

BOARD OF PUBLIC WORKS

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SEPTEMBER 7, 2011

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**MINUTES OF THE MEETING OF
THE BOARD OF PUBLIC WORKS, SEPTEMBER 7, 2011**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, September 7, 2011.

Board Members present:

The Honorable Martin O'Malley, Governor
The Honorable Nancy K. Kopp, Treasurer
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services
T. Eloise Foster, Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Project Contingency Fund 1988
Maryland Consolidated Capital Bond Loan of 2004
Maryland Consolidated Capital Bond Loan of 2005
Maryland Consolidated Capital Bond Loan of 2006
Maryland Consolidated Capital Bond Loan of 2007
Maryland Consolidated Capital Bond Loan of 2008
Maryland Consolidated Capital Bond Loan of 2009
Maryland Consolidated Capital Bond Loan of 2010
Maryland Consolidated Capital Bond Loan of 2011

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
Astlene@mda.state.md.us

1. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Grant Requests

Recommendation: That the Board of Public Works approve funding a total of 57 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$503,400.

Agreement #	Recipient	County	Amount
AT-2012-1524	CLAYTON E. CULLISON, JR.	St. Mary's	4,800
AT-2012-1525	PARRAN S. BEAN	St. Mary's	4,700
AT-2012-1545	KRISTEN A. TROMBERO	Harford	7,800
AT-2012-1546	CABIN CREEK FARM, LLC	Queen Anne's	5,700
AT-2012-1547	CABIN CREEK FARM, LLC	Queen Anne's	3,900
AT-2012-1612	CARROLL C. HANDLEY	Dorchester	7,000
AT-2012-1661	SUSAN L. PEVERLEY	Cecil	4,200
AT-2012-1709	KRISTINA L. MORRIS	Harford	15,700
AT-2012-1841	MALKUS FARMS	Dorchester	2,400
AT-2012-1842	MALKUS FARMS	Dorchester	400
AT-2012-1843	MALKUS FARMS	Dorchester	1,000
AT-2012-1844	BLACKWATER FARMS, INC.	Dorchester	400
AT-2012-1846	BLACKWATER FARMS, INC.	Dorchester	500
AT-2012-1847	BLACKWATER FARMS, INC.	Dorchester	1,600
AT-2012-1848	BLACKWATER FARMS, INC.	Dorchester	300
AT-2012-1849	BLACKWATER FARMS, INC.	Dorchester	1,400
AT-2012-1858	ALAN BURDETTE JR.	Harford	7,000
AT-2012-1859	ALAN BURDETTE JR.	Harford	3,800
AT-2012-1860	ALAN BURDETTE JR.	Harford	8,800
AT-2012-1863-B	JASON M. POWELL	Wicomico	35,000
AT-2012-1867	RONALD E. ATHEY	Allegany	3,700
AT-2012-1868	JOHN R. ALEXANDER, JR.	Baltimore	8,400
AT-2012-1869	JOHN R. ALEXANDER, JR.	Baltimore	4,900
AT-2012-1870	JOHN R. ALEXANDER, JR.	Baltimore	6,700
AT-2012-1871	JOHN R. ALEXANDER, JR.	Baltimore	5,500
AT-2012-1872	JOHN R. ALEXANDER, JR.	Baltimore	26,300
AT-2012-1877	CABIN CREEK FARM, LLC	Queen Anne's	16,500
AT-2012-1879	CABIN CREEK FARM, LLC	Queen Anne's	4,700
AT-2012-1884	CABIN CREEK FARM, LLC	Queen Anne's	11,600
AT-2012-1885	CABIN CREEK FARM, LLC	Queen Anne's	4,200
CH-2012-1509	BRYAN S. MC DONALD	Kent	21,300
CR-2012-1744-B	RICHARD SPIERING	Caroline	23,100
LS-2012-1544	KIMBERLY A. LEWIS	Harford	5,600
LS-2012-1713	ELIZABETH B. BENDER	Harford	6,300

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

1. **DEPARTMENT OF AGRICULTURE** (cont'd)
Maryland Agricultural Cost-Share Program Grant Requests

LS-2012-1717	ELIZABETH B. BENDER	Harford	27,900
LS-2012-1728	DANIEL F. VAUGHAN	Harford	6,800
LS-2012-1861	ELIZABETH B. BENDER	Harford	13,400
MP-2012-1527-R	DAMAZO FARMS	Frederick	3,400
MP-2012-1528-R	DAMAZO FARMS	Frederick	2,000
MP-2012-1529-R	DAMAZO FARMS	Frederick	4,200
MP-2012-1548	H. WAYNE SAVAGE	Frederick	35,000
MP-2012-1613	JERRY & RICHARD LEASE PARTNERSHIP	Carroll	3,400
MP-2012-1729	BROWER & BROWER	Carroll	14,500
MP-2012-1734	WILLIAM C. HARTMAN	Carroll	1,000
MP-2012-1838	WILLIAM A. ADAMS	Frederick	17,200
MP-2012-1839	WILLIAM A. ADAMS	Frederick	5,800
MP-2012-1840	JASON M. MYERS	Carroll	9,800
NW-2012-1845	BLACKWATER FARMS, INC.	Dorchester	800
NW-2012-1878	D. MARK EBERSPACHER	Dorchester	2,500
NW-2012-1880	BLACKWATER FARMS, INC.	Dorchester	5,200
NW-2012-1881	LAZY DAY FARMS, LLC	Dorchester	1,400
PA-2011-2433	ROBERT YATES CLAGETT, JR	Prince George's	1,600
RS-2012-1615	TREMPER BROTHERS	Carroll	6,000
RS-2012-1657	TREMPER BROTHERS	Carroll	11,700
RS-2012-1662	ROBERT L. KONDNER	Baltimore	27,800
RS-2012-1856	DELL BROTHERS, INC.	Carroll	19,100
RS-2012-1857	DELL BROTHERS, INC.	Carroll	17,700

Fund Source: MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Norman Astle (410) 841-5864

Astlene@mda.state.md.us

2. DEPARTMENT OF AGRICULTURE*Maryland Agricultural Cost-Share Program Additional Funding Requests*

Recommendation: That the Board of Public Works approve **ADDITIONAL FUNDING** of 4 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$12,878.80.

Agreement #	Recipient	County	Amount \$
AT-2010-2142	PETER B. ORTHWEIN, JR.	Baltimore	5,208.28
CR-2011-1998	NICHOLAS I. CALLAHAN	Talbot	2,014.13
RS-2011-2238	DELL BROTHERS, INC.	Carroll	2,927.92
UP-2011-2077	MARIE E. SALGADO	Washington	2,728.47

Fund Source: MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
dmoore@comp.state.md.us

3. BOARD OF PUBLIC WORKS *Wetlands Licenses*

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- | | |
|---------|---|
| 10-0904 | <u>ANNE ARUNDEL CO. DEPT. OF PUBLIC WORKS</u> – To maintenance dredge four main areas of the West River/Johns Creek and provide for a 6-year dredging period – West River |
| 10-0905 | · <u>ARTHUR MENSCH</u> |
| 10-0907 | · <u>WALTER & GERALDINE CLINTON</u> |
| 10-0908 | · <u>JOHN MATEJKO</u> |
| 10-0909 | · <u>DAVID & PATRICIA FISHER</u> |
| 10-0910 | · <u>JAMES & NANCY GRANAHAH</u> |
| 10-0911 | · <u>WARREN BOERUM</u> |
| 10-0912 | · <u>BRIAN McKEE</u> |
| 10-0917 | · <u>DIANE BURGESS</u> |
| 10-0918 | · <u>ROBERT & EVELYN RENTZ</u> |
| 10-0920 | · <u>THOMAS JACKSON</u> |
| 10-0924 | · <u>PETER NEAL & CAROLYN SMITH</u>
To maintenance dredge a spur channel and slip area and provide for a 6-year dredging period – West River |
| 11-0766 | · <u>U. S. NAVY</u> – To dredge the Yard Patrol Basin and provide for maintenance dredging for a 6-year period – U.S. Naval Academy, Severn River |

BOARD OF PUBLIC WORKS**SEPTEMBER 7, 2011****SECRETARY'S AGENDA****3. BOARD OF PUBLIC WORKS (cont'd)**
*Wetlands Licenses***BALTIMORE COUNTY**

- 11-0535 BALTIMORE CO. DEPT. OF ENVIRONMENTAL PROTECTION AND SUSTAINABILITY – To emplace two floating wetland platforms containing aquatic plants – Back River, near Eastern Avenue Bridge

CAROLINE COUNTY

- 11-0470 TOWN OF DENTON – To fill, grade, and plant marsh vegetation, to remove concrete rubble, and to construct a wharf and platforms Choptank River at Crouse Park

DORCHESTER COUNTY

- 10-0694 RAMSAY & ELIZABETH FARAH – To repair and emplace marsh edging and construct a stone groin – Madison Bay, Woolford
- 11-0607 BLACKWATER NATIONAL WILDLIFE REFUGE – To construct a walkway, platform, observation deck and stairs over marsh – Little Blackwater River, Cambridge
- 11-0406 BLACKWATER NATIONAL WILDLIFE REFUGE – To dredge sediment and relocate for beneficial use – Blackwater River, Cambridge

HARFORD COUNTY

- 11-0865 HARFORD COUNTY DEPT. OF PARKS & RECREATION – To dredge a main channel and provide for maintenance dredging for a 6-year period – Taylor Creek, Joppatown

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

3. BOARD OF PUBLIC WORKS (cont'd)
*Wetlands Licenses*QUEEN ANNE'S COUNTY10-0966 THOMAS STEELE – To construct and backfill a stone breakwater Eastern Bay, StevensvilleST. MARY'S COUNTY11-0418 *ST. MARY'S CO. DEPT. OF PUBLIC WORKS AND TRANSPORTATION, RICHARD LORD & NANCY ZEARFOSS

To fill, grade, and plant marsh vegetation along an eroding shoreline and construct a containment sill – Whites Neck Creek, near Chesapeake Ranch Estates

11-0757 NAVAL AIR STATION – To construct a timber pier, walkway, dolphins, and fender – Chesapeake Bay, Pax River11-0488 LUDEBERG SEAMANSHIP SCHOOL – To remove and replace bulkhead, stone revetment, stone breakwater, floating pier with finger piers, gangways, and mooring piles – St. George Creek, Piney Point10-
11-0646IRENE MUISE & KATHERINE WRIGHT – To emplace a stone revetment – Patuxent River, MechanicsvilleWORCESTER COUNTY*See attached letter*07-1781
(Reauthorization)BILL CARLSON – To reauthorize a 3-year license which expired on February 27, 2011 to fill, grade, and plant marsh vegetation along an eroding shoreline – Isle of Wight Bay, Ocean City
This license was originally approved on February 27, 2008 as Item 2 on the Secretary's Agenda.

*NOTE: In FY2012, BPW has approved 0.83 acres of living shoreline.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Doldon W. Moore, Jr.
Wetlands Administrator

State of Maryland
Board of Public Works

Wetlands Administration
Post Office Box 1510
Annapolis, Maryland 21404
410-260-7791
Fax: 410-974-5240
Toll Free: 1-877-591-7320

Martin O'Malley
Governor

Nancy K. Kopp
Treasurer

Peter Franchot
Comptroller

Sheila C. McDonald
Executive Secretary

October 5, 2011

Sheila McDonald
Executive Secretary
Board of Public Works
Room 117, Goldstein Building
Annapolis, MD 21401

Record
SMT

Dear Mr. McDonald:

Re: Correction for the Record

On the Secretary's Agenda, Item 3, September 7, 2011 (copy attached), we submitted for approval a wetlands license for Irene Muise & Katherine Wright, No. 11-0646. This number is incorrect. The license number is **10-0646**. Please make the necessary correction for the record.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Doldon W. Moore, Jr.
Wetlands Administrator

Enclosure

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
dmoore@comp.state.md.us

4. BOARD OF PUBLIC WORKS *Wetlands License 11-0089*

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case is classified as an extraordinary case because of the recommendation that compensation be assessed. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

CECIL & KENT COUNTIES

- 11-0089 DELMARVA POWER & LIGHT CO. – To install, by directional bore method, one 8-inch electrical conduit under the Sassafras River in Cecil and Kent counties
- Application received – August 12, 2010
 - Public comment period ended – November 1, 2010
 - MDE Report and Recommendation to approve received – August 3, 2011

Compensation: \$1000.00 non-recurring fee and an annual fee of \$1.00 per linear foot of cable, totaling \$850.00/year. The annual fee will be adjusted every five years based on the Consumer Price Index.

Indemnification: As a condition of this wetlands license, the licensee agrees to indemnify, defend and save harmless the State of Maryland, its officers and employees from and against any and all liability, suits, claims and actions of whatever kind, caused by or arising from the placement of the cables under the bottom of the Sassafras River.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Gregory Bedward 410-260-7718
gbedward@comp.state.md.us

5. BOARD OF PUBLIC WORKS

Wetlands Lease – Family Stations Radio

Tenant	Family Stations, Inc. Suite 1 4135 North Gate Blvd. Sacramento, CA 95834
Property Location	Edgewater Avenue 12013 Ravenna Avenue, N.E.18601 Roxbury Rd Baltimore, MD 21237
Space Type	State Tidal Wetlands
Acre(s)	0.67 +/- acres
Type	New
Term	9/7/2011 – 9/6/2021 (10 years) With one 5-year renewal option
Annual Rent	Year 1: \$5,402.83 Years 2-10: Annual 4% Compound Rent Increase Renewal Years 1- 5: Annual 4% Compound Rent Increase

Lease revenue to be deposited in to the State Annuity Bond Fund Account in accord with Section 10-306, State Finance & Procurement Article, Annotated Code of Maryland.

Utilities Responsibility	Lessee
Custodial Responsibility	Lessee

Remarks: The leased premises are 0.67 State tidal wetland acres of cattail marsh fronting Northeast Creek, a tributary to the Back River. The Board has leased this parcel for use as a radio tower since 1972, see e.g. Assignment of Lease from Infinity Radio to Family Stations, Inc. April 27, 2005 (Secretary Item 5). The parcel contains a 246-foot radio transmitting tower and guyed wires that Family Stations will use in conjunction with the operation of AM Station WBGR (see FCC License No. BMP-840501AD).

BOARD OF PUBLIC WORKS**SEPTEMBER 7, 2011****SECRETARY'S AGENDA**

5. BOARD OF PUBLIC WORKS (cont'd)
Wetlands Lease

Special Conditions

1. The lease is for a 10-year term. The parties may agree to exercise a right to renew for one five-year term, which exercise would return to the Board as an Action Agenda Item.
2. The State authorizes Tenant to use the premises only for occupancy and use for operation and maintenance of radio transmitting towers.
3. Tenant shall maintain at its expense, throughout the term, insurance against loss or liability occurring on the demised premises, under one or more policies of CGL not less than a minimum coverage of \$1,000,000.00 per occurrence, \$5,000,000.00 annual aggregate, and shall contain broad form CGL endorsement or its equivalent.
4. Tenant shall comply with all local, State and federal codes and requirements.
5. Tenant shall pay promptly when due, all taxes, fees, or other impositions assessed in connection with its use and occupancy of the demised premises.
6. Tenant shall be responsible for, and shall at the State's request, defend, indemnify and hold harmless the State, and the Board of Public Works and its members, officers, and employees against and from, any and all liability or claim of liability (including reasonable attorneys' fees) directly arising out of Tenant's use, occupancy, conduct, operation or management of the demised premises.
7. Tenant must have the State's prior written approval to make any modifications to the demised premises for which Tenant shall be solely responsible for any modification cost.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN** ✓**WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307

efrke@menv.com

6. **MARYLAND ENVIRONMENTAL SERVICE**
Eastern Correctional Institution Wastewater Treatment Plant

A/E CONTRACT Design Development Services for Plant Upgrades
MES Project #12-05-09

CONTRACT DESCRIPTION Develop plan for implementing improvements to the
wastewater treatment facilities at the Eastern Correctional Institution based on previous analyses
and pilot studies.

AWARD Atkins North America, Beltsville

TERM 14 months from the notice to proceed

CONTRACT AMOUNT \$435,652

PROCUREMENT METHOD MES A/E Short List

MBE PARTICIPATION 16%

REMARKS: This project is to determine the scope and size of improvements to the existing
wastewater treatment plant necessary to reliably treat 0.72 million gallons per day and meet the
proposed NPDES discharge permit requirements, and to determine to scope and size of treatment
processes necessary to reliably treat 0.42 mgd of RO reject water from the ECI WTP. In
addition, the A/E will develop facility layouts, opinions of probable construction costs, and
schedules for the proposed improvements and identify issues to be resolved in the next phase of
design.

FUND SOURCE MCCBL of 2008: Maryland Environmental Service.
Infrastructure Improvement Fund (UB00)

APPROPRIATION CODE 08060 (PCA#10980)

RESIDENT BUSINESS Yes

MD TAX CLEARANCE 11-2047-0111

BOARD OF PUBLIC WORKS ACTION:

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

~~DEFERRED~~

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307
efrke@menv.com

7. **MARYLAND ENVIRONMENTAL SERVICE**
Eastern Correctional Institution Wastewater Treatment Plant

CONSTRUCTION/CONTRACT Headwords Construction services
MES Project #11-05-21

AWARD Bearing Construction Co., Sudlersville

CONTRACT DESCRIPTION Construct new headworks building housing various
wastewater equipment, including: coarse and fine screens, grit removal systems, pumps, and
electrical and control systems.

TERM 430 calendar days

AMOUNT \$4,693,777.00

PROCUREMENT METHOD Competitive Sealed Bids

BIDS

Bearing Construction Co.	Sudlersville, Maryland	\$4,693,777.00
Johnston Construction, Inc.	Dover, Pennsylvania	\$5,076,185.00

MBE PARTICIPATION 10%

REMARKS: The existing headworks structure and associated equipment were designed for a
flow of 0.40 million gallons per day. The wastewater stream from the prison contains a large
volume of trash consisting of plastics, aluminum foil and fabric fibers as well as other types of
food wraps, causing equipment breakdowns and process failures. Under this project, a new,
larger headworks facility will be constructed.

FUND SOURCE MCCBL of 2008: *MES Infrastructure Improvement Fund*
(UB00)

APPROPRIATION CODE 060 MCCBL 08 (PCA#10980)

RESIDENT BUSINESS Yes

MD TAX CLEARANCE 11-2019-0111

BOARD OF PUBLIC WORKS ACTION:

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

~~DEFERRED~~

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307
efrke@menv.com

8. **MARYLAND ENVIRONMENTAL SERVICE*****Rocky Gap Water Treatment Plant*****A/E CONTRACT**

Design, bidding & construction services
 MES Project #12-05-02

CONTRACT DESCRIPTION

Design, bid and construct upgrade of water treatment plant and distribution main serving Rocky Gap State Park.

AWARD

Watek Engineering Corporation, Silver Spring

TERM

30 months from notice to proceed

AMOUNT

\$248,025

PROCUREMENT METHOD

MES A/E Short List

MBE PARTICIPATION

13.3%

REMARKS: The Rocky Gap WTP is old and the equipment is obsolete. It is becoming increasingly difficult to obtain repair parts. The existing treatment process does not meet the current drinking water regulations; MES rents temporary treatment equipment to remain in compliance. Currently, the greatest demand is from the lodge, which is supplied by an aging distribution main running under the lake. With the addition of video gaming facilities, it is projected the demand for potable water will increase. To have adequate room for an expanded-capacity plant, it will be necessary to relocate to the other side of the lake and abandon the old distribution pipe.

FUND SOURCE

MCCBL of 2008: Maryland Environmental Service Infrastructure Improvement Fund

APPROPRIATION CODE

432 MCCBL 08 (PCA #10971)

MD TAX CLEARANCE

11-1840-0111,

RESIDENT BUSINESS

Yes

This Item was previously submitted as Item 13 on August 10, 2011.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Norman C. Swoboda (410)514-7355
swoboda@mdhousing.org

9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

RECOMMENDATION: That the Board of Public Works approve releasing deeds of trust on 9 properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. In each case, the deed of trust is a second mortgage. The borrowers are either selling the property in lieu of foreclosure or giving a deed in lieu to settle the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Each of the borrowers has/will sign a promissory note in the amount of the outstanding principal of the second mortgage.

LOAN AUTHORITY: Down Payment and Settlement Expense Loan Program
Housing and Community Development
Article §§ 4-301-4-309, Maryland Code

**AUTHORITY TO RELEASE
SECURITY INTEREST:** State Finance and Procurement
Article §§ 10-305, Maryland Code

- A. Loan Recipients:** **Kimberly Averno and Stephen Noppenberger**
11 S. Farquhar St., Union Bridge, MD 21791
(Carroll County)
- Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- B. Loan Recipients:** **Zakariah and Katherine Eltzroth**
5907 Tamar Dr. #8, Columbia, MD 21045
(Howard County)
- Original Loan: \$3,500
Current Balance: \$3,500
Type: Second Mortgage
- C. Loan Recipients:** **Ameerah Frager and Christopher Barker**
8705 Hayshed Lane, #14, Columbia, MD 21045
(Howard County)
- Original Loan: \$5,000
Current Balance: \$2,750
Type: Second Mortgage

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

- D. Loan Recipients: William Goddard, Jr.**
 203 W. 27th St., Baltimore, MD 21211
 (Baltimore City)
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage
- E. Loan Recipients: Zoltan and Zsuzsanna Kocsis**
 1730 Conrad's Ferry Dr., Point of Rocks, MD 21777
 (Frederick County)
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage
- F. Loan Recipients: Dormetria Robinson**
 2812 List Ave., Baltimore, MD 21214
 (Baltimore City)
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage
- G. Loan Recipients: Mia Rogers**
 3622 Bonview Ave., Baltimore, MD 21213
 (Baltimore City)
 Original Loan: \$10,000
 Current Balance: \$10,000
 Type: Second Mortgage
- H. Loan Recipients: Victoria Thompson**
 3941 Dudley Ave., Baltimore, MD 21213
 (Baltimore City)
 Original Loan: \$10,000
 Current Balance: \$ 7,750
 Type: Second Mortgage

BOARD OF PUBLIC WORKS**SEPTEMBER 7, 2011****SECRETARY'S AGENDA****9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

- I. Loan Recipients:** **Anissa Jones**
 1523 Winterberry Dr., Arnold, MD 21012
 (Anne Arundel County)
Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION ✓****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly.ctr@us.army.mil

10. MILITARY DEPARTMENT *Odenton Volunteer Fire Company, Incorporated.*

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan in the amount shown from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen's Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer company have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan Amount	Project Cost
Odenton Vol. Fire Co., Inc. Anne Arundel County	Pumper	Worn Out	\$346,400.00	\$461,869.00

Fund Source: Appropriation Code: D50H0106
PCA: MISV3
OBJ: 1433
FUND: 3001

Term: 10 years / Annual payments **Interest Rate:** 2%

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer company.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly.ctr@us.army.mil

11. MILITARY DEPARTMENT

Westminster Fire Engine & Hose Company Number 1, Incorporated.

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan in the amount shown from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen's Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer company have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan Amount	Project Cost
Westminster Fire Engine & Hose Co. No. 1, Inc. Carroll County	Engine	Worn Out	\$210,000.00	\$494,330.00

Fund Source: Appropriation Code: D50H0106
PCA: MISV3
OBJ: 1433
FUND: 3001

Term: 3 years / Semi-annually payments **Interest Rate:** 2%

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer company.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly.ctr@us.army.mil

12. **MILITARY DEPARTMENT*****Williamsport Volunteer Fire and Emergency Service, Incorporated.***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan in the amount shown from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen's Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer company have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan Amt.	Project Cost
Williamsport Vol. Fire & Emergency Services, Inc. Washington County	Rescue Equipment	Worn Out	\$58,850.00	\$78,470.00

Fund Source: Appropriation Code: D50H0106
PCA: MISV3
OBJ: 1433
FUND: 3001

Term: 5 years / annual payments

Interest Rate: 2%

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer company.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly.ctr@us.army.mil

13. MILITARY DEPARTMENT***Eldorado-Brookview Fire Department, Incorporated.***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan and a grant in the amounts shown from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen's Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer company have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan and for this grant.

Requestor	Purpose	Reason	Loan Amt.	Grant Amt.	Project Cost
Eldorado-Brookview Vol. Fire Dept., Inc. Dorchester County	Engine-Tanker	Worn Out	\$35,904.00	\$250,000.00	\$396,486.00

Fund Source: Appropriation Code: D50H0106
PCA: MISV3
OBJ: 1433
FUND: 3001

Term: 10 years / annual payments

Interest Rate: 2%

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer company.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Catherine A. Kelly 410-576-6163
catherine.a.kelly.ctr@us.army.mil

14. MILITARY DEPARTMENT***Friendsville Volunteer Fire and Rescue Department, Incorporated.***

Recommendation: The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan in the amount shown from the Volunteer Company Assistance Fund.

Authority: Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

Background: The Maryland State Firemen's Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer company have entered into agreements that the loan will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased. The Military Department supports this recommendation and verifies that the funds are available in the Volunteer Company Assistance Fund for this loan.

Requestor	Purpose	Reason	Loan Amount	Project Cost
Friendsville Vol. Fire & Rescue Dept., Inc. Garrett County	Squad Truck	Worn Out	\$197,047.50	\$262,730.00

Fund Source: Appropriation Code: D50H0106
PCA: MISV3
OBJ: 1433
FUND: 3001

Term: 10 years / quarterly payments **Interest Rate:** 2%

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer company.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074
churchill.wortherly@morgan.edu

15. **MORGAN STATE UNIVERSITY**
Center for Built Environment and Infrastructure Studies

Recommendation: That the Board of Public Works approve the use of General Obligation Bond funding proceeds for the following capital equipment purchases totaling \$907,133.17.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

Morgan State University, Center for Built Environment and Infrastructure Studies (CBEIS)
 The Department of Civil Engineering has reviewed the equipment specifications and approved the acquisitions.

A. Description:	Furnish and install Advanced Hydrology Study System and Hydraulic Flow Demonstration Equipment Purchase Order No. P0006780
Procurement Method:	Competitive Sealed Bid
Award:	Armfield, Inc. 8100 Three Chopt Road, Suite 134 Richmond, VA 23229
Amount:	\$74,848.00
Fund Source:	MCCBL of 2011, Item 072 – <i>Provide funding to equip the New Center for Built Environment and Infrastructure Studies building at Morgan State University</i>
MD Tax Clearance:	11-1920-0001
Resident Business:	Yes

Remarks: The solicitation was advertised on *eMarylandmarketplace* with only 1 firm submitting a bid.

B. Description:	Furnish and install Flake Ice Maker/Ice Bin RFB Project No. 11/COM-0039
Procurement Method:	Competitive Sealed Bid
Award:	Carey Sales & Service, Inc. 3141-47 Frederick Ave Baltimore, MD 21229-3805
Amount:	\$3,744.09
Fund Source:	MCCBL of 2011, Item 072 - <i>Provide funding to equip the New Center for Built Environment and Infrastructure Studies building at Morgan State University</i>
MD Tax Clearance:	11-1955-1111
Resident Business:	Yes

Remarks: The solicitation was advertised on *eMarylandmarketplace* and five bids were received.

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

15. **MORGAN STATE UNIVERSITY** (cont'd)
Center for Built Environment and Infrastructure Studies

C. Description: Furnish and install 5-Axis Vertical Machining Center
RFB Project No. 11/COM-0034Rev

Procurement Method: Competitive Sealed Bid

Award: Phillips Corporation/HAAS
7390 Coca Cola Drive
Hanover, MD 21076

Amount: \$111,844.00

Fund Source: MCCBL of 2011, Item 072 - *Provide funding to equip the New Center for Built Environment and Infrastructure Studies building at Morgan State University*

MD Tax Clearance: 11-1806-1111

Resident Business: Yes

Remarks: The solicitation was advertised on *eMarylandmarketplace* with only one firm submitting a bid.

D. Description: Advanced Consolidation System
RFB Project No. 11/COM-0045

Procurement Method: Competitive Sealed Bid

Award: Geocomp Corporation
125 Nagog Park
Acton, MA 01720

Amount: \$30,358.57

Fund Source: MCCBL of 2011, Item 072 - *Provide funding to equip the New Center for Built Environment and Infrastructure Studies building at Morgan State University*

MD Tax Clearance: 11-1964-0000

Resident Business: No

Remarks: The solicitation was advertised on *eMarylandmarketplace* with two firms submitting bids.

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

15. MORGAN STATE UNIVERSITY (cont'd)
Center for Built Environment and Infrastructure Studies

E. Description: Electromagnetic Dynamic Triaxial Testing System
 RFB Project No. 11/COM-0047

Procurement Method: Competitive Sealed Bid

Award: Geocomp Corporation
 125 Nagog Park
 Acton, MA 01720

Amount: \$393,371.21

Fund Source: MCCBL of 2011, Item 072 - *Provide funding to equip the New Center for Built Environment and Infrastructure Studies building at Morgan State University*

MD Tax Clearance: 11-1964-0000

Resident Business: No

Remarks: The solicitation was advertised on *eMarylandmarketplace* with two firms submitting bids.

F. Description: Advanced Triaxial Testing Equipment
 RFB Project No. 11/COM-0049

Procurement Method: Competitive Sealed Bid

Award: Geocomp Corporation
 125 Nagog Park
 Acton, MA 01720

Amount: \$38,495.24

Fund Source: MCCBL of 2011, Item 072 - *Provide funding to equip the New Center for Built Environment and Infrastructure Studies building at Morgan State University*

MD Tax Clearance: 11-1964-0000

Resident Business: No

Remarks: The solicitation was advertised on *eMarylandmarketplace* with two firms submitting bids.

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

15. **MORGAN STATE UNIVERSITY** (cont'd)
Center for Built Environment and Infrastructure Studies

G. Description: Hollow Cylinder Apparatus
 RFB Project No. 11/COM-0048
Procurement Method: Competitive Sealed Bid
Award: Global Digital Systems
 Unit 32, Murrell Green Business Park
 London Road, Hook, Hampshire, RG27 9GR
 United Kingdom
Amount: \$175,648.96
Fund Source: MCCBL of 2011, Item 072 - *Provide funding to equip the
 New Center for Built Environment and Infrastructure
 Studies building at Morgan State University*
MD Tax Clearance: 11-1967-0000
Resident Business: No

Remarks: The solicitation was advertised on *eMarylandmarketplace* with only one firm submitting a bid.

H. Description: Resonant Column Apparatus
 RFB Project No. 11/COM-0050
Procurement Method: Competitive Sealed Bid
Award: Global Digital Systems
 Unit 32, Murrell Green Business Park
 London Road, Hook, Hampshire, RG27 9GR
 United Kingdom
Amount: \$78,823.10
Fund Source: MCCBL of 2011, Item 072 - *Provide funding to equip the
 New Center for Built Environment and Infrastructure
 Studies building at Morgan State University*
MD Tax Clearance: 11-1967-0000
Resident Business: No

Remarks: The solicitation was advertised on *eMarylandmarketplace* with two firms submitting bids.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

Contact: Patti Konrad (410)260-7920
pkonrad@treasurer.state.md.us

16. STATE TREASURER

September 2011 Tax-Exempt Equipment Lease-Purchase Financing

The State Treasurer recommends that the Board of Public Works approve the award of the September 2011 Tax-Exempt Equipment Lease-Purchase Agreement for financing, on a consolidated basis under a lease-purchase financing arrangement, the acquisition of capital equipment by certain State agencies. This September 2011 Tax-Exempt Equipment Lease-Purchase Financing will provide financing for \$193,340.26 in capital equipment.

TERM: September 7, 2011 through September 16, 2011.

PROCUREMENT

METHOD: Competitive Sealed Bids

AWARD: _____

BIDS: The award was based on the lowest interest rate submitted by the bidders.

Bidder's Name

Interest Rate

MBE GOAL: 0% MBE's were encouraged to respond to the solicitation.

FUND SOURCES: Agency operating budgets

AMOUNT: \$193,340.26

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

Secretary's Agenda

16. **STATE TREASURER** (cont'd)

September 2011 Tax-Exempt Equipment Lease-Purchase Financing

REMARKS: The State Treasurer's Office issued an Invitation for Bids for financing on a consolidated basis \$193,340.26 in capital equipment, that was published on *eMarylandMarketplace*, posted on the websites for the National Association of State Treasurers and the State Treasurer's Office, and emailed to 30 firms known to be active in financing municipal leases. This Lease-Purchase financing is expected to close no later than September 16, 2011. The bids were evaluated based on the actual amounts to be financed and the interest rate for 5 years. See the attached Summary of Equipment Schedules.

Rather than utilize a long-term Master Lease, the State Treasurer's Office has determined to periodically consolidate the financing requests for equipment from State agencies and to solicit new equipment lease-purchase financing bids from lessors. This method more appropriately corresponds to current market conditions.

On June 15, 2011, the Legislative Policy Committee, in accordance with Section 8-403 of the State Finance and Procurement Article of the Annotated Code of Maryland, approved the request of the Treasurer to periodically lease-finance equipment acquisitions, in an aggregate amount not exceeding \$40 million, over a two year period beginning July 1, 2011 and ending June 30, 2013. Following the September 2011 Tax-Exempt Equipment Lease-Purchase financing, the remaining balance of the \$40 million approved by the Legislative Policy Committee for equipment lease-purchase financing will be approximately \$39.8 million.

This item will be revised before the September 7, 2011 Board of Public Works meeting.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

APPENDIX

SECRETARY'S AGENDA

Contact: H. Robert Erwin 410.767.8076
rerwin@psc.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1

PUBLIC SERVICE COMMISSION

CONTRACT TITLE: Evaluation of Request for Proposal for Generating Capacity Resources Under Long Term Contract
PSC #07-01-11
ADPICS NO. C90P1400108

CONTRACT TYPE: Services

DESCRIPTION: To obtain available and reliable generation capacity for Maryland consumers in the 2015-2016 delivery year, the Public Service Commission seeks to identify a private entity to build new electricity-generating facilities in Maryland in time for the entity to bid in the Pennsylvania-New Jersey-Maryland Interconnection (PJM) 2012 Base Residual Auction (May 2012). That entity would provide another source from which Maryland electric distribution utilities could buy their electricity. It also would provide an alternative to constructing additional electric transmission lines for electricity delivery to Maryland electric distribution companies. The Commission could accomplish the task of identifying an entity or entities that are able and willing to undergo this project immediately by putting out a public request for proposals. The Commission does not have experience, expertise, or staff to draft such an RFP in the necessary time. Consequently, the Commission engaged in this procurement on an emergency basis to obtain a consultant who could provide those services.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: February 1, 2011

BIDS:

Boston Pacific	\$270,390
Vantage Energy Consulting, LLC	\$171,560
Levitan & Associates, Inc.	\$175,670
Accion Group	\$ 81,745

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1 (continued)

AWARD: Boston Pacific
1100 New York Avenue, N.W.
Washington, DC 20005

AMOUNT: \$270,390

CONTRACT AWARD DATE: June 17, 2011

TERM: 06/17/2011 – 06/30/2012

MBE PARTICIPATION: 0%

FUND SOURCE: 100% Special - Fund Public Utility Regulation Fund
Appropriation Code: C90G0001

REMARKS:

Nature of Emergency: The Commission needed to hire a consultant who could quickly study the matter; provide the Commission with insight as to whether to undertake this project and if so, assist the Commission in drafting the RFP issued on February 7, 2011; advise the Commission as to whether to proceed with the issuance of a final RFP; recommend any changes to the draft RFP based on review and comments received; and if a final RFP is issued, to provide assistance in responding to questions during and after the pre-offer conference and set the criteria for choosing the entity/entities that will be involved in building new generating facilities. The expected completion date was August 31, 2011.

Basis for Selection: Boston Pacific's response best addressed the services requested in the RFP for this project, especially those relating to the analysis of the need to issue the final request for generating capacity. The hours (1,064 total hours) dedicated to all phases of the assignment were deemed adequate estimates. Their experience and capabilities in work providing similar services to those requested were judged as superior to the other offerors.

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1 (continued)

Basis for Non-Selection: The three companies all evidenced capabilities and experience inferior to Boston Pacific's experience as a provider of the requested services. In addition, the non-successful vendors all estimated completion time for each phase of the project below what was judged as adequate.

Late Award: Delay in the awarding of this emergency procurement was due to a complaint filed by the PJM Power Providers Group with the Federal Energy Regulatory Commission seeking revisions to the buyer-market-power mitigation provisions in PJM's Open Access Transmission Tariff that would impact the ability of the Maryland PSC to successfully issue an RFP for new generation that would result in a benefit to Maryland ratepayers.

TAX COMPLIANCE NO.: 11-1596-0010

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION:**REPORT ACCEPTED**

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

APPENDIX

SECRETARY'S AGENDA

Contact: James Knighton (410) 767-0820
jknighton@mdot.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2

DEPARTMENT OF TRANSPORTATION

Maryland Transit Administration

CONTRACT NO. & TITLE: Emergency Stabilization of Light Rail Slope
MTA-1361
ADPICS NO.: TMTA1361

CONTRACT TYPE: Construction

DESCRIPTION: Stabilize slope near the Lutherville Light Rail Station to prevent catastrophic loss of track, catenary, or additional structures and to mitigate the potential impact to public safety of a Light Rail accident due to the unstable site conditions along this stretch of track, which includes a curve.

PROCUREMENT METHOD: Emergency (One Bid Received)

DATE EMERGENCY DECLARED: May 20, 2011

AWARD: Brawner Builders, Inc.
Hunt Valley, MD

AMOUNT: \$222,741

CONTRACT AWARD DATE: July 18, 2011

TERM: 180 Calendar Days from NTP

MBE PARTICIPATION: 19.34%

FUND SOURCE: 100% Special Funds Budgeted to MTA
Appropriation Code: J05H0105

BOARD OF PUBLIC WORKS**SEPTEMBER 7, 2011****APPENDIX****SECRETARY'S AGENDA****REPORT OF EMERGENCY PROCUREMENT****ITEM:** **Appendix 2 (cont'd)****PERFORMANCE SECURITY:** Performance & Payment Bond = 100% of contract amount

REMARKS: On May 20, 2011 MTA Light Rail personnel discovered a slope stability problem adjacent to the rail, just south of the Lutherville station. Light Rail officials immediately called in engineers to develop a corrective-action plan. After inspecting the area, the engineers concluded that the slope erosion is due to the Roland Run stream, animal burrowing activity, and heavy rains. They also concluded that any further erosion would create a dangerous situation for light rail stability and operations, by undercutting the existing embankment. They developed a plan, with the cooperation of the Maryland Department of the Environment, for stabilizing the slope.

The work consists of clearing & grubbing, erosion and sediment control, installation of access to the site, installation of slope protection, excavation and other work needed to stabilize the embankment slope along the Light Rail tracks.

The MTA solicited bids from two contractors for the work; however, one contractor did not submit a bid even after the bid due date was extended. As a result, the MTA accepted the single bid from Brawner Builders. Brawner Builders offered a competitive price as compared to the engineer's estimate, has performed satisfactorily in the past on MTA projects including a similar slope stabilization project in 2007, and has the capability to begin work immediately.

Reference is made to Secretary's Appendix Item A-1 (Nov. 28, 2007) in which the Board of Public Works accepted a report of an emergency procurement by which MTA had stabilized a portion of the slope adjacent to the current section; at the time this adjacent slope area was stable and could not have been predicted to have become unstable at the rate that it has. The previous work cost \$190,000. Baltimore County has not yet relocated Roland Run which could have ameliorated the need for this emergency project. However, the animal activity in the area could not have been predicted and the significant rains that occurred in the Spring 2011 have degraded the slope conditions to the point that there is an immediate danger to light rail activities in this area, including potential danger to the safety of Light Rail passengers.

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2 (cont'd)

MD TAX CLEARANCE: 11-1675-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

APPENDIX

SECRETARY'S AGENDA

Contact: Jane Bailey 410-767-4307
Jane.Bailey@dgs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3

DEPARTMENT OF GENERAL SERVICES

CONTRACT: Emergency Guard Services
Westminster District Court/Multi-Service Center
ADPICS NO.: 001B1400712

DESCRIPTION: Unarmed uniformed guard services to the Westminster District Court/Multi-Service Center on a 24/7 basis until long-term services are procured.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: June 15, 2011

BIDS:

Elite People Protective Service, Inc., Baltimore	\$52,542.00
Ray Butler Security, Halethorpe	\$63,908.18
Dunbar Guard Services, Baltimore	\$49,715.10 (not able to start work timely)

AWARD: Elite Peoples Protective Service, Inc.

AMOUNT: \$52,542.00

CONTRACT AWARD DATE: June 15, 2011

TERM: 4 months 16 days

MBE PARTICIPATION: 100%

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3 (cont'd)

FUND SOURCE: DGS Operating Funds
H00 11-12' 33581 0823

REMARKS:

Nature of Emergency: On June 8, 2011 the Procurement Officer was notified in writing that guards at the Westminster District Court/Multi-Service Center had not been paid on time and had actually not been paid for several weeks. A cure letter was sent giving the contractor ten days to pay its employees in full and submit an action plan detailing how the contractor would promptly pay its employees for the duration of the contract.

On June 15, 2011 the Procurement Officer was again contacted and informed that a guard at the facility had quit leaving the facility without coverage, due to not being paid for a month and the guard supervisor was threatening to walk off the job endangering the performance of the contract. The contractor then contacted the Procurement Officer and stated she would be unable to pay her employees any wages owed or incurred.

Basis for Selection: The contractor selected was able to immediately step in and provide services to the facility without interruption and its bid price was found acceptable by the Regional Manager for the facility. Apparent low bidder could not start immediately therefore the second low bidder was awarded the contract.

TAX COMPLIANCE NO.: 11-1623-0000

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

APPENDIX

SECRETARY'S AGENDA

Contact: Jane Bailey 410-767-4307
Jane.Bailey@dgs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 4**DEPARTMENT OF GENERAL SERVICES FOR
MARYLAND HIGHER EDUCATION COMMISSION**

CONTRACT NO. & TITLE: Asbestos Abatement Including
Demolition
ADPICS No.: 001B2400056
Project: BB-801-120-103

CONTRACT TYPE: Maintenance

DESCRIPTION: Provide trained and certified asbestos labor to clean and relocate all storage materials and files from 10th floor to basement; remove asbestos-containing materials; and demolish existing ceilings at the Grasmick Building. Contractor also removed all of the walls and ceilings and asbestos containing materials located in the 1st Floor of the old Gage Warehouse Building. These were initial requirements to allow for the general contractor to complete visual inspection of infrastructure for designing area for relocated Maryland Higher Education Commission.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: May 11, 2011

BIDS:
Retro Environmental, Inc. Sykesville, MD \$89,500.00

AWARD: Retro Environmental, Inc.

AMOUNT: \$89,500.00

CONTRACT AWARD DATE: May 11, 2011

TERM 30 Calendar Days

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 4 (cont'd)

MBE PARTICIPATION 0%

FUND SOURCE: MCCBL 2008 Item 012:
Asbestos Abatement-Statewide

REMARKS:

This contract is the first phase of the project. To have the space available for total renovation, all in-place stored materials and asbestos required removal. Additional emergency items will be presented to the Board of Public Works for total renovation of the spaces at a future meeting. Due to the limited scope of the work and the immediate need for services, no MBE was possible for this vendor.

Nature of Emergency: In an effort to maximize the ability of Maryland Higher Education Commission and the Maryland State Department of Education to improve the welfare of students from Pre-K through post-secondary education, on federal and State data collection and reporting mandates for Longitudinal Data System and the Race to the Top program an emergency was approved to relocate the MHEC office from the Annapolis area to the 10th Floor of the Grasmick Building and the first floor of the Old Gage Warehouse Building adjacent to the Grasmick building. Significant cost savings will also be generated by relocating MHEC from a rented space to a State-owned facility.

Basis for Selection: The Vendor is familiar with the facility, and had the certified asbestos workers available, and is able to provide immediate services required. The contractor was selected to complete this project as the State has worked with them on several major emergencies and they had the certified labor staff, knowledge of the industry, and were capable of completing the project in the time frame necessary.

Late Report: Due to the limited access to the areas behind the walls and ceilings, the Contractor had to demolish the ceilings and piping to determine the amount of hidden asbestos materials to be removed. The Contractor submitted its documents once the amount of work was determined.

TAX COMPLIANCE NO.: 11-1788-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

APPENDIX

Contact: Jane Bailey 410-767-4307
Jane.Bailey@dgs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 5

DEPARTMENT OF GENERAL SERVICES

Maryland State Police

CONTRACT NO. AND TITLE: Barracks and Garage – Rockville (Barrack 'N')
Emergency Roof Replacement on the
ADPICS No.: 001B2400094
Project: PN-791-110-001

CONTRACT TYPE: Maintenance

DESCRIPTION: Provide labor, materials, and equipment necessary to replace the existing built-up roofs (20,000 sq. ft.). The existing roofs were designed to last 20 years; however, they've been in place for 29 years. The new roof system will consist of energy efficient flat and tapered insulation (1/4" per foot for positive drainage), a heavy thermoplastic polyolefin single-ply roofing membrane, complete with a 20 year full system warranty that will include all metal work. The TPO membrane is white, extremely energy efficient (Energy Star rated), environmentally friendly, fire and chemical resistant, and fully recyclable. All existing metal flashing will be replaced with .040" aluminum. All existing "goose neck" ventilators will be replaced with galvanized steel ventilators. The steel underside of the canopy roof attached to the garage will be scraped, primed and painted. The government estimate for performing all work associated with this emergency was \$300,000.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: June 6, 2011

BIDS:

Alliance Roofing & Sheet Metal, Inc. Baltimore, MD.	\$277,043
Heidler Roofing, Inc. Baltimore, MD.	\$302,250

AWARD: Alliance Roofing & Sheet Metal, Inc.

AMOUNT: \$277,043

CONTRACT AWARD DATE: July 7, 2011

TERM: 120 Calendar Days

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

SECRETARY'S AGENDA

APPENDIX

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 5 (cont'd)

MBE PARTICIPATION 25%

FUND SOURCE: MCCBL 2010 item 010:
Capital Facilities Renewal Fund

REMARKS:

Nature of Emergency: The existing 29 year old roofs have dramatically failed. The present leaking condition is causing damage to the sub-structure and interior, which if addressed at this time can be minimized and easily repaired.

Basis for Selection: Alliance Roofing & Sheet Metal, Inc. had lowest responsive and responsible bid. Both roofing companies solicited have a long history of performing at a high level on projects of a similar scope.

TAX COMPLIANCE NO.: 11-1953-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

APPENDIX

SECRETARY'S AGENDA

Contact: Jane Bailey 410-767-4307
Jane.Bailey@dgs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 6

DEPARTMENT OF GENERAL SERVICES

CONTRACT NO. AND TITLE: Emergency Fire Alarm System Replacement
Peoples Community Center - Crownsville
ADPICS No.:001B2400100
Project: B-300-120-003

CONTRACT TYPE: Maintenance

DESCRIPTION: Provide labor, materials, and equipment necessary to replace existing fire alarm system with a new LCD system with a new panel, annunciator, 18 pull stations, 12 smoke detectors, 30 heat detectors, 33 duct detectors, 33 relay modules, 28 monitor modules, and 16 system modules. Contractor will supply design drawings, submittal data and wiring diagrams, and complete installation and testing.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: July 18, 2011

BIDS:

Fireline, Baltimore \$58,476.00

AWARD: Fireline

AMOUNT: \$58,476.00

AWARD DATE: July 21, 2011

TERM: 60 Calendar Days

BOARD OF PUBLIC WORKS

SEPTEMBER 7, 2011

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 6 (cont'd)

MBE PARTICIPATION 0%

FUND SOURCE: HOO.12.77051.01.1498
Object .14 Operating funds
Facilities Renewal Funding

REMARKS:

Nature of Emergency: The existing system has failed and due to the age of the system parts are no longer available to place the system back into operation. The building is occupied by State employees and must be under a fire system. Currently, a fire watch has been placed into effect and is monitored by building management and security.

Basis for Selection: Fireline is the sole vendor currently providing alarm maintenance throughout the Annapolis Capital Complex. Fireline is the sole company that can supply the system and maintain the warranty and service contract on the system.

No MBE can be obtained on this procurement there are no subcontracting opportunities.

TAX COMPLIANCE NO.: 11-1990-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORTED REMANDED TO DEPT./AGENCY

REMARKS:

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

September 7, 2011

**ITEM 1A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$45,530.79 for the following **acquisition** project located in Allegany County.

Allegany County Fairgrounds Acquisition #4 – \$45,530.79
POS #5903-1-252
MD20110617-0442

Background: Acquire a 2.6 acre parcel of land as an addition to the Allegany Fairgrounds. This is the initial request for funding. The total cost of this acquisition is \$277,500.00. The remaining \$231,969.21 will be requested in installments as funds become available.

<i>Appraised Value:</i>	Robison and Skidmore	\$270,000.00
	Smith Appraisals	\$280,000.00
<i>Property Cost:</i>	\$275,000.00	
<i>Incidental Costs:</i>	\$ 2,500.00	

Fund Source: Program Open Space Local Share allocated to Allegany County:
Program 81.20.04 Item 901 \$45,530.79

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

September 7, 2011

**ITEM 2A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval is requested to commit \$387,500.00 for the following **development** project located in **Prince George's County**.

Allen Pond Ballfield Light Replacement - \$387,500.00
POS #5858-16-742
MD20110617-0441

Background: Replace ballfield lighting on four city fields located with Allen Pond Park. The existing lighting at the regional facility is more than 40 years old. The lighting will be upgraded to the MUSCO Light Structure Green System. This system will provide energy savings of over 50% from current levels, and reduce the necessary lighting infrastructure by 33%. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

Fund Source: Program Open Space Local Share allocated to Prince George=s County:
Program 81.20.04 Item 916 \$3,615.63

MCCBL of 2011: Program Open Space, Local Capital Development
and Land Acquisition Grants, Prince George=s County:
Program 89.22.51 Item 052 \$383,884.37

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

September 7, 2011

**ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$88,468.83 for the following **development** projects located in Worcester County

1. ***Girdletree Park Initial Development - \$87,726.89***
POS #5795-23-203
MD20091215-1577

Background: Develop a composite playground area with a pavilion, picnic tables, and grill at the new community park. Funds totaling \$1,228.00 were previously approved by the Board of Public Works on the Secretary's Agenda to cover the cost of surveying the donated land. In addition, if soil conditions permit, an alternate >green= solution to parking will be implemented as a demonstration project for the mitigation of potential stormwater issues.

Fund Source: Program Open Space Local Share allocated to Worcester County:
Program 81.20.04 Item 823 \$87,726.89

2. ***Bishopville Park Playground Edging and Engineered Wood Fiber Installation - \$741.94***
POS #5848-23-214
MD20101015-0973

Background: Install supplementary engineered wood fiber to the entire playground area and replace the existing bike rack at the park. Funds totaling \$3,000.00 were previously approved by the Board of Public Works on the Secretary's Agenda for the installation of playground edging and an engineered wood fiber safety surface for the existing swing set.

Fund Source: Program Open Space Local Share allocated to Worcester County:
Program 81.20.04 Item 823 \$328.89
Program 81.20.04 Item 123 \$329.50

MCCBL of 2003: Program Open Space, Local Capital Development
and Land Acquisition Grants, allocated to Worcester County:
Program 89.22.26 Item 423 \$ 83.55

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

September 7, 2011

**ITEM 4A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
(410) 260-8450

Recommendation: That the Board of Public Works approve the substitution of \$16,689,000 in general obligation bonds (MCCBL of 2011) for the equivalent amount of real-estate-transfer-tax based special funds to fund previously-approved Program Open Space Local Share projects.

Authority:

Budget Reconciliation and Financing Act of 2010, Chapter 484 (Laws of 2010)
Maryland Consolidated Capital Bond Loan of 2010, Chapter 483 (Laws of 2010)
Budget Reconciliation and Financing Act of 2011, Chapter 397 (Laws of 2011)
Maryland Consolidated Capital Bond Loan of 2011, Chapter 396 (Laws of 2011)

Background: The Budget Reconciliation and Financing Act of 2010 (at section 17) required the Department of Natural Resources to transfer \$103,113,000 of previously appropriated and encumbered real estate transfer tax based capital funds from the Local Share of Program Open Space to the General Fund. Simultaneously, the Act replaced a portion of the funds diverted to the General Fund with General Obligation bond proceeds in FY 2011 and preauthorized replacement of the remaining funds to be appropriated in future years. Reference is made to Secretary's Agenda Item 20 (June 23, 2010) in which the Board of Public Works approved the fund source change for FY 2011. The MCCBL of 2011 authorized \$16,689,000 in general obligation bonds as the FY 2012 replacement of previously appropriated and encumbered funds plus a new appropriation of \$6,947,000 in General Obligation bond proceeds for Program Open Space - Local Allocation in FY 2012.

CHANGE FUND SOURCE:

From:

Program Open Space Local 81.20.04 Items 125-146 FY2001	\$ 172.17
Program Open Space Local 81.20.04 Items 130-147 FY2002	\$ 372,357.63
Program Open Space Local 81.20.04 Items 301-323 FY2003	\$ 52,859.37
Program Open Space Local 81.20.04 Item 000 FY2006	\$ 2,520,700.03
Program Open Space Local 81.20.04 Item 000 FY2007	\$ 4,720,469.70
Program Open Space Local 81.20.04 Item 815 FY2008	\$ 9,022,441.10

To:

MCCBL 2011 (89.22.51 Item 051 and 052)	\$16,689,000.00
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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

September 7, 2011

**ITEM 5A
FOREST CONSERVATION ACT EASEMENT**

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
(410) 260-8450

The Department of Natural Resources requests Board of Public Works approval to accept a permanent forest conservation easement from the Maryland Department of Transportation. This easement – establishing a Forest Conservation Act Bank of 198.34 acres – is intended to mitigate State Highway Administration Inter-County Connector (ICC) projects located in Howard County. DOT is donating the easement in accordance with the Forest Conservation Plans that were prepared in connection with the ICC project.

The Forest Conservation Plans, #C10-06, C10-18, C10-21, C10-29, C10-37, C11-05, C11-09, C11-22, C11-31, C11-32, comply with the Forest Conservation Act, Sections 5-1601 – 5-1613 of the Natural Resources Article, Annotated Code of Maryland. This easement is consistent with DNR forest conservation practices.

Grantor: State of Maryland to the use of the Maryland Department of Transportation

Grantee: State of Maryland to the use of the Department of Natural Resources

Property: 198.34 acres on State Highway Administration's Casey-Hoyles Mill property

Price: \$-0-

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

September 7, 2011

**ITEM 6A
MARYLAND ENVIRONMENTAL TRUST**

Contact: Elizabeth Buxton
ebuxton@dnr.state.md.us
(410) 514-7900

Recommendation: That the Board of Public Works ratify an amendment to the following deed of conservation easement to add the Lower Shore Land Trust as a co-holder of the easement.

Property: 285 acres in Somerset County, Calvary Road. Tax Map 104, Parcel 852

Grantor: The Crisfield Heritage Foundation, Inc.

Grantee: Maryland Environmental Trust

Background: Reference is made to Secretary's Agenda Item 16 (Dec. 23, 1992) in which the Board of Public Works approved a Land Trust Grant Fund loan to Lower Shore Land Trust, Inc. to purchase the property. Reference is made also to Secretary's Agenda Item 7 (May 12, 1993) in which the Board of Public Works ratified the Maryland Environmental Trust's acceptance from Lower Shore Land Trust of a conservation easement to the on 285 acres. As a part of the Land Trust Grant Fund loan agreement, when Lower Shore Land Trust conveyed fee title to the property to another entity, the Lower Shore Land Trust would be added as a co-holder of the conservation easement.

By December 1994, Lower Shore Land Trust had conveyed its fee simple ownership to Jenkins Creek Environmental Research Center. On April 2, 2001, Jenkins Creek conveyed its fee simple ownership to the current owner, The Crisfield Heritage Foundation, Inc. The Crisfield Heritage Foundation has agreed to amend the conservation easement to add the Lower Shore Land Trust as a co-holder. This action will fulfill all the terms of the original Land Trust Grant Fund grant agreement.

**Proposed
Action:**

- (1) Add Lower Shore Land Trust as grantee
- (2) Provide each grantee with independent authority to enforce easement
- (3) Add Inventory of Existing Structures
- (4) Provide each grantee with right to assign its interest
- (5) Include termination clause

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

September 7, 2011

ITEM 6A (con't)

Estimated

Value: \$-0-

This amendment is not expected to result in any additional tax deductions for the property owner.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 1-S

Agency Contact: Margaret Embardino
410-767-4483
membardi@dbm.state.md.us

DEPARTMENT/PROGRAM:

Budget and Management (DBM)
Office of Personnel Services & Benefits (OPSB)

CONTRACT ID:

050B0400001A;
State Medical Director & Occupational Medical
Services for Maryland State Agencies
ADPICS NO. 050B0400001

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Contract to provide State agencies with a comprehensive network of professional medical services for the proper management of the occupational medical aspects of the State workforce. The contract provides for up to 19 services on a Statewide basis, as well as six other services that apply specifically to Maryland Department of Transportation agencies.

AWARD:

**Occupational Health Centers of the Southwest, P.A.
dba Concentra Medical Centers
Addison, TX
(Local Office in Elkridge, MD)**

TERM:

9/8/2011 - 9/30/2016

AMOUNT:

\$10,000,000 Est. (Approx. 5 Years)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

**Only One Acceptable Offeror
(See Requesting Agency Remarks below)**

MBE PARTICIPATION:

15.2% (See Requesting Agency Remarks below)

INCUMBENT:

Same (See Requesting Agency Remarks below)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* and the DBM website. Copies of the RFP were emailed to nine vendors, seven of which are Maryland firms and one is a MBE.

Two proposals were received in response to the RFP. One of the Offerors was determined to be not responsible and was so notified. Its financial proposal was returned unopened.

The remaining Offeror's proposal was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible and its financial offer was considered fair and reasonable. It was also determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Occupational Health Centers of the Southwest, P.A. dba Concentra Medical Centers (Concentra), the incumbent. On 12/21/2010, Concentra (pursuant to an Agreement and Plan of Merger) became a wholly owned subsidiary of Humana Inc. Concentra continues to operate in the same manner, serving patients and clients, with the same leadership team under the Concentra brand.

The purpose of this Contract is to provide occupational medical services for applicants and employees in State agencies for up to 25 services. All services are available during normal working hours and on a limited basis on weekends and evenings. Certain services are also available on a 24-hour-a-day, 7-day-a-week basis. The services range from pre-employment physicals to drug and alcohol tests for commercial drivers governed by US Department of Transportation regulations.

Agencies are under no obligation to use the services under this Contract. They can elect to use one, all or none of the services, as their respective needs dictate. As agencies use the services under the contract, they are billed directly by the Contractor. This Contract is also available for use by county, municipal and other non-State of Maryland governments and non-profit organizations within Maryland and agencies of governments in states adjoining Maryland, including Washington, DC.

The \$10,000,000 requested approval amount for this contract is based on fixed unit prices for each service times an estimated (but not guaranteed) number of services to be performed, as per a pricing model contained in the RFP, rounded up to the closest million. Under this Contract, the recommended Contractor is not guaranteed any amount of business. Agencies will determine not only which employees will be referred for service(s), but also whether this contract is the most appropriate means of obtaining the needed medical services.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

As the incumbent, Concentra has provided occupational medical services for State agencies for the past eleven years, and has done so in a professional and efficient manner. Concentra has also established itself as the dominant provider of occupational medical services in the Baltimore area and throughout much of Maryland. It operates a network of 270 owned and managed occupational healthcare centers in 84 markets in 34 states, including nine centers in Maryland. In addition, Concentra has subcontracted with a number of medical providers in various areas of the State to provide many of the services available under this contract to augment its nine locations. These additional subcontracted locations help make the usage of this Contract more convenient to State employees and applicants for employment.

A 10% MBE participation goal was established for this solicitation based upon the determination that subcontracting opportunities were available to provide medical staffing, physician assistance, vocational services, medical records documentation, medical information technology, facility support services and occupational rehabilitation support. However, Concentra has committed to a 15.2% MBE participation goal for staffing for physical therapy services, medical transcription services, occupational health care services, janitorial services, mental health physician services and telephone answering services.

FUND SOURCE:	Various
APPROP. CODE:	Various
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	11-2040-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 2-S

Agency Contact: Diane Herr
410-767-4248
herrd@dhmh.state.md.us

DEPARTMENT/PROGRAM:

Health and Mental Hygiene (DHMH)
Office of Health Services (OHS)

CONTRACT ID:

DHMH/OPASS 11-10604;
Health Care Effectiveness Data and Information Set
(HEDIS) Compliance Audit and Technical
Assistance to Managed Care Organizations
ADPICS NO. M00B2400171

CONTRACT DESCRIPTION:

Provide a National Committee for Quality Assurance (NCQA) certified vendor to conduct and report on annual compliance audits of HEDIS® performance measures calculated by HealthChoice (HC) and Primary Adult Care (PAC) Managed Care Organizations (MCO). Additionally, these results are used to produce the HC Consumer Report Card and HC Value Based Purchasing program.

AWARD:

HealthcareData Company, LLC (HDC)
Mechanicsburg, PA

TERM:

10/1/2011 – 9/30/2016

AMOUNT:

\$863,263 (5 Years)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

Only One Offer Received

MBE PARTICIPATION:

15% (See Requesting Agency Remarks below)

INCUMBENT:

Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandmarketplace.com* and DHMH's website. Copies of the solicitation notice were sent to the eleven eligible organizations that are licensed by NCQA to conduct Health Care Effectiveness Data and Information Set (HEDIS) compliance audits, none of which are Maryland firms or MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

One proposal was received in response to the RFP. The proposal from HealthcareData Company, LLC (HDC), the incumbent, was deemed to be reasonably susceptible of being selected for award. In addition, HDC was determined to be responsible, and the financial offer was considered fair and reasonable. It was also determined that other potential Offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to HDC.

Potential Offerors that did not respond to this RFP sent in a completed Notice to Offers/Contractors stating that (1) they currently had contracts with commercial MD health plans therefore conducting state audits for the same entities would be a conflict of interest; and (2) other commitments precluded their participation at this time.

As per federal requirements, this contract requires that vendors must be independent from the State Medicaid Agency and any provider that is subject to audit.

The purpose of this contract is to conduct annual HEDIS® compliance audits of performance measures submitted by HealthChoice (HC) MCOs. Following the protocols established by NCQA and published in NCQA's "HEDIS® Compliance Audit™ Standards, Policies and Procedures" manual, the contractor will perform all work related to conducting these audits, providing technical assistance to the MCOs and reporting the results.

Section 1932 (C) of the Social Security Act requires that the State develops and implements a quality assessment and improvement strategy, which includes: (1) standards for access to care; (2) examination of other aspects of care and services related to improving quality; and (3) monitoring procedures for regular and periodic review of HC and PAC MCOs' compliance with this strategy. Annual collection of HEDIS® performance measurement data HEDIS® is specifically listed in the terms and conditions of the HC waiver as an activity that must be performed in order to be in compliance with the federal regulations. This federal requirement applies to all MCOs in the HC Program.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

Per the minimum qualification, the Offeror selected must be a National Committee for Quality Assurance (NCQA) certified HEDIS® vendor to conduct and report on annual compliance audits of HEDIS® performance measures calculated by HealthChoice (HC) and Primary Adult Care (PAC) Managed Care Organizations (MCO). Additionally, these results are used to produce the HC Consumer Report Card and HC Value Based Purchasing program. As such, the NCQA certified Offeror has limited work that can be subcontracted. Therefore, a MBE participation goal of 15% was established for this solicitation.

FUND SOURCE: 50% General; 50% Federal

APPROP. CODE: M00Q01.04

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-1727-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 3-S

Agency Contact: Diane Herr
410-767-4248
herrd@dhmh.state.md.us

DEPARTMENT/PROGRAM:

**Health and Mental Hygiene (DHMH)
Office of Health Services (OHS)**

CONTRACT ID:

DHMH/OPASS 11-10603
Satisfaction Surveys for Managed Care
Organization Enrollees and Providers
ADPICS NO. M00B2400170

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Provide a National Committee for Quality Assurance (NCQA) certified survey vendor to assess enrollees' satisfaction with their health care experience in the Primary Adult Care (PAC) and HealthChoice (HC) Programs and to assess Primary Care Providers' (PCPs) satisfaction with Managed Care Organizations' (MCOs) administration of the HC Program.

AWARD:

WB&A Market Research (WB&A)
Crofton, MD

TERM:

10/1/2011 – 9/30/2016

AMOUNT:

\$2,534,250 (5 Years)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

Only One Acceptable Offer Received

MBE PARTICIPATION:

15% (See Requesting Agency Remarks below)

INCUMBENT:

Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandmarketplace.com* and DHMH's website. Copies of the solicitation notice were sent to thirteen eligible organizations that are licensed by NCQA to conduct Consumer Assessment of Healthcare Providers and Systems (CAHPS®) satisfaction surveys, one of which is a Maryland firm and none are MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Two proposals were received in response to the RFP. One proposal was determined to be not reasonably susceptible of being selected for award and its financial proposal was returned unopened. The proposal from WB&A Market Research (WB&A), the incumbent, was deemed to be reasonably susceptible of being selected for award. In addition, WB&A was determined to be responsible, and the financial offer was considered fair and reasonable. It was also determined that other potential Offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to WB&A.

Potential Offerors that did not respond to this RFP sent in a completed Notice to Offers/Contractors with the following reasons offered as to why they did not propose:

- We are inexperienced in the work/commodities required;
- Other commitments preclude our participation at this time;
- Proposals requirements (other than specifications) are unreasonable or too risky;
- Time allotted for completion of the proposals is insufficient; and
- Doing business with Maryland Government is simply too complicated.

The Office of Health Services (OHS), a unit of DHMH, is charged with the task of meeting the statutory and regulatory requirement of the Federal Medicaid Program for the task of quality assurance oversight responsibility of the HealthChoice (HC) and Primary Adult Care (PAC) programs. The contractor must be a National Committee for Quality Assurance (NCQA) certified survey vendor and, as per federal requirements vendors must be independent from the State Medicaid Agency and any provider that is subject to audit. The purpose of the satisfaction surveys is to assess enrollees' satisfaction with their health care experience in the HC and PAC programs and the PCPs' satisfaction with the MCOs' administration of the HC program.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

Section 1932 (C) of the Social Security Act requires that the State develops and implements a quality assessment and improvement strategy, which includes: (1) standards for access to care; (2) examination of other aspects of care and services related to improving quality; and (3) monitoring procedures for regular and periodic review of HC MCO compliance with this strategy. This federal requirement applies to all MCOs in the HC and PAC Program.

Per the minimum qualification, the Offeror selected is a National Committee for Quality Assurance (NCQA) certified survey vendor, that will assess enrollee satisfaction with their health care experience in the Primary Adult Care (PAC) and HealthChoice (HC) Programs, and assess Primary Care Providers' (PCP) satisfaction with Managed Care Organizations' (MCO) administration of the HC Program per strict protocol and guidelines. As such, the NCQA certified Offeror has limited work that can be subcontracted. Therefore, a MBE participation goal of 15% was established for this solicitation.

FUND SOURCE:	50% General; 50% Federal
APPROP. CODE:	M00Q0104
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	11-1726-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Audrey Parham-Stewart
410-767-1394
Parham-StewartA@dhmh.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Medical Care Program
Office of Finance

CONTRACT ID: DHMH/OPASS-11-10612;
Auditing, Accounting and Consulting Services
ADPICS No. M00B2400221

CONTRACT DESCRIPTION: Provide auditing, accounting and consulting services to assure that State Medical Assistance reimbursements are in compliance with State and Federal laws and regulations.

AWARD: Myers and Stauffer, LC
Owings Mills, MD

TERM: 10/1/2011 –9/30/2014 (w/2 one-year renewal options)

AMOUNT: \$11,679,252 (3 Years; Base Contract)
\$ 4,148,770 (1 Year; 1st Renewal Option)
\$ 4,283,628 (1 Year; 2nd Renewal Option)
\$20,111,650 Total (5 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: 15% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* and the DHMH website. Copies of the solicitation notice were sent directly to five prospective vendors, four of which are Maryland firms, and included three MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Four proposals were received in response to the RFP. Two of the proposals were deemed not reasonably susceptible of being selected for award and their financial proposals were returned unopened. Myers and Stauffer, LC, the incumbent, was ranked overall #1 with the lower price and the #2 technical proposal. The slight technical difference of the #1 ranked technical Offeror did not offset the over \$2.3M (11.6% higher) difference in price. Therefore, Myers and Stauffer, LC is recommended for award as having the more advantageous offer to the State.

The purpose of this contract is to:

- Act on the State's behalf to ensure the accuracy and reasonableness of cost reports of selected providers participating in the Maryland Medical Assistance Program in accordance with the reimbursement principles contained in the Code of Maryland Regulations;
- Design and execute desk-review and field-audit programs for each designated category of provider in conformance with the RFP; and
- Provide other financial consulting and audit services to the Department through special projects and assignment activities. This includes (but is not limited to) assistance in the areas of fraud and abuse detection and the provision of financial consulting.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

A 15% MBE Participation goal was established for this solicitation based upon the determination that a number of the available MBEs that provide auditing services are unable to meet the specific requirements for these particular auditing services that include:

- Having managers and supervisors with health care experience, specifically Medicare and Medicaid reimbursement; and
- Ensuring that staff is working on the contract throughout the year, including tax season (February – April), by having the persons assigned to the contract spend at least 75% of their time doing audits.

FUND SOURCE: 50% General; 50% Federal

APPROP. CODE: M00Q0103

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-1974-0001

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 4-S (Cont.)

ATTACHMENT

13B
BPW 9/7/2011

BIDS OR PROPOSALS/AWARDS (Cont.):

OFFERORS	TECH. RANK	FINANCIAL PRICE - BASE CONTRACT (3 Years)	FINANCIAL PRICE - 1 ST OPTION (1 Year)	FINANCIAL PRICE - 2 ND OPTION (1 Year)	TOTAL FINANCIAL PRICE * / RANK (5 Years)	OVERALL RANK **
Myers and Stauffer LC Leawood, KS	2	\$11,679,252	\$4,148,770	\$4,283,628	\$20,111,650 / 1	1
Clifton Gunderson LLP Timonium, MD	1	\$13,064,321	\$4,618,559	\$4,756,986	\$22,439,866 / 2	2

Note: * The Financial Price was based upon a model of annual estimated quantities for Audits/Verifications and hours for Support and Special Projects to provide the Firm Fixed Unit Prices (an Hourly Rate per Classification) that will be used to calculate actual payments to the Contractor.

** Technical factors and financial factors had equal weight in the overall award determination.

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM:	5-S	Agency Contact: Joselyn Hopkins 410-339-5013 jmhopkins@dpscs.state.md.us
DEPARTMENT/PROGRAM:		Public Safety & Correctional Services (DPSCS) Division of Parole and Probations (DPP)
CONTRACT ID:		DPSCS Q0012017; Psychological Assessment Services ADPICS BPO NO. Q00B2400010
CONTRACT DESCRIPTION:		Contract to provide psychological assessments to individuals who are defendants in Maryland courts or who are under the supervision of the Division of Parole and Probation.
AWARD:		Campbell Psychological Services, LLC Silver Spring, MD
TERM:		9/8/2011 - 9/30/2014 (w/2 one-year renewal options)
AMOUNT:		\$162,000 Est. (3 Years; 22 Days; Base Contract) \$ 54,000 Est. (1 Year; Renewal Option #1) <u>\$ 55,800</u> Est. (1 Year; Renewal Option #2) \$271,800 Est. Total (5 Years; 22 Days)
PROCUREMENT METHOD:		Competitive Sealed Bidding
BIDS OR PROPOSALS:		See Attachment
MBE PARTICIPATION:		100% (Contractor is a Maryland Certified MBE) (See Requesting Agency Remarks below)
PERFORMANCE SECURITY:		None

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

INCUMBENT: Greenside Psychological
Timonium, MD

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMarylandMarketplace.com* and the DPSCS website. Copies of the solicitation notice were directly sent to 241 prospective vendors, 181 of which are Maryland firms, and included 50 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Four bids were received in response to the IFB, all of which were determined to be responsive. Award is recommended to Campbell Psychological Services, LLC, as the responsible bidder with the lowest bid price.

The Division of Parole and Probation (DPP) supervises approximately 53,500 offenders who have been released to the community by (1) courts on probation, (2) by the Maryland Parole Commission under parole supervision, and (3) by the Division of Correction under mandatory release supervision. In addition, the Division monitors approximately 15,400 offenders who have been placed in the Drinking Driver Monitor Program due to alcohol-related motor vehicle violations. DPP also conducts Pre-Sentence Investigations for the Maryland Courts and the Parole Commission. The Division operates 43 field offices throughout Maryland.

Prior to sentencing an offender, the judge may request that a psychological assessment be conducted in conjunction with the pre-sentence investigation. A Parole and Probation Agent who believes that an offender may have mental health issues may also request a psychological assessment in order to more effectively supervise the offender.

The requested approval amount for this contract is based on fixed unit prices for each assessment times an estimated number of assessments to be performed each year (180), as per a pricing model contained in the IFB. The recommended Contractor is not guaranteed any minimum or maximum amount of business.

No MBE participation goal was established for this solicitation because there is no guaranteed number of assessments to be performed, so subcontracting opportunities could not be easily established and are very limited. However, the recommended awardee is a Maryland Certified MBE.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

FUND SOURCE: 100% General

APPROP. CODE: P0001

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-1862-0100

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 5-S (Cont.)

ATTACHMENT

17B
BPW 9/7/2011

BIDS OR PROPOSALS (Cont):

<u>Bidders</u>	<u>Base Contract Bid Price (3 Years)</u>	<u>Option #1 Bid Price (1 Year)</u>	<u>Option #2 Bid Price (1 Year)</u>	<u>Total Bid Price * (5 Years)</u>
Campbell Psychological Services ** Silver Spring, MD	\$162,000	\$ 54,000	\$ 55,800	\$271,800
Interdynamics, Inc. ** Lanham, MD	\$189,000	\$ 66,150	\$ 69,458	\$324,608
Parker Psychological Services Hagerstown, MD	\$297,000	\$103,500	\$108,000	\$508,500
Behavioral and Educational Solution, P.C Washington, D.C.	\$445,500	\$148,500	\$148,500	\$742,500

Note: * The Bid Price was based on fixed unit prices for each assessment times an estimated (but not guaranteed) number of assessments to be performed each year (180), as per a pricing model contained in the IFB.

** Bidder is a Maryland Certified MBE.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S **Agency Contact:** Joselyn Hopkins
410-339-5013
jmhopkins@dpscs.state.md.us

DEPARTMENT/PROGRAM: Public Safety & Correctional Services (DPSCS)

CONTRACT ID: DPSCS Q0012004;
Drug Testing Services
ADPICS NO. Q00B2400048

CONTRACT DESCRIPTION: Contract to perform Drug Testing Services for urine samples collected by the Agency for detainees, inmates, parolees, mandatory supervision releases and probationers.

AWARD: Phamatech, Inc.
San Diego, CA

TERM: 9/12/2011 - 9/30/2014 (w/2 one-year renewal options)

AMOUNT: \$2,223,260 (3 Years; Base Contract)
\$ 859,300 (1 Year; Renewal Option #1)
\$ 859,300 (1 Year; Renewal Option #2)
\$3,941,860 Total (5 Years)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

INCUMBENT: Alere Toxicology Services
Gretna, LA

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMarylandMarketplace.com*, and the Department of Budget and Management (DBM) and DPSCS websites. Copies of the solicitation notice were emailed directly to 34 prospective vendors, five of which are Maryland firms, and none are MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S (Cont.)

Seven bids were received in response to the IFB, all of which were determined to be responsive. Award is recommended to the lowest responsible bidder, Phamatech, Inc.

DPSCS is one of the largest departments in Maryland State government. The major divisions directly related to the detention, custody and supervision of persons who are detained, incarcerated or supervised in the community include the Division of Pretrial Detention and Services, the Division of Correction, Patuxent Institution and the Division of Parole and Probation. On a daily basis, these divisions oversee the custody and community supervision of approximately 100,000 individuals in 23 correctional facilities and 45 parole and probation supervision offices throughout the State. DPSCS' mission is to help make communities safe through effective oversight and supervision. Detecting, deterring and treating substance abusers are essential components in this process.

The drug testing services for this contract will begin as of 10/1/2011; however, time is needed to transition between the incumbent and the new Contractor. Therefore, the two weeks of September will be used as a transition period.

No MBE participation goal was established for this solicitation because there is no guaranteed number of drug tests or expert testimony appearances to be performed and the chain of custody for drug testing must be maintained for the accuracy of test results/analysis. Accordingly, subcontracting opportunities could not be easily established and are very limited.

FUND SOURCE: 100% General

APPROP. CODE: Q00C0202

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-2089-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 6-S (Cont.)

ATTACHMENT

20B
BPW 9/7/2011

BIDS OR PROPOSALS (Cont):

<u>Bidders</u>	<u>Base Contract Bid Price (3 Years)</u>	<u>Option #1 Bid Price (1 Year)</u>	<u>Option #2 Bid Price (1 Year)</u>	<u>Total Bid Price * (5 Years)</u>
Phamatech San Diego, CA	\$2,223,260	\$859,300	\$850,300	\$3,941,860
Technical Resource Management, Inc. dba Norchem Drug Testing Flagstaff, AZ	\$3,619,380	\$1,396,650	\$1,396,650	\$6,412,680
North Shore Medical Labs, Inc. Williston Park, NY	\$3,743,980	\$1,419,950	\$1,419,950	\$6,583,880
Eelon Laboratory, LLC Suitland, MD	\$4,246,300	\$1,699,250	\$1,699,250	\$7,644,800
Global Drug Testing Labs, Inc. San Jose, CA	\$4,310,000	\$1,675,000	\$1,675,000	\$7,660,000
Alere Toxicology Services, Inc. Gretna, LA	\$4,607,640	\$1,868,450	\$1,868,450	\$8,344,540
Friends Medical Laboratory, Inc. Baltimore, MD	\$8,692,000	\$3,374,000	\$3,374,000	\$15,440,000

Note: * The Bid Price was based on fixed unit prices for each drug test and expert testimony appearance times an estimated (but not guaranteed) number of drug tests and expert testimony appearances to be performed each year, as per a pricing model contained in the IFB.

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 7-S

Agency Contact: Terri Wilson
410-537-4155
twilson@mde.state.md.us

DEPARTMENT/PROGRAM:

Maryland Department of the Environment (MDE)
Engineering and Capital Projects Program

CONTRACT ID:

Construction Monitoring Contract
ADPICS BPO NO. U00B2400001

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Contract for Statewide professional services for monitoring construction activities associated with projects funded by MDE to include estimating contractor's completed work in place, reviewing daily logs and schedules of values and other evaluations to determine the progress of a project to release payment to a contractor.

AWARDS:

Western Maryland:
ARRO Consulting, Inc.
Hagerstown, MD

Central Maryland:
Gannett Fleming, Inc
Baltimore, MD

Eastern Shore & Southern Maryland:
Chesapeake Environmental Management, Inc.
Belair, MD
(Contractor is a Maryland Certified MBE)

TERM:

9/22/2011 – 9/21/2016

AMOUNT:

\$3,000,000 NTE (5 Years)

PROCUREMENT METHOD:

Multi-Step Competitive Sealed Bidding

BIDS OR PROPOSALS:

See Attachment

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S (Cont.)

MBE PARTICIPATION: 1 of 3 Prime Contractors is a MD Certified MBE
(25% Subcontracting Goal for all Prime Contractors)

PERFORMANCE SECURITY: None

INCUMBENT: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMarylandmarketplace.com* (eMM). Through eMM, 454 prospective vendors received the solicitation, of which 246 are Maryland firms and included 121 MBEs. Copies of the solicitation notice were mailed directly to six prospective vendors, all of which are Maryland small businesses. A copy was also sent to the Governor's Office of Minority Affairs.

For effective and efficient implementation, MDE divided the State into four Construction Monitoring Regions (Regions) as follows:

1. Central Region: Baltimore City, Anne Arundel, Baltimore, Carroll, Cecil, Harford, Howard and Montgomery Counties;
2. Eastern Region: Caroline, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico and Worcester Counties;
3. Southern Region: Calvert, Charles, Prince George's and St. Mary's Counties; and
4. Western Region: Allegany, Frederick, Garrett and Washington Counties.

Bidders could bid on one, two, three or all four regions, but were requested to submit separate bids for each region. A total of ten bidders responded to the IFB, submitting 27 bids between the four regions. The breakdown of bids per region is shown below and in the Attachment.

Central Region: ten bids received, one of which was deemed technically unacceptable;
Eastern Region: five bids received;
Southern Region: seven bids received; and
Western Region: five bids received.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S (Cont.)

The Maryland Department of the Environment (MDE) provides financial assistance in the forms of grant and loans to local governments and other grant/loan recipients for the construction of drinking water, wastewater and nonpoint source projects. MDE is required to monitor funded projects in order to release loan and grant payments. This task necessitates out-sourcing of professional services to enable MDE to meet the additional workloads due to increased State Revolving Loan Funds and other federal funding including the American Recovery and Reinvestment Act. Increased State and federal funding not only increased the number of active project currently under construction, but the State Revolving Loan Fund also expanded MDE's overall funding capacity in the future years due to the revolving nature of the Fund.

FUND SOURCE: 100% Special (60% - Water Quality Revolving Loan Fund; 20% - Bay Restoration Fund; 20% - Drinking Water Revolving Loan Fund)

APPROP. CODE: U00A1001

RESIDENT BUSINESSES: Yes for all

MD TAX CLEARANCES: 11-1826-0111 (Chesapeake);
11-1827-0111 (ARRO);
11-1828-0110 (Gannett)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BIDS OR PROPOSALS (Cont.):**CENTRAL REGION**

BIDDERS	BIDS **
Gannett Fleming, Inc Baltimore, MD	\$385.00
ARRO Consulting, Inc. Hagerstown, MD	\$393.33
Chesapeake Environmental Management, Inc. * Belair, MD	\$413.00
Brinjac Engineering Hunt Valley, MD	\$520.00
Rummel, Klepper & Khal, LLP Baltimore, MD	\$580.00
Johnson, Mirmiran & Thompson Sparks, MD	\$648.00
EA Engineering, Science & Technology, Inc. Baltimore, MD	\$906.00
Buchart Horn, Inc. Baltimore, MD	\$1,013.33
Nautilus Consulting, LLC Bethesda, MD	\$2,660.00

EASTERN REGION

BIDDERS	BIDS **
Chesapeake Environmental Management, Inc. * Belair, MD	\$505.00
Gannett Fleming, Inc. Baltimore, MD	\$610.00
Johnson, Mirmiran & Thompson Sparks, MD	\$882.00
Buchart Horn, Inc. Baltimore, MD	\$1,058.33
EA Engineering, Science & Technology, Inc. Baltimore, MD	\$1,127.00

BIDS OR PROPOSALS (Cont.):**SOUTHERN REGION**

BIDDERS	BIDS **
Chesapeake Environmental Management, Inc.* Belair, MD	\$469.00
Rummel, Klepper& Khal, LLP Baltimore, MD	\$580.00
Gannett Fleming, Inc. Baltimore, MD	\$610.00
Johnson, Mirmiran & Thompson Sparks, MD	\$882.00
EA Engineering, Science & Technology, Inc Baltimore, MD.	\$936.67
Buchart Horn, Inc. Baltimore, MD	\$1,103.33
Nautilus Consulting, LLC Bethesda, MD	\$2,660.00

WESTERN REGION

BIDDERS	BIDS **
ARRO Consulting, Inc. Hagerstown, MD	\$393.33
Chesapeake Environmental Management, Inc.* Belair, MD	\$569.00
Gannett Fleming, Inc. Baltimore, MD	\$795.00
Johnson, Mirmiran & Thompson Sparks, MD	\$882.00
Buchart Horn, Inc. Baltimore, MD	\$1,113.33

Note: * Bidder is a Maryland Certified MBE.

** The Bid prices are fully loaded hourly rates to perform all required services.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Cheryl Hill
410-545-0433
chill@sha.state.md.us

DEPARTMENT/PROGRAM: Maryland State Highway
Administration (SHA)
Office of Communications

CONTRACT ID: OOC2005-01;
Integrated Community Relations,
Advertising and Graphic Design Support
Services
ADPICS # COD79799

CONTRACT APPROVED: 10/4/2006 DBM BPW Agenda Item 1-S

CONTRACTOR: Integrated Designs, Incorporated
Glen Burnie, MD

CONTRACT DESCRIPTION: Multi-award, task order based contracts to provide creative advertising, community relations and graphics design services in support of SHA's Office of Communications and Maryland Highway Safety Office, and its business plans and goals. The primary objective of the contracted firms is to enhance travel safety through public education, awareness efforts and to assist with collateral materials associated with recruitment of new SHA employees.

MODIFICATION DESCRIPTION: Request for retroactive approval to increase the not-to-exceed (NTE) amount available on the contract during the final renewal option period for one contractor only.

TERM OF ORIGINAL CONTRACT: 10/11/2006 - 10/10/2009 (w/2 one-year renewal options)

TERM OF MODIFICATION: 1/1/2011 – 10/10/2011

AMOUNT OF ORIGINAL CONTRACT: \$4,500,000 NTE

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$714,066

PRIOR MODIFICATIONS/OPTIONS: \$0 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$5,214,066

OVERALL PERCENT+/- (THIS MOD): +15.87%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 100% (Contractor is a MD Certified MBE)
(25% Subcontracting Goal)

REQUESTING AGENCY REMARKS: SHA is seeking retroactive approval of a modification to increase the available funding on the contract in order to pay outstanding invoices from the Contractor, Integrated Designs, Incorporated. Additional marketing and outreach services for the Office of Highway Safety, which included the annual Click It or Ticket seat belt enforcement program and the StreetSmart pedestrian safety and enforcement marketing campaign in Baltimore, were provided that exceeded the funding approved by the BPW.

Two years ago when both one-year renewal options were exercised, no additional funding was requested because only half of the NTE amount available for the base term was used; the remaining approximately \$2.2M was deemed to be enough funding for the two years of options. However, this proved not to be the case. Instead, at this time, an additional \$714,066 is needed to pay Integrated Designs for services rendered.

No further tasks will be assigned to Integrated Designs under this contract as SHA is in the final stages of completing the procurement for services and awarding a new contract.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

FUND SOURCE: 100% Federal (Highway Safety Grant Funds
budgeted to SHA)

APPROP. CODE: J02B0104

RESIDENT BUSINESS: Yes

DBM REMARKS: Retroactive approval requested pursuant to
11-204(c) State Finance & Procurement Article.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

ITEM: 8-S-MOD (Cont.)

ATTACHMENT

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BPW 9/7/2011

PRIOR MODIFICATIONS/OPTIONS (Cont.):

OPTIONS #1 & 2

\$0

Exercised simultaneously both the first and second one-year renewal options as contained in the original contract for the periods of 10/11/2009 – 10/10/2010 and 10/11/2010 – 10/10/2011.

Approved on the 10/7/2009 DBM BPW Agenda, Item 5-S-OPTION.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 9-S-MOD **Agency Contact:** Diane Herr
410-767-4248
herrd@dhmh.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Office of Health Services (OHS)
Long Term Care and Community Supports
Administration

CONTRACT ID: DHMH/OPASS-10-10387;
Utilization Control of Selected Hospital,
Long Term Care, and Community Services
Reimbursed by the Maryland Medicaid
Program;
ADPICS No. COD91740

CONTRACT APPROVED: 12/1/2010 DBM BPW Agenda Item 3-S

CONTRACTOR: Delmarva Foundation for Medical Care
Easton, MD

CONTRACT DESCRIPTION: Contract to provide utilization reviews in
selected hospitals, long-term care facilities, and community services reimbursed by the Maryland
Medicaid Program.

MODIFICATION DESCRIPTION: Approval request of a modification to
review the medical records and certify approval or disapproval of emergency admissions for
Medicaid applicants that are ineligible or illegal aliens.

TERM OF ORIGINAL CONTRACT: 2/1/2011 – 1/31/2014 (w/2 one-year
renewal options)

TERM OF MODIFICATION: 9/8/2011 – 1/31/2014

AMOUNT OF ORIGINAL CONTRACT: \$13,767,905 (3 Years)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$392,497 (Approx. 2 Years; 5 Months)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$14,160,402

OVERALL PERCENT +/- (THIS MOD): +2.85%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 27.89%

REQUESTING AGENCY REMARKS: Request for approval of a modification to ensure that the Maryland Medicaid Program reimburses services to individuals who are ineligible or illegal aliens only when such services are required to treat an emergency medical condition as defined in federal and State Medicaid regulations.

The services under review as part of the modification are provided primarily by hospitals. The Contractor already conducts reviews of Medicaid-covered hospital services as part of the original contract. Although the review parameters for the modification are somewhat different from the original contract, the work flow, records maintenance, and other processes for these reviews are very similar. To competitively procure the services included in the modification would create duplicative processes and would therefore be unlikely to result in cost savings. Additionally, since the initiation of these reviews is expected to yield a significant cost savings to the State during the current fiscal year, the delays inherent in competitive procurement is likely to result in the State not achieving the cost savings.

The services included in this modification were not in the original solicitation because a State employee was performing these reviews. The employee is no longer employed with the State and is not being replaced. It was determined that one person was not able to keep up with the workload and that the Contractor would have more flexibility with staffing to be able to complete the reviews in a timely manner. These reviews are preauthorizing hospital stays prior to payment. DHMH has tightened the criteria for payments as part of legislative cost containment initiatives and expects more hospital stay denials. It is more cost effective for the State to include this work in the existing Contract than hire additional staff.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.)

FUND SOURCE: 75% Federal; 25% General

APPROP. CODE: M00Q0103

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 10-S-MOD **Agency Contact:** Michael Weinfeld
410-767-5616
MWeinfeld@dhhm.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Developmental Disabilities Administration
(DDA)

CONTRACT ID: DHMH-OPASS 06-9002;
Eligibility Assessment and Resource
Coordination Services for the Central
Maryland Region
ADPICS No.: COD92969

CONTRACT APPROVED: 10/19/2005 DBM BPW Agenda Item 2-S

CONTRACTOR: Service Coordination, Inc.
Frederick, MD

CONTRACT DESCRIPTION: Contract to provide Eligibility Assessment
and Resource Coordination services to eligible individuals or potentially eligible individuals in
the Central Maryland Region. These services will support individuals with intellectual
disabilities and other developmental disabilities who reside in the DDA – Central Region
(Baltimore City and Anne Arundel, Baltimore, Harford, and Howard Counties).

MODIFICATION DESCRIPTION: Approval request to extend the current
contract by nine months in order to continue to provide the Eligibility Assessment and Resource
Coordination Services to eligible or potentially eligible individuals in Central Maryland while
the Department finalizes the development and implementation of regulations to convert to a fee
for service payment system.

TERM OF ORIGINAL CONTRACT: 1/1/2006 – 12/31/2008 (w/2 one-year
renewal options)

TERM OF MODIFICATION: 10/1/2011 – 6/30/2012

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S-MOD (Cont.)

AMOUNT OF ORIGINAL CONTRACT:	\$38,055,000 (3 Years)
AMOUNT OF MODIFICATION:	\$10,215,396 (9 Months)
PRIOR MODIFICATIONS/OPTIONS:	\$39,586,332 (See Attachment)
REVISED TOTAL CONTRACT AMOUNT:	\$87,856,728
PERCENT +/- (THIS MODIFICATION):	+26.84%
OVERALL PERCENT +/-:	+88.54%
ORIGINAL PROCUREMENT METHOD:	Competitive Sealed Proposals
MBE PARTICIPATION:	3%

REQUESTING AGENCY REMARKS: Request for approval to extend the current contract by nine months. It is the intention of the Developmental Disabilities Administration (DDA) to fund resource coordination services as a fee for service with the selection of the providers and the rates being published in regulation. The current contract was extended to allow for development of the new regulations and rates until 9/30/2011 in order to provide continuity of the provision of eligibility determinations and coordination of services for individuals with intellectual disabilities and other developmental disabilities. Additionally, DDA has a responsibility to file for Federal Financial Participation (FFP) through the DDA Waiver Program to the extent practicable. Service Coordination, Inc. has the key role in completing the necessary waiver enrollment procedures in a timely and efficient manner to allow DDA to receive the maximum available federal funds. Approval of this modification will give DDA the funds required to provide for continuity of all these services.

During this nine month extension, DDA will continue the process of developing regulations that deal with the selection of the providers and the establishment of the rates. Establishing these two processes in regulation would render this activity exempt from future procurements. In addition to the regulations, DDA will be developing the deliverables and outcomes for clients, provide training, and license the new providers. DDA hired an individual to coordinate this effort through the University of Maryland.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S-MOD (Cont.)

Services for Central Maryland are provided by Service Coordination, Inc. The work performed by this provider can not be duplicated by a State agency because the service of Eligibility Assessment and Resource Coordination provides DDA with the necessary information concerning whether a potential individual is eligible for service, and what service will best satisfy the need. The Resource Coordination function provides DDA clients with support and advice concerning needed services and needed changes in services. As Service Coordination, Inc. does not provide direct support, it functions as an impartial advisor to clients, with no conflict of interest in the work it performs.

FUND SOURCE: 72% General; 28% Federal
(Medicaid Reimbursable)

APPROP. CODE: M00M0102

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod # 1	\$2,275,725	Mod for the addition of 1,543 clients for the period of 11/1/2008 - 12/31/2008. (Part of this increase is due to the closing of Rosewood Center.) Approved on the 10/15/2008 DBM BPW Agenda, Item 12-S-MOD.
Option #1	\$14,830,000	Exercised the first of two one-year renewal options as contained in the original contract for the period of 1/1/2009 - 12/31/2009. Approved on the 10/15/2008 DBM BPW Agenda, Item 12-S-MOD.
Mod #2	\$(711,250)	Mod for a 15% reduction in services by changing the unit cost and number of individuals served for the last three months of Option #1 for the period of 10/1/2009 - 12/31/2009. Approved on the 12/16/2009 DBM BPW Agenda, Item 6-S-MOD.
Option #2	\$12,761,775	Exercised the second and final one-year renewal option as contained in the original contract for the period of 1/1/2010 - 12/31/2010. Approved on the 12/16/2009 DBM BPW Agenda, Item 6-S-MOD.
Mod #3	\$9,571,331	Mod to extend the term of the contract by up to nine months to allow time for the development and implementation of regulations to convert to a fee for service payment system for the period of 1/1/2011 to 9/30/2011. Approved on the 12/1/2010 DBM BPW Agenda, Item 8-S-MOD.
Mod #4	\$858,751	Mod to add funds to the contract to cover the additional DDA clients being served in the Central Region for the period of 4/21/2011 to 9/30/2011. Approved on the 4/20/2011 DBM BPW Agenda, Item 8-S-MOD.
Total	<u>\$39,586,332</u>	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 11-S-MOD

Agency Contact: Michael Weinfield
410-767-5616
MWeinfield@dhmh.state.md.us

DEPARTMENT/PROGRAM:

Health & Mental Hygiene (DHMH)
Developmental Disabilities Administration
(DDA)

CONTRACT ID:

DHMH OPASS-06-8984;
Eligibility Assessment & Resource
Coordination Services for the Western
Maryland Region
ADPICS No.: COD92988

CONTRACT APPROVED:

10/19/2005 DBM BPW Agenda Item 2-S

CONTRACTOR:

Service Coordination, Inc.
Frederick, MD

CONTRACT DESCRIPTION:

Contract to provide Eligibility Assessment and Resource Coordination services to eligible individuals or potentially eligible individuals with intellectual disabilities and other developmental disabilities. The contract is for individuals who reside in the DDA – Western Region, which encompasses Garrett, Allegany, Washington, Frederick and Carroll counties.

MODIFICATION DESCRIPTION:

Approval request to extend the current contract by nine months in order to continue to provide the Eligibility Assessment and Resource Coordination Services to eligible or potentially eligible individuals in Western Maryland while the Department finalizes the development and implementation of regulations to convert to a fee for service payment system.

TERM OF ORIGINAL CONTRACT:

1/1/2006 – 12/31/2008 (w/2 one- year
renewal options)

TERM OF MODIFICATION:

10/1/2011 – 6/30/2012

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 11-S-MOD (Cont.)

AMOUNT OF ORIGINAL CONTRACT:	\$10,620,000 (3 Years)
AMOUNT OF MODIFICATION:	\$2,887,682 (9 Months)
PRIOR MODIFICATIONS/OPTIONS:	\$11,643,311 (See Attachment)
REVISED TOTAL CONTRACT AMOUNT:	\$25,150,993
PERCENT +/- (THIS MODIFICATION):	+27.19%
OVERALL PERCENT +/-:	+63.01%
ORIGINAL PROCUREMENT METHOD:	Competitive Sealed Proposals
MBE PARTICIPATION:	3%

REQUESTING AGENCY REMARKS: Request for approval to extend the current contract by nine months. It is the intention of the Developmental Disabilities Administration (DDA) to fund resource coordination services as a fee for service where the selection of the providers and the rates are published in regulation. The current contract was extended to allow for development of the new regulations and rates until 9/30/2011 in order to provide continuity of the provision of eligibility determinations and coordination of services for individuals with intellectual disabilities and other developmental disabilities. Additionally, DDA has a responsibility to file for Federal Financial Participation (FFP) through the DDA Waiver Program to the extent practicable. Service Coordination, Inc. has the key role in completing the necessary waiver enrollment procedures in a timely and efficient manner to allow DDA to receive the maximum available federal funds. Approval of this modification will give DDA the funds required to provide for continuity of all these services.

During this nine month extension, DDA will continue the process of developing regulations that deal with the selection of the providers and the establishment of the rates. Establishing these two processes in regulation would render this activity exempt from future procurements. In addition to the regulations, DDA will be developing the deliverables and outcomes for clients, provide training, and license the new providers. DDA hired an individual to coordinate this effort through the University of Maryland.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 11-S-MOD (Cont.)

Services for Western Maryland are provided by Service Coordination, Inc. The work performed by this provider can not be duplicated by a State agency because the service of Eligibility Assessment and Resource Coordination provides DDA with the necessary information concerning whether a potential individual is eligible for service, and what service will best satisfy the need. The Resource Coordination function provides DDA clients with support and advice concerning needed services and needed changes in services. As Service Coordination, Inc. does not provide direct support, there is no conflict of interest in the work they perform and they function as an impartial advisor to clients.

FUND SOURCE: 72% General, 28% Federal
(Medicaid Reimbursable)

APPROP. CODE: M00M0102

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$645,804	Mod for the addition of 428 clients for the period of 11/1/2008 - 12/31/2008. Approved on the 10/15/2008 DBM BPW Agenda, Item 12-S-MOD.
Option #1	\$4,242,000	Exercised the first of two one-year renewal options as contained in the original contract for the period of 1/1/2009 - 12/31/2009. Approved on the 10/15/2008 DBM BPW Agenda, Item 12-S-MOD.
Mod #2	\$(178,500)	Mod for a 15% reduction in services by changing the unit cost and number of individuals served for the last three months of Option #1 for the period of 10/1/2009 - 12/31/2009. Approved on the 12/16/2009 DBM BPW Agenda, Item 6-S-MOD.
Option #2	\$3,597,825	Exercised the second and final one-year renewal option as contained in the original contract for the period of 1/1/2010 - 12/31/2010. Approved on the 12/16/2009 DBM BPW Agenda, Item 6-S-MOD.
Mod #3	\$2,698,369	Mod to extend the term of the contract by up to nine months to allow time for the development and implementation of regulations to convert to a fee for service payment system for the period of 1/1/2011 to 9/30/2011. Approved on the 12/1/2010 DBM BPW Agenda, Item 9-S-MOD.
Mod #4	\$158,813	Mod to add funds to the contract to cover the additional DDA clients being served in the Western Region for the period of 4/21/2011 to 9/30/2011. Approved on the 4/20/2011 DBM BPW Agenda, Item 9-S-MOD.
Total	<u>\$11,643,311</u>	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 12-S-MOD **Agency Contact:** Clarence J. Snuggs
410-514-7006
Snuggs@mdhousing.org

DEPARTMENT/PROGRAM: Housing and Community Development
(DHCD) Division of Development Finance

CONTRACT ID: S00B9200008;
Graphic Design, Advertising, and Marketing
Analysis
ADPICS NO. COD93058

CONTRACT APPROVED: 3/4/2009 DBM BPW Agenda Item 3-S

CONTRACTOR: Media Works, LTD
Owings Mills, MD

CONTRACT DESCRIPTION: Contract for graphic design, advertising and
marketing analysis services for the Department of Housing and Community Development's
Office of Communications and Marketing.

MODIFICATION DESCRIPTION: Approval request to increase the total
compensation amount based on an increased need for marketing services in support of the
Maryland Emergency Mortgage Assistance (EMA) Program.

TERM OF ORIGINAL CONTRACT: 3/4/2009 - 3/3/2012

TERM OF MODIFICATION: 9/8/2011 - 3/3/2012

AMOUNT OF ORIGINAL CONTRACT: \$1,650,000 NTE (3Years)

AMOUNT OF MODIFICATION: \$350,000 (Approx. 6 Months)

PRIOR MODIFICATIONS: \$25,000 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$2,025,000 NTE

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-MOD (Cont.)

PERCENT +/- (THIS MODIFICATION): +21.21%

OVERALL PERCENT +/-: +22.73%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 100% (Contractor is a MD Certified MBE)
(25% Subcontracting Goal)

REQUESTING AGENCY REMARKS: Request for approval of a modification to increase the not-to exceed amount of the graphic design, advertising and marketing analysis services contract based upon an increased need for marketing services in support of the Maryland Emergency Mortgage Assistance (EMA) Program.

On 4/1/2011 the U.S. Department of Housing and Urban Development (HUD) awarded DHCD \$39,683,534 of federal Emergency Homeowner Loan Program (EHLF) grant funds to use through DHCD's substantially similar program, EMA. The goal of EHLF is to provide mortgage assistance to homeowners facing foreclosure due to job loss or a significant decrease in wages, including those who have lost income due to a medical condition. All EHLF funds must be obligated by 9/30/2011.

DHCD intends to utilize the existing contract with Media Works, LTD (Media Works) to provide advertising in support of the EMA program. In order to increase awareness of the programs, DHCD more than doubled its marketing, advertising and outreach campaign to ensure that eligible Maryland citizens facing foreclosure were aware of the EHLF mortgage assistance resources prior to the 9/30/2011 obligation deadline. The result of DHCD's vigorous advertising campaign has been to keep Maryland at the forefront of similar states in terms of EHLF program performance against goals established by HUD.

Because of DHCD's aggressive campaign outreach, the available funding on this contract has been used more quickly than originally anticipated. It is in the best interest of the State to modify the contract in order to continue these services through the end of the contract term. DHCD is currently working on the new procurement for graphic design, advertising and marketing analysis services and plans to have a new contract ready for award prior to the end of April 2012.

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 12-S-MOD (Cont.)

Media Works has performed very well under the contract, including responding well to the challenge of a stepped up marketing campaign for the EMA program. In addition, Media Works has provided "extra value" to the contract by: (1) consistently getting better rates for media ad placements for DHCD, particularly with radio stations; (2) working with area television stations to reduce quoted prices; (3) getting radio stations to provide web site advertising at no extra cost; (4) ensuring radio stations re-record spots free of charge when program guidelines change; (5) re-purposing scheduled "Mortgage Late, Don't Wait" ads for EMA at no additional charge; and (6) responding quickly with creative, low cost advertising ideas (buses, bus shelters, movie theaters, print, etc.).

The BPW may recall that on 7/27/2011 it approved an increase in funding for DHCD's two temporary staffing agency contracts (Item 12-S-MOD) based upon an increased demand for temporary staff to support the EMA program and its many activities, including weekend outreach events.

FUND SOURCE:	100% Federal (EHLPP grant)
APPROP. CODE:	S00A2503
RESIDENT BUSINESS:	Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

ITEM: 12-S-MOD (Cont.)

ATTACHMENT

44B
BPW 9/7/2011

PRIOR MODIFICATIONS/OPTIONS (Cont.):

MOD #1 \$25,000

Mod to increase compensation in support of an advertising campaign for the State's updated foreclosure mediation program for the period of 4/16/2010 to 3/3/2012. Approved by DHCD.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 13-S-MOD **Agency Contact:** Ronald Brothers
410-585-3100
rbrothers@dpscs.state.md.us

DEPARTMENT/PROGRAM: Public Safety & Correctional Services
(DPSCS)
Information Technology & Communications
Division (IT&CD)

CONTRACT ID: DPSCS/ITCD 2011-01;
Arrest Disposition Recovery
ADPICS # COD94154

CONTRACT APPROVED: 12/16/2010 by DBM and reported on the
December 2010 PAAR

CONTRACTOR: Inquiries, Inc.
Easton, MD

CONTRACT DESCRIPTION: Provide arrest disposition recovery services
to allow the State to assume full ownership of Maryland criminal files maintained by the Federal
Bureau of Investigations (FBI).

MODIFICATION DESCRIPTION: Approval request to modify the contract by
increasing the approved funding to utilize an additional \$30,000 in grant funds for recovering
additional files.

TERM OF ORIGINAL CONTRACT: 1/1/2011 - 6/30/2011

TERM OF MODIFICATION: 9/7/2011 - 9/30/2011

AMOUNT OF ORIGINAL CONTRACT: \$190,000 (6 Months)

AMOUNT OF MODIFICATION: \$30,000 (Approx. 1 Month)

PRIOR MODIFICATIONS/OPTIONS: \$0 (See Attachment)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 13-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$220,000

OVERALL PERCENT +/- (THIS MOD): +15.79%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MBE PARTICIPATION: 100% (Contractor is a MD Certified MBE)

REQUESTING AGENCY REMARKS: Request for approval of a modification to add funding for the remaining month of the contract. The original contract was for a six month period for under \$200,000 and was awarded in December 2010 under the Department of Budget and Management's (DBM) delegated authority from the Board of Public Works (BPW). In June 2011, the DPSCS' Criminal Justice Information System-Central Repository realized that additional time was needed to complete the arrest disposition recovery services. DPSCS approved a modification before the end of the contract term to extend the contract with no additional funding until 9/30/2011 (see Attachment) just in case the project was not completed in time. All files to be recovered under this contract were completed in time; however, DPSCS had an additional \$30,000 in grant funds to use for arrest disposition recovery services that it would like to use to complete more files through the end of the extension period. Because this \$30,000 now takes the total contract value over the \$200,000 delegation from the BPW to DBM, this modification is being submitted to the BPW for approval.

These services allow the State of Maryland to assume full ownership of criminal files now maintained by the FBI, an agency of the U.S. Department of Justice. Prior to 1998, the FBI had full ownership of Maryland criminal files. The services provided under this contract include the comprehensive research and evaluation of arrests prior to December 2007 and matching arrest information to dispositions using various data bases and resources so as to obtain dispositions missing in the Maryland Criminal Justice Information System.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 13-S-MOD (Cont.)

FUND SOURCE: 100% Federal (National Criminal History
Improvement Program (NCHIP) Grant)

APPROP. CODE: Q00A0102

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 13-S-MOD (Cont.)

ATTACHMENT

48B
BPW 9/7/2011

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1 \$0

Mod to extend the term of the contract by three months from 7/1/2011 to 9/30/2011 with no additional funding, based upon the availability of sufficient unspent funds to handle the services projected to be needed during this period.
Approved by DPSCS.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 1-GM

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

Recommendation: That the Board of Public Works approve the use of general obligation bond funding proceeds for the following contracts totaling **\$132,330.00**

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

A. University of Maryland, Baltimore

Equipment for the addition and renovation of the UMB School of Pharmacy

1. **Description:** Automatic Bench Top Mixer for TTP Lipidic Cubic Phase Crystallization Screener
Purchase Order 846361
Procurement Method: Sole Source.
Award: TTP LabTech, Ltd
Cambridge, MA 02139
Amount: \$9,000.00
Fund Source: MCCBL 2009: *Provide funds to equip an addition and renovation to the School of Pharmacy.*
Item 052
MD Tax Clearance: 11-2015-0000
Resident Business: No
2. **Description:** Gel Doc EZ Imager
Purchase Order 846362
Procurement Method: Simplified Acquisition
Award: Bio-Rad
Hercules, CA 94547
Amount: \$8,636.00
Fund Source: MCCBL 2009: *Provide funds to equip an addition and renovation to the School of Pharmacy.*
Item 052
MD Tax Clearance: 11-2018-1111
Resident Business: No

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 1-GM (continued)

- 3. Description:** Micro Flow Nebulizer with I-AS probe and accessories.
Purchase Order 846220
Procurement Method: Simplified Procurement
Award: Agilent Technologies, Wilmington, DE 19808
Amount: \$2,774.00
Fund Source: MCCBL 2009: *Provide funds to equip an addition and renovation to the School of Pharmacy.* Item 052
MD Tax Clearance: 11-2012-1111
Resident Business: No
- 4. Description:** EF-C3 EmulsiFlex C3 High Pressure Homogenizer w/cooling Coil and spare parts kit.
Purchase Order 845821
Procurement Method: Simplified Procurement
Award: Avestin, Inc., Ottawa, ON Canada,
Amount: \$27,550.00
Fund Source: MCCBL 2009: *Provide funds to equip an addition and renovation to the School of Pharmacy.* Item 052
MD Tax Clearance: 11-2017-0000
Resident Business: No
- B. University of Maryland, College Park**
University of Maryland Center for Environment Science (UMCES) Horn Point Lab (HPL) Oyster Production Facility. Miscellaneous furniture to outfit new facility.
- 1. Description:** Bookcase
Purchase Order G155190
Procurement Method: Preferred Provider
Award: Maryland Correctional Enterprises
7275 Waterloo Road, Jessup MD 20794
Amount : \$211.00
Fund Source: MCCBL of 2008. *Provide funds to equip an oyster production facility at the Horn Point Laboratory.* Item 050
MD Tax Clearance: N/A
Resident Business: Yes

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 1-GM (continued)

- 2. Description:** Vertical File
Purchase Order G155191
Procurement Method: Small Procurement
Award: Rudolph's Office and Computer Supplies
(Company is a state certified MBE)
5020 Campbell Blvd, Baltimore MD 21236
Amount: \$179.00
Fund Source: MCCBL of 2008. *Provide funds to equip an oyster production facility at the Horn Point Laboratory.* Item 050
MD Tax Clearance: 11-1891-1111
Resident Business: Yes
- 3. Description:** Lab Chairs
Purchase Order G155192
Procurement Method: Small Procurement
Award: VWR International
3021 Gateway Drive, Irving TX 75063
Amount : \$1,202.00
Fund Source: MCCBL of 2008. *Provide funds to equip an oyster production facility at the Horn Point Laboratory.* Item 050
MD Tax Clearance: 11-1892-0000
Resident Business: No
- C. University of Maryland, College Park:**
Fine and Performing Arts Center at Bowie State University
- 1. Description:** Storage Cabinets and Shelving
Purchase Order G154825
Procurement Method: Simplified Procurement
Award: Metro Shelving and Warehouse Products
(Company is a state certified Small Business)
4520 Mack Ave, Frederick MD 21703
Amount: \$46,826.00
Fund Source: MCCBL of 2010: *Provide funds to equip the Fine and Performing Arts Center at Bowie State University.* Item 903
MD Tax Clearance: 11-1890-1111
Resident Business: Yes

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 1-GM (continued)

2. **Description:** Industrial Arts Equipment
 Purchase Order G155398
 Procurement Method: Simplified Procurement
 Award: Midwest Technology Products
 2600 Bridgeport Drive, Sioux City IA 5111
 Amount: \$35,952.00
 Fund Source: MCCBL of 2010: *Provide funds to equip the Fine and
 Performing Arts Center at Bowie State University.* Item 903
 MD Tax Clearance: 11-1925-0000
 Resident Business: No
3. **Description:** Furnish and install Front Loader Compactor
 Purchase Order K-155645
 Procurement Method: Simplified Procurement
 Award: Big Stuff, Inc.
 1301 Ritchie Road, Capitol Heights, Maryland 20743
 Amount: \$11,687.00
 Fund Source: MCCBL of 2010: *Provide funds to equip the Fine and
 Performing Arts Center at Bowie State University.* Item 903
 MD Tax Clearance: 11-1969-1111
 Resident Business: Yes
4. **Sub-Item Withdrawn**

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

SERVICE CONTRACT RENEWAL OPTION

ITEM: 2-S OPT

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, College Park

CONTRACT ID: IT Network Cabling/Wiring Installation Services
RFP No. 83709N (Multiple Awards)
UMCP Contracts: N144842 – Vision Technologies
N144843 – Net 100
N144844 – IES Commercial
N144845 – Henkels & McCoy

ORIGINAL CONTRACT APPROVED: USM Item 2-S (06/03/2009)
USM Item 8-S (12/15/2010)

CONTRACTORS: Net 100
9121 Red Branch Road
Columbia, MD 21045

IES Commercial / DBA PrimeNet
220 Eighth Avenue
Glen Burnie, MD 21061

Vision Technologies
530 McCormick Drive, Suite J
Glen Burnie, MD 21061

Henkels & McCoy NetWorks
8534V Terminal Road
Lorton, VA 22079

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-S OPT (continued)

CONTRACT DESCRIPTION: Four indefinite-delivery contracts to install category 6A and 5e cable/wiring on an as-needed basis. Installers will support the UMCP Office of Information Technology in a multi-year, campus-wide network-refresh effort, replacing all IT cabling systems for approximately 200 buildings at College Park.

OPTION DESCRIPTION: Board approval is requested to exercise the first 2-year renewal option on each of the four indefinite-delivery contracts.

ORIGINAL TERM: 06/03/09 – 06/02/11 with two 2-year renewal options

ORIGINAL TERM AS MODIFIED: 10/01/09 – 09/30/11

OPTION TERM: 10/01/11 – 09/30/13

BASE TERM CONTRACT AMOUNT: \$4,000,000

BASE TERM CONTRACT MODIFIED AMOUNT: \$6,000,000

OPTION TERM AMOUNT: \$8,000,000

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 30%

PERFORMANCE BOND: N/A

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-S OPT (continued)

REQUESTING INSTITUTION REMARKS: The University of Maryland, College Park is engaged in an estimated five-year plan to refresh the IT network infrastructure in approximately 200 buildings on the campus. This plan was approved by the USM Board of Regents on 13 February 2009.

As of August 2011 OIT has refreshed the networks (wired networks, wireless, VoIP, cabling) in 63 buildings, installed fiber to over 200 buildings, and upgraded one of the largest University wireless systems in the nation. Processes and procedures are in place with the existing vendors providing an excellent work relations. This contract is unique because the vendors are providing 30% MBE participation in the specialized field of telecommunications requiring MBEs to obtain certifications (BICSI). This training improves the MBE participants' future marketability.

Orders will continue to be allocated to each of the four contractors via individual task orders effected on a rotating basis. This project will continue to be managed by the Office of Information Technology at the University of Maryland, College Park, with procurement support provided by the University's Department of Procurement and Supply.

FUND SOURCE:	Plant Funds and Current Unrestricted Funds
APPROP CODE:	R30B22
RESIDENT BUSINESS:	Net 100 Yes
	IES Commercial Yes
	Vision Technologies Yes
	Henkels & McCoy NetWorks No
MD TAX CLEARANCE:	Net 100 11-2031-1111
	IES Commercial 11-2032-1111
	Vision Technologies 11-2033-1111
	Henkels & McCoy NetWorks 11-2034-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 3-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland University College

CONTRACT NO. & TITLE: On Call Construction Management at Risk
UMUC 1601 McCormick Drive Project
Master Contract No. B003283-K
Project No. TORP-90941

CONTRACT APPROVED: On Call CM Services (USM Item 9-C, 01/05/2011)
CM Pre-Construction Services (USM Item 6-C, 4/06/2011)

ORIGINAL CONTRACT DESCRIPTION: Construction Manager to provide construction management services for both pre-construction and construction phases for complete redesign of interior of UMUC's 1601 McCormick Drive Building building (approximately 62,000 gsf). Project includes new interior walls, new front entrance, HVAC upgrades, electrical upgrades, plumbing upgrades, signage, and other necessary renovations and improvements to accomodate new building systems and expansion space. The design and construction teams will strive for a LEED Gold Certification with a minimum goal of LEED Silver. The estimated construction cost is \$5,400,000.

MODIFICATION DESCRIPTION: Award GMP package for site construction, concrete, metals, roofing, doors & windows, drywall, millwork, painting, flooring, and ceramic, fire protection, mechanical and electrical and the CM's construction phase fee, on-site staff reimbursables, non-staff reimbursables and contingency.

An earlier GMP was for the demolition trade package and the associated CM's general conditions.

AWARD: Holder Construction Company
Herndon, VA

ORIGINAL TERM OF CONTRACT: April 7, 2011 through January 6, 2012

ORIGINAL AMOUNT OF CONTRACT: \$ 39,060 (Pre-Construction Only)

AMOUNT OF MODIFICATION: \$ 5,317,925

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 3-C MOD

PRIOR MODIFICATIONS: \$202,670 (modification #1 for demolition trade)

REVISED TOTAL CONTRACT AMOUNT: \$5,559,655

MBE PARTICIPATION: 31.5%

PERFORMANCE SECURITY: 100% Payment and Performance bonds

REQUESTING INSTITUTION REMARKS: This is a modification of Holder's contract to award the final GMP for the balance of the construction trades and the remainder of CM contingency, fees and reimbursables. The contract has an MBE goal of 25%. This GMP represents MBE participation of 32.6%. The total MBE participation achieved to date is 31.5%. Facilities Management of the University of Maryland University College will manage the CM's work with procurement support from the University's Procurement Office.

FUND SOURCE: Plant Funds

APPROP. CODE: R30B30

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-2041-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 4-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1610 Warwick Avenue, Baltimore

GRANTOR: Gladys Henderson

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Lipman, Frizzel & Mitchell	\$69,000.00
	Colliers Pinkard	\$60,000.00

FUND SOURCE: MCCBL of 2010: *Provide funds to acquire a site for the new Science and Technology Center.* Item 050

PRICE:	Acquisition:	\$ 60,000.00
	Ground Rent:	\$ 1,600.00 *
	Relocation:	\$ 78,993.00 **
	Total:	\$140,593.00

* In addition, to obtain fee simple title, the underlying ground rent will be redeemed.

**The owner will receive relocation assistance.

REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 5-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1613 Thomas Avenue, Baltimore

GRANTOR: Sandra D. Golden and Robbi B Golden

GRANTEE: State of Maryland to the use of the University System of Maryland
on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Lipman, Frizzel & Mitchell	\$22,700.00
	Grubb & Ellis Landauer	\$25,000.00

FUND SOURCE: MCCBL of 2010: *Provide funds to acquire a site for the new Science and Technology Center. Item 050*

PRICE:	Acquisition:	\$ 30,000.00
	Ground Rent:	\$ 1,150.00 *
	<u>Relocation:</u>	<u>\$ 00.00</u>
	Total:	\$ 31,150.00

* In addition, to obtain fee simple title, the underlying ground rent will be redeemed.
The assessed value as determined by SDAT is \$30,000.00.

REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAW

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 6-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1621 Thomas Avenue, Baltimore

GRANTOR: Alice V. Fields Thomas

GRANTEE: State of Maryland to the use of the University System of Maryland
on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Lipman, Frizzel & Mitchell	\$43,500.00
	Grubb & Ellis Landauer	\$43,500.00

FUND SOURCE: MCCBL of 2010: *Provide funds to acquire a site for the new Science and Technology Center. Item 050*

PRICE:	Acquisition:	\$ 43,500.00
	Ground Rent:	\$ 1,500.00 *
	Relocation:	<u>\$ 88,324.00 **</u>
	Total:	\$ 133,324.00

* In addition, to obtain fee simple title, the underlying ground rent will be redeemed.

**The owner will receive relocation assistance.

REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 7-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1644 Warwick Avenue, Baltimore

GRANTOR: Y&B Development, LLC

GRANTEE: State of Maryland to the use of the University System of Maryland
on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Lipman, Frizzel & Mitchell	\$29,000.00
	Grubb & Ellis Landauer	\$29,000.00

FUND SOURCE: MCCBL of 2010: *Provide funds to acquire a site for the new Science and Technology Center. Item 050*

PRICE:	Acquisition:	\$ 29,000.00
	Ground Rent:	\$ 1,500.00 *
	Relocation:	\$ 000.00
	Total:	\$ 30,500.00

* In addition, to obtain fee simple title, the underlying ground rent will be redeemed.

REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 8-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1657 Thomas Avenue, Baltimore

GRANTOR: Nina Colston Goodman, Personal Representative of Estate of Sarah Colston

GRANTEE: State of Maryland to the use of the University System of Maryland
on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Lipman, Frizzel & Mitchell	\$40,000.00
	Colliers Pinkard	\$30,500.00

FUND SOURCE: MCCBL of 2010: *Provide funds to acquire a site for the new Science and Technology Center.* Item 050

PRICE:	Acquisition:	\$ 30,500.00
	Ground Rent:	\$ 1,400.00 *
	Relocation:	<u>\$ 103,785.00 **</u>
	Total:	\$135,685.00

* In addition, to obtain fee simple title, the underlying ground rent will be redeemed.

**The tenant will receive relocation assistance.

REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

REAL PROPERTY: Acquisition by Purchase

ITEM: 9-RP

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: James Stirling

INSTITUTION: Coppin State University

DESCRIPTION: Purchase property for the proposed Science and Technology Center.

PROPERTY: 1710 Thomas Avenue, Baltimore

GRANTOR: Anthony J. Jackson

GRANTEE: State of Maryland to the use of the University System of Maryland
on behalf of its constituent institution Coppin State University.

APPRAISED VALUE:	Lipman, Frizzel & Mitchell	\$36,600.00
	Colliers Pinkard	\$30,000.00

FUND SOURCE: MCCBL of 2010: *Provide funds to acquire a site for the new Science and Technology Center.* Item 050

PRICE:	Acquisition:	\$ 50,000.00 *
	Ground Rent:	\$ 1,400.00 **
	Relocation:	\$ 103,565.00 ***
	Total:	\$ 154,965.00

* The acquisition price includes an administrative settlement of \$13,400.00 (see remarks).

** In addition, to obtain fee simple title, the underlying ground rent will be redeemed.

***The owner will receive relocation assistance.

REQUESTING INSTITUTION REMARKS: This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 9-RP (continued)

REMARKS: (cont'd)

The acquisition price for this property includes an administrative settlement because the amount of the mortgage exceeds the fair market value, but the homeowner is not in default and could continue to pay the mortgage while prices stabilize. In these cases, litigation would be required to acquire the property and as a result, the federal government has instituted a waiver that accommodates the use of administrative settlements to avoid litigation in this era of deflated property values. Administrative settlements are justified when the amount paid for the property is in rough equivalence with the probable ultimate cost to the agency after factoring in litigation costs and a likely jury verdict. Administrative settlements avert litigation and are cost effective for the acquiring agency.

BOARD OF PUBLIC WORKS - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT Option

Agency Contact:
Sandy Johnson (410) 767-7408
SJohnso5@dhr.state.md.us
Robert Krysiak (410-260-7179)
Robert.Krysiak@doit.state.md.us

DEPARTMENT/PROGRAM:

Department of Human Resources
Child Support Enforcement Administration

CONTRACT ID:

State Directory of New Hires
CSEA/NHR/07-001-A3

ADPICS NO: N00B2400125.

CONTRACT APPROVED:

DBM Agenda Item 22-IT (9/12/07)

CONTRACTOR:

Policy Studies, Inc.
Denver, CO

CONTRACT DESCRIPTION: Operate and maintain automated system for collecting, storing and extracting information reported by employers on new hires to meet State and federal laws and regulations.

OPTION DESCRIPTION: Continue existing services by exercising the last one-year renewal option.

TERM OF ORIGINAL CONTRACT:

9/17/2007 – 9/16/2010 (w/2 one-year
renewal options)

TERM OF OPTION:

9/17/2011 – 9/16/2012

AMOUNT OF ORIGINAL CONTRACT:

\$ 1,631,952

AMOUNT OF OPTION:

\$ 531,324

PRIOR MODIFICATIONS/OPTIONS:

\$ 536,868 (See Page 3D)

REVISED TOTAL CONTRACT AMOUNT:

\$ 2,700,144

ORIGINAL PROCUREMENT METHOD:

Competitive Sealed Proposals

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT Option (cont'd)

MBE PARTICIPATION: 30%

REMARKS: The Department of Human Resources Child Support Enforcement Administration's is seeking approval to exercise the second of two one-year options. The renewal will continue the operation of the State Directory of New Hires Registry as required by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996. This federal requirement mandates employers to report employment information, (including wages, start and end dates and the availability of health benefits) on newly-hired or rehired employees to DHR. This contract ensures compliance with State and federal mandates.

Under the contract in place since 2007, Policy Studies, Inc. provides DHR with an automated system that locates the employment of non-custodial parents to enforce wage liens. The data collected also assists in detecting the fraudulent receipt of temporary cash assistance and/or unemployment insurance benefits recipients. The New Hire Registry's electronic data files are provided to DHR, the Department of Labor, Licensing, and Regulation, and the federal Office of Child Support.

PSI is meeting CSEA's expectations during the term of this contract in that they have increased the number of employers reporting 10% and achieved 98.3% accuracy on all records processed. For calendar year 2010, the NHR increased the number of records processed by 26.3% over calendar year 2009 as indicated in the annual report. PSI continues to use Maryland workers to staff the operation, as well as Maryland MBE's and leases facility in Baltimore.

FUND SOURCE: 100% Special

APPROP. CODE: N00H0008

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS

Mod #1	\$0	Add three MBE subcontractors to ensure that contractor and the State maintain compliance with MBE participation requirements. Approved by DHR.
Option #1	\$536,868	Exercise first one-year renewal option. Approved DBM Item 4-IT-OPT (9/1/10)
Total	<u>\$536,868</u>	

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 2-IT-MOD

Agency Contact:
Chuck Bristow (410) 865-1040
cbristow@mdot.state.md.us
Robert Krysiak (410-260-7179)
Robert.Krysiak@doit.state.md.us

DEPARTMENT/PROGRAM:

Transportation
Office of Transportation Technology Services

CONTRACT ID:

Electronic Payroll Time Entry System
MDOT-05-TES
ADPICS NO. J01B62006 COD94732

ORIGINAL CONTRACT APPROVED: DOIT Item 9-IT (10/19/2005)

CONTRACTOR:

Vecna Technologies, Inc.
Greenbelt, MD

CONTRACT DESCRIPTION: Electronic payroll time entry system. This system interfaces with multiple Maryland Department of Transportation financial systems such as FMIS and the Maryland Transportation Authority Solomons system.

MODIFICATION DESCRIPTION: Add funding for one year of maintenance.

OPTION DESCRIPTION:

Exercise second of 5 one-year renewal options for the software license.

ORIGINAL CONTRACT TERM:

10/20/2005 – 10/19/2010 (W/5 one-year options for software licensing and maintenance)

MODIFICATION/OPTION TERM:

10/20/2011-10/19/2012

ORIGINAL CONTRACT AMOUNT:

\$1,643,570

PRIOR MODIFICATION AMOUNT:

\$1,236,414 (See Page 6D)

AMOUNT OF MODIFICATION

\$121,014

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 2-IT MOD (Cont.)

AMOUNT OF OPTION:	\$30,000
REVISED CONTRACT AMOUNT:	\$3,030,998
PERCENTAGE INCREASE:	5.3%
ORIGINAL PROCUREMENT METHOD:	Competitive Sealed Proposals
MBE PARTICIPATION:	100%

REMARKS: Since 2005 Vecna Technologies, Inc. has been under contract to provide information technology services for the design, construction and maintenance of an electronic payroll time entry system to be used by MDOT (including the Maryland Transportation Authority). MDOT has been extremely satisfied with Vecna's performance.

MDOT payroll's time entry system has brought huge benefits such as tighter internal control of employee time, more accurate time keeping, and instant leave balances. Further, it has eliminated paper documents, courier services and reduced errors relating to cost accounting. In addition, the system prevents employees from using unavailable leave due to its interface with the MDOT Employee Management Information System (EMIS) and with other financial systems such as FMIS and the MdTA Solomons system. These enhancements have contributed to enhanced productivity and cost savings. The proposed modification includes \$30,000 for a one-year license fee and \$121,014.60 for a 12-month maintenance fee.

FUND SOURCE:	100% Special Funds
APPROPRIATION CODE:	J01E0001
RESIDENT BUSINESS:	Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT
Prior Modifications and Options

MOD#1/Option #1

DoIT Item 2-IT MOD
On the 9-22-10 BPW Agenda
\$30,000.00 - Option
\$121,014.60 - Maintenance
\$1,085,400.00 - Enhancements
\$1,236,414.60 Total

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 3-IT

Agency Contact:
Larry D. Unger (410-581-4141)
lunger@mail.mpt.org
Robert Krysiak (410-260-7179)
Robert.Krysiak@doit.state.md.us

DEPARTMENT/PROGRAM:

Maryland Public Television
Technology Division

CONTRACT ID:

Fundraising Software
ADPICS BPO NO. R15B2400070

CONTRACT DESCRIPTION: Fundraising database software to assist Maryland Public Television in its fundraising activities.

AWARD:

Blackbaud Inc.
Cambridge, MA

TERM:

9/12/2011 – 12/31/2012 (W/1 one-year renewal option)

AMOUNT:

\$266,194 (Base term)
\$204,108 (Option Renewal term)
\$470,302

PROCUREMENT METHOD:

Sole Source

MBE PARTICIPATION:

None

INCUMBENT:

Blackbaud Inc.

REQUESTING AGENCY REMARKS: Maryland Public Television is requesting a sole source contract be awarded to Blackbaud, Inc. for the continued use of its fundraising database software and data management services. MPT has invested over \$700,000 in the software and accompanying data management services supplied by Blackbaud since 2008.

The software, Team Approach, is a unique product that was created specifically for public television stations in major markets. This product is currently the best of its kind for large public television stations evidenced by its use by 39 of the top 40 PBS stations.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT (Cont.)

REMARKS: (cont'd)

MPT is able, through its use of Team Approach, to participate in PBS development conferences and strategy sessions that address system compatibility, allowing all Team Approach users combined purchasing power for system upgrades and other changes that would improve fundraising efforts. Team Approach further assists stations in targeting prospects and acquiring new donors through sophisticated campaign management. An additional benefit of the software is its ability to store an unlimited amount of data for mining and analysis thus improving success of fundraising efforts. There is currently no other source that provides this or comparable software and service.

No MBE participation was assigned to this contract because the specialty designed software is proprietary in nature.

FUND SOURCE: 100% Special Funds

APPROP. CODE: R15P00

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-1627-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 4-IT

Agency Contact:

Jacqueline Richter (410-767-5738)

jrichter@dhmh.state.md.us

Robert Krysiak (410-260-7179)

Robert.Krysiak@doit.state.md.us

DEPARTMENT/PROGRAM:

Health and Mental Hygiene

Family Health Administration

Center for Cancer Surveillance and Control

Breast & Cervical Cancer Diagnosis & Treatment
Program

CONTRACT ID:

Electronic Claims Management System (eCMS)

DHMH/OPASS 12-10803;

ADPICS BPO # M00B2400188

CONTRACT DESCRIPTION: Operate, maintain and enhance the Electronic Claims Management System (eCMS). This electronic claims processing system supports two DHMH programs: the Kidney Disease Program and the Breast and Cervical Cancer Diagnosis and Treatment Program.

AWARD:

Santeon, Inc.

Reston, VA

TERM:

9/13/2011 – 6/30/2014 (w/2 one-year renewal
options)

AMOUNT:

\$ 820,260 (3 Years; Base Contract)

\$ 294,000 (1 Year; 1st Renewal Option)

\$ 294,000 (1 Year; 2nd Renewal Option)

\$1,408,260 Total (5 Years)

PROCUREMENT METHOD:

Sole Source

MBE PARTICIPATION:

None

PERFORMANCE SECURITY:

None

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 4-IT (Cont.)

INCUMBENT: Same

REMARKS: Request for approval of a sole source contract with Santeon, Inc. for continuing operations of the DHMH Family Health Administration's (FHA) Electronic Claims Management System, known as eCMS. Santeon is the only vendor that can provide the proprietary software necessary to run, maintain and enhance eCMS for a majority of the application.

The original Information Resource Management Administration contract for the development and support of this application was with AT&T, which sub-contracted with Santeon, Inc. to develop a e-Claims processing application that complies with federal patient privacy laws.

The eCMS application relies on three Santeon-owned, proprietary software pieces: Santeon Portal, XIP Engine and Santeon Reporting Tool. These software pieces were developed and implemented by Santeon for eCMS. Santeon also developed an initial maintenance support application. Santeon is the only vendor who can provide the services necessary to maintain, operate and enhance eCMS. Maintenance and enhancements to the three proprietary components of eCMS directly affect the functionality of the DHMH's workflows and the information stored in the different databases. In particular, changes in the functionality of the XIP Engine have a profound effect on the DHMH's claim processing workflows and the information stored in the different databases.

No MBE participation goal was established for this contract based upon the narrow scope of work that did not provide many subcontracting opportunities.

FUND SOURCE: 100% Special (Cigarette Restitution Fund)

APPROP. CODE: F0306

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-1835-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

James L. Knighton (410) 767-0820
jknighton@mta.maryland.gov

BPW – 09/07/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-1296-0140
 MARC Edgewood Station Improvements – Phase II
 ADPICS NO. T12960140

CONTRACT DESCRIPTION: This contract is for the construction of a station for MARC commuter rail service in Edgewood, Maryland.

AWARD: Grunley Construction Co., Inc.
 Rockville, MD

TERM: 415 Calendar Days from NTP

AMOUNT: \$2,798,375

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Grunley Construction., Inc. Rockville, MD	\$2,798,375
Concrete General, Inc. Gaithersburg, MD	\$2,951,883
Facchina Construction Co., Inc. LaPlata, MD	\$3,487,097
Brawner Builders, Inc. Hunt Valley, MD	\$3,498,670
Kinsley Construction, Inc. Timonium, MD	\$3,513,876
W.M. Schlosser Co., Inc. Hyattsville, MD	\$3,555,000

DBE PARTICIPATION: 29%

PERFORMANCE SECURITY: Performance Bond at 100% of Contract Amount

ITEM: 1-C (Continued)

BPW - 09/07/11

REMARKS: The Engineer's Estimate for this contract was \$3,638,019.

This Solicitation was advertised on eMaryland Marketplace and on MTA's Web Site. One hundred ninety-six (196) firms received bid packages. One-hundred thirty-one (131) were Maryland firms. Six (6) bids were received.

This project entails significant improvements to the Edgewood MARC commuter rail station, and is a key element in MTA's plans for public transit improvements to meet increased travel demand to Aberdeen Proving Grounds (APG) as part of the Base Realignment and Closure (BRAC) process. The work involves construction of a new station building with full architectural, mechanical and electrical support amenities; water, sanitary, natural gas, electrical and communication lines connecting service mains along Old Edgewood Road with the station; two (2) accessible ramps from the existing platforms to the existing underpass on Edgewood Road (MD 755); retaining walls to support the accessible ramps, a new platform shelter located adjacent to the northbound platform; full-depth pavement reconstruction at portions of the existing parking lot and Old Edgewood Road; and miscellaneous civil/site work including parking lot paving, drainage, stormwater management, signing, pavement markings, rehabilitation of the existing concrete stairs, replacement of the existing railing along the west side of Edgewood Road (MD 755), landscaping and other aesthetic improvements.

The DBE goal established for this contract was 27%; however the Contractor is exceeding the goal by 2%.

FUND SOURCE: 80% Federal Funds Budgeted to MTA
20% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-2053-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

James L. Knighton (410) 767-0820
jknighton@mta.maryland.gov

BPW – 09/07/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Construction)

ITEM: 2-C-MOD

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-0529-0240
 Repairs to Baltimore Metro Underground
 Structures
 ADPICS NO. CO268695

ORIGINAL CONTRACT APPROVED: Item 22-C, DOT Agenda 5/20/09

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Change Order No. 1 is for additional repairs to concrete corrugated metal decking stairs at the Upton Avenue-North Metro Station. This change order also makes interim bid quantity adjustments to estimated quantities to reflect actual quantities used in the contract.

CONTRACTOR: Pioneer Contracting Co., Inc.
 Odenton, MD

AMOUNT: \$231,476

ORIGINAL CONTRACT AMOUNT: \$2,900,000

REVISED CONTRACT AMOUNT: \$3,131,476

PERCENTAGE INCREASE: 8%

ORIGINAL TERM: 1,095 Calendar Days

ORIGINAL DBE PARTICIPATION: 36%

REMARKS: This Contract is for the construction of repairs to the Baltimore Metro Underground Structures.

The work includes leak repair, concrete repair in the subway tunnels, underground stations including ancillary areas, mid-line vent shafts and other miscellaneous structures; replacement of bolts in the steel tunnel liner and precast concrete tunnel liner sections; and repairs to street level metal gratings at various locations along the Metro System. The limits of the Contract extend from Johns Hopkins Station on the Northeast Line to Mondawmin Portal on the Northwest Line, in Baltimore City. The Contract also includes repairs to Sudbrook tunnel on the Northwest Line, in the Sudbrook Park area of Baltimore County.

ITEM:**2-C-MOD****BPW – 09/07/11**

This change is for (1) the removal and replacement of twenty-nine (29) deteriorated corrugated metal concrete filled steps with clips, (2) the removal of rust and paint on forty-six (46) square feet of metal stairs stringers, and (3) the removal and replacement of two (2) 6'x6' corrugated metal concrete filled landings located at the Upton Avenue-North Station emergency egress stairwell.

The contractor found considerably more deteriorated stairs and structural components than was identified on the drawings after mobilizing at Upton Station-North. The drawings indicated the replacement of four (4) steps and a six (6) foot section of structural support. A survey of the stairwell indicated that approximately thirty (30) steps were rotted and several sections of the structural support were deteriorated. An on-site visit by the Resident Engineer, Project Engineer and an Engineering Consultant confirmed the findings. The need for the additional repairs expanded the scope of work considerably requiring this change order. The total amount of this modification is comprised of \$150,576 for bid item quantity adjustments and \$80,900 for the additional work.

FUND SOURCE:

80% Federal Funds Budgeted to MTA
20% Special Funds Budgeted to MTA

APPROPRIATION CODE:

J05H0105

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 09/07/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Construction)

ITEM: 3-C-MOD

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-1149-0240
 Eastern, Kirk & NW Bus Aboveground Storage
 Tank Installation
 ADPICS NO. CO275759

ORIGINAL CONTRACT APPROVED: Item 3-C, DOT Agenda 6/20/07

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Change Order No. 2 is the final settlement of claims, changes and quantities. The estimated quantities are adjusted to reflect actual quantities used in the contract. This change order also increases the contract duration by 132 non-compensable days to close out the contract.

CONTRACTOR: Inland Waters Pollution Control, Inc.
 Detroit, MI

AMOUNT: (\$178,968)

ORIGINAL CONTRACT AMOUNT: \$3,605,540

REVISED CONTRACT AMOUNT: \$3,470,463

PERCENTAGE DECREASE/INCREASE: 1% (Modification No. 1)
 -5% (Modification No. 2)
 -3.8% (Overall)

TERM: 270 Calendar Days (Original)
 132 Calendar Days (C.O. #002)

ORIGINAL DBE PARTICIPATION: 25%

REMARKS: All work in this contract is in accordance with the requirements of the Maryland Department of the Environment (MDE) and the EPA.

This Contract is for the removal of twenty-one (21) underground storage tanks (UST) at the Eastern, Kirk, and Northwest Bus Divisions and the replacement of those tanks with new above ground storage tanks (ASTs). This contract also includes the removal and replacement of all related piping, dispensers, monitoring equipment, controllers, and other tank accessories and appurtenances related to the existing underground storage tanks.

ITEM:**3-C-MOD****BPW – 09/07/11**

This Contract is also for the installation of sixteen (16) new aboveground storage tanks, and replacement of the diesel fuel dispensing systems at the three (3) bus divisions. The contract also includes the piping, wiring, conduits and appurtenances as required for complete operating systems for the storage, leak detection, measurement of quantity, distribution and dispensing of the indicated fuels and oils as specified in the Contract Documents for all three Bus Divisions. All work required by this contract has been completed; the time extension requested as part of this modification will be used only to close out the contract.

FUND SOURCE:

100% Special Funds Budgeted to MTA

APPROPRIATION CODE:

J05H0105

RESIDENT BUSINESS:

No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION****131**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$3,605,540	270 Calendar Days	BPW - 6/20/07	
Modification #1	\$43,890	--	DCAR- 5/6/09	
Modification #2	-\$178,968	132 non- compensable days		
Revised Amount	\$3,470,463			

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BPW -- 09/07/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 4-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: AX9737514
 Miscellaneous Structure Repairs at Various Locations in
 Anne Arundel, Calvert, Charles and St. Mary's Counties
 (District 5)
 ADPICS NO. AX9737514

CONTRACT DESCRIPTION: This Contract consists of miscellaneous structure repairs at
 various locations in District 5.

AWARD: PDI-Sheetz Construction Corporation
 Linthicum, MD

AMOUNT: \$2,346,879 NTE

TERM: September 19, 2011 through December 31, 2012

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

PDI-Sheetz Construction Corp. Linthicum, MD	\$2,346,879
Brawner Builders, Inc. Hunt Valley, MD	\$2,359,874
Covington Machine & Welding Annapolis, MD	\$2,594,152
Concrete General, Inc. Gaithersburg, MD	\$2,633,613
A & M concrete Corporation Dulles, VA	\$2,769,000

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award
 amount exist for this contract

ITEM: 4-M (Continued)

BPW – 09/07/11

REMARKS: The Solicitation was advertised on eMaryland Marketplace and on SHA's Web Page. Eighty eight (88) contractors were notified for this project on eMaryland Marketplace; Eleven (11) of which were MDOT Certified MBE's. Seven (7) bids were received however two (2) bidders were deemed non-responsive.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board advisory 1995-1.

The MBE Goal established for this contract was 10%, however the Contractor is exceeding the goal by 1.92%. PDI-Sheetz Construction Corporation is also a Certified MBE, therefore the MBE participation is 100%.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 10-5937-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

134

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BPW – 09/07/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 5-AE

MARYLAND AVIATION ADMINISTRATION

CONTRACT IDS:

MAA-AE-12-003 & MAA-AE-12-006
 Comprehensive Design Services at BWI Thurgood
 Marshall, Martin State and Other Regional Airports
 ADPICS NOS. MAAAE12003 & MAAAE12006

CONTRACT DESCRIPTION: These are two (2) of four (4) task-order contracts for consultant services to perform aviation-related, on-call design services for projects at BWI Thurgood Marshall (BWI), Martin State (MTN) and Other Regional Airports.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on September 1, 2011.

AWARDS:

Michael Baker Jr., Inc.
 Linthicum, MD

MAA-AE-12-003
 (Contract C)

TranSystems Corporation
 Philadelphia, PA

MAA-AE-12-006
 (Contract D)

AMOUNTS:

\$6,500,000 (Contract C)
 \$2,500,000 (Contract D)

TERM:

Seven (7) Years from Notice to Proceed

DBE PARTICIPATION:

22% (Contract C)
 18% (Contract D)

PROPOSALS:

	<u>Technical Proposal Rating (Max 1300)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
URS Corporation Hunt Valley, MD	1065	1	Contract A BPW Approval 8/10/11
Johnson, Mirmiran & Thompson Sparks, MD	1037	2	MAA-AE-12-002 (Contract B)
Michael Baker Jr., Inc. Linthicum, MD	1020	3	\$6,500,000 (Contract C)
TranSystems Corporation Philadelphia, PA	966	4	\$2,500,000 (Contract D)

ITEM: 5-AE (Continued)

BPW -- 09/07/11

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace, and SHA web page. A total of four (4) airport facilities design consultant firms submitted Technical Proposals for this project, three (3) of which are Maryland firms.

The services provided under these comprehensive design contracts include program management architectural and engineering studies/reports, engineering plans, specifications, bidding documents and assistance, presentations, and/or construction review. The seven (7) year term of the contract is necessary to complete all three project phases, preliminary engineering thru construction services for any task assigned. The remaining one (1) contract is anticipated to be presented to TPSSB on October 6, 2011 and Board of Public Works on October 19, 2011.

Examples of BWI projects during the contract term include: Electrical Substation South Terminal AB, North Cargo Parking and Air Cargo Drive Reconstruction, Expand Central Utility Plant (2 Chillers, Secondary CW Loop), Skybridge to Concourse C, and Comprehensive Interior/Exterior Design Support.

A portion of the costs of services performed under these contracts may be eligible for recovery from future federal grants, and charges to the airlines.

The MBE Goal established for this contract was 18%; however Michael Baker Jr., Inc. is exceeding the goal by 4%.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE:	100% Special Funds Budgeted to MAA
APPROPRIATION CODE:	J06I0003
RESIDENT BUSINESSES:	Yes (Contract C) No (Contract D)
MD TAX CLEARANCES:	11-2048-1111 (Contract C) 11-2049-0111 (Contract D)

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

106

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BPW -- 09/07/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

EQUIPMENT CONTRACT

ITEM: 6-E

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-8000-0351
 Purchase of Portable Bus Lifts
 ADPICS NOS. T80000351

DESCRIPTION: The contract provides for the purchase of portable bus lifts over a five (5) year period to replace existing equipment that has reached its useful life cycle per MTA's Facilities Maintenance standards.

PROCUREMENT METHOD: Competitive Sealed Bidding (Multi-Step)

AWARDS: Stertil-Koni USA, Inc.
 Stevensville, MD

AMOUNT: \$1,633,860

TERM: October 1, 2011 through September 30, 2016

BIDS:

Stertil-Koni USA, Inc. Stevensville, MD	\$1,633,860
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Rotary Group/Vehicle Service Group Madison, Indiana	\$1,797,665
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DBE PARTICIPATION: 0%

PERFORMANCE SECURITY: N/A

REMARKS: The Engineer's Estimate for this procurement was \$1,700,000.

The Solicitation was advertised on eMaryland Marketplace and on MTA's website. Two (2) firms were notified directly of the advertisement of the solicitation package. Two (2) proposals/bids were received on May 10, 2011 and the technical team evaluated the proposals against the technical requirements as stated in the Invitation for Bids. The MTA invited the two (2) proposers to a public bid opening on June 29, 2011. The award was based on low responsive and responsible bid under the multi-step, competitive sealed bidding method of procurement.

ITEM: 6-E (Continued)

BPW - 09/07/11

The contract provides for the purchase of portable bus lifts. Bus lifts are used to safely lift buses to allow for vehicle maintenance. Each lift must be capable of lifting 18,000 pounds individually or 72,000 pounds as a set of four. The standard MTA portable bus lifting set consists of four (4) mobile columns. The number of sets or lifts purchased may vary from year to year during the contract term. The MTA estimates that 60 units (15 sets) will be purchased each contract year. The MTA required that one (1) lifting system or set shall consist of four (4) mobile electro-hydraulic columns and the system shall allow expansion to six (6) lifts without additional modifications. In addition, when operating a set of four (4) or six (6) columns, the MTA required the use of only one (1) power supply plug to allow for ease of operation. All columns can be operated synchronously from the control panels on any column.

The DBE Goal established for this contract was 0%, due to the type and availability of the equipment needed for this contract.

FUND SOURCE: 80% Federal Funds Budgeted to MTA
20% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-1988-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

138

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BPW – 09/07/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 7-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-11-018
 Landscape Operations at Baltimore Washington
 International Thurgood Marshall Airport
 ADPICS NO. MAAMC11018

CONTRACT DESCRIPTION: This contract provides all labor, supervision, and equipment to conduct a comprehensive landscaping program to include tree and shrub maintenance, perennial and annual flower bed and ground cover maintenance and irrigation system maintenance located at BWI Marshall Airport.

AWARD: Melwood Horticultural Training Center, Inc.
 Upper Marlboro, MD

AMOUNT: \$ 2,878,366 NTE (3 Years)
 \$ 1,990,999 NTE (cost of two-year option incl. 2% CPI)
 \$ 4,869,365 NTE (aggregate value including two-year
 renewal option)

TERM: 10/01/11 – 09/30/14 (Three (3) Years from NTP
 with one (1), two (2) year renewal option)

PROCUREMENT METHOD: Community Service Provider

MBE PARTICIPATION: 100%

REMARKS: Unit prices and contract amount were certified as a fair market price by the Pricing and Selection Committee for the Employment Works Program on July 29, 2011.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

MD TAX CLEARANCE: 11-2050-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 09/07/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 8-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-12-001
 Insect and Animal Control Services at Baltimore
 Washington International Thurgood Marshall (BWI
 Marshall) and Martin State (MTN) Airports
 ADPICS NO. MAAMC12001

CONTRACT DESCRIPTION: The Contractor shall provide all labor, supervision, chemicals, materials, equipment, bonding, insurance, and expertise necessary for insect and animal control services at BWI Marshall and MTN airports.

AWARD: Home Paramount Pest Control Companies, Inc.
 Forest Hill, MD

AMOUNT: \$ 324,829 NTE (3 Years)
 \$ 220,883 NTE (cost of two-year option incl. 2% CPI)
 \$ 545,712 NTE (aggregate value including two-year
 renewal option)

TERM: 10/01/11 – 09/30/14 (Three (3) Years from NTP
 with one (1), two (2) year renewal option)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Home Paramount Pest Ctrl Co, Inc. Forest Hill, MD	\$ 324,829
Terminix International Co. Landover, MD	\$383,400
Western Pest Services Timonium, MD	\$572,760

MBE PARTICIPATION: 14%

PERFORMANCE SECURITY: Performance and Payment Bonds at 100% of
 Contract Amount Exists

ITEM: 8-M (Continued)**BPW – 09/07/11**

REMARKS: The Solicitation was advertised on eMaryland Marketplace and MAA website. The Solicitation was sent to the Governor's Office of Minority Affairs on June 21, 2011. A total of six (6) firms purchased plans and specifications. Three (3) bids were received.

The contractor must provide guaranteed coverage and indoor treatment for the following insects: cockroaches (all species), ants (all species), fleas, silverfish, millipedes, centipedes, flying insects, crickets, and termite swarms. Areas will be serviced every three (3) weeks. The contractor will also provide indoor and outdoor treatment for mice, rats and management program for bird elimination.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

MD TAX CLEARANCE: 11-2030-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

141

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BPW – 09/07/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 9-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-12-003
 Airside Ramp Snow Removal Services at Baltimore
 Washington International Thurgood Marshall (BWI
 Marshall) and Martin State (MTN) Airports
 ADPICS NO. MAAMC12003

CONTRACT DESCRIPTION: The Contractor shall provide all labor, equipment, and expertise to perform snow removal from the ramp area as designated at BWI Marshall and the ramp and various other areas at MTN airports.

AWARD: P. Flanigan & Sons, Inc.
 Baltimore, MD

AMOUNT: \$ 8,767,800 NTE (3 Years)
\$ 5,962,104 NTE (cost of two-year option incl. 2% CPI)
 \$14,729,904 NTE (aggregate value including two-year
 renewal option)

TERM: 11/01/11 – 10/31/14 (Three (3) Years from NTP
 with one (1), two (2) year renewal option)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

P. Flanigan & Sons, Inc. Baltimore, MD	\$ 8,767,800
Strawbridge Contractors Inc. Sykesville, MD	\$8,847,400
Aero Snow Removal Division of East Coast Sweeping Inc. Annapolis Junction, MD	\$9,216,200

MBE PARTICIPATION: 30%

PERFORMANCE SECURITY: Performance and Payment Bonds at 100% of
 Contract Amount Exists

ITEM: 9-M (Continued)**BPW – 09/07/11**

REMARKS: The Solicitation was advertised on eMaryland Marketplace and MAA website. The Solicitation was sent to the Governor's Office of Minority Affairs and four (4) minority business associations on June 2, 2011. A total of six (6) firms purchased plans and specifications. Three (3) bids were received.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

MD TAX CLEARANCE: 11-1810-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 09/07/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 10-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-12-004
 Overhead Door and Dock Leveler Inspection, Repair and
 Maintenance at Baltimore Washington International
 Thurgood Marshall (BWI Marshall) Airport
 ADPICS NO. MAAMC12004

CONTRACT DESCRIPTION: The Contractor shall provide all labor, tools, parts, equipment and expertise required to perform inspection, repair and maintenance services to overhead doors, bag belt safety enclosures and dock levelers at BWI Marshall.

AWARD: Paramount Door Systems, LLC
 Annapolis, MD

AMOUNT: \$ 589,166 NTE (3 Years)
 \$ 400,633 NTE (cost of two-year option incl. 2% CPI)
 \$ 989,799 NTE (aggregate value including two-year
 renewal option)

TERM: 10/01/11 – 09/30/14 Three (3) Years from NTP
 with one (1) two (2) year renewal option

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Paramount Door Systems, LLC Annapolis, MD	\$589,166
Rolling Doors of Maryland, Inc. Cockeysville, MD	\$596,360
All About Doors, Inc Baltimore, MD	\$700,010

MBE PARTICIPATION: 0%

PERFORMANCE SECURITY: Performance and Payment Bonds at 50% of
 Contract Amount Exists

ITEM: 10-M (Continued)

BPW – 09/07/11

REMARKS: The Solicitation was advertised on eMaryland Marketplace and on MAA's website. A total of three (3) firms purchased plans and specifications. Three (3) bids were received.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

MD TAX CLEARANCE: 11-2051-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 09/07/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE

ITEM: 11-M

MOTOR VEHICLE ADMINISTRATION

CONTRACT ID: V-MUL-12035-M
 Maintenance of Twenty Five (25) Video Spectral
 Comparator Machines
 ADPICS NO: VMUL12035M

DESCRIPTION: This contract provides for the maintenance of the MVA's twenty Five (25) Video Spectral Comparators, located at MVA Headquarters and Branch Locations. The equipment has been used since 2004 to determine the authenticity of various original documents which include, but not limited to, birth certificates, passports and drivers licenses. The equipment assists the Document Examiners in determining if documents are authentic or fraudulent.

AWARD: Foster Freeman, USA Inc.
 Sterling, Virginia

AMOUNT: \$120,432

TERM: 10/01/2011 – 09/30/2014 (3 years)

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 0%

REMARKS: In 2003, the MVA determined that a more substantial method than a visual observance was necessary for authenticating original documents for the issuing of Drivers License and Vehicle Titles. Due to increased security requirements, it was determined by MVA that documents submitted for identification required an inspection to determine if the physical security features of the document are present and to determine if the document had been physically altered. In establishing the evaluation and testing criteria for the equipment, the selection of Foster & Freeman USA, Inc. equipment met all the security requirements. The MVA purchased the following equipment:

- 2004 – Thirteen (13) Video Spectral Comparators (VSC) was approved by BPW on 01/07/04 (Agenda Item 4-E);
- 2005 – Six (6) VSC was approved by BPW on 02/16/05 (Agenda Item 18-E);
- 2010 – Six (6) VSC was approved by BPW on 07/07/10 (Agenda Item 22-E).

Foster & Freeman USA, Inc. is the original equipment manufacturer and is the only Foster & Freeman authorized vendor for maintenance repairs and parts along with the latest software releases. Only certified technicians from Foster & Freeman can service the equipment without voiding any of the warranties to associate to the equipment and software.

ITEM: 11-M (Continued)

BPW – 09/07/11

A MBE analysis was conducted and the Procurement Review Group (PRG) approved a zero (0) MBE goal on 07/28/2011. No subcontracting opportunities were available due to the proprietary nature of the equipment.

A previous maintenance contract of equipment was approved by BPW on 08/20/08 (Agenda Item 8-M) under the sole source procurement method.

In accordance with Code of Maryland Regulations COMAR 21.05.05.02 (A), Foster & Freeman is the only authorized manufacturer to service this equipment and therefore meets the requirement for sole source. It is imperative that maintenance service be performed on the Video Spectral Comparators (VSC) in order to provide the consistency necessary for the discovery of a fraudulent document.

FUND SOURCE: 100% Special Funds Budgeted to MVA

APPROPRIATION CODE: J04E0001

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 11-1647-0000

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUTDISCUSSION

147

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BPW – 09/07/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 12-M

MOTOR VEHICLE ADMINISTRATION

CONTRACT ID: V-MUL-11091-M
 Security Alarm Monitoring Statewide
 ADPICS NO. VMUL11092M

CONTRACT DESCRIPTION: The work to be performed under this contract will be to provide all labor, materials, skills, training and equipment required to monitor and maintain all Maryland Motor Vehicle Administration (MVA) owned alarm monitoring systems on a 24-hour basis at thirty-seven (37) MVA locations throughout the state.

AWARD: ABC Burglar Alarm Systems, Inc.
 Baltimore, MD

AMOUNT: \$200,000 NTE (includes an extra work allowance of \$31,736)

TERM OF CONTRACT: 2 years from NTP

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve, One Bid Received)

MBE PARTICIPATION: 10%

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMarylandMarketplace.com for a period of thirty-seven (37) days. The MVA received a single bid from ABC Alarm Systems, Inc. of \$168,264.00. An extra work allowance has been included to cover the cost of any unexpected repairs to the equipment that may occur during the duration of the contract. Competition was sought through direct solicitation to eighty-four qualified (84) Small Business Reserve companies and to three (3) Minority Business Enterprises that met the criteria of the scope of work. It was determined that the price submitted was fair and reasonable, and that all vendors had reasonable opportunity to respond.

Companies that were directly solicited were asked for their reasoning for not bidding and the following responses were: thirteen (13) companies stated they were too busy to respond at the time of the solicitation; ten (10) companies stated the services requested was outside their scope of services; four (4) companies stated the service locations was outside their immediate service area; and fifteen (15) companies' contact information was no longer valid or disconnected. Department of General Services (DGS) was notified of the fifteen (15) vendors regarding the validity of their contact information.

ITEM: 12-M (Continued)**BPW – 09/07/11**

An extra work allowance has been included to cover the cost of any unanticipated repairs and/ or replacement to any of the current systems.

The MVA's prime objective is to retain the services of a contractor that can provide quality service and maintain the security of all MVA facilities that it will monitored. It is essential that the required monitoring and maintenance of MVA locations and equipment occurs in a manner that provides total uninterrupted protection of the MVA interests.

APPROPRIATION CODE: J04E001

FUND SOURCE: 100% Special Funds Budgeted to MVA

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-2045-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 09/07/11

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 13-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: SOCHTOW10
 SHA CHART - Heavy Duty Tow Services
 ADPICS NO. SOCHTOW10

CONTRACT DESCRIPTION: Multiple award contract to nine (9) vendors to assist in meeting State Highway Administration towing needs, on an as-needed basis in three (3) service areas; Baltimore, Washington and Western metropolitan areas. Awards are based on the lowest average hourly rate.

AWARDS:

	<u>Average Hourly Rate</u>	<u>NTE Amount</u>
<u>Baltimore Metropolitan Area</u>		
Legion Service Center, Inc. Glen Burnie, Maryland	\$105	\$75,000
Trieschmans Lenny's Towing, Inc. Elkridge, Maryland	\$145	\$157,000
Bill's Towing, Inc. Ellicott City, Maryland	\$360	\$55,000
Tim's Towing, Inc. Baltimore, Maryland	\$375	\$51,000
Sullivan's Garage Baltimore, Maryland	\$430	\$52,000
<u>Washington Metropolitan Area</u>		
Charley's Crane Service DBA – Bryson Enterprise, Inc. Landover, Maryland	\$325	\$210,000
Sullivan's Garage Baltimore, Maryland	\$470	\$85,000
<u>Western Metropolitan Area</u>		
D&D Truck Repair & Towing, Inc. Hagerstown, Maryland	\$390	\$40,000
Mark's Equipment Service, Inc. Frederick, Maryland	\$390	\$85,000

AMOUNT: \$810,000 NTE (3 years)

ITEM: 13-M (Continued)

BPW – 09/07/11

TERM OF CONTRACT: September 8, 2011 – September 7, 2014

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

<u>Baltimore Metropolitan Area</u>	<u>Assignment</u>	<u>Average Hourly Rate</u>	<u>Total Estimated Hours</u>	<u>Contractor's Pieces of Equipment</u>
Legion Service Center, Inc. Glen Burnie, MD	Primary	\$105	705	1
Trieschmans Lenny's Towing Inc. Elkridge, MD	Secondary	\$145	1080	3
Bill's Towing Inc. Ellicott City, MD	Third	\$360	150	1
Tim's Towing Inc. Baltimore, MD	Fourth	\$375	135	1
Sullivan's Garage Baltimore, MD	Fifth	\$430	120	3
<u>Washington Metropolitan Area</u>				
Charley's Crane Service DBA – Bryson Enterprise Inc. Landover, MD	Primary	\$325	645	4
Sullivan's Garage Baltimore, MD	Secondary	\$470	180	2
<u>Western Metropolitan Area</u>				
D&D Truck Repair & Towing Inc. Hagerstown, MD	Primary	\$390	219	2
Mark's Equipment Service Inc. Frederick, MD	Secondary	\$390	102	2

MBE PARTICIPATION: 0% (single element of work)

REMARKS: The State Highway Administration (SHA) is contracting for Heavy Duty Towing Services during transportation emergencies such as, but not limited to: winter weather; hurricanes; tornados; flooding or evacuations affecting Maryland highways. During such an event, the primary goal of the Administration is to keep traffic moving in order to avoid extensive congestion of traffic and enable SHA forces to perform maintenance activities by detecting and relocating private and commercial vehicles from the roadway.

The Contractors shall provide towing vehicles equipped with a hydraulic under reach with a minimum lifting rating of twenty five thousand (25,000) pounds and capable of towing eighty thousand (80,000) pounds gross vehicle weight.

ITEM: 13-M (Continued)**BPW – 09/07/11**

The types of private and commercial vehicles that may be towed include tractor trailers, (loaded and unloaded and or doubles), single unit trucks (loaded and unloaded), tankers with and without hazmat (loaded and unloaded), buses, Recreation Vehicles, SHA trucks, SHA contractor trucks private trucks and cars.

The contract will be administered on an as-needed basis, from a prioritized list of contractors in ascending priority order, beginning with the lowest bid price. The priority was determined by bid cost per hour and by service area.

The Not to Exceed amounts are based on the average hourly bid rate, the number of pieces of equipment provided by Contractor, and the estimated number of hours needed per service region. All total bids are the result of Contractor submitted bid prices extended by SHA estimated quantities.

Legion Service Center, Inc., Trieschmans Lenny's Towing Inc., Bill's Towing, Inc. and Tim's Towing, Inc. are certified Small Business Enterprises.

The three (3) service areas covered by this contract are:

1. Baltimore Metropolitan Area: which includes all locations within the boundaries of Baltimore, Carroll, Howard and Anne Arundel Counties;
2. Washington Metropolitan Area: which includes all locations within the boundaries of Montgomery and Prince George's Counties; and
3. Western Metropolitan Area: which includes all locations within the boundaries of Frederick and Washington Counties.

FUND SOURCE:	100% Special Funds Budgeted to SHA	
APPROPRIATION CODE:	B0101	
RESIDENT BUSINESSES:	Yes	
MD TAX CLEARANCE:	Legion Service Center, Inc.	11-1227-1111
	Trieschmans Lenny's Towing Inc.	11-1226-0011
	Bill's Towing, Inc.	11-1230-0111
	Tim's Towing, Inc.	11-1225-0111
	Sullivan's Garage	11-1229-1111
	Charley's Crane Service	11-1228-0111
	DBA – Bryson Enterprise, Inc.	
	D&D Truck Repair & Towing, Inc.	11-1232-1111
	Mark's Equipment Service, Inc.	11-1231-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION WITHOUT DISCUSSION**

Cheryl Hill 410-545-0402
chill@sha.state.md.us

BPW -- 09/07/11

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 14-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 528D21413
 Maintenance and Repairs of Miscellaneous Lighting at
 Various Locations in Caroline, Cecil, Kent, Queen Anne's
 & Talbot Counties (District 2)
 ADPICS NO. 528D21413

CONTRACT DESCRIPTION: This Contract consists of the maintenance and repairs of
 miscellaneous lighting at various locations in District 2.

AWARD: Rommel Engineering & Construction, Inc.
 Odenton, MD

AMOUNT: \$351,322 NTE

TERM OF CONTRACT: September 19, 2011 through December 31, 2013

PROCUREMENT METHOD: Competitive Sealed Bidding
 (One Bid Received)

MBE PARTICIPATION: 5%

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award
 amount exist on this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and on SHA's Website. One-hundred twelve (112) contractors were notified for this project on eMaryland Marketplace; Fifteen (15) of which were MDOT Certified MBE's.

SHA contacted the only other potential bidder that purchased bid documents and inquired as to why they did not submit a bid. The firm stated that due to their current workload they were not be able to bid the project. SHA determined that other prospective bidders had a reasonable opportunity to bid and that the single bid price submitted was fair and reasonable.

This work involves the repair maintenance of lighting that was designed in accordance with AASHTO standards for roadway lighting. The illumination standards are established by the Illumination Engineering Society. For street lighting SHA uses full "luminaire cutoffs" there is only a 3% spillover at 80% axis. Those full cutoffs are usually less glaring to drivers, yet they distribute full intensity light to the ground. Highmast lighting is designed as straight "down lighting" and is used on major highways.

ITEM: 14-M (Continued)**BPW – 09/07/11**

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on contract as provided in Board Advisory 1995-1.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 11-1614-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

154

Suzette Moore - (410) 859-7792
smoore2@bwiairport.com

BPW – 09/07/11

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

CONTRACT MODIFICATION

(Maintenance)

ITEM: 15-M-MOD

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-MC-10-001
 Radio and Communications Equipment Repair and
 Maintenance at BWI Thurgood Marshall and Martin
 State Airports
 ADPICS NO. CO275367

ORIGINAL CONTRACT APPROVED: Item 9-M, DOT Agenda 07/22/09

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Communications Electronics, Inc.
 Timonium, MD

MODIFICATION: Modification No. 1 provides for a reduction in the equipment to be serviced.

AMOUNT: (\$84,279) NTE

ORIGINAL CONTRACT AMOUNT: \$669,344

REVISED CONTRACT AMOUNT: \$585,065

TERM: 12/01/09 – 11/30/12 (Original)
 10/01/11 – 11/30/12 (Modification No. 1)

PERCENTAGE DECREASE: -7.6%

MBE PARTICIPATION: 0%

REMARKS: The number of communication equipment to be repaired and maintained has been reduced from approximately 1,123 pieces to approximately 379 pieces. This reduction is due to outdated and obsolete equipment which is no longer used. This reduction shall remain in effect for the remainder of the contract term.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

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ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$669,344	12/01/09- 11/30/12	07/22/09, Item 9-M	
Modification No. 1	(\$84,279)	10/01/11- 11/30/12		For equipment reduction
Revised Amount	\$585,065			

Suzette Moore – (410) 859-7792
smoore2@bwiairport.com

BPW – 09/07/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

RENEWAL OPTION: (Maintenance)

ITEM: 16-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-08-001
 Exterior/Interior Lighting Maintenance and Light
 Pole Inspection and Repair at BWI Thurgood
 Marshall Airport
 ADPICS NO. CO275365

ORIGINAL CONTRACT APPROVED: Item 12-M, DOT Agenda 11/19/08

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Enterprise Electric Company
 Baltimore, MD

MODIFICATION: Exercise the Renewal Option No. 1 for a period of two (2) years from December 1, 2011 through November 30, 2013.

AMOUNT: \$931,244

ORIGINAL CONTRACT AMOUNT: \$1,430,746

REVISED CONTRACT AMOUNT: \$2,361,990

PERCENTAGE INCREASE: 65%

TERM: 12/01/08 – 11/30/11 (Original)
 12/01/11 – 11/30/13 (Renewal No. 1)

ORIGINAL MBE PARTICIPATION: 25%

RENEWAL MBE PARTICIPATION: 25%

REMARKS: This contract provides for the inspection, maintenance, minor repairs and re-lamping of approximately 3,892 exterior lights in the public parking lots, roadways, airside ramps and deicing pad, and 620 interior/exterior space frame lights in the Terminal Building at BWI Marshall.

Enterprise Electric continues to provide an acceptable level of service in regards to production, responsiveness, quality of service, and cost effectiveness.

This action represents the exercising of a two-year renewal option with the contractor that was provided for in the original contract.

ITEM: 16-M-OPT (Continued)**BPW – 09/07/11****FUND SOURCE:** 100% Special Funds Budgeted to MAA**APPROPRIATION CODE:** J06I00002**RESIDENT BUSINESS:** Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION** ✓**WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,430,746	12/01/08 - 11/30/10	11/19/08 Item 12-M	
Renewal Option No. 1	\$931,244	12/01/11 - 11/30/13		As provided for in original contract
Revised Amount	\$2,361,990			

Suzette Moore – (410) 859-7792
smoore2@bwiairport.com

BPW – 09/07/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

RENEWAL OPTION: (Maintenance)

ITEM: 17-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-09-009
 Sign and Graphic Services at BWI
 Thurgood Marshall and Martin State Airports
 ADPICS NO. CO275498

ORIGINAL CONTRACT APPROVED: Item 13-M, DOT Agenda 11/19/08

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Palmer-Vohrer Enterprises, Inc.
 d/b/a Signs by Tomorrow
 Baltimore, MD

MODIFICATION: Exercise the Renewal Option No. 1 for a period of two (2) years from December 1, 2011 through November 30, 2013.

AMOUNT: \$272,612

ORIGINAL CONTRACT AMOUNT: \$384,998

REVISED CONTRACT AMOUNT: \$657,610

PERCENTAGE INCREASE: 61%

TERM: 12/01/08 – 11/30/11 (Original)
 12/01/11 – 11/30/13 (Renewal No. 1)

ORIGINAL MBE PARTICIPATION: 22%

RENEWAL MBE PARTICIPATION: 22%

REMARKS: This contract provides for all labor, supervision, tools, materials, and equipment, required to perform sign and graphics services on a task basis.

Signs by Tomorrow has been extremely effective and efficient in providing signs, banners and sign installation at BWI Marshall Airport. The quality of products fabricated by the contractor is excellent and always created to withstand the harshest conditions. Signs by Tomorrow have provided excellent design support to help MAA develop solutions to what can be very difficult tasks.

ITEM: 17-M-OPT (Continued)

BPW – 09/07/11

Signs by Tomorrow played a very important role in creating way finding bold signs and graphics that were necessary to help passengers find curbside baggage check-in stations.

This action represents the exercising of a two-year renewal option with the contractor that was provided for in the original contract.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

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ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$384,998	12/01/08 - 11/30/10	11/19/08 Item 13-M	
Renewal Option No. 1	\$272,612	12/01/11- 11/30/13		As provided for in original contract
Revised Amount	\$657,610			

Suzette Moore – (410) 859-7792
smoore2@bwiairport.com

BPW – 09/07/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

RENEWAL OPTION: (Maintenance)

ITEM: 18-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-09-003
 Separator Cleaning and Sludge Removal Services at
 BWI Thurgood Marshall (BWI Marshall) and
 Martin State (MTN) Airports
 ADPICS NO: CO275356

ORIGINAL CONTRACT APPROVED: Item 5-M, DOT Agenda 10/01/08

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Clean Venture
 Baltimore, MD

MODIFICATION: Exercise the Renewal Option No. 1 for a period of two (2) years from January 1, 2012 through December 31, 2013.

AMOUNT: \$291,393

ORIGINAL CONTRACT AMOUNT: \$399,689

REVISED CONTRACT AMOUNT: \$691,082

PERCENTAGE INCREASE: 73% (Renewal Option No.1)

TERM: 01/01/09 – 12/31/11 (Original)
 01/01/12 – 12/31/13 (Renewal No. 1)

ORIGINAL MBE PARTICIPATION: 0%

RENEWAL MBE PARTICIPATION: 0%

REMARKS: This contract provides for the cleaning, inspecting, disposal and subsequent testing of all wastes removed from approximately 89 oil/water separators located at BWI Marshall and seven (7) at MTN.

Clean Venture has performed extremely well on the separator cleaning and sludge removal contract. They are able to clean all large and small separators and accommodate overnight work for cleaning separators on the aircraft ramp area so as not to impact airport operations. They clean non standard tanks and remove sludge from oil water separators, fire fighting foam tanks and deicing fluid collection tanks. The contractor has also provided specialized equipment when necessary to pump sludge from deep pumping stations.

ITEM: 18-M-OPT (Continued)

BPW – 09/07/11

FUND SOURCE:

100% Special Funds Budgeted to MAA

APPROPRIATION CODE:

J06I00002

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$399,689	01/01/09 – 12-31-11	10/01/08 Item 5-M	
Renewal Option No. 1	\$291,392	01/01/12 – 12/31/13		As provided for in original contract
Revised Amount	\$691,082			

Suzette Moore – (410) 859-7792
smoore2@bwiairport.com

BPW – 09/07/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

RENEWAL OPTION

(Maintenance)

ITEM: 19-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID:

MAA-MC-09-016

Inspection of Elevators, Escalators and Moving
 Walkways at BWI Thurgood Marshall (BWI
 Marshall) Airport
 ADPICS NO. CO275020

ORIGINAL CONTRACT APPROVED:

Item 14-M, DOT Agenda 11/19/08

ORIGINAL PROCUREMENT METHOD:

Competitive Sealed Bidding

CONTRACTOR:

Vertical Transportation Excellence
 Baltimore, MD

MODIFICATION: Exercise the Renewal Option No. 1 for a period of two (2) years from January 1, 2012 through December 31, 2013.

AMOUNT:

\$402,961

ORIGINAL CONTRACT AMOUNT:

\$664,597

REVISED CONTRACT AMOUNT:

\$1,067,558

PERCENTAGE INCREASE:

61%

TERM:

01/01/09 – 12/31/11 (Original)
 01/01/12 – 12/31/13 (Renewal No. 1)

ORIGINAL MBE PARTICIPATION:

5%

RENEWAL MBE PARTICIPATION:

5%

REMARKS: This contract provides for routine annual and follow-up inspections of approximately 67 elevators, 33 escalators, 30 moving walkways, and bi-annual escalator and moving walkway analysis to determine code compliance at BWI Marshall.

Vertical Transportation has met the terms and conditions of this contract as well as going above standards to provide the MAA with excellent performance over the past three years.

This action represents the exercising of a two-year renewal option with the contractor that was provided for in the original contract.

ITEM: 19-M-OPT (Continued)**BPW – 09/07/11****FUND SOURCE:** 100% Special Funds Budgeted to MAA**APPROPRIATION CODE:** J06I00002**RESIDENT BUSINESS:** Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$402,961	01/01/09 - 12/31/11	11/19/08 Item 14-M	
Renewal Option No. 1	\$664,597	01/01/12- 12/31/13		As provided for in original contract
Revised Amount	\$1,067,558			

Cheryl Hill (410) 545-0402
chill@sha.state.md.us

BPW – 09/07/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 20-RP MMC# 11-2317

STATE HIGHWAY ADMINISTRATION: Located between the west side of I-270 and the east side of MD 85 - 2 miles south of Frederick City, Maryland

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The parcel to be conveyed consists of $\pm$ 0.08 acres and is being conveyed at the appraised value to the sole adjoining owner. The subject property is not capable of an independent use because of its small size.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Eastern Diversified Properties Inc., Delaware Corporation

CONSIDERATION: \$21,000

APPRAISED VALUE: \$21,000, Patrick Bowers, Fee Appraiser
 Reviewed and approved by Ronald Hammond,
 Appraisal Review Section (one appraisal, one
 review appraisal per Form 19)

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (f)(1)(ii) of the Transportation Article of the Annotated Code of Maryland.

This parcel has been previously conveyed by SHA in 2000 to APM, LLC, but title had reverted back to SHA in August 2010. The Grantee is a successor in title to APM, LLC. Eastern Diversified Properties is the sole adjoining owner.

SHA is concurrently requesting permission to dispose the land and execute the Deed. The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Cheryl Hill (410) 545-0402
rgay@sha.state.md.us

BPW – 09/07/11

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 21-RP MMC# 11-2318

STATE HIGHWAY ADMINISTRATION: Located on US 40 across from Boones Lane in Ellicott City, Maryland

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The property to be conveyed consists of ± 0.241 acres and is being conveyed to the adjoining owner in exchange for land adjoining an SHA Salt Dome that will be used for expansion of the Facility.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: 10291 Baltimore National Pike LLC

CONSIDERATION: Land Valued at \$235,400

APPRAISED VALUE: \$116,050 Stephen Muller, fee appraiser
Reviewed and approved by William Caffrey Jr.,
Chief Review Appraiser.

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (f)(1)(i) of the Transportation Article, Annotated Code of Maryland. This parcel is not capable of an independent use because of its size and configuration.

In accordance with State Finance and Procurement Article 10-305, Legislative Notice was submitted to the Senate Budget and Taxation Committee and House Appropriations Committee on June 28, 2011. The 45-day notice period expired on August 12, 2011.

SHA is concurrently requesting permission to dispose the land and execute the Deed.

This right of way transaction is part of an agreement presented in the letter of intent dated 8/31/2005. The property was acquired in 1953 for the use, maintain, and/or further improve US 40.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Henry H. Whaley (410) 865-1273
hwhaley@mdot.state.md.us

BPW -- 09/07/11

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 22-RP MMC# 08-1030

STATE HIGHWAY ADMINISTRATION: Located at 10216 Bird River Road, Middle River,
Baltimore County, Maryland

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The property to be conveyed consists of 2.3988± acres with a residential house and large industrial garage and is being conveyed to the former owner at the current market value. The subject property was acquired in 2003 for the now completed MD 43 project. SHA has agreed to convey the subject property to the former owner at a negotiated price equal to 80% of the appraised value. The improvements on the property have been vandalized and the value of the property has been significantly reduced.

SPECIAL CONDITIONS: None

STATE CLEARINGHOUSE: This property was exempt from Notice of Request For Process to the State Clearing House. Notice to Baltimore County was sent on June 22, 2009.

LEGISLATIVE NOTICE: Notice to Senate Budget & Taxation Committee and the House Appropriations Committee was sent on July 5, 2011 in accordance with Section 10-305 of the State Finance and Procurement Article.

GRANTOR: State of Maryland, State Highway
Administration

GRANTEE: John P. Zill

CONSIDERATION: \$120,000

APPRAISED VALUE: \$150,000 Dennis D'Argenio, fee appraiser approved, and selected ; \$195,000 by Bruce Dumler, fee appraiser, approved. Review Appraiser, Paul Mazelis, November 1, 2010.

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (c)(1)(i)(3) of the Transportation Article, Annotated Code of Maryland.

SHA is concurrently requesting permission to dispose and to execute the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

171

George E. Fabula, Jr. (410) 767-3908
 gfabula@mta.maryland.gov

BPW – 09/07/11

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY ACQUISITION

ITEM: 23-RP MMC# 09-0543

MARYLAND TRANSIT ADMINISTRATION: 9th Street Wedge Yard - Washington, DC

REFERENCE: Approval is requested for the approval of a Release and Termination of 0.00057 of an acre of land (25± sq. ft.) and 0.0096 of an acre (420± sq. ft.) of an Aerial Easement from a Perpetual Easement located at the 9th Street Wedge Yard in NW Washington, DC.

SPECIAL CONDITIONS: None

GRANTEE: Washington Terminal Company

PROPERTY: The property is identified as Part of Lot 831 in Square 3605, located within the existing 9th Street Bridge and Wedge Yard of Amtrak right-of-way.

CONSIDERATION: \$2,300

APPRAISED VALUE: \$300 (Permanent Easement), Morris E. James, Fee Appraiser, Date of Appraisal Valuation, May 3, 2011
 Reviewed and selected by Ron Hammond, SHA Review Appraiser, July 11, 2011

\$2,300 (Aerial Easement), Morris E. James, Fee Appraiser, Date of Appraisal Valuation, May 3, 2011
 Reviewed and selected by Ron Hammond, SHA Review Appraiser, July 11, 2011

REMARKS: The Washington DC District Department of Transportation requests these Releases for the construction of a pier support for the new 9th Street Bridge.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISSAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 24-EP-MOD

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: TSHA1340
Energy Performance Contract
APDICS NO. TSHA1340

CONTRACT DESCRIPTION: Under Phase II of this project, Energy Systems Group, LLC is installing multiple energy conservation upgrades at multiple SHA facilities statewide.

ORIGINAL CONTRACT APPROVED: Item 26-EP, DOT Agenda 12/15/10

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals
DGS-06-EPC-IDC-5.0

CONTRACTOR: Energy Systems Group, LLC
Baltimore, MD

MODIFICATION: Change Order No. 1 provides for two (2) temporary office trailers which were not anticipated in the contractor's original energy conservation bid for work at SHA's Keyzers Ridge Shop in Garrett County, MD. This system upgrade is part of an initiative to implement an energy conservation program through facility improvements which will minimize energy consumption and maximize energy savings. The temporary trailers are needed to relocate SHA staff during the HVAC replacement project.

AMOUNT: \$165,568

ORIGINAL CONTRACT AMOUNT: \$24,337,768

REVISED CONTRACT AMOUNT: \$24,503,336

TERM: 12/15/10 – 12/14/25 (Original)
12/15/10 – 12/14/25 (Change Order No. 1)

PERCENTAGE INCREASE: .68 %

ORIGINAL MBE PARTICIPATION: 25%

REMARKS: This change order provides for two (2) temporary office trailers at Keyzers Ridge Shop to relocate staff on a temporary basis during a HVAC replacement project. This is an ongoing construction project and delays may cause a claim by the contractor.

ITEM: 24 -EP-MOD (Continued)

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BPW – 09/07/11
SUPPLEMENTAL/REVISED

FUND SOURCE: SHA funding for Keyser's Ridge Facility

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

174

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

DEPARTMENT OF VETERANS AFFAIRS

Garrison Forest Veterans Cemetery
 Baltimore, MD

CONTRACT NO. AND TITLE

Project No. VC-005-080-001;
 Burial Expansion and Administrative
 Maintenance Complex
 ADPICS NO. 001B2400098

DESCRIPTION

Approval requested for a contract for the demolition and construction of the Administration and Maintenance buildings along with a new access road to the maintenance service yard, and the addition of approximately 300 cremation plots. The new buildings will be single story structures. The project also includes an 1160 sq. ft. storage shed, the relocation of the existing fuel station, and a new roof for the existing Chapel.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Towson Mechanical, Inc., Timonium, MD	\$3,811,400.00
Tech Contracting Co., Inc., Baltimore, MD	\$3,903,615.00
E. Pikounis Construction Co., Inc., Baltimore, MD	\$4,135,950.00
Morgan-Keller, Inc., Columbia, MD	\$4,230,000.00

AMOUNT

AWARD

Towson Mechanical, Inc.
 Timonium, MD

AMOUNT

\$3,811,400.00

TERM

400 Calendar Days

MBE PARTICIPATION

35%

PERFORMANCE BOND

100% of full contract amount

REMARKS

The Government estimate is \$4,885,000.00.
 This project was advertised for construction on 6/22/2011. Bids were taken on 7/8/2011, with four bidders responding.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT**ITEM** 1-C (Cont.)**FUND SOURCE**

\$1,810,000.00 CA 2009/002
\$2,001,400.00 CA 2011/234 (Construct
additions and alterations to the
administration/maintenance complex at the
Garrison Forest Cemetery) 100% Fed. Funds

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

11-1821-0111

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 2-M

DEPARTMENT OF GENERAL SERVICES

Inner Harbor Public Buildings and Grounds
 6 St. Paul Street and 201 St. Paul Place

CONTRACT NO. AND TITLE

Project No. 001IT818419;
 Elevator Maintenance Services
 ADPICS NO. 001B2400027

DESCRIPTION

Approval requested for a contract to provide full service elevator maintenance service for the Inner Harbor Public Buildings and Grounds at 6 St. Paul Street and 201 St. Paul Place.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

ThyssenKrupp Elevator Corporation,
 Linthicum, MD
 Elcon Enterprises, Inc. Upper Marlboro, MD
 Schindler Elevator Corporation Baltimore, MD
 Maryland Elevator Crofton, MD

AMOUNT

\$295,380.00
 \$346,920.00
 \$359,940.00
 \$415,500.00

AWARD

ThyssenKrupp Elevator Corporation
 Linthicum, MD

TERM

10/1/2011-9/30/2016

AMOUNT

\$295,380.00 (5 years)

MBE PARTICIPATION

5%

PERFORMANCE BOND

N/A

HIRING AGREEMENT ELIGIBLE

No

REMARKS

A notice of availability of invitation for bids (IFB) was posted on DGS's website, bid board and *eMarylandMarketplace.com*. Fifty four (54) vendors received notification of the solicitation by e-mail. Four (4) bids were received, two (2) of which were certified small businesses.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 2-M (Cont.)

The contract will furnish all labor, materials and equipment to provide the necessary repairs, preventive maintenance and inspections for twelve (12) elevators, one (1) dumbwaiter and one (1) Garaventa Stair Lift at the Inner Harbor State Office Complex facilities, William Donald Schaefer Tower located at 6 St. Paul Street and the Public Defenders Building located at 201 St. Paul Place.

The recommended contractor, Thyssen-Krupp Elevator Corporation has been determined to be a responsive and responsible bidder and has confirmed their bid price.

FUND SOURCE

H00 12-17' 33391 0812 \$ 59,340.00
H00 12-17' 33439 0812 \$236,040.00
(DGS Operating Funds)

RESIDENT BUSINESS:

Yes

TAX COMPLIANCE NO:

11-1292-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

DEPARTMENT OF GENERAL SERVICES

Mary E. W. Risteau District Court/ Multi-Service Center (DCMSC)
BelAir, MD.

CONTRACT NO. AND TITLE

Unarmed Uniformed Guard Services;
ADPICS NO. 001B2400052

DESCRIPTION

Approval requested for a contract to provide unarmed uniformed guard services for the Mary E. W. Risteau District Court/Multi-Service Center.

PROCUREMENT METHOD

Competitive Sealed Bidding
(Small Business Reserve)

BIDS OR PROPOSALS

KR Contracting, Inc., Hagerstown, MD
Twenty-Nine Sixteen Protective Services
Lutherville, MD
Thru Christ Enterprises DBA All Saints
Protective Services, Chester, VA
Phoenix Technologies LLC, Lorton, VA
Securemedy, Incorporated - Waldorf, MD
Kingdom Security Services, Inc.,
Capital Heights, MD
Amazing Security & Investigations, LLC.
College Park, MD
Dunbar Guard Services, Baltimore, MD
CSC Services, Inc., Lanham, MD
Stronghold Security, LLC, Randallstown, MD
C. H. A. C. Security Management Group,
Bryans Road, MD

AMOUNT

\$290,632.32
\$308,761.76

\$312,249.60

\$315,480.48
\$330,655.12
\$344,912.32

\$367,760.64

\$374,765.76
\$385,808.00
\$430,282.08
\$747,264.00

AWARD

KR Contracting, Inc.
Hagerstown, MD
(SBR# 11-1450)

TERM

9/16/2011-9/30/2014

DEPARTMENT OF GENERAL SERVICES **ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM 3-M

AMOUNT \$290,632.32 (3 years)

MBE PARTICIPATION 10%

PERFORMANCE BOND	N/A
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HIRING AGREEMENT ELIGIBLE Yes

REMARKS

REMARKS A notice of availability of invitation to bid (IFB) was posted on DGS's web site, bid board and eMarylandMarketplace as a Small Business Reserve (SBR) procurement with a 5% Minority Business Enterprise goal. Eleven responsive and responsible bids were received. Of the bids received all were certified SBR vendors and four of the bidders were also certified MBE vendors.

The contract will furnish all labor, equipment, supplies, training and uniforms to perform security guard services for the Mary E. W. Risteau District Court/Multi-Service Center in Bel Air, Maryland. This contract will provide unarmed uniformed guard services 24/7/365 over three (3) eight (8) hour shifts with a guard supervisor manning the first daily shift from 7:00 a.m. to 3:00 p.m.

The recommended bidder, KR Contracting, Inc., has confirmed their bid price and is a certified SBR vendor.

FUND SOURCE H00 FY'11-14 33571 0823

RESIDENT BUSINESS: Yes

TAX COMPLIANCE NO: 11-1573-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

MILITARY DEPARTMENT

Glen Burnie Armory
 Glen Burnie, MD

CONTRACT NO. AND TITLE

Project No. M-497-090-001;
 Roof Replacement, Glen Burnie Armory
 ADPICS NO. 001B2400097

DESCRIPTION

labor, materials, and equipment necessary to replace the existing Built Up Roof (BUR) on the Glen Burnie Armory.

Approval requested for a contract to provide all

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

Beltsville Industries, Beltsville, MD
 SGK Contracting, Baltimore, MD
 Roofing & Sustainable Services, Odenton, MD
 Xpert Xteriors, Huntingtown, MD
 Autumn Contracting, Alexandria, VA
 Citi Roof, Columbia, MD
 Simpson of Maryland., Hanover, MD
 Cole Roofing, Baltimore, MD
 Specially Construction Management,
 Washington DC
 Ruff Roofers, Baltimore, MD

AMOUNT

\$291,200.00
 \$321,943.00
 \$347,801.00
 \$369,777.00
 \$372,401.00
 \$374,503.75
 \$377,900.00
 \$392,658.25
 \$434,813.00
 \$437,636.00

AWARD

Beltsville Industries
 Beltsville, MD

AMOUNT

\$291,200.00

TERM

120 Calendar days

MBE PARTICIPATION

25%

PERFORMANCE BOND

100% of full contract amount

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M (Cont.)

HIRING AGREEMENT ELIGIBLE

N/A

REMARKS

A notice of availability of a Invitation for Bids (IFB) was posted on DGS's Web Site, Bid Board and *eMaryland Marketplace.com*. The estimate for this project was \$380,000.00

The existing twenty-three year-old- roof is rapidly failing. Currently, the leaking condition is causing damage to the sub-structure and interior, which if addressed at this time, can be minimized and easily repaired. The roof was designed to last twenty years; however, it is now twenty-three years old.

The new roof system will consist of energy efficient flat and tapered insulation, a four ply roof system with a modified bitumen cap sheet with granule surface complete with a twenty-year full system warranty that will include all metal work. Also included will be the installation of a metal standing seam roof system on the barrel section of this roof, this section of roofing will also have a twenty-year warranty.

The granule surface is white, extremely energy efficient (Energy Star rated), environmentally friendly, fire and chemical resistant. All parapet walls will be capped to match existing facade. Finally, all scuppers and down spouts are to be replaced.

FUND SOURCE

MCCBL-2009/Item 007 (Provide funds for the State Capitol Facilities Renewal Program-Statewide)

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

11-1790-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$229,366.38 (5 items)

A. Department of Maryland State Police

Barrack "O"
Hagerstown, MD

DESCRIPTION

Approval is requested for the purchase and delivery of vertical file cabinets, and lateral file cabinets for the newly constructed DMSP Barrack "O" in Hagerstown MD.

REMARKS

This contract existing contract with Creative Access, Inc is being utilized as required by COMAR 21.02.05.04.(4)

CONTRACT NO. & TITLE

File Cabinets;

PROCUREMENT METHOD

Small Procurement

AWARD

Creative Access, Inc
Ellicott City, MD
(MDOT certified MBE# #08-282

AMOUNT

\$24,731.58

MBE PARTICIPATION

100%

FUND SOURCE

MCCBL 2010, Item 906 (Provide Funds to Design, Construct and Equip a New Hagerstown Barrack and Garage)

B. Department of Maryland State Police

Barrack "O"
Hagerstown, MD

DESCRIPTION

Approval is requested for the purchase and delivery of card file cabinets and lecterns for the newly constructed DMSP Barrack "O" in Hagerstown MD.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

<u>ITEM</u>	5-GM (Cont.)
1	1.00
2	1.00
3	1.00
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95	1.00
96	1.00
97	1.00
98	1.00
99	1.00
100	1.00

REMARKS Rudolph's Office & Computer Supply, Inc
existing contract is being utilized as required by COMAR 21.02.05.04. (4).

<u>CONTRACT NO. & TITLE</u>	Furniture
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PROCUREMENT METHOD Small Procurement

AWARD Rudolph's Office and Computer Supply Inc
Baltimore, MD
(MDOT certified MBE #94-126)

<u>AMOUNT</u>	\$2,953.00
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<u>MBE PARTICIPATION</u>	100%
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<u>FUND SOURCE</u>	MCCBL 2010, Item 906 (Provide Funds to Design, Construct and Equip a New Hagerstown Barrack and Garage- Washington County)
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C. Department of General Services
Hilton Heights Community Center
500 N. Hilton St.
Baltimore, MD

<u>DESCRIPTION</u>	ADA modifications/installment of two (2) automatic door openers including electric service, at the Hilton Heights Community Center in Baltimore City.
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<u>REMARKS</u> will address ADA accessibility requirements.	This installation of automatic door openers
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CONTRACT NO. AND TITLE Project No. BB-400-120-001

PROCUREMENT METHOD Small Procurement

AWARD Dorma-Carolina Door Controls, Inc.
Columbia, MD

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

<u>ITEM</u>	5-GM (Cont.)
1	1.00
2	1.00
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4	1.00
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100	1.00

AMOUNT	\$6,380.10
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<u>FUND SOURCE</u>	MCCBL 2010/008 (Provide funds to design and construct handicapped accessible modifications at State Owned Facilities.)
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D. Department of Natural Resources **Deep Creek State Park**
(Garrett County)

<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>DATE</u>
Modification to provide for bidding and construction administration services for the Civil Engineering sub-consultant. Additionally, this approval specifies Bond funding not previously used for this project.		

REMARKS Additional engineering efforts were required to provide Civil engineering services for addenda preparation, shop drawing review, and RFI responses that were not included in the original scope of work.

<u>CONTRACT NO. AND TITLE</u>	Project No. P-008-080-010; Bathhouse Replacement
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<u>ORIGINAL PROCUREMENT METHOD</u>	Maryland Architectural and Engineering Services Act
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CONTRACTOR King, Asbury & Associates
Frederick, MD

<u>ORIGINAL CONTRACT AMOUNT</u>	\$65,043.79
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<u>MODIFICATION AMOUNT</u>	\$1,701.70
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<u>PRIOR MODIFICATIONS/OPTIONS</u>	\$4,049.26
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REVISED TOTAL CONTRACT AMOUNT \$70,794.75

PERCENT +/- (THIS MODIFICATION) 2.6 %

OVERALL PERCENT +/- 8.8 %

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS**ITEM** 5-GM (Cont.)**FUND SOURCE**

MCCBL 2008/Item 017 (Provide funds for Department of Natural Capital Development Projects initially funded in fiscal 2008)

E. Department of Maryland State Police

DMSP Headquarters Complex
Pikesville, MD (Baltimore County)

DESCRIPTION

Approval for a contract to provide labor, materials, and equipment to remove and dispose of asbestos containing vinyl floor tile/mastics, pipe/fitting insulation, vibration gaskets and breeching on boilers and replaced with non asbestos containing materials from selected areas and buildings at the DMSP Headquarters complex.

REMARKS

A notice of availability of an Invitation for Bids (IFB) was posted on DGS's Web Site, Bid Board and *eMaryland Marketplace.com*. Six (6) bids were received. The recommended contractor's qualifications were reviewed and references were checked to the agency's satisfaction. The project will be completed in 5 phases. The Government estimate was \$200,000.00.

CONTRACT NO. AND TITLE

Project No. AO-001-010-010;
Asbestos Abatement of Multiple Buildings
at Maryland State Police Pikesville Complex

PROCUREMENT METHOD

Competitive Sealed Bids

AWARD

Maryland Cleaning & Abatement Services
Baltimore, MD

AMOUNT

\$193,600.00

TERM

365 Calendar Days from NTP

MBE PARTICIPATION

25%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM (Cont.)

FUND SOURCE

MCCBL 2009/Item 008 (Asbestos
Abatement Statewide)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 6-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$39,850.00 (1 item).

The two fund sources for any particular item will be designated as either:
 MCCBL 2009/Item 18 (Provide funds to construct capital improvements such as planned maintenance and repair projects at public facilities on State-Owned property) or
 MCCBL 2010/Item 016 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property)

Department of Natural Resources

A. Elk Neck State Forest
 North East, Cecil County

DESCRIPTION

Approval for a contract to demolish existing Double Vault Pit Toilet. Purchase and install one Pre-cast Concrete Prefabricated Double Vault Toilet manufactured by CXT Concrete Buildings, or an approved equal. Excavate and install concrete vaults as per manufacturer's instructions. Remove and dispose of excess material, restore site to pre-construction condition.

CONTRACT NO. & TITLE

Project No. P-026-110-010;
 Replace Pit Toilet

PROCUREMENT METHOD

Small Procurement

AWARD

Modern Construction Services, Inc.
 Street, MD

AMOUNT

\$39,850.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS**ITEM** 6-GM**FUND SOURCE**

MCCBL FY2010/Item 016

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 7-LL (Revised)

MARYLAND HIGHER EDUCATION
COMMISSION

Chesapeake College
 Wye Mills, MD
 (Queen Anne County)

Tenant

Wye River Upper School, Inc.
 P.O. Box 36
 Wye Mills, MD 21679

Property Location

Chesapeake College - Wye Mills Campus
 Wye Mills, MD 21679

Space Type Class Rooms
Duration 1 Year
Annual Rent \$67,700.00

Lease Type New
Effective 9/9/2011

Previous Board Action

8/30/06 - Item 22-L

Retro-Active Leases

The prior lease expired on 8/14/2008 and tenant was allowed to continue occupancy by Landlord by mutual agreement for an additional term of 1 year. When this lease expired on 8/14/2009, the Landlord allowed the occupancy to continue on a month-to-month basis without a lease agreement. The Tenant had expected to complete construction of its own building during the 1 year extension. Construction is still not completed and the Tenant requires additional time to complete the building and has entered into a new agreement with Chesapeake College for another 1 year term effective 9/9/2011. Tenant's construction of its own building is ongoing and is scheduled to be completed during this 1 year extension.

Therefore, the Board of Public Works is now being requested to retroactively approve this lease from 8/15/2008 thru 9/8/2011. Tenant continued paying rent thru the three (3) years and twenty-five (25) days that lapsed pursuant to the State Finance and Procurement Article 11-204 (c) (1). Total funds received from the Tenant for the retro-active period is \$207,801.39.

Special Conditions

1. Pursuant to COMAR 13B.07.04.01D, a college may not enter into an agreement to sell, lease, transfer, or otherwise dispose of real property in which the State has participated without the prior approval of the Maryland Higher Education Commission and the subsequent approval of the Board of Public Works.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 7-LL (Cont.)

2. The Maryland Higher Education Commission has approved the lease and forwarded its recommendation to DGS for Board of Public Works approval.
3. On 6/13/2011, the Chesapeake College Board of Trustees approved the lease with Wye River Upper School, Inc. for a one (1) year term beginning 8/27/2011. The lease also provides for a renewal option for another (1) year term by mutual agreement of both parties.
4. The Maryland Higher Education Commission approved the lease believing that this lease agreement does not impede the College's ability to implement its mission, nor does this agreement diminish the intended purpose of the College.
5. Landlord shall be responsible for all maintenance of the property.
6. The lease is for the use of classrooms in two (2) buildings (Caroline Center and Higher Ed Center) as a private high school to provide specialized education for students with disabilities.
7. Landlord shall be responsible for obtaining all permits, licenses, inspections and approvals required for occupancy of the premises.
8. Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises. General Comprehensive Liability insurance minimum coverage as determined adequate by the Landlord.
9. Tenant shall indemnify and hold harmless the State of Maryland, the Higher Education Commission and Chesapeake College against any and all liability or claim of liability, including reasonable attorney's fees, arising out of tenant's use and occupancy, conduct, operation or management of the premises during the term.
10. Landlord may terminate this lease at anytime during the lease or any renewal term, whenever the Landlord determines that termination is in the best interest of the Landlord.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 8-LT

MARYLAND DEPARTMENT OF
TRANSPORTATION

Motor Vehicle Administration (MVA)
 Gaithersburg, MD
 (Montgomery County)

Landlord

Daniel, Daniel and Daniel, Limited Partnership
 5500 MacArthur, Boulevard, N.W
 Washington, DC 20016

Property Location

16520 South Westland Dr.
 Gaithersburg, MD 20877

<u>Space Type</u>	Office	<u>Lease Type</u>	New/Relocation	<u>Square Feet</u>	6,263
<u>Duration</u>	10 years	<u>Effective</u>	1/1/2012		
<u>Annual Rent</u>	\$118,906.00 (Avg.)	<u>Square Foot Rate Blg.</u>	\$18.99 (Avg.)		
		<u>Eff. Square Foot Rate</u>	\$22.49 (Avg.)		

Utilities Responsibility

Tenant

Custodial Responsibility

Tenant

Previous Board Action(s)

N/A

Fund Source

100% Spec. J00E00.01 Obj. 1415

History

The Maryland Department of Transportation, Motor Vehicle Administration (MDOT/MVA) has continually occupied leased space at 16516 South Westland Dr, Gaithersburg, MD, since 12/1/1988. Since that time, transactions have increased by 48% and the agency cannot efficiently deliver its services to the public. The Landlord can accommodate the increased space required by the agency in the same shopping center at 16520 South Westland Drive. Subject to the approval of this Item and Item 9-LT-OPT of this same agenda, MVA will remain at 16516 South Westland Dr while this new space is being prepared for occupancy. When the new space is ready for occupancy and has been inspected and accepted by the Department of General Services, Office of Real Estate, the lease at 16516 South Westland Dr shall terminate.

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes.
2. The lease incorporates twenty-five (25) use-in-common parking spaces.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 8-LT (Cont.)

3. The net usable square foot (nurf) rental rate commences at \$17.88 for years 1 & 2 and increases to \$18.42 for years 3 & 4, increases to \$18.87 for years 5 & 6, increases to \$19.54 for years 7 & 8 and concludes with a rental rate of \$20.12 in years 9 & 10. The result will be an average nurf rental rate of \$18.99 over the initial ten-year lease term.

Remarks

1. This space will be used as a Motor Vehicle Administration (MVA) Express facility. This facility will provide MVA services to include driver's licenses services, and Maryland citizen identification cards and will replace the leased space known as 16516 South Westland Dr.
2. The increased space is necessary to accommodate the public demand for services at MVA Express offices. In Fiscal Year 1997 this office conducted 82,972 transactions, the number of transactions in Fiscal Year 2011 was 123,081 a 48% increase.
3. The lease contains a termination for convenience clause.
4. Through negotiations the Department of General Services secured a rental cost savings of \$279,956.10 over the initial term of the lease by reducing the Landlord's original written proposed rental rate by \$4.47 per net usable square foot.
5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.
- 6 This agenda item is related to Item 9-LT-OPT.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 9-LT-OPT

MARYLAND DEPARTMENT OF
TRANSPORTATION

Motor Vehicle Administration (MVA)
 Gaithersburg, MD
 (Montgomery County)

Landlord

Daniel, Daniel and Daniel, Limited Partnership
 5500 MacArthur, Boulevard, N.W.
 Washington, DC 20016

Property Location

16516 South Westland Dr.
 Gaithersburg, MD 20877

Space Type Office
Duration 3.5 Months
Rent \$15,333.52

Lease Type Renewal
Effective 9/15/2011
Square Foot Rate \$17.46
Prev. Square Foot Rate \$17.46
Eff. Square Foot Rate \$20.59
Prev. Eff. Square Foot Rate \$20.59

Utilities Responsibility
Custodial Responsibility
Previous Board Action(s)

Tenant
 Tenant
 8/24/1988 - 26-L; 1/17/1996 - 15-L; 2/21/2001 - 15-L;
 5/19/2004 - 11-L

Fund Source

100% Spec. J00E00.01 Obj. 1415

Retro-Active Approval

The lease expired on 8/31/2011. Now, therefore, the Board is requested to retroactively approve the leasing of the space for a fourteen (14) day period, from 9/1/2011 to 9/14/2011 pursuant to the State Finance and Procurement Article 11-204(c)(1). The total funds for this retro-active period are \$2,044.42.

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes.
2. The lease incorporates twenty-five (25) use-in-common parking spaces.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 9-LT-OPT (Cont.)

Remarks

1. This space has been used since 12/1/1988 as a Motor Vehicle Administration (MVA) Express facility. This facility provides MVA services including driver's licenses services, and Maryland citizen identification cards.
2. The lease contains a termination for convenience clause.
3. This short term renewal is needed to secure this space while its new location is being prepared for occupancy. See item 8-LT.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.
5. This agenda item is related to Item 8-LT.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 9-LT-OPT (Cont.)

Remarks

1. This space has been used since 12/1/1988 as a Motor Vehicle Administration (MVA) Express facility. This facility provides MVA services including new tags, tag renewal, and Maryland citizen identification cards.
2. The lease contains a termination for convenience clause.
3. This short term renewal is needed to secure this space while its new location is being prepared for occupancy. See item 8-LT.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.
5. This agenda item is related to Item 8-LT.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES

ACTION AGENDA

TENANT LEASE

ITEM 10-LT-OPT

DEPARTMENT OF HUMAN RESOURCES

**Garrett County Department of Social
Services – Satellite Office
Grantsville, MD
(Garrett County)**

Landlord

**Garrett County, Maryland
Community Action Committee, Inc.
104 E. Center St.
Oakland, MD 21550**

Property Location

**28 Hershberger Lane, Suite 200
Grantsville, MD 21536**

<u>Space Type</u>	Office
<u>Duration</u>	5 Years
<u>Annual Rent</u>	\$53,345.50

<u>Lease Type</u>	<u>Renewal</u>	<u>Square Feet</u>	3,679
<u>Effective</u>	9/12/2011		
<u>Square Foot Rate</u>		\$14.50	
<u>Previous Square Foot Rate</u>		\$15.06	
<u>Eff. Square Foot Rate</u>		\$15.75	
<u>Prev. Eff. Square Foot Rate</u>		\$17.74	

<u>Utilities Responsibility</u>	<u>Custodial Responsibility</u>	<u>Previous Board Action(s)</u>

Landlord
Tenant
1/5/2001 - 6-L

Fund Sources	General 53%	Federal 47%	Total 100%
N00G0002 7B11 1351 G0010	\$16,155.00	\$14,326.00	\$30,481.00
N00G0003 7C11 1351 G3010	\$12,118.20	\$10,746.30	\$22,864.50
Total	\$28,273.20	\$25,072.30	\$53,345.50

Special Conditions

1. The lease contains escalations/de-escalations for utilities.
2. The lease contains one (1) option renewal for a term of five (5) years.
3. The lease incorporates thirty-four (34) use-in-common parking spaces free of charge.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 10-LT-OPT (Cont.)

Remarks

1. This space has been used since March 12, 2001 as the Grantsville satellite office for the Garrett County Department of Social Services offering Family Investment Administration (FIA) programs to clients in Garrett County. FIA administers food stamps, Medicaid, cash and emergency assistance programs.
2. The lease contains a termination for convenience clause.
3. Through negotiations the Department of General Services secured a rental cost avoidance of \$31,087.55 over the term of the lease by reducing the Landlord's stated option renewal rate of \$16.19 per net usable square foot by \$1.69 per net usable square foot to \$14.50.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 11-LT-MOD

DEPARTMENT OF GENERAL SERVICES Maryland Transit Administration (MTA)
 Baltimore, MD
 (Baltimore City)

Landlord Fayver Parking Properties, LLC.
 100 Washington St.
 Newark, NJ 07102

Property Location 100 W. Fayette St.
 Baltimore, MD 21201

<u>Space Type</u>	Garage Parking	<u>Lease Type</u>	Additional	<u>Number of Spaces</u>	1
<u>Duration</u>	1 Yr. 7 Mos. 29 Days	<u>Effective</u>	9/10/2011		
<u>Annual Rent</u>	\$1,440.00	<u>Rate/Space/Month</u>	\$120.00		
		<u>Prev. Rate/Space/Month</u>	\$120.00		

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Previous Board Actions 5/4/11 Item 7LT-OPT; 5/6/09- Item 13-LT; 4/18/07 Item
 13-LT; 4/13/05 Item 8-L.

Fund Sources 100% Spec. MTA J05H0105 PCA 022060/AOBJ 0760
 COBJ 0705

Remarks

1. MTA requested one (1) additional parking space to be included in the existing lease for a total of 59 parking spaces in the existing multi-agency parking lease.
2. The supplemental lease reflects the additional space and will run concurrent with the original lease which commenced 5/10/2011.
3. The number of parking spaces complies with the 1:3 ratio established for this area.
4. The lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 11-LT-MOD (Cont.)

5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement and authorize that funds be encumbered for the following grant:

*Anne Arundel County Board of Education (Anne Arundel County)
 Bates Middle School*

"For the design and construction of a new track at Bates Middle School."

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010
 DGS Item 028, (SL-039-100-038)*

MATCHING FUND No match requirement. The MCCBL requires the grant recipient to provide grant documents no later than 6/1/2012.

BACKGROUND

Total Project	\$100,000.00
10-028 (This Action)	\$100,000.00
Local Cost	\$ -0-

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement and authorize that funds be encumbered for the following grant:

*Board of Directors for the Dorchester Center for the Arts, Inc.
 (Dorchester County)*

Dorchester Center for the Arts Performance Hall

"For the design, construction, and capital equipping of the Dorchester Center for the Arts Performance Hall, located in Cambridge."

\$10,000.00

Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010)

DGS Item G046, (SL-043-100-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than 6/1/2012. The Board of Directors for the Dorchester Center for the Arts, Inc. has submitted evidence in the form of invoices and canceled checks that it has \$59,781.39 in eligible expenditures to meet the matching fund requirement.

Board of Public Works approval is also requested to reimburse the Board of Directors for the Dorchester Center for the Arts, Inc. \$10,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$ 700,000.00
10-G046 (This Action)	\$ 10,000.00
Local Cost	\$ 690,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement and authorize that funds be encumbered for the following grant:

*Board of Directors of The Greater Baden Medical Services, Inc.
 (Charles County)*

Greater Baden Medical Services Facility

"For the planning, design, construction, and capital equipping of the Greater Baden Medical Services Facility, located in LaPlata."

\$200,000.00

Maryland Consolidated Capital Bond Loan of 2011 (Chapter 396, Acts of 2011)

DGS Item 026, (SL-002-110-038)

MATCHING FUND The MCCBL requires the grant recipient to provide grant documents no later than 6/1/2013. No match is required.

BACKGROUND

Total Project	\$967,490.00
11-026 (This Action)	\$200,000.00
Local Cost	\$767,490.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement and authorize that funds be encumbered for the following grant:

*Board of Directors of the Hospice of Queen Anne's, Inc. (Queen Anne's County)
Hospice of Queen Anne's*

"For the acquisition of land, located in Centreville."

\$25,000.00

*Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010;
amended by Chapter 396, Acts of 2011)*

DGS Item G086, (SL-043-040-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than 6/1/2012. The Board of Directors of the Hospice of Queen Anne's, Inc. has submitted documentation that it has an acquisition cost of \$318,086.87 for property located at 255 Comet Drive in Centreville. The Department of General Services, Real Estate Office, reviewed the appraisal and has accepted a value of \$315,000.00 to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Hospice of Queen Anne's, Inc. \$25,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$2,832,580.79
10-G086 (This Action)	\$ 25,000.00
08-G106 (Prior Action)	\$ 40,000.00
04-G090 (Prior Action)	\$ 150,000.00
Local Cost	\$2,617,580.79

(Prior Actions: 08/22/07 Agenda, Item 29-CGL; 12/03/08 Agenda, Item 18-CGL)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreements and authorize that funds be encumbered for the following grants:

Board of Trustees of Hopewell Cancer Support, Inc. (Baltimore County)

Hopewell Cancer Support Facility

"For the planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Hopewell Cancer Support Facility, located in Lutherville."

\$75,000.00

Maryland Consolidated Capital Bond Loan of 2010 (LSI - Chapter 483, Acts of 2010; amended by Chapter 396, Acts of 2011)

DGS Item G039

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2010 (LHI - Chapter 483, Acts of 2010; amended by Chapter 396, Acts of 2011)

DGS Item G118, (SL-033-070-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2012. The Board of Trustees of Hopewell Cancer Support, Inc. has submitted documentation that it has in excess \$175,000.00 in a financial institution to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$1,050,000.00
10-G039 (This Action)	\$ 75,000.00
10-G118 (This Action)	\$ 100,000.00
09-G053 (Prior Action)	\$ 200,000.00
09-G105 (Prior Action)	\$ 50,000.00
07-G042 (Prior Action)	\$ 100,000.00
Local Cost	\$ 525,000.00

(Prior Actions: 10/7/09 Agenda, item 31-CGL; 11/19/08 Agenda, item 24-CGL)

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL (Cont.)

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreement and authorize that funds be encumbered for the following grant:

*Board of Directors of the Jewish Foundation for Group Homes (Montgomery County)
 Jewish Foundation for Group Homes*

*"For the construction, renovation, and capital equipping, including the provision of
 handicapped accessibility modifications to group homes in Montgomery County."*

\$75,000.00

*Maryland Consolidated Capital Bond Loan of 2009 (Chapter 485, Acts of 2009)
 DGS Item G006, (SL-071-080-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than 6/1/2011. The Board of Directors of the Jewish Foundation for Group Homes has submitted documentation that it has received a \$196,000.00 grant from HUD to meet the matching fund requirement for this project.

Documents for certification of match were received by the Department of General Services prior to 5/31/2011.

BACKGROUND

Total Project	\$650,000.00
09-G006 (This Action)	\$ 75,000.00
08-G079 (Prior Action)	\$250,000.00
Local Cost	\$325,000.00
(Prior Action: 06/09/10 Agenda, Item 30-CGL)	

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreements and authorize that funds be encumbered for the following grants:

*Mayor and Common Council of the City of Seat Pleasant (Prince George's County)
 John E. Feggans Center Renovation*

*"For the construction, repair, renovation, reconstruction, and capital equipping of the
 John E. Feggans Center, located in Seat Pleasant."*

\$150,000.00

*Maryland Consolidated Capital Bond Loan of 2010 (LSI - Chapter 483, Acts of 2010 and
 as amended by Chapter 396, Acts of 2011)*

DGS Item G076

\$55,000.00

*Maryland Consolidated Capital Bond Loan of 2010 (LHI - Chapter 483, Acts of 2010
 and as amended by Chapter 396, Acts of 2011)*

DGS Item G143, (SL-036-100-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than 6/1/2012. The Mayor and Common Council of the City of Seat Pleasant is utilizing value of property to meet the matching fund requirement for this project. The Department of General Services, Real Estate Office, reviewed the appraisal for 311 68th Place in Seat Pleasant and has accepted a value of \$550,820.00.

BACKGROUND

Total Project	\$500,000.00
10-G076 (This Action)	\$150,000.00
10-G143 (This Action)	\$ 55,000.00
Local Cost	\$295,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

RECOMMENDATION That the Board of Public Works approve a correction to the matching fund requirement from invoices and cancelled checks to an in-kind contribution from Anne Arundel County, and to remove the request for reimbursement of \$32,185.21 to the grantee. The original Board item was presented to the Board of Public Works on the 04-06-11 Agenda, Item 14-CGL.

*Board of Directors of the Maryland Hall for the Creative Arts, Inc.
 (Anne Arundel County)*

Maryland Hall for the Creative Arts

"For the construction and capital equipping of improvements to the Maryland Hall for the Creative Arts."

\$500,000.00

Maryland Consolidated Capital Bond Loan of 2009 (Chapter 485, Acts of 2009 and as amended by Chapter 564, Acts of 2010)

DGS Item G011, (SL-021-881-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than 6/1/2011. The Board of Directors of the Maryland Hall for the Creative Arts, Inc. has submitted evidence of an in-kind contribution from Anne Arundel County in the amount of \$532,185.21 to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$5,300,000.00
09-G011 (This Action)	\$ 500,000.00 (Match)
08-G032 (Prior Action)	\$ 50,000.00 (Match)
08-G130 (Prior Action)	\$ 200,000.00 (Match)
07-G027 (Prior Action)	\$ 225,000.00 (Match)
06-G123 (Prior Action)	\$ 250,000.00 (Match)
06-G020 (Prior Action)	\$ 100,000.00 (Match)
04-G070 (Prior Action)	\$ 150,000.00 (Match)
03-G013 (Prior Action)	\$ 500,000.00 (No Match)*
02-142 (Prior Action)	\$ 250,000.00 (No Match)
00-G009 (Prior Action)	\$ 250,000.00 (Match)
99-G000 (Prior Action)	\$ 300,000.00 (Match)
98-G000 (Prior Action)	\$ 250,000.00 (Match)
Local Cost	\$2,275,000.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL (Cont.)

*Originally the grant required a match, an amendment excluded the match.

(25 Prior Actions: From 4/26/2000 Agenda, Item 21-CGL F. thru 7/7/10 Agenda, Item 17-CGL.)

REMARKS

- (1) Copies of contractor invoices to Anne Arundel County for eligible project services and the County's cancelled checks paying those invoices were incorrectly accepted as costs of the Board of Directors of the Maryland Hall for the Creative Arts, Inc. The costs are instead a contribution toward the grant project by the County and may still be applied to the grantee's matching fund as such, but the grantee may not be reimbursed from the grant for donated costs beyond the matching fund.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (4) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of the Montgomery Village Foundation, Inc. (Montgomery County)
 Montgomery Village Martin Roy Park Pavilion*

"For the design and construction of the Montgomery Village Martin Roy Park Pavilion, located in Montgomery Village."

\$30,000.00

*Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010)
 DGS Item G064, (SL-041-100-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than 6/1/2012. The Board of Directors of the Montgomery Village Foundation, Inc. has submitted documentation that it has \$654,357.02 in a financial institution to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$60,000.00
10-G064 (This Action)	\$30,000.00
Local Cost	\$30,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

RECOMMENDATION That the Board of Public Works authorize that funds be encumbered for the following grant:

Board of Directors of Mt. Washington Pediatric Hospital, Inc. (Baltimore City)
Mt. Washington Pediatric Hospital

"For the planning, design, repair, renovation, reconstruction, expansion, and capital equipping of clinical space for the Center for Neonatal Transitional Care at Mt. Washington Pediatric Hospital, located in Baltimore City."

\$750,000.00 - encumber \$750,000.00

Maryland Consolidated Capital Bond Loan of 2006 (MHA - Chapter 046, Acts of 2006)
DGS Item G191, (SL-096-060-038)

MATCHING FUND 04/30/08 Agenda, Item 14-CGL C.

BACKGROUND

Total Project	\$7,500,000.00
06-G191 (This Action)	\$ 750,000.00
Local Cost	\$6,750,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of the National Children's Museum
(Prince George's County)*

National Children's Museum

"For the design, construction, and capital equipping of the new National Children's Museum, located in Oxon Hill."

\$3,000,000.00

Maryland Consolidated Capital Bond Loan of 2011 (Chapter 396, Acts of 2011)

DGS Item G011, (SL-002-080-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than 6/1/2013. The Board of Directors of the National Children's Museum, Inc. has submitted documentation that it has a total of \$5,491,182.83 in various financial institutions to meet their matching fund requirement.

BACKGROUND

Total Project	\$182,000,000.00
11-G011 (This Action)	\$ 3,000,000.00
10-G012 (This Action)	\$ 5,000,000.00
09-G015 (Prior Action)	\$ 1,500,000.00
09-G038 (Prior Action)	\$ 1,750,000.00
09-G085 (Prior Action)	\$ 1,750,000.00
08-G022 (Prior Action)	\$ 1,000,000.00
08-G121 (Prior Action)	\$ 1,000,000.00
Local Cost	\$167,000,000.00

(Prior Actions: 9/22/10 Agenda, Item 26-CGL; 12/2/09 Agenda, Item 15-CGL; 10/1/08 Agenda, Item 30-CGL)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

Board of Trustees of the National Labor College, Inc. (Montgomery County)
National Labor College Academic Services Building
"For the repair, renovation, and capital equipping of the Academic Services Building,
located in Silver Spring."
\$150,000.00
Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010)
DGS Item G065, (SL-056-070-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than 6/1/2012. The Board of Trustees of the National Labor College, Inc. has submitted evidence in the form of canceled checks and invoices that it has spent \$328,590.00 in eligible expenditures to meet the matching fund requirement for this project. Board of Public Works approval is also requested to reimburse the Board of Trustees of the National Labor College, Inc. \$150,000.00 for eligible expenditures.

<u>BACKGROUND</u>	Total Project	\$500,000.00
	10-G065 (This Action)	\$150,000.00
	07-G146 (Prior Action)	\$100,000.00
	Local Cost	\$250,000.00
	(Prior Action: 5/6/09 Agenda, Item 27-CGL)	

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement and authorize that funds be encumbered for the following grant:

Anne Arundel County Board of Education (Anne Arundel County)
Old Mill High School Stadium Field Lights
"For the design, construction, renovation, and capital equipping of stadium field lights at Old Mill High School."
\$200,000.00
Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010)
DGS Item 029, (SL-040-100-038)

MATCHING FUND No match requirement. The MCCBL requires the grant recipient to provide grant documents no later than 6/1/2012.

<u>BACKGROUND</u>	Total Project	\$556,000.00
	10-029 (This Action)	\$200,000.00
	Local Cost	\$356,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL

RECOMMENDATION That the Board of Public Works authorize that funds be encumbered for the following grant:

Board of Directors of Rockville Arts Place, Inc. (Montgomery County)

Rockville Arts Place

"For the construction and capital equipping of a new visual arts center to house the Rockville Arts Place, located in Rockville."

\$200,000.00 - encumber \$200,000.00

Maryland Consolidated Capital Bond Loan of 2005 (LHI - Chapter 445, Acts of 2005)

DGS Item G126, (SL-091-050-038)

MATCHING FUND 5/9/2007 Agenda, Item 14-CGL B.

BACKGROUND

Total Project	\$3,300,000.00
05-G126 (This Action)	\$ 200,000.00
Local Cost	\$3,100,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

Board of Trustees of the Sandy Spring Museum, Inc. (Montgomery County)

Sandy Spring Museum

"For the planning, repair, and capital equipping of the Sandy Spring Museum, located in Sandy Spring."

\$35,000.00

Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010)

DGS Item G138; (SL-037-100-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than 6/1/2012. The Board of Trustees of the Sandy Spring Museum, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$38,421.45 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Trustees of the Sandy Spring Museum, Inc. \$3,421.45 for eligible expenditures.

BACKGROUND

Total Project	\$ 206,858.00
10-G138 (This Action)	\$ 35,000.00
10-G068 (Future Action)	\$ 65,000.00
Local Cost	\$ 106,858.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement and authorize that funds be encumbered for the following grant:

Anne Arundel County Board of Education (Anne Arundel County)

South River High School

"For the acquisition, design, and construction of athletic field lighting at South River High School."

\$200,000.00

Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010

DGS Item 027, (SL-038-100-038)

MATCHING FUND No match requirement. The MCCBL requires the grant recipient to provide grant documents no later than 6/1/2012.

BACKGROUND

Total Project	\$401,884.00
10-027 (This Action)	\$200,000.00
Local Cost	\$201,884.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement and authorize that funds be encumbered for the following grant:

*Board of Directors of St. Ann's Infant and Maternity Home, Inc.
 (Prince George's County)*

St. Ann's Infant and Maternity Home

"For the design, construction, renovation, and improvements to the St. Ann's Infant and Maternity Home in Hyattsville."

\$750,000.00

*Maryland Consolidated Capital Bond Loan of 2011 (Chapter 396, Acts of 2011)
 DGS Item 020, (SL-012-090-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide grant documents no later than 6/1/2013. No match is required.

<u>BACKGROUND</u>	Total Project	\$2,525,000.00
	11-020 (This Action)	\$ 750,000.00
	10-025 (Prior Action)	\$ 750,000.00
	09-040 (Prior Action)	\$ 750,000.00
	Local Cost	\$ 275,000.00

(Prior Actions: 01/06/10 Agenda, Item 13-CGL; 06/15/11 Agenda, Item 8-CGL)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Trustees of the Living Classrooms Foundation, Inc. (Baltimore City)
The Powerhouse*

"For the planning, design, construction, repair, renovation, reconstruction, and capital equipping of a community center, to be located in Baltimore City."

\$125,000.00

*Maryland Consolidated Capital Bond Loan of 2006 (Chapter 46, Acts of 2006; amended by Chapter 219, Acts of 2008 and Chapter 396, Acts of 2011)
DGS Item G049, (SL-083-060-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than 12/1/ 2012. The Board of Trustees of the Living Classrooms Foundation, Inc. has submitted evidence in the form of canceled checks and invoices that it has spent \$250,000.00 in eligible expenditures to meet the matching fund requirement for this project. Board of Public Works approval is also requested to reimburse the Board of Trustees of the Living Classrooms Foundation, Inc. \$125,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$500,000.00
06-G049 (This Action)	\$125,000.00
06-G138 (Future Action)	\$125,000.00
Local Cost	\$250,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 30-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of the St. Mary's County Fairgrounds, Inc. (St. Mary's County)
 St. Mary's County Fairgrounds*

*"For the construction, repair, renovation, reconstruction, and capital equipping of a
 building on the St. Mary's County Fairgrounds, located in Leonardtown."*

\$60,000.00

*Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010)
 DGS Item G151, (SL-042-100-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than 12/1/2012. The Board of Directors of the St. Mary's County Fairgrounds, Inc. has submitted evidence in the form of canceled checks and invoices that it has spent \$120,000.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the St. Mary's County Fairgrounds, Inc. \$60,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$270,000.00
10-G151 (This Action)	\$ 60,000.00
10-G162 (Future Action)	\$ 75,000.00
Local Cost	\$135,000.00

REMARKS

- (1) The grant agreement has been modified to reflect the County Commissioners for St. Mary's County as beneficiary throughout the document.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 30-CGL (Cont.)

- (4) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 31-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement and authorize that funds be encumbered for the following grant:

Board of Trustees of Historic Annapolis, Inc. (Anne Arundel County)
William Paca House

"For the repair, renovation, and reconstruction of the William Paca House and garden, and other properties owned by Historic Annapolis, Inc."

\$200,000.00

Maryland Consolidated Capital Bond Loan of 2010 (Chapter 483, Acts of 2010, amended by Chapter 396, Acts of 2011)

DGS Item G102, (SL-044-100-038)

MATCHING FUND The MCCBL requires the grant recipient to provide grant documents no later than 6/1/2012. No match is required. The Board of Trustees of Historic Annapolis, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$217,915.91 in eligible expenditures for this project.

Board of Public Works approval is also requested to reimburse the Board of Trustees of Historic Annapolis, Inc. \$200,000.00 for eligible expenditures.

BACKGROUND

Total Project	\$400,000.00
10-G102 (This Action)	\$200,000.00
Local Cost	\$200,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 32-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Harford Habitat for Humanity
 205 South Hays St.
 Bel Air, MD 21014-8725

PROJECT NO. AND TITLE

CB-28301-01;
 4820 Philadelphia Rd.
 Aberdeen, MD 21001

DESCRIPTION

Approval is requested for State grant of \$200,893.00 to assist Habitat for Humanity, a nonprofit organization, in the cost of constructing a fully accessible single family home at 4820 Philadelphia Rd, Aberdeen MD 21001. This home will be approximately 3150 gross square feet and will be used to provide housing for three individuals with developmental disabilities.

Harford Habitat for Humanity is acting as the Construction Supervisor for this construction project on the basis of the company's past performance and proven reliability in building accessible homes. Harford Habitat for Humanity has solicited bids from the various trades that will perform the construction at 4820 Philadelphia Rd.

PROCUREMENT METHOD

Negotiated

AWARD

Habitat for Humanity
 Bel Air, MD

AMOUNT

\$267,857.00

Eligible project costs total \$267,857.00. This includes \$209,747.00 for various sub-contracted construction trades; \$22,532.00 for construction contingency fees; \$20,000.00 Construction Supervisor fee and \$15,578.00 for permits.

FUND SOURCE

\$66,964.00 (25%) - Applicant's Share
 Department of Housing and Community
 Development Partnership Rental Loan
 \$200,893.00 (75%) - State's Share MCCBL
 2009, Community Health Facilities Funds

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 32-CGL (Cont.)

REMARKS

Habitat for Humanity provides residential services to individuals with developmental disabilities. When complete, this building will provide housing for three (3) disabled individuals. Habitat for Humanity is partnering with the ARC of Northern Chesapeake Region, Inc. The Arc will provide services to the residents of 4820 Philadelphia RD., Aberdeen MD 21001

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore City.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 33-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

The Baltimore Station, Inc.
P.O. Box 27144
Baltimore, MD 21230

PROJECT NO. AND TITLE

DAA-CB-27201-01;
Renovation 1611 Baker St.
Baltimore, MD 21217

DESCRIPTION

Approval is requested for a State grant of \$475,331.00 to assist The Baltimore Station, Inc., a nonprofit organization, in the cost of renovating a three-story building (plus basement) with approximately 8,400 square feet of space on 0.074-acre lot at 1611 Baker St., Baltimore, MD 21217. This detached building will provide 40 long-term residential treatment beds for homeless men with addictions. Since many of the individuals to be served are veterans, the federal Department of Veterans Affairs is contributing a total of \$745,000.00 to the construction costs of the project. Renovations include new HVAC, plumbing, and electrical service, a commercial kitchen, new walls, floors, ceilings and finishes.

At the Board of Public Works meeting on April 7, 2010 (DGS Agenda Item 19-CGL), the Board approved a State Grant of \$87,500.00 to assist the applicant in the cost of acquiring this building. On June 15, 2011 (DGS Agenda Item 10-CGL) the Board approved a grant of \$50,050.00 to assist the applicant in the cost of designing the renovations to this building. Approval of this \$475,331.00 award for renovations, in combination with the \$137,550.00 previously approved by the Board for acquisition of this property and renovation design, makes a total grant award of \$612,881.00 approved for this project.

PROCUREMENT METHOD

Competitive Bidding

BIDDERS

Brinton Builders - Bel Air, MD
The Michael Group - Baltimore, MD
SouthWay - Baltimore, MD
Free Spirited - Frederick, MD

AMOUNT

\$1,190,000.00
\$1,200,000.00
\$1,276,000.00
\$1,392,000.00

AWARD

Brinton Builders
Bel Air, MD

DEPARTMENT OF GENERAL SERVICES ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 33-CGL (Cont.)

<u>AMOUNT</u>	\$1,190,000.00
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Total eligible project costs are \$1,387,881.00 including \$1,190,000.00 construction, \$152,000.00 contingency, and \$4,019.00 building permits, \$3,000.00 container, \$15,166.00 wiring, \$7,940.00 labor and \$15,756.00 miscellaneous.

FUND SOURCES

\$745,000.00-Veterans Administration*
\$167,550.00 (26.1%) - Applicant's Share
Baltimore City Appropriation
\$475,331.00 (73.9%)-State's Share MCCBL
2009, Community Health Facilities Fund

* The Federal Veterans Administration grant of \$745,000.00 has been applied first to the construction costs of the project. The State is participating in the remaining balance of eligible costs totaling \$642,881.00.

REMARKS

<u>REMARKS</u>	The Baltimore Station, Inc. is renovating this detached building, which will provide 40 long-term residential treatment beds for homeless men with addictions. Many of the individuals to be served are veterans. The renovated space will include 40 beds, meeting and recreational areas, a commercial kitchen and counselor offices. This facility replaces organization's N. Eutaw St. facility and expands from 40 beds to 63 beds.
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In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore City.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller's office, which will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 34-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION That the Board of Public Works authorize that funds be encumbered for the following grant:

Montgomery College

Rockville Science West/East Building Renovation and Addition - Design
 Renovation to support Mathematics Department and Math-Science Learning Center and includes addition of third floor providing 10 general purpose laboratories, replacement of existing pedestrian bridge and addition of an office suite.

\$1,015,000.00

Maryland Consolidated Capital Bond Loan of 2009, Item 030

CC-01-MC09-414

MATCHING FUND Montgomery College - \$1,015,000.00

Cost sharing is 50% State share, 50% local share and is in accordance with Section 11-105(j) of the Education Article.

<u>BACKGROUND</u>	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$2,030,000.00	\$1,015,000.00	\$1,015,000.00
This Action	\$2,030,000.00	\$1,015,000.00	\$1,015,000.00

REMARKS

- (1) This action is in accordance with Procedures and Guidelines adopted by MHEC 6/2/1992 and approved by BPW 6/17/1992.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommends approval. All contracts will be awarded by Montgomery Community College and signed by local authorities.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

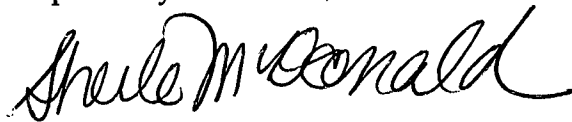
WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

There being no further business, the meeting of September 7, 2011 was adjourned.

Respectfully submitted,

A handwritten signature in cursive script, reading "Sheila McDonald". The signature is written in black ink and is positioned above the printed name and title.

Sheila C. McDonald, Esq.
Executive Secretary

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