

BOARD OF PUBLIC WORKS
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NOVEMBER 2, 2016

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SECRETARY'S
ACTION AGENDA
November 2, 2016

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1. BOARD OF PUBLIC WORKS
Procurement Agency Activity Report

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

Public Safety & Correctional Svs

September 2016

Authority: COMAR 21.02.01.05

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 2, 2016

REVISED

*Contact: Bill Morgante 410-260-7791
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2. BOARD OF PUBLIC WORKS
Wetlands Licenses
Concurrence Cases

Recommendation: Approval is requested of the following applications for wetlands licenses for projects involving filling in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses as indicated. The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

BALTIMORE CITY

16-0538 *WATERFRONT PARTNERSHIP OF BALTIMORE INC.* – To collect trash and debris by installing trash interceptor and trash booms.
Baltimore City, Harris Creek
Special conditions: None.

CHARLES COUNTY

16-0481 *CHARLES COUNTY DEPT. OF PLANNING AND GROWTH MANAGEMENT* – To control shoreline erosion by excavating *phragmites*, filling, grading, and planting marsh vegetation, and placing stone containment sill.
Benedict Community Park, Patuxent River
Special conditions: Marsh establishment and maintenance, phragmites disposal and herbicide requirements.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 2, 2016**

*Contact: Bill Morgante 410-260-7791
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**3. BOARD OF PUBLIC WORKS
Wetlands License
Compensation**

Recommendation: Approval is requested of the following application for a wetlands license for a project involving filling in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Authority: *Section 16-202, Environment Article, Annotated Code of Maryland:* “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

Compensation: This case is classified as extraordinary because compensation is being recommended pursuant to COMAR 23.02.0415D.

WICOMICO COUNTY

16-0380 **DELMARVA POWER AND LIGHT CO.** – Maintain static wire with optical ground wire over the river and vegetated tidal wetlands; replace timber pole with steel pole.

Salisbury, Wicomico River

Special conditions: Marsh composite mats, marsh restoration and re-vegetation, long-term maintenance, and compensation requirements.

- Application received – April 14, 2016
- Comment period ended – September 1, 2016
- MDE Report and Recommendation received – October 13, 2016

Compensation:

- \$1,000 non-recurring fee
 - Annual fee of \$21,300 (2,840 linear feet of transmission line x 3 lines @ \$2.50/ft.).
- NOTE: Licensee is activating only one line; however, there are three lines total
- Annual fee adjusted every five years based on Consumer Price Index.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 2, 2016

REVISED

*Contact: Bill Morgante 410-260-7791
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4. BOARD OF PUBLIC WORKS
Wetlands License
Mitigation

Recommendation: Approval is requested of the following application for a wetlands license for a project involving dredging and filling in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated and that mitigation in the form of monetary payment of \$8,700 be included in the license.

MDE: The Department of the Environment concurs with this recommendation except for the mitigation amount.

Authority: *Section 16-202, Environment Article, Annotated Code of Maryland:* “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

Mitigation: Washington College and the Town of Chestertown seek to reconfigure and expand the boat basin at 445 S. Cross Street. This project entails new dredging in shallow water habitat (as well as dredging in previously-dredged areas) and filling where new piers and platforms are to be located. Because the dredging of a new area (0.116 acre) will disturb shallow water habitat, MDE and the Wetlands Administrator recommend mitigation.

“The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity.” COMAR 23.02.04.14D. Mitigation for the loss of wetlands may be accomplished through “monetary compensation to the Tidal Wetlands Compensation Fund” when “alteration of tidal wetlands cannot be avoided to accomplish the project.” COMAR 26.24.05.02B.

KENT COUNTY

16-0511 *WASHINGTON COLLEGE and TOWN OF CHESTERTOWN* – Reconfigure and enlarge boat basin by removing boat ramp and piles; relocating floating pier; constructing floating pier, access ramp, step down platform and platform expansion; retroactively authorize a previously-placed floating pier section; dredging new and previously-dredged areas; depositing at an approved upland disposal site; allowing for a 6-year dredging period.

Chestertown, Chester River

Special conditions: Time-of-year restriction, wastewater and sanitary discharges, petroleum product handling, boat maintenance, trash/garbage containers, stockpiling, marsh mats, best management practices for motorized boats in shallow water habitats, transport of dredged materials, maintenance dredging, preparation of dredged material disposal plan, post-dredge bathymetric survey.

BOARD OF PUBLIC WORKS
SECRETARY'S
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REVISED

4. **BOARD OF PUBLIC WORKS** (cont'd)
Wetlands License/Mitigation

WASHINGTON COLLEGE and TOWN OF CHESTERTOWN (Kent County) (16-0511) (cont'd)

Mitigation: Because the new dredging will alter State tidal wetlands, specifically shallow water habitat will be despoiled, mitigation is recommended. Both the Wetlands Administrator and MDE recommend monetary payment to the Tidal Wetlands Compensation Fund to mitigate for the damage to the previously-undredged 0.116 acre in the Chester River. When restoration is not feasible, COMAR allows for monetary payment. At \$75,000 per acre, the Wetlands Administrator recommends monetary payment of \$8,700. MDE recommends doubling that amount to require mitigation of \$17,400.

- | | |
|--|------------------|
| • Application received | May 24, 2016 |
| • Public comment period ended | November 1, 2016 |
| • MDE Report and Recommendation received | October 13, 2016 |

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 2, 2016**

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5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve the expenditure of \$1,361,199 in general obligation bond proceeds to partially fund the Baltimore Regional Neighborhoods Initiative awards for Fiscal Year 2017.

Authority: Baltimore Regional Neighborhoods Initiative FY 2017
Sections 6-501—6-510, Housing & Community Development Article
Annotated Code of Maryland

Award: General Obligation Proceeds: \$1,361,199
[combined w/ General Funds of \$1.5 million for total grants of \$2,861,199]

Fund Source: MCCBL, Chapter 27, 2016 Laws of Maryland

Background: The Baltimore Regional Neighborhood Initiative, established in Fiscal Year 2014, demonstrates that strategic investment in local housing and businesses leads to healthy, sustainable communities with a growing tax base and enhanced quality-of-life. The Initiative assists non-profit community partners working in communities in the Baltimore region where modest investment and a coordinated strategy have an appreciable neighborhood revitalization impact. In Fiscal Year 2017, the Baltimore Regional Neighborhood Initiative expanded from four awardees to ten, representing multiple Baltimore City neighborhoods and Baltimore and Anne Arundel counties.

The Initiative supports a wide range of community enhancement projects, including:

- Down payment assistance to attract buyers to rehabilitate homes
- Programs to acquire or rehabilitate vacant or blighted properties
- Programs to improve residential and business properties
- Programs to achieve energy efficiency through weatherization and retrofits
- Development of mixed-use projects that combine housing, retail and office
- Development or enhancement of community space or public infrastructure
- Workforce and employment development programs
- Strategic demolition

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5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT *(cont'd)*

Projects build on the strengths of Baltimore City and Inner-Beltway communities and are part of or integrated into a community's neighborhood strategic plan and local jurisdiction's sustainable communities action plan, comprehensive plan, economic development plan or transit-oriented development plan. Funded projects make possible a range of economic development and smart growth outcomes in communities, including:

- Stronger local economies
- Increased local jobs and services
- Development at State-designated Transit-Oriented Development sites
- Compact growth and mixed-use development
- Expanded housing choices for people of all economic backgrounds

DHCD estimates the recommended awards will leverage about \$59 million in other public, private and philanthropic dollars.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
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5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT *(cont'd)*

Awardee	Project Name	Amount	Description
Anne Arundel County			
Strong City Baltimore	ACDS Brooklyn Park Housing Expansion	\$325,000	Residential acquisition and rehabilitation and owner-occupied rehabilitation expanding Arundel Community Development Services, Inc. programming in Brooklyn Park.
Baltimore City			
Belair-Edison Neighborhoods, Inc.	Belair-Edison Green Sustainability Initiative	\$100,000	Improve green canopy, increase public art projects, create community gardens, and enhance environmental stewardship.
	Belair-Edison Main Street	\$50,000	Implement rehabilitation projects, provide incentives for business recruitment, and employ security guards and commercial district cleaning positions for added safety and cleanliness.
Central Baltimore Partnership, Inc.	Barclay Street Park	\$26,199	Development of Barclay Street Park as part of City Arts 2, a quarter-acre park combining neighborhood gathering space with active recreation opportunities for kids.
	HCPI Community Spruce-Up Grant Program	\$80,000	Implement competitive, capital grant fund awarding up to \$25,000 to stimulate economic development and community engagement as part of HCPI Community Spruce-Up Grant program.
	North Barclay Green 3 Tenant Improvement	\$80,000	Tenant fit-out to incentivize prospective tenants and greatly enhance Greenmount Corridor through community and retail spaces.
	Remington Commercial Facade Improvement Program	\$50,000	Façade improvement matching grants to commercial properties in Remington to spark investment and eliminate blight.
	Rowhouse Rehab Program	\$150,000	Provide incentives for rowhouse rehabilitation and repairs to strengthen neighborhoods.
	WMS Streetscape Improvement Project	\$75,000	Implement targeted small exterior improvements and install streetscaping elements to enhance aesthetic appeal and branding of WMS District in coordination with DOT project.

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Awardee	Project Name	Amount	Description
Baltimore City (cont'd)			
City Life Community Builders	1517 N. Broadway Preservation	\$150,000	Pilot program using robotic technology to rehabilitate historic buildings, partnering with Cross Street Partners and Blueprint Robotics, and using City Life Community Builders workforce trainees.
	Green and Clean	\$20,000	Community clean-up and security effort via Frontline Management Services for the Triangle, site of Hoen Lithograph Building, which is being re-developed.
East Baltimore Development Inc.	Emerging Developers Affordable Housing and Historic Rehabilitation Project	\$175,000	Rehabilitation of 9 properties by Emerging Developers Program and operational support needed for overall development of 88-acre redevelopment project.
Southeast Community Development Corporation	Broadway Services LNYW Incentive Program	\$75,000	Creation of Live Near Your Work incentive program for employees of Broadway Services who purchase home in Sustainable Communities area.
	Facade Improvement and Job Training Program	\$75,000	Implement façade improvements in area north of Library Square and provide job training in construction.
	Homebuyer Incentive Match Program	\$50,000	Provide \$10,000 incentive to low and moderate income homebuyers using Healthy Neighborhoods or Alternative Credit Loans.
	Neighborhood Spruce-Up Program	\$80,000	Provide grants of \$10,000 to \$25,000 for public space improvement projects via Neighborhood Spruce-Up Program.
	Station East	\$75,000	Predevelopment and marketing assistance for Station East Vacants-to-Value project.
	The East Baltimore Jobs Hub	\$75,000	Creation of East Baltimore Jobs Hub for skills training programs with recruitment and support services with hiring commitments from employer partners to ensure jobs for graduates post-training.
Southwest Partnership	Bon Secours Community Farm Pilot Project	\$100,000	Establish urban farm in Southwest Baltimore to further improve a blighted site, provide residents with urban farming skills training and generate economic impact.
	Defensible Spaces: Alley Gating/Security	\$100,000	Creating defensible spaces by gating alleys and foot paths on the 1000-1600 blocks of W Baltimore Street.
	Home Free USA-Poppleton Homeownership	\$150,000	Stabilization and renovation of 7 to 10 vacant houses in 1000 and 1100 blocks of W Fayette Street for conversion to owner occupancy

**BOARD OF PUBLIC WORKS
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Awardee	Project Name	Amount	Description
Baltimore City (cont'd)			
Strong City Baltimore	Baybrook Youth Athletic Complex	\$200,000	Building and operation of 90,000 sq-foot multipurpose athletic field in Farring BayBrook Park which includes all three neighborhoods of the Greater BayBrook Alliance.
	Greater Baybrook Block Improvement Program	\$50,000	Implementation of block improvement grants on four blocks on Greater Baybrook peninsula.
	Greater Baybrook Identity and Branding Initiative	\$50,000	Implement commercial corridor branding package for Greater Baybrook peninsula to spur retail economic development, such as façade improvements, signage and public art.
TRF Development Partners	RJSNA 2015 Plan Implementation	\$250,000	Acquisition and predevelopment and lot maintenance, community engagement and workforce training as part of implementing multiple aspects of RJSNA 2015 Plan for Johnston Square neighborhood.
Baltimore County			
Dundalk Renaissance Corporation	Curb Appeal Fund	\$50,000	Support facade and front yard improvements to residential properties in target blocks of Dundalk area neighborhoods in Baltimore County and Baltimore City.
	Home Owner Repair Program	\$100,000	Home Owner Repair Program for "contractor on call" partnering with Rebuilding Together targeting low income seniors in specific Dundalk neighborhoods including some straddling city-county line
	Home Purchase Forgivable Loans	\$100,000	25 five-year forgivable loans of \$10,000 offered to middle income home buyers to attract them to County portions of 21222 and 21224 to increase economic diversity of Dundalk home owners.
Total: \$2,861,199 of which \$1,361,199 is general obligation bond proceeds			

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 2, 2016**

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6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deeds of trust on two properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. In each case, the deed of trust is a second mortgage; the borrowers are selling their property requesting release of the deed of trust to facilitate a short sale due to financial or other hardship. The borrowers will sign unsecured promissory notes in the amount of the outstanding principal of the second mortgage.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development Article, §§ 4-301-4-309,
Annotated Code of Maryland

Authority to Release State Finance and Procurement Article, § 10-305,
Security Interest: Annotated Code of Maryland

<i>Borrower:</i>	Emmanuelle Olivier 3423 E. Northern Parkway Baltimore City, 21206	Brett Thomas 8536 Rhuddlan Road Baltimore County, 21236
<i>Original Loan:</i>	\$5,000	\$10,000
<i>Current Balance:</i>	\$5,000	\$10,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 2, 2016**

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7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve lending general obligation bond proceeds for this project.

Borrower: CSI Support & Development, Inc.

Project: Golden Ring Cooperative Senior Apartments
8630 Kelso Drive, Essex, 21221
Baltimore County

Authority: §§ 4-101 through 4-255, Housing & Community Development Article,
Annotated Code of Maryland; COMAR 05.05.02

Rental Housing Works finances rental housing that will be occupied by individuals with incomes of 50% and 60% below of the area median income.

Loan Amount: \$1,950,000

Fund Source: MCCBL 15168 *Rental Housing Works Program*

Collateral: Deed of Trust

Description: The project consists of rehabilitating 153 one-bedroom units in a three-story elevator served building situated on a 19.1 acre site in the Essex area of Baltimore County. The rehabilitation will improve the accessibility and adaptability of the facility for continued use as senior housing for very low income residents. All units are targeted to households with income at or below 50% to 60% of the area median income.

Sources	Amount
Rental Housing Works (this Item)	\$ 1,950,000
HUD/FHA – 223(f)	6,301,400
4% Low Income Housing Tax Credit Equity	5,467,554
Existing DHCD RHPP Loan	2,054,577
Existing Baltimore County CDBG Loan	1,033,683
Seller Note	3,264,652
Deferred Developer Fee	180,706
Replacement Reserves	230,106
Total	\$20,482,678

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP20150701-6021) on March 16, 2016.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 2, 2016**

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8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve lending general obligation bond proceeds as described.

Borrower: SP II Developer, LLC

Project: Southern Pines II
60 Appeal Lane, Lusby, Calvert County 20657

Authority: Sections 4-101 -- 4-255, Housing and Community Development Article, Annotated Code of Maryland; COMAR 05.05.02

Rental Housing Works finances rental housing that will be occupied by individuals with incomes of 60% and below of the area median income.

Loan Amount: \$2,500,000

Fund Source: MCCBL 15168 *Rental Housing Works Program*

Collateral: Deed of Trust

Description: Southern Pines II is new construction of a 67-unit multifamily property for the elderly in Lusby, Calvert County. This project will offer 56 one-bedroom and 11 two-bedroom units. Of the 67 units, 45 units are PRHP units, while the remaining 22 units will be LIHTC-restricted to households earning 60 percent area median income or less. The building will be developed under a public-private partnership between Osprey Property Company, LLC and the Housing Authority of Calvert County. Upon completion, the project will be managed by Habitat America.

SOURCES	AMOUNT
Rental Housing Works Loan (this Item)	\$2,500,000
FHA Risk Sharing Permanent Loan	\$3,768,216
4% Tax Credit Equity	\$4,391,849
Partnership Rental Housing Program Loan	\$3,375,000
Deferred Developer Fee	\$174,565
Calvert County Land Contribution	\$675,000
Total Sources	\$14,884,630

The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP20160128-6165) on February 19, 2016.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 2, 2016**

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9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant funding up to \$1,500,000 to Baltimore City for the **Fullerton Water Reservoir** project. Funding may involve multiple sources of funding, including general obligation bond proceeds, which may be provided over several years based on project schedule. (Legislative District 8)

Project Description: The proposed project entails the design and construction of finished water storage tanks, totaling approximately 60 million gallons, to replace open storage reservoirs in the water distribution system serving Baltimore City and Baltimore County. In addition to the tanks, the work includes construction of a secondary chlorination facility, instrumentation, piping, valves, and all related appurtenances. The tanks will also provide contact time necessary for primary disinfection for the future Fullerton Water Treatment Plant which will be constructed nearby. This project is necessary under the City's consent decree to comply with the Long Term 2 Enhanced Surface Water Treatment Rule promulgated by Environmental Protection Agency.

Project Funding Sources:

Water Supply Financial Assistance, WSG 02.03, MCCBL 2015-15176	\$ 1,500,000
Local Funds (Baltimore County)	<u>\$71,649,520</u>
TOTAL ESTIMATED PROJECT COST:	\$73,149,520

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

Authority: Sections 9-420 through 9-426 of the Environment Article, Maryland Code, Water Supply Facilities – Financial Assistance.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 2, 2016

*Contact: Terri Wilson (410) 537-4155
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10. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant/loan funding up to \$33,173,558 to Queen Anne's County for the **Southern Kent Island (SKI) Sanitary Project – Phase I** project. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds. (Legislative District 36)

- A. New Loan of \$31,906,558 (estimated) – Water Quality State Revolving Loan Fund.** Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.60% interest rate. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.
- B. New Loan Forgiveness (up to) \$1,267,000 – Water Quality State Revolving Loan Fund.** This funding is provided under the Water Quality State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.

Project Description: This multi-phase project will provide sewer service by connecting 1,518 existing homes and 8 commercial properties located on southern Kent Island to the County's Kent Narrows, Stevensville & Grasonville Wastewater Treatment Plant. Phase I will serve approximately 784 properties currently on septic systems.

Project Funding Sources:

Water Quality State Revolving Loan Fund	\$ 31,906,558
Water Quality State Revolving Loan Fund Loan Forgiveness	\$ 1,267,000
Local Share	\$ 884,440
TOTAL ESTIMATED PROJECT COST:	\$ 34,057,998

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED* **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

*** Approved 2-to-1; Comptroller voted no.**

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 2, 2016**

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11. ST. MARY'S COLLEGE OF MARYLAND

Capital Expenditure

Archaeological Investigation/New Athletic Fields and Stadium

Recommendation: That the Board of Public Works approve St. Mary's College of Maryland's encumbering capital funds of \$50,000 for Phase II work under the supervision of the College's Department of Anthropology. The encumbered bond funds will be used to pay for contractual archaeologists with the expertise to perform archaeological field work as well as for supplies and equipment required for direct support of this archaeological effort.

Authority: State Finance and Procurement Article,
Annotated Code of Maryland, 8-301

Description: Contractual Archaeologists and Supplies

Amount: \$50,000

Fund Source: MCCBL 2016 (188)
Appropriation Code: 622

Remarks: The development of the design for the New Athletic Fields and Stadium – to be sited within the St. Mary's City National Historic District – requires archaeological field work to determine if any archaeological resources are at the planned site. The site is adjacent to locations that have historic artifacts. Phase I investigation determined the existence of artifacts of interest, and indicates the need for Phase II investigation. The College, the Historic St. Mary's City Commission, and the Maryland Historic Trust agree that further investigation is required before designing the new project.

The archaeological investigation will be performed by contractual employees hired exclusively for the project, under the direction of Dr. Julia King, Professor of Anthropology. State bond funds will not be used to pay full time employees supported by current operating funds. The work will be performed under a permit issued by the Maryland Historic Trust. The Maryland Historic Trust concurs with the College performing this archaeological investigation.

Prior Encumbrance: Secretary 14 (06/08/2016): \$ 70,000.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 2, 2016

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12. ST. MARY'S COLLEGE OF MARYLAND
Capital Expenditure
Accessibility Improvements at Chancellors Point

Recommendation: That the Board of Public Works approve St. Mary's College of Maryland's encumbering capital funds in the amount of \$181,899 for construction of accessibility improvements at Chancellor's Point Nature Center at Historic St. Mary's City.

Authority: State Finance and Procurement Article,
Annotated Code of Maryland, 8-301

Procurement Method: Competitive Sealed Bids

Award: S E Davis Construction, LLC, La Plata

Amount: \$181,899

Fund Source: MCCBL 14-011
Appropriation Code: 622

Remarks: This project is to construct handicapped parking and an accessible boardwalk and pathway to the St. Mary's River shoreline. It is funded entirely by an Access Maryland Program grant from the Maryland Department of Disabilities.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
November 2, 2016**

*Contact: Sandy Johnson (410) 767-7408
Sandy.Johnson@Maryland.gov*

A1. DEPARTMENT OF HUMAN RESOURCES

Social Services Administration

Foster Care Maintenance Payments Program

Contract ID: Emergency Out-of-State Residential Child Care
SSA/OOS-17-002, ADPICS #N00B7400177

Contract Type: Human Services

Contract Description: Out-of-State placement for child with severe physical aggression and assaultive behavior.

Procurement Method: Emergency

Date Emergency Declared: September 1, 2016

Award: Judge Rotenberg Educational Center, Inc., Canton, MA

Amount: \$66,246

Contract Award Date: September 1, 2016

Term: 9/1/16 - 11/30/16 (91 days)

MBE Participation: None

Fund Source: 66% General; 34% Federal (Title IV-E),
Appropriation Code: N00G0001

Remarks:

Nature of Emergency: The youth has been in a number of placements in Maryland. Her most recent placement was unable to keep the youth due to her assaultive behavior and severe physical aggression towards others. Before placing a youth with an out-of-State provider, regulations require the Local Department of Social Services to exhaust all in-State placements options. Additional in-State, as well as out-of-State placements already under contract, were researched; however, none was able to accept the youth.

BOARD OF PUBLIC WORKS
 SECRETARY'S ACTION AGENDA
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 November 2, 2016

A1. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Social Services Administration

Foster Care Maintenance Payments Program

Remarks: (cont'd)

Basis for Selection: Due to the youth's need for removal and placement, the local Department of Social Services determined that the Judge Rotenberg Educational Center, Inc. was most appropriate, as it provides education and treatment services to emotionally-disturbed students with conduct, behavior, emotional, or psychiatric problems as well as those with developmental delays or on the autism spectrum.

Tax Compliance No: 16-3314-0000

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
November 2, 2016**

*Contact: Sandy Johnson (410) 767-7408
Sandy.Johnson@Maryland.gov*

A2. DEPARTMENT OF HUMAN RESOURCES

Social Services Administration

Foster Care Maintenance Payments Program

Contract ID: Emergency Out-of-State Residential Child Care
SSA/OOS-17-006, ADPICS #N00B7400188

Contract Type: Human Services

Contract Description: Out-of-State placement of youth with problematic sexual behaviors

Procurement Method: Emergency

Date Emergency Declared: September 15, 2016

Award: Mille Lacs Academy, Onamia, MN

Amount: \$53,684

Contract Award Date: September 15, 2016

Term: 9/15/16 – 12/31/16 (108 days)

MBE Participation: None

Fund Source: 66% General, 34% Federal (IV-E)
Appropriation Code: N00G0001

Remarks:

Nature of Emergency: This youth requires ongoing treatment for problematic sexual behavior. The youth does not work well with others and requires close supervision. His most recent placement was unable to keep him. Before placing a youth with an out-of-State provider, regulations require the Local Department of Social Services to exhaust all in-State placements options. Additional in-State, as well as out-of-State placements already under contract, were researched; however, none was able to accept the youth.

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
November 2, 2016**

A2. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Social Services Administration

Foster Care Maintenance Payments Program

Remarks: (cont'd)

Basis for Selection: Due to the youth's need for placement, the local Department of Social Services determined that the Mille Lacs Academy was the most appropriate placement for the youth as the Academy serves male youth with significant mental health issues and problematic sexual behaviors, as well as other special needs or lower intellectual functioning.

The provider's daily per-diem rate of \$523.40 is developed from three components:

- *Therapy with room and board:* \$454.69. Contractor's usual and customary rate inclusive.
- *School:* \$60.49. Pass-through amount paid to Independent School District #480 by the contractor for education.
- *Psychological Services* (monthly consultation with the youth and medication management): \$8.22. This portion of the rate is a pass-through amount charged to the contractor by independently-contracted psychologists.

Tax Compliance No: 16-31830000

Resident Business: No

BOARD OF PUBLIC WORKS ACTION:

ACCEPTED

WITH DISCUSSION

THIS REPORT WAS:

REMANDED

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
November 2, 2016**

*Contact: Katherine Z. Dixon, 410-585-3035
Katherine.Dixon@Maryland.gov*

**A3. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
*Division of Corrections***

Contract ID: Emergency Air Conditioning Replacement
Project No.: KJJ-000-170-C01, ADPICS No. Q00P7402170

Contract Type: Maintenance

Description: Furnish and install one 40-ton Carrier condenser & coil; demolish and remove old equipment at the Jessup Administration Building.

Procurement Method: Emergency

Bidders	Bid
Statewide Contracting Services, Inc. <i>Baltimore</i>	\$37,190
Clean Air Heating and Air Conditioning <i>Baltimore</i>	\$53,000

Emergency Declared: September 2, 2016

Award: Statewide Contracting Services, Inc.

Award Date: September 13, 2016

Amount: \$37,190

Fund Source: DPSCS FY17, PCA S4410, AOBJ 8091

Term: 70 Days

MBE Participation: None

Remarks:

Nature of Emergency: The HVAC system in the administrative building malfunctioned repeatedly, causing excessive heat conditions. Immediate replacement of approximately 30-year old equipment was needed to maintain a safe and healthy environment for staff.

Basis for Selection: Low Bid: Statewide Contracting Services, Inc. was available to meet the needs of the emergency and provided the lowest bid.

Tax Compliance: 16-3113-1111 **Resident Business:** Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S ACTION AGENDA
APPENDIX
November 2, 2016**

*Contact: Katherine Z. Dixon 410-585-3035
Katherine.Dixon@Maryland.gov*

**A4. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
*Western Correctional Institution***

Contract ID: Water Tower Emergency Valve Replacement
Project No.: KNA-000-160-C01, ADPICS No. Q00P6406424

Contract Type: Maintenance

Original Contract Reported: Secretary's Agenda Appendix Item #A4 (7/6/2016)

Original Procurement Method: Emergency

Award: Carl Belt, Inc., Cumberland

Description: Replace valves for the water distribution system servicing the complex; subsequent change orders needed to disinfect system and repair water line leak discovered when attempting to put the system back on-line, and add 150 days.

This Modification Amount: \$45,900

Original Contract Amount: \$38,800

Change Orders Previously Approved: \$20,490

Revised Contract Amount: \$105,190

Fund Source: DPSCS FY17, PCA R5410, AOBJ 8124

Term: 30 Days (+150 days)

MBE Participation: None

Remarks:

Nature of Emergency Modification: The in-line water tower that provides all potable and firefighting water for the WCI/NBCI complex is completely inoperative and had to be drained due to failed valves. The result of the valve(s) failure caused full free flow of the incoming 12" water main on to the ground. The facility is currently supported by the 12" water main only and it alone will not keep up with the demand during the day causing significant operational problems, damage to pressure reducing valves, as well as no reserve for firefighting. Subsequent emergency change orders were necessary to identify the location of a water main leak, disinfect the tank, and repair the leak prior to putting the system back on-line.

Tax Compliance: 16-3490-1111 **Resident Business:** Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
November 2, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

1A. PROGRAM OPEN SPACE LOCAL SHARE
Allegany County

Recommendation: Approval to commit \$10,000 for the following **development** project.

Barton's Meadow Park Dugouts - \$10,000

Town of Barton, Allegany County

POS #6583-1-290 MD20160906-0793

Background: Construct dugouts at the ball field at Meadow Park. The dugouts will improve player safety.

Fund Source:

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Program Open Space Local Share

Source Code: 17009 Item 009 \$10,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
November 2, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

2A. PROGRAM OPEN SPACE LOCAL SHARE
Garrett County

Recommendation: Approval to commit \$12,150 for the following **development** project.

Oakland Armory Community Center Upgrades - \$12,150

Town of Oakland, Garrett County

POS #6582-11-228 MD20160906-0794

Background: Install acoustic panels in the Oakland Armory Community Center for improved sound control. The facility is used for basketball practice, soccer games, and other functions for the general public.

Fund Source:

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Program Open Space Local Share

Source Code: 17009 Item 009 \$11,153.23

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 Item 080 \$996.77

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
November 2, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

3A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Prince George's County

Recommendation: Approval to commit \$96,056 for the following **development** project.

London Woods Basketball and Tennis Court Rehabilitation - \$96,056

Town of Capitol Heights, Prince George's County

CPP #6551-16-802 MD20160621-0565

Background: Rehabilitate three tennis courts and three basketball courts in Capitol Heights. Five of the courts are located in the London Woods area and one basketball court is adjacent to the town hall playground. These courts are in poor condition due to age and use and need rehabilitation.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2016, Chapter 27, Acts of 2016

Community Parks and Playgrounds

Source Code: 16168 Item 168 \$96,056

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
November 2, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

4A. PROGRAM OPEN SPACE LOCAL SHARE
Washington County

Recommendation: Approval to commit \$27,000 for the following **development** project.

Veterans Park Utility Development - \$27,000

Town of Smithsburg, Washington County

POS #6570-21-338 MD20160906-0796

Background: Extend water and electric service to the recently acquired 2.5 acre portion of Veteran's Memorial Park. This will allow for the future development of the area for passive recreation including an extended walking trail and gazebo.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014

Program Open Space – Local, Prior Funds Replacement

Source Code: 14089 Item 089 \$27,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
November 2, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

5A. PROGRAM OPEN SPACE LOCAL SHARE
Wicomico County

Recommendation: Approval to commit \$10,000 for the following **planning** project.

2017 Land Preservation, Parks, and Recreation Plan - \$10,000

Wicomico County

POS #6579-22-229 MD20160906-0795

Background: Complete Wicomico County's 2017 Land Preservation, Parks, and Recreation Plan to fulfill State requirements.

Fund Source:

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Program Open Space Local Share

Source Code: 17009 Item 009 \$10,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
November 2, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

6A. PROGRAM OPEN SPACE LOCAL SHARE
Baltimore City

Recommendation: Approval to commit \$750,000 for the following **development** project.

Athletic Field Renovation -- Gwynns Falls Park - \$750,000
Baltimore City
POS #6581-24-303 MD20160906-0798

Background: Upgrade three baseball fields and construct one new multipurpose field at Gwynns Falls Park. Baseball field upgrades include re-grading, new seating, fencing, team player areas, and ADA walkways. A new artificial turf multipurpose field will be constructed, and lighting will be installed. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$750,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
November 2, 2016

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

7A. PROGRAM OPEN SPACE STATE SHARE

Anthony Andrew Weeden & Patrick James Weeden, \$360,000, POS #4846

Garrett County

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 102 +/- acres in Garrett County.

Description: This mostly-forested property is adjacent to the Garrett State Forest and the Cranesville Nature Preserve. Acquisition will protect the Youghiogheny River Watershed and provide a buffer for Forest Interior Dwelling Species. The Maryland Forest Service will manage the property and provide opportunities for public hunting. Direct public road frontage will improve access to this portion of the forest. The property, located in a Targeted Ecological Area, scored 116 under the Program Open Space Targeting System.

Stabilization Funds: DNR's plan at the time of acquisition is to dispose of the improvements. The recommendation also seeks authorization for stabilization funds of \$36,000 to raze the structures. See Natural Resources Article 5-904(e).

Local Approval: The Garrett County Commissioners have approved this acquisition. See Natural Resources Article, Section 5-207(a)(1).

Grantor: Anthony Andrew Weeden & Patrick James Weeden

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 102 acres +/- improved

Price: \$360,000

Appraisals: \$366,000 (6/23/16) – LouAnne Cline
\$357,000 (6/8/16) – Michael P. Goodfellow

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Fund Source:

Outdoor Recreation Land Loan – 2016
POS Stateside
Chapter 310 Acts of 2015
Source Code: A0510 Item: 010
Amount: \$ 36,000

MD Consolidated Capital Bond Loan – 2014
POS Stateside – Prior Year Funds
Chapter 463 Acts of 2014
Source Code: 14090 Item: 090
Amount: \$360,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
November 2, 2016

*Contact: William Leahy (410) 514-7903
William.leahy@maryland.gov*

8A. MARYLAND ENVIRONMENTAL TRUST

Recommendation: That the Board of Public Works ratify the acquisition of a donated perpetual conservation easement.

Property: 23.094 acres
16634 York Road, Monkton
Baltimore County Tax Map 0022, Parcel 0299
Legislative District 5B

Grantor: Daniel A. Sperau & Melissa A. Sperau

Grantee: Maryland Environmental Trust

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
November 2, 2016

*Contact: Ken Smith 410-260-7807
ksmith@comp.state.md.us*

1-S. COMPTROLLER OF MARYLAND
*Compliance Division/Collections
Services Contract*

Contract ID: Secondary Collection Services; OC-2016-03; ADPICS # E00B7400020

Contract Description: Revenue-generating contract to acquire an organization independent of the State of Maryland to perform collection services on secondary assignment of delinquent tax accounts owed to the State.

Award: Harris & Harris, Ltd.
Chicago, IL (Local Office in Baltimore, MD)

Term: 1/1/2017 - 12/31/2020

Amount: \$2,000,000 Est. Commission (4 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Financial Price Commission Rate (5 Years)</i>	<i>Financial Ranking</i>	<i>Overall Ranking</i>
Harris & Harris, Ltd Chicago, IL	1	6.74%	1	1
Professional Recovery Consultants, Inc. Durham, NC	2	7.15%	3	2
EOS CCA Norwell, MA	3	6.98%	2	3
Harvard Collections Services, Inc. Chicago, IL	4	7.49%	4	4
AllianceOne Receivables Mgmt., Inc. Gig Harbor, WA	6	7.49%	4	5
Enhanced Recovery Company, LLC Jacksonville, FL	5	7.80%	6	6

Supplement B
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1-S. COMPTROLLER OF MARYLAND (cont'd)

MBE Participation: 15% (see Requesting Agency Remarks)

Performance Security: \$300,000 Performance Bond

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 27 prospective vendors, eight of which are Maryland firms, and included 10 MBEs.

Nine proposals were received in response to the RFP; however, only six were determined to be reasonably susceptible of being selected for award. The three proposals were determined not to be reasonably susceptible of being selected for award due to the following: one offeror did not submit a technical proposal; one offeror proposed an MBE that was not MDOT certified; and the third offeror was disqualified due to the inability to fully comply with the requirements of the RFP.

Harris & Harris, Ltd. was ranked #1 overall with the highest ranked technical proposal and the lowest commission rate (1.15% lower than its current rate). As specified in the RFP, technical and financial factors had equal weight in the overall award determination. Therefore, award is recommended to Harris & Harris, Ltd. as having the most advantageous offer to the State.

The Comptroller of Maryland, Compliance Division, Collection Section (hereafter referred to as Collections), is responsible for collecting Maryland's delinquent individual income tax. Collections uses aggressive but equitable enforcement methods, such as payment plans, license holds and salary garnishments to collect Maryland's unpaid income taxes. Collections also utilizes the assistance of a primary and secondary collection agency. Collection management closely monitors the outside agencies' activity as well as the dollars collected.

The Comptroller of Maryland competitively acquires the services of both a primary and secondary collection service. The primary collection contractor is given the first opportunity to collect against the delinquent tax accounts; and if it is unsuccessful, the account is then given to a secondary collection service to provide a tertiary level to try at collecting delinquent tax dollars. The primary collections contractor keeps the debt accounts as long as it receives payments. The delinquent tax liabilities move to the secondary collections contractor after the debt has been with the primary collections contractor for six months without a payment made on the liability. The collection agency provides coverage for collection of accounts for taxpayers residing both inside and outside the State of Maryland.

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1-S. COMPTROLLER OF MARYLAND (cont'd)

A 15 % MBE participation goal and a 0.5% VSBE participation goal were established for this contract based upon the subcontracting opportunities available that were identified as travel services, office supplies and equipment, computer equipment or temporary help/staffing.

Fund Source: 100% Special (Revenue Collections from Outside Agencies)

Appropriation Code: E00A0501

Resident Business: Yes

MD Tax Clearance: 16-3039-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
November 2, 2016

*Contact: Donald VanHassent 410-260-8504
Donald.vanhassent@maryland.gov*

2-S. DEPARTMENT OF NATURAL RESOURCES

***Forestry Division
Services Contract***

Contract ID: Ayton State Tree Nursery Labor Contract; ADPICS # K00B7400043

Contract Description: Provide seasonal management and nursery labor for seedling harvest, processing, packaging, and seed bed weeding of the John S. Ayton State Tree Nursery.

Award: Garcia Forest Service, LLC
Rockingham, NC

Term: 12/1/2016 - 11/30/2021

Amount: \$901,436 (5 Years)

Procurement Method: Competitive Sealed Bidding

Bids: Only One Bid Received

MBE Participation: None (see Requesting Agency Remarks)

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: A second notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* (eMM). Copies of the solicitation notice were sent directly to three prospective vendors, one of which is a Maryland firm, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

The original solicitation was canceled after received only one bid, which was from the incumbent. A second IFB was issued with changes to the requirements to encourage competition and advertised on eMM; however, only one bid was again received from the incumbent. Per COMAR 21.02.02.20, the recommended contractor, Garcia Forest Service, LLC, is responsible, and its bid meets the technical requirements set forth in the IFB. It was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation. Moreover, the price has been deemed fair and reasonable as a result of the negotiations to lower the bid price per COMAR 21.05.05.03.

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2-S. DEPARTMENT OF NATURAL RESOURCES (cont'd)

The John S. Ayton State Tree Nursery (the Nursery) takes much pride in its contributions to the overall mission of The Department of Natural Resources Forest Service to restore, manage and protect Maryland's trees, forests, and forested ecosystems to sustain our natural resources and connect people to the land. This in turn supports the Department of Natural Resources mission to preserve, protect, enhance and restore Maryland's natural resources for the wise use and enjoyment of all citizens.

The Nursery is important to the ecological restoration of Maryland's forested landscapes. The Nursery consists of 300 acres with 45 acres of production beds in southern Caroline County, Maryland. Annual production varies from three million seedlings to six million seedlings. The Nursery currently produces 40 to 50 conifer and deciduous species of trees for conservation purposes, the chief purpose among them is to provide wildlife habitat, watershed and soil protection, windbreaks, sound barriers, forest products and stream buffer stabilization.

This contract is essential to the spring seasonal operations of the Nursery, which has utilized seasonal labor contracts since 2000. Prior to using a labor contractor the turnover rate of local seasonal laborers was extremely high. Typically 80 to 100 people per season were hired in order to keep a labor staff of 20 to 25 at any one time. This was hindering the operations of the Nursery because the process of advertising, interviewing, hiring and training new laborers is very time consuming and all nursery responsibilities are interdependent and must be completed timely in order to produce high quality viable tree seedlings.

Due to the inability to hire sufficient seasonal local labor DNR opted to attempt to use a seasonal labor contractor. On the completion of the first season, the benefits of utilizing a labor contractor were clear. The contract foreman proved reliable and worked diligently with a sufficient amount of skilled laborers to successfully complete the job in a timely manner. After switching to seasonal labor contracting the Nursery operations became much more efficient, thus saving the Nursery in excess of \$8,000 in overtime labor costs annually and allowed the Nursery's full time employees to focus on their main responsibilities which are important to the continued success and growth of the Nursery.

The operations of the Nursery directly supports many Federal and State Legislative Initiatives, such as the Federal Conservation Reserve Enhancement Program, Public Law 96-451, U.S. Fish and Wildlife Service, Environmental Quality Incentives Program, Woodland Incentive Program, Reforestation/timber Stand Improvement Tax Deduction and the Forest Conservation and Management Program.

Supplement B
Department of Budget and Management
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2-S. DEPARTMENT OF NATURAL RESOURCES (cont'd)

No MBE participation goal was established for this contract based upon the determination there were no certified MBEs that can perform the services under the contract.

Fund Source: 100% Special (State Forest & Parks Service Reserve Fund)

Appropriation Code: K00A02.09

Resident Business: No

MD Tax Clearance: 16-2870-0001

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
November 2, 2016

*Contact: Athos Alexandrou 410-767-5369
Athos.Alexandrou@Maryland.gov*

3-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE

***Office of Systems/Operations & Pharmacy/Maryland Medicaid Pharmacy Program
Services Contract***

Contract ID: Management of Pharmacy Reimbursement Methodology; DHMH/OPASS 16-15711; ADPICS # M00B7400349

Contract Description: Provide support to the Maryland Medicaid Pharmacy Program (MMPP) in transitioning from the current Estimated Acquisition Cost (EAC) reimbursement methodology to a new reimbursement methodology using Actual Acquisition Cost (AAC), for all participating Medicaid pharmacy providers, and provide Cost of Dispensing Services.

Award: Myers and Stauffer LC
Owings Mills, MD

Term: 11/21/2016 - 11/20/2022 (w/1 one-year renewal option)

Amount: \$2,047,698 (6 Years, Base Contract)
\$ 380,542 (1 Year, Renewal Option)
\$2,428,240 Total (7 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Financial Offer/Ranking</i>	<i>Overall Ranking</i>
Myers and Stauffer LC Kansas City, MO	1	\$2,428,240 (2)	1
Mercer Health & Benefits, LLC Phoenix, AZ	2	\$2,351,000 (1)	2

MBE Participation: None (Single Element of Work)

Performance Security: None

Incumbent: None

Supplement B
Department of Budget and Management
ACTION AGENDA
November 2, 2016

3-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 16 prospective vendors, four of which are Maryland firms, and included three MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Two offers were received in response to the RFP; both were determined to be reasonably susceptible of being selected for award. Technical and financial factors had equal weight in the overall ranking determination. Myers and Stauffer LC had the higher ranked technical offer and the higher price. However, the slight difference in price (\$77K or 3%) did not offset the technical differences between the two offers. Therefore, award is recommended to Myers and Stauffer LC as having the more advantageous offer to the State.

The Department of Health and Mental Hygiene is responsible for complying with the guidelines from the national application of AAC-based pharmacy reimbursement which was championed by the National Association of State Medicaid Directors (NAMD). Among the recommendations was the establishment of a single national price benchmark for pharmacy reimbursement based on average drug acquisition costs. Such a benchmark provides State Medicaid agencies with a more accurate and responsive pricing methodology for covered outpatient drugs since it is based upon actual drug purchase experience. This approach to drug ingredient price determination not only provides greater accuracy and transparency in how drug prices are established, but it is also generally more resistant to manipulation. NAMD requested that Centers for Medicare & Medicaid Services coordinate, develop, and support this benchmark.

This contract will provide the technical and professional capabilities to:

- Support for transition away from EAC and implementation of AAC-based reimbursement;
- Provide a pharmacy reimbursement help desk to assist with National Average Drug Acquisition Cost (NADAC) and State AAC-based inquiries;
- Conduct Cost of Dispensing studies for outpatient/community/nursing home providers and for specialty providers;
- Develop and maintain AAC-based rates for drugs/products;
- Perform an analysis on the performance of the NADAC and AAC based reimbursement program; and
- Assist with making changes related to AAC-based reimbursement in the State Plan, Regulations, and the Provider Outreach and Claim Processing Manual.

Supplement B
Department of Budget and Management
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November 2, 2016

3-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Fund Source: 50% General; 50% Federal

Appropriation Code: M00Q0103

Resident Business: Yes

MD Tax Clearance: 16-3201-0001

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
November 2, 2016

*Contact: John Maneval 301-429-7714
john.maneval@maryland.gov*

4-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Division of Development Finance Housing and Building Energy Programs
Services Contract

Contract ID: Evaluation, Measurement, and Verification of EmPOWER Maryland Low Income Energy Efficiency Program Contractor Services; ADPICS # S00B7400011

Contract Description: Provide evaluation, measurement, and verification (EM&V) services under the EmPOWER Maryland Program and other energy efficiency programs as determined appropriate by DHCD.

Award: The Cadmus Group
Waltham, MA (local office in Lutherville, MD)

Term: 11/17/2016 (or earlier upon BPW approval) - 9/30/2021

Amount: \$2,956,140 (Approx. 5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

<i>Offerors</i>	<i>Technical Ranking</i>	<i>Financial Offer/Ranking</i>	<i>Overall Ranking</i>
The Cadmus Group Waltham, MA (local office in Lutherville, MD)	2	2,956,140 (2)	1
Michaels Energy La Crosse, WI (local office in Baltimore, MD)	3	2,424,778 (1)	2
GDS Associates, Inc. Marietta, GA (local office in Baltimore, MD)	1	3,208,464 (4)	3
Opinion Dynamics Waltham, MA	4	3,123,000 (3)	4

MBE Participation: 20% (see Requesting Agency Remarks)

Incumbent: GDS Associates, Inc.
Marietta, GA

Supplement B
Department of Budget and Management
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November 2, 2016

4-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 199 prospective vendors, 185 of which are Maryland firms, and included 25 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

DHCD received four proposals in response to the RFP, all of which were determined to be reasonably susceptible of being selected for award. The Cadmus Group was ranked #1 overall with the second ranked technical proposal and the second lowest price. Per the RFP, technical and financial factors were given equal weight in the overall ranking determination. Although The Cadmus Group had the second lowest price, its technical proposal outweighed the third ranked technical proposal of the lowest priced offeror. In addition, the technical differences between The Cadmus Group and the highest ranked technical offeror that proposed the highest price did not offset the difference in price (\$252K or 8%) between these two offerors. Therefore, award is recommended to The Cadmus Group as having the most advantageous offer to the State.

The purpose of this contract is to design and document a comprehensive and complete EM&V strategy for the EmPOWER Maryland Low Income Energy Efficiency Program (EmPOWER MD LIEEP) that meets the requirements of the Maryland Public Service Commission (PSC). The contractor will then implement the EM&V strategy and provide all data, analyses, and information to DHCD to support evaluation of and reporting on the EmPOWER MD LIEEP program. It is critical that the contractor be able to begin EM&V services immediately, with little need for ramp-up or training time.

In December 2011, the PSC ordered DHCD to become the sole provider of weatherization and energy retrofitting programs for low income households throughout the State through the EmPOWER MD LIEEP, approving \$70.6 million for three years to help low-income single family and multifamily homes become more energy efficient. These efforts are authorized through the EmPOWER Maryland Energy Efficiency Act of 2007.

EmPOWER MD LIEEP is required to have a high level of oversight and evaluation in order to determine overall program effectiveness, cost-effectiveness and energy savings. DHCD's EmPOWER MD LIEEP evaluation must be conducted on two levels: first by an experienced, third party EM&V specialist, and second by the PSC's EM&V Contractor. DHCD's EM&V contractor must have a significant level of experience in evaluating utility-funded low-income programs in order to meet the requirements of the PSC and the PSC's EM&V contractor without any undue delays. The program evaluation on both levels must meet rigorous PSC requirements. Evaluations are conducted on an ongoing basis to ensure that administrative and program changes are made as necessary for the most effective use of rate-payer dollars.

Supplement B
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4-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

A 9% MBE participation goal and a 1% VSBE participation goal were established for this contract based upon the available subcontracting opportunities such as conducting field inspections; installing metering equipment and collecting and analyzing data; however, the awardee has committed to 20% MBE participation and 1.8% VSBE participation.

Fund Source: 100% Special (EmPOWER Maryland Fund)

Appropriation Code: S00A2504

Resident Business: Yes

MD Tax Clearance: 16-3320-0111

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
November 2, 2016

*Contact: Ruth Putnam 301-429-7583
ruth.putnam@maryland.gov*

5-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

***Division of Finance and Administration
Services Contract***

Contract ID: Temporary Administrative Assistant Staffing Services; ADPICS # S00B7400010

Contract Description: Provide temporary administrative assistant staff at DHCD's headquarters in Lanham, Maryland.

Award: Staff Quest, Inc.
Owings Mills, MD

Term: 11/17/2016 (or earlier upon BPW approval) – 10/31/2019

Amount: \$963,000 (3 Years)

Procurement Method: Preferred Provider

Bids/Proposals: N/A

MBE Participation: None (Single Element of Work for Staffing)

Performance Security: N/A

Incumbent: Same

Requesting Agency Remarks: Request for approval of a preferred provider contract to provide secretarial and administrative support on an as-needed basis throughout DHCD. Services provided under this contract may include phone coverage, scanning, document preparation, organizing meetings, filing, and data entry. These services are necessary to allow DHCD to obtain coverage throughout the divisions due to vacancies or employees who require being out of work for an extended period of time.

In accordance with COMAR 21.11.05.04, on September 15, 2016, the Pricing and Selection Committee for the Employment Works Program certified the prices for this contract as fair market value at \$963,000 for providing secretarial and administrative support to an administrator or other agency staff.

Supplement B
Department of Budget and Management
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5-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Fund Source: 100% Special (CDA Revenue Bond Repayment Proceeds)
Appropriation Code: S00A2701
Resident Business: Yes
MD Tax Clearance: 16-3311-0111

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
November 2, 2016

*Contact: Robert Howells 410-230-8789
Robert.howells@maryland.gov*

6-S-OPT. MARYLAND STATE LOTTERY AND GAMING CONTROL AGENCY
Sales Division
Services Contract Renewal Option

Contract ID: Instant Ticket Vending Machines (ITVMs) and Related Services; #2008-26;
ADPICS #E75B7400010

Contract Approved: DBM Item 2-S (11/5/2008)

Contractor: GTECH Corporation
Providence, RI

Contract Description: Contract to provide, distribute, install, maintain and relocate new Instant Ticket Vending Machines (ITVMs) to be located at Lottery retailer locations throughout the State and the removal of these ITVMs at the end of this contract.

Option Description: Exercise the fourth one-year renewal option.

Original Contract Term: 11/10/2008 - 2/28/2014 (w/5 one-year renewal options)

Option Term: 3/1/2017 - 2/28/2018

Original Contract Amount: \$12,100,000 NTE (5 Years, 4 Months)

Option Amount: \$1,637,000 NTE (1 Year)

Prior Modifications/Options: \$4,635,000 [Opt #1/Mod #1: \$1,500,000: Mod to purchase up to 150 ITVMs during the option periods: 3/1/2014 – 2/28/2015: DBM Item 3-S-MOD (1/8/2014); Opt #2: \$1,545,000: 3/1/2015 – 2/28/2016: DBM Item 5-S-OPTION (1/28/2015); Opt #3: \$1,590,000: 3/1/2016 – 2/28/2017: DBM Item 1-S-OPT (2/10/2016)]

Revised Total Contract Amount: \$18,372,000 NTE

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 25%

MBE Compliance: 43%

Supplement B
Department of Budget and Management
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6-S-OPT. MD STATE LOTTERY AND GAMING CONTROL AGENCY (cont'd)

Requesting Agency Remarks: Request for approval to exercise the fourth of five one-year renewal options to provide for the continuing maintenance and repair of the ITVMs currently in operation at Retailer locations.

Exercising this fourth one-year renewal option is in the best interest of the State because the contract established firm-fixed unit prices for the purchase of up to 1,000 new ITVMs, monthly maintenance and replacement parts, and other related services that are paid to the contractor. All 1,000 ITVMs have already been purchased so this renewal option is for the maintenance of those ITVMs only. In addition, the MLGCA is satisfied with the services provided by the contract.

Fund Source: 100% Special (Lottery Proceeds)

Appropriation Code: E75D0001

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
November 2, 2016

*Contact: Jamie Tomaszewski 410-260-7386
jamie.tomaszewski@maryland.gov*

7-S-OPT. DEPARTMENT OF BUDGET AND MANAGEMENT
Division of Procurement Policy & Administration
Services Contract Renewal Option

Contract ID: Visual Communication Services; ADPICS # (see page 19B)

Contract Approved: DBM Item 1-S (11/6/2013)

Contractors: See page 19B

Contract Description: Contracts for Visual Communication Services for the deaf and hard of hearing for On-Site Interpretation (Service Category I), On-Site Computer Assisted Real-time Transcription (CART) (Category II), Video Remote Interpretation (VRI) (Category III), and Remote CART (Category IV).

Option Description: Exercise the first one-year renewal option.

Original Contract Term: 1/1/2014 - 12/31/2016 (w/2 one-year renewal options)

Option Term: 1/1/2017 - 12/31/2017

Original Contract Amount: \$5,022,412 Est. (3 Years)

Option Amount: \$1,000,000 Est. (see page 19B)

Prior Modifications/Options: None

Revised Total Contract Amount: \$6,022,412 Est.

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

Requesting Agency Remarks: Request for approval to exercise the first of two one-year renewal options as contained in the original contract. The Visual Communication Services Contract is comprised of four Service Categories: On-Site Interpretation (Service Category I), On-Site Computer Assisted Real-time Transcription (CART) (Category II), Video Remote Interpretation (VRI) (Category III) and Remote CART (Category IV).

REVISED

Supplement B
Department of Budget and Management
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7-S-OPT. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

The primary agencies that require these services are: the Department of Rehabilitation Services-Workforce & Technology Center; Department of Education, Division of Special Education; State of Maryland Telecommunication Access of Maryland; Maryland Disability and Determination Services; and Governor's Office of Deaf and Hard of Hearing.

These contracts are available for use by any State of Maryland agency, including the judicial and legislative branches. All local governments and qualifying not-for-profit organizations in Maryland are also permitted to use the contracts at the same prices and levels of services as for State agencies. In addition, to help achieve lower prices under this procurement, governments in adjoining states to Maryland, including Washington, D.C. may use the contract for the two on-site categories of services (Categories I and II), while any government in the United States may use the contract for the two remote categories of services (Categories III and IV).

Fund Sources: Various

Appropriation Codes: Various

Resident Businesses: Yes to all except American Sign Language Inc. and Karasch & Assoc.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement B
Department of Budget and Management
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November 2, 2016

7-S-OPT. DEPARTMENT OF BUDGET AND MANAGEMENT

Category	Contractors	Base Term Amount (3 Years)	Renewal Opt. #1 Amount (1 Year)	Revised Total Contract Amount
I – On-Site ADPICS # 050B7400001	1. Ad Astra, Inc. <u>Silver Spring, MD</u> 2. American Sign Language Inc. <u>New York, NY</u> 3. Birnbaum Interpreting Services <u>Silver Spring, MD</u> 4. TCS Interpreting Inc. Rockville, MD	\$2,996,265	\$900,000	\$3,896,265
II – On-Site CART ADPICS # 050B7400002	1. Ad Astra, Inc. <u>Silver Spring, MD</u> 2. American Sign Language Inc. <u>New York, NY</u> 3. Karasch & Assoc. <u>West Chester, PA</u> 4. TCS Interpreting Inc. Rockville, MD	\$1,167,387	\$35,000	\$1,202,387
III – Visual Remote Interpretation ADPICS # 050B7400003	1. Birnbaum Interpreting Services <u>Silver Spring, MD</u> 2. Purple Communications, Inc. Rockville, MD	\$438,750	\$32,500	\$471,250
IV – Remote CART ADPICS # 050B7400004	1. Karasch & Assoc. <u>West Chester, PA</u> 2. TCS Interpreting Inc. Rockville, MD	\$420,010	\$32,500	\$452,510
GRAND TOTAL		\$5,022,412	\$1,000,000	\$6,022,412

Supplement B
Department of Budget and Management
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November 2, 2016

*Contact: Barry Powell 410-767-4375
Barry.Powell@maryland.gov*

8-S-OPT. DEPARTMENT OF GENERAL SERVICES
*Office of Energy Performance and Conservation
Services Contract*

Contract ID: Comprehensive Utility Bill Management Services; ADPICS # 001B74000100

Contract Approved: DBM Item 2-S (10/16/2013)

Contractor: Bithenergy, Inc.
Baltimore, MD

Contract Description: Provide online energy and utility bill management services.

Option Description: Exercise the first one-year renewal option.

Original Contract Term: 12/1/2013 - 11/30/2016 (w/2 one-year renewal options)

Option Term: 12/1/2016 - 11/30/2017

Original Contract Amount: \$3,027,790 Est. (3 Years)

Option Amount: \$1,023,940 (1 Year)

Prior/Modifications/Options: None

Revised Total Contract Amount: \$4,051,730

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 100% (Contractor is a Maryland Certified MBE)
(25% Subcontracting goal)

MBE Compliance: 27%

Requesting Agency Remarks: Request for approve to exercise the first of two one-year renewal options to provide online energy and utility management bill services.

Supplement B
Department of Budget and Management
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8-S-OPT. DEPARTMENT OF GENERAL SERVICES (cont'd)

This contract is to host and manage an online energy and utility bill management service capable of initially processing a minimum of 12,000 invoices per month that may increase during the contract term. Presently, the comprehensive energy consumption and cost data for the approximately 58 agencies which pay a utility bill is housed in the State Energy Database. Utilities being tracked include electricity, natural gas, fuel oil, propane, water and sewer, district steam, and district chilled water. This Utility Record contract will continue and improve upon the existing State Energy Database which is currently being processed in EnergyCap Enterprise application.

It is in the best interest of the State to exercise this first renewal option in lieu of conducting a new procurement because DGS is currently pursuing an initiative to centralize utility bill payment processing. Additionally, the services provided by the Contractor have been satisfactory to the contract requirements.

Fund Source: 100% Reimbursable (Electric Deregulation)

Appropriation Code: H00G0101

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
November 2, 2016

*Contact: Patricia Taylor 410-767-1008
Patricia.taylor@maryland.gov*

9-S-OPT. DEPARTMENT OF LABOR, LICENSING AND REGULATION
Maryland Workforce Investment System
Services Contract Renewal Option

Contract ID: GED Testing Services; DLLR-FY2014-014; ADPICS # COG98433

Contract Approved: DBM Item 10-S (11/20/2013)

Contractor: GED Testing Service, LLC
Bloomington, MN

Contract Description: Provide the development and administration of all computer-based GED testing in the State of Maryland.

Option Description: Exercise the third one-year renewal option.

Original Contract Term: 1/1/2014 - 12/31/2014 (w/5 one-year renewal options)

Option Term: 1/1/2017 - 12/31/2017

Original Contract Amount: \$1,500,000 NTE (1 Year)

Option Amount: \$825,000 NTE (1 Year)

Prior Modifications/Options: \$1,650,000 [\$825,000 Opt #1: 1/1/2015 – 12/31/15: DBM Item 2-S-OPT (11/12/2015); \$0: Mod #1: Administrative updates: Approved by DLLR; \$825,000: Opt #2: 1/1/2016 – 12/31/2016: DBM Item 4-S-OPT (12/2/2015)]

Revised Total Contract Amount: \$3,975,000 NTE (3 Years)

Original Procurement Method: Sole Source

MBE Participation: None

Requesting Agency Remarks: Request for approval to exercise the third of five one-year renewal options for the contract to provide GED Testing Services.

Supplement B
Department of Budget and Management
ACTION AGENDA
November 2, 2016

*Contact: Ronn Wade 410-706-3313
Ronn.Wade@maryland.gov*

10-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE

*State Anatomy Board
Services Contract Modification*

Contract ID: Transportation of Bodies – Area I, Baltimore Metropolitan and Northern Maryland; DHMH-OPASS-12-10809; ADPICS # COG96828

Contract Approved: DBM Item 2-S (3/7/2012)

Contractor: Gerrod March, Licensed Mortician
Baltimore, MD

Contract Description: Provide for the removal and transportation of donated and unclaimed bodies from hospitals, nursing homes and residences, 24 hours a day, 7 days a week in Baltimore City, and Anne Arundel, Baltimore, Carroll, Cecil, Harford, and Howard Counties (Area I) to the State Anatomy Board's (Board) facility in Baltimore. Also included with this service are the pick-up and transportation of deceased babies from Area I hospitals and the transportation of bodies and anatomical tissues from the Board's facility to the crematory.

Modification Description: Add funding to the contract due to an unforeseen increase in demand for transportation of deceased.

Original Contract Term: 4/1/2012 - 3/31/2017

Modification Term: 12/1/2016 - 3/31/2017

Original Contract Amount: \$786,156 (5 Years)

Modification Amount: \$100,000 (4 Months)

Prior Modifications/Options: None

Revised Total Contract Amount: \$886,156

Overall Percent +/- (This Mod): +12.7%

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: None

Supplement B
Department of Budget and Management
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November 2, 2016

10-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Requesting Agency Remarks: Request for approval to provide additional funds for transportation service for decedent's bodies, infants and cremation transfers in the Baltimore Metropolitan and Northern Counties (Area I) on a 24/7 basis and transferred to the State Anatomy Board (Board) located in Baltimore.

The Board is charged with the task of respectful and timely removal of decedents within Maryland and depends on contracted transporters to provide this service. The Board does not have the human resources to perform the services needed. This contract will provides transportation for the removal of donated and unclaimed deceased bodies from hospitals, nursing homes and residences in Area I to the Board's facility in Baltimore. The services are provided 24 hours a day, 7 days a week. Area I includes the Baltimore Metropolitan and Northern Maryland, consisting of Baltimore City and Anne Arundel, Baltimore, Carroll, Cecil, Harford and Howard Counties.

Removal usages for this contract exceeded estimated quantities by 12% due to an unforeseen increase in demand for services over the contract period. Funds are required to provide continuity of required services until the contract end date on March 31, 2017.

The contractor supports the Board and its goals and demonstrates cooperation and flexibility when needed to adjust or respond to unexpected increases in demand for services. The Board has been extremely satisfied with services provided by the contractor.

Fund Source: 100% General

Appropriation Code: M00F0101

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department of Budget and Management
ACTION AGENDA
November 2, 2016

Supplemental

*Contact: David R. Brinkley 410-260-7041
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11-GM. DEPARTMENT OF BUDGET AND MANAGEMENT
Office of Budget Analysis
General Miscellaneous

Request Amount: (\$83,320,790) (See Backup for a summary by Agency)

Description: Under the provisions of §7-213(a), State Finance and Procurement Article, the Governor, with the approval of the Board of Public Works, may reduce, by not more than 25%, any appropriation the Governor considers unnecessary.

Fund Sources: (\$82,338,790) General Funds
(\$ 982,000) Special Funds

Appropriation Codes: See Backup

Requesting Agency Remarks: The Backup to this Item, for BPW approval, is the Governor's list of reductions for fiscal year 2017, by Department and Independent Agency. Consistent with the provisions of §7-213(b) of the State Finance and Procurement Article, no appropriations have been reduced for the payment of the principal and interest on State Debt, public schools mandated funding (including the School for the Deaf and the School for the Blind), or the salary of a public officer during the term of office. No reduction exceeds 25% of the appropriation.

Reversion amounts and revenue adjustments are shown for informational purposes. These actions are not part of the reductions to be approved by the BPW.

The Backup sets out the total amount of the reductions for each Agency as well as a detailed summary of each reduction, including the name of the program as well as the amount, fund source, and brief description of the impact of the reduction. The reductions will result in the elimination of 113 positions at public higher education institutions.

Pursuant to §7-213(a) of the State Finance and Procurement Article, notice of the proposed reductions was published on the Department of Budget and Management's website on October 28, 2016.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 11-GM (Cont.)

BACK-UP

1 of 2

BPW 11/2/2016

SUPPLEMENTAL

**Agency Reductions
For FY 2017 Amended Appropriation
General Funds**

Agency Code	Agency	Working Appropriation (in Millions of \$)	Reductions (\$)	Reduction as a % of Amend. Approp.	Positions
A00	Payments to Civil Divisions of the State	164.38	3,922,760	2.39%	
D10	Executive Dept. - Governor	11.49	80,636	0.70%	
D15	Executive Dept. - Boards, Commissions and Offices	111.05	298,518	0.27%	
D16	Secretary of State	1.98	60,000	3.02%	
D26	Dept. of Aging	22.40	95,000	0.42%	
D28	Maryland Stadium Authority	12.53	1,311,000	10.46%	
D50	Military Dept.	12.64	168,797	1.34%	
D60	Maryland State Archives	2.49	91,000	3.65%	
E50	Dept. of Assessments and Taxation	112.73	3,400,000	3.02%	
F10	Dept. of Budget and Management	18.79	172,191	0.92%	
F50	Dept. of Information Technology	56.14	803,000	1.43%	
K00	Dept. of Natural Resources	62.18	721,286	1.16%	
M00	Dept. of Health and Mental Hygiene	4,355.78	20,820,000	0.48%	
N00	Dept. of Human Resources	628.23	3,700,000	0.59%	
P00	Dept. of Labor, Licensing and Regulation	45.39	49,508	0.11%	
R00	MD State Dept. of Education - Children's Cabinet Interagency Fund	20.75	650,000	3.13%	
R13	Morgan State University	90.41	1,004,000	1.11%	12.00
R30	University System of Maryland	1,274.04	18,254,000	1.43%	101.00
R62	MD Higher Education Commission	479.84	7,095,094	1.48%	
R95	Baltimore City Community College	40.81	750,000	1.84%	
S00	Dept. of Housing and Community Development - PAYGO	57.91	7,000,000	12.09%	
T00	Dept. of Commerce	92.81	2,750,000	2.96%	
V00	Dept. of Juvenile Services	285.55	9,142,000	3.20%	
Total - General Funds:		7,960.30	82,338,790	1.03%	113.00

ITEM: 11-GM (Cont.)

BACK-UP

SUPPLEMENTAL

FY 2017 Reversions

U00	Maryland Department of the Environment - PAYGO	9,795,000
	Total FY 2017 Reversions	9,795,000

FY 2017 Revenue Adjustments

E75	Volkswagen Settlement Revenue	12,000,000
	Maryland Lottery and Gaming Control Agency	982,000
	Total FY 2017 Revenue Adjustments	12,982,000

TOTAL GENERAL FUND REDUCTIONS AND BALANCING ACTIONS**105,115,790**

Agency Reductions
For FY 2017 Amended Appropriation
Special Funds

Agency Code	Agency	Working Appropriation (in Millions of \$)	Reductions (\$)	Reduction as a % of Amend. Approp.
E75	Maryland Lottery and Gaming Control Agency	77.56	982,000	1.27%
	Total - Special Funds:	77.56	982,000	1.27%

Summary of Proposed November 2nd BPW Reductions - REVISED

Agency Code	Program	Reduction Item	Reduction Description/Impact	General Fund Reduction	Total Fund Reduction	Positions Reduced
A00		Payments to Civil Divisions of the State				
	A15O00.01	Disparity Grants	Reduces the FY 17 appropriation by \$3.9 million. Local jurisdictions that experienced an increase in FY 17 would have that increase reduced by 50%.	(3,922,760)	(3,922,760)	
D10		Executive Department - Governor				
	D10A01.01	General Executive Direction and Control	Reduce spending for postage, telephone, cell phone, gas and oil, food, and subscriptions to reflect actual spending in FY 16.	(80,636)	(80,636)	
D15		Executive Department - Boards, Commissions, and Offices				
	D15A05.16	Governor's Office of Crime Control and Prevention	Eliminate a vacant contractual budget and finance associate, information technology specialist, program monitor, and statistical analyst.	(159,377)	(159,377)	
	D15A05.16	Governor's Office of Crime Control and Prevention	Reduce rent costs due to the move to the Crownsville facility.	(103,740)	(103,740)	
	D15A05.23	State Labor Relations Board	Eliminate a vacant contractual executive assistant.	(35,401)	(35,401)	
		Executive Department - Boards, Commissions and Offices - Subtotal		(298,518)	(298,518)	
D16		Secretary of State				
	D16A06.01	Office of the Secretary of State	Increase contractual turnover and eliminate vacant contractual position.	(60,000)	(60,000)	
D26		Department of Aging				
	D26A07.01	General Administration	Cost savings and efficiencies from reducing travel, postponing vehicle replacement, reducing printing and office supply expenses and reducing computer equipment replacement expenses.	(95,000)	(95,000)	

Summary of Proposed November 2nd BPW Reductions - REVISED

Agency Code	Program	Reduction Item	Reduction Description/Impact	General Fund Reduction	Total Fund Reduction	Positions Reduced
D28	Maryland Stadium Authority					
	D28A03.55	Baltimore Convention Center	Reduce funds for the Baltimore City Convention Center deficit based upon FY 16 spending.	(1,311,000)	(1,311,000)	
D50	Department of Military					
	D50H01.03	Army Operations and Maintenance	Reduce the number of armory sustainment, restoration, and modernization projects. This would still provide \$602,912 which is an increase from FY 16.	(100,000)	(100,000)	
	D50H01.06	Maryland Emergency Management Agency	Reduce rented storage, State fair booth, and use of contractual services.	(68,797)	(68,797)	
		Department of Military - Subtotal		(168,797)	(168,797)	
D60	State Archives					
	D60A10.01	Archives	Reduce electricity usage and contractual services at the Rolling Run Drive Facility.	(91,000)	(91,000)	
E50	State Department of Assessments and Taxation					
	E50C00.06	Tax Credit Payments	Reduce the Homeowner's Tax Credits to reflect lower estimated usage. This would leave approximately \$60 million.	(3,400,000)	(3,400,000)	
E75	Maryland Lottery and Gaming Control Agency					
	E75D00.01	Administration and Operations	Currently, the Agency believes that it has sufficient funding to cover its vendor fees based on current sales projections of \$1.92 billion.	0	(982,000)	

Summary of Proposed November 2nd BPW Reductions - REVISED

Agency Code	Program	Reduction Item	Reduction Description/Impact	General Fund Reduction	Total Fund Reduction	Positions Reduced
F10	Department of Budget and Management					
	F10A01.02	Office of the Secretary - Finance & Admin.	Eliminate funds for reclassifications.	(17,856)	(17,856)	
	F10A01.04	Division of Procurement Policy & Admin.	Eliminate funds for reclassifications.	(44,000)	(44,000)	
	F10A02.01	Office of Personnel Services and Benefits - Executive Direction	Eliminate funds for reclassifications.	(16,113)	(16,113)	
	F10A02.06	Division of Classification and Salary	Eliminate funds for reclassifications.	(72,142)	(72,142)	
	F10A02.07	Division of Recruitment and Examination	Eliminate funds for reclassifications.	(14,936)	(14,936)	
	F10A05.01	Office of Budget Analysis	Eliminate funds for reclassifications and CDs for the budget books.	(25,000)	(25,000)	
	Department of Budget and Management - Subtotal			(172,191)	(172,191)	
F50	Department of Information Technology					
	F50A01.01	Major Information Technology Development Project Fund	Reduce funds for DoIT oversight of information technology projects.	(803,000)	(803,000)	
K00	Department of Natural Resources					
	K00A01.03	Office of the Secretary - Finance and Administrative Services	Close the Hollofield auto shop operations; reallocate PINs, convert auto mechanic PIN to Park Service and use special funds.	(70,000)	0	
	K00A01.04	Office of the Secretary - Human Resource Services	Reassign duties of contractual ADA coordinator position in EEO office at end of CY 2016 to Engineering and Construction staff.	(16,256)	(16,256)	
	K00A04.01	Maryland Park Service - Statewide Operations	Eliminate General Funds from Park Service - sufficient SF revenue available to cover without impact to programs	(47,999)	0	
	K00A07.01	Natural Resources Police - General Direction	Defer replacement of 3 of 6 small vessels budgeted for FY 17.	(258,535)	(258,535)	

ITEM: 11-GM (Cont.)

BACK-UP SUMMARY

Summary of Proposed November 2nd BPW Reductions - REVISED

Agency Code	Program	Reduction Item	Reduction Description/Impact	General Fund Reduction	Total Fund Reduction	Positions Reduced
	K00A07.04	Natural Resources Police - Field Operations	Reduce appropriation for motor vehicle fuel costs to bring it in line with prior spending levels.	(190,496)	(190,496)	
	K00A12.05	Resources Assessment Service - Power Plant Assessment Program	Reduce contracted expenditures and use existing resources.	(50,000)	(50,000)	
	K00A12.06	Resources Assessment Service - Monitoring and Ecosystem Assessment	Eliminate contractual services from UMCES and use existing staff.	(43,000)	(43,000)	
	K00A12.07	Resources Assessment Service - MD Geological Survey	Use Waterway Improvement Funds for relevant survey and mapping projects.	(45,000)	0	
		Department of Natural Resources - Subtotal		(721,286)	(558,287)	
M00		Department of Health and Mental Hygiene				
	M00Q01.03	Medical Care Provider Reimbursements	Reduce General Fund spending to reflect additional Cigarette Restitution Fund balance.	(20,000,000)	0	
	M00Q01.06	Kidney Disease Treatment Program	Reduce spending in the program to reflect the three year historical average of spending.	(820,000)	(820,000)	
		Department of Health and Mental Hygiene - Subtotal		(20,820,000)	(820,000)	
N00		Department of Human Resources				
	N00G00.08	Assistance Payments	Reduce Temporary Cash Assistance payments to reflect a declining caseload trend in recent years. The caseload has been decreasing on average by 6% annually for the past three years.	(3,700,000)	(3,700,000)	
P00		Department of Labor, Licensing and Regulation				
	P00A01.01	Office of the Secretary - Executive Direction	Reduce operating costs.	(5,000)	(5,000)	
	P00A01.02	Office of the Secretary - Program Analysis & Audit	Reduce travel costs.	(2,000)	(2,000)	

Summary of Proposed November 2nd BPW Reductions - REVISED

Agency Code	Program	Reduction Item	Reduction Description/Impact	General Fund Reduction	Total Fund Reduction	Positions Reduced
	P00B01.06	Division of Administration - Office of Human Resources	Eliminate one vacant contractual position. Duties will be absorbed by permanent staff.	(6,129)	(6,129)	
	P00D01.02	Division of Labor and Industry - Employment Standards	Eliminate one vacant contractual position.	(36,379)	(36,379)	
		Department of Labor, Licensing and Regulation - Subtotal		(49,508)	(49,508)	
R00		Maryland State Department of Education				
	R00A04.01	Children's Cabinet Interagency Fund	Reduce funds for training and technical assistance for the Local Management Boards. Remaining funding exceeds FY 16 actual spending.	(650,000)	(650,000)	
R13		Morgan State University				
	R13M00	Campuswide	Reduce 7 vacant staff across the campus through efficiencies.	(525,000)	(525,000)	-7
	R13M00.01	Instruction	Reduce 5 vacant full-time regular faculty.	(450,000)	(450,000)	-5
	R13M00.07	Operation and Maintenance of Plant	Reduce energy costs.	(29,000)	(29,000)	
		Morgan State University - Subtotal		(1,004,000)	(1,004,000)	
R30		University System of Maryland				
			Reduce workforce by 41 filled positions and 60 vacant positions.	(11,500,000)	(11,500,000)	-101
			Reduce various operating expenditures.	(2,700,000)	(2,700,000)	
			Recognize additional Higher Education Investment Fund balance	(4,054,000)	0	
		University System of Maryland - Subtotal		(18,254,000)	(14,200,000)	
R62		Maryland Higher Education Commission				

ITEM: 11-GM (Cont.)

BACK-UP SUMMARY

Summary of Proposed November 2nd BPW Reductions - REVISED

Agency Code	Program	Reduction Item	Reduction Description/Impact	General Fund Reduction	Total Fund Reduction	Positions Reduced
	R62I00.03	Sellinger Formula for Aid to Nonpublic Institutions of Higher Education	Reduce the appropriation for the Sellinger formula for non-public higher education institutions by \$4.0 million. Reduces the increase received in FY 17 by each institution by 50%. Leaves a total of \$46.8 million allocated under the formula.	(3,995,094)	(3,995,094)	
	R62I00.10	Educational Excellence Awards Program	Use excess special funds available in the Need-Based Student Financial Assistance Fund. Maintains FY 17 working appropriation at \$81.6 million	(3,100,000)		0
		Maryland Higher Education Commission - Subtotal		(7,095,094)	(3,995,094)	
R95		Baltimore City Community College				
	R95C05.04	Student Services	Reduce conference travel for professional development	(100,000)	(100,000)	
	R95C05.08	Student Services	Reduce copier rentals, general equipment repairs, etc	(300,000)	(300,000)	
	R95C06.04	Institutional Support	Reduce conference travel for professional development	(100,000)	(100,000)	
	R95C07.08	Plant & Operations	Reduce outside services for the plant and maintenance	(250,000)	(250,000)	
		Baltimore City Community College - Subtotal		(750,000)	(750,000)	
S00		Department of Housing and Community Development - PAYGO				
	S00A24.02	Neighborhood Revitalization - Capital Appropriation	Reduction of \$0.5 million leaves \$2.9 million for Neighborhood Business Development. The program will be recalibrated and restructured to fit within the reduced funding levels seeking other leveraged capital subject to market conditions and acceptance. Reduction of \$1 million in FY 17 funds for Community Legacy will reduce grant investments in areas outside of Baltimore City.	(1,500,000)	(1,500,000)	
	S00A25.07	Rental Housing Programs - Capital Appropriation	Reduce funding for rental housing which leaves \$9.0 million in the program. Draws on the awarded funds are performed over time. The program will be recalibrated by managing existing obligations and future program rounds within the reduced funding levels.	(1,000,000)	(1,000,000)	

Summary of Proposed November 2nd BPW Reductions - REVISED

Agency Code	Program	Reduction Item	Reduction Description/Impact	General Fund Reduction	Total Fund Reduction	Positions Reduced
	S00A25.08	Homeownership Programs - Capital Appropriation	Reduce funding for homeownership programs, leaving \$7.6 million for the program. The program will resize or restructure by managing funding of existing obligations and loan product offerings subject to market conditions and acceptance.	(900,000)	(900,000)	
	S00A25.09	Special Loans Program - Capital Appropriation	Reduce funding for the program in FY 17. The program will rely on prior year appropriated funds. The program will be recalibrated and resized, including future funding rounds, to fit within the reduced funding levels.	(2,100,000)	(2,100,000)	
	S00A25.10	Partnership Rental Housing - Capital Appropriation	Leaves \$5.0 million for the program. The program will be recalibrated and resized, including existing funding commitments and future funding rounds, to fit within the reduced funding levels.	(1,000,000)	(1,000,000)	
	S00A25.15	Housing and Building Energy Programs - Capital Appropriation	Reduce funding for energy programs. This leaves \$500,000 in the program. The program will be recalibrated and resized, including existing funding commitments and future funding rounds, to fit within the reduced funding levels.	(500,000)	(500,000)	
		Department of Housing and Community Development - PAYGO		(7,000,000)	(7,000,000)	
T00		Department of Commerce				
	T00F00.18	Military Personnel and Service-Disabled Veteran No-Interest Loan Program	Reduce General Funds as there are currently sufficient Special Funds available to backfill the GF reduction.	(100,000)		0
	T00F00.19	CyberMaryland Investment Incentive Tax Credit Program	Reduce appropriation as sufficient fund balance is available to support projected level of tax credits.	(2,000,000)	(2,000,000)	
	T00F00.20	Maryland E-Nnovation Initiative	Reduce appropriation and backfill with available Special Funds.	(500,000)		0
	T00G00.03	Maryland Tourism Development Board	Reduce funding as remaining funds from FY 16 were used to fund projects in FY 17.	(150,000)	(150,000)	
		Department of Commerce - Subtotal		(2,750,000)	(2,150,000)	

Summary of Proposed November 2nd BPW Reductions - REVISED

Agency Code	Program	Reduction Item	Reduction Description/Impact	General Fund Reduction	Total Fund Reduction	Positions Reduced
V00		Department of Juvenile Services				
	V00G01.01	Baltimore City Region Operations	Reduce funding for private residential per diems for youth committed to out of home placements to align with population trends. DJS residential populations in State-owned facilities have decreased significantly over the past several years, and as a result bed capacity far exceeds average daily population.	(1,796,053)	(1,796,053)	
	V00H01.01	Central Region Operations	Reduce funding for private residential per diems for youth committed to out of home placements to align with population trends. DJS residential populations have decreased significantly over the past several years, and as a result bed capacity far exceeds average daily population.	(945,604)	(945,604)	
	V00I01.01	Western Region Operations	Reduce funding for residential per diems for youth committed to out of home placements to align with population trends. DJS residential populations have decreased significantly over the past several years, and as a result bed capacity far exceeds average daily population.	(612,742)	(612,742)	
	V00J01.01	Eastern Shore Region Operations	Reduce funding for residential per diems for youth committed to out of home placements to align with population trends. DJS residential populations have decreased significantly over the past several years, and as a result bed capacity far exceeds average daily population.	(1,402,424)	(1,402,424)	
	V00K01.01	Southern Region Operations	Reduce funding for residential per diems for youth committed to out of home placements to align with population trends. DJS residential populations have decreased significantly over the past several years, and as a result bed capacity far exceeds average daily population.	(1,486,464)	(1,486,464)	
	V00L01.01	Metro Region Operations	Reduce funding for residential per diems for youth committed to out of home placements to align with population trends. DJS residential populations have decreased significantly over the past several years, and as a result bed capacity far exceeds average daily population.	(2,898,713)	(2,898,713)	
		Department of Juvenile Services - Subtotal		(9,142,000)	(9,142,000)	
		TOTAL Agency Reductions		(82,338,790)	(55,403,791)	(113)

ITEM: 11-GM (Cont.)

BACK-UP SUMMARY

Summary of Proposed November 2nd BPW Reductions - REVISED

Agency Code	Program	Reduction Item	Reduction Description/Impact	General Fund Reduction	Total Fund Reduction	Positions Reduced
	PAYGO Reversion					
		Maryland Department of Environment	A reversion at the end of the fiscal year. GO bonds will replace the reverted GF in the FY 18 Capital Budget.	(9,795,000)	(9,795,000)	
	Revenue					
		Volkswagen Settlement Revenue		12,000,000		
		Lottery revenue tied to reduction		982,000		
		TOTAL Balancing Actions		105,115,790	65,198,791	

Supplement C
University System of Maryland
ACTION AGENDA
November 2, 2016

Contact: Tom Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

1-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for
TOWSON UNIVERSITY
Residence Tower Renovation
Bid Package 2 of 2

Contract ID: Construction Management at Risk Services for Residence Tower Renovation
RFP #88234 CD

Recommendation: Award construction Bid Package 2 of 2 which includes ground penetration radar, concrete, metals, millwork, waterproofing, air barrier, metal panels and siding, roofing, doors, overhead doors, windows, drywall, flooring, ceramic tile, painting, signage, toilet bath and laundry accessories, window washing anchors, window treatment, elevator, trash chutes, fire suppression, telecommunications, site work, UMB allowances, bonds, and insurance.

Contractor: Plano-Coudon, LLC, Baltimore

Original Approval: USM Item 1-C (3/23/16)

Project: The Towson University Residence Tower Renovation Project is a comprehensive renovation of the 13-story, 101,998 GSF, residence facility, including site improvements, exterior envelope, mechanical, electrical and plumbing equipment upgrades and replacements, complete interior reconfiguration, and a new passenger elevator.

The Board of Public Works previously approved awarding a Construction Management at Risk contract to Plano-Coudon Construction for professional management and pre-construction services related to this project. The Board of Public Works also approved Bid Package 1. USM Item 2-C-BP (Oct. 5, 2016).

The estimated construction cost for this project is \$27,340,000.

The overall project estimate is \$32,560,000 which includes design, construction and equipment.

This Bid Package Amount: \$12,693,747

Amount Pre-Construction;
Bid Package 1;

USM Authorized Changes: \$14,382,114

Revised Amount: \$27,075,861

Supplement C
University System of Maryland
ACTION AGENDA
November 2, 2016

**1-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for
TOWSON UNIVERSITY (cont'd)
Residence Tower Renovation
Bid Package 2 of 2**

Contract Term: 26 weeks from issuance of pre-construction notice to proceed;
14 months from issuance of construction notice to proceed

Fund Source: USM Academic/Auxiliary Facility Revenue Bonds

MBE Participation: 30%
Subgoals of: 7% African-American Owned
4% Asian-American Owned

MBE Compliance: 30.62%
Subgoals of: 23.22% African-American Owned
5.69% Asian-American Owned

Performance Security: 100% performance bond required

Requesting Institution Remarks: The Construction Management at Risk contract was initially awarded for pre-construction, early in the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the second bid package, with no additional bid package anticipated. This Bid Package MBE participation is 29.65%.

Resident Business: Yes

MD Tax Clearance: 16-3228-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
November 2, 2016

*Contact: Tom Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans*

2-GM. GENERAL MISCELLANEOUS

Capital Equipment

Recommendation: That the Board of Public Works approve the use of general obligation bond funding proceeds for the following contract totaling: \$2,147.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

University of Maryland, College Park
Edward St. John Learning and Teaching Center

Description:	Furnish, deliver, install 12 saddle stools
Procurement Method:	Simplified Procurement Non-competitive
Award:	Humanscale Corporation 4300 Forbes Boulevard #240 Lanham, MD 20850
Amount:	\$2,147
Fund Source:	MCCBL of 2016: <i>Provide funds to complete construction and equipping of the new Edward St. John Learning and Teaching Center.</i> Item #156
Resident Business:	Yes
MD Tax Clearance:	16-3234-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
November 2, 2016

Contact: Daniel A. Coleman (410) 209-6030
DaColeman@bccc.edu
Carla Thompson (410) 260-6155
Carla.Thompson@maryland.gov

1-IT. BALTIMORE CITY COMMUNITY COLLEGE

Contract ID: Sirsi Corporation
ADPICS BPO No.: R95B7400003

Description: **RETROACTIVE** software licensing

Award: Sirsi Corporation, Lehi, UT

Term: 7/1/2014- 6/30/2015
7/1/2015 – 6/30/2016

Amount: \$26,954.38
\$22,024.00
\$48,978.38

Procurement Method: Sole Source

MBE Participation: None

Remarks: BCCC acquired Sirsi Corporation software using the sole-source procurement method. It was in the College's best interest for the continuity of services to continue using the Sirsi Corporation software. While BCCC recognizes that a retroactive contract is not desirable, the services that Sirsi Corporation provides are critical for continued access to information within the Bard Library. Sirsi Corporation is the sole creator and supporter for the software package used by BCCC's electronic library catalog control system. The package includes the following modules: Cataloging, Circulation, Reporting, Requests and Reserves. The system is an Integrated Library System to create bibliographic records, track items owned, fines paid, patrons who have borrowed, and missing, billed, lost and paid items.

Sirsi also provides online access to the library system and to designated educational information for instructors. The interruption of services will affect all aspects of accessibility of books, periodicals, and other pertinent material provided by our library services. This is a highly critical system, without which BCCC enrollment will be severely impacted. The price has been determined to be reasonable by the Institution and the retention of these services is only intended to be a bridge from the present provision of these services to their inclusion in the new Enterprise Resource Planning system.

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
November 2, 2016

1-IT. BALTIMORE CITY COMMUNITY COLLEGE *(cont'd)*

Remarks: *(cont'd)*

Initially, BCCC procured Sirsi Dynix software licenses without entering into a contractual agreement for either 2014 or 2015. Once BCCC realized their error, they contacted DoIT in June 2016 and provided copies of their invoices in September 2016 to fix the oversight, in order to pay their vendor for the licenses which resulted in a retroactive procurement action.

DoIT Remarks: Recommend retroactive approval pursuant to Section 11-204(c), State Finance & Procurement Article, Annotated Code of Maryland.

Fund Source: Special

Approp. Code: S00A2503

Resident Business: No

MD Tax Clearance: 16-3179-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
November 2, 2016

*Contact: Kenneth Smith (410) 260-7807
ksmith@comp.state.md.us
Carla Thompson (410) 260-6155
Carla.Thompson@maryland.gov*

2-IT. COMPTROLLER OF MARYLAND

Contract ID: Tax Refund Investigative Solution
SS-2017-01, ADPICS BPO No.: E00B7400018

Contract Description: Provide the State with enhancements to its current fraud detection system by integrating the Lexis Nexis Tax Refund Investigative Solution into the current fraud workflow. This system will evaluate individual taxpayer refund requests as a secondary screening tool to the Comptroller's data warehouse and flag those tax refund requests which indicate the potential for fraud or impropriety. A taxpayer whose identity is flagged will then take a Knowledge-based Authentication Quiz to authenticate the taxpayer's identity.

Award: LexisNexis Risk Solutions FL, Inc., Alpharetta, GA

Term: 11/16/2016* – 11/15/2017 (with two, 1-year options)
* or earlier upon Board approval

Amount: \$1,920,125 (base, one year)
\$1,624,125 (option year 1)
\$1,624,125 (option year 2)
\$5,168,375 Total

Procurement Method: Sole Source

MBE Participation: None

Remarks: The Comptroller has developed fraud detection tools over the past few years using its data warehouse, which has successfully identified and stopped nearly \$60 million in fraudulent refunds over the past two tax seasons. Significant identity breaches over the past several years have led to a dramatic increase in the number of fraudulent tax returns being submitted to both the IRS and to state taxing authorities. Because of this increasing volume of fraudulent returns and the increased sophistication of plots to commit fraud, the Comptroller recommends contracting with Lexis Nexis to use their patented systems and methods for detecting tax refund fraud..

Supplement D
Department of Information Technology
ACTION AGENDA
November 2, 2016

2-IT. COMPTROLLER OF MARYLAND (cont'd)

Fund Source: 100% Special (Revenue from fraudulent refunds)

Approp. Code: E00A0401

Resident Business: No

MD Tax Clearance: 16-2953-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Maryland Department of Transportation
The Secretary's Office

Larry J. Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Pete K. Rahn
Secretary

BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

November 2, 2016

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DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 1

Contact: Linda Dangerfield
410-859-7097
ldangerfield@bwiairport.com

1-M. MARYLAND AVIATION ADMINISTRATION
Maintenance Contract

Contract ID: MAA-MC-17-010 (Elevator, Escalator/Moving Walkway and ADA Lift Maintenance and Repair at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport)
ADPICS No.: MAAMC17010

Contract Description: This contract provides for all supervision, labor, tools, parts, equipment, insurance and expertise required for the maintenance, service, repair, adjusting and testing of the Elevators, Escalators/Moving Walkways and ADA Lift at BWI Marshall Airport.

Awards: Schindler Elevator Corporation
Baltimore, MD

Contract Term: 12/01/2016 – 11/30/2021

Amount: \$24,336,322

Procurement Method: Competitive Sealed Bidding

Bids/Proposals:	Schindler Elevator Corporation Baltimore, MD	\$24,336,322
	Kone, Inc. Linthicum, MD	\$24,700,600
	Elcon Enterprises, Inc. d/b/a Elevator Control Service Upper Marlboro, MD	\$29,470,163

Living Wage Eligible: Yes

MBE Participation: 9%

Performance Security: Performance and Payment Bonds at 100% of Contract Award

Incumbents: Schindler Elevator Corporation
Baltimore, MD

Requesting Agency Remarks: The Engineer's Estimate is \$23,175,465; 5.0% below the low bid price.



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 2

1-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

This Solicitation was advertised on eMaryland Marketplace on June 21, 2016. eMaryland Marketplace notified 191 firms, of which 29 were small business firms and 19 were MBE firms. The MAA directly solicited 29 prospective bidders. The solicitation was sent to the Governor's Office of Minority Affairs and five minority business associations on June 30, 2016. Ten sets of specifications were obtained; three bids were received.

The MAA contacted the non-bidding firms to ascertain reasons for not bidding and found:

- one firm stated they could not acquire bonding;
- one firm was a construction firm, not a maintenance and repair firm;
- one firm did not have the manpower to staff the job;
- one firm felt they could not be competitive, and;
- one firm did not have the qualifications;

A protest was received from the second low bidder on July 28, 2016. MAA denied the protest on August 17, 2016. No appeal was filed to the Maryland State Board of Contract Appeals.

Fund Source: 100% Special Funds (Operating Budget)

Approp. Code: J06I00002

Resident Business: Yes

MD Tax Clearance: 16-2956-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 3

Contact: Donna DiCerbo
410-534-7814
ddicerbo@mdta.state.md.us

2-M. MARYLAND TRANSPORTATION AUTHORITY
Maintenance Contract

Contract ID: MT 3056-0000 (HVAC Repairs, Maintenance and Automated Controls – MDTA-wide)

Contract Description: This Small Business Reserve contract provides all labor, materials, replacement parts, test equipment, tools, programming materials, transportation and service necessary to ensure the satisfactory performance and efficient operation of the HVAC and ATC equipment, associated devices and ancillary equipment for the Maryland Transportation Authority.

Awards: Control Sources, LLC (Contract A–Northern and Central Regions)
Essex, MD

Stone Services, Inc. (Contract B–Southern Region)
Middle River, MD

Contract Term: 12/08/2016 – 12/07/2019 (Three year base with one, 2-year option)

Amount: *Contract A – Northern and Central Regions*
\$1,138,930 (3 Year Base)
\$ 822,580 (2 Year Option)
\$1,961,510

Contract B – Southern Region
\$227,156.25 (3 Year Base)
\$160,037.50 (2 Year Option)
\$387,193.75

Procurement Method: Competitive Sealed Bidding
(Small Business Reserve)

Bids: See Attachment I

Living Wage Eligible: Yes

MBE Participation: 0% (See Remarks)

Performance Security: None

Incumbent: None



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 4

2-M. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

Requesting Agency Remarks: This Solicitation was advertised on eMaryland Marketplace on June 29, 2016. eMaryland Marketplace notified 1,345 firms, of which 192 were Small Business Enterprises and 138 were Minority Business Enterprises.

The MDTA directly solicited 14 prospective bidders and the solicitation was sent to the Governor's Office of Minority Affairs.

These contracts are to provide HVAC maintenance, preventative maintenance and Automated Temperature Controls (ATC) services in accordance with the specifications and general conditions. Areas of work include all aspects of HVAC and ATC work and includes unlimited 24-hour emergency service, requiring a two hour response time for emergencies.

The preliminary apparent low bidder for the Southern region and the preliminary second lowest bidder for the Northern and Central region emailed the MDTA stating that it would not be able to meet the specific terms of the contract requiring a two hour response time for emergencies.

Although the firm was responsive to the bid, based on the information received after the bid submittal indicating they are unable to meet the required response time, the firm by its own admission was unable to perform all of the requirements of the contract. In accordance with COMAR 21.06.01.01 B the firm was found to be non-responsible and their bid rejected.

No MBE or VSBE goal was established for this contract due to the requirement that the ATC work must be performed by a Honeywell authorized dealer.

100% of the work will be performed by a Certified Small Business Enterprise.

Fund Source: 100% Toll Revenue

Approp. Code: 29.10.02.01

Resident Business: Yes

MD Tax Clearance:	Control Sources, LLC	16-2984-1111
	Stone Services, Inc.	16-3168-1111

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 5

2-M. MARYLAND TRANSPORTATION AUTHORITY (cont'd)

ATTACHMENT I

Northern and Central Region Bids

Firm Name	Base Bid	2 Year Option	Total Bid
Control Sources, LLC Baltimore, MD	\$1,138,930.00	\$822,580.00	\$1,961,510.00
JCM Control Systems, Inc. Lutherville, MD	\$1,294,534.00	\$991,098.00	\$2,285,632.00
Stone Service, Inc. Middle River, MD	\$1,404,027.50	\$989,585.00	\$2,393,612.50
LPC Services, Inc. Halethorpe, MD	\$2,045,794.00	\$1,478,916.00	\$3,524,710.00

Southern Region Bids

Firm Name	Base Bid	2 Year Option	Total Bid
Stone Service, Inc. Middle River, MD	\$227,156.25	\$160,037.50	\$387,193.75
LPC Services, Inc. Halethorpe, MD	\$247,215.00	\$182,010.00	\$429,225.00
JCM Control Systems, Inc. Lutherville, MD	\$254,870.00	\$184,569.00	\$439,439.00



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 6

Contact: Eric T. Lomboy
410-545-0330
elomboy@sha.state.md.us

3-M **STATE HIGHWAY ADMINISTRATION**
Maintenance Contract

Contract ID: 477D31418 (Traffic Barrier Repairs at Various Locations in Montgomery & Prince George's Counties District 3)
ADPICS No.: 477D31418

Contract Description: This contract consists of installation, repair or replacement of traffic barrier repairs at various locations in District 3.

Awards: Guardrails, Etc., Inc.
Baltimore, MD

Contract Term: 11/17/2016 – 12/31/2018

Amount: \$3,317,887 NTE

Procurement Method: Competitive Sealed Bidding

Bids/Proposals: Guardrails Etc., Inc. \$3,317,887
Baltimore, MD

Long Fence Co., Inc. \$3,660,392
Capitol Heights, MD

L. S. Lee, Inc. \$3,751,977
York, PA

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract.

Incumbent: L. S. Lee, Inc.
York, PA

Requesting Agency Remarks: The Engineer's Estimate for this contract is \$3,462,984. The low bid received is 4.19% under the Engineer's Estimate. SHA has confirmed Guardrails Etc., Inc.'s bid price.



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 7

3-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

This contract was advertised on July 12, 2016 with bids opened on August 18, 2016. The Solicitation was advertised in eMaryland Marketplace notifying forty-eight potential contractors. Four of the potential contractors were MDOT Certified Minority Business Enterprises.

This open-ended, on-call contract consists of the installation, repair or replacement of traffic barrier at various locations in Montgomery & Prince George's Counties. The contractor shall be capable of supplying three work crews and all required equipment simultaneously.

This contract contains a line item for material and incidentals in the amount of \$50,000.00 or 1.5% of the total contract value.

100% of the work will be performed by a Certified Minority Business Enterprise.

Fund Source: 100% Special Funds (Operating Budget)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 16-2903-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 8

Contact: Eric T. Lomboy
410-545-0330

elomboy@sha.state.md.us

4-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: 528D51419 (Maintenance and Repairs to Highway Lighting at Various Locations in Anne Arundel, Calvert, Charles & St. Mary's Counties District 5)
ADPICS No.: 528D51419

Contract Description: This contract provides maintenance and repairs for any Administration street lighting at various locations throughout District 5. Work may include: repairs to highway street lighting; exterior facility lighting; overhead sign lighting; bridge lighting; cable designation; cable fault locating and pole replacement; as well as maintenance of traffic to perform the repairs.

Awards: Rommel Engineering & Construction, Inc.
Linthicum, MD

Contract Term: 11/17/2016 – 12/31/2019

Amount: \$2,132,191 NTE

Procurement Method: Competitive Sealed Bidding

Bids/Proposals: Rommel Engineering & Construction, Inc. \$2,132,191
Linthicum, MD

Lighting Maintenance, Inc. \$2,198,883
Linthicum, MD

Dvorak, LLC \$4,242,484
Baltimore, MD

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract.

Incumbent: Lighting Maintenance, Inc.
Linthicum, MD



**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016**

4-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks: The Engineer's Estimate for this contract is \$2,312,714. The low bid received is 7.81% under the Engineer's Estimate. SHA has confirmed Rommel Engineering & Construction, Inc.'s bid price.

This contract was advertised on July 5, 2016 with bids opened on August 11, 2016. The Solicitation was advertised in eMaryland Marketplace. Two hundred sixty-eight potential contractors were notified about this contract on eMaryland Marketplace; 30 of which were MDOT Certified Minority Business Enterprises.

This open-ended, on-call contract consists of maintenance and repairs for any Administration street lighting at various locations in Anne Arundel, Calvert, Charles and St. Mary's Counties. Work may include, but is not limited to, repairs to highway street lighting, exterior facility lighting, overhead sign lighting, bridge lighting, cable designation, cable fault locating and pole replacement, as well as maintenance of traffic to perform the repairs and may or may not be on a continual basis.

This contract contains a line item for material allowance in the amount of \$100,000.00 or 4.7% of the total contract value.

Fund Source: 100% Special Funds (Operating Budget)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 16-2852-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 10

Contact: Eric T. Lomboy
410-545-0330

elomboy@sha.state.md.us

5-M. STATE HIGHWAY ADMINISTRATION
Maintenance Contract

Contract ID: 4100051419 (Mechanical Cleaning & Sweeping of Highways and Park & Ride Lots at Various Locations in Anne Arundel and Charles Counties)
ADPICS No.: 4100051419

Contract Description: This contract consists of the mechanical cleaning and sweeping of controlled access highways, primary highways and park & ride lots at various locations in Anne Arundel and Charles Counties.

Awards: H. D. Myles, Inc.
Church Hill, MD

Contract Term: 11/17/2016 – 12/31/2019

Amount: \$1,268,000 NTE

Procurement Method: Competitive Sealed Bidding

Bids/Proposals: H. D. Myles, Inc. \$1,268,000
Church Hill, MD

East Coast Sweeping, Inc. \$1,394,048
Annapolis Junction, MD

Reilly Sweeping, Inc. \$2,688,695
Annapolis Junction, MD

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: None

Incumbent: H. D. Myles, Inc.
Church Hill, MD

Requesting Agency Remarks: The Engineer's Estimate for this contract is \$1,378,426. The low bid received is 8.01% under the Engineer's Estimate. SHA has confirmed H. D. Myles, Inc.'s bid price.



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 11

5-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks (cont'd):

This contract was advertised on July 19, 2016 with bids opened on August 25, 2016. The Solicitation was advertised in eMaryland Marketplace. Sixty-nine potential contractors were notified about this contract on eMaryland Marketplace; 10 of which were MDOT Certified MBE's.

This open ended, on-call contract consists of cleaning and sweeping controlled access highways, primary highways and park & ride lots at various locations in Anne Arundel and Charles Counties.

SHA received four bids; however, the first bidder asked to have their bid withdrawn due to a calculation error when estimating mileage for this three year contract. SHA allowed this bidder to withdraw their bid by letter dated August 30, 2016.

Fund Source: 100% Special Funds (Operating Budget)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 16-3249-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 12

Contact: Linda D. Dangerfield
410-859-7097
ldangerfield@bwiairport.com

6-M-OPT. MARYLAND AVIATION ADMINISTRATION
Renewal Option: Maintenance Contract

Contract ID: MAA-MC-14-011 (Janitorial Services at Martin State (MTN) Airport)
ADPICS No.: CO338408

Contract Approved: DOT Agenda 12/04/2013, Item 4-M

Contractor: National Center on Institutions and Alternatives, Inc.
Baltimore, MD

Contract Description: This contract provides for trained custodians, cleaning equipment and materials, to clean the building surfaces and fixtures in various buildings at MTN Airport to include the Terminal, Maintenance Building, Control Tower, Line Crew facilities, Hangars 1 thru 6, and Hangar 501.

Option Description: Exercise the sole Renewal Option for a period of two years.

Original Contract Term: 01/01/2014 – 12/31/2016

Option Term(s): 01/01/2017 – 12/31/2018

Original Contract Amount: \$541,958

Option Amount: \$370,051

Prior Mods/Options: None

Revised Total Contract Amount: \$912,009

Percent +/- Change: 68.3% (Renewal Option No. 1)

Overall Percent +/-: 68.3%

Original Procurement Method: Community Service Provider

MBE Participation: 100%

MBE Compliance: 100%



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 13

6-M-OPT. MARYLAND AVIATION ADMINISTRATION (cont'd)

Requesting Agency Remarks: This procurement was submitted and approved by the Maryland Works Pricing and Selection Committee on August 17, 2016.

The National Center on Institutions and Alternatives, Inc. is performing janitorial services satisfactorily; daily tasks are performed and completed in a timely and orderly manner; and responds quickly for emergency clean-ups at MTN Airport.

This action represents exercising the two-year renewal option as provided for in the original contract.

Fund Source: 100% Special Funds (Operating Budget)

Approp. Code: J06I0002

MD Tax Clearance: 16-3197-1110

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 14

6-M-OPT. MARYLAND AVIATION ADMINISTRATION *(cont'd)*

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$541,958	01/01/2014 – 12/31/2016	12/04/2014, 4-M	
Renewal Option # 1	\$370,051	01/01/2017 – 12/31/2018	11/02/2016, 6-M-OPT	Renewal as provided for in the original contract.
Revised Amount	\$912,009			



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 15

Contact: Linda Dangerfield
410-859-7097

ldangerfield@bwiairport.com

7-E. MARYLAND AVIATION ADMINISTRATION
Equipment Contract

Contract ID: MAP6707917 (2017 Medium Duty Titan Freightliner Ambulance for Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport)
ADPICS No.: MAP6707917

Contract Description: This contract provides for the purchase and delivery of one 2017 Medium Duty Ambulance.

Award: DPC Emergency Equipment
Marydel, DE

Contract Term: 12/02/2016* – 10/20/2017 (12 months from NTP)
(*or earlier upon Board approval)

Amount: \$365,000

Procurement Method: Intergovernmental Cooperative Purchase

MBE Participation: 0% (see Agency remarks)

Requesting Agency Remarks: The current 2007 Ford/PL Custom Ambulance is 9 years old with mileage of 114,985. The projected mileage at time of replacement is 150,000. National Fire Protection Association (NFPA) has new standards in effect for Ambulances pertaining to emergency light, restraints, reflective safety marking and other items, which further justifies the need for replacement.

One of the most important capital assets of BWI Marshall Airport Fire and Rescue Department (FRD) is a fleet of reliable fire equipment. Medics depend heavily on the performance capabilities of these vehicles when delivering emergency services to protect life, property and the environment. If these services are to be provided without interruption, the fleet of fire equipment must be maintained in superior operating condition and should be promptly replaced when adequate performance levels can no longer be assured.

Contract No. AM10-16 between Houston Galveston Area Council (HGAC) Buy and DPC Emergency Equipment, effective October 1, 2016 through September 30, 2018, provides the 2017 Titan Medium Duty Ambulance for the base price of \$188,322, with necessary options of \$175,678 and HGAC Buy order processing fee of \$1,000 for a total configured price of \$365,000. The lead time of this equipment is 12 months after receipt of order.



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 16

7-E. MARYLAND AVIATION ADMINISTRATION (cont'd)

Agency Remarks (cont'd): Through market research the MAA compared a public bid from the City of De Pere, WI on March 4, 2016 for a 2016 Demers medium-duty ambulance with a base bid price of \$242,365 as compared to the base price of \$188,322 on the HGAC Buy Contract. The HGAC Buy Contract pricing is lower and therefore considered fair and reasonable.

The HGAC received, opened, and awarded twenty-six competitive bids for the Fire Service Apparatus. MAA checked with Baltimore City and Anne Arundel County to inquire as to how their administration procure equipment; both advised they buy off of the HGAC Buy contract for their equipment purchases.

The Contract with DPC Emergency Equipment has been procured in accordance with COMAR 21.05.09, Intergovernmental Cooperative Purchasing. Utilizing this procurement method will allow MAA to realize savings in time and money in obtaining the ambulance.

The MBE goal established for this contract is zero percent as this purchase is equipment and a single element of work.

Fund Source: 100% Special Funds (Capital Budget)

Approp. Code: J06I0003

Resident Business: No

MD Tax Clearance: 16-3301-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 17

Contact: Linda Dangerfield
410-859-7097
ldangerfield@bwiairport.com

8-E. MARYLAND AVIATION ADMINISTRATION
Equipment Contract

Contract ID: MAP6708070 (M-B Companies, Inc., 260RS Airless Truck Mounted Paint Machine for Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport)
ADPICS No.: MAP6708070

Contract Description: This contract provides for the purchase and delivery of one M-B Companies, Inc., 206RS Airless Truck Mounted Paint Machine.

Award: M-B Companies, Inc.
Montgomery, PA

Contract Term: 12/07/2016* – 07/02/2017 (7 months from NTP)
(*or earlier upon Board approval)

Amount: \$312,602

Procurement Method: Intergovernmental Cooperative Purchase

MBE Participation: 0% (see Agency remarks)

Requesting Agency Remarks: The current 2002 M-B Companies, Inc., Paint Machine has exceeded its useful life of 13 years and has proven to be a challenge to maintain due to the unavailability of parts. Due to age, this machine is under constant repair and downtime. This machine is required to perform line striping with a high degree of accuracy for BWI Marshall Airport to meet Federal Aviation Administration (FAA) guidelines. Failure to replace this machine will subject BWI Marshall Airport to high maintenance and repair costs, may impact operations performed by MAA maintenance staff, and may impact the outcome of FAA inspections.

Through market research the MAA compared a public bid from the City of Springfield, MO on June 3, 2015 for an airless truck mounted striping machine for a base bid price of \$319,065 as compared to the base price of \$307,602, plus \$5,000 for an additional 12 month warranty for a total of \$312,602 on the National Joint Powers Alliance (NJPA) Contract. Therefore, the price is considered fair and reasonable. NJPA received and opened sixteen competitive proposals. After evaluation NJPA awarded 8 contracts with M-B Companies, Inc. being one of the offerors.



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 18

8-E. MARYLAND AVIATION ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

Contract No. 113012-MBC between the NJPA and M-B Companies, Inc. is effective February 20, 2013 through February 20, 2017. The lead time to procure this equipment is 120-210 days after receipt of order. The price will be honored as long as the order is received before contract end date of February 20, 2017.

The Contract with M-B Companies, Inc., has been procured in accordance with COMAR 21.05.09, Intergovernmental Cooperative Purchasing. Utilizing this procurement method will allow MAA to realize savings in time and money in obtaining the paint machine.

The MBE goal established for this contract is zero percent as this purchase is equipment and single element of work.

Fund Source: 100% Special Funds (Capital Budget)

Approp. Code: J06I0003

Resident Business: No

MD Tax Clearance: 16-3274-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 19

Contact: Linda Dangerfield
410-859-7097
ldangerfield@bwiairport.com

9-E. MARYLAND AVIATION ADMINISTRATION
Equipment Contract

Contract ID: MAP6708113 (Two 721G XR and one 1121G XR Case Construction, Inc. Wheel Loaders for Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport)
ADPICS No.: MAP6708113

Contract Description: This contract provides for the purchase and delivery of two 721G XR and one 1121G XR Case Construction, Inc Wheel Loaders.

Award: Folcomer Equipment Corporation
Aberdeen, MD

Contract Term: 12/07/2016* – 03/02/2017 (3 months from NTP)
(*or earlier upon Board approval)

Amount: \$733,305

Procurement Method: Intergovernmental Cooperative Purchase

MBE Participation: 0% (see Agency remarks)

Requesting Agency Remarks: The MAA is requesting to replace one 1994 and one 1995 Case Rubber Wheel Loaders and one 1995 Rock Rubber Wheel Loader with two 721G XR and one 1121G XR Case Construction, Inc Wheel Loaders for the total price of \$733,305 using an intergovernmental agreement between the National Joint Powers Alliance (NJPA) contract and Folcomer Equipment Corporation, Contract No. 032515-CNH. NJPA received nine competitive proposals for heavy construction equipment, attachments and supplies. NJPA awarded contracts to all nine offerors.

The current 1994 and 1995 Case Wheel Loaders and the 1995 Rock Wheel Loader have exceeded their useful life of 22 and 21 years respectively and have proven to be a challenge to maintain. Due to the age, these machines are under constant repair and downtime. BWI Marshall Airport utilizes several types of equipment to keep its roadways, runway/taxiways and aircraft parking ramps clean from snow and debris. This equipment will assist in that operation as well as, loading and unloading of various snow chemicals, and removal of aircraft in the event of an incident. Failure to replace this equipment will subject BWI Marshall to high maintenance and repair costs and may impact operations performed by MAA maintenance staff.



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 20

9-E. MARYLAND AVIATION ADMINISTRATION (cont'd)

Agency Remarks (cont'd): Contract No. 032515-CNH between the NJPA and Folcomer Equipment Corporation is effective May 20, 2015 through May 19, 2019. The contract provides for:

- two 721G XR Case Wheel Loaders, for the base price of 172,336, with necessary options for the price of \$13,148, plus freight, pre delivery inspection (PDI) and delivery for the price of \$4,556 for a total configured price of \$189,710 each; and
- one 1121G XR Case Wheel Loader for the base price of \$323,630, with necessary options - for the price of \$24,796, plus freight, PDI and delivery for the price of \$5,550 for a total configured price of \$353,885.

MAA compared a public bid from the State of Ohio, Statewide Contract effective November 18, 2014 to the NJPA contract. The pricing is as follows:

\$321,380 base bid for a similar Case 721F XR wheel loader (State of Ohio)
\$172,336 base bid for the Case 721F XR wheel loader (NJPA)

\$483,363 base bid for a similar Case 1121F XR (State of Ohio)
\$323,630 base bid for the Case 1121F XR wheel loader (NJPA)

Market research shows the prices on the agreement held by NJPA and Folcomer are less, therefore the prices are considered fair and reasonable by MAA.

The Contract with Folcomer Equipment Corporation has been procured in accordance with COMAR 21.05.09, Intergovernmental Cooperative Purchasing. Utilizing this procurement method will allow MAA to realize savings in time and money in obtaining the replacement wheel loaders. The lead time to procure this equipment is 90 days after receipt of order.

The MBE goal established for this contract is zero percent as this purchase is equipment and a single element of work.

Fund Source: 100% Special Funds (Capital Budget)

Approp. Code: J06I0003

Resident Business: No

MD Tax Clearance: 16-3275-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 21

Contact: D. Ellen Sample
410-859-7925
dsample@bwiairport.com

10-RP. MARYLAND AVIATION ADMINISTRATION
Real Property – Acquisition

Recommendation: That the Board of Public Works approve MAA acquiring real property.

Authority: Transportation Article §5-405
Annotated Code of Maryland

Property: Eddy property et al, (1.18 acres +/-) 1143 Stoney Run Road, Hanover, MD
21076 (Tax Map 8, Parcel 312)

Grantor: North Arundel Savings Bank, FSB

Grantee: State of Maryland, Maryland Aviation Administration

Consideration: \$269,900

Appraised Value: \$269,900 – Melville E. Peters, (Selected)
\$236,000 – Stephen H. Muller, (Approved)
William T. Caffrey, Jr. (SHA), Review Appraiser

Special Conditions: None

Fund Source: 100% Special Funds

Requesting Agency Remarks: The subject property is being acquired for environmental mitigation. The property consists of 1.18 acres of land and is zoned W-1 Industrial. The property is contiguous to approximately 100 acres of MAA property currently being held for environmental mitigation and this acquisition will complete the parcel. There is an abandon house and garage on the property in poor condition and of no contributing value. The owner has agreed with MAA's offer of \$269,900, the selected appraised amount, and signed an option contract for that amount.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
November 2, 2016

DOT 22

Contact: Eric Lomboy
410.545.0025
ELomboy@sha.state.md.us

11-RP. STATE HIGHWAY ADMINISTRATION
Real Property – Conveyance

Recommendation: That the Board of Public Works approve the following road conveyance.

Authority: Transportation Article, Section 8-304
State Finance and Procurement Article, Section 10-305
Annotated Code of Maryland

Property: MMC# 16-2484
Old Joppa Road: from the western right-of-way line of MD 147 (Harford Road) (approximately 0.03 to 0.04 mile south of the East Joppa Road intersection) to right-of-way end of at south side of Joppa Road, for a distance of 355 linear feet or 0.067 mile ±

Grantor: State of Maryland, State Highway Administration

Grantee: Baltimore County, Maryland

Consideration: N/A

Appraised Value: N/A

Special Conditions: None

Fund Source: N/A

Legislative Notice: N/A

State Clearinghouse: N/A

Requesting Agency Remarks: Baltimore County, Maryland will use this property as an integral part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated September 20, 2016 between the State Highway Administration and Baltimore County, Maryland.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

November 2, 2016

	Pages
Energy Performance	1 and 2
Maintenance	3 thru 6
Maintenance Modification	7 and 8
General Miscellaneous	9
Leases	10 and 11

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
November 2, 2016



ENERGY PERFORMANCE

ITEM 1-EP-MOD Agency Contact: Barry Powell
410-767-4375
barry.powell@maryland.gov

DEPARTMENT OF GENERAL SERVICES Department of Juvenile Services
at Charles Hickey School

CONTRACT NO. AND TITLE Project No. EC-006-013-003
Phase II- Comprehensive Energy Efficiency
Program for the Department of Juvenile
Services
ADPICS No. 001B5400486

ORIGINAL CONTRACT APPROVED BPW 05/13/2015; 1-EP

CONTRACTOR Johnson Controls, Inc.
Sparks, MD

CONTRACT DESCRIPTION Phase-II of an energy performance contract
with Johnson Controls to implement energy saving measures for the Department of Juvenile
Services at its Charles Hickey School, Baltimore Juvenile Justice Center. Requires the
incumbent to furnish detailed engineering, construction, start-up, training, maintenance services,
and a savings guarantee for the approved program.

MODIFICATION DESCRIPTION Replace eighteen (18) hinged poles with
new LED pole heads as designated by the owner with matching size/design and rewiring from
the head to the base is included in the scope.

AMOUNT OF ORIGINAL CONTRACT \$8,778,729.00

AMOUNT OF MODIFICATION \$68,992.00

PRIOR MODIFICATIONS/OPTIONS \$0.0

REVISED TOTAL CONTRACT AMOUNT \$8,847,721.00

PERCENT +/- (THIS MODIFICATION) 0.008%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
November 2, 2016



ENERGY PERFORMANCE

ITEM 1-EP-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bids

ORIGINAL MBE PARTICIPATION 31% (Full Split: 7% African American, 4% Asian American)

MBE PARTICIPATION 21%

REMARKS The contract time will remain unchanged.
This a request by DJS Charles Hickey School to replace added exterior light poles to enhance security.

FUND SOURCE DJS Fund cert. #V00D0101/1222/0812

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
November 2, 2016



MAINTENANCE CONTRACT

ITEM 2-M

Agency Contact: Kareen Davis
410.767.4945
kareen.davis@maryland.gov

**DEPARTMENT OF GENERAL
SERVICES**

Joseph D. Carter DC/MSD

CONTRACT NO. AND TITLE

Project No. 001IT820204
Unarmed Uniformed Guard Services
ADPICS No. 001B7400137

DESCRIPTION

Approval is requested for a contract to provide unarmed uniformed guard services at the Joseph D. Carter District Court/Multi-Service Center for a period of three (3) years at 23110 Leonard Hall Drive, Leonardtown, MD, 20650.

PROCUREMENT METHOD

Competitive Sealed Bids
(Small Business Reserve)

BIDS OR PROPOSALS

KR Contracting, Inc.
Hagerstown, MD
XGI Security, LLC
Oxon Hill, MD
Chesapeake Strategies Group, Inc.
Oxford, MD
BTI Security
Rockville, MD
AllSecure Security Company, Inc.
Baltimore, MD
Metropolitan Protective Services, Inc.
Lanham, MD
Evergreen Group, Inc.
Capitol Heights, MD
Defensor Security, LLC
Alexandria, VA

AMOUNT

\$335,814.40
\$348,216.00
\$384,827.52
\$390,240.08
\$408,238.08
\$443,226.88
\$443,812.08
\$463,372.48

AWARD

KR Contracting, Inc. - SB12-21148

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
November 2, 2016



MAINTENANCE CONTRACT

ITEM 2-M (Cont.)

TERM 12/1/2016 -11/30/2019

AMOUNT \$335,814.40

MBE PARTICIPATION N/A

PERFORMANCE BOND N/A

HIRING AGREEMENT ELIGIBLE Yes

REMARKS A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on June 8, 2016 as a Small Business Reserve Only solicitation. Three hundred fifty-nine (359) firms were notified of this solicitation. A pre-bid conference was held on June 15, 2016, and six (6) vendors attended. No MBE goal was established because of the limited subcontracting opportunities. The recommended contractor KR Contracting, Inc. has been found responsible, its bid responsive and has confirmed its bid.

FUND SOURCE DGS Operating Funds:
H00 17 33641 0823 \$65,297.64
H00 18 33641 0823 \$111,938.13
H00 19 33641 0823 \$111,938.13
H00 20 33641 0823 \$46,640.90

RESIDENT BUSINESS Yes

MD TAX CLEARANCE 16-3175-0111

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
November 2, 2016



MAINTENANCE CONTRACT

REVISED

ITEM 3-M

Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

**DEPARTMENT OF HEALTH AND
MENTAL HYGIENE**

Deer's Head Hospital Center
351 Deer's Head Hospital
Salisbury, MD 21802

CONTRACT NO. AND TITLE

Project No. H-453-160-001
Roof Replacement
ADPICS No. 001B7400174

DESCRIPTION:

Approval is requested for a contract for the removal of the existing roof and installation of a new thermoplastic polyolefin (TPO) roof. Work also include repairs to the existing natural slate shingle roof, associated sheet metal flashings, and replacement of all metal valley flashings on the slate shingle-covered roof areas/dormers at Deer's Head Hospital Center.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

J&K Contracting, Inc., Upper Marlboro, MD
Island Contracting, Inc., Beltsville, MD
Paneko Construction Inc., Bowie, MD
USA Construction Services, Inc., Beltsville, MD
Northeast contracting Corporation, Lorton, VA
Cole Roofing Company, Inc., Baltimore, MD
Tecta America East, LLC, Jessup, MD

AMOUNT

\$397,880.00
\$407,200.00
\$466,620.00
\$608,640.00
\$617,250.00
\$644,239.00
\$787,430.00

AWARD

J&K Contracting, Inc.

AMOUNT

\$397,880.00

TERM

120 days

MBE PARTICIPATION

5%

VSBE PARTICIPATION

0%

BID BOND

No

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
November 2, 2016



MAINTENANCE CONTRACT

REVISED

ITEM 3-M (Cont.)

PERFORMANCE BOND No

PAYMENT BOND No

HIRING AGREEMENT No

REMARKS: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on August 8, 2016. Bids were opened August 30, 2016 and seven bids were received. The engineer's estimate for this project is \$454,476.00. The recommended contractor J&K Contracting, Inc. has been found responsible, its bid responsive and has confirmed its bid. J&K Contracting, Inc. has committed to achieve the 5% MBE participation goal.

FUND SOURCE MCCBL 2015 Item 103

RESIDENT BUSINESS Yes

TAX COMPLIANCE NO. 16-3013-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
November 2, 2016



MAINTENANCE CONTRACT

ITEM 4-M-MOD

Agency Contact: Lauren Buckler
410.767.3174
lauren.buckler@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES**

Maryland Correctional and Training Center
Hagerstown, Maryland

CONTRACT NO. AND TITLE

Project No: KA-611-130-001
Remove and Replace Kitchen Flooring
ADPICS No. 001B6400192

ORIGINAL CONTRACT APPROVED

BPW 10/21/2015; Item 4-M

CONTRACTOR

Callas Contractors, Inc.
Hagerstown, Maryland

CONTRACT DESCRIPTION

The Contractor shall provide all labor, equipment, material, tools, insurance, etc. necessary to remove the existing kitchen floor tile, repair and prepare the substrate, pour a new slab, and install an epoxy coating on the new concrete floor. The project is located at the Maryland Correctional Training Center in Washington County.

MODIFICATION DESCRIPTION

perform concrete beam repairs.

Provide all material, labor and equipment to

TERM OF ORIGINAL CONTRACT

485 Calendar Days

TERM OF MODIFICATION

0 Calendar Days

AMOUNT OF ORIGINAL CONTRACT

\$ 665,875.00

AMOUNT OF MODIFICATION

\$ 122,836.00

PRIOR MODIFICATIONS/OPTIONS

\$ 1,293,410.00

REVISED TOTAL CONTRACT AMOUNT

\$ 2,082,121.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
November 2, 2016



MAINTENANCE CONTRACT

ITEM 4-M-MOD (Cont.)

PERCENT +/- (THIS MODIFICATION) 18.45%
OVERALL PERCENT +/- 212.69%

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bids

ORIGINAL MBE PARTICIPATION 10% (No Split Goals)

MBE PARTICIPATION 9%

REMARKS This work is necessary because the existing concrete slab has deteriorated and beams are compromised. The Engineer of record investigated the damaged areas and determined that the structural load bearing capacity of the concrete slab and beam system was compromised and these repairs are necessary to correct the deficiencies.

FUND SOURCE MCCBL 2014 ITEM 012

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
November 2, 2016



GENERAL MISCELLANEOUS

ITEM 5-GM

Agency Contact: Kareen Davis
410.767.4945
kareen.davis@maryland.gov

DEPARTMENT OF GENERAL SERVICES

Department of Juvenile Services
Baltimore, MD

TITLE

Cheltenham Youth Facility Project

REFERENCE

The Department of Juvenile Services is requesting the approval of the use of MCCBL Funds 2015 Item 116 budget for the following items as specified below.

Contractor	Description	Amount	P.O.#
Medsupplier Corp. –	Side Chair w/o Arms	Est. \$671.98	001P7100014

Total: \$671.98

These funds will be used to pay for materials and equipment required to complete the above-mentioned project. All items will be procured utilizing the small procurement process under DJS authority and MCE (Maryland Correctional Enterprises).

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to approve to the Department of Juvenile Services, to support the above-referenced project. Invoices must be presented to the State Comptroller for payment. Disbursements from these accounts will be made by the State Treasurer based on warrants from the State Comptroller.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
November 2, 2016



TENANT LEASE

REVISED

ITEM 6-LT-MOD

Agency Contact: Robert Suit
410.767.1819
robert.suit@maryland.gov

DEPARTMENT OF HUMAN RESOURCES

Child Support Enforcement

Towson, Baltimore County

Landlord Baltimore County Revenue Authority
115 Towsontown Boulevard
Towson, Maryland 21286

Property Location 110 W. Susquehanna Avenue
Towson, Maryland 21286

<u>Space Type</u>	Garage Parking	<u>Lease Type</u>	Modification	<u>Number of Spaces</u>	1
<u>Duration</u>	1 Year 7 Mos. 21 Days	<u>Effective</u>	November 10, 2016		
<u>Annual Rent</u>	\$1,930.60	<u>Rate/Space/Month</u>	\$98.00		

Utilities Responsibility Landlord

Custodial Responsibility Landlord

Previous Board Actions 6/22/2016 – Item 21-LT; 6/18/2014 – Item 11 LT; 5/23/2012 – Item 21-LT; 6/23/10 – Item 9-LT; 4/16/2008 – Item 11-LT; 6/21/2006 - Item 10-L; 6/9/2004 – Item 14-L; 6/19/2002 – Item 11-L; 6/7/2000 - Item 13-L

Fund Source General 100% N00 G0006 7133 0715 GF010

Recommendation

Reference is made to the prior Board item approved on 6/22/2016 where approval was provided for a two year parking lease with an effective date of July 1, 2016. Request is made to approve this additional parking space.

Remarks

1. This space will be used by DHR (Child Support Enforcement) employees located at 6401 York Road, Towson, MD 21204.
2. The number of spaces comply with the 1:3 ratio established for this area.
3. The lease contains a termination for convenience clause, and the standard 6 month hold-over period.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA
November 2, 2016



TENANT LEASE

REVISED

ITEM 6-LT-MOD (Cont.)

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION