

*BOARD OF PUBLIC WORKS*  
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*DECEMBER 20, 2017*

*MEETING LOCATION: STATE HOUSE, 100 STATE CIRCLE  
GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401*

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Contact: Gabriel Gnall 410.260.7335  
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1. **BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Report***

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

*Public Safety & Correctional Svs*                      *October 2017*

**Authority:** COMAR 21.02.01.05.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
December 20, 2017



Contact: Bill Morgante 410-260-7791  
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2. **BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant State tidal wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland.

**MDE:** The Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

- 17-0455 *BRAD & TRACEY FYE* – To help protect the shoreline and provide navigational access by mechanically dredging an area; providing for a six-year dredging period; and to construct and backfill a replacement bulkhead, piers, piles, a platform, a boatlift, and a stone revetment.  
*Arnold, Deep Creek*  
*Special conditions: bulkhead construction; maintenance dredging and disposal; dredge area staking; limit on number of slips, lifts, hoists, and platform area; accessory platforms not to be attached to boatlifts.*
- 17-0078 *CRAIG PITTINGER* – To reduce shoreline erosion by removing and replacing mooring piles, constructing a stone revetment, providing backfill, and installing low profile stone containment sill, and stone groins; remove invasive grasses, and fill, grade and plant with marsh vegetation.  
*Arnold, Severn River*  
*Special conditions: mooring pile removal and construction; revetment content, marsh establishment, vents in stone edging, invasive grass disposal, toxic material permit, planting of invasive grass area; MDE marsh maintenance plan.*  
**Wetlands created:** 3,300 square feet
- 17-0587 *TWIN HARBORS COMMUNITY ASSOCIATION, WILLIAM T. & JANINE VAN DER WESTHUISEN, MICHAEL L. & MOLLY V. JOHANSEN* – To help prevent shoreline erosion by constructing a low profile stone containment sill and stone revetment, filling and grading with sand. and planting marsh vegetation.  
*Arnold, Mill Creek/Dividing Creek*  
*Special conditions: design and construction requirements, revetment content, marsh establishment, marsh maintenance plan, and construction of stone edging.*  
**Wetlands created:** 11,631 square feet

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2. **BOARD OF PUBLIC WORKS** (cont'd)  
*Wetlands Licenses*

**CALVERT COUNTY**

17-0731 *JEFFERSON PATTERSON PARK & MUSEUM* – To help control shoreline erosion by installing breakwaters, constructing a stone spur jetty and filling, grading and planting with marsh vegetation.

*St. Leonard, St. Leonard Creek*

*Special conditions: Time-of-year restriction; marsh establishment, turbidity curtain, completion and marsh maintenance plan.*

*Wetlands created: 40,584 square feet*

**DORCHESTER COUNTY**

17-0294 *KENNETH S. WILSON* – To reduce wave energy and help stabilize an eroding shoreline by installing 48 Beach Prism wave attenuator modules; providing for a six-year license.

*Taylor's Island, Chesapeake Bay*

*Special conditions: Engineer's suitability letter, installation requirements, vents and vent placement, maintenance, monitoring and surveying of prisms, and U.S. Army Corps of Engineers report.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Contacts: Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov  
Jean Peterson (301) 429-7667 jean.peterson@maryland.gov

3. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Down Payment Settlement Expense Loan Program***

**Recommendation:** That the Board of Public Works, in exchange for an unsecured promissory note, approve DHCD releasing a second lien deed of trust to facilitate a short sale on the property.

**Loan Authority:** Down Payment and Settlement Expense Loan Program  
Housing and Community Development Article,  
§§ 4-301-- 4-309, Annotated Code of Maryland

**Authority to Release  
Security Interest:** State Finance and Procurement Article, § 10-305,  
Annotated Code of Maryland

**Borrower:** Cassey Turnmire (Harvey)  
10104 Fontaine Drive, Baltimore 21234  
Harford County

**Original Loan:** \$5,000

**Current Balance:** \$5,000

**Unsecured Promissory Note Amount:** \$5,000

BOARD OF PUBLIC WORKS

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DISAPPROVED

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WITH DISCUSSION

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Contact: Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov  
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**4. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Neighborhood Business Development Program***

**Recommendation:** That the Board of Public Works authorize DHCD to allow a borrower to substitute collateral.

**Loan Authority:** Neighborhood Business Development Program  
Housing and Community Development Article,  
§§ 6-301 thru 6-311 Annotated Code of Maryland  
COMAR 05.13.01

**Authority to Release Lien:** State Finance and Procurement Article, § 10-305,  
Annotated Code of Maryland

**Borrower:** Tooney Town Early Learning Center, Inc.  
Project N. 61-03-849

**Project Address:** 1609 Shakespeare St., Baltimore City 21231

**Original Loan:** \$100,000

**Current Balance:** \$ 41,843

**Substitute Collateral:** \$43,000 (letter of credit)

**Background:** In 2011 DHCD lent \$100,000 to the borrower to finance purchase of two day care centers in Baltimore City. The loan was secured by an assignment of stock held in a NY Life policy of the guarantor, Glenesa Swann (aka Glenesa Diane Liles), and a letter of credit in the amount of \$30,000.

The borrower has made all loan payments in a timely fashion. The borrower now seeks to substitute a new letter of credit in the amount of \$43,000 to replace the assignment of stock held in the NY life policy and the existing letter of credit.

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**BOARD OF PUBLIC WORKS  
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*Contact: Ellen Frketic 410-729-8307  
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**5. MARYLAND ENVIRONMENTAL SERVICE  
*Eastern Pre-Release Unit***

**Construction Contract:** New Access Road  
MES Project # 1-17-2-29-5

**Description:** Construct access road to water and wastewater treatment plants

**Procurement:** Competitive Sealed Bids

<b>Bids:</b>	Mona Contracting LLC	LaPlata	\$122,323
	David A. Bramble, Inc.	Chestertown	\$174,138
	Lindstrom Excavating Contractors, Inc.	Worton	\$236,000
	ACTAEON, LLC	Beltsville	\$379,109
	ARYA CIVIL, LLC	Temple Hills	\$412,982
	VKM Contracting	Laurel	\$461,450

**Award:** Mona Contracting LLC, La Plata MD

**Amount:** \$122,323

**Term:** 40 calendar days

**MBE Participation:** 9%

**Remarks:** A recently-installed perimeter security fence at the Department of Public Safety and Correctional Services Eastern Pre-Release Unit blocks access to the water and wastewater treatment plants. The new gravel road will provide MES operators and delivery vehicles access to the water and wastewater plants.

**Fund Sources:** MCCBL of 2016: *MES Infrastructure Improvement Fund* (UB00)

**Appropriation Code:** 177 MCCBL 16 (PCA # 12006)

**Resident Business:** Yes                      **Tax Compliance No.:** 17-3215-1111

**BOARD OF PUBLIC WORKS**

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**APPROVED**

**DISAPPROVED**

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**WITHDRAWN**

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**WITHOUT DISCUSSION**



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Contact: Ellen Frketic (410) 729-8307  
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6. **MARYLAND ENVIRONMENTAL SERVICE**  
*Eastern Correctional Institution*

**Construction Mod:** Co-generation Plant  
25kV Substation Improvements  
Construction Administration Services  
MES Project # 1-17-4-39-3

**Original Approval** Secretary's Agenda Item 14 (6/21/17)

**Award** Geosyntec Consultants, Columbia, MD

**Contract Description:** Construction administration services/ 25kV substation improvements

**Modification Description:** Additional field oversight for construction of bioretention pond; underground utility survey; and additional construction administration services through project completion.

**Original Contract Term:** 12 months from Notice to Proceed

**Modified Contract Term:** No change

**Original Contract Amount:** \$ 84,265

**Modification Amount:** \$ 62,603

**Revised Total Amount:** \$146,868

**Percentage Increase:** 74.29%

**Prior Modifications:** None

**MBE Goal:** 0%

**Remarks:** This change order is necessary because: (1) the bioretention pond as-built certification is required by MDE for permit compliance; (2) the utility survey is required by DPSCS before the new power service line can be installed; and (3) the construction services are a result of extra technical review time needed for complicated equipment and additional support.

**Fund Sources:** MCCBL of 2017: *MES Infrastructure Improvement Fund* (UB00)

**Appropriation Codes:** 198 MCCBL 17 (PCA 12039)

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**BOARD OF PUBLIC WORKS  
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*Contact: Philip Hutson (410) 333-1560  
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**7. MARYLAND STADIUM AUTHORITY  
*MTA/MARC Camden Station Replacement  
Construction Manager***

**Contract ID:** Camden Yards Sports Complex  
MTA/MARC Camden Station Replacement

**Project:** The MTA/MARC Camden Station is currently a *temporary* structure (constructed with the Oriole Park development) on Stadium Authority property within the Camden Yards Sports Complex. This project will replace the structure with a permanent station that welcomes guests to Baltimore City and the Camden Yards Sports Complex.

**Contract Description:** The Stadium Authority recommends awarding the Construction Manager contract for pre-construction services to the Barton Malow Company. The Stadium Authority anticipates that it will later present bid packages to the Board to be awarded to the contractor for the construction phase.

**Contractor:** Barton Malow Company, Baltimore, MD 21201

**Term:** 8 months from notice to proceed

**Amount:** \$30,000 (pre-construction services)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

<i>Contractor</i>	<i>Technical Ranking</i>	<i>Financial Ranking</i>	<i>Pre Construction Fee</i>	<i>General Conditions</i>	<i>CM Fee</i>	<i>Total Price</i>
Barton Malow	2	1	\$30,000	\$375,553	\$150,000	\$555,553
Plano Coudon	3	2	\$48,650	\$387,450	\$190,000	\$626,100
Turner	1	3	\$49,377	\$546,879	\$150,000	\$746,256

**MBE Goal:** 0% (pre-construction services)

**Remarks:** The Construction Manager will work closely with the Maryland Stadium Authority, the Maryland Transit Administration, the Baltimore Orioles, the Baltimore Ravens, and the design team throughout the design phase. Professional services include cost-estimating, scheduling, project phasing, constructability reviews, value engineering, quality assurance, MBE/SBR outreach, scope of work definitions, bid packaging/preparations, and trade package bidding.

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7. **MARYLAND STADIUM AUTHORITY** (*cont'd*)  
*MTA/MARC Camden Station Replacement*  
*Construction Manager*

**Authority:** §10-622, Economic Development Article, Annotated Code of MD

**Fund Source:** Federal Transportation Enhancement Program  
MDOT's Maryland Transportation Trust

**Tax Compliance No.:** 17-3267-1111

**Resident Business:** Yes

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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APPENDIX  
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APP 1

Contact: Debbie Thornton (410)230-3322  
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**AI. DEPARTMENT OF JUVENILE SERVICES**

**Contract ID:** Computerized Fence-Mounted Perimeter Intrusion Security System  
Alfred D. Noyes Youth Detention Center  
ADPICS No. V00B84000836

**Contract Type:** Service

**Description:** Install computerized fence-mounted perimeter intrusion security system at Alfred D. Noyes Youth Detention Center.

**Procurement Method:** Emergency

**Emergency Declared:** October 9, 2017

**Bids:**

<i>Bidder</i>	<i>Bid</i>
Johnson Controls, Capitol Heights, MD	\$62,346
Cornerstone Service, Norment Security Group, Garner, NC	\$79,153

**Award:** Johnson Controls, Capitol Heights

**Amount:** \$62,346

**Award Date:** October 20, 2017

**Term:** 10/20/2017 — 12/05/2017 (45 Days)

**MBE Participation:** 0%

**Fund Source:** 100% General Funds  
Appropriation Code: VOOD201 1222

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APP 2

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**AI. DEPARTMENT OF JUVENILE SERVICES (cont'd)**

**Remarks:**

*Nature of Emergency:* The existing perimeter intrusion fence security system at the Alfred D. Noyes Youth Detention Facility was no longer functioning. This represents a public safety risk and compromises the safety of the community, the staff, and the youth located at the facility. A system was needed that included a double-run sensor system (at both high and low height) around the facility perimeter. The system will have up to five detection zones along approximately 1800 feet fence line of the facility and immediately sound an alarm at the master control station should any breach of security to the perimeter of the campus.

*Basis for Selection:* The Department of Juvenile Services solicited and received bids from two vendors. Johnson Controls presented the lower bid and has a history of positive performance under similar DJS contracts. DJS determined that the Johnson Controls bid submitted provided the best value to the State.

**Tax Compliance No.:** 17-3109-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
December 20, 2017



APP 3

Contact: Joh Sedtal 410.767.3351  
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**A2. DEPARTMENT OF TRANSPORTATION**  
*Maryland Transit Administration*

**Contract ID:** MTA Union Payroll  
OPS-17-077-EM

**Contract Type:** Services

**Description:** Provide MDOT MTA Payroll Division with union payroll, benefits administration, and associated human resources processes services.

**Procurement Method:** Emergency

**Emergency Declared:** 12/12/2016

**Amount:** \$932,064

**Proposals:**

Offerors	Technical Rank	Financial Rank	Overall Rank
ADP, LLC, Alpharetta, GA	1	\$932,064	1
Kronos, Inc., Chelmsford, MA	2	\$1,871,331	2
Ultimate Software, Weston, FL	3	\$2,135,730	3

**Award:** ADP, LLC, Alpharetta, GA

**Award Date:** 10/10/2017

**Term:** 10/10/2017 – 09/09/2019 (2 years w/ two 6-month options)

**MBE Participation:** 0%

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APP 4

**A2. DEPARTMENT OF TRANSPORTATION (continued)**

**Fund Source:** 100% Special Funds

**Remarks: Nature of Emergency:** The MDOT MTA payroll system was purchased in the 1980s as part of a bus dispatch system called VISTA. The company that sold the VISTA product went out of business. There has not been any vendor support for the software in more than twenty years. Since the early 1990s, MDOT MTA's IT personnel, with the help of contract programmers, has maintained and enhanced the system. MDOT MTA struggles with a legacy union payroll system that is outdated and can no longer be supported by the original developers.

The functionality of System K has been volatile for several years. Due to System K being a legacy program that is no longer supported by the original company, there remains the high probability of data errors that create concerns about the integrity of the payroll-related calculations. Furthermore, the system has failed in the past, causing major issues with payroll processing leading to staff not being paid on time

An emergency contract may be awarded to "mitigate serious damage to public health, safety, and welfare." A two-year contract with options would allow for a new system to be procured, awarded, and implemented. This emergency contract is in place as MDOT MTA awaits a multi-year contract to be awarded by MDOT.

**Basis for Selection:** A direct solicitation was sent to three firms, all of which submitted proposals. The negotiations of exceptions to the State contract terms went on for four months before MTA and the offerors agreed to terms. Additionally, time was required to ensure the proposed system's complexity and security met MDOT MTA's needs before implementation. Upon review of the financials, the Procurement Office determined one of the firms made errors in their calculations. Another firm had not completed the financial proposal form properly. Due to the inconsistencies in the submittals, there was a request for a first and then second Best and Final Offer from all offerors.

ADP, LLC offered the best proposal, both technically and financially. ADP, LLC has waived all fees associated with the implementation phase, as reflected in its significantly lower price, and is dedicated to getting MTA's system up and running as quickly as possible. MDOT MTA is confident in ADP's ability to complete the project for the proposed price. MDOT MTA expects the implementation to be executed within a year.

**Tax Compliance No.:** 17-2849-1111 **Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
December 20, 2017



APP 5

Contact: Valerie Roddy 410-767-5652  
Valerie.Roddy@maryland.gov

**A3. MARYLAND DEPARTMENT OF HEALTH**  
*Developmental Disabilities Administration*

**Contract ID:** Dietitian at Potomac Center  
ADPICS No.: M00B8400426

**Contract Type:** Service

**Description:** Provide nutritional care to individuals with developmental disabilities including dual diagnosis who reside at Potomac Center.

**Procurement Method:** Emergency

**Emergency Declared:** September 15, 2017

**Award:** Annashae Corporation, Cleveland, OH

**Award Date:** October 1, 2017

**Term:** October 1, 2017 – July 16, 2018

**Amount:** \$50,000

**MBE Participation:** None

**Incumbent:** Annashae Corporation

**Remarks:**

*Nature of Emergency:* A State employee dietician provided the nutritional care services until 2015 when the position was vacated due to a retirement. The position has remained vacant since then despite multiple recruitment efforts.

Small procurement awards were processed to provide services from 2015 to April 2016. A competitive solicitation was issued in 2016 and contract awarded to Annashae Corporation, who provided services through September 2017.

MDH issued a competitive solicitation in April 2017 to procure continuing dietetic services for the Potomac Center upon the September expiration of the Annashae Corp. contract. However only the incumbent responded to the competitive solicitation. MDH canceled that procurement to attempt to solicit greater competition with a subsequent re-procurement.



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APP 6

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**A3. MARYLAND DEPARTMENT OF HEALTH (cont'd)**  
***Developmental Disabilities Administration***

***Remarks: (cont'd)***

MDH must provide dietetic services to participate as a federal Intermediate Care Facility for Intellectual/Developmental Disabilities. Interruption or loss of these services could jeopardize receipt of federal funds. MDH declared an emergency to ensure dietetic services for a limited term (about nine months) while a new procurement for more long-term services is completed.

***Basis for Selection:*** Annashae Corporation was selected for award based on its experience providing these services for the Potomac Center, and the fact that Annashae was the sole respondent to the recent competitive procurement solicitation.

***Resident Business:*** No

***Fund Source:*** 100% General

***Approp. Code:*** M00M0101

***MD Tax Clearance:*** 17-2620-0000

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
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APP 7

Contact: Sherry Adams, 410-767-3541  
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**A4. MARYLAND DEPARTMENT OF HEALTH**  
*Office of Preparedness and Response*

**Contract ID:** Security System Installation  
ADPICS No. M00P8402056  
OPASS: 18-18950

**Contract Type:** Services

**Description:** Purchase security alarm services to adhere to new federal regulations and maintain compliance with federal grant.

**Procurement Method:** Emergency

**Bidder:** ACS Security Systems, Cockeysville, MD

**Bid:** \$168,417

**Date Emergency Declared:** April 1, 2017

**Award:** ACS Security Systems, Cockeysville, MD 21030

**Amount:** \$168,417

**Award Date:** November 1, 2017

**Term:** 60 Days

**MBE Participation:** None

**Remarks:** *Nature of Emergency:* Due to the termination of our current lease and relocation of our RSS warehouse, an emergency procurement was needed to purchase security alarm services to adhere to new federal regulations and maintain compliance with our federal grant.

**Basis for Selection:** Sole Source. ACS Security currently provides the security alarm systems for MDH's current RSS locations and the Alternate Departmental Operational Security Systems. These systems are interconnected and no other vendor has rights to ACS's alarm system. Additionally, ACS Security has already been vetted and approved by MDH's law enforcement partners to provide security to the RSS. It is not feasible both in terms of time and finances to find a new company to alarm the new RSS.

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APP 8

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**A4. MARYLAND DEPARTMENT OF HEALTH (cont'd)**  
*Office of Preparedness and Response*

***Fund Source:*** 100% General  
Appropriation Code: 32.01.01.02

***Tax Compliance Number.:*** 17-2082-1111 (45-4109292)

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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APP 9

Contact: June Dwyer (410) 767-0114  
june.dwyer@maryland.gov

**A5. MARYLAND STATE DEPARTMENT OF EDUCATION**

**Contract ID:** Independent Audit of  
Baltimore City Public Schools Transportation Protocols

**Contract Type:** Services

**Description:** Provide independent performance audit of the Baltimore City Public Schools Transportation Department. See § 5-110, Education Article, Annotated Code of Maryland.

**Procurement Method:** Emergency

**Emergency Declared:** June 5, 2017

**Bid:** TransPar, Inc., Lee's Summit, MO \$102,500

**Award:** TransPar, Inc.

**Amount:** \$102,500

**Award Date:** September 29, 2017

**Term:** 10/2/17 – 3/31/18

**MBE Participation:** 0%

**Fund Source:** Special Funds

**Remarks:**

*Nature of Emergency:* The need to conduct an Independent Audit of Baltimore City Public Schools transportation protocols results from National Transportation Safety Board (NTSB) Safety Recommendation Report H-17-13 (4/11/2017). NTSB classified its recommendation "urgent." NTSB issued the Report after investigating the collision between a Baltimore City Public School bus and a transit bus on November 1, 2016. The collision resulted in the deaths of two bus drivers and four passengers.

Baltimore City Public Schools requested MSDE's assistance on June 5, 2017. MSDE procured the vendor to conduct the transportation protocol audit to ensure that the process is independent.

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APP 10

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**A5. MARYLAND STATE DEPARTMENT OF EDUCATION (MSDE) (cont'd)**

**Remarks:**

*Basis for Selection:* MSDE identified 60 audit firms who could potentially perform the work. An emergency RFP was posted on *eMarylandMarketplace*; however, there were no viable bidders to whom to award the contract. The RFP was cancelled. When queried, 17 firms responded indicating that they did not provide this type of work.

Based on the emergency nature of this contract and the sensitivity of the work, MSDE directly solicited TransPar, Inc. MSDE selected TransPar, Inc. based on its experience and availability to perform the transportation audit in a compressed timeframe.

**Tax Compliance No.:** 17-2636-0111

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
 SECRETARY'S ACTION AGENDA  
 APPENDIX  
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APP 11

*Contact: Katherine Z. Dixon, 410-585-3035  
 Katherine.Dixon@Maryland.gov*

**A6. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*Division of Corrections*

**Contract ID:** Emergency Steam Line Repairs at the  
 Jessup Correctional Institution  
 Project No.: KJ-001-180-C01, ADPICS No. Q00P8401920

**Contract Type:** Maintenance

**Description:** Repair steam leaks in various locations at Jessup Correctional  
 Institution

**Procurement Method:** Emergency

<i>Bidders</i>	<i>Amount</i>
Mitchell Plumbing and Heating, Inc., Baltimore, MD	\$13,300
M&M Welding and Fabricators, Inc., Gaithersburg, MD	\$37,600

**Emergency Declared:** July 28, 2017

**Award:** Mitchell Plumbing and Heating Inc.

**Award Date:** September 8, 2017 (original contract)  
 October 19, 2017 (change order #1)  
 November 2, 2017 (change order #2)

**Amount:** \$13,300 (original contract)  
 \$6,650 (change order #1)  
 \$46,200 (change order #2)

**Fund Source:** FY18 Operating Funds, PCA S1410, AOBJ 8120

**Term:** 30 days (original contract)  
 30 day extension (change order #1)  
 30 day extension (change order #2)

**MBE Participation:** None

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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December 20, 2017



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**A6. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
*Division of Corrections*

**Remarks:**

*Nature of Emergency:* Two steam leaks developed at the Jessup Correctional Institution behind the E and F housing units. Steam was actively leaking into the housing units and above the ground. An investigation by maintenance staff determined that the issue could not be fixed without assistance of an outside contractor. Immediate repairs were needed to protect the health and safety of inmates and staff. In the course of the work, additional leaks were discovered behind building A, necessitating change order #1 for the additional work. The leaking continued after these repairs, necessitating change order #2 to excavate to determine source of leaks and make necessary repairs.

*Basis for Selection:* Mitchell Plumbing and Heating, Inc. was available to meet the needs of the emergency and provided the low bid.

*Note:* The original contract award and first change order did not meet the reportable threshold of \$25,000. With the award of change order #2 on November 2, 2017, the total contract is now being reported to the Board.

**Tax Compliance:** 17-2927-1111      **Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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December 20, 2017



APP 13

Contact: Katherine Z. Dixon, 410-585-3035  
Katherine.Dixon@Maryland.gov

**A7. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*Division of Corrections*

**Contract ID:** Emergency Boiler Repairs at Patuxent Institution  
Project No.: KD-001-180-C01, ADPICS No. Q00P8402484

**Contract Type:** Maintenance

**Description:** Rebuild three boilers and make repairs to three other boilers to keep the heat and domestic hot water systems operational.

**Procurement Method:** Emergency

<b>Bidders</b>	<b>Amount</b>
M&M Welding and Fabricators, Inc., Gaithersburg, MD	\$318,000
JF Fischer, Inc., Baltimore, MD	\$397,900

**Emergency Declared:** September 22, 2017

**Award:** M&M Welding and Fabricators, Inc.

**Award Date:** October 6, 2017

**Amount:** \$318,000

**Fund Source:** FY18 Operating Funds, PCA 41410, AOBJ 1402

**Term:** 90 Days

**MBE Participation:** None



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**A7. DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
*Division of Corrections*

**Remarks:**

*Nature of Emergency:* In preparation for the winter season, testing and evaluation of the Patuxent steam and distribution system was conducted. Six boilers provide steam for the institution. During testing, three of the six boilers were discovered to need a complete rebuild, and the other three were in need of service to varying degrees. Since both Patuxent's heating and domestic hot water systems are generated by these boilers, and considering the fast approaching winter season, repairs were required immediately to ensure the safety and welfare of inmates and staff.

*Basis for Selection:* Four vendors were solicited, and two vendors submitted bids. M&M Welding and Fabricators, Inc. was available to meet the needs of the emergency and provided the low bid.

*Tax Compliance:* 17-3132-1111

*Resident Business:* Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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APP 15

Contact: Michael Burns 410-321-4136 ext. 211  
michael.burns1@maryland.gov

**A8. UNINSURED EMPLOYERS' FUND**

**Contract ID:** Workers' Compensation Third Party Claim Administration  
Professional Services Agreement  
P.O. No: C96P8400004

**Contract Type:** Services

**Description:** Provide professional workers' compensation third party services for: claims administration; case management services; review; enhanced bill review; Preferred Provider Network access services; care services pharmacy benefit program; peer review/medical records review; Medicare Reports/Medicare set-asides; 24/7 nurse triage services; and connected care.

**Procurement Method:** Emergency

**Emergency Declared:** March 23, 2017

**Bids:** CorVel Enterprise Comp, Inc., Baltimore \$994,500 plus fees  
Claim Assist, LLC, Towson \$824,288 plus fees

**Award:** CorVel Enterprise Comp, Inc.

**Amount:** \$994,500 plus various fees for services

**Award Date:** June 29, 2017

**Term:** September 1, 2017 – February 28, 2019

**MBE Participation:** None

**Fund Source:** 100% Special Funds (03) UEF  
Appropriation Code: 29.09.00.03

**Remarks:** The Uninsured Employers' Fund protects employees whose employers do not have workers' compensation insurance. UEF reviews, investigates, litigates and pays claims by employees (or their dependents in case of death) who have not been insured or compensated properly by their employer. UEF also recovers benefits and medical expenses paid out on claims.

As described below, UEF conducted an emergency procurement. Before the emergency contract terminates, UEF will initiate a competitive-sealed-proposals procurement to replace this emergency contract. The emergency contract with Corvel has been in effect since September 1, 2017. Its performance has been exemplary.

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**A8. UNINSURED EMPLOYERS' FUND (cont'd)**

**Remarks:** (cont'd)

*Nature of Emergency:* In March 2017, UEF learned that its incumbent contractor for providing claims investigation and processing services was in serious financial difficulty to the point where UEF reasonably anticipated that the contractor could stop work at any time. If the contractor were to stop work, payments to claimants, as well as claims investigations, might be suspended. This would result in clear and serious damage to injured workers and their families' health, safety and welfare.

Due to the highly uncertain situation, UEF declared an emergency and immediately initiated a procurement process tailored to ensure that Maryland workers and their families would be protected. UEF solicited for a contractor to provide professional workers' compensation third party services for: claims administration; case management services; review; enhanced bill review; Preferred Provider Network access services; care services pharmacy benefit program; peer review/medical records review; Medicare Reports/Medicare set-asides; 24/7 nurse triage services; and connected care services.

*Basis for Selection:* UEF directly solicited two vendors to perform these services: CorVel Enterprise Comp, Inc. and the incumbent, Claim Assist LLC. UEF concluded that CorVel's proposal demonstrated that it would be a competent program administrator that could achieve savings. Claim Assist's proposal gave UEF no reason to believe it could perform the services required.

CorVel is a national workers' compensation claims administration company that does business in all 50 states. CorVel does compensation claims services for Montgomery, Howard, and Prince George's counties. It has enormous successful experience with claims administration, investigation and processing. It has a proven data management and tracking system that will enable UEF to maintain and track data that it has never had in its 34 year history. It offers instant competence, reliability and stability and insures complete professional coverage of the agency's claims administration and payment functions.

Claim Assist, the prior vendor, provided claim services to UEF for several years. The UEF had concerns that Claim Assist was in financial difficulty and could go out of business at any time. There was also no valid contract for the services being provided to the UEF from this vendor. Further, Claim Assist's history, work product and current financial situation lead the UEF to conclude that it could not satisfactorily perform the services required by the agency.

**Tax Compliance No.:** 17-2254-1111      **Resident Business:** Yes

*This Report was withdrawn as Appendix Item A1 from the 9/6/17 Secretary's Agenda.*

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
December 20, 2017



DNR 1

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

1A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Allegheny County*

**Recommendation:** Approval to commit \$80,000 for the following **development** project.

***Community Tennis Court Upgrades at Allegheny College - \$80,000***  
Allegheny County, POS #6746-1-302 MD20171115-0956

**Background:** Upgrade tennis courts at Allegheny College. The project includes resurfacing seven courts and installing lighting at three courts. The courts are used by the residents of Cumberland and the surrounding area as well as the College and local high school tennis teams.

**Fund Source:**

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Local Share  
Source Code: 18011 \$80,000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
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DNR 2

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**2A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Anne Arundel County*

**Recommendation:** Approval to commit \$2,937,041 for the following **development** project.

**Millersville Park Tennis Center - \$2,937,041**  
Anne Arundel County, POS #6615-2-314 MD20161212-10131

**Background:** Additional funding to develop indoor and outdoor tennis courts, an exercise trail, sun shelters, pavilions, storage buildings, roads, parking, and utilities on 33 acres for a west county park. The outdoor facilities will include 12 lighted hard surface courts, four soft surface clay courts, and two multipurpose courts. The indoor facilities will include eight climate-controlled courts, locker rooms, reception area, observation deck, and restrooms.

**Prior Approvals:** \$400,000 (DNR-RP Item 1A(1) [Feb. 8, 2017])

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation  
Source Code: 15162 \$805,338

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Local Share  
Source Code: 18011 \$2,131,703

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
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DNR 3

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

3A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Carroll County*

**Recommendation:** Approval to commit \$126,007 for the following **development** projects.

1. ***Union Bridge Community Center Upgrade - \$61,387***  
Town of Union Bridge, Carroll County, POS #6724-6-367 MD20171017-0876

**Background:** Construct upgrades at the Union Bridge Community Center including paving the parking lot, replacing exterior doors and windows, and insulating the building. The Union Bridge Community Center houses the West Carroll Recreation Department and various town and community groups and events.

**Fund Source:**

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Local Share  
Source Code: 17009 \$1.59

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Local Share  
Source Code: 18011 \$61,385.41

2. ***Atlee Ridge Tot Lot - \$64,620***  
Town of New Windsor, Carroll County, POS #6732-6-370 MD20171106-0926

**Background:** Replace aging playground equipment and safety surfacing with equipment and surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:**

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Local Share  
Source Code: 18011 \$64,620

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
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DNR 4

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**4A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Cecil County*

**Recommendation:** Approval to commit \$206,567 for the following **development** project.

***Perryville High School Athletic Field - \$206,567***  
Cecil County, POS #6721-7-263 MD20171017-0878

**Background:** Construct artificial turf athletic field at Perryville High School. The field will be jointly used by Cecil County Parks and Recreation and Cecil County Public Schools.

**Fund Source:**

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Local Share  
Source Code: 17009 \$147,564.50

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Local Share  
Source Code: 18011 \$59,002.50

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
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DNR 5

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

5A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Charles County*

**Recommendation:** Approval to commit \$45,000 for the following **development** project.

***Port Tobacco River Park - \$45,000***

Charles County, POS #6710-8-98 MD20171017-0879

**Background:** Develop new park to include hiking/nature trails, wildlife observation platforms, interpretive displays, benches, parking, and a picnic area.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010  
Program Open Space - Local, Prior Funds Replacement  
Source Code: 10056 \$45,000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Supplement A  
Department of Natural Resources  
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DNR 6

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

6A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Prince George's County*

**Recommendation:** Approval to commit \$128,962 for the following **development** project.

**Greenbelt Community Center Playground Renovation - \$128,962**  
City of Greenbelt, Prince George's County, POS #6727-16-811 MD20171106-0919

**Background:** Renovate playground for 2-5 year olds by replacing outdated playground equipment with new equipment and safety surfacing that complies with current safety guidelines.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 12057 \$128,962.23

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
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DNR 7

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

7A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Washington County*

**Recommendation:** Approval to commit \$137,000 for the following **development** projects.

1. ***Washington County Parks Parking Areas - \$45,000***  
Washington County, POS #6728-21-355 MD20171106-0924

**Background:** Resurface deteriorated parking areas at Chestnut Grove, Camp Harding, and Doubs Woods Parks.

**Fund Source:**

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Local Share  
Source Code: 17009 \$45,000

2. ***Regional Park Playground Equipment - \$83,000***  
Washington County, POS #6729-21-356 MD20171106-0922

**Background:** Replace 20+ year old playground equipment with play equipment that is consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:**

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Local Share  
Source Code: 17009 \$83,000

3. ***Martin L. Snook Park Swimming Pool Sunshade - \$9,000***  
Washington County, POS #6730-21-357 MD20171106-0916

**Background:** Install shade structures at Martin L. Snook Park swimming pool.

**Fund Source:**

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Local Share  
Source Code: 17009 \$9,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
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DNR 8

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

8A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Worcester County*

**Recommendation:** Approval to commit \$20,000 for the following **development** project.

***Ocean City Skate Park: Ocean Bowl - \$20,000***  
Town of Ocean City, Worcester County  
POS #6726-23-253 MD20171106-0923

**Background:** Construct improvements at Ocean City Skate Park including replacing aging siding on skate park ramps and bowls.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation  
Source Code: 15162 \$20,000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
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DNR 9

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**9A. RURAL LEGACY PROGRAM FUNDS**  
*Worcester County*

**Recommendation:** Approval to grant \$526,503 to the **County Commissioners of Worcester County** from Rural Legacy Funds to acquire a 284.91 acre conservation easement.

***Coastal Bays Rural Legacy Area – Pilchard Trust Farm***

**Prior Approval:** Coastal Bays Rural Legacy Area approved grant for easement acquisitions  
DNR-RP Item 8A (10/19/2016) \$1,104,326 FY2017

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands and provide water quality benefits to unnamed tributaries to Bachelor’s Branch, a tributary to the Pocomoke River. The easement will be held by Worcester County.

**Easement Value:** \$486,121 (\$1,706 per acre)

**Total Other DNR Costs:**

Administrative:	\$14,584
Incidental:	\$18,506
Compliance:	<u>\$ 7,292</u>
	\$40,382

**Amount Requested:** \$526,503

**Fund Sources:**

Outdoor Recreation Land Loan – 2017, Chapter 027, Acts of 2016  
Rural Legacy Program  
Source Code: 17010 Amount: \$526,503.08

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
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DNR 10

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**10A. RURAL LEGACY PROGRAM FUNDS**  
*Allegany County*

**Recommendation:** Approval to grant \$238,149 to the **Allegany County Board of County Commissioners** from Rural Legacy Funds to acquire a 104.16 acre conservation easement.

***Mountain Ridge Rural Legacy Area – Buchanan, William & Deborah***

**Prior Approval:** Mountain Ridge Rural Legacy Area approved grant for easement acquisitions:

DNR-RP Item 5A (08/05/2015)	\$300,000 FY 2016
DNR-RP Item 8A (10/19/2016)	\$862,167 FY 2017

**Project Description:** Acquisition of this easement will protect valuable forest lands and provide 3,027 linear feet of forested stream buffers along unnamed tributaries to Braddock Run. The easement will be held by Allegany County.

Easement Value: \$224,387 (\$2,154 per acre)

Total Other DNR Costs:	Administrative:	\$ 6,732
	Incidental:	\$ 3,665
	Compliance:	<u>\$ 3,365</u>
		\$13,762

Amount Requested: \$238,149

**Fund Sources:**

Maryland Consolidated Capital Bond Loan – 2016, Chapter 027, Acts of 2016  
Rural Legacy Program  
Source Code: 16170      Amount: \$63,436.00

Outdoor Recreation Land Loan – 2017, Chapter 027, Acts of 2016  
Rural Legacy Program  
Source Code: 17010      Amount: \$174,713.08

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
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DNR 11

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**11A. RURAL LEGACY PROGRAM FUNDS**  
*St. Mary's County*

**Recommendation:** Approval to grant \$58,063 to **Southern Maryland Resource Conservation and Development Board** from Rural Legacy Funds to acquire a 23.86 acre conservation easement.

***Mattapany Rural Legacy Area – Tennyson***

**Prior Approval:** Mattapany Rural Legacy Area approved grant for easement acquisitions  
 DNR-RP Item 8A (10/19/2016) \$1,130,367 FY2017

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands and provide 750 linear feet of forested buffers to the Fisherman's Creek system that flows into the east side of the St. Mary's River. The easement will be co-held by the Department of Natural Resources, the United States of America, and Southern Maryland Resource Conservation and Development Board.

**Easement Value:** \$108,265 (\$4,537 per acre)

**Funding Sources:**

\$37,632	DNR
\$37,633	St. Mary's County
\$33,000	U.S. Department of the Navy

**Total Other DNR Costs:**

Administrative:	\$ 3,248
Incidental:	\$15,559
Compliance:	<u>\$ 1,624</u>
	\$20,431

**Amount Requested:** \$58,063

**Fund Sources:**

Outdoor Recreation Land Loan – 2017, Chapter 027, Acts of 2017  
 Rural Legacy Program  
 Source Code: 17010      Amount: \$58,062.84

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
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DNR 12

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**12A. CONSERVATION RESERVE ENHANCEMENT PROGRAM**  
***Kinna Property, Frederick County***

**Recommendation:** Approval to grant \$643,293 to Frederick County from Program Open Space Stateside Funds to acquire a 105.92 acre Conservation Reserve Enhancement Program easement.

**Background/Prior Approvals:** Reference is made to Program Open Space Agenda Item 9A (9/16/09) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* (April 24, 2009).

**Project Description:** Acquisition of this CREP easement permanently protects water quality by requiring forested and vegetative stream buffers along 700 linear feet of Hunting Creek, which is designated a Use 3P-Natural Trout Waters and Public Water Supply. As part of the transaction, the landowner will be donating the remaining 6.93 acres of the farm into easement. The easement will be co-held by Frederick County and the Department of Natural Resources. The County is paying administrative and program compliance.

**Easement Value:** \$636,660 (\$6,011 per acre)

**Incidental Costs:** \$6,633

**Total Amount Requested:** \$643,293

**CREP Targeting:** The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Frederick County is a Target Level 1 county.

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**12A. CONSERVATION RESERVE ENHANCEMENT PROGRAM (cont'd)**  
*Kinna Property, Frederick County*

**Easement Valuation System:** DNR uses an easement evaluation system based on:

- (1) whether the property is located within a “Target Level 1” or “Target Level 2” county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2015, Chapter 495, Acts of 2015  
Program Open Space Stateside  
Source Code: 15403      Amount: \$636,660.00

Outdoor Recreation Land Loan – 2017, Chapter 027, Acts of 2016  
Program Open Space Stateside  
Source Code: 17008      Amount: \$6,632.50

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Supplement A  
Department of Natural Resources  
ACTION AGENDA  
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DNR 14

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**13A. CONSERVATION RESERVE ENHANCEMENT PROGRAM**  
***Comi Property, Frederick County***

**Recommendation:** Approval to grant \$677,847 to Frederick County from Program Open Space Stateside Funds to acquire a 111.61 acre Conservation Reserve Enhancement Program easement.

**Background/Prior Approvals:** Reference is made to Program Open Space Agenda Item 9A (9/16/09) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* (April 24, 2009).

**Project Description:** Acquisition of this CREP easement permanently protects water quality by requiring forested and vegetative stream buffers along 1,700 linear feet of Owens Creek, which is designated a Use 3P-Natural Trout Waters and Public Water Supply. As part of the transaction, the landowner will be donating the remaining 7.94 acres of the farm into easement. The easement will be co-held by Frederick County and the Department of Natural Resources. The County is paying administrative and program compliance.

**Easement Value:** \$670,913 (\$6,011 per acre)

**Incidental Costs:** \$6,934

**Total Amount Requested:** \$677,847

**CREP Targeting:** The CREP easement program focuses its efforts on “Target Level 1” and “Target Level 2” counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State’s 134 watersheds. Frederick County is a Target Level 1 county.

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**13A. CONSERVATION RESERVE ENHANCEMENT PROGRAM (cont'd)**  
*Comi Property, Frederick County*

**Easement Valuation System:** DNR uses an easement evaluation system based on:

- (1) whether the property is located within a “Target Level 1” or “Target Level 2” county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2015, Chapter 495, Acts of 2015  
Program Open Space Stateside  
Source Code: 15403      Amount: \$670,913.00

Outdoor Recreation Land Loan – 2017, Chapter 027, Acts of 2016  
Program Open Space Stateside  
Source Code: 17008      Amount: \$6,933.50

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
 Department of Natural Resources  
**ACTION AGENDA**  
 December 20, 2017



DNR 16

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**14A. PROGRAM OPEN SPACE STATE SHARE**

*Joy Elaine Shank Zepp, et al.*

**Recommendation:** That the Board of Public Works approve DNR:

- (1) Acquiring in fee simple 12.74 +/- acres comprising two parcels (404 & 190) in Washington County in the amount of \$140,000; and
- (2) Paying encroachment compensation related to Parcel 404 in the amount of \$50,500.

**Purchase Description:** Acquisition of these forested parcels, entirely surrounded by DNR lands, will improve boundary line management and access. The properties will be managed by the Maryland Park Service as part of Greenbrier State Park. The properties, located in a Targeted Ecological Area, together score a 103 under the Program Open Space Targeting System.

**Encroachment Compensation:** A portion of the State-owned sewage treatment plant at Greenbrier State Park, constructed in 1967, encroaches onto Parcel 404. Encroachment compensation was never paid to the owner. The contract for Parcel 404 includes a condition that the property owner will be compensated for the encroachment in the amount of \$50,500 from the Forest and Parks Reserve Fund [see Natural Resources Article 5-212 (c)], which provides funding for the management of DNR-owned lands.

**Grantor:** Joy Elaine Shank Zepp, William Wilbur Zepp & Janet Louise Shank Stiles Fulton

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** Parcel 404, 6.76 +/- acres, POS No. 3857  
 Parcel 190, 5.98 +/- acres, POS No. 3858

**Price:** \$105,000 (Parcel 404)  
 \$35,000 (Parcel 190)

**Purchase Appraisals:**

Parcel 404	Appraiser	Date	Parcel 190	Appraiser	Date
\$105,000	S. H. Muller	5/10/17	\$35,000	T. W. McPherson	4/28/17
\$51,000	C. V. Thomas	4/20/17	\$16,000	C. V. Thomas	4/20/17

**Encroachment Appraisals (Parcel 404 only):**

\$50,500	S. H. Muller	5/10/17	\$45,000	C. V. Thomas	4/20/17
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Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

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14A. **PROGRAM OPEN SPACE STATE SHARE** (*con't*)  
*Joy Elaine Shank Zepp, et al.*

***Fund Source:***

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Stateside  
Source Code: 17008 Item: 008 Amount: \$140,000

Forest or Park Reserve Fund, Natural Resources Article Section 5-212  
Fund Code 0313 Amount: \$50,500

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
December 20, 2017



DNR 18

Contact: Robert Feldt (410) 260-8529  
Rob.feldt@maryland.gov

**15A. TIMBER SALE**  
*Garrett County*

**Recommendation:** That the Board of Public Works approve this timber sale of 197,923 board feet of sawtimber and 395 cords of pulpwood:

**Potomac-Garrett State Forest**  
*89 acres /Compartment 32, PG-01-18*

**Description:** This sale involves work in three separate stands of Compartment 32 in the State forest. Stands 7 and 8 will receive a shelterwood prescription, which will reduce the number of mature trees and increase the growing conditions for oak seedlings. Stand 33 is an immature stand, and will receive a selective thinning harvest to increase growing conditions for the remaining trees.

No bond money was used in the purchase of this land.

**Authority:** Natural Resources Article §§ 5-102, 5-214, Annotated Code of Maryland.

**Sales Method:** Competitive Sealed Bid (One-step method). See BPW Advisory 2005-2.

**Bids:** Glotfelty Lumber Co. Inc., MD \$68,202

**Award:** Glotfelty Lumber Co. Inc.

**Amount:** \$68,202

**Estimated Value:** \$55,022

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
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DNR 19

Contact: William Leahy (410) 514-7903  
William.leahy@maryland.gov

**16A. MARYLAND ENVIRONMENTAL TRUST**

**Recommendation:** That the Board of Public Works ratify the following acquisition of a perpetual donated amended and restated deed of conservation easement.

**Property:** 149.024 acres, Baltimore County, 3355 Black Rock Road, Glyndon  
Baltimore County Tax Map 32, Parcel 215 & Tax Map 26, Parcels 245 and 226.  
Legislative District 10

**Grantor:** Michael D. Hankin and Ann D. Hankin

**Grantee:** Maryland Environmental Trust and Land Preservation Trust, Inc.

**Easement Record:** Deed of Conservation Easement December 22, 1994 and recorded in the Land Records of Baltimore County in Liber 10880, Folio 704.

**Background:** Reference is made to Item 10 on the Secretary's Agenda of November 30, 1994 in which the Board of Public Works ratified the donation of a conservation easement to Maryland Environmental Trust by Western Run Conservancy, LLC.

**Description:** The proposed amendment and restatement strengthens conservation of the property by eliminating the residences permitted on the property by the original easement. The amended and restated conservation easement will:

- (1) Add 63 acres under to the MET easement;
- (2) Reduce the number of primary dwelling units from two to one;
- (3) Reduce the number of Accessory dwelling units from two to one;
- (4) Limit the footprint of the permitted accessory dwelling unit to 1,500 square feet;
- (5) Add common ownership provisions such that the entire property shall remain in common ownership with the exception of one permitted non-density subdivision;
- (6) Increase the required buffer width from 50 feet to 100 feet;
- (7) Add a requirement for a Forest Stewardship Plan to protect natural heritage, specifically FIDS habitat; and
- (8) Add Land Preservation Trust as an easement co-holder for the entire property.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A  
Department of Natural Resources  
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DNR 20

Contact: William Leahy (410) 514-7903  
William.leahy@maryland.gov

**17A. MARYLAND ENVIRONMENTAL TRUST**

**Recommendation:** That the Board of Public Works ratify the following acquisitions of donated perpetual conservation easements.

**State Income Tax Credit:** Section 10-723, Tax General Article, Annotated Code of Maryland provides:

- “An individual or a member of a pass-through entity may claim a credit against the State income tax . . . for an easement conveyed to the Maryland Environmental Trust . . . if the [perpetual] easement is accepted and approved by the Board of Public Works.”
- “For pass through entities the Board of Public Works shall approve credits for conveyance under this section on a first-come first-served basis.”

1. Property: 97.99 acres, Baltimore County, 3100 Tufton Avenue, Glyndon  
Baltimore County Tax Map 0040 Parcel 0018, Legislative District 10

Grantor: Charles C. Fenwick, Sr., Trustee of the Revocable Trust Agreement of Charles C. Fenwick, Sr.

Grantees: Maryland Environmental Trust

2. Property: 97.4 acres, Baltimore County, Cockeys Mill & Gores Mill Roads,  
Reisterstown, Baltimore County Tax Map 0048 Parcel 0008 and Tax Map  
0048, parcel 0008, lots 10-19, Legislative District 10

Grantor: Keyser Run, LLC

Grantees: Maryland Environmental Trust

NOTE: Keyser Run, LLC is a pass-through entity and seeks approval of a claim against the State income tax.

3. Property: 104.31 acres, Harford County, Willoughby Beach Road, Edgewood  
Harford County Tax Map 0066 Parcel 0310, Legislative District 34A

Grantor: Harford Land Trust, Inc.

Grantees: Maryland Environmental Trust

4. Property: 61.21 acres, Harford County, Willoughby Beach Road, Edgewood  
Harford County Tax Map 0066 Parcel 293, lot 1; Tax map 66, Parcel 293,  
lot 2; Tax Map 66, Parcel 202, lot 2; Tax Map 66, Parcel 139, lot 1,  
Legislative District 34A

Grantor: Harford Land Trust, Inc.

Grantees: Maryland Environmental Trust

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**17A. MARYLAND ENVIRONMENTAL TRUST (con't)**

5. Property: 115.87 acres, Charles County, Cooksey Road, La Plata  
Charles County Tax Map 0056, part of Parcel 0015. Legislative District 28

Grantor: High Point Investments, LLC  
Grantees: Maryland Environmental Trust

High Point Investments, LLC is a pass-through entity and seeks approval of a claim against the State income tax.

6. Property: 65.04 acres, Frederick County, Frostown & Dahlgren Roads, Middletown  
Frederick County Tax Map 0045 Parcel 0015, Legislative District 4

Grantor: Civil War Preservation Trust  
Grantees: Maryland Environmental Trust and Frederick County

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**BOARD OF PUBLIC WORKS THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Supplement A  
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*Supplemental*

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**18A. RURAL LEGACY PROGRAM FUNDS**  
*Baltimore County*

**Recommendation:** Approval to grant \$1,421,879 to **The Lands Preservation Trust, Inc.** from Rural Legacy Funds to acquire a 207.66 acre conservation easement.

***Piney Run Rural Legacy Area – Fenwick Farm***

**Prior Approval:** Piney Run Rural Legacy Area approved grant for easement acquisitions:  
DNR-RP Item 8A (10/19/2016) \$1,160,000 FY2017  
DNR-RP Item 8A (10/04/2017) \$2,469,138 FY2018

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands and provide 1,800 linear feet of forested buffers to unnamed tributaries to Delaware Run, which contributes to Loch Raven Reservoir. The property is located within the Worthington Valley National Register Historic District. The easement will be held by the Department of Natural Resources.

**Easement Value:** \$1,403,436 (\$6,758 per acre)

**Purchase Price:** \$1,340,000 (\$6,453 per acre)

**Total Other DNR Costs:**

Administrative:	\$40,200
Incidental:	\$21,579
Compliance:	<u>\$20,100</u>
	\$81,879

**Amount Requested:** \$1,421,879

**Fund Sources:**

Maryland Consolidated Capital Bond Loan – 2016, Chapter 027, Acts of 2016	
Rural Legacy Program, Source Code: 16170	Amount: \$1,340,000
Outdoor Recreation Land Loan – 2017, Chapter 027, Acts of 2016	
Rural Legacy Program, Source Code: 17010	Amount: \$81,879

The Board of Public Works deferred this Item as DNR-RP Item 7A from the 12/6/2017 Agenda.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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December 20, 2017



DBM 1B

*Contact: R. O. Scherini 410-537-4082  
ralph.scherini@maryland.gov*

**1-S. MARYLAND ENERGY ADMINISTRATION**  
***Services Contract***

**Contract ID:** Energy Technical Services Provider for the Maryland Energy Administration; DEXR740002; ADPICS # DEXB8400011 (Newport Partners, LLC); DEXB8400012 (ICF Resources, LLC)

**Contract Description:** Provide technical energy program support services in two Subject Matter Areas: (I) Residential Energy Programs; and (II) Commercial, Industrial, Institutional, and Government Energy Programs to support the development and implementation of energy programs within the State of Maryland, including potentially providing limited energy policy support.

***Awards:***

<u><i>Subject Matter Area I:</i></u>	<u><i>Subject Matter Area II:</i></u>
Newport Partners, LLC	ICF Resources, LLC
Davidsonville, MD	Columbia, MD

**Term:** 1/18/2018 – 1/17/2021 (w/2 one-year renewal options)

***Amount:***

*Subject Matter Area I:*  
\$ 820,000 NTE (3 Years, Base Contract)  
\$ 275,000 NTE (1 Year, Renewal Option #1)  
\$ 275,000 NTE (1 Year, Renewal Option #2)  
\$1,370,000 NTE Total (5 Years)

*Subject Matter Area II:*  
\$1,508,570 NTE (3 Years, Base Contract)  
\$ 500,000 NTE (1 Year, Renewal Option #1)  
\$ 500,000 NTE (1 Year, Renewal Option #2)  
\$2,508,570 NTE Total (5 Years)

***Procurement Method:*** Competitive Sealed Proposals

***Proposals:*** See page 4B

***MBE Participation:*** 29%

***Performance Security:*** None

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DBM 2B

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**1-S. MARYLAND ENERGY ADMINISTRATION (cont'd)**

**Incumbent:** SRA International  
Fairfax VA

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 18 prospective vendors, 13 of which are Maryland firms, and included five MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Three proposals were received in response to the RFP for Subject Matter I, all of which were determined to be reasonably susceptible of being selected for award. Newport Partners, LLC was ranked overall #1 with the highest ranked technical offer and the lowest price. Therefore, award is recommended to Newport Partners, LLC as having the most advantageous offer to the State.

Six proposals were received in response to the RFP for Subject Matter II; however, only four proposals were determined reasonably susceptible of being selected for award. One proposal was determined not to be reasonably susceptible of being selected for award for failure to adequately address all aspects of the RFP requirements (such as how work would be accomplished). A second proposal was determined not to be reasonably susceptible of being selected for award because it was focused towards energy-related construction and design projects rather than energy technical assistance tasks described in the RFP.

For Subject Matter II, ICF Resources, LLC (ICF) was ranked overall #1 with the third ranked technical offer and the second lowest price. Technical and financial factors had equal weight in the overall award determination. The technical differences between ICF and the higher ranked technical offers were determined to be insignificant compared to the differences in price. The price proposed by the #1 ranked technical offeror, TRC Environmental Corp., was 31% higher than ICF's price; the price proposed by the #2 ranked technical offer, GDS Associates, Inc., was 18% higher than ICF's price. In addition, the lowest priced offeror, BCS, Inc., was ranked #4 technically, and it was determined that the technical differences between BCS and ICF were significant enough to justify ICF's slightly higher price (5%). Therefore, award is recommended to ICF Resources, LLC as having the most advantageous offer to the State.

These are indefinite quantity, fixed hourly labor rate contracts. Offerors were asked to provide fully-loaded labor rates for five pre-established job categories. Each labor rate was multiplied by an evaluation factor that represented each category's expected share of the contracted work. The resulting rates for each of the job categories were then added together to create a composite labor rate for each year of the contract.

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DBM 3B

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**1-S. MARYLAND ENERGY ADMINISTRATION (cont'd)**

These contracts will provide technical and programmatic support in the areas of:

- Energy efficiency, renewable energy, alternative transportation, and grid resiliency best practices and technologies;
- Energy-related grant and loan program organizational and implementation support;
- Program design; and,
- Project, policy, and technology energy analysis, assessment, and evaluation.

The contractors will assist the Maryland Energy Administration (MEA) with the design and implementation of energy-related grant and loan programs. Technical assistance may be used to assess projects during the application phase, as well as to estimated savings post project implementation. The contractors may be requested to help design a new energy program to meet the needs of a dynamic energy landscape.

*Subject Matter I:* Residential Energy Programs, the contractor may be requested to assist MEA technically evaluate the Clean Energy Communities grant program applications submitted by eligible non-profit organizations and local governments across the State, in order to support MEA in determining which energy efficiency projects will best benefit Maryland low-to-moderate income residents.

*Subject Matter II:* Commercial, Industrial, Institutional, and Government Energy Program, the contractor may be requested to provide support for MEA's Smart Energies Communities Program by assessing the energy benefits of eligible energy efficiency, renewable energy, and alternative transportation projects proposed by participating Maryland counties and local governments. Similar reviews of anticipated energy benefits may also be requested for energy programs focused on other sectors, including MEA's Combined Heat and Power Program and Kathleen A.P. Mathias Agricultural Energy Program.

***Fund Source:*** 100% Special (Strategic Energy Investment Fund)

***Appropriation Code:*** D13A1301

***Resident Businesses:*** Yes

***MD Tax Clearances:*** 17-3141-0111 (Newport Partners, LLC)  
17-3142-0100 (ICF Resources, LLC)

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DBM 4B

**1-S. MARYLAND ENERGY ADMINISTRATION (cont'd)**

*Proposals (cont'd):*

Subject Matter Area I:

<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Price</b>	<b>Financial Ranking</b>	<b>Overall Ranking *</b>
Newport Partners, LLC Davidsonville, MD	1	\$99.95	1	1
GDS Associates, Inc. Marietta, GA	2	\$159.85	3	2
ICF Resources, LLC Columbia, MD	3	\$138.94	2	3

*\*Note: Technical and financial factors had equal weight in the overall award determination.*

Subject Matter Area II:

<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Price</b>	<b>Financial Ranking</b>	<b>Overall Ranking *</b>
ICF Resources, LLC Columbia, MD	3	\$131.99	2	1
GDS Associates, Inc. Marietta, GA	2	\$155.80	3	2
TRC Environmental Corp. Lanham, MD	1	\$172.85	4	3
BCS, Inc. Laurel, MD	4	\$125.50	1	4

*\*Note: Technical and financial factors had equal weight in the overall award determination.*

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
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DBM 5B

*Contact: Linda Lamone 410-269-2840  
 linda.lamone@maryland.gov*

**2-S. STATE BOARD OF ELECTIONS**  
*Services Contract*

**Contract ID:** Project Management for the Voting Equipment Solution Transportation and Delivery; ADPICS # D38B8400008

**Contract Description:** Provide logistical and transportation project management services for Maryland's Statewide voting system equipment.

**Award:** Interstate Moving Solutions Inc.  
 Springfield, VA (local office in Landover, MD)

**Term:** 1/4/2018 – 6/30/2019 (w/2 two-year renewal options)

**Amount:** \$ 3,261,600 (1½ Years; Base Contract)  
 \$ 3,382,980 (2 Years, Renewal Option #1)  
 \$ 3,505,220 (2 Years, Renewal Option #2)  
\$ 144,000 (Optional Additional Transportation Services)  
 \$10,293,800 Total (5½ Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Financial Offers / Ranking	Overall Ranking
Interstate Moving Solutions Inc. Springfield, VA (local office in Landover, MD)	1	\$10,293,800 (1)	1
Platinum Services Baltimore, MD	2	\$12,266,800 (2)	2

*\*Note: Technical and financial factors had equal weight in the overall award determination.*

**MBE Participation:** 30% (see Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Kane Company  
 Elkridge, MD

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Department of Budget and Management  
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DBM 6B

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**2-S. STATE BOARD OF ELECTIONS (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 16 prospective vendors, all of which are Maryland firms, and included 12 MBEs and one VSBE. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Two proposals were received in response to the RFP; both were determined to be reasonably susceptible of being selected for award. The proposal from Interstate Moving Solutions was ranked #1 overall with the higher ranked technical offer and the lower price. Therefore, award is recommended to Interstate Moving Solutions Inc. as having the more advantageous offer to the State. (The incumbent did not submit a proposal because it declared bankruptcy during the current contract and is no longer in business to provide these services.)

This contract provides for the delivery of new voting equipment and the return of the old voting equipment. The contractor shall ensure the voting equipment from each Local Board of Elections' (LBE) warehouse is securely and timely transported to the voting locations in that jurisdiction for the elections and that the same voting equipment is returned securely and timely back to each LBE's warehouse. Based upon the short timeframe for deliveries and the nature of the voting equipment, the contractor must adhere to tight schedules and follow SBE's strict chain of custody and security requirements. In addition, LBEs may request additional equipment or supplies to be transported on Election Day to the voting locations. These are listed as "Optional Additional Transportation Services" with pricing included in the contract, to be used as needed.

The contract base term will cover the 2018 Gubernatorial Election, including both the primary election in June 2018 and Election Day in November 2018, the first two-year renewal option will cover the 2020 Presidential Election, including both the primary election and Election Day, and the second two-year renewal option will cover the 2022 Gubernatorial Election, including both the primary election and Election Day.

Statewide, there are over 2,000 polling places in operation during Election Day and approximately 91 early voting centers in operation for 10 days prior to Election Day. It is critical that the proper equipment prepared specifically for each of the polling facilities be in place in a timely manner and that all security protocols be followed exactly. Communication plans and project management teams to liaison with the local boards of election are also included in this contract. The contractor's project managers will be assigned to the LBEs to establish strategies and account for individual circumstances of each county.

A 27% MBE participation goal was established for this contract; however, the recommended awardee has committed to a 30% MBE participation goal. A 1% VSBE participation goal was established for this contract based upon the limited number of subcontractors available to perform hauling and transportation services.

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DBM 7B

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**2-S. STATE BOARD OF ELECTIONS (cont'd)**

***Fund Source:*** 50% General; 50% Special (Local Boards of Elections)

***Appropriation Code:*** D38I0102

***Resident Business:*** Yes

***MD Tax Clearance:*** 17-3081-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Supplement B  
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DBM 8B

*Contact: Sara Wolfe 410-767-1364  
 sara.wolfe@maryland.gov*

**3-S. MARYLAND DEPARTMENT OF HEALTH**  
*Department of Health Prevention and Health Promotion Administration  
 Center for Tobacco Prevention and Control  
 Services Contract*

**Contract ID:** The Maryland Tobacco Quitline; OPASS 18-17619; ADPICS # M00B8400476

**Contract Description:** Provide live telephone web, text, and other technology-based tobacco use cessation services to participants that call 1-800-QUIT-NOW from Maryland, as well as provide quit materials, medications, and web-based support to participants.

**Award:** Alere Wellbeing Inc.  
 Seattle, WA

**Term:** 1/4/2018 (or earlier upon BPW approval) – 6/30/2022

**Amount:** \$10,880,750 Total (4½ Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Total Evaluated Financial Offer / Financial Ranking	Overall Ranking *
Alere Wellbeing Inc. Seattle, WA	1	\$10,880,750 (2)	1
National Jewish Health Denver, CO	2	\$10,048,125 (1)	2

*\*Note: Technical and financial factors had equal weight in the overall award determination.*

**MBE Participation:** 5% (see Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to eight prospective vendors, none of which are Maryland firms, and included no MBEs.

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DBM 9B

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**3-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

Two proposals were received in response to the RFP; both were determined to be reasonably susceptible of being selected for award. Alere Wellbeing Inc. was ranked #1 overall with the higher ranked technical proposal and the higher price. Technical and financial factors had equal weight in the overall award determination. It was determined that the technical differences between Alere Wellbeing Inc. and the lower priced offeror was significant enough to justify the 8% difference in price between the two offerors. Therefore, award is recommended to Alere Wellbeing Inc. as having the more advantageous offer to the State.

Tobacco use remains Maryland's leading cause of preventable death, killing an estimated 7,490 people each year with almost 150,000 additional adults suffering daily from one or more diseases caused by cigarette smoking alone. Despite the reduction in tobacco use, tobacco-caused cancer and disease continue to impose significant burdens on the State economy as every year an estimated \$3.5 billion is spent in Maryland, with treatment costs now projected at \$4.5 billion by 2020. The human and economic toll that smoking and tobacco use exacts from Maryland residents, the Maryland economy, and the Maryland budget, can be reduced through a long-term sustained effort to reduce the use of tobacco products in this State. Tobacco products are highly addictive. Over 880,000 Marylanders are current smokers. The vast majority of these smokers want to completely quit smoking.

The US Public Health Service's *Treating Tobacco Use and Dependence: Clinical Practice Guideline 2008 Update* recommends both clinicians and health care delivery systems should ensure patient access to Quitlines and promote use. Research shows that Quitlines are highly effective in helping tobacco users quit. Due to their ability to reach and serve tobacco users, regardless of location, Quitlines have quickly spread across North America and residents in all 50 states, the DC, each U.S. territory, and all Canadian provinces can access public Quitline services.

The Maryland Tobacco Quitline, 1-800-QUIT-NOW, has been in existence since 2006 and is managed by MDH's Department of Health Prevention and Health Promotion Administration Center for Tobacco Use Prevention and Control.

Alere Wellbeing, Inc. has been the Maryland Tobacco Quitline contractor since its inception on June 1, 2006. Since the launch of the Maryland Tobacco Quitline, Maryland has seen an average annual call volume of over 10,000. Call volume fluctuates with increased media on local, State, and national levels. The Quitline has served over 98,000 residents since inception. Marylanders who have used The Quitline obtained quit rates approximately seven times higher than the average rates of non-assisted quits. Furthermore, 94% of callers reported being satisfied with Quitline services, and 97% reported that they would recommend the service to others.

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DBM 10B

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**3-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

A 5% MBE participation goal was established for this contract based upon the limited subcontracting opportunities available and the historic MBE compliance on previous contracts. A 1% VSBE participation goal was established for this contract based upon the limited subcontracting opportunities and the availability of VSBE subcontractors to perform these services.

**Fund Source:** 70.8% Special (Cigarette Restitution Fund); 15.2% Federal; 14% General

**Appropriation Code:** M00F0304

**Resident Business:** No

**MD Tax Clearance:** 17-3211-0001

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
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DBM 11B

*Contact: Sherreon Washington 410-767-8006  
 sherreon.washington1@maryland.gov*

**4-S. DEPARTMENT OF BUDGET AND MANAGEMENT  
*Services Contract***

**Contract ID:** Specimen Collections Contract; ADPICS # 050B7400009

**Contract Description:** Provide for the collection of urine specimens from applicants for employment for certain State job categories and State employees in certain job classifications or under certain circumstances. The collected specimens are then sent to a State contracted laboratory for testing to detect the use of illegal drugs.

**Award:** Progressive Phlebotomy Services, LLC  
 Bowie, MD

**Term:** 3/1/2018 – 2/28/2023

**Amount:** \$300,000 Est. (5 Years)

**Procurement Method:** Competitive Sealed Bidding

**Bids:**

Bidders	Bids
Progressive Phlebotomy Services, LLC Bowie, MD	\$283,418
LoveyBug LLC DBA Map Drug Testing Annapolis, MD	\$299,225
Mega Lab Services Woodbridge, VA	\$356,225
White Glove Drug & Alcohol Testing, Inc. Severna Park, MD	\$448,052
Occupational Medical Services Baltimore, MD	\$488,335
Alcohol & Drug Testing Services, LLC East Palatka, FL	\$591,554

**MBE Participation:** None (see Requesting Agency Remarks)

**Incumbent:** White Glove Drug & Alcohol Testing, Inc.  
 Severna Park, MD

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DBM 12B

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**4-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to nine prospective vendors, all which are Maryland firms and included one MBE. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Six bids were received in response to the IFB. Progressive Phlebotomy Services, LLC submitted the lowest responsive bid and was determined to be a responsible bidder. Its bid met the technical requirements set forth in the IFB. Therefore, award is recommended to Progressive Phlebotomy Services, LLC.

The State of Maryland has been testing applicants and employees for the illegal use of drugs since 1990 to assure its citizens that State employees are not impaired by the illegal use of drugs in the workplace. This practice ensures compliance with the Federal Omnibus Drug Abuse Act of 1988 ("Federal Act") which requires any State receiving Federal funds to establish a drug-free workplace.

The Federal Act also requires the State to have a policy on the use of substances, an employee awareness program and a procedure for employees to report their own convictions. The State conducts testing in seven different situations and for a panel of seven drugs. The contractor will provide all labor on-site at State specified locations and the minimal materials necessary for the collection of urine specimens. The contractor then sends the collected specimens to the State's contracted testing laboratory in pre-paid shipping kits provided by the testing laboratory.

In accordance with Executive Order 01.01.1991.16 and Code of Maryland Regulations (COMAR) 17.04.09, all applicants for employment in designated sensitive State job categories, as well as State employees in the same sensitive categories, must be tested to detect the illegal use of drugs based on an analysis of a specimen of their urine. In addition, any employee for which there is reasonable suspicion of illegal drug use must be tested. The bulk of the sensitive positions that require testing are Correctional Officers and other personnel of the Department of Public Safety and Correctional Services (DPSCS).

An estimated 6,900 specimen collections and subsequent drug tests will be performed each year. In addition, it is possible that contractor officials will have to appear at administrative and legal proceedings to testify as to the circumstances pertaining to a particular urine collection or the "chain of custody" of that urine specimen. The bid prices were evaluated based upon a model used in the IFB for evaluation purposes. The bid price evaluation model included estimates of the number of regular and emergency (incident related) collections and of preparation time and attendance (testimony) at administrative and legal proceedings. The *Award Amount* above is estimated based on the projected amount of collections and testimony needed for the duration of the five year contract period. Since this is an indefinite quantity, fixed unit price contract, the contractor will be paid for collection services and testimony based on the actual amount and type of services provided at the unit prices that are fixed in the contract.

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DBM 13B

**4-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

There is no MBE goal established for this contract for two reasons: (1) there are no subcontracting opportunities. The specimen shipping kit used for each collection is supplied by the State's contracted testing laboratory and the collection sites are on State or local government premises. Accordingly, aside from very minimal supplies such as bluing agent, specimen cups, tape, signs, etc., virtually the entire expense of this contract is for the salaries of the certified personnel who conduct the collections and travel expenses for these personnel to and from the approximately 80 established collection sites; and (2) there is a need to strengthen the legal defensibility of the chain of custody of the samples being collected and tested by having as few vendors as possible involved in this contract.

The source of funds for this contract comes from various sources within the specific agencies that request specimen collections under this contract.

<b><i>Fund Source:</i></b>	Various
<b><i>Appropriation Code:</i></b>	Various
<b><i>Resident Business:</i></b>	Yes
<b><i>MD Tax Clearance:</i></b>	17-3242-0110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 20, 2017



DBM 14B

*Contact: John Papavasiliou 410-230-6225  
john.papavasiliou@maryland.gov*

**5-S. DEPARTMENT OF LABOR LICENSING AND REGULATION**  
*Division of Occupational and Professional Licensing*  
*Services Contract*

**Contract ID:** Maryland Home Improvement Commission Licensing Examination Services; DLLR-FY-2018-003; ADPICS # P00B8400026

**Contract Description:** Provide for the development, administration, and scoring of valid and defensible licensing examinations in English and Spanish to test the minimum competency of those candidates seeking licensure by the Maryland Home Improvement Commission.

<b>Award:</b>	PSI Services, LLC Burbank, CA
<b>Term:</b>	1/4/2018 (or earlier upon BPW approval) – 12/31/2022
<b>Amount:</b>	\$819,000 (5 Years)
<b>Procurement Method:</b>	Competitive Sealed Proposals
<b>Proposals:</b>	Only One Proposed Received
<b>MBE Participation:</b>	None (Single Element of Work)
<b>Performance Security:</b>	N/A
<b>Incumbent:</b>	Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to six prospective vendors, 2 of which are Maryland firms, and included 0 MBEs. A copy was also sent to the Governor’s Office of Small, Minority, and Women Business Affairs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the offeror was determined to be responsible, and the financial offer was considered fair and reasonable based upon a comparison of the per exam rates in other states. It was also determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to PSI Services, LLC, the incumbent and sole offeror.

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DBM 15B

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**5-S. DEPARTMENT OF LABOR LICENSING AND REGULATION (cont'd)**

A survey was sent to potential offerors to determine why a proposal was not received. Responses from potential vendors included: the subject of the contract was not something normally provided; the scope of work was beyond their current capacity; inexperience in the work/commodities required; or other commitments precluded their participation at this time.

This contract is to provide for the development of valid and defensible licensing examinations in English and Spanish and a standardized electronic examination process, which increases the efficiency and frequency of administering qualifying examinations that test the minimum competency of those candidates seeking licensure within the authority of DLLR and the Commission.

The home improvement law provides that the examination fee shall be set by the Commission to cover the cost of providing examination services. There are no direct payments from the DLLR to the contractor under this contract. The contractor shall receive payment of examination fees for each exam paid directly by the applicant. Applicants for contractors' licenses must meet education and/or experience requirements as specified in Section 8-302.2, Business Regulation Article, and COMAR 09.08.01.23.

**Fund Source:** 100% Non-Budgeted (Exam Fees Paid Directly to Contractor)

**Appropriation Code:** P00F0101

**Resident Business:** No

**MD Tax Clearance:** 17-2897-1110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



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DBM 16B

*Contact: June Dwyer 410-767-0014  
june.dwyer@maryland.gov*

**6-S. MARYLAND STATE DEPARTMENT OF EDUCATION**  
*Division of Curriculum, Research, Assessment and Accountability*  
*Accountability Branch*  
*Services Contract*

**Contract ID:** National Student Clearinghouse Subscription; ADPICS # R00B8400012

**Contract Description:** Provide subscription service to obtain college enrollment and persistence rate data. This data, from more than 3,600 colleges and universities provides information on Maryland students who attend post-secondary institutions and is a major component of State accountability reporting. The statistics fulfill the reporting requirements for the federal Every Student Succeeds Act (ESSA).

**Award:** National Student Clearinghouse  
Herndon, VA

**Term:** 2/1/2018 – 1/31/2023

**Amount:** \$189,940 (5 Years)

**Procurement Method:** Sole Source

**Bids/Proposals:** N/A

**MBE Participation:** None (see Requesting Agency Remarks)

**Incumbent:** Same

**Requesting Agency Remarks:** Request for approval of a Sole Source contract to provide subscription service to obtain college enrollment and persistence rate data.

Maryland is required to report statistics on college enrollment and persistence rates annually. The statistics are provided on the Maryland Report Card website and as EdFacts reporting to the United States Department of Education.

The Elementary and Secondary Education Act of 1965 (ESEA), as amended by the Every Student Succeeds Act (ESSA), maintains requirements for States to prepare and disseminate report cards that provide information on the State, Local Education Agency (LEA), and school levels.

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DBM 17B

**6-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)**

Reports cards must include rates of postsecondary enrollment at the State, LEA, and school level for the cohort of students that enroll in programs of postsecondary education in the first academic year that begins after the students' graduation. The postsecondary enrollment rate data must include the "all students" group and must disaggregate those data by students in each racial and ethnic subgroup, disability status, English learner status, and status as economically disadvantaged. (ESEA section 1111(h)(1)(C)(xiii) and (2)(C); 34 C.F.R. § 200.36).

Each State must report for programs of public postsecondary education in the State. They also must report data to the extent practicable for programs of private postsecondary education in the State and for programs of public and private postsecondary education outside the State.

Per ESSA, each State must continue reporting postsecondary enrollment data if they are doing so already, and if they are not already reporting postsecondary data, they must start reporting.

MSDE is requesting approval to award a sole source contract to the National Student Clearinghouse, the only entity in the country that maintains all of the data required for reporting purposes. More than 3,600 colleges and universities, enrolling 98% of all students in public and private institutions in the United States, participate in and provide data to NSC's database. NSC is a non-profit organization founded by the higher education community in 1993.

The annual subscription fee is calculated by a formula based on the number of students who have completed high school in the State or by the number of public high schools with enrollment greater than 300. The formula is the same for all states subscribing to this service. There is a discounted price for the multi-year subscription. The price has been determined as fair and reasonable based upon a comparison of the prices paid by other states for the same services.

No MBE or VSBE participation goals were established for this subscription service contract because there are no subcontracting opportunities available.

<b><i>Fund Source:</i></b>	100% General
<b><i>Appropriation Code:</i></b>	R00A0104
<b><i>Resident Business:</i></b>	No
<b><i>MD Tax Clearance:</i></b>	17-2920-0100

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
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DBM 18B

*Contact: Kristi Pier 410-767-5780  
kristi.pier@maryland.gov*

**7-S-OPT.     MARYLAND DEPARTMENT OF HEALTH  
*Prevention and Health Promotion Administration  
Center for Chronic Disease Prevention and Control  
Services Contract Renewal Option***

**Contract ID:** Computer-Assisted Telephone Interviewing Data Collection for the Maryland Behavioral Risk Factor Surveillance System (BRFSS); OPASS 15-14097; ADPICS # M00B8400452

**Contract Approved:** DBM Item 2-S (12/3/2014)

**Contractor:** ICF International, LLC  
Fairfax, VA

**Contract Description:** Perform Computer-Assisted Telephone Interviews to include data collection, interviewer monitoring, quality control, and data processing activities for the Maryland Behavioral Risk Factor Surveillance System (BRFSS) survey.

**Option Description:** Exercise the first one-year renewal option.

**Original Contract Term:** 1/1/2015 – 12/31/2017 (w/2 one-year renewal options)

**Option Term:** 1/1/2018 – 12/31/2018

**Original Contract Amount:** \$1,549,005 (2 Years)

**Option Amount:** \$542,505 (1 Year)

**Prior Modifications/Options:** \$623,514 [\$571,981: Mod #1: Changed MBE sub and added funding: 5/15/2016 - 12/31/2017: DBM Item 3-S-MOD (4/27/2016); \$51,533: Mod #2: Added funding and revised services: 4/10/2017 - 12/31/2017: DBM Item 4-S-MOD (3/22/2017)]

**Revised Total Contract Amount:** \$2,715,024

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 20%

**MBE Compliance:** 21.42%

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DBM 19B

**7-S-OPT. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Requesting Agency Remarks:** Request for approval to exercise the first of two one-year renewal options as contained in the original contract to perform computer-assisted telephone interviews to include data collection, interviewer monitoring, quality control, and data processing activities for the Maryland Behavioral Risk Factor Surveillance System (BRFSS) survey.

The Center for Chronic Disease Prevention and Control is tasked with the ongoing implementation of the BRFSS in Maryland; this survey is implemented in all 50 states as well as the District of Columbia and three U.S. territories. BRFSS completes more than 400,000 adult interviews each year, making it the largest continuously conducted health survey system in the world. This contract provides for the interview and data collection with respect to Maryland adults necessary to fulfill this program. The Maryland BRFSS examines disease prevalence and risk behaviors underlying chronic disease, thereby producing results that can be used by a wide variety of health promotion and prevention programs statewide and in every local jurisdiction.

ICF International, LLC will continue to perform computer-assisted telephone interviews (including data collection, interviewer monitoring, quality control, and data processing activities) to conduct the 2018 Maryland BRFSS survey.

It is in the State's best interests to exercise this renewal option because data collection for the 2018 BRFSS survey year starts in January 2018 and continues throughout the rest of the year. The current contract was awarded through a competitive process, and the contractor has successfully met its obligations throughout the base period and is on target to meet the MBE goal. The solicitation process for competitive sealed proposals is lengthy, and resoliciting at this time would result in insufficient data collection for the 2018 survey year. Without useable 2018 Maryland BRFSS data, many department programs, local health departments, and other public health organizations would not have access to data needed for grant applications, program planning, program evaluation, and assessment of need, as there are no alternate data sources for most variables collected in the BRFSS.

ICF International, LLC has been a quality contractor, maintaining data collection above expectations, communicating in a timely and accurate manner, and meeting all federal Centers for Disease Control and Prevention requirements for BRFSS data collection.

**Fund Source:** 55.1% General; 44.9% Special (Cigarette Restitution Fund)  
**Appropriation Code:** M00F0304  
**Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
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DBM 20B

Contact: Terry Gilleland 410-767-1008  
terry.gilleland@maryland.gov

**8-S-OPT. DEPARTMENT OF LABOR, LICENSING AND REGULATION**  
*Maryland Workforce Investment System*  
*Services Contract Renewal Option*

**Contract ID:** GED Testing Services; DLLR-FY2014-014; ADPICS # P00B8400029

**Contract Approved:** DBM Item 10-S (11/20/2013)

**Contractor:** GED Testing Service, LLC  
Bloomington, MN

**Contract Description:** Provide the development and administration of all computer-based GED testing in the State of Maryland.

**Option Description:** Exercise the fourth one-year renewal option.

**Original Contract Term:** 1/1/2014 - 12/31/2014 (w/5 one-year renewal options)

**Option Term:** 1/1/2018 - 12/31/2018

**Original Contract Amount:** \$1,500,000 NTE (1 Year)

**Option Amount:** \$825,000 NTE (1 Year)

**Prior Modifications/Options:** \$2,475,000 [\$825,000: Opt #1: 1/1/2015 – 12/31/2015: DBM Item 2-S-OPT (11/12/2015); \$0: Mod #1: \$825,000: Opt #2: 1/1/2016 – 12/31/2016: DBM Item 4-S-OPT (12/2/2015); \$825,000: Opt #3: 1/1/2017 - 12/31/2017: DBM Item 10-S-OPT (12/2/2016)]

**Revised Total Contract Amount:** \$4,800,000 NTE

**Original Procurement Method:** Sole Source

**MBE Participation:** None

**Requesting Agency Remarks:** Request for approval to exercise the fourth of five one-year renewal options as contained in the original contract to provide GED Testing Services.

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**8-S-OPT. DEPARTMENT OF LABOR, LICENSING AND REGULATION (cont'd)**

It is in the best interest of the State to exercise this renewal option for computer-based GED testing services. GED Testing Service, LLC, the creator of the GED® Test used throughout the United States, District of Columbia, United States (U.S.) Insular areas, Canadian Provinces and territories, the U.S. Military and Federal Correctional Institutions, partners with state and local testing programs to deliver the test to nearly 800,000 adults every year. No other entity can provide the GED® Test, and all testing is done in partnership between GED Testing Service, LLC and the State-eligible agency.

The State of Maryland, by joint approval of the Maryland State Department of Education and Department Of Labor, Licensing and Regulation, provides a Maryland high school diploma to successful test candidates. The integrity of the process requires that appropriate performance outcomes are measured over a long period of time. The GED® Test is the only current testing module for high school equivalency that has sufficient historical data and longitudinal studies backing their test development and scoring methodology.

***Fund Source:*** 52% Non-Budgeted; 48% General

***Appropriation Code:*** P00G0112

***Resident Business:*** No

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>			<b>WITHOUT DISCUSSION</b>

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DBM 22B

Contact: Michael White 301-429-7422  
michael.white@maryland.gov

**9-S-OPT. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
*Office of Communications and Marketing*  
*Services Contract Renewal Option*

**Contract ID:** Media Buying, Creative Services and Marketing Analysis Services;  
ADPICS # COH42800 (The Media Network); COH42908 (Media Works)

**Contract Approved:** DBM Item 4-S (3/18/2015)

**Contractor:** The Media Network, Inc. (TMN Corp.)  
Silver Spring, MD

Media Works  
Baltimore, MD

**Contract Description:** Provide advice and counsel to further maximize DHCD's investment in homeownership development and the conservation of its neighborhoods through four Function Areas (FA): I. Marketing Planning; II. Media Buying Services; III. Creative Services; and IV. Marketing Analysis Services.

**Option Description:** Exercise the single two-year renewal option.

**Original Contract Term:** 4/1/2015 – 3/31/2018 (w/1 two-year renewal option)

**Option Term:** 4/1/2018 – 3/31/2020

**Original Contract Amount:** \$ 600,000 NTE (3 Years, Services)  
\$2,400,000 NTE (3 Years, Media Budget)

**Option Amount:** \$ 400,000 NTE (2 Years, Services)  
\$1,600,000 NTE (2 Years, Media Budget)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$1,000,000 NTE (Services)  
\$4,000,000 NTE (Media Budget)

**Original Procurement Method:** Competitive Seal Proposals

**MBE Participation:** 33% on Services (6.7% on the total contract)  
(The media budget is a pass-through)

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**9-S-OPT.     DEPT. OF HOUSING AND COMMUNITY DEVELOPMENT** (cont'd)

**MBE Compliance:**                               10% (The Media Network, Inc.)  
  11% (Media Works)

**Requesting Agency Remarks:** Request for approval to exercise the single two-year renewal option as contained in the original contract to provide media buying, creative services and marketing analysis services.

DHCD promotes homeownership opportunities, energy assistance for homeowners and businesses, the expansion of sustainable communities, foreclosure prevention programs, small and minority business opportunities and neighborhood revitalization throughout Maryland and requires the services of up to two professional advertising firms with extensive media buying power to reach its target audience. With the two contracts, work is allocated to each contractor by campaign or designated project. A campaign is defined as a body of work encompassing at least a three-month period up to a year or more with focus on a particular program (e.g. Foreclosure Prevention) or targeted service population (e.g. Military Veterans) and covers all four FAs.

During the base contract term, the service delivery by these contractors have substantially advanced in development and deployment of digital ad campaigns, providing more precise targeting and opportunities for significantly more cost-effective marketing. DHCD is rapidly learning how to adjust the promotional activities and infrastructure (websites, collateral, etc.) to complement these digital platforms. DHCD believes that there is further work needed to consolidate the gains made through these contracts warrant continuing services through the renewal option period. During the second year of the renewal option, the Department will be well equipped to go to market through a competitive procurement to seek service providers to support this updated marketing system.

**Fund Source:**                                   100% Special (General Bond Reserve Fund)

**Appropriation Code**                        S00A2503

**Resident Businesses:**                        Yes

**DBM Remarks:**             This Item was withdrawn as Item 4-S-OPT from the 11/15/2017 Agenda.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Supplement B  
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DBM 24B

Contact: Joseph Sedtal 410-767-351  
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**10-S-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Maryland Transit Administration/Transit Business Planning and Management  
Services Contract Modification*

**Contract ID:** Transit Business Planning & Administration Services; MTA-1348 B;  
ADPICS # COH45417

**Contract Approved:** DBM Item 2-S (2/22/2012)

**Contractors:** Jacobs Engineering Group, Inc. (Consultant A)  
Baltimore, MD

CH2M Hill (Consultant B)  
Baltimore, MD

**Contract Description:** Two consultant contracts to provide Transit Business Planning and Management Services.

**Modification Description:** Extend the “Consultant B” contract with CH2M Hill by one year to allow time to conduct the new procurement for services and award a new contract.

**Original Contract Term:** 3/1/2012 – 2/28/2015 (w/2 one-year renewal options)

**Modification Term:** 1/4/2018 – 1/3/2019

**Original Contract Amount:** \$4,609,764

**Modification Amount:** \$613,743 (1 Year)

**Prior Modifications/Options:** \$3,268,455 [\$1,614,061: Opt. #1 (Consultant B): 3/1/2015 - 2/29/2016: DBM Item 6-S-OPT (1/28/2015); \$1,654,394: Opt. #2 (Consultant B): 3/1/2016 - 2/28/2017: DBM Item 5-S-OPT (1/27/2016); \$0: Mod #1: No cost extension: 2/28/2017 – 9/27/2017: Approved by MTA and reported on DCAR (9/23/2016): \$0: Mod #2: No cost extension: 9/28/2017 – 11/3/2017: Approved by MTA and reported on DCAR (9/12/2017): \$0: Mod #3: No cost extension: 11/4/2017 – 12/6/2017: Approved by MTA and reported on DCAR (10/2/2017): \$0: Mod #4: No cost extension: 12/7/2017 – 12/3/2018: Approved by MTA and reported on DCAR (11/2/2017)]

**Revised Total Contract Amount:** \$8,491,962

**Overall Percent +/- (This Mod):** +8%

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**10-S-MOD. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**

**Original Procurement Method:** Competitive Sealed Proposals

**DBE Participation:** 25%

**DBE Compliance:** 18.65%

**Requesting Agency Remarks:** Request for approval to extend the Consultant B contract by one year in order to allow time to complete a new procurement and award a new contract. Additional scope clarifications were required before soliciting for replacement services, causing multiple extensions on the current contracts to be initiated. This modification will allow MTA to complete the procurement and award a new contract for transit business planning services.

This task-order based contract is one of two awarded for consultant services in various disciplines of transit related projects; specifically, in planning, statistical analysis, services development, and process improvements. This modification provides additional authority and an extension of time to maintain:

- Management/organizational development;
- Integrated planning and management data services;
- Internal and external review;
- Federal compliance assistance; and,
- Services development.

As a note, the Consultant A contract is also being extended; however, it does not required BPW approval because it is for time only. Therefore, MTA will execute the Consultant A modification and report it on the December 2017 DCAR.

**Fund Source:** 80% Federal; 20% Special (Transportation Trust Fund)

**Appropriation Code:** J05H0105

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 20, 2017



DBM 26B

Contact: Cheri Curley 301-429-7768  
cheri.curley@maryland.gov

**11-S-MOD. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
*Community Development Administration*  
*Multifamily Low Income Housing Tax Credit Program*  
*Services Contract Renewal Option*

**Contract ID:** Tax Credit Compliance Monitoring; ADPICS # S00B7400018

**Contract Approved:** DBM Item 4-S (1/2/2013)

**Contractor:** Spectrum Enterprises, Inc.  
Cape Elizabeth, ME

**Contract Description:** Perform required tax credit compliance monitoring involving periodic physical inspections and on-site file reviews of properties owned by participants in the federal Low Income Housing Tax Credit (LIHTC) Program in Maryland.

**Modification Description:** Extend the contract term by one year in order to provide sufficient time to complete a new procurement or transition some or all of the services to the Department.

**Original Contract Term:** 1/10/2013 - 1/9/2016 (w/2 one-year renewal options)

**Modification Term:** 1/10/2018 - 1/9/2019

**Original Contract Amount:** \$1,500,750 (3 Years)

**Modification Amount:** \$500,250 (1 Year)

**Prior Modifications/Options:** \$1,000,500 [\$500,250: Opt #1: 1/10/2016 – 1/9/2017: DBM Item 3-S-OPT (12/16/2015); \$500,250: Opt #2: 1/10/2017 – 1/9/2018: DBM Item 11-S-OPT (12/7/2016)]

**Revised Total Contract Amount:** \$3,001,500

**Overall Percent +/- (This Mod):** +33.3%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 25%

**MBE Compliance:** 23%

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 20, 2017



DBM 27B

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**11-S-MOD. DEPT. OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

**Requesting Agency Remarks:** Request for approval to extend the Tax Credit Compliance Monitoring contract by one year to allow for enough time for the Department of Housing and Community Development (DHCD) to complete a new procurement or to transition some or all of the services to DHCD.

DHCD currently administers a portfolio of 378 Low Income Housing Tax Credit properties with 36,971 units. Spectrum is responsible for conducting an annual desk audit on all properties and all units to ensure compliance with Internal Revenue Code requirements. This audit confirms that units meet health and safety standards; rents charged to the tenants do not exceed the program's maximum rent ceilings (which varies by jurisdiction, household size and income); incomes of assisted tenants are within the program's income limits at lease-up and thereafter annually (which varies by jurisdiction and household size); tenant incomes are verified accurately and correctly; the property maintains the number of units committed as tax credit units; and that all such units are made available to the general public. In CY 2017, desk audits were conducted on all 36,971 units for all 378 properties.

Spectrum is also responsible for meeting the IRS requirement that all properties be inspected not less than three years after the property's last inspection and that all new properties are inspected within two years of their place in service date. The inspection encompasses an on-site review of all buildings within the project, as well as an inspection of 20% of the total units within the project to ensure compliance with Uniform Physical Conditions. Corresponding tenant file reviews are conducted to ensure compliance with IRS Code requirements. In CY2017, Spectrum inspected 121 properties and 2,389 units.

Spectrum has performed file reviews and physical inspections for DHCD since 1991; however, DHCD wishes to bring some or all of these services in house, and will need another year to transition the some or all of the services to DHCD and/or complete a new procurement, if needed. Over the past nine months, DHCD has discussed several areas where DHCD can save money as DHCD pays for itself and does not use General Funds. This service is one of those areas. Unfortunately, DHCD is still analyzing what resources would be needed and the costs associated with the services to be able to make a final determination to transition this service in-house. DHCD anticipates making its decision as to whether to bring all or part of these services in-house by mid to late January, which will allow DHCD 12 months to conduct a new procurement, if necessary.

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 20, 2017



DBM 28B

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**11-S-MOD. DEPT. OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

**Fund Source:** 100% Special (Monitoring Fees Collected from Property Owners through the Bond Reserve Fund)

**Appropriation Code:** S00A2503

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 20, 2017



DBM 29B

Contact: H. Scott Curtis 410-864-5313  
scurtis@wcc.state.md.us

**12-GM. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*General Miscellaneous*

**Fund Source:** Agency Funds

**Appropriation Code:** Q00A0101

**Request Amount:** \$37,500

**Description:** Pursuant to State Government Article §§ 12-404 and 12-405, the Maryland Department of Public Safety and Correctional Services and the Office of the Attorney General request approval for the payment of \$37,500 in full settlement of all claims in the matter of *Le'Brayya Manzur v. Denisha Daney*, Civil Action No. 8:14-cv-02268-PWG, United States District Court for the District of Maryland.

**Requesting Agency Remarks:** If this settlement is approved, a check should be made payable to Lillian Rose Manzur in the amount of \$37,500. The check should be mailed to H. Scott Curtis, Assistant Attorney General, 10 East Baltimore Street, 7th Floor, Baltimore, Maryland 21202, who will deliver the check and ensure that all of the necessary documentation and releases are completed.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
December 20, 2017



DBM 30B

Contact: Susan C. Scanlon 410-767-1656  
susan.scanlon@maryland.gov

**13-GM. DEPARTMENT OF BUDGET AND MANAGEMENT**  
*Central Collection Unit*  
*General Miscellaneous*

**Fund Source:** Agency Funds

**Appropriation Code:** F10A0103

**Request Amount:** \$29,500

**Description:** Pursuant to State Government Article §§ 12-404 and 12-501, the Department of Budget and Management, Central Collection Unit, and the Office of the Attorney General request approval for a payment of \$29,500 in full settlement of all claims including attorneys' fees and costs in the matter of *State of Maryland CCU v. Ann Marie Cregger*, Case No. 12-10428, United States Bankruptcy Court for the District of Maryland.

**Requesting Agency Remarks:** If this settlement is approved, a check in the amount of \$29,500 should be made payable to Ann Marie Cregger. The check should be mailed to Susan Scanlon, Assistant Attorney General, 300 West Preston Street, Room 307, Baltimore, Maryland 21201, who will deliver the check and ensure that all of the necessary documentation and releases are completed.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
December 20, 2017



*Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans*

**1-C-BP.      UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Dorchester Residence Hall Renovation***  
***Construction Management at Risk: Bid Package 2 of 2***

***Contract ID:***                      Construction Management at Risk Services for the  
Dorchester Residence Hall, Contract No. 20624

***Recommendation:***      Award construction Bid Package 2

***Contractor:***                      Quandel / J. Vinton Schafer, Baltimore, MD

***Prior Approval:***              USM Item 3-C (1/4/17)                      (pre-construction services)  
USM Item 1-C-BP (10/18/17)      (Bid Package 1)

***Project:*** Renovation of a 35,436 GSF / 23,712 NASF dormitory on the College Park campus. The project will replace the windows with modern, energy-efficient windows, and new insulated wall partitions with new electrical circuits will be added along the outer walls of all bedrooms. Includes replacement of the domestic hot water systems, replacement of the heating and air conditioning systems, installing energy-efficient LED lighting and double pane windows, renovating all bathrooms, adding or renovating new study and lounge spaces, and other interior improvements to create more attractive and appealing housing.

The University anticipates the final value of this contract will be approximately \$8.4 million. The overall project estimate is \$10.3 million.

***Bid Package Description:***                      Bid Package 2 includes all remaining project scope

***Contract Term:***                      10/19/2017 – 7/2/2020 (construction and warranty term)

***This Bid Package Amount:***                      \$ 6,923,589

***Current Contract Amount:***                      \$919,232

***Revised Contract Amount:***                      \$7,842,821

***Fund Source:***                      Auxiliary Bonds

***MBE Participation:***                      25%      Subgoals:      7% African American  
4% Asian American

***MBE Compliance***                      0%



Supplement C  
University System of Maryland  
ACTION AGENDA  
December 20, 2017



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**1-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Dorchester Residence Hall Renovation***  
***Construction Management at Risk: Bid Package 2 of 2***

***Performance Security:*** Equal to contract amount

***Requesting Institution Remarks:*** This Construction Management at Risk contract was initially awarded for pre-construction early in the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the final bid package. Prime has only been paid 1% of contract resulting in the low MBE Compliance rate.

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
December 20, 2017



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**2-GM.            GENERAL MISCELLANEOUS**

**Recommendation:** That the Board of Public Works approve use of general obligation bond proceeds for the following contracts totaling \$32,506

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301

**University of Maryland, College Park**

*A. James Clark Hall*

1.    **Description:**                              Furnish, deliver, install Vacuum Former in Room 1119  
      **Procurement Method:**                  Simplified Procurement  
      **Award:**    Product Development, Inc., Knoxville, TN  
      **Amount:**                                        \$6,528  
      **Fund Source:** MCCBL of 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item # 176.  
      **Resident Business:**                      No    **MD Tax Clearance:**                      17-3168-0000
  
2.    **Description:**                              Furnish, deliver Table Saw for Room 1119  
      **Procurement Method:**                  Simplified Procurement  
      **Award:**    Woodshop Supplies, LLC.  
      **Amount:**                                        \$1,949  
      **Fund Source:** MCCBL of 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item # 176.  
      **Resident Business:**                      Yes    **MD Tax Clearance:**                      17-3187-1111
  
3.    **Description:**    Furnish, deliver Bench Top Drill Press and Disc Sander for Room 1119  
      **Procurement Method:**                  Simplified Procurement  
      **Award:**    W.W. Grainger, Inc.  
      **Amount:**                                        \$2,031  
      **Fund Source:** MCCBL of 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item # 176.  
      **Resident Business:**                      No    **MD Tax Clearance:**                      17-3186-1111

Supplement C  
University System of Maryland  
ACTION AGENDA  
December 20, 2017



2-GM. GENERAL MISCELLANEOUS (cont'd)

University of Maryland, College Park (cont'd)

A. James Clark Hall

4. **Description:** Nanodrop 2000 Spectrophotometer.  
**Procurement Method:** Master Contract  
**Award:** Fisher Scientific Company LLC  
**Amount:** \$8,888  
**Fund Source:** MCCBL of 2017: Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. Item # 176.  
**Resident Business:** Yes **MD Tax Clearance:** 17-3231-1110
5. **Description:** Vacuum Mixer, Planetary Centrifugal  
**Procurement Method:** Master Contract  
**Award:** Fisher Scientific Company LLC  
**Amount:** \$13,110  
**Fund Source:** MCCBL of 2017: Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project. Item # 176.  
**Resident Business:** Yes **MD Tax Clearance:** 17-3231-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**REVISED**

Supplement C  
University System of Maryland  
ACTION AGENDA  
December 20, 2017



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**3-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK**  
*Real Property Disposition*

**Recommendation:** That the Board of Public Works approve the University of Maryland, College Park: conveying three properties now; agreeing to conditionally convey seven properties in the future; and entering into the *Contribution Agreement With Call Option for Future Development Properties* with Terrapin Development Company, LLC.

**Prior Approval:** Properties declared surplus in USM Item 6-RP (Oct. 18, 2017)

**Contributed Properties:**

**Approximately 11.2 acres**

- (1) **Metzerott Road Properties**  
4100, 4103, 4109 Metzerott Road, College Park, MD 20740
- (2) **Parcel B (2.15 acres):**  
Immediately north of the Hotel at UMD  
7777 Baltimore Avenue, College Park, MD 20740
- (3) **Parcel C (2.19 acres):**  
Immediately northeast of the Hotel at UMD  
7777 Baltimore Avenue, College Park, MD 20740

**Future Development Properties:**

**Approximately 18.2 acres**

- (4) **8320-8400 Baltimore Avenue**  
College Park, MD 20740
- (5) **Building 6**  
7761 Diamondback Drive, College Park, MD 20742
- (6) **Building 11**  
4425 Campus Drive, College Park, MD 20742
- (7) **Old Leonardtown**  
4608, 4610, 4624, 4642, 4644, 4646 Norwich Road  
College Park, MD 20742
- (8) **Paint Branch Building**  
4505 Campus Drive, College Park, MD 20742
- (9) **Parking Lot**  
Immediately east of Ritchie Coliseum  
7675 Baltimore Avenue, College Park, MD 20742
- (10) **UMD Land**  
Southern wing of Service Building  
7757 Baltimore Avenue, College Park, MD 20742

Supplement C  
University System of Maryland  
ACTION AGENDA  
December 20, 2017



**REVISED**

**3-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Real Property Disposition***

**Owner/Grantor:** State of Maryland for the Use of the University System of Maryland on Behalf of its Constituent Institution the University of Maryland, College Park

**Grantee:** Terrapin Development Company, LLC

**Contribution Agreement:** The University seeks to enter into an agreement with Terrapin Development Company through which the University will contribute three properties now (11.2 acres) and, potentially, seven additional properties (18.2 acres). The additional contribution of the seven future development properties will occur if TDC sends the University a Contribution Notice before June 30, 2027 and if the University has not recalled the property for institutional use under a procedure described in the agreement.

**Appraisals/Valuation:**

Metzerott Road Properties:	
Integra	\$3,200,000
Valbridge	\$2,250,000

**Metzerott Road Properties Valuation      \$2,725,000**

Parcels B and C	
Valbridge:	\$7,050,000 [\$2,203,125 per acre]
Smail:	\$3,600,000 [\$1,125,000 per acre]

Parcels B and C appraisals derive from the sale of the adjacent 3.2 acre Hotel at UMD property leading, by extrapolation, to valuation as follows:

<b>Parcel B Valuation</b>	<b>\$3,649,289</b> [\$1,697,343/acre]
<b>Parcel C Valuation</b>	<b>\$3,717,183</b> [\$1,697,343/acre]

**Total Estimated Value of Contributed Properties:** \$10,091,472

**Total Estimated Value of Future Development Properties:** Future Appraised Value based on three-appraiser valuation process described in Contribution Agreement.

**Consideration:** The University's capital contribution to TDC – and, correspondingly, its right to share in a percentage of TDC net revenues – will increase with each real property investment. The assigned value for the Contributed Properties is \$10,091,472. The assigned value for the Future Development Properties will be determined by a three-appraiser valuation process detailed in the Contribution Agreement.

Supplement C  
University System of Maryland  
ACTION AGENDA  
December 20, 2017



**REVISED**

**3-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Real Property Disposition***

***Remarks:***

*Conveyance is Investment in TDC, LLC.* Through this conveyance, the University seeks to make its first real property investment in Terrapin Development Company, a two-member limited liability company comprising the University and the University of Maryland College Park Foundation, Inc. The University has previously made a cash contribution to TDC. The Foundation has already invested cash and contributed seven real property parcels.

*Board of Regents.* The University System of Maryland Board of Regents approved the transaction on April 21, 2017.

*State Clearinghouse Intergovernmental Recommendation.*

**To declare the ten (10) properties totaling +/- 29.4 acres** at 4100, 4103, 4109 Metzert Road; Parcel B (immediately north of The Hotel at UMD, 7777 Baltimore Avenue); Parcel C (immediately northeast of The Hotel at UMD, 7777 Baltimore Avenue); 8320-8400 Baltimore Avenue; 7761 Diamondback Drive; 4425 Campus Drive; 4608, 4610, 4624, 4642, and 4644 Norwich Road; 4505 Campus Drive; Parking Lot (immediately east of Ritchie Coliseum, 7675 Baltimore Avenue); UMD Land (southern wing of Service Building, 7757 Baltimore Avenue) College Park, MD 20740 **surplus to the needs of the State contingent upon consideration of the City of College Park's requests at the time of transfer.**

MD20170605-0461 Aug. 30, 2017

*City of College Park.* The City Council of College Park voted on August 8, 2017, to support the transfer of these parcels to TDC contingent on the University, TDC, and the City reaching a written agreement before the Board of Public Works declared the properties surplus. The agreement, signed on September 26, 2017, commits the University and TDC (and the initial third-party successor to TDC) to:

- Include the City in the development planning process for all properties, including presenting development plans and providing notice of intent to issue requests for proposals for development.
- Consult with the City before entering into contracts for sale, ground leases or other development or conveyance agreement for Parcels B and C.
- Consult with the City (including providing any development plans) before a transfer of any of the seven Future Development Properties to TDC or a TDC Affiliate.

Supplement C  
University System of Maryland  
ACTION AGENDA  
December 20, 2017



**REVISED**

**3-RP. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Real Property Disposition***

**Remarks: (cont'd)**

*City of College Park (cont'd)*

- For a period of ten years, consent to annexation of the Metzert Road properties with no conditions and to support all annexation processes if requested by the City before conveyance of said properties to TDC.
- Provide an annual report to the City of development and transfer activity relating to the properties, beginning one year after the effective date of the agreement.

The University also agreed with the legislative delegation to include in deeds conveying property from the University to TDC a requirement that the Board of Public Works approve the initial sale (but not a lease) of that property from TDC to a third party.

TDC has agreed to:

- Include the City of College Park and College Park City-University Partnership in the development planning process; articulate to the Partnership Board how proposed developments advance its University District Vision 2020 **as may be amended**; and annually update the Partnership Board.
- Confer with the City on **...** property acquisitions.
- Notify the City of **...** debt to be incurred for property acquisition.
- When a vacancy occurs on the TDC board of directors that is a University-appointed board member but who does not need to be a University officer, the University will appoint – **from a slate the City submits** – a qualified City resident.
- Include these terms in the Operating Agreement.

*Budget Committees.* The University System sent a letter on October 23, 2017 to the chairs of the Senate Budget and Taxation and House Appropriations Committees for review and comment on the disposition. No comments have been received.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
 Department of Information Technology  
**ACTION AGENDA**  
 December 20, 2017



*Contact: David Mangrum (410) 697-9393  
 David.Mangrum@maryland.gov  
 Carla Thompson (410) 697-9667  
 Carla.Thompson@maryland.gov*

**1-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Information Technology Support Management  
 ADPICS BPO No.: F50B4400105, COH46734

**Contract Approved:** DoIT Item 1-IT (12/3/2014)  
**Contractor:** Triad Technology Partners LLC, Bethesda, MD

**Contract Description:** Cloud-based Software-as-a-Service (SaaS) Information  
 Technology Support Management tool

**Modification Description:** Expand use of ServiceNow by purchasing additional licenses in support of the Enterprise initiative.

**Original Term:** 12/17/2014 – 12/16/2019 (5-year base w/ two 5-year renewal options)  
 12/17/2019 – 12/16/2024 (option 1)  
 12/17/2024 – 12/16/2029 (option 2)

**Original Amount:** \$2,205,840 (base)  
**Modification Amount:** \$559,160  
**Prior Mods/Options:** None  
**Revised Contract Amount:** \$2,765,000  
**Percent +/- (This Mod):** +25.35%

**Procurement Method:** Competitive Sealed Proposals  
**MBE Participation:** None

**Remarks:** Under this contract, DoIT has modernized its Information Technology Support Management platform by using ServiceNow, a proven market leader in the technology. This platform supports the Enterprise initiative which is centralizing Executive Branch IT services under DoIT. DoIT recommends modifying the contract to purchase additional licenses to support expanded use of ServiceNow.

**Fund Source:** General **Approp. Code:** F50B0402  
**Resident Business:** Yes

<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>		
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>		



Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 20, 2017



Contact: Michael Leahy (410) 697-9401  
Michael.Leahy@maryland.gov  
Carla Thompson (410) 697-9667  
Carla.Thompson@maryland.gov

**2-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Statewide Public Safety Wireless Communications System  
ADPICS BPO No.: 0606B9800036

**Contract Approved:** DoIT Item 3-IT (11/17/2010)

**Contractor:** Motorola, Inc., Columbia, MD

**Contract Description:** Provide integrated Statewide public safety wireless communication system for public safety first responders across all levels of State government. The radio system uses the Public Safety 700 MHz spectrum licensed to the State by the FCC.

**Option Description:** Exercise four one-year renewal options

**Original Contract Term:** 11/18/2010 – 11/17/2018 (w/seven 1-year renewal options)

**Original Amount:** \$345,000,000 (8-year base)  
\$140,000,000 (\$20 million each option year x 7 years)  
\$485,000,000 Total

**Option Amount:** \$77,627,133

**Prior Modifications/Options:** No cost increases

**Revised Contract Amount:** \$77,627,133

**Percent+/- (This Modification):** 22.5%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 20% of contract amount that does not include subscriber equipment.

**MBE Compliance:** 31%

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 20, 2017



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**2-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Remarks:** Nearly 14,000 state agency and county users rely on the 700 MHz Public Safety Communications system to support their day-to-day and emergency operations. Additionally, more than 25,000 local, other state, and federal public safety radios can access the system during times of crisis or disaster, or for pre-planned public events to provide unified operations and support to the citizens of Maryland. With the completion of Phase 3 in October 2016, more than 2/3 of the state’s geographical area and over 83% of the State’s citizens live in areas supported by the system. As the system has grown, demand by State agencies to use the system has increased, as it is a proven, cost effective way to provide wide area mission critical communications to public safety users.

The contract allows for seven, one-year renewal option periods to be exercised at the State’s discretion. The base contract expires on November 17, 2018. This request to exercise the first four, one-year options will support both the completion of the project and to provide for the operations and maintenance of the radio system; yielding a \$2.3M savings to the State. The justification to support exercising four options can be broken down into two parts:

- First, completion of the project. In an effort to support budget constraints, DBM requested the project to push out completion dates in order to spread milestone payments over two additional budget years into FY 20. To complete Phase 5 and conduct the final system acceptance testing will require exercising the first two option years.
- Second, providing day-to-day maintenance of the system. The current maintenance agreement with Motorola ends when the base contract expires in November 2018, by that time the warranties for the first three phases will have expired (Phases 1 and 2 are currently out of warranty). Phase 4 will be under warranty during Option years 1 and 2, and Phase 5 will be under warranty during Option years 3 and 4. In order to provide consistent and reliable support to the entire radio system the same vendor that is building out the system and providing warranty support needs to provide maintenance support to the parts of the system that are no longer under warranty (two cooks in the kitchen will not work). To keep “one cook in the kitchen” requires exercising four one-year options.

This plan for Motorola providing the maintenance support has been reviewed and approved by the Maryland Statewide Interoperability Radio Control Board. After evaluating other options and given the timeline for project completion and warranty expiration it is in the State’s best interest to exercise Option Periods 1 thru 4 of the contract.

After Phase 5, Motorola is the only company that can provide the security update services and system upgrade assurance which include the latest security updates and patches to the radio system. Once the warranties expire for Phase 5, DoIT will issue a competitive procurement for the day-to-day operations and maintenance and break/fix activity.

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 20, 2017



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**2-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Fund Source:** Reimbursable (using agency funds)

**Approp. Code:** Various

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
December 20, 2017



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**3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Radio Communications Master Contract 2018  
ADPICS BPO No.: 060B7400088

**Contract Description:** Multiple award, indefinite quantity, purchase order request for proposals-based Master Contract to provide radio equipment and radio equipment installation, repair and preventive maintenance services Statewide.

**Awards:** 29 master contractors listed on page 7D

**Term:** 1/25/2018 – 1/24/2023 (Five years)

**Ceiling Amount:** \$100,000,000

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** See page 7D

**MBE Participation:** 5% of Functional Area IV expenditures only  
[Functional Area IV total expenditures est. at \$1.3 million]  
*Note:* Three of 29 prime vendors are MBEs

**Remarks:** A notice of the availability of the Request for Proposals was advertised on *eMarylandMarketplace* and the DoIT website and sent to all businesses identified as capable of delivering these services in the Minority Business Enterprise Directory. DoIT received 32 proposals. A total of 29 qualified offerors are recommended for award of a Master Contract; 20 are Maryland businesses, 10 are small businesses, and three are MBEs. There are potentially three additional offerors that may be added to this Master Contract once DoIT has received notification that they are either in good standing with SDAT or have registered to do business with the State. DoIT will return to the Board seeking approval for any additional awards.

The Radio Communication Master Contract encompasses the following four functional areas: Functional Area I - Two-Way Radio Equipment, Functional Area II - Communications Consoles and Associated Equipment, Functional Area III - Microwave Radio Equipment, Ancillary and Test Equipment and Installation Supplies and Functional Area IV - Installation, Repair and Preventative Maintenance Services.

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**3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

*Remarks: (cont'd)*

There will be a second level of competition through Purchase Order Request for Proposals (PORFP) process for all radio communications equipment and services. A PORFP will be sent to all Master Contractors within the appropriate functional area, who are authorized to provide the hardware or services for the requested manufacturer's product line. For PORFPs designated as Small Business Reserve, only Master Contractors that are DGS-certified as small businesses will compete. Functional Area IV provides the only potential for subcontracting opportunities; therefore, an overall MBE subcontractor participation goal of 5% has been established for this Master Contract. Master Contractors PORFP prices may not exceed the manufacturer's suggested retail price for the hardware being purchased.

This procurement vehicle was designed to provide State agencies with a wide selection of Master Contractors who offer an extensive variety of radio communications equipment and services. State agencies will obtain radio communications equipment, installation, repair and preventative maintenance services quickly and efficiently by issuing PORFPs specific to each agency's needs. This contracting vehicle is also available to local and county Maryland government jurisdictions. Executive Branch agencies spent \$31 million on the five-year predecessor contract and \$71 million on the 700MHz contract. Based on this, DoIT recommends that the ceiling of the successor contract be set at \$100 million. Should agencies anticipate spending in excess of this amount and have funding available to do so, DoIT will return to the Board of Public Works with a request to raise the ceiling threshold.

**Fund Source:** Various  
**Approp. Code:** Various  
**Resident Business:** See Page 7D  
**MD Tax Clearances:** See Page 7D

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
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December 20, 2017



**REVISED**

**3-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

*Proposed Master Contractors for Radio Communications*

#	Company Name	Corp City	State	Resident Business	Tax Clearance Number
1	ACG Systems Inc.	Annapolis	MD	Y	17-2939-1111
2	Aviat Networks	Milpitas	CA	N	17-2940-1101
3	Birch Advisors	Bowie	MD	Y	17-2941-1110
4	Brown's Communications, Inc.	Hunt Valley	MD	Y	17-2942-1111
5	CommDEX Consulting, LLC	Norcross	GA	N	17-2943-1111
6	Comm-Lease Inc. dba CL Technologies	Hampstead	MD	Y	17-2944-1111
7	Communications Electronics, Inc.	Timonium	MD	Y	17-2945-1111
8	Daly Computers	Clarksburg	MD	Y	17-2946-1111
9	E. F. Johnson's Inc.	Irving	TX	N	17-2947-1001
10	Eastern Communications, Ltd.	Long Island	NY	N	17-3234-1000
11	Fairwinds	Annapolis	MD	Y	17-2948-0111
12	INTERTALK	Dartmouth, Nova Scotia, B3B 1W1	Canada	N	17-2949-0000
13	IT Tech Direct LLC	Annapolis	MD	Y	17-2955-1111
14	Microwave Networks	Stafford	TX	N	17-3095-1000
15	Mills Communications Inc.	Westminster	MD	Y	17-3096-1111
16	Motorola Solutions	Linthicum	MD	Y	17-2956-1101
17	MTTI	Timonium	MD	Y	17-2957-1111
18	Occasion Of A Lifetime L.L.C dba Squad Car Supply	Myersville	MD	Y	17-2958-1000
19	Port Networks	Baltimore	MD	Y	17-2959-1111
20	Procom Corporation	Jessup	MD	Y	17-2960-1111
21	SBP Consulting, LLC	Silver Spring	MD	Y	17-2961-1111
22	SH Global Solutions	Huntingtown	MD	Y	17-2962-1001
23	Tactical Public Safety, LLC	West Berlin	NJ	N	17-2963-1111
24	Teltronic, Inc.	Beltsville	MD	Y	17-2964-1110
25	Tessco Technologies	Hunt Valley	MD	Y	17-2965-0111
26	Two-Way Radio Service, Inc. t/a TWR Communications	Cumberland	MD	Y	17-2966-1111
27	Waveband Communications	Eldersburg	MD	Y	17-2967-1111
28	Zetron, Inc.	Redmond	WA	N	17-3251-1100
29	Harris Corporation	Lynchburg	VA	N	17-3401-1101

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December 20, 2017



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**4-IT-OPT. DEPARTMENT OF TRANSPORTATION**  
*Office of Transportation Technology Services*

**Contract ID:** Network Managed Services  
MDOT-09-NMS, ADPICS BPO No.: J01B9200013, COH45422

**Contract Approved:** DoIT Item 1-IT (8/26/2009)

**Contractor:** CACI NSS, Inc. (formerly L-3 National Security Solutions, Inc.)  
Reston, VA

**Contract Description:** Provide information communications and technology network management maintenance and project-based services. Also provide operations support, technical services, disaster recovery services, security and certification services for MDOT enterprise network.

**Option Description:** Exercise second 6-month option

**Modification Description:** Add \$1.35 million to second option  
Add two 6-month renewal options

**Original Contract Term:** 8/27/2009 – 8/26/2014 (5-year base with two 1-yr options)

**Prior Option Term:** 8/27/2014 – 8/26/2016

**Prior Modification Term:** 8/27/2016 – 8/26/2017 (1-year with two 6-month options)  
(DoIT Item 5-IT-MOD [7/6/2016])

**This Option Term:** 2/26/2018 – 8/26/2018

**This Modification Term:** 8/27/2018 – 8/26/2019

**Original Contract Amount:** \$42,944,222

**Prior Option Amount:** \$14,645,355 (DoIT Item 7-IT-OPT [7/24/2014])

**This Option Amount:** \$ 3,974,017 (6-months)

**Prior Modifications Amount:** \$11,235,534 (DoIT Item 5-IT-MOD [7/6/2016])  
\$ 3,974,017 (DoIT Item 6-IT-MOD [7/26/2017])

**This Modification Amount:** \$1,350,000 (Project-based services funding)

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**4-IT-OPT. DEPARTMENT OF TRANSPORTATION (cont'd)**  
*Office of Transportation Technology Services*

**Modification Amount (future):** \$4,103,967 (Additional 6-months [Option 3])  
\$4,103,967 (Additional 6-months [Option 4])

**Revised Total Contract Amount:** \$78,123,145

**Percent+/- (This Modification):** +12.4%

**Overall Percent +/-:** +82%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 35%

**MBE Compliance:** 34.11%

**Remarks:** This contract provides information communications and technology network management and maintenance services. MDOT has a sizable and growing investment in information technology and telecommunications. The continued expansion of local area networks and wide area networks is important for supporting the business needs of MDOT including extensive Homeland Security applications. This contract provides MDOT with a cost-effective way to obtain management, maintenance, and operations support; project based services, technical services; disaster recovery services, security and certification services for the MDOT enterprise network.

MDOT seeks to exercise the second of two 6-month options to allow time to complete a new solicitation. A new Statewide RFP was developed and is in the midst of evaluation. This action will allow for continued network management, maintenance, security and technical services for MDOT.

MDOT also requests to increase the contract amount for the Project Based Services that will cover time and material services in support of the network through August 26, 2018. Generally, these services will enhance existing functionality or add new functionality in accordance with MDOT IT Strategic plan, and include: network segmentation, firewall replacement, hardware and software licenses and upgrades, voice over IP, adaptive security appliances, security information and event management software, supervisory control and data acquisition device augmentation, and information security management system.

In addition, MDOT requesting to add two 6-month option periods to allow time to complete and award a new solicitation. These options do show an increase per six month period and are for possible future use, while the new solicitation is being completed.



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**4-IT-OPT. DEPARTMENT OF TRANSPORTATION (cont'd)**  
*Office of Transportation Technology Services*

**Remarks:** (cont'd)

MBE compliance is 34.11% as reported in FMIS as of 11/9/2017. MDOT continues to monitor and work closely with CACI NNS, Inc. to maximize the potential for MBE participation. The solicitation goal for this contract was 30% and CACI committed to 35%. MDOT has regularly scheduled progress meetings to ensure that participation levels continue to increase and that the committed MBE goal will be met.

CACI's performance under the NMS III contract has met all of MDOT's needs and requirements. The firm continues to deliver satisfactorily, provide all deliverables on time, have had no SLA infractions, and agreed to hold their pricing for the past three years without any increase through the second six-month renewal option. For the two additional 6-month options requested, a 3.2% increase over the final contract year pricing is considered fair and reasonable.

**Fund Source:** Special (Transportation Trust Fund)

**Approp. Code:** J00A0107

**Resident Business:** No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**December 20, 2017**



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**5-IT. STATE DEPARTMENT OF ASSESSMENTS AND TAXATION**

**Contract ID:** Strategic Enterprise Application Network (SEAN)  
 ADPICS BPO No.: E50B8400008

**Contract Description:** Provide automated, cloud-based platform to modernize SDAT modules. SDAT will migrate its mainframe applications onto a cloud platform to develop user-centric applications for internal and external customers.

**Awards:** The First Choice, LLC, Ft. Washington, MD

**Term:** 1/8/2018 – 1/7/2023 (5-year base, with two 1-yr options)  
 1/8/2023 – 1/7/2024 (Option year 1)  
 1/8/2024 – 1/7/2025 (Option year 2)

**Amount:** \$297,300 – Development & Implementation  
 \$108,864.40 Vendor Maintenance & Support  
 \$108,863.40 Vendor Maintenance & Support (Year 2)  
 \$108,863.40 Vendor Maintenance & Support (Year 3)  
 \$109,992.40 Vendor Maintenance & Support (Year 4)  
\$109,992.40 Vendor Maintenance & Support (Year 5)  
 \$843,875

\$109,992.40 Vendor Maintenance & Support (Option 1)  
\$111,196.10 Vendor Maintenance & Support (Option 2)  
 \$221,188.50

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Location	Ranking			Evaluated Price [annual]	Total Project Price
		Technical*	Financial	Overall		
The First Choice, LLC	Ft. Washington, MD	2	1	1	\$152,152	\$1,065,063
Ovela Maryland, LLC	Oakland, MD	1	2	2	\$1,564,318	\$10,950,228

*\* The overall value received for each dollar spent received greater weight. All the minimum RFP requirements were met by both companies. The difference in pricing is due to licensing fees beginning at \$995,000 for the first year and increasing to \$1,358,000 by year seven.*

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Department of Information Technology  
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**5-IT. STATE DEPARTMENT OF ASSESSMENTS AND TAXATION**

**MBE Participation:** 5%

**Performance Security:** 15% Retainage

**Remarks:** The Strategic Enterprise Application Network will allow the State Department of Assessments and Taxation (SDAT) to reduce or eliminate many manual, paper-based processes. These manual processes pose a high risk of data loss and data entry errors. The SEAN solution will provide an automated, cloud-based platform to allow modernized SDAT modules. SDAT will migrate its mainframe applications onto a cloud platform to develop user-centric applications for both internal and external customers.

SDAT identified and directly solicited seven vendors. Public notice of the solicitation was provided on *eMarylandMarketplace* and on the DoIT website on the DoIT Bid Board. SDAT received two qualifying proposals that were reasonably susceptible for award. Evaluations of the technical proposals were performed and oral presentations were provided by both vendors. The technical proposals were then ranked according to the evaluation criteria.

The financial proposal submitted by each candidate was opened and evaluated. SDAT then requested a best and final offer from each candidate. SDAT determined the proposal provided by The First Choice, LLC was the overall better value. The First Choice, LLC meets all of the minimum requirements at a cost that is within the SDAT budget.

**Fund Source:** Special

**Approp. Code:** E50C0000

**Resident Business:** Yes

**MD Tax Clearance:** 17-3239-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
ACTION AGENDA  
December 20, 2017



*Hand Carried*

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**6-IT. BALTIMORE CITY COMMUNITY COLLEGE**

**Contract ID:** Regent Education Financial Aid Software License  
ADPICS BPO No.: R95B8400003

**Contract Description:** Software License

**Awards:** Regent Education Inc.

**Term:** 12/31/2017 – 12/31/2020 (3-year base with two 1-year options)

**Amount:** \$ 912,900 (base)  
\$ 340,000 (\$170,000 per option)  
\$1,252,900

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** Baltimore City Community College acquired the Regent Education, Inc. software license originally using the sole source procurement method. BCCC has used this software, which is a legacy system (a version of Regent Financial Aid named Carbon) as its financial aid module for more than five years.

The student population at BCCC depends heavily on financial aid. Therefore, it's in BCCC's best interest for continuity of services and compatibility to continue using Regent Education, Inc. services. This software is highly important to BCCC which uses it to manage financial aid; without this system, BCCC 's enrollment would be greatly impacted.

BCCC determined the pricing is fair and reasonable after comparing the cost per student against three other Institutions of Higher Education. BCCC will pay \$25 per student compared to an average rate of \$30 being paid by other institutions.

The Carbon version of Regent Financial Aid has been replaced over the past several years by its successor product, Regent 8. As of this request, BCCC is the only Regent customer still running Carbon for financial aid, with the end-of-life for Carbon being December 31, 2017. This deadline will be extended by this contract to June 30, 2018 so that BCCC can perform essential processing while moving to Regent 8.



***Hand Carried***

**6-IT. BALTIMORE CITY COMMUNITY COLLEGE (cont'd)**

**Remarks:** (cont'd)

The move to Regent 8 will be accomplished through the implementation services provided through the master services agreement and associated statements of work. In moving to Regent 8, BCCC will benefit from the solutions Software-as-a Service model, enabling BCCC to be on the most up-to-date software version and reducing the technical infrastructure required.

More than 90% of BCCC students are dependent on financial aid, and without it, BCCC could not survive. BCCC is able to continue with current legacy systems, but cannot without financial aid.

**Fund Source:** Fund Balance

**Approp. Code:** R95-C

**Resident Business:** No

**MD Tax Clearances:** 17-3104-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Larry J. Hogan**  
Governor

**Boyd K. Rutherford**  
Lt. Governor

**Pete K. Rahn**  
Secretary

**BOARD OF PUBLIC WORKS  
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DEPARTMENT OF TRANSPORTATION  
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Contact: John Thornton  
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**1-C. MARYLAND PORT ADMINISTRATION**  
***Construction Contract***

**Contract ID:** Deck Repairs – Agency Wide; 518811  
ADPICS No.: P518811

**Contract Description:** This contract is for demolition, repair and replacement of existing, deteriorated concrete decks and expansion joints and related work at MDOT MPA facilities.

**Award:** Veterans Kitchen Maintenance, Inc.  
Laurel, MD

**Contract Term:** 1/29/2018\* – 11/28/2021 (\*or earlier upon BPW approval)

**Amount:** \$402,500

**Procurement Method:** Competitive Sealed Bidding

**Bids:** Veterans Kitchen Maintenance, Inc. \$402,500  
Laurel, MD

MTI Construction, Inc. \$414,650  
Baltimore, MD

**MBE Participation:** 100%

**Performance Security:** 100% Performance and Payment Bonds

**Agency Remarks:** The low bid is 5.4% below the Engineer’s Estimate of \$425,750. This solicitation was advertised as a small business reserve on eMaryland Marketplace to approximately 897 companies including at least 119 small businesses and 92 minority business enterprises. The solicitation was also sent to the Governor’s Office of Small, Minority, and Women Business Affairs, the Maryland Minority Contractors Association, and the Maryland/Washington Minority Contractors Association. MDOT MPA received three bids. The lowest bid was submitted by Rubino Enterprises, Inc., Linthicum, Maryland, for \$293,952, 31% below the Engineer’s Estimate. MDOT MPA reviewed the company’s bid calculations in detail with Rubino Enterprises, Inc., who admitted to making several significant mistakes in the preparation of its bid but refused to withdraw the bid. MDOT MPA then rejected the bid of Rubino Enterprises, Inc. as not responsible and Rubino Enterprises, Inc. did not protest that rejection.

DEPARTMENT OF TRANSPORTATION  
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1-C. MARYLAND PORT ADMINISTRATION (cont'd)

*Agency Remarks (cont'd):*

The work to be performed under this contract consists of the furnishing of all materials and equipment and the performance of all labor to demolish, repair and replace existing deteriorated concrete decks and expansion joints at MPA facilities. The contract duration is 730 workdays. 100% of the work will be performed by a small business enterprise that is also an MDOT-certified minority business.

*Fund Source:* 100% Special Funds (Transportation Trust Fund)  
*Approp. Code:* J03D0002  
*Resident Business:* Yes  
*MD Tax Clearance:* 17-3194-1101

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



Contact: John Thornton  
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**2-M-MOD. MARYLAND PORT ADMINISTRATION**  
*Modification: Maintenance Contract*

**Contract ID:** Alarm Monitoring; 215027-M  
ADPICS No.: CO351089

**Contract Approved:** DOT Agenda 8/15/15, Item 10-M

**Contractor:** Techmark Corporation  
Hunt Valley, MD

**Contract Description:** This contract provides for a UL-certified, licensed contractor to furnish central station alarm monitoring and system maintenance for Maryland Department of Transportation Maryland Port Administration (MDOT MPA) terminals.

**Option Description:** Modification No. 5 is to exercise the first and only renewal option for a period of three years.

**Original Contract Term:** 09/01/2015-08/31/2018

**Mod/Option Term(s):** 11/09/2015-08/31/2018 (Modification No. 1)  
03/31/2017-08/31/2018 (Modification No. 2)  
07/0520/17-08/31/2018 (Modification No. 3)  
07/18/2017-08/31/2018 (Modification No. 4)  
09/01/2018-08/31/2021 (Renewal Option No. 1, *this agenda item*)

**Original Contract Amount:** \$271,752

**Option Amount:** \$276,474

**Prior Mods/Options:** \$ 89,016 total (See Attachment I)

**Revised Contract Amount:** \$637,242

**Percent +/- Change:** -2.17% (Modification No. 1)  
17.15% (Modification No. 2)  
0.0% (Modification No. 3)  
17.77% (Modification No. 4)  
101.73% (Renewal Opt. No. 1)

**Overall Percent +/-:** 234.49%

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



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**2-M-MOD. MARYLAND PORT ADMINISTRATION (cont'd)**

**Original Procurement Method:** Competitive Sealed Bidding (Single Bid Received)

**MBE Participation:** 3.0% goal  
100% of work is performed by an MDOT-certified MBE.

**MBE Compliance:** 2.4%

**Requesting Agency Remarks:** The MDOT MPA would like to exercise the first and only renewal option to provide alarm monitoring for sites located at Dundalk, North Locust Point, South Locust Point, and Masonville Marine Terminals, the Seagirt Marine Terminal Security Access Building and the World Trade Center Baltimore.

The modification amount of \$276,474 includes a 2.23% CPI increase as provided for in the original contract, plus an allowance of \$60,000 for extra work allowance (\$20,000 per year). This extra work allowance provides for repairs, alterations, and new devices within the scope of the contract but required on a regular basis.

The MBE goal established for the original contract was 3%; however, the prime contractor is a certified MBE; therefore, the MBE participation is 100%. The MBE Compliance is at 2.4%; however, there is still eight months left on the initial contract term, so the MDOT MPA is confident that the contractor will meet the 3% goal. Techmark Corporation has self-performed 1.18% of the MBE goal and the other 1.29% has been subcontracted. Techmark Corporation is also a certified Small Business.

The MDOT MPA is pleased with the performance of Techmark Corporation and their performance has been in accordance with the contract requirements. The contractor has been very responsive to the needs of the MDOT MPA; therefore, MDOT MPA would like to exercise this renewal option.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J03D0001

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION— THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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**2-M-MOD. MARYLAND PORT ADMINISTRATION (cont'd)**

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$271,752	09/01/2015-08/31/2018	08/15/2015, Item 10-M	Original Contract
<b>Modification No. 1</b>	\$(5,904)	11/09/2015-08/31/2018	N/A	Add and delete location
<b>Modification No. 2</b>	\$46,620	03/31/2017-08/31/2018	DCAR 03/31/2017	Add location and increase extra work allowance
<b>Modification No. 3</b>	\$0	07/05/2017-08/31/2018	N/A	Correct an error
<b>Modification No. 4</b>	\$48,300	07/18/2017 – 08/31/2018	DCAR 07/19/2017	Increase extra work allowance
<b>Renewal Option 1</b>	\$276,474	07/18/2018 – 08/31/2021	12/20/2017; Item 2-M-OPT	Renewal Opt. No.1
<b>Revised Amount</b>	\$637,242			

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017**



*Contact: John Thornton  
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**3-IT. MARYLAND PORT ADMINISTRATION  
*Information Technology Contract***

**Contract ID:** Geographical Information Systems Services 217045A-IT and 217045B-IT  
ADPICS No.: P217045A & P217045B

**Contract Description:** Two contracts to provide the Maryland Department of Transportation Maryland Port Administration (MDOT MPA) with Geographical Information Systems (GIS) services for a period of three years with two, one-year renewal options.

**Awards:**

	Johnson, Mirmiran & Thompson, Inc. Sparks, MD	(217045A-IT)
	Rummel, Klepper & Kahl, LLP Baltimore, MD	(217045B-IT)

**Contract Term:** 01/08/2018 – 01/07/2021 (with two one-year renewal options)

**Amount:**

- \$1,000,000 NTE per contract (Base Term, three years)
- \$500,000 NTE per contract (Renewal Option No. 1)
- \$500,000 NTE per contract (Renewal Option No. 2)
- \$2,000,000 NTE per contract including options
- (\$4,000,000 grand total for both including options)

**Procurement Method:** Intergovernmental Cooperative Purchasing Agreement  
(DOIT CATS+ Master Contract 060B2490023)

**Proposals:**

Offeror	Technical Ranking	Financial Ranking	Overall Ranking
Johnson, Mirmiran & Thompson Sparks, MD	1	\$ 490,830 (3)	1
Rummel, Klepper & Kahl Baltimore, MD	2	\$ 483,515 (1)	2
KCI Technologies, Inc. Sparks, MD	3	\$ 489,184 (2)	3

*\*The technical proposal held greater weight than the financial proposal in the overall ranking.*

**DEPARTMENT OF TRANSPORTATION  
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**3-IT. MARYLAND PORT ADMINISTRATION (cont'd)**

**MBE Participation:** 10%

**Performance Security:** None

**Incumbents:** See Requesting Agency Remarks.

**Requesting Agency Remarks:** MDOT MPA conducted this procurement via Intergovernmental Cooperative Purchasing under the Maryland Department of Information Technology (DOIT) CATS+ Master Contract 060B2490023, Functional Area 4. MDOT MPA solicited proposals from 193 DOIT master contractors. Ten companies attended the preproposal meeting. Four proposals were received; however, one master contractor's proposal was rejected for late submission.

For evaluating purposes, MDOT MPA provided the master contractors with estimated hours for each required labor category and offerors submitted Financial proposals based on those solicited hours. Although KCI's evaluated Financial Best and Final Offer was ranked second lowest, their Technical Proposal was ranked third. JMT's evaluated Financial Best and Final Offer was \$1,646.55 higher than KCI's; however, JMT was technically ranked number 1. JMT & RKK are extremely knowledgeable in all technical aspects of the TORFP, and they proposed experienced personnel and the ability to coordinate with their specialized subcontractors. JMT and RKK demonstrated that they can provide the best GIS/CADD solutions in their technical proposals and successfully demonstrated that their proposals offer the best value to the State and MDOT MPA. The difference between the lowest evaluated financial proposal (RKK) and the highest (JMT) is less than \$7,500. The hourly rates proposed for each labor category by each offeror do not exceed the maximum hourly rates allowed under the DOIT Master Contract. The hourly rates were also compared to the hourly rates under the current contract and have been deemed fair and reasonable. The hourly rates proposed were for four resources, plus the rates for a fifth resource that will be requested immediately following notice to proceed. As per the Task Order Request for Proposal, MDOT MPA has the option to add up to ten more resources, not exceeding fourteen. The not-to-exceed value of \$2,000,000 will cover all fourteen resources.

JMT & RKK will each provide four information technology resources to further develop and maintain MDOT MPA's existing GIS interface and data management tools in order to provide increased access to historical, ongoing and future engineering data to MDOT MPA's internal and external clients. The existing GIS system and data serve as the geographic foundation for follow-on development to assist other MDOT MPA departments in more efficient management protocols.

MDOT MPA has \$2,000,000 budgeted over three years to continue the development and maintenance of the enterprise GIS application. Each master contractor will be awarded a not-to-exceed value of \$1,000,000 and each contract may be renewed for two additional one-year option periods, at \$500,000 each (contingent on future funding).

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



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**3-IT. MARYLAND PORT ADMINISTRATION (cont'd)**

*Agency Remarks: (cont'd)*

JMT and RKK are currently providing MDOT MPA with similar GIS services under contracts awarded in 2015, which also were procured under the DOIT CATS+ Master Contract. These contracts expire on February 28, 2018. MDOT MPA does not intend to exercise the renewal options for the current contracts.

The MDOT MPA is specifically excluded from DOIT's authority to control the procurement of Information Technology projects. DOIT has provided MDOT MPA may use the CATS+ Master Contract and other DOIT Master Contracts for source selection and may award a contract free of DOIT control. In doing so MDOT MPA must act within its delegated authority; therefore, under COMAR 21.02.01.04F (6) MDOT MPA must obtain Maryland Port Commission and Board of Public Works approval for award of this contract for information technology services over \$200,000.

The Maryland Port Commission approved this contract on December 5, 2017.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J03D0002

**Resident Business:** Yes

**MD Tax Clearance:** Johnson, Mirmiran & Thompson, Inc. 17-3070-1111  
Rummel, Klepper & Kahl 17-3092-1111

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



Contact: Michael Miller  
410-385-4747  
mmiller@marylandports.com

4-LL. MARYLAND PORT ADMINISTRATION  
*Lease/Landlord*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Port Administration (MDOT MPA) leasing of the following property.

**Authority:** Transportation Article, § 6-204(i);  
State Finance & Procurement Article, § 10-305(a)(1)

**Property:** MC# 17-4015  
Dundalk Marine Terminal, acreage (± 0.086 ac); 2700 Broening  
Highway, Baltimore City

**Landlord:** MDOT MPA

**Tenant:** United States Customs and Border Protection

**Space Type:** 3,750 sq. ft. of office space

**Lease Type:** Long Term

**Lease Term:** One Year, with two one-year renewal options

**Effective Date:** 01/01/2018

**Annual Rent:** \$0.00

**Special Conditions:** N/A                      **State Clearinghouse:** Exempt

**Requesting Agency Remarks:** Under lease the U.S. Customs & Border Protection (Customs) will inspect and clear cargo in a short period of time thus providing MDOT MPA's terminal customers with immediate, on-site services and quick movement of cargo. Customs has been provided office space within the Dundalk Marine Terminal for the past eight years under a lease that will expire 12/31/2017.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**                      **DISAPPROVED**                      **DEFERRED**                      **WITHDRAWN**  
**WITH DISCUSSION**                      **WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



Contact: Michael Miller  
410-385-4747  
mmiller@marylandports.com

5-LL. MARYLAND PORT ADMINISTRATION  
*Lease/Landlord*

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Port Administration (MDOT MPA) leasing of the following property.

**Authority:** Transportation Article, § 6-204(i);  
State Finance & Procurement Article, § 10-305(a)(1)

**Property:** MC# 17-4016  
South Locust Point Marine Terminal, acreage (± 0.058 ac),  
2001 McComas Street, Baltimore City

**Landlord:** MDOT MPA

**Tenant:** United States Customs and Border Protection

**Space Type:** 2,522 sq. ft. of office space

**Lease Type:** Long Term

**Lease Term:** One Year, with two one-year renewal options

**Effective Date:** 01/01/2018

**Annual Rent:** \$0.00

**Special Conditions:** N/A **State Clearinghouse:** Exempt

**Requesting Agency Remarks:** Under lease the U.S. Customs & Border Protection (Customs) will inspect and clear luggage in a short period of time thus providing MDOT MPA's cruise customers with immediate, on-site services and quick movement. Customs has been provided office space within the Cruise Terminal for the past eight years under a lease that will expire 12/31/2017.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



Contact: Joseph W. Sedtal  
410-767-3351  
jsedtal@mta.maryland.gov

**6-M. MARYLAND TRANSIT ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Metro Janitorial and Related Services; *MTR-17-074-MT*  
ADPICS No.: MTR17074MT

**Contract Description:** This contract provides janitorial services for 14 street level areas and parking areas owned by Maryland Department of Transportation Maryland Transit Administration (MDOT MTA).

**Awards:** The Arc of Baltimore  
Baltimore, MD

**Amount:** \$9,611,872

**Contract Term:** 01/04/2018\* – 01/03/2021 (\*or earlier upon BPW approval)

**Procurement Method:** Preferred Provider

**Performance Security:** None

**Agency Remarks:** The Pricing and Selection Committee for Blind Industries and Services of Maryland and the Employment Works Program certified the price as a fair market value on October 19, 2017.

This contract provides janitorial services for 14 Metro stations that are positioned in the Baltimore Metropolitan Area. The MDOT MTA schedules these services to maintain a clean, safe, and sanitary environment for its riders.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Appropriation Code:** J05H0101

**Resident Business:** Yes **MD Tax Clearance:** 17-3001-1110

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



Contact: Joseph Sedtal  
410-767-3351  
jsedtal@mta.maryland.gov

**7-EP-MOD. MARYLAND TRANSIT ADMINISTRATION**  
***Modification: Energy Performance Contract***

**Contract ID:** Energy Performance Contract; MTA-1340  
ADPICS No.: TMTA1340

**Contract Approved:** DOT Agenda 11/17/10, Item 3-EP

**Contractor:** Pepco Energy Services, Inc.  
Arlington, VA

**Contract Description:** This contract provides for the implementation of a comprehensive energy efficiency and guaranteed savings program at various locations for Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) Bus, Light Rail, Metro, and MARC facilities.

**Modification Description:** Modification No. 2 provides for the construction of a wayside energy storage system and implementation of LED lighting upgrade.

**Original Contract Term:** 11/22/2010 – 11/21/2024

**Modification Term(s):** 01/04/2018 – 11/21/2024

**Original Contract Amount:** \$ 7,201,794

**Modification Amount:** \$ 5,617,514 (cost details below)

Investment Grade Audit Fee	\$ 25,000
Design/Construction	\$5,250,281
Measurement and Verification	\$ 78,771
Maintenance of ESS System	\$ 237,385
Energy Savings Guarantee Bond	\$ 26,107

**Prior Mods/Options:** \$0 Amendment No. 1; 10/28/2013; Clarified language and MOU between Pepco and MDOT MTA

**Revised Contract Amount:** \$12,819,308

**Percent +/- Change:** 78%

**Overall Percent +/-:** 78%

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017**



**7-EP-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Original Procurement Method:** Competitive Sealed Proposals  
DGS-06-EPC-IDC-5.0

**MBE Participation:** 25%

**MBE Compliance:** 0%

**Requesting Agency Remarks:** In 2006, the General Assembly introduced a bill requiring state agencies to monitor and reduce energy consumption by 5% by 2009 and 10% by 2010. In response, the Department of General Services (DGS) bid master agreement services for all state agencies to reduce energy consumption and cost. These agreements went to the Board of Public Works (BPW) on April 18, 2007 as agenda item 1-EP. MDOT MTA conducted a study under this phase I agreement with Pepco, and entered into a 14-year Energy Performance Contract (MTA-1340; approved as Item 3-EP, November 17, 2010; \$7,201,794). The work was financed with the State's Energy Performance Contract Master Lease. Modification #1 (MTA-1340-A1) was executed for no additional funding to clarified language in the original agreement. Over the course of this contract MDOT MTA has installed a solar system on the roof of Northwest Bus Division as well as florescent lighting upgrades across multiple MDOT MTA bus facilities.

This modification is to perform audits and install additional energy savings measures at a cost of \$5,617,514 within the existing contract term. The project will be funded by a new energy savings lease that will be bid by the State Treasury Office upon BPW approval. All work under this contract reduces annual overall costs and produces positive cash flow through the contract period.

The work included in this modification includes LED lighting upgrades for 26 Metro facilities and the Metro tunnels, 30 Light Rail facilities, 13 MARC train facilities and 4 bus maintenance facilities. The work also includes installation of the Wayside energy storage system. This system will store heat energy produce by braking trains, and release it to accelerating trains, reducing the consumption of electricity in the acceleration process. Once the energy savings leases are paid for, these projects will continue to save MDOT MTA money and energy.

**Fund Source:** \$5,617,514 State Treasurer's Energy Lease-Purchase Program

**Approp. Code:** J05H0105                      **Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

APPROVED	DISAPPROVED	DEFERRED	<b>WITHDRAWN</b>
WITH DISCUSSION		<b>WITHOUT DISCUSSION</b>	

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017**



**7-EP-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$7,201,794	11/22/2010 - 11/21/2024	11/17/2010, # 3-EP	Original Contract
<b>Modification No. 1</b>	\$0	10/28/2013- 11/21/2025	10/28/2013, Amendment	Clarifying language and MOU between Pepco and MDOT MTA
<b>Modification No. 2</b>	\$5,617,514	01/04/2018- 11/21/2024	12/20/2017, 7-EP-MOD	Add LED lighting solutions and Wayside energy storage system to MDOT MTA facilities
<b>Revised Amount</b>	\$12,819,308			

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



Contact: George E. Fabula, Jr.  
410-767-3908  
[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

**8-RP. MARYLAND TRANSIT ADMINISTRATION**  
*Real Property – Acquisition*

**Recommendation:** That the Board of Public Works approve Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) acquiring real property.

**Authority:** Transportation Article, § 7-204 (d) (1);  
Annotated Code of Maryland

**Property:** MTA # 01407 and 02268  
8619 Grubb Road (± 2,478 Sq. Ft.) Silver Spring, MD 20901

**Grantor:** Rock Creek Pool, Inc.

**Grantee:** MDOT MTA

**Consideration:** \$65,000

**Appraised Value:** \$38,450 – Karen Belinko (Selected)  
\$34,000 – Haywood Newkirk, (Approved)  
Joseph DiPietro, Review Appraiser

**Special Conditions:** None      **Fund Source:** 80% Federal; 20% Special Funds

**Requesting Agency Remarks:** The subject property is required for the construction of MDOT MTA’s Purple Line Project located in Montgomery County, Maryland. The property is zoned R-60 and the acquisition area consists of 2,478 sq. ft. of land in fee simple, 2,677 sq. ft. temporary construction easement, and on-site improvements. The original appraised offer in the amount of \$38,450 was rejected and countered by the resident agent of the property. An agreed settlement amount of \$65,000 was reached between the resident agent and MDOT State Highway Administration’s Assistant State’s Attorney General, which includes an additional negotiated payment of \$26,550 based upon the loss of a tree buffer area and the estimated cost of clearing and grubbing and planting of replacement trees by the pool. In consideration of the added cost in time and money to take this matter to trial, the settlement amount is considered fiscally prudent and in the best interest of all parties.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



Contact: Georgia Peake  
410-768-7252  
gpeake2@mdot.state.md.us

**9-M. MOTOR VEHICLE ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Janitorial Services at the Maryland Department of Transportation Motor Vehicle Administration (MDOT MVA) Beltsville Branch Office; *V-BLT-18006-M*  
ADPICS No.: VBLT18006M

**Contract Description:** This contract provides comprehensive janitorial services including supervision, supplies, labor, and equipment at the MDOT MVA Branch Office in Beltsville, MD.

**Awards:** White's Janitorial and Maintenance Services  
Pikesville, MD

**Contract Term:** 01/04/2018\* – 12/31/2020 (\*or earlier upon BPW approval)

**Amount:** \$435,397 NTE

**Procurement Method:** Preferred Provider

**Living Wage Eligible:** No (Preferred Provider)

**MBE Participation:** 0%

**Performance Security:** None

**Incumbent:** White's Janitorial and Maintenance Services  
Pikesville, MD

**Requesting Agency Remarks:** The Pricing and Selection Committee for Blind Industries and Services of Maryland and the Employment Works Program certified the price as a fair market value on November 16, 2017.

The services to be provided include daily, weekly, monthly, and quarterly janitorial tasks such as carpet cleaning; restroom and bench cleaning; and mopping, waxing, and stripping floors, as well as continuous custodial duties performed by two day porters including inside and outside trash removal; sweeping; dusting; vacuuming; and restroom cleaning and stocking of supplies. Materials used in support of this contract that are not supplied by the MDOT MVA shall be procured from Blind Industries and Services of Maryland to the extent they are available.

100% of the work will be performed by a MDOT Certified Minority and Small Business Enterprise.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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9-M. MOTOR VEHICLE ADMINISTRATION (cont'd)

*Fund Source:* 100% Special Funds (Transportation Trust Fund)

*Approp. Code:* J04E0001

*Resident Business:* Yes

*MD Tax Clearance:* 17-2968-0000

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BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



Contact: Eric T. Lomboy  
410-545-0330  
elomboy@sha.state.md.us

**10-C-MOD. STATE HIGHWAY ADMINISTRATION**  
*Modification: Construction Contract*

**Contract ID:** Replacement of the Fuel System at the Administration's Golden Ring Facility in Baltimore County; BA6135249  
ADPICS No.: CO350936

**Contract Approved:** DOT Agenda 04/06/2017; Item 1-C

**Contractor:** Total Environmental Concepts, Inc.  
Gaithersburg, MD

**Contract Description:** The project is located at the Maryland Department of Transportation State Highway Administration (MDOT SHA) District 4 Golden Ring Maintenance Facility. The work generally comprises of furnishing and installing underground storage tanks and two new aboveground storage tanks (ASTs), including all accessories, dispenser equipment, connecting new AST's to the existing tank monitoring system and new electric where necessary.

**Modification Description:** MDOT SHA is requesting 279 non-compensable calendar days be added to the project due to delays. No additional funds are being requested.

**Original Contract Term:** 10/20/2016 – 06/23/2018

**Modification Term(s):** 06/24/2018 – 03/29/2019

**Original Contract Amount:** \$782,750

**Modification Amount:** \$ 0

**Prior Modifications:** None

**Revised Contract Amount:** \$782,750

**Percent +/- Change:** 0.00%

**Overall Percent +/-:** 0.00%

**Original Procurement Method:** Competitive Sealed Bidding



DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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**10-C-MOD.            STATE HIGHWAY ADMINISTRATION (cont'd)**

**MBE Participation:**            21.00%

**MBE Compliance:**            10.81%

**Requesting Agency Remarks:**        MDOT SHA is requesting 279 non-compensable calendar days be added to the project due to delays. The original completion date was 12/23/2016. Due to delays to the award and execution of the project, the revised construction completion date is 9/28/2017. The project was shut down from the Notice to Proceed of 10/20/2016 until 04/03/2017 due to critical winter operations at the Golden Ring Maintenance Facility, bad weather, and to provide additional lead time to contractor to order tanks and other material.

**Fund Source:**                    100% Special Funds (Transportation Trust Fund)

**Approp. Code:**                J02B0101

**Resident Business:**            Yes

**MD Tax Clearance:**            17-3098-0111

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**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



Contact: Eric T. Lomboy  
410-545-0330  
[elomboy@sha.state.md.us](mailto:elomboy@sha.state.md.us)

**11-M. STATE HIGHWAY ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Install, Repair or Replace Traffic Barrier at Various Locations in Dorchester, Somerset, Wicomico & Worcester Counties (District 1); 477D11420  
ADPICS No.: 477D11420

**Contract Description:** This open-ended on-call contract provides all labor, materials and equipment necessary to install, repair or replace traffic barrier repair at various locations in District 1.

**Awards:** L. S. Lee, Inc.  
York, PA

**Contract Term:** 01/04/2018 – 01/04/2021

**Amount:** \$690,589 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** L. S. Lee, Inc. \$ 690,589  
York, PA

Long Fence Co., Inc. \$1,044,735  
Odenton, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

**Incumbent:** L. S. Lee, Inc.  
York, PA

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



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11-M. STATE HIGHWAY ADMINISTRATION (cont'd)

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on August 22, 2017, notifying 696 potential contractors, 100 of which were MDOT-certified Minority Business Enterprises. Bids were opened on September 21, 2017.

The Engineer's Estimate for this contract is \$823,286. The low bid received is 16.12% lower than the Engineer's Estimate. The Estimate was based on past spending history and bids received for this type of contract. Maryland Department of Transportation State Highway Administration's (MDOT SHA) bid analysis showed the cost difference occurred in eight traffic barrier items totaling \$89,500. L. S. Lee, Inc. is the incumbent and the District has been satisfied with their work. MDOT SHA has confirmed L. S. Lee, Inc.'s bid price.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** No

**MD Tax Clearance:** 17-2669-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



Contact: Eric T. Lomboy  
410-545-0330  
[elomboy@sha.state.md.us](mailto:elomboy@sha.state.md.us)

**12-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Install, Repair or Replace Traffic Barrier at Various Locations in Allegany County; 4770161420  
ADPICS No.: 4770161420

**Contract Description:** This open-ended, on-call contract provides all labor, materials and equipment necessary to install, repair or replace traffic barrier repair at various locations in Allegany County.

**Awards:** Penn Line Service, Inc.  
Scottsdale, PA

**Contract Term:** 01/04/2018 – 06/30/2020

**Amount:** \$629,639 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** Penn Line Service, Inc. \$629,639  
Scottsdale, PA

Green Acres Contracting Co. \$642,665  
Scottsdale, PA

L. S. Lee, Inc. \$699,685  
York, PA

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
December 20, 2017



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12-M. STATE HIGHWAY ADMINISTRATION (cont'd)

**Incumbent:** Penn Line Service, Inc.  
Scottsdale, PA

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on August 22, 2017, notifying 819 potential contractors, 109 of which were MDOT-certified Minority Business Enterprises. Bids were opened on September 21, 2017.

The Engineer's Estimate for this contract is \$704,500. The low bid received is 10.63% lower than the Engineer's Estimate. The Estimate was based on recent bid and spending history for this type of contract. Penn Line Service, Inc. is the incumbent and the District has been satisfied with their work. Maryland Department of Transportation State Highway Administration has confirmed Penn Line Service, Inc.'s bid price.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** No

**MD Tax Clearance:** 17-2668-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

December 20, 2017

	Pages
Construction	1 thru 4
Construction Modification	5 and 6
Maintenance	7 thru 16
General Miscellaneous	17 thru 26
Leases	27 thru 32
Capital Grants and Loans	35 thru 49

Contact: Lauren Buckler  
 410.767.3174  
 lauren.buckler@maryland.gov

**1-C. CONSTRUCTION CONTRACT**

***State Police***

**Contract ID:** Construction of New Parking Lot at Waterloo Barracks  
 Project No. PA-745-080-201  
 ADPICS No. 001B8400268

**Contract Description:** Contract for the construction of a new parking lot. The 26,000 square foot parking lot is adjacent to the vehicle installation shop in Howard County.

**Procurement Method:** Competitive Sealed Bidding

<b><i>Bids or Proposals</i></b>	<b><i>Amount</i></b>
AB Construction, Inc., Lanham, MD	\$520,856.00
Rainbow Construction Corp of Waldorf, Waldorf, MD	\$547,750.00
D&F Construction, Inc., Forestville, MD	\$696,620.00
Boulevard Contractors Corp, Owings Mills, MD	\$750,658.00
Stormwater Maintenance, LLC, Hunt Valley, MD	\$838,650.00
VKM Contracting, Odenton, MD	\$855,500.00
Civil Construction, LLC, Cheverly, MD	\$887,500.00
C&N Associates, LLC, Glenn Dale, MD	\$988,022.00
Fort Myer Construction Corporation, Washington, DC	\$998,750.00

**Award:** AB Construction, Inc.

**Term:** 120 Calendar Days

**Amount:** \$520,856.00

**MBE Participation:** 15%  
 No Split

**VSBE Participation** 5%

**Performance Bond** 100% of Full Contract Amount

**1-C. CONSTRUCTION CONTRACT (cont'd)**

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on September 26, 2017. The engineer's estimate for this project is \$742,126.00. Bids were opened October 19, 2017 and eleven bids were received. One bid was rejected because the contractor did not submit prices for all items. A second bidder requested an MBE Waiver which was denied and its bid rejected. The recommended contractor, AB Construction, Inc. has been found responsible, its bid responsive

**Fund Source:** 026/MCCBL2008 - "Tactical Services Garage and Parking Lot. Provide Funds to construct and equip a garage, storage building, and parking at the Maryland State Police Waterloo Barrack in Jessup, Howard County."

**Resident Business:** Yes

**MD Tax Clearance:** 17-3034-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





Contact: Lauren Buckler  
 410.767.3174  
 lauren.buckler@maryland.gov

**2-C. CONSTRUCTION CONTRACT**  
*Department of the Environment*  
*Mining Program – Abandoned Mine Land Division*

**Contract ID:** Wolfden Stream Restoration Project  
 Project No. F-012-171-004  
 ADPICS No. 001B8400266

**Description:** Contract to stabilize an unnamed tributary to Wolfden Run in Garrett County. The reconstruction of the stream will reduce erosion. The restoration widens floodplains, reduces stream’s steep side slopes, and reduces the stream gradient.

**Procurement Method:** Competitive Sealed Bids

<i>Bids or Proposals</i>	<i>Amount</i>
First Fruits Excavating, Inc., Ridgeley, WV	\$665,120.00
Excavating Associates, Inc., Ellerslie, MD	\$932,922.00
Carl Belt, Inc., Cumberland, MD	\$1,340,098.00

**Award:** First Fruits Excavating, Inc.

**Term** 150 Calendar Days

**Amount:** \$665,120.00

**MBE Participation:** 10%

**VSBE Participation:** 5%

**Performance Bond:** Yes

**Payment Bond:** Yes

**Hiring Agreement Eligible:** No

**2-C. CONSTRUCTION CONTRACT (cont'd)**

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on September 8, 2017. Approximately 2,457 vendors were notified of this solicitation electronically. The engineer's estimate for this project is \$534,000.00. Sufficient funds are available to proceed with the award and the agency has verified they have adequate funds to meet the bid price. The recommended contractor, First Fruits Excavating, Inc. has been found responsible, its bid responsive

**Fund Source:** Using Agency Fund Cert#: U00 A06 FY18 68872 5072 0899 6181

**Resident Business:** Yes

**MD Tax Clearance:** 17-2861-0101

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**3-C-MOD. CONSTRUCTION CONTRACT MODIFICATION**  
*Department of General Services*

**Contract ID:** Murphy Court of Appeals Buildings  
Project No: BA-688-130-001  
ADPICS No. 001B7400281/COH47454

**Original Contract Approved:** BPW 1/25/17 Item 1-C

**Contractor:** Towson Mechanical, Inc.  
Parkville, Maryland

**Contract Description:** Contract to provide all labor, materials, equipment and services, etc. required for construction of a one story parking deck and the addition of an enclosed lobby extension onto the front of the Murphy Court of Appeals Building in Annapolis.

**Original Procurement Method:** Competitive Sealed Bidding

**Modification Description:** Approval is requested for all labor and material to install a new fuel tank slab.

**Original Contract Term:** 365 Calendar Days

**Modification Term:** 0 Calendar Days

**Original Contract Amount:** \$ 4,985,300.00

**Modification Amount:** \$ 282,750.99

**Prior Modifications/Options:** \$ 5,804.00

**Revised Total Contract Amount:** \$ 5,273,854.99

**Percent +/- (This Modification):** 5.67%

**Overall Percent +/-:** 5.79%

**Original MBE Participation:** 30%

**MBE Participation:** 30.1%

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**3-C-MOD. CONSTRUCTION CONTRACT MODIFICATION (cont'd)**

**Remarks:** Contract duration will not be extended. The modifications are necessary to provide the project with a future location for a fuel tank as the existing below ground storage tank cannot be removed.

**Fund Source:** MCCBL 2014 Item 016

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
 410.767.3174  
 lauren.buckler@maryland.gov

**4-M. MAINTENANCE CONTRACT**  
*Department of Natural Resources*

**Contract ID:** ADA Site Access Modifications  
 Project No. P-059-140-001  
 ADPICS No. 001B8400265

**Description:** Contract to provide all labor, materials, equipment, tools, insurance, etc., necessary for ADA site access modifications at Rocky Gap State Park in Allegany County. The proposed modifications will provide ADA parking spaces at various locations, widen and pave access roads. The project will also provide handrails and ADA signage to each shower building, nature center, Amphitheatre, and Camp Registration building.

**Procurement Method:** Competitive Sealed Bids

<i>Bids or Proposals</i>	<i>Amount</i>
Byco Enterprises, Inc., Grantsville, MD	\$416,009.00
Carl Belt, Inc., Cumberland, MD	\$496,400.00
Excavating Associates, Inc., Ellerslie, MD	\$544,101.00

**Award:** Byco Enterprises, Inc.

**Term:** 180 Calendar Days

**Amount:** \$416,009.00

**MBE Participation:** 20%

**VSBE Participation:** N/A

**Performance Bond:** Yes

**Payment Bond:** Yes

**Hiring Agreement Eligible:** No

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on August 28, 2017. Approximately 5,112 vendors were notified of this solicitation electronically. The engineer's estimate is \$358,923.00. Sufficient funds are available to proceed with the award. The recommended contractor, Byco Enterprises, Inc. has been found responsible, its bid responsive.

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**4-M. MAINTENANCE CONTRACT (cont'd)**

<b>Fund Sources:</b>	MCCBL 14-011	<del>\$260,000.00</del>	\$219,832.19
	MCCBL 15-101	<del>\$156,009.00</del>	\$196,176.81

**Resident Business:** Yes

**MD Tax Clearance:** 17-2890-1111

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Larry Hogan  
Governor

Boyd K. Rutherford  
Lt. Governor



Ellington E. Churchill, Jr.  
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

January 17, 2018

Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

OK for record  
EJC

SUBJECT: Changes to the December 20, 2017 Board of Public Works Action Agenda

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

<u>BPW December 20, 2017</u>	FROM: \$260,000.00 – MCCBL 14-011
Item 4-M	\$156,009.00 - MCCBL 15-101
Pages 7-8	
Department of Natural Resources	TO: \$219,832.19 – MCCBL 14-011
Rocky Gap State Park	\$196,176.81 – MCCBL 15-101

Reason: To reflect funds available for this project.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely,

Ellington E. Churchill, Jr.  
Secretary

c: The Honorable Larry Hogan  
The Honorable Peter Franchot  
The Honorable Nancy K. Kopp



REC'D BPW  
2018 JAN 19 PM 2:46

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**5-C. CONSTRUCTION CONTRACT**  
*Department of General Services*

**Contract ID:** Underground Tank Replacement  
Project No. TK-003-150-001  
ADPICS No. 001B8400264

**Description:** Contract to provide all labor, materials, equipment, tools, insurance, etc., necessary to replace one underground tank and two above ground tanks at Maryland State Police, Barrack J in Annapolis.

**Procurement Method:** Competitive Sealed Bids

<i>Bids or Proposals</i>	<i>Amount</i>
Apex Companies, LLC, Rockville, MD	\$539,410.00
Total Environmental Concepts, Gaithersburg, MD	\$628,855.00

**Award:** Apex Companies, LLC

**Term:** 120 Calendar Days

**Amount:** \$539,410.00

**MBE Participation:** 31.6%

**VSBE Participation:** 2%

**Performance Bond:** Yes

**Payment Bond:** Yes

**Hiring Agreement Eligible:** No

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on March 8, 2017. Approximately 4,398 vendors were notified of this solicitation electronically. The engineer's estimate is \$562,095.13. Sufficient funds are available to proceed with the award. Four bids were received. Two bidders were rejected because they did not meet the MBE requirement. The recommended contractor, Apex Companies, LLC has been found responsible, its bid responsive



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**5-C. CONSTRUCTION CONTRACT** (cont'd)

**Fund Source:** Item 011 MCCBL 13 \$ 83,821.67  
Item 013 MCCBL 14 \$334,690.91  
Item 104 MCCBL 16 \$120,897.42

**Resident Business:** Yes

**MD Tax Clearance:** 17-2697-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**6-M. MAINTENANCE CONTRACT**  
*Department of Health*

**Contract ID:** Deer's Head Hospital Center  
Install Sprinkler System  
Project No. H-453-160-003  
ADPICS No. 001B8400267

**Description:** Contract to provide all labor, materials, equipment, tools, insurance, etc., necessary to install sprinkler system at the Deer's Head Hospital Center in Salisbury.

**Procurement Method:** Competitive Sealed Bids

<i>Bids or Proposals</i>	<i>Amount</i>
James P. Kruger & Associates, Inc., Ellicott City, MD	\$359,868.00
Top Notch Drywall, Inc., Hebron, MD	\$423,005.00
Harper & Sons, Inc., Easton, MD	\$536,104.50

**Award:** James P. Kruger & Associates, Inc.

**Term:** 196 Calendar Days

**Amount:** \$359,868.00

**MBE Participation:** N/A

**VSBE Participation:** N/A

**Performance Bond:** Yes

**Payment Bond:** Yes

**Hiring Agreement Eligible:** No

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on September 13, 2017. Approximately 2,527 vendors were notified of this solicitation electronically. The engineer's estimate is \$434,062.00. Sufficient funds are available to proceed with the award. The recommended contractor, James P. Kruger & Associates, Inc., has been found responsible, its bid responsive, and has confirmed its bid.

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**6-M. MAINTENANCE CONTRACT** (cont'd)

**Fund Source:** MCCBL 2017 Item 104  
**Resident Business:** Yes  
**MD Tax Clearance:** 17-2801-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Daniel Schmuck  
 410.767.4605  
 daniel.schmuck@maryland.gov

**7-M. MAINTENANCE CONTRACT**  
*Department Of Human Services*

**Contract ID:** Armed and Unarmed Uniformed Guard Service  
 Baltimore, Maryland  
 Project No. 001IT820678  
 ADPICS No. 001B8400240

**Contract Description:** Contract to provide armed and unarmed uniformed guard services for 15 DHS Department of Social Services sites in Baltimore City.

**Procurement Method:** Competitive Sealed Bidding

<i>Bids or Proposals</i>	<i>Amount</i>
Red Coats Inc. dba Admiral Security Services , Bethesda, MD	\$15,511,628.60
Watkins Security Agency, Inc., Baltimore, MD	\$15,576,735.20
Pabst Enterprises LLC, Baltimore, MD	\$18,278,572.00
Genesis 1 Security Agency, Baltimore, MD	\$23,820,680.00

**Award:** Red Coats, Inc., dba Admiral Security Services

**Term:** 1/1/2018 – 12/31/2022

**Amount:** \$15,511,628.60 (5 years)

**MBE Participation:** 25%

**VSBE Participation** 5%

**Performance Bond** Yes

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on August 22, 2017. Approximately 517 vendors were notified of this solicitation electronically. The recommended contractor, Red Coats Inc., dba Admiral Security Services, has been found responsible, its bid responsive, and has confirmed its bid.

**7-M. MAINTENANCE CONTRACT** (cont'd)

**Using Agency Fund Sources**

Agency	Fund	
G0010	State: 51	Federal: 49
G3010	State: 80	Federal: 20
G4100	State: 15	Federal: 85
G5000	State: 67	Federal: 33

**Fiscal Year 18 (Year 1) January 1, 2018 to June 30, 2018**

18	G0010	0819	96480	72400	\$ 989,725.52
18	G3010	0819	96480	72400	\$ 274,077.84
18	G4100	0819	96480	72400	\$ 104,640.95
18	G5000	0819	96480	72400	\$ 182,718.55
				<b>Sub Total:</b>	\$1,551,162.86

19	G0010	0819	96480	72400	\$ 989,725.52
19	G3010	0819	96480	72400	\$ 274,077.84
19	G4100	0819	96480	72400	\$ 104,640.95
19	G5000	0819	96480	72400	\$ 182,718.55
				<b>Sub Total:</b>	\$1,551,162.86
				<b>Year 1 Total:</b>	\$3,102,325.72

**Fiscal Year 19 (Year 2) July 1, 2018 to June 30, 2019**

19	G0010	0819	96480	72400	\$ 989,725.52
19	G3010	0819	96480	72400	\$ 274,077.84
19	G4100	0819	96480	72400	\$ 104,640.95
19	G5000	0819	96480	72400	\$ 182,718.55
				<b>Sub Total:</b>	\$1,551,162.86

20	G0010	0819	96480	72400	\$ 989,725.52
20	G3010	0819	96480	72400	\$ 274,077.84
20	G4100	0819	96480	72400	\$ 104,640.95
20	G5000	0819	96480	72400	\$ 182,718.55
				<b>Sub Total:</b>	\$1,551,162.86
				<b>Year 2 Total:</b>	\$3,102,325.72

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
December 20, 2017



**7-M. MAINTENANCE CONTRACT** (cont'd)

**Fiscal Year 20 (Year 3) July 1, 2019 to June 30, 2020**

20	G0010	0819	96480	72400	\$ 989,725.52
20	G3010	0819	96480	72400	\$ 274,077.84
20	G4100	0819	96480	72400	\$ 104,640.95
20	G5000	0819	96480	72400	<u>\$ 182,718.55</u>
				<b>Sub Total:</b>	\$1,551,162.86

21	G0010	0819	96480	72400	\$ 989,725.52
21	G3010	0819	96480	72400	\$ 274,077.84
21	G4100	0819	96480	72400	\$ 104,640.95
21	G5000	0819	96480	72400	<u>\$ 182,718.55</u>
				<b>Sub Total:</b>	\$1,551,162.86

**Year 3 Total:** \$3,102,325.72

**Fiscal Year 21 (Year 4) July 1, 2020 to June 30, 2021**

21	G0010	0819	96480	72400	\$ 989,725.52
21	G3010	0819	96480	72400	\$ 274,077.84
21	G4100	0819	96480	72400	\$ 104,640.95
21	G5000	0819	96480	72400	<u>\$ 182,718.55</u>
				<b>Sub Total:</b>	\$1,551,162.86

22	G0010	0819	96480	72400	\$ 989,725.52
22	G3010	0819	96480	72400	\$ 274,077.84
22	G4100	0819	96480	72400	\$ 104,640.95
22	G5000	0819	96480	72400	<u>\$ 182,718.55</u>
				<b>Sub Total:</b>	\$1,551,162.86

**Year 4 Total:** \$3,102,325.72

**Fiscal Year 22 (Year 5) July 1, 2021 to June 30, 2022**

22	G0010	0819	96480	72400	\$ 989,725.52
22	G3010	0819	96480	72400	\$ 274,077.84
22	G4100	0819	96480	72400	\$ 104,640.95
22	G5000	0819	96480	72400	<u>\$ 182,718.55</u>
				<b>Sub Total:</b>	\$1,551,162.86

23	G0010	0819	96480	72400	\$ 989,725.52
23	G3010	0819	96480	72400	\$ 274,077.84
23	G4100	0819	96480	72400	\$ 104,640.95
23	G5000	0819	96480	72400	<u>\$ 182,718.55</u>
				<b>Sub Total:</b>	\$1,551,162.86

**Year 5 Total:** \$3,102,325.72

**Grand Total:** \$15,511,628.60

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**7-M. MAINTENANCE CONTRACT** (*cont'd*)

**Resident Business:** Yes

**MD Tax Clearance:** 17-2988-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**8-GM. GENERAL MISCELLANEOUS**

*Department of General Services*

**Reference:** In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below: in the total amount of \$4,100.00. (1 item).

**Contract ID:** Frederick Douglass and Harriet Tubman Statues – Feasibility Study  
Old House of Delegates Chamber  
Maryland State House, Annapolis, MD  
Project No. BA-000-180-001

**Contract Description:** Contract to perform a preliminary feasibility study for the installation of life-size bronze statues of Frederick Douglass and Harriet Tubman in the Old House of Delegates Chamber located in the historic section of the State House.

**Procurement Method:** Exempt Renovation of Historic Structures  
State Finance and Procurement Article  
11-203 (a) (1) (xvii)

**Award:** Keast and Hood, Washington, DC

**Amount:** \$4,100.00

**Term:** 30 Calendar Days

**MBE Participation:** 0%

**Performance Bond** N/A

**Remarks:** The firm of Keast and Hood was selected to perform this study due to their experience working on projects in the State House, their familiarity with existing conditions, their general experience with historic buildings and, specifically, their prior experience working on the most recent renovation of the Old House of Delegates Chamber.



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**8-GM. GENERAL MISCELLANEOUS** (*cont'd*)

***Fund Source:*** 106/MCCBL2017 - “Provide funds to design, construct and erect memorial statues of Harriet Tubman and Frederick Douglass in or near the State House in Annapolis.”

***Resident Business:*** No

***MD Tax Clearance:*** 17-3324- 0101

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**9-GM. GENERAL MISCELLANEOUS**

*Department of General Services*

**Reference:** In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below: in the total amount of \$331,999.55. (1 item).

**Contract ID:** Assessment to Replace VAV's and HVAC Controls at the Towson District Courthouse

Project No. BC-205-180-001

**Description:** This project is to assess the VAV boxes and HVAC controls determining the items to be repair/replaced and then perform those repairs/replacements throughout the facility.

**Procurement Method:** EZ-IQC master contract through NJPA Intergovernmental co-op purchasing agreement---BPW approval 9/6/17

**Award:** Adrian L. Merton Inc., Capital Heights, MD

**Amount:** \$ 331,999.55

**Term:** 120 Calendar Days

**MBE Participation:** 35%

**VSBE Participation** 0%

**Performance Bond** 100% of Full Contract Amount

**Remarks:** This was pre-approved through the EZ-IQC pilot program.

**Fund Source:** \$200,000.00 - MCCBL 2015 Item 103  
\$131,999.55 – MCCBL 2017 Item 104

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**9-GM. GENERAL MISCELLANEOUS (cont'd)**

***Resident Business:*** Yes

***MD Tax Clearance:*** 17-3107-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**10-GM. GENERAL MISCELLANEOUS**  
*Department of Public Safety & Correctional Services*

**Reference:** In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below: in the total amount of \$186,532.74. (1 item).

**Contract ID:** DPSCS Pax Womens Roof Replacement  
Project No. KM-700-180-001

**Description:** Remove and replace existing roof system with a new 20 year full system warranty roof. Includes metal roof and replacement of roof hatch, wood blocking, metal coping, insulation, and scuppers.

**Procurement Method:** ezIQC Master Contract thru NJPA Intergovernmental Co-op

**Award:** Centennial Contractors Enterprises, Inc., Washington DC

**Amount:** \$186,532.74

**Term:** 90 days

**MBE Participation:** 0%

**Performance Bond** 100% of Full Contract Amount

**Remarks:** The project is an ezIQC Project. Proposal was received from Centennial Contractors Enterprises, Inc. on 10/30/2017.

**Fund Source:** MCCBL2017 Item 104



Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**11-GM. GENERAL MISCELLANEOUS**  
***Department of Health***

**Reference:** In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below: in the total amount of \$156,252.27. (1 item).

**Contract ID:** RICA Baltimore  
Install A/C in Gym  
Project No. MC-826-180-001

**Description:** Contract to furnish all labor, services, materials, insurance, equipment, supplies, testing, instrumentation, transportation, disposal, needed for installation of a new HVAC system in the Gym

**Procurement Method:** ezIQC Master Contract thru NJPA  
Intergovernmental Coop Purchasing  
Agreement BPW Approval 9/6/17

**Award:** Adrian L. Merton Inc., Capital Heights, MD

**Amount:** \$156,252.27

**Term:** 180 Calendar Days

**MBE Participation:** 35%

**VSBE Participation:** N/A

**Performance Bond:** Yes

**Payment Bond:** Yes

**Hiring Agreement:** N/A

**Remarks:** This project is part of the ezIQC job order contracting program BPO No. 001B8400115.



Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**12-GM.      GENERAL MISCELLANEOUS**  
***Department of Public Safety & Correctional Services***

**Reference:** In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below: in the total amount of \$14,600.00. (1 item).

**Contract ID:** Shower Accessibility Renovation (JCI)  
Project No. KJ-000-180-001

**Description:** Contract to modify hallways to access shower area at A Building-C Wing and F Building-C Wing. Includes removing the existing ramps and design and construction of sloped paths into the showers.

**Procurement Method:** Maryland Architectural and  
Engineering Services Act

**Award:** Symmetry First Architects, Savage, MD

**Amount:** \$14,600.00

**Term:** 180 (Number of Calendar Days)

**MBE Participation:** N/A

**Performance Bond:** N/A

**Remarks:** An approved list of consultants was developed for DGS to provide architectural services for construction projects through the States Small Business Reserve Program. Under this process individual contract, awards may not exceed \$25,000. Selected firms may be awarded more than one contract in a rotation basis.





Contact: Wendy Scott-Napier  
410.767.4088  
Wendy.scott-napier@maryland.gov

**13-LL. LANDLORD LEASE**

*Department of Natural Resources*

**Tenant:** Justin Ritthaler  
Danielle J. Ritthaler  
1531 Belt Street  
Baltimore, MD 21230

**Property Location:** Warfield Farm  
3220 Jones Road  
Woodbine, MD 21797  
Howard County

**Space Type:** Land/Building **Lease Type:** New **Space:** Two Story Structure, Land 5.7 +/- Acres, Various Outbuildings

**Duration:** Until death of last Surviving Partner  
Justin and Danielle Ritthaler **Effective:** January 1, 2018

**Annual Rent:** \$1.00  
**Utilities Responsibility:** Tenant  
**Custodial Responsibility:** Tenant  
**Previous Board Action(s):** N/A

**Recommendation:** Approval is requested for a residential curatorship lease with an effective date of January 1, 2018 to be issued to Mr. and Mrs. Justin Ritthaler. Tenant shall occupy and use the premises for and only for the restoration, rehabilitation, renovation, maintenance and use of the premises.

**Remarks:**

1. Landlord's fee simple interest in the Premises may not be encumbered or subordinated by operation of this Lease or by any action taken by the Tenant.
2. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
3. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
4. Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
5. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises.
6. Tenant shall open the Premises to the public at least five (5) days a year.

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**13-LL. LANDLORD LEASE** (cont'd)

**Remarks:** (cont'd)

7. The Tenant shall also occupy and use the Premises as a single family primary or secondary residence; the restoration, rehabilitation, renovation maintenance and use of the Premises shall be in complete compliance with the Secretary of Interior's Standards for Rehabilitation and Guideline for Rehabilitating Historic Buildings.
8. The Clearinghouse conducted an intergovernmental review of the project under MD20170126-0050. It has recommended to change the use, and re-issue a proposed lease as part of the Maryland Curatorship Program.
9. The Department of General Services, in conjunction with the Department of Natural Resources, recommends the approval of this item.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Wendy Scott-Napier  
 410.767.4088  
 wendy.scott-napier@maryland.gov

**14-LT. TENANT LEASE**

*Department of Transportation  
 State Highway Administration Headquarters*

**Landlord:** Mayor and City Council of Baltimore City  
 200 N. Holliday St., Room 304  
 Baltimore, MD 21202

**Property Location:** Right-of-Way under Interstate 83  
 Bounded by Guilford Ave., Madison St. and the Fallsway  
 Baltimore, MD 21202

<b>Space Type:</b> Surface Parking	<b>Lease:</b> Renewal	<b>Number of Spaces:</b> 477
<b>Duration:</b> 4 Years	<b>Effective:</b> 01/01/2018	
<b>Annual Rent;</b> \$279,731.88 (1 <sup>st</sup> & 2 <sup>nd</sup> Yr.)	<b>Rate Per Space Per Month:</b> \$48.87 (1 <sup>st</sup> & 2 <sup>nd</sup> Yr.)	
\$286,715.16 (3 <sup>rd</sup> & 4 <sup>th</sup> Yr.)	\$50.09 (3 <sup>rd</sup> & 4 <sup>th</sup> Yr.)	
	<b>Prev. Rt. Per Space Per Month:</b> \$47.68	

**Utilities Responsibility:** Landlord  
**Custodial Responsibility:** Tenant

**Previous Board Action(s):** 11/06/13 Item 20-LT-OPT; 12/7/11 Item 16-LT; 1/20/10  
 Item 11-LT; 12/12/07 Item 11-LT; 12/14/05 Item 16-LT;  
 12/17/03 Item 13-L; 7/11/01 Item 28-L

**Fund Source:**

Program	Subprogram	Sub-object	PCA	Amount
100% Special	J02B0101	B0102 13	1301	\$279,731.88

Approval is requested for a four (4) year parking lease of 477 spaces at \$48.87 per space for the first two years and \$50.09 for the second two years. Reference is made to item 20-LT-OPT dated 11/6/13, wherein the BPW approved a 4 year parking lease for the period 1/1/14 – 12/31/17.

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**14-LT. TENANT LEASE** (cont'd)

**Remarks:**

1. These spaces are used by employees of the State Highway Administration Headquarters located at 707 N. Calvert Street and 211 E. Madison Street.
2. The agency is in compliance with the 1:3 ratio established for this area.
3. The lease contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05.
5. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
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wendy.scott-napier@maryland.gov

**15-LT. TENANT LEASE**  
*Transportation Authority*

**Landlord:** Kenwood Corporate Drive LLC  
5272 Riva Road, Suite 360  
Bethesda, MD 20816

**Property Location:** 8019 Corporate Drive, Suite F  
Nottingham, MD 21236

<b>Space Type:</b> Office	<b>Lease Type:</b> New	<b>Square Feet:</b> 6,953
<b>Duration:</b> 10 Years	<b>Effective:</b> January 1, 2018	
<b>Annual Rent:</b> \$137,321.75 Yrs. 1-5	<b>Square Foot Rate:</b> \$19.75 Yrs. 1-5	
\$152,966.00 Yrs. 6-10	\$22.00 Yrs. 6-10	

**Utilities Responsibility:** Tenant  
**Custodial Responsibility:** Tenant  
**Previous Board Action(s):** None

**Fund Source:** Special Funds 100% J00.J00.41 SUB OJC 1301

**Recommendation:** Approval is requested a new lease for 6,953 sf for a term of ten (10) years at a rate of \$19.75 sf for the first five (5) years and \$22.00 sf for the second five (5) years of the lease term. The lease contains one 5 year renewal option subject to future Board of Public Works approval. The sole source procurement method was used for this lease, because an MTA contractor had previously entered into a lease for this location in support of functions it performs for the MTA. The MTA has requested that the lease for this location be placed in their agency's name. DGS determined that the lease rate was a market rate, and chose to use the sole source procurement method to avoid moving costs associated with these operations.

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**15-LT. TENANT LEASE** (*cont'd*)

**Remarks:**

1. This agency will use this space to work with construction contractors in the administration of the repairs and renovation of bridges and tolls in the Baltimore region.
2. This lease contains a termination for convenience clause, and the standard 6 month hold-over period.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05
4. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**16-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of Community Services for Autistic Adults and Children, Inc.***  
*Community Services for Autistic Adults and Children (Montgomery County)*  
*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a new water tower and sprinkler system at the Community School of Maryland, located in Montgomery County”*  
**\$45,000.00**  
*Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017)*  
*DGS Item G067; (SL-022-170-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of Community Services for Autistic Adults and Children, Inc. has submitted documentation that it has over \$45,000.00 in a financial institution to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$191,700.00
	<b>17-G067 (This Action)</b>	<b>\$ 45,000.00</b>
	Local Cost	\$146,700.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Cathy Ensor  
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cathy.ensor@maryland.gov

**17-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of The Young Women’s Christian Association of Annapolis and Anne Arundel County, Maryland, Inc.***

*YWCA Domestic Violence Safe House Shelter (Anne Arundel County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the YWCA Domestic Violence Safe House Shelter, located in Anne Arundel County.”*

***\$100,000.00***

*Maryland Consolidated Capital Bond Loan of 2016 (LSI - Chapter 027, Acts of 2016)  
DGS Item G045, (SL-041-140-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of The Young Women’s Christian Association of Annapolis and Anne Arundel County, Maryland, Inc. has submitted documentation that it has over \$100,000.00 in a financial institution to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$4,750,000.00
	<b>16-G045 (This Action)</b>	<b>\$ 100,000.00 (match)</b>
	17-136 (Prior Action)	\$ 400,000.00 (non-match)
	16-132 (Prior Action)	\$ 300,000.00 (non-match)
	14-G017 (Prior Action)	\$1,000,000.00 (match)
	Local Cost	\$2,950,000.00

(Prior Actions: 11/1/17 Agenda, Item 26-CGL; 3/8/17 Agenda, Item 17-CGL; and 9/16/15 Agenda, 21-CGL)

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**17-CGL. CAPITAL GRANTS AND LOANS** (*cont'd*)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**18-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

***Maryland-National Capital Park and Planning Commission***

*Western Piedmont Trail Connectivity (Montgomery County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Western Piedmont Trail, including site improvements, located in Montgomery County.”*

**\$50,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LSI – Chapter 027, Acts of 2016), DGS Item G099*

**\$55,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016), DGS Item G178 (SL-052-160-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Maryland-National Capital Park and Planning Commission has submitted documentation that \$350,000.00 has been allocated in their Fiscal Year 2017 budget for Trails: Natural Surface and Resource-Based Recreation to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$299,000.00
	<b>16-G099 (This Action)</b>	<b>\$ 55,000.00</b>
	<b>16-G178 (This Action)</b>	<b>\$ 50,000.00</b>
	Local Cost	\$194,000.00

**Remarks:**

1. The grant agreements have been revised with the following: Indemnification. *To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; Article §25A, 1A; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee...*
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

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**18-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

**Remarks: (cont'd)**

3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
  
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
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**19-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Trustees of the Carolina Missionary Baptist Church, Inc.***

*My Sister's Keeper (Prince George's County)*

*"For the My Sister's Keeper Project, located in Prince George's County."*

**\$50,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (LSI – Chapter 022, Acts of 2017),  
DGS Item G152; (SL-030-110-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Carolina Missionary Baptist Church, Inc. is utilizing value of property to meet their matching fund requirement for this project. The Department of General Services, Real Estate Office, reviewed the appraisal for 9901 Allentown Road in Fort Washington and accepted a value of \$3,400,000.00. A portion of the value of this property was previously utilized as match for prior grants in the amount of \$150,000.00 and, with the current grant, the grantee has utilized a total of \$200,000.00 of the value of property to meet the matching fund requirement.

**Background:**

Total Project	\$5,343,773.00
<b>17-G152 (This Action)</b>	<b>\$ 50,000.00</b>
11-G146 (Prior Action)	\$ 100,000.00
11-G084 (Prior Action)	\$ 50,000.00
Local Cost	\$5,143,773.00

(Prior Action: 7/11/12 Agenda, Item 21-CGL)

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**19-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

***Remarks:***

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Cathy Ensor  
 410.767.4107  
 cathy.ensor@maryland.gov

**20-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***County Executive and County Council of Montgomery County***

*Montgomery County Pre-Release Center (Montgomery County)*

*“To design, construct, and capital equip renovations to the Pre-Release Center’s Dietary Center.”*

**\$1,204,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (LJDC – Chapter 022, Acts of 2017), DGS Item G164; (SL-059-150-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The County Executive and County Council of Montgomery County has submitted documentation that \$2,470,000.00 has been allocated in their Fiscal Year 2019 budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$7,005,000.00
	<b>17-G164 (This Action)</b>	<b>\$1,204,000.00</b>
	16-G192 (Prior Action)	\$ 403,000.00
	15-G149 (Prior Action)	\$ 280,000.00
	Local Cost	\$5,118,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**21-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Board of Trustees of Franklin Square Hospital, Inc. d.b.a  
MedStar Franklin Square Medical Center (Baltimore County)  
MedStar Franklin Square Hospital – Inpatient Cancer Unit**

*“To assist with renovation and relocation of the inpatient cancer unit.”*

**\$877,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (MHA – Chapter 027, Acts of 2016)  
DGS Item G033; (SL-051-160-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Trustees of Franklin Square Hospital, Inc. d.b.a. MedStar Franklin Square Medical Center has submitted documentation that it has over \$877,000.00 in a financial institution to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$1,860,500.00
	<b>16-G033 (This Action)</b>	<b>\$ 877,000.00</b>
	Local Cost	\$ 983,500.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**22-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Board of Directors of the Center for the Visual and Performing Arts, Inc.***

*Maryland Center for the Arts (Harford County)*

*“For the acquisition, planning, design, construction, repair, renovation, and capital equipping of the Maryland Center for the Arts.”*

***\$1,000,000.00***

*Maryland Consolidated Capital Bond Loan of 2017 (MISC – Chapter 022, Acts of 2017)  
DGS Item 127; (SL-153-160-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$3,816,000.00
	<b>17-127 (This Action)</b>	<b>\$1,000,000.00 (non-match)</b>
	16-G160 (Future Action)	\$ 100,000.00 (match)
	16-G081 (Future Action)	\$ 100,000.00 (match)
	Local Cost	\$2,616,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
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**23-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into grant agreements for the following grants:

***Southern Maryland Navy Alliance***

*Innovative Center for Autonomous Systems Development (St. Mary's County)*

*“To assist in the design, construction, renovation, and capital equipping of office and meeting space for the Innovative Center for Autonomous Systems Development.”*

**\$250,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (MISC – Chapter 022, Acts of 2017)  
DGS Item 143*

**\$250,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (MISC – Chapter 027, Acts of 2016;  
as amended by Chapter 022, Acts of 2017)  
DGS Item G022, (SL-102-130-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$82,211,000.00
	<b>17-143 (This Action)</b>	<b>\$ 250,000.00 (non-match)</b>
	<b>16-G022 (This Action)</b>	<b>\$ 250,000.00 (non-match)</b>
	13-045 (Prior Action)	\$ 250,000.00 (non-match)
	Local Cost	\$81,461,000.00

(Prior Action: 9/21/16 Agenda, Item 17-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**24-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of Indian Head Center for the Arts, Inc. and the Mayor and Town Council of the Town of Indian Head***

*Indian Head Center for the Arts Renovation (Charles County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Indian Head Center for the Arts, located in Charles County.”*

***\$70,000.00***

*Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016; as amended by Chapter 022, Acts of 2017)*

*DGS Item G154; (SL-077-120-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Mayor and Town Council of the Town of Indian Head is utilizing the value of property to meet their matching fund requirement for this project. The Department of General Services, Real Estate Office, reviewed the appraisal for 4183 Indian Head Highway in Charles County and accepted a value of \$400,000.00 to meet the matching fund requirement.

**Background:**

Total Project	\$404,575.60
<b>16-G154 (This Action)</b>	<b>\$ 70,000.00</b>
16-G071 (Prior Action)	\$ 5,000.00
12-G120 (Prior Action)	\$ 70,000.00
12-G061 (Prior Action)	\$100,000.00
08-G061 (Prior Action)	\$ 23,600.30
Local Cost	\$135,975.30

(Prior Action: 6/7/17 Agenda, Item 15-CGL; 7/2/14 Agenda, Item 16-CGL; and 6/23/10 Agenda, Item 13-CGL)

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**24-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

***Remarks:***

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Mahmood Yahyai  
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 Mahmood.yahyai@maryland.gov

**25-CGL.      CAPITAL GRANTS AND LOANS**  
*Maryland Higher Education Commission*

**Recommendation:** That the Board of Public Works authorize that funds be encumbered for the following grant:

**Hagerstown Community College**

Student Center Parking Lot – Design and Construction

This design-build project will add a new parking lot of approximately 100 parking spaces to the south side of the expanded Student Center. It will be a mixed use lot for students and staff and add a least four handicap spaces and several short term spaces. The project will include accessible walkways to the Student Center for the mobility impaired along with all associated lighting to the parking lot and along the walkways.

**\$448,000.00**

MCCBL 2016/ Item 117

CC-02-MC16-455

**Matching Fund:** Hagerstown Community College – \$243,358.00

Cost sharing is 64.8% “State share”, 35.2% local share and is in accordance with Section 11-105(j) of the Education Article.

<b>Background:</b>	<b>Total Amount</b>	<b>State Share</b>	<b>Local Share</b>
Total Project	\$691,358.00	\$448000.00	\$243,358.00
This Action	\$691,358.00	\$448000.00	\$243,358.00

**Remarks:**

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Hagerstown Community College and signed by local authorities.
3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Ahmed Awad  
410.767.6589  
ahmed.awad@maryland.gov

**26-CGL.      CAPITAL GRANTS AND LOANS**  
***Department of Health***

**Recommendation:** That Board of Public Works (BPW) approve a request by **Goodwill Industries of Monocacy Valley, Inc. (GIMV)** to release the State's Right of Recovery (ROR) on GIMV's property located at 400 East Church Street, Frederick, MD 21701 (the "First Property") contingent upon the recordation of a new State's ROR on 200 Baltimore Boulevard, Westminster, MD 21157 (the "Second Property"). GIMV owns both properties.

**Background:** The First Property has been designated as a historic property by the Historic Preservation Committee of Frederick City. This has complicated any opportunity to fully utilize this location for the benefit of GIMV and the community. GIMV is in the process of selling the First Property and moving the services to the Second Property. To facilitate the sale, the First ROR needs to be released contingent upon the recordation of a new ROR (the "Second ROR") on the Second Property. The Second ROR is to expire on April 30, 2032.

As required under *Subtitle 7 of Title 24 of the Health -General Article of the Annotated Code of Maryland*, GIMV recorded a State's ROR among the Land Records of Frederick County, in Liber 2678, at Folio 957 (the "First ROR"), the First ROR is to expire on April 30, 2032.

In order to facilitate the release of GIMV's First ROR, the Maryland Department of Health (MDH) must seek approval from the BPW in accordance with Health-General Article §24-706(e)(2) of the *Health-General Article of the Annotated Code of Maryland*. In addition, MDH must also seek approval from the BPW for the recordation of the Second ROR in accordance with §24-706(b) of the *Health-General Article of the Code of Maryland*. Said Second ROR is to expire on April 30, 2032.

**Past BPW Actions:** DGS Item 27-CGL, June 2, 1999                      \$ 29,250.00  
DGS Item 36-CGL, November 29, 2000                      \$450,000.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Ahmed Awad  
410.767.6589  
ahmed.awad@maryland.gov

**27-CGL.      CAPITAL GRANTS AND LOANS**  
***Department of Health***

**Recommendation:** That the Board of Public Works (BPW) approve a request by **Way Station, Inc.** (WSI) to release the State's Right of Recovery (ROR) on WSI's property located at 897 W. Washington Street, Hagerstown, MD 21740 (the "First Property") contingent upon the recordation of a new State's ROR on property owned by WSI located at 206 W. Patrick Street, Frederick, MD 21701 (the "Second Property").

**Background:** The First Property was used for a "Compensated Work Therapy/Transitional Residence Program" (the "Program") for up to 10 low income veterans diagnosed with both mental illness and substance abuse. The program was funded by the Veterans Administration (VA). The VA has substantially reduced this particular program nationally, and the VA has cut the program funding for the First Property. WSI will shift the program services to the Second Property once the ROR is transferred.

In accordance with *Subtitle 6 of Title 24 of the Health -General Article of the Annotated Code of Maryland*, WSI recorded a State's ROR, on the First Property, among the Land Records of Washington County, in Liber 3100, at Folio 721, said ROR is to expire on November 14, 2036.

In order to facilitate the release of WSI's ROR on the First Property the Maryland Department of Health (MDH) must seek approval from the BPW in accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*. In addition, MDH must also seek approval from the BPW for the recordation of a new ROR on the Second Property in accordance with *§24-606(d) of the Health-General Article of the Annotated Code of Maryland*. The new ROR would expire on November 14, 2036.

**Past BPW Action:**      DGS Item 22-CGL, August 9, 2006      \$205,700.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
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**28-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Board of Directors of the Marlton Swim and Recreation Club, Inc.***

*Marlton Swim and Recreation Club (Prince George's County)*

*“For the design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the Marlton Swim and Recreation Club facility.”*

**\$75,000.00**

*Maryland Consolidated Capital Bond Loan of 2015 (MISC - Chapter 495, Acts of 2015; as amended by Chapter 022, Acts of 2017)*

*DGS Item G019; (SL-017-150-038)*

**Matching Fund:**      No match is required.

<b>Background:</b>	Total Project	\$75,000.00
	<b>15-G019 (This Action)</b>	<b>\$75,000.00 (non-match)</b>
	Local Cost	\$ 0.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

This Item was withdrawn as Item 26-CGL from the 12/6/2017 Agenda.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**