Leases	25 thru 42
Capital Grants and Loans	43 thru 48
Maintenance	49 and 50

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM 2-M

Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY
& CORRECTION SERVICES**

Metropolitan Transition Center (MTC)
954 Forrest Street
Baltimore, MD 21202

CONTRACT NO. AND TITLE

Project No: K-493-160-003
Window Replacement at the MTC Hospital
ADPICS No. 001B6400596

DESCRIPTION

Approval is requested for the use of funds for a contract that will provide of all labor, materials, and equipment to replace the original windows with energy efficient, correctional grade windows at the MTC Hospital in Baltimore.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

HomeRite of Baltimore, LLC.
Windsor Mill, MD
Warwick Supply and Equipment Co., Inc.
Cockeysville, MD

AMOUNT

\$1,156,565
\$1,300,000

AWARD

HomeRite of Baltimore, LLC.

AMOUNT

\$1,156,565

TERM

180 Calendar Days from NTP

MBE PARTICIPATION

30%

PERFORMANCE BOND

100% of Full Contract Amount

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

2nd REVISION

MAINTENANCE CONTRACT**ITEM** 4-M

Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY
& CORRECTION SERVICES**

Baltimore Central Booking and
Intake Center
300 East Madison Street
Baltimore, MD 21202

CONTRACT NO. AND TITLE

Project No: K-745-161-003
Building Automation System Replacement
ADPICS No. 001B6400597

DESCRIPTION

The Contractor shall provide all labor, equipment, materials, supplies, supervision, insurance, etc., necessary in replacing existing failed Building Automation System (BAS) for HVAC at the Baltimore Central Booking and Intake Center with a new HVAC BAS controls package.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Siemens Industry, Inc., Baltimore, MD
Johnson Controls, Sparks, MD

AMOUNT

\$1,894,000
\$2,049,567

AWARD

Siemens Industry, Inc.

AMOUNT

\$1,894,000

TERM

180 Calendar Days from NTP

MBE PARTICIPATION

15%

PERFORMANCE BOND

100% of Full Contract Amount

REMARKS

This project was advertised on the DGS website and eMaryland Marketplace.com on 05/02/16 and a total of 104 companies were notified of this solicitation. It was recorded that four bids were received. Two bids were deemed not responsible because their bids were excessively lower than the engineer's estimate. The MBE goal of 15% was met and affirmed by MBE Office. The engineer's estimate for this project was \$2,000,000.

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

2nd REVISION

MAINTENANCE CONTRACT

ITEM 4-M (Cont.)

REMARKS (Cont.) Two bidders that were deemed not responsible filed protests on this award, protests were denied by the Procurement Officer citing the excessively low bid 60 % to 70% lower than the estimate and two of the remaining bids. The other vendor was denied because his bid did not include alternate pricing that was required in the solicitation. Procurement Officer’s Final Decision letters regarding the bid protest were sent on 6/17/16.

By approving this item, per COMAR 21.10.02.11.A, the Board of Public Works will be deemed to specifically find that execution of the contract without delay is necessary to protect substantial State interests and it will specifically be doing so notwithstanding the protest.

This work is being done because the health and safety of the occupants at the facility, are at risk by not having adequate climate control. Additionally it will support the State pending the Federal litigation regarding the Duvall Settlement Case. The Agency will lose FY 2016 funding if not approved by July 1, 2016, putting state at risk of running afoul of Duvall agreements.

FUND SOURCE DPSCS FY16 100% General Funds Q00T0408

RESIDENT BUSINESS Yes

TAX COMPLIANCE NO. Pending

Board of Public Works Action - The above referenced Item was:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM 6-M

**DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES**

Maryland Correctional Institution
Hagerstown

CONTRACT NO. AND TITLE

Project No. KB-192-150-001
Roof Replacement
ADPICS No. 001B6400586

DESCRIPTION:

The project consists of the Contractor providing all labor, materials, equipment, supervision, and management necessary for the roof replacement at the Maryland Correctional Institute, Antietam Housing, located in 18601 Roxbury Road, Hagerstown, MD in Washington County.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

	<u>AMOUNT</u>
Paneko Construction, Inc., Bowie, MD	\$549,450
J&K Contracting, Inc., Upper Marlboro, MD	\$592,200
Simpson of Maryland, Inc., Hanover, MD	\$640,600
Allstate Contractor, Inc., Centreville, VA	\$713,900
Hite Associates, Inc., Cumberland, MD	\$993,900

AWARD

Paneko Construction, Inc.

AMOUNT

\$549,450

MBE PARTICIPATION

10%

BID BOND

Yes

PERFORMANCE BOND

Yes

PAYMENT BOND

Yes

HIRING AGREEMENT

N/A

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

REVISED

MAINTENANCE CONTRACT

ITEM 7-M (Cont.) **(REVISED)**

REMARKS (Cont.) Four general contractors attended the Pre-bid. The Procurement Officer contacted the three that did not submit a bid and received the following reasons; one firm was too busy with other projects; one firm did not feel they could meet the security clearances and the other determined they were not interested in bidding.

FUND SOURCE DPSCS FY16 100% General Funds
Q00T0408

RESIDENT BUSINESS Yes

TAX COMPLIANCE NO. 16-1091-1111

Board of Public Works Action - The above referenced Item was:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

MAINTENANCE CONTRACT - MOD

ITEM 8-M-MOD

<u>DEPARTMENT OF GENERAL SERVICES</u>	Annapolis State Office Complex 100 Community Place Crownsville, MD
<u>CONTRACT NO. AND TITLE</u>	Elevator Maintenance & Repair Service Project No. B-300-165-003 ADPICS No. 001B5400183/COG71814
<u>ORIGINAL CONTACT APPROVED</u>	BPW 12/3/14; Item 4-M
<u>CONTRACTOR</u>	Delaware Elevator, Inc., Salisbury, MD
<u>CONTRACT DESCRIPTION</u>	This contract requires a Contractor to provide full service elevator maintenance and repair for the Annapolis State Office Complex and 100 Community Place, for a period of three years beginning December 15, 2014 through December 14, 2017.
<u>MODIFICATION DESCRIPTION</u>	This modification is being requested to provide additional funding for the replacement of the elevator control systems in three elevators.
<u>TERM OF ORIGINAL CONTRACT</u>	12/15/14 - 12/14/17 (Three years)
<u>TERM OF MODIFICATION</u>	7/01/16 - 9/30/16 (Three months)
<u>AMOUNT OF ORIGINAL CONTRACT</u>	\$644,292
<u>AMOUNT OF MODIFICATION</u>	\$192,000
<u>REVISED TOTAL CONTRACT AMOUNT</u>	\$836,292
<u>PREVIOUS MODIFICATIONS</u>	None
<u>PERCENTAGE +/- (THIS MODIFICATION)</u>	29.8%
<u>OVERAL PERCENT -/-</u>	29.8%
<u>ORIGINAL PROCUREMENT METHOD</u>	Competive Sealed Bidding
<u>MBE PARTICIPATION</u>	0%

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

MAINTENANCE MODIFICATION

ITEM 9-M-MOD

Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

MARYLAND STATE POLICE

Maryland State Police Building K
Baltimore County, Maryland

CONTRACT NO. AND TITLE

Project No: PZ-475-100-001
Renovation and Configuration of Building K
ADPICS No. 001B5400478/COG75279

ORIGINAL CONTRACT APPROVED

BPW 05/13/2015; Item 23-M

CONTRACTOR

Towson Mechanical Inc., Parkville, MD

CONTRACT DESCRIPTION

Construction Administration Services for renovation of existing mechanical and electrical systems, and minor interior renovations to existing building.

The scope of services includes Design and

MODIFICATION DESCRIPTION

materials associated with the upgrading of the mechanical and electrical systems and the modernization of the cab to the existing elevator. Provide site supervision for the duration of 40 days to oversee the additional work.

This change order is to provide all labor and

TERM OF ORIGINAL CONTRACT

306 Calendar Days

TERM OF MODIFICATION

0 Calendar Days

AMOUNT OF ORIGINAL CONTRACT

\$2,367,812.20

AMOUNT OF MODIFICATION

\$201,186.00

PRIOR MODIFICATIONS/OPTIONS

\$73,727.80

REVISED TOTAL CONTRACT AMOUNT

\$2,642,726.00

PERCENT +/- (THIS MODIFICATION)

8.50%

OVERALL PERCENT +/-

11.61%

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

MAINTENANCE MODIFICATION

ITEM 9-M-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bids

ORIGINAL MBE PARTICIPATION 25%

MBE COMPLIANCE 10.7%

REMARKS Contract time will remain unchanged. The Using Agency, MSP, has requested that the existing elevator system and cab be renovated and upgraded to properly accommodate the building staff.

FUND SOURCE ~~026/MCCBL 2013~~ MSP Operating Funds
16-41741-0812

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor



RECEIVED

Nelson E. Reichart
Acting Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

16 JUL 19 AM 9:5

BOARD OF PUBLIC WORKS

OK for record
SMB

July 14, 2016

Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

SUBJECT: Changes to the July 23, 2014 and June 22, 2016 Board of Public Works Action Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

<u>BPW July 23, 2014</u> APPENDIX A1 Pages 23-24 Department of Public Safety & Correctional Services Baltimore Central Booking & Intake Center	FROM: \$2,380,000.00 – MCCBL 2012 Item 007 TO: \$2,296,960.00 – MCCBL 2012 Item 007 ✓ \$ 83,040.00 – Using Agency Funds
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Reason: To reflect the use of Agency funds for the Maintenance portion of the contract.

<u>BPW June 22, 2016</u> Item 9-M-Mod Pages 17-18 Maryland State Police Bldg K	FROM: \$201,186.00 – MCCBL 2013 Item 026 TO: \$201,186.00 – MSP Operating Funds ✓ 16-41741-0812
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Reason: To utilize available Agency funds.



Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely,

A handwritten signature in blue ink that reads "Nelson E. Reichart". The signature is fluid and cursive, with the first name being the most prominent.

Nelson E. Reichart
Acting Secretary

c: The Honorable Larry Hogan
The Honorable Peter Franchot
The Honorable Nancy K. Kopp

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM 12-GM

DEPARTMENT OF GENERAL SERVICES Department of Juvenile Services
Baltimore, MD

TITLE Cheltenham Youth Facility Project

REFERENCE The Department of Juvenile Services is requesting the approval of the use of MCBL Funds 2015 Item 116 budget for the following items as specified below.

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>	<u>P.O.#</u>
Adorama – Walk Through Metal Detector		Est. \$6,120.00	001P6100122
Medical Resources – Examination Table		Est. \$3,072.00 3,322	001P6100109
Medsupplier Corporation – Exam Stool		Est. \$1,268.00	001P6100113
Medsupplier Corporation – Foot Stool		Est. \$1,673.98	001P6100114
Global Equipment Company – Refrigerator/Freezer		Est. \$2,918.00	001P6100116
Global Equipment Company – Heavy Duty Shelves		Est. \$2,015.60	001P6100117
Medical Resources – Blood Drawing Chair		Est. \$1,196.00 1,371	001P6100127
Palos Sports, Inc. – Velcro Backed Wall Mats		Est \$ 695.77	001P6100118
Fitness Factory Outlet – Bi Angular Home Gym		Est. \$9,196.00	001P6100126
Central Restaurant Products – Turbo Air Refrig.		Est. \$ 3,365.00	001P6100120
MCE – Various Office Furniture		Est. \$370,446.00	001P6100132
Caldwell and Gregory – Commercial Stack Dryer		Est. \$4,920.00	001P6100129
United Volleyball Supply – Roll Away Volleyball Game		\$3,312.00	001P6100130

Total: ~~\$410,198.35~~ 410,623.35

These funds will be used to pay for materials and equipment required to complete the above-mentioned project. All items will be procured utilizing the small procurement process under DJJ authority and MCE (Maryland Correctional Enterprises).

DESCRIPTION In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to approve to the Department of Juvenile Services, to support the above-referenced project. Invoices must be presented to the State Comptroller for payment. Disbursements from these accounts will be made by the State Treasurer based on warrants from the State Comptroller.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BPW April 27, 2016
Item 9-GM
Page 16
Department of Juvenile Services

FROM: Nevco \$ 5,188.14
TOTAL \$157,301.24

OK

TO: Nevco \$ 4,878.82
TOTAL \$156,991.92

→ Reason: To correct contract amount.

BPW June 22, 2016
Item 12-GM
Page 23
Department of Juvenile Services

FROM: Medical Resources \$3,072.00
Medical Resources \$1,196.00

TOTAL \$410,198.35

OK

TO: Medical Resources \$3,322.00
Medical Resources \$1,371.00

TOTAL \$410,623.35

Reason: To correct contract amount.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely,


C. Gail Bassette
Secretary

c: The Honorable Larry Hogan
The Honorable Peter Franchot
The Honorable Nancy K. Kopp

Larry Hogan
Governor
Boyd K. Rutherford
Lt. Governor



RECEIVED

C. Gail Bassette
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES PM 3:0
OFFICE OF THE SECRETARY

BOARD OF PUBLIC WORKS

July 1, 2016

Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

SUBJECT: Changes to the September 16, 2015, April 27, 2016 and June 22, 2016 Board of Public Works Action Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

BPW September 16, 2015
Item 2-C (REVISION)
Pages 3-5
Havre de Grace Readiness Center

7.7.16 Spoke w/ Rio she thought 2016 funds weren't required. said she would take care of it.

FROM: \$12,400,000.00 – Item 005/CA 2016 (Federal Funds)
\$ 624,881.92 – Item 106/MCCBL 2015 (State Funds)
\$ 3,470,794.00 – Preauthorization Act of 2016 (State Funds)

TO: \$12,371,757.00 – Item 005/CA 2016 (Federal Funds)
\$ 624,881.92 – Item 106/MCCBL 2015 (State Funds)
\$ 3,499,037.08 - Item 108/MCCBL 2016 (State Funds)

needs to come back to board

Reason: To reflect 75% Federal / 25% State shares and to identify MCCBL 2016 authorization available June 1, 2016.

↑ have to return to Board. See original items



**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

REAL PROPERTY

ITEM 13-RP

Agency Contact: Wendy Scott-Napier
410.767.4088
wendy.scott-napier@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY AND
CORRECTIONAL SERVICES**

File #00-8471

Recommendation: Declare property surplus

Property: 3.335 acres +/-, located at the S/W quadrant of the intersection of U.S. Route 1, Jessup, Howard County, Maryland

Grantor: The State of Maryland, to the use of the Maryland Department of Public Safety and Correctional Services

Remarks: Board of Public Works approval is requested to declare 3.335 acres +/- located in the southwestern quadrant of the intersection of U.S. Route 1 and the proposed Montevideo Road, surplus to the State for a proposed transfer to Howard County. The land transfer is needed for the realignment of Montevideo Road.

State Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under MD20160205-0077. It has recommended to declare +/-3.335 acres, located in the southwestern quadrant of the intersection of U.S. Route 1 and the proposed Montevideo Road, surplus to the State and to transfer the land to Howard County. It is also recommended to grant a permanent easement of +/- 2.4913 acres for drainage and utility, and a revertible slope easement of +/- 0.1115 acres to Howard County.

The Department of Public Safety and Correctional Services has agreed to transfer this property to Howard County.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

LANDLORD LEASE

ITEM 14-LL

Agency Contact: Robert Suit
410.767.1819
robert.suit@maryland.gov

**CANAL PLACE PRESERVATION &
DEVELOPMENT AUTHORITY**

Cumberland
Allegany County

Tenant

Jeremy & Andrea Hoover
Morguen Toole Company
130 Center Street
Meyersdale, Pennsylvania 15552

Property Location

Western Maryland Railroad Station
13 Canal Street 2nd Floor Room 204
Cumberland, MD 21502

Space Type Restaurant Space (538 sq ft)

Lease Type New

Duration One Year

Effective: July 1, 2016

Annual Rent \$6,456

Utilities Responsibility Tenant Responsibility

Custodial Responsibility Tenant to maintain/clean the space

Previous Board Actions Item 11-LL Revised approved on 6/23/15

Recommendation

Approval is requested for a one year lease of 538 sf of restaurant space at an annual rate of \$6,456.00 for space located at the Western Railway Station to Morguen Toole Company. Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. The lease with Jeremy & Andrea Hoover D/B/A, Morguen Toole Company has been approved by the CPPDA Board.

Remarks

1. Tenant shall occupy and use the Demised Premises for and only for a café with delivery service for the local Cumberland, Maryland area.
2. Tenant is permitted to use, as available, an additional indoor dining space of approximately 168 square feet (the "Indoor Dining Area") and an outdoor dining space area of approximately 360 square feet in the area located on the Station Plaza.

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

LANDLORD LEASE

ITEM 14-LL (Cont.)

3. The Tenant shall have dedicated used of two parking spaces, identified as spaces #14 & #20 located in the area designated as employee parking in the parking lot fronting the Western Maryland Railway Station, 13 Canal Place, Cumberland, Maryland 21502 for the duration of Lease Agreement.
4. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.
5. The premises are leased in “as is” condition.
6. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
7. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
8. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
9. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
10. A State Clearinghouse review was not necessary, as the use of the property has not changed.
11. The Department of General Services, in conjunction with the Canal Place Preservation & Development Authority, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

LANDLORD LEASE

ITEM 15-LL

Agency Contact: Robert Suit
410.767.1819
robert.suit@maryland.gov

**CANAL PLACE PRESERVATION &
DEVELOPMENT AUTHORITY**

Cumberland
Allegany County

Tenant

Shelley Miller and/or Tom Acton
Western Maryland Adventures, LLC.
P.O. Box 3284
La Vale, Maryland 21504

Property Location

Western Maryland Railroad Station
13 Canal Street 2nd Floor Room 206
Cumberland, MD 21502

Space Type Retail Space (625 sq ft)

Lease Type New

Duration Two Years

Effective: July 1, 2016

Annual Rent \$7,786.80

Utilities Responsibility Tenant Responsibility

Custodial Responsibility Tenant to maintain/clean the space

Previous Board Actions Item 11-LL Revised approved on 6/23/15

Recommendation

Approval is requested for a two year lease of 625 square feet of retail space at an annual rate of \$7,786.80 for space located at the Western Railway Station to the Western Maryland Adventures, LLC. Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. The lease with Shelley Miller and/or Tom Acton D/B/A, Western Maryland Adventures, LLC has been approved by the CPPDA Board.

Remarks

1. Tenant shall occupy and use the Demised Premises for and only for outdoor outfitting, service guided tours and retail relating to such activities.
2. The Tenant shall have dedicated used of two parking spaces, identified as spaces #18 & #19 located in the area designated as employee parking in the parking lot fronting the Western Maryland Railway Station, 13 Canal Place, Cumberland, Maryland 21502 for the duration of Lease Agreement.

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

LANDLORD LEASE

ITEM 15-LL (Cont.)

Remarks

- 3. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.
- 4. The premises are leased in “as is” condition.
- 5. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
- 6. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
- 7. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
- 8. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
- 9. A State Clearinghouse review was not necessary, as the use of the property has not changed.
- 10. The Department of General Services, in conjunction with the Canal Place Preservation & Development Authority, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

LANDLORD LEASE

ITEM 16-LL (Cont.)

2. The Tenant shall have dedicated use of four parking spaces, identified as spaces #21, 22, 23 & 24 located in the area designated as employee parking in the parking lot fronting the Western Maryland Railway Station, 13 Canal Place, Cumberland, Maryland 21502 for the duration of Lease Agreement.
3. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.
4. The premises are leased in “as is” condition.
5. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
6. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
7. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
8. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
9. A State Clearinghouse review was not necessary, as the use of the property has not changed.
10. The Department of General Services, in conjunction with the Canal Place Preservation & Development Authority, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

LANDLORD LEASE

ITEM 17-LL (Cont.)

4. The Tenant shall indemnify and hold harmless the State of Maryland and Maryland Department of Health and Mental Hygiene against any and all liability or claim of liability (including reasonable attorney’s fees), arising out of licensee’s use and occupancy, conduct operation or management of the premises during the Term.
5. This lease may be renewed by mutual agreement by the parties hereto for one additional term of five years subject to Board of Public Works approval.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

TENANT LEASE

ITEM 18-LT (Cont.)

6. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Daily Record, eMaryland Marketplace.com and the DGS website. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

TENANT LEASE

ITEM 19-LT-OPT (Cont.)

Remarks:

1. This lease renewal request will increase the base rental rate from \$13.60 to \$15.50. However, the new lease rate of \$15.50 is an annual rent growth of 1.35% since the State first occupied this space in March, 2000 at a base rent of \$12.50.
2. The landlord has agreed to replace all heating and air conditioning units in year 3 of the lease.
3. This space serves as the administrative and client contact offices for the Parole and Probation Office of Criminal Supervision and the Drinking Driver Monitoring Program. The Office of Criminal Supervision is responsible for monitoring and supervising the activities of those persons under the court’s supervision residing in the community. The Drinking Driver Monitoring Program administers breathalyzer tests to those individuals mandated to participate in the program by the courts.
4. This lease was procured in accordance with the State Finance Procurement Article, Annotated Code of Maryland. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

TENANT LEASE

ITEM 20-LT-OPT (Cont.)

- 2. The agency exceeds the 1:3 ratio established for this area, with the regional office having a staff of 19 employees. An exception has been granted due to the nature of the work performed. The licensing specialists utilize personal vehicles for the performance of daily job functions which include attendance at numerous meetings, inspections and events that can extend into the evening hours often requiring the transportation of boxes of literature and supplies. Through scheduling, the licensing specialists share the nine (9) parking permits.
- 3. The lease contains a termination for convenience clause, and the standard 6 month hold-over period.
- 4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

TENANT LEASE

ITEM 21-LT-OPT (Cont.)

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

TENANT LEASE

ITEM 22-LT-OPT (Cont.)

Remarks

1. These spaces have been used by State employees in the Towson area since 1993.
2. The 74 parking spaces conform to the 1:3 parking ratio.
3. The lease contains a termination for convenience clause, and the standard 6 month hold-over period.

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

CAPITAL GRANTS AND LOANS

ITEM 23-CGL (Cont.)

REMARKS:

The Grantee wishes to relocate the Harriet Tubman Shelter program from the property located at 2710 Norbeck Road, in Silver Spring, Maryland 20906 to property that it owns located at 700 Hudson Avenue in Takoma Park, Maryland 20912. Relocation of the program is financially necessary if the Grantee is to continue to provide valuable shelter care services to the State’s child serving agencies. The Norbeck Road property has the capacity to serve 14 youth, however, the average census since 2012 has been 6.8 youth, which has been and continues to be a financial strain to the Grantee.

The Grantee plans to move the shelter care program to an eight-bed facility it owns, fee simple, in Takoma Park that is licensed by DHR. Relocation of the program will allow the Grantee to continue to utilize this valuable shelter program. DHR, the licensing agency, has approved the relocation of the program to Takoma Park. (See attached – Exhibit C). The Takoma Park property is not subject to any existing liens, mortgages or other encumbrances on the property. The grantee plans to lease, with an option to purchase, the Norbeck Road property for an initial period of five years to Cornerstone Montgomery. They are a non-profit organization serving adults and transition age youth with co-occurring mental health and substance abuse disorders. Cornerstone Montgomery serves a valuable and necessary role to the community by providing residence, employment, and rehabilitation services to a vulnerable population thus benefitting the State and preventing the property from falling into disrepair.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

CAPITAL GRANTS AND LOANS

ITEM 24-CGL (Cont.)

FUND SOURCE

DHMH has determined the grantee is required to provide a 34% local share of the eligible project cost as follows:

\$163,325.00	Total Project Cost
\$163,325.00	Eligible Project Cost
\$107,795.00 (66%)	MCCBL 2014 (CHFF) DHMH #29001-05
\$ 55,530.00 (34%)	Alliance Real Estate Holdings, Inc. (mortgage)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

CAPITAL GRANTS AND LOANS

ITEM 25-CGL (Cont.)

FUND SOURCE

DHMH has determined the grantee is required to provide a 34% local share of the eligible project cost as follows:

\$175,825	Total Project Cost
\$175,825	Eligible Project Cost
\$116,045 (66%)	MCCBL 2014 (CHFF) DHMH #29001-06
\$ 59,780 (34%)	Alliance Real Estate Holdings, Inc. (mortgage)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

**DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM 26-M (Cont.)

REMARKS

A notice of availability of a Multi-Step Competitive Sealed Bid (CSB) opportunity was advertised on the DGS website, and on-line at *eMarylandMarketplace.com* on 05/11/2016. Four hundred and forty-one Firms including 55 Small Business Enterprises (SBE) and 59 Minority Business Enterprises (MBE) providing similar services received notification of this solicitation through *eMarylandMarketplac.com*. Additionally, direct notifications were sent to 184 MBE, 89 SBE and 23 VSBE companies.

Although three bids were received in response to the CSB, two bid were deemed not responsible. One had an unreasonably low bid, the cost breakdown revealed that major components of the system were missing from the pricing including monitors. The other contractor failed to submit the required bond and with therefore not responsible. The engineer’s estimate is \$1,800,000.00. Freestate Electrical Service Company is the responsible bidder submitting the lowest responsive bid in the amount of \$1,790,850.00

FUND SOURCE(S)

DGS Operating Funds
H00 22101 1002

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

16-2283-1110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED*

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

* Motion to: (1) defer approval to award contract; and (2) encumber FY 2016 funds for this project. Passed 3-to-0.