

*BOARD OF PUBLIC WORKS*  
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*SEPTEMBER 7, 2016*

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
September 7, 2016**

*Contact: Gabriel Gnall 410-260-7335  
Gabriel.Gnall@Maryland.gov*

**1. BOARD OF PUBLIC WORKS**

***Advisory 2016-1 Fair and Reasonable Contract Price***

***Recommendation:*** That the Board of Public Works issue BPW Advisory 2016-1 to provide guidance to State agencies on how to ensure that procurement contract pricing is fair and reasonable. This Advisory applies when procurement agencies are determining to award, or recommending to award, contracts on a sole-source or single bid/offer basis.

***Authority:*** The Board controls procurement by procurement units and sets policy.  
STATE FINANCE AND PROCUREMENT ARTICLE, §12-101(b)

The Procurement Advisor to the Board shall effect and enhance communication between State units on procurement matters, disseminate information on current developments, and make recommendations to the Board as to the appropriateness of each procurement subject to review by the Board.

STATE FINANCE AND PROCUREMENT ARTICLE, §12-102(a)(2)

***Background:*** When a procurement agency seeks to award a procurement contract on a sole source basis or based on a single bid or offer received, the agency must, in the absence of competition, determine that the proposed contract price is fair and reasonable. Proposed BPW Advisory 2016-1 provides uniform guidance to State agencies on how to perform a “fair and reasonable” price analysis or cost analysis, as well as instructs agencies on what to include on Action Agenda Items for recommendations of sole source contract awards and competitive procurement awards in which a single bid or offer was received.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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September 7, 2016**

*Contact: Gabriel Gnall 410-260-7335  
Gabriel.Gnall@Maryland.gov*

**2. BOARD OF PUBLIC WORKS  
*Procurement Agency Activity Report***

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

*Public Safety & Correctional Svs  
General Services*

*July 2016  
April 2016*

**Authority:** COMAR 21.02.01.05.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
September 7, 2016

REVISED

Contact: Bill Morgante 410-260-7791  
Bill.morgante@maryland.gov

3. **BOARD OF PUBLIC WORKS**  
*Wetlands License/Extraordinary Case*

**Recommendation:** Approval is requested of the following application for a wetlands license for a project involving dredging in the navigable waters of Maryland. This case is classified as an extraordinary case because of the recommendation that mitigation be conditionally required. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment concurs with this recommendation.

**Authority:** *Section 16-202, Environment Article, Annotated Code of Maryland:* “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**Mitigation:** *COMAR 23.02.04.14D:* “The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity.” Monetary mitigation is deposited in the Tidal Wetlands Compensation Fund. This proposal to maintenance dredge a channel will impact a small submerged aquatic vegetation bed (408 square feet). Licensee is required to monitor the dredged channel to determine if the submerged aquatic vegetation is at least 85% regrown after three years. If the SAV has not regrown at the end of the three-year monitoring period, Licensee shall mitigate for the impact on a 3:1 ratio (wetlands to be mitigated to lost wetlands). See COMAR 26.24.05.01C(1)(e) & (2). Mitigation is calculated based on \$75,000 per acre.

Proposed mitigation is \$4,230:  $408 \text{ sq ft impacted} / 43,560 \text{ sq ft in an acre} = 0.0094 \text{ acre} \times 75,000$  at a 3 to 1 ratio =  $\$2,115 \times 2$  (out of kind multiplier) = \$4,230.

**ANNE ARUNDEL**

16-0140 ANNE ARUNDEL COUNTY DEPT. OF PUBLIC WORKS – To conduct maintenance dredging in the main channel of Rock Creek to maintain boating access.

*Fort Smallwood Road, Rock Creek*

*Special conditions: Time-of-year restrictions; dredging requirements including transport and disposal and monitoring plan; dredging restrictions including dump site, maintenance dredging, and turbidity and velocity monitoring; bathymetric surveys; and submerged aquatic vegetation (SAV) monitoring requirements/conditional mitigation.*

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**BOARD OF PUBLIC WORKS**                      **THIS ITEM WAS:**

**APPROVED**                      **DISAPPROVED**                      **DEFERRED**                      **WITHDRAWN**  
**WITH DISCUSSION**                      **WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
September 7, 2016**

*Contact: Re Rentuma 410-260-7909  
rrentuma@comp.state.md.us*

**4. BONDS**

**Recommendation:** That the Board of Public Works submits for publication in the *Maryland Register* the terminations of State debt authorizations shown below. These terminations reduce the State's authority to issue general obligation bonds in the amount of **\$272,000** and at the same time reduce the State's spending authority as shown for the capital projects. The Office of the Comptroller and the Department of General Services have reviewed this request and concur.

**Authority:** Section 8-128, State Finance and Procurement Article, Maryland Annotated Code and respective Laws listed below.

The intended recipients did not certify the match as stated in the enabling act.

*MCCBL of 2014 [Chapter 463 Acts of 2014]*

<i>Coppin Heights Urban Revitalization Project</i>	<b>\$100,000</b>
<i>Winchester Street Potter's House</i>	<b>\$ 75,000</b>
<i>Rita R. Church Foundation &amp; Teach Educate Assist Mentor Office</i>	<b>\$ 42,000</b>
<i>SS Philip and James Church Renovation</i>	<b>\$ 30,000</b>
<i>Everyman Theater</i>	<b>\$ 25,000</b>

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**BOARD OF PUBLIC WORKS**

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**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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*Contacts: Jean Peterson (301) 429-7667 jean.peterson@maryland.gov  
Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov*

**5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works approve releasing the deeds of trust on two properties that received loans from the Department of Housing and Community Development's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling the property requesting release of the deed of trust to facilitate a short sale to pay off the first mortgages owed to DHCD. The borrowers have requested a release on the basis of a hardship. The borrowers will sign promissory notes in the amount of the outstanding principal of the second mortgage.

**Loan Authority:** Down Payment and Settlement Expense Loan Program  
Housing and Community Development Article, §§ 4-301-4-309,  
Annotated Code of Maryland

**Authority to Release  
Security Interest:** State Finance and Procurement Article, § 10-305,  
Annotated Code of Maryland

<b>Borrowers:</b>	Gretchen Canty 13007 Golden Oak Drive Laurel 20708 <i>Prince George's County</i>	Ekundayo F. Obadofin 180 Harpers Way Frederick 21702 <i>Frederick County</i>
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<b>Original Loan and Current Balance</b>	\$5,000	\$5,000
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**BOARD OF PUBLIC WORKS**

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**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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September 7, 2016**

*Contact: Allen Cartwright 301-429-7629 allen.cartwright@maryland.gov  
John MacLean 301-429-7698 johnf.maclea1@maryland.gov  
Jean Peterson 301-429-7667 jean.peterson@maryland.gov*

**6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works approve releasing two of 25 properties (1707 and 1710 Mosher Street, Baltimore City) that secure a DHCD loan made in 1998.

**Loan Authority:** §§ 2-1101 *et seq.*, Housing and Community Development Article, Annotated Code of Maryland, COMAR 05.05.05.01

The *Partnership Rental Housing Program* finances rental housing that is occupied by households with incomes of 50% and below of the area median income.

**Authority to Release Lien:** State Finance and Procurement Article, § 10-305, Annotated Code of Maryland

**Borrower:** Housing Authority of Baltimore City

**Project Address:** 1707 and 1710 Mosher Street, Baltimore City

**Original Loan/Current Balance:** \$2,405,000

**History:** In May 1998, DHCD loaned the Housing Authority of Baltimore City \$2,405,000 to assist in the development of Uptown Apartments, a 38-unit affordable housing project located at scattered sites in Baltimore City. Payments on Partnership Rental Housing Program loans are deferred in perpetuity if the project complies with the requirements of the loan program. DHCD holds a first lien position on 25 properties securing this loan.

The Department and Housing Authority of City of Baltimore now requests that two of the properties collateralizing the loan, 1707 and 1710 Mosher Street, both vacant, be released so they can be razed as part of Project Creating Opportunities for Renewal and Enterprise (CORE). Razing these buildings will facilitate the refurbishing of the Baltimore City Police Department's Western District Police Station and the redevelopment of the surrounding neighborhood.

Although the release of these two properties may temporarily slightly diminish the value of the collateral for the Partnership Rental Housing Program loan, the redevelopment of the neighborhood will increase the value of the remaining properties in the project, thereby increasing the value of the collateral for the Partnership Rental Housing Program loan.

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**BOARD OF PUBLIC WORKS**

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**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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*Contact: Terri Wilson (410)537-4155  
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

**7. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve Maryland Water Quality Financing Administration’s request to advance refund up to \$29,205,000 of its Revolving Loan Fund Revenue Bonds, Series 2008A. The refunding is expected to provide over \$2.5 million in savings.

**Authority:** The Maryland Water Quality Financing “Administration is authorized, subject to the prior approval of the Board [of Public Works] and the Secretary [of the Environment], to provide for the issuance of its bonds for the purpose of refunding any bonds of the Administration then outstanding . . .” Environment Article, § 9-1609, Annotated Code of Maryland.

**Background:** The Maryland Water Quality Financing Administration periodically issues revenue bonds to supplement other revenue sources for the Revolving Loan Funds. The funds are used to make loans for water quality and drinking water capital improvements. The revenue bonds are not a debt or a liability or a security pledge of the State of Maryland. The payment of debt service is from the principal and interest repayments on certain pledged loans.

<i>Existing Bonds Outstanding:</i>	\$29,205,000
<i>Remaining Bond Term:</i>	9 years (2017 – 2025)
<i>Call Date Current Refunding:</i>	3/1/2018
<i>Refunding Net Present Value</i>	
<i>Savings Expected:</i>	\$2.54 million or 8.7% of refunded par

***Bond Team & Tentative Schedule:***

<i>Bond Counsel:</i>	McKennon Shelton & Henn
<i>Financial Advisor:</i>	First Southwest Company (Division of Hilltop Securities)
<i>Trustee Bank:</i>	M&T Investment Group
<i>Bond Sale:</i>	October 2016 (Competitive Bid)

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**BOARD OF PUBLIC WORKS**

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**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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September 7, 2016**

*Contact: Terri Wilson (410)537-4155  
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

**8. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve further funding up to \$200,000 to Town of Secretary for the **Twin Cities Wastewater Treatment Plant Biological Nutrient Removal and Enhanced Nutrient Removal Upgrades** project in Dorchester County. Funding may involve multiple sources which may include general obligation bond proceeds. (Legislative District 37B)

**Project Description:** Planning, design, and construction of biological nutrient removal and enhanced nutrient removal upgrades at the Twin Cities WWTP at an approved design capacity of 0.281 million gallons per day. Upon completion of the improvements, the Twin Cities WWTP will be capable of achieving an annual effluent total nitrogen goal of 3 mg/l and total phosphorous goal of 0.3 mg/l. The purpose of this project is to reduce nutrients to the Choptank River and ultimately the Chesapeake Bay. This action is for the design phase; the planning phase is complete.

**Project Funding Sources:**

<b>Bay Restoration Fund Grant BR-NR 03.10 (this action)</b>	<b>\$ 200,000</b>
Bay Restoration Fund Grant BR-NR 03.10 (previously approved 8/5/15)	\$ 117,185
Bay Restoration Fund Grant BR-NR 03.10 (future action)	\$ 2,036,009
Biological Nutrient Removal NR 03.10 (future action)	\$ 3,084,638
Local Share	<u>\$ 8,927,434</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$14,365,266</b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

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**BOARD OF PUBLIC WORKS**

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**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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*Contact: R. Dean Kenderdine: 410-625-5601  
dkenderdine@sra.state.md.us*

**9. MARYLAND STATE RETIREMENT AGENCY  
*Board of Trustees of the Maryland State Retirement and Pension System***

**Recommendation:** That the Board of Public Works appoint *Michael K. Barry*, as a public member of the Investment Committee of the Board of Trustees of the Maryland State Retirement and Pension System for a three-year term beginning July 1, 2016.

Mr. Barry meets all requirements to serve as a public member.

**Authority:** § 21-115 (b)(2), State Personnel and Pensions Article, Annotated Code of Maryland, provides that this appointment will be by the Board of Public Works for a term of three years.

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**BOARD OF PUBLIC WORKS**

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**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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September 7, 2016**

*Contact: Joan Schaefer 410-767-0096  
Joan.schaefer@maryland.gov*

**10. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM  
*Amendment to the FY 2015 Capital Improvement Program,  
Baltimore City Public Schools***

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works increase funding in the Fiscal Year 2015 Capital Improvement Program for Baltimore City Public Schools for the #045 Federal Hill Prep PK-5 – HVAC project.

**Original Approval:** Secretary’s Item 17 (5/14/14) (Public School Construction FY 2015 CIP)

**Specific Request:** Baltimore City Public Schools requests to use funds from the Statewide contingency fund as shown:

<i>Project</i>	<i>FY 2015 CIP State Allocation</i>	<i>Proposed Increase</i>	<i>Adjusted State Allocation</i>
Federal Hill Prep HVAC	\$800,000	\$95,000	\$895,000

Baltimore City Public Schools requested the HVAC project at #045 Federal Hill Prep PK-5 for \$1,020,000 in the FY 2015 CIP. On the recommendation of the IAC, the Board of Public Works approved the project for an allocation of \$800,000, with a balance of \$220,000 to be requested in a future fiscal year. The proposed use of contingency funds reserved for Baltimore City Public Schools to increase the project allocation will complete the eligible State funding for this project based on the State participation in the actual contract award.

**Authority:** In accordance with §5-302 (j)(3)(i) of the Education Article, if school construction funds provided to a county in one Fiscal Year Capital Improvement Program cannot be allocated to, or used for, the eligible project within two years of the initial authorization, the county may opt to have the funds: (1) applied to another eligible project in the current CIP or (2) reverted to and maintained in the contingency fund for eligible projects in the county in the next CIP. *See, e.g., Maryland Consolidated Capital Bond Loan of 2014 (Chapter 463, Acts of 2014), see also COMAR 23.03.02.03G.*

*The Board of Public Works deferred this Item as Item 15 from the 7/6/16 Secretary’s Agenda.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
September 7, 2016**

*Contact: Joan Schaefer 410-767-0096  
Joan.schaefer@maryland.gov*

**11. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM  
*Amendments to the FY 2017 Capital Improvement Program  
Baltimore County and Prince George’s County Public Schools***

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve an amendment to the State School Construction Program for Fiscal Year 2017.

**Original Approval:** Secretary’s Item 20 (5/11/16) (Public School Construction FY 2017 CIP)

**Specific Request:** Baltimore County Public Schools requests use of funds from the Statewide contingency account reserved for the school system and Prince George’s County Public Schools requests use of the approved FY 2017 Enrollment Growth and Relocatable Classrooms (EGRC) funding as shown:

Project	FY 2017 CIP State Allocation	Proposed Increase	Adjusted State Allocation
<i>Baltimore County</i>			
<b>Victory Villa Elementary Replacement</b>	\$4,137,000	\$538,000	\$4,675,000
<i>Prince George’s County</i>			
<b>C. Elizabeth Rieg Regional Limited Renovation</b>	\$0	\$4,001,000	\$4,001,000
<b>Bowie-Belair HS Annex Limited Renovation</b>	\$0	\$5,501,000	\$5,501,000

The amendments represent a total increase of \$10.040 million, consisting of \$538,000 from the Statewide Contingency account reserved for Baltimore County Public Schools and \$9.502 million from the FY 2017 EGRC funds assigned to Prince George’s County Public Schools. The total CIP allocation for FY 2017 will increase from \$368.4 million to \$378.4 million.

**Authority:** For Baltimore County Public Schools: In accordance with §5-302 (j)(3)(i) of the Education Article, if school construction funds provided to a county in one Fiscal Year Capital Improvement Program cannot be allocated to, or used for, the eligible project within two years of the initial authorization, the county may opt to have the funds: (1) applied to another eligible project in the current CIP or (2) reverted to and maintained in the contingency fund for eligible projects in the county in the next CIP. *See, e.g., Maryland Consolidated Capital Bond Loan of 2014 (Chapter 463, Acts of 2014), see also COMAR 23.03.02.03G.* For Prince George’s County Public Schools: Maryland Consolidated Capital Bond Loan of 2016 (Chapter 27, Acts of 2016).

*The Board of Public Works deferred this Item as Item 18 from the 7/6/16 Secretary’s Agenda.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
September 7, 2016**

*Contact: Joan Schaefer 410-767-0096  
Joan.schaefer@maryland.gov*

**12. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM  
*Baltimore City Public Schools  
Amendments to Sales and Use Tax – Alcoholic Beverages  
Supplementary Appropriation FY 2012***

**Recommendation:** Baltimore City Public Schools requests that the Board of Public Works approve amendments to the FY 2012 Alcoholic Beverage Supplementary Appropriation grant funds designated for Baltimore City Public Schools by reallocating \$932,000 of that grant.

**Previous Approval:** Secretary's Agenda Item 3 (1/25/2012)

**Background:** The Board of Public Works previously approved Baltimore City's request for allocation of the \$9 million FY 2012 supplementary appropriation authorized by the General Assembly. The purpose of the grant is to fund individual public school improvement projects that meet a school or community need. Of the \$9 million Baltimore City grant, BCPS seeks to reallocate \$932,000. That total comprises \$271,000 from four rescinded projects and \$661,000 in funds remaining from projects originally approved.

Baltimore City Public Schools requests to apply the unexpended funds to three new projects and also to 32 grease trap projects required by the City's Department of Public Works Pollution Controls section. The City DPW investigates site conditions at school kitchens to determine whether wastewater generated by routine operations is contributing to excessive accumulation of fats, oils and grease in public sanitary lines downstream from school facilities. Baltimore City Public Schools is in violation of the conditions set by its wastewater discharge permit, which prohibits discharge to the sanitary sewer of oils and grease.

**Authority:** *Sales and Use Tax – Alcoholic Beverages – Supplementary Appropriation: Chapter 572 (2011 Laws of Maryland) [House Bill 1213 (2011)].*

**Fund Source:** D06E0202

**Public School Construction Program:** The Public School Construction Program has reviewed Baltimore City's request and concludes that the projects would be eligible under the Aging Schools Program. The Public School Construction Program will administer the grant.

**Reallocation:** Specifically, Baltimore City requests to rescind four projects and to add 35 projects:

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SECRETARY'S  
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**12. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM**

<i>Four Rescinded Projects</i>	<i>Allocation Amount</i>
William S. Baer #301 – Elevator Pump - Secretary’s Agenda 13 (4/1/15)	\$43,000
Westport PK-8 #225 – Controls - Secretary’s Agenda 13 (4/1/15)	\$15,000
Dallas Nicholas #039 – Elevator Loop	\$30,000
Hamilton E/M #236 – HVAC	\$183,000
<b>Total Rescinded</b>	<b>\$271,000</b>
<i>35 New Project Requests</i>	<i>Amount</i>
Baltimore Polytechnic Institute High #403 – Oil Tank	\$285,000
West Baltimore Building #080 – Oil Tank	\$250,000
Digital Harbor High #416 – Bleachers	\$109,000
<b><i>These 32 schools will each install three fat, oil, and grease traps at kitchen sinks</i></b>	
Baltimore City College HS #480	\$9,000
Baltimore Polytechnic Institute HS #403	\$9,000
Barclay ES #54	\$9,000
Cecil ES #7	\$9,000
Charles Carroll Barrister ES #34	\$9,000
Commodore John Rodgers E/MS #27	\$9,000
Dallas F Nicholas Sr ES #39	\$9,000
Dickey Hill E/MS	\$9,000
Dr. Martin L. King ES #254	\$9,000
Edgecombe Circle E/MS #62	\$9,000
Eutaw-Marshburn ES #11	\$9,000
Frederick Douglass HS	\$9,000
Gwynns Falls ES #60	\$9,000
Hampden ES #55	\$9,000
John Eager Howard ES	\$9,000
Johnston Square ES #16	\$9,000
Dr. Roland Patterson Sr. #082/KIPP Harmony E/M	\$9,000
Liberty ES #64	\$9,000
Margaret Brent E/MS #53	\$9,000
Matthew A. Henson ES #29	\$9,000
Moravia Park ES #105	\$9,000
Mount Royal ES #66	\$9,000
Mt. Washington ES #221	\$9,000
Robert W Coleman ES	\$9,000
George G. Kelson ES	\$9,000
Roland Park E/MS	\$9,000
Sinclair Lane ES #248	\$9,000
Southwest Baltimore Charter E/MS #328 @ Diggs Johnson MS #162	\$9,000
Northern # 402/Achievement Academy/W.E.B. DuBois HS	\$9,000
Walbrook HS	\$9,000
William S Baer ES	\$9,000
Windsor Hills E/MS #87	\$9,000
<b>Total</b>	<b>\$932,000</b>

**BOARD OF PUBLIC WORKS  
APPROVED                  DISAPPROVED  
WITH DISCUSSION**

**THIS ITEM WAS:  
DEFERRED                  WITHDRAWN  
WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
September 7, 2016**

*Contact: Joan Schaefer 410-767-0096  
Joan.schaefer@maryland.gov  
Sheila McDonald 410.260.7335  
Sheila.mcdonald@maryland.gov*

**13. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM  
*Amendments to the Sales and Use Tax – Alcoholic Beverages  
Supplementary Appropriation FY 2012  
Cecil County Public Schools***

**Recommendation:** Cecil County Public Schools requests that the Board of Public Works approve amendments to the Fiscal Year 2012 Supplementary Appropriation designated for Cecil County Public Schools by reallocating \$49,000 of that grant.

**Previous Approvals:** Secretary’s Agenda Item 11 (11/16/2011)  
Secretary’s Agenda Item 16 (5/14/14)

**Background:** The Board of Public Works previously approved Cecil County’s request for allocation of its \$416,250 FY 2012 supplementary appropriation authorized by the General Assembly. The purpose of the grant is to fund individual public school improvement projects that meet a school or community need. Of the \$416,250 Cecil County grant, CCPS seeks to reallocate \$49,000 in funds remaining from projects originally approved by the Board of Public Works.

**Authority:** *Sales and Use Tax – Alcoholic Beverages – Supplementary Appropriation:* Chapter 572 (2011 Laws of Maryland) [House Bill 1213 (2011)].

**Fund Source:** D06E0202

**Reallocation:** Specifically, Cecil County requests apply unexpended funds to the following:

**Rising Sun HS:**

Auditorium Stage Curtain	<del>\$15,000</del>	\$17,400
Science Lab Cabinets and Countertops	<del>\$34,000</del>	\$31,600
	\$49,000	

**Public School Construction Program:** The Public School Construction Program has evaluated Cecil County’s request and concludes that the projects are eligible under the Aging Schools Program. The Public School Construction Program will administer the grant.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





LARRY HOGAN  
GOVERNOR

STATE OF MARYLAND  
PUBLIC SCHOOL CONSTRUCTION PROGRAM  
200 W. BALTIMORE STREET  
BALTIMORE, MARYLAND 21201  
410-767-0617

INTERAGENCY COMMITTEE ON SCHOOL CONSTRUCTION

JOAN T. SCHAEFER  
ACTING EXECUTIVE DIRECTOR

KAREN SALMON, Ph.D.  
CHAIRPERSON

March 10, 2017

Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, MD 21401

Re: Board of Public Works Secretary's Agenda Item #13 (September 7, 2016)

Dear Ms. McDonald:

This is to advise you of the following changes to the Public School Construction Program's Agenda items previously approved by the Board of Public Works.

BPW September 7, 2016  
Item 13 STATE PUBLIC SCHOOL  
CONSTRUCTION PROGRAM  
Public School Construction Projects  
Sales and Use Tax – Alcoholic  
Beverages Supplementary  
Appropriation FY 2012

Cecil County

From: \$34,000  
To: \$31,600

Rising Sun High – Science Labs

From: \$15,000  
To: \$17,400

Rising Sun High – Auditorium Stage Curtains

Fund Source: D06E0202

Reason: This action specifies that unexpended funds will be realigned to this project within the County allocation.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-0096.

Sincerely,

Joan T. Schaefer  
Acting Executive Director  
Maryland Public School Construction Program

cc: The Honorable Larry Hogan  
The Honorable Peter Franchot  
The Honorable Nancy K. Kopp

OK for record  
SPG  
3/15/17

**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
September 7, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**1A. PROGRAM OPEN SPACE LOCAL SHARE  
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM  
*Caroline County***

**Recommendation:** Approval to commit \$51,404 for the following **planning and development** projects.

- 1. 2017 Land Preservation, Parks, and Recreation Plan - \$25,000**  
Caroline County, POS #6497-5-187 MD20160112-0016

**Prior Approvals:** \$25,000 (DNR-RP Item 2A [April 27, 2016])

**Background:** Additional funds to complete Caroline County’s 2017 Land Preservation, Parks, and Recreation Plan to fulfill State requirements.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation  
Source Code: 15162 Item 162 \$25,000

- 2. Federalsburg Canoe and Kayak Floating Pier - \$26,404**  
Town of Federalsburg, Caroline County, CPP #6564-5-191 MD20160718-0668

**Background:** Install canoe and kayak floating pier in downtown area of Federalsburg to provide access to upper part of Marshyhope Creek. Pier will be ADA-accessible to provide all users access to the John Smith National Water Trail from Federalsburg.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2016, Chapter 27, Acts of 2016  
Community Parks and Playgrounds  
Source Code: 16168 Item 168 \$26,404

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**BOARD OF PUBLIC WORKS                      THIS ITEM WAS:**

**APPROVED      DISAPPROVED      DEFERRED      WITHDRAWN**

**WITH DISCUSSION      WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
September 7, 2016

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

2A. PROGRAM OPEN SPACE LOCAL SHARE  
*Prince George’s County*

**Recommendation:** Approval to commit \$138,750 for the following **development** project.

**Greenbelt Community Center Facility Upgrades - \$138,750**  
City of Greenbelt, Prince George’s County  
POS #6186-16-768 MD20131210-0843

**Prior Approvals:** \$270,000 (DNR-RP Item 6A [Feb. 5, 2014])

**Background:** Additional funds to upgrade HVAC system at Greenbelt Community Center by enhancing system air handling and duct work, replacing fan coil units, and making improvements to increase energy efficiency and effectiveness.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010  
Program Open Space - Local, Prior Funds Replacement  
Source Code: 10056 Item 056 \$70,783.03

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 12057 Item 057 \$67,966.97

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
September 7, 2016

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

3A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM  
*Queen Anne's County*

**Recommendation:** Approval to commit \$120,000 for the following **development** project.

***Little Queenstown Creek Boardwalk and Kayak Launch - \$120,000***  
Queen Anne's County  
CPP #6557-17-168 MD20160718-0667

**Background:** Create waterfront park including a boardwalk, observation areas, and an ADA-compliant kayak and canoe launch. A living shoreline with signage will be installed to educate users on erosion control, groundwater improvements, and stormwater runoff control.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2016, Chapter 27, Acts of 2016  
Community Parks and Playgrounds  
Source Code: 16168 Item 168 \$120,000

---

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
September 7, 2016

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

4A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM  
*St. Mary's County*

**Recommendation:** Approval to commit \$125,468 for the following **development** project.

***Firemen's Park and Heritage Museum - \$125,468***  
Town of Leonardtown, St. Mary's County  
CPP #6553-18-133 MD20160621-0564

**Background:** Construct passive park and museum structure to house a fully restored historic carousel in Leonardtown. The 1.65 acre property will be developed with a park and the Firemen's Heritage Museum. The passive park will include green space and a picnic area. The museum will showcase the history and development of the volunteer fire service in Leonardtown and the Southern Maryland region.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2016, Chapter 27, Acts of 2016  
Community Parks and Playgrounds  
Source Code: 16168 Item 168 \$125,468

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
September 7, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**5A. PROGRAM OPEN SPACE LOCAL SHARE  
*Washington County***

**Recommendation:** Approval to commit \$27,000 for the following **development** project.

***Saylor House - \$27,000***  
City of Hagerstown, Washington County  
POS #6565-21-337 MD20160718-0666

**Background:** Install utility lines and handicapped-accessible path and ramp to the historic Saylor House in Kiwanis Park. In partnership with the Washington County Historical Society and the Antietam-Conococheague Watershed Alliance, the Saylor House will be open to the public for nature and history related educational programs.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 14089 Item 089 \$12,831.60

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation  
Source Code: 15162 Item 162 \$14,168.40

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
September 7, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**6A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM  
*Baltimore City***

**Recommendation:** Approval to commit \$190,000 for the following **development** project.

***Clifton Park Playground - \$190,000***  
Baltimore City  
CPP #6563-24-298 MD20160718-0669

**Background:** Replace old playground equipment and safety surfacing with playground equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2016, Chapter 27, Acts of 2016  
Community Parks and Playgrounds  
Source Code: 16168 Item 168 \$190,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
September 7, 2016**

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**7A. RURAL LEGACY PROGRAM FUNDS  
Charles County**

**Recommendation:** Approval to grant \$844,179 to the County Commissioners of Charles County from Rural Legacy Funds to acquire a 273.20 acre conservation easement.

***Zekiah Rural Legacy Area  
Middleton Revocable Trust Property***

**Prior Approval:** Zekiah Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 9A (09/03/2014) \$1,230,000 FY2015

**Project Description:** Acquisition of this easement will protect productive forest lands, and provide permanent protection to 5,800 linear feet of stream buffer along Zekiah Swamp Run, a tributary of the Potomac River. This easement will be held by the County Commissioners of Charles County. Senator Middleton informed the County sponsor that this transaction was disclosed pursuant to the Senate’s ethics rules.

**Easement Value:** \$1,092,841 (\$3,000 per acre)  
\$818,854 -- DNR  
\$273,960 -- Charles County

**Other Costs:** \$25,325 (administrative costs) County to pay program compliance, incidental costs, and to receive less than 3% in administrative costs.

**Amount Requested:** \$844,179

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014  
Rural Legacy Program – Prior Year Replacement Funds  
Source Code: 14091 Item: 091 Amount: \$510,750.10

Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013  
Rural Legacy Program  
Source Code: A0510 Item: 010 Amount: \$333,428.90

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
September 7, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**8A. RURAL LEGACY PROGRAM FUNDS  
*Baltimore County***

**Recommendation:** Approval to grant \$944,280 to The Manor Conservancy, Inc. from Rural Legacy Funds to acquire a 105 acre conservation easement.

***Manor Rural Legacy Area  
McDonough Property***

**Prior Approvals:** Manor Rural Legacy Area grant for easement acquisitions:  
DNR-RP Item 9A (09/03/2014) \$698,500 FY2015  
DNR-RP Item 5A (08/05/2015) \$485,062 FY2016

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands, and provides 4,750 linear feet of stream buffers to unnamed tributaries to Carroll Branch, which feed into Gunpowder Falls before its confluence with Loch Raven Reservoir. The easement will be held by the Department of Natural Resources and The Manor Conservancy, Inc.

**Easement Value:** \$ 887,670 (\$8,454 per acre)

<b>Other Costs:</b>	\$ 56,610	Administrative:	\$ 26,630
		Incidental:	\$ 16,665
		Compliance:	\$ 13,315

**Amount Requested:** \$ 944,280

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2015, Chapter 495, Acts of 2015  
Rural Legacy Program – Bond Sale Premiums  
Source Code: 15400 Item: 400 Amount: \$490,670

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014  
Rural Legacy Program – Prior Year Replacement Funds  
Source Code: 14091 Item: 091 Amount: \$397,000

Outdoor Recreation Land Loan – 2015, Chapter 462, Acts of 2014  
Rural Legacy Program  
Source Code: A0510 Item: 010 Amount: \$56,610

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
September 7, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**9A. RURAL LEGACY PROGRAM FUNDS  
*St. Mary's County***

**Recommendation:** Approval to grant \$326,470 to The Patuxent Tidewater Land Trust from Rural Legacy Funds to acquire a 156 acre conservation easement.

***Mattapany Rural Legacy Area  
Dorsey Property***

**Prior Approval:** Mattapany Rural Legacy Area approved grants for easement acquisitions:  
DNR-RP Item 3A (10/03/2012) \$775,000 FY2013  
DNR-RP Item 10A (8/21/13) \$370,000 FY2014

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands and provide 5,200 linear feet of forested buffers to Wise Marsh, a tributary of the Chesapeake Bay. The easement will be co-held by the Department of Natural Resources, the United States Department of the Navy, and the Patuxent Tidewater Land Trust. DNR and the Navy have entered into an encroachment protection agreement.

**Easement Value:** \$1,118,046 (\$7,167 per acre)  
\$247,045 -- DNR  
\$521,000 -- Department of the Navy  
\$350,000 -- St. Mary's County

**Total Other Costs:** \$79,425  
Administrative: \$33,541  
Incidental: \$29,113  
Program Compliance: \$16,771

**Amount Requested:** \$326,470

**Fund Source:**

Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013  
Rural Legacy Program  
Source Code: A0510 Item: 010 Amount: \$79,424.55

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014  
Rural Legacy Program – Prior Year Replacement Funds  
Source Code: 14091 Item: 091 Amount: \$247,045.50

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>		
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**10A. RURAL LEGACY PROGRAM FUNDS**  
*Dorchester County*

**Recommendation:** Approval to grant \$313,632 to The Nature Conservancy from Rural Legacy Funds to acquire a 369.17 acre conservation easement.

***Nanticoke Rural Legacy Area***  
***Baker Trust Property***

**Prior Approval:** Nanticoke Rural Legacy Area grant for easement acquisitions:  
DNR-RP Item 10A (08/21/2013) \$1,000,000 FY2014

**Project Description:** Acquisition of this easement will protect valuable forest and farm land, while supporting sustainable resource-based industries in Dorchester County, and it will protect water quality through riparian buffers on 8,300 linear feet of the Chicimicomico River, a tributary of the Chesapeake Bay. The easement will be held by the Department of Natural Resources and the United States Department of the Navy.

**Easement Value:** \$868,292 (\$2,353 per acre).  
\$268,292 -- DNR  
\$300,000 -- Department of the Navy  
\$300,000 -- Chesapeake Conservancy

**Other Costs:** \$45,340  
Administrative: \$26,049  
Incidental: \$19,291

**Amount Requested:** \$313,632

**Fund Source:**

Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013  
Rural Legacy Program  
Source Code: A0510 Item: 010 Amount: \$313,631.56

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**11A. CONSERVATION RESERVE ENHANCEMENT PROGRAM**  
*Howes Property, Frederick County*

**Recommendation:** Approval to grant \$181,532 to Frederick County from Program Open Space Stateside funds to acquire a 29-acre Conservation Reserve Enhancement Program easement.

**Background/Prior Approvals:** Reference is made to Program Open Space Agenda Item 9A (September 16, 2009) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* (April 24, 2009).

**Project Description:** Acquisition of this CREP easement permanently protects water quality by requiring forested stream buffers and wetland protection along 3,020 linear feet of tributaries to Little Pipe Creek. As part of the transaction, the landowner will be donating the remaining 13.02 acres of the farm into easement. The easement will be co-held by Frederick County and the Department of Natural Resources.

**Easement Value:** \$173,813 (\$6,011 per acre)

**Other Costs:** \$7,719 (incidental). The County is paying administrative and program compliance costs.

**Total Amount Requested:** \$181,532

**CREP Targeting:** The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Frederick County is a Target Level 1 county.

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**September 7, 2016**

**11A. CONSERVATION RESERVE ENHANCEMENT PROGRAM (cont'd)**  
*Howes Property, Frederick County*

***Easement Valuation System:*** DNR uses an easement evaluation system based on:

- (1) whether the property is located within a “Target Level 1” or “Target Level 2” county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014  
 POS Stateside – Prior Year Funds Replacement  
 Source Code: 14090    Item: 090    Amount: \$173,813.00

Outdoor Recreation Land Loan – 2016  
 Program Open Space - Stateside  
 Chapter 310    Acts of 2015  
 Source Code: A0510    Item: 010    Amount: \$7,719.40

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**12A. CONSERVATION RESERVE ENHANCEMENT PROGRAM**  
*Salisbury Property, Frederick County*

**Recommendation:** Approval to grant \$ 922,516 to Frederick County from Program Open Space Stateside funds to acquire a 151-acre Conservation Reserve Enhancement Program easement.

**Background/Prior Approvals:** Reference is made to Program Open Space Agenda Item 9A (September 16, 2009) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* (April 24, 2009).

**Project Description:** Acquisition of this CREP easement permanently protects water quality by requiring forest and vegetative cover on highly erodible steep slopes within the Middle Creek Watershed, designated as 3P: Natural Trout Waters and Public Water Supply. As part of the transaction, the landowner will be donating the remaining 22.93 acres of the farm into easement. The easement will be held by Frederick County and the Department of Natural Resources.

**Easement Value:** \$912,231 (\$6,022 per acre)

**Other Costs:** \$ 10,286 (incidental). The County is paying administrative and program compliance costs.

**Total Amount Requested:** \$922,517

**CREP Targeting:** The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Frederick County is a Target Level 1 county.

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**September 7, 2016**

**12A. CONSERVATION RESERVE ENHANCEMENT PROGRAM (cont'd)**  
*Salisbury Property, Frederick County*

***Easement Valuation System:*** DNR uses an easement evaluation system based on:

- (1) whether the property is located within a “Target Level 1” or “Target Level 2” county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014  
 POS Stateside – Prior Year Funds Replacement  
 Source Code: 14090    Item: 090    Amount: \$912,231.00

Outdoor Recreation Land Loan – 2016, Chapter 310, Acts of 2015  
 Program Open Space - Stateside  
 Source Code: A0510    Item: 010    Amount: \$10,285.60

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**13A. PROGRAM OPEN SPACE STATE SHARE**

*William Donald Shankle, et al., \$117,000*

*Frederick County, POS #4975*

**Recommendation:** That the Board of Public Works approve the acquisition in fee simple of 5.5 +/- acres in Frederick County.

**Description:** This mostly-forested parcel adjacent to South Mountain State Park will be managed by the Maryland Park Service. Acquisition will provide buffer for Forest Interior Dwelling Species, protect the viewshed from the nearby Appalachian Trail, and improve access to this area of the Park. The property, located in a Targeted Ecological Area, scored 77 under the Program Open Space Targeting System.

**Grantor:** William Donald Shankle, Mary Alice Shankle, Theresa M. Haupt and Susan A. Koons

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 5.5 acres +/-, unimproved

**Price:** \$117,000

**Appraisals:** \$120,000 (3/29/16) – LouAnne Cline  
\$85,000 (3/13/16) – Donald N. Briggs

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2014

POS Stateside – Prior Year Funds Replacement

Chapter 463 Acts of 2014

Source Code: 14090 Item: 090 Amount: \$117,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**14A. PROGRAM OPEN SPACE STATE SHARE**

***PG Partnership, \$5,000***

***Washington County, POS #4999***

***Recommendation:*** That the Board of Public Works approve the acquisition in fee simple of 0.31 +/- acres in Washington County.

***Description:*** This wooded property shares boundary lines with Fort Frederick State Park and the Chesapeake & Ohio Canal National Historic Park. The property will be managed by the Maryland Park Service. Acquisition will improve boundary management and provide a buffer for Big Pool Lake. The property, located in a Targeted Ecological Area, scored 91 under the Program Open Space Targeting System.

***Grantor:*** PG Partnership, a Maryland General Partnership  
General Partners: C. Richard Grimm and the Estate of William Frank Park, by Patricia R. Doub, Personal Representative

***Grantee:*** The State of Maryland to the use of the Department of Natural Resources

***Property:*** .31 acres +/-, unimproved

***Price:*** \$5,000

***Appraisals:*** \$12,000 (4/9/16) – Joyce A. Sheets  
\$1,000 (3/23/16) – Donald N. Briggs  
All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2014  
POS Stateside – Prior Year Funds Replacement  
Chapter 463 Acts of 2014  
Source Code: 14090 Item: 090 Amount: \$5,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Robert Feldt (410)-260-8529*  
*rob.feldt@maryland.gov*

**15A. TIMBER SALE**  
***Washington County***

***Project:*** Indian Springs Wildlife Management Area  
 20.0 acres/Compartment: Blairs Valley HMU, IS-01-17

***Recommendation:*** That the Board of Public Works approve this timber sale, which will be a regeneration harvest of mature hardwood timber.

***Remarks:*** The sale area contains a few legacy trees that will be retained as a wildlife food source and serve as a seed source for regeneration. The harvest area will be naturally regenerated. This sale includes 217,646 board feet of sawtimber, and 200 cords of pulpwood.

This sale received one bid, despite notifying 38 potential buyers in the region. DNR concludes this bid is reasonable and the sale should proceed.

No bond money was used in the purchase of this land.

***Authority:*** Natural Resources Article, §§ 5-102, 5-214, Annotated Code of Maryland.

***Sales Method:*** Competitive Sealed Bid (one-step method). See BPW Advisory 2005-2.

***Bids:*** Rockwell Lumber Co., Inc., MD \$56,110

***Award:*** Rockwell Lumber Co., Inc.

***Amount:*** \$56,110

***Estimated Value:*** \$50,761

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department of Budget And Management**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Robert Howells 410-230-8789*  
*Robert.howells@maryland.gov*

**1-S. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY**  
*Creative Services Division*  
*Services Contract*

**Contract ID:** Powerball Power Cruise Licensing Contract; #2016-04; ADPICS # E75B7400004

**Contract Description:** Provide the Maryland State Lottery and Gaming Control Agency (MLGCA) with a license to use the Royal Caribbean International® (Royal Caribbean) cruise line marks and logos as part of a Powerball promotion and 25 exclusive Royal Caribbean cruise packages to be used as player prizes in conjunction with the promotional campaign.

**Award:** Alchemy3, LLC  
Roswell, GA

**Term:** 9/23/2016 – 1/31/2018

**Amount:** \$115,975 (1 Year, 4 Months)

**Procurement Method:** Sole Source

**Proposals:** N/A

**MBE Participation:** None (Single Element of Work)

**Performance Security:** None

**Incumbent:** None

**Requesting Agency Remarks:** The MLGCA desires to use the Royal Caribbean cruise line marks and logos as part of a Powerball promotion, specifically within product and marketing, advertising and digital materials to support the promotional campaign, as well as purchase 25 exclusive Royal Caribbean cruise packages to be used as player prizes. This licensing contract is necessary in order to obtain the rights to use these marks, logos, marketing, advertising, and digital materials, and the exclusive prizes.

The marks and logos are solely owned by Royal Caribbean. The recommended contractor, Alchemy 3, LLC, is the authorized exclusive licensor for Royal Caribbean related to marks for use in connection with lottery games and promotions and is the only source from which the MLGCA can obtain the required authorization for the use of these marks and logos which are subject of this licensing contract. Alchemy 3, LLC is also the only source from which the marks, logos, marketing, advertising and digital materials and exclusive prizes may be purchased.

**Supplement B  
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**1-S. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)**

The MLGCA is one of 24 lottery jurisdictions that are members of the Multi-State Lottery Association (MUSL) that is a non-profit organization that operates the multi-state Powerball game. Alchemy 3, LLC has partnered with the MUSL to leverage the number one lottery game in the United States, Powerball, for this promotion. As an MUSL member, the MLGCA has authority to use the Powerball marks within the Powerball Power Cruise promotional campaign.

**Fund Source:** 100% Special (Lottery Proceeds)

**Appropriation Code:** E75D0001

**Resident Business:** No

**MD Tax Clearance:** 16-2480-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department of Budget And Management**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Anne Timmons 410-767-4710*  
*Anne.timons@maryland.gov*

**2-S. DEPARTMENT OF BUDGET AND MANAGEMENT**

***Office of Personnel Services and Benefits (OPSB)/Employee Benefits Division (EBD)***  
***Services Contract***

***Contract ID:*** Audit Services for State Employee and Retiree Health and Welfare Benefits Program; ADPICS # F10B6400003 (Category 1); F10B7400032 (Category 2);

F10B7400033 (Category 3); F10B7400034 (Category 4)

***Contract Description:*** Complete annual audits of the claims adjudication and payment functions, clinical functions and administrative performance of four plan service categories, noted below, in the State Employee and Retiree Health and Welfare Benefits Program (the Program).

***Awards:***

*Categories 1 and 3:*

Myers and Stauffer, LC  
 Baltimore, MD

*Categories 2 and 4:*

TMDG, LLC  
 Kansas City, MO  
 (Local office in Baltimore, MD)

***Term:***

1/1/2017 – 12/31/2021

***Amount:***

\$2,240,000 (Category 1)  
 \$ 342,750 (Category 2)  
 \$ 641,818 (Category 3)  
 \$ 215,000 (Category 4)  
~~\$3,159,568~~ Total (5 Years) **\$3,439,568**

***Procurement Method:***

Competitive Sealed Proposals

***Proposals:***

See page 6B

***MBE Participation:***

Category 1 - Medical Plans:	20%
Category 2 - Dental Plans:	15%
Category 3 - Prescription Drug Benefits Plan:	13%
Category 4 - Flexible Spending Accounts:	15%

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**Department of Budget And Management**  
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**2-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

***Incumbents:***

Categories 1 and 3:

Truven Health Analytics  
Ann Arbor, MI

Category 2:

The Segal Company  
(Eastern States), Inc.  
Washington, DC

Category 4:

Claim Technology, Inc.  
Des Moines, IA

***Requesting Agency Remarks:*** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 16 prospective vendors, ten of which are Maryland firms, and included three MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Five offerors submitted proposals to the different Service Categories in response to the RFP as follows:

- Service Category 1- Medical Plans: Five proposals received;
- Service Category 2- Dental plans: Three proposals received;
- Service Category 3- Prescription Drug Benefits Plans: Four proposals received; and
- Service Category 4- Flexible Spending Accounts; Three proposals received.

The proposals received from one offeror in Service Categories 1 and 3 were determined not to be reasonably susceptible of being selected for awards due to MBE issues and were eliminated from further consideration. The proposals from the remaining four offerors were evaluated and ranked accordingly, as shown in the Proposal tables below. Technical and financial factors had equal weight in the overall award determination.

Awards are recommended to Myers and Stauffer, LC for Categories 1 and 3 and TMDG, LLC for Categories 2 and 4 as having the most advantageous offers for the State based upon the following determinations:

- Service Category 1 - Medical Plans: Myers and Stauffer LC (M&S) was ranked #1 overall with the second highest ranked technical offer and the third lowest price. The highest ranked technical offeror also had the highest price. The technical differences between M&S and the #1 ranked technical offeror did not offset the 19% price difference. The lowest priced offeror was ranked lowest technically. The technical differences between M&S and the #4 ranked technical offeror were deemed to be worth the 18% difference in price. And the second lowest priced offeror was ranked third technically. The technical differences between M&S and this offeror also were deemed to be worth the 11% difference in price.
- Service Category 2 - Dental Plans: TMDG, LLC was ranked overall #1 with the highest ranked technical offer and the second lowest price. The lowest priced offeror was ranked third technically. The differences between these two offerors' technical proposals were deemed to offset the 4% difference in prices.

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**2-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

- Service Category 3 - Prescription Drug Benefits Plans: M&S was ranked overall #1 with the highest ranked technical offer and the second lowest price. The lowest priced offeror was ranked third technically. The differences between these two offerors' technical proposals were deemed to offset the 15% difference in prices.
- Service Category 4 - Flexible Spending Account: TMDG, LLC was ranked overall #1 with the highest ranked technical offer and the lowest price.

The financial offers were based upon fixed prices for milestones as stated in the RFP. The *Award Amount* includes funding for optional audit services as stated in the RFP: \$100,000 each for Service Categories 1 and 3 and \$40,000 each for Service Categories 2 and 4.

This contract provides for audit services of the State's Employee and Retiree Health Benefits Program from a clinical, administrative and operational perspective. Audits are performed in each of the four program Service Categories. Each Third Party Administrator (TPA) is subject to one yearly audit. The purpose of the audit is to:

- Ensure that the State receives the benefit of the contractual pricing arrangements with all TPA contractors;
- Ensure TPA contractor accountability for compliance with contractual requirements, including performance guarantees;
- Verify appropriate administrative procedures and control measures are in place;
- Confirm the accuracy of benefit payments to providers;
- Improve quality of service through the review of clinical processes; and,
- Ensure that State funds in connection with the program are used correctly.

The MBE participation goals established by Service Category were based upon the limited subcontracting opportunities available. In addition, a 1% VSBE participation goal was established for all Service Categories.

<b><i>Fund Source:</i></b>	100% Reimbursable
<b><i>Appropriation Code:</i></b>	F10A0404
<b><i>Resident Business:</i></b>	Yes for both
<b><i>MD Tax Clearances:</i></b>	16-2543-0000 (Myers and Stauffer, LC) 16-2543-0001 (TMDG, LLC)

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**Department of Budget And Management**  
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**2-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

**Proposals: (cont'd)**

<b>Category 1- Medical Plans</b>			
<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Offer/Ranking</b>	<b>Overall Ranking</b>
Myers and Stauffer, LC Baltimore, MD	2	\$2,140,000 (3)	1
TMDG LLC Kansas City, MO (Local office in Baltimore, MD)	1	\$2,550,000 (4)	2
Aon Consulting, Inc. Chicago, IL	3	\$1,933,916 (2)	3
Claim Technologies, Inc. Des Moines, IA	4	\$1,820,107 (1)	4

<b>Category 2-Dental Plans</b>			
<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Offer/Ranking</b>	<b>Overall Ranking</b>
TMDG LLC Kansas City, MO (Local office in Baltimore, MD)	1	\$302,750 (2)	1
Claim Technologies, Inc. Des Moines, IA	3	\$290,608 (1)	2
Aon Consulting, Inc. Chicago, IL	2	\$390,163 (3)	3

<b>Category 3- Prescription Drug Benefits Plans</b>			
<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Offer/Ranking</b>	<b>Overall Ranking</b>
Myers and Stauffer, LC Baltimore, MD	1	\$541,818 (2)	1
Claim Technologies, Inc. Des Moines, IA	3	\$471,282 (1)	2
Aon Consulting, Inc. Chicago, IL	2	\$1,124,472 (3)	3



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**2-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

*Proposals (cont'd):*

<b>Category 4-Flexible Spending Accounts</b>			
<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Offer/Ranking</b>	<b>Overall Ranking</b>
TMDG LLC Kansas City, MO (Local office in Baltimore, MD)	1	\$175,000 (1)	1
Claim Technologies, Inc. Des Moines, IA	2	\$248,699 (2)	2
Aon Consulting, Inc. Chicago, IL	3	\$300,193 (3)	3

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**MARYLAND**  
DEPARTMENT OF  
BUDGET & MANAGEMENT

LARRY HOGAN  
Governor

BOYD K. RUTHERFORD  
Lieutenant Governor

DAVID R. BRINKLEY  
Secretary

MARC L. NICOLE  
Deputy Secretary

September 8, 2016

Ms. Sheila C. McDonald, Esq.  
Executive Secretary  
Board of Public Works  
80 Calvert Street, Room 117  
Annapolis, MD 21401

Dear Ms. McDonald,

The purpose of this letter is to request the correction of an error on Item 2-S in the DBM Secretary's Agenda for the 9/7/2016 Board of Public Works (BPW).

Whenever an agenda item is presented on the DBM Secretary's Agenda, DBM validates the information provided by the submitting agency for accuracy. This item was requesting approval of new contracts for Audit Services for State Employee and Retiree Health and Welfare Benefits Program in four separate Service Categories: 1 - Medical Plans; 2 - Dental plans; 3 - Prescription Drug Benefits Plans; and 4 - Flexible Spending Accounts. On the agenda item, the award amount listed each Service Category and the contract amount for that particular Service Category with a total five-year amount for all Service Categories. Unfortunately, the total five-year amount was incorrectly stated as \$3,159,568. When you add the four Service Categories individual contract amounts together the actual total five-year amount is \$3,439,568.

The information pertaining to the individual Service Category contract award amounts are accurate. Only the total five-year amount for all Service Categories was incorrectly stated.

If you would like any other documentation, I would be pleased to provide it.

I apologize for the additional work these errors have caused for you and your staff.

Sincerely,



Marc L. Nicole  
Deputy Secretary

**REVISED**

**Supplement B**  
**Department of Budget And Management**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Brent Tracy 410-767-4483  
brent.tracy@maryland.gov*

**3-S. DEPARTMENT OF BUDGET AND MANAGEMENT**  
***Office of Personnel Services and Benefits (OPSB)***  
***Services Contract***

**Contract ID:** State Medical Director & Occupational Medical Services for Maryland State Agencies; 050B6400002; ADPICS # 050B6400002

**Contract Description:** Provide State agencies with a comprehensive network of professional medical services for the proper management of the occupational medical aspects of the State workforce. The contract provides for up to 22 services on a Statewide basis, as well as five other services that apply specifically to Maryland Department of Transportation agencies.

**Award:** PTN WorkPro Holdings LLC  
dba Workpro Occupational Health  
Newark, DE (local office in Towson, MD)

**Term:** 10/1/2016 - 9/30/2021

**Amount:** \$9,323,532 Est. (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Financial Proposal/Ranking	Overall Ranking
WorkPro Holdings LLC dba Workpro Occupational Health Newark, DE (local office in Towson, MD)	2	\$9,323,532 (1)	1
Concentra Addison, TX (local office in Elkridge, MD)	1	\$15,170,214 (3)	2
Occupational Medical Services Arbutus, MD	3	\$9,438,720 (2)	3

**MBE Participation:** 47% (See Requesting Agency Remarks)

**Incumbent:** Concentra  
Addison, TX (local office in Elkridge, MD)

**REVISED**

**Supplement B**  
**Department of Budget And Management**  
**ACTION AGENDA**  
**September 7, 2016**

**3-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 17 prospective vendors, 12 of which are Maryland firms, and included nine MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Three proposals were received in response to the RFP; all three were determined to be reasonably susceptible of being selected for award. PTN WorkPro Holdings LLC dba Workpro Occupational Health (Workpro) was ranked #1 overall with the second highest ranked technical proposal and the lowest price. Workpro was determined to have the most advantageous offer to the State and is, therefore, recommended for award.

WorkPro is a Delaware corporation; however, it is a wholly owned subsidiary of Pivot Physical Therapy (Pivot), a Maryland corporation with its headquarters in Towson, Maryland. Pivot owns several corporate-owned sites in Maryland, and Workpro will be providing services under this contract out of Pivot-owned locations. In addition, Pivot, is building new corporate sites and expanding its corporate presence in Maryland.

The purpose of this contract is to provide a State Medical Director and occupational medical services for employees in State agencies for up to 22 separate medical services. All services are available during normal working hours and on a limited basis on weekends and evenings. Certain services are also available on a 24-hour-a-day, 7-day-a-week basis. The services range from pre-employment physicals to drug and alcohol tests for commercial drivers governed by US Department of Transportation regulations.

Agencies are under no obligation to use the services under this contract. They can elect to use one, all or none of the services, as their respective needs dictate. As agencies use the services under the contract, they are billed directly by the contractor. This contract is also available for use by county, municipal and other non-State of Maryland governments and non-profit organizations within Maryland and agencies of governments in states adjoining Maryland, including Washington, DC.

The requested approval amount for this contract is based on fixed unit prices for each service multiplied by an estimated (but not guaranteed) number of services to be performed, as per a pricing model contained in the RFP. Under this contract, the recommended contractor is not guaranteed any amount of business. Agencies will determine not only which employees will be referred for service(s), but also whether this contract is the most appropriate means of obtaining the needed medical services.

On June 30, 2016, the incumbent, Concentra, filed a protest against the award to PTN WorkPro Holdings LLC. DBM denied the protest on August 19, 2016.

**REVISED**

**Supplement B  
Department of Budget And Management  
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**3-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

On August 29, 2016, Concentra filed an appeal with the Maryland State Board of Contract Appeals (MSBCA). The Department is requesting that the Board of Public Works approve the contract award notwithstanding appeal in order to protect substantial State interests. The substantial State interests involved are the 63% price advantage (\$5,846,682 in savings) and the economic benefit to the State of Maryland as a result of the construction of new Pivot/Workpro owned facilities.

By approving this item, per COMAR 21.10.02.11.A, the Board of Public Works will be deemed to specifically find that execution of the contract without delay is necessary to protect substantial State interests and it will specifically be doing so notwithstanding the fact that Concentra has filed an appeal of this award decision.

A 13% MBE participation goal and 1% VSBE goal were established for this solicitation; however, Workpro has committed to a 47% MBE participation goal.

*Fund Source:* Various  
*Appropriation Code:* Various  
*Resident Business:* Yes  
*MD Tax Clearance:* 16-2684-0000

\*Motion to Defer Item until December 7, 2016, approved 2-to-1; Governor voted no.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED      DISAPPROVED      DEFERRED\*      WITHDRAWN**  
**WITH DISCUSSION      WITHOUT DISCUSSION**

**REVISED**

**Supplement B**  
**Department of Budget And Management**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Larry Williams 410-260-7195  
larry.williams@maryland.gov*

**4-S. DEPARTMENT OF BUDGET AND MANAGEMENT**  
***Fleet Management Office***  
***Services Contract***

***Contract ID:*** Maintenance, Repair and Accident Management Program for State-Owned Vehicles; ADPICS # 050B6400003

***Contract Description:*** Provide Statewide vehicle maintenance and repair services via a network of local vendors for State-owned cars, light trucks, vans and medium and heavy-duty trucks not covered by in-house maintenance and repair facilities. The contract also provides an accident management program to manage reporting and repair of all vehicle accidents and vandalism claims by participating State agencies.

***Award:*** Element Vehicle Management Services, LLC  
Sparks, MD

***Term:*** 10/1/2016 – 9/30/2021

***Amount:*** \$77,500,000 Est. (5 Years)

***Procurement Method:*** Competitive Sealed Proposals

***Proposals:*** One Acceptable Proposal Received

***MBE Participation:*** 0% (See Requesting Agency Remarks)

***Performance Security:*** None

***Incumbent:*** Same

***Requesting Agency Remarks:*** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to six prospective vendors, one of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

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**4-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

Three proposals were received in response to the RFP. One proposal was received late and was rejected per COMAR 21.05.03.02(F). Two proposals were evaluated; however, one was determined not to be reasonably susceptible of being selected for award and was eliminated from further consideration. The remaining proposal from the incumbent was determined to be reasonably susceptible of being selected for award. In addition, the offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. The prices proposed were deemed to be fair and reasonable based upon market research and the fact that the incumbent proposed the same prices as the previous contract from five years ago. Therefore, the State is maintaining the same rates for ten years.

This contract will provide access to a repair and maintenance service network of national and local Maryland vendors for servicing State-owned cars, light trucks, vans and medium and heavy-duty trucks. It also provides for an accident management program to manage reporting and repair of all vehicle accidents and vandalism claims by participating State agencies. Since Element is the incumbent for the Fleet Services Contract, no transition period will be necessary.

Whereas vehicle maintenance and repair services are common, the vehicle maintenance and accident repair management services required through this contract are unique and highly specialized to provide the State with a management contractor to oversee all conventional maintenance, repairs, glass replacement through a standardized pricing agreement with a national glass replacement vendor, preventative maintenance through a monitoring system for all original equipment manufacturer recalls, provide maintenance experts through a centralized technical support center to review and approve maintenance and repair services 24/7/365 (including a toll-free number), and provide emergency road services 24/7/365 for vehicle towing and transportation for State personnel from the accident or breakdown to a safe and appropriate location. These centralized services ensure the State's Fleet is safe and operational and costs for maintenance and repair services are reasonable and appropriate.

The State owns approximately 8,700 vehicles; of this number, approximately 6,200 currently participate in the maintenance program. The approximately 2,500 remaining vehicles are maintained using State-owned repair facilities.

The Award Amount is estimated based upon approximately \$75M covering the reimbursements for the actual cost of maintenance and repairs to State vehicles by participating facilities and the estimated administrative fees of \$2.7M. The financial offer was based upon a model in the RFP for evaluation purposes for a five-year period for administrative fees. The contractor will be paid a fixed per-vehicle, per-month fee for vehicle maintenance and fixed-incident fees for towing and accident occurrences.

**REVISED**

**Supplement B**  
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**4-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

No MBE or VSBE participation goals were established for this contract based upon the limited subcontracting opportunities and the determination that there were no available MBEs or VSBEs to provide these services that are part of a unique, highly specialized industry that consists of only a few national firms.

*Fund Source:* 100% General

*Appropriation Codes:* Various

*Resident Business:* Yes

*MD Tax Clearance:* 16-2627-0001

This Item was withdrawn as Item 1-S from the 8/17/2016 Agenda.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**REVISED**

**Supplement B**  
**Department of Budget And Management**  
**ACTION AGENDA**  
**September 7, 2016**

Contact: **Natalie Grasso** 410-768-7252  
**ngrasso@mdot.state.md.us**

**5-S. MARYLAND DEPARTMENT OF TRANSPORTATION**  
***Motor Vehicle Administration/Office of Planning and Capital Programs***  
***Services Contract***

**Contract ID:** Master Planning Contract; V-HQ-15015-S; ADPICS # J00B7400001

**Contract Description:** Provide services on a task order basis to develop various strategic plans that identify future goals, support objectives and track measures of the Maryland Motor Vehicle Administration (MVA).

**Award:** Cambridge Systematics, Inc.  
Cambridge, MA

**Term:** 10/1/16 (or earlier upon approval) - 9/30/2021

**Amount:** \$2,831,000 (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Offer/Ranking</b>	<b>Overall Ranking</b>
Cambridge Systematics, Inc. Cambridge, MA	1	\$2,831,000 (2)	1
Momentum, Inc. Camp Hill, PA	2	\$1,567,584 (1)	2

*Note: Technical and financial factors received equal weight in the overall award determination.*

**MBE Participation:** 13% (See Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** None

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 15 prospective vendors, all of which are Maryland firms, and included one MBE.

**REVISED**

**Supplement B**  
**Department of Budget And Management**  
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**September 7, 2016**

**5-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

Two proposals were received in response to the RFP. Both proposals were determined to be reasonably susceptible of being selected for award. Both offerors had knowledge and expertise for the project; however, the technical differences between Cambridge Systematics, Inc. and Momentum, Inc. were deemed to outweigh the difference in prices. Therefore, Cambridge Systematics, Inc. (Cambridge) is recommended for award as having the more advantageous offer to the State and is recommended for award.

The financial impact to the State of Maryland is important to the MVA; however, Office of Planning and Capital Programs (OPCP) recognizes that the higher price from Cambridge is comparable to the level of technical expertise by the firm. The difference in price over the other offeror was adjudicated by MVA's comparison of the proposed prices from the recommended awardee to a similar master planning contract for the Secretary's office that was issued in 2011. MVA found that the rates proposed by Cambridge were comparable to the Year 3 rates (2013-14) of two offerors that proposed for that project.

The purpose of this contract is to provide services to develop various strategic plans that identify future goals, support objectives and track measures of the MVA. The contractor will allow OPCP to align the MVA vision, goals and objectives with the Maryland Department of Transportation, other Modals, and the State. Lastly, these additional resources will increase the abilities of OPCP to research and analyze industry trends and how they will affect the MVA such as Market Analysis, Cost Benefit Analysis, and Emerging Trends Analysis.

A 13% MBE participation goal and a 2% VSBE participation goal were established for this contract based upon the limited subcontracting opportunities.

**Fund Source:** 100% Special (MDOT Capital Transportation Plan Funds)

**Appropriation Code:** J00E0003

**Resident Business:** Yes

**MD Tax Clearance:** 16-2274-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department of Budget And Management**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Robert Fiedler 410-767-6878*  
*Robert.Fiedler@Maryland.gov*

**6-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

***Prevention and Public Health Administration, Center for Tobacco Prevention & Control Services Contract***

***Contract ID:*** Maryland Youth Risk Behavior and Youth Tobacco Survey (YRBS/YTS); OPASS 17-15925; ADPICS # M00B7400285

***Contract Description:*** Administer, analyze, and report on the findings of the combined Maryland Youth Risk Behavior Survey (YRBS) and Maryland Youth Tobacco Survey (YTS).

***Award:*** ICF Macro, Inc.  
 Fairfax, VA  
 (Local Office in Rockville, MD)

***Term:*** 9/22/2016 – 6/30/2020

***Amount:*** \$1,179,859 (Approx. 4 Years)

***Procurement Method:*** Competitive Sealed Proposals

***Proposals:*** Only One Proposal Received

***MBE Participation:*** 25%

***Performance Security:*** None

***Incumbent:*** Same

***Requesting Agency Remarks:*** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly seven prospective vendors, all of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. The price was determined to be fair and reasonable based upon the financial proposal was within the expectations for the contract and the proposed cost increases are less than the previous data collection contract. Therefore, award is recommended to ICF Macro, Inc., the sole Offeror, and incumbent.

**Supplement B**  
**Department of Budget And Management**  
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**6-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)**

Approval of this contract is in the best interest of the State to fulfill the requirements of Health – General, Title 13, Subtitle 10, for the DHMH Tobacco Program to conduct biennial county-level surveys of tobacco-use behaviors.

The Youth Risk Behavior Survey and Youth Tobacco Survey (YRBS/YTS) is administered to approximately 100,000 eligible youth attending grades 6 through 12 in an average of 350 public schools in Maryland, with analysis and reporting for each of Maryland's 23 counties and Baltimore City, as well as Maryland Statewide. Separate survey instruments will be administered to middle and high school students. By combining the risk behavior and tobacco surveys, DHMH has reduced the burden on schools and students with respect to the monitoring of youth risk behaviors, and now supports analysis that examines the extent to which youth engage in concurrent risk behaviors for Maryland as a whole and in each local jurisdiction. The YRBS/YTS is the only data source for a number of Managing for Results, Performance Improvements, State Health Improvement Plan, and Local Health Improvement Plan indicators.

Possible reasons for potential vendors not responding to the solicitation were speculated as follows:

1. The statutory limitation on indirect costs of the project. Section 13-1014(e) of the Health – General Article requires bids on this project to separately identify direct and indirect (administrative costs) in their proposals. The latter are limited to 7% of the bid, ensuring project value. However, this statutory limitation does not exist outside of Maryland projects funded by the Cigarette Restitution Fund (CRF) and may be an economic disincentive for bidding on large-scale and complicated wholly CRF funded projects such as the present one. For comparative purposes, DHMH may receive administrative/indirect costs of 30% in connection with federal grants.
2. The scope of services on the tobacco control surveys has narrowed over the years perhaps restricting the number of firms interested in such work. Originally, the project included large scale youth and adult surveys. However, those surveys have now been merged into the separate Centers for Disease Control and Prevention (CDC) sponsored Behavioral Risk Factor Surveillance System (BRFSS), providing savings to DHMH. Additionally, in connection with the youth surveys, the CDC now scans answer sheets, creates the resultant database, cleans the data, conducts logic edits, and creates primary analysis and data products to DHMH at no charge; whereas in the past, those services were provided by the DHMH survey contractor under this project. What remains is a large-scale complicated survey administration activity that is likely less attractive to firms accustomed to conducting data analysis.

A 25% MBE participation goal and a 1% VSBE participation goal were established for this contract based upon the available subcontracting opportunities.

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**Department of Budget And Management**  
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**September 7, 2016**

**6-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)**

*Fund Source:* 100% Special (Cigarette Restitution Fund)

*Appropriation Code:* M00F0304

*Resident Business:* Yes

*MD Tax Clearance:* 16-2845-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B  
Department of Budget And Management  
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September 7, 2016**

*Contact: Rachel Michael 443-681-3792  
rachel.vmichael@maryland.gov*

**7-S. MARYLAND DEPARTMENT OF HEALTH AND MENTAL HYGIENE  
*Laboratories Administration  
Services Contract***

**Contract ID:** Infectious/Biological Waste Pick-Up and Disposal; OPASS 17-15810; ADPICS # M00B7400292

**Contract Description:** Provide services to safely pick-up and dispose of infectious/biological waste for the Laboratories Administration. These waste pick-up and disposal services will be in full compliance with all Federal, State and local laws and regulations.

**Award:** Curtis Bay Energy (Medical Waste Services)  
Baltimore, MD

**Term:** 10/1/2016 – 9/30/2021

**Amount:** \$217,700 (5 Years)

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

<b>Bidders</b>	<b>Bids</b>
Curtis Bay Energy (Medical Waste Services) Baltimore, MD	\$217,700
Stericycle Northbrook, IL	\$259,250
Bio-Medical Waste Services Severn, MD	\$472,831

**MBE Participation:** None (See Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to seven prospective vendors, all of which are Maryland firms, and included one MBE. A copy was also sent to the Governor’s Office of Minority Affairs.

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**7-S. MARYLAND DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)**

Four bids were received in response to the IFB. One bid was determined to be not responsive. Curtis Bay Energy, Inc. submitted the lowest responsive bid, and was determined to be a responsible bidder. Therefore, award is recommended to Curtis Bay Energy, Inc.

The pick-up of filled containers from the designated areas for disposal will occur three days per week (Monday, Wednesday and Friday, excluding State Holidays) between 8:00AM and 11:30AM. The recommended contractor will pick-up all containers of infectious/biological waste such as glass, tubes, specimen containers and sharp objects (i.e. broken glassware) generated at the Laboratories Administration and dispose of the contents in strict accordance with the Code of Federal Regulations (CFR), including 33 CFR153, 49 CFR 171-178, and 29 C.F.R. 1910.1030 (OSHA provisions) as adopted by Maryland Occupational Safety and Health (MOSH) and the Code of Maryland Regulations (COMAR) Title 26.13.11-13.

The recommended contractor will also provide all approved containers for disposals, vehicles for transport, equipment, supplies, labor, dumping and disposal fees, licenses and permits, and insurance in connection with the collection, removal and proper disposal of infectious/biological waste for the entire duration of the Contract.

No MBE participation goal was established for this contract due to the limited subcontracting opportunities. The one MDOT certified MBE listed as directly providing infectious/biological waste removal and disposal services was directly solicited to encourage participation as a prime contractor.

**Fund Source:** 100% General

**Appropriation Code:** M00J0201

**Resident Business:** Yes

**MD Tax Clearance:** 16-2813-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B  
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*Contact: Jill Spector 410-767-5248  
Jill.Spector@maryland.gov*

**8-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE  
*Office of Health Services, Acute Care Administration  
Services Contract***

**Contract ID:** External Quality Review of Maryland Managed Care Organizations, DHMH-OPASS 17-15992; ADPICS # M00B7400286

**Contract Description:** Provide external quality review organization services for the HealthChoice Managed Care Organizations (MCO).

**Award:** Delmarva Foundation for Medical Care, Inc.  
Easton, MD

**Term:** 10/1/2016 - 9/30/2021

**Amount:** \$5,521,867 (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Financial Offer/Ranking	Overall Ranking
Delmarva Foundation for Medical Care, Inc. Easton, MD	1	\$5,521,867 (1)	1
Health Services Advisory Group Phoenix, AZ	2	\$8,465,369 (2)	2

**MBE Participation:** 25%

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 11 prospective vendors, one of which is a Maryland firm, and included no MBEs. A copy was also sent to the Governor’s Office of Minority Affairs.

Two proposals were received in response to the RFP. Both proposals were determined to be reasonably susceptible of being selected for award. Delmarva Foundation for Medical Care, Inc. was ranked #1 overall with the higher ranked technical offer and the lower price. Therefore, award is recommended to Delmarva Foundation Delmarva Foundation for Medical Care, Inc. as having the more advantageous offer to the State.



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**8-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)**

As per federal requirements, this contract requires vendors to be a federally qualified External Quality Review Organization and must be independent from the State Medicaid Agency and any provider that is subject to audit.

The DHMH Office of Health Services is charged with the task of meeting the statutory and regulatory requirements of the Federal Medicaid Program for the performance of all external quality review activities as detailed in 42 CFR 438, Subpart E. These activities include an annual Systems Performance Review of each MCO, medical record review to ensure receipt of required Early and Periodic Screening, Diagnostic and Treatment services, validation of performance measures for the DHMH Value Based Purchasing Initiative (established in 2002, which rewards HealthChoice MCOs for performance that exceeds specified targets), monitoring and reporting on two clinical Performance Improvement Projects by the MCOs, and the production of an annual MCO Report Card for recipient enrollment packets.

An MBE participation goal of 25% and a VSBE participation goal of 1% were established for this contract based upon the determination that subcontracting opportunities were feasible for these services.

**Fund Source:** 50% General; 50% Federal  
**Appropriation Code:** M00Q01.03  
**Resident Business:** Yes  
**MD Tax Clearance:** 16-2687-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**Supplement B**  
**Department of Budget And Management**  
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**September 7, 2016**

*Contact: Sandy Johnson 410-767-7408*  
*Sandy.Johnson@maryland.gov*

**9-S. DEPARTMENT OF HUMAN RESOURCES**  
***Family Investment Administration (FIA)/Disability Services Operation***  
***Services Contract***

***Contract ID:*** Disability Determination Operations; ADPICS # N00B7400083

***Contract Description:*** Manage and monitor the Medical Review Team responsible for reviewing evidence of medical disabilities for individuals that apply for Maryland Medical Assistance in accordance with the Social Security Administration's (SSA) regulations for determining whether an individual is disabled.

***Award:*** MAXIMUS Federal Services, Inc.  
 Reston, VA  
 (Local office in Columbia, MD)

***Term:*** 10/1/2016 – 9/30/2018 (w/2 one-year renewal options)

***Amount:*** \$222,039 (2 Years; Base Contract)  
 \$117,723 (1 Year; Renewal Option #1)  
\$122,433 (1 Year; Renewal Option #2)  
 \$462,195 Total (4 Years)

***Procurement Method:*** Competitive Sealed Bidding

***Bids:*** Only One Bid Received

***MBE Participation:*** None (See Requesting Agency Remarks)

***Incumbent:*** Same

***Requesting Agency Remarks:*** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 41 prospective vendors, 15 of which are Maryland firms, and included seven MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Only one bid was received in response to this solicitation. The recommended awardee is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation. The price was determined to be fair and reasonable following an examination of the average salaries for the licensed physicians and staff and a comparison to the prices for prior contracts that provided disability determination services.

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**9-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

DHR contacted each vendor directly solicited to determine why they did not submit a bid; ten vendors responded. Comments from the vendors were consistent in stating the reason bids were not submitted was due to the requirement for board certified physicians and licensure in Maryland was too restrictive. In response, the Department further examined this requirement by contacting the Director of Maryland Disability Determination Services (DDS), who confirmed the federal requirement is that DDS physicians are board certified in their specialty and all physicians must be licensed in the State.

Additional consideration as to why only one bid was received may be that the need for these services has reduced significantly as a result of the Affordable Care Act (ACA) that took effect in January 2013. The number of customers applying for Medical Assistance that require a disability determination reduced drastically with the ACA, and since the contractor is paid a fixed price per disability determination, the total price for these services has significantly decreased. (Note: The previous four year contract had an \$11M not-to-exceed price.)

Under this contract, MAXIMUS will make disability and blindness determinations on behalf of the Local Departments of Social Services for persons applying for Medical Assistance as a disabled person living in the State. These services are federally mandated per 42 CFR 416.919 and 42 CFR 416.920. DHR makes these disability and blindness determinations pursuant to regulations containing performance standards and other administrative requirements. Federal law defines "disability" as the inability to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment which can be expected to result in death or which has lasted or can be expected to last for a continuous period of not less than 12 months (20.C.F.R § 416.905). To meet this definition, an individual must have a severe impairment(s) that makes him or her unable to perform their past relevant work or any other substantial gainful work that exist in the national economy.

As the incumbent contractor for the past five years, MAXIMUS has performed more than 14,500 disability reviews and has more than 40 years-experience in Social Security Income (SSI) and Social Security Administration policy, processing applications, and providing administrative law services to SSI recipients and disabled individuals.

No MBE participation goal was established for this contract based upon the determination that no MBEs are available to perform the services required to make disability determinations according to the SSA's Five-Step Disability Determination process.

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**9-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

*Fund Source:* 50% General; 50% Federal

*Appropriation Code:* N00I0004

*Resident Business:* No

*MD Tax Clearance:* 16-2566-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
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*Contact: Rosetta Butler 410-339-5013*  
*Rosetta.butler@maryland.gov*

**10-S. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**  
*Community Supervision Division*  
*Services Contract*

**Contract ID:** Threshold, Inc.; DPSCS Q0017007; ADPICS # Q00B6400138

**Contract Description:** Contract for the continued operation of a 30-bed Contractual Pre-Release Service in Baltimore City. DPSCS Community Supervision Division operates institutions for adult male and female offenders throughout the State. As part of its operations, Community Supervision contracts for Community Contractual Pre-release Services.

**Award:** Threshold, Inc.  
Baltimore, MD

**Term:** 10/1/2016 – 9/30/2018

**Amount:** \$1,182,581 Est. (State's portion)  
\$ 109,300 Est. (Inmate's room/board recovery fee)  
 \$1,291,881 NTE Total (2 Years)

**Procurement Method:** Sole Source

**Proposals:** N/A

**MBE Participation:** 0% (See Requesting Agency Remarks below)

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** The purpose of a Contractual Pre-release Service is to house and rehabilitate those individuals who have been convicted of crimes, but who, in the judgment of the courts and appropriate correctional personnel, can be best rehabilitated in community facilities without substantial danger to the community. Currently, Threshold Inc. is the only Contractual Pre-Release Service in Baltimore City.

Threshold, Inc. was established as a Contractual Pre-Release Service Center pursuant to an opinion of the Attorney General's Office, 65 Op. Att'y Gen. 112 (1980). Further, the City of Baltimore requires that a special zoning ordinance be passed by the City Council and signed by the Mayor before a facility can be established to provide these services. Threshold, Inc. is the only Pre-release Centers authorized in Baltimore City.

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**10-S. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)**

The cost of funding for this contract is as follows:

30 beds x \$58.99 per day x 730 days - \$109,300 Est. Room/board recovery = \$1,182,581

This per-diem rate is the same as the past three fiscal years, FY2013 – FY2016.

The Inmate’s room/board recovery fee is paid by the Inmates that work outside the institution on Work Release. The Contractor collects the room/board recovery fee from the Inmates Work Release and other earnings. The fees collected are deducted from the total invoice amount billed to DPSCS. The fees are estimated and dependent upon the Inmates having employment.

No MBE participation goal was established for this contract due to there being no subcontracting opportunities for the nature of the services to be provided.

<b><i>Fund Source:</i></b>	91% General; 9% Special (Inmate’s room/board recovery fee)
<b><i>Appropriation Code:</i></b>	Q00A0202
<b><i>Resident Business:</i></b>	Yes
<b><i>MD Tax Clearance:</i></b>	16-2247-0110

This Item was withdrawn as Item 5-S from the 7/6/2016 Agenda.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>			<b>WITHOUT DISCUSSION</b>

**Supplement B**  
**Department of Budget And Management**  
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**September 7, 2016**

*Contact: Jamie Tomaszewski 410-260-7386  
jamie.tomaszewski@maryland.gov*

**11-S. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*Division of Parole and Probation*  
*Services Contract*

**Contract ID:** Sexual Offender Treatment Services; ADPICS #: see page 30B

**Contract Description:** Provide specialized psychotherapeutic services to sexual offenders in 16 of the 23 identified jurisdictions for the State of Maryland.

<b>Awards:</b>	See page 30B
<b>Term:</b>	10/1/2016 – 9/30/2021
<b>Amount:</b>	\$3,045,645 (5 Years)
<b>Procurement Method:</b>	Competitive Sealed Bidding
<b>Bids:</b>	See page 31B
<b>MBE Participation:</b>	None (Single Element of Work)
<b>Performance Security:</b>	None
<b>Incumbents:</b>	See page 30B

**Requesting Agency Remarks:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 76 prospective vendors, 50 of which are Maryland firms, and included 22 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Ten bidders submitted 31 bids in response to the IFB; of which, 24 bids from eight bidders were determined to be responsive. One bidder that submitted three bids was determined to be not responsible. Four jurisdictions received two bids with only one bid being deemed responsive and/or the bidder being deemed responsible. Nine jurisdictions received only one bid. The one bidder for Washington County was deemed to be not responsible; therefore, no award is being made for this jurisdiction.

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**11-S. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

The recommended contractors are responsible, and their bids meet the technical requirements set forth in the IFB. Moreover, the prices have been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation. Six jurisdictions received no bids: Allegany, Charles, Garrett, Queen Anne’s, Saint Mary’s, and Worcester Counties. A new procurement will be conducted for these jurisdictions along with Washington County.

Through these 16 contracts, the Department will provide specialized psychotherapeutic services and supervision of sexual offender inmates throughout the State of Maryland. Specialized sexual offender assessment and treatment are essential elements of the containment approach to sexual offender management and will enable parole and probation agents to develop more appropriate supervision plans and implement more effective supervision strategies.

The treatment providers working for the programs covered by the contracts will have to meet educational and clinical experience requirements. They will provide services and notifications within time frames established by the Division of Parole and Probation, and will provide specialized treatment in accordance with the requirements of the IFB.

**Fund Source:** 100% General  
**Appropriation Code:** Various  
**Resident Businesses:** Yes to all  
**MD Tax Clearances:** See page 30B

This Item was withdrawn as Item 4-S from the 8/17/2016 Agenda.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>			<b>WITHOUT DISCUSSION</b>



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**11-S. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

*Awards: (cont'd)*

<b>Awardees</b>	<b>Jurisdictions</b>	<b>Contract Amounts (5 Years)</b>	<b>Total (5 Years)</b>
Bay Area Sexual Abuse Treatment Center Bel Air, MD MD Tax Clearance: 16-2576-0111 ADPICS #: Q00B7400010	Cecil, Harford Counties	\$72,600 Cecil \$189,725 Harford	\$262,325
D. Gambles & Associates College Park, MD MD Tax Clearance: 16-2575-0000 ADPICS #: Q00B7400012	Calvert County	\$249,340 Calvert	\$249,340
Eastern Shore Psychological Associates * Salisbury, MD MD Tax Clearance: 16-2298-1110 ADPICS #: Q00B7400013	Caroline, Dorchester, Kent, Somerset, Talbot, Wicomico Counties	\$122,985 Caroline \$122,985 Dorchester \$122,985 Kent \$122,985 Somerset \$122,985 Talbot \$122,985 Wicomico	\$737,910
Huber & Associates * Baltimore, MD MD Tax Clearance: 16-2299-0110 ADPICS #: Q00B7400014	Baltimore City & Baltimore County	\$690,600 Baltimore City & Baltimore County	\$690,600
James Fleming, Ph.D. Garrett Park, MD MD Tax Clearance: 16-2607-0000 ADPICS #: Q00B7400015	Montgomery County	\$247,850 Montgomery	\$247,850
Community Based Treatment Services dba Kenneth Truitt * Columbia, MD MD Tax Clearance: 16-2608-0000 ADPICS #: Q00B7400016	Anne Arundel, Carroll, Frederick Howard, Prince George's Counties	\$233,340 Anne Arundel \$78,820 Carroll \$78,820 Frederick \$233,320 Howard \$233,320 Prince George's	\$857,620
<b>Total</b>			<b>\$3,045,645</b>

Note: \* *Incumbents*

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**11-S. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

*Bids: (cont'd)*

<b>Jurisdictions</b>	<b>Total Bid Price</b>	<b>Bidders</b>
Anne Arundel	\$233,340	Community Based Treatment Services dba Kenneth Truitt
	\$300,740	Psychological Trauma Solutions
	\$1,652,090	D. Gambles & Associates
Baltimore City & Baltimore County	\$690,600	Huber & Associates
Calvert	\$249,340	D. Gambles & Associates
Caroline	\$122,985	Eastern Shore Psychological Services
Carroll	\$78,820	Community Based Treatment Services dba Kenneth Truitt
Cecil	\$72,600	Bay Area Sexual Abuse Treatment Center
Dorchester	\$122,985	Eastern Shore Psychological Services
Frederick	\$78,820	Community Based Treatment Services dba Kenneth Truitt
Harford	\$189,725	Bay Area Sexual Abuse Treatment Center

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**11-S. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

**Bids (cont'd):**

<b>Jurisdictions</b>	<b>Total Bid Price</b>	<b>Bidders</b>
Howard	\$233,320	Community Based Treatment Services dba Kenneth Truitt
	\$1,651,730	D. Gambles & Associates
Kent	\$122,985	Eastern Shore Psychological Services
Montgomery	\$247,850	Dr. James Fleming
	\$287,200	Catoctin Counseling Centers
	\$300,740	Psychological Trauma Solutions
	\$1,652,090	D. Gambles & Associates
Prince George's	\$233,320	Community Based Treatment Services dba Kenneth Truitt
	\$300,740	Psychological Trauma Solutions
	\$1,652,090	D. Gambles & Associates
Somerset	\$122,985	Eastern Shore Psychological Services
Talbot	\$122,985	Eastern Shore Psychological Services
Wicomico	\$122,985	Eastern Shore Psychological Services

**REVISED**

**Supplement B**  
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*Contact: Allen Cartwright 301-429-7629  
 allen.cartwright@maryland.gov*

**12-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
*Division of Credit Assurance*  
*Services Contract*

**Contract ID:** Single Family Appraisal Management Services for REO Portfolio;  
 ADPICS # S00B7400003

**Contract Description:** Provide single family appraisal services for properties in the Maryland Housing Fund Real Estate Owned (REO) portfolio.

**Awards:** Caralex, LLC dba Treffer Appraisal Group  
 Arnold, MD

**Term:** 10/1/16 (or earlier upon approval) – 9/7/2021

**Amount:** \$486,500 (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Proposal (5 Years)</b>	<b>Financial Ranking</b>	<b>Overall Ranking</b>
Caralex, LLC dba Treffer Appraisal Group Arnold, MD	2	\$486,500	1	1
Nationwide Property and Appraisal Services Gibbsboro, NJ	1	\$787,745	2	2
SingleSource Property Solutions Canonsburg, PA	3	\$928,600	3	3

*Note: Technical and financial factors had equal weight in the overall award determination.*

**MBE Participation:** 23% (See Requesting Agency Remarks)

**Performance Security:** N/A

**Incumbent:** Nationwide Property and Appraisal Services  
 Gibbsboro, NJ

**REVISED**

**Supplement B**  
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**12-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*.

Three proposals were received in response to the RFP. All proposals were determined to be reasonably susceptible of being selected for award. Caralex, LLC, dba Treffer Appraisal Group was ranked overall #1 with the second ranked technical offer and the lowest price. The highest ranked technical offeror, and incumbent, had a 62% higher price. It was determined that the technical differences between the two offerors did not outweigh the difference in price. Therefore, award is recommended to Treffer Appraisal Group as having the most advantageous offer to the State.

The recommended contractor will perform appraisals that DHCD requires for foreclosed properties being readied for sale. In its role as a housing finance agency, DHCD takes possession of certain single family properties whose owners have defaulted on their DHCD mortgage. These foreclosed properties then become units in Maryland Housing Fund (MHF) Real Estate Owned (REO) portfolio, either as properties owned by the Community Development Administration (CDA) or MHF. MHF is the mortgage insurance entity housed within the Division of Credit Assurance that manages the rehabilitation, marketing and sale of foreclosed properties that have become state assets in order to return them to the marketplace.

A 23% MBE participation goal and a 1% VSBE participation goal were established for this contract based upon the identified subcontracting opportunities, including the core appraisal services.

**Fund Source:** 100% Special (General Bond Revenue Fund)

**Appropriation Code:** S00A2202

**Resident Business:** Yes

**MD Tax Clearance:** 16-2479-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
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*Contact: John Maneval 301-429-7714  
john.maneval@maryland.gov*

**13-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
*Division of Credit Assurance*  
*Services Contract*

**Contract ID:** Multifamily Loan Underwriting Services; ADPICS # S00B7400004

**Contract Description:** Multifamily loan underwriting services in support of DHCD's multifamily housing programs, and technical assistance and training related to the underwriting of multifamily financings for DHCD staff.

**Award:** Jain and Associates Consulting, LLC Group  
Springfield, VA

**Term:** 10/1/16 (or earlier upon approval) – 9/7/2021

**Amount:** \$1,337,010 (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<b>Offeror</b>	<b>Technical Ranking</b>	<b>Financial Proposal (5 Years)</b>	<b>Financial Ranking</b>	<b>Overall Ranking</b>
Jain and Associates Consulting, LLC Springfield, VA	1	\$1,337,010	1	1
Urban Ventures, Inc. Washington, DC	4	\$1,726,508	2	2
Armada Analytics, Inc. Greenville, SC	3	\$1,861,585	3	3
AmeriNational Community Services Albert Lea, MN	2	\$3,121,437	4	4

*Note: Technical and financial factors had equal weight in the overall award determination.*

**MBE Participation:** None (See Requesting Agency Remarks)

**Performance Security:** N/A

**Incumbents:** Deepthi M. Jain  
Springfield, VA  
AmeriNational  
Community Services  
Albert Lea, MN

**REVISED**

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**13-S. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*.

Four proposals were received in response to the RFP. All proposals were determined to be reasonably susceptible of being selected for award. Jain and Associates Consulting, LLC was ranked overall #1 with the highest ranked technical proposal and the lowest price. Therefore, award is recommended to Jain and Associates as having the most advantageous offer to the State.

The recommended contractor will perform multifamily loan underwriting services in support of DHCD's multifamily housing programs, technical assistance and training related to the underwriting of multifamily financings for DHCD staff.

No MBE or VSBE participation goals were established for this contract due to limited subcontracting opportunities and limited MBEs and VSBEs available for these services.

**Fund Source:** 100% Special (General Bond Revenue Funds)

**Appropriation Code:** S00A2502

**Resident Business:** Yes

**MD Tax Clearance:** 16-2479-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
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**September 7, 2016**

*Contact: John Brennan 410-767-3640  
 John.Brennan@maryland.gov*

**14-S-OPT. MARYLAND DEPARTMENT OF DISABILITIES**  
***Employment Policy and Programs/MD PROMISE Grant Implementation***  
***Services Contract Renewal Option***

***Contract ID:*** Recruitment/Enrollment/Technical Assistance/Evaluation (Statewide);  
 ADPICS # DEXB7400004

***Contract Approved:*** DBM Item 2-S (12/18/2013)

***Contractor:*** TransCen, Inc.  
 Rockville, MD

***Contract Description:*** Provide recruitment and enrollment services for 2,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI), technical assistance and training to ensure fidelity of interventions and for a formative evaluation of the program as required by the United States Department of Education (USDE) and partner agencies.

***Option Description:*** Exercise second one-year renewal option.

***Original Contract Term:*** 12/19/2013 - 10/1/2015 (w/3 one-year renewal options)

***Option Term:*** 10/1/2016 - 9/30/2017

***Original Contract Amount:*** \$2,103,453 (1 Year, 10 Months)

***Option Amount:*** \$590,766 (1 Year)

***Prior Modifications/Options:*** \$1,604,764 [\$50,000: Mod #1: Bridge to bring renewal option to BPW: 10/1/2015 – 10/7/2015: Approved by DBM; \$1,554,764: Opt #1: 10/8/2015 - 9/30/2016: DBM Item 13-S-OPT (10/7/2015)].

***Revised Total Contract Amount:*** \$4,298,983

***Original Procurement Method:*** Sole Source

***MBE Participation:*** None

***Requesting Agency Remarks:*** Request for approval to exercise the second of three one-year renewal options as contained in the original contract to provide Statewide recruitment, enrollment, technical assistance, and evaluation services for 2,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI).



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**14-S-OPT. MARYLAND DEPARTMENT OF DISABILITIES (cont'd)**

In October, 2013, MDOD was awarded a federal grant from United States Department of Education (USDE) titled “Promoting the Readiness of Minors in Supplemental Security Income,” (PROMISE). MDOD was the lead agency, and the proposal was based on a partnership of state agencies and numerous subcontractors working to improve educational and employment outcomes for youth on Supplemental Security income (SSI) and their families.

Activities that will continue with approval of this renewal option include providing model service design, outreach and recruitment, technical assistance and training to affect program intervention fidelity, implementing research protocol and program evaluation.

It is in the State’s best interest to exercise the renewal option in lieu of a new procurement for the following reasons:

1. TransCen, Inc. was listed in the original submission to the USDE and the award to Maryland was based on its involvement for the full term of the grant. The grant applications were scored based on the quality and experience of the proposed staff and partners;
2. As a national model demonstration project, fidelity is a critical element in ensuring the validity of the research. Changing vendors would have a negative impact on the fidelity of the project and jeopardize the important research being conducted;
3. Over 900 youth and families are currently being served by MD PROMISE staff, and the individual relationships that have been developed are an important competent of the interventions. Forcing families and youth to engage with new staff would undermine the progress that has been made in building trust; and
4. TransCen, Inc. is the only organization in Maryland possessing the skills, abilities and experience required by the recruitment, technical assistance and evaluation components of the grant. Conducting a new procurement would waste time and resources.

**Fund Source:** 100% Federal

**Appropriation Code:** D12A0201

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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*Contact: John Brennan 410-767-3640  
 John.Brennan@maryland.gov*

**15-S-OPT. MARYLAND DEPARTMENT OF DISABILITIES**  
***Employment Policy and Programs/MD PROMISE Grant Implementation***  
***Services Contract Renewal Option***

***Contract ID:*** Case Management/Provision of Supports and Services (Statewide);  
 ADPICS # DEXB7400005

***Contract Approved:*** DBM Item 3-S (12/18/2013)

***Contractor:*** Way Station, Inc.  
 Frederick, MD

***Contract Description:*** Provide intensive case management and required interventions to improve employment and educational outcomes of 1,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI) and their families as randomly assigned by the national evaluator to the treatment group as required by the United States Department of Education (USDE) and partner agencies.

***Option Description:*** Exercise second one-year renewal option.

***Original Contract Term:*** 12/19/2013-10/1/2015 (w/3 one-year renewal options).

***Option Term:*** 10/1/2016 - 9/30/2017

***Original Contract Amount:*** \$5,476,896 (1 Year, 10 Months)

***Option Amount:*** \$4,096,765 (1 Year)

***Prior Modifications/Options:*** \$5,413,582 [\$0: Mod #1: Bridge to bring renewal option to BPW: 10/1/2015 – 10/7/2015: Approved by MDOD; \$5,175,282: Opt #1: 10/8/2015 – 9/30/2016: DBM Item 14-S-OPT (10/7/2015); \$238,300: Mod #2: Add funding to options 2 – 4 for higher levels of resources: 3/10/2016 – 9/30/2016: DBM Item 5-S-MOD (3/9/2016)]

***Revised Total Contract Amount:*** \$14,987,243

***Original Procurement Method:*** Sole Source

***MBE Participation:*** None

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**15-S-OPT. MARYLAND DEPARTMENT OF DISABILITIES (cont'd)**

*Requesting Agency Remarks:* Request for approval to exercise the second of three one-year renewal options as contained in the original contract to provide intensive case management and required interventions to improve employment and educational outcomes of 1,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI) and their families.

In October, 2013, MDOD was awarded a federal grant from United States Department of Education (USDE) titled "Promoting the Readiness of Minors in Supplemental Security Income," (PROMISE). MDOD was the lead agency, and the proposal was based on a partnership of state agencies and numerous subcontractors working to improve educational and employment outcomes for youth on Supplemental Security income (SSI) and their families.

Activities that will continue with approval of this renewal option include providing a higher level of resources and individualized assistance for youth and their families, as well as providing and overseeing assertive case management services, administering flexible case service funds, developing appropriate materials to document grant activities, data collection and formulative evaluation and participating on the PROMISE Interagency Leadership Team.

It is in the State’s best interest to exercise the renewal option in lieu of a new procurement for the following reasons:

1. Way Station, Inc. was listed in the original submission to the USDE and the award to Maryland was based on its involvement for the full term of the grant. The grant applications were scored based on the quality and experience of the proposed staff and partners;
2. As a national model demonstration project, fidelity is a critical element in ensuring the validity of the research. Changing vendors would have a negative impact on the fidelity of the project and jeopardize the important research being conducted;
3. Over 900 youth and families are currently being served by MD PROMISE staff, and the individual relationships that have been developed are an important competent of the interventions. Forcing families and youth to engage with new staff would undermine the progress that has been made in building trust; and
4. Way Station, Inc. is the only organization in Maryland possessing the skills, abilities and experience required by the recruitment, technical assistance and evaluation components of the grant. Conducting a new procurement would waste time and resources.

<b><i>Fund Source:</i></b>	100% Federal	<b><i>Appropriation Code:</i></b>	D12A0201
<b><i>Resident Business:</i></b>	Yes		

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>			<b>WITHOUT DISCUSSION</b>

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*Contact: John Brennan 410-767-3640  
 John.Brennan@maryland.gov*

**16-S-OPT. MARYLAND DEPARTMENT OF DISABILITIES**  
***Employment Policy and Programs/PROMISE Grant Implementation***  
***Services Contract Renewal Option***

**Contract ID:** Financial Literacy (Statewide); ADPICS # DEXB7400006

**Contract Approved:** DBM Item 1-S (6/18/2014)

**Contractor:** Job Opportunities Task Force  
 dba Maryland Cash Creating Assets and Savings and Hope (MD CASH)  
 Baltimore, MD

**Contract Description:** Provide financial education and financial coaching services to the 1,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI) and their families who participate in the MD PROMISE grant.

**Option Description:** Exercise third one-year renewal option.

**Original Contract Term:** 6/19/2014 - 9/30/2014 (w/4 one-year renewal options).

**Option Term:** 10/1/2016 - 9/30/2017

**Original Contract Amount:** \$50,000 (3½ Months)

**Option Amount:** \$252,640 (1 Year)

**Prior Modifications/Options:** \$194,315 [\$51,675: Opt #1: 10/1/2014 – 9/30/2015: Reported on October 2014 PAAR; Opt #2: \$51,775: 10/1/2015 – 9/30/2016: Reported on October 2015 PAAR; \$90,865: Mod #1: Add individualized services for options 2 - 4: 3/10/2016 - 9/30/2016: DBM Item 4-S-MOD (3/9/2016)]

**Revised Total Contract Amount:** \$496,955

**Original Procurement Method:** Sole Source

**MBE Participation:** None

**Requesting Agency Remarks:** Request for approval to exercise the second of three one-year renewal options as contained in the original contract to provide financial education and financial coaching services to the 1,000 Maryland youth between the ages of 14 and 16 on Supplemental Security Income (SSI) and their families.

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**16-S-OPT. MARYLAND DEPARTMENT OF DISABILITIES (cont'd)**

In October, 2013, MDOD was awarded a federal grant from United States Department of Education (USDE) titled “Promoting the Readiness of Minors in Supplemental Security Income,” (PROMISE). MDOD was the lead agency, and the proposal was based on a partnership of state agencies and numerous subcontractors working to improve educational and employment outcomes for youth on Supplemental Security income (SSI) and their families.

Activities that will continue with approval of this renewal option include providing a higher level of resources and individualized assistance for youth and their families, as well as connecting eligible PROMISE participants to free tax preparation. In addition, with modification #1, this option includes individualized (one on one) financial education and coaching for PROMISE program participants and their families.

It is in the State’s best interest to exercise the renewal option in lieu of a new procurement for the following reasons:

1. As a national model demonstration project, fidelity is a critical element in ensuring the validity of the research. Changing vendors would have a negative impact on the fidelity of the project and jeopardize the important research being conducted;
2. Over 900 youth and families are currently being served by MD PROMISE staff, and the individual relationships that have been developed are an important competent of the interventions. Forcing families and youth to engage with new staff would undermine the progress that has been made in building trust; and
3. MD CASH is the only organization in Maryland possessing the skills, abilities and experience required by the recruitment, technical assistance and evaluation components of the grant. Conducting a new procurement would waste time and resources.

**Fund Source:** 100% Federal

**Appropriation Code:** D12A0201

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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*Contact: Van Lewis 410-625-5655  
vlewis@sra.state.md.us*

**17-S-OPT. STATE RETIREMENT AGENCY**  
***Finance Unit***  
***Services Contract Renewal Option***

***Contract ID:*** Actuarial Services; SRA 09-01; ADPICS # G20B7400002

***Contract Approved:*** DBM Item 1-S (12/3/2008)

***Contractor:*** Gabriel, Roeder, Smith & Company (GRS)  
Southfield, MI

***Contract Description:*** Comprehensive Actuarial Services to perform annual actuarial evaluations, actuarial consulting services, scheduled experience study and analysis services, and special or unscheduled actuarial services.

***Option Description:*** Exercise the third one-year renewal option.

***Original Contract Term:*** 1/1/2009 – 12/31/2014 (w/3 one-year renewal options)

***Option Term:*** 1/1/2017 – 12/31/2017

***Original Contract Amount:*** \$2,571,123 (6 Years)

***Option Amount:*** \$334,000 (1 Year)

***Prior Modifications/Options:*** \$723,000 [Opt. #1/2: 1/1/2015 - 12/31/2016: Exercised the first two renewal options: DBM Item 11-S-OPT (8/26/2015)]

***Revised Total Contract Amount:*** \$3,628,123

***Original Procurement Method:*** Competitive Sealed Proposals

***MBE Participation:*** None

***Requesting Agency Remarks:*** Request for approval to exercise the third and final one-year renewal option as contained in the original contract for comprehensive actuarial services.

The contractor, GRS, has satisfactorily demonstrated to the SRA Board of Trustees and senior staff its expertise in the application of actuarial science and theory in performing annual actuarial valuations, periodic experience studies, special funding projections, and analysis services.

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**17-S-OPT. STATE RETIREMENT AGENCY (cont'd)**

It is in the State's best interest to exercise this final renewal option to continue receiving the existing quality of services and support under the established prices that contained minimal increases for this option period.

Since this is the last renewal option for this contract the Department will re-solicit for these services during the renewal period. A new contract is expected to be recommended for award prior to the expiration of this contract.

**Fund Source:** 65% Special (Pension Trust Fund);  
 35% Reimbursable (Administrative Fees)

**Appropriation Code:** G20J01.01

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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*Contact: Cheryl R.B. Hill 410-545-0402  
 Chill@sha.state.md.us*

**18-S-MOD. STATE HIGHWAY ADMINISTRATION**  
*Office of Administration/Human Resources*  
*Services Contract Modification*

**Contract ID:** TEMP2011 – MDOT Temporary Agency Help; ADPICS # COG91134

**Contract Approved:** DBM Item 5-S (9/21/2011)

**Contractors:** See page 48B

**Contract Description:** Multiple awards to 23 vendors to assist in meeting MDOT’s temporary help needs, on an as-needed, short notice basis, in 21 job classifications in five service areas.

**Modification Description: RETROACTIVE** – Increase the contract funding to allow MDOT to pay for services rendered and to continue using the existing temporary personnel services through the end of September and to proactively request to extend 14 of the contracts by six months in order to complete the new procurement and award a new contract.

**Original Contract Term:** 10/1/2011 – 9/30/2016

**Modification Term:** 12/1/2014 – 3/31/2017

**Original Contract Amount:** \$12,000,000

**Modification Amount:** \$14,000,000 (22 Months, Retroactive)  
 \$ 3,000,000 (6 Months, Proactive)  
 \$17,000,000 Total (28 Months)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$29,000,000

**Overall Percent +/- (This Mod):** +142%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE Participation:** None

**Requesting Agency Remarks:** Request for retroactive approval to increase the contract funding and proactively request to extend the contract term by six months in order to continue using existing temporary personnel services while MDOT completes the new procurement and award a new contract.



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**18-S-MOD. STATE HIGHWAY ADMINISTRATION** *(cont'd)*

This modification will allow the Transportation Business Units (TBUs) and The Secretary's Office (TSO) to: (1) continue paying invoices during the current contract term, while also accounting for funds spent that were not appropriately attributed to the contract; and (2) provide a six month extension in order to complete the new procurement and award a new contract.

The contracts are administered on an as-needed basis, from a prioritized list of contractors in each of five service areas to supply temporary employees, typically on short notice, in ascending priority order, beginning with the lowest bid price. The priority was determined by the bid price per hour, by job classification and by service area.

Specifically, for each occasion when temporary help is needed the lowest priced contractor for the specific job classification needed, within the service area where the assistance is needed will be contacted to fulfill the requirement. For any occasion when the lowest priced contractor cannot provide the help required, the remaining contractors for that job classification within that service area will be contacted in the order of their price until the requirement is satisfied.

The five service areas are:

1. Baltimore Metropolitan that includes Baltimore City and Baltimore, Carroll, Frederick, Howard and Harford Counties;
2. Washington Metropolitan that includes Montgomery and Prince George's Counties;
3. Southern Maryland that includes Anne Arundel, Calvert, Charles, and St. Mary's Counties;
4. Eastern Shore/North that includes Cecil, Kent, Queen Anne's, Caroline, Talbot, Dorchester, Wicomico, Somerset and Worcester Counties; and
5. Western Maryland that includes Garrett, Allegany and Washington Counties.

There are 21 job classifications included in the contracts, as follows:

1. Internal Auditor I,
2. Internal Auditor II,
3. Internal Auditor Lead,
4. Fiscal Accounts Clerk I,
5. Computer Information Services Specialist I,
6. Computer Information Services Specialist Supervisor,
7. Computer Operator I,
8. Fiscal Services Officer I,
9. Office Services Clerk,
10. Computer Network Specialist II,
11. Computer Network Specialist Lead,
12. Administrative Assistant I,
13. Administrative Assistant II,
14. Administrative Assistant III,

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**18-S-MOD. STATE HIGHWAY ADMINISTRATION (cont'd)**

15. Administrative Assistant Executive,
16. MVA Customer Agent I,
17. MVA Customer Agent II,
18. Supply Officer I,
19. Supply Officer II,
20. Supply Officer III, and
21. Supply Officer IV.

Originally, there were 23 contracts awarded; however, since the contracts began, seven contractors have either gone out of business or declined to agree to the contract extension period. Additionally, two contracts were previously terminated. Therefore, only 14 contracts are being requested to be extended at this time.

Use of these temporary help services contracts has been greater than originally anticipated. Retaining these contracts is critical to allow the TBUs and TSO to augment staffing needs where hiring a permanent employee is impractical. The requested extension will provide for uninterrupted services until the new contract is in place. TSO is currently finalizing the new solicitations and anticipates having the new contract award recommendation presented to the BPW for approval prior to the end of March 2017. The new contract will be monitored by TSO to assure proper tracking of contract usage and funding.

The need for this request for retroactive approval directly results from a lack of contract management oversight on this contract following the retirement of the original contract manager.

***Fund Source:*** 100% Special (Transportation Fund)

***Appropriation Codes:*** J00B0101; J00B0102

***Resident Businesses:*** Yes for all

***DBM Remarks:*** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

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**18-S-MOD. STATE HIGHWAY ADMINISTRATION (cont'd)**

*Contractors (cont'd):*

TEMP2011A A.E. Brodhurst Corporation, Glen Burnie, MD  
TEMP2011D ACT Personnel Service, Inc., Cumberland, MD  
TEMP2011E Athena Consulting, LLC, Darnestown, MD  
TEMP2011H Beacon Staffing Alternatives, Inc., Aberdeen, MD  
TEMP2011I CMT Services, Inc., Seabrook, MD  
TEMP2011K Excel Staffing and Personnel Services, Inc., Pikesville, MD  
TEMP2011L Goodwill Works of the Chesapeake, Inc., Baltimore, MD  
TEMP2011N Jones Networking Associates, LLC, Lutherville, MD  
TEMP2011O Kelly Services, Baltimore, MD  
TEMP2011P Kennedy Personnel Services, Baltimore, MD  
TEMP2011R Level One Personnel, Columbia, MD  
TEMP2011U ONJO Financial Services Corporation, Bethesda, MD  
TEMP2011V Premier Staffing Source, Inc., Lanham, MD  
TEMP2011W Proper Staffing, Inc. Baltimore, MD

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
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*Contact: Ardena M. Walker 410-767-5427  
ardenam.walker@maryland.gov*

**19-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE**  
***Office of Medial Care Programs (MCP)***  
***Services Contract Modification***

**Contract ID:** Auditing, Accounting and Consulting Services; DHMH-OPASS-11-10612;  
ADPICS # COG91380

**Contract Approved:** DBM Item 4-S (9/7/2011)

**Contractor:** Myers and Stauffer, LC  
Owings Mills, MD

**Contract Description:** Provide auditing, accounting and consulting services to assure that State Medical Assistance reimbursements are in compliance with State and Federal laws and regulations.

**Modification Description:** Extend the contract term to allow time to complete a new procurement and award a new contract.

**Original Contract Term:** 10/1/2011 - 9/30/2014 (w/2 one-year renewal options)

**Modification Term:** 10/1/2016 - 6/30/2017 (w/1 three-month renewal option)

**Original Contract Amount:** \$11,679,252 (3 Years)

**Modification Amount:** \$3,558,853 (9 Months; Mod)  
\$1,186,284 (3 Months; Option)  
\$4,745,137 Total (1 Year)

**Prior Modifications/Options:** \$8,615,398 [\$4,148,770: Opt. #1: 10/1/2014 - 9/30/15: DBM Item 10-S-OPT (9/3/2014); \$4,466,628: Opt. #2/Mod #1: Added database maintenance: 10/1/2015 - 9/30/2016: DBM Item 14-S-MOD (8/26/2015)]

**Revised Total Contract Amount:** \$23,853,503

**Percent +/- (This Modification):** +40.6%

**Overall Percent +/-:** +42.1%

**Original Procurement Method:** Competitive Sealed Proposals

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**19-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)**

**MBE Participation:** 15%

**MBE Compliance:** 23%

**Requesting Agency Remarks:** Request for approval to extend the contract term to continue to provide auditing, accounting and consulting services to assure that Medical Assistance reimbursements are in compliance with the State and federal laws and regulations while DHMH completes the new procurement and awards the new contract.

It is in the best interest of the State to extend the contract term to ensure the nursing home industry’s fiscal year 2017 and 2018 prospective rate setting processes and associated payments, respectively, are not impacted while the new procurement is completed.

The contractor, Myers and Stauffer, LC (M&S), has proven to be an exceptional partner by supporting the goals of DHMH and demonstrating cooperation and flexibility as needed to adjust or respond to unexpected issues. DHMH has been extremely satisfied with services provided by the Contractor. M&S has done an excellent job in completing and issuing cost settlements. M&S has eliminated the settlement backlog that existed prior to this contract. In contract year 2015, M&S issued cost settlements per the contract and in accordance with the FY2015 implementation of the rate initiative. Additionally, its managers and staff have consistently demonstrated and provided the highest level of accuracy, efficiency, effectiveness, customer service and professionalism.

**Fund Source:** 50% General; 50% Federal

**Appropriation Code:** M00Q0103

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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*Contact: Tricia Roddy 410-767-5809*  
*Tricia.rodny@maryland.gov*

**20-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE**  
***Office of Health Services (OHS)***  
***Services Contract Modification***

***Contract ID:*** Development of Medicaid Integrated Delivery Network for Dually-Eligible Individuals in Maryland; DHMH-OPASS-15-14550; ADPICS # COG91868

***Contract Approved:*** DBM Item 5-S (10/7/2015)

***Contractor:*** EBG Advisors, Inc.  
 Washington, DC

***Contract Description:*** Provide support for Maryland's efforts in developing an Integrated Delivery Network (IDN) serving individuals dually-enrolled in Medicaid and Medicare (dual eligible) under the State Innovation Model program.

***Modification Description:*** Add two deliverables within the scope of work that contribute to the design of the Medicaid IDN and the other deliverables in the contract.

***Original Contract Term:*** 10/14/2015 - 8/31/2016

***Modification Term:*** 10/1/2016 - 12/31/2016

***Original Contract Amount:*** \$717,600 (10½ Months)

***Modification Amount:*** \$224,750 (3 Months)

***Prior Modifications/Options:*** \$0 [Mod #1: four-month extension: 9/1/2016 – 12/31/2016: Approved by DHMH]

***Revised Total Contract Amount:*** \$942,350

***Overall Percent +/- (This Mod):*** +31.3%

***Original Procurement Method:*** Competitive Sealed Proposals

***MBE Participation:*** 0%

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September 7, 2016**

**20-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)**

**Requesting Agency Remarks:** DHMH is requesting approval to modify the contract to include two additional project deliverables that will aid in the development of the final deliverables under the contract. The two additional deliverables are: (1) additional external input and planning expertise to develop the Medicaid IDN, and (2) a concept paper/term sheet to develop the Medicaid IDN.

The first deliverable expands the stakeholder engagement activities to include additional meetings and creates stakeholder subgroups for focused planning efforts. DHMH and the contractor realized the necessity of including additional external planning expertise beyond the development and execution of Stakeholder Engagement Plan. In order to effectuate additional external input and planning expertise, the contractor will hold three stakeholder planning workgroup meetings between October 1, 2016 and December 31, 2016. The contractor will be responsible for:

- a) Formulating agendas, discussion questions and objectives for each stakeholder meeting;
- b) Ensuring Contractor personnel are in attendance at each stakeholder meeting; and
- c) Incorporating stakeholders' input and expertise into the Medicaid IDN design.

The contractor will also form small groups of stakeholders and external experts to solicit detailed feedback on the development of key aspects of the Medicaid IDN; in particular, the design of accountable care organizations, the use and exchange of data at the point of care, risk, and the development of a person-centered health home.

The second deliverable is to develop a concept paper/term sheet for the Medicaid IDN that is drafted in accordance with the style and content requirements as requested by DHMH. This concept paper/term sheet will be used by DHMH to gather input and feedback on the Medicaid IDN design with the Centers for Medicare & Medicaid Services (CMS), stakeholders and other interested parties. This concept paper/term sheet will help with the overall development of the Medicaid IDN.

**Fund Source:** 100% Federal

**Appropriation Code:** M00Q0101

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department of Budget And Management**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Sandy Johnson 410-767-7408*  
*Sandy.Johnson@maryland.gov*

**21-S-MOD. DEPARTMENT OF HUMAN RESOURCES**  
***Social Services Administration (SSA)***  
***Services Contract Modification***

***Contract ID:*** Child Maltreatment Prevention Services; SSA/CMPS-11-001-A2;  
ADPICS # COG91682

***Contract Approved:*** DBM Item 4-S (7/27/2011)

***Contractor:*** The Family Tree, Inc.  
Baltimore, MD

***Contract Description:*** Provide community-based Child Maltreatment Prevention Services to serve at-risk families for the purposes of preventing child abuse and neglect. The services to be provided are a toll-free Parent Stressline and Parent Support Groups open to parents statewide and Home Visitation and Parenting Education Classes limited to families residing in Baltimore City, and Baltimore and Prince George's Counties.

***Modification Description:*** Extend the contract term by nine months with one three-month renewal option to allow time to complete a new procurement and award a new contract.

***Original Contract Term:*** 8/1/2011 – 7/31/2016

***Modification Term:*** 10/1/2016 – 6/30/2017 (w/1 three-month renewal option)

***Original Contract Amount:*** \$1,495,455 (5 Years)

***Modification Amount:*** \$249,091 (Mod; 9 Months)  
\$ 74,773 (Option; 3 Months)  
\$323,864 Total (1 Year)

***Prior Modifications/Options:*** \$50,000 [Mod #1: Extended the contract term by two months:  
8/1/2016 - 9/30/2016: Approved by DHR]

***Revised Total Contract Amount:*** \$1,869,319

***Percent +/- (This Modification):*** +22%

***Overall Percent +/-:*** +25%

***Original Procurement Method:*** Competitive Sealed Proposals



**Supplement B  
Department of Budget And Management  
ACTION AGENDA  
September 7, 2016**

**21-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

**MBE Participation:** 4.3%

**MBE Compliance:** 3%

**Requesting Agency Remarks:** Request for approval to extend the contract by nine months with one three-month renewal option to continue to provide community-based Child Maltreatment Prevention Services while DHR completes a new procurement and awards a new contract.

Initially, the Department was advised that the services were being under-utilized and the contract could lapse while the new procurement was being conducted, allowing the Department to prioritize multiple upcoming procurements. In actuality, the services have been determined to be quite successful and a lapse in services would be detrimental to the communities being served. Therefore, DHR under its delegated authority extended the contract term by two months (Mod #1) in order to bring this new extension to the BPW for approval.

It is in the State’s best interest to extend the current contract because the services provided to families in Baltimore City, Baltimore County and Prince George’s County will continue to ensure that child abuse and neglect are prevented. Child Maltreatment Prevention Services are important to ensure the prevention of child abuse and neglect and to ensure the safety and well-being of some of Maryland’s most vulnerable citizens. The continuation of the contract is necessary to avoid potentially negative outcomes, where abuse and neglect are manifested and in turn, lead to placing children in foster care and the breaking up families.

The Request for Proposals is currently being reviewed for legal sufficiency by DHR’s Office of the Attorney General. DHR anticipates having an award recommendation submitted to the Board of Public Works for approval before the end of the extension period.

**Fund Source:** 90% Federal (PSSF, CAPTA, and TANF)  
10% General

**Appropriation Code:** N00B0004

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B  
Department of Budget And Management  
ACTION AGENDA  
September 7, 2016**

*Contact: Julia Doyle Bernhardt 410-576-7291  
jbernhardt@oag.state.md.us*

**22-GM      MARYLAND STATE BOARD OF ELECTIONS  
*General Miscellaneous***

*Fund Source:*                          100% General

*Appropriation Code:*                D38I0101

*Request Amount:*                      \$251,387.79

**Description:** Pursuant to State Government Article §§ 12-404 and 12-501, the Maryland State Board of Elections and the Office of the Attorney General request approval for the payment of \$251,387.79 in full settlement of all claims for attorneys’ fees and costs arising from the judgment entered for plaintiffs in *National Federation of the Blind, Inc., et al. v. Linda H. Lamone, et al.*, No. 1:14-CV-01631-RDB, United States District Court for the District of Maryland.

**Requesting Agency Remarks:** If this settlement is approved, a check should be made payable to Brown Goldstein & Levy, LLP, in the amount of \$251,387.79, which shall reference *National Federation of the Blind, Inc., et al. v. Linda H. Lamone, et al.*, No. 1:14-CV-01631-RDB, United States District Court for the District of Maryland. The check should be mailed to Julia Doyle Bernhardt, Assistant Attorney General, Office of the Attorney General, 200 St. Paul Place, 20th Floor, Baltimore, Maryland 21202, who will deliver the check and ensure all of the necessary documentation and releases are completed.

The Board of Public Works deferred this Item as Item 10-GM from the 8/17/2016 Agenda.

\* Approved 2-to-1; Comptroller voted no.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED*</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

REVISED

**Supplement B  
Department of Budget And Management  
ACTION AGENDA  
September 7, 2016**

*Contact: Francesca Gibbs 410-767-1875  
francescagibbs@maryland.gov*

**23-GM. DEPARTMENT OF HEALTH AND MENTAL HYGIENE  
*General Miscellaneous***

***Fund Source:*** 100% State Insurance Trust Fund

***Appropriation Code:*** E20B0202

***Request Amount:*** \$400,000

***Description:*** Pursuant to Md. Code Ann., State Gov't §§ 12-404 and 12-405, the Department of Health and Mental Hygiene and the Office of the Attorney General request approval for the payment of \$400,000.00 in full settlement or all claims, including attorneys' fees, in *Doe v. Department of Health and Mental Hygiene, et al.* Civil No. 1:14-cv-03906, U.S. District Court for the District of Maryland.

***Requesting Agency Remarks:*** The Treasurer's Office has indicated there are sufficient funds in the State Insurance Trust Fund to pay this settlement.

If this request is approved, one check for \$40,000.00 should be made payable to "Disability Rights Maryland", and one check for \$360,000.00 should be made payable to a special needs trust to be established for the benefit of Ms. Doe, which her attorneys are working to establish. It is anticipated that the special needs trust will be established and identified prior to the issuance of the check that is to be payable to the trust. The checks should be mailed to Francesca Gibbs, Assistant Attorney General, 300 West Preston Street, Suite 201, Baltimore, Maryland 21201. Ms. Gibbs will deliver the checks and will ensure that all of the necessary documentation and releases are completed.

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System of Maryland**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Thomas Hickey 301-445-2774*  
*thickey@usmd.edu*  
*USM Rep: Joe Evans*

**1-C-BP. UNIVERSITY OF MARYLAND, BALTIMORE** *for*  
**UNIVERSITY OF BALTIMORE**  
**Langsdale Library Renovation**  
**Construction Management at Risk - Bid Package 1 of 2**

**Contract ID:** Langsdale Library Renovation at University of Baltimore, RFP #14-323 BS

**Recommendation:** The University recommends award of construction Bid Package 1 of 2 for construction which includes structural exterior demolition, caissons, building concrete, site concrete, atrium steel and curtain wall, drywall, plumbing/HVAC, electrical, sitework, utilities, UMB allowances, CM allowances, General Conditions, CM Contingency and CM fee.

**Contractor:** Plano-Coudon, Construction, Baltimore, MD

**Original Approval:** USM Item 4-C (7/23/14)

**Project:** The purpose of this project is to create a modern library facility for the University of Baltimore to house its collections, new technologies, and expanded services in a context of increased electronic resources and demand for flexible, inviting, and productive study spaces. This is primarily an interior renovation of the 58,218 GSF/36,971 NASF four floor library, originally built in 1965 and located at 1420 Maryland Avenue, Baltimore City. The goal is to upgrade this facility to address current library space deficiencies, to remedy code-related and other system deficiencies, and to bring this critically important University resource up to current library standards. These latter building envelope upgrades are meant to improve the building's thermal/energy performance while also achieving an aesthetic more reflective of the progressive ideals of the University of Baltimore. Also, included in the project is a new building façade and atrium addition on the west side.

The Board of Public Works previously approved awarding a Construction Management at Risk contract to Plano-Coudon Construction for professional management and pre-construction services related to this project. USM Item 4-C (7/23/14).

The University anticipates that it will present to the Board two bid packages to be awarded to Plano-Coudon, during the construction phase. This Item relates to bid package 1 of 2. The estimated construction cost for this project is \$17.1 million.

The overall project estimate is \$23.825 million including design, construction, and equipment.

**This Bid Package 1 Amount:** \$12,036,855

**Supplement C  
University System of Maryland  
ACTION AGENDA  
September 7, 2016**

**1-C-BP. UNIVERSITY OF MARYLAND, BALTIMORE** *for*  
**UNIVERSITY OF BALTIMORE** *(cont'd)*  
***Langsdale Library Renovation***  
***Construction Management at Risk - Bid Package 1 of 2***

***Amount Pre-Construction;***  
***USM Authorized Changes:*** \$1,197,638

***Revised Amount:*** \$13,234,493

***Contract Term:*** 11 months from pre-construction notice-to-proceed  
17 months from construction notice-to-proceed

***Modification Term:*** 19 months from pre-construction notice-to-proceed  
21 months from construction notice-to-proceed

***Fund Source:*** MCCBL 2016: \$8,036,855 *Provide funds to continue design and begin construction and equipping of the renovation of the Langsdale Library, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. Item 164.*

Private Donation and Plant Funds: \$4,000,000

***MBE Participation:*** 30%  
Subgoals of: 7% African American  
4% Asian American

***MBE Compliance:*** 38%  
Subgoals of: 9.55% African American  
6.26% Asian American

***Performance Security:*** 100% performance bond is required.

***Requesting Institution Remarks:*** The Construction Management at Risk contract was initially awarded for pre-construction. This is the first bid package, with one additional bid package anticipated. The MBE for this Bid Package is 35.47%.

***Resident Business:*** Yes      ***MD Tax Clearance:*** 14-1647-1110

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C  
University System of Maryland  
ACTION AGENDA  
September 7, 2016**

*Contact: Thomas Hickey 301-445-2774  
thickey@usmd.edu  
USM Rep: Joe Evans*

**2-C. UNIVERSITY OF MARYLAND, BALTIMORE  
*On-Call Mechanical Contracting Services***

**Contract ID:** On-Call Mechanical Contracting Services for the University of Maryland, Baltimore, Bid #88276 AA

**Contract Description:** Provide labor, materials, equipment and supervision for mechanical construction projects on an on-call basis for Physical Plant Departments and Facilities Management Offices of University System of Maryland Institutions in the Baltimore Region.

**Awards:** Emjay Engineering & Construction Co., Inc., *Baltimore*  
Maryland Mechanical Systems, Inc., *Baltimore*  
Denver-Elek, Inc., *Essex*

**Procurement Method:** Multi-Step Bid

**Contract Term:** 9/21/16 – 9/20/17 (with four 1-year renewal options)

**Amount:** \$3,000,000 (estimate for 1-year term)

**Bids:**

<i>Bidder</i>	<i>Total Price for Three Sample Projects</i>
Emjay Engineering & Construction Co., Inc.	\$166,469
Maryland Mechanical Systems, Inc.	\$173,165
Denver-Elek, Inc.	\$184,298
American Combustion Industries	\$343,379

**MBE Participation:** 15% per task order on task orders under \$25,000  
25% per task order on task orders over \$25,000

**Performance Security:** 100% performance bond required for projects \$100,000 or greater

**Supplement C  
University System of Maryland  
ACTION AGENDA  
September 7, 2016**

**2-C. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)  
*On-Call Mechanical Contracting Services***

**Requesting Institution Remarks:** This solicitation was advertised in *eMaryland* Marketplace and on the UMB Procurement Services eBid Board. Six firms responded to the solicitation. After review by the Evaluation Committee, pricing was opened for the four firms that achieved the required technical score. The proposers applied hourly rates to sample projects. Award is recommended to three contractors with the lowest bid prices. As projects arise, the University will compete each project greater than \$25,000 among the three awarded on-call mechanical firms. These firms will be required to use the fixed hourly rates bid in their price proposals.

**Fund Source:** Various Funds [includes facilities renewal, departmental operating, auxiliary services, and capital funds]

**Resident Business:** Yes

**MD Tax Clearance:** 16-2815-1111 (Emjay Engineering & Construction)  
16-2816-1111 (Maryland Mechanical Systems, Inc.)  
16-2817-1111 (Denver-Elek, Inc.)

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C  
University System of Maryland  
ACTION AGENDA  
September 7, 2016**

*Contact: Thomas Hickey 301-445-2774  
thickey@usmd.edu  
USM Rep: Joe Evans*

**3-C-BP.      UNIVERSITY OF MARYLAND, BALTIMORE COUNTY  
*Sherman Hall Renovation Project*  
*Construction Management at Risk: Bid Package 2 of 2***

**Contract ID:** Construction Management at Risk Services for the UMBC Sherman Hall Renovation Project, Task Order # 15-122 under Contract # RFP BC-20841-C

**Recommendation:** Award construction Bid Package No. 2 to J. Vinton Schafer & Sons, Inc. for the UMBC Sherman Hall Renovation project.

**Contractor:** J. Vinton Schafer and Sons, Inc.

**Prior Approval:** USM Item #4-C (1/27/16) (pre-construction services)  
USM Item #2-C-BP (5/25/16) (Bid Package #1)

**Project:** The scope of this project includes the construction for interior renovations of the second floor, wing B of Sherman Hall. The work includes selective demolition, drywall, ceilings, carpentry, mechanical plumbing, electrical, sprinklers, firestopping, doors, storefront, carpet, flooring, millwork and painting improvements. Estimated construction cost is \$2 million.

**Bid Package Description:** Bid Package No. 2 consists of drywall, ceilings, carpentry, mechanical plumbing, electrical, sprinklers, firestopping, doors, storefront, carpet, flooring, millwork and painting improvements.

**Contract Term:** 10 months

**Bid Package 2 Amount:** \$1,042,194

**Current Contract Amount:** \$ 745,902

**Revised Amount:** \$ 1,788,096

**Funding:** Academic Revenue Bonds (\$711,715)  
Plant Funds (\$330,479)

**MBE Participation Goal:** 25%  
Sub goals: 7% African American  
4% Asian American



**Supplement C  
University System of Maryland  
ACTION AGENDA  
September 7, 2016**

**3-C-BP. UNIVERSITY OF MARYLAND, BALTIMORE COUNTY (cont'd)  
*Sherman Hall Renovation Project*  
*Construction Management at Risk: Bid Package 2 of 2***

***MBE Compliance:*** 30.5%  
Sub goals: 7% African American  
5.5% Asian American

***Performance Security:*** 100% performance bond

***Requesting Institution Remarks:***The Construction Management at Risk contract was initially awarded for pre-construction services and subsequently amended for Bid Package No. 1 for construction. This is the second and final bid package.

***Resident Business:*** Yes

***MD Tax Clearance:*** 16-2794-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**September 7, 2016**

*Contact: Derek Rost (410) 260-7396  
Derek.Rost@maryland.gov  
Carla Thompson (410) 260-6155  
Carla.Thompson@maryland.gov*

**1-IT. DEPARTMENT OF BUDGET AND MANAGEMENT**

**Contract ID:** Enterprise Budget System Replacement 2016 – DOIT-FY16-24  
ADPICS BPO No.: F50B7400013

**Contract Description:** Commercial budgeting software package that will support the creation, analysis, publication, and maintenance of operating budgets for all State agencies.

**Awards:** Performa Software USA, Reston, VA

**Term:** 10/1/2016\* – 9/30/2019 (3-year base, with two 2-year options)  
(\*or earlier upon Board approval)  
10/1/2019 – 9/30/2021 (Option 1)  
10/1/2021 – 9/30/2023 (Option 2)

**Amount:** \$ 8,496,911 (3-year base)  
\$ 1,026,863 (Option 1)  
\$ 1,060,813 (Option 2)  
\$10,584,587 (not-to-exceed)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offeror	Ranking			Evaluated Price
	Technical	Financial	Overall	
Performa Software USA	1	1	1	\$10,584,586
Deloitte	2	2	2	\$26,727,400

**MBE Participation:** 10.2%

**VSBE Participation:** 1.1%

**Remarks:** The State’s current budgeting system, HOB0, has since 1988 been the system for all State agencies to prepare and analyze annual budgets. In 2005, DBM’s Information Technology division commissioned a Statewide Application Risks Assessment that determined the HOB0 system was a high risk due to its use of outdated and unsupported technologies.

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
September 7, 2016**

**1-IT. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

**Remarks:** (cont'd) This contract's objectives are to:

- (1) Provide state-of-the-art commercially available software packages to support the creation, analysis, publication and maintenance of operating budgets for all State agencies as coordinated and led by DBM;
- (2) Manage change to enterprise budgeting processes in concert with adoption of the Enterprise Budget System Solution; and
- (3) Ensure the user community is educated and prepared to use the solution effectively when made available.

DoIT, on behalf of DBM, released a Request for Proposals. DoIT advertised the RFP on *eMarylandMarketplace*. In addition, DoIT directly solicited 873 Minority Business Enterprise firms and 476 Veteran Small Business Enterprise firms. Further, DoIT sent the RFP directly to 64 businesses known to provide the type of software and services sought.

Six proposals were received in response to the RFP. Of those, one was found to not meet the minimum qualifications and the other five were reviewed by the technical evaluation committee. After further discussions and demonstrations of each of the proposed systems, four proposals were found reasonably susceptible for award; the fifth offeror was not willing to accept the State's non-visual access requirements. The procurement officer issued a best and final offer request to the four remaining offerors and received three proposals; one vendor opted not to proceed. One of the vendors who submitted a best and final offer refused to accept the State's contract terms. This left two remaining offerors, Performa Software USA and Deloitte Consulting, LLP.

Performa was ranked higher of the two by both the technical and financial evaluation teams. Performa's product is in use by other states as well as internationally. The Performa solution and team are able to deliver all of the State's required features by the required dates with limited customization, while providing a substantially lower total cost of ownership than its competition. Specific strengths of its presented solution include an easy-to-learn, user-friendly product; visualization capabilities such as charts and graphs; the ability to automatically generate the majority of the budget books; the expected level of involvement of State staff; and the quality and experience of their proposed staff.

The recommended awardee has committed to exceed the established subcontract goals and will provide 10.2% MBE and 1.1% VSBE participation.

**Fund Source:** General (MITDPF)  
**Resident Business:** No

**Approp. Code:** F50B0406  
**MD Tax Clearance:** 16-2681-0000

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>		
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	



**BOARD OF PUBLIC WORKS (BPW)**

**ACTION AGENDA**

**September 7, 2016**

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**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

*Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)*

**1-AE. STATE HIGHWAY ADMINISTRATION  
*Architectural/Engineering Services Contract***

**Contract ID:** BCS 2012-05 C and D (Structure Preservation and Minor Rehabilitation Services, Statewide)  
ADPICS Nos.: SBCS1205C and SBCS1205D

**Contract Description:** These contracts are two of six open-ended, task order based contracts to provide Structure Preservation and Minor Rehabilitation Services, Statewide.

<b>Awards:</b>	The Wilson T Ballard Company, Inc. Owings Mills, MD	Contract C
	Wallace Montgomery & Associates, LLP / Johnson, Mirmiran and Thompson, Inc. (JV) Hunt Valley, MD	Contract D

**Contract Term:** 09/22/2016 – 09/21/2022

**Amount:** \$3,000,000 NTE each  
(Grand Total \$6,000,000 NTE)

**Procurement Method:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on August 4, 2016.

**Proposals:**

	<b>Technical Proposal Rating (Max 427)</b>	<b>Technical Ranking</b>	<b>NTE Price</b>
Whitman, Requardt & Associates, LLP Baltimore, MD	308.0	1	Contract A Approved 7/27/16
Century Engineering, Inc./ KCI Technologies, Inc. (JV) Hunt Valley, MD	306.3	2	Contract B Approved 7/27/16
The Wilson T. Ballard Company, Inc. Owings Mills, MD	303.0	3	\$3,000,000 (Contract C)



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**1-AE.      STATE HIGHWAY ADMINISTRATION (cont'd)**

***Proposals (cont'd):***

	<b><i>Technical Proposal Rating (Max 427)</i></b>	<b><i>Technical Ranking</i></b>	<b><i>NTE Price</i></b>
Wallace Montgomery & Associates, LLP/ Johnson, Mirmiran & Thompson, Inc. (JV) Hunt Valley, MD	298.3	4	\$3,000,000 (Contract D)
Greenman-Pedersen, Inc./ Whitney, Bailey, Cox & Magnani, LLC (JV) Annapolis Junction, MD	289.4	5	Contract E
AECOM Technical Services, Inc. Hunt Valley, MD	282.8	6	Contract F
Jacobs Engineering Group, Inc./ EBA Engineering, Inc. Baltimore, MD	276.9	7	N/A
Ammann & Whitney Consulting Engineers, PC / Pennoni Associates, Inc. (JV) Edgewood, MD	275.9	8	N/A
Rummel, Klepper & Kahl, LLP Baltimore, MD	274.6	9	N/A
STV Incorporated Baltimore, MD	274.5	10	N/A
Brudis & Associates, Inc. Columbia, MD	274.0	11	N/A
Northeast Engineering, Inc. Baltimore, MD	273.0	12	N/A
Alpha Construction and Engineering Corporation Baltimore, MD	272.8	13	N/A



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**1-AE.      STATE HIGHWAY ADMINISTRATION (cont'd)**

**Proposals (cont'd):**

	<i>Technical Proposal Rating (Max 427)</i>	<i>Technical Ranking</i>	<i>NTE Price</i>
Gannett Fleming, Inc./ PRIME AE Group, Inc. (JV) Baltimore, MD	246.2	14	N/A
JDOS International, Inc. Washington, DC	148.1	15	N/A

**DBE Participation:**                      25% each

**Agency Remarks:**                      The solicitation was advertised in The Daily Record, eMaryland Marketplace notifying 162 firms of which 14 were certified DBEs and on SHA’s web page on June 28, 2013. A total of 15 engineering consultant firms submitted technical proposals for this project.

The Consultant shall provide the following: field inspections and reports with documentation, photos, and recommendations for any type of structure in SHA’s inventory; foundation analysis, rating, and rehabilitation of all different foundation types: deep, shallow, spread or pile; substructure analysis, rating, preservation and rehabilitation; superstructure analysis, rating, preservation and rehabilitation; rating structures including: rolled beams, plate girders, trusses, pre-stress girders, planks, box culverts, concrete slabs, pipes, etc.; traffic control plans; condition inspection; UT field inspection; permit applications including: maps, plans, and permit application forms; perform hydrology and hydraulic analysis necessary to the size of the opening of a structure; evaluate and determine scour rating; recommend appropriate scour countermeasures; load testing of structures using strain gauges and known vehicle loads; rehabilitation of concrete structures using a carbon fiber reinforced polymer; rehabilitation of damaged steel using heat straightening methods; minor rehabilitation/replacement of various types of structures including noise walls, culverts, and retaining walls; capable of providing engineering services during any emergency event, survey services all in connection with a project and all other required Structure Preservation and Minor Rehabilitation Services.

The current incumbents performing these services are: Whitman, Requardt & Associates, LLP, Rummel, Klepper & Kahl, LLP, Northeast Engineering, Inc., Wallace, Montgomery & Associates, LLP, Greenman-Pedersen, Inc. (formerly Nolan Associates, Inc.), and Century Engineering, Inc.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**Fund Source:**                              Federal and Special Funds



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

1-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

*Approp. Code:* J02B0101

*Resident Businesses:* Yes

<i>MD Tax Clearance:</i>	The Wilson T Ballard Company, Inc.	16-2294-0111
	Wallace Montgomery and Associates, LLP/	16-2295-1111
	Johnson, Mirmiran and Thompson, Inc. (JV)	

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**BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

*Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)*

**2-AE. STATE HIGHWAY ADMINISTRATION  
*Architectural/Engineering Services Contract***

**Contract ID:** BCS 2014-16 C and D (Supplemental Engineering Support Services, District 3 and 4)  
ADPICS Nos.: SBCS1416C and SBCS1416D

**Contract Description:** These contracts are two of eight open-ended, task-order based contracts to provide Supplemental Engineering Support Services for Districts 3 and 4.

**Awards:**

Greenman-Pedersen, Inc.		Contract C (District 3)
Whitney, Bailey, Cox & Magnani, LLC/ Urban Engineers, Inc. (JV) (District 4)		Contract D (District 4)

**Contract Term:** 09/22/2016 – 09/21/2021

**Amount:** \$3,500,000 NTE each  
(Grand total \$7,000,000 NTE)

**Procurement Method:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on August 4, 2016.

**Proposals:**

	<i>Technical Proposal Rating (Max 560)</i>	<i>Technical Ranking</i>	<i>NTE Price</i>
Wallace, Montgomery & Associates, LLP Hunt Valley, MD	399.6	1	Contract A
A. Morton Thomas & Associates, Inc. Baltimore, MD	398.1	2	Contract B
Greenman-Pedersen, Inc. Annapolis Junction, MD	397.2	3	\$3,500,000 (Contract C)
Whitney, Bailey, Cox & Magnani, LLC/ Urban Engineers, Inc. (JV) Baltimore, MD	377.8	4	\$3,500,000 (Contract D)



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**2-AE.      STATE HIGHWAY ADMINISTRATION      (cont'd)**

***Proposals (cont'd):***

	<b><i>Technical Proposal Rating (Max 560)</i></b>	<b><i>Technical Ranking</i></b>	<b><i>NTE Price</i></b>
Johnson, Mirmiran & Thompson, Inc./ Whitman, Requardt & Associates, LLP (JV) Sparks, MD	376.3	5	Contract E
AECOM Technical Services, Inc. Hunt Valley, MD	376.0	6	Contract F
PRIME AE Group, Inc./ Gannett Fleming, Inc. (JV) Baltimore, MD	374.4	7	Contract G
KCI Technologies, Inc. Sparks, MD	371.0	8	Contract H
Rummel, Klepper & Kahl, LLP Baltimore, MD	344.4	9	N/A
Brudis & Associates, Inc./ Development Facilitators, Inc. (JV) Columbia, MD	340.8	10	N/A
Jacobs Engineering, Inc. Baltimore, MD	332.1	11	N/A
Alpha Construction and Engineering Corporation/ Sabra Wang & Associates, Inc. (JV) Baltimore, MD	329.6	12	N/A
O'Connell & Lawrence, Inc./ ATCS P.L.C. (JV) Olney, MD	321.0	13	N/A
STV Incorporated Baltimore, MD	315.2	14	N/A
Sheladia Associates, Inc. Rockville, MD	234.5	15	N/A



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**2-AE.        STATE HIGHWAY ADMINISTRATION (cont'd)**

**DBE Participation:**                    29% each

**Agency Remarks:** The solicitation was advertised in The Daily Record, eMaryland Marketplace notifying 748 firms of which 164 were certified DBE's and on SHA's web page on April 10, 2015. A total of 15 engineering consultant firms submitted technical proposals for this project.

The Consultant shall provide Supplemental Engineering Support Services in Montgomery and Prince George's Counties (District 3) and Baltimore and Harford Counties (District 4). Services to be provided include, but not limited to: CADD/drafting services activities; change orders and claim work; utility related work relocation coordination; sketch book review; constructability review of proposed preliminary/design projects; claims review and analysis and assistance with case preparation; and project schedule reviews and analysis Critical Path Method (CPM) and Initial CPM.

The current incumbents providing these services are: Johnson, Mirmiran & Thompson, Inc., Rummel, Klepper and Kahl, LLP, Century Engineering, Inc./Whitney, Bailey, Cox & Magnani, LLC, Whitman, Requardt & Associates, LLP/Johnson, Mirmiran & Thompson, Inc., A.Morton Thomas & Associates, Inc., and Kahl, LLC and URS Corporation.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**Fund Source:**                            Federal and Special Funds

**Appropriation Code:**                J02B0101

**Resident Business:**                    Yes

<b>MD Tax Clearance:</b>	Greenman-Pedersen, Inc.	16-2522-1111
	Whitney, Bailey, Cox & Magnani, LLC/ Urban Engineers, Inc. (JV)	16-2523-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

*Contact: Georgia A. Peake  
410-767-3673  
[gpeake1@mta.maryland.gov](mailto:gpeake1@mta.maryland.gov)*

**3-AE-MOD. MARYLAND TRANSIT ADMINISTRATION**

***Modification: Architectural/Engineering Services Contract***

***Contract ID:*** MTA-1264 A (On-Call Program Management Consultant (PMC) Services)  
ADPICS No.: CO336881

***Contract Approved:*** DOT Agenda 02/24/2010; Item 12-AE

***Contractors:*** Maryland Transit Partners  
Baltimore, MD

***Contract Description:*** This is one of two open-ended, task-order based contracts providing program management consultant services as-needed.

***Modification Description:*** Modification No. 4 is necessary to add contract authority and to extend the expiration date for additional work on active tasks and to assign future tasks required for the support of the Purple Line Project.

***Original Contract Term:*** 03/01/2010 – 02/28/2018

***Modification Term:*** 09/22/2016 – 06/30/2023

***Original Contract Amount:*** \$60,000,000

***Modification Amount:*** \$90,000,000

***Prior Mods/Options:*** \$ 0 (Modification No. 1, DCAR 02/25/2010)  
\$65,000,000 (Modification No. 2, 07/03/2013; 3-AE-MOD)  
\$ 0 (Modification No. 3, 05/28/2014; 6-AE-MOD)

***Revised Total Contract Amount:*** \$215,000,000

***Percentage +/- Change:*** 0% (Modification No. 1)  
109% (Modification No. 2)  
0% (Modification No. 3)  
72% (Modification No. 4, this agenda item)

***Overall Percent +/-:*** 258%



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**3-AE MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Original Procurement Method:** Maryland Architectural and Engineering Services Act; Recommendation approved by the Transportation Professional Services Selection Board on 02/04/2010

**DBE Participation:** 25%

**DBE Compliance:** 23.64%

**Requesting Agency Remarks:** The MTA is requesting additional contract authority in the amount of \$90,000,000 and to extend the expiration date through June 30, 2023.

The contracts supporting MTA's New Starts projects were originally awarded in 2010 for a period of eight years. At the rate of spending required to adequately protect the state's interests, while the General Engineering Consultant (GEC) contract assigned Purple Line duties (1265B) appears to be adequately funded, the Program Management Consultant responsible for the Purple Line contracts will be out of Contract Authority (CA) during the first half of fiscal year 2017.

The New Starts Purple Line project is supported by two A/E contracts (MTA 1264A and MTA 1265B). The original request for consultant services was prepared in 2008, and the contracts were awarded in March and September, 2010. Using SHA and MDTA management methods for large projects as a model, MTA elected to utilize a two-tier structure in which a PMC would perform management and quality assurance functions as an extension of MTA staff and oversee the work of a General Engineering Consultant. The PMC would be responsible for supplementing the MTA staff providing management and oversight of the construction activities and the construction contractors in order that the state's interests are protected.

The value of the contracts established in 2008 did not contemplate full, timely funding of the New Starts projects; however, by the time the contracts were awarded in 2010, MTA had selected Locally Preferred Alternatives for the Purple Line and had begun Advanced Conceptual Design in preparation for federal approval of preliminary engineering (PE).

By 2010, it was clear that the value of the contracts would not be enough to complete design, and MTA expected to return to the Board of Public Works (BPW) for additional contract authority. (Both the ICC and I-95 Express Toll Lane projects followed this same path with the agencies requesting contract amendments in excess of the original contract value.)

Additional funding requested from the Board of Public Works was approved on July 3, 2013; however, the funding level approved was not expected to be adequate to provide for construction management services. The BPW was advised that it was the intent of the MTA to return to the BPW with a request for construction phase funding.



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**3-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Remarks (cont'd):***

With this background, we are submitting requests for contract amendments rather than procure new contracts. This recommendation is based on the following rationale:

- The current expiration date for the PMC and GEC contracts is February 28, 2018 and October 22, 2018 respectively. The Final Design being performed by the Concessionaire is currently underway with construction expected to begin prior to the end of this calendar year. The Concessionaire is not expected complete construction until several months after reaching the Revenue Service Availability milestone currently anticipated for March, 2022. The MTA does not have adequate staff to monitor the design and construction activities and therefore the services of a PMC and GEC are necessary for the success of the project.
- Staff continuity through the design and construction process is critical. The Purple Line project is highly complex in terms of design elements, including stakeholder, railroad, and utility coordination, as well as scheduling and construction phasing, means and methods. The project teams are well established with substantial investments in staff assignments, project orientation, training, and the establishment of document control and other construction management procedures. The project would incur significant costs, potential schedule days and additional risk if the MTA were to transition to new teams.
- The current contract value assigned to the PMC is nearly expended although this was expected. The BPW submission noted that the total funding requested (\$125M) was intended to provide for activities through the completion of final design (note that, at the time, the decision to pursue a P3 procurement had not been finalized). In the case of a P3 procurement, the “final design” milestone from the design-bid-build process equates to the development of technical provisions and the completion of the procurement process. That milestone was achieved when the Purple Line P3 Concession Agreement that was awarded on April 6, 2016 and reached Financial Close on June 17, 2016.
- FTA oversight of the projects includes an evaluation of the technical capability and experience of the project team. Prior to PE approval, MTA submitted detailed resumes for the key consultant staff and FTA followed up with interviews. With new contracts, this process would have to be repeated. In addition, the replacement of the GEC contract mid-construction effort would dramatically increase the risk to the state given the loss the institutional, historical and technical knowledge possessed by the existing team.



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**3-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

*Remarks (cont'd):*

- If MTA was to begin a new procurement now, new contracts would not be available in time to avoid a significant risk to the project. Based on an 18-month procurement schedule (midpoint between ideal schedule of 12 months and typical schedule of 24 months, the new PMC contract would not be available until January of 2018 leaving only a short time for a major transition between the new PMC and the existing PMC. While this would not delay the work of the Concessionaire, it would expose the state to significant risk while the construction work proceeded with less than sufficient oversight.
- Because of the PMC/GEC structure, the current PMC firm would be precluded from proposing for the project to which they are already assigned. This would limit the pool of capable firms, particularly DBEs.

The purpose of this BPW submission is to request an amendment to the PMC contract (1264A) to increase the CA value for the PMC and to extend the time allotted from February 28, 2018, the current end date, through June 30, 2023.

It should also be noted that, when the MTA requested the additional funding intended to provide for services through award of the P3 concession (2013), the estimated value of work for the PMC through the end of construction was estimated at \$229 million. This current request reduces that previous estimate by \$14 million to a revised total of \$215 million.

*Fund Source:* 80% Federal, 20% State Funds  
*Appropriation Code:* J05H0105  
*Resident Business:* Yes  
*MD Tax Clearances:* 16-2673-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**     
 **DISAPPROVED**     
 **DEFERRED**     
 **WITHDRAWN**  
**WITH DISCUSSION**     
**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

**3-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

<b>ATTACHMENT I</b>				
	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$60,000,000	03/01/10 – 02/28/18	02/24/2010; Item12-AE	
<b>Modification #1</b>	\$0.00	03/01/2010 – 02/28/2018	DCAR 02/25/2010	This change order is to revise the original contract agreement to implement the MTA's plan of action to reorganize the participation schedule of the sub-consultants selected and to eliminate the use of the same sub-consultants on the same MTA projects
<b>Modification #2</b>	\$65,000,000	03/01/2010 – 02/28/2018	07/03/2013; 3-AE-MOD	Additional funds are required to continue various on-going projects throughout the final design of the contract.
<b>Modification #3</b>	\$0.00	03/01/2010 – 02/28/2018	05/28/2014; 6-AE-MOD	Addition of PB Americas, Inc. as a Principal party to the contract to form a new Joint-Venture.





**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**3-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**ATTACHMENT I (cont'd)**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Modification #4</b>	\$90,000,000	09/22/2016 – 06/30/2023	09/07/2016; 3-AE-MOD	Additional funds are required to continue various on-going projects in the Public-Private Partnership phase of the Contract.
<b>Revised Amount</b>	\$215,000,000			



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

DOT 14

REVISED

Contact: Georgia A. Peake  
410-767-3673  
[gpeake1@mta.maryland.gov](mailto:gpeake1@mta.maryland.gov)

**4-AE-MOD. MARYLAND TRANSIT ADMINISTRATION**  
***Modification: Architectural/Engineering Services Contract***

**Contract ID:** MTA-1265 B (On-Call General Engineering Consultant (GEC) Services)  
ADPICS No.: CO336893

**Contract Approved:** DOT Agenda 09/22/2010; Item 27-AE

**Contractors:** Gannett Fleming, Inc./  
Whitman, Requardt & Associates, LLP (JV)  
Baltimore, MD

**Contract Description:** This is an open-end, task-order based contract providing general engineering consultant services, as-needed.

**Modification Description:** Modification No. 2 is necessary to extend the duration of the contract to continue and complete work on active tasks, as well as future tasks required for support of the Purple Line Project.

**Original Contract Term:** 09/23/2010 – 09/22/2018

**Modification Term:** 09/22/2016 – 06/30/2023

**Original Contract Amount:** \$80,000,000

**Modification Amount:** \$0

**Prior Mods/Options:** \$56,000,000 (Modification No. 1, 07/03/2013; Item 4-AE-MOD)

**Revised Contract Amount:** \$136,000,000

**Percentage +/- Change:** 70% (Modification No. 1)  
0% (Modification No. 2 – this agenda item)

**Overall Percent +/-:** 70%

**Original Procurement Method:** Maryland Architectural and Engineering Services Act;  
Recommendation approved by the Transportation  
Professional Services Selection Board on 08/05/2010



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**REVISED**

**4-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**DBE Participation:** 25%

**DBE Compliance:** 23.48%

**Agency Remarks:** Modification No. 2 is a request for additional time to continue work on the Purple Line Project. The cost of the contract remains unchanged.

The contracts supporting MTA's New Starts projects were originally awarded in 2010 for a period of eight years. At the rate of spending required to adequately protect the state's interests, while the General Engineering Consultant (GEC) contract assigned Purple Line duties (1265B) appears to be adequately funded, the Program Management Consultant responsible for the Purple Line contracts will be out of Contract Authority (CA) during the first half of fiscal year 2017.

The New Starts Purple Line project is supported by two A/E contracts (MTA 1264A and MTA 1265B). The original request for consultant services was prepared in 2008, and the contracts were awarded in March and September, 2010. Using SHA and MdTA management methods for large projects as a model, MTA elected to utilize a two-tier structure in which a Program Management Consultant would perform management and quality assurance functions as an extension of MTA staff and oversee the work of a General Engineering Consultant. Additionally, the PMC would be responsible for supplementing the MTA staff providing management and oversight of the construction activities and the construction contractors in order that the state's interests are protected.

The value of the contracts established in 2008 did not contemplate full, timely funding of the New Starts projects; however, by the time the contracts were awarded in 2010, MTA had selected Locally Preferred Alternatives for the Purple Line and had begun Advanced Conceptual Design in preparation for federal approval of preliminary engineering (PE). By 2010, it was clear at that time that the value of the contracts would not be enough to complete design, and MTA expected to return to BPW for additional contract authority. Both the ICC and I-95 Express Toll Lane projects followed this same path with the agencies requesting contract amendments in excess of the original contract value.

Additional funding requested from BPW was approved on July 3, 2013; however, the funding level approved was not expected to be adequate to provide for construction management services. The BPW was advised that it was the intent of the MTA to return to the BPW with a request for construction phase funding.



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**REVISED**

**4-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Remarks (cont'd):***

With this background, we are submitting requests for contract amendments rather than procure new contracts. This recommendation is based on the following rationale:

- The current expiration date for the PMC and GEC contracts is February 28, 2018 and October 22, 2018 respectively. The Final Design being performed by the Concessionaire is currently underway with construction expected to begin prior to the end of this calendar year. The Concessionaire is not expected complete construction until several months after reaching the Revenue Service Availability milestone currently anticipated for March, 2022. The MTA does not have adequate staff to monitor the design and construction activities and therefore the services of a PMC and GEC are necessary for the success of the project.
- Staff continuity through the design and construction process is critical. The Purple Line project is highly complex in terms of design elements, including stakeholder, railroad, and utility coordination, as well as scheduling and construction phasing, means and methods. The project teams are well established with substantial investments in staff assignments, project orientation, training, and the establishment of document control and other construction management procedures. The project would incur significant costs, potential schedule days and additional risk if the MTA were to transition to new teams.
- The current contract value assigned to the PMC is nearly expended although this was expected. The BPW submission noted that the total funding requested (\$125M) was intended to provide for activities through the completion of final design (note that, at the time, the decision to pursue a P3 procurement had not been finalized). In the case of a P3 procurement, the “final design” milestone from the design-bid-build process equates to the development of technical provisions and the completion of the procurement process. That milestone was achieved when the Purple Line P3 Concession Agreement was awarded on April 6, 2016 and reached Financial Close on June 17, 2016.
- FTA oversight of the projects includes an evaluation of the technical capability and experience of the project team. Prior to PE approval, MTA submitted detailed resumes for the key consultant staff and FTA followed up with interviews. With new contracts, this process would have to be repeated. In addition, the replacement of the GEC contract mid-construction effort would dramatically increase the risk to the state given the loss the institutional, historical and technical knowledge possessed by the existing team.



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**REVISED**

**4-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

- If MTA was to begin a new procurement now, new contracts would not be available in time to avoid a significant risk to the project. Based on an 18-month procurement schedule (midpoint between ideal schedule of 12 months and typical schedule of 24 months, the new PMC contract would not be available until January of 2018 leaving only a short time for a major transition between the new PMC and the existing PMC.

While this would not delay the work of the Concessionaire, it would expose the state to significant risk while the construction work proceeded with less than sufficient oversight.

- Because of the PMC/GEC structure, the current PMC firm would be precluded from proposing for the project to which they are already assigned. This would limit the pool of capable firms, particularly DBEs.

The purpose of this BPW submission is to request an amendment to the GEC contract (1265B) to extend the time allotted from September 23, 2018, the current end date, through June 30, 2023.

**Fund Source:** 80% Federal, 20% State Funds  
**Appropriation Code:** J05H0105  
**Resident Business:** Yes  
**MD Tax Clearances:** 16-2675-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**     
 **DISAPPROVED**             
 **DEFERRED**             
 **WITHDRAWN**  
                 
 **WITH DISCUSSION**     
 **WITHOUT DISCUSSION**



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**REVISED**

**4-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**ATTACHMENT I**

<b><u>CONTRACT A</u></b>	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$80,000,000	09/23/10 – 09/22/18	09/22/2010; 27-AE	
<b>Modification #1</b>	\$56,000,000	09/23/10 – 09/22/18	07/13/2013; 04-AE-MOD	Additional funds are required to continue various on-going projects throughout the final design of the contract.
<b>Modification #2</b>	\$0.00	09/22/16 – 06/30/23	09/07/2016; 4-AE-MOD	Additional time is required to continue engineering efforts to support the Purple Line Project until project completion.
<b>Revised Amount</b>	\$136,000,000			



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

DOT 19

REVISED

Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)

**5-AE-MOD. STATE HIGHWAY ADMINISTRATION**  
*Modification – Architectural/Engineering*

**Contract ID:** Multiple – See Attachment 1, ADPICS #s

**Contract Approved:** Multiple – See Attachment 1, Replacement Contract

**Contractor:** Multiple – See Attachment 1, Architectural and Engineering Firms

**Contract Description:** These are Architectural and Engineering (A&E) contracts consisting of various Construction Management and Inspection Services, A&E Services for New and Existing SHA facilities, Traffic Control Engineering and Design Services, Hydrology and Hydraulics Analysis and Bridges and Small Structures, Highway Structures Engineering Services for State and Local Governments, Environmental Design and Permitting Services, Structure Condition Inspection and Evaluations, Design, Construction and Program Support Services, Survey and Engineering Services, Remedial Structures Condition Inspection Services, Environmental Permit Compliance Services, and Travel Forecasting, Traffic Analysis and Engineering Services.

**Modification Description:** This request is for a total of 97 contract modifications, 38 for additional contract funding authority and 59 for additional contract funding authority and time extensions. The contracts in this modification requesting time extensions and/or additional contract funding authority are neededw in order to complete the new procurements as well as to provide sufficient overlap in contracts to properly transition assignments. The replacement contracts are in various stages of the procurement process ranging from Pre-Advertisement through Negotiations. Other contract details are on the attached listing.

**Original Contract Term:** See Attachment 1, Current Expiration Date

**Modification Term:** See Attachment 1, Requested Time Extension

**Original Contract Amount:** \$393,800,000

**Modification Amount:** \$216,805,000

**Prior Mods/Options:** Multiple

**Revised Contract Amount:** \$735,195,000

**Percentage +/- Change:** Multiple – See Attachment 1, Mod % / Overall %

**Original Procurement Method:** Maryland Architectural and Engineering Services Act



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**REVISED**

**5-AE-MOD. STATE HIGHWAY ADMINISTRATION (cont'd)**

***DBE Participation:*** Multiple – See Attachment 1, *DBE Goal*

***DBE Compliance:*** Multiple – See Attachment 1, *DBE Compliance*

***Agency Remarks:*** SHA is responsible for all Maryland numbered highways, with the exception of those within Baltimore city. This modification request is for a total of 97 contracts, 38 requesting additional contract funding authority only and 59 requesting additional contract funding authority and time extensions. These 97 contract modifications are needed in order to continue delivering critical services until replacement contracts can be awarded. The original contracts were awarded with a term of four to six years and have expiration dates ranging from 10/01/2016 through 02/18/2021 and require 0 to 24 month time extensions and additional contract funding authority in order to complete the new procurements as well as to provide sufficient overlap in the contracts to properly transition assignments. The replacement contracts for the contracts listed in this modification request are in various stages of the procurement process ranging from Pre-Advertisement through Negotiations. The replacement contracts anticipated dates of award and other contract details are indicated in Attachment #1.

In June 2015, Governor Hogan announced an additional \$2 billion to be invested in Maryland's Roads, Bridges and Highways. Additionally, in December 2015, the Federal FAST (Fixing America's Surface Transportation) Act was approved providing funding for even more new projects. The increase from both of these programs was not anticipated in the original requests for these contracts. Therefore, additional contact funding authority is needed to support the increased volume of new projects.

DBE compliance is very important to SHA. The DBE participation on these 97 contracts is as follows: 30 contracts are exceeding the established DBE goal, 35 contracts are within 5% of achieving the established DBE goal and 32 contracts are more than 5% outside of currently achieving the DBE goal. The Office of Equal Opportunity is addressing the compliance issues on the 32 contracts greater than 5% out of compliance.

There are 45 firms performing the work on these 97 contracts. The consultants are providing A&E services that include, but are not limited to: Construction Management and Inspection Services, A&E Services for new and Existing SHA facilities, Traffic Control Engineering and Design Services, Hydrology and Hydraulics Analysis and Bridges and Small Structures, Highway Structures Engineering Services for State and Local Governments, Environmental Design and Permitting Services, Structure Condition Inspection and Evaluations, Design, Construction and Program Support Services, Survey and Engineering Services, Remedial Structures Condition Inspection Services, Environmental Permit Compliance Services, and Travel Forecasting, Traffic Analysis and Engineering Services.

***Fund Source:*** Federal and Special Funds Budgeted to SHA





DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

DOT 21

**REVISED**

**5-AE-MOD. STATE HIGHWAY ADMINISTRATION (cont'd)**

*Approp. Code:* J02B0102

*Resident Businesses:* Yes

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**REVISED**

**ATTACHMENT 1**

ADPICS # / ----- Change Order #	Contractor	Current Expiration Date	Requested Time Extension / New Expiration Date	Original Amount	Requested Funding Increase/ ----- Previous Funding Increases	Revised Contract Amount	Mod % / ----- Overall %	MBE Goal / ----- MBE Compliance	BPW / ----- DOT Agenda	Replacement Contract / ----- Current Stage / Anticipated Award	Description
SBCS0615 A  CO337252	Johnson, Mirmiran & Thompson, Inc. /Alpha Corporation	01/01/2017	6 months 07/01/2017	\$16,000,000	\$2,800,000 \$12,500,000	\$31,300,000	17.50%  95.63%	24.00%  22.25%	12/17/2008  2AE	BCS 2014-13  Negotiation  Dec-16	Construction Management and Inspection Services, District 3 (Montgomery and Prince George's Counties).
SBCS0902 A  CO337253	Rummel, Klepper & Kahl, LLP	01/01/2017	6 months 07/01/2017	\$10,000,000	\$3,400,000 \$14,150,000	\$27,550,000	34.00%  175.50%	25.00%  26.22%	10/07/2009  6AE	BCS 2014-13  Negotiation  Dec-16	Construction projects have increased significantly which includes the addition of 11 major construction projects (e.g.: MD 210 Interchange at Livingston Road and Kerby Hill Road; MD 4 Interchange at Suitland Parkway; and I 270 Interchange at Watkins Mill Road to Great Seneca Creek) and projects starting earlier than anticipated (e.g.: MD 355 – Hubbard Avenue to Templeton Place; I-495 – I-270 to Seminary Road – Inner Loop; MD 117 Longdraft Road to I-270; MD 586 – Structure 15603 to MD 185 and MD 193 to MD 97; MD 5 – Surratts Road to MD 223; and I-95 – Bridge 1616205 and 1616206 over Suitland Road.
SBCS1006 A  CO337254	Johnson, Mirmiran & Thompson, Inc.	01/01/2017	6 months 07/01/2017	\$14,000,000	\$3,200,000 \$3,000,000	\$20,200,000	22.86%  44.29%	27.00%  18.61%	03/23/2011  4AE	BCS 2014-13  Negotiation  Dec-16	Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS1006 B  CO337255	KCI Technologies, Inc.	01/01/2017	6 months 07/01/2017	\$14,000,000	\$1,500,000 \$1,500,000	\$17,000,000	10.71%  21.43%	27.00%  19.60%	04/20/2011  5AE	BCS 2014-13  Negotiation  Dec-16	Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS1006 D  CO337256	Century Engineering, Inc./ Stantec/URS Corporation Tri-Venture	01/01/2017	6 months 07/01/2017	\$12,000,000	\$5,200,000 \$15,100,000	\$32,300,000	43.33%  169.17%	27.00%  26.05%	03/23/2011  4AE	BCS 2014-13  Negotiation  Dec-16	Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
	Johnson,	11/01/201	12 months	\$8,000,000	\$1,500,000	\$9,500,000	18.75%	25.00%	11/18/2009	BCS 2014-06	Architectural and Engineering



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SBCS0711 A	Mirmiran & Thompson, Inc.	6						%				(A&E) Design Services, Statewide.
CO337257			11/01/2017				18.75%	19.52%	3AE	Reconciliation	Jul-17	Services may include but are not limited to the following: complete design of assigned facility or facilities; mechanical, electrical, civil and structural series; water supply, sanitary waste, other utilities and site plan design; peer review and commissioning' design program management and providing construction administration services as Designer of Record.
SBCS0711 B	URS Corporation	10/01/2016	12 months	\$8,000,000	\$1,500,000	\$9,500,000	18.75%	25.00%	10/21/2009	BCS 2014-06		Additional projects are programmed in FY 2017 and new system preservation projects are being received due to the aging infrastructure.
CO337258			10/01/2017				18.75%	26.63%	3AE	Reconciliation	Jul-17	
SBCS0713 A	Johnson, Mirmiran & Thompson, Inc./ Hord Coplan Macht	10/01/2016	12 months	\$6,000,000	\$1,500,000	\$12,500,000	25.00%	25.00%	04/21/2010	BCS 2014-06		Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
CO337259			10/01/2017		\$5,000,000		108.33%	17.30%	8AE	Reconciliation	Jul-17	
SBCS0713 B	URS Corporation	10/01/2016	12 months	\$6,000,000	\$1,500,000	\$12,500,000	25.00%	25.00%	02/24/2010	BCS 2014-06		Additional projects are programmed in FY 2017 and new system preservation projects are being received due to the aging infrastructure.
CO337260			10/01/2017		\$5,000,000		108.33%	27.87%	13AE	Reconciliation	Jul-17	
SBCS0713 C	Whitman, Requardt & Associates, LLP	10/01/2016	12 months	\$6,000,000	\$1,500,000	\$12,500,000	25.00%	25.00%	09/22/2010	BCS 2014-06		Traffic Control Structures Condition Inspection. Services include but are not limited to inventory and inspection of overhead sign structures, high mast lighting poles and traffic signal support structures and preparation of remedial engineering packages.
CO337261			10/01/2017		\$5,000,000		108.33%	25.47%	4AE	Reconciliation	Jul-17	
SBCS0803 A	URS Corporation	11/01/2016	9 months	\$5,000,000	\$1,000,000	\$6,000,000	20.00%	25.00%	05/20/2009	BCS 2014-17		Several major projects such as the I-270 active traffic management project and Purple Line and MD 85/I-270 have been added.
CO337262			08/01/2017				20.00%	28.30%	10AE	Reconciliation	Feb-17	
SBCS0803 B	Rummel, Klepper & Kahl, LLP/Whitma	11/01/2016	9 months	\$5,000,000	\$1,000,000	\$6,000,000	20.00%	25.00%	05/20/2009	BCS 2014-17		
			08/01/2017				20.00%	31.15%	10AE	Reconciliation		



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CO337263	n Requardt & Associates, LLP										Feb-17	Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS0805 A	Sabra Wang & Associates, Inc./STV Inc.	02/01/2017	6 months 08/01/2017	\$5,000,000	\$2,000,000 \$2,750,000	\$9,750,000	40.00% 95.00%	25.00% 24.73%	02/18/2009	5AE	BCS 2014-12 Reconciliation Feb-17	Traffic Engineering Design Services, Statewide. Services under these contracts provide traffic control engineering and design services of Traffic Control Devices (TCD) for signals, lighting, pavement markings and Coordinated Highway Action Response Team (CHART) and Intelligent Transportation Systems (ITS) devices and staffing for on-site design support. Approximately 450 design projects for TCD and ITS are completed annually. These projects are to address the immediate needs of traffic safety and congestion raised by SHA's Districts, local governments, citizens, etc. In order to meet the accessible pedestrian system/countdown pedestrian system (APS/CPS) goals approximately \$3 to \$8M will be designed and advertised in the next several years.
CO337264												
SBCS0805 A1	Parsons Brinckerhoff, Inc.	02/01/2017	6 months 08/01/2017	\$5,000,000	\$2,000,000 \$2,750,000	\$9,750,000	40.00% 95.00%	25.00% 27.86%	02/18/2009	5AE	BCS 2014-12 Reconciliation Feb-17	
CO337265												
SBCS0805 B	Brudis & Associates, Inc.	03/01/2017	6 months 09/01/2017	\$5,000,000	\$2,000,000 \$2,750,000	\$9,750,000	40.00% 95.00%	25.00% 23.28%	03/18/2009	6AE	BCS 2014-12 Reconciliation Feb-17	
SBCS0805 C	Whitman, Requardt & Associates, LLP	03/01/2017	6 months 09/01/2017	\$5,000,000	\$2,000,000 \$2,750,000	\$9,750,000	40.00% 95.00%	25.00% 23.91%	03/18/2009	6AE	BCS 2014-12 Reconciliation Feb-17	
CO337267												
SBCS0805 D	KCI Technologies, Inc.	03/01/2017	6 months 09/01/2017	\$5,000,000	\$2,000,000 \$2,750,000	\$9,750,000	40.00% 95.00%	25.00% 27.27%	03/18/2009	6AE	BCS 2014-12 Reconciliation Feb-17	Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
CO337268												
SBCS0805 E	Rummel Klepper & Kahl, LLP	01/01/2017	6 months 07/02/2017	\$5,000,000	\$2,000,000 \$2,750,000	\$9,750,000	40.00% 95.00%	25.00% 20.95%	01/28/2009	3AE	BCS 2014-12 Reconciliation	Same as SBCS0805A-D



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CO337269											Feb-17	
SBCS0808 A	KCI Technologies, Inc.	04/01/2017	24 months 04/01/2019	\$1,000,000	\$500,000 \$700,000	\$2,200,000	50.00% 120.00%	20.00% 26.17%	04/15/2009 5AE	BCS 2014-11 Reconciliation	Hydrologic and Hydraulic Design Services, Statewide.  Services include but are not limited to the following: perform field inspections and surveys; developing stream cross section; preparing plan views of the mathematical models of the stream reaches, field measurements of existing structures, comprehensive floodplain studies that may include hydrology, hydraulics, bridge scour, fluvial geomorphology and stream stability studies, and flood investigations.	
CO337270											Dec-16	
SBCS0808 B	Century Engineering, Inc. / Parsons Brinckerhoff, Inc.	05/01/2017	24 months 05/01/2019	\$1,000,000	\$500,000 \$700,000	\$2,200,000	50.00% 120.00%	20.00% 26.65%	05/20/2009 12AE	BCS 2014-11 Reconciliation		
CO337271											Dec-16	
SBCS0808 C	Rummel, Klepper & Kahl, LLP	05/01/2017	24 months 05/01/2019	\$1,000,000	\$500,000 \$700,000	\$2,200,000	50.00% 120.00%	20.00% 27.62%	05/20/2009 12AE	BCS 2014-11 Reconciliation	SHA has 26 bridge project advertisement commitments to meet as part of the Governor's Investment in Highway and Bridges (IHB) program. Additionally, SHA anticipates a significant increase in the number of projects. The current contracts are approximately 80% committed.	
CO337272											Dec-16	
SBCS0808 D	Brudis & Associates, Inc.	04/01/2017	24 months 04/01/2019	\$1,000,000	\$500,000 \$700,000	\$2,200,000	50.00% 120.00%	20.00% 28.33%	04/15/2009 5AE	BCS 2014-11 Reconciliation		
CO337273											Dec-16	
SBCS0808 E	Michael Baker International, Inc.	05/01/2017	24 months 05/01/2019	\$1,000,000	\$500,000 \$700,000	\$2,200,000	50.00% 120.00%	20.00% 25.53%	05/20/2009 12AE	BCS 2014-11 Reconciliation	Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.	
CO337274											Dec-16	
SBCS0903 A	Wallace, Montgomery & Associates, LLP	04/01/2017	24 months 04/01/2019	\$4,000,000	\$1,500,000 \$2,500,000	\$8,000,000	37.50% 100.00%	25.00% 24.20%	04/21/2010 6AE	BCS 2014-21 Expression of Interest	Bridge Design Services, Statewide.  Services include but are not limited to the following: perform all facets of engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and incidental	
CO337275											Nov-17	
SBCS0903 B	Johnson, Mirmiran & Thompson, Inc.	09/01/2017	24 months	\$4,000,000	\$1,500,000	\$8,000,000	37.50%	25.00%	09/22/2010	BCS 2014-21		



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CO337276			09/01/2019		\$2,500,000		100.00%	23.96%	7AE	Expression of Interest Nov-17	structures; development and review of designs, details and contract documents which may include structures, approach roadway work, traffic control plans, lighting and signalization. The services may include new or replacement structures, deck replacement on bridges, box culvers, retaining walls, moveable bridges and bridge widenings.  SHA has 26 bridge projects advertisement commitments to meet as part of the Governor's Investment in Highway and Bridges (IHB) program. These contracts are also vital to the Local Government bridge replacement program. The current contracts are 93% committed.  Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS0903 C	Rummel, Klepper & Kahl, LLP	07/01/2017	24 months 07/01/2019	\$4,000,000	\$1,500,000 \$2,500,000	\$8,000,000	37.50% 100.00%	25.00% 23.70%	07/07/2010 7AE	BCS 2014-21 Expression of Interest Nov-17	
CO337277											
SBCS0903 D	Whitman, Requardt & Associates, LLP	07/01/2017	24 months 07/01/2019	\$4,000,000	\$1,500,000 \$2,500,000	\$8,000,000	37.50% 100.00%	25.00% 22.66%	07/28/2010 4AE	BCS 2014-21 Expression of Interest Nov-17	
CO337278											
SBCS0903 E	The Wilson T. Ballard Company, Inc.	07/01/2017	24 months 07/01/2019	\$4,000,000	\$1,500,000 \$2,500,000	\$8,000,000	37.50% 100.00%	25.00% 21.33%	07/07/2010 7AE	BCS 2014-21 Expression of Interest Nov-17	
CO337279											
SBCS0903 F	KCI Technologies, Inc. / Gannett Fleming, Inc.	04/01/2017	24 months 04/01/2019	\$4,000,000	\$1,500,000 \$2,500,000	\$8,000,000	37.50% 100.00%	25.00% 27.28%	04/21/2010 6AE	BCS 2014-21 Expression of Interest Nov-17	
CO337280											
SBCS0903 G	Whitney, Bailey, Cox & Magnani, LLC / AECOM Technical Services, Inc. JV	05/01/2017	24 months	\$4,000,000	\$1,500,000	\$8,000,000	37.50%	25.00%	05/19/2010	BCS 2014-21	





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												until the replacement contracts can be award.
SBCS1012 A  CO337290	Rummel, Klepper & Kahl, LLP / Tetra Tech, Inc.	10/15/202 0	0 months 10/15/202	\$6,000,000	\$6,000,000	\$12,000,00 0	100.00 % 100.00 %	25.00 % 16.27 %	10/15/2014  3AE	BCS 2014-09  Reconciliation  Aug-17	National Pollutant Discharge Elimination System (NPDES), Statewide.  These contracts support services towards fulfilling the requirements of the NPDES regulations and discharge permit conditions for Municipal Separate Storm Sewer Systems (MS4) as well as the Chesapeake Bay Daily Load (TMDL)/MD Watershed Implementation Plan (WIP) as required by the Environmental Protection Agency (EPA) and the Maryland Department of the Environment (MDE).	
SBCS1012 B  CO337309	URS Corporation / Century Engineering, Inc. JV	10/15/202 0	0 months 10/15/202 0	\$6,000,000	\$6,000,000	\$12,000,00 0	100.00 % 100.00 %	25.00 % 10.93 %	10/15/2014  3AE	BCS 2014-09  Reconciliation  Aug-17		
SBCS1012 C  CO337311	KCI Technologic s, Inc.	09/17/202 0	0 months 09/17/202 0	\$6,000,000	\$6,000,000	\$12,000,00 0	100.00 % 100.00 %	25.00 % 17.49 %	09/17/2014  7AE	BCS 2014-09  Reconciliation  Aug-17		
SBCS1012 D  CO337312	McCormick Taylor, Inc.	11/12/202 0	0 months 11/12/202 0	\$6,000,000	\$6,000,000	\$12,000,00 0	100.00 % 100.00 %	25.00 % 8.64%	11/12/2014  5AE	BCS 2014-09  Reconciliation  Aug-17	The regulations result from an amendment to the Federal Clean Water Act and were published in the Federal Register as NPDES Permit Application Regulations for Storm Water Discharges.	
SBCS1012 E  CO337313	Dewberry Consultants LLC / Whitney, Bailey, Cox & Magnani, LLC JV	11/12/202 0	0 months 11/12/202 0	\$6,000,000	\$6,000,000	\$12,000,00 0	100.00 % 100.00 %	25.00 % 28.84 %	11/12/2014  5AE	BCS 2014-09  Reconciliation  Aug-17	The contract burn rate has significantly exceeded the original projections in order to meet the demands and requirements of the NPDES and TMDL programs.	
SBCS1012 F  CO337314	Johnson, Mirmiran & Thompson, Inc.	10/15/202 0	0 months 10/15/202 0	\$6,000,000	\$6,000,000	\$12,000,00 0	100.00 % 100.00 %	25.00 % 29.02 %	10/15/2014  3AE	BCS 2014-09  Reconciliation  Aug-17	Services include but are not limited to the following: perform field and office inspection/data collection, storm water management (SWM) facility inspection and remediation design, storm drain outfall inspection and remediation design, TMDL requirements and report preparation to assign in complying with the regulations pertaining to NPDES.	
SBCS1012 G	EA Engineering, Science and Technology,	01/07/202 1	0 months 01/07/202 1	\$6,000,000	\$6,000,000	\$12,000,00 0	100.00 % 100.00 %	25.00 % 7.65%	01/07/2015  7AE	BCS 2014-09  Reconciliation		





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CO337315	Inc / A. Morton Thomas, Inc. JV											Additional funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS1012 H	Parsons Brinckerhoff, Inc.	10/15/2020	0 months 10/15/2020	\$6,000,000	\$6,000,000	\$12,000,000	100.00% 100.00%	25.00% 0.00%	10/15/2014	BCS 2014-09 3AE	Reconciliation	Same as SBCS1012 A-G
CO337316												
SBCS1203 A	Parsons Brinckerhoff, Inc.	11/12/2020	0 months 11/12/2020	\$6,000,000	\$6,000,000	\$12,000,000	100.00% 100.00%	22.00% 11.91%	11/12/2014	BCS 2014-09 7AE	Reconciliation	Environmental Design and Permitting Services, Statewide.  The projects under these contracts include all aspects of Federal and State wetlands, waterways, sediment and erosion control permitting processes; planning, and preliminary and final engineering/landscaping architectural design services for environmental projects.
CO337317												
SBCS1203 B	McCormick Taylor, Inc.	12/03/2020	0 months 12/03/2020	\$6,000,000	\$6,000,000	\$12,000,000	100.00% 100.00%	22.00% 1.21%	12/03/2014	BCS 2014-09 4AE	Reconciliation	
CO337318												
SBCS1203 C	Greenman-Pedersen, Inc. / Stantec Consulting Services Inc. JV	12/03/2020	0 months 12/03/2020	\$6,000,000	\$6,000,000	\$12,000,000	100.00% 100.00%	22.00% 10.30%	12/03/2014	BCS 2014-09 4AE	Reconciliation	Services include but are not limited to: natural resources evaluations and reports; wetland delineations and functional assessments; large tree surveys; forest stand delineations, Forest Conservation Act reports and associated mitigation, avoidance/minimization/mitigation reports; surveys; environmental
CO337319												
SBCS1203 D	EA Engineering, Science and Technology,	12/03/2020	0 months 12/03/2020	\$6,000,000	\$6,000,000	\$12,000,000	100.00% 100.00%	22.00% 18.99%	12/03/2014	BCS 2014-09 4AE	Reconciliation	



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CO337320	Inc / Johnson, Mirmiran & Thompson, Inc. JV										Aug-17	compliance and engineering services; erosion and sediment control and landscape inspection.
SBCS1203 E	Rummel, Klepper & Kahl, LLP	11/12/2020	0 months 11/12/2020	\$6,000,000	\$6,000,000	\$12,000,000	100.00% 100.00%	22.00% 12.19%	11/12/2014	7AE	BCS 2014-09 Reconciliation	
CO337321											Aug-17	
SBCS1203 F	Wallace, Montgomery & Associates, LLP / Skelly & Loy, Inc. JV	12/03/2020	0 months 12/03/2020	\$6,000,000	\$6,000,000	\$12,000,000	100.00% 100.00%	22.00% 23.89%	12/03/2014	AE	BCS 2014-09 Reconciliation	
CO337322											Aug-17	Additional funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS1203 G	Century Engineering, Inc. / Whitney, Baily, Cox & Magnani, LLC JV	12/03/2020	0 months 12/03/2020	\$6,000,000	\$6,000,000	\$12,000,000	100.00% 100.00%	22.00% 8.33%	12/03/2014	AE	BCS 2014-09 Reconciliation	
CO337323											Aug-17	
SBCS1203 H	Biohabitats, Inc.	02/18/2021	0 months 02/18/2021	\$6,000,000	\$6,000,000	\$12,000,000	100.00% 100.00%	22.00% 10.20%	02/18/2015	10AE	BCS 2014-09 Reconciliation	
CO337324											Aug-17	
SBCS0905 A	Northeast Engineering, Inc.	10/01/2016	6 months 04/01/2017	\$1,000,000	\$250,000 \$380,000	\$1,630,000	25.00% 63.00%	20.00% 20.63%	01/20/2010	2AE	BCS 2014-01 Negotiation	Underwater Bridge Inspection Services, Statewide providing routine, flood response and emergency underwater bridge inspection and evaluation services. The demand for bridge inspection and evaluation services has increased due to the Governor's Investment in Highway and Bridges (IHB) program. Additional underwater, confined space and flood response inspections are anticipated.
CO											Nov-16	
SBCS0905 B	TheLPA Group) / Alpha Corporation JV	10/01/2016	6 months 04/01/2017	\$1,000,000	\$250,000 \$380,000	\$1,630,000	25.00% 63.00%	20.00% 23.25%	04/21/2010	7AE	BCS 2014-01 Negotiation	
CO											Nov-16	



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											Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS0905 C	URS Corporation	10/01/2016	6 months 04/01/2017	\$1,000,000	\$250,000 \$380,000	\$1,630,000	25.00% 63.00%	20.00% 21.43%	01/20/2010 2AE	BCS 2014-01 Negotiation	Same as SBCS0905 A-B
CO										Nov-16	
SBCS0907 B	A. Morton Thomas and Associates, Inc.	01/01/2017	1 month 01/31/2017	\$2,000,000	\$155,000	\$2,155,000	7.75% 7.75%	25.00% 22.16%	01/26/2011 5AE	BCS 2014-16 Negotiation/Award	Supplement Engineering Support Services, District 6 providing in-house engineering/technical services. Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
CO337429										17-Jan	
SBCS0911 A	Wallace, Montgomery & Associates, LLP	03/01/2017	0 months 03/01/2017	\$2,000,000	\$500,000	\$2,500,000	25.00% 25.00%	27.00% 26.63%	09/22/2010 8AE	BCS 2015-05 Expression of Interest	General Survey Services, Statewide. Services provided under these contracts support the majority of the SHA programs during planning, design and construction. Demand for services has increased due to demands and requirements of the transportation program. The current contracts are 84% committed and 71% expended.
CO337328										Dec-17	
SBCS0911 B	Johnson, Mirmiran & Thompson, Inc.	04/01/2017	0 months 04/01/2017	\$2,000,000	\$500,000	\$2,500,000	25.00% 25.00%	27.00% 26.67%	10/20/2010 5AE	BCS 2015-05 Expression of Interest	
CO337329										Dec-17	
SBCS0911 C	STV Incorporated	03/01/2017	0 months 03/01/2017	\$2,000,000	\$500,000	\$2,500,000	25.00% 25.00%	27.00% 26.84%	09/22/2010 8AE	BCS 2015-05 Expression of	Services



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CO337330			7					%		Interest Dec-17	
SBCS0911 D	AB Consultants, Inc	05/01/201 7	0 months 05/01/201 7	\$2,000,000	\$500,000	\$2,500,000	25.00%	27.00 % 20.38 %	11/17/2010  6AE	BCS 2015-05  Expression of Interest  Dec-17	Services include but are not limited to: performing all types of field survey services including highway surveys, traverse surveys, differential leveling, topographical surveys, metes and
CO337331							25.00%				bounds surveys, profiles, cross-sections, right-of way stakeouts, construction stakeouts, surveys for traffic signalization, condemnation stakeouts, and wetland identification.
SBCS0911 E	A. Morton Thomas and Associates, Inc.	04/01/201 7	0 months 04/01/201 7	\$2,000,000	\$500,000	\$2,500,000	25.00%	27.00 % 27.80 %	10/20/2010  5AE	BCS 2015-05  Expression of Interest  Dec-17	Additional funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
CO337332							25.00%				
SBCS0911 F	Whitman, Requardt & Associates, LLP	04/01/201 7	0 months 04/01/201 7	\$2,000,000	\$500,000	\$2,500,000	25.00%	27.00 % 25.49 %	10/20/2010  5AE	BCS 2015-05  Expression of Interest  Dec-17	
CO337333							25.00%				
SBCS1003 A	Johnson, Mirmiran & Thompson, Inc.	02/18/201 9	0 months 02/18/201 9	\$3,000,000	\$3,000,000	\$6,000,000	100.00 % 100.00 %	26.00 % 24.27 %	02/19/2014  4AE	BCS 2015-05  Expression of Interest  Dec-17	Subsurface Utility Designating, Locating and Plotting Services, Statewide.
CO337334							100.00 % 100.00 %	26.00 % 15.37 %			Services include but are not limited to the following: perform all the necessary tasks required to research, designate, locate, survey and plot various utilities along existing or proposed highways or structures.
SBCS1003 B	Rummel, Klepper & Kahl , LLP/ AB Consultants, Inc. JV	03/18/201 9	0 months 03/18/201 9	\$3,000,000	\$3,000,000	\$6,000,000	100.00 % 100.00 %	26.00 % 15.37 %	03/19/2014  13AE	BCS 2015-05  Expression of Interest  Dec-17	These contracts are 87% committed and 52% spent after only two (2) years of their five (5) year duration. The volume of projects has significantly increased due to the Investment in Highways and
CO337335							100.00 % 100.00 %	26.00 % 19.84 %			Bridges (IHB), Fixing America's Surface Transportation (FAST) Act, and increased Total Maximum Daily Load (TMDL) program funding.
SBCS1003 C	A. Morton Thomas and Associates, Inc.	02/18/201 9	0 months 02/18/201 9	\$3,000,000	\$3,000,000	\$6,000,000	100.00 % 100.00 %	26.00 % 19.84 %	02/19/2014  4AE	BCS 2015-05  Expression of Interest  Dec-17	
CO337336							100.00 % 100.00 %	26.00 % 37.53 %			
SBCS1003 D	The Wilson T. Ballard Co. Inc.	03/18/201 9	0 months 03/18/201 9	\$3,000,000	\$3,000,000	\$6,000,000	100.00 % 100.00 %	26.00 % 37.53 %	03/19/2014  13AE	BCS 2015-05  EOI Dec-17	
CO337337							100.00	26.00	03/19/2014	BCS 2015-05	
SBCS1003	KCI	03/18/201	0 months	\$3,000,000	\$3,000,000	\$6,000,000	100.00	26.00	03/19/2014	BCS 2015-05	128



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E CO337338	Technologies, Inc.	9	03/18/2019				100.00% %	25.16% %	13AE	Expression of Interest Dec-17	Additional funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award
SBCS1003 F CO337339	Inframap Corporation	07/23/2019	0 months 07/23/2019	\$3,000,000	\$3,000,000	\$6,000,000	100.00% 100.00%	26.00% 23.43%	07/23/2014 5AE	BCS 2015-05 Expression of Interest Dec-17	
SBCS1005 A CO337340	Johnson, Mirmiran & Thompson, Inc.	10/01/2017	0 months 10/01/2017	\$2,000,000	\$750,000	\$2,750,000	37.50% 37.50%	21.00% 16.40%	10/19/2011 5AE	BCS 2015-05 Expression of Interest Dec-17	Plat Preparation and Metes and Bounds Survey Services, Statewide.  Services include but are not limited to the following: perform highway related metes and bounds surveying and right-of-way plat preparation services.
SBCS1005 B CO337341	Wallace, Montgomery & Associates, LLP	10/01/2017	0 months 10/01/2017	\$2,000,000	\$750,000	\$2,750,000	37.50% 37.50%	21.00% 17.75%	10/19/2011 5AE	BCS 2015-05 Expression of Interest Dec-17	
SBCS1005 C CO337342	The Wilson T. Ballard Company, Inc.	10/01/2017	0 months 10/01/2017	\$2,000,000	\$750,000	\$2,750,000	37.50% 37.50%	21.00% 19.22%	10/19/2011 5AE	BCS 2015-05 Expression of Interest Dec-17	These contracts are 93% committed and 71% spent with one year left of the contract duration. The volume of projects has significantly increased due to the Investment in Highways and Bridges (IHB), Fixing America's Surface Transportation (FAST) Act, and increased Total Maximum Daily Load (TMDL) program funding.
SBCS1005 D CO337344	KCI Technologies, Inc.	07/01/2017	0 months 07/01/2017	\$2,000,000	\$750,000	\$2,750,000	37.50% 37.50%	21.00% 21.58%	08/10/2011 23AE	BCS 2015-05 Expression of Interest Dec-17	
SBCS1005 E CO337345	STV Incorporated	11/01/2017	0 months 11/01/2017	\$2,000,000	\$750,000	\$2,750,000	37.50% 37.50%	21.00% 25.20%	11/16/2011 3AE	BCS 2015-05 Expression of Interest Dec-17	Additional funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS1005 F	Century Engineering, Inc.	09/01/2017	0 months 09/01/2017	\$2,000,000	\$750,000	\$2,750,000	37.50% 37.50%	21.00% 20.94%	09/21/2011 3AE	BCS 2015-05 Expression of Interest	



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CO337346										Dec-17	
SBCS0912 C	Whitman, Requardt & Associates, LLP	06/11/201 8	12 months 06/11/201 9	\$3,300,000	\$1,800,000	\$5,100,000	54.55%  54.55%	25.00 % 22.53 %	06/12/2013  5AE	BCS 2015-06  Advertisement	Survey and Engineering Services, District 4.
CO337347										Jan-18	Services include but are not limited to the following: perform topographical surveys, prepare metes and bounds right-of-way plats, provide hydraulic reviews and perform final design in conjunction with ongoing SHA's planning, construction and/or special projects.
SBCS0912 D	URS Corporation	06/30/201 8	12 months 06/30/201 9	\$3,300,000	\$1,000,000	\$4,300,000	30.30%  30.30%	25.00 % 16.91 %	05/29/2013  27AE	BCS 2015-06  Advertisement	The demand for Survey and Engineering Services has increased significantly and continue at high levels as a result of the Governor;s Investment in Highway and Bridges (IHB) program.
CO337348										Jan-18	Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS0912 E	McCormick Taylor, Inc.	06/30/201 8	12 months 06/30/201 9	\$3,300,000	\$1,000,000	\$4,300,000	30.30%  30.30%	25.00 % 18.68 %	05/29/2013  27AE	BCS 2015-06  Advertisement	
CO337349										Jan-18	
SBCS0912 F	Wallace, Montgomery & Associates, LLP	06/11/201 8	12 months 06/11/201 9	\$3,300,000	\$1,000,000	\$4,300,000	30.30%  30.30%	25.00 % 17.74 %	06/12/2013  5AE	BCS 2015-06  Advertisement	
CO337350										Jan-18	
SBCS0912 G	Johnson, Mirmiran & Thompson, Inc.	06/11/201 8	12 months 06/11/201 9	\$3,300,000	\$1,800,000	\$5,100,000	54.55%  54.55%	25.00 % 23.49 %	06/12/2013  5AE	BCS 2015-06  Advertisement	
CO337351										Jan-18	
SBCS0912 H	STV Incorporated	06/11/201 8	12 months 06/11/201 9	\$3,300,000	\$1,000,000	\$4,300,000	30.30%  30.30%	25.00 % 15.17 %	06/12/2013  5AE	BCS 2015-06  Advertisement	
CO337352										Jan-18	
SBCS09121	Dewberry Consultants LLC / EBA Engineering Inc. JV	04/16/201 9	0 months 04/16/201 9	\$1,000,000	\$1,000,000	\$2,000,000	100.00 % 100.00 %	25.00 % 17.70 %	04/16/2014  4AE	BCS 2016-01  Pre- Advertisement	Survey and Engineering Services, District 6.
CO337353										May-18	Services include but are not limited to the following: perform topographical surveys, prepare metes and bounds right-of-way
SBCS0912 J	Gannett Fleming,	04/16/201 9	0 months	\$1,000,000	\$1,000,000	\$2,000,000	100.00 % %	25.00 % %	04/16/2014	BCS 2016-01	



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CO337354	Inc.		04/16/2019				100.00%	23.73%	4AE	Pre-Advertisement May-18	plats, provide hydraulic reviews and perform final design in conjunction with ongoing SHA's planning, construction and/or special projects.
SBCS0912 K	The Wilson T. Ballard Company, Inc.	05/14/2019	0 months 05/14/2019	\$1,000,000	\$1,000,000	\$2,000,000	100.00% 100.00%	25.00% 21.70%	05/14/2014 3AE	BCS 2016-01 Pre-Advertisement May-18	Additional funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
CO337355											
SBCS0912 L	KCI Technologies, Inc.	05/14/2019	0 months 05/14/2019	\$1,000,000	\$1,000,000	\$2,000,000	100.00% 100.00%	25.00% 25.55%	05/14/2014 3AE	BCS 2016-01 Pre-Advertisement May-18	
CO337356											
SBCS1004 A	Rummel, Klepper & Kahl, LLP	11/01/2016	6 months 05/01/2017	\$5,000,000	\$1,000,000 \$2,000,000	\$8,000,000	20.00% 60.00%	25.00% 19.57%	11/17/2010 7AE	BCS 2014-18 Reconciliation Apr-17	Structures Construction Inspection Services, Statewide. In the past 3 years, the Structures Preservation and Minor Rehabilitation Program has increased from \$12M to \$25M, doubling the number of structures construction inspection staff needed.  Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
CO337357											
SBCS1004 B	Whitman, Requardt & Associates, LLP	11/01/2016	6 months 05/01/2017	\$5,000,000	\$1,000,000 \$2,000,000	\$8,000,000	20.00% 60.00%	25.00% 15.65%	11/17/2010 7AE	BCS 2014-18 Reconciliation Apr-17	
CO337358											
SBCS1004 C	Johnson, Mirmiran & Thompson, Inc.	12/01/2016	6 months 06/01/2016	\$5,000,000	\$1,000,000 \$2,000,000	\$8,000,000	20.00% 60.00%	25.00% 31.62%	12/15/2010 6AE	BCS 2014-18 Reconciliation Apr-17	
CO337359											
SBCS1011	Rummel, Klepper & Kahl, LLP / URS Corporation JV	07/01/2017	9 months 04/01/2018	\$5,000,000	\$1,600,000 \$5,200,000	\$11,800,000	32.00% 136.00%	25.00% 27.56%	01/26/2011 6AE	BCS 2015-04 Expression of Interest Nov-17	EPA Quality Assurance Program, Statewide. The Maryland Department of the Environment recently granted Delegated Authority to SHA for review, permitting and inspection services of Erosion and Sediment Control services on all SHA capital and operating/maintenance projects increasing compliance oversight by approximately 30%.
CO337360											



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												Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.
SBCS1013 A CO337361	Johnson, Mirmiran & Thompson, Inc.	09/01/2017	9 months 06/01/2018	\$1,000,000	\$275,000	\$1,275,000	27.50% 27.50%	20.00% 13.36%	09/21/2011 4AE	BCS 2016-04 Pre- Advertisement Aug-18	Construction Contract Claims Review and Analysis.  Services include but are not limited to: performing Critical Path Method scheduling and claim reviews. The number of claim reviews is anticipated to increase due to the increased projects resulting from the Governor's Investment in Highway and Bridges (IHB) program.  Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.	
SBCS1013 B CO337362	Alpha Corporation	09/01/2017	9 months 06/01/2018	\$1,000,000	\$275,000	\$1,275,000	27.50% 27.50%	20.00% 9.32%	09/21/2011 4AE	BCS 2016-04 Pre- Advertisement Aug-18		
SBCS1013 C CO337363	Urban Engineers, Inc.	01/26/2018	9 months 10/26/2018	\$1,000,000	\$275,000	\$1,275,000	27.50% 27.50%	20.00% 11.91%	01/25/2012 1AE	BCS 2016-04 Pre- Advertisement Aug-18		
SBCS1013 D CO337364	O'Connell & Lawrence, Inc.	09/01/2017	9 months 06/01/2018	\$1,000,000	\$275,000	\$1,275,000	27.50% 27.50%	20.00% 5.07%	09/21/2011 4AE	BCS 2016-04 Pre- Advertisement Aug-18		
SBCS1107 A CO337365	Johnson, Mirmiran & Thompson, Inc.	02/18/2018	6 months 08/01/2018	\$2,400,000	\$2,000,000	\$4,400,000	83.33% 83.33%	23.00% 15.58%	02/19/2014 6AE	BCS 2016-02 Advertisement May-18	Travel Forecasting and Analysis Services, Statewide.  There is a high demand for travel forecasting and traffic analysis services. In two years the contracts average 69% spend and 85% committed.	
SBCS1107 B CO337366	Whitman, Requardt & Associates, LLP	03/18/2018	6 months 09/01/2018	\$2,400,000	\$2,000,000	\$4,400,000	83.33% 83.33%	23.00% 6.08%	03/19/2014 12AE	BCS 2016-02 Advertisement May-18	Traffic forecasting and traffic analysis services are crucial in determining the need for highway projects. The majority of planning and design decisions are based on what the traffic volumes are.	
SBCS1107 C		02/18/2018	6 months 08/01/2018	\$2,400,000	\$2,000,000	\$4,400,000	83.33% 83.33%	23.00% 18.69%	02/19/2014 6AE	BCS 2016-02 Advertisement		





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CO337367								%			May-18
SBCS1107 D	Sabra Wang & Associates, Inc.	03/18/2018	6 months 09/01/2018	\$2,400,000	\$2,000,000	\$4,400,000	83.33%	23.00 %	03/19/2014	BCS 2016-02	
CO337368							83.33%	77.78 %	12AE	Advertisement	May-18
SBCS1107 E	Rummel, Klepper & Kahl, LLP	03/18/2018	6 months 09/01/2018	\$2,400,000	\$2,000,000	\$4,400,000	83.33%	23.00 %	03/19/2014	BCS 2016-02	
CO337369							83.33%	10.50 %	12AE	Advertisement	May-18

operations are and will be in the future.

Additional time and funding is needed in order for SHA to continue delivering these critical services until the replacement contracts can be award.



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<b>Summary</b>	
Total Contract Modification Requests	97
Total Time Extension Only Contract Modifications Requests	0
Total Additional Fund Only Contract Modification Requests	6
Total Time Extension and Additional Fund Contract Modification Requests	91
Original Contract Fund Totals	\$393,800,000
Total Additional Fund Requests for all Contract Modification Requests	\$216,805,000
Revised Contract Amount Totals	\$735,195,000



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Contact: Linda D. Dangerfield  
410-859-7097  
[ldangerfield@bwiairport.com](mailto:ldangerfield@bwiairport.com)

6-C. MARYLAND AVIATION ADMINISTRATION  
*Construction Contract*

**Contract ID:** MAA-CO-17-006 (Concourse Dx Egress Stairs at Baltimore/  
Washington International Thurgood Marshall (BWI Marshall)  
Airport)  
ADPICS No.: MAACO17006

**Contract Description:** This contract provides for the demolition of two existing stairs on the building exterior at Gates D7 and D8, the construction of two new larger stairs at Gates D7 and D8, as well as the removal and disposal of one Passenger Boarding Bridge (PBB), relocation of one PBB, and purchase of one PBB at BWI Marshall Airport. The contract will address existing life-safety egress stair deficiencies in the portion of Concourse D referred to as "DX".

**Award:** JLN Construction Services, LLC.  
Baltimore, MD

**Contract Term:** 09/22/2016\* – 01/25/2018 (490 calendar days)  
*\*or earlier upon BPW approval*

**Amount:** \$4,887,195

**Procurement Method:** Competitive Sealed Bidding

<b>Bids:</b>	JLN Construction Services, LLC. Baltimore, MD	\$4,887,195
	WM Schlosser Company, Inc. Hyattsville, MD	\$5,488,000
	Baltimore Contractors, Inc. Glen Burnie, MD	\$5,631,107
	Whiting-Turner Contracting Company Greenbelt, MD	\$5,677,417
	Mid Atlantic General Contractors Beltsville, MD	\$5,980,618
	Southern Improvement Company Hunt Valley, MD	\$6,174,940



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**6-C. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**MBE Participation:** 25%

**VSBE Participation:** 1%

**Performance Security:** Performance & Payment Bonds for 100% of the award amount

**Agency Remarks:** The Engineer's Estimate is \$4,069,300. The difference between the low bidder and the Engineer's Estimate is 19% and is attributed to the low bidder's cost for cold weather protection for concrete and masonry work and the cost for installation of PBB.

This Solicitation was advertised on eMaryland Marketplace and MAA website. eMaryland Marketplace notified 2,158 firms, of which 336 were small business firms and 322 were MBE firms. The MAA directly solicited 14 prospective bidders, which included three MBE firms. The solicitation was sent to the Governor's Office of Minority Affairs and five minority business associations on July 13, 2016. Nine sets of specifications were obtained; six bids were received.

The MAA contacted the three non-bidders to ascertain the reason for not bidding. One firm stated they were too busy; one stated the project was too large and the third firm did not return MAA's call.

Access to the passenger boarding bridges (PBB) at Gates D7 and D8 is through the existing stairs, therefore the PBB at Gates D7 and D8 will have to be removed. The existing PBB at Gate D7 is in good condition and will be relocated to a new doorway to be constructed in another location within the Gate D7 holdroom. This will allow the gate to remain active during the majority of construction of the new stairs for Gate D7.

The existing PBB at Gate D8 is in poor condition and has reached the end of its useful life. It will be removed, disposed of, and replaced by a new PBB.

**Fund Source:** 100% Special Funds (Transportation Trust Fund, Operating Budget)

**Appropriation Code:** J06I00002

**Resident Business:** Yes

**MD Tax Clearance:** 16-2831-0110

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**BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
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Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)

7-C. **STATE HIGHWAY ADMINISTRATION**  
*Construction Contract*

**Contract ID:** AA3505429 (HVAC Upgrades at the Administration's Hanover Auto Shop in Anne Arundel County)  
ADPICS No.: AA3505429

**Contract Description:** This contract provides comprehensive removal/demolition, replacement, commissioning, startup and warranty of the heating, ventilating and air conditioning systems for the Hanover Complex Vehicle Maintenance Facility.

**Award:** Fresh Air Concepts, LLC  
Linthicum, MD

**Contract Term:** 09/22/2016 – 03/15/2019

**Amount:** \$952,671 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids/Proposals:</b>	Fresh Air Concepts, LLC Linthicum, MD	\$952,671
	Kelly HVAC, Inc. Upper Marlboro, MD	\$1,081,838
	Denver-Elek, Inc. Baltimore, MD	\$1,334,074
	Chilmar Corporation Baltimore, MD	\$1,355,896
	J. F. Fischer, Inc. Baltimore, MD	\$1,436,500

**Living Wage Eligible:** No – Prevailing Wage

**MBE Participation:** 8%

**Performance Security:** Performance & Payment Bonds for 100% of the award amount exist for this contract.



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**7-C. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Incumbent:** None

**Agency Remarks:** The Engineer's Estimate for this contract was \$1,407,864. The low bid received is 32.33% under the Engineer's Estimate. Historically, facility contract engineer estimates have been trending low compared to bids received. In an effort to compensate for this, Facilities Management Division chose to increase the cost of the demolition, equipment hoisting and rigging, mechanical testing, supply/installation of the variable refrigerant flow system and electrical testing, grounding and bonding. The original engineer's estimate before adding the above adjustments was \$1,038,400, making the low bid 8.26% lower than this Revised Engineer's Estimate. SHA has confirmed Fresh Air Concept's bid price.

The Solicitation was advertised in eMaryland Marketplace. Six hundred fourteen potential contractors were notified about this contract on eMaryland Marketplace; 84 of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business.

The contract includes a pre-established material allowance in the amount of \$120,000 (8.5% of the total contract value) for required structure repair materials.

**Fund Source:** 100% Special Funds

**Approp. Code:** J02B0101

**Resident Business:** Yes

**MD Tax Clearance:** 16-1419-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
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Contact: Linda D. Dangerfield  
410-859-7097  
[ldangerfield@bwiairport.com](mailto:ldangerfield@bwiairport.com)

**8-C-MOD. MARYLAND AVIATION ADMINISTRATION**  
***Modification: Construction Contract***

**Contract ID:** MAA-CO-14-001 (Airfield Standards and Pavement  
Rehabilitation Project at Baltimore/Washington International  
Thurgood Marshall (BWI Marshall) Airport)  
ADPICS No.: CO3372372

**Contract Approved:** 02/18/2015; Item 19-EX

**Contractor:** Allan Myers-MD, Inc.  
Fallston, MD

**Contract Description:** This contract provides for reconstruction of taxiways and movement areas at BWI Marshall to address Runway Safety Area (RSA) standards as mandated by Congress and dictated by the Federal Aviation Administration.

**Modification Description:** Modification No. 1 provides for 1) an increase of the original contract amount and 2) transfer of funding between contract line items.

**Original Contract Term:** 02/18/2015 – 05/31/2017

**Modification Term:** 09/22/2016\* - 05/31/2017 \*or earlier upon BPW approval

**Original Contract Amount:** \$89,341,455

**Modification Amount:** \$3,238,538

**Prior Mods/Options:** None

**Revised Contract Amount:** \$92,579,993

**Percent +/- Change:** 4.0%

**Overall Percent +/-:** 4.0%

**Original Procurement Method:** Competitive Sealed Bidding

**DBE Participation:** 33%

**DBE Compliance:** 20%



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**8-C-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Agency Remarks:***

The contractor was American Infrastructure –MD, Inc D/B/A American Infrastructure. American Infrastructure-MD changed its' name to Allan Myers, MD Inc. MAA has an executed Name Novation on file.

This modification consist of two components 1) request for additional funding and 2) transfer of funding

**1) Field Revisions 1/1B and 3 – Additional Funding**

MAA bid and awarded the Airfield Standards and Pavement Rehabilitation Project (ASAP project) in July 2014, while the Runway 15R-33L Runway Safety Project (“15R-33L RSA Project”) and the Runway 15R-33L NAVAIDS Project (“15R-33L NAVAIDS \Project”) were underway. In particular, the 15R-33L RSA Project encompassed the complete reconstruction of Runway 15R-33L, and the 15R-33L NAVAIDS Project encompassed the complete reconstruction of Runway 15R-33L NAVAIDS. These two projects required a full closure of Runway 15R-33L for 90 days, and partial and full closures of Runway 15R-33L, as well as numerous extended weekend and nightly closures, throughout the second half of 2014. Runway 15R-33L is one of two commercial air carrier runways at BWI Marshall Airport, the other being Runway 10-28.

At the time of bid MAA anticipated issuance of Notice to Proceed (NTP) to the ASAP project in September 2014. By September 2014 it became apparent that the 15R-33L RSA Project was falling behind schedule and the closure duration of Runway 15R-33L would likely last longer than the contract anticipated or allowed. Ultimately, the runway was not opened on time.

This follow on ASAP Project required numerous closures of Runway 10-28 starting in approximately October 2014, and a 60 day closure of Runway 10-28 beginning in July 2015. Therefore, with the actual opening date of Runway 15R-33L in question, MAA decided the most prudent course of action was to delay NTP on the ASAP Project to avoid significant impacts caused by concurrent runway closures or reduced operational capabilities to both main commercial air carrier runways.

MAA issued NTP for the ASAP Project on February 26, 2015, approximately 5 months later than originally anticipated. For the ASAP Project, the scheduled July 2015 start of the 60-day full closure of Runway 10-28 had been coordinated with the airport’s commercial air carriers and the FAA nearly 2 years in advance, and could not be readily changed. Additionally, the entire RSA Program made extensive use of Federal funding and a requirement of that funding was completion of all RSA and Standards Compliance issues by the December 31, 2015 deadline. The runway closure and subsequent phase contained the last compliance items that needed to be addressed. Therefore, MAA instructed the design team to re-sequence or re-phase the project to accommodate the delayed NTP shift while retaining the Runway 10-28 closure dates, and associated incentive and milestone dates.





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**8-C-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Remarks: (cont'd)***

To that end the contract phasing was modified to accelerate utility relocation and lighting preparatory work required prior to the runway closure (Phase 1) while deferring initial taxiway paving (Phase 4) to after the runway closure (Phase 3) was completed. These changes were issued in Field Revision 1. After receipt and briefing of the changes, the contractor made several suggestions and modifications to support the intent of the changes that were acceptable to MAA. The modified plan was issued as Field Revision 1B.

The combined effect of the two related field revisions was to accelerate the Phase 1 utility work and to reduce the preparatory and investigative time available to the contractor for follow on phase work. Additionally, the remaining phases 2, 3 and 4, which involved the taxiway and runway work, were compressed and the scope of work increased during the same duration as compared to the original bid plans. Finally, the concurrent and accelerated work resulted in smaller less efficient work areas and less progress than had been originally anticipated by the contractor in the bid documents.

Therefore, MAA entered into detailed negotiations with Myers for the cost impact resulting from the Field Revisions 1/1B. Myers and its two prime subcontractors submitted cost estimates. The MAA has agreed to an equitable adjustment with Myers and its prime concrete pavement subcontractor in the amount of \$1,161,788. MAA is still in negotiations on Myer's electrical subcontractor's claim. MAA has included a contingent amount of \$1,464,000 for the electrical subcontractor claim. Field revision 1/1B will add \$2,625,788 to the contract amount.

During performance of the accelerated work discussed above, several changed field conditions were encountered that were not included in the original design. These included additional utilities and FAA utilities encountered within the project limits. The additional FAA utilities were not featured in any as-built data provided by FAA or known to MAA. These critical utilities were required to remain in service at all times and needed to be relocated before Phases 2 and 3 (runway closure) could be completed.

The design team issued Field Revision 3 to address this additional work. Concurrent with the impacts caused by Field Revisions 1/1B, these utilities further impacted the time and efficiency of the work to be performed. As the relocations preceded any excavation and pavement work, the contractor and paving subcontractor had to subdivide areas available for work and complete the work in a "batch" type sequence rather than the continuous areas of work assumed at the time of bid. This segmentation of the available work areas also complicated movement and access in a very constrained work area surrounded on all sides by aircraft operational areas. Field Revision 3 will add \$702,750.00 to the Contract.

The total amount of funds added to the Contract by Change Order No. 1 for Field Revision 1/1B and 3 is \$3,328,538.00. There will be no additional contract performance time as a result of this Contract Modification.



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**8-C-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Remarks:** (cont'd)

**2) Transfer of Funds between contract fund line items**

The contract has an allowance of \$454,000 to provide Asphalt Binder Price Adjustments based on fluctuations in the Asphalt Index. Due to the decrease in the costs for oil, and oil based products between the time of bid in 2014, there has been no increase in the Asphalt Index, therefore the \$454,000 is unused. Additionally, due to the decrease in the Asphalt Index, a credit is due to the MAA in the amount of \$185,827.64 (as of May 31, 2016) resulting in a total unused contract amount of \$639,827.64.

Also included in the contract is add alternate #3 in the amount of \$23,000 to lower the Runway 10 ALSF-2 light bars below the Part 77 Approach Surface. In the course of performing this Add Alternate work, the FAA required additional modifications to the ALSF-2 system to bring it up to current standards before it would accept the system and place it back into service. This resulted in a series of changes totaling \$479,017.30.

This contract modification will transfer \$479,017.30 of the \$639,827.64 unused funds from the Asphalt Binder Price Adjustment allowance to the Add Alternate #3 allowance. The remaining balance in the amount of \$160,810.34 will be transferred into the extra work allowance item in order to address any future issues that arise as this project will continue into CY 2017.

Additionally, this contract has three (3) Incentive Allowances for early completion of designated portions of the project, by specified dates. These incentives were not earned by the General Contractor, resulting in unused amounts of \$2,050,000. MAA is requesting to transfer the unused funds in the amount of \$2,050,000 to the Miscellaneous Construction Allowance.

The Miscellaneous Work Allowance currently in contract is in the amount of \$3,882,000.00 (Line Item Z-1-5.1) and is to cover necessary changes not anticipated at the time of bid.

Subsequent to bid and award of the Contract, but prior to the start of construction activities for the project, the FAA and Airport Operations Center mandated that more stringent safety requirements be put in place to prevent Runway Incursions and Surface Incidents related to construction. As of May 31, 2015, these added safety requirements have resulted in \$1,502,653.78. The project has 10 months remaining, and these costs will continue to increase.

This contract modification will move the \$2,050,000.00 of unused funds from the Incentive Allowances for Early Completion to the Miscellaneous Construction Allowance.

The contractor is on track to meet the DBE Goal by the end of the contract term.

**Fund Source:** 100% Other Funds (PFC, Paygo and AIP, Capital Budget)



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

8-C-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)

*Approp. Code:* J06I0003  
*Resident Business:* Yes  
*MD Tax Clearance:* 16-2741-0000

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BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**8-C-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$89,341,455	02/18/2015 – 05/31/2017	02/18/2015, Item 19-EX	
<b>Modification No. 1</b>	\$ 3,238,538	09/22/2016* – 05/31/2017 <i>*or earlier upon BPW approval</i>	09/07/2016; 8-C-MOD	
<b>Revised Amount</b>	\$92,597,993			



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)

**9-C-MOD. STATE HIGHWAY ADMINISTRATION**  
***Modification – Construction Contract***

**Contract ID:** AW0915129 (Exterior Building Renovations for 211 E. Madison St. Building in Baltimore City)  
ADPICS No.: CO337430

**Contract Approved:** DOT Agenda 02/19/2014; Item 3-C

**Contractor:** JLN Construction Service, Inc.  
Baltimore, MD

**Contract Description:** This Contract consists of the exterior building renovations for the 211 E. Madison Street Building; located in Baltimore City. This contract provides comprehensive removal/demolition, renovation, upgrade with warranty of the building roofing, exterior insulation and finish, and windows with aluminum framed storefront systems.

**Modification Description:** Modification No. 2 is necessary to add additional contract authority for additional work need due to unforeseen site conditions.

**Original Contract Term:** 03/03/2014 – 08/13/2016

**Modification Term:** 09/22/2016\* – 12/09/2016 \*or earlier upon BPW approval

**Original Contract Amount:** \$1,347,731

**Modification Amount:** \$113,360

**Prior Mods/Options:** \$47,217 (Modification No. 1 – DCAR 10/16/2015)

**Revised Contract Amount:** \$1,508,308

**Percentage +/- Change:** + 8.4%

**Overall % Change:** +11.9%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE Participation:** 18%

**MBE Compliance:** 15.8%



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**9-C-MOD. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Agency Remarks:** Modification Number 2 is to increase contract authority for unforeseen conditions uncovered during demolition of the project. The additional work includes:

- additional framing due to the variations in the wall sections at different levels;
- framing adjustments from 1 5/8" to 2 1/2" metal stud wall in order to be flush with exterior brick wall;
- parapet wall demo exposed unstable wall, loose courses removed and a new steel beam and additional steel kicker supports were needed to stabilize top course of bricks;
- additional manpower and equipment was needed to accelerate the drying of the poured gypsum deck took longer while applying the single-ply roof membrane after water damage repair;
- additional framing and footing support required to make an exterior wall plumb
- overflow scupper to be extended as a result of the increased wall thickness; electrical repairs to damaged relays and electrical panel caused by water infiltration from open roof hatch;
- demolish and install additional drywall and framing in the North side stairwell;
- lower roof demo revealed an unforeseen site condition of a gap between the new coping and the existing roof edge.

All contractor prices were reviewed and accepted utilizing an independent Engineer's Estimate.

**Fund Source:** 100% Special Funds

**Approp. Code:** J02B0101

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**9-C-MOD. STATE HIGHWAY ADMINISTRATION (cont'd)**

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$1,347,731	03/03/2014 – 08/13/2016	02/19/2014; Item 3-C	
<b>Modification No. 1</b>	\$47,217	08/14/2016 - 12/09/2016	10/16/2015 - DCAR	Allowed an additional 53 non-compensable calendar days and additional contract authority
<b>Modification No. 2</b>	\$113,360	09/22/2016 - 12/09/2016	09/07/2016; 9-M-MOD	This modification is to allow additional contract authority for unforeseen site conditions.
<b>Revised Total</b>	<b>\$1,508,308</b>			



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)

**10-C-MOD. STATE HIGHWAY ADMINISTRATION**  
***Modification – Construction***

**Contract ID:** DO3485129 (Replacement of the Cambridge Maintenance Facility)  
ADPICS No.: CO337446

**Contract Approved:** DOT Agenda 12/03/2014; Item 2-C

**Contractor:** The Whiting Turner Contracting Company  
Salisbury, MD

**Contract Description:** This Contract is for replacement of the Administration's Cambridge Maintenance Facility in Dorchester County.

**Modification Description:** Modification No. 2 is to add contract authority for additional unanticipated work required in the replacement of the Cambridge Maintenance Facility.

**Original Contract Term:** 12/17/2014 – 10/31/2018

**Modification Term:** 09/22/2016\* – 10/31/2018 \*or earlier upon BPW approval.

**Original Contract Amount:** \$ 18,857,056

**Modification Amount:** \$ 102,532

**Prior Mods/Options:** \$ 261,664 (Modification No.1 – 04/06/2016, DOT Item 4-C)

**Revised Contract Amount:** \$ 19,221,252

**Percentage +/- Change:** + 1.39% (Modification No. 1)  
+ 0.54% (Modification No. 2 – this agenda item)

**Overall % Change:** + 1.93%

**Original Procurement Method:** Competitive Sealed Bidding

**DBE Participation:** 14%

**DBE Compliance:** 11.43%





**DEPARTMENT OF TRANSPORTATION  
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September 7, 2016**

**10-C-MOD. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Agency Remarks:** Modification No. 2 is necessary to compensate the contractor for the following additional work items:

- excavate and remove unsuitable soil and replace with select backfill near location of manhole 3,
- rework trench drains at overhead door locations at maintenance shop,
- furnish and install new fire doors and hardware at location 206.1.
- furnish and install correct light fixture at various locations from those incorrectly noted on the plans,
- furnish and install fire dampers in reception area,
- furnish and install Variable Frequency Drivers (VFD's) for the relief fans to insure compliance with NEMA (National Electrical Manufacturers Association) code,
- furnish and install unoccupied mode override switches for the HVAC system,
- furnish and install additional plumbing needed for appliances in breakroom,
- furnish and install extended piping for lubrication hose reels to properly reach each work bay,
- furnish and install anti-siphon solenoid valves for the diesel and gasoline fuel lines for compliance with current code,
- furnish and install horn strobe to new location requiring weather proof box,
- furnish and install low level lubrication sensors for all fluid drums not originally shown on plans,
- and furnish and install new impellers, seals, and 5hp motor on the chilled water system.

This modification also contains a credit to SHA for the elimination of millwork and a door at elevator closet.

All contractor prices were reviewed and accepted utilizing an independent Engineer's Estimate.

**Fund Source:** 100% Special Funds

**Approp. Code:** J02B0102

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**10-C-MOD. STATE HIGHWAY ADMINISTRATION (cont'd)**

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$18,857,056	12/17/2014 – 10/31/2018	12/03/2014; Item 2-C	
<b>Modification No. 1</b>	\$261,664	04/06/2016 – 10/31/2018	BPW 04/06/2016; Item 4- C-MOD	Add additional contract authority and additional work related items to the contract
<b>Modification No. 2</b>	\$102,532	09/22/2016 – 10/31/2018	09/07/2016; 10-C-MOD	Add additional contract authority and additional work related items to the contract
<b>Revised Total</b>	\$19,221,252			



DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 7, 2016

Contact: Linda D. Dangerfield  
 410-859-7097  
[ldangerfield@bwiairport.com](mailto:ldangerfield@bwiairport.com)

**11-M. MARYLAND AVIATION ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** MAA-MC-17-002 (Equipment and Vehicle Painting at Baltimore/  
 Washington International Thurgood Marshall (BWI Marshall) and  
 Martin State (MTN) Airports)  
 ADPICS No.: MAAMC17002

**Contract Description:** This contract provides painting services for vehicles and  
 equipment owned by MAA at BWI Marshall and MTN Airports.

**Award:** Herman Born & Sons, Inc.  
 Baltimore, MD

**Contract Term:** 10/01/2016 – 09/30/2021

**Amount:** \$449,855

**Procurement Method:** Competitive Sealed Bidding  
 (Small Business Preference)

**Bids:** Herman Born & Sons, Inc. \$449,855  
 Baltimore, MD

Atel Bus & Truck \$548,600  
 Beltsville, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** N/A

**Incumbent:** Herman Born & Sons, Inc.  
 Baltimore, MD

**Requesting Agency Remarks:** The Engineer’s Estimate is \$428,091. The difference  
 between the Engineer’s Estimate and the low bid is 5%.



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**11-M. MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Remarks (cont'd):***

This Solicitation was advertised on eMaryland Marketplace and MAA website. eMaryland Marketplace notified 59 firms, of which eight were small business firms and five were MBE firms. The MAA directly solicited 13 prospective bidders. The solicitation was sent to the Governor's Office of Minority Affairs and five minority business associations on June 20, 2016. Four sets of specifications were obtained; two bids were received.

The MAA contacted the two non-bidding firms to ascertain the reason for not bidding. One firm stated they did not possess the necessary equipment to perform the work and the other firm did not reply to the inquiry.

***Fund Source:*** 100% Special Funds (Transportation Trust Fund, Operating Budget)

***Approp. Code:*** J06I00002

***Resident Business:*** Yes

***MD Tax Clearance:*** 16-2689-1111

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**BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
 September 7, 2016

**REVISED**

Contact: Georgia A. Peake  
 410-767-3763  
[gpeake1@mta.maryland.gov](mailto:gpeake1@mta.maryland.gov)

**12-M. MARYLAND TRANSIT ADMINISTRATION**  
***RETROACTIVE: Maintenance Contract***

**Contract ID:** T-8000-0390A (Light Rail Station Cleaning & Pressure Washing)  
 ADPICS No.: T80000390A

**Contract Description: RETROACTIVE** This contract provides daily cleaning, pressure washing and trash pick-up services at numerous MTA Light Rail Stations and Park-n-Ride Lots. The original contract, T-8000-0390, expired March 6, 2016; however, the vendor has continued to provide these essential services.

**Award:** The Arc of Baltimore, Inc. (ARC)  
 Baltimore, MD

**Amount:** \$ 582,000 (6 months, Retroactive)  
\$ 582,000 (6 months, Proactive)  
 \$1,164,000 (Total)

**Contract Term:** 03/07/2016 – 3/31/2017

**Procurement Method:** Sole Source (Preferred Provider)

**DBE Participation:** 0%

**Performance Security:** None

**Agency Remarks:** Retroactive approval is being requested pursuant to State Finance & Procurement Article §11-204(c). Although this contract was submitted to the OAG for review, it has not been approved for legal form and sufficiency. In accordance with COMAR 21.03.02.01, ‘failure of the state agency to obtain the required written approval does not affect the rights or remedies of the parties to the contract’. The ARC provides daily cleaning, pressure washing and trash pick-up services at 31 MTA Light Rail Stations and 15 Park-n-Ride Lots. Station cleaning includes, but is not limited to sweeping sidewalks and pressure washing platforms, shelters, bus loops, benches and sidewalks. Trash pick-up includes removing litter from platforms, sidewalks and parking lots and emptying on-site trash receptacles.

The original contract, T-8000-0390, approved by the BPW on February 20, 2013 as Item 11-S for \$3,509,163 expired on March 6, 2016. A replacement contract was not awarded, nor was a modification executed prior to the expiration date; however, the vendor has continued to provide these vital services. MTA is requesting retroactive approval for six months of services performed after the original contract expired, equating to \$582,000, and approval of additional funds in the amount of \$582,000 that has been paid to the vendor.



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

**REVISED**

12-M. MARYLAND TRANSIT ADMINISTRATION (cont'd)

*Fund Source:* 100% State Funds

*Approp. Code:* J05H0104F

*Resident Business:* Yes

*MD Tax Clearance:* 16-2833-1110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

*Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)*

**13-M.      STATE HIGHWAY ADMINISTRATION  
*Maintenance Contract***

**Contract ID:**                    410D21419    (Mechanical Cleaning & Sweeping of Roadways at Various Locations in Caroline, Cecil, Kent, Queen Anne’s & Talbot Counties - District 2  
ADPICS No.: 410D21419

**Contract Description:**        This contract consists of the mechanical cleaning and sweeping controlled access highways and primary highways at various locations throughout District 2.

**Award:**                            H. D. Myles, Inc.  
Church Hill, MD

**Contract Term:**                09/22/2016 – 12/31/2019

**Amount:**                         \$278,900 NTE

**Procurement Method:**      Competitive Sealed Bidding

<b>Bids/Proposals:</b>	H. D. Myles, Inc. Church Hill, MD	\$278,900
	Outdoor Contractors, Inc. Williamsport, MD	\$294,363
	East Coast Sweeping, Inc. Annapolis Junction, MD	\$296,072
	Reilly Sweeping, Inc. Annapolis Junction, MD	\$534,400

**Living Wage Eligible:**        Yes

**MBE Participation:**            0% (Single Element of Work)

**Performance Security:**      N/A

**Incumbent:**                     H. D. Myles, Inc.  
Church Hill, MD



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**13-M. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Agency Remarks:** The revised Engineer's Estimate for this contract was \$269,000. The low bid received is 3.37% over the Engineer's Estimate. The difference in prices between the contractor's bid and the engineer's estimate is reflected in three items. The Engineer's Estimate was also increased by 5% to reflect probable adjustments in labor, materials and operating costs. SHA has confirmed H. D. Myles, Inc.'s bid price.

The Solicitation was advertised in eMaryland Marketplace. Seventy-three potential contractors were notified about this contract on eMaryland Marketplace; 11 of which were MDOT Certified Minority Business Enterprises.

This open-ended, on-call contract consists of cleaning and sweeping controlled access highways and primary highways at various locations in Caroline Cecil, Kent, Queen Anne's and Talbot Counties.

**Fund Source:** 100% Special Funds

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 16-2337-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

*Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)*

**14-M. STATE HIGHWAY ADMINISTRATION  
*Maintenance Contract***

**Contract ID:** 4921161418 (Line Striping at Various Locations in Garrett County)  
ADPICS No.: 4921161418

**Contract Description:** This contract consists of providing all labor, materials, and equipment to perform the retracing of roadway lines and new line striping at various locations in Garrett County.

**Awards:** Alpha Space Control Co., Inc.  
Chambersburg, PA

**Contract Term:** 09/22/2016 – 12/31/2018

**Amount:** \$1,116,780 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids/Proposals:</b>	Alpha Space Control Co., Inc. Chambersburg, PA	\$1,116,780
	Denville Line Painting, Inc. Rockaway, NJ	\$1,193,900
	Oglesby Construction, Inc. Norwalk, OH	\$1,298,840
	Midlantic Marking, Inc. Gaithersburg, MD	\$2,406,200

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract.

**Incumbent:** Alpha Space Control Co., Inc.  
Chambersburg, PA



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**14-M.                    STATE HIGHWAY ADMINISTRATION (cont'd)**

**Agency Remarks:**                    The Engineer's Estimate for this contract was \$1,176,400. The low bid received is 5.07% under the Engineer's Estimate. SHA has confirmed Alpha Space Control Co., Inc.'s bid price.

The Solicitation was advertised in eMaryland Marketplace. Sixty-eight potential contractors were notified about this contract on eMaryland Marketplace; six of which were MDOT Certified Minority Business Enterprises.

This open ended on-call contract consists of providing all labor, materials and equipment necessary to perform the retracing of roadway lines and new line striping at various locations in Garrett County. The limits of this contract may extend to the other maintenance shops in this District, should extenuating circumstances dictate the need.

**Fund Source:**                            100% Special Funds

**Approp. Code:**                        J02B0102

**Resident Business:**                 No

**MD Tax Clearance:**                 16-2341-1001

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

*Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)*

**15-M.      STATE HIGHWAY ADMINISTRATION  
*Maintenance Contract***

**Contract ID:**                    477D41419 (Install, Repair or Replace Traffic barrier at Various Locations in Baltimore & Harford Counties (District 4))  
ADPICS No.: 477D41419

**Contract Description:**        This contract consists of the installation, repair or replacement of traffic barrier at various locations in District 4.

**Awards:**                         L. S. Lee, Inc.  
York, PA

**Contract Term:**                09/22/2016 – 12/31/2019

**Amount:**                         \$2,145,050 NTE

**Procurement Method:**       Competitive Sealed Bids

<b>Bids/Proposals:</b>	L. S. Lee, Inc. York, PA	\$2,145,050
	Guardrails Etc., Inc. Baltimore, MD	\$2,439,430
	Chesapeake Guardrails -A Division of PDI Sheetz Linthicum, MD	\$2,919,230
	Abel Fence Mount Joy, PA	\$2,983,675

**Living Wage Eligible:**        Yes

**MBE Participation:**            0% (Single Element of Work)

**Performance Security:**       An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract.

**Incumbent:**                     Guardrails Etc., Inc.  
Baltimore, MD



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**15-M.      STATE HIGHWAY ADMINISTRATION (cont'd)**

**Agency Remarks:**            The Engineer's Estimate for this contract was \$2,966,075. The low bid received is 27.68% under the Engineer's Estimate. The average of all bids were similar to past contract history; however, a few items were estimated higher than the average of the bids received. SHA has confirmed L. S. Lee, Inc.'s bid price.

The Solicitation was advertised in eMaryland Marketplace. Forty-seven potential contractors were notified about this contract on eMaryland Marketplace; three of which were MDOT Certified MBE's.

**Fund Source:**                    100% Special Funds

**Appropriation Code:**        J02B0102

**Resident Business:**            Yes

**MD Tax Clearance:**            16-2340-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

REVISED

Contact: Georgia A. Peake  
410-767-3763  
[gpeake1@mta.maryland.gov](mailto:gpeake1@mta.maryland.gov)

**16-M-MOD. MARYLAND TRANSIT ADMINISTRATION**  
***RETROACTIVE Modification: Maintenance Contract***

**Contract ID:** MTA-1412R (Goodyear Tire Repair, Maintenance and Lease)  
ADPICS No.: CO337680

**Contract Approved:** DOT Agenda 05/13/2015, Item 5-M

**Contractor:** Goodyear Tire and Rubber Company  
Akron, OH

**Contract Description:** **RETROACTIVE** This contract includes repair, maintenance and lease of transit steel-belted radial tubeless tires that are branded with unique individual serial numbers. The services provided are critical to ensure all bus tires are in safe, appropriate condition for the urban transit environment in which MTA operates and to meet Federal, State and Local laws, ordinances and regulations, at all times.

**Original Contract Term:** 05/20/2015 – 05/19/2018

**Modification Terms:** 06/01/2016 – 05/19/2018

**Original Contract Amount:** \$2,976,495

**Modification Amount:** \$ 1,020,000 (4 months, Retroactive)  
\$ 2,040,000 (8 months, Proactive)  
\$ 3,060,000 (Total)

**Prior Mods./Options:** None

**Revised Contract Amount:** \$6,036,495

**Percentage +/- Change:** 49.3%

**Overall Percent +/-:** 49.3%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE Participation:** 0%

**MBE Compliance:** N/A



DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 7, 2016

**REVISED**

**16-M-MOD. MARYLAND TRANSIT ADMINISTRATION (Cont'd)**

**Agency Remarks:** Retroactive approval is being requested pursuant to State Finance & Procurement Article §11-204(c). This tire repair and maintenance contract was awarded to Goodyear Tire Company (Goodyear) with insufficient funds. Due to an error in the mileage calculation, the original Invitation for Bid (IFB) included an insufficient quantity. The IFB included a total bid quantity based upon annual *bus miles*, instead of the correct unit, annual *tire miles*. Since the majority of MTA buses ride on *six tires*, the annual *bus miles* should have been multiplied by six to obtain an accurate quantity of annual *tire miles*. Due to the quantity error, the vendors bid on a 1/6<sup>th</sup> total quantity resulting in insufficient contract authority to maintain these services on MTA’s fleet of over 700 transit buses.

The original contract authority was exhausted as of June 1, 2016; therefore, MTA is requesting retroactive approval for four months of tire repair services paid to the vendor in the amount of \$1,020,000. We are also requesting approval for additional funds in the amount of \$2,040,000 in order to provide these critical, safety related services for eight months, until award of the replacement contract, currently in the pre-advertisement phase, prior to June 2017. The total modification amount requested is \$3,060,000.

**Fund Source:** 100% Special Funds

**Approp. Code:** J05H0104F

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**REVISED**

**16-M-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$2,976,495	05/20/2015 – 05/19/2018	05/13/2015; Item 5-M	Original Contract
<b>Modification No. 1</b>	\$3,060,000	06/01/2016 – 05/19/2018	09/07/2016; Item 16-M-MOD	Adding funds No change to term
 <b>Revised Contract Total</b>	 \$6,036,495			



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)

**17-M-MOD. STATE HIGHWAY ADMINISTRATION**  
*Modification – Maintenance Contract*

**Contract ID:** 5261371416 (Management of the Maintenance and Janitorial Services for the I-95 North and Southbound Rest Areas in Howard County)  
ADPICS Change Order No.: CO337420

**Contract Approved:** DOT Agenda 06/15/2011; Item 12-M

**Contractor:** H.D. Myles, Inc.  
Church Hill, MD

**Contract Description:** This Contract consists of the management of the maintenance & janitorial services for the I-95 North and Southbound rest areas locations in Howard County.

**Modification Description:** Modification No. 2 is necessary to add additional contract authority while SHA works with Maryland Works about taking the next contract.

**Original Contract Term:** 07/01/2011 – 06/30/2016

**Modification Term:** 09/22/2016\* – 03/31/2017 \*or earlier upon BPW approval

**Original Contract Amount:** \$4,127,000.

**Modification Amount:** \$596,550

**Prior Mods/Options:** \$0 (Modification No. 1 - DCAR 06/29/2016)

**Revised Contract Amount:** \$4,723,550

**Percentage +/- Change:** 0%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE Participation:** 25%

**MBE Compliance:** 23.9%





**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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**17-M-MOD. STATE HIGHWAY ADMINISTRATION (cont'd)**

**Agency Remarks:** SHA's District 7 began the advertisement process for a new contract on 01/19/2016 by sending a request to Maryland Works for their review. Previous contracts of this type were given waivers from Maryland Works, stating that they were not interested in the work at that time. Maryland Works has now expressed interest in the current advertisement. SHA conducted a site meeting with Maryland Works on February 9, 2016 at the I-95 rest area facilities. On February 23, 2016 Maryland Works requested documentation of expenses associated with the current contract for which that information was provided. During this timeframe, Maryland Works sent SHA their concerns of insufficient lighting, HVAC, and access to natural daylight. SHA has since sent a request to our Office of Maintenance, Facilities Division to provide feedback on these matters. SHA's District 7 has informed Maryland Works that no modifications to the systems noted above would be made. SHA is expecting to receive a price proposal from Maryland Works by the end of August 2016

This change order is needed to continue 24/7 operations at these facilities while we continue to work with Maryland Works to establish a new contract. The monthly rate will remain the same as per the original bid. Nine months will be needed to procure a new contract if Maryland Works is unable establish the new contract.

**Fund Source:** 100% Special Funds

**Approp. Code:** J02B0102

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

**17-M-MOD. STATE HIGHWAY ADMINISTRATION** (*cont'd*)

	<b>Amount</b>	<b>ATTACHMENT I Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$4,127,000	07/01/201 – 06/30/2016	06/15/2011; Item 12-M	
<b>Modification No. 1</b>	\$0	274 Days NTP 07/01/2016 – 03/31/2017	06/29/2016 - DCAR	Allow 274 additional calendar days to work on procuring a new contract
<b>Modification No. 2</b>	\$596,550	09/22/2016 – 03/31/2017	09/07/2016 – Item 20-M-MOD	This modification is to allow additional contract authority while SHA works with MD Work's concerns with the location to take over this contract.
<b>Revised Total</b>	\$4,723,550			



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

Contact: Dennis N. Simpson  
410-537-5650  
[dsimpson@mdta.state.md.us](mailto:dsimpson@mdta.state.md.us)

**18-LL. MARYLAND TRANSPORTATION AUTHORITY**  
*Lease/Landlord*

**Recommendation:** That the Board of Public Works approve MDTA leasing the following property.

**Authority:** State Finance and Procurement Article §10-305,  
Transportation Article §4-205  
Annotated Code of Maryland

**Property:** MMC# 16-7038  
Terminal Corporation (3.1944 ± acres), 2330 Broening Highway in  
Baltimore City

**Landlord:** State of Maryland, Maryland Transportation Authority

**Tenant:** Terminal Corporation

**Space Type:** Parking Lot and Storage Yard

**Lease Type:** Ground

**Lease Term:** Five years (with one 1-year renewal option)

**Effective Date:** October 1, 2016

**Annual Rent:** \$77,000 per year or \$6,416.60 per month

**Special Conditions:** N/A

**State Clearinghouse:** N/A

**Agency Remarks:** The Terminal Corporation has been a tenant of the MDTA since 1998. The tenant's use of the property consists of operating commercial trailers, parking, and storing equipment within the parking lot, concrete pad, and storage area. The MDTA and Terminal have agreed to implement a new five year lease, with a one year renewal option.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

Contact: Dennis N. Simpson  
410-537-5650  
[dsimpson@mdta.state.md.us](mailto:dsimpson@mdta.state.md.us)

**19-RP. MARYLAND TRANSPORTATION AUTHORITY**  
***Real Property - Disposition***

**Recommendation:** That the Board of Public Works approve disposing of the following property that is excess to the agency’s needs.

**Authority:** Transportation Article, Section 8-309 (d)  
Annotated Code of Maryland

**Property:** MMC# 16-7037  
Former Belle Hill Water Tower-Town of Elkton, (0.506 ± acres),  
I-95 North East Expressway, Town of Elkton, Cecil County

**Grantor:** State of Maryland, Maryland Transportation Authority

**Grantee:** Town of Elkton, Maryland

**Consideration:** \$49,000

**Appraised Value:** \$49,000 – Julie Enger, Appraiser (Selected)  
Joseph Miklochik, Review Appraiser

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20160524-0422. The MDTA is recommending conveyance of ±0.506 acres of land and the Belle Hill Water Tower in fee simple to the Town of Elkton. In 1986, the State granted a perpetual easement to the Town of Elkton for the construction of the Water Tower. In 1987, the Town of Elkton constructed the water tower and has continued to maintain the water storage tank.

**Agency Remarks:** The Maryland Transportation Authority acquired the site for the I-95 construction project. In accordance with the Declaration of Extra Land Memorandum to dispose of the right-of-way in fee simple to the Town of Elkton for the fair market value of \$49,000 to enhance the Town of Elkton’s water supply system.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

Contact: Cheryl R. B. Hill  
410-545-0402  
[Chill@sha.state.md.us](mailto:Chill@sha.state.md.us)

**20-RP. STATE HIGHWAY ADMINISTRATION**  
***Real Property - Disposition***

**Recommendation:** That the Board of Public Works approve disposing of the following property that is excess to the agency’s needs.

**Authority:** Transportation Article, Section 8-309(f)(1)(i)  
Annotated Code of Maryland

**Property:** MMC# 16-2477  
Former J.D. Hurry and Robert L. Anderson properties (0.253 ± acres), Located along MD Route 242 and MD Route 234, St. Mary’s County.

**Special Conditions:** N/A

**Grantor:** State of Maryland, State Highway Administration

**Grantee:** Phillip H. Hurry

**Consideration:** \$30,000

**Appraised Value:** \$49,653 – C. Jane Gatewood, Fee Appraiser (Approved)  
\$49,653 – Ronald A. Hidey, Review Appraiser

**Special Conditions:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Agency Remarks:** The SHA has negotiated a right of way transaction with Mr. Phillip Hurry whereby Mr. Hurry will convey 0.011 acres in fee and 0.061 acres in temporary construction easement (combined value of \$2,950) to SHA for the improvements of the existing MD 237 – MD 242 intersection. In return, SHA proposes to dispose of 0.253 ± acres to the adjoining property owner, Mr. Hurry, at a negotiated price of \$30,000, which is 60.4% of the appraised value.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

Contact: Cheryl R.B. Hill  
410.545.0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)

**21-RP. STATE HIGHWAY ADMINISTRATION**  
*Real Property – Conveyance*

**Recommendation:** That the Board of Public Works approve the following road conveyance.

**Authority:** Transportation Article, Section 8-304  
State Finance and Procurement Article, Section 10-305  
Annotated Code of Maryland

**Property:** MMC# 16-2478  
MD 412 – Riverdale Road: From US 1 to Rhode Island (Formerly Maryland Avenue) for a distance of 0.20 ± miles; MD 412A – Riverdale Road: From MD 201 (Kenilworth Avenue) to Lafayette Avenue for a distance of 0.81 mile, ±.

**Grantor:** State of Maryland, State Highway Administration

**Grantee:** Town of Riverdale Park, Maryland

**Consideration:** N/A

**Appraised Value:** N/A

**Special Conditions:** None

**Fund Source:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** N/A

**Agency Remarks:** Town of Riverdale Park, Maryland will use this property as an integral part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreements dated September 22, 1988 and June 20, 1974 between the State Highway Administration and Town of Riverdale Park, Maryland.

---

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

*Contact: Cheryl R. B. Hill  
410.545.0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)*

**22-RP.      STATE HIGHWAY ADMINISTRATION  
*Real Property – Conveyance***

**Recommendation:**                      That the Board of Public Works approve the following road conveyance.

**Authority:**                                      Transportation Article, Section 8-304  
State Finance and Procurement Article, Section 10-305  
Annotated Code of Maryland

**Property:**                                      MMC# 16-2479  
MD 64 White Hall Road: from the northern end (125 ± feet) south of MD 64, to the southern road end, a distance of 0.06 +/- mile.

**Grantor:**    State of Maryland, State Highway Administration

**Grantee:**    Board of County Commissioners of Washington County, Maryland

**Consideration:**                                      N/A

**Appraised Value:**                                      N/A

**Special Conditions:**                                      None

**Fund Source:**    N/A

**Legislative Notice:**                                      N/A

**State Clearinghouse:**                                      N/A

**Agency Remarks:**      Washington County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated and June 20, 2006 between the State Highway Administration and Board of County Commissioners of Washington County, Maryland.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

Contact: George E. Fabula, Jr.  
410-767-3908  
[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

**23-RP. MARYLAND TRANSIT ADMINISTRATION**  
***Real Property – Acquisition***

**Recommendation:** That the Board of Public Works approve MTA acquiring real property.

**Authority:** Transportation Article, Section 7-204 (d) (1)

**Property:** MTA # 01379  
4306 Montgomery Avenue (5,501 ± sq. ft.), Bethesda, MD 20814

**Grantor:** Spiros N. Kaldis

**Grantee:** State of Maryland, Maryland Transit Administration

**Consideration:** \$14,555

**Appraised Value:** \$12,100 – Karen Belinko, (Selected)  
\$10,950 – Georgia Nichols, (Approved)  
Casey Fitzpatrick, Review Appraiser

**Special Conditions:** None

**Fund Source:** 80% Federal, 20% Special Funds Budgeted to MTA

**Requesting Agency Remarks:** The subject property is required for the construction of MTA’s Purple Line located in Montgomery County, Maryland. The property is zoned CRN-0.50 and the acquisition consists of 704 sq. ft. of temporary construction easement and on-site improvements. The property owner has agreed to accept an administrative settlement of \$14,555, which acknowledges the current assessment value of the property, and has executed the Option Contract. This settlement is reasonable, supportable, and in the best interest of all parties.

This item was withdrawn from the August 17, 2016 DOT Agenda.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**





DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

Contact: June R. Hornick  
410-865-1039  
[jhornick@mdot.state.md.us](mailto:jhornick@mdot.state.md.us)

**24-GM. THE SECRETARY'S OFFICE**  
*Consolidated Transportation Bond Sale*

**Recommendation:** That the Board of Public Works approve a request by the Department of Transportation (DOT), made by the Secretary of Transportation, for the adoption of resolutions authorizing the issuance and sale by DOT of its Consolidated Transportation Bonds (CTBs), Series 2016 and Refunding Series 2016 at a public sale to occur on or before December 31, 2016, as determined by the Secretary, taking into account then current market conditions, such Bonds being authorized by Subtitle 2 of Title 3 of the Transportation Article of the Annotated Code of Maryland.

**Amount:** New Money Bonds in an amount not to exceed \$450,000,000 and Refunding Bonds in an amount not to exceed \$325,000,000

**Maturities:** Not to exceed 15 years

**Method of Sale:** Competitive Sale

**Use of Proceeds:** To provide a portion of the capital funds needed for the Consolidated Transportation Program

**Agency Remarks:** The financial plan released with the Consolidated Transportation Program in January 2016 included bonds sales of \$685 million in fiscal year 2017, which was a reduction from the \$795 million stated in the Capital Debt Affordability Report of October 2015.

CTBs outstanding as of June 30, 2016 are \$2,146,085,000. Upon issuance of the requested bonds and after payment of serial maturities due, CTBs outstanding on December 31, 2016 are anticipated not to exceed \$2,542,350,000. Additional bonds may be sold before fiscal year-end 2017.

The maximum aggregate principal amount of CTBs that may be outstanding is \$4,500,000,000. As approved by the General Assembly in the 2016 Session, the maximum aggregate amount of CTBs that may be outstanding as of June 30, 2017 is \$2,773,900,000.

The anticipated net present value savings on the Refunding CTBs of \$325,000,000 is currently \$29,535,000, a 9% savings of refunded bonds. The anticipated savings is based on current market conditions and may change based upon the actual sale date. DOT's policy is to have at least a 3% net present value savings.



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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**24-GM. THE SECRETARY'S OFFICE (cont'd)**

**Remarks (cont'd):**

Bond sales for the past five fiscal years (\$ in millions):

<i>Series</i>	<i>Sale Date</i>	<i>New Money</i>	<i>Refunding</i>	<i>True Interest Cost</i>
Series 2015 (3rd Issue)	12/2/2015	\$300.00		2.47%
Series 2015 (2nd Issue)	6/3/2015	\$136.00		2.75%
Series 2015 Refunding	6/3/2015		\$259.72	1.85%
Series 2015	2/11/2015	\$265.54		2.59%
Series 2014	6/11/2014	\$100.00		2.66%
Series 2013 (2nd Issue)	11/20/2013	\$225.00		2.90%
Series 2013	2/13/2013	\$165.00		2.45%
Series 2012	5/23/2012	\$115.00		2.36%

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 7, 2016

**2<sup>nd</sup> REVISED**

Contact: Georgia A. Peake  
 410- 767-3763  
[Gpeake1@mta.maryland.gov](mailto:Gpeake1@mta.maryland.gov)

**25-GM. MARYLAND TRANSIT ADMINISTRATION  
RETROACTIVE – General/Miscellaneous Contract**

**Contract ID:** T-1300A (Replacement for T-1300 Ancillary Miscellaneous Paving & Parking Area Construction)  
 ADPICS No.: T1300A

**Contract Description:** **RETROACTIVE** This sole source contract is for paving and parking improvements performed between July 12, 2015 and July 11, 2016 under various tasks originally intended to be included in the ancillary contract, T-1300; however, that contract expired July 11, 2015.

**Original Contract Approved:** DOT Agenda Item 07/11/12; Item 1-C

**Awards:** Image Asphalt Maintenance, Inc.  
 Pasadena, MD  
  
 P. Flanigan & Sons, Inc.  
 Baltimore, MD  
  
 Southern Improvement Co. Inc.  
 Hunt Valley, MD

**Contract Term:** 07/12/2015 – 11/01/2016  
**Amount:** **\$1,497,634**

**Procurement Method:** Sole Source  
**DBE Participation:** 0%  
**Performance Security:** 0%

**Agency Remarks:** Retroactive approval is being requested pursuant to State Finance & Procurement Article §11-204(c). Although this contract was submitted to the OAG for review, it has not been approved for legal form and sufficiency. In accordance with COMAR 21.03.02.01, ‘failure of the State agency to obtain the required written approval does not affect the rights or remedies of the parties to the contract’. This contract, for paving and parking improvements at MTA facilities, is needed in order to compensate three contractors for work satisfactorily performed and completed between July 12, 2015 and July 11, 2016 under various tasks originally included in an ancillary contract that had expired on July 11, 2015. The original ancillary contract, T-1300, was not modified or replaced prior to the expiration; therefore, MTA is requesting retroactive approval of this sole source contract to provide a mechanism to compensate the three contractors for all work performed after the original contract’s expiration .



DEPARTMENT OF TRANSPORTATION  
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25-GM. MARYLAND TRANSIT ADMINISTRATION (cont'd)

*Remarks: (cont'd)*

date. Outstanding payments for the work completed between May 2016, when this mistake was discovered, through July 11, 2016 are currently in the payment process. No additional time or money is required as MTA has awarded a replacement contract

These contracts should be treated as voidable, rather than void, because: 1) all parties have acted in good faith; 2) ratification of the procurement contract would not undermine the purposes of the procurement law; and 3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the procurement law.

The three contractors and retroactive amounts are as follows:

Image Asphalt Maintenance, Inc.	\$ 25,003.47
P. Flanigan and Sons, Inc.	\$687,568.08
Southern Improvement Co., Inc.	\$785,062.03
	\$1,497,633.58

**Fund Source:** 80% Federal, 20% Special Funds

**Appropriation Code:** J05H01040

**Resident Business:** Yes

**MD Tax Clearance:**

Image Asphalt Maintenance, Inc.	16-2836-0111
P. Flanigan and Sons, Inc.	16-2869-1111
Southern Improvement Co., Inc.	16-2837-0001

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA  
 September 7, 2016

**REVISED**

Contact: Georgia A. Peake  
 410- 767-3763  
[Gpeake1@mta.maryland.gov](mailto:Gpeake1@mta.maryland.gov)

**26-GM-MOD.      MARYLAND TRANSIT ADMINISTRATION**  
***RETROACTIVE Modification: General Miscellaneous Contract***

**Contract ID:** T-8000-0456 (Light Rail Snow and Ice Removal)  
 ADPICS No.: CO331961

**Contract Approved:** DOT Agenda Item 1/07/2015; Item 14-M

**Contractor:** JLN Construction  
 Baltimore, MD

**Contract Description:**      **RETROACTIVE**      This contract is for all necessary labor, equipment, operators and supervision to remove snow and ice from roadways, parking areas and vehicle entrances at 34 MTA Light Rail Stations, 13 Park-n-Ride Lots and 30 continuous miles of track.

**Original Contract Term:** 01/08/2015 - 01/07/2019

**Modification Terms:** 01/25/2016 - 01/07/2019

**Original Contract Amount:** \$3,146,950

**Modification Amount:** \$1,121,160 (Retroactive)  
 \$1,156,215 (Proactive)  
 \$2,277,375 (Total)

**Prior Mods./Options:** None

**Revised Contract Total:** \$5,424,325

**Percentage +/- Change:** 72.37%

**Overall Percent +/-:** 72.37%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE Participation:** 100%

**MBE Compliance:** 100%



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

**REVISED**

**26-GM-MOD.      MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Agency Remarks:** Retroactive approval is being requested pursuant to State Finance & Procurement Article §11-204(c). This modification is for additional funds paid to the contractor for work successfully performed under this contract after the original funds were exhausted and to ensure the prompt ability to remove snow and ice from MTA Light Rail facilities, lots and tracks during the next winter season. The original contract authority was exhausted in response to numerous storms in the winter of 2015 and historic storm, Jonas, during winter 2016.

Storm Jonas depleted and overran the funds that were originally estimated to cover an additional two winter seasons due to the enormous amount of time and resources required to clear the snow and ice, restoring and maintaining operations and ensuring public safety.

The contract authority was exhausted in January 2016, prior to MTA executing a modification; therefore, we are requesting retroactive approval of \$1,121,160 paid to the contractor for work completed during storm Jonas, after the funds were depleted. We are also requesting an additional \$1,156,215 to provide these safety sensitive services during a full winter season, prior to award of a replacement contract in the summer of 2017.

**Fund Source:**                      100% Special Funds  
**Approp. Code:**                    J05H01040  
**Resident Business:**              Yes

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**                      **DEFERRED**                      **WITHDRAWN**  
**WITH DISCUSSION**                                      **WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

**REVISED**

ATTACHMENT I

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$3,146,950	01/20/2015 – 01/07/2019	01/07/2015; 14-M	Original contract approval
<b>Modification No. 1</b>	\$2,277,375	01/25/2016 – 01/07/2019	09/07/2016; 26-GM-MOD	Additional funds
<b>Revised Contract Total</b>	\$5,424,325			

\* Term in FMIS is 01/08/2015 – 01/07/2019; on BPW Agenda term is 01/20/2015 – 12/31/2017



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)

**27-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** 549D41418 (Highway Maintenance Contract Support at Various Locations in Baltimore & Harford Counties - District 4)  
ADPICS No.: 549D41418

**Contract Description:** This contract consists of providing highway maintenance contract support for the Administration's Maintenance Shops located in District 4.

**Award:** All Mines, LLC  
Baltimore, MD

**Contract Term:** 09/22/2016 – 12/31/2018

**Amount:** \$994,840 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids/Proposals:</b>	All Mines, LLC Baltimore, MD	\$994,840
	Merit Investment & Logistics, LLC Baltimore, MD	\$999,768
	Colossal Contractors, Inc. Burtonsville, MD	\$1,077,384
	Earn Contractors Gaithersburg, MD	\$1,087,856

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** None

**Incumbent:** Just Business, LLC  
Baltimore, MD





**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**27-M.                    STATE HIGHWAY ADMINISTRATION (cont'd)**

**Agency Remarks:**                    The Revised Engineer's Estimate for this contract was \$1,108,800. The low bid received is 10.23% under this Engineer's Estimate. The difference between the Engineer's Estimate and the Contractor's bid is reflected throughout the contract items.

The Solicitation was advertised in eMaryland Marketplace. One hundred sixty seven potential contractors were notified about this contract on eMaryland Marketplace; 11 of which were MDOT Certified Minority Business Enterprises.

SHA received six bids, but found the first and second low bidders to be non-responsive and non-responsible. On May 16, 2016, a protest was filed the first low bidder stating their firm held a non-profit organization status; therefore, the Living Wage requirement would not apply for this contract. SHA reviewed the protest, consulted with the Maryland Department of Labor, Licensing and Regulation (DLLR) and consulted with the Office of the Attorney General. DLLR found no evidence that the firm was in fact a non-profit organization. A Procurement Officer's Final Decision was sent on June 16, 2016 denying the protest filed by the firm. The decision received no appeals.

100% of the contract will be performed by a Certified Small Business.

Maryland Works granted SHA a waiver for litter pickup on March 8, 2016.

**Fund Source:**                            100% Special Funds

**Approp. Code:**                        J02B0102

**Resident Business:**                Yes

**MD Tax Clearance:**                16-1982-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)

**28-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** 4772161418 (Install, Repair or Replace Traffic Barrier at Various Locations in Washington County)  
ADPICS No.: 4772161418

**Contract Description:** This contract consists of the installation, repair or replacement of traffic barrier at various locations in Washington County.

**Award:** L. S. Lee, Inc.  
York, PA

**Contract Term:** 09/22/2016 – 12/31/2018

**Amount:** \$470,051 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids/Proposals:</b>	L. S. Lee, Inc. York, PA	\$470,051
	Penn Line Service, Inc. Scottsdale, PA	\$545,853
	Green Acres Contracting Co. Scottsdale, PA	\$631,574
	Long Fence Co., Inc. Crofton, MD	\$667,724

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract.

**Incumbent:** Long Fence Co., Inc.  
Crofton, MD



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**28-M.      STATE HIGHWAY ADMINISTRATION (cont'd)**

**Agency Remarks:** The Revised Engineer's Estimate for this contract was \$500,150. The low bid received is 6.02% under the Engineer's Estimate. The average of all bids were similar to past contract history. The difference between the Engineer's Estimate and the Contractor's bid is reflected throughout the contract items with the largest variance being in Item 6013, Traffic Barrier Type C End Treatment. SHA has confirmed L. S. Lee, Inc.'s bid price.

The Solicitation was advertised in eMaryland Marketplace. Forty-seven potential contractors were notified about this contract on eMaryland Marketplace; three of which were MDOT Certified MBE's.

This open-ended contract consists of the installation, repair or replacement of traffic barrier at various locations in Washington County. The exact location of each repair site is indeterminate at time of bidding. The limits of this contract work may extend to the other maintenance shops in this District, should extenuating circumstances dictate the need.

**Fund Source:** 100% Special Funds

**Approp. Code:** J02B0102

**Resident Business:** No

**MD Tax Clearance:** 16-2339-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016

Contact: Cheryl R. B. Hill  
410-545-0402  
[chill@sha.state.md.us](mailto:chill@sha.state.md.us)

**29-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** 4771161419 (Install, Repair or Replace Traffic Barrier at Various Locations in Garrett County)  
ADPICS No.: 4771161419

**Contract Description:** This contract consists of the installation, repair or replacement of traffic barrier at various locations in Garrett County.

**Award:** Penn Line Service, Inc.  
Scottsdale, PA

**Contract Term:** 09/22/2016 – 06/30/2019

**Amount:** \$327,632 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids/Proposals:</b>	Penn Line Service, Inc. Scottsdale, PA	\$327,632
	Green Acres Contracting Co. Scottsdale, PA	\$348,961
	L. S. Lee, Inc. York, PA	\$449,980

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract.

**Incumbent:** Penn Line Service, Inc.  
Scottsdale, PA

**Agency Remarks:** The Revised Engineer's Estimate for this contract was \$349,632. The low bid received is 6.15% under the Engineer's Estimate. The average of all bids were similar to past contract history. The difference between the Engineer's Estimate and the Contractor's bid



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
September 7, 2016**

**29-M.      STATE HIGHWAY ADMINISTRATION (cont'd)**

***Remarks (cont'd):***

is reflected throughout the contract items with the largest variance being in the traffic barrier w/beam replacement item. SHA has confirmed Penn Line Service, Inc.'s bid price.

The Solicitation was advertised in eMaryland Marketplace. Forty-seven potential contractors were notified about this contract on eMaryland Marketplace; three of which were MDOT Certified Minority Business Enterprises.

This open-ended contract consists of the installation, repair or replacement of traffic barrier at various locations in Garrett County. The exact location of each repair site is indeterminate at time of bidding. The limits of this contract work may extend to the other maintenance shops in this District, should extenuating circumstances dictate the need.

***Fund Source:***                      100% Special Funds

***Approp. Code:***                      J02B0102

***Resident Business:***                      No

***MD Tax Clearance:***                      16-2714-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

September 7, 2016

	Pages
Construction	1 and 2
Energy Performance	3 thru 7
Architecture and Engineering Services	8 and 9
Maintenance	10 thru 21
General Miscellaneous	22 thru 25
Real Property	26 thru 34
Leases	35 thru 45
Capital Grants and Loans	46 thru 90



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CONSTRUCTION CONTRACT**

**ITEM** 1-C (Cont.)

**FUND SOURCE** CA2012Item001

**RESIDENT BUSINESS** Yes

**TAX COMPLIANCE NO.** 16-2459-0110

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Board of Public Works Action - The above referenced Item was:

APPROVED                  DISAPPROVED                  DEFERRED                  **WITHDRAWN**  
WITH DISCUSSION    **WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**ENERGY PERFORMANCE CONTRACT**

**REVISED**

**ITEM:** 2-EP

Agency Contact: **Barry Powell**  
**410.767.4375**  
**barry.powell@maryland.gov**

**MARYLAND MOTOR VEHICLE  
ADMINISTRATION**

**CONTRACT NO. AND TITLE**

Project No. EN-001-170-003  
Energy Performance Contract  
APDICS NO. TMTA1340

**DESCRIPTION**

Under Phase I of this project, NORESCO developed a comprehensive energy efficiency and guaranteed savings program to assist the Maryland Motor Vehicle Administration (MVA) in achieving a reduction in energy consumption through the installation of new interior and exterior lighting and controls, water conservation efforts, installation of new cooling tower and condensing unit, electrical sub-metering, new DDC controls and upgrades, and performing commissioning and retro-commissioning at several MVA facilities.

**AWARD**

NORSECO Energy Services, Inc.  
Cary, NC 27518

**TERM**

14 years and 10 months from Notice to Proceed

**AMOUNT**

**\$6,527,020** (total contract cost detailed below)  
Phase I Feasibility Study \$49,500  
Design/Construction \$4,370,353  
Measurement and Verification \$635,522  
Operation & Maintenance \$1,377,655  
Energy Savings Bond \$27,582  
Utility Rebates (\$451,849)

Other costs	DGS Consulting Services	\$ 200,000
	DGS Measurement and Verification	\$ 301,580
	State Treasury Office Fee	\$ 16,678

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REVISED**

**ENERGY PERFORMANCE CONTRACT**

**ITEM:** 2-EP (Cont.)

**PROCUREMENT METHOD**

Competitive Sealed Proposals  
DGS-06-EPC-IDC-6.0

**BIDS**

N/A

**MBE PARTICIPATION**

29%

**PERFORMANCE SECURITY**

NORESCO will provide a payment and performance bond in the amount of the contract. In addition, NORESCO is guaranteeing that the MVA will realize a total energy savings of \$7,743,340 over 13 years 6 months. The savings is calculated assuming MVA will save \$503,107 annually which, represents a reduced utility costs. NORESCO will provide an annual renewable guaranteed surety bond issued by Fidelity & Deposit Company of Maryland, to cover the guaranteed total energy savings.

**REMARKS:**

The MVA entered into a Phase I study with NORESCO using the DGS contract noted above at a cost of \$49,500 to determine if it could achieve energy consumption reductions. A detailed engineering study was completed, including specific recommendations, equipment layouts, preliminary specifications, construction costs, and guaranteed energy and energy related savings. In accordance with the provisions of the Department of General Services Indefinite Delivery Contract for Project Management, Energy Audit, Engineering Construction, Financing, Maintenance Services and Measurement and Verification to develop and implement comprehensive energy efficiency and guaranteed savings program at the MVA, the MVA is seeking to enter a Phase II contract to implement the Phase I plan previously submitted.

Final capital and other costs were negotiated by the MVA and represent fair market value for these services. The energy conservation measures will improve and support operations at several MVA facilities by implementing: (a) efficient lighting and controls; (b) the reduction of water consumption; (c) installation of new cooling tower and condensing unit; (d) new DDC controls; and, (e) performing commissioning of new controls in addition to retro commissioning of existing controls at several MVA facilities. This project will improve the lighting, temperature controls, airflow, and water consumption while reducing maintenance, energy usage, and minimize MVA's operating costs. The energy conservation measures mentioned above and listed below will improve both the interior and exterior environment while reducing MVA's environmental footprint as follows:

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016**



**REVISED**

**ENERGY PERFORMANCE CONTRACT**

**ITEM:** 2-EP (Cont.)

Annual Electricity Reduction = 4,306,030 kWh  
 Annual Natural Gas Reduction = 45,268 Therm  
 Annual Total Energy Reduction = 19,223,271 MBTU  
 Annual Water Reduction = 2,030 gal

Annual Emissions Reductions  
 - CO<sub>2</sub> (Carbon Dioxide) = 9,832,983 lbs.  
 - SO<sub>x</sub> (Sulfur Oxides) = 13,650 lbs.  
 - NO<sub>x</sub> (Nitrogen Oxide) = 10,345 lbs.

The proposed projects by MVA facilities are as follows:

<b>ECM Description</b>	<b>Beltsville</b>	<b>Glen Burnie</b>	<b>Easton</b>	<b>Hagerstown</b>	<b>Largo</b>	<b>Westminster</b>
LED interior lighting retrofits	X	X	X	X	X	X
LED exterior lighting retrofits	X	X	X	X	X	X
Lighting controls		X				
Cooling tower replacement		X				
Condensing unit replacement		X				
DDC upgrades/retocommissioning		X		X	X	
Water conversation	X	X			X	X
Window film solutions		X				
new gas furnace		X				
Exhaust fans timers	X	X		X	X	
submetering		X				

The energy performance contractor will replace over 6,737 light fixtures and install more than 611 occupancy sensors at (a) Beltsville, (b) Glen Burnie, (c) Easton, (d) Hagerstown, (e) Largo, and (f) Westminster facilities. The energy performance contractor will replace and install the following: (a) a 550-ton cooling tower with two 276 ton units at Glen Burnie; (b) replace existing 30-ton air-cooled condensing unit with an equivalent unit at Glen Burnie; (c) new water conversation devices i.e., 108 new 1.6 gpf toilets, 33 new 0.125 gpf urinals, and retro-fit 108 faucets with 0.5-gpm spray-type flow restrictor at Beltsville, Glen Burnie, Largo, and Westminster. The energy performance contractor will perform some HVAC systems through direct digital control upgrades and retro commissioning at Glen Burnie, Hagerstown, and Largo. In addition the energy performance contractor will, install digital exhaust fan timers at Beltsville, Glen Burnie, Hagerstown, and Largo. Finally, energy performance contractor will install 2 new 150 MBTU gas fired furnace, install window film solutions and some sub-metering at Glen Burnie.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REVISED**

**ENERGY PERFORMANCE CONTRACT**

**ITEM:** 2-EP (Cont.)

In addition to the energy performance contractor, install digital exhaust fan timers at Beltsville, Glen Burnie, Hagerstown, and Largo. Finally, energy performance contractor install 2 new 150 MBTU heaters in serious, install window film solutions and some sub-metering at Glen Burnie. The project is funded in part through the State Treasurer's Energy Lease-Purchase Program at an assumed rate of 3.25% annually and through two grants from the Maryland Energy Administration (MEA). The two grants from MEA State Loan Agency Programs (SLAP) with 0% interest and 1% origination fee are as following, American Recovery and Reinvestment Act of 2009 (ARRA) and Maryland Strategic Energy Investment Program (SEIF). The annual guaranteed savings are more than the projected annual debt service on the lease using conservative estimated rates. The energy performance contractor projected an annual guaranteed a total energy savings of \$561,289 for the first escalating over 13 years and \$294,275 for the last 6 months with a total savings of 7,743,340. The MVA will also pay NORESKO a total of \$301,580 over 13 years 6 months for annual measurement and verification (M&V) services. The M&V services will cost approximately \$ 38,865each year and the cost will escalate throughout the contract term. It is anticipated that the payback period for the entire project will not exceed 14 years 10 months. The Department of General Services and MVA both supports NORESKO for energy conservation measures at the MVA. The Maryland Energy Administration also supports the recommendation.

**FUND SOURCE**

\$451,849.00 in rebates from BGE, PEPCO, and Potomac Edison

\$2,026,236.00 Maryland Energy Administration, SALP / American Recovery and Reinvestment Act of 2009, from the US Department of Energy

\$200,000.00 Maryland Energy Administration, SALP / Maryland Strategic Energy Investment Program (DGS Consulting fees)

**\$2,359,016** MVA Operating Budget (offset by annual energy savings, resulting in a net positive cash flow to the MVA.)

**\$1,941,768** State Treasurer's Energy Lease-Purchase Program

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REVISED**

**ENERGY PERFORMANCE CONTRACT**

**ITEM:** 2-EP (Cont.)

**APPROPRIATION CODE**

J04E0001, J04E0003

**RESIDENT BUSINESS**

No

**TAX COMPLIANCE NUMBER**

16-2500-0111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**ARCHITECTURE AND ENGINEERING SERVICES**

**REVISED**

**ITEM** 3-AE (Cont.)

**REMARKS**

A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com* on 02/18/16. Ten (10) firms submitted letters of interest, of the ten (10) firms, six (6) submitted technical proposals. Five (5) firms met the minimum qualifying score of 85%. At the meeting on 4/21/16, the General Professional Services Selection Board (GPSSB) approved the Qualification Committee's recommendation of the ranking of the firms and authorized negotiation with the top ranked firm of Penza Bailey Architects, Inc.

At the 06/16/16 meeting of the GPSSB, the chairman of the Negotiation Committee certified that negotiations were conducted in accordance with the regulations governing the Negotiation Committee, that the price proposal was based upon the scope of services outlined in the project program and DGS procedures for providing architectural/engineering services, and that the negotiated price proposal was fair, competitive, and reasonable.

The negotiated price proposal and the scope of services represented by the price proposal were reviewed by the General Board and approved as required by Title 13-308 of the *State Finance and Procurement Article, Annotate Code of Maryland*. Approval is requested for all phases of design (\$360,000.00); however, due to current authorized funding, the initial award will be for phases 1 through 3 (\$272,660.02). DGS will return to the Board for approval of the remaining phases when additional funding is appropriated.

**FUND SOURCE** MCCBL 2013 item 14 (\$272,660.02)

**RESIDENT BUSINESS** Yes

**TAX COMPLIANCE NUMBER** 16-2623-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**MAINTENANCE CONTRACT**

**ITEM** 4-M

Agency Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**MARYLAND SCHOOL FOR THE DEAF**

Maryland School for the Deaf  
101 Clarke Place  
Frederick, MD 21701

**CONTRACT NO. AND TITLE**

Project No. A-000-150-001  
Water Main Replacement  
ADPICS No.: 001B7400085

**DESCRIPTION:**

Approval is requested for a contract to provide all labor, materials, equipment, supervision, and management necessary to furnish and install a replacement water main throughout the campus including new water service lines to nine buildings.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

Mid-Atlantic Utilities, Inc.  
Boiling Springs, PA  
Old Line Construction, Inc.  
Huntingtown, MD  
Denver-Elek, Inc.  
Baltimore, MD

**AMOUNT**

\$2,080,270.00  
\$2,671,700.00  
\$2,771,483.00

**AWARD**

Mid-Atlantic Utilities, Inc.

**AMOUNT**

\$2,080,270.00

**TERM**

480 days NTP

**MBE PARTICIPATION**

20%

**BID BOND**

Yes

**PERFORMANCE BOND**

Yes

**PAYMENT BOND**

Yes



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**MAINTENANCE CONTRACT**

**ITEM** 4-M (Cont.)

**HIRING AGREEMENT**

N/A

**REMARKS:**

A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com* and 2,284 firms were notified of this solicitation. Four (4) bids were received. One bidder was found to be non-responsive because they did not complete the required MBE documents. The engineer's estimate is \$2,204,875.00. Sufficient funds are available to proceed with the award. There is a 20% MBE goal and Mid-Atlantic Utilities, Inc., has committed to achieve the MBE goal.

The recommended contractor Mid-Atlantic Utilities, Inc., has been found responsible, its bid responsive and has confirmed its bid.

**FUND SOURCE**

MCCBL 2016 Item 116

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

16-2286-0111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**MAINTENANCE CONTRACT**

**ITEM**            5-M

Agency Contact: Suzette Moore  
410.767.7522  
Suzette.Moore@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY  
AND CORRECTIONAL SERVICES**

Public Safety Education and Training Center

**CONTRACT NO. AND TITLE**

Project No. 001IT820020  
Unarmed Uniformed Guard Service  
Public Safety Education and Training Center  
(PSETC)  
ADPICS NO. 001B7400053

**DESCRIPTION**

Approval is requested for a contract to provide unarmed uniformed guard service at the Public Safety Education and Training Center. This is an educational and residential facility for public safety employees, which requires guard services 24/7.

**PROCUREMENT METHOD**

Competitive Sealed Bids  
(Small Business Reserve)

**BIDS OR PROPOSALS**

**AMOUNT**

Universal Security, LLC Rockville, MD	\$252,897.84
NG Security Solutions, LLP Poolesville, MD	\$268,232.00
Police Guard Services, Inc. Lanham, MD	\$278,034.12
Davis & Davis Enterprise, Inc. dba All Secure Security Company Baltimore, MD	\$311,805.00
Evergreen Group, Incorporated Capitol Heights, MD	\$326,451.84
Stronghold Security, LLC Baltimore, MD	\$341,546.40
Legal Services Associates, Inc. Baltimore, MD	\$349,157.64
Metropolitan Protective Services, Inc. Lanham, MD	\$386,839.08

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016**



**MAINTENANCE CONTRACT**

<b><u>ITEM</u></b>	5-M (Cont.)
<b><u>AWARD</u></b>	Universal Security, LLC (SB12-18567)
<b><u>TERM</u></b>	10/1/2016 – 9/30/2019 Two One-Year Renewal Options
<b><u>AMOUNT</u></b>	\$252,897.84 \$87,177.48 (Option Year 1) \$88,648.56 (Option Year 2)
<b><u>MBE PARTICIPATION</u></b>	5%
<b><u>VSBE PATICIPATION</u></b>	None
<b><u>PERFORMANCE BOND</u></b>	None
<b><u>HIRING AGREEMENT ELIGIBLE</u></b>	Yes
<b><u>REMARKS</u></b>	A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and <i>eMaryland Marketplace.com</i> on May 13, 2016. Four hundred seventy-six (476) firms providing similar services were notified of this solicitation through eMaryland Marketplace.com and fifty-three (53) vendors were directly notified. The recommended contractor Universal Security, LLC, has been found responsible, its bid responsive and has confirmed its bid.
<b><u>MBE</u></b>	5%
<b><u>FUND SOURCE</u></b>	DPSCS Operating Funds: 17 27110 0101 8230 \$82,828.20
<b><u>RESIDENT BUSINESS</u></b>	Yes
<b><u>MD TAX CLEARANCE</u></b>	16-2529-1111

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**MAINTENANCE CONTRACT**

**ITEM**            6-M

Agency Contact: Suzette Moore  
410.767.7522  
Suzette.Moore@maryland.gov

**DEPARTMENT OF GENERAL SERVICES**

Baltimore Public Buildings & Grounds

**CONTRACT NO. AND TITLE**

Project No. 001IT820068  
Janitorial Services at 2100 Guilford Avenue  
ADPICS NO. 001B7400073

**DESCRIPTION**

Approval is requested for a contract to provide janitorial services, including two add-alternates, at 2100 Guilford Avenue, Baltimore, MD, the location of the regional office for the Division of Parole and Probation.

**PROCUREMENT METHOD**

Competitive Sealed Bids  
(Small Business Reserve) SB12-188899

**BIDS OR PROPOSALS**

A.S.B., Baltimore, MD  
J&H Maintenance Serv Corp., Rockville, MD  
Acclaim USA, Inc., St. Leonard, MD  
P2 Cleaning Services, LLC, Highland, MD  
CMS, LLC, Millersville, MD  
Baltimore Janitorial Service, Baltimore, MD  
ReadyClean Industrial Services, Baltimore, MD  
Eazy Does It Cleaning, LLC, Baltimore, MD  
CleanKeepers, LLC, Arlington, VA  
G&LB Enterprises, Inc., Baltimore, MD  
A&B Cleaning Service, Inc., Greenville, NC  
Multicorp, Inc., Westminster, MD  
RGFCC/dba Envirokleen, Fort Washington, MD

**AMOUNT**

\$189,300.00  
\$192,228.00  
\$203,700.00  
\$249,192.00  
\$249,642.00  
\$310,428.00  
\$292,632.12  
\$302,129.76  
\$308,788.56  
\$312,600.00  
\$316,500.12  
\$311,340.00  
\$341,031.36

**AWARD**

A.S.B. (SBR# SB12-188899)

**TERM**

10/1/2016 – 9/30/2019  
With two one-year renewal options

**AMOUNT**

\$189,300.00 (Base)  
\$64,300.00 (Option 1)  
\$66,100.00 (Option 2)

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**MAINTENANCE CONTRACT**

**ITEM** 6-M (Cont.)

**MBE PARTICIPATION** 0%

**PERFORMANCE BOND** No

**HIRING AGREEMENT ELIGIBLE** Yes

**REMARKS** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com* on March 30, 2016. Nine hundred twenty-seven (927) firms providing similar services were notified of this solicitation. The solicitation was advertised as a small business reserve solicitation, and a pre-bid conference was conducted with thirteen (13) vendors in attendance. Thirteen (13) priced bids were received. One vendor was rejected as not responsive because they failed to submit any bid documents through *eMaryland Marketplace.com*. Another vendor was rejected as not responsible because their experience was not comparable with the scope, size, and complexity of the work. The recommended contractor A.S.B. has been found responsible, its bid responsive and has confirmed its bid.

The Contractor is required to use certified Green Products in the performance of this contract. Furthermore, the Contractor is required to purchase all supplies, including certified Green Products, from Blind Industries and Services of Maryland (BISM) to the extent that such items are available.

**FUND SOURCE** DGS Operating Funds: (3 years + 2 options)  
H00 17 33351 0813 \$48,100.00  
H00 18 33351 0813 \$63,100.00  
H00 19 33351 0813 \$63,100.00  
H00 20 33351 0813 \$64,000.00  
H00 21 33351 0813 \$65,650.00  
H00 22 33351 0813 \$15,750.00

**RESIDENT BUSINESS** Yes

**MD TAX CLEARANCE** 16-2700-0110

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**MAINTENANCE CONTRACT**

**ITEM** 7-M

Agency Contact: Suzette Moore  
410.767.7522  
Suzette.Moore@maryland.gov

**DEPARTMENT OF HEALTH AND  
MENTAL HYGIENE**

Rosewood Hospital Center  
Owings Mills, Maryland

**CONTRACT NO. AND TITLE**

Project No. 001IT820218  
Unarmed Uniformed Guard Services  
ADPICS NO. 001B7400084

**DESCRIPTION**

Approval requested for a one-year contract to provide unarmed uniformed guard service for the at the Rosewood Hospital beginning October 1, 2016 through September 30, 2017.

**PROCUREMENT METHOD**

Competitive Sealed Bidding  
(Small Business Reserve)

**BIDS OR PROPOSALS**

Metropolitan Protective Services, Inc.  
Lanham, MD  
Protocol Security Agency  
Sandy Spring, MD

**AMOUNT**

\$296,526.00  
\$333,026.00

**AWARD**

Metropolitan Protective Services, Inc.  
(SBR# 12-20631)

**TERM**

10/1/16 – 9/30/17 (1 year)

**AMOUNT**

\$296,526.00

**MBE PARTICIPATION**

0%

**LIVING WAGE**

Yes

**PERFORMANCE BOND**

NA

**HIRING AGREEMENT ELIGIBLE**

Yes

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**MAINTENANCE CONTRACT**

**ITEM** 7-M (Cont.)

**REMARKS** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com* on May 19, 2016 as a Small Business Reserve Only solicitation. Approximately four hundred seventy-seven (477) were notified of this solicitation. Two bidders were determined to be not responsible because the contractors did not possess the required three years of experience. Two bidders were also determined to be not responsible because of prior performances on State contracts. The recommended contractor Metropolitan Protective Services, Inc. has been found responsible, its bid responsive and has confirmed its bid.

**FUND SOURCE** PP01G 17 0877 \$247,105.00  
PP01G 18 0877 \$ 49,421.00

**RESIDENT BUSINESS:** YES

**TAX COMPLIANCE NO.:** 16-2237-1111

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**MAINTENANCE CONTRACT**

**ITEM** 8-M

Agency Contact: Suzette Moore  
410.767.7522  
Suzette.Moore@maryland.gov

**DEPARTMENT OF GENERAL SERVICES**

William Donald Schaefer Tower &  
The Public Defender Buildings  
Baltimore, Maryland

**CONTRACT NO. AND TITLE**

Project No. H00R7400008 (WDST)  
Project No. H00R7400009 (PDB)  
Janitorial Services  
ADPICS No.: 001B7400089 (WDST)  
ADPICS No.: 001B7400090 (PDB)

**DESCRIPTION**

Approval is requested for a contract to provide janitorial services for the William Donald Schaefer Tower (WDST) located at 6 St. Paul Street, and the Public Defender Building (PDB) located at 201 St. Paul Street in Baltimore, MD.

**PROCUREMENT METHOD**

Preference Provider  
(Certified Sheltered Workshop)

**BIDS OR PROPOSAL**

Alliance, Inc.  
Baltimore, MD

**AMOUNT**

\$1,959,101.57

**AWARD**

Alliance, Inc.

**TERM**

10/1/16 – 9/30/19 (3 years)

**AMOUNT**

\$1,959,101.58 (Contract Total)  
\$1,784,617.18 (WDST)  
\$ 174,484.40 (PDB)

**MBE PARTICIPATION**

0%

**PERFORMANCE BOND**

No



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**MAINTENANCE CONTRACT**

**ITEM** 8-M (Cont.)

**REMARKS** Alliance, Inc., is a Community Service Provider under the Maryland Rehabilitation and Employment Program. Pricing for this Contract was approved by the Pricing and Selection Committee on June 16, 2016. The Arc has confirmed the contract price and accepted the contract terms and conditions.

The Contractor is required to use certified Green Products in the performance of this contract. Furthermore, the Contractor is required to purchase all supplies, including certified Green Products, from Blind Industries and Services of Maryland (BISM) to the extent that such items are available

**FUND SOURCE**

DGS Operating Funds (WDST)  
H00 17 33439 0813 \$446,154.22  
H00 18 33439 0813 \$594,872.39  
H00 19 33439 0813 \$594,872.39  
H00 20 33439 0813 \$148,718.18

DGS Operating Funds (PDB)  
H00 17 33391 0813 \$43,621.09  
H00 18 33391 0813 \$58,161.47  
H00 19 33391 0813 \$58,161.47  
H00 20 33391 0813 \$14,540.37

**RESIDENT BUSINESS:** Yes

**TAX COMPLIANCE NO.:** 16-2388-1110

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REVISED**

**MAINTENANCE CONTRACT**

**ITEM** 9-M

Agency Contact: Suzette Moore  
410.767.7522  
Suzette.Moore@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY  
AND CORRECTIONAL SERVICES**

**CONTRACT NO. AND TITLE**

Project No. 001IT820348  
Maintenance Services at Baltimore City  
Correctional Complex  
ADPICS NO. 001B7400121

**DESCRIPTION**

Comprehensive Preventive and Corrective  
Maintenance

**PROCUREMENT METHOD**

Multi-Step Competitive Sealed Bids

**BIDS OR PROPOSALS**

CGL Facility Management  
Fayetteville, GA  
US Facilities  
Philadelphia, PA

\$6,700,825.42  
\$7,411,020.64

**AWARD**

CGL Facility Management  
Fayetteville, GA

**TERM**

9/22/16 – 9/21/19  
3 Year Base Term with (2) 1 year options

**AMOUNT**

\$6,700,825.42

**MBE PARTICIPATION**

30%

**PERFORMANCE BOND**

Yes

**PAYMENT BOND**

Yes

**HIRING AGREEMENT ELIGIBLE**

N/A

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**MAINTENANCE CONTRACT**

**REVISED**

**ITEM** 9-M (Cont.)

**REMARKS** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com*. on July 1, 2016. Via eMaryland Marketplace, 367 bidders were notified including 85 Small Business Enterprises and 23 Minority Business Enterprises. Additionally direct solicitations were sent to 9 Prime Contractors, and 173 MBE. A pre-bid conference was held on July 19, 2016, with 6 vendors in attendance. All bidders were given a sufficient time to bid and all questions were addressed.

**FUND SOURCE** 87% General Funds; 13% Federal Funds

**RESIDENT BUSINESS** No

**MD TAX CLEARANCE** 16-2820-0110

---

Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**





DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**2<sup>nd</sup> REVISION**

**GENERAL MISCELLANEOUS**

**ITEM**            11-GM

Agency Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Total amount of funds used is \$176,612.97. (1 items).

**DEPARTMENT of  
NATURAL RESOURCES**

Fort Frederick  
Washington County

**CONTRACT NO. & TITLE**

Project No. P-012-140-001  
Fort Frederick Wall Repair/Stabilization  
ADPICS No.: 001B7400XXX

**DESCRIPTION**

This project is for rehabilitation of an 18<sup>th</sup> century stone wall. The Engineer will provide the necessary design documents, along with complete construction administrative services, as described on their fee proposal.

**PROCUREMENT METHOD**

Maryland Architectural and  
Engineering Services Act

**BIDS OR PROPOSALS**

EBA Engineering, Baltimore, MD

**AMOUNT**

\$176,612.97

**AWARD**

EBA Engineering, LLC

**AMOUNT**

\$176,612.97

**TERM**

120 Day NTP

**FUND SOURCE**

MCCBL 2011, Item #007

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**2<sup>nd</sup> REVISION**

**GENERAL MISCELLANEOUS**

**ITEM**            11-GM (Cont.)

**REMARKS**

The Indefinite Quantity Contract (IQC) **DGS-16-007** was developed for DGS to provide Structural, Design and Engineering Services for multiple Construction projects greater than \$25,000 and not greater than \$200,000. Under this agreement individual contract awards may not exceed \$200,000. Selected firms may be awarded more than one contract; however, the total amount for contracts awarded to any one firm may not exceed \$200,000. Including this project the aggregate of awards to EBA Engineering, LLC is \$382,035.76. The expiration date of this contract (**DGS-16-007**) is **August 17, 2018**.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REAL PROPERTY**

**ITEM**            12-RP

Agency Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**DEPARTMENT OF NATURAL RESOURCES**

File # 8599

**Recommendation:**    Approve Easement Agreement

**Property:**                Deep Creek Lake NRMA

**Grantor:**                 Department of Natural Resources

**Grantee:**                 Board of County Commissioners of Garrett County

**Remarks:**                Approval is requested to convey an easement to Garrett County for the construction, use, maintenance and repair of a public sewer line, consisting of an area approximately 24,400 square feet. This is being requested to extend sewer services to property owners along Shingle Camp Road and Stockslager Road.

**Consideration:**         \$720.00

**Appraisal Value:**       \$220.00

Michael P. Goodfellow – \$8,500.00-12/10/2015 – Fee Appraiser  
Michael P. Pugh- \$710.00 – 12/10/2015 Fee Appraiser  
David M. Kelleher- \$220.00 – 12/10/2015 In House Review Appraiser

There were discrepancies in the appraisal values of \$8,550 and \$710, which required an in-house appraisal by DGS. DGS has arrived at a value of \$220 for this easement area. The total consideration requested by DNR was \$720.



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REAL PROPERTY**

**ITEM**      12-RP (Cont.)

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20160513-0381 and has recommended to grant an easement to Garrett County of +/- 0.56 acres (24,400 square feet) under the water of Deep Creek Lake Natural Resource Management Area for the extension of sewer service to property owners in the Shingle Camp Road and Stockslager Road areas, and for future maintenance.

---

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REAL PROPERTY**

**ITEM**      13-RP (Cont.)

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD201200810-0597 and has recommended to declare the single-family home, located at 3119 Ferndale Avenue in Baltimore City and situated on +/- 0.35 acres, surplus to the State and to offer the property for public sale.

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REAL PROPERTY**

**ITEM** 14-RP

Agency Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY  
AND CORRECTIONAL SERVICES**

File #00-8563

**Recommendation:** Approve Termination of Easement and Relinquishment of Rights

**Property:** 7330 Montevideo Road, Jessup, Howard County  
1,670 sf in easement / roadway area

**Grantor:** State of Maryland, to the use of the Department  
of Public Safety and Correctional Services

**Grantee:** 7354 Montevideo Road, LLC

**Remarks:** Approval is requested for the Termination of Easement and Relinquishment of Rights for an easement interest titled to the Department of Public Safety and Correctional Services on property owned by 7354 Montevideo Road, LLC located at 7330 Montevideo Road in Jessup. A Quiet Title action was previously filed by 7354 Montevideo Road, LLC to establish fee simple title to property located at 7330 Montevideo Road on which this easement / roadway area lies. Pursuant to an Order dated May 10, 2016, 7454 Montevideo Road, LLC obtained fee simple title of the property subject to the State's easement. Since the easement interest is not being used by Public Safety and has been requested by the property owner for the re-development of their site, the agency is in agreement with this Termination of Easement and Relinquishment of Rights.

**Price:** \$10,900

**Appraisal Value:** \$10,900 – Bill Beach – 7/18/16 – In House Appraiser

**State Clearinghouse:** A Clearinghouse review was not required for this project because this is an easement interest on a privately owned property.

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REAL PROPERTY**

**ITEM**            15-RP                            Agency Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**DEPARTMENT OF AGRICULTURE**                            File # 09-98-04  
Dorchester County

**RECOMMENDATION:**                            Approve the partial release 1.5 acres of land  
from the operation and effect of the existing agricultural preservation easement in exchange for  
the addition of contiguous 1.5 acres of land.

**RELEASOR:**    The State of Maryland, to the use of the  
Maryland Agricultural Land Preservation Foundation of the Department of Agriculture

**RELEASEE:**    G. Philip Jackson, Jr. and  
Deborah A. Jackson

**PROPERTY:**    1.5 +/- acre

**GRANTOR:**    G. Philip Jackson, Jr. and  
Deborah A. Jackson

**GRANTEE:**    The State of Maryland, to the use of the  
Department of Agriculture on behalf of the Maryland Agricultural Land Preservation Foundation

**PROPERTY:**    1.5 +/- acres

**CONSIDERATION:**    No Monetary Consideration

**REMARKS:**    Reference is made to Item 11-RP of the  
Board of Public Works Agenda of September 1, 1999, wherein approval was given to the  
Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an  
Agricultural Preservation Easement ("Easement") on 130.06 acres of land, with 1.5 acres of land  
withheld for purposes of constructing a dwelling, for \$100,796.50 from Diana Clay Jackson, et  
al. Purchase of the Easement was completed on June 14, 2000. The current landowners now  
desire to alter the configuration of the 1.5 acres of withheld land in order to accommodate the  
dwelling and septic system. The landowners have provided a modern survey of the Easement  
land, as well as a survey of the re-configured 1.5 acres.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REAL PROPERTY**

**ITEM**            15-RP (Cont.)

The landowners will enter into a Corrective Easement to encumber the new description of the Easement land, and are requesting a release of the newly configured 1.5 acres.

The Maryland Agricultural Land Preservation Foundation's Board of Trustees has approved the transaction. Costs associated with this exchange will be paid by the landowners. The Appraisal Unit of the Department of General Services has determined that the proposed exchange has a neutral impact to the value of the Easement.

---

Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REAL PROPERTY**

**ITEM**            16-RP (Cont.)

Reference is made to Item 9-RP of the Board of Public Works Agenda of March 30, 1994, wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an Agricultural Preservation Easement ("Easement") on 158.828 acres of land, with two existing dwellings, for \$470,484.00 from William and Mary Ellen Ewing. Purchase of the Easement was completed on February 22, 1996. Under the terms of the Easement, the owner of the land is permitted to subdivide and convey each of the two existing dwellings separate and apart from the land. The MALPF Board has also approved an agricultural subdivision of the land, requiring one of the existing dwellings to be tied to the land so that it may not be subdivided, and the landowners will enter into two Corrective Easements encumbering each of the subdivided parts. The current request will involve the subdivided part known as Tract 1, 80+/- acres, more or less. As a result of the agricultural subdivision and the proposed land exchange, the Corrective Easement to encumber Tract 1 will incorporate a provision prohibiting the subdivision of both existing dwellings from Tract 1.

The Maryland Agricultural Land Preservation Foundation's Board of Trustees has approved the transaction. Costs associated with this exchange will be paid by the landowners. The Appraisal Unit of the Department of General Services has determined that the proposed exchange has a net-positive impact to the value of the Easement.

---

Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REVISED**

**LANDLORD LEASE**

**ITEM** 17-LL

Agency Contact: Robert Suit  
410.767.1819  
robert.suit@maryland.gov

**DEPARTMENT OF  
NATURAL RESOURCES**  
(Land and Property Management)

Annapolis  
Anne Arundel County

**Tenant**

National Sailing Hall of Fame  
Annapolis, Maryland 21401

**Sub-Tenant**

Annapolis Boat Show  
Prince George St.  
Annapolis, Maryland 21401

**Property Location**

67, 69 and 71 Prince George St.  
Annapolis, Maryland 21401

**Space Type** Land  
**Duration** 21 days  
**Annual Rent** \$5,600.00

**Type** New  
**Effective** October 1, 2016

**Utilities Responsibility**  
**Custodial Responsibility**  
**Previous Board Action(s)**

Tenant  
Tenant  
08/26/2015 – Item 12-LL; 10/29/2014 – Item 12-LL-MOD;  
09/17/2014 – Item 37-LL; 09/18/2013 – Item 10-LL;  
09/19/2012 - Item 20-LL; 02/24/2010 – Item 5-LL;  
09/21/2005 - Item 18-L; 12/19/2001 - Item 9-L;  
08/05/1998 - Item 44-L; 11/01/1995 - Item 18-L;  
09/14/1994 - Item 34-L; 07/08/1992 - Item 18-L

**Recommendation** Board of Public Works (“BPW”) approval is respectfully requested to permit the Tenant, National Sailing Hall of Fame to sub-lease a portion of the Demised Premises to The Annapolis Boat Show (“Sub-Tenant”) for a term of twenty-one (21) days commencing on October 1, 2016 and ending on October 21, 2016. The Sub-Tenant will pay Five Thousand Six Hundred Dollars and Zero Cents (\$5,600.00) in rent.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REVISED**

**LANDLORD LEASE**

**ITEM** 17-LL (Cont.)

**History**

Reference is made to Board of Public Works Action Agenda Item 5-LL of February 24, 2010 wherein the Board approved an Agreement-to-Lease, Lease, and temporary Interim Lease, between the Department of Natural Resources (DNR) and the National Sailing Hall of Fame, Inc., to lease DNR property for the development of a new National Sailing Hall of Fame along the downtown waterfront.

The Agreement and Lease provided that National Sailing Hall of Fame shall be obligated to sublease to the Annapolis Boat show each year and shall indemnify and hold the State harmless for such use. The Board of Public Works is respectfully requested to approve the sub-lease.

**Remarks**

1. The Demised Premises consist of a Gravel Parking Area for storage of boat show materials and equipment, an area over the bulkhead and through the waters for laying the above ground and submarine utility cable to run from the Electric Utility Area and a Sidewalk for the placement of fencing for pedestrian safety.
2. The Sub-Tenant shall occupy and use the Premises for placement of boat show materials and equipment in the Gravel Parking Area, lying above ground and submarine utility.
3. The term of the lease is twenty-one (21) days and shall commence on October 1, 2016 and shall terminate on October 21, 2016.
4. The Sub-Tenant shall maintain, at its expense, insurance coverage including; Commercial General Liability in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 annual aggregate, and shall contain broad form CGL Endorsement or its equivalent.
5. This Sublease may be terminated by DNR in whole or in part, whenever DNR determines that such termination shall be in the best interest of the State.
6. The property is leased in an "as is" condition.
7. The Sub-Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its use and occupancy of the premises.
8. The Sub-Tenant shall be responsible for all utilities and janitorial services associated with the Boat Show.
9. The Landlord has the right to terminate this lease for convenience.
10. The revenue derived from the Sub-Lease will be credited to the Natural Resources Police to offset their cost associated with providing Maritime Safety during the Boat Shows.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**REVISED**

**LANDLORD LEASE**

**ITEM**      17-LL (Cont.)

11. Marine liability coverage maintained under the 2010 boat show sublease for environmental purposes is not applicable under the present sublease as the Tenant is not leasing the State Water Area for which that insurance was required. State land is being used only for material and equipment storage, access to electrical service, and not for boat exhibiting.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**LANDLORD LEASE**

**ITEM** 18-LL Agency Contact: Robert Suit  
410.767.1819  
robert.suit@maryland.gov

**DEPARTMENT OF GENERAL SERVICES** Annapolis

**Tenant** Historic Annapolis, Inc.  
42 East Street  
Annapolis, Maryland 21401

**Sub-Tenant** 8 Market Space, LLC  
10 Market Space  
Annapolis, Maryland 21401

**Property Location** 10 Market Space  
Annapolis, Maryland 21401

**Space Type** Restaurant **Lease Type** Assignment of Sub-Lease

**Duration** Concurrent with 40 Year Master Lease Term

**Effective** September 16, 2016

**Annual Rent** \$1.00

**Utilities Responsibility** Sub-Tenant

**Custodial Responsibility** Sub-Tenant

**Previous Board Action(s)** August 17, 2016, items 15-LL & 16-LL

**Reference**

Approval is requested for an assignment of the previously approved sub-lease of 10 Market Space, Annapolis to the Sub-Tenant 8 Market Space, LLC who will be purchasing the adjoining property and business from McGarvey's Saloon, Inc. The assignment will be effective with Board of Public Works approval for the remainder of the 40 year term of the new Master Lease term which began September 1, 2016.

Reference is made to the Board of Public Works Action Agenda of August 17, 2016, wherein the Board of Public Works approved items 15-LL Revised and 16-LL Revised, which were a new Master Lease with Historic Annapolis for a 40 year term and approval for a sub-lease with McGarvey's Saloon, Inc. for a 40 year term.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**LANDLORD LEASE**

**ITEM** 18-LL (Cont.)

The new Master Lease provides that subject to Board of Public Works approval, the Tenant may sub-lease the properties to generate income. Therefore, pursuant to said provision, Board of Public Works approval is requested for approval of the assignment of the following sublease approved by the Board of Public Works on August 17, 2016:

**10 Market Space**                      New Sub-Tenant:      8 Market Space, LLC  
Term:                                      40 Years  
Annual Rent:                              \$30,784.00 with an annual increase during the term.

**Remarks**

1. Sub-Tenant shall occupy and use the Demised Premises for and only for a restaurant.
2. The Sub-Tenant is responsible for all maintenance of the property.
3. The Sub-Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its occupancy of the premises.
4. Rent monies collected under the Sub-Lease by Historic Annapolis are to be used for management and maintenance of the demised premises and other Historic Properties managed by Historic Annapolis, Inc.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**





DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**TENANT LEASE**

**ITEM**      20-LT (Cont.)

3. The lease contains a termination for convenience clause.
4. The lease provides fifteen (15) use-in-common on-site parking spaces at no cost to the State.
5. The lease contains escalations for utilities, real estate taxes and custodial services.
6. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**TENANT LEASE**

**ITEM** 21-LT Agency Contact: Robert Suit  
410.767.1819  
robert.suit@maryland.gov

**OFFICE OF THE PUBLIC DEFENDER**

(Baltimore City District Office)

**Landlord** Park Heights Community Health Alliance, Inc.  
4151 Park Heights Avenue, Suite 215  
Baltimore, Maryland 21215

**Property Location** 4151 Park Heights Avenue, Suite 220  
Baltimore, Maryland 21215

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	New / Retroactive	<b><u>Square Feet</u></b>	998
<b><u>Duration</u></b>	5 Years and 7 months	<b><u>Effective</u></b>	March 1, 2016		
<b><u>Annual Rent</u></b>	\$17,465.00	<b><u>Square Foot Rate</u></b>	\$17.50		

**Utilities Responsibility** Lessor  
**Custodial Responsibility** Lessor  
**Previous Board Action(s)** 12/12/07 – 8-LT, 07/24/13 – 20-LT-MOD

**Fund Source** B0002 PCA 20001 AOBJ 1301 100% General

**Recommendation**

Approval is requested for a new / retroactive 5 year and seven month lease, effective March 1, 2016. For the period 3/1/16 – 6/30/16, the agency leased 1,869 sf of space, in accordance with the previous rate (\$14.50 per sf). For the period 7/1/16 – 9/30/16, the agency's space was reduced at the request of the Landlord to 998 sf at the previous lease rate (\$14.50 per sf). For the period 10/1/16 – 9/30/21 the agency will lease 998 sf at a rate of \$17.50 per sf, for a total annual rent of \$17,465. The new lease contains a 5 year renewal option to be negotiated, which will require future Board of Public Works approval. Reference is made to item 20-LT-MOD approved by the Board of Public Works on 07/24/13, wherein approval was given for a 2 year lease extension for the period 09/01/13 – 08/30/15. Item 20-LT-MOD listed the rental rate as \$14 sf for the first year and \$15 thereafter, however the using agency has been paying \$14.50 per sf as referenced above. Following the expiration of the lease term on 08/30/15, the State exercised the 6 month hold-over provision, which terminated on 02/29/16.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**TENANT LEASE**

**ITEM** 21-LT (Cont.)

Retroactive approval is respectfully requested for the seven (7) month period from March 1, 2016 to September 30, 2016, pursuant to the State Finance and Procurement Article 11-204(c)(1). The total funds for the retroactive period are Twelve Thousand Six Hundred Fifty-One Dollars and Twenty-Five Cents (\$12,651.25).

The delay in submitting this lease to the Board, stems from a lack of response from the Landlord. It should be noted that this Landlord is a non-profit entity, and as such was not experienced in the lease negotiation process. DGS recommended relocating the office to another location due to the lack of response and inability to negotiate a new lease. The Office of the Public Defender strongly preferred to remain at this location due to the need to serve the disadvantaged community. Ultimately the Landlord hired a real estate broker and DGS was able to complete the negotiations for this lease.

**Remarks**

1. The agency has used this space since 2008 as the District Office of the Public Defender; the Public Defender's mission is to provide legal defense services to those who cannot personally afford an attorney.
2. The DGS and the Landlord negotiated an 871 net usable square foot reduction of space which provided a savings to the State of \$3,157.38 during the retroactive period and \$76,212.50 savings over the new term period.
3. The lease contains escalations clause for utilities and custodial services.
4. This lease contains a termination for convenience clause and the standard 6 month holdover period.
5. The lease provides 5 use-in common parking spaces free of charge.
6. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016**



**TENANT LEASE**

**ITEM**            22-LT

Agency Contact: Robert Suit  
410.767.1819  
robert.suit@maryland.gov

**MARYLAND DEPARTMENT OF  
EDUCATION**  
(Child Care Administration)

Rockville  
Montgomery County

**Landlord**        21 Church Street, LLC  
                          c/o Investment Properties, Inc.  
                          11 N. Washington Street, Suite 200  
                          Rockville, Maryland 20850

**Property Location**    21 Church Street  
                                  Rockville, Maryland 20850

<b><u>Space Type</u></b>	Garage Parking	<b><u>Lease Type</u></b>	New	<b><u>Number of Spaces</u></b>	9
<b><u>Duration</u></b>	2 Years	<b><u>Effective</u></b>	September 20, 2016		
<b><u>Annual Rent</u></b>	\$9,180	<b><u>Rate/Space/Month</u></b>	\$85		

<b><u>Utilities Responsibility</u></b>	Landlord
<b><u>Custodial Responsibility</u></b>	Landlord
<b><u>Previous Board Action(s)</u></b>	09/17/14 – Item 18-LT; 8/01/12 – Item 8-LT; 08/11/10 – Item 17-LT
<b><u>Fund Source</u></b>	General 100% Agency COO 15 PCA 40601 01 AOBJ 1301

**Recommendation**

Approval is requested for a two (2) year parking lease of nine (9) spaces at a rate of \$85.00 per space for a total annual rent of \$9,180.00, with one (2) year renewal option. Reference is made to item 18-LT approved on 9/17/14, wherein the Board approved a two (2) year parking lease for the period 9/20/14 – 9/19/16 for nine (9) parking spaces

**Remarks**

1. These spaces have been used by employees of the Child Care Administration, since August, 2010.
2. The 9 parking spaces conform to the 1:2 parking ratio established for this area.
3. The lease contains a termination for convenience clause.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**

23-CGL

Agency Contact: Cathy Ensor  
410.767.4107  
[cathy.ensor@maryland.gov](mailto:cathy.ensor@maryland.gov)

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Governing Board of the Baltimore Museum of Art, Inc.***

*Baltimore Museum of Art (Baltimore City)*

*“To assist in funding the design, construction, and equipping of the renovation of the Baltimore Museum of Art facility.”*

***\$1,000,000.00***

*Maryland Consolidated Capital Bond Loan of 2015 (MISC – Chapter 495, Acts of 2015)  
DGS Item G001; (SL-066-050-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Governing Board of the Baltimore Museum of Art, Inc. has submitted documentation that it has \$2,250,000.00 in a line of credit to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$22,500,000.00
<b>15-G001 (This Action)</b>	<b>\$ 1,000,000.00</b>
13-G002 (Prior Action)	\$ 3,500,000.00
12-G002 (Prior Action)	\$ 2,500,000.00
11-G001 (Prior Action)	\$ 2,500,000.00
10-G001 (Prior Action)	\$ 2,500,000.00
05-G017 (Prior Action)	\$ 337,000.00
Local Cost	\$10,163,000.00

(Prior Actions: 10/15/14 Agenda, Item 16-CGL; 11/20/13 Agenda, Item 21-CGL; 12/19/12 Agenda, Item 13-CGL; 12/7/11 Agenda, Item 18-CGL; and 6/7/06 Agenda, Item 19-CGL and 20-CGL)

**REMARKS**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**            23-CGL (Cont.)

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**

24-CGL

Agency Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

***Board of Directors of Graceful Growing Together, Inc.**  
Bethesda Graceful Growing Together Community Center (Montgomery County)  
“For the acquisition, planning, design, construction, repair, renovation,  
reconstruction, and capital equipping of the Bethesda Graceful Growing Together  
Community Center, located in Montgomery County.”*

***\$50,000.00***

*Maryland Consolidated Capital Bond Loan of 2015 (LHI – Chapter 495, Acts of 2015),  
DGS Item G066*

***\$100,000.00***

*Maryland Consolidated Capital Bond Loan of 2015 (LSI – Chapter 495, Acts of 2015),  
DGS Item G125; (SL-037-150-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Directors of Graceful Growing Together, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$162,061.06 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of Graceful Growing Together, Inc. \$12,061.06 for eligible expenditures.

**BACKGROUND**

Total Project	\$1,125,000.00
<b>15-G066 (This Action)</b>	<b>\$ 50,000.00</b>
<b>15-G125 (This Action)</b>	<b>\$ 100,000.00</b>
Local Cost	\$ 975,000.00

**REMARKS**

1. The grant agreements have been modified to include Christ Evangelical Lutheran Church of Bethesda as “Beneficiary” throughout the documents.
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**            24-CGL (Cont.)

3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION





DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**            25-CGL (Cont.)

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**            26-CGL (Cont.)

**REMARKS**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**      27-CGL (Cont.)

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**            28-CGL (Cont.)

3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION





DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**            29-CGL (Cont.)

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**      30-CGL (Cont.)

3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**CAPITAL GRANTS AND LOANS**

**ITEM**            31-CGL (Cont.)

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**CAPITAL GRANTS AND LOANS**

**ITEM**            32-CGL (Cont.)

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**CAPITAL GRANTS AND LOANS**

<b><u>ITEM</u></b>	33-CGL	Agency Contact: Cathy Ensor 410.767.4107 <a href="mailto:cathy.ensor@maryland.gov">cathy.ensor@maryland.gov</a>
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**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of the Maryland Scottish Rite Charitable Foundation, Inc.***

*Scottish Rite Temple Preservation and Restoration (Baltimore City)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, historic preservation, and capital equipping of the Scottish Rite Temple, located in Baltimore City.”*

***\$150,000.00***

*Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016)  
DGS Item G138; (SL-003-160-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of the Maryland Scottish Rite Charitable Foundation, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$164,257.19 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Maryland Scottish Rite Charitable Foundation, Inc. \$14,257.19 for eligible expenditures.

<b><u>BACKGROUND</u></b>	Total Project	\$300,000.00
	<b>16-G138 (This Action)</b>	<b>\$150,000.00</b>
	Local Cost	\$150,000.00

**REMARKS**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**            33-CGL (Cont.)

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**            34-CGL (Cont.)

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**            35-CGL (Cont.)

2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Harford Community College and signed by local authorities.
3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**            36-CGL (Cont.)

2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Frederick Community College and signed by local authorities.
3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION





DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM** 37-CGL (Cont.)

**FUND SOURCE** DHMH has determined the grantee is required to provide a 25% local share of the eligible project cost as follows:

\$1,386,759.00	Total Project Cost
\$1,386,759.00	Eligible Project Cost
\$1,040,069.00 (75%)	CHFF, DHMH #08411-01
\$ 346,690.00 (25%)	Cornerstone Montgomery, Inc., Wells Fargo Bank mortgage

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



## **CAPITAL GRANTS AND LOANS**

### **ITEM**        38-CGL (Cont.)

HOCMC is a not-for-profit organization providing rehabilitation and support services to individuals with developmental disabilities. HOCMC was appropriated grant funding under CHFPG in fiscal years 2008, 2010, and 2014. Grant funding from these appropriations were used for the acquisition and renovation of properties to provide housing for individuals with developmental disabilities. As required under § 24-606 of the Health General Article of the Code of Maryland, HOCMC recorded a “Right of Recovery” on each of the properties among the Land Records of Montgomery County.

RCI is a not-for-profit organization providing rehabilitation and support services to individuals with developmental disabilities. The sole mission of RCI is to facilitate the acquisition, renovation, and construction of housing in Maryland to create independent living opportunities for individuals with developmental disabilities.

The CHFPG is codified in Health-General Articles § 24-601 through § 24-607 of the Annotated Code of Maryland. These statutes provide for the allocation of grant funding to acquire, design, construct, renovate, and equip mental health, addiction, and developmental disabilities facilities. The program is administered by the Office of Capital Planning, Budgeting, and Engineering Services (OCPBES) under the DHMH.

For any acquisition and or renovation of a property acquired with grant funding, DHMH is required to ensure a notice of the “State’s Right of Recovery” is recorded in the land records of the jurisdiction in which the property is located before the State makes any funds available. Recordation of the notice does not create a lien against the property; it constitutes notice to any potential transferee, potential creditor or other interested person that the State may obtain a lien under the above Health-General Articles.

Due to HOCMC’s inability to secure the required matching funds, they have requested permission for the four properties as well as the balance of the FY 2014 funds to be transferred to a qualified not-for-profit provider.

RCI has the financial ability to assume the ownership of the four properties and complete the renovation project on 10 Horizon Court to provide housing for individuals with developmental disabilities. RCI is a qualified not-for profit applicant with the financial ability to provide the matching funds needed to move forward with additional acquisitions and renovations of properties to provide housing for persons with developmental disabilities.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**            38-CGL (Cont.)

In order to facilitate RCI's acquisition of the above four properties, DHMH must seek approval from the BPW for the acquisition and the release of HOCMC's "Right of Recovery" on each of the properties in accordance with Health-General Article § 24-606(g)(2) of the Annotated Code of Maryland. Accordingly, DHMH must also seek approval from the BPW to record a new "Right of Recovery" on each of these four properties on behalf of RCI in accordance with § 24-606(d)(1) of the Health-General Article of the Code of Maryland.

In order to facilitate the transfer of the FY 2014 CHFPG funding allotted for the renovation of 10 Horizon Court and future acquisition and renovation of properties from HOCMC to RCI, DHMH must seek approval from the BPW to transfer these funds.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016**



**CAPITAL GRANTS AND LOANS**

<b><u>ITEM</u></b>	39-CGL	Agency Contact: Ahmed Awad 410.767.6589 ahmed.awad@maryland.gov
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**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

Submission of a request by Mosaic Community Services, Inc. (The “Declarant”) that the Board of Public Works approve a “Waiver of Priority of Declaration and Subordination Agreement”. The Declarant has received financing from Branch Banking and Trust Company (BB&T) (the "Bank") for refinancing of indebtedness.

**PAST BPW ACTIONS**

1. 11/16/1988 - The BPW approved a grant of \$526,218.00 (the “First Grant”, DGS 24-CGL) to assist ReVisions, Inc. in the acquisition of 20 Winters Lane, Catonsville, MD 21228 (the "First Property").
2. 2/14/1990 - The BPW approved the cancelation of \$264.00 (DGS 15-CGL), the unused portion of the First Grant.
3. 6/7/2000 - The BPW approved a grant of \$268,576.00 (the “Second Grant”, DGS 27-CGL) to assist ReVisions, Inc. in the renovation of the First Property.
4. 7/1/2004 - ReVisions, Inc. merged with Dulaney Station, Inc. and Dulaney Station, Inc. was the surviving corporation.
5. 9/8/2004 - Dulaney Station, Inc., amended the Charter of the Corporation and recorded with the Maryland State Department of Assessment and Taxation a change in name to Mosaic Community Services, Inc.

Mosaic Community Services, Inc., is the owner of a fee simple interest in a parcel of land with improvements located at 2225 N. Charles Street, Baltimore City, Maryland 21218 (the “Second Property”).

1. 6/18, 2014 - The BPW approved a grant of \$895,000.00 (the “Third Grant”, DGS 29-CGL) to assist the Declarant in Phase I renovation of Second Property.
2. 10/15/2014 - The BPW approved a grant of \$882,000.00 (the “Fourth Grant”, DGS 30-CGL) to assist the Declarant in Phase II renovation of Second Property.

The First Property is subject to a legal operation and effect of a Notice of Right of Recovery, said Right of Recovery expires on February 1, 2019. The Second Property is subject to a legal operation and effect of a Notice of Right of Recovery, said Right of Recovery is to expire on July 1, 2044. The financing from the Bank is conditioned upon the State agreeing to subordinate its right of recovery to the Deed of Trust in a principal amount not to exceed \$4,200,000.00

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**            39-CGL (Cont.)

**REMARKS**

Health General Article 24-606(f)(2) provides that a lien based on the State’s right of recovery is superior to a lien or other interest of a mortgage “except as the State may by written subordination agreement provide otherwise.” The Waiver of Priority Declaration and Subordination Agreement reflects the financial arrangement as so stated above.

The agreement is approved as to form and legal sufficiency by an Assistant Attorney General Maryland Department of Health and Mental Hygiene.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016**



**CAPITAL GRANTS AND LOANS**

**ITEM**            40-CGL                            Agency Contact: Ahmed Awad  
410.767.6589  
ahmed.awad@maryland.gov

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

1. Submission of a request by Support Center, Inc. (SCI) that the Board of Public Works (BPW) approve a “Waiver and Release of the State’s Right of Recovery” for the property located at 1010 Grandin Avenue, Rockville, Maryland 20851, conditioned upon the transfer and recording of the “State's Right of Recovery” to the property owned by Easter Seals Serving (ES) DC, MD, VA located at 1420 Spring Street, Silver Spring, MD 20910.
  
2. Submission of a request by ES to the BPW for approval of a “Waiver of Priority of Declaration and Subordination Agreement”. ES has a financing agreement with the Manufacturers and Traders Bank (M&T Bank) with the condition that the State agrees to subordinate its “Right of Recovery” to the M&T Bank first deed of trust in the amount of \$5,935,000.00 (the “Bank Loan”).

SCI is a not-for-profit organization providing support services for the elderly, medically-handicapped adults, and victims of Alzheimer’s Disease and related disorders. The Adult Day Care Facilities Grant Program is administered by the Office of Capital Planning, Budgeting, and Engineering Services (OCPBES) at the Maryland Department of Health and Mental Hygiene (DHMH).PAST BPW ITEMS

1. SCI was awarded grant funding under the Adult Day Care Facilities Grant Program in FY 2000 (\$58,875) and FY 2001 (\$675,000).
2. 3/8/00 - The BPW approved \$58,875 to SCI for the purpose of designing and renovating approximately 11,500 square feet of space in a building located at 1010 Grandin Avenue, Rockville, Maryland 20851 (DGS 34-CGL).
3. 7/3/02- The BPW subsequently approved \$675,000 for the same purpose. In combination the grants total \$733,875. However, only \$731,875 of the total grant amount was expended for the renovation project (DGS 30-CGL).

As required under § 24-706(b) of the Health General Article of the Code of Maryland, SCI recorded a Right of Recovery on the Property. The Property is owned by the Montgomery County Government, who consented to the recordation of the “State’s Right of Recovery”. This “Right of Recovery” was dated January 16, 2006 and recorded among the land records of Montgomery County, Maryland in Liber 31926, Folio 527. The “State’s Right of Recovery” expires on June 19, 2032.

**CAPITAL GRANTS AND LOANS**

**ITEM**           40-CGL (Cont.)

SCI recently merged with Family Services, Inc. (FSI). FSI is a not-for-profit organization primarily providing support services for mental health and substance abuse related disorders. An Articles of Merger Agreement between SCI and FSI dated July 24, 2012 stipulates that SCI will merge with FSI, and FSI will be the sole surviving corporation.

On June 23, 2016 OCPBES received a letter from FSI indicating they would like to cease operations at the Property. FSI also indicated that they are in negotiations with ES to takeover providing medical adult day care services to clients currently receiving these services at the Property.

On June 23, 2016, OCPBES received a letter from ES indicating that they have agreed to takeover providing medical adult day care services to clients currently receiving these services at the Property. ES is a not-for-profit organization primarily providing support services for individuals with disabilities. ES would like to move the clients currently receiving services at the Property to its Intergenerational Center located at 1420 Spring Street, Silver Spring, MD 20910 (the Intergenerational Center). ES has agreed to record a new “Right of Recovery” on the Intergenerational Center in the amount of \$731,875 which will expire on June 19, 2032.

The Intergenerational Center was funded in part by a FY 2002 grant of \$1,000,000 to ES from the Adult Day Care Facilities Grant Program. On May 9, 2007 (Item 19-CGL), the BPW approved \$1,000,000 for the purpose of constructing a portion of the Intergenerational Center. As required under § 24-706(b) of the Health General Article of the Code of Maryland, ES recorded a “Right of Recovery” on the Intergenerational Center. This “Right of Recovery”, dated January 9, 2008, was recorded among the land records of Montgomery County, Maryland in Liber 35259, Folio 726. The “State’s Right of Recovery” expires on January 17, 2038.

On May 9, 2007 (Item 19-CGL), the State of Maryland BPW approved a grant of \$1,000,000, to ES for the use and purpose of construction of only 10,183 gross square feet of a 46,000 square foot three story building located at 1420 Spring Street, Silver Spring, MD 20910. The property has been subject to the legal operation and effect of a “Notice of Right of Recovery”, dated January 9, 2008 and recorded among the Land Records of Montgomery County, Maryland in Liber 35259, Folio 726 (“Notice of Right of Recovery”).



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**      40-CGL (Cont.)

In order to facilitate the release of FSI's "Right of Recovery" on the Property, DHMH must seek approval from the BPW in accordance with Health-General Article § 24-706(e)(2) of the Annotated Code of Maryland. In addition, DHMH must also seek approval from the BPW to record a new "Right of Recovery" on the Intergenerational Center on behalf of ES in accordance with § 24-706(b) of the Health-General Article of the Code of Maryland. DHMH also seeks approval from the BPW for a "Waiver of Priority of Declaration and Subordination Agreement" where the State agrees to subordinate its right of recovery to the M&T Bank first deed of trust in the amount of \$5,935,000.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM** 41-CGL (Cont.)

4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning that it has expended the required matching funds.
5. Grantee is a nonprofit organization.

**FUND SOURCE** DHMH has determined the grantee is required to provide a 25% local share of the eligible project cost as follows:

\$217,924.00		Total Project Cost
\$217,924.00		Eligible Project Cost
\$163,443.00	(75%)	MCCBL 2012 (FQHC Program), DHMH #30901-01
\$ 54,481.00	(25%)	Community Clinic, Inc. from Cornerstone Montgomery, Inc.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016**



**CAPITAL GRANTS AND LOANS**

**ITEM**            42-CGL    Agency Contact: Ahmed Awad  
410.767.6589  
ahmed.awad@maryland.gov

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

Submission of a request by Chase Brexton Health Services, Inc. (CBHS) that the Board of Public Works approve a “Waiver and Release of the State’s Right of Recovery” for the property located at 1111 North Charles Street, Baltimore, Maryland 21201, conditioned upon the transfer and recording of the “State’s Right of Recovery” to the 1111 Condominium Unit located at 1111 North Charles Street, Baltimore, Maryland 21201.

**PAST BPW ITEM**

1. CBHS was awarded funding under the Federally Qualified Health Centers Grant Program (FQHCGP) in order to renovate a portion of the building located at 1111 North Charles Street, Baltimore, MD 21201 (“the Property”). Under the FQHCGP, CBHS was awarded a total of \$1,500,000 (\$500,000 for FY 2012 and \$1,000,000 for FY 2013) for this renovation project.
2. 1/8/14 - The BPW approved the encumbrance of the total \$1,500,000 (DGS 17-CGL) to assist CBHS in the cost of renovations of approximately 102,000 gross square feet at the Property.

The Property is owned by Chase Brexton Realty, Inc. (CBR), which is a subsidiary of CBHS. By agreement of lease dated December 10, 2012, CBR leased the Property to CBHS for a thirty year period. In accordance with the § 24-1306(b)(1) of the Health-General Article of the Code of Maryland, CBHS recorded a “Right of Recovery” on behalf of the State in the land records of Baltimore City in Liber 14328, folio 0089 to ensure that the renovated portion of the Property was used for the purposes of the FQHCGP grant for 30 years.

The FQHCGP is codified in Health-General Articles § 24-1301 through § 24-1306 of the Annotated Code of Maryland. These statutes provide for the allocation of grant funding to acquire, design, construct, renovate, and equip federally qualified health centers. The program is administered by the Office of Capital Planning, Budgeting, and Engineering Services (OCPBES) under the Maryland Department of Health and Mental Hygiene (DHMH).

## **CAPITAL GRANTS AND LOANS**

### **ITEM**      42-CGL (Cont.)

For any acquisition and or renovation of a property acquired with grant funding, DHMH is required to ensure a notice of the “State’s Right of Recovery” is recorded in the land records of the jurisdiction in which the property is located before the State makes any funds available. Recordation of the notice does not create a lien against the property; it constitutes notice to any potential transferee, potential creditor or other interested person that the State may obtain a lien under the above Health-General Articles.

CBR has reconfigured and divided the property into two condominium units, which are described as the “1111 Condominium Unit” and the “1125 Condominium Unit.” This reconfiguration was memorialized in a Declaration of Condominium for Charles at Chase Condominium, dated April 15, 2016, and recorded among the land records of Baltimore City, Maryland, at Liber 18046, folio 241 (the “Condominium Declaration”). In addition, the Condominium Bylaws with respect thereto, which are appended to the Condominium Declaration are also recorded among the land records of Baltimore City, Maryland, beginning at Liber 18046, folio 378. Moreover, the Condominium Plat entitled “Condominium Plat, Charles at Chase Condominium” is also recorded among the land records of Baltimore City, Maryland, in Condominium Plat Book LGA No. 808.

The 1111 Condominium Unit and the 1125 Condominium Unit are also described as Parcel the First and Parcel the Second, respectively, in a Confirmatory Deed of Condominium Units from Chase Brexton Realty, Inc., as Grantor, to Chase Brexton Realty, Inc., as Grantee, dated May 25, 2016, and recorded among the land records of Baltimore City, Maryland, at Liber 18187, folio 339.

CBR will retain ownership of the 1111 Condominium Unit, where CBHS will continue to lease this unit and operate as a federally qualified health center. All of the renovations and improvements completed with grant funding under the FQHCGP were made only to the 1111 Condominium Unit.

Pursuant to a lease agreement dated June 1, 2016, CBHS will continue to lease the premises now explicitly defined as the 1111 Condominium Unit together with all its appurtenant rights and easements under the Condominium Declaration. This lease agreement will expire on December 31, 2044.

DEPARTMENT OF GENERAL SERVICES  
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September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**      42-CGL (Cont.)

In order to facilitate the release of CBHS's "Right of Recovery" on the Property, DHMH must seek approval from the BPW in accordance with Health-General Article § 24-1306(f)(2) of the Annotated Code of Maryland. In addition, DHMH must also seek approval from the BPW to record a new "Right of Recovery" on the newly reconfigured 1111 Condominium Unit on behalf of CBHS in accordance with § 24-1306(b)(1) of the Health-General Article of the Code of Maryland.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
September 7, 2016



**CAPITAL GRANTS AND LOANS**

**ITEM**

43-CGL

Agency Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

***County Executive and County Council Baltimore County; and  
Perry Hall Recreation Council  
Angel Park (Baltimore County)***

*“For the acquisition, planning, design, construction, repair, renovation,  
reconstruction, and capital equipping of Angel Park, including the acquisition and  
installation of playground equipment, located in Baltimore County.”*

**\$100,000.00**

*Maryland Consolidated Capital Bond Loan of 2015 (LHI – Chapter 495, Acts of 2015;  
as amended by Chapter 027, Acts of 2016)  
DGS Item G050*

**\$100,000.00**

*Maryland Consolidated Capital Bond Loan of 2015 (LSI – Chapter 495, Acts of 2015;  
as amended by Chapter 027, Acts of 2016)  
DGS Item G105; (SL-041-150-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The County Executive and County Council Baltimore County has submitted evidence that a \$250,000.00 capital grant has been allocated to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$1,518,000.00
<b>15-G050 (This Action)</b>	<b>\$ 100,000.00</b>
<b>15-G105 (This Action)</b>	<b>\$ 100,000.00</b>
Local Cost	\$1,318,000.00

**REMARKS**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES  
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**CAPITAL GRANTS AND LOANS**

**ITEM**      43-CGL

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION