

DEPARTMENT OF GENERAL SERVICES OFFICE OF STATE PROCUREMENT ACTION AGENDA



SUPPLEMENTAL

July 3, 2024

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64-S. SERVICES CONTRACT

Department of the Environment, Land and Materials Administration

Contract ID: Statewide Recycling Needs Assessment; U00B4600041

ADPICS No.: U00B4600041

Contract Description: Conduct a comprehensive Statewide study of recycling and producer responsibility for packaging of recyclable materials.

Awards: HDR Engineering, Inc., Fulton, MD

Contract Term: 08/08/2024* - 06/30/2025 (*Or earlier upon BPW approval)

Amount: \$667,268.94

Procurement Method: Competitive Sealed Proposals (Single Proposal Received)

Proposals:

Offerors	Technical	Financial Offers	Overall
	Rankings	(Rankings)	Rankings
HDR Engineering, Inc., Fulton, Maryland	1	\$667,268.94	1

^{*}Technical and financial proposals were weighted equally.

Living Wage Eligible: Yes

MBE/VSBE Participation: 27% / 4%

MBE/VSBE Waiver: Granted 05/29/2024

Incumbents: N/A

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace Advantage (eMMA) on February 12, 2024. A total of 797 potential contractors were solicited and 58 were directly solicited. Two proposals were received, and one was determined to be reasonably susceptible of being selected for award. One proposal was deemed not reasonably susceptible for award due to the denial of the MBE waiver for lack of a good-faith effort to find subcontractors. The recommended offeror HDR Engineering, Inc. was determined to be most advantageous to the State.



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SERVICES CONTRACT (cont'd)

Agency Remarks (cont'd):

HDR Engineering, Inc. submitted a detailed proposal that demonstrated relevant experience and demonstrated experience with the Extended Producer Responsibility Programs, an important component of the needs assessment. They also provided a detailed procedure to help improve the quality and credibility of the assessment.

The firm demonstrated that they made a good-faith effort to find subcontractors to meet the MBE participation and documented those efforts. MDE granted a partial waiver of the originally established 35% MBE participation and the 7% VSBE participation.

The price has been determined to be fair and reasonable. There have been a handful of states who have performed studies, although they are not as extensive as Maryland's. MDE received \$1,000,000 to conduct this RFP and award a contract. Based on the compressed timeline and the number of requirements in the Legislation, MDE anticipated that this effort could cost \$1,000,000. California budgeted approximately \$4 million for their study. Washington State did a smaller study of plastics that cost between \$350,000 and \$400,000. Vermont did a waste composition study for \$253,900.

Fund Source: 100% General Funds

Approp. Code: U00A06.01

Resident Business: Yes

MD Tax Clearance: 24-2223-1110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION