

# BOARD OF PUBLIC WORKS

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JUNE 15, 2011

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**MINUTES OF THE MEETING OF  
THE BOARD OF PUBLIC WORKS, JUNE 15, 2011**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, June 15, 2011.

**Board Members present:**

The Honorable Anthony G. Brown, Lieutenant Governor  
The Honorable Nancy K. Kopp, Treasurer  
The Honorable Peter Franchot, Comptroller

**Also present:**

Al Collins, Secretary, Department of General Services  
T. Eloise Foster, Secretary, Department of Budget & Management

**CONSTRUCTION:**

General Construction Project Contingency Fund 1988  
Maryland Consolidated Capital Bond Loan of 2002  
Maryland Consolidated Capital Bond Loan of 2004  
Maryland Consolidated Capital Bond Loan of 2005  
Maryland Consolidated Capital Bond Loan of 2006  
Maryland Consolidated Capital Bond Loan of 2007  
Maryland Consolidated Capital Bond Loan of 2008  
Maryland Consolidated Capital Bond Loan of 2009  
Maryland Consolidated Capital Bond Loan of 2010

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

Contact: A. Cassaundra Brown, 410-761278  
acb@ooa.state.md.us

### 1. DEPARTMENT OF AGING

The Secretary of Aging recommends the following grant:

**Recipient:** Washington County Commission on Aging

**Project:** Washington County Senior Activity Center

**Amount:** \$600,000

**Purpose:** New Construction

**Authority:** \$600,000 - MCCBL 2006 - *Provide grants to acquire property and to design, construct, renovate and equip senior citizens activities centers*  
Item 068

**Fund Source:** Washington County Commission on Aging .....\$5,000,000  
**Department of Aging (this action).....\$ 600,000**

**Project Description:** Washington County Commission on Aging will construct a new two-story facility of approximately 67,871 square feet on the grounds of the Hagerstown Community College. The senior center portion, 24,000 sq. ft, includes a kitchen/dining room/storage, gymnasium/storage, computer room and various other meeting rooms and administrative offices.

The construction of a new Washington County senior activity center will allow for enhanced outreach and enrollment in need-based benefits programs, allow staff to be located within the complex and provide, with its partner, the Hagerstown Community College, continuing education classes. Services to elderly residents are currently being conducted out of temporary buildings in an area where the majority of participants coming for information and assistance are living at or below median income levels. The target population are individuals 60 or older. Thirty-two percent of this target population lives below poverty level, 43% of those identified as 65-75 years of age are also disabled.

The Department of Aging has determined that the cost includes sufficient amounts for the project to conform to building, fire, handicapped access and all other codes requirements, and that the project may be reasonably completed with the funds requested.

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

Norman Astle (410) 841-5864  
Astlene@mda.state.md.us

### 2. DEPARTMENT OF AGRICULTURE

#### *Maryland Agricultural Cost-Share Program Grant Requests*

**Recommendation:** That the Board of Public Works approve funding a total of 22 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$294,500.

Agreement #	Recipient	County	Amount
AT-2011-2278	DARREN Y. ALVEY	St. Mary's	2,400
AT-2011-2279	DARREN Y. ALVEY	St. Mary's	14,200
AT-2011-2365	MARTIN BROTHERS PARTNERSHIP	Harford	18,300
AT-2011-2395	ZHIAN T. TAVAKOLI	Queen Anne's	35,000
CH-2011-2366	FAIR HILL FARMS, INC.	Kent	31,600
CH-2011-2374-B	THOMAS R. LEAGER, JR	Queen Anne's	35,000
CR-2011-2134	CHESAPEAKE WILDLIFE HERITAGE	Talbot	13,600
CR-2011-2252	RALPH L. WILLIS	Talbot	800
CR-2011-2382-B	CHRISTOPHER D. HARRIS	Caroline	15,400
CR-2011-2383	CHRISTOPHER D. HARRIS	Caroline	7,700
LS-2011-2377	MEADOW DALE FARM LLC	Harford	6,500
LS-2011-2381	INDIAN SPRING FARM, LLC.	Harford	7,600
MP-2011-2376	STEVEN L. JEFFERS	Carroll	8,700
MP-2011-2378	M. DENNIS SHAFER	Frederick	12,800
MP-2011-2379	M. DENNIS SHAFER	Frederick	4,900
MP-2011-2380	HICKORY PLAINS, LLC	Frederick	10,000
NW-2011-2375-B	RANDY K. COLLINS	Dorchester	35,000
NW-2011-2385	REGINALD L. SELLERS, JR	Dorchester	900
PR-2011-2372	KEITH R. WHITE	Wicomico	19,100
RS-2011-2337	ALAN SHARP	Howard	3,300
RS-2011-2345	ALAN SHARP	Howard	3,200
RS-2011-2393	NANCY K. WAGNER	Carroll	8,500

**Fund Source:** MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



## BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

Norman Astle (410) 841-5864  
Astlene@mda.state.md.us

3. **DEPARTMENT OF AGRICULTURE**  
***Maryland Agricultural Cost-Share Program Reversion Requests***

**Recommendation:** That the Board of Public Works approve the **REVERSION** of the remaining balances of 94 projects cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program.

Total submission amount: \$286,825.10.

Agreement #	Recipient	County	Amount \$	Status
CR-2010-2143	RICHARD A. SHULTIE, SR.	Caroline	539.53	Completed
CR-2010-2226	FRANCES G. PETERS	Dorchester	1,664.76	Completed
CR-2010-2227	FRANCES G. PETERS	Dorchester	1,996.12	Completed
CR-2011-2128	DANIEL FERRELL	Queen Anne's	1,100.00	Cancelled
MP-2009-3483	ERIC L. BEAM	Carroll	10,900.00	Cancelled
MP-2009-3484	ERIC L. BEAM	Carroll	2,300.00	Cancelled
MP-2011-1526	NEAL E. WILHIDE	Carroll	146.16	Completed
MP-2011-1731	EDWARD L. PASCAL, JR.	Carroll	721.75	Completed
MP-2011-2028	DARRELL L. WOLF	Frederick	654.19	Completed
MP-2011-2160	CURTIS L. BROTHERS	Carroll	57,400.00	Cancelled
MP-2011-2161	CURTIS L. BROTHERS	Carroll	16,851.52	Completed
NW-2009-3460	EDWIN H. COLLINS, SR.	Caroline	587.50	Completed
NW-2009-3465	JOHN M. SPEAKE, III	Dorchester	1,140.30	Completed
NW-2009-3466	SPEAKE FARMS, LLC.	Dorchester	226.64	Completed
NW-2009-3467	SCOTT L. SPEAKE	Dorchester	262.22	Completed
NW-2009-3473	JAMES F. FRETTERD	Caroline	209.12	Completed
NW-2009-3482	FRANKLIN O. WILSON, JR.	Caroline	1,472.50	Completed
NW-2009-3511	LIVA R. DECESARE	Dorchester	195.43	Completed
NW-2010-1513	GARY D. BLADES	Caroline	500.00	Completed
NW-2010-1514-B	GARY D. BLADES	Caroline	2,700.00	Completed
NW-2010-1532	MALKUS FARMS	Dorchester	763.13	Completed
NW-2010-1533	MALKUS FARMS	Dorchester	669.47	Completed
NW-2010-1547-B	SOON HEE KIM	Dorchester	358.75	Completed
NW-2010-1589	WILLIAM V. RICKWOOD	Dorchester	1,573.05	Completed
NW-2010-2050-B	ALFRED R. WALLACH, SR.	Dorchester	2,122.39	Completed
NW-2010-2092-B	JAMES W. PHILLIPS, JR.	Dorchester	339.07	Completed
NW-2010-2117-B	ROBERT L. HURLEY, JR.	Dorchester	2,767.41	Completed
NW-2010-2118	WILLIAM F. OUTTEN, JR.	Dorchester	127.50	Completed
NW-2010-2259	MARY C. NABB	Dorchester	2,400.00	Completed
NW-2010-2262	CARLTON G. NABB	Dorchester	104.26	Completed
NW-2011-1759	D. MARK EBERSPACHER	Dorchester	1,659.02	Completed
NW-2011-1771	WILLIAM F. OUTTEN, JR.	Dorchester	26.25	Completed

## BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

3. **DEPARTMENT OF AGRICULTURE** (cont'd)*Maryland Agricultural Cost-Share Program Reversion Requests*

NW-2011-1772	WILLIAM F. OUTTEN, JR	Dorchester	30.00	Completed
NW-2011-1805-B	CARL A. WILSON, JR	Wicomico	2,100.00	Completed
NW-2011-1994	JOHN E. BRINSFIELD	Dorchester	245.95	Completed
PA-2009-3286	SCHWEISS FARMS, LLC	Prince George's	9,000.00	Cancelled
PA-2009-3288	BARBARA S. LYNN	Calvert	2,751.53	Completed
PA-2009-3472	SCHWEISS FARMS, LLC	Prince George's	8,800.00	Cancelled
PA-2010-2176	MARTIN HENRY RITTER	St. Mary's	300.00	Completed
PA-2010-2177	MARTIN HENRY RITTER	St. Mary's	400.93	Completed
PA-2010-2179	MARTIN HENRY RITTER	St. Mary's	300.00	Completed
PA-2010-2193	MICHAEL O. DUNN	Prince George's	143.75	Completed
PA-2010-2304	LIMESTONE VALLEY FARM, INC.	Howard	204.97	Completed
PA-2011-1820	DOROTHY B. TROUTMAN	Prince George's	834.81	Completed
PB-2009-3042	JEFF AND ED HARRISON PARTNERSHIP	Howard	4.22	Completed
PB-2010-1549	JOSEPH A. KUHN	Carroll	1,565.26	Completed
PB-2010-1587	FLORENCE ELLEN HARRISON	Carroll	2,300.00	Cancelled
PB-2010-2040	MARIO F. MANNARELLI	Howard	320.87	Completed
PB-2010-2041	MARIO F. MANNARELLI	Howard	773.71	Completed
PR-2009-3402-B	JAMES R. LAIRD, JR	Somerset	1,250.00	Completed
PR-2009-3408-B	CHANG S. YOUN	Somerset	678.13	Completed
PR-2009-3426-B	MAX G. STUCKEY	Somerset	1,726.34	Completed
PR-2009-3478-B	WILLIAM Z. BATES, SR	Somerset	2,100.00	Completed
PR-2009-3510-B	JACQUELYN LEE RACHOR	Somerset	735.00	Completed
PR-2010-1539-B	RONNIE A. THOMPSON	Worcester	3,640.00	Completed
PR-2010-1540-B	ROBERT H. DOLBY	Worcester	997.50	Completed
PR-2010-1577	MILLER FARMS	Somerset	600.00	Completed
PR-2010-1595-B	EILEEN P. DYKES	Somerset	35,000.00	Cancelled
PR-2010-1616-B	RICHARD W. WIDGEON	Worcester	1,050.00	Completed
PR-2010-2087-B	ROGER W. STEPHENS	Worcester	14,000.00	Completed
PR-2010-2161-B	ELEANOR L. HUDSON	Wicomico	3,132.50	Completed
PR-2011-1762-B	PRESTON R. SMITH	Wicomico	2,248.75	Completed
PR-2011-1763	PRESTON R. SMITH	Wicomico	7,400.00	Cancelled
RS-2009-3471	HOLLY A. BRICKEN	Baltimore	2,200.00	Cancelled
RS-2009-3512	C. RICHARD WEAVER	Carroll	1,247.95	Completed
RS-2010-1534	LARRILAND FARM, INC.	Howard	1,757.75	Completed
RS-2010-1556	FREDERICK E. BOOG	Carroll	1,643.75	Completed
RS-2010-1581	CARROLL COUNTY COMMISSIONERS	Carroll	4,261.10	Completed
RS-2010-1591	RYAN A. BELL	Carroll	2,300.00	Cancelled
RS-2010-2044	M & H CORPORATION	Howard	456.90	Completed
RS-2010-2045	M & H CORPORATION	Howard	284.26	Completed
RS-2010-2053	MYRON R. FROCK	Carroll	279.45	Completed
RS-2010-2084	LARRILAND FARM, INC.	Howard	213.47	Completed
RS-2010-2184	ROBERT L. BULLOCK	Carroll	373.56	Completed

## BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

3. **DEPARTMENT OF AGRICULTURE** (cont'd)  
***Maryland Agricultural Cost-Share Program Reversion Requests***

RS-2010-2283	ROBERT L. BULLOCK	Carroll	2,511.67	Completed
RS-2011-1503	CLARE RAE SCHMIDT	Baltimore	7,008.75	Completed
RS-2011-1754	BROOKE GROVE FARM	Montgomery	8,712.01	Completed
RS-2011-1782	THOMAS E. COLE	Baltimore	2,548.69	Completed
RS-2011-1810	ANDREA M. HENDERSON	Carroll	308.50	Completed
RS-2011-1828	TREMPER BROTHERS	Carroll	1,598.16	Completed
RS-2011-1869	TREMPER BROTHERS	Carroll	1,624.73	Completed
RS-2011-2100	FRED D. MILLER	Baltimore	234.06	Completed
RS-2011-2158	JOHN N. SUSSMAN	Carroll	358.75	Completed
SA-2010-1578	HARMONY CREST PARTNERSHIP	Kent	748.21	Completed
SA-2010-2064	HARBORVIEW FARMS	Kent	98.75	Completed
SA-2010-2095	GEORGE B. HOPKINS	Kent	10.97	Completed
SA-2010-2144	FOXHOLE FARMS, LLC	Kent	304.05	Completed
UP-2009-3428	DONALD L. BEARD	Washington	553.65	Completed
UP-2009-3429	DONALD L. BEARD	Washington	11,827.36	Completed
UP-2009-3456	NEVIN K. LEWIS	Washington	9,682.87	Completed
UP-2010-1504	KEVIN M. GRAFF	Washington	1,581.74	Completed
UP-2010-2069	JAMES G. COCHRAN	Washington	56.80	Completed
UP-2010-2071	JAMES G. COCHRAN	Washington	482.74	Completed
WM-2010-2313	BREEZY HILL FARM, LLC.	Montgomery	2,442.19	Completed

**Fund Source:** MCCBL of 2009/Item 09083: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791

dmoore@comp.state.md.us

### 4. BOARD OF PUBLIC WORKS Wetlands Licenses

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

### ANNE ARUNDEL COUNTY

10-0465                      BARRY AND KAREN ELLIOTT – To replace a failed bulkhead with stone revetment – Patapsco River, Pasadena  
An emergency license was issued on June 9, 2010, because Anne Arundel County Circuit Court declared that slope stabilization be done immediately to prevent further damage. Emergency licenses are authorized by §16-202(c)(2) of the Environment Article. No opposition was expressed during the public comment period.

11-0297                      FRANKLIN MANOR CITIZENS ASSOCIATION – To emplace rip rap and reconstruct a failed swim platform – Chesapeake Bay, Churchton

### HARFORD COUNTY

10-0330                      HAVRE DE GRACE MARINA – To reconfigure an existing marina and maintenance dredge the marina basin – Susquehanna River, Havre de Grace

### WORCESTER COUNTY

11-0402                      EARL W. BRITTINGHAM TRUST – To construct a stone jetty and emplace two stone revetments – Sinepuxent Bay and Brittingham Canal, West Ocean City

\*NOTE: As of June 1, 2011, BPW has approved 6.92 acres of living shoreline in FY 2011.

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791  
dmoore@comp.state.md.us

### 5. BOARD OF PUBLIC WORKS *Wetlands License 10-0393*

Approval is requested of the following application for wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case has been classified as an extraordinary case because a public informational hearing was held. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

### BALTIMORE COUNTY

10-0393      RG STEEL SPARROWS POINT, LLC  
To recover iron and steel debris from the shoreline.  
Patapsco River, Old Road Bay and Jones Creek at Sparrows Point

- Application received – November 16, 2009
- Public comment period ended - April 1, 2010
- Public hearing held – May 18, 2010
- Hearing comment period closed - June 16, 2010
- MDE Report and Recommendation approving works as above described received – March 30, 2011

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791  
dmoore@comp.state.md.us

### 6. BOARD OF PUBLIC WORKS *Wetlands License And Water Column Lease 11-0499*

Approval is requested of the following application for wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case has been classified as extraordinary because a water column lease is requested. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

### SOMERSET COUNTY

11-0499

LARRY JAMES TAYLOR – To establish an aquaculture facility for raising oysters in cages within an approximately 6.43 acre parcel, which will require a water column lease.  
*South Broad Creek off the Manokin River near Rumbley*

- Application received – February 18, 2011
- Public comment period ended – April 1, 2011
- MDE Report and Recommendation approving works as above described received – May 24, 2011

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791  
dmoore@comp.state.md.us

### 7. BOARD OF PUBLIC WORKS *Wetlands License And Water Column Lease 11-0379*

Approval is requested of the following application for wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case has been classified as extraordinary because a water column lease is requested. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

### DORCHESTER COUNTY

11-0379      RICHARD A. YINGER & JOHN C. PHILLIPS – To establish an aquaculture facility for raising oysters in cages within an approximately 5.7 acre parcel, which will require a water column lease.  
*Tar Bay and Back Creek near Pons Point, Fishing Creek*

- Application received – December 21, 2010
- Public comment period ended – April 15, 2011
- MDE Report and Recommendation approving works as above described received – May 24, 2011

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

Contact: Patti Konrad (410-260-7920)  
[pkonrad@treasurer.state.md.us](mailto:pkonrad@treasurer.state.md.us)

### 8. BONDS

The Treasurer recommends that the Board of Public Works adopt resolutions concerning the sale of State of Maryland General Obligation Refunding Bonds in book entry form for the purpose of refunding prior series of bonds; making certain determinations regarding the refunding, the methods of sale, and the structure of the Bonds; authorizing the publication of the required Summary Notices of Bond Sale; and obligating the State of Maryland to provide continuing disclosure as required under applicable securities regulations and to comply with applicable provisions of the Internal Revenue Code. The total that will be offered for sale is up to \$550,000,000\* of Refunding Bonds. Since the municipal bond market has recently been volatile, final sizing of the Refunding Bonds will take place immediately before the bond sale.

AMOUNT: Up to \$550,000,000\* Refunding Bonds

DENOMINATION: \$5,000 per bond, or integral multiples thereof

MATURITIES: To be determined by the Treasurer, not to exceed the maturity of the refunded bonds.

TITLE: \$550,000,000\* State of Maryland  
General Obligation Refunding Bonds – Series 2011

FORM: Tax-Exempt Refunding Bonds - The proceeds of the refunding bonds will be deposited in an escrow fund and applied to the advance refunding of certain outstanding general obligation bonds of the State.

METHODS AND TIMES OF SALE: Competitive or Negotiated

Pursuant to State Finance and Procurement Article, Section 8-131, Public, Competitive sale of Refunding Bonds, at a date and time and in maturities and amounts to be determined by the Treasurer, by electronic bid, and subject to the approval of the Board. Depending upon market conditions, and at the discretion of the Treasurer, the Refunding Bonds may be offered for sale at a date and time to be determined by the Treasurer on a negotiated basis to the retail and institutional markets, subject to ratification by the Board.

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\* Preliminary, subject to change



# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

### 8. BONDS (cont'd)

**SETTLEMENT:** To be determined by the Treasurer, approximately 10 days after the Refunding Bond sale.

**USE OF PROCEEDS:** The purpose of the refunding is the realization of savings in debt service costs. The maturities of the refunding bonds will not exceed the maturities of the prior series of bonds that are being refunded.

**PUBLICATIONS OF SUMMARY NOTICES OF BOND SALE:** In the *Bond Buyer* on a date to be determined by the Treasurer not later than 10 days before a competitive sale, and in such broadcast, electronic and print media as determined appropriate by the Treasurer.

**REMARKS:** Because the municipal bond market has been particularly volatile since late 2010 and subject to changes in demand from retail and institutional investors, the Treasurer shall adjust the size and maturities of the Refunding Bonds to respond to prevailing market conditions at the time of sale. In addition, the size and maturities of the Refunding Bonds are dependent on the achievement of debt service savings at a level prescribed in the Treasurer's debt policy.

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

Contact: Patti Konrad (410-260-7920)  
[pkonrad@treasurer.state.md.us](mailto:pkonrad@treasurer.state.md.us)

### 9. BONDS

The Treasurer recommends that the Board of Public Works adopt resolutions concerning the sale of State of Maryland General Obligation Bonds in book entry form for the purpose of funding the State's capital program; making certain determinations regarding the consolidation of loans, the methods of sale, and the structure of the Bonds; authorizing the publication of the required Summary Notices of Bond Sale; and obligating the State of Maryland to provide continuing disclosure as required under applicable securities regulations and to comply with applicable provisions of the Internal Revenue Code. The total that will be offered for sale is up to \$512,415,000\* of "new money" bonds for the capital program. Since the municipal bond market has recently been volatile with fluctuating retail and institutional demand, final sizing of the Bonds will take place immediately before the Bond sale.

AMOUNT: Up to \$512,415,000\* New Money Bonds

DENOMINATION: \$5,000 per bond, or integral multiples thereof

MATURITIES: To be determined by the Treasurer, not to exceed 15 years.

TITLE: State and Local Facilities Loan of 2011, Second Series, consisting of:  
           Second Series A - \$100,000,000\* Tax-Exempt Bonds (Negotiated)  
           Second Series B - \$390,000,000\* Tax-Exempt Bonds (Competitive)  
           Second Series C - \$15,900,000\* Taxable Qualified Zone Academy  
                                   Bonds ("QZABs") (Competitive)  
           Second Series D - \$6,515,000\* Taxable Qualified Energy Conservation  
                                   Bonds ("QECBs") (Competitive)

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\* Preliminary, subject to change

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

### 9. BONDS (cont'd)

FORM: As determined by the Treasurer, to include:

Second Series A and Second Series B – Tax-Exempt Bonds for the Capital Program.

Second Series C – Taxable QZABs for Public School Construction Program, issued under authority of Chapter 96 of the 2011 Laws of Maryland, and the American Recovery and Reinvestment Act of 2009 with direct subsidies from the U.S. Treasury under Hiring Incentives to Restore Employment (HIRE) Act of 2010 in an amount equal to the lesser of 100% of the interest at the Tax Credit Rate established at pricing or 100% of the amount of interest payable on the bond.

Second Series D – Taxable QECBs for certain energy improvements in the Public School Construction Program with a direct payment subsidy of 70% of the interest from the U.S. Treasury under authority of the American Recovery and Reinvestment Act of 2009 and the Hiring Incentives to Restore Employment Act of 2010.

METHODS AND  
TIMES OF SALE:

Second Series A – \$100,000,000\* - Negotiated Sale

Negotiated sale of bonds pursuant to State Finance and Procurement Article, §8-124, in maturities and amounts to be determined by the Treasurer, to the Retail Market during a Negotiated Sale Period to be determined by the Treasurer preceding the Competitive Sale, and subject to the approval of the Board on July 27, 2011.

Second Series B – \$390,000,000\* - Competitive Sale

Public, Competitive Sale of \$390,000,000\* plus the balance of Series A Bonds not sold, if any, during the Negotiated Sale Period, in maturities and amounts to be determined by the Treasurer, on Wednesday, July 27, 2011, at 11:00 a.m., by electronic bid.

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\* Preliminary, subject to change

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

### 9. BONDS (cont'd)

#### Second Series C — \$15,900,000\* - QZABS -Competitive Sale

Public, Competitive Sale of \$15,900,000\* in maturities and amounts to be determined by the Treasurer on Wednesday, July 27, 2011, at 11:15 a.m., by electronic bid.

#### Second Series D — \$6,515,000\* - Competitive Sale

Public, Competitive Sale of \$6,515,000\* in maturities and amounts to be determined by the Treasurer on Wednesday, July 27, 2011, at 11:30 a.m., by electronic bid.

SETTLEMENT: On or about August 9, 2011

USE OF PROCEEDS: Various State loans and installments, combined and consolidated and the refunding of prior series of bonds.

PUBLICATIONS OF SUMMARY NOTICES OF BOND SALE: Second Series A Bonds (Negotiated Sale):  
In such broadcast, electronic and print media as determined appropriate by the Treasurer.

Second Series B, C, D, Bonds (Competitive Sales):  
In the *Bond Buyer* on a date to be determined by the Treasurer not later than Friday, July 15, 2011, and in such other electronic and print media as determined appropriate by the Treasurer.

REMARKS: Because the municipal bond market has been particularly volatile since late 2010 and subject to changes in demand from retail and institutional investors, the Treasurer shall adjust the size and maturities of the Second Series A (Retail) and Second Series B (Competitive) Bonds to respond to prevailing market conditions at the time of sale.

The QZABs in Series C will fund school renovation projects under the Public School Construction Program and grants under the Breakthrough Center Program by the Maryland State Department of Education, as approved by the Board.

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\* Preliminary, subject to change

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

### 9. BONDS (cont'd)

The Second Series D Bonds are the State's first offering of Qualified Energy Conservation Bonds ("QECBs"). QECBs were initially authorized as tax-credit bonds for a variety of energy conservation purposes, including reducing energy consumption in public buildings, implementing green community programs, and promoting green building technology. The American Recovery and Reinvestment Act of 2009 increased the national limit for QECBs, and the Hiring Incentives to Restore Employment Act of 2010 allowed QECBs to be issued as taxable bonds with a direct payment subsidy of 70% of interest from the U.S. Treasury.

The one-time national limit for QECBs is \$3.2 billion, and Maryland's total QECB allocation is \$58.4 million. Most of Maryland's share is allocated to large local governments (populations exceeding 100,000); however, the State's allocation is approximately \$6.5 million of QECB authorization. The Interagency Committee on School Construction has identified two energy conservation projects in the Public School Construction Program that are projected to meet the QECB criteria of reducing energy consumption in public buildings by at least 20%. The Second Series D Bonds will utilize approximately \$6.5 million of the \$250 million authorized in the 2010 MCCBL for the Public School Construction Program to be sold as QECBs and provide funds for these school energy conservation projects.

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

## BOARD OF PUBLIC WORKS

JUNE 15, 2011

### SECRETARY'S AGENDA

Contact: Tonna Phelps, (410) 514-7509  
[phelps@dhcd.state.md.us](mailto:phelps@dhcd.state.md.us)

**10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
***Maryland Affordable Housing Trust – Fiscal Year 2011***

**Recommendation:** The Department of Housing and Community Development recommends that the Board of Public Works approve the use of general obligation bond proceeds to fund seven awards totaling \$363,717 made by the Maryland Affordable Housing Trust.

Reference is made to Secretary's Agenda Item 8 (12/15/10) in which the Board of Public Works approved the use of general obligation bonds for 24 Trust awards totaling \$1,711,283. One of these 24 awards (in the amount of \$75,000) was ultimately funded using other Trust funds so that amount is being requested for the current award cycle.

**Fund Source:** MCCBL 2010: Maryland Affordable Housing Trust. *Provide funds to the Maryland Affordable Housing Trust Fund to fund grants, loans, and other financial assistance in the acquisition, design, construction, rehabilitation or preservation of affordable housing.* Item SA25(E)

**Background:** The Maryland Affordable Housing Trust was created in 1992 to make affordable housing more available throughout the State. An 11-member board of trustees receives applications twice a year through a competitive process. The board of trustees makes the final decisions about the awards and encourages a broad geographic distribution of funds. Funds are used for grants, loans, and other financial assistance in the acquisition, design, construction, rehabilitation, or preservation of affordable housing. Funds may be used to make grants to nonprofit organizations, local area governments and public housing agencies. Funds are targeted to projects serving Maryland's most needy families. At a maximum allocation of \$150,000 per project, MAHT funding is a "gap-filler" that permits projects to move to completion.

The MAHT Board of Trustees approved these awards on May 10, 2011.

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

### 10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd) *Maryland Affordable Housing Trust – Fiscal Year 2011*

<u>Awardee</u>	<u>Project Description</u>	<u>GO Bond Grant Amount</u>
City of Salisbury/Homes for America, Inc.	Provide a portion of the rehabilitation costs to construct 9 one-bedroom apartments in a vacant building for low income families.	\$75,000
Community Living, Inc.	Provide a portion of the funds needed to rehabilitate a group home for people with developmental disabilities.	29,900
Habitat for Humanity of the Chesapeake, Inc.	Provide a portion of the construction costs for 5 houses which will be sold to low income families.	75,000
Habitat for Humanity of Washington County, Inc.	Provide a portion of the construction costs for 2 houses which will be sold to low income families.	30,000
Housing Authority of St. Mary's County	Provide rehabilitation funds for a rental housing project.	13,817
Mi Casa, Inc.	Provide a portion of the funds needed to rehabilitate 12 houses which will be sold to low income families.	90,000
Sandtown Habitat for Humanity, Inc.	Provide a portion of the construction costs for 5 houses which will be sold to low income families.	50,000

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

Contact: Elizabeth Buxton 410-514-7900  
[ebuxton@dnr.state.md.us](mailto:ebuxton@dnr.state.md.us)

### 11. DEPARTMENT OF NATURAL RESOURCES *Maryland Environmental Trust*

The Maryland Environmental Trust recommends that the Board of Public Works ratify the following:

Donation of a perpetual conservation easement to the Maryland Environmental Trust and the Eastern Shore Land Conservancy, Inc. by **ANDREW C. BRADLEY & ASSOCIATES, LLC** on its 136.59 property in Kent County.  
 (Estimated Easement Value: \$839,392).

"Estimated easement value" is an MET estimate only. To estimate the easement value, MET multiplies the number of acres in the proposed easement by the average per-acre value of easements MET accepted in that county or region in the previous year. (The previous year's average per-acre value is derived by totaling the appraised values for MET easements in a region and dividing by the number of acres).

MET has recorded conservation easements on 630.7 acres since January 2011. This Action preserves 136.59 acres. The total estimated value of the conservation easements in this Item is \$839,392.

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#### BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

Contact: Laurel Crawford (410) 260-8523  
lcrawford@dnr.state.md.us

### 12. DEPARTMENT OF NATURAL RESOURCES *Shoreline Conservation Service*

**Recommendation:** That the Board of Public Works, in accordance with the *Policy and Procedure for Shore Erosion Control Capital and Loan Projects*, levy the appropriate benefit charges for the repayment of the loans provided for the following shore erosion control and habitat restoration projects, effective July 1, 2011 (FY-12).

	<u>Project Name/ Loan Recipient</u>	<u>County/District</u>	<u>Loan Amount</u>	<u>Term</u>
A)	SEC 22-02 Carter, Rodger B.	Anne Arundel/33B	\$25,000.00	10 years
	Project Description: 160 feet of stone sill with sand and marsh plantings			
B)	SEC 14-03 Piney Point Lighthouse Board of County Commissioners for St. Mary's County	St. Mary's/29B	\$489,555.00	15 years
	Project Description: 318 feet stone revetment with stone spur and 618 feet near-shore segmented stone breakwaters			
C)	SEC 04-04 Snug Harbor SECD Anne Arundel County	Anne Arundel/30	\$112,600.00	20 years
	Project Description: 143 feet of timber bulkhead			
D)	SEC 18-05 Oberst, Richard B.	Talbot/33B	\$80,817.80	20 years
	Project Description: 365 feet of stone breakwater with pocket beach and marsh plantings			
E)	SEC 02-07 Black Walnut Point Road – County Council of Talbot County	Talbot/37B	\$130,006.93	15 years
	Project Description: 275 feet stone reinforcement			

## BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

12. **DEPARTMENT OF NATURAL RESOURCES** (cont'd)  
***Shoreline Conservation Service***

	<b><u>Project Name/ Loan Recipient</u></b>	<b><u>County/District</u></b>	<b><u>Loan Amount</u></b>	<b><u>Term</u></b>
F)	SEC 13-07 Macielag, John F	Kent/36	\$126,369.14	15 years
	Project Description: 1,574 feet of stone sill with sand and marsh plantings			
G)	SEC 02-08 Stone Wharf Park Town Commissioners of Charlestown	Cecil/34B	\$14,334.50	20 years
	Project Description: Shoreline protection design			
H)	SEC 03-08 Long Point SECD County Commissioners of Kent County	Kent/36	\$36,489.00	15 years
	Project Description: 96 feet of stone sill			

**Authority:** Section 8-1006, Natural Resources Article, Annotated Code of Maryland

**Fund Source:** The Shore Erosion Control Revolving Loan Fund. DNR will collect the yearly installments for deposit into the Fund

**Remarks:** DNR certifies that all necessary agreements have been executed and duly recorded among the land records of the appropriate county, and that the design and construction of the projects have been satisfactorily completed.

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

Contact: Eric Johnson (410) 333-1560  
([ericjohnson@mdstad.com](mailto:ericjohnson@mdstad.com))

### 13. MARYLAND STADIUM AUTHORITY *Coppin Center Demolition Project*

#### CONSTRUCTION CONTRACT

**CONTRACT ID:** Coppin Center Demolition Project/ CCD-1

**DESCRIPTION:** Demolish the abandoned Coppin Center Arena, offices, and support spaces.

**PROCUREMENT METHOD:** Competitive Sealed Proposals

<b>PROPOSALS:</b>	<u>Overall Score</u>	<u>Lump Sum bid</u>
Broughton Construction Company	99	\$1,399,600
J. Vinton Schafer & Sons Inc	98	\$1,495,000
Whiting Turner Contracting Company	98	\$1,515,994
Suffolk Construction	96	\$1,630,611
Lewis Contractors	95	\$1,597,000

**AWARD:** Broughton Construction Company

**AMOUNT:** \$1, 399,600

**FUND SOURCE:** MCCBL 2007 (Chapter 488, 2007 Laws of Maryland);  
MCCBL 2008 (Chapter 336, 2008 Laws of Maryland); all  
as amended in *Prior Authorizations of State Debt to Fund  
Capital Projects* (Chapter 372, 2010 Laws of Maryland).

**APPROP CODE:** RB-27A

**MBE PARTICIPATION:** 26%

**REMARKS:** When the Stadium Authority successfully completed the Coppin State University Physical Education Complex on-time and under-budget, the project showed a savings of approximately \$2,000,000. Accordingly, the 2010 Legislature amended the appropriations language to re-purpose the remaining funds to allow for the demolition of the aging Coppin Center Arena which had been replaced.

## BOARD OF PUBLIC WORKS

JUNE 15, 2011

## SECRETARY'S AGENDA

13. MARYLAND STADIUM AUTHORITY (cont'd)  
*Coppin Center Demolition Project*

The Stadium Authority is procuring a firm to demolish the old Coppin Center Arena and re-purpose the site for green recreational space, which will be located adjacent to the newly renovated campus quad. The Stadium Authority notified the Governor's Office of Minority Affairs of the solicitation and advertised it on *eMarylandMarketplace*, *McGraw-Hill/Dodge*, *iSqFt*, *The Construction Journal*, and the Stadium Authority Web site. Eight firms submitted offers. A selection committee, comprising members from Coppin, the Stadium Authority, and the A/E, reviewed the offers and invited five firms for interviews. Based on a complete review of the technical submission, price submission, and interviews, the committee unanimously selected the firm which was deemed most advantageous for the project, and also presented the lowest bid.

TAX COMPLIANCE NO.: 11-1336-0110

RESIDENT BUSINESS: Yes

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS**

**JUNE 15, 2011**

**SECRETARY'S AGENDA**

**APPENDIX**

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

## BOARD OF PUBLIC WORKS

JUNE 15, 2011

## APPENDIX

## SECRETARY'S AGENDA

Contact: Jane Bailey 410-767-4307  
Jane.Bailey@dgs.state.md.us

## REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1

DEPARTMENT OF GENERAL SERVICES  
Department Of Maryland State Police

CONTRACT TITLE: Trooper 1 Martin State Airport - Emergency  
Replacement of Containment Vault and Jet Fuel Lines  
ADPICS NO. 001B1400673  
PROJECT: SW-000-110-801

CONTRACT TYPE: Maintenance

DESCRIPTION: Labor, materials, and equipment to replace the containment vault and associated piping on the jet fuel supply system. Includes pumping out fuels; disconnecting product lines; installing new UL 971 product lines, approximately 1000 lf of double wall piping, new sump sensor and wiring; and completing all testing.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: January 24, 2011

BIDS:	<u>Amount</u>
Compliance Specialist, Inc. dba Independent Petroleum Services & UST Testing, Baltimore, Md.	\$94,758.00
Construction Science Worldwide, Inc. Parkville, Md.	\$97,175.00

AWARD: Compliance Specialist, Inc. dba  
Independent Petroleum Services, & UST Testing

AMOUNT: \$94,758.00

CONTRACT AWARD DATE: January 31, 2011

TERM: Thirty Calendar Days

## BOARD OF PUBLIC WORKS

JUNE 15, 2011

## APPENDIX

## SECRETARY'S AGENDA

## REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1 (cont'd)

MBE PARTICIPATION: 0%

FUND SOURCE: MCCBL 2010 item 010  
"Capital Facilities Renewal Funding"

## REMARKS:

*Nature of Emergency:* The existing vault containing the piping for the jet fuel lines for the Medevac Helicopters at Trooper 1 cracked allowing ground water to leak into the vault. This would cause the lines to fail and create an environmental disaster as the drainage would be into Frog Mortar Creek. Emergency actions were required to avoid this environmental disaster.

*Basis for Selection:* MSP contacted two local vendors and selected the lower responsive bidder to complete the project. No MBE subcontracting was available.

*Reason for Late Report:* In early February 2011 Compliance Specialists Inc. (dba Independent Petroleum Services & UST Testing) made the vault replacement. However, during the processing of paperwork, a compliance issue with the Comptroller's Office arose. DGS advised the contractor that it had to resolve the issue. It took several months for the contractor to resolve the tax issue, which has caused the delay of forwarding the report to BPW. DGS has reiterated the requirement of assuring tax clearance with all project managers and has initiated actions to assure that all vendors are in good standing with the State.

TAX COMPLIANCE NO.: 11-1281-1111

RESIDENT BUSINESS: Yes

## BOARD OF PUBLIC WORKS ACTION:

☒ REPORT ACCEPTED☐ WITH DISCUSSION☐ WITHOUT DISCUSSION

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:

## BOARD OF PUBLIC WORKS

June 15, 2011

## APPENDIX

## SECRETARY'S AGENDA

**Contact:** Dennis J. Krysiak, 410.625.5655  
dkrysiak@sra.state.md.us

## REPORT OF EMERGENCY PROCUREMENT

**ITEM:** Appendix 2**MARYLAND STATE RETIREMENT AGENCY**  
Administration

**CONTRACT TITLE:** MPAS Modification Services  
ADPICS NO. G20P1400114

**CONTRACT TYPE:** Information Technology Services

**DESCRIPTION:** Programming changes to the Maryland Pension Administration System (MPAS) to implement pension plan changes required by 2011 legislation, effective July 1, 2011.

**PROCUREMENT METHOD:** Emergency

**DATE EMERGENCY DECLARED:** February 15, 2011

**PROPOSALS:**

HP State & Local Enterprise Services \$4,520,289  
Herndon, VA

**AWARD:** HP State & Local Enterprise Services

**AMOUNT:** \$4,520,289

**CONTRACT AWARD DATE:** April 7, 2011

**TERM:** 04/07/2011 – 12/31/2011

**MBE PARTICIPATION:** 10%



## BOARD OF PUBLIC WORKS

June 15, 2011

## APPENDIX

## SECRETARY'S AGENDA

ITEM: Appendix 2 (Continued)

FUND SOURCE: 100% Special Funds  
Pension Trust Accumulation Fund  
Appropriation Code: G20J01.02

## REMARKS:

*Nature of Emergency:* A substantial number of incremental changes are required within a relatively short time frame. These include modifications to numerous pension systems / plans that impact existing employees (contribution rates, full service retirement, early service retirement, average final compensation, vesting rules, statements of benefits), new employees (new plans, changes to the Deferred Retirement Option Program, etc.), and retirees and beneficiaries (such as caps on COLA). These support the recently enacted statutory changes to address pension plans' funding / sustainability.

*Basis for Selection:* HP State & Local Enterprise Services was selected because this vendor (which acquired Saber Solutions in 2009) developed the MPAS system and is the contractor for support operation and maintenance of the MPAS system.

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-0932-1111

## BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

**June 15, 2011**

**Secretary's Agenda**

Contact: James W. Price  
 cprice@dnr.state.md.us  
 (410) 260-8426

**ITEM 1A**

**PROGRAM OPEN SPACE LOCAL SHARE:**

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2010:**

Approval is requested to commit \$342,212.52 for the following **acquisition** project located in **Frederick County**. Funding will come from the Program Open Space Local Share that is allocated to the County and MCCBL proceeds as noted.

**Kinsey Property Acquisition - Ballenger Creek Park - \$342,212.52 - POS #5869-10-314 MD20110422-0246**

Acquire 4.79 additional acres adjacent to the existing 127 acre park. This acquisition will resolve park access issues and is consistent with the County's Land Preservation, Parks, and Recreation Plan.

**APPRAISED VALUE:**      Hutzell's Appraisal Service    \$700,000.00  
    Bowers Appraisal Service      \$750,000.00

**PROPERTY COST:**                \$740,000.00

**INCIDENTAL COSTS:**          \$     -0-

**FUND SOURCE:**      Program 81.20.04   Item 810    \$ 22,168.90  
                                  Program 81.20.04   Item 910    \$ 40,839.15

MCCBL of 2010: Program Open Space, Local Capital Development  
 and Land Acquisition Grants, Frederick County  
 Program 89.22.49   Item 055   \$130,313.68

MCCBL of 2010: Program Open Space, Local Capital Development  
 and Land Acquisition Grants, Frederick County  
 Program 89.22.49   Item 056   \$148,890.79

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Board of Public Works Action: The above referenced item was:

**Approved**

**Disapproved**

**Deferred Withdrawn**

**With Discussion**

**Without Discussion**

**PROGRAM OPEN SPACE - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**June 15, 2011**

**Secretary's Agenda**

Contact: Meredith Lathbury  
mlathbury@dnr.state.md.us  
410-260-8450

**ITEM 2A**

**RURAL LEGACY PROGRAM FUNDS:**

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2010:**

Approval is requested to grant to Queen Anne's County \$892,631.36 for the following project from Rural Legacy Funds:

**PROJECT NAME:** Foreman Branch Rural Legacy Area

**BACKGROUND:** The Board of Public Works authorized a \$1,000,000.79 FY 2009 grant on the January 7, 2009 Program Open Space Agenda Item 10A and a \$500,000 FY 2011 grant on the September 1, 2010 Program Open Space Agenda Item 11A for easement acquisitions in Queen Anne's County.

**PROJECT DESCRIPTION:**

**Hutton, Mary E. - \$892,631.36**

Acquisition of this 237.505 acre conservation easement located in the Foreman Branch Rural Legacy Area will protect valuable agricultural lands and implement significant water quality protection measures in the Chester River Watershed. This easement will be held by the State of Maryland Department of Natural Resources and Queen Anne's County.

**VALUE OF EASEMENT:** Total easement value \$1,135,036.00 - \$4,779.00 per acre  
(Queen Anne's County is contributing \$242,404.64 to the purchase of this Easement)

**TOTAL OTHER COSTS:** \$ 0.00

**AMOUNT REQUESTED:** \$892,631.36

**FUND SOURCE:** MCCBL of 2010: Rural Legacy Program  
Program 89.22.49 Item 054 \$892,631.36 (FY2011)

---

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT B**  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

## SERVICES CONTRACT

**ITEM:** 1-S

**Agency Contact:** Nancy Hevey  
410-234-3819  
hevey@mdmildep.org

**DEPARTMENT/PROGRAM:**

**Military Department (MIL)  
Maryland Emergency Management Agency  
(MEMA) Communications Division**

**CONTRACT ID:**

WE-MIL-MEMA-11;  
Weather Data Integration Services  
ADPICS No. D50B1400015

**CONTRACT DESCRIPTION:**

**CONTRACT DESCRIPTION:** Request for approval of a contract for the purchase of weather data and related integration services to provide up-to-date weather information via a network of over 350 Maryland weather stations. The data will be used as part of a weather forecasting capability in accordance with emergency preparedness procedures to improve local, regional, and statewide capabilities when responding to toxic releases, storms, and other emergencies.

**AWARD:**

**Earth Networks, Inc.**  
**Germantown, MD**

**TERM:**

7/1/2011 - 6/30/2016

**AMOUNT:**

**\$1,187,500 (5 Years)**

**PROCUREMENT METHOD:**

### Sole Source

**BIDS OR PROPOSALS:**

N/A

**MBE PARTICIPATION:**

None (See Requesting Agency Remarks below)

## PERFORMANCE SECURITY:

None

**INCUMBENT:**

Same

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 1-S (Cont.)

**REQUESTING AGENCY REMARKS:** Through this contract weather data will be streamed through a proprietary network architecture, which is called the WeatherNet System (WeatherNet), operated by the recommended contractor, Earth Networks, Inc. (ENI). Through WeatherNet, the data is updated every two seconds, streaming live through its network. This continued service will provide a weather data resource that can, due to the density of weather sensors, distinguish a difference of wind speeds and directions from points as proximate as a few miles in Maryland's areas of highest population.

The sole source procurement method was chosen because ENI's WeatherNet is unique in its density and timeliness and is a proprietary product of ENI. ENI is the only known source for this data with over 350 weather reporting stations in Maryland with an additional 500 weather stations within a 100 mile radius. The National Weather Service operates approximately six weather stations that provide hourly updates.

This Contract provides for the purchase of weather data and related integration services. The data will be used as part of a weather forecasting capability to improve local, regional, and statewide capabilities to mitigate and manage terrorism attacks, hazardous materials and nuclear power plant events.

The Military Department's MEMA is responsible for coordinating the State's response to any major emergency or disaster. This includes supporting local governments as needed or requested, and coordinating assistance with the Federal Emergency Management Agency and other related Federal programs. Through mitigation efforts, MEMA strives to reduce or eliminate the impact of future disasters. MEMA's Communications Division maintains a comprehensive telecommunications network between the State Emergency Operations Center and local governments, the Federal government, various weather services and other facilities.

Part of the weather forecasting capability includes a downwind forecasting tool used by emergency first-responders. The tool relies on certain weather plume modeling software. Weather plume modeling activities require timely weather data, of optimum accuracy, to be a reliable health and safety warning procedure. When the plume model is fed timely and accurate meteorological data (including wind speed direction, ambient temperature, dew point, and humidity levels), it predicts areas of a downwind hazard. This allows first-responders to appropriately notify citizens to go to a shelter or to evacuate these areas.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 1-S (Cont.)

Also, this system is able to tie in with the Emergency Management Mapping Application, which is an interactive Web-based mapping tool that delivers the real-time information needed in emergencies like hurricanes, major transportation incidents and power outages.

Research of the directory of certified Minority Business Enterprises resulted in zero MBEs that provide the weather related services included in the work of this contract. Additionally, ENI reports that it provides all the services for this contract autonomously and does not utilize subcontractors at all.

**FUND SOURCE:** 100% Federal (State Homeland Security Grant Program - SHSGP II)

**APPROP. CODE:** D50H01

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-1330-1111

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 2-S **Agency Contact:** Leona Spencer  
410-767-5178  
spencer1@dhmh.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Office of Systems, Operations & Pharmacy

**CONTRACT ID:** DHMH/OPASS #12-10661;  
Scanning Services for Claims Processing and  
Recoveries  
ADPICS No. M00B2400004

**CONTRACT DESCRIPTION:** Contract to scan documents for storage and  
retrieval, with information being sent to the Maryland Medicaid Information System (MMIS)  
and/or a retrievable compact disk (CD)/Server.

**AWARD:** iScan, A Division of Humanim, Inc.  
Columbia, MD

**TERM:** 7/6/2011 – 7/5/2012 (1 Year)

**AMOUNT:** \$612,384

**PROCUREMENT METHOD:** Preferred Provider

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** 100% (Contractor is a Maryland Certified MBE)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 2-S (Cont.)

**REQUESTING AGENCY REMARKS:** The Office of Systems, Operations and Pharmacy (OSOP) must have their documents scanned for retrieval and storage purposes. iScan, a Division of Humanim, Inc., will scan, save and provide the Department access to records that must be kept for specific periods of time, without keeping the paper documents on site. By having the vendor handle this contract it relieves the Department of the responsibility of machine maintenance and supplies, plus the Department has not been able to hire enough staff to do this type of work on its own.

The Department has procured this type of service before and this Preferred Provider has made the scanning and retrieval of documents faster and more efficient with greater access to information. The machines, maintenance agreements, etc., are very expensive and this Contractor owns/rents the equipment and supplies the maintenance, which keeps the Department from purchasing the wrong equipment/software as it lacks expertise in this area. At the end of six months the Department will meet internally to decide whether to keep using this service beyond the one-year contract.

The contractor will scan: (1) current claims/attachments to a compact disk (CD) with multiple documents under one index number for storage and retrieval; and (2) closed recoveries files for retrievable documents for storage and easy access to client data.

In accordance with COMAR 21.11.05.04, on March 17, 2011 the Pricing and Selection Committee for the Employment Works Program certified the prices for this contract as fair market at a not-to-exceed value of \$612,384 for providing optical scanning services.



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 2-S (Cont.)

**FUND SOURCE:** 75% Federal; 25% General

**APPROP. CODE:** M00Q0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-0803-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 3-S Agency Contact: Dr. Thomas Kelly  
410-543-4098  
tkelly@dhmh.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Deer's Head Center

**CONTRACT ID:** DHMH/OPASS # 11-10639  
Psychiatrist Services for Deer's Head Center  
ADPICS NO. M00B2400017

**CONTRACT DESCRIPTION:** Contract to provide psychiatrist services needed and required in the best interest of patient care of the clients at Deer's Head Hospital Center.

**AWARD:** Dr. Francis M. Baker  
Princess Anne, MD

**TERM:** 7/1/2011 - 6/30/2013

**AMOUNT:** \$124,800

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS OR PROPOSALS:** Only One Bid Received

**MBE PARTICIPATION:** None (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids (IFB) was advertised on the *eMarylandmarketplace.com*. In addition, letters of notice of the IFB were sent out to 12 prospective psychiatrists in the local area, 11 of which are Maryland firms and none are MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 3-S (Cont.)

Only one bid was received in response to this solicitation. The recommended contractor is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Dr. Francis Baker.

There seems to be a lack of interest in bidding for this Contract because of the limited amount of hours needed per week (approximately 8 hours) and the location of Deer's Head Hospital Center.

No MBE participation goal was established for this contract because there are no available psychiatrists that are MBE certified in the Eastern Shore region. A search of MBE psychiatrists located one in Baltimore, MD and one in Woodbine, MD only.

**FUND SOURCE:** 100% General

**APPROP. CODE:** M0010403

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-0972-0000

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 4-S **Agency Contact:** Marc A. Blowe  
410-767-1444  
BloweM@dhhm.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Medical Care Programs  
Division of Community Long Term Care Services

**CONTRACT IDS:** (See Attachment)  
Adult Day Care Services  
ADPICS Nos. (See Attachment)

**CONTRACT DESCRIPTION:** Multiple awards to licensed adult day care providers for continued provision of services to elderly individuals with chronic health conditions.

**AWARDS:** See Attachment

**TERM:** 7/1/2011 - 6/30/2012

**AMOUNT:** \$741,691 Grand Total (See Attachment)

**PROCUREMENT METHOD:** Sole Source (Continuity of Care)

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** None (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENTS:** Same

**REQUESTING AGENCY REMARKS:** These contracts are continuations of previous years' contracts based on the need to maintain continuity of care of services in the lives of elderly clients. Adult Day Care programs provide a range of health and social services to functionally impaired elderly in order to assist them to remain at home and in their communities.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 4-S (Cont.)

The Sole Source method of procurement is justified based upon continuity of care that is essential to functionally impaired adults and elderly. A change in the human service provider would have a detrimental effect on the clients served under this contract.

A MBE subcontracting goal was not established for these services based upon the determination that core services could not be subcontracted and the ancillary services that possibly could be subcontracted, like food and transportation, are received through donations or limited due to federal regulations (USDA and Maryland State Department of Education food subsidy programs) and/or grants (vehicles purchased through a Maryland Transit Authority grant).

The Department believes that it is in the best interest of the State to continue provision of Adult Day Care Services through these recommended vendors.

<b>FUND SOURCE:</b>	100% General
<b>APPROP. CODE:</b>	M00Q0104
<b>RESIDENT BUSINESSES:</b>	Yes for all
<b>MD TAX CLEARANCES:</b>	See Attachment

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**ITEM:** 4-S (Cont.)

**ATTACHMENT**

11B  
BPW 6/15/2011

**AWARDS (Cont):**

<u>Vendors/Contract #/ ADPICS Number</u>	<u>1 Yr. Award Amount</u>	<u>Tax Clearance Number</u>
Allegany County Human Resources Development Commission, Inc. Cumberland, MD OPASS # 12-10698 ADPICS #M00B2400052	\$144,544	11-1013-1110
Daybreak Adult Day Care Services, Inc. Daybreak Adult Day Care Center Frederick, MD OPASS# 12-10694 ADPICS #M00B2400048	\$101,416	11-1023-0100
Shore Up!, Inc. Salisbury, MD OPASS # 12-10693 ADPICS #M00B2400047	\$126,059	11-1017-0110
The Support Center, Inc. Rockville, MD OPASS # 12-10699 ADPICS #M00B2400051	\$111,380	11-1010-0110
Diakon Lutheran Social Ministries (@ Ravenwood Adult Day Care) Hagerstown, MD OPASS # 12-10695 ADPICS #M00B2400049	\$104,680	11-1021-1010
Woods Adult Day Care Center Millersville, MD OPASS # 12-10696 ADPICS #M00B2400050	\$153,612	11-1016-0110
Grand Total	<u>\$741,691</u>	

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 5-S **Agency Contact:** Sandy Johnson  
410-767-7408  
Sjohnso5@dhr.state.md.us

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Prince Georges County Office of Child Support  
Enforcement (PGCOCSE)

**CONTRACT ID:** CSEA/PGCOCSE-11-017;  
ADPICS No. N00B2400060

**CONTRACT DESCRIPTION:** Provide Job Placement Services to Unemployment  
Insurance Benefits (UIB) recipients who are non-custodial parents responsible for paying child  
support, in order for them to achieve independence and maintain stability through employment  
and pay the child support that has become delinquent during the period of their unemployment.

**AWARD:** Educational Data Systems, Inc. (EDSI)  
Dearborn, MI

**TERM:** 7/1/2011 - 2/29/2012

**AMOUNT:** \$199,700 (8 Months)

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** None (See Requesting Agency Remarks Below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 5-S (Cont.)

**REQUESTING AGENCY REMARKS:** Request for approval of a Sole Source Contract to provide job placement services to non-custodial parents in Prince Georges County that are in arrears with their child support obligations.

On 9/30/2009 the Federal Office of Child Support Enforcement (FOCE) awarded the Maryland Department of Human Resources (DHR) Child Support Enforcement Administration (CSEA) a Section 1115 Demonstration grant to establish a program, entitled Survive and Thrive, to address the sudden and prolonged effect of the economic downturn on the Title IV-D (Child Support) caseload and program operations. Through this grant, the Prince Georges County Office of Child Support Enforcement (PGCOCSE) entered into a Sole Source Contract for these services with Educational Data Systems, Inc. (EDSI) (2/24/2010 DBM BPW Agenda, Item 4-S). The FOCE had given this project an official end date of 2/28/2011. However, on 1/31/2011, PGCOCSE was granted a one-year extension of the Project by the FOCE through 2/29/2012. Due to the timing of the receipt of the extension notice, DHR/PGCOCSE was unable to prepare and submit to the BPW for approval a timely modification of the Contract prior to the end of the Contract term; however, EDSI has continued to provide services for PGCOCSE. When DHR realized the situation, DBM was notified immediately and advised DHR to enter into a sole source contract with EDSI due to the important nature of these services and to prevent a lapse. DHR was able to immediately execute a new small procurement contract in the amount of \$24,700 effective 3/1/2011 until 6/30/2011 in order to bring this new sole source contract to the BPW for approval for the remaining eight months of the grant.

In Prince George's County, the number of unemployed individuals increased from 16,362 in 2007 to 31,201 by the end of December 2010. The overall average for 2010 was 33,412. As of March 2011, the latest available numbers, the number stands at 30,626. The average number of unemployed for 2011 is 31,338; which shows the heightened need for intervention. The goal of "Survive and Thrive" is to assist the Non-custodial Parents (NCPs) who are also UIB recipients that are work and job ready, but not making full payments on their child support order, to reach independence and maintain stability through gainful employment. This goal supports the concept and falls under the umbrella of the State's MD RISE program (Reaching Independence and Stability through Employment), the Prince George's County Non-Custodial Parent Employment Program and the National Child Support Enforcement Strategic Plan FY 2005 - 2009, which lists as its first principle that child support should be a reliable source of income for families.



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM: 5-S (Cont.)**

Since the implementation of the Survive and Thrive project through the expiration of the original contract on 2/28/2011, project staff referred 280 NCPs to EDSI, of which 265 were enrolled into the Program (a 95 % success rate). Of those enrolled into the Program, 75 NCPs have been successfully placed into a job.

EDSI's business model provides intensive interaction with the NCPs, to include meeting with NCPs on a daily basis; assisting the NCPs with preparation of their resumes, filling out job applications online and setting up appointments for job interviews. EDSI staff sometimes accompanies the NCPs to their interviews to ensure the best possible outcome for NCPs who are often unfamiliar with the world of conventional work.

An additional strength of EDSI is its reputation and past work with FOCE, which has funded many Demonstration Projects on which EDSI has been the selected vendor of choice for job placement services, including Project Fresh Start, which was created in 2006 to provide job placement services for incarcerated obligors who have child support cases in Prince Georges County.

Time is very critical and of essence in this Project. The FOCE has been pleased with the outcomes of the project thus far. Upon completion, the Project will be evaluated by an evaluator who will determine the success of the project on the basis of a process and outcome analysis. Much of the needed data for evaluation purposes has been entered in EDSI's database. This data will be critical for the comprehensive report required by the FOCSE. The feasibility of transferring said data to a new vendor is unknown, and maintaining EDSI as the vendor eliminates this concern.

Since this contract is mainly for salaries, it was determined that there were no opportunities for a MBE subcontracting goal to be established.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 5-S (Cont.)

**FUND SOURCE:** 95% Federal; 5% General

**APPROP. CODE:** N00G0006

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 11-1201-0110

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



WITHOUT DISCUSSION

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 6-S                      **Agency Contact:** Sandy Johnson  
410-767-7408  
SJohnso5@dhr.state.md.us

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Social Services Administration (SSA)

**CONTRACT IDS:** See Attachment  
Residential Child Care Services  
ADPICS BPO NOs. See Attachment

**CONTRACT DESCRIPTION:** Approval request to provide Residential Child Care  
(RCC) services for a total of 15 developmentally disabled clients in Howard and Montgomery  
counties through two separate RCC contracts.

**AWARDS:** See Attachment

**TERM:** 7/1/2011 – 3/31/2013  
(See Requesting Agency Remarks below)

**AMOUNT:** \$4,490,723 (1 Year, 9 Months)

**PROCUREMENT METHOD:** Non-Competitive Negotiated Procurement of  
Human, Social or Educational Services

**BIDS OR PROPOSALS:** See Attachment

**MBE PARTICIPATION:** None (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**HIRING AGREEMENT ELIGIBLE:** Yes for all

**INCUMBENTS:** See Attachment

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 6-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for General Expressions of Interest (RGEI) to acquire Residential Child Care (RCC) services for developmentally disabled children in State custody was advertised on *eMarylandMarketplace* and the Department of Human Resources (DHR) website in accordance with COMAR 21.14.01.04. Seven incumbent Contractors (all of which are Maryland-based and two are MBEs) were directly notified via email and follow-up phone calls.

In September 2010 during the evaluation of the RCC proposals received in response to the Department's RCC Request for Proposals (RFP) issued on 11/6/2009, it was determined that additional beds were needed for children/youth requiring Developmentally Disabled (DD) Group Home services. The DBM Procurement Unit was consulted and advised the Department to publish a RGEI for additional DD beds, which was done. Proposals in response to the RGEI were only accepted from those providers that did not submit responses to the RCC RFP. Three proposals were received, two of which are being submitted for approval on this Agenda as they were deemed acceptable and in the State's best interest based on discussions with each provider and their past experience delivering DD services to DHR's children/youth. The third proposal is still being negotiated, and it is anticipated that an award will be recommended for BPW approval in July with an 8/1/2011 effective date. This third contract will have four beds.

The DD Group Home Program provides a stable setting for children with mild to severe developmental disabilities who require 24 hour supervision and intensive staff care to meet daily needs through a range of service levels.

The award of these two contracts will provide 15 additional beds for DHR's use. The services of each provider will be used at the sole discretion of DHR. DHR makes no guarantee as to the number of children/youth to be placed with any provider. Providers are paid solely for the actual number of children placed with them during the year, and then only for the actual number of days the children are with the providers.

The Local Departments of Social Services (LDSS) will exercise complete discretion to determine the most appropriate, most proximate and least restrictive placement that is available at the time a DHR child/youth needs to be placed. The LDSS will take into consideration the individualized needs assessment of each child/youth, proximity of the Program, availability of beds and the ability of the Program to meet the specific needs of each child/youth.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM: 6-S (Cont.)**

COMAR 14.31.02.03B(13) defines RCC programs as “a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.”

COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

The Governor’s Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. The provider rates were approved by the Maryland State Department of Education (MSDE) as these two providers also offer special education services in addition to residential child care services. DHR’s children/youth will only utilize the educational services component if the child’s Individual Education Plan stipulates placement in the provider’s school. All education expenses are reimbursed to providers by MSDE.

No MBE participation goal was established for this contract because it did not meet the criteria for inclusion of a 5% MBE subcontracting goal as established by DHR and the Department of Juvenile Services. The criteria requires that all foster care/per diem providers who have a capacity, as approved by the Interagency Rate Committee (IRC) or MSDE, of 25 or more slots across all programs to have a MBE participation goal.

The term of the contracts is not for a full two years in order to line them up with the other RCC contracts that were awarded in April 2011.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 6-S (Cont.)

**FUND SOURCE:** 66% General; 34% Federal  
(Title IV-E)

**APPROP. CODE:** N00G0001

**RESIDENT BUSINESSES:** Yes

**MD TAX CLEARANCES:** See Attachment

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

ITEM: 6-S (Cont.)

ATTACHMENT

20B  
BPW 6/15/2011

**Awardees\***

**# of Beds**

**Award Amount**

***Statewide***

Contract Number: SSA/RCC-12-001  
ADPICS ID No.: N00B1400437  
**Community Services for Autistic  
Adults & Children, Inc.**  
Montgomery Village, MD  
MD Tax Clearance #: 11-0780-0110

4

\$1,078,216

Contract Number: SSA/RCC-12-002  
ADPICS ID No.: N00B1400436  
**Linwood Center, Inc.**  
Ellicott City, MD  
MD Tax Clearance #: 11-0779-1110

11

\$3,412,507

**TOTAL**

**15**

**\$4,490,723**

Note: \* Both Awardees are incumbent Contractors.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 7-S                      **Agency Contact:** Sandy Johnson  
410-767-7408  
SJohnso5@dhr.state.md.us

**DEPARTMENT/PROGRAM:**      Human Resources (DHR)  
Social Services Administration (SSA)  
Foster Care Maintenance Payments Program

**CONTRACT IDS:**                See Attachment 1  
Child Placement Agency  
ADPICS BPO Nos. See Attachment 1

**CONTRACT DESCRIPTION:**      Approval request to provide Child Placement  
Agency (CPA) services for a total of 3,146 clients at various locations throughout Maryland  
through 52 separate CPA contracts.

**AWARDS:**                        See Attachment 1

**TERM:**                            7/1/2011 – 6/30/2012

**AMOUNT:**                        \$149,974,255 (1 Year; Base Contracts)  
\$149,974,255 (1 Year; Renewal Options)  
\$299,948,510 Cumulative Grand Total (2 Years)

**PROCUREMENT METHOD:**      Non-Competitive Negotiated Procurement of  
Human, Social or Educational Services

**BIDS OR PROPOSALS:**           N/A

**MBE PARTICIPATION:**        9 Providers are MDOT certified MBEs.  
39 Providers are to strive for 2.6% MBE  
Participation (5% of Administrative Costs).  
(See Requesting Agency Remarks below)



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 7-S (Cont.)

**PERFORMANCE SECURITY:** None

**HIRING AGREEMENT ELIGIBLE:** Yes for all

**INCUMBENTS:** See Attachment 1

**REQUESTING AGENCY REMARKS:** Request for approval of 52 contracts for Child Placement Agency (CPA) services for a total of 3,146 clients.

CPA Programs are defined in COMAR 07.02.21.03B (17) as a 24-hour substitute care program, operated by a licensed child placement agency or local department of social services, for children with a serious emotional, behavioral, medical, or psychological condition.

The total award amount of \$149,974,255 for the base term assumes that each bed purchased will be occupied by a child for the full year of the Contracts. Based on history, this is unlikely to occur. These are reimbursements contracts. The vendors are paid solely for the actual children placed with them during the year, and then only for the actual number of days each child is with the vendor.

The amount for the option period is an estimated cost. The Interagency Rates Committee does not issue the actual rates until June of each year.

The procurement law provides for procuring certain human, social and educational services under the State Finance and Procurement article Section 13-106 and COMAR 21.14.01.04 (Non-Competitive Negotiated Procurement of Human, Social or Educational Services). The service providers in this request were obtained through a non-competitive negotiation process.

The Governor's Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. These providers have rates that have been approved by the Interagency Rates Committee.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 7-S (Cont.)

Procurement with these service providers has complied with the Law's requirement for Non-Competitive Negotiation Procurement of Human, Social or Educational Services. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

1. The procurement is to obtain therapeutic services for children and adolescents under a negotiated system adopted by regulation (COMAR 21.14.01.04B (1) and (2) (b) and (c) (iii)).
2. The services are treatment foster care and the licensing standards are found in COMAR 07.02.11, 07.02.13 and 07.02.21.
3. Neither DHR nor GOC has the facilities or personnel to provide this type of service for the 3,146 youth committed to DHR to be served under this contract. Therefore, it is in the best interest of the State that DHR contract for these services.

CPA Providers that have contracts with DHR for 25 or more beds are encouraged to strive for 2.6% MBE Participation (5% of Administrative Costs). There are 39 of the 52 CPA Providers that meet this criterion. CPA providers make direct payments to foster parents.

<b>FUND SOURCE:</b>	66% General; 34% Federal (Title IV-E)
<b>APPROP. CODE:</b>	N00G0001
<b>RESIDENT BUSINESSES:</b>	Yes for all
<b>MD TAX CLEARANCES:</b>	See Attachment

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

ITEM: 7-S (Cont.)

ATTACHMENT

24B  
BPW 6/15/2011

CONTRACT #/CONTRACTOR/CITY/STATE BPO#/MD TAX CLEARANCE/ MBE GOAL	NUMBER OF CHILD CARE BEDS	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
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*The Following Providers are to strive for 5% MBE Participation on Administrative Costs:*

SSA/CPA-12-001				
The ARC Northern Chesapeake Region, Inc.* Aberdeen, MD	40	\$1,783,880	\$1,783,880	\$3,567,760
Tax Clearance 11-0677-0110 BPO No. N00B2400028				
SSA/CPA-12-002				
The ARC of Baltimore, Inc.* Baltimore, MD	55	\$2,368,905	\$2,368,905	\$4,737,810
Tax Clearance No. 11-0678-1111 BPO No. N00B2400027				
SSA/CPA-12-003				
Arrow Child and Family Ministries of Maryland, Inc. Baltimore, MD	110	\$3,998,720	\$3,998,720	\$7,997,440
Tax Clearance No. 11-0679-0110 BPO No. N00B2400035				
SSA/CPA-12-004				
Associated Catholic Charities, Inc.* Timonium, MD	101	\$4,740,958	\$4,740,958	\$9,481,916
Tax Clearance No. 11-0680-1110 BPO No. N00B2400036				
SSA/CPA-12-006				
Baptist Family and Children's Services of Maryland, Inc. Columbia, MD	56	\$2,764,608	\$2,764,608	\$5,529,216
Tax Clearance No. 11-0682-0110 BPO No. N00B2400057				

ITEM: 7-S (Cont.)

ATTACHMENT

25B  
BPW 6/15/2011

CONTRACT #/CONTRACTOR/CITY/STATE BPO#/MD TAX CLEARANCE/ MBE GOAL	NUMBER OF CHILD CARE	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT
SSA/CPA-12-007 Between Friends, Inc. Baltimore, MD Tax Clearance No. 11-0683-0110 BPO No. N00B2400002	30	\$1,293,420	\$1,293,420	\$2,586,840
SSA/CPA-12-008 Board of Child Care of the United Methodist Church, Inc. Baltimore, MD Tax Clearance No. 11-0685-0110 BPO No. N00B2300056	31	\$1,312,836	\$1,312,836	\$2,625,672
SSA/CPA-12-009 The Annie E. Casey Foundation, Inc. dba Casey Family Services Baltimore, MD Tax Clearance No. 11-0686-0110 BPO No. N00B2400066	27	\$1,747,467	\$1,747,467	\$3,494,934
SSA/CPA-12-012 Challengers Independent Living , Inc. Baltimore, MD Tax Clearance No. 11-0688-0110 BPO No. N00B2400034	25	\$883,500	\$883,500	\$1,767,000
SSA/CPA-12-013 The Children's Choice of Maryland, Inc. Bellmawr, NJ Tax Clearance No. 11-0689-0110 BPO No. N00B2400033	110	\$4,437,840	\$4,437,840	\$8,875,680

## ITEM: 7-S (Cont.)

## ATTACHMENT

BPW 6/15/2011

26B

CONTRACT #/CONTRACTOR/CITY/STATE  
BPO#/MD TAX CLEARANCE/ MBE GOALNUMBER OF  
CHILD CARE  
BASE AMOUNT  
(ONE-YEAR)  
OPTION AMOUNT  
(ONE-YEAR)  
TOTAL TWO  
YEAR CONTRACT

SSA/CPA-12-014

The Children's Guild Inc.  
Baltimore, MD

Tax Clearance No. 11-0690-1110

BPO No. N00B2400029

60

\$3,257,940

\$3,257,940

\$6,515,880

SSA/CPA-12-015

The Children's Home, Inc.  
Catonsville, MD

Tax Clearance No. 11-0691-0110

BPO No. N00B2400052

40

\$1,905,280

\$1,905,280

\$3,810,560

SSA/CPA-12-017

CONCERN-Professional Services for Children and Youth, Inc.  
Fleetwood, PA

Tax Clearance No. 11-0693-0110

BPO No. N00B2400058

70

\$3,140,686

\$3,140,686

\$6,281,372

SSA/CPA-12-018

Contemporary Family Services, Inc.  
Hyattsville, MD

Tax Clearance No. 11-0957-0110

BPO No. N00B2400055

212

\$10,153,952

\$10,153,952

\$20,307,904

SSA/CPA-12-019

Family and Children's Services of Central Maryland (Henry Watson  
Children's Aid Society of Baltimore), Inc.

Baltimore, MD

Tax Clearance No. 11-0777-0110

BPO No. N00B2400003

41

\$1,529,377

\$1,529,377

\$3,058,754

ITEM: 7-S (Cont.)

27B  
BPW 6/15/2011

CONTRACT #/CONTRACTOR/CITY/STATE BPO#/MD TAX CLEARANCE/ MBE GOAL	ATTACHMENT	NUMBER OF CHILD CARE	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT
SSA/CPA-12-021 Foundations for Home and Community, Inc. Washington, DC Tax Clearance No. 11-0695-1110 BPO No. N00B2400005		120	\$5,263,560	\$5,263,560	\$10,527,120
SSA/CPA-12-023 Hearts and Homes For Youth, Inc. Silver Spring, MD Tax Clearance No. 11-0697-0110 BPO No. N00B2400047		57	\$2,940,453	\$2,940,453	\$5,880,906
SSA/CPA-12-026 Kennedy Krieger Education and Community Services, Inc. Baltimore, MD Tax Clearance No. 11-0700-0000 BPO No. N00B2400040		100	\$5,294,250	\$5,294,250	\$10,588,500
SSA/CPA-12-027 KidsPeace National Centers of North America, Inc. Schnecksville, PA Tax Clearance No. 11-0701-0110 BPO No. N00B2400045		52	\$2,650,520	\$2,650,520	\$5,301,040
SSA/CPA-12-028 King Edwards', Inc. Baltimore, MD Tax Clearance No. 11-0702-0110 BPO No. N00B2400038		40	\$1,982,880	\$1,982,880	\$3,965,760

## ITEM: 7-S (Cont.)

## ATTACHMENT

BPW 6/15/2011

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CONTRACT #/CONTRACTOR/CITY/STATE  
BPO#/MD TAX CLEARANCE/ MBE GOALNUMBER OF  
CHILD CARE  
BASE AMOUNT  
(ONE-YEAR)  
OPTION AMOUNT  
(ONE-YEAR)  
TOTAL TWO  
YEAR CONTRACT

SSA/CPA-12-030

The Martin Pollak Project, Inc.\*  
Baltimore, MD

Tax Clearance No. 11-0704-0110

BPO No. N00B2400039

110

\$5,339,450

\$5,339,450

\$10,678,900

SSA/CPA-12-031

Mentor Maryland, Inc.  
Baltimore, MD

Tax Clearance No. 11-0705-0001

BPO No. N00B2400007

440

\$24,708,177

\$24,708,177

\$49,416,354

SSA/CPA-12-033

National Center for Children and Families, Inc.  
Bethesda, MD

Tax Clearance No. 11-0707-0110

BPO No. N00B2400044

51

\$2,543,199

\$2,543,199

\$5,086,398

SSA/CPA-12-034

Neighbor to Family, Inc.  
Windsor Mill, MD

Tax Clearance No. 11-0708-0110

BPO No. N00B2400041

95

\$4,280,985

\$4,280,985

\$8,561,970

SSA/CPA-12-035

New Pathways, Inc.  
Baltimore, MD

Tax Clearance No. 11-0709-0110

BPO No. N00B2400068

82

\$4,031,706

\$4,031,706

\$8,063,412

ITEM: 7-S (Cont.)

ATTACHMENT

29B  
BPW 6/15/2011

CONTRACT #/CONTRACTOR/CITY/STATE BPO#/MD TAX CLEARANCE/MBE GOAL	NUMBER OF CHILD CARE	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT
SSA/CPA-12-037 Parker Therapeutic Services, Inc. Baltimore, MD Tax Clearance No. 11-0711-0111 BPO No. N00B2400054	28	\$1,279,236	\$1,279,236	\$2,558,472
SSA/CPA-12-038 Pressley Ridge, Inc.* Baltimore, MD Tax Clearance No. 11-0712-0110 BPO No. N00B2400014	105	\$4,822,230	\$4,822,230	\$9,644,460
SSA/CPA-12-039 Progressive Horizons, Inc. Baltimore, MD Tax Clearance No. 11-0736-0110 BPO No. N00B2400015	30	\$935,340	\$935,340	\$1,870,680
SSA/CPA-12-040 Progressive Life Center, Inc.* Washington, DC Tax Clearance No. 11-0737-0110 BPO No. N00B2400053	81	\$3,648,657	\$3,648,657	\$7,297,314
SSA/CPA-12-041 PSI Services III, Inc. Tax Clearance No. 11-0738-0110 BPO No. N00B2400023	73	\$3,749,807	\$3,749,807	\$7,499,614



ITEM: 7-S (Cont.)

ATTACHMENT

30B  
BPW 6/15/2011

CONTRACT #/CONTRACTOR/CITY/STATE  
BPO#/MD TAX CLEARANCE/ MBE GOAL

NUMBER OF  
CHILD CARE  
BASE AMOUNT  
(ONE-YEAR)  
OPTION AMOUNT  
(ONE-YEAR)  
TOTAL TWO  
YEAR CONTRACT

SSA/CPA-12-042

Residential Care, Inc.

Baltimore, MD

Tax Clearance No. 11-0739-0010

BPO No. N00B2400016

96

\$4,509,696

\$4,509,696

\$9,019,392

SSA/CPA-12-043

San Mar Children's Home, Inc.

Boonsboro, MD

Tax Clearance No. 11-0740-0110

BPO No. N00B2400025

40

\$1,608,160

\$1,608,160

\$3,216,320

SSA/CPA-12-044

Second Home, Incorporated

Baltimore, MD

Tax Clearance No. 11-0741-1110

BPO No. N00B2400046

35

\$1,624,770

\$1,624,770

\$3,249,540

SSA/CPA-12-045

Seraaj Family Homes, Inc.

Montgomery, AL

Tax Clearance No. 11-0742-0111

BPO No. N00B2400032

30

\$1,336,770

\$1,336,770

\$2,673,540

SSA/CPA-12-046

Sheridan Patterson Center for Holistic Family Services, Inc.\*

Baltimore, MD

Tax Clearance No. 11-0743-0110

BPO No. N00B2400031

42

\$1,976,520

\$1,976,520

\$3,953,040

ITEM: 7-S (Cont.)

ATTACHMENT

31B  
BPW 6/15/2011

CONTRACT #/CONTRACTOR/CITY/STATE BPO#/MD TAX CLEARANCE/ MBE GOAL	NUMBER OF CHILD CARE	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT
SSA/CPA-12-047 Transition Living Services, Inc. Hyattsville, MD Tax Clearance No. 11-1046-0111 BPO No. N00B2400018	25	\$889,275	\$889,275	\$1,778,550
SSA/CPA-12-050 Williams Life Center, Inc. Greenbelt, MD Tax Clearance No. 11-0879-0110 BPO No. N00B2400037	50	\$2,150,950	\$2,150,950	\$4,301,900
SSA/CPA-12-051 WIN Family Services, Inc. Baltimore, MD Tax Clearance No. 11-0879-0110 BPO No. N00B2400019	95	\$5,861,690	\$5,861,690	\$11,723,380
SSA/CPA-12-052 Woodbourne Center, Inc. Baltimore, MD Tax Clearance No. 11-0746-0110 BPO No. N00B2400030	77	\$2,919,378	\$2,919,378	\$5,838,756
<i>The Following Providers have no MBE Participation:</i>				
SSA/CPA-12-005 Baltimore Adolescent Treatment and Guidance Organization, Inc. Baltimore, MD Tax Clearance No. 11-0681-0110 BPO No. N00B2400084	24	\$1,122,480	\$1,122,480	\$2,244,960

ITEM: 7-S (Cont.)

ATTACHMENT

BPW 6/15/2011

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CONTRACT #/CONTRACTOR/CITY/STATE BPO#/MD TAX CLEARANCE/ MBE GOAL	NUMBER OF CHILD CARE	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT
SSA/CPA-12-010 Catholic Charities of the Archdiocese of Washington, Inc. Washington, DC Tax Clearance No. 11-0818-0011 BPO No. N00B2400084	24	\$968,568	\$968,568	\$1,937,136
SSA/CPA-12-011 Center for Progressive Learning, Inc. Owings Mills, MD Tax Clearance No. 11-0687-0110 BPO No. N00B2400084	7	\$204,358	\$204,358	\$408,716
SSA/CPA-12-016 Community Solutions, Inc. Towson, MD Tax Clearance No. 11-0692-0110 BPO No. N00B2400084	8	\$800,360	\$800,360	\$1,600,720
SSA/CPA-12-020 Father Flanagan's Boys' Home, Inc. Washington, DC Tax Clearance No. 11-0694-0010 BPO No. N00B2400084	10	\$442,080	\$442,080	\$884,160
SSA/CPA-12-022 Good Children In The Making, Inc. Bowie, MD Tax Clearance No. 11-0696-0111 BPO No. N00B2400084	18	\$744,462	\$744,462	\$1,488,924

## ITEM: 7-S (Cont.)

## ATTACHMENT

33B  
BPW 6/15/2011CONTRACT #/CONTRACTOR/CITY/STATE  
BPO#/MD TAX CLEARANCE/ MBE GOAL

	NUMBER OF CHILD CARE	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT
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SSA/CPA-12-024

Jewish Community Services, Inc.  
Baltimore, MD

Tax Clearance No. 11-0698-1111

BPO No. N00B2400084

4

\$170,120

\$170,120

\$340,240

SSA/CPA-12-025

Jumoke, Inc.  
Baltimore, MD

Tax Clearance No. 11-0699-0111

BPO No. N00B2400084

15

\$608,520

\$608,520

\$1,217,040

SSA/CPA-12-029

Maple Shade Youth and Family Services, Inc.\*  
Mardela Springs, MD

Tax Clearance No. 11-0703-0110

BPO No. N00B2400084

17

\$733,567

\$733,567

\$1,467,134

SSA/CPA-12-032

Mosaic Community Services, Inc.\*  
Timonium, MD

Tax Clearance No. 11-0706-0000

BPO No. N00B2400084

12

\$509,112

\$509,112

\$1,018,224

SSA/CPA-12-036

NHS Maryland A/K/A NHS Maryland, Inc.  
Harrisburg, PA

Tax Clearance No. 11-0710-0110

BPO No. N00B2400084

5

\$500,000

\$500,000

\$1,000,000

## ITEM: 7-S (Cont.)

## ATTACHMENT

BPW 6/15/2011

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CONTRACT #/CONTRACTOR/CITY/STATE  
BPO#/MD TAX CLEARANCE/ MBE GOALNUMBER OF  
CHILD CARE  
BASE AMOUNT  
(ONE-YEAR)  
OPTION AMOUNT  
(ONE-YEAR)  
TOTAL TWO  
YEAR CONTRACT

SSA/CPA-12-048

Umbrella Therapeutic Services, Inc.

Lanham, MD

Tax Clearance No. 11-1047-0111

BPO No. N00B2400084

20

\$702,460

\$702,460

\$1,404,920

SSA/CPA-12-049

Wellington Incorporated

Bowie, MD

Tax Clearance No. 11-1045-0110

BPO No. N00B2400084

20

\$801,140

\$801,140

\$1,602,280

*Total for BPO No. N00B2400084*

184

\$8,307,227

\$8,307,227

\$16,614,454

**GRAND TOTAL:**

3,146

\$149,974,255

\$149,974,255

\$299,948,510

Note: \* Contractor is a MDOT Certified MBE.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 8-S **Agency Contact:** Latesa Thomas  
410-230-6031  
lthomas@dllr.state.md.us

**DEPARTMENT/PROGRAM:** Labor, Licensing and Regulation (DLLR)  
Occupational and Professional Licensing

**CONTRACT ID:** DLLR-2010-065;  
Occupational Testing Examination Services  
ADPICS NO. P00B1400241

**CONTRACT DESCRIPTION:** Contract to develop examinations and provide professional electronic testing and related services for the State Boards of Heating, Ventilation, Air Conditioning and Refrigeration (HVACR) Contractors, Master Electricians, Stationary Engineers, Plumbing and the Commission of Real Estate Appraisers.

**AWARD:** PSI Services, LLC  
Burbank, CA

**TERM:** 7/1/2011 – 6/30/2016

**AMOUNT:** \$515,000 Est. (5 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** Only One Proposal Received

**MBE PARTICIPATION:** 10% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** \$200,000 Performance Bond

**INCUMBENT:** Same

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 8-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* and was posted on the DLLR Bid Board. Notification of the solicitation was sent to 134 firms, 40 of which are Maryland firms and 15 are MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

A single proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to PSI Services, LLC, the sole Offeror.

Because of the low response to this solicitation, other prospective vendors were called to inquire why they chose not to propose to this RFP. These vendors stated they did not submit proposals for the following reasons: the subject matter of the contract is not something they normally provide; they are inexperienced in the work required; the scope of work is beyond their current capacity; and/or they cannot be competitive enough for award consideration.

The main objective of this contract is to provide for the development of valid and defensible licensing examinations and a standardized electronic examination process which increases the efficiency and frequency of administering qualifying examinations testing the minimum competency of those candidates seeking licensure within the authority of DLLR and the Boards of HVACR Contractors, Master Electricians, Stationary Engineers, Plumbing, and Commission of Real Estate Appraisers. In making the most advantageous Offeror determination, technical factors were given equal weight to price factors.

The services include offering electronic examinations; developing examination questions and candidate information handbooks; developing applications; providing handbooks and applications to applicants; receiving and processing completed applications; determining eligibility; administering and grading examinations; notifying applicants and the Boards of results; providing examination reviews for unsuccessful candidates; providing instructions to successful applicants in accessing both the electronic and manual licensing processes; supplying original license applications to successful applicants; and supplying related accounting and supporting computerized reports, as needed. These services are to be provided for persons seeking licensure to the Boards listed above.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM: 8-S (Cont.)**

DLLR has privatized examination administration and related services for occupational and professional licensing boards and commission. This has been done by utilizing national testing companies capable of providing a broad array of services to the State. Most important has been the conversion from infrequent paper and pencil testing to daily computer based testing (CBT). The examination fees currently charged for the following Boards and Commission are: \$65.00 per examination for Master Electricians, Plumbing and Examining Engineers, \$50.00 per examination for HVACR Contractors, and \$100.00 per examination for Real Estate Appraisers. The fees will be increased to \$70.00 per examination for Master Electricians, Plumbing and Examining Engineers, \$55.00 per examination for HVACR Contractors, and \$125.00 per examination for Real Estate Appraisers in order for the fees to cover the contract amount and maintain a revenue neutral contract without the State having to cover any of the costs.

Services encompassed by the contract include:

- Creation and maintenance of a basic data file, one for each candidate, which is electronically transferred to the State upon passage of the exam by the individual.
- Application evaluation by qualified evaluators.
- Notification of official test results to candidates and provision of electronic licensing or other licensing process information as directed by the State.
- CBT administration with immediate result scoring to be available at four geographically diverse locations around the State.
- Development of psychometrically valid licensing examinations for multiple categories of licensure for each board and commission.

PSI's proposal addresses each aspect of the RFP in detail with specific strategies and suggestions for the Electronic Examination services above the requirements set forth in the RFP, and offering specific experienced personnel that will facilitate excellent service.



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 8-S (Cont.)

The General Assembly has amended the individual licensing statutes to allow Boards to set fees to recover the cost of private sector testing. Pertinent provisions governing examinations, fees and the use of national testing companies may be found in the Annotated Code of Maryland Business Regulations Article, Title 9 (HVAC) and the Annotated Code of Maryland Business Occupations and Professions Article, Title 6 (Master Electricians), Title 12 (Plumbing), and Title 16 (Appraisers), as well as the new statutes governing the licensure of stationary (Examining) engineers (Chapter 613, Laws of 2005). Examination fees are paid directly to the Contractor by the candidate.

PSI has committed to the 10% MBE goal established by DLLR for this solicitation to subcontract office supplies and purchase or upgrade computers and IT supplies for Maryland test centers.

<b>FUND SOURCE:</b>	100% Non-Budgeted
<b>APPROP. CODE:</b>	P00 F0101 – Special Funds
<b>RESIDENT BUSINESS:</b>	No
<b>MD TAX CLEARANCE:</b>	11-0968-0010

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 9-S **Agency Contact:** Joselyn Hopkins  
410-339-5013  
jmhopkins@dpscs.state.md.us

**DEPARTMENT/PROGRAM:** Public Safety and Correctional Services (DPSCS)  
Division of Correction (DOC)

**CONTRACT ID:** DPSCS Q0012002;  
Dismas House of Baltimore  
ADPICS NO. Q00B2400003

**CONTRACT DESCRIPTION:** Contract for the continued operation of a 45-bed Contractual Pre-release Service in Baltimore City. DPSCS Division of Correction (DOC) operates institutions for adult male and female offenders throughout the State. As part of its operations, DOC contracts for Community Contractual Pre-release Services.

**AWARD:** Dismas House of Baltimore, Inc.  
Baltimore, MD

**TERM:** 7/1/2011 – 6/30/2012

**AMOUNTS:** \$ 995,798 Est. (State's portion)  
\$ 40,000 Est. (Inmate's room/board recovery fee)  
\$1,035,798 NTE Total (1 Year)  
(See Requesting Agency Remarks below)

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A

**MBE PARTICPATION:** None (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY** None

**INCUMBENT:** Same

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 9-S (Cont.)

**REQUESTING AGENCY REMARKS:** The purpose of a Contractual Pre-release Service is to house and rehabilitate those individuals who have been convicted of crimes, but who, in the judgment of the courts and appropriate correctional personnel, can be best rehabilitated in community facilities without substantial danger to the community. There are two Contractual Pre-Release Services in Baltimore City; Dismas House operates one, Threshold, Inc. operates the other.

Dismas House and Threshold were established as Contractual Pre-Release Service Centers pursuant to an opinion of the Attorney General's Office, 65 Op. Att'y Gen. 112 (1980). Further, the City of Baltimore requires that a special zoning ordinance be passed by the City Council and signed by the Mayor before a facility can be established to provide these services. Dismas House and Threshold, Inc are the only Pre-releases Centers authorized in Baltimore City. The cost of funding for this contract is as follows:

45 beds x \$62.89 per day x 366 days - \$40,000 Est. room/board recovery = \$995,798 Est.

This per-diem rate is a 4% increase over FY2010 and FY2011.

The Inmate's room/ board recovery fee is paid by the Inmates that work outside the institution on Work Release. The Contractor collects the room/ board recovery fee from the Inmates Work Release (and other) earnings. The fees collected are deducted from the total invoice amount billed to DPSCS. The fees are estimated and dependent upon the Inmates having employment.

Due to the nature of the services to be provided there are no subcontracting opportunities, thus there is no MBE participation goal.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 9-S (Cont.)

**FUND SOURCE:** 96% General; 4% Special (Inmate's room/board  
recovery fee)

**APPROP. CODE:** Q00C02.02

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-0843-0110

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 10-S                      **Agency Contact:** Joselyn Hopkins  
410-339-5013  
jmhopkins@dpscs.state.md.us

**DEPARTMENT/PROGRAM:** Public Safety and Correctional Services (DPSCS)  
Division of Correction (DOC)

**CONTRACT ID:** DPSCS Q0012003;  
Threshold, Inc.  
ADPICS NO. Q00B2400004

**CONTRACT DESCRIPTION:** Contract for the continued operation of a 30-bed Contractual Pre-release Service in Baltimore City. DPSCS Division of Correction (DOC) operates institutions for adult male and female offenders throughout the State. As part of its operations, DOC contracts for Community Contractual Pre-release Services.

**AWARD:** Threshold, Inc.  
Baltimore, MD

**TERM:** 7/1/2011 – 6/30/2012

**AMOUNTS:** \$576,816 Est. (State's portion)  
\$ 62,000 Est. (Inmate's room/board recovery fee)  
\$638,816 NTE Total (1 Year)  
(See Requesting Agency Remarks below)

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A

**MBE PARTICPATION:** 100% (Contractor is a Maryland Certified MBE)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 10-S (Cont.)

**REQUESTING AGENCY REMARKS:** The purpose of a Contractual Pre-release Service is to house and rehabilitate those individuals who have been convicted of crimes, but who, in the judgment of the courts and appropriate correctional personnel, can be best rehabilitated in community facilities without substantial danger to the community. There are two Contractual Pre-Release Services in Baltimore City; Dismas House operates one, Threshold, Inc operates the other. Dismas House and Threshold were established as Contractual Pre-Release Service Centers pursuant to an opinion of the Attorney General's Office, 65 Op. Att'y Gen. 112 (1980).

Further, the City of Baltimore requires that a special zoning ordinance be passed by the City Council and signed by the Mayor before a facility can be established to provide these services. Dismas House and Threshold, Inc are the only Pre-releases Centers authorized in Baltimore City.

The cost of funding for this contract is as follows:

30 beds x \$58.18 per day x 366 days – \$62,000 Est. room/board recovery = \$576,816 Est.

This per-diem rate is the same as FY2011 and FY2010.

The Inmate's room/board recovery fee is paid by the Inmates that work outside the institution on Work Release. The Contractor collects the room/ board recovery fee from the Inmates Work Release (and other) earnings. The fees collected are deducted from the total invoice amount billed to DPSCS. The fees are estimated and dependent upon the Inmates having employment.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 10-S (Cont.)

**FUND SOURCE:** 90% General; 10% Special (Inmate's room/board  
recovery fee)

**APPROP. CODE:** Q00C02.02

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-0858-0110

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 11-S                      **Agency Contact:** Norma Cook  
410-554-9285  
ncook@dors.state.md.us

**DEPARTMENT:** Education (MSDE)

**PROGRAM:** Rehabilitation Services (DORS)  
Maryland Business Enterprise Program for  
the Blind (MD BEP)

**CONTRACT ID** MBEP Refrigerated Food Service Equipment  
Preventive Maintenance and Repair:  
R00B1400039 – Annapolis Area Facilities  
R00B1400040 – Baltimore Area Facilities  
R00B1400041 – Washington, DC Area Facilities

**CONTRACT DESCRIPTION:** Three contracts to provide preventive maintenance  
and repair services, as required, to all refrigerated commercial food service equipment owned by  
the Maryland Blind Enterprise Program (MBEP), as located in designated facilities throughout  
the Annapolis, Baltimore, and Washington, DC Metropolitan areas.

**AWARD:** RLS Heating, A/C, and Refrigeration, LLC  
Baltimore, MD  
(Certified Maryland Small Business)

**TERM:** 7/1/2011 – 6/30/2014

**AMOUNTS:** \$193,800 (Annapolis Area Facilities)  
\$201,660 (Baltimore Area Facilities)  
\$211,500 (Washington, DC Area Facilities)  
\$606,960 Grand Total (3 Years)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS OR PROPOSALS:** See Attachment



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 11-S (Cont.)

**MBE PARTICIPATION:** None (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Quick Servant Company  
Baltimore, MD

**REQUESTING AGENCY REMARKS:** Three separate notices of the availability of the Invitation for Bids (IFB) were advertised on *eMarylandMarketplace.com* with 55 vendors automatically notified, 30 of which are certified small businesses and nine are MBEs. Copies were also sent to the Governor's Office of Minority Affairs.

Seven bids from three bidders were received in response to the IFBs. All of the bids were determined responsive and the bidders were deemed responsible. Each service area (Annapolis, Baltimore, and Washington, DC) was covered by a separate IFB. Two bidders submitted bids for all three service areas, while a third bidder bid in one service area.

Award is recommended to RLS Heating, A/C, and Refrigeration (RLS), which bid the lowest prices for these services in all three services areas. In addition, RLS is certified as a Small Business vendor through the State of Maryland.

Bids were based upon a model for an estimated number of hours for equipment repairs and calculated based on the fully loaded labor hourly rates and a flat rate for preventive maintenance for the three year period. Also included in the bid price was an agency specified projected amount for parts reimbursement. There are no minimum and no maximum number of service hours guaranteed under these contracts.

Among the notified potential vendors, the following reasons were provided as to why they did not submit bids: 25 did not perform food equipment services; four did not meet the minimum qualifications or experience required; nine were not interested in on-call, as-needed, contracts of this size; three believed they could not be competitive enough for award consideration; and 11 could not be reached for comment.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 11-S (Cont.)

There are no MDOT certified MBE firms that perform food service refrigeration repair and maintenance services that would meet DORS requirement for routine preventive maintenance and emergency repair response within each of the three service areas. Therefore, no MBE subcontracting goal was established for any of the three service areas in the IFBs.

**FUND SOURCE:** 100% Federal

**APPROP. CODE:** R00A01.24

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-1208-0000

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BIDS OR PROPOSALS (Cont):**

<u>Bidders</u>	<u>Bids/Contract Areas *</u>		
	<u>Annapolis</u>	<u>Baltimore</u>	<u>Washington, DC Metro</u>
RLS Heating, A/C & Refrigeration Orchard Beach, MD	\$193,800	\$201,660	\$211,500
Quick Servant Company Elkridge, MD	\$236,700	\$244,200	\$244,200
Pine Heights Commercial Kitchen Services Baltimore, MD	N/A	\$265,200	N/A

\* Note: Each area was covered by a separate IFB. Bidders could respond to any or all of the IFBs. Bids were based upon a model for an estimated number of hours for equipment repairs and calculated based on the fully loaded labor hourly rates and a flat rate for preventive maintenance for the three year period. Also included in the bid price was an agency specified projected amount for parts reimbursement. There are no minimum and no maximum number of service hours guaranteed under these contracts.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

<b>ITEM:</b>	12-S	<b>Agency Contact:</b> Rob Shuman 410-581-4141 rshuman@mpt.org
<b>DEPARTMENT/PROGRAM:</b>		Maryland Public Television (MPT) Institutional Advancement
<b>CONTRACT ID:</b>		MPT-2012-01-IA; ADPICS NO. R15B2400001
<b>CONTRACT DESCRIPTION:</b>	Services for fundraising for MPT.	Contract to provide Direct Response Marketing
<b>AWARD:</b>		McPherson Associates Inc. Malvern, PA
<b>TERM:</b>		7/1/2011 – 6/30/2014
<b>AMOUNT:</b>		\$2,550,000 (3 Years)
<b>PROCUREMENT METHOD:</b>		Sole Source
<b>BIDS OR PROPOSALS:</b>		N/A
<b>MBE PARTICIPATION:</b>		25%
<b>PERFORMANCE SECURITY:</b>		None
<b>INCUMBENT:</b>		Same

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 12-S (Cont.)

**REQUESTING AGENCY REMARKS:** MPT requires direct response marketing services for fundraising. Years ago, this consisted almost exclusively of monthly “mass” mailings of standard letters sent at third class non-profit postage rates. Today, direct response marketing includes integrated campaigns featuring highly segmented mail of different sizes, shapes, colors, textures and formats, with variable texts and images matched to individual donors’ prior behavior and response history, and reinforced with thematically and graphically linked companion emails, web pages, online and videos.

McPherson Associates operates a Public Media Co-op for direct response fundraising services. The exclusive benefits of participating in the Co-op include but are not limited to:

- Access to an entire body of proven copyrighted campaigns including texts and graphic treatments – conceived, tested and refined by a consortium of some of the largest and most successful public television fund raising programs in America – is available to MPT only through McPherson Associates.
- Negotiated group pricing for public-television-specific services including data mining and analysis, list appending, list rental, image licensing, copy and creative development would not be available to MPT working with any other vendor, since no other vendor can achieve the scale of McPherson, since no other vendor operates a public television consortium like McPherson Associates.
- Access to regular meetings/ teleconferences designed to analyze past campaign results for multiple public television stations, to review industry trends, to hear presentations on new technologies, strategies and techniques for direct response fund raising, and to prioritize plans for large scale, multi-station fund raising tests and initiatives.

Through this sole source contract with McPherson Associates, MPT can avail itself of the body of proven campaign materials, participate in and benefit from extensive testing within a consortium of multiple stations that together achieve economies of scale, and realize savings and shared risk that it could not do with any other provider. Access to the public media Co-op puts MPT in the best position to generate revenues to sustain our public service to Marylanders.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 12-S (Cont.)

**FUND SOURCE:** 100% Special (Viewer Support)

**APPROP. CODE:** R15P00.03

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 11-1203-0000

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT RENEWAL OPTION**

**ITEM:** 13-S-OPTION Agency Contact: Michael Weinfield  
410-767-5616  
MWeinfield@dhhm.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Developmental Disabilities Administration  
(DDA)

**CONTRACT ID:** DHMH OPASS 08-9526  
Behavioral Support Services for DDA-  
Southern  
ADPICS NO. M00B2400013

**CONTRACT APPROVED:** 6/6/2007 DBM BPW Agenda Item 5-S

**CONTRACTOR:** The Arc of Southern Maryland  
Prince Frederick, MD

**CONTRACT DESCRIPTION:** Contract to provide a variety of behavioral  
services (emergency and crisis intervention, behavioral consultation and support, temporary  
augmentation of staff, behavioral training, respite services, specialized consultation and forensic  
evaluations) as needed to help people with developmental disabilities with challenging behaviors  
and who live in Calvert, Charles, Montgomery, Prince George's or St. Mary's counties.

**OPTION DESCRIPTION:** Approval request to exercise the second and  
final one-year renewal option as contained in the original contract for behavioral support services  
in the southern region of the State.

**TERM OF ORIGINAL CONTRACT:** 7/1/2007 - 6/30/2010 (w/2 one-year  
renewal options)

**TERM OF OPTION:** 7/1/2011 - 6/30/2012

**AMOUNT OF ORIGINAL CONTRACT:** \$6,328,093 (3 Years)

**AMOUNT OF OPTION:** \$2,245,726 (1 Year)

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 13-S-OPTION (Cont.)

**PRIOR MODIFICATIONS/OPTIONS:** \$2,195,726 (See Attachment)

**REVISED TOTAL CONTRACT AMOUNT:** \$10,769,545

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 100% (Contractor is a MD Certified MBE)  
15% Subcontracting Goal

**REQUESTING AGENCY REMARKS:** Request for approval to continue existing services by exercising the second and final one-year renewal option as contained in the original contract. Under this contract, The Arc of Southern Maryland coordinates the delivery of a comprehensive array of behavioral support services for people who are eligible or reasonably presumed to be eligible for services funded by the Developmental Disabilities Administration (DDA).

Services provided include Crisis Intervention and Emergency Services, Respite Services, Behavioral Consultation and Support, Behavioral Training, Temporary Augmentation of Staff, Specialized Consultation, and Forensic Evaluations.

The Arc of Southern Maryland has senior staff that is experienced in administering a behavioral support service contract. The Arc has developed a group of sub-contractors and project partners that exceeds 25 people who are highly skilled and professional. Additionally, the Arc has developed an expertise in many aspects of behavioral services, including a nationally-recognized respite program and Crisis Intervention response system. In summary, the collective experience of the contractor's staff is beneficial to the Developmental Disabilities Administration and to the many participants they serve. Therefore, it is in the best interest of the State to exercise this renewal option.



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 13-S-OPTION (Cont.)

**FUND SOURCE:** 95 % General; 5% Federal  
(Medicaid Reimbursable)

**APPROP. CODE:** M00M0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-1001-1110

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**ITEM:** 13-S-OPTION (Cont.) **ATTACHMENT**

55B  
BPW 6/15/2011

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

Option #1	2,195,726	Exercised the first of two one-year renewal options as contained in the original contract for the period of 7/1/2010 – 6/30/2011. Approved on the 6/9/2010 DBM BPW Agenda, Item 9-S-OPTION.
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**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT RENEWAL OPTION/MODIFICATION**

**ITEM:** 14-S-MOD                      **Agency Contact:** Sandy Johnson  
410-767-7408  
SJohnso5@dhr.state.md.us

**DEPARTMENT/PROGRAM:**                      Human Resources (DHR)  
Office of the Secretary (OS)  
Maryland Legal Services Program (MLSP)

**CONTRACT IDS:**                      See Attachment;  
Legal Representation for Indigent Adults  
Involved in Adult Protective Services (APS)  
Guardianship Hearings and Adult Public  
Guardianship Review Board Hearings  
(APGRB)  
ADPICS Nos. See Attachment

**CONTRACTS APPROVED:**                      1/2/2008 DBM BPW Agenda Item 2-S;  
2/27/2008 DBM BPW Agenda Item 2-S

**CONTRACTORS:**                      See Attachment

**CONTRACT DESCRIPTION:**                      Multiple award (15) contracts to five  
contractors to provide legal services for Indigent Adults involved in Adult Protective Services  
(APS) Guardianship Hearings and Adult Public Guardianship Review Board (APGRB) Hearings  
statewide.

**MODIFICATION DESCRIPTION:**                      Request for retroactive approval to modify six  
contracts to add additional funding to allow payment for services rendered.

**OPTION DESCRIPTION:**                      Request for approval to exercise the single one-year  
renewal option contained in the original 15 contracts to provide legal representation to indigent  
adults with additional funding in anticipation that caseloads will continue to increase through the  
end of the renewal option period for one of the contracts.

**TERM OF ORIGINAL CONTRACTS:**                      1/3/2008 – 6/30/2011 (w/1 one-year renewal  
option)

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 14-S-MOD (Cont.)

The renewal option prices obtained in 2007 for these contracts are less expensive than current rates for legal services. It is therefore believed to be in the State's best interest to exercise these renewal options rather than having to negotiate prices to extend the current contracts until a new procurement is completed. These renewal options will allow for a continuation of the existing legal services contracts at the same performance terms and conditions. During this renewal option period, DHR will complete the new procurement for legal services.

DHR also seeks approval to retroactively modify six contracts to allow payment for critical legal services rendered in the jurisdictions which have exceeded the original contract award amount during the base contract period. A total of \$322,450 is anticipated to be paid to these Contractors for services rendered from April 2010 to May 2011.

DHR is statutorily mandated to ensure the provision of quality legal representation to indigent adults involved in APS/APGRB proceedings statewide, and must compensate Contractor Attorneys for the representation of the alleged disabled individuals when the services are the responsibility of the Local Department of Social Services or Department of Aging. (See §13-705, and §13-709 Estates and Trusts Article, and §14-404, Family Law Article, Annotated Code of Maryland).

MLSP is satisfied that the APS/APGRB Contractors continue to provide quality legal representation to Maryland's indigent adult population.

**FUND SOURCE:** 100% General.

**APPROP. CODE:** N00A0104

**RESIDENT BUSINESS:** Yes for all

**MD TAX CLEARANCE:** See Attachment

**DBM REMARKS:** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

VENDORS / CONTRACT #/ ADPICS#/ MD TAX CLEARANCE #/ MOD TERM	JURISDICTION	ORIGINAL CONTRACT AMOUNT	RENEWAL OPTION AMOUNT (Part 1) *	RETROACTIVE MOD AMOUNT (Part 2)	REVISED TOTAL CONTRACT AMOUNT	% +/- This Mod/ Overall
CSA\MLSP-08-100 <b>Skolnick &amp; Leishman, P.C.</b> Bowie, MD ADPICS DOC ID #: N00B2400067 MD TAX CLEARANCE #: 11-1187-0111	Allegany County	\$75,600	\$24,300	0	\$99,900	0.00%
CSA\MLSP-08-103 A1; (10/15/2010 - 6/30/2011) <b>Skolnick &amp; Leishman, P.C.</b> Bowie, MD ADPICS DOC ID #: COD70863 MD TAX CLEARANCE #: 11-1187-0111	Anne Arundel County	\$31,800	\$10,200	\$36,600	\$78,600	115.09%
CSA\MLSP-08-105 <b>Law Offices of Terri D. Mason, P.C. **</b> Baltimore, MD ADPICS DOC. ID #: N00B2400063 MD TAX CLEARANCE #: 11-1185-0111	Baltimore City	\$431,811	\$135,408	0	\$567,219	0.00%
CSA\MLSP-08-107 A1; (8/15/2010 - 6/30/2011) <b>Maryland Volunteer Lawyers Service</b> Baltimore, MD ADPICS DOC. ID #: COD70930 MD TAX CLEARANCE #: 11-1184-0110	Baltimore City	\$473,715	\$144,540	\$131,990	\$750,245	27.86%
CSA\MLSP-08-109 A1; (5/15/2011 - 6/30/2011) <b>Law Offices of Terri D. Mason, P.C. **</b> Baltimore, MD ADPICS DOC ID #: COD70953 MD TAX CLEARANCE #: 11-1185-0111	Baltimore County	\$451,820	\$200,260	\$48,160	\$700,240	10.66%
CSA\MLSP-08-112 <b>Ria P. Rochvarg, P.A.</b> West Friendship, MD ADPICS DOC. ID #: N00B2400061 MD TAX CLEARANCE #: 11-1182-0111	Carroll County	\$131,070	\$42,840	0	\$173,910	0.00%

VENDORS / CONTRACT #/ ADPICS#/ MD TAX CLEARANCE #/ MOD TERM	JURISDICTION	ORIGINAL CONTRACT AMOUNT	RENEWAL OPTION AMOUNT (Part 1) *	RETROACTIVE MOD AMOUNT (Part 2)	REVISED TOTAL CONTRACT AMOUNT	% +/- This Mod/ Overall
CSA\MLSP-08-116 Skolnick & Leishman, P.C. Bowie, MD ADPICS DOC. ID #: N00B2400062 MD TAX CLEARANCE #: 11-1187-0111	Cecil County	\$44,325	\$14,400	0	\$58,725	0.00%
CSA\MLSP-08-118 Skolnick & Leishman, P.C. Bowie, MD ADPICS DOC ID #: N00B2400070 MD TAX CLEARANCE #: 11-1187-0111	Frederick County	\$112,175	\$35,700	0	\$147,875	0.00%
CSA\MLSP-08-119 Skolnick & Leishman, P.C. Bowie, MD ADPICS DOC. ID #: N00B2400069 MD TAX CLEARANCE #: 11-1187-0111	Garrett County	\$20,800	\$7,000	0	\$27,800	0.00%
CSA\MLSP-08-122 A1; (11/15/2010 - 6/30/2011) Skolnick & Leishman, P.C. Bowie, MD ADPICS DOC. ID #: COD70961 MD TAX CLEARANCE #: 11-1187-0111	Harford County	\$68,000	\$21,600	\$56,800	\$146,400	83.53%
CSA\MLSP-08-124 Ria P. Rochvarg, P.A. West Friendship, MD ADPICS DOC. ID #: N00B2400061 MD TAX CLEARANCE #: 11-1182-0111	Howard	\$130,080	\$41,580	0	\$171,660	0.00%
CSA\MLSP-08-127 A1; (5/15/2011 - 6/30/2011) Ria P. Rochvarg, P.A. West Friendship, MD ADPICS DOC ID #: COD70956 MD TAX CLEARANCE #: 11-1182-0111	Montgomery	\$230,775	\$79,025	\$14,700	\$324,500	6.37%

ATTACHMENT

ITEM: 14-S-MOD (Cont.)

VENDORS / CONTRACT #/ ADPICS#/ MD TAX CLEARANCE #/ MOD TERM	JURISDICTION	ORIGINAL CONTRACT AMOUNT	RENEWAL OPTION AMOUNT (Part 1) *	RETROACTIVE MOD AMOUNT (Part 2)	REVISED TOTAL CONTRACT AMOUNT	% +/- This Mod/ Overall
CSA\MLSP-08-131 Skolnick & Leishman, P.C. Bowie, MD ADPICS DOC ID #: N00B2400065 MD TAX CLEARANCE #: 11-1187-0111	Prince George's	\$365,100	\$115,200	0	\$480,300	0.00%
CSA\MLSP-08-135 A1; (4/15/2010 - 6/30/2011) Skolnick & Leishman, P.C. Bowie, MD ADPICS DOC ID #: COD71171 MD TAX CLEARANCE #: 11-1187-0111	Southern Maryland	\$54,000	\$17,100	\$34,200	\$105,300	63.33%
CSA\MLSP-08-132 Law Office of Patricia Patton Hagerstown, MD ADPICS DOC ID #: N00B2400071 MD TAX CLEARANCE #: 11-1459-0111	Washington	\$166,500	\$51,000	0	\$217,500	0.00%
<b>GRAND TOTAL</b>		<b>\$2,787,571</b>	<b>\$940,153</b>	<b>\$322,450</b>	<b>\$4,050,174</b>	<b>11.57%</b>

Note: \* The Renewal Option amount for Contract #08-109 has a \$53,580 increase in the Not-to-Exceed amount based upon the anticipated increased caseload.  
\*\* The Law Offices of Terri D. Mason, P.C. is a MDOT Certified MBE.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 15-S-MOD **Agency Contact:** Elise Green-Watford  
410-767-5454  
EGreen-Watford@dhmh.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Medical Care Program  
Office of Eligibility Services (OES)

**CONTRACT ID:** OPASS 06-8749-5;  
Enrollment Broker Services  
ADPICS No. COD65898

**CONTRACT APPROVED:** 8/10/2005 DBM BPW Agenda Item 15-S

**CONTRACTOR:** Policy Studies, Inc.  
Denver, CO  
(Local office Baltimore, MD)

**CONTRACT DESCRIPTION:** Contract to provide Statewide outreach, education and enrollment services to HealthChoice and Maryland Children's Health Program enrollees in order to ensure the availability of and access to appropriate health care services.

**MODIFICATION DESCRIPTION:** Approval request to modify the current contract to extend it by nine months to allow more time to complete the new solicitation due to changes in federal regulations and for transition purposes, if necessary.

**TERM OF ORIGINAL CONTRACT:** 8/11/2005 - 6/30/2008 (w/3 one-year renewal options)

**TERM OF MODIFICATION:** 7/1/2011 - 3/31/2012

**AMOUNT OF ORIGINAL CONTRACT:** \$20,767,825 Est. (3 Years)

**AMOUNT OF MODIFICATION:** \$6,426,000 (9 Months)

**PRIOR MODIFICATIONS/OPTIONS:** \$27,606,529 (See Attachment)



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 15-S-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$54,800,354

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 25%

**REQUESTING AGENCY REMARKS:** The Department requests approval to modify the Enrollment Broker Services contract by extending it for nine months with the current contractor Policy Studies, Inc. (PSI). The extension is necessary to allow the Department sufficient time to re-solicit the Request for Proposals and possible transition time to a new contractor.

This HealthChoice enrollment services contract continues to be the centerpiece of the HealthChoice program in terms of recipient outreach, education, enrollment, primary care provider selection, transfers in and out of managed care organizations, and annual right to change opportunities. The Enrollment Broker will continue to provide excellent customer service to recipients by contacting and educating enrollees about their managed care opportunities, assisting HealthChoice beneficiaries in choosing and enrolling (Voluntary Enrollment – VE) into a managed care organization (MCO), assisting enrollees in selecting a Primary Care Provider (PCP), and assisting enrollees and members in accessing and effectively using their MCO and PCP in order to ensure the availability of and access to appropriate health by nature of this contract.

The Enrollment Broker contractor, PSI, has successfully maintained and exceeded their contractual obligation with the State of Maryland. PSI has consistently provided superior customer service to the over 750,000 citizens of Maryland who currently receive health care services through their Medicaid coverage. PSI continues to utilize a sophisticated enrollment information system and a highly efficient telephone system and telephone call center to meet the needs of Maryland Medicaid recipients.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM: 15-S-MOD (Cont.)**

In addition to performing services for HealthChoice, the Maryland Children's Health Program and the Primary Adult Care (PAC) Program, PSI will continue to perform Enrollment Broker/Benefit Consultant Services, as well as allowing recipients moving between HealthChoice and PAC to remain with the same MCO with an opt-out provision that was mandated by House Bill 367, Acts of 2007 that provides continuity of care for Medicaid recipients.

The continued performance of Enrollment Broker services will be impacted by the implementation of Health Care Reform. A federal committee is currently drafting changes that are expected to occur as of January 2013, the effective date of Health Care Reform. Guidance from this committee is expected to be available in July or August 2011. While the solicitation for a new contract is ready for immediate issuance under the current circumstances, it is deemed advisable to wait several more months for the new guidelines, so they can be incorporated into the new solicitation and resulting contract.

It is projected that the new solicitation incorporating the new guidelines can be issued in October 2011, with a projected contract award date in January 2012. An extension of this current contract through 3/31/2012 will permit at least a two month transition period, if a new contractor is selected. However, if the incumbent contractor wins the new contract award, the requested nine month extension can be terminated after 11/30/2011 upon 30 days written notice to the contractor, without liability to the State. In this event the successor contract could start sooner than 4/1/2012.

The PAC population continues to be very transient, and it is difficult to provide any outreach as they move or have incorrect contact information in the system. Nevertheless, PSI consistently manages to achieve above an 85% "Voluntary Enrollment Rate" (VER) for both PAC and HealthChoice, instead of the 80% required by the contract. Recipients that do not voluntarily choose a MCO within 28 days of eligibility will be auto-assigned by the Enrollment Broker. However, voluntary enrollment is desirable since it has been determined that recipients who voluntarily enroll into a MCO are more likely to access health care from the PCP they choose. Accordingly, the 85% VER is a very positive outcome. The phone call abandonment rate continues to remain steady at less than 5% with both programs, which is exceptional compared to the contractually permitted abandonment rate of up to 7%. This low abandonment rate indicates prompt answering of calls, which presumably translates into good customer service.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 15-S-MOD (Cont.)

PSI has provided consistent service to the Health Choice program since the inception of the contract. There have been no outstanding complaints about the service of this vendor. PSI is accurate and meets all deadlines in a timely manner. As verified by contract monitoring, the Enrollment Broker has continued to display satisfactory customer service for the recipient of the Maryland Medicaid program. This enables members to effectively use their MCO and PCP in order to ensure the availability of and access to appropriate health care services.

If this modification is not permitted, it would interrupt satisfactory service and Maryland would be unable to properly administer the HealthChoice and Primary Adult Care Medicaid benefits to qualified Marylanders and be found non-compliant with the Centers for Medicare and Medicaid Services (CMS) and the Medicaid Program. The Enrollment Broker serves as the conduit and provides oversight to program enrollees in the delivery of services.

DHMH anticipates having the new contract with a start date of 4/1/2012 prepared for BPW approval prior to the expiration of this contract extension.

<b>FUND SOURCE:</b>	52% Federal; 48% General
<b>APPROP. CODE:</b>	M00Q0103
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	11-0991-1111

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**PRIOR MODIFICATIONS/OPTIONS (Cont):**

Mod #1	\$2,553,998 (Base Contract) \$1,197,013 (1 Year; 1 <sup>st</sup> Renewal Opt.) \$1,203,788 (1 Year; 2 <sup>nd</sup> Renewal Opt.) <u>\$1,260,238</u> (1 Year; 3 <sup>rd</sup> Renewal Opt.) \$6,215,037	Modification request to add additional services to the existing base contract period and to three available renewal option periods to accommodate the State's new Primary Adult Care (PAC) Program. This includes an increase in funding for all periods. Effective 5/1/2006 - 6/30/2008. Approved on the 4/19/2006 DBM BPW Agenda Item 10-S-MOD.
Mod #2	\$127,374 (Base Contract) \$ 58,235 (1 Year; 1 <sup>st</sup> Renewal Opt.) \$ 59,982 (1 Year; 2 <sup>nd</sup> Renewal Opt.) <u>\$ 61,781</u> (1 Year; 3 <sup>rd</sup> Renewal Opt.) \$307,372 Total (3 Years, 8.5 Months)	Modification request to add additional services to the existing base contract period and to three available renewal option periods to accommodate mandated legislation. This includes an increase in funding for all periods. Effective 10/18/2007 - 6/30/2008. Approved on the 10/17/2007 DBM BPW Agenda Item 12-S-MOD.
Opt. #1	\$8,084,684	Exercised the first of three renewal options as contained in the original contract. Effective 7/1/2008 – 6/30/2009. Approved on the 5/21/2008 DBM BPW Agenda Item 20-S-OPTION.
Opt. #2	\$8,299,833	Exercised the second of three renewal options as contained in the original contract. Effective 7/1/2009 – 6/30/2010. Approved on the 6/17/2009 DBM BPW Agenda Item 13-S-OPTION.
Opt. #3	\$8,540,640	Exercised the third and final renewal option as contained in the original contract. Effective 7/1/2010 – 6/30/2011. Approved on the 5/19/2010 DBM BPW Agenda, Item 6-S-OPTION.
Total	<u>\$27,606,529</u> (Only the base term amounts are included for Mod #1 & Mod #2)	

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 16-S-MOD **Agency Contact:** Sandy Johnson  
410-767-7408  
Sjohnso5@dhr.state.md.us

**DEPARTMENT/PROGRAM:** Department of Human Resources (DHR)  
Family Investment Administration (FIA)  
Disability Services Operations

**CONTRACT ID:** FIA/MRT-11-001 A4;  
Medical Review Team Services  
ADPICS CO NO. COD72362

**CONTRACT APPROVED:** 6/23/2010 DBM BPW Agenda Item 9-S

**CONTRACTOR:** Health Management Associates, Inc.  
Baltimore, MD

**CONTRACT DESCRIPTION:** Contract to manage and monitor the services of a Medical Review Team (MRT). The MRT will review medical evidence and provide the Maryland State Review Team (SRT) with disability recommendations for persons applying for eligibility under the Aged, Blind, and Disabled (ABD) Medical Assistance program.

**MODIFICATION DESCRIPTION:** Approval request to extend the current MRT services contract by six months and 13 days to allow adequate time to re-solicit MRT services and award a new contract (see Requesting Agency Remarks below).

**TERM OF ORIGINAL CONTRACT:** 7/1/2010 – 11/30/2010

**TERM OF MODIFICATION:** 6/18/2011 – 12/31/2011

**AMOUNT OF ORIGINAL CONTRACT:** \$441,533 (5 Months)

**AMOUNT OF MODIFICATION:** \$606,375 (6 Months; 13 days)

**PRIOR MODIFICATIONS/OPTIONS:** \$536,033 (See Attachment)

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 16-S-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$1,583,941

**PERCENT +/- (THIS MODIFICATION):** +137.3%

**OVERALL PERCENT +/-:** +258.7%

**ORIGINAL PROCUREMENT METHOD:** Sole Source

**MBE PARTICIPATION:** None

**REQUESTING AGENCY REMARKS:** Request for approval to extend the current Medical Review Team (MRT) Services contract through 12/31/2011 in order to (1) continue the services without interruption of a Medical Review Team (MRT) to make disability recommendations to the State Review Team in accordance with Social Security Administration's Sequential Evaluation Process, as mandated at the Code of Federal Regulations (CFR) Part 416, Subpart I; and (2) to allow time to conduct a new procurement for MRT services.

The original solicitation for MRT services was incorporated within the Department of Budget and Management's (DBM) Request for Proposals (RFP) for Statewide Medical Director & Occupational Medical Services, published on 8/16/2010. However, no timely responses were received for MRT services under Functional Area II. (The incumbent HMA submitted a response almost two hours after the required proposal submission time which had to be rejected.) Therefore, DHR re-solicited for MRT services under a new RFP.

The new DHR procurement was conducted for MRT services with the solicitation published on January 27, 2011. DHR received one proposal in response to the solicitation; however, it exceeded the funds budgeted for these services. Although two Best and Final Offers (BAFOs) were requested which revised the scope of services, both BAFOs exceeded the DHR's budgeted amount. DHR intends to reduce the scope of services further in order to obtain a Contractor that will meet the Department's allotted budget for these services.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 16-S-MOD (Cont.)

Health Management Associates, Inc. (HMA) is the sole source provider due to its expert knowledge in both State and Federal disability determination regulations and documentation requirements. This Contractor is prepared to continue MRT services without interruption of services. The MRT network physicians are trained by HMA to apply the following two steps of the Social Security Administration's five-step sequential evaluation process for determining disability:

- Step 2 – What is the most that an individual can do despite the limitations of the impairments(s)?
- Step 3 – Does the individual's impairment(s) prevent the performance of past relevant work?

Customers benefit when the recommendation of the MRT physician is that they are disabled for at least 12 months. If determined disabled the customer is eligible to receive federal Medical Assistance through DHR. The sequential evaluation process is important because the State and/or HMA are able to equitably apply disability guidelines to all customers applying for Medical Assistance eligibility.

It is in the best interest of the State to approve this modification. HMA has the capability to maintain the continuity of MRT services essential for the State Review Team to remain in compliance with federal mandates for determining disability.

**FUND SOURCE:** 50% General; 50% Federal

**APPROP. CODE:** N00I0004

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-1341-0111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**ITEM:** 16-S-MOD (Cont.)

**ATTACHMENT**

70B  
BPW 6/15/2011

**PRIOR MODIFICATIONS/OPTIONS (Cont):**

Mod #1 \$441,533

Extended the contract for an additional five months from 12/1/2010 to 4/30/2011 to allow adequate time to complete a new procurement and award a new contract. The original solicitation was incorporated within DBM's RFP for Statewide Medical Director & Occupational medical Services, published on August 16, 2010. Approved on the 11/17/2010 DBM BPW Agenda, Item 7-S-MOD.

Mod #2 \$44,500

Modified the contract for eighteen days from 5/1/2011 to 5/18/2011 to continue providing federally mandated MRT services in order to allow the Department to complete the procurement process. Approved by DHR and reported on the April 2011 DBM PAAR.

Mod #3 \$50,000

Modified the contract for a period of one month from 5/19/2011 to 6/17/2011 as a bridge extension in order to bring this new modification extension to the BPW for approval. Approved by DBM to be reported on the May 2011 DBM PAAR.

Total  
\$536,033



**SUPPLEMENT B**  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 17-GM                      **Agency Contact:** Mark L. Hoffman  
410-260-8032  
mhoffman@dnr.state.md.us

**DEPARTMENT:** Natural Resources (DNR)

**PROGRAM:** Forest Service; Wildlife and Heritage Service;  
Resource Assessment Service; Maryland  
Environmental Trust; Watershed Services; Fisheries  
Service

**FUND SOURCE:** Federal (Atlantic Coastal Fisheries Cooperative  
Management Act, Chesapeake Bay Program,  
Coastal Zone Management Estuarine Research  
Reserves, Cooperative Forestry Assistance, Marine  
Mammal Data Program, Sport Fish Restoration,  
Wildlife Services) and Reimbursable Funds (DNR-  
Watershed Services, DNR-Wildlife and Heritage  
Service, MDE-Science Services Administration).

**APPROP. CODES:** K00.A02; K00.A03; K00.A12; K00.A13; K00.A14;  
K00.A17

**AMOUNT OF REQUEST:** N/A

**DESCRIPTION:** Approval request to create seventeen new positions  
within the Department of Natural Resources pursuant to §7-236, State Finance and Procurement  
Article, and Section 36 of Senate Bill 140 (the Budget Bill for FY 2011). This provision enables  
the Board of Public Works to authorize the creation of up to 100 positions (Rule of 100) within  
the Executive Branch. The provision also stipulates that the numerical limitation does not apply  
to positions entirely supported by funds from federal or other non-State sources, with the  
condition that the positions must be abolished when the specific funding is no longer available.  
The seventeen requested positions are supported entirely with federal funds directly, or federal  
funds indirectly, as reimbursable funds received from other State agencies, and therefore do not  
count against the 100 positions the Board of Public Works is able to create in FY 2011.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 17-GM (Cont.)

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
1	Administrator I	16/Base @ \$40,291 =	\$ 40,291
1	Environmental Specialist III	16/Base @ \$40,291 =	\$ 40,291
2	Forester I	13/Base @ \$33,723 =	\$ 67,446
4	Natural Resources Biologist I	13/Base @ \$33,723 =	\$134,892
7	Natural Resources Biologist II	15/Base @ \$38,153 =	\$267,071
1	Natural Resources Technician I	13/Base @ \$33,723 =	\$ 33,723
<u>1</u>	Office Secretary II	9/Base @ \$26,477 =	<u>\$ 26,477</u>
17	Total		\$610,191

**REQUESTING AGENCY REMARKS:** Approval of this Item will create seventeen new positions in the Department of Natural Resources outside the Rule of 100, which will be abolished when the funds are no longer available. All of these positions are currently filled in a contractual capacity; the incumbent employees will be converted to the full-time position and the contractual vacancy abolished.

The above positions will carry out essential functions, based upon the receipt of federal and reimbursable funds from a variety of sources as detailed in the Back-Up. In brief, the positions support core DNR objectives for which outside funding is received, including tree planting and forest management, wildlife disease monitoring, Chesapeake and Coastal Bay assessment and survey, conservation easement acquisition, coastal zone research reserve management and fisheries research and survey.

**DBM REMARKS:** The Secretaries of DBM and DNR have certified that funds are available for the new positions for which approval is requested outside the Rule of 100. If the Board approves this request, 52 positions will have been approved outside the Rule of 100 for FY2011.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 18-GM                      **Agency Contact:** James Henry  
410-767-6353  
jhenry@choosemaryland.org

**DEPARTMENT/PROGRAM:** Business and Economic Development (DBED)  
Office of Programs

**FUND SOURCE:** 100% Special

**APPROP. CODE:** T00F00.08

**AMOUNT:** \$237,595

**DESCRIPTION:** Approval request to create three new positions within the Department of Business and Economic Development (DBED) pursuant to §7-236, State Finance and Procurement Article, and Section 36 of Senate Bill 140 (the Budget Bill for FY 2011). This provision enables the Board of Public Works to authorize the creation of up to 100 positions (Rule of 100) within the Executive Branch.

Approval is also requested to create these new positions pursuant to the passage of HB173 in the 2011 legislative session. This bill created the InvestMaryland Program within DBED, making new funds available to be invested through venture capital groups as well as significant new funding for the Maryland Enterprise Investment Fund. A supplemental appropriation request including the creation of three new positions was submitted as part of the budget bill, but as HB 173 had not passed as of the time of consideration of the budget bill, the supplemental appropriation was tabled pending disposition of HB173. The Department now seeks the creation of the following three positions which will be needed to manage and operate both the InvestMaryland Program and the Enterprise Investment Fund given the infusion of new funds available for investment. These three positions will be funded with special funds from the Enterprise Investment Program.

<u>Qty.</u>	<u>Position</u>	<u>Grade/Step</u>	<u>Salaries &amp; Wages</u>
1	Program Manager Senior III	25/11	\$ 99,139
1	Program Manager Senior II	24/11	\$ 92,896
<u>1</u>	Management Associate	13/11	<u>\$ 45,560</u>
3	Total		\$237,595

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 18-GM (Cont.)

**REQUESTING AGENCY REMARKS:** Approval of this Item will create the three new positions needed to support the InvestMaryland and the Maryland Venture Fund program. The Program Manager Senior III of the InvestMaryland Program will execute, manage and report on the Department's investing activities of the Enterprise Fund. The Program Manager Senior II will primarily assist in the setup of the InvestMaryland program in the coming year as well as make investment decisions. The Management Associate will focus on supporting the administration task for setting up InvestMaryland, as well as support in the execution of investments transactions and assist in monitoring the existing portfolio. These positions will devote a majority of their time in the coming year to support the creation and successful implementation of the InvestMaryland program. A detailed job description for each position is provided in the Back-up.

**DBM REMARKS:** The Secretaries of DBM and DBED have certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request, six positions will have been approved within the Rule of 100 for FY2011.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B**  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 19-GM Agency Contact: Sue Dooley  
410-339-5085  
sdooley@dpscs.state.md.us

**DEPARTMENT:** Public Safety and Correctional Services

**FUND SOURCE:** 100% Special  
Maryland Correctional Enterprises Sales of Goods  
and Services

**APPROP. CODE:** Q00B0901

**AMOUNT OF REQUEST:** N/A

**DESCRIPTION:** Approval request to create three new positions within the Department of Public Safety and Correctional Services (DPSCS) pursuant to §7-236, State Finance and Procurement Article, and Section 36 of Senate Bill 140 (the Budget Bill for FY 2011). This provision enables the Board of Public Works to authorize the creation of up to 100 positions (Rule of 100) within the Executive Branch. The three requested positions will be supported entirely with special funds from the sales of Maryland Correctional Enterprise (MCE) goods and services. MCE is a self supporting special fund agency.

<u>Qty.</u>	<u>Position</u>	<u>Grade/Step</u>	<u>Salaries &amp; Wages</u>
1	MCE Plant supervisor II	17/0	\$ 43,725
2	MCE Supervisor	15/0 @ \$38,594	\$ 77,188
3	Total		\$120,913

**AGENCY REMARKS:** These positions are needed to support and aid MCE in the accomplishment of the Strategic Business plan and to remain self supporting. In order for MCE to fulfill our mission the proper employee to inmate ratio must be met to provide the training and work ethics needed to continue to reduce recidivism.

During FY 2011, 31 MCE positions were abolished, including six abolitions in conjunction with the Voluntary Separation Program. Although MCE has been impacted in FY 2011 by the recession and the funding constraints felt by most State agencies, during the last quarter of this year open orders for furniture have increased by approximately \$7 million.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 19-GM (Cont.)

These additional positions will be utilized in the systems furniture plant at Maryland Correctional Training Center, the furniture manufacturing plant at Jessup Correctional Institution and the upholstery plant at Maryland Correctional Institution-Hagerstown, and will enable MCE to hire an additional 60 inmates. These additional PINS will ensure better supervision to the inmate workforce and provide a safer working environment for all the employees. The increase in supervision will also guarantee a higher quality of products and services to customers in a timely fashion while fulfilling the MCE mission.

**DBM REMARKS:** The Secretaries of DBM and DPSCS have certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request and 18-GM on this agenda, nine positions will have been approved within the Rule of 100 for FY2011.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 20-S-MOD **Agency Contact:** Larry Williams  
410-260-7195  
Larryw@dbm.state.md.us

**DEPARTMENT/PROGRAM:** Budget & Management (DBM)  
Fleet Management Office (FMO)

**CONTRACT ID:** 050R5800170;  
Maintenance and Repair Services for  
State Owned Vehicles  
ADPICS No. COD72188

**CONTRACT APPROVED:** 2/15/2006 DBM BPW Agenda Item 5-S

**CONTRACTOR:** Automotive Rentals, Inc.  
Mt. Laurel, NJ  
(Local Office in Columbia, MD)

**CONTRACT DESCRIPTION:** Contract to provide Statewide vehicle maintenance and repair services via a network of national and local vendors for State-owned cars, light trucks, vans and medium and heavy-duty trucks not covered by in-house maintenance and repair facilities. The contract also provides an accident management program to manage and refer all vehicle accidents and vandalism claims by participating State agencies.

**MODIFICATION DESCRIPTION:** Approval request to extend the term of the existing contract by three months to allow time to complete the procurement and award a new contract with a transition period, if necessary.

**TERM OF ORIGINAL CONTRACT:** 4/1/2006 - 3/31/2011

**TERM OF MODIFICATION:** 7/1/2011 – 9/30/2011

**AMOUNT OF ORIGINAL CONTRACT:** \$45,000,000 Est. (5 Years)

**AMOUNT OF MODIFICATION:** \$2,600,000 Est. (3 Months)

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 20-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS:** \$2,600,000 Est. (See Attachment)

**REVISED TOTAL CONTRACT AMOUNT** \$50,200,000 Est.

**PERCENT +/- (THIS MODIFICATION):** +5.78%

**OVERALL PERCENT +/-:** +11.56%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** None

**REQUESTING AGENCY REMARKS:** Request for approval to extend the term of the contract by three months in order to complete the procurement and award a new contract.

A new RFP was issued on 10/6/2010. Proposals were received 11/23/2010. DBM is in the process of requesting BAFOs from the Offerors in order to complete the evaluation of the proposals. It is anticipated that the recommendation for award will be presented to the BPW for approval in July 2011 with an 8/1/2011 start date to allow time for the transition period, if necessary.

This contract provides access to a repair and maintenance service network of national and local Maryland vendors for servicing State-owned cars, light trucks, vans and medium and heavy-duty trucks. It also provides for an accident management program to manage and refer all vehicle accidents and vandalism claims by participating State agencies.

The State owns approximately 8,400 vehicles; of this number, approximately 5,400 currently participate in this program. The approximately 3,000 remaining vehicles are maintained using State-owned repair facilities.



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 20-S-MOD (Cont.)

**FUND SOURCE:** Various

**APPROP. CODE:** Various

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-0234-0011

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**ITEM:**        20-S-MOD (Cont.)        **ATTACHMENT**

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

MOD #1	\$2,600,000	Modified the contract to extend the term by three months for the period of 4/1/2011 to 6/30/2011 to allow time to complete the procurement and award a new contract. Approved on the 3/9/2011 DBM BPW Agenda, Item 6-S-MOD.
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**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ARCHITECTURE/ENGINEERING SERVICES**

**ITEM:** 1-A/E

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:**

University of Maryland, Baltimore  
for Towson University

**CONTRACT ID:**

AE Services for Ward and West Halls  
Renovations at Towson University  
RFP 2011-03MM

**CONTRACT DESCRIPTION:** Architectural/engineering services to prepare complete plans and specifications for renovations of Ward and West Halls at Towson University including site and utility requirements. Renovations will convert the two buildings – consisting of 27,318 gross square feet – from residential use to student services use with a 9,000 square foot addition to connect the two buildings. Renovations will include building envelope upgrades, interior space reconfiguration, ADA compliance upgrades, equipment replacement as well as updates to building systems, including mechanical, electrical and plumbing systems. The renovated building will function as a counseling and health services center.

**AWARD:**

Marshall Craft & Associates, Inc.  
6112 York Road  
Baltimore, MD 21212

**CONTRACT TERM:**

25 months from issuance of notice to proceed.

**AMOUNT:**

\$818,969.00

**PROCUREMENT METHOD:** USM Policies & Procedures: Architect/ Engineer Procurements

**PROPOSALS:**

	<u>Ranking</u>	<u>Technical Score</u>
Marshall Craft Associates, Inc. Baltimore	1	88.05
Einhorn Yaffee Prescott Washington, DC	2	86.72

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 1-A/E (continued)

<b>PROPOSALS:</b> (continued)	<u>Ranking</u>	<u>Technical Score</u>
Cho Benn Holback Baltimore	3	85.15
Hord Coplan Macht Baltimore	4	84.59

**MBE PARTICIPATION:** 20%

**PERFORMANCE SECURITY:** Not Required

**REQUESTING INSTITUTION REMARKS:** The solicitation was advertised in *eMaryland Market Place* and UMB Procurement Services eBid Board. Twenty-four firms responded. After review, the Qualification Committee recommended four firms as potentially eligible to provide the required services based upon the firm's qualifications. Oral presentations were conducted with these four firms and the Qualification Committee recommended the firm Marshall Craft Associates as the most qualified firm. The Marshall Craft Associates team demonstrated extensive relevant experience on renovations and adaptive reuse of buildings in a higher education setting. Negotiations were conducted with the recommended firm. The price proposal derived was the result of a negotiated agreement with the University's Qualification Committee. The AE selection process inclusive of the fee negotiations were reviewed and approved by the University's Executive Review Group, which includes a public member outside of the University. Approval is requested for all six phases (schematics through post-construction).

**FUND SOURCE:** USM Academic/Auxiliary Facility Revenue Bonds

**RESIDENT BUSINESS:** YES

**MD TAX CLEARANCE:** 11-1135-1111

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM:** 2-C

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** University of Maryland, Baltimore for Towson University

**CONTRACT ID:** Construction Management at Risk Services for Ward and  
West Hall Renovations at Towson University  
RFP 2011-03 AF

**DESCRIPTION:** Professional management and construction services during pre-construction and construction for the renovations and addition to Ward & West Halls at Towson University. Renovations will convert the two buildings – consisting of 27,318 gross square feet – from residential use to student services use with a 9,000 square foot addition to connect the two buildings. Renovations will include building envelope upgrades, interior space reconfiguration, ADA compliance upgrades, equipment replacement as well as updates to building systems, including mechanical, electrical and plumbing systems. The renovated building will function as a counseling and health services center.

**AWARD:** Plano-Coudon, LLC

**CONTRACT TERM:** Thirteen months from issuance of pre-construction notice to proceed;  
Twelve months from construction notice to proceed.

**AMOUNT:** \$90,000 (pre-construction fees only: see remarks)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

<b>BIDS OR PROPOSALS:</b>	<u>Technical Score</u>	<u>Price Score</u>	<u>Total Score</u>	<u>Price</u>
Plano-Coudon, Baltimore, MD	59.23	37.76	96.99	\$1,012,331
Barton Malow, Baltimore, MD	58.91	37.85	96.77	\$1,009,752

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM: 2-C (continued)**

**BIDS OR PROPOSALS: (continued)**

	<u>Technical Score</u>	<u>Price Score</u>	<u>Total Score</u>	<u>Price</u>
Riparius Construction, Hunt Valley, MD	56.54	40.00	96.54	\$955,577
Lewis Contractors, Owings Mills, MD	60.00	35.86	95.86	\$1,065,820
J. Vinton Schafer & Sons, Abingdon, MD	57.11	38.04	95.15	\$1,004,682
Turner Construction, Baltimore, MD	59.73	34.81	94.54	\$1,098,196
Whiting-Turner, Baltimore, MD	56.41	36.00	92.41	\$1,061,732
Forrester Construction, Rockville, MD	56.54	21.42	77.96	\$1,784,815
Hess Construction, Gaithersburg, MD	54.34	22.16	76.49	\$1,725,040

**MBE PARTICIPATION:** 25%

**PERFORMANCE BOND:** A 100% performance bond is required.

**REQUESTING INSTITUTION REMARKS:** The solicitation was advertised in *eMaryland Marketplace* and distributed to the Office of Minority Affairs and other MBE associations. Eleven technical proposals were received. These proposals were evaluated by a University evaluation committee. Nine of the eleven offerors achieved the required minimum technical score and were invited to oral presentations. All nine firms remained shortlisted after oral presentations and were invited to submit pricing. Award is recommended to Plano-Coudon firm with the highest combined technical and financial score. Plano-Coudon presented an experienced construction management team and demonstrated strong experience constructing similar structures.

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 2-C (continued)

**REQUESTING INSTITUTION REMARKS:** (continued) The estimated construction cost for this project is \$8,200,000. This Item recommends award for pre-construction services only. If the University and the Contractor agree to a Guaranteed Maximum Price for construction, the University will return to the Board with a recommendation to modify the contract to include the actual construction costs, which includes the CM's construction services fee.

**FUND SOURCE:** USM Academic/Auxiliary Facility Revenue Bonds

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-1345-1111

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**CONSTRUCTION CONTRACT MODIFICATION**

**ITEM:** 3-C MOD

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:**

University of Maryland, Baltimore for  
University of Baltimore

**CONTRACT ID:**

Construction Management at Risk Services  
for the University of Baltimore Law School,  
RFP #07-987 BS

**CONTRACT APPROVED:**

USM Item 1-C (3/18/09)  
USM Item 8-C Mod (6/23/10)  
USM Item 3-C Mod (9/22/10)  
USM Item 2-C Mod (11/3/10)  
USM Item 3-C Mod (05/04/11)

**CONTRACTOR:**

Whiting-Turner Contracting Company  
Towson, MD 21286

**CONTRACT DESCRIPTION:** Professional management and construction services during pre-construction and construction of the University of Baltimore Law School. The project is to create a new 189,700 gross square foot facility in the Mount Royal district to replace the existing law school. The facility will house classrooms, labs, research areas, offices, study rooms, library, law clinics, lounges, meeting room and support facilities based upon space needs and projected enrollment growth.

**MODIFICATION DESCRIPTION:** Award GMP 5 for hardscape/landscape, metals, millwork, interior glass, carpet/wood flooring, tile flooring, painting and add an additional three months to the contract term.

**ORIGINAL CONTRACT TERM:** 43 months from issuance of the Notice to Proceed

**MODIFICATION TERM:** 46 months from issuance of the Notice to Proceed

**ORIGINAL CONTRACT AMOUNT:** \$ 982,714



**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 3-C MOD (Continued)

<b>THIS MODIFICATION AMOUNT:</b>	\$12,832,757
<b>PRIOR MODIFICATIONS AMOUNT:</b>	\$75,341,725
<b>REVISED TOTAL CONTRACT AMOUNT:</b>	\$89,157,196
<b>ORIGINAL PROCUREMENT METHOD:</b>	Competitive Sealed Proposals
<b>MBE PARTICIPATION:</b>	25%
<b>PERFORMANCE BOND</b>	100% performance bond is required

**REQUESTING INSTITUTION REMARKS:** This modification to Whiting-Turner's contract is to award GMP # 5. This GMP allows for the award of hardscape/landscape, metals, millwork, interior glass, carpet/wood flooring, tile flooring, and painting. This project had an estimated construction cost of \$84,000,000. The increased construction cost is due to unforeseen additional site utilities and enhanced sustainable features such as a rain harvesting system, LED lighting, a geothermal system and green roofing. Three months has been added to the schedule due to unforeseen conditions that slowed concrete work. There will be one or two GMPs for the remainder of the trade work. Trade contract awards are based on low bid and MBE participation. The contract has an MBE goal of 25%. Whiting-Turner has achieved 21.3% MBE participation on this GMP and 32.5% to date.

<b>FUND SOURCE:</b>	Private Donation
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	11-1214-1111

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**CONSTRUCTION CONTRACT OPTION**

**ITEM:** 4-C OPT

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** University of Maryland, Baltimore

**CONTRACT ID:** On-Call General Contracting Services  
RFP #85963MM

**CONTRACT APPROVED:** USM Item 2-C (6/17/09)

**CONTRACTORS:** Emjay Engineering & Construction Co., Inc.  
Baltimore, MD 21207

Jeffrey Brown Contracting, LLC  
Towson, MD 21286

John W. Brawner Contracting Company, Inc.  
Hunt Valley, MD 21030

Hayes Construction Company  
Phoenix, MD 21131

Plano-Coudon, LLC  
Baltimore, MD 21230

North Point Builders, Inc.  
Baltimore, MD 21222

Waverly Construction & Management Company, Inc.  
Baltimore, MD 21227

**CONTRACT DESCRIPTION:** On Call General Contracting services for construction projects for the University System of Maryland institutions in the Baltimore region on an as needed "on call" basis.

**ORIGINAL CONTRACT TERM:** 7/1/2009 - 6/30/2010 (with 4 one-year renewal options)

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 4-C OPT (continued)

**OPTION TERM:** 7/1/2011 - 6/30/2012  
(Second of four 1-year renewal options)

**ORIGINAL CONTRACT AMOUNT:** \$7,000,000 estimated annually  
No single project will exceed \$1,000,000

**OPTION AMOUNT:** \$7,000,000 estimated annually

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 25%

**PERFORMANCE SECURITY:** 100% performance bonds required for those projects  
\$100,000 or greater.

**REQUESTING INSTITUTION REMARKS:** This renewal is the second renewal option for on call general contracting services. Approval of this option is requested because this contract has been effective in meeting short lead-time projects requiring a quick response. The on call contractors have successful performance track records, including MBE compliance. As projects arise, the University may choose to rotate projects less than \$25,000 and will compete each project greater than \$25,000 among the seven awarded on-call general contracting firms. These firms will be required to use the fixed hourly rates as well as material mark-up, sub-contractor mark-up, and equipment rental mark-up they quoted as part of this procurement for the term of the contract. Hourly rates may increase in the renewal option terms based upon federal minimum wage increases and/or increases in the Consumer Price Index. The percentage mark-up for material, subcontractors, and equipment rental will remain the same in the renewal option terms. Task orders exceeding \$500,000 will be presented to the Board for individual approval.

**FUND SOURCE:** Various Institutional Funds

**RESIDENT BUSINESSES:** Yes

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 4-C OPT (Continued)

**MD TAX CLEARANCE:**

11-1131-1111	Emjay Engineering & Construction
11-1132-0111	Jeffrey Brown Contracting
11-1128-1101	John W. Brawner Contracting
11-1133-1111	Hayes Construction
11-1127-1111	Plano-Coudon
11-1129-1111	North Point Builders
11-1134-1111	Waverly Construction & Management

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**CONSTRUCTION CONTRACT:**

**ITEM:** 5-C

Agency Contract: James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:**

University of Maryland, College Park

**CONTRACT ID:**

RFP No. 84145-E  
On-Call Mechanical Contracting Services-Projects > \$50K  
University of Maryland, College Park  
(Multiple Awards)

**CONTRACT DESCRIPTION:** On-call Mechanical Contracting firms to provide general to complex HVAC construction/renovation services for the Office of Facilities Management at the University of Maryland, College Park and other institutions of the University System of Maryland on an as-needed basis. Typical projects are expected to be valued at greater than \$50,000. Any project that exceeds \$500,000 will be presented to the Board for separate approval. Estimated cumulative dollar volume for this contract is \$5,000,000 per year.

**AWARDS:**

Green Contracting Company, Inc.  
Baltimore, MD 21237

Caigeann Mechanical Co., Inc.  
Beltsville, MD 20705

M & E Sales, Inc.  
Hanover, MD 21076

EMCOR Services Combustioneer Corp  
Rockville, MD 20904

W L Gary Company, Inc.  
Washington, DC 20012

Southland Industries  
Dulles, VA 20166

American Combustion Industries, Inc.  
Brentwood, MD 20722

The Poole and Kent Corporation  
Baltimore, MD 21227

Maryland Mechanical Systems, Inc.  
Baltimore, MD 21224

**SUPPLEMENT C**  
**UNIVERSITY SYSTEM OF MARYLAND**  
**ACTION AGENDA**

**ITEM:** 5-C (continued)

**AWARDS:** (continued)

**TERM:** Two years, with three 1-year renewal options available.

**AMOUNT:** Not to exceed \$10,000,000 over the 2-year base term (cumulative total: all awardees combined)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:**

	<u>Technical</u>	<u>Evaluated Price</u>
M & E Sales Hanover, MD	Acceptable	\$41,100.00
Caigeann Mechanical Co. Inc. Beltsville, MD	Acceptable	\$46,500.00
Maryland Mechanical Baltimore, MD	Acceptable	\$39,180.00
Southland Industries Dulles, VA	Acceptable	\$42,689.00
Poole & Kent Baltimore, MD	Acceptable	\$43,500.00
American Combustion Brentwood, MD	Acceptable	\$44,220.00
Green Contracting Company Baltimore, MD	Acceptable	\$44,930.00
EMCOR Combustioneer Rockville, MD	Acceptable	\$45,880.00
W L Gary Company, Inc. Washington, DC	Acceptable	\$47,439.50

**MBE PARTICIPATION:** MBE goals will be established on a per-project basis.

**PERFORMANCE SECURITY:** 100% Payment and Performance Bonds for all task orders that exceed \$100,000.

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 5-C (continued)

**REQUESTING INSTITUTION REMARKS:** This project was advertised on *eMarylandMarketPlace*. Eleven proposals were received and evaluated by the Technical Evaluation Committee. Nine proposals were determined to be technically acceptable and susceptible of award. Price proposals were based on estimated labor hours, subcontractors and materials; marked up by proposers for purposes of evaluation. Task Orders will be awarded on the basis of competition among the nine on-call mechanical contractors for each proposed project. Pricing will be based on pre-established hourly rates and mark-ups for subcontractors, materials and equipment rental.

All work performed under this contract will be supervised by the Office of Facilities Management at the University of Maryland, College Park with Procurement support provided by the University's Department of Procurement & Supply.

**FUND SOURCE:** Fund source will vary depending on the project or task order placed and the System Institution placing the order.

**RESIDENT BUSINESS / MD TAX CLEARANCE:**

<b>Business Name</b>	<b>Resident Business</b>	<b>Control #</b>
Green Contracting Company, Inc.	Yes	11-1254-1111
EMCOR Services Combustioneer	Yes	11-1255-0000
Caigeann Mechanical Co. Inc.	Yes	11-1256-0111
W L Gary Company, Inc.	No	11-1337-0110
Southland Industries	No	11-1258-1111
M & E Sales, Inc.	Yes	11-1259-0111
American Combustion Industries	Yes	11-1260-1111
The Poole & Kent Corporation	Yes	11-1261-1111
Maryland Mechanical Systems, Inc.	Yes	11-1262-1111

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**CONSTRUCTION CONTRACT MODIFICATION**

**ITEM:** 6-C MOD

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** University of Maryland, College Park

**CONTRACT ID:** Construction Management at Risk Services  
Severn Building Renovation  
University of Maryland, College Park  
Contract No. B-000979-K /Task Order No. Y-4000106  
Project No. 10-444-863-00

**CONTRACT APPROVED:** On Call CM Services (USM Item 2-C, 01/02/2008)  
CM Pre-Construction Services (USM Item 6-C, 10/06/10)  
CM GMP (USM Item 3-C MOD, 03/23/11)

**CONTRACTOR:** J. Vinton Schafer & Sons, Inc.

**CONTRACT DESCRIPTION:** Construction management services for both pre-construction/design and construction phases, inclusive of the actual construction of the project, for the renovation of the Severn Building (former Washington Post Building) to accommodate the relocation of functions from the East Campus Redevelopment site. The project consists of renovating the first floor for Mail and Motor Transportation Services for the Department of Business Services and for Logistics Services for Facilities Management/Office of Facilities Administration. The existing spaces will be renovated and provided with new lighting, HVAC, and fume exhaust hoods. The estimated construction cost for this project is \$3.6 million.

**MODIFICATION DESCRIPTION:** Expand the scope of the project to include the relocation of Department of Public Safety units (Security Operations Centers and Building Security Systems); and Facilities Management (Campus Construction) staff to unoccupied spaces in the Severn Building. This modification will take advantage of the ongoing presence of the CM in the building in order to expedite the schedule. The proposed modification includes construction of offices, shops and storage spaces. Approval of this modification includes authorization to proceed immediately with demolition and framing work at a not-to-exceed amount of \$100,000. The remainder of the scope being added by this modification (estimated at \$1.5 million) will be presented to the Board at a later date as a guaranteed maximum price for separate approval. The revised estimated cost for the Severn Building Renovation is \$4.8 million (\$3.3 million original scope + \$1.5 million expanded scope).



**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 6-C MOD (continued)

<b>CONTRACT TERM:</b>	Pre-construction phase: 10/6/10 – 2/27/11 Construction phase: 3/23/11 – 7/22/11
<b>MODIFICATION TERM:</b>	6/15/11 – 12/23/11
<b>ORIGINAL CONTRACT AMOUNT:</b>	\$ 34,000 (Pre-Construction Only)
<b>THIS MODIFICATION AMOUNT:</b>	\$ 100,000
<b>PRIOR MODIFICATIONS:</b>	\$3,236,127 (Includes Phase 1 GMP)
<b>REVISED TOTAL CONTRACT AMOUNT:</b>	\$3,370,127
<b>ORIGINAL PROCUREMENT METHOD:</b>	Competitive Sealed Proposals (Task Order under On-Call CM program)
<b>MBE PARTICIPATION:</b>	30%
<b>PERFORMANCE SECURITY:</b>	Payment and performance bonds at 100% of the contract amount

**REQUESTING INSTITUTION REMARKS:** Facilities Management/Department of Capital Projects at the University of Maryland, College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

Authorization for addition of this scope constitutes a material change to the contract, requiring Board approval per BPW Advisory No. 1995-1.

<b>FUND SOURCE:</b>	Plant Funds
<b>APPROP CODE:</b>	R30B22
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	11-1364-1111

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<b>BOARD OF PUBLIC WORKS ACTION:</b>	<b>THE ABOVE REFERENCED ITEM WAS:</b>
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**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM: 7-GM

Agency Contact: James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**Recommendation:** That the Board of Public Works approve the use of General Obligation Bond funding proceeds for the following contracts totaling \$118,384.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

University of Maryland, College Park Maryland  
Fine and Performing Arts Center Bowie State University, Bowie MD

- |    |                            |  |
|----|----------------------------|--|
| A. | <b>Description:</b>        | Furnish and install office furniture for the 1st floor<br>Purchase Order G154158                                     |
|    | <b>Procurement Method:</b> | State of Maryland Preferred Provider   |
|    | <b>Award:</b>              | Maryland Correctional Enterprises<br>7275 Waterloo Road<br>Jessup MD 20794   |
|    | <b>Amount:</b>             | \$49,628   |
|    | <b>Fund Source:</b>        | MCCBL of 2010: <i>Provide funds to equip the Fine and Performing Arts Center at Bowie State University.</i> Item 903 |
|    | <b>MD Tax Clearance:</b>   | N/A  |
|    | <b>Resident Business:</b>  | Yes  |
|    |                            |  |
| B. | <b>Description:</b>        | Furnish and install print making studio presses<br>Purchase Order G154233  |
|    | <b>Procurement Method:</b> | Simplified Procurement   |
|    | <b>Award:</b>              | Prospectus Enterprises Inc. (Company is State Certified SB and MB)<br>122.3 Mt. Pleasant Drive<br>Laurel MD 20708    |
|    | <b>Amount:</b>             | \$58,105   |
|    | <b>Fund Source:</b>        | MCCBL of 2010: <i>Provide funds to equip the Fine and Performing Arts Center at Bowie State University.</i> Item 903 |
|    | <b>MD Tax Clearance:</b>   | 11-1303-1111   |
|    | <b>Resident Business:</b>  | Yes  |

SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA

ITEM: 7-GM (continued)

C. **Description:** Furnish and install podiums  
Purchase Order D154093  
**Procurement Method:** Simplified Procurement  
**Award:** Preeminence (State Certified Small  
Business and MBE)  
5218 Federalsburg Road  
Bridgeville, DE 19933  
**Amount:** \$5,863  
**Fund Source:** MCCBL of 2010: *Provide funds to equip the Fine  
and Performing Arts Center at Bowie State  
University.* Item 903  
**MD Tax Clearance:** 11-1247-0000  
**Resident Business:** Yes

University of Maryland, College Park - Items A thru E Withdrawn  
Maryland Fire and Rescue Institute Regional Training Center, Edgewood

A. **Description:** Furnish 6 projector screens  
Purchase Order P154130  
**Procurement Method:** Simplified Procurement  
**Award:** ACL Computers & Software, Inc.  
Marriottsville, MD 21104  
**Amount:** \$852  
**Fund Source:** MCCBL of 2010: *Provide funds to equip the MFRI  
North East Regional Training Center.* Item 043  
**MD Tax Clearance:** 11 1285 1111  
**Resident Business:** Yes

B. **Description:** Furnish 7 Samsung Flat Panel Monitors  
Purchase Order P154246  
**Procurement Method:** Simplified Procurement  
**Award:** Washington Professional Systems  
Wheaton, MD  
**Amount:** \$36,841  
**Fund Source:** MCCBL of 2010: *Provide funds to equip the MFRI  
North East Regional Training Center.* Item 043  
**MD Tax Clearance:** 11 1287 1111  
**Resident Business:** Yes

C. **Description:** Furnish 6 projectors  
Purchase Order P154132  
**Procurement Method:** Simplified Procurement  
**Award:** RTZ Audio Visual  
Elkridge, MD 21075  
**Amount:** \$10,604.04  
**Fund Source:** MCCBL of 2010: *Provide funds to equip the MFRI  
North East Regional Training Center.* Item 043  
**MD Tax Clearance:** 11 1286 1111  
**Resident Business:** Yes

SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA

ITEM: 7-GM (continued)

**D. Description:** Furnish monitor, misc. audio visual components  
Purchase Order P154297  
**Procurement Method:** Simplified Procurement  
**Award:** AVI SPL  
Lanham, MD 20706  
**Amount:** \$1,859.04  
**Fund Source:** MCCBL of 2010: *Provide funds to equip the MFRI*  
*North East Regional Training Center: Item 043*  
**MD Tax Clearance:** 11-1288-1111  
**Resident Business:** Yes

**E. Description:** Furnish brackets  
Purchase Order P154296  
**Procurement Method:** Simplified Procurement  
**Award:** Maryland Sound & Image  
Baltimore, MD 21133  
**Amount:** \$2,174.27  
**Fund Source:** MCCBL of 2010: *Provide funds to equip the MFRI*  
*North East Regional Training Center: Item 043*  
**MD Tax Clearance:** 11-1312-1111  
**Resident Business:** Yes

**F. Description:** Furnish Projectors (Qty: 2)  
Equipment List C-2-21 and C-4-17  
Purchase Order P154529  
**Procurement Method:** Simplified Procurement  
**Award:** Lee Hartman  
8839 J Kelso Drive  
Baltimore, MD 21221  
**Amount:** \$4,788  
**Fund Source:** MCCBL 10-043: *Provide funds to equip the MFRI*  
*North East Regional Training Center: Item 043*  
**MD Tax Clearance:** 11-1257-1001  
**Resident Business:** Yes

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**CONSTRUCTION CONTRACT MODIFICATION**

**ITEM:** 8-C MOD

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** University of Maryland, College Park

**CONTRACT ID:** Heavy Equipment Repair Building  
University of Maryland, College Park  
Contract No. B-000979/Task Order Y-400119  
Project No. 10-444-875-00

**CONTRACT APPROVED:** On Call CM Services (USM Item 2C 01/02/08)  
First Renewal (USM Item 1-C OPT, 0 12/16/09)  
Pre-Construction Services (USM Item 7-C, 12/15/10)

**CONTRACTOR AWARD:** J. Vinton Schafer & Sons, Inc.  
Abingdon, MD 21009

**ORIGINAL CONTRACT DESCRIPTION:** Both pre-construction and construction phase services for the Heavy Equipment Repair Building. The project consists of a new building of approximately 4,000 GSF for the maintenance and repair of large vehicles. The building will be constructed to replace the existing structure that will be demolished to make way for redevelopment of the East Campus. The building will include new office space, vehicle/crane lifts, and storage space.

**MODIFICATION DESCRIPTION:** Contractor has submitted an acceptable proposal for the Guaranteed Maximum Price package. The University requests Board approval to modify the contract to incorporate GMP into the contract.

**ORIGINAL CONTRACT TERM:** Pre-construction phase: 12/15/10 – 5/15/11  
Construction phase from notice to proceed:  
150 calendar days

**MODIFICATION TERM:** Construction Phase-150 calendar days  
(6/15/11-11/15/11)

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 8-C MOD (continued)

**ORIGINAL CONTRACT AMOUNT:** \$ 24,000 (Preconstruction Phase Only)

**THIS MODIFICATION AMOUNT:** \$2,598,568 (GMP)

**REVISED TOTAL CONTRACT AMOUNT:** \$2,622,568

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals  
(Task Order under On-Call CM Contract)

**MBE PARTICIPATION:** 25%

**PERFORMANCE SECURITY:** 100% Payment and Performance Bonds

**REQUESTING INSTITUTION REMARKS:** J. Vinton Schafer & Sons, Inc. has performed pre-construction services. The University seeks Board approval to incorporate the GMP into the contract and proceed with construction.

The original budget for this project was established at \$1.4 million. DBM has approved a program modification which allows for relocation to another site, additional square footage for the heavy equipment building and demolition/reconstruction of two storage sheds. The revised estimated cost is \$2.9 million.

Facilities Management / Department of Capital Projects at the University of Maryland, College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

**FUND SOURCE:** MCCBL of 2010: *East Campus Redevelopment. Provide funds to design and construct infrastructure and building improvements for the East Campus.* Item 045.

**APPROP CODE:** N/A

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-1364-1111

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM: 1-IT Option**

Agency Contact:  
Kim James (410)462-8440  
[KJames@bccc.edu](mailto:KJames@bccc.edu)  
Robert Krysiak (410-260-7179)  
[Robert.Krysiak@doit.state.md.us](mailto:Robert.Krysiak@doit.state.md.us)

**DEPARTMENT/PROGRAM:**

Baltimore City Community College

**CONTRACT ID:**

ADPICS BPO No. R95B2400001

**CONTRACT APPROVED:**

DoIT Item 3-IT (4/21/2010)

**CONTRACTOR:**

Blackboard Inc  
Washington, D.C.

**CONTRACT DESCRIPTION:** Software licenses, updates and technical support for the Blackboard Learning Management System.

**OPTION DESCRIPTION:**  
options.

Exercise the first of two 1-year renewal

**ORIGINAL CONTRACT TERM:**

May 1, 2010 – June 30, 2011

**OPTION TERM:**

July 1, 2011- June 30, 2012

**ORIGINAL CONTRACT AMOUNT:**

\$238,856.00

**OPTION AMOUNT:**

\$225,000.00

**REVISED TOTAL CONTRACT AMOUNT:**

\$463,856.00

**ORIGINAL PROCUREMENT METHOD:**

Intergovernmental Cooperative Purchasing  
University of Maryland contract N127416

**MBE PARTICIPATION:**

None

**SUPPLEMENT D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM: 1-IT Option (cont'd)**

**REMARKS:**

Baltimore City Community College (BCCC) is continuing to use the University of Maryland College Park's contract which allows other State agencies to contract with Blackboard at UMCP contract discount pricing.

BCCC has been using Blackboard's Learning Management System since 2000. Blackboard troubleshoots all technical problems that occur on the site. Blackboard has always responded within 24 hours or less to any problem regarding the site. The service and support from Blackboard has been very good.

Blackboard's course management system is a web-based academic shell where teachers can extend their expertise and guidance beyond the classroom to students on campus, across town, or even across the world. Students can reach teachers; interact with classmates, and access learning materials anytime, anywhere. Based on distance learning technology, Blackboard makes it possible to utilize the World Wide Web to enhance and enrich traditional coursework or provide the framework for complete distance learning courses by providing an easy to use set of tools for making information available and communication possible.

Blackboard delivers the powerful course management tools that enable instructors to provide their students with course materials, discussion boards, virtual chat, online activities and assessments, and a discipline specific academic resource center on the Web. The system provides a host of other communication tools including a digital drop box for students to submit assignments electronically, a group function for collaborative team projects and an on-line grade book for students to monitor their progress. This is all provided through a standard web browser interface which already exists on most computers.

**FUND SOURCE:** General Funds (Unrestricted)

**APPROP. CODE:** R95C00

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 11-1204-1011

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**SUPPLEMENT D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM: 2-IT Option**

**Agency Contact:**

Elliot Schlanger (410) 260-2994  
[ESchlanger@doit.state.md.us](mailto:ESchlanger@doit.state.md.us)  
Robert Krysiak (410-260-7179)  
[Robert.Krysiak@doit.state.md.us](mailto:Robert.Krysiak@doit.state.md.us)

**DEPARTMENT/PROGRAM:**

Information Technology

**CONTRACT ID:**

IBI Maintenance Contract  
DBM-0215-IBI  
COD71906

**CONTRACT APPROVED:**

DBM Item 11-IT (6/19/2002)

**CONTRACTOR:**

Information Builders, Inc.  
Baltimore, MD

**CONTRACT DESCRIPTION:** Maintain various Information Builders, Inc. mainframe software products that are used by State agencies to generate queries against various Financial Management Information System (FMIS) accounting and procurement databases or to support internal operations using FMIS or other agency financial data.

**OPTION DESCRIPTION:** Request to: (1) consolidate option years 2 through 5; and (2) exercise the four-year renewal option.

**ORIGINAL TERM:** 7/1/02-6/30/07 DBM Item 11-IT (6/19/2002)

**EXTENDED TERM:** 7/1/07-6/30/10 DBM Item 14-IT-Mod (12/15/2004)

**FIRST OPTION TERM:** 7/1/10-6-30/11 DoIT Item 5-IT-Option (5/19/2010)

**THIS OPTION TERM:** 7/1/11-6/30/15

**ORIGINAL CONTRACT AMOUNT:** \$3,800,000

**OPTIONS AMOUNT:** \$3,800,000

**PRIOR MODIFICATIONS/OPTIONS:** \$4,900,000 (See Page 5D)

**REVISED TOTAL CONTRACT AMOUNT:** \$12,500,000

**ORIGINAL PROCUREMENT METHOD:** Sole Source

**SUPPLEMENT D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM: 2-IT Option (Cont.)**

**MBE PARTICIPATION:** 0%

**REQUESTING AGENCY REMARKS:** DoIT and other State agencies use eight different Information Builders, Inc. products as an integral part of the operations of FMIS. As part of this contract, the primary IBI enterprise proprietary software used by DoIT and other State agencies is a product called FOCUS. FOCUS is a proprietary programming language and has been the standard IBI software used to create ad-hoc reports against FMIS accounting and procurement data for the past 16 years. This contract includes maintenance, training, and support for internal operations on FMIS or other agency financial.

DoIT is recommending that the Board approve consolidating all four of the remaining options because DoIT has determined that State agencies will save in the range of 5% to 15 % annually by using multi year contracts. Under this agreement, State agencies establish individual contracts tailored to their agency needs. Prices are based on the current price schedule furnished by the contractor at the time of the acquisition, less the State's volume discounts at the time of purchase.

Option number one was priced at \$700,000. However, due to increased usage, a modification to increase the amount of the contract was approved by the BPW for an additional \$3,000,000. The option amount per year of \$950,000 on this Agenda is based on the spending history for the current fiscal year and projected future spending amounts.

**FUND SOURCE** Agency Funds

**APPROP. CODES:** Agency Funds

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-1426-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**ATTACHMENT  
PRIOR MODIFICATIONS/OPTIONS**

MOD #1	\$1,200,000	Reduce rates; extend base term three years; add 5 one-year renewal options. DBM Item 14-IT Mod (12-15-04)
Option #1	\$ 700,000	DoIT Item 5-IT Opt (5-19-10)
MOD #2	\$3,000,000	DoIT Item 3-IT Mod (12-1-10)
	\$4,900,000	Total

**SUPPLEMENT D**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**ACTION AGENDA**

**ITEM: 3-IT**

**Agency Contact:**  
Vinnie Lee (410) 260-7635  
[vlee@comp.state.md.us](mailto:vlee@comp.state.md.us)  
Robert Krysiak (410-260-7179)  
[Robert.Krysiak@doit.state.md.us](mailto:Robert.Krysiak@doit.state.md.us)

**DEPARTMENT/PROGRAM:** Comptroller  
Information Technology Division

**CONTRACT ID:** Mainframe Software Maintenance & Support  
VTS Hardware Support  
SS-12-01 ADPICS No. E00B1400048

**CONTRACT DESCRIPTION:** Continued maintenance for installed software and related support services for tape drives associated with Annapolis Data Center's Virtual Tape System.

**AWARD:** IBM Corporation  
Baltimore, MD

**TERM:** 7/01/11 - 06/30/12

**AMOUNT:** \$2,329,787

**PROCUREMENT METHOD:** Sole Source

**MBE PARTICIPATION:** None

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** The Comptroller's Information Technology Division's Annapolis Data Center provides mainframe computer services for various State departments and agencies. The Division licenses and maintains numerous software products that support the operational side of the mainframe as well as the applications that run on it.

This contract will provide continued maintenance for installed software and related support services, as well as 24x7 support for nine 3590 tape drives attached to ADC's Virtual Tape System. This software currently runs the IBM mainframe. IBM is the developer of the software and retains proprietary and copyright privileges. IBM Corporation is the only known vendor that can provide the requested software maintenance and support services.

**SUPPLEMENT D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM: 3-IT (cont'd)**

**REMARKS: (cont'd)**

There are no known MBEs certified to service the 3590 tape drives.

IBM has an excellent track record of providing service and support for reasonable rates within the time constraints delineated in the contract.

**FUND SOURCE:** 100% Reimb. (User Agencies)

**APPROP. CODE:** E00A1001

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-1193-1011

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**SUPPLEMENT D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM: 4-IT**

**Agency Contact:**  
Veronica Black (410-767-8826)  
[VBlack@dhhmh.sytate.md.us](mailto:VBlack@dhhmh.sytate.md.us)  
Robert Krysiak (410-260-7179)  
[Robert.Krysiak@doit.state.md.us](mailto:Robert.Krysiak@doit.state.md.us)

**DEPARTMENT/PROGRAM:**

Department of Health and Mental Hygiene  
Office of Preparedness and Response

**CONTRACT ID:**

ESi Acquisition, Inc.  
ADPICS No. M00B1400595.

**CONTRACT DESCRIPTION:** Licenses, maintenance, support, training for WebFusion software.

**AWARD:**

ESi Acquisition, Inc.  
Augusta, GA

**TERM:**

6/16/2011-6/15/2012

**AMOUNT:**

\$128,706

**PROCUREMENT METHOD:**

Sole Source

**MBE PARTICIPATION:**

None

**INCUMBENT:**

Same

**REQUESTING AGENCY REMARKS:** ESi Acquisition, Inc. is the developer and licensor of WebFusion products. WebFusion is the only product that interfaces directly with the MEMA owned WebEOC software that assists in managing State emergencies. The WebFusion software extends the interface capability to hospitals and allows for the communication and sharing of data seamlessly thru the existing MEMA owned WebEOC software and hardware.

This contract will provide licenses, maintenance, support and training for 15 hospitals in Region 3 (Anne Arundel, Carroll, Baltimore, Baltimore City, Harford and Howard).

ESi Acquisition, Inc. is the only known vendor that can provide the requested software maintenance and support services. There are no MBEs certified to service WebFusion products.

**SUPPLEMENT D**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**ACTION AGENDA**

**ITEM: 4-IT (cont'd)**

**FUND SOURCE:** 100% Federal

**APPROP. CODE:** M00F0606

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 11-1432-0000

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**SUPPLEMENT D**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**ACTION AGENDA**

**ITEM: 5-IT**

**Agency Contact:**

Veronica Black (410-767-8826)  
[VBlack@dhhm.sytate.md.us](mailto:VBlack@dhhm.sytate.md.us)  
Robert Krysiak (410-260-7179)  
[Robert.Krysiak@doit.state.md.us](mailto:Robert.Krysiak@doit.state.md.us)

**DEPARTMENT/PROGRAM:**

Department of Health and Mental Hygiene  
Office of Preparedness and Response

**CONTRACT ID:**

OPASS # 11-10707  
ADPICS No. M00B1400585

**CONTRACT DESCRIPTION:** Provide patient tracking kits to operate with software owned by MIEMSS

**AWARD:**

Global Emergency Resources  
Augusta, GA

**TERM:**

6/16/ 2011-6/15/2012

**AMOUNT:**

\$380,010

**PROCUREMENT METHOD:**

Sole Source

**MBE PARTICIPATION:**

None

**INCUMBENT:**

Same

**REQUESTING AGENCY REMARKS:** The 15 patient tracking kits will be deployed to hospitals in Region V (Montgomery, Prince Georges, Charles, Calvert and St. Mary's). The units work interactively with MIEMMS owned software known as HC Standard (acquisition approved DoIT Item 2-IT [Oct. 6, 2010]).

Global Emergency Resources is the developer and owner of HC Standard, a proprietary software application. MIEMSS currently owns a non-exclusive, perpetual license for HC Standard which provides MIEMSS and Maryland hospitals with the status of hospital alerts and the availability of healthcare resources during an emergency. A component of the base application, HC Standard, is patient tracking.



**SUPPLEMENT D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM: 5-IT (cont'd)**

**REMARKS: (cont'd)**

DHMH's primary interest is in situational updates of patient counts, reason for hospitalization, and patient priority information. The kits will allow for rapid relocation of patients, electronic access to bed availability, and a central repository of patient location information for use in the event of an emergency.

Global Emergency Resources is the only known vendor that can provide the requested software maintenance and support services. There are no MBEs certified to service HC Standard products.

**FUND SOURCE:** 100% Federal

**APPROP. CODE:** M00F0606

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 11-1284-0000

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION ✓**

**WITHOUT DISCUSSION**

**SUPPLEMENT D**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**ACTION AGENDA**

**ITEM: 6-IT**

**Agency Contact:**  
Linda Lamone 410-269-2840  
llamone@elections.state.md.us  
Robert Krysiak (410-260-7179)  
Robert.Krysiak@doit.state.md.us

**DEPARTMENT/PROGRAM:**

State Board of Elections

**CONTRACT ID:**

SBE-2011-01 - CFRMS  
ADPICS No. D38B1400004

**CONTRACT DESCRIPTION:** Online campaign finance reporting and management system.

**AWARD:**

PCC Technology Group  
Bloomfield, CT

**TERM:**

06/16/2011-12/31/2014

**AMOUNT:**

\$ 897,275

**PROCUREMENT METHOD:**

Competitive Sealed Proposals

**BIDS:**

	Technical Proposal (Ranking)	Financial Proposal (Ranking)/ BAFO Totals	Overall Ranking
PCC Technology Group	1	1/\$897,275	1
Quest Information Systems	2	2/\$940,140	2

**MBE PARTICIPATION:**

5%

**PERFORMANCE SECURITY:**

None

**REMARKS:**

A notice of the availability of the Request for Proposals was advertised on *eMarylandMarketplace.com* and the State Board of Elections website; a copy was sent to the Governor's Office of Minority Affairs. Three proposals were received in response to the RFP but one was determined not susceptible for award. PCC Technology Group was ranked number one for both its technical and financial proposals. As a result of its number one overall ranking, PCC Technology Group is recommended for this award.

**SUPPLEMENT D**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**ACTION AGENDA**

**ITEM: 6-IT (Cont.)**

**REMARKS: (Cont'd)**

The purpose of this contract is to obtain and implement a Commercial off the Shelf (COTS) browser-based campaign finance reporting and management system. The contract will provide an online filing solution for campaign committees, an online searchable campaign finance database for the public and press, and an account management system for the agency to send notifications, track late fees, and generally manage campaign finance activities.

The current campaign finance management and reporting system used by SBE and its filers was developed and put into production in November 1999. The need to replace it is based on the need to improve functionality and usability for external and internal users and generally take advantage of a browser based solution. Currently, SBE provides a software program to campaign finance filers that they load on a personal computer and use to create the required campaign finance reports. That report is exported to SBE. The benefit of CFRMS is that filers will not be responsible for managing the software or the associated database. This will allow a seamless transition between computers or from one campaign staff member to another. It will also enable a filer, without a dedicated computer, to use a public computer (for example, a library) to meet the campaign finance filing requirements. For SBE, an online solution will allow for easy modifications to the software which occurs whenever changes are made to campaign finance laws. Instead of mailing a software program to over 2,000 filers, SBE will be able to affect a programming change online without interfering with the users. In addition, filer accounts will be easier to manage and SBE staff will have less data entry responsibilities.

Based on an SBE marketplace survey, the COTS systems that are available for this project are products that are configured, hosted, and maintained by the prime contractor. Accordingly, a 5% MBE sub-contracting goal is appropriate.

**FUND SOURCE:** 100% Special Funds (Fair Campaign Financing Fund)

**APPROP. CODE:** D38I0101

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 11-1370-1101

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**AMERICAN RECOVERY AND REINVESTMENT ACT**

**ITEM: 7-IT**

**Agency Contact:**

Elliot Schlanger (410) 260-2994  
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[Robert.Krysiak@doit.state.md.us](mailto:Robert.Krysiak@doit.state.md.us)

**DEPARTMENT/PROGRAM:**

Information Technology

**CONTRACT ID:**

Fiber Optic Cable  
ADPICS No. 060B1400065

**CONTRACT DESCRIPTION:** Provide DoIT's Networks Divisions with approximately 800 miles of fiber optic cable.

**AWARD:**

OFS Fitel, LLC  
Norcross, GA

**TERM:**

6/15/2011-8/31/2013 (w/four 1-year options)

**AMOUNT OF CONTRACT:**

\$2,500,000

**ORIGINAL PROCUREMENT METHOD:**

Intergovernmental Cooperative Purchasing  
Howard County Agreement PA-62-2011

**MBE PARTICIPATION:**

0%

**REQUESTING AGENCY REMARKS:** The implementation of the One Maryland Broadband Network (OMBN) project is possible because the State received a competitive federal grant to extend middle-mile broadband infrastructure in each of Maryland's 23 counties, the City of Baltimore, and the City of Annapolis, through. The project is funded through the U.S. Department of Commerce's Broadband Technology Opportunities Program authorized by the American Recovery and Reinvestment Act.

The OMBN will use the grant funds to install up to 1,294 miles of fiber optic cable, much of it in rural and underserved communities throughout the State, to bring Internet access to more than 1,000 community anchor institutions and link together three independent broadband networks. Expanding broadband is crucial for helping to create jobs, improve public safety, increase educational opportunities, improve health care delivery, and improve infrastructure for the Base Closure and Realignment.

**SUPPLEMENT D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**AMERICAN RECOVERY AND REINVESTMENT ACT**

**ITEM: 7-IT (cont'd)**

**REMARKS: (cont'd)**

Howard County is a key grant sub-recipient and represents the Inter-County Broadband Network (ICBN). The ICBN comprises ten central counties and cities: Annapolis, Anne Arundel, Baltimore City, Baltimore, Carroll, Frederick, Harford, Montgomery and Prince George's. Howard County issued a RFP to procure fiber optic cabling, following a process similar to that used for State procurements. It recommended two companies for award, OFS Fitel, LLC and Corning Cable Systems, LLC. Howard County has signed a contract with OFS Fitel, LLC, and is continuing to negotiate a contract with Corning Cable Systems, LLC.

During the implementation of OMBN, DoIT expects to procure its fiber cable from both of these companies. However, based on the grant expenditure deadline, DoIT must expeditiously obtain fiber optic cable which has a production lead time of 4-5 months. OFS Fitel, LLC is the only source currently under contract. DoIT will submit a future Agenda Item to include Corning Cable Systems, LLC under the intergovernmental cooperative purchasing method when there is a signed contract. Rates for the material under the contract are fixed, so the lack of a contract with Corning Cable Systems will not affect the price of fiber optic cabling procured as a result of the Howard County RFP.

<b>FUND SOURCE</b>	100% Federal
<b>APPROP. CODES:</b>	B0410
<b>RESIDENT BUSINESS:</b>	No
<b>MD TAX CLEARANCE:</b>	11-1356-1000

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

James L. Knighton – 410-767-0820  
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BPW -- 06/15/11

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 1-AE

### MARYLAND TRANSIT ADMINISTRATION

**CONTRACT IDS:** MTA-1239A, B, C & D  
 On-Call Quality Assurance and Quality Control Program Services  
 ADPICS NOS. TMTA1239A, TMTA1239B, TMTA1239C & TMTA1239D

**CONTRACT DESCRIPTION:** These are four (4) task order contracts to provide quality assurance and quality control program services on an "as-needed" basis.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on June 2, 2011.

**AWARDS:**

AECOM Technical Services, Inc. Baltimore, MD	Contract A
PB Americas, Inc. Baltimore, MD	Contract B
Johnson, Mirmiran & Thompson Sparks, MD	Contract C
Urban Engineers, Inc. Baltimore, MD	Contract D

**TERM:** Five (5) Years (ending August 2015)

**AMOUNT:** \$5,000,000 each (A&B)  
 \$2,500,000 each (C&D)

<b>PROPOSALS:</b>	<u>Technical Proposal Rating (Max=1000)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
AECOM Technical Services, Inc. Baltimore, MD	844	1	\$5,000,000 (Contract A)
PB Americas, Inc. Baltimore, MD	798	2	\$5,000,000 (Contract B)
Johnson, Mirmiran & Thompson Sparks, MD	752	3	\$2,500,000 (Contract C)

ITEM: 1-AE (Continued)

BPW - 06/15/11

PROPOSALS (Cont'd):	Technical Proposal Rating (Max=1000)	Technical Ranking	NTE Price
Urban Engineers, Inc. Baltimore, MD	732	4	\$2,500,000 (Contract D)

DBE PARTICIPATION: 25%

PERFORMANCE SECURITY: N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, the eMaryland Marketplace, and on the SHA and MTA Web Sites. A total of four (4) engineering consultant firms were sent Request for Proposals for these services. All were Maryland firms. Four (4) technical proposals were received.

The Consultants will perform on-call quality assurance and quality control (QA/QC) program services for the MTA. Project tasks may include, but are not limited to the following types of tasks: establishing and monitoring of a quality management system; update of the Quality Assurance and Quality Control (QA/QC) program manual and monitoring implementation of program manuals across the MTA; review of standard specifications used in procurements and recommend revised QA/QC requirements; development of lessons learned, data and coordination with appropriate divisions; development and implementation of training programs; and other engineering support as required.

In addition, the Consultants may conduct QA/QC reviews for facilities and systems engineering during design and procurement including the review of contract documents; review QA/QC plans submitted by bidders; evaluation of design errors and omissions for MTA action; and compliance reviews and audits of QA/QC records for the project and the contractor. The Consultants may assist the MTA by monitoring vendor conformance with QA/QC requirements; monitoring of safety and system assurance; and monitoring conformance of MTA policies and procedures with document controls. The Consultants may also be asked to perform verification and monitoring of test equipment.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

MD TAX CLEARANCE:	AECOM Technical Services, Inc.	11-0260-0101
	PB Americas, Inc.	11-0261-1101
	Johnson, Mirmiran & Thompson	11-0262-1111
	Urban Engineers, Inc.	11-0263-0111

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

Sandra E. Clifford (410) 537-1047  
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BPW – 06/15/11

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**ARCHITECTURAL/ ENGINEERING SERVICES**

**ITEM:** 2-AE

**MARYLAND TRANSPORTATION AUTHORITY**

**CONTRACT ID:** MDTA 2009-02 A  
 Intelligent Transportation Systems Design and Consultation  
 Services

**DESCRIPTION:** This is the final one (1) of three (3) task order based contracts, which will provide design and consultations services relating to intelligent transportation facilities and systems for the Maryland Transportation Authority (MDTA).

**PROCUREMENT METHOD:** **Maryland and Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on April 7, 2011

**AWARD:** IBI Group, Inc.  
 Columbia, MD

**TERM:** Six (6) years (ending June 2017)

**AMOUNT:** \$5,000,000

**MBE PARTICIPATION:** 30%

<b>PROPOSALS:</b>	<u>Technical Proposal Rating</u>	<u>Technical Rating</u>	<u>NTE Price</u>
IBI Group Columbia, MD	1234	1	\$5,000,000 (Contract A)
Jacobs Engineering Group, Inc. Baltimore, MD	1110	2	Contract B BPW Approved 03/23/11
URS Corporation Hunt Valley, MD	1099	3	Contract C BPW Approved 03/23/11
Rummel, Klepper & Kahl, LLP / AECOM Technical Services, Inc. JV Baltimore, MD	953	4	N/A
PB Americas Baltimore, MD	935	5	N/A

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ITEM: 2-AE (Continued)

BPW - 06/15/11

PROPOSALS (CONT'D):	Technical Proposal Rating	Technical Rating	NTE Price
Century Engineering Hunt Valley, MD	907	6	N/A
Wilbur Smith & Associates / Urban Engineering, JV Towson, MD	868	7	N/A

**REMARKS:** This Solicitation was advertised in The Daily Record and eMaryland Marketplace. A total of seven (7) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms. Price proposals were solicited and received from the top three (3) ranked firms. The four (4) firms that were not selected were debriefed.

The project shall include all aspects of engineering services for Intelligent Transportation Systems (ITS) including concept, planning, design, construction support services, warranty monitoring, configuration management, annual inspection, other related design, and engineering support services. The project shall include ITS equipment on MDTA-maintained facilities, including the Harry W. Nice Memorial Bridge, Thomas J. Hatem Memorial Bridge, William Preston Lane Jr. Memorial Bridge, Baltimore Harbor Tunnel Throughway, Fort McHenry Tunnel, Francis Scott Key Bridge, John F. Kennedy Memorial Highway, and Maryland Route 200 (the Inter County Connector) and any new facilities the MDTA may acquire, construct, or have an interest in, in the future. ITS shall include, but not be limited to, electronic dynamic message signs, either portable or permanent, closed circuit television systems, highway advisory radio systems, Automatic Traffic Recorders, security systems, police radio communications and coverage studies, FCC Licensing, tunnel control systems, communications and network systems, custom software specifications, electrical power distribution and generation, toll collections systems, travel time systems, over-height detection systems, automatic license plate readers, police and law enforcement systems, control room design and modification, roadway lighting, tunnel power and lighting, and sign lighting and related high technology electronic systems that may have application to the management control, operation and maintenance of highway and toll systems.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

<b>FUND SOURCE:</b>	100% Toll Revenue
<b>APPROPRIATION CODE:</b>	29.10.02.01
<b>MD TAX CLEARANCE:</b>	11-1301-0111
<b>RESIDENT BUSINESS:</b>	Yes

**BOARD OF PUBLIC WORKS ACTION-THE ABOVE-REFERENCE ITEM WAS:**

APPROVED

DISAPPROVED

~~DEFERRED~~

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 3-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2008-06 B, C & D  
Environmental Analysis and NEPA/MEPA Document  
Preparation Services, Statewide  
ADPICS NOS. SBCS0806B, SBCS0806C & SBCS0806D

CONTRACT DESCRIPTION: These are three (3) of four (4) open-end task order contracts for Environmental Analyses and NEPA/MEPA Document Preparation Services, Statewide for the Environmental Planning Division.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on June 2, 2011.

AWARDS:

Rummel, Klepper & Kahl, LLP Contract B  
Baltimore, Maryland

The Wilson T. Ballard Company, Inc. Contract C  
Baltimore, Maryland

McCormick Taylor, Inc. Contract D  
Baltimore, MD

AMOUNT: \$6,000,000 each

TERM: Six (6) Years (ending June 1, 2017)

DBE PARTICIPATION: 25%

PROPOSALS:

	Technical Proposal Rating (Max 620)	Technical Ranking	NTE Price
STV / Greenhorne & O'Mara, Inc. Baltimore, MD	476	1	Contract A BPW Approval 09/16/09
Rummel, Klepper & Kahl, LLP Baltimore, MD	457	2	\$6,000,000 (Contract B)
The Wilson T. Ballard Company Owings Mills, MD	451	3	\$6,000,000 (Contract C)

**PROPOSALS (CONT'D):**

	<u>Technical Proposal Rating (Max 620)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
McCormick Taylor, Inc. Baltimore, MD	438	4	\$6,000,000 (Contract D)
PB / Gannett Fleming, Inc Baltimore, MD	432	5	N/A
Century Engineering, Inc. Hunt Valley, MD	429	6	N/A
URS Corporation Hunt Valley, MD	403	7	N/A
KCI Technologies, Inc. Hunt Valley, MD	363	8	N/A
A.D. Marble / WBCM, JV Owings Mills, MD	355	9	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Market Place and SHA web page. A total of nine (9) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

The Consultants shall provide environmental technical analyses and prepare environmental documentation and related studies as necessary to satisfy the requirements of both the National Environmental Policy Act (NEPA) and the Maryland Environmental Policy Act (MEPA) for SHA projects.

This Contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA

**APPROPRIATION CODE:** B0101

<b>MD TAX CLEARANCES:</b>	Rummel, Klepper & Kahl, LLP	11-1168-1111
	The Wilson T. Ballard Co.	11-1169-0111
	McCormick Taylor, Inc.	11-1167-0111

**RESIDENT BUSINESS:** Yes

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Robert P. Gay 410-545-0433  
 rgay@sha.state.md.us

BPW – 06/15/11

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 4-AE

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** BCS 2010-02 C  
 Cultural Resources Services, Statewide  
 ADPICS NO. SBCS1002C

**CONTRACT DESCRIPTION:** This is last of five (5) open-end task order contracts to provide Cultural Resources Services, Statewide.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on June 2, 2011.

**AWARD:** The Ottery Group, Inc.  
 Olney, Maryland

**AMOUNT:** \$2,000,000

**TERM:** Five (5) Years (ending May 1, 2016)

**MBE PARTICIPATION:** 25%

<b>PROPOSALS:</b>	<u>Technical Proposal Rating (Max 600)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
URS Corporation Hunt Valley, MD	398	1	Contract A BPW Approval 03/09/11
Skelly and Loy, Inc. Hagerstown, MD	398	2	Contract B BPW Approval 04/20/11
The Ottery Group, Inc. Olney, MD	394	3	\$2,000,000 (Contract C)
TRC Environmental Corporation Chapel Hill, NC	391	4	Contract D BPW Approval 03/23/11
PB Americas, Inc. / McCormick Taylor, Inc. Baltimore, MD	388	5	Contract E BPW Approval 03/09/11

ITEM: 4-AE (Continued)

BPW – 06/15/11

PROPOSALS (Cont'd):	Technical Proposal Rating (Max 600)	Technical Ranking	NTE Price
The Louis Berger Group, Inc. Washington, DC	381	6	N/A
A.D. Marble And Company Owings Mills, MD	377	7	N/A
R. Christopher Goodwin and Associates, Inc. Frederick, MD	368	8	N/A
TranSystems Corporation Langhorne, PA	357	9	N/A
TEC, Inc. Annapolis, MD	335	10	N/A
John Milner Associates, Inc. Alexandria, VA	332	11	N/A
AECOM USA, Inc. Baltimore, MD	313	12	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA Web Page. A total of twelve (12) engineering consultant firms submitted technical proposals for this project, of which are eight (8) Maryland firms.

The Consultant shall prepare and complete technical reports, graphics and supporting documentation and recommendations of appropriate mitigation required to identify and/or assess the potential impact of proposed highway projects on historic structures, sites and architectural environment for SHA projects.

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA

**APPROPRIATION CODE:** B0101

**MD TAX CLEARANCE:** 11-0588-0111

**RESIDENT BUSINESS:** Yes

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

155

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BPW – 06/15/11

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM: 5-AE**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** BCS 2010-13 A & B  
Construction Contract Claims Review & Analysis Services,  
Statewide, for the Office of Construction  
ADPICS NOS.: SBCS1013A & SBCS1013B

**CONTRACT DESCRIPTION:** These are two (2) of four (4) open-end task order contracts to provide construction contract claims review and analysis services, Statewide.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on June 2, 2011.

**AWARD:**

Johnson, Mirmiran & Thompson, Inc. Contract A  
Sparks, Maryland

Alpha Corporation Contract B  
Baltimore, Maryland

**AMOUNT:** \$1,000,000 each

**TERM:** Six (6) Years (ending June 1, 2017)

**DBE PARTICIPATION:** 20%

<b>PROPOSALS:</b>	<u>Technical Proposal Rating (Max 730)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	586	1	\$1,000,000 (Contract A)
Alpha Corporation Baltimore, MD	543	2	\$1,000,000 (Contract B)
Urban Engineers, Inc. Baltimore, MD	541	3	Contract C
O'Connell & Lawrence, Inc. Olney, MD	477	4	Contract D
ARCADIS Columbia, MD	446	5	N/A

ITEM: 5-AE (Continued)

BPW – 06/15/11

PROPOSALS (CONT'D):	Technical Proposal Rating (Max 730)	Technical Ranking	NTE Price
Century Engineering, Inc. / Whitney Bailey Cox & Magnani, LLC Hunt Valley, MD	438	6	N/A
McDonough Bolyard Peck, Inc./ Michael Baker Jr., Inc. Columbia, MD	438	7	N/A
KCI Technologies, Inc. Sparks, MD	431	8	N/A
Wallace, Montgomery & Associates, LLP Towson, MD	410	9	N/A
Trauner Consulting Services, Inc./ Philadelphia, PA	402	10	N/A
EA Engineering, Science & Technology, Inc./ Capital Construction Consultants, Inc. Baltimore, MD	387	11	N/A
Exponent, Inc Alexandria, VA	366	12	N/A
ATCS, P.L.C. Annapolis, MD	322	13	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of thirteen (13) engineering consultant firms submitted technical proposals for this project, of which eleven (11) are Maryland firms.

This Contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA

**APPROPRIATION CODE:** B0101

**MD TAX CLEARANCE:** Johnson, Mirmiran & Thompson, Inc. 11-1216-1111  
Alpha Corporation 11-1266-1111

**RESIDENT BUSINESSES:** Yes

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

Robert P. Gay 410-545-0433  
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BPW – 06/15/11

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 6-AE

STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** BCS 2010-16 B, D & F  
 Bridge Inspection, Evaluation and Rating Services, Statewide  
 ADPICS NOS. SBCS1016B, SBCS1016D & SBCS1016F

**CONTRACT DESCRIPTION:** These are three (3) of eight (8) open-end task order contracts to provide bridge condition inspection, evaluation and rating services for State, County and local bridges, Statewide, for the Structures Inspection and Remedial Engineering Division.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on June 2, 2011.

**AWARD:**

Johnson, Mirmiran & Thompson, Inc./  
 Rummel, Klepper & Kahl, LLP Contract B  
 Sparks, Maryland

Whitman, Requardt & Associates, LLP Contract D  
 Baltimore, Maryland

Northeast Engineering, Inc./  
 Gannett Fleming, Inc. Contract F  
 Baltimore, Maryland

**AMOUNT:** \$3,000,000 each

**TERM:** Five (5) Years (ending June 1, 2016)

**DBE PARTICIPATION:** 24% (Contract B)  
 23% (Contracts D & F)

<b>PROPOSALS:</b>	<u>Technical Proposal Rating (Max 710)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Wallace, Montgomery & Associates, LLP Towson, MD	571	1	Contract A
Johnson, Mirmiran & Thompson, Inc./ Rummel, Klepper & Kahl, LLP Sparks, MD	566	2	\$3,000,000 (Contract B)
The Wilson T. Ballard Company Owings Mills, MD	565	3	Contract C



ITEM: 6-AE (Continued)

BPW – 06/15/11

PROPOSALS (CONT'D):	Technical Proposal Rating (Max 710)	Technical Ranking	NTE Price
Whitman, Requardt & Associates, LLP Baltimore, MD	554	4	\$3,000,000 (Contract D)
URS Corporation Hunt Valley, MD	553	5	Contract E
Northeast Engineering, Inc./ Gannett Fleming, Inc. Baltimore, MD	552	6	\$3,000,000 (Contract F)
Kennedy, Porter & Associates, Inc./ Greenhorne & O'Mara, Inc. Baltimore, MD	546	7	Contract G
Nolan Associates, Inc./ Whitney, Bailey, Cox & Magnani, LLC Dorsey, MD	545	8	Contract H
Amman & Whitney Consulting Engineering/ Alpha Construction & Engineering Baltimore, MD	539	9	N/A
KCI Technologies, Inc./ Pennoni Associates, Inc. Sparks, MD	536	10	N/A
STV Incorporated Baltimore, MD	520	11	N/A
Century Engineering, Inc. Hunt Valley, MD	515	12	N/A
The LPA Group Owings Mills, MD	514	13	N/A
Dewberry & Davis, LLC/ Jacobs Engineering Group, Inc. Baltimore, MD	503	14	N/A
PB Americas, Inc./ Hardesty & Hanover, LLP Baltimore, MD	474	15	N/A
AI Engineers, Inc. Middletown, CT	421	16	N/A

ITEM: 6-AE (Continued)

BPW – 06/15/11

**PROPOSALS (CONT'D):**

	<u>Technical Proposal Rating (Max 710)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
McLaren Engineering Group West Nyack, NY	419	17	N/A
Infrastructure Engineers, Inc. Glen Allen, VA	366	18	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA Web Page. A total of eighteen (18) engineering consultant firms submitted technical proposals for this project, of which fifteen are (15) Maryland firms.

The Consultant shall perform detailed inspection and evaluation of assigned State, County and local jurisdiction bridges and prepare ratings for these structures, all in accordance with the National Bridge Inspection Program; provide engineering analysis to determine operating and inventory load ratings for existing bridge structures; and prepare reports for each structure.

This Contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

The MBE Goal established for this contract is 23%, however the Contractor for Contract B will be exceeding the goal by 1%.

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA

**APPROPRIATION CODE:** B0101

**MD TAX CLEARANCE:**

Johnson, Mirmiran & Thompson, Inc./	
Rummel, Klepper & Kahl, LLP	11-1082-1111
Whitman, Requardt & Associates, LLP	11-1091-1111
Northeast Engineering, Inc./	
Gannett Fleming, Inc.	11-1362-0111

**RESIDENT BUSINESSES:** Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW -- 06/15/11

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION:** (Architectural/Engineering Services)

**ITEM:** 7-AE-MOD

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** BCS 2009-02 B  
Construction Inspection Services in Montgomery  
and Prince George's County (District 3)  
ADPICS NO. SBSC0902B

**ORIGINAL CONTRACT APPROVED:** Item 4-AE, DOT Agenda 11/18/09

**ORIGINAL PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act

**CONTRACTOR:** Indam Engineers, Inc.  
Ellicott City, MD

**MODIFICATION:** This is a no-cost change order to expand the geographical area of this consultant inspection contract from District 3 to a statewide contract encompassing all Maryland counties. All work to be performed under this change order will continue to be within the terms and scope of the original contract.

**AMOUNT:** \$0.00

**ORIGINAL AMOUNT:** \$10,000,000

**REVISED CONTRACT AMOUNT:** \$10,000,000

**ORIGINAL TERM:** November 18, 2009 thru November 1, 2014

**ORIGINAL DBE PARTICIPATION:** 97%

**REMARKS:** This Contract will be utilized to perform inspection services required for energy performance projects at SHA facilities, Statewide. The energy conservation and facility improvements will significantly improve the environmental comfort and energy efficiency at the SHA Facilities and Roadways throughout the State. This reduction in energy consumption will be achieved through the installation of upgrades at SHA facilities as well as a sign light upgrade to LED. The projects include new lighting, lighting sensors, boiler replacements, controls upgrades, and building envelope upgrades.

The MBE goal established for the original contract was 25%, however the contractor is exceeding the goal by 72%. Indam Engineers, Inc. is a Certified Minority Business Enterprise. This firm is meeting the 25% sub-contracting goal but is sub-contracting 3% of the overall contract to a non-MBE firm.

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

ITEM:

7-AE-MOD (Continued)

BPW – 06/15/11

TAX COMPLIANCE NO:

11-1413-0111

RESIDENT BUSINESS:

Yes

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

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## ATTACHMENT I

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
Original	\$10,000,000.00	11/18/09 – 11/01/14	Item 4-AE DOT Agenda 11/18/09	
Change Order No. 1	\$0.00	Same		Change from District 3 only to a statewide contract
<b>REVISED TOTAL</b>	<b>\$10,000,000.00</b>			

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BPW – 06/15/11

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM:** 8-M

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** AA5125129  
 Replacement of a Vehicle Service Lift at the Administration's  
 Glen Burnie Shop in Anne Arundel County  
 ADPICS NO. AA5125129

**CONTRACT DESCRIPTION:** This Contract consists of the replacement of a vehicle service lift at the Administration's Glen Burnie Shop in Anne Arundel County.

**AWARD:** Alan Tye & Associates, LLC  
 Fairfax, VA

**AMOUNT:** \$205,726 NTE

**TERM OF CONTRACT:** June 27, 2011 through November 30, 2012

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Alan Tye & Associates, LLC Fairfax, VA	\$205,726
Potomac Construction Co., Inc. Hyattsville, MD	\$212,300
Tech Contracting Co., Inc. Baltimore, MD	\$213,500
Orfanos Contractors, Inc. Baltimore, MD	\$275,000

**MBE PARTICIPATION:** 4%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist for this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-hundred thirty two (132) contractors were notified for this project on eMaryland Marketplace; One (1) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

This Contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board Advisory 1995-1.

ITEM: 8-M (Continued)

BPW – 06/15/11

The MBE Goal established for this contract was 3.00%, however the Contractor is exceeding the goal by 1.34%.

100% of the work will be performed by a Certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: No.

MD TAX CLEARANCE: 11-1035-1011

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Robert P. Gay 410-545-0433  
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BPW -- 06/15/11

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM:** 9-M

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 492D21413  
 Line Striping at Various Locations in Caroline, Cecil, Kent,  
 Queen Anne's & Talbot Counties (District 2)  
 ADPICS NO. 492D21413

**CONTRACT DESCRIPTION:** This Contract consists of line striping at various locations in  
 District 2.

**AWARD:** Denville Line Painting, Inc.  
 Rockaway, NJ

**AMOUNT:** \$2,447,000 NTE

**TERM OF CONTRACT:** June 27, 2011 through February 28, 2013

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Denville Line Painting, Inc. Rockaway, NJ	\$2,447,000
Zone Striping, Inc. Glassboro, NJ	\$2,982,300
Traffic Lines, Inc. Farmingdale, NJ	\$3,798,000
Midlantic Markings, Inc. Gaithersburg, MD	\$4,475,000
Priceless Industries, Inc. Baltimore, MD	\$4,935,000

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award  
 amount exist for this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Thirty-two (32) contractors were notified for this project on eMaryland Marketplace; Five (5) of which were MDOT certified MBE's.



ITEM: 9-M (Continued)

BPW -06/15/11

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board Advisory 1995-1.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-1218-0001

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

167

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BPW -- 06/15/11

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

ITEM: 10-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 5281371413  
 Maintenance and Repairs for Highway Street Lighting at  
 Various Locations in Howard County  
 ADPICS NO. 5281371413

**CONTRACT DESCRIPTION:** This Contract consists of the maintenance and repairs for highway street lighting at various locations in Howard County.

**AWARD:** Rommel Engineering & Construction, Inc.  
 Odenton, MD

**AMOUNT:** \$782,354 NTE

**TERM OF CONTRACT:** June 27, 2011 through June 30, 2013

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**  
 Rommel Engineering & Construction, Inc. \$782,354  
 Odenton, MD

Lighting Maintenance, Inc. \$802,268  
 Rockville, MD

**MBE PARTICIPATION:** 5%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-hundred eleven (111) contractors were notified for this project on eMaryland Marketplace; Eighteen (18) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

This work involves the repair maintenance of lighting that was designed in accordance with AASHTO standards for roadway lighting. The illumination standards are established by the Illumination Engineering Society. For street lighting SHA uses full "luminaire cutoffs" there is only a 3% spillover at 80% axis. Those full cutoffs are usually less glaring to drivers, yet they distribute full intensity light to the ground. Highmast lighting is designed as straight "down lighting" and is used on major highways.

**ITEM: 10-M (Continued)****BPW – 06/15/11**

This Contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-1219-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**169**

Robert P. Gay 410-545-0433  
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BPW – 06/15/11

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM:** 11-M

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 5490051413SB  
 Highway Maintenance Contract Support at Various Locations  
 in Calvert, Charles & St. Mary's Counties  
 ADPICS NO. 5490051413

**CONTRACT DESCRIPTION:** This Contract consists of providing highway maintenance contract support at various locations in Calvert, Charles & St. Mary's Counties.

**AWARD:** Colossal Contractors, Inc.  
 Burtonsville, MD

**AMOUNT:** \$949,505 NTE

**TERM OF CONTRACT:** June 27, 2011 through December 31, 2013

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Colossal Contractors, Inc. Burtonsville, MD	\$949,505
Keene Cut Lawn Service Glen Burnie, MD	\$959,900
Thomas Jones / Contractor, Inc. Fort Washington, MD	\$967,007
MJ Morgan Group, LLC Baltimore, MD	\$968,469
JPEX Corporation Towson, MD	\$974,721
Evergreen Services, Inc. Greenbelt, MD	\$1,525,100

**MBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** None

ITEM: 11-M (Continued)

BPW – 06/15/11

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Sixty two (62) contractors were notified for this project on eMaryland Marketplace; Six (6) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

The MBE goal established for this contract was 10%. 100% of the work will be performed by a Certified Minority/Small Business Enterprise.

This Contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 11-1097-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Robert P. Gay 410-545-0433

BPW -- 06/15/11

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**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM:** 12-M**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 5261371416  
Management of the Maintenance and Janitorial Services for the I-95 North and Southbound Rest Areas in Howard County  
ADPICS NO. 5261371416

**CONTRACT DESCRIPTION:** This Contract consists of the management of the maintenance & janitorial services for the I-95 North and Southbound rest areas locations in Howard County.

**AWARD:** H. D. Myles  
Church Hill, MD

**AMOUNT:** \$4,127,000 NTE

**TERM OF CONTRACT:** June 27, 2011 through June 30, 2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

H. D. Myles Church Hill, MD	\$4,127,000
Abacus Corporation Baltimore, MD	\$4,650,000
Broadway Services, Inc. Baltimore, MD	\$5,944,109
Colossal Contractors, Inc. Burtonsville, MD	\$6,415,000

**MBE PARTICIPATION:** 25%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Six hundred three (603) contractors were notified for this project on eMaryland Marketplace; One hundred thirty-one (131) of which were MDOT Certified MBE's.

This Contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board Advisory 1995-1.

ITEM: 12-M (Continued)

BPW – 06/15/11

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

100% of the work will be performed by a Certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-1096-0000

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

173

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BPW – 06/15/11

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**RENEWAL OPTION:** (Service)

**ITEM:** 13-S-OPT

**MARYLAND AVIATION ADMINISTRATION:**

**CONTRACT ID:** MAA-SV-09-002  
 Medical Director for Fire Rescue Department at BWI  
 Thurgood Marshall/Martin State Airports  
 ADPICS NO. CO269764

**ORIGINAL CONTRACT APPROVED:** Item 16-S, DOT Agenda 08/06/08

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MODIFICATION:** Exercise the renewal option for a period of three (3) years from September 1, 2011 through August 31, 2014.

**CONTRACTOR:** The Johns Hopkins University School of Medicine  
 On Behalf of Dr. Michael G. Millin  
 Baltimore, MD

**AMOUNT:** \$177,399

**ORIGINAL CONTRACT AMOUNT:** \$168,663

**REVISED CONTRACT AMOUNT:** \$346,062

**PERCENTAGE INCREASE:** 105%

**ORIGINAL TERM:** 09/01/08 – 08/31/11 (Original)  
 09/01/11 – 08/31/14 (Renewal Option No. 1)

**ORIGINAL MBE PARTICIPATION:** 0% (single element of work)

**RENEWAL MBE PARTICIPATION:** 0% (single element of work)

**REMARKS:** This Contract provides for the services of a fully qualified Jurisdictional Medical Director for the BWI Marshall Fire and Rescue Department's (FRD) Emergency Medical Service (EMS) program, and the Automated External Defibrillator (AED) program, providing quality assurance, continuing education and consultations on credential process and other FRD matters.

In accordance with Federal Aviation Regulations (FAR) 139.319(4), all certified airports must have at least one individual who has been trained and is current in basic emergency services during air carrier operations. This individual must fall under a jurisdictional Medical Director. Pursuant to Code of Maryland Regulations (COMAR) Title 30.03.03.03A, an EMS operational program shall have an EMS operational program Medical Director appointed by the EMS operational program. The Medical Director is required to be licensed to practice medicine in the State of Maryland.



**ITEM: 13-S-OPT (Continued)****BPW – 06/15/11**

The current contact is through Johns Hopkins University School of Medicine which assigned Michael G. Millin, M.D., M.P.H., F.A.C.E.P. Doctor Millin exceeds the minimum qualifications for this position. Dr. Millin and John Hopkins have provided outstanding services to the BWI FRD. They have exceeded all expectations and have continuously met the Technical Provisions of the contract. They have provided additional medical physician support which has greatly enhanced the BWI FRD Emergency Medical Operational program. The Quality Assurance grade provided by the Maryland Institute of Emergency Medical Services Systems has gone from Grade "D" to "A" and this can only be attributed to the performance of this contract.

<b>FUND SOURCE:</b>	100% Special Funds Budgeted to MAA
<b>APPROPRIATION CODE:</b>	J06I00002
<b>MD TAX CLEARANCE:</b>	11-1061-1110
<b>RESIDENT BUSINESSES:</b>	Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION****175**

## ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$168,663.00	09/01/08 – 08/31/11	08/06/08, Item 15-S	
Renewal Option No. 1	\$177,399.71	09/01/11- 08/31/14		As provided in original contract
Revised Amount	\$346,062.71			

John Thornton – (410) 385-4850  
[jthornton@marylandports.com](mailto:jthornton@marylandports.com)

BPW – 06/15/11

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ENERGY PERFORMANCE CONTRACT

ITEM: 14-EP

### MARYLAND PORT ADMINISTRATION

**CONTRACT ID:** 290042-EP-2  
 Phase II Energy Performance Contract  
 at Various Maryland Port Administration (MPA) Facilities  
 ADPICS NO. P120003

**CONTRACT DESCRIPTION:** A Phase II Energy Performance Contract requiring the contractor to provide engineering, construction, start-up, training, maintenance services, and a guarantee of energy savings to implement energy conservation measures identified by the contractor in the program provided under the Phase I Energy Performance Contract.

**AWARD:** Pepco Energy Services, Inc.  
 Arlington, VA

**TERM OF CONTRACT:** Fifteen Years from Notice to Proceed

<b>AMOUNT:</b>	Phase I Feasibility Study	\$ 164,500
	Design/Construction	\$17,035,639
	Pepco Measurement and Verification Services	\$ 1,743,709
	Energy Savings Guarantee Bond	\$ 176,286
	Operation, Maintenance and Warranties	\$ <u>8,431,075</u>
	Total Project	\$27,551,209

**PROCUREMENT METHOD:** Competitive Sealed Proposals  
 DGS Indefinite Quantity Contract  
 No. DGS-06-EPC-IDC-5.0

**MBE PARTICIPATION:** 34%

**PERFORMANCE SECURITY:** Pepco will provide Performance and Payment Bonds to cover the cost of construction. In addition, **Pepco is guaranteeing that the MPA will realize savings of \$28,689,290 over 13.5 years, based on savings of \$1,908,368 beginning in year one and increasing annually.** Savings will be achieved by reduced utility and maintenance costs, the energy generated by the Photovoltaic system, and the partial value of Solar Renewable Energy Credits (SRECs). Total energy savings guaranteed by Pepco and will be secured by an annually renewable surety bond issued by Berkley Regional Insurance Company.

ITEM: 14-EP (Continued)

BPW – 06/15/11

**REMARKS:** On April 22, 2009, MPA awarded the Phase I Energy Performance Contract, No. 290042-EP-1, to Pepco Energy Services, Inc. (Pepco), under the Department of General Services (DGS) Contract No. DGS-06-EPC-IDC-5.0. In Phase I, Pepco developed a comprehensive energy efficiency and guaranteed savings program to reduce MPA energy consumption through a variety of energy conservation measures. Pepco completed a detailed engineering study and provided specific recommendations, equipment layouts, preliminary specifications, installation costs, and guaranteed energy and energy-related savings.

MPA and Pepco negotiated final energy conservation measures, costs of implementation and installation, and energy savings guaranteed by Pepco. The negotiated contract costs represent fair and reasonable value for the Phase II energy conservation measures and guaranteed energy savings to be provided by Pepco. The Phase II contract will require Pepco to complete the detailed engineering, construction, start-up, training, maintenance services, and energy savings guarantee for the approved Phase II program. MPA requests BPW approval to award the Phase II contract. DGS and MEA support the Phase II contract award to Pepco.

This Phase II contract will support MPA's facilities, terminals and other operations by implementing energy conservation measures and facility enhancements that will improve the efficiency and competitiveness of MPA facilities and reduce MPA's energy, utility, and maintenance costs. The fifteen year term of the contract includes an implementation period of up to eighteen months and energy savings guaranteed by Pepco over 13.5 years.

The Phase II project will include heating, cooling, and associated control system upgrades, solar photovoltaic energy system installations, chiller replacement, lighting system upgrades, water conservation measures, and building envelope sealant and insulation. Buildings and terminals included in the program are: the World Trade Center; Buildings 90A, 91A, 91B, 96D, 97A and 97B and high mast lighting at Dundalk Marine Terminal; the Cruise Terminal Building, Shed 10, and terminal high mast lighting at South Locust Point Marine Terminal; and the office, lab, records and maintenance facilities at the Cox Creek Dredged Material Containment Facility.

Phase II will also include the following components:

**Water Conservation** - Repair, replacement and retrofit of faucets, water closets, urinals, and showerheads in various MPA facilities. These projects will provide significant capital improvements to address facility needs while providing long term energy and water usage cost savings. This equipment replacement will result in more efficient operation of buildings systems and achieve mandated reductions in water usage.

**Measurement and Verification (M&V) Services** - A support services program to verify that guaranteed savings are being achieved. Documentation will be provided annually to verify energy savings.

**Maintenance Support Services** - A full service preventive and predictive maintenance program for 13.5 years on the chillers and condenser water system for the World Trade Center and other components of heating, ventilating, cooling, temperature control, air handling, hot water, and steam boilers at various MPA facilities.

**Energy Savings Guarantee** - If annual measurement and verification show that MPA has not achieved the annual energy savings guaranteed by Pepco, Pepco will reimburse MPA for the additional energy costs incurred.

**ITEM: 14-EP (Continued)****BPW - 06/15/11**

The environmental impact for Phase II is as follows:

Annual Energy and Water Reduction

Electric Energy	=	6,754,359 kWh
Electricity Demand	=	21,764 kW
Steam	=	38,605,000 lbs.
Oil	=	21,343 gal.
Water	=	29,149,000 gal.

Annual Emissions Reductions Equivalents

CO2 (Greenhouse Gas)	=	9,222,921 lbs.
CO (Carbon Monoxide)	=	689 lbs.
NOX (Nitrogen oxides)	=	24,398 lbs.

The MBE goal established by DGS Contract No. DGS-06-EPC-IDC-5.0 was 25%. Pepco will exceed that goal by 9%.

Project costs will be funded in part through the State Treasurer's Energy Performance Contract Lease-Purchase Program at an assumed rate of 4.0% for the tax-exempt and 5.5% for the taxable portion, annually, and repaid through reduced energy and water usage which are guaranteed by Pepco. The annual guaranteed savings are more than the projected annual debt service on the lease using conservative estimated rates. The annual guaranteed energy, water and maintenance savings is \$1,908,368 in year one and escalates over 13.5 years to a total savings of \$28,689,290. Additional funding is provided through a Sunburst Block Grant from MEA, the State Agency Loan Program (SALP), and rebates from BGE. The cost carried by MPA will be paid from savings with a net positive cash flow. Payback of the Energy Performance Contract Lease-Purchase Agreement and the SALP loan will be self-funded in the form of the Pepco-guaranteed savings realized over the term of the contract.

MPA will pay Pepco \$1,743,709 over 13.5 years for annual M&V services. M&V services will cost approximately \$102,053 each year and the cost will escalate throughout the contract term. The payback period for the entire project will not exceed 13.5 years.

<b>FUND SOURCE:</b>	\$10,796,018	State Treasurer's Office (STO) Energy Performance Contract Lease-Purchase Agreement
	\$ 750,000	Maryland Energy Administration (MEA) Sunburst Block Grant from the U.S. Department of Energy for the construction of solar electric panels on the roof tops of the Cruise Terminal and Shed 10 at South Locust Point Marine Terminal
	\$ 172,880	Baltimore Gas and Electric Rebates
	\$ 1,500,000	State Agency Loan Program
	\$ 3,682,924	MPA capital contribution
	\$ 338,317	SREC Revenue during Construction
	\$10,311,070	MPA Operating Budget (offset by annual energy savings resulting in net positive cash flow to the MPA)

ITEM: 14-EP (Continued)

BPW – 06/15/11

APPROPRIATION CODE: N/A

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-0753-1111

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

180

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM:** 15-RP MMC# 08-2219

**STATE HIGHWAY ADMINISTRATION:** NE corner of relocated MD 14 (Railroad Ave.) and MD 392 (East New Market Hurlock Rd.)  
Dorchester County

**EXPLANATION:** In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The property to be conveyed consists of  $\pm 0.5034$  acres and is being conveyed in accordance with the terms of a right-of-way transaction and the settlement of a condemnation action (Dorchester County Circuit Court, Case No. 09-C-06-014570). In that settlement, Mr. Dockins agreed to convey property to SHA for a project known as MD 16-From Linkwood Road to North of Corp. Limit MD 14-From Creamery Road to East of MD 392 East New Market. In consideration for the property SHA needed, SHA agreed to convey this property.

The conveyance of the  $\pm 0.5034$  acres to Mr. Dockins is the final step in the settlement of this condemnation action initiated by SHA on October 24, 2006.

**SPECIAL CONDITIONS:** None

**GRANTOR:** State of Maryland, State Highway Administration

**GRANTEE:** Henry L. Dockins, Jr.

**CONSIDERATION:** Mr. Dockins' conveyance to SHA of 0.3624 acres of land (improved by the East New Market Passenger Depot) by virtue of a Bill of Sale, dated March 15, 2011.

**APPRAISED VALUE:** \$54,580, Kristina Clark, fee appraiser  
Reviewed and approved by Neil Mengel Review (one appraisal, one review appraisal per form 19)

**REMARKS:** Approval of conveyance is requested in accordance with the Section 8-309 (f)(1)(i) of the Transportation Article, Annotated Code of Maryland. SHA is concurrently requesting permission to dispose and execution of the Deed. The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Robert Gay – 410-545-0433  
rgay@sha.state.md.us

BPW -- 06/15/11

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY CONVEYANCE

**ITEM:** 16-RP MMC# 11-2312

**STATE HIGHWAY ADMINISTRATION:** Located west of the relocated MD 495, north of Jennings Road in Garrett County

**EXPLANATION:** In accordance with COMAR 14.24.05, approval is requested to dispose of a former roadbed, as described, which is excess to the needs of SHA.

The parcels to be conveyed consists of  $\pm$  0.23 acre and is being conveyed at a negotiated price to the only bidder among the two adjoining owners.

**SPECIAL CONDITIONS:** None

**GRANTOR:** State of Maryland, State Highway Administration

**GRANTEE:** Beverly Jo Brenneman

**CONSIDERATION:** \$1,500

**APPRAISED VALUE:** \$1,750, Bob Moore, staff appraiser. Reviewed and approved by Harry Bowman, Review Appraiser (one appraisal, one review appraisal per form 19)

**REMARKS:** Approval of conveyance is requested in accordance with the Section 8-309 (f) (1) (ii) of the Transportation Article of the State Procurement Article of the Annotated Code of Maryland.

This is a conveyance of a portion of the former roadbed of MD 495 that was abandoned by the SHA in 1937.

SHA is concurrently requesting permission to dispose and execution of the Deed. The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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Suzette Moore - (410) 859-7792  
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BPW – 06/15/11

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### GENERAL/MISCELLANEOUS

ITEM: 17-GM

### MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-LC-11- 029

**NATURE OF REQUEST:** A concession contract granting the exclusive right to operate and manage the airport taxicab concession at BWI Marshall.

**CONTRACTOR:** Dulles Airport Taxi, Inc.  
Falls Church, VA

**REVENUE:** Concessionaire shall pay monthly the greater of a fixed Two Dollars and Fifty Cents (\$2.50) fee per each outbound taxicab operation originating at the Airport or Minimum Monthly Concession Fees (MMG) as follows:

Year 1-	\$130,736.16 (month)/\$1,568,833.95 (per year)
Year 2-	\$140,040.65 (month)/ \$1,681,087.50 (per year)
Year 3-	\$153,352.25 (month)/ \$1,840,227.05 (per year)
Year 4-	<del>\$170,723.84 (month)/ \$2,048,686.15 (per year)</del>
<b>Total Four Years</b>	<b>\$7,138,834.65</b>

**DURATION:** July 1, 2011 – June 30, 2015 (Four (4) years)

**ACDBE PARTICIPATION:** 15%

**REMARKS:** This Contract provides for the operation and management of BWI Marshall's taxicab service concession. This type of revenue-producing contract at a transportation facility is exempt from State Procurement Law. See State Finance and Procurement Article, Section 11-202(3)(iv); COMAR 21.01.03.03.B(1)(d)(i) and (ii). However, the agreement must be approved by the Board of Public Works because the agreement constitutes a use of State property under State Finance and Procurement Article, Section 10-305.

The Invitation for Bids (IFB) was advertised in local publications and MAA issued Two Hundred Sixty One (261) direct mail notices to firms having a taxicab business in the Maryland and District of Columbia metropolitan areas. Twenty-five (25) IFB specifications were sold with four (4) competitive sealed bids received on May 5, 2010. A fifth bid was delivered in response to the IFB, that of Evening Shift Cab Operators Association (ESCOA); however, the response was delivered incomplete (without the information and documentation required in the IFB) and after the deadline for submission and was therefore rejected. Subsequently, following requests to all four (4) bidders for further clarification of their bids, MAA determined that two (2) of the four (4) bids received were deemed to be fully acceptable, that is, the two (2)

ITEM: 17-GM (Continued)

BPW - 06/15/11

remaining bidders met all of the qualifications as established in the IFB and were determined to be responsible bidders. Bid responses from Yellow Taxi Association, Inc. d/b/a Checker Airport Taxi and Regency Cab, Inc. were found unacceptable and rejected based on their failure to satisfactorily respond to issues raised and requests for additional information in a request for revised technical submissions.

The financial bids of the two (2) acceptable bidders are ranked and listed as follows:

<u>BIDDER</u>	<u>FOUR YEAR CONTRACT TERM TOTAL</u>
Dulles Airport Taxi, Inc.	\$7,138,835
BWI Taxi Management, Inc.(Incumbent)	\$6,160,800

MAA recommends award of the Contract to Dulles Airport Taxi, Inc. In the current contract, MAA receives a Minimum Annual Guarantee (MAG) payment totaling \$7,150,000 over a four (4)-year contract term or One Dollar Seventy-Five Cents (\$1.75) per outbound taxicab trip, whichever is greater. Comparison of the revenue performance between the current contract and this recommended contract is projected to be Eleven Thousand One Hundred Sixty-Five Dollars (\$11,165) less under the new contract. Nevertheless, it must be noted, the current contract authorizes 320 taxicabs to provide service at BWI Marshall. The recommended bidder, if awarded, the Contract will be obligated to reduce the number of taxicabs by seventy (70) taxicabs to two hundred fifty (250) taxicabs at the start of the Contract term based on a nearly nineteen and six-tenths percent (19.6%) decrease in the number of outbound taxicab trip activity since 2004.

This Item was previously submitted and deferred as Item 8-GM on the 6/1/11 DOT Agenda.

MD TAX CLEARANCE: 11-0855-0010

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

NO ACTION TAKEN

184

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BPW – 06/15/11

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### CONTRACT MODIFICATION

(General/Miscellaneous)

ITEM: 18-GM-MOD

### MARYLAND AVIATION ADMINISTRATION:

#### CONTRACT ID:

MAA-LC-03-008  
 Supplement No. 3

#### ORIGINAL APPROVAL:

Item 12-GM-MOD, DOT Agenda 3/23/11

**NATURE OF REQUEST:** Request approval of a contract extension for one (1) year commencing July 1, 2011 through June 30, 2012.

#### CONCESSIONAIRE:

BWI Taxi Management, Inc.  
 BWI Airport MD

#### REVENUE:

Estimated concession fee revenue from the taxicab ground transportation service over the one (1) year extension period is \$2,000,000.

#### DURATION:

July 1, 2011 – June 30, 2012, with the MAA's right to terminate upon thirty days advance written notice.

#### SELECTION METHOD:

Competitive Sealed Bidding

#### ACDBE PARTICIPATION:

15%

**REMARKS:** This Contract provides for the operation and management of the taxicab concession at BWI Marshall. This type of revenue-producing contract at a transportation facility is exempt from the State Procurement Law. See State Finance and Procurement Article, Section 11-202(3)(iv); COMAR 21.01.03.03.B(1)(d)(i) and (ii). However, the agreement must be approved by the BPW because the agreement constitutes the use of State property under State Finance and Procurement Article, Section 10-305.

The subject contract is currently on a three (3) month extension which is effective April 1, 2011 through June 30, 2011. MAA issued an Invitation for Bids (IFB) No. MAA-IFB-09-001 on February 10, 2010, with subsequent Addenda to the IFB issued on April 14, 2010 and December 3, 2010. If a new contract (Item 17-GM, DOT Agenda 6/15/11) is approved by the Board of Public Works, MAA anticipates the new contractor will need 90 days for contract transition, which includes but is not limited to: selecting drivers, purchasing vehicles and having background checks completed on potential drivers. However, if a new contract is not approved, MAA anticipates it will need up to a year to complete a new solicitation and contract award.

Thus, it is MAA's desire to extend the existing contract term from July 1, 2011 through June 30, 2012. Pursuant to the extension MAA has the right to terminate the contract extension upon thirty (30) days written notice of termination.

ITEM: 18-GM-MOD (Continued)

BPW – 06/15/11

MD TAX CLEARANCE:

11-0278-0111

RESIDENT BUSINESS:

Yes

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED ✓

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

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## ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
<b>Original Contract</b>	\$9,150,000	10/1/03- 9/30/08	9/17/03, Item 19-GM	Taxicab concession awarded as a result of an IFB
<b>Modification #1</b>	\$1,000,000 (one-half MAG)	10/1/08- 3/31/09	3/10/10 Retro, Item 6-GM-MOD	Letter Agreement
<b>Modification #2</b>	\$1,000,000 (one half MAG)	4/1/09- 9/30/09	3/10/10 Retro, Item 6- GM-MOD	Letter Agreement
<b>Modification #3</b>	\$1,000,000 (one half MAG)	10/1/09- 3/31/10	3/10/10 Retro, Item 6 GM-MOD	Letter Agreement
<b>Modification #4</b>	\$2,000,000 (MAG)	4/1/10- 3/31/11	3/10/10, Item 6 GM-MOD	Supplement No. 1 to extend term
<b>Modification #5</b>	\$500,000 (MAG)	4/1/11- 6/30/11	3/23/11, Item 12 GM-MOD	Supplement No. 2 to extend term
<b>Modification #6</b>	\$2,000,000 (MAG)	7/1/11- 6/30/12	BPW 6/1/11	Supplement No. 3 to extend term
<b>Revised Amount</b>	<b>\$16,650,000</b>			

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BPW – 06/15/11

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**CONTRACT MODIFICATION:** (General/Miscellaneous)

**ITEM:** 19-GM-MOD

**MARYLAND TRANSPORTATION AUTHORITY:** Electronic Toll Collection-Next Generation, (ETC-NG) System

**CONTRACT ID:** MA-549-000-006  
MDTA Electronic Toll System Replacement and Operation

**ORIGINAL CONTRACT APPROVED:** Item 15-GM, DOT Agenda 10/19/05

**ORIGINAL PROCUREMENT METHOD** Competitive Sealed Proposals

**CONTRACTOR:** ACS State and Local Solutions  
Baltimore, MD

**MODIFICATION:** Modification No. 14 provides for the contractor to install loop wire conduit/stub-up, passing through the roadway surface and continuing on to the distribution man-hole and to install brackets to be used to mount the vehicle separator over each travel lane at the gantry. This work includes drilling through the roadway surface, installing and connecting the conduit to the design builder installed sub-out conduits from the manholes.

**DURATION:** November 30, 2005 to December 7, 2013, with two (2), two-year renewal options.

**AMOUNT:** \$101,200 NTE

**ORIGINAL CONTRACT AMOUNT:** \$183,986,635

**REVISED CONTRACT AMOUNT:** \$233,090,761

**PERCENTAGE INCREASE:** .055% (MOD No. 14)  
26.689% (Overall)

**ORIGINAL MBE PARTICIPATION:** 25%

**REMARKS:** The work for Modification No.14 is necessary because the conduits / stub-ups and brackets that need to be in place at the ICC gantries (by others) for ACS to install and test the toll revenue collection system, will not be available as planned when ACS starts the installation of the system. In order to meet the scheduled opening date for Contracts B & C (11/11/11), ACS is being asked to provide the labor, equipment and materials to install the conduits / stub-ups and brackets required for the installation of a fully functional toll collection system.

ITEM: 19-GM-MOD (Continued)

BPW -- 06/15/11

Of the \$101,200 in extra work, an MDOT Certified Minority Business Enterprise firm, AVA Electric Company Inc., will be performing approximately \$70,840 of this modification.

FUND SOURCE: 100% Toll Revenue

APPROPRIATION CODE: 29.10.02.01

MD TAX CLEARANCE: 11-1379-1111

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCE ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

## ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
ORIGINAL CONTRACT	\$183,986,652	11/30/05 – 12/7/13	DOT Agenda 10/19/05	
MODIFICATION #1	\$374,383.00	Same	DOT Agenda 6/6/07	Computer Room Design & Installation
MODIFICATION #2	\$22,638.70	Same	9/26/07	Revised Money Handling Process
MODIFICATION #4	\$1,147,600.00	Same	DOT Agenda 11/14/07	Revised Types & Number of Lanes
MODIFICATION #5	\$43,803.00	Same	7/24/08	Additional Stop-in Center Equipment
MODIFICATION #6	\$8,765.52	Same	7/24/08	MDTA Logo on Toll Receipts
MODIFICATION #7	\$17,488.98	Same	12/4/08	Install LED Lights on Lane Gate Arms
MODIFICATION #8	\$149,436.56	Same	DOT Agenda 4/1/09	Engineering & Technical Support – FMT FFL
MODIFICATION #9	\$52,318.35	Same	DOT Agenda 4/1/09	Gate Override Switch
MODIFICATION #10	\$170,838.42	Same	DOT Agenda 7/1/09	WPL Gates/HWN Toll Booths
MODIFICATION #11	\$335,022.88	Same	DOT Agenda 12/2/09	ORT Vehicle Classification



## ATTACHMENT I (CONTINUED)

MODIFICATION #12	\$220,000.00	Same	DOT Agenda 11/3/10	Drop Down Frames
MODIFICATION #13	\$250,000.00 Not to Exceed	Same	DOT Agenda 4/6/11	ICC Additional Work
MODIFICATION #14	\$102,000.00 Not to Exceed	Same	DOT Agenda 6/15/11	Increased Scope
<b>TOTAL</b>	<b>\$20,221,544.41</b>			

Total CO Budget for CTP PIN 1958  
through FY 2011:

\$31,142,000.00

**Current Total Contract Amount**

Total Contract Amount:

Base Contract

\$183,986,652.00

MODIFICATIONS 1, 2, 4-14

\$2,893,495.41

MODIFICATION 3

\$46,210,613.89

**TOTAL REVISED AMOUNT:**

**\$233,090,761.30**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS****ITEM**            1-GM**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$10,500.00 (1 item)

A. Department of Veteran Affairs

Cheltenham Veterans Cemetery  
Cheltenham, MD**DESCRIPTION**

This project will provide engineering services for the site investigation, preparation of construction contract documents and all necessary reviews of the contract documents, bidding and construction administration services, including shop drawing review and approval, meetings and technical consultation for the removal and replacement of underground heating oil storage tanks.

**REMARKS**

An approved list of consultants was developed for DGS to provide mechanical and structural services for construction projects through the State's Small Business Reserve program. Under this process, individual contract awards may not exceed \$25,000.00. Selected firms may be awarded more than one contract in rotation basis.

**CONTRACT NO. & TITLE**Project No. VC-001-080-001;  
Removal of (1) 1,000 Gallon Underground Heating Tank and Replace with One (1) 500 Gallon Above Ground Fuel Tank**PROCUREMENT METHOD**

Maryland Architectural and Engineering Services Act

**AWARD**CTA, Inc.  
Rockville, MD**AMOUNT**

\$10,500.00

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**      1-GM (Cont.)

**FUND SOURCE**

MCCBL 2009/Item 009 (Remove, replace or upgrade State-owned underground heating oil tanks.)

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**          2-GM

**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$117,807.75 (3 items).

The two fund sources for any particular item will be designated as either:  
 MCCBL 2009/Item 018 (Provide funds to construct capital improvements such as planned maintenance and repair projects at public facilities on State-Owned property) or  
 MCCBL 2010/Item 016 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

**Department of Natural Resources**

A. Susquehanna State Park  
 Havre de Grace, MD

**DESCRIPTION**

The project consists of the installation of a new septic tanks complete with OSDS nitrogen reduction systems at different locations at Susquehanna State Park located at Havre de Grace, MD 21078.

**REMARKS**

The contract duration is 60 calendar days. Sufficient funds are available. 6 bids were received. There is a 10% MBE sub-goal, no split for this contract. The recommended contractor has confirmed their bid.

**CONTRACT NO. AND TITLE**

Project No. P-000-111-310;  
 On-Site Sewage Disposal System Upgrade

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**AWARD**

J. M. Kudrick & Sons Gen. Cont.  
 Cumberland, MD

**MBE PARTICIPATION**

10%

**AMOUNT**

\$70,528.75

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            2-GM (Cont.)

**FUND SOURCE**

MCCBL 2010 Item 016

B. Pocomoke River State Park  
Pocomoke City MD (Worcester County)

**DESCRIPTION**

This project provides for replacing a failed well and will include new well casing, screen, pump, piping, and all items necessary to have an operating system upon completion.

**REMARKS**

The Dept. of Natural Resources has a memorandum of Understanding with the Maryland Environmental Services (MES) to maintain the water system at this park. Through this MOU, MES performed the services needed to install the new well.

**CONTRACT NO. & TITLE**

Project No. P-018-105-010;  
Install New Well

**PROCUREMENT METHOD**

DNR/MES MOU

**AWARD**

Maryland Environmental Service (MES)  
Millersville, MD

**AMOUNT**

\$43,079.00

**FUND SOURCE**

MCCBL 2009/Item 018

C. Patapsco State Park  
Ellicott City, MD (Howard County)

**DESCRIPTION**

automatic swing gate operator.

This project is to remove and replace one

**REMARKS**

This contract includes work on one outdoor loop detector, keypad, egress loop, two bollard posts and one slab. Additionally, site restoration and cleanup is included.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS****ITEM**        2-GM (Cont.)**CONTRACT NO. & TITLE**Project No. P-020-110-010;  
Renovate Automatic Gate**PROCUREMENT METHOD**

Small Procurement

**AWARD**Smith Security Contractors LLC  
Columbia, MD**AMOUNT**

\$4,200.00

**FUND SOURCE**

MCCBL 2010/ Item 016

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Board of Public Works Action - The above referenced Item was:

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

## **REAL PROPERTY**

## ITEM 3-RP

**DEPARTMENT OF NATURAL RESOURCES**

**Phillips Property  
CBNERR-Monie Bay Reserve  
37.85 acres / Somerset County  
File # 4216, POS # 4186**

## REFERENCE

**REFERENCE** Approval is requested on behalf of DNR's Program Open Space to accept an Assignment for an Agreement of Sale to purchase 37.85 acres in Somerset County. The property enjoys an estimated 800 feet of frontage on the Little Monie Creek and Monie Bay; and is improved with a farmhouse dwelling and two poultry houses. The Maryland Department of Natural Resources has an interest in conserving the Phillips property for inclusion into the Monie Bay Reserve. This proposal represents a unique opportunity to conserve land that is ideally situated to provide opportunities for environmental research in connection with the Chesapeake Bay National Estuarine Research Reserve Program (CBNERR) administered through DNR in cooperation with the National Oceanic and Atmospheric Administration (NOAA).

In 1985, 3,426 acres of Deal Island Wildlife Management Area in Somerset County were established as Maryland's Chesapeake Bay National Estuarine Research Reserve (CBNERR-MD). The Maryland Reserve is one of 27 Research Reserves in the U.S. The goal of the Maryland Reserve is to improve coastal resource management by providing long-term protection and management of estuarine areas and implementing research, education, and coastal training programs that foster the use of sound science in coastal decision-making.

The Monie Bay component of the Reserve is comprised of mesohaline saltwater marshes, tidal creeks, pine forests and shallow, open water. The core area includes Little Creek, Little Monie Creek, and part of Monie Creek and the salt marshes and uplands extending from the Little Creek watershed to Monie Creek. This large, undisturbed ecological unit includes habitat and breeding grounds for many rare and endangered species such as black rails and peregrine falcons. The area has been identified in the North American Waterfowl Plan as important habitat for waterfowl. The Phillips property has received an ecological ranking of 55 under the Program Open Space Targeting System. This project, while not meeting the threshold for ecological reasons should be considered for conservation as a public access project outside of the ecological targeting protocol as outlined in the Appendix “A” section of the POS Targeting protocol.

The Assignment of the Agreement of Sale has been approved by the Office of the Attorney General. Title and transfer agreements are subject to legal review.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**            3-RP (Cont.)

**GRANTOR**

Jeffrey S. Phillips

**GRANTEE**

The State of Maryland, to the use of the  
Department of Natural Resources

**PROPERTY**

37.85 +/- acres improved

**PRICE**

\$600,000.00\*  
Discounted Sale

The sales price represents a negotiated discount from the recommended value of \$620,000 to the State of Maryland of \$20,000 or 3.22%.

**APPRAISED VALUES**

\$650,000.00 Gary T. Westholm - Fee Appraiser (8/4/2010)

Reviewed by Darryl Andrews – Staff Appraiser

\$620,000.00 Willaim R. McCain - Fee Appraiser (8/4/2010)

Reviewed by Darryl Andrews - Staff Appraiser

**FUND SOURCE**

POS Opportunity Loan 2009/ 89.22.45,  
Item 500 \$ 629,315.00  
POS FY 2010 81.20.03, Item 413 \$8,525

**SPECIAL CONDITIONS**

Approval is requested for reimbursement of  
the following expenses to The Conservation Fund (TCF) totaling \$37,840.00.

1. Appraisals	\$ 11,150.00
2. Administrative Fee	\$ 18,000.00
3. Phase I & II	\$ 8,525.00
4. Title Fees	\$ 165.00
Total	\$ 37,840.00

**REMARKS**

1. The Department of Natural Resources recommends approval of this acquisition.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**      3-RP (Cont.)

2.      This project meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of the extraordinary location.
3.      There will be no relocation or moving costs associated with this acquisition.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            4-LL

**Landlord**

Montgomery College (a/k/a The Board of Community College Trustees of Montgomery County, Maryland)  
 900 Hungerford Drive, Third Floor  
 Rockville, MD 20850  
 (Reserving the right to appoint Montgomery College Foundation, Inc., or affiliate, as Landlord's Agent, 900 Hungerford Dr., Suite 200, Rockville, MD 20850)

**Tenant**

Holy Cross Hospital of Silver Spring, Incorporated  
 1500 Forest Glen Rd.  
 Silver Spring, MD 20910

**Property Location**

Science and Technology Business Park at Montgomery College-Germantown Campus  
 Parcels 4A and 4B

<b><u>Space Type</u></b>	Land	<b><u>Lease Type</u></b>	New	<b><u>Acres</u></b>	24.5
<b><u>Duration</u></b>	90 Years	<b><u>Effective</u></b>	7/15/2011		
<b><u>Rent</u></b>	\$7,925,000.00 (see Special Condition No. 2)				

Board is requested to approve the lease between Montgomery College and Holy Cross Hospital and the granting of two (2) future development options for other parcels in the Technology Park to Foulger Pratt Development, Inc.

Pursuant to COMAR 13B.07.04.01D, a public community college which is authorized to operate in Maryland, must obtain the approval of the Maryland Higher Education Commission and the BPW to lease property acquired or constructed through the use of State funds.

This item presents a ground lease to the BPW for approval as a key part of Montgomery College moving forward with its Science and Technology Business Park located on the Germantown Campus, next to the I-270 corridor. The ground lease allows Holy Cross Hospital to be an anchor tenant for the Technology Park; a critical step in supporting the biotechnology industry in the State and facilitates a major economic development project supported by the State and County.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE****ITEM**      4-LL (Cont.)**History**

In 2006, Foulger Pratt, the developer competitively selected by Montgomery College, presented the college with the first preliminary development concepts of the business park proposal and indicated they were pursuing a major medical provider as the anchor tenant for the science and technology business park. Thereafter, the Department of Business and Economic Development provided Montgomery College with a \$1 million grant to assist in the construction of the infrastructure for the science and technology business park. The college also acquired a \$1.78 million Congressional Special Appropriation for construction of the infrastructure.

Holy Cross Hospital was selected as the anchor tenant and Holy Cross Hospital filed a request for a Certificate of Need with the Maryland Health Care Commission to build a hospital on the Montgomery College Germantown Campus. The Certificate of Need was granted to construct a 93 bed general acute care hospital in early 2011

The Maryland Higher Education Commission and the Department of Budget and Management approved the Facilities Master Plan Update for 2006-2016 which incorporated the proposed science and technology business park. Maryland Higher Education Commission also approved the lease between Montgomery College and Foulger Pratt/Holy Cross Hospital for the hospital site in the science and technology business park.

**Special Conditions**

1. The lease with Holy Cross Hospital for the 24.5 acres grants the hospital the rights to develop a maximum of 600,000.00 square feet over the next 15 years also known as condominium units 4-A and 4-B. The initial phase of development (4-A) by the hospital will be 350,000 square feet.
2. The gross rent payment by Holy Cross Hospital to the College or the College Foundation for the first phase of development is \$28 per square foot for the development of 350,000 square feet or \$9,800,000.00 and is subject to a structured parking credit of \$1,875,000. The net payment from the hospital to the college is \$7,925,000.00 or \$22.64 per square foot net. This is a one time base rental payment based on density. The 90 year lease term will apply to the first phase development. Should the hospital pursue additional development on the leased parcel, additional payments are to be made to the college.
3. The hospital shall also be responsible for quarterly payments of its proportionate share of common area expenses, its real property taxes and utilities.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**      4-LL (Cont.)

4. The College shall be responsible for the development and installation of the infrastructure obligation including roadways, storm water management facility, public utilities and telecommunications.
5. The College shall be responsible for the maintenance and repair of the roadway and storm water management facility.
6. The College and the Hospital shall cross indemnify against various obligations and liabilities of each other.
7. The Hospital shall commence construction of a building within 24 months of receiving approvals and complete construction no later than 36 months after commencement.
8. The Hospital shall, in addition to the lease payment, provide to the students of Montgomery College educational opportunities and internships, including the following:
  - a) Make the maximum allowed pledge (\$250,000.00) to the College pursuant to the Maryland Hospital Association's "Who Will Care" campaign;
  - b) Spend an additional \$150,000.00 over the next three (3) years to support educational programs at the College, with an ongoing pledge of \$100,000.00 per year, beginning in the fourth year; and
  - c) Offer at least 64 clinical rotations per semester to nursing and other allied health students at the College when the Germantown hospital opens.
9. Foulger Pratt Development, Inc. shall retain the option for the development of the two (2) remaining parcels for approximately 15 years. Upon take down of an option parcel, the college will receive payments based on a ground lease with either Foulger Pratt Development, Inc. (if the developer maintains a long term interest in the building) or an approved Tenant for whom the developer is constructing the building on the site.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        5-LT

**MARYLAND COMMISSION ON HUMAN RELATIONS**

Hagerstown, MD (Washington County)

**Landlord**

Potomac Plaza, LLC  
 550 Highland St., Suite 303  
 Frederick, MD 21701

**Property Location**

44 North Potomac St., 2<sup>nd</sup> Floor  
 Hagerstown, MD 21740

**Space Type**    Office  
**Duration**      2 Years  
**Annual Rent**   \$5,460.00  
**Effective Sq. Ft. Rate**   \$15.30

**Lease Type**    New  
**Effective**       7/1/2011  
**Square Foot Rate**      \$14.00  
**Previous Sq. Ft. Rate**   \$14.00

**Square Feet**    390

**Utilities Responsibility**  
**Custodial Responsibility**  
**Previous Board Action(s)**

Landlord  
 Tenant  
 8/29/01 Item 28-L, 11/15/06 Item 12-LT,  
 7/11/07 Item 20-LT, 12/03/08 Item 7-LT

**Fund Source**

D27L0001, PCA 6112A, AOBJ 1302, 100% Federal Funds

**Remarks**

1. The Maryland commission on Human Relations has been at this location since 2001. This space has been used as a full service satellite office for the citizens residing in Western Maryland. The Commission investigates discrimination complaints in employment, housing and public accommodation.
2. The lease contains a termination for convenience clause.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. DGS, in conjunction with the using Agency, recommends the approval of this Item.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            6-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds, enter into grant agreements, and authorize that funds be encumbered for the following grants:

*Mayor and City Commissioners of the City of District Heights  
(Prince George's County)*

*District Heights Field Renovation*

*"For the design, construction, renovation, and capital equipping of recreational fields, located in District Heights."*

***\$100,000.00***

*Maryland Consolidated Capital Bond Loan of 2009 (LHI - Chapter 485, Acts of 2009  
DGS Item G071*

***\$100,000.00***

*Maryland Consolidated Capital Bond Loan of 2009 (LSI - Chapter 485, Acts of 2009)  
DGS Item G130, SL-064-090-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Mayor and City Commissioners of the City of District Heights are utilizing the value of property to meet the matching fund requirement. The Department of General Services, Real Estate Office, reviewed the appraisal for 2000 Marbury Drive of District Heights and has accepted a value of \$400,000.00. *Documents for certification of match were received by the Department of General Services prior to May 31, 2011.*

**BACKGROUND**

Total Project	\$847,000.00
<b>09-G071 (This Action)</b>	<b>\$100,000.00</b>
<b>09-G130 (This Action)</b>	<b>\$100,000.00</b>
Local Cost	\$647,000.00

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      6-CGL

- (3)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        7-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of the Washington County Agricultural Education Center, Inc.  
(Washington County)*

*Rural Heritage Transportation Museum*

*"For the construction and capital equipping of the Rural Heritage Transportation  
Museum, located in Boonsboro."*

***\$75,000.00***

*Maryland Consolidated Capital Bond Loan of 2010 (LSI - Chapter 483, Acts of 2010  
DGS Item G092, SL-095-060-038*

***\$100,000.00***

*Maryland Consolidated Capital Bond Loan of 2006 (LSI - Chapter 46, Acts of 2006  
DGS Item G104, SL-095-060-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2012. The Board of Directors of the Washington County Agricultural Education Center, Inc. has submitted documentation that Washington County is holding the matching fund requirement in a separate account created specifically for this project.

**BACKGROUND**

Total Project	\$376,500.00
<b>10-G092 (This Action)</b>	<b>\$ 75,000.00</b>
<b>06-G104 (This Action)</b>	<b>\$100,000.00</b>
Local Cost	\$201,500.00
(Prior Action: 04/30/08 Agenda, Item 14-CGL)	

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      7-CGL (Cont.)

- (3)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        8-CGL

**RECOMMENDATION** That the Board of Public Works enter into a grant agreement and authorize that funds be encumbered for the following grant:

*Board of Directors of St. Ann's Infant and Maternity Home, Inc.  
 (Prince George's County)*

*St. Ann's Infant and Maternity Home*

*"For the design, construction, renovation, and improvements to the St. Ann's Infant and Maternity Home in Hyattville."*

***\$750,000.00***

*Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010)*

*DGS Item 025, (SL-012-090-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide grant documents no later than June 1, 2012. No match is required.

**BACKGROUND**

Total Project	\$ 2,525,000.00
<b>10-025 (This Action)</b>	<b>\$ 750,000.00</b>
09-040 (Prior Action)	\$ 750,000.00
Local Cost	\$ 1,025,000.00

(Prior Action:      01/06/10 Agenda, Item 13-CGL)

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            9-CGL

**DEPARTMENT OF AGING**

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**DESCRIPTION**

Submission of a request by Queen Anne's County ("County") for Board of Public Works (BPW) approval for a Change-In-Use for a State-subsidized senior center and former adult day care facility located in the Kramer Building at 104 Powell Street, Centreville, MD.

**PAST BPW ACTIONS**

DGS Agenda Item 49-CGL (7/11/90)

Secretary's Agenda Item 8 (7/11/90)

DGS Agenda Item 26-CGL (4/2/08)

**BACKGROUND**

**The Grants**

"To assist Queen Anne's County in the construction of a Multipurpose Center to meet the need for adult day care services."

**\$300,000.00** Chapter 667, 1988 Laws of Maryland

"To assist Queen Anne's County in the construction of a Multipurpose Center to meet the need for a senior citizen activity center."

**\$300,000.00** Chapter 579, 1988 Laws of Maryland

Approximately 32 percent of the space in the 15,580-square-foot Kramer Building was originally occupied by the adult day care center. The remaining 68 percent of the space was used to provide geriatric services and to house a Senior Citizen Activity Center.

The adult day care center operated at a deficit from 2000 to 2006 when the County decided it could no longer continue to operate the center. A Change-In-Use Agreement between the County and the Department of Health and Mental Hygiene was approved by the BPW that allowed the County to use the space left vacant by the adult day care center for Adult Evaluation Review Services offices, Developmental Disabilities Services offices, and senior center programs (DGS April 2, 2008 Agenda, Item 26-CGL).

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      9-CGL Cont.)

Current 2011 budgetary constraints make it necessary for the County to restructure its government and reduce services offered. The County, therefore, is requesting BPW approval to cease operations of the Senior Citizen Activity Center located in the Kramer Building. The County will continue to operate its three (3) other senior centers and provide transportation to those senior centers for individuals who would have attended the senior center located in the Kramer Building. The Kramer Building will continue to function as the Area Agency on Aging for the County, and will continue to house offices for Adult Evaluation Review Services and Developmental Disabilities Services. The County also plans to move other County offices, such as Housing Services, into the building as part of its effort to reduce operating costs.

**RECOMMENDATION**

The Departments of Aging and Health and Mental Hygiene recommend that the BPW enter into a Change-In-Use Agreement with the County for the State-subsidized senior center and former adult day care facility located in the Kramer Building at 104 Powell Street, Centreville. BPW approval of the Change-In-Use will not affect the State's future ability to recover the grant funds, nor will it waive the State's right of recovery for any subsequent change-in-use or transfer of the property. The County will continue to provide the Department of Health and Mental Hygiene annually with information required under COMAR 10.08.03.08 and COMAR 10.08.03.09.

The agreement has been reviewed and approved for legal sufficiency by an Assistant Attorney General for each Department.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            10-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

The Baltimore Station, Inc.  
P.O. Box 27144  
Baltimore, MD 21230

**PROJECT NO. AND TITLE**

Project No. ADAA-CB-27201-01;  
Architectural Services for 1611 Baker Street  
Baltimore, MD 21217 (Baltimore City)

**DESCRIPTION**

Approval is requested for a State grant of \$50,500.00 to assist The Baltimore Station, Inc. a nonprofit organization, in the cost of designing renovations for a three-story building (plus basement) with approximately 8,400 gross square - feet of space on a 0.074 acre lot at 1611 Baker Street, Baltimore MD 21217. This detached building with a masonry exterior will provide 40 long-term residential treatment beds for homeless men with addictions. In addition, this building will house a commercial kitchen, meeting and recreation space, and counselor offices. Since many of the individuals to be served are veterans, the federal Department of Veterans Affairs is contributing a total of \$1,326,210.00 to this project, which will eventually include the purchase of two other buildings and three vacant lots.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDDERS**

**AMOUNT**

Marks, Thomas Architects, Inc. Baltimore, MD	\$143,000.00
Ziger Snead – Baltimore, MD	\$218,000.00
Klechleither – Baltimore, MD	\$189,000.00
Murphy Dittenhafer – Baltimore, MD	\$234,000.00

**AWARD**

Marks, Thomas Architects, Inc.  
Baltimore, MD

**AMOUNT**

\$143,000.00

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            10-CGL (Cont.)

**FUND SOURCE**

\$92,950.00 (65%) Applicant's Share  
                                  Department of Veterans Affairs  
 \$50,050.00 (35%) State's Share  
                                  MCCBL 2010/Community  
                                  Facilities Funds.

**REMARKS**

Established in 1989 as the South Baltimore Homeless Shelter, The Baltimore Station has been providing a therapeutic residential recovery program for homeless men for over twenty years. The property at 1611 Baker Street will provide 40 beds in a dormitory-type setting, as well as a commercial kitchen, meeting and recreation space, and counselor offices.

The Baltimore Station's plan to replace the facility on North Eutaw Street and expand to 63 beds which includes the purchase of two additional buildings from the Housing Authority of Baltimore City. These two buildings will be acquired in the near future. One building will provide 20 double-room occupancy beds, as well as meeting, counseling, recreation, and storage space. The other building will provide three one-bedroom apartments and storage space. In addition, three vacant lots that sit between the properties will be purchased and used as a secure sitting area and vegetable garden for the residents of the program.

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore City.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Office of the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            11-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Calvert County Government  
 175 Main Street Courthouse  
 Prince Frederick, MD 20678

**PROJECT NO. AND TITLE**

Project No. ADAA-CB-27701-01;  
 Construction of 290 Stafford RD  
 Prince Frederick, MD 20678  
 (Calvert County)

**DESCRIPTION**

Approval is requested for a State grant of \$741,164.00 to assist Calvert County, in the cost of constructing a 12,199 gross square-foot substance abuse treatment facility at 290 Stafford Rd, Prince Frederick, MD 20678. The facility will be used to provide addictions services to 1,300 outpatient clients and 640 clients from the county detention center each year. The contract price for the construction of this facility is \$2,173,500.00.

**PROCUREMENT METHOD**

Competitive Bidding

**BIDS OR PROPOSALS**

**AMOUNT**

Rainbow Construction Corporation of Waldorf Waldorf, MD	\$2,173,500.00
Dennis Anderson Construction Corp. Waldorf, MD	\$2,270,000.00
Scheibel Construction – Huntingtown, MD	\$2,292,500.00
AB Construction, Inc. La Plata, MD	\$2,367,500.00
Pioneer Builders, Inc. Tuxedo, MD	\$2,369,250.00
W.M. Davis, Inc. Leonardtown, MD	\$2,391,280.00
Gardiner & Gardiner Contracting, LLC. Crofton, MD	\$2,398,773.00
Tuckman-Barbee Construction, Upper Marlboro, MD	\$2,437,300.00
Maryland Construction - Bowie, MD	\$2,440,000.00
SE Davis Construction, LLC - La Plata, MD	\$2,488,251.00
Broughton Construction - Washington, DC	\$2,508,650.00
Facchina Construction Company - La Plata, MD	\$2,514,500.00

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      11-CGL (Cont.)

**BIDS OR PROPOSALS (Cont)**

Goel Services - Washington, DC	\$2,598,445.00
Nastos Construction - Washington, DC	\$2,759,000.00
CFI Construction Corp. - Rockville, MD	\$2,923,150.00
K-Lo Construction - Upper Marlboro, MD	\$2,980,529.00

**AWARD**

Rainbow Construction Corporation of  
Waldorf  
Waldorf, MD

Eligible costs for this project are \$2,390,850.00. This includes the construction contract of \$2,173,500.00 and \$217,350.00 for construction contingency fees.

**AMOUNT**

\$2,390,850.00

**FUND SOURCE**

\$1,649,686.00 (69.0%) Applicant's Share  
Calvert County  
Appropriation  
\$ 741,164.00 (31.0%) State's Share  
MCCBL 2009, Community  
Health Facility Funds

**REMARKS**

This project will provide adequate space for fulfilling the substance abuse treatment and prevention needs in Calvert County. This project will allow for a more efficient delivery of services and make services available to more citizens. As a result of this project, the health department will be able to increase the number of clients served from 1,260 to 1,940.

In accordance with Section 24-606(d), Health-General Article, *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Calvert County before the State makes any funds available for this project.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      11-CGL (Cont.)

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Office of the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            12-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Total Health Care, Inc.  
 1501 Division St.  
 Baltimore, MD 21217

**PROJECT NO. AND TITLE**

Project No. FQHC-CB-24302-01;  
 Architectural Services at 1501 West  
 Saratoga St.-Baltimore, MD 21223

**DESCRIPTION**

Approval is requested for a State grant of \$22,249.00 to assist Total Health Care, Inc. (THC) in the cost of designing renovations for the mental health suite at the Saratoga Health Center, located at 1501 West Saratoga St, Baltimore, MD 21223. The renovated area will be used to expand primary mental health services.

**PROCUREMENT METHOD**

Small Procurement

**AWARD**

Rubeling & Associates  
 Towson, MD

**AMOUNT**

\$29,665.00

**FUND SOURCE**

\$7,416.00 (25.00%) Applicant's Share  
 Cash Reserves  
 \$22,249.00 (75.00%) State's Share  
 MCCBL 2010, Federally  
 Qualified Health Centers

**REMARKS**

Total Health Care, Inc. (THC), founded in 1969, is dedicated to providing high quality health care to its patients, regardless of their ability to pay. THC is a Federally Qualified Health Center (FQHC) and is currently serving more than 25,000 patients. This project will increase access to mental health services for patients in the western communities of Baltimore City.

Total Health Care, Inc. has used Rubeling & Associates since 1993 for numerous renovation projects. Since Rubeling & Associates is familiar with the intricacies of THC's space requirements in relation to the needs of THC's staff and its programs and services,

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      12-CGL (Cont.)

In accordance with Section 24-606(d), Health-General Article, *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Calvert County before the State makes any funds available for this project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

## CAPITAL GRANTS AND LOANS

**ITEM**                      13-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

**Tuerk House, Inc.**  
730 Ashburton St.  
Baltimore, MD 21216-4700

**PROJECT NO. AND TITLE**

Project No. CB-ADAA-28101-01;  
Weisman-Kaplan House  
2525 Maryland Ave  
Baltimore, MD 21218

### DESCRIPTION

<b><u>DESCRIPTION</u></b>	<b><u>APPROVAL</u></b>
<p>\$174,794.00 to assist Tuerk House, Inc., a nonprofit corporation, in the cost of acquiring a three-story masonry unit, end of group apartment building at 2525 Maryland Avenue, Baltimore, MD. This building, with approximately 2,400 gross square feet of space, will be called the Weisman-Kaplan House, and it will be used to provide long-term residential substance abuse treatment, transitional housing, and a range of wrap-around services that will encourage recovery and independence. Two appraisals were obtained for the property; both have been reviewed by DGS.</p>	<p>Approval is requested for a State grant of</p>

## APPRAISALS

**\$246,000.00-Frank B. Semon**  
**\$225,000.00-Eugene Frahm**

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$246,000.00. Tuerk House, Inc. has a contract of sale to purchase this property for \$280,000.00.

Eligible project costs are \$250,350.00. This includes \$246,000.00 for acquisition and \$4,350.00 for appraisals. These costs will be funded as follows:

**AMOUNT**

**\$250,350.00\***

**FUND SOURCE**

**\$75,556.00 (30.18%) Applicant's Share  
Cash Reserves**

**\$174,794.00 (69.82%) State's Share  
MCCBL 2009, Community  
Health Facilities Funds**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            13-CGL (Cont.)

**REMARKS**

\* The State is participating in the DGS approved fair market value of \$246,000.00, as well as the cost of the appraisals (\$4,350.00). State participation is limited to the lesser of the value approved by the Department of General Services, based upon the appraisals or the actual acquisition cost.

Tuerk House, Inc., founded as a 501(c)(3) nonprofit organization in 1970, was established as a safe haven for individuals with addictions to alcohol and drugs. It is among the longest-serving non-hospital drug treatment providers serving Baltimore City and Maryland residents. Since its inception, Tuerk House has helped to improve the lives of more than 21,000 individuals, mostly uninsured Maryland residents, suffering from addiction to alcohol or other drugs. Currently, the Weisman-Kaplan House, which is located at 2521-2523 Maryland Ave., Baltimore, MD 21218 serves as a halfway house for 18 men. The addition of 2525 Maryland Ave. will increase the capacity of the Weisman-Kaplan House by 50%, from 18 to 27 men.

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore City.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      14-CGL

**MARYLAND HIGHER EDUCATION COMMISSION**

**RECOMMENDATION**

That the Board of Public Works authorize that funds be encumbered for the following grant:

**Harford Community College**

Susquehanna Renovation and Addition – Construction

Renovate Susquehanna Center constructed in 1968 which serves physical education, athletics and health programs. The addition will house a therapeutic pool, new labs, multi-purpose courts and a sports practice area.

**\$16,837,631.00 - MCCBL 2010, Item 021 CC-07-MC03/06/10-400**

**MATCHING FUND**

Harford Community College \$12,093,006.00

Cost sharing is 58.2 % State share, 41.8% local share and is in accordance with Section 11-105(j) of the Education Article.

**BACKGROUND:**

	<b><u>Total Amount</u></b>	<b><u>State Share</u></b>	<b><u>Local Share</u></b>
Total Project	\$30,637,457.00	\$17,831,000.00	\$12,806,457.00
This Action	\$28,930,637.00	\$16,837,631.00	\$12,093,006.00
Previous Action-30-CGL, 01/28/09	\$ 306,820.00	\$ 178,569.00	\$ 128,251.00
Previous Action-29-CGL, 01/30/08	\$ 1,400,000.00	\$ 814,800.00	\$ 585,200.00

**REMARKS**

- (1) This action is in accordance with Procedures and Guidelines adopted by MHEC 6/2/1992 and approved by BPW 6/17/1992.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommends approval. All contracts will be awarded by Harford Community College and signed by local authorities.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

There being no further business, the meeting of June 15, 2011 was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheila C. McDonald". The signature is fluid and elegant, with the first name "Sheila" and last name "McDonald" clearly distinguishable.

Sheila C. McDonald, Esq.  
Executive Secretary

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