



**DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
September 11, 2024**



SUPPLEMENTAL

*Contact: Jenna Meinel 410-767-0008
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35-S-OPT. SERVICES OPTION
Department of Education, Office of Family Support/Dispute Resolution Branch

Contract ID: Consultant to Implement a Process for Collecting Parent Data; R00R1601184
ADPICS No.: COK63568

Contract Approved: DGS 21-S, 09/14/2022

Contract Description: Provide comprehensive systems to collect parent data on the percent of parents participating in Part B preschools who report their facilitated parent involvement as a means of improving services and results for children with disabilities; and Part C that collects data on the percent of families who report that early intervention services have helped the family know their rights; effectively communicate their children's needs; and help their children develop and learn.

Option Description: Exercise the second renewal option

Award: ICF Macro, Inc., Fairfax, VA

Original Contract Term: 10/01/2022 - 09/30/2023 (w/four 1-year renewal options)

Option Term: 10/01/2024 - 09/30/2025

Original Contract Amount: \$202,207

Option Amount: \$207,473

Prior Options/Mods: \$207,192 (Renewal Option#1: 10/01/2023 - 09/30/2024,
DGS 27-S-OPT, 09/20/2023)

Total Contract Amount: \$616,873

Percent +/- (This Item): 102.60%

Total Percent Change: 205.07%

Procurement Method: Competitive Sealed proposals

Living Wage Eligible: Yes



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35-S-OPT. SERVICES OPTION (cont'd)

MBE / VSBE Participation: 31% / 0%

MBE / VSBE Compliance: 51.60% / 0%

Performance Security: No

Requesting Agency Remarks: The purpose of this contract is to provide a system for collecting, validating, aggregating, analyzing, and reporting parent and family survey data that meets the Federal requirements for Part B, Part B-Preschool, and Part C. MSDE must comply with the U.S. Department of Education, Office of Special Education Programs (OSEP), which requires the State to report on the effectiveness of their early intervention and special education programs for children and students with disabilities. The programs are governed by the legal requirements of the Individuals with Disabilities Act (IDEA). OSEP requires the State of Maryland to submit an Annual Performance Report (APR), which includes reporting specific data to reflect the outcomes of Maryland’s early intervention and special education programs. Maryland is required to conduct two (2) surveys: (1) Infant and Toddler Survey, and (2) School Age Survey. As an incumbent, ICF Macro has provided these services for the State for over 12 years. ICF Macro has performed well and partnered with the Department to provide a system to collect parent data surveys to help the State meet their Federal requirements per the contract requirements.

Fund Source: 100% Federal Funds

Approp. Code: R000113

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION