

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS

June 12, 2013

BOARD OF PUBLIC WORKS
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JUNE 12, 2013

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**MINUTES OF THE MEETING OF
THE BOARD OF PUBLIC WORKS, JUNE 12, 2013**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, June 12, 2013.

Board Members present:

The Honorable Martin O'Malley, Governor
The Honorable Nancy K. Kopp, Treasurer

Also present:

Al Collins, Secretary, Department of General Services
Eloise Foster, Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Project Contingency Fund 1988
Maryland Consolidated Capital Bond Loan of 2005
Maryland Consolidated Capital Bond Loan of 2006
Maryland Consolidated Capital Bond Loan of 2007
Maryland Consolidated Capital Bond Loan of 2008
Maryland Consolidated Capital Bond Loan of 2009
Maryland Consolidated Capital Bond Loan of 2010
Maryland Consolidated Capital Bond Loan of 2011
Maryland Consolidated Capital Bond Loan of 2012

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

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BOARD OF PUBLIC WORKS
JUNE 12, 2013
SECRETARY'S AGENDA

Norman Astle (410) 841-5864
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1. DEPARTMENT OF AGRICULTURE
Maryland Agricultural Cost-Share Program Grant Requests

Recommendation: That the Board of Public Works approves funding a total of 18 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$303,706

<u>Agreement #</u>	<u>Recipient</u>	<u>County</u>	<u>Amount</u>
AT-2013-2687	JUSTIN HARRISON	Baltimore	18,400
AT-2013-2688	JUSTIN HARRISON	Baltimore	1,500
CR-2013-2722-B	M. DAVID WOOD, JR	Caroline	28,806
CR-2013-2723	RONALD DIEM, SR	Caroline	8,200
CR-2013-2736	RONALD D. SPIERING	Caroline	5,700
MP-2013-2679	HAROLD W. BURRIER, JR	Frederick	34,900
MP-2013-2680	HAROLD W. BURRIER, JR	Frederick	12,300
MP-2013-2716	ROBERT C. STEVENS	Frederick	3,000
MP-2013-2717	LEASE BROTHERS, INC.	Carroll	40,000
MP-2013-2718	LEASE BROTHERS, INC.	Carroll	5,700
NW-2013-2724	HALL INVESTMENT FARM, L.L.C.	Wicomico	13,100
NW-2013-2725-B	HALL INVESTMENT FARM, L.L.C.	Wicomico	38,500
PB-2013-2719	MARING FAMILY, LLC	Carroll	5,100
PB-2013-2720	MARING FAMILY, LLC	Carroll	5,100
PR-2013-2731-B	NEWTON BUI	Somerset	44,600
RS-2013-2686	WILLIAM E. BARNES	Howard	18,600
RS-2013-2721	DAVID H. CAPLE	Carroll	2,500
SA-2013-2734	PHILLIPS CHOICE LP	Kent	17,700

Fund Source: MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
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2. DEPARTMENT OF AGRICULTURE*Maryland Agricultural Cost-Share Program Additional Funding Requests*

Recommendation: That the Board of Public Works approves **ADDITIONAL FUNDING** of 4 individual grants under the Maryland Agricultural Cost-Share Program.

Total submission amount: \$3,989.15

Agreement #	Recipient	County	Amount \$
AT-2012-2208	MELISSA M. KESHISHIAN	Montgomery	2,978.41
AT-2012-2509	SYDNEY G. ASHLEY	Queen Anne's	205.00
MP-2013-2237	WAYNE WACHTER	Frederick	244.86
MP-2013-2240	WAYNE WACHTER	Frederick	560.88

Fund Source: MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Norman Astle (410) 841-5864
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3. DEPARTMENT OF AGRICULTURE*Maryland Agricultural Cost-Share Program Reversion Requests*

Recommendation: That the Board of Public Works approves the **REVERSION** of the remaining balances of 84 projects cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program.

A. Total submission amount: \$393,698.40

Agreement #	Recipient	County	Amount \$	Status
AT-2012-1661	SUSAN L. PEVERLEY	Cecil	2922.11	Completed
AT-2012-1841	MALKUS FARMS	Dorchester	1178.52	Completed
AT-2012-1842	MALKUS FARMS	Dorchester	223.36	Completed
AT-2012-1843	MALKUS FARMS	Dorchester	557.00	Completed
AT-2012-1846	BLACKWATER FARMS, INC	Dorchester	239.40	Completed
AT-2012-1847	MALKUS FARMS	Dorchester	1470.70	Completed
AT-2012-1848	BLACKWATER FARMS, INC	Dorchester	145.37	Completed
AT-2012-1849	BLACKWATER FARMS, INC	Dorchester	706.35	Completed
AT-2012-1874	GERRET S. VAN COPELAND	Kent	1133.06	Completed
AT-2012-2010	WILLIAM R. MATTINGLY	St. Mary's	511.41	Completed
AT-2012-2011	WILLIAM R. MATTINGLY	St. Mary's	286.81	Completed
AT-2012-2012	WILLIAM R. MATTINGLY	St. Mary's	6.09	Completed
AT-2012-2013	WILLIAM R. MATTINGLY	St. Mary's	15.25	Completed
AT-2012-2130	ROBERT E. WILSON	Queen Anne's	37.56	Completed
AT-2012-2138	BRYAN K. DOWELL	Calvert	21868.40	Completed
AT-2012-2139	BRYAN K. DOWELL	Calvert	2011.90	Completed
AT-2012-2192	FW PROPERTIES, LLC	Allegany	865.40	Completed
AT-2012-2388	ALAN BURDETTE JR.	Harford	1453.67	Completed
AT-2012-2458	JAMES E. PORTER, JR	Worcester	2247.40	Completed
AT-2012-2546	RONALD M. HAYMAKER	Queen Anne's	334.13	Completed
AT-2013-1779	FRED W. CORNISH	Dorchester	410.56	Completed
AT-2013-1920	C. GOTTFRIED BAUMANN	Kent	1326.25	Completed
AT-2013-2032	WILLIAM FUNK	Cecil	2035.44	Completed
AT-2013-2061	JEFFREY CLARK	Queen Anne's	9900.00	Completed
AT-2013-2126	DALE A. GREEN	Washington	52.56	Completed
CH-2011-1935-R	THOMAS E. KUNES	Queen Anne's	1600.00	Cancelled
CH-2012-1995-R	FRANCIS O. DAY COMPANY, INC.	Kent	174.46	Completed
CH-2012-1996-R	FRANCIS O. DAY COMPANY, INC.	Kent	194.52	Completed
CR-2012-2247-B	MARY LOU BROWN	Dorchester	701.25	Completed
CR-2012-2268	SCOTT COLLIER	Talbot	4600.00	Completed
CR-2012-2353	DAVID G. WILSON	Dorchester	1172.78	Completed
CR-2012-2580	JAMES W. LEWIS, JR	Caroline	854.91	Completed
LS-2012-2575	ALBERT B. ISENNOCK	Harford	340.00	Cancelled

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

3. **DEPARTMENT OF AGRICULTURE** (cont'd)
Maryland Agricultural Cost-Share Program Reversion Requests

Agreement #	Recipient	County	Amount \$	Status
MP-2011-2225	TODD A. LEHTONEN	Frederick	8200.00	Cancelled
MP-2012-1508	CAROLYN ANN BARKDOLL	Washington	700.00	Cancelled
MP-2012-1533	KARLA L. STONER	Frederick	359.83	Completed
MP-2012-1536	KARLA L. STONER	Frederick	867.18	Completed
MP-2012-1538	KARLA L. STONER	Frederick	934.41	Completed
MP-2012-1899	STANLEY E. CULP	Carroll	4900.00	Cancelled
MP-2011-2224	TODD A. LEHTONEN	Frederick	6400.00	Cancelled
MP-2012-1988	BLAINE A. HARMAN	Carroll	7600.00	Cancelled
MP-2012-1992	BLAINE A. HARMAN	Carroll	1400.00	Cancelled
MP-2012-2133	JOHN B. MILLION	Carroll	40.00	Completed
MP-2012-2327	MARISA C. ST. CLAIRE	Frederick	5122.91	Completed
MP-2012-2404	ROCKY GLADE FARMS PARTNERSHIP	Frederick	31.58	Completed
MP-2012-2429	MARISA C. ST. CLAIRE	Frederick	828.20	Completed
MP-2012-2445	RICHARD A. JOHNSON	Frederick	626.25	Completed
MP-2012-2459	TEABOW, INC.	Frederick	6074.10	Completed
MP-2012-2474	MARYLAND LOCUST CREST, INC	Carroll	721.56	Completed
MP-2012-2540	PHILLIP L. COLE	Carroll	1259.23	Completed
MP-2012-2549	JERRY L. WATT	Carroll	4200.00	Cancelled
MP-2012-2558	OAKRIDGE FARMS	Frederick	500.00	Cancelled
MP-2013-1763	MAPLE LANE FARMS	Frederick	2952.80	Completed
MP-2013-1764	JOEL T. ANDERSON	Frederick	24300.00	Cancelled
MP-2013-1775	RALPH L. ROBERTSON, JR	Carroll	5376.15	Completed
MP-2013-1873	MATTHEW TOMS	Frederick	17475.77	Completed
MP-2013-1918	JAMES L. OSBORN	Carroll	3454.62	Completed
MP-2013-1927	MARISA C. ST. CLAIRE	Frederick	4202.31	Completed
MP-2013-1953	CARL L. MILLER	Frederick	1520.25	Completed
MP-2013-1954	CARL L. MILLER	Frederick	6843.80	Completed
MP-2013-1955	CARL L. MILLER	Frederick	9178.41	Completed
MP-2013-1971	JONATHON GROSSNICKLE	Frederick	1604.50	Completed
MP-2013-1977	MICHAEL R. ALBAUGH	Carroll	1067.69	Completed

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

3. **DEPARTMENT OF AGRICULTURE** (cont'd)
Maryland Agricultural Cost-Share Program Reversion Requests

Agreement #	Recipient	County	Amount \$	Status
NW-2011-2467	MALKUS FARMS	Dorchester	1442.85	Completed
NW-2012-1880	BLACKWATER FARMS, INC	Dorchester	2647.60	Completed
NW-2013-2020-B	FAISAL FARM, LLC	Caroline	810.46	Completed
NW-2013-2021	FAISAL FARM, LLC	Caroline	1096.90	Completed
NW-2013-2037-B	ALLEN HARIM FARMS, LLC	Dorchester	700.00	Completed
NW-2013-2049	HOG ISLAND HUNT CLUB, INC.	Dorchester	2200.00	Cancelled
NW-2013-2090-B	DAVID W. SHOCKLEY	Wicomico	41.56	Completed
PA-2011-2096	CAMILLA CARROLL	Howard	3445.56	Completed
PA-2012-2303	MILDRED H. DARCEY ESTATE	Prince George's	4105.33	Completed
PA-2012-2604-R	A. BRICE RIDGELY	Howard	7.50	Completed
PA-2013-2016	J. RICHARD KNOTT, SR	St. Mary's	610.62	Completed
PR-2013-2125	SIDNEY T. RICHARDSON	Wicomico	9665.49	Completed
RS-2013-1978	THE FARM, LTD	Baltimore	5414.25	Completed
RS-2013-2002	T. EDWARD LIPPY	Carroll	20200.00	Cancelled
SA-2012-2382	HARBORVIEW FARMS	Cecil	68.69	Completed
SA-2012-2383	HARBORVIEW FARMS	Kent	168.69	Completed
UP-2012-2527	DONALD L. BEARD	Washington	90000.00	Cancelled
UP-2012-2528	DONALD L. BEARD	Washington	35000.00	Cancelled
UP-2013-1938	LEWIS ORCHARD & FARM, LLC.	Washington	12333.62	Completed
UP-2013-1939	CREEKBOUND FARMS, LLC	Washington	2798.04	Completed
UP-2013-1995	ERNST GRAIN & LIVESTOCK	Washington	10623.07	Completed

Fund Source: MCCBL of 2010/Item 10077: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**JUNE 12, 2013****SECRETARY'S AGENDA**

Contact: Greg Bedward 410-260-7335
gregory.bedward@maryland.gov

4. BOARD OF PUBLIC WORKS***Grant - Historic Annapolis Foundation (HAF) – Fiscal Year 2014***

Recommendation: That the Board of Public Works amend the grant agreement between the State and the Historic Annapolis Foundation to award fiscal year 2014 grant funds to HAF.

Amount: \$602,000 (to be disbursed in equal quarterly installments)

Fund Source: Budget Bill, Chapter 423 (2014 Laws of Maryland)
(Pages 12 and 245)

Background: The State of Maryland owns various historic buildings in the City of Annapolis which the State leases to HAF for one dollar in consideration for HAF operating and maintaining the buildings. State properties operated and maintained by HAF include the William Paca House and Gardens, the Shiplap House, The Barracks, and The Found House. The State has also provided an annual grant to assist HAF in caring for these State properties for more than thirty years.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**JUNE 12, 2013****SECRETARY'S AGENDA**

Contact: Gregory Bedward 410-260-7718
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5. BOARD OF PUBLIC WORKS***The Maryland Zoo in Baltimore – Fiscal Year 2014 Grant Funds***

Recommendation: That the Board of Public Works amend the grant agreement between the State and the Maryland Zoo in Baltimore to award fiscal year 2014 grant funds to the Zoo.

Amount: \$5,175,218
(first disbursement of \$4,925,218 upon approval
and second disbursement of \$250,000 in April 2014)

Fund Source: Budget Bill, Chapter 423 (2014 Laws of Maryland) (page 12)

Authority: “Any payments due by the State for the Baltimore Zoo under a lease or sublease agreement shall be included in the annual budget for the Board of Public Works.” State Finance and Procurement Article, Section 10-206, Maryland Code.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**JUNE 12, 2013****SECRETARY'S AGENDA**

Contact: Greg Bedward 410-260-7335
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6. **MARYLAND ACADEMY OF SCIENCES dba MARYLAND SCIENCE CENTER**
Grant – Maryland Science Center (MSC) – Fiscal Year 2014

Recommendation: That the Board of Public Works enter into a grant agreement with the Maryland Academy of Sciences d/b/a Maryland Science Center as directed by the 2013 General Assembly.

Amount: \$465,283 (to be disbursed in equal quarterly installments)

Fund Source: Budget Bill, Chapter 423 (2014 Laws of Maryland)
(Page 12)

Background: This is a new grant that the General Assembly authorized to assist the Maryland Science Center in a refinancing necessitated by the expiration of its line of credit.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Contact: Amber Teitt (410-260-7920)
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7. BONDS

The Treasurer recommends that the Board of Public Works adopt resolutions concerning the sale of State of Maryland General Obligation Bonds in book entry form for the purpose of funding the State's capital program and refunding certain bonds; making certain determinations regarding the consolidation of loans, the methods of sale, and the structure of the bonds; authorizing the publication of the required Summary Notices of Bond Sale; and obligating the State of Maryland to provide continuing disclosure as required under applicable securities regulations and to comply with applicable provisions of the Internal Revenue Code. The total that will be offered for sale is up to \$975,000,000* of both new money bonds for the capital program and refunding bonds.

AMOUNT:	Up to \$975,000,000*
DENOMINATION:	\$5,000 per bond, or integral multiples thereof
MATURITIES:	To be determined by the Treasurer, not to exceed 15 years.
TITLE:	State and Local Facilities Loan of 2013, Second Series, consisting of: Second Series A - \$435,000,000* Tax-Exempt Bonds (Competitive) Second Series B - \$ 40,000,000* Taxable Bonds (Competitive) Second Series C - up to \$500,000,000* Tax-Exempt Refunding Bonds (Competitive)
FORM:	As determined by the Treasurer, to include: Second Series A - Tax-Exempt Bonds for the Capital Program. Second Series B - Taxable Bonds for the Capital Program. Second Series C - Tax-Exempt Refunding Bonds.
METHODS AND TIMES OF SALE:	<u>Second Series A (Tax-Exempt)</u> - \$435,000,000* - Competitive Sale Public competitive sale of \$435,000,000* in maturities and amounts to be determined by the Treasurer, on Wednesday, July 24, 2013, at 11:00 a.m., by electronic bid. Provided, however, depending upon market conditions and at the discretion of the Treasurer, the sale of the Second Series A Bonds may be postponed and may instead be offered for sale at a date and time to be determined by the Treasurer, subject to approval by the Board at that time.

* Preliminary, subject to change

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

7. BONDS (cont'd)

Second Series B (Taxable) – \$40,000,000* - Competitive Sale
Public competitive sale of \$40,000,000* in maturities and amounts to be determined by the Treasurer, on Wednesday, July 24, 2013, at 11:15 a.m., by electronic bid. Provided, however, depending upon market conditions and at the discretion of the Treasurer, the sale of the Second Series B Bonds may be postponed and may instead be offered for sale at a date and time to be determined by the Treasurer, subject to approval by the Board at that time.

Second Series C (Refunding) – \$500,000,000* - Competitive Sale
Pursuant to State Finance and Procurement Article, Section 8-131, Public competitive sale of Refunding Bonds, in maturities and amounts to be determined by the Treasurer, on Wednesday, July 24, 2013, at 11:30 a.m. by electronic bid. Provided, however, depending upon market conditions and at the discretion of the Treasurer, the Refunding Bonds may instead be offered for sale at a date and time to be determined by the Treasurer on a competitive basis and subject to the approval of the Board at that time, or on a negotiated basis to the retail and institutional markets, subject to ratification by the Board at its next meeting.

SETTLEMENT:

On or about August 6, 2013

USE OF PROCEEDS:

Various State loans and installments, combined and consolidated, and purchase of securities for deposit to a Refunding Escrow Account.

PUBLICATIONS OF
SUMMARY NOTICES
OF SALE:

Second Series A, B and C Bonds (Competitive Sales):
In the *Bond Buyer* on a date to be determined by the Treasurer not later than July 12, 2013 and in such other electronic and print media as determined appropriate by the Treasurer.

* Preliminary, subject to change

BOARD OF PUBLIC WORKS**JUNE 12, 2013****SECRETARY'S AGENDA****7. BONDS (cont'd)**

REMARKS: At her discretion, the Treasurer may postpone the sale of the 2013 Second Series Bonds in response to market conditions, including those relating to the national debt limit, the funding of U.S. government operations, proposed changes in the tax-exempt status of municipal bonds, and the sequestration of U.S. government funds. The Treasurer may adjust the method of sale, the size and maturities of any of the bonds to respond to prevailing market conditions and, with respect to the Second Series C Bonds (Refunding Bonds), to comply with benchmarks for debt service savings in the State's Debt Policy. After receiving bids, the Treasurer may further adjust the size of the Second Series C Bonds by up to 15% to account for premium bid, if any, and savings realized from the purchase of open market securities for deposit to the Refunding Escrow Account.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN** ✓**WITH DISCUSSION** ✓**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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8. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve up to \$15,733,000 in grant funding to upgrade On-site Disposal (Septic) Systems (OSDS) with best available technology (BAT) for nitrogen removal, using the Bay Restoration (Septic) Fund during FY 2014.

Applicant/County	Grant	Applicant/County	Grant
Allegany County	\$ 100,000	Canaan Valley Inst. (How. Co)	\$ 155,000
Anne Arundel County	\$3,167,000	Kent County	\$ 654,000
Baltimore County	\$ 333,000	Canaan Valley Inst (Mont. Co)	\$ 525,000
Calvert County	\$1,317,000	Prince George's County	\$ 176,000
Caroline County	\$ 442,000	Queen Anne's County	\$1,044,000
Carroll County	\$ 248,000	Somerset County	\$ 303,000
Cecil County	\$ 979,000	St. Mary's County	\$1,510,000
Charles County	\$ 517,000	Talbot County	\$ 928,000
Dorchester County	\$ 919,000	Canaan Valley Inst. (Wash. Co)	\$ 341,000
Canaan Valley Inst. (Fred. Co)	\$ 382,000	Wicomico County	\$ 769,000
Garrett County	\$ 124,000	Worcester County	\$ 403,000
Harford County	\$ 473,000		

Program Description: The grant recipients will implement the OSDS-BAT program locally, consistent with MDE program guidance and prioritize projects as follows:

1. Failing OSDS in the Critical Areas
2. Failing OSDS outside the Critical Areas
3. Non-Conforming OSDS in the Critical Areas
4. Non-conforming OSDS outside the Critical Areas
5. Other OSDS in the Critical Areas, including new construction
6. Other OSDS outside the Critical Areas, including new construction

Residential OSDS owners are eligible for a minimum 50% and maximum 100% grant for the BAT cost, based on household income; business owners are eligible for 50% of the BAT cost as grant.

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Contact Person: Terri Wilson (410) 537-4155
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9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve a **new grant** up to \$385,700 to the Town of Oakland for the **Oakland Water Meter Replacement** project in Garrett County. This grant may involve multiple sources of funding including GO bonds as the required 20% State match of federal funds. (Legislative District 1A)

Project Description: This project is to install radio-read water meters throughout the Town of Oakland service area. This work involves the purchase and installation of meters and necessary accessories and appurtenances. The project is intended to promote water conservation by more accurately tracking water consumption and by helping to detect leaks. This grant is for the purchase of the water meters.

Project Funding Sources:

Drinking Water State Revolving Loan Fund – Green Grant (this action)	\$385,700
Local Funding	<u>\$173,850</u>
TOTAL ESTIMATED PROJECT COST:	\$559,550

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33 and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS**JUNE 12, 2013****SECRETARY'S AGENDA**

Contacts: Jean Peterson (410) 514-7358 peterson@mdhousing.org
 George Eaton (410) 514-7348 eaton@mdhousing.org

10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

RECOMMENDATION: That the Board of Public Works approve releasing the deeds of trust on six properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

LOAN AUTHORITY: Down Payment and Settlement Expense Loan Program
 Housing and Community Development
 Article §§ 4-301-4-309, Maryland Code

**AUTHORITY TO RELEASE
 SECURITY INTEREST:** State Finance and Procurement
 Article §§ 10-305, Maryland Code

- A. **Loan Recipients:** Trevor Beals and Danyell Hickey
 1122 East 36th Street, Baltimore 21218
 Baltimore City
 Original Loan: \$7,000
 Current Balance: \$7,000
 Type: Second Mortgage
- B. **Loan Recipient:** Eleonor Nanali
 9301 Alcona Street, Lanham 20706
 Prince George's County
 Original Loan: \$10,000
 Current Balance: \$ 7,750
 Type: Second Mortgage
- C. **Loan Recipient:** Lindsay Norton
 3320 Betterton Circle, Abingdon 21009
 Harford County
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

- D. **Loan Recipients:** Catherine Starkey and Jason Stauch
828 Hamilton Blvd., Hagerstown 21742
Washington County
Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
- E. **Loan Recipients:** Virgil and Yoko Williams, Jr.
5 Jenkins Drive, Indian Head 20640
Charles County
Original Loan: \$2,700
Current Balance: \$2,700
Type: Second Mortgage
- F. **Loan Recipient:** Timothy Wren
1226 Adeline Way, Capitol Heights 20743
Prince George's County
Original Loan: \$10,000
Current Balance: \$10,000
Type: Second Mortgage

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

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11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**BORROWER:** Richmond Hill Redevelopment, LLC**PROJECT:** Richmond Hill Pointe
302-310 Mansion Drive
Perryville, Cecil County, 21903**AUTHORITY:** §§ 4-1501 *et. seq.*, Housing and Community Dev't Article,
Annotated Code of Maryland
COMAR 05.05.01*Rental Housing Works* finances rental housing to be occupied by individuals with incomes of 60% and below of the area median income.**LOAN AMOUNT:** \$633,600**FUND SOURCE:** MCCBL: PRI12 (Chapter 444, 2012 Maryland laws): *Rental Housing Works - Provide funds for rental housing developments that serve low and moderate-income households***COLLATERAL:** Deed of Trust**DESCRIPTION:** The borrower will acquire and rehabilitate a 48-unit rental housing development for families in Perryville, Cecil County. The project comprising four three-story walk-up garden style buildings, will offer a mix of 31 affordable one- and two-bedroom units (restricted to households with incomes at or below 60% of the area median income) and 17 market rate one- and two-bedroom units. Conifer, LLC is the project sponsor.

FUNDS:	<u>Amount</u>
Rental Housing Works (this Item)	\$ 633,600
MBP FHA Risk Sharing Program-Tax-Exempt Loan	2,545,000
Tax Credit Equity	1,007,793
MHRP Loan	1,000,000
EmPOWER Energy Loan	221,000
Deferred Development Fee	295,494
Interim Income	<u>206,234</u>
Total	\$ 5,909,121

The Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20120201-0061) on March 12, 2012.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Contact Person: Carol Gilbert (410) 514-7229 gilbert@mdhousing.org
 Mike Haloskey (410) 514-7237 haloskey@mdhousing.org
 Jean Peterson (410) 514-7358 peterson@mdhousing.org

12. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

LOAN AUTHORITY: §§ 6-301 through 6-311 Housing and Community Dev't Article
 Annotated Code of Maryland
 COMAR 05.13.01

The *Neighborhood Business Development Program* operating as Neighborhood BusinessWorks, provides flexible gap financing to small businesses.

BORROWER: Honee, LLC
 Wylie Funeral Home, PA
 701 N. Mount Street, Baltimore City 21217

LOAN AMOUNT: \$57,500

FUND SOURCE: MCCBL of 2012: *Provide funds for grants and loans to fund community-based economic development activities in revitalization areas designed by local governments.* Item SA24(B).

COLLATERAL: First Deed of Trust on 1608 N. Bentalou Street, Baltimore, 21216

RECOMMENDATION: That the Board of Public Works approve the Department of Housing and Community Development's lending general obligation bond proceeds to fund construction as described.

PROPOSAL: Wylie Funeral Home, PA has operated in Baltimore City since 1993 and has developed into a two-location operation (one in the City and one in Baltimore County). The current City location at 638 N Gilmore Street in a row-house setting, is antiquated and inadequate to meet today's needs. The project is to relocate the City operation to a 1.6 acre vacant lot at 701 N Mount Street in West Baltimore's Harlem Park community. The site will be developed with new construction of a state of the art funeral home, comprising 10,847sq ft with 27,000sq ft of manicured landscaping. The structure will be a one floor design with on-site parking. The project will benefit the residential neighborhood by developing a vacant lot in a community and providing temporary construction jobs and ten permanent jobs. Mr. Albert Wylie owns the collateral.

PROJECT COSTS:

M&T Bank	\$2,095,853 (permanent loan and SBA 504 loan)
BDC	\$ 100,000 (loan for furniture, fixtures, and equipment)
Borrower	\$ 180,567
<u>NBW (This Item)</u>	<u>\$ 57,500 (loan for construction and soft costs)</u>
Total project cost	\$2,433,920

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074
churchill.wortherly@morgan.edu

13. **MORGAN STATE UNIVERSITY**
Business Management Complex

CONTRACT ID: Construction Manager
Business Management Complex
Construction Manager's GMP - Phase III
Project No. DCM-BCM-10-1CMAR

FIRM: Gilbane Building Company
Laurel, Maryland 20707

CONTRACT DESCRIPTION: Construction Management at Risk services for Morgan State University's Business and Management Complex Project. The project is a new building for the Business and Management Complex (School of Business) to be located at the Northwood Shopping Center (the site of the old Hechinger's and Burlington Coat factory). The project will accommodate the graduate, undergraduate, executive educational and research programs services and activities related to the studies of Accounting and Finance, Business Finance, Business Administration, and Information Science and Systems. The facility will also accommodate an Entrepreneurial Development and Assistance Center as well as the Center for Entrepreneurship and Strategy. The project will bring these related units together in one building and will include classrooms and laboratory spaces, demonstration spaces supporting the Hospitality Management Program resource center, clinical support facilities, offices, conference rooms, student and faculty lounges typical building functions such as restrooms, mechanical and electrical and IT spaces, loading dock, and parking. The project is striving to exceed the minimum LEED Silver certification.

MODIFICATION DESCRIPTION: Award GMP III: Includes the remaining project work inclusive of framing, MEP, finishes, telecom, equipment, etc.

ORIGINAL APPROVAL: Secretary's Agenda Item 10 (12/15/2010)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposal

TERM: Through project completion

ORIGINAL CONTRACT AMOUNT: \$193,150.00 (Pre-Construction Services)

THIS MODIFICATION AMOUNT: \$43,496,050 (GMP-III)

PRIOR MODIFICATIONS: \$ 3,921,515.00 (GMP-I) [Sec. 11 (10/3/12)]
\$ 7,882,128.00 (GMP-II) [Sec. 10 (12/5/12)]

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

13. MORGAN STATE UNIVERSITY (cont'd)
Business Management Complex

REVISED TOTAL CONTRACT AMOUNT: \$55,492,843

MBE PARTICIPATION: 30% (Full Contract Amount)

MBE COMPLIANCE: 5.72% (Pre-Construction, GMP I, GMP II)

PERFORMANCE BOND: Payment and performance bonds at 100% of contract amount.

REMARKS: The University seeks the Board's approval to incorporate GMP-III to proceed with the balance of the construction for the Business Management Complex building, including all interior finishes, exterior glazing/skin, mechanical, electrical, plumbing, heating, air conditioning, roofing and waterproofing systems. Gilbane advertised the trade work with E-Maryland Marketplace, McGraw Hill Dodge, the Maryland Washington Minority Contractors Association, and held a job fair event at its Maryland office.

The Morgan State University Department of Design and Construction Management will manage the Construction Manager's work with procurement support provided by the University's Department of Procurement and Property Control.

FUND SOURCE: ~~\$7,882,128.00 MCCBL 2012: Construction of School of Business Complex Item 084 (C)~~

\$43,496,050.00 MCCBL 2013 (C) New School of Business Complex and Connecting Bridge. Provide funds to construct and equip. Item 107

MD TAX CLEARANCE: 13-1665-0110

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Churchill B. Wortherly 443-885-3074
churchill.wortherly@morgan.edu

14. MORGAN STATE UNIVERSITY***Design Services for Behavioral and Social Sciences Center***

CONTRACT ID: Architectural and Engineering Design Services
 Project No. DCM-BSSC-13-1AE

CONTRACT DESCRIPTION: A/E Design Services
 Behavioral and Social Sciences Center

PROCUREMENT METHOD: Morgan State University Policies and Procedures
 (Architect & Engineering)

PROPOSALS:	Ranking	Total Score
HOK Washington, DC	1	90.35
Gaudreau /Perkins Will Baltimore	2	87.20
EYP Engineering Washington, DC	3	85.70
Hord Coplan Macht/Goody Clancy Baltimore	4	85.60
RCG Architects Baltimore	5	84.70

AWARD: HOK

CONTRACT AMOUNT: \$3,964,808

CONTRACT TERM: 1,585 calendar days from Notice to Proceed.

MBE PARTICIPATION: 42%

PERFORMANCE BOND: Not required

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

14. **MORGAN STATE UNIVERSITY** (cont'd)
Design Services for Behavioral and Social Sciences Center

REMARKS: The solicitation was advertised in *eMarylandMarketPlace*. Ten firms responded. The Qualification Review Committee reviewed the technical proposals and evaluated the oral presentations and then entered into fee negotiations with the highest ranked firm. The University recommends HOK for award. The HOK Design team comprises eleven firms, six of which are from Maryland.

Due to split funding, the University will award the design contract only through bidding; the Construction Administration and Post Construction Phases will be awarded at the Construction Phase, when the balance of the design funding is made available. The amount of this initial award is \$3,964,808, with the full amount to be \$5,091,320.

The Morgan State University Department of Design and Construction Management will manage the AE team's work with procurement support provided by the University's Department of Procurement. This procurement was conducted pursuant to the provisions of Morgan State University Policies and Procedures Manual.

FUND SOURCE: \$1,400,000 MCCBL 2011/ Item 075: *Preliminary design of a new Jenkins Behavioral and Social Sciences Center*

\$2,564,808 MCCBL 2012/ Item 086: *Complete the design of a new Jenkins Behavioral and Social Sciences Center*

MD TAX CLEARANCE: 13-1056-0011

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Contact: Anne Raines 410-514-7634
araines@mdp.state.md.us

15. DEPARTMENT OF PLANNING*Maryland Historical Trust**MHT Historic Preservation Loan Program*

PROJECT 204 West Lanvale Street, Bolton Hill, Baltimore City Rehabilitation

LOAN AMOUNT \$151,000

BORROWER Bolton Hill Nursery, Inc.

DESCRIPTION Bolton Hill Nursery, Inc. proposes to use general-obligation bond proceeds to rehabilitate the Rolando-Thom House, located at 204 West Lanvale Street, Baltimore City. The Rolando-Thom House, a Gothic Revival cottage, was designed and built before 1848 by Robert Cary Long, Jr., Baltimore's first professionally-trained native-born architect. The property has later additions and alterations by Edmund G. Lind, the British-born architect who designed the Peabody Institute and the Bolton Hill Memorial Episcopal Church.

Bolton Hill Nursery, in operation for nearly forty years and currently renting space in a neighborhood church, has been exploring options for expanding its physical space to accommodate more children. It purchased 204 West Lanvale from Family and Children's Services in February 2013 for \$550,000. The Nursery will use a bank loan and its own funds to demolish non-original interior partition walls, abate lead paint, make building systems repairs and improvements, and install a code-required second stairwell. The Nursery will use the MHT loan exterior carpentry and masonry repairs, repainting, accessibility improvements, and building systems repairs and improvements. MHT holds a perpetual preservation easement on the exterior of the building and on the property.

The MHT loan will be secured by a second lien mortgage (subordinate to the bank loan's first lien). A promissory note will require monthly payments for twenty years at 2.455% interest. The property has an appraised after-rehabilitation value of \$670,000 which indicates that the value of the property is adequate to secure the proposed loan.

FUND SOURCE

\$136,706 - MCCBL Historical Trust Revolving Loan FY 2014 – Item 13114
\$ 12,634 - MCCBL Historical Trust Revolving Loan, FY 2009 – Item 09094
\$ 1,660 - MCCBL Historical Trust Revolving Loan, FY 2010 – Item 10083

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Contact: S.K. Kulkarni, P.E. (410) 585-3027
skulkarni@dpscs.state.md.us

16. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Maryland House of Correction, Jessup Correctional Institution

CONTRACT ID Construction Inspection and Testing Services for
 Deconstruction of Maryland House of Correction
 KJ-000-130-101; Adpics No. 603B3400007

DESCRIPTION Construction inspection and testing services for quality assurance and
 management during deconstruction of Maryland House of Correction.

PROCUREMENT METHOD Multi-Step Sealed Bids (Single Bid Received)

BID

Potowmac Engineers, Inc. \$372,382

AWARD Potowmac Engineers, Inc. Capitol Heights

AMOUNT \$ 372,382 (Not To Exceed)

GOVERNMENT ESTIMATE \$ 400,000

PERFORMANCE BOND Not required

PERFORMANCE PERIOD 540 Calendar Days (6/12/2013-12/04/2014)

FUND SOURCE MCCBL of 2013: *Provide design and construction funds for
 deconstruction of Maryland House of Correction in Jessup, Item 051*

MBE PARTICIPATION 100% (Contractor is MBE)

REMARKS: The solicitation was announced in *e-Maryland Marketplace*. The Invitation for
 Bids required a minimum 80% score for the technical proposal to be considered qualified.
 Potowmac Engineers was the only firm to submit an acceptable bid. Price is fair and reasonable.

TAX COMPLIANCE NO.: 13-1653-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Contact: Charles C. Jackson (240) 895-4412
ccjackson@smcm.edu

17. ST. MARY'S COLLEGE OF MARYLAND
Food Services Management Services

CONTRACT ID: Food Services Management Services
 SMC-14-005

DESCRIPTION: Food service operations on campus

AWARD: Bon Appetit Management Co.
 Palo Alto, CA

TERM: July 1, 2013 - June 30, 2015
 Two-year base with 5 one year options

AMOUNT: \$4,349,229 (1st year)
 \$4,340,085 (2nd year)
 \$8,689,314 (total base amount)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:

Company Name	Technical Rating	Management Fee	Total Cost	Composite Rating
Bon Appetit Management Co.	Excellent	\$92,996.	\$4,349,229.	Excellent
Metz Culinary Management	Marginal	\$191,039.	\$4,864,702.	Marginal

MBE PARTICIPATION: 3%

INCUMBENT: Bon Appetit Management Co.

REMARKS: Cost plus fixed-fee type contract for management of food services operations. Management fee and total cost shown are for year one of the contract. The management fees are based on a fixed percentage of cost. The rate is locked in; the fee will adjust as costs change. Bon Appetit's overall management fee comprises three elements: management fee (fixed) \$25k per year; administration & supervision (fixed) \$25k per year; and management fee (variable) 10% fixed fee based on catering cash sales.

BOARD OF PUBLIC WORKS**JUNE 12, 2013****SECRETARY'S AGENDA****17. ST. MARY'S COLLEGE OF MARYLAND (cont'd)**
Food Services Management Services

REMARKS: (cont'd) The proposal offered by Bon Appetit Management Co. was responsive to all requirements. Its approach exceeded the stated requirements in a beneficial way. Bon Appetit's proposed cost is competitive with projections offered by competitors. Bon Appetit's management fee together with projected cost. offers the best value to the College.

FUND SOURCE: SMCM 00040 Operating Auxiliary Funds

APPROP. CODE: R14D00

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1462-1001

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Contact: Charles C. Jackson 240-895-4412
ccjackson@smcm.edu

18. ST. MARY'S COLLEGE OF MARYLAND
Anne Arundel Hall Replacement – Contract Modification

CONTRACT ID: Construction Management at Risk Services for Replacement of Anne Arundel Hall

CONTRACT APPROVED: Secretary's Agenda Item 19 (March 4, 2009)

CONTRACTOR: Gilbane Construction Company, Laurel

CONTRACT DESCRIPTION: Construction manager services during pre-construction and construction of 39,119 GSF academic building (replacing Anne Arundel Hall) and 249-car parking lot. The new building will house the departments of Anthropology, International Languages and Cultures, and Museum Studies; the Center for the Study of Democracy; the Historic St. Mary's City's Archaeology Department; and artifact storage.

MODIFICATION DESCRIPTION: Award GMP for Phase 1 construction which includes constructing a parking lot; demolishing the existing building; site and utility prep work; and all CM fees and allowances.

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

ORIGINAL TERM: 24 month pre-construction phase (3/4/09 to 3/4/11)
24 month construction phase (6/1/12 to 6/1/14)

MODIFIED TERM: Pre-Construction Phase: 51 months from notice to proceed.
Construction Phase 1 Only: 12 months from notice to proceed.

ORIGINAL CONTRACT AMOUNT: \$253,000 (pre-construction fees only)

MODIFICATION AMOUNT: \$ 3,617,686

PRIOR MODIFICATIONS AMOUNT: (\$8,966)

REVISED TOTAL CONTRACT AMOUNT: \$3,861,720

MBE PARTICIPATION: 25%

MBE COMPLIANCE PHASE 1 ONLY: 10.4%

PERFORMANCE BOND: 100% performance bond

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

18. **ST. MARY'S COLLEGE OF MARYLAND** (cont'd)
Anne Arundel Hall Replacement – Contract Modification

REMARKS: Reference is made to Sec. Item 19 (3/4/09) in which the Board of Public Works approved this contract to include the pre-construction phase of both the Maryland Heritage Interpretive Center and Anne Arundel Hall; the College intended to construct both buildings simultaneously. That Item unintentionally omitted reference to the 249-car parking lot, part of the Anne Arundel Hall replacement project. The pre-construction phase for both buildings was completed.

This Item seeks approval to award only the GMP for Phase 1 construction services for Anne Arundel Hall as funding for the Maryland Heritage Interpretive Center construction has been deferred. The Anne Arundel Hall project originally was programmed as a single construction phase. In accordance with the approved Capital Improvement Program, the construction will now be done in two phases, lengthening the term of construction to 30 months.

The Anne Arundel Hall Phase 1 comprises demolition of the existing building; field archaeological work; replacement parking; and site infrastructure. Phase 2 construction – award anticipated next year – will be the actual construction of the new Anne Arundel Hall building. Estimated construction cost for the entire Anne Arundel Hall project is \$29,960,000.

Because Phase 1 is limited to a parking lot and building demolition, subcontracting opportunities are limited. Gilbane will be required to meet an overall 25% MBE goal when Phase 2 is awarded.

FUND SOURCE: MCCBL 2013-112: *Anne Arundel Hall Reconstruction* \$4,580,000

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1707-0110

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**JUNE 12, 2013****SECRETARY'S AGENDA**

Contact: R. Dean Kenderdine: 410-625-5601
dkenderdine@sra.state.md.us

19. MARYLAND STATE RETIREMENT AGENCY

Recommendation: That the Board of Public Works approve the Board of Trustees of the State Retirement and Pension System of Maryland reappointing **Brian B. Topping**, as a public member of the Investment Committee of the Board for a three-year term beginning July 1, 2013. Mr. Topping meets all of the requirements to serve as a public member.

Authority: Article 21-115 (b)(2) of the State Personnel and Pensions Article,
Annotated Code of Maryland

BOARD OF PUBLIC WORKS ACTIONS:**THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION** ✓**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Contact: Michael J. Frenz 410.333.1560
mfrenz@mdstad.com

20. MARYLAND STADIUM AUTHORITY
Baltimore Convention Center and Ocean City Convention Center
Operating and Maintenance Budgeted Amount

Recommendation: That the Board of Public Works approve the fiscal year 2014 Operating and Maintenance Budgeted Amount (OMBA) for the Baltimore Convention Center and for the Ocean City Convention Center as follows:

Baltimore Convention Center:	approximately \$17.14 million
Ocean City Convention Center:	approximately \$ 4.66 million

Authority: Sections 10-640(c) & 10-643(c) of the Economic Dev't Article, Annotated Code of Maryland.

Background: Pursuant to Section 3.02 and 3.03 of the bond subleases for the convention centers, the Board of Public Works "shall approve an OMBA for the next succeeding fiscal year."

A certificate of the proposed OMBA for both convention centers was delivered to the Board of Public Works on December 1, 2012, in accordance with the sublease agreements.

The Maryland Stadium Authority approved the OMBA for each convention center at its meeting on December 4, 2012.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
Doldon.moore@maryland.gov

21. BOARD OF PUBLIC WORKS *Wetlands Licenses*

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as proposed in the Department of the Environment's Report and Recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

BALTIMORE COUNTY

11-0179

MARYLAND MARINA AND YACHT SALES, INC.

Maintenance dredge marina basin and remove/replace piles and piers, platforms and finger piers

Frog Mortar Creek, Middle River

ST. MARY'S COUNTY

13-0245

HISTORIC ST. MARY'S CITY COMMISSION

Excavate six test areas and remove sediment during an archaeological study

St. Mary's River, near St. Mary's College

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
Doldon.moore@maryland.gov

22. **BOARD OF PUBLIC WORKS**
Wetlands License 11-0139

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case is classified as an extraordinary case because of the recommendation to require mitigation. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

11-0139

ANNE ARUNDEL COUNTY DEPT. OF PUBLIC WORKS

- Replace existing road culvert and spillway conveying unnamed tributary to Beards Creek under Southdown Road and conveying collected stormwater into Beards Creek through a series of aquatic pools and grade control structures.
- Site A: Construct two 10-foot by 45-foot stone riffle weir grade control structures with excavated shallow pools located below each structure within a maximum of 130 feet channelward of new culvert and spillway.
- Site B: Construct a 22-foot by 12-foot stone riffle weir grade control structure within a maximum of 6 feet channelward of mean high water line conveying stormwater into tidal waters.
- *Mitigation (COMAR 26.24.05.01B(1)):* Fill, grade and plant 9,228 square feet of temporarily-disturbed tidal wetlands and eradicate existing phragmites. in both sites as mitigation on a 1:1 ratio for the impacted tidal wetlands as depicted on the plans dated April 15, 2013.
Beards Creek, Edgewater

- Application received – August 23, 2010
- Public comment period ended – November 1, 2010
- MDE Report and Recommendation received - May 20, 2013

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

JUNE 12, 2013

SECRETARY'S AGENDA

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORKS

JUNE 12, 2013

APPENDIX

SECRETARY'S AGENDA

Contact: Janet Ennis 410-764-3779
janet.ennis@maryland.gov

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Maryland Health Care Commission

CONTRACT ID: Assessment and Measurement Support for
Stakeholder Engagement and Planning Process for a
Community Integrated Medical Home
MHCC 13-024 ADPICS No.: M00B3400623

CONTRACT TYPE: Service

DESCRIPTION: Assessment and measurement support for development of stakeholder engagement and program development services for the Community-Integrated Medical Home, a new multi-payer patient-centered medical home program.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: March 11, 2013

PROPOSAL:
Discern, LLC \$175,000
Baltimore

AWARD: Discern, LLC

AMOUNT: \$175,000

AWARD DATE: May 1, 2013

TERM: 5/6/13 – 9/30/13

MBE PARTICIPATION: None

FUND SOURCE: 100% Reimbursable

APPROP. CODE: 32.18.01

PERFORMANCE SECURITY: None

INCUMBENT: None

BOARD OF PUBLIC WORKS

JUNE 12, 2013

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1 (cont'd)

REMARKS:

Nature of Emergency: DHMH was awarded a State Innovation Model grant from the Centers for Medicare & Medicaid Services. The grant provides DHMH more than \$2 million to develop a Community-Integrated Medical Home. A portion of the grant (\$175,000) is to be used to provide a practitioner performance measurement system for the CIMH project. Because the federal money must be used in six months (ending September 30, 2013), an emergency procurement was necessary.

Basis for Selection: The Maryland Health Care Commission solicited offerors through *eMaryland Marketplace*, but only Discern submitted a proposal. Discern will devote a team of nine professionals to this contract, each an expert in some aspect of developing performance measurement systems, data systems, and requests for proposal. Discern provided a detailed budget included hourly rates for each deliverable. MHCC has determined that the budget submitted by Discern is fair and reasonable given the short performance period of less than six months.

TAX COMPLIANCE NO.: 13-1532-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

June 12, 2013

**ITEM 1A
PROGRAM OPEN SPACE STATE SHARE**

Contact: Emily Wilson
ewilson@dnr.state.md.us
(410) 260-8436

*Estate of Richard Edgar Hutzell - \$25,000.00
Frederick & Washington Counties
POS #4444*

Reference: That the Board of Public Works approve the acquisition in fee simple of 11 +/- acres located in Frederick and Washington Counties. The fully-forested parcel is located within the Fox's Gap National Historic District and will serve as a buffer to the Appalachian Trail. The property is contiguous to other lands owned and managed by the Maryland Park Service and will become part of South Mountain State Park. Acquisition will increase recreational opportunities, including historic interpretation of Civil War events.

The property is located within the Target Ecological Area and scored 82 under the Program Open Space Targeting System. This project also meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of its extraordinary location and the environmental value of the property,

Grantor: Estate of Richard Edgar Hutzell

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 11 +/- acres, unimproved

Price: \$25,000 (discounted sale)

Appraisals: \$25,000 (10/27/12) – James L. Randall - Reviewed by David Wallenberg
\$25,500 (10/22/12) – Leslie U. Hutzell - Reviewed by David Wallenberg

Fund Source: MCCBL of 2010 (Chapter 483, Acts of 2010)
Source Code: 01410 Item 014

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT A
DEPARTMENT OF NATURAL RESOURCES REAL PROPERTY
ACTION AGENDA**

June 12, 2013

**ITEM 2A
MARYLAND ENVIRONMENTAL TRUST**

Contact: Elizabeth Buxton
ebuxton@dnr.state.md.us
(410) 514-7900

Recommendation: That the Board of Public Works ratify the following acquisition of a perpetual conservation easement:

Property: 94.676 acres, Anne Arundel County, Fairhaven Road
Map 0081; Parcel 0012, Legislative District 30B

Grantor: Colony Cove, LLC

Grantee: Maryland Environmental Trust and Scenic Rivers Land Trust, Inc.

Purchase Price: \$75,000

Fund Source: The Wentz Holdings Inc. Charitable Remainder Unitrust
in memory of Brice McAdoo Clagett, Esq. (100% private funds)

Estimated Value: \$176,000

Note: Estimated easement value is an MET estimate only. To estimate the easement value, MET multiplies the number of acres in the proposed easement by the average per-acre value of easements MET accepted in that county or region in previous years. (The previous year's average per-acre value is derived by totaling the appraised values for MET easements in a region and dividing by the number of acres).

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Leona Spencer
410-767-5178
spencerl@dhhmh.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHHMH)
Office of Systems, Operations & Pharmacy

CONTRACT ID: DHHMH/OPASS #;
Scanning Services for Claims Processing and
Recoveries
ADPICS # M00B4400048

CONTRACT DESCRIPTION: Contract to scan documents for storage and
retrieval, with information being sent to the Maryland Medicaid Information System (MMIS)
and/or a retrievable compact disk (CD)/Server.

AWARD: iScan, A Division of Humanim, Inc.
Columbia, MD

TERM: 7/1/2013 – 6/30/2014 (1 Year)

AMOUNT: \$542,187

PROCUREMENT METHOD: Preferred Provider

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: 100% (Contractor is a Maryland Certified MBE)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: The Office of Systems, Operations and Pharmacy (OSOP) must have their documents scanned for retrieval and storage purposes. iScan, a Division of Humanim, Inc., will scan, save and provide the Department access to records that must be kept for specific periods of time, without keeping the paper documents on site. By having the vendor handle this contract it relieves the Department of the responsibility of machine maintenance and supplies, plus the Department has not been able to hire enough staff to do this type of work on its own.

The Department has procured this type of service before and this Preferred Provider has made the scanning and retrieval of documents faster and more efficient with greater access to information. The machines, maintenance agreements, etc., are very expensive and this Contractor owns/rents the equipment and supplies the maintenance, which keeps the Department from purchasing the wrong equipment/software as it lacks expertise in this area. At the end of six months the Department will meet internally to decide whether to keep using this service beyond the one-year contract.

The contractor will scan: (1) current claims/attachments to a compact disk (CD) with multiple documents under one index number for storage and retrieval; and (2) closed recoveries files for retrievable documents for storage and easy access to client data.

In accordance with COMAR 21.11.05.04, on April 30, 2013 the Pricing and Selection Committee for the Employment Works Program certified the prices for this contract as fair market at a not-to-exceed value of \$542,186.73 for providing optical scanning services.

FUND SOURCE:	75% Federal; 25% General
APPROP. CODE:	M0010301
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	13-1313-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

REQUESTING AGENCY REMARKS: The Family Planning Council, Inc. (FPC) TRAINING3 (T3) is the Sexually Transmitted Disease (STD)-related Reproductive Health, Prevention, Training, and Technical Assistance Center for the U.S. Department of Health and Human Services (HHS) Office of Population Affairs (OPA) Region III (Delaware, District of Columbia, Maryland, Pennsylvania, Virginia and West Virginia). FPC T3 has provided training to all Title X recipients within Region III since 1981.

The Centers of Disease Control and Prevention (CDC) with HHS OPA supports a national network of regional STD-related Reproductive Health, Prevention, Training, and Technical Assistance Centers that provide technical assistance and training to state, local, territorial, and tribal STD and Title X Family Planning programs to strengthen program management and delivery of STD services and improve quality of reproductive-health-related STD services.

As the Title X Grantee for the State of Maryland, the Office of Family Planning and Home Visiting must ensure that delegate agencies receive training that meets the needs of Maryland family planning program recipients, as well as meets the training requirements set forth by HHS OPA.

FPC T3 is utilized to ensure that family planning and reproductive health professionals have the knowledge skills and attitudes necessary to deliver effective quality family planning and reproductive health services. Over the years, T3 has evolved into a comprehensive performance improvement center, identifying and responding to the job performance-related needs of a variety of family planning, health care and social service programs. This is achieved by designing, delivering and evaluating the most effective training and other performance improvement initiatives.

No MBE Participation Goal was established for this contract because there are no subcontracting opportunities available. The services provided under this contract (planning, implementation and evaluation of technical assistance and training needs) must be performed by the Title X Grantee, FPC T3, that serves the HHS Region III.

REVISED

5B

BPW 6/12/2013

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

FUND SOURCE: 100% Federal

APPROP. CODE: M00F0304

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1337-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** John G. Cullen
301-777-2260
john.cullen@Maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Mental Hygiene Administration (MHA)
Thomas B. Finan Center (Finan Center)

CONTRACT ID: DHMH OPASS 14-13399;
Thomas B. Finan Center
Dietetic Department Services
ADPICS # M00B4400081

CONTRACT DESCRIPTION: Provide professional nutrition care and food
services operation to the patients/clients at the Thomas B. Finan Center.

AWARD: Food Management Services, Inc.
t/a Lintons Managed Services, Inc.
East Norriton, PA

TERM: 7/1/2013 - 6/30/2018 (5 Years)

AMOUNT: \$7,133,184

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHMH web site. Additionally, a copy of the solicitation was emailed directly to eleven (11) prospective offerors, two of which are Maryland firms and none are MBEs. A notice was sent to the Governor's Office of Minority Affairs.

Four proposals were received in response to the RFP, all of which were determined to be reasonably susceptible of being selected for award. The proposal from Food Management Services, Inc. t/a Lintons Managed Services, Inc. was ranked #1 overall with the highest ranked technical offer and the lowest price. Therefore, award is recommended to Food Management Services, Inc. as having the most advantageous offer for the State.

The Thomas B. Finan Center (the Center) operates an 88-bed psychiatric facility located in Cumberland, Maryland. The Center serves adult and aged populations in Allegany, Washington, Frederick and Garrett counties.

The incumbent has provided these services for more than 17 years for the Center, and has provided similar services to other DHMH facilities.

No MBE participation goal was established for this contract due to the limited subcontracting opportunities.

FUND SOURCE: 57% General;
43% Special (Allegany County Health Dept.)

APPROP. CODE: M00L0401

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1573-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.) **ATTACHMENT**

BIDS OR PROPOSALS (Cont.):

<u>Offerors</u>	<u>Tech. Rank</u>	<u>Financial Offer 5 Years/ (Rank)</u>	<u>Overall Ranking *</u>
Food Management Services, Inc. t/a Lintons Managed Services, Inc. East Norriton, PA	1	\$7,133,183.80 (1)	1
Prince Food Systems Cumberland, MD	2	\$15,665,291.70 (4)	2
Culinary Services Group Westminster, MD	3	\$7,318,334.68 (2)	3
Crystal Enterprises, Inc. Glenn Dale, MD	4	\$12,518,259.25 (3)	4

Note: * Technical factors have greater weight than financial factors in the overall ranking award determination.

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 4-S

Agency Contact: William Derbyshire
410-767-8214
william.derbyshire@maryland.gov

DEPARTMENT/PROGRAM:

Health and Mental Hygiene (DHMH)
Office of Systems, Operations & Pharmacy (OSOP)
Division of Recoveries & Financial Services
Maximization of Third Party Liability Recoveries
for the State of Maryland

CONTRACT ID:

DHMH-OPASS-14-13384;
Third Party Liability Identification & Recoveries
ADPICS # M00B4400049

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Revenue producing contract to assist in identifying legally liable third parties for Medicaid recipients to avoid paying for services that are the responsibility of other parties and to recover Medicaid payments that other parties should have paid. Additionally, services are provided that identify ineligible Maryland Children's Health Program (MCHP) Premium applicants.

AWARDS:

Health Management Systems, Inc. (HMS)
New York, NY

TERM:

7/1/2013 – 6/30/2016 (w/1 two-year renewal option)

AMOUNT:

\$4,710,800 (3 Years; Base Contract)
\$3,263,400 (2 Years; Renewal Option)
\$7,974,200 Total (5 Years)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

Only One Proposal Received

MBE PARTICIPATION:

5% (See Requesting Agency Remarks below)

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont.)

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHMH website. Copies of the solicitation notice were sent directly to five prospective vendors, none of which are Maryland firms, and included no MBEs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Health Management Systems, Inc. (HMS), the sole Offeror and incumbent.

HMS has been the incumbent for approximately 25 years, since the inception of the program. There were no "No Bid" Response forms received. It is believed that no other proposals were received because of the few organizations that provided these highly specialized technical services to government health care programs none of them could provide the requested services in a manner that would be profitable to them. Over the years, through robust growth and acquisitions HMS has become the largest of these specialized organizations.

The Third Party Liability (TPL) Identification & Recoveries Contract is vital to the Department in avoiding and recovering payments that are not the responsibility of Medical Assistance. Further, TPL determination and recovery activities are required by the Centers for Medicare and Medicaid Services (CMS) and by Federal law. This TPL Contract provides services that cannot be performed by the Department. Specifically, data agreements with more than a thousand insurers, third party administrators, and other potential responsible third parties are necessary to perform this service. Additionally, this TPL Contract provides the experience and IT infrastructure that enables the exchange of data between the Department's Medicaid Management Information System (MMIS) and the Contractor to identify claims that are the responsibility of all of the potential responsible third parties.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

The TPL Contract is revenue generating; it is an indefinite quantity, fixed unit price contract, whereby the Contractor is paid for the actual recovery amounts and at the unit prices (rates of recovery) that are fixed in the Contract. The costs avoided and the funds successfully recovered far exceed the cost of the Contract. All of these funds are returned to the General Fund less payments to the Contractor. (Funds recovered during the previous contract beginning in January 2010 to date are approximately \$76,000,000.)

A 5% MBE participation goal was established for this contract based upon the determination that there were limited subcontracting opportunities available outside of the core services that are automated processes.

FUND SOURCE: 50% General; 50% Federal

APPROP. CODE: M00Q0103

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1487-0001

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 5-S

Agency Contact: Michele Ferges
410-767-6001
Michele.Ferges@maryland.gov

DEPARTMENT/PROGRAM:

Health and Mental Hygiene (DHMH)
Developmental Disabilities Administration (DDA)

CONTRACT ID:

DHMH-OPASS-14-10959;
Level of Need Assessment (LNA)
ADPICS # M00B440047

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Conduct Level of Need Assessments (LNA) Statewide that will be used to determine an appropriate level of individual reimbursement to people who utilize services funded by the Developmental Disabilities Administration (DDA).

AWARD:

Support Network, Inc.
Windsor Mill, MD

TERM:

7/1/2013 - 6/30/2016

AMOUNT:

\$2,315,700 (3 Years)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

Only One Proposal Received

MBE PARTICIPATION:

100 % (Contractor is a MDOT Certified MBE)
5% Subcontracting Goal
(See Requesting Agency Remarks below)

PERFORMANCE SECURITY:

None

INCUMBENT:

APS Health Care
Baltimore, MD

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHMH web site. Additionally, a copy of the solicitation was emailed directly to four prospective vendors, all of which are Maryland firms and none are MBEs. A copy of the notice was also sent to the Governor's Office of Minority Affairs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was also determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, an award is recommended to Support Network, Inc., the sole Offeror.

The Department received one response (from the Incumbent) as to why other vendors did not submit proposals stating that the "Bid/Proposal requirements (other than specifications) are unreasonable or too risky." Additional comments indicated that "the direct labor costs are insufficient to cover the RFP requirements... without resulting in an excessive cost per unit."

The purpose of this contract is to ensure that people who are entering and receiving DDA Fee Payment System (FPS) services have objective and un-biased assessments for their levels of need so that DDA can determine the proper rates of payments to the service providers.

Through this contract, Support Network, Inc. will conduct LNAs Statewide that will be used to determine an appropriate level of individual reimbursement to people who utilize services funded by the DDA to include:

- Completing a LNA for all people who are newly entering services covered under the Fee Payment System (FPS) using residential, day, and supported employment services; and
- Conducting a Supports Intensity Scale (SIS) interview for all people who are newly entering services covered under the FPS.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

A 5% MBE participation goal was established for this contract based upon the limited subcontracting opportunities to provide data entry services and survey mailings. In addition, the Prime Contractor is a MBE.

FUND SOURCE: 57.2% General, 42.8% Federal
(Medicaid Reimbursable)

APPROP. CODE: M00M0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1426-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 6-S **Agency Contact:** Sandy Johnson
410-767-7408
sandy.johnson@maryland.gov

DEPARTMENT/PROGRAM: Human Resources (DHR)
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

CONTRACT ID: Residential Child Care Services
APDICS # N00B4400053

CONTRACT DESCRIPTION: Approval request to enter into a sole source contract
for developmentally disabled Residential Child Care (RCC) services to two autistic youth located
in Montgomery County.

AWARD: Community Services for Autistic Adults &
Children, Inc. (CSAAC)
Montgomery Village, MD

TERM: 7/1/2013 – 2/24/2016 (2 Years, 8 Months, 24 days)
(See Requesting Agency Remarks below)

AMOUNT: \$483,889

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S (Cont.)

REQUESTING AGENCY REMARKS: Request for approval of a sole source contract to continue developmentally disabled (DD) Residential Child Care (RCC) services for two autistic youth that have been placed with the Provider since 2001 and 2002 respectively.

On September 17, 2012, DHR issued a RFP to acquire Residential Child Care (RCC) services in Maryland. Community Services for Autistic Adults & Children, Inc. (CSAAC), a provider of DD RCC services, responded to the RFP expressing that it only wished to continue DD RCC services with DHR until the two youth presently placed with the provider reach age 21. CSAAC also expressed that new placements from DHR would not be accepted once a vacancy existed in their RCC Program. As a result, DHR determined that a sole source contract with CSAAC was best to maintain the continuity of care for these two youth.

Residential Child Care programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis within a structured set of services and activities. COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

The DD Group Home Program provides a stable setting for children with mild to severe developmental disabilities who require 24 hour supervision and intensive staff care to meet daily needs through a range of service levels. These two youth require extensive care and services due to their diagnosed autism. Some of the behaviors these youth exhibit are: self injurious, toilet stuffing, pica, property abuse, leaving the site, tantrums, sleep problems, and physical aggression. Both teens are on multiple psychotropic medications. It is critical for children with autism to have continuity of care with their caretakers, and a structured and stable environment in which to thrive. Autistic children have difficulty with change and do well with routine. CSAAC is one of only a very few service providers who specialize in autism in Maryland. The youth that CSAAC serve require specialized intensive residential supports. Once the youth reach age 21, both will be transitioned to an adult care program.

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S (Cont.)

State Finance and Procurement Article Section 13-107 and COMAR 21.14.01.06C (Sole Source Contracts) states:

(1) In order to provide continuity of human or social services care to current third-party clients, the procurement officer shall, before the contract with the current provider expires, attempt to negotiate a sole source contract with the current provider. . . (b) Based on an assessment by a licensed or certified health practitioner, the head of a funding unit determines that a change in the human or social services provider would have a detrimental impact on those clients currently being served by the provider. The licensed or certified health practitioner shall be a psychologist, social worker, physician, nurse, or qualified developmental disabilities professional (QDDP), as defined in COMAR 10.22.03.01B(25).

For the reasons as stated above, it is believed to be in the State's best interest to enter into this sole source contract.

The Governor's Office for Children is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. The rates for this provider have been approved by the Maryland State Department of Education (MSDE) Division of Special Education, Early Intervention Services Nonpublic Section.

No MBE participation goal was established for this contract because it does not meet the criteria for inclusion of a 5% MBE subcontracting goal as established by DHR that all foster care/per diem providers who have a capacity of 25 or more beds have a MBE participation goal.

FUND SOURCE:	66% General; 34% Federal
APPROP. CODE:	N00G0001
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	13-0076-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 7-S **Agency Contact:** Sandy Johnson
410-767-7408
sandy.johnson@maryland.gov

DEPARTMENT/PROGRAM: Human Resources (DHR)
Social Services Administration (SSA)
Foster Care Maintenance Payments Program

CONTRACT IDS: See Attachment;
Child Placement Agency
ADPICS #s: See Attachment

CONTRACT DESCRIPTION: Provide Child Placement Agency (CPA) services for a total of 2,623 clients at various locations throughout Maryland through 45 separate CPA contracts.

AWARDS: See Attachment

TERM: 7/1/2013 – 6/30/2014 (w/1 one-year renewal option)

AMOUNT: \$129,578,422 (1 Year; Base Contract)
\$132,817,940 (1 Year; Renewal Option)
\$262,396,362 Grand Total (2 Years)
(See Attachment)

PROCUREMENT METHOD: Non-Competitive Negotiated Procurement of Human, Social or Educational Services

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: 9 of the 45 Providers are MDOT Certified MBEs;
33 Providers are to strive for 2.6% MBE Participation (5% of Administrative Costs);
(See Attachment and Requesting Agency Remarks)

PERFORMANCE SECURITY: None

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S (Cont.)

HIRING AGREEMENT ELIGIBLE: Yes for all

INCUMBENTS: Same (See Attachment)

REQUESTING AGENCY REMARKS: Request for approval of 45 contracts for Child Placement Agency (CPA) services for a total of 2,623 clients.

CPA Programs are defined in COMAR 07.02.21.03B (17) as a 24-hour substitute care program, operated by a licensed child placement agency or local department of social services, for children with a serious emotional, behavioral, medical, or psychological condition.

The total award amount of \$129,578,422 for the base term assumes that each bed purchased will be occupied by a child for the full year of the Contracts. Based on history, this is unlikely to occur. These are reimbursements contracts. The Providers are paid solely for the actual children placed with them during the year, and then only for the actual number of days each child is with the Provider.

The amount for the option period is an estimated cost. The Interagency Rates Committee (IRC) does not issue the actual rates until June of each year.

State Finance and Procurement Article Section 13-106 and COMAR 21.14.01.04 (Non-Competitive Negotiated Procurement of Human, Social or Educational Services) provides for procuring certain human, social and educational services. CPA service providers in this request were obtained through a non-competitive negotiation process.

The Governor's Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. The Providers have rates that were approved by the IRC.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S (Cont.)

The procurement of these service providers has complied with the Law's requirement for Non-Competitive Negotiated Procurement of Human, Social or Educational Services, because currently the number of children in need of placement exceeds the number of available beds. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

1. The procurement is to obtain therapeutic services for children and adolescents under a negotiated system adopted by regulation (COMAR 21.14.01.04B (1) and (2) (b) and (c) (iii)).
2. The services are treatment foster care and the licensing standards are found in COMAR 07.02.11, 07.02.13 and 07.02.21.
3. Neither DHR nor the GOC has the facilities or personnel to provide this type of service for the 2,623 youth committed to DHR to be served under these contracts. Therefore, it is in the best interest of the State that DHR contract for these services.

CPA Providers that have contracts with DHR for 25 or more beds are encouraged to strive for 2.6% MBE Participation (5% of Administrative Costs). There are 33 of the 45 CPA Providers that meet this criterion. CPA Providers make direct payments to foster parents.

FUND SOURCE:	66% General; 34% Federal (Title IV-E)
APPROP. CODE:	N00G0001
RESIDENT BUSINESSES:	Yes for all
MD TAX CLEARANCES:	See Attachment

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S (Cont.)

ATTACHMENT

CONTRACT#/CONTRACTOR/CITY/STATE BPO#/MD TAX CLEARANCE/ MBE GOAL	NUMBER OF CHILD CARE BEDS	BASE CONTRACT AMOUNT (ONE-YEAR)	EST. RENEWAL OPTION AMOUNT (ONE-YEAR)	TOTAL TWO
				YEAR CONTRACT AMOUNT

The Following Providers are to strive for 2.6% MBE Participation (5% of Administrative Costs):

BPO No. N00B4400006

*ARC Northern Chesapeake Region, Inc. (The)	36	\$1,662,084	\$1,703,628	\$3,365,712
Aberdeen, MD				
Tax Clearance No. 13-1123-0110				
SSA/CPA-14-001				

BPO No. N00B4400013

*ARC of Baltimore, Inc. (The)	40	\$1,783,600	\$1,828,200	\$3,611,800
Baltimore, MD				
Tax Clearance No. 13-1124-1110				
SSA/CPA-14-002				

BPO No. N00B4400015

Arrow Child and Family Ministries of Maryland, Inc.	110	\$4,139,740	\$4,243,250	\$8,382,990
Baltimore, MD				
Tax Clearance No. 13-1125-0110				
SSA/CPA-14-003				

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	7-S (Cont.)	ATTACHMENT	
<i>BPO No. N00B4400016</i>			
*Associated Catholic Charities, Inc. Timonium, MD	101	\$4,908,064	\$5,030,785
Tax Clearance No. 13-1126-0110 SSA/CPA-14-004			\$9,938,849
<i>BPO No. N00B4400038</i>			
Baptist Family and Children's Services of Maryland, Inc. Columbia, MD	56	\$2,862,104	\$2,933,672
Tax Clearance No. 13-1128-0110 SSA/CPA-14-006			\$5,795,776
<i>BPO No. N00B4400039</i>			
Board of Child Care of the United Methodist Church, Inc. Baltimore, MD	43	\$1,925,333	\$1,973,483
Tax Clearance No. 13-1129-0110 SSA/CPA-14-007			\$3,898,816
<i>BPO No. N00B4400044</i>			
Challengers Independent Living, Inc. Baltimore, MD	45	\$1,593,810	\$1,633,635
Tax Clearance No. 13-1132-0110 SSA/CPA-14-010			\$3,227,445

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	7-S (Cont.)	ATTACHMENT		
<i>BPO No. N00B4400011</i>				
The Children's Choice of Maryland, Inc. Bellmawr, NJ	110	\$4,594,260	\$4,709,100	\$9,303,360
Tax Clearance No. 13-1133-0110 SSA/CPA-14-011				
<i>BPO No. N00B4400037</i>				
The Children's Guild Inc. Baltimore, MD	60	\$3,372,780	\$3,457,080	\$6,829,860
Tax Clearance No. 13-1134-1110 SSA/CPA-14-012				
<i>BPO No. N00B4400035</i>				
The Children's Home, Inc. Catonsville, MD	40	\$1,972,440	\$2,021,760	\$3,994,200
Tax Clearance No. 13-1135-0110 SSA/CPA-14-013				
<i>BPO No. N00B4400027</i>				
CONCERN-Professional Services for Children, Youth and Families, Inc. Fleetwood, PA	65	\$3,128,973	\$3,207,210	\$6,336,183
Tax Clearance No. 13-1137-0110 SSA/CPA-14-015				

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	7-S (Cont.)	ATTACHMENT		
<i>BPO No. N00B4400042</i>				
Foundations for Home and Community, Inc. Washington, DC	108	\$4,903,848	\$5,026,428	\$9,930,276
Tax Clearance No. 13-1138-1110 SSA/CPA-14-016				
<i>BPO No. N00B4400025</i>				
Hearts and Homes For Youth, Inc. Silver Spring, MD	48	\$2,656,176	\$2,722,584	\$5,378,760
Tax Clearance No. 13-1140-0110 SSA/CPA-14-018				
<i>BPO No. N00B4400024</i>				
Kennedy Krieger Education and Community Services, Inc. Baltimore, MD	100	\$5,480,850	\$5,617,900	\$11,098,750
Tax Clearance No. 13-1142-0000 SSA/CPA-14-020				
<i>BPO No. N00B4400018</i>				
Kidspeace National Centers of North America, Inc. Schnecksville, PA	45	\$2,288,620	\$2,345,830	\$4,634,450
Tax Clearance No. 13-1143-0110 SSA/CPA-14-021				

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	7-S (Cont.)	ATTACHMENT		
<i>BPO No. N00B4400021</i>				
King Edwards', Inc.				
Baltimore, MD				
Tax Clearance No. 13-1144-0110				
SSA/CPA-14-022	40	\$2,052,810	\$2,104,140	\$4,156,950
<i>BPO No. N00B4400050</i>				
*The Martin Pollak Project, Inc.				
Baltimore, MD	110	\$5,524,210	\$5,662,310	\$11,186,520
Tax Clearance No. 13-1146-0110				
SSA/CPA-14-024				
<i>BPO No. N00B4400023</i>				
Mentor Maryland, Inc.				
Baltimore, MD	305	\$17,722,835	\$18,165,850	\$35,888,685
Tax Clearance No. 13-1283-0001				
SSA/CPA-14-025				
<i>BPO No. N00B4400014</i>				
The National Center for Children and Families,				
Inc.	51	\$2,632,803	\$2,698,620	\$5,331,423
Bethesda, MD				
Tax Clearance No. 13-1148-0110				
SSA/CPA-14-027				

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	7-S (Cont.)	ATTACHMENT		
<i>BPO No. N00B4400019</i>				
Neighbor to Family, Inc.				
Windsor Mill, MD				
Tax Clearance No. 13-1149-0110				
SSA/CPA-14-028	85	\$3,965,420	\$4,064,530	\$8,029,950
<i>BPO No. N00B4400020</i>				
New Pathways, Inc.				
Baltimore, MD				
Tax Clearance No. 13-1150-0110	82	\$4,331,392	\$4,439,656	\$8,771,048
SSA/CPA-14-029				
<i>BPO No. N00B4400043</i>				
*Parker Therapeutic Services, Inc.				
Baltimore, MD				
Tax Clearance No. 13-1152-0111	40	\$1,891,920	\$1,939,200	\$3,831,120
SSA/CPA-14-031				
<i>BPO No. N00B4400030</i>				
*Pressley Ridge, Inc.				
Baltimore, MD				
Tax Clearance No. 13-1153-0110	150	\$7,653,885	\$7,845,285	\$15,499,170
SSA/CPA-14-032				

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	7-S (Cont.)	ATTACHMENT		
<i>BPO No. N00B4400033</i>				
*Progressive Life Center, Inc. Washington, DC				
Tax Clearance No. 13-1155-0110				
SSA/CPA-14-034	76	\$3,554,516	\$3,643,404	\$7,197,920
<i>BPO No. N00B4400032</i>				
PSI Services III, Inc. Baltimore, MD				
Tax Clearance No. 13-1156-0110	58	\$2,919,720	\$2,992,720	\$5,912,440
SSA/CPA-14-035				
<i>BPO No. N00B4400034</i>				
Residential Care, Inc. Baltimore, MD				
Tax Clearance No. 13-1157-0010	96	\$4,668,672	\$4,785,408	\$9,454,080
SSA/CPA-14-036				
<i>BPO No. N00B4400031</i>				
San Mar Children's Home, Inc. Boonsboro, MD				
Tax Clearance No. 13-1158-0110	50	\$2,081,050	\$2,133,100	\$4,214,150
SSA/CPA-14-037				

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	7-S (Cont.)	ATTACHMENT	
<i>BPO No. N00B44000017</i>			
Seraaj Family Homes, Inc.			
Montgomery, AL	25	\$1,153,250	\$1,182,075
Tax Clearance No. 13-1160-0111			\$2,335,325
SSA/CPA-14-039			
<i>BPO No. N00B44000012</i>			
Sheridan Patterson Center for Holistic Family			
Services, Inc.	42	\$2,046,198	\$2,097,354
Baltimore, MD			\$4,143,552
Tax Clearance No. 13-1161-0110			
SSA/CPA-14-040			
<i>BPO No. N00B44000007</i>			
Transition Living Services, Inc.			
Hyattsville, MD	25	\$920,625	\$943,650
Tax Clearance No. 13-1258-0111			\$1,864,275
SSA/CPA-14-041			
<i>BPO No. N00B44000009</i>			
Williams Life Center, Inc.			
Greenbelt, MD	50	\$2,365,770	\$2,424,900
Tax Clearance No. 13-1163-0010			\$4,790,670
SSA/CPA-14-044			

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	7-S (Cont.)	ATTACHMENT		
<i>BPO No. N00B44000008</i>				
WIN Family Services, Inc.				
Baltimore, MD	95	\$6,068,315	\$6,220,030	\$12,288,345
Tax Clearance No. 13-1164-0010				
SSA/CPA-14-045				
<i>BPO No. N00B44000010</i>				
Woodbourne Center, Inc.	68	\$2,668,932	\$2,735,640	\$5,404,572
Baltimore, MD				
Tax Clearance No. 13-1165-0110				
SSA/CPA-14-046				
<u><i>The Following Providers have no MBE Participation:</i></u>				
<i>BPO No. N00B44000003</i>				
Baltimore Adolescent Treatment and Guidance				
Organization, Inc.	24	\$1,110,864	\$1,138,632	\$2,249,496
Baltimore, MD				
Tax Clearance No. 13-1127-0110				
SSA/CPA-14-005				
Catholic Charities of the Archdiocese of				
Washington, Inc.	10	\$417,800	\$428,250	\$846,050
Washington, DC				
Tax Clearance No. 13-1130-0010				
SSA/CPA-14-008				

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	7-S (Cont.)	ATTACHMENT	
Center for Progressive Learning, Inc. Owings Mills, MD Tax Clearance No. 13-1131-0110 SSA/CPA-14-009	7	\$210,210	\$215,467 \$425,677
Community Solutions, Inc. Towson, MD Tax Clearance No. 13-1136-0110 SSA/CPA-14-014	10	\$1,035,710	\$1,061,600 \$2,097,310
Good Children In The Making, Inc. Bowie, MD Tax Clearance No. 13-1139-0111 SSA/CPA-14-017	18	\$763,074	\$782,154 \$1,545,228
Jumoke, Inc. Baltimore, MD Tax Clearance No. 13-1141-0111 SSA/CPA-14-019	22	\$893,002	\$915,332 \$1,808,334
*Maple Shade Youth and Family Services, Inc. Mardela Springs, MD Tax Clearance No. 13-1145-0110 SSA/CPA-14-023	10	\$430,760	\$441,530 \$872,290

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	7-S (Cont.)	ATTACHMENT		
*Mosaic Community Services, Inc. Timonium, MD Tax Clearance No. 13-1147-0110 SSA/CPA-14-026	12	\$527,052	\$540,228	\$1,067,280
NHS Maryland A/K/A NHS Maryland, Inc. Harrisburg, PA Tax Clearance No. 13-1151-0110 SSA/CPA-14-030	10	\$1,025,000	\$1,050,630	\$2,075,630
Umbrella Therapeutic Services, Inc. Lanham, MD Tax Clearance No. 13-1162-0111 SSA/CPA-14-042	10	\$356,410	\$365,320	\$721,730
Progressive Steps, Inc. Baltimore, MD Tax Clearance No. 13-1154-0110 SSA/CPA-14-033	15	\$484,155	\$496,260	\$980,415

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	7-S (Cont.)	ATTACHMENT	
Wellington Incorporated Bowie, MD Tax Clearance No. 13-1259-0110 SSA/CPA-14-043	20	\$829,380	\$1,679,500
Total for BPO No. N00B4400003		\$8,083,417	\$16,368,940
GRAND TOTAL:	2623	\$129,578,422	\$262,396,362

*Note: * Contractor is a MDOT Certified MBE.
All Contractors are Incumbents.*

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 8-S

Agency Contact: Sandy Johnson
410-767-7408
SJohnson5@dhr.state.md.us

DEPARTMENT/PROGRAM:

Human Resources (DHR)
Social Services Administration (SSA)

CONTRACT IDS:

See Attachment 1;
Residential Child Care Services
ADPICS #: See Attachment 1

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Approval request to provide Residential Child Care (RCC) services for a total of 760 clients at various locations throughout Maryland through 44 separate RCC contracts.

AWARDS:

See Attachment 1

TERM:

7/1/2013 – 6/30/2016 (w/2 one-year renewal options)

AMOUNT:

\$213,554,413 NTE (3 Years; Base Contract)
 \$ 74,773,285 Est. (1 Year; 1st Renewal Option)
\$ 76,642,663 Est. (1 Year; 2nd Renewal Option)
 \$364,970,361 NTE Total (5 Years)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

See Attachment 2

MBE PARTICIPATION:

MBE PARTICIPATION: 7 of the 44 Providers are MDOT Certified MBEs;
0% Subcontracting Goal (Providers with less than 25 beds) – 39 Providers (See Attachment 1)
5% Subcontracting Goal (Providers with 25 or more beds) – 5 Providers (See Attachment 1)

PERFORMANCE SECURITY:

None

HIRING AGREEMENT ELIGIBLE:

Yes for all

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S (Cont.)

INCUMBENTS: See Attachment 1

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHR website. Copies of the solicitation notice were sent directly to 74 prospective vendors, 73 of which are Maryland firms, and included eight MBEs.

In response to the RFP, 71 proposals were received from 58 Offerors. Of the 58 Offerors, the following actions occurred:

- One Offeror was purchased by another Offeror;
- Four Offerors' proposals were determined not to be reasonably susceptible of being selected for award;
- Nine Offerors' proposals were ranked technically lower than others and were not recommended for contract awards as the required number of beds for those particular programs was allocated and recommended for award to higher ranked Offerors; and finally,
- 44 Offerors with 47 proposals are being recommended for awards. Based upon the required number of beds needed for a particular program, some Offerors were awarded all beds proposed, while other Offerors received awards for fewer beds than proposed.

Offerors were allowed to submit Proposals for one or more regions/jurisdictions and/or programs. Each successful Offeror will receive one contract regardless of the number of programs it is awarded to serve.

Seven of the 44 successful Offerors are MDOT certified MBE Prime Contractors (see Attachment 1). Five of the 44 successful Offerors have 25 or more beds and are required to meet a 5% MBE participation goal.

In an effort to obtain the highest quality of Residential Child Care (RCC) services, DHR included performance measures and a performance report as part of the technical evaluation of the procurement. The performance report was considered substantially more important than all other evaluation criteria. Performance was rated in three areas: (1) child safety, (2) licensing and monitoring, and (3) child well-being. These measures were developed collaboratively with provider organizations through DHR's Provider Advisory Council. Performance reports were issued for each licensed site location utilized by an existing RCC Contractor, since many providers have multiple locations. A number of Offerors have multiple site locations within a single geographical region (see Attachment 2).

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S (Cont.)

Although the same technical proposal was used when an Offeror had multiple site locations, the performance report and per diem may have differed for each site location. Because performance reports were issued by site location, proposals were ranked and awards were recommended by site location. In addition, technical factors were weighted more than financial factors in the overall award determination.

If an existing RCC Contractor proposed a new program for which it had no past performance rating, the score from the existing RCC Contractor's most similar program in scope with the new program was used for the performance rating in the proposal. For all other Offerors (licensed Providers who did not have an existing RCC contract with DHR) specific documentation was submitted with their proposals in order for DHR to prepare a performance report.

RCC services resulting from this RFP will be delivered through five distinct Programs as follows:

- **Developmentally Disabled Program** – To provide a stable setting for children with mild to severe developmental disabilities who require 24 hour supervision and intensive staff care to meet daily needs through a range of service levels.
- **Diagnostic Evaluation and Treatment Program** – To serve youth who are previously undiagnosed or severely disorganized, who due to trauma or mental illness are a danger to themselves and lack a treatment plan that will provide for stable placement in the community.
- **Group Homes** – To provide general care to youth for the purpose of ensuring their basic needs, well-being and preparing them for independence. Group Homes serve youth who require awake, overnight supervision and have exhibited behaviors that complicate family placement.
- **High Intensity Group Homes** – To serve children and youth presenting emotional and/or behavioral conditions requiring a higher level of structure, supervision, behavior management/modification, and clinical intervention.
- **Psychiatric Respite** – To serve youth who are discharged from a psychiatric hospitalization with a placement recommendation for a residential treatment center, less restrictive placement, or diversion from a psychiatric hospitalization.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S (Cont.)

Two other RCC program categories were requested in the RFP, but resulted in no awards. One was a new program category for "Teen Girls w/Anti-social Behaviors". No proposals were received for this program. The "Medically Fragile" RCC program only received one proposal that was determined not to be reasonably susceptible of being selected for award. The three RCC Contractors that currently provide medically fragile group home services failed to submit proposals within the time allowed for receipt of proposals. Therefore, these three contracts were extended for a six month period (3/6/2013 DBM BPW Agenda, Item 4-S-MOD) to allow DHR time to conduct a new procurement (General Expression of Interest) for these services.

The RCC facilities will be located in all jurisdictions throughout the State, serving children/youth committed to State custody. A roster of successful Offerors for each group home category and region/jurisdiction, ranked from highest to lowest, will be made available to each local Department of Social Services (LDSS) for referral purposes. The ranking is based upon the Technical Proposal and consideration of the Financial Proposal and rates approved by the Interagency Rates Committee (IRC) or the Maryland State Department of Education (MSDE) Division of Special Education, Early Intervention Services Nonpublic Section. The LDSS will exercise complete discretion to determine the most appropriate, most proximate and least restrictive placement that is available at the time the child/youth needs to be placed. The LDSS will take into consideration the individualized needs assessment of children/youth, proximity of the Program, availability of beds and the ability of the Program to meet the specific needs of the children/youth. Thereafter, those successful Offerors that meet the criteria for placement will be selected based upon their order of overall (combined technical and financial) ranking from highest to lowest.

The services of each Contractor will be used at the sole discretion of DHR. DHR makes no guarantee as to the number of children/youth to be placed with any Contractor. These are Purchase of Care contracts paid on a fee for service basis for the actual children/youth placed in a Contractor's care, and then only for the actual number of days each child is with the Contractor.

The standards that must be met and maintained by residential child care programs for children and youth are delineated in COMAR 14.31.06.01. These requirements are designed to protect the health, safety and well being of children placed in residential child care programs.

COMAR 14.31.02.03B(13) defines RCC programs as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law."

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S (Cont.)

Two Offerors filed Protests. One Offeror filed two Protests, which were denied by DHR. This Offeror has filed an Appeal with the Maryland State Board of Contract Appeals (MSBCA). The second Offerors' Protest was also denied by DHR. This Offeror has also filed an Appeal with the MSBCA. DHR requests approval of the 44 contracts notwithstanding the Protests and Appeals in order to protect substantial State interests. The substantial State interests are the 760 children being served by these 44 RCC providers.

By approving this item, per COMAR 21.10.02.11.A, the Board of Public Works will be deemed to specifically find that execution of the 44 contracts without delay is necessary to protect substantial State interests and it will specifically be doing so notwithstanding the Protest and Appeal.

FUND SOURCE: 66% General; 34% Federal
(Title IV-E)

APPROP. CODE: N00G0001

RESIDENT BUSINESSES: Yes for all

MD TAX CLEARANCES: See Attachment 1

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ATTACHMENT 1

ITEM: 8-S (Cont.)

<u>Awardees/Contract#/City/State/BPO#/Tax Clearance/MBE</u>	<u># of Beds</u>	<u>Base Contract Amount (3 Yrs.)</u>	<u>Renewal Option #1 Amount (1 Yr.)</u>	<u>Renewal Option #2 Amount (1 Yr.)</u>	<u>Total Contract Amount (5 Yrs.)</u>
<i><u>Providers without a MBE Goal:</u></i>					
<i><u>N00B4400054</u></i>					
Adventist Healthcare, Inc. dba Adventist Behavioral Health Rockville, MD MD Tax Clearance #: 13-0868-1111 Contract Number: SSA/RCC-14-044	16	\$4,767,576	\$1,669,304	\$1,711,032	\$8,147,912
All That Matters, Inc. Fort Washington, MD MD Tax Clearance #: 13-1048-0111 Contract Number: SSA/RCC-14-001	8	\$1,884,192	\$659,720	\$676,216	\$3,220,128
The ARC of Washington County, Inc. * Hagerstown, MD MD Tax Clearance #: 13-0890-1100 Contract Number: SSA/RCC-14-002	17	\$4,320,272	\$1,512,695	\$1,550,515	\$7,383,482

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	8-S (Cont.)	ATTACHMENT 1			
Aunt Hattie's Place, Inc. Baltimore, MD MD Tax Clearance #: 13-0895-0110 Contract Number: SSA/RCC-14-005	12	\$2,747,280	\$961,920	\$985,968	\$4,695,168
The Benedictine School for Exceptional Children, Inc. Ridgely, MD MD Tax Clearance #: 13-0077-1110 Contract Number: SSA/RCC-14-006	24	\$7,555,434	\$2,645,442	\$2,711,574	\$12,912,450
Brook Lane Health Services, Inc. Hagerstown, MD MD Tax Clearance #: 13-0074-1010 Contract Number: SSA/RCC-14-008	21	\$5,412,048	\$1,894,956	\$1,942,329	\$9,249,333
The Brotherhood & Sisterhood (BSI) International/Blacks & Whites Uniting Communities * Silver Spring, MD MD Tax Clearance #: 13-0079-0010 Contract Number: SSA/RCC-14-009	9	\$2,953,557	\$1,034,154	\$1,060,011	\$5,047,722

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	8-S (Cont.)	ATTACHMENT 1				
Care With Class, Inc. Baltimore, MD MD Tax Clearance #: 13-1034-0111 Contract Number: SSA/RCC-14-010	11	\$2,135,705	\$747,791	\$766,491	\$3,649,987	
Cedar Ridge Children's Home & School, Inc. Williamsport, MD MD Tax Clearance #: 13-0889-0110 Contract Number: SSA/RCC-14-011	6	\$1,700,514	\$595,410	\$610,296	\$2,906,220	
Challengers Independent Living, Inc. Baltimore, MD MD Tax Clearance #: 13-1038-0110 Contract Number: SSA/RCC-14-012	12	\$2,608,188	\$913,224	\$936,060	\$4,457,472	
Changing Lives at Home, Inc. Baltimore, MD MD Tax Clearance #: 13-1044-0110 Contract Number: SSA/RCC-14-013	5	\$1,107,495	\$387,775	\$397,470	\$1,892,740	
The Children's Guild, Inc. Baltimore, MD MD Tax Clearance #: 13-0874-1110 Contract Number: SSA/RCC-14-014	24	\$7,265,040	\$2,543,760	\$2,607,360	\$12,416,160	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	8-S (Cont.)	ATTACHMENT 1			
CIS&H, Inc.		16	\$4,279,488	\$1,498,400	\$1,535,856
Upper Marlboro, MD					\$7,313,744
MD Tax Clearance #: 13-0078-0011					
Contract Number: SSA/RCC-14-016					
Day By Day Residential Services, Inc.		6	\$1,271,508	\$445,206	\$456,336
Owings Mills, MD					\$2,173,050
MD Tax Clearance #: 13-1033-0111					
Contract Number: SSA/RCC-14-017					
Family Services, Inc. *		11	\$3,186,392	\$1,115,675	\$1,143,571
Baltimore, MD					\$5,445,638
MD Tax Clearance #: 13-0876-0110					
Contract Number: SSA/RCC-14-018					
Hebron Association for Community Services, Inc.		10	\$2,240,190	\$784,370	\$803,980
Silver Spring, MD					\$3,828,540
MD Tax Clearance #: 13-0081-0111					
Contract Number: SSA/RCC-14-020					
Inner County Outreach, Inc.		12	\$2,312,352	\$809,640	\$829,884
Aberdeen, MD					\$3,951,876
MD Tax Clearance #: 13-0897-0110					
Contract Number: SSA/RCC-14-021					

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	8-S (Cont.)	ATTACHMENT 1			
Inspiring Minds, Inc. Windsor Mill, MD MD Tax Clearance #: 13-1041-0111 Contract Number: SSA/RCC-14-022	4	\$831,144	\$291,012	\$298,288	\$1,420,444
JS Social Services, Inc. Odenton, MD MD Tax Clearance #: 13-0900-0111 Contract Number: SSA/RCC-14-023	4	\$867,536	\$303,756	\$311,348	\$1,482,640
Jumoke, Inc. Baltimore, MD MD Tax Clearance #: 13-1036-0111 Contract Number: SSA/RCC-14-024	15	\$3,172,605	\$1,110,840	\$1,138,605	\$5,422,050
Linwood Center, Inc. Ellicott City, MD MD Tax Clearance #: 13-0080-1110 Contract Number: SSA/RCC-14-025	2	\$891,998	\$312,322	\$320,130	\$1,524,450
Making a Great Individual Contribution, Inc. Baltimore, MD MD Tax Clearance #: 13-0898-0010 Contract Number: SSA/RCC-14-026	7	\$1,508,003	\$528,010	\$541,212	\$2,577,225

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	8-S (Cont.)	ATTACHMENT 1				
The Maryland Salem Children's Trust, Inc. *	12	\$2,868,528	\$1,004,376	\$1,029,480	\$4,902,384	
Frostburg, MD						
MD Tax Clearance #: 13-0899-0011						
Contract Number: SSA/RCC-14-027						
Maryland Sheriff's Youth Ranch, Inc.	8	\$1,729,816	\$605,680	\$620,824	\$2,956,320	
Buckystown, MD						
MD Tax Clearance #: 13-0886-0110						
Contract Number: SSA/RCC-14-028						
McJoy's Joy Covenant, Inc.	8	\$1,723,264	\$603,384	\$618,472	\$2,945,120	
Baltimore, MD						
MD Tax Clearance #: 13-1045-0111						
Contract Number: SSA/RCC-14-029						
The National Center for Children & Families, Inc.	20	\$6,633,200	\$2,322,520	\$2,380,580	\$11,336,300	
Bethesda, MD						
MD Tax Clearance #: 13-0878-0110						
Contract Number: SSA/RCC-14-030						

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	8-S (Cont.)	ATTACHMENT 1				
National Center on Institutions and Alternatives, Inc. (NCIA) * Baltimore, MD MD Tax Clearance #: 13-0891-1110 Contract Number: SSA/RCC-14-031	21	\$5,912,802	\$2,070,306	\$2,122,071	\$10,105,179	
Our Fortress Homes, Inc. Baltimore, MD MD Tax Clearance #: 13-0879-0110 Contract Number: SSA/RCC-14-032	8	\$2,275,760	\$796,824	\$816,744	\$3,889,328	
Our House Youth Home, Inc. Brookeville, MD MD Tax Clearance #: 13-0880-0110 Contract Number: SSA/RCC-14-033	6	\$1,202,136	\$420,912	\$431,436	\$2,054,484	
Rolling Vista Place, Inc. Baltimore, MD MD Tax Clearance #: 13-1037-0111 Contract Number: SSA/RCC-14-034	8	\$1,678,904	\$587,848	\$602,544	\$2,869,296	
San Mar Children's Home, Inc. Boonsboro, MD MD Tax Clearance #: 13-0881-0110 Contract Number: SSA/RCC-14-035	16	\$4,350,581	\$1,523,307	\$1,561,391	\$7,435,279	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	8-S (Cont.)	ATTACHMENT 1			
Sarah's House, Inc. Baltimore, MD MD Tax Clearance #: 13-1043-0110 Contract Number: SSA/RCC-14-036	11	\$2,513,566	\$880,088	\$902,088	\$4,295,742
Sheppard Pratt Health System, Inc. * Baltimore, MD MD Tax Clearance #: 13-0075-1111 Contract Number: SSA/RCC-14-037	24	\$11,587,008	\$4,057,032	\$4,158,456	\$19,802,496
Shorehaven, Inc. Elkton, MD MD Tax Clearance #: 13-0081-0111 Contract Number: SSA/RCC-14-038	24	\$8,023,584	\$2,809,344	\$2,879,568	\$13,712,496
Structures Youth Home, Inc. Faulkner, MD MD Tax Clearance #: 13-1050-0010 Contract Number: SSA/RCC-14-039	15	\$2,804,970	\$982,125	\$1,006,680	\$4,793,775
Transformations, Inc. Owings Mills, MD MD Tax Clearance #: 13-1039-0111 Contract Number: SSA/RCC-14-040	10	\$2,500,860	\$875,650	\$897,540	\$4,274,050

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	8-S (Cont.)	ATTACHMENT 1			
TuT's, Inc. Baltimore, MD MD Tax Clearance #: 13-1042-0110 Contract Number: SSA/RCC-14-041	14	\$3,105,144	\$1,087,226	\$1,114,400	\$5,306,770
Williams Life Center, Inc. Upper Marlboro, MD MD Tax Clearance #: 13-1047-0010 Contract Number: SSA/RCC-14-042	16	\$3,588,736	\$1,256,544	\$1,287,952	\$6,133,232
Youth Enterprise Services, Inc. Baltimore, MD MD Tax Clearance #: 13-0893-0110 Contract Number: SSA/RCC-14-043	12	\$2,580,936	\$903,684	\$926,280	\$4,410,900
Total for BPO No. N00B4400054		\$130,098,312	\$45,552,232	\$46,691,038	\$222,341,582

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ATTACHMENT 1

ITEM: 8-S (Cont.)

Providers with a 5% MBE Participation Goal:

N00B4400049 50 \$15,754,388 \$5,516,212 \$5,654,114 \$26,924,714

Arrow Child & Family Ministries of Maryland, Inc.

Baltimore, MD

MD Tax Clearance #: 13-0070-0110

Contract Number: SSA/RCC-14-003

N00B4400046

Associated Catholic Charities, Inc. *

St. Vincent's Villa

Timonium, MD

MD Tax Clearance #: 13-0071-1110

Contract Number: SSA/RCC-14-004

N00B4400047

The Board of Child Care United Methodist Church, Inc.

Baltimore, MD

MD Tax Clearance #: 13-0896-0110

Contract Number: SSA/RCC-14-007

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	8-S (Cont.)	ATTACHMENT 1			
<i>N00B4400048</i>					
The Children's Home, Inc.		45	\$11,194,438	\$3,919,589	\$4,017,582
Catonsville, MD					\$19,131,609
MD Tax Clearance #: 13-0072-0110					
Contract Number: SSA/RCC-14-015					
<i>N00B4400051</i>					
Hearts & Homes for Youth, Inc.		30	\$8,077,162	\$2,828,112	\$2,898,808
Silver Spring, MD					\$13,804,082
MD Tax Clearance #: 13-0888-0110					
Contract Number: SSA/RCC-14-019					
GRAND TOTAL:		760	\$213,554,413	\$74,773,285	\$76,642,663
					\$364,970,361

NOTE: * Provider is a MDOT Certified MBE.
All Providers are Incumbents.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S (Cont.)

ATTACHMENT 2

BIDS OR PROPOSALS (Cont.):
Developmentally Disabled Program
**The Benedictine School for Exceptional
Children, Inc.**

Eastern Shore	5	\$147.43 / 1	5
Eastern Shore	5	\$363.70 / 4	6

**The Brotherhood & Sisterhood (BSI)
International/Blacks & Whites Uniting
Communities**

Southern MD	1	\$285.20 / 2	1
Central MD	2	\$285.20 / 2	2
Central MD	3	\$285.20 / 2	3

CIS&H, Inc.

Southern MD	2	\$232.45 / 1	2
Southern MD	2	\$232.45 / 1	2
Southern MD	2	\$232.45 / 1	2
Southern MD	2	\$232.45 / 1	2

**Hebron Association for Community
Services, Inc.**

Central MD	5	\$194.68 / 1	5
Central MD	5	\$194.68 / 1	5

Linwood Center, Inc. #

Central MD	4	\$397.29 / 3	4
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**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S (Cont.)

ATTACHMENT 2

Shorehaven, Inc.	Eastern Shore	1	\$290.54 / 3	1
	Eastern Shore	2	\$290.54 / 3	2
	Eastern Shore	3	\$290.54 / 3	3
	Eastern Shore	3	\$290.54 / 3	3
	Eastern Shore	3	\$290.54 / 3	3
	Eastern Shore	4	\$290.54 / 3	4

Diagnostic Evaluation and Treatment Program
Arrow Child & Family Ministries of Maryland, Inc.

Statewide	1	\$284.92 / 1	1
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Associated Catholic Charities

Statewide	2	\$430.99 / 4	2
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The Children's Home, Inc.

Statewide	3	\$309.03 / 3	3
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Group Homes Program
All That Matters, Inc.

Southern MD	4	\$204.68 / 7	4
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The Arc of Washington County, Inc.

Western MD	5	\$197.01 / 3	5
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Arrow Child & Family Ministries of Maryland, Inc.

Balto./Harford	4	\$254.11 / 9	4
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**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	8-S (Cont.)	ATTACHMENT 2			
Aunt Hattie's Place, Inc.		Baltimore City	19	\$198.96 / 14	19
Board of Child Care of the United Methodist Church, Inc.		Balto./Harford	1	\$234.67 / 7	1
		Balto./Harford	2	\$234.67 / 7	2
		Central MD	1	\$234.67 / 4	1
		Central MD	1	\$234.67 / 4	1
		Western MD	2	\$234.67 / 6	2
Care With Class, Inc.		Baltimore City	3	\$168.73 / 1	3
		Baltimore City	4	\$168.73 / 1	4
		Baltimore City	5	\$168.73 / 1	5
Challengers Independent Living, Inc.		Baltimore City	23	\$188.89 / 9	23
		Baltimore City	24	\$188.89 / 9	24
Changing Lives at Home, Inc.		Baltimore City	26	\$192.49 / 11	26
The Children's Home, Inc.		Balto./Harford	3	\$186.16 / 2	3
		Balto./Harford	3	\$186.16 / 2	3
Day By Day Residential Services, Inc.		Baltimore City	20	\$184.17 / 6	20
Hearts & Homes for Youth & Families, Inc.		Southern MD	3	\$196.19 / 5	3

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:		8-S (Cont.)		ATTACHMENT 2	
Inner County Outreach, Inc.	Balto./Harford	5	\$167.47 / 1	5	
	Balto./Harford	5	\$167.47 / 1	5	
Inspiring Minds, Inc. ±	Baltimore City	12	\$180.58 / 2	12	
JS Social Services, Inc.	Central MD	2	\$188.49 / 1	2	
Jumoke, Inc.	Baltimore City	6	\$183.81 / 5	6	
	Baltimore City	7	\$183.81 / 5	7	
	Baltimore City	8	\$183.81 / 5	8	
Making a Great Individual Contribution, Inc.	Balto./Harford	7	\$187.22 / 4	7	
	Balto./Harford	7	\$187.22 / 4	7	
The Maryland Salem Children's Trust, Inc.	Western MD	1	\$207.74 / 4	1	
	Western MD	1	\$207.74 / 4	1	
Maryland Sheriff's Youth Ranch, Inc.	Western MD	3	\$187.91 / 1	3	
McJoy's Joy Covenant, Inc.	Baltimore City	1	\$187.20 / 8	1	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S (Cont.)

ATTACHMENT 2

National Center on Institutions & Alternatives, Inc.

Baltimore City	14	\$244.69 / 16	14
Baltimore City	14	\$244.69 / 16	14
Baltimore City	15	\$244.69 / 16	15
Baltimore City	16	\$244.69 / 16	16
Baltimore City	17	\$244.69 / 16	17
Baltimore City	18	\$244.69 / 16	18

Rolling Vista Place, Inc. ±

Baltimore City	13	\$182.38 / 3	13
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Sarah's House, Inc.

Baltimore City	21	\$198.59 / 13	21
Baltimore City	22	\$198.59 / 13	22

Structures Youth Home, Inc.

Southern MD	5	\$162.51 / 1	5
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Transformations, Inc.

Baltimore City	2	\$217.34 / 15	2
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TuTTie's Place, Inc.

Baltimore City	9	\$192.75 / 12	9
Baltimore City	10	\$192.75 / 12	10

Williams Life Center, Inc.

Southern MD	1	\$194.93 / 4	1
Southern MD	2	\$194.93 / 4	2

Youth Enterprises Services, Inc.

Baltimore City	11	\$186.92 / 7	11
Balto./Harford	6	\$186.92 / 3	6

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S (Cont.)

ATTACHMENT 2

High Intensity Program

The Arc of Washington County, Inc.

Western MD	1	\$230.79 / 3	1
Western MD	2	\$230.79 / 3	2
Western MD	2	\$230.79 / 3	2

Board of Child Care of the United Methodist Church, Inc.

Balto./Harford	1	\$240.95 / 2	1
Southern MD	1	\$259.08 / 2	1
Southern MD	2	\$259.08 / 2	2
Eastern Shore	N/A **	\$240.95 / N/A **	N/A **

Cedar Ridge Children's Home and School, Inc.

Western MD	6	\$246.31 / 6	8
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The Children's Guild, Inc.

Baltimore City	1	\$263.07 / 3	1
Baltimore City	2	\$263.07 / 3	2

Family Services, Inc.

Baltimore City	3	\$251.74 / 2	3
Southern MD	3	\$251.74 / 1	3

Hearts & Homes for Youth & Families, Inc.

Central MD	2	\$251.63 / 5	3
Central MD	5	\$230.95 / 2	5

National Center for Children & Families, Inc.

Central MD	1	\$288.23 / 8	1
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**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S (Cont.)		ATTACHMENT 2		
Our Fortress Homes, Inc.	Baltimore City	5	\$247.22 / 1	5
Our House Youth Home, Inc.	Central MD	3	\$174.12 / 1	2
San Mar Children's Home, Inc. #	Western MD	3	\$220.43 / 1	3
	Western MD	3	\$240.83 / 5	4
	Western MD	3	\$257.51 / 7	5
<u>Psychiatric Respite Program</u>				
Brook Lane Health Services, Inc.	Statewide	1	\$219.31 / 1	1
Sheppard Pratt Health System, Inc.	Statewide	2	\$419.58 / 2	2

*NOTE: * Technical factors had greater weight than financial factors in the overall ranking determination.*

*** Only one proposal was received for this program in this jurisdiction.*

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT
9-5 (Cont.)

ITEM: 9-S
REQUESTING AGENCY REMARKS: 1. Agency Contact: Joselyn Hopkins
410-339-5013
jhopkins@dpscs.state.md.us
house and rehabilitate those individuals who have been convicted of crimes, but who, in the judgment of the courts and appropriate correctional personnel, can be best rehabilitated in community facilities without substantial danger to the community. Currently, Threshold Inc. is the only Contractual Pre-Release Service in Baltimore City.
DEPARTMENT/PROGRAM: Public Safety & Correctional Services (DPSCS)
Corrections (Community Supervision Division)

Threshold, Inc. was established as a Contractual Pre-Release Service Center pursuant to an opinion of the Attorney General's Office, 65 Md. 2d 112 (1980). Further, the City of Baltimore requires that a special zoning ordinance be adopted by the City Council and signed by the Mayor before a facility can be established to provide these services. Threshold, Inc. is the only Pre-Release Center authorized in Baltimore City.

CONTRACT DESCRIPTION: Contract for the continued operation of a 30-bed Contractual Pre-Release Service in Baltimore City. DPSCS Community Supervision Division (formerly Division of Parole and Probation) operates institutions for adult male and female offenders throughout the State. As part of its operations, Community Supervision contracts for Community Contractual Pre-release Services.

AWARDS: The per diem rate was increased by \$0.81 on October 12, 2012. This is the first increase in the per diem rate since FY2010.
Threshold, Inc.
Baltimore, MD

TERM: The inmate's room/board recovery fee is paid by the Inmate for work outside the institution on work release. The Contractor collects the room/board recovery fee from the Inmate. Work Release and other earnings. The fees collected are deducted from the total invoice amount billed to DPSCS. The fees are estimated and deposited into the State's revenue account.
7/1/2013 - 6/30/2014

AMOUNT: \$591,291 Est. (State's portion)
\$54,650 Est. (Inmate's room/board recovery fee)
\$645,941 NTE Total (1 Year)

Due to the nature of the services to be provided, there are no substantial performance guarantees. However, the Contractor is a Maryland Certified MBE.
(See Requesting Agency Remarks below)

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: 100% (Contractor is a Maryland Certified MBE)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S (Cont.)

FUND SOURCE: 90% General;
10% Special (Inmate's room/board recovery fee)

APPROP. CODE: Q00A0202

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1594-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 10-S

Agency Contact: Michael DiBattista
410-230-3344
DIBATTIM@djs.state.md.us

DEPARTMENT/PROGRAM:

Department of Juvenile Services (DJS)
Contractual Residential Operations

CONTRACT IDS:

See Attachment

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Request for approval of 12 contracts for currently licensed contractors to provide residential and non-residential services for youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, therapeutic and regular group homes, residential schools, home based therapy or supervision, non-residential programs, and independent living programs.

AWARDS:

See Attachment

TERM:

7/1/2013 – 6/30/2016

AMOUNT:

\$35,179,300 Grand Total (3 Years)
(See Attachment)

PROCUREMENT METHOD:

Non-Competitive Negotiated Procurement of Human, Social, Cultural or Educational Services

BIDS OR PROPOSALS:

N/A

MBE PARTICIPATION:

2 of the 12 Providers are MDOT Certified MBEs;
1 Provider is to strive for 3% MBE Participation;
1 Provider is to strive for 5% MBE Participation
(See Requesting Agency Remarks below)

PERFORMANCE SECURITY:

None

INCUMBENTS:

See Attachment

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S (Cont.)

REQUESTING AGENCY REMARKS: DJS is required to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile court to be placed in specific types of programs. Since DJS does not have a sufficient number of state operated programs, private providers have been relied upon to provide the majority of these services and programs. The types of residential programs include: treatment foster care, group homes, therapeutic group homes, shelter homes, residential treatment centers, residential educational programs or schools and independent living programs. Home based supervision treatment and therapy are also provided. There are approximately 526 youth in these programs daily.

For In-State providers, the State's Office of Children, through the Interagency Rates Committee (IRC), sets standardized rates for these services. Similarly, for out-of-State providers a government organization in the provider's state establishes or approves standardized rates (the rate setting authority). For both In-State and out-of-State providers, DJS determines the not to exceed amounts of each contract based upon an estimated number of youth that may require these services annually. Contractors are paid only for the youth placed in the program for the actual number of days they receive services. Daily or Per Diem rates are paid in accordance with the IRC (or the rate setting authority for out-of-State providers).

These services were procured through Non-Competitive Negotiated Procurement of Human, Social or Educational Services. (See State Finance and Procurement Article 13-106 and COMAR 21.14.01.03 G). The reasons for employing this method of procurement are:

- DJS's Secretary and Procurement Officer have determined that two or more sources for the service are available but that because of the absence of effective competition, it is unreasonable to expect those sources to respond to an Invitation for Bids under COMAR 21.05.02 or Request for Proposals under COMAR 21.05.03;
- For these services, the recommended contractors have submitted an acceptable response to a Request for a General Expression of Interest (RGEI) that was last advertised through postal mailings on April 5, 2013.
- Under this procurement method, contractors that respond to the RGEI may be awarded contracts as the need arises, as determined by the Agency head. As stated above, the DJS Secretary has now made this determination; and,
- The Maryland Office of Children is the single point of entry for these services under approved negotiated rates for youth of the various State Agencies.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S (Cont.)

Out-of-State Contractors are used only when In-State Contractors are not available. Youth with special physical, mental or emotional needs or who do not meet the admission criteria of In-State Contractors, are placed with out-of-State Contractors.

All Contractors are reviewed individually to determine possible MBE participation goals of up to 5% depending on the licensing capacity. Most Contractors were not previously required to have a MBE participation goal, and they submitted their provider budgets to the IRC without any instructions towards developing a MBE participation goal. Two of the Contractors received MBE goals and are identified on the attachment.

In addition to the above outcomes, DJS is continuing to work with GOMA, DHR, MSDE, and DBM to develop a Statewide protocol for Per Diem Contractors to utilize for compliance with the MBE goal requirements, including placing language in the IRC Rate Application packet issued by MSDE annually.

FUND SOURCE:	67.7% General; 32.3% Federal
APPROP. CODE:	V00G102
RESIDENT BUSINESSES:	See Attachment
MD TAX CLEARANCES:	See Attachment

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	10-S (Cont.)	ATTACHMENT	<u>CONTRACT IDS/ADPICS #/AWARDS/MBE</u>	<u>NTE</u> <u>AMOUNT</u>	<u>INCUMBENT</u> <u>YES or NO</u>	<u>RESIDENT</u> <u>BUSINESS YES or</u> <u>NO</u>	<u>MD TAX</u> <u>CLEARANCE</u>
			14-PD-001; V00B3400048; Services: R, GH Building Communities Today for Tomorrow, Inc. * Baltimore, MD	\$ 995,000	Yes	Yes	13-1694-0111
			14-PD-003; V00B3400046; Services: R Clarinda Youth Corporation, Inc. Clarinda, IA	\$ 2,880,000	Yes	No	13-1618-0000
			14-PD-004; V00B3400044; Services: R, RTC Cornell Abraxas, Inc. Pittsburgh, PA	\$ 6,900,000	Yes	No	13-1619-0011
			14-PD-005; V00B3400043; Services: R, GH, RTC Father Flanagan's Boys' Home, Inc. Boys Town, NE	\$ 1,400,000	Yes	No	13-1705-0010

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	10-S (Cont.)	ATTACHMENT		
14-PD-006; V00B3400052; Services: NR Living Classrooms Foundation Baltimore, MD		\$ 890,000	Yes	Yes
				13-1620-1110
14-PD-007; V00B3400047; Services: GH Maryland Sheriff's Youth Ranch Buckeystown, MD		\$ 1,200,000	Yes	Yes
				13-1621-0110
14-PD-008; V00B3400051; Services: ILP National Center on Institutional Alternatives (NCIA) * Baltimore, MD MBE Participation Goal: 3%		\$ 2,160,000	Yes	Yes
				13-1622-1110
14-PD-013; V00B3400045; Services: R Rite of Passage, Inc. - Canyon State Program Minden, NV		\$ 1,800,000	Yes	No
				13-1623-1111

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	10-S (Cont.)	ATTACHMENT		
14-PD-002; V00B3400053; Services: R, GH, TGH, RS The Children's Home, Inc. Catonsville, MD MBE Participation Goal: 5%		\$ 1,500,000	Yes	Yes
				13-1624-0110
14-PD-010; V00B3400059; Services: R, RTC UHS of Delaware, Inc. King of Prussia, PA		\$ 11,100,000	Yes	No
				13-1625-0111
14-PD-011; V00B3400050; Services: NR Youth Advocate Programs, Inc. Harrisburg, PA		\$ 2,554,300	Yes	No
				13-1626-0110

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM:	10-S (Cont.)	ATTACHMENT		
14-PD-012; V00B3400049; Services: GSC Youth Enterprise Services, Inc. Baltimore, MD			Yes	13-1706-0110
	\$ 1,800,000		Yes	
Total	\$ 35,179,300			

Note: Code for Type of Facility/Services: R = Residential; NR = Non-Residential; GH = Group Home; GSC = Group Shelter Care; TGH = Therapeutic Group Home; RS = Residential School; S= Shelter Care; ILP = Independent Living Program; RTC = Residential Treatment Center

* Contractor is a MDOT Certified MBE.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 11-S **Agency Contact:** Regina Jackson
410-799-2900 ext. 312
Regina.Jackson@maryland.gov

DEPARTMENT/PROGRAM: Maryland Department of State Police (MDSP)
Forensic Sciences Division (FSD)

CONTRACT ID: MDSP-QMDR3400052;
Latent Print Services
ADPICS # W00B3400079

CONTRACT DESCRIPTION: Provide latent print laboratory services for the
Maryland Department of State Police Forensic Sciences Division.

AWARD: Ron Smith & Associates, Inc.
Collinsville, MS

TERM: 6/13/2013 – 6/12/2018 (5 Years)

AMOUNT: \$2,000,000 NTE

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: Only One Bid Received

MBE PARTICIPATION: 0% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids
(IFB) was advertised in *eMaryland Marketplace*.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 11-S (Cont.)

Only one bid was received in response to this solicitation. The recommended contractor is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Ron Smith & Associates, Inc., the sole Bidder.

One potential bidder did submit the "No Bid" Response Form, citing that (1) Specifications are unclear, too restrictive, etc.; (2) Time allotted for completion of the Bid/Proposal is insufficient; and (3) Bonding/Insurance requirements are restrictive.

The purpose of this new contract is to provide latent print examinations, comparative services, and formal reports required for the Forensic Sciences Division to address the current backlog of approximately 1500 cases. Previously, this is work that would have been performed by employees of Maryland Department of State Police Forensic Sciences Division (MDSP-FSD). However, since there is a reduction in the number of in-house staff; the external support of Contractors is necessary.

The Contractor must be in compliance with the Health-General Article of Maryland Code, 17-02-01), which requires that after December 31, 2011 a forensic laboratory shall hold a license issued by the Secretary of DHMH before the forensic laboratory may offer or perform forensic analysis in the State. Forensic laboratory is defined to mean "a facility, entity, or site that offers to perform forensic analysis."

The Contractor laboratory must be accredited or present their manuals for MDSP-FSD review. The review is needed to ensure that the Contractor is performing quality work and meets the criteria outlined in the ISO/IEC International 17025:2005 and the ASCLD/LAB Supplemental Requirements for the Accreditation of Forensic Science Testing Laboratories (2010). The MSP-FSD Quality Assurance Manual requires such a review if a no accredited Contractor is available.

Certification of Latent Print examiners by the International Association of Identification is required in order to ensure the competence and experience of the Contractor's examiners. In addition, recent results from external proficiency test and court testimony experience were requested as an effort to demonstrate that the examiner is current and up to date with new procedures and requirements.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 11-S (Cont.)

No MBE participation goal was established for this contract based upon the limited subcontracting opportunities, and a search of Certified MBEs to perform these services found that none were available.

FUND SOURCE: 100% General

APPROP. CODE: W00.A0103

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1687-0010

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 12-S-OPTION **Agency Contact:** Terri Winston
410-767-1196
twinston@dat.state.md.us

DEPARTMENT/PROGRAM: Assessments & Taxation (SDAT)
Information Technology

CONTRACT ID: DAT 0074;
Reproduction and Sale of DAT data
ADPICS # COF04070

CONTRACT APPROVED: 7/1/2009 DBM BPW Agenda Item 1-S

CONTRACTOR: SpecPrint, Inc.
Timonium, MD

CONTRACT DESCRIPTION: Approval request of a revenue-generating contract for the reproduction and sale of the Department's master file data sets.

OPTION DESCRIPTION: Approval request to exercise the second and final one-year renewal option as contained in the original contract.

TERM OF ORIGINAL CONTRACT: 7/2/2009 – 7/1/2012 (w/2 one-year renewal options)

TERM OF OPTION: 7/2/2013 – 7/1/2014

AMOUNT OF ORIGINAL CONTRACT: \$360,000 (3 Years)

AMOUNT OF OPTION: \$120,000 (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$120,000 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$600,000

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 12-S-OPTION (Cont.)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

MBE COMPLIANCE: 0% (See Requesting Agency Remarks)

REQUESTING AGENCY REMARKS: Request for approval to exercise the second and final one-year renewal option as contained in the contract to continue this revenue-generating contract for the reproduction and sale of the Department's master file data sets to the general public. SpecPrint, Inc. collects fees from the customer, deducts their fees to prepare the data as requested, and forwards the remaining revenue to SDAT on a monthly basis along with a report of all transactions for the month, which generates revenue for the State of Maryland.

For over ten years, SpecPrint, Inc. has been SDAT's partner in providing these services. Customers request data in different formats and/or layouts. SDAT does not have the staff to handle the volume of requests for data that SpecPrint, Inc. is able to process. SpecPrint, Inc. is familiar with the SDAT's data and the needs of the customers. SDAT is pleased with the services provided by SpecPrint, Inc. and has received no complaints from any customers regarding services received from SpecPrint, Inc. There have been no known issues with the data prepared by SpecPrint, Inc.

SDAT believes it is in the best interest of the State to exercise this final one-year renewal option rather than to embark on a new procurement. This contract continues to be a good revenue generator for the State of Maryland. Since the beginning of this contract, it has brought in close to \$360,000 in revenue.

A 25% MBE participation goal was established for this contract, and the Contractor made a good faith effort to try to obtain MBE participation before submitting its proposal to the State. However, shortly after contract award, the Contractor realized that the intended MBE arrangement was not a viable one for either the Contractor or the MBE. SDAT was not as attentive as it should have been to tracking and monitoring MBE activity during the base term of the contract. As a result, it was not until the first renewal option was being prepared for approval by the BPW that SDAT realized the 25% MBE participation goal was not appropriate, i.e., not reasonable or attainable, given the nature and scope of the work to be performed.

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 12-S-OPTION (Cont.)

At this time, SDAT believes it is in the best interest of the State to exercise the renewal option for this revenue-generating contract and will make sure to establish proper MBE goal setting for its contracts in the future.

Since this is the last renewal option for this contract the Department will re-solicit for these services during the renewal period. A new contract is expected to be in place prior to the expiration of this contract.

FUND SOURCE: 100% Revenue Generating

APPROP. CODE: E50C0004

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-OPTION (Cont.) **ATTACHMENT**

PRIOR MODIFICATIONS/OPTIONS (Cont.):

OPTION #1	\$120,000	Exercised the first of two one-year renewal options as contained in the original contract for the period of 7/2/2012 – 7/1/2013. Approved on the 6/20/2012 DBM BPW Agenda, Item 13-S-OPTION.
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**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 13-S-OPTION **Agency Contact:** Sandy Johnson
410-767-7408
sandy.johnson@maryland.gov

DEPARTMENT/PROGRAM: Human Resources (DHR)
Child Support Enforcement Administration
(CSEA)

CONTRACT ID: CSEA/MSES/11-001-A2;
Medical Support Enforcement Services
ADPICS # N00B4400052

CONTRACT APPROVED: 4/6/2011DBM BPW Agenda Item 3-S

CONTRACTOR: Health Management Systems, Inc. (HMS)
New York, NY

CONTRACT DESCRIPTION: Approval request of a voidable contract to
acquire medical support enforcement services from Health Management Systems, Inc. through
the Arkansas Medical Support Services Consortium (MSSC) and exercise the first of six 12-
month renewal options as contained in the original contract.

OPTION DESCRIPTION: Approval request to exercise the third of six
12-month renewal options as contained in the original contract.

TERM OF ORIGINAL CONTRACT: 5/1/2011 – 7/12/2012 (w/6 12-month
renewal options)

TERM OF OPTION: 7/13/2013 – 7/12/2014

AMOUNT OF ORIGINAL CONTRACT: \$991,667 (1 Year, 2 Months, 12 Days)

AMOUNT OF OPTION: \$850,000 (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$850,000 (See Attachment)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 13-S-OPTION (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$2,691,667

ORIGINAL PROCUREMENT METHOD: Intergovernmental Cooperative Purchase Agreement

MBE PARTICIPATION: None (See Requesting Agency Remarks)

REQUESTING AGENCY REMARKS: Request for approval to exercise the third of six 12-month renewal options to acquire medical support enforcement services from Health Management Systems, Inc. (HMS) through the Arkansas Medical Support Services Consortium (MSSC).

Federal law requires the Department of Human Resources/Child Support Enforcement Administration (DHR/CSEA) to determine the availability of health care coverage, to include provisions for health care coverage in child support orders, to maintain proof of coverage within the case file, and to enforce the provision when a custodial and/or non-custodial parent is required to provide coverage. Due to increase in the workload resulting from additional federal service mandates and increases in the demand for child support services, caseworkers are unable to provide the level and quality of service desired.

Not maintaining the Medical Support performance measure by the Federal Office of Child Support could negatively impact federal incentive funds DHR/CSEA receives based on performance and the reliability of data reported from its automated system, the Child Support Enforcement System (CSES). The only viable alternative to increasing both health care insurance coverage and medical support performance during Federal audits is to outsource medical support services.

At this time, DHR/CSEA requests approval to exercise the available option to continue the partnership with HMS to perform data clean-up services, as part of the National Medical Support Notice (NMSN) requirement and to assist DHR/CSEA in meeting federally required changes in medical support performance.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 13-S-OPTION (Cont.)

DHR received approval to exercise the first 12-month renewal option at the same time as the base contract term in order to align the State of Maryland contract with the Intergovernmental Cooperative Purchasing Agreement between the State of Arkansas and HMS. The State of Maryland contract expires at the same time, which will be 7/12/2017, if and when all six renewal options are exercised.

This Agreement will continue to benefit Maryland because the MSSC has operated under Arkansas' contract for almost seven years. It has extensive expertise in the total functionality of the NMSN process. HMS has demonstrated the ability to confirm insurance verification and NMSN processing upon receipt of State specific case files from its members. Membership with the consortium allows DHR/CSEA access to a wide range of services that are vital to meeting all of its federal mandates, along with maintaining CSEA's ability to pass its own self assessments through data reliability.

FUND SOURCE: 100% Special (Reinvestment Funds)

APPROP. CODE: N00H00008

RESIDENT BUSINESS: No

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 13-S-OPTION (Cont.) ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Option #2 \$850,000

Exercised the second of six 12-month renewal options as contained in the original contract for the period of 7/13/2012 to 7/12/2013. Approved on the 7/11/2012 DBM BPW Agenda, Item 8-S OPTION.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 14-S-MOD **Agency Contact:** Donna DiCerbo
410-537-7814
ddicerbo@mdta.state.md.us

DEPARTMENT: Transportation (MDOT)
Maryland Transportation Authority
(MDTA)

CONTRACT ID: 10832169;
Review & Compilation, Internal Audit
Consultation, and Internal Audit Services
ADPICS # COF03419

ORIGINAL CONTRACT APPROVED: 9/10/2008 DBM BPW Agenda Item 4-S

CONTRACTORS: SC&H Group, LLC
Sparks, MD

SB & Company, LLC
Hunt Valley, MD

CONTRACT DESCRIPTION: Multiple award contracts to provide
expertise in critical areas by giving guidance and/or by augmenting existing staff in conducting
audits.

MODIFICATION DESCRIPTION: Request for retroactive approval to modify
the Maryland Transportation Authority (MDTA) Contract with SC&H Group, LLC to allow the
Maryland Department of Transportation (MDOT) Secretary's Office (TSO) to issue a task order
for services within the scope of work; however, the contract did not allow usage by other
agencies.

TERM OF ORIGINAL CONTRACT: 10/1/2008 – 9/30/2013

TERM OF MODIFICATION: 7/29/2010 – 9/30/2013

AMOUNT OF ORIGINAL CONTRACT: \$2,500,000 (5 Years)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 14-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$19,510
PRIOR MODIFICATIONS/OPTIONS: \$800,000 (See Attachment)
REVISED TOTAL CONTRACT AMOUNT: \$3,319,510
PERCENTAGE +/- (THIS MODIFICATION): + 0.78%
OVERALL PERCENT +/-: +32.78%
ORIGINAL PROCUREMENT METHOD: Competitive Scaled Proposals
MBE PARTICIPATION: 25%
MBE COMPLIANCE: 35.9% (SC&H Group, LLC)

REQUESTING AGENCY REMARKS: On July 29, 2010, the Maryland Department of Transportation (MDOT) issued a task order to SC&H Group, LLC under this contract to provide a review of the financial statements and publicly available financial information regarding Agusta Aerospace Corporation (AAC), the firm that was selected to manufacture the replacement helicopter fleet for the Maryland State Police. Since there was no contract in place at MDOT to conduct this due-diligence analysis, MDOT sought these services through the assignment of a task under this MDTA contract to analyze the financial capacity of AAC. Since the MDTA contract contained no language authorizing MDOT to participate on the contract, BPW approval should have been sought for this activity to properly modify the contract to allow the assignment of this task.

The modification amount is the amount for the task order awarded by MDOT to SC&H Group, LLC. The remaining funding on this contract will be used by MDTA.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 14-S-MOD (Cont.)

FUND SOURCE: 100% Special (Toll Revenue)

APPROPRIATION CODE: N/A

RESIDENT BUSINESS: Yes

DBM REMARKS: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 14-S-MOD (Cont.) **ATTACHMENT**

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod. #1	\$300,000	Modification to increase the available funding in order to continue services through the end of the contract for the period of 1/1/2012 - 9/30/2013. Approved on the 12/21/2011 DBM BPW Agenda, Item 9-S-MOD.
Mod. #2	\$500,000	Modification to increase the available funding in order to continue services through the end of the contract. Although originally awarded to two firms, this modification only applied to the Contractor who provided financial management & consulting services (SC&H). Approved on the 6/20/2012 DBM Agenda, Item 9-S-MOD.
Total	<u>\$800,000</u>	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 15-S-MOD **Agency Contact:** Mary Pohl
410-764-2673
Mary.Pohl@maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Health Services Cost Review Commission
(HSCRC)

CONTRACT ID: HSCRC-13-001;
State of Maryland Demonstrative Waiver
Application
ADPICS # COF05547

ORIGINAL CONTRACT APPROVED: 12/19/2012 BPW Secretary Agenda,
Appendix A3

CONTRACTORS: Health Management Associates
Lansing, MI

CONTRACT DESCRIPTION: Contract to provide technical assistance to
the Health Services Cost Review Commission (HSCRC) in order to complete the State of
Maryland Demonstration Waiver Application to the Centers for Medicare and Medicaid Services
(CMS) known as the Medicaid Waiver.

MODIFICATION DESCRIPTION: Approval request of a modification to extend
the term of the contract to provide consultant services for continued support of waiver
demonstration efforts since submitting the demonstration application in March 2013.

TERM OR ORIGINAL CONTRACT: 12/19/2012 – 3/19/2013

TERM OF MODIFICATION: 7/1/2013 – 12/31/2013

AMOUNT OF ORIGINAL CONTRACT : \$170,000 (3 Months)

AMOUNT OF MODIFICATIONS: \$120,000 (6 Months)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 15-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: \$0 (See Attachment)
REVISED TOTAL CONTRACT AMOUNTS: \$290,000
OVERALL PERCENT +/- (THIS MOD): +70.6%
ORIGINAL PROCUREMENT METHOD: Emergency Procurement
MBE PARTICIPATION: None

REQUESTING AGENCY REMARKS: Maryland was at risk of violating a test in federal statute known as the "Medicare waiver." This federal statute provides Maryland the ability to waive Medicare payment rules; and instead, provides for the State to develop hospital payment rates for all payers. Maryland is the only state in the nation with such a waiver. A breach of the Medicare waiver would seriously disrupt the financing of the State's hospitals; would affect the cost of hospital services for most patients, as well as the incentive for hospitals to provide uncompensated care to patients who cannot afford to pay; and, as such, could have an adverse impact on the availability of health care across the State. This would present serious damage to public health, safety and welfare.

Officials from the federal Centers for Medicare and Medicaid Services (CMS) established a timetable and outline for rapid submission of a new approach to the Medicare waiver. While HSCRC staff are able to develop technical components of the application, State staff required an expert consultant to consolidate various elements and strategically advise on CMS demonstrations waiver applications. The compressed timeframe and the importance of preparing a successful application compelled the HSCRC to move forward with an emergency procurement understanding that failing to do so would pose an unacceptable risk to Maryland's health care system and the millions of Marylanders who depend upon it.

HSCRC engaged Health Management Associates (HMA) as a uniquely qualified firm to provide these needed services on a timely basis. They have considerable current and relevant experience in assisting states with waiver applications to CMS. They also have members of their team with deep experience in hospital finance. The firm's modeling experience greatly assisted HSCRC Staff.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 15-S-MOD (Cont.)

HMA assisted DHMH and HSCRC staff in efforts related to the demonstration document submitted to the CMS in March 2013. While discussions on the application proceed, HSCRC, in consultation with stakeholders, is developing plans for implementation. This process must begin now because there will be only several months between approval of a new approach and its implementation. The HSCRC is committed to a public workgroup process to inform the HSCRC of necessary actions to implement aspects of the new demonstration. This modification will provide for continued support of waiver-related application and implementation efforts by the Contractor, HMA, on behalf of HSCRC. HSCRC's modest-sized professional staff does not have the capacity to fully support this intense effort. Providing for continued support by HMA allows for sustained progress without disruption of this highly technical and specialized effort.

FUND SOURCE: 100% Special (Hospital Users Fees)

APPROP. CODES: M00.R0102

RESIDENT BUSINESS: No

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 15-S-MOD (Cont.) ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1 \$0
Modified the contract to extend the term by three months and 10 days for the period of 3/20/2013 to 6/30/2013. Approved by HSCRC.
Approved County Department of Social Services

A.15SS/TC-12-001-A1;
Treatment Foster Care Services;
ADPIC # COB-04801

APPROVALS:

6/12/2012 Secretary of the Board of
Approval

AUTHOR:

303 Social Community Services, Inc.
Middletown, MD

APPROVALS:

Provide private duty nursing services to 25
clients who are in need of a clinical and personal care plan
and is currently in need of a clinical and personal care plan

APPROVALS:

Approved request to extend the contract by
ending the term order to provide the contract for the month of 6/30/2013 to 6/30/2013

APPROVALS:

7/1/2013 6/30/2013

APPROVALS:

7/1/2013 12/31/2013

APPROVALS:

7/1/2013

APPROVALS:

\$98,300

APPROVALS:

7/1/2013

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 17-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$ 400,000 (Mod – Part A)
\$34,054,392 (1 Year, Mod – Part B)
\$ 8,513,598 (3 Months; 1st Mod Option)
\$ 8,513,598 (3 Months; 2nd Mod Option)
\$51,481,588 NTE Total (1 Year, 6 ½ Mos.)

PRIOR MODIFICATIONS/OPTIONS: \$192,334,127 (See Attachment)

REVISED CONTRACT AMOUNT: \$275,774,173 NTE

PERCENT +/- (THIS MODIFICATION): +161%

OVERALL PERCENT +/-: +514%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 100% (Contractor is a MD Certified MBE)
4.5% Subcontracting Goal (20% of the Total
Contract Value with the exclusion of the
price for pharmaceuticals)

MBE COMPLIANCE: 100% (Contractor is a MD Certified MBE)
1.1% Subcontracting Goal (10.6% with the
exclusion of the price for pharmaceuticals)

REQUESTING AGENCY REMARKS: Request for approval to modify the Contract
to (A) add funding for the remainder of FY2013 to ensure the NTE amount covers the cost of
pharmaceuticals through June 30, 2013; and (B) extend the term by one year with two three-
month renewal options in order to continue existing inmate pharmacy services.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 17-S-MOD (Cont.)

On 11/27/2012, the Maryland State Board of Contract Appeals (MSBCA) issued an Order to vacating the State's recommendation of award and ordering that DPSCS shall issue a new solicitation of the inmate pharmacy services contract. DPSCS and the recommended awardee of the new contract, Diamond Pharmacy Services (Diamond), filed Motions for Reconsideration with the MSBCA on 12/4/2012 requesting that the 11/27/2012 Order be withdrawn and the matter be heard on the merits of the procurement. On 1/10/2013, the MSBCA denied the State's and Diamond's Motions for Reconsideration of this Order; however, the Order was amended to strike the portion ordering the State to issue a new solicitation.

On 2/4/2013, the State filed a Petition for Judicial Review of the MSBCA decision in Baltimore City Circuit Court, and a motions hearing was scheduled for 5/24/2013 with a hearing on the merits following on 5/29/2013. It is anticipated that a decision by the Circuit Court will not be rendered on the State's Petition for Judicial Review prior to expiration of the current extension of Correct Rx's contract.

The modification amount reflects a 4% increase in the fixed monthly service fee. DPSCS has agreed to the Contractor's request for the increase based upon the following reasons:

- The Contractor's annual increased rent which has compounded each year;
- The Contractor's utilities over the past 18 months have had two price increases;
- The Contractor's medical insurance premiums rose 20% last year;
- The Contractor's labor and packaging costs have increased due to the significant increase in the number of orders being processed every month; and
- Additionally, the Consumer Price Index (CPI) for Medical Care has risen 5.03%.

FUND SOURCE: 100% General

APPROP. CODE: Various

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 17-S-MOD (Cont.) **ATTACHMENT**

PRIOR OPTIONS/MODIFICATIONS (Cont.):

Mod #1	N/A	Mod for Contract Q0005057B only to make changes in staffing Patterns and rates of compensation for mental health providers in the mental health contract module for the period of 7/1/2005 - 6/30/2007. DBM Agenda Item 12-S-MOD (6/11/2008).
Mod #2	\$0	Mod to clarify portions of the Statement of Work in a non-material change and issue a not to exceed amount for the period of 7/1/2006 - 6/30/2007. Approved by DPSCS.
Mod #3	\$7,804,432	Mod to clarify portions of the Statement of Work & to increase the original amount of the not to exceed limits for the period of 5/12/2007 - 6/30/2007. DBM Agenda Item 26-S-MOD (6/6/2007).
Option #1	\$24,131,340	Exercised the first Renewal Option as contained in the original contract for one year for the period of 7/1/2007 - 6/30/2008. DBM Agenda Item 26-S-MOD (6/6/2007).
Mod #4	\$0	Mod to clarify portions of the Statement of Work in a non-material change and issue a not to exceed amount for the period 7/1/2007 - 6/30/2008. Approved by DPSCS.
Mod #5	\$1,950,000	Mod to clarify portions of the Statement of Work in a non-material change & to increase the not to exceed amount for the period 6/1/2008 - 6/30/2008. DBM Agenda Item 9-S-MOD (7/16/2008).

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 17-S-MOD (Cont.) **ATTACHMENT**

PRIOR OPTIONS/MODIFICATIONS (Cont.):

Option #2	\$27,219,572	Exercised the 2nd Renewal Option as contained in the original contract for one year for the period of 7/1/2008 - 6/30/2009. DBM Agenda Item 14-S-OPTION (6/11/2008).
Mod #6	\$1,096,685	Mod to clarify portions of the Statement of Work in a non-material change and increase the not to exceed amount for the period 6/17/2009 - 6/30/2009. DBM Agenda Item 15-S-MOD (6/17/2009).
Option #3	\$28,063,380	Exercised the 3rd Renewal Option as contained in the original contract for one year for the period of 7/1/2009 - 6/30/2010. DBM Agenda Item 15-S-MOD (6/17/2009).
Mod #7	\$16,251,255	Mod to extend the current contract by six months for the period of 7/1/2010 to 12/31/2010. DBM Agenda Item 24-S-MOD (6/23/2010).
Mod #8	\$1,722,669	Mod to increase the not-to-exceed amounts of the contract in order to continue the existing services through the end of the contract term for the period of 12/1/2010 - 12/31/2010. DBM Agenda Item 11-S-MOD (12/1/2010).
Mod #9	\$18,454,796	Mod to extend the contract for a period of six months in order to complete a new procurement for inmate pharmacy services for the period of 1/1/2011 - 6/30/2011. DBM Agenda Item 9-S-MOD (12/15/2010).

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 17-S-MOD (Cont.) **ATTACHMENT**

PRIOR OPTIONS/MODIFICATIONS (Cont.):

Mod #10	\$14,000,000	Mod to extend the contract for a period of six months in order to complete a new procurement for inmate pharmacy services for the period of 7/1/2011 - 12/31/2011. DBM Agenda Item 14-S-MOD (6/1/2011).
Mod #11	\$16,580,000	Mod to extend the contract for a period of six months in order to allow for the protest appeal process to be completed for the period of 1/1/2012 - 6/30/2012. DBM Agenda Item 7-S-MOD (1/25/2012).
Mod #12	\$18,180,000	Mod to increase the not-to-exceed amounts of the contract in order to continue the existing services through the term of 6/30/2012, in addition to extending the contract for an additional six months in order to allow for the protest appeal process to be completed for the period of 6/30/2012 - 12/31/2012. DBM Agenda Item 26-S-MOD (6/6/2012).
Mod #13	\$16,879,998	Mod to increase the not-to-exceed amounts of the contract in order to continue the existing services through the term of 12/31/2012, in addition to extending the contract for an additional six months in order to allow for the protest appeal process to be completed for the period of 1/1/2013 - 6/30/2013. DBM Agenda Item 16-S-MOD (12/19/2012).
Total	<u>\$192,334,127</u>	

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 18-S-MOD **Agency Contact:** Michael DiBattista
410-230-3344
DIBATTIM@djs.state.md.us

DEPARTMENT/PROGRAM: Department of Juvenile Services (DJS)
Contractual Residential Operations

CONTRACT ID: 13-PD-001;
Residential Care & Services to Youth
ADPICS # COF05005

CONTRACT APPROVED: 5/23/2012 BPW Agenda Item 7-S

CONTRACTOR: Rite of Passage, Inc.
Minden, NV

CONTRACT DESCRIPTION: Provide a residential services program at the Silver Oak Academy in Keymar, Maryland for an average daily population of 48 male youth (ages 14 to 18) who are referred by DJS and are before the Juvenile Courts of the State.

MODIFICATION DESCRIPTION: Request for approval of a modification to expand the capacity of the Silver Oak Academy program from 48 to 96 male youth.

TERM OF ORIGINAL CONTRACT: 6/5/2012 – 6/30/2015

TERM OF MODIFICATION: 7/1/2013 – 6/30/2015

AMOUNT OF ORIGINAL CONTRACT: \$17,812,138 (Approx. 3 Years; 1 Month)

AMOUNT OF MODIFICATION: \$9,309,123 (2 Years)

PRIOR MODIFICATIONS/OPTIONS: \$0 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$27,121,261

OVERALL PERCENT +/- (THIS MOD): +52.26%

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 18-S-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD: Non-Competitive Negotiated Procurement of Human, Social or Educational Services

MBE PARTICIPATION: 2%

MBE COMPLIANCE: 0.4%

REQUESTING AGENCY REMARKS: The Silver Oak Academy (SOA) is a staff-secure (non-fenced) residential program for boys that opened in July 2009 and is owned and operated by Rite of Passage, Inc. SOA provides a comprehensive program for male youth aged 14 to 18. The service components include: Education, Health Care, Cognitive Behavior Therapy, Family involvement, parent training, community service, restitution, recreation and aftercare planning. The Department of Juvenile Services (DJS) currently licenses this residential child care program to house up to 48 male youth.

DJS needs additional capacity within the State of Maryland for residential placements of youth who are court ordered to be placed in an appropriate residential program for treatment, education and care. Currently, there is an average daily population of 62 youth in detention facilities that are waiting for an available placement in staff secure programs.

DJS issued a Statement of Need (SON) to increase the licensed number of placements at the Silver Oak Academy (SOA) and published notice of the SON in the Maryland Register on November 2, 2012. DJS re-published the notice of a revised SON, which included additional data, on May 3, 2013. This SON is based on the need for intensive, highly structured, and therapeutic services, including after-care, for males between the ages of 14 and 21. These services will allow youth currently awaiting placement in detention around the State to be placed more quickly into a residential committed program, within the State of Maryland, that can safely and appropriately meet their therapeutic and security needs. The SOA filed an expansion request with the Governor's Office for Children shortly after the notice was provided in the Maryland Register. The Governor's Office for Children approved an expansion packet on November 27, 2012. Therefore, at this time, DJS is requesting approval to expand the capacity of the SOA program from 48 to 96 youth.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 18-S-MOD (Cont.)

FUND SOURCE: 100% General

APPROP. CODES: Various

RESIDENT BUSINESS: Yes

DBM REMARKS: This Agenda Item was previously on the 1/2/2013 DBM BPW Agenda as Item 10-S-MOD and was deferred and on the 1/23/2013 DBM BPW Agenda as Item 8-S-MOD and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 18-S-MOD (Cont.) **ATTACHMENT**

Mod #1 \$0

Mod to change the contract language to identify the new website where DJS policies and procedures may be accessed, effective 12/18/2012. Approved by DJS.

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 19-GM **Agency Contact:** Tomeka G. Church, AAG
410-576-6320
tchurch@oag.state.md.us

DEPARTMENT/PROGRAM Morgan State University

AMOUNT OF REQUEST: \$17,500

DESCRIPTION: Settlement for all claims in the case *Christine Brown vs. Morgan State University, School of Community Health and Policy*, Civil No. : 24-C-11-008868 OT

FUND SOURCE: 36.13.00.06 (Institutional Administration)

REQUESTING AGENCY REMARKS: The Office of the Attorney General (OAG) and Morgan State University recommend payment of \$17,500 in settlement of all claims made in the civil rights lawsuit. This is pursuant to State Government Article §§ 12-404 and 12-501.

The OAG has determined that Morgan State University's employee, Kathleen Galbraith, Ph.D., was acting within the scope of her employment and was not acting with malice or gross negligence.

If this request is approved, a check should be made jointly payable to "Christine Brown and Kerrie Campbell, Esquire". The check should be mailed to Tomeka G. Church, Assistant Attorney General, Counsel for Morgan State University, 200 St. Paul Place, Baltimore, Maryland 21202, who will ensure delivery to the Plaintiff's attorney and that all necessary documentation, settlement agreements, and releases are completed.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 20-GM **Agency Contact:** Julie Greene
240-240-5383
jgreene@ptaab.state.md.us

DEPARTMENT: Property Tax Assessment Appeal Board

AMOUNT OF REQUEST: \$19,641

DESCRIPTION: Additional funding is needed in order for the Property Tax Assessment Appeal Board to cover annual leave payouts associated with an unexpected retirement and death in the FY2013.

FUND SOURCE: FY2013 Contingent Fund

APPROP. CODE: D05E01

REQUESTING AGENCY REMARKS: The funding for this FY2013 deficiency amount is being requested from the FY2013 Contingent Fund. If approved, the funds will be transferred from the Contingent Fund to the Property Tax Assessment Appeal Board General Fund to fund its operational needs.

DBM REMARKS: The Secretary of Budget and Management has certified that funds are available from the FY2013 Contingent Fund.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 21-GM **Agency Contact:** James Wallace
410-841-5855
James.Wallace@Maryland.gov

DEPARTMENT/PROGRAM: Maryland Department of Agriculture (MDA)

FUND SOURCE: 100% Special (MDA Land Preservation Fund)

APPROP. CODE: L00A11.05

AMOUNT: \$19,708

DESCRIPTION: Approval request to create a new position pursuant to §7-236, State Finance and Procurement Article and Chapter 148, SB 150, Acts of 2012 (the Budget Bill for FY 2013). This provision enables the Board of Public Works to authorize the creation of up to 100 positions within the Executive Branch.

<u>Qty</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries & Wages</u>
0.5	Administrator II	17/Base	\$19,708

REQUESTING AGENCY REMARKS: Approval of this Item will increase the overall positions in the Department of Agriculture by 0.5 positions. The Department is proposing to change a part time position to a new FTE position with this increase.

A full-time position is needed to review easement applications dealing with Agricultural Land Preservation. The program is planning to start annual easement purchases in Fiscal Year 2015. This position also works with local jurisdictions on local preservation programs. The incumbent has left state service and agency believes that recruitment would successful if position was full-time.

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 21-GM (Cont.)

DBM REMARKS: The Secretaries of the Department of Budget and Management and the Maryland Department of Agriculture have certified that funds are available for the new partial position for which approval is requested within the Rule of 100. If the Board approves this request, 77.9 positions will have been approved within the Rule of 100 for FY2013.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 22-GM

Agency Contact: David Fleming
410-865-1035
dfleming@mdot.state.md.us

DEPARTMENT/PROGRAMS:

Department of Transportation (MDOT)
State Highway Administration (SHA), State System
Maintenance
Motor Vehicle Administration (MVA), Vehicle
Operations
Maryland Aviation Administration (MAA), Airport
Operation

FUND SOURCE:

Federal CFDA 20.205 - Highway Planning &
Construction
Special (J00301: Transportation Trust Fund)

APPROP. CODES:

J00. B0102 (SHA)
J00. E0001 (MVA)
J00. I0002 (MAA)

AMOUNTS:

\$1,261,467 (SHA)
\$ 323,469 (MVA)
\$ 232,909 (MAA)

DESCRIPTION:

Approval request to create 24 federally funded positions and 15 special funded positions, pursuant to §7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 150 (Budget Bill for FY 2013). This latter provision enables the Board of Public Works to authorize the creation of no more than 100 additional positions during Fiscal Year 2013. Twenty-four (24) of the requested positions are supported entirely with federal funds, which would be created outside the Rule of 100. These positions will be abolished when funds are no longer available. The other 15 positions will be created within the Rule of 100.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 22-GM (Cont.)

REQUESTING AGENCY REMARKS: The State Highway Administration (SHA) is requesting 24 Federally Funded Positions under CFDA 20.205; Highway Planning and Construction for the Maryland Coordinated Highway Action Response Team (CHART).

SHA will be able to reduce traffic congestion and improve safety on weekends, evenings, and early morning hours in the state's major metropolitan areas (Baltimore, Washington suburbs and Frederick) by increasing manpower resources dedicated to the Coordinated Highways Action Response Team (CHART). The CHART Program focuses on reducing the impact of non-recurring congestion and the occurrence of secondary incidents due to excessive delay and "rubbernecking" caused by initial accidents. Reducing these types of incident impacts through quick-clearance strategies and safety patrols will result in less traffic congestion and less unexpected delays while improving safety. The CHART Program has been an invaluable resource in reducing non-recurring congestion in the metro areas during traditional rush hour time periods. Non-recurring traffic congestion has expanded well beyond the traditional rush hour time frame. By expanding CHART patrols to 24/7 coverage in the state's most congested traffic areas, SHA will be able to significantly reduce non-recurring traffic congestion during evening and weekends, improving citizen mobility and safety, and enhancing commerce throughout the state.

<u>Qty</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries & Wages</u>
18	Emergency Response Tech	12/Base@\$32,733	\$589,194
6	Highway Operations Tech IV	14/Base@\$37,006	<u>\$222,036</u>
24	Total		\$811,230

Key functions of the additional PINs:

Emergency Response Technician (ERT) – An ERT performs incident management/traffic congestion management duties, which include traffic control at incident scenes, assistance for disabled motorists, and reporting of real-time traffic information to the Statewide Operations Center (SOC) or Traffic Operations Center (TOC).

Highway Operations Technician IV (HOT IV) – The HOT IV is primarily a supervisor for the ERT's and additional duties include overseeing incident operations, coordinating traffic system control, and providing incident/congestion management and communications.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 22-GM (Cont.)

The **Maryland Motor Vehicle Administration (MVA)** is requesting 10 regular positions to implement Senate Bill 715 (MVA - Maryland Highway Safety Act of 2013) which was enacted during the 2013 Maryland General Assembly Session. The MVA is required to recover between 95% and 100% of operating and capital cost of the Motor Vehicle Administration through miscellaneous fees as set for in 12-120 (d).

Ten regular positions are requested to implement Senate Bill 715 (MVA - Maryland Highway Safety Act of 2013) which was enacted during the 2013 Maryland General Assembly Session. This bill expands the authority of the MVA to issue or renew a driver's license, identification card, or moped operator's permit. This bill repealed the sunset provision on the grandfathered products of House Bill 389 – (2009), allowing customers holding those products to renew indefinitely. In addition, the bill permits new applicants who cannot demonstrate lawful status but who have filed Maryland taxes for each of the preceding two years to receive a non-compliant product. The effective date of the legislation is January 1, 2014.

Regular full time merit positions

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries & Wages</u>
4	Customer Agent II	10/Base @\$29,003	\$116,012
5	Driver's License Agent II	10/Base @\$29,003	\$145,015
<u>1</u>	Administrator II	17/Base @\$44,600	<u>\$ 44,600</u>
10	Total		\$305,627

The ten positions will support key functions of the Maryland Department of Transportation – Motor Vehicle Administration:

- The 4 Customer Agents II positions will be needed to process the additional transactions created by the new driver license/identification card applicants.
- The 5 Driver's License Agent II positions will be needed to conduct the additional driving skills tests created by the new driver license applicants.
- The Administrator II position is needed to support/provide assistance to the MVA branch offices on various questions/issues related to the additional transactions resulting from this bill.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 22-GM (Cont.)

The Maryland Aviation Administration (MAA) is requesting 5 PINs to maintain service for expanded facility operations and passenger growth. The associated cost will be recovered by revenue received from increased passenger volume and related airline landing fees and facility charges paid by the commercial airlines that provide service to BWI Thurgood Marshall Airport as well as revenue from parking, rents and user fees, concession activity and fuel sales.

Overall staffing levels at MAA have decreased by 8% since 2008, while projected passenger traffic volume has increased 13%. In order to comply with federally mandated safety and security standards, maintain critical airport electrical grids at BWI Thurgood Marshall and Martin State Airports, grow market share and continue to provide a high level of customer service, MAA requires additional labor resources. These five additional positions will begin to address necessary staffing requirements to maintain current and projected electrical infrastructure supporting the increased airport capacity that the Maryland Aviation Administration has built as well as support the mission of the Office of Regional Aviation. The associated cost will be recovered by revenue received from increased passenger volume and related airline landing fees and facility charges paid by the commercial airlines that provide service to BWI Thurgood Marshall Airport as well as revenue from parking, rents and user fees, concession activity and fuel sales.

<u>Qty</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries & Wages</u>
4	Skilled Trade Specialist III	13/Base@\$34,796	\$139,184
<u>1</u>	Airport Management Officer II	18/Base@\$47,495	<u>\$ 47,495</u>
5	Total		\$186,679

- The Skilled Trade Specialist III, Hi-Volt Electricians will work at BWI Thurgood Marshall and Martin State Airports responsible for maintaining critical safety and security related lighting and electrical circuitry in order to provide uninterrupted power to all parts of the terminals, airfields and surrounding grounds.

- The Airport Management Officer II will play a leading role in supporting the Statewide regulatory programs of MAA Office of Regional Aviation Assistance (RAA) including but not limited to inspection and licensing of over one hundred and forty landing facilities, obstruction evaluation, grant project inspection and management, budget oversight, aviation education outreach as well as supporting the Director of Regional Aviation in all statewide aeronautics duties.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 22-GM (Cont.)

DBM REMARKS: The Secretaries of the Department of Budget and Management and the Maryland Department of Transportation have certified that funds are available for the new positions for which approval is requested outside and within the Rule of 100. If the Board approves this request, 25 positions will have been approved outside the Rule of 100 for FY2013. Additionally, if the Board approves this request and the previous agenda item (21-GM), 92.9 positions will have been approved within the Rule of 100 for FY2013.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 23-S **Agency Contact:** Beverly Pivec
410-576-6442
bpivec@oag.state.md.us

DEPARTMENT/PROGRAM: Office of the Attorney General (OAG)
Health Education and Advocacy Unit (HEAU)

CONTRACT ID: OAGHEAU-1302;
Print Media Purchasing for the Health Education
and Advocacy Unit
ADPICS # C81B3400008

CONTRACT DESCRIPTION: Provide for the placement of Print Advertisement
(newspapers, magazines and other print media) for the Office of the Attorney General, Health
Education and Advocacy Unit.

AWARD: RetroBlue Agency
Baltimore, MD

TERM: 6/13/2013 – 7/31/2013

AMOUNT: \$59,746

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only One Proposal Received

MBE PARTICIPATION: 5.4% (See Requesting Agency Remarks below)

VSBE PARTICIPATION: 0% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for
Proposals (RFP) was advertised on *eMaryland Marketplace* and OAG's website. Copies of the
solicitation notice were sent directly to 52 prospective vendors, 38 of which are Maryland firms,
42 are certified MBEs, and 10 are VSBEs. A copy was also sent to the Governor's Office of
Minority Affairs.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 23-S (Cont.)

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the Offeror was determined to be responsible, the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to RetroBlue Agency, the sole Offeror.

The Office of the Attorney General, Health Education and Advocacy Unit (HEAU) provides a range of services Statewide including, but not limited to:

- Assisting consumers with health insurance claim denials and appeals;
- Assisting consumers with disputes with private health insurance, group health plans [both private Employee Retirement Income Security Act (ERISA) and nonfederal governmental plans], Maryland's high risk pool, preexisting condition insurance plans, or other public coverage;
- Assisting consumers in determining available health insurance options;
- Assisting consumers with medical and medical equipment billing disputes; and,
- Educating consumers about a myriad of health related issues, including, for example, the Affordable Care Act (ACA), how to read and understand medical bills and insurance forms, and consumer's health insurance rights and responsibilities.

The HEAU was cited as a model in Congressional testimony in support of early federal efforts to promote programs that would assist health care consumers, including the Health Care Consumers Assistance Fund Act of 2001. The HEAU responds to approximately 2,000 written complaints and answers approximately 7,500 consumer hotline calls each year. It is believed that these numbers are low, and there are many more Maryland citizens who could utilize the types of assistance provided, if they knew the opportunity to obtain free assistance was available to them.

This contract is for print media buying services only. The HEAU has an advertising campaign theme and graphic designs to be utilized for the campaign. The HEAU received \$60,000 through a grant from the Center for Consumer Information and Insurance Oversight (CCIIO) under the ACA to conduct a print media advertising and outreach campaign (such as newspaper, magazines and periodicals). All funds under the grant must be spent by August 22, 2013. The Contract provides for print media advertising services in newspapers and magazines throughout the State in the months of June and July.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 23-S (Cont.)

The only opportunity for MBE or VSBE subcontracting was determined to be the purchase of advertising space through minority-owned or veteran-owned publishers of newspapers and/or periodicals distributed in the State of Maryland. The print media campaign is also running simultaneously with a mass transit advertising campaign that is running in the jurisdictions where mass transit services are available. While it is desirable to reach all jurisdictions through the print media campaign there was a desire to focus on newspapers/periodicals with the largest distribution that would reach jurisdictions where there is little or no mass transit advertising opportunities.

There were five MBEs identified who publish newspapers/periodicals with the major distribution area being the in the Baltimore/Washington metropolitan areas where mass transit advertising will reach. Therefore, a 5% MBE participation goal was established to encourage the purchase of advertising services from the available MBEs and allow adequate funds available to better reach citizens in areas that would not be reached by other means. The recommended awardee has committed to a 5.4% MBE participation goal.

No VSBE participation goal was established since there are no registered Veteran-Owned Businesses that publish newspapers or other periodicals within Maryland. However, VSBEs were encouraged to participate as prime contractors.

FUND SOURCE: 100% Federal

APPROP. CODE: C81C0005

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1734-0001

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

(SUPPLEMENTAL/REVISED)

SERVICES CONTRACT RENEWAL OPTION

ITEM: 24-S-OPTION **Agency Contact:** Michele Ferges
410-767-6001
Michele.Ferges@maryland.gov

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Developmental Disabilities Administration
(DDA)

CONTRACT ID: OPASS# 12-10716;
Quality of Life Survey
ADPICS # M00B4400118

CONTRACT APPROVED: 3/7/2012 DBM BPW Agenda Item 4-S

CONTRACTOR: Inclusion Research Institute
Washington, DC

CONTRACT DESCRIPTION: Provide an assessment of personal outcome achievement and satisfaction of services for people with developmental disabilities receiving funding from the DHMH Developmental Disabilities Administration (DDA).

OPTION DESCRIPTION: Approval request to exercise the single one-year renewal option as contained in the original contract.

TERM OF ORIGINAL CONTRACT: 4/1/2012 - 6/30/2013 (w/1 one-year renewal option)

TERM OF OPTION: 7/1/2013 – 6/30/2014

AMOUNT OF ORIGINAL CONTRACT: \$463,962 (1 Year)

AMOUNT OF OPTION: \$281,733 (1 Year)

PRIOR MODIFICATIONS/OPTIONS: None

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 24-S-OPTION (Cont.)

(SUPPLEMENTAL/REVISED)

REVISED TOTAL CONTRACT AMOUNT: \$745,695

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MBE PARTICIPATION: 39%

MBE COMPLIANCE: 41%

REQUESTING AGENCY REMARKS: Request for approval to exercise the single one-year renewal option as contained in the original contract to provide services for administering the 2014 Quality of Life Survey to include conducting face-to-face surveys with adult consumers and mail-in surveys with their families and preparing the survey results for the web-based data entry system (ODESA).

During the base term of the contract, Inclusion Research Institute has performed the services as required in a satisfactory manner. Therefore, it is in the best interest of the State to exercise this renewal option.

Since this is the only available renewal option for this contract the Department will re-solicit for these services during the renewal period. A new contract is expected to be in place prior to the expiration of this contract.

FUND SOURCE: 57% General; 42.8% Federal

APPROP. CODE: M00M0101

RESIDENT BUSINESS: No

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS**ITEM:** 25-GM

Agency Contact: Izzy Patoka
410-767-6241
Izzy.pakoka@maryland.gov

DEPARTMENT:

Boards and Commissions - Community Initiatives
(GOCI)

AMOUNT OF REQUEST:

\$46,500

DESCRIPTION: Additional funding is needed for the Maryland Governor's Office on Service and Volunteerism (GOSV), a unit of the Governor's Office of Community Initiatives (GOCI). In May 2013, the GOSV was notified by an AmeriCorps grantee, the Maryland Institute College of Arts (MICA) Community Art Collaborative program, that it had not received a \$93,000 grant payment for the prior grant year (2011-2012) submitted in July 2012. MICA has been an AmeriCorps program funded through the GOSV for the last eight years, and it has been a high performing program. Once financial records were checked to confirm the payment had not been received by another unit at MICA, the Executive Director of GOCI met with MICA to form a joint solution. It was agreed that MICA and the State of Maryland would each participate at a 50% level. Therefore, the GOSV is requesting \$46,500 from the Contingency Fund to contribute to resolve this issue.

FUND SOURCE:

FY2013 Contingent Fund

APPROP. CODE:D05E01

REQUESTING AGENCY REMARKS: The funding for this FY2013 deficiency amount is being requested from the FY2013 Contingent Fund. It is expected that MICA will also raise the same amount of funds, to resolve this issue. If approved, the funds will be transferred from the Contingent Fund to GOCI to provide funds to its AmeriCorps grantee.

DBM REMARKS:

The Secretary of Budget and Management has certified that funds are available from the FY2013 Contingent Fund.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT OPTION

ITEM: 1-C OPT

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, Baltimore

CONTRACT ID: On-Call General Contracting Services
RFP #85963MM

CONTRACT APPROVED: USM Item 2-C (6/17/09)
USM Item 10-C OPT (6/23/10)
USM Item 4-C OPT (6/15/11)
USM Item 4-C OPT (6/20/12)

CONTRACTORS: Emjay Engineering & Construction Co., Inc.
Baltimore, MD 21207

Jeffrey Brown Contracting, LLC
Towson, MD 21286

John W. Brawner Contracting Company, Inc.
Hunt Valley, MD 21030

Hayes Construction Company
Phoenix, MD 21131

Plano-Coudon, LLC
Baltimore, MD 21230

North Point Builders, Inc.
Baltimore, MD 21222

Waverly Construction & Management Company, Inc.
Baltimore, MD 21227

CONTRACT DESCRIPTION: On Call General Contracting services for construction projects for the University System of Maryland institutions in the Baltimore region on an as needed basis.

OPTION DESCRIPTION: Exercise fourth of four 1-year options.

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 1-C OPT (Continued)

ORIGINAL CONTRACT TERM: 7/1/2009 - 6/30/2010 (with 4 one-year renewal options)

OPTION TERM: 7/1/2013 - 6/30/2014 (4th of 4 one-year renewal options)

ORIGINAL AMOUNT: \$7,000,000 estimated annually

OPTION AMOUNT: \$7,000,000 estimated annually
No single project will exceed \$1,000,000

MBE PARTICIPATION: 25%

MBE COMPLIANCE: 27%

PERFORMANCE SECURITY: 100% performance bonds required for those projects \$100,000 or greater.

REQUESTING INSTITUTION REMARKS: Contractors have been effective in meeting short lead-time projects requiring a quick response and all have successful performance records. As projects arise, the University may choose to rotate projects less than \$25,000 and will compete each project greater than \$25,000 among the seven awarded on-call general contracting firms. These firms will use the fixed hourly rates as well as material mark-up, sub-contractor mark-up, and equipment rental mark-up quoted in their proposals.

FUND SOURCE: Various Institutional Funds

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE: 13-1561-1111 Emjay Engineering & Construction
13-1558-1111 Jeffrey Brown Contracting
13-1555-1001 John W. Brawner Contracting
13-1559-1111 Hayes Construction
13-1557-1111 Plano-Coudon
13-1560-1111 North Point Builders
13-1556-1111 Waverly Construction & Management

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 2-C

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, Baltimore for
University of Maryland Baltimore County

CONTRACT ID: West Hill Apartments Renovation at
University of Maryland Baltimore County
RFP #13-116 BS

CONTRACT DESCRIPTION: Professional management and construction services during pre-construction and construction for UMBC's West Hill Apartments renovation.

AWARD: Plano-Coudon, LLC
Baltimore MD 21230

CONTRACT TERM: 13 months from issuance of pre-construction notice to proceed;
24 months from construction notice to proceed

AMOUNT: \$83,500 (pre-construction fees only)

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:

	<i>Technical Score</i>	<i>Price Score</i>	<i>Total Score</i>	<i>Price</i>
Plano-Coudon Baltimore	60.00	37.93	97.93	\$2,321,430
Whiting-Turner Baltimore	57.36	40.00	97.36	\$2,201,015
J. Vinton Schafer Abingdon	57.58	39.61	97.18	\$2,222,879
Lewis Contractors Owings Mill	57.28	34.73	92.01	\$2,535,228

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-C (continued)

MBE PARTICIPATION: 25%

PERFORMANCE BOND: A 100% performance bond is required.

REQUESTING INSTITUTION REMARKS: The solicitation was advertised in *eMaryland Marketplace* and distributed to the Office of Minority Affairs and other MBE associations. Six technical proposals were received of which four achieved the required minimum technical score and were invited to oral presentations. Following oral presentations the four proposers were invited to submit pricing. Award is recommended to Plano-Coudon who achieved the highest combined technical and financial score. Plano-Coudon presented an competent construction management team and demonstrated through their experience a strong understanding of the project.

The estimated construction cost for this project is \$15,325,000. This Item recommends award for pre-construction services only. If the University and the Contractor agree to a Guaranteed Maximum Price for construction, the University will return to the Board with a recommendation to modify the contract to include the actual construction costs that will include the CM's construction services fee.

FUND SOURCE: USM Academic/Auxiliary Facility Revenue Bond

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1579-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES CONTRACT

ITEM: 3-AE

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, College Park

CONTRACT ID: Architectural and Engineering Design Services for
H. J. Patterson, Wing 1, Floors 1, 2, 3 & 4
Master Contract B-004665-N
Project # 10-416-068-00

CONTRACT APPROVED: IDC A/E services (USM Item 5-A/E [2/08/12])

CONTRACTOR: Design Collective, Inc.
Baltimore, MD 21202

CONTRACT DESCRIPTION: Design services for renovation of approximately 37,000 nsf on the 1st, 2nd, 3rd and 4th floors of Wing #1 of H.J. Patterson Hall to assorted offices and meeting spaces for international program units. This work is the beginning of the International Center for the University. Space needs complete infrastructure renovation to include architectural, mechanical, electrical, plumbing, fire protection, and structural engineering services. The estimated construction cost for this project is: \$12.7 million.

TERM: Design Phase: 47 weeks
Construction Phase: 52 weeks/12 months

AMOUNT: \$1,216,718

PROCUREMENT METHOD: USM Procurement Policies and Procedures for
Architectural and Engineering Services Selection
(Task Order Issued under existing IDC AE Program)

MBE PARTICIPATION: 25%

PERFORMANCE SECURITY: N/A

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 3-AE (continued)

REQUESTING INSTITUTION REMARKS: The Architect/Engineer has submitted an acceptable fee proposal and the University seeks Board approval to issue a task order under the existing IDC A/E contract with this firm. Approval is requested for all phases of the design. Design Collective was selected in the normal rotation among the A/E IDC firms. The A/E brings a strong, experienced, integrated design team to the process. Their proposal demonstrates the A/E's understanding of the cost and schedule requirements for the project. Design Collective's resume of completed projects indicates that they can complete the project successfully. Facilities Management/ Department of Capital Projects at the University of Maryland, College Park will manage the Architect/Engineer's work with procurement support from the University's Department of Procurement and Supply.

FUND SOURCES:	\$338,718	UMCP Plant Funds
	\$878,000	MCCBL of 2013 – <i>Provide funds to design the renovation of Wing 1 of H.J. Patterson Hall. Item 059</i>

APPROP CODE: R30B22

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1587-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT RENEWAL OPTION:

ITEM: 4-C OPT

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION:

University of Maryland, College Park

CONTRACT ID:

On-Call Mechanical Contracting
Greater Than \$50,000
RFP 84145-E

CONTRACT APPROVED:

USM Item 5-C (06/15/2011)

CONTRACTORS:

Green Contracting Company, Inc.
Baltimore, MD 21237

Caigeann Mechanical Co., Inc.
Beltsville, MD 20705

EMCOR Services Combustioneer Corp
Rockville, MD 20904

W. L. Gary Company, Inc.
Washington, DC 20012

Southland Industries
Dulles, VA 20166

American Combustion Industries, Inc.
Brentwood, MD 20722

Maryland Mechanical Systems, Inc.
Baltimore, MD 21224

M&E Sales, Inc
Hanover, MD 21076

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-C OPT (continued)

ORIGINAL CONTRACT DESCRIPTION: On-call general-to-complex HVAC services for the Office of Facilities Management at the University of Maryland, College Park and other institutions of the University System of Maryland on an as-needed basis. Typical projects are expected to be valued at greater than \$50,000. Any project that exceeds \$1,000,000 will be presented to the Board for approval. Estimated cumulative dollar volume for this contract is \$5,000,000 per year.

OPTION DESCRIPTION: Exercise the first of three 1-year renewal options.

ORIGINAL TERM: 06/15/2011 – 06/14/2013
with three 1-year renewal options.

OPTION TERM: 06/15/2013 – 06/14/2014

ORIGINAL AMOUNT: \$10,000,000 NTE (two-year base)

OPTION AMOUNT: \$5,000,000 NTE (one year)

REVISED TOTAL CONTRACT AMOUNT: \$15,000,000

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: MBE goals will be established on all projects expected to exceed \$50,000.

PERFORMANCE SECURITY: 100% Payment and Performance Bonds
for all Task Orders that exceed \$100,000.

REQUESTING INSTITUTION REMARKS: All work performed under these contracts will be supervised by the Office of Facilities Management at the University of Maryland, College Park, with Procurement support provided by the University's Department of Procurement & Supply.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-C OPT (continued)

FUND SOURCE: Various depending on project or task order placed against the contract and the Institution placing the order.

RESIDENT BUSINESS:

Green Contracting Company, Inc.	Yes
Caigeann Mechanical Co., Inc.	Yes
EMCOR Services Combustioneer Corp	Yes
W. L. Gary Company, Inc.	No
Southland Industries	No
American Combustion Industries, Inc.	Yes
Maryland Mechanical Systems	Yes
M&E Sales, Inc	Yes

MD TAX CLEARANCE:

Green Contracting	No. 13-1345-1111
Caigeann Mechanical	No. 13-1348-0111
EMCOR Services	No. 13-1347-0000
W. L. Gary Company	No. 13-1518-0111
Southland Industries	No. 13-1547-1111
American Combustion Ind.	No. 13-1344-1111
Maryland Mechanical Sys	No. 13-1346-1111
M&E Sales, Inc	No. 13-1349-0111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

GENERAL MISCELLANEOUS:

ITEM: 5-GM

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

Recommendation: In accordance with State Finance and Procurement Article Section 8-301, Annotated Code of Maryland, the Board of Public Works is requested to approve the use of General Obligation Bond funding for the following contracts totaling \$ 76,541.00

**A. University of Maryland, College Park
McKeldin Library Building #035 – Fire Pump Replacement**

Description:	Replace existing Fire Pump & Electric Driver in McKeldin Library
Procurement Method:	Simplified Procurement
Award:	Capitol Sprinkler Contracting, Inc. Columbia, MD 21045
Amount:	\$22,667.00
Fund Source:	MCCBL of 2012 - <i>Campus Wide Building System and Infrastructure Improvements</i> . Item 049
Tax Compliance No.	13-1613-1111
Resident Business:	Yes

**B. University of Maryland, College Park
Hornbake Library Building #147 – Fire Pump and Controller Replacement**

Description:	Replace existing Fire Pump and Fire Pump Controller in Hornbake Library
Procurement Method:	Simplified Procurement
Award:	Capitol Sprinkler Contracting, Inc. Columbia, MD 21045
Amount:	\$31,212.00
Fund Source:	MCCBL of 2012 - <i>Campus Wide Building System and Infrastructure Improvements</i> . – Item 049
Tax Compliance No.	13-1613-1111
Resident Business:	Yes

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 5-GM (continued)

C. University of Maryland, College Park
Physical Distribution Building #383 – Fire Pump Controller Replacement

Description:	Replace existing Fire Pump Controller in Physical Distribution Building #383
Procurement Method:	Simplified Procurement
Award:	Capitol Sprinkler Contracting, Inc. Columbia, MD 21045
Amount:	\$22,662.00
Fund Source:	MCCBL of 2012 - <i>Campus Wide Building System and Infrastructure Improvements</i> – Item 049
Tax Compliance No.	13-1613-1111
Resident Business:	Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT OPT

Agency Contact:

Ronald Brothers (410) 585-3100
rbrothers@dpscs.state.md.us
Donna Ziegenhein (410) 260-7627
donna.ziegenhein@maryland.gov

DEPARTMENT/PROGRAM:

Public Safety & Correctional Services
Info Tech and Communications Division

CONTRACT ID:

Protective Order Notification Services
DPSCS ITCD 2010-32
ADPICS No.: Q00B3400221

CONTRACT APPROVED:

DoIT Item 3-IT (09/22/2010)

CONTRACTOR:

Appriss, Inc.
Louisville, KY.

CONTRACT DESCRIPTION: Provide protective order notifications service; citizen notification by e-mail or phone when there is sex offender movement within zip code; victim notification when specific sex offender changes addresses; and nationwide notification to state and local jurisdictions when an offender is arrested or released from a correctional facility.

OPTION DESCRIPTION: Exercise first and second renewal options

ORIGINAL PROCUREMENT METHOD:

Sole Source

ORIGINAL TERM:

11/01/2010-10/31/2013
(w/2 one-year options – See Remarks)

OPTION TERMS:

11/01/2013-10/31/2014 Option Yr. 1
11/01/2014-10/31/2015 Option Yr. 2

ORIGINAL CONTRACT AMOUNT:

\$ 2,272,623

OPTION AMOUNT:

\$802,530 Option Yr. 1
\$802,530 Option Yr. 2
\$1,605,060 Total

REVISED TOTAL CONTRACT AMOUNT

\$3,877,683.23

MBE PARTICIPATION:

0%

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM 1-IT OPT (Cont'd)

REMARKS: The APRISS notification system provides:

- Protective order notifications
- Citizen notification (e-mail/phone) when sex offender movement within zip code.
- Victim notification when a specific sex offender changes addresses (including release from correctional facility).
- Justice exchange notification to state and local jurisdictions nationwide when offender is arrested or released from a correctional facility.

DPSCS has determined that continuation of this contract is needed because the proprietary Appriss software and processes are the only source that can achieve the required notifications. This service provides links to 65% of all jail systems in the country and no other service provides this level of connectivity. Appriss, Inc. has provided excellent service and continues to fulfill its contractual obligations. It is in the best interest of the State to exercise the remaining options. There are no elements of work on this proprietary technology service to subcontract; therefore no MBE participation.

Option Approval: Although this sole-source contract contained the two renewal options when it was entered into, the Agenda Item that the Board of Public Works approved stated that the contract had only a three-year base term, omitting any mention of the options. This was an error as the options should have been included.

FUND SOURCE:	100% General Funds
APPROP. CODE:	Q00A0102
RESIDENT BUSINESS:	No
MD TAX CLEARANCE:	13-1206-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 2-IT

Agency Contact:

Ronald Brothers (410) 585-3100
rebrowsers@dpscs.state.md.us
Donna Ziegenhein (410) 260-7627
donna.ziegenhein@maryland.gov

DEPARTMENT/PROGRAM:

Public Safety & Correctional Services
Info Tech and Communications Division

CONTRACT ID:

DPSCS IT&CD 2013-01
ADPICS No.: Q00B3400066

CONTRACT DESCRIPTION: On-site staff and support for the Maryland Automated Fingerprint Identification System.

AWARD:

Cogent Systems, Inc., Pasadena, CA

TERM:

November 1, 2013 – October 31, 2016

AMOUNT:

\$1,530,437.00

PROCUREMENT METHOD:

Sole Source

MBE PARTICIPATION:

14%

INCUMBENT:

Same

REMARKS: This contract provides full-time, on-site staff and support to maintain and monitor the proprietary portion of the Maryland Automated Fingerprint Identification System (MAFIS), as well as general support for MAFIS operational processing. The support staff will monitor AFIS transactions, monitor hardware status, perform hardware maintenance, monitor and configure system performance, provide user support, and provide monthly performance reports. This staff will also implement changes to the MAFIS components. They will work a staggered schedule to provide maximum coverage and will be on call to provide 24 x7 coverage. Occasional maintenance will be required for testing changes and upgrading the MAFIS system. Due to the proprietary hardware, software, and system design of the Cogent System, this work can only be done by Cogent Systems, Inc. Cogent Systems, Inc. has been performing this service for the Department of Public Safety and Correctional Services and has provided excellent customer service and fulfilled its contractual obligations.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 2-IT (Cont'd)

FUND SOURCE: 100% General Funds

APPROP. CODE: Q00A0102

RESIDENT BUSINESS: Yes (Office in Rockville, MD)

MD TAX CLEARANCE: 12-2862-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 3-IT

Agency Contact:

Albert Annan (410) 767-0114)

aannan@msde.state.md.us

Donna Ziegenhein (410) 260-7627

donna.ziegenhein@maryland.gov

DEPARTMENT/PROGRAM:

Education

Division of Accountability & Assessment/RTTT

CONTRACT ID:

Computer Adaptive Test Systems

eMM #R00R2403041

ADPICS No.: R00B3400085

CONTRACT DESCRIPTION: Provide and implement a Test Item Bank System (TIBS) and Computer Adaptive Test (CAT) System to diagnose student learning progress to provide instructional support that would increase the student achievement.

AWARD:

Pearson Educational Measurement

Iowa City, IA

TERM:

6/13/2013-6/12/2015

(with 3 one-year renewal options)

AMOUNT:

\$5,468,760.00 (2 Year Base)

\$ 863,746.33 (1st Renewal)

\$ 863,746.33 (2nd Renewal)

\$ 863,746.34 (3rd Renewal)

\$8,059,999.00 (Total 5 Years)

PROCUREMENT METHOD:

Competitive Sealed Proposals

Single Proposal Received

PROPOSALS:

Pearson Educational Measurement

MBE PARTICPATION:

5.53 %

INCUMBENT:

None

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM 3-IT (Cont'd)

REMARKS: A notice of availability of the Request for Proposals was advertised at the website *eMaryland Marketplace.com* and a copy was sent to the Governor's Office of Minority Affairs.

Of four proposals submitted, only one was susceptible for award. Award is recommended to Pearson Educational Measurement. Pearson demonstrated in-depth experience and expertise in developing a customized TIBS and CAT systems, and presented a favorable financial proposal.

This contract will support the State's Race To The Top reform agenda by engaging an expert to implement the TIBS and CAT to share with the teachers, students, and administrators throughout the State. TIBS is an electronic repository for test items that are used by teachers to select items and create tests that are administered to students online. Score reports are generated immediately to show student performance on the test. CAT is a system that selects successive items based on how test taker answers previous items to maximize precision of test taker's ability, in an efficient manner.

The CAT/TIBS system will provide Maryland teachers with diagnostic information and is expected to reduce the workload of teachers, improve teacher analysis of student instructional needs, and allow more time to be allocated to instructional delivery. Key benefits of the CATS/TIBS system include;

- Test can be taken anytime and anyplace
- Scores are available immediately
- Test can be individually paced to accommodate for learning and test styles
- Knowledge acquisition can be more fully analyzed on an individual basis
- Tests can be standardized using an item bank across teachers and classes

FUND SOURCE: 100% Race to the Top Grant (Test Item Bank System)

APPROPRIATION CODE: R00A0106

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1371-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 4-IT

Agency Contact:

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vlee@comp.state.md.us
Donna Ziegenhein (410) 260-7627
donna.ziegenhein@maryland.gov

DEPARTMENT/PROGRAM: Comptroller/Information Technology Division

CONTRACT ID: SS -14-01; ADPICS No.: E00B4400006

CONTRACT DESCRIPTION: Software maintenance and support for IBM's mainframe software products as well as an array of support services. The software and support services are used by the Annapolis Data Center and customer agencies to maintain critical applications, systems, and operational functions.

AWARD: IBM Corporation, Baltimore

TERM: 7/1/13 through 6/30/14

AMOUNT: \$2,348,942.

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 0%

INCUMBENT: IBM

REMARKS: The software runs the Annapolis Data Center's IBM z890 mainframe. IBM is the developer of the software and retains the proprietary and copyright privileges associated with the software. IBM is the only vendor that can provide the software maintenance and support services. As there are no opportunities for sub-contracting, no MBE goal was established.

FUND SOURCE: Reimbursable

APPROP. CODE: 240110001

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1591-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 5-IT

Agency Contact:

Lavinia Lee (410) 260-7634
llcc@comp.state.md.us
Donna Ziegenhein (410) 260-7627
donna.ziegenhein@maryland.gov

DEPARTMENT/PROGRAM: Comptroller/Revenue Administration Division

CONTRACT ID: IBML Scanners
IFB 1302; ADPICS No.: E00B3400075

CONTRACT DESCRIPTION: Provide and install two IBML scanners and related software and configuration to process paper tax returns, forms, payment coupons, checks using IBM's Intelligent Forms Processing software and Fairfax Imaging's Quick Models software.

AWARD: Fairfax Imaging, Rockville

TERM: 07/01/13 – 06/30/18

AMOUNT: \$1,086,820.

PROCUREMENT METHOD: Multi-Step Competitive Sealed Bid

BIDS:	Fairfax Imaging	\$1,086,820
	EDAC	\$1,226,062

MBE PARTICIPATION: 0%

INCUMBENT: None

REMARKS: A notice of the availability of the Invitation for Bids was advertised on *eMarylandMarketplace* and the Comptroller's website. Six authorized IBML resellers were directly solicited. Of the two technically-qualified bids received, Fairfax Imaging provided the lower price. The IBML scanners are available only from IBML (the original equipment manufacturer) or an IBML authorized reseller. Installation, customization, warranty, and maintenance support are only provided by the OEM, as the hardware and software are proprietary to IBML. While an IBML authorized reseller might be a MBE and awarded the contract as the prime contractor, the IBML scanners and supporting services will be provided by IBML, who under those circumstances would serve as a subcontractor; therefore, there are no MBE subcontracting opportunities.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 5-IT (Cont'd)

FUND SOURCE: MITDPF
APPROP. CODE: E00A0402
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 13-1590-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 6-IT

Agency Contact:

Robert Howells (410) 230-8789
robert.howells@maryland.gov
Donna Ziegenhein (410) 260-7627
donna.ziegenhein@maryland.gov

DEPARTMENT:

Maryland State Lottery & Gaming Control Agency

CONTRACT ID:

UNISYS Hardware Replacement, License of
Software, and Maintenance Agreement
#2013-09
ADPICS No.: E75B3400018

CONTRACT DESCRIPTION: Provide hardware, software license, installation, and maintenance services to replace Lottery's production and backup computer systems with UNISYS Clearpath Libra 460 servers.

AWARD:

Potomac Information Systems
Silver Spring, MD

TERM:

6/14/2013 – 6/13/2016 (3 years)

AMOUNT:

\$474,818

PROCUREMENT METHOD:

Sole Source

MBE PARTICIPATION:

0%

INCUMBENT:

Same

REMARKS: The Lottery's existing UNISYS backup system will not be supported or licensed as of June 30, 2013, and the existing UNISYS production system will not be supported after June 30, 2014. This system is used for critical business functions of the Lottery. It tracks and reports on sales, subscriptions, and processes retailer and accounting transactions.

This contract will be used to replace the soon-to-be obsolete production and backup computer systems with UNISYS Clearpath Libra 460 servers. The agreement includes hardware, license of software, installation, and maintenance services.

**SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 6-IT (Cont'd)

REMARKS (cont'd): UNISYS has assigned the State Lottery and Gaming Control Agency account to the exclusive management of Potomac Information Systems. They are the only vendor authorized by UNISYS to provide pricing for the Lottery. Potomac is an extension of UNISYS and it has the ability to leverage UNISYS resources to help resolve customers' business challenges. UNISYS allows only assigned partners the right to sell their licenses. Due to the proprietary nature of this system, no MBE goal was set.

FUND SOURCE: 100% Special (Lottery Proceeds)

APPROP. CODE: E75D0001

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1630-1110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 7-IT

Agency Contact: Nancy Noonan (410) 767-3796
Nnoonan@mta.maryland.gov
Donna Ziegenhein (410) 260-7627
Donna.ziegenhein@maryland.gov

DEPARTMENT/PROGRAM:

Maryland Department of Transportation
Maryland Transit Administration

CONTRACT ID:

Automatic Voice Annunciation Bus Software
Maintenance Services
MTA-1385; ADPICS No.: J05B3400022

CONTRACT DESCRIPTION: Preventive and remedial maintenance, system diagnostics and labor to review and alter voice annunciation and mapping of bus stop information to existing proprietary software (BusTools® Bus Stop Inventory System).

AWARD:

Clever Devices, Ltd., Plainview, NY

TERM:

06/20/2013 – 6/19/2016 (3 years)

AMOUNT:

\$ 334,980

PROCUREMENT METHOD:

Sole Source

MBE PARTICIPATION:

0%

INCUMBENT:

Same

REMARKS: The current maintenance contract for BusTools® Bus Stop Inventory Software expires June 20, 2013. The BusTools® Bus Stop Inventory Software database interfaces with, and supports, the Automatic Voice Annunciation system to provide accurate bus stop announcements. This system is necessary to comply with the American with Disabilities Act. This contract supports two MTA service changes annually. This proprietary system includes all related database updates, mapping and audio recording updates and maintenance services for the BusTools® Bus Stop Inventory Software database, as well as, a database maintenance plan to support additional bus stop and route changes.

FUND SOURCE:

100% State Budgeted Funds

APPROPRIATION CODE:

J05H0105

RESIDENT BUSINESS:

No

MD TAX CLEARANCE:

13-0007-0111

Board of Public Works Action - The above-referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 8-IT

Agency Contact:

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Donna Ziegenhein (410) 260-7627
Donna.Ziegenhein@maryland.gov

DEPARTMENT/PROGRAM:

Public Safety and Correctional Services
Information Technology & Communications
Division

CONTRACT ID:

Dell Desktop & Laptop Computers
DPSCS IT&CD 2013-11
ADPICS No.: Q00B3400244

CONTRACT DESCRIPTION:

Purchase of 640 Dell Desktop & Laptop Computers
and Accessories to Replace Life-Expired Units.

AWARD:

Data Networks of America, Inc., Hunt Valley

TERM:

90 days from date of contract award

AMOUNT:

\$729,473.20

PROCUREMENT METHOD:

Competitive Sealed Bids

BIDS:

Data Networks of America
Hunt Valley, MD

\$729,473.20

MVS, Inc.
Washington, DC

\$729,894.80

Landman and Associates
Annapolis, MD

\$760,320.00

TMC, LLC
Clinton, MD

\$894,468.40

Prospectus Enterprises
Laurel, MD

\$901,200.00

American Services
Columbus, OH

\$1,081,760.00

SUPPLEMENT D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA

ITEM: 8-IT (Cont'd)

MBE PARTICIPATION: 0%

INCUMBENT: N/A

REMARKS: An Invitation for Bids was posted on eMaryland Marketplace. Through this contract, the Department of Public Safety and Correctional Services will upgrade its data-processing capacity and capability by replacing obsolete personal computers with current technology equipment.

FUND SOURCE: 100% General Funds

APPROP. CODE: Q00A0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1575-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Heidi Tarleton (410) 767-3763
htarleton@mta.maryland.gov

BPW – 06/12/13

(revised)

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-8000-0346
 Baltimore Metro Detection Project
 ADPICS NO. T80000346

CONTRACT DESCRIPTION: This contract is for the installation of a chemical detection system to provide increased security at the Johns Hopkins Metro Station. This project is known as the Baltimore Metro Detection Project (BMDP), and is a part of a Homeland Security Surveillance Project.

AWARD: Federal Signal Corporation
 University Park, IL

TERM: 355 Calendar Days from NTP

AMOUNT: \$1,279,614

PROCUREMENT METHOD: **Competitive Sealed Proposal**

PROPOSALS:	<u>Financial Price/Ranking</u>	<u>Technical Ranking</u>	<u>Overall Ranking</u>
Federal Signal Corporation University Park, IL	\$1,279,614 (1)	3	1
Orion Management, LLC Springfield, VA	\$1,426,097 (2)	2	2
ARINC Incorporation Annapolis, MD	\$1,892,247 (3)	1	3

DBE PARTICIPATION: 10%

PERFORMANCE SECURITY: Performance Bond at 100% of Contract Amount

REMARKS: The Engineer's Estimate for this contract was \$1,790,700.

This Solicitation was advertised in eMaryland Marketplace and on MTA's Web Site. One hundred and fourteen (114) firms received proposal packages; fifty one (51) were Maryland firms. Five (5) proposals were received. However, two proposers were dropped during the technical evaluations because evaluation team felt that they were non-responsive based on the criteria in the RFP.

ITEM: 1-C (Continued)

BPW – 06/12/13
(revised)

This contract is for the installation of a chemical detection system to provide increased security at the Johns Hopkins Metro Station. The system alarms shall be integrated into the existing Johns Hopkins Station surveillance camera system, the Metro Operations Control Center (OCC), and the MTA Police Monitoring Facility (PMF). Appropriate software additions or modification shall be provided, as necessary, to enable these systems alarms and video images to appear within the existing monitoring system.

Through both their technical proposal and oral presentation, Federal Signal has demonstrated the capability to deliver a chemical detection system that meets the MTA's requirements and for which can be delivered within the required time frame. The solution as offered by Federal Signal has a greater degree of flexibility in that it is modular which will provide easier and low cost maintainability. Their solution employs the easiest user interface and the greatest degree of scalability should the MTA need to add additional chemicals to its repertoire of agents for which it is sensitive. It was determined that the technical differences between the three offers did not offset the difference in price; therefore, award is recommended to Federal Signal as having the more advantageous offer for the State.

FUND SOURCE: 100% Federal Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-1507-0011

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

178

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BPW – 06/12/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 2-C-MOD

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BA9015129
 Salt Storage/Brine Manufacturing Facilities
 Baltimore County
 ADPICS NO. CO294442

ORIGINAL CONTRACT APPROVED: Item 2-C, DOT Agenda 05/08/2011

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Tech Contracting Company, Inc.
 Baltimore, Maryland

CONTRACT DESCRIPTION: Pursuant to § 11-204(c) of the State Finance and Procurement Article of the Annotated Code of Maryland, retroactive approval is requested for Modification No. 1. This modification is to provide non-compensatory additional time on a performance based contract to compensate the contractor for time delays beyond their control.

AMOUNT: \$0

ORIGINAL CONTRACT AMOUNT: \$2,783,900

REVISED CONTRACT AMOUNT: \$2,783,900

PERCENTAGE INCREASE: 0%

TERM: 06/01/2011-09/30/2012
 10/01/2012 – 12/31/2013 (Modification No. 1)

MBE PARTICIPATION: 20% (MBE Compliance 14.03%)

REMARKS: This Contract consists of construction of a new salt structure and brine manufacturing facility at SHA's Rt. 7 maintenance yard.

Modification No. 1 is for a total of 14 months. 148 days were added to the contract for additional work and remaining days were added for administrative close-out of the contract. The additional work was due to the fact that the existing soil was unstable due to voids and waste roadway materials. The area was previously a dumpsite with tree stumps, tires, old concrete and metal pipe, guardrail, inlets and tree trimming and other organic materials.

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BPW – 06/12/13

(revised)

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 5-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2009-12 C, F, G & H
 Survey and Engineering Services in Baltimore and Harford Counties (District 4)
 ADPICS NOS.: SBSC0912C, SBSC0912F, SBSC0912G, SBSC0912H

CONTRACT DESCRIPTION: These are the last four (4) of six (6) open-end task order Contracts to provide survey and engineering services for District 4.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on June 6, 2013.

AWARD:

Whitman, Requardt & Associates, LLP Contract C
 Baltimore, Maryland

Wallace, Montgomery & Associates, LLP Contract F
 Towson, Maryland

Johnson, Mirmiran & Thompson, Inc. Contract G
 Sparks, Maryland

STV Incorporated Contract H
 Baltimore, Maryland

AMOUNT: \$13,200,000 Total (\$3,300,000 each)

TERM: 6/12/13 - 6/11/18

DBE PARTICIPATION: 25% each

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$2,783,900	06/01/11 - 09/30/2012	05/08/2011, Item 2-C & 2-M	
Modification No. 1	0.00	10/01/2013 - 12/31/2013		Add additional time
Revised Amount	\$2,783,900			

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BPW—06/12/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 3-AE

MARYLAND TRANSIT ADMINISTRATION

CONTRACT IDS: MTA-1246 A, C, D & E
 Project Planning for MTA Bus, Light Rail,
 MARC and Metro Systems and Facilities
 ADPICS NOS. TMTA1246A, TMTA1246C,
 TMTA1246D and TMTA1246E

CONTRACT DESCRIPTION: These are the remaining four of six task order contracts to provide project planning for MTA Bus, Light Rail, MARC and Metro Systems and Facilities on an “as-needed” basis.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** Recommendation approved by the Transportation Professional Services Selection Board on June 6, 2013.

AWARDS:

The Wilson T. Ballard Company/
 Sabra, Wang & Associates, Inc. – JV
 Owings Mills, MD (Contract A)

McCormick Taylor, Inc.
 Baltimore, MD (Contract C)

Whitman, Requardt & Associates, LLP
 Baltimore, MD (Contract D)

Rummel, Klepper & Kahl, LLP
 Baltimore, MD (Contract E)

TERM: 06/13/13 – 06/12/18

AMOUNT: \$10,000,000 each

ITEM: 3-AE (Continued)**BPW—06/12/13****PROPOSALS:**

	<u>Technical Proposal Rating (Max=1000)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
The Wilson T. Ballard Company/ Sabra, Wang & Associates, Inc – J.V. Owings Mills, MD	857	1	\$10,000,000 (Contract A)
Parsons Brinckerhoff, Inc. Baltimore, MD	850	2	\$10,000,000 Contract B BPW Approved 4/17/13
McCormick Taylor, Inc. Baltimore, MD	846	3	\$10,000,000 (Contract C)
Whitman, Requardt & Associates, LLP Baltimore, MD	844	4	\$10,000,000 (Contract D)
Rummel, Klepper & Kahl, LLP Baltimore, MD	841	5	\$10,000,000 (Contract E)
URS Corporation Hunt Valley, MD	840	6	\$10,000,000 Contract F BPW Approved 4/17/13
Jacobs Engineering Group, Inc. Baltimore, MD	836	7	N/A
Urban Engineers, Inc./SYSTRA Consulting, Inc. – Joint Venture	834	8	N/A
STV Incorporated Baltimore, MD	829	9	N/A
Parsons Transportation Group, Inc. Baltimore, MD	828	10	N/A
Johnson, Mirmiran & Thompson/ Gannett Fleming, Inc. – Joint Venture Sparks, MD	812	11	N/A

DBE PARTICIPATION:

32% (Contract A)

27% (Contract C, D & E)

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace, and on the SHA and MTA Web Sites. A total of eleven (11) engineering consultant firms were sent the Request for Proposals for these services. Eleven (11) Technical Proposals were received. All were Maryland firms.

ITEM: 3-AE (Continued)

BPW—06/12/13

The Consultants will provide project development and environmental planning for the MTA's Office of Planning on an "as-needed" task order basis. These services would include, but are not limited to, project planning, environmental documentation, historic evaluation, conceptual design and preliminary engineering.

In addition, the services may include, but are not limited to the following project tasks: site selection and evaluation, site planning and design, conceptual engineering, preliminary engineering, environmental evaluations and documentation, traffic studies, alternatives analysis and feasibility studies, ridership forecasting, capital and operating cost estimates, public involvement, architectural/landscape architecture/urban design and other related services as required.

Each contract includes a provision authorizing an extension for up to one-third of the original term to spend funds remaining on the contract as provided in Revised Board Advisory 1995-1.

The DBE subcontracting goal established for these contracts is 27%. It should be noted that Contract A is committing to exceed the goal by 5%.

FUND SOURCE: Federal and Special Funds budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE:

- 13-1641-0111 The Wilson T. Ballard Company/
Sabra, Wang & Associates, Inc. –
Joint Venture
- 13-1670-0111 McCormick Taylor, Inc.
- 13-1642-1111 Whitman, Requardt & Associates,
LLP
- 13-1643-1111 Rummel, Klepper & Kahl, LLP

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

184

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BPW—06/12/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 4-AE

MARYLAND TRANSIT ADMINISTRATION

CONTRACT IDS: MTA-1345B&C
 Rolling Stock and Associated Equipment Services
 ADPICS NOS. TMTA1345B and TMTA1345C

CONTRACT DESCRIPTION: These are the remaining two of three task order contracts to provide rolling stock and associated equipment services on an “as-needed” basis.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** Recommendation approved by the Transportation Professional Services Selection Board on June 6, 2013

AWARDS:

STV Incorporated (Contract B)
 Baltimore, MD

Parsons Brinckerhoff, Inc. (Contract C)
 Baltimore, MD

TERM: 06/13/13 – 06/12/18

AMOUNTS: \$10,000,000 (Contract B)
 \$5,000,000 (Contract C)

PROPOSALS:

	<u>Technical Proposal Rating (Max=2000)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
CH2M Hill, Inc. Baltimore, MD	1857	1	\$15,000,000 Contract A BPW Approved 4/17/13
STV Incorporated Baltimore, MD	1535	2	\$10,000,000 (Contract B)
Parsons Brinckerhoff, Inc. Baltimore, MD	1432	3	\$5,000,000 (Contract C)

ITEM: 4-AE (Continued)

BPW—06/12/13

DBE PARTICIPATION:

28.75% (Contract B)

28% (Contract C)

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace, and on the SHA and MTA Web Sites. A total of three (3) engineering consultant firms were sent Request for Proposals for these services. Three (3) Technical Proposals were received. All were Maryland firms.

The Consultant will provide rolling stock for the MTA's Systems Engineering Division on an "as-needed" task order basis. These services will provide support for the procurement of locomotives, buses, paratransit and rail passenger vehicles to be operated on various MTA service routes. The Consultant will also assist in managing technical programs primarily requiring vehicle, electrical/electronic and mechanical engineering expertise.

These services may also include, but are not limited to the following tasks: initial planning, product research, preliminary engineering and specification development, final design engineering, systems integration engineering, revenue support services, safety and systems assurance, configuration management engineering, commissioning and testing, procurement and warranty support, manufacturing and in-plant vehicle or equipment inspections, maintenance engineering support, rolling stock related technical and support tasks, management of fleet retrofits/modifications, vehicle inspections and test personnel qualification criteria and other related services as required.

Each contract includes a provision authorizing an extension for up to one-third of the original term to spend funds remaining on the contract as provided in Revised Board Advisory 1995-1.

The DBE subcontracting goal established for these contracts is 28%. It should be noted that Contract B is committing to exceed the goal by .75%.

FUND SOURCE:

Federal and Special Funds budgeted to MTA

APPROPRIATION CODE:

J05H0105

RESIDENT BUSINESSES:

Yes

MD TAX CLEARANCE:

13-1644-1110 STV Incorporated
13-1645-1001 Parsons Brinckerhoff, Inc.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 06/12/13
REVISED

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 5-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2009-12 C, F, G & H
 Survey and Engineering Services in Baltimore and
 Harford Counties (District 4)
 ADPICS NOS.: SBSC0912C, SBSC0912F,
 SBSC0912G, SBSC0912H

CONTRACT DESCRIPTION: These are the last four (4) of six (6) open-end task order
 Contracts to provide survey and engineering services for District 4.

PROCUREMENT METHOD: **Maryland Architectural and Engineering
 Services Act**; recommendation approved by the
 Transportation Professional Services Selection
 Board on June 6, 2013.

AWARD:

Whitman, Requardt & Associates, LLP Contract C
 Baltimore, Maryland

Wallace, Montgomery & Associates, LLP Contract F
 Towson, Maryland

Johnson, Mirmiran & Thompson, Inc. Contract G
 Sparks, Maryland

STV Incorporated Contract H
 Baltimore, Maryland

AMOUNT: \$13,200,000 Total (\$3,300,000 each)

TERM: 6/12/13 - 6/11/18

DBE PARTICIPATION: 25% each

ITEM: 5-AE (Continued)

BPW – 06/12/13

(revised)

PROPOSALS:

	<u>Technical Proposal Rating (Max 710)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Whitman, Requardt & Associates, LLP. Baltimore, MD	553	1	\$3,300,000 (Contract C)
URS Corporation Hunt Valley, MD	549	2	Contract D BPW Approval 5/29/13
McCormick Taylor, Inc. Baltimore, MD	546	3	Contract E BPW Approval 5/29/13
Wallace, Montgomery & Associates, Inc. Towson, MD	537	4	\$3,300,000 (Contract F)
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	536	5	\$3,300,000 (Contract G)
STV Incorporated Baltimore, MD	513	6	\$3,300,000 (Contract H)
Rummel, Klepper & Kahl, LLP Baltimore, MD	504	7	N/A
Century Engineering, Inc. Hunt Valley, MD	499	8	N/A
Brudis & Associates, Inc. Columbia, MD	451	9	N/A
A. Morton Thomas & Associates, Inc. Baltimore, MD	439	10	N/A
Kennedy Porter & Associates, Inc. (now EBA) Baltimore, MD	430	11	N/A
Greenhorne & O'Mara, Inc. (now Stantec) Baltimore, MD	430	12	N/A

REMARKS: The Consultant will provide survey and engineering services for District 4.

The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of twelve (12) engineering consultant firms submitted technical proposals for this project, of which all are Maryland firms.

ITEM: 5-AE (Continued)**BPW – 06/12/13**
(revised)

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

MD TAX CLEARANCE:

Whitman, Requardt & Associates	13-1066-1111
Wallace, Montgomery & Associates	13-1068-1111
Johnson, Mirmiran & Thompson	13-1073-1111
STV Incorporated	13-1074-1110

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 06/12/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 6-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2011-03 C & D
 Traffic Engineering Services for Prince George's
 and Montgomery Counties (District 3)
 ADPICS NO.: SBSC1103C &, SBSC1103D

CONTRACT DESCRIPTION: These are two (2) of five (5) open-end task order contracts to provide traffic engineering services for District 3.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on June 6, 2013.

AWARD:

Wallace, Montgomery & Associates, LLP Contract C
 Towson, Maryland

Rummel, Klepper & Kahl, LLP Contract D
 Baltimore, Maryland

AMOUNT: \$1,500,000 each

TERM: 6/12/13 - 6/11/18

DBE PARTICIPATION: 23% each

PROPOSALS:

	<u>Technical Proposal Rating (Max 580)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Wallace Montgomery & Associates, LLP Towson, Maryland	411	1	\$1,500,000 (Contract C)
Rummel, Klepper & Kahl, LLP Baltimore, Maryland	389	2	\$1,500,000 (Contract D)

ITEM: 6-AE (Continued)**BPW – 06/12/13****PROPOSALS (Cont'd):**

	<u>Technical Proposal Rating (Max 580)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Johnson, Mirmiran & Thompson, Inc. Sparks, Maryland	363	3	Contract E
A.Morton Thomas & Associates, Inc. Rockville, Maryland	331	4	Contract F
PB Americas, Inc. Baltimore, Maryland	329	5	Contract G
URS Corporation Hunt Valley, Maryland	328	6	N/A
KCI Technologies, Inc. Sparks, Maryland	326	7	N/A
Whitney, Bailey, Cox & Magnani, LLC/ Jacobs Engineering Group, Inc. Baltimore, Maryland	323	8	N/A
STV Incorporated Baltimore, Maryland	314	9	N/A
Vanasse, Hangen, Brustlin, Inc. Silver Spring, Maryland	305	10	N/A
Wilbur Smith & Associates, Inc./ ATCS, PLC Towson, Maryland	289	11	N/A
Greenhorne & O'Mara, Inc. Baltimore, Maryland	283	12	N/A
Street Traffic Studies, Ltd. Glen Burnie, Maryland	262	13	N/A
Gannett Fleming, Inc. Baltimore, Maryland	256	14	N/A
Kittelson & Associates, Inc. Baltimore, Maryland	248	15	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of fifteen (15) engineering consultant firms submitted technical proposals for this project, of which all are Maryland firms.

ITEM: 6-AE (Continued)**BPW – 06/12/13**

The Consultant shall perform various traffic engineering studies, analysis, or design services as applicable to the project assignments made by the District. Services furnished by the Consultant may be for the accomplishment of SHA's Candidate Safety Improvement, Congested Intersection Improvement, and Quick Action Projects Programs.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE:	Federal and Special Funds Budgeted to SHA
APPROPRIATION CODE:	J02B0101
MD TAX CLEARANCE:	Wallace, Montgomery & Associates 13-1454-1111 Rummel, Klepper & Kahl 13-1455-1111
RESIDENT BUSINESSES:	Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 06/12/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 7-AE-MOD

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2005-13 F, H & LL
 Preliminary & Final Engineering Design Services,
 Statewide
 ADPICS NOS.: CO296935; CO296936 &
 CO296937

ORIGINAL CONTRACT APPROVED: Item 3-AE, DOT Agenda 05/23/07

ORIGINAL PROCURMENT METHOD: **Maryland Architectural and Engineering
 Services Act**

MODIFICATION: Modification No. 4 adds additional funds to each contract and extends the
 contracts by eight (8) months.

CONTRACTORS: Century Engineering, Inc. (Contract F)
 Hunt Valley, MD

URS Corporation (Contract H)
 Hunt Valley, MD

Gannet Flemming/PB Americas
 Joint Venture (Contract LL)
 Baltimore, MD

TERM: Contracts F, H & LL
 05/23/07 - 05/01/12 (Original)
 05/01/12 - 05/01/13 (Modification No.1)
 05/01/13 - 06/30/13 (Modification No. 3)
 07/01/13 - 02/28/14 (Modification No. 4)

AMOUNT: \$500,000 each

ORIGINAL CONTRACT AMOUNT: \$5,000,000 each

REVISED CONTRACT AMOUNT: \$6,700,000 each

PERCENTAGE INCREASE: 10% each

PERCENTAGE INCREASE OVERALL: 34%

ITEM: 7-AE-MOD (Continued)**BPW – 06/12/13****DBE PARTICIPATION:**

22% (DBE Compliance 30.76%) (Contract F)
22% (DBE Compliance 19.93%) (Contract H)
22% (DBE Compliance 30.55%) (Contract LL)

REMARKS: The requested additional contract authority is needed to allow for tasks to be continued until new contracts can be procured. The replacement contracts are in the technical review stages of procurement and have a projected Notice to Proceed date of Fall 2013.

FUND SOURCE:

Federal and Special Transportation Funds Budgeted to SHA

APPROPRIATION CODE:

J02B0101

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

CONTRACT F

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$5,000,000	05/23/07-05/01/12	05/23/07 3-AE	
Modification No. 1	-	05/01/12-05/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$1,200,000		4/18/12 3-AE-MOD	To provide additional dollars until new procurement
Modification No. 3	-	05/01/2013 – 06/30/2013		To provide time until new procurement
Modification No.4	\$500,000	07/01/2013 – 02/28/2014	06/12/13	To provide funds and time until new procurement
Revised Amount	\$6,700,000			

CONTRACT H

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$5,000,000	05/23/07-05/01/12	05/23/07 3-AE	
Modification No. 1	-	05/01/12-05/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$1,200,000		4/18/12 3-AE-MOD	To provide additional dollars until new procurement
Modification No. 3	-	05/01/2013 – 06/30/2013		To provide time until new procurement
Modification No.4	\$500,000	07/01/2013 – 02/28/2014	06/12/13	To provide funds and time until new procurement
Revised Amount	\$6,700,000			

ATTACHMENT I (Continued)

CONTRACT LL

	<u>Amount</u>	<u>Term</u>	<u>BPW Date</u>	<u>Reason</u>
Original Contract	\$5,000,000	05/23/07-05/01/12	05/23/07 3-AE	
Modification No. 1	-	05/01/12-05/01/13	12/21/11 16-AE-MOD	To provide time until new procurement
Modification No. 2	\$1,200,000		4/18/12 3-AE-MOD	To provide additional dollars until new procurement
Modification No. 3	-	05/01/2013 – 06/30/2013		To provide time until new procurement
Modification No.4	\$500,000	07/01/2013 – 02/28/2014	06/12/13	To provide funds and time until new procurement
Revised Amount	\$6,700,000			

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BPW – 06/12/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural/Engineering)

ITEM: 8-AE-MOD

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2008-07 A - D
 Travel Forecasting and Traffic Engineering
 Analysis Services, Statewide
 ADPICS NOS.: CO297281; CO297282;
 CO297283 and CO297284

ORIGINAL CONTRACT APPROVED: Item 4-AE, DOT Agenda 01/28/09 (Contracts A-C)
 Item 6-AE, DOT Agenda 02/18/09
 (Contract D)

ORIGINAL PROCURMENT METHOD: Maryland Architectural and Engineering Services
 Act

MODIFICATION: This modification is to extend all four (4) contracts by six-months and
 increases the contract value of each by \$500,000.

CONTRACTOR:

Gannett Fleming, Inc. Contract A
 Baltimore, Maryland

Johnson, Mirmiran & Thompson, Inc. Contract B
 Sparks, Maryland

Rummel, Klepper & Kahl, LLP Contract C
 Baltimore, Maryland
 URS Corporation Contract D
 Hunt Valley, Maryland

TERM: Contracts A
 01/28/09 - 01/02/13 (Original)
 01/03/13 – 01/02/14 (Modification No. 2)
 01/03/14 – 07/02/14 (Modification No. 3)
 Contracts B
 01/28/09 - 01/02/13 (Original)
 01/03/13 – 01/02/14 (Modification No. 1)
 01/03/14 – 07/02/14 (Modification No. 2)

ITEM: 8-AE-MOD (Continued)

BPW – 06/12/13

Contracts C

01/28/09 - 01/02/13 (Original)

01/03/13 – 01/02/14 (Modification No. 2)

01/03/14 – 07/02/14 (Modification No. 3)

Contracts D

02/18/09 - 02/01/13 (Original)

02/02/13 – 02/01/14 (Modification No. 1)

02/02/14 – 08/01/14 (Modification No. 2)

AMOUNT: \$500,000 each

ORIGINAL CONTRACT AMOUNT: \$1,500,000 each

REVISED CONTRACT AMOUNT: \$2,500,000 each Contracts A & C
\$2,000,000 each Contracts B & D

PERCENTAGE INCREASE: 66.6% Contracts A & C
33.3% Contracts B & D

DBE PARTICIPATION: 23% each
(A - DBE Compliance 24.98%)
(B - DBE Compliance 15.67%)
(C - DBE Compliance 10.71%)
(D - DBE Compliance 29.42%)

REMARKS: The Consultant shall perform Travel Forecasting and Traffic Engineering Analysis Services, Statewide, which will include, but not be limited to: development of existing Average Daily Traffic (ADT's); levels of service, A.M. or P.M. peak hour data; capacity analysis for alternatives; build year ADT's and truck percentages; collect count data and land use information; develop areawide computer models or modify existing Metropolitan Planning Organization (MPO) models; review traffic impact reports or prepare traffic studies for major developments; and develop transit related data such as transit ridership, boarding, etc.

The requested additional contract authority and time is needed to allow for tasks to be continued until new contracts can be procured. The replacement contracts are in the final stages of procurement and should be awarded by December of 2013.

FUND SOURCE: Federal and Special Transportation Funds Budgeted to SHA

APPROP CODE: J02B0101

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

CONTRACT A

	<u>Amount</u>	<u>Term</u>	<u>BPW/DCAR Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	01/28/09 - 01/02/13	01/28/09 4-AE	
Modification No. 1	\$ 500,000		04/04/12 3-AE-MOD	Additional contract authority needed until new procurement is in place
Modification No. 2	--	01/03/13 – 01/02/14		Bridge Modification time needed until new procurement is in place
Modification No. 3	\$500,000	01/03/14 – 07/02/14	06/12/13	Time and additional contract authority needed until new procurement is in place
Revised Amount	\$2,500,000			

CONTRACT B

	<u>Amount</u>	<u>Term</u>	<u>BPW/DCAR Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	01/28/09 - 01/02/13	01/28/09 4-AE	
Modification No. 1	--	01/03/13 – 01/02/14		Bridge Modification time needed until new procurement is in place
Modification No. 2	\$500,000	01/03/14 – 07/02/14	06/12/13	Time and additional contract authority needed until new procurement is in place
Revised Amount	\$2,000,000			

CONTRACT C

	<u>Amount</u>	<u>Term</u>	<u>BPW/DCAR Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	01/28/09 - 01/02/13	01/28/09 4-AE	
Modification No. 1	\$ 500,000		04/04/12 3-AE-MOD	Additional contract authority needed until new procurement is in place
Modification No. 2	--	01/03/13 – 01/02/14		Bridge Modification time needed until new procurement is in place. Time and additional contract authority needed until new procurement is in place
Modification No. 3	\$500,000	01/03/14 – 07/02/14	6-12-13	Time and additional contract authority needed until new procurement is in place
Revised Amount	\$2,500,000			

CONTRACT D

	<u>Amount</u>	<u>Term</u>	<u>BPW/DCAR Date</u>	<u>Reason</u>
Original Contract	\$1,500,000	02/18/09 - 02/01/13	02/18/09 6-AE	
Modification No. 1	--	02/02/13 – 02/01/14		Bridge Modification time needed until new procurement is in place
Modification No. 2	\$500,000	02/02/14 – 08/01/14	06/12/13	Time and additional contract authority needed until new procurement is in place
Revised Amount	\$2,000,000			

Heidi Tarleton 410-767-3763
htarleton@mta.maryland.gov

BPW – 06/12/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural and Engineering Services)

ITEM: 9-AE-MOD

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: MTA-1265A
On-Call General Engineering Consultant (GEC)
Services
ADPICS NO. CO292762

ORIGINAL CONTRACT APPROVED: Item 27-AE, DOT Agenda 09/22/10

ORIGINAL PROCUREMENT METHOD: Architectural and Engineering Services
Act

MODIFICATION: Modification No. 1 provides for an increase in funds to continue various on-going projects throughout the final design of the contract for the MTA's Transit Development and Delivery Division. This contract supports the Baltimore Red Line Project.

CONTRACTOR: PB Americas, Inc./Rummel, Klepper &
Kahl, LLP – Joint Venture
Baltimore, Maryland

AMOUNT: \$112,600,000

ORIGINAL CONTRACT AMOUNT: \$80,000,000

REVISED CONTRACT AMOUNT: \$192,600,000

PERCENTAGE INCREASE: 141% (Modification No. 1)

TERM: 09/23/10 – 09/22/18 (Original)

DBE PARTICIPATION: 25% (DBE Compliance [19.26%])

REMARKS: The MTA is requesting additional contract authority in the amount of \$112,600,000.

Using State Highway Administration (SHA) and Maryland Transportation Authority (MdTA) management of large projects as a model, MTA elected to utilize a two-tier structure in which Program Management Consultants (PMC) would perform management and quality assurance functions as extensions of MTA staff and oversee the work of General Engineering Consultants (GEC). The scopes of work were broadly written without reference to specific projects. With a value of \$60 million each for two PMC contracts and \$80 million each for two GEC contracts, the four contracts were the largest awarded by the MTA. (See related Item 10-AE-MOD)

ITEM: 9-AE-MOD (Continued)**BPW – 06/12/13**

The value of the contract in 2008 did not contemplate full, timely funding of the New Starts projects. However, by the time the contracts were awarded in 2010, MTA had selected the Locally Preferred Alternatives for the Red Line and had begun Advanced Conceptual Design in preparation for federal approval of preliminary engineering (PE). By 2010, it was clear that the value of the contract would not be enough to complete design, and MTA expected to return to the Board of Public Works for additional contract authority. PE approval was granted in 2011, and that work is underway now with State funding.

The combination of timely PE approval and full State funding has quickly exhausted the contract value of the GEC (\$77.8 million of the Contract value of \$80 million).

Although this is a significant contract modification, MTA has determined that is in the State's best interest and that it would be infeasible to procure new contracts to complete the design work for the Baltimore Red Line for the reasons below.

Staff continuity through the design process is critical. The project is highly complex in terms of its design elements, including stakeholder, railroad, and utility coordination, as well as scheduling and contract packaging. The project teams are well established with substantial investments in staff relocation, project orientation, training, and document control procedures. The project would incur significant costs, schedule days and additional risk if we were to transition to new teams.

Substantial progress has been made on design drawings. By the time current contract value is expended, MTA expects to have completed the PE phase, with drawings at an average of 30 percent depending on the project element. For professional liability reasons, new consultants would expect to be compensated to review and sign off on prior work as their own. FTA oversight of the projects includes an evaluation of the technical capability and experience of the project team. Prior to PE approval, MTA submitted detailed resumes for the key consultant staff and FTA followed up with interviews. With new contracts, this process would have to be repeated. If MTA was to begin a new procurement now, new contracts would not be available in time to avoid a period when no work could occur. Based on an 18-month procurement schedule this gap would be six months which is enough to delay completion of the projects for one year.

Escalation associated with a one-year delay is approximately \$75 million per project. Because of the *PMC/GEC* structure, current PMC firms would be precluded from proposing for the project to which they are already assigned. This would limit the pool of capable firms, particularly MBEs. This request provides for contract authority through Final Design of the project which is expected to be completed in 2016.

The DBE goal for this project was set at 25%. By the end of FY 2013, the contract will have attained 23% once the invoices are processed.

FUND SOURCE: Federal and Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

Original Contract	\$ 80,000,000	09/23/10 – 09/22/18	Item 27-AE, DOT Agenda 09/22/10
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Modification #1	\$112,600,000
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Additional funds are required to continue various on-going projects throughout the final design of the contract.

Revised Amount	\$192,600,000
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Heidi Tarleton 410-767-3763
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BPW – 06/12/13

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: (Architectural and Engineering Services)

ITEM: 10-AE-MOD

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: MTA-1264B
 On-Call Program Management Consultant (PMC)
 Services
 ADPICS NO. CO292734

ORIGINAL CONTRACT APPROVED: Item 12-AE, DOT Agenda 02/24/10

ORIGINAL PROCUREMENT METHOD: Architectural and Engineering Services
 Act

MODIFICATION: Modification No. 2 provides for an increase in funds to continue various on-going projects throughout the final design of the contract for the MTA's Transit Development and Delivery Division. This contract supports the Baltimore Red Line Project.

CONTRACTOR: Jacobs/STV – Joint Venture
 Baltimore, Maryland

AMOUNT: \$33,500,000

ORIGINAL CONTRACT AMOUNT: \$60,000,000

REVISED CONTRACT AMOUNT: \$ 93,500,000

PERCENTAGE INCREASE: 56% (Modification No. 2)

TERM: 03/01/10 – 02/28/18 (Original)

DBE PARTICIPATION: 25% (DBE Compliance 18.73%)

REMARKS: The MTA is requesting additional contract authority in the amount of \$33,500,000.

Using State Highway Administration (SHA) and Maryland Transportation Authority (MdTA) management of large projects as a model, MTA elected to utilize a two-tier structure in which Program Management Consultants (PMC) would perform management and quality assurance functions as extensions of MTA staff and oversee the work of General Engineering Consultants (GEC). The scopes of work were broadly written without reference to specific projects. With a value of \$60 million each for two PMC contracts and \$80 million each for two GEC contracts, the four contracts were the largest awarded by the MTA. (See related Item 9-AE-MOD)

ITEM: 10-AE-MOD (Continued)**BPW – 06/12/13**

The value of the contract in 2008 did not contemplate full, timely funding of the New Starts projects. However, by the time the contracts were awarded in 2010, MTA had selected the Locally Preferred Alternatives for the Red Line and had begun Advanced Conceptual Design in preparation for federal approval of preliminary engineering (PE). By 2010, it was clear that the value of the contract would not be enough to complete design, and MTA expected to return to the Board of Public Works for additional contract authority. PE approval was granted in 2011, and that work is underway now with State funding.

The combination of timely PE approval and full State funding has exhausted 50% of the PMC's contract value of \$60 million, three years into the eight year duration of the contract.

Although this is a significant contract modification, MTA has determined that is in the State's best interest and that it would be infeasible to procure new contracts to complete the design work for the Baltimore Red Line for the reasons below.

Staff continuity through the design process is critical. The project is highly complex in terms of its design elements, including stakeholder, railroad, and utility coordination, as well as scheduling and contract packaging. The project teams are well established with substantial investments in staff relocation, project orientation, training, and document control procedures. The project would incur significant costs, schedule days and additional risk if we were to transition to new teams.

Substantial progress has been made on design drawings. By the time current contract value is expended, MTA expects to have completed the PE phase, with drawings at an average of 30 percent depending on the project element. For professional liability reasons, new consultants would expect to be compensated to review and sign off on prior work as their own. FTA oversight of the projects includes an evaluation of the technical capability and experience of the project team. Prior to PE approval, MTA submitted detailed resumes for the key consultant staff and FTA followed up with interviews. With new contracts, this process would have to be repeated. If MTA was to begin a new procurement now, new contracts would not be available in time to avoid a period when no work could occur. Based on an 18-month procurement schedule this gap would be six months which is enough to delay completion of the projects for one year.

Escalation associated with a one-year delay is approximately \$75 million per project. Because of the *PMC/GEC* structure, current PMC firms would be precluded from proposing for the project to which they are already assigned. This would limit the pool of capable firms, particularly MBEs. This request provides for contract authority through Final Design of the project which is expected to be completed in 2016.

The DBE goal for this project was set at 25%. By the end of FY 2013, the contract will have attained 22% once the invoices are processed.

FUND SOURCE: Federal and Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

Original Contract	\$60,000,000	03/01/10 –02/28/18	Item 12-AE, DOT Agenda 02/24/10
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Modification #1	\$0
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This Amendment is to revise the original contract agreement to implement the MTA's plan of action to reorganize the participation schedule of the sub-consultants selected and to eliminate the use of the same sub-consultants on the same MTA projects.

Modification #2	\$33,500,000
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Additional funds are required to continue various on-going projects throughout the final design of the contract.

Revised Amount	\$93,5000,000
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Norie Calvert 410-545-0433
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BPW – 06/12/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 11-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4101071415
 Mechanical Cleaning & Sweeping of Roadways at
 Various Locations in Frederick County
 ADPICS NO.: 4101071415

CONTRACT DESCRIPTION: This Contract consists of mechanical cleaning & sweeping of roadways at various locations in Frederick County.

AWARD: H. D. Myles, Inc.
 Church Hill, MD

AMOUNT: \$343,900 NTE

TERM OF CONTRACT: 06/24/2013 – 12/31/2015

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

H. D. Myles, Inc. Church Hill, MD	\$343,900
J & M Sweeping, LLC Middle River, MD	\$699,600
East Coast Sweeping, Inc. Annapolis Junction, MD	\$1,139,692
Outdoor Contractors, Inc. Williamsport, MD	\$1,802,020
The Kalika Construction Group USA, LLC Towson, MD	\$2,449,500
DeAngelo Brothers, Inc. Hazelton, PA	\$2,514,095

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

ITEM: 11-M (Continued)**BPW – 6/12/13**

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Fifty-Two (52) contractors were notified for this project on eMaryland Marketplace; Eleven (11) of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business Enterprise.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-0992-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 06/12/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 12-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4261531414SB
 Application of Herbicide Solutions at Various
 Locations in Montgomery County
 ADPICS NO.: 4261531414

CONTRACT DESCRIPTION: This Contract consists of the application of herbicide solutions at various locations in Montgomery County.

AWARD: Desper & Sons Ground FX Lawns & Landscapes
 Bowie, MD

AMOUNT: \$230,000 NTE

TERM OF CONTRACT: 06/24/2013 – 12/31/2014

PROCUREMENT METHOD: Competitive Sealed Bidding
 (One Bid Received)

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One Hundred Fifty Three (153) contractors were notified for this project on eMaryland Marketplace; Sixty-two (62) of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business Enterprise.

Two bids were received, however, the low bid from Anointed Hands could not comply with the contract requirement of providing an aquatic treatment license; therefore, the vendor was deemed Non-Responsible and removed from consideration.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

ITEM: 12-M (Continued)**BPW – 06/12/13****FUND SOURCE:** 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 13-1632-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

210

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 6/12/13

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 13-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 492D21415
 Linestriping at Various Locations in Caroline,
 Cecil, Kent, Queen Anne's & Talbot Counties
 (District 2)
 ADPICS NO.: 492D21415

CONTRACT DESCRIPTION: This Contract consists of linestriping at various locations in District 2.

AWARD: Alpha Space Control Co., Inc.
 Fayetteville, PA

AMOUNT: \$1,377,950 NTE

TERM OF CONTRACT: 06/24/2013 – 12/31/2015

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Alpha Space Control Co., Inc. Fayetteville, PA	\$1,377,950
A-Annandale, Inc. Dumfries, VA	\$1,539,000
Denville Line Painting, Inc. Rockaway, NJ	\$1,696,500
Zone Striping, Inc. Glassboro, NJ	\$1,895,500
Midlantic Marking, Inc. Gaithersburg, MD	\$2,337,500
Traffic Lines, Inc Farmingdale, NJ	\$2,355,000

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the
 award amount exist on this contract

ITEM: 13-M (Continued)**BPW – 06/12/13**

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-hundred Seventy Five (175) contractors were notified for this project on eMaryland Marketplace; Thirty-five (35) of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business Enterprise.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 13-1215-1001

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

212

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BPW – 06/12/13

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 14-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 5271721416
 Operation of the Kent Narrows Drawbridge in Queen Anne's County
 ADPICS NO.: 5271721416

CONTRACT DESCRIPTION: This Contract consists of the operation of the Kent Narrows drawbridge in Queen Anne's County.

AWARD: Chesapeake Pilot Training, Inc.
 Chestertown, MD

AMOUNT: \$210,449 NTE

TERM OF CONTRACT: 06/24/2013 – 03/01/2016

PROCUREMENT METHOD: Competitive Sealed Bidding
 (One Bid Received)

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Three Hundred Forty Eight (348) contractors were notified for this project on eMaryland Marketplace; One Hundred Fifteen (115) of which were MDOT Certified MBE's.

100% of the work will be performed by a certified Small Business Enterprise.

There were two (2) plan purchasers for this project. The other company was contacted by the State Highway Administration and stated that they were unable to bid due to their current volume of work

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

ITEM: 14-M (Continued)**BPW – 06/12/13****FUND SOURCE:** 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 13-1081-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Norie Calvert 410-545-0433
ncalvert@sha.state.md.us

BPW – 06/12/13

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 15-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 5272300416
 Operation of the Pocomoke River Drawbridge (#2300400) in
 Worcester County
 ADPICS NO.: 5272300416

CONTRACT DESCRIPTION: This Contract consists of the operation of the Pocomoke River
 drawbridge (#2300400) in Worcester County.

AWARD: Chesapeake Pilot Training, Inc.
 Chestertown, MD

AMOUNT: \$268,200 NTE

TERM OF CONTRACT: 06/24/2013 – 06/30/2016

PROCUREMENT METHOD: Competitive Sealed Bidding
 (One Bid Received)

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount
 exist on this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Three
 Hundred Forty Eight (348) contractors were notified for this project on eMaryland Marketplace; One Hundred
 Fifteen (115) of which were MDOT Certified MBE's. Chesapeake Pilot Training, Inc. was the only plan
 purchaser for this project.

100% of the work will be performed by a certified Small Business Enterprise.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base
 term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 13-0996-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

John Thornton (410) 385-4850
ithornton@marylandports.com

BPW – 06/12/13

(revised)

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION:

ITEM: 16-M-MOD

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 212016-S
 Hazardous and Nonhazardous Waste Management
 ADPICS NO. CO295702

ORIGINAL CONTRACT APPROVED: Item No. 6-M, DOT Agenda 8/1/12

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding
 (One Bid Received)

CONTRACTOR: ELK Transportation, Inc.
 Reading, PA

MODIFICATION: Modification No. 1 is a credit for \$129,938 for a reduction in prices for transporting nonhazardous soil.

AMOUNT: (\$129,938)

ORIGINAL CONTRACT AMOUNT: \$9,936,108

REVISED CONTRACT AMOUNT: \$9,806,170

PERCENTAGE DECREASE: -1.31% (Modification No. 1)

TERM: 9/22/12 - 9/21/15 (Original)
6/15/13 - 9/21/15 (Modification No. 1)

MBE PARTICIPATION: 5 % (MBE Compliance 0 %)

REMARKS: This contract provides for waste management services for MPA, including transportation, storage, disposal, testing, and treatment of hazardous wastes (as defined by federal and Maryland state law) and nonhazardous wastes located on MPA property. The waste may be in a liquid, slurry, sludge, or solid form. The original bid included a single line item for transporting both hazardous and nonhazardous waste, requiring the contractor to bid the same price for transporting nonhazardous material as for hazardous.

ITEM: 16-M-MOD (Continued)**BPW – 06/12/13**
(revised)

This contract requires 5% MBE participation. To date no payments have been made to the MBE subcontractor because less than \$31,000 of the work has been assigned by MPA. The MBE subcontractor's gross share of that \$31,000 of work to date would be worth \$1,500 at most (assuming the MBE sub could participate to a full 5%), an insignificant amount. The contractor will start to meet its MBE goal of 5% as soon as MPA requires substantial removal of chrome-contaminated soil from Dundalk Marine Terminal.

FUND SOURCE: 100% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03D0001 and J03D0002

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

DEPARTMENT OF GENERAL SERVICES Statewide, Maryland

CONTRACT NO. AND TITLE

Project No. DGS-12-308-IQC
 Indefinite Quantity Contract to Provide
 Statewide Boiler Repairs & Related Work in
 the Central Region, Eastern Region,
 Southern Region and Western Region; for
 Multiple Electrical Projects with Fees
 \$200,000 or less.

DESCRIPTION – Approval is requested for an Indefinite Quantity Contract (IQC) to provide statewide on call service for the repair and related work for boiler services for various State agencies contracted through the Maryland Department of General Services in four (4) regions (eastern, central, southern and western), on an as needed basis and provide all labor and materials for projects on a fixed price basis in accordance with pre-approved labor rates. The contracts will be effective for three (3) years plus time required for completion of task orders issued prior to the completion date. Individual projects awarded under this IQC may not exceed \$200,000; however, the aggregate fee for the total number of projects awarded to any one firm in each region may not exceed \$500,000. Individual task orders under this IQC will be competitively bid among all qualified firms.

PROCUREMENT METHOD

Competitive Sealed Proposal

ALL QUALIFIED OFFERORS

Denver-Elek Inc., Baltimore, MD
 Flo Tron, Hunt Valley, MD
 James P. Kruger & Assoc., Ellicott City, MD
 M&E Sales, Inc. Hanover, MD
 M & M Welding & Fabricators, Gaithersburg, MD
 Power & Combustion Inc., Baltimore, MD

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont.)

<u>Awards by Region/ \$500,000.00 per region</u>	<u>Central</u>	<u>Eastern</u>	<u>Southern</u>	<u>Western</u>
Denver-Elek Inc., Baltimore, MD	X	X	X	X
Flo Tron, Hunt Valley, MD	X	X	X	X
James P. Kruger & Assoc., Ellicott City, MD	X	X	X	X
M & E Sales, Hanover, MD	X	X	X	X
M & M Welding & Fabricators, Gaithersburg, MD	X		X	
Power & Combustion Inc., Baltimore, MD	X	X	X	X

AWARD PER REGION

\$3,000,000 Aggregate for Central Region
 \$2,500,000 Aggregate for Eastern Region
 \$3,000,000 Aggregate for Southern Region
\$2,500,000 Aggregate for Western Region
 \$11,000,000

Total Amount for All Regions

<u>Awards per Contractor, All Regions</u>	<u>Amount</u>	<u>MD Tax Clearance</u>	<u>ADPICS NOS.</u>
Denver-Elek Inc., Baltimore, MD	\$2,000,000.00	13-0953-1111	001B3400587
Flo Tron, Hunt Valley, MD	\$2,000,000.00	13-0954-1111	001B3400588
James P. Kruger & Assoc., Ellicott City, MD	\$2,000,000.00	13-0955-0111	001B3400589
M & E Sales, Hanover, MD	\$2,000,000.00	13-0956-0111	001B3400590
M & M Welding & Fabricators, Gaithersburg, MD	\$1,000,000.00	13-0957-1111	001B3400591
Power & Combustion Inc., Baltimore, MD	<u>\$2,000,000.00</u>	13-0958-1111	001B3400592

Total Award per Contractor **\$11,000,000.00**

PERFORMANCE BOND

100% for task order amounts above \$100,000

FUND SOURCE

Various Sources

MBE PARTICIPATION

Goal to be established Project by Project

TERM

7/1/13 - 6/30/16 (3 years)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont.)

REMARKS – A notice of the availability of the Request for Proposal (RFP) was advertised on eMarylandMarketplace (eMM) and the DGS Bid Board on April 27, 2012. One hundred and eighty five (185) vendors were contacted through eMM for this solicitation. Seven (7) firms submitted technical proposals by the June 1, 2012.

The Evaluation Committee convened on June 7, 2012 through August 27, 2012 to evaluate the technical proposals of the seven (7) firms. Each member of the Committee read and evaluated each proposal. Criteria considered in the evaluation process included: general competence based on evaluation of resumes of key personnel proposed for each firm; firm experience, experience as demonstrated by providing similar services on three (3) representative projects; past performance by the firm, company profile and annual sales volume.

On October 5, 2012, a request for price proposals was sent to the qualifying firms, with a due date of October 25, 2012. The Qualification Committee convened on November 7, 2013 through February 1, 2013 to review the price proposals and five (5) firms were within the maximum allowable percentage. Two (2) firms were requested to complete a Best and Final Offer (BAFO); with one firm to be considered unacceptable for award.

This contract will allow DGS to more rapidly respond to critical repair needs at State facilities when the use of competitive sealed bidding is not possible due to time required or, when emergency conditions exist that may subject the State to inflated pricing.

MBE Participation will be established by each task order.

RESIDENT BUSINESS

Yes for all

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 2-M

DEPARTMENT OF GENERAL SERVICES

Ellicott City
 District Court/Multi-Service Center
 Ellicott City, MD

CONTRACT NO. AND TITLE

Janitorial Services;
 ADPICS NO. 001B4400020

DESCRIPTION

Approval is requested for a contract to provide all labor, equipment, and supplies necessary to perform daily, weekly, monthly, semi-annual, and annual janitorial services for approximately 58,496 net cleanable sq. ft. at the Ellicott City District Court/Multi-Service Center, 3451 Courthouse Drive, Ellicott City, Maryland 21043.

PROCUREMENT METHOD

Preference Provider
 (Certified Sheltered Workshop)

BIDS OR PROPOSALS

Nelson's Landscaping, Snowplowing
 & Cleaning Services, Woodstock, MD

AMOUNT

\$418,369.85

AWARD

Nelson's Landscaping, Snowplowing
 & Cleaning Services
 Woodstock, MD
 (MBE Cert. #07-313)

TERM

7/1/2013-6/30/2018

AMOUNT

\$418,369.85 (5 years)

MBE PARTICIPATION

- 100%

BID BOND

N/A

PERFORMANCE BOND

N/A

PAYMENT BOND

N/A

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 2- M (Cont.)**REMARKS**

The Nelson's Landscaping, Snowplowing & Cleaning Services is a Certified Sheltered Workshop under the Maryland Rehabilitation and Employment Program pursuant to COMAR 21.11.05. Pricing for this contract was approved by the Pricing and Selection Committee on April 30, 2013.

Housekeeping supplies in support of this contract are to be purchased from Blind Industries and Services of Maryland (BISM) to the extent they are available.

Nelson's Landscaping, Snowplowing & Cleaning Services is the incumbent contractor for this service and has been performing in compliance with the existing contract standards.

FUND SOURCE

H00 33511 0813 (DGS Operating Funds)

TAX COMPLIANCE NO.

13-1580-1110

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

DEPARTMENT OF GENERAL SERVICES

Shillman Building
 500 North Calvert Street
 Baltimore City, MD 21202

CONTRACT NO. AND TITLE

ADPICS No: 001B4400018
 Janitorial Services
 H00R3400074

DESCRIPTION

BPW approval is requested for the award of this contract to provide janitorial services for the Shillman Building (approximately 105,771 net cleanable sq. ft), 500 North Calvert Street, for a period of three (3) years beginning July 1, 2013 through June 30, 2016.

PROCUREMENT METHOD

Preference Provider
 (Certified Sheltered Workshop)

PROPOSALS

Alliance, Inc.
 Baltimore, Maryland

\$407,822.19

AWARD

Alliance, Inc.
 Baltimore, MD
 (MBE Cert. #01-430)

TERM

7/1/13- 6/~~30~~/16 (3 years)

AMOUNT

\$407,822.16

MBE PARTICIPATION

100% (Preference Purchase)

INCUMBENT

Same

PERFORMANCE BOND

No

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M (Cont.)

FUND SOURCE

H00 14 33441 0813 \$135,940.73
H00 15 33441 0813 \$135,940.73
H00 16 33441 0813 \$135,940.73

REMARKS

Alliance, Inc. is a Certified Sheltered Workshop and is to be awarded this contract in pursuant to COMAR 21.11.05. Maryland Correctional Enterprises and Blind Industries and Services of Maryland have relinquished their priority for this procurement.

Pricing for this contract was approved by the Pricing and Selection Committee on April 18, 2013.

Housekeeping supplies in support of this contract are to be purchased from Blind Industries and Services of Maryland (BISM) to the extent they are available.

TAX COMPLIANCE NUMBER: 13-1423-1110

RESIDENT BUSINESS: Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

DEPARTMENT OF NATURAL RESOURCES

Point Lookout State Park
 St. Mary's County

CONTRACT NO. AND TITLE

Project No: P-065-132-010
 Renovate Day Use Bath House

DESCRIPTION

This project consists of the contractor providing all labor, equipment, materials, supplies, insurance, etc. necessary to renovate the beach day use bath house at Point Lookout State Park, St. Mary's County, Maryland.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

Dennis Anderson Construction Corp., Waldorf, MD
 Total Contracting, Inc., Beltsville, MD
 The JG Garcete Company, Inc., Bladensburg, MD
 W.M. Davis, Inc., Leonardtown, MD.
 Trison Construction, Inc., College Park, MD
 SE Davis Construction, LLC, La Plata, MD
 Hash Construction, Inc., La Plata, MD
 Goel Services, Inc., Washington, DC

AMOUNT

\$501,600.00
 \$561,070.00
 \$633,445.00
 \$687,480.00
 \$707,000.00
 \$734,593.00
 \$742,227.00
 \$806,249.00

AWARD

Dennis Anderson Construction
 Corp., Waldorf, MD

AMOUNT

\$501,600.00

TERM

180 Days from Notice to Proceed

MBE PARTICIPATION

25% (Sub goal of 7% African
 American-owned)

PERFORMANCE BOND

100% of Full Contract Amount

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 4-M (Cont.)**HIRING AGREEMENT ELIGIBLE**

No

REMARKS

A notice of availability of a Invitation for Bids (IFB) was posted on the DGS Website, Bid Board and *eMaryland Marketplace.com*. A total of eight bids were received. The low bidder, Dennis Anderson Construction Corp. confirmed its bid. The MBE goal of 25% for this project was achieved. The Government estimate is \$570,270.21.

FUND SOURCES

MCCBL 2012 ITEM 013

"PROVIDE FUNDS TO CONSTRUCT CAPITAL IMPROVEMENTS SUCH AS PLANNED MAINTENANCE AND REPAIR PROJECTS AT PUBLIC USE FACILITIES ON STATE-OWNED PROPERTY"

RESIDENT BUSINESS

Yes

MD TAX CLEARANCE

13-1187-0111

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Rosewood Hospital Center
 Reisterstown, MD.

CONTRACT NO. AND TITLE

Guard Services
 ADPICS NO.: 001B3400535

CONTRACT DESCRIPTION Board of Public Works approval is requested for a contract to provide guard service for the Rosewood Hospital Center for a period of one (1) year beginning July 1, 2013 through June 30, 2014, with two (2) one year renewal options at the same cost as the first year award.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS

Stronghold Security, LLC – Columbia, MD	\$ 705,128.16
Twenty-Nine Sixteen Protective Guard Services - Timonium, MD	\$ 730,840.48
KR Contracting, Inc. – Hagerstown, MD	\$ 737,996.16
Metropolitan Protective Services, Inc. – Lanham, MD	\$ 771,740.64
Defensor Security, LLC – Alexandria, VA	\$ 779,343.20
BTI Security - Rockville, MD	\$ 824,198.56
Memphis Group – Upper Marlboro, MD	\$ 912,288.88
Abacus Corporation - Baltimore, MD	\$1,000,076.64

CONTRACTOR

Stronghold Security, LLC
 Columbia, MD

TERM OF CONTRACT

7/1/13 – 6/30/14 (w 2- 1 (one) year
 option renewals

AWARD AMOUNT

\$234,914.00 (Base)
 \$234,914.00 1st yr renewal
\$235,300.16 2nd yr renewal
 \$705,128.16

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 5-M (Cont.)**MBE PARTICIPATION**

0%

REMARKS

The Contractor is responsive and responsible, and has confirmed its bid price.

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO

13-1086-1110

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 6-M

DEPARTMENT OF GENERAL SERVICES

Annapolis Public Buildings & Grounds
 Annapolis and Crownsville, MD

CONTRACT NO. AND TITLE

Fire Alarm/Suppression Maintenance
 ADPICS No. 001B

DESCRIPTION

provide Fire Alarm/Suppression System Maintenance for the Annapolis and Crownsville facilities.

Approval is requested for a contract to

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Advanced Fire Protection Systems, LLC
 Baltimore, MD
 Fireline Corporation, Baltimore, MD
 Baltimore, MD
 BFPE International
 Hanover, MD

AMOUNT

\$228,300.00

\$283,165.00

\$283,248.88

AWARD

Advanced Fire Protection Systems, LLC
 Baltimore, MD

TERM

07/01/2013 – 06/30/2016 (3 Years W-2
 One (1) year options)

AMOUNT

\$228,300.00 Base
 \$ 76,100.00 (1st Option)
 \$ 76,100.00 (2nd Option)
 \$380,500.00 Total 5 Years

MBE PARTICIPATION

5% Sub-Contractor

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 6-M (Cont.)**REMARKS**

This solicitation was advertised as a Competitive Sealed Bidding Procurement with 5% of Minority Business Enterprise Goal and bid on *eMaryland Marketplace*. Notice of availability was also posted on the *DGS Bid Board*. Bids were opened on May 16, 2013. A total of four (4) responses were received, including three (3) priced bids and one (1) no-bid.

The recommended contractor, Advance Fire Protection Systems, LLC has been determined a responsible bidder and the bid is responsive.

FUND SOURCE

H00 33151 0812
(DGS Operating Funds)

TAX COMPLIANCE NO.

13-1689-1110

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 7-M

DEPARTMENT OF PUBLIC SAFETY AND
ORECTIONAL SERVICES
CONTRACT NO. AND TITLE

Police and Correctional Training Commission

Project No. 001IT819104
 BTI Security, Inc.
 ADPICS NO: 001B4400019

CONTRACT DESCRIPTION

Provide unarmed uniformed guard services at the Police and Correctional Training Commission Sykesville, MD for a period of three (3) years beginning July 1, 2013 through June 30, 2016.

PROCUREMENT METHOD

Negotiated Award After Unsatisfactory
 Competitive Sealed Bidding

BIDS OR PROPOSALS

BTI Security, LLC
 Defensor Security, LLC
 Watkins Security, Inc.
 Admiral Security, LLC

Base Bid

\$295,803.78
 \$303,118.59
 \$310,254.99
 \$417,183.84

AWARD

BTI Security, Inc.
 Silver Spring, MD

TERM

07/1/13 – 06/30/16

AMOUNT

\$295,803.78

MBE PARTICIPATION

100%/10 Subcontracting

PERFORMANCE BOND

Yes

HIRING AGREEMENT

Yes

INCUMBENT

Defensor Security, LLC

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT**ITEM** 7-M (Cont.)**REMARKS**

A notice of availability of an Invitation for Bids (IFB) was posted on DGS Web Site, Bid Board, and *eMaryland Marketplace.com* with a 10 % Minority Business Enterprise goal. Five bids were received for the bid opening on March 26, 2013.

All bids received in response to the Invitation To Bid exceeded the agency's budget with no additional funds to permit the purchase and to adjust quantities to come within available funds. For this reason, all bids were rejected and the solicitation was conducted as Negotiated Award After Unsatisfactory Competitive Sealed Bidding.

On April 18, 2013 four of the five bids were determined responsive and responsible and those bidders were invited to submit a revise bid under revised specifications, which reduced the work hours. Of the four bids returned, one bidder declined to submit a revised bid, two bids again exceeded the agency's budget, and one bid came in within the agency's budget.

The recommended contractor, BTI Security, Inc. has been found responsive and responsible and has confirmed their bid.

FUND SOURCE

Q00 14 27110

TAX COMPLIANCE NO

13-1453-000

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT CONTRACT

ITEM 8-E

MARYLAND DEPARTMENT OF
HEALTH AND MENTAL HYGIENE

Chief Medical Examiner's Office
 Baltimore, MD

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$138,090.00. (4 items)

DESCRIPTION

Approval for the award to (A) CBG Biotech LTD for the purchase of one (1) Model 5 gal. recycler-formasolve cart mounted solvent recycler which includes a five (5) year replacement program; and for the award to (B) Mortech Manufacturing for the purchase of one Model 7005-4SS Body Racks, four (4) Model T3603 cadaver trays and (C) fifty-five (55) Model 600014-316 C-arm accessible autopsy carriers with cadaver trays for x-ray use.

CONTRACT NO. AND TITLE

ADPICS# 001P3100107 (CBG Biotech)
 ADPICS# 001P3100113 (Mortech Man)
 ADPICS# 001P3100114 (Mortech Man)

PROCUREMENT METHOD

Medical Equipment
 Competitive Sealed Bids

BIDS OR PROPOSALS

AMOUNT

CBG Biotech LTD – Columbus, OH	\$ 28,955.00
Mortech Manufacturing – Cranberry TWP, PA	\$ 4,140.00
Webster and Associates – Greensboro, NC	\$ 5,700.00
Mortech Manufacturing – Cranberry TWP, PA	\$104,995.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT CONTRACT

ITEM 8-E (Cont.)

AWARDS

(A) CBG Biotech LTD Columbus, OH	\$ 28,955.00
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(B) Mortech Manufacturing Cranberry TWP, PA and	\$ 4,140.00
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(C) Mortech Manufacturing Cranberry TWP, PA and	<u>\$104,995.00</u>
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<u>TOTAL THREE AWARDS</u>	\$138,090.00
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MBE PARTICIPATION 0%

PERFORMANCE BOND	N/A
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REMARKS

REMARKS A notice of availability of a Invitation for Bids (IFB) was posted on DGS's Web Site, Bid Board and *eMaryland Marketplace.com*. Seven Hundred Sixty-Nine (769) vendors were solicited. Three (3) bids were received.

FUND SOURCE Item 021 MCCBL 2009 (Provide funds to Equip the New Forensic Medical Center)

<u>RESIDENT BUSINESSES</u>	No
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TAX COMPLIANCE NO 13-1585-0000 (CBG Biotech)
13-1693-0000 (Mortech)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT**ITEM** 9-E**MARYLAND TRANSIT ADMINISTRATION (MTA)****CONTRACT NO. AND TITLE**

ADPICS# 001P3100100 – One (1) Diesel Truck, Cab and Chassis with Aerial Bucket & Rail Gear

DESCRIPTION

Board of Public Works approval is requested for the purchase of (A) one (1) Truck, Cab and Chassis with (B) Aerial Bucket & (C) Rail Gear

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALSWestern Star Trucks – Mardela Springs, MD
Beltway International, LLC – Baltimore, MD\$ 975,833.00 (three items)
\$1,169,777.00 (three items)**AWARDS**

Western Star Trucks – Mardela Springs, MD

AMOUNT

\$349,046.00 (A) (1 item only) – Western Star Trucks – Mardela Springs, MD)

TERM

N/A – One Time Purchase

MBE PARTICIPATION

0%

PERFORMANCE BOND

N/A

HIRING AGREEMENT ELIGIBLE

N/A

REMARKS The Department of General Services (DGS) advertised this solicitation on eMaryland Marketplace on March 7, 2013; thirty four (34) vendors were solicited. At the time of bid opening (April 9 at 2 p.m.), DGS received two (2) responses to this solicitation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT**ITEM** 9-E (Cont.)**REMARKS (Cont.)**

The Invitation to Bid (ITB) consisted of three (3) line items, (A) one (1) Truck, Cab and Chassis with (B) Aerial Bucket & (C) Rail Gear

(A) One (1) Three (3) Man Line Body/Rotating Aerial Platform and Railgear

(B): One (1) Three (3) Man Aerial Utility Line Vehicle with Railgear

(C): One (1) Two (2) Man Aerial Utility Line Vehicle with Railgear

Maryland Transit Administration (MTA) authorities reviewed product information submitted with the apparent low bid for Item (A), from Western Star Trucks of Delmarva, of Mardela Springs, MD (Western Star) and determined that the truck being offered met specifications.

MTA authorities reviewed product information submitted with the apparent low bid for Line Items (B) and (C), from Western Star and determined that the equipment being offered did not meet specifications for the following reason:

The specifications called for the rail gear (the mechanism by which the truck is able to travel on light rail tracks) to be that of the manufacturer Mitchell Equipment Corporation (Mitchell), or a State approved equal. The rail gear offered by Western Star is manufactured by Diversified Metal Fabricators, Inc. (DMF), and was determined to not be equal to that of Mitchell. Furthermore, this fact was acknowledged after the bid opening by the representative from Western Trucks, in correspondence sent to the Procurement Officer and MTA Authorities.

After review of the product information submitted by the second low bidder – Beltway International Trucks, LLC, of Baltimore, MD (Beltway), for Line Items (B) and (C) MTA authorities determined that the trucks being offered did not meet specifications because Beltway was also offering DMG rail gear.

Based on the above, the Procurement Officer recommends award of Item (A) to Western Star, and rejection of all bids for Items (B) and (C).

FUND SOURCE

01 J05 13 10000 H0104 1416

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT**ITEM** 9-E (Cont.)**RESIDENT BUSINESSES**

Yes

TAX COMPLIANCE NO

13-1551-1000 (Western Star)

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT LEASE**ITEM** 10- E

Agency Contact: Albert Annan
410-767-0114
aannan@msde.state.md.us

DEPARTMENT/PROGRAM

Education (MSDE)
Division of Rehabilitation Services

CONTRACT ID

R00B3400001;
Leasing of Re-locatable Classrooms for the Charles
H. Hickey Jr. School
ADPICS # R00B3400001

CONTRACT DESCRIPTION

Contract to provide the leasing of 18 modular classrooms with 15,120 square feet of combined space at the Charles H. Hickey Jr. School. The classrooms will ease congestion in the full-day educational program for male youth offenders in the detained program (pre-adjudication) or awaiting placement (post-adjudication).

AWARD

ModSpace Corporation
Rosedale, MD

TERM

7/1/2013 – 6/30/2018

AMOUNT

\$475,200.00 (5 Years)

PROCUREMENT METHOD

Sole Source

BIDS OR PROPOSALS

N/A

MBE PARTICIPATION

None (See Requesting Agency Remarks below)

INCUMBENT

Same

AGENCY REMARKS

By legislative mandate (HB860) effective July 1, 2004, MSDE assumed the operation of the Educational Program at the Charles H. Hickey, Jr. School (Hickey School), located in Baltimore County, Maryland, which is a State-owned facility operated by the Department of Juvenile Services (DJS) for the rehabilitation of male youth offenders.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT LEASE

ITEM 10- E (Cont.)

AGENCY REMARKS (Cont.)

The school space at the Hickey School used by the MSDE to conduct classes are in leased relocatable buildings. The size of the buildings (15,120 square feet) was based on providing instruction and support services for 48 to 72 students. Currently, the student population ranges between 56 to 72. Furthermore, about 50% of the student population is special education. Students who often require special instruction for part or all of their class work on a daily basis, to meet the legal and educational needs of these students, it has been necessary to continue this program with the leasing of these classrooms. These classrooms were obtained from an intergovernmental cooperative purchasing agreement through an existing Baltimore County Public Schools competitively bid contract. Until permanent classrooms are made available for the education program, the only alternative is to continue to lease the modular classrooms to accommodate the education program of the youths

Since this is a lease with a single vendor, there are no opportunities for MBE subcontracting goal.

FUND SOURCE 100% General

APPROP. CODE R00A0115

RESIDENT BUSINESS Yes

MD TAX CLEARANCE 13-0063-1011

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 11-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$39,876.00 (1 item).

A. Department of General Services

MARYLAND DEPARTMENT OF
HEALTH & MENTAL HYGIENE

Clifton T Perkins Hospital

CONTRACT NO. AND TITLE

Project No: MS-000-132-001

Replace Shingle Roofs

DESCRIPTION - This project will consist of the removal of existing shingle roof systems on the Community Forensic Bldg and Superintendents House, replacement of any bad decking, installation of ice and water shield membrane and the installation of a new limited lifetime warranty roof shingle system with new gutters and downspouts.

PROCUREMENT METHOD

Small Procurement

AWARD

Dimensions Construction, Hyattsville, MD

AMOUNT

\$ 39,876

PERFORMANCE BOND

100% of Full Contract Amount

FUND SOURCE

MCCBL 2012 Item 007
 "PROVIDE FUNDS FOR THE STATE
 CAPITAL FACILITIES RENEWAL
 PROGRAM (STATEWIDE)"

REMARKS: The Government estimate for this job was \$50,000.00; the contract duration is 90days.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 12-GM

DESCRIPTION

In accordance with provisions of the *State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland*, Board of Public Works approval is requested for the following construction inspection expenditures related to the capital improvement project identified below:

<u>Project Description</u>	<u>Amount</u>	<u>Fund Source</u>
Project No. : M-591-120-004	\$84,656.32	\$63,492.24 - CA 2013/Item
Inspection Services to Construct		002 (75%) Federal
New Readiness Center		\$21,164.08 – MCCBL 2012/Item
Dundalk Armory		011 (25%) State
Baltimore County, MD		
TOTAL	\$84,656.32	

REMARKS

This is an anticipated amount for construction inspection services, subject to necessary extensions, in the event the construction takes longer than expected to complete. Construction inspection services are required to ensure compliance with the requirements of the construction contract.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 13-LT-MOD

OFFICE OF THE PUBLIC DEFENDER

(Charles County Regional Office)

Landlord Levin LaPlata Limited Partnership
 1017 Duke Street
 Alexandria, Virginia 22314

Property Location 101 Catalpa Drive, Suite 102A
 LaPlata, Maryland 20646

<u>Space Type</u>	Office	<u>Lease Type</u>	Extension	<u>Square Feet</u>	5,325
<u>Duration</u>	2 Years	<u>Effective</u>	July 1, 2013		
<u>Annual Rent</u>	\$93,187.50	<u>Square Foot Rate</u>		\$17.50	
		<u>Previous Sq. Ft. Rate</u>		\$20.00	

Utilities Responsibility Lessor
Custodial Responsibility Lessor
Previous Board Action(s) 02/23/94 – 7-L, 05/22/02 – 17- L, 12/12/07 – 9-LT

Fund Source C80B0002 100% General

Special Conditions

1. The lease provides 10 use-in common parking spaces free of charge.
2. Tenant has the right to renew this lease one (1) time for a five (5) year term subject to Board of Public Works approval.

Remarks

1. The agency has used this space since 1994 as the Regional Office of the Public Defender; the Public Defender's mission is to provide legal defense services to those who cannot personally afford an attorney.
2. Through negotiations the Department of General Services secured a rental cost savings of \$26,625 over the extension term of the lease by reducing the Landlord's stated renewal rental rate average by \$2.50 per nusf.
3. This lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 13-LT-MOD

This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 14-LT-OPT

DEPARTMENT OF HUMAN RESOURCES

(Social Services Administration) Oakland
 Garrett County

Landlord/Owner One-CCK, LLC
 407 W. Rosemary Ln
 Falls Church, VA 22046

Property Location 12578 Garrett Highway
 Oakland, MD 21550

<u>Space Type</u>	Office/Client Contact	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	14,116
<u>Duration</u>	10 Years	<u>Effective</u>	July 1, 2013		
<u>Annual Rent</u>	\$218,798 Average	<u>Square Foot Rate</u>	\$15.50 Average		
		<u>Prev. Square Foot Rate</u>	\$14.50		
		<u>Eff. Square Foot Rate</u>	\$18.50		
		<u>Prev. Eff. Sq. Foot Rate</u>	\$19.44		

<u>Utilities Responsibility</u>	Tenant
<u>Custodial Responsibility</u>	Tenant
<u>Previous Board Action(s)</u>	04/02/08 – 7-LT; 02/19/03 – 9-LL; 12/17/97 – 44-L; 10/27/93 – 21-L; 04/29/92 – 6-L; 04/29/90 – 6-L; 07/13/98 – 42-L; 01/28/87 – 13-L

<u>Fund Source</u>		
	39% GF, 61% FF – 33.07.00.02 ABOJ 1351 -	\$57,304.00
	44% GF, 56% FF – 33.07.00.03 ABOJ 1351 -	\$85,970.50
	16% GF, 84% FF – 33.07.00.04 ABOJ 1351 -	\$8,192.50
	56% GF, 44% FF – 33.07.00.05 ABOJ 1351 -	\$28,652.00
	34% GF, 66% FF – 33.07.00.06 ABOJ 1351 -	\$24,563.00
Total		\$204,682.00 first year

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes.
2. The lease contains one (1) option renewal for a term of five (5) years.
3. The lease incorporates 39 reserved and 15 unreserved parking spaces free of charge.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 14-LT-OPT (Cont.)**Remarks**

1. This space has been used since 1987 as the Garrett County Department of Social Services Office. This is a daily client contact office providing such functions as adult care, social, child support enforcement, and income maintenance services.
2. The square foot rate for the first five (5) years of the lease term is \$14.50 and \$16.50 for the last five (5) years of the term resulting in the average annual rate of \$15.50 per net usable square foot.
- 3 The lease contains a termination for convenience clause.
4. Landlord will provide Lessee a schedule to replace all T-12 lamps with T-8 lamps, 28 watt bulbs with electronic ballast.
5. Landlord has replaced three (3) HVAC units and will continue to replace units as needed.
6. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 15-RP

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

S/E of intersection U.S. Route 1
and MD Route 175
3.0 acres +/- Howard County
File #00-8468

REFERENCE

Approval is requested to transfer 3.0 acres +/- of land located at the southeast intersection of U.S. Route 1 and MD Route 175, Howard County to the Maryland State Police (MSP). MSP is in need of the acreage for a new vehicle changeover lot. The existing changeover lot will be used for the future construction of a new Tactical Services garage.

The Deed has been approved by the Office of the Attorney General. Title and Transfer agreements are subject to legal review.

PROPERTY

3.0 +/- acres

GRANTOR

State of Maryland, to the use of the
Department of Public Safety and
Correctional Services

GRANTEE

Maryland State Police

REMARKS

1. The Department of Public Safety and Correctional Services recommends approval of this acquisition.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20100621-0581 and has recommended the transfer of the land to the Maryland State Police.
3. This transfer will require no consideration.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION:

That the Board of Public Works authorize that funds be encumbered for the following grant:

Harford Community College

Campus Parking and Site Improvements – Design and Construction

The campus parking and site improvements will improve parking lot surfacing, parking lot lighting, and vehicular circulation on the campus.

\$357,000

Maryland Consolidated Capital Bond Loan of 2009, Item #030, \$5,883.40

Maryland Consolidated Capital Bond Loan of 2010, Item #902, \$351,116.60

CC-07-MC/09/10-427

MATCHING FUND: Harford Community College – \$258,517

Cost sharing is 58.0 % State share, 42.0% local share and is in accordance with Section 11-105(j) of the Education Article.

<u>BACKGROUND:</u>	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$615,517	\$357,000	\$258,517
This Action	\$615,517	\$357,000	\$258,517

REMARKS :

- (1) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Harford Community College and signed by local authorities.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION:

That the Board of Public Works authorize that funds be encumbered for the following grant:

Montgomery College

Rockville – New Student Services Center - Design

The new 125,000 GSF Student Services Center will provide one stop shopping for student and administrative services including Admissions and Registration, Financial Aid, Cashier, Student Development, Bookstore, Food Service, Provost, and School of Education. These functions and departments are scattered among nine different buildings currently. Bringing the functions together in one location will improve operational efficiencies for the students.

\$5,014,000

Maryland Consolidated Capital Bond Loan of 2010, Item #902

CC-01-MC10-429

MATCHING FUND: Montgomery College – \$5,014,000

Cost sharing is 50.0 % State share, 50.0% local share and is in accordance with Section 11-105(j) of the Education Article.

<u>BACKGROUND:</u>	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$10,028,000	\$ 5,014,000	\$ 5,014,000
This Action	\$10,028,000	\$ 5,014,000	\$ 5,014,000

REMARKS :

- (3) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (4) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Montgomery College and signed by local authorities.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION:

That the Board of Public Works authorize that funds be encumbered for the following grant:

Montgomery College

Germantown - Science and Applied Studies (SAS) Building Renovation/Addition - Design

The renovation of the 71,082 GSF Science and Applied Studies Building and construction of a 27,500 GSF addition will provide upgraded and modernized classrooms, labs, offices, and support spaces for the Physics, Engineering, and Mathematics departments. This will provide support for ongoing workforce needs and will enhance the State's continued focus on science, technology, engineering, and mathematics (STEM) education.

\$1,856,000

Maryland Consolidated Capital Bond Loan of 2012, Item #019
 CC-01-MC12-430

MATCHING FUND: Montgomery College – \$1,856,000

Cost sharing is 50.0 % State share, 50.0% local share and is in accordance with Section 11-105(j) of the Education Article.

<u>BACKGROUND:</u>	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$ 3,712,000	\$ 1,856,000	\$ 1,856,000
This Action	\$ 3,712,000	\$ 1,856,000	\$ 1,856,000

REMARKS :

1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Montgomery College and signed by local authorities.
3. The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Supported Housing Developers, Inc.
 1421 Madison Park Drive
 Glen Burnie, MD 21060

PROJECT NO. AND TITLE

Project No.: MHA-CB-08807-05;
 Acquisition: 10 Silverwood Circle #11
 Annapolis, Maryland 21403

DESCRIPTION

Approval is requested for:

1. A State grant of \$106,361.00 to assist Supported Housing Developers, Inc. in the cost of acquiring a two-bedroom and two bathroom home at 10 Silverwood Circle #11, Annapolis, Maryland 21403. The home will provide housing for two persons with severe and persistent mental illness.
2. A Waiver of Priority Declaration and Subordination Agreement. Grantee has been approved for a first priority mortgage loan of \$39,339.00 from Sandy Spring Bank to acquire 10 Silverwood Circle #11, Annapolis, Maryland 21403, contingent on the Department of Health and Mental Hygiene (DHMH) subordinating its right of recovery to the Sandy Spring Bank loan.

APPRAISALS

The contract price for the property is \$145,000.00. Two appraisals were obtained as follows:

\$150,000.00 Jason D. Lewis, Treffer Appraisal Group, Arnold, MD

\$152,000.00 Frederick S. Lewis III, Tidewater Properties Appraisals, Queenstown, MD

Based on a review of these appraisals, the Department of General Services, Real Estate Office approved a fair market value of \$150,000. State participation is limited to the lesser of the value approved by the Department of General Services or acquisition cost.

AWARD AMOUNT

\$145,700.00*

*Eligible project costs include \$145,000.00 for acquisition and \$700.00 for appraisals for a total of \$145,700.00. The State is participating in 73% of the total eligible project costs or \$106,361.00.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL (Cont.)

REMARKS

Supported Housing Developers, Inc. is a nonprofit organization incorporated in 1994 that provides quality, low-cost housing units throughout Anne Arundel County to individuals with severe and persistent mental illness and co-occurring disorders.

The Waiver of Priority Declaration and Subordination Agreement has been reviewed and approved for legal sufficiency by an Assistant Attorney General for the Department of Health and Mental Hygiene.

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Anne Arundel County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Office of Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

FUND SOURCE

\$39,339.00 (27%) – Applicant's Share
Mortgage Loan
\$106,361.00 (73%) – State's Share
Maryland Consolidated Capital Bond
Loan 2010 Community Health Facilities
Funds

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Supported Housing Developers, Inc.
 1421 Madison Park Drive
 Glen Burnie, MD 21060

PROJECT NO. AND TITLE

Project No.: MHA-CB-08807-04;
 Acquisition: 13 Silverwood Circle #1
 Annapolis, Maryland 21403

DESCRIPTION

Approval is requested for:

1. A State grant of \$104,171.00 to assist Supported Housing Developers, Inc. in the cost of acquiring a two-bedroom and two bathroom home at 13 Silverwood Circle #1 Annapolis, Maryland. The home will provide housing for two persons with severe and persistent mental illness.

2. A Waiver of Priority Declaration and Subordination Agreement. Grantee has been approved for a first priority mortgage loan of \$38,529.00 from Sandy Spring Bank to acquire 13 Silverwood Circle #1, Annapolis, Maryland 21403, contingent on the Department of Health and Mental Hygiene (DHMH) subordinating its right of recovery to the Sandy Spring Bank loan.

APPRAISALS

The contract price for the property is \$142,000.00. Two appraisals were obtained as follows:

\$145,000.00 Jason D. Lewis, Treffer Appraisal Group, Arnold, MD

\$150,000.00 Frederick S. Lewis III, Tidewater Properties Appraisals, Queenstown, MD

Based on a review of these appraisals, the Department of General Services, Real Estate Office approved a fair market value of \$145,000. State participation is limited to the lesser of the value approved by the Department of General Services or acquisition cost.

AWARD AMOUNT

\$142,700.00*

*Eligible project costs include \$142,000.00 for acquisition and \$700.00 for appraisals for a total of \$142,700.00. The State is participating in 73% of the total eligible project costs or \$104,171.00.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL (Cont.)

REMARKS

Supported Housing Developers, Inc. is a nonprofit organization incorporated in 1994 that provides quality, low-cost housing units throughout Anne Arundel County to individuals with severe and persistent mental illness and co-occurring disorders.

The Waiver of Priority Declaration and Subordination Agreement has been reviewed and approved for legal sufficiency by an Assistant Attorney General for the Department of Health and Mental Hygiene.

In accordance with Subtitle 6 of the Health-General Article of the *Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Anne Arundel County.

No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Office of Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

FUND SOURCE

\$38,529.00 (27%) – Applicant's Share
Mortgage Loan
\$104,171.00 (73%) – State's Share
Maryland Consolidated Capital Bond
Loan 2010 Community Health Facilities
Funds

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT**ITEM** 21-E**MARYLAND TRANSIT ADMINISTRATION (MTA)****CONTRACT NO. AND TITLE**ADPICS# 001P3100100 – One (1) Diesel .
Truck, Cab and Chassis with Aerial Bucket &
Rail Gear**DESCRIPTION**Board of Public Works approval is requested
for the purchase of one (1) Truck, Cab and Chassis with Aerial Bucket & Rail Gear**PROCUREMENT METHOD**

Competitive Sealed Bids

BIDS OR PROPOSALSWestern Star Trucks – Mardela Springs, MD
Beltway International, LLC – Baltimore, MD\$ 349,046.00
\$ 373,046.00**AWARDS**

Western Star Trucks – Mardela Springs, MD

AMOUNT

\$349,046.00 (Line Item #1

TERM

One Time Purchase

MBE PARTICIPATION

0%

PERFORMANCE BOND

N/A

HIRING AGREEMENT ELIGIBLE

N/A

REMARKS The Department of General Services (DGS) advertised this solicitation on eMaryland Marketplace on March 7, 2013; thirty four (34) vendors were solicited. At the time of bid opening (April 9 at 2 p.m.), DGS received two (2) responses to this solicitation.

The Invitation to Bid (ITB) consisted of three (3) line items, each a Catenary Truck, Cab and Chassis with Aerial Bucket Bodies:

Line Item #1: One (1) Three (3) Man Line Body/Rotating Aerial Platform and Railgear
 Line Item #2: One (1) Three (3) Man Aerial Utility Line Vehicle with Railgear
 Line Item #3: One (1) Two (2) Man Aerial Utility Line Vehicle with Railgear

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT**ITEM** 21-E (Cont.)**REMARKS (Cont)**

Maryland Transit Administration (MTA) authorities reviewed product information submitted with the apparent low bid for Line Item #1, from Western Star Trucks of Delmarva, of Mardela Springs, MD (Western Star) and determined that the truck being offered met specifications.

MTA authorities reviewed product information submitted with the apparent low bid for Line Items #2 and #3, from Western Star and determined that the truck being offered did not meet specifications for the following reason:

The specifications called for the rail gear (the mechanism by which the truck is able to travel on light rail tracks) to be that of the manufacturer Mitchell Equipment Corporation (Mitchell), or a State approved equal. The rail gear offered by Western Star is manufactured by Diversified Metal Fabricators, Inc. (DMF), and was determined to not be equal to that of Mitchell. Furthermore, this fact was acknowledged after the bid opening by the representative from Western Trucks, in correspondence sent to the Procurement Officer and MTA Authorities.

After review of the product information submitted by the second low bidder – Beltway International Trucks, LLC, of Baltimore, MD (Beltway), for Line Items #2 and #3, MTA authorities determined that the trucks being offered did not meet specifications because Beltway was also offering DMG rail gear.

Based on the above, the Procurement Officer recommends award of Line Item #1 to Western Star, and rejection of all bids for Line Items #2 and #3.

FUND SOURCE

01 J05 13 10000 H0104 1416

RESIDENT BUSINESSES

Yes

TAX COMPLIANCE NO

13-1551-1000 (Western Star)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

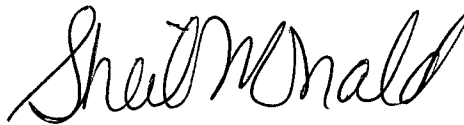
WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

There being no further business, the meeting of June 12, 2013 was adjourned.

Respectfully submitted,

A handwritten signature in cursive script, reading "Sheila McDonald". The signature is written in black ink and is positioned above the printed name and title.

Sheila C. McDonald, Esq.
Executive Secretary

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