

*BOARD OF PUBLIC WORKS*  
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*APRIL 5, 2017*

*MEETING LOCATION: STATE HOUSE, 100 STATE CIRCLE  
 GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401*

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1. **BOARD OF PUBLIC WORKS**

***Debarment of Robert Eugene Hooper and Michael James O'Melia***

**Recommendation:** That the Board of Public Works refer the administrative complaints seeking debarment of Robert Eugene Hooper and Michael James O'Melia to the Office of Administrative Hearings to conduct hearings and prepare proposed decisions.

**Authority:** State Finance & Procurement Article, Annotated Code of Maryland:  
§§ 16-203(a)(1)(ii), and (5), 16-203(b), 16-304(c);  
COMAR 21.08.04.02 and COMAR 23.01.03.03

**Administrative Complaint:** On February 1, 2017, the Attorney General filed administrative complaints with the Board of Public Works seeking debarment of Robert Eugene Hooper and Michael James O'Melia based on their convictions in the Circuit Court for Carroll County.

**Background:** The Office of Legislative Audits conducted a fiscal compliance audit of Springfield Hospital Center that reviewed activity from July 2011 through January 2015. The audit revealed that approximately 37% of the Hospital's maintenance contract procurements were awarded to Pipes & Wires Services, Inc. and its founder and owner, Michael O'Melia. The value of the contracts awarded to O'Melia and Pipes & Wires exceeded \$439,000. Robert Hooper was an occasional employee of Pipes & Wires Services, Inc.

Each of the contracts was awarded under the sole authority of James Jacobs, Jr., the maintenance director for Springfield Hospital (see companion Item 2 on today's Secretary's Agenda). Each contract was for less than \$25,000 – the amount delegated to the Hospital by the Department of Health and Mental Hygiene – thus avoiding the threshold for DHMH approval.

Auditors identified instances in which State employee Jacobs awarded maintenance contracts in violation of the State Procurement Law.

- Several procurements were not advertised on *eMaryland Marketplace*.
- To give the appearance of actual competitive bidding while ensuring that O'Melia would win, Jacobs: (1) entered false bids on behalf of non-existent businesses; (2) entered false bids on behalf of businesses without the businesses' knowledge; and (3) entered false bids in the name of businesses whose owners were dead or in nursing homes.
- On at least one occasion, O'Melia himself wrote the false competing bid.
- In addition, Jacobs, on two separate procurements, accepted handwritten "bids" from Hooper, who purported to be doing business as Hooper Services but who was actually an employee of Michael O'Melia and Pipes & Wires. Hooper Services did not exist.

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SECRETARY'S  
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1. **BOARD OF PUBLIC WORKS** (*cont'd*)  
*Debarment of Robert Eugene Hooper and Michael James O'Melia*

**Background:** (*cont'd*) The Office of Legislative Audits referred its findings to the Attorney General whose Criminal Division prosecuted Robert Eugene Hooper, Michael James O'Melia, and James Paul Jacobs, Jr.

Hooper pleaded guilty to conspiracy to commit procurement fraud in violation of the common law. He was sentenced to a six-month suspended sentence and 18-month probation.

Michael O'Melia pleaded guilty to Procurement Fraud, in violation of Md. State Finance & Procurement Article § 11-205.1. He was sentenced to a three-year suspended sentence and two years supervised probation and assessed a \$10,000 fine.

**Hearing Request:** Upon notice of the complaint, Hooper and O'Melia timely requested hearings in front of an administrative law judge at the Office of Administrative Hearings. At their hearings, Hooper and O'Melia will be permitted to present evidence on whether the stated basis for debarment exists, the appropriate duration of the debarment, and any mitigating factors. The administrative law judge will issue a proposed decision within 90 days after the hearing. Any party adversely affected by the decision may file written exceptions to the findings and request a hearing before this Board. The matter then returns to the Board for a final decision. See COMAR 21.08.04.02F and .03A, C, F.

**Action:** Upon approval of this Item, Hooper and O'Melia's cases and the records herein will be referred to the Office of Administrative Hearings to conduct contested case hearings and issue proposed decisions.

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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2. **BOARD OF PUBLIC WORKS**  
*Debarment of James Paul Jacobs, Jr.*

**Recommendation:** That the Board of Public Works debar James Paul Jacobs, Jr. from being considered for the award of, being awarded, or performing directly or indirectly a contract with the State for an indefinite period.

**Authority:** State Finance & Procurement Article, § 16-203(a)(1)(ii) and (5), Annotated Code of Maryland.

**Administrative Complaint:** On February 1, 2017, the Attorney General filed an administrative complaint with the Board of Public Works seeking debarment of James Paul Jacobs, Jr. based on his conviction in the Circuit Court for Carroll County.

**Background:** The Office of Legislative Audits conducted a fiscal compliance audit of the Springfield Hospital Center that reviewed activity from July 2011 through January 2015. The audit revealed that approximately 37% of the Hospital's maintenance contract procurements were awarded to Pipes & Wires Services, Inc. and its founder and owner, Michael O'Melia. The value of the contracts awarded to O'Melia and Pipes & Wires exceeded \$439,000. Robert Hooper was an occasional employee of Pipes & Wires Services, Inc.

Each of the contracts was awarded under the sole authority of James Jacobs, Jr., the maintenance director for Springfield Hospital (see companion Item 1 on today's Secretary's Agenda). Each contract was for less than \$25,000 – the amount delegated to the Hospital by the Department of Health and Mental Hygiene – thus avoiding the threshold for DHMH approval.

Auditors identified instances in which State employee Jacobs awarded maintenance contracts in violation of the State Procurement Law.

- Several procurements were not advertised on *eMaryland Marketplace*.
- To give the appearance of actual competitive bidding while ensuring that O'Melia would win, Jacobs: (1) entered false bids on behalf of non-existent businesses; (2) entered false bids on behalf of businesses without the businesses' knowledge; and (3) entered false bids in the name of businesses whose owners were dead or in nursing homes.
- On at least one occasion, O'Melia himself wrote the false competing bid.
- In addition, Jacobs, on two separate procurements, accepted handwritten "bids" from Hooper, who purported to be doing business as Hooper Services but who was actually an employee of Michael O'Melia and Pipes & Wires. Hooper Services did not exist.

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2. **BOARD OF PUBLIC WORKS** (cont'd)  
*Debarment of James Paul Jacobs, Jr.*

**Background:** (cont'd) The Office of Legislative Audits referred its findings to the Attorney General whose Criminal Division prosecuted Robert Eugene Hooper, Michael James O'Melia, and James Paul Jacobs, Jr.

James Jacobs, Jr. pleaded guilty to procurement fraud, in violation of Md. State Finance & Procurement Article § 11-205.1. Jacobs was sentenced to two-years supervised probation and ordered to pay a \$10,000 fine and provide 100 hours of community service.

**Basis for Debarment:** James Jacobs, Jr. is subject to debarment under State Finance and Procurement Article § 16-203(a)(1)(ii).

A person may be debarred from entering into a contract with the State if the person . . . has (1) been convicted under the laws of . . . the State . . . of: (ii) fraud . . . .

On February 16, 2017, the Board of Public Works sent written notice by first class mail return receipt, to James Jacobs, Jr that the Attorney General had begun debarment proceedings. The notice apprised Jacobs of his right to request a hearing within 30 days of receipt of the notice. He failed to request a hearing. Under State debarment law, his failure to request a timely hearing means he has waived his right to a hearing and is debarred. State Finance and Procurement Article §16-304 (e), COMAR 21.08.04.02.

**Debarment Term:** The Attorney General is recommending an indefinite debarment for James Jacobs, Jr. A debarred individual may petition the Board for removal of the debarment within five years following the debarment date. State Finance and Procurement Article §16-310.

**Action:** Upon approval of this Item, James Jacobs, Jr. and any other firm in which James Jacobs, Jr is an officer, director, controlling shareholder, or partner will be debarred from being considered for the award of, being awarded, or performing directly or indirectly a contract with the State for an indefinite period.

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THIS ITEM WAS:

APPROVED

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Contact: Gabriel Gnall 410.260.7335  
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3. **BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Report***

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

|   |  |
|---|--|
| <i>General Services</i>                     | <i>June &amp; July 2016</i>                              |
| <i>Public Safety &amp; Correctional Svs</i> | <i>February 2017</i>                                     |
| <i>Treasurer</i>                            | <i>3<sup>rd</sup> &amp; 4<sup>th</sup> Quarters 2016</i> |

**Authority:** COMAR 21.02.01.05.

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DISAPPROVED

DEFERRED

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Contact: Bill Morgante 410-260-7791  
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4. **BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*  
*Concurrence Cases*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant licenses for these projects involving filling in the navigable waters of Maryland.

**MDE:** The Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

16-0963 *ANNE ARUNDEL COUNTY DEPT. OF PUBLIC WORKS* – To protect the shoreline and improve water access by constructing boat ramp, groins, and containment structures along shoreline.

*Edgewater, Church Creek*

*Special conditions: None.*

**BALTIMORE COUNTY**

16-0941 *PAUL OLIVER* – To limit shore erosion and improve water access by placing/constructing stone revetment, groin, pier with finger piers and L platforms, jet ski and boat lifts, and piles.

*Bowleys Quarters, Chesapeake Bay*

*Special conditions: Revetment specifications.*

16-0897 *SS MARINA REAL ESTATE LLC* – To modernize marina and provide for larger mooring slips by reconfiguring piers, gangways, and boatlifts, relocating fuel and pump out facilities, and authorizing three after-the-fact finger piers.

*Bowleys Quarters, Frog Mortar Creek*

*Special conditions: Turbidity or bubble curtain requirement.*

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4. **BOARD OF PUBLIC WORKS** (cont'd)  
*Wetlands Licenses  
Concurrence Cases*

**CALVERT COUNTY**

- 16-0813 *GLENN SIMPSON* – To limit shore erosion by placing stone revetment, sand containment sill, and stone marsh edging, and filling, grading, and planting marsh vegetation along the shoreline.  
*St. Leonard, St. Leonard Creek*  
*Special conditions: Marsh establishment and maintenance plans, Maryland Historical Trust requirements.*  
*Wetland creation: 8,925 square feet.*

**CECIL COUNTY**

- 16-0509 *HRS REAL ESTATE LLC* – To limit shore erosion by constructing stone groins and sand containment sill, and by filling, grading, and planting marsh vegetation along shoreline.  
*Chesapeake City, Bohemia River*  
*Special conditions: Requirements for marsh mats, marsh establishment and groins.*  
*Wetland creation: 8,610 s.f.*

**ST. MARY'S COUNTY**

- 16-0700 *ST. MARY'S COUNTY DEPT. OF RECREATION AND PARKS* – To improve navigation and limit shore erosion by replacing boat ramp, and constructing floating pier and mooring pile, timber groin, and stone revetments.  
*Hollywood at Clarke's Landing, Mill Creek*  
*Special conditions: None.*

**TALBOT COUNTY**

- 13-1058 *JOAN MURRAY* – To provide pedestrian access across tidal wetlands by replacing concrete bridge with timber bridge in same location.  
*St. Michaels, Miles River*  
*Special conditions: Dredging restriction, turbidity curtain requirement, time-of-year restriction.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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*Contact: Darla Garrett 410.767.6963  
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**5. DEPARTMENT OF COMMERCE  
*Small, Minority, and Women-Owned Businesses Account  
Funded by Video Lottery Terminal Proceeds***

**Contract ID:** Fund Managers for Small, Minority and Women-Owned Business Account, Video Lottery Terminal Grants, ADPICS No. T00R6402035

**Recommendation:** That the Board of Public Works approve the Department of Commerce further reimbursing four Fund Managers for fiscal year 2016 administrative, actuarial, legal and technical services as described.

**Authority:** §§ 9-1A-27(a)(6), 9-1A-35, State Government Article, Annotated Code of Maryland: “An eligible Fund Manager may use money from grants received to pay expenses for administrative, actuarial, legal and technical services.”

**Fund Managers Approved:**

*Anne Arundel Economic Development Corp.  
Meridian Management Group  
Secretary’s Item 15 (April 17, 2013)  
5/1/2013 - 4/30/2018 (with one 5-year option)*

*Howard County Economic Development Authority  
Tri-County Council for Western MD  
Secretary’s Item 10 (June 18, 2014)  
7/1/14 – 6/30/2019 (with one 5-year option)*

**Expense Reimbursement:**

| <i>Fund Manager</i>                          | <i>Amount</i> |
|--|---------------|
| Anne Arundel Economic Development Corp.      | \$91,672      |
| Howard County Economic Development Authority | \$86,948      |
| Meridian Management Group Inc.               | \$21,999      |
| Tri-County Council of Western MD             | \$25,114      |
| <i>Total:</i>                                | \$225,733     |

**Fund Source:** Small, Minority & Women-Owned Business Investment Account  
**Approp. Code:** T00F0015

**BOARD OF PUBLIC WORKS**

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**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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**6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Neighborhood Business Development Program***

**Recommendation:** That the Board of Public Works approve DHCD:

- Substituting Gibson Building, LLC as the borrower of general obligation bond proceeds
- Releasing Harbin & Gibson Properties, LLC from the collateral securing this loan
- Substituting Gibson Building, LLC and Amy Gibson as guarantors on this loan
- Releasing David Charles Harbin, Mica L Pilz-Harbin, and Harbin & Gibson, LLC as guarantors

**Prior Approval:** Secretary's Agenda Item 7 (8/5/2015)

**Original Borrower:** Harbin & Gibson Properties LLC

**New Borrower:** Gibson Building, LLC

**Project Property:** 111 North Potomac St, Hagerstown, 21740 (Washington County)

**Loan Authority:** §§ 6-301 -- 6-311, Housing & Community Development Article, Annotated Code of Maryland; COMAR 05.13.01

**Authority to Release Lien:** State Finance & Procurement Article, § 8-301, Annotated Code of Maryland

**Original Loan Amount:** \$62,000

**Balance Remaining:** \$50,337

**Fund Source:** MCCBL of 2014: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

**Background:** The Board of Public Works previously approved DHCD lending Harbin & Gibson Properties LLC \$62,000 to finance the acquisition of (\$58,000) and renovations to (\$4,000) a downtown Hagerstown property to create law offices. To secure this loan, DHCD has a second lien on the property behind M&T's first lien in the amount of \$100,000. David Harbin and Amy Gibson have decided to end their business relationship. Gibson will be assuming ownership of the 111 North Potomac Street property and seeks to substitute Gibson Building, LLC as the borrower and remove Harbin from liability for the DHCD obligation.

Based on an updated appraisal, the collateral market coverage increased from 75% to 141% which remains within the Neighborhood Business Works Program requirements.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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April 5, 2017



Contact: Jordan Loran 410.260.8907  
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7. **DEPARTMENT OF NATURAL RESOURCES**  
***Ocean Beach Maintenance Fund***

**Recommendation:** That the Board of Public Works approve the Department of Natural Resources disbursing \$4.581 million from the Ocean Beach Maintenance Fund for costs related to beach nourishment.

**Project:** *Ocean City Beach Replenishment Project: Local Cooperation Agreement for Performance: Monitoring, Maintenance, and Periodic Nourishment* between the State of Maryland, the Local Sponsor, and the U.S. Army Corps of Engineers (March 30, 1990).

**Authority:** Chapter 606 of the Acts of 1986 authorizes the Board of Public Works to expend funds appropriated from the Ocean Beach Replenishment Fund.

**Periodic Beach Nourishment:** The Army Corps of Engineers estimates in the General Design Memorandum that periodic nourishment activities will be undertaken every four years to compensate for the natural movement of sand along the shoreline. The last periodic nourishment effort took place in winter 2014. That effort included repairing damage caused by Hurricane Sandy; the total project was paid for with federal funds.

- Monitoring surveys conducted following the January 2016 storm (Jonas) indicate that portions of the beach do not provide the design level of protection set forth in the Memorandum. Approximately 371,000 cubic yards of sand must be pumped from offshore borrow areas onto the beach to restore the beach to the minimum design level and 222,000 cubic yards of sand are needed to restore the beach to the pre-storm condition.

FUNDING: Restoring the beach to the minimum design level will be paid for using 100% federal funds via a Flood Control & Coastal Emergencies grant.

- An additional 290,000 cubic yards of sand are needed to restore the beach to the full design level, including advanced nourishment. The last two elements of sand are considered to be periodic nourishment. In consultation with the Corps of Engineers, DNR determined to move the periodic nourishment project up one year to take advantage of the contract to repair the storm damages.

FUNDING: Under the Local Cooperation Agreement, periodic nourishment is cost-shared at the rate of 53% federal and 47% non-federal. The non-federal portion of the cost is further shared at the rate of 50% State, 25% Worcester County, and 25% Town of Ocean City.

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**7. DEPARTMENT OF NATURAL RESOURCES (cont'd)**  
***Ocean Beach Maintenance Fund***

**Costs:**

|  |                      |
|--|----------------------|
| <b>Non-federal share (This Item)</b>     | <b>\$ 4,581,000</b>  |
| Federal share                            | <u>\$ 13,719,000</u> |
| Total periodic nourishment costs (est.): | \$18,300,000         |

|                      |  |              |
|----------------------|--|--------------|
| <b>Fund Sources:</b> | Ocean Beach Maintenance (Town of Ocean City) | \$ 1,145,250 |
|                      | Ocean Beach Maintenance (Worcester County)   | \$ 1,145,250 |
|                      | POS 2005, Item 386                           | \$ 21,009    |
|                      | POS 2006, Item 392                           | \$ 8,009     |
|                      | POS 2009, Item 439                           | \$ 88,309    |
|                      | MCCBL 2010, Item 18                          | \$ 2,173,174 |

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
April 5, 2017



APP 1

Contact: Debbie Thornton (410) 230-3322  
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**A1. DEPARTMENT OF JUVENILE SERVICES**

**Contract ID:** Dental Services at the Baltimore City Juvenile Justice Center  
ADPICS No. V00P7401402

**Contract Type:** Service

**Description:** Provide dental services to youth ages 12 to 20 at the Baltimore City Juvenile Justice Center and the Thomas J.S. Waxter Children's Center.

**Procurement Method:** Emergency

**Emergency Declared:** January 30, 2017

**Bid:** Dentrust Dental Maryland, P.A. \$45,232  
Pipersville, PA

**Award:** Dentrust Dental Maryland, P.A.

**Amount:** \$45,232

**Contract Award Date:** February 13, 2017

**Term:** 2/13/17 – 5/12/17 (3 months)

**MBE Participation:** 0%

**Fund Source:** 100% General Funds  
Appropriation Code: V00G0101

**Remarks:**

**Nature of Emergency:** Due to the Department of Juvenile Services full-time dentist vacating the position, DJS required short-term dental services for youth housed at the Baltimore City Juvenile Justice Center and youth transported from the Thomas J.S. Waxter Children's Center. This three-month contract is necessary in the interim before the State dentist position is filled.

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APP 2

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**A1. DEPARTMENT OF JUVENILE SERVICES** (cont'd)

**Remarks:** (cont'd)

*Basis for Selection:* Due to the short timeframe to secure a qualified dentist, DJS directly solicited Dentrust Dental Maryland, P.A. because of its proven history of providing positive performance under similar DJS contracts. Based on historical data from similar contracts, it was determined that the rate for services is consistent with similar dental service contracts and provides the best value to the State.

**Tax Compliance No.:** 17-0718-0111

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
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APP 3

Contact: Katherine Z. Dixon, 410-585-3035  
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**A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*Division of Corrections*

**Contract ID:** Emergency Door Release Repairs at the  
Jessup Correctional Institution  
Project No.: KJ-000-170-C01, ADPICS No. Q00P7404948

**Contract Type:** Maintenance

**Description:**

- Repair manual door releases in 16 locations in facility
- Change order #1: Add five locations in B Building

**Procurement Method:** Emergency

| <i>Bidder</i>   | <i>Amount</i> |
|---|---------------|
| <b>Institutional Service and Sales, Inc.</b><br><i>Sykesville, MD</i> | \$64,500      |
| <b>United Prison Equipment</b><br><i>Green Lane, PA</i>               | \$192,000     |

**Emergency Declared:** February 3, 2017

**Award:** Institutional Service and Sales, Inc., Sykesville

**Award Date:** February 7, 2017

**Amount:** \$64,500 Initial Repairs  
\$21,000 Change Order #1  
\$85,500 Total

**Fund Source:** FY17, PCA S1410, AOBJ 8124

**Term:** 45 Days

**MBE Participation:** None

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APP 4

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**A2. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
*Division of Corrections*

**Remarks:**

*Nature of Emergency:* While performing scheduled maintenance on the housing unit door cable system, staff discovered the emergency release mechanisms in multiple locations were not working. As these mechanisms allow staff to open doors during an emergency evacuation, their inoperability posed a risk to the life and safety of inmates and staff. After the contract was awarded, additional locations were found where the same release mechanism repairs were needed; a change order was awarded to add those locations to the contract.

*Basis for Selection:* Institutional Service and Sales, Inc. was available to meet the needs of the emergency and provided the lower bid.

*Tax Compliance:* 17-0319-1111

*Resident Business:* Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
 SECRETARY'S ACTION AGENDA  
 APPENDIX  
 April 5, 2017



APP 5

*Contact: Katherine Z. Dixon, 410-585-3035  
 Katherine.Dixon@Maryland.gov*

**A3. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*Division of Corrections*

**Contract ID:** Emergency Underground Water Line Repairs at the Maryland Correctional Institution – Jessup  
 Project No.: KF-000-170-C01, ADPICS No. Q00P7405126

**Contract Type:** Maintenance

**Description:** Dig and repair water line leaks in six locations

**Procurement Method:** Emergency

| <i>Bidder</i>  | <i>Amount</i> |
|--|---------------|
| <b>Kelmur Plumbing and Heating</b><br><i>Saint Leonard, MD</i> | \$24,950      |
| <b>Mitchell Plumbing and Heating</b><br><i>Baltimore, MD</i>   | \$25,600      |

**Emergency Declared:** February 9, 2017

**Award:** Kelmur Plumbing and Heating, Saint Leonard

**Award Date:** February 14, 2017

**Amount:** \$24,950

**Fund Source:** FY17, PCA S2410, AOBJ 8124

**Term:** 30 Days

**MBE Participation:** None

**Remarks:**  
*Nature of Emergency:* Maryland Correctional Institution-Jessup experienced sudden unexpected leaks in hot water lines, causing a loss in treated hot water. Investigation determined that if not repaired immediately, the leaks could cause the heating plant to go down, which would affect the health and safety of inmates and staff.  
*Basis for Selection:* Kelmur Plumbing and Heating was available to meet the needs of the emergency and provided the lower bid.

**Tax Compliance:** 17-0382-1100

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
April 5, 2017



DNR 1

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

1A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Allegheny County*

**Recommendation:** Approval to commit \$1,350 for the following **development** project.

*Nevison Avenue Ballfield Fence - \$1,350*  
Town of Luke  
POS #5796-1-244 MD20100114-0027

**Background:** Install fencing at ballfield to protect participants and nearby residents.

**Prior Approval:** \$4,000 (DNR-RP Item 1A(1) [June 20, 2012])

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010  
Program Open Space - Local, Prior Funds Replacement  
Source Code: 10056 Item 056 \$1,350

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
April 5, 2017



DNR 2

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Carroll County*

**Recommendation:** Approval to commit \$5,229 for the following **development** project.

**Jones Park Improvements - \$5,229**  
Town of Sykesville  
POS #6633-6-360 MD20170221-0129

**Background:** Purchase and install expression swing and safety surfacing at community park.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation  
Source Code: 15162 Item 162 \$5,229

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
April 5, 2017



DNR 3

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**3A. PROGRAM OPEN SPACE LOCAL SHARE**  
**COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**  
*Garrett County*

**Recommendation:** Approval to commit \$47,960 for the following **development** projects.

1. ***Northern Middle School Tennis Court Upgrades - \$12,960***  
Garrett County, POS #6630-11-234 MD20170221-0131

**Background:** Resurface, seal, and repaint tennis courts at Northern Middle School used by students and the general public.

**Fund Source:**

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Local Share  
Source Code: 17009 Item 009 \$12,960

2. ***Community Park Observatory Boardwalk Loop Trail Phase 3-B - \$35,000***  
Town of Loch Lynn Heights, CPP #6628-11-232 MD20170207-0094

**Background:** Construct observation deck and 56 linear feet of boardwalk to complete Loch Lynn Wetland Trail. The trail traverses 24-acre wetland adjacent to Community Park near Little Youghiogheny River.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011  
Community Parks and Playgrounds  
Source Code: 11049 Item 049 \$7,514.44

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
Community Parks and Playgrounds  
Source Code: 12055 Item 055 \$ 18,467.16

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$9,018.40

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
April 5, 2017



DNR 4

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

4A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Washington County*

**Recommendation:** Approval to commit \$55,039 for the following **development** project.

**Hagerstown Community College Soccer Field - \$55,039**  
Washington County  
POS #6620-21-347 MD20170207-0093

**Background:** Renovate 20-year old soccer field at Hagerstown Community College, including infilling and re-grading play area; replacing bleachers; and installing new drainage system, irrigation, and sod.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation  
Source Code: 15162 Item 162 \$48,528.60

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Local Share  
Source Code: 17009 Item 009 \$6,510.40

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A  
 Department of Natural Resources  
**ACTION AGENDA**  
 April 5, 2017



DNR 5

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**5A. RURAL LEGACY PROGRAM FUNDS**

**Recommendation:** Approval to grant \$134,824 to The Nature Conservancy from Rural Legacy Funds to acquire 145.96 acre conservation easement.

*Nanticoke Rural Legacy Area - Moxey Property (Dorchester County)*

**Prior Approval:** Nanticoke Rural Legacy Area grant for easement acquisitions:  
 DNR-RP Item 10A (08/21/2013) \$1,000,000 FY2014

**Project Description:** Acquisition of this easement will protect valuable forest and wetlands, while supporting sustainable resource-based industries in Dorchester County. The property includes 6,600 linear feet of forested and vegetative buffers along the tidal wetland system of the Nanticoke River and connects to adjacent forest, supporting a diversity of plant and wildlife habitat. The easement will be held by the Department of Natural Resources and the Department of the Navy.

**Easement Value:** \$378,513 (\$2,593 per acre)

**Funding Sources:**

|           |                        |
|-----------|------------------------|
| \$103,675 | DNR                    |
| \$174,838 | Department of the Navy |
| \$100,000 | Chesapeake Conservancy |

**Total Other DNR Costs:**

|                 |                 |
|-----------------|-----------------|
| Administrative: | \$11,355        |
| Incidental:     | \$19,793        |
|                 | <u>\$31,149</u> |

**Amount Requested:** \$134,824

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2015, Chapter 495, Acts of 2015  
 Rural Legacy Program  
 Source Code: 15400 Item: 400 Amount: \$103,675.23

Outdoor Recreation Land Loan – 2016, Chapter 310, Acts of 2015  
 Rural Legacy Program  
 Source Code: A0510 Item: 010 Amount: \$31,148.64

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
April 5, 2017



DNR 6

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**6A. RURAL LEGACY PROGRAM FUNDS**

**Recommendation:** Approval to grant \$134,092 to The Nature Conservancy from Rural Legacy Funds to acquire 75.37 acre conservation easement.

***Nanticoke Rural Legacy Area - Wheatley Property (Dorchester County)***

**Prior Approval:** Nanticoke Rural Legacy Area grant for easement acquisitions:  
DNR-RP Item 10A (08/21/2013) \$1,000,000 FY2014  
DNR-RP Item 9A (09/03/2014) \$690,000 FY2015

**Project Description:** Acquisition of this easement will protect valuable forest and wetlands, while supporting sustainable resource-based industries in Dorchester County. The property includes 1,600 linear feet of forested buffers along the tidal wetland system of the Nanticoke River and connects to adjacent forest, supporting a diversity of plant and wildlife habitat. The easement will be held by the Department of Natural Resources and the Department of the Navy.

**Easement Value:** \$195,895 (\$2,599 per acre)

**Funding Sources:** \$112,988 DNR  
\$82,907 Department of the Navy

**Total Other DNR Costs:** Administrative: \$ 5,876  
Incidental: \$15,228  
\$21,104

**Amount Requested:** \$134,092

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2015, Chapter 495, Acts of 2015  
Rural Legacy Program  
Source Code: 15400 Item: 400 Amount: \$112,988.00

Outdoor Recreation Land Loan – 2016, Chapter 310 Acts of 2015  
Rural Legacy Program  
Source Code: A0510 Item: 010 Amount: \$21,104.45

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 April 5, 2017



DBM 1B

*Contact: Dana Moncrief 410-767-5316  
 dana.moncrief@maryland.gov*

**1-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE**  
*Prevention and Health Promotion Administration  
 Center for Tobacco Prevention and Control  
 Services Contract*

**Contract ID:** Mass Reach Health Communication Services to Support Comprehensive Tobacco Control Program; OPASS-17-17355; M00B7400585

**Contract Description:** Design, develop produce and place large Statewide media campaigns, implement earned media/public relations efforts, and provide technical assistance by utilizing and delivering evidence-based, culturally appropriate, high impact and sustained messages to educate leaders, decision makers and the public about the dangers of tobacco use, secondhand smoke exposure and available cessation support, such as the Maryland Tobacco Quitline.

**Award:** Red House Communications, Inc.  
 Pittsburgh, PA

**Term:** 4/27/2017 (or earlier upon BPW approval) – 6/30/2022

**Amount:** \$1,158,930 (Services)  
 \$2,841,070 (Media Buys Pass-Through)  
 \$4,000,000 Total Budget (5 Years, 2½ Months)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

| <b>Offerors</b>   | <b>Technical Ranking</b> | <b>Financial Proposal / Ranking</b> | <b>Overall Ranking *</b> |
|---|--------------------------|-------------------------------------|--------------------------|
| Red House Communications, Inc.<br>Pittsburgh, PA                  | 2                        | \$1,158,930 / 2                     | 1                        |
| Aloysius Butler & Clark Associates Inc.<br>Wilmington, DE         | 1                        | \$1,830,940 / 4                     | 2                        |
| Pinnacle Communications Resource<br>Company, LLC<br>Baltimore, MD | 3                        | \$1,129,900 / 1                     | 3                        |
| RetroBlue Agency Inc.<br>Baltimore, MD                            | 4                        | \$1,451,250 / 3                     | 4                        |

*Note: \* Technical and Financial Factors had equal weight in the overall award determination.*

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 5, 2017



DBM 2B

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**1-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)**

**MBE Participation:** 29% Total Contract with a 3% Total Subcontracting Goal (Contractor is a Maryland Certified MBE, and there is a 10% subcontracting goal on services.) (See Remarks)

**Performance Security:** None

**Incumbent:** None

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 117 prospective vendors, 107 of which are Maryland firms, and included 92 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Four proposals were received in response to the RFP. All were determined to be reasonably susceptible of being selected for award. Red House Communications, Inc. (Red House) was ranked overall #1 with the second ranked technical offer and the second lowest price. The 58% price difference (over \$672K) between Red House and the #1 ranked technical offeror with the highest price was determined to outweigh the technical differences. Whereas the only 2% price difference between Red House and the lowest priced offeror with the third ranked technical proposal was determined not to outweigh the technical differences between these two offerors. Therefore, award is recommended to Red House as having the most advantageous offer to the State.

The contractor will design, develop, produce, place, execute, and evaluate targeted Statewide media campaigns, and implement earned media/public relations efforts by utilizing and delivering evidence-based, culturally appropriate, high-impact and sustained messages to educate leaders, decision-makers, and the public about the dangers of tobacco use, secondhand smoke exposure and available cessation support and resources. The contractor will also provide technical assistance and training to Local Health Departments and grantees.

The Centers for Disease Control and Prevention (CDC) states that mass-reach health communications programs are an essential evidence-based element for implementing a successful Statewide comprehensive approach to reducing tobacco-related deaths and disease and eliminating tobacco-related health disparities. Incorporating a continued and effective mass-reach health communications component is a best practice that will support and enhance the Maryland Tobacco Control Program initiatives already in place, such as state- and local-level programming, cessation support, hospital-based programs, and other initiatives. This contract will allow media and communication efforts to be cohesive, all encompassing, and remain sustained and consistent over time.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 5, 2017



DBM 3B

**1-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)**

The *Award Amount* and the *Financial Proposal Amount* shown above are different. The *Financial Proposal* was based upon a pricing model to obtain proper comparisons between the proposals for the Offerors' fees. The *Award Amount* is based upon the agency's budget for these services using the recommended awardee's fixed unit prices, including the pass-through for media buys. The solicitation provided the State's \$4M budget for this contract and requested Offerors to develop a multi-media campaign and submit pricing that the Offeror would retain as its fee for services, leaving the balance of the \$4M for the actual media buys.

Based upon the available subcontracting opportunities within the scope of work for the communication services, a 10% MBE and 1% VSBE participation goals were established for this contract. The \$2,841,070 media budget is not included in the participation goals because those funds are considered pass-through. Therefore, the total MBE subcontracting goal for this contract is 3%, and the total VSBE subcontracting goal is 0.3%. In addition; the recommended awardee is a Maryland Certified MBE.

A preference under Maryland's reciprocal preference law was not applied because Pennsylvania, the state in which the recommended awardee resides, does not have an in-state preference for services.

|                                   |   |
|-----------------------------------|---|
| <b><i>Fund Sources</i></b>        | 78.8% Special (Cigarette Restitution Fund)<br>21.2% Federal |
| <b><i>Appropriation Code:</i></b> | M00F0304  |
| <b><i>Resident Business:</i></b>  | No  |
| <b><i>MD Tax Clearance:</i></b>   | 17-0352-0000  |

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 5, 2017



DBM 4B

Contact: Sara Seitz 410-767-6777  
Sara.seitz@maryland.gov

**2-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE**  
***Prevention and Public Health Administration/Cancer Prevention and Control***  
***Services Contract***

**Contract ID:** Baltimore City Breast and Cervical Cancer Screening, Diagnosis, and Patient Navigation Project; OPASS 18-17344; ADPICS # M00B7400576

**Contract Description:** Provide direct breast and cervical cancer education, outreach, screening and diagnostic services, follow-up of abnormal results, and case management to low income, uninsured or underinsured women aged 40 to 64 years of age (or 65 or older without Medicare Part B) in Baltimore, Maryland. In addition, provide patient navigation services to eligible insured Baltimore City residents for the purposes of prevention and early detection of breast and cervical cancer.

**Award:** Medstar Health, Inc.  
Baltimore, MD

**Term:** 7/1/2017 - 6/30/2022

**Amount:** \$4,329,099 (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** Only One Proposal Received

**MBE Participation:** None (See Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHMH website. Copies of the solicitation notice were sent directly to 26 prospective vendors, all of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 5, 2017



DBM 5B

**2-S. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)**

One proposal was received in response to the RFP, and it was determined to be reasonable susceptible of being selected for award. In addition, the offeror was determined to be responsible; the financial offer was considered fair and reasonable based upon the determination that the recommended awardee's financial price per woman screened was less than the median price per woman screened of local breast and cervical screening programs. It was also determined other potential offerors has a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to MedStar Health, Inc., the sole offeror and incumbent.

The Maryland Breast and Cervical Cancer Program (BCCP) is a major program within the Prevention and Health Promotion Administration's Center for Cancer Prevention and Control that supports the mission to reduce the burden of cancer in Maryland. The BCCP has been in existence since 1992 and has screened more than 86,000 women during that time. MedStar Health, Inc. provides breast and cervical cancer screening and diagnostic services to BCCP-eligible women in Baltimore City, and in FY2016 provided 708 mammograms and 211 Pap tests to eligible women and diagnosed one breast cancer and two cervical cancers.

Clinical services, consisting of a Pap test, pelvic exam, clinical breast exam, mammogram, diagnostic, and patient navigation services will be delivered at two MedStar Health, Inc. locations to approximately 850 Baltimore City BCCP-eligible women each contract year.

No MBE or VSBE participation goals were established for this contract based upon the limited subcontracting opportunities that were determined to be less than 1% of the total contract value.

**Fund Source:** 37.7% Federal; 62.3% Special (Cigarette Restitution Fund)

**Appropriation Code:** F0304

**Resident Business:** Yes

**MD Tax Clearance:** 17-0629-0111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 5, 2017



DBM 6B

*Contact: Van Lewis 410-625-5655  
vlewis@sra.state.md.us*

**3-S. STATE RETIREMENT AGENCY**

*Finance Unit*

*Services Contract*

**Contract ID:** Alive and Well Check Services; SRA 17-02; ADPICS # G20B7400004

**Contract Description:** Perform “alive and well check” services for the Maryland State Retirement Agency (SRA) to determine proof of status for beneficiary payments, where applicable.

**Awards:** CoventBridge Group  
Jacksonville, FL

**Term:** 5/1/2017 (or earlier upon BPW approval) – 4/30/2022

**Amount:** \$155,272 (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** Only One Proposal Received

**MBE Participation:** None (see Requesting Agency Remarks)

**Performance Security:** N/A

**Incumbent:** Same (formally known as Examination Management Services, Inc., Irving, TX)

**Requesting Agency Remarks:** A second notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* for these services with the first RFP resulting in no proposals being received. Copies of the solicitation notice were sent directly to eight prospective vendors, six of which are Maryland firms, and included four MBEs. A copy was also sent to the Governor’s Office of Minority Affairs (GOMA).

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the offeror was determined to be responsible; the financial offer was considered fair and reasonable based upon historic rates for these services in previous contracts. It was also determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to CoventBridge Group, the sole offeror, and incumbent.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 5, 2017



DBM 7B

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**3-S. STATE RETIREMENT AGENCY (cont'd)**

Directly solicited vendors that did not submit offers were surveyed to determine why they chose not to respond to the RFP. The following reasons were provided as to why additional proposals were not received: (1) vendor does not provide the services requested; (2) vendor believes that it cannot be competitive (possibly because it would have to rely on subcontractors to reach all 50 states); (3) vendor states that the proposal requirements are unreasonable (specifically, bonding, insurance, licensing and office requirements in all 50 states); (4) vendor does not provide the services required (specifically, on-the-ground investigations); and (5) vendor stated that the time allotted for proposal completion is insufficient (the RFP was published for 45 days).

These services are very specialized and relatively infrequent in nature; thus, the contract amount is relatively low (a little over \$31K per year). Therefore, the potential contract award is not very appealing to small businesses or firms that would have a substantial price disadvantage by subcontracting. SRA has determined that this is a very niche service; however, it conducted an RFP to confirm its aggressive national research that only a few vendors are capable of providing the services required by the State of Maryland. SRA worked closely with GOMA and DBM to develop an RFP in order to ensure it obtained a best value contract based upon its market research.

The SRA “alive and well check” contract requirements include:

- Obtaining a Non-Disclosure Agreement for each investigator prior to conducting an investigation;
- Locating the current contact information for the assigned annuitant because SRA's information may be out dated;
- Sending a letter to the annuitant advising them of SRA's intent to interview;
- Making several visits before the member is located and interviewed;
- Completing SRA's Alive and Well Found Report;
- Obtaining identification verification documentation;
- Completing an Alive and Well Not Found/Insufficient Verification Documentation Report; and
- Submitting a death certificate in support of any Alive and Well Check Report indicating that the annuitant is deceased.

No MBE or VSBE participation goals were established for this contract based upon the limited identifiable subcontracting opportunities available being mainly outside the State of Maryland.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 5, 2017



DBM 8B

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**3-S. STATE RETIREMENT AGENCY (cont'd)**

**Fund Source:** 65% Special (Administrative Expense Fund);  
35% Reimbursable

**Appropriation Code:** G20J01.01

**Resident Business:** No

**MD Tax Clearance:** 17-0018-1001

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 5, 2017



DBM 9B

Contact: Georgia A. Peake 410-767-3763  
GPeake1@mta.maryland.gov

**4-S. MARYLAND TRANSIT ADMINISTRATION**  
*Office of Mobility Transportation Services*  
*Services Contract*

**Contract ID:** Mobility Certification Program; MOL-16-040-SR; ADPICS # J05B7400006

**Contract Description:** Provide professional services including staff, supervision, and training to operate and maintain MTA's American Disabilities Act (ADA) certification process for determination of disabled and elderly adult applicants' eligibility for the Mobility Paratransit Program.

**Award:** Medical Transportation Management, Inc. (MTM)  
St. Louis, MO

**Term:** 4/27/2017 – 4/26/2020

**Amount:** \$5,240,974 (3 Years)

**Procurement Method:** Sole Source

**Bids/Proposals:** N/A

**MBE Participation:** 5% (see Requesting Agency Remarks)

**Hiring Agreement Eligible:** Yes

**Incumbent:** N/A

**Requesting Agency Remarks:** As required by the Americans with Disabilities Act (ADA), the MTA has operated paratransit services for disabled persons since the late 1990's. A key component of the Paratransit Program involves determining eligibility of hundreds of applicants and providing formal certification, based upon interviews and physical and/or cognitive functional assessments, to use the door to door paratransit transportation services in lieu of MTA's fixed-route transit services.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 5, 2017



DBM 10B

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**4-S. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

Determining eligibility for paratransit services involves a complex set of considerations; highly specialized skills including cognitive functional assessments and physical occupational therapist assessments; and the ability to translate determinations into detailed, concise and cohesive written documentation. The immense number of applicants and the overall volume of the paratransit program have besieged MTA's Certification Unit resulting in the inability to adequately provide and maintain an effective and efficient in-house certification process. MTA has evaluated and implemented several reasonable options to improve the in-house certification operation, such as reorganization; replacing management; re-evaluating the existing certification process; implementing performance standards; and upholding employee accountability all without measurable success. This can be attributed to the specialized and complex nature of the certification process which includes detailed interviews and medical assessments that are unique to paratransit eligibility determinations requiring highly skilled, industry trained professionals to sustain a successful certification process. In response to the inadequate results of pro-active, in-house actions, MTA has determined it is prudent and appropriate to procure the services of a consultant to determine applicants' eligibility for paratransit services in order to employ necessary specialized staff who are experienced and knowledgeable in national standards and best practices of the industry, such as disability services; social services; healthcare; occupational therapy; eligibility interviews and assessments; and paratransit operations.

If implemented, this innovative program will displace only five full-time State employees. All displaced employees have been notified and given the opportunity to fill vacant positions within the MTA. The potential annual savings to the State, projected to be as much as \$6.2M in paratransit operating costs, substantially outweighs the preference for State employees performing State functions as codified in Section 13-402 of the State Personnel and Pensions Article. The program will also generate additional benefits to MTA in terms of process improvements and adoption of best practices that can be used even beyond the contract duration.

MTA issues mobility certification to eligible persons for a three year period. At that time, applicants must obtain re-certification in order to continue use of paratransit services. In order to substantively evaluate the use of expert consultant services to provide this service and collect the necessary data for proof of concept, it is imperative to track this program through a full cycle of the certification process, including re-certification; therefore, the program duration covers a full three-year term.

MTA will provide a plan of assistance for the displaced employees as required by State Personnel and Pensions Article Section 13-405. The following performance measures will ensure that the program is adequately monitored:

1. Scheduling Interviews for Applicants - Minimize the number of days from the time an appointment is requested to an actual interview date [Target 10-20 days; measured by Monthly Average];

Supplement B  
Department of Budget and Management  
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April 5, 2017



DBM 11B

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**4-S. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

1. Conducting Interviews - Interviews should begin within 15 minutes of scheduled appointment times or 20 minutes of late arrivals;
2. Reduce Interview No Shows - Reduce to under 5%;
3. Follow Up to Obtain Supplemental Information - any required follow up for information needed from an applicant's health care professional must be performed within two business days;
4. Completion of Eligibility Determinations - Complete determinations within 21 days [Required 98% rate; measured weekly];
5. Assessments of applicants by Occupational/Physical Therapists - Completed on the same day [Required 98% rate; measured weekly];
6. Re-certifications - Schedule and complete interviews and assessments in advance of eligibility expirations, including determinations mailed in advance of the customer's eligibility expiration date [Required 95%; measured monthly]; and
7. Appeals - Support determinations through any arbitration by an appeal officer [Maintain 95 % positive outcomes based on solid documentation and decision making].

In order to accomplish and sustain the above referenced measurable outcomes, the MTA requires an expert consultant. That firm must effectively manage an efficient and proficient certification process that implements best practices based on national models; ensures quality assurance; provides appeals/complaints resolution; and dissects complex medical information to accurately and appropriately assess and grant or deny eligibility to applicants, while providing outstanding customer service.

MTA conducted research on national models to determine successful eligibility processes that could be implemented in Baltimore. Medical Transportation Management, Inc. (MTM) had the most robust certification management system to successfully implement MTA's Mobility Certification Program and was determined to be the only vendor that could provide all of the specialized services required by MTA.

MTM currently provides ADA paratransit interviews and assessments, as well as travel training, at several transit properties including Austin Capital Metro, Jacksonville Transit Authority, Kansas City Area Transportation Authority (KCATA), Los Angeles County Metropolitan Transportation Authority (Metro), Raleigh Capital Area Transit (CAT), Salem Area Mass Transit, TriMet in Portland, Oregon and Washington Metropolitan Area Transit Authority (WMATA).

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DBM 12B

**4-S. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

MTM has experience in successfully implementing eligibility processes that can be mirrored in Baltimore including a similar certification management program at the Regional Transit Authority (RTA) in Chicago, IL, awarded in 2010 for a six-year term at a cost of approximately \$1.6 million a year. A price comparison of the RTA contract award to the current price provided to MTA equates to a total increase of 9% or an annual increase of 1.5% over a six year escalation period. As a result of this research and analysis, MTA has determined the price of \$5,240,974 for a three year term to be fair and reasonable.

Based upon limited subcontracting opportunities for this program, a 5% MBE and no VSBE participation goals were established for this contract.

**Fund Source:** 100% Special (Transportation Trust Fund)

**Appropriation Code:** J05H0102

**Resident Business:** No

**MD Tax Clearance:** 17-0694-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 5, 2017



DBM 13B

**REVISED**

Contact: Sandy Johnson 410-767-7408  
sandy.johnson@maryland.gov

**5-S. DEPARTMENT OF HUMAN RESOURCES**  
*Local Department of Social Services Operations*  
*Residential Child Care Maintenance Payments Program*  
*Services Contract*

**Contract ID:** Out-of-State Residential Child Care Services; SSA/OOS-17-022;  
ADPICS # N00B7400376

**Contract Description:** Provide Out-of-State Residential Child Care Services for youth diagnosed with developmental disabilities that have significant behavioral, emotional and medical challenges from various jurisdictions throughout the State of Maryland.

**Award:** Woods Services, Inc.  
Langhorne, PA

**Term:** 5/1/2017 – 4/30/2018 (w/2 one-year renewal options)

**Amount:** \$2,270,774 (1 Year, Base Contract)  
\$1,888,194 (1 Year, Renewal Option #1)  
\$1,296,743 (1 Year, Renewal Option #2)  
\$5,445,711 Total (3 Years)

**Procurement Method:** Sole Source (Continuity of Care)

**Proposals:** N/A

**MBE Participation:** None (see Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** Request for approval to award this Sole Source Residential Child Care Contract to provide continuity of care for youth diagnosed with developmental disabilities that have significant behavioral, emotional and medical challenges from various jurisdictions throughout the State of Maryland.

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DBM 14B

**REVISED**

**5-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

This is a reimbursement not-to-exceed per diem contract where the provider is paid solely for the actual number of children placed with the provider during the year and then only for the actual number of days the children are with the provider. As such, DHR will not be charged for any unused capacity. The award amount for this contract is based upon the current youth in the program and the dates in which they age-out of the program. Additionally, the contract covers the potential for other youth to enter or exit the program during the term.

Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions. The Maryland State Department of Education (MSDE) publishes the Cost Approval Process for Out-of-State Residential Providers and Individual Placements annually.

For Out-of-State providers that have a government rate set by the home state, the provider is required to file a copy of the official letter from the home State or local agency which has approved the per diem and related service rate(s). Prior to approval, the MSDE will consider the home State government established rate. The MSDE does not guarantee that negotiated rates approved by other states will automatically be accepted for Maryland youth. Additional documentation may be required. Medical Assistance rates from the home state are considered government assigned rates and will be considered for the residential per diem rate.

Prior to placing any youth with an out-of-State Provider, regulations requiring the Local Department of Social Services (LDSS) to exhaust all in-State placement options, as well as document all efforts to do so, must be followed. Additional in-State, as well as DHR contracted out-of-State, placements were researched; however, none were able to accept the youth currently in the program.

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.” COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

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DBM 15B

**REVISED**

**5-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

According to the State Finance and Procurement Article Section 13-107 and COMAR 21.14.01.06C (Sole Source Contracts); in order to provide continuity of human or social services care to current third-party clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider. . .

(b) Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional, as defined in COMAR 10.22.03.01B(25).

No MBE participation goal was established for this contract because the services are being provided at a facility located outside the State of Maryland.

**Fund Source:** 66% General; 34% Federal

**Appropriation Code:** N00G0001

**Resident Business:** No

**MD Tax Clearance:** 17-0708-0100

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
April 5, 2017



DBM 16B

*Contact: Rishawn White 410-585-3660  
rishawn.white@maryland.gov*

**6-S. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
***Criminal Justice Information System (CJIS)***  
***Services Contract***

**Contract ID:** Arrest Disposition Recovery Services; DPSCS Contract 2017-11;  
ADPICS # Q00B7400103

**Contract Description:** Provide arrest disposition recovery services to allow the State to assume full ownership of Maryland criminal files maintained by the Federal Bureau of Investigation (FBI).

**Award:** Inquiries, Inc.  
Easton, MD

**Term:** 5/1/2017 – 4/30/2020 (w/2 one-year renewal options)

**Amount:** \$2,280,000 (3 Years, Base)  
\$ 760,000 (1 Year, Renewal Option #1)  
\$ 760,000 (1 Year, Renewal Option #2)  
\$3,800,000 Total (5 Years)

**Procurement Method:** Competitive Sealed Bidding

**Bids:** Only One Bid Received

**MBE Participation:** 100% (Awardee is a MDOT Certified MBE)  
No subcontracting goal (See Agency Remarks)

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 11 prospective vendors, one of which is a Maryland firm, and included one MBE. A copy was also sent to the Governor's Office of Minority Affairs. The 11 prospective vendors are among a nationwide group of firms selected and certified by the FBI as a result of a 2011 competitive procurement to access its National Criminal Information Center (NCIC) database to provide the services requested by the Department.

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DBM 17B

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**6-S. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

Only one bid was received in response to the IFB. The recommended contractor is responsible, and its bid meets the requirements set forth in the IFB. Moreover, the price has been determined to be fair and reasonable based upon the historic pricing from the Department's previous contracts showing that the bid price has remained the same since 2012. It was also determined that other prospective bidders had a reasonable opportunity to respond to the solicitation.

The responses from potential bidders contacted regarding why they chose not to submit bids included the following: (1) vendor only provided the requested services in its home state or a specified region that did not include Maryland; (2) vendor did not offer the services requested; and (3) vendor does not have the resources to provide the services requested.

The recommended contractor will provide arrest disposition recovery services to enable the State to obtain full ownership of all Maryland criminal records currently archived by the FBI. Records are incomplete or inaccurate in the Department's Criminal Justice Information System-Central Repository (CJIS-CR) database. By researching the NCIC database, the recommended contractor is expected to complete approximately 40,000 criminal files per year by documenting a full, complete and accurate processing and resolution of every Date of Arrest event from the 1920's to the present. Thereby, all State arrest records will become complete and accurate.

The contractor will accomplish this by:

1. Researching the Department's CJIS-CR database to ensure all fingerprint card events are included on the Criminal History Record Information;
2. Researching the FBI NCIC database to:
  - a. Confirm all arrests on the FBI record are also on the Maryland arrest record;
  - b. Confirm all records expunged or remanded to juvenile status are documented for subsequent removal from the FBI record; and
  - c. Confirm there is accurate and complete documentation for the subsequent updating of all missing arrests and dispositions on the Maryland record; and
3. Querying the Maryland State Archives and the records of Circuit and District Courts to document disposition information for subsequent updating of the Maryland criminal records.

No MBE or VSBE participation goals were established for this contract based upon the limited subcontracting opportunities; however, the recommended contractor is a MDOT certified Women-Owned Minority Business Enterprise.

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DBM 18B

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**6-S. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

*Fund Sources:* 95% Federal; 5% General

*Appropriation Codes:* Various

*Resident Business:* Yes

*MD Tax Clearance:* 17-0605-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
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DBM 19B

*Contact: Dorothy M. Richburg 410-554-9285  
dorothym.richburg@maryland.gov*

**7-S. MARYLAND STATE DEPARTMENT OF EDUCATION**  
*Division of Rehabilitation Services (DORS)*  
*Services Contract*

**Contract ID:** Vehicle Modification; ADPICS # R00B7400073

**Contract Description:** Provide vehicle conversion and modification services for the specified client.

**Award:** Total Mobility Services  
Harrisburg, PA (local office in Frederick, MD)

**Term:** 5/1/2017 – 11/30/2017

**Amount:** \$89,220 (7 Months)

**Procurement Method:** Competitive Sealed Bidding

**Bids:** Only One Responsive Bid Received

**MBE Participation:** None (Single Element of Work)

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were emailed directly to four prospective vendors, all of which are Maryland firms, and included one MBE.

Two bids were received in response to the IFB; however, one was determined to be non-responsive as it was received after the bid submission due date and was returned to the bidder unopened. The recommended contractor is responsible, and its bid meets the technical requirements set forth in the IFB. The price has been deemed fair and reasonable based upon research completed by the Certified Driver Rehabilitation Specialist (CDRS) who evaluated and prescribed the modifications for this consumer. The CDRS cost estimate given to DORS for this conversion is in line with the bid. It was also determined that other prospective bidders had a reasonable opportunity to respond to the solicitation.

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DBM 20B

**7-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)**

The Maryland State Department of Education, Division of Rehabilitation Services administers the Vocational Rehabilitation Program in Maryland in accordance with the Rehabilitation Act of 1973, as amended. The Division of Rehabilitation Services is a state-federal program that provides services to eligible persons with disabilities in order to assist them in becoming employed, or remaining independent in their living situation. The consumers with approved employment plans are afforded the opportunity to participate in the Driver Rehabilitation and Vehicle Modification Program. Subsequent to an evaluation and training on equipment, the consumer can have their vehicle modified.

Vehicles can only be modified by vendors who are certified to meet Federal Motor Vehicle standards in compliance with the National Highway Transportation Safety Administration and are experienced in modifying vehicles that meet the standards set by the American with Disabilities Act.

Per the Vehicle Equipment Adaptation Prescription and Agreement (VEAPA) submitted by the CDRS, the recommended equipment meets the need of the consumer. The consumer has paraplegia and left arm amputation from birth. The modifications are being done to the consumer's 2016 Chevy Silverado, 2-wheel drive with 3,656 miles in order for the consumer to be able to meet his vocational and employment goals. The consumer lives in a rural geographic region of Maryland and this is the most appropriate vehicle for this consumer's needs.

**Fund Source:** 100% Federal

**Appropriation Code:** R00A0120

**Resident Business:** Yes

**MD Tax Clearance:** 17-0581-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
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April 5, 2017



DBM 21B

Contact: Brian Lawrence 410-767-1368  
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**8-S. MARYLAND DEPARTMENT OF COMMERCE**  
*Division of Tourism/Film and the Arts (DFTA)*  
*Services Contract*

**Contract ID:** Advertising Creative, Media Placement and Social Media Services;  
ADPICS # T00B7400017 (Services); T00B7400018 (Media Budget)

**Contract Description:** Provide Advertising Creative, Media Placement, and Social Media Services to promote Maryland as a desirable place to visit and to establish and expand businesses in Maryland through two Functional Areas (FAs): FA I - Marketing and Advertising Creative Services; and FA II - Media Placement Services.

**Award:** Marriner Marketing Communications  
Columbia, MD

**Term:** 5/1/2017 – 4/30/2022

**Amount:** \$ 3,153,720 (Services)  
\$22,388,353 (Media Budget Pass-Through)  
\$25,542,073 Total (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** See page 23B

**MBE Participation:** 2.08% Total Contract (25% for FA I; 0% for FA II)

**Performance Security:** Payment Bond (\$300,000)

**Incumbent:** Siquis, Limited  
Baltimore, MD

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 21 prospective vendors, 19 of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

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DBM 22B

**8-S. MARYLAND DEPARTMENT OF COMMERCE (cont'd)**

A total of 13 proposals from seven Offerors were received in response to the RFP. As per the RFP, Offerors could respond to each FA individually or both FAs. Six proposals (one each for FA I & FA II) from three Offerors were determined not to be reasonably susceptible of being selected for award based upon the lack of experience in print, broadcast and digital media and lack of experience and knowledge in travel and tourism demonstrated in the proposals for the three Offerors. Their financial proposals were returned unopened.

Seven proposals (three for FA I and four for FA II) from four Offerors were determined to be reasonably susceptible of being selected for award. Marriner Marketing Communications (Marriner) was ranked overall #1 in both FAs with the highest ranked technical offers in each FA and the second lowest priced financial offers in each FA. It was determined that the technical differences between Marriner and the lowest priced financial offerors (ranked second technically) in each FA outweighed the 20% and 24%, respectively, differences in prices. Therefore, award is recommended to Marriner has having the most advantageous offers for the State.

The Maryland Office of Tourism Development is within the Division of Tourism, Film, and the Arts and serves as the State's official travel marketing agency. This contract will promote Maryland's attractions, accommodations and services to increase visitor spending in the State by providing residents and out-of-State visitors with information and services to ensure a positive trip experience; and positioning Maryland as a competitive destination. The Department's goal is to maximize the State's investment of Maryland as a desirable place to visit and to establish and expand businesses.

A protest against the award recommendation for FA II was received on February 17, 2017 from Media Works, LTD. The Department denied the protest on February 22, 2017. The period for filing an appeal with the Maryland State Board of Contract Appeals has passed, and the Offeror has taken no further action against the Department. Therefore, the Department is moving forward with its award recommendation.

***Fund Source:*** 100% General

***Appropriation Code:*** T00G0003

***Resident Business:*** Yes

***MD Tax Clearance:*** 17-0284-1111

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DBM 23B

**8-S. MARYLAND DEPARTMENT OF COMMERCE** (cont'd)

*Proposals (cont'd):*

**Functional Area I:**

| Offerors  | Technical Ranking | Financial Offer/ Ranking | Overall Ranking * |
|---|-------------------|--------------------------|-------------------|
| Marriner Marketing Communications<br>Columbia, MD | 1                 | \$2,129,064 (2)          | 1                 |
| HZDG, Inc.<br>Rockville, MD                       | 2                 | \$1,708,260 (1)          | 2                 |
| Weber Shandwick<br>Baltimore, MD                  | 3                 | \$3,500,000 (3)          | 3                 |

**Functional Area II:**

| Offerors  | Technical Ranking | Financial Offer/ Ranking | Overall Ranking * |
|---|-------------------|--------------------------|-------------------|
| Marriner Marketing Communications<br>Columbia, MD | 1                 | \$1,024,656 (2)          | 1                 |
| Media Works, LTD<br>Baltimore, MD                 | 2                 | \$780,000 (1)            | 2                 |
| HZDG, Inc.<br>Rockville, MD                       | 3                 | \$1,279,500 (3)          | 3                 |
| Weber Shandwick<br>Baltimore, MD                  | 4                 | \$13,000,000 (4)         | 4                 |

*Note: \* Technical and financial factors had equal weight in the overall award determination.*

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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DBM 24B

Contact: Debbie Thornton 410-230-3322  
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**9-S-OPT.     DEPARTMENT OF JUVENILE SERVICES**  
***Somatic Health***  
***Services Contract Renewal Option***

**Contract ID:** Physician Services at Selected DJS Facilities; 13-JS-019;  
ADPICS # V00B7400098

**Contract Approved:** DBM Item 3-S (4/16/2014)

**Contractor:** Jay A. Bernstein, M.D., P.A.  
Rockville, MD

**Contract Description:** Provide physician services to approximately 500 male and female youth between the ages of 6 and 21, who have been placed into the care of any of the nine DJS facilities.

**Option Description:** Exercise the first one-year renewal option.

**Original Contract Term:** 5/1/2014 – 4/30/2017 (w/2 one-year renewal options)

**Option Term:** 5/1/2017 – 4/30/2018

**Original Contract Amount:** \$4,162,812 (3 Years)

**Option Amount:** \$1,425,099 (1 Year)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$5,587,911

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** None

**Requesting Agency Remarks:** Request for approval to exercise the first of two one-year renewal options as contained in the original contract to provide a full range of medical services for youth, including on-site health care 24 hours per day, seven days per week, and on-call consultations to the nursing staff. Youth are seen for preventative, acute and chronic care with sick calls, physicals and follow-up visits as needed.

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DBM 25B

**9-S-OPT. DEPARTMENT OF JUVENILE SERVICES (cont'd)**

It is in the State's best interest to approve the one-year renewal option based upon the satisfactory performance of the services by Jay A. Bernstein, M.D., P.A. during the contract base term.

Physician Services are critical to the State in order to protect the health of youth in the care and custody of DJS. The youth receive physical examinations and routine medical care, including prescription medication, as needed. The youth are often diagnosed with unmet and complicated health needs including infectious diseases, orthopedic problems, abnormal conditions resulting from gunshot wounds, pregnancy, asthma, diabetes, substance abuse and psychiatric problems. Dr. Jay A. Bernstein, M.D., P.A. has provided quality physician services to all youth at the DJS facilities for well over ten years. The care has been consistent with best practices in Pediatrics, and the service has been extremely dependable for on-site and 24 hour on-call care.

**Fund Source:** 100% General

**Appropriation Codes:** Various

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
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DBM 26B

Contact: Sandy Johnson 410-767-7408  
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**10-S-MOD. DEPARTMENT OF HUMAN RESOURCES  
*Social Services Administration/Foster Care Maintenance Program  
Services Contract Modification***

**Contract ID:** Child Placement Agency (CPA); ADPICS # (see page 28B)

**Contract Approved:** DBM Item 4-S (6/8/2016)

**Contractors:** See page 28B

**Contract Description:** Provide Child Placement Agency (CPA) services for a total capacity of 2,119 clients at various locations throughout Maryland through 38 separate CPA contracts that provide independent living residential programs and treatment foster care services.

**Modification Description:** Increase the spending authority for 17 CPA contracts based upon the estimated utilization rate being lower than actual usage that is projected to exceed the contract not-to-exceed (NTE) amounts prior to the end of the contract term.

**Original Contract Term:** 7/1/2016 – 6/30/2017

**Modification Term:** 5/1/2017 – 6/30/2017

**Original Contract Amounts:** \$73,098,025 (38 CPA Contracts – see page 28B)

**Modification Amounts:** \$11,528,464 (17 CPA Mods – see page 28B)

**Prior Modifications/Options:** (\$558,470) (1 Closure - see notes on page 36B)

**Revised Total Contract Amounts:** \$84,068,019 (37 CPA Contracts – see page 36B)

**Overall Percent +/- (This Mod):** +15.77%

**Original Procurement Method:** Non-Competitive Negotiated Procurement of Human, Social or Educational Services

**MBE Participation:** Various (see page 28B)

**MBE Compliance:** Various (see page 28B)

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DBM 27B

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**10-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

**Requesting Agency Remarks:** CPA Programs are defined in COMAR 07.02.21.03B (17) as a 24-hour substitute care program, operated by a licensed child placement agency or local department of social services, for children with a serious emotional, behavioral, medical, or psychological condition.

These are reimbursements contracts. Under these CPA contracts, providers are paid only for the actual services provided to the State, i.e. solely for the actual days of service provided to a child placed in their care. DHR does not pay for any day that a program slot is unoccupied by a DHR child, regardless of the spending authorization for the program. The spending authorization for each program, the NTE amount, was set based on 68% utilization, i.e. the program bed would be occupied 68% of the days during the one-year contract term, which in turn was based on the estimated Statewide utilization rate of the programs as reflected in the FY2017 DHR budget.

While all of these programs fall within the CPA category, they are diverse in terms of both the services provided and geographic areas served. As the needs of the children that DHR serves varies from year to year, so does the utilization of these programs, as children are placed according to their needs. As such, while the Statewide average estimated utilization rate is 68%; actual utilization varies by program, which in turn requires DHR to seek an adjustment to the spending authorization for those programs where projected utilization will exceed 68%.

Each contract has been modified based on the programs actual utilization during the first half of the contract term. In each case, the new NTE spending authorization was established using the IRC rate multiplied by the number of beds and then multiplied by the new estimated utilization rate. One of the contractors closed its program after the contract was awarded, as noted in the table below.

These modifications are in the best interest of the State to ensure that the Department has sufficient spending authority to cover existing and anticipated placements with these programs and continue CPA services without disruption until the contract term ends.

**Fund Source:** 66% General; 34% Federal

**Appropriation Code:** N00G0001

**Resident Businesses:** See page ?B

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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DBM 28B

**10-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

| <b>Contractors</b>   | <b>Original #<br/>Of Child<br/>Care<br/>Beds</b> | <b>Original<br/>Contract<br/>Amounts</b> | <b>Mod<br/>Amounts</b> | <b>% MBE<br/>Participation</b> | <b>% MBE<br/>Compliance</b> | <b>Total<br/>Revised<br/>Contract<br/>Amounts</b> |
|--|--|--|------------------------|--------------------------------|-----------------------------|---|
| ARC Northern Chesapeake<br>Region, Inc. (The)<br>Aberdeen, MD<br>SSA/CPA-17-002  | 30   | \$955,985                                | \$0                    | 5%                             | 2.04%                       | \$955,985   |
| The ARC Baltimore, Inc.<br>Baltimore, MD<br>SSA/CPA-17-001-A1<br>BPO # N00B7400010/COH10704                                | 40   | \$1,231,018                              | \$127,785              | 5%                             | 5.24%                       | \$1,358,803                                       |
| Arrow Child and Family<br>Ministries of Maryland, Inc.<br>Baltimore, MD<br>SSA/CPA-17-003-A1<br>BPO # N00B7400012/COH10707 | 80   | \$2,696,608                              | \$259,559              | 7%                             | 3.05%                       | \$2,956,167                                       |
| Associated Catholic Charities,<br>Inc.<br>Timonium, MD<br>SSA/CPA-17-004   | 80   | \$2,664,852                              | \$0                    | 7%                             | 3.54%                       | \$2,664,852                                       |

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DBM 29B

**10-S-MOD. DEPARTMENT OF HUMAN RESOURCES** *(cont'd)*

| <b>Contractors</b>  | <b>Original #<br/>Of Child<br/>Care<br/>Beds</b> | <b>Original<br/>Contract<br/>Amounts</b> | <b>Mod<br/>Amounts</b> | <b>% MBE<br/>Participation</b> | <b>% MBE<br/>Compliance</b> | <b>Total<br/>Revised<br/>Contract<br/>Amounts</b> |
|---|--|--|------------------------|--------------------------------|-----------------------------|---|
| Building Families for Children,<br>Inc.<br>Columbia, MD<br>SSA/CPA-17-006-A1<br>BPO # N00B7400015/COH10709    | 50   | \$1,750,048                              | \$364,326              | 5%                             | 4.60%                       | \$2,114,374                                       |
| Board of Child Care of the United<br>Methodist Church,<br>Incorporated<br>Baltimore, MD<br>SSA/CPA-17-007     | 25   | \$814,164                                | \$0                    | 3%                             | 4.04%                       | \$814,164   |
| Challengers Independent Living,<br>Inc.<br>Baltimore, MD<br>SSA/CPA-17-008-A1<br>BPO # N00B7400018/COH10711   | 45   | \$1,208,000                              | \$326,128              | 5%                             | 1.13%                       | \$1,534,128                                       |
| The Children's Choice of<br>Maryland, Inc.<br>Bellmawr, NJ<br>SSA/CPA-17-009-A1<br>BPO # N00B7400019/COH10713 | 85   | \$2,421,184                              | \$960,987              | 7%                             | 3.60%                       | \$3,382,171                                       |

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 April 5, 2017



DBM 30B

**10-S-MOD. DEPARTMENT OF HUMAN RESOURCES** *(cont'd)*

| <b>Contractors</b>  | <b>Original #<br/>Of Child<br/>Care<br/>Beds</b> | <b>Original<br/>Contract<br/>Amounts</b> | <b>Mod<br/>Amounts</b> | <b>% MBE<br/>Participation</b> | <b>% MBE<br/>Compliance</b> | <b>Total<br/>Revised<br/>Contract<br/>Amounts</b> |
|---|--|--|------------------------|--------------------------------|-----------------------------|---|
| The Children's Guild, Inc.<br>Baltimore, MD<br>SSA/CPA-17-010-A1<br>BPO # N00B7400020/COH10715  | 60   | \$2,295,286                              | \$891,972              | 5%                             | 10.28%                      | \$3,187,258                                       |
| The Children's Home, Inc.<br>Catonsville, MD<br>SSA/CPA-17-011  | 30   | \$1,021,040                              | \$0                    | 5%                             | 7.48%                       | \$1,021,040                                       |
| CONCERN-Professional Services<br>for Children, Youth and Families,<br>Inc. *<br>Fleetwood, PA<br>SSA/CPA-17-012-A1<br>BPO # N00B740023/COH10717 | 65   | \$2,150,426                              | \$138,665              | 5%                             | 3.59%                       | \$2,289,091                                       |
| Foundations for Home and<br>Community, Inc.<br>Lanham, MD<br>SSA/CPA-17-013-A1<br>BPO # N00B7400022/COH10720                                    | 90   | \$2,820,524                              | \$600,038              | 7%                             | 0.06%                       | \$3,420,562                                       |

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 April 5, 2017



DBM 31B

**10-S-MOD. DEPARTMENT OF HUMAN RESOURCES** *(cont'd)*

| <b>Contractors</b>   | <b>Original #<br/>Of Child<br/>Care<br/>Beds</b> | <b>Original<br/>Contract<br/>Amounts</b> | <b>Mod<br/>Amounts</b> | <b>% MBE<br/>Participation</b> | <b>% MBE<br/>Compliance</b> | <b>Total<br/>Revised<br/>Contract<br/>Amounts</b> |
|--|--|--|------------------------|--------------------------------|-----------------------------|---|
| Good Children In The Making,<br>Inc.<br>Bowie, MD<br>SSA/CPA-17-014-A1<br>BPO # N00B7400024/COH10721 | 28   | \$703,852                                | \$155,933              | 5%                             | 2.57%                       | \$859,785   |
| Hearts and Homes for Youth, Inc.<br>Burtonsville, MD<br>SSA/CPA-17-015                               | 48   | \$1,862,332                              | \$0                    | 5%                             | 4.66%                       | \$1,862,332                                       |
| Kennedy Krieger Education and<br>Community Services, Inc.<br>Baltimore, MD<br>SSA/CPA-17-017         | 70   | \$2,640,399                              | \$0                    | 5%                             | 5.93%                       | \$2,640,399                                       |
| Kidspace National Centers of<br>North America, Inc. *<br>Schnecksville, PA<br>SSA/CPA-16-018-A1      | 40   | \$1,325,946                              | \$0                    | 5%                             | 3.54%                       | \$1,325,946                                       |
| King Edwards' Inc.<br>Baltimore, MD<br>SSA/CPA-17-019  | 40   | \$1,476,742                              | \$0                    | 5%                             | 1.00%                       | \$1,476,742                                       |

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 April 5, 2017



DBM 32B

**10-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

| <b>Contractors</b>  | <b>Original #<br/>Of Child<br/>Care<br/>Beds</b> | <b>Original<br/>Contract<br/>Amounts</b> | <b>Mod<br/>Amounts</b> | <b>% MBE<br/>Participation</b> | <b>% MBE<br/>Compliance</b> | <b>Total<br/>Revised<br/>Contract<br/>Amounts</b> |
|---|--|--|------------------------|--------------------------------|-----------------------------|---|
| The Martin Pollak Project, Inc.<br>Baltimore, MD<br>SSA/CPA-17-020                        | 110  | \$3,768,478                              | \$0                    | 7%                             | 9.28%                       | \$3,768,478                                       |
| Mentor Maryland, Inc.<br>Baltimore, MD<br>SSA/CPA-17-021-A1<br>BPO # N00B7400035/COH11174 | 300  | \$11,793,424                             | \$3,391,349            | 7%                             | 1.52%                       | \$15,184,773                                      |
| National Center for Children and<br>Families, Inc.<br>Bethesda, MD<br>SSA/CPA-17-022      | 51   | \$1,802,981                              | \$0                    | 5%                             | 3.25%                       | \$1,802,981                                       |
| Neighbor to Family, Inc. aka<br>Neighbor to Family*<br>Windsor Mill, MD<br>SSA/CPA-17-023 | 50   | \$1,581,714                              | \$0                    | 5%                             | 1.43%                       | \$1,581,714                                       |

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 April 5, 2017



DBM 33B

**10-S-MOD. DEPARTMENT OF HUMAN RESOURCES** (cont'd)

| <b>Contractors</b>  | <b>Original #<br/>Of Child<br/>Care<br/>Beds</b> | <b>Original<br/>Contract<br/>Amounts</b> | <b>Mod<br/>Amounts</b> | <b>% MBE<br/>Participation</b> | <b>% MBE<br/>Compliance</b> | <b>Total<br/>Revised<br/>Contract<br/>Amounts</b> |
|---|--|--|------------------------|--------------------------------|-----------------------------|---|
| New Pathways, Inc.<br>Towson, MD<br>SSA/CPA-17-024-A1<br>BPO #N00B7400028/COH11127  | 77   | \$2,839,228                              | \$308,329              | 5%                             | 5.02%                       | \$3,147,557                                       |
| Parker Therapeutic Services, Inc.<br>(MDOT Certified)<br>Baltimore, MD<br>SSA/CPA-17-026-A1<br>BPO # N00B7400047/COH11173 | 40   | \$1,295,618                              | \$783,510              | 5%                             | 2.56%                       | \$2,079,128                                       |
| Pressley Ridge-Maryland, Inc. *<br>Pittsburg, PA<br>SSA/CPA-17-027-A2<br>BPO # N00B7400036/COH11772                       | 110  | \$4,267,660                              | \$678,470 **           | 7%                             | 3.28%                       | \$4,946,130                                       |
| Progressive Life Center, Inc.<br>Washington, DC<br>SSA/CPA-17-029-A1<br>BPO # N00B7400044/COH11770                        | 76   | \$2,502,143                              | \$705,302              | 5%                             | 0.05%                       | \$3,207,445                                       |
| PSI Services III, Inc. *<br>Hyattsville, MD<br>SSA/CPA-17-030   | 58   | \$2,005,508                              | \$0                    | 5%                             | 2.63%                       | \$2,005,508                                       |

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 April 5, 2017



DBM 34B

**10-S-MOD. DEPARTMENT OF HUMAN RESOURCES** *(cont'd)*

| <b>Contractors</b>  | <b>Original #<br/>Of Child<br/>Care<br/>Beds</b> | <b>Original<br/>Contract<br/>Amounts</b> | <b>Mod<br/>Amounts</b> | <b>% MBE<br/>Participation</b> | <b>% MBE<br/>Compliance</b> | <b>Total<br/>Revised<br/>Contract<br/>Amounts</b> |
|---|--|--|------------------------|--------------------------------|-----------------------------|---|
| San Mar Children's Home, Inc.<br>Boonsboro, MD<br>SSA/CPA-17-036  | 50   | \$1,436,330                              | \$0                    | 5%                             | 0.19%                       | \$1,436,330                                       |
| Seraaj Family Homes, Inc. *<br>Montgomery, AL<br>SSA/CPA-17-031   | 20   | \$612,054                                | \$0                    | 3%                             | 4.96%                       | \$612,054   |
| WIN Family Services, Inc.<br>Baltimore, MD<br>SSA/CPA-17-034-A1<br>BPO # N00B7400041/COH11755   | 95   | \$4,094,348                              | \$1,657,304            | 7%                             | 7.86%                       | \$5,751,652                                       |
| Woodbourne Center, Inc.<br>Baltimore, MD<br>SSA/CPA-17-035  | 55   | \$1,490,053                              | \$0                    | 5%                             | 1.84%                       | \$1,490,053                                       |
| Baltimore Adolescent Treatment<br>and Guidance Organization, Inc.<br>Baltimore, MD<br>SSA/CPA-17-005-A1<br>ADPICS #<br>N00B7400014/COH10834 | 24   | \$738,039                                | \$90,293               | 3%                             | 0.05%                       | \$828,332   |

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 April 5, 2017



DBM 35B

**10-S-MOD. DEPARTMENT OF HUMAN RESOURCES** *(cont'd)*

| <b>Contractors</b>  | <b>Original #<br/>Of Child<br/>Care Beds</b> | <b>Original<br/>Contract<br/>Amounts</b> | <b>Mod<br/>Amounts</b>                     | <b>% MBE<br/>Participation</b> | <b>% MBE<br/>Compliance</b> | <b>Total<br/>Revised<br/>Contract<br/>Amounts</b> |
|---|--|--|--|--------------------------------|-----------------------------|---|
| Community Solutions, Inc. *<br>Towson, MD<br>SSA/CPA-17-038   | 10   | \$324,340                                | \$0  | 3%                             | 0.00%                       | \$324,340   |
| Jumoke, Inc.<br>Baltimore, MD<br>SSA/CPA-17-016   | 22   | \$601,302                                | \$0  | 0%                             | 0.00%                       | \$601,302   |
| NHS Maryland A/K/A NHS<br>Maryland, Inc. *<br>Harrisburg, PA<br>SSA/CPA-17-025                          | 5  | \$321,337                                | \$0  | 0%                             | 0.00%                       | \$321,337   |
| Umbrella Therapeutic Services,<br>Inc.<br>Lanham, MD<br>SSA/CPA-17-032-A1<br>BPO # N00B7400045/COH11763 | 10   | \$239,999                                | \$88,514                                   | 3%                             | 12.89%                      | \$328,513   |
| Progressive Steps, Inc.<br>Baltimore, MD<br>SSA/CPA-17-028  | 15   | \$329,225                                | \$0  | 3%                             | 2.21%                       | \$329,225   |
| <i>Wellington Incorporated<br/>(Closed as of June 30, 2016)<br/>Landover, MD<br/>SSA/CPA17-033</i>      | <i>20<br/>(no<br/>placements)</i>            | <i>\$558,470</i>                         | <i>(\$558,470)<br/>***<br/>(not a Mod)</i> | <i>3%</i>                      | <i>N/A</i>                  | <i>\$0</i>  |

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 April 5, 2017



DBM 36B

**10-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)**

| Contractors   | Original #<br>Of Child<br>Care<br>Beds | Original<br>Contract<br>Amounts | Mod<br>Amounts      | % MBE<br>Participation | % MBE<br>Compliance | Total<br>Revised<br>Contract<br>Amounts |
|---|--|---------------------------------|---------------------|------------------------|---------------------|---|
| CareRite TFC, Inc.<br>Langley Park, MD<br>SSA/CPA-17-037  | 15                                     | \$457,368                       | \$0                 | 3%                     | 0.00%               | \$457,368                               |
| <b>Total</b>  | <b>2,119</b>                           | <b>\$73,098,025</b>             | <b>\$11,528,464</b> |                        |                     | <b>\$84,068,019</b>                     |
| <p><b>NOTE:</b> * Denotes contractors that are not Resident Businesses.<br/>                     ** Contractor had a previous \$0 modification to remove a subcontractor. Approved by DHR.<br/>                     *** Facility closed June 30, 2016. No children placed in program. Contract ended; funds removed from agenda item / table to not overstate contract utilization or spending authorization.</p> |  |                                 |                     |                        |                     |   |

Supplement C  
University System of Maryland  
ACTION AGENDA  
April 5, 2017



**REVISED**

Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**1-C. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
*Construction Contract*

**Contract ID:** Furnish and Install Cummins Generator, Genset-Diesel  
RFP# 84974-K

**Description:** Labor, materials, equipment, supplies, supervision and other resources to install generator at the Atlantic Building.

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

| Company                 | Price       |
|-------------------------|-------------|
| Amber Enterprises, Inc. | \$3,150,000 |
| Electrico               | \$3,471,000 |
| John E Kelly & Sons     | \$4,075,000 |

**Award:** Amber Enterprises Inc., Beltsville

**Contract Term:** 310 Calendar Days

**Amount:** \$3,150,000

**Fund Sources:** MCCBL of 2015: Provide funds to design, construct, and equip campuswide infrastructure improvements at the College Park campus. Item # 154 \$ 3,000,000  
Institutional Funds \$ 150,000

**MBE Participation:** 100%

**Performance Security:** Equal to contract amount

**Requesting Institution Remarks:** This solicitation was advertised in *eMaryland Marketplace*. Three firms responded; all three were technically acceptable. Award is recommended to Amber Enterprises, Inc. as they were the lowest priced technically acceptable offer.

**Resident Business:** Yes  
**MD Tax Clearance:** 17-0512-0111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
April 5, 2017



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans*

**2-C. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Construction Contract***

**Contract ID:** Third Classroom & Engineering Building at the  
Southern Maryland Higher Education Center  
RFP# 84980-F

**Project:** A third classroom and engineering building will be constructed at The Southern Maryland Higher Education. This 84,388 GSF building will house instructional engineering research and robotic laboratories, collaborative classrooms, offices, and conference rooms. The building will support the advancement of partnership-based research, technology commercialization, and grant funding revenue opportunities in the field of Unmanned Autonomous Systems; provide new and expanded undergraduate and graduate education programs, including mechanical and electrical engineering, to meet the student demand for educational programs in the Tri-County Region; and create economic development activities and opportunities in the region and the State.

This Item is for award of pre-construction services. The University anticipates that it will later present bid packages to the Board to be awarded to the contractor during the construction phase.

The University anticipates the final value of this contract will be approximately \$ 63 million.

The overall project estimate is \$81.6 million which includes design, construction, and equipment.

**Contractor:** Whiting-Turner Contracting Company, Baltimore

**Contract Term:** 4/6/2017 – 11/2/2018 (pre-construction phase)

**Amount:** \$195,000 (pre-construction services)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

|                          | <b>Technical Rank</b> | <b>Price Rank</b> | <b>Final Rank</b> | <b>Price</b> |
|--------------------------|-----------------------|-------------------|-------------------|--------------|
| Whiting Turner           | 3                     | 1                 | 1                 | \$6,560,000  |
| Holder Construction      | 1                     | 2                 | 2                 | \$6,850,000  |
| Gilbane Building Company | 2                     | 5                 | 3                 | \$7,492,444  |
| Quandel / JVS            | 5                     | 3                 | 4                 | \$6,978,567  |
| Clark Construction       | 6                     | 4                 | 5                 | \$7,080,000  |
| Barton Malow Company     | 4                     | 6                 | 6                 | \$9,094,591  |

Supplement C  
University System of Maryland  
ACTION AGENDA  
April 5, 2017



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**2-C. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
*Construction Contract*

**Funding:** Institutional Funds  
**MBE Participation:** 20% Subgoal: 7% African American  
**Performance Security:** Equal to contract amount

**Requesting Institution Remarks:** This solicitation was advertised in *eMaryland Marketplace*. Seven technical proposals were received and evaluated by a University evaluation committee. Six offerors were found to be susceptible of award and were invited to make oral presentations. All six were invited to submit price proposals.

Award is recommended to The Whiting-Turner Contracting Company based on best value to the University. This Item recommends award for pre-construction services only. If the University and the Contractor agree to a cost for construction, the University will return to the Board with a recommendation to modify the contract to include the actual construction costs, which includes the construction services fee.

**Resident Business:** Yes  
**MD Tax Clearance:** 17-0562-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
April 5, 2017



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**3-GM. GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve use of general obligation bond funding proceeds for the following contracts totaling: \$8,824.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301

**University of Maryland, College Park**  
*Physical Sciences Complex*

- 1. Description:** TMC CleanBench anti-vibration optical table  
**Procurement Method:** Small Procurement Order  
**Award:** Technical Manufacturing Corp  
15 Centennial Drive  
Peabody, GA 01960  
**Amount:** \$6,110  
**Fund Source:** MCCBL of 2013: *Provide funds to equip Phase I of a new Physical Sciences Complex to provide modern laboratory and office space for the Departments of Physics, the Department of Astronomy, and the Institute for Physical Sciences and Technology. Item #: 057*  
**Resident Business:** No  
**MD Tax Clearance:** 17-0492-0000
- 2. Description:** Modesty Panels for Tables  
**Procurement Method:** Small Procurement Order  
**Award:** New England Lab  
2707 Rolling Road, Suite 110  
Baltimore, MD 21244  
**Amount:** \$2,714  
**Fund Source:** MCCBL of 2013: *Provide funds to equip Phase I of a new Physical Sciences Complex to provide modern laboratory and office space for the Departments of Physics, the Department of Astronomy, and the Institute for Physical Sciences and Technology. Item #: 057*  
**Resident Business:** Yes  
**MD Tax Clearance:** 17-0540-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
April 5, 2017



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**4-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
*Real Property Surplus Declaration*

**Recommendation:** That the Board of Public Works declare surplus an approximately 4-acre improved property in Prince George’s County.

**Property:** 6200 Sheridan Street, Riverdale Park, 20737

**Requesting Institution Remarks:**

1. The property is a former elementary school. The University acquired the property from Prince George’s County in 1984 for no monetary consideration. The deed requires reverting the property to the County if the University no longer operates it for a public purpose.
2. The property currently houses the Center for Educational Partnership, which provides a range of community-based programs, including youth programs, a community garden, playground and civic spaces. These important programs fit better into the County’s mission to provide community programs than the University’s higher education mission.
3. *Board of Regents:* At its February 17, 2017 meeting, the University System of Maryland approved a proposal to re-convey this property to the County.
4. The University will return to the Board at an appropriate time for final approval to dispose of this property.

**Clearinghouse Review:** The Clearinghouse conducted an intergovernmental review of the project. It recommended to convey the Center for Educational Partnership Property from the University System of Maryland to Prince George’s County. Prince George’s County plans to continue to use the property as an educational partnership center. In the event that Prince George’s County is unable to acquire the property, the property must remain in public use or it will be subject to reversion. MD20161213-1019 (Feb. 19, 2017)

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
April 5, 2017



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**5-RP. UNIVERSITY OF MARYLAND, BALTIMORE**  
*Real Property Disposition*

**Recommendation:** That the Board of Public Works approve the University of Maryland, Baltimore disposing by sale of four property parcels in Baltimore City.

**Prior Approval:** USM Item 7-RP (01/25/2017). The Board declared the parcels surplus. In that Item, the University stated that it would “return to the Board for approval to dispose of these parcels once all legislative approvals required by Section 10-305 have been obtained.”

**Property:** The four contiguous properties comprise approximately 35,615 SF (0.82 acres):

- 100 N. Eutaw Street is approximately 10,323 square feet and includes the former Drivers & Mechanics National Bank Building (38,470 SF)
- 410-412 W. Fayette Street is approximately 7,204 square feet and includes the former Sons of Italy Building (18,959 SF)
- 414-418 W. Fayette Street is a 12,800 square foot surface parking lot
- 405 Marion Street is a vacant lot of approximately 4,590 square feet

The buildings on the properties are vacant, and, with the exception of the surface parking lot, the properties have not been in use for many years.

**Seller:** State of Maryland for the use of the University System of Maryland on behalf of University of Maryland, Baltimore.

**Buyer:** Focus Development LLC

**Appraisals:** \$1,771,000 Valbridge Property Advisors  
\$1,995,000 Jones Realty Advisors

**Price:** \$1,883,000

**Requesting Institution Remarks:** The University acquired the properties in the 1990s with the intent of using them for future development. However, a viable use has not been identified and the buildings have remained vacant and deteriorating. The vacant buildings present a costly deferred maintenance liability to the University and add to the blight of the neighborhood.

Supplement C  
University System of Maryland  
ACTION AGENDA  
April 5, 2017



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**5-RP. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
***Real Property Disposition***

*Proposal:* Focus Development LLC proposes to construct a mixed-use housing development project, thereby returning almost an entire City block to productive and tax-generating use. It proposes to rehabilitate the former Drovers and Mechanics National Bank building, demolish the former Sons of Italy building, and construct 180 to 240 residential rental apartments on five to nine floors with 6,000 to 40,000 square feet of office/retail space, together with 110 to 150 parking spaces on up to three floors. The investment will total approximately \$40 million. The University President has been working with the Mayor of Baltimore over the last six years on the redevelopment of the City's Westside. The proposed development of the parcels will improve nearly an entire City block on the Westside area, eliminate blight, and enhance the University community.

*Effect on Resources:* The eventual sale of the properties will not have an adverse impact on University or USM resources. In fact, it will enhance those resources because the University will receive the purchase price as it is relieved of significant maintenance expenses and liabilities.

*Board of Regents:* The University System of Maryland Board of Regents approved this transaction at its October 21, 2016 meeting.

*Clearinghouse Review:* The Clearinghouse conducted an intergovernmental review of the project and recommended both the surplus declaration and the demolition of the former Sons of Italy Building. MD20150825-0791; MD20151014-0929. (The developer has agreed to complete MHT-approved mitigation before demolition.)

*Legislative Committees' Review:* The University sent a letter (Jan. 17, 2017) to the chairs of the Senate Budget and Taxation and House Appropriations Committees for review and comment on the disposition. No comments were received.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
April 5, 2017



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**6-C-BP. UNIVERSITY OF MARYLAND, BALTIMORE COUNTY  
*Interdisciplinary Life Sciences Building Project*  
*Construction Management at Risk: Bid Package 1 of 2***

**Contract ID:** Construction Management at Risk Services for the  
Interdisciplinary Life Sciences Building Project  
RFP #BC-20942-C

**Recommendation:** Award of construction Bid Package #1

**Contractor:** The Whiting-Turner Contracting Company

**Prior Approval:** USM Item 3-C (4/15/15) (pre-construction services)

**Project:** This project is to construct the Interdisciplinary Life Sciences Building at the University of Maryland, Baltimore County. The new facility will provide STEM teaching space inclusive of active-learning classrooms, seminar rooms and multi-disciplinary teaching labs as well as interdisciplinary research labs, a vivarium, and other associated support spaces.

**Bid Package No. 1 Description:** Bid package #1 includes the following: site work, demolition, drilled piers, concrete, masonry, curtain wall, metal panels, roofing, drywall, elevator, mechanical, electrical, fire protection, miscellaneous steel, telecommunications/data, and access control/security and construction manager costs.

**Contract Term:** Twenty-four months for construction

**Bid Package No. 1 Amount:** \$78,769,162

**Current Contract Amount:** \$1,074,000

**Revised Amount:** \$79,843,162

**MBE Participation:** 29%  
Subgoals: 7% African American and 4% Asian American

**MBE Compliance:** 31.7%  
Subgoals: 13% African American and 11% Asian American

Supplement C  
University System of Maryland  
ACTION AGENDA  
April 5, 2017



**6-C-BP. UNIVERSITY OF MARYLAND, BALTIMORE COUNTY (cont'd)**  
***Interdisciplinary Life Sciences Building Project***  
***Construction Management at Risk: Bid Package 1 of 2***

**Funding:** MCCBL 2016: *Provide funds to construct and continue design of a new academic facility for interdisciplinary life sciences at the University of Maryland, Baltimore County, provided that notwithstanding Section 6 of this Act, work may commence on this project prior to the appropriation of all funds necessary to complete the project. Item 165. Note: Chapter 27, Acts of 2016 pre-authorized \$60,000,000 in FY 2018 and \$40,000,000 in FY 2019.*

NOTE: MCCBL 2016 funds will be used to fund Bid Package No. 1 at this time. Board approval is, however, requested for the full amount of the Bid Package (\$78,769,162) with the understanding that the University will initially authorize the Construction Manager to perform construction work for Bid Package 1 only not to exceed \$5,000,000 and will return to the Board to authorize the remaining \$73,769,162 when funds become available.

**Performance Bond:** 100% performance bond is required.

**Requesting Institution Remarks:** This Construction Management at Risk contract was initially awarded for pre-construction services during the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. One additional bid package award is anticipated for the balance of the trade work for this project.

**Resident Business:** Yes

**MD Tax Clearance:** 17-0624-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
April 5, 2017



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Carla.Thompson@maryland.gov*

**1-IT. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**  
*Information Technology and Communications Division*

**Contract ID:** Cell Phone Managed Access Maintenance Services at  
Metropolitan Transition Center and Baltimore City Detention Center  
ADPICS BPO No.: Q00B6400088, COH11841

**Contract Description:** Provide cellphone managed access support and maintenance services to prohibit cellphone use by inmates at the Metropolitan Transition Center and Baltimore City Detention Center.

**Contractor:** Tecore Networks, Hanover

**Term:** 5/1/2017 – 4/30/2019 (two years)

**Amount:** \$972,400 (\$486,200 annually)

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbents:** Tecore Networks

**Remarks:** The Department of Public Safety and Correctional Services requires continuous capability to effectively eliminate illegal cell phone usage within the Metropolitan Transition Center and the Baltimore City Detention Center.

In September 2011, the federal Government Accountability Office issued a report outlining the merits of managed access in addressing the use of unmonitored communication devices by inmates which had reached epidemic levels in correctional facilities. The report specifically pointed out that “jamming wireless signals can cause interference to cellphone signals outside of a correctional facility and violates the Communications Act.” Therefore, DPSCS formed a committee to seek a remedy to eliminate illegal cellphone use, without the potential damage caused by using jamming technology.

Supplement D  
Department of Information Technology  
ACTION AGENDA  
April 5, 2017



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**1-IT. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)**

**Remarks:** (cont'd)

Reference is made to DoIT Item 3-IT [4/18/2012] in which the Board of Public Works approved DPSCS awarding a contract to Tecore Networks to first test, and then deploy after a successful pilot, a technology to eliminate illegal cellphone usage within the Metropolitan Transition Center. The contract was procured using the competitive-sealed-proposals procurement method.

In 2013, DPSCS was in critical need of the same technology at BCDC to combat gang and other extensive criminal activity which was facilitated using contraband cellphones within the facility. Based upon the success of the technology at MTC and the need to address the illegal cellphone usage immediately, DPSCS contracted with Tecore Networks on an emergency basis. The emergency contract was accepted by the Board of Public Works. Secretary's Appendix Item A9 (8/21/2013). As a result of the emergency procurement, federal indictments were issued for 25 people at BCDC.

Tecore Networks successfully met DPSCS requirements at MTC and BCDC by installing their proprietary iNAC™ system and software. The system requires ongoing support, maintenance and service to remain operational. Further, Tecore has the ability to manage all available cellular technologies and provide a definitive, clear and concise method by which 911 calls would be handled with the facilities. Because the system and the software are proprietary to Tecore Networks, no other vendor can offer compatible equipment, accessories, or replacement parts to support, maintain, and service the system.

The cellphone managed access system is critical to stop gang activity and unauthorized cellular devices inside each facility.

**Fund Source:** General (MTC – V8210, 8090; BCDC – V8210, 8900)

**Approp. Code:** Q00T0403

**Resident Business:** No

**MD Tax Clearance:** 17-0619-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
April 5, 2017



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**2-IT. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*The Secretary's Office*

**Contract ID:** Internet Quorum Software Correspondence Management and Workflow System  
ADPICS BPO No.: J01B7400018

**Contract Description:** Software upgrades and system maintenance, license renewal, system enhancement and development, and labor and support to the Department of Transportation Internet Quorum Software Correspondence Management and Workflow System.

**Award:** Leidos Digital Solutions, Inc., Fairfax, VA

**Term:** 5/1/2017 – 4/30/2022 (five years)

**Amount:** \$508,000

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** Leidos Digital Solutions, Inc.

**Remarks:** MDOT has determined that procurement from a sole source is necessary to continue Internet Quorum (IQ) Correspondence Management and Workflow System services. The original services were obtained via sole source procurement in 2014. MDOT contacted the contractor, Leidos Digital Solutions, Inc. to obtain new pricing. Leidos is the sole provider and authority capable of installing, updating and maintaining its proprietary software system.

The IQ Correspondence Management and Workflow System handles correspondence from the Governor's Office that requires response from the Secretary of Transportation. IQ software is the Governor's selected software for correspondence and constituent casework. IQ is the tool that enables MDOT to process all correspondence signed by the Secretary in an efficient manner. Correspondence is often a citizen's only direct connection to State government.

After the successful implementation of the IQ Correspondence Management and Workflow System, MDOT determined that IQ could be used to manage other mission critical processes. During 2015 and 2016, MDOT allocated resources and collaborated with Leidos to create additional MDOT workflows for Public Information Act requests, mandated reports, and legislative constituent services. While each of these processes could potentially be monitored and tracked with many software options, using the same contacts database and the Correspondence Management and Workflow System allows MDOT to optimize business processes and improve citizen service by connecting cases within different workflows to individuals in a single database.

Supplement D  
Department of Information Technology  
ACTION AGENDA  
April 5, 2017



**2-IT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**  
*The Secretary's Office – IT Services Contract*

**Remarks:** (cont'd)

Reports are a critical deliverable from IQ and can be entirely customized as required, pulling information from various fields within a workflow. Reports can be run within and between workflows to track performance, costs, and issues. MDOT has developed a variety of custom reports within each workflow resulting in: performance accountability, citizen service, and operational improvements.

MDOT developed its highly customized Public Information Act workflow to reflect specific legislative mandates and complicated cost worksheets. IQ also allows entered information to prepopulate in template letters, allowing responses to be standardized and information to be entered only once. By allowing employees to move workflows throughout the organization by the click of a button, enterprise-wide efficiencies are created and documents are retained in a single location.

The IQ software required to continue these business processes is exclusively-owned by Leidos and as such, can only be supported by its manufacturer. Approval of this contract is critical to the Secretary of Transportation and Transportation Business Units to respond to constituent inquiries, comply with legal mandates, and track performance.

Leidos provides software upgrades and system maintenance for MDOT's 150 current licenses and 50 future licenses so that the system and any enhancements or development within the system remains fully functional and operational. This contract provides for the option to purchase an additional 50 software licenses with yearly software upgrades and subscription maintenance. Leidos will provide labor and support performed on a time and materials basis, not to exceed \$75,000 per year, based upon the labor categories and hourly rates included in the financial proposal.

**Fund Source:** 100% Special Funds  
**Approp. Code:** J01A0107  
**Resident Business:** No  
**MD Tax Clearances:** 17-0373-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
April 5, 2017



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**3-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Statewide Public Safety Wireless Communications System  
ADPICS BPO No.: 0606B9800036

**Contract Approved:** DoIT Item 3-IT (11/17/2010)

**Contractor:** Motorola, Inc., Columbia, MD

**Contract Description:** Provide integrated Statewide public safety wireless communication system for public safety first responders across all levels of State government. The radio system uses the Public Safety 700 MHz spectrum licensed to the State by the FCC.

**Modification Description:** Reallocate spending components within the current contract ceiling amount:

- Subtract \$10 million from subscriber equipment component (i.e., mobile, portable radios)
- Add \$10 million to infrastructure component to purchase additional network infrastructure and capacity to accommodate planned moves and upgrades of the respective Radio Dispatch operational centers of both the MDTA and SHA.

**Original Contract Term:** 11/18/2010 – 11/17/2018 (w/seven 1-year renewal options)

**Original Amount:** \$345,000,000 (8-year base)  
\$140,000,000 (\$20M each option year [7 total])  
\$485,000,000 Total

**Modification Amount:** \$0  
(Moving \$20 million between cost components.  
See COMAR 21.02.01.05J)

**Revised Contract Amount:** No change

**Percent+/- (This Modification):** None

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 20% of contract amount not for subscriber equipment

**MBE Compliance:** 27.69%

Supplement D  
 Department of Information Technology  
**ACTION AGENDA**  
 April 5, 2017



**3-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks:** Over 12,000 State agency users rely on the 700 MHz Public Safety Communications system to support day-to-day and emergency operations. Additionally, more than 19,000 local, other state, and federal public safety radios can access the system during times of crisis or disaster to provide unified operations and support to Maryland citizens. With the completion of Phase 3 in October 2016, more than two-thirds of the State’s geographical area and over 83% of the State’s citizens now live in areas supported by the system. Work is continuing to deploy the system in the western and southern areas of the State. As the system has grown, demand by State agencies to use the system has increased, as it is a proven, cost-effective way to provide wide area communications.

MdTA and SHA, both heavy users and supporters of the system, are planning a move and remodel of their respective radio-dispatch operational centers and request the use of the 700 MHz contract to procure equipment and services of approximately \$6 million so that the agencies may take advantage of the experience and best practices of the program rather than initiating a new solicitation. To accommodate these moves and future requests, DoIT recommends transferring \$10 million from the Subscriber Equipment Component to the Infrastructure Component. Both MdTA and SHA are using their own funding for these moves.

This modification does not increase the overall contract ceiling. This spending authority transfer is similar to what was approved on MTA’s behalf in DoIT Item 6-IT-Mod (12/7/16) and to establish an Operations and Maintenance fund while protecting the contract ceiling in DoIT Item 7-IT (April 15, 2015).

**Fund Source:** Reimbursable (using agency funds)

**Approp. Code:** Various

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Larry J. Hogan**

Governor

**Boyd K. Rutherford**

Lt. Governor

**Pete K. Rahn**

Secretary

## **BOARD OF PUBLIC WORKS (BPW)**

### **ACTION AGENDA**

**April 5, 2017**

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| Real Property         | 20           |
| General/Miscellaneous | 21 – 26      |

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



MDOT 1

Contact: Eric T. Lomboy  
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[elomboy@sha.state.md.us](mailto:elomboy@sha.state.md.us)

**1-C. STATE HIGHWAY ADMINISTRATION**  
**Construction Contract**

**Contract ID:** HVAC Upgrades for the Administration's LaVale Maintenance Shop in Allegany County; AL2615129

ADPICS No.: AL2615129

**Contract Description:** This contract provides all labor, materials and equipment necessary to perform the HVAC upgrades for the Administration's LaVale Maintenance Shop located in Allegany County.

**Awards:** Carl Belt, Inc.  
Cumberland, MD

**Contract Term:** 04/27/2017 – 10/31/2019

**Amount:** \$997,500 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** Carl Belt, Inc. \$ 997,500  
Cumberland, MD

Beitzel Corporation \$1,084,970  
Grantsville, MD

**MBE Participation:** 7.86%

**Performance Security:** Performance and Payment Bonds for 100% of the award amount exist for this contract.

**Incumbent:** None

**Requesting Agency Remarks:** The Engineer's Estimate for this contract is \$753,542. The low bid received is 32.37% over the Engineer's Estimate. The SHA analyzed the bid items and the prices received by the low bidder. This analysis showed the major cost difference to be found in the mechanical work. The engineer underestimated the potential profit-margin that would be quoted by bidders for project supplies. The SHA has confirmed Carl Belt, Inc.'s bid price.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



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1-C. **STATE HIGHWAY ADMINISTRATION** (cont'd)

*Agency Remarks (cont'd)*

This contract was advertised on October 11, 2016 with a bid opening date of November 17, 2016. The solicitation was advertised in eMaryland Marketplace, notifying 2,644 potential contractors; 329 of which were MDOT Certified Minority Business Enterprise's.

This open-ended, on-call contract provides all labor, materials and equipment necessary to perform the HVAC upgrades at the Administration's LaVale Maintenance Shop located in Allegany County.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0101

**Resident Business:** Yes

**MD Tax Clearance:** 17-3950-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



MDOT 3

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[elomboy@sha.state.md.us](mailto:elomboy@sha.state.md.us)

**2-C. STATE HIGHWAY ADMINISTRATION**  
**Construction Contract**

**Contract ID:** Building Renovations for Fire Code and Life Safety Compliance – Phase II, at the Administration’s Prince Frederick Shop in Calvert County; CA1435129  
ADPICS No.: CA1435129

**Contract Description:** This contract provides all labor, materials and equipment necessary to perform the building renovations for fire code and life safety compliance, Phase II, at the Administration’s Prince Frederick shop in Calvert County.

**Awards:** S. E. Davis Construction LLC.  
LaPlata, MD

**Contract Term:** 04/27/2017 – 07/31/2019

**Amount:** \$296,881 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids/Proposals:** S. E. Davis Construction, LLC \$296,881  
LaPlata, MD

W. M. Davis, Inc. \$345,890  
Leonardtown, MD

Rainbow Construction Corporation \$366,090  
of Waldorf  
Waldorf, MD

Builderguru Contracting, Inc. \$543,090  
Millersville, MD

**MBE Participation:** 100%

**Performance Security:** Performance and Payment Bonds for 100% of the award amount exist for this contract.

**Incumbent:** None

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



MDOT 4

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**2-C. STATE HIGHWAY ADMINISTRATION** (cont'd)

**Requesting Agency Remarks:** The Engineer's Estimate for this contract is \$229,503. The low bid received is 29.36% over the Engineer's Estimate. The SHA analyzed the bid items and the prices received by the low bidder. This analysis showed the major cost difference to be found in the general conditions. The Engineer's Estimate contained relatively low mobilization and administrative cost. The SHA has confirmed S.E. Davis Construction LLC's bid price.

This contract was advertised on November 15, 2016 with a bid opening date of January 12, 2017. The solicitation was advertised in eMaryland Marketplace, notifying 1,545 potential contractors; 177 of which were MDOT Certified Minority Business Enterprise's.

This is a design-bid-build project. To comply with current fire code, SHA is upgrading various areas at the Prince Frederick shop. Phase I, which has immediate impact on fire code and safety compliance, is currently under construction, and Notice to Proceed was issued on February 7, 2017; the low bid was \$197,900. This is Phase II, the relocation of the building's kitchen, which is currently adjacent to the shop garage. Phase II completes the building redesign to address the noncompliant issues at the shop.

100% of the work will be performed by a Certified Minority Enterprise/Small Business Enterprise.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0101

**Resident Business:** Yes

**MD Tax Clearance:** 17-0116-0110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



MDOT 5

Contact: Linda D. Dangerfield  
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**3-C-MOD. MARYLAND AVIATION ADMINISTRATION**

***Modification: Construction Contract***

**Contract ID:** D/E Connector and Security Checkpoint at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; MAA-CO-15-005  
ADPICS No.: CO341398

**Contract Approved:** DOT Agenda 07/23/2014; Item 19-EX  
DOT Agenda 03/04/2015; Item 3-EX

**Contractor:** The Whiting-Turner Contracting Company  
Greenbelt, MD

**Contract Description:** This contract provided for construction of a new secure side connector between Concourses D and E, a new passenger security screening checkpoint, and relocation of Gates D1, D3 and D5 to the new connector with a sterile corridor leading to the Federal Inspection Services (FIS) area to allow for International arrivals.

**Modification Description:** Modification No. 3 allows MAA to comply with a federal congressional mandate for new service animal relief area; provides checkpoint modifications required by TSA; addresses unforeseen field conditions; provides repairs to the passenger boarding bridge and millwork for new airline services at BWI Marshall Airport. Also, included in this modification is a transfer of funds between line items and a 30 days' non-compensable time extension.

**Original Contract Term:** 02/04/2015 – 06/06/2017 (Original)

**Modification Term(s):** 08/27/2015 – 06/06/2017 (Modification No. 1)  
06/09/2016 – 06/06/2017 (Modification No.2)  
04/05/2017 – 07/06/2017 (Modification No. 3, *this modification*)

**Original Contract Amount:** \$105,001,379

**Modification Amount:** \$ 1,026,545

**Prior Mods/Options:** \$ 17,844,838

**Revised Total Contract Amount:** \$123,872,010

**Percent +/- Change:** 2% (Modification No. 1)  
15% (Modification No. 2)  
1% (Modification No. 3, *this modification*)

**Overall Percent +/-:** 18%

**Original Procurement Method:** Competitive Sealed Proposals

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



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**3-C-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**DBE Participation:** 22%

**DBE Compliance:** 17.29%

**Requesting Agency Remarks:** Modification No. 3 consists of 5 items and transfer of unspent funds.

- **Item 1 – Congressional Mandate for New Service Animal Relief Area**  
A federal Congressional mandate required all US Airports with more than 10,000 enplanements to provide Service Animal Relief Areas on the secure side of the terminal in 2016. A location on the new D/E Connector was chosen. The cost of this work is \$190,500.
- **Item 2 - Security Checkpoint Modifications required by the Transportation Security Administration (TSA)**  
TSA required revisions to the design of the new checkpoint after the contract award. Originally it was intended to open the checkpoint with seven (7) lanes. Due to passenger growth, TSA requested that the full eight (8) lanes be in place for the initial opening. TSA also issued new requirements for power and data connections to the new checkpoint. The cost of this work is \$228,064.
- **Item 3 - Unforeseen Field Conditions in the original portion of Concourse D**  
During demolition, unforeseen field conditions were identified for utilities. Correcting of the unforeseen conditions cost \$418,487.
- **Item 4 – Repairs to Gate D2 Passenger Boarding Bridge (PBB)**  
Construction of the project required the removal and reinstallation of the PBB at gate D2 leased by JetBlue Airlines. When reinstalled, the PBB would not function. The issues identified with the PBB were related to historic problems with it, and were not associated with the removal and reinstallation. Repairs to the PBB were required and allowed JetBlue Airlines to return to full operations on Gates D2 and D4. The cost of this work is \$118,750.
- **Item 5 – Millwork for new and expanded airline service on Concourse D**  
The addition of Allegiant Air and expansion of service by Spirit Airlines on Concourse D required new Common Use Terminal Equipment (CUTE) to Gates D4, D20 and D22. New gate millwork for CUTE equipment was installed to accommodate the new and expanded airline service. The cost of this work is \$70,744.

**Time Impact of Modification 3**

The original contract duration was 787 calendar days. Modifications Nos. 1 and 2 did not modify the duration. However, The TSA radio repeater impacted the overall critical path for completion of the project. The resulting impact necessitated a 30-calendar day non-compensable time extension. The new contract duration is 807 calendar days.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



**3-C-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

*Agency Remarks: (cont'd)*

**Transfer Funds between 2 Contract Line Items**

**Line Item 1**

The project included the removal of an abandoned underground fuel storage tank and funds to cover the any environmental cleanup. The Contract Bid Item 31 20 00-1 included the amount of \$444,000 to be paid on unit cost basis. The project did not need to utilize these funds, and it is requested that these funds are transferred to offset the costs experienced from three unforeseen site conditions: additional Asbestos Remediation - \$44,807; modification of steel tie-ins with the existing structure - \$184,133; and underground electrical duct banks - \$215,056.

This request will move the unused funds from the Bid Item 31 20 00-1 to Line Item 01 21 00-1 as follows:

|                      |         |              |
|----------------------|---------|--------------|
| Line Item 31 20 00-1 | deduct: | \$444,000.00 |
| Line Item 01 21 00-1 | add:    | \$444,000.00 |

**Line Item 2 - Transfer Unspent Funds associated with Security Improvements for the North Cargo Complex**

The amount of Change Order #1 Security Improvements for the North Cargo Complex and Expansion of International Baggage Recheck Area was based on an estimated cost of \$2,400,000. A net savings of \$363,735.00 was realized as a result of the final completed price for the work. It is requested that these funds be transferred to offset the costs experienced from unforeseen changes associated with existing out of code fire protection & life safety compliance, and other non-standard conditions discovered during demolition work associated with the project.

MAA is requesting these funds be transferred to offset the costs directly associated with Terminal Concourse D items addressing non-code and building standard compliance, as follows:

|                      |         |              |
|----------------------|---------|--------------|
| Change Order No. 1   | deduct: | \$363,735.00 |
| Line Item 01 21 00-1 | add:    | \$363,735.00 |

Performing this work as a modification prevented possible delays in the opening to the D/E Connector.

The Whiting-Turner Contractor Company intends to meet and/or exceed the DBE Goal before the contract expires.

**Fund Source:** 2% Federal;  
24% Special Funds (Transportation Trust Fund);  
74% Passenger Facility Charge Revenue Funds

**Approp. Code:** J06I00003

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



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3-C-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)

*Resident Business:* Yes

*MD Tax Clearance:* 17-0643-1111

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BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017**



**3-C-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

| <b>ATTACHMENT I</b>       |               |                           |                             |   |
|---------------------------|---------------|---------------------------|-----------------------------|---|
|                           | <b>Amount</b> | <b>Term</b>               | <b>BPW/DCAR<br/>Date</b>    | <b>Reason</b>   |
| <b>Original Contract</b>  | \$105,001,379 | 02/04/15 – 06/06/17       | 07/23/2014;<br>Item 19-EX   |   |
| <b>Modification No. 1</b> | \$2,400,000   | 08/27/15 – 06/06/17       | 08/27/2015;<br>Item 3-C-MOD | Integrated Airport Security System Infrastructure and expansion of International Baggage Recheck Area         |
| <b>Modification No. 2</b> | \$15,444,838  | 06/09/16 – 06/06/17       | 06/08/2016;<br>Item 4-C-MOD | Additional funds to build out “shell” spaces as part of D/E Connector Project.                                |
| <b>Modification No. 3</b> | \$ 1,026,545  | 04/27/2017-<br>07/06/2017 | 04/05/2017<br>Item 3-C-MOD  | Additional funds for federal mandates, TSA requirements, unforeseen conditions, prepares to BPP and Millwork. |
| <b>Revised Amount</b>     | \$123,872,010 |                           |                             |   |

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



MDOT 10

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**4-M. STATE HIGHWAY ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Brush and Tree Cutting & Stump Removal at Various Locations in Kent County;  
4291421419; ADPICS No.: 4291421419

**Contract Description:** This contract provides all labor, materials and equipment necessary to perform the brush and tree cutting & stump removal at various locations in Kent County.

**Awards:** Pittman's Tree & Landscaping, Inc.  
Front Royal, VA

**Contract Term:** 04/27/2017 – 12/31/2019

**Amount:** \$237,946 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids/Proposals:** Pittman's Tree & Landscaping, Inc. \$237,946  
Front Royal, VA

A-fordable Tree Service, LLC \$344,170  
Easton, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** An annual renewable payment and performance bond in the amount equal to the Contract price per year exists on this contract.

**Incumbent:** Asplundh Tree Expert Company  
Dover, DE

**Requesting Agency Remarks:** The Engineer's Estimate for this contract is \$217,199. The low bid received is 9.55% over the Engineer's Estimate. The SHA has confirmed Pittman's Tree & Landscaping, Inc.'s bid price.

This contract was advertised on November 22, 2016 with a bid opening date of January 5, 2017. The solicitation was advertised in eMaryland Marketplace, notifying 712 potential contractors; 101 of which were MDOT Certified Minority Business Enterprise's.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



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**4-M. STATE HIGHWAY ADMINISTRATION** (*cont'd*)

*Agency Remarks (cont'd):*

This open-ended, on-call contract provides all labor, materials and equipment necessary to perform the brush and tree cutting & stump removal at various locations in Kent County.

100% of the work will be performed by a Certified Small Business Enterprise.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** No

**MD Tax Clearance:** 17-0040-0111

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



**REVISED**

MDOT 12

Contact: Eric T. Lomboy  
410-545-0330

[elomboy@sha.state.md.us](mailto:elomboy@sha.state.md.us)

**5-M. STATE HIGHWAY ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Asset Management and Janitorial Services of the North Bound and South Bound rest areas located in Howard County on Interstate I-95; 5261371422  
ADPICS No.: 5261371422

**Contract Description:** This contract consists of asset management of the Rest Area on Interstate I-95 both north and south bound, inclusive of all janitorial and maintenance services required for the upkeep of the building and grounds of the Rest Area.

**Awards:** National Center on Inst. & Alternatives  
Baltimore, MD

**Contract Term:** 05/01/2017 – 04/30/2021

**Amount:** \$4,651,042 NTE (five years)

**Procurement Method:** Preferred Provider

**Living Wage Eligible:** No (Preferred Provider)

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** None

**Incumbent:** H. D. Myles, Inc.  
Churchill, MD

**Requesting Agency Remarks:** The Pricing and Selection Committee for Blind Industries and Services of Maryland and the Employment Works Program approved the pricing on January 19, 2017.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)  
**Approp. Code:** J02B0102

**Resident Business:** Yes    **MD Tax Clearance:** 17-0758-1110

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



MDOT 13

Contact: Linda D. Dangerfield  
410-859-7097

[ldangerfield@bwiairport.com](mailto:ldangerfield@bwiairport.com)

**6-M-MOD. MARYLAND AVIATION ADMINISTRATION**

***Modification: Maintenance Contract***

**Contract ID:** Janitorial Services at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; *MAA-MC-11-015A/B*; ADPICS No.: CO341473 and CO341471

**Contract Approved:** 01/04/2012; Item 2-M

**Contractor:** The Chimes, Inc. (Contract A)  
Baltimore, MD

Alliance, Inc. (Contract B)  
Nottingham, MD

**Contract Description:** These contracts provide for janitorial/custodial services for 1.8 million square foot domestic and international terminals, and 15 outer buildings including the Fire/Rescue Station, Central Utility Plant offices, and other MAA support buildings at BWI Marshall Airport. Work to be performed includes cleaning/trash removal/recycling in the following areas: ticketing concourses; baggage claim areas; public restrooms; Observation Gallery; Chesapeake Lounge; passenger hold-rooms and jetways; sterile corridors; stairwells; security checkpoints and TSA check baggage make-up areas; baggage tug lanes; glass cleaning; carpet cleaning; exterior ceramic tile and concrete floor and supporting surfaces; airline tenant offices and support areas; Federal Aviation Administration air traffic control and administrative offices; MdTA Police, USO, Customs Border Protection offices and Immigrations secure area; and MAA offices.

**Modification Description:** Modification No. 5 for Contract A and Modification No. 2 for Contract B provides for the addition of four months and funds to complete the new procurement process with Maryland Works.

**Original Contract Term:** 02/01/2012 – 01/31/2017

**Modification Term(s):**

*Contract A*

02/01/2013 – 01/31/2017 (Modification No. 1)  
09/22/2015 – 01/31/2017 (Modification No. 2)  
02/15/2016 – 01/31/2017 (Modification No. 3)  
02/01/2017 – 04/30/2017 (Modification No. 4)  
05/01/2017 – 08/31/2017 (Modification No. 5, *this modification*)

*Contract B*

02/01/2017 – 04/30/2017 (Modification No. 1)  
05/01/2017 – 08/31/2017 (Modification No. 2, *this modification*)

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



**6-M-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Original Contract Amount:** \$63,872,542 (Contract A)  
\$ 2,384,655 (Contract B)

**Modification Amount:** \$5,000,000 (Contract A, *this modification*)  
\$ 125,000 (Contract B, *this modification*)

**Prior Mods/Options:** *Contract A*  
\$0 (Modification No. 1, Contract A)  
\$0 (Modification No. 2, Contract A)  
\$0 (Modification No. 3, Contract A)  
\$0 (Modification No. 4, Contract A)  
*Contract B*  
\$0 (Modification No. 1, DCAR, Contract B)

**Revised Total Contract Amount:** \$68,872,542 (Contract A)  
\$ 2,509,655 (Contract B)

**Percent +/- Change:** *Contract A*  
0% (Modification No. 1)  
0% (Modification No. 2)  
0% (Modification No. 3)  
0% (Modification No. 4)  
8% (Modification No. 5, *this modification*)  
*Contract B*  
0% (Modification No. 1)  
5% (Modification No. 2, *this modification*)

**Overall Percent +/-:** 13%

**Original Procurement Method:** Preferred Provider

**MBE Participation:** 100%

**MBE Compliance:** 100%

**Requesting Agency Remarks:** The pricing for these modifications were certified as fair market prices by the Pricing and Selection Committee on March 16, 2017.

MAA is in the process of finalizing the new contract for these services. MAA is requesting a four-month extension and additional funding to allow for final negotiations on the new contract with the current community service provider. These Contracts may be terminated with a 30-day notification for early termination, at no cost to the Administration.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



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**6-M-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J06I00002

**Resident Business:** Yes

**MD Tax Clearance:** The Chimes, Inc. 17-0584-1110  
Alliance, Inc. 17-0583-1110

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017**



**6-M-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**ATTACHMENT I**

|  | <b>Amount</b>               | <b>Term</b>                | <b>BPW/DCAR<br/>Date</b>    | <b>Reason</b>   |
|--|-----------------------------|----------------------------|-----------------------------|---|
| <b>Original Contract A<br/>Original Contract B</b> | \$63,872,542<br>\$2,384,655 | 02/01/2012 –<br>01/31/2017 | 01/04/2012,<br>Item 2-M     | Original Contract   |
| <b>Modification No. 1</b>                          | \$0                         | 02/01/2012 –<br>01/31/2017 | DCAR<br>03/07/2016          | No cost<br>Modification to add<br>trash policing and<br>pick up at Light Rail<br>Platform.  |
| <b>Modification No. 2</b>                          | \$0                         | 02/01/2017 –<br>04/30/2017 | DCAR<br>11/22/2016          | To extend contract<br>for 3 months to add<br>janitorial services<br>for newly built<br>Concourse D/E<br>Connector and<br>Concourse E. |
| <b>Modification No. 3</b>                          | \$0                         | 02/01/2017 –<br>04/30/2017 | DCAR<br>01/10/2017          | To extend Contract<br>B 3 months to<br>expires the same<br>time as contract A   |
| <b>Modification No. 4</b>                          | \$5,000,000<br>\$ 125,000   | 05/01/2017 –<br>08/31/2017 | 04/05/2017,<br>Item 6-M-MOD | To extend Contract<br>A and B by 4<br>months to complete<br>negotiation process<br>with community<br>service provider                 |
| <b>Revised Amount</b>                              | \$71,382,197                |                            |                             |   |

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017**



MDOT 17

*Contact: Linda D. Dangerfield  
410-859-7097*

[ldangerfield@bwiairport.com](mailto:ldangerfield@bwiairport.com)

**7-S. MARYLAND AVIATION ADMINISTRATION**

***Service Contract***

**Contract ID:** Comprehensive Airport Acoustical Services at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports; MAA-SV-17-011A/B; ADPICS No.: MAASV17011

**Contract Description:** This contract provides for the development of an updated Airport Noise Zone (ANZ) and Noise Abatement Plan (NAP) to prevent further incompatible land development around state-owned airports and to reduce or eliminate impacted land use in the ANZ. The MAA is required by Statute to update the ANZ for BWI Marshall and MTN Airports.

**Awards:** Harris Miller Miller & Hanson, Inc. (Contract A)  
Burlington, MA

Landrum & Brown (Contract B)  
Cincinnati, OH

**Contract Term:** 05/01/2017 – 04/30/2022

**Amount:** \$3,000,000 NTE

**Procurement Method:** Competitive Sealed Proposals

| <b>Proposals:</b>                                     | <b><u>Technical Ranking*</u></b> | <b><u>Financial Offer Ranking</u></b> | <b><u>Overall Ranking</u></b> |
|---|----------------------------------|---------------------------------------|-------------------------------|
| Harris Miller Miller & Hanson, Inc.<br>Burlington, MA | 1                                | \$4,949,425 (1)                       | 1                             |
| Landrum & Brown, Inc.<br>Cincinnati, OH               | 2                                | \$5,227,066 (2)                       | 2                             |

*\*Technical ranking carried heavier weight than the financial offer ranking*

**MBE Participation:** 15%

**Performance Security:** None

**Hiring Agreement Eligible:** Yes

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



7-S. MARYLAND AVIATION ADMINISTRATION (cont'd)

**Incumbent:** Harris Miller Miller & Hanson, Inc.  
Burlington, MA

**Requesting Agency Remarks:** The budget for this project is NTE \$3,000,000. Neither of the contractors have a guaranteed minimum or maximum amount, except for the overall budget limitation.

This RFP was advertised on eMaryland Marketplace and the MAA website. eMaryland Marketplace notified 306 firms and MAA directly solicited four firms. The solicitation was sent to the Governor's Office of Minority Affairs and five minority business associations on August 12, 2017. Thirty-three sets of specifications were obtained; three bids were received. The MAA contacted the non-proposing firms to ascertain the reason for not submitting a proposal and found scope of work was beyond present capacity due to firm size and other commitments precluded the firms from submitting a proposal.

The Maryland Environmental Noise Act of 1974 provides for the protection of citizens from the impact of transportation-related noise. The aviation portion of the Act, now codified in the Annotated Code of Maryland, Transportation §5-801 through 5-824, and in regulations COMAR Transportation §11.03.03.01 through 11.03.03.06 and 11.03.01.12, requires the MAA to adopt an ANZ and NAP that eliminates or reduces impact of land uses in the ANZ at BWI Marshall Airport and prevents incompatible land development around the Airport. COMAR also requires MAA to update the ANZ approximately every five years to account for changes in total annual aircraft operations, aircraft types, and aircraft flight paths that may result in changes to the overall aircraft noise levels.

The MAA requires specialized airport acoustical services to support the Noise Abatement Program at BWI Marshall and MTN Airports. Specific task assignments vary depending upon the MAA's needs throughout the duration of the contract. The scope includes an update to the ANZ and NAP; oversight and implementation of a new Noise and Operations Monitoring System, support for the Homeowners Assistance Sound Insulation Program, an update to the Noise Property Re-Use Plan, analysis of noise impacts on local development projects as well as assisting with community outreach and development of noise reports. Tasks will be assigned to the contractors based on technical expertise and will utilize the hourly rates submitted in the cost proposals. Harris Miller Miller & Hanson, Inc. are the national technical noise calculation experts and Landrum & Brown, Inc.'s expertise is translating the technical noise calculations into land use planning and compatibility analysis.

MAA received three proposals on November 22, 2016 in response to the Request for Proposals:

Harris Miller Miller & Hanson, Inc.;  
Landrum & Brown, Inc.; and  
Veneklasen Associates, Inc.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



MDOT 19

7-S. MARYLAND AVIATION ADMINISTRATION (cont'd)

*Agency Remarks (cont'd):*

After completing evaluations, the selection panel determined that Harris Miller Miller & Hanson Inc. and Landrum & Brown Inc. offer value to the State and recommended that both firms be awarded contracts. The Selection Panel ranked Harris Miller Miller & Hanson, Inc. the highest of the offerors considering the combination of technical expertise of the proposed key staff and the overall experience of the firm. Harris Miller Miller & Hanson Inc. proposed a strong team which consists of senior level staff whose specific expertise focuses on acoustical, noise compatibility and analysis and Federal Acquisition Regulation Part 150 studies, as well as, sub-consultants with local experience and familiarity with MAA. An award to Harris Miller Miller & Hanson Inc. provides the State with the most qualified staff to perform the tasks required by the contract.

Additionally, Landrum & Brown Inc. and its team possess strong technical analysis and community outreach experience. Landrum & Brown senior staff has extensive experience working in aviation systems engineering, air traffic procedure development and airspace design. Landrum & Brown's experience and strengths combined with those of Harris Miller Miller & Hanson Inc. will be of value to the State.

Veneklasen Associates, Inc. proposal was deemed not reasonably susceptible of being selected for award. The Procurement Officer notified Veneklasen Associates, Inc. of their non-selection. A debriefing was requested and held on December 21, 2016; Veneklasen Associates, Inc. price proposal was returned.

MAA reserves the right to extend the contract duration, as required for up to one-third of the contract term, to meet the completion time for projects/assignments.

|                           |                                     |              |
|---------------------------|-------------------------------------|--------------|
| <b>Fund Source:</b>       | 100% Other Funds (Capital Budget)   |              |
| <b>Approp. Code:</b>      | J06I0003                            |              |
| <b>Resident Business:</b> | Yes                                 |              |
| <b>MD Tax Clearance:</b>  | Harris Miller Miller & Hanson, Inc. | 17-0019-0001 |
|                           | Landrum & Brown, Inc.               | 17-0020-0001 |

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



MDOT 20

Contact: George E. Fabula  
410-767-3908

[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

**8-RP. MARYLAND TRANSIT ADMINISTRATION**  
***Real Property – Disposition***

**Recommendation:** That the Board of Public Works approve MTA the following road conveyance.

**Authority:** Transportation Article, §8-304; and  
State Finance and Procurement Article, §10-305;  
Annotated Code of Maryland

**Property:** MMC# 15-5080  
10900 York Road, Cockeysville, MD 21030 (±0.042 acres)

**Grantor:** State of Maryland, State Highway Administration

**Grantee:** Kelly Holdings, LLC

**Consideration:** \$33,200

**Appraised Value:** \$33,200, Stephen H. Muller, Appraiser  
Casey S. Fitzpatrick, Review Appraiser

**Special Conditions:** Conveyed in “as is” condition

**Fund Source:** N/A

**Legislative Notice:** N/A

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20160304-0162. It has recommended to declare the +/- 0.042 acres of land, located at 10900 York Road in Cockeysville, surplus to the State, and offer to sell the property to Kelly’s Body Shop: the sole adjoining owner.

**Requesting Agency Remarks:** Kelly Holdings, LLC currently has a License Agreement to use the same property and will continue to use this property as part of their daily operations. The property adjoins an inactive portion of rail right-of-way and this sale would not interfere with any future rail development.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



MDOT 21

Contact: Georgia A. Peake  
410-767-3763  
[gpeake1@mta.maryland.gov](mailto:gpeake1@mta.maryland.gov)

**9-GM. MARYLAND TRANSIT ADMINISTRATION**  
*General/Miscellaneous Contract*

**Contract ID:** Commuter Bus Services Routes 200 & 201; OPS-16-073-SR  
ADPICS No.: OPS16073SR

**Contract Description:** Provides weekday-only roundtrip Commuter Bus Services between Gaithersburg Park and Ride and Baltimore-Washington International Airport.

**Awards:** Atlantic Coast Charters, Inc.  
Baltimore, MD

**Contract Term:** 05/01/2017 - 04/30/2022

**Amount:** \$4,901,670

**Procurement Method:** Competitive Sealed Bidding

|                        |  |             |
|------------------------|--|-------------|
| <b>Bids/Proposals:</b> | Atlantic Coast Charters, Inc.<br>Linthicum, MD | \$4,901,670 |
|                        | Dillon's Bus Service, Inc.<br>Hanover, MD      | \$4,985,933 |
|                        | Academy Express, LLC<br>Hanover, MD            | \$6,822,855 |

**MBE Participation:** 6.4%

**Performance Security:** Performance Bond (10% Annual Contract Amount)

**Incumbents:** None

**Requesting Agency Remarks:** The Maryland Department of Transportation's Maryland Transit Administration (MTA) Commuter Bus is a contracted commuter service connecting thousands of Maryland's suburban residents with jobs in Baltimore and Washington, D.C. The core mission of MTA's Commuter Bus service is to provide a means for Maryland's commuters to reach their places of work and return home. Existing Commuter Bus Route 201 (CBR201) is being realigned with that mission in mind.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



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**9-GM. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

***Agency Remarks: (cont'd)***

The Maryland Department of Transportation's Maryland Transit Administration (MTA) Commuter Bus is a contracted commuter service connecting thousands of Maryland's suburban residents with jobs in Baltimore and Washington, D.C. The core mission of MTA's Commuter Bus service is to provide a means for Maryland commuters to reach their places of work and return home. Existing Commuter Bus Route 201 (CBR201) is being realigned with that mission in mind.

Currently, the existing CBR201 operates along the Inter-County Connector between Gaithersburg Park and Ride, Montgomery County (Gaithersburg), and BWI Airport, Anne Arundel County (BWI). It provides a daily weekday total of 34 trips, 15 from Gaithersburg to BWI and 19 reverse trips, BWI to Gaithersburg, serving 378 riders per day. On weekends, the existing service provides a daily total of 30 trips, 15 from Gaithersburg to BWI and 15 reverse trips, BWI to Gaithersburg, serving a cumulative total of 572 riders.

The New Commuter Bus Routes, 200 and 201, reduce and split the existing CBR201 resulting in a total of 18 daily, weekday trips during peak commute hours and cease to operate on weekends and holidays. Specifically, on all weekdays, except holidays, new Commuter Bus Route 200 will provide four morning trips and five afternoon trips from BWI to Gaithersburg and Route 201 will provide four morning trips and five afternoon trips from Gaithersburg to BWI.

The new Routes, 200 and 201, have an anticipated average weekday ridership of 241, a retention rate of 63.8% of the current weekday riders of the existing CBR201, despite offering only 52.9% of the current number of trips. Existing CBR201 has an operating cost of \$2.1 million dollars per year; however, the new routes will have an average operating cost of less than \$1 million dollars per year for the duration of the contract, resulting in a savings of \$1.1 million per year.

While the new Commuter Bus Routes 200 and 201 will cease to operate on weekends and holidays, the core mission of MTA's Commuter Bus service is to provide a means for Maryland commuters to reach their places of work and return home. Public comment on the proposed reduction of commuter bus services was sought and received from the community via public hearings. After careful deliberation and an accounting of the public comments received, the MTA deemed it appropriate to eliminate service on weekends and holidays.

The Solicitation was advertised on eMaryland Marketplace and MTA's website. One hundred forty-seven vendors were notified, of which 57 were MDOT Certified Minority Businesses. The low bid is 40% under the Engineer's Estimate of \$8,137,350. A bid analysis was performed and Atlantic Coast Charters, Inc. confirmed their ability to perform the services for the price provided. The disparity between the low bid and Engineer's Estimate can be attributed to the vendor's workplace being located near the designated routes, significantly reducing non-revenue generating travel, and the interlining capabilities built into the new bus schedules allow the vendor to provide the services with a reduced number of buses and operators than originally anticipated; thereby, reducing their overall operation costs.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



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**9-GM. MARYLAND TRANSIT ADMINISTRATION** (cont'd)

*Agency Remarks:* (cont'd)

The MBE goal establish for this contract is 6.1%. Atlantic Coast Charters, Inc. has committed to a goal of 6.4%, thereby exceeding it by 0.3%.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0106

**Resident Business:** Yes

**MD Tax Clearance:** 17-0565-0111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



**REVISED**

MDOT 24

Contact: June R. Hornick  
410-865-1039  
[jhornick@mdot.state.md.us](mailto:jhornick@mdot.state.md.us)

**10-GM. THE SECRETARY'S OFFICE**  
***General/Miscellaneous: Consolidated Transportation Bond Sale***

**Recommendation:** That the Board of Public Works approve a request by the Department of Transportation, made by the Secretary of Transportation, for the adoption of resolutions authorizing the issuance and sale by DOT of its Consolidated Transportation Bonds (CTBs), Series 2017 at a public sale to occur on or before June 30, 2017, as determined by the Secretary, taking into account then current market conditions, such Bonds being authorized by Subtitle 2 of Title 3 of the Transportation Article of the Annotated Code of Maryland.

**Amount:** New Money Bonds in an amount not to exceed \$285,000,000

**Maturities:** Not to exceed 15 years

**Method of Sale:** Competitive Sale

**Use of Proceeds:** To provide a portion of the capital funds needed for the Consolidated Transportation Program

**Requesting Agency Remarks:** The financial plan released with the Consolidated Transportation Program in January 2017 included bonds sales of \$570 million in fiscal year 2017, which was a reduction from the \$810 million stated in the Capital Debt Affordability Report of October 2016. CTBs in the par amount of \$385 million were issued in November 2016.

CTBs outstanding as of December 31, 2016 were \$2,146,085,000. Upon issuance of the requested bonds and after payment of serial maturities due, CTBs outstanding on June 30, 2017 are anticipated to be \$2,498,385,000.

The maximum aggregate principal amount of CTBs that may be outstanding is \$4,500,000,000. As approved by the General Assembly in the 2016 Session, the maximum aggregate amount of CTBs that may be outstanding as of June 30, 2017 is \$2,773,900,000.

Attachment I outlines bond sales over the last five years.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

|                        |                    |                           |                  |
|------------------------|--------------------|---------------------------|------------------|
| <b>APPROVED</b>        | <b>DISAPPROVED</b> | <b>DEFERRED</b>           | <b>WITHDRAWN</b> |
| <b>WITH DISCUSSION</b> |                    | <b>WITHOUT DISCUSSION</b> |                  |

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
April 5, 2017



**REVISED**

**10-GM. THE SECRETARY'S OFFICE (cont'd)**  
*General/Miscellaneous: Consolidated Transportation Bond Sale*

**ATTACHMENT I**

Bond sales for the past five fiscal years (\$ in millions):

| Series                  | Sale Date  | New Money | Refunding | True Interest Cost |
|-------------------------|------------|-----------|-----------|--------------------|
| Series 2016             | 10/26/2016 | \$385.00  |           | 2.31%              |
| Series 2016 Refunding   | 10/26/2016 |           | \$242.53  | 1.56%              |
| Series 2015 (3rd Issue) | 12/2/2015  | \$300.00  |           | 2.47%              |
| Series 2015 (2nd Issue) | 6/3/2015   | \$136.00  |           | 2.75%              |
| Series 2015 Refunding   | 6/3/2015   |           | \$259.72  | 1.85%              |
| Series 2015             | 2/11/2015  | \$265.54  |           | 2.59%              |
| Series 2014             | 6/11/2014  | \$100.00  |           | 2.66%              |
| Series 2013 (2nd Issue) | 11/20/2013 | \$225.00  |           | 2.90%              |
| Series 2013             | 2/13/2013  | \$165.00  |           | 2.45%              |
| Series 2012             | 5/23/2012  | \$115.00  |           | 2.36%              |



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

April 5, 2017

|                          | Pages      |
|--------------------------|------------|
| Maintenance              | 1 thru 5   |
| Maintenance Modification | 6 and 7    |
| General Miscellaneous    | 8 thru 9   |
| Real Property            | 10 thru 11 |
| Leases                   | 12 thru 15 |
| Capital Grants and Loans | 16 thru 26 |

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 5, 2017



Contact: Kareen Davis  
410.767.4945  
kareen.davis@maryland.gov

**1-M. MAINTENANCE CONTRACT**  
*Military Department*

**Contract ID:** Grounds Keeping Maintenance  
Project No.: D50R7400003, ADPICS NO. 001B7400310

**Description:** Approval is requested for a contract to provide Grounds Keeping Maintenance Service for the Edgewood Enclave in Harford County, for three years.

**Procurement Method:** Preference Provider  
(Community Service Provider)

**Award:** HNB Services  
Baltimore, MD

**Term:** May 1, 2017 – April 30, 2020

**Amount:** \$422,717.35 (3 years)

**MBE Participation:** N/A

**Performance Bond:** No

**Hiring Agreement Eligible:** No

**Remarks:** HNB Services, LLC is an accredited Community Service Provider through the Employment Works Program and is to be awarded this contract pursuant to COMAR 21.11.07. Pricing for this contract was approved by the Pricing and Selection Committee on January 19, 2017. HNB Services, LLC, is not due and owing in any obligations to the State of Maryland, and has confirmed their bid price. The agency is in concurrence with the price.

The Procurement Officer recommends the award to HNB Services, LLC in the amount of \$422,717.35.

**Fund Source:** D50 17-20 3213 05 08 \$317,038.01  
D50 17-20 3213 01 08 \$105,679.34

**Resident Business:** Yes **MD Tax Clearance:** 17-0877-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

Contact: Kareen Davis  
410.767.4945  
kareen.davis@maryland.gov

**2-M. MAINTENANCE CONTRACT**

***Department of Housing and Community Development***

**Contract ID:** Unarmed Uniformed Guard Service at DHCD Headquarters  
Project No.: 001IT820393, ADPICS NO. 001B7400383

**Description:** Approval is requested for a contract to provide unarmed uniformed guard services at the DHCD headquarters in Lanham, MD for a period of three years, effective.

**Procurement Method:** Competitive Sealed Bids  
(Small Business Reserve)

| <b><i>Bids or Proposals</i></b>                    | <b><i>Amount</i></b> |
|--|----------------------|
| Defensor Security, LLC, Fort Washington, MD        | \$332,780.76         |
| Police Guard Services, Inc., Bowie, MD             | \$370,115.10         |
| Annapolis Defense & Security, LLC, Crownsville, MD | \$425,338.02         |
| MPS Protective Services, Lanham, MD                | \$436,770.00         |
| First Protect Security Agency, Waldorf, MD         | \$446,265.00         |

**Award** Defensor Security, LLC - SBR# SB12-22336

**Term:** 05/16/2017 – 05/15/2020 with two (1) year options

**Amount:** \$198,331.56 (3 years)  
\$66,996.72 Option Year 1  
\$67,452.48 Option Year 2  
**\$322,780.76**

**MBE Participation:** 0%

**Performance Bond:** No

**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on October 11, 2016 as a Small Business Reserve procurement. Approximately 502 potential vendors received notification of this solicitation. Bids were opened November 7, 2016 and six bids were received. One bid was rejected because the bidder failed to provide pricing for all line items. The recommended contractor, Defensor Security, LLC, has been found responsible, its bid responsive, and has confirmed its bid.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
April 5, 2017



**REVISED**

**2-M. MAINTENANCE CONTRACT** (cont'd)

**Fund Source:** S00 17 A2701 8240 \$5,494.44  
S00 18 A2701 8240 \$65,939.61  
S00 19 A2701 8240 \$66,040.89  
S00 20 A2701 8240 \$60,856.62

**Resident Business:** Yes

**MD Tax Clearance:** 17-0878-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Kareen Davis  
410.767.4945  
kareen.davis@maryland.gov

**3-M. MAINTENANCE CONTRACT**  
*Department of General Services*

**Contract ID:** Generator Maintenance Services  
Project No.: 001IT820508, ADPICS No.: BPO 001B7400386

**Description:** Approval is requested of a contract to provide emergency generator maintenance services for the Annapolis and Crownsville Public Buildings for a period of 3 years, with 2 – 1 year renewal options.

**Procurement Method:** Competitive Sealed Bid

| <i>Bids or Proposals</i>                       | <i>Amount</i> |
|--|---------------|
| Curtis Engine & Equipment, Inc., Baltimore, MD | \$322,200.00  |
| Greentech Fuel Management, Westminster, MD     | \$580,008.00  |

**Award:** Curtis Engine & Equipment, Inc.

**Term:** 5/1/2017 – 4/30/2020 (3 years)  
(w/ two one-year renewal options)

**Amount:** \$193,320.00 (3 year base term)  
\$64,440.00 (Renewal 1)  
\$64,440.00 (Renewal 2)  
\$322,200.00

**MBE Participation:** 15%

**Performance Bond:** No

**Hiring Agreement Eligible:** No

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on February 6, 2017. Approximately 133 potential vendors received notification of this solicitation. Bids were opened March 2, 2017 and two bids were received. The recommended contractor, Curtis Engine & Equipment, Inc., has been found responsible, its bid responsive, and has confirmed its bid.

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**3-M. MAINTENANCE CONTRACT (cont'd)**

**Fund Source:** H00 17 33151 0812 \$10,740  
H00 18 33151 0812 \$64,440  
H00 19 33151 0812 \$64,440  
H00 20 33151 0812 \$64,440  
H00 21 33151 0812 \$64,440  
H00 22 33151 0812 \$53,700

**Resident Business:** Yes

**MD Tax Clearance:** 17-0628-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**4-M-MOD. MAINTENANCE CONTRACT MODIFICATION**  
*Department of Health and Mental Hygiene*

**Contract ID:** Western Maryland Hospital Center Mold Remediation and Pipe Repairs  
Project No DS-430-160-001, ADPICS No. 001B6400223

**Original Contract Approved:** BPW 1/27/2016, Item Appendix A3

**Contractor:** Popowski Brothers, Inc. ta PBI Restorations  
Hunt Valley, Maryland

**Contract Description:** Mold remediation and pipe repairs

**Original Procurement Method:** Emergency

**Modification Description:** Approval is requested to install a reheat coil in an existing air handling unit. Also included is a 72 day non-compensable time extension with a revised completion date.

**Original Contract Term:** 240 Calendar Days

**Modification Term:** 72 days

**Original Contract Amount:** \$ 612,113.32

**Modification Amount:** \$ 72,312.00

**Prior Modifications/Options:** \$ 1,326,139.13

**Revised Total Contract Amount:** \$ 2,010,564.45

**Percent +/- (This Modification):** 11.81%

**Overall Percent +/-:** 228.46%

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**4-M-MOD. MAINTENANCE CONTRACT MODIFICATION (cont'd)**

**Original MBE Participation:** 27.3%

**MBE Participation:** 9%

**Remarks:** This work is necessary to allow the new makeup air unit to function properly year round and keep the kitchen pressure within the engineers recommended tolerance. Proper pressure regulation in the kitchen is necessary to reduce mold growth opportunities.

**Fund Source:** MCCBL 2015 Item 103

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**5-GM. GENERAL MISCELLANEOUS**

***Canal Place Preservation & Development Authority***

**Reference:** Canal Place Preservation & Development Authority  
HVAC Repairs Train Station  
Project No. CU-000-160-001

**Description:** Board of Public Works approval is requested for the use of General Obligation Bond funding for previously approved BPW Secretary's Action Agenda 2/22/17 Item A2.

**Award:** Appalachian Heating & Cooling

Approval is requested to revise the funding to reflect older Statewide Facilities Renewal Bond Funds:

FROM: \$257,024.00 – Item 012/MCCBL 2014

TO: \$ 4,944.84 – Item 007/MCCBL 2009  
\$ 29,863.49 – Item 010/MCCBL 2010  
\$ 222,215.67 – Item 010/MCCBL 2013

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**6-GM. GENERAL MISCELLANEOUS**  
*Department of General Services*

**Reference:** In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$22,605.00. (1 item).

**Contract ID:** ADA Drinking Fountain Improvements  
Project No.: KJ-000-170-001, ADPICS No: 001B7400387

**Description:** Approval is requested to upgrade four drinking fountains to meet Americans with Disability Act (ADA) standards at the Maryland Correctional Institution – Jessup (MCI-J) medium security facility.

**Procurement Method:** Maryland Architectural and Engineering Services Act

**Award:** Sanders Designs Architects Planners  
Cockeysville, MD

**Amount:** \$22,605.00

**Term:** 180 Calendar Days

**MBE Participation:** N/A

**Remarks:** An approved list of consultants was developed for DGS to provide architectural services for construction projects through the States Small Business Reserve program. Under this process individual contract awards may not exceed \$25,000. Selected firms may be awarded more than one contract in rotation basis.

**Fund Source:** MCCBL 2014 Item 011

**Resident Business:** Yes      **MD Tax Clearance:** 17-0892-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**7-RP. REAL PROPERTY**

*Department of Natural Resources*  
File #8465

**Recommendation:** Approve sale of land and easements

**Property:** 0.271 acres +/- fee simple transfer, 0.045 acres +/- of revertible slope easements and 3.886 square feet +/- of temporary construction easements in the Gwynnbrook Wildlife Management Area, Baltimore County

**Grantor:** State of Maryland, to the use of the Department of Natural Resources.

**Grantee:** Baltimore County, Maryland

**Remarks:** Approval is requested for the sale of 0.271 acres +/- of unimproved land, 0.045 +/- acres of Revertible Slope Easement and 3.886 square feet +/- of temporary construction easement to Baltimore County. Baltimore County has requested the sale and easements for purposes of widening the Gwynnbrook Avenue Bridge. The County will implement a storm water management and soil erosion program during construction and will be responsible for all maintenance.

**Reference:** This property was approved as surplus by the Board of Public Works as Supplemental Item 23-RP on January 4, 2017. Legislative notification was made in accordance with State Finance and Procurement Section 10-305 on December 21, 2016, with supplemental information provided on February 8, 2017.

**Price:** \$26,081.00

**Appraised Values:** Stephen H. Muller – \$26,081.00

**State Clearinghouse:** Clearinghouse conducted an intergovernmental review of the project under MD20150615-0510. It has recommended to declare 0.271 acres of land in the vicinity of the intersection of Gwynnbrook Avenue and Owings Mills Boulevard surplus to the State and transfer the land to Baltimore County. It was also recommended to grant a revertible slope easement of +/- 0.045 acres, and temporary construction easements of +/- 0.0892 acres to Baltimore County, Maryland,

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**8-RP. REAL PROPERTY**

*Department of Public Safety and Correctional Services*  
File #00-8581

**Recommendation:** Approve Utility Easement for the installation of Fiber Optic Cable to run along House of Correction Road.

**Property:** 7930 Brock Bridge Road, Jessup, MD 20794  
12,034.80 sf in easement

**Grantor:** State of Maryland, to the use of the Department of Public Safety and Correctional Services

**Grantee:** APC Realty and Equipment Company, LLC,  
aka Sprint

**Remarks:** Approval is requested for a Utility Easement for the installation of fiber optic cable along the roadway of the Jessup House of Correction, Jessup, Maryland 20794. The Fiber optic cable is to be used by residents and/or businesses in the Jessup area. The Maryland Historical Trust has determined that the referenced project would have no adverse effect on historic properties.

**Price:** \$17,000.00

**Appraisal Value:** \$17,000.00 – Darryl Andrews – 9/27/16 – In House Appraiser

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD20160629-0603. It has recommended to grant a utility easement of +/- 12,034.80 square feet to Sprint. Sprint plans to install fiber-optic cable to run along House of Correction Road for the use of residents and/or businesses in the Jessup area.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**9-LL. LANDLORD LEASE**

*Department of Health and Mental Hygiene  
Office of Capital Planning (Allegany County)*

**Tenant** Friends Aware, Inc.  
1601 Holland Street  
Cumberland, Maryland 21502

**Property Location:** 600 Furnace Street  
Cumberland, Maryland 21502

**Space Type:** Residential Dwelling      **Lease Type:** New  
**Duration:** 5 Years      **Effective:** April 14, 2017  
**Annual Rent:** \$1.00

**Utilities Responsibility:** Lessee

**Custodial Responsibility:** Lessee

**Previous Board Action(s):** 03/21/2012 Item 6-LL OPT; 04/04/2007 Item 5-LL; 01/23/2002 Item 13-L; 02/04/1998 Item 21-L.

**Recommendation:** Approval is requested for a 5 year lease to Friends Aware, Inc. for the operation of a residential group home for clients with disabilities. Reference is made to item 6-LL approved by the Board of Public Works on 03/21/2012 for the same activity.

**Remarks:**

1. The Lessee has occupied this facility since February 1998 as a group home for clients with developmental disabilities.
2. The Lessee shall be responsible for obtaining all permits, licenses, inspections and approvals required for its occupancy of the premises.
3. The Lessee shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
4. The Lessee shall indemnify and hold harmless the State of Maryland and Maryland Department of Health and Mental Hygiene against any and all liability or claim of liability (including reasonable attorney's fees), arising out of licensee's use and occupancy, conduct operation or management of the premises during the Term.

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**9-LL. LANDLORD LEASE** (*cont'd*)

5. The Lessee is responsible for all maintenance of the property.
6. The Lease provides for two (2) options to renew the Lease for five (5) years each renewal subject to BPW approval.
7. The lease provides a termination for convenience clause.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**10-LL. LANDLORD LEASE**

*Department of Health and Mental Hygiene  
Office of Capital Planning (Allegany County)*

**Tenant** Friends Aware, Inc.  
1601 Holland Street  
Cumberland, Maryland 21502

**Property Location:** 228 South 1<sup>st</sup> Street  
LaVale, Maryland 21502

**Space Type:** Residential Dwelling      **Lease Type:** New / Retroactive  
**Duration:** 5 Years      **Effective:** April 4, 2017  
**Annual Rent:** \$1.00

**Utilities Responsibility:** Lessee  
**Custodial Responsibility:** Lessee  
**Previous Board Action(s):** 03/21/2012 Item 7-LL OPT; 04/04/2007 Item 6-LL; 04/24/2002  
Item 9-L; 03/04/1998 Item 18-L.

**Recommendation:** Approval is requested for a 5 year lease to Friends Aware, Inc. for the operation of a residential group home for clients with disabilities. Reference is made to item 7-LL approved by the Board of Public Works on 03/21/2012 for the same activity.

**Retroactive Lease:** The Board of Public Works is respectfully requested to retroactively approve this lease for one day on 4/4/17. The prior lease term ran from 4/4/12 through 4/3/17.

**Remarks:**

1. The Lessee has occupied this facility since February 1998 as a group home for clients with developmental disabilities.
2. The Lessee shall be responsible for obtaining all permits, licenses, inspections and approvals required for its occupancy of the premises.
3. The Lessee shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
4. The Lessee shall indemnify and hold harmless the State of Maryland and Maryland Department of Health and Mental Hygiene against any and all liability or claim of liability (including reasonable attorney's fees), arising out of licensee's use and occupancy, conduct operation or management of the premises during the Term.

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**10-LL. LANDLORD LEASE** *(cont'd)*

5. The Lessee is responsible for all maintenance of the property.
6. The Lease provides for two options to renew the Lease for five years each renewal subject to BPW approval.
7. The lease provides a termination for convenience clause.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**11-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of Trustees of The Trustees of the Ladew Topiary Gardens, Inc.**  
*Ladew Topiary Gardens (Harford County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Ladew Topiary Gardens, including construction of a maintenance hub, site improvement of the parking lot, and construction of a series of access roads, located in Harford County.”*

**\$100,000.00**

*Maryland Consolidated Capital Bond Loan of 2015 (LHI – Chapter 495, Acts of 2015)  
DGS Item G062; (SL-076-140-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Trustees of The Trustees of the Ladew Topiary Gardens, Inc. has submitted documentation that it has over \$100,000.00 in a financial institution to meet the matching fund requirement for this project.

|                    |                              |                      |
|--------------------|------------------------------|----------------------|
| <b>Background:</b> | Total Project                | \$3,500,000.00       |
|                    | <b>15-G062 (This Action)</b> | <b>\$ 100,000.00</b> |
|                    | 14-G081 (Prior Action)       | \$ 110,000.00        |
|                    | Local Cost                   | \$3,290,000.00       |

(Prior Action: 5/11/16 Agenda, Item 19-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Cathy Ensor  
 410.767.4107  
 cathy.ensor@maryland.gov

**12-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

**County Executive and County Council of Montgomery County**

*Montgomery County Pre-Release Center (Montgomery County)*

*“To design, construct, and capital equip renovations to the Pre-Release Center’s Dietary Center.”*

**\$403,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LJDC – Chapter 027, Acts of 2016), DGS Item G192*

**\$280,000.00**

*Maryland Consolidated Capital Bond Loan of 2015 (LJDC– Chapter 495, Acts of 2015), DGS Item G149; (SL-059-150-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 for the 2015 bond bill and June 1, 2018 for the 2016 bond bill and the Board of Public Works to certify a matching fund. The County Executive and County Council of Montgomery County have submitted documentation that \$2,720,000.00 has been allocated in their Fiscal Year 2019 budget to meet the matching fund requirement for this project.

**Background:**

|                              |                      |
|------------------------------|----------------------|
| Total Project                | \$7,005,000.00       |
| <b>16-G192 (This Action)</b> | <b>\$ 403,000.00</b> |
| <b>15-G149 (This Action)</b> | <b>\$ 280,000.00</b> |
| Local Cost                   | \$6,322,000.00       |

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**13-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants.

***Board of Directors of The Baltimore Children’s Museum, Inc.***

*Port Discovery Children’s Museum (Baltimore City)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Port Discovery Children’s Museum including the installation of exhibits, located in Baltimore City.”*

**\$300,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LSI - Chapter 027, Acts of 2016)  
DGS Item 145*

**\$200,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LHI - Chapter 027, Acts of 2016)  
DGS Item 146, (SL-041-050-038)*

**Matching Fund:** No match is required.

**Background:**

|                             |                                  |
|-----------------------------|----------------------------------|
| Total Project               | \$5,502,871.00                   |
| <b>16-145 (This Action)</b> | <b>\$ 300,000.00 (non-match)</b> |
| <b>16-146 (This Action)</b> | <b>\$ 200,000.00 (non-match)</b> |
| 15-G023 (Prior Action)      | \$ 250,000.00                    |
| 13-035 (Prior Action)       | \$1,028,000.00 (non-match)       |
| 12-G098 (Prior Action)      | \$ 150,000.00                    |
| 10-G158 (Prior Action)      | \$ 75,000.00                     |
| 10-G110 (Prior Action)      | \$ 25,000.00                     |
| 09-G086 (Prior Action)      | \$ 225,000.00                    |
| 09-G039 (Prior Action)      | \$ 100,000.00                    |
| 08-G123 (Prior Action)      | \$ 200,000.00                    |
| 07-G099 (Prior Action)      | \$ 125,000.00                    |
| 06-G115 (Prior Action)      | \$ 300,000.00                    |
| 05-G115 (Prior Action)      | \$ 250,000.00                    |
| 05-G116 (Prior Action)      | \$ 100,000.00                    |
| Local Cost                  | \$2,174,871.00                   |

(Prior Actions: 01/06/16 Agenda, Item 17-CGL; 02/05/14 Agenda, Item 16-CGL; 10/16/13 Agenda, Item 19-CGL; 09/21/11 Agenda, Item 25-CGL; 02/23/11 Agenda, Item 16-CGL; 05/06/09 Agenda, Item 31-CGL; 08/20/08 Agenda, Item 27-CGL; 02/27/08 Agenda, Item 14-CGL; 11/28/07 Agenda, Item 22-CGL; 06/17/09 Agenda, Item 24-CGL; and 08/11/10 Agenda, Item 33-CGL)

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**13-CGL. CAPITAL GRANTS AND LOANS** (*cont'd*)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Cathy Ensor  
 410.767.4107  
 cathy.ensor@maryland.gov

**14-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

***Baltimore County Board of Education***

*Randallstown High School Infrastructure Improvements (Baltimore County)*

*“For the design, construction, repair, renovation, reconstruction, and capital equipping of general infrastructure enhancements to Randallstown High School.”*

**\$500,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (MISC - Chapter 027, Acts of 2016)  
 DGS Item 134*

**\$500,000.00**

*Maryland Consolidated Capital Bond Loan of 2015 (MISC - Chapter 495, Acts of 2015)  
 DGS Item 126; (SL-058-150-038)*

**Matching Fund:** No match is required.

|                    |                             |                      |
|--------------------|-----------------------------|----------------------|
| <b>Background:</b> | Total Project               | \$1,255,638.00       |
|                    | <b>16-134 (This Action)</b> | <b>\$ 500,000.00</b> |
|                    | <b>15-126 (This Action)</b> | <b>\$ 500,000.00</b> |
|                    | Local Cost                  | \$ 255,638.00        |

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**15-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Trustees of the Silver Spring Jewish Center, Inc.***

*Silver Spring Learning Center Expansion (Montgomery County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Silver Spring Learning Center, located in Montgomery County.”*

***\$100,000.00***

*Maryland Consolidated Capital Bond Loan of 2015 (LSI – Chapter 495, Acts of 2015)  
DGS Item G136; (SL-086-140-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Silver Spring Jewish Center, Inc. has submitted documentation that it has over \$100,000.00 in a financial institution to meet the matching fund requirement for this project.

|                    |                              |                     |
|--------------------|------------------------------|---------------------|
| <b>Background:</b> | Total Project                | \$490,000.00        |
|                    | <b>15-G136 (This Action)</b> | <b>\$100,000.00</b> |
|                    | 14-G096 (Prior Action)       | \$ 60,000.00        |
|                    | Local Cost                   | \$330,000.00        |

(Prior Action: 6/8/16 Agenda, Item 21-CGL)

**Remarks:**

1. The grant agreement has been modified to include Board of Trustees of the Orthodox Congregation of Silver Spring, Inc. as a “beneficiary” throughout the agreement, and by modifying condition no. 6 as follows:
  5. Limitations on Use. The BPW or its designee may, in its sole discretion, disapprove requests for disbursement or expenditure of Grant funds that are not consistent with or are not specifically related to the Project purpose or this Agreement generally.

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**15-CGL. CAPITAL GRANTS AND LOANS** (cont'd)

**Remarks:** (cont'd)

*Grantee and Beneficiary hereby agree that no portion of the proceeds of this Grant or any of the matching funds provided for a project by this Grant may be used for the furtherance of sectarian religious instruction, or in connection with the design, acquisition, construction, or equipping of any building used or to be used as a place of sectarian religious worship or instruction, or in connection with any program or department of divinity for any religious denomination.*

2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Ahmed Awad 410-767-6589  
 ahmed.awad@maryland.gov

**16-CGL. CAPITAL GRANTS AND LOANS**  
*Department of Health and Mental Hygiene*

**Recommendation:** That the Board of Public Works approve a grant of \$155,373 to **Comprehensive Housing Assistance, Inc. (Baltimore City)**.

**Project:** The renovation of a four-bedroom, two-bathroom house located at 3914 Pinkney Road, Baltimore City, MD 21215.

**Architect:** ATI, Columbia, MD \$ 4,500.00

**Construction Bids:**

|  |              |
|--|--------------|
| Maryland Bay Construction, Baltimore, MD   | \$266,411.00 |
| W.C. Barton & Associates, Reisterstown, MD | \$312,588.00 |
| PJC Construction, Inc., Baltimore, MD      | \$322,850.00 |

**Award:** Maryland Bay Construction's bid did not cover the entire scope of the renovations. W.C. Barton & Associates, second lowest bid was awarded the contract.

**Total Eligible Costs:** \$317,088.00

**Remarks:**

1. This house will be used to provide housing for three individuals with mental illness.
2. In accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Baltimore City.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.
4. Grantee is a nonprofit organization.

**Funding:** DHMH has determined the grantee is required to provide a 51% local share of the eligible project cost as follows:

|                    |  |
|--------------------|--|
| \$317,088.00       | Project Cost   |
| \$317,088.00       | Eligible Project Cost  |
| \$155,373.00 (49%) | MCCBL 2015 (CHFF) DHMH #29102-04   |
| \$161,715.00 (51%) | Bearman Foundation, DHCD, the Weinberg Foundation and the Wells Fargo Foundation |

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Ahmed Awad 410-767-6589  
 ahmed.awad@maryland.gov

**17-CGL. CAPITAL GRANTS AND LOANS**  
*Department of Health and Mental Hygiene*

**Recommendation:** That the Board of Public Works approve a grant of \$133,708.00 to **Comprehensive Housing Assistance, Inc. (Baltimore City)**.

**Project:** The design and renovation of a three-bedroom house located at 3914 W. Strathmore Avenue, Baltimore City, MD 21215.

**Architect:** ATI, Columbia, MD \$ 6,500.00

**Construction Bids:**

|  |              |
|--|--------------|
| T.C.B Property Management, Lutherville, MD | \$219,005.00 |
| W.C. Barton & Associates, Reisterstown, MD | \$266,373.00 |
| Maryland Bay Construction, Baltimore, MD   | \$312,510.00 |

**Award:** T.C.B Property Management bid did not cover all renovations. W.C. Barton & Associates, second lowest bid was awarded the contract.

**Total Eligible Costs:** \$272,873.00

**Remarks:**

1. This renovation will provide housing for three individuals with mentally illness.
2. In accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Baltimore City.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.
4. Grantee is a nonprofit organization.

**Funding:** DHMH has determined the grantee is required to provide a 51% local share of the eligible project cost as follows:

|                    |  |
|--------------------|--|
| \$272,873.00       | Project Cost   |
| \$272,873.00       | Eligible Project Cost  |
| \$133,708.00 (49%) | MCCBL 2015 (CHFF) DHMH#29102-05  |
| \$139,165.00 (51%) | Bearman Foundation, DHCD, the Weinberg Foundation and the Wells Fargo Foundation |

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES  
 ACTION AGENDA  
 April 5, 2017



Contact: Ahmed Awad 410-767-6589  
 ahmed.awad@maryland.gov

**18-CGL. CAPITAL GRANTS AND LOANS**  
*Department of Health and Mental Hygiene*

**Recommendation:** That the Board of Public Works approve a grant of \$107,198.00 to **Comprehensive Housing Assistance, Inc. (Baltimore City)**.

**Project:** The renovation of a four-bedroom, two-bathroom house located at 5726 Clover Road, Baltimore City, MD 21215.

**Architect:** ATI, Columbia, MD \$ 5,000.00

**Construction Bids:**

|  |              |
|--|--------------|
| W.C. Barton & Associates, Reisterstown, MD | \$213,772.00 |
| Maryland Bay Construction, Baltimore, MD   | \$235,577.00 |
| PJC Construction, Inc., Baltimore, MD      | \$237,168.00 |

**Award:** W.C. Barton & Associates, Reisterstown, MD \$213,772.00

**Total Eligible Costs:** \$218,772.00

**Remarks:**

1. This house will be used to provide housing for three individuals with mental illness.
2. In accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Baltimore City.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.
4. Grantee is a nonprofit organization.

**Funding:** DHMH has determined the grantee is required to provide a 51% local share of the eligible project cost as follows:

|                    |  |
|--------------------|--|
| \$218,772.00       | Project Cost   |
| \$218,772.00       | Eligible Project Cost  |
| \$107,198.00 (49%) | MCCBL 2015 (CHFF) DHMH #29102-03   |
| \$111,574.00 (51%) | Bearman Foundation, DHCD, the Weinberg Foundation and the Wells Fargo Foundation |

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Ahmed Awad 410-767-6589  
 ahmed.awad@maryland.gov

**19-CGL. CAPITAL GRANTS AND LOANS**  
*Department of Health and Mental Hygiene*

**Recommendation:** That the Board of Public Works approve a grant of \$128,334.00 to **Housing Unlimited, Inc., (HUI), (Montgomery County)**.

**Project:** To assist HUI in the acquisition of a three-bedroom, two-bathroom condominium located at 409 Christopher Avenue #59, Montgomery Village, MD 20879

|                                 |                      |
|---------------------------------|----------------------|
| Contract of Sale                | \$175,000.00         |
| Laura G. Lamb, Laytonsville, MD | \$175,000.00         |
| H. Virginia Timian, Laurel, MD  | \$175,000.00         |
| DGS accepted appraisal          | \$175,000.00         |
| <br>                            |                      |
| Total Project Cost              | \$175,800.00         |
| <b>Eligible Amount</b>          | <b>\$175,800.00*</b> |
| State's share @ 73%             | \$128,334.00         |

\*Includes the lesser of the DGS accepted value or the contract price at \$175,000.00 and the cost of appraisals at \$800.00.

**Remarks:**

1. This condominium will be used to provide housing for three individuals with psychiatric disabilities.
2. In accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Montgomery County.
3. No State funds will be disbursed until the grantee has presented suitable evidence to the Office Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.
4. Grantee is a nonprofit organization.

**Fund Source:** DHMH has determined the grantee is required to provide a 27% local share of the eligible project cost.

|                 |                                 |
|-----------------|---------------------------------|
| \$175,800       | Total Project Cost              |
| \$175,800       | Eligible Project Cost           |
| \$128,334 (73%) | CHFF MCCBL 2015, DHMH #20807-07 |
| \$ 47,466 (27%) | Montgomery County DHCA          |

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# Supplemental

Contact: Lauren Buckler  
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## **20-C-MOD. CONSTRUCTION CONTRACT MODIFICATION *Annapolis Public Buildings & Grounds***

**Contract ID:** Emergency Mold Remediation and Building Repairs  
Project No: BA-495-160-001 ADPICS No. 001B7400229

**Original Contract Approved:** Secretary's Agenda Appendix A1 (1/4/17)

**Original Procurement Method:** Emergency Procurement

**Contractor:** Popowski Brothers, Inc. ta PBI Restorations, Hunt Valley

**Contract Description:** Stabilize and condition air quality at the State Archives building to acceptable levels; perform mitigation services on stored archived materials and building components and materials affected by mold.

### **Modification Description:**

- |    |  |              |
|----|--|--------------|
| A. | Add 56 calendar days of mold remediation of stored archival materials in the stack areas affected by mold; reinstall select slat board ceilings; and final cleaning of the Public Search Room area as directed by the environment hygienist. | \$165,951.27 |
| B. | Repair deficiencies of building façade and roof that are contributing to mold conditions as outlined in the Whitman, Requardt & Associates, LLP, Building Condition Assessment.  | \$131,310.24 |
| C. | Provide A/E services for the design to correct the deficiencies in the mechanical system that contributed to mold growth as outlined in the Whitman, Requardt & Associates, LLP Mold Remediation Study.                                      | \$93,685.73  |

**Original Contract Term:** 60 Calendar Days

**Modification Term:** 116 Calendar Days

**Original Contract Amount:** \$443,013.71

**This Modification Amount:** \$390,947.24

# Supplemental

**20-C-MOD. CONSTRUCTION CONTRACT MODIFICATION (cont'd)**  
*Annapolis Public Buildings & Grounds*

**Prior Modification Amounts:**

|  |                   |
|--|-------------------|
| Mod #1 (DPRB Item 01-M-006 [1/1/17]/DGS delegated authority)   | \$28,947.14       |
| Mod #2 (DGS Item 3-M-Mod [1/25/17])                            | \$58,087.13       |
| Mod #3 (DGS Item 4-M-Mod [2/8/17])                             | \$185,874.33      |
| Mod #4 (DGS Item 7-M-Mod [3/8/17])                             | \$158,960.96      |
| Mod #5 (LokDot adhesive installation/DGS delegated authority): | <u>\$2,606.42</u> |
| Total prior modifications                                      | \$434,475.98      |

**Revised Total Contract Amount:** \$1,043,440.96

**Percent +/- (This Modification):** 37.46%

**Overall Percent +/-:** 135.53%

**MBE Participation:** 0%

**Remarks:** This contract modification is because both the environmental hygienist and the building condition assessment conclude it is necessary to remediate the mold and prevent future mold growth within the Maryland State Archives building.

**Fund Source:** MCCBL 2015 Item 103

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# Hand Carried

Contact: Wendy Scott-Napier  
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## **21-LT. TENANT LEASE**

**Department of Health & Mental Hygiene**  
(Maryland Medical Cannabis Commission)

**Landlord:** GCCFC 2007-GG9 Colomary Facilities, LLC  
1099 Winterson Road, Suite 135  
Linthicum MD 21090

**Property Location:** 849 International Drive, Suite 450  
Linthicum, MD 21090

|                                  |                                  |                            |
|----------------------------------|----------------------------------|----------------------------|
| <b>Space Type:</b> Office        | <b>Lease Type:</b> New           | <b>Square Feet:</b> 10,900 |
| <b>Duration:</b> Ten (10) Years  | <b>Effective:</b> May 1, 2017    |                            |
| <b>Annual Rent:</b> \$239,255.00 | <b>Square Foot Rate:</b> \$21.95 |                            |

**Utilities Responsibility:** Landlord  
**Custodial Responsibility:** Landlord  
**Previous Board Action(S):** N/A

**Fund Source:** M00B0104-R410 PCA - R410S 100% Special

**Recommendation:** Approval is requested for a new 10 year lease of 10,900 sf of space at rate of \$21.95 per sf, for an annual rent of \$239,255.00, with one 5 year renewal option available at \$26.34 per sf. This option will be presented for future Board of Public Works approval. This lease is the result of a competitive procurement to establish an office location for the legislatively mandated Maryland Medical Cannabis Commission (COMAR - Health General § 13-3302). The purpose of the Commission is to develop policies, procedures, guidelines, and regulations to implement programs to make medical cannabis available to qualifying patients in a safe and effective manner. This function is currently being temporarily housed in space which does not accommodate their function or anticipated growth.

### **Remarks:**

1. The DHMH Maryland Medical Cannabis Commission will be administrative by nature with minimal client contact.
2. The lease contains a termination for convenience clause, and the standard 6 month hold-over provision.
3. The building site provides two hundred sixty-six (266) use-in-common surface parking spaces at no cost to the State.

# Hand Carried

**21-LT. TENANT LEASE** (*cont'd*)

4. The lease contains escalations for real estate taxes, heating fuel and snow/ice removal
5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Daily Record, E-Maryland Marketplace and the DGS website. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

This Item was withdrawn as Item 20-LT from the 3/8/2017 Agenda.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**