

*BOARD OF PUBLIC WORKS*  
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*JUNE 22, 2016*

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June 22, 2016**

*Contact: Ami Patel 410-767-1088  
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**1. DEPARTMENT OF AGING**

**Recommendation:** That the Board of Public Works approve a grant of general obligation bond proceeds for a Senior Center renovation in Howard County.

**Grantee:** Howard County

**Project:** Elkridge 50+ Center

**Amount:** \$580,000

**Purpose:** Renovation & Expansion

**Authority:** MCCBL 2016 (Chapter 27, 2016 Laws of MD)

<b>Funding Sources:</b>	Local Government	\$ 6,640,000
	<b>Department of Aging (this Item)</b>	<b><u>\$ 580,000</u></b>
		\$ 7,220,000

**Description:** The Howard County Office on Aging will renovate and expand the Elkridge Branch Library and 50+ Center. The current facility is approximately 17,000 square feet, of which 2,900 square feet is dedicated to the 50+ Center. A lack of space and the need for structural upgrades has limited the variety of programs the 50+ Center can provide to the community.

The new, expanded facility (45,000 square feet, of which 10,000 square feet will be dedicated to the 50+ Center) will provide an increased number of health and wellness programs to the growing population of older adults in Howard County. The County expects that, as a result of the 50+ Center renovation, older adults, persons with disabilities and caregivers will have increased access to health screenings, congregate meals, continuing education, social and wellness activities, and access to a satellite Maryland Access Point site where individuals may work with a certified Options Counselor to plan for long term care needs.

The Department of Aging has determined that the cost includes sufficient amounts for the project to conform to building, fire, accessibility for persons with disabilities and other code requirements, and that the project may be reasonably completed with the funds being requested.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
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*Contact: Ami Patel 410-767-1088  
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**2. DEPARTMENT OF AGING**

**Recommendation:** That the Board of Public Works approve a grant of general obligation bond proceeds for a Senior Center renovation in Baltimore City.

**Grantee:** Baltimore City

**Project:** Harford Road Senior Center

**Amount:** \$500,000

**Purpose:** Renovation

**Authority:** MCCBL 2016 (Chapter 27, 2016 Laws of MD)

**In-kind Match:** Property value (Local Government) \$ 435,000

**Funding Sources:**

Local Government	\$ 100,000
<b>Department of Aging (this Item)</b>	<b><u>\$ 500,000</u></b>
	\$ 600,000

**Description:** The Baltimore City Health Department, Division of Aging and CARE Services, will renovate the Harford Road Senior Center to address major safety concerns posed by the facility's deteriorating conditions. The facility lacks sufficient fire escape signs, has exposed electrical wires, and numerous other hazards that have limited program success and reduced interest in critical health and wellness programs. Renovations to the center will include improved accessibility to the building, a new roof, and upgrades to electrical systems, flooring, and windows. The interior and exterior upgrades will provide a modernized senior center that would allow the nearly 9,000 older adults living in the area to participate in expanded fitness, nutritional, and educational programs.

State law allows a local government applying for the Senior Center Capital Improvement Program to use the value of real property toward the required match. Human Services Article, §10-504, Annotated Code of Maryland.

The Department of Aging has determined that the cost includes sufficient amounts for the project to conform to building, fire, accessibility for persons with disabilities and other code requirements, and that the project may be reasonably completed with the funds being requested.

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*Contact: Ami Patel 410-767-1088  
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**3. DEPARTMENT OF AGING**

**Recommendation:** That the Board of Public Works records be corrected to reflect the actual grantee for the Laurel Beltsville Senior Center approved as Secretary's Agenda Item 2 (Sept. 16, 2009) Secretary's Agenda as the Maryland-National Capital Park and Planning Commission.

**Grantee:** Maryland-National Capital Park and Planning Commission (M-NCPPC)

**Project:** Laurel Beltsville Senior Center

**Amount:** \$450,000

**Purpose:** New Construction

**Authority:** MCCBL 2005 (\$35,000)  
MCCBL 2008 (\$415,000)

<b>Funding Sources:</b>	Local Government	\$7,475,293
	Department of Aging	\$ 450,000
	Developer Contribution	<u>\$ 100,000</u>
		\$8,025,293

**Remarks:** Reference is made to Secretary's Agenda Item 2 (Sept. 16, 2009) in which the Board of Public Works approved construction of a new senior center in Prince George's County. The approved grantee was named as "Prince George's County." However, that is the location of the senior center but not the entity that applied for the grant funds. The true grantee is Maryland-National Capital Park and Planning Commission.

The Department of Aging seeks to correct the record so that the grant funds can be disbursed. The Center is constructed and the notice of right of recovery is ready to be filed in the land records. Filing in the land records is the last step the M-NCPPC needs to take before it can be paid the grant funds.

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*Contact: Norman Astle 410-841-5834  
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**4. DEPARTMENT OF AGRICULTURE  
*Maryland Agriculture Cost-Share Program***

**Recommendation:** That the Board of Public Works approves funding of 16 individual grants under the Maryland Agricultural Cost-Share Program.

**Amount:** \$461,619

<b>Agreement #</b>	<b>Recipient</b>	<b>County</b>	<b>Amount \$</b>
AT-2016-3239	Emily Massey	Kent	1,000
AT-2016-3293	Donald E. Braun, Jr.	St. Mary's	25,200
AT-2016-3317	Riveredge, LLC	Cecil	66,200
AT-2016-3322	David A. Reese	Queen Anne's	5,000
CR-2016-3161	David L. Bramble	Queen Anne's	18,700
CR-2016-3321	Kyffhauser Farm, LLC	Queen Anne's	800
MP-2016-3279	Auburn Farms, Inc.	Frederick	200,000
MP-2016-3294	Wayne E. Wachter	Frederick	1,400
MP-2016-3295	Wayne E. Wachter	Frederick	1,900
NW-2016-3048	Conaway Farms, LLC	Wicomico	23,400
NW-2016-3324	Zhi Sheng Lin	Caroline	46,600
NW-2016-3326	Zhi Sheng Lin	Caroline	53,300
PA-2016-3275	Merry Acres Farm	Howard	3,700
RS-2016-3316	Thomas E. Cole	Carroll	9,019
RS-2016-3319	Donald M. Brathuhn	Baltimore	5,000
SA-2016-3272	Chelsea Walsh	Kent	400

**Fund Source:** MCCBL of 2014/Item 14107 or #162012-01: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** "Cost-Sharing – Water Pollution Control" Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

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**4.     DEPARTMENT OF AGRICULTURE *(cont'd)*  
       *Maryland Agriculture Cost-Share Program***

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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*Contact: Norman Astle (410)841-5864  
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**5. DEPARTMENT OF AGRICULTURE  
*Maryland Agriculture Cost-Share Program***

***Recommendation:*** That the Board of Public Works approves the reversions of the remaining balances of 28 projects cancelled or completed in accordance with the Maryland Agricultural Cost-Share Program.

***Amount:*** \$300,000

<b>Agreement #</b>	<b>Recipient</b>	<b>County</b>	<b>Amount</b>	<b>Status</b>
AT-2014-2256	King Edward Stables, Inc.	Charles	11,300	Completed
AT-2014-2299	Joseph E. Lumpkins	St. Mary's	5,200	Completed
AT-2014-2312	Stanley J. Boothe	St. Mary's	5,100	Completed
AT-2014-2316	Janet A. Westerman	Kent	20,000	Completed
AT-2014-2317	Janet A. Westerman	Kent	31,000	Completed
AT-2014-2345	Marlin R. Longenecker	Kent	18,900	Completed
AT-2014-2361	Darrell K. Lambert	Allegany	3,100	Completed
AT-2014-2362	Darrell K. Lambert	Allegany	8,200	Completed
AT-2014-2367-R	Mark Capel	Kent	1,900	Completed
AT-2014-2369	Daniel Z. Krivitsky	Charles	39,700	Completed
AT-2015-2681	Highview Farms Properties, LLC	Harford	41,000	Completed
AT-2016-2500	Douglas B. Clendaniel	Kent	1,900	Completed
AT-2016-2501	Douglas B. Clendaniel	Kent	2,600	Completed
CH-2014-2314-R	Robert N. Baxter	Kent	1,900	Completed
CH-2014-2392	Brayton Family, LP	Kent	1,300	Completed
CH-2014-2393	Brayton Family, LP	Kent	4,600	Completed
CH-2014-2404	D. R. Mc Donald & Sons, Inc.	Kent	1,600	Completed
CH-2014-2405	D. R. Mc Donald & Sons, Inc.	Kent	2,100	Completed
CH-2014-2406	D. R. Mc Donald & Sons, Inc.	Kent	14,100	Completed
CH-2014-2407	D. R. Mc Donald & Sons, Inc.	Kent	4,600	Completed
LS-2014-2532	Jack Straw Farm, LLC	Harford	2600	Cancelled
LS-2014-2533	Jack Straw Farm, LLC	Harford	2400	Cancelled
MP-2014-2426	Kenneth L. Martin	Carroll	18300	Cancelled
MP-2014-3050	Sandaway, LLC	Carroll	7,400	Completed
MP-2015-2907-C	Michael E. Huffman	Frederick	17700	Cancelled
PB-2014-3032	Glenn I. Rash	Carroll	7,300	Completed
PB-2015-2520	Wayne W. Mullinix, Jr.	Carroll	19,900	Completed
RS-2014-2965	Anthony Wheeler	Carroll	4300	Cancelled



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**5. DEPARTMENT OF AGRICULTURE (cont'd)**  
***Maryland Agriculture Cost-Share Program Reversion Requests***

***Fund Source:*** MCCBL of 2013/Item #13106: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

***Authority:*** “Cost-Sharing – Water Pollution Control” Section 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

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**BOARD OF PUBLIC WORKS  
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June 22, 2016**

*Contact: Robert Ward 410-767- 2211  
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**6. DEPARTMENT OF COMMERCE**

***Small, Minority, and Women-Owned Businesses Account Funded by VLT Proceeds***

**Recommendation:** That the Board of Public Works allocate \$100,000 to the Department of Commerce to reimburse Commerce for its FY 2016 administration of the Fund Manager program funded through the Small, Minority, and Woman-Owned Business Account.

**Fund Source:** Small, Minority & Women-Owned Business Investment Account/T00F0015

**Authority:** Section 9-1A-35, State Government Article, Annotated Code of Maryland

**Remarks:** Reference is made to Secretary's Agenda Item 22 (August 22, 2012) in which the Board of Public Works approved a Memorandum of Understanding between the Board and Commerce in which the Board: (1) designated Commerce to manage the Small, Minority and Women-Owned Businesses Account funded by video-lottery-terminal proceeds; and (2) delegated to Commerce the authority to procure the financial services for fund managers for the program.

That MOU states:

The parties do not intend Commerce's administration of this Program to have a fiscal impact on Commerce. To that end, the Account may be used to reimburse Commerce for reasonable expenses incurred in performing and completing Program activities such as staff time, underwriting, and management services. Each fiscal year, Commerce shall be allocated \$50,000 from the Account that Commerce will use for Program administration. Commerce will send invoices to BPW on a quarterly basis for reimbursement from the allocation. *After each fiscal year, if Commerce's expenses to administer the Program exceed \$50,000, Commerce may request the BPW to approve reimbursement for the excess expenses.*

When the VLT program began three years ago, the \$50,000 annual allocation supported the administration of three Fund Managers. In FY 2016, the program had seven Fund Managers with increasing funds to administer. In addition, the initial \$50,000 allocation was an estimate and not based on actual costs for running the program. Finally, over this period, the State has required more oversight than originally anticipated by Commerce. This is due in part to more administrative requirements identified as a result of a legislative audit. Additionally, the Board has required Commerce to implement more policies and procedures. The program was initially managed by one part-time position. However, it is now supported by several other Commerce personnel that were not originally assigned to do so. With the proposed increased allocation, Commerce seeks to maintain the required administration and oversight expected as the VLT program continues to grow.

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*Contact: Robert Ward 410-767- 2211  
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**7. DEPARTMENT OF COMMERCE**

***Small, Minority, and Women-Owned Businesses Account Funded by VLT Proceeds***

**Recommendation:** That the Board of Public Works approve the Department of Commerce granting \$22,181,623 from video lottery terminal proceeds to **seven incumbent Fund Managers** with current contracts to provide investment capital and loans to small, minority and women-owned businesses across the State. Allocation among the incumbent Fund Managers is recommended as follows:

<b>Amounts:</b>	Anne Arundel Economic Development Corp.	\$4,000,000
	Baltimore County	\$3,000,000
	Baltimore Development Corp.	\$3,000,000
	Howard County Economic Development Agency	\$3,000,000
	Maryland Capital Enterprises, Inc.	\$2,681,623
	Meridian Management Group Inc.	\$4,000,000
	Tri-County Council of Western MD.	<u>\$2,500,000</u>
	<b>Total</b>	<b>\$22,181,623</b>

**Authority:** §9-1A-27(a)(6) & §9-1A-35, State Government Article,  
Annotated Code of Maryland.

**ADPICS No.:** T00R6402035

**Fund Source:** Small, Minority & Women-Owned Business Investment Account

**Approp. Code:** T00F0015

**Contracts Approved:** Secretary's Item 15 (April 17, 2013)  
**Term:** 5/1/2013 - 4/30/2018 (with one 5-year option):

- Anne Arundel Economic Development Corp.
- Meridian Management Group
- Maryland Capital Enterprises Inc.

Secretary's Item 10 (June 18, 2014) 4 Awards  
**Term:** 7/1/14 – 6/30/2019 (with one 5-year option)

- Baltimore County
- Baltimore Development Corp.
- Howard County Economic Development Authority
- Tri-County Council for Western MD

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**7. DEPARTMENT OF COMMERCE (cont'd)**  
***Small, Minority, and Women-Owned Businesses Account Funded by VLT Proceeds***

**Remarks:** The Small, Minority and Women-Owned Businesses Account receives 1.5% of the proceeds from video lottery terminals at each of the video lottery facilities. The Account is a special, non-lapsing fund. The Fund Managers use the grant funds to provide investment capital or loans to Eligible Targeted Businesses. A Targeted Business is defined as a business primarily in the State of Maryland, as measured by the ratio of Maryland sourced gross revenues of the Targeted Business for Maryland income taxation purposes to the total gross revenues of the Targeted Business and the principal office and operational facilities of which are in the State.

Commerce's program allows the incumbent Fund Managers to apply for additional grant funds to loan or invest. Commerce developed an expedited application process that evaluates contract-to-date lending performance and overall technical merit. At the same time, Commerce solicited for new Fund Managers as well. [See Companion Item 8 on today's Secretary's Agenda concerning a new Fund Manager.] The incumbent Fund Manager applications were evaluated after the new proposals were evaluated. Commerce received applications for additional funds from all seven incumbent Fund Managers. All offers exceeded the minimum requirements. The seven firms' proposals for additional grant funding are ranked:

<i>Offeror</i>	<i>Technical Rank</i>
Anne Arundel Economic Development Corp.	1
Maryland Capital Enterprises Inc.	2
Meridian Management Group Inc.	3
Howard County Economic Dev. Authority	4
Baltimore County	5
Tri-County Council of Western MD.	6
Baltimore Development Corp.	7

***Summary of Grant Funding By Year:***

<i>Fund Manager</i>	<i>Sec. Item 15 (4/17/13)</i>	<i>Sec. Item 9 (6/18/14)</i>	<i>Sec. Item 10 (6/18/14)</i>	<i>Sec. Item 4 (6/23/15)</i>	<i>THIS ITEM</i>
<b><i>\$ Amounts in MILLIONS</i></b>					
AAEDC	\$3.36	\$2.00		\$1.85	\$4.00
Balt. Co.			\$1.50	\$1.60	\$3.00
Balt. Dev. Corp.			\$1.00	\$1.75	\$3.00
Howard Co. EDA			\$1.50	\$1.75	\$3.00
MCE	\$1.00			\$1.00	\$2.682
MMG	\$3.50	\$2.00		\$2.15	\$4.00
Tri-Co Council/WMD			\$1.10	\$1.00	\$2.50

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**7. DEPARTMENT OF COMMERCE (cont'd)**  
***Small, Minority, and Women-Owned Businesses Account Funded by VLT Proceeds***

<b><i>Grant Funds Remaining:</i></b>	Anne Arundel Economic Development Corp.	\$1,191,375
	Baltimore County	\$406,542
	Baltimore Development Corp.	\$814,000
	Howard County Economic Development Agency	\$833,500
	Maryland Capital Enterprises, Inc.	\$0
	Meridian Management Group Inc.	\$787,000
	Tri-County Council of Western MD.	<u>\$673,827</u>
	<b>Total:</b>	<b>\$4,706,244</b>

***Summary of Prior Board Actions:***

- *Secretary's Agenda Item 22 (8/22/2012):* Board of Public Works: (1) designated the Department of Commerce (Commerce) to manage the Small, Minority and Women-Owned Businesses Account funded by video-lottery-terminal proceeds; and (2) delegated to Commerce the authority to procure the financial services of eligible fund managers for the Program.
- *Secretary's Agenda Item 15 (April 17, 2013):* Initial three Fund Managers approved.
- *Secretary's Agenda Item 9 (June 18, 2014):* Additional grant funds for two initial Fund Managers.
- *Secretary's Agenda Item 10 (June 18 2014):* Four new Fund Managers approved.
- *Secretary's Agenda Item 4 (June 23, 2015):* Additional grant funds for seven incumbent Fund Managers.

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*Contact: Robert Ward 410-767- 2211  
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**8. DEPARTMENT OF COMMERCE**

***Small, Minority, and Women-Owned Businesses Account Funded by VLT Proceeds***

***Recommendation:*** That the Board of Public Works approve the Department of Commerce granting \$2 million from video lottery terminal proceeds to **one new Fund Manager** to provide investment capital and loans to small, minority and women-owned businesses across the State.

***Authority:*** §9-1A-27(a)(6) & §9-1A-35, State Government Article,  
Annotated Code of Maryland.

***ADPICS No.:*** T00R6402035

***Award:*** FSC First, Largo, MD

***Amount:*** \$2,000,000

***Term:*** 7/1/2016 - 6/30/2021 (with one 5-year renewal option)

***Procurement Method:*** Competitive Sealed Proposals

***Proposals:*** FSC First

***MBE Participation:*** 10% of the 8% up-front expense fee

***Remarks:*** The Small, Minority and Women-Owned Businesses Account receives 1.5% of the proceeds from video lottery terminals at each of the video lottery facilities. The Account is a special, non-lapsing fund. The Fund Managers use the grant funds to provide investment capital or loans to Eligible Targeted Businesses. Targeted Businesses is defined as business primarily in the State of Maryland, as measured by the ratio of Maryland sourced gross revenues of the Targeted Business for Maryland income taxation purposes to the total gross revenues of the Targeted Business and the principal office, headquarters and operational facilities of which are and continue to be in the State.

Commerce currently has contracts with seven Fund Managers based on two prior competitive solicitations. Commerce issued a third solicitation seeking additional Fund Managers who will use Account proceeds to provide loans, capital investment, and fund management services. Simultaneously, Commerce invited the seven incumbent Fund Managers to apply for additional funds for their remaining contract terms. [Companion Item 7 on today's Secretary's Agenda recommends additional funds for seven incumbent Fund Managers.]

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**8. DEPARTMENT OF COMMERCE (cont'd)**  
***Small, Minority, and Women-Owned Businesses Account Funded by VLT Proceeds***

***Remarks (cont'd):***

Two proposals were received in response to the RFP for new Fund Managers. One offer exceeded minimum requirements; the other offer was not reasonably susceptible of award. Commerce recommends FSC First, a public-private partnership in Prince George's County, as a Fund Manager.

All technical evaluations were conducted without contract pricing for service deliverables. This is because the RFP allowed Fund Managers to request initial grant funds with up to 8% of this initial request as a Fund Establishment Expense Fee. This fee is to be used to reimburse in part the Fund Manager's initial operating expenses in connection with the initial establishment of the Fund. The RFP also allows Fund Managers to request reimbursements for administrative, actuarial, legal or technical service expenses as approved by BPW during the contract term.

The Fund Managers shall allocate at least 50% of the grant funds for use in the Targeted Areas in communities surrounding a video lottery terminal facility. The other 50% of grant funds may be used throughout the State.

***Minority Business Enterprise.*** Subcontracting opportunities for loan and investment administration were determined to be available in several key areas of office equipment and supplies, business marketing outreach, financial management, accounting and contract compliance reporting. An MBE goal of 10% of the 8% up-front Expense Fee is required for the cost of setting up the Loan and Investment Fund and initial loan administration costs. This MBE goal amount must be expended within the first year of the contract.

	<i>Expense Fee (8% of initial grant)</i>	<i>MBE %</i>	<i>MBE Compensation</i>
FSC First	\$160,000	10%	\$16,000

***Fund Source:*** Small, Minority & Women-Owned Business Investment Account

***Approp. Code:*** T00F0015

***Resident Businesses:*** Yes

***MD Tax Clearance:*** 16-2212-0110

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**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
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June 22, 2016**

*Contact: Katherine Z. Dixon (410) 585-3035  
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**9. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
Baltimore Central Booking and Intake Center**

**Contract ID:** Construction for Second Floor Dental Clinic Renovations at the  
Baltimore Central Booking and Intake Center  
KU-000-160-C02, ADPICS No. Q00B6400137

**Description:** Renovate 2nd-Floor, South Pod, Public Defender's Office area into a Dental Clinic of Baltimore Central Booking and Intake Center to create dental clinic and medical treatment offices for the facility.

**Procurement Method:** Competitive Sealed Bidding

Bidders	Bids
C&N Associates, LLC, Glenn Dale	\$280,875
Chilmar Corporation, Baltimore	\$317,396
Desbuild Incorporated, Hyattsville	\$373,000
Rubino Enterprises, Inc., Baltimore	\$390,224

**Award** C&N Associates, LLC

**Amount** \$ 280,875

**Government Estimate** \$ 250,000

**Performance Bond** 100% of contract amount

**Performance Period** 90 Calendar Days

**MBE Participation** 20%

**Fund Source:** 100% General Funds: Q00T0404



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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June 22, 2016**

**9. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

**Remarks:** The project consists of labor, materials, and equipment and performing work to renovate a portion of the Baltimore Central Booking and Intake Center. Scope includes minor demolition, lighting, power, HVAC ductwork distribution, doors and hardware, ceilings, flooring, plumbing, and casework.

The solicitation for was advertised on *eMaryland Marketplace*, e-mailed directly to 4,017 vendors, and sent to the Governor's Office of Minority Affairs. A pre-bid meeting with MBE networking was held.

**Tax Compliance:** 16-2134-0111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

*Contact: Katherine Z. Dixon, (410) 585-3035  
Katherine.Dixon@Maryland.gov*

**10. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
*Baltimore City Youth Detention Center***

***Contract ID:*** Design-Build Construction of Baltimore City Youth Detention Center  
KT-000-150-C01, ADPICS No. 603B5400003

***Original Contract Approved:*** Secretary's Agenda Item 27 (05/13/15)

***Original Procurement Method:*** Competitive Sealed Bidding

***Contractor:*** CAM Construction Co., Inc., Timonium

***Project Description:*** Construct Youth Detention Center facility in Baltimore City to house juvenile detainees charged as adults. The Division of Pre-Trial Detention and Services facility will include detainee housing, classrooms and educational services, administration, program services (including medical, dental, and behavioral health treatment), visitation, recreation, and food services for 60 youth who have been charged as adults. The project will consolidate these functions into a separate building that provides complete sight and sound separation from the pre-trial adult population. The three-story building totals approximately 61,604 gross sq. ft.: consisting of 37,929 gross sq. ft. of new construction on the former site of the Baltimore Pre-Release Unit and 23,675 gross sq. ft. of renovation of the adjoining Occupational Skills and Training Center building. The project site is bound by Eager Street to the north, Forrest Street to the west, Greenmount Avenue to the east and Truxton Street to the south.

***Modification:*** Change Order No. 28 is to provide security electronic conduit and associated junction boxes and provide a gas booster pump.

***This Modification Amount*** \$ 178,973

***Original Contract Amount:*** \$28,332,536

***Change Orders Previously Approved:*** \$ 594,614

***Revised Contract Amount:*** \$ 29,106,123

***% of this CO to Contract Award:*** 0.63%

***% of Cumulative CO to Original:*** 2.73%

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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June 22, 2016**

**10. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
***Baltimore City Youth Detention Center***

***Fund Source:*** MCCBL of 2015: DPRS/ New Youth Detention Center. Provide funds to continue to design and construct and begin to equip a New Youth Detention Center, Item 145

***MBE Participation:*** 30.31%

***MBE Compliance:*** 30.00%

***Performance Bond:*** 100% of Contract Amount

***Remarks:*** The detention center project requires all security electronic wirings to be concealed. The gas pressure being delivered by BGE in the surrounding area is ½ psi; but over 1 psi pressure is required for the building equipment, hence a need for a gas booster.

***Tax Compliance No.:*** 16-2095-1111

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

*Contact: Katherine Z. Dixon (410) 585-3035  
Katherine.Dixon@maryland.gov*

**11. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
*Baltimore City Correctional Center***

**Contract ID:** Construction of Building and Perimeter Wall Restoration and Repair  
Baltimore City Correctional Center  
KL-001-160-C01, ADPICS No. Q00B6400136

**Description:** Restore and repair brick walls of the Baltimore City Correctional Center, including exterior perimeter walls as well as building walls.

**Procurement Method** Competitive Sealed Bidding

<i><b>BIDDERS</b></i>	<i><b>BID</b></i>
<b>Nastos Construction, Inc.,</b> Washington, DC	\$1,595,300
<b>Rubino Enterprises, Inc.,</b> Baltimore	\$1,647,265

**Award** Nastos Construction, Inc.

**Amount** \$1,595,300

**Government Estimate** \$1,306,000

**Performance Bond** 100% of contract amount

**Performance Period** 180 Calendar Days

**MBE Participation** 37% (Contractor is a certified MBE)

**VSBE Participation** 1%

**Fund Source:** \$1,595,300 Appropriation code Q00T0407, 100% General Funds

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

**11. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

**Remarks:** The project consists of providing labor, materials, and equipment and performing work to restore and repair the brick wall at the Baltimore City Correctional Center. Scope includes examination of the walls for distress and failure, removal of cracked, loose or broken concrete and masonry, replacing same and all missing bricks; power washing all exposed brick; re-caulking entire perimeter of all exterior frames for doors, windows, and louvers.

The solicitation was advertised on *eMaryland Marketplace*, e-mailed directly to 2,838 vendors, and sent to the Governor's Office of Minority Affairs. A pre-bid meeting with MBE and VSBE networking was held. Four bids were received but only two were determined to be responsive and responsible.

The low bidder, Nastos Construction, exceeded the MBE participation goal of 30%, met the 7% African-American sub-goal, and met the 1% VSBE goal. The contractor requested and received a waiver of the 4% Asian-American sub-goal based on its good faith efforts to achieve that sub-goal.

***Tax Compliance*** 16-2234-0111

***Resident Business*** No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

*Contact: Katherine Z. Dixon (410) 585-3035  
Katherine.Dixon@maryland.gov*

**12. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
*Eastern Pre-Release Unit***

**Contract ID:** Construction of Security Electronics Upgrade at the Eastern Pre-Release Unit  
KR-001-160-C01, ADPICS No. Q00B6400135

**Description:** Provide Vicon and Sightlogix cameras, ViconNet head end, software, conduit and cable, asphalt road repair, and fence.

**Procurement Method** Competitive Sealed Bidding

Bidders	Base Bid	Add Alternate	Total Bid
Hercules Fence of Maryland, LLC, Jessup	\$677,300	\$11,888	\$689,188
Long Fence, Inc., Capitol Heights	\$732,370	\$13,000	\$745,370

**Award** Hercules Fence of Maryland, LLC

**Amount** \$ 689,188

**Government Estimate** \$ 700,000

**Performance Bond** 100% of contract amount

**Performance Period** 150 Calendar Days

**MBE Participation** 20%

**Fund Source:** 100% General Funds/App. Code Q00S0207

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

**12. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

**Remarks:** This construction project is to upgrade the security at the Eastern Pre-Release Unit. The CCTV system will be upgraded and a fence will be installed.

The solicitation for advertised on *eMaryland Marketplace*, e-mailed directly to 2,708 vendors, and sent to the Governor's Office of Minority Affairs. A pre-bid meeting with MBE networking was held. The low bidder, Hercules Fence of Maryland, LLC, agreed to MBE participation that exceeded the 5% goal established for the project.

**Tax Compliance:** 16-2238-1111

**Resident Business** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

*Contact: Ellen Frketic 410-729-8307  
efrke@menv.com*

**13. MARYLAND ENVIRONMENTAL SERVICE  
Cunningham Falls State Park**

**Construction Contract:** Pump Stations and Sewer Upgrades  
MES Project # 1-16-2-15-5R

**Description:** Remove and replace outdated and unreliable equipment in two sewerage pump stations and install new sewer force main.

**Procurement:** Competitive Sealed Bid

<b>Bids:</b>	PSI Pumping Solutions, Inc., York Springs, PA	\$686,718
	Johnston Construction Co., Dover, PA	\$800,706
	Old Line Construction, Huntington, MD	\$994,500

**Award:** PSI Pumping Solutions, Inc.

**Amount:** \$686,718

**Term:** 150 Calendar Days

**MBE Participation:** 0.1%

**Remarks:** The two pump stations being upgraded have been in service for several decades and the equipment is outdated and unreliable. The gravity sewer, which runs from the Park to the Town of Thurmont, is in very poor condition and allows several thousand gallons of inflow and infiltration to enter the sewer line during every rain event. The total flow is metered by the Town of Thurmont, which bills the State for treatment. This inflow and infiltration costs the State thousands of dollars each year.

Four bids were received for this project; one bidder was determined to be non-responsive.

<b>Fund Source:</b>	MCCBL of 2014	\$525,035
	MCCBL of 2015	\$161,684

**Appropriation Codes:** 100 MCCBL 14 (PCA # 11054)  
176 MCCBL 15 (PCA # 11076)

**Resident Business:** No      **Tax Compliance No:** 16-1327-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

*Contact: Ellen Frketic 410-729-8307  
efrke@menv.com*

**14. MARYLAND ENVIRONMENTAL SERVICE  
*Maryland Correctional Institution – Hagerstown***

**Construction Contract:** Wastewater Treatment Facility Improvements  
MES Project # 15-02-17R

**Original Approval:** Secretary's Agenda Item 16 (Dec. 2, 2015)

**Recommendation:** That the Board of Public Works authorize the expenditure of \$2,000,000 from general-obligation bond MCCBL 2016 funding for this previously-approved contract.

**Background:** Reference is made to the original approval of this contract for the wastewater facility improvements. That Item stated:

\*The MCCBL Preauthorization Act of 2016 pre-authorizes \$2,000,000 for this project. When these funds become available, MES will return to the Board of Public Works to request approval to use the money for this contract.

**Remarks:** As intended, MES awarded \$1,888,862 from MCCBL 2014 funds and \$2,097,734 from MCCBL 2015 funds. MES now requests authorization to award \$2,000,000 from the MCCBL 2016 funds to continue this project.

**Fund Source:** *MCCBL of 2016: Maryland Correctional Institution Wastewater Facility Improvements. Provide funds to continue to replace and upgrade outdated or nonfunctioning equipment; add new tanks, piping, valves and process equipment to the wastewater treatment plant to meet ENR permit limit.*

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

*Contact: Ellen Frketic 410-729-8307  
efrke@menv.com*

**15. MARYLAND ENVIRONMENTAL SERVICE  
*Western Correctional Facility Wastewater Pump Station Upgrade***

**Construction Contract:** Wastewater Pump Station Upgrade  
MES Project # 1-16-2-14-5

**Original Approval:** Secretary's Agenda Item 8 (January 27, 2016)

**Recommendation:** That the Board of Public Works authorize the expenditure of \$793,000 from general-obligation bond MCCBL 2016 funding for this previously-approved contract.

**Background:** Reference is made to the original approval of this contract for the Western Correctional Facility Wastewater Pump Station Upgrade. That Item stated:

\*Board of Public Works approval is requested to award the contract in the full amount of \$1,466,000 as the MCBBL Preauthorization Act of 2015 pre-authorizes \$830,000 for this project. When these funds become available, MES will return to the Board of Public Works to request approval to use the money for this project.

**Remarks:** As intended, MES awarded \$673,000 from MCCBL 2015 funds. MES now requests authorization to award \$793,000 from the MCCBL 2016 funds to continue this project.

**Fund Source:** *MCCBL of 2016: Western Correctional Facility Wastewater Pump Station Upgrade. Provide funds to continue to construct the pump station upgrades to the pump station. Work may continue on this project prior to the appropriation of all funds necessary to complete this project.*

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

*Contact: Anne Raines 410.514.7634  
anne.raines@maryland.gov*

**16. DEPARTMENT OF PLANNING**

*Maryland Historical Trust*

*African American Heritage Preservation Program*

**Recommendation:** That the Board of Public Works approve a grant of general obligation bond proceeds for **Button Farm** project, 16820 Black Rock Road, Germantown.

**Amount:** \$37,913

**Grantee:** The Menare Foundation, Inc.

**Description:** Project work includes: purchase and install prefabricated waterless composting restrooms, including associated site work and archeology. [Total project costs \$37,912.49 estimated.]

**Fund Source:** MCCBL 2011

**Appropriation Code:** Maryland Historical Trust Appropriation #11077

**Remarks:** Button Farm's extant farm structures date from 1880-1920; the farm now occupies 40 acres inside a 6,000 acre state park. African American resources inside the park provide context and content for interpretation, including Montanverde, one of the largest slaveholding plantations in Montgomery County, and The Woodlands plantation, whose vivid depiction of Maryland slave life was recounted in Frederick Law Olmstead's 1852 travelogue *A Journey Through the Seaboard Slave States*. Installation of permanent restroom facilities will support visitor use of the site.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

*Contact: Michael J. Frenz (410) 333-1560  
mfrenz@mdstad.com*

**17. MARYLAND STADIUM AUTHORITY  
*Baltimore Convention Center***

**Recommendation:** That the Board of Public Works approve the fiscal year 2017 Operating and Maintenance Budgeted Amount for the Baltimore Convention Center as follows:

Baltimore Convention Center: approximately \$21.45 million

**Authority:** Section 10-640(c) and (f)(2)(ii), Economic Dev't Article, Annotated Code of Maryland.

**Background:** Although the bond master lease and sublease expired immediately after the bonds were repaid on December 15, 2014, the Operating Agreement between the City of Baltimore and the Stadium Authority continues until December 31, 2019. Pursuant to Sections 3.02 and 3.03 of the bond sublease for the convention center, the Board of Public Works would "approve an OMBA for the next succeeding fiscal year." For purposes of budgeting for the Operating Agreement, the Stadium Authority will continue to submit an OMBA to the Board of Public Works.

The Maryland Stadium Authority approved the OMBA for the convention center at its meeting on December 2, 2015.

**Maryland Stadium Authority  
Proposed Operating and Maintenance Budgeted Amount for the Baltimore City Convention Center  
Fiscal Year 2017**

**Proposed Operating and Maintenance Budgeted Amount**

Salaries, Wages, OPC and Worker's Comp	\$10,555,711
Utilities	\$4,987,000
Building Maintenance	\$3,232,567
Supplies	\$713,760
Equipment replacement and Maint	\$1,961,049
<b>Total Proposed Operating and Maintenance Budgeted Amount</b>	<b><u>\$21,450,087</u></b>

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

*Contact: Michael J. Frenz (410) 333-1560  
mfrenz@mdstad.com*

**18. MARYLAND STADIUM AUTHORITY  
*Ocean City Convention Center***

**Recommendation:** That the Board of Public Works approve the fiscal year 2017 Operating and Maintenance Budgeted Amount (OMBA) for the Ocean City Convention Center as follows:

Ocean City Convention Center:        approximately \$4.69 million

**Authority:** Sections 10-643(c) & 10-643(f)(1)(ii) of the Economic Dev't Article, Annotated Code of Maryland.

**Background:** Although the bond master lease and sublease expired immediately after the bonds were repaid on December 15, 2015, the Operating Agreement between the Town of Ocean City and the Stadium Authority continues until December 31, 2035. Pursuant to Sections 3.02 and 3.03 of the bond sublease for the convention center, the Board of Public Works would "approve an OMBA for the next succeeding fiscal year." For purposes of budgeting for the Operating Agreement, the Stadium Authority will continue to submit an OMBA to the Board of Public Works.

The Maryland Stadium Authority approved the OMBA for the convention center at its meeting on December 2, 2015.

**Maryland Stadium Authority  
Proposed Operating and Maintenance Budgeted Amount  
Ocean City Convention Center  
Fiscal Year 2017**

**Proposed Operating and Maintenance Budgeted Amount**

Salaries, Wages and Benefits	\$2,958,227
Utilities	\$650,000
Building Maintenance	\$532,106
Other related expenses	\$70,792
Supplies	\$161,813
Insurance and Intergovernmental Exp.	\$319,121
Operating Equipment and Capital Leases	<u>\$0</u>

<b>Total Proposed Operating and Maintenance Budgeted Amount</b>	<u><u>\$4,692,059</u></u>
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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

*Contact: Charles Jackson (410) 260-8436  
ccjackson@smcm.edu*

**19. ST. MARY'S COLLEGE OF MARYLAND  
*Naming of Jamie L. Roberts Athletic Stadium***

**Recommendation:** St. Mary's College of Maryland recommends that the Board of Public Works approve the naming of its athletic stadium *The Jamie L. Roberts Stadium*. The new stadium, with expected completion in 2019, will have a grass field, a turf field, a track, and a stadium facility with seating and support facilities. The naming is in memory of Jamie L. Roberts, a St. Mary's College class of 2011 economics major and three-sports star athlete who was killed in June 2014 while riding her bicycle during an event supporting cancer research.

**Background:** The new stadium and fields are being constructed as a component of the College's New Academic Building and Auditorium project which requires relocation of the current athletic facility. The new stadium will support sports now using the existing stadium: men's and women's soccer, men's and women's lacrosse, and field hockey. As provided in the Governor's Capital Improvement Plan, the College is to raise \$2.5 million toward the construction of the new facilities.

William P. Roberts, III and his family are \$1 million plus major donors to St. Mary's College of Maryland. The family has contributed to several athletic sports and has made a major life time gift to assist students financially to attend the College. Recently, the Roberts family contributed significantly toward the capital fundraising for the new athletic stadium to help the College achieve the fundraising target. Their daughter, Jamie, at age 24, was struck by a vehicle and killed while taking part in a charity bicycle ride of 4,400 miles from Baltimore to Portland in part to honor her grandfather who had died of cancer.

Jamie received a bachelor's degree in economics from the College where she played as a defender on the lacrosse team. She also served as captain and goalkeeper on the College's soccer team and as a forward on the women's basketball team. She excelled in all she did, earning many accolades including the Athletic Director's Award and the Female Athlete of the Year. She also moonlighted as the school's mascot—a widely known secret.

It is because of Jamie's passion for her studies, her respect of her fellow students and community, her love for athletics, her constant drive to serve and give back, and her exemplification of the College's core values that the College wishes to appropriately name this athletic complex The Jamie L. Roberts Stadium.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

**Supplemental**

*Contact: Lois Y. Whittaker 443-885-3074  
[lois.whittaker@morgan.edu](mailto:lois.whittaker@morgan.edu)*

**20. MORGAN STATE UNIVERSITY**  
*Student Services Center  
Construction Management Services*

**Recommendation:** That the Board of Public Works approve Morgan State University awarding the pre-construction services to the Barton Malow Company for the Student Services Center.

**Contract ID:** Construction Management at Risk  
Project No. DCM-SSB-16-1CMAR

**Contract Description:** Pre-Construction Services for Student Services Building Center

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Bidders	Rank	Tech	Oral	Price	Total Score
Barton Malow Company <i>Baltimore</i>	1	26.22	37.2	30.0	93.42
Clark Construction <i>Bethesda</i>	2	26.52	37.6	28.5	92.62
Turner Construction <i>Baltimore</i>	3	27.00	36.3	27.0	90.60

	Pre-Construction	Construction	Total
Barton Malow Company <i>Baltimore</i>	\$311,000	\$6,708,538	\$7,019,538
Clark Construction <i>Bethesda</i>	\$346,850	\$7,225,835	\$7,572,685
Turner Construction <i>Baltimore</i>	\$339,596	\$7,993,157	\$8,332,753

**Award:** Barton Malow Company, Baltimore

**Project:** Construction Management (CM) services for Morgan State University's new Student Services Building Center to be located at the southeast corner of Hillen Road and Cold Spring Lane (the location of the recently-demolished Soper Library). The Student Services Building is important for it is one of the primary buildings that provide prospective first impressions. The impact that this has on returning students continues to be favorable.

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

**Supplemental**

**20. MORGAN STATE UNIVERSITY(cont'd)**  
***Student Services Center***  
***Construction Management Services***

***Project: (cont'd)***

The Student Services Building will relocate student support services, Human Resources, and the Office of Information and Technology. Currently these services are located in the deteriorating Montebello building which was a converted hospital. The HR, OIT and the IT data center have out grown their accommodations in the Carter Grant Wilson Building (with no ability to expand in the current location). Moving the data center will allow for the facility to provide for some IT redundant services. Student services which are to relocate include: admissions & recruitment, bursar's office, career development, community service, enrollment management, financial aid, records & registration, and transfer center.

The Student Services Building will support the University's programs, services and activities to attract and retain students; create learning, working, and service environments consistent with high academic standards and aspirations, and, incorporates technology assisted instruction features such as wired and wireless networks, video recording, internal and external video conferencing capabilities and distance learning. The project is striving to exceed the minimum LEED Silver certification.

<b><i>Total Project Budget:</i></b>	<b>\$80,962,000</b>
<b><i>Total Anticipated CM Contract:</i></b>	<b>\$62,000,000</b>
<b><i>Contract Amount:</i></b>	<b>\$311,000 (pre-construction services only)</b>
<b><i>Contract Term:</i></b>	<b>72 months from Notice to Proceed</b>
<b><i>MBE Participation:</i></b>	<b>40%</b>
<b><i>Performance Bond:</i></b>	<b>Not required for pre-construction services</b>

***Fund Source:*** MCCBL 2014/ Item 111: *Provide funds to design a new Student Services Support Building to house student services function. \$311,000*

***Remarks:*** The solicitation was advertised in *eMarylandMarketPlace*. Seven firms responded. After the Qualification Review Committee reviewed the technical proposals and evaluated the oral presentations, three firms were requested to submit price proposals. The committee evaluated the price proposals and found that the Barton Malow Company had submitted the overall lowest, responsive, responsible price for Construction Management at Risk preconstruction fees, construction fees, and expenses. The scores from the technical, oral and price submissions were totaled and Barton Malow received the overall highest score.



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 22, 2016**

**Supplemental**

**20. MORGAN STATE UNIVERSITY***(cont'd)*  
***Student Services Center***  
***Construction Management Services***

***Remarks: (cont'd)***

Barton Malow has joined with JLN as their MBE partner for the management portion of the project. Barton Malow is committed to exceeding the project MBE goal of 40% with a 40% MBE participation on the entire project.

Due to phased funding, the University is requesting the award of pre-construction services; the Construction Administration will be awarded at the Construction Phase GMP(s), when the balance of the design funding is made available. The amount of this initial award is \$311,000, with the full amount to be \$7,019,538.

Barton Malow's project staff and JLN's project staff are from Maryland. Barton Malow will work diligently to keep as much of the construction dollars in Maryland.

The Morgan State University Department of Design and Construction Management will manage the CMAR team's work with procurement support provided by the University's Department of Procurement. This procurement was conducted pursuant to the provisions of Morgan State University Policies and Procedures Manual.

***MD Tax Clearance:*** 16-2266-1111

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
June 22, 2016**

*Contact: Jane Bailey 410-767-4307  
Jane.bailey@maryland.gov*

**A1. DEPARTMENT OF GENERAL SERVICES  
*Calvert Street Garage***

<b><i>Contract ID:</i></b>	Repairs to Electrical System Calvert St. Garage ADPICS No.: 001B6400526, Project No: BA-000-161-103																
<b><i>Contract Type:</i></b>	Construction																
<b><i>Description:</i></b>	Repair electrical system at Annapolis Calvert Street garage																
<b><i>Procurement Method:</i></b>	Emergency																
<b><i>Date Emergency Declared:</i></b>	February 17, 2016																
<b><i>Bids:</i></b>	<table border="0" style="width: 100%;"> <tr> <td style="width: 70%;">Ellis Electrical Contractors</td> <td style="text-align: right;">\$82,720</td> </tr> <tr> <td>Baltimore, MD</td> <td></td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td>RJA Electrical Service LLC</td> <td style="text-align: right;">\$87,151</td> </tr> <tr> <td>Huntingtown, MD</td> <td></td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td>T J Holt Electric, LLC</td> <td style="text-align: right;">\$90,476</td> </tr> <tr> <td>Clinton, MD</td> <td></td> </tr> </table>	Ellis Electrical Contractors	\$82,720	Baltimore, MD				RJA Electrical Service LLC	\$87,151	Huntingtown, MD				T J Holt Electric, LLC	\$90,476	Clinton, MD	
Ellis Electrical Contractors	\$82,720																
Baltimore, MD																	
RJA Electrical Service LLC	\$87,151																
Huntingtown, MD																	
T J Holt Electric, LLC	\$90,476																
Clinton, MD																	
<b><i>Award:</i></b>	Ellis Electrical Contractors																
<b><i>Award Date:</i></b>	April 21, 2016																
<b><i>Contract Amount:</i></b>	\$82,720																
<b><i>Term:</i></b>	60 Days																
<b><i>MBE Participation:</i></b>	0%																
<b><i>Fund Source:</i></b>	H00 16 77051 01 1498																

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
June 22, 2016**

**A1. DEPARTMENT OF GENERAL SERVICES  
*Calvert Street Garage***

***Remarks:***

*Nature of Emergency:* Due to failed sealant in the concrete parking deck, water infiltrated electrical components within the garage structure and caused a ground fault to occur. The ground fault led to a flash in the electrical panels and caused a loss of power to interior and exterior lighting as well as to the fire control panel.

*Basis for Selection:* The contractor submitting the lowest responsive and responsible bid confirmed its bid and acknowledged understanding the emergency project specifications and requirements.

Due to the emergency nature of the project, the contractor was unable to obtain MBE participation.

***Tax Compliance No.:*** 16-1227-0000

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
June 22, 2016**

*Contact: Katherine Z. Dixon 410-585-3035  
Katherine.Dixon@Maryland.gov*

**A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
*Baltimore City Detention Center Jail Industries Building***

**Contract ID:** Jail Industries Building Emergency Security Electronics Upgrade  
Project No.: KT-000-160-C27, ADPICS No. Q00P6406270

**Contract Type:** Construction

**Description:** Install CCTV system with cameras, head end, software, conduit, and cable to catwalk areas.

**Procurement Method:** Emergency

<b>Bidders</b>	<b>Bid</b>
<b>Pinnacle Integrated Systems, Inc., Malvern, PA</b>	\$99,690
<b>Intertech Ci , Frederick, MD</b>	\$118,365
<b>Kratos Public Safety &amp; Security, Elkridge, MD</b>	\$129,625

**Emergency Declared:** April 7, 2016

**Award:** Pinnacle Integrated Solutions, Inc.

**Award Date:** April 25, 2016

**Term:** 90 Days

**Amount:** \$99,690.00

**Fund Source:** DPSCS FY16, PCA 16110, AOBJ 1095

**MBE Participation:** None

**Remarks:**

*Nature of Emergency:* Catwalks outside the inmate dormitories were being breached, increasing the risk of contraband being introduced and of inmates escaping. Cameras are necessary to deter this activity and minimize threats to safety of inmates, staff, and the public.

*Basis for Selection:* Pinnacle Integrated Solutions, Inc. is the low bidder and is able to meet the needs of the emergency.

**Tax Compliance:** 16-1330-0001

**Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**1A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Frederick County***

***Recommendation:*** Approval to commit \$48,208 for the following **development** project.

***Thurmont – Eyler Road Park Roadway Paving - \$48,208***

Town of Thurmont, Frederick County

POS #6525-10-396 MD20160425-0305

***Background:*** Pave and widen 1,200 foot roadway and parking lot in Eyler Park to improve safety and accessibility.

***Fund Source:***

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015

Program Open Space – Local, FY 2016 Allocation

Source Code: 15162 Item 162 \$48,208

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**2A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Montgomery County***

***Recommendation:*** Approval to commit \$25,000 for the following **planning** project.

***2017 Land Preservation, Parks, and Recreation Plan - \$25,000***  
Montgomery County  
POS #6544-15-686 MD20160518-0403

***Background:*** Complete Montgomery County's 2017 Land Preservation, Parks and Recreation Plan to fulfill State requirements.

***Fund Source:***

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation  
Source Code: 15162 Item 162 \$25,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**3A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Talbot County***

***Recommendation:*** Approval to commit \$9,000 for the following **development** project.

***Talbot County Community Center Monument Sign - \$9,000***  
 Talbot County  
 POS #6519-20-129 MD20160301-0149

***Prior Approvals:*** \$54,000 (DNR-RP Item 5A(3) [April 27, 2016])

***Background:*** Additional funds to purchase and install 20' tall electronic monument sign for the Talbot County Community Center. The electronic sign will display recreation events and programs that are offered.

***Fund Source:***

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 13080 Item 080 \$9,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**4A. RURAL LEGACY PROGRAM FUNDS**  
***Worcester County***

***Recommendation:*** Approval to grant \$261,116 to the County Commissioners of Worcester County from Rural Legacy Funds to acquire a 156.49 acre conservation easement.

***Coastal Bays Rural Legacy Area***  
***Stevens Property***

***Prior Approval:*** Coastal Bays Rural Legacy Area grant for easement acquisitions:  
 DNR-RP Item 11A (09/01/2010) \$555,827.66 FY2011  
 DNR-RP Item 3A (10/03/2012) \$320,000.00 FY2013

***Project Description:*** Acquisition of this easement will protect productive agricultural and forest lands, and provide permanent protection to 2,600 linear feet of buffers on an unnamed stream to protect water quality within the Chincoteague Bay watershed. This easement will be held by the County Commissioners of Worcester County.

***Easement Value:*** \$237,000 (\$1,514 per acre)

***Total Other Costs:*** \$24,116  
                                   Administrative: \$ 7,110  
                                   Program Compliance: \$ 3,555  
                                   Incidental: \$13,451

***Amount Requested:*** \$261,116

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014  
 Rural Legacy Program – Prior Year Replacement Funds  
 Source Code: 14091 Item: 091 Amount: \$237,000

Outdoor Recreation Land Loan – 2015, Chapter 462, Acts of 2014  
 Rural Legacy Program  
 Source Code: A0510 Item: 010 Amount: \$24,116

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**5A. RURAL LEGACY PROGRAM FUNDS**  
***Prince George's County***

***Recommendation:*** Approval to grant \$121,489 to the Prince George's Soil Conservation District from Rural Legacy Funds to acquire a 30.21 acre conservation easement.

***Patuxent River Rural Legacy Area***  
***Grimm Property***

***Prior Approvals:*** Patuxent River Rural Legacy Area approved grants for easement acquisitions:  
DNR-RP Item 9A (09/3/2014) \$1,080,000 FY2015

***Project Description:*** Acquisition of this easement protects valuable forest and farm land, and protects water quality through riparian buffers on 100 linear feet of Black Swamp Creek, a tributary of the Patuxent River. The easement will be held by the Prince George's Soil Conservation District. The Soil Conservation District is funding the cost of program compliance.

***Easement Value:*** \$115,232 (\$3,814 per acre).

***Total Other Costs:*** \$6,257

Administrative:	\$3,457
Incidental:	\$2,800

***Amount Requested:*** \$121,489

***Fund Source:***

Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013  
Rural Legacy Program  
Source Code: A0510    Item: 010    Amount: \$121,489

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**6A. CONSERVATION RESERVE ENHANCEMENT PROGRAM**  
***Grossnickle Property***  
***Frederick County***

***Recommendation:*** Approval to grant \$766,435 to Frederick County from Program Open Space Stateside Funds to acquire a 126.02 acre Conservation Reserve Enhancement Program easement.

***Background/Prior Approvals:*** Reference is made to Program Open Space Agenda Item 9A (September 16, 2009) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* (April 24, 2009).

***Project Description:*** Acquisition of this CREP easement permanently protects water quality by mandating forested and vegetative stream buffers along 6,509 linear feet of unnamed tributaries to Israel Creek. Israel Creek is designated a “Use IVP: Recreational Trout Waters and Public Water Supply.” As part of the transaction, the landowner will be donating the remaining 72.86 acres of the farm into easement. The easement will be co-held by Frederick County and the Maryland Department of Natural Resources. The County is paying Administrative and Program compliance.

***Easement Value:*** \$757,486 (\$6,011 per acre)

***Other Costs:*** Incidental costs: \$ 8,949

***Total Amount Requested:*** \$766,435

***CREP Targeting:*** The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past decade of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Frederick County is a Target Level 1 county.

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 22, 2016**

**6A. CONSERVATION RESERVE ENHANCEMENT PROGRAM (cont'd)**

***Easement Valuation System:*** DNR uses an easement evaluation system based on:

- (1) whether the property is located within a “Target Level 1” or “Target Level 2” county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

***Fund Source:***

Outdoor Recreation Land Loan – 2010, Chapter 484, Acts of 2009

POS Stateside – Baltimore City Direct Grant

Source Code: 44610    Item: 446    Amount: \$8,949

Maryland Consolidated Capital Bond Loan – 2010, Chapter 483, Acts of 2010

Program Open Space – Stateside

Source Code: 01210    Item: 012    Amount: \$5,360

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014

POS Stateside – Prior Year Funds Replacement

Source Code: 14090    Item: 090    Amount: \$752,126

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**7A. PROGRAM OPEN SPACE STATE SHARE**  
***Carroll H. Kehne, Jr. & Donna P. Kehne, \$36,000***  
**Frederick County, POS #4945**

***Recommendation:*** That the Board of Public Works approve the acquisition in fee simple of 16.5 +/- acres in Frederick County.

***Description:*** This entirely forested property is contiguous to Gambrill State Park and will be managed by the Maryland Park Service. Acquisition will provide a buffer for Forest Interior Dwelling Species and additional area for expansion of recreational trails. The property, located in a Targeted Ecological Area, scored 89 under the Program Open Space Targeting System.

***Grantor:*** Carroll H. Kehne, Jr. & Donna P. Kehne

***Grantee:*** The State of Maryland to the use of the Department of Natural Resources

***Property:*** 16.5 +/- acres, unimproved

***Price:*** \$36,000

***Appraisals:*** \$38,000 (11/25/15) – Joyce A. Sheets  
\$29,000 (12/1/15) – Terry R. Dunkin  
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2012  
POS Stateside – Prior Year Funds Replacement  
Chapter 444 Acts of 2012  
Source Code: 12056 Item: 056 Amount: \$36,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: William Leahy (410) 514-7903  
 William.leahy@maryland.gov*

**8A. MARYLAND ENVIRONMENTAL TRUST**

**Recommendation:** That the Board of Public Works ratify amendments to a donated perpetual conservation easement.

**Property:** 212.921 acres, Queen Anne's County, Wye Neck Road, Queenstown  
 Queen Anne's County Tax Map 0066 Parcel 0021 Lots 1, 2, 3 and 4  
 Legislative District 36

**Grantor:** High Meadows Farm, LLC

**Grantee:** Maryland Environmental Trust and the Eastern Shore Land Conservancy, Inc.

**Background:** Reference is made to Secretary's Agenda Item 12 (December 19, 1990) in which the Board ratified the donation of a conservation easement on 212.31 acres by "Bauer Farm, Inc. thru the Trust for Public Land." The easement was recorded in the land records. The easement was amended in 1993 to clarify that a farm tenant residence was allowed on the upland lot and to reflect the change in name of the grantor to Windfall Farm, Inc. That amendment was recorded in the land records.

Reference is further made to Secretary's Agenda Item 10 (Sept. 10, 2008) in which the Board ratified a second amendment to the easement. That Item recognized that High Meadows Farm, LLC acquired the property in 2003. The second amendment reduced the number of lots and dwelling units and added the Eastern Shore Land Conservancy, Inc. as a co-grantee.

**Description:** The amendments before the Board today:

- (1) extinguish the right to construct three single family residences and to subdivide three lots;
- (2) require consolidation of existing lots;
- (3) extinguish the right to subdivide the property; and
- (4) update exhibits and add definitions.

The proposed amendments reduce the impact to conservation values by eliminating a three lot subdivision and reducing the number of residences permitted.

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**BOARD OF PUBLIC WORKS      THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Donna DiCerbo 410-537-7814  
ddicerbo@mdta.state.md.us*

**1-S. MARYLAND DEPARTMENT OF TRANSPORTATION**  
***Maryland Transportation Authority (MDTA)***  
***Services Contract***

***Contract ID:*** Investment Services; SV 3013-0000; ADPICS # J01B7400004

***Contract Description:*** Provide investment services through the lease of services and proprietary software “Bloomberg Professional Service” (data feed and analytics) and associated “Bloomberg Terminals” (personal computer, dual monitors) that enables MDTA finance professionals to monitor and analyze real-time financial market data and place trades on the electronic trading platform. The Bloomberg Professional Service also provides financial markets news, price quotes, and messaging across its proprietary secure network.

***Award:*** Bloomberg Finance, L.P.  
New York, NY

***Term:*** 7/11/2016 – 7/10/2018 (w/2 two-year renewal options)

***Amount:*** \$106,920 NTE (2 Years; Base Contract)  
\$113,947 NTE (2 Years; Renewal Option #1\*)  
\$121,537 NTE (2 Years; Renewal Option #2\*)  
\$342,404 NTE Total (6 Years)

***Procurement Method:*** Sole Source

***Bids:*** N/A

***MBE Participation:*** 0% (Single Element of Work)

***Performance Security:*** None

***Incumbent:*** Same

***Requesting Agency Remarks:*** Access to Bloomberg’s proprietary software has improved the MDTA’s investment management process by facilitating greater access to bond market information and electronic trading through the dealer network. The critical duties of securities trading, analytics, and portfolio construction are difficult and time consuming without adequate tools. In recent years, these processes were streamlined and substantially improved with the use of Bloomberg terminals.

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

**1-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

The MDTA Division of Finance is requesting approval to enter into another two-year contract with two two-year renewal options for Investment Services with Bloomberg Finance, L.P., which is the sole provider of this data feed and analytics solution. Bloomberg Finance, L.P. is the only firm able to provide these comprehensive services in one platform and the associated 24-hour technical support. Based on the unique characteristics of the Bloomberg Professional Service, MDTA has determined that public interest can best be served by using the sole source procurement method.

The primary purpose of these services is to perform investment securities purchases and sales. Due to the success of utilizing the Bloomberg terminal and software for securities trading, portfolio analytics, and investment/market research, these services have been incorporated into the MDTA's daily business practices. Requests for bids and offers are sent via a Bloomberg message system directly to the Bloomberg terminals of various securities dealers on MDTA's distribution list. Responses from dealers include pricing levels quoted in several potential forms including percentage of par, yield to worst, yield to maturity, yield to call, yield to average life, and spread to benchmark treasury. The Bloomberg message responses may also include attachments of yield analysis calculation screens. Quoted offering levels are input by MDTA staff into yield analysis screens within the Bloomberg terminal to evaluate the most attractive security on a total return basis. All bid/offer responses are saved for audit purposes to facilitate tracking of trade allocations and overall dealer competitiveness. Following award of the trade, the dealer counterparty sends a trade ticket through the Bloomberg message system.

MDTA has determined that the prices obtained for this sole source contract are fair and reasonable based upon a comparison to the previous contracts. The contract award amount is conducive to technological improvements and inflation. The price contains a 12% discount for multiple terminals. Bloomberg offered a 4.6% increase over the national pricing during the prior contract executed in 2014, which equates to a 2.3% annual increase for the base contract term, and an 8% increase during each to the two two-year renewal option periods, which equates to a 4% annual increase.

<b>Fund Source:</b>	100% Special (Toll Revenue)
<b>Appropriation Code:</b>	J00.J00.41
<b>Resident Business:</b>	No
<b>MD Tax Clearance:</b>	16-1055-1000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED\***

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**\*Renewal options must be submitted for Board approval before award.**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Sandy Johnson 410-767-7408  
Sandy.Johnson@Maryland.gov*

**2-S. DEPARTMENT OF HUMAN RESOURCES**

***Social Services Administration (SSA)/Foster Care Maintenance Payments Program  
Services Contract***

***Contract ID:*** Out-of-State Residential Child Care; SSA/OOS-17-001; ADPICS # N00B7400053

***Contract Description:*** Provide out-of-state placement services for a youth with behavioral issues that include physical aggression toward peers and adults, Absence Without Leave (AWOL), and destruction of property.

***Award:*** Keystone Continuum, LLC  
dba Natchez Trace Youth Academy  
Waverly, TN

***Term:*** 7/26/2016 – 7/31/2017

***Amount:*** \$165,223 NTE (1 Year, 6 Days)

***Procurement Method:*** Sole Source (Continuity of Care)

***Proposals:*** N/A

***MBE Participation:*** None (See Requesting Agency Remarks)

***Performance Security:*** None

***Incumbent:*** Same

***Requesting Agency Remarks:*** Request for approval to award a Sole Source contract to provide continuity of care residential child care services at the Keystone Continuum, LLC dba Natchez Trace Youth Academy facility located in Waverly, Tennessee for a physically aggressive, AWOL, and destruction of property youth with behavioral issues.



**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

**2-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

On January 28, 2016, the youth was placed with the Provider under an emergency contract that expires on July 25, 2016. It was determined by the local Department of Social Services that the Natchez Trace Youth Academy was the most appropriate setting for the youth as the State had exhausted all of its contracted in-State and out-of-state providers. The circumstance required that the youth be placed with a provider who could meet his behavioral and educational needs. Natchez Trace Youth Academy was selected because it specializes in working with court-ordered youth, and youth who have failed other residential treatment settings. Per the child's Social Worker, the care is working; however, additional care is needed. Natchez Trace Youth Academy is aware of the physical, emotional and behavioral needs of the youth and has agreed to provide continuance of care. This is a not-to-exceed (NTE) per diem contract where the provider is paid solely for the one child per day. As such, DHR will not be charged for any unused capacity.

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law." COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

State Finance and Procurement Article Section 13-107 and COMAR 21.14.01.06C (Sole Source Contracts); in order to provide continuity of human or social services care to current third-party clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider. . . (b) Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.03.01B(25).

Rates for these out-of-State provider contracts have been approved by the Maryland Department of Education, Non-Public Special Education Section.

No MBE participation goal was established for this contract because the services are being provided at a facility located outside the State of Maryland.

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

**2-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

***Fund Source:*** 66% General; 34% Federal

***Appropriation Code:*** N00G0001

***Resident Business:*** No

***MD Tax Clearance:*** 16-0529-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: John Papavasiliou 410-230-6225*  
*John.papavasiliou@maryland.gov*

**3-S. DEPARTMENT OF LABOR, LICENSING AND REGULATION**  
***Division of Occupational and Professional Licensing (O&P)***  
***Services Contract***

**Contract ID:** Court Reporting and Transcription Services for the Department of Labor, Licensing and Regulation; DLLR-FY2016-002; ADPICS # P00B6400076

**Contract Description:** Provide DLLR and its regulatory agencies with court electronic or stenographic reporting services for various administrative proceedings, including pre-hearing conferences, case hearings, oral arguments, depositions, informal conferences and public hearings.

**Award:** Free State Reporting, Inc.  
Annapolis, MD

**Term:** 8/1/2016 - 7/31/2019

**Amount:** \$343,425 (3 Years)

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<b>Bidders</b>	<b>Bids</b>
Free State Reporting, Inc. Annapolis, MD	\$343,425
Hunt Reporting Company Glen Burnie, MD	\$457,125
Neal R. Gross & CO, Inc. Washington, DC	\$711,375

**MBE Participation:** None (Single Scope of Work)

**Performance Security:** N/A

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to four prospective vendors, three of which are Maryland firms.

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

**3-S. DEPARTMENT OF LABOR, LICENSING AND REGULATION (cont'd)**

Three bids were received in response to this IFB. Award is recommended to Free State Reporting, Inc. as being the responsible bidder with the lowest priced responsive bid.

The purpose of this contract is to provide court reporting and transcription services to record certain DLLR administrative proceedings. This is needed because these administrative proceedings, including pre-hearing conferences, case hearings, oral arguments, depositions, informal conferences, public hearings and other proceedings must be electronically or stenographically recorded.

Prior to the taking of sworn testimony, the assigned court reporter representing the contractor must swear in those persons who will be testifying. All evidence must be marked by the court reporter. All spoken testimony, comments, instructions and other verbal utterances must be recorded by the court reporter.

The bid amount was based upon a model used in the IFB of the estimated number of (a) pages to be transcribed; (b) court-reporting appearance fees; and (c) expediting fees with Bidders quoting firm fixed prices for each activity. The contractor will be paid based upon the actual number and types of services provided at the established firm fixed unit prices.

**Fund Source:** 45 % Federal; 32.5% General  
 22.5% Special (Licensing Fees)

**Appropriation Codes:** Various

**Resident Business:** Yes

**MD Tax Clearance:** 16-2009-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Robert Howells 410-230-8789*  
*Robert.howells@maryland.gov*

**4-S-MOD.     MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY**  
***Creative Services Division***  
***Services Contract Renewal Option/Modification***

***Contract ID:*** Advertising, Digital, Web & Social Media, and Research Services; #2013-02; ADPICS # See page 12B

***Contract Approved:*** DBM Item 2-S (7/3/2013)

***Contractors:*** See page 12B

***Contract Description:*** Contract to provide Advertising, Digital, Web & Social Media, and Research services encompassed by four Functional Areas (FA), including creative development and production of advertising and marketing materials, media planning and buying, media post-buy analysis and reconciliation, creation and production of internet web, digital and social media advertising, research support, and other related services

***Modification/Option Description:*** Approval request to: (1) exercise the first one-year renewal option for FAs I, II and III; (2) increase the Not-to-Exceed (NTE) amount for the renewal option period for FA I, II and III to correspond to the MLGCA's increased advertising budget for FY2017; and (3) modify the contract for FA I to provide enhanced research services.

***Original Contract Term:*** 8/1/2013 – 7/31/2016 (w/2 one-year renewal options)

***Option/Modification Term:*** 8/1/2016 – 7/31/2017

***Original Contract Amount:*** \$43,165,776 NTE (3 Years)

***Option/Modification Amount:*** \$14,218,992 NTE (1 Year, Renewal Options: FA I, II, III)  
\$ 4,000,000 NTE (1 Year, Modifications: FA I, II, III)  
\$ 169,600 NTE (1 Year, Modification: FA I)  
\$18,388,592 NTE Grand Total (1 Year)

***Prior Modifications/Options:*** None

***Revised Total Contract Amount:*** \$61,554,368 NTE (See page 12B)

***Overall Percent +/- (This Mod):*** +9.66%

***Original Procurement Method:*** Competitive Sealed Proposals



**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

**4-S-MOD. MD STATE LOTTERY & GAMING CONTROL AGENCY** *(cont'd)*

- Previous MLGCA advertising contracts combined these two services. The closer coordination that a single contractor provides allows the consumer research function and development of advertising materials to be more efficient and facilitates more timely feedback; and,
- The original FA I contract contains, as additional services, several strategic planning and forward thinking tasks that the current contractor may be required to implement, if requested, which are similar in scope to the research services added by this modification.

The contract amounts are composed of two components:

- Contractor's Fee: This component is the fixed monthly fee paid to the Contractors for the services provided in each FA, and
- MLGCA's Budget: This component is the portion of the MLGCA's marketing budget allocated to each FA. The contractors place and pay for various productions, media buys, and other projects with third-parties. These costs must be pre-approved by the MLGCA and are reimbursed at the contractor's actual cost with no markup allowed.
- Total Award Amount = Contractor's Fees + MLGCA's Budget

There are no guaranteed MLGCA Marketing Budget amounts or guaranteed earnings to the contractors. External budget modifications or internal budget management decisions may increase or decrease the contractor's earnings. Since the contractor's level of effort is dependent upon the amount of MLGCA Budget funds that it is required to manage, the contract provides for a price adjustment based on Marketing Budget changes and payments made to the contractors during the base contract term are lower than the NTE amounts established at the time of contract award.

<u>FA</u>	<u>Description</u>	Base Contract Term - NTE <u>Amounts</u>	Base Contract Term - Actual <u>Payments</u>
I	Creative	\$ 9,732,000	\$ 7,549,700
II	Media	\$31,199,988	\$26,500,100
III	Digital, Web	\$ 1,724,988	\$ 1,510,950
IV	Research	\$ 508,800	\$ 278,030

**Supplement B**  
**Department of Budget and Management**  
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**June 22, 2016**

**4-S-MOD.    MD STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)**

*Fund Source:* 100% Special (Lottery Proceeds)

*Appropriation Code:* E75D0001

*Resident Business:* Yes for all

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

**4-S-MOD.    MD STATE LOTTERY & GAMING CONTROL AGENCY** *(cont'd)*

<b>Functional Areas/Contractor/ Contract #/ADPICS #</b>	<b>Contractor's Fee + MLGCA Budget = Contract Amount</b>
<b><u>I – Creative Services</u></b> Gray, Kirk/VanSant Advertising, Inc. Baltimore, MD #2013-02(I) E75B7400001	$\$2,232,000 + \$ 7,500,000 = \$ 9,732,000$ (Est. NTE 3 Years; Base Contract) $\$ 744,000 + \$ 2,500,000 = \$ 3,244,000$ (Est. NTE 1 Year; Renewal Option-original) $\$ 216,000 + \$ 600,000 = \$ 816,000$ (Est. NTE 1 Year, Mod-Budget increase) $\$ 69,600 + \$ 100,000 = \$ 169,600$ (Est. NTE 1 Year, Mod-Research) $\$1,029,600 + \$ 3,200,000 = \$ 4,229,600$ (Est. Total NTE 1 Year; Renewal Option/Mod) <b><math>\\$3,261,600 + \\$10,700,000 = \\$13,961,600</math> (Est. Total NTE 4 Years)</b>
<b><u>II – Media Services</u></b> Media Works, Ltd.(MBE) Baltimore, MD #2013-02(II) E75B7400002	$\$1,199,988 + \$30,000,000 = \$31,199,988$ (Est. NTE 3 Years; Base Contract) $\$ 399,996 + \$10,000,000 = \$10,399,996$ (Est. NTE 1 Years Renewal Option-original) $\$ 39,996 + \$ 3,000,000 = \$ 3,039,996$ (Est. NTE 1 Year, Mod-Budget increase) $\$ 439,992 + \$13,000,000 = \$13,439,992$ (Est. Total NTE 1 Year Renewal Option/Mod) <b><math>\\$1,639,980 + \\$43,000,000 = \\$44,639,980</math> (Est. Total NTE 4 Years)</b>
<b><u>III – Digital, Web and Social Engagement Design, Delivery and Hosting Services</u></b> Gray, Kirk/VanSant Advertising, Inc. Baltimore, MD #2013-02(III) E75B7400003	$\$ 749,988 + \$ 975,000 = \$1,724,988$ (Est. NTE 3 Years; Base Contract) $\$ 249,996 + \$ 325,000 = \$ 574,996$ (Est. NTE 1 Year; Renewal Option-original) $\$ 0 + \$ 144,004 = \$ 144,004$ (Est. NTE 1 Year, Mod-Budget increase) $\$ 249,996 + \$ 469,004 = \$ 719,000$ (Est. NTE 1 Year; Renewal Option/Mod) <b><math>\\$ 999,984 + \\$1,444,004 = \\$2,443,988</math> (Est. Total 4 NTE Years)</b>
<b><u>IV – Research Services</u></b> The Key Group, Inc. Timonium, MD #2013-02(IV)	$\$ 208,800 + \$ 300,000 = \$ 508,800$ (Est. NTE 3 Years; Base Contract)  <i>Renewal Option not being exercised for contract reporting purposes only.</i>
<b>GRAND TOTAL</b>	$\$4,390,776 + \$38,775,000 = \$43,165,776$ (Est. NTE 3 Years; Base Contract) $\$1,719,588 + \$16,669,004 = \$18,388,592$ (Est. NTE 1 Year; Renewal Option/Mod) <b><math>\\$6,110,364 + \\$55,444,004 = \\$61,554,368</math> (Est. Grand Total NTE 4 Years)</b>

**REVISED**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Fred Kelley 410-260-8660  
 frederick.kelley@maryland.gov*

**5-S-MOD. DEPARTMENT OF NATURAL RESOURCES**  
***Resource Assessment Service/Power Plant Assessment Division (PPAD)***  
***Services Contract Modification***

***Contract ID:*** Technical Assistance in Environmental Engineering; ADPICS # COG72369

***Contract Approved:*** DBM Item 2-S (4/21/2010)

***Contractor:*** Environmental Resources Management, Inc.  
 Annapolis, MD

***Contract Description:*** Provide technical assistance in the area of Environmental Engineering as it relates to the siting, licensing and operation of electric power plants and ancillary facilities including solid waste disposal sites and transmission lines within or affecting Maryland.

***Modification Description:*** Mod to extend the contract term by one year to complete the new procurement and add funding to provide for PPAD's immediate needs for environmental engineering technical expertise in conducting licensing reviews of new energy generation and transmission line projects mandated by Natural Resources Code §3-302 through §3-307.

***Original Contract Term:*** 5/1/2010 – 6/30/2015

***Modification Term:*** 8/1/2016 – 7/31/2017

***Original Contract Amount:*** \$5,000,000 (5 Years)

***Modification Amount:*** \$1,000,000 (1 Year)

***Prior Modification/Options:*** \$500,000 [(\$0: Mod #1: Extended term to complete new procurement: 7/1/2015 – 6/30/2016: Approved by DNR); (\$500,000: Mod #2: Added funding to the contract for FY2016: 1/1/2016 – 6/30/2016: DBM Item 5-S-MOD (12/16/2015); \$0: Mod #3: Bridge extension to bring Mod #4 to BPW: 7/1/2016 – 7/31/2016: Approved by DNR]

***Revised Total Contract Amount:*** \$6,500,000

***Percent +/- (This Modification):*** 20%

***Overall Percent +/-:*** 30%

***Original Procurement Method:*** Competitive Sealed Proposals



**REVISED**

**Supplement B**  
**Department of Budget and Management**  
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**June 22, 2016**

**5-S-MOD. DEPARTMENT OF NATURAL RESOURCES (cont'd)**

The majority of DNR PPRP projects are performed by contracted scientists and engineers working on task-based assignments under major long term contracts with PPRP. PPRP has a small number of highly qualified State staff members who are expected to utilize these contracts for a wide variety of expert technical assistance. This organizational model has been successfully applied for more than 30 years and provides the required flexibility and technical expertise the State requires in order to respond to diverse and evolving power plant related issues.

DNR PPRP has four long term, integrated technical support contracts, of which Environmental Engineering is one. The contractors performing these contracts are retained to provide continuing consultation on matters related to power plant generation and transmission facilities issues and are termed Integrators. Issues identified by DNR PPRP and evaluated by consulting Integrators provide information for various design processes related to power plant siting and impact issues. The results form the basis for recommendations to pertinent State regulatory bodies, including the Maryland Department of the Environment and the Public Service Commission.

ERM is a Maryland business with considerable experience in addressing power plant related technical issues specific to Maryland. ERM has created a uniquely qualified team with proficiency in matters dealing with environmental engineering. Although ERM has made a good faith effort to meet the current 20% MBE participation goal, current attainment is 10%. The reason for this gap is that there has been an extraordinary increase in power generation and transmission line applications filed with PSC during this contract. Licensing tasks must be given top priority over other task-based assignments. The MBE firms could only demonstrate sufficient technical expertise and experience for a limited amount of the licensing work. However, over the last several years, at least one MBE firm (Spectrum Engineering Consulting Services) has grown in technical proficiency to be able to handle licensing work and will be increasingly utilized for future licensing cases. Therefore, DNR anticipates that for the work conducted under this contract modification, the ERM team will continue to make a good faith effort to meet the 20% MBE participation goal.

**Fund Source:** 100% Special (Environmental Trust Fund)  
**Appropriation Code:** K00A1250  
**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Shawn Seaman 410-260-8660  
shawn.seaman@maryland.gov*

**6-S-MOD.     DEPARTMENT OF NATURAL RESOURCES**  
***Resource Assessment Service/Power Plant Assessment Division (PPAD)***  
***Services Contract Modification***

***Contract ID:*** Technical Assistance in Biological Sciences; ADPICS # COG71826

***Contract Approved:*** DBM Item 2-S (7/28/2010)

***Contractor:*** Versar, Inc.  
Columbia, MD

***Contract Description:*** Provide technical assistance in the area of Biological Sciences as it relates to the siting, licensing and operation of electric power plants and ancillary facilities, including solid waste disposal sites and transmission lines within or affecting Maryland.

***Modification Description:*** Mod to extend the contract term by one year to complete the new procurement and add funding to the contract to provide for PPAD's immediate needs for biological sciences technical expertise in conducting licensing reviews of new energy generation and transmission line projects mandated by Natural Resources Code §3-302 through §3-307.

***Original Contract Term:*** 8/1/2010 – 7/31/2015

***Modification Term:*** 8/1/2016 – 7/31/2017

***Original Contract Amount:*** \$5,000,000 (5 Years)

***Modification Amount:*** \$1,000,000 (1 Year)

***Prior Modification/Options:*** \$500,000 [(\$0: Mod #1: Extended term to complete new procurement: 8/1/2015 – 7/30/2016: Approved by DNR); (\$500,000: Mod #2: Added funding to the contract for FY2016: 1/1/2016 – 7/31/2016: DBM Item 4-S-MOD (12/16/2015)]

***Revised Total Contract Amount:*** \$6,500,000

***Percent +/- (This Modification):*** 20%

***Overall Percent +/-:*** 30%

***Original Procurement Method:*** Competitive Sealed Proposals

**Supplement B**  
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**6-S-MOD.    DEPARTMENT OF NATURAL RESOURCES (cont'd)**

***MBE Participation:*** 10%

***MBE Compliance:*** 7%

***Requesting Agency Remarks:*** This modification is a request for approval to extend the contract to conduct a new procurement for these services and to increase the funding to allow for the continued and uninterrupted technical expertise in a variety of fields including the effects of steam electric and hydroelectric facility operations on populations of aquatic biota and freshwater and estuarine ecosystems, an evaluation of natural resource management regulatory issues as they may relate to power plants and transmission facilities, the evaluations and recommendations appropriate for ecological risk assessment and shall provide appropriate technical support for renewable energy projects, such as offshore wind generating facilities. This expertise is vital to PPRP's legislative mandate (Natural Resources Article § 3-302 - 3-307) of performing a comprehensive and objective evaluation of power plants and transmission lines to resolve environmental and economic issues prior to a Public Service Commission (PSC) ruling on any Certificate of Public Convenience and Necessity (CPCN) case. Currently, there is an exceptional increase in the number of power generation CPCN applications being filed with the PSC.

DNR recently concluded a procurement to establish a new contract: however, only a single proposal was received from the incumbent contractor. DNR is preparing a new solicitation that will hopefully encourage increased competition for these and other PPRP contract services and will submit a new contract award prior to the end of the one-year extension. The modification to the current contract will allow continued support to PPRP with coordinating projects that require CPCN license review.

In order for a company to build a power plant or transmission line greater than 69 kV in Maryland, a Certificate of Public Convenience and Necessity (CPCN) must be obtained from the PSC. As part of this licensing process, applicants must address a full range of environmental, engineering, socioeconomic, planning, and cost issues. The Power Plant Siting Act of 1971, augmented by the Electric Utility Industry Restructuring Act of 1999, provides a consolidated State review of CPCN applications in Maryland. The DNR Power Plant Assessment Division, and the program which it administers, the PPRP, is responsible for managing an objective and comprehensive review and bringing to the PSC a consolidated set of licensing recommendations based on sound science. This is the only process within the State regulatory framework that allows a comprehensive review of all electric power issues, with the goal of balancing the tradeoffs required to provide needed electrical power at a reasonable cost while protecting the State's valuable natural resources.



**REVISED**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Susan Harrison 410-767-1434*  
*Susan.Harrison@maryland.gov*

**7-S-MOD.     DEPARTMENT OF HEALTH AND MENTAL HYGIENE**  
***Office of Health Services***  
***Services Contract Modification***

***Contract ID:*** Administrative Service Organization for Maryland's Public Behavioral Health System; DHMH-OPASS 14-13835; ADPICS # M00B5400211/COG73268

***Contract Approved:*** DBM Item 4-S (9/3/2014) (~~6/30/2014~~)

***Contractor:*** Beacon Health Options (formerly ValueOptions, Inc.)  
Norfolk, VA (Local Office in Linthicum, MD)

***Contract Description:*** Provide an Administrative Service Organization (ASO) for Maryland's Public Behavioral Health System.

***Modification Description:*** Mod to provide Applied Behavioral Analysis (ABA) to Medicaid Recipients and add 910 hours to the cost-based pool for reporting modifications due to an increase in State and federal mandates.

***Original Contract Term:*** 1/1/2015 – 12/31/2017 (w/2 one-year renewal options)

***Modification Term:*** 7/15/2016 – 12/31/2017

***Original Contract Amount:*** \$45,350,344

***Modification Amount:*** \$1,509,823 (1 Year, 5 Months; 16 Days)

***Prior Modifications/Options:*** \$0 [Mod #1: Replaced a VSBE: 4/28/2016: Approved by DHMH]

***Revised Total Contract Amount:*** \$46,860,167

***Overall Percent +/- (This Mod):*** +3.3%

***Original Procurement Method:*** Competitive Sealed Proposals

***MBE Participation:*** 21.62%

***MBE Compliance:*** 18%



**REVISED**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

**7-S-MOD.    DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)**

**Requesting Agency Remarks:** This modification is a request to provide Applied Behavioral Analysis (ABA), a new behavioral health services that Medicaid will offer to Medicaid Recipients on January 1, 2017, under the current contract and to add 910 hours to the cost-based pool for reporting modifications due to an increase in State and Federal mandates.

The parties are adding an increase of 910 hours at the bid rate of \$107.10 per hour in the cost based pool for the period January 1, 2016 through December 31, 2016. The cost-based pool is increased by \$97,461. The base contract is paid at a Per Recipient per Month (PRPM) rate. This modification will increase the PRPM rate by \$0.07 for a total annual cost of \$912,362. A one-time transition cost of \$500,000 will cover five and one-half months of programming the Beacon Preauthorization and Claims Payment System to accept and pay ABA claims.

In order for Beacon to administer the new ABA service that includes accepting Medicaid's ABA provider file from MMIS, accepting preauthorization requests from ABA providers and accepting and paying ABA claims by editing them against the preauthorization and the edits required in DHMH's policy and regulations, Beacon needs to modify its preauthorization and claims payment system to reflect the appropriate edits for ABA services. The edits need to be coded and then tested and retested prior to the changes going "live". The one-time payment will cover these system changes as well as implementation costs from July 15, 2016 through January 1, 2016 and is contingent upon a successful go live.

This contract provides an ASO to assist the Department in the prompt and total recoupment of all available Federal Fund Participation and provides the following support services to the Department: provider management and maintenance; participant education; authorizations and utilization management; participant and provider assistance and communication; quality management and evaluation; provider and participant appeals and grievances; claims processing and payment; data capabilities; reports; and special projects/new initiatives.

**Fund Source:** 50% General; 50% Federal

**Appropriation Code:** M00Q0103

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Dalisay C. Nickels 410-767-3732*  
*DNickels@mta.maryland.gov*

**8-GM. MARYLAND TRANSIT ADMINISTRATION**

*Accounting/Rail Operations*

*General Miscellaneous*

***Request Amount:*** \$12,616

***Description:*** Maryland Transit Administration (MTA) Write-Off Request

***Fund Source:*** Fund 0003

***Appropriation Code:*** H0104

***Requesting Agency Remarks:*** Request for approval to replenish the MTA working fund. Based upon an investigation into the missing cash advance funds for the MTA Cashier's Office, it was determined that a contracted temporary agency employee had stolen and endorsed multiple checks. There was a case tried in Circuit Court. MTA provided evidence to document the results, judgment was found in Favor of MTA. The former temporary agency employee was ordered to pay restitution in addition to serving time for the theft.

Since it is undetermined when or if MTA will ever receive the funds back through restitution and because there is a need now for these Working Funds, a write-off is being requested. Any money that is recovered from the Judgment for Restitution that MTA ultimately receives will be returned to the Transportation Trust Fund. (Monies from the Transportation Trust Fund are being used to replenish the Working Fund.)

Consistent with the Comptroller General Accounting Division's Accounting Procedures Manual, this request has been submitted to DBM for approval. Proper action was taken against the individual that stole the funds related to the MTA Working Fund. With the court-ordered judgement and procedures and controls implemented, it appears that MTA has taken sufficient steps to avoid a similar situation in the future. DBM is recommending for this write-off to be approved. The Comptroller's Office has been contacted and has not identified any issues or concerns with approving this request.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENTAL**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: David R. Brinkley, Secretary*  
*410-260-7041*

**9-GM. DEPARTMENT OF BUDGET & MANAGEMENT**  
***General Miscellaneous***

***Fund Source:*** 80% General; 20% Special

***Appropriation Codes:*** See Backup

***Request Amount:*** (\$20,000,000) General Funds  
(\$ 5,000,000) Special Funds  
(See Backup for a summary by Department/Agency and supporting details)

***Description:*** As enacted by the General Assembly, Section 20 of the FY 2017 Budget Bill (Chapter 143 of the Acts of 2016) requires the Governor to abolish 657 vacant positions and to reduce the appropriations of Executive Branch agencies by \$20 million in general funds and \$5 million in special funds in fiscal year 2017. Section 20 further requires the Administration to have the Board of Public Works approve the position abolitions before July 1, 2016.

***Requesting Agency Remarks:*** Pursuant to these requirements, this item requests the Board's approval to abolish 657.42 full-time equivalent (FTE) positions, effective July 1, 2016, and to reduce executive branch agency appropriations by \$25 million in total funds in FY 2017. In addition, six positions in the Office of the Comptroller will be abolished administratively,

The backup to this item provides the allocation of the \$25 million total fund reduction as well as a list of the position abolitions by Department and Independent Agency.

Approval recommended.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENTAL**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Jonathan Martin 410-260-7280*  
*Jonathan.martin1@maryland.gov*

**10-GM.      DEPARTMENT OF BUDGET & MANAGEMENT**  
***General Miscellaneous***

***Request Amount:***                      \$40,000

***Description:*** Additional funding is needed to cover operating deficiencies in two State agencies in FY2016.

***Fund Source:***                          FY2016 Contingent Fund (General Fund)

***Appropriation Codes:***              D05E0102

***Requesting Agency Remarks:*** The funding for this FY2016 deficiency amount is being requested from the FY 2016 Contingent Fund. If approved, funds will be transferred from the Contingent Fund to the Maryland State Board of Contract Appeals and the Secretary of State to support their operational needs.

- Maryland State Board of Contract Appeals (D39S0001) - \$20,000 is needed for a leave payout and a short period of staff overlap during the transition of the position.
- Secretary of State (D16A0601) - \$20,000 is needed to support essential operating costs that exceed the agency's FY2016 appropriation.

The Secretary of Budget and Management has certified that funds are available from the FY2016 Contingent Fund. After accounting for this deficiency item, the remaining balance in the Contingent Fund is \$267,120, which will be reverted to the General Fund at the end of the fiscal year.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENTAL**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

Contact: Sandy Johnson 410-767-7408  
 Sandy.johnson@maryland.gov

**11-S. DEPARTMENT OF HUMAN RESOURCES**  
*Baltimore City Department of Social Services (BCDSS)*  
*Family Investment Administration (FIA)*  
*Services Contract*

**Contract ID:** Work Participation, Placement and Support Services; ADPICS # N00B7400042

**Contract Description:** Multiple awards to provide a variety of welfare-to-work services designed to enable Temporary Cash Assistance (TCA) customers to achieve federal Work Participation Requirements; enter full-time unsubsidized employment; and remain employed for at least sixteen consecutive weeks.

**Awards:** See page 27B

**Term:** 7/1/2016 – 6/30/2018 (w/1 two-year renewal option)

**Amount:** \$ 8,737,100 (2 Years; Base Contract)  
 \$ 9,006,300 (2 Years; Renewal Option)  
 \$17,743,400 Total (4 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** See page 27B

**MBE Participation:** 3 of the 4 Awardees are MDOT Certified MBEs  
 29% Subcontracting goal

**Performance Security:** N/A

**Hiring Agreement Eligible:** Yes for all

**Incumbents:** See page 27B

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 135 prospective vendors, 88 of which are Maryland firms, and included 22 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

**Supplement B**  
**Department of Budget and Management**  
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**11-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

Seven proposals were received in response to the RFP. Five proposals were determined to be reasonably susceptible of being selected for award. Two proposals were determined not to be reasonably susceptible of being selected for award because one Offeror failed to submit the required MBE documentation with its proposal pursuant to COMAR 21.11.03.09(C)(6); and the other Offeror submitted a Best and Final Offer that did not meet the financial requirements in the RFP.

Awards are recommended to the four Offerors whose proposals were ranked overall #1 through #4 (see table on page 27B). These four Offerors were deemed to have the most advantageous offers to the State, considering both technical and financial factors. Technical and financial factors were given equal weight in the overall award determination. However, it was determined that the technical differences between the Offerors did not offset the differences in the evaluated prices.

Baltimore City Department of Social Services (BCDSS) provides some form of social service support to virtually one-third of the citizens of Baltimore City. These support services provide a safety net to the City's most vulnerable citizens and include the distribution of federal benefits, e.g. Supplemental Nutrition Assistance Program (SNAP) and Temporary Cash Assistance (TCA) through the Temporary Assistance to Needy Families (TANF) block grant. TCA provides a direct cash benefit to approximately 10,000 customers each month. BCDSS determines the eligibility of each applicant through a variety of factors including income and family size.

BCDSS is obligated under the TANF block grant to meet the federal Work Participation Rate (WPR). The WPR is calculated monthly and computes the percentage of work eligible TCA recipients who have met their work requirement. Maryland's TCA program includes a work requirement. This work requirement compels a TCA recipient to participate in an approved Work Activity (a training program or internship) for 30 hours a week in order to maintain their eligibility for TCA. BCDSS reserves the authority to apply several exceptions to this rule. For example, TCA recipients who are over the age of 65 are exempt from the work requirement. On average, 50% of the TCA caseload in Baltimore, or about 5,000 people, are obligated to complete this work requirement in order to maintain their eligibility.

The purpose of this solicitation is to contract with entities that are able to place TCA recipients in full-time unsubsidized employment for a minimum of 16 consecutive weeks. BCDSS ensures that customers have the opportunity to meet the work requirement by providing assistance with child care, mental health supports, remedial education, skilled training and job placement. In order to achieve this result, a minimum of four contract awards will be made to contractors enrolling a minimum of 250 and a maximum of 1,000 TCA recipients into their program. Contract awards will be made until 3,500 TCA Customer slots are allocated or funds are exhausted, whichever comes first.

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**11-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

The contractor with the highest overall ranking will be given the right of first refusal of referrals for the requested services. The contractor will have up to two business days to decline the referral; or if the contractor has reached its maximum total award (for ex. 1,000 cases), the contractor with the next highest overall ranking will be asked to provide the requested services, and so forth.

The contracts are performance based. Contractors are paid per customer if they achieve carefully defined performance milestones. The amount that each contractor can propose for each Payout Point is capped. The five performance milestones or “Payout Points” as indicated in the RFP are summarized below, along with the capped amount established for each:

- Payout Point 1 (\$250): Amount per Customer who is compliant with federal work requirements for an average of 30 hours per week for a full calendar month;
- Payout Point 2 (\$50): Amount per Customer who is placed and retained in a full-time job for 2 consecutive weeks;
- Payout Point 3 (\$1,300): Amount per Customer who is retained in a full-time job for 8 consecutive weeks;
- Payout Point 4 (\$800): Amount per Customer who is retained in a full-time job for 16 consecutive weeks; and,
- Payout Point 5 (\$500): Amount per Customer who is retained in a full-time job for 16 consecutive weeks at a wage at least 25% higher than the State minimum wage.

This contract award was delayed because of a protest filed on June 3, 2016. The protest was denied by the Procurement Officer on June 10, 2016. To date, the protesting vendor has not appealed the denial of the protest to the Maryland State Board of Contract Appeals. However, if the vendor does appeal, the Department is requesting that the Board of Public Works approve the contract award notwithstanding the appeal in order to protect substantial State interests. The protesting vendor is being awarded a new contract and if the appeal is upheld, the only change would be that the referrals would shift among the awardees. The substantial State interests involved are: The new contracts include significant program improvements which substantially shift the incentives and compensation structure of this program which will result in a significant cost savings over the existing contract. DHR anticipates a savings of approximately 7% or \$1.3M – to obtain the services over the two-year base period. In addition, one of the current vendors, Goodwill Industries, is in the process of transitioning out as a result of not being awarded a contract. As a result, its customers would have to be placed between the other two incumbent vendors who may be unable to manage caseloads on such short notice and to the benefit of the customers.

<b>Fund Source:</b>	100% Federal (TANF)
<b>Appropriation Code:</b>	N00G0010
<b>Resident Businesses:</b>	Yes for all; except for ARDX
<b>MD Tax Clearances:</b>	See page 27B

**SUPPLEMENTAL**

**Supplement B**  
**Department of Budget and Management**  
**ACTION AGENDA**  
**June 22, 2016**

**11-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

*Awards/Proposals: (cont'd)*

Awardees	Number of Customers		Rankings		Total Evaluated Financial Price **APPP	Overall Ranking
	Base	Option	Technical	Financial		
KRA Corporation * Fulton, MD (MBE) MD Tax ID: 16-0998-0111 BCDSS/FIA-17-061	1000	1000	1	3	\$4,231	1
America Works of Maryland, Inc. * Baltimore, MD MD Tax ID: 16-0100-0111 BCDSS/FIA-17-063	900	900	2	4	\$4,785	2
Business Interface of Maryland, LLC Largo, MD (MBE) MD Tax ID: 16-0999-0110 BCDSS/FIA-17-062	850	850	3	1	\$3,572	3
A. Reddix & Associates, Inc. dba ARDX Norfolk, VA (MBE) MD Tax ID: 16-0101-0111 BCDSS/FIA-17-064	750	750	4	2	\$4,218	4
<b>Grand Total</b>	<b>3500</b>	<b>3500</b>				
<b>Non-Awardee</b>						
Goodwill Industries of the Chesapeake, Inc. Baltimore, MD	NA	NA	5	5	\$7,834	5

*Note: \* Incumbents; \*\* APPP = Average Price Per Person who achieves 16-weeks employment retention.*

This Item was withdrawn as Item 5-S from the 6/8/2016 Agenda.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement C**  
**University System of Maryland**  
**ACTION AGENDA**  
**June 22, 2016**

**REVISED**

*Contact: Thomas Hickey 301-445-2774*  
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*USM Rep: Valerie Rolandelli*

**1-S. UNIVERSITY SYSTEM OF MARYLAND**  
***Information Technology Professional Consulting Services***

**Contract ID:** Information Technology Professional Consulting Services for the USM/Maryland Educational Enterprise Consortium RFP 91372

**Contract Description:** Multiple indefinite-quantity, task-order based Master Contracts to provide information technology professional consulting services on an as needed basis. The six service categories are:

- (1) Enterprise Resource Planning implementation, upgrade, integration;
- (2) Change management/strategic planning;
- (3) Technology management;
- (4) Transition to cloud applications, shared services and managed services;
- (5) Analytics; and
- (6) Training.

**Award:** See page **3C & 4C**

**Procurement Method:** Competitive Sealed Proposals

**Term:** July 1, 2016 to June 30, 2025 (nine years)

**Amount:** \$90,000,000 (USM-usage only estimate)

**Proposals:** See pages **3C & 4C**

**MBE Participation:** 0% (may be established at the task order level)

**Performance Security:** May be requested at the task order level

**Requesting Institution Remarks:** The solicitation was issued on behalf of the University System of Maryland and the Maryland Educational Enterprise Consortium. MEEC is an initiative of the University System of Maryland, uniting with K-20 education partners (MEEC is made up of K-20 Public and Private Education, libraries, museums and teaching hospitals) in Maryland to provide quality information technology products and services at affordable prices. MEEC's 160 participating member institutions avail themselves of products and services procured in these master contracts to leverage the buying power of these institutions at significant cost and operational savings.

The solicitation was advertised in *eMaryland Market Place*, on MEEC's website, and on UMUC's internet *Electronic Bid Board*. USM directly solicited 51 firms. Thirty-three firms responded to the solicitation. One was found not to be susceptible for award. The other 32 were evaluated by an Evaluation and Selection Committee. Twenty firms were found to be technically acceptable and were invited to submit price proposals comprising not-to-exceed labor rates for a variety of staff positions. After the evaluation of the initial prices, USM requested Best and Final Price Proposals from all shortlisted firms. The University recommends award of master contracts to all twenty firms to ensure sufficient contractor resources for all twelve USM institutions.

**1-S. UNIVERSITY SYSTEM OF MARYLAND (cont'd)**  
***Information Technology Professional Consulting Services***

Because of the varying needs of USM institutions and MEEC members for information technology professional consulting services and the complexity of each member's IT systems there is not a one-size-fits-all solution. As specific needs for IT consulting services arise, a second level of competition through a task order request for proposal process will be used to select from among the vendors with master contracts in the service category that vendor who best meets the needs of a specific USM institution or MEEC member. Master contractors are expected to provide offers that are less than their proposed not-to-exceed labor rates to maximize task order competition.

The master contracts are not exclusive and there is no guarantee of any dollar amount or award of task orders under them. Every three years, the USM will allow new contractors to submit offers to be included as a master contractor and will allow existing contractors to add information technology service categories.

Projects will be managed by the buying institution's or MEEC member's Office of Information Technology Services with procurement support from the buying institution's or MEEC member's Procurement Office.

R30B21	R30B26	R30B30
R30B23	R30B27	R30B31
R30B24	R30B28	R30B34
R30B25	R30B29	R30B36

**MD Tax Clearance:** See pages 3C & 4C

## WITHOUT DISCUSSION

**Supplement C**  
**University System of Maryland**  
**ACTION AGENDA**  
**June 22, 2016**

**REVISED**

**1-S. UNIVERSITY SYSTEM OF MARYLAND (cont'd)**  
***Information Technology Professional Consulting Services***

	University System of Maryland/Maryland Educational Enterprise Consortium Request for Proposal #91372 IT Professional Services for USM/MEEC										
	Proposer	MD Tax Clearance	Resident Business	ERP Imp, Upgrade and Integration	Change Mngmnt/ Strategic Planning	Technology Mngmnt	Transition to Cloud Appls, Shared Svcs & Managed Svcs	Analytics	Training	MD Small Business	MD MBE
1	Accenture LLP Chicago, IL 60601	16-0969-0100	No	✓	✓	✓	✓	✓	✓		
2	Attain, LLC McLean, VA 22102	16-0970-0111	No	✓	✓	✓	✓	✓	✓		
3	CampusWorks Inc. Bradenton, FL 34211	16-0971-0111	No	✓	✓	✓	✓	✓	✓		
4	Ciber, Inc. Greenwood Village, CO 80111	16-0972-1011	No	✓	✓	✓	✓	✓	✓		
5	Collaborative Solutions, LLC Reston, VA 20191	16-1186-0110	No	✓	✓		✓	✓	✓		
6	Deloitte Consulting LLC Baltimore, MD	16-0973-1111	Yes	✓	✓	✓	✓	✓	✓		
7	ERP Analysts, Inc. Dublin, OH 43017	16-1173-0111	No	✓	✓	✓	✓	✓	✓		
8	Grant Thornton LLP Baltimore, MD 21202	16-0974-1111	Yes	✓	✓		✓				
9	Highstreet IT Solutions, LLC Greenwood Village, CO 80111	16-0975-0110	No	✓	✓	✓	✓	✓	✓		
10	Huron Consulting Group Chicago, IL 60607	16-0154-0111	No	✓	✓	✓	✓	✓	✓		
11	Infinitive, Inc. Ashburn, VA 20147	16-0976-0010	No		✓		✓			Yes 12-21663	
12	Navigator Management Partners Baltimore, MD 21230	16-0977-0111	Yes	✓	✓	✓	✓	✓	✓		
13	The North Highland Company Atlanta,GA 30305	16-0978-0010	No	✓	✓	✓	✓	✓	✓		

**Supplement C**  
**University System of Maryland**  
**ACTION AGENDA**  
**June 22, 2016**

**REVISED**

**1-S. UNIVERSITY SYSTEM OF MARYLAND (cont'd)**  
***Information Technology Professional Consulting Services***

University System of Maryland/Maryland Educational Enterprise Consortium Request for Proposal #91372 IT Professional Services for USM/MEEC (cont'd)										
Proposer	MD Tax Clearance	Resident Business	ERP Imp, Upgrade and Integration	Change Mngmnt/ Strategic Planning	Technology Mngmnt	Transition to Cloud Appls, Shared Srvcs & Managed Srvcs	Analytics	Training	MD Small Business	MD MBE
14 <b>Planet Technologies, Inc.</b> Germantown, MD 20876	16-0979-1111	Yes		✓	✓	✓	✓	✓		
15 <b>PRJ Consulting Inc.</b> Valencia, CA 91355	16-1150-0000	No	✓							
16 <b>Sierra Cedar (SCI)</b> Alpharetta, GA 30005	16-017-0011	No	✓	✓	✓	✓	✓	✓		
17 <b>Skyline Technology Solutions</b> Glen Burnie, MD 21061	16-0981-1111	Yes			✓	✓				
18 <b>Strata Information Group, Inc. (SIG)</b> San Diego, CA 921110	16-0982-0111	No	✓	✓	✓	✓	✓	✓		
19 <b>UVS INFOTECH INC</b> Laurel, MD 20707	16-0983-0110	Yes	✓	✓	✓	✓	✓	✓	Yes 12-23096	Yes 13-091
20 <b>Vantage Point</b> Vienna, VA 22181	16-0984-0000	No	✓	✓	✓	✓	✓	✓	Yes 13-206	Yes 13-206

**Supplement C**  
**University System of Maryland**  
**ACTION AGENDA**  
**June 22, 2016**

*Contact: Thomas Hickey 301-445-2774*  
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*USM Rep: James Haley*

**2-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Real Property Acquisition***

**Recommendation:** That the Board of Public Works approve the acquisition in fee simple of two parcels totaling three acres on Baltimore Avenue in College Park, adjacent to campus.

**Property:** 8320 and 8400 Baltimore Avenue, College Park  
 3 acres improved with (former) automobile service facility; three-story office building.

**Grantor:** 8320 Baltimore Avenue, LLC and 8400 Baltimore Avenue, LLC., affiliates of Clark Enterprises, Inc.

**Grantee:** State of Maryland for the Use of the University System of Maryland on behalf of its Constituent Institution the University of Maryland, College Park

**Appraisals:** \$10,650,000 Smail Associates, Inc.  
 \$ 6,600,000 Turlington Valuation Associates, Inc.

**Price:** \$10,650,000

**Fund Source:** Current Unrestricted Funds

**Requesting Institution Remarks:** The two parcels are contiguous to each other and adjacent to campus, approximately 600 yards north of the main campus entrance. Directly west, across Paint Branch Creek, lies Lot 11 and the Xfinity Center. The site offers the potential for a future new campus entry to help alleviate significant traffic congestion associated with the main gate at Baltimore Avenue and Paint Branch Parkway, particularly event-generated traffic. More immediately, the property already serves a number of University needs. Currently, UMCP is the sole tenant in 8320 Baltimore Ave. which houses several student programs from the Clark School of Engineering; the University leases most of the space in the offices at 8400 Baltimore Ave.

A sale of this strategically-located campus-edge property to a third party could negatively impact current and future University needs, including the likely demolition and relocation requirement for approximately 40,000 SF of University leases and the lost option for a future Route 1 connection to north campus.

In purchasing this property, the University agrees to a restriction that the property not be developed as student housing for 15 years.

The University conducted an in-house review appraisal and determined the value of the parcels to be \$11 million. In addition, the current assessed value of these parcels by the State Department of Assessments and Taxation is \$14.9 million.

The University System of Maryland Board of Regents approved the transaction on June 10, 2016.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**REVISED**

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**1-IT. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Contract ID:** Agreement for Software Maintenance and Enhancement  
ADPICS BPO No.: S00B6400020

**Contract Description:** **RETROACTIVE.** Software maintenance and enhancement services for Section 8 contract administration software.

**Awards:** Housing and Development Services, Inc., d/b/a  
Housing and Development Software, LLC, Weston, FL

**Term:** 8/1/2015 – 12/31/2016

**Amount:** \$94,911 (not to exceed)

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbents:** Same

**Remarks:** DHCD is under contract to the U.S. Department of Housing and Urban Development as a Performance-Based Contract Administrator to perform tasks related to the administration of housing assistance payment contracts between HUD and property owners in the project-based Section 8 Program. Payment to DHCD under the contract ties DHCD's performance to strict benchmarks, timeframes, guidelines, and procedures. DHCD earns incentives for exceeding benchmarks and penalties for failing to meet them.

To ensure that it meets the benchmarks, DHCD has contracted with Housing and Development Software LLC since 2009 to provide software licenses, maintenance, and support of its proprietary Section 8 System Suite. These contracts have been on an annual basis, costing just under \$50,000, and, as such, have been reviewed and approved by DoIT.

During summer 2015, when DHCD's procurement unit experienced a high level of turnover, the contract with Housing and Development Software expired. When the lapse was discovered in late autumn, DHCD began extensive negotiations with the vendor over the next four months. The contract was then turned over to the procurement unit, where miscommunication led to the contract with Housing and Development Software being signed, with a start date of January 1, 2016, without receiving approval from DoIT.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**REVISED**

**1-IT. HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

**Remarks:** (cont'd)

As a result, DHCD is submitting this contract for retroactive approval to the Board of Public Works. DHCD apologizes for the oversight and is taking proactive steps to ensure that unauthorized contract actions do not occur in the future.

**DoIT Remarks:** Recommend retroactive approval because the requirements of Section 11-204(c), State Finance & Procurement Article, Annotated Code of Maryland are met.

**Fund Source:** 100% Special (General Bond Revenue)

**Approp. Code:** S00A2601

**Resident Business:** No

**MD Tax Clearance:** 16-0118-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

DoIT 3D

**REVISED**

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**2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Geographic Information System (GIS) Software Master Contract  
eMM Solicitation No.: MDF5031025945  
ADPICS BPO No.: 060B6400028

**Contract Description:** Multiple award, indefinite quantity, purchase order request for proposals-based master contract to provide Geographic Information System (GIS) software.

**Award:**

	Contractors	Location	Functional Areas
1	Environmental Systems Research Institute	Redlands, CA	I, II & III
2	Geo-Comm, Inc.	St. Cloud, MN	I, II & III
3	Hexagon Geospatial	Madison, AL	I, II & III
4	Pitney Bowes	Lanham, MD	I, II & III
5	ISpatial	Sterling, VA	I & II

**Term:** 8/1/2016 – 7/31/2025 (5-year base, with two 2-year options)

**Amount:** \$ 9,000,000 (Base)  
\$ 5,000,000 (Option 1)  
\$ 6,000,000 (Option 2)  
\$20,000,000

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** Six proposals received

**MBE Participation:** None

**Remarks:** A notice of availability of the Request for Proposals was advertised on eMarylandMarketplace.com and the DoIT website. A copy of the solicitation was sent directly to all prospective offerors that were identified as being capable of delivering the services. DoIT received six proposals and recommends five qualified offerors for award. Of the five recommended offerors, one is a Maryland resident business. The sixth offeror was found not reasonably susceptible for award because they did not meet the minimum qualifications.



**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks:** (cont'd)

This new Master Contract offers State agencies access to GIS software available in the marketplace and will enable agencies to select the best GIS software for their particular task at a competitive price.

GIS Software Master Contract encompasses the following three functional areas:

Functional Area I – Desktop/Server Software

Functional Area II – Mobile Software

Functional Area III – Manufacturer's Software Maintenance and Support

There will be a second level of competition through a purchase-order-request-for-proposal for all GIS software and maintenance offered under this contract. A PORFP will be sent to the Master Contractors who are authorized to provide software or maintenance for the requested manufacturer's product line.

There are potential subcontracting opportunities for Functional Areas I and II; however, opportunities are limited, due to the proprietary nature of commercial GIS software purchased. Therefore, there is no overall MBE goal established for this Master Contract.

Master Contractors affirmed that their prices for the PORFPs will not exceed the manufacturer's suggested retail price for the software being purchased for the term of the Master Contract, and it is expected that the competitive PORFP process will produce lower prices than proposed pricing.

This procurement vehicle was designed to provide State agencies with a selection of Master Contractors who offer a variety of GIS software. As a result of the awards from this solicitation, State agencies will obtain software and maintenance quickly and efficiently by issuing PORFP's specific to each agency's needs. This contracting vehicle is also available for Maryland counties and municipalities.

**Fund Source:** Various

**Approp. Code:** Various

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**REVISED**

**2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

***Resident Business/MD Tax Clearance:***

	Company Name	Resident Business	Tax Clearance Number
1	Environmental Systems Research Institute	N	16-1311-1111
2	Geo-Comm, Inc.	N	16-1308-0000
3	Hexagon Geospatial	N	16-1310-1111
4	Pitney Bowes	Y	16-1333-1111
5	ISpatial	N	16-1309-0000

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**BOARD OF PUBLIC WORKS**
**THIS ITEM WAS:**
**APPROVED**
**DISAPPROVED**
**DEFERRED**
**WITHDRAWN**
**WITH DISCUSSION**
**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

DoIT 6D

**REVISED**

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**3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Hardware and Associated Equipment & Services (Hardware 2012)  
eMM Solicitation No.: MDF5031024526  
ADPICS BPO No.: 060B2490022, COG75325

**Contract Description:** Multiple award, indefinite quantity, purchase order request for proposals-based Master Contract to provide hardware, installation, training services and manufacturer's extended warranty. excludes laptops and desktops.

**Award:** See Pages 9D-10D

**Term:** 7/1/2016 – 11/24/2027 (11 years)

<b>New Amount:</b>	\$100,000,000
<b>Original Amount:</b>	\$ 57,000,000
<b>Prior Additional Amount:</b>	\$ 47,000,000
<b>Total Amount:</b>	\$204,000,000

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** 66 proposals received

**MBE Participation:** 1% (Functional Area IV only)

**Incumbent:** 73 Master Contractors

**Remarks:** Reference is made to DoIT Item 4-IT (11/14/12) in which the Board of Public Works approved the award of Master Contracts for hardware, installation, training services and manufacturer's extended warranty. Laptops and desktops are excluded.

Throughout the Master Contract 15-year term, DoIT issues an expansion window announcement every three years at which time: (1) new offerors may propose for inclusion on the Master Contract; and (2) existing Master Contractors may add functional areas and manufacturers.

This is the first expansion window since the Master Contract was originally approved in 2012. A notice of the availability of the Request for Proposals was advertised on *eMarylandMarketplace.com* and on DoIT's website. An e-mail notice was delivered to all prospective offerors identified as capable of delivering the services in the State Minority Business Enterprise Directory.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks:** (cont'd) For this expansion window, DoIT received 66 proposals. DoIT is recommending award of Master Contracts to 35 qualified offerors. Of the 35, 16 are Maryland resident businesses, 7 small businesses, and 6 are MBEs.

(There are potentially an additional 25 offerors that may be added to for this expansion window once DoIT has received notification that they are either in good standing with SDAT or have registered to do business with the State. DoIT will return to the Board seeking approval for any additional awards.)

Through the expansion window, DoIT added Functional Area VI – Security, Cameras and Associated Peripherals, bringing the total number of functional areas to six:

Functional Area I – Servers and Associated Peripherals  
 Functional Area II – Printers and Associated Peripherals  
 Functional Area III – Network Communications Equipment  
 Functional Area IV – Installation and Training Services  
 Functional Area V – Manufacturer's Extended Warranty  
 Functional Area VI – Security, Cameras and Associated Peripherals (NEW)

A using agency that seeks to procure hardware, installation, training services, or manufacturer's extended warranty will issue a competitive Purchase Order Request for Proposal to all Master Contractors within the appropriate functional area who are authorized to provide the hardware and or services for the product line. For Small Business Reserve PORFPs, only Master Contractors that are DGS-certified small businesses will be able to compete within its approved functional area. Master Contractors affirmed that their prices for the PORFPs will not exceed the manufacturer's suggested retail price. Because the PORFP process is competitive, prices should be lower than those allowed under the Master Contracts.

Functional Area IV provides the only potential for subcontracting opportunities; therefore an overall MBE subcontractor participation goal of 1% has been established for these Master Contracts by DoIT in conjunction with the Governor's office of Minority Affairs.

This procurement vehicle was designed to provide State agencies with a wide selection of Master Contractors who offer an extensive variety of hardware and associated services. State agencies will obtain hardware, installation, training and maintenance services quickly and efficiently by issuing PORFPs specific to each agency's needs. This contracting vehicle is also available to Maryland counties and municipalities.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks:** (cont'd) Because the remaining term of this Hardware Master Contract is approximately 11+ years, the State will receive the full benefit of any maintenance agreement associated with PORFPs from the Hardware Master Contract.

**Hardware Master Contracts Amount:**

Board approved \$57 million ceiling for. *DoIT Item 4-IT (11/14/2012)*

Board approved \$35 million increase in ceiling. *DoIT Item 2-IT-MOD (10/15/2014)*

Board approved \$12 million increase in ceiling bringing total authorized Hardware Master Contracts to \$104 million. *DoIT Item 4-IT-MOD [3/23/2016]*

DoIT recommends increasing the ceiling amount by \$100 million. This amount was determined by using spend statistics over the past three years of the contract.

DoIT will provide additional expansion windows for this Master Contract every three years. DoIT will return to the Board to seek approval of additional offerors or if an increase in the not-to-exceed amount is necessary.

**Fund Source:** Various

**Approp. Code:** Various

**Resident Business:** See Page 9D-10D

**MD Tax Clearance:** See Page 9D-10D

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

DoIT 9D

**REVISED**

**3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Companies recommended for Hardware 2012 Award**

	<b>Company Name</b>	<b>City</b>	<b>State</b>	<b>Resident Business</b>	<b>MD Tax Clearance</b>
<b>1</b>	A&T Marketing, Inc., / A&T Networks	Columbia	MD	Y	16-2158-0111
<b>2</b>	Advanced Computer Concepts	McLean	VA	N	16-2159-1110
<b>3</b>	AlphaSix Corporation	Sterling	VA	N	16-2160-1110
<b>4</b>	Applied Network Consulting Group, Inc. (ANC)	Greenville	SC	N	16-2161-1001
<b>5</b>	Barcoding, Inc.	Baltimore	MD	Y	16-2162-1111
<b>6</b>	Bogdan Computer Services, Inc.	Abingdon	MD	Y	16-2163-1111
<b>7</b>	Carahsoft Technology Corporation	Reston	VA	N	16-2164-1010
<b>8</b>	CareTech, LLC	Hagerstown	MD	Y	16-2165-1000
<b>9</b>	Ciber, Inc.	Greenwood Village	CO	N	16-2166-1011
<b>10</b>	Communications Electronics, Inc.	Timonium	MD	Y	16-2167-1110
<b>11</b>	Compuquip Technologies	Doral	FL	N	16-2168-0000
<b>12</b>	Computer Systems Support, Inc.	Miami	FL	N	16-2169-0000
<b>13</b>	Continental Technologies, Inc. (CTI)	Hunt Valley	MD	Y	16-2170-1111
<b>14</b>	Datalink Corporation	Eden Prairie	MN	N	16-2171-1111
<b>15</b>	Electronic Data Solutions, Inc.	Baltimore	MD	Y	16-2172-1111
<b>16</b>	EnNet Services, LLC	Frederick	MD	Y	16-2173-1111
<b>17</b>	Enterprise Consulting, Inc.	Eldersburg	MD	Y	16-2174-1111
<b>18</b>	Insight Public Sector Inc.	Tempe	AZ	N	16-2175-1111
<b>19</b>	Interclypse, Inc.	Hanover	MD	Y	16-2176-1111
<b>20</b>	Kratos-PSS	San Diego	CA	N	16-2177-1111
<b>21</b>	Kustom Signals, Inc.	Lenexa	KS	N	16-2178-0111

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

	<b>Company Name</b>	<b>Corp. City</b>	<b>State</b>	<b>Resident Business</b>	<b>MD Tax Clearance</b>
<b>22</b>	Lexmark International, Inc.	Lexington	KY	N	16-2179-1111
<b>23</b>	Magothy Technology	Pasadena	MD	Y	16-2180-1111
<b>24</b>	MS Technologies Corporation	Rockville	MD	Y	16-2181-1111
<b>25</b>	NEC Corporation of America	Irving	TX	N	16-2182-1111
<b>26</b>	Networking for Future, Inc.	Washington	DC	N	16-2183-1111
<b>27</b>	Networking Technologies & Support, Inc.	Midlothian	VA	N	16-2184-1111
<b>28</b>	Phillips Office Solutions	Middletown	PA	N	16-2185-1111
<b>29</b>	Ronco Communications	Tonawanda	NY	N	16-2186-0110
<b>30</b>	S3 Integration	Baltimore	MD	Y	16-2187-1111
<b>31</b>	SCD Information Technology	Columbia	MD	Y	16-2188-1011
<b>32</b>	SNAP, Inc.	Chantilly	VA	N	16-2189-1111
<b>33</b>	Soft-Con Enterprises, Inc.	Hyattsville	MD	Y	16-2190-0111
<b>34</b>	Visionary Technology Consultants (VTC)	Maple Lawn	MD	Y	16-2191-0111
<b>35</b>	Visual Sound/Kunz AV	Broomall	PA	N	16-2192-1111

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

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**4-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Statewide Personnel Systems (SPS) Project  
HCM Business Analyst/Testing SME: *Sameer Deshpande*  
ADPICS BPO No.: F50B7400001

**Contract Description:** Project resource support services for SPS project through completion.

**Award:** Tekskills, Inc., Edison, NJ

**Term:** 7/16/2016 – 8/15/2017 (13 months)

**Amount:** \$309,120

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** Tekskills, Inc.

**Remarks:** DoIT's recommendation is to continue the contractual relationship with Tekskills a HCM Business Analyst/Testing SME, to support the completion for the implementation of the SPS Project. The resource is currently fulfilling the role and was procured through a competitive procurement under the Statewide Personnel Project Resources Master Contract. The services are necessary in order to maintain the continuity to successfully complete the SPS Project.

The HCM Business Analyst/Testing SME, Sameer Deshpande has become highly knowledgeable of the SPS solution, the required State business processes, and integration requirements which are critical to building seamless integrations to State legacy systems. Mr. Deshpande serves as the techno-functional SME building and integrating the SPS with the Central Payroll Bureau and Benefits Administration with Benefits Insurance Carriers. As the SPS project integration lead, he has co-lead the system integration process as well as testing.

Re-competition for either of this resource would introduce unnecessary risk to the project by potentially installing a less knowledgeable resource dependent on a successful learning curve. Regarding price fairness, the hourly rate for the sole source contract is consistent with the pricing under the current agreement with no increase. Given the fair pricing and the candidate's knowledge, the continuation of this resource is in the State's best interest.



**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**4-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

*Fund Source:* Reimbursable

*Approp. Code:* F50B0406

*Resident Business:* No

*MD Tax Clearance:* 16-2263-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

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**5-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** State Personnel Systems (SPS) Project  
Change Management SME/Expert Lead: *Isis Tumos*  
Training Specialist/Instructor: *Veronica Wayson*  
ADPICS BPO No.: F50B7400002

**Contract Description:** Project resource support services for the SPS project through completion.

**Award:** SK Net, LLC, Rockville, MD

**Term:** 7/16/2016 – 8/15/2017 (13 months)

**Amount:** \$563,040

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** SK Net, LLC

**Remarks:** DoIT's recommendation is to continue the contractual relationship with SK Net, LLC for two resources, one Change Management SME/Expert Lead and one Training Specialist/Instructor, to support the completion for the implementation of the SPS Project. The resources currently fulfilling these roles were procured through a competitive procurement under the Statewide Personnel Project Resources Master Contract. The services are necessary in order to maintain the continuity to successfully complete the SPS Project.

The Change Management SME/Expert Lead, Isis Tumos, has developed considerable project knowledge while in the position. Ms. Tumos has become skilled at the SPS project business process and the State legacy operational processes requirements and continues to be a valuable resource interacting with all State agencies. She has been instrumental in developing and delivering agency change readiness materials and is the key resource of the SPS Organizational Change Readiness team, which is critical to the SPS project.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**5-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

***Remarks:* (cont'd)**

The Training Specialist/Instructor, Veronica Wayson, has developed considerable project knowledge while in the position. Ms. Wayson has become skilled with the SPS project business process and the State legacy operational processes requirements and is a valuable resource interacting with all State agencies. She has been instrumental in developing and delivering training modules per the State requirements. She is one of the key resources of the SPS training team critical to the SPS project. She has gained extensive knowledge and understanding of the State's legacy operational processes and legacy systems and has done a phenomenal job with translating old procedures and processes with using the new cloud based tool. Ms. Wayson has trained approximately 300 end users on the new cloud based tool and her evaluations have been stellar for all of her instructor lead training classes.

Re-competition for either of these resources would introduce unnecessary risk to the project by potentially installing a less knowledgeable resource dependent on a successful learning curve. Regarding price fairness, the hourly rate for the sole source contract is consistent with the pricing under the current agreement with no increase. Given the fair pricing and each of the candidate's knowledge, the continuation of each resource is in the State's best interest.

***Fund Source:*** Reimbursable

***Approp. Code:*** F50B0406

***Resident Business:*** Yes

***MD Tax Clearance:*** 16-2096-0110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

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**6-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** State Personnel Systems Project  
 Sr. Subject Matter Expert, Program Mngmt/*Gagan Setia*  
 ADPICS BPO No.: F50B5400046, COG70309

**Contract Approved:** DoIT Item 7-IT (6/3/2015)

**Contractor:** Elicitek, Inc., Rockville, MD

**Contract Description:** Project program management services through SPS project completion.

**Modification Description:** Extend term by 12 months

**Original Contract Term:** 6/4/2015 – 7/3/2016

**Modification Term:** 7/4/2016 – 6/30/2017

**Original Amount:** \$366,167

**Modification Amount:** \$338,000

**Prior Mod/Option Amount:** None

**Revised Total Contract Amount:** \$704,167

**Percent +/- (This Modification):** +92%

**Overall Percent +/-:** +92%

**Original Procurement Method:** Sole Source

**MBE Participation:** None

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**6-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks:** The purpose of the SPS project is to obtain a SaaS Human Capital Management solution to replace the State's legacy personnel systems. Human Resource, Benefits and Time Tracking functionality is being implemented in three phases through Software as a Service (SaaS) solution named "WorkDay". Phases I and II have been implemented. The Benefits module was initially planned to go-live in October 2015 but because of Workday product performance related issues, the Benefits module is now scheduled to be implemented as part of Phase III that will go live in March 2017.

DoIT seeks approval to extend a sole source contract to continue critical program management services to lead the implementation of the SPS SaaS cloud implementation project. Elicitek, Inc. is the current contractor with sole capability to continue providing the resource currently fulfilling these services. The candidate, Gagan Setia, brings considerable cumulative project knowledge to the position. Mr. Setia has become skilled at DBM/DoIT operations including current business processes, technology assessments to support future operations and developed a phased approach to reduce risk to project implementation. The continuation of this resource is imperative to the success of the project.

The hourly rate for the extension period remains consistent with the current period rate without an increase. Given the candidate's knowledge and proven success on the project, the continuation of this resource is in the State's best interest.

**Fund Source:** Reimbursable

**Approp. Code:** F50B0406

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

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 Carla.Thompson@maryland.gov*

**7-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Tablets and Tablet Services for Telecommunication Use for Maryland Residents with Disabilities or Special Needs  
 ADPICS No.: F50B6400030

**Contract Description:** Provide telecommunications equipment and associated peripherals to the deaf, hard of hearing, deaf-blind, cognitive, speech and mobility-disabled Marylanders.

**Award:** Teltex, Inc., Kansas City, MO

**Term:** 8/1/2016 – 7/31/2019

**Amount:** \$3,600,000

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** DoIT, through Maryland Relay, operates the Maryland Accessible Telecommunication (MAT) program, which provides telecommunications equipment and associated peripherals to Maryland citizens with disabilities. Those who qualify receive equipment free or at a reduced price. The MAT program was originally created to distribute text telephones (TTYs), and amplified phones, however, as technology advances; access to current telecommunication is pertinent to the accessibility of the Deaf, Hard of Hearing, Deaf-Blind and Speech Disabled communities. To address the gap in current telecommunications, the MAT program is including tablets and tablet services. This emerging equipment will provide disabled Maryland residents with specific applications based on an assessment of the citizen's need.

Teltex, Inc. is the only communication solutions provider that supplies tablets and tablet services for people with disabilities.

After conducting market research and canvassing nine other States to determine if there are multiple companies capable of providing tablets and the servicing of tablets for people with disabilities, DoIT has determined that no other company provides the products and services being requested.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**7-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

*Fund Source:* 100% Special

*Approp. Code:* F50B0409

*Resident Business:* No

*MD Tax Clearance:* 16-2047-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

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**8-IT. MARYLAND DEPARTMENT OF EDUCATION**

*Office of Information Technology/ Division of Business Services*

**Contract ID:** Oracle Financial and Human Resource System Maintenance  
ADPICS BPO No.: R00B7400002

**Contract Description:** Support for customized in-house human resources, timekeeping, and financial management system and support to transition system to a State or agency platform.

**Award:** Alverest, LLC, Great Falls, VA

**Term:** 8/14/2016 – 8/13/2017 (Base)  
8/14/2017 – 8/13/20018 (Option)

**Amount:** \$236,000 (Base)  
\$236,000 (Option)  
\$472,000 Total

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** Alverest, LLC

**Remarks:** This Oracle system handles functions related to time reporting and costing of expenditures for MSDE. It is a highly customized system. MSDE intends to migrate to a new system to perform time reporting and costing functions, with the first step being to institute a new timekeeping system. MSDE is in close contact with the Department of Budget and Management to determine next steps in developing internal systems that will work in tandem with the State timekeeping system which launched May 2016.

When the current contract for the Oracle Financial/Human Resource System was developed, the State expected to institute a new Statewide timekeeping system that would launch in fall 2015. MSDE intended to work in parallel with the timekeeping developers to develop an MSDE costing database that would serve as the link between the timekeeping system and the State's financial management system. The rationale for the sole source is to allow flexibility to transition away from the Oracle system as soon as possible but still allow some overlap as the new State timekeeping system begins.



**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**8-IT. MARYLAND DEPARTMENT OF EDUCATION (cont'd)**

**Remarks:** (cont'd)

It would take a significant amount of time for another vendor to learn the system and be able to provide maintenance and conduct troubleshooting. There are no internal IT resources familiar with this system. Therefore, it is in the State's best interest to continue to retain this vendor while the State transitions to the new timekeeping system and MSDE's related databases and interfaces are developed. MSDE finds that the current vendor, Alverest has performed satisfactorily under the current contract.

Once the State timekeeping system is live and MSDE can determine the scope of work necessary to meet its needs and interface with the system; MSDE intends to replace this sole source contract with a competitive solicitation.

**Fund Source:** 100% General

**Approp. Code:** R00A010

**Resident Business:** No

**MD Tax Clearance:** 16-1999-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**SUPPLEMENTAL**

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**9-IT-MOD. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**  
***Information Technology & Communications Division***

**Contract ID:** MAFIS Annual Maintenance & Technical Support  
 DPSCS ITCD 2006-17, DPSCS ITCD 2016-11  
 ADPICS BPO No.: Q00B4400229, Q00B6400070, **COG74584**

**Contract Approved:** DBM Item 7-IT (8/9/2006)

**Contractor:** 3M Cogent, Inc., Regent, VA

**Contract Description:** Software maintenance and technical support for the Maryland Automated Fingerprint Identification System (MAFIS).

**Modification Description:** Extend contract for two years; include one 1-year renewal option

**Original Contract Term:** 8/14/2006 – 3/31/2012 (with four, 1-year renewal options)

**Modification Term:** 7/1/2016 – 6/30/2018 (Base - two years)  
 7/1/2018 – 6/30/2019 (Option - one year)

**Original Contract Amount:** \$4,171,778

**Modification Amount:** \$385,028 (Base)  
\$202,219 (Option)  
 \$587,247

**Prior Modifications/Options:** \$3,459,081 (See page 23D)

**Revised Total Contract Amount:** \$8,218,106

**Perent +/- (This Modification):** +14.08%

**Overall Percent +/-:** +80.53%

**Original Procurement Method:** Competitive Sealed Proposals

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**SUPPLEMENTAL**

**9-IT-MOD. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)**

**MBE Participation:** 34% (RFP had a 25% goal)

**MBE Compliance:** 26.69%

**Remarks:** Reference is made to DBM Item 7-IT (08/09/2006) in which the Board of Public Works approved DPSCS awarding a competitively-bid contract to Cogent Systems, Inc. (now 3M Cogent) to replace the State's then-existing Maryland Automated Fingerprint Identification System (MAFIS) for capturing, processing and managing the fingerprints of criminals, criminal suspects and non-criminals.

DPSCS has determined that this extension with 3M Cogent, Inc. is essential for continuing the 24/7/365 software maintenance and support for MAFIS to ensure that local, State, and federal law enforcement and criminal justice agencies have maximum availability of the means for rapid positive identification of criminal and non-criminal subjects through electronic fingerprint processing.

DPSCS recognizes that the existing MAFIS infrastructure is aging and must be replaced. During the extension period DPSCS will execute planning for and actively conduct a competitive procurement to replace the current MAFIS based on an evaluation of appropriate replacement technologies, the drafting of new technical and performance standards/criteria and a determination of the time and resource requirements of transitioning to a new system.

Initially, there was a 25% goal established in the RFP; the awarded company proposed a 34% goal. The vendor-proposed MBE goal was not achieved. There were problems tracking the MBE compliance as one or more of the MBEs were not reporting monthly, so there was no payment data to enter into FMIS. Additionally, one of the MBEs had to be replaced by another firm as the initial company was unable to obtain the qualified staff. Unfortunately, the work for MBEs was completed in 2008, and there are currently no opportunities with maintenance activities.

**Fund Source:** General                      **Approp. Code:** Q00A0102

**Resident Business:** No                      **MD Tax Clearance:** 16-1996-1111

This Item was withdrawn as DoIT Item 6-IT-MOD from the 6/8/2016 Agenda.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 22, 2016**

**SUPPLEMENTAL**

**9-IT-MOD. PUBLIC SAFETY & CORRECTIONAL SERVICES** *(cont'd)*

Prior Mods/Options for MAFIS

<b><i>Mod/Option #</i></b>	<b><i>Amount</i></b>	<b><i>Description</i></b>
Mod #1	\$2,000,000	Modify scope of work to include fingerprint card preparation. DBM Item 25-IT-MOD (6/20/2007)
Mod #2	\$725,000	Modify scope of work to include fingerprint card conversions. DBM Item 4-IT-MOD (7/2/2008)
Options 1 & 2	\$343,332	Exercise Option Years 1 and 2 DoIT Item 2-IT-OPT (11/2/2011)
Options 3 & 4	\$343,332	Exercise Option Years 3 and 4 DoIT Item 1-IT-OPT (3/19/2014)
Mod #3	\$47,417	Extend contract term for 90 days to finalize new contract. Approved via DoIT delegated authority (3/29/2016)
	<b>\$3,459,081</b>	<b>Total Mods/Options</b>



**BOARD OF PUBLIC WORKS (BPW)**

**ACTION AGENDA**

**June 22, 2016**

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Construction	18 – 22
Maintenance	23 – 33
Real Property	34 – 44
General/Miscellaneous	45 – 48

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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM: 1-AE**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1411 A, B & C  
 Statewide Construction Management & Inspection  
 Services  
 ADPICS Nos.: TMTA1411A, TMTA1411B,  
 TMTA1411C

**CONTRACT DESCRIPTION:** These are three open-end contracts to provide statewide construction management and inspection services on a variety of transit initiatives for MTA modes such as Bus, Metro Heavy Rail, MARC, Commuter, Freight Rail and Light Rail.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; Recommendation approved by the Transportation Professional Services Selection Board on June 2, 2016.

**AWARDS:**

Wallace, Montgomery & Associates, LLP/ Contract A  
 Rummel, Klepper & Kahl, LLP (JV)  
 Baltimore, MD

AECOM Technical Services, Inc./ Contract B  
 EBA Engineering, Inc./  
 Stantec Consulting Services, Inc. (JV)  
 Baltimore, MD

JPA A Joint Venture Contract C  
 Baltimore, MD

**AMOUNT:** \$12,500,000 NTE each  
 (\$37,500,000 NTE Grand Total)

**TERM OF CONTRACT:** 07/07/2016 – 07/06/2021

**DBE PARTICIPATION:** 25% each

ITEM: 1-AE (Continued)

BPW—06/22/16

**PROPOSALS:**

	Technical Proposal <u>Rating (Max=1000)</u>	Technical <u>Ranking</u>	NTE <u>Price</u>
Wallace, Montgomery & Associates, LLP/ Rummel, Klepper & Kahl, LLP (JV) Baltimore, MD	884	1	\$12,500,000 (Contract A)
AECOM Technical Services, Inc./ EBA Engineering, Inc./ Stantec Consulting Services, Inc. (JV) Baltimore, MD	819	2	\$12,500,000 (Contract B)
JPA A Joint Venture Baltimore, MD	783	3	\$12,500,000 (Contract C)
STV Incorporated/ Development Facilitators, Inc./ Gannett Fleming, Inc. (JV) Baltimore, MD	680	4	N/A
Whitman, Requardt & Associates, LLP/ Urban Engineers, Inc. (JV) Baltimore, MD	615	5	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on the MTA web page on March 7, 2014. Thirty engineering consultant firms were reached by eMM. Eight firms responded with an Expression of Interest, all of which were rated and ranked, resulting in a Reduced Candidate List of the five highest rated firms. All five engineering consultant firms submitted technical proposals for this contract.

EBA Engineering, Inc., a MDOT Certified DBE and partner in the joint venture of AECOM Technical Services, Inc. / EBA Engineering, Inc. / Stantec Consulting Services, Inc., will perform 25% of the work on this contract to fulfill the established DBE Goal on Contract B.

These contracts provide construction management & inspection services for statewide construction projects; planning activities and design work; systems inspection and safety engineering; value engineering; general engineering support; and survey and design on a variety of transit initiatives and for MTA modes such as Bus, Metro Heavy Rail, MARC, Commuter, Freight Rail and Light Rail.

Anticipated projects include, but are not limited to the following:

- Homeland Security Upgrades
- ADA and Environmental Compliance
- Roof Rehabilitation on MTA Facilities
- Bus - Facility Improvements; Kirk Bus Division Fire Protection Upgrades; Bus Wash Replacement; Maintenance Shop and Howard Street Revitalization
- MARC – Parking improvements; Joint Project with Amtrak; Washington Storage Yard; High-Low Platform & Pedestrian Bridge repairs; Systems Preservations
- Metro – Rehab Platform and Bridges / Elevated Structures; Park-n-Rides & tunnel repairs

**ITEM: 1-AE (Continued)****BPW—06/22/16**

As per Board Advisory 1995-1, each contract includes a provision authorizing an extension for up to one-third of the original contract term.

**FUND SOURCE:** Federal and Special Funds budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESSES:** Yes

**MD TAX CLEARANCE:**

Wallace, Montgomery & Associates, LLP/	16-0864-1111
Rummel, Klepper & Kahl, LLP (JV)	
AECOM Technical Services, Inc./	16-0884-1111
EBA Engineering, Inc./	
Stantec Consultant Services, Inc. (JV)	
JPA - A Joint Venture	16-0893-0000

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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BPW—06/22/16

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM:** 2-AE

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1445A  
 On-Call Systems Engineering Services  
 ADPICS No.: TMTA1445A

**CONTRACT DESCRIPTION:** This is the first of four open-end contracts to provide systems engineering services for various technical systems including, but not limited to communications, security and surveillance, signaling, train control, traction power, and fare collection.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; Recommendation approved by the Transportation Professional Services Selection Board on June 2, 2016.

**AWARD:** AECOM Technical Services, Inc.  
 Baltimore, MD

**AMOUNT:** \$20,000,000 NTE

**TERM OF CONTRACT:** 07/07/2016 – 07/06/2021

**DBE PARTICIPATION:** 27%

<b>PROPOSALS:</b>	<u>Technical Proposal Rating (Max=1100)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
AECOM Technical Services, Inc. Baltimore, MD	1050	1	\$20,000,000 (Contract A)
Parsons Brinckerhoff, Inc. Baltimore, MD	942	2	Contract B
HNTB Corporation Arlington, VA	902	3	Contract C
STV Incorporation Arlington, VA	833	4	Contract D

**ITEM: 2-AE (Continued)****BPW—06/22/16**

<b>PROPOSALS (Continue):</b>	<b>Technical Proposal Rating (Max=1100)</b>	<b>Technical Ranking</b>	<b>NTE Price</b>
Parsons Transportation Group, Inc. Baltimore, MD	795	5	N/A
CH2M Hill, Inc. Baltimore, MD	773	6	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on the MTA web page on January 9, 2015. Twenty engineering consultant firms were reached by eMM. Eight firms responded with an Expression of Interest, all of which were rated and ranked, resulting in a Reduced Candidate List of the six highest rated firms. All six engineering consultant firms submitted technical proposals for this contract.

The services to be performed on this contract include, but are not limited to providing technical and engineering services and support for various technical systems such as communications, security and surveillance signaling, train control, traction power, corrosion control, supervisory and data acquisition, fare collection, automatic vehicle controls, and Light Rail and Metro Control Center systems. Other services to be provided under this contract are systems evaluation and testing; design and contract management; evaluation of systems conditions and performance; quality assurance and quality control; safety certifications; technical and value engineering analysis; and resident engineer support.

Anticipated projects to be included under this contract are:

- Agency Closed Circuit Television (CCTV) Improvements
- Agency Communications System Upgrade
- Bus Maintenance Shop Systems
- Homeland Security Closed Circuit Television (CCTV) Phase V
- Light Rail Vehicle and MARC Kawasaki Cars Overhaul
- MARC GP39 Loco Repower
- Metro Rail Vehicle and Metro Signaling System
- Metro Fleet Sustainability

Significant project responsibilities and innovative initiatives are projected over the next five years. Most notable among the initiatives is the Metro Signaling and Fleet Replacement which represents a \$533 million endeavor. It is MTA's mission to provide quality services to the riding public; therefore, highly specialized and technical systems are key elements that optimize efficiency, productivity, reliability and public safety on all modes of public transportation.

As per Board Advisory 1995-1, this contract includes a provision authorizing an extension for up to one-third of the original contract term.

**FUND SOURCE:** Federal and Special Funds budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**ITEM: 2-AE (Continued)**

**BPW—06/22/16**

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

16-1057-1111

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Cheryl R.B. Hill 410-545-0402  
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BPW – 06/22/16

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ARCHITECTURAL/ENGINEERING SERVICES

**ITEM:** 3-AE

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** BCS 2012-08 A, B, F and G  
 Construction Management and Inspection Services  
 in Dorchester, Somerset, Wicomico and Worcester  
 Counties (District 1), Caroline, Cecil, Kent, Queen  
 Anne's and Talbot Counties (District 2)  
 ADPICS Nos.: SBCS1208A, SBCS1208B,  
 SBCS1208F and SBCS1208G

**CONTRACT DESCRIPTION:** These contracts are four of eight open-ended, task order contracts to provide Construction Management and Inspection Services for Districts 1 and 2.

**PROCUREMENT METHOD:** Maryland Architectural and  
 Engineering Services Act; recommendation  
 approved by the Transportation Professional  
 Services Selection Board on June 2, 2016.

### AWARDS:

#### DISTRICT 1

Whitney, Bailey, Cox & Magnani, LLC/ Contract A  
 Greenman-Pedersen, Inc. (JV)  
 Baltimore, MD

EBA Engineering, Inc./ Contract B  
 Parsons Brinckerhoff, Inc. (JV)  
 Baltimore, MD

#### DISTRICT 2

KCI Technologies, Inc. Contract F  
 Sparks, MD

Wallace Montgomery & Associates, LLP Contract G  
 Hunt Valley, MD

**AMOUNT:** \$5,250,000 NTE each  
 (\$21,000,000 NTE Grand Total)

**TERM OF CONTRACT:** 07/07/2016 – 07/06/2022

ITEM: 3-AE (Continued)

BPW – 06/22/16

DBE PARTICIPATION: 25%

## PROPOSALS:

	<u>Technical Proposal Rating (Max 526)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Whitney, Bailey, Cox & Magnani, LLC/ Greenman-Pedersen, Inc. (JV) Baltimore, MD (District 1)	289.5	1	\$5,250,000 (Contract A)
EBA Engineering, Inc./ Parsons Brinckerhoff, Inc. (JV) Baltimore, MD (District 2)	278.7	2	\$5,250,000 (Contract B)
Brudis & Associates, Inc./ Alpha Construction and Engineering Corporation (JV) Columbia, MD (District 2)	277.4	3	Contract C
A. Morton Thomas & Associates, Inc./ Urban Engineers, Inc./ PRIME AE Group, Inc. (JV) Baltimore, MD (District 1)	272.9	4	Contract D
AECOM Technical Services, Inc. Hunt Valley, MD (District 1)	271.0	5	Contract E
KCI Technologies, Inc. Sparks, MD (District 2)	267.7	6	\$5,250,000 (Contract F)
Wallace Montgomery & Associates, LLP Hunt Valley, MD (District 2)	265.1	7	\$5,250,000 (Contract G)
Development Facilitators, Inc./ Gannett Fleming, Inc. Millersville, MD (District 2)	262.6	8	Contract H
Stantec Consulting Services, Inc. Baltimore, MD	255.2	9	N/A

ITEM: 3-AE (Continued)

BPW – 06/22/16

**PROPOSALS (Continued):**

	<u>Technical Proposal Rating (Max 526)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	252.4	10	N/A
Century Engineering, Inc./ Michael Baker International, Inc. (formerly Michael Baker, Jr., Inc.) (JV) Hunt Valley, MD	234.9	11	N/A
McCormick Taylor, Inc. Baltimore, MD	229.9	12	N/A
Ammann & Whitney Consulting Engineers, PC Edgewood, MD	218.1	13	N/A
Whitman, Requardt & Associates, LLP Baltimore, MD	213.6	14	N/A
O'Connell & Lawrence, Inc./ Volkert Associates, Inc. (JV) Olney, MD	196.9	15	N/A
HAKS Engineers, Inc. Baltimore, MD	174.3	16	N/A
Indam Engineers, Inc. Ellicott City, MD	159.3	17	N/A

**REMARKS:** The solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA's web page on August 29, 2014. A total of 17 engineering consultant firms submitted technical proposals for this project.

The Consultant shall perform supplementary Construction Management and Inspection (CMI) services for the SHA's Office of Construction for various highway construction, facilities, environmental, and system preservation projects located in District 1 and District 2. Services to be provided may include, but are not be limited to: professional construction management and inspection of highways, bridges/structures, facilities, environmental restoration, utilities, maintenance, and system preservation construction projects to ensure that they are built per the plans and specifications, in accordance with SHA's objectives of estimated cost and time frame and within Federal Highway Administration requirements for construction compliance, documentation, and reimbursement for various highway construction, facilities, environmental, and system preservation projects located in District 1 or District 2 and statewide with the approval of SHA's Deputy Administrator.

**ITEM: 3-AE (Continued)****BPW – 06/22/16**

The current incumbents providing these services are as follows: Whitney, Bailey, Cox & Magnani, LLC/Greenman-Pedersen, Inc. (JV); Rummel, Klepper & Kahl, LLP; Indam Engineers, Inc.; KCI Technologies, Inc.; KCI Technologies, Inc./Wallace, Montgomery & Associates, LLP (JV); Century Engineering, Inc./Stantec Consulting Services Inc./URS Corporation (JV); Johnson, Mirmiran & Thompson, Inc./Alpha Construction and Engineering Corporation (JV); and Wallace, Montgomery & Associates, LLP/EBA Engineering, Inc.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESSES:** Yes

<b>MD TAX CLEARANCE:</b>	Whitney, Bailey, Cox & Magnani, LLC /	16-1945-1111
	Greenman-Pedersen, Inc. (JV)	
	EBA Engineering, Inc./	16-1946-1111
	Parsons Brinckerhoff, Inc. (JV)	
	KCI Technologies, Inc., Inc.	16-1950-1110
	Wallace Montgomery & Associates, LLP	16-1951-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Cheryl R.B. Hill 410-545-0402  
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BPW – 06/22/16

<b>REVISED</b>
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## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ARCHITECTURAL/ENGINEERING CONTRACT

**ITEM:** 4-AE

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** BCS 2012-16 A and B  
 Traffic Engineering Services in Caroline, Cecil, Kent, Queen Anne's and Talbot Counties (District 2), Baltimore and Harford Counties (District 4) and Carroll, Frederick and Howard Counties (District 7)  
 ADPICS Nos.: SBCS1216A; SBCS1216B

**CONTRACT DESCRIPTION:** These are two of nine open-ended, task order contracts to provide Traffic Engineering Services in Districts 2, 4 and 7.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on June 2, 2016.

### AWARDS:

Johnson, Mirmiran & Thompson, Inc. Sparks MD	Contract A	(District 2)
Sabra, Wang & Associates, Inc. Columbia MD	Contract B	(District 7)

**AMOUNT:** \$500,000 NTE each  
 (\$1,000,000 NTE Grand Total)

**TERM OF CONTRACT:** 07/07/2016 – 07/06/2021

<b>PROPOSALS:</b>	<u>Technical Proposal Rating (Max 376)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Johnson, Mirmiran & Thompson, Inc. Sparks, MD (District 2)	320.3	1	\$500,000 (Contract A)
Sabra, Wang & Associates, Inc. Columbia, MD (District 7)	310.7	2	\$500,000 (Contract B)



ITEM: 4-AE (Continued)

BPW - 06/22/16

**REVISED**

PROPOSALS (Continued):	Technical Proposal Rating (Max 376)	Technical Ranking	NTE Price
Whitman, Requardt & Associates, LLP Baltimore, MD (District 4)	309.3	3	Contract C
Wallace, Montgomery & Associates, LLP Hunt Valley MD (District 4)	297.7	4	Contract D
Jacobs Engineering Group Inc. Baltimore MD (District 7)	285.8	5	Contract E
Gannett Fleming, Inc. Baltimore, MD (District 2)	264.3	6	Contract F
KCI Technologies, Inc. Sparks MD (District 4)	263.1	7	Contract G
Kittleson & Associates, Inc. Baltimore MD (District 2)	258.2	8	Contract H
Parsons Brinckerhoff, Inc. Baltimore MD (District 7)	257.7	9	Contract I
A.Morton Thomas & Associates, Inc. Rockville MD	250.2	10	N/A
McCormick Taylor, Inc. Baltimore MD	248.6	11	N/A
Rummel, Klepper & Kahl, LLP Baltimore MD	245.1	12	N/A
STV Incorporated Baltimore MD	242.3	13	N/A
Brudis & Associates, Inc. Columbia MD	241.4	14	N/A
Century Engineering, Inc. Hunt Valley MD	226.2	15	N/A

**ITEM: 4-AE (Continued)****BPW 06/22/16****REVISED****PROPOSALS (Continued):**

	Technical Proposal	Technical	NTE
	<u>Rating (Max 376)</u>	<u>Ranking</u>	<u>Price</u>
AECOM Technical Services, Inc. Hunt Valley MD	224.7	16	N/A
The Traffic Group, Inc. Baltimore MD	199.7	17	N/A
Michael Baker International, Inc. Linthicum MD	198.0	18	N/A
Stantec Consulting Services Inc. Baltimore MD	189.3	19	N/A

**DBE PARTICIPATION:**

22% (Contract A)  
90% (Contract B)

**REMARKS:** The solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA's web page on August 2, 2013. A total of 19 engineering consultant firms responded submitted technical proposals for this project.

The Consultant shall provide traffic engineering services which include, but are not limited to the following: provide engineering services on-site at SHA facilities; traffic engineering studies and analysis to include any necessary field investigations, engineering report preparation, and possibly presentation of results to the public in response to public traffic and safety concerns; traffic engineering studies and analysis to include any necessary field investigations, engineering report preparation in support of SHA's Candidate Safety Improvement, Congested Intersection Improvement, or Crash Prevention Programs; Minor geometric survey and design to include drafting and preliminary cost estimating necessary to advance concepts into the design phase; minor traffic engineering design all in connection with the Project and all other traffic engineering services.

Though the established DBE goal for these contracts are 22%, Sabra, Wang and Associates, Inc. (Contract B) has proposed to exceed the goal by 68% and committed to a 90% participation.

The incumbents that performed these services in Districts 2, 4 and 7 are as follows: Gannett Fleming, Inc., Kittleson & Associates, Inc., Development Facilitators, Inc./Michael Baker International, Inc. (formerly Michael Baker, Jr. Inc.), Brudis & Associates, Inc., Johnson, Mirmiran & Thompson, Inc., Wallace, Montgomery & Associates, LLP, Whitney, Bailey, Cox & Magnani, LLC/Edwards & Kelcey, Inc., STV Incorporated, Rummel, Klepper & Kahl, LLP, KCI Technologies, Inc., Parsons Brinckerhoff, Inc., and Stantec Consulting Services, Inc. (formerly Greenhorne & O'Mara, Inc.).

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**ITEM: 4-AE (Continued)****BPW - 06/22/16****REVISED****FUND SOURCE:**

Federal and Special Funds Budgeted to SHA

**APPROPRIATION CODE:**

J02B0101

**RESIDENT BUSINESSES:**

Yes

**MD TAX CLEARANCE:**

Johnson, Mirmiran &amp; Thompson, Inc.

16-1974-1111

Sabra, Wang &amp; Associates, Inc.

16-1975-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Cheryl R.B. Hill 410-545-0330  
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BPW – 06/22/16

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ARCHITECTURAL/ENGINEERING SERVICES

**ITEM:** 5-AE

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** BCS 2015-01 A and B  
 Engineering Services for the Intelligent Transportation Systems (ITS) /Coordinated Highways Action Response Team (CHART) Program, Statewide  
 ADPICS Nos.: SBSC1501A and SBSC1501B

**CONTRACT DESCRIPTION:** These are two of four open-ended, task order based contracts to provide Engineering Services for the Intelligent Transportation Systems (ITS) /Coordinated Highways Action Response Team (CHART) Program, Statewide

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on June 2, 2016.

### AWARDS:

Parsons Brinckerhoff, Inc. /  
 Sabra, Wang & Associates, Inc. (JV)  
 Baltimore MD Contract A

Daniel Consultants, Inc.  
 Columbia MD Contract B

**AMOUNT:** \$2,500,000 NTE each  
 (\$5,000,000 NTE Grand Total)

**TERM OF CONTRACT:** 07/07/2016 – 07/06/2021

<b>PROPOSALS:</b>	<u>Technical Proposal Rating (Max 771)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Parsons Brinckerhoff, Inc. / Sabra, Wang & Associates, Inc. (JV) Baltimore MD	567.1	1	\$2,500,000 (Contract A)

**ITEM: 5-AE (Continued)****BPW 06/22/16**

<b>PROPOSALS (cont'd):</b>	<b>Technical Proposal Rating (Max 771)</b>	<b>Technical Ranking</b>	<b>NTE Price</b>
Daniel Consultants, Inc. Columbia MD	537.4	2	\$2,500,000 (Contract B)
AECOM Technical Services, Inc. Hunt Valley MD	515.8	3	Contract C
Jacobs Engineering Group, Inc. Baltimore MD	506.8	4	Contract D
Johnson Mirmiran & Thompson, Inc. Sparks MD	482.6	5	N/A
Kimley-Horn & Associates, Inc. Baltimore MD	341.8	6	N/A
<b>DBE PARTICIPATION:</b>	53% (Contract A) 67.5% (Contract B)		

**REMARKS:** The solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA's web page on April 24, 2015. A total of six engineering consultant submitted technical proposals for this project.

The Consultant shall provide architectural and engineering services which include, but are not limited to the following: provide planning, traffic studies, design, systems integration support, project development and other engineering services for SHA's ITS/CHART; provide various ITS studies, strategies, planning and analysis of projects such as traffic and roadway (freeway and arterial) monitoring systems, advanced detection systems and transfer information systems, and automated incident detection systems; support current CHART program needs such as future long range planning, communications and control systems, general traffic systems, incident management, traffic engineering and ITS technology; integration of multi-medium communications, traffic detection technology, closed circuit television (CCTV) camera technology, motorist information technology, local and wide area networks, and multiple satellite traffic operations control centers; provide planning and development of Transportation Systems Management and Operations (TSM&O) strategies, initiatives and projects to include Active Traffic Management Systems, Traveler Information Systems/Services such as the 511 Traveler Information Service, etc.; perform traffic planning studies such as corridor traffic systems management studies, capacity and delay analysis, signal system studies, traffic engineering studies, traffic data collection and transportation emergency management planning; conduct cost/benefit analysis and customer marketing research.

Though the established DBE goal for these contracts is 25%, Parsons Brinckerhoff, Inc./Sabra, Wang and Associates, Inc. (JV) have proposed to exceed the goal by 28% and committed to a 53% participation on Contract A. Daniel Consultants, Inc. has proposed to exceed the established DBE goal by 42.5% and committed to meeting a participation of 67.5%.

**ITEM: 5-AE (Continued)****BPW - 06/22/16**

The current incumbents performing these services are: Jacobs Engineering Group, Inc., Schneider Electric Mobility NA, Inc. (formerly Televent USA Corporation), and the tri-venture of Daniel Consultants, Inc./Integrated Control Systems, Inc./DMJM Harris, Inc.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

<b>FUND SOURCE:</b>	Federal and Special Funds Budgeted to SHA	
<b>APPROPRIATION CODE:</b>	J02B0101	
<b>RESIDENT BUSINESSES:</b>	Yes	
<b>MD TAX CLEARANCE:</b>	Parsons Brinckerhoff, Inc./	16-1393-1111
	Sabra, Wang & Associates, Inc. (JV)	
	Daniel Consultants, Inc.	16-1394-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Cheryl R. B. Hill 410-545-0402  
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BPW – 06/22/16

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### CONSTRUCTION CONTRACT

**ITEM:** 6-C

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** CE2775129  
 HVAC Systems Upgrade at the Administration's  
 Elkton Facility in Cecil County.  
 ADPICS No.: CE2775129

**CONTRACT DESCRIPTION:** This contract is for the replacement of the HVAC Systems serving the SHA Shop, vehicle storage and welding buildings at SHA's Elkton Facility in Cecil County.

**AWARD:** Fresh Air Concepts, LLC  
 Linthicum, MD

**AMOUNT:** \$2,178,479 NTE

**TERM OF CONTRACT:** 07/07/2016 – 04/28/2018

**PROCUREMENT METHOD:** Competitive Sealed Bidding

### BIDS:

Fresh Air Concepts, LLC Linthicum, MD	\$2,178,479
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Denver-Elek, Inc. Baltimore, MD	\$2,750,000
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J.F. Fischer, Inc. Baltimore, MD	\$2,824,000
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Hunter Allied of MD, Inc. Berlin, MD	\$2,894,175
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Meltech Corporation Landover, MD	\$3,102,408
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D&B Construction, Inc. Baltimore, MD	\$3,286,294
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**MBE PARTICIPATION:** 6.0%

**ITEM: 6-C (continued)****BPW – 06/22/16****VSBE PARTICIPATION:**

0.5%

**PERFORMANCE SECURITY:**

Performance and Payment Bonds for 100% of the award amount exist for this contract.

**INCUMBENT:**

None

**REMARKS:** The Engineer's Estimate for this contract was \$2,225,727. The low bid received is 2.12% under the Engineer's Estimate. SHA has confirmed Fresh Air Concepts, LLC's bid price. The Solicitation was advertised in eMaryland Marketplace and SHA's Internet. The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Two hundred seventy three contractors were notified of this project on eMaryland Marketplace; 41 of which were MDOT Certified Minority Business Enterprises.

100% of the work will be performed by a Small Business Enterprise.

This contract includes all work necessary for the replacement of the existing heating and HVAC units with a new HVAC Systems serving the SHA Shop, vehicle storage, welding shop buildings at SHA's Elkton Facility in Cecil County.

The contract includes a pre-established material allowance in the amount of \$470,000 – 22% of the total contract value for BAS completer system, construction scheduler, HVAC Commissioning, operation and maintenance manuals, project record documents, architectural work, ductwork and accessories, electrical work, patching and fire stopping, piping, valves and accessories, structural work and hazardous material abatement.

**FUND SOURCE:**

100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:**

J02B0101

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

16-1256-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**



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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION** (Construction)

**ITEM:** 7-C-MOD

**STATE HIGHWAY ADMINISTRATION:**

**CONTRACT ID & TITLE:** MO2145186  
 Kensington CHART Depot in Montgomery County  
 ADPICS No.: CO332263

**ORIGINAL CONTRACT APPROVED:** DOT Agenda 08/21/2013; Item 2-C-MOD

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** Tech Contracting Co., Inc.  
 Baltimore, MD

**CONTRACT DESCRIPTION:** This Contract is for the CHART (Coordinated Highway Action Response Team) Depot at the Kensington Maintenance Shop in Montgomery County.

**MODIFICATION DESCRIPTION:** Modification No. 8 is necessary to add contract authority for additional work required in the Kensington CHART Depot in Montgomery County.

**AMOUNT:** \$97,550

**ORIGINAL CONTRACT AMOUNT:** \$1,055,692

**REVISED CONTRACT AMOUNT:** \$1,241,691

**PERCENTAGE CHANGES:** 1.37% (Modification No. 1)  
 4.59% (Modification No. 2)  
 0.23% (Modification No. 4)  
 0.63% (Modification No. 5)  
 1.55% (Modification No. 6)  
9.24% (Modification No. 8)  
 17.61% (Overall)

**ORIGINAL MBE PARTICIPATION:** 25.22% (MBE Compliance 20.83%)

**TERM OF CONTRACT:** 11/14/2011 - 10/31/2013 (Original)  
 11/01/2013 – 07/31/2015 (Modification No. 3)  
 08/01/2015 – 12/27/2015 (Modification No. 4)  
 12/28/2015 – 09/26/2016 (Modification No. 7)

**ITEM: 7-C-MOD (Continued)****BPW – 06/22/16**

**REMARKS:** This contract entails the conversion of the Kensington maintenance shop building and the rehabilitation of the paved surfaces around the building within the Maintenance yard to convert the shop to a CHART Depot to facilitate their operation.

This modification amount reflects two SHA change orders:

- SHA Change Order # 6 – Modification # 8 is to provide the necessary tie-in of the new 4” waterline to the exiting 8”main, after looking for an existing utility to be deeper than anticipated. These conditions required additional excavation in order to locate the connection and lower the waterline, dewatering of the trench due to groundwater that may be encountered, removed and disposal of the excavated material that may be deemed unsuitable for reuse and backfill in the amount of \$10,702
- SHA Change Order # 7 – Modification #8 is for a price escalation claim submitted by the Contractor for material and labor costs. The Contractor’s bid is from 2011 and did not expect this contract to still be continuing in 2016. This modification is in the amount of \$86,849.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION– THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## ATTACHMENT I

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$1,055,692.00	11/14/2011 – 10/31/2013	BPW 08/21/2013; Item 2-C-Mod	Original Contract
<b>Modification No. 1</b>	\$14,445.46	No change	BPW 08/21/2013; Item 2-C-Mod	Claim Settlement
<b>Modification No. 2</b>	\$48,504.11	No change	BPW 08/21/2013; Item 2-C-Mod	Additional contract authority
<b>Modification No. 3</b>	\$0.00	11/01/2013 – 07/31/2015	DCAR 01/29/2014	Correction made to the Contract Expiration date due to project shut down for 8 months
<b>Modification No. 4</b>	\$2,426.94	08/01/2015 – 12/27/2015	DCAR 02/27/2015	Additional authority and non- compensable time extension
<b>Modification No. 5</b>	\$6,700.52	No change	DCAR 05/11/2015	Additional contract authority
<b>Modification No. 6</b>	\$16,371.60	No change	DCAR 06/18/2015	Additional contract authority
<b>Modification No. 7</b>	\$0.00	12/28/2015 – 09/26/2016	DCAR 12/18/2015	Additional time
<b>Modification No. 8</b>	\$97,549.83	No change.	BPW 06/22/2016, Item 7–C-Mod	Price increase due extended conditions
<b>Revised Contract Total</b>	\$1,241,690.63			

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BPW – 06/22/16

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 8-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 42915G1418  
 Brush and Tree Cutting & Stump Removal at  
 Various Locations for the Gaithersburg Shop Area  
 in Montgomery County  
 ADPICS No.: 42915G1418

**CONTRACT DESCRIPTION:** This contract consists of brush and tree cutting, as well as stump removal at various locations for the Gaithersburg Maintenance Shop in Montgomery County.

**AWARD:** Excel Tree Expert Co., Inc.  
 Jessup, MD

**AMOUNT:** \$469,480 NTE

**TERM OF CONTRACT:** 07/07/2016 – 06/30/2018

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Excel Tree Expert Co., Inc. Jessup, MD	\$469,480
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Asplundh Tree Expert Co. Odenton, MD	\$471,247
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Pittman's Tree & Landscaping, Inc. Front Royal, VA	\$515,302
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**LIVING WAGE ELIGIBLE** Yes

**MBE PARTICIPATION:** 0% (Single Element of Work)

**PERFORMANCE SECURITY:** An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract

**ITEM: 8-M (Continued)****BPW – 06/22/16****INCUMBENT:**Asplundh Tree Expert Co.  
Odenton, MD**REMARKS:** The Engineer's Estimate for this contract is \$487,050. The low bid of \$469,480 is 3.61% under the Engineer's Estimate.

The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. One hundred seventy three contractors were notified for this project on eMaryland Marketplace; 17 of which were MDOT Certified MBE's.

This open ended, on call, Contract consists of brush & tree cutting and stump removal at various locations for the Gaithersburg Maintenance Shop in Montgomery County. Work may or may not be on a continual basis. Should extenuating circumstances dictate the need, the limits of the Contract work may extend to adjacent Counties in the neighboring Districts. A bid item for Mobilization for outside district Area has been established to offset the cost of these limit extensions to a neighboring District.

100% of this contract will be performed by a Certified Small Business Enterprise.

**FUND SOURCE:**

100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:**

J02B0102

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

16-0985-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Cheryl R. B. Hill 410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)

BPW – 06/22/16

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 9-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 440D11418  
 Minor Drainage Structure Repairs at Various  
 Locations in Dorchester, Somerset, Wicomico &  
 Worcester Counties (District 1)  
 ADPICS No.: 440D11418

**CONTRACT DESCRIPTION:** This open-ended, task order based contract consists of providing labor, materials, and equipment necessary to complete various drainage repairs including: inlet; pipe; and slope failure at multiple locations in District 1.

**AWARD:** ANA General Contractors, LLC  
 Laurel MD

**AMOUNT:** \$523,732 NTE

**TERM OF CONTRACT:** 07/07/2016 – 12/31/2018

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

ANA General Contractors, LLC Laurel, MD	\$523,732
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DeAngelo Brothers, LLC Hazelton, PA	\$559,686
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Clean Venture, Inc. Baltimore, MD	\$631,680
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**LIVING WAGE ELIGIBLE** Yes

**MBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract

**ITEM: 9-M (Continued)****BPW 06/22/16****INCUMBENT:**JJID, Inc.  
Bear, DE

**REMARKS:** The Engineer's Estimate for this contract is \$375,536. The low bid of \$523,732 is 39.46% over the Engineer's Estimate. The engineer's estimate was calculated using District's spending history over the past three years. Making an adjustment to the Engineer's Estimate by adding 26% to account for the Contractor's actual labor, logistics and MOT costs would revise the Engineer's estimate to \$473,175. This adjustment would bring the low bid to 9.65% over the estimate. SHA has confirmed ANA General Contractors, LLC's bid price.

The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. One hundred seventy five contractors were notified for this project on eMaryland Marketplace; 36 of which were MDOT Certified MBE's.

100% of this contract will be performed by a Certified Minority Business Enterprise.

**FUND SOURCE:**

100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:**

J02B0102

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

16-1254-0000

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 06/22/16

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 10-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 5281531418  
 Maintenance and Repairs of Highway Street  
 Lighting at Various Locations in Montgomery  
 County.  
 ADPICS NO: 5281531418

**CONTRACT DESCRIPTION:** This contract consists of an open-ended, on-call contract that provides maintenance and repairs for any various locations of street lighting in Montgomery County.

**AWARD:** Lighting Maintenance, Inc.  
 Linthicum, MD

**AMOUNT:** \$897,682 NTE

**TERM OF CONTRACT:** 07/07/2016 – 12/31/2018

**PROCUREMENT METHOD:** Competitive Sealed Bidding

### BIDS:

Lighting Maintenance, Inc. Linthicum, MD	\$897,682
Rommel Engineering & Construction, Inc. Linthicum, MD	\$969,609
Citelum US, Inc. Washington, DC	\$974,016
American Lighting & Signalization, Inc. Philadelphia, PA	\$1,100,535
Electronick Electrical Services, LLC District Heights, MD	\$1,872,979

**LIVING WAGE ELIGIBLE** Yes

**MBE PARTICIPATION:** 0% (Single Element of Work)



**ITEM: 10-M (Continued)****BPW – 06/22/16****PERFORMANCE SECURITY:**

An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract.

**INCUMBENT:**

Lighting Maintenance, Inc.  
Linthicum, MD

**REMARKS:** The Engineer's Estimate for this contract is \$1,264,100. The low bid of \$897,682 is 28.99% under the Engineer's Estimate. The average of all bids were similar to past contract history. Four bid items were estimated higher than the lowest bid. These four items were LED sign luminaire; LED Underpass luminaire; Pickup truck and/or van; and Bucket truck 50-65 foot reach range. Lighting Maintenance, Inc. confirmed their bid prices.

The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Two hundred twenty eight contractors were notified for this project on eMaryland Marketplace; 27 of which were MDOT Certified MBE's.

The contract work consists of, but is not limited to: repairs to highway street lighting, exterior facility lighting, overhead sign lighting, bridge lighting, cable designation, cable fault locating and pole replacement, as well as maintenance of traffic to perform the repairs as-needed. Should extenuating circumstances dictate the need, the limits of the Contract work may extend to adjacent Counties in the neighboring Districts. A bid item for Mobilization has been established to offset the cost of these limit extensions to a neighboring District.

The contract includes a pre-established material allowance in the amount of \$120,000 – 13.37% of the total contract value for specialized equipment, specialized subcontractors for repairs and material allowance.

**FUND SOURCE:**

100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:**

J02B0102

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

16-0986-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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BPW – 06/22/16

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 11-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** D1JANT16  
 Janitorial Services for Dorchester, Somerset,  
 Wicomico and Worcester Counties (District 1)  
 ADPICS No.: D1JANT16

**CONTRACT DESCRIPTION:** This contract is to provide janitorial services to all of SHA's  
 Offices and Shops in District 1.

**AWARD:** Lower Shore Enterprises, Inc.  
 Salisbury, MD

**AMOUNT:** \$267,484 NTE

**TERM OF CONTRACT:** 07/07/2016 – 06/30/2018

**PROCUREMENT METHOD:** Preferred Provider

**LIVING WAGE ELIGIBLE** No

**MBE PARTICIPATION:** 0% (Single Element of Work)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Lower Shore Enterprises, Inc.  
 Salisbury, MD

**REMARKS:** The Engineer's Estimate for this contract is \$267,484.

The Pricing and Selection Committee for Blind Industries and Services of Maryland and the  
 Employment Works Program approved the pricing on April 21, 2016.

This contract is to provide janitorial services will be for the District Office, Salisbury Maintenance Shop  
 Building B, Cambridge Shop, Princess Anne Maintenance Shop and Snow Hill Maintenance Shop.

The vendor has performed satisfactory on previous contracts and has met SHA's needs.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**ITEM: 11-M (continued)**

**BPW 06/22/16**

**APPROPRIATION CODE:**

J02B0101 and J02B0102

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

16-2031-1110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Anna Lansaw 410-865-2777  
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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**RENEWAL OPTION:** (Maintenance)

**ITEM:** 12-M-OPT

**THE SECRETARY’S OFFICE**

**CONTRACT ID:** MDOT-OFFAS-15-002  
 Janitorial Services  
 ADPICS No.: CO332364

**ORIGINAL CONTRACT APPROVED:** DOT Agenda 07/16/2015; Item 4-M

**ORIGINAL PROCUREMENT METHOD:** Community Service Provider

**CONTRACT DESCRIPTION:** This contract is for janitorial services for the MDOT Headquarters.

**OPTION DESCRIPTION:** Exercise the first of two one-year renewal options.

**CONTRACTOR:** Alliance, Inc.  
 Baltimore, MD

**AMOUNT:** \$231,395

**ORIGINAL CONTRACT AMOUNT:** \$231,395

**REVISED CONTRACT AMOUNT:** \$462,790

**PERCENTAGE INCREASE:** 100% (Renewal Option No. 1)  
 100% (Total Increase)

**TERM OF CONTRACT:** 08/01/2015 – 07/31/2016 (Original)  
 08/01/2016 – 07/31/2017 (Renewal Option No. 1)

**LIVING WAGE ELIGIBLE:** No (Community Service Provider)

**ORIGINAL MBE PARTICIPATION:** 0%

**REMARKS:** MDOT is requesting approval to exercise the first of two one-year renewal option with Alliance, Inc. to continue to provide janitorial services at the MDOT headquarters located in Hanover, MD. Alliance, Inc. has continued to provide satisfactory service on this contract and has met MDOT’s needs.

**ITEM: 12-M-OPT**

**BPW – 06/22/16**

**FUND SOURCE:**

100% Special Funds Budgeted to MDOT

**APPROPRIATION CODE:**

J01A019280

**RESIDENT BUSINESS:**

Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$ 231,395	08/01/15 – 07/31/16	07/16/2015 Item 4-M	
<b>Renewal Option</b>	\$ 231.395	08/01/15 – 07/31/16	06/22/2016 Item 12-M-OPT	As provided for in original contract
<b>Revised Amount</b>	\$462,790			

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BPW – 06/22/16

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY DISPOSITION

**ITEM:** 13-RP MMC# 06-2100

### STATE HIGHWAY ADMINISTRATION

**RECOMMENDATION:** That the Board of Public Works approves the State Highway Administration disposing of property that is excess to the agency's needs.

<b>AUTHORITY:</b>	Annotated Code of Maryland Transportation Article, § 8-309(f) (1) (ii)
<b>PROPERTY:</b>	Former Besche Oil Company prop, (± 0.04 ac.), intersection of MD 5 and MD 471, Great Mills, St. Mary's County, MD.
<b>GRANTOR:</b>	State of Maryland, State Highway Administration
<b>GRANTEE:</b>	St. Mary's County Metropolitan Commission
<b>CONSIDERATION:</b>	\$1,900
<b>APPRAISED VALUE:</b>	\$1,900 – Herbert, Fee Appraiser, (Approved) Neal Mengel, Review Appraiser
<b>SPECIAL CONDITIONS:</b>	None
<b>LEGISLATIVE NOTICE:</b>	N/A
<b>STATE CLEARINGHOUSE:</b>	N/A

**REMARKS:** In 1999, the State Highway Administration acquired the site in conjunction with the project to improve the MD 5-MD 471- Flat Iron Road intersection in Great Mills. The SHA proposes to dispose of this excess property to the St. Mary's County Metropolitan Commission through a negotiated sale of \$1,900 which is 100 % of the appraised value. The St. Mary's County Metropolitan Commission needs the property to provide access to a waste water pumping station.

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### BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Cheryl R. B. Hill 410-545-0402  
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BPW – 06/22/16

**REVISED**

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY DISPOSITION

ITEM: 14-RP MMC# 11-1053

### STATE HIGHWAY ADMINISTRATION

**RECOMMENDATION:** That the Board of Public Works approves the State Highway Administration disposing of property that is excess to the agency's needs.

**AUTHORITY:** Transportation Article § 8-309(f) (1) (ii),  
Annotated Code of Maryland

**PROPERTY:** Former Burch Oil Company prop, (± 0.14 ac.),  
improved by a former gasoline station, south east  
corner of the intersection of MD 2/4 and MD 231,  
Prince Frederick, Calvert County, MD.

**GRANTOR:** State of Maryland, State Highway Administration

**GRANTEE:** The Commissioners of Calvert County, Maryland

**CONSIDERATION:** See Remarks

**APPRAISED VALUE:** \$127,000 – Herbert, Fee Appraiser, (Selected)  
Ronald A Hidey, Review Appraiser

**SPECIAL CONDITIONS:** None

**LEGISLATIVE NOTICE:** Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on April 12, 2016. The 45 day review period expired May 27, 2016.

**STATE CLEARINGHOUSE:** N/A

**REMARKS:** In 2005, the State Highway Administration (SHA) acquired the site in conjunction with safety improvements to the intersection of MD Routes 2/4 and MD Route 231, west of downtown Prince Frederick. The SHA has negotiated a sale with The Commissioners of Calvert County whereby Calvert County will donate seven parcels valued at \$123,650 to SHA for a Prince Frederick Streetscape Project, in return for the subject property, appraised at \$127,000. The appraised value of the seven parcels being donated to SHA is 97 % of the appraised value of the subject property.

### BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**



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BPW – 06/22/16

**REVISED**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY DISPOSITION**

**ITEM:** 15-RP MMC# 15-2460

**STATE HIGHWAY ADMINISTRATION**

**RECOMMENDATION:** That the Board of Public Works approves the State Highway Administration disposing of property that is excess to the agency's needs.

**AUTHORITY:** Transportation Article § 8-309(g) (1)(2) (ii),  
Annotated Code of Maryland

**PROPERTY:** Former Charles Mullikan prop, (± 1.1 ac.), improved by a former one story veterinary laboratory, west side of Safety Drive, adjacent to the SHA Centreville, Maintenance Facility, 3 miles east of Centreville, Queen Anne's County, MD.

**GRANTOR:** State of Maryland, State Highway Administration

**GRANTEE:** Queen Anne's County, Maryland

**CONSIDERATION:** \$13,312.72 (Original Cost plus Interest)

**APPRAISED VALUE:** \$181,000 – Fitzhugh Turner, Fee Appraiser,  
(Approved)  
Neal Mengel, Review Appraiser

**SPECIAL CONDITIONS:** Reverter Clause Maintaining Public Use

**LEGISLATIVE NOTICE:** Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on April 12, 2016. The 45 day review period expired May 27, 2016.

**STATE CLEARINGHOUSE:** N/A

**REMARKS:** In 1957, SHA acquired the site in conjunction with the construction of the Centreville Maintenance Facility. The subject property was conveyed to the Department of Agriculture in 1960 for \$1.00 and was utilized as an animal laboratory. It was later abandoned by the Department of Agriculture and conveyed back to the SHA in 2012 for \$5.00. The SHA proposes to dispose of this excess property to Queen Anne's County which will use the property for public services. In accordance with Section 8-309(g)(1)(2)(ii), the County may purchase surplus land for the lesser of the appraised value of the land; or the original acquisition cost plus interest.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

135

George E. Fabula, Jr. 410-767-3908  
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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY EASEMENT**

**ITEM:** 16-RP MMC# 15-5069

**MARYLAND TRANSIT ADMINISTRATION**

**RECOMMENDATION:** That the Board of Public Works approve Maryland Transit Administration granting Perpetual Easement.

**AUTHORITY:** State Finance and Procurement Article § 10-305,  
Transportation Article § 7-204 (d) (1),  
Annotated Code of Maryland

**PROPERTY:** Worman's Mill Road at Spring Bank Avenue, (±  
0.110 ac), Frederick County, Maryland

**GRANTOR:** State of Maryland, Maryland Transit Administration

**GRANTEE:** Spring Bank, LLC

**CONSIDERATION:** \$12,050.00

**APPRAISED VALUE:** \$12,050.00 – Tracey L. McPherson (Selected)  
Casey Fitzgerald, Review Appraiser

**SPECIAL CONDITIONS:** None

**STATE CLEARINGHOUSE:** The Clearinghouse conducted an intergovernmental review of the project under MD20150406-0238. It has recommended to grant a perpetual access easement, within the right-of-way of the Maryland Transit Administration, to the Spring Bank, LLC. The Spring Bank, LLC plans to install a 20-foot paved access roadway to cross over a small portion of the 66-foot active rail line, located in the vicinity of Worman's Mill Road at Spring Bank Avenue, to provide access to a new, residential development.

**REMARKS:** The Maryland Transit Administration seeks to grant Spring Bank LLC the perpetual easement for the purpose of installing a 20' paved road to cross over a portion of the 66' active rail line that will benefit a new residential development for a rail line access crossing for the entrance at 7945 Worman's Mills Road. The entrance street will serve approximately 75 townhome units and two proposed office buildings. MTA granted Spring Bank, LLC an Entry Agreement for immediate access to the property for a one-year period. This Easement was withdrawn as item 8-RP from the 05/25/2016 DOT agenda.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED** **DISAPPROVED** **DEFERRED** **WITHDRAWN**  
**WITH DISCUSSION** **WITHOUT DISCUSSION**

Cheryl R. B. Hill 410-545-0402  
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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY (ROAD) CONVEYANCE**

**ITEM:** 17-RP MMC# 16-2470

**STATE HIGHWAY ADMINISTRATION**

**RECOMMENDATION:** That the Board of Public Works approve the following road conveyance.

**AUTHORITY:** State Finance and Procurement Article § 10-305,  
Transportation Article § 8-304,  
Annotated Code of Maryland

**PROPERTY:** Lock Street, (former MD 537-B): from the south side of the MD 285 (Biddle Street) intersection @ Lock Street, running southerly, to the south side of the Bank Street @ Lock Street intersection for the distance of 0.05 mile  $\pm$  or 250 linear feet  $\pm$ , in Cecil County MD

**GRANTOR:** State of Maryland, State Highway Administration

**GRANTEE:** The Town of Chesapeake City, Maryland

**CONSIDERATION:** N/A

**APPRAISED VALUE:** N/A

**SPECIAL CONDITIONS:** None

**LEGISLATIVE NOTICE:** N/A

**STATE CLEARINGHOUSE:** N/A

**REMARKS:** The Town of Chesapeake City will use this portion of road as an integral part of their road way system. The road conveyance is being made to comply with conditions of a Road Transfer Agreement (RTA) dated 09/14/2015 between SHA and The Town of Chesapeake City.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Cheryl R. B. Hill 410-545-0402  
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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY (ROAD) CONVEYANCE**

**ITEM:** 18-RP MMC# 16-2471

**STATE HIGHWAY ADMINISTRATION**

**RECOMMENDATION:** That the Board of Public Works approve the following road conveyance.

**AUTHORITY:** State Finance and Procurement Article § 10-305,  
Transportation Article § 8-304,  
Annotated Code of Maryland

**PROPERTY:** MD 335-G, Kent Narrows Road, the portion of right of way adjacent to and into the bed of MD 835-G: from Kent Narrows Way running easterly to the road end for the distance of 0.065 mile  $\pm$  or 342.6 feet  $\pm$  and containing and area of 0.101 acre or 4,381 square feet  $\pm$ .

**GRANTOR:** State of Maryland, State Highway Administration

**GRANTEE:** Queen Anne's County, Maryland

**CONSIDERATION:** N/A

**APPRAISED VALUE:** N/A

**SPECIAL CONDITIONS:** None

**LEGISLATIVE NOTICE:** N/A

**STATE CLEARINGHOUSE:** N/A

**REMARKS:** Queen Anne's County will use this property as an integral part of their road way system. The road conveyance is being made to comply with conditions of a Road Transfer Agreement (RTA) dated 07/05/2011 between SHA and Queen Anne's County.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Cheryl R. B. Hill 410-545-0402  
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BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY ROAD CONVEYANCE**

**ITEM:** 19-RP MMC# 16-2472

**STATE HIGHWAY ADMINISTRATION**

**RECOMMENDATION:** That the Board of Public Works approve the following road conveyance.

**AUTHORITY:** State Finance and Procurement Article § 10- 305,  
Transportation Article § 8-304,  
Annotated Code of Maryland

**PROPERTY:** Salem Avenue Service Road, from Interstate 81  
Ramp A to Broadfording Road, (± 0.59 ac) for a  
total distance of 0.099 miles (523 linear feet.),  
Hagerstown, Washington County, MD.

**GRANTOR:** State of Maryland, State Highway Administration

**GRANTEE:** The City of Hagerstown

**CONSIDERATION:** N/A

**APPRAISED VALUE:** N/A

**SPECIAL CONDITIONS:** None

**LEGISLATIVE NOTICE:** N/A

**STATE CLEARINGHOUSE:** N/A

**REMARKS:** The City of Hagerstown will use this property as an integral part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated August 7, 2015.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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BPW – 06/22/16

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY ROAD CONVEYANCE

**ITEM:** 20-RP MMC# 16-2473

### STATE HIGHWAY ADMINISTRATION

**RECOMMENDATION:** That the Board of Public Works approve the following road conveyance.

**AUTHORITY:** State Finance and Procurement Article § 10-305,  
Transportation Article § 8-304,  
Annotated Code of Maryland

**PROPERTY:** Broadfording Road, from MD 58 to Hollyhock  
Road, for a total distance of 0.25 ± miles,  
Hagerstown, Washington County, MD.

**GRANTOR:** State of Maryland, State Highway Administration

**GRANTEE:** The City of Hagerstown

**CONSIDERATION:** N/A

**APPRAISED VALUE:** N/A

**SPECIAL CONDITIONS:** None

**LEGISLATIVE NOTICE:** N/A

**STATE CLEARINGHOUSE:** N/A

**REMARKS:** The City of Hagerstown will use this property as an integral part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated December 19, 2013.

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### BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Cheryl Hill – 410-545-0402  
[Chill@sha.state.md.us](mailto:Chill@sha.state.md.us)

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY EASEMENT**

**ITEM: 21-RP**

MMC# 16-2474

**STATE HIGHWAY ADMINISTRATION**

**RECOMMENDATION:** That the Board of Public Works approve the State Highway Administration granting the release of a Slope Easement.

<b>AUTHORITY:</b>	Transportation Article § 8-309(f)(1)(ii), Annotated Code of Maryland
<b>PROPERTY:</b>	Former Emory A. Kelbaugh Property (+/- 47,942 square feet or 1.1006 acres), located on the south side of MD Route 103 opposite Coca-Cola Drive, Hanover, Anne Arundel County.
<b>GRANTOR:</b>	State of Maryland, State Highway Administration
<b>GRANTEE:</b>	Hanover Princess, LLC
<b>CONSIDERATION:</b>	\$500
<b>APPRAISED VALUE:</b>	N/A
<b>SPECIAL CONDITIONS:</b>	N/A
<b>STATE CLEARINGHOUSE:</b>	N/A

**REMARKS:** In 1942, State Highway Administration acquired from Emory A. Kelbaugh and Olga B. Kelbaugh certain fee simple property, easements and other rights and controls. The SHA proposes to release the revertible slope easement as requested by Hanover Princess, LLC at an administrative cost of \$500.00 since it is no longer needed by SHA.

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

George E. Fabula, Jr. (410) 767-3908  
[GFabula@mta.maryland.gov](mailto:GFabula@mta.maryland.gov)

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY ACQUISITION**

**ITEM: 22-RP**

**MARYLAND TRANSIT ADMINISTRATION:**

**RECOMMENDATION:** That the Board of Public Works approve Maryland Transit Administration acquiring real property.

<b>AUTHORITY:</b>	Transportation Article § 7-204 (d) (1), Annotated Code of Maryland
<b>PROPERTY:</b>	802 Washington Avenue, Chestertown, Kent County
<b>GRANTOR:</b>	Newvine Corporation
<b>GRANTEE:</b>	State of Maryland, Maryland Transit Administration
<b>CONSIDERATION:</b>	\$850
<b>APPRAISED VALUE:</b>	\$850 – Georgia Nichols, Appraiser (Selected) \$800 – Kristina L. Clark, Appraiser Neil Mengel, Review Appraiser
<b>SPECIAL CONDITIONS:</b>	None
<b>FUND SOURCE:</b>	100% Special

**REMARKS:** MTA is requesting approval of this option for a perpetual easement consisting of 0.021 of an acre, more or less, two revertible easements consisting of 0.008 and 0.001 acres of land, more or less, and a temporary construction easement consisting of 0.051 of an acre of land, more or less, needed for the Chestertown Culvert Final Repairs Project. These easements will allow MTA to make needed repairs to the MTA culvert underneath the inactive rail line in the Town of Chestertown. The Notice to Proceed for this project is scheduled for 08/29/16.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



George E. Fabula, Jr. 410-767-3908  
[GFabula@mta.maryland.gov](mailto:GFabula@mta.maryland.gov)

BPW – 06/22/16

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY ACQUISITION**

**ITEM: 23-RP**

**MARYLAND TRANSIT ADMINISTRATION**

**RECOMMENDATION:** That the Board of Public Works approve Maryland Transit Administration acquiring real property.

<b>AUTHORITY:</b>	Transportation Article § 7-204 (d) (1), Annotated Code of Maryland
<b>PROPERTY:</b>	201 Talbot Boulevard, Chestertown, Kent County
<b>GRANTOR:</b>	Talbot Road LLC
<b>GRANTEE:</b>	State of Maryland, Maryland Transit Administration
<b>CONSIDERATION:</b>	\$1,000
<b>APPRAISED VALUE:</b>	\$1,000 – Georgia Nichols, Appraiser (Selected) \$1,000 – Kristina L. Clark, Appraiser Neil Mengel, Review Appraiser
<b>SPECIAL CONDITIONS:</b>	None
<b>FUND SOURCE:</b>	100% Special Funds

**REMARKS:** MTA is requesting approval of this option for a perpetual easement consisting of 0.025 acres, more or less, two revertible easements, each consisting of 0.003 acres, more or less, and a temporary construction easement consisting of 0.169 acres, more or less, needed for the Chestertown Culvert Final Repairs Project. These easements will allow MTA to make needed repairs to the MTA culvert underneath the inactive rail line in the Town of Chestertown. The Notice to Proceed for this project is scheduled for August 29, 2016.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Donna DiCerbo 410-537-7814  
[ddicerbo@mdta.state.md.us](mailto:ddicerbo@mdta.state.md.us)

BPW – 06/22/16

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### GENERAL/MISCELLANEOUS (PERSONAL PROPERTY)

**ITEM:** 24-GM

### MARYLAND TRANSPORTATION AUTHORITY

**RECOMMENDATION:** That the Board of Public Works approves transfer of the Banneker Ellicott Mural piece to the Banneker Douglas Museum for permanent display.

<b>AUTHORITY:</b>	State Finance and Procurement Article § 10-305, Annotated Code of Maryland
<b>PROPERTY:</b>	Former Maryland House Travel Plaza Mural scene panel depicting Andrew Ellicott and Benjamin Banneker in front of map of DC
<b>GRANTOR:</b>	State of Maryland, Maryland Transportation Authority
<b>GRANTEE:</b>	The Banneker Douglass Museum
<b>CONSIDERATION:</b>	\$0.00
<b>APPRAISED VALUE:</b>	\$40,000 – 2013, Lee Eagle Associates, Appraiser Estimate for “As Is Condition”
<b>SPECIAL CONDITIONS:</b>	Estimated clean cost \$8,000 - \$16,000

**BACKGROUND:** In 1966, the State Roads Commission, predecessor to the Maryland Transportation Authority (“MDTA”), contracted with Gladieux Corporation to make decorative improvements to the Maryland House Travel Plaza. Pennsylvania artist William A. Smith was commissioned to create several murals for the travel plaza. Depicting significant individuals and events of Maryland and US history, the murals were installed in the lobby of the Maryland House on April 2, 1968.

During a renovation in the late 80’s the mural located on the first floor was damaged. The murals, originally three individual sections, included one section located on the first floor of the former Maryland House and removed from the building in March 1989, and two other sections located on the second floor, which were removed in September 2012 as part of the Travel Plaza’s Redevelopment P3 project, were cleaned and properly stored. The Banneker/Ellicott section is one of two sections of mural vignettes that were formerly on the second floor of the old Maryland House.

**ITEM: 24-GM (Continued)****BPW – 06/22/16**

**REMARKS:** This scene, a separate panel of Benjamin Banneker and Andrew Ellicott with DC Map, is in good condition. The Banneker Douglass Museum in its role as the State of Maryland's official museum of African American heritage has identified and requested the mural section "as is" depicting Andrew Ellicott and Benjamin Banneker in front of a map of Washington DC with the intent to include it as part of a new permanent exhibition on Benjamin Banneker and Frederick Douglass.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Linda Dangerfield 410-859-7097  
[LDangerfield@bwiairport.com](mailto:LDangerfield@bwiairport.com)

BPW – 06/22/16

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### GENERAL/MISCELLANEOUS:

**ITEM:** 25-GM

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT ID:** MAA-LC-04-001  
Lease and Concession Contract

**CONTRACTOR:** AIRMALL Maryland, Inc.

**REQUEST:** Approval for the Maryland Aviation Administration to allow AIRMALL Maryland, Inc. to enter into subleases – under the parties’ Lease and Concession Contract – that extend beyond March 31, 2022.

**AUTHORITY:** State Finance & Procurement Article §10-305,  
Annotated Code of Maryland

### SUBLEASES/TERMS:

Subtenant	Store Name	Concourse/ Connector	Sq. Ft.	Term Expiration Date
CRC Restaurants, Inc.*	R & R Raw Bar	D/E	1,000	12/31/2024 (84 mos)
Creative Food Group BWI, LLC	Phillip’s Seafood Express	Main Terminal (DE)	1,000	12/31/2024 (84 mos)
Green Beans Coffee Co.**	Green Beans Coffee	Main Terminal (LL E)	450	12/31/2023 (72 mos)
Host International, Inc.	Starbucks	Main Terminal (LL A)	435	12/31/2023 (72 mos)
Kupcakes & Company, LLC**	Kupcakes & Company	C	791	12/31/2023 (72 mos)
Metalsmiths Sterling™	Metalsmiths	D	700	12/31/2022 (60 mos)
Pepper Palace, Inc	Pepper Palace	A/B	300	12/31/2022 (60 mos)
Smoothie 4 Life, LLC**	Smoothie King	D	482	12/31/2024 (84 mos)
Coney Island of America, Inc	Green Leafs/Banana’s	A	830	12/31/2024 (84 mos)

\* Indicates that subtenant is currently a certified as an Airport Concession Disadvantage Business Enterprise (ACDBE).

\*\* Indicates that the subtenant is starting the process of becoming an MDOT certified ACDBE.

ITEM: 25-GM (Continued)

BPW - 06/22/16

**CONSIDERATION:** MAA receives 70% of the subtenant rents collected by AIRMALL. Statistics reflect that new concepts, rebranding, and the opening of additional stores at BWI Marshall have increased rent revenues paid to MAA since the Lease and Concession Contract began in 2004. The percentage increase in Sales Per Enplaned Passenger since 2004 is 78.3%; from \$5.79 in 2004 to \$10.32 in 2015.

**PRIOR APPROVALS:**

- MDOT 10-GM (03/10/2004): Award of Lease and Concession Contract to BAA Maryland, Inc., now known as Airmall Maryland, Inc. to lease, develop and manage food service, retail, and service concessions at BWI Marshall
- MDOT 10-GM-MOD (02/01/2006)
- MDOT 16-GM (12/06/2006)
- MDOT 18-GM-MOD (03/07/2012)
- MDOT 5-GM (11/18/2015)

**REMARKS:** MAA's Lease and Concession Contract with AIRMALL expires March 31, 2022. The contract provides that any sublease that AIRMALL enters into may not extend beyond the term of AIRMALL's contract without prior written approval. MAA requests the Board to approve sublease terms that would go beyond March 31, 2022, the end date of AIRMALL's current lease with MAA.

It is self-evident that MAA seeks to continue to meet passenger demands by providing and maintaining a high-quality concession program at BWI Marshall. Reaching this goal requires subtenants who will refurbish or replace several stores, primarily food and beverage stores; however, subtenants who make the commitment necessary to refurbish/replace through store build-outs need sublease terms long enough to enable them to: (1) amortize their capital investment; and (2) obtain commercial financing.

With fewer than six years remaining under the Lease and Concession Contract, AIRMALL currently cannot enter into subleases long enough to accommodate these subtenants.

- Board of Public Works approval of this request will allow the identified subleases to extend beyond the expiration of AIRMALL's contract.
- MAA will execute a Direct Recognition Agreement with each subtenant so that when if the Lease and Concession Contract terminates, the sublease will continue as a direct lease with MAA, or a lease with succeeding contractor (which ever applies).

This ensures that there will not be an interruption in the concession operations at BWI Marshall.

This item was withdrawn from the DOT agenda as item 7-GM at the June 8, 2016 BPW Meeting.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

June 22, 2016

	Pages
Construction	1 and 2
Maintenance	3 thru 14
Maintenance Modification	15 thru 20
General Miscellaneous	21 thru 23
Real Property	24
Leases	25 thru 42
Capital Grants and Loans	43 thru 48
Maintenance	49 and 50

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C

Agency Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**DEPARTMENT OF NATURAL  
RESOURCES**

Brownsville Community Pond  
Washington County, MD

**CONTRACT NO. AND TITLE**

Project No. G-035-090-010  
Repairs to Pond Embankment and Spillway  
ADPICS No. 001B6400585

**DESCRIPTION**

Repair work will include clearing vegetation from the dam crest, regrading to stabilize eroded areas on the crest and down-stream toe, dredging the pond, providing a pond liner, and improvements to the concrete spillway.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

Warwick Supply and Equipment Co. Inc.  
Cockeysville, MD  
Prince Construction  
Washington, DC  
AMR Construction  
Silver Spring, MD

**AMOUNT**

\$ 355,300  
  
\$ 440,235  
  
\$ 637,138

**AWARD**

Warwick Supply and Equipment Co. Inc.

**AMOUNT**

\$ 355,300

**TERM**

150 Calendar Days

**MBE PARTICIPATION**

25%

**PERFORMANCE BOND**

100% of Full Contract Amount

**REMARKS**

This project was advertised on the DGS website and eMaryland Marketplace.com and a total of 2,550 companies were notified of this solicitation. The bids were opened on 4/6/16. It was recorded that three bids were received ranging from \$355,300 to \$637,138. The apparent low bidder Warwick Supply and Equipment Co. Inc., was found to be responsive and responsible. Warwick Supply and Equipment Co. Inc. has submitted all required MBE documents, which were approved on May 16, 2016. The AE's estimate was \$329,303.





**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            2-M

Agency Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY  
& CORRECTION SERVICES**

Metropolitan Transition Center (MTC)  
954 Forrest Street  
Baltimore, MD 21202

**CONTRACT NO. AND TITLE**

Project No: K-493-160-003  
Window Replacement at the MTC Hospital  
ADPICS No. 001B6400596

**DESCRIPTION**

Approval is requested for the use of funds for a contract that will provide of all labor, materials, and equipment to replace the original windows with energy efficient, correctional grade windows at the MTC Hospital in Baltimore.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

HomeRite of Baltimore, LLC.  
Windsor Mill, MD  
Warwick Supply and Equipment Co., Inc.  
Cockeysville, MD

**AMOUNT**

\$1,156,565  
\$1,300,000

**AWARD**

HomeRite of Baltimore, LLC.

**AMOUNT**

\$1,156,565

**TERM**

180 Calendar Days from NTP

**MBE PARTICIPATION**

30%

**PERFORMANCE BOND**

100% of Full Contract Amount

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM**            2-M (Cont.)**REMARKS**

This project was advertised on the DGS website and eMaryland Marketplace.com a total of 354 companies were notified of this solicitation. The bids were opened on 5/12/16. It was recorded that two bids were received ranging from \$1,156,565 to \$1,300,000. The low bidder, HomeRite of Baltimore LLC, was determined to be a responsive and responsible bidder. The engineer's estimate for this project was \$1,000,000.00.

**FUND SOURCE**

Using Agency Funds

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

16-1983-0111

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Board of Public Works Action - The above referenced Item was:

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**REVISED**

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM** 3-M

Agency Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY  
& CORRECTIONAL SERVICES**

Metropolitan Transition Center (MTC)  
954 Forrest Street  
Baltimore, MD 21202

**CONTRACT NO. AND TITLE**

Project No: K-493-163-003  
Elevator Controls and Fan Coil  
Replacements at the MTC Hospital  
ADPICS No. 001B6400594

**DESCRIPTION**

Approval is requested for the use of funds for a contract that will provide all labor, materials, and equipment to replace the elevators, elevator controls and HVAC systems at the MTC Hospital.

**PROCUREMENT METHOD**

Competitive Sealed Bidding  
(One Bid Received)

**BIDS OR PROPOSALS**

Chilmar Corporation  
Baltimore, MD

**AMOUNT**

\$1,494,077

**AWARD**

Chilmar Corporation

**AMOUNT**

\$1,494,077

**TERM**

120 Calendar Days from NTP

**MBE PARTICIPATION**

15%

**PERFORMANCE BOND**

100% of Full Contract Amount

**REMARKS**

This project was advertised on the DGS website and eMaryland Marketplace.com and a total of 104 companies were notified of this solicitation. The bids were opened on 5/11/16. It was recorded that one bid was received. The low bidder, Chilmar Corporation, was determined to be a responsive and responsible bidder. The engineer's estimate for this project was \$1,320,240.

The Department believes the amount is fair and reasonable as the estimate was based upon a Lerch Bates consultant's report and previous elevator replacement at Baltimore Central Booking and Intake Center (BCBIC). The HVAC replacement cost estimate was based off of vendor quotes from previous replacements.

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**REVISED**

**MAINTENANCE CONTRACT**

**ITEM**            3-M (Cont.)

**REMARKS (Cont.)**            Four general contractors attended the Pre-bid meeting. The Procurement Officer (PO) contacted the three general contractors that did not submit a bid and received the following reasons; one firm could not commit to the project completion schedule; two firms attended the pre-bid and determined they were not interested in bidding.

**FUND SOURCE**

DPSCS FY16 100% General Funds  
Q00T0408

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

16-2111-9507

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**2<sup>nd</sup> REVISION**

**MAINTENANCE CONTRACT****ITEM** 4-M

Agency Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY  
& CORRECTION SERVICES**

Baltimore Central Booking and  
Intake Center  
300 East Madison Street  
Baltimore, MD 21202

**CONTRACT NO. AND TITLE**

Project No: K-745-161-003  
Building Automation System Replacement  
ADPICS No. 001B6400597

**DESCRIPTION**

The Contractor shall provide all labor, equipment, materials, supplies, supervision, insurance, etc., necessary in replacing existing failed Building Automation System (BAS) for HVAC at the Baltimore Central Booking and Intake Center with a new HVAC BAS controls package.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

Siemens Industry, Inc., Baltimore, MD  
Johnson Controls, Sparks, MD

**AMOUNT**

\$1,894,000  
\$2,049,567

**AWARD**

Siemens Industry, Inc.

**AMOUNT**

\$1,894,000

**TERM**

180 Calendar Days from NTP

**MBE PARTICIPATION**

15%

**PERFORMANCE BOND**

100% of Full Contract Amount

**REMARKS**

This project was advertised on the DGS website and eMaryland Marketplace.com on 05/02/16 and a total of 104 companies were notified of this solicitation. It was recorded that four bids were received. Two bids were deemed not responsible because their bids were excessively lower than the engineer's estimate. The MBE goal of 15% was met and affirmed by MBE Office. The engineer's estimate for this project was \$2,000,000.

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**2<sup>nd</sup> REVISION**

**MAINTENANCE CONTRACT**

**ITEM**            4-M (Cont.)

**REMARKS (Cont.)**            Two bidders that were deemed not responsible filed protests on this award, protests were denied by the Procurement Officer citing the excessively low bid 60 % to 70% lower than the estimate and two of the remaining bids. The other vendor was denied because his bid did not include alternate pricing that was required in the solicitation. Procurement Officer's Final Decision letters regarding the bid protest were sent on 6/17/16.

By approving this item, per COMAR 21.10.02.11.A, the Board of Public Works will be deemed to specifically find that execution of the contract without delay is necessary to protect substantial State interests and it will specifically be doing so notwithstanding the protest.

This work is being done because the health and safety of the occupants at the facility, are at risk by not having adequate climate control. Additionally it will support the State pending the Federal litigation regarding the Duvall Settlement Case. The Agency will lose FY 2016 funding if not approved by July 1, 2016, putting state at risk of running afoul of Duvall agreements.

**FUND SOURCE**

DPSCS FY16 100% General  
Funds Q00T0408

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

Pending

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            5-M

Agency Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY  
& CORRECTIONAL SERVICES**

Hagerstown, Maryland

**CONTRACT NO. AND TITLE**

Project No: KA-611-141-001  
Replace Roof on Administration & Gym  
Building @ MD Correctional  
Training Center  
ADPICS No. 001B6400587

**DESCRIPTION**

This scope of work for this project shall include all labor, materials, equipment and services necessary to remove the existing roofs and install new roofing systems including associated accessories.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

J&K Contracting, Inc., Upper Marlboro, MD  
Allstate Contractor, Inc., Centreville, VA

**AMOUNT**

\$1,145,500  
\$1,319,000

**AWARD**

J&K Contracting, Inc.

**AMOUNT**

\$1,145,500

**TERM**

180 Calendar Days

**MBE PARTICIPATION**

20%

**PERFORMANCE BOND**

100% of Full Contract Amount

**REMARKS**

This project was advertised on March 7, 2016 and 662 firms were solicited. Bids were received on April 1, 2016 with two bidders responding. The bid received from the low bidder J&K Contracting, Inc. (J&K) was deemed responsive. Because all required bid documents received from J&K were in order, J&K was found to be a responsible bidder, references confirmed satisfactory performance and SDAT verified that J&K is currently in good financial standing with the State of Maryland. The engineer's estimate for this project was \$1,810,296.

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM**            5-M (Cont.)**FUND SOURCE**

MCCBL 2014 Item 12

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

16-1203-0111

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Board of Public Works Action - The above referenced Item was:

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            6-M

**DEPARTMENT OF PUBLIC SAFETY  
AND CORRECTIONAL SERVICES**

Maryland Correctional Institution  
Hagerstown

**CONTRACT NO. AND TITLE**

Project No. KB-192-150-001  
Roof Replacement  
ADPICS No. 001B6400586

**DESCRIPTION:**

The project consists of the Contractor providing all labor, materials, equipment, supervision, and management necessary for the roof replacement at the Maryland Correctional Institute, Antietam Housing, located in 18601 Roxbury Road, Hagerstown, MD in Washington County.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

Paneko Construction, Inc., Bowie, MD  
J&K Contracting, Inc., Upper Marlboro, MD  
Simpson of Maryland, Inc., Hanover, MD  
Allstate Contractor, Inc., Centreville, VA  
Hite Associates, Inc., Cumberland, MD

**AMOUNT**

\$549,450  
\$592,200  
\$640,600  
\$713,900  
\$993,900

**AWARD**

Paneko Construction, Inc.

**AMOUNT**

\$549,450

**MBE PARTICIPATION**

10%

**BID BOND**

Yes

**PERFORMANCE BOND**

Yes

**PAYMENT BOND**

Yes

**HIRING AGREEMENT**

N/A

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            6-M (Cont.)

**REMARKS:**

A notice of availability of an Invitation to Bid was posted on the DGS website and eMaryland Marketplace.com, and 504 firms were notified of this solicitation on eMaryland Marketplace.com. Five bids were received. The contract duration is 180 calendar days. The engineer's estimate is \$567,000. Sufficient funds are available to proceed with the award.

There is a 10% MBE goal. Paneko Construction, Inc., has committed to achieve the MBE goal.

The recommended contractor Paneko Construction, Inc., has been found responsible and its bid responsive.

**FUND SOURCE**

MCCBL 2014 Item 012

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

16-1160-0101

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM** 7-M

Agency Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY  
& CORRECTION SERVICES**

Metropolitan Transition Center (MTC)  
954 Forrest Street  
Baltimore, MD 21202

**CONTRACT NO. AND TITLE**

Project No: K-493-162-003  
Door and Hardware Replacement at  
Hospital  
ADPICS No. 001B6400595

**DESCRIPTION**

Approval is requested for the use of funds for a contract that will provide all labor, materials, and equipment to replace doors and hardware related to life safety at the MTC Hospital center located in Baltimore.

**PROCUREMENT METHOD**

Competitive Sealed Bidding  
(One Bid Received)

**BIDS OR PROPOSALS**

Warwick Supply and Equipment Co., Inc.  
Cockeysville, MD

**AMOUNT**

\$279,000

**AWARD**

Warwick Supply and Equipment Co., Inc.

**AMOUNT**

\$279,000

**TERM**

120 Calendar Days from NTP

**MBE PARTICIPATION**

5%

**PERFORMANCE BOND**

100% of Full Contract Amount

**REMARKS**

This project was advertised on the DGS website and eMaryland Marketplace.com and a total of 354 companies were notified of this solicitation. The bids were opened on 5/16/16. It was recorded that one bid was received. The low bidder, Warwick Supply and Equipment Co., was determined to be a responsive and responsible bidder. The engineer's estimate for this project was \$197,100.

The Department believes the amount is fair and reasonable as the door hardware was based upon manufacturers' list prices and labor rates. The manufacturers rates were extremely low because it was not based on a detention related occupied building, and was higher than expected.

## REVISÉ

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE CONTRACT - MOD**

**ITEM**            8-M-MOD

**DEPARTMENT OF GENERAL SERVICES**

Annapolis State Office Complex  
100 Community Place  
Crownsville, MD

**CONTRACT NO. AND TITLE**

Elevator Maintenance &  
Repair Service  
Project No. B-300-165-003  
ADPICS No. 001B5400183/COG71814

**ORIGINAL CONTACT APPROVED**

BPW 12/3/14; Item 4-M

**CONTRACTOR**

Delaware Elevator, Inc., Salisbury, MD

**CONTRACT DESCRIPTION**

This contract requires a Contractor to provide full service elevator maintenance and repair for the Annapolis State Office Complex and 100 Community Place, for a period of three years beginning December 15, 2014 through December 14, 2017.

**MODIFICATION DESCRIPTION**

This modification is being requested to provide additional funding for the replacement of the elevator control systems in three elevators.

**TERM OF ORIGINAL CONTRACT**

12/15/14 - 12/14/17 (Three years)

**TERM OF MODIFICATION**

7/01/16 - 9/30/16 (Three months)

**AMOUNT OF ORIGINAL CONTRACT**

\$644,292

**AMOUNT OF MODIFICATION**

\$192,000

**REVISED TOTAL CONTRACT AMOUNT**

\$836,292

**PREVIOUS MODIFICATIONS**

None

**PERCENTAGE +/- (THIS MODIFICATION)**

29.8%

**OVERALL PERCENT -/-**

29.8%

**ORIGINAL PROCUREMENT METHOD**

Competitive Sealed Bidding

**MBE PARTICIPATION**

0%



**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE MODIFICATION**

**ITEM**            9-M-MOD

Agency Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**MARYLAND STATE POLICE**

Maryland State Police Building K  
Baltimore County, Maryland

**CONTRACT NO. AND TITLE**

Project No: PZ-475-100-001  
Renovation and Configuration of Building K  
ADPICS No. 001B5400478/COG75279

**ORIGINAL CONTRACT APPROVED**

BPW 05/13/2015; Item 23-M

**CONTRACTOR**

Towson Mechanical Inc., Parkville, MD

**CONTRACT DESCRIPTION**

The scope of services includes Design and Construction Administration Services for renovation of existing mechanical and electrical systems, and minor interior renovations to existing building.

**MODIFICATION DESCRIPTION**

This change order is to provide all labor and materials associated with the upgrading of the mechanical and electrical systems and the modernization of the cab to the existing elevator. Provide site supervision for the duration of 40 days to oversee the additional work.

**TERM OF ORIGINAL CONTRACT**

306 Calendar Days

**TERM OF MODIFICATION**

0 Calendar Days

**AMOUNT OF ORIGINAL CONTRACT**

\$2,367,812.20

**AMOUNT OF MODIFICATION**

\$201,186.00

**PRIOR MODIFICATIONS/OPTIONS**

\$73,727.80

**REVISED TOTAL CONTRACT AMOUNT**

\$2,642,726.00

**PERCENT +/- (THIS MODIFICATION)**

8.50%

**OVERALL PERCENT +/-**

11.61%

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE MODIFICATION**

**ITEM**            9-M-MOD (Cont.)

**ORIGINAL PROCUREMENT METHOD**            Competitive Sealed Bids

**ORIGINAL MBE PARTICIPATION**            25%

**MBE COMPLIANCE**            10.7%

**REMARKS**            Contract time will remain unchanged. The  
Using Agency, MSP, has requested that the existing elevator system and cab be renovated and  
upgraded to properly accommodate the building staff.

**FUND SOURCE**            ~~026/MCCBL 2013~~ MSP Operating Funds  
16-41741-0812

**RESIDENT BUSINESS**            Yes

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Larry Hogan  
Governor

Boyd K. Rutherford  
Lt. Governor



RECEIVED

Nelson E. Reichart  
Acting Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

July 14, 2016

16 JUL 19 AM 9:5  
BOARD OF PUBLIC WORKS

OK for record  
SMB

Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

SUBJECT: Changes to the July 23, 2014 and June 22, 2016 Board of Public Works Action Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

BPW July 23, 2014

APPENDIX A1

Pages 23-24

Department of Public Safety &  
Correctional Services

Baltimore Central Booking & Intake Center

FROM: \$2,380,000.00 – MCCBL 2012 Item 007

TO: \$2,296,960.00 – MCCBL 2012 Item 007 ✓  
\$ 83,040.00 – Using Agency Funds

Reason: To reflect the use of Agency funds for the Maintenance portion of the contract.

BPW June 22, 2016

Item 9-M-Mod

Pages 17-18

Maryland State Police Bldg K

FROM: \$201,186.00 – MCCBL 2013 Item 026

TO: \$201,186.00 – MSP Operating Funds ✓  
16-41741-0812

Reason: To utilize available Agency funds.



Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely,

A handwritten signature in blue ink, reading "Nelson E. Reichart". The signature is fluid and cursive, with the first name "Nelson" and last name "Reichart" clearly legible.

Nelson E. Reichart  
Acting Secretary

c: The Honorable Larry Hogan  
The Honorable Peter Franchot  
The Honorable Nancy K. Kopp

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE MODIFICATION**

**ITEM**            10-M-MOD

Agency Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**DEPARTMENT OF HEALTH  
AND MENTAL HYGIENE**

Deer's Head Center  
Wicomico County, Maryland

**ORIGINAL CONTRACT NO. AND TITLE**

Project No.: H-000-150-003  
Removal of Fuel Tank  
ADPICS No. 001B5400474/COG75341

**ORIGINAL CONTRACT APPROVED**

BPW 03/31/2015; Item 13-M-004

**ORIGINAL PROCUREMENT METHOD**

Competitive Sealed Bidding

**CONTRACTOR**

Apex Companies, LLC, Rockville,  
Maryland

**DESCRIPTION**

The project consist of the Contractor providing all labor, equipment, materials and services for the removal of three existing 10,000 gallon underground fuel tanks and the installation of a new 500 gallon above ground fuel oil storage tank.

**MODIFICATION DESCRIPTION**

This change order covers the cost to perform the work as outlined in the "Limited Site Assessment Report" that was submitted by Apex and approved by MDE under CASE No. 2016.-0018WI. Work to include Environmental Services for additional subsurface investigation within and around the three underground storage tanks which were removed in July 2015. Work includes installation of permanent monitoring wells for the purpose of performing long term monitoring and risk assessment to address the release of heating oil fuel. Additionally this change order takes the contract beyond DGS delegated authority and is being presented for BPW approval.

**MODIFICATION AMOUNT**

\$47,800

**ORIGINAL CONTRACT AMOUNT**

\$101,700

**PRIOR CHANGE ORDERS**

\$ 68,862

**REVISED CONTRACT AMOUNT**

\$218,362

**PERCENTAGE INCREASE**

47.00% Individually

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**MAINTENANCE MODIFICATION****ITEM**            10-M-MOD (Cont.)**PERCENTAGE INCREASE**

114.71% Cumulatively

**FUND SOURCE**

H00 16 77051 01 1498

**REMARKS**

MDE regulations.

This work is required to comply with

---

Board of Public Works Action - The above referenced Item was:

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**







BPW April 27, 2016  
Item 9-GM  
Page 16  
Department of Juvenile Services

FROM: Nevco \$ 5,188.14

TOTAL \$157,301.24

OK

TO: Nevco \$ 4,878.82

TOTAL \$156,991.92

→ Reason: To correct contract amount.

BPW June 22, 2016  
Item 12-GM  
Page 23  
Department of Juvenile Services

FROM: Medical Resources \$3,072.00  
Medical Resources \$1,196.00

TOTAL \$410,198.35

OK

TO: Medical Resources \$3,322.00  
Medical Resources \$1,371.00

TOTAL \$410,623.35

Reason: To correct contract amount.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely,



C. Gail Bassette  
Secretary

c: The Honorable Larry Hogan  
The Honorable Peter Franchot  
The Honorable Nancy K. Kopp



Larry Hogan  
Governor

Boyd K. Rutherford  
Lt. Governor



C. Gail Bassette  
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

RECEIVED

JUL 5 PM 3:0

BOARD OF PUBLIC WORKS

July 1, 2016

Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

SUBJECT: Changes to the September 16, 2015, April 27, 2016 and June 22, 2016 Board of Public Works Action Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Items previously approved by the Board of Public Works.

BPW September 16, 2015  
Item 2-C (REVISION)  
Pages 3-5  
Havre de Grace Readiness Center

FROM: \$12,400,000.00 – Item 005/CA 2016  
(Federal Funds)  
\$ 624,881.92 – Item 106/MCCBL 2015  
(State Funds)  
\$ 3,470,794.00 – Preauthorization Act of  
2016 (State Funds)

TO: \$12,371,757.00 – Item 005/CA 2016  
(Federal Funds)  
\$ 624,881.92 – Item 106/MCCBL 2015  
(State Funds)  
\$ 3,499,037.08 – Item 108/MCCBL 2016  
(State Funds)

Reason: To reflect 75% Federal / 25% State shares and to identify MCCBL 2016 authorization available June 1, 2016.

↑ have to  
return to Board.  
See original items

needs to come back to board



**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**REAL PROPERTY**

**ITEM**            13-RP

Agency Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY AND  
CORRECTIONAL SERVICES**

File #00-8471

**Recommendation:**    Declare property surplus

**Property:**                3.335 acres +/-, located at the S/W quadrant of the intersection of U.S.  
Route 1, Jessup, Howard County, Maryland

**Grantor:**                 The State of Maryland, to the use of the Maryland Department of Public  
Safety and Correctional Services

**Remarks:** Board of Public Works approval is requested to declare 3.335 acres +/- located in the southwestern quadrant of the intersection of U.S. Route 1 and the proposed Montevideo Road, surplus to the State for a proposed transfer to Howard County. The land transfer is needed for the realignment of Montevideo Road.

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20160205-0077. It has recommended to declare +/-3.335 acres, located in the southwestern quadrant of the intersection of U.S. Route 1 and the proposed Montevideo Road, surplus to the State and to transfer the land to Howard County. It is also recommended to grant a permanent easement of +/- 2.4913 acres for drainage and utility, and a revertible slope easement of +/- 0.1115 acres to Howard County.

The Department of Public Safety and Correctional Services has agreed to transfer this property to Howard County.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            14-LL

Agency Contact: Robert Suit  
410.767.1819  
robert.suit@maryland.gov

**CANAL PLACE PRESERVATION &  
DEVELOPMENT AUTHORITY**

Cumberland  
Allegany County

**Tenant**

Jeremy & Andrea Hoover  
Morguen Toole Company  
130 Center Street  
Meyersdale, Pennsylvania 15552

**Property Location**

Western Maryland Railroad Station  
13 Canal Street 2<sup>nd</sup> Floor Room 204  
Cumberland, MD 21502

**Space Type**    Restaurant Space (538 sq ft)  
**Duration**        One Year  
**Annual Rent**    \$6,456

**Lease Type** New  
**Effective:** July 1, 2016

**Utilities Responsibility**    Tenant Responsibility  
**Custodial Responsibility**    Tenant to maintain/clean the space  
**Previous Board Actions**    Item 11-LL Revised approved on 6/23/15

**Recommendation**

Approval is requested for a one year lease of 538 sf of restaurant space at an annual rate of \$6,456.00 for space located at the Western Railway Station to Morguen Toole Company. Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. The lease with Jeremy & Andrea Hoover D/B/A, Morguen Toole Company has been approved by the CPPDA Board.

**Remarks**

1. Tenant shall occupy and use the Demised Premises for and only for a café with delivery service for the local Cumberland, Maryland area.
2. Tenant is permitted to use, as available, an additional indoor dining space of approximately 168 square feet (the "Indoor Dining Area") and an outdoor dining space area of approximately 360 square feet in the area located on the Station Plaza.

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**      14-LL (Cont.)

3. The Tenant shall have dedicated used of two parking spaces, identified as spaces #14 & #20 located in the area designated as employee parking in the parking lot fronting the Western Maryland Railway Station, 13 Canal Place, Cumberland, Maryland 21502 for the duration of Lease Agreement.
4. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.
5. The premises are leased in “as is” condition.
6. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
7. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
8. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
9. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
10. A State Clearinghouse review was not necessary, as the use of the property has not changed.
11. The Department of General Services, in conjunction with the Canal Place Preservation & Development Authority, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            15-LL

Agency Contact: Robert Suit  
410.767.1819  
robert.suit@maryland.gov

**CANAL PLACE PRESERVATION &  
DEVELOPMENT AUTHORITY**

Cumberland  
Allegany County

**Tenant**

Shelley Miller and/or Tom Acton  
Western Maryland Adventures, LLC.  
P.O. Box 3284  
La Vale, Maryland 21504

**Property Location**

Western Maryland Railroad Station  
13 Canal Street 2<sup>nd</sup> Floor Room 206  
Cumberland, MD 21502

**Space Type**    Retail Space (625 sq ft)  
**Duration**        Two Years  
**Annual Rent**    \$7,786.80

**Lease Type**      New  
**Effective:**        July 1, 2016

**Utilities Responsibility**    Tenant Responsibility  
**Custodial Responsibility**    Tenant to maintain/clean the space  
**Previous Board Actions**      Item 11-LL Revised approved on 6/23/15

**Recommendation**

Approval is requested for a two year lease of 625 square feet of retail space at an annual rate of \$7,786.80 for space located at the Western Railway Station to the Western Maryland Adventures, LLC. Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. The lease with Shelley Miller and/or Tom Acton D/B/A, Western Maryland Adventures, LLC has been approved by the CPPDA Board.

**Remarks**

1. Tenant shall occupy and use the Demised Premises for and only for outdoor outfitting, service guided tours and retail relating to such activities.
2. The Tenant shall have dedicated used of two parking spaces, identified as spaces #18 & #19 located in the area designated as employee parking in the parking lot fronting the Western Maryland Railway Station, 13 Canal Place, Cumberland, Maryland 21502 for the duration of Lease Agreement.

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**      15-LL (Cont.)

**Remarks**

3. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.
4. The premises are leased in “as is” condition.
5. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
6. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
7. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
8. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
9. A State Clearinghouse review was not necessary, as the use of the property has not changed.
10. The Department of General Services, in conjunction with the Canal Place Preservation & Development Authority, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**LANDLORD LEASE****ITEM** 16-LL

Agency Contact: Robert Suit  
410.767.1819  
robert.suit@maryland.gov

**CANAL PLACE PRESERVATION &  
DEVELOPMENT AUTHORITY**

Cumberland  
Allegany County

**Tenant** John Garner, General Superintendent  
Western Maryland Scenic Railroad  
Development Corporation  
13 Canal Street, Room 203  
Cumberland, MD 21502

**Property Location** Western Maryland Railroad Station  
13 Canal Street, 2nd Floor Room 203  
Cumberland, MD 21502

**Space Type** Retail Space/Administrative  
Offices (Combined total 3,788 sq ft)

**Lease Type** New  
**Effective:** July 1, 2016

**Duration** Five Years**Annual Rent** \$24,000

**Utilities Responsibility** Tenant Responsibility  
**Custodial Responsibility** Tenant to maintain/clean the space  
**Previous Board Actions** Item 11-LL Revised approved on 6/23/15

**Recommendation**

Approval is requested for a five (5) year lease of a combined space of 3,788 square feet of retail space and administrative space at an annual rate of \$24,000 for space located at the Western Maryland Railroad Station. Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. The lease with John Garner, General Superintendent, Western Maryland Scenic Railroad Development Corporation has been approved by the CPPDA Board.

**Remarks**

1. Tenant shall occupy and use the Demised Premises for and only for retail gift shop, ticket and administrative offices for the Western Maryland Scenic Railroad Corporation.

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**      16-LL (Cont.)

2. The Tenant shall have dedicated use of four parking spaces, identified as spaces #21, 22, 23 & 24 located in the area designated as employee parking in the parking lot fronting the Western Maryland Railway Station, 13 Canal Place, Cumberland, Maryland 21502 for the duration of Lease Agreement.
3. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.
4. The premises are leased in “as is” condition.
5. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
6. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
7. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
8. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
9. A State Clearinghouse review was not necessary, as the use of the property has not changed.
10. The Department of General Services, in conjunction with the Canal Place Preservation & Development Authority, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**LANDLORD LEASE**

**ITEM** 17-LL

Agency Contact: Robert Suit  
410.767.1819  
robert.suit@maryland.gov

**DEPARTMENT OF HEALTH AND  
MENTAL HYGIENE**

Office of Capital Planning  
Salisbury, MD (Wicomico County)

**Tenant**

Dove Pointe, Inc.  
P.O. Box 1610  
Salisbury, MD 21802

**Property Location**

105 S. Saratoga St  
Salisbury, MD 21837

**Space Type** Group Home

**Duration** Five Years

**Annual Rent** \$1

**Lease Type** New / Retroactive

**Effective** 6/22/16

**Utilities Responsibility**

Tenant

**Custodial Responsibility**

Tenant

**Previous Board Action(s)**

06/01/2011 Item 12-LL; 06/21/2006 Item 18-L, 05/10/2000  
Item 11-L

**Recommendation**

Approval is requested for a new five year lease of a group home located at 105 S. Saratoga Street, Salisbury for an annual rent of \$1. Reference is made to item 12-LL-OPT approved by the Board of Public Works on 6/1/11, wherein the Board approved a five (5) year lease at an annual rent of \$1. The term of this lease was from 6/15/11 to 6/14/16. Retroactive approval is respectfully requested for the eight (8) day period 6/15/16 through 6/22/16, which was due to a delay in receiving the signed lease document from Dove Pointe, Inc. Dove Pointe, Inc. has leased the facility for a group home for six (6) developmentally disabled individuals since 2000.

**Remarks**

1. The Tenant shall lease premises in an "as is" condition.
2. The Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its and occupancy of the premises.
3. The Tenant shall maintain liability insurance at a minimum coverage of \$1,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
4. This lease may be terminated by the State in accordance with this clause, in whole or from time to time in part, whenever the State shall determine that such termination is in the best interest of the State.

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**      17-LL (Cont.)

4. The Tenant shall indemnify and hold harmless the State of Maryland and Maryland Department of Health and Mental Hygiene against any and all liability or claim of liability (including reasonable attorney's fees), arising out of licensee's use and occupancy, conduct operation or management of the premises during the Term.
5. This lease may be renewed by mutual agreement by the parties hereto for one additional term of five years subject to Board of Public Works approval.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**TENANT LEASE**

**ITEM**      18-LT (Cont.)

6. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Daily Record, eMaryland Marketplace.com and the DGS website. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**TENANT LEASE**

**ITEM**            19-LT-OPT

Agency Contact: Robert Suit  
410.767.1819  
robert.suit@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY &  
CORRECTIONAL SERVICES**

Snow Hill  
Worcester County

(Parole & Probation  
Office of Criminal Supervision)  
(Drinking Driver Monitoring Program)

**Landlord:**     424 Market Street Maryland LLC  
300 Strode Avenue  
Coatesville, PA 19320-2874

**Property Location:** 424 Market Street, Snow Hill

<b><u>Space Type:</u></b>	Office	<b><u>Lease Type:</u></b>	Renewal	<b><u>Square Feet:</u></b>	2,728
<b><u>Duration:</u></b>	Five Years	<b><u>Effective:</u></b>	July 1, 2016		
<b><u>Annual Rent</u></b>	\$42,284.00	<b><u>SF Rate</u></b>	\$15.50		
		<b><u>Prev. SF Rate:</u></b>	\$13.60		

**Utilities Responsibility:**     Tenant

**Custodial Responsibility**     Landlord

**Previous Board Action(s):** 12/15/2010 - #19-LT; 6/1/2005 - #16-L; 1/5/2000 - #23-L.

**Fund Source:**                     Budget code: SC110 1310; 100% General Fund.

**Recommendation:**

Approval is requested for a five year lease of 2,728 sf of office space at a rate of \$15.50 per sf, for a total annual rent of \$42,284.00. The lease contains one five year renewal option that has not been negotiated, and will be submitted for future Board approval. Reference is made to item 19-LT approved by the Board of Public Works on 12/15/10, wherein approval was given for a five year lease for the period 1/1/11 – 12/31/15, with two five year renewal options. Following the expiration of the lease term on 12/31/15, the State exercised the 6 month hold-over provision. The rental rate for the new five year term will remain flat for the entire term at \$42,284.00 annually.

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**TENANT LEASE**

**ITEM**      19-LT-OPT (Cont.)

**Remarks:**

1. This lease renewal request will increase the base rental rate from \$13.60 to \$15.50. However, the new lease rate of \$15.50 is an annual rent growth of 1.35% since the State first occupied this space in March, 2000 at a base rent of \$12.50.
2. The landlord has agreed to replace all heating and air conditioning units in year 3 of the lease.
3. This space serves as the administrative and client contact offices for the Parole and Probation Office of Criminal Supervision and the Drinking Driver Monitoring Program. The Office of Criminal Supervision is responsible for monitoring and supervising the activities of those persons under the court's supervision residing in the community. The Drinking Driver Monitoring Program administers breathalyzer tests to those individuals mandated to participate in the program by the courts.
4. This lease was procured in accordance with the State Finance Procurement Article, Annotated Code of Maryland. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**TENANT LEASE****ITEM** 20-LT-OPT

Agency Contact: Robert Suit  
410.767.1819  
robert.suit@maryland.gov

**MARYLAND DEPARTMENT OF  
EDUCATION**

Towson, Baltimore County

**Child Care Administration**

**Landlord** Baltimore County Revenue Authority  
115 Towsontown Boulevard  
Towson, Maryland 21286

**Property Location** 100 W. Susquehanna Avenue  
Towson, Maryland 21286

<b><u>Space Type</u></b>	Garage Parking	<b><u>Lease Type</u></b>	Renewal	<b><u>Number of Spaces</u></b>	Nine
<b><u>Duration</u></b>	Two years	<b><u>Effective</u></b>	July 1, 2016		
<b><u>Annual Rent</u></b>	\$10,584	<b><u>Rate/Space/Month</u></b>	\$98		

**Utilities Responsibility** Landlord

**Custodial Responsibility** Landlord

**Previous Board Actions** 6/18/2014 – Item 12-LT; 5/23/2012 – Item 22-LT; 6/23/2010  
Item 8-LT; 4/16/2008 – Item 10LT

**Fund Source** Federal 100% PCA J7516 SUB OBJ 1301

**Recommendation**

Approval is requested for a two year parking lease of nine (9) spaces at a rate of \$98 per space for a total annual rent of \$10,584. Reference is made to item 12-LT approved by the Board of Public Works on 6/18/14, wherein the Board approved a two (2) year parking lease of 9 spaces for the term July 1, 2014 – June 30, 2016. The item mistakenly did not mention that there was one two year renewal option for the same rate of \$98 per space. The current request is for approval of this renewal option.

**Remarks**

1. These spaces will be used by MSDE (Child Care Administration) employees located at 409 Washington Avenue, Suite LL8, Towson, MD 21204.

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**TENANT LEASE****ITEM**      20-LT-OPT (Cont.)

2. The agency exceeds the 1:3 ratio established for this area, with the regional office having a staff of 19 employees. An exception has been granted due to the nature of the work performed. The licensing specialists utilize personal vehicles for the performance of daily job functions which include attendance at numerous meetings, inspections and events that can extend into the evening hours often requiring the transportation of boxes of literature and supplies. Through scheduling, the licensing specialists share the nine (9) parking permits.
3. The lease contains a termination for convenience clause, and the standard 6 month hold-over period.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**TENANT LEASE**

**ITEM**        21-LT-OPT (Cont.)

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**TENANT LEASE**

**ITEM**            22-LT-OPT

Agency Contact: Robert Suit  
410.767.1819  
robert.suit@maryland.gov

**DEPARTMENT OF LABOR,  
LICENSING & REGULATION  
MARYLAND JUDICIARY**  
(District Court)

Towson  
Baltimore County

**Landlord**

Baltimore County Revenue Authority  
115 Towsontown Boulevard  
Towson, Maryland 21286

**Property Location**

115 Towsontown Boulevard  
Towson, Maryland 21286

<b><u>Space Type</u></b>	Garage Parking	<b><u>Lease Type</u></b>	Renewal	<b><u>No. of Spaces</u></b>
<b><u>Duration</u></b>	Two years	<b><u>Effective</u></b>	July 1, 2016	District Court 59
<b><u>Annual Rent</u></b>		<b><u>Rate/Space/Month</u></b>	\$93	DLLR <u>15</u>
District Court	\$65,844	<b><u>Prev.Rate/Space/Month</u></b>	\$93	Total <u>74</u>
DLLR	<u>\$16,740</u>			
Total	\$82,584			

<b><u>Utilities Responsibility</u></b>	Landlord
<b><u>Custodial Responsibility</u></b>	Landlord
<b><u>Previous Board Action(s)</u></b>	6/18/2014 – Item 14 LT; 5/23/2012 – Item 25-LT; 6/23/10 - Item 10-LT; 4/16/2008 – Item 12-LT; 6/21/2006 – Item 11-L; 6/9/2004 – Item 13-L; 6/19/2002 – Item 11-L

<b><u>Fund Source</u></b>	District Court - 100% General PCA 40531 PROG 1301 DLLR - Federal 100% 003 010 0705 KBC10
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**Recommendation**

Approval is requested for a two year parking lease of 74 spaces at a rate of \$93 per space for a total annual rent of \$82,584. Reference is made to item 14-LT approved by the Board of Public Works on 6/18/14, wherein the Board approved a two year parking lease of 74 spaces for the term July 1, 2014 – June 30, 2016. The item mistakenly did not mention that there was one two year renewal option for the same rate of \$93 per space. The current request is for approval of this renewal option.

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**TENANT LEASE****ITEM**        22-LT-OPT (Cont.)**Remarks**

1. These spaces have been used by State employees in the Towson area since 1993.
2. The 74 parking spaces conform to the 1:3 parking ratio.
3. The lease contains a termination for convenience clause, and the standard 6 month hold-over period.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            23-CGL (Cont.)

**REMARKS:**

The Grantee wishes to relocate the Harriet Tubman Shelter program from the property located at 2710 Norbeck Road, in Silver Spring, Maryland 20906 to property that it owns located at 700 Hudson Avenue in Takoma Park, Maryland 20912. Relocation of the program is financially necessary if the Grantee is to continue to provide valuable shelter care services to the State's child serving agencies. The Norbeck Road property has the capacity to serve 14 youth, however, the average census since 2012 has been 6.8 youth, which has been and continues to be a financial strain to the Grantee.

The Grantee plans to move the shelter care program to an eight-bed facility it owns, fee simple, in Takoma Park that is licensed by DHR. Relocation of the program will allow the Grantee to continue to utilize this valuable shelter program. DHR, the licensing agency, has approved the relocation of the program to Takoma Park. (See attached – Exhibit C). The Takoma Park property is not subject to any existing liens, mortgages or other encumbrances on the property. The grantee plans to lease, with an option to purchase, the Norbeck Road property for an initial period of five years to Cornerstone Montgomery. They are a non-profit organization serving adults and transition age youth with co-occurring mental health and substance abuse disorders. Cornerstone Montgomery serves a valuable and necessary role to the community by providing residence, employment, and rehabilitation services to a vulnerable population thus benefitting the State and preventing the property from falling into disrepair.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            24-CGL (Cont.)

**FUND SOURCE**

DHMH has determined the grantee is required to provide a 34% local share of the eligible project cost as follows:

\$163,325.00	Total Project Cost
\$163,325.00	Eligible Project Cost
\$107,795.00 (66%)	MCCBL 2014 (CHFF) DHMH #29001-05
\$ 55,530.00 (34%)	Alliance Real Estate Holdings, Inc. (mortgage)

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            25-CGL (Cont.)

**FUND SOURCE**

DHMH has determined the grantee is required to provide a 34% local share of the eligible project cost as follows:

\$175,825	Total Project Cost
\$175,825	Eligible Project Cost
\$116,045 (66%)	MCCBL 2014 (CHFF) DHMH #29001-06
\$ 59,780 (34%)	Alliance Real Estate Holdings, Inc. (mortgage)

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## REVISÉ

N/A

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA**

**REVISED**

**MAINTENANCE CONTRACT**

**ITEM**            26-M (Cont.)

**REMARKS**

A notice of availability of a Multi-Step Competitive Sealed Bid (CSB) opportunity was advertised on the DGS website, and on-line at *eMarylandMarketplace.com* on 05/11/2016. Four hundred and forty-one Firms including 55 Small Business Enterprises (SBE) and 59 Minority Business Enterprises (MBE) providing similar services received notification of this solicitation through *eMarylandMarketplace.com*. Additionally, direct notifications were sent to 184 MBE, 89 SBE and 23 VSBE companies.

Although three bids were received in response to the CSB, two bid were deemed not responsible. One had an unreasonably low bid, the cost breakdown revealed that major components of the system were missing from the pricing including monitors. The other contractor failed to submit the required bond and with therefore not responsible. The engineer's estimate is \$1,800,000.00. Freestate Electrical Service Company is the responsible bidder submitting the lowest responsive bid in the amount of \$1,790,850.00

**FUND SOURCE(S)**

DGS Operating Funds  
H00 22101 1002

**RESIDENT BUSINESS**

Yes

**MD TAX CLEARANCE**

16-2283-1110

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED\*

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

\* Motion to: (1) defer approval to award contract; and (2) encumber FY 2016 funds for this project. Passed 3-to-0.