



DEPARTMENT OF GENERAL SERVICES  
OFFICE OF STATE PROCUREMENT  
ACTION AGENDA  
January 28, 2026

**SUPPLEMENTAL**



Contact: Amanda Sadler 301-429-7780  
amanda.sadler@maryland.gov

**49-S-MOD. SERVICES MODIFICATION**

*Department of Housing and Community Development, Community Development Administration*

**Contract ID:** Evaluation, Measurement, and Verification of Energy Efficiency Program's Services; *S00R1600010: S00B2600039*  
ADPICS No.:COL24906

**Contract Approved:** DGS 22-S, 01/26/ 2022

**Contract Description:** Provide annual evaluation, measurement, and verification services under the EmPOWER Maryland Program and other energy efficiency programs administered by DHCD, including but not limited to Washington Gas Light, the Federal Department of Energy Weatherization Assistance Program, and the Maryland Energy Assistance Program.

**Modification Description:** Extend the contract term and increase funding to allow time to complete a new procurement.

**Award:** The Cadmus Group, LLC; Waltham, MA

**Original Contract Term:** 01/26/2022 - 01/25/2024 (w/two 1-year renewal options)

**Modification Term:** 02/17/2026 - 02/16/2027

**Original Contract Amount:** \$964,152 NTE

**Modification Amount:** \$554,000

**Prior Mods/Options:** \$0 (Mod #1: Extension of the base term end date for clerical correction 01/26/2024 - 02/16/2024 Delegated Authority - DHCD 06/15/2022)  
\$175,000 (Mod #2: Increase in contract amount due to PSC Order 90546, HB169, and Hancock Database development. DGS 30-S-MOD 01/03/2024)  
\$496,538.28 (Renewal Option #1: 02/17/2024 - 02/16/2025 DGS 38-S-OPT 01/31/2024)  
\$511,434.43 (Renewal Option #2 (Final Renewal): Exercised for the period 02/17/2025 – 02/16/2026; DGS 10-S-OPT 02/12/2025; with ADPICS correction issued 02/28/2025)

**Total Contract Amount:** \$ 2,701,124.71



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**49-S-MOD. SERVICES CONTRACT MODIFICATION (cont'd)**

**Percent +/- (This Item):** 57.46%

**Total Percent Change:** 180.16%

**Original Procurement Method:** Competitive Sealed Proposals

**Living Wage:** Yes

**MBE/VSBE Participation:** 10% / 0%

**MBE/VSBE Compliance:** 8.35% / 0%

**Hiring Agreement Eligible:** Yes

**Requesting Agency Remarks:** The Department is requesting approval of this Third Modification to extend the term of the current EM&V services contract and add funding to allow DHCD sufficient time to complete a new competitive procurement. The new procurement is already underway; however, due to the scope and complexity of the project, it will not be finalized before the current contract expires. This modification will allow Cadmus to continue providing services through the current program cycle, ensuring continuity of critical EmPOWER Maryland evaluation and verification functions.

In accordance with BPW Advisory 2001-1, DHCD's Office of Fair Practices Procurement Review Group evaluated the contract for MBE, VSBE, and Small Business Reserve applicability. A 10% MBE goal was established; no VSBE goal was set due to the limited number of certified firms capable of performing these services.

Cadmus has demonstrated continued progress toward meeting the 10% MBE participation goal. Earlier compliance reflected 5.9% participation; however, based on updated reporting, Cadmus is now performing at approximately 8.3% toward the goal. While not yet at full goal attainment, Cadmus has demonstrated measurable improvement, has submitted a Corrective Action Plan, and remains committed to expanding roles and increasing workshare for its MBE subcontractors. Cadmus continues to work with DHCD to identify opportunities to further increase MBE participation as the contract progresses.



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**49-S-MOD. SERVICES CONTRACT MODIFICATION (cont'd)**

*Agency Remarks (cont'd):*

Given the time-sensitive nature of the EmPOWER program cycle, the operational dependency on ongoing evaluation and database work, and the need to maintain continuity of services while the new competitive procurement is completed, extending and increasing the current contract is the most efficient and cost-effective solution. Initiating a new solicitation at this time would risk significant delays to required EM&V deliverables, whereas this modification ensures uninterrupted services until the new contract can be awarded.

**Fund Source:** 100% Special Funds (EmPOWER Maryland)

**Approp. Code:** S00A2504

**Resident Business:** No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**