



DEPARTMENT OF GENERAL SERVICES
OFFICE OF STATE PROCUREMENT
ACTION AGENDA
August 27, 2025



SUPPLEMENTAL

*Contact: Joseph Consoli 410-260-7195
joseph.consoli@maryland.gov*

67-S-MOD. SERVICES MODIFICATION

Department of Budget and Management, Fleet Management Office

Contract ID: Maintenance, Repair and Accident Management Program for State-Owned Vehicles Contract; 050B6400003
 ADPICS No.: COK73960

Contract Approved: DBM 4-S, 09/07/2016

Contract Description: Provide Statewide vehicle maintenance and repair services via a network of local vendors for State-owned cars, light trucks, vans, and medium and heavy-duty trucks not covered by in-house maintenance and repair facilities. The contract also provides an accident management program to manage reporting and repair of all vehicle accidents and vandalism claims by participating State agencies.

Modification Description: Extend the current contract term and increase the funding to provide continuity of services as a bridge contract until a replacement contract is awarded and fully executed.

Award: Element Fleet Corporation; Sparks, MD
(Formerly Element Vehicle Management Services, LLC)

Original Contract Term: 10/01/2016 – 09/30/2021

Modification Term: 08/29/2025 – 02/28/2027

Original Amount: \$77,500,000

Modification Amount: \$45,000,000

Prior Options/Mods: \$0 (Mod #1: Clarified scope of work; Delegated Authority - DBM, 09/12/2017)
 \$0 (Mod #2: Contract assignment and novation; Delegated Authority - DBM, 06/07/2018)
 \$15,000,000 (Mod #3: Extension 10/01/2021 - 09/30/2022; DGS 40-S-MOD, 09/01/2021)
 \$22,000,000 (Mod #4: Extension 10/01/2022 - 03/30/2023; DGS 16-S-MOD, 06/22/2022)
 \$0 (Mod #5: Extension 03/31/2023 - 12/31/2023; Delegated Authority - DBM; 03/30/2023)



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\$17,000,000 (Mod #6: Add additional funds; DGS 16-S-MOD, 06/21/2023)

\$0 (Mod #7: Extension 01/01/2024 - 01/31/2024; Delegated Authority - DBM, 12/29/2023)

\$0 (Mod #8: Extension 02/01/2024 - 04/30/2024, Delegated Authority - DBM, 01/31/2024)

\$8,000,000 (Mod #9: Extension and add funds, 05/01/2024 - 06/30/2024; DGS 97-S-MOD, 04/03/2024)

\$0 (Mod #10: Extension 07/01/2024 - 07/17/2024; Delegated Authority - DBM, 06/28/2024)

\$12,000,000 (Mod #11: Extension and add funds, 07/18/2024 - 10/17/2024; DGS 45-S-MOD, 07/17/2024)

\$0 (Mod #12: Extension 10/18/2024 - 10/31/2024; Delegated Authority - DBM, 10/16/2024)

\$0 (Mod #13: Extension 11/01/2024 - 11/21/2024; Delegated Authority - DBM, 10/31/2024)

\$14,000,000 (Mod #14: Extension and add funds, 11/22/2024 - 02/21/2025; 25-S-MOD, 11/20/2024)

\$0 (Mod #15: Extension 02/22/2025 - 06/20/2025; Delegated Authority - DBM, 02/21/2025)

\$0 (Mod #16: Extension 06/21/2025 - 08/28/2025; Delegated Authority - DBM, 06/12/2025)

Total Contract Amount: \$210,500,000

Percent +/- (This Item): 58.06%

Total Percent Change: 171.61%

Original Procurement Method: Competitive Sealed Proposals

MBE/VSBE Participation: 0% / 0%

MBE/VSBE Compliance: 0% / 0%

Performance Security: No



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67-S-MOD. SERVICES MODIFICATION (cont'd)

Requesting Agency Remarks: The Department of General Services issued an RFP in late 2022, and evaluations have been completed. However, the contract award has been delayed due to extended negotiations over key terms. The current fleet management contract is set to expire, and negotiations for a replacement contract remain unresolved. To ensure continuity of services, approval is requested to extend the current contract and increase funding as a bridge contract, with an anticipated term of up to 18 months, allowing time to revise requirements, assess market interest, and conduct a new competitive solicitation.

The Department of Budget and Management (DBM) will work aggressively with DGS-OSP to pursue a new competitive award with business terms that optimize cost-effectiveness for the State while exploring ways to enhance MBE/VSBE participation as well. DBM is assessing the current operating model for fleet maintenance and repair as part of the Government Modernization Initiative, and this work will inform future procurements for maintenance and repair.

The services provided under this contract are highly specialized and essential to State operations. The contractor serves as a management provider responsible for overseeing all conventional maintenance, repairs, glass replacement, and preventative maintenance for State-owned vehicles. The scope also includes oversight of original equipment manufacturer (OEM) recalls and access to maintenance experts through a centralized technical support center. These experts review and approve maintenance and repair services, which are available 24/7, 365 days a year via toll-free access. The contract further includes emergency roadside assistance, such as towing services and the transport of State personnel from accident or breakdown sites to safe locations. These centralized services are critical to ensuring the safety, operability, and cost-efficiency of the State fleet; therefore, continuation of these services is essential.

At the time of the original award, a secondary service was not available, and therefore, an MBE participation goal was not established. However, a 10% MBE participation goal has been included in the new solicitation.

Fund Source: 100% General Funds

Approp. Code: Various (Per using agency)

Resident Business: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION