

BOARD OF PUBLIC WORKS

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APRIL 20, 2011

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**MINUTES OF THE MEETING OF
THE BOARD OF PUBLIC WORKS, APRIL 20, 2011**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, April 20, 2011.

Board Members present:

The Honorable Martin O'Malley, Governor
The Honorable Nancy K. Kopp, Treasurer
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services
T. Eloise Foster, Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Project Contingency Fund 1988
Maryland Consolidated Capital Bond Loan of 2002
Maryland Consolidated Capital Bond Loan of 2004
Maryland Consolidated Capital Bond Loan of 2005
Maryland Consolidated Capital Bond Loan of 2006
Maryland Consolidated Capital Bond Loan of 2007
Maryland Consolidated Capital Bond Loan of 2008
Maryland Consolidated Capital Bond Loan of 2009
Maryland Consolidated Capital Bond Loan of 2010

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
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1. **DEPARTMENT OF AGRICULTURE**
Maryland Agricultural Cost-Share Program Grant Requests

Recommendation: That the Board of Public Works approve funding a total of 32 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$414,600.

Agreement #	Recipient	County	Amount
AT-2011-2085	WILLIAM R. MATTINGLY	St. Mary's	6,300
AT-2011-2122	FAIR HILL FARMS, INC.	Kent	700
AT-2011-2131	CATHERINE N. MATTINGLY	St. Mary's	6,000
AT-2011-2146	TIMOTHY A. REDMAN	Kent	200
AT-2011-2178	GARDNER FAMILY LLC	Queen Anne's	400
AT-2011-2179	GARDNER FAMILY LLC	Queen Anne's	1,000
CR-2011-2171	WILLIAM D. HANDLEY	Dorchester	500
CR-2011-2172	WILLIAM HUBBARD	Dorchester	900
CR-2011-2240	DAVID S. RICE	Caroline	35,000
LS-2011-2169	DAVID BUTTON	Harford	8,500
LS-2011-2191	PATRICIA J. TROYER	Harford	5,400
LS-2011-2192	PATRICIA J. TROYER	Harford	3,600
MP-2011-1981	GAIL JOYCE	Montgomery	1,800
MP-2011-2170	BROWER & BROWER	Carroll	100,000
MP-2011-2180	EARLE F. GEISBERT, JR	Frederick	2,900
MP-2011-2194	JEFFREY D. FRITZ	Carroll	2,700
MP-2011-2196	RALPH E. BASSLER	Carroll	7,200
MP-2011-2197	RALPH E. BASSLER	Carroll	1,600
MP-2011-2216	STUART C. PETERSON, SR	Carroll	700
MP-2011-2217	STUART C. PETERSON, SR	Carroll	2,900
MP-2011-2219	DIANE M. CHUCKER	Montgomery	1,900
NW-2011-2173	NORMAN L. SCHUYLER	Dorchester	700
NW-2011-2205	HARRY E. REID	Dorchester	600
PR-2011-2099	AARON W. LESSIG	Somerset	66,200
PR-2011-2156-B	TRELLE E. STERLING	Somerset	35,000
PR-2011-2190	ELWOOD HOWARD	Somerset	35,000
PR-2011-2218-B	RANTZ W. PURCELL	Somerset	31,000
RS-2011-2195	S. SCOTT ALBAN	Carroll	9,300
RS-2011-2198	S. SCOTT ALBAN	Carroll	4,300
UP-2011-2174	TERRY R. ROANE	Washington	35,000
UP-2011-2201	WAYNE M. BOWMAN	Washington	1,800
UP-2011-2203	WAYNE M. BOWMAN	Washington	5,500

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

1. **DEPARTMENT OF AGRICULTURE** (cont'd)
Maryland Agricultural Cost-Share Program Grant Requests

Fund Source: MCCBL of 2009/Item 09083: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
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2. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Additional Funding Requests

Recommendation: That the Board of Public Works approve **ADDITIONAL FUNDING** of 2 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$2,982.24.

Agreement #	Recipient	County	Amount \$
AT-2009-3451	BRYAN K. DOWELL	Calvert	1,125.00
LS-2011-1780	JAMES H. ARCHER, JR	Harford	1,857.24

Fund Source: MCCBL of 2009/Item 09083: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
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3. DEPARTMENT OF AGRICULTURE*Maryland Agricultural Cost-Share Program Reversion Requests*

Recommendation: That the Board of Public Works approve the **REVERSION** of the remaining balances of 12 projects cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program.

Total submission amount: \$47,154.58.

Agreement #	Recipient	County	Amount \$	Status
AT-2010-1859	BLACKWATER FARMS, INC.	Dorchester	226.06	Completed
AT-2010-1965	MALKUS FARMS	Dorchester	622.25	Completed
AT-2010-1966	MALKUS FARMS	Dorchester	462.01	Completed
CH-2010-1580	RICHARDSON FARMS, LLC	Kent	44.30	Completed
CH-2010-1722	JOHN A. RIGDON	Kent	530.39	Completed
CR-2009-2805	JOHN W. HAMMER	Caroline	500.00	Completed
CR-2009-2881	CARLA S. CALLAHAN	Talbot	132.21	Completed
CR-2009-3078-B	PAUL T. SWANN	Talbot	10,900.00	Completed
MP-2010-1644	JERRY W. FROCK	Carroll	12,600.00	Cancelled
NW-2010-1862	KEVIN FISHELL	Caroline	5,400.00	Completed
PA-2007-1778	RITA G. SIMPSON	Anne Arundel	5,030.31	Completed
PA-2010-1961	MARVIN E. HUTCHINS	Calvert	10,707.05	Completed

Fund Source: MCCBL of 2008/Item 08066: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Contact: Mary Jo Childs, 410-260-7335
mchilds@comp.state.md.us

4. BOARD OF PUBLIC WORKS
Board of Public Works Procurement Advisory
Hiring Agreements - Eligible Contracts

Recommendation: That the Board of Public Works issue an Advisory restating the Board's designations of primary procurement units to cooperate with the Department of Human Resources to implement the hiring agreement program and further implementing the requirement of annual reports.

Background: State Procurement Law requires the Board of Public Works to "designate the types of procurement contracts that are eligible" for hiring agreements. Hiring agreements are secondary arrangements between the Department of Human Resources and a State procurement contractor to cooperatively identify and hire Family Investment Program recipients to fill job openings on State procurement projects. This DHR Program provides temporary cash assistance, welfare avoidance grants, and services to families while preparing recipients for independence. Many recipients must engage in work activities in order to maintain their eligibility.

When the hiring agreement law was first enacted, the Board directed the Departments of Budget and Management, General Services, and Transportation, and the University System of Maryland to select eligible contracts for hiring agreements (Sec. Item 18, Jan. 13, 1999). The Board also required DHR to submit an annual report. Later, the pool of those FIP recipients who may seek employment through the hiring agreement preference was expanded to include former FIP recipients, children of current or former recipients, foster youth, and obligors required to pay child support. (See Sec. Item 9, Oct. 4, 2000).

Authority: State Finance and Procurement Article, §13-224, Annotated Code of Maryland.

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

4. **BOARD OF PUBLIC WORKS** (cont'd)
Board of Public Works Procurement Advisory
Hiring Agreements - Eligible Contracts

Advisory: Specifically, the Advisory:

- Directs DBM, DGS, and MDOT (designated procurement units) to select certain procurement contracts as contracts eligible for hiring agreements. Although the University System of Maryland is generally exempt from State Procurement Law, the Board encourages USM to voluntarily participate as a designated procurement unit;
- Emphasizes that designated units should review all procurements for hiring agreement status, including construction, maintenance, and services procurements;
- Directs the DHR to provide information about the Program to bidders and offerors on eligible contracts. DHR must also provide an account representative to the contractor to assist in training and placing the participants in jobs;
- Requires DHR to provide an annual report to the Board that summarizes the previous fiscal year's hiring agreement data including the agency awarding the contract, the type of contract, and the number of persons offered employment through each hiring agreement;
- Requires the designated procurement units to provide an annual report to the Board that summarizes the review undertaken by the unit in designating contracts as eligible for hiring agreement status.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**APRIL 20, 2011****SECRETARY'S AGENDA**

Contact: Mary Jo Childs 410-260-7335
mchilds@comp.state.md.us

5. **BOARD OF PUBLIC WORKS**
Procurement Agency Activity Report

Submission of the Procurement Agency Activity Reports by:

- A. Department of General Services, October, November and December 2010
- B. Department of Transportation, November and December 2010

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
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6. BOARD OF PUBLIC WORKS *Wetlands Licenses*

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- | | |
|---------|---|
| 11-0390 | <u>STANLEY P. WATKINS, M.D.</u> – To maintenance dredge an entrance channel and provide for a 6-year dredging period – Cool Spring Cove, Annapolis |
| 11-0329 | <u>*PARKWOOD COMMUNITY ASSOC.</u> – To construct stone sill and sand containment structures and fill, grade, and plant marsh vegetation along an eroding shoreline – Back Creek, Annapolis |
| 11-0419 | <u>CIVIC ASSOC. OF PALISADES</u> – To construct a stone groin and a sand containment structure, install a finger pier extension, and replace an existing boat ramp – Round Bay, Crownsville |
| 10-0577 | <u>JAMES & MARYROSE EICHELBERGER</u> |
| 10-0580 | <u>PHILIP MATRONE, CAROL WHITTLE & DAVID WATERS</u> |
| 10-0585 | <u>JON GERBRACHT</u> |
| 10-0582 | <u>DONNA O'NEILL</u> |
| 10-0576 | <u>ARTHUR LILLY</u> |
| 10-0809 | <u>HARVEY & JAMIE BRILLIANT</u> |
| 10-0579 | <u>STANLEY BOARDMAN</u> |
| 10-0578 | <u>MICHAEL SEDMAK</u>
To maintenance dredge a spur channel and slip area and provide for a 6-year dredging period – Severn River, Millersville |

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

6. BOARD OF PUBLIC WORKS (cont'd) *Wetlands Licenses*

ANNE ARUNDEL COUNTY (cont'd)

10-0657 BRUCE & PAT WOODWARD & RANDY WILLIAMS

10-0658 RICHARD & GLORIA BARTON

10-0664 PAUL COOK

To maintenance dredge a spur channel and slip area and provide for a 6-year dredging period, and construct a timber pier – Pocahontas Creek, Edgewater

10-0665 KIRK HOLUB

10-0669 FAYE WHITE

10-0661 DALE LEGAL

10-0666 MIKE GEERS

To maintenance dredge a spur channel and slip area and provide for a 6-year dredging period – Pocahontas Creek, Edgewater

10-0818 C. PERRY YEATMAN - To maintenance dredge a spur channel and slip area and provide for a 6-year dredging period – Duvall Creek, Annapolis

11-0352 BRAD PERSEKE – To dredge a channel, replace a bulkhead, and construct a pier and piles – South River, Annapolis

HARFORD COUNTY

10-0744 U.S. ARMY GARRISON, ABERDEEN PROVING GROUND – To expand an existing marina from 4 slips to 60 slips by constructing piles, piers, and platforms – Chesapeake Bay at Swan Creek, Aberdeen

QUEEN ANNE'S COUNTY

11-0310 GEORGE RITTER, JR. – To construct a timber pier extension and a timber groin – Crab Alley Creek, Chester

BOARD OF PUBLIC WORKS**APRIL 20, 2011****SECRETARY'S AGENDA****6. BOARD OF PUBLIC WORKS (cont'd)**
Wetlands Licenses**ST. MARY'S COUNTY**

09-0240

***STEVEN MCMAHON** – To emplace a stone revetment, stone edging, and a stone sill, and to fill, grade and plant marsh vegetation along an eroding shoreline – St. George Creek, Valley Lee

*NOTE: As of April 6, 2011, BPW has approved 6.28 acres of living shoreline in FY 2011.

BOARD OF PUBLIC WORKS ACTION:**APPROVED****DISAPPROVED****WITH DISCUSSION****THE ABOVE REFERENCED ITEM WAS:****DEFERRED****WITHDRAWN****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
dmoore@comp.state.md.us

7. BOARD OF PUBLIC WORKS Wetlands License 11-0287

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case is classified as an extraordinary case because of the recommendation that compensation be assessed. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

BALTIMORE CITY

11-0287 AT&T CORPORATION – To install, by directional bore method, 3 conduits under the Gunpowder River and 3 conduits under the Little Gunpowder River

- Application received – November 3, 2010
- Public comment period ended – February 15, 2011
- MDE Report and Recommendation to approve received – March 30, 2011

Compensation: \$1000.00 non-recurring fee and an annual fee of \$1.00 per linear foot of cable, totaling \$519.00/year. The annual fee will be adjusted every five years based on the Consumer Price Index.

Indemnification: As a condition of this wetlands license, the licensee agrees to indemnify, defend and save harmless the State of Maryland, its officers and employees from and against any and all liability, suits, claims and actions of whatever kind, caused by or arising from the placement of the cables under the bottom of the Gunpowder and Little Gunpowder rivers.

BOARD OF PUBLIC WORKS ACTION:

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

(REVISED)

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Contact: Patti Konrad 410-260-7920
pkonrad@treasurer.state.md.us

8. **COMMISSION ON STATE DEBT**
State Tax Rate

Recommendation: The Commission on State Debt met on April 14, 2011 and in accordance with Executive Order 01.01.1980.06, now recommends that the Board of Public Works levy the property tax that will be required for Fiscal Year 2012 to provide funds for State debt requirements as follows:

- (a) 11.2 cents (\$0.112) per \$100 of the full assessed value of real property other than that of public utilities; and
- (b) 28.0 cents (\$0.280) per \$100 of the full assessed value of real property of public utilities.

Authority: Section 8-134 of the State Finance and Procurement Article, Annotated Code of Maryland. The levy is required to be set by the Board of Public Works on or before May 1, 2011.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Contact: Norman C. Swoboda (410)514-7355
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9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

RECOMMENDATION: That the Board of Public Works approve releasing the deed of trust on one property that received a loan from DHCD's Down Payment and Settlement Expense Loan Program. The deed of trust is a second mortgage; the borrower is selling the property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrower has requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). The borrower has/will sign a promissory note in the amount of the outstanding principal of the second mortgage.

LOAN AUTHORITY: Down Payment and Settlement Expense Loan Program
Housing and Community Development
Article §§ 4-301-4-309, Maryland Code

**AUTHORITY TO RELEASE
SECURITY INTEREST:** State Finance and Procurement
Article §§ 10-305, Maryland Code

Loan Recipient: **Fetima A. Worthington**
600 Heather Ridge Drive, Unit J, Frederick, MD 21702
(Frederick County)

Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Contact Person: Carol Gilbert (410) 514-7229
 gilbert@mdhousing.org
 Dawn Medley (410) 514-7237
 medley@mdhousing.org

10. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**
Neighborhood BusinessWorks Program – Fiscal Year 2011

Recommendation: The Department of Housing and Community Development recommends that the Board of Public Works approve the use of general obligation bond proceeds to fund the following microenterprise loan:

<u>Program</u>	<u>Borrower</u>	<u>Description</u>	<u>Loan Amount</u>
Loan	Greenbelt Travel Services, Prince George's County	Support existing 20 year old travel agency business with advertising and working capital funds.	\$35,000

Fund Source: MCCBL of 2010: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

Authority:

- ◆ The Budget Reconciliation and Financing Act of 2010 (BRFA) [SB 141].
- ◆ Section 8-301, State Finance and Procurement Article, Annotated Code of Maryland.
- ◆ Article – Housing and Community Development, §§6-301 through 6-311
- ◆ Regulations concerning the program are found at COMAR 05.13.01.

Background: The Neighborhood Business Development Program, operating as Neighborhood BusinessWorks (NBW), was established in 1995 to provide flexible gap financing for small businesses starting up or expanding in locally designated neighborhood revitalization areas throughout Maryland. Loans are made to Maryland-based local development corporations, microenterprises, nonprofit organizations, or small businesses. Loans and grants are made to these organizations whose activities contribute to the broader revitalization of the designated neighborhood (e.g., reuse of vacant/underutilized buildings or providing needed goods or services to area residents). Financing ranges from \$1,000 up to the lesser of (i) \$500,000 or (ii) 50 % of total project costs. Loan applicants must provide a capital cash contribution of at least 5% of the total project cost. Microenterprise loans have a maximum loan amount of \$35,000.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307
efrke@menv.com

11. MARYLAND ENVIRONMENTAL SERVICE *Eastern Correctional Institution*

CONSTRUCTION

Water Treatment Plant Upgrades
 MES Project #10-05-07

ORIGINAL BPW APPROVAL DATE

December 2, 2009 (Secretary's Agenda Item 10)

CONTRACTOR

Johnston Construction Company
 Dover, PA

CONTRACT DESCRIPTION Expansion and upgrade of the existing osmosis membrane water treatment plant as well as installation of raw and finished water lines to serve both ECI and the Somerset County Sanitary District.

MODIFICATION DESCRIPTION: Install additional expansion boards for alarms; reconfigure control wires; heat trace exterior piping; rewire chart recorders to new circuit; install scale inhibitor water filter system; upgrade well pump motors to increase horsepower; supply and install computer monitor at operations office; coat concrete floor for protection; and install additional conduit and cables.

ORIGINAL TERM

430 calendar days

MODIFIED TERM

700 calendar days

ORIGINAL CONTRACT AMOUNT

\$4,108,893.00

MODIFICATIONS TO DATE

\$382,397.00

AMOUNT OF THIS MODIFICATION

\$87,559.00

REVISED TOTAL CONTRACT AMOUNT

\$4,578,849.00

PERCENTAGE INCREASE

1.95%

MBE PARTICIPATION

1%

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

11. MARYLAND ENVIRONMENTAL SERVICE (cont'd)
Eastern Correctional Institution

REMARKS: The need for this modification became apparent during construction. For example, the expansion boards for the alarms were needed for them to communicate, and new cables were needed for the chart recorder because the old panel was to be demolished. Heat tracing was needed to keep an exposed temporary pipeline from freezing. The modification of the scale inhibitor water system was recommended by the manufacturer as a way to protect and extend the life of the membranes. Pump motors needed additional horsepower to overcome friction loss and meet service conditions. The proposed epoxy coating will protect the concrete floor from further degradation.

FUND SOURCE	MCCBL of 2006: Maryland Environmental Service Infrastructure Improvement Program
APPROPRIATION CODE	065 MCCBL (06 PCA # 10942)
RESIDENT BUSINESS	No
MD TAX CLEARANCE	11-0852-1011

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307
efrke@menv.com

12. MARYLAND ENVIRONMENTAL SERVICE *Greenbrier State Park*

CONSTRUCTION	MES Project #10-05-27 Wastewater Treatment Plant Improvements
ORIGINAL BPW APPROVAL DATE	June 23, 2010 (Secretary's Agenda Item 7)
CONTRACTOR	Callas Contractors, Inc. Hagerstown, MD
CONTRACT DESCRIPTION Construct a flow equalization tank at the head of the plant and perform piping modifications.	
MODIFICATION DESCRIPTION Install additional shoring to excavate tank. Relocate existing electrical line to accommodate new tank. Correct wastewater leakage from existing tank and dispose of material. Provide additional unforeseen piping modifications.	
ORIGINAL TERM	180 calendar days
MODIFIED TERM	35 calendar days
ORIGINAL CONTRACT AMOUNT	\$498,000.00
AMOUNT OF THIS MODIFICATION	\$64,532.21
REVISED TOTAL CONTRACT AMOUNT	\$562,532.21
PERCENTAGE INCREASE	13%
MBE PARTICIPATION	16%

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

12. **MARYLAND ENVIRONMENTAL SERVICE**
Greenbrier State Park

REMARKS: Differing site conditions were a contributing factor to this change order request. As-built drawings did not accurately depict site and piping locations. During construction, several major deficiencies in the existing plant and piping layouts were encountered and required repair and/or redesign. The contractor also encountered delays due to adverse weather.

FUND SOURCE	MCCBL of 2006: Maryland Environmental Service Infrastructure Improvement Program
APPROPRIATION CODE	065 MCCBL 2006 (PCA # 10943)
RESIDENT BUSINESS	Yes
MD TAX CLEARANCE	11-0713-0101

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074
churchill.wortherly@morgan.edu

13. **MORGAN STATE UNIVERSITY**
Banneker Hall Renovation

CONTRACT ID: Banneker Hall Renovation
Project No. DCM 004028-A

CONTRACT APPROVED: 8/30/06 (Supplement F, Item 1-C)

CONTRACTOR: The Whiting-Turner Construction Company
Baltimore

CONTRACT DESCRIPTION: Renovate and Expand Banneker Hall

MODIFICATION DESCRIPTION: Final change order to resolve all changes, and claims. This settlement resolves a \$1,888,890 claim and three changes totaling \$653,637.00.

CONTRACT TERM: 18 Months (548 calendar days)

ORIGINAL CONTRACT AMOUNT: \$15,130,431.00

MODIFICATIONS TO DATE: \$ 1,517,343.73

AMOUNT OF MODIFICATION: \$ 1,150,000.00

REVISED TOTAL CONTRACT AMOUNT: \$17,797,774.73

MBE PARTICIPATION: 30%

REMARKS: Final change order was negotiated as a part of a settlement agreement. This settlement resolves all outstanding changes and claims associated with the project. These outstanding issues totaled \$1,842,527.00. The Office of the Attorney General recommends this action.

FUND SOURCE: MCCBL 2010 *Provide supplemental construction funds to renovate Banneker Hall and to relocate the telecommunications hub. Item 079.*

MD TAX CLEARANCE 11-0597-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074
churchill.wortherly@morgan.edu

14. MORGAN STATE UNIVERSITY

Orientation Film Creation and Production – Lillie Carroll Jackson Museum

CONTRACT ID: Orientation Film Creation and Production
 Lillie Carroll Jackson Museum
 Project No. DCM-LCJM-11-1CO-REV

AWARD: GTOO Media
 8665 Georgia Avenue
 Silver Spring, MD 20910

CONTRACT DESCRIPTION: Creation and production services to produce the introduction film for the Lillie Carroll Jackson Museum. The film is will introduce patrons to the life of Lillie Carroll Jackson before their museum experience. The firm will write the script and storyboard and produce the film. The Museum is located on Eutaw Place in Bolton Hill.

TERM: 12 Months from Notice to Proceed

AMOUNT: \$154,200.00

PROCUREMENT METHOD: Multi-Step Competitive Bid

PROPOSALS:	Technical	
	<u>Score</u>	<u>Bid</u>
GTOO Media	90.00	\$154,200.00
Silver Spring, MD 20910		

MBE PARTICIPATION: 30%

PERFORMANCE BOND: None

REMARKS: This project was advertised on *eMarylandMarketPlace*. Three proposals were received; one was determined not to meet the minimum qualifications and one was determined to be non-responsive. GTOO Media was the only firm which met the minimum criteria and was determined the responsive and responsible bidder.

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

14. MORGAN STATE UNIVERSITY (cont'd)

Orientation Film Creation and Production – Lillie Carroll Jackson Museum

REMARKS: (cont'd) The Morgan State University Department of Design and Construction Management will manage the Production Company's work with procurement support provided by the University's Department of Procurement and Property Control and will work closely with the Mitchell and Carey families to ensure the films accurate interpretation.

FUND SOURCE: MCCBL of 2009: *Provide funds to renovate the Lillie Carroll Jackson Museum, Item 89*

MD TAX CLEARANCE 11-0208-1111

RESIDENT BUSINESS: Yes

This item was previously submitted as Item 12 on February 9, 2011.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Contact: S.K. Kulkarni, P.E. (410) 585-3027
skulkarni@dpscs.state.md.us

15. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Maryland Correctional Adjustment Center (MCAC)

CONTRACT NO. AND TITLE Renovation of Intake Toilet/Shower and Laundry Areas
 KK-000-100-C01
 Adpics No.: 603B1400011

DESCRIPTION Convert existing locker room into a laundry room with five sets of washer-dryers; provide water closet in existing intake shower; provide ADA-compliant shower stalls and lavatory/toilet in strip-search room.

PROCUREMENT METHOD Competitive Sealed Bids
 (Small Business Reserve Solicitation)

PROPOSALS	AMOUNT
DSM Properties, LLC Baltimore, Maryland	\$ 231,240.00
Lyons Construction Co. Inc. Hampstead, Maryland	\$ 240,000.00
Brewington Management Co. Hyattsville, Maryland	\$ 294,000.00

AWARD DSM Properties, LLC
 Baltimore, Maryland

AMOUNT \$ 231,240

TERM 5/5/11-8/8/11

PERFORMANCE BOND 100% of Full Contract Amount

PERFORMANCE PERIOD 90 Calendar Days

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

15. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)
Maryland Correctional Adjustment Center (MCAC)

FUND SOURCE MCAC Q00B0303
PCA: B3145
AOBJ: 1402

MBE PARTICIPATION 25%

GOVERNMENT ESTIMATE \$ 210,000

REMARKS This project is to improve the existing housing, safekeeping and security at the Maryland Correctional Adjustment Center Facility, Baltimore for future federal inmate occupancy. This renovation is required by the agreement between the Office of the Federal Detention Trustee and State of Maryland. The State will be reimbursed with federal funds by OFDT.

The solicitation was advertised in *eMaryland Marketplace* and distributed to the Governor's Office of Minority Affairs.

TAX COMPLIANCE NO. 11-0805-0001

RESIDENT BUSINESS Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

APRIL 20, 2011

SECRETARY'S AGENDA

Contact: Charles C. Jackson 240-895-4412
ccjackson@smcm.edu

16. **ST. MARY'S COLLEGE OF MARYLAND**
Goodpaster Hall and Glendening Hall

DESCRIPTION: Encumber capital funds in the amount of \$168,150 for the construction of brick sidewalks at Goodpaster Hall and Glendening Hall. Work will be performed through contract to be awarded by using full and open competition in accordance with the St. Mary's College of Maryland Procurement Policies and Procedures.

AMOUNT: \$168,150

TERM: 4/20/2011 to 8/20/2011

FUND SOURCE: \$88,200 - MCCBL 2004 (Goodpaster Hall): *Provide funds to construct the new Academic Building. Item 020*
\$79,950 - MCCBL 2004 (Glendening Hall): *Provide funds to construct the new Student Services Building. Item 021*

APPROP. CODE: R14-622

REMARKS: The brick sidewalks to be constructed at Goodpaster and Glendening Halls were in the original bid packages but were value-engineered after bid opening. With the completion of building construction, adequate project contingency funds remain for this sidewalk completion. The Department of Budget and Management concurs in the use of project funds for the sidewalks.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

Contact: Doldon Moore 410-260-7791
dmoore@comp.state.md.us

17. **BOARD OF PUBLIC WORKS**
Wetlands License 10-0858

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that the Board: (1) grant a license as indicated; (2) require the applicant to pay \$11,508 into the Tidal Wetlands Fund to mitigate impacts to tidal wetlands; and (3) require the applicant to return to the Board at a later date to have compensation assessed for using State property to create upland. This case is classified as an extraordinary case because of the recommendation that compensation be assessed. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04; 26.24; 26.05

BALTIMORE CITY

10-0858 **CORDISH POWER PLANT NUMBER TWO, LLC**
To construct a pile-supported timber platform with access walkways to the adjacent Harbor Promenade. *Inner Harbor, Patapsco River*

- Application received May 6, 2010
- Comment period closed September 1, 2010
- MDE Report and Recommendation received April 7, 2011

Background: Applicant proposes to construct two walkways and a fixed timber platform (3,342 square feet) that will accommodate an outdoor dining area with non-permanent coverings, a bar, tables, and chairs. Baltimore City supports construction of a fixed timber platform for applicant's operations rather than a barge because local building codes and inspections would not apply to a structure constructed on a barge.

Reference is made to Secretary's Agenda Item 2 (July 30, 1997) in which the Board authorized the construction of three platforms – the one recommended today and two others located in front of the Hard Rock Café and the former ESPN Zone. See 97-WL-1616. Although the other two platforms were constructed, this one was not. Cordish Power Plant Two now seeks to install this third platform.

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

17. **BOARD OF PUBLIC WORKS** (cont'd)
Wetlands License 10-0858

Mitigation: Historically, it has been problematic to find tidal mitigation projects in the Baltimore Harbor area. No suitable projects could be found here. Consequently, MDE and Cordish Power Plant Number Two have agreed that appropriate mitigation will be a payment of \$11,508 into the Tidal Wetlands Compensation Fund.

Compensation: State Wetlands regulations provide that the Board of Public Works may assess compensation for these types of projects in an amount "equivalent to the fair market value of the wetlands affected or upland created." COMAR 23.02.04, 15A-B. The Wetlands Administrator and the Department recommend that the applicant pay compensation for creating upland for commercial purposes in the amount of 3,342 square feet. In these type of cases, COMAR requires the applicant to submit two real estate appraisals for review by the Wetlands Administrator and the Department of General Services, Office of Real Estate. The applicant is still in the process of obtaining these appraisals. However, the applicant requests the license now so it can proceed with construction during the building season and in time to open for the prime tourist season. The Wetlands Administrator recommends that the Board grant the license with the condition that once the appraisals are received and reviewed, the matter returns to the Board for setting the compensation amount.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

ITEM 1A
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Approval is requested to commit \$25,000.00 for the following **planning** project located in **Garrett County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

Garrett County Land Preservation, Parks and Recreation Plan - \$25,000.00
POS #5864-11-189 - MD20110317-0130

Develop the County's Land Preservation, Parks and Recreation Plan as mandated by State law. The plan will present the goals and objectives associated with parkland acquisition and development, agricultural preservation, and natural resource protection.

FUND SOURCE: Program 81.20.04 Item 911 \$25,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 2A

COMMUNITY PARKS AND PLAYGROUNDS PROGRAM:
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2010:

Approval is requested to commit \$283,000.00 for the following **development** project located in **Talbot County**. Funding will come from the Community Parks and Playgrounds Program's MCCBL proceeds as noted.

RTC Park - \$283,000.00 - CPP #5826-20-113 - MD20110224-0079

Develop a new community park for the Town of Easton. The park will include two multipurpose playing fields, a walking trail, tot lot, restroom, parking lot and other park amenities. Forest restoration and meadow establishment activities are planned along with creating bio-retention areas to address stormwater runoff for the parking lot and trails.

FUND SOURCE: Program 89.22.49 Item 053 (MCCBL 2010) \$283,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion ✓

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

Contact: Meredith Lathbury
 mlathbury@dnr.state.md.us
 410-260-8450

ITEM 3A

RURAL LEGACY PROGRAM FUNDS:MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Approval is requested to grant to Queen Anne's County \$518,299.68 for the following projects from Rural Legacy Funds.

PROJECT NAME: Lands End Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$500,000 FY 2009 Grant for easement acquisitions in Queen Anne's County for the Lands End Rural Legacy Area on the January 7, 2009 Program Open Space Agenda Item 10A, and a \$500,000 FY 2010 Grant on the December 16, 2009 Program Open Space Agenda Item 10A.

PROJECT DESCRIPTION:Nancy A. Reed Farm - \$518,299.68

Acquisition of this 114.479 acre conservation easement located in the Lands End Rural Legacy Area will protect valuable agricultural and forest lands. This easement will be held by the State of Maryland Department of Natural Resources and Queen Anne's County.

VALUE OF EASEMENT: Total easement value \$484,500.00 - \$4,232.22 per acre

TOTAL OTHER COSTS: \$ 33,799.68

ADMINISTRATIVE:	\$ 8,190.00	
INCIDENTAL:	\$25,609.68	(\$21,709.68 – Title \$ 3,900.00 – Survey)
PROGRAM COMPLIANCE:	\$ 0.00	

AMOUNT REQUESTED: \$518,299.68

FUND SOURCE: MCCBL of 2009: Rural Legacy Program
 Program 89.22.45 Item 062 \$518,299.68 (FY 2010)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

Contact: Meredith Lathbury 410-260-8450
mlathbury@dnr.state.md.us

ITEM 4A

RURAL LEGACY PROGRAM FUNDS:MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Approval is requested to grant to Worcester County \$946,667.75 for the following projects from Rural Legacy Funds and MCCBL proceeds as noted.

PROJECT NAME: Dividing Creek Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$1,600,000 FY 2008 Grant for easement acquisitions in Worcester and Somerset Counties for the Dividing Creek Rural Legacy Area on the April 2, 2008 Program Open Space Agenda Item 10A, a \$1,000,000 FY 2009 Grant on the January 7, 2009 Program Open Space Agenda Item 10A, and a \$500,000 FY 2010 Grant on the December 16, 2009 Program Open Space Agenda Item 10A.

PROJECT DESCRIPTION:E.S. Adkins - \$946,667.75

Acquisition of this 591.9 acre conservation easement located in the Dividing Creek Rural Legacy Area of Worcester County preserves forest land. The easement will be held by The County Commissioners of Worcester County, Maryland.

VALUE OF EASEMENT: Total easement value \$887,850.00 - \$1,500.00 per acre

TOTAL OTHER COSTS: \$ 58,817.75

ADMINISTRATIVE:	\$26,635.50	
INCIDENTAL:	\$18,864.50	(\$ 1,216.50 - Settlement fees \$ 5,395.00 - Appraisals \$12,000.00 - Survey \$ 253.00 - Title Work)
PROGRAM COMPLIANCE:	\$13,317.75	

TOTAL COST: \$946,667.75

FUND SOURCE: Program 81.20.04 Item 025 \$ 13,317.75 (FY 2009)

MCCBL of 2009: Rural Legacy Program
Program 89.22.45 Item 062 \$933,350.00 (FY 2010)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

ITEM 5A

RURAL LEGACY PROGRAM FUNDS:MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Contact: Meredith Lathbury
 mlathbury@dnr.state.md.us
 410-260-8450

Approval is requested to grant to The Nature Conservancy and The Conservation Fund \$199,463.16 for the following project from the Rural Legacy Funds and MCCBL proceeds as noted.

PROJECT NAME: Nanticoke River Rural Legacy Area

REFERENCE: The Board of Public Works authorized a \$1,500,000 FY 2010 grant on the December 16, 2009 Program Open Space Agenda Item 10A, for easement acquisitions in Dorchester County.

PROJECT DESCRIPTION:Reid, Royce & Joyce Farm - \$199,463.16

Acquisition of this 151.5349 acre conservation easement in Dorchester County will protect valuable forest land and protect water quality through the establishment and maintenance of riparian buffers. The easement will be held by the Maryland Department of Natural Resources and the United States of America, Department of the Navy.

VALUE OF EASEMENT: Total easement value \$337,087.50 - \$2,224.49 per acre (The Department of the Navy is contributing \$168,543.75 pursuant to an Encroachment Protection Agreement with DNR, The Nature Conservancy, and The Conservation Fund.)

TOTAL OTHER COSTS: \$ 30,919.41

ADMINISTRATIVE:	\$ 10,112.63	
INCIDENTAL:	\$ 20,806.78	(\$4,993.00 - Legal fees \$4,875.00 - Appraisals \$7,700.00 - Survey \$1,263.78 - Title Work \$1,975.00 - Environ. Assmt.)

AMOUNT REQUESTED: \$199,463.16

FUND SOURCE: MCCBL of 2009: Rural Legacy Program
 Program 89.22.45 Item 062 \$199,463.16 (FY 2010)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

ITEM 6A

RURAL LEGACY PROGRAM FUNDS:MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2010:

Contact: Meredith Lathbury
 mlathbury@dnr.state.md.us
 410-260-8450

Approval is requested to grant to Washington County \$686,551.51 for the following projects from Rural Legacy Funds.

PROJECT NAME: Mid-Maryland Washington Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$1,000,000 FY 2010 Grant for easement acquisitions in Washington County for the Mid-Maryland Washington Rural Legacy Area on the December 16, 2009 Program Open Space Agenda Item 10A, and a \$500,000 FY 2011 Grant on the September 1, 2010 Program Open Space Agenda Item 11A.

PROJECT DESCRIPTION:Huffer Farm - \$686,551.51

Acquisition of this 133.57- acre conservation easement will protect valuable agricultural and forest lands on an historic farm. The farm was part of the site of military operations leading up to and following the Battle of Antietam. A tributary to Little Antietam Creek will be protected with 1,200 feet of vegetative buffer. This easement will be held by Washington County.

VALUE OF EASEMENT: Total easement value \$654,144.13 - \$4,897.39 per acre

TOTAL OTHER COSTS: \$ 32,407.38

ADMINISTRATIVE:	\$19,624.32	
INCIDENTAL:	\$ 2,970.90	(\$ 100.00 – Closing fee
		\$ 475.00 – Title Exam
		\$ 165.00 – Title Abstract
		\$2,230.90 – Title Insurance)

PROGRAM COMPLIANCE: \$ 9,812.16

AMOUNT REQUESTED: \$686,551.51

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

ITEM 6A (con't)

FUND SOURCE:

Program 81.20.04 Item 025 \$9,812.16 (FY 2009)

MCCBL of 2009: Rural Legacy Program

Program 89.22.45 Item 062 \$237,137.10 (FY 2010)

MCCBL of 2010: Rural Legacy Program

Program 89.22.49 Item 054 \$439,602.25 (FY 2011)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
410-260-8450

ITEM 7A

RURAL LEGACY PROGRAM FUNDS:MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2010:

Approval is requested to grant to Garrett County \$434,704.79 for the following projects from Rural Legacy Funds.

PROJECT NAME: Bear Creek Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$1,600,000 FY 2008 Grant for easement acquisitions in Garrett County for the Bear Creek Rural Legacy Area on the April 2, 2008 Program Open Space Agenda Item 9A.

PROJECT DESCRIPTION:Klotz Farm - \$434,704.79

Acquisition of this 81.96-acre conservation easement will protect valuable agricultural and forest lands, as well as permanently buffer 1,660 feet of tributaries that feed into Bear Creek and the Youghiogheny River. This easement will be held by Garrett County.

VALUE OF EASEMENT: Total easement value \$407,587.36 - \$4,973.00 per acre

TOTAL OTHER COSTS: \$ 27,117.43

ADMINISTRATIVE:	\$12,227.62	
INCIDENTAL:	\$ 8,776.00	(\$ 1,689.00 - Title \$ 4,287.00 - Appraisals \$ 2,800.00 - Survey)
PROGRAM COMPLIANCE:	\$ 6,113.81	

AMOUNT REQUESTED: \$434,704.79

FUND SOURCE: Program 81.20.04 Item 025 \$ 6,113.81 (FY 2009)

MCCBL of 2010: Rural Legacy Program
Program 89.22.49 Item 054 \$428,590.98 (FY 2011)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
410-260-8450

ITEM 8A

PROGRAM OPEN SPACE (CREP) FUNDS:

PROGRAM OPEN SPACE ACQUISITION OPPORTUNITY LOAN 2009:

Approval is requested to grant to Somerset County \$200,682.86 for the following project from Program Open Space (POS) Stateside Funds.

PROJECT NAME: Samuel & Deirdre Hammaker Conservation Reserve Enhancement Program (CREP) Easement, Somerset County.

BACKGROUND: The Board of Public Works approved the CREP easement acquisition program on September 16, 2009 Program Open Space Agenda Item 9A and authorized the use of bond funds issued under the Program Open Space Land Acquisition Opportunity Loan Act of 2009 to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* dated April 24, 2009. The land targeted for CREP easements meets the special bond requirements because it has extraordinary ecological value and will help provide clean air, clean water and wildlife habitat.

PROJECT DESCRIPTION:

Hammaker CREP Easement - \$200,682.86

Acquisition of this 83.51-acre CREP easement located in Somerset County permanently protects water quality through riparian buffers along 12,844 feet of unnamed streams and ditches that feed into the Big Annemessex River. This CREP easement will be co-held by the Lower Shore Land Trust and the Department of Natural Resources.

VALUE OF EASEMENT: Total easement value \$185,225.18 - \$2,218.00 per acre.

TOTAL OTHER COSTS: \$ 15,457.68
ADMINISTRATIVE: \$5,556.76
INCIDENTAL: \$7,122.54
COMPLIANCE: \$2,778.38

AMOUNT REQUESTED: \$200,682.86

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

ITEM 8A (con't)

CREP Targeting

The CREP easement program focuses its efforts on "Target Level 1" and "Target Level 2" counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Somerset County is a Target Level 2 county.

Easement Valuation System

DNR uses an easement evaluation system based on (1) whether the property is located within a "Target Level 1" or "Target Level 2" county; (2) the width of the buffers and (3) the amount of land in the CREP contract that will be covered by the easement. The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

FUND SOURCE: Program 81.20.03 Item 447 \$ 15,457.68 (FY 2010)

Program Open Space Acquisition Opportunity Loan 2009

Program 89.22.45 Item 500 \$185,225.18 (FY 2010)

REMARKS:

This project meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of the extraordinary location and environmental value of the property.

Board of Public Works Action: the above referenced item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

Contact: Meredith Lathbury
 mlathbury@dnr.state.md.us
 410-260-8450

ITEM 9A

PROGRAM OPEN SPACE (CREP) FUNDS:PROGRAM OPEN SPACE ACQUISITION OPPORTUNITY LOAN 2009:

Approval is requested to grant to Somerset County \$175,559.51 for the following project from Program Open Space (POS) Stateside Funds.

PROJECT NAME: Clayton & Barbara Raab Conservation Reserve Enhancement Program (CREP) Easement, Somerset County.

BACKGROUND: The Board of Public Works approved the CREP easement acquisition program on September 16, 2009 Program Open Space Agenda Item 9A and authorized the use of bond funds issued under the Program Open Space Land Acquisition Opportunity Loan Act of 2009 to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* dated April 24, 2009. The land targeted for CREP easements meets the special bond requirements because it has extraordinary ecological value and will help provide clean air, clean water and wildlife habitat.

PROJECT DESCRIPTION:Raab CREP Easement - \$175,559.51

Acquisition of this 72.98-acre CREP easement located in Somerset County permanently protects water quality through riparian buffers along 16,183.81 feet of unnamed streams and ditches that feed into Broad Creek and the Manokin River. This CREP easement will be co-held by the Lower Shore Land Trust and the Department of Natural Resources.

VALUE OF EASEMENT: Total easement value \$159,097.14 - \$2,180.00 per acre.

TOTAL OTHER COSTS: \$ 16,462.37

ADMINISTRATIVE:	\$ 4,772.91
INCIDENTAL:	\$ 9,303.00
COMPLIANCE:	\$ 2,386.46

AMOUNT REQUESTED: \$175,559.51

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

ITEM 9A (con't)

CREP Targeting

The CREP easement program focuses its efforts on "Target Level 1" and "Target Level 2" counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Somerset County is a Target Level 2 county.

Easement Valuation System

DNR uses an easement evaluation system based on (1) whether the property is located within a "Target Level 1" or "Target Level 2" county; (2) the width of the buffers and (3) the amount of land in the CREP contract that will be covered by the easement. The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

FUND SOURCE: Program 81.20.03 Item 447 \$ 16,462.37 (FY 2010)

Program Open Space Acquisition Opportunity Loan 2009

Program 89.22.45 Item 500 \$159,097.14 (FY 2010)

REMARKS:

This project meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of the extraordinary location and environmental value of the property.

Board of Public Works Action: the above referenced item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
410-260-8450

ITEM 10A

PROGRAM OPEN SPACE (CREP) FUNDS:

PROGRAM OPEN SPACE ACQUISITION OPPORTUNITY LOAN 2009:

Approval is requested to grant to Somerset County \$102,787.39 for the following project from Program Open Space (POS) Stateside Funds.

PROJECT NAME: Raptor Pines LLC Conservation Reserve Enhancement Program (CREP) Easement, Somerset County.

BACKGROUND: The Board of Public Works approved the CREP easement acquisition program on September 16, 2009 Program Open Space Agenda Item 9A and authorized the use of bond funds issued under the Program Open Space Land Acquisition Opportunity Loan Act of 2009 to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* dated April 24, 2009. The land targeted for CREP easements meets the special bond requirements because it has extraordinary ecological value and will help provide clean air, clean water and wildlife habitat.

PROJECT DESCRIPTION:

Raptor Pines LLC CREP Easement - \$102,787.39

Acquisition of this 41.41-acre CREP easement located in Somerset County permanently protects water quality through riparian buffers along 5,698 feet of unnamed streams and ditches that feed into the headwaters of the Big Annemessex River. This CREP easement will be co-held by the Lower Shore Land Trust and the Department of Natural Resources.

VALUE OF EASEMENT: Total easement value \$91,847.38 - \$2,218.00 per acre.

TOTAL OTHER COSTS: \$ 10,940.01

ADMINISTRATIVE:	\$ 2,755.42
INCIDENTAL:	\$ 6,806.88
COMPLIANCE:	\$ 1,377.71

AMOUNT REQUESTED: \$102,787.39

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

April 20, 2011

Secretary's Agenda

ITEM 10A (cont'd)

CREP Targeting

The CREP easement program focuses its efforts on "Target Level 1" and "Target Level 2" counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Somerset County is a Target Level 2 county.

Easement Valuation System

DNR uses an easement evaluation system based on (1) whether the property is located within a "Target Level 1" or "Target Level 2" county; (2) the width of the buffers and (3) the amount of land in the CREP contract that will be covered by the easement. The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

FUND SOURCE: Program 81.20.03 Item 447 \$ 10,940.01 (FY 2010)

Program Open Space Acquisition Opportunity Loan 2009
Program 89.22.45 Item 500 \$ 91,847.38 (FY 2010)

REMARKS:

This project meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of the extraordinary location and environmental value of the property.

Board of Public Works Action: the above referenced item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Ken Smith
410-260-7807
ksmith@comp.state.md.us

DEPARTMENT/PROGRAM: Comptroller of Maryland (COMP)
Compliance Division

CONTRACT ID: OC-2011-05;
The Sale of Unclaimed Stock Certificates
ADPICS No. E00B1400042

CONTRACT DESCRIPTION: Provide services for the sale of unclaimed stock
certificates on behalf of the Comptroller of Maryland, Compliance Division, Unclaimed Property
Unit.

AWARD: Gryphon Asset Management, LLC
Bridgewater, NJ

TERM: 5/1/2011 - 4/30/2016

AMOUNT: \$1,020,000 Est. (5 Years)

PROCUREMENT METHOD: Multi-Step Competitive Sealed Bidding

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: 100% (Contractor is a Maryland Certified MBE)
5% Subcontracting Goal
(See Requesting Agency Remarks below)

PERFORMANCE SECURITY: \$200,000 Performance Bond

INCUMBENT: ACS Unclaimed Property Clearinghouse
Boston, MA

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: Notice of the availability of the Invitation for Bids (IFB) was advertised on *eMarylandMarketplace.com*, posted on the Comptroller's Procurement website and listed in the Comptroller of Maryland's contract brochure that was distributed at various procurement and MBE outreach events throughout the year. The Comptroller of Maryland directly emailed the IFB to 50 prospective bidders, of which 33 are Maryland firms and 42 are MBEs. The Notice was also sent to the Governor's Office of Minority Affairs.

Two bids were received in response to the IFB. Both technical offers were reviewed and deemed to be acceptable, and the Bidders were deemed responsible. The financial bids were opened at a public bid opening on February 23, 2011. Gryphon Asset Management, LLC submitted the lower Total Estimated Commission and, as required by under a Competitive Sealed Bidding procurement, is being recommended for award.

Some statements received from potential bidders as to why they did not submit a bid included: the specifications are either unclear or too restrictive and the scope of work is beyond the vendor's current capacity; cannot accommodate the volume and complexity of these transactions; and cannot accommodate the legal transfer and delivery of securities to a third party.

The Comptroller of Maryland, Compliance Division Unclaimed Property Unit is responsible for the administration of the Maryland Uniform Disposition of Abandoned Property Act. The law is custodial in nature and requires that the Comptroller's office take possession of the property and attempt to locate the rightful owners. When all attempts fail in locating the owner of stock certificates, the Comptroller's Office moves forward with the sale of the unclaimed stocks.

When corporations, stock brokerage firms, mutual fund companies and banks are holding shares of stock for individuals and this stock has been determined to be abandoned due to inactivity on the account or the inability to find a valid address for the individual, the stock must be turned over to the State and the State must sell it within one year of receipt. These corporations, stock brokerage firms, mutual fund companies and banks are required to deposit these shares of abandoned stock into an account with the Depository Trust Company (DTC) in the name of the state of Maryland. The DTC is the national clearing house for stocks in the same way the Federal Reserve Bank is the monetary clearing house.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

From this point, the vendor performing this contract researches the shares of stock being held for Maryland by the DTC, determines if the stock can still be marketed, and if so, the current share price. Once the vendor has completed the necessary research and determined that the stock is still being traded, it is directed to sell the stock, generally within 21 days, and remit the proceeds from the sale to the Comptroller's Office. If the stock is no longer marketable, then the stock certificates are returned to the Comptroller's Office, where they are kept on file.

A MBE participation goal of 5% was established for this contract. Services needed for this contract would require a firm to be licensed as securities broker/dealers or securities custodians. The nature of this contract creates a large number of individual transactions; however, the quantity of shares in each transaction tends to be small. While COMP does believe that some of the services could be subcontracted, the number of certified MBE firms licensed as securities broker/dealers are minimal. Gryphon Asset Management, LLC is a MDOT certified MBE; therefore, 100% MBE participation will be achieved with this contract.

FUND SOURCE:	100% Special (Unclaimed Property)
APPROP. CODE.:	E00354
RESIDENT BUSINESS:	No
MD TAX CLEARANCE:	11-0410-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 1-S (Cont.)

ATTACHMENT

4B
BPW 4/20/2011

BIDS OR PROPOSALS

BIDDERS

FINANCIAL BID *

Gryphon Asset Management, LLC
Bridgewater, NJ

\$1,020,000

ACS State & Local Solutions, Inc.
Fairfax, VA

\$1,200,000

Note: * The financial bid was based upon a model of the estimated number of unclaimed stock certificates to sell for the Total Estimated Commission.

SUPPLEMENT B

SERVICES CONTRACT

ITEM: 2-S

Agency Contact: James L. Knighton
410-767-0820
jknighton@mta.maryland.gov

DEPARTMENT/PROGRAM:

Maryland Department of Transportation (MDOT)
Maryland Transit Administration (MTA)
Office of Safety/Transit Insurance Group

CONTRACT ID:

MTA-1321;
Transit Insurance Group (TIG) Professional
Independent Claims Adjusters
ADPICS No. J05B1400010

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Provide a Professional Independent Claim Adjuster of transit liability claims to provide experienced and professional claims adjusting staff to thoroughly investigate, document and settle claims stemming from incidents, for which the MTA may be deemed legally responsible under Maryland Tort Law.

AWARD:

Johns Eastern Company, Inc.
Lakewood Ranch, FL
(Local Offices in Columbia and Chestertown, MD)

TERM:

4/25/2011 – 4/24/2014 (w/1 two-year renewal option)

AMOUNT:

\$ 6,743,514 Est. (3 Years; Base Contract)
\$ 4,789,879 Est. (2 Years; Renewal Option)
 \$11,533,393 Est. Total (5 Years)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

See Attachment

MBE PARTICIPATION:

18% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY:

\$750,000 Performance Bond

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

INCUMBENT: Hertz Claim Management Corporation
Park Ridge, NJ

REQUESTING AGENCY REMARKS: A Notice of the Availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* (eMM) and *www.mta.maryland.gov*. The notice was sent via direct mail distribution to 14 prospective vendors, in addition to the 149 prospective vendors that received the notice via eMM. Of the 163 total prospective vendors notified, nine are Maryland firms.

Six proposals were received in response to the RFP, all of which were deemed reasonably susceptible of being selected for award. However, one firm requested and was allowed to withdraw its proposal from consideration during the request for best and final offers. Johns Eastern Company, Inc. is recommended for award with the overall #1 ranking.

Johns Eastern Company, Inc. had the highest ranked technical proposal and the second lowest price. It was determined that the technical superiority of Johns Eastern Company, Inc. greatly outweighed the 17% (\$960,075) price difference of the lowest priced Offeror, which was ranked technically #4. Johns Eastern Company, Inc.'s proposal demonstrated an exceptional understanding of the unique needs of these services. Johns Eastern Company, Inc. proposed a strong insurance team with a background in claims handling.

In the day-to-day operations of the MTA's bus and rail operations, incidents arise that create automobile, bodily injury, general liability and property damage claims against the MTA. The purpose of this contract is to obtain the services of a Contractor to act as a Professional Independent Claim Adjuster (PICA) of transit liability claims. The PICA of transit liability claims shall provide experienced and professional claims adjusting staff to thoroughly investigate, document and settle claims stemming from the above noted incidents, for which the MTA may be deemed legally responsible under Maryland Tort Law. In addition, the Contractor shall assist the MTA in identifying ways to avoid/reduce the number of claims against the MTA and their severity and assist the MTA in creating a new information-tracking database which incorporates any existing information. Typically the MTA experiences approximately 4,000 claims per year that result in approximately \$4,500,000 in annual payouts.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

Maryland's reciprocal preference law does not apply because Florida, the state in which the recommended awardee resides, does not have an in-state preference unless "whenever all things stated in such received bids are equal with respect to price, quality, and service".

A MBE participation goal of 15% was established for this contract based upon the ability to subcontract for temporary personnel services. The Contractor has committed to an additional 3% for a total MBE participation goal of 18%.

FUND SOURCE: 100% Special (Transportation Trust Fund)

APPROP. CODE: J05H0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0508-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 2-S (Cont.)

ATTACHMENT

8B
BPW 4/20/2011

BIDS OR PROPOSALS (Cont.):

Offerors	Technical Rank*	3-Year Base Financial Price (Rank) **	Estimated 2-Year Renewal Option Price (w/CPI) ***	Estimated Total Price (5 Years)	Overall Rank
Johns Eastern Company, Inc. Lakewood Ranch, FL (Local Offices in Columbia and Chestertown, MD)	1	\$6,743,514 (2)	\$4,789,879	\$11,533,393	1
CompServices, Inc. Philadelphia, PA	2	\$7,430,592 (4)	\$5,225,958	\$12,656,550	2
GAB Robins North America, Inc. Parsippany, NJ	3	\$10,064,013 (5)	\$7,081,250	\$17,145,263	3
All-Pro Placement Service, Inc. Cockeysville, MD	4	\$5,783,440 (1)	\$4,065,724	\$9,849,164	4
Quality Claims, LLC Baltimore, MD	5	\$7,054,174 (3)	\$5,153,001	\$12,207,175	5

Note: * Technical factors had equal weight to financial factors in the overall award determination.

** The financial price was based upon a model of hourly rates for ten different labor classification of work for an estimated number of hours to be worked in each labor classification for the three years of the base contract only.

*** The two-year renewal option price is based upon the maximum 5% Consumer Price Index (CPI) increase allowed on the contract.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 3-S

Agency Contact: Sandra Johnson
410-767-7408
sjohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM:

Human Resources (DHR)
Local Departments of Social Services Operations
Residential Child Care Maintenance Payments
Program

CONTRACT ID:

SSA/RCCHI/11-001;
Foster Care Maintenance Contract
ADPICS NO. N00B1400395

CONTRACT DESCRIPTION:

Approval request to enter into a sole source contract for Residential Child Care (RCC) High Intensity Services with six beds for a period of two years in order to continue existing critical services for which other in-state facilities are not able to provide.

AWARD:

Maple Shade Youth and Family Services, Inc.
Mardela Springs, MD

TERM:

4/21/2011 - 3/31/2013

AMOUNT:

\$1,058,985

PROCUREMENT METHOD:

Sole Source

BID OR PROPOSALS:

N/A

MBE PARTICIPATION:

None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY:

None

HIRING AGREEMENT:

Yes

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

INCUMBENT: Same (See Requesting Agency Remarks below)

REQUESTING AGENCY REMARKS: Request for approval to enter into a sole source contract for Residential Child Care (RCC) High Intensity Services with Maple Shade Youth and Family Services, Inc. for six beds for a period of two years in order to continue existing critical services which other in-State facilities are not able to provide.

The current contract with this provider will expire on April 20, 2011. At this time, Maple Shade Youth & Family Services, Inc. is the only high intensity services provider in Wicomico County. It is, therefore, in the best interest of the children and the State not to disrupt the current placement or change the existing provider. The procurement method used for this contract is Sole Source and COMAR 21.14.01.06.C(1)(b) supports the decision of Sole Source for continuity of care.

High Intensity Group Homes serve children and youth presenting emotional and/or behavioral conditions requiring a higher level of structure, supervision, behavior management/modification, and clinical intervention. Behaviors may include, but are not limited to: physical aggression; poor impulse control; substance abuse; inappropriate sexual behavior; mental illness and aggression, or affective disorders, such as Post-Traumatic Stress Disorder and/or depression. The youth require awake 24-hour supervision.

COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

RCC programs are defined in COMAR 01.04.03B(17)(a) as "an entity that provides for children 24 hour-per day care within a structured set of services and activities.."

The total award amount of \$1,058,985 assumes that the six slots purchased will be occupied for the entire two-year period. This is a reimbursement contract. The vendor is paid solely for the actual number of children placed with it during the year, and then only for the actual number of days the children are with the vendor.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

The Governor's Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. This provider's rate has been approved by the Interagency Rates Committee.

No MBE participation goal was established for this contract because it did not meet the criteria for inclusion of a 5% MBE subcontracting goal as established by DHR and the Department of Juvenile Services. The criteria requires that all foster care/per diem providers who have a capacity, as approved by the Interagency Rate Committee (IRC), of 25 or more slots across all programs to have an MBE participation goal. This provider only has six slots.

FUND SOURCE: 66% General; 34% Federal

APPROP. CODE: N00G0001

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0642-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Sandra Johnson
410-767-7408
sjohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Human Resources (DHR)
Local Departments of Social Services Operations
Residential Child Care Maintenance Payments
Program

CONTRACT ID: SSA/RCCTP/11-001;
Foster Care Maintenance Contract
ADPICS NO. N00B1400396

CONTRACT DESCRIPTION: Approval request to enter into a sole source contract for Residential Child Care (RCC) for the Teen Parent Program with twelve beds (pre-natal and teen parent) for a period of two years in order to continue existing critical services for which other in-state facilities are not able to provide.

AWARD: St. Ann's Infant and Maternity Home
Hyattsville, MD

TERM: 4/21/2011 – 3/31/2013

AMOUNT: \$1,626,362

PROCUREMENT METHOD: Sole Source

BID OR PROPOSALS: N/A

MBE PARTICIPATION: 2.5% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

HIRING AGREEMENT: Yes

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

INCUMBENT: Same (See Requesting Agency Remarks below)

REQUESTING AGENCY REMARKS: Request for approval to enter into a sole source contract for a Residential Child Care (RCC) Teen Parent Program with St. Ann's Infant and Maternity Home, Inc. The RCC contract is for twelve beds (pre-natal and teen parent) for a period of two years in order to continue existing critical services for which other in-State facilities are not able to provide.

The current contract with this provider will expire on April 20, 2011. At this time, St. Ann's Infant and Maternity Home, Inc. is the only teen parent services provider in Prince George's County. It is, therefore, in the best interest of the children and the State not to disrupt the current placement or change the existing provider. The procurement method used for this contract is Sole Source and COMAR 21.14.01.06.C(1)(b) supports the decision of Sole Source for continuity of care.

The Teen Parent Program prepares pregnant and parenting teens for transition to an independent living program, college/vocational training program, or to independence. The desired permanency objective for all children and youth regardless of age is to transition into a family-based setting, if the appropriate placement is found. Otherwise, the youth may stay in the Teen Parent Program as long as they like until they age out on their 21st birthday. The Teen Parent Program shall serve no more than six pregnant teens and six parenting teens with their infants at a time.

Pregnant and parenting teen programs ensure teen parents learn good parenting skills and maintain their children in a safe and nurturing manner and prepare teen parents for independence. Services vary in intensity depending on the maturity level and clinical needs of the clients, but typically include pre-natal care when necessary, independent living skills and parenting skills.

COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

RCC programs are defined in COMAR 01.04.03B(17)(a) as "an entity that provides for children 24 hour-per day care within a structured set of services and activities..."

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

The total award amount of \$1,626,362 assumes that the twelve slots purchased will be occupied for the entire two-year period. This is a reimbursement contract. The vendor is paid solely for the actual number of children placed with it during the year, and then only for the actual number of days the children are with the vendor.

The Governor's Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. This provider's rate has been approved by the Interagency Rates Committee.

Based upon discussions with the provider, it was determined that St. Ann's Infant and Maternity Home, Inc. would make a good faith effort to achieve a 2.5% MBE participation goal for this contract.

FUND SOURCE:	66% General; 34% Federal
APPROP. CODE:	N00G0001
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	11-0641-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 5-S **Agency Contact:** R. Carter Ward
410-230-6024
rsward@dllr.state.md.us

DEPARTMENT/PROGRAM: Labor, Licensing and Regulation (DLLR)
Division of Unemployment Insurance (UI)

CONTRACT ID: On-Line Legal Research Subscription Services
ADPICS NO. P00B1400217

CONTRACT DESCRIPTION: Provide a subscription service for the use of Lexis
Nexis, including "Smart Linx", a web-based research application with bankruptcy enhancements
used by the Division of Unemployment Insurance (UI) to locate identified delinquent
unemployment insurance employer taxpayers and overpaid claimants.

AWARD: Lexis Nexis, a division of Reed Elsevier, Inc.
Miamisburg, OH

TERM: 5/1/2011 – 4/30/2015

AMOUNT: \$136,870 (4 Years)

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: None

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

REQUESTING AGENCY REMARKS: The Department of Labor, Licensing and Regulation (DLLR) requests approval to enter into a sole source contract for a web-based subscription service to Lexis Nexis, including "Smart Linx" (People, Business, and Asset Locator), to provide an effective and efficient research tool to: locate claimants; recover inappropriately and/or fraudulently received unemployment benefit overpayments; assess delinquent employers unemployment insurance tax contributions; issue service of process against claimants in order to obtain court judgments; secure tax liens in the appropriate city/county land records; identify assets or assess an employer or claimant's ability to pay; process returned mail when attempting to contact claimants or employers alike regarding their tax or other state obligations or agency notices in general.

For example, the Division of Unemployment Insurance (UI) has identified over \$86 million that has been overpaid to unemployment insurance claimants. LexisNexis's Smart Linx has assisted in locating \$14,000,000 in recoverable assets and the agency has filed suits accordingly. In addition, with the correct address determined, the State was able to file over 8,000 liens during the fourth quarter of 2010.

With this contract, DLLR has access to a database that provides claimant addresses, legal documents and a complete picture of the individual's financial state. This will be used to follow up with claimants, file the appropriate legal documents and make decisions regarding the cost effectiveness of collection efforts in certain circumstances.

Efficient collection of taxes and penalties supports the UI Trust Fund, which supports the payment of unemployment insurance benefits to the citizens of Maryland. Because this subscription increases compliance enforcement, Maryland employers are assured of equitable treatment under the law. This subscription research tool provides the most current data, e.g., addresses and telephone numbers, which is extremely valuable when trying to locate identified delinquent taxpayers and/or overpaid unemployment claimants.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

FUND SOURCE: 100% Federal

APPROP. CODE: P00H0101

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-0288-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 6-S

Agency Contact: Debi Epps
410-767-2345
Drepps@choosemaryland.org

DEPARTMENT/PROGRAM:

Business and Economic Development (DBED)
Division of Business Development

CONTRACT ID:

**Pavilion Space for BIO 2011 International
Convention**
ADPICS No. T00B1400013

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Contract to provide a large official pavilion, containing 3,600 square feet of booth space, for the use of the State of Maryland and agencies and subdivisions of the State of Maryland and private sector business entities selected by DBED (the “State’s participating exhibitors”) at the BIO 2011 International Convention to be held June 27-30, 2011 in Washington, D.C.

AWARD:

Biotechnology Industry Organization
Washington, DC

TERM:

4/21/2011 - 6/30/2011

AMOUNT:

\$129,000 (2 Months, 10 Days)

PROCUREMENT METHOD:

Sole Source

BIDS OR PROPOSALS:

N/A

MBE PARTICIPATION:

None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY:

None

INCUMBENT:

Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S (Cont.)

REQUESTING AGENCY REMARKS: DBED contributes to the economic development of Maryland by promoting the State as a valuable place to do business. This contract is to purchase 3,600 square feet of booth space for the Maryland Pavilion at the BIO 2011 International Convention in Washington, D.C. in June 2011. The Biotechnology Industry Organization is the only source from which to procure booth space. This show is the primary promotional event for Maryland's biotechnology industry sector, the State's second largest industry.

DBED has been participating in this show for more than 10 years. All states organizing pavilions are required by the show organizers to pre-purchase all of the booth spaces and then coordinate the leasing of the spaces to bioscience companies or organizations, etc. within their state. Each participating Maryland company/organization will be billed its portion for the booth space it requests. DBED will pay \$11,800 for booth space. DBED will collect the remaining \$117,200 from participating companies/organizations.

The BIO International Convention affords DBED the opportunity to meet with bioscience companies and leaders from all over the world. Maryland ranks in the top five states in the nation in the number of bioscience companies. While at this show, DBED coordinates a Maryland Pavilion featuring up to 40 booths filled with leading bioscience companies, universities and federal agencies, including the Dynport Vaccine, Human Genome Sciences, the University of Maryland, Baltimore BioPark, and John Hopkins University. This pavilion showcases Maryland's strength in the industry and helps brand Maryland as a bioscience leader to the world. During the show, Maryland representatives meet with decision makers to discuss the advantages of doing business in Maryland. The show also offers the opportunity to see what kinds of new innovations other companies and countries are embarking on. It serves as a great opportunity to promote bioscience growth in the State of Maryland.

There are no subcontracting opportunities since this a contract for pavilion space only; therefore no MBE participation goal was established.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S (Cont.)

FUND SOURCE: 100% General

APPROP. CODE T00E0001

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-0627-0010

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION/MODIFICATION

ITEM: 7-S-MOD **Agency Contact:** Sandy Johnson
410-767-7408
SJohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Department of Human Resources (DHR)
Office of the Secretary (OS)

CONTRACT ID: DHR/OS/11-002-A1;
Call Center Services
ADPICS CO NO. COD62342

CONTRACT APPROVED: 10/6/2010 DBM BPW Agenda Item 2-S

CONTRACTOR: The Active Network, Inc.
San Diego, CA
(Local Office in Frostburg, MD)

CONTRACT DESCRIPTION: Provide Call Center services for a six-month period with three one-month renewal options to ensure the continuation of services while a new competitive procurement is being completed.

OPTION/MODIFICATION DESCRIPTION: Approval request to (1) exercise all three one-month renewal options to complete the procurement process; (2) increase the funds because the volume of calls received is higher than originally anticipated; and (3) add a 90-day transition period to a new contractor, if necessary.

TERM OF ORIGINAL CONTRACT: 11/1/2010 – 4/30/2011 (w/3 one-month renewal options)

TERM OF OPTION/MODIFICATION: 5/1/2011 – 7/31/2011 (Renewal Options)
8/1/2011 – 10/31/2011 (Transition Period)

AMOUNT OF ORIGINAL CONTRACT: \$1,465,530 (6 Months)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

AMOUNT OF OPTION/MODIFICATION: \$ 732,765 (Renewal Options; 3 Months)
\$ 346,762 (Mod – Increase; 3 Months)
\$1,357,747 (Mod – Transition; 90 Days)
\$2,437,274 Total (3 Months, 90 Days)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$3,902,804

OVERALL PERCENT +/- (THIS MOD): +116.31%

ORIGINAL PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 10%

REQUESTING AGENCY REMARKS: Request for approval to (1) exercise all three one-month renewal options to complete the procurement process; (2) increase the funds because the volume of calls received is higher than originally anticipated; and (3) add a 90-day transition period to a new contractor, if necessary.

DHR had anticipated that the new Request for Proposals (RFP) would be published by November 2010 and a new five-year contract would be awarded by 4/1/2011. However, final changes to the RFP for Call Center Services were not completed by DHR and DBM until 12/8/2010. The completion of the RFP took longer than anticipated due to the extensive number of changes made from the original statewide contract to incorporate new service components and to only have the components needed for DHR. In addition, the due date for the receipt of proposals was extended three times due to some unforeseen circumstances and the timing around the holidays. The RFP was published on 12/9/2011 with proposals finally due on 2/7/2011. DHR is currently evaluating the proposals and anticipates presenting the award recommendation to the Board of Public Works (BPW) in July for a new contract award beginning on 8/1/2011.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

DHR is requesting approval to exercise the three one-month renewal options at this time in order to complete the procurement. The renewal options were added originally in case the recommended awardee was not the incumbent to allow time for a 90-day transition period to the new contractor. This possibility of needing a transition period still exists; therefore, the contract is being modified to add a 90-day transition period, if needed. If the incumbent is the recommended awardee, the 90-day transition period will not be needed.

In addition, DHR has received an influx of calls regarding long term care services in Baltimore County. This increase in the number of calls received is more than was originally estimated at the start of the contract. As a result, although the unit price per call has not changed, DHR anticipates needing additional funding for the increase in calls. Originally inbound calls were estimated to be 65,000 calls per month; going forward with the three-month extension and the three one-month renewal options, the estimated monthly average of inbound calls has been increased to 128,643.

The purpose of the Call Center is to alleviate Department staff from being inundated with, and having to respond immediately to, customer inquiries (verbal, paper, and electronic) so that staff time can be devoted to casework and to ensure that customer inquiries are responded to in a timely and efficient manner.

Call Center services allow DHR to enhance services to Maryland citizens by dialing a toll-free number with access to live operators between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday. Voice mail access to the Call Center is available after hours Monday through Friday, on weekends and holidays. The Call Center staff also issue applications and other literature; provide service or product information; provide telecommunication services for the deaf, as well as multi-lingual services (to include Spanish and English); handle electronic mail, surveys and questionnaires; and send and receive fax verifications, etc. Call Center services have become an essential partner to DHR, especially for the Child Support Enforcement Administration.

For these reasons, it is believed to be in the State's best interest to approve these renewal options and the modification.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

FUND SOURCE:

N00A0101: 38% General;
62% Federal;
N00B0004: 37% General;
63% Federal;
N00H0008: 100% Special (CSEA,
Reinvestment Funds)
N00I0004: 47% General
53% Federal; and
N00I0006: 60% Federal;
40% Special (Electric
Universal Service Program from the Office
of Home Energy Programs)

APPROP. CODES:

See Fund Source above

RESIDENT BUSINESS:

Yes

MD TAX CLEARANCE:

11-0759-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Michael Weinfield
410-767-5616
MWeinfield@dhhm.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Developmental Disabilities Administration
(DDA)

CONTRACT ID: DHMH-OPASS 06-9002;
Eligibility Assessment and Resource
Coordination Services for the Central
Maryland Region
ADPICS No. COD60225

CONTRACT APPROVED: 10/19/2005 DBM BPW Agenda Item 2-S

CONTRACTOR: Service Coordination, Inc.
Frederick, MD

CONTRACT DESCRIPTION: Contract to provide Eligibility Assessment
and Resource Coordination services to eligible individuals or potentially eligible individuals in
the Central Maryland Region. These services will support individuals with intellectual
disabilities and other developmental disabilities who reside in the DDA – Central Region
(Baltimore City, Anne Arundel, Baltimore, Harford, and Howard Counties).

MODIFICATION DESCRIPTION: Approval request to add funds to the
contract to cover the additional DDA clients being served in the Central Region.

TERM OF ORIGINAL CONTRACT: 1/1/2006 – 12/31/2008 (w/2 one-year
renewal options)

TERM OF MODIFICATION: 4/21/2011 – 9/30/2011

AMOUNT OF ORIGINAL CONTRACT: \$38,055,000 (3 Years)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$858,751 (Approx. 5.3 Months)

PRIOR MODIFICATIONS/OPTIONS: \$38,727,581 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$77,641,332

PERCENT +/- (THIS MODIFICATION): +2.26%

OVERALL PERCENT +/-: +29.26%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 3%

REQUESTING AGENCY REMARKS: Request for approval of a modification to increase the amount of the contract to cover additional DDA clients through the end of the contract term for the Central Region of Maryland. In December 2010, it was estimated that 9,531 clients would be served through September 2011. Now the estimated number of DDA clients to be served is 10,331, an increase of 800 clients.

Services for the Central Region are provided by Service Coordination, Inc. The work performed by this provider cannot be duplicated by a State agency because the service of Eligibility Assessment and Resource Coordination provides DDA with the necessary information concerning whether a potential individual is eligible for service, and what service will best satisfy the need. The Resource Coordination function provides DDA clients with support and advice concerning needed services and needed changes in services. As Service Coordination, Inc. does not provide direct support, there is no conflict of interest in the work they perform and they function as an impartial advisor to clients.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

FUND SOURCE: 60% General; 40% Federal
(Medicaid Reimbursable)

APPROP. CODE: M00M0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0748-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod # 1	\$2,275,725	Mod for the addition of 1,543 clients for the period of 11/1/2008 - 12/31/2008. (Part of this increase is due to the closing of Rosewood Center.) Approved on the 10/15/2008 DBM BPW Agenda, Item 12-S-MOD.
Option #1	\$14,830,000	Exercised the first of two one-year renewal options as contained in the original contract for the period of 1/1/2009 - 12/31/2009. Approved on the 10/15/2008 DBM BPW Agenda, Item 12-S-MOD.
Mod #2	\$(711,250)	Mod for a 15% reduction in services by changing the unit cost and number of individuals served for the last three months of Option #1 for the period of 10/1/2009 - 12/31/2009. Approved on the 12/16/2009 DBM BPW Agenda, Item 6-S-MOD.
Option #2	\$12,761,775	Exercised the second and final one-year renewal option as contained in the original contract for the period of 1/1/2010 - 12/31/2010. Approved on the 12/16/2009 DBM BPW Agenda, Item 6-S-MOD.
Mod #3	\$9,571,331	Mod to extend the term of the contract by minimally six months and maximally nine months to allow time for the development and implementation of regulations to convert to a fee for service payment system for the period of 1/1/2011 to 9/30/2011. Approved on the 12/1/2010 DBM BPW Agenda, Item 9-S-MOD.
Total	<u>\$38,727,581</u>	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 9-S-MOD **Agency Contact:** Michael Weinfield
410-767-5616
MWeinfield@dhhm.state.md.us

DEPARTMENT/PROGRAM: Health & Mental Hygiene (DHHM)
Developmental Disabilities Administration
(DDA)

CONTRACT ID: DHHM OPASS-06-8984;
Eligibility Assessment & Resource
Coordination Services for the Western
Maryland Region
ADPICS No. COD60222

CONTRACT APPROVED: 10/19/2005 DBM BPW Agenda Item 2-S

CONTRACTOR: Service Coordination, Inc.
Frederick, MD

CONTRACT DESCRIPTION: Contract to provide Eligibility Assessment
and Resource Coordination services to eligible individuals or potentially eligible individuals with
intellectual disabilities and other developmental disabilities. The contract is for individuals who
reside in the DDA – Western Region, which encompasses Garrett, Allegany, Washington,
Frederick and Carroll counties.

MODIFICATION DESCRIPTION: Approval request to add funds to the
contract to cover the additional DDA clients being served in the Western Region.

TERM OF ORIGINAL CONTRACT: 1/1/2006 – 12/31/2008 (w/2 one- year
renewal options)

TERM OF MODIFICATION: 4/21/2011 – 9/30/2011

AMOUNT OF ORIGINAL CONTRACT: \$10,620,000 (3 Years)

AMOUNT OF MODIFICATION: \$158,813 (Approx. 5.3 Months)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: \$11,005,498 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$21,784,311

PERCENT +/- (THIS MODIFICATION): +1.50%

OVERALL PERCENT +/-: +31.30%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 3%

REQUESTING AGENCY REMARKS: Request for approval of a modification to increase the amount of the contract to cover additional DDA clients through the end of the contract term for the Western Region of Maryland. In December 2010, it was estimated that 2,793 clients would be served through September 2011. Now the estimated number of DDA clients to be served is 2,963, an increase of 170 clients.

Services for the Western Region are provided by Service Coordination, Inc. The work performed by this provider can not be duplicated by a State agency because the service of Eligibility Assessment and Resource Coordination provides DDA with the necessary information concerning whether a potential individual is eligible for service, and what service will best satisfy the need. The Resource Coordination function provides DDA clients with support and advice concerning needed services and needed changes in services. As Service Coordination, Inc. does not provide direct support, there is no conflict of interest in the work they perform and they function as an impartial advisor to clients.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.)

FUND SOURCE: 60% General, 40% Federal
(Medicaid Reimbursable)

APPROP. CODE: M00M0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0748-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$645,804	Mod for the addition of 428 clients for the period of 11/1/2008 - 12/31/2008. Approved on the 10/15/2008 DBM BPW Agenda, Item 12-S-MOD.
Option #1	\$4,242,000	Exercised the first of two one-year renewal options as contained in the original contract for the period of 1/1/2009 - 12/31/2009. Approved on the 10/15/2008 DBM BPW Agenda, Item 12-S-MOD.
Mod #2	\$(178,500)	Mod for a 15% reduction in services by changing the unit cost and number of individuals served for the last three months of Option #1 for the period of 10/1/2009 - 12/31/2009. Approved on the 12/16/2009 DBM BPW Agenda, Item 6-S-MOD.
Option #2	\$3,597,825	Exercised the second and final one-year renewal option as contained in the original contract for the period of 1/1/2010 - 12/31/2010. Approved on the 12/16/2009 DBM BPW Agenda, Item 6-S-MOD.
Mod #3	\$2,698,369	Mod to extend the term of the contract by minimally six months and maximally nine months to allow time for the development and implementation of regulations to convert to a fee for service payment system for the period of 1/1/2011 to 9/30/2011. Approved on the 12/1/2010 DBM BPW Agenda, Item 9-S-MOD.
Total	<u>\$11,005,498</u>	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 10-S-MOD **Agency Contact:** Athos Alexandrou
410-767-5369
AlexandrouA@dhhm.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Office of Systems, Operations and
Pharmacy (OSOP)

CONTRACT ID: DHMH/OPASS-07-9030;
Point of Sale (POS) Prospective
Drug Utilization Review & Rebate Program
ADPICS No. COD60782

CONTRACT APPROVED: 5/17/2006 DBW BPW Item 7-S

CONTRACTOR: ACS State Healthcare LLC
Dallas TX
(Local office in Baltimore, MD)

CONTRACT DESCRIPTION: Contract to continue ongoing development,
operation and management of Maryland's Point-of Sale (POS) Pharmacy System for Medicaid
enrollees and other specified Department program enrollees.

MODIFICATION DESCRIPTION: Approval request to implement two
modifications to the contract: (1) implement Phase II of the changes relating to collection and
reporting of drug manufacturer rebates associated with the Health Care Reform legislation,
specifically the Affordable Care Act enacted on March 23, 2010; and (2) provide enhancements
to the notices for the Primary Adult Care Program (PAC) automated eligibility processing
system (EVS).

TERM OF ORIGINAL CONTRACT: 8/1/2006 – 7/31/2009 (w/2 two-year renewal
options)

TERM OF MODIFICATION: 4/21/2011 – 7/31/2011

AMOUNT OF ORIGINAL CONTRACT: \$10,076,159 (3 Years)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$389,067 (Approx. 3 Months)

PRIOR MODIFICATIONS/OPTIONS: \$8,376,635 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$18,841,861

PERCENT +/- (THIS MODIFICATION): +3.86%

OVERALL PERCENT +/-: +21.03%

MBE PARTICIPATION: 17%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

REQUESTING AGENCY REMARKS: As a result of Health Care Reform legislation, specifically the Affordable Care Act enacted on March 23, 2010, changes to the administration of the pharmacy point of sale contract are required. These changes relate primarily to the collection and reporting of drug manufacturer rebates. The legislation provides for extending rebates to covered outpatient drugs dispensed to Managed Care Organization (MCO) /HealthChoice enrollees; increased rebate percentages for covered outpatient drugs dispensed to Medicaid patients and the rebate offset associated with the increase in the rebate percentages.

Due to the intermittent release of implementation guidelines from the Centers for Medicare and Medicaid Services (CMS), the above-referenced changes are being implemented in two phases. Phase I includes the invoicing and collecting of rebates from drug manufacturers for covered outpatient drugs dispensed to MCO/HealthChoice enrollees. Phase II will include the increase in rebate percentages and is covered in this modification, as referenced in the previous modification for Phase I approved as Item 7-S-MOD on the 12/1/2010 DBM BPW Agenda.

In order to improve customer service to our clients, Primary Adult Care Program (PAC) is requesting approval to modify the contract to provide an enhancement to automated eligibility processing system (EVS) notices to include the first initial and full last name of the case worker and to add the case worker's direct phone number. This will eliminate an extra step for the customer and provide them with direct access to the case worker on the first call, rather than going through the call center.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S-MOD (Cont.)

The PAC EVS currently generates notices with the case worker's EVS user id. The user id is not the case worker's name, but rather a partial name or a derivative of the name. In addition, the notice includes PAC's toll free call center number, not the actual phone extension of the case worker who is processing the case. The volume of PAC cases has increased dramatically over the last two years. Simultaneously with the program expansion, the call center has been downsized. The lack of direct access is frustrating and confusing to PAC applicants and recipients and increases not only the number of calls to the call center, but the level of urgency. The combination of a high volume of incoming calls and lack of direct access means that many callers are irritated and even angry by the time they reach the case worker.

With this enhancement, the PAC customers will not experience the frustration of being transferred and having to relate their issues multiple times. This will also alleviate the PAC call center from performing as a middle man for calls it currently redirects to the case workers. PAC will be able to reduce the number of dropped calls to the call center and provide better service to all callers.

It is in the State's interest to proceed with this modification in lieu of a new procurement for these services. The contractor currently performs the tasks referenced in this modification.

FUND SOURCE:	50% Federal; 50% General
APPROP. CODE:	M00Q0103
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	11-0286-0010

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 10-S-MOD (Cont.)

ATTACHMENT

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BPW 4/20/2011

PRIOR MODIFICATIONS/OPTIONS: (Cont.)

Mod #1	\$156,500	Modification to extend the transition period and receive final transition files from the incumbent vendor and change the contract term of the subsequent renewal options. For the period from 1/7/2007 to 7/31/2009. Approved on the 12/6/2006 DBM BPW Agenda, Item 7-S-MOD.
Mod #2	\$524,781	Modification to allow the vendor to make necessary changes to the recipient eligibility determination system for implementation of the Medicaid expansion. For the period of 1/20/2009 to 7/31/2009. Approved on the 1/7/2009 DBM BPW Agenda, Item 5-S-MOD.
Option #1	\$6,647,038	Exercised the first of two two-year renewal options as contained in the original contract in conjunction with Mod #1 that changed the contract beginning and ending dates for the period of 8/1/2009 to 7/31/2011. Approved on the 6/17/2009 DBM BPW Agenda, Item 12- S-OPTION.
Mod #3	\$1,048,316	Modification to implement Phase I of the changes relating to collection and reporting of drug manufacturer rebates associated with the Health Care Reform legislation, specially the Affordable Care Act enacted on 3/23/2010. For the period of 12/2/2010 to 7/31/2011. Approved on the 12/1/2010 DBM BPW Agenda, Item 7-S-MOD.
Total	<u>\$8,376,635</u>	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 11-S-MOD **Agency Contact:** Sandra Johnson
410-767-7408
sjohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Department of Human Resources (DHR)
Social Services Administration (SSA)
Office of Special Services

CONTRACT ID: SSA/OSS-07-019-A3;
Child Maltreatment Prevention Services
ADPICS CO NO. COD60990

CONTRACT APPROVED: 10/18/2006 DBM BPW Agenda Item 2-S

CONTRACTOR: The Family Tree
Baltimore, MD

CONTRACT DESCRIPTION: Contract to provide community based services to: (1) address child abuse and neglect issues, targeted to at-risk families Statewide; and (2) provide at home services in Baltimore City, Baltimore County, and Prince George's County.

MODIFICATION DESCRIPTION: Approval request to extend the contract for Child Abuse Maltreatment Prevention Services for a period of about three and a half months in order to allow time for the Agency to complete the new procurement.

TERM OF ORIGINAL CONTRACT: 10/21/2006 – 10/20/2009 (w/1 one-year renewal option)

TERM OF MODIFICATION: 4/21/2011 – 7/31/2011

AMOUNT OF ORIGINAL CONTRACT: \$855,000 (3 Years)

AMOUNT OF MODIFICATION: \$72,202 (Approx. 3 ½ Months)

PRIOR MODIFICATIONS/OPTIONS: \$384,750 (See Attachment)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 11-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$1,311,952

PERCENT +/- (THIS MODIFICATION): +8.44%

OVERALL PERCENT +/-: +23.44%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 3.1%

REQUESTING AGENCY REMARKS: Request for approval for an additional approximately three and a half months extension of the existing Family Tree Contract in order to complete the re-procurement process for Child Abuse Maltreatment Prevention Services. The current contract with The Family Tree provides the following services: Parent Stressline, Lay Therapy Home Visitation services, Parenting Education Classes, and Parent Support Groups. The Department has already obtained an extension; however, this contract is essential to provide a continuity of services for clients who are at risk of abusing or neglecting their children. A lapse in service would be detrimental to the clients who need the support services that this contract provides.

Unfortunately the review and revision process of the solicitation took longer than anticipated. The solicitation was advertised on 1/24/2011 with the proposals due on 3/8/2011. The proposals are currently being evaluated. It is anticipated that DHR will have the recommendation of award for a new contract to the BPW prior to July 2011. This almost 3 ½ month extension will ensure that DHR can properly evaluate the proposals and submit all documentation to DBM and the BPW for approval prior to the end of the contract term.

The Family Tree has delivered the services as required in the contract, and DHR has been satisfied with these services for the full contract duration. The statistical data for the renewal option period indicate that The Family Tree is well on its way to meeting or exceeding its target goal for the year based upon the annual goals/quarterly benchmarks established in the contract. DHR receives quarterly reports that indicate the number of children and families served in each program offered.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 11-S-MOD (Cont.)

FUND SOURCE: 93% Federal; 7% General

APPROP. CODE: N00B0004

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0544-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 11-S-MOD (Cont.)

ATTACHMENT

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BPW 4/20/2011

PRIOR MODIFICATIONS/OPTIONS (Cont.):

OPTION #1	\$256,500	Exercised the single one-year renewal option as contained in the original contract with a 10% reduction in the prices for all services for the period of 10/21/2009 – 10/20/2010. Approved on the 10/7/2009 DBM BPW Agenda, Item 6-S-MOD.
MOD #1	\$128,250	Modified the contract to extend the term by six months in order to complete the procurement process for the period of 10/21/2010 to 4/20/2011. Approved on the 10/6/2010 DBM BPW Agenda, Item 7-S-MOD.
Total	<u>\$384,750</u>	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 12-S-MOD

Agency Contact: Albert Annan
410-767-0114
aannan@msde.state.md.us

DEPARTMENT/PROGRAM:

Education (MSDE)
Division of Early Childhood
Development (DECD)

CONTRACT ID:

R00B0400042
MD Child Care Resource Network
ADPICS No. COD61456

CONTRACT APPROVED:

5/3/2006 DBM BPW Agenda Item 6-S

CONTRACTOR:

Maryland Family Network, Inc.
(formerly "MD Committee for Children")
Baltimore, MD

CONTRACT DESCRIPTION:

Contract to provide administration and coordination as a Statewide Coordinating Entity to support the Maryland Child Care Resource Network, and operate 12 Child Care Resource and Referral Centers that provide the delivery of core services in a manner that is responsive to local child care needs and priorities.

MODIFICATION DESCRIPTION:

Approval request to extend the contract term by six months to allow time to complete the procurement and award a new contract.

TERM OF ORIGINAL CONTRACT:

5/4/2006 - 4/30/2009 (w/2 one-year
renewal options)

TERM OF MODIFICATION:

5/1/2011 – 10/31/2011

AMOUNT OF ORIGINAL CONTRACT:

\$14,963,324 (3 Years)

AMOUNT OF MODIFICATION:

\$1,777,082 (6 Months)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: \$8,245,789 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$24,986,195

PERCENT +/- (THIS MODIFICATION): +11.88%

OVERALL PERCENT +/-: +15.22%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 10%

REQUESTING AGENCY REMARKS: Request for approval of a six-month extension of the contract in order to complete the procurement for a new contract. This extension will allow enough time to finalize the solicitation for publication, receive and evaluate the proposals, and make an award recommendation prior to the end of the contract term.

The purpose of the Maryland Child Care Resource Network is to provide leadership and services designed to improve the quality, availability and affordability of childcare in communities across the State. Every community in Maryland is served by one of the 12 regional resource and referral centers. The resource referral centers provide technical assistance and support to child care providers to include:

- Child care resource and referral counseling for employers and for parents;
- Training, support and monitoring and technical assistance to providers and prospective providers on proper child care;
- Programs for improving the quality of child care services;
- Enabling employers Statewide to access helpful information on child care needs of employees;
- Implementation of the "LOCATE" system which is a computerized resource and referral database of information on regulated child care in the state that helps parents to obtain affordable regulated good child care in their neighborhoods or near their workplace; and,
- Collecting analytical data on child care programs, child care needs of families and employers and general information on child care trends statewide.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-MOD (Cont.)

It is in the best interest of the State to approve this extension request because each attempt to obtain this service competitively has resulted in a single response from the incumbent, a not-for-profit organization set up specifically to cater to the child care needs of parents Statewide, through the 12 regional centers. The services provided by the Maryland Family Network, Inc. have been exemplary in providing the infrastructure and resources to continue catering to the child care needs of approximately 16,112 parents and 21,798 children.

FUND SOURCE: 29.41% General;
29.41% Federal (Child Care Development
Funds: Infant and Toddler);
41.18% Federal (4% Set Aside Child Care
Development)

APPROP. CODE: R00A0110

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0587-1110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

ITEM: 12-S-MOD (Cont.)

ATTACHMENT

44B
BPW 4/20/2011

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$750,000	Modification to increase funding for additional training and technical assistance to child care providers for the period 10/1/2006 – 4/30/2009. Approved on the 9/20/2006 DBM BPW Agenda, Item 9-S-MOD.
Mod #2	(\$250,000)	Modification to reflect the 5% funding reduction to the program based upon the FY2009 Budget Cuts, effective 7/1/2008 – 6/30/2009. Approved on the 6/25/2008 DBM BPW Agenda, Item 27-GM.
Option #1	\$4,000,000	Exercised the first of two one-year renewal options, as contained in the original contract, for the period 5/1/2009 – 4/30/2010. Approved on the 4/15/2009 DBM BPW Agenda, Item 8-S-OPTION.
Option #2	\$3,745,789	Exercised the second of two one-year renewal options, as contained in the original contract, for the period 5/1/2010 – 4/30/2011. Approved on the 4/21/2010 DBM BPW Agenda, Item 5-S-OPTION.
Total	<u>\$8,245,789</u>	

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION

ITEM: 1-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, Baltimore

CONTRACT ID: Pratt Street Garage Phase I Restoration
Project BID# 86521MM

CONTRACT DESCRIPTION: Concrete restoration contractor to complete all repairs/modifications within the structural envelope of the Pratt Street Garage parking structure.

AWARD: Concrete Protection & Restoration, Inc.
6737 Dogwood Road
Baltimore, MD 21207

TERM OF CONTRACT: Four months from construction notice to proceed.

AMOUNT: \$934,740.00

PROCUREMENT METHOD: Multi-step Sealed Bid

BIDS OR PROPOSALS: Price

Concrete Protection & Restoration, Inc.
Baltimore, MD \$934,740

Eastern Waterproofing & Restoration Co.
Jessup, MD \$1,029,679

Restoration East LLC,
Baltimore, MD \$1,040,448

MBE PARTICIPATION: 25%

PERFORMANCE BOND: 100% performance bond is required.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 1-C (continued)

REQUESTING INSTITUTION REMARKS: The solicitation was advertised in *eMaryland Marketplace*. Six technical offers were received and evaluated by an evaluation committee established by the University. Three offers achieved the required, minimum technical score and were requested to submit bid prices. Award is recommended to the qualified bidder with the lowest price.

The scope of the work includes structural repairs, waterproofing restoration, and coordination of all vehicular and pedestrian traffic throughout the project in this active 24/7 parking facility which serves the University, Campus Center, and University of Maryland Medical Center.

FUND SOURCE: Plant Funds

APPROP. CODE: R30B21

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0227-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED**

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 2-GM

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

Recommendation: That the Board of Public Works approve the use of general obligation bond funding proceeds for the following contracts totaling \$1,410,972.01.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

A. **University of Maryland, Baltimore**

UMB School of Pharmacy
846326 – Addition to Pharmacy Hall

Description:	1 ea. New Brunswick Fermentor Package
Procurement Method:	Preference Provider
Award:	Fisher Scientific Company Hanover Park, IL
Amount:	\$156,087.22
Fund Source:	MCCBL 2009: <i>Provide funds to equip an addition and renovation to the School of Pharmacy.</i> Item 052
MD Tax Clearance:	11-0754-0110
Resident Business:	No

B. **University of Maryland, Baltimore**

UMB School of Pharmacy
846356 – Addition to Pharmacy Hall

Description:	4 Position Deck Crystallization Screener
Procurement Method:	Sole Source
Award:	TTP LabTech, Ltd Cambridge, MA
Amount:	\$39,800.00
Fund Source:	MCCBL 2009: <i>Provide funds to equip an addition and renovation to the School of Pharmacy.</i> Item 052
MD Tax Clearance:	11-0752-0000
Resident Business:	No

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-GM (continued)

C. University of Maryland, Baltimore
UMB School of Pharmacy
846355 – Addition to Pharmacy Hall

Description: Gravity Parallel File System
Procurement Method: Sole Source
Award: Red Barn Computers
Binghamton, N.Y.
Amount: \$236,449.00
Fund Source: MCCBL 2009: *Provide funds to equip an addition and renovation to the School of Pharmacy.* Item 052
MD Tax Clearance: 11-0602-0000
Resident Business: No

D. University of Maryland, Baltimore
UMB Howard Hall Renovations
846217

Description: Elevators 1 & 2 Modernization
Procurement Method: Competitive Sealed Bids
Award: Elevator Control Service
Upper Marlboro, MD
Amount: \$997,985.00
Fund Source: MCCBL 2004: *Howard Hall Renovations.* Item 051
(\$978,635.79)
Current Unrestricted (\$19,349.21)
MD Tax Clearance: 11-0595-1111
Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 3-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, Baltimore for Towson University

CONTRACT ID: Construction Management at Risk Services for the Towson University
Campus-Wide Site and Safety Improvement Project, Phase I, RFP, 2006-22BS

CONTRACT APPROVED: USM Item 1-C (10/31/07)
USM Item 3-C Mod (06/25/08)
USM Item 2-C Mod (05/06/09)
USM Item 1-C Mod (06/03/09)
USM Item 1-C Mod (07/01/09)
USM Item 2-C Mod (02/24/10)

CONTRACTOR: The Whiting-Turner Contracting Company
Baltimore, MD

CONTRACT DESCRIPTION: Professional management and construction services during pre-construction and construction of the Campus-Wide Site and Safety Improvement Project Phase, I. The project includes a new campus gateway, a new entrance plaza and pedestrian improvements, a new storm water management facility and other safety and ADA improvements.

MODIFICATION DESCRIPTION: Award GMP #8 for demo & site work, hardscape, landscaping, caissons concrete, masonry, misc metals, waterproofing, and electrical for the new Campus Gateway, University Plaza, University Union service road and the north entrance road to General Services. Extend the contract term to December 31, 2011.

TERM OF ORIGINAL CONTRACT: November 1, 2007 through December 31, 2010

TERM OF MODIFICATION: November 1, 2007 through December 31, 2011

AMOUNT OF ORIGINAL CONTRACT: \$180,690 (pre-construction fees only)

AMOUNT OF MODIFICATION: \$9,492,303

PRIOR MODIFICATIONS: \$10,678,107

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 3-C MOD (continued)

REVISED TOTAL CONTRACT AMOUNT: \$20,351,100

MBE PARTICIPATION: 25%

PERFORMANCE BOND: 100% Performance Bond is required.

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals
(Single offer received)

REQUESTING INSTITUTION REMARKS: The original estimated project construction cost for Site and Safety, Phase I was \$15,500,000. As a result of extensive excavation, grading and site work to construct University Avenue and the General Service road, unforeseen field conditions resulting in the need to use light weight fill to create the plaza while not compromising the underlying sanitary waste and water supply lines, and Baltimore County's requirement to install a four-mast signalization system at the Towsontown and University Avenue intersection rather than the budgeted two-mast system has increased the construction cost to \$20,170,410.

This item recommends awarding GMP# 8 for demo & site work, hardscape, landscaping, caissons concrete, masonry, misc metals, waterproofing, and electrical for the new Campus Gateway, University Plaza, University Union service road and the north entrance road to General Services and extending the contract term to December 31, 2011.

Whiting-Turner has achieved 33.5% MBE participation for this GMP and 27.3% overall.

FUND SOURCE: \$1,691,840 MCCBL 2008: *Provide funds to design and construct a variety of campuswide infrastructure and site improvements.* Item 043
\$5,023,000 USM Academic/Auxiliary Facility Revenue Bonds
\$2,777,463 Plant Fund

RESIDENT BUSINESS: Yes

APPROP. CODE: R30B21

MD TAX CLEARANCE: 11-0495-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 4-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, Baltimore for Towson University

CONTRACT ID: Construction Management at Risk Services for
Towson University Burdick Hall Phase II
Renovation, RFP #2010-47 BS

CONTRACT APPROVED: USM Item 1-C (12/15/10)

CONTRACTOR: Henry H. Lewis LLC
d/b/a Lewis Contractors
Owings Mills, MD

CONTRACT DESCRIPTION: This contract is for a Construction Manager to provide professional management and construction services during pre-construction and construction for the renovation of Burdick Hall. Burdick Hall which is two stories (118,613 GSF) contains three gymnasiums, classrooms, faculty offices, a swimming pool, and a student fitness center. The renovations will consist of replacing HVAC and electrical systems serving the gymnasiums and locker rooms, as well as adding chilled water services to the main mechanical room.

DESCRIPTION OF MODIFICATION: Award GMP#1 for construction which includes selective demolition, scaffolding, structural and miscellaneous metals, doors, frames and hardware, drywall and acoustical, CM allowances, CM general conditions, CM contingency and CM construction fee.

TERM OF ORIGINAL CONTRACT: Five months from construction notice to proceed.

AMOUNT OF ORIGINAL CONTRACT: \$27,480 (pre-construction fees only)

AMOUNT OF MODIFICATION: \$4,986,926

REVISED TOTAL CONTRACT AMOUNT: \$5,014,406

MBE PARTICIPATION: 25%

PERFORMANCE BOND: 100% performance bond is required.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-C MOD (Continued)

ORIGINAL PROCUREMENT METHOD: Competitive sealed proposals

REQUESTING INSTITUTION REMARKS: This item recommends modifying Lewis Contractor's contract to award GMP# 1 for selective demolition, scaffolding, structural and miscellaneous metals, doors, frames & hardware, drywall & acoustical, CM general conditions, CM contingency and CM construction fee. This package includes the complete scope of work for the building renovation. No additional GMP packages are anticipated.

The estimated construction cost for this project is \$6,000,000. Total MBE participation for this GMP is 25%.

FUND SOURCE: USM Academic/Auxiliary Facility Revenue Bonds

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0684-1011

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT:

ITEM: 5-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION:

University of Maryland, College Park

CONTRACT ID:

Renovations to Rudy's Café for the Robert H.
Smith School of Business in Van Munching Hall.
Contract No. A002263 (Task Order No. Y400139)

CONTRACT DESCRIPTION: Demolish existing kitchen equipment, security gates, and interior finishes. The new design will focus on creating a larger food service area to enhance the offerings available at Rudy's Café. The interior design will incorporate a more open plan, with the use of ceiling elements and lighting to enhance the space and reinforce the different functions within the Café. The University estimate for this project was \$674,000.00

AWARD:

Baltimore Contractors, Inc
Baltimore, MD 21237

TERM :

116 calendar days from notice to proceed.

AMOUNT:

\$522,088.00

PROCUREMENT METHOD:

Competitive Sealed Bids (On-Call General Contractors)

BIDS:

Baltimore Contractors, Inc Baltimore, MD	\$522,088.00
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CFI Construction Corp Rockville, MD	\$552,645.00
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Kalmia Construction, Co., Inc Beltsville, MD	\$554,023.00
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Combined Services, Inc Fairfax, VA	\$579,000.00
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**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 5-C (continued)

BIDS: (continued)

Lewis Contractors
Owings Mills, MD \$608,800.00

Waverly Construction & Mgmt Co
Baltimore, MD \$648,000.00

Brawner Builders, Inc
Hunt Valley, MD \$720,648.99

MBE PARTICIPATION: 44%

PERFORMANCE BOND: Equal to the contract amount.

REQUESTING INSTITUTION REMARKS: This project was bid among the University's current On-Call General Contractors. All nine On-Call Contractors were sent bid invitations; the University received 7 responses.

Facilities Management/Department of Campus Projects at the University of Maryland, College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

FUND SOURCE: Current Unrestricted Funds

APPROP CODE: R30B22

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0811-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED**

DEFERRED **WITHDRAWN**

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 6-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1723 Thomas Avenue, Baltimore

GRANTOR: Rei and Mee Investment, Inc.

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE: Lipman, Frizzell and Mitchell \$69,000.00
Accurate Appraisal Services, LLC \$64,000.00

FUND SOURCE: MCCBL of 2009: *Provide funds to acquire a site for the new Science and Technology Center.* Item 058

PRICE: Acquisition: \$ 65,000.00
Relocation: \$ 56,506.05 *
Ground Rent: \$ 000.00
Total: \$ 121,506.05

* The tenant will receive relocation assistance.

REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 7-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1654 N. Warwick Avenue, Baltimore

GRANTOR: Jennifer Kearney

GRANTEE: State of Maryland for the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Lipman, Frizzell and Mitchell	\$18,000.00
	Colliers Pinkard	\$20,000.00

FUND SOURCE: MCCBL of 2009: *Provide funds to acquire a site for the new Science and Technology Center. Item 058*

PRICE:	Acquisition:	\$20,000.00
	Relocation:	\$ 000.00
	Ground Rent:	\$ <u>1,500.00</u> **
	Total:	\$21,500.00

** In addition, to obtain fee simple title to the property, the underlying ground rent will be redeemed.

REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 8-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1707 Thomas Avenue, Baltimore

GRANTOR: Suzanne Bennett

GRANTEE: State of Maryland for the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Concord	\$24,000.00
	Woodley	\$22,400.00

FUND SOURCE: MCCBL of 2009: *Provide funds to acquire a site for the new Science and Technology Center.* Item 058

PRICE:	Acquisition:	\$ 24,000.00
	Relocation:	\$ 000.00
	Ground Rent:	\$ 1,600.00 *
	Total:	\$ 25,600.00

* In addition, to obtain fee simple title to the property, the underlying ground rent will be redeemed.

REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 9-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1816 N. Warwick Avenue, Baltimore

GRANTOR: Mark Manelli

GRANTEE: State of Maryland for the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Lipman, Frizzell and Mitchell	\$14,000.00
	Colliers Pinkard	\$12,300.00

FUND SOURCE: MCCBL of 2009: *Provide funds to acquire a site for the new Science and Technology Center.* Item 058

PRICE:	Acquisition:	\$12,300.00
	Relocation:	\$ 000.00
	Ground Rent:	\$ 1,500.00 **
	Total:	\$13,800.00

** In addition, to obtain fee simple title to the property, the underlying ground rent will be redeemed.

REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-GM

Agency Contact:

Carmina Perez-Fowler(410) 865-1121
cperez-fowler@mdot.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT:

Transportation

CONTRACT:

Resource Sharing Agreement

DESCRIPTION: Non-exclusive use of a State right-of-way to construct a multiple-conduit, fiber-optic system that will benefit the State as well as the private industry partner.

AWARD:

NWT Enterprises, Inc.
Cumberland, MD

TERM:

4/20/2011 – 4/19/2021 (with two 10-year renewal options)

AMOUNT:

Revenue generating to MDOT:

\$1,000,000 (10 year base term)
\$1,500,000 (10-year 1st renewal option)
\$2,225,000 (10-year 2nd renewal option)
\$4,750,000 (Total monetary compensation to State over 30 years)

REMARKS: A resource-sharing agreement allows a private industry partner to use a State resource in exchange for providing the State a communication service or other consideration.

Through the agreement recommended today:

- The State will provide four strands of State-owned fibers on the Level 3 communications backbone for NWT use.
- The State will grant a non-exclusive use of State rights-of-way for construction and installation of new fiber laterals from the Level 3 backbone to various locations for NWT and State use.
- NWT will allocate to the State at least 10% of all new NWT-installed fiber within Maryland.
- NWT will allocate 10,000 sq. ft. of data center and disaster recovery space to the State at NWT's facility in Cumberland for exclusive State use.
- NWT will provide the State with rack space at various locations where NWT installs its communications shelters.
- NWT will maintain the operational fiber optic cables and duct conduit systems for all new fiber to be installed. Maintenance of the operational fiber optic cables includes all locates, relocation, monitoring of fiber network, Miss Utility cost, fiber repairs and restoration.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-GM (cont'd)

REMARKS: (cont'd)

NWT will compensate the State as follows:

- Ten days after Board of Public Works approval: NWT will pay \$1,000,000 for the initial 10-year term.
- Before the first renewal term begins: NWT will pay \$1,500,000 for the first 10-year renewal term.
- Before the second renewal term begins: NWT will pay \$2,225,000 for the second 10-year renewal term.

As required by Section 3A-307(c)(3)(ii) of the State Finance and Procurement Article, this recommendation has been submitted to the Legislative Policy Committee for review and comment and public notice has been posted on *eMarylandMarketplace.com*. Committee concurrence was obtained February 1, 2010.

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0141-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 2-GM

Agency Contact: Ross Goldstein 410-269-2840
rgoldstein@elections.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT:

State Board of Elections

AMOUNT OF REQUEST: Vendor to waive software license fees and State to retain \$696,870.53 in unpaid invoices. Settlement estimated to be worth \$3.41 million to the State.

RECOMMENDATION: That the Board of Public Works approve an agreement that settles an affirmative claim made by the State Board of Elections against Premier Elections Solution f/k/a Global Elections Systems, Inc. and Diebold Elections Systems, Inc. (Premier), whereby Premier waives certain software license fees and agrees that the Board of Elections may refrain from paying outstanding Premier invoices in the amount of \$696,870.53. The Board of Elections and the Office of the Attorney General recommend this action.

In 2008, the Board of Elections, through the Office of the Attorney General, claimed nearly \$8.5 million from Premier for certain costs incurred from July 1, 2003 through June 30, 2008. The State incurred these costs to assure that security concerns associated with the voting system that Premier provided to the Board of Elections were corrected. To offset to this claim, the Board of Elections refused to pay Premier for approximately \$3.6 million in invoices for services and materials that Premier had provided.

The Board of Elections and Premier, seeking to resolve the claim before litigation, have reached a proposed settlement:

1. Premier waives all license fees for five years for the EZ Roster software and the EPIC software that the Board of Elections uses. Beginning July 1, 2011.
2. Premier waives all license fees for three years for the GEMS software and the Ballot Station software that the Board of Elections uses. Beginning July 1, 2011.
3. Premier waives all fees for three years for software and maintenance support services for the EZ Roster and EPIC software, in an amount not to exceed 500 hours per year. Beginning July 1, 2011.
4. Premier will provide at no cost to the State (except for shipping and storage costs) 300 of its TSX voting machines which the Board of Elections intends to use to upload files from the direct recording electronic voting system. These machines upload at a much faster rate than the machines that the Board of Elections currently uses for this process.
5. The Board of Elections will release \$2.9 million of the approximately \$3.6 million that the Board of Elections has retained, with the \$696,870.53 remainder being retained by the State.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 3-IT MOD

Agency Contact:

Casey Brown 410-767-1266
cmb@ooa.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT:

Aging

CONTRACT ID:

Maryland Access Point Website
MDoA08-001
D26B9200025

CONTRACT APPROVED:

By DoIT on 5/4/09

CONTRACTOR:

RTZ Associates, Inc.
Oakland, CA

CONTRACT DESCRIPTION: Support, hosting, operation, and maintenance of the Maryland Access Point (MAP) Website.

MODIFICATION DESCRIPTION: Extend term to allow time to complete new procurement.

ORIGINAL CONTRACT TERM: May 4, 2009 – March 1, 2011.

MODIFICATION TERM: May 2, 2011 – December 31, 2011

ORIGINAL CONTRACT AMOUNT: \$175,000

MODIFICATION AMOUNT: \$62,664

PRIOR MODIFICATIONS/OPTIONS: \$24,500 (See Page 6D)

REVISED TOTAL CONTRACT AMOUNT: \$262,164

PERCENT +/- (THIS MODIFICATION): +35%

OVERALL PERCENT +/-: +49.8%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT MOD (Cont.)

MBE PARTICIPATION: None

REMARKS: In 2003, the Department of Aging received a federal grant to establish aging and disability resource centers (ADRC) known as Maryland Access Point or MAP. MAP seeks to create a "single-point-of-entry" at the local level for information and assistance requests related to long-term supports for adults such as requests about personal care/assistance, community access, health and medical, legal and financial, and eligibility for public programs. Subsequently, Aging received additional grants to expand MAP at the State and local levels and to implement ADRC programs that support the State's rebalancing efforts including Money Follows the Person, Person Centered Hospital Discharge Planning, Options Counseling and Evidence Based Care Transitions. Aging's partners in MAP include the State Departments of Health and Mental Hygiene, Human Resources, and Disabilities.

MAP provides a comprehensive system for information and assistance to identify and access appropriate services (public and private) for individuals who need long-term supports. It provides a Statewide searchable data base for information and services; in-person assistance is provided at local physical sites. The program is built largely upon local Area Agencies on Aging which in turn are required to develop formal partnerships with local health departments, departments of social services, and Centers for Independent Living.

Aging recommends extending the current contract term to complete the procurement for a replacement contract and to provide for transition to the next contractor. The development of the Website and searchable data base was delayed due to staff shortages for coordinating the data collection from multiple sources. Additional delays in preparing the next RFP are due to staff shortages, staff changeover, and a change in the RFP model from a start-up deliverable to an on-going maintenance and performance enhancement RFP.

FUND SOURCE: 100% Federal

APPROP. CODE: A0701

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-0505-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Modification #1	\$24,500 for additional tasks. Contract value increased from \$175,000 to \$199,500.
Modification #2	No-cost, three-month extension to May 1, 2011.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 4-IT

Agency Contact:

Ronald Brothers (410) 585-3100
rcbrothers@dpscs.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT/PROGRAM: Public Safety & Correctional Services
Information Technology & Communications Division

CONTRACT ID: NextGen HealthCare Information Systems
DPSCS IT&CD 2011-10
ADPICS No. Q00B1400090

CONTRACT DESCRIPTION: Software license/maintenance for electronic patient health record system.

AWARD: NextGen HealthCare Information Systems
Horsham, Pa.

TERM: July 1, 2011 – June 30, 2016

AMOUNT: \$6,650,000.00

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: NextGen Healthcare Information Systems provides the software for the DPSCS electronic patient health record (EPHR) system. EPHR is used to track offender information that is critical in providing healthcare to the offender, and for documenting medical encounters with the offender. (A medical encounter can be an examination, treatment, prescriptions, or dental visit.) Because historical information is required for continuity of care, an offender's information is retained for each incarceration event, as well as each medical encounter during each incarceration event.

DPSCS has used NextGen's electronic patient health record software since 2005. Currently there are 127,000 offender and 3.5 million encounter records on file. The EPHR system is accessed by 1,200 users. This contract with NextGen Healthcare Information Systems is to continue providing software licenses, software support, and customization development.

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 4-IT (Cont.)

NextGen's two major deliverables are:

- License usage and maintenance (\$830,000/yr).
- Customization development/support for existing customizations (not-to-exceed \$500,000/yr).

DPSCS originally purchased the software as part of the Correctional Medical Systems inmate-healthcare contract in 2005 and continued to use this software via a direct contract with NextGen approved in 2010 (DoIT Item 1-IT [5/5/10]). The purchase price of the software was \$6.5 million; maintenance fees were listed as 11% of the purchase price. NextGen's practice – typical in the software industry – is to regularly increase support/maintenance fees. NextGen's track record indicates an average 4% increase annually. Costs for customization development typically increase annually as well. By agreeing to a five-year term, the State has locked in the maintenance fee rate and the costs for customization development at a significant savings.

This procurement is appropriate for sole-source. The market price for NextGen software for a state comparable to Maryland is \$10 million and annual maintenance would be 22% of the purchase price. While the features and cost of competitive software may vary slightly from the DPSCS's current application, the cost of implementation, conversion and re-training associated with a new system would be cost prohibitive and not provide tangible benefits. The NextGen EPH is a proprietary system. The purchase of the license fee permits DPSCS to use, but not own, the software. Custom development will be procured on-demand and will be performed by NextGen at its facility. The scope of this procurement, the acquisition of software licenses, and the on-demand customization of the proprietary software does not lend itself to subcontracting opportunities for MBE participation.

FUND SOURCE: 100 % Gen.

APPROP. CODE: Q00A0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-0884-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 5-GM

Agency Contact:
Charles F. Bristow (410) 865-1040
cbristow@mdot.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT: Department of Transportation

CONTRACT: Resource Sharing Agreement

DESCRIPTION: Resource sharing agreement for the allocation of fiber and non-exclusive use of a State right-of-way and resources to provide broadband services in un-served and underserved rural areas of the State.

AWARD: Maryland Broadband Cooperative, Inc.
Salisbury, MD

TERM: 04/20/2011 - 06/30/2020

AMOUNT: Estimated in-kind value to the State: \$2.3 million

REMARKS: A resource-sharing agreement allows a private industry partner to use a State resource in exchange for providing the State a communication service or other consideration.

In exchange for like fiber assets, the Maryland Broadband Cooperative proposes to use four strands of the State's dark fiber backbone to provide broadband services in unserved and underserved rural areas of the State. The State will use twelve fibers received from the Maryland Broadband Cooperative to implement the One Maryland Broadband Network, a DoIT project funded by an American Recovery and Reinvestment Act Broadband Technology Opportunities Program grant.

Through the agreement recommended today Maryland Broadband Cooperative, Inc. will provide the State:

- Use of twelve strands of fiber primarily located in Cecil, Kent, Queen Anne's, Talbot, Caroline, Dorchester, Somerset, Wicomico and Worcester, as well as Anne Arundel County.
- Access to overlash State fiber on the Cooperative's pole attachments, as necessary.
- Ancillary services including fiber inventory, testing, documentation, routine maintenance, repair, upgrade and operation.

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 5-GM

REMARKS: (cont'd) As required by section 3A-307(c)(3)(ii) of the State Finance and Procurement Article, this recommendation was submitted to the Legislative Policy Committee for review and comment. Committee concurrence was obtained 2/1/10. Public notice was posted on *eMarylandMarketplace.com*.

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0954-1110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Angelo Perseghin (410) 631-1171
aperseghin@marylandports.com

BPW – 04/20/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 510015
 Wharf Upgrades Berths 7-10
 Dundalk Marine Terminal
 ADPICS NO.: P510015

CONTRACT DESCRIPTION: This contract is for wharf upgrades and related work on Berths 7-10 at the Dundalk Marine Terminal.

AWARD: Joseph B. Fay Co.
 Baltimore, Maryland

AMOUNT: \$1,610,131.00

TERM: 105 Work Days from Notice to Proceed

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Joseph B. Fay Co. Baltimore, MD	\$1,610,131.00
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Facchina Construction Co., Inc. LaPlata, MD	\$1,796,540.00
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Balt. Pile Driving & Marine Constr., Inc. Whiteford, MD	\$1,873,655.00
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P. Flanigan & Sons, Inc. Baltimore, MD	\$1,848,635.50
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McLean Contracting Co. Glen Burnie, MD	\$1,862,700.00
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MBE PARTICIPATION: 24%

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of the Contract Amount

ITEM: 1-C (Continued)

BPW – 04/20/11

REMARKS: The Engineer's Estimate for this contract was \$1,515,437.38.

This Solicitation was advertised in eMaryland Marketplace and 240 vendors received notices. Twenty-three (23) contractors received bid packages; seventeen (17) were Maryland firms. Five (5) responsive and responsible bids were received.

Contract work includes demolition of the existing wharf slab, railroad tracks and miscellaneous metal items, excavation down to the existing relieving platform and pouring a concrete mat on the existing timber relieving platform. Also included is backfilling over the new concrete mat, restoration of demolished railroad track and miscellaneous metal items, and construction of a new concrete slab at the top of wharf level. Repair work includes timber pile replacement, cap beam repairs and patching of steel sheet pile wall. An underwater diving inspection is to be conducted to determine the extent of repair work. Traffic control and asphalt pavement patching will also be provided.

FUND SOURCE: 100% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03D00000

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0582-1111

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Angelo Perseghin (410) 385-4833
aperseghin@marylandports.com

BPW – 04/20/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 2-C

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 511007
 2nd Floor Renovations Dunmar Building
 Dundalk Marine Terminal
 ADPICS NO. P511007

CONTRACT DESCRIPTION: This contract is for renovations to the 2nd floor of Building 97B (Dunmar Bldg.) at the Dundalk Marine Terminal.

AWARD: Baltimore Contractors, Inc.
 Baltimore, Maryland

AMOUNT: \$1,164,464.00

TERM: 180 Work Days

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Baltimore Contractors, Inc. Baltimore, MD	\$1,164,464.00
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Progressive Contracting Co., Inc. Owings Mills, MD	\$1,233,752.45
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Tuckman-Barbee Construction Co., Inc. Upper Marlboro, MD	\$1,232,095.00
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Total Contracting, Inc. Beltsville, MD	\$1,283,253.40
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Biscayne Contractors, Inc. Alexandria, VA	\$1,321,232.00
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Warwick Supply & Equipment Co., Inc. Sparks, MD	\$1,430,450.00
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E. Pikounis Construction Co., Inc. Baltimore, MD	\$1,447,365.00
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ITEM: 2-C (Continued)

BPW – 04/20/11

BIDS (Cont'd):

Bob Andres Construction, Inc. White Marsh, MD	\$1,460,524.00
Apex Services, Inc. Washington, DC	\$1,491,307.37
Edgley Construction Group, Inc. Silver Spring, MD	\$1,490,468.31
MCA Construction, Inc. Alexandria, VA	\$1,596,365.00
JLN Construction Services, LLC Baltimore, MD	\$1,601,136.00
Drill Construction Co., Inc. West Orange, NJ	\$1,991,921.08
I.M.I. Inc. Gaithersburg, MD	\$1,606,055.00
Benaka Inc. Ellicott City, MD	\$1,703,700.00
Mid-Atlantic General Contractors, Inc. Beltsville, MD	\$1,787,999.87

MBE PARTICIPATION: 48%**PERFORMANCE SECURITY:** Performance and Payment Bond at 100% of the Contract Amount**REMARKS:** The Engineer's Estimate for this contract was \$1,172,000.00.

This Solicitation was advertised in eMaryland Marketplace (eMM). Seven hundred ninety eight (798) contractors were notified of this project on eMM. Forty Six (46) contractors received bid packages; forty (40) were Maryland firms. Sixteen responsive and responsible bids were received.

Contract work includes demolishing the interior partitions, flooring, ceiling and mechanical and electrical systems on the east half of the north section of the second floor of Building 97B. Also included in the contract is the construction of new walls, finishes, mechanical and electrical systems and associated site work.

This work is being done to relocate the Maryland Port Administration Security Department.

The MBE goal established for this contract was 29%; the contractor is exceeding this goal by 19%.

ITEM: 2-C (Continued)

BPW – 04/20/11

The Contractor is a Certified Small Business Enterprise.

FUND SOURCE: 80% Federal Homeland Security Grants Budgeted
to MPA & 20% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03D00000

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0578-1111

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Angelo Perseghin (410) 385-4833
aperseghin@marylandports.com

BPW – 04/20/11

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 3-C

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 509203
 Entrance Gate Canopy & Access Control
 Gate Pass System at South Locust Point Marine
 Terminal
 ADPICS NO.: P509203

CONTRACT DESCRIPTION: This contract is for the installation of an entrance gate canopy and access control gate pass system at the South Locust Point Marine Terminal.

AWARD: Dvorak, LLC
 Baltimore, MD

AMOUNT: \$1,213,377.00

TERM: 120 Work Days

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Dvorak, LLC \$1,213,377.00
 Baltimore, MD

Bensky Construction Co., Inc. \$1,298,999.00
 Baltimore, MD

Brawner Builders, Inc. \$2,497,595.00
 Hunt Valley, MD

MBE PARTICIPATION: 13%

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of the Contract Amount

REMARKS: The Engineer's Estimate for this contract was \$1,092,528.53.

This Solicitation was advertised in eMaryland Marketplace (eMM). Nine hundred twelve (912) contractors were notified of this contract on eMM. Seventeen (17) contractors received bid packages, all were all Maryland firms. Three responsive and responsible bids were received.

ITEM: 3-C (Continued)**BPW – 04/20/11**

Contract work includes the installation of a new canopy structure with lighting and grounding systems, an access control system integrated with a MPA gate pass system and security monitoring workstations, CCTV system, RF equipment, emergency generator, transfer switch, fiber optic cable, conduits, conductors, and all related electrical equipment. Additional work includes signal, security, fencing, and gates.

The MBE goal established for this contract was 11%, the contractor is exceeding this goal by 2%.

The Contractor is a Certified Small Business Enterprise.

FUND SOURCE:	80% Federal Homeland Security Grant Budgeted to MPA & 20% Special Funds Budgeted to MPA
APPROPRIATION CODE:	J03D00002
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	11-0601-0111

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Robert P. Gay 410-545-0433

BPW – 04/20/11

rgay@sha.state.md.us**DEPARTMENT OF TRANSPORTATION****ACTION AGENDA****ARCHITECTURAL/ENGINEERING SERVICES****ITEM: 4-AE****STATE HIGHWAY ADMINISTRATION**

CONTRACT ID: BCS 2010-02 B
Cultural Resources Services, Statewide
ADPICS NO. SBCS1002B

CONTRACT DESCRIPTION: This is one (1) of five (5) open-end task order contract to provide Cultural Resources Services, statewide, for Office of Planning and Preliminary Engineering (OPPE) Environmental Planning Division.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on April 7, 2011.

AWARD: Skelly and Loy, Inc.
Hagerstown, Maryland

AMOUNT: \$2,000,000.00

TERM: Five (5) Years (ending April 1, 2016)

DBE PARTICIPATION: 25%

PROPOSALS:	<u>Technical Proposal Rating (Max 600)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
URS Corporation Hunt Valley, MD	398	1	Contract A BPW Approval 03/09/11
Skelly and Loy, Inc. Hagerstown, MD	398	2	\$2,000,000.00 (Contract B)
The Ottery Group, Inc. Olney, MD	394	3	Contract C
TRC Environmental Corporation Chapel Hill, NC	391	4	Contract D BPW Approval 03/23/11
PB Americas, Inc. / McCormick Taylor, Inc. Baltimore, MD	388	5	Contract E BPW Approval 03/09/11

ITEM: 4-AE (Continued)

BPW – 04/20/11

PROPOSALS (Cont'd):

	<u>Technical Proposal Rating (Max 600)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
The Louis Berger Group, Inc. Washington, DC	381	6	N/A
A.D. Marble And Company Owings Mills, MD	377	7	N/A
R. Christopher Goodwin and Associates, Inc. Frederick, MD	368	8	N/A
TranSystems Corporation Langhorne, PA	357	9	N/A
TEC, Inc. Annapolis, MD	335	10	N/A
John Milner Associates, Inc. Alexandria, VA	332	11	N/A
AECOM USA, Inc. Baltimore, MD	313	12	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA Web Page. A total of twelve (12) engineering consultant firms submitted technical proposals for this project, of which are eight (8) Maryland firms.

The Consultant shall prepare and complete technical reports, graphics and supporting documentation\ And recommendations of appropriate mitigation required to identify and/or assess the potential impact of proposed highway projects on historic structures, sites and architectural environment for SHA projects.

This Contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

MD TAX CLEARANCE: 11-0541-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

120

Robert P. Gay (410) 545-0433
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BPW – 04/20/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 5-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2010-06 B
Construction Inspection Services in Anne Arundel, Calvert,
Charles and St. Mary's Counties (District 5)
ADPICS NO. SBSCS1006B

CONTRACT DESCRIPTION: This is one (1) of six (6) open-end task order contracts
to provide construction inspection services for District 5.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act;
recommendation approved by the Transportation
Professional Services Selection Board on April 7, 2011.

AWARD: KCI Technologies, Inc.
Sparks, Maryland

AMOUNT: \$14,000,000.00

TERM: For Five (5) Years (ending April 1, 2016)

DBE PARTICIPATION: 27%

PROPOSALS:

	<u>Technical Proposal Rating (Max 450)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	334	1	Contract A BPW Approval 03/23/11
KCI Technologies, Inc. Sparks, MD	328	2	\$14,000,000.00 (Contract B)
Indam Engineers, Inc. Ellicott City, MD	325	3	Contract C BPW Approval 03/23/11
Century Engineering, Inc./Greenhorne & O'Mara/ URS Corporation – A Tri-Venture Hunt Valley, MD	324	4	Contract D BPW Approval 03/23/11

ITEM: 5-AE (Continued)

BPW – 04/20/11

PROPOSALS (Cont'd):

	<u>Technical Proposal Rating (Max 450)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Rummel, Klepper & Kahl, LLP Baltimore, MD	323	5	Contract E
EBA Engineering, Inc. / Wallace, Montgomery & Associates, Inc. Baltimore, MD	322	6	Contract F
STV Incorporated/ A.Morton Thomas and Associates/ Development Facilitators, Inc. Baltimore, MD	320	7	N/A
Alpha Corporation/PB Americas, Inc. Baltimore, MD	315	8	N/A
Greenman-Pedersen, Inc./ Whitney, Bailey, Cox & Magnani, LLC Annapolis Junction, MD	314	9	N/A
Urban Engineers, Inc./ Wilbur Smith Associates Baltimore, MD	312	10	N/A
Brudis & Associates, Inc./ Schnabel Engineering, LLC Columbia, MD	278	11	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of eleven (11) engineering consultant firms submitted technical proposals for this project, of which all are Maryland firms.

The Consultant shall perform construction inspection services as applicable to the project assignments made by the District. Services furnished by the Consultant may be for the accomplishment of the Highway Administration's Candidate Safety Improvement, Congested Intersection Improvement, and Quick Action Projects Programs.

This Contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

MD TAX CLEARANCE: 11-0540-1110

ITEM: 5-AE (Continued)

BPW – 04/20/11

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Robert P. Gay 410-545-0433
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BPW – 04/20/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 6-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: AX9566114SBR
 Landscape & Turf Maintenance at Various Locations in
 Anne Arundel & Calvert Counties
 ADPICS NO. AX9566114

CONTRACT DESCRIPTION: This Contract consists of landscape and turf maintenance at various locations in Anne Arundel & Calvert Counties.

AWARD: K. D. Faulkner Landscape, LLC
 Pasadena, MD

AMOUNT: \$393,743.00 NTE

TERM OF CONTRACT: May 2, 2011 through June 30, 2014

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

BIDS:

K. D. Faulkner Landscape, LLC Pasadena, MD	\$393,743.00
Poole Landscaping, Inc. Frederick, MD	\$439,968.00
Lorenz Lawn & Landscape, Inc. Baltimore, MD	\$539,862.00
LMC Landscaping, Inc. Baltimore, MD	\$792,376.25

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two hundred sixty (260) contractors were notified for this project on eMaryland Marketplace; Forty nine (49) of which were MDOT Certified MBE's. 100% of the work will be performed by a Certified Small Business Enterprise.

ITEM: 6-M (Continued)

BPW – 04/20/11

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

This Contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board Advisory 1995-1.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0492-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

125

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BPW -- 04/20/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 7-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID:	492D31413 Line Striping at Various Locations in Prince George's & Montgomery Counties (District 3) ADPICS NO. 492D31413
CONTRACT DESCRIPTION:	This Contract consists of lines striping at various locations in District 3.
AWARD:	Midlantic Marking, Inc. Gaithersburg, MD
AMOUNT:	\$2,729,500.00 NTE
TERM OF CONTRACT:	May 2, 2011 through June 30, 2013
PROCUREMENT METHOD:	Competitive Sealed Bidding
BIDS:	
Midlantic Marking, Inc. Gaithersburg, MD	\$2,729,500.00
Denville Line Painting, Inc. Rockaway, NJ	\$2,985,000.00
Zone Striping, Inc. Glassboro, NJ	\$3,291,067.30
Traffic Lines, Inc. Farmingdale, NJ	\$3,475,500.00
A-Annandale, Inc. Dumfries, VA	\$4,584,500.00
Priceless Industries, Inc. Baltimore, MD	\$4,768,700.00
MBE PARTICIPATION:	0% (single element of work)

ITEM: 7-M (Continued)

BPW – 04/20/11

PERFORMANCE SECURITY:

Payment & Performance Bonds for 100% of the award amount exist for this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Twenty seven (27) contractors were notified for this project on eMaryland Marketplace; Four (4) of which were MDOT certified MBE's. 100% of the work will be performed by a Certified Small Business Enterprise.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

This Contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board Advisory 1995-1.

FUND SOURCE:

100% Special Funds Budgeted to SHA

APPROPRIATION CODE:

J02B0102

RESIDENT BUSINESS:

Yes

MD TAX CLEARANCE:

11-0787-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

127

James L. Knighton 410-767-0820
JKnighton@mtamaryland.com

BPW—04/20/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION: (Miscellaneous)

ITEM: 8-M-MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-0181-0140
 MARC IIB Minor Overhaul
 ADPICS NO. C0268167

ORIGINAL CONTRACT APPROVED: Item 9-GM, DOT Agenda 6/20/07

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding (Multi-Step)

CONTRACTOR: Bombardier Transit Corporation
 Plattsburgh, New York

MODIFICATION: Change Order No. 5 provides for an extension of the contract close-out date from May 28, 2011 to September 30, 2013. This will provide an extension total of eight hundred and fifty five (855) days to the Contract. This extension is required to accommodate the Contractor's obligated warranty program and the subsequent Contract close-out activities. In addition, the Contractor shall be granted a no-cost time extension for the delivery of the last overhauled car (34th car). The delivery of the 34th car is changed from February 28, 2011 to June 30, 2011.

AMOUNT: \$ 0.00

ORIGINAL CONTRACT AMOUNT: \$13,725,307.07

REVISED CONTRACT AMOUNT: \$14,889,496.70

TERM: 27 months from NTP of June 27, 2007 (Original)
 215 days extension to May 19, 2010 (C.O. #1)
 93 days extension to August 31, 2010 (C.O. #2)
 196 days extension to March 15, 2011 (C.O. #3)
 89 days extension to May 28, 2011 (C.O. #4)
 855 days extension to September 30, 2013 (C.O. #5)

PERCENTAGE INCREASE: 0 % (Change Order # 5)
 8.5% (Overall)

ORIGINAL DBE PARTICIPATION: 15%

ITEM: 8-M-MOD (Continued)

BPW – 04/20/11

REMARKS: This change is to provide the Contractor with a non-compensable extension of the time for delivery of the 34th overhauled car; and also to provide a non-compensable extension to the contract to accommodate the overhauled fleet warranty period. Additional time was required to complete work on cars 7762, 7791 and 7793 due to corrosion to the plymetal flooring due to human waste seepage in the washroom area and water damage caused by leaking windows. The additional work was negotiated changes through the Miscellaneous Improvements Allowance of the Contract.

FUND SOURCE: 80% Federal Funds Budgeted to MTA
20% State Funds Budgeted to MTA

APPROPRIATION CODE: J05 H0106

TAX COMPLIANCE NO: 11-0749-0110

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

129

ATTACHMENT 1

	AMOUNT	TERM	BPW/DCAR Date
Original Contract	\$13,725,307.07	27 months	June 20, 2007
Modification # 1	\$ 1,164,189.63	215 days	October 7, 2009
Modification # 2	\$ 0.00	93 days	May 24, 2010
Modification # 3	\$ 0.00	196 days	May 24, 2010
Modification # 4	\$ 0.00	89 days	February 2, 2011
Modification # 5	\$ 0.00	855 days	April 20, 2011
REVISED TOTAL	\$ 14,889,496.70		

George E. Fabula, Jr. (410) 767-3908
gfabula@mta.maryland.gov

BPW – 04/20/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

LICENSE

ITEM: 9-L

MARYLAND TRANSIT ADMINISTRATION

EXPLANATION: Approval is requested for the Land License and Track License Supplemental Agreement will allow MTA to continue utilizing the Brunswick MARC Maintenance Facility in Frederick County, Maryland for daily maintenance functions.

SPECIAL CONDITIONS: None

LICENSOR: CSX Transportation, Inc.

LICENSEE: Maryland Transit Administration

TERM: May 20, 2011 to June 30, 2012

CONSIDERATION: \$215,626.24

FUND SOURCE: 100% Special Budgeted to MTA

REMARKS: MTA currently leases property in Brunswick from CSX Transportation, Inc. under a Lease Agreement dated September 9, 1986 for MARC maintenance functions. That Lease limits MTA to an access road, certain tracks and the MARC maintenance building. The proposed Land License Agreement will expand the area to 8.5-acres of land and 8,260 linear feet of track to support the maintenance facility. The additional land will allow future opportunities to expand the maintenance capacity of the property.

Immediately, MTA plans to install a new lead track from the main rail line into the maintenance building to maintain rail cars. In addition, MTA will install new paving and construct an at-grade crossing for vehicular access to accommodate CSX and MTA maintenance vehicles.

This proposed Land License and Track License Supplemental Agreement will terminate the September 17, 1986 Lease. Construction activities are expected for completion by September 30, 2011.

The current 1986 Lease Agreement and this proposed Land License and Track License Supplement Agreement works in conjunction with the terms and conditions of the MARC Operating Agreement with CSX Transportation, Inc.

Board of Public Works' approval is requested for this Agreement.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Robert Gay – 410-545-0433
rgay@sha.state.md.us

BPW – 04/20/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 10-RP

MMC# 09-2225

STATE HIGHWAY ADMINISTRATION: Located on the north and south side of Needwood Road in Rockville, Montgomery County, Maryland and described as the former "Rock Creek Ridge" Subdivision.

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of the described parcels of land to The Maryland National Capital Park and Planning Commission (M-NCPPC). The property to be conveyed consists of 34.5 acres and is being conveyed to fulfill project requirements for the Inter-County Connector.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: The Maryland National Capital Park and Planning Commission
(M-NCPPC).

CONSIDERATION: SHA has agreed to convey 17.71 acres to M-NCPPC for the purchase price of \$448,000 on the south side of Needwood Road.

The remainder properties (16.79 acres) on the north side of Needwood Road will be conveyed to M-NCPPC, for forest conservation/parkland purposes.

APPRAISED VALUE: \$673,000 appraised by Bruce Dumler fee appraiser, reviewed and selected by Neil Mengel, Review Appraiser

\$661,500 appraised by Melville Peters, fee appraiser, reviewed and approved by Neil Mengel, Review Appraiser

REMARKS: Approval of conveyance exchange is requested in accordance with the Section 8-309 (g) of the Transportation Article, Annotated Code of Maryland.

According to the Land Agreement (attached) between SHA and M-NCPPC executed 02/07/2011, the conveyance is in two (2) parts:

1. Parcel 1 and 2, (part of Parcel J and Lot 24, respectively) of the former Rock Creek Ridge subdivision- SHA Item No. 95593-as shown on SHA Plat No. 58120. Located on the south side of Needwood Road and referred in the Agreement as the "Property", it is approximately 17.71 acres or 771,464 square feet +/- of unimproved land. SHA has agreed to convey it to M-NCPPC for the purchase price of \$448,000.

ITEM:**10-RP (Continued)****BPW – 04/20/11**

2. The remainder of the former Rock Creek Ridge subdivision (16.79 acres or 731,372.4 square feet) located on the north side of Needwood Road, (also Item No. 95593), as shown on SHA Plat No. 58504 and referred to as "Additional Property". The Additional Property will be conveyed to M-NCPPC as parkland replacement.

In accordance with State Finance and Procurement, Section 10-305, Legislative Notice was given on 02-09-11 and the 45-day notice period expired on 03-28-11.

The appraisals have a date of value of May 2009. The appraisals needed to be secured first as the basis of ongoing negotiations between the ORE Director and M-NCCPC. The approved appraisal values were based on the existing zoning supporting a maximum yield of 3 residential lots. M-NCPPC disputed this number and both parties agreed to a sales price of \$448,000 which is based on a maximum yield of 2 residential lots.

The property cannot be conveyed until the spring of 2011 when the ICC project team has completed work on the property. However, M-NCPPC is currently under lease to use the property until they have title to the land.

SHA is concurrently requesting permission to dispose and execution of the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION****133**

Robert Gay – 410-545-0433
rgay@sha.state.md.us

BPW- 04/20/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 11-RP MMC# 11-2311

STATE HIGHWAY ADMINISTRATION: Located at the North side of Granary Rd.,
Northeast of US1 Bypass, Harford County

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA. The property to be conveyed consists of 1.0927 acres and is being done at the request of the grantee the adjoining owner.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland
State Highway Administration

GRANTEE Cal Bynum, LLC

CONSIDERATION: \$171,400.00

APPRAISED VALUE: \$171,400.00 Stephen Muller, Fee Appraiser,
Reviewed and selected by Paul Mazelis,
Review Appraiser

\$164,918.00 Bruce Dumler, Fee Appraiser,
Reviewed and approved by Paul Mazelis,
Review Appraiser

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (f)1(ii) of the Transportation Article, Annotated Code of Maryland.

SHA is concurrently requesting permission to dispose and execution of the deed.

The deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

134

James L. Knighton (410) 767-0820

BPW – 04/20/11

JKnighton@mta.maryland.gov

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

RENEWAL OPTION: (General Miscellaneous)

ITEM: 12-GM-OPT

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: MTA-1205
Insurance Broker Services for Owner
Controlled Insurance
ADPICS NO. CO267116

ORIGINAL CONTRACT APPROVED: Item 13-GM, DOT Agenda 05/09/07

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MODIFICATION: MTA is requesting approval to exercise Renewal Option No. 2 to avoid an interruption of Insurance Broker Services in support of MTA's Owner Controlled Insurance Program (OCIP). It is anticipated that the proposed funding increase is sufficient to cover the second year option period beginning May 15, 2011 through May 14, 2012.

CONTRACTOR: AON Risk Services, Inc. of Maryland
Baltimore, MD

AMOUNT: \$155,000.00

ORIGINAL CONTRACT AMOUNT: \$465,000.00

REVISED CONTRACT AMOUNT: \$850,000.00

PERCENTAGE INCREASE: 33.33% (Renewal Option No. 2)
82.80% (Overall)

TERM: 05/15/07 – 05/14/10 (Original)
05/15/10 – 05/14/11 (Renewal Option No. 1)
05/15/11 – 05/14/12 (Renewal Option No. 2)

ORIGINAL MBE PARTICIPATION: 28%

RENEWAL MBE PARTICIPATION: 28%

REMARKS: This Contract is for the provision of insurance broker services in support of MTA's Owner Controlled Insurance Program (OCIP). The services also include risk control services, claims Management Services, administrative assistance (for the OCIP), loss control and safety services, and risk management information system services.

ITEM:**12-GM-OPT (Continued)****BPW – 04/20/11**

These services are required to meet State needs for insurance requirement on small projects or for small contractors who might otherwise not be able to obtain insurance levels necessary to compete for and perform State capital projects. All other terms and conditions of the original contract agreement remain unchanged. The MTA feels that the cost to execute this renewal option is competitive with the current market pricing considering the increased fluctuation in cost in today's economy. The continued need for these services has prompted the initiation of a new procurement which is scheduled to start at the close of the current contract.

AON Risk Services Inc. is doing an outstanding job assisting the MTA with various initiatives to control workplace safety as well as providing excellent advisory support related to the insurance market. AON is very professional and they have fulfilled the MTA needs within budget and on schedule.

FUND SOURCE:	100% Special Funds Budgeted to the MTA
APPROPRIATION CODE:	J05H0105
RESIDENT BUSINESSES:	Yes
TAX CLEARANCE NO.:	11-0194-1001

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION****136**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$465,000.00	05/15/07 – 05/14/10	05/09/2007	
Modification #1	\$230,000.00	05/15/10 – 05/14/11	05/05/2010	Renewal Option 1
Modification #2	\$155,000.00	05/15/11 – 05/14/12	04/06/2011	Renewal Option 2
REVISED TOTAL	\$850,000.00			

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 1-M

DEPARTMENT OF GENERAL SERVICES

J. Louis Boulblitz District Court/Multi-Service Center (BDCMSC)
Hagerstown, MD

CONTRACT NO. AND TITLE

Project No. 001IT818348;
Unarmed Uniformed Guard Services
ADPICS NO. 001B1400585

CONTRACT DESCRIPTION

Approval requested for a contract to provide unarmed uniformed guard services for the J. Louis Boulblitz District Court/Multi-Service Center located in Hagerstown, MD.

PROCUREMENT METHOD

Competitive Sealed Bids
(Small Business Reserve)

BIDS OR PROPOSALS

AMOUNT

Twenty-Nine Sixteen Protective Guard Services Lutherville, MD	\$301,306.32
Phoenix Technologies, LLC. Lorton, VA	\$304,713.36
BTI Security, Silver Spring, MD	\$310,012.32
Alexander Security Consultants, LLC. Brandywine MD	\$312,479.28
All Saints protective Services, District Height, MD	\$315,648.00
Premier I.S.A. Upper Marlboro, MD	\$345,324.24
Amazing Security & Investigations, LLC. College Park, MD	\$356,645.28
Securemedy, Inc, Waldorf, MD	\$366,052.08
MSW, Inc. Temple Hills, MD	\$460,797.12

AWARD

Twenty-Nine Sixteen Protective Guard
Services
Lutherville, MD
(SBR# 10-7147)

TERM

5/1/2011-4/30/2014

AMOUNT

\$301,306.32 (3 years)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM	1-M (Cont.)
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MBE PARTICIPATION	None
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PERFORMANCE BOND	None
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HIRING AGREEMENT ELIGIBLE	No

REMARKS

REMARKS A notice of availability of a Invitation for Bids (IFB) was posted on DGS's Web Site, Bid Board and *eMaryland Marketplace.com* as a Small Business Reserve (SBR) procurement nine bids were received. All bids received were certified SBR vendors and four of the bidders were also certified MBE vendors.

This contract will provide unarmed uniformed guard services 24 hours a day, 7 days per week and 365 a year over three, eight-hour shifts. A guard supervisor will man the first daily shift from 7:00 a.m. to 3:00 p.m. The contract also includes labor, equipment, supplies, training and uniforms necessary to perform the unarmed uniformed guard services for BDCMSC.

The recommended awardee, Twenty-Nine Sixteen Protective Guard Services has confirmed their bid price and is a certified SBR vendor.

FUND SOURCE H00 11-14 33561 0823 (DGS Operating Funds)

RESIDENT BUSINESS Yes

TAX COMPLIANCE NO. 11-0630-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 2-M

DEPARTMENT OF GENERAL SERVICES

Saratoga State Center
Baltimore, MD

CONTRACT NO. AND TITLE

Janitorial Services;
ADPICS NO. 001B1400562

CONTRACT DESCRIPTION

Approval requested for a contract to provide janitorial services for Maryland Department of General Services, Saratoga State Center, 310 & 311 West Saratoga St, Baltimore, MD.

PROCUREMENT METHOD

Preference Purchase
(Community Service Provider)

BIDS OR PROPOSALS

Alliance, Inc. Baltimore, MD

AMOUNT

\$2,473,083.61

AWARD

Alliance, Inc.
Baltimore, MD
(MDOT certified MBE #01-430)

AMOUNT

\$2,473,083.61 (5 years)

MBE PARTICIPATION

100%

PERFORMANCE BOND

N/A

HIRING AGREEMENT ELIGIBLE

No

REMARKS

Alliance, Inc. is a Certified Sheltered Workshop under the Maryland Rehabilitation and Employment Program pursuant to COMAR 21.11.05. Pricing for this contract was approved by the Pricing and Selection Committee on March 17, 2011.

Housekeeping supplies in support of this contract are to be purchased from Blind Industries and Services of Maryland (BISM) to the extent they are available.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 2-M (Cont.)**FUND SOURCE**DGS Operating Funds
H00 11-16 33409 0813**RESIDENT BUSINESS**

Yes

TAX COMPLIANCE NO.

11-0515-0110

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

DEPARTMENT OF GENERAL SERVICES Hyattsville District Court and Multi-Service
Center (HDCMSC)
Hyattsville, MD

CONTRACT NO. AND TITLE Unarmed Uniformed Guard Services;
ADPICS NO. 001B1400558

DESCRIPTION Approval requested for a contract to provide
unarmed uniformed guard services for the Hyattsville District Court/Multi-Service Center in
Hyattsville MD.

PROCUREMENT METHOD Competitive Sealed Bidding
(Small Business Reserve)

<u>BIDS OR PROPOSALS</u>	<u>AMOUNT</u>
Securemedy, Incorporated - Waldorf, MD	\$366,177.36
Alexander Security Consultants, LLC.	\$383,562.72
Brandywine, MD	
Triad Security Services, Inc. – Silver Spring, MD	\$389,950.80
Twenty-Nine Sixteen Protective Services	\$240,608.00
Lutherville, MD	
Phoenix Technologies LLC - Lorton, VA	\$393,883.92
Grand Mission Consult LLC – Hyattsville, MD	\$401,925.12
Amazing Security & Investigations, LLC.	\$404,292.48
College Park, MD	
Premier I.S.A. – Upper Marlboro, MD	\$405,532.80
BTI Security – Silver Spring, MD	\$405,533.28
Assured Protection Consultants – Towson, MD	\$447,168.00
S1G Security & Fire Systems – Randallstown, MD	\$491,635.68

AWARD Securemedy, Incorporated
Waldorf, MD
(SBR# 10-6177)

TERM 5/1/2011 - 4/30/2014

AMOUNT \$366,177.36 (3 years)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

<u>ITEM</u>	3-M (Cont.)
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100	100

MBE PARTICIPATION 5%

PERFORMANCE BOND	N/A
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HIRING AGREEMENT ELIGIBLE	No

REMARKS A notice of availability of invitation to bid (IFB) was posted on DGS's web site, bid board and *eMarylandMarketplace.com* as a Small Business Reserve (SBR) procurement. Eleven bids and one no-bid were received. Of the bids received all were certified SBR vendors and four of the bidders were also certified MBE vendors.

This contract will provide unarmed uniformed guard services 24 hours a day, 7 days per week and 365 a year over three, eight-hour shifts. A guard supervisor will man the first daily shift from 7:00 a.m. to 3:00 p.m. The contract also includes labor, equipment, supplies, training and uniforms necessary to perform the unarmed uniformed guard services for HDCMSC.

The recommended bidder, Securemedy, Incorporated has confirmed their bid price and is a certified SBR vendor

FUND SOURCE H00 11-14 33601 0823

RESIDENT BUSINESS: Yes

TAX COMPLIANCE NO: 11-0453-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

ITEM 4-M-MOD

DEPARTMENT OF GENERAL SERVICES Statewide Refuse Removal Services
 Western Maryland – Region A (Garrett,
 Allegany and Washington Counties)

CONTRACT NO. AND TITLE Project No. 001B6900544;
 Statewide Refuse Removal Services
 Washington County, MD
 ADPICS NO. COD62060

ORIGINAL CONTRACT APPROVED 4/5/2006 DGS/BPW Item 2-M

CONTRACTOR Allied Waste
 Hagerstown, MD

CONTRACT DESCRIPTION Board of Public Works approval is requested
 for an Indefinite Quantity Contract to provide trash removal services to various State Agencies,
 Political Subdivisions and Non-Profit Organizations located in Western Maryland on a monthly
 basis for a period of five (5) years beginning May 1, 2006 through April 30, 2011.

MODIFICATION DESCRIPTION Approval requested for a modification to
 extend the original contract for ninety (90) days to provide enough time to rebid the new
 solicitation.

TERM OF ORIGINAL CONTRACT 5/1/2006 – 4/30/2011

TERM OF MODIFICATION 5/1/2011 – 7/30/2011

AMOUNT OF ORIGINAL CONTRACT \$3,148,018.50 Est. (5 years)

AMOUNT OF MODIFICATION \$108,608.00 Est. (3 Months)

PRIOR MODIFICATIONS/OPTIONS None

REVISED TOTAL CONTRACT AMOUNT \$3,256,628.50

PERCENT +/- (THIS MODIFICATION) 3%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT MODIFICATION

<u>ITEM</u>	4-M-MOD (Cont.)
1	1.00
2	1.00
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99	1.00
100	1.00

OVERALL PERCENT +/- 3%

<u>ORIGINAL PROCUREMENT METHOD</u>	Competitive Sealed Bidding
<p>1. Advertisement</p> <p>2. Prequalification</p> <p>3. Request for Proposal</p> <p>4. Request for Qualification</p> <p>5. Request for Quote</p> <p>6. Design-Build</p> <p>7. Design-Build-Operate</p> <p>8. Design-Build-Finance</p> <p>9. Design-Build-Operate-Finance</p> <p>10. Design-Build-Operate-Maintain</p> <p>11. Design-Build-Operate-Maintain-Finance</p> <p>12. Design-Build-Operate-Maintain-Finance-Transfer</p> <p>13. Design-Build-Operate-Maintain-Finance-Transfer-Ownership</p> <p>14. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer</p> <p>15. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer-Ownership</p> <p>16. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer-Ownership-Transfer</p> <p>17. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer-Ownership-Transfer-Ownership</p> <p>18. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer-Ownership-Transfer-Ownership-Transfer</p> <p>19. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer-Ownership-Transfer-Ownership-Transfer-Ownership</p> <p>20. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer-Ownership-Transfer-Ownership-Transfer-Ownership-Transfer</p>	<p>1. Advertisement</p> <p>2. Prequalification</p> <p>3. Request for Proposal</p> <p>4. Request for Qualification</p> <p>5. Request for Quote</p> <p>6. Design-Build</p> <p>7. Design-Build-Operate</p> <p>8. Design-Build-Finance</p> <p>9. Design-Build-Operate-Finance</p> <p>10. Design-Build-Operate-Maintain</p> <p>11. Design-Build-Operate-Maintain-Finance</p> <p>12. Design-Build-Operate-Maintain-Finance-Transfer</p> <p>13. Design-Build-Operate-Maintain-Finance-Transfer-Ownership</p> <p>14. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer</p> <p>15. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer-Ownership</p> <p>16. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer-Ownership-Transfer</p> <p>17. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer-Ownership-Transfer-Ownership</p> <p>18. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer-Ownership-Transfer-Ownership-Transfer</p> <p>19. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer-Ownership-Transfer-Ownership-Transfer-Ownership</p> <p>20. Design-Build-Operate-Maintain-Finance-Transfer-Ownership-Transfer-Ownership-Transfer-Ownership-Transfer-Ownership-Transfer</p>

ORIGINAL MBE PARTICIPATION	None
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REMARKS The Maryland Department of General Services advertised solicitation number 001IT818350 on *eMaryland Marketplace.com* for Statewide – Region A – Refuse Removal Services in January 2011. On February 25, 2011, bids were opened for this solicitation and DGS received only one (1) vendor response with an estimated five (5) year amount of \$5,768,628.00 for Washington County. Outreach was made to determine the reason why only one bid was received for this solicitation. Calls were made to refuse removal companies within the region and it was determined that an additional three (3) firms were unaware of the solicitation and therefore did not submit bids. It is in the State's best interest to resolicit this procurement to obtain the best possible pricing.

The original contract amount above is for all three counties within Region A (Garrett, Allegany and Washington Counties). The amount of this modification is for Washington County only. Contract modifications for Allegany and Garrett Counties were extended under DGS authority.

FUND SOURCE Using Agencies Operating Budgets

RESIDENT BUSINESS Yes

MD TAX CLEARANCE: 11-0472-1010

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$630,227.16 (7 items)

A. Maryland School for the Deaf

Main Building -Columbia Campus
Columbia , MD

DESCRIPTION

Approval for a contract that provides for the temporary replacement of existing water cooled chiller with trailer mounted air cooled chiller to supply cooling until school lets out. Work includes providing 6" supply and return lines to adjacent exterior wall. In addition, provide all electrical wiring, piping, valves and fittings for a complete system to allow tie in of temporary chiller.

REMARKS The government's estimate is \$49,000.00. The contract duration is for sixty (60) days or more to allow for the completion of the school year. The unit will be taken out once school is over and limited staff will relocate to adjacent buildings on campus.

CONTRACT NO. AND TITLE

Project No. AH-892-110-101;
Install Temporary Cooling

PROCUREMENT METHOD

Small Procurement

AWARD

JM Mechanical
Abingdon, MD

AMOUNT

\$44,275.00

FUND SOURCE

MCCBL 2010/Item 010 (Provide funds for the State Capital Facilities Renewal Program-Statewide)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM (Cont.)

B. Maryland State Department of Education Workforce Technology Center
Baltimore, MD

DESCRIPTION This project provides for the installation of a new automation wet pipe sprinkler system for the three (3) floors of the dormitory wing. New sprinkler system alarm and trouble signals will be provided. Also included is the restoration of existing finish materials at all areas where new installations will occur.

REMARKS The revised government estimate for this project is \$200,000.00. The installation shall meet the requirements of the current fire and building codes. Building will remain in operation for 24 hours per day and 7days a week as work will be done in phases. The current system is obsolete and continues to malfunction.

<u>CONTRACT NO. AND TITLE</u>	Project No. LD-230-090-001; Install Sprinkler System for Dormitory Wing
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PROCUREMENT METHOD Competitive Sealed Bidding

AWARD ABJ Sprinkler Co., Inc.
Glassboro, NJ

AMOUNT	\$182,800.00
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MBE PARTICIPATION 35%

FUND SOURCE MCCBL 2009/Item 007 (Capital Facilities Renewal Program)

**C. Department of Public Safety and
Correctional Services** Jessup Correction Institution (JCI)
Jessup, MD

<u>DESCRIPTION</u>	Approval for a contract to install a Surge Protection Devices at JCI to protect the generators, automatic transfer switch (ATS) and Emergency Panels from damaging external transients and power surges.
---------------------------	--

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM (Cont.)

REMARKS
 was \$135,000.00.

The government estimate for this project

CONTRACT NO. AND TITLE

Project No. KJ-000-110-001;
 Replace Surge Protection

PROCUREMENT METHOD

Indefinite Quantity Contract (IQC)

AWARD

Electrico, Inc.
 Baltimore, MD

AMOUNT

\$152,700.00

TERM

60 Calendar Days from Notice to Proceed

MBE PARTICIPATION

20%

FUND SOURCE

MCCBL 2010/Item 010 (Provide funds for
 the State Capital Facilities Renewal
 Program-Statewide)

D. Department of General Services

Maryland Department of State Police
 Barrack "Q"
 10100 Rhode Island Rd,
 College Park, MD

DESCRIPTION

The project requires the contractor to supply all of the materials, labor and equipment necessary for the replacement of the existing failed interior and exterior drainage system and installation of a new waterproofing & drainage system surrounding the building. Contractor will provide a temporary bridge at the front entrance to allow the facility to continue in operation.

REMARKS:

This work is required due to the failure of the existing drainage system. The revised government estimate for this project is \$75,000.00.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM (Cont.)

CONTRACT NO. AND TITLE

Project No. PQ-731-072-001;
Emergency Sealing/ Waterproofing (Re-bid)

PROCUREMENT METHOD

Indefinite Quantity Contract (IQC)

AWARD

North Point Builders, Inc.
Baltimore, MD

AMOUNT

\$74,300.00

TERM

90 Days

MBE PARTICIPATION

15.6%

FUND SOURCE

MCCBL 2010/Item 010 (Provide funds for the State Capital Facilities Renewal Program)

E. Department of General Services

Maryland School for the Deaf
Columbia Campus

DESCRIPTION

This project provides architectural and engineering design and construction administration services for replacement of the existing fire alarm system.

REMARKS

Indefinite Quantity Contract (IQC) DGS-08-004-IQC was developed for DGS to provide mechanical/electrical engineering services for multiple construction projects with fees \$200,000.00 or less. Under this agreement individual contract awards may not exceed \$200,000.00. Selected firms may be awarded more than one contract; however, the total amount for contracts awarded to any one firm may not exceed \$500,000.00. The expiration date of this contract (DGS-08-004-IQC) is July 06, 2012.

CONTRACT NO. & TITLE

Project No. AH-890-110-001 & AH-894 110-001;
Replace Fire Alarm, Baker and Steiner Buildings

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM (Cont.)

PROCUREMENT METHOD

Maryland Architectural and Engineering Services Act

AWARD

Gipe Associates, Inc.
Baltimore, MD

AMOUNT

\$28,261.00

FUND SOURCE

MCCBL 2010/ Item 010 (Provide funds for the State Capital Facilities Renewal-Program-Statewide)

**F. Department of Public Safety and
Correctional Services**

Maryland Correctional Training Center (MCTC)
Hagerstown, MD

DESCRIPTION

Approval requested for a contract to provide all labor, materials, and supplies required to furnish and install five of the seven motor starter control centers for unit's Three, Four, Six, Administration and Kitchen buildings.

REMARKS

Replace each motor starter panel board with motor control center, complete with starters and switches as scheduled on control documents. Inventory all existing controls and reconnect to provide same sequence of operation.

CONTRACT NO. AND TITLE

Project No.: KA-611-100-001;
Replacement of Motor Starter Control Centers

PROCUREMENT METHOD

Competitive Sealed Bidding

AWARD

1st Electric, Inc.
Baltimore, MD

AMOUNT

\$138,700.00

MBE PARTICIPATION

30%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM (Cont.)

FUND SOURCE

MCCBL 2010/Item 010 (Provide funds for the State Capital Facilities Renewal Program-Statewide)

G. Department of General Services

Maryland School for the Deaf
 Frederick Campus
 Frederick, MD

DESCRIPTION

The contractor is to supply cafeteria folding tables to the Maryland School for the Deaf, Frederick MD.

REMARKS

This contract is for the purchase of eighteen cafeteria folding tables for the cafeteria at the Maryland School for the Deaf, Frederick Campus. Maryland Correctional Enterprises waived the tables in the letter dated 10/12/2010.

CONTRACT NO. AND TITLE

Cafeteria Folding Tables
 ADPICS NO. 001P1100180

PROCUREMENT METHOD

Small Procurement

AWARD

School Specialty Inc.
 Appleton, WI

AMOUNT

\$9,191.16

FUND SOURCE

MCCBL 2009/ Item 028 (Provide funds to supplement previous design appropriations and to construct a new cafeteria on the Frederick campus.)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 6-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$27,629.16 (2 items).

The fund sources for any particular item will be designated as one of the following:
 MCCBL 2009/Item 18 (Provide funds to construct capital improvements such as planned maintenance and repair projects at public facilities on State-Owned property) or
 MCCBL 2010/Item 016 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

Department of Natural Resources

A. Pocomoke River State Park
 Pocomoke City, MD (Worcester County)

DESCRIPTION

This project is to perform electrical upgrades for day use of Comfort Station at Pocomoke State Park in Worcester County.

REMARKS

only.

This item is submitted to encumber funds

CONTRACT NO. & TITLE

Project No. P-018-110-010;
 Electrical Upgrades, Day Use Comfort Station

PROCUREMENT METHOD

Small Procurement

AWARD

C.F. Lambertson, Inc.
 Pocomoke City, MD

AMOUNT

\$6,765.16

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 6-GM (Cont.)

FUND SOURCE

MCCBL 2010/Item 016

B. Smallwood State Park
 Marbury, MD (Charles County)

DESCRIPTION

This project is to disconnect the old and install a new Equipment Contact Station at Smallwood State Park in Charles County.

REMARKS

funds only.

This agenda item is submitted to encumber

CONTRACT NO. & TITLE

Project No. P-030-100-010;
 RE-BID Install New Equipment at Contact Station

PROCUREMENT METHOD

Small Procurement

AWARD

Whitaker Parking Systems, Inc.
 Rockville, MD

AMOUNT

\$20,864.00

FUND SOURCE

MCCBL 2009/Item 018

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

<u>ITEM</u>	7-RP
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DEPARTMENT OF NATURAL RESOURCES

Robert Booth Property
200.92 acres
Somerset County, MD
File #4214 / POS #4137

REFERENCE

REFERENCE Approval is requested for the assignment of an Agreement of Sale from the Lower Shore Land Trust (LSLT) for the acquisition of the 200.92 acre +/- Robert Booth property in Somerset County. This project will protect 192 acres of estuarine emergent salt marsh and eight acres of forested upland contiguous to Cedar Island Wildlife Management Area on Pocomoke Sound.

Once protected, this parcel will be added to the 3000-acre Cedar Island Wildlife Management Area, completing the purchase and protection of the entire island. Because of its pristine status, Cedar Island is designated as a Maryland State Wildland. In addition, the entire project area is located in a large green infrastructure hub encompassing much of the northern shore of Pocomoke Sound. The salt marshes of Pocomoke Sound provide excellent habitat for eagles, ospreys, ducks, wading birds, and shorebirds and are famous as a premiere spot for waterfowl and rail hunting. Located in the Atlantic Coast Joint Venture's Tangier Sound and Bay Islands sub-focus area, Pocomoke Sound and Cedar Island in particular supports some of the best remaining beds of submerged aquatic vegetation in Maryland and is considered to be very important for breeding black duck. The property has received an ecological ranking of 74 under the Program Open Space Targeting System.

The State of Maryland and the Lower Shore Land Trust working in partnership with the US Fish and Wildlife Service (USFWS) Chesapeake Bay Field Office has secured a federal National Coastal Wetlands Conservation Grant (NCWCG) in the amount of \$81,463.00 to protect the Booth property. UFWS will provide matching funds in the amount of \$81,463.00 at settlement in accordance with the NCWCG Grant.

The Agreement of Sale has been approved by the Office of the Attorney General. Title and transfer agreements are subject to legal review.

GRANTOR

Robert Booth

GRANTEE

State of Maryland, to the use of the
Department of Natural Resources

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 7-RP (Cont.)

PROPERTY 200.92 +/- acres unimproved

PRICE **\$166,250.00* (Discounted Sale)**

*The sales price represents a negotiated discount from the recommended value (\$175,000.00) to the State of Maryland of \$8,750.00 or 5%.

APPRAISED VALUES

\$175,000.00 – 7/7/2010 – David E. Cadell – Fee Appraiser
Reviewed by Darryl Andrews
\$230,000.00 – 7/7/2010 – William R. McCain – Fee Appraiser
Reviewed by Darryl Andrews

<u>FUND SOURCE</u>	\$89,026.35	POS Opportunity Loan 2009, 89.22.45, Item 500,
	\$ 748.15	POS FY 2010 81.20.03, Item 445
	\$81,463.00	POS 30.01.05 item 010 FY11

SPECIAL CONDITIONS

1. Reimbursement is requested be made to the Lower Shore Land Trust for an Administrative Fee in the amount of \$4,987.50 or (3%).

REMARKS

1. The Department of Natural Resources recommends approval of this acquisition.
2. This project meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of the extraordinary location and environmental value of the property which scored 74 under the Program Open Space Target ecological scoring system.
3. There will be no relocation or moving costs associated with this acquisition.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 8-RP

DEPARTMENT OF NATURAL RESOURCES Washington County Sportsmen, Inc.
 484.41 ± acres-Washington County
 File # 26-0031, POS # 3917

REFERENCE

Approval is requested to accept an Agreement of Sale on behalf of Program Open Space to purchase a conservation easement on approximately 484.41 acres from a larger tract containing ±1095.93 acres. The Washington County Sportsmen, Inc. property is located adjacent to the Indian Springs Wildlife Management Area, which is increasingly being threatened by development in that area. Protection of large adjoining blocks of land help to preserve the large and small scale ecological integrity, while best safeguarding wildlife habitat and preserving water quality. The easement will provide for the protection of streams and springs located on the property, which provide habitat for wild turkey and a variety of small mammals, as well as important travel corridors for larger mammals such as black bear, deer, etc. There are boulder areas and small rock outcrops that attract small mammals, likely home to the Red-backed Vole. The property is located within the Target Ecological Area (TEA), and has received an ecological ranking of 83 under the Program Open Space Targeting System.

Title will be vested in the Department of Natural Resources. The Attorney Generals Office has approved the Agreement of Sale. Title and transfer documents are subject to legal review.

GRANTOR

Washington County Sportsmen, Inc.

GRANTEE

The Department of Natural Resources

PROPERTY

484.41 ± acres - unimproved.

PRICE

\$552,227.40 (1140/acre)* (Discounted Sale)

*The sales price represents a negotiated discount from the recommended value of \$1,200.00/acre to the State of Maryland of \$60.00/acre or 5%. Please note the appraised values were based on an original estimated acreage of 521 acres.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 8-RP (Cont.)

APPRAISED VALUES

\$781,500.00 (\$1,500/acre) – Richard L. Bowers – Fee Appraiser – 4/1/10. Reviewed by William T. Beach.

\$417,000.00 (\$800/acre) – Walter A. Reiter, Jr. – Fee Appraiser – 4/9/10. Reviewed by William T. Beach

\$625,000.00 (\$1,200/acre) – William T. Beach – Staff Appraiser – 4/1/10.

FUND SOURCE

POS Opportunity Loan 2009/ Item 500,
89.22.45, \$552,227.40

REMARKS

1. The Department of Natural Resources recommends approval of this acquisition.
2. This project meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of the extraordinary location and environmental value of the property which scored 83 under the Program Open Space Target ecological scoring system.
3. There will be no relocation or moving costs associated with this acquisition.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REAL PROPERTY

DEPARTMENT OF NATURAL RESOURCES Holly Grove Mennonite Church property
(former John Murphy Trust property)
21.01 acres (Somerset County)
File # 00-4193 & 00-8440

REFERENCE Approval is requested to exchange 23.94 acres ± of Department of Natural Resources (DNR) property known as the Chesapeake Forest lands with the Holly Grove Mennonite Church for 21.01 acres of property recently donated to the Church by the John Murphy Trust. The proposed exchange will be of substantially equal value. Reference is made to Item 13-RP, August 11, 2010, in which the DNR property was declared surplus.

The Department of Natural Resources received a request from the Holly Grove Christian School Board of Directors recommending that the State consider a land exchange between a local farmer, Mr. John Murphy (The John Murphy Trust) and DNR that would help to allow a proposed expansion of Holly Grove Christian School located in Somerset County. The State currently owns lands abutting the Christian School designated as Chesapeake Forest. The Department has conducted an interdepartmental review of this proposal.

The request recommended that DNR consider exchanging land owned by the John Murphy Trust that borders Chesapeake Forest lands, for a comparable equal valued amount of Chesapeake Forest lands abutting the Holly Grove Christian School. The Department has conducted an interdepartmental review of this proposal and concluded that the trade would serve to facilitate expansion of the Holly Grove School in an exchange in which DNR would be giving up a monoculture pine woodlot for a more diverse forested wetland ecosystem along Marumsco Creek.

The House Appropriations Committee and Senate Budget and Taxation Committee, as well as an MDP interdepartmental review concluded the proposal was acceptable. The proposed exchange will provide Chesapeake Forest with lands bordering Marumsco Creek and its flood-plain, as the 21.01 acre parcel borders approximately 1,500 feet of Marumsco Creek. The forest type between the two parcels is similar, however DNR would gain by obtaining streamside forest that would help protect Marumsco Creek. Additionally, the Church's property which would be acquired borders existing Chesapeake Forest Land and can be easily be managed as part of the larger 1,400 acre tract.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 9-RP (Cont.)

Title will be vested in the Department of Natural Resources. The Attorney Generals Office has approved the Exchange Agreement. Title and transfer documents are subject to legal review.

GRANTOR

Holly Grove Mennonite Church

GRANTEE

The Department of Natural Resources

PROPERTY

An exchange of 23.94 ± acres – unimproved from DNR for 21.01 ± acres from Mennonite Church

PRICE

Even Value Exchange

The value of the DNR property is (\$3,834.95) per acre. The value of the Holley Grove Mennonite property is (\$4,368.93 per acre), so in order to have the exchange be of equal value, the DNR exchange property is 23.93544 acres, rounded to 23.94 acres. The total values are:

DNR Exchange Parcel	\$91,791.22
Holly Grove-Mennonite	\$91,791.22

APPRAISED VALUES

Holly Grove Mennonite Church Property:

\$90,000.00 – William J. LeFort – Fee Appraiser – 12/8/09. Reviewed by Darryl R. Andrews

DNR Property:

\$79,000.00 – William J. LeFort – Fee Appraiser – 12/8/09. Reviewed by Darryl R. Andrews

REMARKS

1. The Clearinghouse conducted an intergovernmental review of the project under MD20100322-0213 and has recommended to declare the State land surplus to the State, and to exchange the property that is owned by the Holly Grove Mennonite Church (former John Murphy Trust).

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 9-RP (Cont.)

2. On June 22, 2010 House appropriations Committee and Senate Budget and Taxation Committee approved the transaction and notified the Departments that the notification and information requirements for the proposed sale, transfer, exchange, or grant of State property as set forth in Article XII of the Maryland Constitution and as informed by Section 10-305 of the State Finance and Procurement Article have been met.
3. The Department of Natural Resources recommends approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REAL PROPERTY

DEPARTMENT OF GENERAL SERVICES

REFERENCE

PROPERTY

OWNERSHIP

REMARKS

- 161

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 10-RP (Cont.)

5. It is also recommended that Anne Arundel County be kept apprised of any actions that would affect the Sewage Treatment Plant or costs to the County as a user.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REAL PROPERTY

ITEM 11-RP

DEPARTMENT OF NATURAL RESOURCES The Landon Property
Janes Island State Park
Somerset County, MD
11.293 ac +/-, File # 4173

REFERENCE

REFERENCE Approval is requested on behalf of Program Open Space to accept an Agreement of Sale to purchase in fee simple 11.293 ± unimproved acres located in Somerset County. The assemblage of tracts is contiguous to the northern boundaries of the mainland area of Janes Island State Park. A right of way through the tracts is shared by the landowner and the Park. The acquisition of the Landon Property will alleviate management concerns associated with shared road access; helping to curtail negative impacts to the buffer by off road vehicles, illegal trash dumping, and clarify boundary lines. The Landon tracts share with the park a uniquely isolated palustrine, scrub/shrub, broad-leaved deciduous wetland approximately one acre in size. Acquisition of the tracts will serve to consolidate DNR lands in the park, safeguard wildlife habitat, expand recreational opportunities and provide additional buffer. The Landon property has received an ecological ranking of 38 under the Program Open Space Targeting System. This project, while not meeting the threshold for ecological reasons with a ranking score of 38, could also be considered for conservation as a recreational project outside of the ecological targeting protocol as outlined in the Appendix "A" section of the POS Targeting protocol.

The POS Targeting Protocol incorporates an ecological screen that uses an ecological baseline to select Target Ecological Areas. From the collection of selected areas, a programmatic screen uses implementation criteria to identify Annual Focus Areas. Finally, a parcel screen is used to assess multiple benefits and management considerations to prioritize parcels within the focus areas. A smaller portion of State POS funds will still be used to acquire priority recreational, cultural, and historic sites, and state park in-holdings. The Landon acquisition is being considered for inclusion to Janes Island State Park for public access, expanded recreational opportunities, and buffer to park. This project qualifies to be considered for acquisition as a parks recreational project outside of the ecological targeting protocol as outlined above.

The Agreement of Sale has been approved by the Office of the Attorney General. Title and transfer agreements are subject to legal review.

GRANTOR

Ronnie L. Landon & Cathy L. Landon

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 11-RP (Cont.)

GRANTEE

The State of Maryland, to the use of the
Department of Natural Resources

PROPERTY

11.293 acres +/- unimproved

PRICE

\$48,355.00 (Discounted Sale)

*The sales price represents a negotiated discount from the recommended value (\$50,900) to the State of Maryland of \$2,545 or 5%.

APPRAISED VALUES

\$15,530 – (10/18/10) – W. Fitzhugh Turner - Fee Appraiser –
Reviewed by Darryl Andrews

\$50,900 – (11/2/10) – Melville E. Peters – Fee Appraiser –
Reviewed by Darryl Andrews

FUND SOURCE

POS Opportunity Loan 2009//Item 500,
89.22.45, ~~\$48,355.00~~ **48,355.00**
(see attached)

REMARKS

1. The Department of Natural Resources recommends approval of this acquisition for inclusion into Janes Island State Park.
2. This project meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of the extraordinary location.
3. There will be no relocation or moving costs associated with this acquisition.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Martin O'Malley
Governor

Anthony G. Brown
Governor



Alvin C. Collins
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

May 2, 2011

OK SM
5.4.11

Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

SUBJECT: April 20, 2011 Board of Public Works Action Agenda

Dear Ms. McDonald:

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

BPW April 20, 2011

Item 11-RP

Pages 26-27

The Landon Property
Janes Island State Park
Somerset County

FROM: \$ 48,335.00 – POS Opportunity Loan 2009
Item 500 89.22.45

TO: \$ 48,355.00 - POS Opportunity Loan 2009
Item 500 89.22.45

Reason: Typographical error.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely yours,

Alvin C. Collins
Secretary

cc: The Honorable Martin O'Malley
The Honorable Peter Franchot
The Honorable Nancy K. Kopp

RECEIVED
2011 APR 30 AM 9:31
BOARD OF PUBLIC WORKS

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 12-RP

BOARD OF PUBLIC WORKS

Pinebluff, Parcel "D"
 Known as the Gordy Building
 1.534 improved acres
 Wicomico County, File # 8454

REFERENCE

Approval is requested to declare surplus
 Parcel D of the Pine Bluff Property known as the Gordy Building including 1.534 acres, located
 at 1508 Riverside Drive, Salisbury, Wicomico County. Title and transfer documents are subject
 to legal review.

PROPERTY

1.534 +/- acres improved with 18,556 sf
 building

OWNERSHIP

State of Maryland, to the use of the Board of
 Public Works

REMARKS

1. The Department of General Services on behalf of the Board of Public Works has determined that this property is excess to the State's needs.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20101001-0947 and has recommended to declare the property surplus.
3. It is recommended that any modification to the structure or other development should be coordinated with the Critical Area Commission, a division of the Maryland Department of Natural Resources.
4. It is further recommended that photographs and a completed Determination of Eligibility Form be provided to the Maryland Historical Trust, and that further consultation between the Applicant, and the Maryland Historical Trust is required.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 13-LT

DEPARTMENT OF HUMAN RESOURCES

**Frederick County Department of Social
Services (FCDSS)
Child Support Enforcement Office
Frederick, MD**

Landlord/Owner

Nathan Family, LLC.
198 Thomas Johnson Drive, Suite 207
Frederick, MD 21702

Property Location

100 East All Saints St
Frederick, MD 21701

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	46,152
<u>Duration</u>	5 Year	<u>Effective</u>	5/1/2011		
<u>Annual Rent</u>	\$634,590.00	<u>Square Foot Rate</u>		\$13.75	
<u>Prev. Square Foot Rate</u>	\$11.00	<u>Eff. Square Foot Rate</u>		\$17.75	
		<u>Prev. Eff. Sq. Foot Rate</u>		\$13.50	

<u>Utilities Responsibility</u>	Tenant
<u>Custodial Responsibility</u>	Tenant
<u>Previous Board Action(s)</u>	11/17/93 – 5-L; 4/16/97 – 8-L; 12/15/99 – 20-L; 7/6/05 – 18-L

<u>Fund Source</u>	N00G0002	7b10 1351 G0010	10,938 sf	\$150,397.50
	N00G0003	7c10 1351 G3010	19,153 sf	\$263,353.75
	N00G0004	7d10 1351 G4100	7,159 sf	\$ 98,367.50
	N00G0005	7e10 1351 G5000	3,748 sf	\$ 52,030.00
	N00G0006	7f10 1351 G6010	<u>5,123 sf</u>	<u>\$ 70,441.25</u>
			46,152 sf	\$634,590.00

Retro-Active Leases

Retro-Active Leases Board of Public Works is requested to retroactively approve the leasing of this space for the three (3) month period that lapsed from 1/31/2011 to 4/30/2011 pursuant to the State Finance and Procurement Article 11-204(c)(1). Total funds for the retro-active period are \$126,918.00.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 13-LT (Cont.)

Special Conditions

1. The lease incorporates 140 parking spaces pursuant to a perpetual parking agreement between the Landlord and the City of Frederick. The current parking charge is \$89.00 per space per month subject to increases that may be imposed by the City of Frederick. 121 use-in-common parking spaces are currently allocated to the agency DHR.
2. The lease contains one (1) renewal option for five (5) years on terms and conditions to be negotiated.
3. The lease contains escalations/de-escalations for real estate taxes.

Remarks

1. This space has been used since 1995 as administrative and client contact office space for the Frederick County Department of Social Services Income Maintenance Unit and Child Support Enforcement Unit. These units are charged with administering the Family Investment Program and establishing, enforcing and monitoring court orders in Frederick County relative to child support issues.
2. The lease contains a termination for convenience clause.
3. The lease does not contain an extended term or hold-over provision.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 14-LT

DEPARTMENT OF PUBLIC SAFETY AND Frederick, MD
CORRECTIONAL SERVICES

(Parole & Probation and Drinking Driver Monitor Program)

MARYLAND STATE DEPARTMENT OF EDUCATION

(Division of Rehabilitative Services)

Landlord/Owner Nathan Family, LLC
 198 Thomas Johnson Dr, Suite 207
 Frederick, MD 21702

Property Location 100 East All Saints St
 Frederick, MD 21701

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	7,161
<u>Duration</u>	5 Year	<u>Effective</u>	5/1/2011		
<u>Annual Rent</u>	\$98,463.75	<u>Square Foot Rate</u>		\$13.75	
<u>Prev. Square Foot Rate</u>	\$11.00	<u>Eff. Square Foot Rate</u>		\$17.75	
		<u>Prev. Eff. Sq. Foot Rate</u>		\$13.50	

Utilities Responsibility Tenant
Custodial Responsibility Tenant
Previous Board Action(s) 11/17/93 – 5-L; 4/16/97 – 8-L; 12/15/99 – 20-L; 7/6/05 – 18-L

Fund Source DPSC/PP 35.03.02 PCA 32110 ABOJ 1310 - \$34,691.25 100% General
 DPSC/DDMP 35.03.02 PCA 32213 ABOJ 1310 - \$32,216.25 100% General
 MSDE/DORS

Retro-Active Leases Board of Public Works is requested to retroactively approve the leasing of this space for the three (3) month period that lapsed from 2/1/2011 to 4/30/2011 pursuant to the State Finance and Procurement Article 11-204(c)(1). Total funds for the retro-active period are \$19,692.75.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 14-LT (Cont.)

Special Conditions

1. The lease incorporates 140 parking spaces pursuant to a perpetual parking agreement between the Landlord and the City of Frederick. The current parking charge is \$89.00 per space per month subject to increases that may be imposed by the City of Frederick. 13 use-in-common parking spaces are allocated to DPSCS and 6 spaces to MSDE.
2. The lease contains one (1) renewal option for five (5) years on terms and conditions to be negotiated.
3. The lease contains escalations/de-escalations for real estate taxes.

Remarks

1. This space has been used since 1995 as administrative and client contact office space for the Department of Public Safety and Correctional Services, Parole and Probation and Drinking Driver Monitor Program, as well as the Maryland State Department of Education, Division of Rehabilitative Services.
2. The lease contains a termination for convenience clause.
3. The lease does not contain an extended term or hold over provision.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 15-LT

MARYLAND STATE DEPARTMENT
OF EDUCATION

Division of Rehabilitative Services
Waldorf, MD
Charles County

Landlord/Owner

Smallwood Family Limited Partnership
2670 Crain Highway, Suite 302
Waldorf, MD 20601

Property Location

2670 Crain Highway, Suite 208
Waldorf, MD 20601

Space Type Office

Duration 5 Years

Annual Rent \$25,877.25

Lease Type New

Effective 4/30/2011

Square Foot Rate \$13.95

Prev. Sq. Ft. Rate \$14.00

Square Feet 1,855

Utilities Responsibility

Landlord

Custodial Responsibility

Landlord

Previous Board Action(s)

1/4/95 – 11-L; 7/19/00 – 16-L; 10/19/05 – 11-L

Fund Source

100% Federal Code 5681 R00A01.21 PCA U4601

Special Conditions

free of charge.

The lease incorporates 5 use-in-common parking spaces,

Remarks

1. The mission of the Division of Rehabilitation Services is to provide leadership and support in promoting the employment, economic self-sufficiency and independence of individuals with disabilities. This space is used as a client contact office to provide services to individuals with disabilities. Services include interviewing, testing, counseling and coordination of activities to facilitate their return to gainful employment. The agency has leased this space since 1995.
2. The lease contains a termination for convenience clause.
3. Through negotiations DGS/ORE secured a rental cost savings of \$463.75 over the term of the lease through the reduction of the rental rate by \$.05/NUSF.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 15-LT

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 16-LT

DEPARTMENT OF HUMAN RESOURCES Lexington Park, MD
(St. Mary's County Department of Social Services)

Landlord The Millison Residuary Trust
21909 Three Notch Rd
Lexington Park, MD 20653

Property Location 21775 Great Mills Road & 21783 N. Coral Drive
Lexington Park, MD 20653

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	
<u>Duration</u>	10 Years	<u>Effective</u>	5/1/2011	Great Mills Road	13,055
<u>Annual Rent</u>	\$277,780.00	<u>Square Foot Rate</u>	\$16.15 (Avg.)	N. Coral Drive	<u>4,145</u>
(Avg.)		<u>Previous Square Foot Rate</u>	\$15.91	Total	17,200
		<u>Effective Square Foot Rate</u>	\$17.80		
		<u>Prev. Eff. Square Foot Rate</u>	\$15.91		

<u>Utilities Responsibility</u>	Tenant
<u>Custodial Responsibility</u>	Landlord
<u>Previous Board Action(s)</u>	8/30/2000 – 18-L

<u>Fund Source</u>	<u>General 53%</u>	<u>Federal 47%</u>	<u>Total 100%</u>
N00G0002 7B06 1351 G0010	\$ 55,987.69	\$ 49,649.46	\$105,637.15
N00G0003 7C06 1351 G3010	\$ 51,605.23	\$ 45,763.12	\$ 97,368.35
N00G0004 7D06 1351 G4100	\$ 13,207.31	\$ 11,712.14	\$ 24,919.45
N00G0005 7E06 1351 G5000	\$ 4,408.14	\$ 3,909.11	\$ 8,317.25
N00G0006 7F06 1351 G6010	<u>\$ 22,015.03</u>	<u>\$ 19,522.77</u>	<u>\$ 41,537.80</u>
Total	\$147,223.40	\$130,556.60	\$277,780.00

History Reference is made to Board of Public Works Item 18-L of August 30, 2000, wherein the BPW approved an intergovernmental sub-lease for 14,600 net usable square feet (nurf) of office space located at 21775 Great Mills Road & 21783 N. Coral Drive, Lexington Park, MD 20653 for the Department of the Human Resources (DHR). The Sub-Landlord was the St. Mary's County Community Development Corporation (SMCCDC); a St. Mary's County Government entity that had a symbiotic relationship with the St. Mary's County Department of Social Services (SMCDSS) providing employment services to the clients served at this location. The SMCCDC leases 17,200 nurf of office space from The Millison

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 16-LT (Cont.)

Residuary Trust; of which 14,600 nusf of the space is subleased to the State of Maryland to the use of DHR. SMCCDC has now decided not to continue its services at this location and will vacate the space terminating its lease with the Landlord effective 5/1/2011. DHR desires to lease the entire 17,200 nusf of office space vacated by SMCCDC to continue its current Social Service operation and to house the Child Advocacy Center which has to vacate its current location.

Special Conditions

1. The lease contains escalation/de-escalation for real estate taxes and custodial service.
2. The lease contains one (1) option renewal for five (5) years.
3. The lease incorporates 70 use-in-common parking spaces at no cost.
4. The net usable square foot (nusf) rental rate commences at \$14.32 for years 1 to 3 and increases to \$15.91 for years 4 to 6, increases to \$17.39 for years 7 & 8 and concludes with a rental rate of \$18.00 in years 9 & 10 resulting in an average annual rate of \$16.15 over the lease term.

Remarks

1. This space has been used since May 1, 2001 as a Social Service office offering Family Investment Administration (FIA) programs to clients in Baltimore City. FIA administers food stamps, Medicaid, cash and emergency assistance programs. This space will also be used beginning May 1, 2011 as a Child Advocacy Center Office (CAC). This unit is comprised of medical personnel, local police and attorneys that conduct investigations for the prosecution of offenders that sexually abuse our youth.
2. The lease contains a termination for convenience clause.
3. Through negotiations the Department of General Services secured a rental cost avoidance of \$213,280.00 over the term of the lease by reducing the Landlord's existing renewal net usable square foot (nusf) rental rate by \$1.24 per nusf from \$17.39 to an average of \$16.15 per nusf.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 17-LT-OPT**JUDICIARY OF MARYLAND**

Administrative Office of the Courts
 Easton, MD
 Talbot County

Landlord

Butterfly Holdings, LLC
 19 Bay Street, Suite 1
 Easton, MD 21601

Property Location

19 Bay Street, Suite 2
 Easton, MD 21601

Space Type Office
Duration 2 Years
Annual Rent \$35,644.00

Lease Type Renewal
Effective 5/1/2011
Square Foot Rate \$19.00
Previous Square Foot Rate \$20.00
Eff. Square Foot Rate \$21.00
Prev. Eff. Square Foot Rate \$22.00

Square Feet 1,876

Utilities Responsibility
Custodial Responsibility
Previous Board Action(s)
Fund Source

Tenant
 Landlord
 4/15/2009 – 10-LT
 C00 0002 01 1301 100% General Funds

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes and custodial service.
2. The lease contains one (1) option renewal for a term of two (2) years.
3. The lease incorporates four (4) use-in-common parking spaces free of charge.

Remarks

1. This space has been used since May 1, 2009 as the office for Associate Judge Christopher Kehoe of the Court of Special Appeals.
2. The lease contains a termination for convenience clause.
3. Through negotiations the Department of General Services secured a rental cost savings of \$3,752.00 over the term of the lease by reducing the Landlord's rental rate by \$1.00 per net usable square foot and extended the stated option term from one (1) year to two (2) years.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 17-LT-OPT (Cont.)

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 18-LT-OPT

MARYLAND STATE DEPARTMENT
OF EDUCATIONS

Office of Child Care
Leonardtown, MD
St. Mary's County

Landlord

Ruth M Abell and David F Abell
PO Box 1607
Leonardtown, MD 20650

Property Location

41670 Courthouse Dr.
Leonardtown, MD 20650

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	2,604
<u>Duration</u>	5 years	<u>Effective</u>	5/1/2011		
<u>Annual Rent</u>	\$36,456.00	<u>Square Foot Rate</u>		\$14.00	
		<u>Previous Sq. Ft. Rate</u>		\$16.59	
		<u>Effective Sq. Ft. Rate</u>		\$16.20	

Utilities Responsibility

Tenant

Custodial Responsibility

Landlord

Previous Board Action(s)

Item 16-L dated 10/19/2005; Item 11-L dated 5/24/2000;
Item 29-L dated 9/14/1994; Item 24-EX dated 9/27/1989

Fund Source

100 % Federal R00A0110

Special Conditions

1. This lease contains escalations/de-escalations for real estate taxes and custodial services.
2. This lease incorporates use in common parking spaces.

Remarks

1. The space is used by the Office of Child Care since 1989 to license day care homes, investigate complaints on unregistered care and provide continuing education training for child care providers.
2. Based on a re-measurement, the leased space was found to be seven (7) nuf larger than previously documented in earlier leases.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 18-LT-OPT (Cont.)

3. This lease gives contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

Board of Trustees of the Aleph Bet Jewish Day School (Anne Arundel County)

Aleph Bet Jewish Day School

"For the planning, design, construction, and site development and improvements of the Aleph Bet Jewish Day School, located in Annapolis."

\$45,000.00

Maryland Consolidated Capital Bond Loan of 2009 (LSI - Chapter 485, Acts of 2009)

DGS Item G089, SL-060-090-038

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Trustees of the Aleph Bet Jewish Day School has submitted evidence in the form of canceled checks and invoices that it has \$97,884.91 in eligible expenditures to meet the matching fund requirement for this project. Board of Public Works approval is also requested to reimburse the Board of Trustees of the Aleph Bet Jewish Day School \$45,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$1,750,000.00
09-G089 (This Action)	\$ 45,000.00
Local Cost	\$1,705,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

Board of Directors of the Foundation for the Baltimore Leadership School for Young Women, Inc. (Baltimore City)

Baltimore Leadership School for Young Women

"For the acquisition, planning, design, construction, repair, renovation, and capital equipping of the Baltimore Leadership School for Young Women, located in Baltimore City."

\$135,000.00

Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010)

DGS Item G027, SL-031-100-038

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2012. The Board of Directors of the Foundation for the Baltimore Leadership School for Young Women, Inc. has \$1,500,000 in eligible expenditures for the purchase of a building located at 126 West Franklin Street in Baltimore City. The Department of General Services' Real Estate Office has reviewed and has accepted a value of \$1,500,000 for the property. The grantee has met their match and requests the Board of Public Works approval to reimburse the Board of Directors of the Foundation for the Baltimore Leadership School for Young Women, Inc. \$135,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$4,050,000.00
10-G027 (This Action)	\$ 135,000.00
Local Cost	\$3,915,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreements, and authorize that funds be encumbered for the following grants:

*Board of Trustees of Sheppard Pratt Health System, Inc. (Baltimore County)
 Forbush School*

"For the acquisition, design, construction, renovation, and improvement to facilities on a former school site acquired for use by the Forbush School."

\$2,500,000.00

Maryland Consolidated Capital Bond Loan of 2009 (Chapter 485, Acts of 2009)

DGS Item G003

\$2,500,000.00

Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010)

DGS Item G003, SL-082-070-038

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011 for the 2009 grant and June 1, 2012 for the 2010 grant. The Board of Trustees of Sheppard Pratt Health System, Inc. has submitted documentation that it has in excess \$5,000,000.00 in a financial institution to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$17,250,000.00
09-G003 (This Action)	\$ 2,500,000.00
10-G003 (This Action)	\$ 2,500,000.00
07-G119 (Prior Action)	\$ 150,000.00
Local Cost	\$12,100,000.00

(Prior Action: 03/24/10 Agenda, Item 18-CGL)

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*County Executive and County Council of Anne Arundel County
 (Anne Arundel County)*

Homeport Farm Park Building Rehabilitation Project

"For the planning, design, construction, repair, renovation, reconstruction and capital equipping of buildings at the Homeport Farm Park, located in Edgewater."

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2009 (Chapter 485, Acts of 2009)

DGS Item G045 (SL-055-090-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The County Executive and County Council of Anne Arundel County has submitted documentation that it has appropriated \$116,000.00 in its Fiscal Year 2011 Capital Improvements Budget to meet the matching fund requirement.

BACKGROUND

Total Project	\$ 200,000.00
09-G045 (This Action)	\$ 100,000.00
Local Cost	\$ 100,000.00

REMARKS

- (1) The grant agreement has been modified to include the following: Item 15.
Indemnification: *"To the extent permitted by law and without waiving any defenses, immunities, or the provisions of the Maryland Local Government Tort Claims Act, the Grantee shall..."*
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL (Cont.)

- (4) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of the Jewish Council for the Aging of Greater Washington
(Montgomery County)*

Jewish Council for the Aging - New Facility

*"For the design, construction, renovation, and capital equipping of a building to house
the offices and programs of the Jewish Council for the Aging."*

\$275,000.00

*Maryland Consolidated Capital Bond Loan of 2009 (Chapter 485, Acts of 2009) .
DGS Item G005, SL-007-080-038*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Directors of the Jewish Council for the Aging of Greater Washington has submitted documentation that it has \$281,577.44 in a financial institution to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$5,500,000.00
09-G005 (This Action)	\$ 275,000.00 (Match)
08-029 (Prior Action)	\$1,000,000.00 (Non-Match)
Local Cost	\$4,225,000.00
(Prior Action: 10/01/08 Agenda, Item 28-CGL)	

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

Board of Directors of the Linwood Center, Inc. (Howard County)
Linwood Center

“For the planning and design of a new school building at the Linwood Center, located in Ellicott City.”

\$500,000.00

Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010)
DGS Item G097, (SL-031-090-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2012. The Board of Directors of the Linwood Center, Inc. is utilizing the value of property to meet their matching fund requirement for this project. The Department of General Services, Real Estate Office, has reviewed the appraisal for 3421 Martha Bush Dr. in Ellicott City and has accepted a value of \$1,780,000.00. The grantee has also utilized \$150,000.00 of the value for their 2009 grant.

BACKGROUND

Total Project	\$6,810,616.00
10-G097 (This Action)	\$ 500,000.00
09-G062 (Prior Action)	\$ 150,000.00
Local Cost	\$6,160,616.00

(Prior Action: 07/07/10 Agenda, Item 16-CGL)

REMARKS

- (1) The grant agreement has been modified to include a Memorandum of Agreement among Linwood Center, Inc., Maryland Historical Trust and the Maryland Department of General Services regarding the design and construction of a new building located at 3421 Martha Bush Drive in Ellicott City.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

- (4) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

Board of Directors of Northgate Homes Corporation (Montgomery County)

Northgate Homes Lighting Upgrade

"For the design, construction, repair, renovation, reconstruction, and capital equipping, including environmental and safety upgrades to street lights, located in Olney."

\$40,000.00

Maryland Consolidated Capital Bond Loan of 2009 (LSI - Chapter 485, Acts of 2009)
DGS Item G121, SL-059-090-038

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Northgate Homes Corporation has submitted documentation that it has \$168,697.60 in a financial institution to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$80,000.00
09-G121 (This Action)	\$40,000.00
Local Cost	\$40,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreements, and authorize that funds be encumbered for the following grants

Board of Directors of Pathway's, Inc. (St. Mary's County)

Pathway's Facility Renovation

"For the construction, repair, renovation, and capital equipping of the Pathway's Facility, located in Hollywood."

\$175,000.00

Maryland Consolidated Capital Bond Loan of 2009 (LHI - Chapter 485, Acts of 2009)

DGS Item G076

\$125,000.00

Emergency Bill Loan of 2010 (LHI - Chapter 372, Acts of 2010) - (formerly known as Maryland Consolidated Capital Bond Loan of 2006 - St. Mary's College Amphitheater - LHODI - Chapter 046, Acts of 2006)

DGS Item G160, SL-054-090-038

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011 for the 2009 grant and June 1, 2012 for the 2006 grant. The Board of Directors of Pathway's, Inc. has submitted documentation that it has \$473,252.66 in financial institutions to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$600,000.00
09-G076 (This Action)	\$175,000.00
10-G160 (This Action)	\$125,000.00
Local Cost	\$300,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreements, and authorize that funds be encumbered for the following grants:

*Board of Directors of the Young Men's Christian Association of Talbot County, Inc.
(Talbot County)*

YMCA Fire Safety System Upgrade

"For the construction and renovation of the fire safety system, located in Easton."

\$25,000.00

*Maryland Consolidated Capital Bond Loan of 2009 (Chapter 485, Acts of 2009) DGS
Item G143*

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2009 (Chapter 485, Acts of 2009) DGS
Item G077 (SL-056-090-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Directors of the Young Men's Christian Association of Talbot County, Inc. has submitted evidence in the form of invoices and canceled checks that it has \$306,482.24 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Young Men's Christian Association of Talbot County, Inc. \$125,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$ 360,395.00
09-G143 (This Action)	\$ 25,000.00
09-G077 (This Action)	\$ 100,000.00
Local Cost	\$ 235,395.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Housing Unlimited, Inc.
 1398 Lamberton Dr, Suite G1
 Silver Spring, MD 20902

PROJECT NO. AND TITLE

Project No. MHA-CB-20804-12;
 Acquisition of 12983 C Middlebrook Dr.
 Germantown, MD 20874 (Montgomery Co.)

DESCRIPTION

Approval is requested for a State grant of \$85,767.00 to assist Housing Unlimited, Inc. (HUI), a nonprofit organization, in the cost of acquiring a two-bedroom condominium unit with 840 square feet of space at 12983 C Middlebrook Drive, Germantown, Maryland 20874. The contract price is \$113,406.00, and the home will provide housing for two mentally ill adults. This unit is part of the Moderately Priced Dwelling Unit (MPDU) program in Montgomery County. Housing units that are part of this program contain a 30-year restrictive covenant that prohibits their sale on the open market. During that period, the units can be offered only to a population pre-qualified by Montgomery County for less than market rates. Two appraisals were obtained for the property; both have been reviewed by the Department of General Services.

APPRAISALS

\$113,500.00 Melville E. Peters

\$114,000.00 Laura G. Lamb

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$113,500.00. HUI has a contract of sale to purchase this property for \$113,406.00.

Eligible project costs are \$114,356.00. This includes \$113,406.00 for acquisition and \$950.00 for appraisals. These costs will be funded as follows:

AMOUNT

\$114,356.00* (See Remarks below)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL (Cont.)

FUND SOURCES

\$28,589.00 (25%) – Applicant's Share
 Montgomery County
 \$85,767.00 (75%) – State's Share
 MCCBL 2009, Community Health Facilities
 Funds

REMARKS

* The State is participating in the acquisition cost of \$113,406.00, as well as the cost of the appraisals (\$950.00). State participation is limited to the lesser of the value approved by the Department of General Services, based upon the appraisals or the actual acquisition cost.

Established in 1994, Housing Unlimited, Inc. provides permanent, affordable, independent housing in Montgomery County for single adults with psychiatric disabilities. Currently, HUI has a three-year waiting list of 250-300 low-income adults with mental illness who are in need of permanent, affordable housing. The tenants who will reside in this home will pay 35 percent of their net income for rent and utilities. The income for the majority of HUI tenants is Supplemental Security Income (SSI), and the maximum SSI payment for an individual is currently \$674.00 a month. In addition to these funds, Montgomery County provides \$200.00 a month for each client through the Montgomery County Rental Assistance Program.

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Montgomery County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Key Point Health Services, Inc.
135 North Parke Street
Aberdeen, MD 21001

PROJECT NO. AND TITLE

Project No. MHA-CB-14506-02;
Acquisition of 18 Liberty St.
Aberdeen, MD 21001 (Harford County)

DESCRIPTION

<u>DESCRIPTION</u>	Board of Public Works approval is requested
	for a State grant of \$60,525.00 to assist Key Point Health Services, Inc., a nonprofit organization, in the cost of acquiring a single-story home at 18 Liberty Street, Aberdeen, MD 21001. The contract price is \$80,000.00. The home will provide housing for two psychiatrically disabled individuals. Two appraisals were obtained for the property; both have been reviewed by the Department of General Services. The appraisals are as follows:

APPRAISALS

\$95,000.00-Richard Shillenn
\$93,000.00-Carl M. Johnson

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$95,000.00.

Eligible project costs are \$80,700.00. This includes \$80,000.00 for acquisition and \$700.00 for appraisals.

AMOUNT

\$80,700.00 See Agency Remarks below

FUND SOURCE

\$20,175.00 (25%)	Applicant's Share Cash Reserves
\$60,525.00 (75%)	State's Share MCCBL 2009, Community Health Facilities Funds

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL (Cont.)

REMARKS

The State is participating in the acquisition cost of \$80,000.00, as well as the cost of the appraisals (\$700.00). State participation is limited to the lesser of the value approved by the Department of General Services, based upon the appraisals or the actual acquisition cost.

For over 28 years, Key Point Health Services, Inc. has provided comprehensive psychosocial, housing, and supported-employment services to low-income individuals with serious and persistent mental illness. The purchase of this home will allow Key Point to provide housing for two psychiatrically disabled individuals

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Montgomery County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 30-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Community Coalition for Affordable
Housing, Inc.
P.O. Box 491
Elkton, MD 21922

PROJECT NO. AND TITLE

Project No. MHA-CB-26802-01;
Acquisition of 227 Locust Lane
Elkton, MD 21921 (Cecil Co.)

DESCRIPTION

Approval is requested for a State grant of \$94,425.00 to assist Community Coalition for Affordable Housing, Inc. (CCAH), a nonprofit organization, in the cost of acquiring a two-bedroom single story ranch-style home at 227 Locust Lane, Elkton, MD 21921. The contract price is \$125,000.00. The home will provide housing for two individuals with psychiatric disabilities. Two appraisals were obtained for the property; both have been reviewed by the Department of General Services. In addition, Ellen Andrews of the Department of General Services completed an appraisal.

APPRAISALS

\$134,000.00-George W. Lutz, III
\$118,000.00-John Ulrich
\$125,000.00-Ellen Andrews

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$125,000.00. Community Coalition for Affordable Housing has a contract of sale to purchase this property for \$125,000.00.

Eligible project costs are \$125,900.00. This includes \$125,000.00 for acquisition and \$900.00 for appraisals.

AMOUNT

\$125,900.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 30-CGL (Cont.)

FUND SOURCE

\$31,475.00 (25%) Applicant's Share
 Maryland Affordable
 Housing Trust
 \$94,425.00 (75%) State's Share
 MCCBL 2009,
 Community Health
 Facilities Funds

REMARKS

Community Coalition for Affordable
 Housing, Inc. provides housing to individuals with psychiatric disabilities. Affordable housing is needed to help the chronically mentally ill remain in the community. The individuals who will reside in this house will also receive support services to ensure that they remain in the community and not in State institutions. Rents for this house will not exceed 35 percent of each individual's income. Most individuals who will reside in this house receive Supplemental Security Income (SSI).

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Montgomery County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

There being no further business, the meeting of April 20, 2011 was adjourned.

Respectfully submitted,

A handwritten signature in black ink, reading "Sheila C. McDonald". The signature is written in a cursive style with a large, stylized "M" and "D".

Sheila C. McDonald, Esq.
Executive Secretary

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