

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
March 9, 2016**

*Contact: Norman Astle (410)841-5864
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**1. DEPARTMENT OF AGRICULTURE
*Agricultural Cost-Share Program***

Recommendation: That the Board of Public Works approves funding 13 individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$148,300

Agreement #	Recipient	County	Amount \$
CR-2016-2654	Norma Richardson	Dorchester	5,600
CR-2016-2655	Stanley Kowalsky	Dorchester	2,700
CR-2016-2846	Benjamin Taylor	Caroline	38,900
CR-2016-2847-B	Benjamin Taylor	Caroline	39,300
RS-2016-2850	Harry L. Morfoot	Baltimore	20,800
RS-2016-2851	Harry L. Morfoot	Baltimore	5,300
RS-2016-2852	Harry L. Morfoot	Baltimore	6,600
RS-2016-2853	Harry L. Morfoot	Baltimore	4,900
RS-2016-2854	Thomas E. Cole	Baltimore	6,600
RS-2016-2856	Thomas E. Cole	Baltimore	4,100
RS-2016-2857	Thomas E. Cole	Baltimore	6,300
RS-2016-2858	Thomas E. Cole	Baltimore	4,600
RS-2016-2862	Jeffrey S. White	Carroll	2,600

Fund Source: MCCBL of 2014/Item 14107: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing – Water Pollution Control" Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

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norman.astle@maryland.gov*

**2. DEPARTMENT OF AGRICULTURE
*Maryland Agricultural Cost-Share Program***

Recommendation: That the Board of Public Works approves additional funding of one individual grant under the Maryland Agricultural Cost-Share Program.

Amount: \$2,612.86

Agreement #	Recipient	County	Amount
RS-2016-2523	Richard W. Soper, Jr	Carroll	\$2,612.86

Fund Source: MCCBL of 2011/Item 11071: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing – Water Pollution Control" Sections 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that this project is eligible for cost-share funds. The project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions. Additional funds are requested to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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*Contact: Bill Morgante, 410-260-7791
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**3. BOARD OF PUBLIC WORKS
*Wetlands Licenses
Concurrence Cases***

Recommendation: Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

15-0543 *LINSTEAD COMMUNITY ASSOCIATION* – To provide safer access to community pier by constructing additional section.
Severna Park, Severn River
Special conditions: None.

CECIL COUNTY

15-0698 *HANCES POINT YACHT CLUB* – To improve access by maintenance dredging basin.
North East, North East River
Special conditions: Time-of-year restriction; dredging, Maryland Bur-marigold protection, County authorization requirements.

KENT COUNTY

15-0727 *KENT COUNTY COMMISSIONERS* – To improve access to an entrance channel by maintenance dredging.
Worton, Fairlee Creek
Special conditions: Time-of-year restriction; dredging disposal plan, monitoring requirements.

TALBOT COUNTY

15-0848 *MARYLAND PORT ADMINISTRATION* – To improve access by mechanically maintenance dredging two areas.
Tilghman, Knapps Narrows
Special conditions: Time-of-year restriction; dredging requirements.

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3. BOARD OF PUBLIC WORKS (cont'd)
*Wetlands Licenses
Concurrence Cases*

QUEEN ANNE'S COUNTY

- 15-0144 *KENTMORR MARINA PROPERTIES, LLC* – To improve access by hydraulically maintenance dredging an entrance channel, nourishing on-site beach areas, and provide for 6-year dredging period.
Stevensville, Chesapeake Bay
*Special conditions: Dredging survey, turbidity curtain, County authorization, **monitoring** requirements.*
- 15-0511 *QUEEN ANNE'S COUNTY DEPT. OF PARKS AND PUBLIC LANDINGS* – To stabilize eroding shoreline by filling and grading with cobble and sand fill, and planting marsh and dune vegetation.
Centreville, Corsica River
Special conditions: Time-of-year restrictions; and requirements for the following: marsh establishment and monitoring, Phragmites control, Toxic Material Permit, County authorization.

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*Contacts: Jean Peterson (301) 429-7667 jean.peterson@maryland.gov
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4. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deed of trust on one property that received a loan from the Department of Housing and Community Development's Down Payment and Settlement Expense Loan Program. The deed of trust is a second mortgage; the borrower is selling his property in lieu of foreclosure to pay off the first mortgage owed to the department. The borrower has requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness), and he will sign a promissory note in the amount of the outstanding principal of the second mortgage.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development, Article §§ 4-301-4-309,
Annotated Code of Maryland

**Authority to Release
Security Interest:** State Finance and Procurement Article, § 10-305,
Annotated Code of Maryland

Borrower: Dennis Stanley Janczak
3600 Northway Drive, Baltimore City, 21234

**Original Loan and
Current Balance:** \$8,000

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John MacLean 301-429-7698 johnf.maclea1@maryland.gov*

5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve the borrower entering into a cross-use easement agreement with Rainier Manor II, LP.

Borrower: Rainier Redevelopment Associates, LP

Project: 3001 Queens Chapel Road, Mt. Rainier, 20712
Prince George's County

Authority for Loan: §§ 4-901 *et seq.*, Housing and Community Development
Article, Annotated Code of Maryland; COMAR 05.05.07

The *Maryland Housing Rehabilitation Program* finances rental housing that will be occupied by individuals with incomes of 60% and below of the Area Median Income.

Authority to Grant Easement: State Finance and Procurement Article
§§ 10-305, Maryland Code

Amount: Original Loan: \$672,237
Current Balance: \$658,060

Background: In 2010, DHCD loaned \$672,237 to the borrower to purchase and rehabilitate a 100-unit garden apartment project on 3.735 acres. That project is referred to as Rainier Manor I Senior Apartments. DHCD's loan was collateralized with a second lien position.

Reference is made to Secretary's Agenda Item 21 (8/23/15) in which the Board of Public Works approved the borrower's sale of a 1.387 acre portion of the collateralized property to Rainier Manor II, LP to help develop Rainier Manor II Senior Apartments. The Rainier Manor II project will provide 57 additional units of rental housing for the elderly with incomes at or below 60% of the area median income. Reference is further made to Secretary's Agenda Item 22 (8/23/15) in which the Board of Public Works approved DHCD lending general obligation bond proceeds to Rainier Manor II for this project.

To reduce development and operating costs, the two projects – owned by related entities – propose to share various facilities, including recreational and parking facilities. The cross-use easement agreement memorializes the parties' terms and conditions for sharing these facilities.

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*Contact: Jordan Loran 410-260-8907
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**6. DEPARTMENT OF GENERAL SERVICES and
DEPARTMENT OF NATURAL RESOURCES**

Natural Resources Development Fund

Harriet Tubman Underground Railroad State Park Visitor Center

Recommendation: That the Board of Public Works approve the:

- (1) Department of General Services delegating authority to the Department of Natural Resources to produce an orientation film and audio/visual exhibit elements for the Harriet Tubman Underground Railroad State Park Visitor Center;
- (2) Department of Natural Resources using \$42,800 in general-obligation bond proceeds and \$150,000 in POS special funds to fund an agreement with the National Park Service for production services,
- (3) Department of General Services transferring the funds to the Department of Natural Resources for the project.

Description: The Department of Natural Resources, in partnership with the National Park Service, has completed the design of the interpretive exhibits and the orientation film for the new Harriet Tubman Underground Railroad State Park and Visitor Center. The National Park Service funded and managed the exhibit design contract and provided the exhibit fabrication and installation documents to the Department of General Services for bidding the fabrication and installation. In conjunction with the exhibit fabrication contract, the National Park Service will complete the film and audio/visual elements which must be integrated into the exhibits to complete exhibit installation.

The National Park Service, an agency of the U.S. Department of Interior, has a track record of successful completion of dozens of orientation films and audio/visual elements for visitor centers around the country.

The Departments of General Services and Budget and Management have reviewed this request and agree with the proposed single project delegation of authority.

Funding:

Estimated cost of film and audio/visual production:	\$564,000
Funds provided by Byways Grant	<u>\$371,200</u>
State share	\$192,800

Fund Sources:

MCCBL 2012 Item 012	\$ 42,800
POS FY 2016 Item 008	<u>\$150,000</u>
	\$192,800

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*Contact: Terri Wilson (410) 537-4155
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7. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant/loan funding up to \$200,000 to Allegany County for the **Barrelville Route 36 Water Distribution** project in Allegany County. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative District 1B)

- A. New Loan of \$100,000 (estimated) – Drinking Water State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.70% interest rate. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.
- B. New Loan Forgiveness/Grant (up to) \$100,000 – Drinking Water State Revolving Loan Fund.** This funding is provided under the Drinking Water State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.

Project Description: - The project entails the planning, design, and construction of approximately 8,500 feet of water distribution lines to provide water service and fire protection to approximately 100 homes along Route 36 in the Barrelville area. The new water system will extend water service from the City of Frostburg's Mt. Savage water system to the Barrelville community and will be operated and maintained by Allegany County.

Project Funding Sources:

Drinking Water State Revolving Loan Fund	\$ 100,000
Drinking Water State Revolving Loan Fund Forgiveness/Grant	\$ 100,000
USDA/Local share	<u>\$ 700,000</u>
TOTAL ESTIMATED PROJECT COST:	\$ 900,000

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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*Contact Person: Terri Wilson (410) 537-4155
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8. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant funding up to \$3,567,858 to the Town of Galena for the **Galena Wastewater Treatment Plant Biological Nutrient Removal and Enhanced Nutrient Removal** project in Kent County. Funding may involve multiple sources of funding, including general obligation bond proceeds, which may be provided over several years based on project schedule. (Legislative District 36)

- 1. New Grant (up to) \$1,847,832 - Bay Restoration Fund (BR-NR 03.15)**
- 2. New Grant (up to) \$1,720,026 - Chesapeake Bay Water Quality Projects - Biological Nutrient Removal (NR 03.15)**

Project Description: The proposed project entails Biological Nutrient Removal and Enhanced Nutrient Removal upgrades at a design flow of 110,000 gallons per day at the Galena Wastewater Treatment Plant. Upon completion of the project, the plant will be capable of achieving effluent concentration goal of 3.0 mg/l Total Nitrogen and 0.3 mg/l Total Phosphorus resulting in a 83% reduction in nitrogen and 90% reduction in phosphorus to the Sassafras River and, ultimately, to the Chesapeake Bay.

Project Funding Sources:

Bay Restoration Fund Grant BR-NR 03.15	\$1,847,832
Biological Nutrient Removal NR 03.15 MCCBL 2014-14003	\$1,084,091
Biological Nutrient Removal NR 03.15 MCCBL 2015-15171	\$ 635,935
U.S. Department of Agriculture	\$5,443,739
Local Share	<u>\$ 186,000</u>
TOTAL ESTIMATED PROJECT COST:	\$9,197,597

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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*Contact: Susan Langley 410-514-7662
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9. DEPARTMENT OF PLANNING
Maryland Historical Trust
Maryland Maritime Archeology Program

Recommendation: The Maryland Historical Trust recommends that the Board of Public Works approve the activities of the Maryland Maritime Archeology Program as proposed for the 2016 field season. This Item also summarizes the Program's 2015 activities.

Authority: §§5A-333–5A-346, State Finance & Procurement Article,
Annotated Code of Maryland

Background: The Submerged Archeological Historic Property Act established the Maryland Maritime Archeology Program (MMAP) within the Maryland Historical Trust. This Act charges the Trust with identifying and managing the State's submerged archeological sites. Under the Act, anyone seeking to excavate or disturb submerged archeological sites on State lands must obtain a permit from the Trust. The law specifically exempts the Trust from the permit requirement. Instead, the Trust must obtain Board of Public Works approval before undertaking any activity that would otherwise require a permit. In 2016, the Trust proposes to carry out a number of activities that require Board approval.

PROPOSED 2016 ACTIVITIES REQUIRING BOARD APPROVAL

The 2016 MMAP field season will include visits to known sites as well as work in new survey areas around the State. Investigations will use remote-sensing technology and visual inspection. Limited testing and excavation may be undertaken. This may entail the recovery of diagnostic artifacts to determine site age and significance. Trust staff will conserve and analyze these objects and write a report. MMAP activities are open to volunteer participation. Proposed activities are dependent on funding.

Coastal Resiliency Planning Surveys (Somerset County)

This federally-funded work near Crisfield and Janes Island State Park will focus on eastern shore areas impacted or at risk because of Hurricane Sandy and climate change.

Canal Boats Investigation (Kent, Cecil and Harford Counties)

This fieldwork will examine remains of canal boats near the mouths of the Sassafras River and the Susquehanna River reported by NOAA and a previous MMAP survey. The sites will be documented and evaluated.

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9. DEPARTMENT OF PLANNING (cont'd)
Maryland Historical Trust
Maryland Maritime Archeology Program

PROPOSED 2016 ACTIVITIES REQUIRING BOARD APPROVAL (cont'd)

Mallows Bay (Charles County)

As Mallows Bay continues to move toward official National Marine Sanctuary status, MMAP is involved in developing the Environmental Impact Statement, governing regulations, and management plan. MMAP will also undertake field studies, testing, and investigations to determine the age and nature of some other vessels in Mallows Bay. MMAP continues to work with the community to encourage establishment of the Sanctuary. The Institute for Maritime History, a non-profit volunteer organization, is mapping related WWI-era vessels with MMAP oversight.

Nautical Archaeology Society Training and Other Educational Programming

MMAP is a Nautical Archaeology Society training partner and provides lectures, courses, field activities and other educational programming related to maritime archeology. Activities include helping the Battle of the Atlantic Research and Expedition Group, a non-profit volunteer organization and the Archaeological Society of Maryland

Diverse field investigations

The non-profit organizations will continue to deploy, retrieve, and maintain the mooring buoy for a German U-submarine – the U-1105 Historic Shipwreck Preserve in the Potomac River – under the auspices of MMAP. Deployment in 2015 includes replacing the mooring anchor with a concrete block and installing a new buoy chain.

To facilitate the updating of the U.S. Coast Guard and EPA Emergency Response Area Contingency Plan, MMAP reviews and evaluates shoreline and submerged archeological historic properties to prioritize protection and response strategies.

MMAP participates with the Aquaculture Review Board and the Artificial Reef Committee; with State and federal agencies on issues related to offshore wind energy development, most notably with the Bureau of Ocean Energy Management; with the Department of Homeland Security's Maritime Security Committee; and the Maryland and Potomac Area Contingency Planning Committee.

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9. **DEPARTMENT OF PLANNING** (*cont'd*)
Maryland Historical Trust
Maryland Maritime Archeology Program

SYNOPSIS OF THE 2015 FIELD SEASON

Coastal Resiliency Planning Surveys (Somerset County)

Four weeks of field work were completed during 2015 in the vicinity of Crisfield and Janes Island State Park.

Wicomico River Survey (Charles and St. Mary's Counties)

The two weeks planned for this project were instead devoted to the Coastal Resiliency project because of inclement weather.

Investigation of the *Levin J. Marvel* (Anne Arundel County)

Investigation of the ram schooner *Levin J. Marvel* was completed and a National Register of Historic Places nomination was prepared to recognize it as a driving force in the passage of the federal Boating Safety [Bonner] Act nationally legislating boating safety. MMAP participated in several events related to this historic vessel including the 60th Anniversary Commemoration of its loss which drew an audience of 400 in North Beach.

Monterrey Project (Montgomery County and Gulf of Mexico)

Multi-agency project involving remotely-operated vehicle investigation of three shipwrecks submerged more than 4000 feet in the Gulf of Mexico. 2015 plans focused on biological studies while the artifacts from the 2014 season are conserved and a book written about the *Monterrey A* hull. MMAP is a co-author of a chapter on the hull arguing that it is likely a Chesapeake Bay-built vessel and potentially a privateer.

Mallows Bay (Charles County)

MMAP continued to work with the community-based steering committee including State agencies, County government, the private sector, and non-profit organizations to encourage establishment of Mallows Bay as a National Marine Sanctuary. On October 6, 2015, President Obama announced that two new Sanctuaries – one of them, Mallows Bay – would enter the public process. Numerous events were undertaken including a second riverside trash clean-up with more than 100 participants. Students from North Point High School in Charles County have been undertaking science studies at the Bay. North Point is an Ocean Guardian school (receives a grant NOAA) of which there are only three on the east coast.

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9. DEPARTMENT OF PLANNING (cont'd)
Maryland Historical Trust
Maryland Maritime Archeology Program

SYNOPSIS OF THE 2015 FIELD SEASON (cont'd)

NAS Training (Various Counties)

MMAP is a Nautical Archaeology Society (NAS) Training Partner and provides lectures, courses, field activities and other educational programming related to maritime archeology. Activities undertaken in 2015 included organizing and instructing MMAPs inaugural offering of the courses: Introduction to Foreshore and Underwater Archaeology and NAS Part I. These offerings coincided with the start of IMHs field session in August. Field experiences involving students and volunteers were integrated into MMAPs various activities as appropriate between May and October. All NAS-related activities were open to the public.

Diverse field investigations

The Institute for Maritime History and the Battle of the Atlantic Research and Expedition Group continued to deploy, retrieve and maintain the mooring buoy for the German submarine, U-1105. Under MMAP auspices, they monitored the U-1105 Historic Shipwreck Preserve in the Potomac River. Deployment in 2015 included replacing the mooring anchor with a DNR-donated concrete block and installing a new buoy chain. In order to facilitate the updating of the U.S. Coast Guard and EPA Emergency Response Area Contingency Plan, MMAP continues to work with the USCG to review and evaluate shoreline and submerged archeological historic properties for the purpose of prioritizing protection and response strategies.

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*Contact: David Lever 410-767-0610
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10. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Recommendation: The Interagency Committee on School Construction recommends that the Board of Public Works approve the transfer by the Prince George's County Board of Education to the County Government of:

**Undeveloped Site
15.52 acres site
7200 Bock Road
Fort Washington, MD 20744**

As a condition of approval the Prince George's County Government must obtain approval of the Board of Public Works before transferring the site further.

NOTE: It is the intent of the Prince George's County Government to later transfer the property to Maryland National Capital Park and Planning Commission (M-NCPPC) for use as a future recreation center. The County will return to the IAC and the Board for approval of any transfer.

Background: The Prince George's County Board of Education has determined that the undeveloped site at 7200 Bock Road is not needed for school purposes. There is no outstanding debt to be assumed and there are no sale proceeds to be shared by the State as a result of this sale. The transfer of this site will not have any direct financial impact on the State.

The IAC approved the transfer on September 17, 2015.

Authority: COMAR 23.03.02.23.B. The Interagency Committee on School Construction must review a request to transfer school property to the local government and make a recommendation to the Board of Public Works. The Board may approve, disapprove, or conditionally approve, the request to transfer school property.

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11. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Recommendation: The Interagency Committee on School Construction recommends that the Board of Public Works approve the transfer of the:

Ridgley Bus Lot and the Ridgley Rosenwald School

2.17 acres site
8507 Central Avenue
Capitol Heights, MD 20743

- (1) by the Prince George's County Board of Education to the County Government; and
- (2) then, by the Prince George's County Government to the Maryland National Capital Park and Planning Commission (M-NCPPC).

Background: The Prince George's County Board of Education has determined that the 2.17 site is no longer needed for school purposes. The site includes the Ridgeley Rosenwald School Building; the Board of Education used the site for decades as a bus lot. M-NCPPC in 2011 restored the building as a museum and community center to reflect its significance as an important school for African-American children in the early twentieth century. This building was listed in the National Register of Historic Places in May of 2015, a status the building will retain after the transfer.

There is no outstanding debt to be assumed and there are no sale proceeds to be shared by the State as a result of this sale. The transfer of this site will not have any direct financial impact.

The IAC approved the transfer on September 17, 2015.

Authority: COMAR 23.03.02.23-.24. The Interagency Committee on School Construction must review a request to transfer school property to the local government and make a recommendation to the Board of Public Works. The Board may approve, disapprove, or conditionally approve, the request to transfer school property.

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*Contact: Daniel S. Branigan 240-895-4412
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12. ST. MARY'S COLLEGE OF MARYLAND
Encumbrance of State Capital Funds

Recommendation:

That the Board of Public Works approve St. Mary's College of Maryland encumbering general obligation bond proceeds to procure the following equipment for the Anne Arundel Hall Reconstruction project. All procurements conform to the *St. Mary's College of Maryland Procurement Policies and Procedures*. Total: \$26,935.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

- | | | |
|----|-----------------------------------|---|
| 1. | <i>Description:</i> | Laboratory Shelving & Flat File |
| | <i>Procurement Method:</i> | Purchase order under the National Joint Powers Alliance,
Contract No. 031715-KII |
| | <i>Award:</i> | SpaceSaver Interiors |
| | <i>Amount:</i> | \$9,625.00 |
| | <i>Fund Source:</i> | MCCBL 2015 (190) |
| 2. | <i>Description:</i> | Public Space Furniture – Waiver issued from MCE |
| | <i>Procurement Method:</i> | Simplified Procurement Competitive |
| | <i>Award:</i> | Crate & Barrel |
| | <i>Amount:</i> | \$2,130.00 |
| | <i>Fund Source:</i> | MCCBL 2015 (190) |
| 3. | <i>Description:</i> | Public Space Furniture – Waiver issued from MCE |
| | <i>Procurement Method:</i> | Simplified Procurement Competitive |
| | <i>Award:</i> | Arhaus Furnishings |
| | <i>Amount:</i> | \$2,000.00 |
| | <i>Fund Source:</i> | MCCBL 2015 (190) |
| 4. | <i>Description:</i> | Public Space Furniture – Waiver issued from MCE |
| | <i>Procurement Method:</i> | Simplified Procurement Competitive |
| | <i>Award:</i> | Restoration Hardware |
| | <i>Amount:</i> | \$3,740.00 |
| | <i>Fund Source:</i> | MCCBL 2015 (190) |
| 5. | <i>Description:</i> | Outdoor Furniture – Waiver issued from MCE |
| | <i>Procurement Method:</i> | Simplified Procurement Competitive |
| | <i>Award:</i> | Kingsley - Bate |
| | <i>Amount:</i> | \$9,440.00 |
| | <i>Fund Source:</i> | MCCBL 2015 (190) |

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
March 9, 2016**

*Contact: Jane Bailey 410-767-4307
Jane.Bailey@maryland.gov*

**A1. DEPARTMENT OF GENERAL SERVICES
*Banneker-Douglass Museum***

Contract ID: Unarmed Uniformed Guard Service
ADPICS No.: 001B6400284, DEXR6400003

Contract Type: Maintenance

Description: Unarmed Uniformed Guard Service for the
Banneker-Douglass Museum
Governor's Office of Community Initiatives

Procurement Method: Emergency

Emergency Declared: November 16, 2015

Award: Axiom Defense Corp., Clinton

Award Amount: \$43,200

Award Date: December 7, 2015

Term: December 7, 2015 through December 6, 2017 (two years)

MBE Participation: 0%

Fund Source: GOCI Operating Funds
D15 16, 17, 18 E5025 0823 \$43,200.00

Remarks:

Nature of Emergency: DGS under its delegated authority awarded three contracts for unarmed guard services to Phoenix 1 Services, LLC in Autumn 2015. The three-year contract at the Banneker-Douglass Museum (Governor's Office of Community Initiatives), valued at \$76,342, was to begin November 17, 2015. On November 16, Phoenix notified the Department of General Services that it would not fulfill its contractual obligations. Guard services at the Museum are critical. An emergency award was necessary to avoid a lapse in service.

**BOARD OF PUBLIC WORKS
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APPENDIX
March 9, 2016**

A1. DEPARTMENT OF GENERAL SERVICES (cont'd)
Banneker-Douglass Museum

Remarks: (cont'd)

Basis for Selection: Two vendors were contacted: Axiom Defense Corp. and another vendor that, due to tax issues, was not a responsible bidder. Axiom is veteran-owned business and hires military veterans and former police officers due to their extensive amount of quality training. Axiom has confirmed its price and acceptance of the work.

The contract requires one full-time unarmed guard to provide coverage Tuesday through Saturday from 10:00 a.m. to 4:00 p.m.

Due to a backlog of procurements, DGS determined to award this emergency contract for a two-year term.

Tax Compliance No.: 15-3106-1110

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
March 9, 2016**

*Contact: Jane Bailey 410-767-4307
Jane.Bailey@maryland.gov*

**A2. DEPARTMENT OF GENERAL SERVICES
*Department of Human Resources***

Contract ID: Unarmed Uniformed Guard Service
ADPICS No.: 001B6400279

Contract Type: Maintenance

Description: Unarmed Uniformed Guard Service for the
Anne Arundel County Office of Child Support Enforcement

Procurement Method: Emergency

Date Emergency Declared: November 16, 2015

Award: Axiom Defense Corp., Clinton

Award Date: December 1, 2015

Amount: \$48,865.44

Term: December 1, 2015 through August 31, 2016 (Nine months)

MBE Participation: 0%

Fund Source: DHR Operating Funds
N00 16 GF020 34% GF; 66% FF \$48,865.44

Remarks:

Nature of Emergency: DGS under its delegated authority awarded three contracts for unarmed guard services to Phoenix 1 Services, LLC in Autumn 2015. The three-year contract at the Anne Arundel County Office of Child Support Enforcement, valued at \$184,000, was to begin November 17, 2015. On November 16, Phoenix notified the Department of General Services that it would not fulfill its contractual obligations. Guard services at a local social services department are critical. An emergency award was necessary to avoid a lapse in service.

Basis for Selection: To avoid a lapse in service, the procurement officer used the bid tab from the July 2, 2015 bid opening and contacted vendors who bid. The second low bid submitted by Axiom Defense Corp (Axiom) was responsive and provided the requested information promptly.

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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A2. DEPARTMENT OF GENERAL SERVICES (cont'd)
Department of Human Resources

Remarks: (cont'd)

Axiom is veteran owned business, and its preference is to hire military veterans and ex-police officers due to their extensive amount of quality training. Axiom has confirmed its price and acceptance of the work. This company is a certified Small Business with a current 2015-2016 audit. Axiom has provided client references, and is compliant with state tax requirements. The price is determined to be fair and reasonable.

The contract requires two full-time unarmed guards to provide coverage Monday through Friday from 8:00 a.m. to 4:30 p.m.

Tax Compliance No.: 15-2895-1110

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED	REMANDED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION	

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
March 9, 2016**

*Contact: Sandy Johnson (410) 767-7408
Sandy.Johnson@Maryland.gov*

A3. DEPARTMENT OF HUMAN RESOURCES

Social Services Administration

Foster Care Maintenance Payments Program

Contract Title: Emergency Out-of-State Residential Child Care
SSA/OOS-16-003, ADPICS No. N00B6400279

Contract Type: Human Services

Description: Out-of-State placement of youth with with aggressive/assaultive behavior, Major Depressive Disorder, Oppositional Defiant Disorder, ADHD, Conduct Disorder, and Relational Problem.

Procurement Method: Emergency

Emergency Declared: October 8, 2015

Award: Acadia Healthcare Company, Inc. dba
Habilitation Centers, LLC, Franklin, TN

Amount: \$30,739 (not to exceed)

Award Date: October 8, 2015

Term: 10/8/15 – 12/14/15 (68 days)

MBE Participation: None

Fund Source: 100% General
Appropriation Code: N00G0001

Remarks:

Nature of Emergency: The local Department of Social Services sought, on an emergency basis, to place a youth with aggressive/assaultive behavior with a provider who could meet the youth's clinical and educational needs. Before placing a youth with an out-of-State Provider, the local DSS must exhaust (and document) all in-State placement options.

**BOARD OF PUBLIC WORKS
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A3. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Social Services Administration

Foster Care Maintenance Payments Program

Remarks: (cont'd)

Basis for Selection: The local DSS, in conjunction with the Department of Juvenile Services, determined that the most appropriate placement for this youth was the Acadia Healthcare Company, Inc. (dba Habilitation Centers, LLC) facility. The State ultimately used two of Acadia Healthcare's facilities for this youth: Millcreek in Fordyce, Arkansas, and Capstone Academy in Detroit, Michigan. These Acadia Healthcare sites are the most appropriate placements for the youth as they are Residential Treatment Centers specializing in emotional disorders and behavioral issues.

Initially, the youth was court-ordered to be placed at Acadia Healthcare Company, Inc.'s Millcreek facility in Fordyce, Arkansas. Due to the youth's increased behaviors, the youth was admitted to a psychiatric hospital. Once the youth was discharged from the hospital, Acadia Healthcare Company recommended a higher level of care in a more secure facility that provided more acute services: its Capstone Academy in Detroit, Michigan. Both the local DSS and DJS agreed that the Capstone Academy could provide the services needed for the youth.

Reason for Late Report: This Report of an Emergency Procurement is late because: (1) Delays by the contractor in submitting the signed documents (the contractor did not provide the signed cost sheet until October 22, 2015); (2) the child was moved from the Millcreek facility in Arkansas to the Capstone Academy facility in Michigan, which resulted in revisions to the documents and a request to the contractor to complete the revised contractual documents which were not returned promptly.

Tax Compliance No: N/A ***Resident Business:*** No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
March 9, 2016**

*Contact: Sandy Johnson (410) 767-7408
Sandy.Johnson@Maryland.gov*

A4. DEPARTMENT OF HUMAN RESOURCES

Social Services Administration

Foster Care Maintenance Payments Program

Contract Title: Emergency Residential Child Care Services
SSA/RCCSS-14-001-A3, ADPICS No.COG55992

Contract Type: Human Services

Contract Description: Residential Child Care services for two youth with autism in Montgomery County. See DBM Item 6-S (6/12/13)

Modification Description: (1) Place an additional developmentally-disabled youth with autism; and (2) remove all references to the State Child Youth Family Information System.

Procurement Method: Emergency

Date Emergency Declared: November 16, 2015

Award: Community Services for Autistic Adults and Children, Inc.,
Montgomery Village

Amount: \$42,622 (not to exceed)

Contract Award Date: November 16, 2015

Term: 11/16/15 – 2/24/16 (101 days)

MBE Participation: None

Fund Source: 66% General; 34% Federal, Appropriation Code: N00G0001

Remarks:

Nature of Emergency: No other facility was available with the means to care for this child's needs on an emergency basis as was necessary here.

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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A4. DEPARTMENT OF HUMAN RESOURCES (cont'd)
Social Services Administration
Foster Care Maintenance Payments Program

Remarks: (cont'd)

Basis for Selection: DHR currently has a contract with this provider for other youths. The Local Department of Social Services determined that this provider is the most appropriate placement for the child as it specializes in residential child care services for youth with autism.

Reason for Late Report: This emergency procurement is late in reporting as a result of the emergency occurring during the holidays when staff from both the provider and the State were frequently out of the office. This resulted in a delay by the DHR Central office in processing and obtaining the appropriate documents from the vendor for a signed contract modification.

Tax Compliance No: 15-2926-0110

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
March 9, 2016**

*Contact: Teresa Dantzler (410) 767-0114
teresa.dantzler1@maryland.gov*

A5. MARYLAND STATE DEPARTMENT OF EDUCATION
State Board of Education

Contract ID: Executive Search Firm for Selection to Assist with the
Search for Maryland State Superintendent of Schools
ADPICS NO. R00R6401130/R00B6400086

Contract Type: Service

Description: Experienced executive search firm to assist the Maryland State Board of Education in conducting a professional and confidential nationwide search for an exceptional leader to serve as the next Maryland State Superintendent of Schools.

Procurement Method: Emergency
Emergency Declared: October 27, 2015

Proposals:

<i>Ray & Associates, Inc.</i>	\$39,000
Cedar Rapids, Iowa	
<i>Hazard, Young, Attea & Associates</i>	\$53,426
Schaumburg, Illinois	

Award: Hazard, Young, Attea & Associates
Amount: \$53,426
Contract Award Date: January 4, 2016
Term: 01/04/16 – 6/30/16

MBE Participation: 0%

Fund Source: 100% General Funds
Appropriation Code: R00A0016

Remarks:

Nature of Emergency: The State Superintendent of Schools unexpectedly resigned in September 2015 – ten months before her term ended and several months before the State Board of Education would likely have voted to renew her contract for another four years. After appointing an interim State Superintendent in October, the State Board decided to procure an executive search firm to assist the Board in locating a new State Superintendent.

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
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A5. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)
State Board of Education

Remarks: (cont'd)

Nature of Emergency: (cont'd)

The statute governing the appointment of a permanent State Superintendent requires that the State Superintendent “shall be appointed . . . for a term of four years beginning on July 1 after the Superintendent’s appointment.” §2-302(a), Education Article, Annotated Code of Maryland. The State Board determined that it should select and appoint a State Superintendent before July 1, 2016 or risk waiting another year to appoint a permanent State Superintendent.

Knowing that the search for a permanent State Superintendent could take at least six months, the State Board supported conducting an emergency procurement to select an executive search firm because the ordinary process to procure a search firm would likely take at least four to six months which would make finding and selecting a State Superintendent by July 1, 2016 exceedingly difficult.

Thus to avoid or mitigate serious harm to the public school system during a time of change and reform in education, including the recent passage of a major new federal education law, the Maryland State Department of Education chose to conduct an emergency procurement. The State Board believes that permanent leadership for MSDE is critical to continuing and advancing the State’s commitment to and success in providing a quality education for its students, and ensuring the educational excellence for which the State is recognized.

Basis for Selection: An emergency Request for Proposals was issued and advertised to allow the maximum competition in a compressed timeframe. MSDE posted the solicitation on *eMaryland Marketplace*. Additionally, MSDE directly emailed the solicitation to nationally-recognized executive search firms. The solicitation was open for sixteen days. MSDE received three proposals but one of those did not meet minimum qualifications.

Hazard, Young, Attea, & Associates (HYA)’s technical ranking was first and strongly recommended by the technical evaluation committee. While HYA presented a higher financial proposal, it was the only offeror to present an unconditional, firm fixed price offer. The other offeror deviated from the RFP’s firm fixed-price requirements. The strength of HYA’s technical proposal provided confidence that the work will be performed in the timeframe required by the RFP. After review of evaluation criteria and weighing the technical and financial proposals, MSDE awarded the contract to HYA.

Tax Compliance No.: 16-0044-0000

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

1A. PROGRAM OPEN SPACE LOCAL SHARE
Baltimore County

Recommendation: Approval to commit \$535,000 for the following **development** project.

Lake Roland Environmental Education Center - \$535,000
Baltimore County
POS #6502-3-469 MD20160112-0022

Background: Construct 2,600 square foot environmental education center at 415-acre Lake Roland Park. The center will provide space for indoor programs and activities, display area, and park staff offices.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local, Prior Funds Replacement
Source Code: 12057 Item 057 \$535,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

*Contact: Emily Wilson (410) 260-8436
 emilyh.wilson@maryland.gov*

2A. PROGRAM OPEN SPACE LOCAL SHARE
Calvert County

Recommendation: Approval to commit \$84,500 for the following **development** project.

Third Street Park/Sunrise Garden - \$84,500

Calvert County

POS #6503-4-71 MD20160112-0017

Background: Develop waterfront parcel in North Beach as passive park with a sculpture garden and other amenities such as a fountain, benches, and walkways. The park will provide residents and visitors with views of the Chesapeake Bay.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015

Program Open Space – Local, FY 2016 Allocation

Source Code: 15162 Item 162 \$84,500

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

*Contact: Emily Wilson (410) 260-8436
 emilyh.wilson@maryland.gov*

3A. PROGRAM OPEN SPACE LOCAL SHARE
Carroll County

Recommendation: Approval to commit \$1,550,000 for the following **development** project.

Westminster Veterans Memorial Park: Design and Development - \$1,550,000
 Carroll County
 POS #6498-6-351 MD20160112-0018

Background: Develop new park in Westminster. The project includes ball fields, walking trail, roadways, parking, site preparation, sediment and erosion control, stormwater management, and associated site amenities.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
 Program Open Space – Local, FY 2012 Allocation
 Source Code: 11051 Item 051 \$50,000

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
 Program Open Space – Local, Prior Funds Replacement
 Source Code: 14089 Item 089 \$700,000

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
 Program Open Space – Local, FY 2016 Allocation
 Source Code: 15162 Item 162 \$800,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

4A. PROGRAM OPEN SPACE LOCAL SHARE
Frederick County

Recommendation: Approval to commit \$2,700 for the following **development** project.

Remsberg Park Pavilion Picnic Tables - \$2,700

Town of Middletown, Frederick County

POS #6504-10-393 MD20160112-0020

Background: Purchase and install four picnic tables for the pavilion at Remsberg Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 Item 080 \$52.70

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015

Program Open Space – Local, FY 2016 Allocation

Source Code: 15162 Item 162 \$2,647.30

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

5A. PROGRAM OPEN SPACE LOCAL SHARE
Prince George's County

Recommendation: Approval to commit \$25,245 for the following **development** project.

Town Park Backstop, Dugout, and Cage - \$25,245

Town of Cheverly, Prince George's County

POS #6505-16-800 MD20160112-0021

Background: Construct hooded backstop, player bench covers, and batting cage at Cheverly's Town Park. The improvements will be used by the baseball, tee ball, and softball teams, as well as the general public for non-organized games.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012

Program Open Space – Local, Prior Funds Replacement

Source Code: 12057 Item 057 \$25,245

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

6A. PROGRAM OPEN SPACE LOCAL SHARE
Queen Anne's County

Recommendation: Approval to commit \$90,000 for the following **development** project.

White Marsh Park Multi-Purpose Fields and Amenities - \$90,000
Queen Anne's County
POS #6500-17-165 MD20160112-0019

Background: Develop four new natural turf multipurpose fields and associated amenities including field irrigation and ADA access.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Program Open Space – Local, FY 2016 Allocation
Source Code: 15162 Item 162 \$90,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

7A. PROGRAM OPEN SPACE LOCAL SHARE
Charles County

Recommendation: Approval to commit \$300,000 for the following **development** project.

Popes Creek Rail Trail Phase I - \$300,000

Charles County

POS #6338-8-94 MD20150317-0173

Prior Approvals: \$350,000 (DNR-RP Item 1A [June 23, 2015])

Background: Develop 2.75 mile hiking/cycling trail along the Baltimore & Potomac Railroad original rail bed. The trail will extend from Route 301 westward to the shoreline of the Potomac River. This facility will provide tremendous recreational opportunities for hiking, running, cycling, birding, and wildlife observation.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010

Program Open Space - Local, Prior Funds Replacement

Source Code: 10056 Item 056 \$60,850

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012

Program Open Space – Local, Prior Funds Replacement

Source Code: 12057 Item 057 \$239,150

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

*Contact: Emily Wilson (410) 260-8436
 emilyh.wilson@maryland.gov*

8A. RURAL LEGACY PROGRAM FUNDS
Baltimore County

Recommendation: Approval to grant \$ 657,216 to The Land Preservation Trust, Inc. from Rural Legacy Funds to acquire a 105.32 acre conservation easement.

Piney Run Rural Legacy Area
Cole Property

Prior Approvals: Piney Run Rural Legacy Area grant for easement acquisitions:
 DNR-RP Item 9A (09/3/2014) \$1,390,288 FY2015

Project Description: Acquisition of this easement will protect valuable agricultural lands and provide 1,800 linear feet of vegetative buffers to unnamed tributaries to Georges Run, which ultimately drains into Prettyboy Reservoir. In addition, the easement provides viewshed protection to Falls Road Scenic Byway. The easement will be held by the Department of Natural Resources and The Land Preservation Trust, Inc.

Easement Value: \$635,928 (\$6,038 per acre)

Purchase Price: \$625,000 (\$5,935 per acre)

Other Costs: \$ 32,216

Administrative: \$18,750

Incidental: \$ 4,091

Program Compliance: \$ 9,375

Amount Requested: \$657,216

Fund Source:

Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013

Rural Legacy Program

Source Code: A0510 Item: 010 Amount: \$32,216.00

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463 Acts of 2014

Rural Legacy Program – Prior Year Replacement Funds

Source Code: 14091 Item: 091 Amount: \$625,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

9A. RURAL LEGACY PROGRAM FUNDS
Baltimore County

Recommendation: Approval to grant \$ 631,237 to The Land Preservation Trust, Inc. from Rural Legacy Funds to acquire 82.49 acre conservation easement.

Piney Run Rural Legacy Area
Oursler Property

Prior Approvals: Piney Run Rural Legacy Area grant for easement acquisitions:
DNR-RP Item 9A (09/3/2014) \$1,390,288 FY2015
DNR-RP Item 5A (08/05/2015) \$691,850 FY2016

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands and provide 1,500 linear feet of vegetative buffers along unnamed tributaries to Piney Run, which ultimately drains into Loch Raven Reservoir. In addition, the easement provides viewshed protection along Trenton and Old Quarter Roads. The easement will be held by the Department of Natural Resources and The Land Preservation Trust, Inc.

Easement Value: \$593,289 (\$7,193 per acre)

Purchase Price: \$588,000 (\$7,128 per acre)

Other Costs: \$ 43,237

Administrative: \$17,640

Incidental: \$16,777

Program Compliance: \$ 8,820

Amount Requested: \$ 631,237

Fund Source:

Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013

Rural Legacy Program

Source Code: A0510 Item: 010 Amount: \$43,237.00

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014

Rural Legacy Program – Prior Year Replacement Funds

Source Code: 14091 Item: 091 Amount: \$588,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

10A. RURAL LEGACY PROGRAM FUNDS
Washington County

Recommendation: Approval to grant \$372,402 to Washington County from Rural Legacy Funds to acquire a 118.05 acre conservation easement.

Mid-Maryland Washington Rural Legacy Area
Williamson Property

Prior Approvals: Mid-Maryland Washington Rural Legacy Area grant for easement acquisitions:

DNR-RP Item 9A (09/3/2014)	\$1,390,288	FY2015
DNR-RP Item 5A (08/05/2015)	\$ 990,000	FY2016

Project Description: Acquisition of this easement will protect valuable agricultural and forest lands and provide 885 linear feet of vegetative buffers along unnamed tributaries to Antietam Creek. In addition, the easement provides viewshed protection along Girl Scout and Wheeler Roads. The easement will be held by the Washington County Board of Commissioners.

Easement Value: \$414,373 (\$3,541 per acre)

Purchase Price: \$351,150 (\$2,975 per acre)

Other Costs: \$ 21,252

Administrative: \$10,535

Incidental: \$ 5,450

Program Compliance: \$ 5,267

Amount Requested: \$372,402

Fund Source:

Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013

Rural Legacy Program

Source Code: A0510 Item: 010 Amount: \$21,251.75

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463 Acts of 2014

Rural Legacy Program – Prior Year Replacement Funds

Source Code: 14091 Item: 091 Amount: \$351,150.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

11A. PROGRAM OPEN SPACE STATE SHARE

***Mary Jane Clarke & Eugene Martin, \$55,000 and incidentals of \$1,400
Allegany County, POS #4915***

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 26.5 +/- acres in Allegany County.

Description: The entirely-forested property is within the boundaries of Dan's Mountain Wildlife Management Area and will be managed by the Maryland Wildlife & Heritage Service. Acquisition will improve boundary line management and expand recreational opportunities for hunters. The property, located in a Targeted Ecological Area, scored 109 under the Program Open Space Targeting System.

Grantor: Mary Jane Clarke & Eugene Martin

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 26.5 +/- acres, unimproved

Price: \$55,000

Appraisals: \$61,000 (7/31/15) – Donald N. Briggs
\$48,000 (8/18/15) – Calvin V. Thomas
All appraisals reviewed by Dave Wallenberg

Incidentals:

Title fees to Progressive Title Corp: not to exceed \$1,400

Fund Source:

Maryland Consolidated Capital Bond Loan – 2013
POS Stateside – Prior Year Funds Replacement
Chapter 424 Acts of 2013
Source Code: 13079 Item: 079 Amount: \$56,400

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

12A. CONSERVATION RESERVE ENHANCEMENT PROGRAM

Stocker Property

Dorchester County

Recommendation: Approval to grant \$106,758 to the Eastern Shore Land Conservancy, Inc. from Program Open Space Stateside Funds to acquire a 38.12 acre Conservation Reserve Enhancement Program easement.

Background/Prior Approvals: Reference is made to Program Open Space Agenda Item 9A (September 16, 2009) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* (April 24, 2009).

Project Description: Acquisition of this CREP easement permanently protects water quality by mandating forested and vegetative stream buffers along 2,265 linear feet of unnamed tributaries to Gravel Branch. Gravel Branch falls within the Choptank River watershed. The easement will be co-held by the Eastern Shore Land Conservancy, Inc. and the Department of Natural Resources.

Easement Value: \$ 95,102 (\$2,495 per acre)

Other Costs: \$ 11,656

Administrative:	\$2,853
Incidental:	\$7,376
Compliance:	\$1,427

Total Amount Requested: \$106,758

CREP Targeting: The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past ten years of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Dorchester County is a Target Level 1 county.

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12A. CONSERVATION RESERVE ENHANCEMENT PROGRAM (cont'd)
Stocker Property
Dorchester County

Easement Valuation System: DNR uses an easement evaluation system based on:

- (1) whether the property is located within a “Target Level 1” or “Target Level 2” county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

Fund Source:

Outdoor Recreation Land Loan – 2014, Chapter 423 Acts of 2013
 Program Open Space – Stateside
 Source Code: A0510 Item: 010 Amount: \$11,655.94

Maryland Consolidated Capital Bond Loan – 2010, Chapter 483, Acts of 2010
 POS Stateside – Prior Year Funds Replacement
 Source Code: 01510 Item: 015 Amount: \$27.40

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463 Acts of 2014
 POS Stateside – Prior Year Funds Replacement
 Source Code: 14090 Item: 090 Amount: \$95,074.60

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
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March 9, 2016

*Contact: Marian Honeczy, (410) 260-8511
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Emily Wilson (410) 260-8436
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13A. FOREST CONSERVATION ACT EASEMENT
Montgomery County

Recommendation: That the Board of Public Works accept a permanent forest conservation easement as described.

Authority: Forest Conservation Act, §§ 5-1601--5-1613, Natural Resources Article, Annotated Code of Maryland.

Grantor: Washington Suburban Sanitary Commission

Grantee: Department of Natural Resources

Property: 0.54 acres on Shady Grove Road, Rockville

Description:

The WSSC is donating the easement in accordance in connection to the proposed Shady Grove standpipe replacement project on its property. Forest Conservation Plan File #C13-16.

This forest conservation plan and this easement are consistent with DNR forest conservation practices.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
March 9, 2016

Contact: William Leahy (410) 514-7903
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14A. MARYLAND ENVIRONMENTAL TRUST

Recommendation: That the Board of Public Works ratify the following acquisition of a donated perpetual conservation easement.

Property: 46.013 acres, Baltimore County, York Road, Sparks
Baltimore County Tax Map 0034, Parcel 0432
Legislative District 42B

Grantor: Amy M. Whitcomb & Todd M. Swartzwelder

Grantee: Maryland Environmental Trust

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
March 9, 2016

*Contact: Bruce Michael 410-260-8627
 bruce.michael@maryland.gov*

1-S. DEPARTMENT OF NATURAL RESOURCES
Resource Assessment Service
Services Contract

Contract ID: Technical Assistance in Biological Sciences; ADPICS # K00B6400098

Contract Description: Provide technical assistance to the Department of Natural Resources (DNR) to help protect and restore the Chesapeake and Coastal Bays by providing long-term Benthic (bottom dwelling organisms) Monitoring Program assessment services. Long-term benthic assessments are required to track progress in meeting Maryland's Chesapeake Bay restoration goals and to help periodically assess the nation's estuarine conditions.

Award: Versar Inc.
 Columbia, MD

Term: 7/1/2016 - 6/30/2021

Amount: \$1,153,515 (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals: Only One Offer Received

MBE Participation: 20% (See Requesting Agency Remarks)

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the second Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 16 prospective vendors, 13 of which are Maryland firms, and included three MBEs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Versar Inc., the sole Offeror and incumbent.

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1-S. DEPARTMENT OF NATURAL RESOURCES (cont'd)

The first procurement for these services was cancelled in April 2015 because there was only one offer received. DNR made changes to the specifications in an effort to increase competition and directly solicited additional potential vendors to expand the opportunity for vendors to propose to the new procurement. However, the same results occurred with this procurement. The “No Bid” responses received from potential vendors that chose not to propose included: (1) beyond present capacity; (2) cannot be competitive; (3) do not provide this service; (4) inexperienced and (5) other commitments.

Benthic organisms are those animals and plants that live on and within bottom sediments of the Chesapeake Bay, Coastal Bays, and their tributaries, and whose populations and mix of species are standard indicators of water quality and ecosystem health. The monitoring and assessment of benthic organisms is essential to the State’s understanding of the health of Maryland’s Chesapeake and coastal bays. Benthic organisms help link the bay’s plant and fish communities by consuming algae and then being consumed by larger organisms.

Many benthic organism, such as oyster and clams, are the basis of the Chesapeake Bay’s commercial fisheries, while other contribute significantly to the diets of economically important fish in the bay and its tributaries. Benthic organisms have long been recognized worldwide as important indicators of the health of ecosystems such as the Chesapeake Bay and, therefore, provide critical information in the State’s efforts to protect and restore Maryland’s bays.

The recommended contractor, Versar, Inc., will provide the technical assistance in the area of Biological Sciences as it relates to continuation of the Long-term Benthic Monitoring Program and the National Coastal Assessment under the Coastal Bays Monitoring Program. Versar, Inc. will conduct a Tidewater Ecosystem Assessment (TEA) that provides the basis for the State to make informed decisions regarding the status and long-term overall health of the Chesapeake Bay, its tidal tributaries, and Coastal Bays’ living resources. The TEA includes:

- Technical expertise in the collection of benthic samples from the Maryland portion of the Chesapeake Bay, its tidal tributaries, and Maryland’s Coastal Bays;
- Sample processing for species identification and enumeration;
- Statistical analyses using established protocols; and
- Interpretation of results in relation to benthic populations’ health.

Approving this contract is in the best interest of the State because these services provide the needed long-term comprehensive benthic assessments required to track the progress in meeting Maryland’s State and Federal commitments to de-list Maryland’s impaired tidal water and restore Maryland’s portion at the Chesapeake Bay. In order for the TEA to fulfill its federal mandate under the Environmental Protection Agency Clean Water Act for assessing all the State’s water, the long-term availability of technical expertise to the Department, such as that provided by Versar, Inc., is critical to Maryland citizens to protect and restore the Chesapeake and Coastal Bays.

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1-S. DEPARTMENT OF NATURAL RESOURCES (cont'd)

The 20% MBE participation goal is based upon the determination that there are a limited number of MBE subcontractors that could be utilized for the identified subcontracting opportunities in temporary laboratory and field technical support services. There are no MBEs available to provide the specialized services of Benthic monitoring, coastal assessment, and coastal bay monitoring. No VSBE participation goal was established for this contract based upon the determination that there were an insufficient number of subcontractors that could be utilized for the identified subcontracting opportunities.

Fund Source: 91% Special (Environmental Trust fund); 9% Reimbursable

Appropriation Code: K00A1206; 30.01.12

Resident Business: Yes

MD Tax Clearance: 16-0467-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Department Of Budget And Management
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March 9, 2016

Contact: Teresa Dantzler 410-767-0114
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2-S. MARYLAND STATE DEPARTMENT OF EDUCATION
Division of Curriculum, Assessment and Accountability
Services Contract

Contract ID: Alternate Assessment for Alternate Achievement Assessment for Multi-State Alternate Assessment Consortium; ADPICS # R00B640092

Contract Description: Services related to the implementation, maintenance, and ongoing development of the criterion-referenced alternate assessment based on alternate achievement standards for students with the most significant cognitive disabilities.

Award: Measured Progress, Inc.
Dover, NH

Term: Upon Notice to Proceed – 12/20/2018

Amount: \$5,270,373 (Approx. 2 Years, 9 Months)

Procurement Method: Intergovernmental Cooperative Purchasing Agreement

Bids or Proposals: N/A

MBE Participation: 1% (See Requesting Agency Remarks)

Performance Security: None

Incumbent: None (See Requesting Agency Remarks)

Requesting Agency Remarks: This Intergovernmental Cooperative Purchasing Agreement is based on a contract competitively procured by the State of Arizona Department of Education (ADE) on behalf of the Multi-State Alternate Assessment (MSAA) Consortium made up of ten states, including Maryland. The ADE contract describes the general terms and conditions that govern the contractual relationship as well as the Scope of Work the contractor, Measured Progress, Inc., will perform. The work includes services related to the implementation, maintenance, and ongoing development of the criterion-referenced alternate assessment based on alternate achievement standards for students with the most significant cognitive disabilities, in continued work performed by the National Center and State Collaborative through the ADE.

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2-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

The MSAA is a comprehensive assessment system which measures academic content that is aligned to and derived from Maryland's College and Career-Ready Standards. The assessment contains many built-in supports that allow students to take the test using materials they are most familiar with in order to communicate what they know and can do as independently as possible. The MSAA will be administered in the areas of English Language Arts and Mathematics in grades 3-8 and 11.

The MSAA is designed for students with significant cognitive disabilities who cannot participate in Maryland's general assessment, Partnership for Assessment of College and Careers (PARCC), even with the provision of accommodations. The MSAA is a key component of the State's Education Accountability Program, as required by the Elementary and Secondary Education Act and the Individuals with Disabilities Education Act of 2004. Participation in the Alternate Achievement Assessment is determined by a student's Individualized Education Program team, which includes the parent. The Alternate Achievement Assessment replaces the Alt-MSA (Alternative Maryland School Assessment) that was contracted with NCS Pearson, Inc.

On December 21, 2015, Arizona completed its procurement process and executed an Offer and Acceptance Agreement for a three-year term with Measured Progress, Inc. (Arizona, Contract No. ADED16-118888). All tasks and key deliverables are reflected in the cost by test type. As a named state in the ADE solicitation, MSDE published the link to this solicitation on *eMaryland Marketplace* to notify potential Maryland firms about the procurement.

The Arizona RFP and contract do not have an MBE participation goal. Maryland has negotiated with Measured Progress, Inc. to commit to a 1% MBE participation goal for this Agreement.

Fund Source: 100% General

Appropriation Code: R00A0104

Resident Business: No

MD Tax Clearance: 16-0446-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

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Contact: Teresa Dantzler 410-767-0114
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3-S. MARYLAND STATE DEPARTMENT OF EDUCATION
Division of Student, Family and School Support/Office of School Innovations
Services Contract

Contract ID: Study of Funding Provided to Public Schools and Public Charter Schools in Maryland; ADPICS # R00B6400093

Contract Description: Provide a study of the funding provided to public schools and public charter schools in Maryland to be aggregated at the State level to serve as the baseline for determining commensurate funding for all public schools.

Award: American Institutes for Research (AIR)
Washington, DC

Term: Upon Notice to Proceed – 4/30/2017

Amount: \$468,190 (Approx. 1 Year)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Proposals/Ranking	Overall Ranking*
American Institutes for Research-Washington DC	2	\$468,190 (2)	1
EduAnalytics, LLC New Freedom, PA	3	\$267,800 (1)	2
Afton Partners, LLC Chicago, IL	1	\$1,800,000 (3)	3

Note: *Technical and financial factors had equal weight in the overall award determination.

MBE Participation: 14% (See Requesting Agency Remarks)

MBE Waiver: 10% (See Requesting Agency Remarks)

Performance Security: None

Incumbent: None

REVISED

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3-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* with 571 potential offerors being notified of the solicitation. MSDE in partnership with the Department of Legislative Services (DLS) issued an RFP to study Public Charter School Funding in Maryland. The Maryland General Assembly enacted Chapter 311, Acts of 2015 (Act), which amended the Maryland Public Charter School Program (Education Article §§ 9-101 et seq.). The Act requires that a study be conducted of local school system spending at the school and central office levels. The primary purpose of the study is to calculate the average operating expenditures by each local school system for students enrolled in a public school that is not a public charter school or stand-alone special education school, to be aggregated at the State level to serve as the baseline for determining commensurate funding for all public schools. The report from DLS with MSDE on funding provided by local school systems to public charter schools and other public schools to the Governor, the Senate Education, Health and Environmental Affairs Committee, and the House Ways and Means Committee is due on October 31, 2016.

Four proposals were received in response to the RFP; however, only three were determined to be reasonably susceptible of being selected for award. One proposal was rejected after being denied a full waiver of the MBE participation goal. The proposal from American Institutes for Research (AIR) was ranked overall #1 with the second highest ranked technical proposal and the second lowest price. It was determined that the technical differences between the #1 ranked technical offeror and AIR did not outweigh the 74% difference (\$1,331,810) in price. In addition, it was determined that the technical differences between AIR and the #3 ranked technical offeror did outweigh the 43% difference (\$200,390) in price. The proposal from AIR illustrated its experience to conduct this study, experience to work with legislative services offices, as well as school and government agencies, and it has engaged a partner with the technical capacity to amass and analyze large amounts of financial data. Therefore, award is recommended to American Institutes for Research as having the most advantageous offer for the State.

A 24% MBE participation goal was established for this contract. However, the recommended awardee requested a partial waiver of 10% of the 24% goal. After a thorough review and investigation of the good faith effort made by AIR, the waiver request was approved by MSDE. Therefore, AIR has committed to a 14% MBE participation goal.

Edunomics Lab at Georgetown University (Edunomics Lab) requested a full waiver of the 24% MBE participation goal. MSDE denied the MBE waiver request submitted by Edunomics Lab based on Edunomics Lab's admission that it failed to conduct any outreach or use any good faith efforts to meet the MBE goal because Edunomics Lab decided to self-perform all services. In a letter dated February 10, 2016, Edunomics Lab prematurely appealed the decision to deny the waiver request and reject its offer to the Maryland State Board of Contract Appeals (MSBCA). The MSBCA received the appeal letter on February 11, 2016. Then on February 12, 2016, MSDE received a protest letter also dated February 10, 2016 from Edunomics Lab protesting MSDE's decision to deny the waiver request and reject its offer. MSDE denied the protest on February 18, 2016. **Edunomics Lab did not appeal the denial of its protest.**

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3-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

The Department is requesting that the Board of Public Works (BPW) approve the contract award notwithstanding the pre-mature appeal in order to protect substantial State interests. The substantial State interests involved are the need to complete the study and prepare the report before the statutory due date of October 31, 2016.

By approving this item, per COMAR 21.10.02.11.A, the BPW will be deemed to specifically find that execution of the contract without delay is necessary to protect substantial State interests and it will specifically be doing so notwithstanding the fact that Edunomics Lab ... prematurely appealed not being awarded the new contract.

Fund Source: 100% General

Appropriation Code: R00A01.12

Resident Business: No

MD Tax Clearance: 16-0513-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
March 9, 2016

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4-S-MOD. MARYLAND DEPARTMENT OF DISABILITIES
Employment Policy and Programs/Maryland PROMISE Grant
Services Contract Modification

Contract ID: Financial Literacy (Statewide); ADPICS # COG61154

Contract Approved: DBM Item 1-S (6/18/2014)

Contractor: Job Opportunities Task Force dba Maryland Cash Creating
 Assets and Savings and Hope (MD CASH)
 Baltimore, MD

Contract Description: Provide financial education and financial coaching services to the 1,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI) and their families who participate in the MD PROMISE grant.

Modification Description: Increase funding to provide individualized (one on one) financial education and coaching for PROMISE Program participants and their families.

Original Contract Term: 6/19/2014 – 9/30/2014 (w/4 one-year renewal options)

Modification Term: 3/10/2016 – 9/30/2016

Original Contract Amount: \$50,000 (3 ½ Months)

Modification Amount: \$ 90,865 (7 Months, MOD)
 \$200,865 (1 Year, MOD to OPT #3)
\$190,585 (1 Year, MOD to OPT #4)
 \$482,315 Total (2 Years, 7 Months)

Prior Modifications/Options: \$103,450 [(OPT #1: \$51,675: 10/1/2014 – 9/30/2015: Reported on October 2014 PAAR); (OPT #2: \$51,775: 10/1/2015 – 9/30/2016: Reported on October 2015 PAAR)]

Revised Total Contract Amount: \$635,765

Overall Percent +/- (This Mod): +181.7%

Original Procurement Method: Sole Source

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Department Of Budget And Management
ACTION AGENDA
March 9, 2016

*Contact: John Brennan 410-767-3640
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5-S-MOD. MARYLAND DEPARTMENT OF DISABILITIES
Employment Policy and Programs/Maryland PROMISE Grant
Services Contract Modification

Contract ID: Case Management/Provision of Supports and Services (Statewide);
 ADPICS #COG60882

Contract Approved: DBM Item 3-S (12/18/2013)

Contractor: Way Station, Inc.
 Frederick, MD

Contract Description: Provide intensive case management and required interventions to improve employment and educational outcomes of 1,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI) and their families as randomly assigned by the national evaluator to the treatment group as required by the United States Department of Education (USDE) and partner agencies.

Modification Description: Increase funding to provide higher levels of resources and individualized assistance for youth and their families assigned to the Intervention Group who are not actively engaging in the program and/or utilizing offered services.

Original Contract Term: 12/19/2016 – 10/1/2015 (w/3 one-year renewal options)

Modification Term: 3/10/2016 – 9/30/2016

Original Contract Amount: \$5,476,896 (1 Year, 9 Months, 12 Days)

Modification Amount: \$ 238,300 (7 Months, MOD)
 \$ 525,564 (1 Year, MOD to OPT #2)
\$ 453,661 (1 Year, MOD to OPT #3)
 \$1,217,525 (2 Years, 7 Months)

Prior Modifications/Options: \$5,175,282 [(OPT #1: \$5,175,282: 10/8/2015 – 9/30/2016: DBM Item 14-S-OPT (10/7/2015); (MOD #1: \$0: Bridge to bring renewal option to BPW: 10/1/2015 – 10/7/2015: Approved by MDOD)]

Revised Total Contract Amount: \$10,890,478

Overall Percent +/- (This Mod): +4.35%

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5-S-MOD. MARYLAND DEPARTMENT OF DISABILITIES (cont'd)

Original Procurement Method: Sole Source

MBE Participation: None

Requesting Agency Remarks: In October, 2013, MDOD was awarded a federal grant from the U.S. Department of Education (USDE) titled “Promoting the Readiness of Minors in Supplemental Security Income,” (PROMISE). PROMISE is intended to improve the provision and coordination of services for child Supplemental Security Income (SSI) recipients and their families. Way Station, Inc. was identified in the PROMISE grant award to provide intensive case management and services to improve the employment and educational outcomes of 1,000 Maryland youth and their families (Intervention Group).

After the PROMISE grant was awarded, the grant’s national evaluation team, Mathematica Policy Research, established a benchmark of a 90% engagement rate for the Intervention Group. In response to the need for additional staff in order to achieve the 90% engagement rate, MDOD applied for and was awarded supplemental PROMISE grant funds in the amount of \$1,217,525 in September, 2015 for Way Station, Inc. to provide intensive case management and services to improve the employment and educational outcomes of the harder to reach portion of the Intervention Group.

The additional staff will have specialized caseloads consisting of those youth and their families (within the original 1,000 recruited) who are harder to reach, and not actively engaging in the interventions. The funds are available for use from October, 2015 through September, 2018.

Fund Source: 100% Federal

Appropriation Code: D12A0201

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
March 9, 2016

*Contact: Sandy Johnson 410-767-7408
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6-S-MOD. DEPARTMENT OF HUMAN RESOURCES
Office of the Secretary/Maryland Legal Services Program (MLSP)
Services Contract Modification

Contract ID: Legal Representation for Indigent Adults involved in Adult Protective Services (APS) Guardianship Hearings and Adult Public Guardianship Review Board (APGRB) Hearings in the State of Maryland; ADPICS # (See page ?B)

Contracts Approved: DBM Item 7-S (8/21/2013)

Contractors: See page 15B

Contract Description: Multiple award contracts to seven providers of legal services for Indigent Adults Involved in Adult Protective Services Guardianship Hearings and Adult Public Guardianship Review Board Hearings Statewide.

Modification Description: Add funding to four contracts (three requiring BPW approval) for an anticipated increase in caseloads during the remaining base contract period.

Original Contract Term: 9/1/2013 – 8/31/2016 (w/2 one-year renewal options)

Modification Term: 4/1/2016 – 8/31/2016

Original Contract Amount: \$3,224,922 (3 Years) (See page 15B)

Modification Amount: \$266,885 (5 Months) (See page 15B)

Prior Modifications/Options: None

Revised Total Contract Amount: \$3,491,807 (See page 15B)

Overall Percent +/- (This Mod): +8.3%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

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6-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Requesting Agency Remarks: Request to modify four of seven contracts for the legal representation of Indigent Adults involved in APS Guardianship Hearings and APGRB statewide to add funding for increased caseloads during the remaining contract period. The actual caseload for this population has exceeded the projected caseload as stated in the RFP. The increased funding directly coincides with an upward trend in Adult Public Guardianship cases Statewide. This increase in caseload has resulted in one vendor notifying the Department on more than one occasion that it could not accept additional cases in Baltimore City and Baltimore County because they had reached the maximum caseload ratio allowed under the contract.

DHR is statutorily mandated to ensure the provision of quality legal representation to indigent adults involved in APS/APGRB proceedings Statewide, and must compensate Contractor Attorneys for the representation of the alleged disabled individuals when the services are the responsibility of the Local Department of Social Services or Department of Aging. (See §13-705, and §13-709 Estates and Trusts Article, and §14-404, Family Law Article, Annotated Code of Maryland).

The Maryland Legal Services Program (MLSP) is satisfied that the APS/APGRB Contractors continue to provide quality legal representation to Maryland's indigent adult population. Contracted legal services providers for the MLSP are required to provide consistent representation to this extremely vulnerable population, and must serve as a voice for adult clients in various settings. For these reasons, it is believed to be in the State's best interest to approve these four contract modifications.

Fund Source: 100% General

Appropriation Code: N00A0104

Resident Businesses: Yes for all

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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6-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Vendors	Jurisdiction	Original Contract Amount	This Mod	Revised Total Contract Amount	Overall % +/- (This Mod)
The Law Firm of Sharon M. Donahue, P.A. Ocean City, MD ADPICS # COG59848 OS/MLSP-14-104-A1	Caroline, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester Counties	\$75,010	\$11,575 *	\$86,585	+15.4%
Grimes Legal Group, LLC Baltimore County, MD ADPICS # COG59859 OS/MLSP-14-100-A1	Baltimore County	\$481,500	\$111,465	\$592,965	+23.1%
Ria P. Rochvarg, P.A. Ellicott City, MD ADPICS # COG59834 OS/MLSP-14-103-A1	Carroll, Howard, Montgomery Counties	\$468,650	\$73,245	\$541,895	+15.6%
Skolnick Law Firm, P.C. Olney, MD ADPICS # COG59856 OS/MLSP-14-106-A1	Allegany, Anne Arundel, Calvert, Cecil, Charles, Frederick, Garrett, Harford, Prince George's, St. Mary's Counties	\$650,550	\$70,600	\$721,150	+10.9%

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6-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Vendors	Jurisdiction	Original Contract Amount	This Mod	Revised Total Contract Amount	Overall % +/- (This Mod)
Maryland Volunteer Lawyers Service Baltimore City, MD OS/MLSP-14-101	Baltimore City, Baltimore County	\$1,137,682	NA	\$1,137,682	+0.0%
Law Offices of Sheryl Snee, Inc. Baltimore County, MD OS/MLSP-14-105	Baltimore City	\$335,580	NA	\$335,580	+0.0%
Patricia A. Patton Legal & Mediation Services, P.A. Washington County, MD OS/MLSP-14-102	Washington County	\$75,950	NA	\$75,950	+0.0%
Grand Total for all 7 APS/APGRB Contracts		\$3,224,922	\$266,885	\$3,491,807	+8.3%

*Note: * This modification was approved by DHR under its delegated authority from DBM and the BPW.*

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7-S-MOD. DEPT. OF BUDGET AND MANAGEMENT (cont'd)

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 15%

MBE Compliance: 7% (Language Line); 28% (Schreiber Translations)

Requesting Agency Remarks: This modification will provide additional spending authorization for these contracts to cover current and anticipated utilization through the end of the contract term. The utilization of the foreign language telephonic interpretation and written document translation services has increased significantly over the past year. Based upon this increased usage, it is projected that the current spending authorization will be exhausted by the end of the month.

The contractors have provided services as anticipated in the contracts and have partnered with the State to ensure that any Maryland citizen seeking assistance through a State agency may communicate clearly and effectively. Therefore, it is in the best interest of the State to increase the spending authorization to allow agencies to continue to utilize these services to allow communication with all State of Maryland citizens.

Fund Source: Various

Appropriation Code: Various

Resident Business: No (Language Line); Yes (Schreiber)

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget And Management
ACTION AGENDA
March 9, 2016

*Contact: Jamie Tomaszewski 410-260-7386
jamie.tomaszewski@maryland.gov*

8-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT
Services Contract Modification

Contract ID: Statewide Language Interpretation and Translation Services, Service Category II;
ADPICS # COG61409

Contract Approved: DBM Item 4-S (1/23/2013)

Contractor: *On-site (Category II):*
Ad Astra, Inc. (Primary)
Silver Spring, MD

Contract Description: Contracts for foreign language On-site interpretation with a Primary and Secondary Back-up Contractor.

Modification Description: Increase the spending authorization for one contract based upon the estimated utilization rate being lower than actual usage that is projected to exceed the contract amounts prior to the end of the contract term

Original Contract Term: 1/30/2013 - 2/28/2018

Modification Term: 3/10/2016 – 2/28/2018

Original Contract Amount: \$3,018,250 Est. (5 Years)

Modification Amount: \$5,000,000 (Approx. 2 Years)

Prior Modifications/Options: None

Revised Total Contract Amount: \$8,018,250

Overall Percent +/- (This Mod): +166%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 10%

MBE Compliance: 11%

Supplement B
Department Of Budget And Management
ACTION AGENDA
March 9, 2016

8-S-MOD. DEPT. OF BUDGET AND MANAGEMENT (cont'd)

Requesting Agency Remarks: This modification will provide additional spending authorization for this contract to cover current and anticipated utilization through the end of the contract term. The utilization of the foreign language on-site interpretation services has increased significantly over the past year. Based upon this increased usage, it is projected that the current spending authorization will be exhausted by the end of the month.

The contractor has provided services as anticipated in the contract and has partnered with the State to ensure that any Maryland citizen seeking assistance through a State agency may communicate clearly and effectively. Therefore, it is in the best interest of the State to increase the spending authorization to allow agencies to continue to utilize these services to allow communication with all State of Maryland citizens.

Fund Source: Various

Appropriation Code: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Contact: Thomas Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

1-C-BP. UNIVERSITY OF MARYLAND, BALTIMORE
Health Sciences Facility – Third Phase
Construction Management at Risk
Bid Package 7 of 9

Contract ID: Construction Management at Risk Services for
Third Phase of Health Sciences Facility
at University of Maryland, RFP #11385 BS

Recommendation: The University recommends award of Bid Package 7 of 9 for construction which includes sectional doors, UM allowances, and general conditions.

Contractor: Barton Malow Company, Baltimore, MD

Project: The new 331,969 gross square feet Health Sciences Facility III will be occupied by the University of Maryland Schools of Medicine, Dentistry and Pharmacy. The new structure will house laboratory space to be allocated to the schools to address space deficiencies while replacing sub-standard research space in older buildings and expanding research activities for the schools. The building will be located among the existing facilities of the three schools allowing for maximum sharing of resources and interactions between the three schools. Similar to Health Sciences Facility I and II, HSF III is critical to the continuing growth in research activity and funding at the University. This directly relates to the school's ability to maintain and advance as academic and research leaders as well as recruit and retain the best faculty, students and staff and to advance health care and discoveries for Maryland's citizens.

The Board of Public Works previously approved awarding a Construction Management at Risk contract to Barton Malow Company for professional management and pre-construction services related to this project. USM Item 1-C (10/3/2012).

The University anticipates that it will present to the Board nine bid packages to be awarded to CMR, Barton Malow, during the construction phase. This Item recommends Bid Package 7 of 9.

The University anticipates the final value of this Construction Management at Risk contract will be approximately \$248.6 million.

The overall project estimate is \$305 million, which includes design, construction and equipment.

Contract Term: 60 months from pre-construction notice-to-proceed:

This Bid Package Amount: \$94,124

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

*Contact: Kenneth Smith (410)260-7807
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1-IT. COMPTROLLER OF MARYLAND
Information Technology Division

Contract ID: Mainframe Software Maintenance and Support
SS-2016-12, ADPICS BPO No.: E00B6400072

Contract Description: Continued license, maintenance, and support for Pitney Bowes address verification software products installed on Annapolis Data Center mainframe computer and integrated with SMART, the Comptroller's State of Maryland Master Tax system.

Awards: Pitney Bowes Software, Inc., Lanham

Term: 3/25/2016 – 3/24/2021

Amount: \$385,200 – 3/25/2016 – 3/24/2017
\$ 85,200 – 3/25/2017 – 3/24/2018
\$ 86,070 – 3/25/2018 – 3/24/2019
\$ 86,070 – 3/25/2019 – 3/24/2020
\$ 86,070 – 3/25/2020 – 3/24/2021
\$728,610 – Five annual payments

Procurement Method: Sole Source

MBE Participation: None

Remarks: Pitney Bowes Software, Inc. (PB) will provide continuation of software maintenance and support for their software products that reside on the Annapolis Data Center mainframe. As the developer of the software, PB retains the proprietary and copyright privileges associated with the software, and is the only vendor that can provide the requested software maintenance and support. The contract provides maintenance for GeoTAX and CODE-1 Plus with Delivery Point Validation, SuiteLink and LAACLink software products. This five-year contract with PB provides the Comptroller with the continued use of these software products that assist with the validation of mailing addresses for the accurate delivery of both tax refunds as well as tax collection notices. This five-year contract should be the last sole source procurement for these services as the Comptroller's office is working to procure a new integrated tax system which will include delivery point verification as part of the base application. We believe the price being offered to the Comptroller's Office is reasonable as it is well below the GSA schedule pricing for a comparable suite of products from Pitney Bowes.

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

1-IT. COMPTROLLER OF MARYLAND (cont'd)

Fund Source: 100% Reimbursable

Approp. Code: E00A1001

Resident Business: Yes

MD Tax Clearance: 16-0071-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

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 rrose@dpsc.state.md.us
 Carla Thompson (410) 260-6155
 Carla.Thompson@maryland.gov*

2-IT. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
Information Technology and Communications Division

Contract ID: Cell Phone Managed Access Maintenance Services at the
 Metropolitan Transition Center and
 Baltimore City Detention Center
 Contract No.: DPSCS Q0016037, ADPICS BPO No.: Q00B6400088

Contract Description: Provide cellphone managed access support and maintenance services to prohibit cellphone use by inmates at the Metropolitan Transition Center and Baltimore City Detention Center.

Awards: Tecore Networks, Hanover

Term: 5/1/2016 – 4/30/2017

Amount: \$520,000

Procurement Method: Sole Source

MBE Participation: 6%

Incumbent: Tecore Networks

Remarks: The Department of Public Safety and Correctional Services must have continuous capability to eliminate illegal cell phone usage within the Metropolitan Transition Center and Baltimore City Detention Center.

In 2011, the U.S. Government Accountability Office issued a report outlining the merits of managed access in addressing the use of unmonitored communication devices by inmates which had reached epidemic levels in most correctional facilities. The report specifically pointed out that “jamming wireless signals can cause interference to cell phone signals outside of a correctional facility and violates the Communications Act.” DPSCS formed a committee to seek a remedy to eliminate illegal cell phone use, without the potential damage caused by using jamming technology.

In 2012, DPSCS conducted a competitive procurement to procure a contractor to first test, and then deploy after a successful pilot, a technology to eliminate illegal cellphone usage at the Metropolitan Transition Center. DPSCS received two reasonably susceptible of being selected for award proposals.

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

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Carla.Thompson@maryland.gov

3-IT. MARYLAND STATE DEPARTMENT OF EDUCATION

Contract ID: Cisco WebEx Enterprise Edition
ADPICS BPO No.: R00B6400080

Contract Description: Cisco WebEx Enterprise Edition web conferencing with integrated audio conferencing for agency-wide use.

Awards: Prosys Information Systems, Norcross, GA

Term: 3/24/2016 – 3/23/2017 (Base)
3/24/2017 – 3/23/2018 (Option 1)
3/24/2018 – 3/23/2019 (Option 2)

Amount: \$69,162/each (base year and two option years)
\$207,486 Total

Procurement Method: Invitation for Bids

Bids:

<i>Offeror</i>	<i>Price</i>
Advanced Computer Concepts - McLean, VA	\$213,901.06
Snap, Inc. – Chantilly, VA	\$213,280.86
Digicon Corporation – Rockville, MD	\$212,167.96
Presidio – Fulton, MD	\$211,260
ProSys Information Systems – Norcross, GA	\$207,486

MBE Participation: None

Incumbents: Presidio, Fulton, MD

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

3-IT. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Remarks: MSDE issued an Invitation for Bids to acquire Cisco WebEx Enterprise Edition web conferencing with integrated audio conferencing for agency-wide use. A web conferencing service is widely used not only in MSDE but also with Local Educational Agencies throughout Maryland, as well as, other agencies within the State of Maryland.

This solicitation was posted on *eMarylandMarketplace*. The Procurement Officer also emailed directly to eleven contractors authorized to resell Cisco products on the DoIT master contract. Six submissions were received; one bidder submitted a conditional offer and was deemed non-responsive. MSDE is seeking approval to award to Prosys Information Systems; its offer is the most advantageous to the State having met all of the requirements and it provided the lowest price.

Fund Source: 100% General

Approp. Code: A0105

Resident Business: No

MD Tax Clearance: 16-0236-1011

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

*Contact: Cindy Kollner (410) 767-4715
Cindy.Kollner@maryland.gov
Carla Thompson (410) 260-6155
Carla.Thompson@maryland.gov*

4-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

<i>Contract ID:</i>	State Personnel Systems Project Subject Matter Expert/ <i>Lisa Liedtke</i> ADPICS BPO No.:F50B4400049, COG61203
<i>Contract Approved:</i>	DoIT Item 3-IT (4/30/2014)
<i>Contractor:</i>	Navigator Management Partners, LLC, Baltimore MD
<i>Contract Description:</i> (SPS) project.	Subject matter expert to help implement the State Personnel
<i>Modification Description:</i>	Extend the contract period of performance by 15 months
<i>Original Contract Term:</i>	6/1/2014 – 5/31/2015 (with one10-month renewal option)
<i>Modification Term:</i>	4/1/2016 – 6/30/2017 (15 months)
<i>Original Contract Amount:</i>	\$340,000
<i>Modification Amount:</i>	\$493,600 (15 months)
<i>Prior Option Amount:</i>	\$295,800 [DoIT Item 11-IT-OPT (5/13/15)]
<i>Revised Total Contract Amount:</i>	\$1,129,400
<i>Percent +/- (This Modification):</i>	+145%
<i>Overall Percent +/-:</i>	+145%
<i>Original Procurement Method:</i>	Sole Source
<i>MBE Participation:</i>	None

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

REVISED

4-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: DoIT seeks to extend the contract for one SME to help complete the implementation of the SPS Software-as-a Service (SaaS), Cloud-Implementation project. The extension is required due to a delay in the completion of the project caused by the implementation contractor.

The extension approval is requested, as opposed to re-competing the services, because the candidate, Lisa Liedtke, has developed considerable project knowledge while in the position. Re-competition would introduce unnecessary risk to the project by potentially installing a less knowledgeable SME resource dependent on a successful learning curve. Ms. Liedtke has become highly knowledgeable of the State's HR/Benefits/Time Tracking business requirements and acceptance criteria. She has extensive understanding of State's business processes and statutes that govern State personnel transactions. She has gained knowledge and understanding of State legacy systems critical for assisting with the implementation of the replacement SPS. Ms. Liedtke has been instrumental in business data collection and data cleansing. She is providing functional leadership and coordination with various State agency HR, Classification, Recruiting, and Benefits Administration units. She is co-leading the testing of software units, as well as system and user acceptance testing.

The hourly rate for the extension period is consistent with the renewal option period rate **with a small increase of 1.8%**. The rate is also consistent with the rate for the other SME on the project team. Given the fair pricing and the candidate's knowledge and proven success on the project, the continuation of this resource is in the State's best interest.

Fund Source: Reimbursable

Approp. Code: F50B0406

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

*Agency Contact: Cindy Kollner (410) 767-4715
Cindy.Kollner@maryland.gov
Carla Thompson (410) 260-6155
Carla.Thompson@maryland.gov*

5-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: State Personnel Systems Project
Subject Matter Expert/*Satish Raghavan*
ADPICS BPO No.:F50B4400048, COG61201

Contract Approved: DoIT Item 1-IT (4/30/2014)

Contractor: AP Ventures, LLC, Columbia, MD

Contract Description: Subject matter expert to serve as technical and systems lead on the State Personnel (SPS) project.

Modification Description: Extend the contract period of performance by 15 months

Original Contract Term: 6/1/2014 – 5/31/2015 (with one 10-month renewal option)

Modification Term: 4/1/2016 – 6/30/2017 (15 months)

Original Contract Amount: \$338,000

Modification Amount: \$482,460 (15 months)

Prior Option Amount: \$292,400 [DoIT Item 10-IT-OPT (5/13/15)]

Revised Total Contract Amount: \$1,112,860

Percent +/- (This Modification): +143%

Overall Percent +/-: +143%

Original Procurement Method: Sole Source

MBE Participation: None

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

5-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: DoIT seeks to extend the contract for one Subject Matter Expert (SME) to complete implementation of the SPS SaaS, Cloud-Implementation project. The extension is required due to a delay in the completion of the project caused by the implementation contractor.

The extension approval is requested, as opposed to re-competing the services, because the candidate, Satish Raghavan, brings cumulative project knowledge to the position. Re-competition would introduce unnecessary risk to the project by potentially installing a less knowledgeable SME resource dependent on a successful learning curve. Mr. Raghavan has become highly knowledgeable of the SPS solution, the required State business processes, and technical requirements. He has acquired strong expertise on the integrations for the SPS solution that remain critical to building seamless integrations to State legacy systems. He serves as the architect building and integrating the Benefits Administration COBRA and Billing modules via a cloud-based rapid application development tool. As the SPS project technical lead, Satish has co-led the system integration process as well as system and user acceptance testing.

The hourly rate for the extension period **remains** consistent with the renewal option period rate **without an increase**. Given the fair pricing and the candidate's knowledge and proven success on the project, the continuation of this resource is in the State's best interest.

Fund Source: Reimbursable

Approp. Code: F50B0406

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

*Contact: Cindy Kollner (410) 767-4715
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Carla.Thompson@maryland.gov*

6-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: State Personnel Systems Project
Senior Information Systems Architect/Gowri Ramanolla
ADPICS BPO No.:F50B4400050, COG61204

Contract Approved: DoIT Item 4-IT (4/30/2014)

Contractor: SK Net, LLC, Potomac, MD

Contract Description: Senior Information Systems Architect to help complete the State Personnel (SPS) project.

Modification Description: Extend the contract period of performance by 15 months

Original Contract Term: 6/1/2014 – 5/31/2015 (with one 10-month renewal option)

Modification Term: 4/1/2016 – 6/30/2017 (15 months)

Original Contract Amount: \$358,000

Modification Amount: **\$516,120** (15 months)

Prior Modifications/Options:

Prior Option #	Amount	Period	Option
1 – DoIT Item 12-IT-OPT 5/13/2015	\$313,395	6/1/2015 – 3/31/2016	Exercise first and only 10-month renewal option.
Mod #1 DoIT authority	\$ 27,000	3/1/2016 – 3/31/2016	Increase not-to-exceed amount for Option 1 due to the need for additional services.

Revised Total Contract Amount: **\$1,214,515**

Percent +/- (This Modification): **+144%**

Overall Percent +/-: **+152%**

Original Procurement Method: Sole Source

MBE Participation: None

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

6-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: DoIT seeks to extend the contract for one Senior Information Systems Architect to help complete implementation of the SPS SaaS, Cloud-Implementation project. The extension is required due to a delay in the completion of the project caused by the implementation contractor.

The extension is requested, as opposed to re-competing the services, because the candidate, Gowri Ramanolla, has developed considerable project knowledge while in the position. Re-competition would introduce unnecessary risk to the project by potentially installing a less knowledgeable resource dependent on a successful learning curve. Mr. Ramanolla has become skilled at the SPS project data and reporting requirements and is the lead resource interacting with all State agencies. He has been instrumental in guiding the State towards a single data repository by consolidating the data from numerous legacy systems. He is also the architect of the State's business analytics and reporting solution, which is critical for the SPS project. He has gained extensive knowledge and understanding of the State's legacy data and is leading the data conversion from the single data repository to the Workday solution. He also performs the critical role of SPS project reporting lead.

The hourly rate for the extension period **remains** consistent with the renewal option period rate **without an increase**. Given the fair pricing and the candidate's knowledge and proven success on the project, the continuation of this resource is in the State's best interest.

Fund Source: Reimbursable

Approp. Code: F50B0406

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

Contact: Barney Krucoff (410) 260-6351
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Carla Thompson (410) 260-6155
Carla.Thompson@maryland.gov

7-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Esri Enterprise Software Licensing Agreement
ADPICS BPO No.: 060B6400016

Contract Approved: Secretary's Agenda A4 (11/4/2015)

Contractor: Esri, Inc.

Contract Description: Geographic Information System (desktop, server, cloud, mobile) software for use by 55 Maryland agencies; product support.

Modification Description: Request to exercise the three-month option

Original Contract Term: 10/1/2015 – 3/31/2016 (with one, 3-month option)

Option Term: 4/1/2016 – 6/30/2016

Original Amount: \$416,126

Option Amount: \$208,063

Prior Option Amount: None

Total Contract Amount: \$624,189

Original Procurement Method: Emergency

MBE Participation: None

Remarks: On November 4, 2015, the BPW approved 060B6400006, an emergency contract with Esri Inc. for Geographic Information Systems (GIS) software. Following the November meeting, DoIT issued a request for information to assess the market. A committee of GIS technical experts from DNR, DoIT, MDA, MDE, MDP, and SHA assembled to review industry responses. The committee found that the sum of Esri's whole is greater than its parts. While each component of Esri software has individual competitors, there were no competitors for the entire suite of Esri software. In the end, the committee found that the wholesale replacement of Esri software across the state enterprise is not in the best interest of the State.

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

7-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks (cont'd):

In the past, agencies have individually purchased the tools necessary to incorporate GIS solutions into their programs. In 2011, DoIT recognized a pattern, and centralized the purchasing of Esri software to gain economy of scale. This resulted in a 23% cost savings to the State.

Currently, each program identifies a mission need for GIS solutions as part of the delivery of their services. These programs are each individually funded, developed, operated, and maintained. A list of sample agency GIS support requirements follows:

- 1) Maryland Emergency Management Agency:
 - a. Power outages
 - b. Vulnerable populations
 - c. Weather events
 - d. Damage from disasters
- 2) Maryland Department of Planning:
 - a. 3 million parcel boundary records
 - b. Assessment and taxation
 - c. Land use regulation
 - d. Legislative redistricting
 - e. Historic preservation
- 3) State Highway Administration is data rich and uses an enterprise GIS application to:
 - a. Road congestion, restoration, and runoff
 - b. Handling crises and dispatching road crews
 - c. Constituent services such as online requests for State road repairs.
- 4) Department of Health and Mental Hygiene:
 - a. Food and environmental public health tracking for the CDC,
 - b. Tracking infectious diseases, to include the Ebola outbreak of 2014

Only the purchasing of Esri software was centralized, however. DoIT does not require programs to use Esri software, and does not operate a central, ubiquitous system that all agencies use. While there are some shared services, each agency generally operates their own GIS programs, ranging from simple desktop software to analyze data, to hosted web maps for public consumption, to more complex server or cloud deployments integrated with agency systems.

\$147 million of existing GIS service contracts were identified by the committee (~\$29.4 million per year). The total annual spend for Esri software is about \$830,000 per year, which is a small fraction of the total annual expenditures for services. The committee surveyed 15 state agencies and MDOT business units, and found 172 customizations or integrations of Esri software.

The service contracts are routinely competitively bid under DoIT's CATS+ Master Contract. A competitive procurement for Esri alternatives could potentially yield a small annual savings in software costs, but at the expense of millions in prior agency investment, retraining of State employees, and redevelopment of existing solutions.

Supplement D
Department of Information Technology
ACTION AGENDA
March 9, 2016

7-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks (cont'd):

The committee deemed the wholesale replacement of Esri software across the state enterprise as not in the best interest of the State. The transition costs are prohibitive, and one program alone estimated \$5 million to transition to other software. Furthermore, as many as 1,600 state employees would require training, and the existing pool of GIS service providers have advanced Esri-based skillsets that may not easily transition to other products.

In conclusion, the committee's overall recommendation was that DoIT should find a suitable contract vehicle to maintain a Sole Source relationship to satisfy the State's current needs. DoIT is proceeding with the committee's recommendations, and evaluation is ongoing under potential contract vehicles including DoIT's Commercial off the Shelf (COTS) Master Contract. If and when Agencies have requirements for new GIS functionality, it will be considered for competition at that time. In the meantime, our GIS software should remain in place and continue to perform essential functions for State agencies. Exercising the three-month option will keep agencies functioning while the COTS expansion window is completed.

The DoIT found that continued use of Esri was not found to pose a risk to the State due to its standing as a state-of-the-art industry leader, the relatively low cost of the software, the value realized by state agencies and programs, and the broad availability of employees and vendors with expertise with Esri products.

Fund Source: Reimbursable Funds

Approp. Code: 41G19

Resident Business: No

MD Tax Clearance: 16-0190-1111

This Item was withdrawn as Item 4-IT-OPT from the 2/24/2016 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

March 9, 2016

	Pages
Construction Modification	1 thru 4
Architecture & Engineering	5 and 6
Maintenance	7 thru 13
Maintenance Modification	14 and 15
General Miscellaneous	16 thru 18
Real Property	19
Leases	20 thru 25
Capital Grants and Loans	26

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

CONSTRUCTION CONTRACT MODIFICATION

ITEM 1-C-MOD Agency Contact: Lauren Buckler
 410.767.3174
Lauren.Buckler@maryland.gov

DEPARTMENT OF JUVENILE SERVICES Cheltenham Youth Facility
 Prince George's County, MD

CONTRACT NO. AND TITLE Project No: DC-455-090-001
 Design/Construct New Youth Detention
 Center
 ADPICS# COG61671

ORIGINAL CONTRACT APPROVED BPW: May 23, 2012; Item 1-C

CONTRACTOR Turner Construction Company
 Washington, DC

ORIGINAL CONTRACT DESCRIPTION Approval is requested for Construction
 Management (CM) at Risk Services for the new Youth Detention Center in Cheltenham, MD.
 The CM firm will provide professional management and construction services during both pre-
 construction and construction phases.

MODIFICATION DESCRIPTION This change order covers the cost of all
 labor and material for an epoxy primer moisture mitigation product to be installed on the slab.

TERM OF ORIGINAL CONTRACT 730 Calendar Days

TERM OF MODIFICATION Same

AMOUNT OF ORIGINAL CONTRACT \$46,785,052.00

AMOUNT OF MODIFICATION \$ 171,414.00

PRIOR MODIFICATIONS/OPTIONS \$ 1,326,953.06

REVISED TOTAL CONTRACT AMOUNT \$48,283,419.06

PERCENT +/- (THIS MODIFICATION) 0.37%

OVERALL PERCENT +/- 3.2%

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bids

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

CONSTRUCTION CONTRACT MODIFICATION

ITEM 1-C-MOD (Cont.)

ORIGINAL MBE PARTICIPATION 34.5%

MBE COMPLIANCE 24.5%

REMARKS The slab on grade, as installed, was carrying too much moisture for the epoxy flooring to be installed. The epoxy primer mitigates the effect of that moisture, allowing for the flooring to be installed despite the high moisture levels.

FUND SOURCE MCCBL 2013/Item 023

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 2-C-MOD

Agency Contact: Lauren Buckler
 410.767.3174
Lauren.Buckler@maryland.gov

**DEPARTMENT OF NATURAL
RESOURCES**

Harriet Tubman Underground Railroad St.
 Park, Dorchester County

CONTRACT NO. AND TITLE

Project No: P-075-080-010
 Construction of the Harriet Tubman
 Underground Railroad Visitor Center
 ADPICS No. COG61675

ORIGINAL CONTRACT APPROVED

BPW April 30, 2014 Item 2-C

CONTRACTOR

WM Schlosser Company, Inc.
 Hyattsville, MD

CONTRACT DESCRIPTION

Approval for a contract that will consist of an entrance and access road, visitor and staff parking, bus parking, a new visitor/interpretive center, informational kiosk, a memorial garden, a picnic pavilion, walking paths, and on-site bermed infiltration pond (BIP) for wastewater treatment. Road design and construction will include an entrance road from State Route 335 to the visitor center and an access road to service the building and the onsite wastewater treatment facility.

MODIFICATION DESCRIPTION

This change order is for eighty-seven (87) calendar days: fifty-seven (57) compensable days associated with the fire protection system redesign and installation and thirty (30) non-compensable days.

TERM OF ORIGINAL CONTRACT

548 Calendar Days

TERM OF MODIFICATION

87 days

AMOUNT OF ORIGINAL CONTRACT

\$ 13,972,000.00

AMOUNT OF MODIFICATION

\$ 114,000.00

PRIOR MODIFICATIONS/OPTIONS

\$ 563,681.00

REVISED TOTAL CONTRACT AMOUNT

\$ 14,649,681.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 2-C-MOD (Cont.)

PERCENT +/- (THIS MODIFICATION) 0.82%

OVERALL PERCENT +/- 4.85%

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bids

ORIGINAL DBE PARTICIPATION 30%

DBE COMPLIANCE 10.44%

REMARKS The contract time will be extended by eighty seven (87) calendar days, thirty (30) non-compensable days and fifty-seven (57) compensable days for time to cover the time associated with the redesign of the fire protection system and installation.

FUND SOURCE MCCBL 2012/Item 012

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT OPTION

ITEM 3-AE-OPT Agency Contact: Lauren Buckler
 410.767.3174
Lauren.Buckler@maryland.gov

DEPARTMENT OF GENERAL SERVICES Statewide

CONTRACT NO. AND TITLE DGS-13-100-IQC;
 Professional service agreement to provide architectural and engineering services to the Department of General Services for multiple construction projects with fees less than \$200,000 and greater than \$25,000

ORIGINAL DESCRIPTION Board of Public Works approval is requested for an Indefinite Quantity Contract (IQC) to provide architectural and engineering services to the Maryland Department of General Services on an as-needed basis. The proposed agreement will be effective for two (2) years with 1 two-year renewal option. Individual projects awarded under this agreement may not exceed \$200,000; however, the selected firms may be awarded more than one project. The aggregate fee for the total of projects awarded to any one firm may not exceed \$500,000.

OPTION DESCRIPTION The State is exercising the sole renewal option on the IQC to provide architectural and engineering services to DGS on an as-needed basis for a period of two (2) years beginning April 3, 2016 through April 2, 2018, in accordance with the original terms, conditions and limits

ORIGINAL CONTRACT APPROVED BPW 09/18/13 Item 5-AE

ORIGINAL PROCUREMENT METHOD Maryland Architectural and Engineering Services Act

<u>CONTRACTOR</u>	<u>Project Limit</u>	<u>Contract Limit</u>
Whitman Requardt & Assoc., Baltimore, MD	\$200,000	\$500,000
Wheeler Goodman Masek, Rockville, MD (SB12-16598)	\$200,000	\$500,000
Melville Thomas Arch, Inc., Rockville, MD (SB12-1135 and MBE Certification# 99-133)	\$200,000	\$500,000
Smolen Emr Ikovitch Arch., Rockville, MD	\$200,000	\$500,000
Morris Ritchie Assoc., Towson, MD	\$200,000	\$500,000
Penza Bailey, Baltimore, MD (SB12-16647)	\$200,000	\$500,000

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICES OPTION**ITEM** 3-AE-OPT (Cont.)**ORIGINAL CONTRACT TERM** 10/1/13 – 9/30/15**OPTION TERM** 04/4/16 – 04/03/18

PRIOR MODIFICATIONS 9/30/15-1/6/16 DGS Approval DPRB 9/22/15
 1/7/16 - 4/3/16 DGS Approval DPRB 12/22/15
 No additional Funds, time only

ORIGINAL CONTRACT AMOUNT \$500,000 total contract limit per firm
 (6 firms @ \$500,000 each = \$3,000,000)

AMOUNT OF OPTION \$500,000 total contract limit per firm
 (6 firms @ \$500,000 each = \$3,000,000)

TOTAL ESTIMATED CONTRACT \$1,000,000 per firm, base contract and option
 (6 firms @ \$1,000,000 each = \$6,000,000)

FUND SOURCE Various Accounts

REMARKS A contractual agreement of this nature is necessary
 to enable the State to fulfill its ongoing construction and renovation responsibility in a cost effective and
 timely manner.

TAX COMPLIANCE NO'S:

<u>FIRM</u>	<u>Tax Compliance No.</u>	<u>ADPICS NO.</u>
Whitman Requardt & Assoc.	15-3164-1111	001B6400412
Wheeler Goodman Masek	15-3165-1111	001B6400413
Melville Thomas Arch, Inc.	15-3166-1111	001B6400414
Smolen Emr Ikovitch Arch.	15-3163-0111	001B6400415
Morris Ritchie Assoc.	15-3168-1110	001B6400416
Penza Bailey	15-3167-1111	001B6400417

RESIDENT BUSINESSES: Yes to all

 Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

David Bohannon
 410-767-4945
David.Bohannon1@maryland.gov

DEPARTMENT OF EDUCATION

Nancy S. Grasmick
 State Education Building
 Baltimore, MD

CONTRACT NO. AND TITLE

ADPICS No. 001B6400290
 Comprehensive Building Management

DESCRIPTION

Board of Public Works approval is requested for a contract to provide Comprehensive Building Management at the Nancy S. Grasmick State Education Building located at 200 West Baltimore Street, Baltimore.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Broadway Services, Baltimore, MD
 ABM Janitorial Services, Inc., Baltimore, MD
 Meridian Property Service, Inc., Hamilton, NJ
 Meridian Management, Ponte Vedra Beach, FL
 LB&B Associates Inc., Columbia, MD

AMOUNT

\$4,039,797.84
 \$4,215,628.48
 \$4,245,204.00
 \$4,512,791.04
 \$4,600,536.00

AWARD

Broadway Services, Inc.
 Baltimore, MD

TERM

5/1/16 – 4/30/19 (3 years)
 W/2 one-year options

AMOUNT

\$4,039,797.84 (3 years)
 \$1,399,652.00 (year-one option)
 \$1,441,641.00.00 (year-two option)

MBE PARTICIPATION

30% (no split goals)

PERFORMANCE BOND

Yes (\$100,000.00)

HIRING AGREEMENT ELIGIBLE

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M (Cont.)

REMARKS

This solicitation was advertised on *eMaryland Marketplace.com* on October 7, 2015, with a 30% Minority Business Enterprise goal. Approximately one thousand eight hundred ninety-two (1,892) potential vendors received notification of this solicitation directly from *eMaryland Marketplace*. In addition, notification of the solicitation was sent via email to twenty-five (25) Minority Business Enterprise companies. Five (5) priced bids were received for the bid opening on November 6, 2015. Bids ranged in price from \$4,039,797.84 to \$4,600,536.00.

The low bid of \$4,039,797.84 was submitted by Broadway Services, Inc. (BSI). BSI has 33 years of experience and currently holds five state contracts, which includes a comprehensive contract comparable in scope and complexity. The company received good references from its customers and submitted the bid bond, which has been approved by DGS Attorney General's office. BSI has confirmed their bid price and has submitted the payment and performance bonds.

The Procurement Officer recommends award to Broadway Services, Inc., who has demonstrated that they have the necessary experience to perform the comprehensive building maintenance services. BSI has been determined to be responsible and their bid responsive.

	Year One	Year Two	Year Three	Total
Prime Contractor & Maintenance Operation	\$408,047.00	\$414,575.00	\$421,208.00	\$1,243,830.00
Janitorial services	\$252,402.00	\$256,344.00	\$260,350.00	\$ 796,096.00
Elevator maintenance	\$ 42,840.00	\$ 44,556.00	\$ 46,338.00	\$ 133,734.00
HVAC maintenance	\$ 94,108.00	\$ 96,931.00	\$ 99,839.00	\$ 290,878.00
Unarmed Security services	\$416,396.00	\$436,225.00	\$447,518.00	\$1,300,139.00
Interior & Exterior Painting	\$ 78,881.00	\$ 79,830.00	\$ 80,795.00	\$ 239,506.00
Trash removal	\$ 6,630.00	\$ 6,736.00	\$ 6,844.00	\$ 20,210.00
Paint Cornice in 2019 (Alternate)			\$ 42,405.00	
Total:	\$1,299,304.00	\$1,335,197.00	\$1,405,297.00	

Total three (3) year cost: \$4,039,798.00

Option Year 1 – May 1, 2019 through April 30, 2020 - \$1,399,652.00

Option Year 2 – May 1, 2020 through April 30, 2021 - \$1,441,641.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 4-M (Cont.)**FUND SOURCE**DGS Operating Funds
H00 FY16-21 33429 0899**RESIDENT BUSINESS**

Yes

TAX COMPLIANCE NO.

15-2822-1111

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

<u>ITEM</u>	5-M	David Bohannon 410-767-4945 David.Bohannon1@maryland.gov
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MARYLAND PUBLIC TELEVISION

Maryland Public Television (MPT)
Owings Mills, MD

CONTRACT NO. AND TITLE

Janitorial Services
ADPICS No. 001B6400362

DESCRIPTION

A contract to provide janitorial services for Maryland Public Television (MPT) in Owings Mills, MD for a three (3) year period beginning 4/1/16 through 3/31/19.

PROCUREMENT METHOD

Negotiated Award After Unsuccessful
Competitive Sealed Bidding

BIDS OR PROPOSALS (REVISED)

AMOUNT

A.S.B. Baltimore, MD	\$205,950.00
Dazer-Bal Corporation d/b/a Jani-King Baltimore, MD	\$363,180.00
Broadway Services, Inc. Baltimore, MD	\$385,698.00
Affordable Carpet Cleaning, Corp. Baltimore, MD	\$412,002.60
Associated Building Maintenance Co. Crofton, MD	\$431,928.00
Absolute Services Industries Baltimore, MD	\$472,860.00
PMM Companies Rockville, MD	\$550,116.00

AWARD

A.S.B.
Baltimore, MD

TERM

4/1/16 - 3/31/19

AMOUNT

\$205,950.00 (3 years)

MBE PARTICIPATION

0%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M (Cont.)

PERFORMANCE BOND

No

HIRING AGREEMENT

Yes

REMARKS

By letter dated June 4, 2015, the Maryland Employment Works Program waived interest in this contract. The solicitation was advertised on September 10, 2015 on the DGS website and *eMaryland Marketplace.com*. Ten priced bids and one No Bid Notice were received for the bid opening on October 1, 2015. Bids ranged in price from \$207,675.25 to \$577,519.76. Due to the ambiguity in the *eMaryland Marketplace* line item language, the apparent low bid could not be determined. Therefore, on November 19, 2015, the request made by the Procurement Officer (PO) to reject all bids and solicit the service by Negotiated Award after Unsuccessful Competitive Sealed Bidding was approved.

The Procurement Officer sent email notices to the ten (10) bidders who submitted original bids inviting them to submit a revised bid on a revised bid form, which corrected and clarified the bid language. Revised bids were due December 7, 2015. Three (3) of the ten (10) bidders did not submit a revised bid. The seven (7) revised bids ranged in price from \$205,950.00 to \$560,241.00.

The revised low bid submitted by A.S.B., for \$205,950.00 meets the requirements and evaluation criteria set forth in the invitation for bids and, therefore, has been found to be a responsive bid submitted by a responsible bidder.

The contractor has demonstrated that he has the experience necessary to perform the janitorial service for Maryland Public Television. A.S.B. has provided the required affidavits, insurance, and references for all personnel. A.S.B. has confirmed the contract price and accepted the contract terms and conditions. The company is in good standing and has received excellent references.

The Procurement Officer recommends an award under COMAR 21.05.04.04 to A.S.B. for \$205,950.00.

FUND SOURCE

MPT Operating Funds: Appropriation Code # 36.15.00.00
 Obj/Sub Obj – 08.21081.0813

RESIDENT BUSINESS Yes

TAX COMPLIANCE NO. 16-0133-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 6-M

David Bohannon 410-767-4945
David.Bohannon1@maryland.gov

**DEPARTMENT OF HEALTH
AND MENTAL HYGIENE**

Potomac Center
Hagerstown, MD

CONTRACT NO. AND TITLE

Project No. 001IT820030
Janitorial Services;
ADPICS NO. 001B6400379

DESCRIPTION

Approval is requested for a contract to provide janitorial services for the Potomac Center, Hagerstown, MD, for a period of three (3) years beginning April 1, 2016 through March 31, 2019, with two (2) one (1) year renewal options.

PROCUREMENT METHOD

Competitive Sealed Bids
(Small Business Reserve)

BIDS OR PROPOSALS

Clean Keepers, LLC, McLean, VA
AFSI, Gaithersburg, MD
Shine Brite Finishings, Waldorf, MD
P2 Cleaning Services, LLC, Laurel, MD
Cleaning Better, Inc., Owings Mills, MD
Office Environments, Hagerstown, MD
Commercial Services Solution, LLC
Gaithersburg, MD
MJB Cleaning, Hagerstown, MD
Clean City, LLC, Washington, DC
Global General Services, LCC
Gaithersburg, MD

AMOUNT

\$337,337.76
\$347,358.00
\$347,927.16
\$340,538.00
\$371,999.64
\$387,078.00
\$381,129.82
\$382,500.00
\$512,136.00
\$519,294.00

AWARD

Clean Keepers, LLC
McLean, VA
(SBR# 12-19453)

TERM

4/01/2016 – 3/31/2019 (W2 one-year renewal options)

AMOUNT

\$ 337,337.76 (3-year contract)
\$ 112,445.92 (1st renewal option)
\$ 112,445.92 (2nd renewal option)
\$ 562,229.60 (Total 5 years)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 6-M (Cont.)

MBE PARTICIPATION

0%

REMARKS

This solicitation was advertised on the DGS website and *eMaryland Marketplace.com* on December 9, 2015. Eleven (11) priced bids were received for the bid opening on December 30, 2015. One bidder requested to withdraw its bid due to limited financial means and resources. Therefore, pursuant to COMAR 21.05.02.12(E) their request was granted. By letter dated September 28, 2015, Maryland Works waived their interest in this contract.

This contract requires the recommended awardee to furnish all labor, equipment and supplies necessary to perform the daily, weekly, bi-weekly, monthly, quarterly and semi-annual cleaning of the 71,550 square foot facility in strict conformance with the methods and conditions specified in the solicitation. All housekeeping supplies in support of this contract are to be Green Certified and purchased from Blind Industries and Services of Maryland (BISM) to the extent they are available.

The Procurement Officer recommends the award to Clean Keepers, LLC of McLean, VA, in the amount of \$337,337.76.

FUND SOURCE

M00 16 18001 0854 \$27,411.48
M00 17 18001 0854 \$112,445.92
M00 18 18001 0854 \$112,445.92
M00 19 18001 0854 \$85,034.44

TAX COMPLIANCE NO.

16-0434-0010

RESIDENT BUSINESS

No

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISÉ

5%

REVISÉ

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 8-GM Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

REFERENCE In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$69,237.00 (2 items).

A. Juvenile Services DJS Female Detention Center
Carroll County, MD

CONTRACT NO. & TITLE Project No. NF-000-140-001
New Female Detention Center
Value Engineering Services only

DESCRIPTION The A/E team shall provide value engineering services, reviewing the design development phase documents for the above-referenced project for constructability issues and potential cost savings strategies. The results of the study shall be provided at the end of the workshop with the owner and the design team. The team shall also provide a written report within one calendar week of the end of the workshop.

PROCUREMENT METHOD Maryland Architectural and
Engineering Services Act

BIDS OR PROPOSALS **AMOUNT**

Whitman, Requardt & Associates, LLP \$51,553.00
Baltimore, MD

AWARD Whitman, Requardt & Associates, LLP

AMOUNT \$51,553.00

FUND SOURCE MCCBL 2015 Item 117

REMARKS The Indefinite Quantity Contract (IQC) DGS-13-100-IQC was developed for DGS to provide Architectural Engineering and Engineering Services to the Maryland Department of General Services for Multiple Construction Projects with Fees Less Than \$200,000 and Greater Than \$25,000. Selected firms may be awarded more than one contract; however, the total amount for contracts awarded to any one firm may not exceed \$500,000. The expiration date of this contract (DGS-13-100-IQC) is April 16, 2016.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 8- GM (Cont)

B. General Services

Anne Arundel County, MD

CONTRACT NO. AND TITLE

Project No: BC-764-140-001
 North East Wall Repairs – George M.
 Taylor District/MSD Glen Burnie, MD

DESCRIPTION

The project consists of an inspection of the exterior brick masonry wall to determine the best construction method to prevent further water infiltration through the wall. Work includes design documents and construction administration of approved construction method. Prior investigation revealed that water was coming through the brick and concrete masonry unit into the interior.

PROCUREMENT METHOD

Maryland Architectural and
 Engineering Services Act

BIDS OR PROPOSALS

Melville Thomas Architects, Inc.
 Baltimore, MD

AMOUNT

\$17,684.00

AWARD

Melville Thomas Architects, Inc.

AMOUNT

\$17,684.00

FUND SOURCE

010/MCCBL 2013

REMARKS

Indefinite Quantity Contract (IQC) DGS-13-100-IQC was developed for DGS to provide architectural and engineering services to the Department of General Services for multiple construction projects with fees greater than \$25,000 and less than \$200,000. Under this agreement, individual contract awards may not exceed \$200,000. Selected firms may be awarded more than one contract; however, the total amount for the contracts awarded to any one firm may not exceed \$500,000. The expiration of the contract (DGS-13-100-IQC) is April 3, 2016.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 9-GM Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

REFERENCE In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Total amount of funds used is \$4,110.40 (1 item).

Department of Natural Resources

Harriet Tubman Underground RR Visitor Center

DESCRIPTION The request is to acquire two lecterns for the Harriet Tubman Underground Railroad Visitor Center.

CONTRACT NO. & TITLE ADPICS No: 001B6400351
Two Lecterns

PROCUREMENT METHOD Small Procurement

AWARD Nelson White Systems Inc.
Mechanicsville, MD

AMOUNT \$4,110.40

FUND SOURCE MCCBL 2013/Item 014

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 10-RP

Agency Contact: Wendy Scott-Napier
 410.767.4088
wendy.scott-napier@maryland.gov

**DEPARTMENT OF HEALTH AND
MENTAL HYGIENE**

114-122 Callendar Street
 Baltimore, MD
 File # 00-8548

REFERENCE

Board of Public Works approval is requested to declare surplus the above-referenced property, located at 114-122 Callendar Street, Baltimore, and to offer it for sale to the general public. This property was previously used as a group home by the Department of Juvenile Services, although it is titled to the Department of Health and Mental Hygiene. Title and transfer documents are subject to legal review.

PROPERTY

4,224 +/- sf improved

OWNERSHIP

State of Maryland, to the use of the
 Department of Health & Mental Hygiene

REMARKS

1. The Department of Health and Mental Hygiene has determined that this property is excess to its needs.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20140624-0545, and has recommended declaring the Mount Clare House, a former group home consisting of +/- 4,224 square feet, surplus to the State and offering the property for public sale.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISÉ

Agency Contact: Robert Suit
410.767.1819
robert.suit@maryland.gov

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

LANDLORD LEASE

ITEM 11-LL-MOD (Cont.)

BPW approval is now sought to approve the lease modification to give the Tenant rent credits of Fourteen Thousand Four Hundred and Thirty-Seven Dollars (\$14,437) for the revolving entry door replacement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 12-LL

Agency Contact: Robert Suit
 410.767.1819
 robert.suit@maryland.gov

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
 (Office of Capital Planning, Budgeting and Engineering Services)

Sykesville
 Carroll County

Tenant Way Station, Inc.
 230 W. Patrick Street
 Frederick, MD

Property Location 6655 Sykesville Road
 Springfield Hospital Center, Cottage 3
 Sykesville, MD

<u>Space Type</u>	Convalescent Cottage	<u>Lease Type</u>	New	<u>Square Feet</u>	13,132
<u>Duration</u>	1 Year	<u>Effective:</u>	March 15, 2016		
<u>Annual Rent</u>	\$1.00				

<u>Utility Responsibilities</u>	Tenant
<u>Custodial Responsibilities</u>	Tenant
<u>Previous Board Actions</u>	N/A

Special Conditions

1. Tenant shall occupy and use the premises only for the purpose of establishing and operating a sixteen-bed residential crisis unit. This unit will receive patients exclusively from Springfield Hospital Center who are prepared for discharge but have certain special physical, mental or psychological conditions that may prevent them from being discharged into the community.
2. The lease does not convey to Tenant any interest in or any mineral rights.
3. Landlord's fee simple interest in the premises may not be encumbered or subordinated by operation of this Lease or by any action taken by the Tenant.
4. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the premises.
5. The Tenant shall not make any alteration, addition or improvement to the premises without first obtaining the Landlord's written approval.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 12-LL (Cont.)

6. The Landlord shall perform all maintenance and repairs to the premises.
7. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
8. The Landlord has the right to terminate this lease for convenience.

Remarks

1. A State Clearinghouse review was not necessary; the use of the property has not changed.
2. The Department of General Services, in conjunction with the Department of Health and Mental Hygiene, recommends approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 13-LT

Agency Contact: Robert Suit
 410.767.1819
 robert.suit@maryland.gov

DEPARTMENT OF PUBLIC SAFETY AND
CORRECTIONAL SERVICES

Baltimore

Tenant Department of Public Safety and Correctional Services
 308 W. Fayette Street
 Baltimore, MD

Property Location 308 W. Fayette Street
 Baltimore, MD

<u>Space Type</u>	Garage	<u>Lease Type</u>	New	<u>No. of Spaces</u>	7
<u>Duration</u>	2 Years	<u>Effective</u>	March 10, 2016		
<u>Annual Rent</u>	\$11,592.00	<u>Rental Rate</u>	\$138/space/month		

Utilities Responsibility Landlord
Custodial Responsibility Landlord
Previous Board Action(s) None

Fund Source 100% General Obj 13110

Remarks

1. These spaces are used by investigative employees of DPSCS who are required to be available for duty at a moment's notice from the department.
2. The number of spaces exceeds the 1:3 ratio established for this area due to the employees' work requirements.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

Supplemental
2nd Revision

TENANT LEASE

ITEM 16-LT-OPT

DEPARTMENT OF NATURAL RESOURCES

Cambridge,
Dorchester County

Landlord/Owner The Nest, Inc
 9344 Langmaid Rd.
 Newark, MD 21841

Property Location 828 Airpax Road
 Cambridge, MD

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	1,800
<u>Duration</u>	10 years	<u>Effective</u>	March 10, 2016		
<u>Annual Rent</u>	\$22,770.00	<u>Square Foot Rate</u>	\$12.65		
		<u>Prev. Square Foot Rate</u>	\$12.15		

Utilities Responsibility Tenant
Custodial Responsibility Landlord
Previous Board Action(s) 09/01/2010 – 14-LT; 10/01/2003 – 15-L

Fund Source C 3013-1301 50% Special
 C 0913-1301 50% Special

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes and custodial services .
2. The lease incorporates 20 use in common parking spaces.
3. The original lease included one 5-year renewal option and the standard DGS 6-month hold-over period. DNR has occupied the leased premises under the hold-over provisions of the lease since September 10, 2015.
4. DGS is proposing to extend the 5-year renewal option to a 10-year renewal option.
5. The current lease renewal provides for one 5-year renewal option at the end of the 10-year term. The terms of the renewal option have not been negotiated.

Remarks

1. This space has been used since 2004 as a field office for the Department of Natural Resources, Wildlife and Heritage Service. DNR/W&HS provides education and outreach services to professional organizations and the general public.
2. The lease contains a termination for convenience clause.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

Supplemental
2nd Revision

TENANT LEASE**ITEM** 17-LT-OPT**WORKERS' COMPENSATION COMMISSION**Cambridge
Dorchester County

Landlord/Owner The Nest, Inc
 9344 Langmaid Rd.
 Newark, MD 21841

Property Location 828 Airpax Road
 Cambridge, MD

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	2,505
<u>Duration</u>	10 years	<u>Effective</u>	March 10, 2016		
<u>Annual Rent</u>	\$31,688.25	<u>Square Foot Rate</u>	\$12.65		
		<u>Prev. Square Foot Rate</u>	\$12.15		

Utilities Responsibility Tenant
Custodial Responsibility Landlord
Previous Board Action(s) 09/01/2010 – 13-LT; 10/01/2003 – 16-L

Fund Source 01-1301-11003; 100% Special

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes and custodial services .
2. The lease incorporates 20 use in common parking spaces.
3. The original lease included one 5-year renewal option and the standard DGS 6-month hold-over period. The Workers' Compensation Commission has occupied the leased premises under the hold-over provisions of the lease since September 10, 2015.
4. DGS is proposing to extend the 5-year renewal option to a 10-year renewal option.
5. The current lease provides for one 5-year option renewal at the end of the 10-year term. The terms of the renewal option have not been negotiated.

Remarks

1. This space has been used since 2000 as the regional Workers' Compensation Commission office as required by SB857.
2. The lease contains a termination for convenience clause.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED
 WITH DISCUSSION

DEFERRED WITHDRAWN
 WITHOUT DISCUSSION