

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS

July 3, 2013

BOARD OF PUBLIC WORKS

TABLE OF CONTENTS

JULY 3, 2013

I. ITEMS SUBMITTED ON THE SECRETARY'S AGENDA

Department of Agriculture	
Agricultural Cost-Share Program	4
Board of Public Works	
Procurement Agency Activity Report	5
Wetlands Licenses	6-8
Investment Activities in Iran	9-10
Bonds.....	11-12
Department of the Education	13-16
Maryland Environmental Service	17-19
Department of Housing and Community Development	20-22
Morgan State University	23-28
Department of Public Safety and Correctional Services.....	29-30
Board of Public Works	
Wetlands License	31
APPENDIX	32-34
SUPPLEMENT A - Program Open Space	35-48
SUPPLEMENT B - Budget & Management.....	49-107
SUPPLEMENT C - University System of Maryland	108-122
SUPPLEMENT D - Department of Information Technology	123-129

II. ITEMS SUBMITTED ON THE DEPARTMENT OF TRANSPORTATION AGENDA:

Construction Contracts.....	130-131
A/E Contracts	132-153
Maintenance Contracts	154-167
Real Property	168-171
General/Miscellaneous	172

III. ITEMS SUBMITTED ON THE DEPARTMENT OF GENERAL SERVICES AGENDA:

Construction Contract	173-174
A/E Contracts	175-178
Maintenance	179-186
General Miscellaneous.....	187-189
Real Property	190-195
Leases	196-206
Capital Grants and Loans	207-211

INDEX	213-214
-------------	---------

**MINUTES OF THE MEETING OF
THE BOARD OF PUBLIC WORKS, JULY 3, 2013**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, July 3, 2013.

Board Members present:

The Honorable Martin O'Malley, Governor
The Honorable Nancy K. Kopp, Treasurer
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services
Eloise Foster, Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Project Contingency Fund 1988
Maryland Consolidated Capital Bond Loan of 2005
Maryland Consolidated Capital Bond Loan of 2006
Maryland Consolidated Capital Bond Loan of 2007
Maryland Consolidated Capital Bond Loan of 2008
Maryland Consolidated Capital Bond Loan of 2009
Maryland Consolidated Capital Bond Loan of 2010
Maryland Consolidated Capital Bond Loan of 2011
Maryland Consolidated Capital Bond Loan of 2012

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
norman.astle@maryland.gov

1. **DEPARTMENT OF AGRICULTURE**
Maryland Agricultural Cost-Share Program Grant Requests

Recommendation: That the Board of Public Works approves funding a total of 17 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$235,100

Agreement #	Recipient	County	Amount
CH-2013-2706	BLACK BOTTOM FARMS, LLC.	Kent	1,100
CH-2013-2737	RALPH W. FLINCHBAUGH	Kent	1,200
CH-2013-2764	RALPH W. FLINCHBAUGH	Kent	800
CH-2013-2765	RALPH W. FLINCHBAUGH	Kent	1,900
LS-2013-2667	ROBERT J. KELLY, III	Harford	5,800
MP-2013-2581	RUDELL BEALL & SONS, INC.	Montgomery	2,300
MP-2013-2701	DWAYNE A. LEATHERMAN	Frederick	10,400
MP-2013-2748	BROWER & BROWER	Carroll	35,100
MP-2013-2749	BROWER & BROWER	Carroll	9,900
PA-2013-2751	CATHERINE A. FOWLER	St. Mary's	3,100
PB-2013-2747	DONALD G. MARING	Carroll	15,800
PR-2013-2739-B	RAY A. LEWIS	Wicomico	38,500
PR-2013-2757	BONARD B. TIMMONS, JR	Somerset	4,300
RS-2013-2664	WILLIAM E. BARNES	Howard	5,500
RS-2013-2746	TLV TREE FARM	Howard	5,000
RS-2013-2763	BRANCHWATER FARMS, INC.	Baltimore	17,500
SA-2013-2564	CENTERDEL FARM, INC	Kent	76,900

Fund Source: MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**JULY 3, 2013****SECRETARY'S AGENDA**

Contact: Mary Jo Childs 410-260-7335
Maryjo.childs@maryland.gov

2. BOARD OF PUBLIC WORKS
Procurement Agency Activity Report

Submission of the Procurement Agency Activity Reports by:

- A. Department of Public Safety and Correctional Services, May 2013
- B. Department of Transportation, April and May 2013
- C. Department of General Services, March 2013

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

BOARD OF PUBLIC WORKS**THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
doldon.moore@maryland.gov

3. BOARD OF PUBLIC WORKS Wetlands License 12-1513

Approval is requested of the following application for wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case has been classified as an extraordinary case because a public informational hearing was held. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

CHARLES COUNTY

12-1513 CHARLES COUNTY DEPT. OF PUBLIC WORKS

To improve public water access by: constructing a boat ramp, a floating pier, two timber ramp flank wall groins, and a replacement bulkhead; and installing three prefabricated floating kayak launch platforms

Nanjemoy Creek, Nanjemoy

- | | |
|---|-------------------|
| • Application received: | December 21, 2012 |
| • Public comment period ended: | March 1, 2013 |
| • Public hearing held: | March 28, 2013 |
| • Hearing comment period closed: | April 26, 2013 |
| • MDE Report and Recommendation received: | May 30, 2013 |
| • End public review of R&R: | June 13, 2013 |

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
doldon.moore@maryland.gov

4. BOARD OF PUBLIC WORKS *Wetlands License 11-0208*

Approval is requested of the following application for wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case has been classified as an extraordinary case because a public informational hearing was held. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

QUEEN ANNE'S COUNTY

11-0208 QUEEN'S LANDING COMMUNITY MARINA, LLC

To reconfigure and improve the existing marina structures and improve the safety and access to the community marina. The current number of slips (62) will not be increased.

Chester, unnamed basin off of the Chester River

- | | |
|---|--------------------|
| • Application Received: | September 27, 2010 |
| • Public Comment Period Ended: | April 15, 2011 |
| • Public Hearing Held: | April 7, 2011 |
| • Hearing Comment Period Closed: | May 6, 2011 |
| • MDE Report and Recommendation Received: | May 3, 2013 |
| • End public review of R&R: | June 4, 2013 |

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED ✓

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
doldon.moore@maryland.gov

5. BOARD OF PUBLIC WORKS *Wetlands License*

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as proposed in the Department of the Environment's Report and Recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

12-1444

SARAH ALVARADO – To emplace stone revetment and to construct a bulkhead, a timber walkway, and steps

Glen Burnie, Stony Creek

An expedited license (12-1444EM) was issued on April 17, 2013. See §16-202(c)(2) of the Environment Article, Annotated Code of Maryland; COMAR 23.02.04.05.C. No opposition was expressed during public comment period.

ST. MARY'S COUNTY

13-0030

GEORGE & STEPHANIE HALL – To emplace stone revetment, to remove piles and construct a finger pier and platform, and to fill, grade and plant marsh vegetation along an eroding shoreline

Avenue, St. Clement Bay

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contact: Gregory Bedward, 410-260-7335
Gregory.bedward@maryland.gov

6. **BOARD OF PUBLIC WORKS**

List of Companies Engaged in Investment Activities in Iran

Recommendation: That the Board of Public Works add Sinopec and Sasol to the list of companies engaged in investment activities in Iran. Inclusion on the *Investment Activities in Iran List* would make Sinopec and Sasol ineligible to bid on, submit a proposal for, or enter into or renew a contract with a public body in Maryland for goods or services. Inclusion on the IAI List also bars financial institutions extending credit to these companies persons in certain situations from contracting with public bodies in the State. The IAI List is published on the Board of Public Works Web site.

Authority: Investment Activities in Iran Act, Chapter 447 (Laws of 2012), codified at §17-701, State Finance and Procurement Article, Annotated Code of Maryland.

Background: This law requires the Board to use credible public information to create a list of persons who are engaged in investment activities in Iran. Engaging in investment activities in Iran is defined as:

- Providing goods or services of at least \$20 million in the energy sector of Iran; or
- For financial institutions, extending credit of at least \$20.0 million to another person for at least 45 days if the person is on the Board of Public Works list and will use the credit to provide goods or services in the energy of Iran.

Before publishing the list, the Board must provide 90 days' written notice that the Board intends to include the person on the list; and that inclusion on the list makes the person ineligible to bid on, submit a proposal for, or renew a contract with a public body for goods or services.

Reference is made to Secretary's Agenda Item 2 (February 20, 2013), in which the Board approved the issuance of 90-day notices to Sinopec and Sasol. Each company was given 90 days to provide written documentation demonstrating that they do not engage in investment activities in Iran.

Final List: Sinopec and Sasol were proposed for the IAI List in February and each was issued a 90-notice on February 20, 2013. Sasol responded to the 90-day notice but failed to demonstrate that it is not engaged in investment activities in Iran. Sinopec did not offer a response. Accordingly, it is recommended that the Board add Sinopec and Sasol to the IAI List of persons* ineligible to contract with public bodies.

BOARD OF PUBLIC WORKS**JULY 3, 2013****SECRETARY'S AGENDA**

6. BOARD OF PUBLIC WORKS (cont'd)
List of Companies Engaged in Investment Activities in Iran

*"Person" includes:

- (1) a natural person, corporation, company, limited liability company, business association, partnership, society, trust, or any other nongovernmental entity, organization, or group;
- (2) a governmental entity or instrumentality of a government, including a multilateral development institution, as defined by the federal International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or
- (3) any parent, successor, subunit, direct or indirect subsidiary of, or any entity under common ownership or control with, an entity described in item (1) or (2) above.

BOARD OF PUBLIC WORKS**THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contact: Amber Teitt (410-260-7920)
ateitt@treasurer.state.md.us

7. BONDS

The Treasurer recommends that the Board of Public Works adopt resolutions concerning the sale of State of Maryland General Obligation Bonds in book entry form for the purpose of funding the State's capital program; making certain determinations regarding the consolidation of loans, the methods of sale, and the structure of the bonds; authorizing the publication of the required Summary Notices of Bond Sale; and obligating the State of Maryland to provide continuing disclosure as required under applicable securities regulations and to comply with applicable provisions of the Internal Revenue Code. The total that will be offered for sale is up to \$475,000,000* of new money bonds for the capital program.

AMOUNT:	Up to \$475,000,000*
DENOMINATION:	\$5,000 per bond, or integral multiples thereof
MATURITIES:	To be determined by the Treasurer, not to exceed 15 years.
TITLE:	State and Local Facilities Loan of 2013, Second Series, consisting of: Second Series A - \$435,000,000* Tax-Exempt Bonds (Competitive) Second Series B - \$40,000,000* Taxable Bonds (Competitive)
FORM:	As determined by the Treasurer, to include: Second Series A - Tax-Exempt Bonds for the Capital Program. Second Series B - Taxable Bonds for the Capital Program.
METHODS AND TIMES OF SALE:	<u>Second Series A (Tax-Exempt)</u> - \$435,000,000* - Competitive Sale Public competitive sale of \$435,000,000* in maturities and amounts to be determined by the Treasurer, on Wednesday, July 24, 2013, at 11:00 a.m., by electronic bid. Provided, however, depending upon market conditions and at the discretion of the Treasurer, the sale of the Second Series A Bonds may be postponed and may instead be offered for sale at a date and time to be determined by the Treasurer, subject to approval by the Board at that time.

* Preliminary, subject to change

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

7. BONDS (cont'd)

Second Series B (Taxable) – \$40,000,000* - Competitive Sale
Public competitive sale of \$40,000,000* in maturities and amounts to be determined by the Treasurer, on Wednesday, July 24, 2013, at 11:15 a.m., by electronic bid. Provided, however, depending upon market conditions and at the discretion of the Treasurer, the sale of the Second Series B Bonds may be postponed and may instead be offered for sale at a date and time to be determined by the Treasurer, subject to approval by the Board at that time.

SETTLEMENT: On or about August 6, 2013

USE OF PROCEEDS: Various State loans and installments, combined and consolidated.

PUBLICATIONS OF SUMMARY NOTICES OF SALE: Second Series A and B Bonds (Competitive Sales):
In the *Bond Buyer* on a date to be determined by the Treasurer not later than July 12, 2013 and in such other electronic and print media as determined appropriate by the Treasurer.

REMARKS: The sale date of the 2013 Second Series Bonds may be postponed at the discretion of the Treasurer in response to market conditions, including but not limited to those relating to the national debt limit, the funding of U.S. government operations, proposed changes in the tax-exempt status of municipal bonds and/or the "sequestration" of U.S. government funds. The method of sale, the size and maturities of any of the bonds may be adjusted by the Treasurer to respond to prevailing market conditions. There are currently no refunding opportunities that meet the savings criteria outlined in the State's debt management policy.

* Preliminary, subject to change

This item was withdrawn as Secretary's Item 7 from the June 12, 2013 Agenda.

~~BOARD OF PUBLIC WORKS~~

THE ABOVE REFERENCED ITEM WAS:

APPROVED ✓

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

8. DEPARTMENT OF EDUCATION (cont'd)

<u>GRANTEE</u>	<u>LIBRARY PROJECT</u>	<u>AMOUNT</u>
Carroll	<i>Mt. Airy Library:</i> Renovate library interior: convert shelving area to computer training room; consolidate customer service desk; increase self-checkout capacity; improve security for non-print collections; replace shelving to create more secure and open environment; relocate electrical systems for better WiFi connection. <i>County Match: \$157,000</i>	\$157,000
Cecil	<i>Elkton Central Library:</i> Renovate 27-year old library to realize energy savings and ADA compliance, convert space to seating and public-use small meeting space. <i>County Match: \$406,000</i>	\$420,000
Charles	<i>Waldorf P.D. Brown Library:</i> Convert unused book-sale room to meeting/study room to meet space demand. <i>County Match: \$19,000</i>	\$21,000
Dorchester	<i>Cambridge Library:</i> Replace 31-year old HVAC with reliable energy-efficient system for energy savings of 30% to 50%. <i>County Match: \$106,000</i>	\$224,000
Frederick	<i>C. Burr Artz Library :</i> Alter space for improved security and accessibility to include tiered shelving and mobile, ADA-compliant reference desks. <i>County Match: \$41,000</i>	\$41,000
Howard	<i>Elkridge Library:</i> Design 35,000 sqft library to replace overcrowded 15,700 sqft library to meet needs of over 400,000 library customers annually. <i>County Match: \$1,905,000.</i>	\$125,000

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

8. DEPARTMENT OF EDUCATION (cont'd)

<u>GRANTEE</u>	<u>LIBRARY PROJECT</u>	<u>AMOUNT</u>
Somerset Co.	<i>Crisfield Library</i> : Construct a 15,000 sqft library on the southern end of County to meet community needs. <i>County Match</i> : \$455,000	\$3,000,000
Washington	<i>Hancock Library</i> : Construct 7,680 sqft library to replace 50-year old building that is in disrepair (flooded three times). <i>County Match</i> : \$684,556	\$1,597,300

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contact: Albert Annan (410) 767-0114
aannan@msde.state.md.us

9. STATE DEPARTMENT OF EDUCATION

Recommendation: That the Board of Public Works approve the Maryland State Department of Education granting general-obligation bond proceeds of \$1,705,000 to Baltimore City to design the renovation of the Central Branch of the Enoch Pratt Free Library System.

Background: The Central Library of the Enoch Pratt Free Library System is the State Library Resource Center. See Section 23-201, Education Article, Annotated Code of Maryland. This 290,000 gross sqft building has not been completely renovated since its opening in 1933.

This project includes improvements to the building's structural, mechanical, and heating/ventilation/air conditioning systems. In addition, communication, fire protection, life safety, and accessibility issues will be addressed. Once complete, the building will comply with all building codes and provide the public with access to information and materials, using specialized staff, in-depth collections, and links to global information sources.

The State's FY 2014 capital budget includes funding to complete project design.

Funding Source:

Maryland Consolidated Capital Bond Loan 2013	\$1,705,000
Baltimore City Match in 2014:	\$500,000

Project Costs:

This Action:	\$1,705,000
Total Project:	\$96,970,000
Previous Actions:	\$7,670,000
To be requested in FY 2014	\$7,750,000

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307

efrke@menv.com**10. MARYLAND ENVIRONMENTAL SERVICE***Dorsey Run Advanced Wastewater Treatment Plant*

CONTRACT Sludge Dewatering Filter Press Rehabilitation
MES Project # 12-05-22

ORIGINAL APPROVAL Secretary's Agenda Item 11 (6/6/12)

CONTRACTOR Eastern Truck and Trailer Corporation

CONTRACT DESCRIPTION: Strip two sludge dewatering presses. The frame will be cleaned and recoated, and all of the bearings and tracking mechanisms, replaced. Rollers will be tested and repaired or replaced.

MODIFICATION DESCRIPTION: Replace additional components

ORIGINAL TERM 180 days **MODIFIED TERM** 365 days

ORIGINAL AMOUNT \$298,719

PRIOR MODIFICATION AMOUNTS \$ 9,042

THIS MODIFICATION AMOUNT \$ 56,024 **MBE PARTICIPATION:** 0%

REVISED TOTAL AMOUNT \$363,785 **PERCENTAGE INCREASE** 18.2%

REMARKS: This project was initially bid with the dewatering presses in operation and not accessible for a thorough evaluation. Additional deficiencies became apparent after the presses were disassembled.

FUND SOURCES: MCCBL of 2009, *Infrastructure Improvement Fund*

APPROPRIATION CODES: 077 MCCBL 09 (PCA # 11007) \$56,024.19

TAX COMPLIANCE NO.: 13-1901-1111

RESIDENT BUISNESS: Yes

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307
efrke@menv.com

11. MARYLAND ENVIRONMENTAL SERVICE *Freedom Wastewater Treatment Plant*

A/E CONTRACT MOD	Design of ENR Upgrades MES Project #12-05-05								
ORIGINAL APPROVAL	Secretary's Agenda, Item 7 (10/3/2012)								
AWARD	George, Miles, & Buhr, LLC								
CONTRACT DESCRIPTION Freedom Wastewater Treatment Plant	Design enhanced nutrient removal upgrade to the								
MODIFICATION DESCRIPTION	Additional design tasks to include filter expansion and upgrade; additional structural and electrical testing; emergency generator upgrade; underground storage tank removal; access road improvements; non-potable water storage for truck wash; lime feed system upgrades; gantry crane upgrades; and upgrades to solids dewatering facilities. The modification also eliminates the design of a push wall from the sludge storage building.								
ORIGINAL CONTRACT TERM	3 years from notice to proceed								
MODIFIED CONTRACT TERM	No change								
ORIGINAL CONTRACT AMOUNT	<table> <tr> <td>Total:</td><td><u>\$798,280</u></td></tr> <tr> <td>State Share:</td><td>\$ 88,262</td></tr> <tr> <td>MDE Share (Grant)</td><td>\$454,847</td></tr> <tr> <td>Carroll County Share</td><td>\$255,171</td></tr> </table>	Total:	<u>\$798,280</u>	State Share:	\$ 88,262	MDE Share (Grant)	\$454,847	Carroll County Share	\$255,171
Total:	<u>\$798,280</u>								
State Share:	\$ 88,262								
MDE Share (Grant)	\$454,847								
Carroll County Share	\$255,171								
THIS MODIFICATION AMOUNT	<table> <tr> <td>Total</td><td><u>\$227,160</u></td></tr> <tr> <td>State Share:</td><td>\$ 54,235</td></tr> <tr> <td>MDE Share (Grant):</td><td>\$ 16,128</td></tr> <tr> <td>Carroll County Share:</td><td>\$156,797</td></tr> </table>	Total	<u>\$227,160</u>	State Share:	\$ 54,235	MDE Share (Grant):	\$ 16,128	Carroll County Share:	\$156,797
Total	<u>\$227,160</u>								
State Share:	\$ 54,235								
MDE Share (Grant):	\$ 16,128								
Carroll County Share:	\$156,797								
REVISED TOTAL CONTRACT AMOUNT	<table> <tr> <td>Total:</td><td><u>\$1,025,440</u></td></tr> <tr> <td>State Share:</td><td>\$ 142,497</td></tr> <tr> <td>MDE Share (Grant)</td><td>\$ 470,975</td></tr> <tr> <td>Carroll County Share</td><td>\$ 411,968</td></tr> </table>	Total:	<u>\$1,025,440</u>	State Share:	\$ 142,497	MDE Share (Grant)	\$ 470,975	Carroll County Share	\$ 411,968
Total:	<u>\$1,025,440</u>								
State Share:	\$ 142,497								
MDE Share (Grant)	\$ 470,975								
Carroll County Share	\$ 411,968								
PERCENTAGE INCREASE	28.5%								
MBE GOAL	19%								
MBE COMPLIANCE	7.1%								

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307
efrke@menv.com

11. **MARYLAND ENVIRONMENTAL SERVICE** (cont'd)
Freedom Wastewater Treatment Plant

REMARKS: The Freedom District Wastewater Treatment Plant is one of 67 major facilities to be upgraded to Enhanced Nutrient Removal level of treatment to meet the Chesapeake Bay total maximum daily load and Watershed Implementation Plan. The WWTP treats flows from Springfield Hospital and Carroll County. Contractor's proposal included all five phases of the project but only the first three phases (design development; design; and bidding) were awarded.

Contractor has completed the design development phase; the design phase is 70% complete. During the design development additional elements were identified that needed to be added to the project. These items will increase process reliability and efficiency and correct additional deficiencies.

FUND SOURCE	MCCBL of 2012: <i>Maryland Environmental Service Infrastructure Improvement Fund</i>
APPROPRIATION CODE	076 MCCBL 12 (PCA #11022)
RESIDENT BUSINESS	Yes
MD TAX CLEARANCE	13-1901-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contacts: Jean Peterson (410) 514-7358 peterson@mdhousing.org
George Eaton (410) 514-7348 eaton@mdhousing.org

12. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

RECOMMENDATION: That the Board of Public Works approve releasing deeds of trust on seven properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. In each case, the deed of trust is a second mortgage. The borrowers are either selling the property in lieu of foreclosure or giving a deed in lieu to settle the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Each of the borrowers has/will sign a promissory note in the amount of the outstanding principal of the second mortgage.

LOAN AUTHORITY: Down Payment and Settlement Expense Loan Program
Housing and Community Development
Article §§ 4-301-4-309, Maryland Code

AUTHORITY TO RELEASE State Finance and Procurement
SECURITY INTEREST: Article §§ 10-305, Maryland Code

- A. Loan Recipient:** Matthew Hudson
4188 Log Teal Drive, Waldorf, MD 20603
Charles County
- Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- B. Loan Recipient:** Barbara Lewis
5010 Ready Avenue, Baltimore, MD 21212
Baltimore City
- Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- C. Loan Recipient:** Gabrielle Levy
1437 Cedarcroft Road, Baltimore, MD 21239
Baltimore City
- Original Loan: \$5,000
Current Balance: \$3,500
Type: Second Mortgage

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

12. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

- D. Loan Recipients:** Dwight Lightbourne and Jennifer Dugue
5601 Parker House Terrace, #316, Hyattsville, MD 20782
Prince George's County
Original Loan: \$5,000
Current Balance: \$3,500
Type: Second Mortgage
- E. Loan Recipient:** Joseph Lorick
408 Walcott Road, Baltimore, MD 21206
Baltimore County
Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- F. Loan Recipient:** Alfred Lott II
6307 Hill Mar Drive #3, District Heights, MD 20747
Prince George's County
Original Loan: \$2,500
Current Balance: \$2,500
Type: Second Mortgage
- G. Loan Recipient:** Darius Smith
2504 Markham lane, #6, Hyattsville, MD 20785
Prince George's County
Original Loan: \$5,000
Current Balance: \$3,500
Type: Second Mortgage

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contacts: Patricia Sylvester 410-514-7481 sylvester@dhcd.state.md.us
 Jean Moreau 410-514-7451 moreau@dhcd.state.md.us
 Jean Peterson 410 514-7358 peterson@mdhousing.org

13. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

BORROWER: Riverwoods St. Michaels LLC

PROJECT: Riverwoods at St. Michaels
 109-111 Mitchell Street, St. Michaels, Talbot County, 21663

AUTHORITY: §§ 4-1201 *et. seq.*, Housing and Community Dev't Article,
 Annotated Code of Maryland; COMAR 05.05.05

Partnership Rental Housing Program finances rental housing to be occupied by households with incomes of 50% and below of the Statewide median income.

LOAN AMOUNT: \$2,368,000

FUND SOURCE: MCCBL 2011 - \$1,757,416.48
 MCCBL 2012 - \$610,583.52

COLLATERAL: Deed of Trust

DESCRIPTION: The project, to be located on a 1.76 acre parcel in downtown St. Michaels, is to construct a 40-unit apartment complex for families; it will have twelve one-bedroom, one-bath units and 28 two-bedroom, two-bath units. Twenty-six units will be restricted to families earning 50 percent of State median income or less, four units will be restricted to families earning 50 percent of the area median income or less, and nine units will be restricted to families earning 60 percent of the area median income or less. The project will also include two, 3-story garden-style apartment buildings. The 17-unit residential building currently sited on the property will be demolished and replaced with the new construction. Current tenants will be temporarily relocated and will be encouraged to return.

<u>Fund Sources</u>	<u>Amount</u>
Partnership Rental Housing Program (this Item)	\$2,368,000
CDA - Tax Exempt Bonds	1,410,000
HOME (DHCD)	1,220,000
Tax Credit Equity	1,769,234
Town of St. Michaels	365,000
Deferred Development Fee	101,419
Total	\$7,233,653

The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy on June 29, 2012.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**JULY 3, 2013****SECRETARY'S AGENDA**

Churchill B. Wortherly 443-885-3074
churchill.wortherly@morgan.edu

14. MORGAN STATE UNIVERSITY
Campus Wide Utility Tunnel-Extension

CONTRACT ID: Campus Wide Utilities
Utility Tunnel Extension
Project No. DCM-CWUU-13-1CM

CONTRACTOR: Barton Malow Company
300 W. Pratt Street, Suite 310
Baltimore, Maryland 21201

CONTRACT DESCRIPTION: Construction Management at Risk services for pre-construction/design and construction phases of utility tunnel extension. Project includes updating design (due to code changes) and constructing tunnel between Richardson Library and Hill Field House. Tunnel will include steam line and conduits for telecom and fiber.

MODIFICATION DESCRIPTION: Award GMP-A for construction. The original approval was for pre-construction services only.

ORIGINAL APPROVAL: Secretary's Agenda Item 11 (10-31-12)

ORIGINAL TERM: 365 Calendar Days from issuance of Notice to Proceed

ORIGINAL AMOUNT: \$790,490

MODIFICATION AMOUNT: \$2,496,709

REVISED TOTAL AMOUNT: \$3,287,199.00

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposal

MBE PARTICIPATION: 30%

MBE COMPLIANCE: 36%

PERFORMANCE BOND: Performance and Payment Bond for 100% of contract amount.

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

14. **MORGAN STATE UNIVERSITY** (cont'd)
Campus Wide Utility Tunnel-Extension

REMARKS: GMP-A is the construction component of the Utility Tunnel Extension. Preconstruction services were previously awarded. There are several allowances totaling \$230,500. The GMP proposal exceeds the MBE subcontract goal, delivering 36% MBE subcontract participation. Barton Malow competitively bid the trade work. The project was advertised on *eMarylandMarketPlace*, and sent to several trade associations..

The Morgan State University Department of Design and Construction Management will manage the CM teams work with procurement support provided by the University's Department of Procurement and Property Control.

FUND SOURCE: MCCBL 2009 \$2,496,709.00
Complete the construction of the utility tunnel. Item 085.

MD TAX CLEARANCE: 13-1857-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074

Churchill.Wortherly@morgan.edu**15. MORGAN STATE UNIVERSITY***CMAR Services for Behavioral and Social Sciences Center*

CONTRACT ID: Construction Management at Risk
Project No. DCM-BSSC-13-1CMAR

CONTRACT DESCRIPTION: Pre-Construction Services
Behavioral and Social Sciences Center

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:	Total Score	Pre- Construction	Construction	Total
Barton Malow Company, Baltimore	94.14	\$230,000	\$5,626,680	\$5,856,680
Turner Construction, Baltimore	91.07	\$203,603	\$6,411,978	\$6,615,581

AWARD: Barton Malow Company

AMOUNT: \$230,000

TERM: 1,585 Calendar Days from issuance of Notice to Proceed

MBE PARTICIPATION: 35%

PERFORMANCE BOND: None

REMARKS: The solicitation was advertised in *eMarylandMarketPlace*. Barton Malow has teamed with MBEs Commercial Interiors and JLN to manage the project. Barton Malow is committed to exceeding the MBE subcontract goal of 30% by delivering 35% MBE subcontract participation.

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

15. MORGAN STATE UNIVERSITY (cont'd)
CMAR for Behavioral and Social Sciences Center

REMARKS (cont'd): Due to split funding, the University will award the pre-construction services; the Construction Administration will be awarded at the Construction Phase GMP(s), when the balance of the design funding is made available. The amount of this initial award is \$230,000, with the full amount to be \$5,626,680.

Barton Malow has included \$10,000 in allowances with pre-construction services; allowances for construction will be identified with the GMPs when submitted.

The Morgan State University Department of Design and Construction Management will manage the CMAR team's work with procurement support provided by the University's Department of Procurement. This procurement was conducted pursuant to the provisions of Morgan State University Policies and Procedures Manual.

FUND SOURCE: \$230,000.00 MCCBL 2012/ Item 086: *Complete the design of a new Jenkins Behavioral and Social Sciences Center*

MD TAX CLEARANCE: 13-1818-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

REVISED

JULY 3, 2013

SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074

churchill.wortherly@morgan.edu**16. MORGAN STATE UNIVERSITY***Design Services for Mitchell/Schaefer Engineering Skin*

CONTRACT ID: Design Services
Project No. DCM-MSE-13-1AE

CONTRACT DESCRIPTION: A/E Design Services
Mitchell/Schaefer Engineering Building

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:	Technical Rank	Price	Total Score
Whitney Bailey Cox Magnani, Baltimore	1	\$138,902	91.08
ETC, Columbia	2	\$174,601	86.58
Gale Assoc., Towson	3	\$206,414	81.67

AWARD: Whitney Bailey Cox Magnani
849 Fairmount Ave, Baltimore

CONTRACT AMOUNT: \$138,902

CONTRACT TERM: 912 calendar days from issuance of Notice to Proceed

MBE PARTICIPATION: 40%

PERFORMANCE BOND: None

BOARD OF PUBLIC WORKS

REVISED

JULY 3, 2013

SECRETARY'S AGENDA

16. MORGAN STATE UNIVERSITY*Design Services for Mitchell / Schaefer Engineering Skin*

REMARKS: The solicitation was advertised in eMarylandMarketPlace. Six firms responded and three firms were selected to have their price proposals opened and evaluated. The technical and price scores were added for a total score; the firm with the highest total score was selected.

Six firms – five from Maryland – make up the design team. Whitney Bailey Cox Magnani has committed to exceed the MBE subcontract goal of 30% with 40% MBE participation.

The Morgan State University Department of Design and Construction Management will manage the AE team's work with procurement support provided by the University's Department of Procurement and Property Control.

FUND SOURCE:

MCCBL 2012: Provide funds for various facilities that are in need of renewal. Item No. 085. \$138,901.72

MD TAX CLEARANCE:

13-1874-1111

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contact: S.K. Kulkarni, P.E. (410) 585-3027
SKKulkarni@dpscs.state.md.us

17. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICE
Maryland House of Correction, Jessup Correctional Institution

CONTRACT: Deconstruction of Maryland House of Correction
 Jessup Correctional Institution
 KJ-000-130-C01
 ADPICS No: 603B3400003

ORIGINAL APPROVAL: Secretary's Agenda Item 12 (April 03, 2013)

RECOMMENDATION: That the Board of Public Works authorize the expenditure of \$1,861,365 in MCCBL 2013 funding for this contract as contemplated in the original approval.

BACKGROUND: Reference is made to the Board of Public Works original approval of this contract to deconstruct the Maryland House of Correction. That Item stated that: "DPSCS will initially award \$4,082,449 (the MCCBL 2012 funds which are available) and will return to the Board of Public Works to authorize the remaining \$1,861,365 only upon availability of the MCCBL 2013 funds."

As intended, DPSCS awarded \$4,082,449 from MCCBL 2012 funds, and is now requesting authorization to award the remaining \$1,861,365 from the now available MCCBL 2013 funds.

FUND SOURCE MCCBL of 2013: *Provide design and construction funds for the deconstruction of the Maryland House of Correction in Jessup, Item 051* \$1,861,365

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**JULY 3, 2013****SECRETARY'S AGENDA**

Contact: Joselyn Hopkins (410) 339-5013
jhopkins@dpscs.state.md.us

18. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
Dorsey Run Community Correctional Facility

CONTRACT ID: Dorsey Run Community Correctional Facility
Various Furniture
Q0010036-033-2012

DESCRIPTION: Furniture purchase

PROCUREMENT METHOD: Preference Purchase

AWARD: Maryland Correctional Enterprises, Jessup

AMOUNT: \$565,242

FUND SOURCE: MCCBL 2012, Item 035

REMARKS: DPSCS is using general obligation bond funds to purchase security lockers, tank boxes and lids, security beds, Norix chairs, desk, chairs and bookcases to equip the Dorsey Run Community Correctional Facility in Jessup.

BOARD OF PUBLIC WORKS**THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
doldon.moore@maryland.gov

19. BOARD OF PUBLIC WORKS - WETLANDS LICENSE: Wetlands License 12-1322

Approval is requested of the following application for wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case has been classified as an extraordinary case because of the recommendation that mitigation be assessed. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

CALVERT COUNTY

12-1322 TOWN OF NORTH BEACH

Construct elevated walkway to provide pedestrian/bicycle access to Burnt Oaks subdivision and to wetland habitat observation platform.

Chesapeake Bay Inlet, North Beach

- Application received: October 9, 2012
- Public comment period ended: March 1, 2013
- MDE Report and Recommendation June 7, 2013

Mitigation: Licensee shall mitigate tidal wetlands impacts by enhancing an existing 1,920 square feet of tidal wetlands; monitoring the enhanced wetlands for phragmites; and using all reasonable efforts to eradicate the phragmites.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JULY 3, 2013

SECRETARY'S AGENDA

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORKS

JULY 3, 2013

APPENDIX

SECRETARY'S AGENDA

Contact: Karen Matsouka 410-767-4268
karen.matsouka@maryland.gov

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Office of Public Health Administration/
Health Structure & Infrastructure Administration

CONTRACT ID: Stakeholder Engagement and Planning Process for
Community-Integrated Medical Home
ADPICS No.: M00B3400551/OPASS 13-13403

CONTRACT TYPE: Service

DESCRIPTION: Project management and oversight of stakeholder-engagement process to plan design, implement, and operate the Community Integrated Medical Home (CIMH), a Statewide health care delivery model.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: March 1, 2013

BIDS:

Health Quality Partners	\$240,000
Discern, LLC	\$220,000
Health Management Associates	\$234,991

AWARD: Health Quality Partners, Doylestown, PA

AMOUNT: \$240,000

AWARD DATE: April 15, 2013 **TERM:** April 15, 2013 – September 23, 2013

MBE PARTICIPATION: None

FUND SOURCE: 100% Federal Funds

BOARD OF PUBLIC WORKS

JULY 3, 2013

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1 (continued)

APPROP. CODE: F02.01

INCUMBENT: None

REMARKS:

Nature of Emergency: DHMH received a 6-month planning grant from the Centers for Medicare & Medicaid Services to design the CIMH. Contractor will convene and facilitate stakeholder meetings, conduct background research and prepare research briefs, and produce a innovation plan that details the CIMH model. This plan will be used to apply for additional federal funding to support implementation of the CIMH model.

This grant requires a considerable amount of work over a short period of time and will have a major impact on health care delivery in Maryland. DHMH received the federal notice of award only a few weeks before the 6-month grant period began. DHMH determined that a contractor was needed for project management and subject-matter expertise and that an emergency procurement was necessary so that work could be completed within the short time frame.

Basis for Selection: Health Quality Partners was selected based on its superior proposal and demonstrated expertise in developing similar health care delivery models that have successfully reduced health care spending and improved quality and patient outcomes.

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1211-0000

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

**ITEM 1A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$6,396 for the following **development** project.

*Watkins Park Picnic Table Replacement
Town of Mount Airy, Carroll County
POS #6083-6-330
MD20130423-0254*

Background: Install seven durable poly-vinyl coated steel picnic tables with benches for an existing pavilion at Watkins Park. These new tables will provide safe and adequate seating. Two of the tables will be handicap-accessible.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Program Open Space – Local FY 2012 Allocation
Source Code: 11051 Item 051 \$4,546.28

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local Prior Funds Replacement
Source Code: 12057 Item 057 \$1,850.02

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

**ITEM 2A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit **\$21,000** for the following **development** project.

*Remsburg Park Walking Trail
Town of Middletown, Frederick County
POS #6084-10-331
MD20130424-0257*

Background: Install additional 1,500 linear feet of trail to existing walking trail at Remsburg Park. The combined trail system will encircle the multi-purpose fields and provide an exercise circuit for park users.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Program Open Space – Local FY 2012 Allocation
Source Code: 11051 Item 051 \$759.41

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local Prior Funds Replacement
Source Code: 12057 Item 057 \$20,240.59

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

**ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit \$32,400 for the following **development** project.

*West Metro Core Park: Development Engineering
Wicomico County
POS #6092-22-213
MD20130517-0316*

Background: Develop 100-acre parcel into community park with multiple sports fields and various amenities. This first phase of project development includes engineering, design, and site preparation.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012
Program Open Space – Local Prior Funds Replacement
Source Code: 12057 Item 057 \$32,400.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

**ITEM 4A
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit **\$88,000** for the following **development** project.

*Leister Park Tot Lot
Town of Hampstead, Carroll County
CPP #6088-6-331
MD20130517-0317*

Background: Install new playground equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Community Parks and Playgrounds
Source Code: 13078 Item 078 \$88,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

**ITEM 5A
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit **\$332,000** for the following **development** projects.

1. ***Chestertown Gateway Park - \$155,000***
Town of Chestertown, Kent County
CPP #6085-14-86
MD20130506-0278

Background: Construct community park at northwest gateway entrance into Town of Chestertown. Initial development includes a basketball court, grading, excavation, landscaping, pathways, and site amenities.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Community Parks and Playgrounds
Source Code: 13078 Item 078 \$155,000.00

2. ***Betterton Memorial Park Firefly Play Area - \$16,000***
Town of Betterton, Kent County
CPP #6086-14-87
MD20130506-0280

Background: Construct natural play area entitled "Firefly" at Betterton Memorial Park. The play area will afford opportunities for children to explore nature and natural play. The area will include two manufactured pieces of playground equipment, but mostly the play area will be made from local fallen trees that will be treated for durability and safety. The play equipment will be consistent with National Playground Safety Standards and the Americans with Disabilities Act.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Community Parks and Playgrounds
Source Code: 13078 Item 078 \$16,000.00

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

ITEM 5A (con't)

COMMUNITY PARKS AND PLAYGROUNDS PROGRAM

3. *Rock Hall Civic Center: Basketball/Tennis Courts - \$161,000*
Town of Rock Hall, Kent County
CPP #6087-14-88
MD20130506-0279

Background: Renovate basketball and tennis courts at Rock Hall's Civic Center. Renovation will include removing and repaving court surfaces, adding new goals and nets, and upgrading lighting. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy-efficient, and minimize light pollution.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
 Community Parks and Playgrounds
 Source Code: 13078 Item 078 \$161,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

**ITEM 6A
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Recommendation: Approval to commit **\$121,000** for the following **development** project.

*Bladensburg Recreation Tot Lot - \$121,000
Town of Bladensburg, Prince George's County
CPP #6100-16-766
MD20130521-0336*

Background: Remove old, outdated playground and install new playground equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Community Parks and Playgrounds
Source Code: 13078 Item 078 \$121,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

**ITEM 7A
PROGRAM OPEN SPACE STATE SHARE**

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

*Mary Jane Shearer
Frederick County, POS #4163*

Reference: That the Board of Public Works approve the acquisition in fee simple of 6 +/- acres located in Frederick County. The mostly forested parcel is centered on the heights between Frostown and Turner's Gap, the scenes of intense fighting during the Battle of South Mountain on September 14, 1862. Acquisition will allow South Mountain State Park to expand preservation efforts in a significant historical area that is currently unprotected from development. Acquisition will increase recreational opportunities, including historic interpretation of Civil War events. The property will provide an excellent vantage point to discuss the Union and Confederate advances during the Battle of South Mountain.

The property is not located within a Target Ecological Area and has received an ecological ranking of 31 under the Program Open Space Targeting System. This project meets the requirements under the Appendix A of the POS targeting protocol as it is being considered as a recreational project of high historical value for the Park's management purposes.

Grantor: Mary Jane Shearer

Grantee: State of Maryland to the use of the Department of Natural Resources

Property: 6 +/- acres, unimproved

Price: \$100,000 (discounted sale)
Price reflects a 5% discount from the recommended value of \$105,000.00

Appraisals: \$61,000 (6/14/12) – Leslie U. Hutzell - Reviewed by David Wallenberg
\$105,000 (7/5/12) – LouAnne E. Cline - Reviewed by David Wallenberg

Fund Source:

POS Acquisition Opportunity Loan 2009, Chapter 419, Acts of 2009
Source Code: 50009 Item 500 \$90,074

Outdoor Recreation Land Loan 2012, Chapter 395, Acts of 2012
Source Code: A0510 Item 010 \$9,926

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

**ITEM 8A
PROGRAM OPEN SPACE STATE SHARE**

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

*Estate of Elvin L. Haupt - \$248,000
Stabilization Costs - \$24,800
Washington County, POS #4406*

Reference: That the Board of Public Works approve the acquisition in fee simple of 18 +/- acres located in Washington County. This mostly forested property is adjacent to an area of Greenbrier State Park that is hunters use frequently. The property is improved by a residential structure that will be razed, increasing public safety for hunters. Acquisition will also allow for expansion of trails for hiking and biking when hunting is not in season.

The property is located within the Target Ecological Area. This project also meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of its extraordinary location and the environmental value of the property, which scored 85 under the Program Open Space Targeting System.

Stabilization: Approval is requested to use up to \$24,800 in POS Stabilization funds to raze all structures. See Section 5-903(f) of the Natural Resources Article, Annotated Code of Maryland.

Grantor: Estate of Elvin L. Haupt

Grantee: State of Maryland to the use of the Department of Natural Resources

Property: 18 +/- acres, unimproved

Price: \$248,000

Appraisals: \$248,000 (9/6/12) – LouAnne E. Cline - Reviewed by David Wallenberg
\$347,000 (9/11/12) – James L. Randall - Reviewed by David Wallenberg

Fund Source:

POS Acquisition Opportunity Loan 2009, Chapter 419, Acts of 2009
Source Code: 50009 Item 500 \$248,000

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

**ITEM 9A
PROGRAM OPEN SPACE STATE SHARE**

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

***Heartwood Forestland Fund IV [Furnace Tract] - \$810,000 (price)
POS Funds Requested - \$800,000 (federal funding of \$10,000 will supplement)
Worcester County, POS # 4477***

Reference: That the Board of Public Works approve the acquisition of a 603 +/- acre property located in Worcester County known as The Furnace Tract that will become part of Pocomoke State Forest. The property is contiguous with Chesapeake Forest Lands, the State Forest, and directly supports at least six rare, threatened, and endangered (RTE) plant and animal species, while protecting Forest Interior Dwelling Species habitat, and the headwaters of Nassawango Creek on the Pocomoke River. All the RTE species at the site persist solely because the current habitat is actively managed under sustainable-forestry principles. Acquisition of this significant property will safeguard wildlife habitat, provide increased opportunity for environmental research and outdoor recreation, and provide a buffer for water quality of the Pocomoke River. Acquisition will expand public access and ensure the long-term viability of the RTE species that make this tract so ecologically significant. All six RTE species are early-successional and require active management (i.e. the control of competing woody plant species) to ensure viability.

The property is located within the Target Ecological Area (TEA). This project also meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of its extraordinary location and the environmental value of the property, and has received a high score of 127 under the Program Open Space Targeting System.

Grantor: The Conservation Fund

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 603 +/- acres

Price: \$810,000
Price reflects a discount of \$156,000, or a 16% discount from the recommended value of \$966,000

SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA

July 3, 2013

ITEM 9A (con't)

PROGRAM OPEN SPACE STATE SHARE

Appraisals: \$966,000 (7/25/12) – William R. McCain, Reviewed by David Wallenberg
 \$1,200,000 (9/5/12) – Gary T. Westholm, Reviewed by David Wallenberg

Fund Source:

Outdoor Recreation Land Loan – 2009, Chapter 335, Acts of 2008

Heritage Conservation Fund - 2009

Source Code: 44710 Item 447 \$689,705

Maryland Consolidated Capital Bond Loan – 2010, Chapter 483, Acts of 2010

Heritage Conservation Fund – 2011 Replacement Funds

Source Code: 01410 Item 014 \$110,295

US Fish & Wildlife (Federal) \$ 10,000

Reimbursements:

Program Open Space reimbursements to The Conservation Fund for due diligence costs will be as follows:

Administrative Fee 3%	\$24,000
Appraisals	\$ 5,700
Phase I Study	\$10,000 (not to exceed)
Title Research	\$ 7,000 (not to exceed)
Interest Carry	<u>\$ 6,666</u>
Total	\$53,366

Fund Source for Reimbursements:

Outdoor Recreation Land Loan – 2009, Chapter 335, Acts of 2008

Heritage Conservation Fund - 2009

Source Code: 44710 Item 447 \$53,366

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

**ITEM 10A
RURAL LEGACY PROGRAM FUNDS**

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

*Coastal Bays Rural Legacy Area
Aydelotte Property*

Recommendation: Approval to grant \$271,310 to Worcester County for Rural Legacy project.

Background: The Board of Public Works authorized a \$1,000,000 FY 2010 grant for easement acquisitions for the Coastal Bays Rural Legacy Area. POS Item 10A (12/16/09).

Project Description: Acquisition of this 153.87-acre conservation easement will protect productive agricultural and forest lands. The acquisition will protect 5,800 linear feet of Swan Gut Creek, which is located within the Chincoteague Bay Watershed. This easement will be held by the County Commissioners of Worcester County and the United States of America.

Easement Value: Total easement value \$480,000 – \$3,120 per acre

Other Costs:

Administrative:	\$14,400	
Incidental:	\$ 9,710	\$1000 Title Work/Insurance
		\$6,800 Appraisals
		\$1,910 Settlement fees
Program Compliance:	<u>\$ 7,200</u>	
Total	\$ 31,310	

Amount Requested: \$271,310. The amount comprises \$240,000 for the acquisition and \$31,310 for the costs. The U.S. Department of Agriculture is contributing \$240,000 toward the acquisition from the federal Farm and Ranchlands Protection Program.

Fund Source:

Outdoor Recreation Land Loan – 2009, Chapter 335, Acts of 2008
Rural Legacy Program - 2009
Source Code: 09025 Item 025 \$ 271,309.50

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

**ITEM 11A
RURAL LEGACY PROGRAM FUNDS**

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

***Mountain Ridge Rural Legacy Area
Mullan Property***

Recommendation: Approval to grant \$227,526 to Allegany County Board of Commissioners for Rural Legacy project.

Background: The Board of Public Works authorized a \$642,936 FY 2011 Grant for easement acquisitions for the Mountain Ridge Rural Legacy Area. POS Item 11A (9/1/10).

Project Description: Acquisition of this 93.532-acre conservation easement in Allegany County will protect productive upland forest and provide water quality protection to Braddock Run, a Class I trout stream. Mineral rights are severed on this property. DNR has approved moving forward because these ecologically-significant tracts are steeply sloped, very close to Braddock Run, and adjacent to high density development. These factors make the site a poor location for mineral extraction, significantly reducing the likelihood that the property will be usef for that purpose. This easement will be held by the Allegany County Board of Commissioners.

Easement Value: Total easement value \$201,485 – \$2,154 per acre

Other Costs:

Administrative:	\$ 6,044		
Incidental:	\$ 16,975	\$ 778	Title Insurance
		\$ 1,500	Attorney Fees
		\$ 2,485	Minerals Search
		\$ 812	Engineering Report
		\$11,400	Survey
Program Compliance:	\$ 3,022		
Total	\$ 26,041		

Amount Requested: \$227,526

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444 Acts of 2012
Rural Legacy Program
Source Code: 12060 Item 060 \$224,503.70

Outdoor Recreation Land Loan of 2009, Chapter 335 Acts of 2008
Rural Legacy Program
Source Code: 09025 Item 025 \$3,022.00

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

July 3, 2013

**ITEM 12A
SALE OF FOREST PRODUCTS**

Contact: Robert Feldt
rfeldt@dnr.state.md.us
(410) 260-8529

Project: Chesapeake State Forest, Worcester County
CF-21-13
51.3 acres / Compartment WR40, Stands 3 & 21

Timber Sale: This is a regeneration harvest of 42-year old and 43-year old planted loblolly pines. Approximately 24% of the proposed harvest area has been set aside in irregularly shaped areas as Green Tree Retention. Areas selected for retention contain standing woody debris, various species of hardwoods and pines. Mast-producing hardwoods are being retained throughout the harvest area. The hardwoods and dead snags will improve wildlife habitat. This sale includes 818,038 board feet of sawtimber and 21 cords. No bond money was used in the purchase of this land.

Sales Method: Competitive Sealed Bid (one-step method). See BPW Advisory 2005-2

Bids:

Millville Lumber Company, Inc.	MD	\$130,900.00
Dorchester Lumber Co., Inc.	MD	\$110,500.00
Cropper Brothers Lumber Co, Inc.	MD	\$110,500.00

Award: Millville Lumber Company, Inc.

Amount: \$130,900.00

Estimated Value: \$122,873.70

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 1-S

Agency Contact: Ken Smith
410-260-7807
ksmith@comp.state.md.us

DEPARTMENT/PROGRAM:

Comptroller of Maryland (COMP)
Bureau of Revenue Estimates

CONTRACT ID:

OC-2013-03;
Consulting Services for Tax Database Development
and Reporting
ADPICS # E00B4400008

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Provide a consulting firm to develop an individual income tax database from Maryland tax returns for tax years 2009, 2010, 2011, 2012, 2013, 2014, and 2015. The database will be developed using actual, rather than blurred, data from individual income tax returns. The database is utilized by the Comptroller's Office, the Department of Budget and Management, and the Department of Legislative Services for revenue estimating and tax policy analysis.

AWARD:

Quantria Strategies, LLC
Cheverly, MD

TERM:

8/1/2013 – 12/31/2017

AMOUNT:

\$650,000 (4 Years, 5 Months)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

Only One Proposal Received

MBE PARTICIPATION:

50% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY:

None

INCUMBENT:

Chainbridge Software, LLC, Fairfax, VA

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: Notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* (eMM), posted on the Comptroller's Procurement Website, and listed in the Comptroller of Maryland's contract brochure that is distributed at various procurement and MBE outreach events throughout the year. The RFP was directly emailed to 127 prospective offerors, of which 85 are Maryland firms and 125 are MBEs. An additional 329 prospective offerors received the notice via eMM.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Quantria Strategies, LLC (Quantria), the sole Offeror.

Quantria has previously delivered nine databases to the Comptroller, thereby providing a level of consistency. Quantria demonstrated an intensive understanding of the project and an in-depth knowledge of both State and Federal tax codes. Quantria provided specific details in its technical approach and work plan from creation of the database to the delivery of reports. Quantria committed to additional hours as needed to prepare the database as well as additional training over the course of the contract should personnel change.

The Comptroller solicited feedback from potential offerors as to why they did not submit an offer. Fourteen (14) responses were received with reasons, in general such as, "Other commitments preclude our participation at this time"; "The subject of the contract is not something we normally provide"; and "The scope of work is beyond our current capacity".

A 25% MBE participation goal was established for this contract; however, the recommended awardee has committed to 50% MBE participation with its software development partner.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

FUND SOURCE: 100% General

APPROP. CODE.: E00A0301

RESIDENT BUSINESS: Yes.

MD TAX CLEARANCE: 13-1700-0001

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 2-S

Agency Contact: Robert Howells
410-230-8789
Robert.howells@maryland.gov

DEPARTMENT/PROGRAM:

Maryland State Lottery and Gaming
Control Agency (MLGCA)
Creative Product Services Division

CONTRACT ID:

2013-02
Advertising, Digital, Web & Social Media,
and Research Services
ADPICS # (See Attachment 1)

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Contract to provide Advertising, Digital, Web & Social Media, and Research services encompassed by four Functional Areas (FA), including creative development and production of advertising and marketing materials, media planning and buying, media post-buy analysis and reconciliation, creation and production of internet web, digital and social media advertising, research support, and other related services

AWARDS:

See Attachment 1

TERM:

8/1/2013 - 7/31/2016 (w/2 one-year renewal options)

AMOUNTS:

See Attachment 1

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

See Attachment 2

MBE PARTICIPATION:

25% for FAs I, III & IV
6% for FA II

PERFORMANCE SECURITY:

\$500,000 for FAs I&II
\$60,000 for FA III
\$30,000 for FA IV

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

INCUMBENTS: See Attachment 2

REQUESTING AGENCY REMARKS: A notice of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. The RFP was sent to 91 potential offerors, of which 68 are Maryland firms and 15 are MBEs. A copy of the RFP was also sent to the Governor's Office of Minority Affairs.

The RFP defined four Functional Areas (FA) as shown below encompassing all required services:

- I. Creative Services
- II. Media Services
- III. Digital, Web and Social Engagement Design, Delivery and Hosting Services
- IV. Research Services

Offerors were allowed to submit proposals for one, some or all of the FAs and to receive a contract award for one or multiple FAs.

Seven offerors submitted proposals in response to the RFP, with a total of eight proposals for the individual FAs being received. Two of the proposals, one each for Functional Areas I and IV, were determined to be not reasonably susceptible of being selected for award and the financial proposals were returned unopened. Attachment 2 lists the proposals that were determined to be qualified and their ranking.

In FA I – Creative Services: Only one offer was deemed to be reasonably susceptible of being selected for award. In addition, the Offeror, Gray Kirk/VanSant Advertising, Inc. (GKV) was determined to be responsible, and the financial offer was considered fair and reasonable. GKV is therefore recommended for contract award.

In FA II – Media Services: The recommended contractor, Media Works, Ltd. (Media Works) was ranked first technically and first financially. Therefore, Media Works was determined to be the responsible Offeror offering the most advantageous offer to the State considering price and the evaluation factors set forth in the RFP and is recommended for contract award.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

In FA III – Digital, Web and Social Engagement Design, Delivery and Hosting Services: Only one offer was received for this FA, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror, Gray Kirk/VanSant Advertising, Inc. (GKV) was determined to be responsible, and the financial offer was considered fair and reasonable. It was also determined that other potential offerors had a reasonable opportunity to respond to the solicitation for this FA. GKV is therefore recommended for contract award.

In FA IV – Research: The recommended contractor, The Key Group, Inc. (Key) was ranked first technically and first financially. Therefore, Key was determined to be the responsible Offeror offering the most advantageous offer to the State considering price and the evaluation factors set forth in the RFP and is recommended for contract award.

The Contract for each FA establishes a fixed monthly fee amount that will be paid. The *Award Amounts* shown on Attachment 1 and the *Financial Offer* amounts shown on Attachment 2 are different.

The *Award Amount* (Attachment 1) is composed of two components as described below:

- Contractor's Fee: This component is the fixed monthly fee, based on the Financial Offers, to be paid to the Contractors for the services they provide in each Functional Area.
- Lottery's Budget: This component is the portion of the Lottery's marketing budget as estimated in the Request for Proposals for each Functional Area and is the same regardless of the Contractor selected. The Contractors will be placing and paying for various productions, media buys, and other projects with third-parties. These costs shall be pre-approved by the Lottery and reimbursed at the Contractor's actual cost with no markup allowed.
- Total Award Amount = Contractor's Fees + Lottery's Budget

By entering into these contracts the Lottery seeks to achieve the following program objectives:

1. Maximize Net Income from Lottery products for the benefit of the State of Maryland by: (a) expanding participation among current players; (b) attracting new players with a clear, targeted, efficient presentation of the current game menu; and (c) introducing new games as part of the overall fun and excitement of playing Lottery games;

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

2. Increase players' and prospective players' understanding of Lottery products and reinforce the Lottery's mission of raising revenue for the State;
3. Improve Lottery Retailers' understanding, advocacy and promotion of Lottery products and the Lottery overall;
4. Reinforce the credibility and integrity of the Lottery throughout all communications;
5. Position the Lottery as a fun entertainment option and to maintain a competitive position with other providers of entertainment; and
6. Engage with contractors that will work with the Lottery in the development and execution of an integrated marketing program that will accomplish the Lottery's goals and objectives, maintains creativity to meet the lottery's needs over the Contract term, and is sufficiently flexible to meet the Lottery's evolving requirements.

FUND SOURCE: 100% Special (Lottery Proceeds)

APPROP. CODE: E75D0001

RESIDENT BUSINESSES: Yes, for all FAs

MD TAX CLEARANCES: See Attachment 1

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

ATTACHMENT 1

AWARDS (Cont.):

Functional Areas <u>Contractor/Contract #</u>	Contract Amount <u>Contractor's Fee + Lottery's Budget = Total Award Amount</u>	Maryland Tax Clearance #/ <u>ADPICS#</u>
<u>I – Creative Services</u>		
Gray, Kirk/VanSant Advertising, Inc. Baltimore, MD	\$2,232,000 + \$7,500,000 = \$9,732,000 (Est. NTE 3 Years; Base Contract) \$ 744,000 + \$2,500,000 = \$3,244,000 (Est. NTE 1 Year; Renewal Option) \$ 744,000 + \$2,500,000 = \$3,244,000 (Est. NTE 1 Year; Renewal Option)	13-1780-1111 E75B4400003
#2013-02(I)	\$3,720,000 + \$12,500,000 = \$16,220,000 (Est. Total 5 Years)	
<u>II – Media Services</u>		
Media Works, Ltd.(MBE) Baltimore, MD	\$1,199,988 + \$30,000,000 = \$31,199,988 (Est. NTE 3 Years; Base Contract) \$ 399,996 + \$10,000,000 = \$10,399,996 (Est. NTE 1 Years Renewal Option) \$ 399,996 + \$10,000,000 = \$10,399,996 (Est. NTE 1 Year; Renewal Option)	13-1781-0111 E75B4400004
#2013-02(II)	\$1,999,980 + \$50,000,000 = \$51,999,980 (Est. Total 5 Years)	
<u>III – Digital, Web and Social Engagement Design, Delivery and Hosting Services</u>		
Gray Kirk/VanSant Advertising, Inc. Baltimore, MD	\$ 749,988 + \$ 975,000 = \$1,724,988 (Est. NTE 3 Years; Base Contract) \$ 249,996 + \$ 325,000 = \$ 574,996 (Est. NTE 1 Year; Renewal Option) \$ 249,996 + \$ 325,000 = \$ 574,996 (Est. NTE 1 Year; Renewal Option)	13-1780-1111 E75B4400005
#2013-02(III)	\$1,249,980 + \$1,625,000 = \$2,874,980 (Est. Total 5 Years)	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

ATTACHMENT 1

AWARDS (Cont.):

IV – Research Services

The Key Group, Inc.
Timonium, MD

#2013-02(IV)

\$ 208,800 + \$ 300,000 = \$ 508,800 (Est. NTE 3 Years; Base Contract)
\$ 69,600 + \$ 100,000 = \$ 169,600 (Est. NTE 1 Year; Renewal Option)-
\$ 69,600 + \$ 100,000 = \$ 169,600 (Est. NTE 1 Year; Renewal Option)
\$ 348,000 + \$ 500,000 = \$ 848,000 (Est. Total 5 Years)

13-1782-0111
E75B4400006

Grand Total

\$ 4,390,776 + \$38,775,000 = \$43,165,776 (Est. NTE 3 Years; Base Contract)
\$ 1,463,592 + \$12,925,000 = \$14,388,592 (Est. NTE 1 Year; Renewal Option)
\$ 1,463,592 + \$12,925,000 = \$14,388,592 (Est. NTE 1 Year; Renewal Option)
\$ 7,317,960 + \$64,625,000 = \$71,942,960 (Est. Total 5 Years)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.) **ATTACHMENT 2**

BIDS OR PROPOSALS (Cont.):

<u>Offerors</u>	<u>Tech. Rank</u>	<u>Financial Offer (Rank) *</u>	<u>Overall Rank **</u>
<u>Functional Area I – Creative Services</u>			
Gray Kirk/VanSant Advertising, Inc. *** Baltimore, MD	1	\$738,600 (1)	1
<u>Functional Area II – Media Services</u>			
Media Works, Ltd. (MBE) Baltimore, MD	1	\$338,396 (1)	1
Trahan, Burden & Charles, Inc. *** Baltimore, MD	2	\$366,177 (2)	2
<u>Functional Area III – Digital, Web and Social Engagement Design, Delivery and Hosting Services</u>			
Gray Kirk/VanSant Advertising, Inc. Baltimore, MD	1	\$201,193 (1)	1
<u>Functional Area IV – Research Services</u>			
The Key Group, Inc. Timonium, MD	1	\$ 62,400 (1)	1
Crestwood Market Research, Inc. *** Kirkland, WA	2	\$ 75,600 (2)	2

Note: * The financial offer is the annual amount for the contractor's compensation based on a financial model contained in the RFP.

** Technical factors and financial factors had equal weight in the overall award determination.

*** Incumbent. Functional Area III has no incumbent; under the previous contract this FA was Public Relations and Communications Services.

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 3-S

Agency Contact: Dixit Shah
410-767-1456
dixit.shah@maryland.gov

DEPARTMENT/PROGRAM:

Health & Mental Hygiene (DHMH)
Office of Systems, Operations & Pharmacy

CONTRACT ID:

OPASS 13-13295;
Drug Use Review Analyses, Evaluations &
Interventions for Maryland Medicaid Recipients
ADPICS # M00B4400124

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Contract to provide development, operation and management of the Drug Use Review Analyses, Evaluations and Interventions for Maryland Medicaid Recipients, as well as maintenance of the Fee for Service (FFS) Preferred Drug List (PDL) and the HealthChoice Managed Care Organizations (MCO) formularies on the Epocrates™ Formulary Listing Service software.

AWARD:

Health Information Designs, LLC
Auburn, AL
(Local Office in Salisbury, MD)

TERM :

8/1/2013 – 7/31/2016 (w/1 two -year option renewal)

AMOUNT:

\$2,111,580 (3 Years; Base Contact)
\$1,407,720 (2 Years; Renewal Option)
\$3,519,300 Total (5 Years)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS

Only One Acceptable Proposal Received

MBE PARTICIPATION:

10% (See Requesting Agency Remarks)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

VSBE PARTICIPATION: None (See Requesting Agency Remarks)

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to three prospective vendors, none of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Two proposals were received in response to the RFP; however, only one was deemed to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Health Information Designs, LLC (HID). The second Offeror took exceptions to the provisions of the RFP and the standard contract.

The purpose of this Contract is to obtain a Contractor that has the technical and professional capabilities to continue the ongoing operation and management of the Maryland Drug Use Review (DUR) Program. The Maryland DUR Board was formed in November 1992 with the charge to assist the Department Health and Mental Hygiene (DHMH) with overseeing retrospective and prospective drug use review within the Maryland Medicaid Program and in conformity with the Omnibus Budget Reconciliation Act of 1990, §1927g(3). The DUR Board holds four meetings yearly. DHMH requires clinical expertise and the ability to perform claims data analysis, which is beyond the scope of the Department's in-house abilities.

A 10% MBE participation goal was established for this contract based upon the limited subcontracting opportunities: document preparation services and web page maintenance. The majority of the services are performed through the systems and, therefore, cannot be subcontracted. For this reason, no VSBE participation goal was established for this contract.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

FUND SOURCE: 50% General; 50% Federal

APPROP. CODE: M00Q0103

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1850-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 4-S

Agency Contact: James Sult
410-230-3326
sultj@djs.state.md.us

DEPARTMENT/PROGRAM:

**Juvenile Services (DJS)
Mental Health Services**

CONTRACT ID:

13-JS-017;
Clinical Services in the Central Region of Maryland
ADPICS # V00B4400001

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Provide psychological and psychiatric evaluations/consultations for alleged or adjudicated youth offenders residing in the communities of Baltimore, Carroll, Harford and Howard Counties, including youth detained at the Charles H. Hickey, Jr. School.

AWARD:

Law & Mental Health Associates, Inc.
Bel Air, MD

TERM:

7/15/2013 - 7/14/2014 (w/1 one-year renewal option)

AMOUNT:

\$218,400 (1 Year; Base Contract)
\$227,136 (1 Year; Renewal Option)
 \$445,536 Total (2 Years)

PROCUREMENT METHOD:

Competitive Sealed Bidding

BIDS OR PROPOSALS:

See Attachment

MBE PARTICIPATION:

0% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY:

None

INCUMBENT:

Monfredo Counseling Services
Carney, MD

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent to 64 prospective vendors, 63 of which are Maryland firms, and included 14 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Four bids were received in response to the IFB, all of which were deemed to be responsive. Award is recommended to the responsible bidder with the lowest priced bid. Therefore, award is recommended to Law & Mental Health Associates, Inc.

The purpose of this contract is to provide clinical services for youth residing in the communities of Baltimore, Carroll, Harford, and Howard Counties, and youth detained at the Charles H. Hickey Jr. School, by providing psychiatric assessments, psychological assessments, psychiatric consultations and psychological consultations.

The contract provides for up to a 4% increase, if any, based upon the Consumer Price Index (CPI) for the District of Columbia/ Maryland/ Virginia/ West Virginia Region for the renewal options, if exercised.

No MBE participation goal was established for this contract based upon the limited number of MDOT certified MBE clinicians available to provide psychiatric or psychological services.

FUND SOURCE: 100% General

APPROP. CODE: V00H0102

RESIDENT BUSINESS: Yes

MARYLAND TAX CLEARANCE: 13-1870-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.) **ATTACHMENT**

BIDS OR PROPOSALS (Cont.):

<u>Bidders</u>	<u>Bids</u>
Law & Mental Health Associates, Inc. Bel Air, MD	\$218,400
Monfredo Counseling Services Carney, MD	\$246,300
COMPASS Mental Health Severn, MD	\$498,900
Sushma Jani, M.D., LLC Columbia, MD	\$651,000

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM:	5-S-OPTION	Agency Contact: Sandy Johnson 410-767-7408 Sandy.Johnson@maryland.gov
DEPARTMENT/PROGRAM:		Human Resources (DHR) Local Departments of Social Services Operations Residential Child Care Maintenance Payments Program
CONTRACT ID:		SSA/RCCSS-13-001-A1; Residential Child Care Services ADPICS # N00B4400059
CONTRACTOR:		Dove Pointe Residential Services, Inc. Salisbury, MD
CONTRACT APPROVED:		12/5/2012 DBM BPW Agenda Item 3-S
CONTRACT DESCRIPTION:		Provide Residential Child Care (RCC) for three severely developmentally disabled youth currently placed at Dove Pointe Residential Services, Inc. on the Eastern Shore.
OPTION DESCRIPTION:		Approval request to simultaneously exercise the two one-year renewal options as contained in the original contract.
TERM OF ORIGINAL CONTRACT:		8/16/2011 – 8/15/2013 (w/2 one-year renewal options)
TERM OF OPTION:		8/16/2013 – 8/15/2015
AMOUNT OF ORIGINAL CONTRACT:		\$1,351,494 (3 Years)
AMOUNT OF OPTIONS:		\$ 570,745 (1 Year; 1 st Renewal Option) \$ 570,745 (1 Year; 2 nd Renewal Option) \$1,141,490 Total (2 Years)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S-OPTION (Cont.)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$2,492,984

ORIGINAL PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: Request for approval to simultaneously exercise the two one-year renewal options as contained in the original sole source contract with Dove Pointe Residential Services, Inc. (Dove Pointe). By exercising both renewal options simultaneously, developmentally disabled Residential Child Care (RCC) services will continue for three severely developmentally disabled youth currently placed at Dove Pointe. In addition to being severely developmentally disabled, two of the youth have medically fragile conditions (brain injury and shattered spine). Historically, once these types of vulnerable youth are placed in a residential facility, the youth usually do not change placements going into adulthood for continuity of care. During the second option period, two of the three youth will age out.

DHR negotiated the rates with Dove Pointe for the current contract and renewal option periods in order to maintain continuity of care for these three youth based upon the uniqueness of the facility to provide services for youth with these types of conditions and the close proximity to the youth's families. DHR believes that if it were to re-negotiate the daily rate for these youth for the next two years, there would be a rate increase for services. Therefore, it is believed to be in the State's best interest to simultaneously exercise the two one-year renewal options to maintain the established rates.

FUND SOURCE: 66% General; 34% Federal

APPROP. CODE: N00G0001

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 6-S-OPTION **Agency Contact:** Horacio Tablada
410-537-3815
htablada@mde.state.md.us

DEPARTMENT/PROGRAM: Maryland Department of the Environment
(MDE)
Land Management Administration
Land Restoration Program

CONTRACT ID: U00B9200006;
Remedial Management at Hazardous
Waste/Petroleum Disposal Sites
ADPICS # COF04067

CONTRACT APPROVED: 9/10/2008 DBM BPW Agenda Item 7-S

CONTRACTOR: Chesapeake Geo Sciences, Inc.
Columbia, MD
(Certified Small Business)

CONTRACT DESCRIPTION: Single award, task order based contract
using firm fixed prices to provide project management and technical services in support of the
Department's remedial response activities at Maryland sites known or suspected to be the source
of a release of controlled hazardous substance(s) or petroleum.

OPTION DESCRIPTION: Approval request to exercise the single one-
year renewal option as contained in the original contract.

TERM OF ORIGINAL CONTRACT: 10/1/2008 – 9/30/2013 (w/1 one-year
renewal option)

TERM OF OPTION : 10/1/2013 – 9/30/2014

AMOUNT OF ORIGINAL CONTRACT: \$10,000,000 NTE

AMOUNT OF OPTION: \$0 (See Requesting Agency Remarks)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S-OPTION (Cont.)

PRIOR MODIFICATIONS/OPTIONS:	None
REVISED TOTAL CONTRACT AMOUNT:	\$10,000,000 NTE
ORIGINAL PROCUREMENT METHOD:	Competitive Sealed Bidding
MBE PARTICIPATION:	25%
MBE COMPLIANCE:	25.5%

REQUESTING AGENCY REMARKS: Request for approval to continue existing project management and technical services by exercising the single one-year renewal option as contained in the original contract. This renewal option is needed to prevent an interruption in current work at existing sites with suspected releases and on-going remedial activities of hazardous substances.

Chesapeake Geo Sciences, Inc., (CGS) has performed the services under this contract in a satisfactory manner. CGS has been responsive to the needs of the Department.

As stated in the original agenda item, this contract has a \$10,000,000 Not-to-Exceed (NTE) finite cap. If all of the funds were expended during the base term of the contract, the renewal option would not be exercised. If the \$10M NTE had not been reached, the renewal option would be exercised at the established rates for the base term with no additional funding requested. At this time, there is approximately \$1,451,000 remaining on the contract. Therefore, it is in the best interest of the State to exercise this available renewal option.

Since this is the only renewal option for this contract the Department will re-solicit for these services during the renewal period. A new contract is expected to be in place prior to the expiration of this contract to continue work on the remediation of hazardous waste and petroleum disposal sites.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S-OPTION (Cont.)

FUND SOURCE: 35% GO Bonds/PAYGO, 30% General,
30% Special (Controlled Hazardous
Substance Clean Up Fund and Oil Disaster
Containment, Cleanup and Contingency
Funds), 5% Federal

APPROP. CODE: U00A0601, U00A0104

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM : 7-S-MOD **Agency Contact:** Ken Smith
410-260-7807
ksmith@comp.state.md.us

DEPARTMENT/PROGRAM: Comptroller of Maryland (COMP)
Compliance Division

CONTRACT ID: OC-2009-08;
Unclaimed Property Audit Services
ADPICS # COF07496

CONTRACT APPROVED: 9/16/2009 DBM BPW Agenda Item 3-S

CONTRACTORS: See Attachment 1

CONTRACT DESCRIPTION: Revenue-generating contract to obtain assistance in auditing potential holders of unclaimed property, particularly those located outside the State of Maryland. The vendors will conduct audits, identify unclaimed property belonging to persons with last known addresses in Maryland, and serve as a compliance consultant to report and remit this property.

MODIFICATION DESCRIPTION: Request to increase the available funding to allow for the payment of commission on additional revenues collected.

TERM OF ORIGINAL CONTRACT: 9/17/2009 – 11/30/2012 (w/1 two-year renewal option)

TERM OF MODIFICATION: 8/1/2013 – 11/30/2014

AMOUNT OF ORIGINAL CONTRACT: \$3,364,613 (Actual Combined Commissions on approx. \$31,000,000 gross receipts)

AMOUNT OF MODIFICATION: \$2,325,000 (Combined Commissions on Est. \$21,385,000 receipts)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: \$1,508,866 (Combined Commissions on Est.
\$13,904,798 gross receipts)
(See Attachment 2)

REVISED TOTAL CONTRACT AMOUNT: \$7,198,479 (Combined Commissions on Est.
\$66,289,798 gross receipts)

OVERALL PERCENT +/- (THIS MOD): +69.1%

ORIGINAL PROCUREMENT METHOD: Multi-Step Competitive Sealed Bidding

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: Request for approval of a modification to increase the available funding for the payment of commissions on additional reporting and remitting of unclaimed property. The Contractors' reporting and remitting efforts have greatly exceeded the estimates for the renewal option period. Based on the current monthly spend, the Comptroller estimates that the full amount of approved funding will be extinguished by September 2013.

At the time of the renewal option approval, not all of the Contractors had remittances since this was their first opportunity to work with the Comptroller's Office and had not acquired a "system" of identifying and remitting unclaimed property. However, since August 2012, several of the Contractors have had great successes, and the estimated number of gross receipts has increased by 61%. If the unclaimed property auditing firms continue to identify and remit property to the Comptroller's Office at the same rate as seen over the past six months, the Department could expect to receive an additional \$21.4M in revenue than the original estimate of \$13.9M for this renewal option period.

Therefore, it is in the best interest of the State to increase the available funding to continue providing these unclaimed property audit services.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

FUND SOURCE: 100% Special (Unclaimed Property)

APPROP. CODE: E00A0501

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.) **ATTACHMENT 1**

CONTRACTORS (Cont.):

Xerox State & Local Solutions, Inc. (Xerox)
(formerly ACS State & Local Solutions, Inc.)
Fairfax, VA

Audit Services, U.S., LLC (Audit Services)
New York, NY

Abandoned Property Experts, LLC
Ann Arbor, MI

PRA Government Services, LLC (PRA)
d/b/a Revenue Discovery Systems
Birmingham, AL

Verus Financial, LLC (Verus)
Waterbury, CT

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.) ATTACHMENT 2

PRIOR MODIFICATIONS/ OPTIONS (Cont.):

OPTION #1	\$1,508,866	Exercised the single two-year renewal option as contained in the original contract to continue the unclaimed property audit services and modified the Contract for four of the five Contractors to reduce the commission rate for period of 12/1/2012 – 11/30/2014. Approved on the 8/22/2012 DBM BPW Agenda, Item 10-S-MOD.
-----------	-------------	--

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM:	8-S-MOD	Agency Contact: Joselyn Hopkins 410-339-5013 jmhopkins@dpscs.state.md.us
DEPARTMENT/PROGRAM:		Public Safety & Correctional Services (DPSCS) Community Supervision Division
CONTRACT ID:		Q0012004 – Mod #1; Drug Testing Services ADPICS # COF07868
CONTRACTS APPROVED:		9/7/2011 DBM BPW Agenda Items 6-S
CONTRACTOR:		Phamatech, Inc. San Diego, CA
CONTRACT DESCRIPTION:	Contract to perform Drug Testing Services for urine samples collected by the Agency for detainees, inmates, parolees, mandatory supervision releases and probationers.	
MODIFICATION DESCRIPTION:	Approval request to modify the contract to provide for additional drug tests that were not included in the original contract.	
TERM OF ORIGINAL CONTRACT:	9/12/2011 – 9/30/2014 (w/2 one-year renewal options)	
TERM OF MODIFICATION:	7/8/2013 – 9/30/2014	
AMOUNT OF ORIGINAL CONTRACT:	\$2,223,260 (3 Years)	
AMOUNT OF MODIFICATION:	\$0 (See Requesting Agency Remarks)	
PRIOR MODIFICATIONS/OPTIONS:	None	
REVISED CONTRACT AMOUNT:	\$2,223,260	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

OVERALL PERCENT +/- (THIS MOD): 0%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: Request for approval to modify the contract to add additional drug tests that were not included in the contract.

The modification to the contract will add confirmation Gas Chromatography/Mass Spectrometry (GCMS) testing for benzodiazepines, opiates and PCP. This confirmation test is needed to ensure that the screened positive results for these substances were indeed positive results. Benzodiazepines, Opiates and PCP screens can show false positives. In order to maintain the integrity of the drug testing results, only true positives should be counted. In addition revocation requests are made to appointing authorities when the offender population tests positive for illegal substances. In order to maintain the Department's integrity and not to jeopardize an offender's liberty, drug tests results must be accurate.

The Department of Public Safety & Correctional Services (DPSCS) Community Supervision Division recognized that not running the confirmatory testing caused a high number of false positives, resulting in reliability problems and the need to run court-ordered second tests. DPSCS determined that the modification to the contract to include the confirmatory testing as a routine part of the screening process would increase reliability and decrease the need for required court-ordered confirmatory testing.

Community Supervision Division has revised the current drug testing policy based upon the determination that 80% of urine samples were negative and some offenders (supervisees) were being tested at higher rates and longer than required. The current urinalysis collection drug testing was reduced by 30%. Regular substance abuse screening is only conducted on the high risk offender population: violent offender, sex offenders and domestic violence offenders. The 30% decrease will not derogatorily impact the operations in any way.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

The pricing for the confirmatory testing is valued at \$192,855 for the approximately 15 months remaining on the contract. However, the reduction in urinalysis drug testing will offset the pricing of the confirmatory testing. Therefore, no additional funding is being requested with this modification. For these reasons, this modification has been deemed to be in the best interest of the State.

FUND SOURCE: 100% General

APPROP. CODE: Q00A0202

RESIDENT BUSINESS: No

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 9-S-MOD **Agency Contact:** Michael DiBattista
410-230-3344
DIBATTIM@djs.state.md.us

DEPARTMENT/PROGRAM: Department of Juvenile Services (DJS)
Contractual Residential Operations

CONTRACT ID: See Attachment 1;
Residential Care & Services to Youth
ADPICS #: See Attachment

CONTRACTS APPROVED: 10/20/2010 DBM BPW Agenda 3-S;
11/17/2010 DBM BPW Agenda 11-S;
6/1/2011 DBM BPW Agenda Item 4-S
(See Attachment 1)

CONTRACTORS: See Attachment 1

CONTRACT DESCRIPTION: Multiple contracts to provide residential services for youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include therapeutic and regular group homes, treatment foster care, and independent living programs.

MODIFICATION DESCRIPTION: Request for (1) retroactive approval to increase funding for one per diem contract; and (2) proactive approval of four per diem contracts. Expenditure monitoring of the programs provided by these contractors have shown the increased number of youth placements are at a level that requires additional amounts to be added to the contracts in order to maintain services for the duration of the contract terms.

TERMS OF ORIGINAL CONTRACTS: See Attachment 1

TERMS OF MODIFICATIONS: See Attachment 1

AMOUNT OF ORIGINAL CONTRACTS: \$21,040,808 Cumulative Total
(See Attachment 1)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.)

AMOUNT OF MODIFICATIONS:	\$5,672,490 Cumulative Total (See Attachment 1)
PRIOR MODIFICATIONS/OPTIONS:	\$6,628,268 Cumulative Total (See Attachments 1 & 2)
REVISED TOTAL CONTRACT AMOUNT:	\$33,441,566 Cumulative Total (See Attachment 1)
PERCENT +/- (THIS MODIFICATION):	+26.96%
OVERALL PERCENT +/-:	+58.94%
ORIGINAL PROCUREMENT METHOD:	Non-Competitive Negotiated Procurement of Human, Social or Educational Services
MBE PARTICIPATION:	See Attachment 1
MBE COMPLIANCE:	See Attachment 1
REQUESTING AGENCY REMARKS:	Request for retroactive approval to increase funding for The Children's Home, Inc. beginning May 1, 2013 through the end of the contract on June 30, 2013; and request for proactive approval of four other per diem contracts, effective July 8, 2013 through the end of the contract terms in June of 2014 (Cedar Ridge Children's Home and School, Inc.) or 2015 (Board of Child Care of United Methodist Church, Inc., Maryland Treatment Centers, Inc. and The National Center for Children and Families, Inc.).

These increases are necessary due to the following:

- These contracts include programs that have the type of supervision and services which best match the identified risk level, supervision requirements and treatment needs of youth who are committed to DJS.
- DJS continuously reviews and adjusts available programming based on needs of the population, data about youth responses to programming and current best practices.
- The contract amounts have been adjusted according to utilization trends.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.)

The programs provided through these contracts include:

- Diagnostic Centers and Therapeutic Group Homes (The Children's Home);
- Group Homes (Cedar Ridge);
- Therapeutic Group Homes, Treatment Foster Care and Independent Living Programs (The Board of Child Care);
- Day Treatment Center, Substance Abuse Facility and Group Home (Maryland Treatment Centers); and,
- Independent Living Programs, Treatment Foster Care, Educational Services, and Group Homes (The National Center for Children and Families).

These programs serve acutely and chronically traumatized children and adolescents demonstrating behavioral and emotional disturbance that can be safely maintained in an open community based setting. Youth served received a full range of services and interventions including mental health services, somatic health services, therapeutic recreational programs, spiritual life programs, crisis intervention services, structured and supervised living accommodations, and transitional educational services.

FUND SOURCE: 100% General
APPROP. CODE: V00G102
RESIDENT BUSINESS: See Attachment 1

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.)

ATTACHMENT 1

CONTRACT#/APPROVAL/ADPICS/ CONTRACTOR/CITY/STATE/MBE PARTICIPATION & COMPLIANCE	ORIGINAL CONTRACT AMOUNT	AMOUNT OF PREVIOUS MODS	AMOUNT OF THIS MOD	REVISED TOTAL CONTRACT AMOUNT	+/- % (THIS MOD)	OVERALL +/- %	# OF DJS CHILD CARE BEDS	RESIDENT BUSINESS: YES or NO
<u>11/17/2010 DBM BPW Agenda Item 11-S</u> Original Contract Term: 7/1/2010 - 6/30/2013 Modification Term: 5/1/2013 - 6/30/2013 ADPICS: V00B1400012/ COF05155 11-PD-002; Services: GH, TFC, ILP The Children's Home, Inc. Catonsville, MD MBE Participation: None	\$240,000	\$410,000	\$130,000	\$780,000	54.17%	225.00%	11	YES
<u>10/20/2010 DBM BPW Agenda Item 3-S</u> Original Contract Term: 7/1/2010 - 6/30/2014 Modification Term: 7/1/2013 - 6/30/2014 ADPICS: V00B1400011/ COF05085 11-PD-015; Services: GH, TGH Cedar Ridge Children's Home and School, Inc. Williamsport, MD MBE Participation: 1% MBE Compliance: 0.1%	\$4,290,000	\$3,699,000	\$1,327,844	\$9,316,844	30.95%	117.18%	27	YES

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.)

ATTACHMENT 1

CONTRACT#/APPROVAL/ADPICS/ CONTRACTOR/CITY/STATE/MBE PARTICIPATION & COMPLIANCE	ORIGINAL CONTRACT AMOUNT	AMOUNT OF PREVIOUS MODS	AMOUNT OF THIS MOD	REVISED TOTAL CONTRACT AMOUNT	+/- % (THIS MOD)	OVERALL +/- %	# OF DJS CHILD CARE BEDS	RESIDENT BUSINESS: YES or NO
<u>6/1/2011 DBM BPW Agenda Item 4-S</u>								
Original Contract Term: 7/1/2011 - 6/30/2015								
Modification Term: 7/1/2013 - 6/30/2015								
ADPICS: V00B1400080/ COF04830								
12-PD-008; Services: GH, TGH								
Board of Child Care of United Methodist Church, Inc.								
	\$7,544,076	\$0	\$1,856,320	\$9,400,396	24.61%	24.61%	18	YES
Baltimore, MD								
MBE Participation: 5%								
MBE Compliance: 5%								
ADPICS: V00B1400075/ COF07354								
12-PD-021; Services: GH								
Maryland Treatment Centers, Inc.								
	\$4,000,000	\$1,250,000	\$1,271,850	\$6,521,850	31.80%	63.05%	15	YES
Baltimore, MD								
MBE Participation: 5%								
MBE Compliance: 13%								

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.)

ATTACHMENT 1

CONTRACT#/APPROVAL/ADPICS/ CONTRACTOR/CITY/STATE/MBE PARTICIPATION & COMPLIANCE	ORIGINAL CONTRACT AMOUNT	AMOUNT OF PREVIOUS MODS	AMOUNT OF THIS MOD	REVISED TOTAL CONTRACT AMOUNT	+/- % (THIS MOD)	OVERALL +/- %	# OF DJS CHILD CARE BEDS	RESIDENT BUSINESS: YES or NO
ADPICS: V00B1400072 / COF05113 12-PD-036; Services: GH, TFC, TGH The National Center for Children and Families, Inc. Bethesda, MD MBE Participation: 5% MBE Compliance: 1%	\$4,966,732	\$1,369,268	\$1,086,476	\$7,422,476	21.88%	49.44%	35	YES
GRAND TOTAL:	\$21,040,808	\$6,728,268	\$5,672,490	\$33,441,566	26.96%	58.94%	106	

Note: **Code for Type of Facility/Services:** R = Residential; NR = Non-Residential; TFC = Treatment Foster Care; GH = Group Home; TGH = Therapeutic Group Home; RS = Residential School; HBT = Home Based Therapy; S= Supervision; ILP = Independent Living Program; TMP = Teen Maternity Program

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.) ATTACHMENT 2

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$3,699,000	Mod to increase the funding for Cedar Ridge Children's Home and School, Inc. based on increased usage for the period of 6/1/2012 – 6/30/2014. Approved on the 5/23/2012 DBM BPW Agenda, Item 16-S-MOD.
Mod #2	\$2,506,268	Mod to increase the funding for Maryland Treatment Centers, Inc. and The National Center for Children and Families, Inc. based on increased usage for the period of 8/1/2012 – 6/30/2015. Approved on the 8/1/2012 DBM BPW Agenda, Item 8-S-MOD.
Mod #3	\$523,000	Mod to increase the funding for The Children's Home, Inc. and The National Center for Children and Families, Inc. based on increased usage for the period of 4/1/2013 – 6/30/2013 and 4/1/2013 – 6/30/2015, respectively. Approved on the 3/20/2013 DBM BPW Agenda, Item 9-S-MOD.
Total	<u>\$6,728,268</u>	

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 10-GM

Agency Contact: Liz Fitzsimmons
410-767-6331
lfitzsimmons@choosemaryland.org

DEPARTMENT/PROGRAM:

Business & Economic Development (DBED)
Division of Tourism, Film and the Arts (DFTA)

AMOUNT:

\$ 963,000 (3 Years; Base Contract)
\$ 321,000 (1 Year; Renewal Option #1)
\$ 321,000 (1 Year; Renewal Option #2)
\$1,605,000 Total Services (5 Years)

\$ 9,636,000 (3 Years; Base Contract)
 \$ 3,212,000 (1 Year; Renewal Option #1)
\$ 3,212,000 (1 Year; Renewal Option #2)
 \$16,060,000 Total Marketing Budget (5 Years)

DESCRIPTION:

DESCRIPTION: Request for approval to correct errors to the original agenda item submitted on the 5/29/2013 DBM BPW Agenda Item 10-S for a services contract with Siquis, Limited (Siquis) for three distinct Functional Areas (FA):

- I. Creative Advertising Services;
- II. Media Placement Services; and,
- III. Digital and Social Engagement Design, Delivery and Hosting.

FUND SOURCE:

100% General

APPROP. CODE:

T00G0003

REQUESTING AGENCY REMARKS: The agenda item that was submitted to the BPW for approval on May 29, 2013 stated in the Remarks that the contract included the yearly budgeted funds for media/advertising purchases for FA II that are considered pass-through dollars. However, these funds in addition to marketing funds for the other two FAs should have been included in the contract amount to be approved by the BPW.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-GM (Cont.)

For all three Functional Areas (I, II and III), the Contractor, Siquis, will be paid a monthly flat fee which was approved by the BPW to perform the required services, which includes the expenditure and management of DBED's Marketing Budget funds to purchase products and services. These prices will be pre-approved by DBED and reimbursed at the Contractor's actual price with no markup allowed.

Three BPOs were created for the Marketing Budget funds for each FA: Part 1: \$1,941,000 (T00B4400007); Part 2: \$6,900,000 (T00B4400008); and Part 3: \$795,000 (T00B4400005). This will allow DBED to track the funds for each FA throughout the base term of the contract.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 11-GM **Agency Contact:** Phillip M. Pickus, AAG
410-653-4293
Phillip.pickus@maryland.gov

DEPARTMENT: Maryland Department of State Police (MDSP)

AMOUNT OF REQUEST: \$55,000

FUND SOURCE: Agency Funds

APPROPRIATION CODE: W00A01

DESCRIPTION: Pursuant to Md. Code Ann., State Gov't. §§ 12-404, 12-405, the Maryland Department of State Police requests approval for payment in full settlement of damages and attorneys' fees, which will resolve all issues and claims in *Martin v. Conner, et al.*, Case No. WDQ-11-0881, pending in the U.S. District Court for the District of Maryland.

REQUESTING AGENCY REMARKS: The Plaintiff alleges that he was subjected to racial profiling during two traffic stops in late 2009. This settlement resolves all claims.

The Office of the Attorney General has determined that the State Troopers acted within the scope of their duties and without malice or gross negligence.

If this settlement is approved, a check should be made payable to "VENABLE LLP". The check should be sent to Phillip M. Pickus, Office of the Attorney General, Maryland State Police, 1201 Reisterstown Road, Baltimore, Maryland 21208, who will deliver to the plaintiff's counsel and ensure that all necessary documentation and releases are completed.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 12-S-OPTION **Agency Contact:** Brian Hepburn
410-402-8452
brian.hepburn@maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Mental Hygiene Administration (MHA)

CONTRACT ID: DHMH/OPASS 10-9959;
Administrative Services Organization for
Maryland's Public Mental Health System
ADPICS # M00B4400135

CONTRACT APPROVED: 6/3/2009 DBM/BPW Agenda Item 4-S

CONTRACTOR: ValueOptions, Inc.
Norfolk, VA

CONTRACT DESCRIPTION: Contract for a Statewide Administrative
Services Organization (ASO) to provide management of publicly funded mental health services
for all persons under the Public Mental Health System (PMHS). This contract will enable the
State to manage outpatient and inpatient mental health services, including authorization and
utilization management, claims payment and collection of federal financial participation.

OPTION DESCRIPTION: Approval request to exercise the third and
final one-year renewal option as contained in the original contract.

TERM OF ORIGINAL CONTRACT: 9/1/2009 – 8/31/2011 (w/3 one-year
renewal options)

TERM OF OPTION: 9/1/2013 – 8/31/2014

AMOUNT OF ORIGINAL CONTRACT: \$19,929,864 (2 Years)

AMOUNT OF OPTION: \$10,951,428 (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$21,004,442 (See Attachment)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-OPTION (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$51,885,734

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 16.6%

MBE COMPLIANCE: 15.8%

REQUESTING AGENCY REMARKS: Request for approval to exercise the third and final one-year renewal option as contained in the original contract to continue the reimbursement of providers for services rendered (claims) and approved incentive payments for the Access to Recovery Project managed by the DHMH Alcohol and Drug Abuse Administration (ADAA).

MHA contracts with an Administrative Services Organization (ASO), currently ValueOptions (VO), to manage the Public Mental Health System (PMHS). VO's duties under the contract include authorizing and managing inpatient and outpatient services, paying claims, processing all claims with the Medicaid Management Information System (MMIS) to obtain federal funds in accordance with the federal and state Medicaid laws and regulations, conducting audits of programs, performing data analysis and reporting, conducting evaluation activities, and implementing special projects. VO processes claims at no cost to the provider and has the capacity to accept a minimum of five million claims annually in either paper or electronic format.

MHA conducted three annual reviews of the ASO's performance. MHA concludes VO is in compliance with the requirements of the contract. VO has been very responsive to the State and the public with an efficient authorization system, a claims payment system that pays claims promptly and submits claims to MMIS to obtain federal funds and performance of other projects. VO has assisted MHA in managing the State's resources and assuring that all services are medically necessary. Therefore, it is in the best interest of the State to continue these services with ValueOptions by exercising the third one-year renewal option.

Since this is the last renewal option for this contract the Department will re-solicit for these services during the renewal period. A new contract is expected to be in place prior to the expiration of this contract.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-OPTION (Cont.)

FUND SOURCE: 55.5% General, 44.5% Federal

APPROP. CODE: M00L0102

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-OPTION (Cont.) ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$29,995	Modified the contract to incorporate the Alcohol and Drug Abuse Administration (ADAA) Maryland RecoveryNet Program as an Access to Recovery (ATR) Project for DHMH for the period of 2/1/2011 – 8/31/2011/w three on year options. The Federal Substance Abuse and Mental Health Services Administration is funding this project through a grant. Approved by DHMH on 2/1/2011.
Option #1	\$10,335,333	Exercised the first of three one-year renewal options as contained in the contract for the period of 9/1/2011 – 8/31/2012. Approved on the 6/1/2011 DBM BPW Agenda, Item 6-S.
Mod #2	\$0	Modified the contract to raise the caps of monies the ASO can use to reimburse ADAA providers as approved by the federal Substance Abuse and Mental Health Services Administration. Approved by DHMH on 8/31/2012.
Option #2	\$10,639,114	Exercised the second of three one-year renewal options as contained in the original contract for the period of 9/1/2012 – 8/31/2013. Approved on the 7/11/2012 DBM BPW Agenda, Item 6-S.
Total	<u>\$21,004,442</u>	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 13-S-OPTION **Agency Contact:** Jim Langford
410-468-2372
Jim.Langford@maryland.gov

DEPARTMENT/PROGRAM: Maryland Insurance Administration (MIA)
Producer Licensing Unit

CONTRACT ID: D80R9200005; D80B9200012;
Continuing Education and Continuing
Education Reporting Services
ADPICS # D80B3400009

CONTRACT APPROVED: 7/22/2009 DBM BPW Agenda Item 2-S

CONTRACTOR: Prometric
Baltimore, MD

CONTRACT DESCRIPTION: Assist the MIA in providing Continuing
Education (CE) and CE Reporting Services. The MIA has the responsibility for regulating the
Insurance Industry pursuant to the Insurance Article of the Annotated Code of Maryland.

OPTION DESCRIPTION: Approval request to exercise the second and
final one year of two one-year renewal options as contained in the original contract.

TERM OF ORIGINAL CONTRACT: 8/1/2009 – 7/31/2012 (w/2 one-year
renewal options)

TERM OF OPTION: 8/1/2013 – 7/31/2014

AMOUNT OF ORIGINAL CONTRACT: \$1,382,500 (3 Years)

AMOUNT OF OPTION: \$508,750 (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$150,000 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$2,041,250

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 13-S-OPTION (Cont.)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 13%

MBE COMPLIANCE: 4.1% (See Requesting Agency Remarks)

REQUESTING AGENCY REMARKS: The Maryland Insurance Administration (MIA) issues licenses to individuals and firms to act as insurance producers. The resident individual insurance producer (licensee) must complete 24 continuing education (CE) credit hours every two years in order to renew the license, as required by Section 10-116 of the Insurance Article, Annotated Code of Maryland.

The scope of work under this Contract includes, but is not limited to the following services:

- CE Course Approval and Audit Requirements: Review, evaluation and approval of all CE courses, instructors and providers;
- CE Credit Reporting: Provide secure electronic means for CE providers to report attendees (licensees) of CE courses;
- CE Banking of CE Credits of Licensee: Provide a web-based system which will be updated daily for banking the CE credits of the licensee and provide access to the reported/banked CE credits of the licensee;
- CE Compliance: Determine whether each licensee has or has not met the CE requirements and provide 90 days notice to the licensee if the required CE credits have not been met; and,
- IT Work Requirements: Maintain a master database of the approved CE courses, providers and instructors to be updated daily; maintain a database of the reported and banked CE credits for individual licensees to be updated daily; and transmit the CE data to the Licensing System vendor or the MIA on a daily basis.

CE Course providers are responsible for submitting applications for the CE courses and reporting roster entries for the CE credit hours to the Contractor. The Contractor invoices the providers based on the number of new course/renewal course applications being submitted and by the number of roster entries for licensees per credit hours per course being reported.

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 13-S-OPTION (Cont.)

The contract amount is based upon the fixed unit price for different types of CE course approvals i.e., new, out-of state, or renewals and the Fixed Unit Prices for different types of CE credit hour reporting i.e., paper or electronic roster entries multiplied by the estimated number of courses and/or credit hours that would be needed to perform the services. The estimated courses/credit hours are based upon the history of courses/credit hours.

The MIA is satisfied with the performance of the Contractor, Prometric. Prometric has furnished services in a reasonable manner, demonstrated its expertise, has been flexible in supporting MIA's Producer Licensing Unit and has a well trained professional staff assigned to this contract.

Exercising this final renewal option is in the best interest of the State of Maryland based upon the determination that MIA does not anticipate achieving better pricing if the contract were re-solicited at this time. There are only three national companies that perform these services, and MIA received three proposals from all three under the original procurement. In addition, MIA is not aware of any other potential vendors that have entered this market during the base contract term.

During the first renewal option period, Prometric was able to utilize its MBEs to their full capacity in order to achieve 11% MBE compliance for the past ten months. It is anticipated that Prometric will continue to make a good faith effort during this second renewal option.

FUND SOURCE: 100% Special (Fees paid by the Applicants)

APPROP. CODE: D80Z01

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 13-S-OPTION (Cont.) ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS (Cont.):

OPTION # 1	\$150,000	Exercised the first of two one-year renewal options as contained in the original contract for the period 8/1/2012 to 7/31/2013. Approved on the 7/11/2012 DBM BPW Agenda, Item 6-S-OPTION.
------------	-----------	--

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 14-S-MOD **Agency Contact:** Sandy Johnson
410-767-7408
Sandy.Johnson@Maryland.gov

DEPARTMENT/PROGRAM: Department of Human Resources (DHR)
Office of the Secretary (OS)

CONTRACT ID: DHR/OS/11-002-A4;
Call Center/Contact Center Services
ADPICS # COF10363

CONTRACT APPROVED: 10/6/2010 DBM BPW Agenda Item 2-S

CONTRACTOR: The Active Network, Inc.
San Diego, CA
(Local Office in Frostburg, MD)

CONTRACT DESCRIPTION: Provide call center / contact center services to alleviate staff from being inundated with, and having to respond immediately to, customer inquiries so that staff time can be devoted to casework; and to ensure that customer inquiries are responded to in a timely and efficient manner.

MODIFICATION DESCRIPTION: Approval request to extend the contract term by one year to allow sufficient time to complete the new procurement and award a new contract, including a 90-day period to transition to a new contractor, if necessary.

TERM OF ORIGINAL CONTRACT: 11/1/2010 – 4/30/2011 (w/3 one-month renewal options)

TERM OF MODIFICATION: 8/1/2013 – 7/31/2014

AMOUNT OF ORIGINAL CONTRACT: \$1,465,530 (6 Months)

AMOUNT OF MODIFICATION: \$3,478,351 (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$10,244,090 (See Attachment)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 14-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$15,187,971

PERCENT +/- (THIS MODIFICATION): +237.3%

OVERALL PERCENT +/-: +886.3%

ORIGINAL PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 10%

MBE COMPLIANCE: 9%

REQUESTING AGENCY REMARKS: Request for approval to extend the contract by one year inclusive of a 90-day transition period to the new contractor, if necessary, in order to allow sufficient time to develop and solicit a Request for Proposals (RFP) and award a new contract. If the full one-year extension is not needed, DHR has the ability to terminate the contract early for convenience.

A Request for Proposals (RFP) was published on 12/9/2010. The proposed award to a new contractor was protested by the incumbent, The Active Network (TAN) on 7/20/2011; and subsequently appealed to the Maryland State Board of Contract Appeals (MSBCA) on 8/19/2011. The appeal was upheld by the MSBCA on April 30, 2012. The decision by the MSBCA necessitated extending the contract with TAN for another year to allow time to draft a new RFP and conduct a new procurement for Call Center services (DBM BPW Agenda 7/11/2012, Item 11-S-MOD). DHR is currently re-drafting the RFP to include a number of enhancements to promote efficiencies in call center operations as compared to the previous RFP. As a result of the substantial re-write of the RFP, DHR is requesting an additional year to complete the procurement process and subsequent award of a new contract.

Call Center services are an inherent part of DHR operations alleviating staff from being inundated with and having to respond immediately to customer inquiries (verbal, paper and electronic), in order to devote essential time to casework, and to ensure that customer inquiries are responded to in a timely and efficient manner. The Call Center currently receives an estimated 93,000 customer inquiries per month with inbound calls averaging 89,000 per month. The requested amount of this extension takes into consideration the estimated monthly average of inbound calls with the unit price per call remaining unchanged.

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 14-S-MOD (Cont.)

Call Center services allow DHR to enhance services to Maryland citizens by dialing a toll-free number with access to live operators between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding holidays and service reduction days. Voice mail access to the Call Center is available after hours Monday through Friday, on weekends and holidays. The Call Center staff also issue applications and other literature; provide service or product information; provide telecommunication services for the deaf, as well as multi-lingual services (to include Spanish and English); handle electronic mail, surveys and questionnaires; and send and receive fax verifications, etc. Call Center services have become an essential partner to DHR.

FUND SOURCE: 70.4% Special (EUSP & Reinvestment);
15.0% Federal (Title XIX, SNAP, TANF,
LIHEAP & IV-E); 14.6% General

APPROP. CODES: N00B0004; N00H0006; N00H0008;
N00I0004

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 14-S-MOD (Cont.) **ATTACHMENT**

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Option #1	\$732,765	Approval request to (1) exercise all three one-month renewal options to complete the procurement process for the period of 5/1/2011 – 7/31/2011;
Mod #1	\$346,762	(2) increase the funds because the volume of calls received is higher than originally anticipated for the period of 5/1/2011 – 7/31/2011; and
Mod #2	\$1,357,747	(3) add a 90-day transition period to a new contractor, if necessary, for the period of 8/1/2011 – 10/31/2011. Approved on the 4/20/2011 DBM BPW Agenda, Item 7-S-MOD.
Mod #3	\$3,496,588	Mod to extend the contract by one year in order to allow sufficient time to resolve the appeal to the protest denial in response to the new contract award recommendation and to maintain the 90-day transition period to the new contractor, if necessary, for the period of 11/1/2011 – 10/31/2012. Approved on the 10/19/11 DBM BPW Agenda, Item 7-S-MOD.
Mod #4	\$4,310,228	Mod to extend the contract term by one year and 3 months to allow sufficient time to complete a new procurement and includes a 90 day period to transition to a new contractor, if necessary for the period of 8/1/2012 – 10/31/2013. Approved on the 7/11/12 DBM BPW Agenda, Item 11-S-MOD.
TOTAL:	<u>\$10,244,090</u>	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICE CONTRACT MODIFICATION

ITEM: 15-S-MOD **Agency Contact:** Michael DiBattista
410-230-3344
DIBATTIM@djs.state.md.us

DEPARTMENT/PROGRAM: Juvenile Services (DJS)
Somatic Health Services

CONTRACT ID: 10-JS-027; V00B2400002;
Nursing Services at Identified DJS Facilities
ADPICS CO # COF10769

CONTRACTOR: Maxim Health Care Services, Inc.
Columbia, MD

CONTRACT DESCRIPTION: Provide Nursing Services for male and female youth at Cheltenham Youth Facility, Charles H. Hickey, Jr. School, Alfred D. Noyes Children's Center, Baltimore City Juvenile Justice Center, Thomas J.S. Waxter Children's Center, Western Maryland Children's Center, Victor Cullen Center, William Donald Schaefer House, J. DeWeese Carter Center, and Lower Eastern Shore Children's Center.

MODIFICATION DESCRIPTION: Approval request to modify the contract to increase the number of nurses available at three DJS facilities due to an increased need of 24/7 nursing coverage for youth with critical health issues.

TERM OF ORIGINAL CONTRACT: 7/1/2011 - 6/30/2014 (w/2 one-year renewal options)

TERM OF MODIFICATION: 8/1/2013 - 6/30/2014

AMOUNT OF ORIGINAL CONTRACT: \$5,277,511 (3 Years)

AMOUNT OF MODIFICATION: \$380,983 (11 Months)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$5,658,494

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 15-S-MOD (Cont.)

OVERALL PERCENT +/- (THIS MOD): +7.22%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 15%

MBE COMPLIANCE: 8.13%

REQUESTING AGENCY REMARKS: Maxim Health Care Services, Inc., the Contractor, provides nursing services at ten DJS facilities for both full-time and back-up nursing coverage to supplement State employed nurses at the facilities. DJS is requesting approval to modify the Contract to allow for additional coverage at three of the DJS facilities.

There has been a dramatic increase in the frequency of female youth admitted with significant substance dependence disorders requiring monitoring, medication, and nursing intervention, especially in the first several days after admission due to withdraw from opiates, alcohol and/or benzodiazepines. In addition, there are the on-going admissions of youth who may need an infirmary setting or 24/7 nursing coverage due to recent trauma, surgery, illness or infection, complications related to pregnancy or a post gynecological procedure, and newly diagnosed or poorly controlled seizure disorders, asthma, diabetes, or hematological conditions.

DJS has 24/7 nursing coverage and infirmaries at the three large male facilities, but not at the facilities that house the female populations. At the J. DeWeese Carter Center, there has been an increase in the admission of pregnant girls. Having a nurse on site 24/7 will allow for immediate evaluation of pregnant youth by a health professional to provide prompt reassurance, treatment, further consultation, and/or emergency referral.

In order to safely meet the health needs of the female population, DJS also finds it necessary to have 24/7 routine nursing coverage at the Thomas J.S. Waxter Children's Center and the Alfred D. Noyes Children's Center. Females with critical health conditions currently must be managed with youth on regular housing units, without routine 24/7 nursing coverage and without infirmary beds, which could present a liability to the Department and a risk to the youth.

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 15-S-MOD (Cont.)

Currently, DJS attempts to arrange overnight nursing coverage when the need arises. However, unexpected 24/7 nursing coverage has been required much more frequently, in addition to nurses staying late or coming in early to monitor youth. When the State Nurses provide this coverage, it results in overtime and sometimes creates decreased routine scheduled coverage on the next shift, which also causes a hardship on the daily nursing routine. DJS also relies on the Contractor to provide nurses from time to time to stay late in order to cover hours when an unanticipated need for 24/7 nursing coverage arises.

This modification is in the best interest of the State based upon the reasons stated above.

FUND SOURCE: 100% General

APPROP. CODE: V00H0103; V00K0103; V00L0103;
V00G0103; V00J0103

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

SERVICES CONTRACT RENEWAL OPTION

ITEM: 16-S-OPTION **Agency Contact:** Albert Annan
410-767-0114
aannan@msde.state.md.us

DEPARTMENT/PROGRAM: Education (MSDE)
Office of School Innovations (OSI)

CONTRACT ID: R00R7202962/R00B7200110;
Residential Boarding Education Program
SEED SCHOOL
ADPICS # R00B4400002

CONTRACT APPROVED: 7/11/2007 DBM BPW Agenda Item 7-S

CONTRACTOR The SEED School Foundation
Washington, DC
(Local Office in Baltimore, MD)

CONTRACT DESCRIPTION: Contract to implement and operate a
residential boarding education program school for up to 400 eligible, disadvantaged at-risk
youths in grades 6 - 12 recruited from schools Statewide.

OPTION DESCRIPTION: Approval request to exercise the first
available five-year renewal option as contained in the original contract.

TERM OF ORIGINAL CONTRACT: 8/1/2007 – 7/31/2013 (w/ unlimited five-
year renewal options)
(See Requesting Agency Remarks below)

TERM OF OPTION: 8/1/2013 – 7/31/2018

AMOUNT OF ORIGINAL CONTRACT: \$55,748,784 (6 Years)

AMOUNT OF OPTION: \$73,120,151 (5 Years)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 16-S-OPTION (Cont.)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$128,868,935

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 2.5%

MBE COMPLIANCE: 5.33%

REQUESTING AGENCY REMARKS: Request for approval to exercise the first available five-year renewal option as contained in the original contract to continue the operation of a residential boarding education program school for up to 400 eligible, disadvantaged at-risk youths in grades 6 - 12 recruited from schools Statewide. The Department may extend the contract by exercising unlimited five-year renewal options, as long as the school is operating successfully and the General Assembly continues to appropriate funding. The school continues to make progress, although it has experienced some growing pains.

By Maryland General Assembly legislative mandate per House Bill 1432 signed into law in May 2006, MSDE is authorized to contract with a qualified, private non-profit operator to develop, establish and operate a Public Residential Boarding Education Program School for disadvantaged at-risk youths in grades 6-12. Eligible students are recruited statewide and the program operates under the supervision of the MSDE. To be eligible to participate in the program, the student must be a Maryland resident disadvantaged at-risk youth currently enrolled in Grade 5 or 6. Programs offered include a rigorous curriculum with remedial component for middle school grades, college preparatory curriculum for high school grades, extracurricular activities such as athletics and cultural events, college admission counseling, health and mental health services, tutoring, community service opportunities and residential student life programs.

By statute, Annotated Code of Maryland Education Article §8-709-710, the SEED School of Maryland is funded as follows: the State pays up to 10 million dollars plus annual inflationary adjustment beginning in 2014 for up to maximum 400 grades 6-12 students enrolled in the program each fiscal year. In addition, the county boards of education will contribute 85% of the state and local cost per pupil for each student who participates in the program and domiciled in the county.

SUPPLEMENTAL

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 16-S-OPTION (Cont.)

FUND SOURCE: 75.34% General;
24.66% Special (85% contribution from county
boards of education)

APPROP. CODE: R00A0204

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 17-GM **Agency Contact:** Marc Nicole
410-260-7049
Marc.Nicole@maryland.gov

DEPARTMENT/PROGRAM: Budget and Management (DBM)
Office of Budget Analysis (OBA)

AMOUNT OF REQUEST: \$257,197 FY2013 Total (see Attachment)

DESCRIPTION: Request to approve various proposed reimbursable fund budget amendments for the fourth quarter of FY 2013. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that proposed reimbursable fund budget amendments be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

FUND SOURCE: 100% Reimbursement

APPROP. CODE: See Attachment

REQUESTING AGENCY REMARKS: Various contributing Departments and Independent Agencies have appropriated funds to pay for services to be provided by receiving Departments or Independent Agencies for the fourth quarter of FY 2013. The Attachment shows the reimbursable amendments by Department and Independent Agency and identifies the Departments and Independent Agencies receiving and contributing funding, the amounts of the funding and a brief justification for each amendment.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 17-GM (Cont.)

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	***** Justification *****
13R-075	C00- Maryland Judiciary	D15-Governor's Office of Crime Control and Prevention (GOCCP)	\$207,197	Increased funding for "Violence Against Woman Grant Program" and "Byrne- Justice Assistance Grant Program"
13R-089	J00-Maryland Department of Transportation	D50- Maryland Emergency Management Agency (MEMA)	\$50,000	Increased funding for the "State Homeland Security Program"
FY 2013 4th Qtr. Proposed Reimbursable Amendments Total			\$257,197	

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

SERVICE CONTRACT OPTION

ITEM: 1-S-OPT

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, Baltimore

CONTRACT ID: Management and Operation of the Student
Dental clinics at UMB, IFB86555WI

CONTRACT APPROVED: USM Item 1-S (05/18/2011)
USM Item 1-S OPT (05/02/2012)
USM Item 4-S MOD (05/01/2013)

CONTRACTOR: U.M. FDSP, Assoc. P.A.
Baltimore 21201

CONTRACT DESCRIPTION: Management and operation of the School of Dentistry student clinics by the tax-exempt faculty practice group, the University of Maryland Faculty Dental Service Plan, P.A., ("U.M. FDSP") as directed by the Board of Regents of the University System of Maryland.

OPTION DESCRIPTION: Exercise second of four 1-year renewal options.

ORIGINAL TERM: 06/01/2011 – 05/31/2012
(with four 1-year renewal options)

OPTION TERM: 07/06/2013 – 05/31/2014

ORIGINAL AMOUNT: \$8,742,000

OPTION AMOUNT: \$6,753,600

ORIGINAL PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 3%

MBE COMPLIANCE: 3%

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 1-S-OPT (cont'd)

PERFORMANCE SECURITY: N/A

REQUESTING INSTITUTION REMARKS: This contract comes at the direction of the USM Board of Regents since the inception of U.M. FDSP, P.A. in 1985. The daily services will include providing non-faculty support (dental assistants, hygienists, sterilization staff, clerical staff, etc.) for meeting patient clinical needs, scheduling patient visits, collecting fees charged to patients for services provided at the clinic and providing materials for the operations. The University seeks to renew this contract to meet the on-going need to manage and operate the Dental School Student Clinics. The contract will not exceed generated revenues.

The first option term was extended by one month and five days so that this second renewal option could be approved by the USM Board of Regents at its June 2013 meeting.

FUND SOURCE: Current Unrestricted Funds

APPROP CODE: R30B21

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1851-0110

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 2-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, College Park

CONTRACT ID: On Call Construction Management at Risk
Tawes Theater Conversion
University of Maryland, College Park
Master Order No. B-003282-K
Task Order No. Y-400299

CONTRACT APPROVED: On Call CM Services (USM Item 9-C, 1/05/11)
First Renewal (USM Item 6-C OPT, 1/02/13)

CONTRACT DESCRIPTION: Pre-construction and construction phase services for the conversion of Tawes Theater into academic office and classroom space. This project will convert the currently unused Tawes Theater by taking the old stage area and constructing four stories of new structure on top of this old stage. This newly created space will provide academic offices, classroom and support spaces for the Department of American Studies. This project will also convert the auditorium seating and balcony areas into general purpose classrooms of varying sizes, and provide break-out and collaboration functions within the west wing. This project will make the newly converted facility fully accessible with the addition of an elevator and improvements to circulation areas. The project construction cost limit is \$9 million.

AWARD: J. Vinton Schafer & Sons, Inc., Abingdon

CONTRACT TERM: Pre-Construction Phase
6½ months from Notice to Proceed (7/03/13-1/02/14)
Construction Phase
18 months from Notice to Proceed (5/05/14-11/06/15)

AMOUNT: \$122,000 (Pre-Construction Services only)

PROCUREMENT METHOD: Task Order under On-Call CM program.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-C (cont'd)

PROPOSALS:	Evaluated Price
J. Vinton Schafer & Sons, Inc. Abingdon	\$1,057,000
Turner Construction Company Arlington, VA	\$1,091,637
Lewis Contractors Owings Mills	\$1,107,665
Plano-Coudon, LLC Baltimore	\$1,253,500
Clark Construction Group, LLC Bethesda	\$1,264,029
Forrester Construction Company Rockville	\$2,878,000

MBE PARTICIPATION: 30%
[Subgoals: 7% African American/4% Asian American]

PERFORMANCE SECURITY: Equal to contract amount

REQUESTING INSTITUTION REMARKS: The project was competed among the seven existing On-Call Construction Management contractors. Six responses were received. Award is recommended to the lowest priced proposer. The evaluated price of \$1,057,000 reflects Pre-Construction Services, Construction Phase Services, General Conditions, and Allowances. The University's estimate for the scope covered by the evaluated price was \$1,147,684.

A Task Order will be awarded initially for the pre-construction services only. Upon completion of the design, a guaranteed maximum price proposal will be submitted for the construction. If the GMP proposal is acceptable, a proposed modification to accept the GMP will be submitted to the Board for approval. There is no MBE participation included in the pre-construction phase, which will be performed by the CM with its own forces. The CM is required to submit the MBE participation plan to meet the 30% goal with the GMP proposal.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-C (cont'd)

Facilities Management/Department of Campus Projects at the University of Maryland, College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

FUND SOURCE: Plant Funds

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1820-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES CONTRACT

ITEM: 3-AE

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, College Park

CONTRACT ID: Architectural and Engineering Design Services for
H. J. Patterson, Wing 1, Floors 1, 2, 3 & 4
Master Contract B-004665-N
Project # 10-416-068-00

CONTRACT APPROVED: USM Item 5-A/E (2/08/12)

CONTRACTOR: Design Collective, Inc., Baltimore, MD 21202

CONTRACT DESCRIPTION: Design renovation of approximately 37,000 nsf on the 1st, 2nd, 3rd and 4th floors of Wing #1 of H.J. Patterson Hall to assorted offices and meeting spaces for international program units which will be starting point for University's International Center. Space needs complete infrastructure renovation to include architectural, mechanical, electrical, plumbing, fire protection, and structural engineering services. Estimated construction cost for this project is \$12.7 million.

TERM: Design Phase: 47 weeks
Construction Phase: 52 weeks/12 months

AMOUNT: \$1,216,718

PROCUREMENT METHOD: Task Order Issued under IDC AE program

MBE PARTICIPATION: 25%

PERFORMANCE SECURITY: N/A

REQUESTING INSTITUTION REMARKS: Design Collective was selected in the normal rotation among the on-call A/E IDC firms. It has submitted an acceptable fee proposal and the University seeks Board approval to issue a task order directing Design Collective to proceed with project design. Approval is requested for all phases of the design. The A/E brings a strong, experienced, integrated design team to the process. Their proposal demonstrates the

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 3-AE (cont'd)

A/E's understanding of the cost and schedule requirements. Design Collective's resume of completed projects indicates that they can complete the project successfully. Facilities Management/ Department of Capital Projects at the University of Maryland, College Park will manage the Architect/Engineer's work with procurement support from the University's Department of Procurement and Supply.

FUND SOURCES:	\$338,718	UMCP Plant Funds
	\$878,000	MCCBL of 2013 – <i>Provide funds to design the renovation of Wing 1 of H.J. Patterson Hall. Item 059</i>

APPROP CODE: R30B22

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1587-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

GENERAL MISCELLANEOUS:

ITEM: 4-GM

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

Recommendation: The Board of Public Works is requested to approve the use of General Obligation Bond funding for the following contracts totaling: \$288,762.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, § 8-301

A. University of Maryland, College Park
HJ Patterson Building – Fire Alarm Replacement/Upgrade

Description: Replace/Upgrade Existing Fire Alarm System in HJ Patterson
Procurement Method: Competitive Sealed Proposals
Award: MGM Electrical Systems, Inc
Severna Park, MD 21116
Amount: \$69,500
Fund Source: MCCBL 2012: *Campus Wide Building System and Infrastructure Improvements*. Item 049
Tax Compliance No. 13-1975-0111
Resident Business: Yes

B. University of Maryland, College Park
Jull Hall – Fire Alarm Replacement/Upgrade

Description: Replace/Upgrade existing Fire Alarm System in Jull Hall
Procurement Method: Competitive Sealed Proposals
Award: QSS International, Inc.
Fairfax, VA 22030
Amount: \$30,850
Fund Source: MCCBL 2012: *Campus Wide Building System and Infrastructure Improvements*. Item 049
Tax Compliance No. 13-1794-0110
Resident Business: No

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 4-GM (cont'd)

C. University of Maryland, College Park
Chesapeake Building – Fire Alarm Replacement/Upgrade

Description: Replace/Upgrade existing Fire Alarm System in the Chesapeake Building
Procurement Method: Competitive Sealed Proposals
Award: QSS International, Inc.
Fairfax, VA 22030
Amount: 22,130
Fund Source: MCCBL 2012: *Campus Wide Building System and Infrastructure Improvements*. Item 049
Tax Compliance No. 13-1794-0110
Resident Business: No

D. University of Maryland, College Park
Potomac Building – Fire Alarm Replacement/Upgrade

Description: Replace/Upgrade existing Fire Alarm System in the Potomac Building
Procurement Method: Competitive Sealed Proposals
Award: QSS International, Inc.
Fairfax, VA 22030
Amount: 21,800
Fund Source: MCCBL 2012: *Campus Wide Building System and Infrastructure Improvements*. Item 049
Tax Compliance No. 13-1794-0110
Resident Business: No

E. University of Maryland, College Park
Central Animal Resource Facility (CARF) – Fire Alarm Replacement/Upgrade

Description: Replace/Upgrade existing Fire Alarm System in the CARF Building
Procurement Method: Competitive Sealed Proposals
Award: QSS International, Inc.
Fairfax, VA 22030
Amount: 21,450

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 4-GM (cont'd)

Fund Source: MCCBL 2012: *Campus Wide Building System and Infrastructure Improvements*. Item 049
Tax Compliance No. 13-1794-0110
Resident Business: No

F. **Bowie State University**
Facilities Department

Description: Architectural/Engineering Services, Bowie State University Field House
Procurement Method: UMCP – A/E IDC Contract, RFP #84177-B
Award: WDG Architecture, PLLC
Washington, DC 20036
Amount: \$93,175
Fund Source: MCCBL 2011: *Field House Renovation and Addition*. Item 039
MD Tax Clearance: 13-1796-0110
Resident Business: No

G. **University of Maryland, Baltimore**
Hayden Harris Hall – Hazardous Materials Abatement and Interior Demolition

Description: Industrial Hygiene Services for the Hazardous Materials Abatement and Interior Demolition of old dental school – Hayden Harris Hall
Procurement Method: Competitive Sealed Bids
Award: Kynoch Environmental Management
Chevy Chase, MD 20815
Amount: \$29,857
Fund Source: MCCBL 2013: *Provide funds to design, construct, and equip a new research facility*. Item 054
Tax Compliance No.: 13-1835-0000
Resident Business: Yes

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

SERVICE CONTRACT MODIFICATION

ITEM: 5-S MOD

Agency Contact: James Salt
301 445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland University College

CONTRACT ID: Professional Staffing Services, RFP 90968

CONTRACT APPROVED: USM Item 4-S (12/07/11)

CONTRACTOR(S):

AdNet/AccountNet, Inc., Columbia (MBE/SBE)

Clovis Group, LLC, Bethesda

Corporate Employment Resources, Inc. dba Corestaff Services, Greenbelt

Experis Manpower Group, Gaithersburg

Insight Global, Inc., Hanover

Mindseeker, Inc., Arlington, VA

Premier Staffing Source, Inc., Lanham

RCM Technologies (USA), Inc., Rockville

The Remy Corporation, Denver, CO

Robert Half International, Inc., San Ramon, CA

Software Consortium, Inc., Baltimore (MBE)

CONTRACT DESCRIPTION: Professional staffing services contracts for staff augmentation for critical work areas (staffing for short term special needs or until such time as a permanent hire can be made) and recruitment of key permanent personnel on an as-needed basis.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 5-S MOD (cont')

MODIFICATION DESCRIPTION: Add money to contract as original amount has been spent.

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

ORIGINAL TERM: December 7, 2011, through June 30, 2016 for the initial term. UMUC may at its sole option renew the contract for a period not to exceed five years (could be as few as one year) at the sole discretion of the University.

MODIFICATION TERM: Same

ORIGINAL AMOUNT: \$4,500,000 (initial term)

MODIFICATION AMOUNT: \$12,000,000 (initial term)

TOTAL CONTRACT AMOUNT: \$16,500,000 (initial term)

MBE PARTICIPATION: 0% subcontract goal. Two contractors are State certified MBEs;

REQUESTING INSTITUTION REMARKS: To remain competitive in the online learning market, UMUC is making significant investments to refresh and replace outdated enterprise management tools and systems as part of its overall information technology strategic plan. UMUC has developed a technology roadmap that was recently initiated and is still evolving. Over the next several years, UMUC will require access to substantial human resources to accomplish these efforts. These resource demands are typically short-term in nature and often there must be staffing flexibility to respond to peak demands. The University has found that it is more efficient and cost effective to acquire the necessary expertise on a temporary basis. Further, these professional staffing contracts are useful for bridging transitions in the event of staff vacancies. Many of the skills and the levels of effort required to maintain service at acceptable levels often require almost immediate replacement.

Examples of programs for which professional staff services are needed include: (1) a multi-year program to replace UMUC's learning management system that is core to UMUC's mission to deliver on-line courses and programs; (2) customer relationship management system that records all communications with UMUC's students from prospect through alumni status; (3) improvement to UMUC's web presence, portal platform, and online student experience, and (4) cloud computing migration from legacy technology to establish efficiencies in course and program delivery.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 5-S MOD (cont'd)

REQUESTING INSTITUTION REMARKS (cont'd): UMUC has been successful in acquiring professional technical and project management staffing resources for these projects through these contracts. These vendors have done so well that most of UMUC's professional staffing needs can be found through these contracts and the hourly rates are more favorable with equal or better talent available through other similar contracts available to UMUC. As there are substantial investments yet to make for the extensive retooling of UMUC's technology enterprise platforms, UMUC requires additional spending authority to access the specialists needed to drive these projects.

UMUC terminated one of the originally awarded firms LanceSoft, Inc. as this firm did not responded to staffing requests and is out of compliance with the State Department of Taxation and Assessments.

The USM Board of Regents has approved UMUC's request to add funds.

FUND SOURCE: Current Unrestricted Funds

APPROPRIATION CODE: R30B30

RESIDENT BUSINESS:		MD TAX CLEARANCE:
AdNet/AccountNet, Inc.	Yes	Control No. 13-1409-0111
Clovis Group, LLC	Yes	Control No. 13-1410-1111
Corporate Employment Resources, Inc. dba Corestaff Services	Yes	Control No. 13-1411-0111
Experis Manpower Group	Yes	Control No. 13-1412-1111
Insight Global, Inc.	Yes	Control No. 13-1413-0111
Mindseeker, Inc.	No	Control No. 13-1414-0110
Premier Staffing Source, Inc.	Yes	Control No. 13-1415-0110
RCM Technologies (USA), Inc.	Yes	Control No. 13-1416-1111
The Remy Corporation	No	Control No. 13-1417-0000
Robert Half International, Inc.	Yes	Control No. 13-1418-1111
Software Consortium, Inc.	Yes	Control No. 13-1419-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 6-C

AgencyContact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, Baltimore

CONTRACT ID: Hazardous Materials Abatement and Interior
Demolition of Old Dental School (Hayden Harris
Hall) BID#87427WG:

DESCRIPTION: Provide labor, material, equipment and supervision for hazardous materials
abatement and interior demolition of the old dental school, Hayden Harris Hall.

AWARD: Bristol Environmental, Inc.
Bristol, PA. 19007

CONTRACT TERM: 95 days from Notice to Proceed

AMOUNT: \$1,499,000

PROCUREMENT METHOD Multi-Step Bid

BIDS:	Price
Bristol Environmental, Inc. Bristol, PA. 19007	\$1,499,000
Asbestos Specialists, Inc. Linthicum Heights, MD. 21090	\$1,785,000
LVI Environmental Services, Inc. Gaithersburg, MD. 20879	\$1,997,700

MBE PARTICIPATION: 25%

PERFORMANCE BOND: A 100% performance bond is required.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 6-C (cont'd)

REQUESTING INSTITUTION REMARKS: This multi-step solicitation was advertised in *eMarylandMarketplace* and on the University's e-bid board. Five bids were received; three bidders met the minimum passing score in the first step and advanced to the second step, price opening. Award is recommended to the low bidder.

This Item recommends award for the abatement and interior demolition only. UMB will return to the Board once State Clearinghouse approval is received for building demolition.

FUND SOURCE: MCCBL 2013: *Funds will be used to complete design, for preliminary site work, and to demolish the former dental school building. Item 054*

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1746-0111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 1-IT MOD

Agency Contact:

Michael DiBattista (410) 230-3344
DIBATTIM@djs.state.md.us
Donna Ziegenhein (410) 260-7627
Donna.Ziegenhein@maryland.gov

DEPARTMENT/PROGRAM:

Department of Juvenile Services
Global Positioning Equipment System

CONTRACT ID:

GS-07F-6020R
ADPICS No. : V00B0400013
CO No.: COF07386

CONTRACT APPROVED:

DoIT Item 8-IT (12/16/2009)

CONTRACTOR:

iSECUREtrac Corporation
Omaha, NE

CONTRACT DESCRIPTION: Global Positioning System (GPS) equipment to track and monitor youth in DJS Violence Prevention Initiative.

MODIFICATION DESCRIPTION: Extend contract for four months to complete evaluations, selection and transition to new contractor.

ORIGINAL PROCUREMENT METHOD: Intergovernmental Cooperative Purchasing

ORIGINAL TERM: 1/04/2010 – 8/31/2013

MODIFICATION TERM: 9/01/2013 – 12/31/13

ORIGINAL AMOUNT: \$2,756,191

MODIFICATION AMOUNT: \$ 232,597

REVISED TOTAL AMOUNT: \$2,988,688

PERCENT +/-: 12%

MBE PARTICIPATION: None

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT MOD (Cont'd)

REMARKS: iSecuretrac provides GPS equipment and services to DJS under an intergovernmental cooperative purchasing agreement negotiated using the federal GSA contract. GPS is critical to the DJS Violence Prevention Initiative because it allows DJS personnel to track the whereabouts of youth at high risk of committing violence or becoming a victim. The equipment provides DJS personnel with the location of the youth they are supervising.

DJS issued specification requirements for obtaining a near real-time GPS system to track juvenile offenders through intergovernmental purchasing agreements in March 2013. Several responses were received from various vendors. DJS began field testing the equipment supplied by the vendors in May 2013. It is anticipated that evaluations and a determination of the contract award will be made in late 2013. DJS requires additional time to switch out old equipment for the new equipment and orient staff with a new vendor. It is essential to not have a break in services during the orientation phase of the new contract.

FUND SOURCE: 91.0% General, 9.0% Reimbursable

APPROP. CODE: V00E0101

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1754-0000

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 2-IT MOD

Agency Contact:
Elliot Schlanger (410) 260-2994
Elliot.Schlanger@maryland.gov
Donna Ziegenhein (410) 260-7627
Donna.Ziegenhein@maryland.gov

DEPARTMENT:

Department of Information Technology

CONTRACT ID:

Statewide Public Safety Wireless
Communications System
ADPICS No.: 060B1400056

CONTRACT APPROVED:

DoIT Item 3-IT (11/17/2010)

CONTRACTOR:

Motorola Solutions, Inc.
Columbia, MD

CONTRACT DESCRIPTION: Provide integrated Statewide public safety wireless communication system. The system – to be built in five phases – will be the primary radio communication system for public-safety first responders throughout the State.

MODIFICATION DESCRIPTION: Notice to proceed to complete Region 1, Central Maryland and allow implementation to deploy, test, and accept system on a county-by-county basis which provides more efficiency than the original region-wide scope. The programs also intend to use contingency funds as provided in the original contract.

ORIGINAL CONTRACT TERM:

11/18/2010 – 11/17/2018
(with seven 1-year renewal options)

ORIGINAL CONTRACT AMOUNT:

\$345,000,000. Base Period (8 Yrs.)
20,000,000. (Option Yr. 1)
20,000,000. (Option Yr. 2)
20,000,000. (Option Yr. 3)
20,000,000. (Option Yr. 4)
20,000,000. (Option Yr. 5)
20,000,000. (Option Yr. 6)
20,000,000. (Option Yr. 7)
\$485,000,000. Total

MODIFICATION AMOUNT:

No change

MODIFICATION TERM:

No change

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 2-IT-MOD (Cont'd)

PRIOR MODIFICATIONS:

DoIT Item 6-IT Mod (10/19/2011): Eliminate portion of Phase 1 work and move installation of four Kent County antenna sites from Region 2 into Phase 1.

DoIT Item 8-IT Mod (06/06/2012): Proceed with Phase 2 (Region 2) (build-out of Eastern Shore infrastructure) and expend \$23,000,000 for subscriber equipment through FY 2013.

REVISED CONTRACT AMOUNT: No change

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 11.6% of contract amount which includes subscriber equipment amount.

MBE COMPLIANCE: 18.6%

REMARKS: Through this contract, the State is building a radio system that will be the primary operating radio system for all State agencies. The system will provide a communications platform for 16 State units and allow for seamless interoperability among State users.

When the Board of Public Works approved the award of this contract, it approved DoIT issuing a notice to proceed for only Phase 1-Region 1A. The approved Item expressly states: "As funding becomes available, DoIT will return to the Board for approval to award (*i.e.*, issue a notice to proceed) each successive phase.

DoIT now seeks approval to:

- (1) To issue a notice to proceed with Region 1, Central Maryland. Capital funds in FY 14 were appropriated for Region 1 activities. Region 1, Central Maryland includes Baltimore, Cecil, Harford, Howard, Carroll, Frederick and Anne Arundel Counties. This project is now being funded on a cash flow basis by fiscal year (rather than previous funding approach for a full Region at a time).
- (2) To deploy, test and accept the system on a county-by-county basis which provides more efficiency than previous model requiring acceptance on region-wide basis. Experience with the Eastern Shore roll-out has made it apparent that deploying, testing and acceptance of an entire Region is not the optimum approach. It is more efficient to deploy, test and accept the system county-by-county which is a more manageable area and set of sites to monitor and evaluate.

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 2-IT-MOD (Cont'd)

REMARKS (cont'd):

DoIT intends to use the contingency scope included in the contract originally approved. The contract has a line item that provides for contingency that allows the project team to address unknowns that could not have been reasonably identified during requirements definition. The sites were originally surveyed in 2008. As each site is reviewed during final engineering and design, each may require additional work, such as strengthening the towers, adding generators, electricity and even new shelters. Each site must also be connected by fiber optic cable or microwave and some links do not exist or must be expanded for the capacity needed for the 700 MHz system or both. This work could not reasonably be specifically scoped in the original requirements. The need to use the contingency scope may occur across any of the Phases/Regions. The funding for the contingency work anticipated in FY14 is included in the FY14 appropriation.

FUND SOURCE: \$22,300,000 - GO Bonds (FY14)
 6,800,000 - SHA
 \$29,100,000 - Total

Region 1 is estimated to cost \$47M across multiple fiscal years. The fund sources shown here reflect those appropriated for FY14, which coincide with anticipated FY14 expenditures.

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 3-IT

Agency Contact:

Heidi J. Tarleton (410) 767-3763
Htarleton@mta.maryland.gov
Donna Ziegenhein (410) 260-7627
donna.ziegenhein@maryland.gov

DEPARTMENT/PROGRAM:

Maryland Department of Transportation
Maryland Transit Administration

CONTRACT ID:

Maintenance and Support for Advanced Warning Devices
T-8000-0366
ADPICS No.: J05B3400023

CONTRACT DESCRIPTION: Preventive maintenance and replacement of MTA Advanced Warning Devices, which includes both fixed and mobile units used by MTA employees for safety and protection.

AWARD:

ProTran Technology, LLC
Ledgewood, NJ

TERM:

08/01/2013 – 7/31/2018 (5 years)

AMOUNT:

Year 1 – \$ 200,660.
Year 2 - \$ 200,660.
Year 3 - \$ 200,660.
Year 4 - \$ 200,660.
Year 5 - \$ 200,660.
Total \$1,003,300.

PROCUREMENT METHOD:

Sole Source

MBE PARTICIPATION:

0%

REMARKS: In 2008 the Maryland Transit Administration, together with the Greater Cleveland Regional Transit Authority (GCRTA), the Massachusetts Bay Transportation Authority (MBTA), and the Los Angeles County Metropolitan Authority (Metro LA), developed and deployed breakthrough technology that warns track work crews, track inspectors and trespassers of approaching trains. MTA, GCRTA, MBTA, and Metro LA, working with ProTran Technology, developed and tested these devices which warn track work crews and train operators of track personnel ahead; train operators of dangers such as fires, chemical, biological releases in transit tunnels; trespassers on right of way; and, hi-rail vehicle operators to prevent collisions with other vehicles or personnel on the tracks.

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 3-IT (Cont'd)

REMARKS (cont'd): MTA's Metro and Light Rail systems use this equipment. MTA has started a training program with Baltimore City's first responders. There could be scenarios when first responders would arrive at a metro accident before MTA. Using MTA safety warning devices will provide additional protection.

The MTA has a total of 120 fixed advanced warning devices used in heavy rail and 100 fixed advanced warning devices used by light rail personnel. MTA recently expanded from fixed warning safety devices to mobile safety devices to keep personnel safe when working around the train tracks. The maintenance, update and replacement for both fixed and mobile units must be implemented to ensure the devices are operational at all times. MTA has tested this equipment for two years and found it to be an effective tool for employee safety.

The original supplier and manufacturer, ProTran Technology, is the only company that can provide this service. When the safety technology market expands, it may be possible to solicit proposals from other manufacturers. Currently, however, this sole source procurement is the only feasible option, being both cost effective by using existing equipment and gaining replacement and maintenance ensuring functioning safety equipment.

The proposal includes the cost for monthly inspections, replacement of existing devices as needed, and training on updated equipment as required.

FUND SOURCE: 100% State Budgeted Funds

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1253-0000

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Anna Lansaw (410) 768-7354
alansaw2@mdot.state.md.us

BPW – 07/03/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND MOTOR VEHICLE ADMINISTRATION:

CONTRACT ID: V-MUL-13022-C
MVA VEIP Roof Replacements
ADPICS NO.: VMUL13022C

CONTRACT DESCRIPTION: This contract provides for a contractor the furnish of all transportation, labor, materials, and supervision necessary for the roof replacement for the MVA's Vehicle Emission Inspection Program (VEIP) Stations in Anne Arundel and Charles Counties.

AWARD: J & K Contracting, Inc.
Capital Heights, MD

TERM: 140 days from the NTP

AMOUNT: \$416,000

PROCUREMENT METHOD: Competitive Sealed Bidding
(Small Business Reserve)

BIDS:

J & K Contracting Inc. Capital Heights, MD	\$ 416,000
---	------------

Roofing and Sustainable System, Inc. Odenton, MD	\$ 433,000
---	------------

MBE PARTICIPATION: 10%

PERFORMANCE SECURITY: Performance Bond and Payment Bond for 100% of the award exist for this Contract.

REMARKS: The Engineer's Estimate for this contract was \$372,029.

This Solicitation was advertised in eMaryland Marketplace. Fifty eight (58) firms received bid packages; fifty four (54) were Maryland firms. Three (3) bids were received; one (1) bid was deemed non-responsive for failure to meet the established MBE goal.

ITEM: 1-C (Continued)

BPW – 07/03/13

FUND SOURCE: 100% Special Funds Budgeted to MVA

APPROPRIATION CODE: J04E0003

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1768-0001

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Heidi Tarleton – 410-767-3763
HTarleton@mta.maryland.gov

BPW—07/03/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION: (Architectural and Engineering Services)

ITEM: 2-AE-MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: MTA-1117A, B, C, D, E, F & G
 Civil Engineering Design Services
 ADPICS NO. CO293762, CO293776,
 CO240300, CO293838, CO293840,
 CO293843, CO293844

ORIGINAL CONTRACT APPROVED: Item 2-AE, DOT Agenda 08/20/08
 (Contract A)
 Item 3-AE, DOT Agenda 09/10/08
 (Contracts B, C, D & E)
 Item 4-AE, DOT Agenda 10/15/08
 (Contracts F & G)

ORIGINAL PROCUREMENT METHOD: Architectural and Engineering Services
 Act

MODIFICATION: Modification No. 1 provides for an increase in funds for Contracts and also extends the expiration date of each contract by eighteen-months to continue various on-going projects and new project tasks throughout the final design of the contract for the MTA's Office of Facilities Engineering, ADA and Sustainability Division.

CONTRACTORS:

Rummel, Klepper & Kahl, LLP (Contract A)
 Baltimore, Maryland

Gannett Fleming, Inc./Johnson, Mirmiran (Contract B)
 & Thompson, Inc. – J.V.
 Baltimore, Maryland

Whitman, Requardt & Associates, LLP (Contract C)
 Baltimore, Maryland

STV Incorporated (Contract D)
 Baltimore, Maryland

Wallace, Montgomery & Associates, LLP/ (Contract E)
 AECOM Technical Services, Inc. – J.V.
 Towson, Maryland

ITEM: 2-AE-MOD (Continued)

BPW – 07/03/13

CONTRACTORS (Cont'd):

Parsons Brinckerhoff, Inc.
Baltimore, Maryland

(Contract F)

The Wilson T. Ballard Company
Owings Mills, Maryland

(Contract G)

AMOUNT:

\$3,000,000 (Contract A)
\$4,000,000 (Contract B)
\$4,000,000 (Contract C)
\$3,300,000 (Contract D)
\$3,300,000 (Contract E)
\$2,000,000 (Contract F)
\$1,700,000 (Contract G)

ORIGINAL CONTRACT AMOUNT:

\$12,000,000 (Contract A)
\$12,000,000 (Contract B)
\$12,000,000 (Contract C)
\$10,000,000 (Contract D)
\$10,000,000 (Contract E)
\$ 6,000,000 (Contract F)
\$ 5,000,000 (Contract G)

REVISED CONTRACT AMOUNT:

\$15,000,000 (Contract A)
\$16,000,000 (Contract B)
\$16,000,000 (Contract C)
\$13,300,000 (Contract D)
\$13,300,000 (Contract E)
\$ 8,000,000 (Contract F)
\$ 6,700,000 (Contract G)

PERCENTAGE INCREASE:

25% (Modification No. 1 for Contract A)
33% (Modification No. 1 for Contract B)
33% (Modification No. 1 for Contract C)
33% (Modification No. 1 for Contract D)
33% (Modification No. 1 for Contract E)
33% (Modification No. 1 for Contract F)
34% (Modification No. 1 for Contract G)

TERM:

Contract A
08/25/08 – 08/24/13 (Original)
08/24/13 – 02/24/15 (Modification No. 1)

Contract B
09/12/08 – 09/30/13 (Original)
09/30/13 – 03/30/15 (Modification No. 1)

Contracts C&D
09/12/08 – 09/11/13 (Original)
09/11/13 – 03/11/15 (Modification No. 1)

ITEM: 2-AE-MOD (Continued)**BPW – 07/03/13****TERM (cont.):**Contract E

09/18/08 – 09/17/13 (Original)

09/17/13 – 03/17/15 (Modification No. 1)

Contracts F&G

10/20/08 – 10/19/13 (Original)

10/19/13 – 04/19/15 (Modification No. 1)

DBE PARTICIPATION:

27% for each contract

(DBE Compliance: Contract A – 27.66%,
 Contract B – 23.45%, Contract C – 17.84%,
 Contract D – 20.14%, Contract E – 11.23%,
 Contract F – 17.94%, Contract G – 16.06%)

REMARKS: The MTA is requesting additional contract authority in the amounts of \$3,000,000 for Contract A; \$4,000,000 for Contracts B & C; \$3,300,000 for Contracts D&E; \$2,000,000 for Contract F; \$1,700,000 for Contract G and an extension of each contract by eighteen (18) months.

The requested time extensions and increases in contract value will allow MTA to meet the current known needs and other various projects that are still in the planning stage with the MTA's engineering design consultants. Two projects that are currently in the planning stages are the new MARC Bayview project and the relocation of the MARC West Baltimore Station. The design consultants anticipate turning these projects over to Engineering in the Summer of 2013. Additionally, projects requiring engineering support such as Transit Oriented Developments, parking deck studies, Kirk Modernization Phase I & II, etc., will require the use of the various engineering consultant contracts. The MTA estimates that the final consultant design of these contracts will extend beyond the current expiration date for each contract, respectively.

Specifically, the additional funding will support the following important projects:

Contract A

• Bethesda Metro South Entrance	\$1,000,000
• Central Maryland Transit Maintenance Facility	\$ 200,000
• Pavement Rehabilitations and Storm water Issues	<u>\$1,800,000</u>
Total	\$3,000,000

Contract B

• Kirk Modernization – Phase I, Construction Related Services	\$1,600,000
• Kirk Modernization – Phase II, Design Completion	\$1,700,000
• Amtrak Reviews for New Stations	<u>\$ 700,000</u>
Total	\$4,000,000

Contract C

• Bethesda Metro South Entrance Design	\$1,000,000
• Construction Related Services for the Bus Main Shop	\$ 800,000
• Waldorf Park and Ride Construction Related Services	\$ 100,000
• The Washington Blvd. Master Plan – Phase 1	\$ 500,000
• Bayview MARC Station	<u>\$1,600,000</u>
Total	\$4,000,000

ITEM: 2-AE-MOD (Continued)

BPW – 07/03/13

Contract D

- BWI 4th Track Project to 65% Design \$3,300,000

Total \$3,300,000

Contract E

- Operation Control Center Construction Related Services \$ 100,000
- Dunkirk Park and Ride Construction Related Services \$ 200,000
- Project Managers \$ 700,000
- West Baltimore MARC Station \$2,300,000

Total \$3,300,000

Contract F

- Kirk Modernization, Project Manager \$ 500,000
- Bus Main Shop, Project Manager \$ 400,000
- Bethesda Metro South Entrance, Project Manager \$ 300,000
- New BWI 4th Track, Project Manager \$ 700,000
- Metro Analysis \$ 100,000

Total \$2,000,000

Contract G

- Langley Park Transit Center Construction Related Services \$ 500,000
- ✓ Survey of Leased Amtrak Property \$ 500,000
- TOD Work \$ 500,000
- Standard Specification Book Work \$ 200,000

Total \$1,700,000

The MTA is currently working on new procurements for Civil Engineering Design Services that are anticipated to be advertised in the Fall, but additional funding is required now to continue projects and initiate new ones.

The DBE goal for these projects was set at 27%. MTA will monitor the assignment of work going forward to ensure that the prime consultant utilizes the services and expertise of their DBE firms to every extent possible to meet the DBE goal under each contract. It should be noted that the MTA Office of Fair Practices is currently updating information recently received regarding additional payments made to the DBE firms which will increase the numbers already presented above.

FUND SOURCE:

Federal and Special Funds Budgeted to
MTA

APPROPRIATION CODE:

J05H0105

RESIDENT BUSINESSES:

Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

ATTACHMENT I

<u>CONTRACT A</u>	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$12,000,000	08/25/08 – 08/24/13	Item 2-AE, DOT Agenda 08/20/08	
Modification #1	\$3,000,000	08/24/13 – 02/24/15		Additional funds are required to continue various on-going projects.
Revised Amount	\$15,000,000			

<u>CONTRACT B</u>	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$12,000,000	09/12/08 – 09/11/13	Item 3-AE, DOT Agenda 09/10/08	
Modification #1	\$4,000,000	09/11/13 - 03/30/15		Additional funds are required to continue various on-going projects.
Revised Amount	\$16,000,000			

<u>CONTRACT C</u>	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$12,000,000	09/12/08 – 09/11/13	Item 3-AE, DOT Agenda 09/10/08	
Modification #1	\$4,000,000	09/11/13 – 03/11/15		Additional funds are required to continue various on-going projects.
Revised Amount	\$16,000,000			

<u>CONTRACT D</u>	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$10,000,000	09/12/08 – 09/11/13	Item 3-AE, DOT Agenda 09/10/08	
Modification #1	\$3,300,000	09/11/13 - 03/11/15		Additional funds are required to continue various on-going projects.
Revised Amount	\$13,300,000			

<u>CONTRACT E</u>	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$10,000,000	09/18/08 – 09/17/13	Item 3-AE, DOT Agenda 09/10/08	
Modification #1	\$3,300,000	09/17/13 – 03/17/15		Additional funds are required to continue various on-going projects.
Revised Amount	\$13,300,000			

<u>CONTRACT F</u>	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$6,000,000	10/20/08 – 10/19/13	Item 4-AE, DOT Agenda 10/15/08	
Modification #1	\$2,000,000	10/19/13 - 04/19/15		Additional funds are required to continue various on-going projects.
Revised Amount	\$13,300,000			

<u>CONTRACT G</u>	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$5,000,000	10/20/08 – 10/19/13	Item 4-AE, DOT Agenda 10/15/08	
Modification #1	\$1,700,000	10/19/13 - 04/19/15		Additional funds are required to continue various on-going projects.
Revised Amount	\$6,700,000			

Heidi Tarleton 410-767-3763
htarleton@mta.maryland.gov

BPW – 07/03/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION: (Architectural and Engineering Services)

ITEM: 3-AE-MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: MTA-1264A
 On-Call Program Management Consultant (PMC)
 Services
 ADPICS NO. CO292678

ORIGINAL CONTRACT APPROVED: Item 12-AE, DOT Agenda 02/24/10

ORIGINAL PROCUREMENT METHOD: Architectural and Engineering Services
 Act

MODIFICATION: Modification No. 2 provides for an increase in funds to continue various on-going projects throughout the final design of the contract for the MTA's Transit Development and Delivery Division. This contract supports the Purple Line Project.

CONTRACTOR: Maryland Transit Partners
 Baltimore, Maryland

AMOUNT: \$65,000,000

ORIGINAL CONTRACT AMOUNT: \$60,000,000

REVISED CONTRACT AMOUNT: \$125,000,000

PERCENTAGE INCREASE: 0% (Modification No. 1)
 109% (Modification No. 2)
 109% (Overall)

TERM: 03/01/10 – 02/28/18 (Original)

ORIGINAL DBE PARTICIPATION: 25% (DBE Compliance 17.50%)

REMARKS: The MTA is requesting additional contract authority in the amount of \$65,000,000. This request provides for contract authority through 2016.

To deliver large expansion projects MTA elected to utilize a two-tier structure in which Program Management Consultants (PMC) would perform management and quality assurance functions as extensions of MTA staff and oversee the work of General Engineering Consultants (GEC). The scopes of work were broadly written without reference to specific projects.

ITEM: 3-AE-MOD (Continued)**BPW – 07/03/13**

The value of the contract established in 2008 did not contemplate full, timely funding of the New Starts projects. However, by the time the contract was awarded in 2010, MTA had selected the Locally Preferred Alternatives for the Purple Line and had begun Advanced Conceptual Design in preparation for federal approval of preliminary engineering. By 2010, rapid progress on the project made it apparent that the value of the contract would not be enough to complete design, and MTA expected to return to the Board of Public Works for additional contract authority. Federal approval to conduct preliminary engineering was granted in 2011, and that work is underway now with funding.

The combination of timely PE approval and full State funding has exhausted 50% of the PMC's contract value of \$60 million, three years into the eight year duration of the contract. The requested additional contract authority will be used to support the timely delivery of the Purple Line as well as continue development of the Corridor Cities Transitway. Although a final decision on project delivery for the Purple Line has not been made at this time, a decision is expected soon. A possible delivery method would a design-build-finance-operate-maintain concession. This type of contract would be subject to the State's recently-enacted public-private partnership statute. Assuming timely adoption of regulations, favorable responses to the required pre-solicitation report, and Board of Public Works approval, MTA would plan to initiate the solicitation with a Request for Qualifications in fall 2013 to be followed by draft and final Requests for Proposals in 2014. The requested contract authority is necessary to support this process, including technical advice and support for the solicitation process; right of way acquisition; negotiation of stakeholder agreements; evaluation of alternative technical concepts; negotiation of final agreements; assessment of earned value in support of milestone payments; and monitoring of commitment for environmental mitigation.

Although this is a significant contract modification, MTA has determined that is in the State's best interest and that it would be infeasible to procure new contracts to complete the design work for the Purple Line for several reasons. First, staff continuity through the design process is critical. The project is highly complex in terms of its design elements, including stakeholder, railroad, and utility coordination, as well as scheduling and contract packaging. The project teams are well established with substantial investments in staff relocation, project orientation, training, and document control procedures. The project would incur significant costs, schedule days and additional risk if we were to transition to new teams. Second, for professional liability reasons, new consultants would expect to be compensated to review and sign off on prior work as their own. Third, because MTA's consultant conflict of interest policy, competition under a new procurement would be limited to firms not otherwise engaged on project. This would limit the pool of capable firms, particularly MBEs.

The DBE goal for this contract is 25%. By the end of FY 2013, the contract will have attained 21% once the invoices are processed.

FUND SOURCE:	Federal and Special Funds Budgeted to MTA
APPROPRIATION CODE:	J05H0105
RESIDENT BUSINESS:	Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

ATTACHMENT I

<u>CONTRACT A</u>	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$60,000,000	03/01/10 – 02/28/18	Item 12-AE, DOT Agenda 02/24/10	
Modification #1	\$0			This Amendment is to revise the original contract agreement to implement the MTA's plan of action to reorganize the participation schedule of the sub-consultants selected and to eliminate the use of the same sub-consultants on the same MTA projects.
Modification #2	\$65,000,000			Additional funds are required to continue various on-going projects throughout the final design of the contract.
Revised Amount	\$125,000,000			

Heidi Tarleton 410-767-3763
htarleton@mta.maryland.gov

BPW – 07/03/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION: (Architectural and Engineering Services)

ITEM: 4-AE-MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: MTA-1265B
On-Call General Engineering Consultant (GEC)
Services
ADPICS NO. CO292751

ORIGINAL CONTRACT APPROVED: Item 27-AE, DOT Agenda 09/22/10

ORIGINAL PROCUREMENT METHOD: Architectural and Engineering Services
Act

MODIFICATION: Modification No. 1 provides for an increase in funds to continue various on-going projects throughout the final design of the contract for the MTA's Transit Development and Delivery Division. This contract supports the Purple Line Project.

CONTRACTOR: Gannett Fleming, Inc./Whitman, Requardt
& Associates, LLP – Joint Venture
Baltimore, Maryland

AMOUNT: \$ 56,000,000

ORIGINAL CONTRACT AMOUNT: \$ 80,000,000

REVISED CONTRACT AMOUNT: \$136,000,000

PERCENTAGE INCREASE: 70% (Modification No. 1)

TERM: 09/23/10 – 09/22/18 (Original)

ORIGINAL DBE PARTICIPATION: 25% (DBE Compliance 21.56%)

REMARKS: The MTA is requesting additional contract authority in the amount of \$56,000,000. This request provides for contract authority through 2016.

To deliver large expansion projects MTA elected to utilize a two-tier structure in which Program Management Consultants (PMC) would perform management and quality assurance functions as extensions of MTA staff and oversee the work of General Engineering Consultants (GEC). The scopes of work were broadly written without reference to specific projects.

ITEM: 4-AE-MOD (Continued)**BPW – 07/03/13**

The value of the contract established in 2008 did not contemplate full, timely funding of the New Starts projects. However, by the time the contract was awarded in 2010, MTA had selected the Locally Preferred Alternatives for the Purple Line and had begun Advanced Conceptual Design in preparation for federal approval of preliminary engineering. By 2010, rapid progress on the project made it apparent that the value of the contract would not be enough to complete design, and MTA expected to return to the Board of Public Works for additional contract authority. Federal approval to conduct preliminary engineering was granted in 2011, and that work is underway now with funding.

The combination of timely PE approval and full State funding has exhausted the GEC contract value of \$80 million (\$77.8 million has been expended). The requested additional contract authority will be used to support the timely delivery of the Purple Line. Although a final decision on project delivery for the Purple Line has not been made at this time, a decision is expected soon. A possible delivery method would be a design-build-finance-operate-maintain concession. This type of contract would be subject to the State's recently-enacted public-private partnership statute. Assuming timely adoption of regulations, favorable responses to the required pre-solicitation report, and Board of Public Works approval, MTA would plan to initiate the solicitation with a Request for Qualifications in fall 2013 to be followed by draft and final Requests for Proposals in 2014. The requested contract authority is necessary to support this process, including completion of documentation for federal environmental approvals; preparation of fully conformed plans; preparation of right of way plats; additional design development in support of specification development; preparation of basis of design reports; and support of development of third party and utility agreements.

Although this is a significant contract modification, MTA has determined that is in the State's best interest and that it would be infeasible to procure new contracts to complete the design work for the Purple Line for several reasons. First, staff continuity through the design process is critical. The project is highly complex in terms of its design elements, including stakeholder, railroad, and utility coordination, as well as scheduling and contract packaging. The project teams are well established with substantial investments in staff relocation, project orientation, training, and document control procedures. The project would incur significant costs, schedule delays and additional risk if we were to transition to new teams. Second, for professional liability reasons, new consultants would expect to be compensated to review and sign off on prior work as their own. Third, because MTA's consultant conflict of interest policy, competition under a new procurement would be limited to firms not otherwise engaged on project. This would limit the pool of capable firms, particularly MBEs.

The DBE goal for this contract is 25%. By the end of FY 2013, the contract will have attained 23% once the invoices are processed.

FUND SOURCE:	Federal and Special Funds Budgeted to MTA
APPROPRIATION CODE:	J05H0105
RESIDENT BUSINESS:	Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

<u>CONTRACT B</u>	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$80,000,000	09/23/10 –09/22/18	Item 27-AE, DOT Agenda 09/22/10	
Modification #1	\$56,000,000			Additional funds are required to continue various on-going projects throughout the final design of the contract.
Revised Amount	\$136,000,000			

Norie Calvert (410) 545-0433
ncalvert@sha.state.md.us

BPW – 07/03/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 5-AE-MOD

MARYLAND STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: BCS 2006-05 A
Geotechnical Engineering Services
Statewide
ADPICS No.: CO298573

ORIGINAL CONTRACT APPROVED: Item 2-AE, DOT Agenda 10/17/07

ORIGINAL PROCUREMENT METHOD: Maryland Architectural and Engineering Services
Act

MODIFICATION: Modification No. 5 is to extend this contract by sixteen (16) months and increase the contract value by \$500,000.

CONTRACTOR: Schnabel Engineering
Baltimore, MD

TERM: 10/17/07 – 10/01/11 (Original)
10/02/11 – 12/01/11 (Modification No. 1)
12/02/11 – 06/01/13 (Modification No. 2)
06/02/13 – 07/01/13 (Modification No. 3)
07/02/13 – 08/01/13 (Modification No. 4)
08/02/13 – 12/01/14 (Modification No. 5)

AMOUNT: \$500,000

ORIGINAL CONTRACT AMOUNT: \$1,000,000

REVISED CONTRACT AMOUNT: \$1,500,000

PERCENTAGE INCREASE: 50 % (Modification No. 5)
50 % (Overall)

DBE PARTICIPATION: 20% (DBE Compliance 16%)

ITEM: 5-AE-MOD (Continued)**BPW – 07/03/13**

REMARKS: The Consultant provides services including, but not limited to, geotechnical engineering services, conducts surface and subsurface investigations, performs geotechnical evaluations and develops geotechnical reports with recommendations and designs. The additional time and funds will allow SHA to continue to provide these critical services, which will be significantly increased due to the revenue generated by the Transportation Infrastructure Investment Act of 2013.

New contracts for these services, BCS 2011-06, are currently in the technical review stage of the procurement process, and it is anticipated that these contracts will be awarded in the Summer of 2014.

FUND SOURCE: Federal and Special Transportation Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION—THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,000,000	10/17/07 – 10/01/11	2-AE 10/17/07	
Modification No. 1		10/02/11 – 12/01/11		60 Day Bridge Extension
Modification No. 2		12/02/11 – 06/01/13	4-AE-MOD 11/16/11	16 Month Extension
Modification No. 3		06/02/13 – 07/01/13		30 Day Bridge Extension
Modification No. 4		07/02/13 – 08/01/13		30 Day Bridge Extension
Modification No. 5	\$500,000	08/02/13 – 12/01/14		16 Month Extension and Additional Funds
Revised Amount	\$1,500,000			

Norie Calvert (410) 545-0433
ncalvert@sha.state.md.us

BPW -- 07/03/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 6-AE-MOD

MARYLAND STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: BCS 2007-05 H and II
 Traffic Engineering Services in District 6
 Garrett, Allegany, Washington Counties
 ADPICS NO. CO298289 and CO298290

ORIGINAL CONTRACT APPROVED: Item 10-AE, DOT Agenda 05/21/08 (Contract H)
 Item 5-AE, DOT Agenda 06/25/08 (Contract II)

ORIGINAL PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act

MODIFICATION: Modification No. 2 is to extend this contract by eighteen (18) months.

CONTRACTOR:

KCI Technologies, Inc
 Sparks MD

Contract H

PB Americas, Inc.
 Baltimore MD

Contract II

TERM: Contract H
 05/21/08 – 05/01/12 (Original)
 05/02/12 – 10/01/13 (Modification No. 1)
 10/02/13 – 04/01/15 (Modification No. 2)

Contract II
 06/25/08 – 06/01/12 (Original)
 12/02/12 – 12/01/13 (Modification No. 1)
 12/02/13 – 06/01/15 (Modification No. 2)

AMOUNT: \$0

ORIGINAL CONTRACT AMOUNT: \$1,000,000 each

REVISED CONTRACT AMOUNT: \$1,000,000 each

ITEM: 6-AE- MOD (Continued)

BPW – 07/03/13

PERCENTAGE INCREASE: 0%

DBE PARTICIPATION: 21%
(H - DBE Compliance 25.53%)
(II - DBE Compliance 19.10%)

REMARKS: The Consultant performs various traffic engineering studies, analysis, and design services as applicable to the project assignments. Services furnished by the Consultant may be for the accomplishment of the State Highway Administration's (SHA) Candidate Safety Improvement, Congested Intersection Improvement, Quick Action Projects Programs, etc. This additional time will allow SHA to continue to provide these critical services, which will be significantly increased due to the revenue generated by the Transportation Infrastructure Investment Act of 2013.

New contracts for these services, BCS 2013-01, are currently in the pre-advertisement stage of the procurement process, and it is anticipated that these contracts will be awarded in February 2015.

FUND SOURCE: Federal and Special Transportation Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION—THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

<u>Contract H</u>	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,000,000	05/21/08 – 05/01/12	05/21/08 10-AE	
Modification No. 1		05/02/12 – 10/01/13	12/21/11 16-AE-MOD	16 Month Extension
Modification No. 2		10/02/13 – 04/01/15		18 Month Extension
Revised Amount	\$1,000,000			

<u>Contract II</u>	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,000,000	06/25/08 – 06/01/12	06/25/08 5-AE	
Modification No. 1		12/02/12 – 12/01/13	12/21/11 16-AE-MOD	12 Month Extension
Modification No. 2		12/02/13 – 06/01/15		18 Month Extension
Revised Amount	\$1,000,000			

Norie Calvert (410) 545-0433
ncalvert@sha.state.md.us

BPW – 07/03/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 7-AE-MOD

MARYLAND STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: BCS 2007-16 B
Construction Inspection Services for District 2
Caroline, Cecil, Kent, Queen Anne's and Talbot
Counties
ADPICS NO. CO298287

ORIGINAL CONTRACT APPROVED: Item 5-AE, DOT Agenda 12/17/08

ORIGINAL PROCUREMENT METHOD: Maryland Architectural and Engineering Services
Act

MODIFICATION: Modification No. 5 is to extend this contract by thirty-one months and increase the contract value by \$3,000,000.

CONTRACTOR: KCI Technologies, Inc./Wallace, Montgomery &
Assoc., Joint Venture
Towson, MD

TERM: 12/17/08 – 12/01/11 (Original)
12/02/11 – 02/01/12 (Modification No. 1)
02/02/12 – 06/01/13 (Modification No. 2)
06/02/13 – 08/01/13 (Modification No. 4)
08/02/13 – 03/01/16 (Modification No. 5)

AMOUNT: \$3,000,000

ORIGINAL CONTRACT AMOUNT: \$3,000,000

REVISED CONTRACT AMOUNT: \$8,000,000

PERCENTAGE INCREASE: 100 % (Modification No. 5)
160 % (Overall)

DBE PARTICIPATION: 25% (DBE Compliance 25.31%)

ITEM: 7-AE-MOD (Continued)**BPW – 07/03/13**

REMARKS: The Consultant will provide the Maryland State Highway Administration (SHA) with construction inspection staff, including but not limited to, Transportation Engineering Technicians, Maryland Registered Professional Engineers, Structural Engineers, etc. for various construction and/or structures contracts. The additional time and funds will allow SHA to continue to provide these critical services, which will be significantly increased due to the revenue generated by the Transportation Infrastructure Investment Act of 2013.

New contracts for these services, BCS 2012-08, are currently in the pre-advertisement stage of the procurement process, and it is anticipated that these contracts will be awarded in the Spring of 2015.

FUND SOURCE: Federal and Special Transportation Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION—THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$3,000,000	12/17/08 – 12/01/11	5-AE, MDOT 12/17/08	
Modification No. 1		12/02/11 – 02/01/12	DCAR	Two Month Bridge Extension
Modification No. 2		02/02/12 – 06/01/13	16-AE-MOD MDOT 12/21/11	Fourteen Month Extension
Modification No. 3	\$2,000,000		6-AE-MOD MDOT 05/02/12	Funds added to the contract
Modification No. 4		06/02/13 – 08/01/13	DCAR 04/18/13	Two Month Bridge Extension
Modification No. 5	\$3,000,000	08/02/13 – 03/01/16	-AE-MOD MDOT 07/03/13	Thirty-one Months and additional funds
Revised Amount	\$8,000,000			

Suzette Moore 410-859-7792
smoore2@bwiairport.com

BPW – 07/03/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 8-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID:

MAA-MC-14-003
 Landside Grounds Trash Pickup at Baltimore
 Washington International Thurgood Marshall (BWI
 Marshall) Airport, Anne Arundel County
 ADPICS NO.: MAAMC14003

CONTRACT DESCRIPTION: This contract provides trash removal services at approximately 31 locations at BWI Marshall. These areas primarily include the roadside, ramps and medians, on Aviation Boulevard and Amtrak Way, security and perimeter fencing areas, runway clear zones and light lanes, and the BWI hiker/biker trail.

AWARD:

The Arc of Baltimore
 Baltimore, MD

TERM OF CONTRACT:

08/01/13 – 07/31/16 (Three (3) Years from NTP
 with one (1), two (2) year renewal option)

AMOUNT:

\$991,727

PROCUREMENT METHOD:

Community Service Provider

MBE PARTICIPATION:

100%

REMARKS: This procurement was submitted and approved by the Maryland Rehabilitative Program Pricing and Selection Committee on June 20, 2013.

FUND SOURCE:

100% Special Funds Budgeted to MAA

APPROPRIATION CODE:

J06I0002

RESIDENT BUSINESS:

Yes

MD TAX CLEARANCE:

13-1896-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore - (410) 859-7792
smoore2@bwiairport.com

BPW - 07/03/13

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 9-M

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID:

MAA-MC-13-020
 Multi-User Flight Information Display System
 and Baggage Information Display System
 Repair and Maintenance at Baltimore Washington
 International Thurgood Marshall (BWI Marshall)
 Airport, Anne Arundel County
 ADPICS NO.: MAAMC13020

CONTRACT DESCRIPTION: This contract provides for the maintenance of the Multi-Use Flight (MUFIDS) and Baggage Information Display (BIDS) Systems in the ticketing concourses and baggage areas of the Terminal Building at BWI Marshall.

AWARD:

Signature Technologies, Inc. d/b/a Com-Net
 Software
 Miamisburg, OH

TERM OF CONTRACT:

08/01/13 - 07/31/18 (Five (5) Years from NTP)

AMOUNT:

\$5,693,214

PROCUREMENT METHOD:

Sole Source

MBE PARTICIPATION:

2%

REMARKS: In accordance with COMAR 21.05.05, the MAA has determined that a sole source procurement is necessary as only one source exists that can provide the required services.

The MBE goal established for this contract was 0%, however the contractor is exceeding the goal by 2%.

FUND SOURCE:

100% Special Funds Budgeted to MAA

APPROPRIATION CODE:

J06100002

MD TAX CLEARANCE:

13-1758-1111

RESIDENT BUSINESS:

No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore (410) 859-7792
smoore2@bwiairport.com

BPW – 07/03/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

RENEWAL OPTION: (Maintenance)

ITEM: 10-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-11-001
 Uninterrupted Power Supply (UPS) Systems
 Inspection, Repair and Maintenance at BWI
 Thurgood Marshall (BWI Marshall) and Martin
 (MTN) State Airports
 Anne Arundel and Baltimore Counties
 ADPICS NO.: 297811

ORIGINAL CONTRACT APPROVED: Item 2-M, DOT Agenda 06/09/10

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Ward-Boland Associates, Inc.
 Owings Mills, MD

MODIFICATION: Exercise the Renewal Option for a period of two (2) years from August 1, 2013 through July 31, 2015.

AMOUNT: \$628,446

ORIGINAL CONTRACT AMOUNT: \$690,464

REVISED CONTRACT AMOUNT: \$1,318,909

PERCENTAGE INCREASE: 91%

TERM: 08/01/10 – 07/31/13 (Original)
 08/01/13 – 07/31/15 (Renewal)

MBE PARTICIPATION: 0% (MBE Compliance 0%)

REMARKS: This contract provides for a preventive maintenance program which includes systematic testing, inspections, adjustments, and cleaning of 26 UPS units at BWI Marshall and MTN State Airports.

Ward-Boland Associates, Inc. is the incumbent contractor and is familiar with the scope of work required under this contract. Ward-Boland's past performance has been excellent and they are capable of performing the work as bid.

ITEM: 10-M-OPT (Continued)**BPW – 07/03/13**

Ward-Boland continues to provide excellent responsiveness, quality of service, and cost effectiveness.

The vendor responded on April 5, 2011 to the ISR (IT Room) when an A/C unit failed and subsequently the UPS failed due to the high heat. This problem almost shut down the entire communication unit at BWI. The vendor responded and got the system back online in this emergency.

There are no MDOT Certified MBE Firms to perform subcontracting work. This action represents the exercising of the two-year renewal option with the contractor that was provided for in the original contract.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0002

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

157

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$690,464	08/01/10 – 07/31/13	06/09/10, Item 2-M	
Renewal Option	\$628,446	08/01/13 – 07/31/15	01/23/13	As provided for in original contract
Revised Amount	\$1,318,909			

Suzette Moore (410) 859-7792
smoore2@bwiairport.com

BPW – 07/03/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

RENEWAL OPTION: (Maintenance)

ITEM: 11-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-11-003
 Snow Melter Operations at BWI
 Thurgood Marshall (BWI Marshall) Airport
 Anne Arundel County
 ADPICS NO.: CO297719

ORIGINAL CONTRACT APPROVED: Item 7-M, DOT Agenda 09/01/10

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Aero Snow Removal a Division of East Coast
 Sweeping, Inc.
 Port Washington, NY

MODIFICATION: Exercise the Renewal Option for a period of two (2) years from October 1, 2013 through September 30, 2015.

AMOUNT: \$6,817,783

ORIGINAL CONTRACT AMOUNT: \$10,022,910

REVISED CONTRACT AMOUNT: \$16,840,693

PERCENTAGE INCREASE: 67%

TERM: 10/01/10 – 09/30/13 (Original)
 10/01/13 – 09/30/15 (Renewal Option No. 1)

MBE PARTICIPATION: 0% (MBE Compliance 0%)

REMARKS: This Contract will provide and operate five (5) snow melters with a minimum melting capacity of 350 tons per hour (TPH) and will conduct snow melter operations located at BWI Marshall Airport.

Aero Snow has responded to the required emergency call outs and provided services according to contract specifications. The Contractor also keeps snow melting equipment at the Administration's location as required by the contract. The employees and the supervisors are well-trained and have been responsive during emergency events. The MBE goal established for this contract was 0% because there are no subcontractable items as this is a single element of work contract.

ITEM: 11-M-OPT (Continued)**BPW – 07/03/13**

This action represents the exercising of the two-year renewal option with the contractor that was provided for in the original contract.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

160

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$10,022,910	10/01/10 – 09/30/13	09/01/10, Item 7-M	
Renewal Option	\$ 6,817,783	10/01/13 – 09/30/15	07/03/13	As provided for in original contract
Revised Amount	\$16,840,693			

Donna DiCerbo (410) 537-7814
ddicerbo@mdta.state.md.us

BPW – 07/03/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

RENEWAL OPTION: (Maintenance)

ITEM: 12-M-OPT

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: 11031489
 Fire Suppression at All MDTA Facilities

ORIGINAL CONTRACT APPROVED: Item 6-M, DOT Agenda 5/4/11

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding
 (Small Business Reserve)

CONTRACTOR: Advanced Fire Protection Systems, LLC
 Baltimore, MD

RENEWAL OPTION: Request to approve Renewal Option No. 1 for a period of one (1) year from July 15, 2013 through July 14, 2014.

AMOUNT: \$75,475

ORIGINAL CONTRACT AMOUNT: \$150,950

REVISED CONTRACT AMOUNT: \$225,425

PERCENTAGE INCREASE: 50% (Renewal Option No. 1)

TERM: 07/15/2011 – 07/14/2013 (Original)
 07/15/2013 – 07/14/2014 (Renewal Option No. 1)

MBE PARTICIPATION: 0% (single element of work)

REMARKS: This is a contract to provide fire suppression systems at all MDTA Facilities. This contract contains no Minority Business Enterprise (MBE) goal but has been designated as a Small Business Reserve (SBR) contract. The firm is a certified SBR.

The contract consists of all labor, transportation, parts and service necessary for the maintenance and repair of the fire suppression systems and equipment in accordance with the specifications, applicable codes and regulations. It is the intent of the MDTA to use the services provided through this contract to keep and maintain in good working order, all fire suppression apparatus throughout all MDTA facilities. The terms and conditions of the original contract shall remain the same during this renewal period.

ITEM: 12-M-OPT**BPW – 07/03/13**

Advanced Fire Protection Systems, LLC, has performed above standard over the past two (2) years to meet MDTA's requirements. Additionally, Advanced Fire Protection Systems, LLC. provides superior customer service and is very knowledgeable in all facets of their contract with MDTA. This action represents the exercising of a one-year renewal option with the contractor that was provided for in the original contract.

FUND SOURCE: 100% Special Funds budgeted to MDTA

APPROPRIATION CODE: N/A

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVE

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term Date	BPW/DCAR	Reason
Original Contract	\$150,950.00	07/01/2011- 06/30/2013		
Renewal Option	\$75,475.00	07/01/2013- 06/30/2014		As provided for in original contract
Revised Amount	\$225,425.00			

Heidi Tarleton (410) 767-3763
htarleton@mta.maryland.gov

BPW – 07/03/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Maintenance)

ITEM: 13-M-MOD

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-8000-0328
 Tree Trimming on the Light Rail Line
 ADPICS No.: CO296675

ORIGINAL CONTRACT APPROVED: Item 3-M, DOT Agenda 11/3/10

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Pittman's Tree & Landscaping, Inc
 Front Royal, VA

MODIFICATION: Modification No. 1 is to increase the contract value to ensure on-going services for the Light Rail System Operations of the Maryland Transit Administration.

AMOUNT: \$1,040,000

ORIGINAL CONTRACT AMOUNT: \$1,198,673

REVISED CONTRACT AMOUNT: \$2,238,673

PERCENTAGE INCREASE: 86.76% (Modification No.1)

ORIGINAL TERM: 12/13/2010 – 12/12/15 (Original)
 7/26/2013 – 12/12/2015 (Modification No.1)

MBE PARTICIPATION: 15% (MBE Compliance 15.58%)

REMARKS: The Maryland Transit Administration (MTA) Light Rail line covers 57 miles and runs through wooded areas which have trees, tree branches, leaves, bushes, and other vegetation that can disrupt the light rail service if not properly maintained. The MTA must properly maintain the tree trimming and vegetation growth on the lines to ensure the safety and smooth running of the trains. This requires the implementation of a full-time tree trimming team. Increasing the contract value will continue the maintenances of trees and vegetation growing within the boundaries that interfere with overhead Catenary lines, poles, switches, cables, signal wires, signs, railroad crossings, and railroad right-of-way.

ITEM: 13-M-MOD (Continued)**BPW – 07/03/13**

Maryland weather is unpredictable. Over the past three (3) years of this contract, Maryland has experienced severe storms causing MTA to clear the path of the Light Rail more frequently to avoid service disruptions. The additional \$1,040,000 will provide MTA with funding to continue the same level of services experienced in the first thirty months of the contract.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

166

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,198,672.80	12/13/2010- 12/12/2015	1/6/2010	
Modification #1	\$ 1,040,000.00	7/26/2013- 12/12/2015	7/03/2013	Increase the contract value to ensure on- going services
Revised Amount	\$2,238,672.80			

Suzette Moore (410) 859-7792
smoore2@bwiairport.com

BPW- 07/03/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY ACQUISITION

ITEM 14-RP

MARYLAND AVIATION ADMINISTRATION: Anne Arundel County, Maryland

REFERENCE: Approval is requested for the purchase of a Temporary Construction Easement of 7,933 square feet of land, more or less, to provide access to perform minor grading on the southeast section of the Owner's property adjacent to Kitten Branch to support construction of a culvert near this location on MAA property. This construction is part of the overall program for the Runway Safety Area (RSA) and Standards Compliance for Runway 15R-33L at BWI Marshall.

SPECIAL CONDITIONS: None

OWNER: Northrop Grumman Systems Corporation

OWNERSHIP: Since February 29, 1996

PROPERTY ADDRESS: Tax Map 8, Parcel 179, 5th Election District
 Anne Arundel County, Maryland
 7323 Aviation Boulevard, Linthicum, Maryland

CONSIDERATION: \$5,200

APPRAISED VALUE: \$5,200 George L. Peabody, fee appraiser
 Reviewed and approved by William T. Caffrey, SHA Review Appraiser.

\$5,200 Melville E. Peters, fee appraiser
 Reviewed and approved by William T. Caffrey, SHA Review Appraiser.

REMARKS: MAA presented an offer to purchase the Temporary Construction Easement for \$5,200, which was accepted by Northrop Grumman Systems Corporation. The Federal Aviation Administration approved the purchase of this Temporary Construction Easement on November 27, 2012.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0003

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISSAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

168

John Tansey (410) 865-1236
jtansey@mdot.state.md.us

BPW – 07/03/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 15-RP

MMC# 04-8005

MARYLAND TRANSIT ADMINISTRATION: +- 9.2993 acres

EXPLANATION:

Approval of the “*First Amendment To Transportation Public Private Agreement Savage MARC Station*” is requested to amend/ update the existing TP3 Agreement to dispose of a portion of the Savage MARC Station commuter parking lot so that a transit oriented development (TOD) can be constructed and a new, multi-level parking garage can be built by the developer. The TP3 Agreement to convey the property was originally approved by the BPW on the 1/30/08 DOT Agenda as Item 16-RP and is still in effect. The conveyance was delayed due to the downturn in the economy and the turmoil in the financial markets. Howard County, Maryland has approved tax increment financing (TIF) legislation for the project in the amount of \$17 million that will pay for the cost of the garage and related infrastructure. At completion, the TOD project will consist of the 704 space, MTA owned parking garage, 416 dwellings, 17,000 s.f. of retail use, a 150 room hotel and a 100,000 s.f. office building.

SPECIAL CONDITIONS:

The original agreement is being amended to allow for a change in the composition of the development entity, improve several of the business terms of the agreement and update/ revise various dates and milestones to recognize the time that has elapsed since the project was originally approved.

GRANTOR:

State of Maryland, Maryland Transit Administration

GRANTEE:

Annapolis Junction Town Center, LLC
 (Formerly Petrie Ross Ventures, D.C., LLC)

CONSIDERATION:

\$3,300,000. Cash at completion of the construction of an MTA owned commuter parking garage

NEGOTIATED CONSIDERATION:

Because of the conditions placed on the sale of the property: that it be developed as a mixed used TOD project and that the developer construct a 704 space commuter parking garage for the use, benefit and ownership of the MTA, the negotiated consideration for the property was determined to be \$3,300,000 as valued in the appraisal dated June 21, 2007.

REMARKS: The property was cleared under the State Clearinghouse process prior to the BPW's approval of the original agreement. Legislative Notice was provided to the Senate Budget and Taxation Committee and House Appropriations Committee per State Finance and Procurement Article, Section 10-305 on May 17, 2013.

ITEM:

15-RP (Continued)

BPW – 07/03/13

The MDA Amendments will:

- Provide for a change in control of the development team entity whereby Somerset Construction of Bethesda, MD will take the lead role in lieu of Petrie-Ross Ventures.
- Require that the developer pay the State the \$3.3 million consideration for the land in cash upon completion of the garage rather than the originally agreed to arrangement of the State accepting the consideration in the form of the developer contributing the \$3.3 million toward the cost of the parking garage.
- Delete an annual maintenance fee of \$36,000 the State would have paid to the developer under the original agreement.
- Allow for the conveyance of approximately 1.2 acres less State land to the developer than originally approved but with no change to the \$3.3 million consideration for the land.
- Recognize an expansion of the TOD project site by approximately 5.6 acres due to the developer's pending purchase of an adjoining, privately owned parcel of land that will be incorporated into the project.
- Provide that the developer may add a pedestrian overpass and other station improvements to the garage project construction and require the developer to pay for the first \$400,000 of the cost for these additional improvements.
- Update & revise various dates and milestones to recognize the time that has elapsed since the agreement was originally approved.

MDOT / MTA is concurrently requesting approval of the TP3 Agreement Amendment and execution of the Deed.

BOARD OF PUBLIC WORKS ACTION—THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

170

Norie Calvert 410.545.8846
ncalvert@sha.state.md.us

BPW – 07/03/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 16-RP

MMC # 09-2256

STATE HIGHWAY ADMINISTRATION:

The property is located on the north side of MD 99, east of St. John's Lane in Howard County

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of this parcel of land, as described, to the Howard County Board of Education (HCBE), the Grantee, to support its athletic field, parts of the school's parking areas and adjoining storm water management facilities.

SPECIAL CONDITIONS:

None

GRANTOR:

State of Maryland by the State Highway Administration

GRANTEE:

The Howard County Board of Education (HCBE)

CONSIDERATION:

The HCBE will pay the State the total amount of \$59,729 comprised of acquisition cost (\$14,971 in 1964), plus interest (\$42,258 - 12/31/2012) and administrative costs (\$2500).

APPRAISED VALUE:

\$375,500, Lauren Hayes, fee appraiser. Reviewed and approved by William Caffrey, Chief, Appraisal Review Division.

REMARKS: Approval of conveyance is requested in accordance with Section 8-309 (g)(1)(2)(ii) of the Transportation Article, Annotated Code of Maryland. SHA is concurrently requesting permission to dispose and execution of the Deed. The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS.

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore - (410) 859-7792
smoore2@bwiairport.com

BPW – 07/03/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

GENERAL/MISCELLANEOUS

ITEM: 17-GM

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-LC-13-050

NATURE OF REQUEST: Approval of a Lease Contract that provides for the lease of land at Martin State Airport to Sinclair Aviation, LLC for the operation and maintenance of a fuel storage and dispensing facility.

CONTRACTOR: Sinclair Aviation, LLC
 Baltimore MD

REVENUE: \$1,760 per annum which is based on a rental rate of \$0.55 per square foot per annum for the lease of 1,200 SF of storage and fuel dispensing facility, and 2,000 SF of fuel truck parking and containment area. The rental rate is based upon the rates set forth in Tenant Directive 401.1 for Martin State Airport. Rental rate is subject to any increases in the Consumer Price Index on an annual basis.

In addition, Contractor shall pay a fuel flowage fee for each gallon of fuel delivered to the fueling facility as follows:

<u>Annual Gallons Delivered</u>	<u>Per Gallon Rate</u>
0 – 100,000	\$.20
100,001 – 350,000	\$.05
Over 350,000	\$.02

DURATION: A term of one (1) year, commencing August 1, 2013 and ending July 31, 2014.

REMARKS: The Lease Contract grants the right to exclusive use of land at Martin State Airport for the purpose of operating a self-fueling storage and dispensing facility serving aircraft owned by or exclusively leased by Sinclair Aviation, LLC. This type of revenue-producing contract at a transportation facility is outside the scope of State Procurement Law. See State Finance and Procurement Article, Section 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the Contract must be approved by the Board of Public Works because the Contract constitutes a use and lease of State property under State Finance and Procurement Article, Section 10-305.

MD TAX CLEARANCE: 13-1775-0001

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1- C

**DEPARTMENT OF NATURAL
RESOURCES**

Janes Island State Park
26280 Alfred J Lawson Dr
Crisfield, MD 21817

CONTRACT NO. AND TITLE

Project No. P-057-080-010;
Nature Center Improvements
ADPICS NO. 001B4400037

DESCRIPTION

Construct a new 800 square foot dining space addition to the Nature Center; renovate the existing camping registration and camp store space and add two ADA accessible bathrooms within the Nature Center building; construct a new fish cleaning station, and perform miscellaneous site improvements.

PROCUREMENT METHOD

Competitive Sealed Bids
(Small Business Reserve)

BIDS OR PROPOSALS

	<u>AMOUNT</u>
Harper & Sons, Inc., Easton, MD	\$1,047,000.00
Delmarva Veteran Builders, LLC, Salisbury, MD	\$1,047,019.00
Chesapeake Turf, LLC, Salisbury, MD	\$1,279,990.00
The J G Garcete Company, Inc., Bladensburg, MD	\$1,310,250.00

AWARD

Harper & Sons, Inc., Easton, MD

AMOUNT

\$1,047,000.00

TERM

200 Days from Notice to Proceed

MBE PARTICIPATION

25.3%

PERFORMANCE BOND

100% of Full Contract Amount

HIRING AGREEMENT ELIGIBLE

No

REMARKS A notice of availability of an Invitation to Bid (ITB) was posted on the DGS Website, Bid Board, and *eMarylandMarketplace.com*. A total of four bids were received. The low bidder, Harper & Sons, Inc., confirmed its bid. The Government estimate is \$1,226,541.00.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT**ITEM** 1-C (Cont.)**FUND SOURCES**014 MCCBL 2009 (Janes Island Nature
Center Renovations (Somerset County))**RESIDENT BUSINESS**

Yes

MD TAX CLEARANCE

13-1465-1111

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE

DEPARTMENT OF GENERAL SERVICES Statewide

CONTRACT NO. AND TITLE Project No. DGS-12-004-IQC
Professional Services Agreement
to Provide Mechanical, Electrical,
and Plumbing Engineering Services
to the Department of General Services
for Multiple Construction Projects with
Fees Less than \$200,000 and Greater
than \$25,000

DESCRIPTION Board of Public Works approval is requested
for an Indefinite Quantity Contract to provide mechanical, electrical, and plumbing engineering
services to the Maryland Department of General Services on an as needed basis. The proposed
agreement will be effective for two (2) years with 1 two-year renewal option. Individual projects
awarded under this agreement may not exceed \$200,000; however, the selected firms may be
awarded more than one project. The aggregate fee for the total of projects awarded to any firm
may not exceed \$500,000.

PROCUREMENT METHOD Maryland Architectural and
Engineering Services Act

<u>BIDS OR PROPOSALS</u>	<u>Qualification and Technical Scores</u>	<u>Project Limit</u>	<u>Contract Limit</u>
Whitman, Requardt & Associates. - Baltimore, MD	94%	\$200,000	\$500,000
Burdette, Koehler, Murphy & Associates, Inc. - Baltimore, MD	94%	\$200,000	\$500,000
M S Engineers, Inc. - Columbia, MD	94%	\$200,000	\$500,000
Kibart, Inc. - Towson, MD	94%	\$200,000	\$500,000
Min Engineering, Inc. - Pikesville, MD	94%	\$200,000	\$500,000
Johnson, Mirmiran & Thompson – Sparks, MD	94%	\$200,000	\$500,000
Century Engineering, Inc. - Hunt Valley, MD	---	---	---
Mueller Associates, Inc. - Baltimore, MD	---	---	---
Henry Adams, LLC. - Baltimore, MD	---	---	---
Gipe Associates, Inc. - Towson, DE	---	---	---
Becht Engineering BT, Inc. - Woodstock, MD	---	---	---
EBL Engineers, LLC - Baltimore, MD	---	---	---

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE (Cont.)

	<u>Qualification and Technical Scores</u>	<u>Project Limit</u>	<u>Contract Limit</u>
<u>BIDS OR PROPOSALS (Cont.)</u>			
RMF Engineering, Inc. - Baltimore, MD	---	---	---
Spectrum Engineering - Columbia, MD	---	---	---
Sidhu Associates, Inc. - Hunt Valley, MD	---	---	---
Siegel, Rutherford, Bradstock & Ridgeway, Inc. - Catonsville, MD	---	---	---

AWARDS

Whitman, Requardt & Associates
Burdette, Koehler, Murphy & Associates, Inc.
M S Engineers, Inc.
Kibart, Inc.
Min Engineering, Inc.
Johnson, Mirmiran & Thompson

AMOUNT PER CONTRACTOR

\$ 500,000.00 Each Firm

ORIGINAL CONTRACT

\$3,000,000.00

OPTION

\$3,000,000.00

ESTIMATED TOTAL

\$6,000,000.00

TERM

07/03/13 - 07/02/15 w 1-two (2) year option

MBE PARTICIPATION

MBE participation goals to be set on a task order basis (see Remarks)

REMARKS

At the March 20, 2013 public meeting of the General Professional Services Selection Board, the Chairman of the Qualification Committee reported that twelve (12) of the seventeen (17) firms which submitted technical proposals achieved the minimum qualifying score of 85% and were potentially eligible to provide the required services. The Committee asked the Board to authorize the request of price proposals from the top six (6) scoring firms.

The Request for Technical Proposals issued for this IQC stated a maximum of six (6) qualified firms would be selected for contract award. The price proposal submitted by each firm reflected billing rates for each discipline required for this contract. The billing rates were inclusive of direct salaries, fringe benefits, overhead, profit, materials, and all other costs, direct and indirect.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE (Cont.)

REMARKS (Cont.)

The fee for each project awarded under the proposed agreement shall be negotiated and the contract will be approved and executed by the State individually. Projects will normally be awarded on a rotating basis beginning with the number one ranked firm. Once the project award process has been initiated with a firm in the normal rotation, the next opportunity for project award will go to the next firm in the rotation unless the unit issuing the assignment finds that: the firm is unable to perform the assignment; the hours or fees proposed by the firm for services needed cannot successfully be negotiated to an amount the State considers fair and reasonable; another firm has special experience or qualifications, including geographic proximity to the site for which services are needed, that make it in the best interest of the State to give the assignment to another firm; or assignment to another firm would tend to balance to a greater extent, among firms on the IQC list being used, the fees paid or payable for work assignments previously issued.

At the May 23, 2013 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposals were determined to be fair, competitive, and reasonable. The price proposals and the scope of services represented by the price proposals were reviewed by the General Professional Services Selection Board. The price proposals were accepted by the General Board as fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on May 23, 2013 and is recommended to the Board of Public Works for approval.

Each project/task order to be assigned under the terms of this indefinite delivery contract will be reviewed to determine the MBE participation to be achieved on that project. Two of the recommended firms, M S Engineers, Inc, Cert. #01-068, and Min Engineering, Inc., Cert # 08-499, are MDOT certified MBE firms.

FUND SOURCE

Various

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

<u>ITEM</u>	2-AE (Cont.)	<u>TAX COMPLIANCE</u>	<u>ADPICS NOS.</u>
Whitman, Requardt & Associates, Inc.		13-1752-1111	001B4400044
Burdette, Koehler, Murphy & Associates, Inc		13-1748-1111	001B4400045
M S Engineers, Inc		13-1750-0111	001B4400046
Kibart, Inc.		13-1749-0111	001B4400047
Min Engineering, Inc		13-1751-0111	001B4400048
Johnson, Mirmiran & Thompson		13-1767-1111	001B4400049

RESIDENT BUSINESSES

Yes for all

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

DEPARTMENT OF JUVENILE SERVICES

Alfred D. Noyes Children's Center
 9925 Blackwell Rd.
 Rockville, MD 20850

CONTRACT NO. AND TITLE

Project No. DW-701-130-001;
 Roof Replacement
 ADPICS NO. 001B4400038

DESCRIPTION

Work consists of removal and disposal of existing built-up roofing system complete with insulation and flashing and replace it with a new 4 ply built-up roofing system with aggregate surfacing over new insulation at the Alfred D. Noyes Children's Center in Rockville, MD. as specified in the Project Manual and drawings.

PROCUREMENT METHOD

Competitive Sealed Bids
 (Small Business Reserve)

BIDS OR PROPOSALS

Island Contracting, Inc., Beltsville, MD
 Northeast Contracting Corporation, Lorton, VA
 J&K Contracting, Inc., Capitol Heights, MD
 Dimensions Construction Remodelers Inc.,
 Hyattsville, MD
 Roofing by Ruff, Inc., Baltimore, MD
 Summerlin Contractors, LLC, Gaithersburg, MD

AMOUNT

\$317,400.00
 \$363,090.00
 \$385,400.00
 \$398,156.00
 \$425,860.00
 \$449,000.00

AWARD

Island Contracting, Inc., Beltsville, MD

AMOUNT

\$317,400.00

TERM

120 Days from Notice to Proceed

MBE PARTICIPATION

30% (Sub goals of 7% African American-owned and 4% Asian American-owned)

PERFORMANCE BOND

100% of Full Contract Amount

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 3-M (Cont.)**HIRING AGREEMENT ELIGIBLE**

No

REMARKS : A notice of availability of an Invitation to Bid (ITB) was posted on DGS's Web Site, Bid Board, and *eMaryland Marketplace.com* (EMM). The recommended awardee, Island Contracting, Inc., confirmed its bid. The Government estimate is \$375,037.00.

FUND SOURCES

MCCBL 2012 ITEM 007 (Provide funds for the State Capital Facilities Renewal Program (Statewide))

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

13-1589-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

**DEPARTMENT OF NATURAL
RESOURCES**

Herrington Manor State Park
Garrett County

CONTRACT NO. AND TITLE

Project No: P-003-131-010 Cabin
Renovations
ADPICS No.: 001B4400039

DESCRIPTION

The Contractor shall provide all labor, equipment, materials, supplies, supervision, insurance, etc., necessary to renovate ten (10) cabins.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Total Contracting, Inc., Beltsville, MD
Western MD Construction Solutions,
Frostburg, MD
Winters General Contractor, Inc., Oakland, MD

AMOUNT

\$289,500.00
\$328,375.00
\$402,700.00

AWARD

Total Contracting, Inc.,
Beltsville, MD

AMOUNT

\$289,500.00

TERM

150 Calendar Days

MBE PARTICIPATION

20% (Split Goal 7% African American
1% Veteran)

REMARKS

This solicitation was advertised and bid on *eMaryland Marketplace* (eMM). Notice of Availability was also posted on the DGS Bid Board.

The project estimate was \$330,959.50. This project was included on MCCBL 2012, Item 013 and was in the priority schedule within the budgeted funding. DNR prepared the specifications and five vendors attended the prebid. Four firms bid on the project with three vendors under the

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M (Cont.)

Remarks (Cont.)

project estimate, one was deemed not responsive The awarded vendor was evaluated and confirmed his bid.

FUND SOURCE

MCCBL 2012 Item 013 (Provide funds to construct Capital Improvements such as planned maintenance...)

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

13-1458-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M

**DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES**

Maryland House of Corrections
Jessup, Maryland

CONTRACT NO. AND TITLE

Emergency Generator Services
MDDGS31007403
ADPICS NO.: 001B4400008

DESCRIPTION

Approval requested for a contract to provide
Emergency Generator Services for the Department of Public Safety and Correctional Services,
Maryland House of Correction located in Jessup, Maryland.

PROCUREMENT METHOD

Competitive Sealed Bid

BIDS OR PROPOSALS

AMOUNT

AES Electrical Inc., dba
Freestate Electric Service Company, Laurel, MD \$91,650.00 (Single Bid)

AWARDS

AES Electrical Inc., dba Freestate Electrical
Service Company, Laurel, MD

AMOUNT

\$91,650.00 (3 Years)

TERM

08/01/2013-07/31/2016

MBE PARTICIPATION

0%

PERFORMANCE BOND

N/A

HIRING AGREEMENT ELIGIBLE

No

REMARKS

A notice of availability of invitation
to bid (ITB) was posted on DGS's web site, bid board and seventy-nine (79) bidders
received notice via *eMarylandMarketplace.com* (EMM) and five (5) bidders were
directly solicited. At the conclusion of the bidding period, however only one (1) bid
was received AES Electrical Inc., dba Freestate Electrical Service Company. The
Procurement Officer contacted ten (10) vendors as to why they did not bid on this
solicitation. Vendors stated that the solicitation was missed, the job was too large

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5 - M (Cont.)

REMARKS (Cont)

and complicated, as well as concerns with the scope of work. The Procurement officer has determined that other vendors had reasonable opportunity to respond to this solicitation.

The Contractor shall provide all equipment, materials and labor to perform preventive maintenance, remedial maintenance and testing on eleven (11) stand-by emergency generators and twenty (20) transfer switches located at the Maryland House of Correction-Annex and Maryland House of Correction.

The Procurement Officer conducted negotiations with the recommended contractor, who declined to lower its bid price. The bid price came in within the agency's estimate. AES Electrical Inc., dba Freestate Electrical Service Company is the recommended bidder; although a single bid is found to be responsible bidder and has confirmed its bid price.

FUND SOURCE

350202 13'-16' J2140 01 0809

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO

13-1325-1000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT OPTION

ITEM 6-M-OPT

DEPARTMENT OF HUMAN RESOURCES

Office of Child Support Enforcement
Anne Arundel County, MD

1ST RENEWAL CONTRACT No & TITLE

ADPICS No. 001B3400474
Unarmed Uniformed Guard

ORIGINAL CONTRACT APPROVED

DPRB Agenda 35, Week Ending 08/31/10-
Item # S-001

CONTRACTOR

Defensor Security, LLC, f/n/a Phoenix
Technologies LLC
Lorton, VA.

CONTRACT DESCRIPTION

at the Anne Arundel County., Office of Child Support Enforcement.

Provide two (2) unarmed uniformed guards

OPTION DESCRIPTION

Exercising first of two renewal options. The original project was approved within DGS delegated authority. Since this now exceeds that authority, it is being presented to the Board for approval.

ORIGINAL CONTRACT TERM

9/1/2010 thru -8/31/2013 (3 years w/2-One
(1) year options

OPTION TERM

9/01/13 - 8/31/14

ORIGINAL CONTRACT AMOUNT

\$169,728.00

PRIOR MODIFICATIONS

\$13,968.00

REVISED CONTRACT AMOUNT

\$183,696.00

1ST RENEWAL OPTION AMOUNT

\$ 58,166.40 (This transaction)

CONTRACT AMOUNT

\$241,862.40

ANTICIPATED FINAL AMOUNT

\$300,028.80

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bidding

MAINTENANCE CONTRACT OPTION

<u>ITEM</u>	6-M-OPT (Cont.)
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31
32	32
33	33
34	34
35	35
36	36
37	37
38	38
39	39
40	40
41	41
42	42
43	43
44	44
45	45
46	46
47	47
48	48
49	49
50	50
51	51
52	52
53	53
54	54
55	55
56	56
57	57
58	58
59	59
60	60
61	61
62	62
63	63
64	64
65	65
66	66
67	67
68	68
69	69
70	70
71	71
72	72
73	73
74	74
75	75
76	76
77	77
78	78
79	79
80	80
81	81
82	82
83	83
84	84
85	85
86	86
87	87
88	88
89	89
90	90
91	91
92	92
93	93
94	94
95	95
96	96
97	97
98	98
99	99
100	100

FUND SOURCE

GF020 0819 99046 73200

MBE PARTICIPATION

5%

MBE COMPLIANCE

5%

PAYMENT BOND

N/A

REMARKS

REMARKS The State is exercising its first of two renewal options under the same terms, conditions, and contract provisions. Anne Arundel County Office of Child Support Enforcement is satisfied with the Contractor's performance, and the Contractor has met its MBE goal, and is a Small Business Reserve vendor (SB-010-4887).

RESIDENT BUSINESS

Yes

TAX COMPLIANCE

13-1231-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 7-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount \$150,081.52 (3 items).

A. Maryland Military Department Purnell Armory, Glen Arm, MD

CONTRACT NO. AND TITLE

M-107-130-001
 Replace Roof Purnell Armory

DESCRIPTION A/E shall provide site survey, construction drawings and specifications for the complete replacement of the roof system. A/E shall provide contract administration and project documents for review. A/E shall provide site visits, attend all meetings and be responsible for the meeting minutes. A/E will review and approve submittals and respond to RFIs. A/E shall produce as-built drawings for this project.

PROCUREMENT METHOD

Maryland Architectural and
 Engineering Services Act

AWARD

WCBM, LLC, Baltimore, MD

AMOUNT

\$65,358.00

FUND SOURCE

MCCBL 2012 Item 007
 "Provide funds for Capital Facilities
 Renewal Program"

MBE GOAL

25 %

REMARKS

Indefinite Quantity Contract (IQC) DGS-11-006-IQC was developed for DGS to provide architectural and engineering services for multiple construction projects with fees \$200,000 or less. Under this agreement, individual contract awards may not exceed \$200,000. Selected firms may be awarded more than one contract; however, the total amount for the contracts awarded to any one firm may not exceed \$500,000. The expiration of this IQC is July 26, 2013.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 7-GM (Cont.)

B. Department of General Services Jessup Fuel Lab
 Jessup, Md.

CONTRACT NO. AND TITLE Roof Replacement, Jessup Fuel Lab
 BW-681-130-001 .

DESCRIPTION Contractor will provide all labor, materials, and equipment necessary to replace the existing BUR roof. The existing roof is deteriorated beyond repair. The new roof system will consist of energy efficient flat and tapered insulation (1/4" per foot for positive drainage), a single ply PVC roof system complete with a twenty (20) year full system warranty that will include all metal work. The PVC roof surface is white, extremely energy efficient (Energy Star rated), environmentally friendly, fire and chemical resistant.

PROCUREMENT METHOD Indefinite Quantity Contract

AWARD Ruff Roofers Baltimore, MD

AMOUNT \$ 64,726.00

TERM 60 Days from Notice to Proceed

MBE PARTICIPATION 5%

PERFORMANCE BOND 100 %

HIRING AGREEMENT ELIGIBLE N/A

REMARKS This solicitation was advertised and bid on eMarylandplace, IQC on 5/15/2013 and notice of availability was also posted on the DGS Bid Board. Ruff Roofers has been found to be responsive and responsible vendor. Ruff Roofers has committed to providing 5% Minority Business Enterprise Subcontractor participation in this project. The estimate for this project was \$ 57,500.00

FUND SOURCE MCCBL-2012 Item 007"Provide funds for Capital Facilities Renewal Program"

RESIDENT BUSINESS Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 8-RP

DEPARTMENT OF GENERAL SERVICES

Chrysalis House, Inc.
 Crownsville, MD
 Anne Arundel County

DESCRIPTION

Approval is requested for a Release of a 1992 Mortgage and a 1997 Mortgage Modification and Extension Agreement between the Chrysalis House, Inc. and the Maryland Board of Public Works (BPW).

BACKGROUND

On June 17, 1992, the BPW approved an item 24-RP, the sale of 5.9 +/- acres to Chrysalis House, Inc. for \$86,400, and approved a Mortgage in the amount of \$36,400 to be held by the BPW with repayment in the form of five (5) annual installments of \$7,280 beginning in July 1994. These payments were not made based on a 1997 audit. Subsequently, the BPW approved on July 30, 1997, as item 50-RP, a Mortgage Modification and Extension Agreement requiring an initial payment of \$6,400, and then ten (10) consecutive payments of \$3,000.00 as re-payment of the mortgage. Receipt of these payments has been confirmed by the Comptroller's Office.

The Release of Mortgage has been approved by the Office of the Attorney General.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 9-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land Preservation
Foundation
File No. 02-07-81-13 (Anne Arundel
County)

REFERENCE

Reference is made to Item 30- RP of this Department's Agenda of June 26, 1985, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an agricultural preservation easement on 166 acres of land for \$246,000.00. Purchase of the easement was completed on October 17, 1985.

The Maryland State Highway Administration (hereinafter "SHA") has determined that it needs to acquire certain fee interests and permanent easements for the public purpose of road improvements on Maryland Route 2 (Solomon's Island Road) in Anne Arundel County in order to install a left turn lane, while maintaining bicycle accessibility. The project will also include improvements to drainage systems along this section of road.

Board of Public Works Approval is requested to grant a partial release wherein the State of Maryland, to the use of MALPF, will release two areas of land constituting a total of 0.254 acres from the operation and effect of the above referenced agricultural preservation easement as permitted by Agriculture Article Section 2-515 Annotated Code of Maryland. The SHA will reimburse MALPF for the released acreage according to the formula set forth in the Agriculture Article. The total compensation due to the Foundation is \$376.41, which will be deposited to the MALPF Fund.

RELEASOR:

The State of Maryland, to the use of the
Maryland Agricultural Land Preservation
Foundation of the Department of
Agriculture

RELEASEES:

H.W. Dorsey Emmerich, Trustee and
Maryland State Highway Administration

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 10-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
 Preservation Foundation
 File # 06-00-08 & #06-12-01
 Carroll County, Maryland

REQUEST

Request is being made of the Board of Public Works to approve the acceptance of a Deed of Easement on a 30 acre tract of farm land and a Deed of Restrictions on an adjacent 30.752 acre tract in exchange for modified final releases of the owner's lot and child's lot.

REFERENCE

Reference is made to Item 18-RP of the Board of Public Works Agenda of October 24, 2001, wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an Agricultural Preservation Easement on 150 acres of land, more or less, for \$475,510 from P. Michael and Nancy Larrick. Purchase of the Easement was completed on January 31, 2002.

HISTORY

As permitted by law and the terms of the Easement, MALPF approved for release three child's lots and one owner's lot on June 24, 2003. A final release for the owner's lot was recorded on October 20, 2003, and transferred to a third party on September 15, 2004, without the Foundation's knowledge or approval. A final release for a child's lot for Christopher Larrick was recorded on December 28, 2004, and transferred to a third party on July 28, 2005, without the Foundation's knowledge or approval. These transfers violated the terms of the releases and the applicable statutes and regulations, which required that lots be occupied by the person or persons for whom they are released for five years prior to transfer.

MALPF contacted the Larrick family in November 2006 about the illegal transfer of the two lots to ineligible third parties. MALPF also noted that right of way agreements had been executed in favor of Potomac Edison Company dated October 16, 2003; January 18, 2005; and March 8, 2005, without MALPF's approval. In addition, MALPF also noted that a Forest Conservation Overlay easement dated August 4, 2004, was entered into without MALPF's approval.

Negotiations ensued and MALPF reached an agreement in principle with the Larricks to resolve all of the violations in March 2010. The Larricks sold the farm encumbered by the MALPF easement in 2004, but acquired an adjacent tract of approximately 60 acres of farm land. In order to resolve the violations, the Larricks offered to encumber 30 acres of their 60-acre farm with an agricultural preservation easement in favor of MALPF, retiring all but one development right. They agreed to place deed restrictions on the remaining 30 acre tract to prohibit further

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 10-RP (Cont.)

History (Cont.)

development and permanently tie the existing dwelling to the property. The Larricks also agreed to develop soil conservation and water quality plans for each 30 acre tract.

MALPF staff and the Attorney General's office worked with Department of General Services to appraise the property, assign values to each aspect of the settlement, and evaluate settlement terms. The Larricks had the property surveyed, designated a building envelope for the proposed 30 acre easement tract, and developed soil conservation and water quality plans for each 30 acre tract. MALPF performed a baseline monitoring inspection of the proposed 30 acre easement tract and determined that the property met soils criteria.

MALPF recommends this settlement because it reflects a satisfactory value to the program to resolve the pending violations. The MALPF Board of Trustees endorsed the settlement on May 28, 2013.

REMARKS

1. The Department of General Service's Office of Real Estate recommends the settlement.
2. The Maryland Agricultural Land Preservation Foundation recommends approval of this item. If approved, MALPF will encumber 30 acres of a 60-acre farm with an Easement containing one building envelope adjacent to the 142 acre original easement property, with all 60 acres restricted from further development.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 11-RP

DEPARTMENT OF GENERAL SERVICES

Matapeake Project
 7.235 acres & 5.2 acres +/- unimproved
 Queen Anne's County
 DGS File: 00-3660

REFERENCE

Approval is requested for the sale of two lots comprising a portion of the Matapeake property owned by Queen Anne's County. The lots to be sold are Phase 1, Lot 3 comprising 7.235 acres +/- to KRM Development Corporation for \$542,625.00, and Phase 2, Lot 1-C comprising 5.2 acres +/- to Chesapeake Wiper & Supply, Inc. for \$390,000. Per the prior deed restriction and Revenue Sharing Agreement, all productive use agreements, transfers, sales or disposals of the Matapeake property by Queen Anne's County, require the consent of the Board of Public Works.

Reference is made to prior approvals by the Board of Public Works, regarding the Matapeake property: Item 11-RP approved on 11/27/96 for the sale of 55 +/- acres of land and improvements to Queen Anne's County; Item 24-RP Supplemental approved on 6/15/05 for the lease of Matapeake property to Marsh Enterprises, Inc.; Item 29-RP Supplemental approved on 12/12/07 for the 1st Extension of Reversionary (extended to 12/31/10); Item 21-RP Supplemental approved on 10/6/10 for an Amendment to Revenue Sharing Agreement and 2nd Extension of Reversionary Interest (extended to 12/31/15); and item 9-RP approved on 12/5/12 for a 2nd Amendment to Revenue Sharing Agreement for the sale of a portion of the Phase 1 property contemplated in the 1st Amendment to Revenue Sharing Agreement. Additional BPW approval will be sought for the sale of the remaining Phase 2 property.

All legal documents are subject to the review and approval by the Attorney General's office for form and legal sufficiency.

PROPERTY

7.235 acres +/- unimproved
 5.2 acres +/- unimproved

REMARKS.

The Department of General Services recommends approval for the sales of property to KRM Development Corporation and Chesapeake Wiper & Supply, Inc.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 12-LL

DEPARTMENT OF NATURAL RESOURCES Baltimore County
(Land and Property Management)

Tenant Joseph Scharf and Alice Scharf
5 Cross Street
Marlow, New Hampshire 03456

Property Location Barrans House
1527 Providence Road
Baltimore, Maryland 21286

<u>Space Type</u>	Residential Dwelling	<u>Lease Type</u>	New	<u>Acre(s)</u>	3.07 ac. +/-
<u>Duration</u>	Lifetime Residency	<u>Effective</u>	July 15, 2013		
<u>Annual Rent</u>	\$1.00				
<u>Utilities Responsibility</u>	Tenant				
<u>Custodial Responsibility</u>	Tenant				
<u>Previous Board Action(s)</u>	N/A				

Reference

The Resident-Curatorship Program secures private funding and labor for the restoration and maintenance of historic properties owned by the Department of Natural Resources (DNR). The curator, in consideration of a life tenancy, pledges to restore the historic property and maintain it in good condition.

Special Conditions

1. The Tenant shall occupy and use the residence known as the Barrans House located on 3.07 acres as a single family residence. The structure is presently in need of significant restoration. The Tenant shall restore, rehabilitate, and renovate the structure during the time of the tenancy.
2. The Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its use and occupancy of the premises, and shall deliver to landlord copies of all necessary permits, licenses, inspections and approvals prior to taking any action requiring such permits, licenses, inspections and approvals.
3. The Tenant shall open premises to the public up to 3 to 5 days each year, as arranged in cooperation with the Landlord, once the restoration, rehabilitation and renovations have been completed.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 12-LL (Cont.)

4. The Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the premises or arising out of the use thereof by Tenant or its agents, employees, officers, subtenants, invitees, visitors and guests, under one or more policies of General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 per occurrence, Two Million Dollars (\$2,000,000) annual aggregate, and shall contain broad form GCL Endorsement or its equivalent.
5. The Tenant shall indemnify and hold harmless the State of Maryland and the Department of Natural Resources against any and all liability or claim of liability, including reasonable attorney's fees, arising out of their use and occupancy, conduct, operation or management of the premises during the term.
6. This lease does not contain a termination for convenience clause.

Remarks

1. This project is part of the Department of Natural Resources Resident Curatorship Program. The Tenant estimates the total cost for renovation to be \$102,010.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20100709-0673 and has recommended to change the use, and lease a historic house, garage, and +/- 2 acres, at the Cromwell Valley Park, to a future participant in the State's Resident-Curatorship Program.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 13-LL

DEPARTMENT OF NATURAL RESOURCES Cecil County
 (Land and Property Management)

Tenant Dawn Guevara and Kenevy Colindres
 295 Russell Road
 Elkton, Maryland 21921

Property Location Evans House
 Fair Hill Natural Resources Management Area
 295 Russell Road
 Elkton, Maryland 21921

<u>Space Type</u>	Residential Dwelling	<u>Lease Type</u>	New	<u>Acre(s)</u>	6.0 ac. +/-
<u>Duration</u>	Lifetime Residency	<u>Effective</u>	July 15, 2013		
<u>Annual Rent</u>	\$1.00				

<u>Utilities Responsibility</u>	Tenant
<u>Custodial Responsibility</u>	Tenant
<u>Previous Board Action(s)</u>	N/A

Reference

The Resident-Curatorship Program secures private funding and labor for the restoration and maintenance of historic properties owned by the Department of Natural Resources (DNR). The curator, in consideration of a life tenancy, pledges to restore the historic property and maintain it in good condition.

Special Conditions

1. The Tenant shall occupy and use the residence known as the Evans House located on 6.0 acres as a single family residence. The structure is presently in need of significant restoration. The Tenant shall restore, rehabilitate, and renovate the structure during the time of the tenancy.

2. The Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its use and occupancy of the premises, and shall deliver to landlord copies of all necessary permits, licenses, inspections and approvals prior to taking any action requiring such permits, licenses, inspections and approvals.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 13-LL (Cont.)

3. The Tenant shall open premises to the public up to 3 to 5 days each year, as arranged in cooperation with the Landlord, once the restoration, rehabilitation and renovations have been completed.
4. The Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the premises or arising out of the use thereof by Tenant or its agents, employees, officers, subtenants, invitees, visitors and guests, under one or more policies of General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 per occurrence, Two Million Dollars (\$2,000,000) annual aggregate, and shall contain broad form GCL Endorsement or its equivalent.
5. The Tenant shall indemnify and hold harmless the State of Maryland and the Department of Natural Resources against any and all liability or claim of liability, including reasonable attorney's fees, arising out of their use and occupancy, conduct, operation or management of the premises during the term.
6. This lease does not contain a termination for convenience clause.

Remarks

1. This project is part of the Department of Natural Resources Resident Curatorship Program. The Tenant estimates the total cost for renovation to be \$384,730.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20100818-0857 and has recommended to change the use, and lease the Evans House and 6.0 +/- acres of the Fair Hill Natural Resources Management Area to a future participant in the State's Resident-Curatorship Program

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 14-LL

DEPARTMENT OF NATURAL RESOURCES Baltimore County
 (Land and Property Management)

Tenant David A. Ferraro
 304 Hilltop Road
 Linthicum, Maryland 21090

Property Location Reserve/Uncapher House
 Patapsco State Park
 16 River Road
 Ellicott City, Maryland 21043

<u>Space Type</u>	Residential Dwelling	<u>Lease Type</u>	New	<u>Acre(s)</u>	1.0 ac. +/-
<u>Duration</u>	Lifetime Residency	<u>Effective</u>	July 15, 2013		
<u>Annual Rent</u>	\$1.00				

<u>Utilities Responsibility</u>	Tenant
<u>Custodial Responsibility</u>	Tenant
<u>Previous Board Action(s)</u>	N/A

Reference

The Resident-Curatorship Program secures private funding and labor for the restoration and maintenance of historic properties owned by the Department of Natural Resources (DNR). The curator, in consideration of a life tenancy, pledges to restore the historic property and maintain it in good condition.

Special Conditions

1. The Tenant shall occupy and use the residence known as the Reserve/Uncapher House located on 1.0 acre as a single family residence. The structure is presently in need of significant restoration. The Tenant shall restore, rehabilitate, and renovate the structure during the time of the tenancy.
2. The Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its use and occupancy of the premises, and shall deliver to landlord copies of all necessary permits, licenses, inspections and approvals prior to taking any action requiring such permits, licenses, inspections and approvals.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 14-LL (Cont.)

3. The Tenant shall open premises to the public up to 3 to 5 days each year, as arranged in cooperation with the Landlord, once the restoration, rehabilitation and renovations have been completed.
4. The Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the premises or arising out of the use thereof by Tenant or its agents, employees, officers, subtenants, invitees, visitors and guests, under one or more policies of General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 per occurrence, Two Million Dollars (\$2,000,000) annual aggregate, and shall contain broad form GCL Endorsement or its equivalent.
5. The Tenant shall indemnify and hold harmless the State of Maryland and the Department of Natural Resources against any and all liability or claim of liability, including reasonable attorney's fees, arising out of their use and occupancy, conduct, operation or management of the premises during the term.
6. This lease does not contain a termination for convenience clause.

Remarks

1. This project is part of the Department of Natural Resources Resident Curatorship Program. The Tenant estimates the total cost for renovation to be \$184,264.50.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20120501-0304 and has recommended to change the use +/- 1.0 acre with improvements, known as the Reserve/Uncapher House and located at 16 River Road in Ellicott City, to Mr. Dave Ferraro, the anticipated curator. It is also recommended that a legally enforceable agreement between the Maryland Department of Natural Resources and the curator be created to ensure that all remodeling, demolition, and ground-disturbing activities are reviewed in advance by both qualified DNR staff, and the Maryland Historical Trust.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 15-LL (Cont.)

4. The Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent
5. The Tenant shall indemnify and hold harmless the State of Maryland and Maryland Department of Natural Resources against any and all liability or claim of liability (including reasonable attorney's fees), arising out of licensee's use and occupancy, conduct operation or management of the premises during the Term.
6. This lease contains a termination for convenience.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

ANDLORD LEASE

ITEM 16-LL-OPT

DEPARTMENT OF GENERAL SERVICES

Tenant State Employees Credit Union of Maryland, Inc.
 SECU
 971 Corporate Boulevard
 Linthicum, Maryland 21090

Property Location 201 W. Preston Street
 Baltimore, MD 21201

301 W. Preston Street
 Baltimore, MD 21201

6601 Ritchie Hwy.
 Glen Burnie, MD 21062

Louis L. Goldstein Treasury Bldg.
 Annapolis, MD 21401

South Bond Street
 Bel Air, MD 21014

<u>Space Type</u>	Banking Office & 5 ATM Locations	<u>Type</u>	Option Renewal	<u>Square Feet</u>	Office	5,289
		<u>Effective</u>	07/10/2013		ATM's	637
<u>Duration</u>	1 Year	<u>Sq. Foot Rate</u>	\$21.22			5,926
<u>Annual Rent</u>	\$125,737.87					

Utilities Responsibility Landlord

Custodial Responsibility Tenant

Previous Board Action(s) 07/10/1991-15-L; 02/28/1996 - 7-L;
 05/30/2001-20-L; 04/06/2011 – 8-LL-OPT

Special Conditions

1. The Tenant shall maintain the Demised Premises, including all improvements constructed and situated on the Demised Premises, in a neat, orderly, safe, and habitable condition.
2. The Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its and occupancy of the premises.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 16-LL-OPT (Cont.)

3. The Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises. General Comprehensive Liability insurance will have a minimum coverage of \$2,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
4. The Tenant shall indemnify and hold harmless the State of Maryland and Maryland Department of Health and Mental Hygiene against any and all liability or claim of liability (including reasonable attorney's fees), arising out of licensee's use and occupancy, conduct operation or management of the premises during the Term.
5. This Lease contains a termination for convenience clause.
6. The Tenant has the right to terminate the ATM location at 80 Calvert Street, Annapolis with 60 days prior written notice.

Remarks

1. The State Employees Credit Union (SECU) has been at this location since 1986.
2. The SECU and DGS are currently in negotiations to relocate the SECU from the second floor of the 201 W. Preston Street building at State Center to a more accessible location on the ground floor of the 301 W. Preston Street building.
3. This short term renewal will permit SECU to continue providing financial services to state employees and citizens while work continues on the development of construction drawings and finalizing lease terms and conditions.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 17-LT

DEPARTMENT OF LABOR, LICENSING & REGULATION
 (Boards and Commissions)

Baltimore City

Landlord LAZ Parking Mid-Atlantic, LLC
 300 East Lombard Street, Suite 1475
 Baltimore, Maryland 21202

Property Location 601 N. Calvert Street
 Baltimore, Maryland 21202

<u>Space Type</u>	Garage Parking	<u>Lease Type</u>	New	<u>Number of Spaces</u>	7
<u>Duration</u>	2 Years	<u>Effective</u>	July 15, 2013		
<u>Annual Rent</u>	\$9,240.00	<u>Rate/Space/Month</u>		\$110.00	
		<u>Prev. Rate/Space/Month</u>		\$110.00	

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Fund Sources General 14% PCA 11473
 Special 86% PCA FFA11

Remarks

1. These spaces will be used by the Boards and Commissions members.
2. The lease provides 2 renewal options for a term of 2 years each.
3. The lease contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION:

That the Board of Public Works authorize that funds be encumbered for the following grant:

Frederick Community College

Science/Tech Hall Building C Renovation/Expansion – Construction
Renovate 3,848 NSF of labs in the existing Science/Tech Hall and construct a 10,104 NSF/18,831 GSF addition to provide additional lab, lecture and office space for the science disciplines.

\$4,646,000

Maryland Consolidated Capital Bond Loan of 2011, Item #014 - \$4,646,000
CC-06-MC11-418

MATCHING FUND: Frederick Community College – \$3,462,202

Cost sharing is 57.3% State share, 42.7% local share and is in accordance with Section 11-105(j) of the Education Article.

<u>BACKGROUND:</u>	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$8,914,485	\$5,108,000	\$ 3,806,485
This Action	\$8,108,202	\$4,646,000	\$3,462,202
Previous Action 11-CGL 03/21/12	\$ 806,283	\$ 462,000	\$ 344,283

REMARKS :

- (1) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Frederick Community College and signed by local authorities.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

<u>NAME OF GRANTEE/BORROWER</u>	Family Service Foundation, Inc. 5301 76 th Avenue Landover Hills, Maryland 20784
<u>PROJECT NO. AND TITLE</u>	MHA-CB-25202-03; Family Service Foundation – Acquisition: 6006 89 th Avenue New Carrollton, MD 20784-2822

DESCRIPTION

Board of Public Works approval is requested for a state grant of \$169,406.00 to assist Family Services Foundation, Inc. (FSF), a nonprofit organization, in the cost of acquiring a single-family home at 6006 89th Avenue, New Carrollton, MD 20784-2822. This home will provide housing for three psychiatrically disabled individuals.

Two appraisals were obtained for this property; both have been reviewed by the Department of General Services.

APPRAISALS

\$225,000.00 Byron Malogrides, BDM Appraisals, Odenton, MD
 \$225,000.00 James P. Giles, Suburban Appraisal Associates, Gaithersburg, MD

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$225,000.00. FSF has a contract of sale to purchase this property for \$225,000.00.

Eligible project costs are \$225,875.00. This includes \$225,000.00 for acquisition and \$875.00 for appraisals.

<u>AWARD AMOUNT</u>	\$225,875.00
----------------------------	--------------

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL (Cont.)

REMARKS

Since its inception in 1936, FSF has been providing a wide array of human services throughout the state of Maryland. Currently, FSF provides day and residential services to clients with severe and persistent mental illness, and day and residential habilitation programs for individuals with developmental disabilities. This house will be used to provide a home for three individuals in a residential rehabilitation program who are ready and able to transition to more independent, supported housing.

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Prince George's County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement; all future invoices will be submitted to the Office of Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

FUND SOURCE

\$56,469.00 (25%) - Applicant's Share
Mortgage
\$169,406.00 (75%) - State's Share
Maryland Consolidated Capital Bond
Loan 2010, Community Health
Facilities Funds

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

West Cecil Health Center, Inc.
 535 Rowlandsville Road
 Conowingo, MD 21918

PROJECT NO. AND TITLE

FQHC-CB-28203-01;
 Construction/Equipment:
 49 Rock Spring Road
 Conowingo, Maryland 21918 (Cecil County)

DESCRIPTION

Board of Public Works approval is requested for a State grant of \$1,371,000.00 to assist West Cecil Health Center, Inc. (WCHC), a nonprofit Federally Qualified Health Center, in the cost of construction and equipment for the new approximately 23,819 gross square feet of space West Cecil Health Center at 49 Rock Spring Road, Conowingo, Maryland 21918.

BIDDERS

\$3,440,000	Pool Construction, York PA.
\$4,290,152	Paul Risk Associates, Quarryville, PA.
\$4,354,297	Nowland Associates. Newark, DE.
\$4,397,533	Emory Hill and Company, New Castle, DE.
\$4,599,200	KBE Building Corp., Columbia, MD.
\$4,704,700	Grubb Contractors, Rising Sun, MD
\$4,744,000	Morgan Keller, Fredrick, MD.
\$4,930,368	March Westin, Baltimore, MD.
\$4,970,000	Cam Construction, Timonium, MD.
\$5,113,000	Towson Mechanical, Parkville, MD.
\$5,145,000	Manekin Construction, Columbia, MD.
\$5,198,000	J. Vinton Schafer & Sons, Abingdon, MD.
\$5,752,300	Willow Construction, Easton, MD.

AWARD

Pool Construction, York, PA.

AWARD AMOUNT

\$3,440,000.00

TOTAL ELIGIBLE COSTS

\$7,443,541.00*

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL (Cont.)

*The eligible costs are \$3,440,000 for the construction contract, \$366,325.00 for A/E, \$525,000 land for acquisition (paid from USDA funding), \$120,312 for environmental and new well, 266,248 for change orders, \$25,000 for building and street signs, \$80,000 for USDA resident inspector, \$1,443,335 for fit out medical, behavioral health, pharmacy, dental wing and administration offices, \$656,287 for medical and dental equipment, \$72,442 for IT, \$75,000 for parking lot, \$85,000 for generator, and \$288,592 for contingencies.

REMARKS The new facility will allow WCHC to expand services to provide preventive, dental, and primary medical care to medically underserved people living in south west Cecil County and the surrounding area.

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Cecil County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Office Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement; all future invoices will be submitted to the Office of Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

FUND SOURCES

\$6,072,541.00- Applicant's Share
\$3,281,870 HRSA
\$1,250,000 USDA
\$1,540,671 Weinberg Foundation
\$1,371,000.00- State's Share
Maryland Consolidated Capital Bond
Loan 2010, Federally Qualified
Health Centers

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

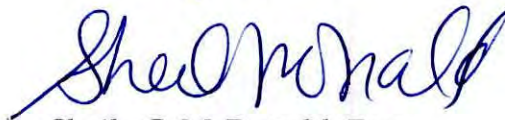
WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

There being no further business, the meeting of July 3, 2013 was adjourned.

Respectfully submitted,

A handwritten signature in blue ink, reading "Sheila McDonald". The signature is fluid and cursive, with a large initial "S" and "M".

Sheila C. McDonald, Esq.
Executive Secretary

INDEX

JULY 3, 2013

Agriculture, Department of	
Agricultural Cost Share Program.....	4
Agricultural Land Preservation Foundation.....	191-194
Aviation Administration.....	154-161,168,172
Bowie State University	117
Budget & Management, Department of	106
Business & Economic Development, Department of.....	85
Chrysalis House	190
Community Health Facility Centers	208,210
Education, Department of.....	13-16,103
Environment, Department of	67
Environmental Service, MD	17-19
Frederick Community College.....	207
General Services, Department of	175,188,204
Chrysalis House	190
Matapeake Project	195
Health & Mental Hygiene, Department of.....	33,59,88
Community Health Facility Centers	208,210
Hospital Centers, State	
Spring Grove Hospital Center.....	189
Higher Education Commission, Maryland	
Community Colleges	
Frederick Community College.....	207
Highway Administration.....	145,171
Housing & Community Development.....	20-22
Human Resources, Department of	96,185
Social Services Administration	65
Information Technology, Department of.....	125
Insurance Administration, Maryland	92
Juvenile Services, Department of.....	62-78,100,123,179
Labor, Licensing & Regulation, Department of.....	206
Lottery, Maryland State.....	52
Maryland Transit Administration	128,132-144,165,169
Maryland, University System of	
Bowie State University.....	117
Maryland, University of	
Baltimore Campus.....	108,117,121
College Park Campus	110-116,118
Matapeake Project	195
Morgan State University	23-28
Motor Vehicle Administration	130

INDEX
JULY 3, 2013

Natural Resources, Department of	196-203
Forest Products	48
Park Service	173,181
Program Open Space.....	35-45
Rural Legacy Program	46-47
Public Safety & Correctional Services, Department of	75
Corrections, Division of	
Dorsey Run Correctional Facility – Jessup	30
House of Correction.....	183
Maryland Correctional Institute-Jessup	29
Public Works, Board of	
Investment Activities in Iran	9
Procurement Agency Activity Reports	5
Wetlands Administration	6-8,31
Social Services Administration	65
Spring Grove Hospital Center.....	189
State Police, Department of	87
Transportation, Department of	
Aviation Administration	154-161,168,172
Highway Administration	145,171
Maryland Transit Administration.....	128,132-144,165,169
Motor Vehicle Administration.....	130
Transportation Authority, Maryland	162
Treasurer, State	
Bonds	11