

BOARD OF PUBLIC WORKS

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MAY 18, 2011

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**MINUTES OF THE MEETING OF
THE BOARD OF PUBLIC WORKS, MAY 18, 2011**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, May 18, 2011.

Board Members present:

The Honorable Martin O'Malley, Governor
The Honorable Nancy K. Kopp, Treasurer
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services
T. Eloise Foster, Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Project Contingency Fund 1988
Maryland Consolidated Capital Bond Loan of 2002
Maryland Consolidated Capital Bond Loan of 2004
Maryland Consolidated Capital Bond Loan of 2005
Maryland Consolidated Capital Bond Loan of 2006
Maryland Consolidated Capital Bond Loan of 2007
Maryland Consolidated Capital Bond Loan of 2008
Maryland Consolidated Capital Bond Loan of 2009
Maryland Consolidated Capital Bond Loan of 2010

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

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SECRETARY'S AGENDA

Norman Astle (410) 841-5864

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1. **DEPARTMENT OF AGRICULTURE**
Maryland Agricultural Cost-Share Program Grant Requests

Recommendation: That the Board of Public Works approve funding a total of 54 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$540,000.

Agreement #	Recipient	County	Amount
AT-2009-3434	GARY A. HITE, SR	Allegany	3,200
AT-2011-2143	TWIN PINE FARMS, INC.	Harford	11,400
AT-2011-2147	LARRY SCHAUDIES	Montgomery	25,700
AT-2011-2204	JUDY A. CAMPBELL	Charles	2,500
AT-2011-2268-B	PHILLIP L. RENSHAW, JR	Somerset	35,000
AT-2011-2283	GEORGE W. CAIRNES	Harford	3,700
AT-2011-2287	HUNTINGFIELD FARM, LLC	Kent	7,700
AT-2011-2288	EDBK KELLEY REAL ESTATE, LLC	Cecil	4,300
CR-2011-2133	BERNARD EUGENE EWING	Talbot	9,000
CR-2011-2317-B	DENNIS T. PLUTSCHAK	Caroline	30,800
CR-2011-2325-B	M. DAVID WOOD, JR	Caroline	18,400
CR-2011-2331	GAREY B. BROWN	Caroline	5,400
MP-2011-2064	LINDA S. MCKENNA	Frederick	8,900
MP-2011-2206	G. LAVINIA MCGOLERICK	Frederick	6,700
MP-2011-2207	G. LAVINIA MCGOLERICK	Frederick	4,800
MP-2011-2208	G. LAVINIA MCGOLERICK	Frederick	8,700
MP-2011-2209	G. LAVINIA MCGOLERICK	Frederick	1,800
MP-2011-2280	SCOTT E. TREXLER	Frederick	900
MP-2011-2282	EDWARD E. HALLEIN, JR	Frederick	13,700
MP-2011-2289	GARVIN E. TANKERSLEY, III	Frederick	30,100
MP-2011-2290	MARK A. GIERON	Carroll	21,400
MP-2011-2291	MARK A. GIERON	Carroll	13,800
MP-2011-2292	MICHAEL R. HAINES	Carroll	1,800
MP-2011-2293	MICHAEL R. HAINES	Carroll	1,000
MP-2011-2294	MICHAEL R. HAINES	Carroll	1,200
MP-2011-2295	MICHAEL R. HAINES	Carroll	7,900
MP-2011-2296	MICHAEL R. HAINES	Carroll	1,400
MP-2011-2297	MICHAEL R. HAINES	Carroll	2,900
MP-2011-2299	CRYSTAL B. KIMBALL	Frederick	7,900
MP-2011-2306	BYRON D. STAMBAUGH	Carroll	2,200
MP-2011-2307	BYRON D. STAMBAUGH	Carroll	4,700
MP-2011-2308	BYRON D. STAMBAUGH	Carroll	11,900
MP-2011-2309	BYRON D. STAMBAUGH	Carroll	16,000
MP-2011-2310	DANIEL G. SCHWARTZ	Carroll	9,600
MP-2011-2311	BYRON D. STAMBAUGH	Frederick	11,600
MP-2011-2312	BYRON D. STAMBAUGH	Frederick	13,600

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1. **DEPARTMENT OF AGRICULTURE**
Maryland Agricultural Cost-Share Program Grant Requests

MP-2011-2313	BYRON D. STAMBAUGH	Frederick	11,300
MP-2011-2316	BYRON D. STAMBAUGH	Carroll	15,100
MP-2011-2318	H. WAYNE SAVAGE	Frederick	4,400
MP-2011-2319	H. WAYNE SAVAGE	Frederick	900
MP-2011-2321	DAVID E. STRAITMAN	Carroll	6,000
MP-2011-2324	RONALD O. SCHUELER	Carroll	500
NW-2011-2193-B	ANTHONY MATURO	Caroline	24,100
NW-2011-2303-B	SMITHVILLE VIEW FARM, LLC	Caroline	3,900
PA-2011-2096	CAMILLA CARROLL	Howard	9,400
PA-2011-2187	THERESE H. RUDY	Charles	2,200
PA-2011-2188	THERESE H. RUDY	Charles	6,600
PA-2011-2189	THERESE H. RUDY	Charles	500
RS-2011-2238	DELL BROTHERS, INC.	Carroll	8,700
RS-2011-2258	PANORA ACRES, INC.	Carroll	30,200
RS-2011-2320	CLARENCE E. WHEELER	Baltimore	7,600
RS-2011-2322	CLARENCE E. WHEELER	Baltimore	12,300
RS-2011-2323	CLARENCE E. WHEELER	Baltimore	21,000
SA-2011-2254	DUCK PUDDLE VENTURE, LLC.	Kent	13,700

Fund Source: MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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SECRETARY'S AGENDA

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2. DEPARTMENT OF AGRICULTURE *Maryland Agricultural Cost-Share Program Reversion Requests*

Recommendation: That the Board of Public Works approve the **REVERSION** of the remaining balances of 199 projects cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program.

A. Total submission amount: \$497,599.73.

Agreement #	Recipient	County	Amount \$	Status
AT-2009-3250	JOHN RICHARD KNOTT, JR.	St. Mary's	614.66	Completed
AT-2009-3273	RIGDON FARMS	Harford	1,618.92	Completed
AT-2009-3275	HAROLD B. GARNER, JR	Charles	4,809.60	Completed
AT-2009-3276	HAROLD B. GARNER, JR	Charles	874.23	Completed
AT-2009-3277	HAROLD B. GARNER, JR	Charles	250.79	Completed
AT-2009-3307	KRISTEN A. TROMBERO	Harford	1,018.12	Completed
AT-2009-3308	KRISTEN A. TROMBERO	Harford	54.64	Completed
AT-2009-3364	BIG MEADOW INC.	Kent	430.73	Completed
AT-2009-3367	JOHNNY R. JONES	Garrett	10,400.00	Cancelled
AT-2009-3394	BARBARA J. MC DONALD	St. Mary's	515.50	Completed
AT-2009-3395	BARBARA J. MC DONALD	St. Mary's	204.00	Completed
AT-2009-3396	BARBARA J. MC DONALD	St. Mary's	181.81	Completed
AT-2009-3397	BARBARA J. MC DONALD	St. Mary's	363.50	Completed
AT-2009-3409	JOHNNY R. JONES	Garrett	1,600.00	Cancelled
AT-2009-3444	SHIRLEY H. ROBERTS	Charles	1,649.95	Completed
AT-2009-3449-B	SAMUEL W. HALL	Somerset	542.50	Completed
AT-2009-3452	BRYAN K. DOWELL	Calvert	433.07	Completed
AT-2009-3453	BRYAN K. DOWELL	Calvert	2,972.56	Completed
AT-2009-3458	AMABEL L. HOWARD	Harford	248.50	Completed
AT-2009-3459	DONALD F. ROBINSON, JR	Harford	103.62	Completed
AT-2009-3481-B	MICHAEL E. TRUITT	Worcester	866.25	Completed
AT-2009-3491	AMOS J. ROWLAND	Washington	29,781.86	Completed
AT-2009-3516	HARBORVIEW FARMS	Kent	201.12	Completed
AT-2010-1523	MALKUS FARMS	Dorchester	515.17	Completed
AT-2010-1543-R	ALBECK FARMS INC	Cecil	4,157.53	Completed
AT-2010-1564	DEWALT J. WILLARD, JR	Montgomery	1,033.70	Completed
AT-2010-1565	DEWALT J. WILLARD, JR	Montgomery	3,599.70	Completed
AT-2010-1566	DEWALT J. WILLARD, JR	Montgomery	705.01	Completed
AT-2010-1588-B	POPLAR RIDGE FARMS, INC.	Worcester	4,202.19	Completed
AT-2010-1626-B	JOHN R. RUE, JR	Dorchester	3,657.50	Completed
AT-2010-1881	ERIN KNIPPENBERG	Allegany	212.44	Completed

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2. **DEPARTMENT OF AGRICULTURE**
Maryland Agricultural Cost-Share Program Reversion Requests

AT-2010-2034	ALAN G. FIGGS	Worcester	2,926.47	Completed
AT-2010-2037	MICHAEL D. FOSTER	Kent	1,724.19	Completed
AT-2010-2038	MICHAEL D. FOSTER	Kent	920.25	Completed
AT-2010-2039	MARLIN R. LONGENECKER	Kent	369.13	Completed
AT-2010-2062	CATHERINE N. MATTINGLY	St. Mary's	5,200.00	Completed
AT-2010-2083	FAIR HILL FARMS, INC.	Kent	687.63	Completed
AT-2010-2099	CATHERINE N. MATTINGLY	St. Mary's	8,700.00	Completed
AT-2010-2119	D. R. MC DONALD & SONS, INC.	Kent	1,617.30	Completed
AT-2010-2120	D. R. MC DONALD & SONS, INC.	Kent	46.31	Completed
AT-2010-2121	MICHAEL D. FOSTER	Kent	63.75	Completed
AT-2010-2123	MICHAEL D. FOSTER	Kent	264.84	Completed
AT-2010-2124	ROBERT CALVERT, JR.	Queen Anne's	101.25	Completed
AT-2010-2135	ROBERT W. BUCKLER	St. Mary's	530.00	Completed
AT-2010-2136	ROBERT W. BUCKLER	St. Mary's	4,200.00	Completed
AT-2010-2137	ROBERT W. BUCKLER	St. Mary's	2,600.00	Completed
AT-2010-2157	PATRICIA D. PARKHURST	Queen Anne's	7,874.41	Completed
AT-2010-2160	NANCY P. LANE	Queen Anne's	3,707.89	Completed
AT-2010-2187	KING EDWARD STABLES, INC.	Charles	131.08	Completed
AT-2010-2230	KRISTEN A. TROMBERO	Harford	6,189.17	Completed
AT-2010-2231	KRISTEN A. TROMBERO	Harford	4,654.57	Completed
AT-2010-2252	KRISTEN A. TROMBERO	Harford	5,215.94	Completed
AT-2010-2302	MALKUS FARMS	Dorchester	1,135.62	Completed
AT-2010-2318	MARY M. MARKOFF	Montgomery	6,655.12	Completed
AT-2011-1513-R	GENE M. PAUL	Allegany	201.85	Completed
AT-2011-1533	BRAD PETERSON	Washington	4,993.00	Completed
AT-2011-1773	HERSCHELL B. CLAGGETT, SR	Kent	117.30	Completed
AT-2011-1775	HERSCHELL B. CLAGGETT, SR	Kent	265.84	Completed
AT-2011-1794	G. STEVEN HARTLEY	Allegany	1,481.83	Completed
CH-2009-3464	YORK FARM, LLC	Kent	4,011.57	Completed
CH-2010-1563	ASPEN INSTITUTE	Queen Anne's	802.57	Completed
CH-2010-2093	RICHARD W. WALLS	Queen Anne's	735.56	Completed
CH-2010-2101	EARL E. JOHNSTON, III	Kent	592.91	Completed
CH-2010-2134	GREENWOOD ACRES	Kent	227.56	Completed
CH-2010-2155	FRANCIS O. DAY COMPANY, INC.	Kent	554.66	Completed
CH-2011-1774	STEPHEN R. STOLTZFUS	Kent	387.15	Completed
CH-2011-1908	C & M ELLINGSWORTH, INC.	Queen Anne's	2,398.41	Completed
CR-2009-3468-B	LESLIE L. CHAMBERS	Queen Anne's	2,800.00	Completed
CR-2009-3500	HENRY L. LANDIS	Caroline	628.75	Completed

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2. **DEPARTMENT OF AGRICULTURE** (cont'd)
Maryland Agricultural Cost-Share Program Reversion Requests

CR-2009-3501	HENRY L. LANDIS	Caroline	591.25	Completed
CR-2010-1517	RONALD D. SPIERING	Caroline	760.12	Completed
CR-2010-1518	RONALD D. SPIERING	Caroline	1,128.00	Completed
CR-2010-1519	RONALD D. SPIERING	Caroline	736.25	Completed
CR-2010-1520	RONALD D. SPIERING	Caroline	835.62	Completed
CR-2010-1521	RONALD D. SPIERING	Caroline	893.12	Completed
CR-2010-1522	RONALD D. SPIERING	Caroline	825.87	Completed
CR-2010-1558	LENEE C. CREIGHTON	Dorchester	295.38	Completed
CR-2010-1559	FRANCES N. COLLINS	Dorchester	1,234.98	Completed
CR-2010-1596	L.M.H. PROPERTIES, INC.	Caroline	597.94	Completed
CR-2010-1597	L.M.H. PROPERTIES, INC.	Caroline	679.69	Completed
CR-2010-1598	L.M.H. PROPERTIES, INC.	Caroline	711.66	Completed
CR-2010-1599	L.M.H. PROPERTIES, INC.	Caroline	608.94	Completed
CR-2010-1600	L.M.H. PROPERTIES, INC.	Caroline	693.59	Completed
CR-2010-1601	L.M.H. PROPERTIES, INC.	Caroline	289.77	Completed
CR-2010-1602	L.M.H. PROPERTIES, INC.	Caroline	612.62	Completed
CR-2010-1623	AMELIA WRIGHT	Dorchester	201.68	Completed
CR-2010-1630	HELEN M. MALKUS	Dorchester	957.93	Completed
CR-2010-1635	JOSIAH F. LINTHICUM	Dorchester	216.31	Completed
CR-2010-1636	JOSIAH F. LINTHICUM	Dorchester	480.00	Completed
CR-2010-1637	JOSIAH F. LINTHICUM	Dorchester	330.35	Completed
CR-2010-2159	DANIEL FERRELL	Queen Anne's	199.81	Completed
CR-2010-2198	PHILIP W. SPEDDEN, SR	Dorchester	294.34	Completed
CR-2010-2199	PHILIP W. SPEDDEN, SR	Dorchester	211.95	Completed
CR-2010-2200	PHILIP W. SPEDDEN, SR	Dorchester	439.63	Completed
CR-2010-2203	PHILIP W. SPEDDEN, SR	Dorchester	847.81	Completed
CR-2010-2254	WILLIAM H. BECKWITH, JR	Dorchester	5,734.92	Completed
CR-2010-2255	SPOCOTT FORESTRY, INC.	Dorchester	759.47	Completed
CR-2010-2256	SPOCOTT FORESTRY, INC.	Dorchester	461.45	Completed
CR-2010-2257	SPOCOTT FORESTRY, INC.	Dorchester	1,259.47	Completed
CR-2010-2258	SPOCOTT FORESTRY, INC.	Dorchester	128.74	Completed
CR-2010-2261	MARY C. NABB	Dorchester	50.00	Completed
CR-2010-2267	JOHN W. SCANLON	Dorchester	1,401.67	Completed
CR-2010-2269	SEWELL L. SPEDDEN, JR	Dorchester	684.97	Completed
CR-2010-2270	SEWELL L. SPEDDEN, JR	Dorchester	964.99	Completed
CR-2010-2271	SEWELL L. SPEDDEN, JR	Dorchester	1,257.24	Completed
CR-2010-2315	WILLIAM SCHUMAN III	Talbot	1,743.50	Completed
CR-2011-1877	WEER & COMPANY	Caroline	1,176.87	Completed
LS-2009-3474	KIMBERLY A. LEWIS	Harford	2,551.19	Completed
LS-2010-1546	WILLIAM C. WERNIG	Harford	969.82	Completed

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2. DEPARTMENT OF AGRICULTURE (cont'd)
Maryland Agricultural Cost-Share Program Reversion Requests

LS-2010-2236	MICHAEL S. BIRCH	Harford	967.12	Completed
LS-2010-2239	MICHAEL S. BIRCH	Harford	310.54	Completed
LS-2011-1512	SERENITY HILL FARM, LLC	Harford	905.65	Completed
LS-2011-1778	JAMES H. ARCHER, JR	Harford	1,266.87	Completed
LS-2011-1910	CHRISTOPHER R. DIXON	Harford	795.00	Completed
MP-2009-3139	WINDRIDGE FARMS, LLC	Frederick	8,518.95	Completed
MP-2009-3284	NJR, LLC	Frederick	62.75	Completed
MP-2009-3285	KEITH D. BUFFINGTON	Frederick	2,259.67	Completed
MP-2009-3316	PAUL R. DOTTERER	Frederick	1,521.87	Completed
MP-2009-3318	DOROTHY B. LEWIS	Frederick	45.33	Completed
MP-2009-3392	WILLIAM L. KEMP	Frederick	6,600.00	Cancelled
MP-2009-3393	WILLIAM L. KEMP	Frederick	9,500.00	Cancelled
MP-2009-3437	WILLIAM W. WOLFE	Frederick	706.00	Completed
MP-2009-3438	MAJID AFKHAMI	Frederick	27.50	Completed
MP-2009-3439	MAJID AFKHAMI	Frederick	521.91	Completed
MP-2009-3441	MAJID AFKHAMI	Frederick	390.00	Completed
MP-2009-3463	ERIC F. BURALL	Carroll	31,100.00	Cancelled
MP-2009-3469	ROBERT T. DENT	Frederick	388.31	Completed
MP-2009-3477	DAVID A. SUMMERS	Frederick	3,300.00	Cancelled
MP-2009-3485	ENVIRO-ORGANIC TECHNOLOGY	Carroll	1,699.67	Completed
MP-2009-3486	ENVIRO-ORGANIC TECHNOLOGY	Carroll	1,941.93	Completed
MP-2009-3487	ENVIRO-ORGANIC TECHNOLOGY	Carroll	2,059.39	Completed
MP-2009-3490	ENVIRO-ORGANIC TECHNOLOGY	Carroll	1,170.62	Completed
MP-2009-3495	JAMES D. BUFFINGTON, SR.	Carroll	998.48	Completed
MP-2009-3503	KEITH D. WILES	Frederick	7,468.70	Completed
MP-2009-3515	JANICE M. TOBERY	Frederick	1,544.79	Completed
MP-2009-3520	RAY F. SEISS	Frederick	1,500.00	Completed
MP-2009-3522	JOSEPH A. SCHWARTZBECK, JR	Carroll	2,350.00	Completed
MP-2010-1501	MICHAEL R. ALBAUGH	Carroll	66,000.00	Cancelled
MP-2010-1502	MICHAEL R. ALBAUGH	Carroll	17,100.00	Cancelled
MP-2010-1511	KEITH D. BUFFINGTON	Frederick	300.00	Completed
MP-2010-1515	ARLENE B. HOFF	Carroll	8,522.16	Completed
MP-2010-1528	DENNIS W. BROTHERS	Carroll	1,023.73	Completed
MP-2010-1529	MARY A. BLUM	Carroll	1,281.50	Completed
MP-2010-1530	JERRY & RICHARD LEASE PRT'SHIP	Carroll	857.36	Completed
MP-2010-1531	JERRY & RICHARD LEASE PRT'SHIP	Carroll	942.07	Completed
MP-2010-1541	ERIC F. BURALL	Carroll	23,000.00	Cancelled
MP-2010-1542	ERIC F. BURALL	Carroll	3,500.00	Cancelled
MP-2010-1555	MICHAEL R. ALBAUGH	Carroll	341.27	Completed
MP-2010-1573	MAJID AFKHAMI	Frederick	341.49	Completed

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2. **DEPARTMENT OF AGRICULTURE** (cont'd)
Maryland Agricultural Cost-Share Program Reversion Requests

MP-2010-1586	WILLIAM L. HAHN	Carroll	1,844.40	Completed
MP-2010-1594	M. FRANKLIN GARRETT	Carroll	2,700.71	Completed
MP-2010-1607	JOHN PARKER SMITH	Carroll	750.00	Completed
MP-2010-2027	DIANE M. CHUCKER	Montgomery	4,743.50	Completed
MP-2010-2051	FRANCES WELLER	Frederick	746.75	Completed
MP-2010-2055	MICHAEL R. ALBAUGH	Carroll	936.75	Completed
MP-2010-2082	CURTIS L. BROTHERS	Carroll	41.12	Completed
MP-2010-2104	MARGARET N. MORGAN	Frederick	7,500.00	Completed
MP-2010-2105	JEROME T. SPILMAN	Frederick	3,151.50	Completed
MP-2010-2106	MARGARET N. MORGAN	Frederick	1,477.84	Completed
MP-2010-2125	GILBERT C. BREEDING	Carroll	4,248.07	Completed
MP-2010-2126	GILBERT C. BREEDING	Carroll	3,532.07	Completed
MP-2010-2127	GILBERT C. BREEDING	Carroll	1,172.19	Completed
MP-2010-2130	BYRON D. STAMBAUGH	Carroll	746.30	Completed
MP-2010-2131	BYRON D. STAMBAUGH	Carroll	2,578.60	Completed
MP-2010-2132	BYRON D. STAMBAUGH	Carroll	927.72	Completed
MP-2010-2145	GARVICK'S FARMS, INC	Carroll	42.65	Completed
MP-2010-2146	GARVICK'S FARMS, INC	Carroll	277.42	Completed
MP-2010-2150	GARVICK'S FARMS, INC	Carroll	530.63	Completed
MP-2010-2153	JOSEPH A. SCHWARTZBECK, JR	Carroll	321.15	Completed
MP-2010-2174	ROBERT J. BOLLINGER	Carroll	792.30	Completed
MP-2010-2175	KENNETH L. MARTIN	Carroll	2,257.77	Completed
MP-2010-2180	W. EUGENE SMITH	Carroll	4,400.00	Completed
MP-2010-2181	KENNETH L. MARTIN	Carroll	1,585.36	Completed
MP-2010-2182	KENNETH L. MARTIN	Carroll	468.43	Completed
MP-2010-2183	KENNETH L. MARTIN	Carroll	1,255.13	Completed
MP-2010-2196	GARVICK'S FARMS, INC	Carroll	385.75	Completed
MP-2010-2204	LORI SEWELL	Frederick	1,059.61	Completed
MP-2010-2222-R	JERRY & RICHARD LEASE PRT'SHIP	Carroll	258.54	Completed
MP-2010-2233	GARVICK'S FARMS, INC	Carroll	405.00	Completed
MP-2010-2268	KEITH E. WARNER	Carroll	2,367.29	Completed
MP-2010-2280	CHARLES A. MAUGHT	Frederick	4,199.16	Completed
MP-2010-2309	RALPH HOLWECK	Frederick	1,200.00	Completed
MP-2011-1516	JOHN C. LOVELL, JR	Carroll	662.87	Completed
MP-2011-1676	SHARI R. GLICKMAN	Frederick	2,120.00	Completed
MP-2011-1678	EDWARD E. HALLEIN, JR	Frederick	1,384.62	Completed
MP-2011-1784	M. DENNIS SHAFER	Frederick	178.44	Completed
MP-2011-1790	MATTHEW HOFF	Carroll	1,626.14	Completed

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SECRETARY'S AGENDA

**2. DEPARTMENT OF AGRICULTURE (cont'd)
*Maryland Agricultural Cost-Share Program Reversion Requests***

MP-2011-1792	MATTHEW HOFF	Carroll	2,727.93	Completed
MP-2011-1806	CHARLES A. MAUGHT	Frederick	122.37	Completed
MP-2011-1827	5D FARMS, L.L.C.	Carroll	3,208.48	Completed
MP-2011-1842	PHILIP D. BASSLER	Carroll	1,300.00	Cancelled
MP-2011-1847	MARYLAND LOCUST CREST, INC	Carroll	37.39	Completed
MP-2011-1860	HERMAN J. STEFFEN	Carroll	2.19	Completed
MP-2011-1871	MYRON J. MARTIN	Washington	87.53	Completed
MP-2011-1873	BROADVIEW FARMS, INC.	Carroll	485.42	Completed
MP-2011-1916	RALPH L. ROBERTSON, JR	Carroll	1,531.35	Completed
MP-2011-1926	ROCKY GLADE FARMS PRTSHIP	Frederick	10,009.69	Completed
MP-2011-2020	RICHARD L. PRY	Frederick	1,472.50	Completed
MP-2011-2137	JERRY & RICHARD LEASE PRT'SHIP	Carroll	256.51	Completed

Fund Source: MCCBL of 2009/Item 09083: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 18, 2011

SECRETARY'S AGENDA

Contact: Gregory Bedward 410-260-7718
gbedward@comp.state.md.us

3. BOARD OF PUBLIC WORKS

The Maryland Zoo in Baltimore – Fiscal Year 2011 Grant Funds

Recommendation: That the Board of Public Works authorize disbursement of the remaining FY 2011 grant funds.

Background: The Board approved the FY 2011 grant of \$5,175,218 at its July 7, 2010 meeting and authorized disbursement of \$4,925,218.

Approval of this item will approve promptly disbursing the remaining \$250,000 of the FY 2011 grant to the Maryland Zoo in Baltimore.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**MAY 18, 2011****SECRETARY'S AGENDA**

Contact: Mary Jo Childs 410-260-7335
mchilds@comp.state.md.us

4. **BOARD OF PUBLIC WORKS**
Procurement Agency Activity Report

Submission of the Procurement Agency Activity Reports by:

- A. Department of Budget and Management, January, February and March 2011
- B. Department of Public Safety & Correctional Services, March 2011

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**MAY 18, 2011****SECRETARY'S AGENDA**

Contact: Doldon Moore 410-260-7791
 dmoore@comp.state.md.us

5. BOARD OF PUBLIC WORKS
Wetlands Licenses

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- 11-0354 LYNN SULLIVAN – To emplace stone groins – Magothy River, Arnold
- 11-0244 STEPHEN URBANCZYK – To maintenance dredge a channel and provide for a 6-year dredging period – Deadwood Cove, Shady Side
- 10-0668 DONNA GERARD
 10-0663 NUNO & SUZANA PEREIRA
 10-0667 PAMELIA ROBINSON
 10-0660 JEANETTE PAKENHAM
 To maintenance dredge a spur channel and slip area and provide for a 6-year dredging period – Pocahontas Creek, Edgewater
- 09-0564 MICHAEL BAHEN & PATRICK BAHEN – To construct a stone breakwater – Chesapeake Bay, Friendship

BALTIMORE COUNTY

- 09-0747 DOUGLAS CELMER – To maintenance dredge an area and provide for a 6-year dredging period – Unnamed cove off Back River, Baltimore

BOARD OF PUBLIC WORKS

MAY 18, 2011

SECRETARY'S AGENDA

**5. BOARD OF PUBLIC WORKS (cont'd)
*Wetlands Licenses***

DORCHESTER COUNTY

- 11-0029 CHARLES WRIGHT – To maintenance dredge two areas and provide for a 6-year period dredging period – Chapel Cove, Taylors Island
- 11-0304 *EDWIN H. LEWIS – To emplace a stone revetment and fill, grade, and plant marsh vegetation along an eroding shoreline – Nanticoke River, Vienna
- 10-1009 DONALD & MADELINE MOODIE – To construct a stone groin and install a boat lift – Fishing Creek, Woolford

HARFORD COUNTY

- 11-0102 BAR HARBOR RV PARK AND MARINA – To construct piers, platforms, and replacement bulkhead; to emplace piles and stone revetment – Upper Bush River, Abingdon

QUEEN ANNE'S COUNTY

- 11-0325 TERRY SPRAGENS – To construct a concrete boat ramp and emplace rip-rap stone protection – Eastern Bay, Queenstown

*NOTE: As of April 20, 2011, BPW has approved 6.64 acres of living shoreline in FY 2011.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

MAY 18, 2011

SECRETARY'S AGENDA

Contact: Rehena Rentuma 410-260-7851
rrentuma@comp.state.md.us

6. BONDS

Recommendation: That the following General Obligation Bond authorizations be cancelled in the amount of **\$398,698.68** and, at the same time, reduce the State's spending authority as shown for the following capital projects. The Office of the Comptroller, the Department of Budget and Management and the Department of General Services have reviewed this request and concur.

Authority: Section 8-128, State Finance and Procurement Article, Maryland Code.

- A. *Northwood Baseball Little League Loan of 2004*
\$200,000
Chapter 432 Acts of 2004
The Mayor and City Council of Baltimore City have notified the Comptroller that the balance is no longer needed.
- B. *Atlantic General Hospital Loan of 2009*
\$64,388
Chapter 485 Acts of 2009
The Board of Directors of Atlantic General Hospital, Inc. has notified the Comptroller that the project is complete and the remaining funds are no longer needed.
- C. *Indian Head Center for the Arts Loan of 2008*
\$33,899.70
Chapter 336 Acts of 2008
The Board of Directors of Chesapeake Bay Floating Theater, Inc. has notified the Comptroller that the project is complete and the remaining funds are no longer needed.
- D. *Agricultural Activity Center Expansion Loan of 2006*
\$75,000
Chapter 46 Acts of 2006 amended by Chapter 219 Acts of 2008
Authorization terminated, requirements not met.
- E. *The Trinity Family Life Center Loan of 2008*
\$25,410.98
Chapter 336 Acts of 2008
Authorization terminated, requirements not met.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**MAY 18, 2011****SECRETARY'S AGENDA**

Contact: Norman C. Swoboda (410)514-7355
swoboda@mdhousing.org

7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

RECOMMENDATION: That the Board of Public Works approve releasing the deeds of trust on two properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. In each case the deed of trust is a second mortgage; the borrowers are selling the property or giving the mortgage insurer a deed in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested releases of the deeds of trust securing second mortgages on the basis of a hardship (e.g., loss of income due to unemployment or illness). The borrowers have/will sign a promissory note in the amount of the outstanding principal of the second mortgage.

LOAN AUTHORITY: Down Payment and Settlement Expense Loan Program
Housing and Community Development
Article §§ 4-301-4-309, Maryland Code

AUTHORITY TO RELEASE SECURITY INTEREST: State Finance and Procurement
Article §§ 10-305, Maryland Code

A. Loan Recipient: **Lisa K. Watson-Hill**
203 Wallace Street, Cumberland, MD 21502
(Allegany County)
Original Loan: \$3,500
Current Balance: \$3,500
Type: Second Mortgage

B. Loan Recipient: **John M. Tyvela**
508 East Main Street, Fruitland, MD 21826
(Wicomico County)
Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

MAY 18, 2011

SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307
efrke@menv.com

**8. MARYLAND ENVIRONMENTAL SERVICE
*ECI Wastewater Treatment Plant Upgrades***

A/E CONTRACT Construction Phase Services
MES Project #11-05-25

DESCRIPTION Construction phase services for the new Headworks Building at the Eastern Correctional Institution Wastewater Treatment Plant

AWARD Atkins North America, Inc., Beltsville

CONTRACT TERM 430 days from notice to proceed

CONTRACT AMOUNT \$249,877.00

PROCUREMENT METHOD MES A/E Short List

MBE PARTICIPATION 15%

REMARKS: Contractor will participate in pre-construction and progress meetings; prepare minutes; review shop drawings, requests for information and change order requests; prepare responses; review O&M manuals; provide programming services and operator training during start-up and testing; and prepare as-built record drawings.

FUND SOURCE MCCBL of 2008:
Maryland Environmental Service Infrastructure
Improvement Fund

APPROPRIATION CODE 08060 (PCA 10980)

RESIDENT BUSINESS Yes

MD TAX CLEARANCE 11-1114-0111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 18, 2011

SECRETARY'S AGENDA

Contact: William Pencek 410-767-6289
bpencek@choosemaryland.org

9. **MARYLAND WAR OF 1812 BICENTENNIAL COMMISSION**
License to use Star Spangled 200 Logo

Recommendation: That the Board of Public Works approve the Maryland War of 1812 Bicentennial Commission granting a non-exclusive license to Star-Spangled 200, Inc. to use the State's Star Spangled 200 logo in activities promoting the commemoration of the 200th anniversary of the Star-Spangled Banner and the War of 1812.

Authority: Section 10-305, State Finance and Procurement Article, Maryland Code Executive Order 01.01.2010.02

Grantor: State of Maryland, Maryland War of 1812 Bicentennial Commission

Grantee: Star-Spangled 200, Inc.

Monetary Consideration: \$0.00 (see remarks)

Remarks: The Maryland War of 1812 Bicentennial Commission, established by Executive Order, is charged with planning and coordinating Maryland's commemoration of the War of 1812 Bicentennial. Among its many charges, the Commission coordinates public and private events commemorating the bicentennial activities in the State, nationally, and internationally. Star-Spangled 200, Inc., a non-profit § 501(c)(3) organization, supports the work of the Commission promoting the celebration of the 200th anniversary of the War of 1812 and desires to use the State's Star Spangled 200 logo in its activities promoting the celebration. The Commission recommends granting Star-Spangled 200, Inc. a non-exclusive royalty-free license to use the Star Spangled 200 logo because of the marketing benefits that will inure in support of the Commission's mission to implement a series of events to commemorate the bicentennial for residents and visitors Statewide.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED**

DEFERRED **WITHDRAWN**

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 18, 2011

SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074
churchill.wortherly@morgan.edu

10. MORGAN STATE UNIVERSITY

Northwood Baseball League Playfields and Academic Quad-Hillen Rd Edge Landscaping

CONTRACT: Northwood Baseball League Playfields/Academic Quad-Hillen Road Edge Landscaping
 Project No. DCM-06072AE

CONTRACTOR: Mahan Rykiel Associates, Inc.
 800 Wyman Park Drive, Suite 100
 Baltimore, Maryland 21211

DESCRIPTION: **Retroactive:** A/E design services to upgrade Northwood baseball fields and Academic Quad-Hillen Rd Edge landscaping.

PROCUREMENT METHOD: Competitive Sealed Proposals

TERM: July 6, 2007 thru December 2013

CONTRACT AMOUNT: \$575,850.49

MBE PARTICIPATION: 30%

PERFORMANCE BOND: Payment and performance bonds equal to contract amount.

REMARKS: This project was advertised on *eMarylandMarketPlace*; six proposals were received. After evaluation, the University concluded that Mahan Rykiel Associates, Inc. presented the most favorable proposal with its strong experience and integrated team. The University, focusing on the original award amount of \$499,724, awarded the design contract to Mahan Rykiel as within the University's procurement authority to award construction contracts that do not exceed \$500,000. However, in this case the fund source is general-obligation bond-proceeds and the use of that fund source requires Board of Public Works approval regardless of dollar amount. Over time, five change orders brought the contract total to \$575,850 which caused the University to recognize that Board of Public Works approval is necessary. The University now asks for the Board's retroactive approval of the original contract and five change orders.

The Morgan State University Department of Design and Construction Management continues to manage the architectural firm's work with procurement support provided by the University's Department of Procurement and Property Control.

BOARD OF PUBLIC WORKS

MAY 18, 2011

SECRETARY'S AGENDA

- 10. MORGAN STATE UNIVERSITY (cont'd)
NBL Playfields and Academic Quad-Hillen Rd Edge Landscaping

FUND SOURCES:

MCCBL 2005 - \$200,000.00 *Provide funds to design the landscape of the Academic Quad and the design of upgrades to the athletic fields jointly used by the Northwood Baseball League and Morgan State University. Item 05024*

MCCBL 2006 - \$375,850.49 *Provide funds to design the landscape of the Hillen Road/Perring Parkway edge, to construct landscape improvements to the Academic Quad, and to upgrade the athletic fields jointly used by the Northwood Baseball League and Morgan State University. Item 06073*

APPROP CODE: BANNER 709086 92019 08030 F0241 443

TAX CLEARANCE: 11-1188-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 18, 2011

SECRETARY'S AGENDA

Contact: Laurel Crawford (410) 260-8523
lcrawford@dnr.state.md.us

11. DEPARTMENT OF NATURAL RESOURCES
Shoreline Conservation and Management Service

Approval is requested to release a lien, in accordance with the *Policy and Procedures for Shore Erosion Control Loan Projects* for the following project. The contractual requirements between the Department of Natural Resources and the property owners have been satisfied.

<u>Project Number</u>	<u>Owner's Name</u>	<u>Project Description</u>	<u>County/District</u>	<u>Amount</u>
SEC 16-88	Couch, David W. and Paulette	Stabilization of 162 feet of eroding shoreline	Calvert/27B	\$59,311.87

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 18, 2011

SECRETARY'S AGENDA

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORKS

MAY 18, 2011

APPENDIX

SECRETARY'S AGENDA

Contact: Tom Jackson 410-767-6808
TJackson@dohmh.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Metro Executive Building

CONTRACT TITLE: Emergency Security Services
M00B1400465

CONTRACT TYPE: Service

DESCRIPTION: Unarmed guard service at Metro Executive Building, 4201 Patterson Avenue, Baltimore.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: February 8, 2011

AWARD: Dunbar Security Services
Baltimore, Maryland

AMOUNT: \$150,000.00

AWARD DATE: February 25, 2011

TERM: 3/01/2011 – 08/31/2011

MBE PARTICIPATION: 0

FUND SOURCE: 100% General

APPROP. CODE: M00 A0102

BOARD OF PUBLIC WORKS

MAY 18, 2011

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1 (continued)

PERFORMANCE SECURITY: None

INCUMBENT: None

REMARKS:

Nature of Emergency: The Department of General Services awarded a contract to Triad Security Services in March 2009 to provide unarmed guard services at the Metro Executive Building. Triad Security employed guards who were not certified; moreover, Triad did not comply with the living wage requirements. DHMH entered into an emergency contract for six months with Dunbar Security Services on March 1, 2011. The contract is currently being re-solicited.

Basis for Selection: Because of the short termination notice on the Triad Security contract as well as the number of guards needed at the Metro Executive Building, Dunbar Guard Services was selected because they were able to supply the necessary personnel on short notice. Dunbar Guard Services had been performing emergency unarmed guard services at Rosewood Hospital Center as a result of another guard service contract being terminated at that facility. DHMH experience with Dunbar services provided at the Rosewood Center was exemplary and DHMH was confident that awarding Dunbar this contract would provide the tenants at the Metro Executive Building with a professional guard service capable of affording a safe atmosphere in which to work while a new contract is solicited. Experience shows that Dunbar provides their services at a competitive rate. Dunbar is currently providing unarmed guard services at the Henryton Center, a contract awarded through competitive bid.

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0863-1111

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

MAY 18, 2011

APPENDIX

SECRETARY'S AGENDA

Contact: Keith Childress 410-767-6606
KChildress@dhmh.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Infectious Disease and Environmental Health Administration / Center for Immunization

CONTRACT TITLE: Emergency Software Maintenance and Service

CONTRACT TYPE: Service

DESCRIPTION: Maintenance, support, and enhancements for the Maryland Immunization Information System. Contractor manages incoming data, incorporates new immunization guidelines, and reduces the risk of compromising or losing data comprising over 1,000,000 immunization records.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: November 12, 2010

BIDS: \$72,318

AWARD: H P Enterprise
Plano Texas, 75024

AMOUNT: \$72,318

CONTRACT AWARD DATE: November 12, 2010

TERM: 11/12/2010 – 08/31/2011

MBE PARTICIPATION: None

FUND SOURCE: 100% Federal

APPROP. CODE: M001320

PERFORMANCE SECURITY: None

BOARD OF PUBLIC WORKS

MAY 18, 2011

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2 (continued)

INCUMBENT: H P Enterprise

REMARKS:

Reference is made to Secretary's Appendix Item A-6 (July 7, 2010) in which the Board of Public Works accepted DHMH's report of an emergency contract with HP Enterprise to develop and implement a new immunization registry based on the Wisconsin Immunization Registry. Immediately thereafter, DHMH began the process for procuring a long-term vendor for the maintenance and support of the new system. However, the time required to complete the latter procurement extended beyond November 12, 2010, the expiration date for the emergency contract.

In October 2010, a sole-source procurement was proposed within DHMH to allow HP to provide maintenance and support until June 30, 2011. DHMH pursued a sole source justification, which was not approved. Hence, the process to bid this procurement resulted in a second contract extension. DHMH did not extend the contract before it expired November 12. HP has continued to support the system without a contract.

Late Report: In awarding the emergency five-month contract to HP, DHMH intended to finalize an approach for securing a multi-year support/maintenance contract by: (1) obtaining approval for a sole source contract with HP; (2) incorporating Maryland into another State's registry support contract with HP (intergovernmental cooperative purchasing); or (3) awarding a contract to a vendor via competitive bid. DHMH was not able to satisfactorily pursue these avenues before the emergency contract expired. Therefore, DHMH found it necessary to enter into a second emergency contract to cover support and maintenance from November 13, 2010 through August 31, 2011. Based upon current projections, DHMH should be able to award the long-term contract before this second emergency contract expires.

This second emergency contract was signed April 1, 2011. The delay in reporting this emergency was due to the uncertainty of formally entering into a written contract with HP even though services had been continually provided. DHMH concluded that the Board of Public Works would want knowledge of how and when the emergency was resolved rather than just the fact that an emergency had occurred during the previous 45 days. DHMH acknowledges that an unusually long time passed between the declaration and the formal resolution of the emergency.

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-0822-1111

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

MAY 18, 2011

APPENDIX

SECRETARY'S AGENDA

Contact: Robert P. Gay – 410-545-0433
 rgay@sha.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3

MARYLAND DEPARTMENT OF TRANSPORTATION

State Highway Administration

CONTRACT TITLE: Ruptured Pipe at SHA Headquarters Facility
ADPICS NO. P2116844

CONTRACT TYPE: Maintenance

DESCRIPTION: Perform water extraction, provide air
movers & dehumidifiers, repair & replaced damaged drywall, carpeting & ceiling tiles.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: February 12, 2011

BIDS:
 Alldry Enterprises, Inc./ \$77,600.23
 dba PuroClean Rapid Response
 Baltimore, MD

AWARD: Alldry Enterprises, Inc./
 dba PuroClean Rapid Response

AMOUNT: \$77,600.23

CONTRACT AWARD DATE: February 12, 2011

TERM: February 12, 2011 - February 28, 2011

BOARD OF PUBLIC WORKS

MAY 18, 2011

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3 (continued)

FUND SOURCE: 100% Special Funds Budgeted to SHA
Appropriation Code: J02B0101

MBE PARTICIPATION: 0%

REMARKS:

Nature of Emergency: A 1/2" copper pipe ruptured in an induction unit located on the 5th floor of SHA's headquarters. This rupture caused flooding that affected a large area of the 5th floor rolling down to the 4th floor as well as the 3rd and 2nd floors. Damage was sustained to financial records, drywall, furniture, carpeting and ceiling tiles.

Basis for Selection: SHA identified vendors known to have significant labor and equipment capable of meeting the immediate needs. Three vendors were contacted; one bid was received. The vendor was able to dispatch immediately. Prices were evaluated and found fair and reasonable.

Reason for Late Report: The delay in reporting results from the delays associated with negotiating the final costs.

TAX COMPLIANCE NO.: 11-0988-0000

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS**MAY 18, 2011****APPENDIX****SECRETARY'S AGENDA**

Contact: Robert P. Gay – 410-545-0433
rgay@sha.state.md.us

REPORT OF EMERGENCY PROCUREMENT**ITEM: Appendix 4****DEPARTMENT OF TRANSPORTATION**

State Highway Administration

CONTRACT TITLE: Ruptured Pipe at SHA Headquarters Facility
ADPICS NO. P2116280**CONTRACT TYPE:** Maintenance**DESCRIPTION:** Labor, materials, supervision and equipment necessary to pack-out, shop, stabilize, dry, re-image and scan approximately 43 cubic feet of water damaged records.**PROCUREMENT METHOD:** Emergency**DATE EMERGENCY DECLARED:** February 12, 2011**BIDS:**Rapid Refile, LLC \$32,290.93
Allentown, PA**AWARD:** Rapid Refile, LLC
Allentown, PA**AMOUNT:** \$32,290.93**CONTRACT AWARD DATE:** February 15, 2011**TERM:** February 15, 2011 – March 15, 2011**MBE PARTICIPATION:** None

BOARD OF PUBLIC WORKS

MAY 18, 2011

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 4 (cont'd)

FUND SOURCE: 100% Special Funds Budgeted to SHA
Appropriation Code: J02B0101

REMARKS:

Nature of Emergency: A 1/2" copper pipe ruptured in an induction unit located on the 5th Floor of SHA's headquarters. This rupture caused flooding which affected a large area of the 5th floor rolling down to the 4th floor as well as the 3rd and 2nd floors. Damage was sustained to financial records, drywall, furniture, carpeting, and ceiling tiles.

Basis for Selection: The emergency occurred after business hours on February 12. On February 13, SHA contacted two firms. Only one firm was able to provide necessary personnel on site to pack out the saturated documents and remove them immediately. Response time was critical as mold can develop within 48 hours posing a health and safety concern. The pricing received from Rapid Refile, LLC was fair and reasonable.

Reason for Late Report: The delay in reporting is as a result of the delays associated with negotiating the final costs

TAX COMPLIANCE NO.: 11-1122-1000

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS**

May 18, 2011

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 1A

COMMUNITY PARKS AND PLAYGROUNDS PROGRAM:
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2010:

Approval is requested to commit \$84,000.00 for the following **development** project located in the **City of Cambridge, Dorchester County**. Funding will come from the Community Parks and Playgrounds Program's MCCBL proceeds as noted.

Meadow Avenue Park - \$84,000.00 - CPP #5817-9-146 - MD20110316-0126

Upgrade the park with the installation of a new picnic pavilion, play structure for 2-5 year olds, and a play structure for 5-12 year olds. The play equipment will be handicap accessible with wood fiber surfacing.

FUND SOURCE: MCCBL of 2010: Program Open Space, Local Capital Development and Land Acquisition Grants, Dorchester County
Program 89.22.49 Item 053 \$84,000.00

Board of Public Works Action: The above referenced item was:

Approved	Disapproved	Deferred Withdrawn
With Discussion ✓		Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

May 18, 2011

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 2A

PROGRAM OPEN SPACE LOCAL SHARE:

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2003:

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2004:

Approval is requested to commit \$76,604.37 for the following **development** projects located in the **City of Brunswick, Frederick County**. Funding will come from the Program Open Space Local Share that is allocated to the County and MCCBL proceeds as noted..

1. **Railroad Park Observation Deck - \$12,104.37 - POS #5865-10-311**
MD20110329-0168

Develop an observation deck and safety fence at the park for viewing passing trains.

FUND SOURCE: MCCBL of 2003: Program Open Space, Local Capital Development and Land Acquisition Grants, Frederick County
Program 89.22.26 Item 410 \$1,605.94

MCCBL of 2004: Program Open Space, Local Capital Development and Land Acquisition Grants, Frederick County
Program 89.22.30 Item 000 \$10,498.43

2. **Brunswick Sports Complex Irrigation - \$8,250.00 - POS #5866-10-312**
MD20110329-0169

Develop an irrigation system for automatic watering of the existing football field.

FUND SOURCE: MCCBL of 2004: Program Open Space, Local Capital Development and Land Acquisition Grants, Frederick County
Program 89.22.30 Item 000 \$8,250.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

May 18, 2011

Secretary's Agenda

ITEM 2A (con't)

3. **Brunswick Splash Park - \$56,250.00 - POS #5867-10-313 - MD20110329-0170**

Develop a splash park to include an underground reservoir tank to recycle water usage, motion sensors on the spray features to conserve water when the park is not in use, a variety of spray features, and fencing around the perimeter of the park.

FUND SOURCE: Program 81.20.04 Item 810 \$36,278.73

MCCBL of 2004: Program Open Space, Local Capital Development
and Land Acquisition Grants, Frederick County
Program 89.22.30 Item 000 \$19,971.27

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

May 18, 2011

Secretary's Agenda

ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Approval is requested to commit \$18,000.00 for the following **development** project located in **Washington County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

Kemps Mill Batting Cages and Fencing Improvements - \$18,000.00 - POS #5868-21-255
MD20110406-0196

Develop two batting cages for pre-game warm-up, raise the existing height of the baseline fences for safety, and install nylon netting between the backstops and concession stands.

FUND SOURCE: Program 81.20.04 Item 921 \$18,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 18, 2011

Secretary's Agenda

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
410-260-8450

ITEM 4A
RURAL LEGACY PROGRAM FUNDS:
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Approval is requested to grant to Carroll County \$521,050.00 for the following project from Rural Legacy Funds.

PROJECT NAME: Little Pipe Creek Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$1,000,000 FY 2011 Grant for easement acquisitions in Carroll County for the Little Pipe Creek Rural Legacy Area on the September 1, 2010 Program Open Space Agenda Item 11A.

PROJECT DESCRIPTION:

Norman & Helen Hoff – \$ 521,050.00

Acquisition of this 136.78-acre conservation easement located in the Little Pipe Creek Rural Legacy Area of Carroll County preserves agricultural and forest land and eliminates 9 development rights. Water quality will be protected through the permanent protection of 1,812 linear feet of forested stream buffers along tributaries to Sam's Creek. This easement will be held by Carroll County.

VALUE OF EASEMENT: Total easement value \$683,900.00 - \$5,000.00 per acre (County is contributing \$183,367.00 toward land costs. Rural Legacy land cost share is \$500,533.00.)

TOTAL OTHER COSTS: \$ 20,517.00
Administrative: \$ 20,517.00
Incidental: (County Paying)
Program Compliance: (County paying)

AMOUNT REQUESTED: \$ 521,050.00

FUND SOURCE: MCCBL of 2009: Rural Legacy Program
Program 89.22.45 Item 062 \$521,050.00 (FY 2010)

Board of Public Works Action: the above referenced item was:

Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 18, 2011

Secretary's Agenda

Contact: Meredith Lathbury
 mlathbury@dnr.state.md.us
 410-260-8450

ITEM 5A

PROGRAM OPEN SPACE (CREP) FUNDS:PROGRAM OPEN SPACE ACQUISITION OPPORTUNITY LOAN 2009:

Approval is requested to grant to Worcester County \$94,758.33 for the following project from Program Open Space (POS) Stateside Funds.

PROJECT NAME: Persimmon Point LLC Conservation Reserve Enhancement Program (CREP) easement, Worcester County.

BACKGROUND: The Board of Public Works approved the CREP easement acquisition program on September 16, 2009 Program Open Space Agenda Item 9A and authorized the use of bond funds issued under the Program Open Space Land Acquisition Opportunity Loan Act of 2009 to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* dated April 24, 2009. The land targeted for CREP easements meets the special bond requirements because it has extraordinary ecological value and will help provide clean air, clean water and wildlife habitat.

PROJECT DESCRIPTION:Persimmon Point LLC CREP Easement - \$94,758.33

Acquisition of this 34.10-acre CREP easement located in Worcester County permanently protects water quality through riparian buffers along 1,100 feet of unnamed tributaries to the Pocomoke River, an important tributary of the Chesapeake Bay. As part of the transaction, the landowner will be donating a conservation easement on an additional 11.18 acres of adjacent property. This CREP easement will be co-held by Worcester County and the Department of Natural Resources.

VALUE OF EASEMENT: Total easement value \$83,545.00 - \$2,450.00 per acre

TOTAL OTHER COSTS: \$11,213.33
 Administrative: \$2,506.35
 Incidental: \$7,453.80
 Compliance: \$1,253.18

AMOUNT REQUESTED: \$94,758.33

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 18, 2011

Secretary's Agenda

ITEM 5A (con't)

CREP Targeting

The CREP easement program focuses its efforts on "Target Level 1" and "Target Level 2" counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Worcester County is a Target Level 2 county.

Easement Valuation System

DNR uses an easement evaluation system based on (1) whether the property is located within a "Target Level 1" or "Target Level 2" county; (2) the width of the buffers and (3) the amount of land in the CREP contract that will be covered by the easement. The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

FUND SOURCE: Program 81.20.03 Item 447 \$11,213.33 (FY 2010)
 Program Open Space Acquisition Opportunity Loan 2009

 Program 89.22.45 Item 500 \$83,545.00 (FY 2010)

REMARKS:

This project meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of the extraordinary location and environmental value of the property.

Board of Public Works Action: the above referenced item was

<u>Approved</u>	Disapproved	Deferred	Withdrawn
	With Discussion	<u>Without Discussion</u>	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 1-S Agency Contact: Casey Brown
410-767-1266
cmb@ooa.state.md.us

DEPARTMENT/PROGRAM: Maryland Department of Aging (MDOA)
Congregate Housing Services Program (CHSP)

CONTRACT ID: See Attachment

CONTRACT DESCRIPTION: Three contracts to subsidize congregate housing services for low-income and very low-income seniors, consisting of daily meals, housekeeping/laundry, personal assistance, and service management to 180 eligible residents living in nine various senior housing facilities in Maryland that are certified by the Department to provide such services. These services are for seniors, who as a result of chronic health conditions or age-related disabilities depend on others for daily help with their routine activities.

AWARDS: See Attachment

TERM: 7/1/2011 – 6/30/2012

AMOUNT: \$557,000 Grand Total (See Attachment)

PROCUREMENT METHOD: Sole Source (Continuity of Care)

MBE PARTICIPATION: 1 of the 2 Contractors is a MD Certified MBE; and 2 Contracts have MBE subcontracting goals (See Attachment and Requesting Agency Remarks)

PERFORMANCE SECURITY: None

INCUMBENTS: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: The Sole Source procurement was deemed appropriate for these services under COMAR 21.14.01.06C in order to provide continuity of care. This program, which was established by the General Assembly in 1976, provides support to services to seniors who, as a result of chronic health conditions or age-related disabilities, depend on others for daily help with routine activities.

The Maryland Department of Aging contracts with private management companies, housing authorities, and non-profit organizations to provide Congregate Housing Services (CHS) to eligible elderly residents of senior housing apartment buildings certified by the Department to provide such services.

MDOA's Congregate Housing Services Program (CHSP) promotes independent living in senior housing by providing a package of services consisting of meals, housekeeping, personal assistance and service management to residents who are 62 years of age and older and who require temporary or periodic assistance with daily living activities.

There are two CHSP service models, i.e., Standard CHSP (SCHSP) and Individualized CHSP (ICHSP). SCHSP is a traditional fixed package of services that are provided to all eligible residents regardless of the specific need, whereas ICHSP services are customized and tailored to the specific needs of the eligible elderly resident.

CHSP provides a State subsidy to low-income seniors who lack sufficient resources to pay for the full cost of the service. The amount of the subsidy depends upon the actual income of each client in the congregate housing program. Under a sliding scale arrangement, clients pay a specified portion of their monthly income directly to the congregate housing Contractors. The Department then pays the Contractors the difference between the amount each client pays and the maximum contract amount.

Due to the nature and scope of services provided by the CHSP, the continued availability of services must be ensured for recipients who, without these services, may be at risk of relocating to a nursing home or other health-related institution in order to receive needed services.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

Because these contracts are for State subsidies, there are no subcontracting opportunities; thus there is no MBE participation goal established for these contracts. However, Associated Catholic Charities, Inc. utilizes Meals-on-Wheels of Central Maryland, Inc., which is a certified MBE vendor, to provide meals for the seniors and is able to include a portion of the payments to Meals-on-Wheels for these contracts. The percentage of the contracts that are counted towards the MBE participation is shown on the Attachment. In addition, Associated Catholic Charities, Inc. is a Maryland certified MBE.

FUND SOURCE: 100% General
APPROP. CODE: D26A07.01
RESIDENT BUSINESS: Yes for all
MD TAX CLEARANCE: See Attachment

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

ITEM: 1-S (Cont.)

ATTACHMENT

BPW 5/18/2011

Award Name; ADPICS No.; MD Tax Clearance; MBE Participation	Number of Residents	Award/Contract Amount
Associated Catholic Charities, Inc. Baltimore, MD Individualized - CHSP (Arundel Woods, Basilica Place, Friendship Station, Friendship Village, Trinity House) ADPICS NO. D26B1400010 MD Tax Clearance # 11-0668-1110 MBE Participation: 100% (Contractor is a Maryland Certified MBE) & 28% Subcontracting Goal	81	\$246,920
Associated Catholic Charities, Inc. Baltimore, MD Standard - CHSP (DePaul House, St. Joachim, & St. Luke's Place) ADPICS NO. D26B01400011 MD Tax Clearance # 11-0668-1110 MBE Participation: 100% (Contractor is a Maryland Certified MBE) & 7% Subcontracting Goal	57	\$133,080
National Capital B'nai B'rith Assisted Housing Silver Spring, MD Standard - CHSP (Homecrest House) ADPICS NO. D26B1400012 MD Tax Clearance # 11-0669-0010 MBE Participation: 0%	42	\$177,000
TOTAL	180	\$557,000

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Leona Spencer
410-767-5178
spencer1@dhhm.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHHM)
Medical Care Programs (MCP)
Office of Systems, Operations & Pharmacy

CONTRACT ID: DHHM/OPASS #11-10675
Data Entry Services
ADPICS No. M00B1400530

CONTRACT DESCRIPTION: Contract to provide data entry staff to enter confidential data information from Medical Assistance claim forms to allow provider payments for services rendered.

AWARD: Goodwill Works of the Chesapeake, Inc.
Baltimore, MD

TERM: 7/1/2011– 6/30/2012 (1 Year)

AMOUNT: \$334,000

PROCUREMENT METHOD: Preferred Provider

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: 100% (Contractor is a Maryland Certified MBE)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

REQUESTING AGENCY REMARKS: The MCP Office of Systems, Operations and Pharmacy (the Department) has the responsibility of entering confidential data from Medical Assistance claim forms into the Maryland Medicaid Information System (MMIS) for processing payments. Currently, the Department has a backlog of claims and cannot hire additional permanent staff to bring this project up to date. All claims must be keyed into the system before a provider can be paid for services rendered. It is imperative that the claims are entered as quickly as possible.

Goodwill Works of the Chesapeake, Inc. (Goodwill Works) will continue to provide 13 people to input data from claims forms into the mainframe system. Employees working under this contract must be screened, assessed and tested to ensure the Department will receive the highest standards in productivity and employee excellence. Goodwill Works guarantees all staff members presented to work at DHMH headquarters will be able to perform the data entry keypunch function as requested. Occasionally, as requested, Goodwill Works staff also assists in sorting and opening mail.

Currently the staff from Goodwill Works is performing data entry on the backlog of claims. The staff has provided satisfactory service. If a staff member is deemed unsatisfactory (in terms of either performance or behavior) the staff member is replaced within seventy-two hours. The management team at Goodwill Works keeps close tabs on its employees and addresses any issues with staff immediately. The Department, therefore, recommends approval of this contract because of the vendor's satisfactory performance on previous contracts and the cost effectiveness to the State.

In accordance with COMAR 21.11.05.04, on March 17, 2011 the Pricing and Selection Committee for Rehabilitation and Employment Programs certified the prices for this contract as fair market at a not-to-exceed value of \$334,000 for providing data entry services.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

FUND SOURCE: 75% Federal; 25% General

APPROP. CODE: M00Q01.02

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0667-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Marcus Filson
410-230-3325
filsonm@djs.state.md.us

DEPARTMENT PROGRAM: Juvenile Services (DJS)
Contractual Residential Operations

CONTRACT IDS: See Attachment;
ADPICS NOs. See Attachment

CONTRACT DESCRIPTION: Request for retroactive approval of six contracts for currently licensed contractors to provide residential and non-residential services for youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, group homes, therapeutic group homes, residential schools, home based therapy, home based supervision and independent living programs.

AWARDS: See Attachment

TERMS: 08/01/2008 – 02/10/2012;
05/31/2009 – 06/30/2013;
05/31/2009 – 06/30/2014;
10/31/2009 – 06/30/2014;
05/31/2010 – 06/30/2014;
09/01/2010 – 06/30/2014;
(See Attachment)

AMOUNT: \$5,552,321 Cumulative Grand Total
(See Attachment)

PROCUREMENT METHOD: Non-Competitive Negotiated Procurement of Human, Social or Educational Services

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

MBE PARTICIPATION: 1 of the 6 Providers is a MDOT Certified MBE;
0% Subcontracting Goal (Providers with less than 25 beds or out-of-state) – 3 Providers
5% Subcontracting Goal (In-State Providers with 25 or more beds) – 3 Providers
(See Attachment)

PERFORMANCE SECURITY: None

INCUMBENTS: See Attachment

REQUESTING AGENCY REMARKS: Request for retroactive approval of six contracts for residential and non-residential services for youth referred by DJS. DJS is required to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile Court to be placed in specific types of programs. Since DJS does not have a sufficient number of State operated programs, private providers have been relied upon to provide the majority of these services and programs. The types of residential programs include: treatment foster care, group homes, therapeutic group homes, shelter homes, residential treatment centers, residential educational programs or schools and independent living programs. Home based supervision treatment is also provided. There are approximately 1,078 youth in these programs daily.

DJS submitted what was believed to be all of the contracts for these services to the Board of Public Works (BPW) for approval on the 11/17/2010 DBM BPW Agenda as Item 11-S. However, subsequent to this BPW approval date, DJS identified these six providers as a result of actions taken to satisfy recommendations made by the Office of Legislative Audit to strengthen procurement and monitoring of youth care contracts.

DJS utilizes a youth tracking system called the Automated Statewide Support and Information System Tools (ASSIST) to keep track of where youth are placed after being ordered by the Juvenile Court to be placed in a particular program. The first priority is to place a youth in a contracted provider's youth program. Because of the quick timing to get the youth into the appropriate court-ordered program, and because there was no provider with an existing contract available, DJS case workers created purchase orders with the providers/youth programs and added them to ASSIST. These six providers/youth programs were in ASSIST without contracts. These six youth programs have since been removed from ASSIST to prevent future placements until approved contracts are in place. A new contract database system has been established to prevent a youth program from being added to ASSIST without an approved contract.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

For In-State providers, the State's Office of Children, through the Interagency Rates Committee (IRC) sets standardized rates for these services. Similarly, for out of State providers a government organization in the provider's state establishes or approves standardized rates (the rate setting authority). For both In-State and out of State providers, DJS determines the not to exceed amounts of each contract based upon an estimated number of youth that may require these services annually. Contractors are paid only for the youth placed in the program for the actual number of days they receive services. Daily (Per Diem) rates are paid in accordance with the IRC or the rate setting authority for out of State providers.

These services were procured through Non-Competitive Negotiated Procurement of Human, Social or Educational Services. (See State Finance and Procurement Article 13-106 and COMAR 21.14.01.03 G). The reasons for employing this method of procurement are:

- DJS's Secretary and Procurement Officer have determined that two or more sources for the service are available but that because of the absence of effective competition, it is unreasonable to expect those sources to respond to an Invitation for Bids under COMAR 21.05.02 or Request for Proposals under COMAR 21.05.03; and
- The Maryland Office of Children is the single point of entry for these services for In-State providers under approved negotiated rates for youth of the various State agencies.

Out-of-State Contractors are used only when In-State Contractors are not available. Youth with special physical, mental or emotional needs or who do not meet the admission criteria of In-State Contractors, are placed with out-of-State Contractors.

Some of these contracts meet the criteria for inclusion of a 5% Minority Business Enterprise (MBE) subcontracting goal as established by DJS and the Department of Human Resources (DHR). The criteria requires that all foster care/per diem providers who have a capacity, as approved by the Interagency Rate Committee (IRC), of 25 or more slots across all programs to have an MBE participation goal. The contractors agreed to make a good faith effort to achieve the 5% MBE participation goal. In addition, Mosaic Community Services, Inc. is a Maryland certified MBE.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

FUND SOURCE: 85 % General; 15 % Federal

APPROP. CODES: V00G02; V00H02; V00I02; V00J02;
V00K02; V00L02

RESIDENT BUSINESSES: See Attachment

MD TAX CLEARANCES: See Attachment

DBM REMARKS: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

ITEM: 3-S (Cont.) ATTACHMENT

CONTRACT/BPO #; TERM DATES; CONTRACTOR/CITY/STATE *	MD TAX CLEARANCE	INCUMBENT YES or NO	RESIDENT BUSINESS: YES or NO	TOTAL BED CAPACITY	DJS # of CHILD CARE BEDS	CONTRACT AMOUNT
BPO #1 - V00B1400056 <i>Term: 8/1/2008 - 2/10/2012</i> 12-PD-031; Services: TFC 5% MBE Subcontracting Goal Baltimore Adolescent Treatment Guidance Organization, Inc. Baltimore, MD	11-0733-0110	NO	YES	Unlimited **	1	\$163,616.00
BPO #2 - V00B1400065 <i>Term: 5/31/2009 - 6/30/2013</i> 12-PD-001; Services: GH, ILP 5% MBE Subcontracting Goal Jumoke, Inc. Baltimore, MD	11-0621-0111	NO	YES	30	4	\$898,940.00
BPO #3 - V00B1400057 <i>TERM: 5/31/2009 - 6/30/2014</i> 12-PD-002; MBE; Services: TGH Mosaic Community Services, Inc. Timonium, MD	11-0634-0110	NO	YES	16	4	\$1,273,080.00
BPO #4 - V00B1400064 <i>10/31/2009 - 6/30/2014</i> 12-PD-046; Services: TFC 5% MBE Subcontracting Goal Contemporary Family Services Hyattsville, MD	11-1064-0110	NO	YES	Unlimited **	4	\$2,011,608.00

FOR THE RECORD CORRECTION
13B
BPW 5/18/2011

ATTACHMENT

ITEM: 3-S (Cont.)

CONTRACT/BPO #; TERM DATES; CONTRACTOR/CITY/STATE *	MD TAX CLEARANCE	INCUMBENT YES or NO	RESIDENT BUSINESS: YES or NO	TOTAL BED CAPACITY	DJS # of CHILD CARE BEDS	CONTRACT AMOUNT
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BPO #5 - V00B1400071

Term: 5/31/2010 - 6/30/2014

12-PD-004; Services: R

New Hope Carolinas, Inc.
Rock Hill, SC

11-0635-0000	NO	NO	NO	150	1	\$359,725.00
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BPO #6 - V00B1400073

Term: 9/1/2010 - 6/30/2014

12-PD-050; Services: R

Lakeside Youth Corporation
Kalamazoo, MI

11-1339-0000	NO	NO	NO	98	1	\$845,352.00
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CUMULATIVE GRAND TOTAL FOR ALL SIX CONTRACTS: 294 15 \$5,552,321.00

Note: * MBE = MBE Certified Minority Business; and Code for Type of Facility/Services: R = Residential; NR = Non-Residential; TFC = Treatment Foster Care; GH = Group Home; TGH = Therapeutic Group Home; RS = Residential School; HBT = Home Based Therapy; S= Supervision; ILP = Independent Living Program

** Providers/Programs with an "Unlimited" bed capacity locate foster families for TFC or suitable youth residence for ILP beyond having a facility with a particular number of beds for youth.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 4-S-OPTION **Agency Contact:** Patricia Tarpley
410-768-7252
ptarpley@mdot.state.md.us

DEPARTMENT/PROGRAM: Transportation (MDOT)
Motor Vehicle Administration
(MVA)

CONTRACT ID: V-MUL-08043-S;
Armored Car Services
ADPICS NO. J00B2400001

CONTRACT APPROVED: 5/21/2008 DBM BPW Agenda Item 3-S

CONTRACTOR: Dunbar Armored, Inc.
Hunt Valley, MD

CONTRACT DESCRIPTION: Contract to provide armored car services to pick-up, store and deposit daily receipts collected from 23 MVA offices and six Department of Budget and Management (DBM) Central Collection Unit (CCU) offices located Statewide. This service ensures the essential protection of State assets.

OPTION DESCRIPTION: Approval request to exercise the single two-year renewal option as contained in the original contract for all MVA and DBM CCU locations.

TERM OF ORIGINAL CONTRACT: 7/1/2008 – 6/30/2011 (w/1 two-year renewal option)

TERM OF OPTION: 7/1/2011 – 6/30/2013

AMOUNT OF ORIGINAL CONTRACT: \$354,000 (3 Years)

AMOUNT OF OPTION: \$285,957 (2 Years)

PRIOR MODIFICATIONS/OPTIONS: \$31,335 (See Attachment)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S-OPTION (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$671,292

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: Request for approval to exercise the single two-year renewal option as contained in the original contract to provide armored car services for all MVA and DBM CCU locations throughout the State of Maryland. This service ensures the essential protection of State assets.

MVA is dedicated to providing excellent customer service, promoting a safe driving environment, and protecting consumer interest. The MVA collects fees for services provided to customers at MVA that include, but are not limited to, issuance of driver licenses, titles, registrations and tags and driver records. This contract provides for the continuation of armored car services to pick-up, store, and deposit daily receipts collected from MVA's network of facilities to various banks as designated by the MVA.

Additionally, on 4/1/2010 this armored car services contract was modified to include pick-ups and deposits of the daily receipts for the DBM CCU locations (see Attachment). CCU has five payment offices located at MVA locations throughout the State and the main office located at 300W. Preston St. in Baltimore. DBM had a separate contract for armored car services with Dunbar Armored, Inc. Because of the overlap of pick-ups at MVA locations for both contracts, DBM and MVA worked to have all armored car services on one contract. All invoices go through MVA and CCU pays MVA for its monthly pick-ups.

CCU satellite offices are located in MVA locations because most persons or businesses owing outstanding State debts are MVA customers, and they must payoff the State debts before being permitted to obtain MVA services (e.g., register a vehicle or renew a registration, or obtain or renew a drivers license). Information on individuals or businesses with outstanding State debts is communicated from CCU to MVA and vice versa. Persons/businesses with outstanding State debts showing up at MVA offices to obtain services are told that before the services can be provided CCU must communicate that the debt has been satisfied. At five MVA offices, these persons/businesses are given the option of going to the on-site CCU satellite office to promptly satisfy the debt. All payments received at these CCU MVA locations are then transmitted via the MVA armored car contractor to the State's depository bank(s).

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S-OPTION (Cont.)

Dunbar Armored, Inc. has maintained an excellent working relationship with MVA and CCU personnel. Pick-ups and deposits have been according to the scope of work with no major issues. The State is confident that services will continue to be provided at a high level of efficiency, competence and reliability.

Dunbar Armored, Inc. agreed to forgo the current consumer pricing index (CPI) increase of 2.4% for the monthly pick-up rates and continue with the same rates during the two-year renewal option; therefore, it is in the best interest of the State to exercise the renewal option and continue these services with Dunbar Armored, Inc. MVA is working with DBM to prepare the solicitation for the new contract to be awarded at the end of the renewal option period.

FUND SOURCE: 100% Special (Transportation Trust Fund & CCU Collections Fees)

APPROP. CODE: J04E0001; F10A0103

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0718-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 4-S-OPTION (Cont.)

ATTACHMENT

BPW 5/18/2011

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1

\$31,335

Modified the contract to include the DBM Central Collections Unit (CCU) locations at five MVA locations and the one main office at 300 W. Preston Street in Baltimore for Armored Car Services, Monday through Friday, excluding State holidays. At the same time, DBM terminated Contract No. F10R7200157 with Dunbar under a mutual termination agreement dated 3/10/2010 in order to be part of the MVA Contract No. V-MUL-08043-S for the period of 4/1/2010 – 6/30/2010. Approved by DBM on 3/15/2010.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 5-S-MOD **Agency Contact:** James L. Knighton
410-767-0820
JKnighton@mta.maryland.gov

DEPARTMENT/PROGRAM: Maryland Transit Administration

CONTRACT ID: MTA-1211
Advertising and Marketing Services
ADPICS NO.: COD68233

CONTRACT APPROVED: 12/12/2007 DBM BPW Agenda Item 2-S

CONTRACTOR: Integrated Designs, Inc.
Glen Burnie, MD

CONTRACT DESCRIPTION: Contract for advertising, marketing and associated services. The MTA's advertising and marketing strategy seeks to increase ridership, enhance the public's image of the MTA, and to collect data that can be used to help direct improvements in MTA operations.

MODIFICATION DESCRIPTION: Approval request to add grant funding to the existing contract for use in educating transit riders, transit employees and non-riders with information that allows citizens to actively contribute to enhancing system security and preventing terrorist attacks.

TERM OF ORIGINAL CONTRACT: 1/15/2008 – 1/14/2011 (w/2 one-year renewal options)

TERM OF MODIFICATION: 5/20/2011 – 1/14/2012

AMOUNT OF ORIGINAL CONTRACT: \$4,000,000

AMOUNT OF MODIFICATION: \$750,000 (7 Months; 25 Days)

PRIOR MODIFICATIONS/OPTIONS: \$1,330,000 (See Attachment)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$6,080,000

OVERALL PERCENT +/- (THIS MOD): +18.75%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

REQUESTING AGENCY REMARKS: The MTA is seeking the Board's approval of this modification in order to expedite the implementation of a marketing and promotion strategy that will promote and enhance public awareness of the importance of being vigilant in preventing and detecting terrorist attacks. The project will allow the MTA to develop a communications program for agency-wide deployment of media strategies which may include, but are not limited to, posters, pamphlets, television, and radio advertising, as part of the MTA's "Transit Watch" program. This new initiative is a continuation of a campaign started by the Federal Transit Administration (FTA), along with its federal partners at the Department of Homeland Security (DHS), the Transportation Security Administration (TSA) and the Office of Grants and Training (G&T). DHS is requiring that the MTA spend this funding within eight months.

In working with DHS, one of the three areas that FTA identified as a priority was increasing public awareness so that passengers can identify suspicious or unusual behavior, communicate with transit officials, and exit safely in the event of an emergency. In addition, the successful implementation of this media project will complement and enhance the MTA's existing regional plan for combating and preventing terrorist attacks or threats. MTA is seeking approval for this modification because the MTA's Metro Subway, Light Rail, MARC commuter rail and the Bus fleet systems are potential targets for terrorist activities employing improvised explosive devices (IEDS). Vigilance in the subway system is of particular importance, as many are located in downtown Baltimore tunnels. The risk to the lives of MTA customers and employees and to the MTA infrastructure is a major cause of concern to the MTA and federal agencies.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S-MOD (Cont.)

The limited time and opportunity afforded the agency to utilize this funding prohibits a timely and efficient procurement of services using existing methods. In addition, the MTA already has a contract with a company that has proven highly effective at delivering excellent marketing, promotion, and outreach services for the agency. Integrated Designs has continually recognized and responded to the evolving scope of media related marketing initiatives on behalf of the MTA. Therefore, the MTA is requesting that the Board approve this modification because it is in the "best interest of the State" to do so.

FUND SOURCE:	100% Federal Grant (Homeland Security & Emergency Management Agency)
APPROP. CODE:	J05H0101
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	11-1078-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 5-S-MOD (Cont.)

ATTACHMENT

BPW 5/18/2011

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Opt. #1 \$1,330,000

Exercised the first of two one-year renewal options as contained in the original contract for the period of 1/15/2011 to 1/14/2012. Approved on the 12/1/2010 DBM BPW Agenda, Item 5-S-OPTION.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 6-GM **Agency Contact:** Steve Brooks
410-767-0010
steve.brooks@msde.state.md.us

DEPARTMENT/PROGRAM: Maryland State Department of Education (MSDE)

FUND SOURCE: 64% General; 36% Federal

APPROP. CODE: R00A01

AMOUNT OF REQUEST: N/A

DESCRIPTION: Approval request to create four new positions pursuant to §7-236, State Finance and Procurement Article and Chapter 482, SB 140, Acts of 2010 (the Budget Bill for FY 2011). This provision enables the Board of Public Works to authorize the creation of up to 100 positions within the Executive Branch. The provision also stipulates that the numerical limitation does not apply to positions entirely supported by funds from federal or other non-State sources. Of the four positions, one is supported with 100% federal funds and therefore does not count against the 100 positions the Board of Public Works is able to create in FY 2011.

<u>Qty</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries & Wages</u>
2	Education Program Specialist I	21/15 @ \$82,514 =	\$ 165,028
1	Education Program Manager I	23/15	\$ 93,932
1	Education Program Manager II	24/15	\$ 100,249
4	Total		\$ 359,209

REQUESTING AGENCY REMARKS: Approval of this Item will create four positions in the Maryland State Department of Education. Two of the new positions will be in the Division of Academic Reform and Innovation, one in the Division of Early Childhood Development, and one in the Division of Student, Family, and School Support. A description of the responsibilities for each position is listed on the following page.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-GM

All four positions will be filled with existing loaned educators on contract with MSDE from Local Education Agencies (LEAs). The General Assembly has requested that MSDE closely examine its use of loaned educators and the number of these costly contracts. MSDE has identified potential in-sourcing consistent with this recommendation. The number of loaned educators on contract with MSDE has declined from 67 in FY2009 to 30 in FY2011.

Funds allocated in the FY2012 Legislative appropriation for the loaned educator contracts will be used to support the new positions.

Title	Job Responsibilities
Education Program Specialist I - Judy Hoyer Child Care Center Partnerships Specialist	Responsible for the development of strategies and procedures for the Judith Hoyer Early Child Care and Education Enhancement Program. The position is also responsible for oversight of the Family Support Centers and the In-Home Intervention Program.
Education Program Specialist I - Program Specialist for Extended Learning & Student Leadership	Provides technical assistance for the administration of the 21 st Century Community Learning Centers including the monitoring of budgets, grants and related contracts. Also provides technical assistance to local school systems for the design, development, implementation, and evaluation of after-school programs.
Education Program Manager I - Executive Director of Breakthrough Center	Serves as the director-manager responsible for the leadership and management of the Breakthrough Center. The position develops operational plans and oversees staff, budgets and operations associated with the Center's function.
Education Program Manager II - Director of School Improvement Initiatives, & Teacher Prof Development	Provides oversight of the State's professional development for school leadership teams. The position also provides direction and oversight for professional development in the areas of Reading/ English Language Arts, Mathematics, Social Studies, and Science.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-GM

DBM REMARKS: The Secretaries of DBM and MSDE have certified that funds are available for the new positions for which approval is requested within the Rule of 100 and outside the Rule of 100. If the Board approves this request, three positions will have been approved within the Rule of 100 for FY2011 and 35 positions will have been approved outside the Rule of 100 for FY2011.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION


MARYLAND
DEPARTMENT OF
BUDGET & MANAGEMENT

DBM
6-GM
5-18-2011

MARTIN O'MALLEY
Governor

ANTHONY BROWN
Lieutenant Governor

T. ELOISE FOSTER
Secretary

DAVID C. ROMANS
Deputy Secretary

June 31, 2011

Ms. Sheila C. McDonald, Esq.
Executive Secretary
Board of Public Works
80 Calvert Street, Room 117
Annapolis, MD 21401

BOARD OF PUBLIC WORKS

2011 MAY 32 PM 2:23

RECEIVED

Dear Ms. McDonald,

The purpose of this letter is to request the correction of errors on Items 12-GM in the DBM Secretary's Agenda for the 12/1/2010 Board of Public Works (BPW) and 6-GM in the DBM Secretary's Agenda for the 5/18/2011 BPW.

Whenever an agenda item is presented on the DBM Secretary's Agenda, DBM validates the information provided by the submitting agency for accuracy. These two items were requesting approval of new positions (PINS) outside the Rule of 100. DBM maintains a recap of all PIN requests for the fiscal year to correctly reflect the total number of PINS being approved by the BPW in the DBM Remarks in the agenda items. Unfortunately, the last PIN request approved by the BPW prior to the 12/1/2010 BPW meeting had the PIN quantity for PINS outside the Rule of 100 entered incorrectly on the recap, which was not realized until the recap was being updated for the draft agenda for the 6/15/2011 BPW meeting.

The information pertaining to the approval requests for the PINS in these two agenda items are accurate. Only the total number of PINS approved for FY2011 in the DBM Remarks was incorrect. The attached edited agenda item pages show the "For the Record" corrections to the agenda items in yellow for easy identification.

If you would like any other documentation, I would be pleased to provide it.

I apologize for the additional work these errors have caused for you and your staff.

Sincerely,

T. Eloise Foster

T. Eloise Foster
Secretary

~Effective Resource Management~

45 Calvert Street • Annapolis, MD 21401-1907

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SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

SERVICE CONTRACT

ITEM: 1-S

Agency Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, Baltimore

CONTRACT ID: Management and Operation of the Student Dental Clinics
IFB86555WI

DESCRIPTION: Manage and operate the School of Dentistry student clinics.

AWARD: U.M. FDSP, Assoc., P.A.

TERM: 6/1/11 – 5/31/12 (with four one-year renewal options)

AMOUNT: \$8,742,000.00

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 3%

PERFORMANCE SECURITY: No

REQUESTING INSTITUTION REMARKS: Since the inception of U.M. FDSP, P.A. in 1985, the USM Board of Regents has directed this contract award (most recently on 4/15/11). This contract is used to meet the on-going need to manage and operate the Dental School Student Clinics. Daily services include providing non-faculty support (dental assistants, hygienists, sterilization staff, clerical staff, etc.) for meeting patient clinical needs, scheduling patient visits, collecting fees charged to patients for services provided at the clinic and providing materials for the operations. Contract expenditures will not exceed generated revenues. Most of the contract expenditures is for salaries and fringe benefits but a 3% MBE subcontract goal is appropriate for the supplies portion of the contract.

FUND SOURCE: Current Unrestricted Funds

APPROP CODE: R30B21

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0211-0110

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 2-GM

Agency Contact: James Salt 301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

Recommendation: That the Board of Public Works approve the use of general obligation bond funding proceeds for the following contracts totaling \$187,052.61.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

A. **University of Maryland, Baltimore**
UMB School of Pharmacy
846328 – Addition to Pharmacy Hall

Description: 1 Sorval Bench High Speed Centrifuge Apparatus
Procurement Method: Indefinite quantity contract
Award: Fisher Scientific Company
Hanover Park, IL
Amount: \$3,993.61
Fund Source: MCCBL 2009: *Provide funds to equip an addition and renovation to the School of Pharmacy. Item 052*
MD Tax Clearance: 11-1066-1110
Resident Business: No

B. **University of Maryland, College Park Maryland**
Fire and Rescue Institute Regional Training Center, Edgewood

(1) **Description:** Furnish and install office and classroom furniture
Purchase Order G153805
Procurement Method: Preferred Provider
Award: Maryland Correctional Enterprises
Jessup MD 20794
Amount: \$170,514
Fund Source: MCCBL of 2010: *Provide funds to equip the MFRI North East Regional Training Center. Item 043*
MD Tax Clearance: N/A
Resident Business: Yes

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 2-GM

(2) **Description:** Furnish Groves 2 tier fire hose racks
Purchase Order G153803
Procurement Method: Small Procurement (State Certified Small Business)
Award: Maryland Fire Equipment Corporation
Rockville MD 20872
Amount: \$2,500
Fund Source: MCCBL of 2010: *Provide funds to equip the MFRI
North East Regional Training Center: Item 043*
MD Tax Clearance: 11-0986-0111
Resident Business: Yes

(3) **Description:** Furnish Positive Pressure Ventilation Fans
Purchase Order G153811
Procurement Method: Simplified Procurement (Small Business Reserve)
Award: Maryland Fire Equipment Corporation
Rockville MD 20872
Amount: \$8,483
Fund Source: MCCBL of 2010: *Provide funds to equip the MFRI
North East Regional Training Center: Item 043*
MD Tax Clearance: 11-1040-0111
Resident Business: Yes

(4) **Description:** Furnish Flammable Liquid Safety Cabinet and
Magazine Rack
Purchase Order G153837
Procurement Method: Small Procurement (MDOT Certified MBE)
Award: Rudolph's Office and Computer Supply, Inc.
Baltimore MD 21236
Amount: \$1,562
Fund Source: MCCBL of 2010: *Provide funds to equip the MFRI
North East Regional Training Center: Item 043*
MD Tax Clearance: 11-1054-0111
Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

SERVICE CONTRACT RENEWAL OPTION

ITEM: 3-S OPT

Agency Contact: James Salt 301-445-1987
jsalt@usmd.edu

USM Rep: Joe Evans

INSTITUTION:

University of Maryland, College Park

CONTRACT ID:

Marketing Services for the Office of Extended Studies
Contract No. S131859 RFP No. 82501-S

CONTRACT APPROVED:

USM Item 1-S, 02/14/07 (Original Award)
USM Item 3-S Mod 04/07/10 (Scope Increase)
USM Item 5-S Opt 05/05/10 (Renewal / Scope Increase)

CONTRACTOR

Lempugh, Inc.
DBA Laurel Marketing and Design (LMD)
14409 Greenview Drive.
Laurel, Maryland 20708

CONTRACT DESCRIPTION: Marketing, web, email and print advertising, website redesign and other marketing related services for the Office of Extended Studies.

MODIFICATION DESCRIPTION: Exercise fourth and final option year.

ORIGINAL TERM: 01/14/07 – 05/28/08 with four one-year renewal options.

MODIFICATION TERM: 05/29/11 – 05/28/12 (Renewal Option 4)

ORIGINAL CONTRACT AMOUNT: \$250,000 (Base term)

PRIOR MODIFICATIONS:

\$300,000 (1st Renewal) 5/29/08 - 5/28/09
\$450,000 (2nd Renewal) 5/29/09 - 5/28/10
\$750,000 (3rd Renewal) 5/29/10 - 5/28/11

THIS MODIFICATION AMOUNT:

\$750,000 (4th Renewal) 5/29/11 - 5/28/12

REVISED TOTAL CONTRACT AMOUNT:

\$2,500,000

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 3-S OPT (continued)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals (Small Business Reserve) – One Proposal Received

MBE PARTICIPATION: 100%

PERFORMANCE BOND: N/A

REQUESTING INSTITUTION REMARKS: This last option year will add an estimated amount of \$750,000, to bring the contract to the authorized ceiling of \$2,500,000. This is the final renewal option available. Should these services be required beyond May 2012, a new competitive solicitation will be issued.

FUND SOURCE: Current Unrestricted Funds.

APPROP. CODE: R30B22

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-1057-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED**

DEFERRED **WITHDRAWN**

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

SERVICE CONTRACT

ITEM: 4-S

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, College Park

CONTRACT ID: UMCP Master Contract No. 82865J

DESCRIPTION: Cellular Telephone Voice and Data Services for Departmental Use

AWARDS: Cellco Partnership d/b/a Verizon Wireless
Laurel, MD

TERM OF CONTRACT: 01 Jun 2011 – 30 Nov 2013

AMOUNT: \$2.3 million estimated

PROCUREMENT METHOD: Cooperative Purchasing Agreement
Federal GSA Supply Schedule 70, Contract GS-35F-0119P

MBE PARTICIPATION: 0%

PERFORMANCE BOND: None

REQUESTING INSTITUTION REMARKS: The University anticipates usage averaging approximately 1,400 lines over the course of this agreement. This project will be managed by the Office of Information Technology at the University of Maryland, College Park with procurement assistance from the University's Department of Procurement and Supply.

FUND SOURCE: Various

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-1104-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 5-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

INSTITUTION: Frostburg State University

DESCRIPTION: Acquire approximately 0.44 acre parcel of land improved with two buildings located at Park Avenue East, Frostburg. The property is located directly across the street from the FSU campus. The improvements include a 1,859 square foot office building with parking and a 6,892 square foot multi-unit residence with parking. The buildings were constructed in 1992 and meet all building codes and ADA requirements. There are no environmental issues related to the buildings.

PROPERTY: Park Avenue East, Frostburg

GRANTOR: American and Park, LLC
c/o David DeVore
Winter Haven, FL

GRANTEE: State of Maryland for the use of the University System of Maryland on behalf of its constituent institution Frostburg State University

PRICE: \$580,000

APPRAISED VALUE: Robison & Skidmore \$ 550,000
Smith Appraisals \$ 600,000

FUND SOURCE: General Fund 2006: *Provide funds to acquire property to facilitate campus expansion.* Item 031

REQUESTING INSTITUTION REMARKS: FSU received a \$2.7 million general-fund appropriation in FY 2006 to acquire property to facilitate campus expansion. The Park Avenue East property is the first in a series of contiguous properties on the east side of campus that FSU will bring to the Board for approval to acquire. In addition to the purchase price of \$580,000, closing costs are estimated to be no greater than \$4,000.

This acquisition was approved by the University System of Maryland Board of Regents at its meeting on April 15, 2011.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION

ITEM: 6-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: Coppin State University

CONTRACT NO. & TITLE: ADA Modernization Project IFB 0005-2011

DESCRIPTION: Elevator ADA Modernization: J. Millard Tawes Building

AWARD: Delaware Elevator, Inc.
Upper Marlboro, MD

TERM: Estimated completion time is five months beginning June 1, 2011 until completion on or near Dec 1, 2011.

AMOUNT: \$240,778.00

PROCUREMENT METHOD: Competitive Sealed B ids

BIDS OR PROPOSALS:

Delaware Elevator \$240,778.00
Upper Marlboro, MD

ThyssenKrupp Elevator \$277,684.00
Linthicum, MD

Schindler Elevator Corp \$287,923.00
Baltimore, MD

Otis Elevator Company \$299,000.00
Linthicum, MD

Maryland Elevator Service \$331,500.00
Crofton, MD

Elevator Control Service, \$358,895.00
Upper Marlboro, MD

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 6-C (continued)

PERFORMANCE SECURITY: Payment and Performance bonds equal to the contract amount

MBE PARTICIPATION: 25%

REQUESTING INSTITUTION REMARKS: The solicitation was advertised in *eMaryland Marketplace*.

FUND SOURCE: MCCBL 2010, Item 008

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0827-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

SERVICE CONTRACT

ITEM: 7-S

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: Coppin State University

CONTRACT NO. & TITLE: Residence Halls Housing Management Services
RFP 0006-2011

DESCRIPTION: Housing management services for two on-campus residence halls. Provide oversight of the University's housing operation to include day-to-day operations, marketing and retention of students to residential housing, leases (new and current), work order service requests, accounts receivables (billing students), outstanding litigation related to default of room leases, room assignments, facility maintenance and management, and summer/winter break rental programs.

AWARD: Capstone On-Campus Management
Birmingham, AL 35223

TERM: June 1, 2011 through May 31, 2014

AMOUNT: \$368,000 per year; total amount for three years: \$1,104,000

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

	<u>Rank</u>	<u>Technical Score</u>	<u>Price Proposal</u>
Capstone On-Campus Management Birmingham, AL	1	248	\$368,000 per year
Allen & O'Hara Education Services, Inc. Memphis, TN	2	192	\$412,635 per year

PERFORMANCE SECURITY: N/A

MBE PARTICIPATION: 10%

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

SERVICE CONTRACT

ITEM: 7-S (continued)

REQUESTING INSTITUTION REMARKS: The solicitation was advertised in *eMaryland Marketplace*. The University received two proposals which were evaluated by a proposal evaluation committee. Award is recommended to Capstone On-Campus Management based on receiving the higher ranking technical proposal and price proposal most advantageous for the University.

FUND SOURCE: Auxiliary Services Housing Fund

APPROP. CODE: R30B27

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-0970-0110

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

REAL PROPERTY: Acquisition by Purchase

ITEM: 8-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1811 Thomas Avenue, Baltimore

GRANTOR: Spencer T. Parker
Mark Francis

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE: Lipman, Frizzell & Mitchell LLC \$72,000.00
Colliers, Pinkard \$66,000.00

FUND SOURCE: MCCBL 2009: *Provide funds to acquire a site for the new Science and Technology Center.* Item 058.

AMOUNT: Acquisition: \$ 67,500.00
Ground Rent: \$ 2,000.00*
Relocation \$ 27,315.00**
Total \$ 96,815.00

* In addition, to obtain fee simple title, the underlying ground rent will be redeemed.
** The tenant will receive relocation assistance.

REQUESTING INSTITUTION REMARKS: This property is being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 9-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: Salisbury University

CONTRACT ID: Maggs Gym HVAC Replacement and Renovations
Contract No. 16187
RFP #SU-11046-CP
Project No.SU-MC-15(b)-11

CONTRACT DESCRIPTION: Renovations to existing Maggs Gym including selective demolition, replacement of HVAC equipment to provide air conditioning to the gymnasium, structural enhancement to support new equipment, addition of acoustical panels, replacement of lighting, upgrade fire alarm system, replace basketball backstops and safety pads, and replacement of drop curtains which allow dividing space for multi use.

AWARD: Willow Construction LLC
Easton, MD

CONTRACT TERM: 92 calendar days from notice to proceed

AMOUNT: \$1,220,600.00 (Base plus Alternates 1, 2 and 3)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:

	<u>Technical</u>	<u>Base</u>	<u>Alt 1</u>	<u>Alt 2</u>	<u>Alt 3</u>	<u>Total</u>
Willow Construction Easton, MD	Acceptable	\$ 1,098,000	\$20,700	\$90,700	\$11,200	\$ 1,220,600
Harkins Contracting, Inc. Salisbury, MD	Acceptable	\$ 1,170,000	\$21,200	\$91,800	\$11,500	\$ 1,294,500
Harper & Sons Easton, MD	Acceptable	\$ 1,236,000	\$25,000	\$95,000	\$1,500	\$ 1,445,000

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 9-C (continued)

MBE PARTICIPATION: 25%

PERFORMANCE SECURITY: Payment and Performance bonds equal to the contract amount

REMARKS: This project was advertised on *eMarylandmarketplace*. The project will be managed by Facilities Planning/Capital Projects Department with procurement support from the University's Department of Procurement.

FUND SOURCE: \$1,154,260 - MCCBL 2011: *Provide funds to design and construct repairs to the Salisbury University gymnasium.*
\$ 66,340 Institutional Funds: *Capital Equipment*

APPROP CODE: N/A

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0850-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 2-IT

Agency Contact:
Elliot Schlanger (410) 260-2994
ESchlanger@doit.state.md.us
Robert Krysiak (410-260-7179)
Robert.Krysiak@doit.state.md.us

DEPARTMENT:

Information Technology

CONTRACT ID:

Telecommunications Billing Auditing Services
ADPICS NO. 060B1400062

CONTRACT DESCRIPTION: Master Contract to provide commission-only Billing Audit Services of State Telecommunications contracts.

AWARDS:

John Richards Associates, Inc. (JRA)
Long Branch, New Jersey

Shaheen & Associates, Inc.
Armonk, New York

E-Rate Elite Services, Inc.
Owings Mills, Maryland

Dynamo- Expense Management, LLC
Brookneal, Virginia

TeleCommunications System, Inc. (TCS)
Annapolis, Maryland

Inspired Data Solutions
Annapolis, Maryland

TERM:

6/1/2011 – 5/31/2016

AMOUNT:

\$1,000,000 (Est. Commissions on the amounts recovered)

PROCUREMENT METHOD:

Competitive Sealed Proposals

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 2-IT (Cont.)

MBE PARTICIPATION: None

INCUMBENT: John Richards Associates, Inc. (JRA)
Long Branch, New Jersey

REMARKS: A notice of the availability of the Request for Proposals was advertised on *eMarylandMarketplace.com* and DoIT's website. In addition, a copy was also sent to the Governor's Office of Minority Affairs and the Governor's Office of Business Advocacy and Small Business Assistance.

A total of seven proposals were received in response to the RFP. Six proposals were deemed reasonably susceptible of being selected for award and are recommended for award to receive a Master Contract. Of these six recommended contractors, three are Maryland resident businesses, three are Small Businesses and one is an MBE (see Page 4D).

These vendors will perform audits on State telecommunications contracts. Each audit will be summarized in an Audit Task Order Bid Request. ATO Bid Requests will be issued, as needed, throughout the term of this contract. All vendors awarded a Master Contract will be invited to compete for an award for each specific ATO.

The commission-only payment is based only upon recoveries of past over-payments made by the State to its telecommunications providers (or under-payments by the telecommunications contractors for revenue contracts). Commission-only payments would be calculated depending on the percentage and the amount of recovered. If there are no recoveries, there is no payment made by the State.

Due to the nature of this service, there is no MBE participation for this contract.

FUND SOURCE: N/A

APPROP. CODE: N/A

RESIDENT BUSINESS: See Page 4D

MD TAX CLEARANCE: See Page 4D

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

<u>Master Contractor</u>	<u>Resident Business</u>	<u>Control #</u>	<u>MBE</u>	<u>SBR</u>
John Richards Associates, Inc. (JRA)	N	11-0501-0001		
Shaheen & Associates, Inc.	N	11-0466-0000		Y
E-Rate Elite Services, Inc.	Y	11-0467-1111	Y	Y
Dynamo- Expense Management, LLC	N	11-1029-0000		
TeleCommunications System, Inc. (TCS)	Y	11-0469-1111		
Inspired Data Solutions	Y	11-0470-0110		Y

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BPW -- 05/18/11

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

CONTRACT MODIFICATION: (Construction Related Service)

ITEM: 1-C-MOD

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: ASE2010-CRS
Automated Speed Enforcement & Monitoring
Systems in Construction Work Zones – Statewide
ADPICS NO. ASE2010-CRS

ORIGINAL CONTRACT APPROVED: Item 1-CS, DOT Agenda 6/23/10

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposal

CONTRACTOR: ACS State & Local Solutions Inc.
Germantown, MD

MODIFICATION: Change Order No. 1 provides funding for the contractor to provide two (2) additional mobile speed enforcement units and associated speed enforcement services. To date the contractor has provided five (5) enforcement vehicles and related services, which is the maximum amount of vehicles provided under the terms of the current Agreement. Based on an anticipated increase in the number of work zones in the construction schedule, SHA desires to modify the existing Agreement increasing the fleet by two (2) additional vehicles.

AMOUNT: \$6,620,592.00

ORIGINAL AMOUNT: \$8,049,600.00 NTE (initial term)
\$4,145,544.00 NTE (Renewal Option #1)
\$4,269,910.00 NTE (Renewal Option #2)
4,398,008.00 NTE (Renewal Option #3)
\$20,863,062.00 NTE (aggregate value
including Renewal Options)

REVISED CONTRACT AMOUNT: \$27,483,654.00

ORIGINAL TERM: July 1, 2010 thru June 30, 2012
(with three (3) one (1) year options)

PERCENTAGE INCREASE: 31.7%

ORIGINAL MBE PARTICIPATION: 18%

ITEM: 1-C-MOD (Continued)

BPW – 05/18/11

REMARKS: State Highway Administration, in coordination with the Maryland State Police and the Maryland Transportation Authority Police procured the contractor's services to provide automated speed enforcement (ASE) equipment, data collection services, citation processing, and payment processing for work zones located on limited access highways throughout Maryland utilizing vehicle speed monitoring and imaging equipment. The contract has increased the safety of the traveling public and construction personnel in work zones by increasing public awareness and citing drivers exceeding posted work zone speed limits.

The monthly rates proposed by the vendor in Change Order No. 1 represent a 2% reduction to the monthly rates in the original contract. The reduced rates will become effective July 1, 2011 and will apply to the remainder of the original contract and any subsequent renewal options.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

TAX COMPLIANCE NO: 11-1166-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**

WITH DISCUSSION ✓ **WITHOUT DISCUSSION**

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BPW – 05/18/11

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 2-C

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BA9015129
Construction of New Salt Storage and Brine Manufacturing
Facilities at the Administration’s Route 7 Maintenance
Yard in Baltimore County
ADPICS NO. BA9015129

CONTRACT DESCRIPTION: This Contract consists of the construction of new salt storage
and brine manufacturing facilities at SHA’s Route 7 maintenance yard in Baltimore County.

AWARD: Tech Contracting Co., Inc.
Baltimore, MD

AMOUNT: \$2,783,900.00 NTE

TERM OF CONTRACT: June 1, 2011 through March 31, 2012

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:		
	Tech Contracting Co., Inc. Baltimore, MD	\$2,783,900.00
	Morgan-Keller, Inc. Frederick, MD	\$2,797,000.00
	Callas Contractors, Inc. Hagerstown, MD	\$2,825,940.00
	H & H Contractors, Inc. Halethorpe, MD	\$2,970,576.00
	J. Vinton Schafer & Sons, Inc. Abingdon, MD	\$3,107,525.50
	Orfanos Contractors, Inc. Baltimore, MD	\$3,257,187.75

MBE PARTICIPATION: 22%

ITEM: 2-C (Continued)

BPW – 05/18/11

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist for this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Seven hundred eighty one (781) contractors were notified for this project on eMaryland Marketplace; One hundred sixty-five of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board Advisory 1995-1.

The MBE Goal established for this contract was 20%, however the Contractor is exceeding the goal by 2%.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-1037-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Robert P. Gay 410-545-0433
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BPW – 05/18/11

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 3-C

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: KE3375129
 Construction of a New Salt Storage Facility at the
 Administration's Chestertown Shop in Kent County
 ADPICS NO. KE3375129

CONTRACT DESCRIPTION: This Contract consists of the construction of a New Salt
 Storage Facility at SHA's Chestertown Shop in Kent County.

AWARD: David A. Bramble, Inc.
 Chestertown, MD

AMOUNT: \$834,700.00 NTE

TERM OF CONTRACT: June 1, 2011 through March 31, 2012

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

David A. Bramble, Inc. Chestertown, MD	\$834,700.00
Tech Contracting Co., Inc. Baltimore, MD	\$905,000.00
JJID, Inc. Bear, DE	\$915,000.00
Bay Utilities, Inc. Kennedyville, MD	\$934,850.00
Broughton Construction Co. Baltimore, MD	\$968,000.00
Roy Kirby & Sons, Inc. Baltimore, MD	\$1,048,327.00

MBE PARTICIPATION: 8%

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award
 amount exist for this contract

ITEM: 3-C (Continued)

BPW - 05/18/11

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Eighty six (86) contractors were notified for this project on eMaryland Marketplace; Thirteen (13) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

This Contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board Advisory 1995-1.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0921-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**

WITH DISCUSSION **WITHOUT DISCUSSION**

Robert P. Gay 410-545-0433
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BPW – 05/18/11

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 4-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: MO1035129
 Replacement and Repair of Vehicle Service Lifts at the
 Administration's Fairland Shop in Montgomery County
 ADPICS NO. MO1035129

CONTRACT DESCRIPTION: This Contract consists of the replacement and repair of
 vehicle service lifts at SHA's Fairland Shop in Montgomery County.

AWARD: Tech Contracting Co., Inc.
 Baltimore, MD

AMOUNT: \$238,420.00 NTE

TERM OF CONTRACT: June 1, 2011 through March 31, 2012

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Tech Contracting Co., Inc. Baltimore, MD	\$238,420.00
Alan Tye & Associates, Inc. Fairfax, VA	\$245,768.10
Orfanos Contractors, Inc. Baltimore, MD	\$315,500.00

MBE PARTICIPATION: 23%

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award
 amount exist for this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web
 Page. Eighty three (83) contractors were notified for this project on eMaryland Marketplace; None (0)
 of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated
 quantities.

ITEM: 4-M (Continued)

BPW – 05/18/11

This Contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board Advisory 1995-1.

The MBE Goal established for this contract was 2%, however the Contractor is exceeding the goal by 20.62%.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-1036-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW -- 05/18/11

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 5-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4270451412
 Median & Roadside Mowing, Trimming and Litter Pickup
 at Various Locations in Calvert County
 ADPICS NO. 4270451412

CONTRACT DESCRIPTION: This Contract consists of median & roadside mowing,
 trimming & litter pickup at various locations in Calvert County.

AWARD: Green Care, LLC
 Jessup, MD

AMOUNT: \$457,152.35 NTE

TERM OF CONTRACT: June 1, 2011 through December 31, 2012

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Green Care, LLC Jessup, MD	\$457,152.35
H. F. Huber & Son, Inc. Reisterstown, MD	\$469,725.23
Unified Solutions Services, LLC Columbia, MD	\$549,547.50

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two hundred Ninety Eight (298) contractors were notified for this project on eMaryland Marketplace; Fifty-one (51) of which were MDOT certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

ITEM: 5-M (Continued)

BPW - 05/18/11

This Contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board Advisory 1995-1.

100% of the work to be performed by a Certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0483-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Robert P. Gay 410-545-0433
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BPW -- 05/18/11
(revised)

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 6-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 42716L1412
Median & Roadside Mowing, Trimming and Litter Pickup
at Various Locations for the Laurel Shop in Prince
George's County
ADPICS NO. 42716L1412

CONTRACT DESCRIPTION: This Contract consists of median & roadside mowing,
trimming & litter pickup at various locations for the Laurel Shop in Prince George's County.

AWARD: Colossal Contractors, Inc.
Burtonsville, MD

AMOUNT: \$535,800.00 NTE

TERM OF CONTRACT: June 1, 2011 through December 31, 2012

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Colossal Contractors, Inc. Burtonsville, MD	\$535,800.00
JRP Management & Resources, Inc. Burtonsville, MD	\$633,530.00
E.A.R.N. Contractors Gaithersburg, MD	\$696,300.00
H. F. Huber & Son, Inc. Reisterstown, MD	\$815,576.00
Unified Solutions Services, LLC Columbia, MD	\$850,280.00
Suburban Lawn & Landscape Service, Inc. Woodbine, MD	\$953,120.00
Bowie Lawn Service, LLC Upper Marlboro, MD	\$1,056,856.00

ITEM: 6-M (Continued)

BPW - 05/18/11
(revised)

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY None

REMARKS: The Solicitation was advertised on eMarylandMarketplace and SHA's Internet Web Page. Two Hundred Ninety Eight (298) contractors were notified for this project on eMarylandMarketplace; Fifty one (51) of which were MDOT certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board advisory 1995-1.

The MBE goal established for this contract was 5%, however Colossal Contractors, Inc. is a MDOT Certified Minority Business, there the participation is 100% . Colossal Contractors, Inc. is also a Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0836-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

James L. Knighton (410) 767-0820
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BPW -- 05/18/11

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

CONTRACT MODIFICATION: (Maintenance)

ITEM: 7-M-MOD

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-8000-0221B
 MARC Rail Stations Snow and Ice Removal
 Maintenance Services
 ADPICS NO. C0268798

ORIGINAL CONTRACT APPROVED: Item 9-M, DOT Agenda 12/12/07

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Clover Leaf, Inc.
 Silver Spring, MD

MODIFICATION: Modification No. 2 provides MARC Rail Stations with Snow and Ice Removal Maintenance Services through April 19, 2012, and increases the contract value to ensure on-going services.

AMOUNT: \$ 500,000.00

ORIGINAL CONTRACT AMOUNT: \$ 857,720.00

REVISED CONTRACT AMOUNT: \$1,357,720.00

TERM: 12/13/07 – 06/12/11 (Original)
 12/08/08 – 06/12/11 (Modification No. 1)
 06/13/11 – 04/19/12 (Modification No. 2)

PERCENTAGE INCREASE: 58.3% (Modification No. 2)
 158.3% (Overall)

ORIGINAL MBE PARTICIPATION: 25%

REMARKS: This Contract provides for snow removal and ice abatement activities at MARC Rail stations. The Contractor is responsible for clearing train platforms, parking lots, aerial structures, and stair ways of snow and ice to allow for safe travel for MTA passengers. The Contractor provides all equipment and staff. The Contractor requires special training to ensure they do not move snow onto tracks and that they operate safely around the track areas during snow removal operations.

Currently the MTA has seven (7) snow removal contracts for stations along three MARC Train lines: Brunswick, Camden, and Penn. This contract provides for snow removal at MARC stations including Rockville, Gaithersburg, downtown Laurel, Laurel Race Track, College Park, Jessup, St. Denis, West Baltimore, and Camden Yards.

ITEM: 7-M-MOD (Continued)

BPW – 05/18/11

The MTA is seeking to extend all existing snow removal contracts to allow sufficient time to reorganize these contracts to better manage snow removal activities:

- Ten (10) months on one contract;
- Five (5) month extensions on four contracts;
- Two (2) month extensions on one contract; and
- Terminate one contract early.

This is being done so that all the MARC snow contracts can be reorganized into two contracts per train line, with all six new contracts ending on the same date – April 19, 2012. One contract, which is currently set to expire in November 2012, will not be extended. The MTA considered extending this Contract for a shorter period of time, but it is not efficient or safe for snow removal contracts to expire during or just prior to the winter season.

Ultimately, MTA anticipates that snow removal services on the Brunswick and Camden Line will be handled under the third party operator agreement so those new contracts will likely be terminated early – leaving only two contracts – Penn Line North and Penn Line South in place and expiring at the same time.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0104

TAX COMPLIANCE NO: 11-0819-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**

WITH DISCUSSION **WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$775,520.00	Three (3) yrs & six(6) months	12/12/07	
Modification #1	\$ 82,200.00	Two (2) yrs & six (6) months	12/03/08	Add Camden Yards Station
Modification #2	\$500,000.00	Ten (10) months	05/18/11	Extension is needed to reorganizes the expiration dates also stations and have a new contract in place
Revised Amount	\$1,357,720.00			

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BPW – 05/18/11

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

RENEWAL OPTION (Maintenance)

ITEM: 8-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-08-002
 Conduct Cleaning Profiles at BWI Thurgood
 Marshall Airport
 ADPICS NO: CO269099

ORIGINAL CONTRACT APPROVED: Item 21-M, DOT Agenda 04/30/08

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Elliott Affiliates, Ltd.
 Towson, MD

MODIFICATION: Exercise the Renewal Option No. 1 for a period of two (2) years from August 1, 2011 through July 31, 2013.

AMOUNT: \$275,509.45

ORIGINAL CONTRACT AMOUNT: \$397,957.80

REVISED CONTRACT AMOUNT: \$673,467.25

PERCENTAGE INCREASE: 69% (Renewal Option No.1)

TERM: 08/01/08-07/31/11 (Original)
 08/01/11-07/31/13 (Renewal Option No. 1)

ORIGINAL MBE PARTICIPATION: 0%

RENEWAL MBE PARTICIPATION: 0%

REMARKS: This contract provides for all labor, supervision, materials and expertise to develop and conduct monthly-computerized profiles of the cleanliness in the public and tenant spaces of BWI Marshall terminal building and various outer buildings, i.e., garage, Elm Road Administration Building and the Fire Rescue Station.

The Contractor provides definable cleaning standards that can be tracked from month to month and from year to year. The Administration uses these standards to determine whether the cleaning contractor is meeting the requirements of the cleaning contract, and the standards are being achieved, maintained, or if declining, providing direction for improvement. The cleaning contractor is meeting and in some regards exceeding the established standards.

ITEM: 8-M-OPT (Continued)

BPW – 05/18/11

In fact, in 2010 BWI Airport was ranked as the best airport of its size in the world by Airports Council International on its 2009 Airport Service Quality survey which included cleanliness and restrooms. Elliott Affiliates, LTD was one of the reasons why the airport was able to receive this award. Their expertise and recommendations along with the dedicated work of the cleaning contractor (Community Service Provider) helped BWI in receiving the award.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

MD TAX CLEARANCE: 11-0960-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$397,957.80	08/01/08- 07/31/11	04/30/08 Item 21-M	
Renewal Option No. 1	\$275,509.45	08/01/11- 07/31/13		As provided for in original contract
Revised Amount	\$673,467.25			

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BPW – 05/18/11

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

RENEWAL OPTION (Maintenance)

ITEM: 9-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-08-004
 Landside Grounds Trash Pick-up at BWI Thurgood
 Marshall Airport
 ADPICS NO: CO268892

ORIGINAL CONTRACT APPROVED: Item 7-M, DOT Agenda 07/16/08

ORIGINAL PROCUREMENT METHOD: Preference Provider
 (Community Service Provider)

CONTRACTOR: The Arc of Baltimore
 Baltimore, MD

MODIFICATION: Exercise the Renewal Option No. 1 for a period of two (2) years from August 1, 2011 through July 31, 2013.

AMOUNT: \$578,859.68

ORIGINAL CONTRACT AMOUNT: \$823,934.56

REVISED CONTRACT AMOUNT: \$1,402,794.24

PERCENTAGE INCREASE: 70% (Renewal Option No.1)

TERM: 08/01/08-07/31/11 (Original)
 08/01/11-07/31/13 (Renewal Option No. 1)

ORIGINAL MBE PARTICIPATION: 100%

RENEWAL MBE PARTICIPATION: 100%

REMARKS: This contract provides trash removal services at approximately 31 locations at BWI Marshall. These areas primarily include the roadside, ramps and medians, on Aviation Boulevard and Amtrak Way, security and perimeter fencing areas, runway clear zones and light lanes, and the BWI hiker/biker trail.

Arc of Baltimore has met the terms and conditions of this contract as well as going above standards to provide the MAA with excellent performance over the past three years.

ITEM: 9-M-OPT (Continued)

BPW – 05/18/11

FUND SOURCE: 100% Special Funds Budgeted to MAA
APPROPRIATION CODE: J06I00002
MD TAX CLEARANCE: 11-0993-1111
RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$823,934.56	08/01/08- 07/31/11	07/16/08 Item 7-M	
Renewal Option No. 1	\$578,859.68	08/01/11- 07/31/13		As provided for in original contract
Revised Amount	\$1,402,794.24			

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BPW – 05/18/11

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

RENEWAL OPTION (Maintenance)

ITEM: 10-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-08-025
 Fence Repair and Installation at BWI Thurgood
 Marshall Airport
 ADPICS NO: CO268863

ORIGINAL CONTRACT APPROVED: Item 6-M, DOT Agenda 06/11/08

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Fence Connection, Inc.
 Millersville, MD

MODIFICATION: Exercise the Renewal Option No. 1 for a period of two (2) years from July 1, 2011 through June 30, 2013.

AMOUNT: \$311,060.00

ORIGINAL CONTRACT AMOUNT: \$466,590.00

REVISED CONTRACT AMOUNT: \$777,650.00

PERCENTAGE INCREASE: 67% (Renewal Option No.1)

TERM: 08/01/08-07/31/11 (Original)
 07/01/11-06/30/13 (Renewal Option No. 1)

ORIGINAL MBE PARTICIPATION: 30%

RENEWAL MBE PARTICIPATION: 30%

REMARKS: This contract provides for modifications to and replacement of the existing security fencing surrounding BWI, on an emergency and as needed basis to ensure compliance of Federal Aviation Administration airport security regulations. The Contract also provides for the installation of new and temporary fences.

Fence Connection has met the terms and conditions of this contract and has performed above standard operations over the past three (3) years to meet MAA's time table. Additionally, Fence Connection is very detailed in all phases of work.

ITEM: 10-M-OPT (Continued)

BPW - 05/18/11

FUND SOURCE: 100% Special Funds Budgeted to MAA
APPROPRIATION CODE: J06I00002
MD TAX CLEARANCE: 11-0835-1111
RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION **WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$466,590.00	08/01/08- 07/31/11	06/11/08 Item 6-M	
Renewal Option No. 1	\$311,060.00	07/01/11- 06/30/13		As provided for in original contract
Revised Amount	\$777,650.00			

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BPW – 05/18/11

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

EQUIPMENT CONTRACT

ITEM: 11-E

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAP6103794
 Heavy Duty Aircraft Tow Tractor at Martin
 State Airport
 ADPICS NO: MAP6103794

CONTRACT DESCRIPTION: This contract provides one (1) heavy duty aircraft tow tractor to transport larger aircraft such as Gulfstream V, Global Express, Boeing Business Jet and Challenger 600 Series at Martin State Airport (MTN).

AWARD: Eagle Industrial Truck Mfg., LLC d/b/a Eagle Tug
 Taylor, MI

TERM: Delivery Time 90 Days from Order of Acceptance

AMOUNT: \$66,500.00

PROCUREMENT METHOD: Competitive Sealed Bidding
 (One Bid Received)

MBE PARTICIPATION: 0%

PERFORMANCE SECURITY: None

REMARKS: The Invitation for Bid (IFB) was originally advertised February 11, 2011 on eMaryland Marketplace, MAA bid board, and notifications were sent to the Governor's Office of Minority Affairs. One bid was received.

In an effort to encourage competition, MAA re-advertised this project on March 21, 2011 to forty (40) vendors on eMaryland Marketplace and directly solicited four (4) vendors. MAA also reduced the minimum towing capacity.

One bid was received again. MAA received a "No Bid" response stating other commitments precluded participation on this project.

Therefore, in accordance with COMAR 21.05.02.20, because other perspective bidders had reasonable opportunity to respond to the IFB, MAA is recommending approval of the contract under COMAR 21.05.05.02.

ITEM: 11-E (Continued)

BPW - 05/18/11

FUND SOURCE: 100% Special Funds Budgeted to MAA
APPROPRIATION CODE: J06I00002
MD TAX CLEARANCE: 11-1076-0000
RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION 107

James L. Knighton (410) 767-0820
 jknighton@mta.maryland.gov

BPW -- 05/18/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION (Equipment)

ITEM: 12-E-MOD

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-0884-0140
 Automated Fare Collection System
 ADPICS NO. CO266989

ORIGINAL CONTRACT APPROVED: Item 14-E, DOT Agenda 12/12/01

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: Cubic Transportation Systems, Inc.
 San Diego, CA

MODIFICATION: Modification No. 4 increases the contract value and extends the contract term to ensure on-going services to furnish, install, and test the fare collection equipment for the MTA's Metro, Light Rail and Local Bus systems.

AMOUNT: \$ 3,598,000.00

ORIGINAL CONTRACT AMOUNT: \$42,405,142.00

REVISED CONTRACT AMOUNT: \$46,003,142.00

PERCENTAGE INCREASE: 8% (Modification No. 4)
 108% (Overall)

TERM: 12/12/01 – 08/08/04 (Original)
 08/09/04 – 05/13/07 (Modification No. 1)
 10/21/09 – 12/31/10 (Modification No. 2)
 01/01/11 – 06/30/11 (Modification No. 3)
 07/01/11 – 06/30/12 (Modification No. 4)

ORIGINAL MBE PARTICIPATION: 0% (proprietary software)

REMARKS: This Contract provided for the installation of a new fare collection system for MTA operated service including Local Bus, Light Rail, and Metro Subway. The fare collection system was installed and fully operational as of August 2007. The Contract also includes the installation and support of smart card technology as a fare payment option and interoperability for all MTA modes with WMATA's Washington DC based transit service.

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$40,904,650.00	12/12/01 - 08/08/04	12/12/2001	
Modification #1	\$ 0.00	08/09/04 - 05/13/07	08/09/2004	Extension for time only
Modification #2	\$ 1,500,492.00	10/21/09 - 12/31/10	10/21/2009	MOU Settlement
Modification #3	\$0.00	01/01/11 - 06/30/11	DCAR	Time Only
Modification #4	\$ 3,598,000.00	07/01/11 - 06/30/12	05/04/2011	Increase contract value and extend time
Revised Amount	\$46,003,142.00			

Sandra E. Clifford (410) 537-1047
 Sclifford1@mdta.state.md.us

BPW – 05/18/11

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 13-RP MMC# 10-7015 and MMC# 10-7016

MARYLAND TRANSPORTATION AUTHORITY: MDTA Conveyance Plats 58100 and 58200 East of Winding Way and West of I-95, Perry Hall, MD 21128 – “Formerly Earl W. Kirchhoff / Now – MDTA” and “Formerly – George W. Schwarz / Now – MDTA”

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of two parcels of land, as described, which are excess to the needs of the MDTA.

As part of the I-95 Express Toll Lanes Project, north of Baltimore City, a property acquisition was required from a daycare center / residential property backing to I-95, known as “Richard O. Huffman, Jr. and Elizabeth Huffman - #97750”. This acquisition can be seen on ROW Plat 57258, and requires an area to be acquired in fee simple (0.0429 acres +/-), an area to be acquired for a perpetual easement for highway purposes (0.2755 acres +/-), and a temporary construction easement (0.3391 acres +/-). The acquisition also required the replacement of playground equipment. The State Roads Commission filed for quick-take condemnation of the property. The landowners contested this filing and a settlement conference was held.

The agreed upon settlement option was a “property in lieu of cash” settlement option which would include the exchange of approximately 4.65 acres +/- of adjacent land owned by the MDTA. Any difference in value would be adjusted in cash to be paid to the MDTA by the Huffmans.

After researching ownership of the adjacent properties, it was discovered that there were two MDTA owned parcels adjacent to the subject property. The first property, “Formerly Kirchhoff” had an available acreage of 0.0795 acres (see conveyance plat 58100). The second property, “Formerly Schwarz” had an available acreage of 4.567 acres (see conveyance plat 58200). Both subject parcels are extra land and are land locked, and the Huffman property provides the best access and abuts the two state owned parcels.

Two independent appraisals were obtained for each property and were reviewed for validity. The “Formerly Kirchhoff” parcel was valued at \$20,275, while the “Formerly Schwarz” parcel was valued at \$425,340. This would equate to a total of \$445,615 for both parcels. This is a beneficial exchange for the MDTA since this value exceeds the balance due to the property owners. It also eliminates any potential future maintenance costs incurred by the MDTA.

If the Land Exchange is approved a total balance due of \$157,615 would be paid to the MDTA by the Huffmans during the settlement phase.

Both the Huffmans and the MDTA have agreed to the land swap contingent upon BPW approval.

Robert Gay – 410-545-0433
rgay@sha.state.md.us

BPW – 05/18/11

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 14-RP MMC# 06-2077

STATE HIGHWAY ADMINISTRATION: Parcel Located north side of MD 99 just north of US 29 in Ellicott City, Howard County

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of the State Highway Administration.

The property to be conveyed consists of 122.945 acres of which 67.1405 acres are to be conveyed in fee simple and 55.654 acres are to be conveyed subject to a Forest Conservation Easement that will be conveyed to the Department of Natural Resources. The property is being conveyed to the former owner as part of a settlement of pending litigation.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Patapsco Parks Associates Limited Partnership

CONSIDERATION: \$742,491.45 (Acquisition Cost from 1974 plus Interest)

APPRAISED VALUE: \$10,420,886.00 Karen Belinko, fee appraiser
Reviewed and approved by Gina M. Anthony,
Deputy Director Office of Real Estate per form 19

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (b)(2) (i) of the Transportation Article, Annotated Code of Maryland, which relates specifically to disposal of SHA property from an abandoned project and provides for consideration of purchase price plus interest.

SHA is concurrently requesting permission to dispose and execution of the Deed.

The property was acquired in 1974 for the Outer Beltway project that was never started or completed and has been removed from long range transportation plans. Pursuant to a Settlement Agreement the State Highway Administration has agreed to convey to the former owner 122.945 acres of which 67.1405 acres are to be conveyed in fee simple and 55.654 acres are to be conveyed subject to a Forest Conservation Easement, while SHA retains a 7.5 acre area for future road improvements. The property is being conveyed to the former owner at the acquisition cost from 1974 plus interest.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:
APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Robert Gay – 410-545-0433
rgay@sha.state.md.us

BPW – 05/18/11

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 15-RP MMC# 11-2309

STATE HIGHWAY ADMINISTRATION: Located north side of MD 99 just north of US 29 in Ellicott City, Howard County

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of an easement, as described, to fulfill the mitigation responsibilities of SHA.

The Forest Conservation Easement to be conveyed consist of 55.654 acres is to be conveyed to the Department of Natural Resources.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Department of Natural Resources

CONSIDERATION: N/A (Court Settlement)

APPRAISED VALUE: N/A

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (g) (1) of the Transportation Article, Annotated Code of Maryland.

SHA is placing a Forest Conservation Easement on the property to meet mitigation requirements of the Maryland 32 and other area projects. SHA is conveying the underlying fee to the former owner as part of a Legal Settlement.

SHA is concurrently requesting permission to dispose and execution of the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Robert Gay – 410-545-0433
rgay@sha.state.md.us

BPW -- 05/18/11

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 16-RP MMC# 10-2302

STATE HIGHWAY ADMINISTRATION: Located at the West side of Franklin Blvd., just Southwest of I-795, Baltimore County

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcels of land, as described, which are excess to the needs of SHA. The property to be conveyed consists of 0.624 and 0.404 acres in perpetual easement, and is being conveyed to the underlying fee owner in exchange for easements consisting of 0.014 and 0.474 acres.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE The Arundel Corporation

CONSIDERATION: \$5,400.00 (difference between the before and after value of the easements)

APPRAISED VALUE: \$5,400.00, Stephen Muller, Fee Appraiser. Reviewed and approved by Paul Mazelis, Review Appraiser (one appraisal, one review appraisal per form 19)

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (f) (1) (ii) of the Transportation Article, Annotated Code of Maryland.

SHA is concurrently requesting permission to dispose and execution of the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Robert Gay – 410-545-0433
rgay@sha.state.md.us

BPW – 05/18/11

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 17-RP MMC# 11-2313

STATE HIGHWAY ADMINISTRATION: A Corrective/Confirmatory Deed to a Road Transfer Conveyance to Baltimore County.

MD Rte. 993A-from Falls Road South to the end of State Maintenance, a total distance of 0.02 mile +/-.

EXPLANATION: Legal authority for Road Transfer is found in Transportation Article, Section 8-304 and road conveyance in Section 10-305 of the State Finance and Procurement Article of the Annotated Code of Maryland.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Baltimore County, Maryland

CONSIDERATION: \$0.00

APPRAISED VALUE: NA

REMARKS: SHA conveyed the above road to Baltimore County by Deed recorded 8/20/92, found at liber 9331/folio 620. Due to ambiguity and conflicting data as to the exact description of the property and to clarify the correct description and status of said property, this Corrective and Confirmatory Deed is to correct and confirm SHA's intentions in the aforesaid 1992 deed, and to re-grant, re-convey and re-quit claim the subject property to Baltimore County, Grantee.

SHA is concurrently requesting permission to dispose and execution of the Deed.

Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

George E. Fabula, Jr. (410) 767-3908

BPW -- 05/18/11

gfabula@mta.maryland.gov

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MODIFICATION: (License)

ITEM: 18-L-MOD

MARYLAND TRANSIT ADMINISTRATION:

EXPLANATION: Approval is requested for the Amendment No. 2 to the Master License Agreement between the Maryland Transit Administration (MTA) and CSX Transportation, Inc. (CSXT) through June 30, 2012.

The Master License Agreement allows the continuation of real property owned by CSXT for operations at 24 MARC facilities, including two (2) maintenance facilities, platforms, certain station buildings and surface parking lots along the Camden and Brunswick MARC trains lines. The Agreement includes the property on which the State-operated maintenance building is located at Martinsburg, West Virginia and Riverside, Maryland Rail Maintenance Yards.

SPECIAL CONDITIONS: None

LICENSOR: CSX Transportation, Inc.

LICENSEE: Maryland Transit Administration

CONSIDERATION: \$1,583,384.00

REMARKS: In support of the CSXT/MTA Access and Operating Agreement, which was approved by the Maryland Board of Public Works (BPW) on June 15, 2005 as Item 26-GM, the parties entered into the Master License Agreement so that MTA may continue to have access to platforms, parking lots and other areas for the operation of its commuter rail service. The Master License Agreement were to expire on June 30, 2010 and was extended via the First Amendment to the Master License Agreement, which was approved by the Board on June 9, 2010, as Item 14- GM.

Although a separate agreement, the Master License Agreement is tied to the Operating/Access Agreement and incorporates many provisions of the Operating/Access Agreement. All the mandatory COMAR clauses are in the Operating/Access agreement. The License Agreement does include a duplicate requirement of CSXT in regard to the COMAR clauses as follows: Non-hiring of Employees, Nondiscrimination in Employment, Financial and Political Contribution. CSXT is already required to perform such acts in conjunction with this Agreement through the Operating/Access Agreement. All other pertinent and mandatory COMAR clauses are included and/or incorporated by reference into this Agreement.

Board of Public Works' approval is requested for the Second Amendment to the Master License Agreement.

FUND SOURCE: 100% Special Funds Budgeted to MTA

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 1-M

DEPARTMENT OF GENERAL SERVICES

William Donald Schaefer Tower and Public
 Defender Building
 Baltimore, MD

CONTRACT NO. AND TITLE

Janitorial Services;
 ADPICS NO. 001B2400001

CONTRACT DISCRIPTION

Approval requested for a contract to provide
 janitorial services for the William Donald Schaefer Tower located at 6 St. Paul Street and The
 Public Defender Building at 201 St. Paul St. in Baltimore, MD.

PROCUREMENT METHOD

Preferred Provider
 (Community Service Provider)

BIDS OR PROPOSALS

Alliance, Inc., Baltimore, MD

AMOUNT

\$3,129,576.02

AWARD

Alliance, Inc.
 Baltimore, MD
 (MDOT certified MBE # 01-430)

TERM

8/1/2011-7/31/2016

AMOUNT

\$3,129,576.02 (5 Years)

MBE PARTICIPATION

100%

REMARKS

Alliance, Inc. is a Community Service
 Provider under the Maryland Rehabilitation and Employment Program pursuant to COMAR
 21.11.05. Pricing for this Contract was approved by the Pricing and Selection Committee on
 3/22/2011. Housekeeping supplies in support of this Contract are to be purchased from
 Blind Industries and Services of Maryland (BISM) to the extent they are possible.

Alliance, Inc. is the incumbent for this service and has been performing in compliance with the
 existing contract standards.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 1-M (Cont.)

FUND SOURCE

DGS Operating Funds
H00 33391 0813 - \$277,289.32
H00 33439 0813 - \$2,852,286.70

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

11-0809-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 2-M

DEPARTMENT OF GENERAL SERVICES

Louis L. Goldstein District Court/Multi-Service Center
Prince Frederick, MD

CONTRACT NO. AND TITLE

Project No. 001IT818372;
Unarmed Uniformed Guard Services
ADPICS NO. 001B2400003

CONTRACT DISCRPTION

Approval requested for a contract to provide unarmed uniformed guard services for the Louis L. Goldstein District Court/Multi-Service Center.

PROCUREMENT METHOD

Competitive Sealed Bidding
(Small Business Reserve)

BIDS OR PROPOSALS

AMOUNT

Alexander Security Consultants, LLC
Brandywine, MD \$393,420.00
Dunbar Guard, Baltimore, MD \$436,980.00
College Park, MD

AWARD

Alexander Security Consultants, LLC.
Brandywine, MD
(MDOT certified MBE# 06-052
SBR# 11-717)

TERM

7/1/2011-6/30/2014

AMOUNT

\$393,420.00 (3 Years)

MBE PARTICIPATION

100%

PERFORMANCE BOND

None

HIRING AGREEMENT ELIGIBLE

Yes (1)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 3-M (Cont.)**REMARKS**

The existing sixty (60) year old roof is rapidly failing. The present leaking condition is causing damage to the sub-structure and interior, which if addressed at this time can be minimized and easily repaired. This solicitation was advertised and bid on *eMarylandplace.com* on 3/31/2011 and notice of availability was also posted on the DGS Bid Board. The estimate for this project was \$350,000.

The new roof system will consist of the installation of a new asphalt shingle roof system, new aluminum flashings, aluminum gutters and downspouts. This roof system will have 50 year full system warranty that will include all metal work. All workmanship will be guaranteed by the manufacturer for twenty-five years.

FUND SOURCE

MCCBL 2009/Item 007 (Provide funds for Capital Facilities Renewal)

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

11-0838-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS**ITEM** 4-GM**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$713,224.79 (11 items)

A. Department of General Services

Maryland School for the Deaf
Frederick, MD**DESCRIPTION**

Approval is requested for a contract to provide all labor, materials, and equipment necessary to replace the existing roof at the Maryland School for the Deaf-Frederick Campus. The new roof system will consist of energy efficient flat and tapered insulation (1/4" per foot for positive drainage), a four ply roof system with a gravel surface complete with a twenty (20) year full system warranty that will include all metal work.

REMARKS

The existing twenty-three year-old roof is rapidly failing. The present leaking condition is causing damage to the sub-structure and interior, which if addressed at this time can be minimized and easily repaired. The estimate for this project was \$162,093.00

CONTRACT NO. AND TITLEProject No. A-661-090-001;
Replace Roof on Ely Building**PROCUREMENT METHOD**

Indefinite Quantity Contract (IQC)

AWARDCole Roofing
Baltimore, MD**TERM**

120 Days from Notice to Proceed

AMOUNT

\$183,618.00

MBE PARTICIPATION

25%

FUND SOURCEMCCBL 2009/Item 007 (Provide funds for
Capital Facilities Renewal Program)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 4-GM (Cont.)

B. Department of General Services

W. Paul Martin District Court Multi-Service Center (MDCMSC) Salisbury, MD

DESCRIPTION

This project is to provide repair to the water infiltration to the MSC/DC in Salisbury, MD. The project involves masonry flashing remediation as outlined in the project manual and drawings.

REMARKS

The A/E estimate for this project was \$208,430.00 and the project duration is 120 calendar days. This solicitation was advertised and bid on *eMaryland Marketplace.com*.

CONTRACT NO. AND TITLE

Project No. BC-201-100-001 (Re-Bid);
Repair Water Infiltration, Martin DC/MS

PROCUREMENT METHOD

Competitive Sealed Bidding

AWARD

East Coast Building Services, Inc.
Laurel, MD

AMOUNT

~~\$172,358.00~~ \$ 172,356

★ see attached letter

FUND SOURCE

MCCBL 2009/Item 007 (Capital Facilities
Renewal Program)

C. Department of Health and Mental Hygiene

Springfield Hospital Center
Sykesville, MD

DESCRIPTION

Contractor will provide all labor, materials, and equipment necessary to replace the existing roofs (27,000 sq. ft.).

REMARKS

The existing roofs were designed to last ten (10) years; however, they've been in place for eighteen (18) years. The new roof system will consist of energy efficient flat and tapered insulation, a heavy thermoplastic polyolefin (TPO) single-ply roofing membrane, complete with a twenty (20) year full system warranty that will include all metal work. All parapet walls will be capped with a .032" aluminum capping to match existing facade.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 4-GM (Cont.)

The existing roofs are rapidly failing. The present leaking condition is causing water damage to the sub-structure and interior, which if addressed at this time can be minimized and easily repaired. This solicitation was advertised and bid on *eMarylandplace.com* and the DGS Bid Board. The estimate for this project was \$200,000.00

CONTRACT NO. AND TITLE

Project No. S-650-100-001;
Roof Replacement on Solomon Building

PROCUREMENT METHOD

Competitive Sealed Bidding

AWARD

Alliance Roofing
Baltimore, MD

TERM

120 Days from Notice to Proceed

AMOUNT

\$105,040.00

MBE PARTICIPATION

25.71%

FUND SOURCE

MCCBL 2009/Item 007 (Provide funds for
Capital Facilities Renewal Projects)

D. Maryland School for the Deaf

Frederick Campus
Frederick, MD

DESCRIPTION

Board of Public Works approval is requested for the purchase and delivery of kitchen equipment (food cutter, ice cream freezer, vertical toaster, food slicer and uninsulated holding cabinet). The equipment will be used in the newly constructed cafeteria on the Frederick Campus of the Maryland School for the Deaf.

REMARKS

The solicitation was advertised on the DGS Bid Board and electronically on *eMarylandMarketplace.com*. One hundred eleven vendors were solicited directly to include thirty-four certified SBR's and eight certified MBE's. Seventeen bids were received. Award was made on a line item basis to the lowest bidders. The award was made as follows Calico Industries, Inc. (1 item), Next Day Gourmet (2 items), Douglas Equipment (1 item) and Federal Supply USA (1 item).

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS**ITEM** 4-GM (Cont.)

There was no opportunity for MBE subcontracting for this commodity purchase as it was a single scope of work. The agency estimate for this procurement was \$13,478.00.

CONTRACT NO. & TITLE

Project No. A-600-080-001

PROCUREMENT METHOD

Competitive Sealed Bid

AWARDS

<u>AWARDS</u>	<u>AMOUNT</u>	<u>ADPICS NO</u>
Calico Industries, Inc., Annapolis Junction., MD	\$1,534.00	001P1100155
Next Day Gourmet LLC, Wilmington, DE	\$2,458.40	001P1100152
Douglas Food Stores d/b/a	\$2,560.00	001P1100154
Douglas Equipment, Bluefield, WV		
CVK Enterprises Inc. d/b/A	\$4,923.56	001P1100153
Federal Supply, USA, Waukegan, IL		

AMOUNT

\$11,475.96

FUND SOURCE

MCCBL 2009, Item 028 (Provide Funds to supplement previous design appropriations and to construct a new cafeteria on the Frederick Campus-Frederick County)

E. Department of Public Safety and
Correctional Services

Hagerstown Prison Complex
Hagerstown, MD (Washington County)

DESCRIPTION

Contract to install three new tank monitoring systems, and correct MDE deficiencies on twenty-three underground storage tanks located at the DPSCS-Hagerstown Complex.

REMARKS

This SBR solicitation was advertised and bid on *eMaryland Marketplace.com*. The government estimate for this project is \$113,692.00. The contract duration is 120 calendar days.

CONTRACT NO. AND TITLE

Project No. SW-000-110-701;
Install three monitoring systems and correct deficiencies on twenty-three underground storage tanks.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS**ITEM** 4-GM (Cont.)**PROCUREMENT METHOD**

Competitive Sealed Bidding (SBR)

AWARDTotal Environmental Concepts
Gaithersburg, MD**AMOUNT**

\$157,652.00

MBE PARTICIPATION

5%

FUND SOURCE

\$134,652.00 MCCBL 2009/Item 007
(Provide funds for the State Capital
Facilities renewal program)
\$11,499.95 01-Q04-11 H1240 01 8090
\$10,454.60 01-Q04-11 H2240 01 8090
\$ 1,045.45 01-Q04-11 H3240 01 8090
\$23,000.00 Total DPSCS Using agency
fund

F. Maryland Public Television

Owings Mills, MD

DESCRIPTION

In accordance with provisions of State Finance and Procurement Article, Section 12-202 Annotated Code of Maryland, Board of Public Works approval is requested to encumber funds for MPT, for the following capital expenditure related to the procurement of Digital Conversion Test Equipment for Maryland Public Television. This will enable DGS to pay MPT invoices received from CEI Sales, LLC.

REMARKS

This equipment is a Fiber Optic transmitter and receiver to get baseband signals into and out of the Interconnection System microwave radios and satellite. This equipment will enable MPT engineers to operate the digital transmission systems at peak performance and assist in troubleshooting when system problems arise. The equipment will be operated by MPT technicians. Four Bids were received by MPT for this project.

CONTRACT NO. AND TITLEStatewide Digital Conversion Evertz
Equipment**PROCUREMENT METHOD**

Small Procurement

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS**ITEM** 4-GM (Cont.)**PROCUREMENT METHOD**

Small Procurement

AWARDSatellite Engineering Group
Olathe, KS**AMOUNT**

\$11,524.00

FUND SOURCE

MCCBL 2004/Item 031 (Provide funds to purchase and install a statewide digital interconnection network system.)

K. Department of natural Resources

Point Lookout State Park
(St. Mary's County)**DESCRIPTION**

This action will encumber funds to allow payments to be made to the Department of Natural Resources' cabling vendor, FiberPlus, Inc., for the installation of fiber optic cable to support the renovated administration building's information technology system.

REMARKS

FiberPlus, Inc. is an authorized contractor under the DoIT's Cabling and Wiring Services Master Contract (DOIT BPO No.060B9800012).

CONTRACT NO. & TITLEProject No. P-065-080-010;
Administration Building Renovations**PROCUREMENT METHOD**

Small Procurement

AMOUNT

\$11,706.03

FUND SOURCE

MCCBL 2009/Item 015 (Point Lookout Administration Office Renovations)

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$24,395.55 (2 items).

The two fund sources for any particular item will be designated as either:
MCCBL 2009/Item 018 (Provide funds to construct capital improvements such as planned maintenance and repair projects at public facilities on State-Owned property) or
MCCBL 2010/Item 016 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

Department of Natural Resources

A. Hallowing Point
 Prince Frederick, MD (Calvert County)

DESCRIPTION

Contract to obtain septic permit with Calvert County. Excavate & install new distribution box if current box is unusable. Excavate & install new pipe work from septic tank to distribution box.

REMARKS

Included in this project is excavation & installation of a new 1350 gallon capacity combined septic tank and Onsite Sewage Disposal System reduction unit.

CONTRACT NO. & TITLE

Project No. P-000-111-510;
Onsite Sewage Disposal System
Upgrade Comfort Station and
Licensing Building

PROCUREMENT METHOD

Small Procurement

AWARD

ABM Construction Co., Inc.
Lusby, MD



MARYLAND
DEPARTMENT OF
NATURAL RESOURCES

OK file

Martin O'Malley, Governor
Anthony G. Brown, Lt. Governor
John R. Griffin, Secretary
Joseph P. Gill, Deputy Secretary

RECEIVED
2011 AUG 25 AM 10:06
BOARD OF PUBLIC WORKS

August 22, 2011

Sheila McDonald, Esquire
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

SUBJECT: May 18, 2011 Board of Public Works Agenda Item 6-RP (as presented under the Department of General Services agenda)

Sheila
Dear Ms. McDonald:

Please accept this letter to advise you of the following changes to the referenced Department of General Services Agenda Item (presented on behalf of the Department of Natural Resources) previously approved by the Board of Public Works:

BPW May 18, 2011
Item 6-RP
Pages 18-19
Department of Natural
Resources Acquisition of
Robert Booth Property
Somerset County

FROM: \$89,026.35,
POS Opportunity
Loan 2009,
89.22.45, Item 500
\$81,463.00,
Federal NCWCG
TO: \$50,176.85,
POS Opportunity
Loan 2009,
89.22.45, Item 500
\$120,312.50,
Federal NCWCG

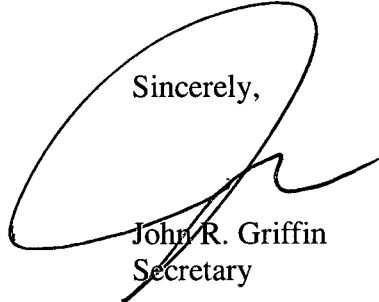
Reason: Federal NCWCG grants receive final approval subsequent to Maryland Board of Public Works action. Federal Funds were increased due to appraised values lower than original estimates.

Ms. Sheila McDonald

Page 2

Thank you for your attention to this matter. Please contact me if you require any further information.

Sincerely,

A handwritten signature in black ink, appearing to be 'John R. Griffin', written over the typed name and title.

John R. Griffin
Secretary

JRG/wjv

cc: The Honorable Governor Martin O'Malley
The Honorable Comptroller Peter Franchot
The Honorable Treasurer Nancy K. Kopp

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 7-RP (Cont.)

3. The final Easement Plat lists the drainage and utility easement totaling 32,943 sq ft.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 8-RP**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land Preservation
 Foundation (MALPF)
 File # 03-97-11 Baltimore County, MD

REFERENCE

Reference is made to Item 11-RP of this Department's Agenda of 7/17/1998, for the meeting of the BPW wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an agricultural preservation easement on 82.6 acres with two existing dwellings, for \$265,980.00, which figure represented \$3,300.00 per acre, based upon 82.6 acres minus 2 acres for 2 existing dwellings (80.6 acres). In addition, the 82.6 acres represented that land remaining after 1 acre had been withheld for a future dwelling, under the District Agreement encumbering the property. A survey description showed the entire property consisted of 83.877 acres, but the description failed to withhold the 1 acre as indicated on the District Agreement, in order to leave a balance of 82.877 acres (within 2% of the Option Contract amount of 82.6 acres) to be placed under Easement. The transaction proceeded to settlement without correcting the legal description, and payment of \$265,980.00 was made to the landowner on 12/18/1998.

Reference is also made to Item 12-RP of the DGS agenda of 6/1/2005 wherein approval was given to MALPF to amend the Deed of Easement to correct the legal description to reflect that the 1 acre parcel was never intended to be encumbered by the Deed of Easement.

The landowner delayed executing the required documentation to effect the amendment until this year. Since approval of this transaction was six years ago, BPW approval is again requested to confirm approval for MALPF to amend the Deed of Easement to correct the legal description to reflect that the 1 acre parcel was never intended to be encumbered by the Deed of Easement.

GRANTOR

Cold Bottom Farms, Inc.

GRANTEE

The State of Maryland, to the use of
 MALPF of the Department of Agriculture

PROPERTY

83.877 acres, save and except 1 acre

CONSIDERATION

No additional consideration to be paid

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 10-CGL (Cont.)

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 11-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of the Cinnamon Woods Home Association, Inc.
(Montgomery County)*

Cinnamon Woods Environmental and Safety Lighting Upgrade

"For the design, construction, repair, renovation, and capital equipping of lighting upgrades, located in Germantown."

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2010 (LSI - Chapter 483, Acts of 2010)
DGS Item G056, SL-033-100-038*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2012. The Board of Directors of the Cinnamon Woods Home Association, Inc. has submitted documentation that it has received \$172,000 from Montgomery County's Community Development Block funds to meet their matching fund requirement for this project.

<u>BACKGROUND</u>	Total Project	\$342,000.00
	10-G056 (This Action)	\$100,000.00
	Local Cost	\$242,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL

RECOMMENDATION That the Board of Public Works authorize that funds be encumbered for the following grants:

*Board of Directors of St. Mary's Hospital of St. Mary's County, Inc.
(St. Mary's County)*

Hospice House

*“For the planning, design, acquisition, construction, and capital equipping of the
St. Mary's County Hospice House located in Callaway.”*

\$125,000.00 - encumber \$125,000.00

Maryland Consolidated Capital Bond Loan of 2006 (LSI - Chapter 046, Acts of 2006)

DGS Item G099

\$100,000.00 - encumber \$100,000.00

Maryland Consolidated Capital Bond Loan of 2007 (LHI - Chapter 488, Acts of 2007)

DGS Item G080

\$50,000.00 - encumber \$50,000.00

Maryland Consolidated Capital Bond Loan of 2007 (LSI - Chapter 488, Acts of 2007)

DGS Item G162, SL-094-060-038

MATCHING FUND 04/02/08 Agenda, Item 11-CGL B., C.; 06/11/08 Agenda, Item 25-CGL I.

BACKGROUND

Total Project	\$2,162,079.00
06-G099 (This Action)	\$ 125,000.00
07-G080 (This Action)	\$ 100,000.00
07-G162 (This Action)	\$ 50,000.00
Local Cost	\$1,887,079.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL (Cont.)

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

RECOMMENDATION That the Board of Public Works authorize that funds be encumbered for the following grant:

*Board of Trustees of Center Stage Associates, Inc. (Baltimore City)
Center Stage*

“For the renovation and capital equipping of building improvements at Center Stage in Baltimore”

\$700,000.00 - encumber \$411,190.56

Maryland Consolidated Capital Bond Loan of 2005 (Chapter 445, Acts of 2005)

DGS Item 033, SL-040-050-038

MATCHING FUND 12/20/06 Agenda, Item 16-CGL C.

BACKGROUND

Total Project	\$2,800,000.00
05-033 (This Action)	\$ 411,190.56
05-033 (Prior Action)	\$ 288,809.44
Local Cost	\$2,100,000.00

(Prior Actions: 04/02/08 Agenda, Item 18-CGL; 02/28/07 Agenda, Item 16-CGL)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreements, and authorize that funds be encumbered for the following grants:

*Mayor & City Council of the City of Rockville
(Montgomery County)*

Rockville Fitness Center and Exercise Room Expansion

“For the construction, repair, reconstruction, renovation, and capital equipping of the Rockville Fitness Center, located in Rockville.”

\$20,000.00

*Maryland Consolidated Capital Bond Loan of 2010 (LSI-Chapter 483, Acts of 2010),
DGS Item G067*

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2010 (LHI-Chapter 483, Acts of 2010),
DGS Item G137, (AE-003-070-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than 6/1/2012. The Mayor & City Council of the City of Rockville have submitted documentation that \$700,375.00 has been appropriated for this project in their Fiscal Year 2010 Capital Budget.

BACKGROUND

Total Project	\$2,828,000.00
10-G067 (This Action)	\$ 20,000.00
10-G137 (This Action)	\$ 100,000.00
09-G149 (Prior Action)	\$ 153,000.00 (OOA funds)
08-G211 (Prior Action)	\$ 350,000.00 (OOA funds)
07-G148 (Prior Action)	\$ 100,000.00
02-G029 (Prior Action)	\$ 197,000.00 (OOA funds)
Local Cost	\$1,908,000.00
(OOA - Office of Aging)	

(Prior Actions: 05/04/11 Agenda, Items 17-CGL & 18-CGL)

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL (Cont.)

- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

There being no further business, the meeting of May 18, 2011 was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheila McDonald". The signature is written in black ink and is positioned above the printed name.

Sheila C. McDonald, Esq.
Executive Secretary

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