

BOARD OF PUBLIC WORKS
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AUGUST 26, 2015
MEETING STARTS AT 1 P.M.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

*Contact: Ami Patel 410-767-1088
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1. DEPARTMENT OF AGING

Recommendation: That the Board of Public Works approve the following grant of general obligation bond proceeds.

Recipient: Baltimore County

Project: Baltimore County Parking Lot Improvements

Amount: \$131,000

Purpose: Renovation

Authority: MCCBL 2015

Funding Sources:

Department of Aging (this Item)	\$131,000
Local Government	<u>\$130,525</u>
	\$261,525

Description: The Baltimore County Department of Aging will renovate two Senior Center parking lots to address insufficient parking and safety hazards, one at the Ateaze Senior Center in Dundalk (182 spaces) and another at the Overlea Senior Center in Baltimore (35 spaces). Numerous, large potholes and cracks resulting from uneven surfaces have become a threat for both vehicles driving and persons walking to and from the facilities. By improving the parking lots at both Ateaze and Overlea Senior Centers, older adults, including the 255 daily visitors, will have easier access to the Centers' wide array of activities. It is predicted that resurfacing the parking lots will improve safety hazards and will increase attendance at the Centers by 5% annually.

The Department of Aging has determined that the cost includes sufficient amounts for the project to conform, where necessary, to building, fire, handicapped access. and all other code requirements; and that the project may be reasonably completed with the funds being requested.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
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August 26, 2015**

*Contact: Ami Patel 410-767-1088
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2. DEPARTMENT OF AGING

Recommendation: That the Board of Public Works approve the following grant of general obligation bond proceeds.

Recipient: Dorchester County

Project: Chesapeake Grove Intergenerational Center

Amount: \$100,000

Purpose: New Construction

Authority: MCCBL 2014 (\$719,000)
MCCBL 2015 (\$81,000)

Funding Sources:	Bond Bills (2011-2013)	\$ 445,000
	CDBG/DHCD Discretionary	\$1,350,000
	Community Investment Tax Credit	\$ 60,000
	Delmarva Community Services	\$ 240,000
	Department of Aging (2014)	\$ 700,000
	Department of Aging (this Item)	\$ 100,000
	DHMH	\$ 740,000
	Private Foundations	\$1,960,000
	MTA	\$ 800,000
	Other Donor/Foundation funding (NCALL Bridge)	\$1,868,851
	USDA Community Facilities Loans	<u>\$3,100,000</u>
		\$11,363,851

Description: The County Council of Dorchester County, through the local community action agency, Delmarva Community Services, Inc., will construct the new 48,000 square foot Chesapeake Grove Intergenerational Center in Cambridge. Chesapeake Grove will connect Cambridge residents with important senior services and is expected to generate 50 new jobs.

Funds from previously canceled projects were approved to support this project; the remaining \$100,000 is recommended here.

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**BOARD OF PUBLIC WORKS
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August 26, 2015**

*Contact: Ami Patel 410-767-1088
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3. DEPARTMENT OF AGING

Recommendation: That the Board of Public Works approve the following grant of general obligation bond proceeds.

Recipient: City of District Heights

Project: District Heights Senior Day Facility

Amount: \$800,000

Purpose: New Construction

Authority: MCCBL 2015

Funding Sources:

Bond Bills (2013)	\$ 250,000
Department of Aging (this Item)	\$ 800,000
Local Government	<u>\$1,050,000</u>
	<u>\$2,100,000</u>

Description: The City of District Heights in Prince George's County will construct a new 6,000 square foot Senior Center as an addition to its municipal building. The Senior Center will provide continuing education classrooms, recreational services and space to adults over 60. This project will address the lack of space for senior services and the increasing number of older adults in the District Heights area. The City expects that, as a result of the Senior Center construction, older adults residing in and around District Heights will have increased access to health screenings, congregate meals, continuing education, social and wellness activities, and access to information and assistance programs.

This new facility will result in new Director and support staff positions, all funded by local government, and a brand new volunteer program, which will allow older adults to be involved in daily needs of the facility.

The Department of Aging has determined that the cost includes sufficient amounts for the project to conform to building, fire, accessibility for persons with disabilities, and other code requirements; and that the project may be reasonably completed with the funds being requested.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

*Contact: Norman Astle 410-841-5834
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4. DEPARTMENT OF AGRICULTURE
Maryland Agricultural Cost-Share Program

Recommendation: That the Board of Public Works approve funding 20 individual grants under the Maryland Agriculture Cost-Share Program.

Amount: \$723,650

Agreement	Recipient	County	Amount \$
AT-2015-3222	Jungho An	Worcester	67,300
AT-2016-2412	J. David Reisler, Jr.	Cecil	33,600
AT-2016-2413	Enos Stoltzfus	Cecil	5,800
CH-2015-3232	John H. Krastel, Jr	Kent	94,200
CH-2015-3233-B	John H. Krastel, Jr	Kent	50,000
MP-2015-3191	Plain Four Farms	Frederick	13,800
MP-2015-3227	Chad A. Mc Culler	Frederick	9,300
MP-2015-3230	Sandaway, LLC	Carroll	13,500
MP-2016-2411	Mark E. Tressler	Frederick	2,400
NW-2015-3115-B	Sun Kyung Yu	Somerset	116,800
NW-2015-3190	Bellview Farms, Inc.	Dorchester	9,600
NW-2016-2401-B	Kayani Farm, LLC	Caroline	50,000
PR-2015-2841-B	Chaudhry Farm, LLC	Wicomico	48,100
PR-2015-3212	Hai X. Ha	Worcester	74,700
PR-2015-3228	Sarfraz Ahmad	Wicomico	44,500
PR-2015-3229-B	Sarfraz Ahmad	Wicomico	43,750
PR-2015-3231-B	Joseph E. Donaway	Worcester	35,000
RS-2016-2408	Michael A. Dull	Carroll	3,900
RS-2016-2410	Lawrence J. Brubach, II	Carroll	1,400
UP-2015-3224	Scott M. Warner	Washington	6,000

Fund Source: MCCBL of 2013/Item 13106: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

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4. DEPARTMENT OF AGRICULTURE
Maryland Agricultural Cost-Share Program

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for Cost-Share Funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
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August 26, 2015**

*Contact: Norman Astle 410-841-5834
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5. DEPARTMENT OF AGRICULTURE
Maryland Agricultural Cost-Share Program
Additional Funding Requests

Recommendation: That the Board of Public Works approve *additional* funding of two individual grants under the Maryland Agricultural Cost-Share Program.

Amount: \$894

Agreement	Recipient	County	Amount \$
MP-2015-2495	Steven A. Staub	Carroll	440.38
RS-2015-2923	Nancy E. Cramer	Carroll	452.99

Fund Source: MCCBL of 2011/Item 11071: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

Authority: "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Remarks: The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

Contact:

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*BPW: Devan Perry 410-260-7335
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**6. BOARD OF PUBLIC WORKS
*Debarment: Darold Patterson***

Recommendation: The Attorney General recommends that the Board of Public Works debar Darold Patterson from being considered for the award of, being awarded, or performing, directly or indirectly, a contract with a public body for an indefinite period.

Authority: State Finance & Procurement Article, §§ 16-202(b), 16-306, Annotated Code of MD

Background: Mr. Patterson owned and operated a Maryland-based general contracting company that contracted with the U.S. General Services Administration on maintenance projects. A federal investigation revealed that Patterson made cash payments to Gary Thompson, a GSA building manager, in exchange for GSA service contracts. The investigation led to Patterson admitting in court proceedings that, from July 2010 through October 2010, he paid bribes to Thompson to award maintenance contracts to Patterson's company. In November 2013, Patterson pleaded guilty in United States District Court to one count of bribery in violation of 18 U.S.C. § 201(b)(1). In February 2014, Mr. Patterson was placed on home detention for eight months and probation for 14 months. He was ordered to pay a fine of \$3,000 and costs.

Basis for Debarment: The State Procurement Law provides: that "a person may be debarred from entering into contract with a public body *if the person has been convicted under the laws of another state or of the United States of bribery, attempted bribery, or conspiracy to bribe.*" § 16-202(b) (emphasis added).

Proceedings: The Attorney General instituted debarment proceedings against Patterson by filing an administrative complaint with the Board of Public Works. In May 2015, the Board Office sent written notice by first class mail to Patterson that the Attorney General had commenced debarment proceedings. The notice informed Patterson of his right to request a hearing on the debarment within 30 days after he received the notice. Patterson did not request a hearing.

Debarment: Under the State Procurement Law, Patterson's failure to request a timely hearing means he has waived the right to a hearing and *he is debarred* by operation of law. § 16-304(e); COMAR 21.08.04.02.

Debarment Term: Although Patterson is debarred by his failure to request a hearing, the Board must still determine the length of the debarment. The Attorney General recommends an indefinite debarment for Patterson. An indefinite debarment means that Patterson may petition the Board for removal of the debarment five years following the debarment date. *See* § 16-310.

**BOARD OF PUBLIC WORKS
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6. BOARD OF PUBLIC WORKS
Debarment: Darold Patterson

Action: Approval of this Item will debar Darold Patterson and any other firm in which Mr. Patterson is an officer, director, controlling shareholder, or partner from being considered for the award of, being awarded, or performing, directly or indirectly, a contract with a public body for an indefinite period.

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
SECRETARY'S
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Contact:

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*BPW: Devan Perry 410-260-7335
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7. BOARD OF PUBLIC WORKS
Debarment: Carl Roberts

Recommendation: The Attorney General recommends that the Board of Public Works debar Carl Roberts from being considered for the award of, being awarded, or performing, directly or indirectly, a contract with a public body for an indefinite period.

Authority: State Finance & Procurement Article, §§ 16-202(b), 16-306, Annotated Code of MD

Background: Mr. Roberts owned and operated four Maryland-based general contracting companies that contracted with the General Services Administration on maintenance projects. A federal investigation revealed that Roberts made cash payments to two GSA building managers, Gary Thompson and William Dodson, in exchange for receiving GSA service contracts. The investigation led to Roberts admitting that from June 2008 through February 2009, he paid bribes to Thompson and to Dodson to award maintenance contracts to Roberts' companies. In January 2014, Roberts pleaded guilty in United States District Court to one count of bribery in violation of 18 U.S.C. § 201(b)(1). In May 2014, Roberts was sentenced to six months in prison and upon release, probation for two years. He was also placed on home detention for six months.

Basis for Debarment: The State Procurement Law provides: that "a person may be debarred from entering into contract with a public body *if the person has been convicted under the laws of another state or of the United States of bribery, attempted bribery, or conspiracy to bribe.*" § 16-202(b) (emphasis added).

Proceedings: The Attorney General instituted debarment proceedings against Roberts by filing an administrative complaint with the Board of Public Works. In May 2015, the Board Office sent written notice by first class mail to Roberts that the Attorney General had commenced debarment proceedings. The notice informed Roberts of his right to request a hearing on the debarment within 30 days after he received the notice. Roberts did not request a hearing.

Debarment: Under the State Procurement Law, Roberts's failure to request a timely hearing means he has waived the right to a hearing and *he is debarred* by operation of law. § 16-304(e); COMAR 21.08.04.02.

Debarment Term: Although Roberts is debarred by his failure to request a hearing, the Board must still determine the length of the debarment. The Attorney General recommends an indefinite debarment for Roberts. An indefinite debarment means that Roberts may petition the Board for removal of the debarment five years following the debarment date. *See* §16-310, State Finance and Procurement Article, Annotated Code of Maryland.

**BOARD OF PUBLIC WORKS
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August 26, 2015**

7. BOARD OF PUBLIC WORKS
Debarment: Carl Roberts

Action: Approval of this Item will debar Carl Roberts and any other firm in which Mr. Roberts is an officer, director, controlling shareholder, or partner from being considered for the award of, being awarded, or performing directly or indirectly a contract with a public body for an indefinite period.

BOARD OF PUBLIC WORKS

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*BPW: Devan Perry 410-260-7335
devan.perry@maryland.gov*

8. BOARD OF PUBLIC WORKS
Debarment: Ronald S. Wilkinson

Recommendation: The Attorney General recommends that the Board of Public Works debar Ronald S. Wilkinson from being considered for the award of, being awarded, or performing directly or indirectly, a contract with a public body for an indefinite period.

Authority: State Finance & Procurement Article, §§ 16-202(b), 16-306, Annotated Code of MD

Background: Mr. Wilkinson owned and operated a Maryland-based painting company that contracted with the U.S. General Services Administration on maintenance projects. A federal investigation revealed that Wilkinson made cash payments to Gary Thompson, a GSA building manager, in exchange for receiving GSA service contracts. The investigation led to Wilkinson admitting in court proceedings that from June 2010 through August 2011, he paid bribes to Thompson to award GSA maintenance contracts to Wilkinson's company. In January 2014, Mr. Wilkinson pleaded guilty in United States District Court to one count of bribery in violation of 18 U.S.C. § 201(b)(1). In May 2014, Wilkinson was placed on home detention and probation for 14 months.

Basis for Debarment: The State Procurement Law provides: that "a person may be debarred from entering into contract with a public body *if the person has been convicted under the laws of another state or of the United States of bribery, attempted bribery, or conspiracy to bribe.*" § 16-202(b) (emphasis added).

Proceedings: The Attorney General instituted debarment proceedings against Wilkinson by filing an administrative complaint with the Board of Public Works. In May 2015, the Board Office sent written notice by first class mail to Wilkinson that the Attorney General had commenced debarment proceedings. The notice informed Wilkinson of his right to request a hearing on the debarment within 30 days after he received the notice. Wilkinson did not request a hearing.

Debarment: Under the State Procurement Law, Wilkinson's failure to request a timely hearing means he has waived the right to a hearing and *he is debarred* by operation of law. § 16-304(e); COMAR 21.08.04.02.

Debarment Term: Although Wilkinson is debarred by his failure to request a hearing, the Board must still determine the length of the debarment. The Attorney General recommends an indefinite debarment for Wilkinson. An indefinite debarment means that Wilkinson may petition the Board for removal of the debarment five years following the debarment date. *See* § 16-310.

**BOARD OF PUBLIC WORKS
SECRETARY'S
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8. BOARD OF PUBLIC WORKS
Debarment: Ronald S. Wilkinson

Action: Approval of this Item will debar Ronald S. Wilkinson and any firm in which Mr. Wilkinson is an officer, director, controlling shareholder, or partner from being considered for the award of, being awarded, or performing, directly or indirectly, a contract with a public body for an indefinite period.

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*BPW: Devan Perry 410-260-7335
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**9. BOARD OF PUBLIC WORKS
*Debarment: Robert (“Bobby”) W. Hales***

Recommendation: The Attorney General recommends that the Board of Public Works refer the hearing request of Robert (“Bobby”) W. Hales to the Office of Administrative Hearings to appoint an administrative law judge who shall conduct a hearing on the Attorney General’s debarment complaint.

Authority: State Finance & Procurement Article, §§ 16-304, Annotated Code of MD;
COMAR 23.01.03.03

Background: Mr. Hales owned and operated two Maryland-based painting companies that contracted with the General Services Administration on maintenance projects. A federal investigation revealed that Hales made cash payments to Gary Thompson, a GSA building manager, in exchange for GSA service contracts. The investigation led to Hales admitting that, from March 2010 through July 2011, he paid two bribes to Thompson to award maintenance contracts to Hales’ companies. In January 2014, Hales pleaded guilty in United States District Court to one count of bribery in violation of 18 U.S.C. § 201(b)(1). In July 2014, Hales was sentenced to 14-month probation and home detention, 100 hours of community service, and a \$400 money judgment.

Basis for Debarment: The State Procurement Law provides: that “a person may be debarred from entering into contract with a public body *if the person has been convicted under the laws of another state or of the United States of bribery, attempted bribery, or conspiracy to bribe.*” § 16-202(b) (emphasis added).

Proceedings: The Attorney General instituted debarment proceedings against Hales by filing an administrative complaint with the Board of Public Works. In May 2015, the Board Office sent written notice by first class mail to Hales that the Attorney General had commenced debarment proceedings. The notice informed Hales of his right to request a hearing on the debarment within 30 days after he received the notice. Hales requested a hearing.

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9. BOARD OF PUBLIC WORKS
Debarment: Robert (“Bobby”) W. Hales

Hearing: Hales made a timely request for a debarment hearing to be conducted by an administrative law judge at the Office of Administrative Hearings. At the hearing, Hales will be permitted to present evidence on whether the stated basis for debarment exists and on the appropriate duration of the debarment. *COMAR 21.08.04.02*. The administrative law judge will issue a proposed decision within 90 days after the hearing. *See COMAR 21.08.04.03*. Any party adversely affected by the decision may file written exceptions to the findings and request a hearing on those exceptions before the Board. *See COMAR 21.08.04.03*.

BOARD OF PUBLIC WORKS

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*OAG: Gary Honick 410-576-6480
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*BPW: Devan Perry 410-260-7335
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**10. BOARD OF PUBLIC WORKS
*Debarment: Daryl Kitchen***

Recommendation: The Attorney General recommends that the Board of Public Works refer the hearing request of Daryl Kitchen to the Office of Administrative Hearings to appoint an administrative law judge who shall conduct a hearing on the Attorney General's debarment complaint.

Authority: State Finance & Procurement Article, §§ 16-304, Annotated Code of MD;
COMAR 23.01.03.03

Background: Mr. Kitchen owned and operated a Maryland-based general contracting company, that contracted with the General Services Administration on maintenance projects. A federal investigation revealed that Kitchen made cash payments to two GSA building managers in exchange for receiving GSA service contracts. The investigation led to Kitchen admitting that from October 2009 through May 2010, he paid bribes to Gary Thompson to award maintenance contracts to Kitchen's contracting company. In November 2013, Kitchen pleaded guilty in United States District Court to one count of bribery in violation of 18 U.S.C. § 201(b)(1). In April 2014, Mr. Kitchen was sentenced to 8-month home detention, 14-months probation, 100 hours of community service, and fined \$1,000.

Basis for Debarment: The State Procurement Law provides: that "a person may be debarred from entering into contract with a public body *if the person has been convicted under the laws of another state or of the United States of bribery, attempted bribery, or conspiracy to bribe.*" § 16-202(b) (emphasis added).

Proceedings: The Attorney General instituted debarment proceedings against Kitchen by filing an administrative complaint with the Board of Public Works. In May 2015, the Board Office sent written notice by first class mail to Kitchen that the Attorney General had commenced debarment proceedings. The notice informed Kitchen of his right to request a hearing on the debarment within 30 days after he received the notice. Kitchen requested a hearing.

**BOARD OF PUBLIC WORKS
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**10. BOARD OF PUBLIC WORKS
*Debarment: Daryl Kitchen***

Hearing: Kitchen made a timely request for a debarment hearing to be conducted by an administrative law judge at the Office of Administrative Hearings. At the hearing, Kitchen will be permitted to present evidence on whether the stated basis for debarment exists and on the appropriate duration of the debarment. *See COMAR 21.08.04.02.* The administrative law judge will issue a proposed decision within 90 days after the hearing. *See COMAR 21.08.04.03.* Any party adversely affected by the ALJ's decision may file written exceptions to the ALJ's findings and request a hearing on those exceptions before the Board. *See COMAR 21.08.04.03.*

BOARD OF PUBLIC WORKS

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Contact:

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11. BOARD OF PUBLIC WORKS
Debarment: Andre Michael Lipford

Recommendation: The Attorney General recommends that the Board of Public Works refer the hearing request of Andre Michael Lipford to the Office of Administrative Hearings to appoint an administrative law judge who shall conduct a hearing on the Attorney General's debarment complaint.

Authority: State Finance & Procurement Article, §§ 16-304, Annotated Code of MD;
COMAR 23.01.03.03

Background: Mr. Lipford owned and operated a Washington, DC-based general contracting company that contracted with the General Services Administration on maintenance projects. A federal investigation revealed that Lipford made cash payments to Gary Thompson, a GSA building manager, in exchange for GSA service contracts. The investigation led Lipford admitting that from April 2009 through December 2010, he paid bribes to a Thompson to award maintenance contracts to Lipford's company. In January 2013, Lipford pleaded guilty in United States District Court to one count of bribery in violation of 18 U.S.C. § 201(b)(1). In April 2013, Lipford was sentenced to 5-months imprisonment, 5-months home detention, and one year of supervision upon release from prison.

Basis for Debarment: The State Procurement Law provides: that "a person may be debarred from entering into contract with a public body *if the person has been convicted under the laws of another state or of the United States of bribery, attempted bribery, or conspiracy to bribe.*" § 16-202(b) (emphasis added).

Proceedings: The Attorney General instituted debarment proceedings against Lipford by filing an administrative complaint with the Board of Public Works. In May 2015, the Board Office sent written notice by first class mail to Lipford that the Attorney General had commenced debarment proceedings. The notice informed Lipford of his right to request a hearing on the debarment within 30 days after he received the notice. Lipford requested a hearing.

**BOARD OF PUBLIC WORKS
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11. BOARD OF PUBLIC WORKS
Debarment: Andre Michael Lipford

Hearing: Lipford made a timely request for a debarment hearing to be conducted by an administrative law judge at the Office of Administrative Hearings. At the hearing, Lipford will be permitted to present evidence on whether the stated basis for debarment exists and on the appropriate duration of the debarment. *COMAR 21.08.04.02*. The administrative law judge will issue a proposed decision within 90 days after the hearing. *See COMAR 21.08.04.03*. Any party adversely affected by the decision may file written exceptions to the findings and request a hearing on those exceptions before the Board. *See COMAR 21.08.04.03*.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

*Contact: David Lever 410-767-0610
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12. BOARD OF PUBLIC WORKS

Public School Construction Program Regulations

COMAR 23.03.02 Administration of the Public School Construction Program

COMAR 23.03.05 Alternative Financing

Recommended Action: The Interagency Committee on School Construction recommends that the Board of Public Works take final action to amend regulations under COMAR Title 23.03 *Board of Public Works – Public School Construction*.

Authority: Education Article, §§5-301(d), Annotated Code of Maryland.

Background: Reference is made to Secretary's Agenda Item 15 [April 1, 2015] in which the Board of Public Works approved the regulatory proposal that was then published in 42 *Maryland Register* pages 846-847 [June 26, 2015]. No public comments were received.

Amendments to Regulations:

- **COMAR 23.03.02.05:** *State-Local Cost Share Percentages*. Reference is made to Secretary's Agenda Item 18 (December 17, 2014) in which the Board of Public Works established for fiscal years 2016, 2017, and 2018 – the State cost share percentage for each subdivision and the Maryland School for the Blind. This proposal would publish the established percentages in COMAR. In addition, the proposal would establish a maximum State percentage of 98% in fiscal year 2019 and subsequent years.

Corrections to Regulations:

- **COMAR 23.03.02.06 H:** *Maximum State Construction Allocation, Renovation*. A change is proposed to correct a scrivener's error that mistakenly referred to "Section H" as "Section G."
- **COMAR 23.03.05.02:** *Alternative Financing*. To change the name of Regulation .02 from "Alternative Project Delivery Proposal Review Assistance" to "Alternative Project Financing Proposal Review Assistance."

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
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August 26, 2015**

*Contact: David Lever 410-767-0610
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**13. BOARD OF PUBLIC WORKS
*Public School Construction Program Regulations
COMAR 23.03.06 Relocatable Classrooms: Indoor Air Quality***

Recommended Action: The Interagency Committee on School Construction recommends that the Board of Public Works adopt – as proposed – new regulations .01 – .04 within a new Chapter under COMAR Title 23.03.06 *Board of Public Works: Public School Construction: **Relocatable Classroom Indoor Environmental Quality Standards.***

Authority: Education Article, §5-301(b-1), Annotated Code of Maryland.

Background: Reference is made to Secretary’s Agenda Item 16 [April 1, 2015] in which the Board of Public Works approved the regulatory proposal that was then published in 42 *Maryland Register* pages 846-847 [June 26, 2015]. No public comments were received.

Enabling Act: The 2007 General Assembly charged the Board of Public Works, in consultation with the Department of General Services and the Department of Housing and Community Development, with establishing criteria to enhance the indoor air quality of relocatable classrooms. The 2014 General Assembly amended the law to clarify that the criteria applies only to relocatable classrooms “constructed after July 1, 2014.” The statute specifies six requirements for relocatable classrooms at public schools:

- (1) air barriers to limit infiltration
- (2) protection against water damage
- (3) continuous forced ventilation when the unit is occupied
- (4) a programmable thermostat
- (5) energy efficient lighting and heating and air-conditioning systems
- (6) volatile organic compounds

The first five factors are addressed through current codes, while the sixth factor – volatile organic compounds – will be addressed through the International Green Construction Code, as amended and approved by the Secretaries of Budget and Management and of General Services.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
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August 26, 2015**

*Contact: Bill Morgante, 410-260-7791
Bill.morgante@maryland.gov*

**14. BOARD OF PUBLIC WORKS
*Wetlands Licenses
Concurrence Cases***

Recommendation: Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

Anne Arundel County currently has a license to dredge the main channel of Church Creek adjacent to the Wilelinor community in Edgewater. (WL#14-0913) The following property owners in the Wilelinor community seek to hydraulically or mechanically maintenance dredge their dock areas and spur channels leading to the main channel concurrently with the County dredging project. The special conditions apply to all of the licenses and all licenses are for a 6-year period.

Edgewater, Church Creek

Special conditions: Time-of-year restrictions and dredging requirements.

14-0914	<i>Ray Rosenberg</i>
14-0915	<i>John Klein</i>
14-0916	<i>Wilelinor Community Association.</i> Community marina to dredge; replace pier, 6 finger piers, and 19 mooring piles; construct two finger piers.
14-0917	<i>Veronica Tovey</i>
14-0918	<i>Carole McNew.</i> Individual to dredge, emplace mooring pile; construct boatlift.
14-0919	<i>David and Denise Boyer</i>
14-0920	<i>George Fridrich</i>
14-0921	<i>Mikell Harrison Perry</i>
14-0922	<i>Peter O'Rourke</i>
14-0923	<i>Bruce and Kinsey Potter</i>

**BOARD OF PUBLIC WORKS
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14. BOARD OF PUBLIC WORKS (cont'd)
*Wetlands Licenses
Concurrence Cases*

QUEEN ANNE'S COUNTY

- 14-0905 *JAMES B. BROWN III* – To control shoreline erosion by constructing a sand containment sill with vents, and planting marsh vegetation.
Chester, Cox Creek
Special conditions: Marsh establishment and construction requirements.

ST. MARY'S COUNTY

- 15-0295 *PATUXENT RIVER NAVAL AIR STATION* – To control shoreline erosion by repairing and emplacing stone revetments, constructing breakwaters and spur jetties, emplacing sand containment sills, and planting marsh vegetation.
Chesapeake Bay
Special conditions: Marsh establishment requirements.

TALBOT COUNTY

- 14-1095 *SHELDON LIPTZ* – To control shoreline erosion by constructing a sand containment sill with vents, and planting marsh vegetation.
St. Michaels, Broad Creek
Special conditions: Time-of-year restriction, marsh establishment and construction requirements.
- 15-0111 *EUGENIO FAMILY FARM LLC* – To control shoreline erosion by constructing stone edging, stone revetment, and a sand containment sill with vents and planting marsh vegetation.
St. Michaels, Broad Creek
Special conditions: Time-of-year restriction, marsh establishment and construction requirements.

WORCESTER COUNTY

- 14-1024 *MARTHA'S LANDING LLC* – To control shoreline erosion by emplacing breakwaters and groins, and nourishing a beach area.
West Ocean City, Sinepuxent Bay
Special conditions: Construction requirements.

BOARD OF PUBLIC WORKS

APPROVED

DISAPPROVED

WITH DISCUSSION

THIS ITEM WAS:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

*Contact: Bill Morgante, 410-260-7791
Bill.morgante@maryland.gov*

15. BOARD OF PUBLIC WORKS

Wetlands License

Extraordinary Case – Compensation

Recommendation: Approval is requested of the following application for a wetlands license for a project involving horizontal directional drilling under a navigable water of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Extraordinary Case Classification: This case is classified as extraordinary because of the recommendation that compensation be assessed.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

SOMERSET COUNTY

14-1082 ***CHOPTANK ELECTRIC COOPERATIVE*** – To replace overhead electric transmission lines with 330-linear-foot underground conduit containing four cables by horizontal directional drilling under Dividing Creek and its adjacent marsh. The project will improve power supply reliability by reducing hazards associated with overhead lines.

Dividing Creek Road, Somerset/Worcester border

Special conditions: Compensation, horizontal directional drilling and pole removal requirements, and time-of-year restriction.

- | | |
|--|----------------|
| • Application received | Dec. 29, 2014 |
| • Public comment period ended | April 15, 2015 |
| • MDE Report and Recommendation received | July 31, 2015 |

Compensation (COMAR 23.02.04.15D):

- \$1,000 non-recurring fee
- Annual fee of \$3300 (\$2.50 per linear foot x 330 ft. x 4 lines)
- Annual fee adjusted every five years based on Consumer Price Index

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

*Contact: Bill Morgante, 410-260-7791
bill.morgante@maryland.gov*

**16. BOARD OF PUBLIC WORKS
Wetlands License
Extraordinary Case – Compensation**

Recommendation: Approval is requested of the following application for a wetlands license for a project involving horizontal directional drilling under a navigable water of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant the license as indicated. The Department of the Environment concurs with this recommendation.

Extraordinary Case Classification: This case is classified as extraordinary because of the recommendation that compensation be assessed.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

WORCESTER COUNTY

15-0186 *DELMARVA POWER AND LIGHT COMPANY* – To upgrade electricity transmission by emplacing two 3,233 linear-foot conduits under Isle of Wight Bay and its adjacent marsh. Each conduit contains 14 cables (for a total of 28 cables) and will be emplaced by horizontal directional drilling
West Ocean City to Ocean City, Isle of Wight Bay

Special conditions: Compensation, horizontal directional drilling requirements, and time-of-year restriction.

- | | |
|--|----------------|
| • Application received | March 9, 2015 |
| • Public comment period ended | July 15, 2015 |
| • MDE Report and Recommendation received | August 6, 2015 |

Compensation (COMAR 23.02.04.15D):

- \$1,000 non-recurring fee
- Annual fee of \$226,310
[\$2.50 per linear foot x 3,233 ft. x 14 lines in each conduit x 2 conduits]
- Annual fee adjusted every five years based on Consumer Price Index

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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**BOARD OF PUBLIC WORKS
SECRETARY'S
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August 26, 2015**

*Contact: Re Rentuma 410-260-7909
rrentuma@comp.state.md.us*

**17. DEBT MANAGEMENT
*General Obligation Bonds***

Authority: Section 8-128, State Finance & Procurement Article, Annotated Code of Maryland; specific bond bills.

Recommendation: The Comptroller and the Department of General Services recommend that the following general obligation bond authorizations be canceled in the amount of **\$191,719** and, at the same time, reduce the State's spending authority, as the grantees stated in writing that the project is complete or the funds are no longer needed.

Loan of 2008

<i>Beckett Field</i>	\$6,245
Chapter 336 Acts of 2008 amended by Chapter 639 Acts of 2012	

Loans of 2011

<i>Maryland School for the Blind</i>	\$2,482
Chapter 396 Acts of 2011	

<i>Laurel Armory Anderson Murphy Community Center</i>	\$142,841
Chapter 396 Acts of 2011	

Loan of 2012

<i>Patterson Park Public Charter School Facility Restoration</i>	\$318
Chapter 444 Acts of 2012	

Loans of 2014

<i>Arbutus Recreation Center Project</i>	\$30,000
Chapter 463 Acts of 2014	
Legislative Senate Initiative	

<i>Bowie Gymnasium Roof Replacement</i>	\$9,833
Chapter 463 Acts of 2014	
Legislative House Initiative	

BOARD OF PUBLIC WORKS

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

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18. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve releasing the deed of trust on three properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deed of trust is a second mortgage; the borrowers are selling their properties in lieu of foreclosure to pay off the first mortgage owed to DHCD; and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign promissory notes in the amount of the outstanding principal of the second mortgage.

Loan Authority: Down Payment and Settlement Expense Loan Program
Housing and Community Development, Article §§ 4-301-4-309,
Annotated Code Maryland

Authority to Release State Finance and Procurement Article §§ 10-305,
Security Interest: Annotated Code Maryland

Dyon M. Davidson	
4818 Bowland Avenue, Baltimore, MD 21206	Baltimore City
Original Loan and Current Balance: \$10,000	

Veronica M. Estes-Endrik	
111 Donzen Drive, Apt F, Bel Air, MD 21014	Harford County
Original Loan and Current Balance: \$5,570.73	

Emelita B. Macanas	
11500 W. Branch Drive, Upper Marlboro, MD 20774	Prince George's County
Original Loan and Current Balance: \$10,000	

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

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Jean Peterson 301.429.7667 Jean.Peterson@Maryland.gov*

19. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve lending general obligation bond proceeds for this project.

Borrower: Federalsburg Square, LLC

Project: Federalsburg Square
101 Routzahn Land, Federalsburg, MD 21632, Caroline County
301 S. 8th Street, Denton, MD 21629, Caroline County

Authority: Sections 4-101 through 4-255 of the Housing and Community Development Article of the Annotated Code of Maryland; COMAR Chapter 05.05.02

Rental Housing Works finances rental housing to be occupied by individuals with incomes of 60% and below of the area median income.

Loan Amount: \$2,500,000

Fund Source: MCCBL 2014 - Rental Housing Works Program

Collateral: Deed of Trust

Description: The project is to acquire and rehabilitate 88 units for families in Caroline County. Of the 88 units, 56 units are in the Town of Federalsburg and 32 units are in the Town of Denton. The project also includes the construction of a new community building at the Denton location. The project will offer a mix of affordable one- and two-bedroom units and will serve households with incomes at or below 60% of the area median income. Project sponsors are Severn Development Company, LLC and Pax Edwards, LLC.

**BOARD OF PUBLIC WORKS
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19. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

FUNDING SOURCES	AMOUNT
Rental Housing Works Loan (this Item)	\$2,500,000
FHA Risk Share Loan	\$2,140,000
4% Tax Credit Equity	\$3,498,982
RD 515 loans	\$2,124,708
EmPOWER	\$150,000
Interim Income	\$129,904
Developer's Deferred Fee and Equity	\$200,358
USDA RD existing reserve for replacement	\$526,895
Total Sources	\$11,270,847

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP20140717-5835) on August 1, 2014.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

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Elaine Cornick (301) 429-7777 Elaine.Cornick@maryland.gov
Jean Peterson (301) 429-7667 Jean.Peterson@maryland.gov*

20. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve DHCD making two loans of general obligation bond proceeds for this project.

Borrower: The Howard County Housing Commission

Project: Guilford Road Day Resource Center and Single Efficiency Apartments
10390 Guilford Road, Jessup, MD 20794
Howard County

(1) Partnership Rental Housing Program:

Serves individuals with incomes of 50% or below of the Statewide median income

Amount: \$2,625,000

Fund Source: MCCBL 2014 Partnership Rental Housing Program

Collateral: Deed of Trust

Authority: § 4-1501 *et. seq.*, Housing and Community Development Article,
Annotated Code of Maryland; COMAR 05.05.01

(2) Shelter and Transitional Housing Facilities Grant Program:

Serves homeless households

Amount: \$2,000,000

Fund Source: MCCBL 2014, 2015 & 2016 Shelter and Transitional Housing Facilities
Grant Program

Collateral: Deed of Trust

Authority: Chapter 424 of the Laws of Maryland 2013
Chapter 463 of the Laws of Maryland 2014
Chapter 495 of the Laws of Maryland 2015
COMAR 05.05.09

Description: The project is to construct a three-story building that will provide 35 units of supportive housing, with services, for homeless individuals. The new building – the Guilford Road Day Resource Center and Single Efficiency Apartments – will be approximately 30,000 square feet. The first floor will be a Day Resource Center containing administrative offices, conference room, donation room, pantry, kitchen, dining area, medical offices, laundry facilities, respite care, showers and grooming area and family room. This floor will replace the current day resource center on Route 1 in Jessup. The second and third floors will hold the residential portion of the building, accessed by a private elevator.

**BOARD OF PUBLIC WORKS
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20. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Description: (cont'd)

The single efficiency apartments will be approximately 300 square feet and will be fully furnished. These units will have a full kitchen with microwave, private bathroom with shower, and access to a common lounge on each floor. Two units will meet compatibility for mobility and one unit will meet compatibility for hearing and vision under the Uniform Federal Accessibility Standards.

Sources	Amounts
DHCD PRHP Loan (this Item)	\$2,625,000
DHCD STHGP Grant (this Item)	\$2,000,000
Howard Country General Funds	\$1,203,096
Howard County Bond	\$4,250,000
Howard County Bond Match Funds	\$250,000
Howard County CDBG	\$225,000
Maryland State Bond Funds	\$250,000
FHLB – Dallas	\$500,000
Deferred Developers Fee	\$15,248
TOTAL	\$11,318,344

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20150304-5943) on March 19, 2015.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DISAPPROVED

DEFERRED

WITHDRAWN

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**BOARD OF PUBLIC WORKS
SECRETARY'S
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John MacLean 301-429-7698 johnf.maclea1@maryland.gov

21. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve DHCD releasing a 1.387 acre parcel of vacant land that partially secures a loan to Rainier Redevelopment Associates, LP.

Loan Authority: §§ 4-901 *et. seq.*, Housing and Community Development Article,
Annotated Code of Maryland, COMAR 05.05.07

The *Maryland Housing Rehabilitation Program* finances rental housing to be occupied by individuals with incomes of 60% and below of the area median income.

Authority to Release Lien: State Finance and Procurement Article
§§ 10-305, Annotated Code of Maryland

Borrower: Rainier Redevelopment Associates, LP

Project Address: 3001 Queens Chapel Road, Mt. Rainier, 20712
Prince George's County

Amount: Original Loan: \$672,237
Current Balance: \$658,060

Background: In 2010, DHCD loaned \$672,237 to the borrower to purchase and rehab a 100-unit garden apartment project on 3.735 acres. That project is referred to as Rainier Manor I Senior Apartments. DHCD's loan was collateralized with a second lien position. The borrower now seeks to sell a vacant 1.387 acre portion of that land to a related entity, Rainier Manor II, LP. That entity will develop the 1.387 acre parcel into Rainier Manor II Senior Apartments with 57 units of rental housing for the elderly with incomes at or below 60 percent of the area median income. See the companion Item 22 on today's Secretary's Agenda.

Appraisal: The parcel to be released was included in the appraisal of the proposed new project. This appraisal estimated the market value of the parcel to be released to be \$960,000. The borrower proposes to sell the parcel to the related entity for \$232,500.

**BOARD OF PUBLIC WORKS
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21. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Remarks: Mitigating factors support accepting the contract price even though it is significantly lower than the appraisal. The parcel in question is essentially excess land that could not be readily marketed to an entity unrelated to the current owner. The full proceeds from the sale of this parcel will be used to reduce the balance of the DHCD loan. The excision of the parcel will not reduce the value of the project that collateralizes the DHCD loan as that value is primarily determined by the project's income-generating capability. Approval of this Item will enable the development of 57 additional affordable housing units in the proposed project. If the developer of the proposed project were required to pay an amount equal to the parcel's appraised value to acquire it, the development of the companion project would not be financially feasible.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
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Jean Peterson 301.429.7667, Jean.Peterson@Maryland.gov*

22. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve lending general obligation bond proceeds for this project.

Borrower: Rainier Manor II, LP

Project: Rainier Manor II Senior Apartments
3201 Buchanan Street, Mount Rainier, MD 20712
Prince George's County

Authority: Sections 4-101 through 4-255 of the Housing and Community Development Article of the Annotated Code of Maryland; COMAR Chapter 05.05.02

Rental Housing Works finances rental housing to be occupied by individuals with incomes of 60% and below of the area median income.

Loan Amount: \$2,500,000

Fund Source: MCCBL 2014 - Rental Housing Works Program

Collateral: Deed of Trust

Description: The project is to construct 57 units of rental housing for the elderly in Mount Rainier, Prince George's County. The project includes constructing a four-story building adjacent to Rainier Manor I. The Project will offer a mix of affordable one- and two-bedroom units and will serve households with incomes at or below 60% of the area median income. The project sponsor is Stavrou Associates, Inc.

NOTE: Companion Item 21 on the Secretary's Agenda today recommends that the 1.4 acre parcel on which this project is to be located be released as collateral from a prior DHCD loan to facilitate the further development of Rainier Manor Senior Apartments.

**BOARD OF PUBLIC WORKS
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22. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

FUNDING SOURCES	AMOUNT
Rental Housing Works Loan (this Item)	\$2,500,000
FHA 221 (d)(4)	\$6,360,700
4% Tax Credit Equity	\$4,915,024
Prince George's County HOME loan	\$850,000
Developer's Deferred Fee and Equity	\$286,232
Total Sources	\$14,911,956

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP20140717-5835) on August 1, 2014.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEFERRED

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**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

*Contacts: John Maneval (301) 429-7714 John.Maneval@maryland.gov
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Jean Peterson (301) 429-7667 Jean.Peterson@maryland.gov*

23. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approves lending general obligation bond proceeds for this project.

Borrower: The Family Recovery Program, Inc.

Project: St. Katherine's Family Recovery Center
1209 North Rose Street
Baltimore City, MD 21213

Authority: Chapter 444 of the Laws of Maryland 2012
Chapter 424 of the Laws of Maryland 2013
Chapter 463 of the Laws of Maryland 2014
Chapter 495 of the Laws of Maryland 2015
COMAR 05.05.09

The *Shelter and Transitional Housing Facilities Grant Program* serves homeless households.

Grant Amount: \$1,500,000

Fund Source: MCCBL 2013 & 2014 Shelter and Transitional Housing
Facilities Grant Program

Collateral: Deed of Trust

Description: The project is to renovate a former Catholic school into a three-floor, 23-unit facility for homeless recovering addicts and their children. The classrooms will be converted into 18 two-bedroom units and 5 three-bedroom units. Three of the units will be compatible with the Uniform Federal Accessibility Standards. The facility will include a classroom, office spaces, and a community room with a commercial kitchen. St. Katherine's will provide safe, decent and affordable housing for Family Recovery Program clients. The Family Recovery Program reunites families that have been separated by foster care placement due to parental substance abuse. Many parents referred to the program need housing, a crucial factor in the recovery process. The new facility will enable the program to control the quality of the housing as well as the cost.

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23. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Sources	Amounts
DHCD STHGP Grant (this Item)	\$1,500,000
Federal Historic Tax Credit Proceeds	\$928,636
MD DHMH	\$2,220,000
Frances-Merrick Foundation	\$150,000
The Weinberg Foundation	\$1,200,000
Abel Foundation	\$200,000
Seller Credit	\$45,000
Owner Equity	\$200,000
FHLB – NY	\$184,000
Community Legacy	\$100,000
MAHT	\$50,000
Deferred Developers Fee	\$135,292
TOTAL	\$6,912,928

The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP 20140430-5749) on May 16, 2014.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

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**BOARD OF PUBLIC WORKS
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24. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve lending general obligation bond proceeds for this project.

Borrower: Woodland Springs, LP

Project: Woodland Springs
6617 Atwood Street, District Heights, 20747
Prince George's County

Authority: Sections 4-101 through 4-255 of the Housing and Community Development Article of the Annotated Code of Maryland; COMAR Chapter 05.05.02

Rental Housing Works finances rental housing to be occupied by individuals with incomes of 60% and below of the area median income.

Loan Amount: \$2,500,000

Fund Source: MCCBL 2014 - Rental Housing Works Program

Collateral: Deed of Trust

Description: The project is to acquire and rehabilitate a 506-unit rental housing development for family households in District Heights; it will offer a mix of affordable one, two, three, and four-bedroom units in walk-up buildings.

The project has:

- Five units to serve households with income at or below 20% of the area median income
- Five units to serve households with income at or below 30% of area median income
- 121 units to serve households with income at or below 50% of area median income
- 370 units to serve households with incomes at or below 60% of the area median income
- Two market rate units and three non-income producing units

The project sponsor is Omni New York, LLC and Mill Plain Properties, LLC.

**BOARD OF PUBLIC WORKS
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24. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Funding Sources	Amount
Rental Housing Works (this Item)	\$ 2,500,0000
FHA Risk Share Loan	43,248,0000
4% Tax Credit Equity	22,724,5866
Deferred Development Fee/Developer Equity	1,054,4788
Interim Income	2,546,0000
Total	\$72,073,0644

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP20141106-5903) on November 21, 2014.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

*Contact: Bhaskaran Subramanian (410) 260-8786
bhaskar.subramanian@maryland.gov*

**25. DEPARTMENT OF NATURAL RESOURCES
*Shoreline Conservation Service***

Recommendation: That the Board of Public Works approve three shore erosion control projects.

Authority: Section 8-1005, Natural Resources Article, Annotated Code of Maryland;
DNR Policy and Procedure for Shore Erosion Control Capital and Loan Projects.

City of Cambridge

<i>Borrower:</i>	City of Cambridge
<i>Project ID:</i>	Cambridge Beach/SEC 01-14
<i>Location:</i>	Somerset Avenue, Dorchester County
<i>Description:</i>	Restore and rehabilitate approximately 470 feet of shoreline with two low-crested headland stone breakwaters.
<i>Loan Amount:</i>	\$240,254
<i>Administrative Fee:</i>	\$9,806
<i>Loan Term:</i>	20 Years
<i>Fund Source:</i>	Revolving Loan Fund (03.30.01.14.002)

Remarks: DNR will provide technical assistance and a loan to the City of Cambridge for project design and construction. The City of Cambridge will pay an administrative fee for DNR services. After project construction, the Board of Public Works will be asked to fix and levy a benefit charge (loan repayment) and the City of Cambridge will pledge its full faith and credit to repay the loan. The loan agreement will be recorded in the Land Records for Dorchester County.

MD Coastal Bays Program

<i>Grantee:</i>	MD Coastal Bays Program (non-profit)
<i>Project ID:</i>	Bishopville Project/SEC 01-16
<i>Location:</i>	Bishopville Pond Bishopville, Worcester County
<i>Description:</i>	Construct fifth weir on restoration project and install two demonstration living shoreline projects in Bishopville.
<i>Amount:</i>	\$150,000
<i>Fund Source:</i>	Revolving Loan Fund (03.30.01.14.002)

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**25. DEPARTMENT OF NATURAL RESOURCES
*Shoreline Conservation Service***

Grant (*cont'd*)

Remarks: DNR will provide technical assistance and a grant to Maryland Coastal Bays Program for project design and construction. The grant will enable installing this project which has very high demonstration value. Worcester County and the Coastal Bays in general do not have many demonstration living shoreline projects. This project is in a high-visibility area along a major thoroughfare.

Queen Anne's County/Additional Funds

<i>Original Approval:</i>	Secretary's Item 7 (9/19/12)
<i>Borrower:</i>	Queen Anne's County
<i>Project ID:</i>	Narrows Pointe SECD/SEC 08-11
<i>Location:</i>	Chester River, Grasonville, Queen Anne's County
<i>Description:</i>	Living shoreline using 1,000 linear feet of stone sill with sand fill and marsh grass planting
<i>Loan Increase:</i>	\$170,000
<i>Original Loan:</i>	\$355,318
<i>Revised Loan Amount:</i>	\$525,318
<i>Administrative Fee Increase:</i>	\$ 2,620
<i>Original Administrative Fee</i>	\$ 12,377
<i>Revised Administrative Fee;</i>	\$ 14,997
<i>Loan Term:</i>	15 Years
<i>Fund Source:</i>	Revolving Loan Fund/(03.30.01.14.002)

Remarks: The original loan amount was to design the entire project and to construct Phases I and II. NPCUO wants to invest in Phase III and IV at the same time to make the project more economical. The additional \$170,000 will go toward Phase-III.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

*Contact: Bhaskaran Subramanian (410) 260-8786
bhaskar.subramanian@maryland.gov*

**26. DEPARTMENT OF NATURAL RESOURCES
*Shoreline Conservation Service***

Recommendation: That the Board of Public Works approve releasing shore erosion control liens for the following projects. The contractual requirements between the Department of Natural Resources and the property owners have been satisfied.

Authority: Section 8-1007, Natural Resources Article, Annotated Code of Maryland.

Project #	Owner	Project Description	County/District	Amount
SEC 2-87	Charles A. Bucy	Construct stone revetment, timber bulkhead.	Calvert/29C	\$31,560
SEC 2-87	Charles A. & Doris E. Bucy	Stabilize eroding shoreline with stone revetment, timber bulkhead.	Calvert/29C	\$50,950
SEC 10-87	Theodore P. & Michele O. Weiner	Construct 175 L.F. stone revetment	St. Mary's/29A	\$61,050
SEC 17-87	Marguerite M. Greenman & Geraldine H. Rodgers	Construct 248 L.F. timber bulkhead with 12 L.F. stone flank protection	Kent/36	\$41,723
SEC 14-88	Leslie V. & Linda E. Isenock	Construct 155 L.F. stone revetment	Baltimore/6	\$51,050
SEC 26-88	Mr. & Mrs. Frank A. Morgan	Construct 290.8 L. F. stone revetment	Talbot/37B	\$74,250

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
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ACTION AGENDA
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*Contact Person: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

27. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve new grant funding up to \$56,500 to Town of Preston for the **Preston Wastewater Treatment Plant Biological Nutrient Removal and Enhanced Nutrient Removal Upgrades** project in Caroline County. Funding may involve multiple sources which may include general obligation bond proceeds. (Legislative District 37B).

Project Description: This project entails planning, design, and construction of biological nutrient removal and enhanced nutrient removal upgrades at the Preston Wastewater Treatment Plant at the existing design capacity of 0.115 million gallons per day. Upon completion of the improvements, the Preston facility will be capable of achieving an annual effluent concentration goal of 3 mg/l Total Nitrogen and 0.3 mg/l Total Phosphorous. The purpose of this project is to reduce nutrients to the Lower Choptank River and ultimately the Chesapeake Bay. This action is for the planning phase.

Project Funding Sources:

Bay Restoration Fund Grant BR-NR 04.06	<u>\$56,500</u>
TOTAL ESTIMATED PLANNING COST:	\$56,500

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
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*Contact Person: Hilary Miller 410-537-3304
Terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

28. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: The Maryland Department of the Environment, in coordination with the Maryland Environmental Service, recommends approval of the following scrap tire activities and expenditures:

A. Scrap Tire Collection Event	\$1,000,000
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MDE and MES have previously conducted popular scrap tire collections. Because of the past response and requests from the public, the Maryland Farm Bureau, and County representatives, MDE and MES plan to conduct additional Scrap Tire Collection Events. These events help assist Marylanders by providing a free responsible disposal alternative for accumulated scrap tires. This project will educate citizens about Maryland's laws regarding collection and disposal of scrap tires, hazards from scrap tire fires, and mosquito and other vector harborage associated with scrap tire dumping.

B. Project and Cleanup Development	\$150,000
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MES will provide information to the public regarding scrap tire recycling and will develop projects in accordance with MDE's plans for scrap tire recycling. MES will initiate and develop plans for scrap tire stockpile cleanups and projects as directed by MDE. This project includes site visits, development of a site assessment and remedial action plan, permits and licenses, bid specifications, contract procurement for scrap tire project and cleanups, and other miscellaneous activities. MES will keep apprised of technology developments and opportunities for scrap tire demonstration projects and innovative uses and recycling for scrap tires.

C. Small Scrap Tire Cleanup Sites	\$300,000
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MDE and MES will clean up small scrap tire stockpiles (under 1,000 tires) from sites where the property owners were not responsible for placing the scrap tires on site. These sites (approximately 36 sites in 18 counties and Baltimore City) represent more than half of the remaining illegal scrap tire stockpiles identified in Maryland. MDE has worked for years on many of these sites to encourage property owners to voluntarily clean up the illegally stockpiled scrap tires, without success. Due to the size of these stockpiles, obtaining court orders for the property owners to clean up the scrap tires would be more costly than performing a State funded cleanup. Also, court orders would not guarantee that the sites would be cleaned up if the property owners do not have sufficient funds to remove the scrap tires. MDE will abate the threat posed by the illegal stockpiles in the least expensive manner available to remove the scrap tires from the sites.

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28. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

C. Small Scrap Tire Cleanup Sites (cont'd)

MDE will decline to pursue the property owners for cost recovery of the expended funds if the property owners grant MDE and MES access to the sites for the purposes of State funded cleanups.

Fund Source: 100% Special Funds: Used Tire Cleanup and Recycling Fund
Appropriation Code: U00A0601

Authority: Section 9-275, Environment Article, Annotated Code of Maryland

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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DISAPPROVED

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**BOARD OF PUBLIC WORKS
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*Contact Person: Terri Wilson (410) 537-4155
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov*

29. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approves increased funding of general obligations bond proceeds up to **\$251,948** to the Allegany Soil Conservation District for the **Winebrenner Run Acid Mine Drainage Remediation** project in Allegany County. (Legislative District 1B)

Authority: Annotated Code of Maryland Environment Title 15, Subtitle 11: Abandoned Mine Reclamation

Program: MDE's Abandoned Mine Reclamation program restores abandoned lands and waters adversely impacted by inadequate coal mining reclamation practices prior to the passage of the Surface Mine Control Reclamation Act of 1977, and there is no financially viable responsible party. This program assesses, reclaims, and restores sites that bring long-term environmental benefits and economic improvements in the coal region of Allegany and Garrett Counties. Beginning with MCCBL 2014, general obligation bond proceeds are being used to partially fund this Program.

Project Description: Remediate the effects of acid mine drainage characterized by acidic and metal-laden water that flows from abandoned mine discharges that drain along a coal outcrop at two sites in the center of the Town of Midlothian. The untreated acid mine drainage impacts several homes, including the Midlothian Schoolhouse, and significantly impairs the water quality of Winebrenner Run and Georges Creek. The project includes demolition of the Midlothian Schoolhouse, proper handling and disposal of non-toxic and toxic materials, e.g., asbestos or lead paint, capture of acid mine drainage in rock-lined ditches and revegetation of the entire site. Impaired water will be treated offsite by a lime doser constructed downstream of the main site. The overall project will reduce the impact of untreated acid mine drainage on the town, improve the water quality of Winebrenner Run and reduce its impact on Georges Creek.

Project Funding Sources:

Mining Remediation, MCCBL 2014 – 14008 (MN 03.01) (Previous Action 9/3/2014)	\$ 273,052
Mining Remediation, MCCBL 2015 – 15175 (MN 03.01) (This Action)	<u>\$ 251,948</u>
TOTAL ESTIMATED PROJECT MN0301 COST:	\$ 525,000

MDE has determined that its recommendation is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
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*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

**30. MARYLAND ENVIRONMENTAL SERVICE
Charlotte Hall Veteran's Home**

Construction Mod: Wastewater Treatment Plant Upgrade
MES Project # 15-02-01

Original Approval: Secretary's Agenda, Item 7 (03/18/2015)

Award: American Contracting & Environmental Services, Inc.

Contract Description: Materials and labor to construct membrane wastewater treatment plant and miscellaneous upgrades to pump stations.

Modification Description: Install emergency backup generator and replace fixed diffusers with retrievable diffusers.

Original Contract Term: 456 calendar days

Modified Contract Term: No change

Original Contract Amount: \$3,060,483

This Modification: \$93,608

Revised Total Amount: \$3,154,091

Percentage Increase: 3.06%

MBE Goal: 10%

MBE Compliance: 0%

Remarks: The new generator is a backup power source to the Charlotte Hall Wastewater Treatment Facility and is essential for maintaining day to day operations in the event of a power failure. The new work was bid as an Additive Alternate Item in the original bid. Also, retrievable fine bubble diffusers will improve plant operations and minimize plant downtime and permit violations.

There has been no MBE participation on this project thus far. Contractor is in the early stages of the project with only one invoice submitted. The first payment covered the cost of mobilization and installation of sediment & erosion control devices.

Fund Source: 176 MCCBL of 2015 (PCA 11082)

BOARD OF PUBLIC WORKS

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**BOARD OF PUBLIC WORKS
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*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

**31. MARYLAND ENVIRONMENTAL SERVICE
*Charlotte Hall Veterans Home***

Construction Contract: Wastewater Treatment Plant Upgrade
MES Project # 15-02-01

Award: American Contracting & Environmental Services, Inc.

Original Approval: Secretary's Agenda Item 7 (March 18, 2015)

Recommendation: That the Board of Public Works authorize the expenditure of \$218,835 from general-obligation bond MCCBL 2015 funding for this previously-approved contract.

Background: Reference is made to the original approval of this contract for Charlotte Hall Veterans Home. That Item stated:

*Board of Public Works approval is requested to award the contract in the full amount of \$3,060,483 as the MCCBL Preauthorization Act of 2015 pre-authorizes \$1,000,000 for this project. When these funds become available, MES will return to the Board of Public Works to request approval to use the money for this project.

Remarks: As intended, MES awarded \$1,651,648 from MCCBL 2013 funds and \$1,190,000 from MCCBL 2014 funds. MES now requests authorization to award \$218,835 from the MCCBL 2015 funds to continue this project.

Fund Source: MCCBL of 2015: *Charlotte Hall WWTP new treatment system. Provide funds to continue to construct membrane wastewater treatment plant and miscellaneous upgrades to pump stations, work may continue on this project prior to the appropriation of all funds necessary to complete this project.*

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
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ACTION AGENDA
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*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

**32. MARYLAND ENVIRONMENTAL SERVICE
*Eastern Correctional Institution***

A/E Contract: Co-Generation Plant
25kV Substation Transformer and
Circuit Breaker Upgrades
MES Project # 16-04-05

Description: Engineering Services for design and construction administration of 25kV substation transformer and circuit breaker upgrades

Procurement: A/E Shortlist
Award: Geosyntec Consultants, Columbia
Amount: \$120,620
Term: 12 months
MBE Participation: 10 %

Remarks: The Eastern Correctional Institution's co-generation plant was constructed in 1987 to provide a reliable source of electricity and steam for the facility. The plant currently receives a single 25kV service from Delmarva Power. This service then enters the ECI substation, runs underground into a primary metering station, then overhead to a 25kV oil switch/circuit breaker. There are overhead switches to isolate and bypass the breaker. The overhead service then runs to a Substation Class transformer, where the voltage is transformed to 4,160V and then run underground to the switchgear in the co-generation plant. The oil control circuit breaker is original, obsolete, and needs upgrading. The transformer is old and a second backup transformer is needed to insure uninterrupted power in the event of failure. The oil control circuit breaker needs to be replaced and a second redundant circuit breaker is required to assure uninterrupted utility connection. This work includes design of replacements for the existing oil-cooled circuit breaker and a second one as well as the installation of a new, redundant substation class transformer to increase reliability in the event of a failure of the oil switch or transformer. Electrical connections and suitable ancillary equipment are also included.

Fund Source: MCCBL of 2015
Appropriation Codes: 176 MCCBL 15 (PCA 11080)

Resident Business: Yes **Tax Compliance No.:** 15-1947-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
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*Contact: Ellen Frketic 410-729-8307
efrke@menv.com*

**33. MARYLAND ENVIRONMENTAL SERVICE
*Freedom District Wastewater Treatment Facility
Springfield Hospital Center Water Supply***

Recommendation: That the Board of Public Works approve the Maryland Environmental Service amending two contracts with Carroll County through which the parties provide water and wastewater treatment services in the Freedom District.

- The Freedom District service area comprises the Town of Sykesville (which includes the Warfield Complex) and the State's Springfield Hospital Center complex
- The two contracts between MES and Carroll County are:
 - Special Public Utilities Agreement
 - Freedom District Wastewater Treatment Facility Contract for services

Background:

Special Public Utilities Agreement. By 1992, MES had completed design of a new water treatment and supply facility to provide water to Springfield Hospital Center, a State institution. The new plant – which would meet stringent drinking water standards – was intended to replace the plant that MES was then operating. A groundwater appropriation permit authorized MES to withdraw up to one million gallons per day, which was considered more than sufficient to meet potential growth at Springfield. At the same time, Carroll County was planning a new water supply source at the Piney Run Reservoir.

These two plans evolved when MES and the County entered into the Special Public Utilities Agreement. MES would no longer build a new water treatment plant. Instead, through the Special Public Utilities Agreement, the County agreed to provide Springfield Hospital Center up to 400,000 gallons of drinking water per day. The County intended – once its Piney Run plant was operational – to provide Springfield Hospital Center up to one million gallons per day. MES agreed to close its existing water treatment facility, relinquish its groundwater appropriation permit, and pay the County a connection charge.

Carroll County later determined not to build the Piney Run plant. In light of that, the County and MES tried to negotiate an arrangement under which the County could meet its obligation to provide up to one million gallons of water daily. Instead, however, the State upgraded the water transmission line serving the Springfield Hospital Center complex and authorized the County to use the line to convey water to the complex and on to other County users.

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33. MARYLAND ENVIRONMENTAL SERVICE (cont'd)
Freedom District Wastewater Treatment Facility
Springfield Hospital Center Water Supply

Background (cont'd):

State Disposition of Warfield Complex. In 2000, the Board of Public Works approved the State transferring the Warfield Complex to the Town of Sykesville for redevelopment. DGS Item 17-RP (12/13/2000). That disposition obligated MES to continue to provide water and wastewater service to the Warfield Complex. However, the Board of Public Works recently approved amending the disposition agreement (2nd Amendment to the Disposition and Development Agreement) to eliminate that MES obligation; instead the County will now provide water and wastewater service to the Warfield Complex. DGS Item 8-RP (11/12/2014)

Freedom District Wastewater Treatment Plant Contract between MES and Carroll County. The State constructed the Freedom District Wastewater Treatment Plant in the 1970s on Patapsco Valley State Park land. The plant was intended to serve the Springfield Hospital Center complex and the Town of Sykesville. MES operates the Freedom District Wastewater Plant which has been expanded and upgraded* and is currently rated at 3.5 million gallon per day treatment capacity. The County may discharge up to 2.6 million gallons per day of wastewater to the plant and the State may use the remaining 900,000 gallons of capacity. The County pays a pro-rata portion of the plant's operating costs.

*For example, the Board of Public Works approved MES' project to design and construct Enhanced Nutrient Removal upgrades. Secretary Item 19 (2/18/2015). Construction began March 2015. The County will pay 74.3 % of the ENR upgrade project and the State is paying the remaining 25.7%.

Proposed Amendments to Contracts: The amendments to the contracts accomplish the changes concerning the State's water and sewer service obligations to Warfield as provided in the proposed 2nd Amendment to the Disposition and Development Agreement. MES and Carroll County propose to amend the contracts as follows:

(1) Special Public Utilities Agreement

1. The Special Public Utilities Agreement currently requires the County to provide Springfield Hospital Center up to 400,000 gallons of drinking water per day. Through the amendment, the County will:
 - Provide an average daily demand of 258,000 gallons of drinking water to the Springfield Hospital Center complex (with a maximum daily demand of 451,500 gallons of drinking water per day).

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33. MARYLAND ENVIRONMENTAL SERVICE (cont'd)
Freedom District Wastewater Treatment Facility
Springfield Hospital Center Water Supply

Proposed Amendments to Contracts: (cont'd)

(1) *Special Public Utilities Agreement (cont'd)*

- Provide the remaining 142,000 gallons of drinking water per day to the Town of Sykesville for service to the Warfield Complex.
 - Use its best efforts to meet increased water demands as additional State activities are implemented at the Springfield Hospital Center complex.
2. The County may not charge the State connection charges or capital costs related to providing up to an additional 858,000 gallons of drinking water per day.
 3. The County may charge Warfield Complex customers standard rates for water.
 4. The County and MES will cooperate with the Town of Sykesville and the Departments of General Services and Health and Mental Hygiene to finalize the transfer of a portion of the Warfield Complex water distribution and wastewater collections systems to the Town of Sykesville for ultimate disposition to the County.
 5. All other terms and conditions of the Special Public Utilities Agreement remain in effect.

(2) *Wastewater Treatment Facility Contract*

1. Through the amendment to the Wastewater Treatment Plant Contract, MES will increase its guarantee of treatment capacity to the County to 2.742 million gallons of water per day. This additional amount is equal to the amount of drinking water the County must provide to the Warfield Complex; the County may use this additional treatment capacity only to provide service to Warfield Complex customers.
2. MES and the County will develop a method to determine the amount of wastewater flow originating from the Warfield Complex. The County is responsible for operational costs of treating that wastewater.
3. The County and MES will cooperate with the Town of Sykesville and the Departments of General Services and Health and Mental Hygiene to finalize the transfer of a portion of the Warfield Complex water distribution and wastewater collections systems to the Town of Sykesville for ultimate disposition to the County.
4. The pro-rata share of the Enhanced Nutrient Removal upgrade cost allocated to each party remains unchanged.
5. All other terms and conditions of the Wastewater Treatment Plant Contract remain in effect.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

*Contact: Anne Raines 410.514.7634
anne.raines@maryland.gov*

34. DEPARTMENT OF PLANNING

Maryland Historical Trust

African American Heritage Preservation Program

Recommendation: That the Board of Public Works approve four grants of general obligation bond proceeds. Amount: \$380,000.

A. Asbury U.M. Church

8760 Georgetown Road, Chestertown 21620

Kent County

Amount: \$95,000

Grantee: Asbury United Methodist Church

Description: Project work includes: exterior rehabilitation, including structural repairs; repairs/replacement of foundation, ramp, roof, siding, and trim; masonry and carpentry repairs; site work; and architectural, engineering, and project management services. [Total project costs \$100,000 estimated.]

Fund Source: MCCBL of 2014

Appropriation Code: Maryland Historical Trust Appropriation #14060

Remarks: The original section of this church, a single-story frame structure with projecting chancel at the rear, was built in 1879 to serve a congregation that began holding services in 1863. A three-story bell tower and side wing were added around 1920. The Georgetown community and the congregation still include direct descendants of the founding families. The building will continue to be used as a church.

B. Catoctin Furnace African American Cemetery

12442 Catoctin Furnace Road, Thurmont 21788

Frederick County

Amount: ~~\$87,000~~ **\$67,000 see attached ltr**

Grantee: Catoctin Furnace Historical Society, Inc.

Description: Project work includes: preservation assessment and planning; site work and erosion control measures; installation of fencing; construction of trail and bridge; fabrication and installation of signage; and associated archeological and consulting services. [Total project costs \$114,688 estimated.]

Fund Source: MCCBL of 2015

Appropriation Code: Maryland Historical Trust Appropriation #15191

October 3, 2017

Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis MD 21401

RE: BPW Meeting, Secretary's Agenda Item 16A, 4/26/2017
BPW Meeting, Secretary's Agenda Item 34B, 8/26/2015
McDonald Letter dated 7/20/2017

Dear Ms. McDonald,

This is to advise you of the following changes to two Secretary's Agenda items previously approved by the Board of Public Works. One African American Heritage Preservation Program (AAHPP) grant from a previous fiscal year has been amended to reduce the grant amount. We are reassigning some of those funds to an AAHPP grant project from fiscal year 2017 that was only partially funded due to funding constraints.

The project receiving the funds is:

Asbury M.E. Church (FY2017) Talbot County <u>April 26, 2017</u> Secretary's Agenda Item 16A Page 21	AS ORIGINALLY APPROVED: \$71,402 INCREASED TO: \$90,703 via McDonald Letter dated 7/20/2017 INCREASED TO: \$100,000 via this letter
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The project which was amended to reduce the grant amount, with funds being reassigned to the above project:

Catoctin Furnace African American Cemetery (FY2016) Frederick County <u>August 26, 2015</u> Secretary's Agenda Item 34B Page 10	AS ORIGINALLY APPROVED: \$87,000 FUNDS TO BE TRANSFERRED: \$20,000 NEW GRANT AMOUNT: \$67,000
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Thank you for your assistance and for your interest in this program. If you have any further questions on this item, please contact Anne Raines of my office at anne.raines@maryland.gov or 410.697.9584.

Thank you,

A handwritten signature in black ink, appearing to read "Elizabeth Hughes", with a long horizontal flourish extending to the right.

Elizabeth Hughes
Director and State Historic Preservation Officer
Maryland Historical Trust

Cc: Charlotte Lake, MHT
Jennifer Neely, MHT
Fiona Burns, DBM

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34. **DEPARTMENT OF PLANNING** (*cont'd*)
Maryland Historical Trust
African American Heritage Preservation Program

B. Catoctin Furnace African American Cemetery (*cont'd*)

Remarks: Established in 1774, Catoctin Furnace played a crucial role in American history. For more than 125 years it manufactured iron used to produce household tools, stoves, and arms and ammunition. The Catoctin Furnace African American Cemetery represents what is thought to be the most complete African American cemetery connected with early industry in the United States. More than 100 individuals, both enslaved and free, who labored at the iron-working furnace and its surrounding community from the 1770s to the 1840s were buried there: skilled artisans such as forge workers, colliers, masons, and carpenters. The project will increase public awareness of the role of African Americans in the iron industry at Catoctin Furnace and across the United States. The grantee will convey an easement on the cemetery to the Maryland Historical Trust.

C. Community Civic League of Federalsburg / Laurel Grove Road School

3439 Laurel Grove Road, Federalsburg 21632

Caroline County

Amount: \$98,000

Grantee: Community Civic League of Federalsburg, Inc.

Description: Project work includes: interior and exterior rehabilitation, including structural repairs, repairs to foundation, walls, floors, and masonry; installation of insulation and finishes; repair / replacement of mechanical, plumbing, and electrical systems; site work, including ramp and parking; pest and termite control; and associated architectural and engineering services. [Total project costs \$98,000 estimated.]

Fund Source: MCCBL of 2015

Appropriation Code: Maryland Historical Trust Appropriation #15191

Remarks: Constructed as a school for African Americans in 1918 as part of the Rosenwald School initiative, this building was in use until desegregation in 1964. Additions were constructed in the 1950s, 1960s, and 1970s; fires in 1968 and 1993 compromised the historic integrity of the structure, but it is still used today as a multipurpose community resource center.

D. Christ Rock M.E. Church

2403 Rock Drive, Cambridge 21613

Dorchester County

Amount: \$100,000

Grantee: The Friends of Stanley Institute, Inc.

Description: Project work includes: construction of two outbuildings, including foundations; framing; interior and exterior finishes; mechanical, electrical, plumbing, and sprinkler systems; painting; and site work. [Total project costs \$100,000 estimated.]

Fund Source: MCCBL of 2015

Appropriation Code: Maryland Historical Trust Appropriation #15191

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

- 34. DEPARTMENT OF PLANNING (cont'd)**
Maryland Historical Trust
African American Heritage Preservation Program

D. Christ Rock M.E. Church (cont'd)

Remarks: Christ Rock Church, along with the Stanley Institute school, is the focus of the African-American community that arose at Christ Rock, outside of Cambridge, just after the Civil War. The church was constructed in 1875 and altered in 1889 and 1911; the present structure is gable-ended with a square entrance tower. The church will be rehabilitated as a cultural center and museum focusing on the African-American experience in Dorchester County. The Maryland Historical Trust currently holds an easement on the property.

Prior Approvals: Sec. Agenda Item 8B (8/13/2014) - \$95,000
 Sec. Agenda Item 16A (12/4/2013) - \$100,000
 Sec. Agenda Item 16A (8/22/2012) - \$100,000
 Sec. Agenda Item 17A (1/4/2012) - \$100,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

*Contact: David Lever 410-767-0610
david.lever@maryland.gov*

35. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Recommendation: The Interagency Committee on School Construction recommends that the Board of Public Works approve the transfer of the:

Campus of Oakdale Elementary and Middle Parcel

3.6926 acre parcel of 22.3 acre property
9850 Old National Pike, Ijamsville, MD, 21754

- (1) by the Frederick County Board of Education to the Frederick County Government; and
- (2) then, by the Frederick County Government to Oakdale Properties, LLC

Authority: COMAR 23.03.02.23B-C. The Interagency Committee on School Construction must review a request to transfer school property to the local government and from the local government to a private entity and make a recommendation to the Board of Public Works. The Board may approve, disapprove, or conditionally approve, the request to transfer school property.

Background:

The Site. The property consists of a 22.3-acre campus for Oakdale Elementary and Oakdale Middle Schools. The Frederick County Board of Education intends to transfer the campus access road and bridge to the Government of Frederick County which will then transfer the property to Oakdale Properties, LLC.

Oakdale Properties will make improvements to bring the road to County standards and then transfer the road to the Frederick County Government as part of the County public road system. This will allow for an additional public road connection for the adjoining Oakdale Village development and will eliminate Frederick County Public Schools responsibility for maintaining the road and bridge. It will also provide public road right of way and open space, including a path to allow pedestrian access to the two schools from the adjoining residential development.

Debt Service. There is no debt service on the property.

IAC: The IAC approved the transfer from the Frederick County Board of Education to the Frederick County Government on July 30, 2015, and from the Frederick County Government to Oakdale Properties, LLC on July 30, 2015.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

Supplemental

*Contact: Bernadette Benik (410)260-7080
bbenik@treasurer.state.md.us*

36. STATE TREASURER

*August 2015 Energy Performance Contract
Lease-Purchase Financing*

Recommendation: The State Treasurer recommends that the Board of Public Works approve the award of the August 2015 Energy Performance Contract Lease-Purchase Financing for the acquisition and installation of energy efficiency equipment by the Department of Juvenile Services. This August 2015 Energy Lease will finance \$5,282,358 in equipment purchases and related energy improvements and installation at DJS facilities.

Authority: Section 8-403, State Finance & Procurement Article, Annotated Code of Maryland

Related Approval: Energy Performance Contract between DJS and Johnson Controls, Inc.
DGS Item 2-EP (May 13, 2015)

Term: *Financing Lock Period:* August 14, 2015 -- September 4, 2015
 Lease Periods: Thirteen years following implementation period of
 approximately 18 months

Procurement Method: Competitive Sealed Bids

Award:

Bids: Award is based on the lowest fixed interest rate for the lease terms of 13 years.

<i>Bidder</i>	<i>Fixed Interest Rate</i>

MBE Goal: None

Fund Source: DJS operating budget

Amount: \$5,282,358

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
August 26, 2015**

Supplemental

36. STATE TREASURER (cont'd)

August 2015 Energy Performance Contract Lease-Purchase Financing

Remarks: The State Treasurer's Office issued an Invitation for Bids in June 2015, published it on *eMaryland Marketplace*, posted it on websites for the National Association of State Treasurers and the State Treasurer's Office, and emailed it to 30 firms known to be active in financing municipal leases. There are no subcontracting opportunities with this financing; however, the successful bidder is encouraged to make a good faith effort to use a minority bank as an escrow agent. The bids were evaluated on the lowest fixed interest rate offered for the financing from January 1, 2017 through January 1, 2030.

The Treasurer notified the Legislative Policy Committee of her request for authorization to enter into energy performance contract financings in an aggregate amount not exceeding \$50 million, over a three-year period beginning July 1, 2013 and ending June 30, 2016.

In its energy performance contract with DJS, Johnson Controls, Inc. guarantees that DJS will realize a total energy savings of \$10,356,638 over 13 years following the implementation period of approximately 18 months. This is calculated passed on guaranteed savings of \$774,615 beginning in year one and escalating annually. The winning bidder's proposed annual debt service payments for the August 2015 Energy Performance Contract Lease-Purchase Financing are \$_____, which is less than the annual guaranteed savings each fiscal year.

Following the August 2015 Energy Performance Contract financing, the remaining balance of the \$50 million approved by the Legislative Policy Committee for energy lease-purchase financing will be approximately \$44.7 million.

This Item will be revised before August 26, 2015 Board of Public Works meeting.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson (410) 260-8436
 emilyh.wilson@maryland.gov*

1A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Cecil County

Recommendation: Approval to commit \$90,000 for the following **development** project.

Avalon Park - \$90,000

Town of Charlestown, Cecil County

CPP #6392-7-255 MD20150616-0523

Background: Develop new multi-use, waterfront park overlooking the North East River. Park will include raised patio and pergola for special events as well as landscaping, seating, and pathways.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015

Community Parks and Playgrounds

Source Code: 15160 Item 160 \$90,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

2A. PROGRAM OPEN SPACE LOCAL SHARE
COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Frederick County

Recommendation: Approval to commit \$75,017 for the following **development** projects.

1. **Myersville Memorial Park - \$72,867**
Town of Myersville, Frederick County
POS #6371-10-378 MD20150616-0519

Background: Develop memorial park to serve as a focal point of the Town and to remember Town citizens who have served in public safety and the military. Development includes walking path, seating, memorial wall, decorative fountain, and landscaping.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014
Program Open Space – Local, Prior Funds Replacement
Source Code: 14089 Item 089 \$72,867

2. **Prospect Park Bocce Ball Courts - \$2,150**
Town of Mount Airy, Frederick County
CPP #6350-10-372 MD20150616-0520

Background: Construct two 10' by 60' pressure-treated timber-bordered bocce ball courts with grass court surfacing.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011
Community Parks and Playgrounds
Source Code: 11049 Item 049 \$2,150

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

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WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

3A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Kent County

Recommendation: Approval to commit \$58,800 for the following **development** project.

Community Park Restroom - \$58,800

Town of Galena, Kent County

CPP #6393-14-101 MD20150616-0522

Background: Construct 288 square-foot ADA accessible restroom facility; install drinking water fountain at Community Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015

Community Parks and Playgrounds

Source Code: 15160 Item 160 \$58,800

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

4A. PROGRAM OPEN SPACE LOCAL SHARE
Somerset County

Recommendation: Approval to commit \$4,500 for the following **development** project.

Upper Hill Park Improvements - \$4,500
Somerset County
POS #6390-19-95 MD20150616-0518

Background: Upgrade pocket park by resurfacing basketball court and replacing aging storage shed and entrance gate.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013
Program Open Space – Local, Prior Funds Replacement
Source Code: 13080 Item 080 \$4,500

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

5A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM
Washington County

Recommendation: Approval to commit \$100,000 for the following **development** project.

Shafer Memorial Park Path - \$100,000
Town of Boonsboro, Washington County
CPP #6394-21-321 MD20150616-0521

Background: Construct 300-foot walking trail with three stream crossings to connect two park areas at Shafer Memorial/King Farm Park. Project includes restoring the stream.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015
Community Parks and Playgrounds
Source Code: 15160 Item 160 \$100,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson (410) 260-8436
 emilyh.wilson@maryland.gov*

6A. PROGRAM OPEN SPACE LOCAL SHARE
Caroline County

Recommendation: Approval to commit \$60,700 for the following **acquisition** project.

Choptank Riverfront Community Park - \$60,700

Caroline County

POS #6352-5-182 MD20150513-0379

Background: Acquire 12.4 acres along Upper Choptank River. This site acquisition will preserve open space and ensure public access to fishing and to existing boat ramp.

Appraised Value:	Mid Shore Appraisal Services	\$71,000
	Cadell and Associates	\$89,000

Property Cost: \$51,000

Incidental Costs: \$9,700

Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012

Program Open Space – Local, Prior Funds Replacement

Source Code: 12057 Item 057 \$33,862.14

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 Item 080 \$26,837.86

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

7A. RURAL LEGACY PROGRAM FUNDS
Harford County

Recommendation: Approval to grant \$1,084,878 to Harford County from Rural Legacy Funds to acquire 235.36-acre conservation easement.

Deer Creek Rural Legacy Area
Heston Property

Prior Approval: Deer Creek Rural Legacy Area grant for easement acquisitions:
DNR-RP Item 9A (09/3/2014) \$1,265,000 FY2015

Project Description: Acquisition of this easement located in the Deer Creek Rural Legacy Area will protect valuable agricultural and forest lands and provide 12,000 linear feet of forested buffers to Falling Branch, a tributary to Deer Creek Scenic River. The Falling Branch Area of Rocks State Park is located 1.25 miles downstream; easement acquisition will protect water quality for park visitors. This easement will be held by Harford County.

Easement Value: \$1,084,878 (\$4,609 per acre)

Amount Requested: \$1,084,878

Fund Source:

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014
Rural Legacy Program – Prior Year Funds Replacement
Source Code: 14091 Item: 091 Amount: \$1,084,877.50

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

8A. RURAL LEGACY PROGRAM FUNDS
Anne Arundel County

Recommendation: Approval to grant \$449,926 to Anne Arundel County from Rural Legacy Funds to acquire 59.27-acre conservation easement.

Anne Arundel South Rural Legacy Area
Owens Property

Prior Approval: Anne Arundel South Rural Legacy Area grant for easement acquisitions:
DNR-RP Item 9A (09/3/2014) \$1,203,000 FY2015

Project Description: Acquisition of this easement will protect valuable forest and farm land, and protect water quality through vegetative buffers on 400 linear feet of a Pindell Branch tributary. This easement buffers the Jug Bay Wetlands Sanctuary. The easement will be held by Anne Arundel County.

Easement Value: \$449,926 (\$7,590 per acre).

Amount Requested: \$449,926

Fund Source:

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014
Rural Legacy Program – Prior Year Replacement Funds
Source Code: 14091 Item: 091 Amount: \$449,926.31

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

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DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

9A. RURAL LEGACY PROGRAM FUNDS
Frederick County

Recommendation: Approval to grant \$1,723,511 to Frederick County from Rural Legacy Funds to acquire 236.46-acre conservation easement.

Mid-Maryland Frederick Rural Legacy Area
Damazo Family B Trust – Parcel 37

Prior Approval: Mid-Maryland Frederick Rural Legacy Area grant for easement acquisitions:
DNR-RP Item 9A (9/3/2014) \$2,100,000 FY 2015

Project Description: Acquisition of this easement will protect productive agricultural and forest land, and provides 3,175 linear feet of forested stream buffers along Little Catoctin and Broad Creeks, both of which flow into the Potomac River. The easement will be held by Frederick County.

Easement Value: \$1,698,361 (\$7,182 per acre)

Other Costs: \$25,150

Administrative:	\$20,000
Incidental:	\$ 5,150

Amount Requested: \$1,723,511

Fund Source:

Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013
Rural Legacy Program
Source Code: A0510 Item: 010 Amount: \$123,510.79

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014
Rural Legacy Program – Prior Year Funds Replacement
Source Code: 14091 Item: 091 \$1,600,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson(410) 260-8436
emilyh.wilson@maryland.gov*

10A. RURAL LEGACY PROGRAM FUNDS
Washington County

Recommendation: Approval to grant \$121,906 to Washington County from Rural Legacy Funds to acquire 33.37-acre conservation easement.

Mid-Maryland Washington Rural Legacy Area
Morgan Property – Parcel 221

Prior Approvals: Mid-Maryland Washington Rural Legacy Area grant for easement acquisitions:
DNR-RP Item 9A (09/3/2014) \$1,445,000 FY2015

Project Description: Acquisition of this easement will protect valuable forest lands and provide 300 feet of forested buffers to unnamed tributaries of Antietam Creek. The parcel is adjacent to several other Rural Legacy easements, and is near more than 8,000 acres of permanently-protected land near Antietam Battlefield. The easement will be held by Washington County.

Easement Value: \$115,341 (\$3,456 per acre)

Total Other Costs: \$ 6,565

Administrative:	\$3,460
Incidental:	\$1,375
Compliance:	\$1,730

Amount Requested: \$121,906

Fund Source:

Outdoor Recreation Land Loan – 2014, Chapter 423 Acts of 2013
Rural Legacy Program
Source Code: A0510 Item: 010 Amount: \$6,564.96

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463 Acts of 2014
Rural Legacy Program – Prior Year Funds Replacement
Source Code: 14091 Item: 091 Amount: \$115,341.35

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson (410) 260-8436
emilyh.wilson@maryland.gov*

11A. PROGRAM OPEN SPACE STATE SHARE

***Eagers Family, LLC, \$170,000 and incidentals of \$1,800
Baltimore County, POS #4169***

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 16.75 +/- acres in Baltimore County.

Description: Acquisition will protect the unique ecology of serpentine barrens and provide for expansion of recreational trails. The Maryland Park Service will manage the property as part of Soldier's Delight NEA. The property, located in a Target Ecological Area, scored 117 under the Program Open Space Targeting System.

Grantor: Eagers Family, LLC

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 16.75 +/- acres, unimproved

Price: \$170,000

Appraisals: \$115,000 (12/16/14) – Bernard A. Page
\$175,000 (1/10/15) – Stephen H. Muller
Appraisals reviewed by Dave Wallenberg

Incidentals: Title fees to Cotton Duck Title Company: not to exceed \$1,800

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
POS Stateside – Prior Year Replacement Funds
Chapter 444, Acts of 2012 – Source Code: 12056 Item: 056 Amount: \$171,800

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson (410) 260-8436
 emilyh.wilson@maryland.gov*

12A. PROGRAM OPEN SPACE STATE SHARE

***Elsie Anne Hardesty, \$15,000 and incidentals of \$1,400
 St. Mary's County, POS #4793***

Recommendation: That the Board of Public Works approve the acquisition in fee simple of a 0.41 +/- acre parcel in St. Mary's County.

Description: The forested property is contiguous to Point Lookout State Park and will be managed by the Maryland Park Service. Acquisition will improve boundary line management and provide lands for public access. The property, while not located within a Target Ecological Area and scoring 31 under the Program Open Space Targeting System, meets POS targeting protocol as it is an extraordinary recreational project providing public access. [See Appendix A to POS Targeting System.]

Grantor: Brian W. Ritter, Jr., Court Appointed Guardian for Elise Anne Hardesty

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 0.41 +/- acres

Price: \$15,000

Appraisals: \$8,000 (2/5/15) – LouAnne Cline
 \$15,000 (2/4/15) – Melvin E. Peters - Appraisals reviewed by Dave Wallenberg

Incidentals: Title fees to Mudd, Mudd & Fitzgerald PA: not to exceed \$1,400

Fund Source:

Maryland Consolidated Capital Bond Loan – 2010
 POS Stateside – Regular Allocation
 Chapter 483, Acts of 2010 - Source Code: 01210 Item: 012 Amount: \$1,450.53

Maryland Consolidated Capital Bond Loan – 2012
 POS Stateside – Prior Year Replacement Funds
 Chapter 444, Acts of 2012 – Source Code: 12056 Item: 056 Amount: \$14,949.47

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

*Contact: Emily Wilson (410) 260-8436
 emilyh.wilson@maryland.gov*

13A. PROGRAM OPEN SPACE STATE SHARE

***Hallowing Point, LLC et al., \$1,960,000 and incidentals of \$8,800
 Calvert County, POS #4849***

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 5.34 +/- acres in Calvert County.

Description: The property is located on the Patuxent River adjacent to the DNR's Hallowing Point Facility, Southern Region Service Center, and the recent 1.9-acre acquisition from the Estate of Gloria Ann Frisco. DNR-RP Item 13A (May 13, 2015). Together, these properties will become a park, with public beach and water access. The property will be managed by the Maryland Park Service in cooperation with Calvert County. The property, while not located within a Target Ecological Area and scoring 39 under the Program Open Space Targeting System, meets POS targeting protocol as it is an extraordinary recreational project providing public access. [See Appendix A to POS Targeting System.]

Special Conditions: Seller agrees to remove improvements and debris and to properly abandon well and septic systems before transfer to DNR. Closing will occur only after compliance.

Grantor: Hallowing Point, LLC & RAR Associates Development Corporation

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 5.34 +/- acres

Price: \$1,960,000

Appraisals: \$1,120,000 (11/25/14) – Calvin V. Thomas
 \$1,300,000 (11/18/14) – Georgia Nichols
 \$2,000,000 (11/13/14) – Ronald W. Benfield

Appraisals reviewed by Dave Wallenberg

Incidentals: Title fees to Fisher Law Group: not to exceed \$8,800.00

Supplement A
Department of Natural Resources
ACTION AGENDA
August 26, 2015

13A. PROGRAM OPEN SPACE STATE SHARE *(cont'd)*

Fund Source:

Maryland Consolidated Capital Bond Loan – 2012
 POS Stateside – Prior Year Funds Replacement
 Chapter 444, Acts of 2012 - Source Code: 12056 Item: 056 Amount: \$19,937.78

Maryland Consolidated Capital Bond Loan – 2013
 POS Stateside – Prior Year Funds Replacement
 Chapter 424, Acts of 2013 – Source Code: 13079 Item: 079 Amount: \$1,948,862.22

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget and Management
ACTION AGENDA
August 26, 2015

REVISED

*Contact: Van Lewis 410-625-5655
vlewis@sra.state.md.us*

1-S. STATE RETIREMENT AGENCY

Internal Audit

Services Contract

Contract ID: Audits of Local Government Employers; SRA 15-03; ADPICS # G20B6400002

Contract Description: Audits of specified employers with members in the Maryland State Retirement and Pension System. The audits seek to ensure the employers' compliance with State laws and regulations, as well as the Agency's administrative policies and procedures in the areas of member enrollment and reporting.

Award: CliftonLarsonAllen LLP
Timonium, MD

Term: 9/1/2015 – 8/31/2018 (w/1 three-year renewal option)

Amount: \$ 650,295 (3 Years; Base Term)
\$ 650,295 (3 Years; Renewal Option)
\$1,300,590 Total (6 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Total Evaluated Financial Offer & (Ranking)	Overall Ranking
CliftonLarsonAllen LLP Timonium, MD	1	\$1,300,590 (3)	1
Reinsel Kuntz Leshner LLP York, PA	4	\$1,089,738 (2)	2
SB & Company, LLC Hunt Valley, MD	3	\$1,329,120 (4)	3
Hamilton Enterprises LLC Greenbelt, MD	5	\$1,088,408 (1)	4
Cherry Bakaert LLP Raleigh, NC	2	\$2,394,270 (5)	5

Supplement B
Department Of Budget and Management
ACTION AGENDA
August 26, 2015

REVISED

1-S. STATE RETIREMENT AGENCY (cont'd)

MBE Participation: 24% (See Requesting Agency Remarks)

Incumbent: Same

Requesting Agency Remarks: Notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland* Marketplace and posted on SRA's website. A copy was also sent to the Governor's Office of Minority Affairs.

Five proposals were received in response to the RFP, all of which were determined to be reasonably susceptible of being selected for award. As specified in the RFP, technical and financial factors had equal weight in the overall award determination. The proposal submitted by CliftonLarsonAllen LLP was determined to be the most advantageous to the State. CliftonLarsonAllen LLP's proposal was ranked #1 overall with the highest ranked technical proposal and the third lowest price. While CliftonLarsonAllen LLP was the third lowest in price, its technical superiority over the two lower priced offerors (ranked 4th and 5th technically) outweighed the 16% price differential (\$210,852 and \$212,182 lower, respectively). Therefore, award is recommended to CliftonLarsonAllen LLP.

The primary services to be provided under this contract are to ensure that local government employers are properly enrolling their employees in the Maryland State Retirement and Pension System (System) and that they are accurately reporting payroll data for enrolled members. These services are required from an outside contractor because the System does not have the necessary resources in-house to perform these verification procedures.

SRA determined that a 24% MBE participation goal was reasonable given the services being requested and the potential MBEs that were identified. The previous contract had a 25% MBE goal; however, it was not obtained. Therefore, SRA scaled this solicitation's MBE participation goal back by 1% and used that percentage for subcontracting by a VSBE. SRA also concluded, given a review of the VETBIZ website, that the 1% VSBE participation goal was reasonable for this contract.

A 24% MBE participation goal was established for this contract based upon the limited subcontracting opportunities and the available MBE subcontractors for these services. Also, a 1% VSBE participation goal was established for this contract.

Fund Source: 65% Special (Administrative Expense Fund); 35% Reimbursable

Appropriation Code: G20J01.01

Resident Business: Yes

MD Tax Clearance: 15-1878-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget and Management
ACTION AGENDA
August 26, 2015

Supplemental

*Contact: Norie Calvert 410-545-0433
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2-S. DEPARTMENT OF TRANSPORTATION
State Highway Administration
Services Contract

Contract ID: Marketing and Media Support for Public Education/Outreach Efforts; OCRI
2013-01; ADPICS # ~~J02B5400106~~ **COI48131**

See Record Correction: Secretary's
Item 13 (1/29/20)

Contract Description: Provide advertising, marketing, community relations, media and graphic design support, and all related and relevant services to SHA's Office of Customer Relations and Information (OCRI) to enhance travel safety through public education and awareness, and as needed by the five modals and the Maryland Transportation Authority.

Award: Integrated Designs, Inc.
Glen Burnie, MD

Term: 9/1/2015 – 8/31/2018 (w/2 one-year renewal options)

Amount: \$14,149,960 NTE (up to 5 Years)
[\$10M is for media buys (pass-through)]

Procurement Method: Competitive Sealed Proposals

Proposals:

OFFERORS	TECHNICAL RANKING	FINANCIAL OFFER / RANKING	OVERALL RANKING
Integrated Designs, Inc. Glen Burnie, MD	1	\$14,149,960 / 2	1
Remline Corp Newark, DE	3	\$14,074,300 / 1	2
Planit, Inc. Baltimore, MD	2	\$14,152,150 / 3	3

DBE/MBE Participation: 29.33% (1% Subcontracting Goal)

Incumbent: None

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* notifying 241 prospective vendors, 40 of which are Disadvantaged Business Enterprises (DBEs). Copies of the solicitation notice were sent directly to eight prospective vendors, four of which are Maryland firms, and included four DBE/MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

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Supplemental

2-S. DEPARTMENT OF TRANSPORTATION (cont'd)

Three proposals were received in response to the RFP, and all were determined to be reasonably susceptible of being selected for award. The proposal from Integrated Designs, Inc. was ranked overall #1 with the highest ranked technical offer and the second lowest price. Integrated Designs, Inc.'s proposal demonstrated an excellent understanding of marketing and media support for public education and outreach efforts. The proposal from the lowest priced offeror was ranked third (lowest) technically. The technical differences between these two proposals greatly offset the 0.5% difference in price (\$75,660). Therefore, award is recommended to Integrated Designs, Inc. as having the most advantageous offer for the State.

This is a task-order driven contract that will focus on tasks requested by the MDOT Secretary and SHA Administrator. The contractor will provide advertising, marketing, community relations, media and graphic design support, and all related and relevant services to OCRI, a unit within SHA, a modal agency of MDOT, to enhance travel safety through public education and awareness. The contractor will design and execute an average of eight major campaign/public outreach efforts (with budgets ranging from \$50,000 to \$500,000) and an average of 15 small campaign efforts (with budgets below \$50,000.)

The two one-year renewal options will only be exercised if the not-to-exceed (NTE) amount has not been exhausted during the three-year base contract term or first one-year option, in the case for exercising the second option.

A 25% DBE/MBE participation goal, excluding media buys, was established for this contract; however, the prime contractor is a Certified Disadvantaged Business Enterprise (DBE) that will perform 99% of the services and 1% will be performed by the DBE/MBE subcontractor. SHA has budgeted \$10M for media buys, which is considered a pass-through, and another \$1.5M for printing, event supplies and educational items that can be performed by the DBE/MBEs. Therefore, the overall DBE/MBE participation is 29.33%.

Fund Source: 80% Federal; 20% Special (Budgeted to SHA)

Appropriation Codes: J02B0101; J02B0102

Resident Business: Yes

MD Tax Clearance: 15-1911-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
January 29, 2020



Contact: Jada Wright 410-545-0330
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13. **DEPARTMENT OF TRANSPORTATION**
Record Correction

Recommendation: That the Board of Public Works accept a correction to the record in which an ADPICS number was incorrectly reported.

Original Approval: DBM Agenda, 3-B, **Item 2-S**, 08/26/2015

Contract: Marketing and Media Support for Public Education/Outreach Efforts

Contract ID: OCRI-2013-01

Approved ADPICS No.: J02B5400106

Corrected ADPICS No.: COI48131

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget and Management
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August 26, 2015

*Contact: Scharmaine Robinson 410-764-3483
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3-S. MARYLAND HEALTH CARE COMMISSION
Center for Quality Measurement and Reporting
Services Contract

Contract ID: Healthcare Effectiveness Data & Information Set HEDIS® Audit and Performance Evaluation of Commercial Health Benefits Plans; MHCC 16-002; M00B640022

Contract Description: Contract with a National Committee for Quality Assurance (NCQA) licensed HEDIS® compliance organization to perform various activities related to a clinical audit and performance evaluation of commercial health benefits plans operating in the State of Maryland.

Award: Healthcare Data Company, LLC
Mechanicsburg, PA

Term: 10/1/2015 – 9/30/2020

Amount: \$2,480,991 (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Offer / Ranking	Overall Ranking
Healthcare Data Company, LLC Mechanicsburg, PA	1	\$2,480,991.34 / 2	1
Health Services Advisory Group Phoenix, AZ	2	\$2,287,420.00 / 1	2

MBE Participation: 15%

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHMH and MHCC websites. Copies of the solicitation notice were sent directly to the nine prospective vendors nationally licensed by NCQA to conduct HEDIS® Compliance Audits, none of which are Maryland firms, and included one MBE. A copy was also sent to the Governor's Office of Minority Affairs.

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3-S. MARYLAND HEALTH CARE COMMISSION (cont'd)

Three proposals were received in response to the RFP. One proposal was determined to not be reasonably susceptible of being selected for award and its financial proposal was returned unopened. The proposal from Healthcare Data Company, LLC was ranked overall #1 with the higher ranked technical offer and the higher price. It was determined that the technical superiority of Healthcare Data Company, LLC's proposal outweighed the 8% difference in price (\$193,571 or \$38,714 annually) of the other offeror that was ranked lower technically. Therefore, award is recommended to Healthcare Data Company, LLC as having the more advantageous offer for the State.

MHCC is responsible for implementing the health care evaluation provisions contained in Health General Article, Section 19-135C *et seq.* The statute directs MHCC to establish a system to evaluate quality and performance of health benefit plans, such as a Health Maintenance Organization (HMO), a Preferred Provider Organization (PPO) or an Exclusive Provider Organization (EPO), in a comparative and objective manner.

The clinical audits and performance evaluations to be conducted by the NCQA licensed HEDIS® compliance organization will center on MHCC's Health Benefit Plan Quality and Performance Evaluation system, including five quality measurement instruments [Healthcare Effectiveness Data and Information Set (HEDIS®), Consumer Assessment of Healthcare Providers and Systems (CAHPS®), Race/Ethnicity, Language, Interpreters, and Cultural Competency Assessment (RELICC™), Maryland Plan Behavioral Health Assessment (BHA), and Maryland Health Plan Quality Profile (QP)] and a Star Rating System.

Following is the primary focus for each of the five quality measurement instruments and the star rating system:

- HEDIS® - Focuses on the clinical quality of health benefit plans as they relate to specific health care quality measures within a key set of domains such as *Effectiveness of Care, Access and Availability of Care, Utilization, Relative Resource Use, Health Plan Descriptive Information and Stability*
- CAHPS® - Focuses on health benefit plan members' satisfaction with their *Experience of Care*, as expressed in a member survey
- RELICC™ - Focuses on health benefit plans' actions taken to address *race/ethnicity, language, interpreters, and cultural competency issues* among members, providers and health benefit plan staff
- BHA - Focuses on identifying behavioral health issues and the provider network, particularly network providers actively providing behavioral health care and primary care services
- QP - Focuses on identifying overarching disparities-related issues and continuous quality improvement activities and initiatives taken by health benefit plans within the State of Maryland

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3-S. MARYLAND HEALTH CARE COMMISSION (cont'd)

- Star Rating System - Provides consumers with a quick and easy Star Rate, where more stars indicate better performance, to identify the relative performance of each health benefit plan for each quality measure

There are multiple users of the evaluation system. Health plans and health care providers can use the reports to assess the quality of care provided to enrollees, as well as identify areas of potential improvement. Health care providers may also use the results to review plan performance and make more informed decisions about affiliations with specific plans. Employers offering health insurance to employees can use the information to make decisions about the best value for the health care dollar. Consumers who want to choose a health plan can use the information to compare plan performance. Government officials may also use the reports to monitor health progress toward meeting public health goals (for example childhood immunizations and mammography screening).

The MHCC believes that independent verification of health plan performance data is critical to the success of the evaluation of quality and performance and is a strength that has distinguished Maryland's health plan performance reporting program since its inception. The services provided by the contractor are: (1) HEDIS® compliance audits for each health plan that reports to MHCC; (2) experience of care survey sample validation; and (3) additional health plan information as specified by the MHCC. In order to perform HEDIS® audits, the contractor must be certified by NCQA, which is a national accrediting and certification body for health care programs.

A 15% MBE participation goal was established for this contract based upon the limited subcontracting opportunities and the available MBE subcontractors for these services. Also, a 0.5% VSBE participation goal was established for this contract.

Fund Source: 100% Special (User Fees)

Appropriation Code: M00R0101

Resident Business: No

MD Tax Clearance: 15-2005-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget and Management
ACTION AGENDA
August 26, 2015

*Contact: Scharmaine Robinson 410-764-3483
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4-S. MARYLAND HEALTH CARE COMMISSION
Center for Quality Measurement and Reporting
Services Contract

Contract ID: Survey of Commercially Insured Health Plan Members: CAHPS® 5.0H Adult Questionnaire; MHCC 16-003; M00B6400226

Contract Description: Contract with a NCQA certified CAHPS® 5.0H survey vendor to perform various activities related to the administration of an experience of care survey for members of the various commercial health benefit plans operating in the State of Maryland.

Award: WBA Research
Crofton, MD

Term: 10/1/2015 – 9/30/2020

Amount: \$1,387,500 (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Offer / Ranking	Overall Ranking
WBA Research Crofton, MD	1	\$1,387,500 / 2	1
Morpace Market Research & Consulting Farmington Hills, MI	2	\$1,065,750 / 1	2

MBE Participation: 15%

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DHMH and MHCC websites. Copies of the solicitation notice were sent directly to the 15 prospective vendors nationally licensed by NCQA as HEDIS® Survey Vendors, one of which is a Maryland firm and included one MBE. In addition, 45 MBEs and eight VSBES were directly solicited, and a copy of the solicitation was also sent to the Governor's Office of Minority Affairs.

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4-S. MARYLAND HEALTH CARE COMMISSION (*cont'd*)

Two proposals were received in response to the RFP. Both were determined to be reasonably susceptible of being selected for award. The proposal from WBA Research was ranked overall #1 with the higher ranked technical offer and the higher price. It was determined that the technical superiority of WBA Research's proposal outweighed the 23% difference in price (\$321,750 or \$64,350 annually) of the other offeror that was ranked lower technically. Therefore, award is recommended to WBA Research as having the more advantageous offer for the State.

MHCC is responsible for implementing the health care evaluation provisions contained in Health General Article, Section 19-135C *et seq.* The statute directs MHCC to establish a system to evaluate quality and performance of health benefit plans, such as a Health Maintenance Organization (HMO), a Preferred Provider Organization (PPO) or an Exclusive Provider Organization (EPO), in a comparative and objective manner.

The experience of care survey, known as the Consumer Assessment of Healthcare Providers and Systems (CAHPS®) is a critical component of MHCC's Health Benefit Plan Quality and Performance Evaluation system, including five quality measurement instruments (HEDIS®, CAHPS®, RELICC™, BHA, and QP) and a Star Rating System. (See Item 3-S on this agenda for details.)

The contractor, which must be a certified NCQA CAHPS® Survey Vendor, will annually conduct the CAHPS® 5.0H Adult Survey for health benefit plans that are required or voluntarily report CAHPS® results to the MHCC. The work performed under this contract requires close coordination between the participating plans, MHCC staff, and the HEDIS® Audit contractor.

Annually since 1996, the MHCC has incorporated HEDIS® performance and CAHPS® member satisfaction results into a series of performance reports designed to address the information needs of employers, employees, individual purchasers, health plans, health care providers, policy makers and other interested parties. Individuals may use the reports to assist in their choice of a health plan, while employers providing group health benefits may use the reports to select health plans for inclusion in the choices offered to their employees. Employees may use the report to select from the employers multiple offerings. Health plans may use the reports to assess the quality of care provided to enrollees as well as to identify areas of needed improvement. Providers may use the results to review plan performance and make more informed decisions about affiliations with specific plans. Policy makers and other interested parties may use the reports for policy decisions or to monitor health progress toward meeting performance and/or public health goals.

A 15% MBE participation goal was established for this contract based upon the limited subcontracting opportunities and the available MBE subcontractors for these services. Also, a 0.5% VSBE participation goal was established for this contract.

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4-S. MARYLAND HEALTH CARE COMMISSION (cont'd)

Fund Source: 100% Special (User Fees)

Appropriation Code: M00R0101

Resident Business: Yes

MD Tax Clearance: 15-2037-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget and Management
ACTION AGENDA
August 26, 2015

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5-S. HEALTH SERVICES COST REVIEW COMMISSION
Services Contract

Contract ID: Performance Measurement Methodologies – Technical Assistance; HSCRC-15-006; ADPICS # M00B6400189

Contract Description: Assist in developing, reviewing/assessing, and refining HSCRC's performance based measurement and payment methodologies. Tasks are statistically technical and require the contractor to perform analysis and evaluation of HSCRC programs and methodologies using HSCRC data for modeling. The contractor must have substantial past performance evaluating and developing performance based measurement methodologies.

Award: Mathematica Policy Research, Inc.
Princeton, NJ
(Local Office in Washington, DC)

Term: 9/1/2015 – 8/31/2017

Amount: \$1,171,570 (2 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Offer / Ranking	Overall Ranking
Mathematica Policy Research Princeton, NJ (Local Office in Washington, DC)	1	\$1,171,570 / 1	1
Social & Scientific Systems, Inc. Silver Spring, MD	2	\$1,569,182 / 2	2

MBE Participation: 10.26% (See Requesting Agency Remarks)

Performance Security: None

Incumbent: None

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5-S. HEALTH SERVICES COST REVIEW COMMISSION (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 14 prospective vendors, six of which are Maryland firms, and included one MBE. A copy was also sent to the Governor's Office of Minority Affairs.

Two proposals were received in response to the RFP. Both were determined to be reasonably susceptible of being selected for award. Mathematica Policy Research, Inc. was ranked #1 overall with the higher technical ranking and the lower price; therefore, award is recommended to Mathematica Policy Research, Inc.

The HSCRC is an independent commission charged with setting hospital reimbursement rates for Maryland hospitals. The HSCRC has been regulating hospital rates since 1974. Effective January 1, 2014, the State of Maryland entered into a new initiative to modernize Maryland's unique all-payer rate-setting system. This initiative, replacing Maryland's 36-year-old Medicare waiver, allows Maryland to adopt new and innovative policies aimed at reducing per capita hospital expenditures and improving patient health outcomes.

Maryland's hospital quality initiatives are essential components of reimbursement and reform efforts. Maryland is a leader in the U.S. in implementing hospital pay-for-performance programs that are broader than any other in design and scope, and encompass a robust set of performance measures with strong and increasing emphasis on patient outcomes. Maryland has steadily expanded the magnitude and scope of its quality payment reform initiatives since 2008.

To support the HSCRC's transformative efforts to improve care and lower the growth in healthcare spending, the HSCRC will engage a Contractor to assist in developing, reviewing/assessing, and refining HSCRC's performance based measurement and payment methodologies.

The purpose of this contract is to engage a Contractor to assist in developing, reviewing/assessing, and refining HSCRC's performance based measurement and payment methodologies. Tasks in the award are statistically technical and require the Contractor to perform analysis and evaluation of HSCRC programs and methodologies using HSCRC data for modeling. The Contractor must have substantial past performance evaluating and developing performance based measurement methodologies

Maryland's reciprocal preference law does not apply because New Jersey, the state in which the recommended awardee resides, does not have an in-state preference for services.

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5-S. HEALTH SERVICES COST REVIEW COMMISSION (cont'd)

A 10% MBE participation goal was established for this contract based upon the determination that there were a limited number of certified MBEs available to perform the limited identified subcontracting opportunities. In addition, no VSBE participation goal was established for this contract based upon the determination that there were an insufficient number of subcontractors that could be utilized for the identified subcontracting opportunities.

Fund Source: 100% Special (User Fees)

Appropriation Code: M00R0102

Resident Business: No

MD Tax Clearance: 15-1853-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Department Of Budget and Management
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August 26, 2015

REVISED

Contact: Sandy Johnson 410-767-7408
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6-S. DEPARTMENT OF HUMAN RESOURCES
Child Support Enforcement Administration
Services Contract

Contract ID: Financial Institution Data Matching (FIDM) Services; ADPICS # N00B6400094

Contract Description: Develop, implement, and operate the federally required Financial Institution Data Matching and Administrative Garnishment Programs, which provide for matching delinquent obligors against files of financial institutions. Information obtained through the matching process is used to garnish funds from obligor's financial accounts.

Award: Informatix, Inc.
Sacramento, CA

Term: 10/1/2015 – 6/30/2020 (w/2 one-year renewal options)

Amount: \$1,032,604 (4 Years, 9 Months; Base Contract)
\$ 223,887 (1 Year; Renewal Option #1)
\$ 223,888 (1 Year; Renewal Option #2)
\$1,480,379 Total (6 Years, 9 Months)

Procurement Method: Inter-Governmental Cooperative Purchasing Agreement

MBE Participation: 0% (See Requesting Agency Remarks)

Incumbent: Same

Requesting Agency Remarks: Federal law requires the Department of Human Resources to match financial institution records with the Child Support database to determine if the delinquent obligor has assets that can be attached to pay overdue child support. The financial institutions subject to FIDM are required to freeze and forward the assets held by the delinquent obligor in response to a notice of attachment/lien and levy from the DHR/CSEA.

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REVISED

6-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

In May 2015, DBM granted DHR's Child Support Enforcement Administration (CSEA) approval to continue its participation in the FIDM Alliance, which includes 19 total states (Alaska, Arizona, California, Colorado, Idaho, Illinois, Indiana, Maine, Maryland, Michigan, Montana, Nebraska, New Jersey, New York, Nevada, North Dakota, Ohio, Texas, and Wisconsin). All FIDM Alliance participants pay the same rate thereby allowing each state to benefit from the volume of all states. This agreement permits CSEA to maintain its FIDM Program, which provides for matching of delinquent obligors against files of financial institutions. Information obtained through the matching process is used to garnish funds from obligor's financial accounts. Over the last four federal fiscal years (FFY), MD FIDM collections were as follows:

- FFY2011: \$789,684;
- FFY2012: \$1,226,325;
- FFY2013: \$1,284,913; and
- FFY2014: \$1,914,859.

MD FIDM collections have increased each year. Of particular note, between 2011 and 2012 collections increased by 55% and have steadily increased every year since. Through FFY2014, Maryland has collected over \$5.2M in child support arrears as a result of the participation with the FIDM Alliance. Additional advantages of participating in the FIDM Alliance include reduced administrative costs, as the contractor for the Alliance performs many administrative functions; increased data sharing and matching services; and a streamlined review and procurement process.

Additionally, the FIDM Alliance proposes to begin matching cases against Thrift Savings and Broker Accounts. CSEA anticipates that having this new source of matching will assist with increasing collections.

This recommended contract award was obtained through a competitive procurement conducted by the State of Michigan and the Request for Proposals (RFP) # 007115B0003520 was published for 43 days via *Buy4Michigan*, the State of Michigan Bid System with 717 potential vendors being notified of the solicitation. There were two proposals submitted in response to the RFP, one from Informatix, Inc., (the incumbent) and the other from Stellarware Corporation. Both proposals were evaluated by the Michigan Joint Evaluation Committee (consisting of advisors from other states) and determined to meet the Technical Evaluation Criteria. Based upon the evaluation, Informatix, Inc. was concluded to offer the best value to the FIDM Alliance and received the award recommendation.

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REVISED

6-S. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Even though Maryland was named in the Michigan solicitation, there was no solicitation notification posted on *eMaryland Marketplace* (eMM) as required under COMAR 21.05.09.07. Nonetheless, it was determined that the Michigan solicitation would have had the same results if the solicitation notice had been posted on eMM since none of the vendors that can perform these services are located in the State of Maryland. Consequently, approval of this contract award is requested pursuant to 11-204(c) State Finance & Procurement Article.

No MBE or VSBE participation goals were established for this contract because DHR/CSEA is part of the multistate FIDM Alliance and there are no participation goals in the State of Michigan contract.

Fund Source: 100% Special (Reinvestment Funds)

Appropriation Codes: N00H0008

Resident Businesses: No

MD Tax Clearance: 15-2007-1001

DBM Remarks: Approval is requested pursuant to 11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget and Management
ACTION AGENDA
August 26, 2015

REVISED

*Contact: Rosetta Butler 410-339-5013
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7-S. PUBLIC SAFETY AND CORRECTIONAL SERVICES
Services Contract

Contract ID: Public Safety Compact Services; ADPICS # Q00B5400144

Contract Description: RETROACTIVE - Provide services to safely restore ex-prisoners from Baltimore City to their families and communities through effective in-prison substance abuse treatment followed by community-based re-entry support and services and proactive community supervision, to sustain the effort, and to return a portion of the accrued savings from reduction in prisons stays to Safe and Sound for additional treatment and re-entry support and services.

Award: Safe and Sound Campaign, Inc.
 Baltimore, MD

Term: 12/1/2008 – 12/2/2013 (MOU)
 12/3/2013 – 10/31/2015 (Contract)

Amount: \$2,831,975 (Donated Funds for MOU)
 \$2,099,026 (State Funds Paid for FY13, FY14 & FY15)
 \$ 911,988 (Estimated Funds for FY15 & FY16)
 \$5,842,989 Total (6 Years, 11 Months)

Procurement Method: Sole Source

MBE Participation: None

Incumbent: Same

Requesting Agency Remarks: Request for retroactive approval of a \$1,625,480 NTE sole source contract to continue services provided through the Public Safety Compact Program (PSC). PSC has been in existence through a Memorandum of Understanding dated December 2008 (FY 2009). The MOU was entered into by the Department of Public Safety and Correctional Services (DPSCS), the Maryland Parole Commission (MPC), the Department of Budget and Management's Budget Office (DBM), and Safe and Sound Campaign, Inc. The program was designed with a public/private financing model to use philanthropic dollars to support effective community-based aftercare and re-entry services for prisoners who complete prison-based substance abuse treatment and cognitive/behavioral therapy. The program was intended to create public savings by coordinating discretionary parole consideration with prison-based services aimed at reducing recidivism.

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7-S. PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)

From the implementation of the program through CY2014, 637 offenders have been assigned to the program and 530 have been released. Savings to the State through this program are generated by shortening offenders' time in prison and reducing recidivism among participants. Program savings are calculated based upon eligible participant days and the fiscal year approved per-diem rate. The excess savings or program savings minus program expenses are divided between the Contractor and the State. The 60% share of the excess savings returned to the Contractor is invested back into the program, and is used effectively to offset all eligible future expenditures.

The initial funds available to implement this program were completely funded by "seed money" provided by a number of investors. That funding paid for all program expenses through August 13, 2012. Beginning on August 14, 2012 through the end of the contract term, DPSCS is contractually obligated to pay for the program's operating expenses and has paid approximately \$2.1M to the Contractor to cover the program's operating expenses. These payments began in May 2013 with the last payment in January 2015. This \$2.1M includes approximately \$1.5M for operating expenses incurred through FY2014, and approximately \$619K as an "advance" to help fund FY2015 operations. The initial "seed money" has resulted in a little over \$770K in cumulative excess savings to the State. These excess savings were obtained by calculating the program savings (approximately \$2.3M) and subtracting out the operating expenses through FY2014 (approximately \$1.5M). The State's savings do not include any savings that may be related to a reduction in the recidivism rate. While the over \$770K in excess savings to the State is very real, it should be noted that this entire amount is derived from the initial excess savings (FY2010 through FY2012) created by the "seed money". In fact, the FY2013 and FY2014 program years operated at a slight loss of about \$3,000 and \$19,200 respectively, and this has started to chip away at the "reserve" excess savings created by the "seed money". While it is impossible to accurately predict how FY2015 will fare (i.e., the per diem, participant days, and operating expenses could go up or down), it is reasonable to expect that any FY2015 program losses or excess savings will be relatively small, but any excess savings will be used to offset the operating expenses paid by the State through the end of the contract.

In a request to renew the MOU in 2013, it was determined that the procurement method used to execute the MOU in 2008 was incorrect. After a thorough investigation, it was determined that the MOU was erroneously procured under COMAR 21.01.03.01(A)(4), which provides an exemption from procurement regulations for agreements executed with other governmental agencies. However, because one of the parties to the MOU, the Contractor, is a non-profit organization and not a governmental agency, procurement under this exemption is not permissible.

The Department understands that the original 2008 MOU was not done through a proper procurement. Therefore, the Department is seeking retroactive approval of the contract with Safe and Sound Campaign, Inc. under COMAR 21.05.05.01 and 21.03.01.03B (1) at this time.

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REVISED

7-S. PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)

Fund Source: 100% General

Appropriation Code: Q00A0203

Resident Business: Yes

MD Tax Clearance: 15-0041-0110

DBM Remarks: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

This Item was withdrawn as Item 4-S from the 4/15/2015 DBM BPW Agenda.

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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8-S. PUBLIC SAFETY AND CORRECTIONAL SERVICES
Central Maryland Correctional Facility
Services Contract

Contract ID: Thoroughbred Retirement Foundation, Inc.; Second Chance Program; DPSCS Q0015005; ADPICS # Q00B5400105

Contract Description: **RETROACTIVE** – Establish and operate a Program for Offenders in response to an identified need in the thoroughbred racing industry for services by individuals trained in horse care and stable management. The Program is managed and operated as part of the Central Maryland Correctional Facility (CMCF) programs and services.

Award: Thoroughbred Retirement Foundation, Inc.
Saratoga Springs, NY (Program Site – Sykesville, MD)

Terms: 4/1/2008 – 3/31/2013 (5 Years; Original Contract)
4/1/2013 – 3/31/2019 (w/3 five-year renewal options)

Amount: \$0 (Estimated contract value = \$111,330 per year)
[\$ 556,650 (5 Years; Original Contract)
\$ 667,980 (6 Years; Base New Contract)
\$ 556,650 (5 Years; Renewal Option #1)
\$ 556,650 (5 Years; Renewal Option #2)
\$ 556,650 (5 Years; Renewal Option #3)
\$2,894,580 Total (26 Years)]

Procurement Method: Sole Source

Bids or Proposals: N/A

MBE Participation: None

Performance Security: None

Incumbent: Same

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8-S. PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)

Requesting Agency Remarks: Request for retroactive approval of a sole source contract to continue services provided by the Thoroughbred Retirement Foundation's (TRF) Second Chance Program for the long term housing for retired thoroughbred race horses and incorporates the unique vocational training opportunity to the DPSCS inmate population called the Grooms Elite Program. The TRF program began in 2008 through a sole source contract executed by DPSCS. Unfortunately, because there were no actual payments to TRF, the sole source was deemed to be a "no cost" contract, and this five year contract with three five-year renewal options was never submitted to the DPSCS Procurement Unit, DBM or the BPW for approval. When DPSCS realized the first renewal option was not exercised and the program had continued to operate beyond March 31, 2013, it was then determined that this services contract had an annual value of approximately \$111,330 to maintain the horses and train the offenders.

In March 2015, DPSCS Procurement contacted DBM to work on a new retroactive sole source contract to cover the period beginning on April 1, 2013 after the original contract expired. The new sole source contract covers a six-year base period with three five-year renewal options. At this time, DPSCS is seeking retroactive approval for the first five-year contract and the new six-year contract beginning in April 2013 to date and proactive approval for the remaining three and a half years on the new contract with the three five-year renewal options.

The goal of the program is to respond to an identified need in the thoroughbred racing industry for services by individuals trained in horse care and stable management, while providing DPSCS offenders with valuable and rewarding horse-care vocational training experience. The program is managed and operated as part of the Central Maryland Correctional Facility (CMCF) programs and services; however, the program is open to any qualifying offenders throughout the State of Maryland. Offenders participating in the program will undergo training for at least 24 hours per month.

In support of the program and its purpose, DPSCS bears the expense of providing an officer, a supervisor of the program (State employees), and utilities for the property and inmate salaries. The breakdown for the estimated total annual contract value of \$111,330 is as follows:

- Labor, including offenders = \$94,824;
- Equipment = \$12,100;
- Utilities = \$4,256; and
- Classroom supplies = \$150.

The land used for the stabling and pasturing of these horses is approximately 60 acres of State owned property located in Sykesville, Maryland. However, the TRF currently occupies 10 acres with the expectation of developing approximately 5.11 additional acres of the remaining 60 acres for upcoming expansion.

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8-S. PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)

Fund Source: N/A

Appropriation Code: N/A

Resident Business: No

MD Tax Clearance: 15-1617-0010

DBM Remarks: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article. DBM has determined that these contracts should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contracts would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Hilary Miller 410-537-3304
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9-S. DEPARTMENT OF ENVIRONMENT

***Land Management Administration/Lead Poisoning and Prevention Program
 Services Contract***

Contract ID: Lead Education/Outreach Assistance; ADPICS # U00B6400001

Contract Description: Provide outreach and educational services Statewide to residential rental property owners, tenants, and lead paint service providers regarding responsibilities and rights under two provisions of Maryland Law, specifically Title 6, Subtitles 8 and 10 of the Environment Article, Annotated Code of Maryland (the Law). The Contract will also offer legal representation to tenants living in Affected Properties as defined by the Law.

Award: Coalition to End Childhood Lead Poisoning, Inc.
 Baltimore, MD

Term: 8/27/2015 – 8/26/2020 (or upon Notice to Proceed for five years)

Amount: \$1,349,562

Procurement Method: Multi-Step Competitive Sealed Bidding

Bids:

Bidders	Bids
Coalition to End Childhood Lead Poisoning, Inc. Baltimore, MD	\$1,349,562.12
Maryland Multi-Housing Association, Inc. Baltimore, MD	\$1,355,000.00

MBE Participation: 21% (See Requesting Agency Remarks)

Incumbent: N/A (See Requesting Agency Remarks)

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9-S. DEPARTMENT OF ENVIRONMENT (cont'd)

Requesting Agency Remarks: A notice of the availability of the Multi-Step Invitation for Bids (MS-IFB) was advertised in *eMaryland Marketplace*.

Pursuant to the Law, known as the Reduction of Lead Risk in Housing Act, this contract will provide lead poisoning prevention outreach and education assistance to residential rental property owners, tenants, and lead paint service providers. Over the past 15 years, these services have been extremely valuable in educating the at-risk population about lead poisoning. Furthermore, it has fostered cooperative, non-confrontational communication with the regulated community.

MDE received three bids in response to the MS-IFB; however, only two bids were determined to be acceptable. The MS-IFB was broken out into technical offers and price bids. The technical evaluation determined that one bid was unacceptable because the bidder's technical offer did not demonstrate a comprehensive knowledge of lead poisoning prevention. Of the two acceptable technical offers, the Coalition to End Childhood Lead Poisoning, Inc. (the Coalition) submitted the lower price bid and is, therefore, recommended for the contract award.

The contract is a multifaceted approach, including a toll-free hotline number, online educational resources and a grass root approach to prevention, including individual site visits and community outreach to the highest areas at risk for lead poisoning. Community outreach will include health fairs as well as educational seminars for the regulated community. Legal support services will also be provided to tenants to ensure their rights are not violated under Maryland law. Coordination with State and local agencies and other community groups is an essential part of the contract. The contract will provide the regulated community and tenants with a service that is timely and appropriate. The contract requires the Coalition to report to MDE on a monthly basis.

The Coalition began their primary prevention efforts in 1994, establishing relationships with health care providers and government agencies. Since then, it has created a diverse network of partners that has expanded to include tenant support services and compliance assistance to the regulated community. MDE has utilized the Coalition's service for many years and found their services to be satisfactory.

The standard of care includes registering certain properties, performing lead hazard reduction treatments, and educating tenants.

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9-S. DEPARTMENT OF ENVIRONMENT (cont'd)

During the period of time that the Coalition has provided services to extend MDE's reach with respect to lead poisoning prevention, there have been significant improvements in children's lead health and compliance by residential rental property owners, as noted below.

- Of the 110,082 children under 6 years of age tested Statewide in 2013, 0.3% or 371 children had an Elevated Blood Lead (EBL) level equal or greater than 10 µg/dl. (Of those, 304 children had an EBL level for the first time.)
- In 1993, the EBL rate was 23.9%; in 1998, the EBL rate was 8.7%; in 2003, the EBL rate was 2.2%; and in 2013, the rate was 0.3%.
- In Baltimore City in 2013, of the 18,535 children under 6 years of age tested, 1.2% or 218 children had an EBL level equal or greater than 10 µg/dl. (Of those, 170 children had an EBL level for the first time.)
- In 1993, the EBL rate in Baltimore City was 33.9%; in 1998, the EBL rate was 22.2%; in 2003, the EBL rate was 6.4%; and in 2013, the EBL rate was 1.2%.

During the past year, MDE had an interagency agreement with the Maryland Environmental Service to maintain basic services while MDE conducted the new procurement.

The MBE participation goal was established at 7% based upon the historic MBE compliance on previous contracts and the available subcontracting opportunities; however, the recommended awardee has committed to a 21% MBE participation goal.

Fund Source: 100% Special (Lead Poisoning Prevention Fund)

Appropriation Code: U00A0601

Resident Business: Yes

MD Tax Clearance: 15-1887-0110

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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REVISED

*Contact: Debbie Thornton 410-230-3322
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10-S. DEPARTMENT OF JUVENILE SERVICES
Behavioral Health Services
Services Contract

Contract ID: Clinical Services by Region throughout the State of Maryland; 15-JS-058; 15-JS-010; 15-JS-010A; (1) Eastern Region: ADPICS # V00B6400075; (2) Central Region: ADPICS # V00B6400077; (3) Western Region: ADPICS # V00B6400079; (4) Metro Region: ADPICS # V00B6400080; (5) Southern Region: ADPICS # V00B6400081

Contract Description: Provide psychological and psychiatric assessments and consultations for youth who reside in communities regionally throughout the State of Maryland.

Awards: ***Eastern, Western, Metro, & Southern Regions:***
 Law & Mental Health Associates, Inc.
 Bel Air, MD

Central Region:
 Monfredo Counseling Services
 Carney, MD

Term: 9/1/2015 - 8/31/2018 (3 Years)

Amounts: \$ 252,000 (Eastern Region)
 \$ 223,200 (Western Region)
 \$ 583,500 (Metro Region)
\$ 567,900 (Southern Region)
 \$1,626,600 Total (Law & Mental Health Associates, Inc.)

\$313,950 (Central Region – Monfredo)

Procurement Method: Competitive Sealed Bidding

Bids: See page 29B

MBE Participation: 0% (See Requesting Agency Remarks)

Incumbents: Same for Central, Metro & Southern Regions;
 New contracts for Eastern & Western Regions

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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Requesting Agency Remarks: Notices of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* with the solicitations being delivered to 85 prospective vendors for the Western Region, 185 for the Eastern Region, and 279 prospective vendors for the Central, Metro and Southern Regions. Copies of the solicitation notices were sent directly to 13 prospective vendors, all of which are Maryland firms, and included three MBEs. Copies were also sent to the Governor's Office of Minority Affairs.

Eastern Region - Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico and Worcester Counties:

Only one bid was received in response to the IFB for the Eastern Region. The recommended contractor is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Law & Mental Health Associates, Inc. for the Eastern Region.

Central Region - Baltimore, Carroll, Harford and Howard Counties:

Three bids were received in response to the IFB for the Central Region. The lowest responsive bid was from Monfredo Counseling Services, who was determined to be a responsible bidder. Therefore, award is recommended to Monfredo Counseling Services for the Central Region.

Western Region - Allegany, Frederick, Garrett, and Washington Counties:

Only one bid was received in response to the IFB for the Western Region. The recommended contractor is responsible, and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable, and it was determined that other prospective bidders had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Law & Mental Health Associates, Inc. for the Western Region.

Metro Region - Montgomery and Prince George's Counties:

Three bids were received in response to the IFB for the Metro Region. The lowest responsive bid was from Law & Mental Health Associates, Inc., who was determined to be a responsible bidder. Therefore, award is recommended to Law & Mental Health Associates, Inc. for the Metro Region.

Southern Region - Anne Arundel, Calvert, Charles and St. Mary's:

Three bids were received in response to the IFB for the Southern Region. The lowest responsive bid was from Law & Mental Health Associates, Inc., who was determined to be a responsible bidder. Therefore, award is recommended to Law & Mental Health Associates, Inc. for the Southern Region.

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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

DJS provides individualized care and treatment to youth who are alleged or adjudicated offenders and are supervised in the community. As such, DJS utilizes a continuum of services and treatment for juveniles with expanded community-based focus. The clinical assessments to be provided by the contractors include psychiatric and psychological assessments and consultations to the youth located in the contracted regions throughout the State of Maryland. These clinical services are needed based upon screenings conducted by non-clinical DJS staff or the Juvenile Courts to administer clinical assessments.

No MBE or VSBE participation goals were established for these contracts based upon the determination that there were an insufficient number of subcontractors (MBE or VSBE clinicians available to provide psychiatric or psychological services) that could be utilized for the limited subcontracting opportunities.

<i>Fund Source:</i>	100% General
<i>Appropriation Code:</i>	V00H0101
<i>Resident Businesses:</i>	Yes
<i>MD Tax Clearances:</i>	15-1894-0110 (Law & Mental Health Associates, Inc.) 15-1895-0000 (Monfredo Counseling Services)

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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10-S. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Bids: (cont'd)

Eastern Region:

Bidders	Bids
Law & Mental Health Associates, Inc. Bel Air, MD	\$252,000.00

Central Region:

Bidders	Bids
Monfredo Counseling Services Carney, MD	\$313,950.00
Law & Mental Health Associates, Inc. Bel Air, MD	\$323,820.00
Sushma Jani, M.D. Columbia, MD	\$798,597.72

Western Region:

Bidders	Bids
Law & Mental Health Associates, Inc. Bel Air, MD	\$223,200.00

Metro Region:

Bidders	Bids
Law & Mental Health Associates, Inc. Bel Air, MD	\$583,500.00
Sushma Jani, M.D. Columbia, MD	\$884,006.52
Behavioral & Education Solutions, P.C. Silver Spring, MD	\$1,729,375.00

Southern Region:

Bidders	Bids
Law & Mental Health Associates, Inc. Bel Air, MD	\$567,900.00
Center for Children La Plata, MD	\$622,250.00
Sushma Jani, M.D. Columbia, MD	\$898,370.14

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REVISED

*Contact: Van Lewis 410-625-5655
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11-S-OPTION. STATE RETIREMENT AGENCY
Finance Unit
Services Contract Renewal Option

Contract ID: Actuarial Services; SRA 09-01; G20B5400009

Contract Approved: DBM Item 1-S (12/3/2008)

Contractor: Gabriel, Roeder, Smith & Co.
Southfield, MI

Contract Description: Comprehensive Actuarial Services to perform annual actuarial evaluations, actuarial consulting services, scheduled experience study and analysis services, and special or unscheduled actuarial services.

Option Description: **RETROACTIVE** – Request for retroactive approval of the first one-year renewal option and proactive approval of the second one-year renewal option.

Original Contract Term: 1/1/2009 – 12/31/2014 (w/3 one-year renewal options)

Option Term: 1/1/2015 – 12/31/2016

Original Contract Amount: \$2,571,123 (6 Years)

Option Amount: \$392,500 (1 Year; Option #1 – Retro)
\$330,500 (1 Year; Option #2)
\$723,000 Total (2 Years)

Prior Modifications/Options: None

Revised Total Contract Amount: \$3,294,123

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

Requesting Agency Remarks: The Maryland State Retirement Agency (SRA) recommends exercising the first two one-year renewal options outlined in the actuarial services contract agreement.

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11-S-OPTION. STATE RETIREMENT AGENCY (cont'd)

The existing contractor has satisfactorily demonstrated to the SRA's Board of Trustees and Senior Staff its expertise in the application of actuarial science and theory in performing the following functions: annual actuarial valuations; periodic experience studies; special funding projections and analyses. SRA further believes that it is in the State's best interest to exercise these renewal options based on the existing quality of service and support, and the fact that the annual contract costs have increased minimally since the inception of this contract. Under the current contract terms, these marginal increases will continue through the remaining renewal periods.

Although the agenda item seeks approval to exercise two of the three renewal options contained in the original contract, the first option renewal request specifically seeks a retroactive contract approval. This retroactive contract approval request results from SRA not seeking timely BPW approval to exercise the first option renewal before the contract expired on 12/31/2014. SRA's Board of Trustees approved the exercising of the first option renewal in August 2014, and a "Letter of Intent" to exercise the first option renewal was conveyed to the contractor in September 2014; however, SRA did not follow-up with the request for approval from the BPW as mandated in BPW Advisory 1995-1. This was a regretful omission on the part of the Procurement Unit at SRA.

The SRA's Board of Trustees approved exercising this second renewal option at its August 18th meeting.

In the future, SRA fully expects to avoid similar missteps by utilizing a data base application that has the capability of issuing timely notification emails before contracts expire. This will allow SRA to timely pursue exercising renewal options, contract extensions and solicitations to replace expiring contracts.

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REVISED

11-S-OPTION. STATE RETIREMENT AGENCY (cont'd)

Fund Source: 65% Special (Pension Trust Fund); 35% Reimbursable (Administrative Fees)

Appropriation Code: G20J01.01

Resident Business: No

DBM Remarks: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

* Preliminary, subject to change

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Debbie Pecora 410-339-5013
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12-S-OPTION. PUBLIC SAFETY & CORRECTIONAL SERVICES
Community Supervision Division
Services Contract Renewal Option

Contract ID: Drug Testing Services; Q0012004 – Renewal No. 2; ADPICS: Q00B6400016

Contract Approved: DBM Item 6-S (9/7/2011)

Contractor: Phamatech, Inc.
San Diego, CA

Contract Description: Perform Drug Testing Services for urine samples collected by the Agency for detainees, inmates, parolees, mandatory supervision releases and probationers.

Option Description: Exercise the second (final) option.

Original Contract Term: 9/12/2011 – 9/30/2014 (w/2 one-year renewal options)

Option Term: 10/1/2015 – 9/30/2016

Original Contract Amount: \$2,223,260 (3 Years)

Option Amount: \$859,300 (1 Year)

Prior Modifications/Options: \$859,300 [(Option 1: 10/1/2014 – 9/30/2015: DBM Item 11-S-OPTION (9/3/2014)]

Revised Total Contract Amount: \$3,941,860

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

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12-S-OPTION. PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

Requesting Agency Remarks: DPSCS is one of the largest departments in Maryland State government. The major divisions directly related to the detention, custody and supervision of persons who are detained, incarcerated or supervised in the community include the Division of Pretrial Detention and Services, the Division of Correction, Patuxent Institution and the Division of Parole and Probation. On a daily basis, the Division of Pretrial Detention and Services, the Division of Correction, Patuxent Institution and the Division of Parole and Probation supervises approximately 82,723 individuals in 23 correctional facilities and 43 parole and probation supervision offices throughout the State. The DPSCS mission is to help make communities safe through effective oversight and supervision. Detecting, deterring and treating substance abusers are essential components to this process.

DPSCS has determined that the contractor, Phamatech, Inc., is fulfilling all the contract requirements and that the price is reasonable based upon the renewal rates approved during the contract award. Exercising the second and final one-year renewal option is in the best interest of the State as it is crucial that drug tests or expert testimony appearances are performed and the chain of custody for drug testing be maintained for the accuracy of test results/analysis.

Since this is the last renewal option for this contract the Department will re-solicit for these services during the renewal period. A new contract is expected to be in place prior to the expiration of this contract.

Fund Source: 100% General

Appropriation Code: Q00A0202

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget and Management
ACTION AGENDA
August 26, 2015

REVISED

*Contact: James Sult 410-230-3326
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13-S-OPTION. DEPARTMENT OF JUVENILE SERVICES
Somatic Health Services
Services Contract Renewal Option

Contract ID: Nursing Services at Identified DJS Facilities; 10-JS-027;
ADPICS # V00B6400074

Contract Approved: DBM Item 5-S (6/1/2011)

Contractor: Maxim Healthcare Services, Inc.
Columbia, MD

Contract Description: Provide Nursing Services for male and female youth at Cheltenham Youth Facility, Charles H. Hickey, Jr. School, Alfred D. Noyes Children's Center, Baltimore City Juvenile Justice Center, Thomas J. S. Waxter Children's Center, Western Maryland Children's Center, Victor Cullen Center, William Donald Schaefer House, J. DeWeese Carter Center, and Lower Easter Shore Children's Center.

Option Description: Exercise the second (final) option.

Original Contract Term: 7/1/2011 – 6/30/2014 (w/2 one-year renewal options)

Option Term: 9/1/2015 – 8/31/2016

Original Contract Amount: \$5,277,511 (3 Years)

Option Amount: \$1,963,020 (1 Year)

Prior Modifications/Options: \$2,336,182 [Mod #1: \$380,983: Added nurses at three facilities: 8/1/2013 – 6/30/2014: DBM Item 15-S-MOD (7/3/2013); Mod #2: \$0: Bridge contract extension: 7/1/2014 – 8/31/2014: Approved by DJS; Option#1: \$1,955,199: 9/1/2014 – 8/31/2015: DBM Item 12-S-OPTION (8/13/2014)]

Revised Total Contract Amount: \$9,576,713

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 15%

MBE Compliance: 11%

REVISED

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13-S-OPTION. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Requesting Agency Remarks: Request for approval to exercise the second and final one-year renewal option as contained in the original contract to provide nursing services at DJS facilities. The renewal option amount includes a 0.4% Consumer Price Index increase to the established rates as allowed in the contract.

DJS is satisfied with the performance provided by Maxim Healthcare Services, Inc. during the contract and believes it is in the best interest of the State to approve the final renewal option to continue services for the next year.

Since this is the last renewal option for this contract the Department will re-solicit for these services during the renewal period. A new contract is expected to be in place prior to the expiration of this contract.

Fund Source: 100% General

Appropriation Code: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
Department Of Budget and Management
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August 26, 2015

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14-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE
Office of Finance, Medical Care Programs
Services Contract Renewal Option/Modification

Contract ID: Auditing, Accounting and Consulting Services, DHMH-OPASS-11-10612-2;
M00B6400227

Contract Approved: DBM Item 4-S (9/7/2011)

Contractor: Myers and Stauffer LC
Owings Mills, MD

Contract Description: Provide auditing, accounting and consulting services to assure that State Medical Assistance reimbursements are in compliance with State and Federal laws and regulations.

Option/Modification Description: Exercise the second (final) option and modify the contract to allow for the maintenance of the Minimum Data Set (MDS) database, generate/distribute quarterly day-weighted resident rosters to facilities, and provide facility-level MDS data to the Maryland Medicaid contractual utilization control agent. The proposed MDS on-site verification process includes tasks beyond providing MDS data, such as developing/producing audit worksheets and processing the audit worksheets after the on-site review is complete.

Original Contract Term: 10/1/2011 – 9/30/2014 (w/2 one-year renewal options)

Option/Modification Term: 10/1/2015 – 9/30/2016

Original Contract Amount: \$11,679,252 (3 Years)

Option/Modification Amount: \$4,283,628 (Renewal Option)
\$ 183,000 (Mod)
\$4,466,628 Total (1 Year)

Prior Modifications/Options: \$4,148,770 [Opt #1: 10/1/2014 – 9/30/2015: DBM Item 10-S-OPTION (9/3/2014)]

Revised Total Contract Amount: \$20,294,650

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 15%

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14-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

MBE Compliance: 23%

Requesting Agency Remarks: Request for approval to exercise the second and final one-year renewal option as contained in the original contract and modify the contract to allow for the maintenance of the MDS database, generate/distribute quarterly day-weighted resident rosters to facilities, and provide facility-level MDS data to Delmarva. The MDS on-site verification process includes tasks beyond providing MDS data, such as developing/producing audit worksheets and processing the audit worksheets after the on-site review is complete. The Contractor, Myers and Stauffer, LC (M&S), will continue to act on the State's behalf to ensure the accuracy and reasonableness-of-cost reports of selected providers participating in the Maryland Medical Assistance Program, as well as to continue to design and execute desk-review and field-audit programs and provide other financial consulting and audit services for DHMH.

DMHM is satisfied with the services provided by M&S. M&S is doing an excellent job in completing and issuing cost settlements. M&S has eliminated the settlement backlog that existed prior to this contract. In contract year 2014, M&S issued 350 settlements per the contract requirements; and is well on the way to complete another 350 settlements for contract year 2015.

DHMH values and appreciates its collaborative and cooperative relationship with M&S. Additionally, its managers and staff have consistently demonstrated and provided the highest level of accuracy, efficiency, effectiveness, customer service and professionalism. Therefore, it is in the best interest of the State to exercise the final one-year renewal option for this contract.

Since this is the last renewal option for this contract the Department will re-solicit for these services during the renewal period. A new contract is expected to be in place prior to the expiration of this contract.

Fund Source: 50% General; 50% Federal

Appropriation Code: M00Q0103

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement B
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August 26, 2015

*Contact: Terri Winston 410-767-1196
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15-S-MOD. DEPARTMENT OF ASSESSMENTS & TAXATION
Information Technology
Services Contract Modification

Contract ID: Document Scanning; DAT 0122; ADPICS # E50B1400001/COG37466

Contract Approved: DBM Item 2-S (9/1/2010)

Contractor: iScan, A Division of Humanim, Inc.
 Columbia, MD

Contract Description: Preference Provider contract to provide various document preparation and imaging services to meet SDAT Taxpayer Services Division needs.

Modification Description: Extend the contract by six months to allow time to complete the new procurement for services.

Original Contract Term: 10/1/2010 – 9/30/2013 (w/2 one-year renewal options)

Modification Term: 10/1/2015 – 3/31/2016

Original Contract Amount: \$912,603 (3 Years)

Modification Amount: \$240,555 (6 Months)

Prior Modifications/Options: \$964,198 [Option #1: \$483,088: 10/1/2013 – 9/30/2014: DBM Item 10-S-OPTION (8/21/2013); Option #2: \$481,110: 10/1/2014 – 9/30/2015: DBM Item 8-S-OPTION (9/3/2014)]

Revised Total Contract Amount: \$2,117,356

Overall Percent +/- (This Mod): +26.3%

Original Procurement Method: Preference Provider

MBE Participation: 0% (Prior to 7/1/2015, Contractor was counted as a prime MBE with 100% participation)

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15-S-MOD. DEPARTMENT OF ASSESSMENTS & TAXATION (cont'd)

Requesting Agency Remarks: Since 1999 SDAT has partnered with iScan (a division of Humanim) to provide document scanning services to the following divisions: Corporate Charter, Uniform Commercial Code, Unincorporated Personal Property, Homestead and the Attorney General. The current contract expires September 30, 2015. SDAT is requesting approval of a six-month contract extension from Oct 1, 2015 to March 31, 2016 with the same terms and conditions in order to assess the potential reduction of scanning services required in the future and to complete the new Preferred Provider procurement. The Pricing and Selection Committee met on June 18, 2015 and approved the additional funding amount for this six-month extension.

SDAT has begun to migrate business services to the National Information Consortium (NIC), Maryland's Central Business Licensing (CBL) portal, that allows business owners to complete and submit forms required to register for a new business, create a legal entity and register a new business trade name online. The latest addition to the CBL portal was the annual Business Personal Property (BPP) return filings that began in CY2015. Business owners and tax preparers are now able to submit their BPP filings electronically. CBL portal use will provide the document scanning contractor with an electronic file instead of a paper form for the BPP filings. For BPP filing year 2015, 15% of business owners used the online CBL portal to file their return. In addition, SDAT's new policy to provide the BPP returns online rather than mailing them will have a significant impact in promoting electronic filings. This policy will reduce the number of paper returns resulting in the current procedure of scanning paper forms to become obsolete. SDAT is anticipating the electronic format will result in large financial savings for the agency and reduce the use of these contracted services.

The SDAT Information Technology Division will be converting from a server to cloud hosting which will eliminate the IT services portion of this contract. SDAT will be piloting a COTS (Commercial-off-the-Shelf) software program that will allow documents to be scanned by employees and indexed for quick retrieval. Installing and training employees on in-house software and equipment will eliminate the need to modify the new document scanning contract in the future based upon legislation or audits mandates. The physical location of SDAT in the Baltimore City State Office Complex does not allow for record storage expansion; therefore, it is in the State's best interest to continue these document scanning services without interruption.

It is SDAT's intention to request MD Works to provide pricing for a new contract before six month extension has expired with specifications that are tailored to meet the agency's continued document scanning needs. This contract has been successful for SDAT and also provides developmentally/disabled challenged adults an opportunity to engage in meaningful employment.

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15-S-MOD. DEPARTMENT OF ASSESSMENTS & TAXATION (cont'd)

Fund Source: 50% General; 50% Special (Expedited Services; Local Subdivision Participation & Local County Cost Reimbursable)

Appropriation Codes: E50C0010; E50C0008; E50C0005

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Anne Timmons 410-767-4787
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16-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT
Office of Personnel Services and Benefits/Employee Benefits Division
Services Contract Modification

Contract ID: Flexible Spending Accounts for Maryland State Employees;
ADPICS # F10B9200027/COG28726

Contract Approved: DBM Item 1-S (1/20/2010)

Contractor: ConnectYourCare, LLC
Hunt Valley, MD

Contract Description: Provide Third Party Administrative Services for Flexible Spending Accounts (FSA) for health care and dependent day care programs for Maryland State employees, satellite agencies, COBRA participants, and contractual and part-time employees. FSA provide employees with pre-tax dollars to cover healthcare expenses not covered by insurance and dependent daycare expenses.

Modification Description: Extend the contract term by one year to complete the re-procurement and maintain FSA services for the upcoming plan benefit year.

Original Contract Term: 1/21/2010 - 6/30/2015

Modification Term: 1/1/2016 - 12/31/2016

Original Contract Amount: \$3,091,940 (5 Years)

Modification Amount: \$750,000 (1 Year)

Prior Options/Modifications: \$292,597 [Mod#1: \$0: Changed FSA max. annual limit: 7/1/2012 - 6/30/2015: Approved by DBM; Mod#2: \$292,597: Extended term for change in plan year: 7/1/2013 - 12/31/2015: DBM Item 13-S-MOD (3/20/2015); Mod#3: \$0: Added HIPAA compliance updates: 10/15/2013 - 12/31/2016: Approved by DBM; Mod#4: \$0: Adjusted subcontractors: 5/26/2015 - 12/31/2016: Approved by DBM]

Revised Total Contract Amount: \$4,134,537

Percent +/- (This Modification): +24.3%

Overall Percent +/-: +33.7%

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16-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 16.3%

MBE Compliance: 20.9%

Requesting Agency Remarks: Request for approval to modify the contract maintaining current rates to allow time to readdress scope of work changes to enable greater competition for procurement of these services. The one-year extension will allow for a seamless continuation of FSA services for the CY2016 plan benefit year and time to complete the procurement for the CY2017 plan benefit year open enrollment cycle that occurs in the fall of 2016.

Fund Source: 100% Reimbursable

Appropriation Code: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Anna Lansaw 410-767-3763
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17-S-MOD. DEPARTMENT OF TRANSPORTATION
Maryland Transit Administration
Services Contract Modification/Renewal Option

Contract ID: MTA-1349; Operations Monitoring Services; ADPICS # COG27508

Contract Approved: DBM Item 9-S (11/14/2012)

Contractor: Tindale Oliver & Associates, Inc.
Baltimore, MD

Contract Description: Professional services in support of MTA's Operations Monitoring Program and the provision of on-call operations monitoring services in support of MTA's fixed route bus, light rail, Metro, and MARC modes. Monitoring shall include stop and station monitoring for compliance with the Americans with Disabilities Act (ADA) as well as on-call criteria to be assigned by MTA.

Modification/Option Description: Increase the available funding in order to continue to provide on-call services during the base contract term; and exercise the first one-year option.

Original Contract Term: 11/19/2012 – 11/18/2015 (w/2 one-year renewal options)

Modification/Option Term: 8/27/2015 – 11/18/2016

Original Contract Amount: \$2,257,200 (3 Years)

Modification/Option Amount: \$ 419,859 (Mod; Approx. 4 Months)
\$1,020,751 (Option #1; 1 Year)
\$1,440,610 Total (Approx. 1 Year, 4 Months)

Prior Modification/Options: None

Revised Total Contract Amount: \$3,697,810

Overall Percent +/- (This Mod): +18.6%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 25%

MBE Compliance: 20%

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17-S-MOD. DEPARTMENT OF TRANSPORTATION (cont'd)

Requesting Agency Remarks: Route and Stop Announcement functions are mandated by the Federal Transit Administration (FTA) and the Americans with Disabilities Act (ADA). This monitoring contract gives MTA the means to comply with federal, state and local standards. The monitoring reports are used to identify non-compliant operation of MTA transit services, and the service provides passenger counts for special events such as football and baseball games, Artscape, etc. that provide the data MTA uses for budgeting and staffing planning. This contract is critical to MTA's state of compliance and strategically beneficial as a support mechanism for transit operations.

The contractor is required to provide Transit Ambassador customer support, as well as special assignment monitoring for various events. Following a budget analysis and work performance analysis to-date, it was determined that the contractor had exceeded the number of on-request events estimated within the contract. Although the contract has 102 on-request events broken down by event type, it did not indicate the fact that different events required different timeframes. A more accurate method of tracking services would have been to include the number of days required per event. It is estimated that operations monitoring support would be required for additional event days through the end of the base contract term and renewal option period based upon standard operations monitoring support, annual events, as well as miscellaneous Transit Ambassador requests due to various issues such as bus diversions and weather related incidents.

The contractor has satisfactorily provided services as required by the contract; and MTA believes it is in the best interest of the State to approve this modification and exercise the first available one-year renewal option at this time. The additional funding will cover the unanticipated event days that were not part of the original scheduled events outlined in the contract to be monitored and support monitoring required ADA compliance on engineering activities.

Fund Source: 100% Special (Transportation Trust Fund)

Appropriation Code: J00H0101

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Department Of Budget and Management
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*Contact: Donna DiCerbo 410-537-7814
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18-S-MOD. DEPARTMENT OF TRANSPORTATION
Maryland Transportation Authority
Services Contract Modification

Contract ID: Hazmat Removal- Authority Wide; Contract No. 20140002; ADPICS # COG29648

Contract Approved: DBM Item 1-S (4/2/2014)

Contractor: Clean Venture, Inc.
Baltimore, MD

Contract Description: Provide on-call, as needed services to respond to requests from the Maryland Transportation Authority (MDTA) for spills/releases at MDTA facilities, hazardous and non-hazardous materials generated by MDTA facilities or abandoned on MDTA property.

Modification Description: **RETROACTIVE** - Increase the contract amount to meet the MDTA's additional needs for these services through March 2016, reduce the base contract term by 13 months, and remove the two-year renewal option.

Original Contract Term: 4/12/2014 – 4/11/2017 (w/1 two-year renewal option)

Modification Term: 5/19/2015 – 3/31/2016

Original Contract Amount: \$126,258 NTE (3 Years)

Modification Amount: \$147,500 (Approx. 11 Months)

Prior Modifications/Options: None

Revised Total Contract Amount: \$273,758 NTE

Overall Percent +/- (This Mod): +117%

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: 0% (Single Element of Work)

Requesting Agency Remarks: This contract was awarded for a three-year term for the provision of waste management services, emergency response HAZMAT removal services and environmental maintenance services throughout the MDTA's facilities.

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18-S-MOD. DEPARTMENT OF TRANSPORTATION (cont'd)

MDTA incorporated oil-water separator maintenance and holding tank pump-out services into this contract. When that decision was made, the estimated quantities for those services were not incorporated and fully taken into consideration for their potential impact on the overall contract amount.

Additionally, the MDTA has experienced a significantly higher amount of emergency response and clean up requests on its various MDTA facilities than were initially anticipated. Finally, this contract was used to dispose of significant amounts of used E-ZPass transponders that had exceeded their useful life and been returned by customers, which was also unanticipated.

As a result of the newly absorbed and unanticipated volume of work under this contract, the MDTA has overspent the current contract by approximately \$8,185 to date, thus rendering this retroactive modification request. At this time, the MDTA is requesting an additional \$147,500 of which \$8,185 is retroactive and \$139,315 is the anticipated value of work during the remaining contract term through March 2016.

Due to the increased volume of work experienced under this contract, MDTA believes it is in the best interest of the State to revise the scope of work and seek a new contract for these services. Therefore, this modification also reduces the base term of the contract by 13 months and removes the renewal option. During the modification period, MDTA will conduct a new procurement for services with the anticipation of publishing a new solicitation in October 2015.

Fund Source: 100% Special (Toll Revenue)

Appropriation Code: 29.10.02.01

Resident Business: Yes

DBM Remarks: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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August 26, 2015

*Contact: Sandy Johnson 410-767-7408
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19-S-MOD. DEPARTMENT OF HUMAN RESOURCES
Baltimore City Department of Social Services (BCDSS)
Family Investment Administration (FIA)
Services Contract Modification

Contract ID: Work Participation, Job Placement and Support Services for TCA Customers in Baltimore City; ADPICS: See page **52B**

Contract Approved: DBM Item 3-S (11/16/2011)

Contractors: America Works of Maryland, Inc., Baltimore, MD
Goodwill Industries of the Chesapeake, Inc., Baltimore, MD
KRA Corporation, Baltimore, MD

Contract Description: Three Contracts to provide Work Participation, Placement, and Support Services for Baltimore City Temporary Cash Assistance (TCA) customers, both current recipients and those applying for TCA benefits. The goal is to serve approximately 3,000 TCA recipients.

Modification Description: Add funding to one contract (America Works) for the last three months of the contract term to continue providing employment services to work-eligible TCA customers; and extend the contract terms by seven months for all three contractors to allow time to complete the new procurement for these services.

Original Contract Term: 12/1/2011 – 11/30/2013 (w/1 two-year renewal option)

Modification Terms: 9/1/2015 – 6/30/2016 (America Works)
12/1/2015 – 6/30/2016 (Goodwill & KRA)

Original Contract Amount: \$10,172,350 (2 Years) (See page **52B**)

Modification Amount: \$2,914,870 (7 to 10 Months) (See page **52B**)

Prior Modifications/Options: \$9,929,574 [Option #1/Mod #1: \$8,900,807: Reduced maximum number of payout points: 12/1/2013 – 11/30/2015: DBM Item 3-S-MOD (11/6/2013); Mod #2: \$1,028,767: Added funding for two contracts: 5/1/2015 – 11/30/2015: DBM Item 9-S-MOD (4/15/2015)] (See page **52B**)

Revised Total Contract Amount: \$23,016,794 (See page **52B**)

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19-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Percent +/- (This Modification): +28.7%

Overall Percent +/-: +38.8%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 25%

MBE Compliance: 24 - 26% (See page 52B)

Requesting Agency Remarks: Request for approval to extend the current contracts to allow time for DHR to complete a new procurement to provide welfare-to-work services designed to place TCA customers into work activities that meet the Federal Work Participation Requirements (WPR) that will lead to full-time unsubsidized employment at a self-supporting wage.

The work participation contractors provide a variety of welfare-to-work services designed to enable TCA customers to achieve the Federal WPR; enter full-time unsubsidized employment; and, remain employed for at least twelve consecutive weeks. The contracts are based on a fixed unit price per customer to be paid on achievement of the following milestones:

- Payout Point #1 – TCA customers who successfully complete monthly work participation requirements (payable at 1/6 per month for a maximum of 6 months per customer over the life of the Contract);
- Payout Point #2 – TCA customers who are employed full-time for eight consecutive weeks; and
- Payout Point #3 – TCA customers who successfully complete a total of 12 consecutive weeks of full-time employment.

The three contracts all involve pay for performance. The contractors do not receive any payments unless the work participation levels are fulfilled. On average, the Baltimore City Department of Social Services (BCDSS) refers 370 work-eligible customers to a work participation Contractor monthly. Combined, these three contractors provide services for 62% of new customers every month and achieve higher work participation and placement rates than BCDSS alone.

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19-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Two contractors, Goodwill Industries of the Chesapeake, Inc. and KRA Corporation completed performance goals faster than anticipated and their contracts were modified effective May 1, 2015. At that time, the third contract did not require a modification. America Works of Maryland, Inc., the third contractor, is now about to complete its performance goals and will exhaust its contract funding prior to the end of the current contract term on November 30, 2015. Therefore, in addition to extending the contract for America Works by seven months, additional funding is requested effective September 1, 2015 for the last three months of the current contract.

All documents for a new Request for Proposals (RFP) have been submitted by the agency to DBM and are currently under review. The timing for the approval and release date of the new RFP will not allow DHR adequate time to review, select and award new contracts prior to the end of the current contract term. This extension will provide adequate time for DHR to complete the procurement process to present new contracts to the BPW for award in June 2016.

Were these contractors to cease operations prior to the completion of the new procurement, individuals on public assistance will go unserved. This will impair the State's ability to meet the federal compliance rules for TCA. It will also extend the length of time that customers stay on TCA because it delays their transition to employment. Without these services, BCDSS would be required to provide employment services for a larger percentage of the monthly work-eligible customers. Currently, BCDSS does not have the necessary staff to accommodate a significant increase in work-eligible customers. Without the availability of vendors and based on enrollee trends, BCDSS will not be able to provide mandated services to all Baltimore City work-eligible customers during the extension period. Failure to provide these services will potentially decrease the State WPR, which would put the State at risk to be fined for not meeting the Federal WPR. Therefore, it is in the State's best interest to approve this modification. BCDSS has identified FY2016 funds for additional contractual services through June 2016. During the modification, referrals to vendors will not increase and remain at current rates in the contract period.

All contractors have achieved acceptable levels of performance success during the contracts as noted below. As of June 2015:

America Works of Maryland, Inc. has achieved 129% of their enrollment goal by providing services to 1,940 TCA customers. America Works has also achieved 77% of Payout Point #1, 83% of Payout Point #2, and 87% of Payout Point #3 as of April 2015.

Goodwill Industries of the Chesapeake, Inc. has achieved 133% of their enrollment goal by providing services to 1,755 TCA customers. Goodwill has also achieved 100% of Payout Point #1, 52% of Payout Point #2, and 70% of Payout Point #3 as of April 2015.

KRA Corporation has achieved 158% of their enrollment goal by providing services to 2,247 TCA customers. KRA has also achieved 100% of Payout Point #1, 72% of Payout Point #2, and 72% of Payout Point #3 as of April 2015.

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19-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Fund Source: 100% Federal (TANF)

Appropriation Code: N00G0010

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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19-S-MOD. DEPARTMENT OF HUMAN RESOURCES (cont'd)

Contractors	Number of TCA Customers			Base Contract Amount	Renewal Option Amount	Previous Modification Amount	Modification Amount	Total Amount
	Base	Option	Total					
America Works of Maryland, Inc. Baltimore, MD MBE Compliance: 24% ADPICS # COG41013 (BCDSS/FIA-12-063-A2)	1,500 est. 2,908 act.	1,500 est. 1,940 act.	3,000 est. 4,848 act.	\$4,987,500	\$4,364,063	N/A	\$1,601,089	\$10,952,652
Goodwill Industries of the Chesapeake, Inc. Baltimore, MD MBE Compliance: 26% ADPICS # COG42529 (BCDSS/FIA-12-062-A2)	825 est. 1,741 act.	1,312 est. 1,755 act.	2,137 est. 3,496 act.	\$1,586,650	\$1,388,319	\$373,295	\$390,390	\$3,738,654
KRA Corporation Fulton, MD MBE Compliance: 24% ADPICS # COG42500 (BCDSS/FIA-12-061-A2)	960 est. 2,128 act.	1,418 est. 2,247 act.	2,378 est. 4,375 act.	\$3,598,200	\$3,148,425	\$655,472	\$923,391	\$8,325,488
Grand Total	6,777 act.	5,942 act.	12,719 act.	\$10,172,350	\$8,900,807	\$1,028,767	\$2,914,870	\$23,016,794

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Contact: Teresa Dantzler 410-767-0114
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20-S-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION
Division of Curriculum, Assessments & Accountability
Services Contract Modification

Contract ID: Alternate Maryland School Assessment; ADPICS # R00B8200075; COG23548

Contract Approved: DBM Item 8-S (6/25/2008)

Contractor: NCS Pearson, Inc.
Iowa City, Iowa

Contract Description: Contract for the comprehensive development, administration management, scoring, analysis and reporting of the Alternate Maryland School Assessment test (ALT-MSA). The ALT-MSA is an alternative learning assessment for students with significant cognitive disabilities who cannot participate in the general Maryland School Assessment (MSA) test even with accommodations.

Modification Description: Request for retroactive approval of a “no cost” modification that materially changed the contract scope that was only approved by MSDE to provide (1) portfolio storage and destruction; (2) online professional development; and (3) the “Pearson Access User’s Guide” detailed for Maryland users to administer online testing. Plus, proactively request for approval to extend the contract term to include one additional Test Edition Year (2015-2016) and remove the mastery objectives (MOs) for reading and mathematics to update the ALT-MSA online for the 2015-2016 test administration, while maintaining the science MO.

Original Contract Term: 7/1/2008 - 6/30/2013

Modification Term: 5/4/2009 - 6/30/2013 (Mod #1 – Retroactive)
8/27/2015 - 10/31/2016 (Mod #5 – Extension)

Original Contract Amount: \$22,505,111

Modification Amount: \$1,998,858 (Extension Only – Approx. 1 Year, 2 Months)

Prior Modifications/Options: \$8,871,071 (See page 57B)

Revised Total Contract Amount: \$33,375,040

Percent +/- (This Modification): +8.9%

Overall Percent +/-: +67.4%

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20-S-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 10%

MBE Compliance: 5%

Requesting Agency Remarks: Request for approval to extend the science MO portion of the current ALT-MSA contract with NCS Pearson, Inc. for one additional Test Edition Year (2015-2016). The ALT-MSA is Maryland's assessment program designed for students with the most significant cognitive disabilities. Federal law requires that science be assessed in an elementary grade, a middle school grade, and a high school grade. Maryland has chosen to assess students in grades 5, 8, and 10 in science, in order to fulfill this federal mandate.

This extension will maintain continuity in the assessment system while providing time for MSDE to consider either: (1) collaborating with other states to develop a new science alternate assessment; or (2) explore new methodologies and requirements in releasing its own Request for Proposals (RFP) specific to the science alternate assessment. The MSDE will make a final determination regarding which option will be implemented by February 2016. Maryland must develop an alternate science assessment that is aligned to the Next Generation Science Standards (NGSS) by the 2017-2018 school year when these standards will be fully implemented in Maryland schools.

The National Center for State Collaborative (NCSC) consortium of 28 states has developed a single administration assessment for the students with significant cognitive disabilities in English/Language Arts and mathematics in grades 3-8 and 11. The NCSC consortium initiated the development of the NCSC alternate assessment in 2011 with a general enhanced assessment grant from the Office of Special Education Programs (OSEP) at the United States Department of Education (USDE). Maryland has entered into a cooperative agreement with the Arizona Department of Education to develop and release an RFP to continue the development and administration of the alternate assessment beginning with the spring 2016 administration. This RFP is expected to be released by Arizona Department of Education in August 2015. The NCSC alternate assessment will replace the ALT-MSA Reading and Mathematics beginning with the 2015-2016 school year. The NCSC alternate assessment, however, does not currently include a science component. To remain compliant with State and federal law, Maryland must continue to assess science. NCSC is considering adding the content for the 2016-2017 school year that will be determined by January 2016. The delay in moving forward with a new science assessment is due to the recent adoption and transition to the NGSS.

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20-S-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

The Alt-MSA measures a student's progress on attainment of Mastery Objectives in science. The Alt-MSA is not a traditional test that is given one time during the year. Alt-MSA combines instruction and assessment that is consistent with the student's Individualized Education Program (IEP). The IEP team including teachers and other related service providers select ten science mastery objectives at the beginning of the testing window. The ten science mastery objectives are shared with parents/guardians so they are informed about their student's instructional and Alt-MSA science. Over a four month period students are instructed and assessed on these science mastery objectives. When the student demonstrates achievement of a science mastery objective, evidence of the student's achievement is placed in their Alt-MSA science portfolio as an artifact. An artifact can be a work sample, data collection chart, video tape or audio tape which documents achievement of a mastery objective.

As the current MSDE staff was preparing this new extension request, they discovered that the first contract amendment, which was authorized by the former procurement chief, had not been submitted to the Department of Budget and Management for review or approved by the Board of Public Works (BPW). Since the amendment was deemed to be a material change to the contract and the value of the amendment was over the \$50,000 delegation from the BPW for contract modifications, this first contract amendment should have been approved by the BPW even though the amendment did not change the total contract amount. Therefore, MSDE is also requesting retroactive approval of the first contract amendment from May 2009.

The item was withdrawn from the August 5, 2015 agenda to address in greater detail the questions raised by members of the BPW. The federal Elementary and Secondary Education Act (ESEA) stipulates that all students in public schools in grades 3 - 8 and in at least one high school grade be assessed (Maryland has selected grade 10 to be assessed) and receive an individual student test score in reading and mathematics. ESEA also requires that science be assessed in an elementary grade, a middle school grade, and a high school grade. Maryland has chosen to assess students in grades 5, 8, and 10 in science, in order to fulfill this federal mandate. In order to ensure equity among students of varying ability levels, the ESEA also requires states to provide an alternate assessment for students with significant cognitive disabilities who are unable to participate in the general assessment, even when accommodations are provided to them. In addition, the Individuals with Disabilities Education Act (IDEA) of 2004 mandates that all students participate in state and district assessments and ensures access to the general curriculum when implementing statewide accountability systems. The Code of Maryland Regulations (COMAR), Title 13A, contains Maryland's State education regulations. COMAR mandates that all students receiving public education in Maryland be instructed in reading, mathematics, science, social studies, health, art, music, and physical education. COMAR also requires that students participate in State assessments that are applicable to their grade (PARCC or Alt-MSA) or the course they are taking (High School Assessment end-of-course tests).

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20-S-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Maryland's flexible accountability plan with the United States Department of Education (USDE) could potentially result in a loss of federal funding for MSDE if it fails to give the required assessments to all students. For FY2016, Maryland will receive 200 million in IDEA funding and 195 million in Title 1 funding from the United States Department of Education. The loss of this funding would create a hardship for local school systems and Maryland students. MSDE feels very strongly that equal educational opportunities should be afforded to all students. Failing to provide an alternate assessment after an IEP team has determined one is necessary would effectively exclude a student with a disability from the State assessment program and potentially violate IDEA, Section 504, and Title II of the Americans with Disabilities Act (ADA).

MSDE does not have the in-house staffing capacity or the technology to implement the Alt-MSA science and support all local school systems who administer this assessment. During the 2014-2015 school year Pearson's Alt-MSA team included seven FTE positions compared to 1.5 MSDE staff members who directly supported this assessment. In addition to their seven dedicated FTEs, Pearson has several staff members from operations, IT, scoring, HR, psychometrics, procurement, and graphic design who support the project part time each year. For example, it has one scoring director and up to eight scoring supervisors managing the scoring of student responses along with 100 scorers at MSDE's scoring site for more than eight hours per day during the scoring window. Pearson maintains the Alt-MSA online system, provides customer service support for more than 5,000 educators, produces more than 10,000 reports yearly, and provides storage for over 30,000 portfolios.

Maryland's first alternate assessment, Independence Mastery Assessment Program (IMAP) was developed and administrated as a pilot assessment from 1997-1999 by the Maryland State Department of Education for students at ages 8, 13, 15 and 17. IMAP was the alternate assessment for students with significant cognitive disabilities who could not participate in the general performance-based assessment, Maryland School Performance Assessment Program (MSPAP) even with accommodations. By July 2000, students in Maryland took either the MSPAP or IMAP assessment for accountability. MSDE continued to implement the assessment with in house staff members and educators throughout Maryland scored the portfolios each summer. Due to requirements for assessments and accountability under the No Child Left Behind Act (NCLB) of 2001, the MSDE determine that it would release RFPs to procure services to develop and implement the general and alternate assessments. NCLB increased the number of grades in which students had to be assessed and required results to be returned before the end of the school year. MSDE did not have the capacity to score 5,000 portfolios since 125 scorers would be required and educators who typically scored the portfolios in the past could not be released from their teaching duties during the school year for the amount of time necessary to score the assessments. In addition, the number of staff needed increased due to data system requirements, psychometric services, scoring and reporting of the assessment under NCLB.

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20-S-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Fund Source: 100% General

Appropriation Code: R00A0104

Resident Business: No

Prior Modifications/Options: (cont'd)

MOD #2	(\$395,305)	Modified the contract to: (1) discontinue the digitization of student test portfolio; (2) extend the term for secure storage of student test portfolio; and (3) enhance the professional development modules to accommodate hearing impaired users for the period of 1/7/2010 – 10/31/2014: DBM Item 7-S-MOD (1/6/2010).
MOD #3	\$9,266,376	Modified the contract to extend the term for two additional Test Edition Years (2013-2014 and 2014-2015) in order to allow time to transition to the new alternate assessment being developed by National Center for State Collaborative (NCSC) for the period of 3/21/2013 – 12/31/2015: DBM Item 7-S-MOD (3/20/2013).
MOD #4	\$0	Modified the contract to add an MBE subcontractor, effective June 14, 2013. Approved by MSDE.
TOTAL	<u>\$8,871,071</u>	

DBM Remarks: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

The Board of Public Works deferred this Item as Item 6-S-MOD from the 7/16/2015 Agenda and this Item was withdrawn as Item 7-S-MOD from the 8/5/2015 Agenda.

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Linda Taggart 410-581-4142
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21-S-MOD. MARYLAND PUBLIC TELEVISION
Services Contract Modification

Contract ID: Direct Mail Marketing for MPT; R15B5400109

Contract Approved: DBM Item 9-S (12/17/2014)

Contractor: Next Generation Fundraising, Inc. (Next Gen)
Berwyn, PA

Contract Description: Provide all labor, material, equipment for direct mail campaign strategies that provide results for an increased membership base.

Modification Description: Increase the available funding for direct mail marketing campaigns based upon the actual and projected mailings for the contract period versus the award amount that was the evaluated financial offer based upon the model for 150,000 mailings.

Original Contract Term: 1/1/2015 – 6/30/2016 (w/2 one-year renewal options)

Modification Term: 10/1/2015 – 6/30/2016

Original Contract Amount: \$188,325 (1 ½ Years)

Modification Amount: \$335,808 (9 Months)

Prior Modifications/Options: None

Revised Total Contract Amount: \$524,133

Overall Percent +/- (This Mod): +178%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 25%

MBE Compliance: 32%

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21-S-MOD. MARYLAND PUBLIC TELEVISION (cont'd)

Requesting Agency Remarks: In the solicitation, MPT requested a cost per mail piece for a 50,000 piece mailing for the second half of FY2015 (1/1/2015 – 6/30/2015) and a 100,000 piece mailing for FY2016 (7/1/2015 – 6/30/2016) strictly for evaluation purposes. Unfortunately, the contract amount of \$188,325 was based on these estimations and not the actual projected mailings for contract period. Historical data for FY2014 and FY2015 show MPT increased the mailing from 793,500 pieces in FY2014 to 976,000 in FY2015. MPT's projection for FY2016 is 1,049,400 pieces to be mailed. At the awarded per mail piece rate, MPT expects to spend \$335,808 for the direct mail marketing campaigns in FY2016.

Direct mail revenue accounted for approximately \$1.8M in net revenue for FY2015 and is expected to do the same in FY2016. Direct mail marketing efforts play a critical role in acquiring and retaining MPT supporters and meeting the needs of MPT's operating expenses each year. Listed below are the different campaign efforts for memberships that MPT reaches through its direct mail marketing efforts:

Renewals: An eight effort campaign mailed year round and designed to renew the annual (12 month) support of current MPT members. A member receives their first renewal notice (R1) in their ninth month of membership. Additional efforts are sent once per month until the donor either renews their membership or until they are phased out of the cycle after the eighth (R8) and final effort. If a donor replies to an effort, their membership is renewed and they are removed from the cycle. Each of the eight efforts are unique in terms of copy/messaging and art/design. These efforts will total approximately 238,000 pieces in FY2016 and generate approximately \$983,000 in station revenue.

Lapsed: A total of five campaigns are planned for FY2016. These campaigns are designed to bring lapsed or expired supporters back to the active membership file. Donors are generally targeted for lapsed mailings 24 - 48 months after their last contribution to MPT. Based on historical lapsed mailing performance data, the pool of lapsed prospects is expanded until a breakeven point between the net revenue generated through donations and the production and mailing costs of the campaign. Lapsed campaigns are designed to bring as many active members back to the MPT renewal cycle as possible. Lapsed efforts will total approximately 141,000 in FY2016 and will generate approximately \$66,000 in station revenue.

Additional Gift: A total of seven additional (ad) gift campaigns are planned for FY2016. Ad gift campaigns are the second largest source of direct mail revenue behind renewals. Ad gift are designed to solicit additional support from existing MPT members above and beyond their annual membership contributions. Ad gifts target MPT's most philanthropic members and are generally focused on a specific station issue or initiative. Up to three efforts per donor are mailed in ad gift campaigns. Ad gift efforts will total approximately 358,000 pieces in FY2016 and generate approximately \$699,000 in station revenue.

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21-S-MOD. MARYLAND PUBLIC TELEVISION (cont'd)

Acquisition: A total of three major acquisition mailings are planned for FY2016. Acquisition campaigns are designed to cultivate new member support through the use of multiple rented or exchanged lists from non-profits similar to MPT. Acquisition campaigns are designed for the sole purpose of bringing new high quality donors who are likely to renew their support each year to MPT's file. Unlike pledge acquired donors who tend to be transnational and difficult to renew, donors acquired through this method are 2 - 3 times more likely to renew their support because these donors tend to be much more philanthropic. Acquisition mail should be viewed as a multi-year investment that will generally not produce net revenue until the donor has been on MPT's file for 2 - 3 years. Acquisition efforts will total approximately 250,000 pieces in FY2016 and are projected to generate approximately 2,500 new high-quality members.

Shadow renewals: A small segment of mailings that target lapsed donors with renewal mailings (R1, R2, R3) at 12, 13 and 14 months after they have received their initial R1 in the renewal series. The assumption being that some recently lapsed donors did not intend to let their membership expire and may respond more favorably to renewal language than to lapsed language. Shadow renewal efforts will total approximately 61,000 pieces in FY2016 and account for approximately \$21,000 in station revenue.

Fund Source: 100% Special (Membership Dues)

Appropriation Code: R15P00.03

Resident Business: No

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: James Sult 410-230-3326
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22-S-MOD. DEPARTMENT OF JUVENILE SERVICES
Somatic Health Services
Services Contract Modification

Contract ID: Pharmaceutical Services for Youth at Selected DJS Facilities; 09-JS-012; ADPICS# V00B4400036/COG43184

Contract Approved: DBM Item 4-S (12/16/2009)

Contractor: Correct Rx Pharmacy Services, Inc.
Linthicum, MD

Contract Description: Provide pharmaceutical services to male and female youth between the ages of 9 and 21, who have been placed in the care of 10 DJS facilities: Alfred D. Noyes Children's Center, Baltimore City Juvenile Justice Center, Charles H. Hickey, Jr. School, Cheltenham Youth Facility, J. DeWeese Carter Youth Center, Lower Eastern Shore Children's Center, Thomas J.S. Waxter Children's Center, Western Maryland Children's Center, William Donald Schaefer House and the Victor Cullen Center.

Modification Description: Extend the contract for one year in order to conduct a new procurement for pharmaceutical services.

Original Contract Term: 1/1/2010 - 12/31/2012 (w/2 one-year renewal options)

Modification Term: 9/1/2015 – 8/31/2016

Original Contract Amount: \$2,570,706 (3 Years)

Modification Amount: \$839,454 (1 Year)

Prior Modifications/Options: \$1,975,732 (See page 64B)

Revised Total Contract Amount: \$5,385,892

Percent +/- (This Modification): +32.6%

Overall Percent +/-: +32.6%

Original Procurement Method: Competitive Sealed Proposals

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22-S-MOD. DEPARTMENT OF JUVENILE SERVICES (cont'd)

MBE Participation: 100% (Contractor is a Certified MBE)
 (20% MBE Subcontracting Goal on the Fixed Fees)

MBE Compliance: 9% (Total Contract Compliance including Medications)

Requesting Agency Remarks: DJS is requesting this one-year extension in order to continue these essential services for the health and well-being of the youth in its custody while DJS conducts a new procurement. A solicitation for pharmaceutical services was published on *eMaryland Marketplace* on May 11, 2015 with proposals due on July 10, 2015. After receipt of the proposals, DJS was informed of upcoming changes to the Medicaid billing process and determined that substantial amendments to the solicitation were needed, and the amendments were of such magnitude that a new solicitation was desired. Therefore, DJS requested to cancel the solicitation and is in the process of amending the Request for Proposals to conduct the new procurement during the extension period.

The contractor, Correct Rx, provides pharmaceutical services to male and female youth, ages 9 to 21 that have been placed in care of 10 DJS facilities. There are approximately 5,000 admissions to these facilities annually. This accounted for 17,400 separate orders for prescription and Over-the-Counter (OTC) medications in 2014. DJS is satisfied with the contractor's performance and dependable delivery of pharmaceuticals and medicines to the facilities. Many youth have serious health issues when they are admitted to the facilities. Without these pharmaceutical services the youth would not receive proper health treatment while under DJS' care.

Prescriptions, OTC medications and medical supplies are provided under physician orders for the youth residing at these DJS operated facilities. All orders are filled and provided as requested within the prescribed delivery time. The contractor bills Medical Assistance or the private insurance provider, if applicable for the total cost, excluding co-payments. For medication prescribed for youth without health insurance, the contractor bills DJS no more than the Maryland Medicaid Pharmacy Program rate. DJS is billed no more than the maximum allowable cost (MAC) for prescriptions and medications. Payments for OTC medications and supplies that are not covered by Medicaid are based on no more than the wholesale acquisition cost, plus a fixed fee, such as a medication fill fee, delivery fee and/or onsite consultation.

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22-S-MOD. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Fund Source: 100% General

Appropriation Code: Various

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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22-S-MOD. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Prior Modifications/Options (cont'd):

Mod #1	\$0	Mod to change the mailing address for invoices, Medicaid billing and invoice preparation instructions. Approved by DJS.
Mod #2	\$0	Mod to delete liquidated damages language, required quarterly reporting for neuro-psychotropic medication prescribed and replaced performance measure language with quality assurance language. Approved by DJS.
Option #1	\$974,227	Exercised the first one-year renewal option: 1/1/2013 – 12/31/2013: DBM Item 5-S-OPTION (12/5/2012).
Mod #3	\$0	Mod to extend the term: 1/1/2014 – 1/31/2014: Approved by DJS.
Mod #4	\$0	Mod to extend the term: 2/1/2014 – 2/28/2014: Approved by DJS.
Mod #5	\$0	Mod to extend the term: 3/1/2014 – 4/15/2014: Approved by DJS.
Mod #6	\$0	Mod to extend the term: 4/16/2014 – 6/30/2014: Approved by DJS.
Mod #7	\$0	Mod to extend the term: 7/1/2014 – 8/31/2014: Approved by DJS.
Option #2	\$1,001,505	Exercised the second (final) one-year renewal option: 9/1/2014 – 8/31/2015: DBM Item -13-S-OPTION (8/13/2014).
Total	<u>\$1,975,732</u>	

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Contact: Debbie Thornton 410-23-3322
Debbie.Thornton@maryland.gov

23-S-MOD. DEPARTMENT OF JUVENILE SERVICES
Contractual Residential Operations
Services Contract Modification

Contract ID: Residential Treatment Services; 15-PD-006; ADPICS# V00B5400014/ COG43099

Contract Approved: DBM Item 10-S (8/13/2014)

Contractor: The Summit School, Inc.
Pittsburgh, PA

Contract Description: Contract for a currently licensed contractor to provide residential and non-residential services for youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, therapeutic and regular group homes, residential schools, home based therapy or supervision, non-residential programs, and independent living programs.

Modification Description: Increase the available funding for one contractor to accommodate additional youth requiring residential treatment care.

Original Contract Term: 9/1/2014 – 8/31/2017

Modification Term: 9/1/2015 – 8/31/2017

Original Contract Amount: \$2,120,032 (3 Years)

Modification Amount: \$506,079 (2 Years)

Prior Modifications/Options: \$0 [Mod #1: Added program to the contract: 4/20/2015 - 8/31/2017: Approved by DJS]

Revised Total Contract Amount: \$2,626,111

Overall Percent +/- (This Mod): +23.9%

Original Procurement Method: Non-Competitive Negotiated Procurement of Human, Social or Education Services

MBE Participation: 0%

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23-S-MOD. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Requesting Agency Remarks: DJS is required to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile court to be placed in specific types of programs. Since DJS does not have a sufficient number of State operated programs, private providers have been relied upon to provide the majority of these services and programs. The programs provided through these contracts include residential services, and the programs open community based services to youth and their families. Youth served receive a full range of services and interventions including mental health services, somatic health services, therapeutic recreational programs, spiritual life programs, crisis intervention services and transitional educational services.

DJS requests approval to increase funding for one contracted program, The Summit School, Inc. This increase is necessary as:

- The contract includes programs that have the type of supervision and services which best match the identified risk level, supervision requirements and treatment needs of youth who are committed to DJS;
- DJS continuously reviews and adjusts available programming based on the needs of the population, data about youth responses to programming, and current best practices; and
- The contract amount has been adjusted according to utilizations trends.

Fund Source: 88% General; 8% Federal; 4% Special (Local Education Authority)

Approp. Code: Various

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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Department Of Budget And Management
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Contact: Debbie Thornton 410-230-3322
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24-S-MOD. DEPARTMENT OF JUVENILE SERVICES
Contractual Residential Operations
Services Contract Modification

Contract ID: Residential Treatment Services; 15-PD-002; ADPICS# V00B5400009/ COG43128

Contract Approved: DBM Item 8-S (5/28/2014)

Contractor: The Glen Mills School, Inc.
Philadelphia, PA

Contract Description: Five contracts for currently licensed contractors to provide residential and non-residential services for youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, therapeutic and regular group homes, residential schools, home based therapy or supervision, non-residential programs, and independent living programs.

Modification Description: Increase the available funding for one contractor to accommodate additional youth requiring residential treatment care.

Original Contract Term: 7/1/2014 – 6/30/2017

Modification Term: 9/1/2015 – 6/30/2017

Original Contract Amount: \$1,600,000 (3 Years)

Modification Amount: \$1,496,720 (1 Year, 10 Months)

Prior Modifications/Options: None

Revised Total Contract Amount: \$3,096,720

Overall Percent +/- (This Mod): +93.5%

Original Procurement Method: Non-Competitive Negotiated Procurement of Human, Social or Education Services

MBE Participation: 0%

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24-S-MOD. DEPARTMENT OF JUVENILE SERVICES (cont'd)

Requesting Agency Remarks: DJS is required to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile court to be placed in specific types of programs. Since DJS does not have a sufficient number of State operated programs, private providers have been relied upon to provide the majority of these services and programs. The programs provided through these contracts include residential services, and the programs open community based services to youth and their families. Youth served receive a full range of services and interventions including mental health services, somatic health services, therapeutic recreational programs, spiritual life programs, crisis intervention services and transitional educational services.

DJS requests approval to increase funding for one contracted program, The Glen Mills School, Inc. The increase is necessary as:

- The contract includes programs that have the type of supervision and services which best match the identified risk level, supervision requirements and treatment needs of youth who are committed to DJS;
- DJS continuously reviews and adjusts available programming based on the needs of the population, data about youth responses to programming, and current best practices; and
- The contract amount has been adjusted according to utilizations trends.

Fund Source: 88% General; 8% Federal; 4% Special (Local Education Authority)

Approp. Codes: Various

Resident Business: No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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25-GM. OFFICE OF ADMINISTRATIVE HEARINGS (cont'd)

OAH invests both time and funds in each position it hires. As a result of receiving no benefits, OAH has lost contractual staff that left for positions with benefits. Recruiting for a position with no benefits, puts a strain on the recruitment process and thereby putting a strain on OAH's ability to meet its regulatory mandated timeframes for rendering a decision.

DBM Remarks: The Secretary of the Department of Budget and Management has certified that funds are available for the five new positions for which approval is requested within the Rule of 100. If the Board approves this request, five positions will have been approved within the Rule of 100 for FY2016.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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*Contact: Robert Sager 410-859-7943
rsager@bwiairport.com*

26-GM. MARYLAND AVIATION ADMINISTRATION
General Miscellaneous

Fund Source: Agency Funds

Appropriation Code: J06I0002

Request Amount: \$20,484

Description: Request for approval for the payment of a \$20,484 civil penalty to the United States Environmental Protection Agency in full settlement of all issues and claims pertaining to alleged air pollution permit violations in the matter of Docket No. CAA-03-2015-00234 before the United States Environmental Protection Agency Region III, a proceeding pursuant to sections 113(a) and (d) of the Clean Air Act as amended, 42 U.S.C. §7413(a) and (d).

Requesting Agency Remarks: MAA and the Office of the Attorney General recommend payment of \$20,484 in full settlement of all claims and issues related to this case. If this settlement is approved, MAA will request a check made payable to the Treasurer, United States of America and shall reference Docket Number CAA-03-2015-00234.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

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27-GM. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES
General Miscellaneous

Request Amount:

(\$2,141,172)	General Funds (GF)
(\$ 104,784)	Special Funds (SF)
(\$ 91,528)	Federal Funds (FF)
(\$2,337,484)	Total Funds

Description: Under the provisions of §7-213(a), State Finance and Procurement Article, the Governor, with the approval of the Board of Public Works, may reduce, by not more than 25%, any appropriation the Governor considers unnecessary. This request reduces the appropriation for the Department of Public Safety & Correctional Services (DPSCS) by **0.17%** and abolishes 63 positions under the provisions of § 11-302(a)(3), State Personnel and Pensions Article during FY2016, effective October **25th**, 2015. Individuals in positions to be abolished will have reinstatement rights for up to 3 years.

Fund Source: 92% GF; 4% SF; 4% FF

Appropriation Code: Various (see Requesting Agency Remarks)

Requesting Agency Remarks: DPSCS requests to abolish 63 full time PIN positions while re-classing 27 full time PIN positions for a net loss of 36 full time PIN positions in its Human Resources Services Division (HRSD). This separation action will facilitate an agency-wide HRSD reorganization which would consolidate the work and location of all the operational HRSD units into five Operational Service Units with three employees each that service facilities grouped geographically, while the main body of work will be facilitated by the employees located at the Reisterstown Plaza Office Complex (RPOC). This action will streamline HRSD operations, making them more efficient and responsive to DPSCS needs and will achieve savings of roughly **\$2.3M in total funds (\$2,141,172 GF, \$104,784 SF, \$91,528 FF) in the current fiscal year. Annual savings are estimated to be slightly over \$4M in subsequent fiscal years.**

The Backup to this Item, for the Board's approval, lists the positions to be abolished, including the dollar amounts associated with each position. Below, in accordance with FY2016 Joint Chairmen's Report intent language, are the programs where the proposed reductions are located, the amount of the proposed reductions in both dollar and percentage values, and the fund sources.

REVISED

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27-GM. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

<u>Program</u>	<u>Reduction Amount</u>	<u>TF %</u>
Q00A0101 General Administration	(\$408,558 GF)	(1.2%)
Q00A0102 Information Technology & Communications Div.	(\$79,720 GF)	(0.2%)
Q00A0301 Maryland Correctional Enterprises	(\$104,784 SF)	(0.2%)
Q00G0001 Police and Correctional Training Commissions	(\$48,523 GF)	(0.6%)
Q00R0201 Maryland Correctional Institution - Hagerstown	(\$113,014 GF)	(0.2%)
Q00R0202 Maryland Correctional Training Center	(\$77,564 GF)	(0.1%)
Q00R0203 Roxbury Correctional Institution	(\$92,015 GF)	(0.2%)
Q00R0204 Western Correctional Institution	(\$128,283 GF)	(0.2%)
Q00R0205 North Branch Correctional Institution	(\$98,606 GF)	(0.2%)
Q00R0206 Patuxent Institution	(\$56,434 GF)	(0.1%)
Q00S0101 General Administration - South	(\$69,267 GF)	(1.2%)
Q00S0201 Jessup Correctional Institution	(\$107,261 GF)	(0.2%)
Q00S0202 Maryland Correctional Institution Jessup	(\$81,983 GF)	(0.2%)
Q00S0203 Maryland Correctional Institution for Women	(\$110,118 GF)	(0.3%)
Q00S0208 Eastern Correctional Institution	(\$194,108 GF)	(0.2%)
Q00T0101 General Administration - Central	(\$176,175 GF)	(4.4%)
Q00T0201 Metropolitan Transition Center	(\$182,562 GF)	(0.4%)
Q00T0202 Md. Reception, Diagnostic, & Classification Ctr.	(\$116,981 GF)	(0.3%)
Q00T0401 Chesapeake Detention Facility	(\$91,528 FF)	(0.4%)

Also in accordance with the Joint Chairmen's Report language, below is a brief narrative summary of the impact of the proposed reduction on the programs for which the appropriation is intended:

Currently each DPSCS facility has a full service Human Resources staff. In addition, the RPOC facility houses Human Resources staff that administer to other units of the Department. There are 139 HR employees (19 contractual, two temporary employees and 118 full time PIN employees) performing these services. The Human Resources staff administers identical services to all of these components. These multiple operations create duplication of services, overlap, communication problems, and disincentives to any economies of scale.

The proposed reorganization reduces the work force to 87 personnel (82 full time PIN and five contractual employees).

The proposed reorganization will consolidate the work and location of all the HRSD units into Operational Service Units, with one unit each in Cumberland, Hagerstown, Jessup, Baltimore and the Eastern Shore. While each unit will assist the facilities with discipline, employee services and information resources, the main body of work will be facilitated by RPOC. Employee Health Services, Records Management, Employee Relations, Compensation and Salary, Recruitment, Testing and Retention, and Employee Benefits will be administered statewide by employees located at RPOC.

REVISED

Supplement B
Department Of Budget And Management
ACTION AGENDA
August 26, 2015

27-GM. DEPT. OF PUBLIC SAFETY & CORRECTIONAL SERVICES (cont'd)

The proposed reorganization will provide for unity of command, centralized direction and authority, and uniformity of employee processes. Managers will have more direct interaction with employees and the reaction time to implement change in personnel actions will be greatly reduced. The proposed change will save approximately **\$2.3M** in payroll and reduce office space requirements, telephone expenses, and ancillary costs such as reproduction, IT equipment, office materials and the like.

DBM Remarks: Approval requested in accordance with FY2016 budget bill intent language that the Board of Public Works provide notification to the Legislative Policy Committee, the House Appropriations Committee, and the Senate Budget and Taxation Committee of any proposed reductions to an appropriation at least 72 hours prior to the item's consideration for approval.

The Board of Public Works deferred this Item as Item 15-GM from the 7/16/2015 Agenda, and this Item was withdrawn as Item 10-GM from the 8/5/2015 Agenda.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Supplement C
University System of Maryland
ACTION AGENDA
August 26, 2015

REVISED

Contact: Tom Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

1-C. UNIVERSITY OF MARYLAND BALTIMORE for
UNIVERSITY OF BALTIMORE
United States Postal Service Replacement Maintenance Facility
Design Build Contract with Bid Packages

Contract ID: Design/Build Contract for Replacement USPS Maintenance Facility
RFP #14-409 MT

Recommendation: Award design/build contract for replacement USPS maintenance facility to The Whiting-Turner Contracting Company.

Background: Reference is made to the Board of Public Works approval of the University of Baltimore acquiring from the U.S. Postal Service the USPS maintenance facility contiguous to University property on Charles Street. The prime location of that USPS facility at 60 West Oliver Street in Baltimore is strategically important to the University's growth and development. Negotiations leading to the Board's approval lasted more than two years. *The State's consideration for the acquisition included providing the Postal Service with a replacement facility on land acceptable to it.*

Prior Approvals: USM Item 10-GM (March 19, 2014)
USM Item 12-RP (June 18, 2014)

Project: This project is to design and build a replacement Vehicle Maintenance Facility of approximately 30,000 GSF for the U.S. Postal Service at 4100 Ashland Avenue in Baltimore. Upon completion, the University will exchange the new Ashland Avenue facility with the USPS for the latter's West Oliver Street property. The Design/Build Contractor will provide complete design and construction services.

The University anticipates the final value of this design/build contract will be \$8.8 million.

Award: The Whiting-Turner Contracting Company, Baltimore, MD

Contract Term: 21 months from issuance of Notice to Proceed

Supplement C
University System of Maryland
ACTION AGENDA
August 26, 2015

REVISED

1-C. UNIVERSITY OF MARYLAND BALTIMORE *for*
UNIVERSITY OF BALTIMORE *(cont'd)*
United States Postal Service Replacement Maintenance Facility
Design Build Contract with Bid Packages

Requesting Institution Remarks (cont'd):

This Item recommends award for pre-construction services. If the University and the Contractor agree to construction bid packages, the University will return to the Board with a request to award these bid packages which will include the actual construction costs and Contractor's construction service fee. Because of the aggressive schedule for this project, there will be multiple bid packages submitted to the Board.

Fund Source: Plant Funds

Resident Business: Yes

MD Tax Clearance: 15-1753-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
August 26, 2015

Contact: Tom Hickey 301-445-2774
thickey@usmd.edu
USM Rep: Joe Evans

2-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for
TOWSON UNIVERSITY
Burdick Hall Expansion
Construction Management at Risk: Bid Package 1

Contract ID: Construction Management at Risk Services for
 Burdick Hall Expansion at Towson University
 RFP #2012-65 CD

Recommendation: The University recommends award of construction Bid Package 1 to the Construction Management at Risk Contractor for the Burdick Hall expansion project.

Contractor: Lewis Contractors, Owings Mills

Prior Approval: USM Item 1-C (4/30/14) (professional management/pre-construction services)

Project: The Burdick Hall expansion project includes construction of an approximately 94,500 GSF addition to the student recreation facility. The expansion will enhance Towson University by providing a state-of-the art campus recreation facility. Together with the planned Student Union expansion, the project will create a hub for the University student life precinct.

The University anticipated that it would present to the Board three bid packages to be awarded to the contractor during construction. This Item is for bid package 1 of 3.

The University anticipates the final value of this construction management at risk contract will be \$34,180,120.

The overall project estimate is \$40,520,000 which includes design, construction and equipment.

This Bid Package 1: Includes: demolition; concrete; masonry; metals; general trades; millwork; waterproofing/air barrier/joint sealants; wall panels; roofing; spray fireproofing; overhead doors; storefront/curtainwall/glazing; drywall; ceramic tile; resinous flooring; carpet/base; toilet compartments; lockers; gymnasium equipment; shades; fire sprinklers; mechanical; commissioning; electrical/security; communications; audio/visual; sitework, caissons; unit pavers; landscaping; fencing; owners allowances; CM allowances; CM Contingency; General Conditions; and construction fee.

Supplement C
University System of Maryland
ACTION AGENDA
August 26, 2015

2-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for
TOWSON UNIVERSITY (cont'd)
Burdick Hall Expansion
Construction Management at Risk: Bid Package 1 of 3

Contract Term: 22 months from construction notice-to-proceed

This Bid Package Amount: \$31,620,348

Pre-Construction Amount: \$180,120

Revised Amount: \$32,035,468

Funding: USM Academic/Auxiliary Facility Revenue Bond

MBE Participation: 30%
 Subgoals: 7% African American
 4% Asian American

MBE Compliance: 31.96%
 Subgoals: 16.56% African American
 5.77% Asian American

Performance Security: 100% performance bond is required

Requesting Institution Remarks: The Construction Management at Risk contract was initially awarded for pre-construction early in the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the first bid package. Two more bid packages are anticipated. This Bid Package MBE is 32.38%.

Resident Business: Yes

MD Tax Clearance: 14-0791-1010

BOARD OF PUBLIC WORKS
THIS ITEM WAS:
APPROVED
DISAPPROVED
DEFERRED
WITHDRAWN
WITH DISCUSSION
WITHOUT DISCUSSION

Supplement C
University System of Maryland
ACTION AGENDA
August 26, 2015

Contact: Tom Hickey 301-445-2774
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USM Rep: James Haley

3-C-BP. UNIVERSITY OF MARYLAND, COLLEGE PARK for
UNIVERSITY OF MARYLAND, EASTERN SHORE
Construction Manager at Risk: Bid Package 6 of 6

Contract ID: Construction Management at Risk Services for New
Engineering, Aviation, Computer and Mathematical Sciences Building
Contract No. W-400187-K Project No. 90-000-014-00

Recommendation: The University recommends award of Bid Package 6 to the Construction Management at Risk Contractor for the Engineering, Aviation, Computer and Mathematical Sciences Building project.

Contractor: Holder Construction,
Herndon, VA

Prior Approval: USM Item 10-C (2/22/12) (professional management/pre-construction services)

Project: The Engineering, Aviation, Computer and Mathematical Sciences Building at the University of Maryland Eastern Shore is a new building that includes classrooms, technology and engineering laboratories and faculty offices, as well as TV and radio studios, technology support spaces, meeting rooms and common areas for public use. Project includes aviation science laboratories, aviation computer labs and air traffic control training spaces.

The University anticipated that it would present to the Board six bid packages to be awarded to the contractor during construction. This Item is for bid package 6 of 6.

The University anticipates the final value of this construction management at risk contract will be approximately \$89.5 million.

The overall project estimate is \$101,132,580 which includes design, construction and equipment.

This Bid Package 6: Provide and install capital equipment

Contract Term: 8/05/13-6/12/16

This Bid Package Amount: \$10,902,948

Supplement D
Department of Information Technology
ACTION AGENDA
August 26, 2015

*Agency Contact: C. Kevin Combs (410) 585-3102
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1-IT. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
Information Technology & Communications Division

Contract ID: Computer Projects of Illinois, Inc. Software Maintenance
DPSCS-ITCD 2016-02
ADPICS No.: Q00B6400001

Description: Software maintenance and technical support for the Open Fox/METERS Message Switching System.

Award: Computer Projects of Illinois, Inc., Bolingbrook, IL

Term: 7/1/2015 – 8/31/2016

Amount: **\$288,192**

Procurement Method: Sole Source

MBE Participation: None

Remarks: RETROACTIVE. DPSCS's contract with Computer Projects of Illinois, Inc. expired June 30, 2015. Due to the critical nature of these services, DPSCS instructed the software contractor to continue essential maintenance and support for the Maryland Electronic Telecommunications Enforcement Resources System (METERS) without service interruption.

This recommendation is to ratify the receipt of those software maintenance and support services and to provide for the continuation of the services for one year. Services include 24x7x365 technical support services for:

- *OpenFox Message Technology* (core of METERS): a critical law-enforcement tool that provides access to multiple law enforcement databases including the National Crime Information Center, National Law Enforcement Transmission System, MD Motor Vehicles Administration, and the Maryland Criminal Justice HotFiles databases among others. The technology is used by all Maryland law enforcement and criminal justice agencies, 911 centers, corrections facilities and community supervision agencies.
- *Remote Mobile Data Terminal System:* enables law enforcement officers in Maryland to access criminal and MVA databases from patrol vehicles.

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
August 26, 2015

1-IT. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

(cont'd)

Remarks: *(cont'd)*

Computer Projects of Illinois, Inc. owns the proprietary software and is the sole provider of maintenance and support for the system. There is no other source for the maintenance and support of this critical technology. Due to the proprietary nature of this service, there is no opportunity for MBE participation.

CPI has been performing this service for DPSCS since 2002 and has provided excellent customer service and fulfilled its contractual obligations to the Department.

DoIT Remarks: Recommend retroactive approval pursuant to Section 11-204(c), State Finance & Procurement Article, Annotated Code of Maryland.

Fund Source: 100% General

Approp. Code: Q00A0102

Resident Business: No

MD Tax Clearance: 15-1200-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 26, 2015

Agency Contact: Daniel A. Coleman (410) 209-6030

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2-IT. BALTIMORE CITY COMMUNITY COLLEGE

Contract ID: Regent Education, Inc.
ADPICS No.: R95R5400022- **B6400008**

Description: Software License – Financial Aid Module

Award: Regent Education, Frederick

Terms: 1/18/2015 – 7/18/2015

Amount: \$48,500

Procurement Method: Sole Source

MBE Participation: None

Remarks: RETROACTIVE. BCCC acquired the Regent Education software license using the sole-source procurement method. BCCC has used this software as its financial aid module for more than five years. Regency is a legacy system that will be no longer provide standard maintenance software support after June 30, 2015, requiring BCCC to move to a T&M support contract after January 1, 2016.

It was in the College's best interest for the continuity of services to the students to continue using Regent Education, Inc. services. The price has been determined to be reasonable by the College as it has not increased during the last five years. Typically, this service would be contracted for on multiple-year basis; however, with the impending implementation of a new Enterprise Resource Planning system for the College which will eliminate the need for the Regent system, the College has been reluctant to enter into a multiple year non-cancellable relationship with Regent. Further, the software maintenance will go non-standard on January 1, preventing BCCC from a multi-year maintenance contract.

This contract is retroactive because the department experienced extreme turnover (16 persons within a two-year period) and, owing to this loss of continuity and intellectual capital, it was not noticed that this contract was expiring.

DoIT Remarks: Recommend retroactive approval pursuant to Section 11-204(c) State Finance & Procurement Article, Annotated Code of Maryland.

Supplement D
Department of Information Technology
ACTION AGENDA
August 26, 2015

2-IT. BALTIMORE CITY COMMUNITY COLLEGE (cont'd)

Fund Source: 100% General

Approp. Code: R95C

Resident Business: Yes

MD Tax Clearance: 15-1275-1111

This Item was withdrawn as Item 1-IT from the 6/23/15 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 26, 2015

*Agency Contact: Anthony Fugett (410) 767-1679
Anthony.Fugett@maryland.gov*

3-IT-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT
Central Collections Unit//Debt Management

Contract ID: Software License Support Services
ADPICS No.: F10B5400005, COG40398

Contract Approved: DoIT Item 14-IT (8/13/2014)

Contractor: Columbia Ultimate, Inc., Vancouver, WA

Contract Description: Provide software maintenance and support services to DBM's Central Collection Unit (CCU) for proprietary collections software system.

Modification Description:

- Add debt-management conversion extract process to contract scope for customized programming services to enable CCU to move collections data to new collections application system.
- Extend contract term by two years to allow time for production, testing, and backup during transition to new system.

Original Contract Term: 7/1/2014 – 6/30/2016

Modification Term: 9/1/2015 – 6/30/2018

Original Amount: \$353,142 (2 years)

Modification Amount: \$656,135 (2 years, 10 months)

Prior Modification Amount: \$22,336
(Mod #1: Added system upgrades. DBM-Authorized)

Revised Total Contract Amount: \$1,031,613

Percent +/- (This Modification): +186%

Overall Percent +/-: +192%

Original Procurement Method: Sole Source

MBE Participation: None

Supplement D
Department of Information Technology
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August 26, 2015

3-IT-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT
Central Collections Unit//Debt Management (cont'd)

Remarks: DBM's Central Collections Unit is responsible for collecting all delinquent debts, claims and accounts due to the State (other than most axes, child support, and other debts listed by statute). Typical debts that CCU collects are: college tuition/fees; student loans; public assistance and food stamp overpayments; Parole and Probation restitution accounts; reimbursement for damage to State vehicles; bounced checks; reimbursement for care at State hospital; unpaid workers compensation insurance premiums; Home Improvement Commission awards; and environmental fines.

In 1987, on the basis of a competitive solicitation, DBM awarded to Columbia Ultimate Business Systems, Inc. (now Columbia Ultimate, Inc. to develop an automated collections software application for CCU. The collections software system is a proprietary product custom-designed for CCU's business practices. Since the initial procurement, the Contractor has provided the software maintenance and support services for the software application.

CCU is transitioning to a new collections application package. This modification will allow the data residing on the existing system to be extracted in a format accessible to Debt Manager that can be imported into the new system. The modification requires the process to be table driven so that CCU can perform the needed table set up and extraction conversions as needed with little intervention from CUBS support. The data being sent in the conversion file must be captured so that changes to the data can also be captured and sent in updates as well. This modification also include preparation of existing CCU production environments (production, test, and backup) to support the implementation of the data conversion programs delivered as part of this modification to include both CUBS and Compass imaging functionality and data.

Fund Source: 100% Special (Debt Collection Fees)

Approp. Code: F10A0103

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISED

Supplement D
Department of Information Technology
ACTION AGENDA
August 26, 2015

Agency Contact: Barney Krucoff (443) 370-3008
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4-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Environmental Systems Research Institute Enterprise License Agreement
ADPICS No.: 060B2490012, COG33991

Contract Approved: DoIT Item 4-IT (8/10/2011)

Contractor: Environmental Systems Research Institute (Esri), Redlands, CA

Contract Description: Esri software products, maintenance and support services

Option Description: Exercise second of two 1-year renewal options

Original Contract Term: 9/1/2011 – 8/31/2014 (with two 1-year renewal options)

Option Term: 9/1/2015 – 8/31/2016

Original Amount: \$2,130,000

Option Amount: \$832,252

Prior Mod/Option Amount: \$876,000 [DoIT Item 10-IT-OPT (8/13/2014)]

Revised Total Contract Amount: \$3,838,252

Original Procurement Method: Sole Source

MBE Participation: None

Remarks: Mapping software is used throughout the State and is integrated into day-to-day operations of many State agencies. Geographic Information Systems technology has become a strategic and core business enabler for State government, while serving as an analytical and communications tool. Uses include emergency management (MEMA), law enforcement (MSP), demographic analysis (MDP), economic development (DBED), environmental stewardship (MDE, DNR, MDOT), epidemiology (DHMH), facility and land management (MDOT, DNR), fraud detection (Comptroller and Treasurer), housing and community development (DHCD), land use and transportation planning (MDOT, MDP), performance management/policy analysis (Governor's Office and DLS), property tax assessment (SDAT, MDP), regulatory compliance (MDA), and public information including interactive websites (Governor's Office and multiple agencies). Live, dynamic maps are accessible on agencies' websites for public use.

REVISED

Supplement D
Department of Information Technology
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August 26, 2015

4-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: (cont'd)

Under the Enterprise Licensing Agreement, the State acquires Esri software products, maintenance and support services that are unique to the vendor and not available from an alternate source. Esri, as owner and manufacturer, is the sole provider of the software, and is the only source that can grant the right to copy and deploy Esri software as well as offer manufacturer proprietary software maintenance and support.

When the State exercised the first option year in 2014, the State added products that did not exist when the contract began in 2011. See DoIT Item 10-IT-Opt (8/13/14). The added products were Esri Roads and Highways and Esri ArcGIS GeoEvent Mapping Tools. This modification adds \$27,252 to the maximum contract amount for option year 2 that was specified in the original 2011 Board approval.

There are 59 State agencies/entities named in the Esri license agreement with the option to add others. The fixed contract cost will be allocated to each using agency in proportion to its license consumption. DoIT will continue to be responsible for Esri ELA contract administration, management and oversight.

Fund Source: General and Reimbursable

Approp. Code: 25.02.04 PCA 41G11 (GF)
 25.02.04 PCA 41G19 (RF)

Resident Business: No

The Board of Public Works deferred this Item as Item 2-IT-OPT on the 8/5/2015 Agenda.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 26, 2015

Supplemental

*Contact: Dorothy M. Richburg (410) 554-9285
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5-IT. MARYLAND STATE DEPARTMENT OF EDUCATION
Division of Rehabilitation Services

Contract ID: Upgrade, Maintenance and Support Services for
AWARE Vocational Rehabilitation
Case Management and Tracking System
ADPICS No.: R00B6400002

Description: Provide on-going maintenance, upgrades and support for customized, web-based AWARE Vocational Rehabilitation case management and tracking system.

Award: Alliance Enterprises, Inc., Lacey, WA

Term: 10/1/2015 – 9/30/2020

Amount: \$1,296,855

Procurement Method: Sole Source

MBE Participation: None

Incumbent: Alliance Enterprises, Inc.

Remarks: The Division of Rehabilitation Services (DORS) provides the State's vocational rehabilitation services. After a competitive procurement in June 2001, DORS awarded a contract to Alliance Enterprises, Inc. for a customized, web-based Vocational Rehabilitation Case Management and Tracking System called AWARE. See DBM Item 8-IT [6/20/2001]. Customization for DORS includes a specific module for its Workforce and Technology Center and a batch accounting interface with the State's Financial Management Information System.

The AWARE Case Management System is currently being used in 27 other states. This enables Maryland to leverage the cost of maintaining and upgrading the existing case management system. While Alliance has customized its product to meet Maryland needs, the core functionality of the system is considered proprietary; thus no other contractors are capable of making changes to the system. DORS is aware of two other vendors who provide an off the shelf product used by other states' vocational rehabilitation agencies; both those vendors' products are considered proprietary as well.

Supplement D
Department of Information Technology
ACTION AGENDA
August 26, 2015

Supplemental

5-IT. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)
Division of Rehabilitation Services

Remarks: (cont'd)

The contract provides for two major system updates and two minor systems updates a year. Because of the large number of state vocational rehabilitation agencies using AWARE, Alliance has become a national repository, accumulating an inventory of best practices specifically resulting from and related to vocational rehabilitation case management and vocational rehabilitation agency operations. All previously-installed vocational rehabilitation tracking systems remain active and in full operation in the state agencies that implemented the system.

Under this contract Alliance must: (1) keep the system current and compliant with changes in federal or State regulations and procedures; (2) keep the system compatible with evolutionary changes in underlying technologies associated with the architecture upon which the system depends; and (3) continue to incorporate innovations and enhancements that add to productivity benefits.

Fund Source: 100% Federal

Approp. Code: R00A0120

Resident Business: No

MD Tax Clearance: 15-1340-0001

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement D
Department of Information Technology
ACTION AGENDA
August 26, 2015**

*Agency Contact: Anna Lansaw (410) 767-3763
Alansaw3@mta.maryland.gov*

**6-IT. DEPARTMENT OF TRANSPORTATION
*Maryland Transit Administration***

Contract ID: Web Hosting and Maintenance of
Ride Quality Vehicle Track Interaction Equipment
MRC-15-049-IT; ADPICS No.: J05B6400001

Description: Provide on-going web hosting, maintenance, technical support for MARCTracker and TrackIT websites; provide as-needed, onsite repairs, laboratory repairs, calibrations, software updates, and spare parts as part of the vehicle track interaction equipment maintenance.

Award: ENSCO Rail, Inc., Springfield, VA

Terms: 9/1/2015 – 8/31/2017

Amount: \$199,450

Procurement Method: Sole Source

MBE Participation: None

Incumbent: ENSCO Rail, Inc.

Remarks: This contract is for on-going web hosting, maintenance, and technical support to MARC in support of the MARCTracker and TrackIT (Ride Quality) websites. In addition, the contract will provide as-needed, onsite repairs, laboratory repairs, calibrations, software updates, and spare parts as part of the vehicle track interaction equipment maintenance.

MARC, a division of the MTA, is required by the Federal Railroad Administration to monitor the vehicle track interaction system for anomalies while a passenger train is in operation. The vehicle track interaction monitoring system continuously samples sensor inputs that exceed thresholds of interest and all sensor information back to a central data management system. The information is then cross-checked to eliminate false-positive reports and stored in a database. Any exceptions detected by the system can be searched based on location, railcar number, date and time. In addition, high-priority exceptions are forwarded to MARC personnel by email, text message, or pager.

Supplement D
Department of Information Technology
ACTION AGENDA
August 26, 2015

Supplemental

6-IT. DEPARTMENT OF TRANSPORTATION (cont'd)

Remarks (cont'd):

The Contractor, ENSCO Rail, Inc., has historically provided the monitoring equipment and central reporting platform; the Ride Quality monitoring equipment was purchased by MARC with the reporting system being provided by ENSCO.

No MBE subcontracting goal has been established for this contract because the web hosting and software maintenance services are proprietary to ENSCO, and have no subcontracting opportunities.

Fund Source: 100% Special (Transportation Trust Fund)

Approp. Code: J05H0104

Resident Business: No

MD Tax Clearance: 15-1811-0010

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Supplement D
Department of Information Technology
ACTION AGENDA
August 26, 2015

Agency Contact: Adelline Ntatin (410) 767-2623
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7-IT. DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Contract ID: 1305 Quality Improvement Project
 DHMH/OPASS 16-14454
 ADPICS No.: M00B6400177

Description: Build data warehouse to drive aggregation, analytics, business intelligence, and clinical transformation.

Award: Mid-Atlantic Association of Community Health Centers, Lanham

Terms: 9/1/2015 – 6/29/2018

Amount: \$600,000 (2 years, 10 months)

Procurement Method: Sole Source

MBE Participation: None

Remarks: The recommended contractor, Mid-Atlantic Association of Community Health Centers, is the only federally-designated and approved primary care association for Maryland health centers and the only vendor with access to the information needed to develop a data warehouse that aggregates data from all 15 federally-qualified health centers in Maryland.

Contractor will build a data warehouse under the aegis of the Community Care Informatics Center to drive aggregation, analytics, business intelligence and clinical transformation across its member health centers. The CCIC will provide technical assistance and support to Maryland's federally-qualified health centers and use aggregated data to support health centers sustain operational, clinical and quality-driven excellence while also supporting strategic imperatives related to population health management and value-based purchasing.

Contractor will provide health care services to the medically underserved and uninsured in Maryland. Its mission is to advance and sustain community health systems serving the underserved. Collaboration with DHMH will expand clinical quality enhancement efforts statewide to improve the prevention, identification and control of diabetes and hypertension in Maryland. Contractor will also develop a data warehouse, a scalable infrastructure that will facilitate the collection of data across multiple electronic health record and practice management system platforms from all federally-qualified health centers in the State.

Supplement D
Department of Information Technology
ACTION AGENDA
August 26, 2015

Supplemental

7-IT. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)

Remarks (cont'd):

No MBE or VSBE goals were set because this contract does not contain any subcontractible elements.

Fund Source: 100% Federal

Approp. Code: F0304

Resident Business: Yes

MD Tax Clearance: 15-1583-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

August 26, 2015

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Suzette Moore 410-859-7792
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BPW – 08/26/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-CO-15-014
 Checked Baggage Inspection System (CBIS)
 Baltimore/Washington International Thurgood
 Marshall (BWI Marshall) Airport
 Anne Arundel County
 ADPICS No.: MAACO15014

CONTRACT DESCRIPTION: This contract provides for installation of a new Checked Baggage Inspection System, which includes a new Checked Baggage Resolution Area, On-Screen Resolution Area, new baggage control room, new communications room, and a fire suppression system. The new Checked Baggage Inspection System will be located in the new Concourse E addition currently being constructed under the International Building Expansion project.

AWARD: Clark Construction Group, LLC
 Bethesda, MD

AMOUNT: \$19,274,300

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Clark Construction Group
 Bethesda, MD \$19,274,300

W.M. Schlosser Co., Inc.
 Hyattsville, MD \$22,409,200

G & S
 Wichita, KS \$24,824,518

TERM OF CONTRACT: 862 Calendar Days from Notice to Proceed

MBE PARTICIPATION: 0% (see remarks)

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of
 Contract amount

ITEM: 1-C (Continued)**BPW – 08/26/15****REMARKS:** The Engineer's Estimate was \$17,393,560.

This Solicitation was advertised on eMaryland Marketplace and on the MAA Website. eMaryland Marketplace directly notified over 430 total prospective bidders, including Small Business Enterprises and Minority Business Enterprises. The MAA directly solicited 12 contractors. The solicitation was also sent to the Governor's Office of Minority Affairs and five minority business associations. Twenty sets of specifications and bid documents were sold. A total of four bids were received. Whiting-Turner's bid was rejected for not properly submitting the required bid bond. The rejection was not protested by Whiting-Turner.

Clark Construction Group, LLC's bid is approximately 10.8% above the engineer's estimate due to the general increase in costs with the baggage handling equipment and increased cost of warranty work within the baggage handling industry as compared to the most recent cost data that was available for the cost estimate.

The MBE Goal is zero percent due to the specialized nature of the work and limited subcontractable items of work.

FUND SOURCE: 100% Special Funds**APPROPRIATION CODE:** J06I0003**RESIDENT BUSINESSES:** Yes**MD TAX CLEARANCE:** 15-1706-1011

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Norie Calvert 410-545-0433
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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 2-C

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: AX4015329
 Restorations to the Administration's Salt Storage
 Facilities at Various Locations in Baltimore and
 Harford Counties and Baltimore City
 ADPICS No.: AX4015329

CONTRACT DESCRIPTION: This Contract consists of restorations to the Administration's salt storage facilities in various locations in Baltimore & Harford Counties and Baltimore City.

AWARD: Modern Construction Services, Inc.
 Street, MD

AMOUNT: \$ 298,437 NTE

TERM OF CONTRACT: 09/17/2015 – 12/28/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Modern Construction Services, Inc. Street, MD	\$ 298,437
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Hayes Construction Co. Phoenix, MD	\$326,205
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JLN Construction Services, LLC Baltimore, MD	\$334,248
---	-----------

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist on the contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Eight hundred sixty four contractors were notified for this project on eMaryland Marketplace, 216 of which were MDOT Certified MBE's.

The apparent low bidder, Colossal Contractors, Inc., was deemed a Non-Responsive bidder because they failed to include bid security with their bid for this contract.

ITEM: 2-C (Continued)**BPW – 08/26/15**

100% of the work will be performed by a Certified Small Business Enterprise.

This contract includes pre-established amounts for a total of \$35,000 (11.73% of the total contract value) for miscellaneous materials and equipment allowances.

FUND SOURCE:	100% Special Funds Budgeted to SHA
APPROPRIATION CODE:	J02B0101
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	15-1289-0111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Suzette Moore 410-859-7792
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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 3-C-MOD

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-CO-15-005
 D/E Connector and Security Checkpoint at
 Baltimore/Washington International Thurgood
 Marshall (BWI Marshall) Airport
 Anne Arundel County
 ADPICS No.: CO321805

ORIGINAL CONTRACT APPROVED: DOT Agenda 03/04/2015; Item 03-EX

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MODIFICATION: Modification No. 1 provides for additional funds for modifications to Integrated Airport Security System Infrastructure and expansion of International Baggage Recheck Area.

CONTRACTOR: The Whiting-Turner Contractor Company
 Greenbelt, MD

AMOUNT: \$ 2,400,000

ORIGINAL CONTRACT AMOUNT: \$105,001,379

REVISED CONTRACT AMOUNT: \$107,401,379

PERCENTAGE INCREASE: 2% (Modification No. 1)

TERM OF CONTRACT: 02/04/2015 – 06/06/2017 (Original)
 08/27/2015 – 06/06/2017 (Modification No. 1)

ORIGINAL DBE PARTICIPATION: 22% (DBE Compliance 1.27%)

REMARKS: The original contract provided for construction of a new secure side connector between Concourses D and E, a new passenger security screening checkpoint, and relocation of Gates D1, D3 and D5 to the new connector with a sterile corridor leading to the Federal Inspection Services area to allow for International arrivals.

This modification will allow for the removal of redundant Checkpoint J and eliminate the need to staff the temporary checkpoint during the remainder of the D/E Connector project. MAA has reached an agreement with the TSA to modify the limits of the terminal apron to include the north cargo complex which requires extending the existing Integrated Airport Security System throughout the north cargo

ITEM: 3-C-MOD (Continued)**BPW – 08/26/15**

complex. This improvement will result in significant savings to the MAA in both operating and construction costs.

The Integrated Airport Security System is a proprietary system and all expansions of the system are to be accomplished by Tyco Integrated Security LLC under a separate contract. The general contractor for the DE Connector and Security Checkpoint project will install the entire infrastructure required for the improvements. This includes all raceways, junction and control boxes, power, low voltage cable supplied by the Integrated Airport Security System contractor, and architectural modifications to harden the walls and doors of the buildings.

The cost of this work will include a credit for elimination of the temporary checkpoint. Because it will depend on the actual timing of construction the final value as not been fully determined; we request \$1,800,000 for this item.

Expansions to the international air service by Southwest Airlines Company and other air carriers necessitates modifications to the portion of the terminal utilized to process arriving International passengers. Also, there is a considerable increase in the number of arriving International passengers who connect to domestic flights. At the exit to the Federal Inspection Services area, there is a Baggage Recheck room where connecting passengers can drop their bags to be transferred to the domestic aircraft. This room is small and needs to be reconfigured to accommodate the current and projected demand.

As part of the D/E Connector and Security Checkpoint project, the hard ceiling in this room has to be removed to allow for the installation of large hydronic piping that passes through the area. While this room is under construction for the utility work, there is an opportunity to expand the space at a significant cost savings to doing the work as a separate project. In addition, by doing this work as part of Change Order No. 1, the airport will not impact passengers a second time to expand the Baggage Recheck area under a separate project. The total cost for these changes has not been fully determined; we request \$600,000 for this item.

FUND SOURCE: 2% Federal, 12% Special Funds Budgeted to MAA
86% Passenger Facility Charge Revenue Funds

APPROPRIATION CODE: J06I00003

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$105,001,379	02/04/15 – 06/06/17	03/04/2015	
Modification No. 1	\$2,400,000	08/27/15 – 06/06/17	08/27/2015	Integrated Airport Security System Infrastructure and expansion of International Baggage Recheck Area
Revised Amount	\$107,401,379			

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BPW -- 08/26/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION (Construction)

ITEM: 4-C-MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-0435-0340
 MARC Halethorpe Platform and Pedestrian Bridge
 ADPICS No.: CO324971

ORIGINAL CONTRACT APPROVED: DOT Agenda 02/23/2011, Item 2-C

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: W.M. Schlosser Co., Inc.
 Hyattsville, MD

MODIFICATION: This change order increases the total contract value and is the final settlement of all changes and claims before contract closeout.

AMOUNT: \$1,092,798

ORIGINAL CONTRACT AMOUNT: \$13,988,000

REVISED CONTRACT AMOUNT: \$15,651,703

PERCENTAGE CHANGE: 4.08% (Modification No. 1)
 7.50% (Modification No. 2)
 11.90% (Overall)

ORIGINAL DBE PARTICIPATION: 30% (DBE Compliance 36.5%)

TERM OF CONTRACT: 1,517 Calendar Days (See Attachment 1)

FUND SOURCE: 80% Federal, 20% Special Funds Budgeted to MTA

REMARKS: This contract involved the construction of two high-level station platforms, one northbound and one southbound; two stair and elevator towers with full architectural, mechanical, and electrical support amenities; one pedestrian bridge over the existing Amtrak tracks connecting the stair and elevator towers; four stairways providing access to and from the station southbound platform and a sidewalk adjacent to the parking facility; two accessible ramps from the sidewalk to the southbound platform; one Kiss-and-Ride facility along Potomac Avenue; one accessible sidewalk/ramp connecting the Kiss-and-Ride facility along Potomac Avenue with the northbound platform; as well as the installation of water, sanitary, electrical and communication lines connecting service mains along

ITEM: 4 -C-MOD (Continued)**BPW – 08/26/15**

Southwestern Boulevard and Potomac Avenue with the station; and miscellaneous civil/site work, including parking lot paving, drainage, storm water management, signing, pavement markings, landscaping and other aesthetic improvements.

The plan quantities in the original bid documents involved the project engineer's best information before construction began. The actual quantities of work installed were measured as they were constructed and are being made the final contract quantities. Those final quantities amount to an increase of \$428,432; 3% over the initial contract amount.

As construction began, the contractor encountered various delays including MDE permit revisions, overhead wire conflicts, and Amtrak utility and electrical conflicts. The initial delays were negotiated and MTA agreed to extend the project 110 calendar days. The project completion became April 13, 2013. During construction, the contractor encountered further delays including underground utility conflicts and Amtrak equipment failures, resulting in changes to the scope of work and contract work hours. The project had a partial opening on April 22, 2013, and was given substantial completion on August 12, 2013, when the remaining platform and overhead bridge opened to the public. The contractor submitted claims for delay, disruption, lost time, and differing site conditions. Extensive negotiations then took place at the contractor's office in Hyattsville, the field office in Arbutus, and in email and phone communication between October of 2013 and December 2014. MTA concluded there was partial merit to the contractor claims, and settled with the contractor for \$664,366. The combined final quantity total and claims settlement equals \$1,092,798; the amount of this final change order.

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$13,988,000	670 Calendar Days	BPW 02/23/11, Item 2-C	Initial contract approval
Modification No. 1	-----	182 Calendar Days	DCAR, 1/18/13	
Modification No. 2	\$570,905	-----	BPW 07/24/13, Item 7-C-MOD	
Modification No. 3	-----	181 Calendar Days	DCAR, 12/26/13	
Modification No. 4	-----	183 Calendar Days	DCAR, 4/30/14	
Modification No. 5	-----	182 Calendar Days	DCAR, 12/11/14	
Modification No. 6	\$1,092,797	119 Calendar Days	BPW 08/26/2015; Item 4-C-MOD	
Revised Contract Total	\$15,651,702	1,517 Calendar Days		

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BPW -- 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM: 5-C-MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-1041-0140
 Charlotte Hall Park and Ride Facility
 ADPICS No.: CO324972

ORIGINAL CONTRACT APPROVED: DOT Agenda 05/02/12, Item 1-C

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Reliable Contracting Co., Inc.
 Millersville, MD

MODIFICATION: Modification No. 1 decreases the total contract value and is the final settlement of all changes and claims before contract closeout.

AMOUNT: (\$455,322)

ORIGINAL CONTRACT AMOUNT: \$4,127,394

REVISED CONTRACT AMOUNT: \$3,672,073

PERCENTAGE CHANGE: (11%) – Modification No. 1
 (11%) – Overall

ORIGINAL DBE PARTICIPATION: 30% goal (DBE Compliance 19.13%)

TERM OF CONTRACT: 360 Calendar Days from NTP (See Attachment 1)

FUND SOURCE: 80% Federal; 20% Special Funds Budgeted to MTA

REMARKS: This project involved the construction of a 500-space Park-and-Ride Lot to be used by customers of MTA's Commuter Bus service. The lot includes patron loading, bus shelters, bike lockers, and landscaping. Initial quantities were estimated by the Project Engineer; final quantities for work performed decreased the initial contract value by 11%. The two most significant areas of cost savings were the miscellaneous work allowance and Class 1 excavation. The awarded miscellaneous work allowance, which covers unforeseen contractor costs, was \$529,672; however, the actual amount paid to the contractor was \$166,005, a 68.7% decrease. Class 1 Excavation, which consists of all roadway excavation, including excavation for storm water management facilities, parking lot, and ditches, was originally awarded for \$1,170,000; the actual price was \$1,000,304, a 14.5% decrease.

ITEM: 5-C-MOD (Continued)**BPW – 08/26/15****APPROPRIATION CODE:**

J05H0105

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$4,127,394.00	360 Calendar Days	05/02/12 ; Item 1- C	Initial contract approval
Change Order #1	(\$455,321.74)	0 Calendar Days		
Revised Contract Total	\$3,672,072.26	360 Calendar Days		

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BPW – 08/26/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 6-AE

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: MDTA 2013-06 A-A and -B
 Comprehensive Project Planning and Miscellaneous
 Engineering Services

CONTRACT DESCRIPTION: These two task order based contracts, will provide comprehensive project planning, design and miscellaneous engineering services for the Maryland Transportation Authority.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on August 6, 2015.

AWARDS:

Rummel, Klepper & Kahl LLP
 Baltimore, MD Contract A

Jacobs Engineering, Inc. /
 Wallace Montgomery & Associates, LLP (JV)
 Baltimore, MD Contract B

AMOUNT: \$4,000,000 NTE (Contract A)
\$3,000,000 NTE (Contract B)
 \$7,000,000 NTE (Grand Total)

TERM OF CONTRACT: Five Years from Notice to Proceed

MBE PARTICIPATION: 30% each

VSBE PARTICIPATION: 1% each

PROPOSALS:

	<u>Technical Proposal Rating (Max 2500)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Rummel, Klepper & Kahl LLP Baltimore, MD	2371	1	\$4,000,000 (Contract A)

ITEM: 6-AE (Continued)**BPW – 08/26/15****PROPOSALS (Continued):**

	<u>Technical Proposal Rating (Max 2500)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Jacobs Engineering, Inc./ Wallace Montgomery & Associates, LLP (JV) Baltimore, MD	2233	2	\$3,000,000 (Contract B)
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	2169	3	N/A
Whitman, Requardt & Associates, LLP Parsons Brinckerhoff, Inc. JV	1963	4	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on the SHA web page. A total of four engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

The Consultant shall perform work including but not be limited to: project planning; environmental services; design services and miscellaneous consulting services including revenue and expense forecasting; toll analyses and studies pertaining to operating systems as directed by MDTA. Assignments may vary from providing travel demand modeling services, design services, developing secondary and cumulative effects analyses and conducting public involvement activities to completing environmental documents meeting the requirements of the National Environmental Policy Act or the Maryland Environmental Policy Act, as applicable to MDTA projects.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: 100% Toll Revenue

APPROPRIATION CODE: 29.10.02.01

RESIDENT BUSINESSES: Rummel, Klepper & Kahl LLP Yes
Jacobs Engineering, Inc./ Yes
Wallace Montgomery & Associates, LLP JV

MD TAX CLEARANCE: Rummel, Klepper & Kahl LLP 15-1296-1111
Jacobs Engineering, Inc./ 15-1297-1111
Wallace Montgomery & Associates, LLP (JV)

BOARD OF PUBLIC WORKS ACTION—THE ABOVE-REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 08/26/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 7-AE

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: MDTA 2013-06 B
 Comprehensive Project Planning and Miscellaneous
 Engineering Services

CONTRACT DESCRIPTION: This one task order based contract will provide comprehensive project planning, design and miscellaneous engineering services for the MDTA.

PROCUREMENT METHOD: Maryland Architectural and
 Engineering Services Act; recommendation
 approved by the Transportation Professional
 Services Selection Board on August 6, 2015
 (Small Business Reserve)

AWARD: The Wilson T. Ballard Company Consulting
 Engineers
 Owings Mills, MD

AMOUNT: \$1,000,000 NTE

TERM OF CONTRACT: Five Years from Notice to Proceed

MBE PARTICIPATION: 0% (single element of work)

PROPOSALS:

	<u>Technical Proposal Rating (Max 2375)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
The Wilson T. Ballard Company Consulting Engineers Owings Mills, MD	2079	1	\$1,000,000
RJM Engineering, Inc. Ellicott City, MD	1642	2	N/A
Transportation Economics & Management Systems, Inc. Frederick, MD	1527	3	N/A

ITEM: 7-AE (Continued)**BPW – 08/26/15**

REMARKS: This Small Business Reserve Solicitation was advertised in The Daily Record, eMaryland Marketplace and on the SHA web page. A total of three engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

The Consultant shall perform work including but not be limited to: project planning, environmental services; design services and miscellaneous consulting services including revenue and expense forecasting, toll analyses and studies pertaining to operating systems as directed by MDTA. Assignments may vary from providing travel demand modeling services, design services, developing secondary and cumulative effects analyses and conducting public involvement activities to completing environmental documents meeting the requirements of the National Environmental Policy Act or the Maryland Environmental Policy Act, as applicable to MDTA projects.

The Wilson T. Ballard Company Consulting Engineers is a Certified Small Business Enterprise.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE:	100% Toll Revenue
APPROPRIATION CODE:	29.10.02.01
RESIDENT BUSINESSES:	Yes
MD TAX CLEARANCE:	15-1295-0111

BOARD OF PUBLIC WORKS ACTION—THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Anna Lansaw 410-767-3763
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BPW—08/26/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 8-AE

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: MTA-1399C
 On-Call Systems Safety Services
 ADPICS NO. TMTA1399C

CONTRACT DESCRIPTION: This is one of four task order contracts to provide on-call systems safety services on an as-needed basis.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; Recommendation approved by the Transportation Professional Services Selection Board on July 9, 2015.

AWARD: ADS System Safety Consulting, LLC
 Brookeville, MD

TERM OF CONTRACT: 09/17/2015 – 09/16/2020

AMOUNT: \$10,000,000 NTE

PROPOSALS:

	<u>Technical Proposal Rating (Max=1500)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
AECOM Technical Services, Inc. Baltimore, MD	1209	1	\$10,000,000 Contract A BPW Approval on 08/05/15
CH2M Hill, Inc. Baltimore, MD	1177	2	Contract B
ADS System Safety Consulting, LLC Brookeville, MD	1136	3	\$10,000,000 (Contract C)
Parsons Brinckerhoff, Inc./ Gannett Fleming, Inc. (JV) Baltimore, MD	1089	4	Contract D

ITEM: 8-AE (Continued)**BPW—08/26/15****PROPOSALS (Continued)**

	Technical Proposal Rating (Max=1500)	Technical Ranking	NTE Price
TRC Engineers, Inc. Lanham, MD	869	5	N/A
STV Incorporated Baltimore, MD	868	6	N/A
Interfleet Technology, Inc. Exton, PA	853	7	N/A

DBE PARTICIPATION: 70%

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace, SHA and on the MTA Web Sites. A total of seven engineering consultant firms were sent Request for Proposals for these services. Seven Technical Proposals were received.

The Consultant will provide communications and security systems engineering services for the MTA's Office of Safety Quality Assurance and Risk Management on an as-needed task order basis. These services will provide support for the procurement of fire/life safety, safety training, safety certification quality control and management support. The MTA may request numerous task orders from various and specialty disciplines to support this broad program (including engineering, planning and inspection services) toward complying with EPA/MDE regulations along with various counties and local municipalities where MTA/MARC operate. We required specialty database development and monitoring for compliance issues along with program management resources.

These services may also include, but are not limited to the following tasks: systems safety engineering support for capital projects, database enhancement and administration support, fire life safety support, system safety engineering and management support, environmental engineering and management support, safety and security management plans, emergency preparedness and management support, construction safety and inspection support, quality assurance and other related services as required.

This contract will support the following important projects:

- Purple Line – FTA Systems Safety Program Plan (SSPP)
- Purple Line – New Starts Project Related Reviews
- Bus Main Shop
- Kirk Avenue Bus Facility
- Bus Unified Systems Architecture
- Homeland Security Closed Circuit Television (CCTV) Phase V

MTA has an Environmental Policy in place to promote environmental stewardship across all modes/departments during our operations. Consistent with MTA's "Environmental Policy," MTA provides vital transportation services to the State of Maryland. In conducting MTA's mission we must manage daily processes and handle products that may impact the environment. In addition, the MTA must plan

ITEM: 8-AE (Continued)**BPW—08/26/15**

future transportation services and facilities that reflect the growing role of transit in the region. The protection of the environment is one of the MTA's most important responsibilities as we seek to accomplish our mission. Omitting this discipline from contract projects will increase exposure and risk.

The DBE goal established for this contract was 21%; however the contractor is exceeding the DBE goal by 49%.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-1197-0111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 08/26/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 9-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2011-05 A
 Commercial Vehicle Information System Network
 and Design and Upgrade of Truck Weigh and
 Inspection Station and Services, Statewide
 ADPICS No.: SBCS1105A

CONTRACT DESCRIPTION: This is one of two open-end task order contracts to provide Commercial Vehicle Information System Network and Design and Upgrade of Truck Weigh and Inspection Station and Services, Statewide. This contract will be for services to be performed statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on August 6, 2015.

AWARD: Brudis & Associates, Inc.
 Columbia, MD

AMOUNT: \$2,000,000 NTE

TERM OF CONTRACT: 09/01/2015 – 08/31/2020

DBE PARTICIPATION: 27%

PROPOSALS:

	<u>Technical Proposal Rating (Max 610)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Brudis & Associates, Inc. Columbia, MD	414.2	1	\$2,000,000 (Contract A)
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	412.6	2	\$2,000,000 Contract B BPW Approval on 6/23/2015
Whitman, Requardt & Associates, LLP Baltimore, MD	405.7	3	N/A

ITEM: 9-AE (Continued)**BPW – 08/26/15**

REMARKS: The solicitation was advertised in The Daily Record, eMaryland Market Place and on SHA's web page. A total of three engineering consultant firms submitted technical proposals for this project.

The Consultant shall perform Commercial Vehicle Information System Network and Design and Upgrade of Truck Weigh and Inspection Station and Services, Statewide. Services shall include but not be limited to: perform studies and planning; design of Commercial Vehicle Information System Network and Weigh-in-Motion, Mainline Electronic Screening Systems, Closed Circuit Television Systems, Thermal Imaging Systems, License Plate Reader Systems, Lighting Protectors, New and/or Upgrade of existing Inspection Pits, Scalehouse Office Trailers, Entrance/Exit Ramps, Static Scales, Signing, Traffic Control Devices, Structural Design, Geometric Design, Lane Control Signal Design, and Motor Carrier Safety Assistance Program needs.

100% of the work will be performed by a Certified Small Business Enterprise.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE:	Federal and Special Funds Budgeted to SHA
APPROPRIATION CODE:	J02B0101
RESIDENT BUSINESSES:	Yes
MD TAX CLEARANCE:	15-0806-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION: (AE Services)

ITEM: 10-AE-MOD

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-AE-11-001
 Comprehensive Environmental Planning Services at
 Baltimore/Washington International Thurgood
 Marshall (BWI Marshall) and Martin State (MTN)
 Airports
 Anne Arundel and Baltimore Counties
 ADPICS No.: MAAAE11001

ORIGINAL CONTRACT APPROVED: DOT Agenda 01/26/2011; Item 04-AE

ORIGINAL PROCUREMENT METHOD: Maryland Architectural and Engineering Services
 Act

MODIFICATION: Modification No. 1 provides for additional time to allow for the completion of
 Environmental Assessment programs.

CONTRACTOR: HNTB Corporation
 Arlington, VA

AMOUNT: \$0

ORIGINAL CONTRACT AMOUNT: \$8,500,000

REVISED CONTRACT AMOUNT: \$8,500,000

PERCENTAGE INCREASE: 0% (Modification No. 1)

TERM OF CONTRACT: 1/26/2011 – 01/25/2016 (Original)
 1/26/2016 – 01/25/2018 (Modification No. 1)

ORIGINAL DBE PARTICIPATION: 16% (DBE Compliance 27.65%)

REMARKS: The MAA is requesting a 2-year extension to allow for the completion of the BWI Marshall Environmental Assessment for 2016-2021 improvements, and the ongoing Martin State Airport Environmental Assessment for proposed development through 2020. Both tasks were anticipated and budgeted in the original 2011 Procurement fund certification request; however, it was anticipated that both tasks would be completed by the end of the current contract term - January 2016. Both Environmental Assessment efforts have experienced delays due to federal regulatory agency requirements and processes beyond our control. The contract has the necessary funds remaining to allow completion of these efforts.

ITEM: 10-AE-MOD (Continued)**BPW – 08/26/15**

Procurement of new environmental planning consultant contracts is underway; however, MAA is of the opinion that transitioning to a different consultant to finish the ongoing assessment is not in the best interest of the State.

FUND SOURCE: N/A**APPROPRIATION CODE:** J06I0003**RESIDENT BUSINESS:** No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$8,500,000	01/26/2011 – 01/25/2016	01/26/2011, Item 04-AE	Original approval
Modification No. 1	\$0	01/26/2016 – 01/25/2018	08/26/2015, Item 10-AE-MOD	Time extension only

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BPW – 08/26/15

REVISED

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION: Architectural/Engineering (A&E)

ITEM: 11-AE-MOD

MARYLAND PORT ADMINISTRATION:

CONTRACT ID: BCS 2007-06 A, B and C
 Planning, Development, Engineering, Design,
 System Integration and Support Services for
 CHART
 ADPICS No. CO325829 (SBCS0706A), CO325830
 (SBCS0706B), and CO325831 (SBCS0706C)

ORIGINAL CONTRACT APPROVED: Contract A
 DOT Agenda 07/16/2008; Item 3-AE

Contract B
 DOT Agenda 06/25/2008; Item 8-AE

Contract C
 DOT Agenda 05/21/2008; Item 12-AE

ORIGINAL PROCUREMENT METHOD: Maryland Architectural and Engineering Services
 Act

CONTRACTOR: Contract A
 Jacobs Engineering Group, Inc.
 Baltimore, MD

Contract B
 Telvent USA, LLC
 Rockville, MD

Contract C
 Daniel Consultant, Inc., Integrated Control Systems,
 Inc., DMJM Harris, Inc. (JV)
 Columbia, MD

MODIFICATION: Modification No. 5 provides additional funding, as well as time, for continuation
 of current and future project task-orders.

AMOUNT: \$600,000 NTE each \$1,800,000 NTE (Grand Total)

ORIGINAL CONTRACT AMOUNT: \$2,000,000 NTE

ITEM: 11-AE-MOD (Continued)

BPW – 08/26/15

REVISED**REVISED CONTRACT AMOUNT:**

\$4,015,000 NTE (Contract A)
 \$3,500,000 NTE (Contract B)
 \$3,500,000 NTE (Contract C)

PERCENTAGE INCREASE:

Contract A
 30% (Modification No. 5)
 100.75% (Overall)

\$415,000 (Modification No. 1)
 \$400,000 (Modification No. 2)
 \$600,000 (Modification No. 3)
 \$0 (Modification No. 4)

Contract B and C
 30% (Modification No. 5)
 75% (Overall)

\$300,000 (Modification No. 1)
 \$600,000 (Modification No. 2)
 \$0 (Modifications No. 3 & 4)

TERM OF CONTRACT:

Contract A
 07/16/2008 – 07/01/2012 (Original)
 07/01/2012 – 01/01/2014 (Modification No. 2)
 01/01/2014 – 07/01/2015 (Modification No. 3)
 07/01/2015 – 10/01/2015 (Modification No. 4)
 10/01/2015 – 06/01/2016 (Modification No. 5)

Contract B
 06/25/2008 – 06/01/2012 (Original)
 06/01/2012 – 12/01/2013 (Modification No. 1)
 12/01/2013 – 06/01/2015 (Modification No. 2)
 06/01/2015 – 07/01/2015 (Modification No. 3)
 07/01/2015 – 10/01/2015 (Modification No. 4)
 10/01/2015 – 06/01/2016 (Modification No. 5)

Contract C
 05/21/2008 – 05/01/2012 (Original)
 05/01/2012 – 11/01/2013 (Modification No. 1)
 11/01/2013 – 05/01/2015 (Modification No. 2)
 05/01/2015 – 07/01/2015 (Modification No. 3)
 07/01/2015 – 10/01/2015 (Modification No. 4)
 10/01/2015 – 06/01/2016 (Modification No. 5)

DBE PARTICIPATION:

23 %

DBE COMPLIANCE:

13.30% (Contract A)
 7.23% (Contract B)
 61.79% (Contract C)

ITEM: 11-AE-MOD (Continued)**BPW – 08/26/15****REVISED**

REMARKS: These contracts provide support for the Coordinated Highway Action Response Team (CHART) program. This program is a joint effort of the MDOT, MDTA and the Maryland State Police, in cooperation with other federal, state and local agencies. CHART's mission is to improve "real-time" operations of Maryland's highway system through teamwork and technology.

Services that are provided through these contracts include: planning and project development support tasks such as identification of Intelligent Transportation System device deployment and development of Uninterruptable Power Supply backup power project for all statewide CHART CCTV cameras; emergency implementation and support for assignments such as statewide Automatic Vehicle Location deployment for both emergency response and maintenance vehicles; CHART statewide Traffic Incident Management Patrol Expansion Plan Development; development of Portable Trailer Mount CCTV Camera and Dynamic Message Sign deployment projects; updating and retrofitting the maintenance intensive roadway weather information systems and highway advisory radios for severe winter weather operations; and exploration of feasible technology alternatives. Significant necessity of the multiple CHART initiatives that provide State officials and the traveling public with real-time traffic information and safety related road conditions has vastly contributed to the depletion of these contracts at a much faster rate than anticipated. The requested extension and increase in value is needed to allow new procurement to be finalized and to provide sufficient overlap in contracts to properly transition assignments.

The replacement contracts, BCS 2015-01, were advertised in the Daily Record, eMaryland Marketplace and on SHA's Consultant Service Center's webpage on April 24, 2015. SHA anticipates presenting the replacement contracts (BCS 2015-01) to the Board of Public Works for award in the spring of 2016.

Contract BCS 2007-06 A currently has achieved 13.30% DBE participation but has committed DBE task assignments totaling 23% to meet the established DBE goal. Contract BCS 2007-06 B currently has achieved 7.23% DBE participation and currently has committed DBE task assignments totaling 13.4%. SHA's CHART plans on committing 35% of the additional \$600,000 requested contract authority to DBE firms on BCS 2007-06 B to increase the DBE participation. Contract BCS 2007-06 C is a tri-venture with one entity being a certified DBE firm and is exceeding the 23% DBE goal with a current DBE participation of 61.79% but has committed DBE task assignments totaling 72.1%.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION—THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

REVISED

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
BCS 2007-06 A				
Original Contract	\$2,000,000	07/16/2008 – 07/01/2012	Initial contract approval 07/16/08 BPW , Item #3-AE	To provide unified effort for Homeland Security preparedness
Modification No.1	+\$415,000	N/A	09/16/09 BPW, Item #10-AE-MOD	Support of CHART and ITS Services
Modification No.2	+\$400,000	07/01/2012 – 01/01/2014	04/18/12 BPW, Item #4-AE-MOD	Support of CHART and ITS Services
Modification No.3	+\$600,000	01/01/2014 – 07/01/2015	10/02/13 BPW, Item #17-AE-MOD	Support of CHART and ITS Services
Modification No.4	N/A	07/01/2015 – 10/01/2015	06/02/15 DCAR	Additional time to prepare for BPW Agenda Item
Modification No.5	+\$600,000	10/01/2015 – 06/01/2016	08/26/2015, # 11-AE-MOD	Additional time to award replacement contracts
Revised Contracts Total	\$4,015,000	8 years		

REVISED**ATTACHMENT I**

	Amount	Term	BPW/DCAR Date	Reason
BCS 2007-06 B				
Original Contract	\$2,000,000	06/25/2008 – 06/01/2012	Initial contract approval 6/25/08 BPW, Item #8-AE	To provide unified effort for Homeland Security preparedness
Modification No.1	+\$300,000	06/01/2012 – 12/01/2013	04/18/12 BPW, Item #4-AE- MOD	Support of CHART and ITS Services
Modification No.2	+\$600,000	12/01/2013 – 06/01/2015	10/02/13 BPW, Item #17-AE- MOD	Support of CHART and ITS Services
Modification No.3	N/A	06/01/2015 – 07/01/2015	04/13/15 DCAR	Support of CHART and ITS Services
Modification No.4	N/A	07/01/2015 – 10/01/2015	06/02/15 DCAR	Additional time to prepare for BPW Agenda Item
Modification No.5	+\$600,000	10/01/2015 – 06/01/2016	08/26/2015, # 11-AE-MOD	Additional time to award replacement contracts
Revised Contracts Total	\$3,500,000	8 years		

REVISED**ATTACHMENT I**

	Amount	Term	BPW/DCAR Date	Reason
BCS 2007-06 C				
Original Contract	\$2,000,000	05/21/2008 – 05/01/2012	Initial contract approval 5/21/08 BPW, Item #12-AE	To provide unified effort for Homeland Security preparedness
Modification No.1	+\$300,000	05/01/2012 – 11/01/2013	04/18/13 BPW, Item #4-AE- MOD	Support of CHART and ITS Services
Modification No.2	+\$600,000	11/01/2013 – 05/01/2015	10/02/13 BPW, Item #4-AE- MOD	Support of CHART and ITS Services
Modification No.3	N/A	05/01/2015 – 07/01/2015	4/13/15 -DCAR	Support of CHART and ITS Services
Modification No.4	N/A	07/01/2015 – 10/01/2015	06/02/15 DCAR	Additional time to prepare for BPW Agenda Item
Modification No.5	+\$600,000	10/01/2015 – 06/01/2016	08/26/2015, # 11-AE-MOD	Additional time to award replacement contracts
Revised Contracts Total	\$3,500,000	8 years		

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MODIFICATION/RENEWAL OPTION: (Service)

ITEM: 12-S-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-SV-13-005
 Transportation Security Administration Designated
 Aviation Channeling Services at
 Baltimore/Washington International Thurgood
 Marshall (BWI Marshall) Airport
 Anne Arundel County
 ADPICS No.: ~~MAASV13005~~ **CO325781**

ORIGINAL CONTRACT APPROVED: DOT Agenda 07/24/13, Item 17-M

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Telos Identity Management Solutions, LLC
 Ashburn, VA

RENEWAL OPTION: Exercise the Renewal Option for a period of two years from September 23, 2015 through September 22, 2017.

MODIFICATION: Modification No. 1 provides for addition of a mandatory bi-annual Criminal History Record Check for all employees as required by the Transportation Security Administration.

ORIGINAL CONTRACT AMOUNT: \$317,461

AMOUNT: \$ 56,888 (Modification No. 1)
 \$303,224 (Renewal Option)

PRIOR MOD/OPTION AMOUNTS: \$0

REVISED CONTRACT AMOUNT: \$677,573

PERCENTAGE INCREASE: 103% (Overall)

TERM OF CONTRACT: 09/23/2013 - 09/22/2015 (Original Base Term)
 09/23/2015 – 09/22/2017 (Modification No. 1)
 09/23/2015 – 09/22/2017 (Renewal Option No. 1)

ORIGINAL MBE PARTICIPATION: 0% (see remarks)

REMARKS: This contract provides for the criminal history record checks and security threat assessment results for the Office of Airport Security at BWI Marshall.

ITEM: 12-S-OPT (Continued)**BPW – 08/26/15**

Telos Identity Management Solutions, LLC is reliable and has satisfactorily, through their performance, demonstrated the ability to meet MAA deadlines and contract requirements. Telos Identity Management Solutions, LLC has helped BWI Marshall meet TSA requirements for airport security requirements and Criminal History Record Checks which are essential to meeting aviation security.

This action represents the exercising of a two-year renewal option that was provided for in the original contract. Modification No. 1 provides for a Criminal History Record Check every 2 years for all employees as required by the Transportation Security Administration.

This contract has 0% MBE goal due to the fact that no MBE firms are certified to perform criminal history background checks and security threat assessment results.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06100002

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$317,461	09/23/13 – 09/22/15	07/24/13, Item 17-S	
Renewal	\$303,224	09/23/15 – 09/22/17	08/26/15; Item 12-S-OPT	As provided for in original contract.
Modification No. 1	\$56,888	09/23/17 - 09/22/17	08/26/15; Item 12-S-OPT	Criminal History Record Check every two years for all employees as required by TSA
Revised Amount	\$677,573			

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

MAINTENANCE CONTRACT:

ITEM: 13-M

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-MC-16-023
 Inspection, Repair and Maintenance of Emergency
 Generators at Baltimore/Washington International
 Thurgood Marshall (BWI Marshall) and Martin
 State (MTN) Airports
 Anne Arundel and Baltimore Counties
 ADPICS NO: MAAMC16023

CONTRACT DESCRIPTION: The Contract provides for preventive maintenance and repair services of 26 emergency generators at BWI Marshall and MTN Airports.

AWARD: Curtis Engine & Equipment Company
 Baltimore, MD

TERM OF CONTRACT: 10/01/2015 – 09/30/2020

AMOUNT: \$1,164,322

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Curtis Engine & Equipment Company Baltimore, MD	\$1,164,322
--	-------------

Freestate Electrical Service Company Laurel, MD	\$1,401,579
--	-------------

EMCOR Combustioneer Corporation Rockville, MD	\$1,614,783
--	-------------

LIVING WAGE ELIGIBLE: Yes

MBE PARTICPATION: 0% (specialized work)

PERFORMANCE SECURITY: Performance Bond at 100% of Contract Amount
 Exists

ITEM: 13-M (Continued)**BPW- 08/26/15**

REMARKS: This Small Business Preference Solicitation was advertised on eMaryland Marketplace and on the MAA Website. eMaryland Marketplace directly notified 124 total prospective bidders including 23 Small Business Enterprises and 11 Minority Business Enterprises. The MAA directly solicited 13 prospective bidders, as well as 8 MBE firms. The solicitation was sent to the Governor's Office of Minority Affairs and five minority business associations. Five sets of specifications were sold; three bids were received.

Curtis Engine and Equipment Company is a Certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds budgeted to MAA

APPROPRIATION CODE: J06I0002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-1923-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 08/26/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 14-M

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: 20150019
 Janitorial Services – Point Breeze Complex

CONTRACT DESCRIPTION: This contract is for janitorial services at the MDTA, Point Breeze Complex in Baltimore, MD.

AWARD: National Center on Institutions & Alternatives, Inc.
 Baltimore, MD

AMOUNT: \$390,126 (3 years; Base Term)
\$260,084 (2 years; Renewal Option)
 \$650,210 (Grand Total)

TERM OF CONTRACT: 09/02/2015 – 09/03/2018 w/one 2-year renewal option

PROCUREMENT METHOD: Community Service Provider

LIVING WAGE ELIGIBLE: No (Community Service Provider)

MBE PARTICIPATION: 0% (Community Service Provider)

REMARKS: This contract will be performed by a Community Service Provider. The Pricing and Selection Committee approved the rates for these services on June 18, 2015. The National Center on Institutions & Alternatives, Inc. is a Certified Minority Business Enterprise.

FUND SOURCE: 100% Toll Revenue

APPROPRIATION CODE: 29.10.02.01

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-1665-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-0433
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BPW – 08/26/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 15-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 479D31417
 Application of Thermoplastic Pavement Markings
 at Various Locations in Montgomery & Prince
 George's Counties (District 3)
 ADPICS NO: 479D31417

CONTRACT DESCRIPTION: This contract consists of the application of thermoplastic pavement markings at various locations in District 3.

AWARD: Proline Painting Inc.
 Jamaica, NY

AMOUNT: \$1,251,000 NTE

TERM OF CONTRACT: 09/17/2015 – 12/31/2017

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Proline Painting Inc. \$1,251,000
 Jamaica, NY

Midlantic Marking, Inc. \$1,470,000
 Gaithersburg, MD

Traffic Lines, Inc. \$2,087,000
 Farmingdale, NJ

Denville Line Painting, Inc. \$2,147,500
 Rockaway, NJ

Priceless Industries, Inc. \$2,722,780
 Baltimore, MD

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (single element of work)

ITEM: 15-M (continued)**BPW - 08/26/15****PERFORMANCE SECURITY:**Performance Bond for 100% of the award amount
exist on this contract**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Fifty-nine contractors were notified for this project on eMaryland Marketplace; 15 of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business Enterprise.

FUND SOURCE:

100% Special Funds Budgeted to SHA

APPROPRIATION CODE:

J02B0102

RESIDENT BUSINESS:

No

MD TAX CLEARANCE:

15-1740-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN***WITH DISCUSSION**WITHOUT DISCUSSION*

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 16-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 528D41418R
 Maintenance and Repairs to Highway Street
 Lighting at Various Locations in Baltimore &
 Harford Counties (District 4)
 ADPICS NO: 528D41418R

CONTRACT DESCRIPTION: This contract consists of maintenance and repairs to highway street lighting at various locations in District 4.

AWARD: Lighting Maintenance, Inc.
 Linthicum, MD

AMOUNT: \$2,234,831 NTE

TERM OF CONTRACT: 09/17/2015 – 12/31/2018

PROCUREMENT METHOD: Competitive Sealed Bidding
 (Single Bid Received)

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the
 award amount exist on this contract

REMARKS: This work involves the repair/maintenance of lighting that was designed in accordance with American Association of State Highway & Transportation Officials standards for roadway lighting. The illumination standards are established by the Illumination Engineering Society. For street lighting SHA uses full “luminaire cutoffs,” there is only a 3% spillover at 80% axis. These fill cutoffs are usually less glaring to drivers, yet they distribute full intensity light to the ground. High mast lighting is designed as straight “down lighting” and is used on major highways.

The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. Two hundred thirteen contractors were notified for this project on eMaryland Marketplace; 53 of which were MDOT Certified MBE’s. This is a rebid of this contract which originally opened on October 9, 2014, and Lighting Maintenance, Inc. was the single bidder. Because this was the second contract in a row for

ITEM: 16-M (continued)**BPW - 08/26/15**

these services in this region awarded to this firm as a single bidder, SHA attempted to negotiate lower prices. The negotiations were ultimately unsuccessful and the single bid was rejected in favor of doing additional outreach to the vendor community and rebidding the contract. In addition to eMaryland Marketplace, direct solicitations were sent to nine firms who have performed this type of work on SHA contracts in the past. Despite these additional efforts, the solicitation resulted in another single bid for this critical work. The primary reason provided by the firms for not bidding on this contract were current workload, and geographic proximity being too far from the company to cover on an on-call basis. SHA has evaluated the prices of this contract and compared to several contracts that were competitively bid in other areas, and determined that the prices submitted by Lighting Maintenance, Inc. are fair and reasonable.

This contract includes pre-established amounts for a total of \$211,809 (9.48% of the total contract value) for payment of utility locating, specialized equipment for lighting repairs, specialized subcontractors for lighting repairs, and materials allowances.

FUND SOURCE:	100% Special Funds Budgeted to SHA
APPROPRIATION CODE:	J02B0102
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	15-1769-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN*****WITH DISCUSSION******WITHOUT DISCUSSION***

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BPW – 08/26/15

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 17-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 54915G1418
 Highway Maintenance Contract Support for the
 Gaithersburg Shop at Various Locations in
 Montgomery County
 ADPICS NO: 54915G1418

CONTRACT DESCRIPTION: This contract consists of highway maintenance contract support for the Gaithersburg Shop at various locations in Montgomery County. This work includes but is not limited to: brush cutting; landscaping; ditch cleaning; trash removal; mowing grass; snow removal and; highway building and rest area maintenance.

AWARD: C & C Management Group, Ltd.
 Frederick, MD

AMOUNT: \$686,592 NTE

TERM OF CONTRACT: 09/17/2015 – 06/30/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

C & C Management Group, Ltd Frederick, MD	\$686,592
Earn Contractors Gaithersburg, MD	\$713,780
SidebySide Lawns, Gutter, Home Staging Owings Mills, MD	\$738,202
Colossal Contractors, Inc. Burtonsville, MD	\$759,860
Just Business, LLC Baltimore, MD	\$778,292
Blue Diamond Enterprises, LLC Baltimore, MD	\$893,492

ITEM: 17-M (continued)

BPW - 08/26/15

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. One hundred thirty-seven contractors were notified for this project on eMaryland Marketplace; 31 of which were MDOT Certified MBE's.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-1094-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN***WITH DISCUSSION**WITHOUT DISCUSSION*

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 18-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4320051418SB
 Spot Litter Pick up at Various Locations in Calvert,
 Charles & St. Mary's Counties
 ADPICS NO: 4320051418

CONTRACT DESCRIPTION: This contract consists of spot litter pick up at various locations in Calvert, Charles & St. Mary's Counties.

AWARD: Desper & Sons Ground FX Lawns & Landscapes
 Bowie, MD

AMOUNT: \$268,050 NTE

TERM OF CONTRACT: 09/17/2015 – 06/30/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Desper & Sons Ground FX Lawns & Landscapes Bowie, MD	\$268,050
Colossal Contractors, Inc. Burtonsville, MD	\$276,000
Blue Diamond Enterprises, LLC Baltimore, MD	\$280,410
Earn Contractors Gaithersburg, MD	\$303,530
Smallwood Ground Maintenance Forestville, MD	\$432,710

LIVING WAGE ELIGIBLE Yes

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

ITEM: 18-M (continued)**BPW – 08/26/15**

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Two hundred eleven contractors were notified for this project on eMaryland Marketplace; 52 of which were MDOT Certified MBE's.

The apparent low bidder, Just Business, LLC was deemed a Non-Responsive Bidder because they failed to bid on all the items of this contract. The 2nd lowest bidder, BWWS, LLC asked to withdraw their bid because of major clerical errors on the bid pricing sheets.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-1850-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 19-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4990251417
 Protection Vehicle Services at Various Locations in
 Anne Arundel County
 ADPICS NO: 4990251417

CONTRACT DESCRIPTION: This contract consists of providing Protection Vehicle with a Truck Mount Attenuator at various locations in Anne Arundel County.

AWARD: Unified Solutions Services, LLC
 Columbia, MD

AMOUNT: \$684,000 NTE

TERM OF CONTRACT: 09/17/2015 – 06/30/2017

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Unified Solutions Services, LLC Columbia, MD	\$684,000
Allied Contractors, Inc. Baltimore, MD	\$1,089,000
Consolidated Services, Inc. Baltimore, MD	\$1,152,000
The Kalika Construction Group USA, LLC Towson, MD	\$1,584,000

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: None

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web

ITEM: 19-M (continued)**BPW – 08/26/15**

Page. Thirty-nine contractors were notified for this project on eMaryland Marketplace; nine of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Minority Business Enterprise and Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-1188-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 20-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: HCSEC18
 Security Services for the Administration's Hanover Complex located in Anne Arundel County
 ADPICS NO: HCSEC18

CONTRACT DESCRIPTION: This contract consists of providing security services for the Administration's Hanover complex located in Anne Arundel County.

AWARD: Amazing Security & Investigations
 College Park, MD

AMOUNT: \$1,325,461 NTE

TERM OF CONTRACT: 09/17/2015 – 09/15/2018

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Amazing Security & Investigations College Park, MD	\$1,325,461
BTI Security Rockville, MD	\$1,424,884
Watkins Security Agency Baltimore, MD	\$1,473,197
Graham Security Services, Inc. Glen Burnie, MD	\$1,475,742
Abacus Corporation Baltimore, MD	\$1,495,476
Legal Service Security, Inc. Baltimore, MD	\$1,575,257

LIVING WAGE ELIGIBLE: Yes

MBE PARTICIPATION: 0% (single element of work)

ITEM: 20-M (continued)**BPW - 08/26/15****PERFORMANCE SECURITY:**

Payment & Performance Bonds for 100% of the award amount exist on this contract

REMARKS: The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Four hundred thirteen contractors were notified for this project on eMaryland Marketplace; 102 of which were MDOT Certified MBE's.

100% of the work will be performed by a Certified Small Business Enterprise.

A waiver was received from MD Works on August 10, 2015.

FUND SOURCE:

100% Special Funds Budgeted to SHA

APPROPRIATION CODE:

J02B0102

RESIDENT BUSINESS:

Yes

MD TAX CLEARANCE:

15-1352-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN***WITH DISCUSSION**WITHOUT DISCUSSION*

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION: (Maintenance)

ITEM: 21-M-MOD

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-09-001
 Consolidated Mechanical Systems/Planemate
 Operation and Maintenance at Baltimore/
 Washington International Thurgood Marshall (BWI
 Marshall) Airport
 Anne Arundel County
 ADPICS No.: CO324605

ORIGINAL CONTRACT APPROVED: DOT Agenda 07/16/2008, Item 8-M

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposal

MODIFICATION: Modification No. 4 provides for additional funds and contract time to complete the ongoing procurement process. This modification can be terminated upon 30 days notice to the Contractor.

CONTRACTOR: Signature Flight Support
 Baltimore, MD

AMOUNT: \$2,400,000

ORIGINAL CONTRACT AMOUNT: \$10,730,164

REVISED CONTRACT AMOUNT: \$28,026,184

PERCENTAGE INCREASE: 8.9% (Modification No. 4)
 161% (Overall)

TERM OF CONTRACT: 10/01/2008 – 09/30/2011 (Original)
 07/01/2009 – 09/30/2011 (Modification No. 1)
 12/17/2009 – 09/30/2011 (Modification No. 2)
 10/01/2011 – 09/30/2013 (Renewal No. 1)
 10/01/2013 – 09/30/2015 (Renewal No. 2)
 11/01/2014 – 09/30/2015 (Modification No. 3)
 10/01/2015 – 03/31/2016 (Modification No. 4)

ORIGINAL MBE PARTICIPATION: 18% (MBE Compliance 21.8%)

ITEM: 21-M-MOD (Continued)**BPW – 08/26/15**

REMARKS: This contract provides for labor, equipment, experience and technical expertise to maintain approximately 400 mechanical and equipment systems at BWI Marshall Airport; including passenger loading bridges, inbound and outbound baggage claim conveyors, vestibule and other automatic door systems, power gates, and Plane Mate operations and maintenance.

MAA advertised the new procurement MAA-MC-16-003 June 4, 2015; four firms have expressed interest in bidding. Due to the complexity of this procurement, several firms have submitted numerous questions regarding the mechanical systems maintenance and planemate operations performed under this contract. Two addenda extending the proposal due date have been issued. At least one additional due date extension will be necessary as well as time for Best and Final Offers.

MAA staff is addressing all questions and considering an additional site visit so that firms have a better understanding of the Baggage Handling Systems covered under this contract. In order to have contract continuity of these services and sufficient time to finish the procurement these services, MAA requests the additional \$2,400,000 in funding and a 6 month time extension to cover operation and maintenance of the mechanical systems and planemates. This addition of funds and time is in the best interest of MAA and the State.

Signature Flight Support Corporation has met the terms and conditions of this contract and has performed above standard operations over the past seven years to meet MAA's time table. Additionally, Signature provides superior customer service and is very knowledgeable in all facets of their contract with MAA.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

	AMOUNT	TERM	BPW/DCAR Date	Reason
Original Contract	\$10,730,164	10/01/08-09/30/11	07/16/08, 8-M	
Modification No. 1	(\$598,156)	07/01/09-09/30/11	06/17/09, 17-M	To reduce the amount of equipment to be maintained by the Contractor
Modification No. 2	\$0	12/17/09-09/30/11	12/17/09 DCAR	Increase MBE Participation
Renewal No. 1	\$7,191,309	10/01/11-09/30/13	08/10/11, 14-M	As provided for
Renewal No. 2	\$7,320,882	10/01/13-09/30/15	05/29/13, 14-M	As provided for
Modification No. 3	\$981,985	11/01/14-09/30/15	10/29/14,	To provide services for additional (borrowed) PlaneMates
Modification No. 4	\$2,400,000	10/01/15 – 03/31/16		Add six months at \$400,000 per month to complete procurement process
Revised Amount	\$28,026,184			

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BPW – 08/26/15

REVISED

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: (Maintenance)

ITEM: 22-M-MOD

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-10-011
Integrated Airport Security System Maintenance at
Baltimore/Washington International Thurgood
Marshall (BWI Marshall) and Martin State (MTN)
Airports
Anne Arundel and Baltimore Counties
ADPICS No.: CO320476

ORIGINAL CONTRACT APPROVED: DOT Agenda 12/15/2010; Item 1-C

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Modification No. 2 provides for additional funds for expansion and maintenance of the Integrated Airport Security System to the North Cargo Complex.

CONTRACTOR: Tyco Integrated Security, LLC
Alexandria, VA

AMOUNT: \$1,200,000

ORIGINAL CONTRACT AMOUNT: \$3,077,488

PRIOR MOD/OPTION AMOUNTS: \$1,200,000 (Modification No. 1)

REVISED CONTRACT AMOUNT: \$5,477,488

PERCENTAGE INCREASE: 38.9% (Modification No. 1)
38.9% (Modification No. 2)
77.9% (Grand Total)

TERM OF CONTRACT: 10/01/2013 – 09/30/2016 (Original)
12/04/2013 – 09/30/2016 (Modification No. 1)
08/27/2015 – 09/30/2016 (Modification No. 2)

ORIGINAL MBE PARTICIPATION: 0% (Proprietary System)

ITEM: 22-M-MOD (Continued)**BPW – 08/26/15****REVISED**

REMARKS: The terminal apron where aircraft are parked and serviced at the gates has the highest level of security. To enter this area, all vehicles and personnel are required to be inspected at a vehicle checkpoint within fenced portion of the airfield. This requires all off-site access to the terminal to go through two security checkpoints, first to enter the airfield and then to enter the terminal area. In addition, all internal airfield traffic from the north cargo complex and fuel farm area must go through the checkpoint to enter the terminal area. This includes all aircraft fuel trucks and many aircraft catering and service vehicles accessing supply facilities in the north cargo area. Because of the volume through this checkpoint, traffic often backs up and results in significant delays in accessing the terminal and servicing aircraft.

The cost of operating the checkpoint and maintaining electronic equipment that monitors a virtual security line that forms part of the border of the designated terminal apron area is significant. In addition, as part of the DE Connector and Security Checkpoint project, the contractor is required to operate and provide security through a temporary checkpoint during all hours of construction. With the current construction schedule requiring two shifts, there are significant costs to the project associated with this temporary checkpoint.

MAA has reached an agreement with the TSA to modify the limits of the terminal apron to include the north cargo complex. This requires extending the existing Integrated Airport Security System throughout the north cargo complex. This will allow for the removal of redundant Checkpoint J and eliminate the need to staff the temporary checkpoint during the remainder of the DE Connector project. There will result in significant cost savings to the MAA in both operating and construction costs from this improvement.

The Integrated Airport Security System is a proprietary system and all expansions of the system are to be accomplished by Tyco Integrated Security LLC under this contract. The general contractor for the DE Connector project will install the entire infrastructure required for the improvements. Under this modification, Tyco Integrated Security LLC will supply low voltage cable to the general contractor, install all card readers, cameras and other required electronic equipment, and make software modifications to the head end equipment.

The work included in expansion of the IASS to the North Cargo Complex will include the addition of 19 cameras, 107 card readers and 11 iStar panels.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

REVISED**ATTACHMENT I**

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$3,077,488	10/01/13- 09/30/16	12/15/10	
Modification No. 1	\$1,200,000	12/04/13- 09/30/16	12/04/13	Adding Parts and Labor Allowance
Modification No. 2	\$1,200,000	08/27/15- 09/30/16	08/27/15	Expansion and Maintenance
Revised Amount	\$5,477,488			

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

CONTRACT MODIFICATION: (Maintenance)

ITEM: 23 -M-MOD

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT ID: 20120025
 Sweeper Dirt Disposal from Mechanical
 Road Sweeping Operations

ORIGINAL CONTRACT APPROVED: DOT Agenda 08/21/2013; Item 5-M

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Modification No. 1 increases the value to allow for the continuation of services due to an unanticipated increase in workload and to reduce the base term by eight months.

CONTRACTOR: Clean Venture, Inc.
 Baltimore, MD

AMOUNT: \$65,000

ORIGINAL CONTRACT AMOUNT: \$200,000 NTE

REVISED CONTRACT AMOUNT: \$265,000 NTE

PERCENTAGE INCREASE: 32.5% (Modification No. 1)

TERM OF CONTRACT: 09/01/2013 – 08/31/2016 (Original)
 09/01/2015 – 12/31/2015 (Modification No. 1)

ORIGINAL MBE PARTICIPATION: 0% (single element of work)

REMARKS: At the time the solicitation associated with this Contract was developed, the MDTA averaged 573 tons of sweeper dirt annually. The MDTA is currently averaging 905 tons annually. The opening of the ICC has attributed to the increase of sweeper dirt generation, as well as increased street sweeping efforts which support storm-water pollution prevention measures throughout the MDTA.

As a result of the unanticipated and variable nature of this type of work, an additional \$65,000 is needed for this Contract to allow for the continuation of services.

ITEM: 23-M-MOD (Continued)**BPW – 08/26/15**

The MDTA is also requesting to reduce the Base Contract term by eight months because the total funds required for continuation of services through the original Base term would have been significant enough to warrant a new procurement. The Vendor has agreed to this Modification. The additional \$65,000 is the amount anticipated to allow for the completion of a new procurement.

FUND SOURCE: 100% Toll Revenue**APPROPRIATION CODE:** 29.10.02.01**RESIDENT BUSINESS:** Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$200,000	9/1/2013 – 8/31/2016	08/21/13, Item 5-M	
Modification No. 1	\$65,000	9/1/2013 – 12/31/2015	08/24/2015; Item 24-M-MOD	To increase funds due to unanticipated increase in workload and to reduce the base contract by 8 months.
Revised Contract Total	\$265,000	9/1/2013 – 12/31/2015		

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

RENEWAL OPTION: (Maintenance)

ITEM: 24-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-13-001
 Glass Cleaning Services at Baltimore/Washington
 International Thurgood Marshall (BWI Marshall)
 Airport
 Anne Arundel County
 ADPICS No.: MAAMC13001

ORIGINAL CONTRACT APPROVED: DOT Agenda 09/09/12, Item 8-M

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MODIFICATION: Exercise the Renewal Option for a period of two (2) years from December 1, 2015 through November 30, 2017.

CONTRACTOR: Conservation Services Contracting and Inspection,
 LLC.
 Arnold, MD

AMOUNT: \$757,369

ORIGINAL CONTRACT AMOUNT: \$1,096,491

PRIOR MODIFICATION AMOUNT: \$0

REVISED CONTRACT AMOUNT: \$1,853,860

PERCENTAGE INCREASE: 69% (Renewal)

TERM OF CONTRACT: 12/01/2012 – 11/30/2015 (Original)
 01/01/2015 – 11/30/2015 (Modification No. 1)
 12/01/2015 – 11/30/2017 (Renewal Option)

ORIGINAL MBE PARTICIPATION: 0% (specialized work)

PERFORMANCE SECURITY: Performance Bonds at 100% of Contract Amount
 Exists

ITEM: 24-M-OPT (Continued)**BPW – 08/26/15**

REMARKS: The contract provides for cleaning of the interior and exterior glass in the domestic and international terminals, terminal A/B, terminal curbside and light rail canopies, and six outer buildings, on a scheduled and on-request basis.

Conservation Services Contracting and Inspections (CSCI) has performed the BWI Thurgood Marshall glass cleaning services in a professional, safe and cooperative manner during the term of their contract. They have completed all assigned tasks in a timely manner and have always agreed to schedule changes and special requests to meet the needs of the MAA. As an example, the FAA Air Traffic Control Tower recently requested extra attention due to the ongoing construction that has caused dust and dirt to collect on the tower windows. CSCI has responded quickly to every request for unscheduled work and the FAA was very satisfied with the quality of the work done.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,096,491	12/01/12 - 11/30/15	09/19/12 Item 8-M	
Modification No. 1	\$0	01/01/15 – 11/30/15	No cost	Add B/C Connector Glass Areas
Renewal	\$757,369	12/01/15 – 11/30/17	08/26/15; Item 25-M-OPT	As provided for in original BPW Approved DOT Agenda 09/19/12, Item 8-M
Revised Amount	\$1,853,860			

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

RENEWAL OPTION: (Maintenance)

ITEM: 25-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-13-006
 HVAC Systems, Central Utility Plant, Water Treatment, Building Automated/Energy Management and Fire Alarm Systems Operations, Repair and Maintenance at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports
 Anne Arundel and Baltimore Counties
 ADPICS No.: MAAMC13006

ORIGINAL CONTRACT APPROVED: DOT Agenda 08/22/2012, Item 7-M

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MODIFICATION: Exercise the Renewal Option for a period of two years from November 1, 2015 through October 31, 2017.

CONTRACTOR: George S. Hall Inc.
 Pine Brook, NJ

AMOUNT: \$16,434,817

ORIGINAL CONTRACT AMOUNT: \$22,477,287

PRIOR MODIFICATION AMOUNT: \$0

REVISED CONTRACT AMOUNT: \$38,912,104

PERCENTAGE INCREASE: 73% (Renewal)

TERM OF CONTRACT: 11/01/2012 – 10/31/2015 (Original)
 11/01/2015 – 10/31/2017 (Renewal Option)

ORIGINAL MBE PARTICIPATION: 17% (MBE Compliance 18.59%)

PERFORMANCE SECURITY: Performance and Payment Bonds at 100% of Contract Amount Exists

ITEM: 25-M-OPT (Continued)**BPW – 08/26/15**

REMARKS: Contract provides labor, equipment, materials, supervision, expertise, supplies, tools, and miscellaneous expenses required to perform operation, corrective repair, replacement, preventive, routine, and emergency maintenance, and commissioning of all existing and new equipment and systems. The Contractor shall also be responsible for miscellaneous system modifications required for safe operation of all equipment covered by this contract. Equipment covered shall include, but not limited to, HVAC systems, the Central Utility Plant, the Fire Alarm System, the Water Treatment Systems, the Building Automated and Energy Management Control Systems, and associated equipment located at BWI Marshall and MTN Airports.

This action represents the exercising of the two-year renewal option with the contractor that was provided for in the original contract.

GSH maintains an exceptionally high level of customer service while complying with the contract requirements. GSH provides reliable on call and emergency repairs to MAA life safety systems. They continue to standardize and update current asset listings to provide for better correlations between Maximo and Metasys Systems.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I00002

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$22,477,287	11/01/12 – 10/31/15	08/22/12, Item 7-M	
Renewal	\$16,434,817	11/01/15 – 10/31/17	08/26/15; Item 26-M-OPT	As provided for in original BPW Approved DOT Agenda 08/22/12, Item 7-M
Revised Amount	\$38,912,104			

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 26-RP MMC# 15-2461

STATE HIGHWAY ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approve the following road conveyance.

AUTHORITY: Transportation Article, §8-304;
 State Finance and Procurement Article, §10-305;
 Annotated Code of Maryland

PROPERTY: Formerly a part of Davis Road @MD 228, Berry Road: from MD 228 (Berry Road). Running northerly for a distance of 382 linear feet or 0.072 mile ±

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: The County Commissioners of Charles County, Maryland

CONSIDERATION: \$1.00

APPRAISED VALUE: N/A

SPECIAL CONDITIONS: None

LEGISLATIVE NOTICE: N/A

STATE CLEARINGHOUSE: N/A

REMARKS: The County Commissioners of Charles County, Maryland, will use this road area as an integral part of their road way system. The road will allow access on and off of MD 228 from a new residential area to be known as Shetland Heights which is currently being developed. The subject road will be renamed Shetland Drive. This road conveyance is being made to comply with conditions of a Road Transfer Agreement dated September 18, 2014.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Norie Calvert 410-545-0402

BPW – 08/26/15

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**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 27-RP MMC# 15-2462

STATE HIGHWAY ADMINISTRATION

RECOMMENDATION: That the Board of Public Works approves the following conveyance.

AUTHORITY: Transportation Article, Section 8-309(f) (1) (i)
Annotated Code of Maryland

PROPERTY: Former Dwight Wardlaw (\pm 0.028 acres) land,
located on the west side of Montgomery Road
between Corridor Place and Old Gunpowder Road,
Calverton, Prince George's County, Maryland.

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: BDC Corridor, LLC, a Delaware Limited Liability
Company.

CONSIDERATION: \$250 (See Remarks)

APPRAISED VALUE: \$250 – Wedemeyer, Staff Appraiser (Approved)
William T Caffrey, Jr, Review Appraiser

SPECIAL CONDITIONS: Encumbered by a Perpetual Easement for the
maintenance of a guard rail and a retaining wall.

LEGISLATIVE NOTICE: N/A

STATE CLEARINGHOUSE: N/A

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309(f)1(i) of the Transportation Article, Annotated Code of Maryland. This is part of a right of way transaction with an adjacent property owner. SHA is requesting the approval of the Board of Public Works of the sale and execution of the attached Deed conveying 0.0287 acres of land, more or less, from SHA to BDC, LLC. ("Conveyance Parcel"), subject to the reservation of a perpetual easement. In consideration for this transaction, condemned property, owned by BDC, appraised at \$182,750.00 to be conveyed to SHA by Grantee, in exchange for SHA's transfer to the Grantee of this Conveyance Parcel appraised at \$250.00 and additional property to be conveyed to Grantee by Prince George's County. No cash shall be paid for any of these properties. This settlement is contingent upon your approval and execution of the attached Deed.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 08/26/15

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

GENERAL/MISCELLANEOUS:

ITEM: 28-GM

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-LC-16-002

NATURE OF REQUEST: Approval of a Lease Contract for the lease of space and facilities in the Fuel Farm Complex at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall).

CONCESSIONAIRE: Signature Flight Support Corporation (Signature)
 BWI Airport MD

REVENUE: Signature shall pay at the rate of \$0.72 per square foot per annum for 68,274.40 square feet of land (exclusive and non-exclusive area). Rental rates shall be adjusted annually by the cumulative increase in the “Consumer Price Index for All Urban Consumers” for the Washington-Baltimore DC-MD-VA-WV area.

DURATION: 11/01/2015 –09/30/2023
 (Coterminous with SAA-LC-82-006, SFS’s fixed base operation)

REMARKS: This lease contract continues to provide for the lease of land and facilities to operate glycol and bulk aircraft fuel storage facilities necessary to Signature’s fixed base operations at BWI Marshall. The original contract was approved by BPW as Item 16-GM on November 1, 1995. The 20-year term commenced November 1, 1995.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law under State Finance and Procurement Article, Section 11-202(3) and COMAR 21.01.03.03.B(1)(d). However, the agreement must be approved by the Board of Public Works because the agreement constitutes a lease and use of State property under State Finance and Procurement Article, Section 10-035.

MD TAX CLEARANCE: 15-1267-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

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BPW – 08/26/15

REVISED

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

GENERAL MISCELLANEOUS:

ITEM: 29-GM

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-LC-16-005

NATURE OF REQUEST: Request that the Board of Public Works approve a Lease and Concession Contract with Supreme Airport shuttle, LLC, for exclusive right to operate an on-demand shared-ride ground transportation service at BWI Marshall Airport.

CONCESSIONAIRE: Supreme Airport Shuttle, LLC

REVENUE: MAA will receive the greater of a Minimum Monthly Guarantee of \$30,536.17 based on rental of office space and assigned staging area OR 12.6% of gross revenues generated from outbound trips from BWI Marshall. The Minimum Monthly Guarantee will be adjusted annually to include 5% of the previous year's gross outbound revenues AND rent and utility recovery fees for assigned premises in accordance with those rates and fees set forth in BWI Marshall Tenant Directive 401.1 titled *Standard Rates and Fees at BWI Marshall*.

In addition, MAA will receive 10% for the total Gross Revenues derived from concessionaire's optional secondary ground transportation service originating at BWI Marshall. Secondary services include transportation of crew, personnel, lost baggage and airline diversions from other airports.

DURATION: Five years; 10/01/2015 – 09/30/2020

ACDBE PARTICIPATION: Proposed: 17.9% (exceeding goal of 15%)

REMARKS: Invitation for Bids No. MAA-IFB-15-002 for the exclusive right to operate on-demand shared-ride ground transportation service at BWI Marshall was advertised in local publications and issued to 162 transportation firms by direct mail notices. Seven companies officially registered as bidders and two sealed technical bids were received. The two bids met the mandatory qualifications and were determined to be 'fully acceptable'. The contract award is based on the bidder that meets all IFB requirements and submits the highest total financial compensation to the MAA for the five year period of the Contract.

ITEM: 29-GM (Continued)

BPW – 08/26/15

REVISED

The financial bids are ranked as follows:

BIDDER**FINANCIAL BIDS (Percentage Concession Fee)**

Supreme Airport Shuttle, LLC	12.6%
Shuttle Express, Inc. d/b/a/ Super Shuttle Baltimore	Blank ¹

¹Although the financial bid was signed, notarized and submitted as required by the IFB [one original and one copy], no numerical figure was indicated in the space provide on Schedule I.

RECOMMENDATIONS: The MAA recommends approval of the award to Supreme Airport Shuttle, LLC, for the exclusive right to operate on-demand shared-ride ground transportation service at BWI Marshall Airport. The pro forma statement submitted by Supreme Airport Shuttle reflects an optimistic economic projection over the proposed contract term. Although Supreme Airport Shuttle's Year One concession revenue forecast of \$4,001,900 is less than the most recent 12 months concession revenue of approximately \$4,212,653; Supreme Airport Shuttle, LLC submitted a fully acceptable technical bid and provided a satisfactory financial offer which exceeds the minimum acceptable percentage concession fee of 10%.

MAA established a 15% Airport Concession Disadvantaged Business Enterprise (ACDBE) participation goal in the IFB. Supreme Airport Shuttle, in its bid, proposed a 17.9% ADCBE participate goal in the five year performance of the Contract.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article §11-202(3); COMAR 21.01.13013.B(1)(d)). However, the Contract must be approved by the Board of Public Works because the contract constitutes a lease of State property under State Finance and Procurement Article, Section 10-305.

Shuttle Express, Inc. d/b/a Super Shuttle Baltimore filed a letter with MAA styled as a 'protest'; objecting to the award to Supreme Airport shuttle. MAA answered the letter on August 7, 2015 and denied the objections to the award. Since this Lease and concession Contract is outside the scope of the State procurement law, the protest provision of State law and COMAR do not apply.

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 15-1974-0001

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

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BPW – 08/26/15

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

EQUIPMENT CONTRACT

ITEM: 30-E

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAP6602325
 Pierce 100' Aerial Platform Vehicle at
 Baltimore/Washington International Thurgood
 Marshall (BWI Marshall) Airport
 Anne Arundel County
 ADPICS No.: MAP6602325

CONTRACT DESCRIPTION: This contract provides for the manufacture and delivery of a Pierce 100' Aerial Platform vehicle from Houston Galveston Area Council (H-GAC) Buy contract.

AWARDS: Atlantic Emergency Solutions, Inc.
 Manassas, VA

TERM OF CONTRACT: One year from Notice to Proceed

AMOUNT: \$1,263,929

PROCUREMENT METHOD: Intergovernmental Cooperative Purchase

REMARKS: MAA will replace one 1999 E-One Tower with one Pierce 100' Aerial Platform vehicle. The current vehicle has exceeded its useful life of fifteen years and has proven a challenge to maintain due to the unavailability of parts and obsolete technology. One of the most important capital assets of BWI Marshall Fire and Rescue Department is a fleet of reliable automotive fire apparatus. Firefighters depend heavily on the performance capabilities of these vehicles when delivering emergency services to protect life, property and the environment. In order to maximize firefighter capabilities and minimize their risk of injuries, it is imperative that the Pierce 100' Aerial Platform vehicle be equipped with the latest safety features and operating capabilities.

Through market research the MAA compared a public bid from the City of Lafayette, Indiana on January 14, 2014 for a 100' Aerial Platform vehicle with a base bid price of \$1,049,429 as compared to the base price of \$980,213 on the HGAC Buy contract. The MAA has added options in the amount of \$283,716, for a total price of \$1,263,929. Therefore the price is considered fair and reasonable.

The Contract with Atlantic Emergency Solution, Inc. has been negotiated per COMAR 21.05.09, Intergovernmental Cooperative Purchasing. Utilizing this procurement method will allow MAA to realize savings in time and money in obtaining the Aerial Platform vehicle.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0003

ITEM: 30-E (Continued)**BPW – 08/26/15****RESIDENT BUSINESS:** No**MD TAX CLEARANCE:** 15-1867-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

August 26, 2015

	Pages
Construction Contract	1 and 2
Construction Modification	3 and 4
Maintenance	5 thru 11
Equipment	12 and 13
General Miscellaneous	14 thru 20
Real Property	21 and 22
Leases	23 thru 36
Capital Grants and Loans	37 thru 54

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

Agency Contact: Lauren Buckler
 410.767.3174
 lauren.buckler@maryland.gov

**DEPARTMENT OF MARYLAND STATE
POLICE**

Waterloo Service Complex
 7745 Washington Blvd.
 Jessup, MD 20794

CONTRACT NO. AND TITLE

Project No. PA-745-080-001; (3rd Rebid)
 Tactical Service Garage
 ADPICS NO. 001B6400102

DESCRIPTION

Approval is requested for a contract that will provide the construction of a 12,600 GSF garage storage structure, a 1,120 GSF carport, a 70 car parking area, a vehicle changeover storage lot and associated site/utility work at the Waterloo Service Complex.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

Rainbow Construction Corp. of Waldorf,
 Waldorf, MD
 Bensky Construction Co., LLC, Baltimore, MD
 Roy Kirby & Sons, Inc., Baltimore, MD
 Tech Contracting Co., Inc., Baltimore, MD
 Bob Porter Company Inc., Woodbine, MD
 Mid-Atlantic General Contractors, Inc.,
 Beltsville, MD

AMOUNT

\$3,306,000.00
 \$3,417,500.00
 \$3,514,200.00
 \$3,680,700.00
 \$3,730,000.00
 \$4,211,235.00

AWARD

Rainbow Construction Corp. of Waldorf,
 Waldorf, MD

AMOUNT

\$3,306,000.00

TERM

365 Days from Notice to Proceed

MBE PARTICIPATION

30%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 2-C-MOD

DEPARTMENT OF JUVENILE SERVICES

Cheltenham Youth Facility
Cheltenham, MD
Prince George's County

CONTRACT NO. AND TITLE

Project No: DC-455-090-001;
Design/Construct New Youth Detention
Center
ADPICS NO. COG43275

ORIGINAL CONTRACT APPROVED

5/23/2012 DGS/BPW Item 1-C

CONTRACTOR

Turner Construction Company
Washington, DC

CONTRACT DESCRIPTION

Approval is requested for Construction Management (CM) at Risk Services for the new Youth Detention Center in Cheltenham, MD. The CM firm will provide professional management and construction services during both pre-construction and construction phases.

MODIFICATION

materials for feeder cable specification revisions.

This Change Order covers the labor and

TERM OF ORIGINAL CONTRACT

730 Calendar Days

TERM OF MODIFICATION

0 Calendar Days

AMOUNT OF ORIGINAL CONTRACT

\$46,785,052.00

AMOUNT OF MODIFICATION

\$59,697.00

PRIOR MODIFICATIONS/OPTIONS

\$465,778.06

REVISED TOTAL CONTRACT AMOUNT

\$47,310,527.06

PERCENT +/- (THIS MODIFICATION)

0.13%

OVERALL PERCENT +/-

1.09%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM 2-C-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bids

ORIGINAL MBE PARTICIPATION 35%

MBE COMPLIANCE 22%

REMARKS The change from aluminum to copper provides a feeder with better function and will fit within the duct bank as designed. Contract time will remain unchanged. This is a result of a design error and switching feeder materials is more cost effective than adding additional duct banks which aluminum feeders would require.

FUND SOURCE MCCBL 2013/Item 023 (Provide funds to design and construct a new detention center at the Cheltenham Youth Facility, provide that notwithstanding Section 6 of this act, work may commence on this project prior to the appropriation of all funds necessary to complete this project.)

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

Agency Contact: Nancy Hevey
 410.767.4045
 nancy.hevey@maryland.gov

DEPARTMENT OF GENERAL SERVICES

Elkton District Court/Multi-Service Center
 Elkton, MD

CONTRACT NO. AND TITLE

Project No. 001IT819729;
 Janitorial Services;
 ADPICS NO. 001B6400041

DESCRIPTION

Approval is requested for a contract to provide janitorial services for the Elkton District Court/Multi-Service Center, Elkton, MD, for a period of three (3) years beginning October 1, 2015 through September 30, 2018, with two, one year renewal options.

PROCUREMENT METHOD

Competitive Sealed Bids
 (Small Business Reserve)

BIDS OR PROPOSALS

CMS, LLC, Millersville, MD
 MULTICORP, Inc. Westminster, MD

AMOUNT

\$242,999.40
 \$310,188.00

AWARD

CMS, LLC
 Millersville, MD
 (SBR# 12-17452) (MBE # 14-282)

TERM

10/01/2015 – 09/30/2018 (W2 one year
 renewal options)

AMOUNT

\$ 242,999.40 (3 year contract)
 \$ 80,999.80 (1st renewal option)
 \$ 80,999.80 (2nd renewal option)
 \$ 404,999.00 (Total 5 years)

MBE PARTICIPATION

5%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M (Cont.)

REMARKS

A notice of availability of an Invitation to Bid (ITB) was posted on the DGS Web Site, Bid Board and *eMaryland Marketplace.com* on April 14, 2015 as a Small Business Reserve (SBR) procurement with a Minority Business Enterprise (MBE) goal of 5%. Approximately 319 vendors received notification for this solicitation. A direct solicitation was also sent to 24 Minority Business Enterprise (MBE) firms.

Three priced bids were received on May 5, 2015, through eMaryland Marketplace, all which were SBR certified. One bid was deemed not responsive based on the vendor's failure to include a price on all lines on eMM.

By letter dated December 1, 2014, Maryland Works waived their interest in this contract.

This contract will require the recommended awardee to furnish all labor, equipment and supplies necessary to perform the daily, weekly, bi-weekly, monthly, quarterly and annual monthly, semi-annual and annual cleaning of the 70,055 square foot facility in strict conformance with the methods and conditions specified in the solicitation.

All Housekeeping supplies in support of this contract are to be compliant with the Maryland Green Purchasing Committee's Specifications for Environmentally Preferable Janitorial Supplies, and to be purchased from Blind Industries and Services of Maryland (BISM) to the extent they are available.

The Procurement Officer recommends the award to CMS, LLC (CMS) in the amount of \$242,999.40. CMS has provided the required mandatory affidavits and has shown that they have the necessary experience to perform janitorial service, and will be self-performing 50% of the 5% MBE goal. The recommended contractor has been found responsible, its bid responsive and has confirmed its bid.

FUND SOURCE

H00 33501 0813 (DGS Operating Funds)

RESIDENT BUSINESS

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

Agency Contact: Nancy Hevey
 410.767.4045
 nancy.hevey@maryland.gov

DEPARTMENT OF HUMAN RESOURCES

Baltimore County Office of Child Support
 Enforcement (OCSE)
 Lutherville, MD

CONTRACT NO. AND TITLE

Project No: 001IT819879;
 Unarmed Uniformed Guard Service
 ADPICS NO. 001B6400040

CONTRACT DESCRIPTION

provide unarmed uniformed guard service for the Baltimore County OCSE for a period of three years.

Approval is requested for a contract to

PROCUREMENT METHOD

Competitive Sealed Bid
 (Small Business Reserve)

BIDS OR PROPOSALS

CSI Corporation of DC, Washington, DC
 Universal Security, LLC, Rockville, MD
 BTI Security, Rockville, MD
 Legal Services Associates, Inc., Baltimore, MD

AMOUNT

\$246,840.00
 \$251,806.72
 \$254,140.48
 \$794,974.40

AWARD

CSI Corporation of DC
 Washington, DC
 (SBR # - SB12-3017)

TERM

10/1/2015 – 9/30/2018

AMOUNT

\$246,840.00 (3 years)

MBE PARTICIPATION

0%

VSBE PARTICIPATION

0%

HIRING AGREEMENT ELIGIBLE

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M (Cont.)

REMARKS

A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site, Bid Board and *eMarylandMarketplace.com* on May 5, 2015. Four hundred seventeen potential Bidders were notified. Seven priced bids were received on the bid opening date of May 26, 2015.

Three companies were rejected because they were found to be not responsible. The reasons include: did not meet minimum qualifications, performance issues on other State contracts, and failing to provide information leading to a determination of responsibility.

The Procurement Officer recommends the award to CSI Corporation of DC (CSI) in the amount of \$246,840.00. CSI has provided the required Mandatory Affidavits, State of Maryland Guard License and has shown that they have the necessary experience to perform unarmed guard services. The recommended contractor has been found responsible, its bid responsive and has confirmed its bid.

FUND SOURCE

Agency Operating Funds
 N00 16 GF010 0804 73300 \$61,710.00
 N00 17 GF010 0804 73300 \$82,170.00
 N00 18 GF010 0804 73300 \$82,170.00
 N00 19 GF010 0804 73300 \$20,790.00

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

15-1380-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M

Agency Contact: Lauren Buckler
 410.767.3174
 lauren.buckler@maryland.gov

**DEPARTMENT OF PUBLIC SAFETY
AND CORRECTION SERVICES**

Jessup Correctional Institution (JCI)
 Jessup, MD

CONTRACT NO. AND TITLE

Project No. KF-731-141-003;
 Replace Existing 263 Ton Chiller @
 Jessup Correctional Institution
 ADPICS NO. 001B6400093

DESCRIPTION

The scope of work shall include the installation of an air cooled chiller to replace a non-functional water cooled unit. Motors on the existing chiller and cooling tower burned out some time ago. Demolition of the existing cooling tower and the existing chiller will be by the owner. New pumps, controllers, piping, structural supports including concrete pads, and electrical power will be provided.

PROCUREMENT METHOD

Negotiated Award after Unsuccessful
 Competitive Sealed Bidding

BIDS OR PROPOSALS

Hot & Cold Corp., Clinton, MD
 James P. Kruger & Assoc., Inc., Ellicott City, MD

AMOUNT

\$305,590.00
 \$481,480.00

AWARD

Hot & Cold Corporation
 Clinton, MD

AMOUNT

\$305,590.00

TERM

180 Calendar Days

MBE PARTICIPATION

15%

PERFORMANCE BOND

100% of Full Contract Amount

HIRING AGREEMENT ELIGIBLE

No

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M (Cont.)

REMARKS

This project was advertised for construction on February 3, 2015. Bids were received on March 19, 2015 with ten bidders responding. All of the bidders exceeded the Agency funding, therefore the Procurement Officer rejected all bids and proceeded with Negotiated Award after Unsuccessful Competitive Sealed bid. Additional value engineering resulting in a reduction of scope was completed and an Invitation to Bid was resubmitted to the ten firms who submitted bids and only two firms submitted pricing on the June 9, 2015 due date.

The MBE goal of 15% was met by Hot & Cold Corp. and approved by MBE Office memo dated July 7, 2015.

FUND SOURCE

35.19.0214 S241001 1415

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

15-1724-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

REVISÉ

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVISED

EQUIPMENT

ITEM 6-E (Cont.)

This solicitation opened on May 14, 2015 at 2:00 P.M. with 3 priced bids received. The equipment listed exceeds the DGS delegated authority.

One bid response was determined to be non-responsive and the bidder not responsible because it failed to meet the requirements of the solicitation.

It will possess a Turbo Diesel Engine with integrated diesel exhaust brake and an engine block heater. It will also be equipped with a 6-Speed AISIN Heavy Duty Automatic Transmission and will be outfitted with specialized equipment, including scene lighting and an on-board air cascade system which is used to power a variety of pneumatic tools and pumps. Additionally, the unit will carry an array of air monitoring equipment, chemical protective equipment, self-contained breathing apparatus, neutralizing agents, plugging and patching equipment, as well as absorbent materials and containment boom.

Therefore, based on the above, the Procurement Officer recommends award to DPC Emergency Equipment in the amount of \$315,639.00. The recommended contractor has been found responsible, its bid responsive and has confirmed its bid.

FUND SOURCE

100% Special Funds (Oil Control Fund)

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

15-1349-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS**ITEM** 7-GM (Cont.)**CONTRACT NO. AND TITLE**Project No. AO-006-010-010;
Asbestos Abatement (VAT) Baker Building**PROCUREMENT METHOD**

Small Procurement

AWARDRETRO Environmental Inc.
Sykesville, MD**AMOUNT**

\$10,500.00

FUND SOURCEMCCBL 2009/Item 008 (Asbestos
Abatement Statewide Funding)

Board of Public Works Action - The above referenced Item was:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 8-GM

Agency Contact: Lauren Buckler
 410.767.3174
lauren.buckler@maryland.gov

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$135,855.00 (1 item).

Department of Natural Resources

The fund sources for this particular item will be designated as:
 MCCBL 2012/Item 012 (Provide funds to design, construct and equip capital development projects on Department of Natural Resources-Owned property)

Sandy Point State Park
 (Anne Arundel County)

DESCRIPTION

The Contractor is responsible to remove existing roof system down to plywood decking, replace decking (Unit Price 1). Install new standing seam metal roof system with new fascia metal, gutters, soffit and downspouts also new concrete splash blocks are to be installed under all down spouts at the Maintenance Shop located at Sandy Point State Park.

REMARKS

A notice of availability of an Invitation to Bid (ITB) was posted on DGS's website, and *eMaryland Marketplace.com* 370 firms were notified of this solicitation on *eMaryland Marketplace.com*. Four bids were received. The contract duration is 120 calendar days. The engineer's estimate is \$140,000.00.

CONTRACT NO. AND TITLE

Project No. P-021-130-001;
 Roof Replacement – Maintenance Shop

PROCUREMENT METHOD

Competitive Sealed Bids

AWARD

J. E. Wood & Sons Co., Inc.
 Upper Marlboro, MD
 SBR # SB12-3684

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 9-GM

REFERENCE

Capital Projects Unencumbered Balances

DESCRIPTION

In accordance with State Finance and Procurement Article, Section 8-129, Annotated Code of Maryland, Board of Public Works approval is requested for the transfer of unencumbered balances for funds associated with completed Capital Projects.

The Department of General Services and Department of Budget and Management (Office of Capital Budgeting) have reviewed the unencumbered balances and recommend approval of the following actions:

Cancel Federal Funds \$5,200,000.00

Original
Authorization

CAPITAL APPROPRIATION 2012

Chapter 148 of the 2012 Laws of Maryland

MILITARY DEPARTMENT

034	Gunpowder Military Reservation	\$250,000.00	\$250,000.00
	Total CA 2012	\$250,000.00	

CAPITAL APPROPRIATION 2013

Chapter 148 of the 2012 Laws of Maryland

MILITARY DEPARTMENT

001	Gunpowder Military Reservation	\$3,000,000.00	\$3,000,000.00
	Total CA 2013	\$3,000,000.00	

CAPITAL APPROPRIATION 2015

Chapter 462 of the 2014 Laws of Maryland

MILITARY DEPARTMENT

003	Hagerstown Readiness Center	\$1,950,000.00	\$1,950,000.00
	Total CA 2015	\$1,950,000.00	

Total Federal Funds canceled	\$5,200,000.00
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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 10-RP

DEPARTMENT OF THE MILITARY

Easton Readiness Center
 7111 Ocean Gateway
 Easton, MD

REFERENCE

Approval is requested for the demolition of the Easton Readiness Center. This facility is approximately 22,154 square feet and was constructed in 1976. It has served as office and administrative for Maryland National Guard Units. The Maryland Military wishes to demolish this facility to facilitate the construction of a new multi-unit Readiness Center in Federal Fiscal Year 2016.

GRANTOR

State of Maryland to the use of the
 The Maryland Military Department

PROPERTY

Easton Readiness Center
 7111 Ocean Gateway
 Easton, MD 21601-4603

REMARKS

1. The Clearinghouse conducted an intergovernmental review of the project under MD20150302-0138 and has recommended demolishing the property in order to construct a new Readiness Center at the same location.
2. The Department of General Services recommends approval of this item.

Board of Public Works Action – The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 11-RP

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

131 Westminster Pike,
 Reisterstown, Baltimore County
 0.5681 +/- improved acres
 File No. 00-8488

REFERENCE

Approval is requested to transfer a former group home located at 131 Westminster Pike, Reisterstown in Baltimore County from the Department of Health and Mental Hygiene (DHMH) to the State Highway Administration (SHA). The property consists of a 1,521 square foot residential dwelling on 0.5681 +/- acres. Reference is made to item 15-RP approved by the Board of Public Works (BPW) on October 16, 1985, wherein approval was given to transfer the property from SHA to DHMH to be used as a residential dwelling unit for handicapped persons. The group home was closed in 2010, and ceased to be used for residential housing for handicapped individuals. Per a deed restriction and a provision in the prior BPW item, title to this property automatically reverted to SHA upon the closure of the group home in 2010, when DHMH ceased to use the property for the stated purpose. A quitclaim deed shall be recorded in the Land Records to memorialize this event and transfer title to SHA. Title and transfer documents are subject to legal review.

GRANTOR

State of Maryland, to the use of the
 Department of Health and Mental Hygiene

GRANTEE

State of Maryland, to the use of the State
 Highway Administration of the Maryland
 Department of Transportation

PROPERTY

0.5681 +/- improved acres

REMARKS

The Department of Health and Mental Hygiene and the State Highway Administration recommend approval of the quitclaim deed.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 12-LL (Cont.)

Special Conditions

1. The Sub-Tenant shall occupy and use the Premises for placement of boat show materials and equipment in the Gravel Parking Area, lying above ground and submarine utility.
2. The term of the lease is twenty-two (22) days and shall commence on October 1, 2015 and shall terminate on October 22, 2015.
3. The Sub-Tenant shall maintain, at its expense, insurance coverage including; Commercial General Liability in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 annual aggregate, and shall contain broad form CGL Endorsement or its equivalent.
4. This Sublease may be terminated by DNR in whole or time to time in part, whenever DNR determines that such termination shall be in the best interest of the State.
5. The property is leased in an “as is” condition.
6. The Sub-Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its use and occupancy of the premises.
7. The Sub-Tenant shall be responsible for all utilities and janitorial services associated with the Boat Show.
8. The Landlord has the right to terminate this lease for convenience.

Remarks

1. The Premises consist of a Gravel Parking Area for storage of boat show materials and equipment, an area over the bulkhead and through the waters for laying the above ground and submarine utility cable to run from the Electric Utility Area and a Sidewalk for the placement of fencing for pedestrian safety.
2. Marine liability coverage maintained under the 2010 boat show sublease for environmental purposes is not applicable under the present sublease as the Tenant is not leasing the State Water Area for which that insurance was required. State land is being used only for material and equipment storage, access to electrical service, and not for boat exhibiting.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 13-LL

Agency Contact: Robert Suit:
 410.767.1819
 robert.suit@maryland.gov

DEPARTMENT OF NATURAL RESOURCES

(Land and Property Management)

Recommendation That the Board of Public Works accept DNR's Report of Delegated Leases concerning current leases of State-owned dwelling houses, outbuildings, and agriculture lands that are located on State parks, forests, wildlife management areas, and other DNR-managed properties.

Authority BPW Advisory 2006-2 (citing State Finance & Procurement Article, §10-305, Annotated Code of Maryland).

Summary This report lists each property that DNR had leased under its delegated authority from the Board of Public Works as of June 30, 2015. The next report will be submitted to the Board of Public Works within 90 days following June 30, 2016. The (301) leased-properties are:

- (1) Located throughout the State.
- (2) Comprise 12,217 acres of State property.
- (3) Produce annual revenue of \$1,607,621.76*
- (4) Number and types of leased properties:
 - 61 dwellings
 - 89 cropland farms
 - 19 grazing farms
 - 98 operational
 - 34 outbuildings

*Revenue generated from Forest and Parks properties is deposited in the State Forest and Park Reserve Fund. Revenue generated from the Wildlife and Heritage Unit properties is deposited in the Wildlife Management and Protection Fund.

NOTE: This item was previously on DGS-BPW 6-17-15 Item 12-LL and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE**ITEM** 14-LL (Cont.)

6. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises.

Remarks

1. An environmental review was concluded on the property.
2. The Landlord has the right to terminate this lease for convenience.
3. The Department of General Services, in conjunction with the Department of Natural Resources, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 15-LL (Cont.)

Remarks

1. The Tenant shall use the Premises for the access and placement of 3 Billboards.
2. State Clearinghouse and Environmental reviews were not applicable because this is a renewal of an existing lease
3. The Landlord has the right to terminate this lease for convenience.
4. Revenue from the Lease will be placed in the State Forest and Park reserve fund.
5. The Department of General Services, in conjunction with the Department of Natural Resources, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 16-LL-OPT

Agency Contact: Robert Suit
410.767.1819
robert.suit@maryland.gov

DEPARTMENT OF GENERAL SERVICES

Tenant

The Maryland State Firemen's Association
225 S. Washington St
Snow Hill, MD 21863

Property Location

17 State Circle
Annapolis, MD 21401

Space Type Office
Duration 5 Years
Annual Rent \$1.00

Lease Type Renewal
Effective 9/1/2015

Square Feet 524

Utilities Responsibility
Custodial Responsibility

Tenant
Tenant

Previous Board Action(s)

8/20/2008 – Item 24-LL; 4/13/1988- Item 13-L; 5/17/1978
Item L-A-18.

Retro-Active Leases:

Board of Public Works is requested to retroactively approve this office lease for the period of 9/1/2013 to 8/31/2015 pursuant to the State Finance and Procurement Article 11-204(c)(1). The retro-active period is covered in the annual contract cost.

History

The Maryland State Firemen's Association was chartered by an act of the Legislature in 1874. Since that time it has served to represent volunteer fire, rescue and Emergency Medical Service personnel in Maryland. The Association has occupied this premise since 1978 and from this location provides administrative services associated with training and other programs to be responsive to the needs of the volunteer fire service located within the State of Maryland.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 16-LL-OPT (Cont.)

Special Conditions

1. Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury death, property damage or destruction, occurring within the demised premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
2. Tenant shall indemnify and hold harmless the State of Maryland and the Department of General Services against any and all liability or claim of liability, including reasonable attorney's fees, arising out of tenant's use and occupancy, conduct, operation or management of the premises during the term.
3. Tenant leases the demised premises "as is" condition.
4. This lease contains a termination for convenience clause.

REMARKS

Tenant is responsible for proper restoration and maintenance on the interior and exterior of the demised premises, under the supervision of Historic Annapolis, Inc.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 17-LT

Agency Contact: Robert Suit
 410.767.1819
 robert.suit@maryland.gov

MARYLAND INSTITUTE FOR EMERGENCY MEDICAL SERVICES
 Alleghany County

Landlord Kevin McKenzie
 19731 National Highway NW
 Frostburg, MD 21532

Property Location 16 S. Broadway
 Frostburg, MD 21532

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	780
<u>Duration</u>	10 years (avg.)	<u>Effective</u>	8/26/2015	<u>Annual Rent</u>	\$13,320.00
				<u>Square Foot Rate</u>	\$17.00 (avg.)

Utilities Responsibility Landlord
Custodial Responsibility Landlord
Previous Board Action(s) NA

Fund Source Special 100% 232700 D53 PCA 21103 OBJ 1301

Special Condition The lease incorporates 1 use in common parking spaces.

Remarks

1. The agency will relocate from their current office in Grantsville, and this lease will provide space for emergency personnel, paper testing as well as an agency administrative office.
2. The lease contains a termination for convenience clause.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 18-LT

Agency Contact: Robert Suit
 410.767.1819
 robert.suit@maryland.gov

OFFICE OF THE ATTORNEY GENERAL
 Consumer Protection Division)

Hagerstown
 Washington County

Landlord

Potomac Plaza LLC
 550 Highland Street, Suite # 303
 Frederick, MD 20701

Property Location

44 North Potomac Street, Suite 104
 Hagerstown, MD 21740

Space Type Office
Duration 5 Years

Lease Type New
Effective 9/1/2015

Square Feet 900
Previous Square Foot
Rate \$12.00

Annual Rent \$11,700.00

Square Foot Rate \$13.00

Utilities Responsibility
Custodial Responsibility
Previous Board Action(s)

Tenant
 Tenant
 10/6/2004 - 8-L;8/11/2010 – 20-LT-OPT

Fund Source

C81C0005 fund 03 100% General

Special Conditions

spaces at no cost to the State.

The lease incorporates two (2) use-in-common parking

Remarks

1. This space has been used since 2005 as a client contact office for the Office of the Attorney General (OAG), Consumer Protection Division (CPD). CPD assist the citizens of Washington County in the enforcement of the Consumer Protection Act by helping clients to interpret the laws and the processing of consumer complaints.
2. The lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 18-LT (Cont.)

3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 19-LT-OPT

Agency Contact: Robert Suit
 410.767.1819
 robert.suit@maryland.gov

MARYLAND DEPARTMENT OF ASSESSMENTS AND TAXATION
 Frederick County

Landlord AP Adler 270 Tech LLC
 c/o Adler Realty Services
 1400 NW 107th Avenue, 5th Floor
 Miami, FL 33172

Property Location 5310 Spectrum Dr.
 Frederick, MD 21703

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	5,147
<u>Duration</u>	10 years	<u>Effective</u>	11/14/ 2015	<u>Prev. Sq. Ft. Rate</u>	\$16.50
<u>Annual Rent</u>	\$78,901.50 (avg.)	<u>Square Foot Rate</u>	\$15.33 (avg.)		

Utilities Responsibility Tenant
Custodial Responsibility Landlord

Previous Board Action(s) 5/11/2005 – 16-L

Fund Source 100 % General Funds E50 PCA 26001 AOBJ 1301

Special Conditions

1. The lease incorporates 15 use in common parking spaces and 4 reserved spaces at no additional cost to the state.
2. The Lease does not contain any escalations/de-escalations on Janitorial Services or Real Estate Taxes.

Remarks

1. This space has been used since 2005 to assist homeowners in Frederick County with real property tax assessments and the assessment appeal process, as well as to assess all real property accounts within Frederick County.
2. The lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 19-LT-OPT (Cont.)

3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL (Cont.)

(3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL (Cont.)

(3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL (Cont.)

(3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL (Cont.)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 32-CGL (Cont.)

- (3) The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION