

## SECRETARY AGENDA

January 13, 1999  
Secretary's Agenda

Contact: Robert Everhard  
(410) 767-7338

### 18. DEPARTMENT OF HUMAN RESOURCES

Designation of "eligible contracts" as set forth in Section 13-224, State Finance and Procurement Article, Maryland Code (SB 686, 1998 Session)

#### Background:

The designation of "eligible contracts" is a crucial part of the Hiring Agreement section of Senate Bill 686 – Welfare Innovation Act of 1998. The Hiring Agreement's purpose is to provide entry-level job opportunities for Temporary Cash Assistance (TCA) customers with private sector firms that do business with the State of Maryland. A contract so designated would require the contractor to consider hiring TCA customers.

As developed, the following four primary procurement units will select "eligible contracts" for Hiring Agreement purposes:

- Department of Budget and Management
- Department of General Services
- Department of Transportation
- University System of Maryland

Selection of the contracts would be based upon a contract's potential for providing entry-level job opportunities for TCA customers.

#### RECOMMENDATION:    Submission of a recommendation that:

1. the Board of Public Works directs the following four primary procurement units to each select "eligible contracts" for Hiring Agreements as set forth in section 13-224, State Finance & Procurement Article, Maryland Code (SB 686, 1998 Session):

- Department of Budget and Management
- Department of General Services
- Department of Transportation
- University System of Maryland

The selection of the contracts shall be based upon their potential for providing entry-level employment opportunities;

**SECRETARY AGENDA**  
**January 13, 1999**  
**Secretary's Agenda**

18. **DEPARTMENT OF HUMAN RESOURCES** (cont'd)

**RECOMMENDATION:** (cont'd)

2. each Action Agenda requesting the Board of Public Works' approval of the award of a selected procurement contract shall contain the following statement:

"The Board's approval of the award of this contract also constitutes the Board's designation of the contract as an eligible contract for hiring agreements as set forth in Section 13-224 State Finance and Procurement Article"; and

3. the Department of Human Resources shall submit an annual report to the Board on the number of Hiring Agreements executed, the number of TCA customers hired, and the effectiveness of each hiring agreement in obtaining employment for TCA customers. The report shall list each contract selected by the primary procurement units as "eligible contracts", and the number of TCA customers hired under each.

---

**Board of Public Works Action: The above referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**