



**DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
October 20, 2021**



**SUPPLEMENTAL**

*Contact: Wendy Scott-Napier 410-767-4088  
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**44-LT-MOD.      TENANT LEASE MODIFICATION  
*Department of Human Services***

**Recommendation:**                      Approve a lease renewal.

**Prior Board Action:**                    DGS 8-L, 08/05/2009  
DGS 27-LT, 01/06/2021  
DGS 32-LT-MOD, 06/16/2021  
DGS 63-LT-MOD, 09/15/2021

**Landlord:**                                 Donald R. Arsenault, 22174 Dune Circle, Millsboro, DE 19966

**Property Location:**                    607-627 Race Street, Cambridge, MD 21613  
**Space Type:**                              Office 36,015 sq. ft.

**Lease Type:**                                Renewal (continued use)  
**Term:**                                        11/01/2021 - 11/30/2021 (1 Month)

**Annual Rent:**                             \$1,080,450.00 (Year 1)                    **Square Foot Rate:**     \$30.00

**Fund Source:**                            43% General/57% Federal                **Appropriation Code:** G0010  
83% General/17% Federal                    G3010  
12% General/88% Federal                    G4100  
63% General/37% Federal                    G5000  
34% General/66% Federal                    G6010

**Utilities/Custodial Responsibility:**      Landlord/Tenant  
**Termination for Convenience Clause:**    Yes

**Procurement Method:**                    Sole Source  
See COMAR 21.05.05.02.D; DGS Space Mgmt Manual ¶ 6-605 E

**Remarks:**      A prior short-term extension was approved through October 31, 2021. An additional extension is now needed through November 30, 2021 due to a delayed use and occupancy permit related to the DHS office relocation. DHS will be relocating to 2737 Dorchester Square in Cambridge, per item DGS 32-LT approved by the BPW on 11/18/2020.

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**