

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 17, 2015**

Norman Astle (410)841-5864  
norman.astle@maryland.gov

**1. DEPARTMENT OF AGRICULTURE**  
***Maryland Agricultural Cost-Share Program Grant Requests***

***Recommendation:*** That the Board of Public Works approves funding a total of 29 individual grants under the Maryland Agricultural Cost-Share Program. Total amount: \$369,200.

Agreement	Recipient	County	Amount \$
AT-2015-3049	Clark Farm Property, LLC	Baltimore	8,500
AT-2015-3050	Clark Farm Property, LLC	Baltimore	3,200
AT-2015-3066	Robert W. Buckler	St. Mary's	9,100
AT-2015-3072-R	John D. Fernwalt, Jr	Kent	800
AT-2015-3073	Patience Reward Farm, LLC	Kent	900
LS-2015-3119	Lyons Farm	Harford	21,500
MP-2015-3039	Heflin Brothers, Inc.	Frederick	15,000
MP-2015-3054	Jerry M. Russell	Carroll	8,100
MP-2015-3055	Peace & Plenty Farms, LLC	Carroll	20,300
MP-2015-3056	Peace & Plenty Farms, LLC	Carroll	25,300
MP-2015-3069	Kenneth L. Martin	Carroll	18,300
MP-2015-3070	Kenneth L. Martin	Carroll	7,900
MP-2015-3071	Paul O. Meyer	Carroll	1,000
MP-2015-3106	Byron D. Stambaugh	Carroll	2,700
MP-2015-3107	Byron D. Stambaugh	Carroll	6,700
MP-2015-3108	Byron D. Stambaugh	Carroll	36,600
MP-2015-3109	Timothy L. Metzler	Carroll	30,800
MP-2015-3110	Charles P. Bassler	Carroll	6,500
MP-2015-3111	Charles P. Bassler	Carroll	2,000
MP-2015-3116	Phillip L. Cole	Carroll	4,200
MP-2015-3117	David E. Byers, III	Carroll	9,500
PA-2015-3065	Alan Sivak	St. Mary's	7,500
PR-2015-3075-B	Howard P. Overholt	Somerset	68,300
RS-2015-3051	William H. Miller	Carroll	9,100
RS-2015-3052	William H. Miller	Carroll	9,800
RS-2015-3112	S. Scott Alban	Carroll	9,600
RS-2015-3113	S. Scott Alban	Carroll	2,600
RS-2015-3114	Wayne H. Horner	Carroll	14,700
SA-2015-3067	Edith L. Stubbs	Kent	8,700

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**1. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program Grant Requests***

***Fund Source:*** MCCBL of 2014/Item 14107: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

***Authority:*** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

***Remarks:*** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

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**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

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norman.astle@maryland.gov*

**2. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program Additional Funding Requests***

***Recommendation:*** That the Board of Public Works approves *additional* funding of three individual grants under the Maryland Agricultural Cost-Share Program. Total amount: \$2,158.34

<b>Agreement #</b>	<b>Recipient</b>	<b>County</b>	<b>Amount \$</b>
CH-2014-3135	James H. Carter	Queen Anne's	120.76
CR-2014-2901-B	Jeffrey R. Blanner	Dorchester	189.00
UP-2014-2904	Robert H. Harbaugh, Jr.	Washington	1,828.78

***Fund Source:*** MCCBL of 2011/Item 11071: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.

***Authority:*** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

***Remarks:*** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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*Contacts:*

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*Jamie.tomaszewski@maryland.gov*

*General Services – Jane Bailey 410.767.4307*

*Jane.bailey@maryland.gov*

*State Treasurer's Office - Anne Jewell 410.260.7903*

*ajewell@treasurer.state.md.us*

**3.     BOARD OF PUBLIC WORKS**  
***Procurement Agency Activity Report***

***Recommendation:***     That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

*Budget & Management  
General Services  
State Treasurer's Office*

*April 2015  
March 2015  
1<sup>st</sup> Quarter, 2015*

***Authority:***     COMAR 21.02.01.05.

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*Contact: Robert Ward 410-767- 2211  
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**4. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT**  
***Small, Minority, and Women-Owned Businesses Account***  
***Funded by Video Lottery Terminal Proceeds***

***Recommendation:*** That the Board of Public Works approve the Department of Business and Economic Development granting \$11.1 million in video lottery proceeds to the seven incumbent Fund Managers who use the funds to provide investment capital and loans to small, minority, and woman-owned businesses across the State. Allocation recommended among the Fund Managers as follows:

Meridian Management Group, Inc.	\$ 2,150,000
Anne Arundel Economic Development Corp.	\$ 1,850,000
Maryland Capital Enterprises, Inc.	\$ 1,000,000
Baltimore County	\$ 1,600,000
Baltimore Development Corp.	\$ 1,750,000
Howard County Econ. Dev't Auth.	\$ 1,750,000
Tri-County Council of Western MD	<u>\$ 1,000,000</u>
	<b><u>\$11,100,000</u></b>

***Fund Managers:***

***Original Approvals***

FY 2014 Fund Managers approved and FY 2015 grant funding continued:

- Meridian Management Group Inc.
- Anne Arundel Economic Development Corp.
- Maryland Capital Enterprises Inc.

*Secretary's Agenda Item 15 (April 17, 2013);  
Secretary's Agenda Item 9 (June 18, 2104)*

FY 2015 Fund Managers approved:

- Baltimore County
- Baltimore Development Corp.
- Howard County Economic Development Authority
- Tri-County Council of Western MD

*Secretary's Agenda Item 10 (June 18, 2014)*

***Term***

FY 2014 Fund Managers: 5/1/2013 - 4/30/2018 (with one 5-year renewal option)

FY 2015 Fund Managers: 7/1/2014 – 6/30/2019 (with one 5-year renewal option)

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**4. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT (cont'd)**  
*Small, Minority, and Women-Owned Businesses Account*  
*Funded by Video Lottery Terminal Proceeds*

***Prior Funding:***

FY 2014 Grants:	Meridian Management Group Inc.	\$3,500,000
	Anne Arundel Economic Development Corp.	\$3,360,000
	Maryland Capital Enterprises Inc.	<u>\$1,000,000</u>
	<b>Total</b>	<b><u>\$7,860,000</u></b>

FY 2015 Grants:	Meridian Management Group Inc.	\$2,000,000
	Anne Arundel Economic Development Corp.	\$2,000,000
	Maryland Capital Enterprises, Inc.	\$ 0
	Baltimore County	\$1,500,000
	Baltimore Development Corp.	\$1,000,000
	Howard County Econ. Dev't Auth.	\$1,500,000
	Tri-County Council of Western MD	<u>\$1,100,000</u>
	<b>Total:</b>	<b><u>\$9,100,000</u></b>

***Grant Balances:***

Anne Arundel Economic Development Corp.	\$ 879,200
Meridian Management Group Inc.	\$ 0
Maryland Capital Enterprises, Inc.	\$ 0
Baltimore County	\$ 85,482
Baltimore Development Corp.	\$ 54,369
Howard County Econ. Dev't Auth.	\$ 54,484
Tri-County Council of Western MD	\$ 809,823

***Remarks:*** Incumbent Fund Managers may apply to the Board of Public Works for additional grant funds to loan or invest. DBED and the incumbent Fund Managers went through an expedited application process for additional funds, a process that evaluated lending performance, programmatic reporting compliance, lending program marketing initiatives past/future, and overall technical merit.

All seven incumbent Fund Manager applied for additional funds; the evaluation committee comprised DBED staff and one evaluator from the Governor's Office of Minority Affairs. The seven firms' proposals for additional grant funding are ranked:

Meridian Management Group Inc.	1
Anne Arundel Economic Development Corp.	2
Maryland Capital Enterprises Inc.	3
Howard County Economic Development Corp.	4 (tie)
Baltimore Development Corp.	4 (tie)
Baltimore County	5
Tri-County Council of Western MD	6

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**4. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT (cont'd)**  
***Small, Minority, and Women-Owned Businesses Account***  
***Funded by Video Lottery Terminal Proceeds***

***Remarks: (cont'd)***

The firm who received the number one ranking exceeded all technical requirements as well as expended all of its loan funds (\$5.5 million) over two years. The second-ranked firm also presented above average technical merit and expended over 80% of its funds (\$4.4 million) in two years. The third-ranked and the two fourth-ranked firms were below the two top-ranked firms in technical merit. However, these four firms were close together in rank and fully met all technical requirements. The sixth-ranked firm met all of the technical requirements but was behind the other six firms in number of loans initiated and closed at time of evaluation.

To date, the program has been successful. The seven Fund Managers collectively represent over 174 years of lending experience in Maryland. In addition, in the past two years, they have lent approximately \$15 million to small, minority, and women-owned businesses in the State. This is 88% of the \$17 million they have been awarded in total.

DBED now recommends all seven Fund Managers for additional grant awards.

<b><i>Control Numbers:</i></b>	Anne Arundel Development Corp	15-1402-0110
	Baltimore County, Maryland	15-1403-1110
	Baltimore Development Corporation	15-1404-0110
	Howard County Economic Dev.	15-1405-0110
	Maryland Capital Enterprises Inc.	15-1406-0000
	Tri-County Council of Western MD.	15-1407-1110
	Meridian Management	15-1408-0111

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*Contact: Robert Ward 410-767- 2211  
Robertward.1@maryland.gov*

**5. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT**  
***Small, Minority, and Women-Owned Businesses Account***  
***Funded by Video Lottery Terminal Proceeds***

***Recommendation:*** The Board of Public Works allocate a total of \$100,000 to the Department of Business and Economic Development to reimburse DBED for its FY 2015 administration of the Fund Manager program funded through the Small, Minority, and Woman-Owned Business Account.

***Authority:*** Section 9-1A-35, State Government Article, Annotated Code of Maryland

***Remarks:*** Reference is made to Secretary's Agenda Item 22 (August 22, 2012) in which the Board of Public Works approved a Memorandum of Understanding between the Board and the Department of Business and Economic Development in which the Board: (1) designated DBED to manage the Small, Minority and Women-Owned Businesses Account funded by video-lottery-terminal proceeds; and (2) delegated to DBED the authority to procure the financial services for fund managers for the program.

In that MOU, the Board and DBED stated:

The parties do not intend DBED's administration of this Program to have a fiscal impact on DBED. To that end, the Account may be used to reimburse DBED for reasonable expenses incurred in performing and completing Program activities such as staff time, underwriting, and management services. ***Each fiscal year, DBED shall be allocated \$50,000 from the Account*** that DBED will use for Program administration. DBED will send invoices to BPW on a quarterly basis for reimbursement from the allocation. ***After each fiscal year, if DBED's expenses to administer the Program exceed \$50,000, DBED may request the BPW to approve reimbursement for the excess expenses.***

When the program began two years ago, the \$50,000 annual allocation supported the administration of three Fund Managers. The program has now grown to seven Fund Managers with increasing funds to administer. In addition, the initial \$50,000 allocation was an estimate and was not based on actual costs for running the program. Finally, over this period, the State has required more oversight than originally anticipated by DBED. This is due in part to preliminary discussions during the annual legislative audit of the program. The program was initially managed by one part-time position. However, the program is now supported by several other DBED personnel that were not originally assigned to do so. With the proposed increased allocation, DBED seeks to better resource and centralize administrative functions of this important program.

***Fund Source:*** Small, Minority & Women-Owned Business Investment Account/T00F0015

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Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov*

**6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works approve releasing the deeds of trust on four properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrower is either giving a deed-in-lieu of foreclosure or requesting release of the deed of trust to facilitate a short sale to pay off the first mortgage owed to DHCD. The borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

**Loan Authority:** Down Payment and Settlement Expense Loan Program  
Housing and Community Development, Article §§ 4-301-4-309,  
Annotated Code Maryland

**Authority to Release** State Finance and Procurement Article §§ 10-305,  
**Security Interest:** Annotated Code Maryland

A. Decima M. Gaines (Deed-in-Lieu)  
477 Main View Court, Glen Burnie, MD 21061, Anne Arundel County  
Original Loan and Current Balance: \$10,000

B. Andrew Mitchell  
2911 Kingsley Street, Baltimore, MD 21223, Baltimore City  
Original Loan and Current Balance: \$5,000

C. Nicole E. Whisner  
815 Memorial Avenue, Cumberland, MD 21502, Allegany County  
Original Loan and Current Balance: \$11,000

D. Wayne A. Whitfield  
3308 Huntley Square Drive, #T1, Temple Hill, MD 20748, Prince George's County  
Original Loan and Current Balance: \$10,000

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*Contact Person: Ellen Frketic (410) 729-8307  
efrke@menv.com*

**7. MARYLAND ENVIRONMENTAL SERVICE  
Freedom District Wastewater Treatment Plant**

**Construction Mod:** Wastewater Treatment Plant ENR Upgrade  
MES Project # 14-05-13

**Original Approval** Secretary's Agenda, Item 16 (2/18/2015)

**Award** Norair Engineering Corporation, Landover

**Contract Description:** Replace or upgrade outdated and out-of-service equipment; add new tanks, piping, valves and process equipment to the wastewater treatment plant to meet ENR permit limits.

**Modification Description:** Upgrades to sludge treatment and processing facilities.

**Original Contract Term:** 30 months from notice to proceed

**Modified Contract Term:** No change

**Original Contract Amount:** \$19,474,900

**Prior Modifications:** \$0

**This Modification:** \$ 2,400,000

**Revised Total Amount:** \$ 21,874,900

**Percentage Increase:** 12.3%

**MBE Goal:** 18.5%

**MBE Compliance:** 0%

**Remarks:** The work now proposed to be added to the contract was bid as an alternate in the original bid. However, funding was not insufficient at the time of award to include this work.. Additional funding was appropriated in the State's FY16 capital budget to allow this work to be completed. Carroll County will pay the balance of the added cost because of its share of the wastewater allocation.

There has been no MBE participation on this project thus far. Norair Engineering Corporation is in the early stages of the project with minimal payment activity. The first payment covered mobilization costs and the second covered excavation and installing dewatering devices.

**Fund Sources:** MCCBL of 2015 (Chapter 495, 2015 Laws) \$ 616,800  
176 MCCBL 15 (PCA#11073)  
Carroll County \$1,783,200

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**BOARD OF PUBLIC WORKS  
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*Contact: Lois Y. Whitaker 443-885-3074  
lois.whitaker@morgan.edu*

**8. MORGAN STATE UNIVERSITY**  
*Behavioral and Social Sciences Center  
2015 Capital Funding*

**Contract ID:** Construction Manager  
Behavioral and Social Sciences - GMP A  
Project No. DCM-BSSC-13-1CMAR

**Contractor:** Barton Malow Company, Baltimore

**Recommendation:** That the Board of Public Works authorize Morgan State University to apply \$2,454,386 appropriated in the 2015 MCCBL to previously-approved construction contract Bid Package (GMP-A).

**Project:** Morgan State University's College of Liberal Arts' Behavioral and Social Sciences Center, located at the Northwood Shopping Center, will support the University's programs, services, and activities related to behavioral and social sciences, create learning, working, and service environments consistent with high academic standards and aspirations, and, incorporates technology assisted instruction features such as wired and wireless networks, video recording, internal and external video conferencing capabilities, distance learning.

**Background:** Reference is made to Secretary's Agenda Item 11 (April 1, 2015) in which the Board of Public Works approved Morgan State University awarding a bid package (GMP-A) to the contractor for start of construction work (earthwork, site utilities, deep foundations, early mechanical and electrical work). The awarded bid package was for \$6,454,386. However, at the time only \$4.5 million in funding was available.

Morgan State University, anticipating further funding in later capital budgets, stated in that Item: "The funds spent will not exceed current appropriations (\$4.5 million). The University will return to the Board for approval before authorizing any further expenditures."

**Current Funding:** The 2015 MCCBL became effective 1 June 2015 (Chapter 495, 2015 Maryland Laws). This MCCBL provides the necessary funds to fund the balance of GMP A.

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*Contact: Lois Y. Whitaker 443-885-3074  
lois.whitaker@morgan.edu*

**9. MORGAN STATE UNIVERSITY  
*Behavioral and Social Sciences Center*  
*Bid Package – GMP B***

***Contract ID:*** Construction Manager  
Behavioral and Social Sciences - GMP B  
Project No. DCM-BSSC-13-1CMAR

***Firm:*** Barton Malow Company, Baltimore

***Original Contract Approved:*** Secretary's Agenda Item 15 (7/3/13)

***Recommendation:*** That the Board of Public Works authorize Morgan State University to award Bid Package GMP-B to this previously-approved construction management at risk contract.

***Project:*** Construction Management at Risk services for Morgan State University's College of Liberal Arts' Behavioral and Social Sciences Center, located at the Northwood Shopping Center (the site of the old Hechinger's and Burlington Coat Factory), will support the University's programs, services and activities related to behavioral and social sciences, create learning, working, and service environments consistent with high academic standards and aspirations, and, incorporates technology assisted instruction features such as wired and wireless networks, video recording, internal and external video conferencing capabilities, distance learning. The occupants are the faculty, staff, and students of the College of Liberal Arts organized with five academic departments, lecture halls, laboratories, research and animal facilities, a campus resource center (the Instructional Design Center), lounges and study areas, typical building functions such as restrooms, mechanical, electrical and IT spaces, loading dock and parking. The project will also include a third party retail space on the ground level and a catering kitchen. The project is striving to exceed the minimum LEED Silver certification.

***This Bid Package GMP-B Description:*** Concrete structure of building and elevators

***Bid Package GMP-B Amount:*** \$10,437,976

***Original Amount:*** \$ 230,000

***Prior Bid Package GMP-A:*** \$ 6,454,386 (Secretary's Agenda Item 11 (4/1/2015))

***Delegated Modifications:*** \$ 22,000

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**9. MORGAN STATE UNIVERSITY (cont'd)**  
*Behavioral and Social Sciences Center*  
*Bid Package – GMP B*

***Revised Contract Amount:*** \$17,144,362

***Bid Package GMP-B Term:*** 1,585 Calendar Days from issuance of notice to proceed

***MBE Participation:*** 35%

***MBE Compliance:*** 23.95%

***Performance Bond:*** Performance and payment bonds 100% of contract amount

***Fund Source:***

MCCBL 2015/Item 110 (Chapter 495, 2015 Maryland Laws): *Provide funds to design and construct a new building to house the behavioral and social sciences programs on the West Campus.* \$10,437,976.

***Remarks:*** Barton Malow competitively bid out the trade work contained in Bid Package GMP-B. The project was advertised with the American Minority Contractors and Business Associates, Maryland Washington Minorities Contractors Association Council, and on *eMarylandMarketPlace*. Multiple bids were received. The bids from the lowest responsible bidders of each trade were accepted. Allowances are included that total \$146,400. A member of Morgan State University's Department of Design and Construction Management was present at the bid openings.

The Morgan State University Department of Design and Construction Management will manage the contractor's work with procurement support provided by the University's Department of Procurement.

***MD Tax Clearance:*** 15-1357-1111

***Resident Business:*** Yes

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*Contact: Lois Y. Whitaker 443-885-3074  
lois.whitaker@morgan.edu*

**10. MORGAN STATE UNIVERSITY  
*Mitchell Schaefer Skin Renovations  
Change Order - Roof Replacement/Repairs***

***Contract ID:*** General Contractor  
Mitchell Schaefer Engineer Skin  
Project No. DCM-MSES-14-1CO

***Firm:*** Jones Masonry Restoration Corporation, Harrisburg, PA

***Contract Description:*** General Contractor services for Morgan State University's School of Engineering at the northern end of campus on Hillen Road: Repoint stone, re-caulk, and re-glaze windows as necessary, replace windows as necessary, and clean exterior stone. The School of Engineering comprises programs at the Clarence Mitchell and the William Donald Schaefer Engineering Buildings. These buildings were constructed in 1991 and 1997. The recent opening of the adjacent CBEIS building in 2012, reinforced the need of for a face lift and major repairs to the exterior of these buildings. The buildings, particularly the Mitchell Building, are plagued with water infiltration from various locations.

***Modification Description:*** Replace roof on Clarence Mitchell Engineering Building. The roof is no longer repairable and leaks every time it rains causing major damage to the building interior. The work is proposed to be added to the current contract as it would be difficult to bring in a second contractor and have two contractors working on the roof of the same building, impacting each other's work.

***Original Contract Amount:*** \$868,000 (Morgan delegated authority)

***Modification Amount:*** \$423,976

***Revised Contract Amount:*** \$1,291,976

***Contract Term:*** 216 calendar days from issuance of notice to proceed

***Modified Contract Term:*** Additional 30 day extension for roof replacement.

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**10. MORGAN STATE UNIVERSITY (cont'd)**  
***Mitchell Schaefer Skin Renovations***  
***Change Order - Roof Replacement/Repairs***

***MBE Participation:*** 35%

***MBE Compliance:*** 44.53%

***Performance Bond:*** Performance and Payment Bonds at 100% of contract amount

***Fund Source:*** MCCBL 2011: *Provide funds for various facilities that are in need of renewal.* Item No. 085. \$423,976

***Remarks:*** This contract is part of a \$5 million Facilities Renewal program to renovate buildings across campus. Typical facilities renewal work includes replacing roofs, upgrading elevators, replacing ventilation and cooling tower units, and replacing steam lines. Jones Masonry is a MBE firm and has committed to the MBE goal inclusive of this change order.

Because the original contract amount of \$868,000 is within Morgan State's independent procurement authority, the original contract did not come before the Board of Public Works. However this change order of \$423,976 to replace the roof on the Mitchell Engineering building brings the contract total to over the \$1 million threshold for Morgan approval. Accordingly, this change order requires Board of Public Works approval.

The Morgan State University Department of Design and Construction Management and the Physical Plant are overseeing the project.

***MD Tax Clearance:*** 15-1356-0011

***Resident Business:*** No

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*Contact: R. Dean Kenderdine 410-625-5601  
dkenderdine@sra.state.md.us*

**11. MARYLAND STATE RETIREMENT AGENCY  
*Investment Committee Appointment: Larry E. Jennings, Jr***

***Recommendation:*** That the Board of Public Works reappoint Larry E. Jennings, Jr., as a public member of the Investment Committee of the Board of Trustees of the Maryland State Retirement and Pension System for a three-year term beginning July 1, 2015. Mr. Jennings meets all of the requirements to serve as a public member.

***Authority:*** State Personnel and Pensions Article, Section 21-115 (b)(2), Annotated Code of Maryland provides that this appointment will be by the Board of Public Works for a term of three years.

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**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 17, 2015**

**2<sup>nd</sup> REVISION**

*Contact: Bernadette Benik (410)260-7080  
bбеник@treasurer.state.md.us*

**12. STATE TREASURER  
*June 2015 Tax-Exempt Equipment Lease-Purchase Financing***

The State Treasurer recommends that the Board of Public Works approve the award of the June 2015 Tax-Exempt Equipment Lease-Purchase Agreement for financing, on a consolidated basis under a lease-purchase financing arrangement, the acquisition of capital equipment by certain State agencies. This June 2015 Tax-Exempt Equipment Lease-Purchase Financing will provide financing for \$1,522,117.13 in capital equipment.

**Term:** Financing Lock Period: June 10, 2015 through June 26, 2015  
Lease Periods: Three years and five years after the Closing Date

**Procurement Method:** Competitive Sealed Bids

**Award:** Grant Capital Management, Inc.

**Bids:** The award was based on the lowest weighted average for the actual amounts to be financed and the rates for the respective lease terms of 3 years and 5 years rate.

<b><i>Bidder</i></b>	<b><i>Weighted Average Rate</i></b>
Grant Capital Management, Inc.	1.266
Banc of America Public Capital Corp	1.284
TD Equipment Finance, Inc.	1.286
JP Morgan Chase Bank, NA	1.418
US Bancorp Government Leasing and Finance, Inc.	1.440

**MBE Goal:** None

**Fund Sources:** Agency operating budgets

**Amount:** \$1,522,117.13

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 17, 2015**

**2<sup>nd</sup> REVISION**

**12. STATE TREASURER (cont'd)**  
***June 2015 Tax-Exempt Equipment Lease-Purchase Financing***

**Remarks:** The State Treasurer's Office issued an Invitation for Bids for financing on a consolidated basis of \$1,522,117.13 in capital equipment, that was published on *eMaryland Marketplace*, posted on the websites for the National Association of State Treasurers and the State Treasurer's Office, and emailed to 30 firms known to be active in financing municipal leases. There are no subcontracting opportunities with this financing; however MBEs were encouraged to respond. This Lease-Purchase financing is expected to close no later than June 26, 2015. The bids were evaluated and were weighted based on the actual amounts to be financed and the rates for the respective lease terms of 3 years and 5 years. ....

Rather than use a long-term Master Lease, the State Treasurer's Office has determined to periodically consolidate the financing requests for equipment from State agencies and to solicit new equipment lease-purchase financing bids from lessors. This method more appropriately corresponds to current market conditions.

The Treasurer notified the Legislative Policy Committee, in accordance with Section 8-403 of the State Finance and Procurement Article of the Annotated Code of Maryland, of her request to periodically lease-finance equipment acquisitions, in an aggregate amount not exceeding \$35 million, over a three-year period beginning July 1, 2013 and ending June 30, 2016.

Following the June 2015 Tax-Exempt Equipment Lease-Purchase financing, the remaining balance of the \$35 million approved by the Legislative Policy Committee for equipment lease-purchase financing will be approximately \$28.1 million.

**RECOMMENDATION:** That the Board of Public Works approve the award to Grant Capital Management, Inc. to provide lease financing for the June 2015 Tax-Exempt Equipment Lease-Purchase Financing.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 17, 2015**

*Contact: Bernadette Benik (410-260-7390)  
bbenik@treasurer.state.md.us*

**13. BONDS**

The Treasurer recommends that the Board of Public Works adopt resolutions concerning the sale of State of Maryland General Obligation Bonds in book entry form for the purpose of funding the State's capital program; making certain determinations regarding the consolidation of loans, the methods of sale, and the structure of the Bonds; authorizing the publication of the required Summary Notices of Bond Sale; and obligating the State of Maryland to provide continuing disclosure as required under applicable securities regulations and to comply with applicable provisions of the Internal Revenue Code.

***Amount:*** New Money Bonds – Up to \$500,000,000 bonds issued for the purpose of funding the State's capital program consisting of up to \$450,000,000\* in tax-exempt bonds and up to \$50,000,000\* in taxable bonds.

***Denomination:*** \$5,000 per bond, or integral multiples thereof

***Maturities:*** To be determined by the Treasurer, not to exceed 15 years.

***Title and Form:*** As determined by the Treasurer, to include: Up to \$500,000,000 in maximum aggregate principal amount of State and Local Facilities Loan of 2015, Second Series, consisting of:

Second Series A – up to \$450,000,000\* Tax-Exempt Bonds  
(Competitive) for the Capital Program  
Second Series B – up to \$50,000,000\* Taxable Bonds  
(Competitive) for the Capital Program

***Methods And  
Times of Sale:***

*Second Series A (Tax-Exempt) – \$450,000,000\* Competitive Sale*  
Public, competitive sale of up to \$450,000,000\*, in maturities and amounts to be determined by the Treasurer, on Wednesday, July 22, 2015, at 11:00 a.m., by electronic bid and subject to the approval of the Board. Provided, however, depending upon market conditions and at the discretion of the Treasurer, the sale of the Second Series A Bonds may instead be offered for sale at a date and time to be determined by the Treasurer, subject to approval by the Board at that time.

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
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June 17, 2015**

**13. BONDS (cont'd)**

*Second Series B (Taxable) – \$50,000,000\* - Competitive Sale*

Public, competitive sale of up to \$50,000,000\*, in maturities and amounts to be determined by the Treasurer, on Wednesday, July 22, 2015, at 10:45 a.m., by electronic bid and subject to the approval of the Board. Provided, however, depending upon market conditions and at the discretion of the Treasurer, the sale of the Second Series B Bonds may instead be offered for sale at a date and time to be determined by the Treasurer, subject to approval by the Board at that time.

***Settlement:*** On or about August 5, 2015

***Use of Proceeds:*** Various State loans and installments, combined and consolidated.

***Notices of Sale:*** Summary notices of sale for bonds sold on a competitive basis shall be published in the *Bond Buyer* on a date to be determined by the Treasurer not later than that required by Section 8-123 of the State Finance and Procurement Article of the Annotated Code of Maryland, and in such other electronic and print media as determined appropriate by the Treasurer.

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\* Preliminary, subject to change

REMARKS: The date of sale of the 2015 Second Series Bonds may be postponed at the discretion of the Treasurer in response to market conditions. The method of sale, the size and maturities of any of the bonds may be adjusted by the Treasurer to respond to prevailing market conditions.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 17, 2015**

**SUPPLEMENTAL**

*Contact: Bill Morgante 410-260-7791  
bill.morgante@maryland.gov*

**14. BOARD OF PUBLIC WORKS  
*Wetlands Licenses  
Concurrence Cases***

***Recommendation:*** Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant licenses as indicated. The Department of the Environment concurs with this recommendation.

***Authority:*** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

15-0004      *ANNAPOLIS MARINE MUSEUM, DONALD FRY, THOMAS LEITCH* – To stabilize a shoreline with coir fiber logs, stone sills, and sand, and plant marsh vegetation.

*Annapolis, Back Creek*

*Special conditions: Marsh establishment requirements.*

**HARFORD COUNTY**

14-0657      *S5H5 Inc.* – To improve navigation and upgrade a marina by dredging and replacing bulkheads, piers, piles, and creating 20 new slips; to restore a wetlands area; and provide for a 6-year license.

*Perryman, Tributary of Bush River*

*Special conditions: Time-of-year and dredging requirements.*

**KENT AND QUEEN ANNE’S COUNTIES**

14-1062      *CENTER FOR ENVIRONMENT AND SOCIETY* – To collect water quality data for local educational facilities and the public by installing buoys at various locations and depths.

*Chester River*

*Special conditions: Buoy identification, registration and maintenance requirements.*

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
June 17, 2015**

**SUPPLEMENTAL**

**14. BOARD OF PUBLIC WORKS (cont'd)**  
*Wetlands Licenses  
Concurrence Cases*

**ST. MARY'S COUNTY**

- 14-0174      *KATHLEEN O'BRIEN* – To control shore erosion by repairing a bulkhead and  
emplacing concrete Beach Prisms.  
*Leonardtown, Potomac River*  
*Special conditions: Time-of-year, barge only access, turbidity curtain, Prism lay-  
out, maintenance, monitoring, plans and reports, survey, and performance  
requirements and Coast Guard restriction.*
- 14-0847      *NAVAL FACILITIES ENGINEERING COMMAND ATLANTIC, EV* – To deploy  
five anchored underwater monitoring devices to detect bottlenose dolphins.  
*Patuxent and Potomac rivers, Chesapeake Bay*

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**1A. PROGRAM OPEN SPACE LOCAL SHARE**  
*Charles County*

**Recommendation:** Approval to commit \$350,000 for the following **development** project.

***Popes Creek Rail Trail Phase I - \$350,000***

Charles County

POS #6338-8-94 MD20150317-0173

**Background:** Develop 2.75 mile hiking/cycling trail along the original rail bed of the Baltimore & Potomac Railroad. The trail will extend from Route 301 west to the Potomac River shoreline. This facility will provide tremendous recreational opportunities for hiking, running, cycling, birding and wildlife observation.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010

Program Open Space - Local, FY 2011 Allocation

Source Code: 10055 Item 055 \$43,429.12

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011

Program Open Space – Local, FY 2012 Allocation

Source Code: 11051 Item 051 \$83,666.50

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012

Program Open Space – Local, Prior Funds Replacement

Source Code: 12057 Item 057 \$67,152.85

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 Item 080 \$155,751.53

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**BOARD OF PUBLIC WORKS**

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**DISAPPROVED**

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**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**2A. PROGRAM OPEN SPACE LOCAL SHARE**  
***Frederick County***

***Recommendation:*** Approval to commit \$24,905 for the following **development** project.

***East West Basketball Court Rehabilitation - \$24,905***

Town of Mount Airy, Frederick County

POS #6351-10-373 MD20150429-0308

***Background:*** Restore basketball courts with new surfacing, line painting, and goals. Install new fencing around basketball court.

***Fund Source:***

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014

Program Open Space – Local, Prior Funds Replacement

Source Code: 14089 Item 089 \$24,904.80

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**3A. RURAL LEGACY PROGRAM FUNDS**  
***Anne Arundel County***

***Recommendation:*** Approval to grant \$735,881 to Anne Arundel County from Rural Legacy Funds to acquire an 81-acre conservation easement.

***Anne Arundel South Rural Legacy Area***  
***Graybill Property***

***Prior Approvals:*** Anne Arundel South Rural Legacy Area  
Grants for easement acquisitions: \$1,203,000 FY2015  
DNR-RP Item 9A (09/3/2014)

***Project Description:*** Acquisition of this easement will protect valuable forest and farm land, and protect water quality through vegetative buffers on 4,500 linear feet of a Smith Creek tributary. This easement will be part of a 1,700 acre block of protected agricultural and woodlands and will be held by Anne Arundel County. The County is paying administrative, program compliance and incidental costs.

***Easement Value:*** \$735,881 (\$9,084 per acre)

***Amount Requested:*** \$735,881

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014  
Rural Legacy Program – Prior Year Replacement Funds  
Source Code: 14091 Item: 091 Amount: \$735,881.00

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**4A. RURAL LEGACY PROGRAM FUNDS**  
***Washington County***

***Recommendation:*** Approval to grant \$449,699 to Washington County from Rural Legacy Funds to acquire a 143.74-acre conservation easement.

***Mid-Maryland Washington Rural Legacy Area***  
***Weaver Property***

***Prior Approvals:*** Mid-Maryland Washington Rural Legacy Area Easement Acquisition Grants:  
DNR-RP Item 10A (8/21/2013) \$1,731,000 FY 2014  
DNR-RP Item 9A (9/3/2014) \$2,100,000 FY 2015  
Weaver Property – Easement acquisition to protect 28 acres:  
DNR-RP Item 19A (1/7/2015)

***Project Description:*** Acquisition of this easement protects productive farm and forest land, and provides 885 linear feet of stream buffers to tributaries to St. James Run. This Rural Legacy easement will complete the protection of the Weaver farm. The easement will be held by Washington County.

***Easement Value:*** \$428,220 (\$2,979 per acre)

***Other Costs:*** \$21,479  
Administrative: \$12,847  
Incidental: \$2,209  
Program Compliance: \$6,423

***Amount Requested:*** \$449,699

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014  
Rural Legacy Program – Prior Year Replacement Funds  
Source Code: 14091 Item: 091 Amount: \$428,220.00  
Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013  
Rural Legacy Program  
Source Code: A0510 Item: 010 Amount: \$21,478.65

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**5A. PROGRAM OPEN SPACE STATE SHARE**

***James E. & Gladys E. Fazenbaker, \$372,000 and incidentals of \$3,500***  
***Washington County, POS #4663 & 4664***

***Reference:*** That the Board of Public Works approve the acquisition in fee simple of 83 +/- acres in Washington County. Acquisition will protect a large, mostly forested tract that contains the headwaters of an unnamed tributary to Beaver Creek, a stream popular with anglers. The acquisition will buffer the Appalachian Trail and protect Forest Interior Dwelling Species. The Maryland Park Service will manage the property as part of South Mountain State Park. The property, located in a Targeted Ecological Area, scored 103 under the Program Open Space Targeting System.

***Special Conditions:*** The property is currently leased for hunting. DNR will go to property settlement when the hunting lease expires, no later than December 31, 2016.

***Grantor:*** James E. Fazenbaker & Gladys E. Fazenbaker

***Grantee:*** The State of Maryland to the use of the Department of Natural Resources

***Property:*** 83 +/- acres, unimproved

***Price:*** Parcels 373 & 381: \$372,000

***Appraisals:***

Parcel 373		Parcel 381	
\$54,000	Joyce M. Sheets (5/27/14)	\$265,000	Joyce M. Sheets (5/27/14)
\$60,000	James L. Randall (5/20/14)	\$312,000	LouAnne Cline (5/14/14)
			Dave Wallenberg reviewed all appraisals

***Incidentals:***

Title fees to Wright Constable & Skeen: not to exceed \$3,500

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2012  
POS Stateside – Prior Year Funds Replacement  
Chapter 444, Acts of 2012 - Source Code: 12056    Item: 056    Amount: \$375,500

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**6A. PROGRAM OPEN SPACE STATE SHARE**

*Estate of Henry F. Moomau, et al., (known as Turkey Neck Assoc.)*

*\$1,050,000 and incidentals of \$4,750*

*Garrett County, POS #4452*

**Reference:** That the Board of Public Works approve the acquisition in fee simple of 1 +/- acre in Garrett County. Acquisition of the property (which can be developed into four lake view building lots) will allow DNR to create access from the road to DNR property along the Lake for public use. The Maryland Park Service will manage the property as part of Deep Creek Lake Natural Resource Management Area. The property, not located within a Target Ecological Area, has received an ecological ranking of 32 under the Program Open Space Targeting System. However, this project meets the requirements under the POS Targeting Protocol Appendix A as it is an extraordinary recreational project.

**Grantor:** Estate of Henry F. Moomau, Marcene A. Huebner, Mikal McCartney and Robert W. Huebner

**Grantee:** State of Maryland to the use of the Department of Natural Resources

**Property:** 1 +/- acre, unimproved

**Price:** \$1,050,000

**Appraisals:** \$960,000 (2/16/15) – Terry R. Dunkin

\$1,080,000 (2/9/15) – LouAnne Cline

All appraisals reviewed by Dave Wallenberg

**Incidentals:**

Title fees to Wright Constable & Skeen: not to exceed \$4,750

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2012

POS Stateside – Prior Year Funds Replacement

Chapter 444, Acts of 2012 - Source Code: 12056    Item: 056    Amount: \$1,054,750

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: Emily Wilson (410) 260-8436  
 emilyh.wilson@maryland.gov*

**7A. PROGRAM OPEN SPACE STATE SHARE**

***Louis Shockley Whiton Timberland Family Limited Partnership et al., (known as Woodlands at Whiton) \$1,535,675 and incidentals of \$60,070  
 Wicomico & Worcester County, POS #4142***

***Reference:*** That the Board of Public Works approve the fee simple acquisition of 681 +/- acres in Wicomico and Worcester Counties by authorizing DNR to accept and exercise an assignment from The Nature Conservancy of its right to purchase the property. Acquisition will protect several large, mostly forested tracts that support Forest Interior Dwelling Species habitat. The Maryland Forest Service will manage the property as part of Pocomoke State Forest. The US Fish & Wildlife Service is providing a National Coastal Wetlands grant of \$494,649 toward the purchase price. The property, located in a Target Ecological Area, scored 119 under the Program Open Space Targeting System.

***Grantor:*** Louis Shockley Whiton Timberland Family Limited Partnership, Daniel E. Mitchell, III, Bruce E. Mitchell, Malcolm Scott Mitchell, Elsie Jane Cooley & JW Shockley & Son, Inc.

***Grantee:*** The State of Maryland to the use of the Department of Natural Resources

***Property:*** 681 +/- acres, unimproved

***Price:*** \$1,535,675\*  
 \*Purchase price comprises \$1,041,026 from State and \$494,649 from US Fish & Wildlife Service.

***Appraisals:*** \$1,329,000 David Cadell (5/30/14 & 3/17/15)  
 \$1,383,000 Thomas Weigand (6/6/14 & 3/18/15)  
 \$1,564,000 Georgia Nichols (5/14/14 & 3/18/15)

(property comprises multiple parcels; appraisal values set forth combine 5 appraisals)

Dave Wallenberg reviewed all appraisals

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

**7A. PROGRAM OPEN SPACE STATE SHARE (cont'd)**

**Incidentals:** Administrative fee to The Nature Conservancy \$46,070  
 Title fees to Lakeside Title Company not to exceed \$14,000

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2013  
 POS Stateside – Prior Year Funds Replacement  
 Chapter 424, Acts of 2013 - Source Code: 13079 Item: 079 Amount: \$1,101,096

Department of Natural Resources – Federal Funds 2015  
 United States Fish & Wildlife Service – National Coastal Wetlands Grant  
 Source Code: A0510 Item: 010 Amount: \$494,649

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**8A. CONSERVATION RESERVE ENHANCEMENT PROGRAM**  
***WD Farms Property***  
***Washington County***

***Recommendation:*** Approval to grant \$196,708 to the Washington County Commissioners from Program Open Space Stateside Funds to acquire a 58.48 acre Conservation Reserve Enhancement Program easement.

***Background/Prior Approvals:*** Reference is made to Program Open Space Agenda Item 9A (September 16, 2009) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* (April 24, 2009).

***Project Description:*** Acquisition of this CREP easement permanently protects water quality by mandating forested and vegetative stream buffers along 3,000 linear feet of St. James Run and associated tributaries. This easement will be co-held by Washington County and the Department of Natural Resources.

***Easement Value:*** \$182,777 (\$3,125 per acre)

***Other Costs:*** \$ 13,931

Administrative:	\$5,483
Incidental:	\$5,706
Compliance:	\$2,742

***Total Amount Requested:*** \$196,708

***CREP Targeting:*** The CREP easement program focuses its efforts on Target Level 1 and Target Level 2 counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that used nine high-priority, science-based, data sets and areas of special consideration developed from the past decade of research and study of water quality and natural resource conditions in the State's 134 watersheds. Washington County is a Target Level 2 county.

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

**8A. CONSERVATION RESERVE ENHANCEMENT PROGRAM (cont'd)**

***Easement Valuation System:*** DNR uses an easement evaluation system based on:

- (1) whether the property is located within a Target Level 1 or Target Level 2 county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2012, Chapter 444, Acts of 2012  
 POS Stateside – Prior Year Funds Replacement  
 Source Code: 12056    Item: 056    Amount: \$193,966.07

Outdoor Recreation Land Loan – 2014, Chapter 423, Acts of 2013  
 Program Open Space – Stateside  
 Source Code: A0510    Item: 010    Amount: \$2,741.62

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: Emily Wilson (410) 260-8436  
emilyh.wilson@maryland.gov*

**9A. CONSERVATION RESERVE ENHANCEMENT PROGRAM**

*Cogan Property*

*Washington County*

**Recommendation:** Approval to grant \$399,160 to the Washington County Commissioners from Program Open Space Stateside Funds to acquire a 111.76 acre Conservation Reserve Enhancement Program easement.

**Background/Prior Approvals:** Reference is made to Program Open Space Agenda Item 9A (September 16, 2009) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program* (April 24, 2009).

**Project Description:** Acquisition of this CREP easement permanently protects water quality by mandating forested and vegetative stream buffers along 3,700 linear feet of tributaries to St. James Run. This easement will be co-held by Washington County and the Department of Natural Resources.

**Easement Value:** \$376,171 (\$3,366 per acre)

**Other Costs:** \$ 22,989

Administrative: \$11,285

Incidental: \$6,062

Compliance: \$5,643

**Total Amount Requested:** \$399,160

**CREP Targeting:** The CREP easement program focuses its efforts on Target Level 1 and Target Level 2 counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high-priority, science-based, data sets and areas of special consideration developed from the past decade of research and study of water quality and natural resource conditions in the State's 134 watersheds. Washington County is a Target Level 2 county.

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

**9A. CONSERVATION RESERVE ENHANCEMENT PROGRAM** (*cont'd*)

***Easement Valuation System:*** DNR uses an easement evaluation system based on:

- (1) whether the property is located within a Target Level 1 or Target Level 2 county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

***Fund Source:***

Maryland Consolidated Capital Bond Loan – 2012, Chapter 444, Acts of 2012  
 POS Stateside – Prior Year Funds Replacement  
 Source Code: 12056    Item: 056    Amount: \$393,517.37

Outdoor Recreation Land Loan – 2014, Chapter 423    Acts of 2013  
 Program Open Space – Stateside  
 Source Code: A0510    Item: 010    Amount: \$5,642.56

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: Rob Feldt (410) 260-8529*  
*rob.feldt@maryland.gov*

**10A. TIMBER SALE**

**Project:** Savage River State Forest, Garrett County  
 SR-05-15, 16.6 Acres / Compartment 42

**Recommendation:** That the Board of Public Works approve this timber sale that is a regeneration harvest in Compartment 42. The stand is mature and the harvest will release advanced regeneration present in the stand. Several legacy trees have been retained throughout the stand to serve as seed and wildlife food sources and the hemlock component has been retained. This sale includes 174,693 board feet and 152 cords. No bond money was used in the purchase of this land.

**Authority:** Natural Resources Article § 5-102 and § 5-214

**Sales Method:** Competitive Sealed Bid (one-step method). See BPW Advisory 2005-2

**Award:** Allegheny Wood Products, Inc.

**Amount:** \$50,473.51

**Estimated Value:** \$32,860

**Bids:**

Allegheny Wood Products, Inc., <i>West Virginia</i>	\$50,473.51
Western Maryland Lumber, <i>Maryland</i>	\$47,602
Glottelty Lumber Co, <i>Maryland</i>	\$37,100
Wood Products, <i>Maryland</i>	\$32,945

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**ITEM:** 1-S **Agency Contact:** Sarah Hilton  
410-269-2877  
Sarah.Hilton@Maryland.Gov

**CONTRACT ID:** New Voting System Communications Program  
ADPICS # D38B5400007

**AWARD:** Alexander & Tom, Inc.  
Baltimore, MD

**AMOUNT:** \$1,800,000 (1 ½ Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

<b>OFFERORS</b>	<b>TECHNICAL RANKING</b>	<b>FINANCIAL PROPOSAL * / RANKING</b>	<b>OVERALL RANKING</b>
Alexander & Tom, Inc. Baltimore, MD	1	\$360,000 / 2	1
Gray, Kirk VanSant, Advertising, Inc. dba GKV Baltimore, MD	2	\$893,500 / 4	2
Integrated Designs, Inc. Glen Burnie, MD	4	\$130,000 / 1	3
Red House Communications Pittsburgh, PA	3	\$482,400 / 3	4

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**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 1-S (Cont.)

**MBE PARTICIPATION:** 3% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to eight prospective vendors, six of which are Maryland firms, and included five MBEs. A copy was also sent to the Governor's Office of Minority Affairs (GOMA).

Four proposals were received in response to the RFP. All of which were deemed to be reasonably susceptible of being selected for award. Award is recommended to Alexander & Tom, Inc. (A&T) as being the most advantageous offeror. A&T was ranked overall #1 with the highest ranked technical proposal and the second lowest price. It was determined that the technical differences between A&T and the lowest priced offeror (ranked #4 technically) outweighed the difference in price.

The recommended awardee will provide a comprehensive campaign utilizing radio, television, print, outdoor events, and other forms of media communications for maximum outreach and educational advertising to promote awareness and acceptance of the new voting system.

The *Award Amount* and the *Financial Proposal Amount* are different. The *Financial Proposal Amount* was based upon a pricing model that was part of the financial proposal submitted by offerors excluding the pass-through media buys. The *Award Amount* is based upon the agency's budget for these services including the pass-through media buys.

A 15% MBE participation goal was established for this contract and approved by GOMA based upon the limited subcontracting opportunities available. The overall MBE participation goal for this contract including the media buys equates to 3%. No VSBE participation goal was established for this contract based upon the determination that there was an insufficient number of subcontractors that could be utilized for the identified subcontracting opportunities.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 1-S (Cont.)

**FUND SOURCE:** 50% Reimbursable;  
50% Special (Local Boards of Elections)

**APPROP. CODE:** D38I0103

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 15-1180-1111

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Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 2-S (Cont.)

**MBE PARTICIPATION:** None (Single Element of Work)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* (eMM) for 30 days. There were 53 potential vendors who received the notice via eMM, of which 33 are Maryland firms. In addition, the Maryland Park Service directly solicited six potential Maryland vendors.

Two bids were received in response to the IFB. One bidder could only provide 10 of the 60 passenger vans and 20 of the 30 mini-vans. However, as per the IFB, multiple awards could be made for different vehicles. The lower priced bid for all vans was received from All Car Leasing, Inc. dba Next Car. It was determined that All Car Leasing, Inc. dba Next Car was a responsible bidder and is, therefore, recommended for award for all vehicles.

The CJC program is an initiative to use conservation service to create meaningful experiences as part of a youth development and job skills program for at-risk youth. The CJC members are provided with skills training, empowerment, and employment opportunities while they help to support the restoration of natural and recreational resources in Maryland State Parks and around the Chesapeake Bay. The CJC program gives approximately 322 youth from Baltimore City, Harford County, Prince Georges County, Montgomery County and Worcester County the opportunity to work in Maryland State Parks. Approximately 1,600 youth have participated in the Maryland Conservation Jobs Corps program since its inception in 2008.

The purpose of this contract is to have the 60 full-size passenger vans and 30 mini vans available to transport the youth within various State parks to the specific project site where each crew will work. The vans are driven by the project leaders and will also be used to transport supplies before and after the six week program for the youth. All vehicles will be operated by Department employees, classified, and/or contractual employees (camp counselors or group leaders) with a valid driving license (per guidelines set-forth by the State of Maryland), who are responsible adults 21 or older.

The *Award Amount* is based upon the total 43 days of the contract; however, actual usage may only be Monday through Friday. Therefore, the contractor will only be paid for the actual number of days the vans are used.



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 2-S (Cont.)

**FUND SOURCE:** 100% General

**APPROP. CODE:** K00A0401

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 15-1077-1111

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**ITEM:** 3-S **Agency Contact:** Cindy Hawkins  
410-260-8154  
cindy.hawkins@maryland.gov

**CONTRACT ID:** Maryland Conservation Jobs Corps Bus Rental  
ADPICS # KOOB5400155

**PROCUREMENT METHOD:** Competitive Sealed Bidding

<b>BIDDERS</b>	<b>PRICE PER DAY PER BUS</b>	<b>EXTENDED BID PRICE *</b>
MBG Enterprises, Inc. Pasadena, MD	\$318.00	\$63,600
Woodlawn Motor Coach Catonsville, MD	\$335.00	\$67,000
Chesapeake Charter, Inc. Annapolis, MD	\$395.00	\$79,000
Longergan's Charter Service, Inc. Millersville, MD	\$410.00	\$82,000
DTS Worldwide Transportation Spencerville, MD	\$550.00	\$110,000

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**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 3-S (Cont.)

**MBE PARTICIPATION:** None (Single Element of Work)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Woodlawn Motor Coach  
Catonsville, MD

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace* (eMM) for 30 days. There were 53 potential vendors who received the notice via eMM, of which 33 are Maryland firms. Additionally, the Maryland Park Service directly solicited 26 potential Maryland vendors.

Five bids were received in response to the IFB, all of which were deemed to be responsive. The lowest priced bid was received from MBG Enterprises, Inc. It was determined that MBG Enterprises, Inc. is a responsible bidder and is, therefore, recommended for award.

The Maryland Conservation Jobs Corps (CJC) program is an initiative to use conservation service to create meaningful experiences as part of a youth development and job skills program for at-risk youth. The CJC members are provided with skills training, empowerment, and employment opportunities while they help to support the restoration of natural and recreational resources in Maryland State Parks and around the Chesapeake Bay. The CJC program gives approximately 322 youth from Baltimore City, Harford County, Prince Georges County, Montgomery County and Worcester County the opportunity to work in Maryland State Parks. Approximately 1,600 youth have participated in the CJC program since its inception in 2008.

The purpose of this contract is to have the eight school buses and drivers available to transport the youth from Baltimore City to either Gunpowder Falls State Park or Patapsco Valley State Park and return to Baltimore City at completion of their work day. It is projected that up to 28 youth, plus one adult supervisor must be transported on each bus, each day of the program.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 3-S (Cont.)

**FUND SOURCE:** 100% General

**APPROP. CODE:** K00A0401

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 15-1152-0111

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 4-S (Cont.)

**REQUESTING AGENCY REMARKS:** CPA Programs are defined in COMAR 07.02.21.03B (17) as a 24-hour substitute care program, operated by a licensed child placement agency or local department of social services, for children with a serious emotional, behavioral, medical, or psychological condition.

The total award amount for the base term assumes that each bed purchased will be occupied by a child every day during the full three years of the contracts. Based on history, this is unlikely to occur. These are reimbursements contracts. The providers are paid solely for the actual number of children placed with them during each year, and then only for the actual number of days each child is with the provider.

The amount for the renewal option periods is estimated. The Interagency Rates Committee (IRC) does not issue the actual rates until June of each year.

State Finance and Procurement Article Section 13-106 and COMAR 21.14.01.04 (Non-Competitive Negotiated Procurement of Human, Social or Educational Services) provides for procuring certain human, social and educational services. CPA service providers in this request were obtained through a non-competitive negotiation process.

The Governor's Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. The Providers have rates that were approved by the IRC.

The procurement of these service providers has complied with the Law's requirement for Non-Competitive Negotiated Procurement of Human, Social or Educational Services, because currently the number of children in need of placement exceeds the number of available beds. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

1. The procurement is to obtain therapeutic services for children and adolescents under a negotiated system adopted by regulation (COMAR 21.14.01.04B (1) and (2) (b) and (c) (iii)).
2. The services are treatment foster care and the licensing standards are found in COMAR 07.02.11, 07.02.13 and 07.02.21.
3. Neither DHR nor the GOC has the facilities or personnel to provide this type of service for the 2,379 youth committed to DHR to be served under these contracts. Therefore, it is in the best interest of the State that DHR contract for these services.

**Supplement B**  
**Department Of Budget And Management**  
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**ITEM:** 4-S (Cont.)

The various MBE participation goals (3%, 4% and 5%) established for the 38 contracts were based upon the determination that there were a sufficient number of subcontractors that could be utilized for the identified subcontracting opportunities. The MBE participation goals for four of the providers were further negotiated to rates between 0% and 4.5%.

No VSBE participation goal was established for these contracts based upon the determination that there were none and/or an insufficient number of subcontractors that could be utilized for the identified subcontracting opportunities.

**FUND SOURCE:** 66% General; 34% Federal (Title IV-E)

**APPROP. CODE:** N00G0001

**RESIDENT BUSINESSES:** Yes for all

**MD TAX CLEARANCES:** See page 13B

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
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**June 17, 2015**

**ITEM:** 4-S (Cont.)

<b>ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #</b>	<b>MD TAX CLEARANCE</b>	<b>MBE %</b>	<b>NUMBER OF CHILD CARE BEDS</b>	<b>BASE TERM AMOUNT (3 YEARS)</b>	<b>OPTION #1 AMOUNT (1 YEAR)</b>	<b>OPTION #2 AMOUNT (1 YEAR)</b>	<b>TOTAL CONTRACT AMOUNT (5 YEARS)</b>
<b><i>BPO No. N00B5400322</i></b> ARC Northern Chesapeake Region, Inc. (The) Aberdeen, MD SSA/CPA-16-001	15-0841-0110	4%	36	\$5,318,460	\$1,862,208	\$1,908,756	\$9,089,424
<b><i>BPO No. N00B5400326</i></b> ARC Baltimore, Inc. (The)* Baltimore, MD SSA/CPA-16-002	15-0842-1111	4%	40	\$5,707,040	\$1,998,240	\$2,048,200	\$9,753,480
<b><i>BPO No. N00B5400318</i></b> Arrow Child and Family Ministries of Maryland, Inc. Baltimore, MD SSA/CPA -16-003	15-0843-0110	5%	110	\$17,189,590	\$6,018,760	\$6,169,240	\$29,377,590



**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 4-S (Cont.)

<b>ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #</b>	<b>MD TAX CLEARANCE</b>	<b>MBE %</b>	<b>NUMBER OF CHILD CARE BEDS</b>	<b>BASE TERM AMOUNT (3 YEARS)</b>	<b>OPTION #1 AMOUNT (1 YEAR)</b>	<b>OPTION #2 AMOUNT (1 YEAR)</b>	<b>TOTAL CONTRACT AMOUNT (5 YEARS)</b>
<b><i>BPO No. N00B5400329</i></b> Associated Catholic Charities, Inc. Timonium, MD SSA/CPA-16-004	15-0844-1110	5%	96	\$14,662,352	\$5,133,792	\$5,262,128	\$25,058,272
<b><i>BPO No. N00B5400340</i></b> Building Families for Children, Inc. Columbia, MD SSA/CPA-16-006	15-0846-0000	4%	56	\$9,086,952	\$3,181,696	\$3,261,216	\$15,529,864
<b><i>BPO No. N00B5400327</i></b> Board of Child Care of the United Methodist Church, Incorporated Baltimore, MD SSA/CPA-16-007	15-0847-0110	4%	36	\$5,435,244	\$1,903,068	\$1,950,660	\$9,288,972

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 4-S (Cont.)

<b>ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #</b>	<b>MD TAX CLEARANCE</b>	<b>MBE %</b>	<b>NUMBER OF CHILD CARE BEDS</b>	<b>BASE TERM AMOUNT (3 YEARS)</b>	<b>OPTION #1 AMOUNT (1 YEAR)</b>	<b>OPTION #2 AMOUNT (1 YEAR)</b>	<b>TOTAL CONTRACT AMOUNT (5 YEARS)</b>
<b><i>BPO No. N00B5400328</i></b> Challengers Independent Living , Inc. Baltimore, MD SSA/CPA-16-009	15-0849-0110	4%	45	\$5,600,328	\$1,960,893	\$2,009,934	\$9,571,155
<b><i>BPO No. N00B6400009</i></b> The Children's Choice of Maryland, Inc. Bellmawr, NJ SSA/CPA-16-010	15-0850-0110	5%	110	\$14,525,940	\$5,086,070	\$5,213,230	\$24,825,240
<b><i>BPO No. N00B5400337</i></b> The Children's Guild Inc. Baltimore, MD SSA/CPA-16-011	15-0851-1110	4%	60	\$10,641,060	\$3,725,880	\$3,819,000	\$18,185,940
<b><i>BPO No. N00B5400338</i></b> The Children's Home, Inc. Catonsville, MD SSA/CPA-16-012	15-0852-0110	4%	40	\$6,311,480	\$2,209,920	\$2,265,160	\$10,786,560

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
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**June 17, 2015**

**ITEM:** 4-S (Cont.)

<b>ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #</b>	<b>MD TAX CLEARANCE</b>	<b>MBE %</b>	<b>NUMBER OF CHILD CARE BEDS</b>	<b>BASE TERM AMOUNT (3 YEARS)</b>	<b>OPTION #1 AMOUNT (1 YEAR)</b>	<b>OPTION #2 AMOUNT (1 YEAR)</b>	<b>TOTAL CONTRACT AMOUNT (5 YEARS)</b>
<b><i>BPO No. N00B5400339</i></b> CONCERN-Professional Services for Children, Youth and Families, Inc. Fleetwood, PA SSA/CPA-16-014	15-0854-0110	4%	65	\$9,969,487	\$3,490,705	\$3,577,993	\$17,038,185
<b><i>BPO No. N00B5400341</i></b> Foundations for Home and Community, Inc. Washington, DC SSA/CPA-16-015	15-0855-1110	5%	108	\$15,691,320	\$5,494,176	\$5,631,552	\$26,817,048
<b><i>BPO NO. N00B5400342</i></b> Good Children In The Making, Inc. Bowie, MD SSA/CPA-16-016	15-1114-0111	3%	28	\$3,263,064	\$1,142,512	\$1,171,072	\$5,576,648

**REVISED**

**Supplement B**  
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**ITEM:** 4-S (Cont.)

<b>ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #</b>	<b>MD TAX CLEARANCE</b>	<b>MBE %</b>	<b>NUMBER OF CHILD CARE BEDS</b>	<b>BASE TERM AMOUNT (3 YEARS)</b>	<b>OPTION #1 AMOUNT (1 YEAR)</b>	<b>OPTION #2 AMOUNT (1 YEAR)</b>	<b>TOTAL CONTRACT AMOUNT (5 YEARS)</b>
<b><i>BPO No. N00B5400344</i></b> Hearts and Homes For Youth, Inc. Burtonville, MD SSA/CPA-16-017	15-0856-0110	4%	48	\$8,633,826	\$3,023,016	\$3,098,592	\$14,755,434
<b><i>BPO No. N00B5400330</i></b> Kennedy Krieger Education and Community Services, Inc. Baltimore, MD SSA/CPA-16-019	15-0858-0000	5%	100	\$17,400,850	\$6,092,700	\$6,245,000	\$29,738,550
<b><i>BPO No. N00B5400325</i></b> Kidspeace National Centers of North America, Inc. Schnecksville, PA SSA/CPA-16-020	15-0859-0110	2.55%	45	\$7,180,430	\$2,514,105	\$2,576,950	\$12,271,485

**REVISED**

**Supplement B**  
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**ITEM:** 4-S (Cont.)

<b>ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #</b>	<b>MD TAX CLEARANCE</b>	<b>MBE %</b>	<b>NUMBER OF CHILD CARE BEDS</b>	<b>BASE TERM AMOUNT (3 YEARS)</b>	<b>OPTION #1 AMOUNT (1 YEAR)</b>	<b>OPTION #2 AMOUNT (1 YEAR)</b>	<b>TOTAL CONTRACT AMOUNT (5 YEARS)</b>
<b><i>BPO No. N00B5400331</i></b>							
King Edwards' Inc. Baltimore, MD SSA/CPA-16-021	15-0860-0010	4%	40	\$6,846,200	\$2,397,110	\$2,457,025	\$11,700,335
<b><i>BPO No. N00B5400333</i></b>							
The Martin Pollak Project, Inc. Baltimore, MD SSA/CPA-16-023	15-0865-0110	5%	110	\$17,470,790	\$6,117,130	\$6,270,090	\$29,858,010
<b><i>BPO No. N00B5400319</i></b>							
Mentor Maryland, Inc. Baltimore, MD SSA/CPA-16-024	15-0866-0001	5%	305	\$55,232,965	\$19,339,010	\$19,822,570	\$94,394,545
<b><i>BPO No. N00B5400334</i></b>							
National Center for Children and Families, Inc. Bethesda, MD SSA/CPA-16-025	15-0867-0110	4%	51	\$8,358,681	\$2,926,713	\$2,999,892	\$14,285,286

**REVISED**

**Supplement B**  
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**ITEM:** 4-S (Cont.)

<b>ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #</b>	<b>MD TAX CLEARANCE</b>	<b>MBE %</b>	<b>NUMBER OF CHILD CARE BEDS</b>	<b>BASE TERM AMOUNT (3 YEARS)</b>	<b>OPTION #1 AMOUNT (1 YEAR)</b>	<b>OPTION #2 AMOUNT (1 YEAR)</b>	<b>TOTAL CONTRACT AMOUNT (5 YEARS)</b>
<b><i>BPO No. N00B5400335</i></b> Neighbor to Family, Inc./AKA Neighbor to Family Windsor Mill, MD SSA/CPA-16-026	15-0868-0110	5%	85	\$12,465,930	\$4,364,750	\$4,473,890	\$21,304,570
<b><i>BPO No. N00B5400336</i></b> New Pathways, Inc. Towson, MD SSA/CPA-16-027	15-0869-0110	5%	82	\$14,305,064	\$5,008,748	\$5,133,956	\$24,447,768
<b><i>BPO No. N00B5400347</i></b> Parker Therapeutic Services, Inc. Baltimore, MD SSA/CPA-16-029	15-0867-0111	4%	40	\$6,006,600	\$2,103,120	\$2,155,680	\$10,265,400

**REVISED**

**Supplement B**  
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**ITEM:** 4-S (Cont.)

<b>ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #</b>	<b>MD TAX CLEARANCE</b>	<b>MBE %</b>	<b>NUMBER OF CHILD CARE BEDS</b>	<b>BASE TERM AMOUNT (3 YEARS)</b>	<b>OPTION #1 AMOUNT (1 YEAR)</b>	<b>OPTION #2 AMOUNT (1 YEAR)</b>	<b>TOTAL CONTRACT AMOUNT (5 YEARS)</b>
<b><i>BPO No. N00B5400348</i></b>							
Pressley Ridge-Maryland Inc. Baltimore, MD SSA/CPA-16-030	15-0872-0110	5%	150	\$25,870,470	\$9,058,230	\$9,284,610	\$44,213,310
<b><i>BPO No. N00B6400045</i></b>							
Progressive Life Center, Inc. Washington, DC SSA/CPA-16-032	15-0874-0110	4%	76	\$11,600,108	\$4,061,648	\$4,163,156	\$19,824,912
<b><i>BPO No. N00B6400008</i></b>							
PSI Services III, Inc. Hyattsville, MD SSA/CPA-16-033	15-1106-0110	4%	58	\$9,297,678	\$3,255,466	\$3,336,836	\$15,889,980
<b><i>BPO No. N00B6400015</i></b>							
San Mar Children's Home, Inc. Boonsboro, MD SSA/CPA-16-034	15-0875-0110	4%	50	\$6,658,950	\$2,331,550	\$2,389,850	\$11,380,350

**REVISED**

**Supplement B**  
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**ITEM:** 4-S (Cont.)

***BPO No. N00B6400010***

Seraaj Family Homes, Inc. Montgomery, AL SSA/CPA-16-035	15-0876-0111	3%	25	\$3,546,875	\$1,241,900	\$1,272,950	\$6,061,725
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***BPO No. N00B6400004***

WIN Family Services, Inc. Baltimore, MD SSA/CPA-16-038	15-0879-0010	5%	95	\$18,981,760	\$6,646,200	\$6,812,355	\$32,440,315
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***BPO No. N00B6400007***

Woodbourne Center, Inc. Baltimore, MD SSA/CPA-16-039	15-0880-0010	4%	68	\$8,540,732	\$2,990,436	\$3,065,168	\$14,596,336
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***BPO No. N00B5400343***

Baltimore Adolescent Treatment Guidance Organization, Inc. Baltimore, MD SSA/CPA-16-005	15-0845-0110	3%	24	\$3,421,632	\$1,198,056	\$1,228,008	\$5,847,696
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**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
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**June 17, 2015**

**ITEM:** 4-S (Cont.)

<b>ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #</b>	<b>MD TAX CLEARANCE</b>	<b>MBE %</b>	<b>NUMBER OF CHILD CARE BEDS</b>	<b>BASE TERM AMOUNT (3 YEARS)</b>	<b>OPTION #1 AMOUNT (1 YEAR)</b>	<b>OPTION #2 AMOUNT (1 YEAR)</b>	<b>TOTAL CONTRACT AMOUNT (5 YEARS)</b>
<b><i>BPO NO. N00B5400349</i></b>							
Community Solutions, Inc. Towson, MD SSA/CPA-16-013	15-0853-0110	3%	10	\$3,185,450	\$1,115,340	\$1,143,220	\$5,444,010
<b><i>BPO No. N00B6400005</i></b>							
Jumoke, Inc. Baltimore, MD SSA/CPA-16-018	15-0857-0111	3%	22	\$2,787,686	\$976,074	\$1,000,472	\$4,764,232
<b><i>BPO NO. N00B5400332</i></b>							
Maple Shade Youth and Family Services, Inc. Mardela Springs, MD SSA/CPA-16-022	15-0864-0010	3%	10	\$1,344,660	\$470,810	\$482,580	\$2,298,050
<b><i>BPO NO. N00B5400345</i></b>							
NHS Maryland A/K/A NHS Maryland, Inc. Harrisburg, PA SSA/CPA-16-028	15-0870-0110	0%	10	\$2,979,480	\$1,043,220	\$1,069,300	\$5,092,000

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 4-S (Cont.)

<b>ADPICS # / CONTRACTOR / CITY / STATE / CONTRACT #</b>	<b>MD TAX CLEARANCE</b>	<b>MBE %</b>	<b>NUMBER OF CHILD CARE BEDS</b>	<b>BASE TERM AMOUNT (3 YEARS)</b>	<b>OPTION #1 AMOUNT (1 YEAR)</b>	<b>OPTION #2 AMOUNT (1 YEAR)</b>	<b>TOTAL CONTRACT AMOUNT (5 YEARS)</b>
<b><i>BPO NO. N00B6400013</i></b> Umbrella Therapeutic Services, Inc. Lanham, MD SSA/CPA-16-036	15-0877-0011	3%	10	\$1,112,630	\$389,570	\$399,310	\$1,901,510
<b><i>BPO NO. N00B5400346</i></b> Progressive Steps, Inc. Baltimore, MD SSA/CPA-16-031	15-0873-0110	3%	15	\$1,526,310	\$534,420	\$547,785	\$2,608,515
<b><i>BPO NO. N00B6400014</i></b> Wellington Incorporated Landover, MD SSA/CPA-16-037	15-0878-0110	3%	20	\$2,589,120	\$906,560	\$929,220	\$4,424,900
<b>GRAND TOTAL:</b>			<b>2,379</b>	<b>\$380,747,194</b>	<b>\$133,313,802</b>	<b>\$136,646,606</b>	<b>\$650,707,602</b>



**Supplement B**  
**Department Of Budget And Management**  
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**June 17, 2015**

**ITEM:** 5-S (Cont.)

**REQUESTING AGENCY REMARKS:** The purpose of a Contractual Pre-release Service is to house and rehabilitate those individuals who have been convicted of crimes, but who, in the judgment of the courts and appropriate correctional personnel, can be best rehabilitated in community facilities without substantial danger to the community. Currently, Threshold Inc. is the only Contractual Pre-Release Service in Baltimore City.

Threshold, Inc. was established as a Contractual Pre-Release Service Center pursuant to an opinion of the Attorney General's Office, 65 Op. Att'y Gen. 112 (1980). Further, the City of Baltimore requires that a special zoning ordinance be passed by the City Council and signed by the Mayor before a facility can be established to provide these services. Threshold, Inc. is the only Pre-release Centers authorized in Baltimore City.

The cost of funding for this contract is as follows:

30 beds x \$58.99 per day x 365 days - \$54,650 Est. Room/board recovery = \$591,291

This per-diem rate is the same as the past two fiscal years, FY2013 – FY2014.

The Inmate's room/board recovery fee is paid by the Inmates that work outside the institution on Work Release. The Contractor collects the room/board recovery fee from the Inmates Work Release and other earnings. The fees collected are deducted from the total invoice amount billed to DPSCS. The fees are estimated and dependent upon the Inmates having employment.

Due to the nature of the services to be provided there are no subcontracting opportunities.

<b>FUND SOURCE:</b>	91% General; 9% Special (Inmate's room/board recovery fee)
<b>APPROP. CODE:</b>	Q00A0202
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	15-1285-0110

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Board of Public Works Action – This Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

<b>ITEM:</b>	6-S	<b>Agency Contact:</b> Andrew Friedson 443-769-1024 afriedson@collegesavingsmd.org
<b>DEPARTMENT/PROGRAM:</b>	College Savings Plans of Maryland (CSPM)	
<b>CONTRACT ID:</b>	Marketing and Public Relations Services; R60R5400001; ADPICS # R60B5400003	
<b>CONTRACT DESCRIPTION:</b>	Provide marketing and public relations services in eight categories of service: I. Comprehensive Marketing and Reports Plan, II. Branding and Advertising, III. Print Collateral, IV. Media Planning Buying, V. Digital Media Planning and Buying, VI. Community Outreach and Public Relations, VII. Account Management, and VIII. Marketing Strategy Report.	
<b>AWARD:</b>	CMGRP, Inc. dba Weber Shandwick Baltimore, MD	
<b>TERM:</b>	6/18/2015 – 6/17/2016 (w/ 2 one-year renewal options)	
<b>AMOUNT:</b>	\$207,500 NTE (1 Year; Base Term) \$207,500 NTE (1 Year; 1 <sup>st</sup> Renewal Term) <u>\$207,500</u> NTE (1 Year; 2 <sup>nd</sup> Renewal Term) \$622,500 NTE Total (3 Years)  <u>Media buy pass-through amount:</u> \$ 450,000 NTE (1 Year; Base Term) \$ 450,000 NTE (1 Year; 1 <sup>st</sup> Renewal Term) <u>\$ 450,000</u> NTE (1 Year; 2 <sup>nd</sup> Renewal Term) \$1,350,000 NTE Total (3 Years)	
<b>PROCUREMENT METHOD:</b>	Competitive Sealed Proposals	
<b>PROPOSALS:</b>	See page 28B	
<b>MBE PARTICIPATION:</b>	10% (See Requesting Agency Remarks)	
<b>INCUMBENT:</b>	Devaney & Associates, Inc. Towson, MD	

**Supplement B**  
**Department Of Budget And Management**  
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**June 17, 2015**

**ITEM:** 6-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 164 prospective vendors, 119 of which are Maryland firms, and included 21 MBEs.

Offerors were permitted to propose in response to all eight categories or to only Category VI – Community Outreach and Public Relations support in order to avoid excluding those firms that only do public relations.

A total of seven proposals were received in response to the RFP. Six were received for all eight categories and one for solely Category VI – Community Outreach and Public Relations support. Three proposals were deemed to be not reasonably susceptible of being selected for award.

The remaining four proposals were deemed to be reasonably susceptible of being selected for award. Three proposals were evaluated for all eight categories, and one proposal was evaluated for Category VI. Award is recommended to CMGRP, Inc. dba Weber Shandwick with the overall highest ranked proposal for all eight categories. It had the highest ranked technical offer and the lowest price.

A 9% MBE participation goal was established for this contract based upon the limited subcontracting opportunities for these services. However, the recommended awardee has committed to a 10% MBE participation goal including the media buys.

**FUND SOURCE:** 100% Non-Budgeted

**APPROP. CODE:** R60H0041

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 15-1102-1001

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Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
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**ITEM:** 6-S (Cont.)

**PROPOSALS (Cont.):**

<b>Offerors for all Categories I – VIII</b>	<b>Technical Proposal Rank</b>	<b>Base Term Price - Year 1</b>	<b>Option #1 Price - Year 2</b>	<b>Option #2 Price - Year 3</b>	<b>Total 3-Year Financial Proposal</b>	<b>Financial Proposal Rank</b>	<b>Overall Rank</b>
CMGRP, Inc. Baltimore, MD	1	\$207,500.00	\$207,500.00	\$207,500.00	\$622,500.00	1	1
Devaney & Associates, Inc. Towson, MD	2	\$299,230.00	\$306,710.75	\$314,206.70	\$920,147.45	2	2
Koncordia Wilmington, DE	3	\$329,280.00	\$339,158.40	\$349,333.18	\$1,017,771.50	3	3

<b>Offeror for Category VI only</b>	<b>Technical Proposal Rank</b>	<b>Base Term Price - Year 1</b>	<b>Option #1 Price - Year 2</b>	<b>Option #2 Price - Year 3</b>	<b>Total 3-Year Financial Proposal</b>	<b>Financial Proposal Rank</b>	<b>Overall Rank</b>
Stanton Communications Baltimore, MD	4	\$310,390.00	\$321,245.00	\$322,490.00	\$964,125.00	4	4





**Supplement B**  
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**ITEM:** 7-S (Cont.)

**MBE PARTICIPATION:** 0% (Single Element of Work)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were also directly mailed to ten potential vendors, three of which are Maryland firms and none were MBEs.

Six proposals were received in response to the RFP; however only three proposals were deemed to be reasonably susceptible of being selected for award. Award is recommended to Axcel Innovation LLC with the overall #1 ranked offer. Axcel Innovation LLC was ranked highest technically and had the highest price; however, it was determined that the \$24,500 difference in price of the second ranked technical offeror and the \$2,500 difference in price of the third ranked technical offeror did not outweigh the technical differences between the three offerors.

The Southern Maryland region, composed of Calvert, Charles and St. Mary's counties, is working in cooperation with DBED to implement the Southern Maryland Technology Commercialization Pilot Program. During the past two decades, Southern Maryland has been the fastest growing region in the State and is also Maryland's most defense dependent – 80% of St. Mary's County's economy is economically dependent upon Naval Air Station Patuxent River; Naval Support Facility Indian Head remains Charles County's top employer. From 1990 to 2000, growth in Calvert County led all other Maryland counties with a 45.1% increase in population. Between 2000 and 2010, while Maryland's population increased by 9%. Southern Maryland grew the fastest with an increase of 21% for the region overall, led by St. Mary's County at 22%. The region's population topped 340,000 in 2010 and is projected to continue to grow at a steady pace.

The Southern Maryland region through this Pilot Program will undertake the first steps toward diversifying the region's economy with the goal of enhancing job and business growth through the commercialization of defense technologies. The recommended awardee will identify the commercial potential of existing patents, developing a step-by-step technology transfer methodology and assessing market readiness of select technologies along with other discrete tasks.

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**ITEM:** 7-S (Cont.)

Maryland's reciprocal preference law does not apply because Virginia, the state in which the recommended awardee resides, does not have an in-state preference for RFPs.

**FUND SOURCE:** 100% Federal

**APPROP. CODE:** T00F0013

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 15-1294-0000

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 8-S-MOD **Agency Contact:** Louise Lawrence  
410-841-5873  
louise.lawrence@maryland.gov

**DEPARTMENT/PROGRAM:** Agriculture (MDA)  
Office of Resource Conservation  
Animal Waste Technology Fund

**CONTRACT ID:** Animal Manure Technology Demonstration  
ADPICS # L00B5400006

**CONTRACT APPROVED:** DBM Item 2-S (10/29/2014)

**CONTRACTOR:** Biomass Heating Solutions USA, Inc.

**CONTRACT DESCRIPTION:** Provide Demonstrations of Innovative Animal Manure Management Technologies at various locations throughout the State. The objective is to demonstrate alternative innovative technologies to manage manure in a manner that improves its utility as a fertilizer, changes its form or function for alternative uses or produces energy or other marketable products. The overall outcomes of the proposed technologies will result in reduction of nitrogen and/or phosphorus movement to surface waters, improve water quality and will support the continued economic viability of animal agriculture in Maryland.

**MODIFICATION DESCRIPTION:** Add funding for the purchase and installation of monitoring equipment on the gasification machinery, in and outside the poultry houses and analysis of feedstock and outputs of process and covers the cost of sampling and lab analysis.

**ORIGINAL CONTRACT TERM:** 11/1/2014 - 10/31/2016

**MODIFICATION TERM:** 7/1/2015 - 10/31/2016

**ORIGINAL CONTRACT AMOUNT:** \$970,000 (2 Years)

**MODIFICATION AMOUNT:** \$139,270 (15 Months)

**PRIOR MODIFICATIONS/OPTIONS:** None

**Supplement B**  
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**June 17, 2015**

**ITEM:** 8-S-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$1,109,270

**OVERALL PERCENT +/- (THIS MOD):** +14.4%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 0%

**REQUESTING AGENCY REMARKS:** MDA awarded a contract with Biomass Heating Solutions USA, Inc. (BHS) to demonstrate the use of fluidized bed combustion to process poultry litter into energy for heating four poultry houses. The system also uses electricity generating technology for supplying the farm's electricity needs and will use net metering to sell excess electricity to the grid. The system is projected to generate 526Mwh of electricity per year. Adding heat to poultry houses has been proven at other sites to improve the flock growth rate and overall bird health. These benefits will enhance potential profit margins, reduce payback period and improve the likelihood of transferability to other poultry operations. High-phosphorus ash will be a by-product and the farmer, Brad Murphy, is exploring markets in Maryland for selling the ash as a fertilizer. The farm where the project will be located is in Dorchester County. As a result of energy production and marketing the ash, 90% of nutrients in the poultry litter produced by 14 poultry houses will have alternative uses. The poultry integrator, Mountaire, is on board with the project and has provided a letter of support. The contractor has a proven track record and data from installation and operation of these systems in Europe and hopes to use this Maryland demonstration as a spring board for a establishing a North American production and marketing of this technology.

The contract requires the technology be fully operational for 12 months and during that period to implement monitoring to include equipment performance (outputs and efficiencies), nutrient content at all phases of processing (inputs and outputs), nutrient budget of the farm (pre and post), bird performance and environment conditions in the poultry houses (pre and post), fate and composition of all by-products, farm management changes and overall costs and benefits associated with the technology.

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**ITEM:** 8-S-MOD (Cont.)

The original contract included \$20,000 for the contractor to collect, collate and share monitoring information with a third party. MDA is working with the University of Maryland (UM) to provide third party oversight to assure monitoring protocols are adequate and followed and to analyze monitoring results and evaluate performance of the technology and its effectiveness. Ongoing monitoring results will assist the contractor to make any necessary adjustments or improvements to the technology's performance. Monitoring outcomes will also help inform the State's agricultural programs, specifically the Maryland Agriculture Phosphorus Initiative 2015 and will provide valuable information to other farmers to determine whether adoption of this technology will be cost effective and provide needed alternative management options for poultry litter on their farms.

This contract modification will cover the purchase and installation of monitoring equipment and support necessary laboratory analysis through an automated monitoring system that will provide real-time data to UM. As this demonstration is a new project for MDA, the extent of monitoring needed for this project was unclear until the demonstration began. Therefore, this modification is in the best interest of the State to successfully compile and monitor the data for this demonstration.

**FUND SOURCE:** 100% Special (Chesapeake Bay 2010 Trust Fund)

**APPROP. CODE:** 61513287

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**SERVICES CONTRACT MODIFICATION**

<b>ITEM:</b>	9-S-MOD	<b>Agency Contact:</b> Donna DiCerbo 410-537-7814 ddicerbo@mdta.state.md.us
<b>DEPARTMENT/PROGRAM:</b>	Maryland Transportation Authority (MDTA)	
<b>CONTRACT ID:</b>	Traffic and Revenue Forecast Services Contract No. 20130018 ADPICS # J01B5400002	
<b>CONTRACT APPROVED:</b>	DBM Item 8-S (8/13/2014)	
<b>CONTRACTOR:</b>	CDM Smith, Inc. Cambridge, MA	
<b>CONTRACT DESCRIPTION:</b>	Provide traffic and revenue forecasting services and assist in the continual refinement of the agency's traffic and revenue projections for use in planning to meet the agency's operating costs and capital investment needs to include projections to support the sale of revenue bonds and other debt financings.	
<b>MODIFICATION DESCRIPTION:</b>	Request for approval to increase the available funding to match the MDTA's budget for these services.	
<b>ORIGINAL CONTRACT TERM:</b>	9/1/2014 - 8/31/2017 (w/1 two-year renewal option)	
<b>MODIFICATION TERM:</b>	8/1/2015 – 8/31/2017	
<b>ORIGINAL CONTRACT AMOUNT:</b>	\$493,804 (3 Years)	
<b>MODIFICATION AMOUNT:</b>	\$706,196 (2 Years; 1 Month)	
<b>PRIOR MODIFICATIONS/OPTIONS:</b>	None	
<b>REVISED TOTAL CONTRACT AMOUNT:</b>	\$1,200,000	
<b>OVERALL PERCENT +/- (THIS MOD)</b>	+143.0%	

**Supplement B**  
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**ITEM:** 9-S-MOD (Cont.)

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 5%

**MBE COMPLIANCE:** 0% (See Requesting Agency Remarks)

**REQUESTING AGENCY REMARKS:** Request for approval to increase the available funding for these services to match the MDTA's budget. The original agenda item requested approval for the financial proposal amount, which was based upon a model in the Request for Proposals for evaluation purposes only. The actual budget amount for these services is \$1,200,000 for the three year base term and \$800,000 for the single two-year renewal option.

Since this contract just began in September 2014, there have been no activities performed by the MBE subcontractor at this point. Therefore, there is no MBE compliance to report.

**FUND SOURCE:** 100% Special (Toll Revenue)

**APPROP. CODE:** J00J0041

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 10-S-MOD **Agency Contact:** Debbie Thornton  
410-230-3322  
debbie.thornton@maryland.gov

**DEPARTMENT/PROGRAM:** Department of Juvenile Services  
Contractual Residential Operations

**CONTRACT IDS:** 14-PD-006; COG22841  
14-PD-001; COG22866

**CONTRACT APPROVED:** DBM Item 10-S (6/12/2013)

**CONTRACTORS:** Living Classrooms Foundation  
Baltimore, MD  
  
Youth Advocate Programs, Inc.  
Harrisburg, PA

**CONTRACT DESCRIPTION:** Request for approval of 12 contracts for currently licensed contractors to provide residential and non-residential services for youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, therapeutic and regular group homes, residential schools, home based therapy or supervision, non-residential programs, and independent living programs.

**MODIFICATION DESCRIPTION:** Mod to increase the available funding for two contractors to accommodate additional youth requiring non-residential treatment care.

**ORIGINAL CONTRACT TERM:** 7/1/2013 – 6/30/2016

**MODIFICATION TERM:** 7/1/2015 – 6/30/2016

**ORIGINAL CONTRACT AMOUNT:** \$ 890,000 (Living Classrooms)  
\$2,554,300 (Youth Advocate)  
\$3,444,300 Total (3 Years)

**MODIFICATION AMOUNT:** \$228,839 (Living Classrooms)  
\$463,398 (Youth Advocate)  
\$692,237 Total (1 Year)



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**ITEM:** 10-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS:** None

**REVISED TOTAL CONTRACT AMOUNTS:** \$1,118,839 (Living Classrooms)  
\$3,017,698 (Youth Advocate)  
 \$4,136,537 Total

**OVERALL PERCENT +/- (THIS MOD):** +20.1%

**ORIGINAL PROCUREMENT METHOD:** Non-Competitive Negotiated Procurement  
 of Human, Social or Education Services

**MBE PARTICIPATION:** None

**REQUESTING AGENCY REMARKS:** Request for approval to increase funding for  
 two programs due to the following:

- The contracts include programs that have the type of supervision and services which best match the identified risk level, supervision requirements and treatment needs of youth who are committed to DJS.
- DJS continuously reviews and adjusts available programming based on needs of the population, data about youth responses to programming and current best practices.
- The contract amounts have been adjusted according to utilization trends.

The programs provided through these contracts include non-residential services.

The programs open community based services to youth and families. Youth served received a full range of services and interventions including mental health services, somatic health services, therapeutic recreational programs, spiritual life programs, crisis intervention services, and transitional educational services.

**FUND SOURCE:** 100% General

**APPROP. CODE:** Various

**RESIDENT BUSINESSES:**

Yes (Living Classrooms Foundation)  
 No (Youth Advocate Programs, Inc.)

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**GENERAL MISCELLANEOUS**

**ITEM:** 11-GM                      **Agency Contact:** Katherine Feldman  
410-767-6703  
katherine.feldman@maryland.gov

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Prevention and Health Promotion Administration  
and Laboratories Administration

**FUND SOURCE:** 100% Federal Grant Funded CFDA #93.323  
Epidemiology and Laboratory Capacity for Infectious Disease (ELC) – Building and  
Strengthening Epidemiology, Laboratory and Health Information Systems Capacity in State and  
Local Health Departments

**APPROP CODES:** M00F03.01 & M00J02.01

**REQUEST AMOUNT:** N/A

**DESCRIPTION:** Request to establish four positions, pursuant to 7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 170 (Budget Bill for 2015). This provision enables the Board of Public Works to authorize the creation of up to 100 positions (Rule 100) within the Executive Branch. The provision also stipulates that the numerical limitation does not apply to positions entirely supported by funds from federal or other non-State sources, with the condition that the positions must be abolished when the specific funding is no longer available. The four requested positions are supported entirely with federal funds and, therefore, do not count against the 100 positions the Board of Public Works is authorized to create in FY2015.

<b>QTY.</b>	<b>POSITION DESCRIPTION</b>	<b>GRADE / STEP</b>	<b>SALARIES &amp; WAGES</b>
3	Epidemiologist II	17 / Base	3 @ \$46,857 = \$140,571
1	Public Health Laboratory Scientist General III	16 / Base	\$44,017
<b>4</b>	<b>TOTAL</b>		<b>\$184,588</b>

**Supplement B**  
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**ITEM:** 11-GM (Cont.)

**REQUESTING AGENCY REMARKS:** DHMH was granted a supplemental award from the CDC through the “Epidemiology and Laboratory Capacity for Infectious Disease (ELC) – Building and Strengthening Epidemiology, Laboratory and Health Information Systems Capacity in State and Local Health Departments” cooperative agreement. As a result of the Ebola outbreak in West Africa and its implications for the United States, the award requires the establishment of four new positions to build domestic capacity for a public health response to Ebola and other emerging and highly infectious diseases. These positions will increase Maryland’s capacity in epidemiology, laboratory services and information services to prevent, respond to and control infectious diseases.

The following three requested new positions will work in the Prevention and Health Promotion Administration (M00F03.01):

The Infection Control Epidemiologist will coordinate healthcare mapping and assist with hospital assessment and improvement plan activities. Duties will include creating an inventory of healthcare settings, completing on-site infection control assessments of Maryland hospitals, and working within DHMH and with other State partners to expand infection control oversight across different healthcare settings in Maryland.

The Health Associated Infections (HAI) Epidemiologist will work within DHMH and closely with other State partners (e.g., the Maryland Health Care Commission and HAI Advisory Committee) on the State HAI Plan. Duties will include assessing infection control practices and outbreak reporting and facilitating the reporting of and tracking antimicrobial use and resistance in Maryland healthcare facilities.

The Global Migration Epidemiologist will research and develop a State global migration profile by identifying novel data sources and partnering with specific interest groups (e.g., groups that represent various populations with frequent global travel). Duties will include analyzing surveillance data to better understand the contribution of global migration and influences on disease occurrence in Maryland and engaging in GIS analysis to better understand where global populations live in Maryland and the global influence in Maryland.

**Supplement B**  
**Department Of Budget And Management**  
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**ITEM:** 11-GM (Cont.)

The following requested new position will work in the Laboratories Administration (M00J02.01):

The Public Health Laboratory Scientist General III (Biosafety Officer) will be knowledgeable regarding working with infectious agents of public health importance in the laboratory at appropriate biosafety levels. The Biosafety Officer will operate within the existing biosafety program of the DHMH Laboratories Administration and duties will include internally reviewing, assessing, updating, implementing and maintaining biosafety practices and policies in the DHMH public health laboratory. The Biosafety Officer will also assist in coordinating outreach to approximately 40 clinical laboratories within Maryland to assist with training activities and to perform biosafety risk assessments.

**DBM REMARKS:** The Secretary of the Department of Budget and Management has certified that funds are available for the new positions for which approval is requested outside the Rule of 100. If the Board approves this request, seven positions will have been approved outside the Rule of 100 for FY2015.

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**GENERAL MISCELLANEOUS**

**ITEM:** 12-GM                      **Agency Contact:** Sherry Adams  
410-767-3541  
sherry.adams@maryland.gov

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Office of Preparedness and Response

**FUND SOURCE:** 100% Federal Grant Funded CFDA #93.069  
Hospital Preparedness and Public Health Emergency Preparedness Cooperative Agreement

**APPROP. CODE:** M00F06.01

**REQUEST AMOUNT:** N/A

**DESCRIPTION:** Request to establish two positions, pursuant to 7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 170 (Budget Bill for 2015). This provision enables the Board of Public Works to authorize the creation of up to 100 positions (Rule 100) within the Executive Branch. The provision also stipulates that the numerical limitation does not apply to positions entirely supported by funds from federal or other non-State sources, with the condition that the positions must be abolished when the specific funding is no longer available. The two requested positions are supported entirely with federal funds and, therefore, do not count against the 100 positions the Board of Public Works is authorized to create in FY2015.

<b>QTY.</b>	<b>POSITION DESCRIPTION</b>	<b>GRADE / STEP</b>	<b>SALARIES &amp; WAGES</b>
1	Health Planner III	16 / Base	\$44,017
1	Administrator II	17 / Base	\$46,857
<b>2</b>	<b>TOTAL</b>		<b>\$90,874</b>

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 12-GM (Cont.)

**REQUESTING AGENCY REMARKS:** DHMH was granted a supplemental award from the CDC's Public Health Emergency Preparedness Cooperative Agreement.

As a result of the Ebola outbreak in West Africa and to mitigate its impact on our residents, the award requirements support the establishment of two new positions to build state and local capacity for the public health response to Ebola and other emerging infectious diseases. These positions will increase Maryland's response capability with respect to Ebola and other special pathogens, emerging infectious diseases and other public health emergencies through an integrated program of planning, training, equipping and evaluating public health response across the health care spectrum.

The following two requested new positions will work in the Office of Preparedness and Response (M00F06.01):

The Health Planner II (Grants Management Coordinator) will ensure the development, revision and maintenance of preparedness and response plans including Ebola and other special pathogens. Duties will include evaluation, monitoring and assessment of local health departments and other partners, coordination of cross-cutting activities with other DHMH administrations, assisting with assessment, monitoring and evaluation of readiness and reporting as required by gathering and analyzing relevant data and effectively collaborating with partners to ensure compliance with federal grant requirements.

The Administrator II [Chief Receipt, Staging and Storing (RSS) Services] will be responsible for the administration of the federally approved RSS Program assuring continuous certification by CDC's Medical Countermeasures Program, the U.S. Marshall's Service, and the Maryland Board of Pharmacy as well as overseeing the inventory management system for OP&R including inventory purchased on behalf of or for the use by Local Health Departments, Hospitals and Healthcare System Partners and DHMH in response to Ebola and other public health emergencies. Duties also include maintenance of a comprehensive accurate inventory of reportable equipment and supplies that meets the DHMH, state and Federal requirements including the maintenance of a secure storage facility.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 12-GM (Cont.)

**DBM REMARKS:** The Secretary of the Department of Budget and Management has certified that funds are available for the new positions for which approval is requested outside the Rule of 100. If the Board approves this request and the previous request on this agenda, nine positions will have been approved outside the Rule of 100 for FY2015.

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**REVISED  
SUPPLEMENTAL**

**SERVICES CONTRACT**

**ITEM:** 13-S

**Agency Contact:** Debbie Thornton  
 410-230-3322  
 debbie.thornton@maryland.gov

**DEPARTMENT/PROGRAM:**

Department of Juvenile Services (DJS)  
 Contractual Residential Operations

**CONTRACT IDS:**

See pages 48B – 55B

**CONTRACT DESCRIPTION:**

Multiple (31) contracts for currently licensed contractors to provide residential and non-residential services for youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, therapeutic and regular group homes, residential schools, home based therapy or supervision, non-residential programs, and independent living programs. These programs will serve approximately 2,821 youth for residential programs and 2,438 youth for non-residential programs during the life of the contracts.

**AWARDS:**

See pages 48B – 55B

**TERM:**

7/1/2015 – 6/30/2018 (12 Contracts)  
 7/1/2015 – 6/30/2019 ( 8 Contracts)  
 7/1/2015 – 6/30/2020 (11 Contracts)

**AMOUNT:**

\$ 35,254,232 Total (3 Years)  
 \$ 37,846,599 Total (4 Years)  
\$223,630,427 Total (5 Years)  
 \$296,731,258 Grand Total (31 Contracts)

**PROCUREMENT METHOD:**

Non-Competitive Negotiated Procurement of  
 Human, Social, Cultural or Educational Services

**BIDS OR PROPOSALS:**

N/A

**MBE PARTICIPATION:**

Various (See pages 48B – 55B)

**PERFORMANCE SECURITY:**

None

**INCUMBENTS:**

See pages 48B – 55B



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**REVISED  
SUPPLEMENTAL**

**ITEM:** 13-S (Cont.)

**REQUESTING AGENCY REMARKS:** DJS is required to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile court to be placed in specific types of programs. Since DJS does not have a sufficient number of State operated programs, private providers have been relied upon to provide the majority of these services and programs. The types of residential programs include: treatment foster care, group homes, therapeutic group homes, shelter homes, residential treatment centers, residential educational programs or schools and independent living programs. Home based supervision treatment and therapy are also provided.

For in-State providers, the State's Office of Children, through the Interagency Rates Committee (IRC), sets standardized rates for these services. Similarly, for out-of-State providers a government organization in the provider's state establishes or approves standardized rates (the rate setting authority). For both in-State and out-of-State providers, DJS determines the not to exceed amounts of each contract based upon an estimated number of youth that may require these services annually. Contractors are paid only for the youth placed in the program for the actual number of days they receive services. Daily or Per Diem rates are paid in accordance with the IRC (or the rate setting authority for out-of-State providers).

These services were procured through Non-Competitive Negotiated Procurement of Human, Social or Educational Services. (See State Finance and Procurement Article 13-106 and COMAR 21.14.01.03 G). The reasons for employing this method of procurement are:

- DJS's Secretary and Procurement Officer have determined that two or more sources for the service are available but that because of the absence of effective competition, it is unreasonable to expect those sources to respond to an Invitation for Bids under COMAR 21.05.02 or Request for Proposals under COMAR 21.05.03;
- For these services, the recommended contractors have submitted an acceptable response to a Request for a General Expression of Interest (RGEI) that was last advertised through public notification on *eMaryland Marketplace* on January 29, 2015;
- Under this procurement method, contractors that respond to the RGEI may be awarded contracts as the need arises, as determined by the Agency head. As stated above, the DJS Secretary has now made this determination; and,
- The Maryland Office of Children is the single point of entry for these services under approved negotiated rates for youth of the various State Agencies.

**Supplement B**  
**Department Of Budget And Management**  
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**REVISED**  
**SUPPLEMENTAL**

**ITEM:** 13-S (Cont.)

Out-of-State Contractors are used only when In-State Contractors are not available. Youth with special physical, mental or emotional needs or who do not meet the admission criteria of In-State Contractors, are placed with out-of-State Contractors.

All Contractors were reviewed individually to determine possible MBE participation goals of up to 5% depending on the licensing capacity. Eleven Contractors received MBE participation goals.

In addition to the above outcomes, DJS is continuing to work with GOMA, DHR, MSDE, and DBM to develop a Statewide protocol for Per Diem Contractors to utilize for compliance with the MBE goal requirements, including placing language in the IRC Rate Application packet issued by MSDE annually.

<b>FUND SOURCE:</b>	88% General; 8% Federal; 4% Special (Local Education Agencies)
<b>APPROP. CODES:</b>	Various
<b>RESIDENT BUSINESSES:</b>	See pages 48B – 55B
<b>MD TAX CLEARANCES:</b>	See pages 48B – 55B

The Board of Public Works deferred this Item as Item 6-S from the 6/3/2015 Agenda.

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Board of Public Works Action - This Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**Supplement B**  
**Department Of Budget And Management**  
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**REVISED**  
**SUPPLEMENTAL**

**ITEM:** 13-S (Cont.)

CONTRACT # CONTRACTOR/CITY/STATE	CONTRACT AMOUNT	MBE PARTICIPATION	INCUMBENT: YES or NO	RESIDENT BUSINESS: YES or NO	MD TAX CLEARANCE
<b>ADPICS - V00B6400017</b>					
<b>Term: 7/01/2015 - 6/30/2018</b>					
16-PD-008; Services: RTC; R Acadia Healthcare Company Franklin, TN	\$5,797,608	0.00%	Yes	No	15-1136-0000
<b>ADPICS - V00B6400004</b>					
<b>Term: 7/01/2015 - 6/30/2018</b>					
16-PD-002; Services: GHS; ILP ARC of Washington County, Inc. Hagerstown, MD	\$1,198,612	0.00%	Yes	Yes	15-1137-1010
<b>ADPICS - V00B6400016</b>					
<b>Term: 7/01/2015 - 6/30/2018</b>					
16-PD-027; Services: RTC; TFC; DC Associated Catholic Charities, Inc. Timonium, MD	\$3,417,116	5.00%	Yes	Yes	15-1138-1110
<b>ADPICS - V00B0000002</b>					
<b>Term: 7/01/2015 - 6/30/2018</b>					
16-PD 006; Services: GH; GHS Children's Resources, Inc. Hagerstown, MD	\$2,214,538	0.00%	Yes	Yes	15-1139-0110

**Supplement B**  
**Department Of Budget And Management**  
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**REVISED**  
**SUPPLEMENTAL**

**ITEM:** 13-S (Cont.)

**ADPICS - V00B6400001**

**Term: 7/01/2015 - 6/30/2018**

16-PD-012; Services: GHS

Making a Great Individual Contribution, Inc. Baltimore, MD	\$990,868	0.00%	Yes	Yes	15-1140-0010
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**ADPICS - V00B6400005**

**Term: 7/01/2015 - 6/30/2018**

16-PD-017; Services: ILP

New Pathways, Inc. Towson, MD	\$709,439	0.00%	Yes	Yes	15-0252-0110
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**ADPICS - V00B6400007**

**Term: 7/01/2015 - 6/30/2018**

16-PD-020; Services: TFC

PSI Services III, Inc. Chevy Chase, MD	\$1,001,293	0.00%	Yes	Yes	15-1141-0110
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**ADPICS - V00B6400026**

**Term: 07/01/2015 - 06/30/2018**

16-PD-023; Services: RTC

Sheppard Pratt Health System, Inc. Baltimore, MD	\$3,206,531	0.00%	Yes	Yes	15-1142-1111
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**Supplement B**  
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**REVISED**  
**SUPPLEMENTAL**

**ITEM:** 13-S (Cont.)

**ADPICS - V00B6400003**

**Term: 7/01/2015 - 6/30/2018**

16-PD-024; Services: TMP

St. Anne's Center for Children, Youth and  
Families

Hyattsville, MD

\$1,311,124	0.00%	Yes	Yes	15-1143-0110
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**ADPICS - V00B6400008**

**Term: 7/1/2015 - 6/30/2018**

16-PD-013; Services: GH; ~~GSC~~

The Maryland Salem Children's Trust, Inc.  
Frostburg, MD

\$5,028,873	0.00%	Yes	Yes	15-0253-0110
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**ADPICS - V00B6400006**

**Term: 07/01/2015- 6/30/2018**

16-PD-025; Services: GH

Tuttie's Place

Baltimore, MD

\$1,586,927	0.00%	Yes	Yes	15-029-0110
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**ADPICS - V00B6400035**

**Term: 07/01/2015- 6/30/2018**

16-PD-028A; Services: GH

VisionQuest National, LTD/

Morning Star Youth Academy

Tucson, AZ (Local Office in Woolford, MD)

\$8,791,303	0.00%	Yes	Yes	15-1177-0111
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<b>SUBTOTAL 3-YEAR CONTRACTS:</b>	<b>\$35,254,232</b>			
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**Supplement B**  
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**REVISED**  
**SUPPLEMENTAL**

**ITEM:** 13-S (Cont.)

***ADPICS - V00B6400034***

***Term: 07/01/2015- 6/30/2019***

16-PD-007; Services: RTC, DD  
 Devereux Foundation, Inc.  
 Philadelphia, PA

\$4,053,325	0.00%	Yes	No	15-1144-0010
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***ADPICS - V00B6400033***

***Term: 07/01/2015- 6/30/2019***

16-PD-030; Services: GH, ILP  
 Jumoke, Inc.  
 Baltimore, MD

\$2,860,528	0.00%	Yes	Yes	15-0798-0111
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***ADPICS - V00B6400013***

***Term: 7/1/2015- 6/30/2019***

16-PD-018; Services: GH  
 Our House Youth Home, Inc.  
 Brookville, MD

\$3,057,671	0.00%	Yes	Yes	15-0257-0110
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***ADPICS - V00B6400012***

***Term: 7/1/2015 - 6/30/2019***

16-PD-019; Services: TFC, S  
 Pressley Ridge - Maryland Inc.  
 Baltimore, MD

\$2,818,139	0.00%	Yes	Yes	15-0249-0000
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**Supplement B**  
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**REVISED**  
**SUPPLEMENTAL**

**ITEM:** 13-S (Cont.)

**ADPICS - V00B6400014**

**Term: 7/1/2015 - 6/30/2019**

16-PD-022; Services: GH; TFC; TGH

San Mar Children's Home, Inc.

Boonsboro, MD

\$4,995,007

2.00%

Yes

Yes

15-0256-0110

**ADPICS - V00B6400010**

**Term: 7/1/2015 - 6/30/2019**

16-PD-016; Services: GH; ILP; TFC

The National Center for Children and Families  
Inc.

Bethesda, MD

\$8,365,798

5.00%

Yes

Yes

15-0255-0110

**ADPICS - V00B6400011**

**Term: 7/1/2015 - 6/30/2019**

16-PD-026; Services: GH

United Fellowship, In.

Clear Spring, MD

\$4,860,814

0.00%

Yes

Yes

15-028-0110

**ADIPICS - V00B6400028**

**Term: 07/01/2015 - 06/30/2019**

16-PD-028B; Services: NR

VisionQuest National LTD/

Family Functional Therapy

Tucson, AZ (Local Office in Baltimore, MD)

\$6,835,317

0.00%

Yes

Yes

15-1145-0111

**SUBTOTAL 4-YEAR CONTRACTS: \$37,846,599**

**Supplement B**  
**Department Of Budget And Management**  
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**June 17, 2015**

**REVISED**  
**SUPPLEMENTAL**

**ITEM:** 13-S (Cont.)

***ADPICS - V00B6400027***

***Term: 07/01/2015 - 6/30/2020***

16-PD-001; Services: RTC

Adventist Healthcare, Inc. Rockville, MD	\$9,332,235	0.00%	Yes	Yes	15-1146-1111
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***ADPICS - V00B00020***

***Term: 7/1/2015 - 6/30/2020***

16-PD-003; Services: GH; TFC; DC

Arrow Child and Family Ministries of MD, Inc. Baltimore, MD	\$7,230,438	5.00%	Yes	Yes	15-0254-0110
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***ADPICS - V00B00022***

***Term: 7/01/2015 - 6/30/2020***

16-PD-004; Services: GH, IGH, TFC

Board of Child Care of the United Methodist Church Baltimore, MD	\$16,085,189	5.00%	Yes	Yes	15-0250-0110
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***ADPICS - V00B6400024***

***Term: 7/01/2015 - 6/30/2020***

16-PD-005; Services: RTC; HBT

Chesapeake Treatment Center, Inc. Baltimore, MD	\$11,326,491	0.00%	Yes	Yes	15-1151-0111
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**Supplement B**  
**Department Of Budget And Management**  
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**REVISED**  
**SUPPLEMENTAL**

**ITEM:** 13-S (Cont.)

***ADPICS - V00B6400021***

***Term: 7/01/2015 - 6/30/2020***

16-PD-010; Services: RTC; RS

Good Shepherd Services Baltimore, MD	\$13,063,682	5.00%	Yes	Yes	15-1147-0110
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***ADPICS - V00B6400025***

***Term: 7/01/2015 - 6/30/2020***

16-PD-009; Services: GH; IGH; TFC; S; TGH; TMP; ILP

Hearts and Homes for Youth, Inc. Burtonsville, MD	\$23,721,730	5.00%	Yes	Yes	15-0251-0110
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***ADPICS - V00B6400032***

***Term: 07/01/2015 - 6/30/2020***

16-PD-011; Services: NR

Institute for Family Centered Services, Inc. Baltimore, MD	\$23,833,715	0.00%	Yes	Yes	15-1148-0001
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***ADPICS - V00B6400023***

***Term: 7/01/2015 - 6/30/2020***

16-PD-014; Services: GH; R; RS; SA

Maryland Treatment Center, Inc. Baltimore, MD	\$15,534,006	5.00%	Yes	Yes	15-1149-0111
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**Supplement B**  
**Department Of Budget And Management**  
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**REVISED  
SUPPLEMENTAL**

**ITEM:** 13-S (Cont.)

**ADPICS - V00B6400036**

**Term: 7/01/2015 - 6/30/2020**

16-PD-015; Services: RS, TFC

Mentor Maryland, Inc.

Baltimore, MD

\$32,601,651

3.00%

Yes

Yes

15-1205-0001

**ADPICS - V00B6400031**

**Term: 07/01/2015 - 06/30/2020**

16-PD-021; Services: GH

Rite of Passage, Inc./Silver Oak Academy

Minden, NV

\$59,157,918

2.00%

Yes

Yes

15-1319-1111

**ADPICS - V00B6400018**

**Term: 7/01/2015 - 6/30/2020**

16-PD-029; Services: RTC; TFC

Woodbourne Center, Inc.

Baltimore, MD

\$11,743,372

3.00%

Yes

Yes

15-0195-0010

**SUBTOTAL 5-YEAR CONTRACTS: \$223,630,427**

**GRAND TOTAL ALL CONTRACTS: \$296,731,258**

**Code for Type of Facility/Services:** DC = Diagnostic Center; DD = Dual Diagnostic; GH = Group Home; **GHS = Group Home Small;** HBT = Home Based Therapy; **IGH = Independent Group Home;** ILP = Independent Living Program; NR = Non-Residential; R = Residential; RS = Residential School; RTC = Residential Treatment Center; S = Supervision; SA = Substance Abuse; TFC = Treatment Foster Care; TGH = Therapeutic Group Home; TMP = Teen Maternity Program;

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 14-S-MOD      **Agency Contact:** Bruce Michael  
410-260-8627  
bruce.michael@maryland.gov

**DEPARTMENT PROGRAM:** Department of Natural Resources (DNR)  
Resource Assessment Service (RAS)

**CONTRACT ID:** Technical Assistance in Biological Sciences  
ADPICS # COG21422

**CONTRACT APPROVED:** DBM Item 1-S (7/7/2010)

**CONTRACTOR:** VERSAR, Inc.  
Columbia, MD

**CONTRACT DESCRIPTION:** Contract to provide technical assistance to the Department of Natural Resources (DNR) to help protect and restore the Chesapeake and Coastal Bays by providing long-term Benthic (bottom dwelling organisms) Monitoring Program assessment services. Long-term benthic assessments are required to track progress in meeting Maryland's Chesapeake Bay restoration goals.

**MODIFICATION DESCRIPTION:** Modification to extend the contract by one year in order to complete a new competitive procurement and make a new award recommendation. The modification includes the annual benthic survey as well as additional work required under the National Coastal Condition Assessment program.

**ORIGINAL CONTRACT TERM:** 8/1/2010 - 7/31/2015

**MODIFICATION TERM:** 7/1/2015 - 6/30/2016

**ORIGINAL CONTRACT AMOUNT:** \$1,084,504 (5 Years)

**MODIFICATION AMOUNT:** \$276,322 (1 Year)

**PRIOR MODIFICATIONS/OPTIONS:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$1,360,826

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 14-S-MOD (Cont.)

**OVERALL PERCENT +/- (THIS MOD):** +25.48%

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 20%

**MBE COMPLIANCE:** 22%

**REQUESTING AGENCY REMARKS:** This modification will allow for the continued and uninterrupted monitoring of the biota in the Chesapeake Bay and Coastal Bays, and provide DNR with sufficient time to complete the procurement process to award a new contract. The solicitation for a new contract to obtain a vendor for long term benthic monitoring and analysis will be re-issued. The current contract expires on July 31, 2015. The one-year extension will ensure services are maintained throughout the 2015 sampling and analysis period, and will provide services for a transition to a new contractor, if needed. The contractor, Versar, Inc., has agreed to provide all the services under the current contract for one additional year while the procurement for a new contract is completed.

The continuous provision of benthic monitoring services is important to the success of the long-term monitoring program in Maryland. Field sampling for the Long-term Benthic Program in 2015 must be completed in narrow time period; all field sampling for the calendar year 2015 must be completed between mid-August and the end of September. In addition, the Environmental Protection Agency requires that the National Coastal Condition Assessment portion must be done in 2015. 'Current condition' assessments rely on the most recent three years of data, so missing the 2015 sampling time frame would mean that DNR could not evaluate current benthic conditions for the 2013-2015, 2014-2016 or 2015-2017 assessment periods correctly.

This modification is in the best interest of the State to provide time to conduct a new procurement in order to increase competition for these services. The original solicitation was published on September 12, 2014 and a cancellation was approved by DBM in April 2015 based upon the determination that there was inadequate outreach and the solicitation amendments were of such magnitude that a new solicitation was desired to increase competition. The RFP specifications are being reviewed to ensure the greatest amount of competition may be achieved. The RFP is being re-solicited to expand the bidding opportunity to additional potential vendors and allow the State sufficient time to complete the procurement process and make a new award recommendation. This modification also includes the ability to terminate early, if needed, with 60 days written notice.

**Supplement B**  
**Department Of Budget And Management**  
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**SUPPLEMENTAL**

**ITEM:** 14-S-MOD (Cont.)

DNR is committed to funding and overseeing quality monitoring programs for management assessment. This modification will assure no disruption in services to the consumers or to the providers of these services and will allow a seamless transition to a new contractor should the incumbent not be the successful offeror under the new procurement for these services.

**FUND SOURCE:** 74% Special (Environmental Trust Fund);  
 26% Reimbursable (from MDE)

**APPROP. CODE:** K00A1206

**RESIDENT BUSINESS:** Yes

The Board of Public Works deferred this Item as Item 10-S-MOD from the 6/3/2015 Agenda.

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Board of Public Works Action - This Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**SUPPLEMENTAL**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 15-S-MOD

**Agency Contact:** Donna Gugel  
 410-767-6728  
 Donna.Gugel@maryland.gov

**DEPARTMENT/PROGRAM:**

Health & Mental Hygiene (DHMH)  
 Prevention and Health Promotion  
 Administration (PHPA)

**CONTRACT IDS:** HIV/AIDS Primary and Subspecialty Clinical Services in the Eastern and Western Regions of Maryland; Eastern Region: OPASS 10-10264; ADPICS #M00B400396/ COG22204; Western Region: OPASS 10-1064B; ADPICS #M00B0400399/ COG22206

**CONTRACT APPROVED:**

DBM Item 4-S (12/2/2009)

**CONTRACTORS:**

Eastern Region:  
 Chase Brexton Health Services, Inc.  
 Baltimore, MD

Western Region:  
 Johns Hopkins University,  
 Dept. of Medicine  
 Baltimore, MD

**CONTRACT DESCRIPTION:**

Provide HIV/AIDS primary and subspecialty clinical care to HIV-infected patients in the Eastern and Western regions of Maryland and to provide consultative clinical advice services with local clinicians for improved provision of HIV/AIDS primary care within those regions.

**MODIFICATION DESCRIPTION:**

Extend the contract terms by six months with one three-month renewal option to complete a new competitive procurement for services and award new contracts for the Eastern and Western Regions of Maryland.

**ORIGINAL CONTRACT TERM:**

1/1/2010 - 6/30/2015

**MODIFICATION TERM:**

7/1/2015 - 12/31/2015

**ORIGINAL CONTRACT AMOUNT:**

\$1,250,000 (Eastern Region)  
\$1,249,998 (Western Region)  
 \$2,499,998 Total (5 Years)

**Supplement B**  
**Department Of Budget And Management**  
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**June 17, 2015**

**ITEM:** 15-S-MOD (Cont.)

**MODIFICATION AMOUNT:** \$120,000 (Eastern Region)  
\$135,000 (Western Region)  
 \$255,000 Total Mod (6 Months)

\$ 60,000 (Eastern Region)  
\$ 67,500 (Western Region)  
 \$127,500 Total Renewal Option (3 Months)

**PRIOR MODIFICATIONS/OPTIONS:** (\$12,370) [Mod #1 (Western Region):  
 Decreased funding for FY13: Approved 5/31/2012 by DHMH]

**REVISED TOTAL CONTRACT AMOUNT:** \$1,370,000 (Eastern Region)  
\$1,372,628 (Western Region)  
 \$2,742,628 Total

**OVERALL PERCENT +/- (THIS MOD):** +10.2%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** None

**REQUESTING AGENCY REMARKS:** The DHMH Prevention and Health Promotion Administration is requesting approval to extend contracts with Chase Brexton Health Services, Inc. and Johns Hopkins University, Medical Department to continue providing HIV/AIDS Primary Care and Support Services throughout the Eastern and Western Regions in the State of Maryland.

Currently, Chase Brexton provides HIV/AIDS Primary Care Services to the Eastern Region of Maryland which consists of nine counties (Cecil, Caroline, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico and Worcester), and Johns Hopkins provides HIV/AIDS Primary Care Services to the Western Region of Maryland which consists of four counties (Allegany, Frederick, Garrett and Washington).

**Supplement B**  
**Department Of Budget And Management**  
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**ITEM:** 15-S-MOD (Cont.)

The solicitation is being reviewed by the Department and DBM with the intention to publish by July 2015 with the award recommendation for new contracts being presented to the BPW by the beginning of CY2016.

These modifications are in the best interest of the State because the cost of extending services outweighs the cost of not providing continuity of care to HIV-infected persons. Approximately 750 individuals receive services through these centers annually. A break in service would interrupt these clients' disease management, increasing the likelihood of uncontrolled viral loads that impact the clients' own health and increase the risk of HIV transmission to others.

**FUND SOURCE:** 100% Special (Maryland AIDS Drug Assistance Program Drug Rebates)

**APPROP. CODE:** M00F0313

**RESIDENT BUSINESS:** Yes

**DBM REMARKS:** As the Control Agency, DBM requested DHMH to add the three-month renewal options to these modifications because the timeline to complete the new procurement was unrealistic based upon where DHMH is in the current stage of the procurement process. DBM has reviewed the specifications and requested updates from DHMH that are currently under way. The three months may be necessary to have time to bring the new awards to the BPW for approval.

The Board of Public Works deferred this Item as Item 11-S-MOD from the 6/3/2015 Agenda.

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**SUPPLEMENTAL**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 16-S-MOD      **Agency Contact:** Rhonda Callum  
410-767-6888  
rhonda.callum@maryland.gov

**DEPARTMENT/PROGRAM:** Health & Mental Hygiene (DHMH)  
Resident Grievance System

**CONTRACT ID:** Legal Assistance Provider (LAP) Mental  
Hygiene Administration (MHA) Unit at  
Clifton T. Perkins Hospital; DHMH-OPASS  
11-10465  
ADPICS #M00B5400038/ COG19073

**CONTRACT APPROVED:** BPW Item 8-S (6/23/2010)

**CONTRACTOR:** Ria Rochvarg, P.A.  
Ellicott City, MD

**CONTRACT DESCRIPTION:** Provide legal assistance services, one for  
residents for the Mental Hygiene Administration facility located at Clifton T. Perkins Hospital  
Center.

**MODIFICATION DESCRIPTION:** Mod to extend the contract term by six  
months with one three-month renewal option in order to complete the new procurement for LAP  
services.

**ORIGINAL CONTRACT TERM:** 7/1/2010 - 6/30/2013 (w/2 one-year renewal options)

**MODIFICATION TERM:** 7/1/2015 - 12/31/2015

**ORIGINAL CONTRACT AMOUNT:** \$310,500 (3 Years)

**MODIFICATION AMOUNT:** \$54,297 (6 Months – Mod)  
\$27,149 (3 Months – Option)  
\$81,446 Total (9 Months)

**PRIOR MODIFICATIONS/OPTIONS:** \$214,500 (\$106,500: Opt. #1: 7/1/2013 -  
6/30/2014: Approved by DBM; \$108,000: Opt. #2: 7/1/2014 - 6/30/2015: Approved by DBM)

**REVISED TOTAL CONTRACT AMOUNT:** \$579,297

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 16-S-MOD (Cont.)

**OVERALL PERCENT +/- (THIS MOD):** +17.49%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**MBE PARTICIPATION:** 0%

**REQUESTING AGENCY REMARKS:** The Department of Health and Mental Hygiene's Residence Grievance System (RGS) is requesting approval to modify the contract with Ria P. Rochvarg, P.A., to continue providing legal assistance and representation to residents in the Clifton T. Perkins Hospital Center (MHA Unit). The Department is requesting an extension through December 31, 2015 with one three-month renewal option through March 31, 2016, if needed, to ensure that there is no break in the provision of these services.

It has now been agreed that the Resident Grievance System (RGS) will use the Competitive Sealed Proposal (CSP) methodology to procure these services going forward. The contract is being extended for six months with a three-month option to allow the RGS to solicit for a new contract using the CSP method. The requested length of the new contract, resulting from the new solicitation, will be for five years, with a three-year base period and two one-year renewal option periods. DHMH has several LAP contracts that will be procured simultaneously; therefore, this extension will allow time to align all of the different LAP contracts and to utilize the CSP procurement process to make new contract awards.

**FUND SOURCE:** 100% General

**APPROP. CODE:** M00K0101

**RESIDENT BUSINESS:** Yes

**DBM REMARKS:** As the Control Agency, DBM requested DHMH to add the three-month renewal option to this modification because the timeline to complete the new procurement was unrealistic based upon where DHMH is in the current stage of the procurement process. To date, DBM has not received the solicitation from the DHMH to review the specifications. The three months may be necessary to have time to bring the new awards to the BPW for approval.

The Board of Public Works deferred this Item as Item 12-S-MOD from the 6/3/2015 Agenda.

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Board of Public Works Action – This Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 17-S-MOD      **Agency Contact:** Rosetta Rose  
410-339-5013  
rrose@dpscs.state.md.us

**DEPARTMENT/PROGRAM:** Public Safety & Correctional Services  
(DPSCS)

**CONTRACT ID:** Substance Abuse Assessment Services  
Q0009031 – Modification No.1  
ADPICS # COG22608

**CONTRACT APPROVED:** DBM Item 7-S (6/9/2010)

**CONTRACTOR:** Gaudenzia, Inc.  
Norristown, PA  
(Local Office in Baltimore, MD)

**CONTRACT DESCRIPTION:** Contract for assessment services of all inmates entering the Division of Correction (DOC), either through the Maryland Reception, Diagnostic and Classification Center (MRDCC) or the Maryland Correctional Institution for Women (MCIW). These screenings are for inmates sentenced for 18 months or more of incarceration.

**MODIFICATION DESCRIPTION:** Mod to extend the contract by three months with two three-month renewal options to allow time to competitively procure a new contract.

**ORIGINAL CONTRACT TERM:** 7/1/2010 – 6/30/2013 (w/2 one-year renewal options)

**MODIFICATION TERM:** 7/1/2015 – 9/30/2015

**ORIGINAL CONTRACT AMOUNT:** \$1,055,163 (3 Years)

**MODIFICATION AMOUNT:** \$ 87,930 (3 Months – Mod)  
\$ 87,930 (3 Months – 1<sup>st</sup> Renewal Option)  
\$ 87,930 (3 Months – 2<sup>nd</sup> Renewal Option)  
\$263,790 Total (9 Months)

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 17-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS:** \$703,442 [\$351,721: Opt. #1: 7/1/2013 – 6/30/2014: DBM Item 13-S-OPTION (5/15/2013); \$351,721: Opt. #2: 7/1/2014 – 6/30/2015: DBM Item 10-S-OPTION (5/28/2014)]

**REVISED TOTAL CONTRACT AMOUNT:** \$1,846,535

**OVERALL PERCENT +/- (THIS MOD):** +8.33%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 10%

**MBE COMPLIANCE:** 11.4%

**REQUESTING AGENCY REMARKS:** Request for approval of a three-month extension with two three-month renewal options is in the best interest of the State because these services are critical in providing assessment services of all inmates entering the Division of Correction (DOC), either through the Maryland Reception, Diagnostic and Classification Center (MRDCC) or the Maryland Correctional Institution for Women (MCIW).

This Contract provides for psychological screening and subsequent, if appropriate, assessment services of all inmates at intake. It also allows for the “Back-End” screening of inmates who have come within six years of an anticipated release date and did not receive a screening and assessment at intake (usually due to intake before the implementation of this contract). Performing these services of initial screenings for addiction and criminal thought processes relating to characteristics or factors identified by research as predictors of crime and/or related recidivism allows inmates to be properly diagnosed and properly housed.

Gaudenzia, Inc. is the current operator of over 111 appropriately licensed programs in Maryland, Pennsylvania, and Delaware – including four licensed Maryland State and one county in-prison therapeutic community programs and nine major licensed community programs in Maryland. It has worked collaboratively with DPSCS during the past five years of this contract, and DPSCS is satisfied with the services provided. In addition, the Department has determined that Gaudenzia is fulfilling all the contract requirements and that the prices are reasonable as the extension rates were established five years ago when the contract was awarded.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 17-S-MOD (Cont.)

The three month extension will allow the agency time to solicit, evaluate and submit to the Board of Public Works the recommendation for award of a new contract for approval. Approving this contract modification will ensure the timely placement of offenders into the appropriate level of substance abuse treatment programming. A new contract is expected to be in place prior to the expiration of the three-month contract extension; however, if additional time is needed, DPSCS will be able to utilize the two three-month renewal options.

**FUND SOURCE:** 100% General

**APPROP. CODE:** Q00T0202

**RESIDENT BUSINESS:** Yes

**DBM REMARKS:** As the Control Agency, DBM requested DPSCS to add the two three-month renewal options to this modification because the timeline to complete the new procurement was unrealistic based upon where DPSCS is in the current stage of the procurement process. To date, DBM has not received the solicitation from the DPSCS to review the specifications. The additional six months may be necessary to have time to bring the new awards to the BPW for approval.

The Board of Public Works deferred this Item as Item 17-S-MOD from the 6/3/2015 Agenda.

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**GENERAL MISCELLANEOUS**

**ITEM:** 18-GM                      **Agency Contact:** Kristi Pier  
 410-767-6722  
 kristi.pier@maryland.gov

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Prevention and Health Promotion Administration  
 Cancer and Chronic Disease Bureau; Center for Chronic Disease Prevention and Control

**FUND SOURCE:** 100% Federal Grant (CFDA 93.757: State and Local Public Health Actions to Prevent Obesity, Diabetes, and Heart Disease and Stroke; and CFDA 93.945: State Public Health Actions to Prevent and Control Diabetes, Heart Disease, Obesity and Associated Risk Factors and Promote School Health, Division of Diabetes Translation, Division for Heart Disease and Stroke Prevention

**APPROP. CODE:** M00F03.04

**REQUEST AMOUNT:** N/A

**DESCRIPTION:** Request to establish four positions, pursuant to 7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 170 (Budget Bill for 2015). This provision enables the Board of Public Works to authorize the creation of up to 100 positions (Rule 100) within the Executive Branch. The provision also stipulates that the numerical limitation does not apply to positions entirely supported by funds from federal or other non-State sources, with the condition that the positions must be abolished when the specific funding is no longer available. The four requested positions are supported entirely with federal funds and, therefore, do not count against the 100 positions the Board of Public Works is authorized to create in FY2015.

<b>QTY.</b>	<b>POSITION DESCRIPTION</b>	<b>GRADE / STEP</b>	<b>SALARIES &amp; WAGES</b>
2	Health Policy Analyst I	16 / Base	2 @ \$44,017 = \$88,034
1	Community Health Educator III	16 / Base	\$44,017
1	Program Administrator III	18 / Base	\$49,899
<b>4</b>	<b>TOTAL</b>		<b>\$181,950</b>

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**SUPPLEMENTAL**

**ITEM:** 18-GM (Cont.)

**REQUESTING AGENCY REMARKS:** DHMH was granted two awards from the CDC (1) State and Local Public Health Actions to Prevent Obesity, Diabetes, and Heart Disease and Stroke (1422); and (2) State Public Health Actions to Prevent and Control Diabetes, Heart Disease, Obesity and Associated Risk Factors and Promote School Health, Division of Diabetes Translation, Division for Heart Disease and Stroke Prevention (1305) to address systems change to improve chronic disease outcomes in Maryland. These positions will increase Maryland's capacity in chronic disease evaluation and health systems change.

Two positions with the working title Health Policy Analyst I will be utilized as follows:

1. The Health Systems Coordinator will work within the CDC Chronic Disease Domain 3, supporting health systems infrastructure change to improve hypertension, stroke and diabetes outcomes, and is funded by the Centers for Disease Control and Prevention (CDC) State Public Health Actions (1305) grant. The Health Systems Coordinator will manage awards with local health departments and contracts with health system vendors; provide technical assistance to assure success in systems change and establish partnerships to affect health system change to improve chronic disease outcomes.
2. The 1422 Component II Lead position will work on health systems change and evidence-based programs through the CDC State and Local Public Health Actions Prevent Obesity, Heart Disease Stroke and Diabetes (1422) federal grant. This recently funded grant from the CDC targets 5 specific high risk communities in Maryland to improve obesity, diabetes and heart disease health outcomes, and to establish system change throughout the state. The 1422 Component II Lead will manage awards with local health departments and contracts with health system vendors; provide technical assistance to assure success in systems change and establish partnerships to affect health system change to improve chronic disease outcomes.

The Community Health Educator III, Partnership Coordinator, position will work between both federal grants to convene partners across Maryland and build partner networks to improve obesity, diabetes and heart disease health outcomes. The Partnership Coordinator position is critical to provide expertise in convening 3 large conferences and 8-10 meetings for the Center for Chronic Disease Prevention and Control team.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**SUPPLEMENTAL**

**ITEM:** 18-GM (Cont.)

The Program Administrator III position will lead the Evaluation Team for the Center for Chronic Disease Prevention and Control. The Evaluation Team Lead will provide expertise on evaluation of all Center grants, but specifically for CDC 1422 and 1305 grants. The Evaluation Team Lead will supervise a team of four, which include BRFSS Coordinator, Quality Improvement Policy Analyst, 1422 Lead Evaluator, and the Chronic Disease Epidemiologist, to assure high quality programming in the State to reduce the risk of obesity, diabetes and heart disease.

**DBM REMARKS:** The Secretary of the Department of Budget and Management has certified that funds are available for the new positions for which approval is requested outside the Rule of 100. If the Board approves this request and the previous requests on this agenda, 13 positions will have been approved outside the Rule of 100 for FY2015.

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION





**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**Hand Carried**

**ITEM:** 19-GM (Cont.)

**DBM REMARKS:** The Secretary of Budget and Management has certified that funds are available from the FY2015 Contingent Fund. After accounting for this deficiency item, the remaining balance in the Contingent Fund is \$205,596, which will be reverted to General Funds at the end of the fiscal year.

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Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**Hand Carried**

**ITEM:** 20-GM (Cont.)

Department of Natural Resources (K00A0704) - The Department of Natural Resources which includes the Natural Resources Police incurred the following costs related to personnel and overtime and vehicles.

• Personnel and Overtime	\$202,171
• Vehicles	<u>8,665</u>
	\$210,836

Department of Public Safety and Correctional Services (Q00T0404) - The Department of Public Safety and Correctional Services incurred the following costs related to equipment and supplies, damaged vehicles, and personnel and overtime.

• Personnel and Overtime	\$310,315
• Equipment / Supplies	<u>9,712</u>
	\$320,027

Department of State Police (W00A0102) - The Department of State Police incurred the following costs related to equipment and supplies, command and tactical vehicle operations, damaged vehicles, helicopter patrols, and personnel and overtime.

• Personnel and Overtime	\$984,663
• Equipment / Supplies	35,000
• Command / Tactical Vehicle Operations	29,160
• Damaged Vehicles	25,000
• Helicopter Patrols	<u>235,240</u>
	\$1,309,063

***Total funds to be reimbursed to State Agencies:*** ***\$7,905,501***

The following two are to aid in the recovery of Baltimore City:

Department of Labor, Licensing, and Regulation (P00G0101) - The Department of Labor, Licensing, and Regulation is requesting the following funding for Baltimore City's YouthWorks summer jobs program which matches young people between the ages of 14 and 21 with six-week work experiences with private sector, nonprofit, and city and state government employers. This funding will support the salary and fringe benefit costs of an additional 763 youths. The department will ensure proper proof of placements before releasing funding.

• Baltimore City Summer YouthWorks Program	\$1,000,000
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**Hand Carried**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**June 17, 2015**

**ITEM:** 20-GM (Cont.)

Department of Housing and Community Development (S00A2402) – The Department of Housing and Community Development is requesting the following funding for business and neighborhood recovery efforts in Baltimore City. These funds will expedite and expand the Department's ability to invest in the critical needs of Baltimore's diverse business community. The investment in down payment grants for new homeowners will leverage an additional \$1,000,000 in funding for the program from Baltimore City for a final combined funding increase of \$5,150,000.

• Business Recovery Loans -	\$1,500,000
• Business façade grants -	500,000
• Business façade design and implementation -	150,000
• Down payment grants for new homeowners -	<u>2,000,000</u>
	<b>\$4,150,000</b>

***Total funds to aid in the recovery of Baltimore City:*** ***\$5,150,000***

The remaining \$6,944,499 will be returned to the Revenue Stabilization Account, otherwise known as the Rainy Day Fund.

**DBM REMARKS:** The Secretary of Budget and Management has certified that funds are available from the FY2015 Contingent Fund. On May 5, 2015 the Governor approved Budget Amendment 114-15 which transferred \$20,000,000 in Special Funds from the Revenue Stabilization Account to the FY2015 Contingent Fund to support the costs of the State's response to the civil unrest in Baltimore City during the period of April 27, 2015 to May 6, 2015 and to aid in the recovery of Baltimore City.

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Board of Public Works Action – This Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: James Salt 301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: Joe Evans*

**1-C. UNIVERSITY OF MARYLAND, BALTIMORE**  
***Construction Contract***

***Contract ID:*** On-Call General Contractor for UMB  
 Medical School Teaching Facility/Incoming Feeder Upgrade  
 Task Order Bid #12-205 AA against  
 On Call GC Contract #C-00766

***Contract Approved:*** USM Item 2C (08/13/2014)

***Contractor:*** EMJAY Engineering and Construction Co., Inc.  
 Baltimore, MD 21207

***Description:*** Task order to replace high voltage cables and protective equipment serving the Medical School Teaching Facility; replace main electrical distribution equipment within the facility.

***Procurement Method:*** On-Call General Contractor Task Order Bids  
 [On Call Contractors Approved: USM Item 2-C (8/13/14)]

***Contract Amount:*** \$2,019,604

***Task Order Bids:***

<i>Bidders</i>	<i>Price</i>
EMJAY Engineering and Construction Co., Inc. Baltimore, MD	\$2,019,604
Jeffrey Brown Contracting, LLC Towson, MD	\$2,223,906

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**June 17, 2015**

**1-C. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
**Construction Contract**

**Task Order Bids: (con't)**

<i>Bidders</i>	<i>Price</i>
The Mullan Contracting Company Lutherville, MD	\$2,258,069
North Point Builders, Inc. Baltimore, MD	\$2,387,800
Brawner Builders, Inc. Hunt Valley, MD	\$2,990,799

**Fund Source:** USM Academic/Auxiliary Facility Revenue Bonds

**Contract Term:** Six months from notice to proceed

**MBE Participation:** 35%  
Sub-goals: 7% African American  
4% Asian American

**Performance Security:** 100% performance bond

**Requesting Institution Remarks:** The solicitation was bid among the five On Call General Contractors. All five submitted bids. Award is recommended to the low bidder.

**Resident Businesses:** Yes

**MD Tax Clearance:** 15-1317-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: James Salt 301-445-1987*  
*jsalt@usmd.edu*  
*USM Rep: James Haley*

**2-C. UNIVERSITY OF MARYLAND COLLEGE PARK for**  
**UNIVERSITY OF MARYLAND EASTERN SHORE**  
***Construction Contract***

***Contract ID:*** Renovation of Outdoor Track and Field Facility  
 Cappy Anderson Stadium  
 IFB No. 84907-B

***Project:*** This project is for construction services for the full renovation of the outdoor track and field facility at Cappy Anderson Stadium, University of Maryland Eastern Shore. The work will include demolishing the dilapidated track and field facility and constructing a larger new eight-lane, all-weather NCAA-compliant track and field facility. The new field will be used for long jump, high jump, pole vault, shot put, discus/hammer and javelin events. An electronic scoreboard will be installed. The field within the track will be reconstructed natural turf with irrigation. The area around the track will be irrigated lawn. These irrigation systems will be part of an underground cistern rainwater reuse system constructed as part of this project. New access paths, fencing, and emergency phone are also included in the work.

***Contractor:*** Nason Construction, Inc., Salisbury

***Contract Term:*** 06/17/2015 – 10/17/2015

***Procurement Method:*** Competitive Sealed Bids

***Bidders:***

<i>Bidders</i>	<i>Bid</i>	<i>Final Rank</i>
Nason Construction, Inc.	\$2,297,000	1
Chesapeake Turf, LLC.	\$2,499,400	2
The Whiting-Turner Contracting Co.	\$3,087,500	3
George & Lynch, Inc.	\$3,420,400	4



**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**June 17, 2015**

**2-C. UNIVERSITY OF MARYLAND COLLEGE PARK for**  
**UNIVERSITY OF MARYLAND EASTERN SHORE**  
***Construction Contract***

***Contract Amount:*** \$2,297,000

***MBE Participation:*** 10%

***Performance Security:*** 100% performance bond required

***Fund Source:*** USM Academic/Auxiliary Facility Revenue Bonds: \$1,929,000  
 Current Unrestricted Funds: \$368,000

***Approp. Code:*** R30B25

***Requesting Institution Remarks:*** The solicitation was advertised in *eMaryland Marketplace*. Four bids were received. Award is recommended to the Nason Construction, Inc., a responsible bidder with the lowest bid.

***Resident Business:*** Yes

***MD Tax Clearance:*** 15-0980-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**June 17, 2015**

*Contact: James Salt 301-445-1987  
jsalt@usmd.edu  
USM Rep: Lisa Slaich*

**3-C. TOWSON UNIVERSITY**  
***Construction Contract***

***Contract ID:*** On-Call General Contractor for Towson University  
Task Order Bid  
On Call GC Contract #87686 AA

***Contract Approved:*** USM Item 2C (08/13/2014)

***Contractor:*** EMJAY Engineering & Construction Co., Inc.  
Baltimore, MD

***Description:*** Task order to replace two direct buried sets of 3-phase, 13.2 kV feeder cables at the Towson Center that are installed in concrete-encased duct bank.

***Procurement Method:*** On-Call General Contractor Task Order Bids  
[On Call Contractors Approved: USM Item 2-C (8/13/14)]

***Contract Amount:*** \$2,276,980

***Task Order Bids:***

<i>Bidders</i>	<i>Price</i>
EMJAY Engineering and Construction Co., Inc. <i>Baltimore, MD</i>	\$2,276,980
North Point Builders, Inc. <i>Baltimore, MD</i>	\$2,488,300
The Mullan Contracting Company <i>Lutherville, MD</i>	\$2,819,559
Jeffrey Brown Contracting, LLC <i>Towson, MD</i>	\$2,925,327

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**June 17, 2015**

**3-C. TOWSON UNIVERSITY (cont'd)**  
***Construction Contract***

***Fund Source:***

MCCBL of 2012: <i>Renew and replace underground electrical telecom, water and storm water system, southwest campus.</i> Item 046	\$1,166,991
USM Academic/Auxiliary Facility Revenue Bonds	\$1,109,989

***Contract Term:*** Eleven months from notice to proceed

***MBE Participation:*** 30%  
 Sub-goals: 7% African-American  
 4% Asian-American

***Performance Security:*** 100% performance bond

***Requesting Institution Remarks:*** The solicitation was bid among the five on-call general contractors. All five submitted bids. Award is recommended to the low bidder.

***Resident Business:*** Yes

***MD Tax Clearance:*** 15-1301-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

*Agency Contact: Daniel A. Coleman (410) 209-6030*  
*DaColeman@bccc.edu*

**1-IT. BALTIMORE CITY COMMUNITY COLLEGE**

**Contract ID:** Regent Education, Inc.  
ADPICS No.: R95B5400022

**Description:** Software License – Financial Aid Module

**Award:** Regent Education, Frederick, MD

**Terms:** 1/18/2015 – 6/30/2015

**Amount:** \$48,500

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks: RETROACTIVE.** BCCC acquired the Regent Education software license using the sole-source procurement method. BCCC has used this software as its financial aid module for more than five years. Regency is a legacy system that will no longer provide standard maintenance software support after June 30, 2015, requiring BCCC to move to a T&M support contract after January 1, 2016.

It was in the College's best interest for the continuity of services to the students to continue using Regent Education, Inc. services. The price has been determined to be reasonable by the College as it has not increased during the last five years. Typically, this service would be contracted for on multiple year basis; however, with the impending implementation of a new Enterprise Resource Planning system for the College which will eliminate the need for the Regent system, the College has been reluctant to enter into a multiple year non-cancellable relationship with Regent. Further, the software maintenance will go non-standard on January 1, preventing BCCC from a multi-year maintenance contract.

This contract is retroactive because the department experienced extreme turnover (16 persons within a two-year period) and, owing to this loss of continuity and intellectual capital, it was not noticed that this contract was expiring.

**DoIT Remarks:** Recommend retroactive approval pursuant to Section 11-204(c) State Finance & Procurement Article, Annotated Code of Maryland.

**Fund Source:** 100% General  
**Approp. Code:** R95C  
**Resident Business:** Yes  
**MD Tax Clearance:** 15-1275-1111

<b>BOARD OF PUBLIC WORKS</b>		<b>THIS ITEM WAS:</b>	
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

*Agency Contact: Arthur Blumenthal (410) 767-5037*  
*Arthur.Blumenthal@maryland.gov*

**2-IT. DEPARTMENT OF HEALTH AND MENTAL HYGIENE**  
***Behavioral Health Administration***

**Contract ID:** Maintenance and Support for Pharmacy Tracking  
 DHMH/OPASS 16-14497  
 ADPICS No.: M00B6400038

**Description:** Software maintenance for **one** Hospital Management Information System **module** **which provides** pharmacy tracking and drug interaction **information**.

**Award:** Netsmart Technologies, Inc., Great Neck, NY

**Terms:** 7/21/2015 – 7/20/2016

**Amount:** \$222,948

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** DHMH's Behavioral Health Administration's Pharmacy Tracking System has been in service for over ten years. A key function is electronically checking for drug-to-drug interactions. A breakdown could have a major negative impact on patient safety. The Joint Commission requires electronic drug-to-drug interaction checking to maintain hospital accreditation. Loss of accreditation could lead to a loss of billing revenues from Medicare and Medicaid. Accordingly, a software maintenance contract is necessary.

Netsmart is the application software developer and owns the source code. Netsmart has been responsive in terms of timeliness and knowledge of the pharmacy software. Netsmart's support keeps the system operational for daily drug dispensing and allows DHMH to access pharmacy data files for reporting purposes and resolving user operation issues.

Due to proprietary nature of the software and services provided under this contract, there are no subcontracting opportunities. As such, an MBE goal was not established.

In FY 2009, DHMH solicited to replace the existing Hospital Management Information System which includes the census, billing, and pharmacy modules with a more modern system. However, that procurement was not funded so the legacy HMIS system is still in use.

**Fund Source:** 100 % General

**Approp. Code:** M00L0101

**Resident Business:** No

**MD Tax Clearance:** 15-0618-1111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

*Agency Contact: Anna Lansaw (410) 767-3763  
 Alansaw3@mta.maryland.gov*

**3-IT. DEPARTMENT OF TRANSPORTATION**  
***Maryland Transit Administration***

**Contract ID:** Cubic Software Maintenance Support and Professional Services  
 AGY-15-030-IT, ADPICS No.: J05B5400044

**Description:** Software maintenance support and professional services for the Maryland Transit Administration's automated fare collection system.

**Award:** Cubic Transportation, Inc., Tullahoma, TN

**Incumbent:** Cubic Transportation, Inc.

**Term:** 6/18/2015 – 6/17/2020 (5 years)

**Amount:** \$3,468,291

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** This proposed five-year contract will support the automated fare-collection system for local bus, light rail, and metro services. In 2001, MTA, together with the Washington Metropolitan Area Transit Authority and other transit agencies in the region, competitively procured a contractor to build, install, and implement a unified fare-collection system. Cubic Transportation, Inc. was the successful vendor and owns the system software and hardware.

MTA's fare collection system comprises bus fare boxes, garage computers, Metro gate turnstiles, Metro and Light Rail ticket vending machines, Metro station computers, and a central computer system. The MTA has a major investment in this system that is critical in providing ridership data and revenue data from the various operation modes. This complex proprietary system requires support from the vendor to keep it running properly. The bus fare boxes and rail ticket vending machines collect approximately \$53.5 million annually in revenue for the State.

**Fund Source:** Special (Transportation Trust Fund)

**Approp. Code:** J00H0101

**Resident Business:** No

**MD Tax Clearance:** 15-1046-0111

**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

*Agency Contact: Peter Arrey (410) 865-1372  
 parrey@mdot.state.md.us*

**4-IT. DEPARTMENT OF TRANSPORTATION**

**Contract ID:** IBM Mainframe Software Licenses and Related Support  
 MDOT-16-001, ADPICS No.: J01B6400001

**Description:** Annual maintenance, support, and license renewal for IBM mainframe operating system software.

**Award:** IBM Corporation, Baltimore, MD

**Incumbent:** IBM Corporation

**Term:** 7/1/2015 – 6/30/2016

**Amount:** \$1,913,389

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** Renew license for the essential IBM mainframe operating system and related software products installed on the IBM mainframe processor at the Glen Burnie Data Center. The software license agreement is critical to fulfill MDOT's responsibility as the central MDOT data processing center, including the Maryland Transportation Authority.

IBM owns the operating system and the sub-systems installed on the IBM mainframe processor; therefore, there is no other available source for the maintenance software. Due to the proprietary nature of the services being provided, there are no subcontracting opportunities and no MBE participation goal has been established.

**Fund Source:** 100% Special (Transportation Trust Fund)

**Approp. Code:** J01A0103

**Resident Business:** Yes

**MD Tax Clearance:** 15-1056-1111

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<b>BOARD OF PUBLIC WORKS</b>  <b>APPROVED</b>  <b>WITH DISCUSSION</b>	<b>DISAPPROVED</b>      	<b>THIS ITEM WAS:</b>  <b>DEFERRED</b>  <b>WITHOUT DISCUSSION</b>	<b>WITHDRAWN</b>
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**REVISED**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

*Agency Contact: Peter Arrey (410) 865-1372  
 parrey@mdot.state.md.us*

**5-IT. DEPARTMENT OF TRANSPORTATION**

**Contract ID:** IBM Maximo Asset Management Software Support and Maintenance  
 MDOT-16-002, ADPICS No.: J01B6400002

**Description:** Software maintenance and support services for MDOT's Asset and Maintenance Management System.

**Award:** IBM Corporation, Baltimore, MD

**Incumbent:** IBM, Inc.

**Term:** 7/1/2015 – 6/30/2016

**Amount:** \$641,322

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** This contract will provide uninterrupted software maintenance and support for the Maximo enterprise asset management system. In 1995, after a competitive procurement, MDOT deployed Maximo software as its Computerized Asset Management and Maintenance System. IBM has configured this proprietary software to meet DOT's unique needs. IBM will continue to provide software maintenance and support for the system. Due to the proprietary nature of the software, there are no subcontracting opportunities and therefore no MBE participation goal.

**Fund Source:** 100% Special (Transportation Trust Fund)

**Approp. Code:** J01A0103

**Resident Business:** Yes

**MD Tax Clearance:** 15-1057-1111

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**BOARD OF PUBLIC WORKS**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHOUT DISCUSSION**

**WITHDRAWN**



**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

*Agency Contact: Peter Arrey (410) 865-1372  
 parrey@mdot.state.md.us*

**6-IT. DEPARTMENT OF TRANSPORTATION**  
***Maryland Transit Administration***

**Contract ID:** Master License and Maintenance Agreement for  
 OPS SIT and OPS WEB  
 MTA-1405, ADPICS No.: J05B5400046

**Description:** On-going maintenance of Trapeze software and future upgrades including: labor, materials, equipment, software, supervision and all associated peripherals for the bus and the Mobility fixed-route operations and for the interactive voice response systems.

**Award:** Trapeze Software Group, Inc., Scottsdale, AZ

**Term:** 6/18/2015 – 6/17/2020 (5-year base, with one 5-year option)

**Amount:** \$ 6,249,791 (5-year base)  
 \$ 8,652,415 (5-yr option)  
 \$14,902,206 Total

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** The MTA uses a system of hardware and software to manage the bus and Mobility fixed-route operations and the interactive voice response (IVR) systems. This system allows MTA to:

- Plan and schedule bus fleet and Mobility, allowing routes and blocks to be set and runs to be adjusted as needed
- Answer calls from customers on service information
- Provide trip planning information through Info Web from the website, through interactive telephone response systems, and through texting;
- Assign and manage driver in a manner that interfaces with payroll system
- Track data and provide reports

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

**6-IT. DEPARTMENT OF TRANSPORTATION (cont'd)**

**Remarks (cont'd):**

MTA seeks to upgrade Trapeze software as well as license additional Trapeze software for its transit operations. Specifically,

- Trapeze will implement the migration of the Trapeze PASS-IVR Voice Genie system from version 7 (Windows) to Genesys Voice Platform 8 and configure 48 additional ports and a second Session Initiation Protocol (SIP) Gateway.
- Trapeze will install and implement Trapeze OPS WEB and OPS SIT software on MTA's systems. The Trapeze OPS WEB and OPS SIT software will provide the functionality described in the most recent user manual. Trapeze will provide services (project management, operational review, testing, installation, and training) for their software as defined by Trapeze.
- Trapeze will provide ongoing support and maintenance services in accordance with its proposal.
- If the State detects any errors or defects in the software, including existing software, Trapeze will provide reasonable support services through a telephone software support line from Monday to Friday, 8 AM to 8 PM EST (except North American holidays) and a 24-hour per day telephone line for emergency support. Trapeze will also provide the State with access to its software support website.

The Trapeze Group owns and distributes the existing software and the new software. Because it has not authorized any other company to distribute or maintain this software, firmware, or hardware, no MBE goal was established.

**Fund Source:** 100% Special Funds Budgeted to MTA

**Approp. Code:** J05H0102

**Resident Business:** Yes

**MD Tax Clearance:** 15-0887-0111

<b>BOARD OF PUBLIC WORKS</b>		<b>THIS ITEM WAS:</b>	
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

*Agency Contact: Alayna Mande (410) 545-8056  
amande@sha.state.md.us*

**7-IT. DEPARTMENT OF TRANSPORTATION**

***State Highway Administration***

**Contract ID:** HP Personal Computers  
K12-0025-25L  
ADPICS No.: J02P5400097

**Description:** Provide 335 HP Desktop PCs, 155 HP Workstations, 60 HP Monitors

**Award:** Daly Computers, Inc., Clarksburg, MD

**Term:** 90 days

**Amount:** \$381,978

**Procurement Method:** Intergovernmental Cooperative Purchase  
[Maryland Judiciary Hardware Master Contract No. K12-0025-25L]

***Proposals:***

<b>Daly Computers, Inc., Clarksburg, MD</b>	<b>\$381,978</b>
<b>DSR, Inc., Hanover, MD</b>	<b>\$384,316</b>
<b>Knot Technology Solutions, Churchton, MD</b>	<b>\$391,641</b>
<b>HCGI Hartford, Inc., Columbia, MD</b>	<b>\$401,749</b>
<b>Prosys Information Systems, Norcross, GA</b>	<b>\$402,182</b>
<b>CDW Government LLC, Vernon Hills, IL</b>	<b>\$403,414</b>
<b>Disys Solutions, Inc., Chantilly, VA</b>	<b>\$491,659</b>
<b>Victory Global Solutions, Inc., Columbia, MD</b>	<b>\$720,432</b>

***MBE Participation:*** 100%

***Remarks:*** SHA is purchasing 335 Hewlett-Packard desktops, 155 HP workstations, and 60 HP monitors including a five-year warranty. SHA e-mailed a notice of its purchase-order Request for Proposals to all resellers party to the Maryland Judiciary hardware contract. SHA received eight bids and five no-bid responses.

Daly Computers, Inc. submitted the low bid, and has been deemed to be a responsive and responsible bidder. Daly Computers, Inc. is an authorized partner/reseller of HP equipment and is a certified MBE and a qualified small business.

***Fund Source:*** 100% Special Funds  
***Approp. Code:*** J02B0101  
***Resident Business:*** Yes  
***MD Tax Clearance:*** 15-0964-1111

**BOARD OF PUBLIC WORKS**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THIS ITEM WAS:**

**DEFERRED**

**WITHOUT DISCUSSION**

**WITHDRAWN**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

*Agency Contact: Daniel A. Coleman (410) 209-6030  
DaColeman@bccc.edu*

**8-IT. BALTIMORE CITY COMMUNITY COLLEGE**

**Contract ID:** Dell Marketing LP  
ADPICS No.: R95B5400023

**Description:** Provide:

- 300 Dell OptiPlex 3020 desktops including 8GB memory, Intel integrated graphics, associated peripherals and accessories, limited warranty plus service for initial and extended year
- 150 Dell P2014H monitors with three-year limited warranty

**Award:** Dell Marketing, L.P.

**Term:** 7/19/2015 – 12/31/2016

**Amount:** \$228,458

**Procurement Method:** Intergovernmental Cooperative Purchase  
[Univ. of Balt./Maryland Educational Enterprise Consortium  
Contract No. UB-12-B-19-D2]

**Proposals:**

Dell Marketing LP, Round Rock, TX	\$228,458
ATS, White Marsh, MD	\$245,025

**MBE Participation:** None

**Remarks:** BCCC's computer equipment has not been systematically replaced in five years. As a result, BCCC must frequently replace computers and peripheral equipment on a piece by piece basis. This has led to slow response times to information needs of students, faculty, staff and the College's external customers. To remedy this, BCCC seeks an economical means to replace the aging equipment, *i.e.*, to use the Maryland Education Enterprise Consortium (MEEC) contract as its acquisition vehicle. Using the MEEC contract to acquire computer equipment and peripherals allows BCCC to take advantage of MEEC's educational discount. The cost is an average of 30% off market prices for each equipment piece purchased. To insure that the price offered by Dell is the most reasonable, all MEEC contractors who offer Dell products were invited to quote on the computer equipment. Dell's price was the low quote received.

**Fund Source:** 100% General

**Approp. Code:** R95C

**Resident Business:** No

**MD Tax Clearance:** 15-1392-1110

**BOARD OF PUBLIC WORKS**

**APPROVED**

**WITH DISCUSSION**

**DISAPPROVED**

**THIS ITEM WAS:**

**DEFERRED**

**WITHOUT DISCUSSION**

**WITHDRAWN**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

*Agency Contact: C. Kevin Combs (410) 585-3102  
ckcombs@dpdcs.state.md.us*

**9-IT. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**  
***Information Technology & Communications Division***

**Contract ID:** Dell Desktops & Laptop Computers  
DPSCS-ITCD PORFP  
ADPICS No.: Q00P5405681

**Description:** Provide:

- 326 Dell OptiPlex 3020 desktops including 8GB 1600MHz memory, Intel integrated graphics, 500GB hard drive, Windows 7 Professional, three years Dell ProSupport, associated accessories
- 326 Dell P2014H monitors
- 100 Dell Latitude E6540 laptops and accessories with 8GB memory, Windows 7 Professional, Dell back-up and recovery manager for Windows 7, three years Dell ProSupport, extended battery service for years two and three of system life

**Award:** Data Networks, Inc., Hunt Valley, MD

**Term:** 7/1/2015 – 6/30/2016

**Amount:** \$434,696

**Procurement Method:** Intergovernmental Cooperative Purchase  
[Maryland Judiciary Hardware Master Contract No. K12-0025-25L]

**Proposals:**

<b>Data Networks, Inc.,</b> Hunt Valley, MD	\$434,696
<b>DSR Computer Sales &amp; Service,</b> Hanover, MD	\$436,774
<b>MVS, Inc.,</b> Washington, DC	\$437,897
<b>Applied Technology Services, Inc.,</b> Baltimore, MD	\$447,096
<b>SHI,</b> Somerset, NJ	\$463,002

**MBE Participation:** None

**Remarks:** DPSCS e-mailed a notice of its purchase-order Request for Proposals to all resellers party to the Maryland Judiciary hardware contract. DPSCS received five responsive bids. Data Networks, Inc. submitted the low bid and is a responsive and responsible bidder. In addition, DPSCS was able to obtain a sufficient inventory of computers at current prices for future deployment as needed. This contract will allow DPSCS to upgrade its data processing capacity and capability by replacing obsolete computers with current technology equipment.

**Fund Source:** 100% General Funds

**Approp. Code:** Q00A0102

**Resident Business:** Yes

**MD Tax Clearance:** 15-1393-1111

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>		
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

*Agency Contact: Lan Pasek (410) 260-6197*  
*Lan.Pasek@maryland.gov*

**10-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Web Systems Maintenance and Operations  
ADPICS No.: F50B5400045

**Description:** Provide maintenance and operations support for DoIT web systems and shared services, including *Maryland.Gov* portal.

**Award:** A&T Systems, Inc., Silver Spring, MD

**Incumbent:** A&T Systems, Inc.

**Term:** 7/7/2015 – 1/4/2016

**Amount:** \$581,445

**Procurement Method:** Sole Source

**MBE Participation:** 15%

**MBE Compliance:** 15.17%

**Remarks:** A&T Systems' contract with DoIT expired May 31, 2015. To bridge the gap between expiration and this proposed contract award, DoIT awarded a six-week task order to continue services. To provide continuity of service, DoIT requests that the Board approve the continuation of maintenance and operations support to provide internet connectivity to State websites, including Maryland Emergency Management Agency and the *Maryland.Gov* portal. Without this service the State is unable to provide support to those sites 24x7x365. Due to migration time required to move this system to another vendor, there is no viable alternative to provide the necessary and immediate maintenance and operations support for DoIT's web systems and shared services, while conducting a competitive Request for Proposal.

**Fund Source:** 100% General Funds

**Approp. Code:** F50B0407

**Resident Business:** Yes

**MD Tax Clearance:** 15-0958-1111

**BOARD OF PUBLIC WORKS**

**APPROVED**

**WITH DISCUSSION**

**DISAPPROVED**

**THIS ITEM WAS:**

**DEFERRED**

**WITHOUT DISCUSSION**

**WITHDRAWN**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

*Agency Contact: Carolyn Mitchell (410) 767-2953  
Carolyn.Mitchell@maryland.gov*

**11-IT-MOD. DEPARTMENT OF LABOR, LICENSING AND REGULATION**  
*Division of Workforce Development and Adult Learning*

**Contract ID:** One-Stop, End User Software License Agreement for the  
Maryland Workforce Exchange  
DLLR-FY-2013-033  
ADPICS No.: P00B3400110, COG23089

**Contract Approved:** DoIT Item 10-IT (5/29/2013)

**Contractor:** Geographical Solutions, Inc., Palm Harbor, FL

**Contract Description:** An operational, comprehensive, one-stop operating system that integrates information from the Workforce Information Database and real-time, labor market information with labor exchange functionality in a self-service mode to employers and individuals, as well as providing a staff-assisted interface that can connect with the current Maryland Workforce Exchange.

**Modification Description:** Extend contract for six months to allow time to complete new procurement (evaluation process and award recommendation). This six-month extension will also provide technical and project support during transition efforts.

**Original Contract Term:** 6/1/2013 – 6/30/2015

**Modification Term:** 7/1/2015 – 12/31/2015

**Original Amount:** \$3,605,625 (2 years, 1 month)

**Modification Amount:** \$865,350

**Prior Modification Amount:** None

**Revised Total Amount:** \$4,470,975

**Original Procurement Method:** Sole Source

**MBE Participation:** None

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

**11-IT-MOD. DEPARTMENT OF LABOR, LICENSING AND REGULATION (cont'd)**

***Remarks:***

In 2013 – when DLLR first awarded the contract to Geographical Solutions, Inc. – the contractor was the only company nationwide with a fully-operational and comprehensive operating system that integrates information from the Workforce Information database and real-time, labor market information with labor exchanges functionality in a self-service mode to employers and individuals, and providing a staff-assisted interface that can connect with the current Maryland Workforce Exchange. Initially, DLLR determined that this service was a sole source procurement. DLLR also determined that in the best interest of the State to research viable vendors that now may have the capabilities and expertise to compete for current Software as a Service solutions. On May 1, 2015 DLLR advertised on *eMarylandMarketplace* to solicit for a replacement contract.

***Fund Source:*** 100% Federal

***Approp. Code:*** P00G0107

***Resident Business:*** No

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>		
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>		



**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

*Agency Contact: David Garcia (410) 260-4088  
David.Garcia@maryland.gov*

**12-IT-MOD.                    DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Call Center/Contact Center Services  
ADPICS No.: 060B1400040, COG22945

**Contract Approved:** DBM Item 1-S (6/9/2010)

**Contractor:** CR Dynamics & Associates, Inc., Baltimore, MD

**Contract Description:** Call /contact center services for various State agencies

**Modification Description:** Extend contract six months to provide time to transition from existing contract to replacement contract.

**Original Contract Term:** 7/1/2010 – 6/28/2015  
**Modification Term:** 6/29/2015 – 12/31/2015 (6 months)  
**Original Amount:** \$2,500,000  
**Modification Amount:** \$0  
**Prior Modification Amount:** \$850,000 (DoIT Item 6-IT-MOD 4/30/2014)  
**Revised Total Contract Amount:** \$3,350,000  
**Original Procurement Method:** Competitive Sealed Proposals  
**MBE Participation:** 10%  
**MBE Compliance:** 50%

**Remarks:** Call center services allow agencies to enhance services to Marylanders who can dial a toll-free number to reach a person located in Maryland between 8:00 AM and 8:00 PM Monday through Friday, except for State holidays. Some services are provided 24 hours a day, 7 days a week.

DoIT issued a Small Business Reserve solicitation for a replacement contract on January 30, 2015; however, that effort was unsuccessful. The procurement has been revised and, at the time this Item is submitted, is scheduled to be reissued on June 8.

The current contract expires June 28, 2015. Accordingly, DoIT seeks to extend the contract to have time to re-compete the procurement. This is a zero additional dollar extension because current funding is adequate to support a potential services transition.

**Fund Source:** Various  
**Approp. Code:** Various  
**Resident Business:** Yes  
**MD Tax Clearance:** 15-1043-0111

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>	
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>
		<b>WITHDRAWN</b>

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**June 17, 2015**

**REVISED**  
**SUPPLEMENTAL**

*Agency Contact:* **Cindy Kollner (410)767-4715**  
**Cindy.kollner@maryland.gov**

**13-IT.      DEPARTMENT OF INFORMATION TECHNOLOGY**  
***Department of Budget and Management***

**Contract ID:**      Statewide Personnel System Project  
                          Travisoft Smart, Cloud-Based COBRA and  
                          Direct Billing Subscription Services  
                          ADPICS No.: F50B5400049

**Description:** Subscribe to online software for State Personnel System's SaaS Cloud Implementation Project: software will automate State's personnel processes for COBRA and direct billing.

**Award:**              SNAP, Inc., Chantilly, VA

**Term:**                6/18/2015 – 6/17/2018 (3 years)

**Amount:**            **\$241,800**

**Procurement Method:** Sole Source

**MBE Participation:** **100%**

**Remarks:** DoIT has determined that this sole source procurement is necessary to automate essential personnel functions in conjunction with the **Statewide** Personnel System Workday solution. T-COBRAWEB is a unique cloud-based COBRA administration and benefits billing platform for self-administered benefits programs. It is unique in that it is the only product available in the market that has been specifically designed to integrate with Workday. Per the product manufacturer (Travis Software Corp.), SNAP, Inc. is the only reseller of the product in the USA.

**Fund Source:**        Reimbursable Funds/F50B0406

**Resident Business:**    No

**MD Tax Clearance:**    15-1439-1111

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<b>BOARD OF PUBLIC WORKS</b> <b>APPROVED              DISAPPROVED</b> <b>WITH DISCUSSION</b>	<b>THIS ITEM WAS:</b> <b>DEFERRED</b> <b>WITHOUT DISCUSSION</b>	<b>WITHDRAWN</b>
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**BOARD OF PUBLIC WORKS (BPW)**

**ACTION AGENDA**

**June 17, 2015**

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**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 1-C**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-CO-15-008  
Roadway and Sidewalk for Tenants 9 and 10 at the Consolidated Rental Car Facilities (CRCF) at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall)  
Anne Arundel County  
ADPICS NO.:MAACO15008

**CONTRACT DESCRIPTION:** This contract provides for the construction of asphalt and concrete access roadway for Tenants 9 and 10 at CRCF. Also, included is the installation of a pedestrian walkway; access gates, storm water management facilities and associated utility work.

**AWARD:** Mid-Atlantic General Contractors, Inc.  
Beltsville, MD

**TERM OF CONTRACT:** 90 Calendar days from NTP

**AMOUNT:** \$697,259

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
(Small Business Reserve)

**BIDS:**

Mid-Atlantic General Contractors, Inc. Beltsville, MD	\$697,259
JLN Construction Services, LLC Baltimore, MD	\$772,107
E&R Services Inc. Lanham, MD	\$859,343
Baltimore Contractors, Inc Glen Burnie, MD	\$921,925

**MBE PARTICIPATION:** 20%

**ITEM: 1-C (Continued)****BPW – 06/17/15****PERFORMANCE SECURITY:**

Performance and Payment Bond at 100% of Contract Amount exists.

**REMARKS:** The Engineer's Estimate was \$841,737. The difference in the Engineer's Estimate and the low bidder is attributed to Mid Atlantic currently working at the airport and already mobilized.

Maryland Aviation Administration has confirmed the bid price.

This solicitation was advertised on eMaryland Marketplace and on the MAA Website. eMaryland Marketplace directly notified over eight hundred seventy-six (876) prospective bidders, including Maryland companies, Minority Business Enterprises, and Small Business Enterprises. The solicitation was also sent to the Governor's Office of Minority Affairs and five (5) minority business associations. A total of thirteen (13) firms purchased the contract documents. Four (4) bids were received.

**APPROPRIATION CODE:**

JO6I0003

**FUND SOURCE:**

100% Special Funds Budgeted to MAA

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

15-1416-0011

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM:** 2-C

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** MO1405229  
Construction of a New Salt Storage Facility and  
Demolition of Existing Facility at the  
Administration's Gaithersburg Facility located in  
Montgomery County  
ADPICS NO.: MO1405229

**CONTRACT DESCRIPTION:** This Contract consists of the construction of a New Salt Storage Facility and Demolition of existing facility at the Administration's Gaithersburg Facility in Montgomery County.

**AWARD:** Forrester Construction Company  
Rockville, MD

**AMOUNT:** \$2,362,988 NTE

**TERM OF CONTRACT:** 06/30/2015 – 01/31/2018

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Forrester Construction Co. Rockville, MD	\$2,362,988
Tech Contracting Co., Inc. Baltimore, MD	\$2,389,720
JLN Construction Services, LLC Baltimore, MD	\$3,698,000

**LIVING WAGE ELIGIBLE** No – (prevailing wage contract)

**MBE PARTICIPATION:** 10.14%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**ITEM: 2-C (Continued)****BPW – 06/17/15**

**REMARKS:** The engineer's estimate for this contract was \$2,561,323; 7.75% higher than Forrester Construction Co.'s bid. The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Nine hundred eighty two (982) contractors were notified for this project on eMaryland Marketplace; two hundred forty (240) of which were MDOT Certified MBE's.

The MBE Goal established for this contract was 10%, however the contractor is exceeding the goal by 0.14%.

This contract includes pre-established amounts for a total of \$43,800 (1.85% of the total contract value) for payments for storm water management, quarterly erosion and sediment control, final erosion and sediment control, and for operation/maintenance manuals.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 15-1422-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Jessica Mettle (410) 537-7525  
[jmettle@mdta.state.md.us](mailto:jmettle@mdta.state.md.us)

BPW – 06/17/2015

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ARCHITECTURAL/ENGINEERING SERVICES

**ITEM:** 3-AE

### MARYLAND TRANSPORTATION AUTHORITY

**CONTRACT ID:** MDTA 2014-02  
 Nice Bridge Replacement and Authority-wide Comprehensive General Engineering Consultant (GEC) and Preliminary Engineering and Final Design and Construction Management (CMI) Services

**CONTRACT DESCRIPTION:** This is an open-end task order contract to provide Comprehensive General Engineering Consultant (GEC) - Program Management, Preliminary Engineering and Final Design, and Construction Services for the Replacement of the Governor Harry W. Nice Memorial Bridge (Nice Bridge) and all other MDTA facilities.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on May 21, 2015.

**AWARD:** Johnson, Mirmiran & Thompson, Inc. /  
 Parsons Brinckerhoff, Inc. (JV)  
 Sparks, MD

**AMOUNT:** \$15,000,000 NTE

**TERM OF CONTRACT:** 07/01/2015 – 06/30/2022

**MBE PARTICIPATION:** 29%

**VSBE PARTICIPATION:** 1%

### PROPOSALS:

	<u>Technical Proposal Rating (Max 5200)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Johnson, Mirmiran & Thompson, Inc./ Parsons Brinckerhoff, Inc. (JV) Sparks, MD	3908.50	1	\$15,000,000
Rummel, Klepper & Kahl LLP/ Baltimore, MD	3587.83	2	N/A



**ITEM: 3-AE (Continued)****BPW – 05/13/2015****PROPOSALS:**

	<u>Technical Proposal Rating (Max 5200)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Whitman, Requardt & Associates, LLP CH2M Hill (JV) Baltimore, MD	3233.00	3	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA's web page. A total of three (3) engineering consultant firms submitted technical proposals for this project.

The Consultant shall perform Comprehensive Program Management as the General Engineering Consultant (GEC), Preliminary Engineering, Final Design, and Construction management and inspection services for the MDTA for the Replacement of the Harry W. Nice Memorial Bridge and for other similar needs on MDTA owned facilities. The GEC work shall include but not be limited to: managing and performing all aspects of preliminary and final design services associated with the preparation of construction contract plans and documents and construction management and inspection services. However, the project delivery approach for the Project has not yet been finalized by MDTA. The actual GEC services required will depend on which project delivery approach is ultimately selected, including but not limited to: Design-Bid-Build, Design-Build, or some form of Public-Private Partnership.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** 100% Toll Revenue

**APPROPRIATION CODE:** 29.10.02.01

**RESIDENT BUSINESSES:** Yes

**MD TAX CLEARANCE:** 15-0266-1111

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**BOARD OF PUBLIC WORKS ACTION—THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>		

**REVISED**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM: 4-AE**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1379F&G  
On-Call Civil Engineering Services  
ADPICS NOS. TMTA1379F, TMTA1379G

**CONTRACT DESCRIPTION:** These are the last two (2) of seven (7) task order contracts to provide civil engineering services on an as-needed basis.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; Recommendation approved by the Transportation Professional Services Selection Board on May 21, 2015

**AWARDS:**

Wallace, Montgomery & Associates, LLP/ Contact F  
AECOM Technical Services, Inc. (JV)  
Baltimore, MD

Stantec Consulting Services, Inc. Contract G  
Laurel, MD

**TERM OF CONTRACT:** 07/18/2015 – 07/17/2020

**AMOUNT:** \$ 5,000,000 (Contract F)  
\$ 5,000,000 (Contract G)  
\$10,000,000 (Grand Total)

**PROPOSALS:**

	<u>Technical Proposal Rating (Max=1000)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Parsons Brinckerhoff, Inc./ Rummel, Klepper & Kahl, LLP (JV) Baltimore, MD	895	1	\$15,000,000 Contract A BPW Approval on 03/18/15

ITEM: 4-AE (Continued)

BPW—06/17/15

**REVISED****PROPOSALS: (Cont.)**

	<u>Technical Proposal Rating (Max=1000)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Gannett Fleming, Inc./ Johnson, Mirmiran & Thompson, Inc. (JV) Baltimore, MD	885	2	\$15,000,000 Contract B BPW Approval on 5/13/15
Whitman, Requardt & Associates, LLP/ STV Incorporated (JV) Baltimore, MD	862	3	\$15,000,000 Contract C BPW Approval on 05/13/15
Century Engineering, Inc./ Whitney, Bailey, Cox & Magnani, LLC/ McCormick Taylor, Inc. (JV) Hunt Valley, MD	822	4	\$10,000,000 Contract D BPW Approval on 05/13/15
The Wilson T. Ballard Company/ Urban Engineers, Inc. (JV) Owings Mills, MD	813	5	\$10,000,000 Contract E BPW Approval on 06/03/15
Wallace, Montgomery & Associates, LLP/ AECOM Technical Services, Inc. (JV) Baltimore, MD	796	6	\$5,000,000 (Contract F)
Stantec Consulting Services, Inc. Laurel, MD	777	7	\$5,000,000 (Contract G)
Brudis & Associates, Inc. Baltimore, MD	700	8	N/A
Prime AE Group, Inc./ A.Thomas Morton and Associates, Inc./ Greenman-Pedersen, Inc. (JV) Owings, MD	641	9	N/A

**DBE PARTICIPATION:**

25% each

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on the MTA Web Sites. A total of nine (9) engineering consultant firms were sent Request for Proposals for these services. Nine (9) Technical Proposals were received. All were Maryland firms.

The Consultant will provide civil engineering services for the MTA's Facilities ADA and Sustainability Division on an as-needed task order basis. These services will provide engineering and technical services for the design of and maintenance of supporting facilities and other miscellaneous work at the MTA's bus, rail and other facilities.

**ITEM: 4-AE (Continued)****BPW—06/17/15****REVISED**

These services may also include, but are not limited to the following tasks: attend design review/ progress meetings; coordinate with local utility companies; perform soils investigations; coordinate and assist the MTA in obtaining the necessary permits; coordinate with railroad agencies; perform all necessary surveys; perform all necessary traffic studies; submit designs are to be submitted for review; prepare interim, final and engineer's estimate; prepare preliminary construction schedule; contract document assembly and printing services; perform any environmental analysis; assess the performance of certain MTA facilities, design facility modifications; assess project impacts on operations; perform engineering cost/benefit studies, provide value engineering services; provide construction-related services; provide expertise in regulatory process and legal issues, provide customer relations and other related services as required.

These contracts will support the following important projects:

- MARC Growth and Investment Plans
- West Baltimore MARC Station
- Bayview MARC Station
- BWI 4<sup>th</sup> Track (from Halethorpe to BWI)
- Bethesda Metro Entrance - Construction Related Services
- Kirk Bus Facility – Construction Related
- Facility Renovations and Replacements for Metro, Light Rail, Bus and Mobility
- Southern Maryland Commuter – Design and Construction Related Services
- Roof Replacements
- LOTS - Various Projects
- Support Staff – Various Projects
- Langley Park Construction Related Services
- Parking Lots
- Additional engineering design and review time due to new MDE regulations

Each contract includes a provision authorizing an extension for a total period no longer than one-third of the original term to spend funds remaining on the contract as provided in Board of Public Works Advisory 1995-1.

**FUND SOURCE:** Federal and Special Funds budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESSES:** Yes

**MD TAX CLEARANCE:**

Wallace, Montgomery & Associates, LLP/	15-0406-1111
AECOM Technical Services, Inc. (JV)	
Stantec Consulting Services, Inc.	15-0407-1111

**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM: 5-AE**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1391C&D  
Communications and Security Systems Engineering  
Services  
ADPICS NOS. TMTA1391C, TMTA1391D

**CONTRACT DESCRIPTION:** These are the last two (2) of four (4) task order contracts to provide communications and security systems engineering services on an as-needed basis.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering  
Services Act; Recommendation approved by the  
Transportation Professional Services Selection  
Board on May 21, 2015

**AWARDS:**

Parsons Brinckerhoff, Inc./Integrated  
Strategic Resources, LLC – JV  
Baltimore, MD

Contract C

STV Incorporated  
Baltimore, MD

Contract D

**TERM OF CONTRACT:** 06/18/2015 – 06/17/2020

**AMOUNTS:** \$ 7,000,000 (Contract C)  
\$ 5,000,000 (Contract D)  
\$12,000,000 (Grand Total)

**PROPOSALS:**

	<u>Technical Proposal Rating (Max=1100)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
AECOM Technical Services, Inc. Baltimore, MD	1052	1	\$14,000,000 Contract A BPW Approval on 06/03/15

**ITEM: 5-AE (Continued)****BPW—06/17/15****PROPOSALS: (Cont.)**

	<u>Technical Proposal Rating (Max=1100)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
GL Communications, Inc. Gaithersburg, MD	1025	2	\$9,000,000 Contract B BPW Approval on 06/03/15
Parsons Brinckerhoff, Inc./ Integrated Strategic Resources, LLC (JV) Baltimore, MD	872	3	\$7,000,000 Contract C
STV Incorporated Baltimore, MD	858	4	\$5,000,000 Contract D
Systems Consulting Group, Inc. Baltimore, MD	743	5	N/A

**DBE PARTICIPATION:**

25% each

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on the MTA Web Sites. A total of six (6) engineering consultant firms were sent Request for Proposals for these services. Five (5) Technical Proposals were received. All were Maryland firms.

The Consultant will provide communications and security systems engineering services for the MTA's Systems Engineering Division on an "as-needed" task order basis. These services will provide a variety of projects to support the MARC commuter rail, METRO rail, Light Rail, bus equipment and other agency-wide systems.

These services may also include; but are not limited to the following tasks: design; evaluate and upgrade existing analog/digital radio, VHF, UHF and SHF systems; analyze existing cable or radio transmission for voice or data communications; support the MTA on existing as well as replacement communications systems projects for collection of real time data; conduct communications requirements analysis; evaluate existing or new system and develop systems integration; integrate or interface MTA communications systems; prepare designs and contract specifications/drawings for new equipment and product upgrades/fleet retrofits; provide inspection services for a variety of communications and security systems engineering contracts; assist in preparing contract and managing projects; conduct studies of radio frequency coverage and interface development; provide resident engineering services and miscellaneous communications and security systems engineering support; provide computer networking communications support; provide design services and technical support for CCTV and access control security systems; provide support for cable designs to include fiber optics; provide support for diagnostics and troubleshooting of communications systems; provide design services and technical support for communications elements of signal control and train traffic management systems and traction power systems; familiarity with the "State of the art" in communications system as related to public transportation equipment and related software concepts; evaluate communications software and hardware and other related services as required.

**ITEM: 5-AE (Continued)****BPW—06/17/15**

These contracts will support the following important projects:

- Bus Unified Systems Architecture (USA)
- Johns Hopkins Metro Detection Project
- Metro Rail Vehicle and Signaling System
- Homeland Security CCTV Phase IV
- Homeland Security CCTV Phase V

Each contract includes a provision authorizing an extension for up to one-third of the original term to spend funds remaining on the contract as provided in Revised Board Advisory 1995-1.

The varying costs for the contract distribution provides an opportunity for large consultants as well as medium size consultants an opportunity to compete for the work. Unlike other engineering disciplines such as Environmental, Structural, Civil, Electrical, and Mechanical; the local composition of consultant firms who have a well-staffed Systems Engineering group is quite limited. If there were a plentiful array of local firms with a well-developed Systems staff, then all of the contracts could be equally sized. A few local firms have decided to cultivate large Systems Engineering departments. These firms are able to perform a high volume of Systems Engineering work out of their local offices in Baltimore. Their staffs are well familiar with the MTA's rail and bus systems, thus they are able to accomplish projects without the learning curve that others, unfamiliar to these systems, would require. This issue is exacerbated given the nature of Systems Engineering in which one can rarely affect one system without understanding its interface to its adjacent systems. Consultants performing Systems Engineering work rely and draw upon their knowledge of the agency's overall systems when they are performing design work on a new project. Therefore, a successful past practice has been to recommend awarding the larger contract opportunities to the firms with the largest and most capable staff.

**FUND SOURCE:** Federal and Special Funds budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESSES:** Yes

**MD TAX CLEARANCE:**

Parsons Brinckerhoff, Inc./	15-0410-1111
IntegratedStrategic Resources, LLC (JV)	
STV Incorporated	15-0411-1110

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM: 6-AE**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** BCS 2010-10 D & E  
Construction Claims Review & Analysis Services in  
District 2 (Caroline, Cecil, Kent, Queen Anne's and  
Talbot Counties)  
ADPICS NO.: SBCS1010D, SBCS1010E

**CONTRACT DESCRIPTION:** These are two (2) of five (5) open-end task order contracts to  
provide Construction Claims Review & Analysis Services in District 2 comprised of Caroline, Cecil,  
Kent, Queen Anne's and Talbot Counties.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services  
Act; recommendation approved by the  
Transportation Professional Services Selection  
Board on May 21, 2015.

**AWARD:**

Johnson, Mirmiran & Thompson, Inc. Contract D  
Baltimore, MD

Urban Engineers, Inc. Contract E  
Baltimore, MD

**AMOUNT:** \$1,000,000 each (\$2,000,000 Grand Total)

**TERM OF CONTRACT:** 06/18/2015 – 06/17/2021

**DBE PARTICIPATION:** 23%

**PROPOSALS:**

	<u>Technical Proposal Rating (Max 528)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Alpha Corporation Baltimore, MD	430.8	1	Contract A BPW Approval on 02/18/15



**ITEM: 6-AE (Continued)****BPW – 06/17/15**

	<u>Technical Proposal Rating (Max 528)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
O'Connell & Lawrence, Inc. / Whitman, Requardt & Associates, LLP (JV) Baltimore, MD	427.4	2	Contract B BPW Approval on 03/18/15
Rummel, Klepper & Kahl, LLP Baltimore, MD	418.2	3	Contract C BPW Approval on 03/18/15
Johnson, Mirmiran & Thompson, Inc. Baltimore, MD	414.7	4	\$1,000,000 (Contract D)
Urban Engineers, Inc. Baltimore, MD	412.0	5	\$1,000,000 (Contract E)
KCI Technologies, Inc./ATC, P.L.C (JV) Sparks, MD	375.0	6	N/A
Wallace Montgomery & Associates, LLP Baltimore, MD	360.6	7	N/A
Trauner Consulting Services, Inc. Philadelphia, PA	292.3	8	N/A

**REMARKS:** The solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of eight (8) engineering consultant firms submitted technical proposals for this project. Contracts will be awarded in both District 2 and 7 as follows: Contracts A, B and C were awarded to District 7 and Contracts D and E will be awarded in District 2.

The Consultant shall perform Construction Contract Claims Review and Analysis Services to supplement District 2's Construction Office staff which may include, but not be limited to: performing reviews and approval of construction critical path method schedules (CPM), provide construction claims review and analysis and prepare detailed reports of the findings.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA

**ITEM: 6-AE (continued)**

T15  
**BPW – 06/17/15**

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESSES:** Yes

<b>MD TAX CLEARANCE:</b>	Johnson, Mirmiran & Thompson, Inc.	15-1371-1111
	Urban Engineers, Inc.	15-1372-0110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM:** 7-AE

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** BCS 2011-05 B  
Commercial Vehicle Information System Network (CVISN) and Design and Upgrade of Truck Weigh and Inspection Station and Services, Statewide  
ADPICS NO.: SBCS1105B

**CONTRACT DESCRIPTION:** This is one (1) of two (2) open-end task order contracts to provide Commercial Vehicle Information System Network (CVISN) and Design and Upgrade of Truck Weigh and Inspection Station and Services, Statewide. This contract will be for services to be performed statewide.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on May 21, 2015.

**AWARD:**

Johnson, Mirmiran & Thompson, Inc. Contract B  
Sparks, MD

**AMOUNT:** \$2,000,000

**TERM OF CONTRACT:** 06/18/2015 – 06/17/2020

**DBE PARTICIPATION:** 27%

**PROPOSALS:**

	<u>Technical Proposal Rating (Max 610)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Brudis & Associates, Inc. Columbia, MD	414.2	1	Contract A
Johnson, Mirmiran & Thompson, Inc. Whitman, Requardt & Associates, LLP (JV) Sparks, MD	412.6	2	\$2,000,000 (Contract B)

**ITEM: 7-AE (Continued)****BPW – 06/17/15****PROPOSALS (Continued):**

	<u>Technical Proposal Rating (Max 610)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Whitman, Requardt & Associates, LLP Baltimore, MD	405.7	3	N/A

**REMARKS:** The solicitation was advertised in The Daily Record, eMaryland Market Place and SHA web page. A total of three (3) engineering consultant firms submitted technical proposals for this project.

The Consultant shall perform Commercial Vehicle Information System Network (CVISN) and Design and Upgrade of Truck Weigh and Inspection Station and Services, Statewide

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESSES:** Yes

**MD TAX CLEARANCE:** Johnson, Mirmiran & Thompson, Inc. 15-0807-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED                      DISAPPROVED                      DEFERRED                      WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM:** 8-M

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 4280051418  
Hand Mowing, Trimming and Litter Pick-up at  
Various Locations in Calvert, Charles & St. Mary's  
Counties (District 5)  
ADPICS NO: 4280051418

**CONTRACT DESCRIPTION:** This contract consists of hand mowing, trimming and litter pick-up  
at various locations in District 5.

**AWARD:** Earn Contractors  
Gaithersburg, MD

**AMOUNT:** \$407,680 NTE

**TERM OF CONTRACT:** 06/30/2015 – 06/30/2018

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Earn Contractors \$407,680  
Gaithersburg, MD

Colossal Contractors, Inc. \$427,140  
Burtonsville, MD

Keene Cut Lawn Service \$657,400  
Glen Burnie, MD

Manuel Landscaping, Inc. \$919,000  
Baltimore, MD

Smallwood Ground Maintenance \$1,122,600  
Forestville, MD

**LIVING WAGE ELIGIBLE:** Yes

**MBE PARTICIPATION:** 100%

**ITEM: 8-M (continued)****BPW - 06/17/15****PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Four hundred fifty one (451) contractors were notified for this project on eMaryland Marketplace; one hundred twelve (112) of which were MDOT Certified MBE's.

There was no MBE goal established for this contract, however the prime firm is a certified MBE, therefore the participation is 100%. The firm is also a certified small business.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA**APROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 15-0822-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 9-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 4292G51418  
Brush & Tree Cutting and Stump Removal at  
Various Locations in Northern Anne Arundel  
County (District 5\_  
ADPICS NO: 4292G51418

**CONTRACT DESCRIPTION:** This contract consists of brush & tree cutting and stump removal at various locations in Northern Anne Arundel County (District 5).

**AWARD:** Excel Tree Expert Co., Inc.  
Jessup, MD

**AMOUNT:** \$469,650 NTE

**TERM OF CONTRACT:** 06/30/2015 – 06/30/2018

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Excel Tree Expert Co., Inc.  
Jessup, MD \$469,650

Asplundh Tree Expert Co.  
Philadelphia, PA \$499,981

**LIVING WAGE ELIGIBLE:** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. Two hundred thirteen (213) contractors were notified for this project on eMaryland Marketplace; fifty three (53) of which were MDOT Certified MBE's.

**ITEM: 9-M (continued)****BPW - 06/17/15****FUND SOURCE:**

100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:**

J02B0102

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

15-0824-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**



Norie Calvert – (410) 545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 06/17/15

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 10-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 54915F1418  
 Highway Maintenance Contract Support for the  
 Fairland Shop at Various Locations in Montgomery  
 County (District 3)  
 ADPICS NO: 54915F1418

**CONTRACT DESCRIPTION:** This contract consists of highway maintenance contract support for the Fairland Shop at various locations in Montgomery County.

**AWARD:** C & C Management Group, Ltd.  
 Frederick, MD

**AMOUNT:** \$761,460 NTE

**TERM OF CONTRACT:** 06/30/2015 – 06/30/2018

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

C & C Management Group, Ltd Frederick, MD	\$761,460
Keene Cut Lawn Service Glen Burnie, MD	\$831,390
SidebySide Lawns, Gutter, Home Staging Owings Mills, MD	\$835,534
Just Business, LLC Baltimore, MD	\$849,002
Colossal Contractors, Inc. Burtonsville, MD	\$853,664
Earn Contractors Gaithersburg, MD	\$864,024

**ITEM: 10-M (continued)****BPW – 06/17/15****BIDS (Continued):**

Unified Solutions Services, LLC Columbia, MD	\$997,150
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**LIVING WAGE ELIGIBLE:** Yes**MBE PARTICIPATION:** 0%**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA's Internet Web Page. One hundred twenty six (126) contractors were notified for this project on eMaryland Marketplace; thirty one (31) of which were MDOT Certified MBE's.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 15-0970-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Suzette Moore – (410) 859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW – 06/17/15

**REVISED**

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**RENEWAL OPTION:** (Maintenance)

**ITEM:** 11-M-OPT

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT ID:** MAA-MC-11-004  
 Security Guard Services at BWI Thurgood Marshall  
 Airport (BWI Marshall), Anne Arundel County  
 ADPICS NO.: CO320477

**ORIGINAL CONTRACT APPROVED:** DOT Agenda 09/22/10, Item 10-M

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding (Multi-Step)

**CONTRACTOR:** AKAL Security, Inc.  
 Espanola, NM

**RENEWAL OPTION:** Exercise the second and final Renewal Option for a period of two (2) years from September 1, 2015 through August 31, 2017.

**MODIFICATION:** Checkpoint Juliet located at the end of the international terminal will be closed permanently in 2017. Modification No. 2 is to reduce the requirements of the Contractor to provide two security guards for three shifts per day at Power Gate J beginning September 2016, which results in a savings of \$363,020.

**AMOUNT:** \$ - 363,020 (Modification No. 2)  
 \$14,868,771 (Renewal Option No. 2)

**ORIGINAL CONTRACT AMOUNT:** \$14,058,577

**PRIOR MOD/OPTION AMOUNTS:** \$ 1,896,000 (Modification No. 1)  
 \$12,680,102 (Renewal Option No. 1)

**REVISED CONTRACT AMOUNT:** \$43,503,450

**PERCENTAGE INCREASE:** 207% (Overall)

**TERM OF CONTRACT:** 12/01/10 – 08/31/13 (Original)  
 05/01/13 – 08/31/15 (Modification No. 1)  
 09/01/13 – 08/31/15 (Renewal No. 1)

**ITEM: 11-M-OPT (Continued)****BPW – 06/17/15****REVISED**

**TERM OF CONTRACT (Continued):** 09/01/15 – 08/31/17 (Renewal No. 2)  
 09/01/16 – 08/31/17 (Modification No. 2)

**ORIGINAL MBE PARTICIPATION:** 25% (MBE Compliance 19.38%)

**REMARKS:** This contract provides for trained uniformed personnel, supervision, compliance officers, vehicle, and equipment, for security guard assignments at various parking lots, airfield locations, airfield security gates and terminal security checkpoints at BWI Marshall.

AKAL Security, Inc., (AKAL) is providing professional, reliable and effective security guard services at BWI Marshall by assisting the MAA in maintaining compliance with the Federal Transportation Security Regulations (TSR) Part 1542 and any security directives issued by TSA.

The Contractor ensures all security posts are covered at all times, and submits a detailed schedule encompassing the post assignments and how they will be covered. Area-wide supervision is provided by conducting unscheduled monthly site inspections of all guard posts to ensure security equipment such as lights, CCTV cameras, and phones are all in working order.

This action represents the exercising of the two-year renewal option with the contractor that was provided for in the original contract. This action also represents a modification to the original contract to eliminate the security guards at Checkpoint Juliet.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I00002

**RESIDENT BUSINESS:** No

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

## ATTACHMENT I

REVISED

	Amount	Term	BPW/DCAR Date	Reason
<b>Original Contract</b>	\$14,0585.77	12/01/10 – 08/31/13	09/22/10, Item 10-M	
<b>Modification No. 1</b>	\$1,896,000	05/01/13 – 08/31/15	04/17/13, Item 13-M	To increase labor hours
<b>Renewal Option No. 1</b>	\$12,680,102	09/01/13 – 08/31/15	04/17/13, Item 13-M	As provided for in the original contract
<b>Renewal Option No. 2</b>	\$14,868,771	09/01/15 – 08/31/17	06/17/15, Item 11-M-OPT	As provided for in original contract
<b>Modification No. 2</b>	\$-363,020	09/01/16 – 08/31/17	06/17/15, Item 11-M-OPT	To reduce guard hours by eliminating Checkpoint J
<b>Revised Amount</b>	\$43,503,450			

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**EQUIPMENT CONTRACT**

**ITEM: 12-E**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAP6503543  
Mine Safety Appliance (MSA) G1 Self Contained Breathing Apparatus (SCBA) at Baltimore/Washington International Thurgood Marshall Airport (BWI Marshall); Anne Arundel County  
ADPICS NO.: MAP6503543

**CONTRACT DESCRIPTION:** This contract provides for the manufacture and delivery of a ninety (90) MSA SCBA systems inclusive of adapters and spare parts for the Maryland Aviation Administration's (MAA) Fire Rescue Department (FRD) at BWI from the Howard County, Maryland Office of Purchasing contract.

**AWARDS:** Safeware, Inc.  
Lanham, MD

**TERM OF CONTRACT:** 06/18/15-12/15/2015

**AMOUNT:** \$650,349

**PROCUREMENT METHOD:** Intergovernmental Cooperative Purchase

**REMARKS:** A SCBA system includes the face masks and cylinders worn by rescue workers and firefighters to provide breathable air in a hostile or hazardous environment. When a firefighter enters a burning structure, he or she is potentially exposed to numerous deadly substances, including smoke, fumes and chemicals. Firefighters depend heavily on the performance capabilities of this equipment when delivering emergency services to protect life, property and the environment.

This purchase will outfit approximately 90 firefighters. The additional equipment and parts are necessary to address the National Fire Protection Association (NFPA) updated standards. The standards allow for the SCBA equipment to run its 15 year life span prior to replacing it. MAA proactively decided to replace the equipment to ensure the safety of all FRD personnel.

Through market research, the MAA compared discounts provided on the MSA G1 SCBA from the Howard County, Maryland contract which provides a 45.5% discount for Respiratory Protection Equipment Breathing Apparatus to similar equipment (different configuration of components) to the HGAC Buy Contract which provides a 10% discount.

**ITEM: 12-E (Continued)****BPW – 06/17/15**

By comparing the price to similar equipment, the price from Safeware, Inc. has been deemed fair and reasonable. Utilizing this procurement method will allow MAA to procure the MSA G1 SCBA equipment this fiscal year and realize savings in time and money.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I0003

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 15-1251-1011

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION    WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**EQUIPMENT CONTRACT**

**ITEM: 13-E**

**MARYLAND PORT ADMINISTRATION**

**CONTRACT ID:** 215015-H  
Diesel-powered Push Boat  
ADPICS NO.: P150045

**CONTRACT DESCRIPTION:** The contractor will build and deliver a 25.9 foot, flat-bottomed, diesel-powered vessel for use by the Maryland Port Administration (“MPA”).

**AWARD:** Miller Marine, Inc.  
Deltaville, VA

**AMOUNT:** \$252,000

**TERM OF CONTRACT:** Six (6) Months from Notice to Proceed

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Miller Marine, Inc. \$252,000  
Deltaville, VA

Sisco Marine, LLC \$363,000  
Panama City, FL

**MBE PARTICIPATION:** 0% (single element of work)

**REMARKS:** MPA advertised the solicitation in eMaryland Marketplace (eMM), which directly solicited fifty-two (52) prospective bidders, including Small and Minority Business Enterprises. MPA also sent the solicitation to the Governor’s Office of Minority Affairs (GOMA), Choose Maryland, the MD Washington Minority Contractors Association (MWMCA), and the Maryland Minority Contractors Association (MMCA). Two responsive and responsible bids were received.

MPA requires a specialized, steel-hulled, diesel-powered work boat, custom-made to MPA specifications, to perform maintenance along the piers and wharves of MPA’s marine terminals and occasionally to push or tow small barges or similar vessels. The vessel constitutes a single item of equipment with a cost in excess of \$200,000; therefore, Board approval of the contract is required.



**ITEM: 13-E (Continued)****BPW – 06/17/15**

MPA contacted other prospective bidders to inquire why they did not submit a bid. Five companies responded: one builds only aluminum boats; one builds only fiberglass boats; one builds only V-hulled boats; one does not build boats this large; and one could not take on additional work at this time.

**FUND SOURCE:** 100% Special Funds

**APPROPRIATION CODE:** J03D0002

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 15-1157-0000

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**BOARD OF PUBLIC WORKS ACTION– THE ABOVE REFERENCED ITEM WAS:**

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Glen Carter - (410) 865-1270  
[gcarter@mdot.state.md.us](mailto:gcarter@mdot.state.md.us)

BPW – 06/17/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY DISPOSITION

**ITEM:** 14-RP MMC# 10-1049

### THE SECRETARY OFFICE

**RECOMMENDATION:** That the Board of Public Works approves the State Highway Administration disposing of property that is excess to the agency's needs.

**AUTHORITY:** Transportation Article, Section 8-309 (c) (9)  
Annotated Code of Maryland

**PROPERTY:** Formerly Dozier property, Lot 15 ( $\pm$  2.13 ac),  
Unimproved, Single family residential lot ; 2120  
Sahalea Terrace, Silver Spring,  
Montgomery County, Maryland 20904

**GRANTOR:** State of Maryland, State Highway Administration

**GRANTEE:** Victor L. Barkley and Khadija F. Barkley

**CONSIDERATION:** \$260,000

**APPRAISED VALUE:** \$275,000 – Muller, Fee Appraiser (Selected)  
\$350,000 – Hruz, Fee Appraiser (Approved)  
Ronald Hidey, Review Appraiser

**SPECIAL CONDITIONS:** None

**LEGISLATIVE NOTICE:** Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on March 18, 2015. The 45 – day review period expired on May 2, 2015.

**STATE CLEARINGHOUSE:** N/A

**REMARKS:** In 1998, the State Highway Administration acquired the property for the securing of the Northern Alignment of the Inner County Connector (ICC) Project in Montgomery County, Maryland. After completion of the ICC project it was determined that this property was excess. Two public auctions were conducted within 6 months and the outcomes were either bids inadequate and/or no bidder. The Administration determined to negotiate a sale of land and a bid was later received. The SHA proposes to dispose of the subject property to Mr. and Mrs. Barkley, through a negotiated sale of \$260,000, which is approximately 95 percent of the appraised value.

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### BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert – (410) 545-0433  
[Ncalvert@sha.state.md.us](mailto:Ncalvert@sha.state.md.us)

BPW – 06/17/15

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY DISPOSITION

**ITEM:**                      **15-RP**                      MMC# 14-2404

### STATE HIGHWAY ADMINISTRATION

**RECOMMENDATION:** That the Board of Public Works approves the State Highway Administration disposing of property that is excess to the agency's needs.

**AUTHORITY:**                      Transportation Article, Section 8-309(f) (1) (ii)  
 Annotated Code of Maryland

**PROPERTY:**                      Former Tellum Inc., and Loats Female Orphan  
 Asylum properties ( $\pm$  4.86 ac.), Southside of  
 Interstate 70 at the Md. 355 (S. Market Street)  
 overpass, 0.5 mile south of the City of Frederick,  
 Frederick County, MD

**GRANTOR:**                      State of Maryland, State Highway Administration

**GRANTEE:**                      Lee Farm Management, LLLP & Guilford Property  
 Management, LLLP

**CONSIDERATION:**                      \$750,000

**APPRAISED VALUE:**                      \$820,000 – Bowers, Fee Appraiser, (Selected)  
 \$1,003,415 – DiPietro, Fee Appraiser, (Approved)  
 William Caffrey, Review Appraiser

**SPECIAL CONDITIONS:**                      None

**LEGISLATIVE NOTICE:** Notice was sent to the Senate Budget and Taxation Committee and the House Appropriations Committee of the General Assembly on February 24, 2015. The 45 day review period expired April 8, 2015.

**STATE CLEARINGHOUSE:**                      The Clearinghouse conducted an intergovernmental review of the project under MD20150420-0280. It has recommended to declare the +/- 4.86 acres, located at the south side of Interstate 70, at MD 355 (South Market Street) Overpass, surplus to the State, and offer the property for public sale.

**ITEM: 15-RP (Continued)****BPW - 06/17/15****REMARKS:**

In 1956, the State Highway Administration acquired the site in conjunction with the construction of the Frederick Bypass which later became part of the Interstate 70 highway system. The property was the location of an exit ramp from east bound Interstate 70 to MD 355. In 2005, the ramp was abandoned and the paving removed when a new interchange was constructed 0.35 miles to the east. The SHA proposes to dispose of this legally landlocked property to the sole adjoining owner, Lee Farm Management/ Guilford Property Management, through a negotiated sale of \$750,000 which is 91% of the appraised value.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Suzette Moore - (410) 859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW – 06/17/15

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**GENERAL/MISCELLANEOUS:**

**ITEM: 16-GM**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-LC-16-001

**NATURE OF REQUEST:** Approval for a new five (5) year contract with the Transportation Security Administration (TSA) for the lease of space used by TSA and the Federal Air Marshall Service (FAMS) at Baltimore/Washington International Thurgood Marshall Airport.

**CONTRACTOR:** Transportation Security Administration  
Egg Harbor Township, NJ

**REVENUE:** Total payments to the MAA over the five (5) year contract term is \$9,702,028.54

**DBE PARTICIPATION:** N/A

**DURATION:** Five (5) years, 01/01/2016 – 12/31/2020

**REMARKS:** The Maryland Aviation Administration (MAA) has a continuing relationship with the TSA and FAMS for the lease of facilities to support the security screening operations at BWI Marshall. This contract will replace Contract No. MAA-LC-11-008, which was approved by the BPW as Item 20-GM on December 15, 2010. The current contract expires December 31, 2015. Rental rates for the space leased are the standard terminal rental rates.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law under State Finance and Procurement Article, Section 11-202(3) and COMAR 21.01.03.03.B(1)(d). However, the agreement must be approved by the Board of Public Works because the agreement constitutes a lease and use of State property under State Finance and Procurement Article, Section 10-035.

**MD TAX CLEARANCE:** N/A

**RESIDENT BUSINESS:** N/A

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

June 17, 2015

	Pages
Construction	1 and 2
Construction Modification	3 and 4
Maintenance	5 thru 13
Equipment	14 and 15
General Miscellaneous	16 thru 19
Real Property	20
Leases	21 thru 30
Capital Grants and Loans	31 thru 43

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C

Agency Contact: Lauren Buckler  
 410.767.3174  
[lauren.buckler@maryland.gov](mailto:lauren.buckler@maryland.gov)

**MARYLAND STATE POLICE**

Howard County, MD

**CONTRACT NO. AND TITLE**

Project No. PA-745-080-101;  
 Vehicle Storage System  
 Maryland State Police, Waterloo Complex  
 ADPICS NO. 001B5400520

**DESCRIPTION**

The scope of services include design and construction of a Vehicle Storage System. Provide and install a vehicle storage system that will store State Police vehicles four high and a total of one hundred (100) vehicles

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

JCS Communications, Inc., Frederick, MD  
 JLN Construction Services, LLC, Baltimore, MD

**AMOUNT**

\$1,069,189.00  
 \$1,104,118.00

**AWARD**

JCS Communications, Inc.  
 Frederick, MD

**AMOUNT**

\$1,069,189.00

**TERM**

180 Calendar Days

**MBE PARTICIPATION**

0%

**PERFORMANCE BOND**

100% of Full Contract Amount

**REMARKS**

This project was advertised on November 19, 2014. Bids were received on December 30, 2014 with two bidders responding. Both bidders are residents of the State of Maryland.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C (Cont.)

The Waterloo Complex includes an existing State Police Barracks, Motor Vehicle Garage, Quarter Master Division, Property Warehouse, and other facilities. An existing site parking area must be improved with a vehicle storage system to conserve space for a new tactical garage being built on an adjacent site in the complex. This vehicle storage system will include vehicle platforms with hydraulic power lift equipment. The available site area will require two rows of vehicle storage structures on a 40' wide by 125' long site, that will be front loaded. This site will be improved by a reinforced concrete slab with the necessary foundation to support the structural steel system.

**FUND SOURCE**

MCCBL 2008 Item 026 (Provide funds to construct and equip a garage and storage building at the Maryland State Police Waterloo Barack complex.)

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

15-0263-0111

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT MODIFICATION**

**ITEM**                      2-C-MOD                      Agency Contact: Lauren Buckler  
410.767.3174  
[lauren.buckler@maryland.gov](mailto:lauren.buckler@maryland.gov)

**MARYLAND MILITARY DEPARTMENT**                      Gunpowder Military Reservation  
Glen Arm, MD

**CONTRACT NO. AND TITLE**                      Project No: M-382-120-004;  
Design and Construction of Superimposed  
Combat Pistol / Military Police Range  
ADPICS NO. COG26962

**ORIGINAL CONTRACT APPROVED**                      9/18/2013 DGS/BPW Item 2-C

**CONTRACTOR**                      WM Schlosser Company, Inc.  
Hyattsville, MD

**ORIGINAL CONTRACT DESCRIPTION**                      Approval requested for a Design/Build  
project for the renovation and expansion of the existing pistol range into a 10M/25M zero rifle  
range (CATCD17801) complex.

**MODIFICATION DESCRIPTION**                      Ground Improvement Rapid Impact  
Compaction. The existing subgrade is not suitable to support the new footings and piers that will  
carry the steel structure. It was determined that a combined approach be used to achieve the  
required subgrade support; which is to remove unsuitable soils and to compact the subgrade soils  
by means of a compaction machine and install CR-6 stone which will create a suitable subgrade  
that can hold the footings for the new structure.

**TERM OF ORIGINAL CONTRACT**                      485 Calendar Days

**TERM OF MODIFICATION**                      7 Calendar Days

**REVISED CONTRACT DURATION**                      492 Calendar Days

**AMOUNT OF ORIGINAL CONTRACT**                      \$3,000,000.00

**AMOUNT OF MODIFICATION**                      \$83,167.00

**PRIOR MODIFICATIONS/OPTIONS**                      \$0.00

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT MODIFICATION**

<b><u>ITEM</u></b>	2-C-MOD (Cont.)
<b><u>REVISED TOTAL CONTRACT AMOUNT</u></b>	\$3,083,167.00
<b><u>PERCENT +/- (THIS MODIFICATION)</u></b>	2.77%
<b><u>OVERALL PERCENT +/-</u></b>	2.77%
<b><u>ORIGINAL PROCUREMENT METHOD</u></b>	Multi-Step Competitive Sealed Bids
<b><u>ORIGINAL MBE PARTICIPATION</u></b>	31%
<b><u>MBE COMPLIANCE</u></b>	2%

**REMARKS**

The work is needed because the existing subgrade materials cannot support the new footings. This approach is being used to mitigate a large scale site excavation that could have been both substantial in depth and cost. The rapid impact compaction being used will provide the needed pounds per square inch to carry the new steel structure. The requested time extension of seven (7) calendar days is needed to extend the contract duration to complete this work.

The project Request for Proposal (RFP) indicated that the existing top soil was to be removed and subgrade materials were to be excavated at the pier footings. During the design process a required test boring was performed, which revealed that the area has excessive organic materials in the soil and these materials were substantial and deep.

**FUND SOURCE**

\$34,930.00 MCCBL 2013/Item 013  
 (Provide funds to design and construct renovations to the firing range at Gunpowder Reservation training site.)  
 \$48,237.00 D50.14.4100.5.1499

**RESIDENT BUSINESS**

Yes

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Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            3-M

Agency Contact: Lauren Buckler  
 410.767.3174  
[lauren.buckler@maryland.gov](mailto:lauren.buckler@maryland.gov)

**DEPARTMENT OF GENERAL SERVICES**

Patuxent Institute and Maryland Correction  
 Institute-Women (MCIW)

**CONTRACT NO. AND TITLE**

Project No. KD-491-120-001;  
 New ADA Access Modifications  
 at Patuxent Institute and MCIW  
 ADPICS NO. 001B5400467

**DESCRIPTION**

Approval is requested for a contract to provide all materials, labor, and equipment to build a concrete access ramp for the inmates at Patuxent Institute and a concrete access ramp at MCIW. Additionally, a chairlift and improved access routes will be installed at MCIW for the inmates and visitors, in order to comply with ADA 2010 standards at these two correctional facilities.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

Protec Construction, Inc., Hyattsville, MD  
 Boulevard Contractors Corp., Owings Mills, MD  
 JLN Construction Services, LLC, Baltimore, MD  
 Garcete Construction Co., Inc. Bladensburg, MD  
 M&S Enterprises, Inc., Shady Side, MD

**AMOUNT**

\$339,600.00  
 \$347,650.00  
 \$351,800.00  
 \$460,724.00  
 \$483,474.00

**AWARD**

Protec Construction, Inc.  
 Hyattsville, MD

**AMOUNT**

\$339,600.00

**TERM**

180 Calendar Days

**MBE PARTICIPATION**

10% (No Split)

**VSBE PARTICIPATION**

2%

**PERFORMANCE BOND**

100% of Full Contract Amount

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            3-M (Cont.)

**REMARKS**

This project was advertised on 12/2/2014 on *eMaryland Marketplace.com*. Five bids were received on 1/16/2015. The recommended contractor has been found responsible, its bid responsive and has confirmed its bid.

**FUND SOURCES**

\$ 22,541.50	DOD Funding MCCBL 2010/Item-008
\$ 14,213.59	MCCBL 2011/Item-001
\$292,844.91	MCCBL 2012/Item 003
\$ 10,000.00	DPSCS Funding 603-10- 2009-CCFM-049
<u>\$339,600.00</u>	Total

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

15-0212-0001

This Item was withdrawn as Item 3-M from the 5/13/15 DGS Agenda.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            4-M

Agency Contact: Nancy Hevey  
 410.767.4045  
[nancy.hevey@maryland.gov](mailto:nancy.hevey@maryland.gov)

**MARYLAND DEPARTMENT OF  
STATE POLICE**

Various locations

**CONTRACT NO. AND TITLE**

Weigh Inspection Station Maintenance  
 Services  
 ADPICS NO. 001B6400014

**CONTRACTOR**

Mettler Toledo, Inc.  
 Annapolis, MD

**DESCRIPTION**

Approval requested for a contract to provide comprehensive proactive maintenance and repair services necessary to maintain weight inspection stations operated by the Maryland State Police throughout the State of Maryland for a period of five (5) years.

**PROCUREMENT METHOD**

Sole Source

**BIDS OR PROPOSALS**

Mettler Toledo, Inc. Annapolis, MD

\$976,740.00 (Base Bid)  
 \$100,441.00 (Labor Hours Fund)

**AWARD**

Mettler Toledo, Inc.  
 Annapolis, MD

**TERM**

7/1/2015 – 6/30/2020

**AMOUNT**

\$1,068,441.00 (5 years)

**MBE PARTICIPATION**

13.84%

**HIRING AGREEMENT ELIGIBLE**

Yes

**REMARKS**

The Maryland State Police (MSP) submitted to DGS a Sole Source request for a new five year Service contract with Mettler Toledo, Inc., however; DGS recommended the service be solicited competitively.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**        4-M (Cont.)

The reasons for the Sole Source request was as follows: The static scales and weigh-in motion systems at the Weigh and Inspection facilities throughout the State manned by the MSP were designed and manufactured by Mettler Toledo, Inc. (MT).

MT designed a customized automated system to MSP specifications that includes various hardware and software programs manufactured by MT. The static scales and weigh-in-motion systems at the weigh and inspection facilities were all designed and manufactured by MT. The system has various security codes and other software that are proprietary and prevents anyone from entering into the system. All components and software are either MT designed or manufactured and requires a technician trained on the equipment to perform the repairs. A trained certified technician is the only technician that can gain access and analyze the system. The only technicians known to be available are employees by MT.

Bids were due on April 14, 2015 at 2:00 p.m.; however, at 1:30 p.m. an email notification stating only one bid was received.

For this reason, the Procurement Officer (PO) extended the bid opening date to April 17 and in the interim randomly selected 18 of the 22 registered bidders, excluding the vendor who submitted a bid, and sent a request to complete a No Bid Notice and indicate their reason(s) for not bidding the service. Of the 18, one email bounced back, six No Bid Notices were completed, with no responses from the remaining eleven.

Responses from the six No Bid Notices including written comments:

1. Do not have the necessary equipment, labor and capital required.
2. Same as above plus, “our specialty is medical equipment which includes scales...just not large truck scales”.
3. Same as above plus, “Do not have the experience necessary to perform the work. “We are not a Metler-Toledo dealer. Our staff is very small for a 24 hour response”.
4. Time for completion is too short plus, “Was in the process of changing banks, additional credit lines and insurance companies. Above changes not finalized until April 30, 2015. Did not have the resources in place at time the bid came out. Resources will be in place for future bids of this size”.
5. Do not have the experience necessary to perform the work. “Spec is written very specific / sole source for Metler Toledo”.
6. General Conditions contain requirements with which I disagree. “I was unaware and not notified of this bid in time to make an offer”.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            4-M (Cont.)

Given the propriety nature of the service and no substitute means to acquire it, the Procurement Officer recommends award to Mettler Toledo, Inc. MT has confirmed the contract price and accepted DGS contract terms, conditions, and provisions. DGS received three excellent references directly correlating to the scope of work under this contract.

Although the contract resulted in a Sole Source procurement, DGS successfully added a 5% Minority Business Enterprise goal to the contract for the next five years. Mettler Toledo, Inc. has agreed to exceed the MBE set goal of 5% by achieving 13.84% for this project.

**FUND SOURCE**

MSP FY15 20 21283 0814

**RESIDENT BUSINESS:**

Yes

**TAX COMPLIANCE NO:**

15-0705-1110

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            5-M

Agency Contact: Nancy Hevey  
 410.767.4045  
[nancy.hevey@maryland.gov](mailto:nancy.hevey@maryland.gov)

**DEPARTMENT OF HEALTH AND  
MENTAL HYGIENE**

Metro Executive Building  
 4201 Patterson Ave.  
 Baltimore, MD

**CONTRACT NO. AND TITLE**

Unarmed Uniformed Guard Services;  
 ADPICS NO. 001B5400509

**CONTRACT DESCRIPTION**

Board approval is requested for a contract to provide unarmed uniform guard services at the DHMH Metro Executive Building located at 4201 Patterson Ave., Baltimore, for a period of three (3) years.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

**AMOUNT**

Amazing Security & Investigations, LLC. College Park, MD	\$711,847.80
Stronghold Security, LLC, Baltimore, MD	\$744,742.80
P.A.C.E. Security Solutions, Laurel, MD	\$761,409.60
BTI Security, Silver Spring, MD	\$766,672.80
Top of Clock Inc., Philadelphia, PA	\$775,444.80
Beck & Call Professional Services LLC, Silver Spring, MD	\$777,243.06
Watkins Security Agency, Inc., Baltimore, MD	\$784,216.80
CSI Corporation of DC, Silver Spring, MD	\$789,480.00
Hitman Securities & Investigations, Bowie, MD	\$1,315,800.00

**AWARD**

Amazing Security & Investigations, LLC  
 College Park, MD  
 (SBR# SB12-164350)

**TERM**

6/22/2015-6/9/2018

**AMOUNT**

\$711,847.80 (3 years)

**MBE PARTICIPATION**

15%



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            5-M (Cont.)

**HIRING AGREEMENT ELIGIBLE**            Yes

**PERFORMANCE BOND**            None

**REMARKS**            This solicitation was advertised on *eMarylandplace.com* on 4/7/15 and notice of availability was also posted on the DGS Bid Board. The recommended contractor has been found responsible, its bid responsive and has confirmed its bid. Amazing is SBE certified (SB12-16450).

**FUND SOURCE**            M00 A264G 0877  
(DHMH Operating Funds)

**RESIDENT BUSINESS**            Yes

**TAX COMPLIANCE NO.**            15-1098-1111

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Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT RENEWAL OPTION**

**ITEM**            6-M-OPT

Agency Contact: Nancy Hevey  
 410.767.4045  
[nancy.hevey@maryland.gov](mailto:nancy.hevey@maryland.gov)

**DEPARTMENT OF HEALTH AND  
 MENTAL HYGIENE**

Rosewood Hospital Center  
 Owings Mills, MD

**ORIGINAL CONTRACT NO. & TITLE**

Unarmed Uniformed Guard Service;  
 ADPICS NO. 001B6400013

**ORIGINAL CONTRACT APPROVED**

6/12/2013 DGS/BPW, Item M-5

**CONTRACTOR**

Stronghold Security, LLC  
 Baltimore, MD  
 (SBR #SB12-15775)

**ORIGINAL CONTRACT DESCRIPTION**

Provide twenty-four hours/seven days per week (24/7), 365 days per year unarmed uniformed guards at the Rosewood Hospital Center.

**MODIFICATION/OPTION DESCRIPTION**

Exercising the remaining one year renewal option at the same price of the original first year of service.

**TERM OF ORIGINAL CONTRACT**

7/1/2013-6/30/2014 (W/2-One-year renewal options)

**TERM OF OPTION**

7/1/15-6/30/16

**AMOUNT OF ORIGINAL CONTRACT**

\$234,914.00

**AMOUNT OF MODIFICATION**

\$234,914.00

**PRIOR MODIFICATIONS/OPTIONS**

\$234,914.00

**REVISED TOTAL CONTRACT AMOUNT**

\$704,742.00

**PERCENT +/- (THIS MODIFICATION)**

100%

**OVERALL PERCENT +/-**

200%

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT RENEWAL OPTION**

**ITEM**            6-M-OPT (Cont.)

**ORIGINAL PROCUREMENT METHOD**            Competitive Sealed Bids

**ORIGINAL MBE PARTICIPATION**            0%

**REMARKS**            The State is exercising the remaining one  
year renewal option under the same terms, conditions, and contract provisions.

**FUND SOURCE**            Agency Operating Funds  
M0101 PP01G 0877 \$234,914.00

**RESIDENT BUSINESS**            Yes

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Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**EQUIPMENT CONTRACT**

**ITEM**            7-E

Agency Contact: Nancy Hevey  
 410.767.4045  
[nancy.hevey@maryland.gov](mailto:nancy.hevey@maryland.gov)

**MARYLAND DEPARTMENT OF  
TRANSPORTATION**

State Highway Administration (SHA)  
 Equipment Division  
 7491 Connelley Dr. Building Three,  
 Hanover, MD 21076

**CONTRACT NO. AND TITLE**

Project No. 01IT819770/MDDGS31018215  
 One (1) Line Paint Truck  
 ADPICS NO: 001P5100099

**DESCRIPTION**

Approval is requested for the purchase of one (1) Line Paint Truck. This equipment has a 350 Horse Power (HP) engine and a Gross Vehicle Weight Rating (GVWR) of 58,000 lbs. It is a truck-mounted, self-contained, line-stripping machine, for the purpose of applying reflectorized paint traffic markings on clean, dry pavement. It is also used for applying large or standard reflective beads, or any combination of the two gradations, up to a maximum volume of 12 pounds per gallon of paint.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

Peterbilt of Baltimore-Baltimore, MD  
 M-B Companies, Inc. New Holstein, WI

**AMOUNT**

\$390,532.00  
 \$396,241.00

**AWARD**

Peterbilt of Baltimore  
 Baltimore, MD 21224

**TERM**

180 days

**AMOUNT**

\$390,532.00

**MBE PARTICIPATION**

0%

**HIRING AGREEMENT ELIGIBLE**

No

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**EQUIPMENT CONTRACT**

**ITEM**            7-E (Cont.)

**REMARKS**

The State Highway Administration (SHA) requested the purchase of one (1) Line Paint Truck. The Department of General Services (DGS) advertised this procurement on *eMarylandmarketplace.com (eMM)* on December 26, 2014 soliciting 148 vendors. This solicitation opened on January 30, 2015 at 2:00 P.M. with two (2) bidders responding. The equipment listed exceeds the DGS delegated authority.

The bid response submitted by Peterbilt met all of the requirements of the published solicitation. The recommended contractor has been found responsible, its bid responsive and has confirmed its bid.

Therefore, based on the above, the Procurement Officer recommends award to Peterbilt of Baltimore in the amount of \$390,532.00.

**FUND SOURCE**

J02 15 02300 0999 SHA Operating Funds

**TAX COMPLIANCE NO.**

15-1090-1111

**RESIDENT BUSINESS**

Yes

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            8-GM

Agency Contact: Wendy Scott-Napier  
 410.767.4088  
[wendy.scott-napier@maryland.gov](mailto:wendy.scott-napier@maryland.gov)

**REFERENCE**

Department of Agriculture  
 Maryland Agricultural Land Preservation  
 Foundation (MALPF)  
 Agricultural Land Preservation  
 Easements – Fund Source

**RECOMMENDATION**

Request that the Board of Public Works approve substituting general obligation bond proceeds as a partial fund source for agricultural land preservation easement acquisitions that were previously-approved to be acquired with sources other than general obligation bond proceeds.

**AUTHORITY**

State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland. MCCBL 2012/Item 081, MCCBL 2013/Item 104, MCCBL 2014/Item 108 (Maryland Agricultural Land Preservation Program – Provide funds for the acquisition of conservation easements on agricultural land).

**FUND SOURCE CHANGES**

**DGS Item 12-RP (1/8/2014)**

<b>FROM:</b>	\$6,121,102.12	L00A11.11*
	*L00A11.11 includes \$2,199,882.18 county funds	
<b>TO:</b>	\$1,346,521.52	615 14108 [MCCBL 2014]
	<u>\$4,774,580.60</u>	L00A11.11*
	\$6,121,102.12	Total
	*L00A11.11 includes \$2,199,882.18 county funds	

**DGS Item 11-RP (4/30/2014)**

<b>FROM:</b>	\$5,590,131.50	L00A11.11
<b>TO:</b>	\$ 501,600.00	615 14108 [MCCBL 2014]
	<u>\$5,088,531.50</u>	L00A11.11
	\$5,590,131.50	Total

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            8-GM (Cont.)

**DGS Item 15-RP (5/28/2014)**

**FROM:**            \$    9,990.13 615 12081  
                  \$    57,962.69 615 13104  
                  \$2,068,947.65 L00 A11.11\*\*  
                  \$2,136,900.47            Total  
                  \*\*L00A11.11 includes \$588,328.62 county funds

**TO:**                \$9,990.13        615 12081 [MCCBL 2012]  
                  \$57,962.69        615 13104 [MCCBL 2013]  
                  \$228,141.28        615 14108 [MCCBL 2014]  
                  \$1,840,806.37 L00 A11.11\*\*  
                  \$2,136,900.47            Total  
                  \*\*L00A11.11 includes \$588,328.62 county funds

---

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**                      9-GM                      Agency Contact: Lauren Buckler  
410.767.3174  
[lauren.buckler@maryland.gov](mailto:lauren.buckler@maryland.gov)

**REFERENCE**                      In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of 36,615.00 (1 item).

Department of Health and Mental                      Design of Chiller Replacement at Medical/  
Hygiene                      Surgical Building

**DESCRIPTION**                      Contract is for design of the emergency  
Chiller replacement on the Medical Surgical Building of the Springfield Hospital Center

**REMARKS**                      Indefinite Quantity Contract (IQC) DGS-12-004-IQC was developed for DGS to provide mechanical electrical and plumbing engineering services for the Department of General Services for multiple construction projects with fees \$200,000.00 or less. Under this agreement, individual contract awards may not exceed \$200,000.00. Selected firms may be awarded more than one contract; however, the total amount for the contracts awarded to any one firm may not exceed \$500,000.00.

**CONTRACT NO. AND TITLE**                      Project No. S-003-150-001  
Design of Chiller Replacement  
Springfield Hospital Center

**PROCUREMENT METHOD**                      Maryland Architectural and Engineering  
Services Act

**AWARD**                      BKM Engineering Life Spaces  
Baltimore, MD

**AMOUNT**                      \$36,615.00

**TERM**                      120 Calendar Days



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            9-GM (Cont.)

**FUND SOURCE**

MCCBL 2013 Item 010 (Provide funds for  
the State Capital Facilities Renewal  
Program- Statewide)

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**            10-RP

Agency Contact: Wendy Scott-Napier  
 410.767.4088  
[wendy.scott-napier@maryland.gov](mailto:wendy.scott-napier@maryland.gov)

**MARYLAND MILITARY DEPARTMENT**

Havre De Grace Military Reservation  
 301 Old Bay Lane  
 Havre De Grace, MD

**REFERENCE**

Approval is requested for the expedited demolishing of an old detached Fire Station Support Building constructed in 1951 (comprised of 502 square feet) and an old Power Substation/Switching Station building constructed in 1962 (comprised of 352 square feet). Both buildings are considered a safety concern due their deteriorated roofs and outer walls.

**PROPERTY**

Havre de Grace Military Reservation  
 301 Old Bay Lane  
 Havre de Grace MD

**REMARKS**

1. The Clearinghouse conducted an intergovernmental review of the project under MD20150520-0419 for a proposed demolition of two (2) buildings located at the Havre de Grace Military Reservation. All MIRC requirements have been met in accordance with COMAR, and the review process has concluded.
2. The Department of General Services recommends approval of this item.

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Board of Public Works Action – The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**
**LANDLORD LEASE**
**ITEM**      11-LL

Agency Contact: Robert Suit:

410.767.1819

[robert.suit@maryland.gov](mailto:robert.suit@maryland.gov)
**CANAL PLACE PRESERVATION AND  
DEVELOPMENT AUTHORITY**

Cumberland, MD

(Allegany County)

**13 Canal Street Properties Leases**

<i><b>Tenant</b></i>	<i><b>Premises</b></i>	<i><b>Lease Term</b></i>	<i><b>Annual Rent</b></i>
Allegany Tourism	Rm 306 & 307	9/1/14 – 8/31/15	\$5,671.80
District 1 Delegation	Rm 304	1/1/15 – 12/31/18	\$6,588.00
Get Out & Play	Rm 206	5/1/14 – 4/30/16	\$7,500.00
March of Dimes	Rm 407	5/1/15 – 4/30/16	\$6,108.00
National Park Service	1 <sup>st</sup> Floor	2/1/07 – 1/31/27	\$52,756.44
U.S. Senator Cardin	Rm 305	1/1/13 – 1/2/19	\$5,196.00
W. MD Scenic Railroad	Rm. 202, 203 Rm. 303-A, B, C, D	4/1/13 – 3/31/16	\$18,849.00

**14-17 Howard Street Properties Leases**

<i><b>Tenant</b></i>	<i><b>Premises</b></i>	<i><b>Lease Term</b></i>	<i><b>Annual Rent</b></i>
National Park Service	Building D		
Beginnings Montessori	B1, B2, B3 at No. 16	8/8/12 – 9/14/17	\$25,416.00
Crabby Pig	A-1 at No. 14	9/1/14 – 8/31/19	\$23,538.00
Cumberland Trail Connec.	A-2 at No. 14	8/1/12 – 12/31/22	\$24,000.00
Charis Winery, Inc.	C-5 at No. 17	4/1/15 – 3/31/18	\$6,516.00
European Desserts & More	C-1 at No. 17	5/1/15 – 4/30/17	\$3,924.00
SimpLee Kountry	C-2 at No. 17	2/1/15 – 1/31/16	\$6,588.00

**Space Type**

Office/ Retail

**Lease Type**

New &amp; Renewal

**Utilities**

13 Canal Street:      Landlord responsibility

14-17 Howard Street: Tenant responsibility

**Custodial**

Tenant responsibility

**Background**

The Canal Place Preservation and Development Authority is an independent unit of State Government established in 1993. See § 13-1004, Financial Institutions Article, Annotated Code of Maryland.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**LANDLORD LEASE**

**ITEM**      11-LL (Cont.)

The Canal Place Authority owns and manages office and retail space in Cumberland at two locations: the Western Maryland Railroad Station (13 Canal Street) and the Shops at Canal Place (14-17 Howard Street). Since 1993, The Authority has leased units in the Railroad Station to commercial tenants and to western Maryland elected officials. Since 2003, the Authority has leased spaces at the Shops of Canal Place to local businesses. Revenue generated from the leased premises is deposited in the Authority's Special Fund to maintain the Canal Place infrastructure and to support the Canal Place Heritage Areas program. See § 13-1017, Financial Institutions Article. For the most part, these leases generally include one-year terms with rights of renewal. Lease rates are market-based (or as best as can be determined) and renewals ordinarily adjust with the Consumer Price Index.

Since 1993, the Authority has specifically approved all leases that were entered into for the Cumberland properties. However, the Authority has never submitted these leases to the Board of Public Works for final approval in accordance with § 10-305, State Finance and Procurement, Annotated Code of Maryland. Instead, the Authority had the mistaken belief that its status as an independent unit of State government gave it final authority to approve the leases.

**Recommendation**

The Authority now recommends that the Board of Public Works:

- (1) Ratify the leases set forth in this Item.
- ~~(2)~~ [text deleted]
- (2) Designate the Secretary of General Services or designee to sign all Canal Place office or retail leases that ... the Board has approved. This designation will help shorten the time that Canal Place is losing rental income.

---

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            12-LL

Agency Contact: Robert Suit:  
 410.767.1819  
[robert.suit@maryland.gov](mailto:robert.suit@maryland.gov)

**DEPARTMENT OF NATURAL RESOURCES**

(Land and Property Management)

**Recommendation** That the Board of Public Works accept DNR's Report of Delegated Leases concerning current leases of State-owned dwelling houses, outbuildings, and agriculture lands that are located on State parks, forests, wildlife management areas, and other DNR-managed properties.

**Authority** BPW Advisory 2006-2 (citing State Finance & Procurement Article, §10-305, Annotated Code of Maryland).

**Summary** This report lists each property that DNR has leased under its delegated authority from the Board of Public Works as of May 21, 2015. If there are any changes to this list of properties on June 30, 2015, an updated report will be provided to the Board of Public Works within 90 days. Otherwise, the next report will be submitted to the Board of Public Works within 90 days following June 30, 2016. The 301 leased-properties are:

- (1) Located throughout the State.
- (2) Comprise 12,217 acres of State property.\*
- (3) Produce annual revenue of \$1,705,678.
- (4) Number and types of leased properties:

- 155 dwellings
- 88 cropland farms
- 17 grazing farms
- 14 paddocks
- 17 outbuildings

\*Revenue generated from Forest and Parks properties is deposited in the State Forest and Park Reserve Fund. Revenue generated from Wildlife Unit properties is deposited in the General Fund.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            13-LL

Agency Contact: Robert Suit:  
 410.767.1819  
[robert.suit@maryland.gov](mailto:robert.suit@maryland.gov)

**DEPARTMENT OF GENERAL SERVICES**

Annapolis, MD  
 (Anne Arundel County)

**Property Location**

Historic Annapolis, Inc.  
 18 Pinkney St.  
 Annapolis, MD 21401

**Reference**

Reference is made to prior Board of Public (BPW) Works Action Agenda items of March 7, 2001, Item 8-L where the BPW approved a master lease agreement from the Department of General Services to Historic Annapolis, Inc. for 11 properties; February 25, 2004, Item 7-L, where the BPW approved two tenants to sub-lease the properties to generate income; and October 29, 2014, Item 11-LL-MOD where the historic Brice House at 176 Prince George Street was added to the master list of properties, and 194 Prince George Street known as “The Old Treasury Building” was removed from the master list. The master lease agreement is for a 30-year term, which commenced March 7, 2001 at \$1.00 per year. It provides that 11 properties will be used for general public use and historical preservation purposes. The properties may be sub-leased by Historic Annapolis to generate income.

The Board of Public Works Action Agenda of October 29, 2014, Item 11-LL-MOD, contained two errors under Property Locations and under the No. of Properties. The property at 77 Main Street was mistakenly referenced as 7 Main Street, and the No. of properties was referenced as 10 and should have been listed as 11.

Per the terms of the Master Lease, Board of Public Works approval is requested for approval of the following sub-lease.

**77 Main Street**

Sub-Lessee:	Capital Teas, Inc.
Term:	Five (5) years
Commencement:	May 1, 2015*
Annual Rent:	\$66,150.00 w/ annual 3% increase
Use:	Retail

\*The Board of Public Works is requested to retroactively approve the leasing of this space for the 47 day period that lapsed from 5/1/2015 thru 6/17/2015 pursuant to the State Finance and Procurement Article 11-201(c)(1). The total funds are included in the annual contract amount.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            13-LL (Cont.)

**Special Conditions**

1. The Sub-Lessee has acknowledged receipt of a copy of the master lease covering the demised premises.
2. The Sub-Lessee shall not make any alteration, addition or improvement to the Demised Premises without first obtaining the Sub-Lessor's written approval.
3. The Sub-Lessee is responsible for all maintenance of the property.
4. The Sub-Lessee shall be responsible for obtaining all permits, licenses, inspections and approvals required for its and occupancy of the premises.
5. The Sub-Lessee shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
6. The Sub-Lessee shall indemnify and hold harmless the State of Maryland and Maryland Department of General Services against any and all liability or claim of liability (including reasonable attorney's fees), arising out of licensee's use and occupancy, conduct operation or management of the premises during the Term.
7. This Lease contains a termination for convenience clause.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE****ITEM** 14-LT

Agency Contact: Robert Suit:  
 410.767.1819  
[robert.suit@maryland.gov](mailto:robert.suit@maryland.gov)

**DEPARTMENT OF LABOR, LICENSING  
AND REGULATION**

Occupational Safety and Health - MOSH  
 Hagerstown, MD  
 (Washington County)

**Lessor/Owner**

Mayor and City Council of Hagerstown  
 1 East Franklin St  
 Hagerstown, MD 21740

**Property Location**

14 North Potomac St., Suite B-3 & basement storage space  
 Hagerstown, MD 21740

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	New	<b><u>Square Feet</u></b>
<b><u>Duration</u></b>	2 Years	<b><u>Effective</u></b>	7/1/2015	Office: 2000
<b><u>Annual Rent</u></b>	\$29,222.00 (Avg.)	<b><u>Square Foot Rate</u></b>	\$12.78 (Avg.)	Storage: 287
<b><u>Previous Annual Rent</u></b>	\$27,222.00 (Avg)	<b><u>(Previous Square Foot Rate)</u></b>	\$11.90 (Avg.)	
<b><u>Utilities Responsibility</u></b>	Tenant			
<b><u>Custodial Responsibility</u></b>	Tenant			
<b><u>Previous Board Action(s)</u></b>	12/17/1997 – 47-L; 04/13/2005 – 6-L			
<b><u>Fund Source</u></b>	1301 PCA 4R173	50% Special	1301 PCA 4R175	50% Federal

**Special Conditions**

1. The lease incorporates 4 parking spaces.
2. The per net unusable square foot rate is \$13.00 for the office space, and \$6.00 for the storage space.

**Remarks**

1. This space is used as a regional MOSH office. MOSH performs safety and health related inspections in the public sector for the Western Maryland Region.
2. The lease contains a termination for convenience clause.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            15-LT

Agency Contact: Robert Suit:  
 410.767.1819  
[robert.suit@maryland.gov](mailto:robert.suit@maryland.gov)

**DEPARTMENT OF NATURAL RESOURCES**    Cheltenham, MD  
 (Public Lands & Forestry)                      (Prince Georges County)

**Tenant**                                              Southern Maryland Archery Club, Inc.  
                                                             P.O. Box 337  
                                                             Cheltenham, MD 20632

**Property Location**                              Cheltenham WMA  
                                                             U.S. 301 & Frank Tippet Rd.  
                                                             Cheltenham, MD, 20613

<b><u>Space Type</u></b>	Land	<b><u>Lease Type</u></b>	New	<b><u>Space</u></b>
<b><u>Duration</u></b>	10 Years	<b><u>Effective</u></b>	7/1/2015	Land: 10± Acres
<b><u>Annual Rent</u></b>	\$1.00			
<b><u>Utilities Responsibility</u></b>		Tenant		
<b><u>Custodial Responsibility</u></b>		Tenant		
<b><u>Previous Board Action(s)</u></b>		8/9/1995 – 34-L		

**Special Conditions**

1. The lease does not convey to Tenant any interest in or to any mineral rights.
2. Landlord's fee simple interest in the Premises may not be encumbered or subordinated by operation of this Lease or by any action taken by the Tenant.
3. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
4. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
5. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
6. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**          15-LT (Cont.)

**Remarks**

1.      Tenant shall also occupy and use the Premises as an archery facility for public and private use.
2.      The lease contains a termination for convenience clause.
3.      A State Clearinghouse review was not necessary; the use of the property has not changed.
4.      The Department of General Services, in conjunction with the Department of Natural Resources, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            16-LT-OPT

Agency Contact: Robert Suit:  
 410.767.1819  
[robert.suit@maryland.gov](mailto:robert.suit@maryland.gov)

**OFFICE OF THE PUBLIC DEFENDER**

(Anne Arundel County)

**Landlord**

Legion Properties, LLC.  
 c/o The Loughlin Management Group, Inc.  
 60 West St.  
 Annapolis, MD 21401

**Property Location**

210 Legion Avenue (a.k.a. 1700 Margaret Ave)  
 Annapolis, MD 21401

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Renewal	<b><u>Square Feet</u></b>	8,414
<b><u>Duration</u></b>	10 years	<b><u>Effective</u></b>	8/1/2015		
<b><u>Annual Rent</u></b>	\$150,610.00 (year 1)	<b><u>Square Foot Rate</u></b>	\$17.90 (year 1)		
		<b><u>Prev. Sq. Ft Rate</u></b>	\$15.00		
		<b><u>Eff. Square Foot Rate</u></b>	\$19.90		
		<b><u>Prev. Eff. Sq. Ft Rate</u></b>	\$17.00		

**Utilities Responsibility**

Tenant

**Custodial Responsibility**

Landlord

**Previous Board Action(s)**

1/20/2010 – 12-LT; 11/12/2003 – 7-L

**Fund Source**

District Operations C80B0002 20711 1301 0001

**Special Conditions**

1. The lease incorporates 20 use in common parking spaces.
2. This lease will convert approximately 3,000 sf of existing storage space into office space, and is inclusive of all construction costs to do so.
3. The square foot rate and Annual Rent are escalated annually at 2.5%.

**Remarks**

1. This space has been used since December 1, 2003 as a district Public Defender Office. The Office of the Public Defender's mission is to provide legal defense services to those who cannot afford an attorney

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      16-LT-OPT (Cont.)

2.      The lease contains a termination for convenience clause.
  
3.      This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**          18-CGL (Cont.)

(3)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**

19-CGL

Agency Contact: Cathy Ensor  
410.767.4107  
[cathy.ensor@maryland.gov](mailto:cathy.ensor@maryland.gov)

**RECOMMENDATION** That the Board of Public Works: (1) certify matching funds; (2) approve a grant agreement; (3) approve the future transfer of properties as described in Remarks; and (4) approve reimbursing the grant recipient for eligible costs relating to the properties – all with respect to the following grant:

***Board of Directors of the Habitat for Humanity of the Chesapeake, Inc.  
(Baltimore City)***

*Habitat for Humanity of the Chesapeake*

*“For the acquisition, planning, design, construction, repair, renovation,  
reconstruction, and capital equipping of the Habitat for Humanity of the Chesapeake  
Homes.”*

***\$250,000.00***

*Maryland Consolidated Capital Bond Loan of 2014 (LHI – Chapter 463, Acts of 2014),  
DGS Item G137; (SL-064-110-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2016 and the Board of Public Works to certify a matching fund. The Board of Directors of the Habitat for Humanity of the Chesapeake, Inc. has submitted evidence in the form of canceled checks and invoices that they have \$250,542.40 in eligible expenditures to meet the matching fund requirement for this project.

**BACKGROUND**

Total Project	\$4,162,705.00
<b>14-G137 (This Action)</b>	<b>\$ 250,000.00</b>
11-G108 (Prior Action)	\$ 250,000.00
Local Cost	\$3,662,705.00

(Prior Action: 5/15/13 Agenda, Item 24-CGL)

**REMARKS**

(1) The standard State capital-grant agreement prohibits grant recipients from selling, exchanging, giving away, transferring or disposing of any interest in real or personal property acquired with grant funds without express Board of Public Works approval. The grant recipient here, Habitat for Humanity of the Chesapeake, requests Board approval to sell the grant-funded properties upon completion of construction and according to its routine business practices. Using the grant and other funding sources,



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            19-CGL (Cont.)

Habitat is constructing nine affordable homes on Huron Street in Baltimore's Mount Winans community and eleven affordable homes in the Orchard Ridge community. Habitat will make them available to low-income buyers as each home is completed.

If Habitat were to have to suspend construction completion and settlement pending individual Board approval for each of the eleven properties, non-productive delays would result in administrative and financial burden. Habitat will use sales proceeds to continue the purposes of the organization and the bond bill.

(2)      This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(3)      The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(4)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**          20-CGL (Cont.)

(3)          The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           21-CGL (Cont.)

**REMARKS**

- (1)     This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2)     The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3)     The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION		



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**          22-CGL (Cont.)

Accordingly, DGS recommends that the Board of Public Works approve adding the “beneficiary” to the grant agreement.

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Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      23-CGL (Cont.)

HCH will continue its operations at Fallsway. The State's right of recovery for the Fallsway property will be revised to consolidate the State's interest for both of the State grants. The agreement has been reviewed and approved for legal sufficiency by an Assistant Attorney General for DHMH.

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Board of Public Works Action - The above referenced Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION		

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**SUPPLEMENTAL**

**EQUIPMENT**

**ITEM**            24-E

**MARYLAND DEPARTMENT OF  
TRANSPORTATION**

State Highway Administration  
Equipment Division  
7491 Connelley Dr., Building Three,  
Hanover, MD 21076

**CONTRACT NO. AND TITLE**

Project No. 001IT819765  
MDDGS31018215  
ONE (1) ARAN TRUCK  
ADPICS NO. 001P5100092

**DESCRIPTION**

Board of Public Works approval is requested for the equipment purchase of one (1) Automatic Road Analyzer (ARAN) Truck. This is a highly specialized piece of equipment that utilizes onboard equipment to analyze state highway road surface conditions and catalog the surrounding asset features that are necessary to the operation and use of our highway system (i.e. road signage, guardrail, lighting, drainage features). The data is compiled into information that gives current surface conditions and recommendations for future maintenance up to and including when resurfacing will be necessary. This data is instrumental in the acquisition of Federal money for highway maintenance.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

One bid received

**AWARD**

Fugro Roadware, Inc.  
Richmond, VA 23228

**TERM**

180 Days

**AMOUNT**

\$1,297,440.00

**MBE PARTICIPATION**

0%

**HIRING AGREEMENT ELIGIBLE**

No

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**SUPPLEMENTAL**

**EQUIPMENT**

**ITEM**            24-E (Cont.)

**REMARKS**

The State Highway Administration (SHA) requested the purchase of one (1) ARAN Truck to scan and collect data concerning the conditions of roadways they maintain. SHA already had similar equipment from a specific manufacturer and initially requested to proceed directly with the same vendor as a sole source procurement in order to maintain interoperability with existing data systems and simplify operational staff training. However, after discussion, SHA and the Department of General Services (DGS) agreed to competitively solicit this procurement through *eMarylandmarketplace (eMM)*. DGS advertised this procurement on *eMarylandmarketplace (eMM)* on December 26, 2014 soliciting 148 vendors. This solicitation opened on January 30, 2015 at 2:00 P.M. with one (1) priced bid received. The equipment listed herein exceeds the DGS delegated authority.

Twenty-six (26) vendors were randomly selected from those initially solicited and surveyed by email. Responses indicated that this was a highly specialized piece of equipment that they were unable to provide. Accordingly, other vendors had a reasonable opportunity to respond.

The bid response submitted by Fugro Roadware, Inc. met all of the requirements of the published solicitation, and the recommended contractor has been found responsible, its bid responsive and has confirmed its bid.

Therefore, based on the above, the Procurement Officer recommends this single bid award to Fugro Roadware, Inc. in the amount of \$1,297,440.00.

**FUND SOURCE**

SHA Operating Funds J02 15 02300 0999

**RESIDENT BUSINESS**

No

**TAX COMPLIANCE NO.**

15-0372-1110

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION