

*BOARD OF PUBLIC WORKS*  
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*NOVEMBER 1, 2017*

*MEETING LOCATION: STATE HOUSE, 100 STATE CIRCLE  
 GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401*

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SECRETARY'S  
ACTION AGENDA  
November 1, 2017**



*Contact: Norman Astle (410)841-5864  
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**1. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program - Grants***

**Recommendation:** That the Board of Public Works approve funding 37 individual grants under the Maryland Agricultural Cost-Share Program.

**Amount:** \$979,668

**Fund Source:** MCCBL of 2017/Item 17206: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

<b>Agreement #</b>	<b>Recipient</b>	<b>County</b>	<b>Amount</b>
AT-2018-2607	Justin L. Morton	Allegany	3,954
AT-2018-2608	Lucy Tidd	Montgomery	31,875
AT-2018-2635	Roderick Gerek	St. Mary's	2,200
AT-2018-2636	Roderick Gerek	St. Mary's	2,500
AT-2018-2642	Jason E. Smith	Garrett	21,200
AT-2018-2665	Daniel L. Ganoe	Garrett	53,600
AT-2018-2666	Daniel L. Ganoe	Garrett	29,400
AT-2018-2679	Quynh Ngo	Worcester	94,900
AT-2018-2680-B	Quynh Ngo	Worcester	50,000
CH-2018-2703	Larry W. Stanton	Queen Anne's	5,300
CH-2018-2707	Thomas A. Jackson	Queen Anne's	1,300
CR-2018-2637	Thomas W. Bramble	Queen Anne's	23,800
CR-2018-2638-C	Thomas W. Bramble	Queen Anne's	15,700
CR-2018-2639	Thomas W. Bramble	Queen Anne's	18,200
CR-2018-2641	James L. Crothers	Talbot	1,900
CR-2018-2654-B	TBGH Farms LLC	Caroline	49,827
CR-2018-2655	TBGH Farms LLC	Caroline	63,300
LS-2018-2673	Christopher R. Dixon	Harford	41,500
MP-2018-2663	Michael J. Johnson	Carroll	1,800
MP-2018-2667	Rodney A. Stambaugh	Carroll	59,838
MP-2018-2668-C	Rodney A. Stambaugh	Carroll	133,900
MP-2018-2670	Rodney A. Stambaugh	Carroll	12,300
MP-2018-2671	Rodney A. Stambaugh	Carroll	4,900

**BOARD OF PUBLIC WORKS  
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**1. DEPARTMENT OF AGRICULTURE** *(cont'd)*  
**Maryland Agricultural Cost-Share Program - Grants**

<b>Agreement #</b>	<b>Recipient</b>	<b>County</b>	<b>Amount</b>
MP-2018-2674	David F. Doody	Frederick	11,200
MP-2018-2700	Joseph A. Mangiafico, Jr.	Frederick	8,900
MP-2018-2701	Calico Land, LLC	Frederick	19,300
MP-2018-2705	William J. Franz, II	Carroll	1,200
MP-2018-2706	Linda S. Mckenna	Frederick	24,993
PA-2018-2704	James L. Dowell	Calvert	36,700
PR-2018-2559-B	Willis E. Redden	Worcester	35,000
PR-2018-2633-B	Gregory P. Wilkins	Worcester	15,000
RS-2017-3116	Glengar Farm	Baltimore	7,400
RS-2017-3117	Glengar Farm	Baltimore	900
RS-2017-3118	Glengar Farm	Baltimore	15,600
RS-2018-2629	Branchwater Farms, Inc.	Baltimore	64,082
UP-2018-2672	Antietam National Battlefield, NPS	Washington	10,400
UP-2018-2702	Antietam National Battlefield, NPS	Washington	5,800

**Authority:** *Cost-Sharing – Water Pollution Control*, §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017**



*Contact: Norman Astle 410-841-5834  
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**2. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program – Additional Grant Funding***

**Recommendation:** That the Board of Public Works approve granting additional general obligation bond proceeds to six grantees through the Maryland Agricultural Cost-Share Program.

**Amount:** \$18,729

**Fund Source:** MCCBL of 2014/Item 14107: *Provide funds for assistance for implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

<b>Agreement #</b>	<b>Recipient</b>	<b>County</b>	<b>Amount</b>
AT-2017-2687	Jason L. Sheubrooks	Queen Anne's	\$1,641
UP-2016-2555	Michael D. Martz	Washington	\$3,881
UP-2016-2556	Michael D. Martz	Washington	\$3,035
UP-2016-2557	Michael D. Martz	Washington	\$10,172

**Authority:** *Cost-Sharing – Water Pollution Control*, §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017**



*Contact: Norman Astle (410)841-5864  
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**3. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program – Reversions***

**Recommendation:** That the Board of Public Works approve the reversion of balances remaining from 13 projects cancelled or completed in accordance with the Maryland Agricultural Cost-Share Program.

**Amount:** \$314,110

**Fund Source:** MCCBL of 2014/Item 14107: *Provide funds for assistance for implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

<b>Agreement #</b>	<b>Recipient</b>	<b>County</b>	<b>\$ AMOUNT</b>
AT-2016-2552	Shell Point Farm & Forest, LLC	Kent	69.37
CR-2016-2641	M. Lee Moore	Queen Anne's	800.00
CR-2016-2756	Kathryn Winstead	Caroline	50,000.00
LS-2016-2979	Bryan E. Kelly	Harford	1767.37
MP-2016-2638	Michael W. Hyde	Carroll	10.00
MP-2016-2952	Aschenbach Farm, LLC	Frederick	8,200.00
PA-2015-3065	Alan Sivak	St. Mary's	1,312.32
PR-2015-3213	Hai X. Ha	Worcester	823.00
PR-2016-2628	John P. Kelley	Worcester	43,900.00
RS-2015-2845	Ronald L. Leister	Carroll	2,500.00
RS-2015-2909	Donald D. Nelson	Carroll	2,700.00
UP-2016-2610	Sheldon M. Shank	Washington	200,000.00
LS-2016-2793	Laurence M. Johnson	Harford	2,027.86

**Authority:** *Cost-Sharing – Water Pollution Control, §§ 8-701 to 8-705, Agriculture Article, Annotated Code of Maryland; COMAR 15.01.05*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Gabriel Gnall 410.260.7335  
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4. **BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Report***

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Report submitted by:

*Transportation*

*April – June 2017*

**Authority:** COMAR 21.02.01.05

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
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Contact: Bill Morgante 410-260-7791  
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5. **BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving dredging or filling in the navigable waters of Maryland.

**MDE:** The Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

17-0193 *ANNE ARUNDEL CO. DEPT. OF PUBLIC WORKS* – To help protect the shoreline at two locations, Jack Creek and the Chesapeake Bay, by constructing breakwaters and sills with vents, a stone revetment, a groin, and by grading and planting marsh vegetation; and to provide public recreational access to Jack Creek by constructing a sand canoe launch.

*Jack Creek Park near Snug Harbor, Jack Creek/Chesapeake Bay*  
*Special conditions: Time-of-year restriction, marsh establishment, marsh maintenance plans, vent flushing, toxic materials permit, Phragmites disposal, stone revetment location, revetment construction, wetland restoration..*

**Wetlands created:** 58,811 square feet

17-0143 *JANET CRISTE* – Mechanically maintenance dredge area and provide for six-year dredging period.

*Deale, Parker Creek*  
*Special conditions: Time-of-year restriction, maintenance dredging, disposal, grading, communication, staking, bathymetric survey.*

**BALTIMORE CITY**

16-0755 *MAYOR & CITY COUNCIL OF BALTIMORE* – To remove shoaling and restore navigable access to marina by mechanically maintenance dredging basin and depositing dredged material at Masonville or Cox Creek.

*Harbor East Marina, Patapsco River*  
*Special conditions: Mechanical dredging, post dredge bathymetric survey, MPA disposal acceptance letter.*

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**DORCHESTER COUNTY**

17-0206 CAMBRIDGE SHIPYARD FACILITY-GEORGE ROBINSON – To construct and install 300-ton travel lift to enhance shipyard ability to remove and launch large vessels, including: mechanically dredging an area adjacent to the facility; removing/replacing/constructing travel lift, pile dolphins, timber bulkhead, timber wavebreak, revetment.

*Cambridge, Cambridge Creek*

*Special conditions: Time-of-year restriction, mechanical dredging and disposal, bulkhead construction, sanitary wastewater discharge, storage and handling of petroleum products and toxic materials, boat maintenance and areas, revetment material and construction.*

**HARFORD COUNTY**

17-0039 DEPARTMENT OF NATURAL RESOURCES – To improve habitat and water quality by constructing a breakwater, repairing a stone groin, placing sand and planting vegetation along shoreline.

*Maritime Museum, Havre de Grace, Susquehanna River*

*Special conditions: Marsh establishment area, marsh maintenance plan.  
Wetlands created: 9,725 square feet*

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017



Contact: Bill Morgante, 410-260-7791  
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6. **BOARD OF PUBLIC WORKS**  
***Wetlands License No. 17-0349***  
***Correction***

**Recommendation:** That the Board of Public Works approve the issuance of Wetlands License No. 17-0349 to Phillip L. LeCroy. The license was originally and erroneously issued to Kip Gendell.

**Remarks:** Reference is made to Secretary's Item 4 (9-6-17) in which the Board of Public Works approved, among others, a State tidal wetlands license authorizing Kip Gendell to build a stone revetment along a bulkhead in Churchton. After issuance, the Maryland Department of the Environment notified the Board's Wetlands Administrator that MDE mis-identified the license applicant on the Report and Recommendation submitted to the Board. All other information was correct.

**Action:** Approval of this Item will authorize issuing State Tidal Wetlands license no. 17-0349 to Phillip L. LeCroy as follows:

**ANNE ARUNDEL COUNTY**

17-0349      *PHILLIP L. LeCROY* – To protect the shoreline by placing stone revetment near a timber bulkhead.  
*Churchton, Chesapeake Bay*  
*Special conditions: Time-of-year restriction.*

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITHDRAWN

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WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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ACTION AGENDA  
November 1, 2017



Contact: Bill Morgante, 410-260-7791  
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7. **BOARD OF PUBLIC WORKS**  
***Wetlands License No. 17-0142***  
***Mitigation***

***Recommendation:*** Approval is requested of the following application for a wetlands license for a project involving dredging in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that the Board grant the license and assess a payment of \$14,153 into the Tidal Wetlands Compensation Fund in lieu of mitigation.

***MDE:*** The Maryland Department of the Environment concurs with this recommendation.

- Application received February 3, 2017
- Public comment period ended April 15, 2017
- MDE Report and Recommendation received September 29, 2017

***Classification:*** This case is characterized as extraordinary because mitigation is recommended.

***Authority:*** § 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

***Mitigation:*** Applicant proposes to dredge a spur channel in which submerged aquatic vegetation grows at the bottom. Because dredging will impact 8,220 square feet of submerged aquatic vegetation and shallow water habitat, MDE and the Wetlands Administrator recommend mitigation.

"The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity." COMAR 23.02.04.14D. Mitigation for the loss of wetlands may be accomplished through "monetary compensation to the Tidal Wetlands Compensation Fund" when "alteration of tidal wetlands cannot be avoided to accomplish the project." COMAR 26.24.05.02B. MDE mitigation regulations specify a 1:1 ratio for wetlands mitigated to lost wetlands.

8,220 square feet (0.1887 acre) of submerged aquatic vegetation  
x \$75,000/acre  
\$14,153

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7. **BOARD OF PUBLIC WORKS** (cont'd)  
*Wetlands License No. 17-0142*  
*Mitigation*

**ANNE ARUNDEL COUNTY**

17-0142      *GINA L. KERFOOT* – To mechanically dredge two spur channels and provide for a 6-year dredging period.

*Deale, Parker Creek*

*Special conditions: Mitigation, time-of-year, maintenance dredging, disposal, grading authorization, communication during dredging, staking, post-dredge bathymetric survey.*

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017



Contact: Bill Morgante 410-260-7791  
Bill.morgante@maryland.gov

8. **BOARD OF PUBLIC WORKS**  
***Wetlands License No. 17-0144***  
***Mitigation***

***Recommendation:*** Approval is requested of the following application for a wetlands license for a project involving dredging in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that the Board grant the license and assess a payment of \$7,313 into the Tidal Wetlands Compensation Fund in lieu of mitigation.

***MDE:*** The Maryland Department of the Environment concurs with this recommendation.

- Application received February 3, 2017
- Public comment period ended April 15, 2017
- MDE Report and Recommendation received September 29, 2017

***Classification:*** This case is classified as extraordinary because mitigation is recommended.

***Authority:*** Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

***Mitigation:*** Applicant proposes to dredge a spur channel in which submerged aquatic vegetation grows at the bottom. Because dredging will impact 4,249 square feet of submerged aquatic vegetation and shallow water habitat, MDE and the Wetlands Administrator recommend mitigation.

"The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity." COMAR 23.02.04.14D. Mitigation for the loss of wetlands may be accomplished through "monetary compensation to the Tidal Wetlands Compensation Fund" when "alteration of tidal wetlands cannot be avoided to accomplish the project." COMAR 26.24.05.02B. MDE mitigation regulations specify a 1:1 ratio for wetlands mitigated to lost wetlands.

4,249 square feet (0.0975 acre) of submerged aquatic vegetation  
x \$75,000/acre  
\$7,313

BOARD OF PUBLIC WORKS  
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8. **BOARD OF PUBLIC WORKS**  
*Wetlands License No. 17-0144*  
*Mitigation*

**ANNE ARUNDEL COUNTY**

17-0144      *ROBERT STRUNK* – To mechanically dredge a spur channel and provide for a 6-year dredging period.

*Deale, Parker Creek*

*Special conditions: Mitigation, time-of-year, maintenance dredging, disposal, grading authorization, communication during dredging, staking, post-dredge bathymetric survey.*

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017



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**9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works approve the release of the second lien deed of trust to facilitate a short sale and allow DHCD to take an unsecured promissory note for the Down Payment Settlement Expense Loan Program. The promissory note will be for \$5,000.

**Borrower:** Chandra M. Boykins-Carter  
1002 Spring Gate Rd, Unit 2C, Catonsville 21228  
Baltimore County

**Loan Authority:** Down Payment and Settlement Expense Loan Program  
Housing and Community Development Article, §§ 4-301 – 4-309,  
Annotated Code of Maryland

**Authority to Release  
Security Interest:** State Finance and Procurement Article, § 10-305,  
Annotated Code of Maryland

**Original Loan:** Original Loan: \$ 5,000  
**Current Balance:** Current Balance: \$ 5,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017



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**10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works approve DHCD authorizing a borrower to grant an easement to the City of Frederick on property that serves as loan collateral.

**Loan Authority:** Rental Housing Program  
Housing and Community Development Article,  
§§ 4-101 – 4-411, Annotated Code of Maryland

**Authority to Grant Easement:** State Finance and Procurement Article  
§ 10-305, Annotated Code of Maryland

**Borrower:** Sinclair Way Associates, LLC

**Project:** 350 W. Patrick Street, Frederick 21701  
Frederick County

**Amount:** Original RHP Loan: \$1,376,995  
Current Balance: \$1,376,995

**History:** In December 2015, DHCD lent Sinclair Way Associates, LLC funds to assist in the development of a 71-unit affordable housing project in Frederick. No payments are due until April 2018. The borrower and the City of Frederick seek to enter into an inspection and maintenance agreement concerning stormwater management facilities in private subdivisions. The purpose of the agreement is to insure that the borrower will properly maintain the stormwater management facilities that were constructed as part of the project's development.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
 SECRETARY'S  
 ACTION AGENDA  
 November 1, 2017



Contact: Terri Wilson (410) 537-4155  
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**11. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve further funding up to \$2,854,528 to Anne Arundel County for the **Mayo Water Reclamation Facility Biological Nutrient Removal and Enhanced Nutrient Removal Through Annapolis Water Reclamation Facility** project. Funding may involve multiple sources of funding, including general obligation bond proceeds, which may be provided over several years based on project schedule. (Legislative District 30B)

**Project Description:** The proposed project involves the construction of a wastewater pumping station and approximately 25,500 linear feet of force main and gravity sewer to convey 0.82 MGD of wastewater flow from the existing Mayo Water Reclamation Facility (WRF) to the Annapolis WRF for full and complete BNR/ENR treatment and discharge. Upon completion of this project, the Mayo WRF will be decommissioned and the discharge point eliminated to avoid the long term effect on the Bay and shellfish harvesting waters. This project has been determined to be the most cost effective alternative to achieve ENR goals at the Mayo WRF, as required by the Maryland Watershed Implementation Plan.

**Project Funding Sources:**

Bay Restoration Fund Grant BR-NR 07.02 (previous action 6/8/16)	\$ 6,000,000
<b>Bay Restoration Fund Grant BR-NR 07.02 (this action)</b>	<b>\$ 2,854,528</b>
Biological Nutrient Removal NR 10.02 (previous action 5/10/17)	\$ 5,262,574
Local Share	<u>\$22,264,107</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$36,381,209</b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act

MDE has determined that its recommendation is consistent with State Clearinghouse comments and recommendations.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017



Contact: Terri Wilson (410) 537-4155  
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12. **MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve new grant funding up to \$1,000,000 to Somerset County Sanitary District for the **Princess Anne Wastewater Treatment Plant Energy Project**. The funding is special funds from the Strategic Energy Investment Fund. (Legislative District 38A)

**Project Description:** The project entails the upgrade of the existing blowers and the raw influent pumps at the Princess Anne Wastewater Treatment Plant (WWTP). The work will include replacement of the existing blowers, addition of variable frequency drives, and associated piping, valves, instrumentation and controls and other appurtenances. This upgrade will reduce energy consumption at the WWTP by improving aeration, mixing, and pumping efficiencies.

**Project Funding Sources:**

Energy Water Infrastructure Program Grant, EWIP 01.20	\$ 1,000,000
Local Funds	\$ <u>23,740</u>
TOTAL ESTIMATED PROJECT COST	\$ 1,023,740

**Authority:** Sections 9-20B-01 through 9-20B-12 of the State Government Article, Annotated Code of Maryland, FY 2017 Capital Budget Appropriation - Energy Water Infrastructure Program (U00A01.14)

Pursuant to a written agreement between the Maryland Energy Administration and the Maryland Department of the Environment, funding will be provided from the Strategic Energy Investment Fund for this project.

MDE has determined that its recommendation is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017**



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efrke@menv.com*

**13. MARYLAND ENVIRONMENTAL SERVICE  
*Maryland Correctional Institution - Hagerstown***

**Contract:** Wastewater Treatment Plant ENR Upgrade  
MES Project # 15-02-17R

**Original Approval:** Secretary's Item No. 16 (12/2/2015)

**Contractor:** Carl Belt, Inc., Cumberland

**Contract Description:** Replace and upgrade outdated or nonfunctioning equipment; add new tanks, piping, valves and process equipment to the wastewater treatment plant to meet ENR permit limits.

**Modification Description:** Replace rotting wooden stairs; install access to new equipment in the process tank; replace screen room HVAC system to eliminate hazardous gas and moisture; relocate electrical conduits at the grit facility.

**Original Contract Term:** 730 calendar days from notice to proceed

**Modified Contract Term:** 880 calendar days from notice to proceed

**Original Contract Amount:** \$11,495,000

**This Modification:** \$263,013

**Prior Modifications:** \$2,256,962

**Revised Total Amount:** \$14,014,975

**Percentage Increase:** 2%

**MBE Goal:** 6%

**MBE Compliance:** 13%

**Remarks:** The work replaces outdated equipment and is needed at new installations to enhance personal safety and ease of facility operation. These items were not in the original contract because the need was not apparent during design.

**Fund Sources:** MCCBL of 2017: *MES Infrastructure Improvement Fund (UB00)*

**Appropriation Codes:** 198 MCCBL 17 (PCA 12041) \$263,013

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017**



*Contact: Catherine A. Kelly 410-576-6163  
catherine.a.kelly26.nfg@mail.mil*

**14. MILITARY DEPARTMENT  
*Volunteer Company Assistance Fund  
Church Creek Volunteer Fire Company, Incorporated***

**Recommendation:** The Adjutant General of Maryland recommends that the Board of Public Works authorize a grant up to \$34,991 from the Volunteer Company Assistance Fund.

**Authority:** §§ 8-203 – 8-204, Public Safety Article, Annotated Code of Maryland.

<i>Grantee</i>	<i>Purpose</i>	<i>Reason</i>	<i>Amount</i>	<i>Project Cost</i>
<b>Church Creek VFC, Inc.</b> <i>Dorchester County</i>	Turnout Gear	Replace Current	\$34,991	\$49,987

**Background:** The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the grant will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this grant.

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

**Appropriation Code:** D50H0106 MISV3 1433 3001

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017**



*Contact: Catherine A. Kelly 410-576-6163  
catherine.a.kelly26.nfg@mail.mil*

**16. MILITARY DEPARTMENT  
*Volunteer Company Assistance Fund  
Sharpsburg Area Emergency Medical Services, Inc.***

**Recommendation:** The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to \$638,400 from the Volunteer Company Assistance Fund.

**Authority:** §§ 8-203 – 8-204, Public Safety Article, Annotated Code of Maryland.

<i>Borrower</i>	<i>Purpose</i>	<i>Reason</i>	<i>Amount</i>	<i>Project Cost</i>
<b>Sharpsburg Area Emergency MS, Inc.</b> <i>Washington County</i>	Rebuild EMS Building	Replace current	\$638,400	\$913,400

**Loan Terms:**

<i>Interest Rate:</i>	1%
<i>Term:</i>	30 years
<i>Payments:</i>	Annual

**Background:** The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

**Appropriation Code:** D50H0106 MISV3 1433 3001

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017**



*Contact: Catherine A. Kelly 410-576-6163  
catherine.a.kelly26.nfg@mail.mil*

**17. MILITARY DEPARTMENT  
*Volunteer Company Assistance Fund  
Westminster Fire Engine and Hose Company No. 1, Inc.***

**Recommendation:** The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan up to \$287,800 from the Volunteer Company Assistance Fund.

**Authority:** §§ 8-203 – 8-204, Public Safety Article, Annotated Code of Maryland.

<i>Borrower</i>	<i>Purpose</i>	<i>Reason</i>	<i>Amount</i>	<i>Project Cost</i>
<b>Westminster Fire Engine &amp; Hose Co. No. 1, Inc.</b> <i>Carroll County</i>	Pumper	Replace Current	\$287,800	\$571,983

**Loan Terms:**

<i>Interest Rate:</i>	1%
<i>Term:</i>	10 years
<i>Payments:</i>	Semi-annual

**Background:** The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer companies have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer companies.

**Appropriation Code:** D50H0106 MISV3 1433 3001

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017



Contact: Maury Schlesinger 240-895-3077  
mzschlesinger@smcm.edu

**18. ST. MARY'S COLLEGE OF MARYLAND**  
***Relocation of Athletic Fields Phase I & Phase II***  
***Bid Package 1 – Phase I Construction***

**Contract ID:** Design/Build Contract with Guaranteed Maximum Price  
Relocation of Athletics Fields Project Phase I & Phase II  
SMC-17-16772

**Contract Description:** Design, preconstruction services, and construction of two new athletic fields, spectator seating, a 4,200 square foot field house/support building and surface parking. The project is to be performed in two phases. Phase I is the design of the entire project and construction of one of the fields. Phase II includes the second field, seating, building, and parking. The total construction cost is estimated at \$8,800,000.

**Bid Package 1 Description:** Includes Phase I Construction: artificial turf field, running track infrastructure, field lighting, scoreboards, and site preparations for Phase II construction.

**Contractor:** R.A.D. Corporation

**Bid Package 1 Amount:** \$2,982,768

**Performance Bond:** 100% of contract amount

**Term:** 244 calendar days after original notice to proceed

**MBE:** 29% (both Phase I and Phase II construction)

**Fund Source:** MCCBL 2017: *Provide funds to continue design of and begin to construct and equip the relocation of the existing athletic field.*  
Item 210

**Appropriation Code:** 622

**Tax Compliance** 16-4124-0110

**Resident Business:** No

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
November 1, 2017



Contact: Maury Schlesinger 240-895-3077  
mzschlesinger@smcm.edu

19. **ST. MARY'S COLLEGE OF MARYLAND**  
***New Academic Building and Auditorium***

**Contract ID:** New Academic Building and Auditorium  
Architectural & Engineering SMCM RFP No. 18089

**Recommendation:** That the Board of Public Works original approval of St. Mary's College of Maryland contract award to GWWO, Inc. be limited to award of only the schematic design and design development phase until further money is appropriated.

**Explanation:** The College's original recommendation to award the A/E contract was for the total design amount which exceeds the funds that have been appropriated. The amount awarded to GWWO should have been only for services through the design development phase.

**Prior Approval:** Secretary's Item 29 (8/16/17)

**Project:** The New Academic Building (30,856 NASF/52,298 GSF) on the athletic field for the College's Music and Educational Studies departments will permit future renovation of vacated facilities to address deficiencies in space for STEM and fine and performing arts. The project includes a learning commons, and a 700-seat auditorium that will relieve a historic lack of assembly and study space. Site work includes parking lot expansion and relocation of utilities.

**Contractor:** GWWO, Inc. Architects, Baltimore, MD

**Original Description:** Architectural & Engineering services for New Academic Building and Auditorium

**This AE Package:** Schematic Design, Design Development Services

**Award Amount:** \$2,200,000

**Term:** Sept 1, 2017 – Sept 1, 2022

**Fund Source:** MCCBL 2016 (FY 2017): \$ 415,360  
MCCBL 2017 (FY 2018): \$ 1,784,640

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS  
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APPENDIX  
November 1, 2017



APP 1

Contact: Debbie Thornton (410) 230-3322  
Debbie.Thornton@maryland.gov

**A1. DEPARTMENT OF JUVENILE SERVICES**

**Contract ID:** Community Sex Offender  
Evaluation, Assessment, and Treatment Services for  
Youth Residing in Metro Region  
ADPICS NO. V00P7401927

**Contract Type:** Service

**Description:** Provide a comprehensive community-based sex offender treatment program, to include full psychosexual evaluations; updated psychosexual assessments; and group, individual, family, and crisis counseling, to youth that reside in the Metro Region (Montgomery and Prince George's Counties).

**Procurement Method:** Emergency

**Emergency Declared:** May 12, 2017

**Bids:**

<b>Bidder</b>	<b>Bid</b>
<i>Compass Mental Health Consultants, LLC, Severn</i>	\$165,500
<i>What Lies Beneath, Inc., Owings Mills</i>	\$202,500

**Award:** Compass Mental Health Consultants, LLC

**Amount:** \$165,500

**Award Date:** June 1, 2017

**Term:** 6/1/2017 – 5/31/2018

**MBE Participation:** 0%

**Fund Source:** 100% General Funds  
Appropriation Code: V00L0101

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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November 1, 2017



APP 2

**A1. DEPARTMENT OF JUVENILE SERVICES (cont'd)**

**Remarks:**

*Nature of Emergency:* Due to the unanticipated termination of the previous contractor for performance issues, the Department of Juvenile Services had to secure short-term outpatient sex offender treatment services while a procurement to provide long-term services is being conducted. This emergency procurement of a short-term contract will ensure continuity of court-ordered community sex offender treatment services for youth residing in the Metro Region, and will allow the Department to remain compliant with the courts' orders.

*Basis for Selection:* DJS solicited and received two bids. The selected contractor, Compass Mental Health Consultants, LLC, presented the lower bid and has a history of positive performance under similar DJS contracts. Additionally, Compass specializes in sex offender treatment, and employs Spanish-speaking staff, which is necessary to service the high population of Spanish-speaking youth residing in the Metro Region. DJS determined that the bid submitted by the selected contractor provides a rate for services that is consistent with similar DJS service contracts and provides the best value to the State.

**Tax Compliance No.:** 17-0718-0111

**Resident Business:** Yes

*The Board of Public Works remanded this Report as Secretary Appendix Item A1 (7/26/2017).*

**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 1, 2017



APP 3

Contact: Michael Leahy (410) 697-9401  
Michael.Leahy@maryland.gov

**A2. DEPARTMENT OF INFORMATION TECHNOLOGY**  
*eMaryland Marketplace*

**Contract ID:** eMaryland Marketplace  
Backup Site Application Development Support  
ADPICS BPO No.: F50B8400002

**Contract Type:** Information Technology Services

**Description:** Develop *eMarylandMarketplace* backup application: application development support and Go-Live preparation support.

**Procurement Method:** Emergency

**Emergency Declared:** July 3, 2017

**Award:** Enovational Corp., Washington, DC

**Award Date:** July 3, 2017

**Amount:** \$117,500

**Fund Source:** 100% General Funds  
Appropriation Code: F50 400DF

**Term:** 7/5/2017 – 7/26/2017

**MBE Participation:** None

**Remarks:**  
*Nature of Emergency:* *eMarylandMarketplace* is the platform supporting the procurement processes of all State agencies, its vendor community, and several other local public entities. It is the State's primary information resource for posting procurement information to the public and engaging the vendor community. The incumbent contractor supporting the *eMarylandMarketplace* operations and maintenance contract is Periscope Holdings, Inc.

BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
November 1, 2017



APP 4

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**A2. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**  
*eMaryland Marketplace*

**Remarks:** (cont'd)

*Nature of Emergency (cont'd):* For several months in 2017, the State negotiated with Periscope to continue *eMarylandMarketplace* support. When during those negotiations, Periscope threatened to shut down *eMarylandMarketplace*, the Department of Information Technology declared an emergency. A shutdown or lapse in *eMarylandMarketplace* support would have been detrimental to the State's contracting functions which support all types of procurements, including those which support public-facing programs and services for Maryland citizens. This would impact serious damage to public health, safety, and welfare as many items for the public's direct benefit are purchased via *eMarylandMarketplace* and the risk was too high to compromise the ability to procure such services. Knowing the severe impact this would place on State and local government, Maryland citizens, and the vendor community, DoIT sought to procure a backup system as quickly as possible in the event the Periscope platform was shut down.

*Basis for Selection:* DoIT selected Enovational Corp on a sole source basis because Enovational Corp is an existing, active State contractor familiar to DoIT and presented DoIT with a low-risk, cost-effective, and time-accommodating set of resources to perform this emergency work. Because time was of the essence, a competitive solicitation was not issued.

*Reason for Late Report:* This report of an emergency procurement is late because end of year financial reporting delayed receipt of funding and also a delay in receiving finalized contractual documents and required signatures.

**Resident Business:** No

**MD Tax Clearance:** 17-2332-0000

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**BOARD OF PUBLIC WORKS**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
November 1, 2017



DNR 1

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**1A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Allegany County*

**Recommendation:** Approval to commit \$13,720 for the following **development** projects.

**1. Oldtown Community Center Development – Phase III - \$720**  
Allegany County, POS #6460-1-284 MD20151006-0890

**Background:** Additional funding for third phase of Oldtown Community Center development. This phase includes installing a wall for paddle ball sports and resurfacing and reconfiguring the tennis courts for tennis and pickle ball.

**Prior Approvals:** \$25,200 (DNR-RP Item 1A(5) [Dec. 2, 2015])

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 11052 \$720

**2. Meadow Park Ballfield Fencing - \$13,000**  
Town of Barton, Allegany County, POS #6698-1-298 MD20170919-0821

**Background:** Install aluminum fencing around Meadow Park ballfield.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 11052 \$1,420.72

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Local Share  
Source Code: 17009 \$11,579.28

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
November 1, 2017



DNR 2

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

2A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Carroll County*

**Recommendation:** Approval to commit \$219,600 for the following **development** project.

***Carroll County Sports Complex Parking Lots - \$219,600***  
Carroll County  
POS #6715-6-365 MD20170919-0830

**Background:** Repave parking areas and paint traffic and parking markers at the Carroll County Sports Complex.

**Fund Source:**

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Local Share  
Source Code: 17009 \$219,600

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
November 1, 2017



DNR 3

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

3A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Frederick County*

**Recommendation:** Approval to commit \$47,700 for the following **development** projects.

1. **Woodsboro Regional Park Batting Cage - \$10,000**  
Town of Woodsboro, Frederick County, POS #6687-10-410 MD20170919-0818

**Background:** Install batting cage at 102 acre Woodsboro Regional Park.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation, Source Code: 15162 \$10,000

2. **Woodsboro Memorial Park - \$13,000**  
Town of Woodsboro, Frederick County, POS #6688-10-411 MD20170919-0817

**Background:** Create memorial park by constructing sidewalk to connect memorials throughout the Town of Woodsboro that are dedicated to soldiers lost in battle. In addition, landscaping, benches, and lighting will be installed for passive recreation.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation, Source Code: 15162 \$13,000

3. **Woodsboro Regional Park Enhancement and Safety – \$24,700**  
Town of Woodsboro, Frederick County, POS #6689-10-412 MD20170919-0819

**Background:** Install benches around playground and pond areas at Woodsboro Regional Park. Project includes installing safety barriers along driveway and parking areas to prevent vehicle access into the park.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation  
Source Code: 15162 \$24,700

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
November 1, 2017



DNR 4

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

4A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Garrett County*

**Recommendation:** Approval to commit \$7,047 for the following **development** project.

***Loch Lynn Community Park Improvements - \$7,047***  
Town of Loch Lynn Heights, Garrett County  
POS #6716-11-237 MD20170919-0828

**Background:** Construct improvements at Loch Lynn Community Park including upgrading and expanding security camera system, installing protective posts around the light poles in the athletic complex parking lot for improved safety, and installing informational and educational signage along new observation deck overlooking the wetlands.

**Fund Source:**

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Local Share  
Source Code: 18011 \$7,047

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
November 1, 2017



DNR 5

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

5A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Kent County*

**Recommendation:** Approval to commit \$78,300 for the following **development** project.

**Worton Park Community Center Enhancement IV - \$78,300**  
Kent County  
POS #6719-14-112 MD20170919-0831

**Background:** Construct improvements at Worton Park Community Center including installing security cameras, and installing fencing and replacing benches at ballfields.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 13080 \$297.61

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation  
Source Code: 15162 \$7,815.95

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Local Share  
Source Code: 17009 \$53,505.75

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017  
Program Open Space Local Share  
Source Code: 18011 \$16,680.69

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
November 1, 2017



DNR 6

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

6A. **COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**  
*Prince George's County*

**Recommendation:** Approval to commit \$97,347 for the following **development** project.

*Newton Street Park Children's Playground Area - \$97,347*  
Town of Colmar Manor, Prince George's County  
CPP #6552-16-803 MD20160621-0566

**Background:** Replace outdated playground equipment with new play equipment appropriate for children ages 5-12 years old.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2016, Chapter 27, Acts of 2016  
Community Parks and Playgrounds  
Source Code: 16168 \$97,347

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
November 1, 2017



DNR 7

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

7A. **PROGRAM OPEN SPACE LOCAL SHARE**  
*Washington County*

**Recommendation:** Approval to commit \$54,000 for the following **development** project.

***Veterans Park Walking Trail – \$54,000***  
Town of Smithsburg, Washington County  
POS #6712-21-354 MD20170919-0827

**Background:** Construct 940 linear foot walking path around Veterans Park.

**Fund Source:**

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Local Share  
Source Code: 17009 \$54,000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
November 1, 2017



DNR 8

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**8A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Worcester County*

**Recommendation:** Approval to commit \$17,100 for the following **development** projects.

1. ***John Walter Smith Park: Tennis and Pickle Ball Court - \$8,100***  
Worcester County, POS #6695-23-249 MD20170919-0816

**Background:** Resurface and repaint tennis court at John Walter Smith Park. The new playing lines will include lines for pickle ball.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation  
Source Code: 15162 \$8,100

2. ***John Walter Smith Park: Disc Golf Course Expansion - \$9,000***  
Worcester County, POS #6696-23-250 MD20170919-0815

**Background:** Expand disc golf course at John Walter Smith Park. The expansion will include installing nine regulation baskets, tee areas, landscaping, and signage.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015  
Program Open Space – Local, FY 2016 Allocation  
Source Code: 15162 \$9,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
November 1, 2017



DNR 9

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**9A. RURAL LEGACY PROGRAM FUNDS**  
*Carroll County*

**Recommendation:** Approval to grant \$201,833 to the **Carroll County Commissioners** from Rural Legacy Funds to acquire a 50.9 acre conservation easement.

***Upper Patapsco Rural Legacy Area – Neudecker Farm***

**Prior Approval:** Upper Patapsco Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 8A (10/19/2016) \$1,192,878 [FY2017]

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands and provide 2,646 linear feet of forested buffers along unnamed streams to Aspen Run, a tributary of the Patapsco River and Liberty Reservoir. The easement will be held by the Carroll County Commissioners. The County is paying program compliance cost.

**Easement Value:** \$194,310 (\$3,818 per acre)

**Total Other DNR Costs:**

Administrative:	\$5,829
Incidental:	<u>\$1,694</u>
	\$7,523

**Amount Requested:** \$201,833

**Fund Sources:**

Outdoor Recreation Land Loan – 2017, Chapter 027, Acts of 2016  
Rural Legacy Program  
Source Code: 17010 Amount: \$7,522.46

Maryland Consolidated Capital Bond Loan – 2016, Chapter 027, Acts of 2016  
Rural Legacy Program  
Source Code: 16170 Amount: \$194,310.34

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
November 1, 2017



DNR 10

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**10A. RURAL LEGACY PROGRAM FUNDS**  
*Dorchester County*

**Recommendation:** Approval to grant \$188,155 to **The Nature Conservancy** from Rural Legacy Funds to acquire a 230.74 acre conservation easement.

*Nanticoke Rural Legacy Area - Dorco Farms LLC*

**Prior Approval:** Nanticoke Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 9A (9/3/2014) \$690,000 [FY2015]

**Project Description:** Acquisition of this easement will protect significant forest and farm land, and preserve the rural character along Kelly Road and Route 14. The easement will be held by the Department of Natural Resources and the United States of America.

**Easement Value:** \$483,448 (\$2,095 per acre).

**Funding Sources:** \$141,725 DNR  
\$241,724 U.S. Department of the Navy  
\$100,000 Chesapeake Conservancy

**Total Other DNR Costs:** Administrative: \$14,503  
Incidental: \$31,927  
\$46,430

**Amount Requested:** \$188,155

**Fund Source:**  
Outdoor Recreation Land Loan – 2017, Chapter 027, Acts of 2016  
Rural Legacy Program  
Source Code: 17010 Amount: \$188,154.58

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
November 1, 2017



DNR 11

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**11A. RURAL LEGACY PROGRAM FUNDS**  
*Queen Anne's County*

**Recommendation:** Approval to grant \$430,803 to **Queen Anne's County** from Rural Legacy Funds to acquire a 102.28 acre conservation easement.

***Lands End Rural Legacy Area - Pappas Property***

**Prior Approval:** Foreman Branch-Lands End Rural Legacy Area Grant for easement acquisitions:  
DNR-RP Item 8A (10/19/2016) \$1,450,956 [FY2017]

**Project Description:** Acquisition of this conservation easement will protect productive agricultural and forest lands. The easement will protect land that contains breeding and stopover habitat for migratory songbirds and raptors. It also requires the establishment of riparian buffers along 1,200 linear feet of Island Creek, a tributary of the Chester River. This easement will be held by Queen Anne's County and the Department of Natural Resources. The County is paying administrative, program compliance, and incidental costs.

**Easement Value:** \$430,803 (\$4,212 per acre)

**Amount Requested:** \$430,803

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2016, Chapter 027, Acts of 2016  
Rural Legacy Program  
Source Code: 16170 Amount: \$430,803.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
November 1, 2017



DNR 12

Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov

**12A. RURAL LEGACY PROGRAM FUNDS**  
*Harford County*

**Recommendation:** Approval to grant \$287,895 to **Harford County** from Rural Legacy Funds to acquire a 57.58 acre conservation easement.

***Deer Creek Rural Legacy Area – Lowe Farm***

**Prior Approval:** Deer Creek Rural Legacy Area approved grant for easement acquisitions:  
DNR-RP Item 8A (10/19/2016) \$1,444,915 FY2017

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands and provide 2,200 linear feet of forested buffers along unnamed tributaries to Deer Creek a Maryland designated Scenic River. The easement will be held by Harford County. The County is paying administrative, program compliance, and incidental costs.

**Easement Value:** \$287,895 (\$5,000 per acre)

**Amount Requested:** \$287,895

**Fund Source:**

Outdoor Recreation Land Loan – 2016, Chapter 310, Acts of 2015  
Rural Legacy Program  
Source Code: A0510 Amount: \$141,480.39

Maryland Consolidated Capital Bond Loan – 2016, Chapter 027, Acts of 2016  
Rural Legacy Program  
Source Code: 16170 Amount: \$146,414.61

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
 Department of Natural Resources  
**ACTION AGENDA**  
 November 1, 2017



DNR 13

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**13A. RURAL LEGACY PROGRAM FUNDS**  
*St. Mary's County*

**Recommendation:** Approval to grant \$21,137 to **Southern Maryland Resource Conservation and Development Board** from Rural Legacy Funds to acquire a 19.38 acre conservation easement.

***Mattapaney Rural Legacy Area – Quirk Farm***

**Prior Approval:** Mattapaney Rural Legacy Area approved grant for easement acquisitions:  
 DNR-RP Item 8A (10/19/2016) \$1,130,367 FY2017

**Project Description:** Acquisition of this easement will protect valuable forest lands and provide 290 linear feet of forested buffers to a first order tributary of the Eastern Branch of the St. Mary's River. The easement will be held by the Department of Natural Resources, the United States of America, and Southern Maryland Resource Conservation and Development Board.

**Easement Value:** \$52,287 (\$2,698 per acre)

**Funding Sources:**

\$13,071	DNR
\$13,072	St. Mary's County
\$26,144	U.S. Department of the Navy

**Total Other DNR Costs:**

Administrative:	\$1,569
Incidental:	\$5,713
Compliance:	<u>\$ 784</u>
	\$8,066

**Amount Requested:** \$21,137

**Fund Source:**  
 Outdoor Recreation Land Loan – 2017, Chapter 027, Acts of 2016  
 Rural Legacy Program  
 Source Code: 17010 Amount: \$21,137.34

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

Supplement A  
 Department of Natural Resources  
**ACTION AGENDA**  
 November 1, 2017



DNR 14

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**14A. RURAL LEGACY PROGRAM FUNDS**  
*St. Mary's County*

**Recommendation:** Approval to grant \$553,544 to **Southern Maryland Resource Conservation and Development Board** from Rural Legacy Funds to acquire a 313.04 acre conservation easement.

***Mattapany Rural Legacy Area – Quirk Farm***

**Prior Approval:** Mattapany Rural Legacy Area approved grant for easement acquisitions:  
 DNR-RP Item 8A (10/19/2016) \$1,130,367 FY2017

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands and provide 13,606 linear feet of forested buffers to onsite perennial streams that flow into the Eastern Branch of the St. Mary's River. The easement will be held by the Department of Natural Resources, the United States of America, and Southern Maryland Resource Conservation and Development Board.

**Easement Value:** \$1,420,419 (\$4,538 per acre)

**Funding Sources:**

\$475,459	DNR
\$475,460	St. Mary's County
\$469,500	U.S. Department of the Navy

**Total Other DNR Costs:**

Administrative:	\$42,613
Incidental:	\$14,166
Compliance:	<u>\$21,306</u>
	\$78,085

**Amount Requested:** \$553,544

**Fund Sources:**

Outdoor Recreation Land Loan – 2017, Chapter 027, Acts of 2016  
 Rural Legacy Program  
 Source Code: 17010 Amount: \$78,084.81

Maryland Consolidated Capital Bond Loan – 2016, Chapter 027, Acts of 2016  
 Rural Legacy Program  
 Source Code: 16170 Amount: \$475,459.50

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

Supplement A  
 Department of Natural Resources  
**ACTION AGENDA**  
 November 1, 2017



DNR 15

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**15A. RURAL LEGACY PROGRAM FUNDS**  
*St. Mary's County*

**Recommendation:** Approval to grant \$116,620 to **Southern Maryland Resource Conservation and Development Board** from Rural Legacy Funds to acquire a 65.42 acre conservation easement.

***Mattapany Rural Legacy Area – Trossbach Property***

**Prior Approval:** Mattapany Rural Legacy Area approved grant for easement acquisitions:  
 DNR-RP Item 8A (10/19/2016) \$1,130,367 FY2017

**Project Description:** Acquisition of this easement will protect valuable agricultural and forest lands and provide 2,758 linear feet of forested buffers to onsite perennial streams that flow into St. Jerome Creek. The easement will be held by the Department of Natural Resources, the United States of America and Southern Maryland Resource Conservation and Development Board.

**Easement Value:** \$296,843 (\$4,538 per acre)

**Funding Sources:**

\$ 83,922	DNR
\$ 83,921	St. Mary's County
\$129,000	U.S. Department of the Navy

**Total Other DNR Costs:**

Administrative:	\$ 8,905
Incidental:	\$19,340
Compliance:	<u>\$ 4,453</u>
	\$32,698

**Amount Requested:** \$116,620

**Fund Source:**

Outdoor Recreation Land Loan – 2017, Chapter 027, Acts of 2016  
 Rural Legacy Program  
 Source Code: 17010    Amount: \$32,697.99

Maryland Consolidated Capital Bond Loan – 2016, Chapter 027, Acts of 2016  
 Rural Legacy Program  
 Source Code: 16170    Amount: \$83,921.63

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

Supplement A  
 Department of Natural Resources  
**ACTION AGENDA**  
 November 1, 2017



DNR 16

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**16A. PROGRAM OPEN SPACE STATE SHARE**

***Haentze Farm Property***

**Recommendation:** That the Board of Public Works approve the acquisition in fee simple of 191 +/- acres in Kent County. This action includes the purchase price, incidental expenses, and stabilization funds.

**Description:** The property is adjacent to Sassafras Natural Resources Management Area and features one mile of shoreline along the Sassafras River and Lloyd Creek. Acquisition will allow for expanded trail systems and additional water access points. The property, which will be managed by the Maryland Park Service, located in a Target Ecological Area, scores 100 under the Program Open Space Targeting System.

**Legislative Notification:** On September 15, 2017 DNR notified the General Assembly Budget Committees and provided the appropriate information required when the State's contribution exceeds \$2 million. *See Natural Resources Article Section 1-104(k).*

**Grantor:** Eastern Shore Land Conservancy

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 191 +/- acres, improved, POS No. 5088

**Price:** \$2,678,500

**Appraisals:** \$2,961,000 (3/23/17) David E. Cadell  
 \$2,389,000 (3/8/17) William R. McCain  
 Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

**Incidentals to ESLC:** \$279,485 (total not to exceed)

Administrative fee	\$80,355
Phase I reimbursement	\$2,600
Title reimbursement	\$18,320
Razing Costs	\$100,000
Carrying Costs	\$75,150
Insurance	\$3,060

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**16A. PROGRAM OPEN SPACE STATE SHARE (cont'd)**  
*Haentze Farm Property*

*Stabilization funds:* \$167,850

Stabilization funds are authorized to stabilize the structural integrity of improvements, eliminate health and safety hazards, protect water quality, and provide public access.

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2015  
Program Open Space Stateside  
Chapter 495 Acts of 2015  
Source Code: 15403 Item: 403 Amount: \$2,678,500

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016  
Program Open Space Stateside  
Source Code: 17008 Item: 008 Amount: \$447,335

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
November 1, 2017



Contact: Ken Smith 410-260-7807  
ksmith@comp.state.md.us

**1-S. COMPTROLLER OF MARYLAND**  
*Bureau of Revenue Estimates*  
*Services Contract*

**Contract ID:** Consulting Services for Tax Database Development and Reporting; OC-2016-10; ADPICS # E00B8400020

**Contract Description:** Provide a consulting firm to develop an individual income tax database from Maryland tax returns for tax years 2016 - 2020. The database will be developed using actual, rather than blurred, data from individual income tax returns. The database is utilized by the Comptroller's Office for revenue forecasting and tax policy analysis.

**Award:** Quantria Strategies  
Arlington, VA

**Term:** 1/1/2018 – 12/31/2022

**Amount:** \$500,000 (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** Only One Proposal Received

**MBE Participation:** 50% (see Requesting Agency Remarks below)

**Performance Security:** None

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 86 prospective vendors, one of which is a Maryland firm, and included 58 MBEs and 24 VSBES. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Supplement B  
Department of Budget and Management  
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November 1, 2017



**REVISED**

**1-S. COMPTROLLER OF MARYLAND (cont'd)**

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the offeror was determined to be responsible, the financial offer was considered fair and reasonable based upon a comparison of the price for the previous contract. Despite an increased demand for the services provided under this contract, the price per tax year report only increased 0.8%. The overall contract amount is less than the previous contract amount. It was also determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Quantria Strategies, the incumbent and sole offeror.

The Comptroller of Maryland's office solicited feedback from potential offerors as to why they did not submit an offer. Sixteen responses were received and the responses included: "Other commitments preclude our participation at this time"; "The subject of the contract is not something we normally provide"; and "The scope of work is beyond our current capacity".

A 25% MBE participation goal was established for this contract; however, the recommended awardee has committed to 50% MBE participation with its software development partner. No VSBE participation goal was established for this contract based upon the limited subcontracting opportunities available.

**Fund Source:** 100% General  
**Appropriation Code:** E00A0301  
**Resident Business:** No  
**MD Tax Clearance:** 17-2680-0000

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 November 1, 2017

**REVISED**



*Contact: Robert Howells 410-230-8789  
 Robert.howells@maryland.gov*

**2-S. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY**  
*Communications Division  
 Services Contract*

**Contract ID:** Televised Drawings of Lottery Draw Games and Related Services; #2017-02; ADPICS # E75B8400009

**Contract Description:** Provide Televised Drawings of Lottery’s Draw Games and Related Services to include, but not limited to: 1) production and live television broadcast of Drawings in the Baltimore designated market area and beyond; 2) promote the drawings, winning numbers, jackpots, Lottery winners and other related Lottery products; 3) perform all other related promotion and transmission activities; and, 4) provide production staff, on-air hosts, Drawings set, secure vault/storage area for Drawing equipment, and airtime to televise the Drawings.

**Award:** Hearst Stations, Inc., WBAL Division  
 Baltimore, MD

**Term:** 12/11/2017 - 12/10/2020 (w/2 one-year renewal options)

**Amount:** \$4,209,012 NTE (3 Years; Base Contract)  
 \$1,403,004 NTE (1 Year; Renewal Option #1)  
\$1,403,004 NTE (1 Year; Renewal Option #2)  
 \$7,015,020 NTE Total (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Financial Offer/Ranking	Overall Ranking *
Hearst Stations, Inc., WBAL Division (TV-11) Baltimore, MD	1	\$7,015,020 (1)	1
Sinclair Communications, LLC WBFF-TV Fox 45 Baltimore, MD	2 **	\$7,831,800 (2)	2

*Note: \* Technical factors had greater weight than financial factors in the overall award determination.  
 \*\* The Technical Ranking of the offerors was considered equal; however, WBAL was ranked #1 in the most important evaluation criterion of Airtime for Drawings & Audience Delivery.*

Supplement B  
Department of Budget and Management  
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November 1, 2017



**REVISED**

**2-S. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)**

**MBE Participation:** 26%

**Performance Security:** \$200,000

**Incumbent:** Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to ten prospective vendors, all of which are Maryland firms, and included two MBEs. A copy was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Two proposals were received in response to the RFP; one from WBAL-TV 11 (WBAL) and one from WBFF-TV Fox 45 (WBFF). WBAL and WBFF are established commercial broadcasting stations competing in the Baltimore marketplace. Both proposals were determined to be reasonably susceptible of being selected for award. The proposal from WBAL was ranked #1 overall and was determined to be the more advantageous offer to the State with the slightly higher ranked technical offer and the lower price.

Specific features of the contract include providing:

- A facility for the production and live television broadcast for Lottery drawings in the Baltimore Designated Market Area and beyond;
- Televised promotional spots for the televised drawings, winning numbers, jackpots, recent Lottery winners, and other related Lottery products and promotions;
- All other promotion and transmission activities;
- Production personnel and other required staff, including producer, announcer and drawing show on-air hosts;
- Studio and the design, production and maintenance of the drawings set;
- Work space for Lottery drawings staff and a secure vault/storage space for drawing machines, balls, and equipment;
- Air time for the live television broadcast of the drawings;
- The upload of drawings to Lottery's YouTube channel and other online media;
- Remote drawings at off-site locations for special events; and
- Special programming for events such as the Lottery's game show, special Lottery games and product promotions;

Supplement B  
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**REVISED**

**2-S. MARYLAND STATE LOTTERY & GAMING CONTROL AGENCY (cont'd)**

This contract will provide the MLGCA with the ability to adjust the drawings that are televised based on budget fluctuations and market conditions. The contract establishes separate firm-fixed amounts that will be paid to the contractor for the Mandatory and Optional Drawings. There are four mandatory drawings that will be televised and the optional drawings may be televised if the MLGCA chooses. The firm-fixed amount for the mandatory drawings includes the production of all of the drawings and the cost to televise the four mandatory drawings. The firm-fixed amount for the optional drawings includes a separate cost to televise each of the optional drawings. Payments to the contractor will be made only for the optional drawings that are televised and services performed. The actual total amount paid to the contractor may be less than the *Award Amount*.

The *Financial Offer* is based on a model contained in the RFP to allow for proper comparisons among Offerors, specifying firm-fixed prices for mandatory and optional televised drawings and expressed as the Total Proposal Price for the three-year base contract term.

***Fund Source:*** 100% Special (Lottery Proceeds)  
***Appropriation Code:*** E75D0001  
***Resident Business:*** Yes  
***MD Tax Clearance:*** 17-2679-1111

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 November 1, 2017



DBM 6B

*Contact: Van Lewis 410-625-5655  
 vlewis@sra.state.md.us*

**3-S. STATE RETIREMENT AGENCY**

*Finance Unit  
 Services Contract*

**Contract ID:** Comprehensive Actuarial Services; SRA 17-12; ADPICS # G20B8400004

**Contract Description:** Perform annual actuarial evaluations, actuarial consulting services, scheduled experience study and analysis services, and special or unscheduled actuarial services for the Maryland State Retirement and Pension System (MSRPS).

**Award:** Gabriel Roeder Smith and Company  
 Southfield, MI

**Term:** 1/1/2018 – 12/31/2022 (w/4 one-year renewal options)

**Amount:** \$2,055,820 (5 Years, Base Contract)  
 \$ 423,000 (1 Year, Renewal Option #1)  
 \$ 428,000 (1 Year, Renewal Option #2)  
 \$ 516,000 (1 Year, Renewal Option #3)  
 \$ 439,000 (1 Year, Renewal Option #4)  
 \$3,861,820 Total (9 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Total Evaluated Price / Ranking	Overall Ranking *
Gabriel Roeder Smith and Company Southfield, MI	1	\$3,861,820 (1)	1
Cavanaugh Macdonald Consulting, LLC Kennesaw, GA	2	\$3,997,500 (2)	2

*Note: \*Technical factors had greater weight than financial factors in the overall award determination.*

**MBE Participation:** None (see Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** Same

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
November 1, 2017



DBM 7B

**3-S. STATE RETIREMENT AGENCY (cont'd)**

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to six prospective vendors, one of which is a Maryland firm, and included no MBEs.

Three proposals were received in response to the RFP; however, only two proposals were determined reasonably susceptible of being selected for award. One proposal was determined not to be reasonably susceptible of being selected for award because the offeror took exception to the State's mandatory terms for indemnification. Gabriel Roeder Smith and Company (GRS) was ranked overall #1 with the higher ranked technical offer and the lower price. Therefore, award is recommended to GRS as having the more advantageous offer to the State.

The awarded contractor will provide actuarial consulting services and function as actuarial advisor to the Maryland State Retirement Agency and MSRPS Board regarding general actuarial issues, pension law and regulations, administration and benefit calculations, benefit trends, including updates on new issues and trends relevant to public employees' pension and retirement systems. The awarded contractor will also perform annual actuarial valuations, experience studies and analyses, and impact studies of proposed pension legislation as well as special and/or unscheduled actuarial services.

The contract amount is based upon both fixed prices, for various tasks to be performed, and a blended hourly rate for Special or Unscheduled Actuarial Consulting Services under the contract.

No MBE or VSBE participation goals were established for this contract based upon the limited subcontracting opportunities available.

**Fund Source:** 65% Special (Administrative Expense Fund);  
35% Reimbursable

**Appropriation Code:** G20J01.01

**Resident Business:** No

**MD Tax Clearance:** 17-2177-0001

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 November 1, 2017



DBM 8B

*Contact: Sandy Johnson 410-767-7408  
 Sandy.Johnson@maryland.gov*

**4-S. DEPARTMENT OF HUMAN SERVICES**

*Child Support Administration  
 Services Contract*

**Contract ID:** Privatization of Child Support Services in Baltimore City; CSA/PR/18-001; ADPICS # N00B8400149

**Contract Description:** Provide a full range of child support services to include: location of parents; establishment of paternity; establishment and enforcement of child and medical support obligations; decentralized collections; and review and adjustments of child support obligations.

**Award:** Veritas HHS, LLC  
 Denver, CO

**Term:** 12/1/2017 (or earlier upon BPW approval) – 2/28/2021  
 (w/2 one-year renewal options)

**Amount:** \$23,232,480 (3 Years, Base Contract)  
 \$ 7,918,874 (1 Year, Renewal Option #1)  
 \$ 8,067,762 (1 Year, Renewal Option #2)  
 \$39,219,116 Total (5 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Total Evaluated Financial Proposal / Ranking	Overall Ranking *
Veritas HHS, LLC Denver, CO	2	\$39,219,116 (2)	1
YoungWilliams, P.C. Ridgeland, MS	1	\$41,492,498 (3)	2
Maximus, Inc. Reston, VA	3	\$25,500,000 (1)	3

*Note: \*Technical and financial factors had equal weight in the overall award determination.*

**MBE Participation:** 29%

**Performance Security:** \$10,000 per incident (Fidelity Bond)

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
November 1, 2017



DBM 9B

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**4-S. DEPARTMENT OF HUMAN SERVICES (cont'd)**

**Hiring Agreement Eligible:** Yes

**Incumbent:** Policy Studies, Inc. (now Maximus, Inc.)  
Reston, VA

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the Department's website. Copies of the solicitation notice were sent directly to four prospective vendors, none of which are Maryland firms, and included no MBEs. A copy of the notice was also sent to the Governor's Office of Small, Minority, and Women Business Affairs.

Three proposals were received in response to the RFP. All were determined to be reasonably susceptible of being selected for award. Veritas HHS, LLC (Veritas) was ranked overall #1 with the second highest ranked technical offer and the second lowest price. It was determined that the slight technical differences between the offeror ranked #1 technically (with the highest price) and Veritas did not outweigh the \$2.27M difference in price. By comparison, the technical differences between the #3 technically ranked offeror (with the lowest price) and Veritas was deemed significant enough to outweigh the \$14M difference in price. Per RFP, the Department required responses that would provide best practices and operational procedures that would optimize performance for each service and performance measure, rather than the minimum services as innovation was an evaluation criterion. Therefore, award is recommended to Veritas as having the most advantageous offer to the State.

The work includes operating the Baltimore City child support program in two locations within the City. As of September 30, 2017, there were a total of 51,041 cases opened in Baltimore City Office of Child Support Services (BCOCSS), of which 40,253 are Temporary Cash Assistance (TCA) customers and 10,788 are Non-TCA. This project is the largest child support operation in Maryland and includes:

1. Intake: Collecting information necessary to proceed with the provision of requested child support services (i.e., name, address, social security number and employment information);
2. Location:
  - a. Determining the physical whereabouts of the noncustodial parent for the purpose of establishing paternity and/or a support order, or enforcing a child support court order; and
  - b. Determining the whereabouts of the custodial parent for disbursement of child support payments;

Supplement B  
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November 1, 2017



DBM 10B

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**4-S. DEPARTMENT OF HUMAN SERVICES (cont'd)**

3. Establishment:
  - a. Determining the legal parent of the child(ren) for whom child support is being requested; and
  - b. Determining the monthly child support obligation amount due based on the child support guidelines;
4. Enforcement: Compelling the noncustodial parent to comply with the child support order through the use of various enforcement measures (i.e. Driver's License Suspension, Professional License Suspension, Consumer Reporting, Tax Intercept, Lottery Intercept, Administrative Garnishment);
5. Medical Support: Health insurance coverage for the child that is accessible and is at a reasonable cost, or cash medical support for the child's medical expenses when health insurance is not available;
6. Support Collections: Baltimore City is responsible for submitting all payments received either through their office or during court proceedings to the Maryland State Disbursement Unit. Payment processing procedures and transmittal procedures are to be performed by staff at the BCOCSS. This includes collections, receipting for customers, verification of payment amounts, deposit and transmittal preparation, and daily accounting tasks;
7. Review and Adjustment: Determining whether a child support order is appropriate when considering the current material circumstances of the parties involved and, when appropriate, adjusting the order. Adjustments made to child support orders include: an increase or decrease to the support order amount; and/or adding a health insurance, cash medical support or wage withholding clause; and
8. Case Management: Updating the case information in the Child Support Enforcement System (CSES) to reflect any changes made over time to the court order, accounts or demographic information, and updating/correcting the coding of a child support case in CSES, so that the court order of support is properly reflected in the accounts and demographic information.

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DBM 11B

**4-S. DEPARTMENT OF HUMAN SERVICES (cont'd)**

This contract includes a 90-day transition period. The current contract expires on November 30, 2017, but includes a three-month renewal option for the transition period. The three-month renewal option is also being presented on this agenda to extend the current contract term through February 28, 2018; see DBM Item 7-S-OPT (11/1/2017). The 90-day transition period is scheduled to begin on December 1, 2017, pending Board of Public Works approval. This contract requires the contractor to decentralize operations from one location to two locations; one in East Baltimore and one in West Baltimore. The transition time is needed to allow the State's Office of Technology for Human Services, in conjunction with the contractor, to complete needed technical and programmatic tasks at both locations. Likewise, the State requires time to transfer the call center services from BCOCSS to the State call center. Full contract activities will commence on March 1, 2018.

This contract includes a Fidelity Bond (sometimes called Crime Insurance), which covers any loss to the State due to any fraudulent or dishonest act on the part of the contractor, and any officer, employee, subcontractor, or assignee of the contractor.

A 29% MBE participation goal and a 1% VSBE participation goal was established for this contract.

**Fund Source:** 66% Federal; 34% Special (CSA Offset)

**Appropriation Code:** N00H0008

**Resident Business:** No

**MD Tax Clearance:** 17-2530-0000

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
 Department of Budget and Management  
**ACTION AGENDA**  
 November 1, 2017



DBM 12B

*Contact: Cecilia Januszkiewicz 410-339-5051  
 cecilia.januszkiewicz@maryland.gov*

**5-S. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*Office of Inmate Health Services*  
*Services Contract*

**Contract ID:** Inmate Mental Health Services; DPSCS # Q0017059; ADPICS # Q00B8400051

**Contract Description:** Provide inmate mental health services for approximately 20,000 inmates within correctional institutions of the Maryland Department of Public Safety and Correctional Services.

**Award:** MHM Services, Inc.  
 Vienna, VA (Local Office in Baltimore, MD)

**Term:** 11/16/2017 (or earlier upon BPW approval) – 12/31/2023

**Amount:** \$155,575,514 (6 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:**

Offerors	Technical Ranking	Financial Price/Ranking	Overall Ranking*
MHM Services, Inc. Vienna, VA	1	\$155,575,514 (1)	1
Corizon Health, Inc. Brentwood, TN	2	\$183,950,112 (2)	2

*Note: Technical factors and financial factors had equal weight in the overall award determination.*

**MBE Participation:** 14.08% (see Requesting Agency Remarks)

**Performance Security:** None

**Incumbent:** MHM-Maryland, Inc.  
 Baltimore, MD

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 387 prospective vendors, 319 of which are Maryland firms, and included 150 MBEs and 239 VSBes. A copy was also sent to the Governor’s Office of Small, Minority, and Women Business Affairs.

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DBM 13B

**5-S. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**

Two proposals were received in response to the RFP, both of which were determined to be reasonably susceptible of being selected for award. MHM Services, Inc. was ranked #1 overall with the higher ranked technical proposal and the lower price. Therefore, award is recommended to MHM Services, Inc. as having the more advantageous offer to the State.

Upon award, the contractor will begin transition activities and will begin delivering the full scope of services on January 1, 2018. The contractor will not be paid for any transition activities that occur prior to the January 1, 2018 contract start date.

The contractor will provide an overall inmate mental health services program within the Department to include all primary mental health services, staff, equipment and supplies (other than onsite medications), as well as all onsite specialists, chronic care services, and transitional services to the community. All the required services will only be provided by qualified mental health professionals.

A 14% MBE participation goal and a 1% VSBE participation goal were established for this contract based upon the total number of subcontractors available to perform the services; however, the recommended awardee committed 14.08% MBE participation and 1.47% VSBE participation.

**Fund Source:** 98% General; 2% Federal

**Appropriation Codes:** Various

**Resident Business:** Yes

**MD Tax Clearance:** 17-2645-0100

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
November 1, 2017



DBM 14B

Contact: Michael T. Halpin 410-767-8733  
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**6-S-OPT. BOARD OF TRUSTEES FOR THE MARYLAND TEACHERS and  
STATE EMPLOYEES SUPPLEMENTAL RETIREMENT PLANS (MSRP)  
*Services Contract Renewal Option***

**Contract ID:** Plan Administrator Contract; ADPICS # G50B3400001

**Contract Approved:** DBM Item 2-S (12/19/2012)

**Contractor:** Nationwide Retirement Solutions, Inc.  
Columbus, OH (Local Office in Hunt Valley, MD)

**Contract Description:** Contract for a single, independent provider to perform administrative, accounting, enrollment and other participant services to carry out the day-to-day operations of all four Supplemental Retirement Plans.

**Option Description:** Exercise the single one-year renewal option.

**Original Contract Term:** 1/1/2013 – 12/31/2017 (w/1 one-year renewal option)

**Option Term:** 1/1/2018 – 12/31/2018

**Original Contract Amount:** \$13,198,500 (5 Years)

**Option Amount:** \$3,100,000 (1 Year)

**Prior Modifications/Options:** \$1,458,300 [Mod #1: Added optional investment services and add funding due to greater than expected participant asset growth: 2/9/2017 – 12/31/2017: DBM Item 11-S-MOD (1/25/2017)]

**Revised Total Contract Amount:** \$17,756,800

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 15.12%

**MBE Compliance:** 19.12%

**Requesting Agency Remarks:** Request for approval to exercise the single one-year renewal option as contained in the original contract to provide for a single, independent provider to perform administrative, accounting, enrollment and other participant services to carry out the day-to-day operations of all four Supplemental Retirement Plans.

Supplement B  
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November 1, 2017



DBM 15B

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**6-S-OPT. BOARD OF TRUSTEES FOR THE MARYLAND TEACHERS and  
STATE EMPLOYEES SUPPLEMENTAL RETIREMENT PLANS** (*cont'd*)

By law, all costs of the Maryland supplemental retirement plans must be paid from the participant contributions or their earnings. No State funds may be used to pay the expenses of these plans. In addition to the participant fee proposed for this Plan Administrator Contract, other fees may be collected from participant accounts to support the operations of the Board of Trustees and several related financial service and advisor contracts. Investments offered to MSRP participants bear their own, individual management fees that are published in participant statements and in the MSRP Board's annual reports.

Nationwide Retirement Solutions, Inc. continues to perform more than satisfactorily. Financial statements are timely and confirmed by independent audit without qualification. Participant statements are accurate and distributed each quarter on schedule. Benefits and tax withholding have been appropriately calculated and paid as required. The contractor has implemented effective marketing programs that are well-coordinated with the MSRP Board's educational programs. The contractual fee rate of 0.09% against assets on an annual basis continues to be competitive.

During the option renewal period, the Board will begin the procurement process for a new contract. The Board anticipates publishing the new solicitation by the end of November with the new contract award being in place prior to the end of the current contract to provide ample transition time to the new contract.

**Fund Source:** 100% Non-Budgeted (Fees collected directly from participant accounts)

**Appropriation Code:** G50L0001

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
November 1, 2017



DBM 16B

Contact: Sandy Johnson 410-767-7408  
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**7-S-OPT. DEPARTMENT OF HUMAN SERVICES**  
*Child Support Administration*  
*Services Contract Renewal Option*

**Contract ID:** Privatization of Child Support Services in Baltimore City; CSEA/PR/11-001 A8; ADPICS # COH41921

**Contract Approved:** DBM Item 4-S (12/1/2010)

**Contractor:** Policy Studies, Inc. (PSI)  
Denver, CO (Local Office in Baltimore, MD)

**Contract Description:** Provide child support services in Baltimore City to ensure that non-custodial parents fulfill their obligations to provide financial and medical support to their children.

**Option Description:** Exercise the single three-month renewal option as contained in the Mod #6 allow time to transition to the new contractor.

**Original Contract Term:** 12/2/2010 – 2/28/2014 (w/2 one-year renewal options)

**Option Term:** 12/1/2017 – 2/28/2018

**Original Contract Amount:** \$25,833,792 (3 Years, 3 Months)

**Option Amount:** \$1,989,739 (3 Months)

**Prior Modifications/Options:** \$32,009,147 (See page 19B)

**Revised Total Contract Amount:** \$59,832,678

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 25.1%

**MBE Compliance:** 37.95%

Supplement B  
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DBM 17B

**7-S-OPT.     DEPARTMENT OF HUMAN SERVICES (cont'd)**

**Requesting Agency Remarks:** Request for approval to exercise the single three-month renewal option as contained in Mod #6 approved by the BPW as DBM Item 17-S-Mod (2/8/2017). This renewal option will allow time to transition to the new contract being recommended for award to Veritas HHS, LLC on this agenda; see DBM Item 4-S (11/1/2017).

This contract manages and operates the Baltimore City Office of Child Support Enforcement (BCOCSE). Service delivery includes: application intake, parent location; establishment of paternity, child support and medical support; enforcement of child support and medical support; decentralized collections; review and adjustment of support; customer service and case maintenance.

The current contract with Policy Studies, Inc. (PSI) provides three goal levels: minimum standards, incentive goals and enhanced incentive goals. In FFY16, the contractor again met the minimum standards for three of the four federal performance measures and incentive levels for two goals. As demonstrated by the chart below, performance for the majority of the performance measures improved from FFY15 to FFY16.

Service Level	Goals			Actual Performance	
	FFY16 Minimum Goal	FFY16 Incentive Goal	FFY16 Enhanced Incentive Goal	FFY15	FFY16
Paternity Establishment	84.25%	91.00%	99.41%	92.32%	88.35%
Support Order Establishment	80.25%	83.00%	86.93%	78.53%	79.38%
Current Support Collected	52.25%	58.00%	65.98%	61.36%	61.54%
Cases Paying on Arrears	52.25%	58.00%	64.00%	60.80%	63.59%

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DBM 18B

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**7-S-OPT. DEPARTMENT OF HUMAN SERVICES** *(cont'd)*

Maintaining child support services in the Baltimore City office through this three-month renewal option is in the best interest of the State. PSI has maintained successful performance during the contract to date. DHS believes that the contractor will continue to provide an increase in household incomes for Maryland families during the three-month renewal option while DHS completes the procurement for child support services in Baltimore City.

**Fund Source:** 66% Federal; 34% Special (Child Support Offset)

**Appropriation Code:** N00H0008

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
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DBM 19B

**7-S-OPT.     DEPARTMENT OF HUMAN SERVICES (cont'd)**

*Prior Modifications/Options: (cont'd)*

Mod #1	\$0	Modified the contract to delete one MBE subcontractor and add three additional MBE subcontractors to ensure that the Contractor maintains compliance with the MBE participation requirements in the original contract for the period 9/19/2011 – 2/28/2014. Also added IRS confidentiality provisions and PRISM and Agility software requirements. Approved by DHS.
Mod #2	\$0	Modified the contract to delete one MBE subcontractor and add one new MBE subcontractor to ensure that the Contractor maintains compliance with the MBE participation requirements in the original contract for the period 3/21/2012 – 2/28/2014. Approved by DHS.
Mod #3	\$400,000	Modified the contract to increase child support collections and ensure the accuracy of the case reviews by including: (1) additional enhanced performance area incentive goals for each contract year with incentive payment awards based upon meeting or exceeding the specific federal requirements/goals, and (2) enforceable performance penalties for failure to comply with Contract requirements. The modification increased the amount of the base contract by \$400,000 and each option year by \$200,000. Modification Term: 2/21/2013 - 2/28/2014. DBM Item 6-S-MOD (2/20/2013).
Opt #1/Mod #4	\$9,322,012	Exercised the first one-year renewal option with additional funding based upon increased performances and added funding to the base term due to increased expenditures and reimbursements. Modification Term: 2/6/2014 – 2/28/2015. DBM Item 16-S-MOD (2/5/2014).
Opt #2	\$7,958,958	Exercised the second and final one-year renewal option. Option Term: 3/1/2015 – 2/29/2016. DBM Item 7-S OPTION (1/28/2015).

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DBM 20B

**7-S-OPT.     DEPARTMENT OF HUMAN SERVICES (cont'd)**

*Prior Modifications/Options: (cont'd)*

Mod #5	\$7,958,958	Extended the contract term by twelve months to allow for the completion and study of the results of the Cost Benefit Analysis as requested by the Maryland General Assembly. Modification Term: 3/1/2016 – 2/28/2017. DBM Item 7-S-MOD (11/4/2015).
Mod #6	\$6,369,219	Extended the contract term by nine months with one three-month renewal option, to allow for the completion of the procurement process. Modification Term: 3/1/2017 – 11/30/2017. DBM Item 17-S-MOD (2/8/2017).
Total	<u>\$32,009,147</u>	

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
November 1, 2017



DBM 21B

*Contact: Rebecca Frechard 410-767-1750  
Rebecca.frechard@maryland.gov*

**8-S-MOD. MARYLAND DEPARTMENT OF HEALTH  
*Office of Health Services*  
*Services Contract Renewal Option/Modification***

**Contract ID:** Administrative Service Organization for Maryland's Public Behavioral Health System; MDH-OPASS 14-13835-4; ADPICS # M00B8400349

**Contract Approved:** DBM Item 4-S (9/3/2014)

**Contractor:** Beacon Health Options, Inc. (formerly ValueOptions, Inc.)  
Norfolk, VA

**Contract Description:** Administrative Service Organization for Public Behavioral Health System.

**Option/Modification Description:** Exercise the first renewal option and modify the contract to expand gambling addiction services to Medicaid and non-Medicaid recipients.

**Original Contract Term:** 1/1/2015 - 12/31/2017 (w/2 one-year renewal options)

**Option/Modification Term:** 1/1/2018 - 12/31/2018

**Original Contract Amount:** \$45,350,344 (3 Years)

**Option/Modification Amount:** \$19,037,686 (Renewal Option #1)  
\$ 332,679 (Mod)  
\$19,370,365 Total (1 Year)

**Prior Modifications/Options:** \$5,150,689 [\$0: Mod #1: Replaced a VSBE: 4/28/2016 – 12/31/2019: Approved by DHMH (5/3/2016); \$1,509,823: Mod #2: Added Applied Behavioral Analysis services to ASO contract: 7/15/2016 – 12/31/2017: DBM Item 7-S-MOD (6/22/2016); \$3,640,866: Mod #3: Covered shortfall in prior contract years & expanded current utilization management & clinical services: 7/1/2017 – 12/31/2017: DBM Item 15-S-MOD (6/17/2017)]

**Revised Total Contract Amount:** \$69,871,398

**Percent +/- (This Modification):** +0.7%

**Overall Percent +/-:** +12.1%

Supplement B  
Department of Budget and Management  
**ACTION AGENDA**  
November 1, 2017



DBM 22B

**8-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)**

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 20.89%

**MBE Compliance:** 20.45%

**Requesting Agency Remarks:** Request for approval to exercise the first of two one-year renewal options as contained in the original contract and modify the contract to expand gambling addiction services to Medicaid and non-Medicaid recipients.

Beacon Health Options, Inc. provides an Administrative Service Organization to assist MDH in the prompt and total recoupment of all available Federal Fund Participation and provides the following support services: provider management and maintenance; participant education; authorizations and utilization management; participant and provider assistance and communication; quality management and evaluation; provider and participant appeals and grievances; claims processing and payment; data capabilities; reports; and special projects/new initiatives.

The requested modification includes reimbursement for assessment, ambulatory and residential treatment services for those individuals and significant others in need of problem gambling services. In addition to providing research, prevention, and recovery services, the Behavioral Health Administration is tasked with providing a comprehensive therapeutic problem gambling treatment reimbursement structure. Assessment and treatment services will be available at no cost and will be provided by substance use disorder and mental health treatment providers. Services not reimbursed by Medicaid will be reimbursed through Beacon Health Options, Inc. with State Problem Gambling Special Funds. This modification will eliminate financial barriers for those individuals in need of problem gambling treatment services.

The original agenda item allotted \$15,654,189 for the first one-year renewal option; however, the enrollment is higher than anticipated. Therefore, MDH is requested approval of \$19,037,686 for the first renewal option period.

**Fund Source:** Option: 51% GF; 49% FF; Mod: 100% Special (Problem Gambling Fund)  
**Appropriation Code:** M00L0102  
**Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
Department of Budget and Management  
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November 1, 2017



DBM 23B

Contact: Sandy Johnson 410-767-7408  
sandy.johnson@maryland.gov

**9-S-MOD. DEPARTMENT OF HUMAN SERVICES**  
*Social Services Administration/Foster Care Maintenance Program  
Services Contract Modification*

**Contract ID:** Residential Child Care (RCC) Services; SSA/RCCMF-14-003-A6;  
ADPICS # COH42064

**Contract Approved:** DBM Item 4-S (9/18/2013)

**Contractor:** Center for Social Change, Inc.  
Elkridge, MD

**Contract Description:** Provide Residential Child Care services statewide for 62 medically fragile (MF) clients through four RCC contracts.

**Modification Description:** Increase available funding for one RCC contract to cover the current placements as a result of the 20 Developmental Disability Program beds previously added to move out-of-State youth placements back in-State.

**Original Contract Term:** 10/1/2013 – 6/30/2016 (w/2 one-year renewal options)

**Modification Term:** 11/16/2017 – 6/30/2018

**Original Contract Amount:** \$2,047,565 (2 Years, 9 Months)

**Modification Amount:** \$1,869,220 (7 Months, 15 Days)

**Prior Modifications/Options:** \$1,505,770 (see page 25B)

**Revised Total Contract Amount:** \$5,422,555

**Percent +/- (This Modification):** +91.3%

**Overall Percent +/-:** +92.0%

**Original Procurement Method:** Non-Competitive Negotiated Procurement of Human,  
Social or Educational Services

**MBE Participation:** None

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DBM 24B

**9-S-MOD. DEPARTMENT OF HUMAN SERVICES (cont'd)**

**Requesting Agency Remarks:** Request for approval of a modification to increase funds for one RCC contract to cover the current placements through the end of the contract period as a result of the 20 Developmental Disability Program beds that were previously added in order to bring youth back in-State.

The Medically Fragile program provides specialized care for children who have debilitating or life threatening medical conditions and/or pervasive developmental delays that require specialized care. Many of the children have multiple disabilities and may be dually diagnosed with emotional and/or behavioral disorders.

The providers' services will be used at the sole discretion of the Department of Human Services (DHS); and DHS makes no guarantee as to the number of children/youth to be placed with any provider. This is a reimbursement contract. The provider has rates approved by the Interagency Rates Committee (IRC), and is paid solely for the actual number of children placed in its care during the year, and then only for the actual days the children are with the contractor. The total revised modification amount for the provider assumes that each slot purchased will be occupied by a child every day through the end of the contract term.

RCC programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law."

The Governor's Office for Children is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. The provider rate has been approved by the Interagency Rates Committee.

**Fund Source:** 80% General; 20% Federal (Title IV-E)

**Appropriation Code:** N00G0001

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement B  
 Department of Budget and Management  
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DBM 25B

**9-S-MOD. DEPARTMENT OF HUMAN SERVICES (cont'd)**

***Prior Modifications/Options (cont'd):***

Mod #1:	\$0	Modified 3 contracts (Center for Social Change A1, Second Family A1 and Total Quality A1) to add additional financial reporting requirements to the contracts: 9/3/2014 - 6/30/2016. Approved by DHS.
Mod #2:	\$0	Modified 1 contract (Center for Social Change A2) to add the requirements for Certification of Residential Child and Youth Care Practitioner and remove all references to the State Child Youth Family Information System (SCYFIS): 12/28/2015 - 6/30/2016. Approved by DHS.
Opt #1:	\$735,520	Exercised the first of a two-year renewal option for one of four original contracts for Residential Child Care Services: 7/1/2016 - 6/30/2017: DBM Item 11-S-OPT (6/8/2016).
Opt #2:	\$755,145	Exercised the second of a two-year renewal option for one of four original contracts for Residential Child Care Services: 7/1/2017 - 6/30/2018: DBM Item 10-S-OPT (6/7/2017).
Mod #3:	\$15,105	Modified one contract (Center for Social Change A5) to: (1) add Developmental Disability (DD) Program, (2) add 20 beds for 4 newly licensed locations for DD Program; and (3) align the provider's per diem rate for the five Medically Fragile Program beds with the FY2108 rates established by the Interagency Rates Committee: 8/10/2017 - 11/15/2017. Approved by DHS.
Total:	\$1,505,770	



Supplement C  
University System of Maryland  
ACTION AGENDA  
November 1, 2017



**1-GM. GENERAL MISCELLANEOUS (cont'd)**  
***General Obligation Bond Proceeds***

**University of Maryland, College Park (cont'd)**

**A. James Clark Hall**

- 4. Description:** Vacuum Pump & Micro-centrifuge  
**Procurement Method:** Vendor Contract  
**Award:** Fisher Scientific, Hanover Park, IL  
**Amount:** \$12,629  
**Fund Source:** MCCBL of 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item # 176  
**Resident Business:** No     **MD Tax Clearance:** 17-2682-1110
- 5. Description:** Forma Model 370 Incubator  
**Procurement Method:** Vendor Contract  
**Award:** Fisher Scientific CO, LLC, Hanover Park, IL  
**Amount:** \$21,340  
**Fund Source:** MCCBL of 2017: *Provide funds to continue construction of and begin equipping new bioengineering building, provided that notwithstanding Section 6 of this Act, work may continue on this project prior to the appropriation of all funds necessary to complete this project.* Item #176  
**Resident Business:** No     **MD Tax Clearance:** 17-2722-1110

**University of Maryland, College Park**

**Physical Sciences Complex**

- 1. Description:** Furnish, deliver, install Close-Cycle Cryostat  
**Procurement Method:** Sole Source  
**Award:** Samyak Solutions, Inc, Centreville, VA  
**Amount:** \$130,100  
**Fund Source:** MCCBL of 2013: *Provide funds to equip Phase I of a new Physical Sciences Complex to provide modern laboratory and office space for the Department of Physics, the Department of Astronomy, and the Institute for Physical Sciences and Technology.* Item #057  
**Resident Business:** No     **MD Tax Clearance:** 17-2790-1000

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
November 1, 2017



Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**2-RP.            UNIVERSITY OF MARYLAND, COLLEGE PARK**  
***Real Property Disposition***

**Recommendation:** That the Board of Public Works approve the University of Maryland, College Park conveying an approximately 0.3 acre property to Montgomery County.

**Authority:** §10-305, State Finance & Procurement Article, Annotated Code of MD

**Prior Approval:** Reference is made to USM Item 7-RP (8/16/17) in which the Board of Public Works declared this property surplus.

**Property:** Between Old Columbia Pike and Columbia Pike  
Burtonsville 20866

**Owner/Grantor:** State of Maryland for the Use of the University System of Maryland on behalf of constituent institution the University of Maryland, College Park

**Grantee:** Montgomery County

**Appraisal:** \$19,200 Lipman Frizzell & Mitchell

**Price:** \$18,000

**Board of Regents:** The University System of Maryland Board of Regents approved the sale of the property to the County at its meeting on April 21, 2017.

**Clearinghouse:** The State Clearinghouse conducted an intergovernmental review and:

It has recommended to declare the +/-0.3 acres, located on Columbia Pike in the Burtonsville area, surplus to the State of Maryland. It has also recommended to offer the Property for public sale. [MD20170313-0197/July 10, 2017]

**Legislative Committees:** After the Board of Public Works declared this property surplus, the University sent a letter (8/17/17) to the chairs of the Senate Budget and Taxation and House Appropriations Committees for review and comment on the disposition. No comments were received.

Supplement C  
University System of Maryland  
ACTION AGENDA  
November 1, 2017



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**2-RP.      UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)**  
***Real Property Disposition***

***Disposition:*** As stated in the earlier Item, the University acquired the property in 1985 from the Department of Natural Resources. At that time, it included a fire lookout tower which doubled as a communications tower for various public agencies. The 1985 deed restricts the property's use to a communication facility. Montgomery County plans to build a new tower that would play a vital role in the public safety communications networks of the County and State. The 1985 deed restriction, combined with the property's size and awkward location, significantly limits its use for the University, as well as its market value. Selling it to the County would restore its use as an important public safety and communications facility.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement C  
University System of Maryland  
ACTION AGENDA  
November 1, 2017



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Contact: Thomas Hickey 410-576-5736  
thickey@usmd.edu  
USM Rep: Joe Evans

**3-RP. UNIVERSITY OF MARYLAND, BALTIMORE**  
*Donaldson Brown Center*

**Recommendation:** That the Board of Public Works declare surplus the Donaldson Brown Center at 200 Mount Ararat Farm Road, Port Deposit, Cecil County.

**Authority:** §10-305, State Finance & Procurement Article, Annotated Code of MD

**Property:** The 23.43 acre Donaldson Brown Center is improved with a two-story-plus-attic mansion constructed in 1938 (28,384 sq.ft.); a carriage house (10,456 sq.ft.); and a freestanding greenhouse (3,934 sq.ft.).

**Board of Regents:** The Board of Regents of the University System of Maryland approved the proposed transaction.

**Clearinghouse:** The State Clearinghouse conducted an intergovernmental review and:

It has recommended to declare +/- 23.43 acres with improvements, known as the Donaldson Brown Center and located at 200 Mount Ararat Farm Road in the Port Deposit area, surplus to the State. It is also recommended to offer the property for public sale. [MD20170511-0401]

**Background:** The Donaldson Brown Center was donated to the University of Maryland in 1965. Since that time, the University has operated the property as a conference center. The structures are in fair condition, but require substantial investment to remain useful. The conference center operation has never been able to attain continuous, high levels of utilization. Because of this, the University intends to sell the property so that the facilities can be renovated, be beneficial to Cecil County residents and others, and eliminate a significant deferred maintenance cost from the University's portfolio.

**Proposal:** The University intends to sell the property to Mount Ararat, LLC, a Maryland limited liability company. Mount Ararat, LLC intends to renovate the Donaldson Brown mansion and construct additional buildings and improvements. This will return the property to productive and tax-generating use. The University anticipates selling the property to Mount Ararat, LLC for a sale price based on two independent appraisals.

**Effect on Resources:** The sale of the Donaldson Brown Center will not have an adverse impact on the University or its resources. In fact, the sale will enhance those resources because the University will receive funds in exchange for the property while being relieved of significant maintenance expenses and liabilities.

Supplement C  
University System of Maryland  
ACTION AGENDA  
November 1, 2017



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**3-RP. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
*Donaldson Brown Center*

**MHT:** The Maryland Historical Trust has determined that disposing of the Donaldson Brown Center will constitute an adverse effect since it will remove the protections afforded by the Maryland Historical Trust Act. The Trust has requested holding a perpetual historic easement on the property or alternatively, to consult with the University to resolve the adverse effect and fulfill compliance with the Maryland Historical Trust Act. The University and Mount Ararat, LLC have agreed to consult with the Trust.

**Legislative Committees:** The University will notify the Budget Committees of the Maryland General Assembly for the 45 day review and comment period before returning to the Board of Public Works for disposition of the property.

**Disposition:** The University will return to the Board of Public Works for approval to dispose of the property after the legislative comment period is over and 45 days have passed since the Board declared the property surplus.

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BOARD OF PUBLIC WORKS		THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

Supplement D  
 Department of Information Technology  
**ACTION AGENDA**  
 November 1, 2017



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**1-IT-OPT. COMPTROLLER OF MARYLAND**

**Contract ID:** IBM Corporation  
 ADPICS No.: E00B8400026

**Contract Approved:** DoIT Item 5-IT (12/18/2013)

**Contractor:** IBM Corporation, Baltimore

**Contract Description:** Maintenance and defect support for the Intelligent Forms Processing software as well as optional ‘how to’ support hours. This contract supports the Tax Imaging System which is driven by IBM software.

**Option Description:** Exercise final option

**Original Contract Term:** 1/8/2014 – 1/7/2015 (1-year base w/four 1-year options)

**Option Term:** 1/8/2018 – 1/7/2019

**Original Amount:** \$250,552

**Option Amount:** \$304,549

**Prior Options:**

Option#	DoIT Item No.	BPW Date	Amount
1	12-IT-OPT	12/17/2014	\$260,878
2	7-IT-OPT	12/02/2015	\$276,235
3	5-IT-OPT	11/16/16	\$290,048
			<b>\$827,161</b>

**Revised Total Contract Amount:** \$1,382,262

**Percent +/- (This Option):** +121%

**Overall Percent +/-:** +451%

**Original Procurement Method:** Sole Source

**MBE Participation:** None

Supplement D  
Department of Information Technology  
ACTION AGENDA  
November 1, 2017



**1-IT-OPT. COMPTROLLER OF MARYLAND (cont'd)**

**Remarks:** The system uses imaging technology to scan and interpret tax return information for processing by the Tax Administration System and stores the images of the tax returns electronically. The Tax System is driven by IBM's proprietary Intelligent Forms Processing software. IBM Intelligent Forms Processing automates document data capture and employs Optical and Intelligent Character Recognition and sophisticated data repair technologies to ensure highly efficient scanning and processing of data and images. The solution, along with support and customer services, has been, to date, very satisfactory. Given the high level of customer satisfaction, level of knowledge transfer and highly critical nature of the tax data collection system requiring year to year consistency of performance, it is highly recommended the renewal option be exercised.

**Fund Source:** General

**Approp. Code:** E00A0401

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
November 1, 2017



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Carla.Thompson@maryland.gov*

**2-IT-MOD. DEPARTMENT OF HUMAN SERVICES**  
*Child Support Administration*

**Contract ID:** Maryland State Directory of New Hires  
CSEA/SDNH/14-001 A2  
ADPICS BPO No.: N00B7400193, COH42174

**Contract Approved:** DoIT Item 6-IT (11/6/2013)

**Contractor:** MAXIMUS Human Services, Inc., Reston, VA

**Contract Description:** (1) Operate and maintain Maryland State Directory of New Hires, an automated system for collecting, storing, and extracting employer-reported information on new hires as mandated by federal law; and (2) provide outreach to employers who fail to report and induce them to comply.

**Option Description:** Exercise option two

**Modification Description:** Increase contract amount to ensure adequate funding for second option term.

**Original Contract Term:** 11/17/2013 – 12/16/2016 (with two 1-year options)

**Modification Term:** 12/17/2017 – 12/16/2018

**Original Amount:** \$925,073 (3 years, 1 month)

**Option Amount:** \$328,677

**Modification Amount:** \$ 29,598

**Total Option Amount:** \$358,275

**Prior Option Amount:** \$322,146 (DoIT Item 3-IT-OPT [12/7/2016])

**Revised Total Contract Amount:** \$1,605,494

**Percent +/- (This Modification):** +38.73%

**Overall Percent +/-:** +73.55%

**Original Procurement Method:** Competitive Sealed Proposals



Supplement D  
 Department of Information Technology  
**ACTION AGENDA**  
 November 1, 2017



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**3-IT. STATE BOARD OF ELECTIONS**

**Contract ID:** Independent Automated Post-Election Audit Method  
 2018 Election Cycle  
 ADPICS BPO No.: D38B8400003

**Description:** Provide independent, automated solution to verify accuracy of State’s voting system. Specifically, contractor will conduct Statewide audit of all ballot images tabulated in 2018 Primary and General elections. This includes preparing software to tabulate all 2018 election-cycle ballot combinations; tabulating images of all voted ballots; comparing results from voting system to the results from audit software; and providing a web-based portal for public to review the ballot tabulation audit results.

**Award:** The Clear Ballot Group, Inc., Boston, MA  
**Term:** 12/1/2017\* – 12/31/2018 *\*or earlier upon Board approval*  
**Amount:** \$704,000  
**Procurement Method:** Sole Source  
**MBE Participation:** None

**Remarks:** Post-election tabulation audits are used to verify and confirm the accuracy of a voting system's results, which serve to increase public confidence in election results, election administration, and the democratic process. Auditing voting system results is a recognized best practice in election administration and is recommended by the Presidential Commission on Election Administration.

To gain knowledge of the market, the State Board of Elections issued a Request for Information in late 2015. Only one vendor, Clear Ballot, had a solution that met all requirements; the 2016 General Election results were verified using the Clear Ballot solution. In preparation for the 2018 election cycle, the Elections Board contacted several vendors who previously expressed interest, but none of these vendors has a market-ready audit solution. The audit solution offered by Clear Ballot is the only solution that met the requirements. This audit software, known as ClearAudit, is proprietary to Clear Ballot; there are no subcontracting opportunities available for the vendor.

**Fund Source:** Special and General Funds      **Approp. Code:** D38I0102  
**Resident Business:** No      **MD Tax Clearance:** 17-2528-0110

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

- |                 |                        |                           |                  |
|-----------------|------------------------|---------------------------|------------------|
| <b>APPROVED</b> | <b>DISAPPROVED</b>     | <b>DEFERRED</b>           | <b>WITHDRAWN</b> |
|                 | <b>WITH DISCUSSION</b> | <b>WITHOUT DISCUSSION</b> |                  |

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
November 1, 2017



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**4-IT-MOD. STATE BOARD OF ELECTIONS**

**Contract ID:** Voting System Solution  
ADPICS No.: D38B7400011, COH42021

**Contract Approved:** DoIT Item 7-IT (12/17/2014)

**Contractor:** Elections Systems and Software, LLC, Chicago, IL

**Contract Description:** Statewide voting system: primarily for necessary hardware as well as services such as equipment repair and maintenance. The voting system solution produces a voter-verifiable paper record of each voter's selections.

**Modification Description:** Lease additional voting equipment and peripheral components. Additional equipment is necessary due to additional Early Voting Centers and voter registration anticipated for 2018.

**Original Contract Term:** 1/1/2015 – 3/31/2017 (base with two 2-year options)  
4/1/2017 – 3/31/2019 (option 1)  
4/1/2019 – 3/31/2021 (option 2)

**Modification Term:** 12/1/2017\* – 3/31/2021 \*or earlier upon Board approval

**Original Contract Amount:** \$10,371,288 (base)  
\$ 8,885,687 (option 1)  
\$ 8,885,687 (option 2)  
\$28,142,662

**This Modification Amount:** \$1,127,581 (option 1)

**Prior Modifications:** \$3,337,294  
**Prior Option:** \$9,307,691 (option 1)  
\$12,644,985

**Revised Total Contract Amount:** \$24,143,854

**Percent +/- (This Modification):** + 21.74%  
**Overall Percent +/-:** +143.67%

Supplement D  
Department of Information Technology  
ACTION AGENDA  
November 1, 2017



**4-IT-MOD. STATE BOARD OF ELECTIONS (cont'd)**

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** None

**Remarks:** The equipment the Elections Board seeks to add is within the contract scope; this will be additional leasing of voting equipment components already in the State's inventory through this contract:

- DS200 (precinct scanners)
- DS850 (high speed scanners)
- USB memory sticks (4GB and 8GB)
- Ballot Boxes
- Blue tote bins

The additional inventory is necessary because starting in 2018, ten Early Voting Centers and 38 Election Day precincts will be added to existing polling places; this requires additional equipment. Additionally, an increase in voter registration and the need to reduce wait times for future election cycles justify the addition of voting equipment. Without the additional equipment, the new locations will not be properly equipped to function, and there will be inadequate equipment to meet the increase in voter registration. Long wait times could result and the success of the 2018 and future elections may be adversely affected.

**Fund Source:** 50% General, 50% Special

**Approp. Code:** D38I0102

**Resident Business:** Yes (local office in Bowie)

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement D  
Department of Information Technology  
**ACTION AGENDA**  
November 1, 2017



**4-IT-MOD. STATE BOARD OF ELECTIONS** (cont'd)

**PRIOR MODIFICATIONS**

<b>Mod</b>	<b>Date</b>	<b>Description</b>	<b>Value</b>
1	DoIT Item 3-IT-MOD [8/5/2015]	Adjusted quantities of equipment (e.g. tabulating units, ballot marking devices, printers, and removable USB memory drives); made State's acceptance process more efficient with fewer deliveries; added ballot transfer bins, selected carrying case and stand-alone voting booths; removed costs for modems in tabulating units	\$987,033
2	DoIT Item 6-IT-MOD [10/7/2015]	Additional equipment to tabulate unofficial results from 1,800 polling places/24 local boards of election on election night.	\$97,125
3	9/30/2015	Allowed SBE to use ES&S' election night results system	\$0
4	10/20/2015	Provide four additional field technicians for mock election, technical in-person support for ElectionWare, EXP Utility support, basic troubleshooting.	\$6,300
5	1/5/2016	ES&S to deliver ballot transfer binds, ExpressVote hard and soft cases, and ADA tables from SBE's central warehouse to 24 locations designated by local boards, and for ES&S to install ExpressVote units in hard cases with TSx legs for early voting.	\$0
6	3/24/2016	Add rented voting system equipment for the 10th voting site approved for the 2016 election cycle, field support (electronic pollbook subject matter expert for two days of early voting and four Tier 3 electionware/DS200/ExpressVote subject matter experts for election day at SBE and three local boards of election), purchase 35 additional thumb drives (10 for Montgomery County, 25 for PG County).	\$23,233
7	6/7/2016	Designate Senior Project Manager, Functional Project Manager, Subject Matter Expert, and Trainer as "Key Personnel", define duties, and remove individual weekly status report requirement for ES&S "Key Personnel."	\$0
8	DoIT Item 11-IT-MOD [8/17/2016]	Rent equipment and purchase ancillary equipment for several local boards of elections for 2016 General Election.	\$525,505
9	10/3/2016	Rent equipment and on-site and field support for several local boards of election for 2016 General Election.	\$22,395
10	11/2/2016	Add one individual to support election preparation activities in three counties for 2016 General Election and additional ballot transfer bins for five counties due to higher than predicted turnout during early voting.	\$21,825
11	4/17/2017	Provide equipment to four local boards of elections originally rented for 2016 General Election. Correct price of 4 GB memory drives for Option Periods 1 and 2. Allow for fewer status meetings and reports, if appropriate. The amount per option period is \$5,314.	\$10,628
12	DoIT Item 3-IT-MOD [7/5/2017]	Dedicate three full-time key personnel (Senior PM, functional PM, SME) and make Trainer full-time from February-November 2018 to support 2018 elections	\$1,618,500

Supplement D  
 Department of Information Technology  
**ACTION AGENDA**  
 November 1, 2017



**4-IT-MOD. STATE BOARD OF ELECTIONS** (cont'd)

**PRIOR MODIFICATIONS** (cont'd)

Mod	Date	Description	Value
13	9/14/17	Provided for the removal of the modems from 1,428 DS200 units deployed in Maryland, and for full preventative maintenance checks on each of the DS200 units at no cost.	\$0
14	9/27/17	Enhances the ERM Results Export Program (EXP), which produces the ERM Summary Report with group detail on a user specified time. The election night reporting system used during the 2016 election has been discontinued. As a result, the LBEs lost their ability to display close to real time results on their websites. Adding this feature to EXP will allow the LBEs to post a link on their websites that will display a results report that will be automatically updated every 10 minutes on election night without manual intervention.	\$24,750
<b>TOTAL</b>			<b>\$3,337,294</b>

**OPTION No. 1 EXERCISED**

Opt.	Date	Description	Value
1	DoIT Item 5-IT-OPT [2/8/2017]	First two-year option term	\$9,307,691

**TOTAL PRIOR MODIFICATIONS AND OPTIONS EXERCISED**

Modifications	\$3,337,294
Options	\$9,307,691
<b>TOTAL</b>	<b>\$12,644,985</b>



**Larry J. Hogan**  
Governor

**Boyd K. Rutherford**  
Lt. Governor

**Pete K. Rahn**  
Secretary

## **BOARD OF PUBLIC WORKS**

### **ACTION AGENDA**

**November 1, 2017**

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Construction	5 – 10
Maintenance	11 – 39
Real Property	40 – 46

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
 November 1, 2017



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**1-AE. STATE HIGHWAY ADMINISTRATION**  
*Architecture/Engineering Contract*

**Contract ID:** Environmental Permit and Compliance Services, Statewide; BCS 2015-04 A  
 ADPICS Nos.: SBCS1504A

**Contract Description:** This open-ended, work-order based contract provides Statewide environmental permit compliance services.

**Awards:** Rummel, Klepper & Kahl, Inc.  
 Baltimore, MD

**Contract Term:** 11/16/2017 – 11/15/2022

**Amount:** \$8,000,000 NTE

**Procurement Method:** Maryland Architectural and Engineering Services Act

**Proposals:**

	<i>Technical Proposal Rating (Max 311.90)</i>	<i>Technical Ranking</i>	<i>Award</i>
Rummel, Klepper & Kahl, LLP Baltimore, MD	311.90	1	Contract A \$8,000,000 NTE
Wallace Montgomery & Associates, LLP/ Wetland Studies and Solutions, Inc. (JV) Hunt Valley, MD	275.10	2	Contract B
Greenman-Pedersen, Inc./ Whitney, Bailey, Cox & Magnani, LLC (JV) Baltimore, MD	272.40	3	N/A
A Morton Thomas and Associates, Inc./ KCI Technologies, Inc. (JV) Baltimore, MD	267.90	4	N/A
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	255.50	5	N/A
McCormick Taylor, Inc. Baltimore, MD	250.80	6	N/A

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**1-AE.        STATE HIGHWAY ADMINISTRATION (cont'd)**

**DBE Participation:**                    27%

**Incumbents:**                            None

**Agency Remarks:**    On April 1, 2015, the solicitation was advertised in The Daily Record, the Maryland Department of Transportation State Highway Administration's (MDOT SHA) web page and eMaryland Marketplace. A total of 557 firms were notified via eMaryland Marketplace.

The consultant shall provide a full range of environmental permit compliance services including: Perform environmental permit compliance activities (i.e.: inspection, analysis and monitoring) of active MDOT SHA projects for State and Federal regulatory requirements; conduct construction site inspections for MDOT SHA's Erosion and Sediment Control/Quality Assurance Program; conduct wetland and stream restoration and compensatory mitigation monitoring; conduct storm water management, National Pollutant Discharge Elimination Service (NPDES) and Total Maximum Daily Load (TMDL) Best Management Practices (BMP) site monitoring; consultant may be required to provide environmental compliance services on-site at SHA facilities or project sites; environmental studies, data collection and analysis; independent environmental monitoring; designate wetland and stream specialists for wetland and/or stream mitigation construction; permitting; environmental engineering; and all other professional engineering services related to environmental permit compliance for the MDOT SHA's capital and maintenance programs, Statewide.

**Fund Source:**                            100% Special Funds (Transportation Trust Fund)

**Approp. Code:**                         J02B0101

**Resident Business:**                    Yes

**MD Tax Clearance:**                    17-2568-1011

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



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**2-AE. STATE HIGHWAY ADMINISTRATION**  
*Architecture/Engineering Contract*

**Contract ID:** Pavement Management Engineering Services, Statewide; BCS 2016-03 A  
ADPICS No.: SBCS1603A

**Contract Description:** This contract is one of three open-ended, work-order based contracts to provide environmental design and permitting services, Statewide.

**Awards:** AMEC Foster Wheeler Environment & Infrastructure, Inc.  
Beltsville, MD

**Contract Term:** 11/16/2017 – 11/15/2022

**Amount:** \$3,000,000 NTE

**Procurement Method:** Maryland Architectural and Engineering Services Act

**Proposals:**

	<i>Technical Proposal Rating (Max 651)</i>	<i>Technical Ranking</i>	<i>Award</i>
AMEC Foster Wheeler Environment & Infrastructure, Inc., Beltsville, MD	531.80	1	Contract A \$3,000,000 NTE
Applied Research Associates, Inc. Elkridge, MD	497.0	2	Contract B
O'Connell & Lawrence, Inc. / Kercher Engineering, Inc. (JV) Olney, MD	474.60	3	Contract C
Wallace Montgomery & Associates, LLP Hunt Valley, MD	446.40	4	N/A
Johnson, Mirmiran & Thompson, Inc. / RDM International, Inc. (JV) Hunt Valley, MD	412.00	5	N/A
AECOM Technical Services, Inc. Baltimore, MD	409.00	6	N/A
KCI Technologies, Inc., Sparks, MD	361.90	7	N/A
Weris, Inc., Sterling, VA	302.7	8	N/A

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**2-AE.        STATE HIGHWAY ADMINISTRATION (Cont'd)**

***DBE Participation:***                    17%

***Incumbents:***                            AMEC Foster Wheeler Environment & Infrastructure, Inc.  
Beltsville, MD

Applied Research Associates, Inc.  
Elkridge, MD

Wallace Montgomery & Associates, LLP  
Hunt Valley, MD

***Agency Remarks:***    On February 3, 2017, the solicitation was advertised in The Daily Record, the Maryland Department of Transportation State Highway Administration's (MDOT SHA) web page and eMaryland Marketplace. A total of 851 firms were notified via eMaryland Marketplace.

The consultant shall provide support of the Pavement & Geotechnical Division in pavement data collection, processing, analysis and reporting; support to the Pavement & Geotechnical Division in maintenance and enhancement of agency pavement management-related tools; and assisting pavement design activities such as partnering with the districts to identify, recommend and deliver cost-effective projects and pavement treatment options for the MDOT SHA's capital and maintenance programs, Statewide. These contracts are replacements for pavement management engineering services contracts that have expired.

***Fund Source:***                            100% Special Funds

***Approp. Code:***                        J02B0101 (Transportation Trust Fund)

***Resident Business:***                Yes

***MD Tax Clearance:***                17-2565-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017



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**3-C. MARYLAND AVIATION ADMINISTRATION**  
***Construction Contract***

**Contract ID:** Concourse B Apron Pavement Reconstruction at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; *MAA-CO-17-010*.

ADPICS No.: MAACO17010

**Contract Description:** This contract provides for pavement reconstruction for the Concourse B Apron at BWI Marshall Airport. The work under this contract includes: portland cement pavement demolition, excavation, erosion and sediment control measures, and pavement marking.

**Awards:** P. Flanigan and Sons Inc.  
Baltimore, MD

**Contract Term:** 11/15/2017\* – 01/15/2019 (*\*or earlier upon BPW Approval*)  
(421 calendar days)

**Amount:** \$8,646,760

**Procurement Method:** Competitive Sealed Bidding

**Bids:** P. Flanigan and Sons Inc. \$8,646,760  
Baltimore, MD

Atlantic Contracting & Materials Co. Inc. \$10,797,750  
Upper Marlboro, MD

Allan Myers MD, Inc. \$15,950,000  
Fallston, MD

**DBE Participation:** 16.19%

**Performance Security:** Payment & Performance Bonds at 100% of the Contract Amount

**Requesting Agency Remarks:** The Engineer's Estimate for this project is \$10,105,539.84. The difference between the low bid amount and the estimate is approximately -14%. The difference is attributed to the contractor being familiar with the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) security requirements and already being mobilized at the airport.

This solicitation was advertised on eMaryland Marketplace and MDOT MAA's website. eMaryland Marketplace notified 1,332 firms. The MDOT MAA directly solicited 49 prospective

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
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**3-C. MARYLAND AVIATION ADMINISTRATION (cont'd)**

***Agency Remarks (cont'd):***

bidders. The solicitation was sent to the Governor's Office of Minority Affairs and five minority business associations on May 25, 2017. Forty-five sets of specifications were downloaded; three bids were received. MDOT MAA contacted the non-bidding firms to ascertain reasons for not bidding and found:

- firms bid as subcontractors/suppliers;
- the work was out of the firm's scope of services; and
- the work to be performed is outside of the service area for the firm.

***Fund Source:*** 75% Federal; 25% Special Funds

***Approp. Code:*** J06I0003

***Resident Business:*** Yes

***MD Tax Clearance:*** 17-2763-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017



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**4-C. STATE HIGHWAY ADMINISTRATION**  
***MDOT SHA Hal Kassoff Statewide Operations Center***  
***Construction Management at Risk Project Delivery Method***

**Recommendation:** The Maryland Department of Transportation State Highway Administration (MDOT SHA) recommends that the Board approve MDOT SHA using the Construction Management at Risk project delivery method for the Hal Kassoff Statewide Operations Center project.

**Authority:** “Procurement agencies . . . may not use the construction management at risk project delivery method for construction projects estimated at less than \$10 million without prior approval from the Board of Public Works.” COMAR 21.05.10.02

**Estimated Amount:** \$6 million to \$8 million

**Fund Source:** CHART Capital Funds (Fund 86)  
Eligible for 80% Federal funding / 20% State funding

**Procurement Method:** Competitive Sealed Proposals

**Estimated Contract Term:** 18 months from issuance of preconstruction notice to proceed

**Project:** This project will enhance the operations efficiency at the MDOT SHA Hal Kassoff Statewide Operations Center in Hanover. The Statewide Operations Center is a 24 hour-a-day, 7 day-a-week safety sensitive, control and communications transportation operation facility.

The project will reconfigure the physical space and refresh the technology. In 2012, MDOT SHA conducted a thorough facility assessment along with concept development of alternative reconfiguration designs. This work helped establish several design objectives that serve as the overall functional guidelines for this reconfiguration effort. Reconfiguring the operations space will better facilitate information management and support functionality that meets a variety of evolving demands on the facility, through which State personnel manage the highway transportation infrastructure.

The project’s design objectives (not in hierarchical order) are to:

- Facilitate effective, accurate communication among personnel, reduce distances and minimize obstructions between operational staff at their workstations.
- Minimize interruptions or distractions and provide a sense of access control or separation of central floor workspace.

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**4-C. STATE HIGHWAY ADMINISTRATION (cont'd)**

***Project (cont'd):***

- Reduce interference and cross-talk during emergency operations by providing separation between the Statewide Operation Center, the Emergency Operations Center, and other functional areas while still facilitating effective communication among them.
- Provide easily accessible, shared collaboration and coordination areas.
- Enable operators to access and manage numerous information sources by providing modern, multi-function workstations and improve line-of-sight to shared information displays such as the video wall.
- Make the upper floor more functional and reduce the frequency of non-operational staff “visiting” the operations floor by making the upper floor more integral to the facility.
- Improve operator effectiveness by providing a supportive, healthier work environment on the operations floor through lighting, climate control, and space utilization.
- Improve work efficiency and minimize time to complete tasks by improving access and flow of personnel between functional areas.
- Place supervisors in a position to observe and direct activities in the workspace as well as to be the first point of contact for visitors to the SOC floor.
- Accommodate added responsibilities to account for future growth by adding to the total available functional seating for both operations as well as support staff in the center.

***Project Delivery Method:*** MDOT SHA proposes to use the Construction Manager at Risk project delivery method for the State Operations Center construction project. Pursuant to COMAR 21.05.10.03, MDOT SHA will procure the contract through the competitive sealed proposal procurement method and will subsequently return to the Board with a request to award the preconstruction services.

Engaging a Construction Manager will better ensure continuity of the Center’s critical operations and aid in addressing a number of unique challenges the MDOT SHA anticipates. These challenges include: the need to stand-up a fully functional temporary operations center; assisting MDOT SHA staff with relocating out of the facility and into the temporary center; working adjacent to two wings of the building that will remain occupied; working in and around live information technology equipment that supports Statewide networks; construction of non-traditional architectural features (including the console layout of an operations floor, a control room with a thirty foot high ceiling, and a twenty-foot high video wall); and the need to restore the facility to full operation in a timely manner.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017



Contact: Eric T. Lomboy  
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**5-C. STATE HIGHWAY ADMINISTRATION**  
**Construction Contract**

**Contract ID:** Restoration of Salt Storage Structures at Various Locations in Anne Arundel, Calvert, Charles & St. Mary's Counties (District 5); XX1405529  
ADPICS No.: XX1405529

**Contract Description:** This contract provides restoration of salt storage facilities at various locations in District 5.

**Awards:** St. Mary's Roofing & Home Improvement, LLC  
Hollywood, MD

**Contract Term:** 11/16/2017\* – 07/31/2021 (\*or earlier upon BPW approval)

**Amount:** \$775,002 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids :** St. Mary's Roofing & Home Improvement, LLC \$775,002  
Hollywood, MD

Colossal Contractors, Inc. \$803,651  
Burtonsville, MD

**MBE Participation:** 0% (Limited Subcontracting Opportunities)

**Performance Security:** Performance and Payment Bonds for 100% of the award amount exist for this contract.

**Incumbent:** None

**Agency Remarks:** The Engineer's Estimate for this contract is \$864,833.50. The low bid received is 10.39% under the Engineer's Estimate. Maryland Department of Transportation State Highway Administration has confirmed St. Mary's Roofing & Home Improvement, LLC's bid price.

This contract was advertised on April 4, 2017 with a bid opening of May 18, 2017. The solicitation was advertised on eMaryland Marketplace, notifying 2,199 potential contractors; 272 of which were MDOT-certified Minority Business Enterprise's.

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017



5-C. STATE HIGHWAY ADMINISTRATION (cont'd)

*Fund Source:* 100% Special Funds (Transportation Trust Fund)  
*Approp. Code:* J02B0101  
*Resident Business:* Yes  
*MD Tax Clearance:* 17-1558-0110

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BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**REVISED**

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
 November 1, 2017



Contact: Linda D. Dangerfield  
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**6-M. MARYLAND AVIATION ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Runway Surface Sensor Maintenance at Baltimore Washington International Thurgood Marshall (BWI Marshall) Airport and Martin State (MTN) Airport; *MAA-MC-18-007*  
 ADPICS No.: MAAMC18007

**Contract Description:** This contract provides labor, materials and expertise necessary for replacement equipment and/or on-site repair and maintenance of the equipment and software for the Runway Surface Sensor System which includes the Navigator II Hosted System and the Road/Runway Weather Information System (RWIS) at BWI Marshall Airport and MTN Airports.

**Awards:** DBT Transportation Services  
 Lafayette, CO

**Contract Term:** 12/01/2017 – 11/30/2022

**Amount:** \$277,268

**Procurement Method:** Sole Source

**MBE Participation:** 0% (Proprietary Components)

**Performance Security:** None

**Incumbent:** Vaisala, Inc.  
 Louisville, CO

**Requesting Agency Remarks:** The current Vaisala Navigator II Hosted System was competitively purchased and installed in 1981 as part of a lighting upgrade at BWI Marshall. The system monitors the surface conditions and atmospheric conditions on the **three (3)** runways and two taxiways at BWI Marshall and one runway at MTN with regard to forms of precipitation, and the effectiveness of chemical agents used to treat the affected surfaces.

**REVISED**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017



**6-M. MARYLAND AVIATION ADMINISTRATION** (cont'd)

**Agency Remarks (cont'd):**

The Vaisala’s proprietary equipment is already installed at BWI Marshall and MTN Airports and can be accessed through the Vaisala Navigator II Hosted System. In 2016 Vaisala made a business decision to certify DBT Transportation Services, LLC as a maintenance provider for the Vaisala manufactured RWIS System. Vaisala will no longer provide maintenance to the Vaisala manufactured RWIS System. **DBT Transportation Services LLC, is the only aviation specialty maintenance company certified to maintain the Vaisala manufactured RWIS system at BWI Marshall and MTN Airports. All essential equipment, including; surface and subsurface sensors, radios and receivers, precipitation sensors, central processing units, remote processing units, monitors, printer, etc., is proprietary and can only be repaired or maintained by DBT Transportation Services, LLC.**

The system meets all Federal Aviation Administration specifications and is still performing well. In accordance with COMAR 21.05.05.02A (2), a sole source procurement is appropriate due to the proprietary components in the units.

- Fund Source:** 100% Special Funds (Transportation Trust Fund)
- Approp. Code:** J06I00002
- Resident Business:** No
- MD Tax Clearance:** 17-0295-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
 November 1, 2017



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**7-M. MARYLAND AVIATION ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Airfield Lighting System Electrical Repair and Maintenance at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports; *MAA-MC-18-013*

ADPICS No.: MAAMC18013

**Contract Description:** This contract provides for all labor, supervision, tools, equipment, parts, materials, wiring, bonding, insurance, and expertise required to perform specialized airfield lighting and electrical repairs and maintenance at BWI Marshall and MTN Airports.

**Awards:** John W. Tieder, Inc.  
 Cambridge, MD

**Contract Term:** 11/16/2017\* – 11/15/2020 (\*or earlier upon BPW approval)

**Amount:** \$1,846,861.00 NTE (three-year base term)  
\$1,260,790.00 NTE (cost of two-year option incl. 2.4% CPI)  
 \$3,107,651.00 NTE (aggregate value including two-year renewal option)

**Procurement Method:** Competitive Sealed Bidding

**Bids:** John W. Tieder, Inc. \$3,107,651  
 Cambridge, MD

Dvorak, LLC \$5,000,015  
 Baltimore, MD

Enterprise Electric Company \$5,065,751  
 Baltimore, MD

**MBE Participation:** 0% (Specialized Work)

**Performance Security:** 100% Annualized Performance Bond

**Incumbents:** John W. Tieder  
 Cambridge, MD

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**7-M. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** The Engineer's Estimate for this project is \$2,300,000. MDOT MAA advertised a procurement for these services in May 2017. MDOT MAA received two bids, but had to reject one bid due to no bid bond being submitted as required, leaving MDOT MAA with one responsive bid from a responsible bidder that exceeded the MDOT MAA budget. MDOT MAA cancelled the procurement. Before MDOT MAA re-advertised the solicitation for services, the engineer considered the market prices of the previous bids received, which resulted in a revised estimate for this procurement.

The solicitation was re-advertised on August 18, 2017 via eMaryland Marketplace, posted to MDOT MAA's Webpage, and by way of direct solicitation to five firms. Solicitation notification was sent to the Governor's Office of Small, Minority, and Women's Business Affairs and five MBE Clearinghouse Firms.

Four bids were received, one bid was rejected for not meeting the minimum experience requirements. No protest was filed.

John W. Tieder confirmed his pricing. John W. Tieder is the incumbent on the previous contract and has demonstrated through past performance the ability to meet the contractual requirements. No MBE goal was established for this contract due to the specialized nature of the work that must be performed in compliance with FAA regulations. Only one State certified minority business enterprise firm is also certified to perform these specialty services in the MDOT MBE Directory; MDOT MAA directly solicited the firm.

John W. Tieder, Inc. is a certified Small Business Enterprise.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J06I00002

**Resident Business:** Yes

**MD Tax Clearance:** 17-2851-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017

MDOT 15



Contact: Eric T. Lomboy  
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**8-M. STATE HIGHWAY ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Install, Remove and Replace Miscellaneous Concrete Work at Various Locations in Dorchester, Somerset, Wicomico & Worcester Counties (District 1); 415D11420  
ADPICS No.: 415D11420

**Contract Description:** This contract provides all labor, materials and equipment necessary to install, remove and replace miscellaneous concrete work at various locations in District 1.

**Awards:** Image Asphalt Maintenance, Inc.  
Pasadena, MD

**Contract Term:** 11/16/2017 – 12/31/2020

**Amount:** \$853,681 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids:</b>	Image Asphalt Maintenance, Inc. Pasadena, MD	\$ 853,681
	Metro Paving Corporation Hyattsville, MD	\$1,153,168
	JJID, Inc. Hunt Valley, MD	\$1,326,466

**Living Wage Eligible:** Yes

**MBE Participation:** 6%

**Performance Security:** Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

**Incumbent:** JJID Inc.  
Bear, DE

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**8-M.            STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on April 25, 2017, notifying 704 potential contractors, 134 of which were MDOT-certified Minority Business Enterprises. Additionally, three concrete work companies were directly solicited. Bids were opened on May 25, 2017.

The Engineer's Estimate for this contract is \$527,041.35. The low bid received is 61.98% higher than the Engineer's Estimate. SHA's bid analysis showed the difference in prices between the contractor's bid and the Engineer's Estimate is reflected over fourteen different contract items. The Engineer's Estimate was calculated using District 1's spending history over the past three fiscal years. When contacted to review and confirm costs, the Contractor stated the prices bid reflected: anticipated subcontracting & minority subcontracting costs, low contract quantities, multiple undetermined work locations and additional compensation for the anticipated rise in the minimum wage over the duration of this contract. The District Engineer, in his Bid Justification Memo, would adjust the estimate to reflect prices closer to average found in the three bids and would revise the Engineer's Estimate to total \$780,021. This adjustment would bring the low bid to 8.63% over the Engineer's Estimate. SHA has confirmed Image Asphalt Maintenance, Inc.'s bid price.

**Fund Source:**                            100% Special Funds (Transportation Trust Fund)

**Approp. Code:**                        J02B0102

**Resident Business:**                 Yes

**MD Tax Clearance:**                 17-1631-0111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017

MDOT 17



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**9-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Repairing Minor Drainage Structures at Various Locations in Dorchester, Somerset, Wicomico & Worcester Counties (District 1); 440D11420  
ADPICS No.: 440D11420

**Contract Description:** This contract provides all labor, materials and equipment necessary to perform the repair of minor drainage structures at various locations in District 1.

**Awards:** ANA General Contractors, LLC.  
Ocean City, MD

**Contract Term:** 11/16/2017 – 12/31/2020

**Amount:** \$982,482 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** ANA General Contractors, LLC. \$ 982,482  
Ocean City, MD

JJID, Inc. \$1,241,332  
Bear, DE

**Living Wage Eligible:** Yes

**MBE Participation:** 100%

**Performance Security:** Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

**Incumbent:** ANA General Contractors, LLC.  
Ocean City, MD

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**9-M.            STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on April 4, 2017, notifying 797 potential contractors, 186 of which were MDOT-certified Minority Business Enterprises. Bids were opened on June 22, 2017.

The Engineer's Estimate for this contract is \$815,383. The low bid received is 20.49% higher than the Engineer's Estimate. SHA's bid analysis showed the major cost difference occurred throughout the contract, with specific emphasis on the difference in labor. When contacted, the awardee indicated that his labor prices in the bid account for the rising cost of labor and health insurance. The engineer's estimate was calculated using District 1's spending history over the past three fiscal years. The District Engineer, in his Bid Justification Memo, recommended making an adjustment to the Engineer's Estimate by adding 9.00% to account for the Contractor's costs incurred for anticipated subcontracting costs, indeterminate multiple locations, and additional compensation for the anticipated rise in wages and healthcare over the duration of this contract, which would revise the Engineer's Estimate to \$888,768. This adjustment would bring the low bid to 9.54% over the Engineer's Estimate. SHA has confirmed ANA General Contractor LLC.'s bid price.

100% of the work will be performed by a small business enterprise that is also an MDOT-certified minority business.

**Fund Source:**                            100% Special Funds (Transportation Trust Fund)

**Approp. Code:**                        J02B0102

**Resident Business:**                Yes

**MD Tax Clearance:**                17-1902-0111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017

MDOT 19



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**10-M. STATE HIGHWAY ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Installation of Preformed Thermoplastic Pavement Markings at Various Locations in Baltimore and Harford Counties (District 4); *479D41419SB*

ADPICS No.: 479D41419

**Contract Description:** This contract provides all labor, materials and equipment necessary to perform the installation of preformed thermoplastic pavement markings at various locations in District 4.

**Awards:** Priceless Industries, Inc.  
Baltimore, MD

**Contract Term:** 11/16/2017 – 12/31/2019

**Amount:** \$316,795 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** Priceless Industries Inc. \$316,795  
Baltimore, MD

Proline Painting, Inc. \$348,750  
Jamaica, NY

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

**Incumbent:** Proline Painting, Inc.  
Jamaica, NY

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**10-M.        STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on May 2, 2017, notifying 661 potential contractors, 169 of which were MDOT-certified Minority Business Enterprises. Bids were opened on June 1, 2017.

The Engineer's Estimate for this contract is \$350,000. The low bid received is 9.49% lower than the Engineer's Estimate. SHA has confirmed Priceless Industries, Inc.'s bid price.

100% of the work will be performed by a small business enterprise that is also an MDOT-certified minority business.

**Fund Source:**                                100% Special Funds (Transportation Trust Fund)

**Approp. Code:**                                J02B0102

**Resident Business:**                        Yes

**MD Tax Clearance:**                        17-1711-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017

MDOT 21



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**11-M. STATE HIGHWAY ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Protection Vehicle Services at Various Locations in Baltimore and Harford Counties (District 4); 499D41419

ADPICS No.: 499D41419

**Contract Description:** This contract provides all labor, materials and equipment necessary to perform and provide protection vehicle assistance at various Maintenance locations in District 4.

**Awards:** Tri-State Solutions of MD, LLC  
Fort Washington, MD

**Contract Term:** 11/16/2017 – 12/31/2019

**Amount:** \$1,226,880 NTE

**Procurement Method:** Competitive Sealed Bidding

<b>Bids:</b>	Tri-State Solutions of MD, LLC Fort Washington, MD	\$1,226,880
	Universal Utilities, Inc. Manchester, MD	\$1,440,000
	Consolidated Services, Inc. Baltimore, MD	\$1,590,000
	Allied Contractors, Inc. Baltimore, MD	\$1,656,000
	Highway & Water Way Protection, LLC New Market, MD	\$1,800,000
	A. Marquez Trucking, Inc. Silver Spring, MD	\$1,944,000

**Living Wage Eligible:** Yes

**MBE Participation:** 100%

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**11-M.        STATE HIGHWAY ADMINISTRATION (cont'd)**

**Performance Security:**        None

**Incumbent:**                      Allied Contractors, Inc.  
    Baltimore, MD

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on March 28, 2017, notifying 65 potential contractors, eight of which were MDOT-certified Minority Business Enterprises. Bids were opened on May 11, 2017.

The Engineer's Estimate for this contract is \$1,620,000. The low bid received is 24.27% lower than the Engineer's Estimate. MDOT SHA's bid analysis showed the major cost difference occurred in Item 1001 – protection vehicle. The engineer's estimate for this item is \$50 per hour, but bid at \$33.12 per hour, creating a difference of \$405,120. The estimate for this item was calculated using previous expenditures. The awardee provided a satisfactory Equipment and Experience Statement and met with the District for an equipment inspection. MDOT SHA has confirmed Tri-State Solutions of MD, LLC's bid price.

100% of the work will be performed by a small business enterprise that is also an MDOT-certified minority business.

**Fund Source:**                      100% Special Funds (Transportation Trust Fund)

**Approp. Code:**                    J02B0102

**Resident Business:**              Yes

**MD Tax Clearance:**              17-2590-0111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017

MDOT 23



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**12-M. STATE HIGHWAY ADMINISTRATION**  
***Maintenance Contract***

**Contract ID:** Operation of Drawbridges at Various Locations in Anne Arundel and Calvert Counties; 527D51420

ADPICS No.: 527D51420

**Contract Description:** This open-ended, on-call contract provides all labor, materials and equipment to perform the activities necessary for the operation of drawbridges at various locations in Anne Arundel and Calvert Counties.

**Awards:** Chesapeake Pilot Training, Inc.  
Chestertown, MD

**Contract Term:** 11/16/2017 – 12/31/2020

**Amount:** \$1,400,600 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** Chesapeake Pilot Training, Inc. \$1,400,600  
Chestertown, MD

U. S. Facilities Inc. \$1,542,431  
Philadelphia, PA

Baltimore-Washington Contracting Co., LLC \$1,806,728  
Stoney Beach, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

**Incumbent:** Chesapeake Pilot Training, Inc.  
Chestertown, MD

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**12-M.        STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on May 23, 2017, notifying 746 potential contractors, 187 of which were MDOT-certified Minority Business Enterprises. Bids were opened on June 22, 2017.

The Engineer's Estimate for this contract is \$1,515,600. The low bid received is 7.59% lower than the Engineer's Estimate. SHA has confirmed Chesapeake Pilot Training, Inc.'s bid price.

100% of the work will be performed by a State Certified Small Business.

**Fund Source:**                                100% Special Funds (Transportation Trust Fund)

**Approp. Code:**                                J02B0102

**Resident Business:**                        Yes

**MD Tax Clearance:**                        17-1904-0111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**





**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



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**14-M. STATE HIGHWAY ADMINISTRATION  
*Maintenance Contract***

**Contract ID:** Install, Repair or Replace Traffic Barriers at Various Locations in Washington County; 4772161420

ADPICS No.: 4772161420

**Contract Description:** This contract provides all labor, materials and equipment necessary to perform the installation, repair or replacement of traffic barriers at various locations in Washington County.

**Awards:** L. S. Lee, Inc.  
York, PA

**Contract Term:** 11/16/2017 – 06/30/2020

**Amount:** \$589,329 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** L. S. Lee, Inc. \$589,329  
York, PA

Green Acres Contracting Co. \$752,782  
Scottsdale, PA

Long Fence Co., Inc. \$816,087  
Ijamsville, MD

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** Annual Renewable Payment and Performance Bonds for 100% of the award amount exist for this contract.

**Incumbent:** L. S. Lee, Inc.  
York, PA

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**14-M.        STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on May 23, 2017, notifying 50 potential contractors, four of which were MDOT-certified Minority Business Enterprises. Bids were opened on June 22, 2017.

The Engineer's Estimate for this contract is \$806,650. The low bid received is 26.94% lower than the Engineer's Estimate. The Estimate was based on bids received and past spending history for this type of contract. Maryland Department of Transportation State Highway Administration's (MDOT SHA) bid analysis showed the major cost difference occurred in four traffic barrier items. The total difference of the four items is \$164,800. L.S. Lee, Inc. is the incumbent and the District has been satisfied with their work. MDOT SHA has confirmed L. S. Lee, Inc.'s bid price.

**Fund Source:**                                100% Special Funds (Transportation Trust Fund)

**Approp. Code:**                                J02B0102

**Resident Business:**                                No

**MD Tax Clearance:**                                17-1903-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017

MDOT 29



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**15-M. STATE HIGHWAY ADMINISTRATION**  
*Maintenance Contract*

**Contract ID:** Maintenance and Janitorial Services of the US 15 Rest Area in Frederick County;  
5261071422

ADPICS No.: 5261071422

**Contract Description:** This contract provides maintenance and janitorial services of the US 15 Rest Area in Frederick County.

**Awards:** H.D. Myles, Inc.  
Church Hill, MD

**Contract Term:** 11/16/2017 – 12/31/2022

**Amount:** \$799,750 NTE

**Procurement Method:** Competitive Sealed Bidding

**Bids:** H.D. Myles, Inc. \$799,750  
Church Hill, MD

Walter A. Smith Enterprises, Inc. \$858,220  
Lufkin, TX

**Living Wage Eligible:** Yes

**MBE Participation:** 0% (Single Element of Work)

**Performance Security:** Annual Renewable Payment & Performance Bonds equal to 50% of the annual contract price exist on this contract.

**Incumbent:** H.D. Myles, Inc.  
Church Hill, MD

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**15-M.        STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on March 28, 2017, notifying 359 potential contractors, 90 of which were MDOT-certified Minority Business Enterprises. Bids were opened on May 4, 2017.

The Engineer's Estimate for this contract is \$1,050,000. The low bid received is 23.83% lower than the Engineer's Estimate. Maryland Department of Transportation State Highway Administration's (MDOT SHA) bid analysis showed the major cost difference occurred in item 4001 – Maintenance and Janitorial Services. The Engineer's Estimate for this item was \$1,000,000, the low bid received was \$749,750. When comparing the two bids it was determined the Engineer's Estimate was too high and a more realistic price for this item would be \$778,985. MDOT SHA has confirmed H. D. Myles, Inc.'s bid price.

100% of the work will be performed by a State Certified Small Business.

On February 8, 2017, the Maryland Employment Works Program advised that they would not be pursuing this contract for completion by a Community Service Provider.

**Fund Source:**                                100% Special Funds (Transportation Trust Fund)

**Approp. Code:**                              J02B0102

**Resident Business:**                        Yes

**MD Tax Clearance:**                        17-1428-0111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**16-M.        STATE HIGHWAY ADMINISTRATION (cont'd)**

***Incumbent:***                                Resort Support Services, Inc.  
    Chestertown, MD

***Requesting Agency Remarks:*** This contract was advertised on eMaryland Marketplace on May 2, 2017, notifying 1,695 potential contractors, 423 of which were MDOT-certified Minority Business Enterprises. Bids were opened on June 1, 2017.

The Engineer's Estimate for this contract is \$370,191.60. The low bid received is 8.517% lower than the Engineer's Estimate. Maryland Department of Transportation State Highway Administration has confirmed Centropolis Property & Staffing Management, LLC's bid price.

On March 6, 2017, the Maryland Employment Works Program advised that they would not be pursuing this contract for completion by a Community Service Provider.

100% of the work will be performed by a State Certified Small Business.

***Fund Source:***                                100% Special Funds (Transportation Trust Fund)

***Approp. Code:***                             J02B0102

***Resident Business:***                     Yes

***MD Tax Clearance:***                    17-1712-0111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**17-M.        STATE HIGHWAY ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** This contract was advertised on eMaryland Marketplace on June 13, 2017, notifying 641 potential contractors, 138 of which were MDOT-certified Minority Business Enterprises. Bids were opened on July 13, 2017.

The Engineer's Estimate for this contract is \$1,325,306. The low bid received is 2.59% lower than the Engineer's Estimate. Maryland Department of Transportation State Highway Administration has confirmed Allied Contractors, Inc.'s bid price.

**Fund Source:**                                100% Special Funds (Transportation Trust Fund)

**Approp. Code:**                                J02B0102

**Resident Business:**                        Yes

**MD Tax Clearance:**                        17-2106-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017



*Contact: Linda D. Dangerfield  
410-8597097  
ldangerfield@bwiairport.com*

**18-M-MOD. MARYLAND AVIATION ADMINISTRATION**  
***Modification: Maintenance Contract***

**Contract ID:** Security Guard Services at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airports; *MAA-MC-11-004*

ADPICS No.: ~~CO350147~~ **CO350442**

**Contract Approved:** DOT Agenda 9/22/2010; Item 10-M

**Contractor:** AKAL Security Inc.  
Espanola, NM

**Contract Description:** This contract provides for trained uniformed personnel, supervision, compliance officers, vehicle, and equipment for security guard services at various parking lots, airfield locations, airfield security gates and airport terminal security checkpoints at BWI Marshall Airport. This contract will assist the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) with maintaining compliance with CFR 49 Part 1542, Security Directives and Information Circulars issued by TSA in conjunction with the Office of Airport Security during the term of the contract.

**Modification Description:** Modification No. 4 allows MDOT MAA to extend the contract expiration for six months and add funding for contract continuity while the procurement is finalized.

**Original Contract Term:** 12/01/2010 – 08/31/2013

**Mod/Option Term(s):** 05/01/2013 – 08/31/2015 (Modification No. 1)  
09/01/2013 – 08/31/2015 (Renewal Option No. 1)  
09/01/2015 – 08/31/2017 (Modification No. 2)  
09/01/2015 – 08/31/2017 (Renewal Option No. 2)  
09/01/2017 – 11/31/2017 (Modification No. 3)  
12/01/2017 – 05/31/2018 (Modification No. 4, *this agenda item*)

**Original Contract Amount:** \$14,058,577

**Modification Amount:** \$ 3,300,000

**Prior Mods/Options:** \$14,576,103 (Renewal Option No. 1)  
\$14,868,771 (Renewal Option No. 2)  
\$ 1,896,000 (Modification No. 1)  
\$- 363,020 (Modification No. 2)  
\$ 0 (Modification No.3)

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
 November 1, 2017



**18-M-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**Revised Total Contract Amount:** \$48,336,431

**Percent +/- Change:**  
 6% (Modification No. 1)  
 104% (Renewal Option No. 1)  
 - 1% (Modification No. 2)  
 106% (Renewal Option No. 2)  
 0% (Modification No. 3)  
 7% (Modification No. 4, *this agenda item*)

**Overall Percent +/-:** 222%

**Original Procurement Method:** Competitive Sealed Bidding (Multi-Step)

**MBE Participation:** 25%

**MBE Compliance:** 24.61%

**Requesting Agency Remarks:** The contractor ensures all security posts are covered at all times, and submits a detailed schedule encompassing the post assignments and how they will be covered. Area-wide supervision is provided by conducting unscheduled monthly site inspections of all guard posts to ensure security equipment such as lights, CCTV cameras, and phones are all in working order.

During the bidding process of the new solicitation, but before the bid due date, MDOT MAA received a bid protest on the bidder's required experience. MDOT MAA is currently reviewing the protest. Modification No. 4 adds six months to the contract term and additional funding in the amount of \$3,300,000 to allow for contract continuity while the protest response is being prepared.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Appropriate Code:** J06I0002

**Resident Business:** No

**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
**November 1, 2017**



**18-M-MOD. MARYLAND AVIATION ADMINISTRATION (cont'd)**

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$14,058,577	12/01/2010- 08/31/2013	09/22/10; 10-M	
<b>Modification No. 1</b>	\$ 1,896,000	05/01/2013- 08/31/2015	04/17/2013; 13-M-MOD	To increase labor hours
<b>Renewal No. 1</b>	\$14,576,103	09/01/2013 – 08/31/2015	04/17/2013; 13-M-OPT	As provided for in the original contract
<b>Modification No. 2</b>	\$- 363,020	09/01/2015 08/31/2017	06/17/2015; 11-M-MOD	To reduce guard hours by eliminating Checkpoint J
<b>Renewal No. 2</b>	\$14,868,771	09/01/2015 – 08/31/2017	06/17/2015; 11-M-OPT	As provided for in the original contract
<b>Modification No. 3</b>	\$0	09/01/2017 – 11/31/2017	DCAR 08/18/17	Add additional time to complete the new procurement
<b>Modification No. 4</b>	\$ 3,300,000	12/01/2017 – 05/31/2018	11/01/2017 - 18-M-MOD	Add funding and 6-month time extension to respond to protest and finalize procurement
<b>Revised Amount</b>	\$48,336,431			

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



*Contact: Joseph Sedtal  
410-767-3351  
jsedtal@mta.maryland.gov*

**19-M-MOD. MARYLAND TRANSIT ADMINISTRATION  
*Modification: Services Contract***

**Contract ID:** On-Call Multi-Media Environmental Emergency Response, Compliance, Remediation and Waste Management Services; T-8000-0358  
ADPICS No.: CO350489

**Contract Approved:** 09/19/2012; Item 10-M

**Contractor:** Total Environmental Concepts, Inc.  
Gaithersburg, MD

**Contract Description:** This contract is for maintaining or achieving facility compliance with all applicable Federal and State of Maryland environmental laws, regulations, permits and orders, and support efforts to identify and correct root causes of any areas of potential noncompliance. In this contract, “on-call” is defined as response capabilities within 24 hours of notice.

**Modification Description:** This contract modification will add contract authority and extend the expiration date for five-months to ensure uninterrupted emergency response, compliance, remediation, and waste management services while soliciting for a new contract.

**Original Contract Term:** 11/24/2012 – 11/23/2017

**Modification Term(s):** 11/24/2017 – 04/23/2018

**Original Contract Amount:** \$2,991,380

**Modification Amount:** \$ 175,000

**Prior Mods/Options:** None

**Revised Total Contract Amount:** \$3,166,380

**Percent +/- Change:** 6%

**Overall Percent +/-:** 6%

**Original Procurement Method:** Competitive Sealed Bidding

**MBE Participation:** 12%

**MBE Compliance:** 3.6%

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



**19-M-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)**

**Requesting Agency Remarks:** Examples of possible environmental services required by the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) may include: subsurface investigation (such as installation of groundwater monitoring wells, ground water sampling, soil sampling, determining the vertical and horizontal extent of contamination, and developing strategies for corrective action implementation); soil removal and replacement; emergency spill response; asbestos abatement/removal, encapsulation, and disposal; lead-based paint (LBP) removal or encapsulation; facility Improvements; storm water pond maintenance; best management practice (BMP) maintenance; and installation/maintenance of oil/water separators and associated collection systems. Services may also include assistance coordinating with federal, state and local environmental regulatory agencies during inspection, assessment, and remediation projects.

**Fund Source:** 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J05H0105

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION– THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



*Contact: D. Ellen Sample  
410-859-7925  
dsample@bwairport.com*

**20-RP. MARYLAND AVIATION ADMINISTRATION  
*Real Property – Acquisition***

***Recommendation:*** That the Board of Public Works approve the Maryland Department of Transportation Maryland Aviation Administration (MDOT MAA) acquiring real property.

***Authority:*** Transportation Article §5-405;  
Annotated Code of Maryland

***Property:*** Episcopal Diocese of Maryland, (1.83 acres), 1313 Wilson Point Road, Middle River, Maryland 21220, Baltimore County

***Grantor:*** Episcopal Diocese of Maryland

***Grantee:*** State of Maryland, MDOT MAA

***Consideration:*** \$600,500

***Appraised Value:*** \$600,500 Stephen H. Muller (Selected)  
\$740,000, Melville E. Peters (Approved)  
William T. Caffrey, Jr. (SHA), Review Appraiser

***Special Conditions:*** None

***Fund Source:*** 100% Special Funds

***Requesting Agency Remarks:*** The property is being acquired for environmental mitigation. The property consists of 1.83 acres of land and is zoned DR 5.5 (Residential). The property is improved with a vacant church and single-family residence. The owner has accepted MDOT MAA's offer of \$600,500, the selected appraised amount, and signed an option contract for that amount.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



*Contact: George E. Fabula, Jr.  
410-767-3908  
[GFabula@mta.maryland.gov](mailto:GFabula@mta.maryland.gov)*

**21-RP. MARYLAND TRANSIT ADMINISTRATION  
*Real Property – Acquisition***

**Recommendation:** That the Board of Public Works approve the Maryland Department of Transportation Maryland Transit Administration (MDOT MTA) acquiring real property.

**Authority:** Transportation Article, §7-204 (d) (1)  
Annotated Code of Maryland

**Property:** 701 Bonaparte Avenue (1,600 sq. ft. or 0.037 of an acre), located in Baltimore City, MD

**Grantor:** 701 Bonaparte Avenue, LLC

**Grantee:** State of Maryland, MDOT MTA

**Consideration:** \$4,000

**Appraised Value:** \$1,000 – Steven H. Muller, (Selected)  
\$1,000 – C. Gordon Gilbert, Jr., (Approved)  
William T. Caffrey, Jr., Review Appraiser

**Special Conditions:** None

**Fund Source:** 80% Federal; 20% Special Funds

**Requesting Agency Remarks:** The subject property is required for the construction of MDOT MTA Kirk Bus Division Modernization Project – Phase 2 Ultimate project and will serve the purpose of a temporary construction easement (underground) to support the excavation for the new building. In lieu of making improvements to the owner's property which was estimated by MDOT MTA's Engineering Division to be \$12,500, the MDOT MTA has negotiated with the owner an amount of \$4,000. To avoid a possible condemnation case and to acquire the final property interest needed to complete this project, we are recommending BPW approval of an option agreement for \$4,000.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF TRANSPORTATION  
**ACTION AGENDA**  
 November 1, 2017



Contact: Eric Lomboy  
 410.545.0025  
 ELomboy@sha.state.md.us

**23-RP. STATE HIGHWAY ADMINISTRATION**  
*Real Property – Conveyance*

**Recommendation:** That the Board of Public Works approve the following road conveyance, for Maryland Department of Transportation, State Highway Administration (MDOT SHA).

**Authority:** Transportation Article, § 8-304;  
 State Finance and Procurement Article, § 10-305;  
 Annotated Code of Maryland

**Properties:** MC # 17-2525

- MD 948 B (Old Frostburg Rd) from CO 205 Old Frostburg Rd (back) at SHA mile point (m.p.) 0.19 to CO 205, Old Frostburg Rd (ahead) at SHA m.p. 0.43, excluding bridge 1104300, for 1,288 linear feet or 0.233 of a mile, more or less
- MD 826 M (Rabbit Hollow Rd) from US 219, Garrett Highway, at SHA m.p. 0.00 to a point 0.51 mile east and south to the current end of SHA maintenance (Co 180 Rabbit Hollow Rd (ahead) at SHA m.p. 0.51, for an area of 90,839 square feet or 2,085 acres of land, more or less

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Garrett County, Maryland

**Consideration:** \$ 1.00                      **Appraised Value:** N/A

**Special Conditions:** None

**Fund Source:** N/A

**Legislative Notice:** N/A                      **State Clearinghouse:** N/A

**Requesting Agency Remarks:** Garrett County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated and July 31, 2015 between the MDOT SHA and Garrett County, Maryland.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



*Contact: Eric Lomboy  
410.545.0025  
ELomboy@sha.state.md.us*

**24-RP.      STATE HIGHWAY ADMINISTRATION  
*Real Property – Conveyance***

**Recommendation:** That the Board of Public Works approve the following road conveyance for Maryland Department of Transportation State Highway Administration (MDOT SHA).

**Authority:** Transportation Article, § 8-304;  
State Finance and Procurement Article, § 10-305;  
Annotated Code of Maryland

**Property:** MC # 17-2526

- MD 948 AA (Dolly Rd) From: Street Rd to Dolly Rd (Ahead); for a distance 0.94 +/- mile
- MD 948 AB (Hardsock Rd) From: Dolly Rd to Hardsock Rd (Ahead); for 0.23 +/- mile
- MD 948 AC (Street Rd) From: National Pike to Street Rd (Ahead); for 0.40 +/- mile
- MD 948 AN (Service Rd) From: Dolly Rd to Road End; for 0.40 +/- mile

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Allegany County, Maryland

**Consideration:** \$ 1.00                      **Appraised Value:** N/A

**Special Conditions:** None

**Fund Source:** N/A

**Legislative Notice:** N/A                      **State Clearinghouse:** N/A

**Requesting Agency Remarks:** Allegany County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated and December 22, 1995 between the MDOT SHA and Allegany County, Maryland.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



*Contact: Eric Lomboy  
410-545-0330  
elomboy@sha.state.md.us*

**25-RP.      STATE HIGHWAY ADMINISTRATION  
*Real Property – Easement***

**Recommendation:** That the Board of Public Works approve the following releasing of easement for the Maryland Department of Transportation (MDOT SHA).

**Authority:** Transportation Article, §8-309 (g)(1)(2)(i)  
Annotated Code of Maryland

**Property:** MC# 17-2527  
Former Leonard Attman (3.2 ± acres), located on Sandy Farm Rd,  
Severn MD, Anne Arundel County

**Grantor:** State of Maryland, MDOT SHA

**Grantee:** Attman Holdings, LLC.

**Consideration:** \$1.00

**Appraised Value:** N/A

**Special Conditions:** N/A

**State Clearinghouse:** N/A

**Requesting Agency Remarks:** In 2006, the MDOT SHA conveyed 19 acres of the former Attman property to Glenwood Realty at the appraised value of \$462,000. Approximately 3.2 of the 19 acres was conveyed subject to a Perpetual Forest Buffer Easement. The MDOT SHA seeks to release the Perpetual Forest Buffer Easement at a nominal \$1.00 cost to Attman Holdings, LLC. The justification for doing this at a nominal cost is that the MDOT SHA did not reduce the 2006 sales price for the 19 acres even though the acreage was partially encumbered by a Perpetual Easement.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA  
November 1, 2017**



*Contact: Eric Lomboy  
410.545.0025  
ELomboy@sha.state.md.us*

**26-RP.      STATE HIGHWAY ADMINISTRATION  
*Real Property – Conveyance***

***Recommendation:*** That the Board of Public Works approve the following road conveyance, for Maryland Department of Transportation, State Highway Administration (MDOT SHA).

***Authority:*** Transportation Article, § 8-304  
State Finance and Procurement Article, § 10-305  
Annotated Code of Maryland

***Property:*** MC # 17-2523  
MD 7D (West Main St): From End of State Maintenance to MD 213, for 3,524 linear feet or 0.667 of a mile, more or less.

***Grantor:*** State of Maryland, MDOT SHA

***Grantee:*** The Town of Elkton located in Cecil County, Maryland

***Consideration:*** \$ 1.00

***Appraised Value:*** N/A

***Special Conditions:*** None

***Fund Source:*** N/A

***Legislative Notice:*** N/A

***State Clearinghouse:*** N/A

***Requesting Agency Remarks:*** The Town of Elkton located in Cecil County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated and June 6, 2007 between the MDOT SHA and The Town of Elkton located in Cecil County, Maryland.

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**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

November 1, 2017

	Pages
Construction	1 and 2
Architecture and Engineering	3 and 4
Maintenance	5 thru 12
General Miscellaneous	13 and 14
Real Property	15 thru 22
Leases	23 thru 34
Capital Grants and Loans	35 thru 55

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**1-C. CONSTRUCTION CONTRACT**  
*Department of Natural Resources*  
*Assateague State Park*

**Contract ID:** Campground Road Relocation  
Project No. P-054-140-010  
ADPICS No. 001B8400198

**Description:** Contract to provide all labor, materials, equipment, tools, insurance, etc., necessary to remove and dispose of approximately 9,000 square yards of existing asphalt camp loop roads and camp pads. Install approximately 8,600 square yards of new camp loop roads and camp pad driveways and install approximately 250 square yards of new asphalt pathways at Assateague State Park in Berlin, Worcester County.

**Procurement Method:** Competitive Sealed Bids

<i>Bids or Proposals</i>	<i>Amount</i>
A-Del Construction Co., Inc., Newark, DE	\$2,574,011.59
Chesapeake Turf, LLC, Salisbury, MD	\$3,123,363.25
JJID, Inc., Bear, DE	\$3,985,199.50

**Award:** A-Del Construction Co., Inc.  
**Term:** 180 calendar days  
**Amount:** \$2,574,011.59  
**MBE Participation:** 10%  
**VSBE Participation:** N/A  
**Performance Bond:** Yes  
**Payment Bond:** Yes  
**Hiring Agreement Eligible:** No

**1-C. CONSTRUCTION CONTRACT (cont'd)**

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on June 27, 2017. Approximately 1,126 vendors were notified of this solicitation electronically. The engineer's estimate is \$3,605,985.26. The recommended contractor, A-Del Construction Co., Inc., has been found responsible, its bid responsive, and has confirmed its bid.

A timely protest was filed on August 22, 2017, denied on September 13 as a final action by the procurement officer. This was appealed to the Board of Contract Appeals on September 21, 2017. It has been determined by DGS and the Using Agency that execution of the contract without delay is necessary to protect substantial State interests. The Park Service has been booking campground reservations for the 2018 season based on the new campground alignment with the anticipated completion date of May 2018. Individual reservations from 4,085 citizens have already been made for 2018. Delaying award of this project will have a substantial impact on park operation and the campers that have booked vacations for 2018.

FEMA funding has been approved in the amount of \$2,509,661.43. Of this amount, \$819,911.43 is to reimburse monies spent for emergency repairs made just after Storm Jonas and \$1,689,750.00 is allocated for restoring the dunes to normal template caused by damages resulting from Storm Jonas. FEMA has been informed we will be moving forward this fall with repairs and an anticipated completion date of May 2018.

**Fund Source:** MCCBL 2013 Item 15 \$884,261.59  
FY 2018 POS 18, Item 008  
FEMA Grant - \$1,689,750.00

**Resident Business:** No

**MD Tax Clearance:** 17-2284-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.000  
lauren.buckler@maryland.gov

**2-AE. ARCHITECTURE AND ENGINEERING SERVICES**  
*Department of General Services*

**Contract ID:** Design of Interpretive Trail & Exhibit Structures  
at Jefferson Patterson Park & Museum RITES  
Project No. HT-000-100-201  
ADPICS No. 001B8400199

**Description:** This project is located at Jefferson Patterson Park and Museum. It involves the design of interpretive trail and exhibits structures onto approximately 19,000 linear feet of trail. This includes signs, kiosks, exhibit and reconstruction along the trail to interpret the history and culture of several groups who lived on the property, Native American, African American, and the Patterson Family.

**Term:** ~~Eight Months~~ **One Year**

**Procurement Method:** Maryland Architectural and  
Engineering Services Act

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>Technical Scores</u></b>	<b><u>Qualification Scores</u></b>
Ziger / Snead LLP	<b>227.1</b>	91%
Preservation Green, LLC	<b>178.8</b>	72%

**Awards:** Ziger / Snead LLP – Baltimore, MD

**Amount:** \$405,015.00

**Fund Source:** MCCBL 2009 / Item 012

**MBE Participation:** 20%

**Remarks.** This solicitation was advertised on eMaryland Marketplace on March 21, 2017. Ten firms submitted Letters of Interest and two submitted technical proposals. Both of the technical proposals received, were evaluated as responsive and only one of them achieved the minimum qualifying score of 85%. In accordance with the A\E Procurement Regulations, the Secretary of the Department of General Services determined that a second round interview was not necessary.

Larry Hogan  
Governor

Boyd K. Rutherford  
Lt. Governor



Ellington E. Churchill, Jr.  
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

December 5, 2017

Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

SUBJECT: Changes to the November 1, 2017 and November 15, 2017 Board of Public Works  
Action Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda  
Items previously approved by the Board of Public Works.

BPW November 1, 2017

Item 2-AE

Pages 3-4

Department of Planning  
Jefferson Patterson Park

FROM: Term: Eight Months

TO: Term: One Year

OK  
for record

Reason: To revise the term to reflect the minimum time needed to complete the project.

BPW November 15, 2017

Item 2-M

Pages 3-4

Department of Natural Resources  
Janes Island State Park

FROM: Term: 120 Calendar Days

TO: Term: One Year

OK  
for record

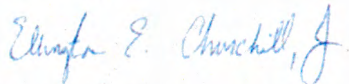
Reason: To revise the term to reflect the minimum time needed to complete the project.

12/5/17



Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely,

A handwritten signature in blue ink that reads "Ellington E. Churchill, Jr." with a stylized flourish at the end.

Ellington E. Churchill, Jr.  
Secretary

c: The Honorable Larry Hogan  
The Honorable Peter Franchot  
The Honorable Nancy K. Kopp

**2-AE. ARCHITECTURE AND ENGINEERING SERVICES (cont'd)**

At the meeting of June 22, 2017, the General Professional Services Selection Board (GPSSB) approved the Qualification Committee's recommendation and authorized negotiations with the top ranked firm of Ziger / Snead LLP.

At the September 21, 2017 meeting of the GPSSB, the chairman of the Negotiation Committee certified that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee, that the price proposal was based upon the scope of services outlined in the project program and DGS procedures for providing architectural/engineering services, and that the negotiated price proposal was fair, competitive, and reasonable.

The negotiated price proposal and the scope of services represented by the price proposal were reviewed by the General Board and approved as required by Title 13-308 of the *State Finance and Procurement Article, Annotate Code of Maryland*.

**MD Tax Clearance:** 17-1761-1111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Daniel Schmuck  
 410.767.7522  
 Daniel.Schmuck@maryland.gov

**3-M. MAINTENANCE CONTRACT**  
*Department of Public Safety and Correctional Services*

**Contract ID:** Unarmed Uniformed Guard Service  
 Project No. 001IT820656  
 ADPICS No. 001B8400154

**Description:** Contract to provide unarmed uniformed guard service for the Department of Public Safety and Correctional Services at nine Division of Parole and Probation locations throughout Baltimore City and Baltimore County for three years.

**Procurement Method:** Competitive Sealed Bids

<i>Bids or Proposals</i>	<i>Amount</i>
CSI Corporation of DC, Silver Spring, MD	\$1,319,052.63
Defensor Security, LLC, Alexandria, VA	\$1,325,781.17
Alpha Security, Inc., Ft. Washington, MD	\$1,355,542.02
Watkins Security Agency, Inc., Baltimore, MD	\$1,431,626.28
Abacus Corporation, Baltimore, MD	\$1,465,786.56
BTI Security, Rockville, MD	\$1,520,391.25

**Award** CSI Corporation of DC, Silver Spring, MD

**Term:** 01/01/2018 – 12/31/2020

**Amount:** \$1,319,052.63 (Three (3) years)

**MBE Participation:** 10%

**VSBE Participation:** 5%

**Performance Bond:** No

**Hiring Agreement Eligible:** Yes

**3-M. MAINTENANCE CONTRACT** (cont'd)

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on July 21, 2017. Approximately 765 vendors were notified of this solicitation electronically. Bids were opened August 11, 2017 and seven bids were received. One bid was rejected because the bidder did not meet the requirements. The recommended contractor, CSI Corporation of DC, Silver Spring has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:**

DPCS 18 TC110 8230	\$219,842.10
DPCS 19 TC110 8230	\$439,684.21
DPCS 20 TC110 8230	\$439,684.21
DPCS 21 TC110 8230	\$219,842.11

**Resident Business:** Yes

**MD Tax Clearance:** 17-2550-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**4-M. MAINTENANCE CONTRACT**  
*Department of Health*

**Contract ID:** Fire Alarm System Replacement  
Project No. MA-000-150-001  
ADPICS No. 001B8400196

**Description:** Contract to provide all labor, materials, equipment, tools, insurance, etc., necessary to install a fire alarm system for eleven buildings interconnected by enclosed corridors and a separate maintenance building. Thomas B. Finan Center is located in Cumberland, Allegany County.

**Procurement Method:** Competitive Sealed Bids

<i>Bids or Proposals</i>	<i>Amount</i>
Freestate Baltimore, LLC, Cumberland, MD	\$604,658.00
S&S ELECTRIC, Inc., Ridgeley, WV	\$660,056.00
Life Safety Systems, Inc., Baltimore, MD	\$744,850.00

**Award:** Freestate Baltimore, LLC

**Term:** 180 calendar days

**Amount:** \$604,658.00

**MBE Participation:** 5%

**VSBE Participation:** N/A

**Performance Bond:** Yes

**Payment Bond:** Yes

**Hiring Agreement Eligible:** No

**4-M. MAINTENANCE CONTRACT (cont'd)**

**Remarks:** A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on August 10, 2017. Approximately 1,698 vendors were notified of this solicitation electronically. The engineer's estimate is \$737,520.86. The recommended contractor, Freestate Baltimore, LLC, has been found responsible, its bid responsive, and has confirmed its bid.

**Fund Source:** MCCBL2017 Item 104

**Resident Business:** Yes

**MD Tax Clearance:** 17-2509-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Daniel Schmuck  
410.767.7522  
Daniel.Schmuck@maryland.gov

**5-M. MAINTENANCE CONTRACT**  
*Department of General Services*

**Contract ID:** Janitorial Services  
Project #: V00R8401109  
ADPICS NO. 001B8400187

**Description:** Contract to provide Janitorial Services at Charles Hickey Jr. School in Carney, MD for three years effective December 1, 2017 through November 30, 2020.

**Procurement Method:** Community Service Provider

**Award** National Center on Institutions and Alternatives, Inc., Baltimore, MD

**Term:** 12/01/2017 – 11/30/2020

**Amount:** \$285,357.92 (Three (3) years)

**MBE Participation:** 0%

**VSBE Participation** 0%

**Performance Bond:** No

**Living Wage Eligible:** Yes

**Remarks:** National Center on Institutions and Alternatives, Inc. (NCIA), a certified shelter workshop, is to be awarded this contract pursuant to COMAR 21.11.05. Pricing for this contract was approved by the Pricing and Selection Committee on September 21, 2017. National Center on Institutions and Alternatives (NCIA). has confirmed the contract price and accepted the terms and condition.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
November 1, 2017



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**5-M. MAINTENANCE CONTRACT** (cont'd)

**Fund Source:** V00H0101 H412 0813 \$62,346.97  
V00H0101 H412 0813 \$94,580.35  
V00H0101 H412 0813 \$96,188.21  
V00H0101 H412 0813 \$32,242.39

**Resident Business:** Yes

**MD Tax Clearance:** 17-2739-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**REVISED**

Contact: Daniel Schmuck  
 410.767.7522  
 Daniel.Schmuck@maryland.gov

**6-M. MAINTENANCE CONTRACT**  
*Department of Human Services*

**Contract ID:** Unarmed Uniformed Guard Service  
 Project No. 001IT820449  
 ADPICS No. 001B8400186

**Description:** Contract to provide unarmed uniformed guard service for the Department of Human Services in the Charles County Department of Social Services for three years.

**Procurement Method:** Competitive Sealed Bids  
 (Small Business Reserve)

Bids or Proposals	Amount
Amazing Security & Investigations, LLC, Silver Spring, MD	\$341,114.40
BTI Security, Rockville, MD	\$382,636.80
Defensor Security, LLC, Alexandria, VA	\$384,476.40
First Protect Security Agency, Rockville, MD	\$413,910.00
Bankers Business Management Services, Inc., Silver Spring, MD	\$420,480.00
Metropolitan Protective Services, Inc., Lanham, MD	\$446,760.00
Watson Family Services, LLC, Glen Burnie, MD	\$448,074.00

**Award** Amazing Security & Investigations  
 (SB# - SB12-23693)

**Term:** 12/01/2017 – 12/31/2020

**Amount:** \$204,668.64 (Three (3) years)  
 \$ 68,222.88 Option year 1  
\$ 68,222.88 Option year 2  
 \$341,114.40 Base + Option Years

**MBE Participation:** 0%

**VSBE Participation:** 0%

**REVISED**

**6-M. MAINTENANCE CONTRACT** (cont'd)

**Performance Bond:** No  
**Hiring Agreement Eligible:** Yes

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on July 19, 2017 as a Small Business Reserve (SBR) only procurement. Approximately 533 vendors were notified of this solicitation electronically. Bids were opened August 9, 2017 and seven bids were received. ...

The recommended contractor, Amazing Security & Investigations, LLC has been found responsible, its bid responsive and has confirmed its bid.

**Fund Source:**

N00 2018 G0010 7B00 0819 7080	\$10,981.26
N00 2018 G3010 7C00 0819 7080	\$16,675.25
N00 2018 G4100 7D00 0819 7080	\$2,440.28
N00 2018 G5000 7E00 0819 7080	\$5,693.99
N00 2018 G6010 7F00 0819 7080	\$4,880.56
N00 2019 G0010 7B00 0819 7080	\$18,420.17
N00 2019 G3010 7C00 0819 7080	\$27,971.38
N00 2019 G4100 7D00 0819 7080	\$4,093.37
N00 2019 G5000 7E00 0819 7080	\$9,551.20
N00 2019 G6010 7F00 0819 7080	\$8,186.75
N00 2020 G0010 7B00 0819 7080	\$18,420.17
N00 2020 G3010 7C00 0819 7080	\$27,971.38
N00 2020 G4100 7D00 0819 7080	\$4,093.37
N00 2020 G5000 7E00 0819 7080	\$9,551.20
N00 2020 G6010 7F00 0819 7080	\$8,186.75
N00 2021 G0010 7B00 0819 7080	\$7,438.92
N00 2021 G3010 7C00 0819 7080	\$11,296.14
N00 2021 G4100 7D00 0819 7080	\$1,653.09
N00 2021 G5000 7E00 0819 7080	\$3,857.22
N00 2021 G6010 7F00 0819 7080	\$3,306.19

**Resident Business:** Yes

**MD Tax Clearance:** 17-2699-1010

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Lauren Buckler  
410.767.3174  
lauren.buckler@maryland.gov

**7-GM. GENERAL MISCELLANEOUS**  
*Department of General Services*

**Reference:** In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below: in the total amount of \$59,988.00. (1 item).

**Contract ID:** *R.I.C.A Roof Replacement  
Baltimore, MD  
Project No. MC-000-180-001*

**Description:** Contract to provide new roof at R.I.C.A in Baltimore.

**Procurement Method:** *Maryland Architectural and  
Engineering Services Act*

**Award:** *AS Architects, Inc. – Linthicum, MD*

**Amount:** *\$59,988.00*

**Term:** *90 Days (Calendar Days)*

**MBE Participation:** *15%*

**Performance Bond:** *N/A*

**Remarks:** Indefinite Quantity Contract (IQC) DGS-15-006-IQC was developed for DGS to provide Roofing Design and Engineering Services for Multiple Construction Projects for the Department of General Services for Multiple Construction Projects with Fees Greater than \$25,000 and less than \$200,000. Under this agreement, individual contract awards may not exceed \$200,000. Selected firms may be awarded more than one contract; however, the total amount for the contracts awarded to any one firm may not exceed \$500,000. The expiration of the contract (DGS-15-006-IQC) is November 30, 2019.



Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**8-RP. REAL PROPERTY**

*Maryland Department of Health &  
Department Of Juvenile Services*  
File # 8369

**Recommendation:** Approve Agreement of Sale

**Property:** 3119 Ferndale Avenue, Baltimore City  
+/- 0.35 improved acres

**Grantor:** Department of Health and Department of Juvenile Services

**Grantee:** Inner Court Realty Services, LLC

**Remarks:** Approval is requested for the sale of property located at 3119 Ferndale Avenue, Baltimore City to Inner Court Realty Services, LLC for \$70,000. The property was previously used as a group home by the Department of Juvenile Services. Reference is made to item 17-RP approved by the Board of Public Works on 5/28/14, wherein approval was given for the property to be declared surplus. Reference is also made to item 10-RP approved by the Board of Public Works on 7/23/14, wherein approval was given for the sale of this property to Mr. Winston Calloway at a sales price of \$55,000. Mr. Calloway was unable to obtain financing to purchase the property and the sale was not completed. Legislative notification was not required for this property in accordance with The Annotated Code of Maryland, State Finance & Procurement, Section 10-305, because it is valued at less than \$100,000.

**Price:** \$70,000

**Appraised Value:** \$70,000 - David Kelleher – 09/11/2017

**State Clearinghouse:** The Clearinghouse conducted an intergovernmental review of the project under MD201200810-0597 and has recommended to declare the single-family home, located at 3119 Ferndale Avenue in Baltimore City and situated on +/- 0.35 acres, surplus to the State and to offer the property for public sale.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**9-RP. REAL PROPERTY**

***Department Of Agriculture***

Maryland Agricultural Land Preservation  
Foundation (MALPF)

Agricultural Land Preservation Easements  
(Various Properties)

**Reference:** Approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept option contracts for the purchase of agricultural preservation easements on the following properties:

**Special Conditions:** Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. No commercial signs or bill boards are permitted, and there shall be no dumping on land except as is necessary to normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices. Grantee shall have the right to enter land for inspection. No public rights are granted. The term of these easements shall be in perpetuity pursuant to Agriculture Article Section 2-514.1.

A) As to items 1 and 2, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve the right to apply for release of a lot to convey to himself or his children for the purpose of constructing a dwelling for personal use as follows: one lot of one acre or less if the subject property is at least 20 acres, but less than 70 acres, two lots of one acre or less if the subject property is at least 70 acres, but less than 120 acres, or three lots of one acre or less if the subject property is 120 acres or more.

B) As to items 3 through 14, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve to himself, and his assigns, the right to apply for release of one unrestricted lot, that may be conveyed to himself or others. Note that as to Item 4, the unrestricted lot will be a building envelope that will not be subdivided from the farm.

C) As to items 15 through 17, the Grantor is waiving the right to request any additional lots.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
November 1, 2017



**9-RP. REAL PROPERTY** (cont'd)

<u>Grantor</u>	<u>Property</u>	<u>Price</u>		
<b><u>FAMILY LOTS</u></b>				
<b><u>Cecil County</u></b>				
1. S. Hopkins 02-17-01	94.5Ac Less 1 acre Per dwelling (3 dwellings)* (Appraised Value)	\$ 507,750.00 \$ 5,549.18/acre	(Agricultural Value)	(Easement Value)
a. Caldwell (fee)	\$ 677,000.00	\$41,666.67	\$ 635,333.33	
b. Korber (fee)	\$ 713,700.00	\$41,666.67	\$ 672,033.33	
Review Appraiser: Beach				
<b><u>Cecil County</u></b>				
2. Losten's Dairy, L.P. 07-17-04	398.28Ac Less 1 acre Per dwelling (2 dwellings) (Appraised Value)	\$ 1,283,022.00^ \$ 3,237.67/acre	(Agricultural Value)	(Easement Value)
a. Page (fee)	\$2,298,400.00	\$290,144.12	\$2,008,255.88	
b. Peters (fee)	\$1,981,400.00	\$290,144.12	\$1,691,255.88	
Review Appraiser: Kelleher				
<b><u>UNRESTRICTED LOTS</u></b>				
<b><u>Baltimore County</u></b>				
3. Ensor Trust 03-17-07	100.319Ac  (Appraised Value)	\$ 903,000.00 \$ 9,001.29/acre	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$1,204,000.00	\$89,445.22	\$1,114,554.78	
b. Belinko (fee)	\$1,855,902.00	\$89,445.22	\$1,766,456.78	
Review Appraiser: Kelleher				
<b><u>Charles County</u></b>				
4. Potomac Pres., Inc. 08-17-24	246.27Ac  (Appraised Value)	\$ 861,945.00 \$ 3,500.00/acre	(Agricultural Value)	(Easement Value)
a. Cline (fee)	\$2,460,000.00	\$144,888.03	\$2,315,111.97	
b. Peters (fee)	\$1,699,300.00	\$144,888.03	\$1,554,411.97	
Review Appraiser: Beach				

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
November 1, 2017



**9-RP. REAL PROPERTY** (cont'd)

5. Wolfe Trust 08-17-30	530.4Ac Less 1 acre Per dwelling (3 dwellings)	\$ 1,054,800.00 \$ 2,000.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cline (fee)	\$1,740,000.00	\$202,388.17	\$1,537,611.83	
b. Peters (fee)	\$2,215,100.00	\$202,388.17	\$2,012,711.83	
Review Appraiser: Beach				

**Frederick County**

6. A. Toms, et al. 10-17-17	63.43Ac* Less 1 acre Per dwelling	\$ 337,122.00 \$ 5,400.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Muller (fee)	\$ 556,000.00	\$77,600.15	\$ 478,399.85	
b. Pugh (fee)	\$ 634,312.00	\$77,600.15	\$ 556,711.85	
Review Appraiser: Beach				

\*68.86 acres will be encumbered by the MALPF Easement, but 5.43 acres are already protected by prior restrictions and thus payment will only be made upon 62.43 acres, after also subtracting 1 acre for 1 dwelling.

**Garrett County**

7. M. Martin et al. 11-17-06	338.79Ac Less 1 acre Per dwelling	\$ 912,033.00 \$ 2,700.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Belinko (fee)	\$1,216,044.00	\$189,156.62	\$1,026,887.38	
b. Peters (fee)	\$1,790,300.00	\$189,156.62	\$1,601,143.38	
Review Appraiser: Kelleher				

**Queen Anne's County**

8. W. Bryan 17-17-02	177Ac Less 1 acre Per dwelling	\$ 941,600.00 \$ 5,350.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Cadell (fee)	\$ 4,224,000.00	\$161,188.90	\$ 4,062,811.10	
b. Pugh (fee)	\$ 2,200,000.00	\$161,188.90	\$ 2,038,811.10	
Review Appraiser: Andrews				

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA  
November 1, 2017



**9-RP. REAL PROPERTY** (cont'd)

**St. Mary's County**

9. J. Bailey	74.88Ac	\$ 637,500.00	
18-17-01	Less 1 acre	\$ 8,628.86/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Lefort (fee)	\$ 850,000.00	\$50,377.48	\$ 799,622.52
b. Belinko (fee)	\$ 997,300.00	\$50,377.48	\$ 946,922.52
c. Cline (fee)	\$ 700,000.00	\$50,377.48	\$ 649,622.52

Review Appraiser: Andrews

10. R. & R. Guy	76.28Ac	\$ 389,970.00	
18-17-12	Less 1 acre	\$ 5,250.00/acre	
	Per dwelling		
	(2 dwellings)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$ 519,960.00	\$53,014.60	\$ 466,945.40
b. Cline (fee)	\$ 480,000.00	\$53,014.60	\$ 426,985.40

Review Appraiser: Andrews

11. R. & R. Guy, et al.	49.407Ac	\$ 257,767.50	
18-17-14	Less 1 acre	\$ 5,325.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$ 343,690.00	\$34,333.00	\$ 309,357.00
b. Cline (fee)	\$ 280,000.00	\$34,333.00	\$ 245,667.00

Review Appraiser: Andrews

12. W & B McDonald	27.18Ac	\$ 137,445.00	
18-17-17	Less 1 acre	\$ 5,250.00/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$ 183,260.00	\$18,890.10	\$ 164,369.90
b. Cline (fee)	\$ 160,000.00	\$18,890.10	\$ 141,109.90

Review Appraiser: Andrews

DEPARTMENT OF GENERAL SERVICES  
 ACTION AGENDA  
 November 1, 2017



**9-RP. REAL PROPERTY** (cont'd)

13. Seventh District Opt. 18-17-24	27.025Ac	\$ 111,478.50	
		\$ 4,125.01/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Belinko (fee)	\$ 148,638.00	\$17,971.75	\$ 130,666.25
b. Cline (fee)	\$ 130,000.00	\$17,971.75	\$ 112,028.25

Review Appraiser: Andrews

**Wicomico County**

14. P. Williams 22-17-05	62.6Ac	\$ 185,772.00^	
	Less 1 acre	\$ 3,064.72/acre	
	Per dwelling (2 dwellings)		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Lefort(fee)	\$ 409,000.00	\$63,245.93	\$ 345,754.07
b. Cadell (fee)	\$ 381,800.00	\$63,245.93	\$ 318,554.07

Review Appraiser: Andrews

**LOT WAIVER**

**Baltimore County**

15. V & R Foster 03-17-02	110.384Ac	\$ 902,250.00	
	Less 1 acre	\$ 8,248.46/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Muller (fee)	\$ 1,203,000.00	\$84,969.92	\$1,118,030.08
b. Belinko (fee)	\$ 1,421,992.00	\$84,969.92	\$1,337,022.08

Review Appraiser: Kelleher

**Caroline County**

16. M. Ullah, et al. 05-17-06	193Ac	\$ 386,893.00^	
	Less 1 acre	\$ 2,015.07/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Caldwell (fee)	\$ 1,043,200.00	\$276,732.36	\$ 766,467.64
b. LeFort (fee)	\$ 1,043,000.00	\$276,732.36	\$ 766,267.64

Review Appraiser: Kelleher

**9-RP. REAL PROPERTY** (cont'd)

**Worcester County**

17. J & A Corbin	152.31Ac	\$ 315,175.00^	
23-17-08	Less 1 acre	\$ 2,082.98/acre	
	Per dwelling		
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Lefort (fee)	\$ 825,000.00	\$160,702.47	\$ 664,297.53
b. Cline (fee)	\$ 710,000.00	\$160,702.47	\$ 549,297.53

Review Appraiser: Andrews

**FUND SOURCES**

State Bond 615/15401	\$8,461,950.20
L00A11.11/10460	\$1,663,572.80
Total:	\$10,125,523.00

<b>Total Acres (TA)</b>	<b>2,633.485</b>
<b>Ta Less Unpaid Acres and Dwellings</b>	<b>2,610.055</b>
<b>Average Price Per Paid Acre</b>	<b>\$3,879.43</b>

1. The Department of Agriculture recommends acceptance of these contracts.
2. The Department of General Services has reviewed the appraisals and has recommended that each appraisal "a." listed above be the fair market value of the land on which the easement is to be acquired.
3. Pursuant to Agriculture Article 2-511(e), the purchase price of each easement may not exceed 75% of the fair market value, or the owner's asking price, whichever is less.
4. Items 2, 14, 16, and 17, marked with a "^" are "insufficient funds offers". The Option Contracts for the insufficient offers specify that if additional funds become available during the due diligence period, the offer will increase to 75% of the fair market value, or the asking price, whichever is less. Any increase in purchase price will be subject to Board of Public Works approval.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**10-RP.      REAL PROPERTY**  
***Maryland Environmental Trust***  
File #00-8484  
Charles County

**Recommendation:**            Approve property as surplus

**Property:**                      10.40887 +/- acres unimproved

**Grantor:**                        State of Maryland, to the use of the Maryland Environmental Trust

**Remarks:** Approval is requested to declare surplus 10.40887 +/- acres located off of the east and west sides of Seventh Street in Indian Head, Charles County. The subject property was donated to the Maryland Environmental Trust (MET) in December, 2002 for the purpose of re-sale, and is not included on the Department of Natural Resources (DNR) and MET owned State property listing.

The Maryland Department of Planning Attorney General's office was contacted regarding a Clearinghouse review for this type of project, and advised an inter-governmental review is not required.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**11-LL.      LANDLORD LEASE**  
*Department of General Services*

**Tenant:**                    The Dance Academy of Baltimore, Inc.  
                                  c/o Sharon Lerner  
                                  6510 Copper Ridge Drive #102  
                                  Baltimore, Maryland 21209

**Property Location:**    38 E. Sudbrook Lane  
                                  Pikesville, Maryland 21208

**Space Type:**    Dance Studio      **Lease Type:**    New                    **Square Feet:** 4,500 sq. ft.  
**Duration:**      2 months            **Effective:**    November 1, 2017

**Recommendation:** Approval is requested for a short term lease agreement at \$400.00 per month between the State of Maryland and The Dance Academy of Baltimore, with all utilities being paid directly by The Dance Academy. It was recently discovered that this property reverted back to the State of Maryland with an existing tenant. The short term lease is being requested to have a presence remain on the property to avoid vandalism and to ensure that the property is heated during the coming winter months. DGS is working with the Clearinghouse to identify the State agency to receive title to the property.

Reference is made to Deed dated December 29, 1950 recorded among the Baltimore County Land Records in Liber 1941, Folio 165, wherein the State of Maryland conveyed property known as 38 E. Sudbrook Lane, Pikesville, Maryland to the Kiwanis Club of Pikesville, Inc. The deed contained a reverter clause, which stated that whenever such property was no longer used as a permanent home for the Senior and Junior Scout Troops by the Kiwanis Club of Pikesville, Inc., said parcel of land shall revert back to the State of Maryland. The property is no longer used as a permanent home for the Senior and Junior Scout Troops by the Kiwanis Club of Pikesville, Inc., and title to the property has reverted to the State of Maryland.

**Remarks**

1. Tenant shall occupy and use the Demised Premises for and only for Dance Studio operations.
2. Tenant shall provide all utilities for the Demised Premises at its sole expense.

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**11-LL.      LANDLORD LEASE (cont'd)**

3. The premises are leased in “as is” condition.
4. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
5. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
6. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
7. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
8. A State Clearinghouse review has been requested to determine which State agency will hold title to the property.
9. The Department of General Services recommends the approval of this item.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**12-LT.      TENANT LEASE**  
***Institute for Emergency***  
***Medical Services System (MIEMSS)***

**Landlord:** Anne Arundel County  
Telecommunications Division  
2660 Riva Road, 3<sup>rd</sup> Floor, MS 9304  
Annapolis, Maryland 21401

**Tenant:** Maryland Institute for Emergency Medical Services System  
653 W. Pratt Street  
Baltimore, Maryland 21201

**Property Location:** Solley Road & Fort Smallwood Road  
Pasadena, Maryland 21751

**Space Type:** Land/Tower      **Lease Type:** New      **Effective:** November 10, 2017  
**Duration:** 19 Yrs. 7 Mos. 20 Days      **Annual Rent:** \$1.00

**Previous Board Actions:** 07/01/2009 Item 13-LT; 07/11/2001 Item 26-L

**Recommendation:** Approval is requested for this 19 year 7 months and 20 days lease agreement which will allow MIEMSS to continue its communications antenna on an existing Anne Arundel County tower through June 30, 2037. The new lease provides for one 5 year renewal option on the same terms and conditions, and the renewal will be submitted for future Board of Public Works approval. The current lease which was established on July 16, 2001 and extended for 5 years, expired on July 15, 2014. The lease continued on a month to month basis from July 16, 2014 to the present. Reference is made to item 13-LT dated 7/1/09, wherein the Board of Public Works approved a 5 year lease for the period 7/16/09 – 7/15/14.

**Remarks:**

1. The tenant shall continue its use of the demised premises in connection with its function of providing emergency medical services and for no other use.
2. The tenant shall continue to maintain and repair all of its equipment.
3. The tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury of one or more persons as a result of any one accident or disaster no less than \$1,000,000.00 on bodily injury and \$500,000.00 for property damage. Tenant shall not cancel or allow its insurance to lapse without first giving thirty (30) days written notice to landlord.

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**12-LT.      TENANT LEASE (cont'd)**

- 4. This lease contains a termination for convenience clause by either party.
- 5. MIEMMS shall maintain and operate radio equipment as part of the MIEMMS emergency communications system serving Anne Arundel County.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**13-LT.      TENANT LEASE**  
***Institute for Emergency***  
***Medical Services System (MIEMSS)***

**Landlord:** Anne Arundel County  
Telecommunications Division  
2660 Riva Road, 3<sup>rd</sup> Floor, MS 9304  
Annapolis, Maryland 21401

**Tenant:** Maryland Institute for Emergency Medical Services System  
653 W. Pratt Street  
Baltimore, Maryland 21201

**Property Location:** Sudley Solid Waste Landfill  
5400 Sudley Nutwell Road  
West River, Maryland 20751

**Space Type:** Land/Tower      **Lease Type:** New      **Effective:** November 10, 2017  
**Duration:** 17 Yrs. 7 Mos. 20 Days      **Annual Rent:** \$1.00

**Recommendation:** Approval is requested for this 17 year 7 months and 20 days lease agreement which will allow MIEMSS to continue its communications antenna on an existing Anne Arundel County tower through June 30, 2035. The new lease provides for one 5 year renewal option on the same terms and conditions, and will be submitted for future Board of Public Works approval. The current lease which was established on August 14, 1989 and extended, expired on April 30, 2009. The lease continued on a month to month basis from May 1, 2009 to the present. The current lease was not submitted for Board of Public Works approval, which the agency only recently discovered.

**Remarks:**

1. The tenant shall continue its use of the demised premises in connection with its function of providing emergency medical services and for no other use.
2. The tenant shall continue to maintain and repair all of its equipment.
3. The tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury of one or more persons as a result of any one accident or disaster no less than \$1,000,000.00 on bodily injury and \$500,000.00 for property damage. Tenant shall not cancel or allow its insurance to lapse without first giving thirty (30) days written notice to landlord.

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**13-LT.      TENANT LEASE (cont'd)**

- 4. This lease contains a termination for convenience clause by either party.
- 5. MIEMSS shall maintain and operate radio equipment as part of the MIEMMS emergency communications system serving Anne Arundel County.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**14-LT. TENANT LEASE**

*Institute for Emergency  
Medical Services System (MIEMSS)*

**Landlord:** City of Frederick  
101 North Court Street  
Frederick, Maryland 21701

**Tenant:** Maryland Institute for Emergency Medical Services System  
653 W. Pratt Street  
Baltimore, Maryland 21201

**Property Location:** 9450 Gambrill Park Road #6  
Frederick, Maryland 21701

**Space Type:** Land/Tower      **Lease Type:** New      **Effective:** November 1, 2017  
**Duration:** 20 years      **Annual Rent:** \$1.00

**Recommendation:** Approval is requested for a 20 year lease agreement with no renewal option which will allow MIEMMS to install, construct, maintain and operate communications equipment in a fenced in area of approximately 22,500 ± square feet on two towers.

**Remarks:**

1. The tenant shall use the demised premises in connection with its function of providing emergency medical services and for no other use.
2. The tenant shall maintain and repair all of its equipment.
3. The tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury of one or more persons as a result of any one accident or disaster no less than \$1,000,000.00 on bodily injury and \$500,000.00 for property damage. Tenant shall not cancel or allow its insurance to lapse without first giving thirty (30) days written notice to landlord.
4. This lease contains a termination for convenience clause by either party.
5. MIEMSS shall maintain and operate radio equipment as part of the MIEMMS emergency communications system serving Frederick County.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**15-LT.      TENANT LEASE**  
***Judiciary of Maryland***  
(Commissioner's Office)

**Landlord:**                      Board of County Commissioners  
355 Montevue Lane  
Frederick, Maryland 21702

**Property Location:**      7300 Marcies Choice Lane  
Frederick, Maryland 21701

**Space Type:** Office                      **Lease Type;** Renewal                      **Square Feet:** 1,099  
**Duration:** 5 Years                      **Effective:** November 1, 2017  
**Annual Rent:** \$9,341.52                      **Sq. Ft. Rate:** \$8.75  
**Prev. Sq. Ft. Rate:** \$8.50

**Utilities Responsibility:** Landlord  
**Custodial Responsibility:** Landlord  
**Previous Board Actions:** 09/12/12 – Item 22-LT; 11/03/04 – Item 10-L

**Fund Source:**                      100% General BOO4 PCA 4060 01 AOBJ 1301

**Recommendation:** Approval is requested for a five (5) year lease and one (1) option to renew for a term of five (5) years. The renewal option is subject to future Board of Public Works approval. Reference is made to item 22-LT-OPT dated 9/12/12, wherein the Board of Public Works approved a lease for the period 11/1/12 – 10/30/17, with a 6 month hold-over period.

**Remarks:**

1. The Commissioner's Office has occupied this space since November 1999. The Commissioner is a judicial officer who provides administrative services for the intake, issuing charging documents, summonses and warrants, setting and accepting bonds or determining conditions of pre-trial release for arrested persons. Commissioner's office is open for service on 24/7 365 day schedule.
2. The lease incorporates 3 use-in-common parking spaces.
3. The lease contains a termination for convenience clause, and the standard 6 month holdover.

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**15-LT. TENANT LEASE** *(cont'd)*

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02D.
5. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**16-LT.      TENANT LEASE**  
***Maryland Department of Education – Office of Child Care***

**Landlord:** Midway Plaza LLC  
1610 Turkey Neck Road  
Swinton, Maryland 21561  
**Property Location:** 430 B Weber Road  
Oakland, Maryland 21550

**Space Type:** Office      **Lease Type:** New      **Sq. Ft.:** 193.4  
**Duration:** 5 yrs      **Effective:** 11/10/2017  
**Annual Rent:** \$3,000.00      **Square Foot Rate:** \$15.51

**Utilities Responsibility:** Landlord  
**Custodial Responsibility:** Tenant  
**Previous Board Actions:** None

**Fund Source:** Federal 50% CCDF PCA 77527 F8227  
General 50% PCA J7018 F1008

**Recommendation:** Approval is requested for a new lease of 193.4 sf at an average rate of \$15.51 per net usable square feet for a five year lease term beginning on November 10, 2017, with one – five year renewal option. The fund certification numbers listed above are for the first five years of the lease.

**Remarks:**

1. This new lease will relocate the agency employees from Garrett College, Garrett County.
2. The lease contains a termination for convenience clause, and the standard 6 month hold-over period.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Wendy Scott-Napier  
410.767.4088  
wendy.scott-napier@maryland.gov

**17-LT.      TENANT LEASE**  
*Department of the Judiciary*

**Landlord:** East Lombard Street Parking Associates, LLC.  
300 East Lombard Street, suite 630  
Baltimore, MD 21202

**Property Location:** 200 East Baltimore Street  
Baltimore, MD 21202

<b>Space Type:</b> Parking Garage	<b>Lease Type:</b> New Lease	<b>Number of Spaces:</b>
<b>Duration:</b> 2 Years	<b>Effective:</b> December 1, 2017	JUDC 20
<b>Rent:</b> \$36,000.00	<b>Rate/Space/Month:</b> \$150.00	

**Utilities Responsibility:** Lessor  
**Custodial Responsibility:** Lessor  
**Previous Board Actions:** 11/18/2015- Item 9-LT-OPT; 09/18/2013 – Item No. 16-LT;  
11/16/2011 – Item No. 11-LT

**Fund Source:**

Program	Subprogram	Sub-object	PCA	Amount
B004		1306	40741	\$36,000.00

**Recommendation:** Approval is requested for a two (2) year lease for twenty (20) parking spaces at a rate of \$150.00 per space. The total annual rent is \$36,000.

**Remarks:**

1. Parking spaces are being requested to accommodate the needs of the District Court of Maryland located at 501 E. Baltimore Street in Baltimore City.
2. The number of spaces complies with the 1:3 ratio established for this area.
3. The lease contains a termination for convenience clause.

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**17-LT.      TENANT LEASE (cont'd)**

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02D.
5. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**18-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**6040 Harford ALF, Inc.**

*Harford Road Assisted Living and Medical Adult Day Care Center (Baltimore City)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of an assisted living and medical day care center, located in Baltimore City.”*

**\$50,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (LHI – Chapter 022, Acts of 2017)  
DGS Item G040; (SL-016-170-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. 6040 Harford ALF, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$100,121.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse 6040 Harford ALF, Inc. \$50,000.00 for eligible expenditures.

<b>Background:</b>	Total Project	\$1,800,000.00
	<b>17-G040 (This Action)</b>	<b>\$ 50,000.00</b>
	17-G104 (Future Action)	\$ 200,000.00
	Local Cost	\$1,550,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

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**18-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**19-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Maryland-National Capital Park and Planning Commission (Prince George’s County)  
Hillcrest Heights Community Center Pool***

*“For the acquisition, planning, design, construction, repair, renovation,  
reconstruction, and capital equipping of a pool for the Hillcrest Heights Community  
Center, located in Prince George’s County.”*

**\$250,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016)  
DGS Item G181; (SL-048-160-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Maryland-National Capital Park and Planning Commission has submitted documentation that it has allocated \$250,000.00 in its FY2017 PAYGO budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$500,000.00
	<b>16-G181 (This Action)</b>	<b>\$250,000.00</b>
	Local Cost	\$250,000.00

**Remarks:**

1. The grant agreement has been revised with the following: ***Indemnification.*** *To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; Article §25A, 1A; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee...*
2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

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**19-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**20-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Board of Trustees of Historic Annapolis, Inc.***

*Historic Annapolis Museum (Anne Arundel County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the historic building serving as the Historic Annapolis Museum and Store, located in Anne Arundel County.”*

***\$90,000.00***

*Maryland Consolidated Capital Bond Loan of 2017 (LSI - Chapter 022, Acts of 2017)  
DGS Item 160; (SL-015-170-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 90,000.00
	<b>17-160 (This Action)</b>	<b>\$ 90,000.00 (non-match)</b>
	Local Cost	\$ 0.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

---

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

## 21-CGL. CAPITAL GRANTS AND LOANS

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Board of Trustees of Historic Annapolis, Inc.***

*Historic Annapolis (Anne Arundel County)*

*“For the acquisition, planning, design, construction, repair, renovation, and capital equipping of infrastructure improvements to historic properties leased to Historic Annapolis, Inc.”*

**\$1,000,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)  
DGS Item 124; (SL-002-160-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$ 3,700,000.00
	<b>17-124 (This Action)</b>	<b>\$ 1,000,000.00 (non-match)</b>
	16-125 (Prior Action)	\$ 1,000,000.00 (non-match) (1)
	15-G015 (Prior Action)	\$ 250,000.00 (match) (2)
	14-G041 (Prior Action)	\$ 150,000.00 (match) (3)
	14-G127 (Prior Action)	\$ 100,000.00 (match) (3)
	13-044 (Prior Action)	\$ 250,000.00 (non-match) (4)
	12-G102 (Prior Action)	\$ 250,000.00 (non-match) (5)
	10-G102 (Prior Action)	\$ 200,000.00 (non-match) (4)
	Local Cost	\$ 500,000.00

**Prior Actions:** (1) *Historic Annapolis - 9/7/16 Agenda, Item 29-CGL;*(2) *James Brice House – 4/27/16 Agenda, Item 31-CGL;* (3) *1 Martin Street Renovation – 3/23/16 Agenda, Item 23-CGL;* 8/5/15 Agenda, Item 27-CGL; (4) *William Paca House Restoration – 11/20/13 Agenda, Item 33-CGL;* 9/7/11 Agenda, Item 31-CGL; (5) *Shiplap House –11/20/13 Agenda, Item 32-CGL*

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

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**21-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**22-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

***Board of Trustees of Imagination Stage, Inc.***

*Imagination Stage (Montgomery County)*

*“For the acquisition, planning, design, construction, repair, renovation, and capital equipping of properties leased to Imagination Stage, Inc.”*

**\$400,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)  
DGS Item 125, (SL-030-080-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$11,257,999.00
	<b>17-125 (This Action)</b>	<b>\$ 400,000.00 (Non-Match)</b>
	09-G065 (Prior Action)	\$ 150,000.00 (Match)
	09-G118 (Prior Action)	\$ 125,000.00 (Match)
	08-G166 (Prior Action)	\$ 200,000.00 (Match)
	07-G058 (Prior Action)	\$ 150,000.00 (Match)
	05-G072 (Prior Action)	\$ 175,000.00 (Match)
	05-G071 (Prior Action)	\$ 100,000.00 (Match)
	04-G053 (Prior Action)	\$ 100,000.00 (Match)
	03-G332 (Prior Action)	\$ 300,000.00 (Match)
	01-G000 (Prior Action)	\$ 150,000.00 (Match)
	00-040 (Prior Action)	\$ 1,500,000.00 (Non-Match)
	99-017 (Prior Action)	\$ 750,000.00 (Non-Match)
	97-G000 (Prior Action)	\$ 75,000.00 (Match)
	Local Cost	\$ 7,082,999.00

(Prior Actions: 04/24/02 Agenda, Item 22-CGL; 09/22/04 Agenda, Item 26-CGL; 04/19/06 Agenda, Items 29-CGL and 30-CGL; 02/13/08 Agenda, Item 13-CGL; 10/07/09 Agenda, Item 22-CGL; and 12/01/10 Agenda, Item 18-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections

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**22-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

3. 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
4. Invoices should be submitted to the Department of General Services for the disbursement of funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
410.767.4107  
cathy.ensor@maryland.gov

**23-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Trustees of Franklin Square Hospital, Inc. d.b.a  
MedStar Franklin Square Medical Center (Baltimore County)  
MedStar Franklin Square Medical Center***

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of infrastructure improvements. Further provided that \$2,000,000 of this authorization may not be expended until MedStar Franklin provides a schedule of matching fund participation, including any participation by Baltimore County, MedStar Franklin, and any private funds shall be submitted to the budget committees, and the budget committees shall have 45 days to review and comment.”*

**\$2,000,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (MISC – Chapter 022, Acts of 2017)  
DGS Item G018; (SL-013-170-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Trustees of Franklin Square Hospital, Inc. d.b.a. MedStar Franklin Square Medical Center has submitted documentation that it has \$2,000,000.00 in a financial institution to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$80,000,000.00
	<b>17-G018 (This Action)</b>	<b>\$ 2,000,000.00</b>
	Local Cost	\$78,000,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

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**23-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
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**24-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of the Montgomery Hospice, Inc.***

*Montgomery Hospice Casey House (Montgomery County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Montgomery Hospice Casey House, including a new emergency generator and repairs to the building’s roof, located in Montgomery County.”*

**\$50,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016)  
DGS Item G172; (SL-047-160-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of the Montgomery Hospice, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$92,880.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Montgomery Hospice, Inc. \$42,880.00 for eligible expenditures.

<b>Background:</b>	Total Project	\$156,600.00
	<b>16-G172 (This Action)</b>	<b>\$ 50,000.00</b>
	Local Cost	\$106,600.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

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**24-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Cathy Ensor  
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**25-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Trustees of the London Town Foundation, Inc. and  
 and Anne Arundel County, Maryland (Anne Arundel County)***

*William Brown House at Historic London Town*

*“For the acquisition, planning, design, construction, repair, renovation,  
 reconstruction, and capital equipping of the William Brown House at Historic  
 London Town, including repairs to the building’s roof, located in Anne Arundel  
 County.”*

**\$125,000.00**

*Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016)  
 DGS Item G126; (SL-049-160-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. Anne Arundel County, Maryland has submitted documentation that it has allocated \$125,000.00 in its FY2018 capital budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$250,000.00
	<b>16-G126 (This Action)</b>	<b>\$125,000.00</b>
	Local Cost	\$125,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Cathy Ensor  
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**26-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works enter into a grant agreement for the following grant:

**Board of Directors of The Young Women’s Christian Association of Annapolis and Anne Arundel County, Maryland, Inc.**

*YWCA Domestic Violence and Trafficking Shelters  
 (Anne Arundel County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of the YWCA Domestic Violence and Trafficking Shelters, located in Anne Arundel County.”*

**\$400,000.00**

*Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017)  
 DGS Item 136, (SL-041-140-038)*

**Matching Fund:** No match is required.

<b>Background:</b>	Total Project	\$4,260,000.00
	<b>17-136 (This Action)</b>	<b>\$ 400,000.00 (non-match)</b>
	16-G045 (Future Action)	\$ 100,000.00 (match)
	16-132 (Prior Action)	\$ 300,000.00 (non-match)
	14-G017 (Prior Action)	\$1,000,000.00 (match)
	Local Cost	\$2,460,000.00

(Prior Actions: 3/8/17 Agenda, Item 17-CGL; 9/16/15 Agenda, 21-CGL)

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. Invoices should be submitted to the Department of General Services for the disbursement of funds.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Cathy Ensor  
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**27-CGL.      CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify a reduced matching fund and enter into a grant agreement for the following grant:

***Board of Directors of the Boyds Clarksburg Historical Society, Inc.***

*Boyds Negro School (Montgomery County)*

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvements, and capital equipping of the Boyds Negro School, located in Montgomery County.”*

***\$16,000.00 (reduced to \$10,000.00 grant)***

*Maryland Consolidated Capital Bond Loan of 2017 (LSI – Chapter 022, Acts of 2017), DGS Item G132; (SL-014-170-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Board of Directors of the Boyds Clarksburg Historical Society, Inc. has submitted documentation that it has \$10,000.00 in a financial institution to meet the matching fund requirement for this project.

Grantee has reduced the project budget to be in line with its current finances. Grantee is requesting the Board to certify a matching fund of \$10,000.00 to allow an equal grant to be drawn after meeting the \$10,000.00 match requirement.

<b>Background:</b>	Total Project	\$ 20,000.00
	<b>17-G132 (This Action)</b>	<b>\$ 10,000.00</b>
	Local Cost	\$ 10,000.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-3250 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

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**27-CGL.      CAPITAL GRANTS AND LOANS (cont'd)**

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Contact: Cathy Ensor  
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**28-CGL. CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

**Community College of Baltimore County (Baltimore County)**  
*Community College of Baltimore County Catonsville Campus Artificial Turf Field*  
*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of an artificial turf field at the Community College of Baltimore County Catonsville Campus, located in Baltimore County.”*  
**\$250,000.00**  
*Maryland Consolidated Capital Bond Loan of 2017 (LSI – Chapter 022, Acts of 2017)*  
*DGS Item G112; (SL-017-170-038)*

**Matching Fund:** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. The Community College of Baltimore County has submitted documentation that it has allocated \$250,000.00 in its FY2018 capital budget to meet the matching fund requirement for this project.

<b>Background:</b>	Total Project	\$974,513.00
	<b>17-G112 (This Action)</b>	<b>\$250,000.00</b>
	Local Cost	\$724,513.00

**Remarks:**

1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Contact: Angela Allen  
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**29-CGL. CAPITAL GRANTS AND LOANS**  
***Maryland Higher Education Commission***

**Recommendation:** That the Board of Public Works authorize that funds be encumbered for the following grant:

**Community College of Baltimore County – Catonsville Campus**

Historic Hilton Mansion Renovation – Construction

The project is to construct the renovation of the 16,898 GSF/ 7,511 NSF Historic Hilton Mansion to become the home for the Center for Global Education, and the Hospitality Management Department, including compliance with accessibility requirements, current building codes, and stabilization and restoration of the exterior, in accordance with historic preservation requirements.

**\$1,244,000**

MCCBL 2016/ Item 117

CC-04-MC14-444

**Matching Fund:** Community College of Baltimore County – \$1,244,000

Cost sharing is 50% State share, 50% local share and is in accordance with Section 11-105(j) of the Education Article.

<b>Background:</b>	<b>Total Amount</b>	<b>State Share</b>	<b>Local Share</b>
Total Project	\$6,000,000	\$3,000,000	\$3,000,000
This Action	\$2,488,000	\$1,244,000	\$1,244,000
Previous Action, 16-CGL, 1/27/16	\$3,512,000	\$1,756,000	\$1,756,000

**Remarks:**

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Community College of Baltimore County and signed by local authorities.

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**29-CGL. CAPITAL GRANTS AND LOANS** (*cont'd*)

3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Agency Contact: Ahmed Awad  
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**30-CGL.      CAPITAL GRANTS AND LOANS**  
***Department of Health***

**Recommendation:** That the Board of Public Works approve a grant of \$57,075.00 to **Joan W. Jenkins Foundation, Inc.** (JWJ), (Worcester County).

**Project:** Construct a safe and secure entrance to the Worcester Addiction Cooperative Services Center (WACS). The building is located at 11827 Ocean Gateway, Ocean City, MD 21843.

**Fund Source:** The Maryland Department of Health has determined the grantee is required to provide a 25% local share of the eligible project cost.

Total Project Cost	\$76,100.00
Eligible Project Cost	\$76,100.00
State Share (75%)	\$57,075.00    CB-28604-02 MCCBL 2015 (CHFF)
Grantee Share (25%)	\$19,025.00    JWJ, Money Market account

**Remarks:**

1. The proposed construction/renovation project will provide safe and secure entrance to the WACS.
2. Grantee is a nonprofit organization.
3. In accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Worcester County.
4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**