BOARD OF PUBLIC WORKS

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JULY 26, 2017

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Capital Grants & Loans



Contact: Gabriel Gnall 410.260.7335 gabriel.gnall@maryland.gov

1. BOARD OF PUBLIC WORKS

Procurement Agency Activity Report

Recommendation: That the Board of Public Works approve the Procurement Agency Activity Reports submitted by the Departments of:

Budget & Management Oct 2016

Transportation Feb & Mar 2017

Authority: COMAR 21.02.01.05.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Bill Morgante 410-260-7791 Bill.morgante@maryland.gov

2. BOARD OF PUBLIC WORKS

Wetlands Licenses Concurrence Cases

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant the licenses for projects involving filling and dredging in the navigable waters of Maryland.

MDE: The Department of the Environment concurs with this recommendation.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

ANNE ARUNDEL COUNTY

17-0031 *BELLE GROVE CORPORATION* – To stabilize the shoreline by constructing a breakwater channelward of the mean high water line.

Annapolis, Severn River

Special conditions: None.

16-0822 ANNE ARUNDEL CO. DEPT. OF PUBLIC WORKS – To protect the shoreline and provide water access for public recreational activities by removing a pier, constructing a boat ramp, bulkhead, floating pier, and replacement bulkhead, and dredging an area near the boat ramp.

West River, Parish Creek

Special conditions: Time-of-year restriction.

16-0726 ST. LUKE'S EPISCOPAL CHURCH – To enhance and protect wetlands and help control shoreline erosion by: dredging an area and constructing a pool and riffle weir complex; enhancing shoreline by installing a gravel and cobble substrate; grading and filling vegetated tidal wetlands and open water tidal wetlands with sand, gravel, cobble, and boulders; and enhancing habitat with logs and other large woody debris.

Annapolis, Back Creek

Special conditions: Time-of-year restriction, condominium association agreement; requirements for fill materials, marsh enhancement, marsh maintenance plan, Phragmites handling, and a Toxic Material Use Permit.

Vegetated tidal wetland impact area: 1,312 square feet

Wetland enhancement area: 7,768 square feet



2. BOARD OF PUBLIC WORKS (cont'd)

Wetlands Licenses Concurrence Cases

CALVERT COUNTY

17-0229 *LEIGH A. REILEY* – To limit shoreline erosion by placing stone armor

channelward of a timber bulkhead.

Lusby, Mill Creek

Special conditions: None.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Bill Morgante 410-260-7791 Bill.morgante@maryland.gov

3. **BOARD OF PUBLIC WORKS**

Wetlands License Extraordinary Case – Mitigation

Recommendation: The Board of Public Works Wetlands Administrator recommends that the Board grant the license for this project involving filling in the navigable waters of Maryland and order payment of \$551 as mitigation.

MDE: The Department of the Environment concurs with this recommendation.

Classification: This case is classified as extraordinary because mitigation is being recommended.

Authority: Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

Mitigation: "The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity." COMAR 23.02.04.14D. Mitigation for the loss of wetlands may be accomplished through "monetary compensation to the Tidal Wetlands Compensation Fund" when "alteration of tidal wetlands cannot be avoided to accomplish the project." COMAR 26.24.05.02B.

Amount: The State Highway Administration seeks to replace the MD 254 bridge and will permanently impact 320 square feet of open water tidal wetlands:

320 sq. ft./43,506 (square feet in an acre) x \$75,000 (per acre mitigation) = \$551

CHARLES COUNTY

16-0701 STATE HIGHWAY ADMINISTRATION – To replace structurally-deficient MD 254 bridge over Neale Sound with 7-span steel bridge; remove bridge; relocate sewer force main; and install utility conduits under the new bridge.

Bridge No. 0803800, MD Rt. 254, Rock Point and Cobb Island, Neale Sound



3. **BOARD OF PUBLIC WORKS** (cont'd)

Wetlands License Extraordinary Case - Mitigation

CHARLES COUNTY (cont'd)

16-0701 MD STATE HIGHWAY ADMINISTRATION (cont'd)

Special conditions: Time-of-year restriction for pile driving; restrictions for dredging, project-related debris, runoff or sediment laden waters, stormwater discharges; requirements for lumber treatment, barges or floating equipment, temporary trestle removal, utility relocation during construction, in-lieu fee, Soil Erosion and Sediment Control Plan, and coordination with the Coast Guard.

Mitigation: Licensee shall pay an in-lieu fee of \$551 into the Tidal Wetlands Compensation Fund

Application received July 21, 2016
 Comment period ended February 15, 2017
 MDE Report & Recommendation received June 19, 2017

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

REVISED

BOARD OF PUBLIC WORKS SECRETARY'S ACTION AGENDA July 26, 2017



Contact: Robert Ward 410-767- 2211 Robertward.1@maryland.gov

4. **DEPARTMENT OF COMMERCE**

Small, Minority, and Women-Owned Businesses Account Funded by Video Lottery Terminal Proceeds

Recommendation: With respect to the Small, Minority, and Women-Owned Businesses Account funded by Video Lottery Terminal proceeds, the Department of Commerce recommends that the Board of Public Works delegate to Commerce the authority to modify current contracts with Incumbent Fund Managers by awarding additional funds in any amount during the terms of the existing contracts.

Authority: Section 9-1A-35, State Government Article, Annotated Code of Maryland. Reference is made to Chapter 453 (2017 Laws of MD) which amended that statute and transferred custody of the Small, Minority, and Women-Owned Businesses Account funded by Video Lottery Terminal proceeds from the Board of Public Works to the Department of Commerce.

Incumbent Fund Managers:

Anne Arundel Economic Development Corp.
Baltimore County
Baltimore Development Corp.
FSC First
Howard County Economic Development Agency
Maryland Capital Enterprises, Inc.
Meridian Management Group Inc.
Tri-County Council of Western MD

Remarks: Annually, Incumbent Fund Managers under the terms of their contracts may apply directly to Commerce for additional funds through an expedited application process that evaluates contract to date lending performance, programmatic reporting compliance, lending program marketing initiatives past/ future, and overall technical merit. With the approval of this Item, the Board will delegate to Commerce the final authority to approve these additional awards to the Incumbent Fund Managers.

NOTE: Commerce will seek express Board approval if it determines to otherwise modify the Incumbent Fund Managers' contracts or if it seeks to award new contracts to the Incumbent Fund Managers or to New Fund Managers.

Fund Source: Small, Minority & Women-Owned Business Investment Account/T00F0015

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION

6



Contacts: Carol Gilbert 301-429-7493 carol.gilbert@maryland.gov Kevin Baynes, 410-209-5823 kevin.baynes@maryland.gov Jean Peterson 301-429-7667 jean.peterson@maryland.gov

5. <u>DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT</u> Baltimore Food Hub Grant

Recommendation: The Department of Housing and Community Development recommends that the Board of Public Works certify matching funds and enter into a grant agreement for the following grant of general obligation bond proceeds.

Grantee: Board of Directors of the American Communities Trust, Inc.

Grant: Baltimore Food Hub Grant (Baltimore City)

Location: 1801 East Oliver Street and 1731 Llewelyn Avenue, Baltimore City

Amount: \$900,000

Grant Purpose: For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of a food hub facility, including construction of a food pantry, urban farm, kitchen incubator, food distribution facility, food production facility, and community spaces, located in Baltimore City.

Authority: Maryland Consolidated Capital Bond Loan of 2017 (Ch. 22, Acts of 2017)

Matching Fund: The MCCBL requires the grantee to provide a matching fund no later than June 1, 2019 and the Board of Public Works to certify a matching fund. American Communities Trust, Inc. has provided documentation of matching funds, which DHCD has reviewed and approved.

Description: The food hub grant awards assist with the construction of food hub facilities in Baltimore City. Following the groundbreaking that included State, local, and nonprofit representatives in September 2016, redevelopment of the site has proceeded rapidly. Phase One work has included engineering, site work, stabilizing one of the five historic structures, and constructing an 8,000 square foot teaching and commercial kitchen.

City Seeds, a social enterprise of Baltimore-based nonprofit Humanim, will operate the teaching and commercial production kitchens for its catering business and School of Food. Humanim plans to celebrate the completion of the commercial kitchen with a ribbon cutting in Fall 2017.



5. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT** (cont'd)

This grant will initiate the second phase in development of the 3.5 acre campus transforming this long vacant property into a community asset with open space, valuable learning opportunities and a new source for fresh, local and healthy food.

Work planned for the second phase includes continued rehabilitation of the five historic structures. The completed campus will include two outdoor community plaza/event spaces; 2,500 square feet for hoop houses (greenhouses); three flexible-use buildings for food manufacturing or office space for food-related businesses; and two buildings for a food market and food retail.

Thus far, major tenants planned to occupy the completed campus include:

- American Heart Association (running its Cooking with Heart program)
- Land of Kush (a vegan soul food restaurant)
- Urban Pastoral (a vertical grower)
- So Fine Food (a salad dressing manufacturer)
- American Communities Trust, Inc. and Baltimore Food Hub, Inc

Project Funding: This Baltimore Food Hub project has an overall \$23.5 million budget. To date, DHCD has administered \$4.2 million in grants to American Communities Trust Inc. and to the Historic East Baltimore Community Action Coalition for the project. These grants include monies from the Governor's capital budget, bond bills, Community Legacy, Strategic Demolition Fund, and Neighborhood BusinessWorks.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contacts: Allen Cartwright 301-429-7629 allen.cartwright@maryland.gov John MacLean 301-429-7698 johnf.maclean1@maryland.gov Jean Peterson 301-429-7667 jean.peterson@maryland.gov

6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Recommendation: That the Board of Public Works approve DHCD releasing its lien on the fee simple interest in Broadway Court Apartments, a multifamily rental property that secures a DHCD loan, while retaining its lien on the leasehold interest.

Authority: §§ 2-1101 through 2-1110 of the Housing and Community Development Article of the Annotated Code of Maryland

The Partnership Rental Housing Program finances rental housing that is occupied by households with incomes at or below 50 percent of the area median income.

Authority toState Finance and Procurement ArticleRelease Lien:§10-305, Annotated Code of Maryland

Borrower: Housing Authority of Baltimore City

Project: 100-200 N. Broadway Avenue, Baltimore City

Amount: Original PRHP Loan: \$7,140,000

Current Balance: \$7,140,000

Background: In June 2002, DHCD loaned the Housing Authority of Baltimore City funds to assist in the development of a 132-unit affordable housing project for families. This loan is subordinate to five superior loans. The Housing Authority is not required to repay the Partnership Rental Housing Program loan if it maintains compliance with the loan terms, which the Authority has.

The project is about to be refinanced and rehabbed through the U.S. Department of Housing and Urban Development's Rental Assistance Demonstration program. As a result of this new financing, DHCD is being asked to release its lien on the project owner's fee simple interest, while maintaining its lien on the leasehold ownership of the project. The DHCD loan will move into a fifth lien position in the new financing structure.



6. DEPT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

Background: (cont'd)

Since the term of the project's ground lease extends far beyond the terms of the new loans being provided to the project, and because the required ground rent payment is negligible, the value of a leasehold interest in the project is virtually the same as the value of a fee simple interest in the project. In addition, the release of DHCD's fee simple interest in the project will ensure that the land use covenants requiring the project to be maintained as affordable housing will not terminate if the project should go into foreclosure.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Katherine Z. Dixon (410) 585-3035 Katherine.Dixon@maryland.gov

7. <u>DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u> Dorsey Run Correctional Facility

Contract ID: Dam Repairs at the Dorsey Run Correctional Facility KJC-000-140-C02, ADPICS No. 603B8400001

Description: Labor, materials, equipment, permits, testing and performing all work necessary for dam repairs at the Dorsey Run Correctional Facility. The scope of work includes: removing trees, brush, and roots; replacing with compacted structural fill; grading and stabilizing disturbed areas; removal and replacement of gabion baskets; installing toe drain; installing concrete flood protection wall; and installing asphalt bituminous berm as required by the Maryland Department of the Environment.

Procurement Method Competitive Sealed Bidding

Bidders	Bid (\$)
DSM Properties, LLC, Randallstown, MD	322,923
Veterans Kitchen Maintenance, Inc., Alexandria, VA	457,200
PJ Dick, Inc., Pittsburgh, PA	1,145,000

Award DSM Properties, LLC

Amount \$ 322,923

Government Estimate \$ 485,000

Performance Bond 100% of contract amount

Performance Period 90 Calendar Days

MBE Participation 30%

Fund Sources: \$198,091 FY13 Capital Appropriation (Federal Funds)

Q00A01.05 PCA 15115

\$124,832 MCCBL of 2013: Provide funds to construct a new

560-Bed Minimum Security Compound at Dorsey

Run Correctional Facility, Item 52



7. <u>DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u> (cont'd) Dorsey Run Correctional Facility

Remarks: This construction project is to repair the dam at DPSCS's Jessup complex. The work was required by the Maryland Department of the Environment as a result of the construction of the Dorsey Run Correctional Facility. The solicitation was announced on *eMaryland Marketplace*. A pre-bid meeting with MBE networking was held. Three qualified bids were received. The low bid from DSM Properties, LLC was determined to be fair and reasonable.

Tax Compliance 17-1925-0111

Resident Business Yes

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISA

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Irene Padilla (443) 686-9352 Irene.padilla@maryland.gov

8. MARYLAND STATE LIBRARY AGENCY MARYLAND STATE DEPARTMENT OF EDUCATION

County Library Capital Project Grant Program

Recommendation: That the Board of Public Works approve the Maryland State Department of Education making thirteen grants of general obligation bond proceeds to county public libraries.

Authority: County Library Capital Project Grant Program

Education Article, Section 23-510, Annotated Code of Maryland

Fund Source Maryland Consolidated Capital Bond Loan of 2017 \$5,000,000

Background: Effective July 1, 2017 the Division of Library Development and Services at the Maryland State Department of Education became the Maryland State Library Agency under the direction of the Maryland State Library Board. See Chapters 337 and 338, 2017 Laws of MD

The State Library Agency will continue to make capital grants to county public library systems to support projects that address the State's library needs. The grants must be matched according to a wealth-based cost sharing formula and must be at least \$20,000.

Grantee	Library Project	Amount
Anne Arundel	Annapolis: Construct 32,500 SF Annapolis Regional Library to replace 20,900 SF facility completed in 1965, now outdated in both function and design, on the current site. The project is the library system's top priority because the current library "has severe space and service deficiencies, is in a physical condition that makes it unusable at times." The new flagship library will increase the 0.50 SF per capita to 0.78 SF per capita. County Match: \$1,000,000	\$1,000,000
Baltimore City	Hampden: Renovate historic Hampden Library which opened in 1900. In addition to ADA and building code deficiencies that must be corrected, the project will address current building configuration issues and double service space by using the vacant basement. The lack of programming space, community meeting rooms, and public restrooms inhibit the library's ability to adequately serve this community of 25,000 people. City Match: \$2,000,000	\$1,000,000



8. MARYLAND STATE LIBRARY AGENCY MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

County Library Capital Project Grant Program

Grantee	Library Project	Amount
Carroll	Westminster: Renovate 14,000 SF unfinished basement in the Westminster Library as community meeting and technology learning space. Currently, library service is provided to 40,501 residents. The existing library space is 22,921 SF; it provides only 0.56 SF per capita. This project will increase useable space for library services and programming by 60% to 0.90 SF per capita. County Match: \$187,000	\$187,000
Cecil	North East: Design 45,000 SF facility to provide comprehensive 21st century library services to the rapidly growing service area of the existing 2,800 SF North East Branch. 30,000 SF will be public library space and 15,000 SF will house the library's administrative headquarters. The North East region population is approximately 26,000 and is projected to grow to 35,000 by 2030. The current library cannot adequately serve the fastest growing and second largest region of Cecil County. Administrative headquarters currently occupies 4,700 SF of the 24,500 SF Elkton Central Library, restricting space for both the public and administrative operations that support the library system. If headquarters is not relocated, the Central library must be replaced. County Match: \$484,000	\$861,000
Harford	Edgewood: Replace 25,000 SF asphalt shingled roof as well as gutters and downspouts at the Edgewood Library. The roof was installed during the last major renovation in 2001. The roof has had forty recent leaks into the library. Every time there are leaks several buckets/trash cans are placed around the DVD and Spanish collection area to collect the water. Ceiling tiles have been replaced multiple times. The public computers have been relocated to prevent damage to the equipment. The project will alleviate continued damage to the building, equipment, and collections as well as the potential of developing black mold, and will ensure ongoing access to materials and a healthy space for employees and customers. County Match: \$95,000	\$94,000



8. MARYLAND STATE LIBRARY AGENCY MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Grantee	Library Project	Amount
Chestertown: Renovate Chestertown Branch of the Kent County Public Library System by constructing an 8x10 glass enclosed multi-use space for smaller groups and upgrading the original electrical system installed in 1978. The collaborative space and electrical upgrades are phase III of a IV phase project to accommodate changes in library use by the community, particularly with regards to technology and meeting room use. Funds were awarded in FY 2015 to renovate public restrooms and replace the circulation desk for ADA compliance and in FY 2017 to replace the original HVAC system. The project will renovate the Chestertown Library without incurring the expense of constructing a new facility. County Match: \$48,000		\$47,000
Montgomery	Long Branch: Renovate the 21,034 SF Long Branch Library, including the creation of collaborative spaces, modernized public and staff restrooms, rewiring of the building, modern security features and reconfigured service stations. The project will also address ADA accessibility issues in and around the building. This project is necessary, as heavy use of the branch, changing customer demographics and technological advances require libraries to be more functional and responsive. County Match: \$100,000	\$100,000
Montgomery Praisner: Renovate the 17,500 gross square foot Marilyn Praisner Library, including modernized public restrooms, enhanced meeting room and collaborative space, rewiring of the public space, and replacing the customer service desks with enhanced, ADA compliant, ergonomically designed sit/stand customer service stations. This project is necessary, as heavy use of the branch, changing customer demographics and technological advances require libraries to be more functional, flexible, and responsive to the varied demands. County Match: \$100,000		\$100,000
Queen Anne's	Kent Island: Expand and renovate the existing 10,000 SF Kent Island Library to 25,000 SF. Since the facility opened in 1989, the population of the service area has increased by 60%, with additional growth of 25% projected through 2035. The current facility is inadequate to support the needs of the community and limits programming, materials and meeting space. In FY 2015, the Library served 136,231 visitors. County Match: \$325,000	\$325,000



8. MARYLAND STATE LIBRARY AGENCY MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Grantee	Library Project	Amount
St. Mary's	Leonardtown: Construct a new 30,000 SF facility to replace the existing Leonardtown Library. The current building, originally constructed as an armory in 1954 and last renovated in 1984, is 19,000 sq. ft. but poor interior conditions and lack of ADA compliance limit public use to only 10,400 SF. It is too small to serve a population of over 38,000 that has grown 40% in 10 years. The new library will more than double the current space for the public and will be designed as a "people space" and not a "book warehouse." The new library will be co-located with the Garvey Senior Activities Center on a site adjacent to Captain Walter Francis Duke Elementary School and near rapidly growing residential development. County Match: \$12,399,000	\$1,091,000
Wicomico	Salisbury: Renovate the Downtown Salisbury Branch of Wicomico Public Libraries by replacing the remaining outdated and inefficient HVAC equipment installed in 1978. The improvements will have a significant impact on the Library's ability to meet the strategic goal of providing an accessible and welcoming facility. Wicomico Public Libraries is committed to maintaining effective library presence in the downtown Salisbury area for at least the next 15 years. These improvements to the aging facility are essential. County Match: \$47,000	\$145,000
Worcester	Berlin: Construct a new 11,810 SF building to replace the existing 3,068 SF Berlin Branch Library. The new library will provide an energy efficient building that complies with ADA regulations and meets 21st century demand for library service. The current library is 44 years old; it is too small to meet effectively the present and anticipated demand for service and the library is functionally obsolete. County Match: \$50,000	\$50,000

BOARD OF PUBLIC WORKS	THIS ITEM WAS:	
APPROVED DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOU	T DISCUSSION



Contact: Ellen Frketic (410) 729-8307 efrke@menv.com

9. <u>MARYLAND ENVIRONMENTAL SERVICE</u> Maryland Correctional Institution-Hagerstown

Contract ID: Wastewater Treatment Plant ENR Upgrade

MES Project # 15-02-17R

Original Approval Secretary's Agenda, Item #16 (12/2/2015)

Award: Carl Belt, Inc., Cumberland, MD

Construction Contract Description: Replace and upgrade outdated or nonfunctioning equipment; add new tanks, piping, valves and process equipment to the wastewater treatment plant to meet ENR permit limits.

Modification Description: Add alternate items in the original bid: includes grit removal system, sludge treatment/dewatering system, installation of new screens, and miscellaneous piping and electrical controls; credits for the phone system; and miscellaneous fiber optic work.

Original Contract Term: 730 Calendar days from Notice to Proceed

Modified Contract Term:No changeOriginal Contract Amount:\$11,495,000Prior Modifications:\$220,297This Modification:\$2,036,665Revised Total Amount:\$13,752,062

Percentage Increase:26%MBE Goal:15.5%MBE Compliance:13%

Remarks: The alternate items were in the original bid but could not be included in the contract because of insufficient funds; however the items are still needed to ensure reliable operation of the wastewater treatment plant. In addition, the need for fine screens and grit removal became apparent during the start-up of the coarse screen.

Fund Sources: MCCBL of 2017: MES Infrastructure Improvement Fund (UB00)

Appropriation Codes: 198 MCCBL 17 (PCA 12041 - \$2,036,665)

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



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Contact: Ellen Frketic 410-729-8307

efrke@menv.com

10. MARYLAND ENVIRONMENTAL SERVICE Maryland Correctional Institution-Hagerstown

Contract ID: Design Services for Wastewater Treatment Plant

Expansion & Upgrade MES Project #15-02-02

Original Approval: Secretary's Agenda, Item 13 (07/23/14)

Award: Mott MacDonald, Hunt Valley, MD

A/E Contract Description: Bidding and construction phase services for Enhanced Nutrient Removal (ENR) upgrades to the wastewater treatment facility serving the Maryland Correctional Institution in Hagerstown.

Modification Description: Provide additional construction phase services during construction of alternate items at the wastewater treatment facility.

Original Contract Term: 24 months

Previous Modified Contract Term: 0 additional months **Modified Contract Term**: 6 additional months

Original Contract:\$285,475.00Previous Modification:\$86,180.22This Modification:\$80,726.00Revised Amount:\$452,381.22

Percentage Increase: 22%

MBE Goal: 25.2% MBE Compliance: 26.4%

Remarks: This change order is for services during construction of additive alternate items which were not included in the original construction contract award due to lack of funding. Additional funds are now available to add these items back into the project, and the A/E is needed to review submittals, answer any questions from the contractor, and attend progress meetings.

Fund Source: MCCBL of 2017: MES Infrastructure Improvement Fund (UB00)

Appropriation Code: 198 MMCBL17 (PCA #12041 - \$80,726)

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Contact: Charles Jackson (240) 895-4413 ccjackson@smcm.edu

11. ST. MARY'S COLLEGE OF MARYLAND

Hilda C. Landers Library Naming

Recommendation: St. Mary's College of Maryland recommends that the Board of Public Works approve naming the campus library **The Hilda C. Landers Library** in memory of Hilda C. Landers

Background: Hilda C. Landers a 1923 graduate of the St. Mary's Female Seminary (as St. Mary's College of Maryland was known then), was born in 1902 and died in 1998. In their lifetimes, she and her husband, Arthur who died in 1984, created two trusts – the *Hilda C. Landers Trust* and the *Arthur E. Landers Jr. and Hilda C. Landers Trust* – of which St. Mary's College is one of the beneficiaries. These trusts continue to benefit the College today.

Support from Hilda and Arthur Landers, and their trusts, includes the establishment of an endowed chair in the liberal arts, an endowed scholarship fund for merit and financial need, a special fund to assist students from the Baltimore area with financial need, support for Baltimore students participating in the DeSousa-Brent program, and a donation to the recently completed Building Challenge.

Almost 2,000 students have received merit and financial benefit through these gifts. A plaque currently in The Library in honor of Hilda Combs Landers, Class of 1923, best captures the impact of her philanthropy: "Her generosity of spirit and kindness of heart will ensure that students for generations to come who use this library will be given the gift of knowledge at St. Mary's College of Maryland."

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Annie Angueira (240)895-4412 avangueira@smcm.edu

12. ST. MARY'S COLLEGE OF MARYLAND

Recommendation: That the Board of Public Works approve the use of general obligation bond funding proceeds for the following contract.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

Contract ID: Trinity Church Road Sidewalk Civil Engineering

Description: Provide civil engineering and structural design services for

construction of sidewalk along Trinity Church Road (MD 584) to

enhance pedestrian safety

Procurement Method: Request for Quotes/Low Bid

Award: ADTEK Engineers, Inc., Frederick, MD

Amount: \$11,600

Term: 7/30/17-6/1/18 **Fund Source:** MCBBL 2016-189

Resident Business: Yes

MD Tax Clearance: 17-2007-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION





Contact: Kristen Robinson (410) 260-7536 krobinson@treasurer.state.md.us

13. STATE TREASURER

August 2017 Energy Performance Contract Lease-Purchase Financing

Recommendation: The State Treasurer recommends that the Board of Public Works approve the award to PNC Equipment Finance, LLC of the August 2017 Energy Performance Contract Lease-Purchase Financing for the acquisition and installation of certain energy efficiency equipment and maintenance services by the Department of Health ("MDH"), (formerly Department of Health and Mental Hygiene ("DHMH")), for buildings at the Holly Center, Clifton T. Perkins Hospital and Thomas B. Finan Center. This August 2017 Energy Lease will provide financing for \$9,459,123 in equipment purchases and related energy improvements and installation at facilities.

The Board approved the award of an Energy Performance Contract between MDH and Johnson Controls, Inc. on May 10, 2017 as DGS Item 2-EP for the Holly Center and Clifton T Perkins Hospital Facilities; and May 24, 2017 as DGS Agenda Item 1-EP for the Thomas B. Finan Center.

Authority: Section 8-403, State Finance and Procurement Article, Annotated Code of Maryland.

Term: Financing Lock Period: July 26, 2017 through August 9, 2017.

Lease Periods: Thirteen years following an implementation period of

approximately 18 months.

Procurement Method: Competitive Sealed Bids

Award:

Bids: The award was based on the lowest fixed interest rate for the lease terms of 14.5 years.

Bidder's Name	Fixed Interest Rate	
PNC Equipment Finance, LLC	<mark>2.75%</mark>	
Capital One Public Funding, LLC	2.82%	

MBE Goal: None

Fund Sources: MDH operating budget

Amount: \$9.459.123

REVISED

BOARD OF PUBLIC WORKS SECRETARY'S ACTION AGENDA July 26, 2017



13. STATE TREASURER (cont'd)

August 2017 Energy Performance Contract Lease-Purchase Financing

Remarks: The State Treasurer's Office issued an Invitation for Bids on July 18, 2017, for financing on a consolidated basis \$9,459,123 for the acquisition and installation of energy efficiency equipment, that was published on *eMaryland Marketplace*, posted on the websites for the National Association of State Treasurers and the State Treasurer's Office, and emailed to firms known to be active in financing municipal leases. There are no subcontracting opportunities with this financing; however the successful bidder is encouraged to make a good faith effort to utilize a minority bank as an escrow agent. This Lease-Purchase financing is expected to close no later than August 9, 2017. Three bids were received in response to the IFB. One bid was received after the deadline date of July 18, 2017 by 11:00 a.m. and was therefore not considered. The remaining two bids were evaluated on the lowest fixed interest rate on the actual amount to be financed from August 9, 2017 through July 1, 2031.

As indicated in the Department of General Services agenda item 2-EP, approved May 10, 2017 for the MDH (formerly DHMH) Holly Perkins Center and Clifton T. Perkins Hospital, Johnson Controls, Inc guarantees that the project will realize a total energy savings of \$10,509,226 over 13 years following the implementation period of approximately 18 months. This is calculated based on guaranteed savings of \$808,401 beginning in year one which escalates annually.

The DGS Agenda Item 1-EP, approved May 24, 2017 for MDH (formerly DHMH) Thomas B. Finan Center, Johnson Controls, Inc guarantees that the project will realize a total energy savings of \$4,962,843 over 13 years following the energy project implementation period of approximately 18 months. This is calculated based on guaranteed savings of \$373,093 beginning in year one with annual escalations.

The winning bidder's proposed annual debt service payments for the August 2017 Energy Performance Contract Lease-Purchase Financing for MDH Holly Center and Clifton T. Perkins Hospital is \$296,963.01, and for MDH Thomas B. Finan Center is \$148,985.86, an amount less than the annual guaranteed savings for each and every fiscal year.

Following the August 2017 Energy Performance Contract financing, the remaining balance of the \$80 million approved by the Legislative Policy Committee for energy lease-purchase financing will be approximately \$65.9 million.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHOUT DISCUSSION

WITHOUT DISCUSSION





Contact: Bernadette Benik (410) 260-7080 bbenik@treasurer.state.md.us

14. BONDS

The Treasurer recommends that the Board of Public Works adopt resolutions concerning the sale of State of Maryland General Obligation Bonds in book entry form for the purpose of funding the State's capital program; making certain determinations regarding the consolidation of loans, the methods of sale, and the structure of the Bonds; authorizing the publication of the required Summary Notices of Bond Sale; and obligating the State of Maryland to provide continuing disclosure as required under applicable securities regulations and to comply with applicable provisions of the Internal Revenue Code. The total that will be offered for sale is up to \$550,000,000* of new money bonds, issued in one or more series, for the capital program and up to \$900,000,000* in refunding bonds to refund outstanding general obligation bonds of the State.

Amount: New Money Bonds – Up to \$550,000,000* bonds issued for the purpose

of funding the State's capital program in tax-exempt bonds.

Refunding Bonds – Up to \$900,000,000* of refunding bonds in accordance with the Debt Management Policy approved by the Board of

Public Works on July 2, 2014.

Denomination: \$5,000 per bond, or integral multiples thereof

Maturities: To be determined by the Treasurer, not to exceed 15 years.

Title: State and Local Facilities Loan of 2017, Second Series

Form: As determined by the Treasurer, to include:

Second Series A – up to \$550,000,000* Tax-Exempt Bonds

(Competitive) for the Capital Program.

Second Series B – Tax-Exempt Refunding Bonds (Competitive) in a

maximum aggregate up to \$900,000,000*

Methods and Times of Sale:

Second Series A (Tax-Exempt) – \$550,000,000* – Public Competitive Sale of up to \$550,000,000*, in maturities and amounts to be determined by the Treasurer, on Wednesday, August 16, 2017, by electronic bid and subject to the approval of the Board. Provided, however, depending upon market conditions and at the discretion of the Treasurer, the sale of the 2017 Second Series A Bonds may instead be offered for sale at a date and time to be determined by the Treasurer, subject to approval by the Board at that time

BOARD OF PUBLIC WORKS ACTION AGENDA



14. BONDS (cont'd)

Methods and

Times of Sale: (cont'd)

Second Series B (Tax-Exempt Refunding) - \$900,000,000* - Public Competitive Sale of up to \$900,000,000*1 as determined by the Treasurer and Pursuant to State Finance and Procurement Article, Section 8-131, Public, competitive sale of Refunding Bonds. Depending upon market conditions, and at the discretion of the Treasurer, the Refunding Bonds may instead be offered for sale at a date and time to be determined by the Treasurer on a competitive basis and subject to the approval of the Board at that time, or on a negotiated basis to the retail and institutional markets, subject to ratification by the Board.

Settlement: On or about August 30, 2017

Use of Proceeds: Various State loans and installments, combined and consolidated, and the

SECRETARY'S

July 26, 2017

purchase of securities for deposit to a Refunding Escrow Account.

Publications of **Summary Notices** of Bond Sale:

Summary notices of sale for bonds sold on a competitive basis shall be published in the *Bond Buyer* on a date to be determined by the Treasurer not later than that required by Section 8-123 of the State Finance and Procurement Article of the Annotated Code of Maryland, and in such other electronic and print media as determined appropriate by the Treasurer.

Remarks: The date of sale of the 2017 Second Series Bonds may be postponed at the discretion of the Treasurer in response to market conditions. The method of sale, the size and maturities of any of the bonds may be adjusted by the Treasurer to respond to prevailing market conditions and, with respect to the Second Series B Bonds (Tax-Exempt Refunding Bonds), to comply with benchmarks for debt service savings in the State's Debt Management Policy. Following receipt of bids, the size of the Second Series B Bonds may be further adjusted by the Treasurer by up to 15% to account for premium bid, if any, and savings realized from the purchase of securities for deposit to the Refunding Escrow Account.

* Preliminary, subject to change.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

Supplemental

BOARD OF PUBLIC WORKS SECRETARY'S ACTION AGENDA July 26, 2017



Contact: Robert Gorrell 410-767-0610 Robert.gorrell@maryland.gov Sheila McDonald 410.260.7335 Sheila.mcdonald@maryland.gov

15. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Baltimore County Public Schools Amendment to FY 2018 Capital Improvement Program Amendment to FY 2012 Supplementary Appropriation

Recommendation: Baltimore County Public Schools recommends that the Board of Public Works allow it to apply unexpended funds of \$619,964 from the Fiscal Year 2012 supplementary appropriation (funds remaining from the Board's original allocation) to the air-conditioning project at Franklin High School, a project approved in the FY 2018 Public School Construction Capital Improvement Program.

Prior Approvals: Baltimore Co. Supp. App. (FY 2012) Sec. Item 13 (10/19/11)

Baltimore Co. Supp. App. (FY 2012) Sec. Item 12 (5/15/13) Capital Improvement Program (FY 2018) Sec. Item 14 (5/10/17)

Background: In the State's Fiscal Year 2012 budget, the General Assembly authorized the Board of Public Works to approve individual public school improvement projects that met a school or community need by allocating each county or region a specific sum from the first year of the alcoholic beverages sales tax increase. The Board of Public Works approved Baltimore County Public School's requested allocation for specific projects. Since then, BCPS has accomplished its projects with funds remaining from the original allocation.

BCPS Request: Baltimore County Public Schools seeks to use the unexpended FY 2012 supplementary appropriation funds for the Franklin High School air-conditioning project that was approved in the FY 2018 Capital Improvement Program.

Public School Construction Program: The Public School Construction Program has reviewed Baltimore County's request and concludes that the expenditures are eligible under Capital Improvement Program rules. This adjustment will bring the total 2018 CIP allocation for the Franklin HS air-conditioning project to \$3,477,000.

Authority: Sales and Use Tax–Alcoholic Beverages–Supplementary Appropriation, Chapter 572 (2011 Laws of Maryland)

Fund Source: D06E0202

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



APP 1

Contact: Debbie Thornton (410) 230-3322 Debbie.Thornton@maryland.gov

A1. DEPARTMENT OF JUVENILE SERVICES

Community Sex Offender Evaluation, Assessment, and Treatment

Services for Youth Residing in the Metro Region

ADPICS NO. V00P7401927

Contract Type: Service

Description: Provide a comprehensive community-based sex offender treatment program, to include full psychosexual evaluations; updated psychosexual assessments; and group, individual, family, and crisis counseling, to youth that reside in the Metro Region (Montgomery and Prince George's Counties).

Procurement Method: Emergency

Date Emergency Declared: May 12, 2017

Bids:

Bidder	Total Bid Price
Compass Mental Health Consultants, LLC, Severn, MD	\$165,500
What Lies Beneath, Inc., Owings Mills, MD	\$202,500

Award: Compass Mental Health Consultants, LLC

Amount: \$165,500

Contract Award Date: June 1, 2017

Term: 6/1/(2017 - 5/31/2018) (one year)

MBE Participation: 0%

Fund Source: 100% General Funds

Appropriation Code: V00L0101



APP 2

A1. <u>DEPARTMENT OF JUVENILE SERVICES</u> (cont'd)

Remarks:

Nature of Emergency: The Department of Juvenile Services had an immediate need for short-term outpatient sex offender treatment services while a procurement to provide long-term services is conducted. DJS had not anticipated that the incumbent contract would be terminated for performance issues. This short-term contract will ensure continuance of court-ordered community sex offender treatment services for youth residing in the Metro Region, and will allow DJS to comply with court orders.

Basis for Selection: DJS solicited and received bids from two potential contractors. Compass Mental Health Consultants, LLC presented the lower bid and has a history of positive performance under similar DJS contracts. Additionally, Compass Mental Health specializes in sex offender treatment, and employs Spanish speaking staff, which is necessary to service the high population of Spanish-speaking youth residing in the Metro Region. DJS determined that the bid rates are consistent with similar DJS service contracts and provides the best value to the State.

Tax Compliance No.: 17-0718-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

WITH DISCUSSION

REMANDED



APP 3

Contact: Katherine Z. Dixon, 410-585-3035 Katherine.Dixon@Maryland.gov

A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Baltimore City Correctional Center

Contract ID: Emergency Replacement of Exit Doors at

Baltimore City Correctional Center

Project No.: KL-000-170-C01, ADPICS No. Q00P7406833

Contract Type: Maintenance

Description: Replace egress door and repair hardware

Procurement Method: Emergency

Bidder	Amount
Institutional Service and Sales, Inc., Sykesville, MD	\$74,500
Southern Folger, San Antonio, TX	\$75,990

Emergency Declared: April 26, 2017

Award: Institutional Service and Sales, Inc.

Award Date: May 15, 2017 **Amount:** \$74,5000

Fund Source: FY17 Operating Funds, PCA V7410, AOBJ 1442

Term: 105 Days *MBE Participation:* None

Remarks:

Nature of Emergency: During a walkthrough, DPSCS learned that the emergency fire egress doors and control center doors at the Baltimore City Correctional Center were inoperable. The doors, in various stages of degradation, all required either hardware or complete replacement. The inoperable nature of the emergency fire egress doors and control center doors poses a risk to the life and safety of inmates and staff and must be repaired immediately.

Basis for Selection: Institutional Services & Sales, Inc. was available to meet the needs of the emergency and provided the low bid.

Tax Compliance: 17-1478-1111 Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION



APP 4

Contact: Katherine Z. Dixon, 410-585-3035 Katherine.Dixon@Maryland.gov

A3. <u>DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u> Baltimore City Detention Center

Contract ID: Emergency Removal of Exterior Bricks

Project No.: KT-000-170-C03, ADPICS No. Q00P7406566

Contract Type: Construction

Description: Remove brick veneer and mortar backup from Men's Detention Center walls; cordon off space; remove sunscreens; remove air conditioning units from windows on walls where bricks will be removed or have collapsed; secure windows in place from inside building and board up from exterior; remove and dispose of demolished items and materials.

Procurement Method: Emergency

Emergency Declared: March 8, 2017

Award: The Berg Corporation, Baltimore

Award Date: April 28, 2017

Amount: \$ 747,689

Fund Source: DPSCS FY17, PCA V5410, AOBJ 1412

Term: 90 Days

MBE Participation: None

Remarks:

Nature of Emergency: An exterior wall at the vacated Baltimore City Detention Center (Men's Detention Center portion) collapsed in an area where pedestrians traverse traffic. A structural investigated and indicated a number of areas that are in danger of collapse and must be eliminated to protect the health and safety of civilians, staff, and inmates.



APP 5

A3. <u>DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u> (cont'd) Baltimore City Detention Center

Basis for Selection: Five firms attended the site visit and asked questions. Some of these firms expressed concerns for employee safety and potential structural collapse and chose not to bid. Another firm indicated it did not have time to complete this job. The lone bid was determined to be fair and reasonable and the bidder was able to meet the needs of the emergency.

Tax Compliance: 17-1333-0111

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION



APP 6

Contact: Katherine Z. Dixon, 410-585-3035 Katherine.Dixon@Maryland.gov

A4. <u>DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u>

Jessup Correctional Institution

Contract ID: Emergency Repair of Underground Steam Leak at

Jessup Correctional Institution

Project No.: KJ-000-170-C03, ADPICS No. Q00P7406793

Contract Type: Maintenance

Description: Repair underground steam leak at manhole #1

Procurement Method: Emergency

Bidder	Amount
M&M Welding and Fabricators, Inc., Gaithersburg, MD	\$27,600
American Combustion Industries, Inc., Glen Dale, MD	\$45,980

Emergency Declared: May 4, 2017

Award: M&M Welding and Fabricators, Inc., Gaithersburg,

Award Date: May 11, 2017

Amount: \$27,600

Fund Source: FY17 Operating Funds, PCA S1410, AOBJ 8124

Term: 60 Days *MBE Participation:* None

Remarks:

Nature of Emergency: Steam leaks occurred and were more extensive than anticipated; excavation and correction was required to repair. The leaks prevented the vital supply of steam, hot water, and heat for Jessup Correctional Institution, Maryland Correctional Enterprises Shops, the Regional Hospital, Dietary Departments and Maryland Correctional Institution-Jessup.

Basis for Selection: M&M Welding and Fabricators, Inc. was available to meet the needs of the emergency and provided the low bid.

Tax Compliance: 17-1459-1111 Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION: THIS REPORT WAS:

ACCEPTED REMANDED

WITH DISCUSSION WITHOUT DISCUSSION



APP 7

Contact: Katherine Z. Dixon, 410-585-3035 Katherine.Dixon@Maryland.gov

A5. <u>DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u>

Eastern Correctional Institution

Contract ID: Emergency Replacement of Propane Heaters at MCE Building

Eastern Correctional Institution

Project No.: KO-001-170-C03, ADPICS No. Q00P7406997

Contract Type: Maintenance

Description: Remove and replace two propane heaters at West MCE Building

Procurement Method: Emergency

Bidder	Amount
General Refrigeration Company, Delmar, DE	\$162,000
M & E Sales, Inc., Hanover, MD	\$238,128

Emergency Declared: April 26, 2017

Award: General Refrigeration Company, Delmar, DE

Award Date: May 23, 2017 **Amount:** \$162,000

Fund Source: FY17 Operating Funds, PCA S8410, AOBJ 8120

Term: 120 Days MBE Participation: None

Remarks:

Nature of Emergency: While performing scheduled repairs to the MCE West ventilation equipment, contractors discovered that the propane heater ventilation system had sustained major damage and that it was corroded beyond repair, requiring replacement. As these heaters supply proper ventilation to exhaust toxic fumes mandated by OSHA and the Life and Safety Code, this poses a risk to the life and safety of inmates and staff and had to be repaired immediately.

Basis for Selection: General Refrigeration Company was available to meet the needs of the emergency and provided the low bid.

Tax Compliance: 17-1538-1101 Resident Business: No

BOARD OF PUBLIC WORKS ACTION: THIS REPORT WAS:

ACCEPTED REMANDED

WITH DISCUSSION WITHOUT DISCUSSION



APP 8

Contact: Jane Bailey 410-767-4307 Jane.Bailey@maryland.gov

A6. DEPARTMENT OF HEALTH & MENTAL HYGIENE Real Property Lease

Description: New lease of 52,265 sq. ft. warehouse space

Location: Hanover, Anne Arundel County 21076

Landlord/Owner: Western BWI Commerce Center II, LLC

Two North Riverside Plaza, Chicago, IL 60606

Procurement Method: Emergency

Emergency Declared: 4/12/17

Award Date: 4/12/17

Term: 4/12/17-7/11/27 (10 years, 3 months) w/ one 5-year renewal option

NOTE:

- This lease does not contain a hold-over provision or a termination for convenience clause
- DGS will request BPW approval before exercising the option

Lease Amount: \$0 4/12/17 – 7/11/17 (first 3 months)

367,183 7.03/sq.ft. 7/12/17 - 7/11/18 (year one rent)

NOTE: The sq. ft. rental rate increases 21/2% annually

Fund Source: DHMH Agency Funds

Remarks:

Nature of Emergency: DHMH's Office of Preparedness and Response requires a Receipt, Stage and Store warehouse to respond to public health emergencies as they arise. DHMH had been leasing warehouse space from the Maryland Aviation Administration at BWI Thurgood Marshall Airport for this purpose. MAA, however, required the space to accommodate a new entrant air cargo carrier at the Midfield Cargo Complex which had the requisite facility requests, and directed DHMH to vacate the space. DGS had approximately six weeks to relocate DHMH's warehouse operations when under ordinary circumstances, at least six months would be needed. DGS declared an emergency to procure this lease because of the services being relocated and the accelerated nature of the relocation.



APP 9

A6. DEPARTMENT OF HEALTH & MENTAL HYGIENE (cont'd) Real Property Lease

Remarks: (cont'd)

Basis for Selection: DHMH specifically requested a larger space than the space it was vacating because the warehouse operations had outgrown that space and future growth is anticipated. DGS identified three potential sites for the relocation. DGS and DHMH toured the sites, and identified this location as the optimum site due to its location and amenities. This space was acquired by sole source in accord with the DGS Space Management Manual, ¶ 6-605 E and COMAR 21.05.05.02D.

Resident Business: No

Tax Compliance No.: 17-1845-0000

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION



APP 10

Contact: Sherry Adams 410-767-3541 Sherry.Adams@maryland.gov

A7. DEPARTMENT OF TRANSPORTATION

Contract ID: Controlled Dangerous Substance Security Cage and Installation

ADPICS NO. M00P7406737, OPASS: 17-17716

Description: Provide and install a controlled dangerous substance (CDS) cage to maintain compliance with federal regulations and federal grant after moving warehouses.

Procurement Method: Emergency

Date Emergency Declared: 4/1/2017

Award: The G-S Company

Baltimore, MD 21222

Award Amount: \$114,438

Contract Award Date: 4/18/2017 Term: 4/18/2017

MBE Participation: None

Remarks: Nature of Emergency: Due to the relocation of the Receipt Stage and Store warehouse (see Companion Item A6 on today's Agenda), an emergency was declared to purchase a CDS security cage with alarm capability to adhere to new federal regulations and to maintain compliance with our federal grant.

Basis for Selection: Responsive bid from a responsible bidder.

Fund Source: 100% General Appropriation Code: 32.01.01.02 Tax Compliance No.: 17-1476-1111 Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION



APP 11

Contact: Sherry Adams, 410-767-3541 Sherry.Adams@maryland.gov

A8. DEPARTMENT OF TRANSPORTATION

Contract ID: Pallet Racking System and Installation

ADPICS NO. M00P7406400; OPASS: 17-17717

Description: Provide pallet racking system and frames to maintain compliance with federal regulations and federal grant after moving warehouses.

Procurement Method: Emergency

Bidder	Bid
Advance Scale of Maryland dba S.W. Betz Company, Baltimore, MD	\$139,550
ELT Systems Group, Maple Shade, NJ	\$154,746

Date Emergency Declared: 4/1/2017

Award: Advance Scale of Maryland

Dba S.W. Betz Company, Inc.

Baltimore, MD 21237

Award Amount:\$139,550Contract Award Date:4/13/2017Term:77 Days

MBE Participation: None

Remarks:

Nature of Emergency: Due to the relocation of the Receipt Stage and Store warehouse (see Companion Item A6 on today's Agenda), an emergency was declared to purchase a pallet racking system and frames to adhere to new federal regulations and to maintain compliance with our federal grant.

Basis for Selection: Low responsive bid from a responsible bidder.

Fund Source: 100% General Appropriation Code: 32.01.01.02

Tax Compliance No.: 17-1349-1111 Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION:

THIS REPORT WAS:

ACCEPTED

REMANDED

WITH DISCUSSION



APP 12

Contact: Lori Parks 410-260-3857 loraine.parks@maryland.gov or Kathy Smith 410-260-3856 kathleen.smith1@maryland.gov

A9. OFFICE OF THE SECRETARY OF STATE

Charities and Legal Services Division Maryland Charity Campaign

Contract ID: 2016 Maryland Charity Campaign/Emergency Vendor

ADPICS # DEXB6400028

Contract Type: Services

Description: Provide technical assistance to the Maryland Charity Campaign for

State employees and retirees.

Procurement Method: Emergency

Emergency Declared: April 25, 2016

Award: America's Charities, Inc., Chantilly VA

Amount: \$372,000

Award Date: June 14, 2016

Term: 7/14/2016 - 4/30/2018

(2016 MCC including payroll reconciliation & tax receipts)

MBE Participation: None

Fund Source: 100% Special Funds (Donations from Workplace Giving Donors)



APP 13

A9. OFFICE OF THE SECRETARY OF STATE (cont'd)

Charities and Legal Services Division Maryland Charity Campaign

Remarks:

Nature of Emergency: The Maryland Charity Campaign is a Statewide workplace giving campaign administered by the Secretary of State. Nearly 900 charities participate in the Campaign annually. The Office of the Secretary of State contracts with an outside vendor to coordinate and administer those efforts; for the 2013 through 2015 Campaigns, the Office contracted with the United Way of Central Maryland. However, upon review, a DBM audit concluded that the contract did not comply with the State Procurement Law. To ameliorate the situation, DBM, as control agency, guided the Office toward compliance with the State Procurement Law through providing United Way a retroactive sole source contract that also covered the 2016 Campaign. The purpose of that offer was to: (1) ensure outstanding obligations to donors and participating charities were met for the 2015 Campaign; and (2) start work on the 2016 Campaign. United Way of Central Maryland declined to sign the contract.

The Office then declared an emergency to prevent further delay on planning and implementing the 2016 Campaign. Six potential workplace-giving vendors were interviewed. America's Charities, Inc. was the only vendor with the capacity to address the State's requirements. The Office awarded America's Charities, Inc. a one-year contract for the 2016 MCC; that emergency contract expires April 30, 2018 because support is needed for CY2017 payroll reconciliation and documentation for tax returns due Spring 2018.

NOTE: The Board of Public Works recently approved the award of the 2017 Maryland Charity Campaign to America's Charities, a contract that the Office procured by the competitive sealed proposals method. DBM Item 1-S (3/22/17).

Basis for Selection: Six prospective vendors were vetted. America's Charities was the only vendor with the capacity to address the State's requirements.

Reason for Late Report: This emergency contract was initially reported to the Board of Public Works in July 2016. However, the final report was timed to coincide with the request for the Board to ratify the void contract with United Way. See DBM Item 1-S on today's Agenda. Before that Item was presented to the Board, it was determined that services provided by United Way should be complete and closed out. Further, this approach was chosen to ensure fair competition on the 2017 Campaign procurement.

Tax Compliance No.: 17-0600-0110 Resident Business: No

BOARD OF PUBLIC WORKS ACTION: THIS REPORT WAS:

ACCEPTED REMANDED

WITH DISCUSSION WITHOUT DISCUSSION





Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

1A. <u>COMMUNITY PARKS AND PLAYGROUNDS PROGRAM</u> *Allegany County*

Recommendation: Approval to commit \$174,029 for the following **development** projects.

Creekside Park Playground - \$174,029 Town of Westernport, Allegany County CPP #6649-1-295 MD20170614-0497

Background: Install new playground equipment at Creekside Park.

Fund Source:

REVISED

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017

Community Parks and Playgrounds Source Code: 17183 \$174,029

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



DNR 2

Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

2A. PROGRAM OPEN SPACE LOCAL SHARE

Anne Arundel County

Recommendation: Approval to commit \$1,525,000 for the following acquisition and planning projects.

1. Annapolis Nature Area - \$1,500,000*

City of Annapolis; POS #6666-2-317 MD20170517-0411

Background: Acquire 3.25 acres in the City of Annapolis's Forest Drive corridor. The land will be designated as a nature area and provide opportunities for passive recreation including hiking and trails.

Appraised Value: The Wineholt Group, Inc. \$1,700,000

Peabody Associates, LLC \$1,950,000

Property Cost: \$1,500,000

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015

Program Open Space – Local, FY 2016 Allocation

Source Code: 15162 \$435,842.22

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Program Open Space Local Share Source Code: 17009 \$1,064,157.78

* Part 1. of this Item is deferred. See next page



2A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)

Anne Arundel County

2. 2017 Land Preservation, Parks, and Recreation Plan - \$25,000 Anne Arundel County, POS #6537-2-312 MD20160425-0301

Background: Additional funds to complete Anne Arundel County's 2017 Land Preservation, Parks, and Recreation Plan to fulfill State requirements.

Prior Approvals: \$25,000 (DNR-RP Item 1A [June 8, 2016])

\$25,000 (DNR-RP Item 1A [Aug. 17, 2016])

Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015

Program Open Space – Local, FY 2016 Allocation

Source Code: 15162 Item 162 \$25,000

Part 1. Deferred Part 2. Approved

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

WITH DISCUSSION

WITHOUT DISCUSSION



10) 260 042

Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

3A. PROGRAM OPEN SPACE LOCAL SHARE <u>COMMUNITY PARKS AND PLAYGROUNDS PROGRAM</u> Caroline County

Recommendation: Approval to commit \$209,910 for the following **development** projects.

1. South County Regional Park - \$206,910 Caroline County, POS #6644-5-197 MD20170419-0346

Background: Complete second phase of development at the 75-acre regional park. This project includes constructing a concessions pavilion, a paved walking path along the athletic fields' perimeter, shade sails between fields, and a natural play area; and installing park site furnishings.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011 Program Open Space – Local, Prior Funds Replacement

Source Code: 11052 \$6,557.59

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 \$32,603.74

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014

Program Open Space – Local, Prior Funds Replacement

Source Code: 14089 \$47,545.57

Outdoor Recreation Land Loan of 2018, Chapter 150, Acts of 2017

Program Open Space Local Share Source Code: 18011 \$120,203.10



3A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd)) COMMUNITY PARKS AND PLAYGROUNDS PROGRAM Caroline County

2. Raindeck Playground at Marina Park - \$3,000 Town of Federalsburg, CPP #6027-5-171 MD20121004-0708

Background: Enlarge splash pad and safety fence area at the raindeck playground in Marina Park. Children cool off by running through spewing water fountains in a self-contained system that can be used safely by all children even non-swimmers.

Prior Approvals: \$42,000 (DNR-RP Item 3A [Dec. 5, 2012])

Fund Source:

Maryland Consolidated Capital Bond Loan of 2016, Chapter 27, Acts of 2016

Community Parks and Playgrounds Source Code: 16168 Item 168 \$3,000

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DNR 6

Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

4A. <u>COMMUNITY PARKS AND PLAYGROUNDS PROGRAM</u> *Garrett County*

Recommendation: Approval to commit \$160,974 for the following **development** projects.

1. Broadford Park Band Stage/Shell Construction - \$80,000 Town of Oakland, CPP #6651-11-235 MD20170614-0496

Background: Construct band shell and stage at Broadford Recreation Area. The stage/shell will be a visitor attraction, providing a venue for outdoor performances.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017 Community Parks and Playgrounds Source Code: 17183 \$80,000

2. Woddell Park Playground and Security Upgrades - \$80,974
Town of Mountain Lake Park, CPP #6652-11-236 MD20170614-0500

Background: Install new playground equipment and security cameras at Woddell Park.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017 Community Parks and Playgrounds Source Code: 17183 \$80,974

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



DNR 7

Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

5A. PROGRAM OPEN SPACE LOCAL SHARE <u>COMMUNITY PARKS AND PLAYGROUNDS PROGRAM</u> *Montgomery County*

Recommendation: Approval to commit \$631,500 for the following **development** projects.

1. Wheaton Claridge Local Park Improvements - \$500,000 Montgomery County, POS #6660-15-692 MD20170517-0410

Background: Renovate park including replacing playground and bridges and constructing natural surface trails, accessibility improvements, and stormwater management features.

Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014 Program Open Space – Local, Prior Funds Replacement

Source Code: 14089 \$1,081.24

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Program Open Space Local Share Source Code: 17009 \$498,918.76

2. *Croydon Park Playground Replacement - \$131,500* City of Rockville, CPP #6657-15-690 MD20170614-0491

Background: Replace outdated 21-year old playground; install new picnic tables, benches, pads, and trash cans at Croydon Park.

Fund Source:

APPROVED

Maryland Consolidated Capital Bond Loan of 2017, Chapter 22, Acts of 2017

Community Parks and Playgrounds Source Code: 17183 \$131,500

BOARD OF PUBLIC WORKS THIS ITEM WAS:

DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



DNR8

Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

6A. PROGRAM OPEN SPACE STATE SHARE

John L. Shockley, et al., \$580,000

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 280 +/- acres in Worcester County.

Description: This entirely-forested parcel will provide public recreational opportunities such as hunting, birding and hiking. The property will be added to Chesapeake Forest Lands and will be managed by the Maryland Forest Service as working forest lands to produce sustainable forest products, helping to maintain the local resource-based economy. The property, located in a Target Ecological Area, scores 129 under the Program Open Space Targeting System.

Grantor: John L. Shockley, Donna B. Shockley, Edgar M. Shockley & Peggy C. Shockley

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 280 +/- acres, unimproved, POS No. 5047

Price: \$580,000

Appraisals: \$588,000 (1/10/17) – David E. Cadell

\$560,000 (12/21/16) - Kristina L. Clark

All appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Fund Source: Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Program Open Space Stateside

Source Code: 17008 Amount: \$580,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



DNR9

Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

7A. PROGRAM OPEN SPACE STATE SHARE

Civil War Preservation Trust

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 4.96 +/- acres in Frederick County. Approval of this action includes purchase price, incidental expenses, and stabilization funds.

Description: DNR has partnered with Civil War Trust to acquire the former Lewis property to add to South Mountain State Park and be managed by DNR's Maryland Park Service. The American Battlefield Protection Program will pay one-half the purchase price and a portion of the acquisition expenses.

The property was the site of Civil War Troop movements related to Crampton's Gap, a skirmish that was part of the Battle of South Mountain. A stone house that remains on the property will be available for historical and interpretive tours. The property, located in a Target Ecological Area, scores a 69 under the Program Open Space Targeting System and is an extraordinary recreational project, providing public access for historical interpretation.

The Trust will raze an accessory structure at its expense and comply with all federal requirements before closing.

Grantor: Civil War Preservation Trust

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 4.96 +/- acres, improved, POS No. 4857

Price: \$235,000

Appraisals: \$247,000 (6/15/16) – Thomas A. Weigand

\$210,000 (6/15/16) – LouAnne Cline

Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Incidentals to	Administrative fee	\$ 7,050
Civil War Trust:	Appraisal	\$ 2,850
	Phase I	\$ 1,576
	Title fee	\$ 6,745
	Survey	\$ 2,475
	Signage	\$ 50
	Total Incidentals	\$20,746

Stabilization Funds: \$23,500

These funds will be used to stabilize structural integrity and eliminate health and safety hazards.



7A. PROGRAM OPEN SPACE STATE SHARE (cont'd)

Civil War Preservation Trust

Fund Source:

Maryland Consolidated Capital Bond Loan – 2015

Program Open Space - Stateside

Chapter 495 Acts of 2015

Source Code: 15403 Amount: \$117,500.00

Outdoor Recreation Land Loan – 2017

Program Open Space - Stateside

Chapter 027 Acts of 2016

Source Code: 17008 Amount: \$37,397.97

Program Open Space Federal Funds – 2016

National Park Service Battlefield Land Acquisition Grant

Source Code: A0510 Amount: \$124,347.96

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DNR 11

Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

8A. PROGRAM OPEN SPACE STATE SHARE

Estate of Stanley E. Lloyd

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 110 +/- acres in Harford County using \$885,000 in Program Open Space funds and \$875,000 in Land and Water Conservation Funds.

Description: The property, comprising forested and open fields, will provide a buffer to Gunpowder Falls State Park and will be managed by the Maryland Park Service. Acquisition will provide opportunity for recreational expansion near the Sweet Air Area of the Park, which features 18 miles of hiking trails, as well as mountain biking and horseback riding trails. The property, while not located in a Target Ecological Area, scores a 42 under the Program Open Space Targeting System and meets POS targeting protocol as it is an extraordinary recreational project, providing public access. [See Appendix A to POS Targeting System.]

Grantor: Estate of Stanley E. Lloyd, Benjamin D. Orlando, Personal Representative

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 110 +/- acres, unimproved, POS No. 5042

Price: \$1,760,000

Appraisals: \$1,816,000 (12/21/16) – Georgia L. Nichols

\$1,760,000 (10/20/16) – Stephen H. Muller \$1,100,000 (11/4/16) – Calvin V. Thomas

Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Fund Source:

Maryland Consolidated Capital Bond Loan – 2014 POS Stateside – Prior Year Funds Replacement

Chapter 463 Acts of 2014, Source Code: 14090 Amount: \$457,559.07

Maryland Consolidated Capital Bond Loan – 2015

Program Open Space - Stateside

Chapter 495 Acts of 2015. Source Code: 15403 Amount: \$427,440.93

Program Open Space Federal Funds – 2017

Land and Water Conservation Fund – US Dept of the Interior

Source Code: A0510 Amount: \$875,000.00

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DNR 12

Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

9A. PROGRAM OPEN SPACE STATE SHARE LeCompte Hunt Club LLC

Recommendation: That the Board of Public Works approve the acquisition in fee simple of 150 +/- acres and improvements in Dorchester County. Approval of this action includes purchase price and stabilization funds.

Description: Acquisition of this property, featuring a mile of frontage on the Chicamacomico River, will provide water access for kayakers and canoers. Additional recreational opportunities will be available for hunters, anglers and wildlife observation. The property will be managed by the Maryland Wildlife & Heritage Service as part of LeCompte Wildlife Management Area. The property, located in a Targeted Ecological Area, scores a 104 under the Program Open Space Targeting System.

Grantor: LeCompte Hunt Club LLC

Grantee: The State of Maryland to the use of the Department of Natural Resources

Property: 150 +/- acres, improved, POS No. 4957

Price: \$ 670,000

Appraisals: \$749,000 (2/12/17) – David E. Cadell

\$620,000 (1/19/17) – William R. McCain

Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Stabilization funds: \$ 67,000

These funds will be used to stabilize structural integrity, remove improvements, eliminate health and safety hazards, protect water quality, and provide public water access

Natural Resources Article, § 5-904(e)

Fund Source:

Maryland Consolidated Capital Bond Loan – 2014, POS Stateside – Prior Year Funds Replacement

Chapter 463 Acts of 2014, Source Code: 14090 Amount: \$670,000

Outdoor Recreation Land Loan – 2017, Program Open Space - Stateside Chapter 027 Acts of 2017, Source Code: 17008 Amount: \$67,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DNR 13

Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

10A. PROGRAM OPEN SPACE STATE SHARE

Stump, Brice Neal

Recommendation: That the Board of Public Works approve DNR accepting an assignment from The Nature Conservancy of its right to purchase 1,664 +/- acres in Somerset County in fee simple and exercising the option. This action includes purchase price and incidental expenses.

Description: Acquisition will allow these mostly forested parcels to be managed as working forest lands to produce sustainable forest products, helping to sustain the local resource-based economy. Recreational opportunities such as hunting, birding and hiking will be available to the public. The property, which will be managed by the Maryland Forest Service as part of Chesapeake Forest Lands, is located in a Target Ecological Area, and scores 100 under the Program Open Space Targeting System.

Grantor: Brice Neal Stump

Grantee: The State of Maryland to the use of DNR

Property: 1,664 +/- acres, unimproved, POS No. 4939

Price: \$3,440,000

Appraisals: \$3,680,000 (7/13/16) Robert H. Greenlee

\$3,284,000 (6/29/16) David E. Cadell

Appraisals reviewed by Dave Wallenberg, Chief Review Appraiser

Incidentals to TNC: \$165,200 (total not to exceed):

Administrative fee \$103,200 Title reimbursement \$32,000 Survey reimbursement \$30,000

Legislative Notification: On May 5, 2017 DNR notified the General Assembly Budget Committees and provided the information required when the State's contribution exceeds \$2 million. See Natural Resources Article, § 1-104(k), Annotated Code of Maryland.



10A. PROGRAM OPEN SPACE STATE SHARE (cont'd)

Stump, Brice Neal

Conditions: Property will be used as a non-cash match for other acquisitions involving 100% federal funding and will be encumbered by a deed restriction preserving habitat. The restriction will not prevent timber harvesting. See Natural Resources Article 5-904(e).

Fund Source:

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016 Program Open Space Stateside

Source Code: 17008 Amount: \$3,605,200

The Board of Public Words deferred this Item as DNR-RP Item 13A from the 6/21/17 Agenda.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED* DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

^{*} Approved 2-to-1; Comptroller voted no.



DBM 1B

Contact: Kathy Smith 410.260.3856 kathleen.smith1@maryland.gov

1-S. OFFICE OF THE SECRETARY OF STATE

Charities and Legal Services Division Services Contract

Contract ID: Workplace Giving Vendor; Maryland Charities Campaign Contract

Contract Description: Request that the contract to provide administration for the 2013, 2014, and 2015 Maryland Charity Campaigns (MCC) years be declared void in accordance with §11-204(b)(2) of the State Finance and Procurement Article and COMAR 21.03.01.02(A).

Award: United Way of Central Maryland (UWCM)

Baltimore, MD

Term: 5/21/2013 – 4/30/2017

Amount: \$1,257,523 (3 MCC Years including runout for payroll

reconciliation)

Procurement Method: Sole Source

Bids/Proposals: N/A

MBE Participation: None

Performance Security: None

Incumbent: N/A

Requesting Agency Remarks: The Secretary of State (SOS) requests the Board of Public Works declare this agreement void for the reasons that follow.

In May 2013, the SOS engaged the United Way of Central Maryland (UWCM) to run the State's 2013, 2014, and 2015 Maryland Charity Campaigns (MCC). Each charity campaign year includes disbursement of payments in the subsequent calendar year. While drafting a recent Request for Proposal (RFP) and learning preliminary findings of an audit conducted by the Maryland Department of Budget and Management (DBM) of the MCC, the SOS's Office discovered that the May 2013 contract between the SOS and UWCM did not comply with State law and regulations. The contract had not previously been submitted to DBM or the Board of Public Works for approval, and contains terms inconsistent with State law.



DBM 2B

1-S. OFFICE OF THE SECRETARY OF STATE (cont'd)

State law mandates that the services performed by UWCM for SOS be procured pursuant to Division II, State Fin. & Proc. See State Fin. & Proc. §11-202. Division II mandates the inclusion of a number of written provisions in any procurement contract, and, in general, oral contracts are not enforceable against the State. See e.g. State Fin. & Proc. §13-218; State Gov't §12-201(a). The contract was not performed pursuant to State procurement law and did not contain the mandatory written procurement contract provisions. As such, the contract between SOS and UWCM should be declared void. See State Fin. & Proc. §11-204(a).

The law provides, however, that "[w]henever a procurement contract is void . . . , the contractor shall be awarded compensation for actual expenses reasonably incurred under the procurement contract, plus a reasonable profit, if the contractor: (i) acted in good faith; (ii) did not directly contribute to a violation of [State procurement law]; and (iii) had no knowledge of the violation before the procurement contract was awarded." See State Fin. & Proc. §11-204(b)(2); see also COMAR 21.03.01.02(A).

SOS is unaware of any facts upon which it could be found that UWCM failed to act in good faith, contributed to the lack of a written procurement agreement, or proceeded under the contract knowing that it violated State law.

The contract amount consists of the administrative costs and expenditures incurred by UWCM and is limited to the established percentage of the total pledges for each year of the respective MCC. The contract term is for three MCC years and includes for each MCC year the campaign year, the following calendar year to support payroll reconciliation (through CY2016 for this contract) and a four-month runout period. So for example, the 2013 MCC ran from May 21, 2013 through April 30, 2015. This contract expired April 30, 2017.

In accordance with § 11-204(b)(2) of the State Finance and Procurement Article and COMAR 21.03.01.02(B), SOS requests approval to award United Way of Central Maryland compensation for services of administering the Maryland Charity Campaign for 2013, 2014, and 2015.

Fund Source: 100% Special (Donations from Workplace Giving Donors)

Appropriation Code: N/A **Resident Business:** Yes

MD Tax Clearance: 16-2482-0110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 3B

Contact: Eric Lomboy 410-545-0433 elomboy@sha.state.md.us

2-S. STATE HIGHWAY ADMINISTRATION

Office of Traffic Safety Services Contract

Contract ID: Sign Condition and Retroreflectivity Evaluation Statewide Services; SHARETRO-01; ADPICS # J027400032

Contract Description: Provide all labor, materials and equipment necessary for the evaluation of sign condition and retroreflectivity evaluation statewide.

Award: 3M Company

St. Paul, MN

Term: 8/17/2017 (or earlier upon BPW approval) -7/31/2020

Amount: \$3,371,379 (3 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Proposal/Ranking	Overall Ranking*
3M Company St. Paul, MN	1	\$3,371,379 (3)	1
KS Engineering Newark, NJ	2	\$4,530,398 (4)	2
Brudis & Associates, Inc. Columbia, MD	3	\$8,354,490 (5)	3
DBI Services Hazelton, PA	4	\$2,469,257 (1)	4
Fugro Roadware Richmond, VA	5	\$2,811,161 (2)	5

*Note: *Technical factors had greater weight than financial factors in the overall award determination.*

MBE Participation: None (Single Element of Work)

Performance Security: None

Incumbent: None



DBM 4B

2-S. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to ten prospective vendors, none of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Five proposals were received in response to the RFP. All proposals were determined to be reasonably susceptible of being selected for award. 3M Company was ranked #1 overall with the highest ranked technical offer and the third lowest price. The technical differences between 3M Company and two offerors with the lowest and second lowest financial prices that were ranked technically #4 and #5, respectively, were significant enough to outweigh the differences in prices. Therefore, award is recommended to 3M Company as having the most advantageous offer to the State.

The contractor shall provide SHA with sufficient staffing and resources to conduct daytime and nighttime roadway sign evaluation data collection and reports of approximately 300,000 signs, coordination of efforts between several SHA offices, and training of SHA Staff as necessary, to comply with regulations set by the Federal Highway Administration's requirements for Minimum Levels of Retroreflectivity. The condition assessment evaluates: 1) low retroreflectivity of the background and/or legend; 2) damage to sign face due to paint ball, graffiti, bullet holes, etc. that affect a substantial amount of the sign face or message; 3) signs that are badly damaged due to vandalism or vehicle hits resulting in reduced retroreflectivity; and 4) all other maintenance issues. The assessment will be reported by the contractor within the sign asset management database and addressed by the Administration.

On July 22, 2016, the Department received a protest from KS Engineering, ranked #2 overall, alleging that the proposal selected for award does not include sign sheeting determination for existing signs, and the award of such a contract is not in compliance with the RFP and accompanying addenda. On August 19, 2016, after thorough review, the Department denied the protest, asserting that the proposal selected met the technical requirements for sheeting of the RFP and all published addenda. No appeal was filed with the Maryland State Board of Contract Appeals.

A preference under Maryland's reciprocal preference law was not applied because Minnesota, the state in which the recommended awardee resides, does not have an in-state preference for services, unless it is a "tie bid".



DBM 5B

2-S. STATE HIGHWAY ADMINISTRATION (cont'd)

Fund Source: 100% Special (Transportation Trust Fund)

Approp. Code: J02B010

Resident Business: No

MD Tax Clearance: 17-0838-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 6B

Contact: Georgia Peake 410-768-7252 Gpeake 2@mdot.state.md.us

3-S. MARYLAND DEPARTMENT OF TRANSPORTATION

Motor Vehicle Administration/Maryland Highway Safety Office Services Contract

Contract ID: Maryland Strategic Highway Safety Plan; MHSO-001-09A; ADPICS # J04B7400027

Contract Description: RETROACTIVE - Task-order based contract to provide support for the involvement of existing programs and guidance in the development of new programs associated with the Maryland Strategic Highway Safety Plan (SHSP).

Award: Leidos, Inc.

Reston, VA (Local office in Gaithersburg, MD)

Term: 12/7/2016 – 7/31/2017 (Retroactive)

8/1/2017 – 7/31/2018 (Proactive)

Amount: \$112,650 (8 Months, Retroactive)

\$200,000 (12 Months, Proactive) \$312,650 Total (1 Year, 8 Months)

Procurement Method: Sole Source

MBE Participation: 25%

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: Request for approval of a retroactive Sole Source contract to continue to provide services in support of the Maryland Strategic Highway Safety Plan.

Leidos, Inc. has been providing the Maryland Department of Transportation's Motor Vehicle Administration's (MVA), Maryland Highway Safety Office (MHSO) with project management, production coordination, and quality control and assurances for all tasks and services assigned to support the Strategic Highway Safety Plan (SHSP). Other services provided include working with various agencies, collaborating with the Executive Committee, Emphasis Area Team Leaders, Community Traffic Safety Program Coordinator and other Maryland highway safety stakeholders.



DBM 7B

3-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

It was discovered that the contract with Leidos, Inc. expired on December 6, 2016. Leidos has been providing services since this time, and currently there are three open task orders, which have not yet been completed. MVA is requesting retroactive approval for those eight months of services, equating to \$112,650, of which \$51,000 has been paid to the vendor. In addition, MVA is proactively requesting approval of an additional year to continue services essential in maintaining compliance with Federal regulations during the time needed to award and transition to the replacement contract currently in the pre-advertisement phase. The new contract is expected to be awarded prior to July 2018.

The contract provides for the redevelopment and implementation of the Maryland Strategic Safety Plan (SHSP), which is dedicated to saving lives and preventing injuries by reducing the number and severity of motor vehicle crashes through the administration of a comprehensive and effective network of traffic safety programs in Maryland. The SHSP is a highway safety strategy and action plan required to be developed by all states and approved by the U.S. Department of Transportation.

The SHSP is a major component and requirement under the Moving Ahead for Progress in the 21st Century Act to receive core Federal transportation aid. States must develop, implement, evaluate, and update an SHSP every five years that identifies and analyzes highway safety problems and improvement opportunities on all public roads.

The SHSP is a data-driven, multi-year comprehensive plan that establishes statewide goals, objectives, and key emphasis areas and integrates the four E's of highway safety: engineering, education, enforcement, and emergency medical services. The SHSP identifies a state's key safety needs and guides investment decisions in strategies and countermeasures with the most potential to save lives and prevent injuries.

Maryland has developed and implemented three SHSPs since 2003. Each has been connected to Federal legislation and has focused on the State's needs at that time. All traffic safety documents in the State of Maryland conform to the SHSP emphasis area fatality and serious injury goals.

It is in the State's best interest to approve the Sole Source contract to ensure continuity of these services and the associated safety programs; completion of the three open task-orders; and to allow knowledge transfer to a new vendor after the new procurement has been completed.



DBM 8B

3-S. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)

Fund Source: 100% Special (Transportation Trust Fund)

Appropriation Code: J04E0004

Resident Business: Yes

MD Tax Clearance: 17-1297-1111

Retroactive approval requested pursuant to 11-204(c) State Finance & DBM Remarks: Procurement Article. DBM has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED DISAPPROVED **DEFERRED**

WITHDRAWN

WITH DISCUSSION



DBM 9B

Contact: Bruce Michael 410-260-8627 bruce.michael@maryland.gov

4-S. DEPARTMENT OF NATURAL RESOURCES

Resource Assessment Service/Power Plant Assessment Division Services Contract

Contract ID: Technical Assistance in Electrical Generation and Transmission Sciences; ADPICS # K00B8400005/K00B8400006/K00B8400007

Contract Description: Provide technical assistance in the area of Electrical Generation and Transmission Sciences as it relates to the siting, licensing, and operation of electric power plants and ancillary facilities including solid waste disposal sites and transmission lines within or affecting Maryland.

Awards:

Functional Areas A, E, & F	Functional Areas B & D	Functional Area C
Environmental Resources Management (ERM), Inc.	Versar, Inc.	AKRF, Inc.
Annapolis, MD	Columbia, MD	Hanover, MD

Term: 8/17/2017 (or earlier upon BPW approval) -6/30/2022

Amount: \$4,857,499 NTE (ERM, Inc.)

\$4,857,499 NTE (Versar, Inc.) \$ 285,000 NTE (AKRF, Inc.)

\$9,999,998 NTE Grand Total (4 Years, 11 Months)

Procurement Method: Competitive Sealed Proposals

Proposals: See page 12B

MBE Participation: 10% (Functional Areas A & B); 30% (Functional Areas C - F) (See

Requesting Agency Remarks)

Performance Security: None

Incumbents:

Environmental Resources Management (ERM), Inc., Annapolis, MD Versar, Inc., Columbia, MD



DBM 10B

4-S. DEPARTMENT OF NATURAL RESOURCES (cont'd)

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 265 prospective vendors, 96 of which are Maryland firms, and included 123 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Eight proposals from four offerors were received in response to the RFP; however, one proposal from one offeror was determined not to be reasonably susceptible of being selected for award. Per the RFP, offerors could submit proposals for one or more up to all of the Functional Areas that are as follows:

- Functional Area A Environmental Engineering Services;
- Functional Area B Biological Sciences Services;
- Functional Area C Maryland Biological Stream Survey;
- Functional Area D Power Plant Research Program (PPRP) Radiological Monitoring and Analysis Services;
- Functional Area E Coal Combustion Byproducts; and
- Functional Area F Long-term Cumulative Impacts Evaluation, Monitoring and Compliance.

For five of the six Functional Areas only one proposal was received. It was determined that the proposals were reasonably susceptible for of being selected for award. The offerors were determined to be responsible; the financial offers were considered fair and reasonable; and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, awards are recommended to Environmental Resources Management, Inc. for Functional Areas A, E and F and Versar, Inc., for Functional Areas B and D.

For Functional Area C, AKRF, Inc. was ranked overall #1 with the higher ranked technical offer and the lower price; therefore, award is recommended to AKRF, Inc. as having the more advantageous offer to the State.

In order for a company to build a power plant or transmission line greater than 69kV in Maryland, a Certificate of Public Convenience and Necessity (CPCN) must be obtained from the Maryland Public Service Commission (PSC). As part of this licensing process, applicants must address a full range of environmental, engineering, socioeconomic, planning, and cost issues. The Power Plant Siting Act of 1971, augmented by the Electric Utility Industry Restructuring Act of 1999, provides a consolidated State review of CPCN applications in Maryland. The DNR Power Plant Assessment Division, and the program which it administers, the Power Plant Research Program (PPRP), is responsible for managing an objective and comprehensive review and bringing to the PSC a consolidated set of licensing recommendations based on sound science. This is the only process within the State regulatory framework that allows a comprehensive review of all electric power issues, with the goal of balancing the tradeoffs required to provide needed electrical power at a reasonable cost while protecting the State's valuable natural resources.



DBM 11B

4-S. DEPARTMENT OF NATURAL RESOURCES (cont'd)

The majority of DNR PPRP projects are performed by contracted scientists and engineers working on task-based assignments under major long term contracts with PPRP. PPRP has a small number of highly qualified State staff members who are expected to utilize these contracts for a wide variety of expert technical assistance. This organizational model has been successfully applied for more than 30 years and provides the required flexibility and technical expertise the State requires in order to respond to diverse and evolving power plant related issues.

DNR PPRP relies on contractor support in four, primary technical areas: environmental engineering, biological sciences, atmospheric sciences, and socioeconomics. The contractors supporting in these areas are retained to provide continuing consultation on matters related to power plant generation and transmission facilities issues and are termed "Integrators". Issues identified by DNR PPRP and evaluated by consulting Integrators provide information for various design processes related to power plant siting and impact issues. The results form the basis for recommendations to pertinent State regulatory bodies, including the Maryland Department of the Environment and the PSC. Within Functional Areas A and B, contractors are unable to work for energy generation companies or utilities that operate in Maryland; otherwise, there could be a potential conflict of interest. Therefore, only one contractor in each Functional Area has consistently provided these services for the State.

The contract duration is five years because the issues facing the electric power industry in Maryland cross multi-years and necessitate multi-year technical assessments to guide the resolution. Long-term availability of Integrator technical expertise is required in order for DNR PPRP to fulfill its legislative mandate of providing long range planning, licensing, and environmental and air impact assessments of proposed and existing power facilities.

A 10% MBE participation goal was established for Functional Areas A and B due to the highly specialized nature of the work to be performed. In addition, a 1% VSBE participation goal was established for Functional Area B.

Fund Source: 100% Special (Environmental Trust Fund)

Appropriation Code: K00A1205

Resident Businesses: Yes

MD Tax Clearances: 17-1479-1111 (ERM, Inc.)

17-1480-1111 (Versar, Inc.) 17-1481-0000 (AKRF, Inc.)



DBM 12B

4-S. DEPARTMENT OF NATURAL RESOURCES (cont'd)

Proposals: (cont'd)

Offerors	Technical Ranking	Financial Proposals/ Ranking	Overall Ranking
Functional Area A*	Running	Rumming	Rumming
Environmental Resources Management (ERM), Inc. Annapolis, MD	1	\$796,207 (1)	1
Functional Area B*			
Versar, Inc. Columbia, MD	1	\$699,800 (1)	1
Functional Area C			
AKRF, Inc. Hanover, MD	1	\$284,729 (1)	1
Versar, Inc. Columbia, MD	2	\$286,118 (2)	2
Functional Area D*			
Versar, Inc. Columbia, MD	1	\$639,847 (1)	1
Functional Area E*			
Environmental Resources Management (ERM), Inc. Annapolis, MD	1	\$222,752 (1)	1
Functional Area F*			
Environmental Resources Management (ERM), Inc. Annapolis, MD	1	\$345,541 (1)	1

Note: *Only One Proposal was received for Functional Areas A, B, D, E, and F.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 13B

Contact: Rodney Hargraves 443-681-3802 Rodney.Hargraves@maryland.gov

5-S. MARYLAND DEPARTMENT OF HEALTH

Laboratories Administration Services Contract

REVISED

Contract ID: Courier Services; OPASS 18-17247; ADPICS # M00B8400149

Contract Description: Provide daily scheduled pickup, transport and delivery of laboratory coolers, specimens, supplies, samples and mail between 1770 Ashland Avenue in Baltimore and the local health departments and clinics throughout the State.

Award: Rapid Response Delivery

Baltimore, MD

Term: 8/17/2017 (or earlier upon BPW approval) – 7/31/2022

Amount: \$1,443,300 (Approx. 5 Years)

Procurement Method: Competitive Sealed Bidding

Bids:

Bidders	Bids
Rapid Response Delivery Baltimore, MD	\$1,443,300
Night & Day Logistics Glen Burnie, MD	\$1,558,641
Stat Courier Lake St. Louis, MO	\$2,035,185
Deluxe Delivery Systems Inc. Washington, DC	\$2,442,332
Runners Inc. Gaithersburg, MD	\$2,701,276

MBE Participation: None (see Requesting Agency Remarks)

Performance Security: None

Incumbent: Same



DBM 14B



5-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Requesting Agency Remarks: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 12 prospective vendors, 11 of which are Maryland firms, and included seven MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Eight bids were received in response to the IFB; however, three bidders were determined not to be responsible as their bids did not meet the minimum qualifications. Rapid Response Delivery submitted the lowest responsive bid and was determined to be a responsible bidder. Its bid met the technical requirements set forth in the IFB. Therefore, award is recommended to Rapid Response Delivery.

The Laboratories Administration's contract for Courier Services is crucial to the Maryland Department of Health's core mission. This contract provides courier services for the pickup, transport, and delivery of time-sensitive human diagnostic specimens (outbreak investigations, influenza and Zika specimens, West-Nile, etc.), environmental samples (well water, beach water, drinking water, and shellfish water, etc.), animals for rabies testing, and newborn baby screening bloodspots. Pickup, transport, and delivery take place between the Central Laboratory, and other Maryland health departments and clinics throughout the State of Maryland. The contractor delivers back to the counties' health department laboratory test results and will also deliver supplies for specimen collections.

The contractor begins each day's run by picking up from the Central Laboratory supplies, specimen collection containers, supporting data and mail which is delivered to Maryland health departments and clinics. The contractor stops at each site on the schedule to drop off anything designated for that clinic and to collect items to be returned to the Central Laboratory.

This is an indefinite quantity contract with firm fixed unit prices. The total contract amount is based upon historic usage and formulated as part of the model in the bid price. The actual amount paid to the contractor will be calculated using the firm fixed unit prices specified on the bid sheet for the price per day for pickups and the actual number of days pickups were performed by the contractor.

No MBE or VSBE participation goals were established for this contract based upon the limited subcontracting opportunities within the scope of services.

Fund Source:100% GeneralApprop. Code:M00J0201Resident Business:YesMD Tax Clearance:17-0456-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 15B

Contact: Cheri Porcelli 410-543-4014 Cheri.porcelli@maryland.gov

6-S. MARYLAND DEPARTMENT OF HEALTH

Services Contract

Contract ID: Non-Emergency Ambulance Transportation Services for Deer's Head Hospital Center; MDH/OPASS #18-17531; ADPICS # M00B8400098

Contract Description: Provide non-emergency ambulance transportation services for the patients/residents of Deer's Head Hospital Center.

Awards:

LifeStar Response of MD, East Coast Ambulance

Inc. Service, LLC Baltimore, MD Salisbury, MD

Term: 9/7/2017 - 9/6/2022

Amount: \$915,187 NTE (5 Years)

Procurement Method: Competitive Sealed Bidding

Bids:

Bidders	Bids
LifeStar Response of MD, Inc. Baltimore, MD	\$600,520
East Coast Ambulance Service, LLC Salisbury, MD	\$915,187

MBE Participation: None (Single Element of Work)

Performance Security: N/A

Incumbents:

LifeStar Response of MD., Hart To Heart Ambulance

Inc. Services, Inc. Baltimore, MD Forest Hill, MD

Requesting Agency Remarks: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to three prospective vendors, all of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.



DBM 16B

6-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Two bids were received in response to the IFB, both were determined to be responsive. Per the IFB, multiple awards could be award for this contract; therefore, awards are recommended to LifeStar Response of MD., Inc. and East Coast Ambulance Service, LLC. The services will be provided based upon the right of first refusal by the lower priced bidder, LifeStar Response of MD, Inc.

The "Notice to Vendors" form was sent to the vendors directly solicited to ascertain the reasons for their "No-Bid" responses. Both potential vendors indicated that they would not be able to service the facility in a timely manner due to their location. Also note that one incumbent did not respond to the IFB due to the fact that it no longer provides services in the area.

Deer's Head Hospital Center (DHHC) is located in Salisbury, Maryland. DHHC is a chronic care hospital licensed and accredited for the treatment and rehabilitation of the chronically ill. DHHC includes an inpatient chronic disease/acute care hospital, a nursing home unit, an outpatient renal dialysis unit and an outpatient physical/occupational therapy unit. DHHC's current census is composed of 6 chronically ill patients, 45 nursing home residents on an inpatient (residential) basis and approximately 56 patients on an outpatient service basis. DHHC anticipates that the census will increase later in FY2018 after completion of various construction projects.

These contracts will provide the necessary transportation for DHHC's patient/residents to receive any outside, non-emergency medical care as required by each patient's care plan. These contracts will help provide efficient and effective medical care for DHHC patient/residents.

This is a fixed unit price indefinite quantity contract. The bid amount is based upon a model of historic data for an estimated number of fixed charges per trip and an estimated amount of mileage at a fixed rate. The contractor(s) will only be paid for the actual number of trips during the term of the contract, at the fixed rates. DHHC does not guarantee any minimum or maximum number, type, or length of trips for either contractor.

Fund Source:100% GeneralAppropriation Code:M00I0401Resident Businesses:Yes for both

MD Tax Clearances: 17-1231-0111 (LifeStar Response of MD, Inc.)

17-1230-0000 (East Coast Ambulance Service, LLC)

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED)

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 17B

Contact: Nevis Smith 410-767-5178 Nevis.smith@maryland.gov

7-S. MARYLAND DEPARTMENT OF HEALTH

Office of Systems/Operations & Pharmacy Services Contract

Contract ID: Scanning Services for Claims Processing and Recoveries; OPASS; ADPICS # M00B8400209

Contract Description: Scan documents for storage and retrieval, with information being sent to the Maryland Medicaid Information System (MMIS) and/or a retrievable Cloud Storage.

Award: iScan, A Division of Humanim, Inc.

Columbia, MD

Term: 8/17/2017 (or earlier upon BPW approval) – 7/31/2018

Amount: \$518,851 (1 Year)

Procurement Method: Preferred Provider

Proposals: N/A

MBE Participation: None (Single Scope of Work)

Performance Security: N/A

Incumbent: Same

Requesting Agency Remarks: The Medical Care Programs (MCP) Office of Systems, Operations and Pharmacy (the Department) must have their documents scanned for retrieval and storage purposes. iScan, a Division of Humanim, Inc., will scan, save and provide the Department access to records that must be kept for specific periods of time, without keeping the paper documents on site. By having the vendor handle this contract it relieves the Department of the responsibility of machine maintenance and supplies. In addition, the Department has not been able to hire enough staff to do this type of work on its own.

The contractor will scan: (1) current claims/attachments to The Cloud Storage that will contain OCR image retrieval abilities and or a database of the index information; however, the image files shall be able to be searched and retrieved using standard SpringCM tools with the ability to search Cloud storage with multiple documents under one index number for storage and retrieval; and (2) closed recoveries files for retrievable documents for storage and easy access to client data.



DBM 18B

7-S. MARYLAND DEPARTMENT OF HEALTH (cont'd)

In accordance with COMAR 21.11.05.04, on March 18, 2017, the Pricing and Selection Committee for the Employment Works Program certified the prices for this contract as fair market at a not-to-exceed value of \$518,851 for providing optical scanning services.

Fund Source: 75% Federal; 25% General

Appropriation Code: M00Q0103

Resident Business: Yes

MD Tax Clearance: 17-1524-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 19B

Contact: Sandy Johnson 410-767-7408 Sandy.johnson@maryland.gov

8-S. MARYLAND DEPARTMENT OF HUMAN RESOURCES

Maryland Legal Services Program Services Contract

Contract ID: Legal Representation for Adults involved in Adult Protective Services (APS) Guardianship Hearings & Adult Public Guardianship Review Board (APGRB) Proceedings; ADPICS # N00B8400072

Contract Description: Multiple contract awards to provide legal representation for adults involved in APS/APGRB related cases.

Awards: See page 22B

Term: 9/1/2017 – 8/31/2020

Amount: \$3,411,603 (3 Years; Base Term)

\$1,137,201 (1 Year, Renewal Option #1) \$1,137,201 (1 Year, Renewal Option #2)

\$5,686,005 Total (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals: See page 25B

MBE Participation: One of 9 Awardees is a Maryland Certified MBE

(No Subcontracting Goal)

Performance Security: None

Incumbents: See page 22B

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 153 prospective vendors, 115 of which are Maryland firms, and included 16 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.



DBM 20B

8-S. MARYLAND DEPARTMENT OF HUMAN RESOURCES (cont'd)

A total of 45 proposals from 10 offerors were received in response to the RFP. The number of proposals received per jurisdiction are as follows: Baltimore City and Baltimore County received five proposals each; Howard County received three; Caroline, Carroll, Charles, Dorchester, Kent, Queen Anne's, St. Mary's, Somerset, Talbot, Wicomico, and Worcester Counties received two proposals each; and Alleghany, Anne Arundel, Calvert, Cecil, Frederick, Garrett, Harford, Montgomery, Prince George's, and Washington Counties received only one proposal each. An additional proposal for existing cases only in Baltimore City was received, but did not receive an award.

The RFP allowed offerors to submit one proposal for more than one jurisdiction; however, awards would be made by jurisdiction and technical and financial proposals were reviewed by jurisdiction. For purposes of continuity of representation, the RFP allowed preference to be given to offerors currently providing representation that wish to keep their current caseload, but do not wish to take on new cases, or were not recommended for award of a new contract, provided that it is determined in the best interest of and most advantageous to the State.

Nine awards are being recommended to the offerors deemed most advantageous to the State, considering both technical and financial factors. Technical and financial factors were given equal weight in the overall award determination.

The incumbents for the jurisdictions that only received one proposal were surveyed to determine why they did not submit a proposal for the new RFP. Several incumbent offerors that previously submitted proposals in these jurisdictions no longer want to provide the services, one incumbent offeror no longer wants to do business with the State, and another incumbent offeror was not receiving enough cases in the county to continue to provide the services for that jurisdiction. If these services were provided under the Court Appointed Attorney Program, the State would pay more per case per client than the single proposals received in these jurisdictions; therefore, the prices per case in these jurisdictions were determined to be fair and reasonable.

DHR is statutorily mandated to ensure the provision of quality legal representation to indigent adults involved in APS/APGRB proceedings statewide, and must compensate Contractor Attorneys for the representation of the alleged disabled individuals when the services are the responsibility of the Local Department of Social Services or Department of Aging. (See §13-705, and §13-709 Estates and Trusts Article, and §14-404, Family Law Article, Annotated Code of Maryland).

No MBE participation goal was established for these contracts based upon the determination there were no subcontracting opportunities available for legal representation services. However, minority businesses were encouraged to respond to the solicitation as prime contractors.



DBM 21B

8-S. MARYLAND DEPARTMENT OF HUMAN RESOURCES (cont'd)

During the advertising period, one prospective offeror protested the RFP regarding the Department's decision that the use of "of counsel" attorneys or relationships to be a form of subcontracting. The protest was denied by DHR and no further action was taken by the protestor.

Fund Source: 100% General

Appropriation Code: N00A0104

Resident Businesses: Yes for all

MD Tax Clearances: See page 22B

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 22B

8-S. MARYLAND DEPARTMENT OF HUMAN RESOURCES (cont'd)

Awards (cont'd):

Provider/Tax Clearance #	Jurisdictions	FLFUP Base (1 st Year)	FLFUP Base (2 nd Year)	FLFUP Base (3 rd Year)	FLFUP Renewal Opt. #1 (1 Year)	FLFUP Renewal Opt. #2 (1 Year)
OS/MLSP-18-100 The Mahasa Law Firm, LLC Andre Mahasa Baltimore, MD MD Tax Clearance # 17-1850-0000	Baltimore City∆	\$600	\$600	\$600	\$680	\$680
OS/MLSP-18-101 Grimes Legal Group, LLC Meisha Grimes Baltimore, MD MD Tax Clearance # 17-1920-0001	Baltimore County*	\$600	\$610	\$625	\$630	\$630
* Incumbent - New and E. OS/MLSP-18-102 Maryland Volunteer Lawyers Service Janet Fedder Baltimore, MD MD Tax Clearance # 17-1849-0110 * Incumbent - New and E.	Baltimore City* Baltimore County*	\$831	\$831	\$831	\$851	\$851
OS/MLSP-18-103 Drechsler, Larkin & Walters, P.C. Brooke Fermaint Baltimore, MD MD Tax Clearance # 17-1847-0111 \[\Delta \text{New Contract Award} \]	Baltimore CityΔ Baltimore CountyΔ	\$1077	\$1077	\$1077	\$1077	\$1077



DBM 23B

8-S. MARYLAND DEPARTMENT OF HUMAN RESOURCES (cont'd)

Awards (cont'd):

OS/MLSP-18-104 Jennings A Treff Sharon Jennings Denton, MD MD Tax Clearance #17-1848-0111 Δ New Contract Award OS/MLSP-18-105 Joshua Brewster Joshua S. Brewster Leonardtown, MD MD Tax Clearance #17-1851-0000 St. Mary's County∆ St. Mary's St. Mary's County∆ St. Mary's St. Mary's County∆ St. Mary's St. Mar	Provider/Tax Clearance #	Jurisdictions	FLFUP Base (1 st Year)	FLFUP Base (2 nd Year)	FLFUP Base (3 rd Year)	FLFUP Renewal Opt. #1 (1 Year)	FLFUP Renewal Opt. #2 (1 Year)
OS/MLSP-18-105	Jennings & Treff Sharon Jennings Denton, MD MD Tax Clearance # 17-1848-0111	Queen Anne's					
Joshua Brewster Joshua S. Brewster Leonardtown, MD MD Tax Clearance #17-1851-0000 St. Mary's CountyΔ		Calmont					
OS/MLSP-18-106 Baltimore \$850 \$850 \$890 \$890 Barrett King Carroll \$890 \$890 \$900 \$900 BIlicott City, MD MD Tax Clearance Howard \$700 \$700 \$725 \$725 MD Tax CountyΔ CountyΔ \$700 \$700 \$725 \$725 A New Contract Award CountyΔ Caroline The Law Firm of County* Sharon M. Dorchester Dorchester Dorchester Donahue County* \$585 \$585 \$585 MD Tax Talbot County* \$585 \$585 \$585 Clearance County* Wicomico County* \$585 \$585 \$585	Joshua Brewster Joshua S. Brewster Leonardtown, MD MD Tax Clearance	County∆ Charles County∆ St. Mary's	\$1300	\$1300	\$1300	\$1400	\$1400
King Hall, LLC City∆ \$850 \$850 \$890 \$890 Barrett King Carroll \$890 \$890 \$900 \$900 MD Tax Clearance Howard \$700 \$700 \$725 \$725 # 17-1844-0111 County∆ \$700 \$700 \$725 \$725 Δ New Contract Award County∆ Caroline County* \$700 \$700 \$725 \$725 The Law Firm of Sharon M. Dorchester Dorchester County* \$700						Γ	
Ellicott City, MD MD Tax Clearance Howard S700 \$700 \$700 \$725 \$725			\$850	\$850	\$850	\$890	\$890
$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$	<u> </u>		\$890	\$890	\$890	\$900	\$900
OS/MLSP-18-107 The Law Firm of County* Sharon M. Dorchester Donahue Somerset Ocean City, MD MD Tax Clearance County* # 17-1914-0111 OS/MLSP-18-107 Caroline County* Sharon M. Dorchester County* Somerset County* \$585 \$585 \$585 \$585 \$585 \$585	MD Tax Clearance	Howard	\$700	\$700	\$700	\$725	\$725
The Law Firm of Sharon M. Dorchester Donahue Somerset Ocean City, MD MD Tax Clearance # 17-1914-0111 Wicomico County* Worcester				ľ			
* Incumbent - New and Existing Cases	The Law Firm of Sharon M. Donahue Sharon Donahue Ocean City, MD MD Tax Clearance # 17-1914-0111	County* Dorchester County* Somerset County* Talbot County* Wicomico County* Worcester County*	\$585	\$585	\$585	\$585	\$585



DBM 24B

8-S. MARYLAND DEPARTMENT OF HUMAN RESOURCES (cont'd)

Awards (cont'd):

Provider/Tax Clearance #	Jurisdictions	FLFUP Base (1 st Year)	FLFUP Base (2 nd Year)	FLFUP Base (3 rd Year)	FLFUP Renewal Opt. #1 (1 Year)	FLFUP Renewal Opt. #2 (1 Year)
OS/MLSP-18-108 Skolnick Law	Allegany County*	\$1000	\$1000	\$1000	\$1000	\$1000
Firm, P.C. Bowie, MD Jayne Moreland	Anne Arundel County*	\$700	\$700	\$700	\$600	\$600
MD Tax Clearance #	Cecil County*	\$1000	\$1000	\$1000	\$1000	\$1000
17-18460111	Charles County ^	\$800	\$800	\$800	\$900	\$900
	Frederick County*	\$800	\$800	\$800	\$700	\$700
	Garrett County*	\$1100	\$1100	\$1100	\$1100	\$1100
	Harford County*	\$800	\$800	\$800	\$700	\$700
	Montgomery County∆	\$800	\$700	\$600	\$600	\$600
	Prince George's County*	\$600	\$600	\$600	\$600	\$600
* Incumbent - New and	Washington CountyΔ	\$750	\$750	\$750	\$750	\$750



DBM 25B

8-S. MARYLAND DEPARTMENT OF HUMAN RESOURCES (cont'd)

Proposals (cont'd):

Offerors	Jurisdiction	Technical Rank	Financial Rank	5-Yr. Average FLFUP per Client per Contract Year	Overall Rank
Skolnick Law Firm, P.C. Bowie, MD	Allegany•	1	1	\$1000	1*
Skolnick Law Firm, P.C. Bowie, MD	Anne Arundel•	1	1	\$660	1*
Maryland Volunteer Lawyers Services Baltimore, MD	Baltimore City	2	3	\$839	1*
Drechsler, Larkin & Walters P.C. Baltimore, MD	Baltimore City	1	5	\$1,077	2*
King Hall, LLC Ellicott City, MD	Baltimore City	3	4	\$866	3*
The Mahasa Law Firm, LLC Baltimore, MD	Baltimore City	4	1	\$656	4*
Skolnick Law Firm, P.C Bowie, MD	Baltimore City	5	2	\$660	5
Grimes Legal Group, LLC Baltimore, MD	Baltimore County	1	1	619	1*
Maryland Volunteer Lawyers Services Baltimore, MD	Baltimore County	3	4	839	2*
Drechsler, Larkin & Walters, PC Baltimore, MD	Baltimore County	2	5	1077	3*
King Hall, LLC Ellicott City, MD	Baltimore County	4	3	826	4
Skolnick Law Firm P.C Bowie, MD	Baltimore County	5	2	660	5
Joshua S. Brewster Leonardtown, MD	Calvert•	1	1	\$1340	1*



DBM 26B

8-S. MARYLAND DEPARTMENT OF HUMAN RESOURCES (cont'd)

Proposals (cont'd):

Offerors	Jurisdiction	Technical Rank	Financial Rank	5-Yr. Average FLFUP per Client per Contract Year	Overall Rank
The Law Firm of Sharon M. Donahue, P.A.	Caroline	1	1	\$585	1*
Ocean City, MD Jennings & Treff Partnership Denton, MD	Caroline	2	2	\$716	2
King Hall, LLC Ellicott City, MD	Carroll	1	2	\$870	1*
Skolnick Law Firm, P.C. Bowie, MD	Carroll	2	1	\$660	2
Skolnick Law Firm, P.C. Bowie, MD	Cecil•	1	1	\$1000	1*
Joshua Brewster Leonardtown, MD	Charles	1	2	\$1340	1*
Skolnick Law Firm, P.C.** Bowie, MD	Charles	2	1	\$840	2
The Law Firm of Sharon M. Donahue, P.C. Ocean City, MD	Dorchester	1	1	\$585	1*
Jennings & Treff Partnership Denton, MD	Dorchester	2	2	\$716	2
Skolnick Law Firm, P.C. Bowie, MD	Frederick•	1	1	\$760	1*
Skolnick Law Firm, P.C. Bowie, MD	Garrett•	1	1	\$1100	1*
Skolnick Law Firm, P.C. Bowie, MD	Harford•	1	1	\$760	1*
King Hall, LLC Ellicott City, MD	Howard	1	2	\$710	1*
Skolnick Law Firm, P.C. Bowie, MD	Howard	2	1	\$660	2
John Markus Elkridge, MD	Howard	3	3	\$875	3



DBM 27B

8-S. MARYLAND DEPARTMENT OF HUMAN RESOURCES (cont'd)

Proposals (cont'd):

Offerors	Jurisdiction	Technical Rank	Financial Rank	5-Yr. Average FLFUP per Client per Contract Year	Overall Rank
Jennings & Treff Partnership Denton, MD	Kent	1	1	\$716	1*
Skolnick Law Firm, P.C. Bowie, MD	Kent	2	2	\$840	2
Skolnick Law Firm, P.C. Bowie, MD	Montgomery•	1	1	\$660	1*
Skolnick Law Firm, P.C. Bowie, MD	Prince George's•	1	1	\$600	1*
Jennings & Treff Partnership Denton, MD	Queen Anne's	1	1	\$716	1*
Skolnick Law Firm, P.C. Bowie, MD	Queen Anne's	2	2	\$940	2
Joshua Brewster Leonardtown, MD	St. Mary's	1	2	\$1340	1*
Skolnick Law Firm, P.C. Bowie, MD	St. Mary's	2	1	\$890	2
The Law Firm of Sharon M. Donahue, P.C. Ocean City, MD	Somerset	1	1	\$585	1*
Jennings & Treff Partnership Denton, MD	Somerset	2	2	\$716	2
The Law Firm of Sharon M. Donahue, P.C. Ocean City, MD	Talbot	1	1	\$585	1*
Jennings & Treff Partnership Denton, MD	Talbot	2	2	\$716	2



DBM 28B

8-S. MARYLAND DEPARTMENT OF HUMAN RESOURCES (cont'd)

Proposals (cont'd):

Offerors Skolnick Law Firm, P.C.	Jurisdiction Washington•	Technical Rank	Financial Rank	5-Yr. Average FLFUP per Client per Contract Year	Overall Rank
Bowie, MD	.,	_	_	4.00	_
The Law Firm of Sharon M. Donahue, P.C. Ocean City, MD	Wicomico	1	1	\$585	1*
Jennings & Treff Partnership Denton, MD	Wicomico	2	2	\$716	2
The Law Firm of Sharon M. Donahue, P.C. Ocean City, MD	Worcester	1	1	\$585	1*
Jennings & Treff Partnership Denton, MD	Worcester	2	2	\$716	2

Note: * Awardee

Single Proposal for existing cases only:

Offerors	Jurisdiction	Technical Rank	Financial Rank	5-Yr. Average FLFUP per Client per Contract Year	Overall Rank
Law Offices of Sheryl Snee, Inc. Columbia, MD	Baltimore City	N/A	NA	\$535	No Award

[^] Incumbent Offeror permitted to keep their existing cases although they were not awarded the proposed jurisdiction

[•] Only one proposal received in this region.



DBM 29B

Contact: Kristy Michel 410-767-0011 kristy.michel@maryland.gov

9-S. MARYLAND STATE DEPARTMENT OF EDUCATION

Juvenile Services Education System Services Contract

Contract ID: Substitute Teaching Services for Juvenile Services Education System; ADPICS # R00B8400001

Contract Description: Provide substitute teaching services for the Juvenile Services Education System (JSES) that operates schools in the 13 Department of Juvenile Services (DJS) detention and commitment facilities in Maryland.

Awards: Delta-T Group Maryland, Inc. Abacus Corporation

Columbia, MD Baltimore, MD

Term: 8/21/2017 (or earlier upon BPW approval) – 7/31/2020

Amount: \$300,000 NTE (Approx. 3 Years)

Procurement Method: Competitive Sealed Bidding

Bids:

Bidders	Total Bid Price
Delta-T Group Maryland, Inc. Columbia, MD	\$841,475
Abacus Corporation Baltimore, MD	\$1,151,062

MBE Participation: 7% (see Requesting Agency Remarks)

Performance Security: None

Incumbent: None

Requesting Agency Remarks: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 26 prospective vendors, 24 of which are Maryland firms, and included 17 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.



DBM 30B

9-S. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Four bids were received in response to the IFB; however, two bids were determined not to be responsive because they did not meet the minimum requirements. Delta-T Group Maryland, Inc. and the Abacus Corporation submitted responsive bids and were determined to be responsible bidders. Their bids met the technical requirements set forth in the IFB. The IFB allowed for multiple awards; therefore, awards are recommended to both Delta-T Group Maryland, Inc. and Abacus Corporation. The services will be provided based upon the right of first refusal per region by the lower priced bidder, Delta-T Group Maryland, Inc.

These contracts provide substitute teaching services to all of the JSES locations Statewide during the three-year contract period. The State has an obligation to provide education to youth who are detained or committed by the DJS. MSDE is the agency that provides year-round education services to these youth through its JSES program. A substitute pool of teachers will allow the required educational services to continue to be provided if JSES teachers are absent due to illness or other reasons, or if teacher positions are temporarily vacant.

JSES students receive core instruction in Mathematics, Language Arts, Social Studies, and Science. Career Technology Education courses are offered including: Office Systems Management, Personal Finance, C-Tech, Career Research & Development, and ServSafe Food Protection Certification. Other programs include: School Library Media services, Special Education services, and General Equivalency Diploma preparation.

Approximately 550 youth are educated each weekday at the 13 DJS facilities Statewide with a total of 4,348 students educated throughout FY2016. There are 100 teacher positions in JSES, and it is important to keep these roles consistently filled to the fullest extent possible. It is particularly important in ensuring that Special Education students are receiving the services they need in an appropriate and timely manner according to State and Federal laws and regulations.

The *Award Amount* and the *Bid Amounts* shown above are different. The *Bid Amounts* were based upon a pricing model for providing services every day of the "school year" per region. The *Award Amount* is based upon the agency's budget for these services.

A 7% MBE participation goal was established for this contract based upon the limited number of subcontracting opportunities available. No VSBE participation goal was established for this contract.



DBM 31B

MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd) 9-S.

Fund Source: 100% General

Appropriation Code: R00A01.15

Yes for both Resident Businesses:

MD Tax Clearances: 17-1390-0111 (Delta-T Group Maryland, Inc.)

17-1389-1111 (Abacus Corporation)

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 32B

Contact: Patrick Whang 443-769-1020 pwhang@maryland529.org

10-S. MARYLAND 529

Actuarial Services for Maryland Prepaid College Trust Services Contract

Contract ID: Actuarial Services for Maryland Prepaid College Trust; ADPICS # R60B8400001

Contract Description: Provide actuarial services for the Maryland Prepaid College Trust

(MPCT).

Award: Gabriel, Roeder, Smith & Company

Chicago, IL

Term: 8/17/2017 (or earlier upon BPW approval) -7/31/2018

(w/2 two-year renewal options)

Amount: \$ 71,000 (1 Year, Base Contract)

\$169,000 (2 Years, 1st Renewal Option) \$178,000 (2 Years, 2nd Renewal Option)

\$418.000 Total (5 Years)

Procurement Method: Competitive Sealed Proposals

Proposals: Only One Proposal Received

MBE Participation: None (Single Scope of Work)

Performance Security: None

Incumbent: Same

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to five prospective vendors, three of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the offeror was determined to be responsible, and the financial offer was considered to be fair and reasonable based upon the price being \$2,000 lower than the current contract. It was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Gabriel, Roeder, Smith & Company, the sole offeror and incumbent.



DBM 33B

10-S. MARYLAND 529 (cont'd)

Prospective vendors were surveyed as to why they did not submit proposals. Responses to the inquiry included: focus is on private sector plans, specifically multiemployer benefit plans and the firm no longer works with public sector plans; the bonding/insurance requirements were too restrictive; other commitments preclude the firm's participation at this time and that time allotted for completion of the proposal is insufficient. The RFP was advertised for 30 days and the firm who responded that the time allotted to complete the proposal was insufficient did not submit an extension request.

As per the Maryland Education Code Ann. § 18-1903 (b) "The purpose of the Trust is to provide: (1) A means for payment of the cost of tuition in advance of enrollment at an eligible institution of higher education; and (2) An assurance to a beneficiary who enrolls at an eligible institution of higher education that the Board shall make every effort to invest the advance payments so that the prepaid contract will cover the average in-State tuition costs at public institutions of higher education in the State at the time that the benefits are exercised.

This contract will provide actuarial services for the MPCT program to include the annual preparation of an actuarial study and develop annual pricing models along with conducting experience studies. Given that a Section 529 prepaid tuition program has certain unique characteristics, a contract with an actuary who is knowledgeable in all phases of structuring and evaluating factors and circumstances relevant to the operation of a prepaid tuition program is necessary. The scope of the engagement shall include the following:

- Preparation of an annual actuarial evaluation of the Trust's soundness;
- Preparation of an actuarial analysis leading to the annual pricing of the contracts to be offered in the Trust's annual enrollment periods; and
- Providing advice to the Board as to the structure of prepaid tuition contracts which will be offered during the Trust's enrollment periods.

Gabriel, Roeder, Smith & Company has been providing these services for the past five years. It has provided exceptional actuary services and demonstrated flexibility to provide additional services by providing an experience study that has been instrumental in advising Maryland 529 on its future approach for managing the MPCT program.

Fund Source: 100% Non-Budgeted Approp. Code: R60H00.41
Resident Business: No MD Tax Clearance: 17-1657-0001

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 34B

Contact: Debbie Thornton 410-230-3322 Debbie.thornton@maryland.gov

11-S. DEPARTMENT OF JUVENILE SERVICES

Behavioral Health Services Services Contract

Contract ID: Behavioral Health Services for Youth at Selected DJS Facilities; 16-BH-005; ADPICS # V00B8400052

Contract Description: Provide Behavioral Health Services for youth at the Cheltenham Youth Facility and serve as a back-up at the Alfred D. Noyes Children's Center and the Thomas J.S. Waxter Children's Center.

Award: Hope Health Systems, Inc.

Woodlawn, MD

Term: 9/1/2017 – 8/31/2020

Amount: \$5,684,932 (3 Years)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Offer/ Ranking	Overall Ranking
Hope Health Systems, Inc. Woodlawn, MD	1	\$5,684,932 (1)	1
Glass Health Programs, Inc. Baltimore, MD	2	\$5,891,921 (2)	2

MBE Participation: 10% (see Requesting Agency Remarks)

Performance Security: None

Incumbent: Glass Health Programs, Inc.

Baltimore, MD

Requesting Agency Remarks: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to five prospective vendors, four of which are Maryland firms, and included one MBE. A copy was also sent to the Governor's Office of Minority Affairs.



DBM 35B

11-S. <u>DEPARTMENT OF JUVENILE SERVICES</u> (cont'd)

Three proposals were received in response to the RFP; however, one proposal was determined not to be reasonably susceptible of being selected for award due to an issue with its MBE forms. Hope Health Systems, Inc. was ranked #1 overall with the higher ranked technical proposal and the lower price. Therefore, award is recommended to Hope Health Systems, Inc. as having the more advantageous offer to the State.

Services include mental health assessments for court appearances, psychiatric, psychological, neuro-psychological and sex offender assessments for youth detained by DJS at the Cheltenham Youth Facility, located in Prince George's County. Back-up behavioral health services will be provided to the Alfred D. Noyes Children's Center (Noyes Center) and the Thomas J.S. Waxter Children's Center (Waxter Center), as needed per the RFP. Presently, behavioral health services are provided at the Noyes Center through an intergovernmental agreement (IGA) with the Montgomery County Collaboration Council and at the Waxter Center through an IGA with the Anne Arundel County Mental Health Authority. The RFP stated that the contractor could be utilized as a back-up for behavioral health services at either of these facilities if: (1) services provided by the IGAs ended suddenly and services were needed while a procurement was completed; or (2) the IGA provider had staff vacancies that needed to be filled for vacation and/or sick leave.

A 10% MBE participation goal was established for this contract to provide professional staffing for behavioral health services at the DJS facilities.

Fund Source: 100% General

Appropriation Codes: V00L0101; V00K0101

Resident Business: Yes

MD Tax Clearance: 17-1531-0101

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 36B

Contact: Robert Howells 410-230-8789 Robert.howells@maryland.gov

12-S-MOD. MARYLAND STATE LOTTERY AND GAMING CONTROL AGENCY

Product Development Division Services Contract Modification

Contract ID: Instant Ticket Games and Related Services; #2013-01; ADPICS # (See page 39B)

Contract Approved: DBM Item 3-S (8/21/2013)

Contractors: Primary Contractor:

Pollard Banknote Limited Winnipeg, Manitoba, Canada (US Headquarters; Ypsilanti, MI)

Secondary Contractors:

Scientific Games International, Inc.

Alpharetta, GA

GTECH Corporation

Providence, RI

Contract Description: Three Contracts (one primary and two secondary) to provide Instant Ticket Games (ITGs) and related services to include: ticket design, production, security and delivery to the Lottery's warehouse; delivery of tickets to the Lottery's retailers; and marketing and sales support for ITGs.

Modification Description: (1) Modify the contracts to authorize the unilateral right of the MLGCA to extend the contract term for three one-year renewal option periods, rather than one three-year renewal option period as originally stated in the contracts; and (2) exercise the first of the three one-year renewal option periods, while retaining the unilateral right to exercise the two remaining one-year renewal options.

Original Contract Term: 9/1/2013 - 8/31/2017 (w/1 three-year renewal option)

Modification Term: 9/1/2017 - 8/31/2018 (w/2 one-year renewal options)

Original Contract Amount: \$23,200,000 NTE (4 Years) (see page 39B)

Modification Amount: \$6,466,666 (1 Year) (see page 39B)



DBM 37B

12-S-MOD. MD STATE LOTTERY AND GAMING CONTROL AGENCY (cont'd)

Prior Modifications/Options: \$3,270,679 [Mod#1: \$0: Mod to add a mandatory contractual provision covering Liquidated Damages as required by State Law for MBE Compliance, effective 9/1/2013 with the executed contract. Approved by MLGCA; Mod#2: \$3,270,679: Mod to add WebPlayTM proprietary game and play style: 1/9/2014 – 8/31/2017; DBM Item4-S-MOD (1/8/2014); Mod#3: \$0: Mod to add Eco-Scratch ticket paper stock: 3/17/2015 – 8/31/2017; Approved by MLGCA]

Revised Total Contract Amount: \$32,937,345 (5 Years) (see page 39B)

Percent +/- (This Modification): +27.9%

Overall Percent +/-: +42%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 10% (Primary Contractor only)

MBE Compliance: 8%

Requesting Agency Remarks: The original contract stated that "The Lottery, at its sole option, shall have the unilateral right to extend the contract for one additional three-year renewal period, for a total contract term of approximately seven years".

The MLGCA has determined that it is in the best interest of the State at this time to extend the contract for only a one-year renewal option period at one-third of the amount specified for the original three-year renewal option period (\$19,400,000).

The Lottery's overall product line has consistently out-performed national lottery averages for sales and revenue growth, except for the Instant Ticket Games sector. In addition to producing/printing the Instant Tickets, the primary contractor is responsible for assisting the Lottery with the overall operation of its Instant Ticket program with the goal of increasing revenue by providing a Dedicated Account Representative, delivery services to the Lottery's Retailers and services such as marketing, research and training support. The Lottery is presently conducting a complete review of its Instant Ticket program and, depending upon the results of that analysis, desires to retain flexibility to make any indicated changes necessary to increase revenue from Instant Ticket Games. Modifying the contract to provide three one-year renewal options will provide that flexibility. All other terms and conditions of the contract shall remain the same and in full force and effect.



DBM 38B

12-S-MOD. MD STATE LOTTERY AND GAMING CONTROL AGENCY (cont'd)

It is in the best interest of the State to approve this modification and renewal option. The MLGCA has an ongoing need for this service. This modification will allow the MLGCA to continue the existing services for an additional one-year renewal option period while providing time to assess whether or not the contracts will continue to provide adequate and appropriate Instant Ticket services to meet the MLGCA's requirements during the subsequent option periods. During this renewal period the MLGCA will make a determination to either continue the contracts for a second one-year renewal option period or it will issue an RFP for a new replacement contract that may provide technology enhancements and potentially more favorable prices.

Fund Source: 100% Special (Lottery Proceeds)

Appropriation Code: E75D0001

Resident Businesses: No for all

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 39B

12-S-MOD. MD STATE LOTTERY AND GAMING CONTROL AGENCY (cont'd)

Amounts/MD Tax Clearances/ADPICS # (cont'd):

	Contract	Maryland Tax	
Contractor/(Contract #)	Amount *	Clearance #	ADPICS#
Primary Contractor:			
Pollard Banknote Limited	\$17,400,000 Est. (4 Years; Base Contract)	17-1520-0000	E75B4900023
Winnipeg, Manitoba, Canada	\$ 3,270,679 Est. (3 Yrs+8 Mos; Modification))	
(US Headquarters; Ypsilanti, MI)	\$ 4,850,000 Est. (1 Year; Renewal Option #1))	
(#2013-01P)	\$25,520,679 Est. Total (5 Years)		
Secondary Contractors:	Φ 2 000 000 F + (4.1 4	17 1501 1111	E75D040000
Scientific Games International, Inc.	\$2,900,000 Est. (4 Years; Base Contract)	17-1521-1111	E75B8400003
Alpharetta, GA	\$ 808,333 Est. (1 Year; Renewal Option #1)		
(#2013-01S1)	\$3,708,333 Est. Total (5 Years)		
GTECH Corporation	\$2,900,000 Est. (4 Years; Base Contract)	17-1522-1111	E75B8400002
Providence, RI	\$ 808,333 Est. (1 Year; Renewal Option #1)	17 1322 1111	L/3B0100002
(#2013-01S2)	\$3,708,333 Est. Total (5 Years)		
(.2000)	(
Grand Total:			
	\$26,470,679 Est. (4 Years; Base Contract)		
	\$ 6,466,666 Est. (1 Year; Renewal Option #1))	
	\$32,937,345 Est. Total (5 Years)		



DBM 40B

Contact: Craig Smalls 410-767-5450 Craig.smalls@maryland.gov

13-S-MOD. MARYLAND DEPARTMENT OF HEALTH

Office of Information Technology (OIT)
Services Contract Renewal Option/Modification

Contract ID: Data Entry Services; MDH/OPASS 13-13439; ADPICS # M00B8400199

Contract Approved: DBM Item 5-S (8/21/2013)

Contractor: The Data Entry Company (TDEC)

Bethesda, MD

Contract Description: Provide data entry and 100% document key verification for Medical Assistance, Breast and Cervical Cancer, Vital Records and Financial Services programs.

Option/Modification Description: Exercise the final one-year renewal option and modify the contract to restore data entry services for Option Year #3.

Original Contract Term: 9/1/2013 - 8/31/2015 (w/3 one-year renewal options)

Option/Modification Term: 9/1/2017 - 8/31/2018

Original Contract Amount: \$1,242,316 (2 Years)

Option/Modification Amount: \$533,523 (1 Year)

Prior Options/Modifications: \$1,156,855 [\$631,027: Opt. #1: 9/1/2015 - 8/31/2016: Item 7-S-OPT (4/15/2015); \$0: Mod #1: Added CMS1450 and CMS1500 claims forms from the Children's Medical Services Program: 10/16/2015 - 8/31/2016: Approved by MDH; \$525,828: Opt/Mod #2: 9/1/2016 - 8/31/2017: Item 5-S-MOD (7/27/2016)]

Revised Total Contract Amount: \$2,932,964

Overall Percent +/- (This Mod): +36.4%

Procurement Method: Multi-Step Competitive Sealed Bidding

MBE Participation: 21.6%

MBE Compliance: 22.3%



DBM 41B

13-S-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Requesting Agency Remarks: Request for approval to exercise the third and final one-year renewal option as contained in the original contract and modify the contract to restore data entry services for the documents included in the original contract. The original contract dropped processing certain documents for Option Year #2 that started September 1, 2016. The services processing these documents were planned to be taken over by a Fiscal Agent as part of the Medicaid Enterprise Restructuring Project (MERP). Termination of the MERP project in October 2015 necessitates reinstatement of these services to the data entry contract. In addition, the modification reduces the estimated number of records of Burials, Death Certificates and FMIS M42 documents for pricing purposes to reflect the current volume of work.

The majority of the work performed under this contract is claims processing for MDH health care providers and it is essential to ensure timely payment of claims. Cancellation of the Medicaid MERP project necessitates restoration of data entry services that were to be provided by a Fiscal Agent under MERP.

The contractor is a Maryland company and all services are provided in the State. The contractor has provided excellent service and has proven to be an exceptional partner with MDH, supporting the goals of the Department and demonstrating cooperation and flexibility in responding to unexpected issues. It is in the State's best interests to exercise this option with the modification in order to ensure no interruption of the critical services provided by the contractor.

Fund Source: 69% Federal; 31% General

Appropriation Code: M00Q0103; M00A0102

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 42B

Contact: John Brennan 410-767-3640 jbrennan@mdod.state.md.us

14-S-MOD. MARYLAND DEPARTMENT OF DISABILITIES

Money Follows the Person Demonstration (MFP) Peer Outreach and Support Program Services Contract Modification

Contract ID: Peer Outreach and Support; ADPICS # COG97290

Contract Approved: Under DBM Delegated Authority as stated in DBM Item 1-S (9/19/2012)

Contractor: Accessible Resources for Independence

Linthicum Heights, MD

Contract Description: Provide peer outreach and support services to interested and eligible Medicaid recipients currently residing in nursing facilities in the Central Region of the State (Anne Arundel and Howard Counties) for the purpose of transitioning to independent living in their communities.

Modification Description: RETROACTIVE - Extend the contract term by eight months to align the contract with the memorandum of understanding (MOU) with the Maryland Department of Health (MDH) for the Money Follows the Person Demonstration (MFP) Grant and the other peer outreach and support services contracts throughout the State.

Original Contract Term: 10/1/2012 - 10/31/2014 (w/2 one-year renewal options)

Modification Term: 11/1/2016 - 6/30/2017

Original Contract Amount: \$92,717 (2 Years)

Modification Amount: \$30,905 (8 Months)

Prior Modifications/Options: \$92,714 [\$46,357: Opt #1: Exercised the first one-year renewal option: 11/1/2014 – 10/31/2015: Approved by DBM and reported on the November 2014 PAAR; \$46,357: Opt #2: Exercised the second one-year renewal option: 11/1/2015 – 10/31/2016: Approved by DBM and report on the October 2015 PAAR.]

Revised Total Contract Amount: \$216,336

Overall Percent +/- (This Mod): +33%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None



DBM 43B

14-S-MOD. MARYLAND DEPARTMENT OF DISABILITIES (cont'd)

Requesting Agency Remarks: Request for retroactive approval of a modification to extend one contract for these services that was originally approved by DBM within its delegation. The modification amount on its own would normally be within DBM's delegated authority to approve; however, the \$30K modification took the revised total contract amount over \$200K. Therefore, BPW approval is required for the modification to extend the contract by eight months to align the contract term with the MOU with MDH for the MFP Grant and the other peer outreach and support services contracts (see DBM Item 1-S on the 5/23/2012 BPW Agenda) for the other jurisdictions throughout the State. DBM inadvertently approved the extension because of the \$30K amount; however, upon review of the DBM actions for the Procurement Agency Activity Report (PAAR), it was discovered that BPW approval was not obtained even though the award was mentioned in DBM Item 1-S on the 9/19/2012 BPW Agenda. The other three contracts for these services were also extended; however, only one was submitted to the BPW for approval (see DBM Item 2-S-MOD on the 10/19/2016 BPW Agenda). The remaining two modifications were properly approved by DBM.

The Maryland Department of Disabilities (MDOD) and MDH, the single-state Medicaid agency, have partnered to implement peer outreach and support services as part of the MFP Grant. MFP, a federal rebalancing initiative created by the Deficit Reduction Act of 2005 and reauthorized by the Affordable Care Act of 2010, was designed to encourage states to transition eligible and interested Medicaid recipients currently residing in nursing facilities back to homes in their communities. MFP is funded through a federal grant that allows states to collect an enhanced federal match on services provided to individuals who transition from an institution to the community. Many nursing facility residents remain unaware of the community-based options available and the successes of others who have transitioned back to the community. Stakeholders involved in advising MDH on the implementation of MFP in Maryland expressed continued interest in utilizing peers to share knowledge of community-based services. Furthermore, stakeholders identified additional roles for peers through MFP and consequently Maryland's Operational Protocol, which was recently revised, added peer support to the list of services available to nursing facility residents through the Demonstration.



DBM 44B

14-S-MOD. MARYLAND DEPARTMENT OF DISABILITIES (cont'd)

Fund Source: 100% Reimbursable

Appropriation Code: D12A0201

Resident Business: Yes

Retroactive approval requested pursuant to 11-204(c) State Finance & DBM Remarks: Procurement Article. DBM has determined that this contract modification should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 45B

Contact: Jamie Tomaszewski 410-260-7386 jamie.tomaszewski@maryland.gov

15-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT

Services Contract Modification

Contract ID: Statewide Language Interpretation and Translation Services; Service Category I;

ADPICS # COH27370

Contract Approved: DBM Item 21-S (9/19/2012)

Contractors: Telephonic (Category I):

Language Line Services, LLC

Monterey, CA

Contract Description: Contract for foreign language interpretation services that includes toll-free Telephonic interpretation (Service Category I).

Modification Description: Increase the spending authorization for telephonic interpretation services based upon the estimated utilization rate being lower than actual usage that is projected to exceed the contract amounts prior to the end of the contract term.

Original Contract Term: 10/1/2012 - 9/30/2017

Modification Term: 9/1/2017 - 2/28/2018

Original Contract Amount: \$1,325,000 Est. (5 Years)

Modification Amount: \$1,000,000 Est. (6 Months)

Prior Modifications/Options: \$1,500,000 [Mod #1: \$1,500,000: Increased the spending authority: 3/10/2016 - 9/30/2017: Item 7-S-MOD (3/9/2016); Mod #2: \$0: Extended term to align with Service Category II (on-site) for new procurement: 10/1/2017 - 2/28/2018: Approved by DBM]

Revised Total Contract Amount: \$3,825,000

Overall Percent +/- (This Mod): +75%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: 15%

MBE Compliance: 7.15%



DBM 46B

15-S-MOD. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Requesting Agency Remarks: This modification will provide additional spending authorization for this contract to cover current and anticipated utilization through the end of the contract term. The utilization of the foreign language telephonic interpretation has increased significantly over the past six months. Based upon this increased usage, it is projected that the current spending authorization will be exhausted by the end of August 2017.

The contractor has provided services as anticipated in the contract and has partnered with the State to ensure that any Maryland citizen seeking assistance through a State agency may communicate clearly and effectively. Therefore, it is in the best interest of the State to increase the spending authorization to allow agencies to continue to utilize this service that allows communication with all State of Maryland clients.

This contract has been successfully utilized by most State agencies, including the judicial branch, and Maryland local governments and non-profits whose utilization is not included in the revised total contract amount. The services provided to the Maryland local governments and non-profits are approximately an additional \$500K.

Fund Source:	Various
Appropriation Code:	Various
Resident Business:	No

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 47B

Contact: Terri Wilson Phone 410-537-4155 terria.wilson@maryland.gov

16-S-MOD. MARYLAND DEPARTMENT OF ENVIRONMENT

Water Management Administration Services Contract Modification

Contract ID: Association of Boards of Certification; ADPCS # U00P7400091

Contract Approved: Small Procurement Approved by MDE (7/20/2016)

Contractor: Association of Boards of Certification

Ankeny, IA

Contract Description: Provide testing services for Waterworks Board Certification

Examinations.

Modification Description: RETROACTIVE - Increase existing contract amount to pay for

testing services provided July 1 2016 – June 30, 2017.

Original Contract Term: 7/1/2016 – 6/30/2017

Modification Term: 2/1/2017 – 6/30/2017

Original Contract Amount: \$25,000

Modification Amount: \$15,000 (1 Year)

Prior Modifications/Options: None

Revised Total Contract Amount: \$40,000

Overall Percent +/- (This Mod): +60%

Original Procurement Method: Small Procurement

MBE Participation: None



DBM 48B

16-S-MOD. MARYLAND DEPARTMENT OF ENVIRONMENT (cont'd)

Requesting Agency Remarks: Request for retroactive approval to increase the contract amount to provide testing services for Waterworks Board Certification Examinations. This contract modification is needed to pay for services rendered that exceeded the current contract amount due to increased testing requests that resulted from new testing methods being available via webbased and computer-based opportunities along with the traditional on-site paper testing method. The number of testers who would take advantage of the web-based and computer-based opportunities was underestimated for this contract.

Fund Source: 100% General

Appropriation Code: U00A04.01

Resident Business: No

DBM Remarks: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article. DBM has determined that this contract should be treated as voidable rather than void because: (1) all parties have acted in good faith; (2) ratification for the procurement contract would not undermine the purposes of the Procurement Law; and (3) the violation, or series of violations, was insignificant or otherwise did not prevent substantial compliance with the Procurement Law.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 49B

Contact: Julie T. Sweeney 410-767-3872 jsweeney@oag.state.md.us

17-GM. MARYLAND TRANSIT ADMINISTRATION General Miscellaneous

Fund Source: 100% Special (Transportation Trust Fund)

Appropriation Code: H0101

Request Amount: \$80,000

Description: Pursuant to State Government Article §§ 12-404 and 12-501, the Maryland Transit Administration and the Office of the Attorney General request approval for the payment of \$80,000 in full settlement of all claims, including attorney's fees, in the matter *Charles E. Mattison v. MTA*, *et al.*, RDB-15-CV-1627, United States District Court for the District of Maryland.

Requesting Agency Remarks: If the settlement is approved, a check should be made payable to Charles Mattison and The Michael Glass Law Firm in the amount of \$80,000 which shall reference *Charles E. Mattison v. MTA, et al.*: Payment of Settlement. The check should be delivered to Julie T. Sweeney, Assistant Attorney General, Office of the Attorney General, 6 St. Paul Street, Suite 1200, Baltimore, Maryland 21202, who will deliver the check and ensure all of the necessary documentation and releases are completed.

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DBM 50B

Contact: Thomas Faulk 410-576-6483 tfaulk@oag.state.md.us

18-GM. MORGAN STATE UNIVERSITY

General Miscellaneous

Fund Source: Agency Funds

Appropriation Code: R31

Request Amount: \$400,000

Description: Pursuant to State Government Article §§ 12-404 and 12-501, Morgan State University and the Office of the Attorney General request approval for the payment of \$400,000 in full settlement of all claims for damages and attorneys' fees brought against Morgan State University employees in *Tawanda Jones, et al., v. Officer Nicholas Chapman, et al.*, No. 1:14-cv-026279ELH, removed and filed in the United States District Court for the District of Maryland on August 15, 2013.

Requesting Agency Remarks: If this settlement is approved, a check should be made payable to Felicia Jackson, in the capacity of Personal Representative of the Estate of Tyrone A. West Sr., on behalf of Nashay West; Tyrone West, Jr., and Travaughn West, and A. Dwight Pettit, Esquire, in the amount of \$400,000, which shall reference Tawanda Jones, et al., v. Officer Nicholas Chapman, et al., No. 1:14-cv-026279ELH, United States District Court for the District of Maryland. The check should be delivered to Thomas Faulk, Assistant Attorney General, Office of the Attorney General, 200 St. Paul Place, 17th Floor, Baltimore, Maryland 21202, who will deliver the check and ensure all of the necessary documentation and releases are completed.

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION





DBM 51B

Contact: Jamie Tomaszewski 410-260-7386 jamie.tomaszewski@maryland.gov

19-S. DEPARTMENT OF MANAGEMENT AND BUDGET

Procurement Policy & Administration Services Contract

Contract ID: Customer Service Training Master Contract; ADPICS #050B7400008

Contract Description: Statewide Master Contract with 18 Master Contractors to perform customer service and process improvement consultation to State agencies and related training to employees of those agencies through a variety of formats.

Awards: See page 54B

Term: 8/17/2017 (or earlier upon BPW approval) – 7/31/2022

Amount: \$10,000,000 Est. NTE

Procurement Method: Competitive Sealed Proposals

Proposals: N/A (see Requesting Agency Remarks)

MBE Participation: 20% (see Requesting Agency Remarks)

Performance Security: N/A

Incumbents: None

Requesting Agency Remarks: A notice of availability of the Request for Proposals (EFP) was advertised on *eMaryland Marketplace* and the DBM website. Copies of the solicitation notice were emailed directly to 400 prospective vendors, including 290 minority businesses and 90 veteran-owned small businesses. A copy was also sent to the Governor's Office of Minority Affairs.

The purpose of this contract is to retain companies with established customer service training curricula to provide customer service and process improvement consultation to State agencies and related training to employees of those agencies through a variety of formats in furtherance of Governor Hogan's statewide customer service initiative launched in June of 2015. While larger agencies may have internal training resources, many agencies will require support and assistance from external sources including consulting and training organizations. To that end, the Department of Budget and Management (DBM) issued a solicitation to procure consulting, training, and process improvement through a Customer Service Training Master Contract to support Agencies' efforts to realize the Governor's Customer Service Initiative.

Supplemental



DBM 52B

19-S. <u>DEPARTMENT OF BUDGET AND MANAGEMENT</u> (cont'd)

Procurement Policy & Administration Services Contract

The Contract provides Agencies with access to consultants and training organizations that can provide expertise in customer service, employee engagement, and process improvement.

In the RFP, it was stated that all technically qualified offerors would receive Master Contract awards in order to maximize on-going competition for future Task Order Requests for Proposals (TORFPs). A total of 26 proposals were received, and 19 offerors were deemed responsible and their proposals determined to be reasonably susceptible of being selected for award. One offeror, Anne Arundel Community College, is being contracted through a Memorandum of Agreement with DBM. The other 18 offerors are being recommended for awards for the Master Contracts.

The RFP contained two Functional Areas (FAs): FA 1 is classroom-based training; and FA 2 is computer-based training. Offerors could propose in one or both FAs. Of the 18 offerors being recommended for awards, 13 are being recommended for award in both FAs; four are being recommended in FA 1 only, and one is being recommended in FA 2 only.

To initiate the Task Order Process, a State Agency or other entity requesting customer service training and consultation services will develop a scope of work, including indicating the applicable FA. Task Order Requests for Proposals (TORFPs) will be initiated by a State Agency and issued solely by DBM, as needed, throughout the five-year term of the Master Contract. All Master Contractors awarded a contract in the FA specified in the TORFP scope of work will be invited to compete for each specific TORFP, except for Small Business Reserve (SBR) designated TORFPs that will be distributed exclusively to certified small businesses. If the user agency participates in the SBR program as designated under State Finance & Procurement (SFP) §14-501(b) and wishes to designate its TORFP as an SBR solicitation, then DBM reserves the right to designate the TORFP as an SBR TORFP. The resulting task order may then be awarded to a qualified Master Contractor that meets the statutory qualifications of a Small Business as defined in SFP §14-501(c), Annotated Code of Maryland, and is registered with the Department of General Services Small Business Reserve Program at the time of the Task Order award.

For each TORFP, Master Contractors will propose in the category or categories specific by the using Agency. Because of the on-going competition afforded by shopping each TORFP to all Master Contractors in the applicable FA, it is hoped that the Master Contractors will propose to perform specific tasks at less than their maximum financial proposal rates.

The *Award Amount* above is estimated for a total five-year period. The actual amount of work resulting from this award is indeterminate and will be monitored by DBM. Should the amount approach the estimated total for the five year period, the Department will request an increase in the total award amount.

Supplement B **Department of Budget and Management ACTION AGENDA Supplemental**





DBM 53B

19-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Procurement Policy & Administration Services Contract

There is an overall 20% MBE participation goal established for the Master Contracts which each Master Contractor has committed to meet. Each TORFP will establish a specific MBE participation subcontracting goal for that particular task order. The TORFP specified MBE subcontracting percentage will typically, but not necessarily always, be at least 20% of the dollar value of all payments made by the State to the Master Contractor under each TORFP.

In addition, there is an overall 5% Veteran-owned Small Business Enterprise (VSBE) participation goal established for the Master Contracts which each Master Contractor has committed to meet. Each TORFP will establish a specific VSBE participation subcontracting goal for that particular task order. The TORFP specified VSBE subcontracting percentage will typically, but not necessarily always, be at least 5% of the dollar value of all payments made by the State to the Master Contractor under each TORFP.

Fund Source: Various

Various **Appropriation Codes:**

Resident Businesses: See page 54B

MD Tax Clearances: See page 54B

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION





DBM 54B

19-S. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)

Awards:

Master Contractors	Functional Area(s)	MBE/VSBE Status	Resident Business? YES or No	MD Tax Clearance
Crowned Grace International Lanham, MD	1 and 2		Yes	17-2016-0001
Daniel Penn Associates Hartford, CT	1		No	17-2017-0000
Eagle Age Consulting Burtonsville, MD	1 and 2	MBE	Yes	17-2018-0000
Elevate USA Inc. Philadelphia, PA	1 and 2		No	17-2096-0000
FranklinCovey Salt Lake City, UT	1 and 2		No	17-2019-1111
Graduate School USA Washington, DC	1 and 2		No	17-2097-0110
International Training Consortium (ITC) Gaithersburg, MD	1 and 2	VA-CVE	Yes	17-2020-0111
ITnova Annapolis, MD	1 and 2	MBE/SBR	Yes	17-2021-1111
KPS/MCHT Partnership Baltimore, MD	1 and 2	MBE/SBR	Yes	17-2098-0111
Neovista Consulting LLC Hanover, MD	1		Yes	17-2022-0000
Operational Performance Solutions Inc. Westminster, MD	1 and 2	SBR/VSBE	Yes	17-2023-0111
Office Remedies Incorporated d/b/a ORI Herndon, VA	1 and 2		No	17-2024-0111
Public Consulting Group Boston, MA	1 and 2		No	17-2025-0111
Sheila Lee & Associates Baltimore, MD	1 and 2	MBE	Yes	17-2026-0110
The Integrity Team Severn, MD	1	MBE/SBR	Yes	17-2027-1111
The Performance Institute Washington, DC	1 and 2		No	17-2028-0000
Total Learning Solutions Glenn Dale, MD	1	MBE	Yes	17-2029-0111
Training and eTracking Solutions Brooklandville, MD	2		Yes	17-2030-0111



Contact: Thomas Hickey 410-576-5736 thickey@usmd.edu

USM Rep: Joe Evans

1-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for UNIVERSITY OF BALTIMORE

Langsdale Library Renovation Bid Package 3 of 3

Contract ID: Construction Management at Risk Services for Langsdale Library Renovation at University of Baltimore, RFP #14-323 BS

Recommendation: Award Bid Package 3 of 3: Furnish and install audiovisual system equipment, bonds, and insurance.

Contractor: Plano-Coudon LLC, Baltimore, MD

Original Approval: USM 4-C (7/23/14)

Project: Create a modern library facility for the University of Baltimore to house collections, new technologies, and expanded services in a context of increased electronic resources and demand for flexible, inviting, and productive study spaces. This is primarily an interior renovation of the 58,218 GSF/36,971 NASF four-floor library, originally built in 1965 and located at 1420 Maryland Avenue, Baltimore City. The upgrade will address library space deficiencies, remedy code-related and other system deficiencies, and bring the facility up to current library standards. Envelope will improve the building's thermal/energy performance while also achieving an aesthetic more reflective of the progressive ideals of the University. Included in the project is a new building facade and atrium addition on the west side.

The Board of Public Works previously approved awarding a Construction Management at Risk contract to Plano-Coudon, LLC for professional management and pre-construction services related to this project.

The University anticipated that it would present three bid packages to be awarded to Plano-Coudon, during the construction phase. This Item relates to Bid Package 3 of 3. The estimated construction cost for this project is \$20.6 million.

The overall project estimate is \$23.825 million including design, construction, and equipment.

Bid Package 3 Amount: \$388,732

Amount Pre-Construction;

Bid Packages 1-2;

USM Authorized Changes: \$19,217,084



1-C-BP. UNIVERSITY OF MARYLAND BALTIMORE for

UNIVERSITY OF BALTIMORE (cont'd)

Langsdale Library Renovation

Bid Package 3 of 3

Revised Amount: \$19,605,816

Contract Term: 19 months from pre-construction notice-to-proceed

21 months from construction notice-to-proceed

Fund Source: MCCBL 2016: Provide funds to continue construction and equip a new library facility at the University of Baltimore provided that notwithstanding Section 6 of this Act, work may commence on this project prior to the appropriation of all funds necessary to complete this project. Item 164. \$200,000

MCCBL 2017: Provide funds to complete the renovation and purchase equipment for the Langsdale Library. Item 181. \$188,732

MBE Participation: 30%

Subgoals: 7% African American

4% Asian American

MBE Compliance: 30.34%

Subgoals: 9.36% African American

Performance Security: 100% performance bond is required.

Requesting Institution Remarks: The Construction Management at Risk contract was initially awarded for pre-construction. This is the third bid package, with no additional bid package anticipated. The MBE for this Bid Package is 50%.

Resident Business: Yes

MD Tax Clearance: 17-1720-1111

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION



Contact: Thomas Hickey 410-576-5736

thickey@usmd.edu USM Rep: Joe Evans

2-C-OPT. UNIVERSITY OF MARYLAND, BALTIMORE

On Call General Contracting

Contract ID: On Call General Contracting Services for the

University of Maryland Baltimore, RFP #87686 AA

Contract Approved: USM Item 2-C (08/13/2014)

USM Item 4-C Mod (07/16/2015)

USM Item 2-C-OPT (08/05/2015) 1st Renewal Option USM Item 2-C-OPT (07/27/2016) 2nd Renewal Option

Contractors: Brawner Builders, Inc., Hunt Valley, MD

Emjay Engineering & Construction, *Baltimore*, *MD*Jeffrey Brown Contracting, LLC, *Towson*, *MD*Mullan Contracting Company, *Lutherville*, *MD*North Point Builders, Inc., *Baltimore*, *MD*

Contract Description: Labor, materials, equipment and supervision for general construction projects on an on-call basis for Physical Plant Departments and Facilities Management Offices of University System of Maryland Institutions in the Baltimore Region.

Option Description: Exercise third renewal option

Original Term: 09/01/2014 - 08/31/2015 (w/four 1-year renewal options)

Renewal Term: 09/01/2017 - 08/31/2018

Original Amount: \$15,000,000 (initial term estimate) with no single project

anticipated to exceed \$3,000,000

Option Amount: \$21,500,000 (renewal term estimate)

Original Procurement

Method: Competitive Sealed Proposals

MBE Participation: 30% on task orders over \$50,000

Subgoals (on task orders over \$200,000):

7% African American 4% Asian American



2-C-OPT. <u>UNIVERSITY OF MARYLAND, BALTIMORE</u> (cont'd) On Call General Contracting

MBE Compliance: 32.89%

Subgoals of:

15.51% African American 0.76% Asian American

Performance Security: 100% performance required for projects \$100,000 or greater.

Requesting Institution Remarks: Renewal is recommended for all five firms based on satisfactory performance and MBE compliance. As projects arise, the University will compete each project greater than \$50,000 among the five awarded on-call general contracting firms. The University may elect to rotate among the selected on-call contractors for projects that are under \$50,000. These firms must use a fixed hourly rate as well as material mark-up, sub-contractor mark-up, and equipment rental mark-up when bidding. Hourly rates may increase in the option terms based upon federal minimum wage increases or increases in the Consumer Price Index. The percentage mark-up for material, subcontractors, and equipment rental will remain the same in the renewal terms.

Fund Source: Various Institutional Funds

	MD Tax Clearance	Resident Business
Brawner Builders, Inc.	17-1646-1111	
Emjay Engineering & Construction	17-1643-1111	
Jeffrey Brown Contracting, LLC	17-1644-1111	Yes
Mullan Contracting Company	17-1642-0001	
North Point Builders, Inc.	17-1645-1111	

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Thomas Hickey 410-576-5736

thickey@usmd.edu USM Rep: Joe Evans

3-C. UNIVERSITY OF MARYLAND, BALTIMORE

On-Call Minor General Contracting Services

Contract ID: On-Call Minor General Contracting Services

Small Business Reserve Procurement, BID #88514 AA

Contract Description: Labor, materials, equipment and supervision for minor renovation projects on an on call basis for Physical Plant Departments and Facilities Management Offices of University System of Maryland Institutions in the Baltimore Region.

Awards: Garcete Construction Co., Inc., Bladensburg, MD

Hayes Construction Company, *Phoenix*, *MD* M&S Enterprises, Inc., *Shady Side*, *MD*

MODCO Specialty Contracting Corp., Columbia, MD

Total Site Contractors, Inc., Baltimore, MD

Contract Term: 7/27/17 - 7/26/18 (with four 1-year renewal option)

Amount: \$1,000,000 (estimate for 1-year term) with no single project anticipated to

exceed \$200,000

Procurement Method: Multi-Step Bid (Small Business Reserve)

MBE Participation: 5% per task order on task orders under \$15,000

15% per task order on task orders \$15,000-\$25,000

25% per task order on task orders greater than \$25,000

Bids:

Bidder	Total Price for Three Sample Projects	
Hayes Construction Company	\$119,955	
Total Site Contractors, Inc.	\$133,000	
M&S Enterprises, Inc.	\$134,268	
MODCO Specialty Contracting Corp.	\$134,480	
Garcete Construction Co., Inc.	\$140,991	



3-C. <u>UNIVERSITY OF MARYLAND, BALTIMORE</u> (cont'd) On-Call Minor General Contracting Services

Performance Security: 100% performance bond required for projects \$100,000 or greater

Requesting Institution Remarks: This solicitation was advertised in eMarylandMarketplace and on the Strategic Sourcing and Acquisition Services eBid Board. Seven firms responded. After review by the Evaluation Committee, pricing was opened for the five firms that achieved the required technical score. The bidders applied hourly rates to sample projects. Award is recommended to all five contractors. As projects arise, the University will compete each project greater than \$25,000 among the five on firms. These firms will be required to use the fixed hourly rates as well as material mark-up, sub-contractor mark-up, and equipment rental mark-up quoted in their original bids. Hourly rates may increase in renewal option terms based upon minimum wage increases or increases in the Consumer price Index. The percentage mark-up for material, sub-contractors, and equipment rental will remain the same for all renewal options.

Fund Source: Various Institutional Funds

	MD Tax Clearance	Resident Business
Garcete Construction Co., Inc.	17-1753-0101	
Hayes Construction Company	17-1754-1111	
MODCO Specialty Contracting Corp.	17-1797-0110	Yes
M&S Enterprises, Inc.	17-1755-0111	
Total Site Contractors, Inc.	17-1798-1111	

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Thomas Hickey 410-576-5736

thickey@usmd.edu USM Rep: Joe Evans

4-C. **UNIVERSITY OF MARYLAND, COLLEGE PARK**

Laboratory & Office Space Renovations

Contract ID: Laboratory & Office Space Renovations at the

Engineering Lab Building 089, RFP# 47861-A

Recommendation: Award contract to Oakmont Contracting, LLC

Contractor: Oakmont Contracting, LLC, Columbia, MD

Project: Renovate 8,080 GSF of laboratory and office space in the Engineering Lab Building for the Department of Civil & Environmental Engineering

Contract Term: 184 Calendar Days

Amount: \$1,898,970

Competitive Sealed Proposals Procurement Method:

Proposals:

Bidder	Bid	
Oakmont Contracting	\$1,898,970	
Jeffrey Brown Contracting	\$2,129,683	
Facilities Support Services	\$2,139,500	
Kimball Construction	\$2,183,800	

Funding: **Institutional Funds**

MBE Participation: 32% Subgoals: 7% African-American

4% Asian American

Performance Security: Equal to contract amount

Requesting Institution Remarks: This solicitation was advertised in *eMarylandMarketplace*. Six firms responded to the solicitation. Four firms were deemed technically acceptable. Award is recommended to Oakmont Contracting, LLC as the lowest priced technically acceptable offer.

Resident Business: Yes **MD Tax Clearance:** 17-1796-1000

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION



Contact: Thomas Hickey 410-576-5736

thickey@usmd.edu USM Rep: Joe Evans

5-C-MOD. UNIVERSITY OF MARYLAND, COLLEGE PARK

A. James Clark Hall

Construction Management at Risk Services for A. James Clark Hall

Contract No. 1207

Contractor: Clark Construction Group LLC, Bethesda, MD

Prior Approval: USM Item 5-C (9/4/2013) (pre-construction services)

USM Item 5-C-BP (5/13/2015) (Bid Package 1) USM Item 1-C-BP (10/7/2015) (Bid Package 2)

Project: The A. James Clark Hall building will be a state-of-art research and instructional facility at the University of Maryland, College Park. The 184,000 GSF facility will house the Fischell Institute of Medical Devices and the Fischell Department of Bioengineering. This building will bring together students, researchers, scientists, medical practitioners, entrepreneurs, venture capitalists, and regulatory agents to work together to develop the next generation of health care delivery systems. The scope of the project includes research and instructional space, as well as classrooms, offices, prototype labs, a large innovation lab, and an imaging suite.

Modification Description: Furnish, install state-of-art Audio-Visual equipment

Original Term: 5/26/2015 – 5/25/2019

Modification Term: 7/27/2017-5/25/2019

Current Contract Amount: \$ 124,821,649

Modification Amount: \$ 2,196,762

Revised Total Amount: \$ 127,018,411

Original Procurement Method: Competitive Sealed Proposals

Funding: Institutional Funds



5-C-MOD. UNIVERSITY OF MARYLAND, COLLEGE PARK (cont'd)

A. James Clark Hall

MBE Participation: 30%

Subgoals: 7% African American

4% Asian American

MBE Compliance: 24.06%

Performance Security: Equal to contract amount

Requesting Institution Remarks: Due to the complexity of constructing and equipping state-of-art research laboratory and teaching facilities and the coordination required for installation during construction, the University requires that construction managers provide and install this built-in equipment. Clark has completed the trade contractor bidding for the Audio-Visual equipment package and has submitted an acceptable modification for this work. MBE participation on this modification totals 35.8%.

Resident Business: Yes

MD Tax Clearance: 17-1935-1111

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Contact: Thomas Hickey 410-576-5736

thickey@usmd.edu USM Rep: Joe Evans

6-AE-MOD. UNIVERSITY OF MARYLAND, COLLEGE PARK

The New Cole Fieldhouse

Contract ID: Architectural and Engineering Design Services for the

New Cole Fieldhouse Project

Contract No. 84912-F

Contractor: Cannon Design, Baltimore, MD

Prior Approval: USM Item 9-AE (6/3/2015)

Project: Renovate, convert, and expand Cole Field House to create an academic, research, and athletic facility as well as two outdoor turf football practice fields. Cole Field House will be expanded to the north to convert the arena bowl into a 100-yard indoor football practice facility. In addition, the building envelope will be expanded to the north and west to create a Center for Sports Medicine, Health and Human Performance, the Academy for Innovation and Entrepreneurship, the football training complex, and two outdoor turf football practice fields

Modification Description: Provide architectural and engineering design services for the Maryland Imaging Center, Orthopedic Clinic Center, Center for Innovation and Entrepreneurship and the Clinical Research Labs and Physical Therapy.

Original Term: 6/3/2015 - 9/1/2020

Modification Term: 7/27/2017 – 3/1/2021

Current Contract Amount: \$ 14,799,567

Modification Amount: \$ 2,986,432

Revised Total Amount: \$ 17,785,999

Original Procurement Method: USM Procurement Policies and Procedures for

Architectural and Engineering Services Selection

Funding: Institutional Funds



6-AE-MOD. <u>UNIVERSITY OF MARYLAND, COLLEGE PARK</u> (cont'd)

The New Cole Fieldhouse Architectural/Engineering Services Contract

MBE Participation: 30%

Subgoals: 7% African American

4% Asian American

MBE Compliance: 19.38%

Performance Security: Equal to contract amount

Requesting Institution Remarks: This contract modification provides architectural and engineering design services for the addition of the Maryland Image Center, Orthopedic Clinic Center, Center for Innovation and Entrepreneurship and the Clinical Research Labs and Physical Therapy to the New Cole Fieldhouse project.

Resident Business: Yes

MD Tax Clearance: 17-1938-0001

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Thomas Hickey 410-576-5736

thickey@usmd.edu USM Rep: Joe Evans

7-GM. GENERAL MISCELLANOUS

Recommendation: That the Board of Public Works approve use of general obligation bond funding proceeds for the following contracts totaling \$450,303.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

University of Maryland, College Park

Physical Sciences Complex

Description: Triton Cryofree™ DU7-300 dilution refrigerator system

Procurement Method: Single Source

Award: Oxford Instruments America, Inc.

300 Baker Avenue, Suite 150, Concord, MA 01742

Amount: \$412,783

Fund Source: MCCBL of 2013: Provide funds to equip Phase I of a new Physical Sciences Complex to provide modern laboratory and office space for the Department of Physics, the Department of Astronomy, and the Institute for Physical Sciences and Technology. Item No. 057.

Resident Business: No

MD Tax Clearance: 17-1841-1111

Frostburg State University

Public Safety Facility

Description: MAX Dispatch System, police radio equipment

Procurement Method: Cooperative Purchase Award: Ganoe Enterprise, Inc.

PO BOX 686, Augusta, WV 26704

Amount: \$37,520

Fund Source: MCCBL of 2015: Provide funds to continue design of and to construct and equip

a facility to serve the Frostburg State University Police Department. Item: 15-147.

Resident Business: No

MD Tax Clearance: 17-1551-1001

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION



Contact: Thomas Hickey 410-576-5736

thickey@usmd.edu USM Rep: Joe Evans

8-S. <u>COPPIN STATE UNIVERSITY</u>

Service Contract

Contract ID: Residence Halls Housing Management Services: RFP 0006-2017

Contract Description: Housing management services for two on-campus residence halls

Award: Capstone On-Campus Management

431 Office Park Drive Birmingham, AL 35223

Term: 8/31/17-8/30/22 (w/five one (1) year renewal options)

Amount: \$2,455,000 (5-year base term)

\$491,000 (Option 1) \$491,000 (Option 2) \$491,000 (Option 3) \$491,000 (Option 4) \$491,000 (Option 5) \$4,950,000 (Total)

Procurement Method: Competitive Sealed Proposals-Single Proposal Received

Proposals: Capstone On-Campus Management, Birmingham, AL

Performance Bond: None

MBE Participation: 0%

Requesting Institution Remarks: The contractor will oversee the University's housing operation, including day-to-day operations, marketing and retention of students to residential housing, leases (new and current), work order service requests, accounts receivables (billing students), outstanding litigation related to default of room leases, room assignments, facility maintenance and management, and summer/winter break rental programs.



8-S. <u>COPPIN STATE UNIVERSITY</u> (cont'd) Service Contract

Requesting Institution Remarks: (cont'd)

The solicitation was advertised in *eMaryland Marketplace*. The RFP was emailed directly to six student housing management firms. The University received only one proposal, from the incumbent contractor. Coppin reached out to the five firms that did not submit a proposal to ascertain why they did not submit a proposal. The reasons given for not submitting a proposal were: (1) firm did not want to commit resources to submit a response because they assumed there would be a low probability of winning the contract; (2) due to the numerous RFPs received through the year, this firm stated it would submit a proposal only if the firm had some previous communication, i.e., campus visits and discussions with administrators; (3) firm stated they were not interested in providing housing management services, only interested in the development of on-campus housing; (4) firm stated they usually do not win awards for small domestic contracts, therefore they only respond to international RFPs for management services; and (5) after several attempts, we were unsuccessful in obtaining a reason from fifth firm.

Fund Source: Auxiliary Services Housing Fund

Resident Business: No

MD Tax Clearance: 17-1675-0110

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Thomas Hickey 410-576-5736 thickey@usmd.edu

USM Rep: Joe Evans

9-RP. SALISBURY UNIVERSITY

Real Property Acquisition

Recommendation: That the Board of Public Works approve Salisbury University's acquisition of eight properties by purchasing them from the Salisbury University Foundation.

Properties/Appraised Value/Purchase Price:

Dromontes	APPRAISALS		Daniela de Duia e
Property	McCain	Trice	Purchase Price
1100 Camden Ave	200,000	200,000	200,000
1013 Camden Ave	208,000	210,000	209,000
1220 S Division St	300,000	350,000	325,000
1212 Camden Ave	205,000	215,000	210,000
1106 Camden Ave	175,000	155,000	165,000
1210 Camden Ave	65,000	82,000	73,500
1306 Camden Ave	200,000	200,000	200,000
11479 Riverton Rd	740,000	665,000	702,500

Grantor: Salisbury University Foundation

Grantee: State of Maryland for the use of the University System of Maryland on

behalf of its constituent institution Salisbury University

Amount: \$2,085,000

Fund Source: University Auxiliary Funds Approp. Code: R29 B29



9-RP. <u>SALISBURY UNIVERSITY</u> (cont'd) Real Property Acquisition of Eight Properties

Requesting Institution Remarks: Purchasing the eight properties will allow the University to make strategic improvements and enhancements to its programs, office space, and student space, in accordance with a recent study of campus space usage and availability. Current University offices and programs will be relocated or consolidated in conjunction with the acquisition.

The Foundation purchased the properties between 1994 and 2015. The University currently leases six of the properties from the Foundation for a variety of academic programs and student support functions. The University maintains the properties as part of its lease agreement. All the properties are strategically located adjacent to the campus, except 11479 Riverton Road, which serves as a science and environmental studies field study station and classroom.

This acquisition was approved by the University System of Maryland Board of Regents at its meeting on June 16, 2017.

BOARD OF PUBLIC WORKS

APPROVED

DISAPPROVED

DEFERRED

WITHOUT DISCUSSION

WITHOUT DISCUSSION



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1-IT-OPT. <u>COMPTROLLER OF MARYLAND</u>

Information Technology Division

Contract ID: Check-21 Remittance Replacement

ADPICS BPO No.: E00B8400006

Contract Approved: DoIT Item 1-IT (11/2/2011)

Contractor: Fairfax Imaging, Inc., Rockville, MD

Contract Description: Replace remittance processing system with Check-21

Option Description: Exercise second 1-year option

Original Contract Term: 11/2/2011 - 11/3/2016 (5-year base w/five 1-year options)

Prior Option Term: 11/4/2016 – 11/3/2017 (DoIT approved [4/13/2016])

This Option No. 2 Term: 11/4/2017 – 11/3/2018

Original Contract Amount: \$1,718,660 (base)

This Option No. 2 Amount: \$238,569

Prior Option Amount: \$190,369 (DoIT approved [4/13/2016])

Revised Total Contract Amount: \$2,147,597

Procurement Method: Competitive Sealed Proposals

MBE Participation: 12%

MBE Compliance: 14%



1-IT-OPT. COMPTROLLER OF MARYLAND (cont'd)

Remarks: Reference is made to DoIT Item 1-IT (11/2/2011) in which the Board of Public Works approved the award of this contract to Fairfax Imaging, Inc. to implement Check 21 and replace the existing remittance processing system. Approval of this option will continue supporting the Check-21 remittance processing system.

Fairfax Imaging maintains the Check 21 imaging software, a Kodak I-1320 scanner in each of the thirteen branch offices, and three high-speed IBML IT-5 scanners that are used to scan and capture tax return and tax payment data as well as facilitate the daily electronic deposit of checks through this system. The scope of work includes equipment installation and maintenance, software development, testing, implementation and maintenance, and "how-to" support, for the five-year initial contract term and five one-year renewal options.

Fairfax Imaging performance has been outstanding as it continues to provide technical guidance regarding remittance documents and processing. An analysis was conducted comparing comparable IT services with other Comptroller contracts and the pricing to provide maintenance for Check-21 has been deemed fair and reasonable.

Fund Source: General

Approp. Code: E00A1001

Resident Business: Yes

MD Tax Clearance: 17-1663-1111

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



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2-IT-MOD. COMPTROLLER OF MARYLAND

Contract ID: Disaster Recovery Services

ADPICS BPO No.: E00B8400001

Contract Approved: DoIT Item 1-IT (9/19/2012)

Contractor: Recovery Point Systems, Inc., Gaithersburg

Contract Description: Provide mainframe disaster recovery for: Hot Site, Cold Site,

Electronic Vaulting and Consulting Services for the Annapolis Data Center.

Option Description: Exercise first one-year option

Modification Description: Increase option amount to accommodate growth and complexity of

the mainframe production environment.

Original Contract Term: 9/19/2012 – 9/18/2017 (5-year base with two 1-yr options)

Option Term: 9/19/2017 – 9/18/2018

Original Contract Amount: \$1,542,645

Option Amount: \$345,143 (DoIT Item 1-IT-MOD [9/17/2014])

Modification Amount: \$25,907

Prior Modifications/Options:

MOD#	Date	Approval	Item No./Change Order	Amount
#1	9/17/2014	BPW	DoIT Item 1-IT-MOD	\$152,064
#2	11/2/2015	DoIT	COG49737	\$27,147
#3	8/11/2016	COMP	COG92307	\$7,140
#4	9/19/2016	DoIT	COG94501	\$107,676
#5	3/29/2017	COMP	COH13841	\$16,497
				\$310,524

Revised Total Contract Amount: \$2,224,219

Percent +/- (This Modification): +1.68% Overall Percent +/-: +21.81%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation:15%MBE Compliance:25%



2-IT-MOD. COMPTROLLER OF MARYLAND (cont'd)

Remarks: Recovery Point Systems, Inc. maintains and support for mainframe Disaster Recovery Hot Site, Cold Site, Work Area, Tape Vaulting & Transport, Electronic Data Vaulting, Secure Hosting and Network Services.

The increase from the option year is due to growth and complexity in the mainframe production environment in which the Annapolis Date Center provides disaster recovery. For example:

- The TS7760 Virtual Tape System replaces the older and no longer supported TS7740.
- The remote mirroring of this device reduces the dependence on physical tapes stored at Iron Mountain and expedites the entire Disaster Recovery Process.
- The relocation of the backup Teradata Data Warehouse to the disaster recovery site is due to the day-to-day operational criticality of the Teradata platform in performing tax return processing.
- Teradata platform must be at same location as mainframe to allow direct attachment.
- The addition of a V7000 Gen2 storage device provides the basis of the disaster recovery plan for the non-mainframe systems and the recovery in a disaster recovery situation.

Recovery Point will maintain consulting services for testing and recovery of the Annapolis Data Center, which includes: on-floor mainframe servers, on-floor storage systems, on-floor peripherals (storage systems), on-floor Cisco routers, on-floor Cisco VPN and firewall security appliances, on-floor Internet services, 12-hour blocks of test time, printing & mailing services, rack space in secure hosting center.

Recovery Point's consulting services will safeguard a comprehensive solution that addresses the requirements in disruption prevention and support requirements in response to an actual disaster or during simulation tests. Recovery Point's performance has been outstanding as the firm continues to provide guidance and technical support regarding disaster recovery support.

This contract option renewal and modification are within the original contract scope of work. After conducting an analysis, the pricing has been deemed fair and reasonable.

Fund Source: Reimbursable Approp. Code: E00A1001
Resident Business: Yes Approp. Code: E100A1001
MD Tax Clearance: 17-0891-1111

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



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3-IT. GOVERNOR'S OFFICE FOR CHILDREN

Contract ID: Clear Impact Scorecard and Results-based Accountability Software,

Consulting and Training; ADPICS BPO No.: 060B7400093

Contract Description: Provide State staff and local management boards with Clear Impact Scorecard software licenses and hands-on training and technical assistance in Results-Based Accountability and implementation of the Scorecard to track results, indicators, and performance measures for programs and strategies funded by the Children's Cabinet.

Award: Clear Impact, LLC, Rockville, MD

Term: 9/1/2017 - 8/30/2018 (1-year base with two 1-year options)

9/1/2018 – 8/30/2019 (Option one) 9/1/2019 – 8/30/2020 (Option two)

Amount: \$134,225 (Base)

\$140,225 (Option one) \$140,225 (Option two) \$414,675 (Total)

Procurement Method: Sole Source

MBE Participation: None

Remarks: The Governor's Office for Children uses Results-Based Accountability and the Clear Impact Scorecard to track results, indicators, and performance measures to improve programs and strategies. Contractor provides training, technical assistance, and 30 software licenses for the Scorecard – a web-based application that the Governor's Office for Children uses to ensure accountability of local management board programs funded by the Children's Cabinet.

The Results Based Accountability (RBA) framework was developed to plan, organize, evaluate and improve the performance of programs and services. GOC and the Children's Cabinet adopted the RBA framework more than 15 years ago, and since that time, have required that local management boards use the RBA framework in strategic planning and decision-making for using funding from Children's Cabinet Interagency Fund.



3-IT. GOVERNOR'S OFFICE FOR CHILDREN (cont'd)

Remarks: (cont'd)

Contractor is the sole provider of the Scorecard, a unique web-based application that supports strategic decision-making by providing rapid access to critical data, connecting stakeholders in a single interactive network, and enabling users to create informational dashboards that can be embedded live on any website. The Scorecard enables GOC to monitor the performance and outcomes achieved by programs funded by the Children's Cabinet and administered by the local management boards.

To build capacity, increase accountability, and support implementation of RBA, GOC began a phased-in implementation of the use of the Scorecard which provides strategy mapping, real-time interactive performance data updates, advanced visualization of data, and a web-based platform for easy connections and interactions between users. In FY15, GOC initiated a start-up contract with Contractor for planning, initial training, and licenses to have the Scorecard in place for FY16. In FY16, the contract focused on implementation activities including training, on-site technical assistance, phone consultations, webinars and licensing of the Scorecard.

Concurrently, GOC has begun to use the Scorecard to enhance the information included on its website and to better demonstrate Maryland's successes in ensuring child well-being. Beginning in 2017, Maryland's Child Well-Being Scorecard will replace the annual Results for Child Well-Being report (an expensive obsolete glossy printed annual report) with a web-based format that links and embeds data to create an interactive, real-time display of the outcomes and performance. This will allow for a number of improvements in the way GOC shares data and information with the local management boards and the public.

The Scorecard operationalizes a number of improvements, including:

- Greater level of transparency both at the State and jurisdictional level. In addition to data and narratives for all of the results and indicators tracked by GOC, the website will now feature information on all of the local management board programs funded by Maryland's Children's Cabinet.
- Efficient and effective reporting system for the local management boards and GOC. The Scorecard will serve as a hub for all program performance measures and allow users to view changes over time and better identify successes and areas in need of improvement.
- User-friendly reports: Visitors to the GOC website will be able to view reports for specific results and indicators that will include historical information and in-depth discussions through the stories behind the data.



3-IT. GOVERNOR'S OFFICE FOR CHILDREN (cont'd)

Remarks: (cont'd)

The new Child Well-Being Scorecard includes up-to-date information pertaining to the well-being of children and families across the State. In an effort to provide decision-makers and all visitors to the GOC website with the most current and relevant picture of the lives of Maryland's children and families, the Office now updates information through this Scorecard as its available throughout the year. This new protocol serves to further the Governor's Office for Children's mission of promoting the well-being of Maryland's children, youth, and families through data-driven policies and collective solutions and provides analysis on emerging trends in both child well-being and the changing landscape of childhood.

Using the RBA framework, this Scorecard focuses on a set of eight standard Results which describe the general well-being of Maryland's children and families and measures progress in realizing these Results by tracking quantifiable proxies for success called Indicators. Links on the GOC website will open new pages that include graphs, trend information, and narrative descriptions of the Indicator that provide an explanation of the numbers and a description of what the State is doing to improve that outcome.

In addition to the statewide data, there is also jurisdiction-level data and information that can be accessed by following links on the menu. Each jurisdiction has its own page that not only shows data for the Indicators at the local level, but provides information on each of the programs in that jurisdiction funded by the Children's Cabinet Interagency Fund. As a result of this level of transparency, Marylanders can track how the investments of the Children's Cabinet and the work of the local management boards are improving child well-being in communities across the State.

For FY18, GOC seeks to continue implementation of Scorecard to reach the goal of a transparent accountability system. This contract is in direct support of GOC's goal of greater transparency and accuracy in the monitoring of State funds to local management boards and board-funded programs. Achieving this goal would ensure effective State investments and improved outcomes for Maryland's children, youth and families.

Clear Impact, LLC has maintained static pricing for products, services and consultation rates and the GOC has deemed the pricing fair and reasonable.

Fund Source: General Approp. Code: R00A0401
Resident Business: Yes Approp. Code: R00A0401
MD Tax Clearance: 17-1857-0111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



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4-IT-MOD. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Contract ID: Upgrades to Ambient Water Quality Monitoring System

ADPICS BPO No.: U00B5400018; COH16147

Contract Approved: DoIT Item 1-IT (1/28/2015)

Contractor: Gold Systems, Inc., Salt Lake City, UT

Contract Description: Establish web service to allow applications such as Geographic Information System desktop and on-line to access Ambient Water Quality Monitoring System data.

Modification Description: Extend term by one year

Original Contract Term: 3/5/2015 – 9/30/2017

Modification Term: 10/1/2017 - 9/30/2018

Original Contract Amount: \$442,000

Modification Amount: \$0

Revised Total Contract Amount: \$442,000

Original Procurement Method: Sole Source

MBE Participation: None

Remarks: This no-cost extension allows time to complete enhancements:

- Objective 1 establishing web services from GIS software (almost complete)
- Objective 4 automating calculations of metals exceedance (remaining to complete)
- Objective 6 modifying AWQMS to work with the ATTAINS data flow (almost complete)

The Ambient Water Quality Management System (AWQMS) was built in a community fashion. and initially funded by: EPA, the state water quality programs of Utah, Minnesota, Illinois, the National Park Service, and the Region VIII Tribes. AWQMS is a shareable water quality data management system that represents over \$1 million of software development.



4-IT-MOD. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

Remarks: (cont'd)

The following states and tribes have joined the AWQMS community since the original project: Alaska, Iowa, Maryland, Kansas, Nez Perce tribe of Idaho, and Chickasaw Nation of Oklahoma.

EPA has already approved the no-cost extension of the grant. This enhancement project is jointly supported by Maryland and Utah as noted by the letter of support from Utah on the proposal. Gold Systems is the sole developer for the AWQMS. Gold Systems has performed well and is the EPA contactor for development of the ATTAINS data flow.

Fund Source: Federal (EPA Grant)

Approp. Code: U00A0501

Resident Business: No

MD Tax Clearance: 17-1562-0001

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



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5-IT-MOD. MARYLAND DEPARTMENT OF HEALTH

Office of Health Services

Contract ID: Online Licensing and MyLicense Verification Mobile Application

MDH/OPASS 16-15730

ADPICS BPO No.: M00B6400305, COH18990

Contract Approved: DoIT approved: 11/3/2015 [DoIT delegated authority]

Contractor: System Automation Corporation, Columbia, MD

Contract Description: Use of "MyLicense" – software and mobile application – is the licensing database and interface for all licensing and certifications.

Modification Description: To incorporate Occupational Therapists and Occupational Therapy Assistants into the MyLicense online licensing system and mobile app with verification services.

Original Contract Term: 10/1/2015 – 9/30/2017

Modification Term: 8/15/2017* - 9/30/2017

(*or earlier upon Board approval)

Original Contract Amount: \$96,000

Modification Amount: \$23,437

Prior Modifications/Options: None

Revised Total Contract Amount: \$119,437

Percent +/- (This Modification): +24.41%

Original Procurement Method: Sole Source

MBE Participation: None



5-IT-MOD. MARYLAND DEPARTMENT OF HEALTH (cont'd)

Remarks: In October 2015, the Board of Occupational Therapy began working with System Automation to implement a software program and database for tracking the licensees and applicants pursuing Occupational Therapy licensure in Maryland. Once the Board members and staff were satisfied with the software, they wished to further the capabilities of MyLicense and add the ability for applicants to apply online, thereby providing real-time availability of application status, and the convenience for employers and consumers to verify licenses using a mobile application. The technology allows for the efficient online submission of documents and less data entry by Board staff. This is a proven product that has already been implemented in other states.

Regulation amendments are currently in review that will allow applicants to apply online and for employers and consumers to use the mobile application for verification purposes. It is imperative that these new MyLicense additions be implemented before October 1, when the regulations will be in place.

System Automation Corporation is a professional company in the licensing world, serving 450 professions, more than 4,500 license types, and over 19 million licensees. It is well worth the price to work with a company that is so well-versed in the licensing process. The Board of Occupational Therapy Practice conducted an analysis and determined the pricing to be fair and reasonable.

Fund Source: Special

Approp. Code: M00B0104

Resident Business: Yes

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



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6-IT-OPT. <u>DEPARTMENT OF TRANSPORTATION</u>

Office of Transportation Technology Services

Contract ID: Network Managed Services

MDOT-09-NMS, ADPICS BPO No.: J01B9200013, COG74214

Contract Approved: DoIT Item 1-IT (8/26/2009)

Contractor: CACI NSS, Inc. (formerly L-3 National Security Solutions, Inc.)

Reston, VA

Contract Description: Provide information communications and technology network management and maintenance services. Also provide operations support, technical services, disaster recovery services, security and certification services for the MDOT enterprise network.

Option Description: Exercise six-month option

Original Contract Term: 8/27/2009 – 8/26/2014 (5-year base w/two 1-year options)

Prior Option Term: 8/27/2014 – 8/26/2016 (two 1-year options)

Extended Term: 8/27/2016 - 8/26/2017 (one-year w/two 6-month options)

(DoIT Item 5-IT-MOD [7/6/2016])

This Option Term: 8/27/2017 – 2/26/2018 (six months)

Original Contract Amount: \$42,944,222 This Option Amount: \$3,974,017

 Prior Option:
 \$14,645,355 (DoIT Item 7-IT-OPT [7/2/2014])

 Prior Modifications:
 \$11,235,534 (DoIT Item 5-IT-MOD [7/6/2016])

Revised Total Contract Amount: \$72,799,128

Original Procurement Method: Competitive Sealed Proposals

MBE Participation:35%MBE Compliance:33.5%



6-IT-OPT. DEPARTMENT OF TRANSPORTATION (cont'd)

Remarks: This contact provides information communications and technology network management and maintenance services. MDOT has a sizable and growing investment in information technology and telecommunications. The continued expansion of local area networks and wide area networks is important for supporting the business needs of MDOT including extensive Homeland Security applications. The objective of this contract is to provide MDOT with a cost-effective way to obtain management, maintenance, and operations support; technical services; disaster recovery services, security and certification services for the MDOT enterprise network.

MDOT is requesting approval to exercise one, six-month option to allow time to complete a new solicitation. This action will allow for continued network management, maintenance, security and project-based services for MDOT. There is no escalation in price for the option period.

MDOT composed a draft RFP and submitted to DOIT in April 2014. DOIT reviewed MDOT's solicitation and determined it would be in the best interest of the State for DOIT to release an RFP for statewide Network Managed Services, with components that would be available to all agencies of State government. MDOT and DOIT have been engaging in efforts to develop such an RFP. The work to develop a Statewide Network Managed Service contract began around the time that MDOT would have needed to release its RFP for an MDOT-specific Network Managed Service contract. Therefore, an extension is required to allow the process of a Statewide Network Managed Service contract to unfold.

MBE compliance is 33.49% as reported in FMIS as of 5/26/2017. MDOT's Office of Diversity and Equity has continued to monitor and work closely with L-3 to maximize the potential for MBE participation. The established goal for this contract was 30% and L-3 committed to 35%. From the onset of the contract, L-3 has continued to increase MBE participation each year. MDOT has regularly scheduled progress meetings to ensure that participation levels continue to increase and that the committed MBE goal will be met.

CACI NSS, Inc.'s performance under the NMS III contract has met all of MDOT's needs and requirements. The firm continues to deliver satisfactorily, provide all deliverables on time, have had no SLA infractions, and has agreed to hold their pricing without any increase for three years.

Fund Source: Special (Transportation Trust Fund)

Approp. Code: J00A0107 Resident Business: No

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

135



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7-IT-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION

Division of Curriculum, Research, Assessment and Accountability Technology Education

Contract ID: Learning Management System

ADPICS BPO No.: R00B3400015, COH27096

Contract Approved: DoIT Item 5-IT (9/19/2012)

Contractor: Blackboard, Inc., Washington, DC

Contract Description: Commercial off-the-shelf comprehensive learning management system for use by over 60,000 teachers in the Maryland public educational system

Modification Description: Extend contract term by six months to allow time to complete a new procurement. Two 3-month options will remain if needed.

Original Contract Term: 9/20/2012 – 9/19/2017 (five years)

Modification Term: 9/20/2017 - 3/31/2018 (6 months w/ two 3-month options)

Original Contract Amount: \$2,088,923

Modification Amount: \$67,500 (6-months)

\$33,750 (3-month Option 1) \$33,750 (3-month Option 2).

\$135,000 (total)

Prior Modification: \$49,580 (DoIT approval [10/2/2012])

Revised Total Contract Amount: \$2,206,003

 Percent +/- (This Mod):
 +3.23%

 Overall Percent +/-:
 +5.6%

Procurement Method: Intergovernmental Cooperative Purchasing

[MEEC Contract, University System of Maryland]

MBE Participation: None



7-IT-MOD. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

Remarks: MSDE's Learning Management System (LMS) provides online credit-bearing courses for students and professional development courses for educators. Approximately 300 students will require access to the system in fall 2017, primarily to complete courses required for graduation that they cannot complete in their school system due to scheduling or other issues. In addition, the LMS has more than 4,800 supporting resources for teaching and learning, and 45 credit-bearing courses for teacher certification. The Division of Early Childhood Education provides child care tutorials for workers in Early Childhood Education Centers throughout the State using the LMS. The LMS is critical to the local area school systems in order to provide instruction and professional development that they would not otherwise have the ability to offer.

MSDE is developing a Request for Proposals to competitively bid a new contract for the LMS and anticipates releasing the RFP in July or August 2017. With this timeline, it would be impossible to award a new contract and deploy a new system before the 2017-2018 school year begins. Time will be needed to hire a new Contractor, migrate resources, and perform extensive testing before terminating the existing LMS contract. If there is a lapse between the two contracts, students will not be able to participate in the online courses they need to satisfy graduation requirements.

Concerning licenses, MSDE has increased public access to as many of the resources in the LMS as possible. This reduces the number of users needing to create login credentials, which in turn reduces the number of licenses needed. Therefore, the number of licenses can be reduced from 63,000 to 20,000.

Fund Source: Special

Approp. Code: R00A01.11

Resident Business: No

MD Tax Clearance: 17-1352-1111

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Supplemental

Contact: Julia Fischer (410) 697-9430 Julia.Fischer@maryland.gov Carla Thompson (410) 697-9667 Carla.Thompson@maryland.gov

8-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Socrata Open Data Platform and Open Performance Platform Subscription

Licenses, ADPICS BPO No.: F50B7400012 COH 3 5 8 6 6

Contract Approved: DoIT delegated authority

Contractor: Alamo City Engineering Services, Inc., San Antonio, TX

Contract Description: Subscribe to the Open Data platform and the Open Performance platform – Socrata's proprietary Software-as-a-Service (SaaS) products – to support the Governor's Office of Performance Improvement, the Department of Information Technology, other State agencies, and the general public, by providing a central location from which open data can be accessed, searched and visualized.

Modification Description: Extend term of the Open Data subscription for four months

Original Procurement Method: Intergovernmental Cooperative Purchase

GSA Schedule 70

Original Contract Term: 8/26/16 – 8/31/17 (base)

9/1/17 - 8/31/18 (option year 1 [Open Performance only])

Modification Term: 9/01/17 – 12/31/17 [Open Data only]

Original Amount: \$128,967 (base)

Prior Option Amount: \$ 60,000 (option year 1)

This Modification Amount: \$29,319

Revised Total Contract Amount: \$218,286

Percent+/- (This Modification): +15.5%

MBE Participation: None



Supplemental

8-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)

Remarks: Both the Open Data and the Open Performance platforms increase the transparency and accountability of State government. The State predominantly uses the Open Data platform for hosting and sharing open data. The capabilities of Socrata's Open Data platform include registering, searching, accessing, visualizing, and narrative description of public data. DoIT recommends extending the coverage period for Socrata Open Data SaaS licenses to December 31, 2017 to allow time for DoIT to establish a GIS Software-as-a-Service Master Contract. DoIT seeks to find comparable GIS and Open Data SaaS products and is presently evaluating proposals to award a GIS SaaS Master Contract. This extension will be sufficient to bridge to the point where DoIT can evaluate competing products with adequate scope, breadth, accessibility, ease-of-sharing, and infrastructure compatibility.

Fund Source: General

Approp. Code: 41C31

Resident Business: No

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

Supplemental REVISED

Supplement D Department of Information Technology ACTION AGENDA July 26, 2017



Contact: Secretary Ellington Churchill Ellington.churchill@maryland.gov Carla Thompson (410) 697-9667 Carla.Thompson@maryland.gov

9-IT. DEPARTMENT OF GENERAL SERVICES and DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Web-Based Electronic Procurement Services

ADPICS BPO No.: 060B7400004 (*Part A*), 001B8400083 (*Part B*)

Contractor: Periscope Holdings, Inc., Austin, TX

Recommendation: That the Board of Public Works:

Part A: Award compensation to the contractor for providing electronic procurement services known as *eMarylandMarketplace* to the State from October 16, 2016 through July 26, 2017

See § 11-204, State Finance & Procurement Article, Annotated Code of MD

Part B: Approve the award of a contract to provide electronic procurement services known as *eMarylandMarketplace* to the State from July 27, 2017 through July 26, 2019.

See § 13-107, State Finance & Procurement Article, Annotated Code of MD

Scope of Work: State subscription access to BuySpeed platform providing the following functionalities: supplier registration; supplier management; small business reserve; BidSync National Bid Service for Suppliers; solicitation management; solicitation award; punchout ordering; Statewide catalog; supplier catalog management; catalog searching and requisition creation; and catalog ordering.

Term: Part A: 10/16/16 - 7/26/17 (9 months)

Part B: 7/27/17 – 7/26/19 (2 years)

Amount: Part A: \$3,682,404

Part B: \$3,600,000

MBE Participation/Compliance: 30%/39%

Remarks: Reference is made to DBM Item 1-S (8/10/11) in which the Board of Public Works approved the selection of Periscope Holdings, Inc. to provide an "Internet accessible electronic procurement Software-as-a-Service solution" to the State. Since 2011, Periscope's proprietary BuySpeed platform has allowed DGS to comply with its statutory obligation to manage *eMaryland Marketplace*, an Internet-based procurement system. The State Procurement Law authorizes a unit using electronic means, or a contractor who provides the State with electronic means for conducting procurement (*eMaryland Marketplace*) to charge – with express Board of Public Works approval – a reasonable fee to bidders for the use of the electronic means. See § 13-226(c), State Finance & Procurement Article, Annotated Code of MD. When the Board approved DGS's initial contract with Periscope, it authorized DGS "to charge a 1% processing fee assessed on electronic transactions for DGS-controlled electronically procured contracts."

REVISED

Supplement D Supplemental Department of Information Technology **ACTION AGENDA** July 26, 2017



9-IT. DEPARTMENT OF GENERAL SERVICES and **DEPARTMENT OF INFORMATION TECHNOLOGY** (cont'd)

Remarks: (cont'd)

Before the five-year contract term with Periscope expired in October 2016, DoIT issued a "work order request" to a different State contractor, NICUSA, for a Statewide enterprise procure-to-pay system that would continue eMaryland Marketplace services and, additionally, would integrate eProcurement services (e.g., strategic sourcing, contract management, and procure-to-pay capabilities) into the State's Financial Management Information System. NICUSA submitted a "work order proposal" that DoIT accepted on October 14, 2016 resulting in a work order. NICUSA subcontracted with Periscope to implement the October work order. A few weeks into Periscope's performance under the October work order, the State expressed technical concerns to Periscope and disapproved integration of eProcurement services into FMIS. Work with Periscope on implementation activities was suspended on or about March 1, 2017. In good faith, Periscope continued to provide hosting services for the current eMaryland Marketplace using the BuySpeed platform.

Part A. DGS and DoIT recommend that the Board award compensation of \$3,682,404 to Periscope for providing its BuySpeed platform to the State from October 2016 through July 2017. When the State and a contractor act in good faith but the procurement activity "violates Division II," the "contractor shall be awarded compensation for actual expenses reasonably incurred under the procurement contract, plus a reasonable profit" See § 11-204, State Finance & Procurement Article, Annotated Code of MD. The amount will be funded with \$1 million in processing fees that DGS has collected from October 2016 through the date of this Item and the remainder from new State funds.

Part B. DGS and DoIT recommend that the Board approve award of a sole-source contract to Periscope for continued use of the BuySpeed platform. The previous contract between DGS and Periscope for the BuySpeed platform resulted from the competitive sealed proposal method. Having used the platform for over five years, BuySpeed is strategically critical and is deeply embedded in DGS's and other State agencies' business processes and requirements. To replace the current system at this time would detrimentally detract from the State's planned strategic objective to streamline State procurement. Further, it would require significant time to conduct a new competitive procurement and implement the awarded system which DGS and DoIT intend to do during this contract's term. Presently, BuySpeed is the only platform that can meet the State's processes and requirements. Given that BuySpeed is proprietary to Periscope, and that there are no re-sellers of the platform, a sole source procurement method is justified. This scope of work is priced at \$150,000 per month, a fair and reasonable price for these services

REVISED

Supplement D Supplemental Supplement Department of Information Technology **ACTION AGENDA** July 26, 2017



9-IT. DEPARTMENT OF GENERAL SERVICES and **DEPARTMENT OF INFORMATION TECHNOLOGY** (cont'd)

Fund Source: Part A: Special (Processing Fees) \$1,019,328

\$2,663,076 General

\$3,000,000 Part B: Special

General \$ 600,000

F50 B04 B401 Approp. Code: Part A:

> Part B: none

No Resident Business:

MD Tax Clearance: 17-2136-0000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED*

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

^{*} Approved 2-to-1; Treasurer voted no.



Larry J. Hogan Governor

Boyd K. Rutherford

Lt. Governor

Pete K. Rahn Secretary

BOARD OF PUBLIC WORKS (BPW)

ACTION AGENDA

July 26, 2017

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Contact: Donna DiCerbo 410-537-7814 ddicerbo@mdta.state.md.us

1-AE. MARYLAND TRANSPORTATION AUTHORITY

Architecture/Engineering Contract

Contract ID: National Pollution Discharge Elimination System (NPDES) and Environmental Compliance Services; MDTA 2015-01 A, B, & C (AE 3008, AE 3009, AE 3010)

Contract Description: These contracts are a complete series of three open-ended, task-order based contracts to provide National Pollution Discharge Elimination System (NPDES) and Environmental Compliance Services.

Awards: Johnson, Mirmiran & Thompson, Inc./ Contract A

Gannett Fleming, Inc. (JV)

Hunt Valley, MD

Rummel, Klepper & Kahl, LLP / Contract B

AECOM Technical Services, Inc. (JV)

Baltimore, MD

EA Engineering, Science and Technology, Contract C

Inc./ McCormick Taylor, Inc. (JV)

Hunt Valley, MD

Contract Term: 08/17/2017* - 07/31/2022 (*or earlier upon BPW approval)

Amount: \$3.000.000 NTE each

(Grand Total NTE \$9,000,000)

Procurement Method: Maryland Architectural and Engineering Services Act;

recommendation approved by the Transportation Professional

Services Selection Board on July 6, 2017.

Proposals:

	Technical Proposal Rating (Max 2500)	Technical Ranking	NTE Price
Johnson, Mirmiran & Thompson, Inc./	2118.3	1	\$3,000,000
Gannett Fleming, Inc. (JV) Hunt Valley, MD			(Contract A)



1-AE. <u>MARYLAND TRANPORTATION AUTHORITY</u> (cont'd)

Proposals (cont'd):

<u>-</u>	Technical Proposal Rating (Max 2500)	Technical Ranking	NTE Price
Rummel, Klepper & Kahl, LLP / AECOM Technical Services, Inc. (JV) Baltimore, MD	2084.2	2	\$3,000,000 (Contract B)
EA Engineering, Science and Technology, Inc./ McCormick Taylor, Inc. (JV) Hunt Valley, MD	2061.3	3	\$3,000,000 (Contract B)
WSP USA, Inc. Baltimore, MD	2038.3	4	N/A
Prime AE Group/ Century Engineering (JV) Baltimore, MD	2002.5	5	N/A
KCI Technologies, Inc. Sparks, MD	1950.8	6	N/A
Stantec Consulting Services/ A. Morton Thomas & Associates, (JV) Laurel, MD	1930.4	7	N/A
Wallace Montgomery & Associates/ STV (JV) Hunt Valley, MD	1898.8	8	N/A
Whitney, Bailey, Cox & Magnani/ Pennoni Associates (JV) Baltimore, MD	1883.8	9	N/A

MBE Participation: 24%

VSBE Participation: 1%



1-AE. MARYLAND TRANPORTATION AUTHORITY (cont'd)

Incumbents: Johnson, Mirmiran & Thompson, Inc.

Sparks, MD

Stantec Consulting Services (formerly Greenhorne & O'Mara)

Laurel, MD

EA Engineering, Science and Technology, Inc., /

McCormick Taylor, (JV)

Hunt Valley, MD

Requesting Agency Remarks: On December 11, 2015, the solicitation was advertised in The Daily Record and on eMaryland Marketplace.

The consultant shall provide comprehensive environmental engineering, compliance and remediation services to assist the MDTA in meeting environmental regulatory requirements statewide.

This project shall include all administrative, technical, and managerial services to meet the compliance with National Pollution Discharge Elimination System (NPDES) general permits for MS4 (Municipal Separate Storm Sewer System) Phase II and Industrial Storm water Discharge; to procure multiple and diverse permits or approvals for development and remedial projects from local, State, or federal regulatory agencies; coordinate associated mitigation; and provide services to address environmental site issues at MDTA facilities.

The established MBE goal for these contracts is 24%; all firms have submitted proposals meeting this goal. Additionally, a 1% Veteran Small Business Enterprise Goal was established for this contract; all firms have submitted proposals meeting this goal.

This Contract includes a provision authorizing an extension for up to one-third of the original term to spend funds remaining on the contract as provided in Revised Board Advisory 1995-1.

Fund Source: 100% Special Funds (Toll Revenue)

Approp. Code: J00J00.41 & J00J00.42

Resident Business: Yes



1-AE. MARYLAND TRANPORTATION AUTHORITY (cont'd)

MD Tax Clearance: Johnson, Mirmiran & Thompson, Inc./

Gannett Fleming, Inc. (JV)

Rummel, Klepper & Kahl, LLP / 17-1609-1111

AECOM Technical Services, Inc. (JV)

EA Engineering, Science and Technology, Inc./ 17-1655-1111

McCormick Taylor, Inc. (JV)

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

2-AE. <u>STATE HIGHWAY ADMINISTRATION</u>

Architecture/Engineering Contract

Contract ID: Environmental Design and Permitting Services, Statewide; BCS 2014-09 A, B, C, D, G & H

ADPICS Nos.: SBCS1409A, SBCS1409B, SBCS1409C, SBCS1409D,

SBCS1409G and SBCS1409H

Contract Description: These contracts are six of a series of ten open-ended, task order-based, contracts to provide environmental design and permitting services, Statewide.

Awards: McCormick Taylor, Inc. Contract A

Baltimore, MD

Rummel, Klepper & Kahl, LLP Contract B

Baltimore, MD

Whitney, Bailey, Cox & Magnani, LLC / Contract C

Wetland Studies and Solutions, Inc. (JV)

Baltimore, MD

Johnson, Mirmiran & Thompson, Inc. Contract D

Hunt Valley, MD

KCI Technologies, Inc. Contract G

Sparks, MD

WSP USA Inc. (formerly Parsons Contract H

Brinckerhoff, Inc.) Baltimore, MD

Contract Term: 08/17/2017 – 08/16/2022

Amount: \$9,000,000 NTE each

(Grand Total \$54,000,000 NTE)

Procurement Method: Maryland Architectural and Engineering Services Act;

recommendation approved by the Transportation Professional

Services Selection Board on July 6, 2017.



2-AE. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

Proposals:

Proposals:	Technical Proposal Rating (Max 445)	Technical Ranking	NTE Price
McCormick Taylor, Inc. Baltimore, MD	292.80	1	\$9,000,000 (Contract A)
Rummel, Klepper & Kahl, LLP Baltimore, MD	278.10	2	\$9,000,000 (Contract B)
Whitney, Bailey, Cox & Magnani LLC / Wetland Studies and Solutions, Inc. (JV) Baltimore, MD	271.00	3	\$9,000,000 (Contract C)
Johnson, Mirmiran & Thompson, Inc. Hunt Valley, MD	270.90	4	\$9,000,000 (Contract D)
Century Engineering, Inc. Hunt Valley, MD	266.60	5	Contract E
Biohabitats, Inc. / A. Morton Thomas and Associates, Inc. (JV) Baltimore, MD	264.20	6	Contract F
KCI Technologies, Inc. Sparks, MD	260.20	7	\$9,000,000 (Contract G)
WSP USA Inc. (formerly Parsons Brinckerhoff, Inc.) Baltimore, MD	259.50	8	\$9,000,000 (Contract H)
AECOM Technical Services, Inc. Hunt Valley, MD	256.60	9	Contract I
Greenman-Pedersen, Inc. / Gannett Fleming, Inc. (JV) Annapolis Junction, MD	255.60	10	Contract J
The Wilson T. Ballard Company, Inc. Owings Mills, MD	253.90	11	N/A
Dewberry Consultants, LLC Baltimore, MD	247.60	12	N/A



2-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Proposals (cont'd):

Troposais (com a).	Technical Proposal Rating (Max 445)	Technical Ranking	NTE Price
Stantec Consulting Services, Inc. Baltimore, MD	247.30	13	N/A
Wallace Montgomery & Associates, LLP Hunt Valley, MD	240.30	14	N/A
EA Engineering, Science and Technology, Inc. PCB / Skelly and Loy, Inc. (JV) Hunt Valley, MD	235.10	15	N/A
PRIME AE Group, Inc. / Environmental Systems Analysis, Inc. (JV) Baltimore, MD	227.00	16	N/A
Brudis & Associates, Inc. / EnviroProjects, LLC (JV) Columbia, MD	224.70	17	N/A
Pennoni Associates, Inc. / A.D. Marble & Company, Inc. (JV) Baltimore, MD	219.50	18	N/A
Whitman, Requardt & Associates, LLP Baltimore, MD	182.30	19	N/A

DBE Participation: 30% for Contracts A, B, C, D, and H

32% for Contract G

Incumbents: None (see Requesting Agency Remarks)

Requesting Agency Remarks: On March 20, 2015, the solicitation was advertised in The Daily Record, the Maryland Department of Transportation State Highway Administration's web page and eMaryland Marketplace. A total of 743 firms were notified via eMaryland Marketplace, of which 171 were certified DBEs.

The consultant shall provide a full range of environmental design and permitting services including planning, preliminary and final engineering/landscape architectural design services, and permitting and compliance for the Maryland Department of Transportation State Highway Administration's capital and maintenance programs, statewide. These contracts are replacements for environmental design and permitting services contracts that have expired.



2-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

Though the established DBE goal for this contract is 30%, one firm proposes to exceed the goal by 2%.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

Resident Business: Yes

MD Tax Clearance: McCormick Taylor, Inc. 17-1803-0111

Rummel, Klepper & Kahl, LLP 17-1804-1111 Whitney, Bailey, Cox & Magnani, LLC / 17-1805-1111

Wetland Studies and Solutions, Inc. (JV)

Johnson, Mirmiran & Thompson, Inc. 17-1806-1111 KCI Technologies, Inc. 17-1809-1110 WSP USA Inc. (formerly Parsons Brinckerhoff, Inc.) 17-1810-1001

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED D

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

3-AE. <u>STATE HIGHWAY ADMINISTRATION</u>

Architecture/Engineering Contract

Contract ID: Bridge Condition Inspection of Routine, Complex and Moveable Bridges Services, Statewide; *BCS 2012-14 A, B C & D*

ADPICS Nos.: SBCS1214A, SBCS1214B, SBCS1214C and SBCS1214D

Contract Description: These contracts are a complete series of four open-ended, task order-based, contracts to provide bridge condition inspection of routine, complex and moveable bridges services, Statewide.

Awards: WSP USA Inc. / Contract A

Whitman, Requardt & Associates, LLP (JV)

Baltimore, MD

AECOM Technical Services, Inc. Contract B

Hunt Valley, MD

Pennoni Associates, Inc. / Contract C

KCI Technologies, Inc. (JV)

Baltimore, MD

Wallace, Montgomery and Associates, LLP Contract D

Hunt Valley, MD

Contract Term: 08/17/2017 – 08/16/2022

Amount: \$4,500,000 NTE each

(Grand Total \$18,000,000 NTE)

Procurement Method: Maryland Architectural and Engineering Services Act;

recommendation approved by the Transportation Professional

Services Selection Board on July 6, 2017.



3-AE. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

Proposals:

170posuis.	Technical Proposal Rating (Max 530)	Technical Ranking	NTE Price
WSP USA Inc./ Whitman, Requardt & Associates, LLP (JV) Baltimore, MD	442.00	1	\$4,500,000 (Contract A)
AECOM Technical Services, Inc. Hunt Valley, MD	431.40	2	\$4,500,000 (Contract B)
Pennoni Associates, Inc. / KCI Technologies, Inc. (JV) Baltimore, MD	431.20	3	\$4,500,000 (Contract C)
Wallace, Montgomery & Associates, LLP Hunt Valley, MD	429.90	4	\$4,500,000 (Contract D)
Hardesty & Hanover, LLC Annapolis, MD	404.60	5	N/A
STV Incorporated Baltimore, MD	401.60	6	N/A
HDR Engineering, Inc. Pittsburg, PA	395.70	7	N/A
PRIME AE Group, Inc. / Modjeski & Masters, Inc. (JV) Baltimore, MD	342.70	8	N/A

DBE Participation: 25% each

Incumbents: PB Americas, Inc. / Whitman, Requardt & Associates, LLP (JV)

Baltimore, MD

Hardesty & Hanover, LLC

Annapolis, MD



3-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks: On August 2, 2013, the solicitation was advertised in The Daily Record, the Maryland Department of Transportation State Highway Administration's web page and eMaryland Marketplace. A total of 399 firms were notified via eMaryland Marketplace, of which 67 were certified DBEs.

The consultant shall provide detailed structures condition inspections including underwater inspections and evaluations of structures with moveable spans for assigned State, County and Local Jurisdiction structures, Statewide. Services also include performing load ratings, analyses, nondestructive testing, and all engineering services necessary to prepare designs, plans, specifications, etc., for repairs to structures with moveable spans, or other assignments involving structures with fixed spans, spans over electrified railroads and complex structures.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

Resident Business: Yes

MD Tax Clearances: WSP USA, Inc. / 17-1772-1111

Whitman, Requardt & Associates, LLP (JV)

AECOM Technical Services, Inc.

17-1820-1111
Pennoni Associates, Inc. / 17-1831-1111

KOL Tashuslasias Inc. (IV)

KCI Technologies, Inc. (JV)

Wallace, Montgomery & Associates, LLP 17-1855-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Joseph W. Sedtal 410-767-3351 JSedtal@mta.maryland.gov

4-AE-MOD. MARYLAND TRANSIT ADMINISTRATION

Modification: Architectural/Engineering Contract

Contract ID: Rolling Stock and Associated Equipment Services; MTA-1345A, B, C

ADPICS Nos: CO344250, CO344251 and CO344252

Contract Approved: DOT Agenda 04/17/2013; Item 4-AE (Contract A)

DOT Agenda 06/12/2013; Item 4-AE (Contract B & C)

Contractors: CH2M Hill, Inc. Contract A

Baltimore, MD

STV Incorporation Contract B

Baltimore, MD

WSP USA, Inc.* Contract C

Baltimore, MD

*formerly Parsons Brinckerhoff, Inc.

Contract Description: These are three open-ended contracts to provide rolling stock and associated equipment services on an "as-needed" basis.

Modification Description: Modification Nos. 3, to contract MTA-1345A and MTA-1345B, and Modification No. 2, to MTA-1345C, are necessary to add contract authority for additional work on active tasks and to assign future task and provide contingent engineering inspection services for the METRO, Light Rail, MARC and Bus.

Original Contract Term: 04/18/2013 – 04/17/2018 (Contract A)

06/13/2013 - 06/12/2018 (Contract B) 06/24/2013 - 06/23/2018 (Contract C)

Modification Term: 08/17/2017**- 04/17/2018 (Contract A)

08/17/2017**- 06/12/2018 (Contract B) 08/17/2017**- 06/23/2018 (Contract C)

(**or earlier upon BPW approval)

Original Contract Amount: \$15,000,000 (Contract A)

\$10,000,000 (Contract B) \$ 5,000,000 (Contract C)



4-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Modification Amount: \$6,235,000 (Contract A)

\$2,500,000 (Contract B) \$1,750,000 (Contract C)

Prior Mods/Options: Contract A

Amendment No. 1 revised Article I - General, Article II - Time of Performance, Article IV – Compensation, Article V – Budgets and Funding, Article VI – Consultant Reporting Requirements, Policies and Procedures and Article VII – Insurance of the contracts.

Amendment No. 2 added additional \$4,780,000 – Approved by BPW on August 17, 2016, Item #2-AE-MOD

Contract B

Amendment No. 1 revised Article I - General, Article II - Time of Performance, Article IV - Compensation, Article V - Budgets and Funding, Article VI - Consultant Reporting Requirements, Policies and Procedures and Article VII - Insurance of the contracts.

Amendment No. 2 added additional \$3,475,500 – Approved by BPW on August 17, 2016, Item #2-AE-MOD

Contract C

Amendment No. 1 revised Article I - General, Article II - Time of Performance, Article IV - Compensation, Article V - Budgets and Funding, Article VI - Consultant Reporting Requirements, Policies and Procedures and Article VII - Insurance of the contracts.

Revised Contract Amount: \$26,015,000 (Contract A)

\$15,975,500 (Contract B) \$ 6,750,000 (Contract C)

Percentage +/- **Change**: Contract A

0% (Modification No. 1)

+31.9% (Modification No. 2)

+31.5% (Modification No. 3, this agenda item)

Contract B

0% (Modification No. 1)

+34.8% (Modification No. 2)

+18.6% (Modification No. 3, this agenda item)

Contract C

0% (Modification No. 1)

+21.5% (Modification No. 2, this agenda item)



4-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Overall Percent +/-: +63.4% - Contract A

+53.4% - Contract B +21.5% - Contract C

Original Procurement Method: Maryland Architectural and Engineering Services Act;

recommendation approved by the Transportation Professional Services Selection Board on April 4, 2013

(Contract A) and June 6, 2013 (Contracts B and C)

MBE Participation: 28.00% (Contract A)

28.75% (Contract B) 28.00% (Contract C)

MBE Compliance: 29.01% (Contract A)

32.11% (Contract B) 26.73% (Contract C)

Requesting Agency Remarks: The MTA is requesting additional contract authority in the amount of \$6,235,000 for Contract A, \$2,500,000 for Contract B and \$1,750,000 for Contract C.

The Equipment Engineering and Rolling Stock Division focuses on the heightened importance and awareness of size and complexity of these Rolling Stock and Equipment Engineering projects as they require sustained and uninterrupted effort from the Prime Consultants and other Engineering firms performing the work. The additional contract authority will allow for the continued progress of numerous ongoing and unanticipated upcoming tasks, and will provide contingent engineering inspection services for the METRO, Light Rail, MARC and Bus.

The MTA is also currently working on new procurements for Rolling Stock and Associated Equipment Services. The replacement contracts will be awarded prior to the contract's expiration date. However, additional funding is required now to continue ongoing projects and initiate new ones. MTA acknowledges that these types of modifications are usually not ideal, but continuation of the critical services provided under these contracts is essential for MTA to ensure a heightened focus on project delivery and system preservation and to ensure that all MTA facilities are in a state of good repair status.

Fund Source: 80% Federal; 20% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Businesses: Yes



4-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

MD Tax Clearances: CH2M Hill, Inc. 17-1639-0111

 STV Incorporation
 17-1656-1110

 WSP USA, Inc.
 17-1673-1001

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



4-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

ATTACHMENT I

CONTRACT A	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$15,000,000	04/18/13 – 04/17/18	04/17/13; 4-AE	
Modification #1	\$0	02/25/15 – 04/17/18	DCAR 02/25/15	Amendment No. 1 revised the language in the contract Agreement. Articles I – General, Article II – Time of Performance, Article IV – Compensation, Article V – Budgets and Funding, Article VI – Consultant Reporting Requirements, Policies and Procedures and Article VII – Insurance.
Modification #2	\$4,780,000	08/17/16 – 04/17/18	08/17/16; 2-AE-MOD	Modification No. 2 is necessary to add contract authority for additional work on active tasks and to assign future task that may be needed for the METRO, Light Rail, MARC and Bus.
Modification #3	\$6,235,000	08/17/17*- 04/17/18 *or earlier upon BPW approval	07/26/2017; 4-AE-MOD	Modification No. 3 is necessary to add contract authority for additional work on active tasks and to assign future task and provide contingent engineering inspection services for the METRO, Light Rail, MARC and Bus.
Revised Amount	\$26,015,000			



4-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

CONTRACT B	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$10,000,000	06/13/13 - 06/12/18	06/12/13; 4-AE	
Modification #1	\$0.00	06/13/13 – 06/12/18	DCAR 02/10/14	Amendment No. 1 revised the language in the contract Agreement. Articles I – General, Article II – Time of Performance, Article IV – Compensation, Article V – Budgets and Funding, Article VI – Consultant Reporting Requirements, Policies and Procedures and Article VII – Insurance.
Modification #2	\$3,475,500	06/13/13 – 06/12/18	08/17/16; 2-AE-MOD	Modification No. 2 is necessary to add contract authority for additional work on active tasks and to assign future task that may be needed for the METRO, Light Rail, MARC and Bus.
Modification #3	\$2,500,000	08/17/17*– 04/17/18 *or earlier upon BPW approval	07/26/2017; 4-AE-MOD	Modification No. 3 is necessary to add contract authority for additional work on active tasks and to assign future task and provide contingent engineering inspection services for the METRO, Light Rail, MARC and Bus.
Revised Amount	\$15,975,500			



4-AE-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

CONTRACT C	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$5,000,000	06/24/13 - 06/23/18	06/12/13; 4-AE	
Modification #1	\$0	06/24/13 – 06/23/18	DCAR 02/10/14	Amendment No. 1 revised the language in the contract Agreement. Articles I – General, Article II – Time of Performance, Article IV – Compensation, Article V – Budgets and Funding, Article VI – Consultant Reporting Requirements, Policies and Procedures and Article VII – Insurance.
Modification #2	\$1,750,000	08/17/17*- 04/17/18 *or earlier upon BPW approval	07/26/2017; 4-AE-MOD	Modification No. 2 is necessary to add contract authority for additional work on active tasks and to assign future task and provide contingent engineering inspection services for the METRO, Light Rail, MARC and Bus.
Revised Amount	\$6,750,000			

DOT 19



DEPARTMENT OF TRANSPORTATION ACTION AGENDA July 26, 2017



Contact: Joseph Sedtal 410-767-3351 JSedtal@mta.maryland.gov

5-C-MOD. MARYLAND TRANSIT ADMINISTRATION

Modification – Construction Contract

Contract ID: Waldorf Park and Ride; T-1038-0140R

ADPICS No.: CO345452

Contract Approved: DOT Agenda 05/28/14, Item #1-C

Contractor: Concrete General, Inc.

Gaithersburg, MD

Contract Description: This contract provides for the construction of a new 550 space

Park and Ride lot in Waldorf, Maryland.

Modification Description: Modification No. 1 is to extend the original contract duration and

change original bid quantities to actual used quantities for final closeout.

Original Contract Term: 05/14/2014 – 11/27/2016

Modification Term(s): $\frac{11/27/16 - 8/14/17}{11/27/16 - 8/14/17}$

Original Contract Amount: \$4,941,090

Modification Amount: -\$ 359,164

Prior Mods/Options: None

Revised Total Contract Amount: \$4,581,935

Percent +/- **Change**: None

Overall Percent +/-: -9.3%

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: 30%

MBE Compliance: 33.9%





5-C-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Requesting Agency Remarks: This Change Order is to extend the original contract duration for the purpose of final close out, changing original bid quantities to actual used quantities.

The Contractor experience numerous delays and change during the contract duration. The most significant impacts were due to MDOT's SHA and Southern Maryland Electric Cooperative. SHA revised work on new signalization at the intersection of Smallwood and MD Route 925. The revised red line drawings took three months to design. SMECO was untimely when installing light poles for new lighting in parking lot. The light pole installation took one month longer than planned. The combination of SHA and SMECO delayed the project at least 102 calendar days. The delays were third party, therefore per contract the time extension is noncompensable.

Fund Source: 80% Federal; 20% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: Yes

MD Tax Clearance: 17-1496-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION





5-C-MOD. MARYLAND TRANSIT ADMINISTRATION (cont'd)

ATTACHMENT I

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$4,941,090	05/41/2014 – 11/27/2016	05/28/2014, #1-C	Original Contract
Modification No. 1	-\$359,164	11/27/2016 – 8/17/2017	07/16/2017 C-MOD	This Change Order is to extend the original contract duration for the purpose of final close out, changing original bid quantities to actual used quantities. (Construction)

Revised Amount \$4,581,935



Contact: Linda D. Dangerfield 410-859-7097

ldangerfield@bwiairport.com

6-M. MARYLAND AVIATION ADMINISTRATION

Maintenance Contract

Contract ID: Ejector Pit Pumping and Sanitary Services at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; *MAA-MC-17-017*

ADPICS No.: MAAMC17017

Contract Description: This contract provides for all supervision, labor, materials, equipment, insurance and expertise to routinely pump out ejector pits and sewage holding tanks at BWI Marshall Airport. This contract also provides for the supply and maintenance of portable toilets.

Award: JEM Enterprises, Inc. t/a Globe Sanitation

Woodbine, MD

Contract Term: 09/01/2017 - 08/31/2020 (with one 2-year renewal option)

Amount: \$577,757 NTE (Base Term, three years)

\$401,025 NTE (Cost of two-year option incl. 2.2 CPI)

\$978,782 NTE (Aggregate value, incl. two-year renewal option)

Procurement Method: Competitive Sealed Bidding

Bids: JEM Enterprises, Inc. t/a Globe Sanitation \$ 978,782

Woodbine, MD

B & P Environmental One LLC \$1,116,810

Crofton, MD

MBE Participation: 0% (Single Element of Work)

Performance Security: Annualized Performance Bond

Incumbents: JEM Enterprises, Inc. t/a Globe Sanitation

Woodbine, MD



6-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

Requesting Agency Remarks: The Engineer's Estimate is \$962,632 for five years.

This solicitation was advertised on eMaryland Marketplace and MAA website. The solicitation was sent to the Governor's Office of Minority Affairs and five minority business associates on May 3, 2017. MAA directly solicited 25 firms. Thirteen firms downloaded specifications, two bids were received. MAA contacted the non-bidding firms to ascertain the reason for not bidding and found:

- firms had other commitments that precluded them from bidding;
- firms do not perform the required work; and
- several firms did not respond to our requests for not bidding.

JEM Enterprises is a Certified Small Business.

Resident Business: Yes

MD Tax Clearance: 17-1638-1111

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J06I0002

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

REVISED

DEPARTMENT OF TRANSPORTATION ACTION AGENDA July 26, 2017



Contact: Joseph W. Sedtal 410-767-3351

jsedtal@mta.maryland.gov

7-M. MARYLAND TRANSIT ADMINISTRATION

Maintenance Contract

Contract ID: Testing, Servicing, and Certifying of Fire Extinguishers; AGY-17-058-MT

ADPICS No.: AGY17058MT

Contract Description: This contract provides for the inspection, testing, maintenance, and certification of all portable fire extinguishers located throughout the MTA's facilities, vehicles, and railcars.

Awards: Silver Spring Fire Protection, Inc. Certified Small Business

Elkridge, MD

Contract Term: 08/17/2017* - 08/16/2022 (*or earlier upon BPW approval)

Amount: \$499,265 NTE

Procurement Method: Competitive Sealed Bids

(Small Business Reserve)

Bids: Silver Spring Fire Protection, Inc. \$499,265

Elkridge, MD

Multicorp Fire Protection Services, Inc. \$745,263

Westminster, MD

Fireline Corporation. \$877,913

Baltimore, MD

MBE Participation: 0%

Performance Bond: No

Living Wage Eligible: Yes

Incumbent: NONE

[Multicorp Fire Protection Services, Inc.

Westminster, MD]

REVISED

DEPARTMENT OF TRANSPORTATION ACTION AGENDA July 26, 2017



7-M. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Requesting Agency Remarks: The Engineer's Estimate was largely based on market research within Maryland as well as historical pricing [from the incumbent] with adjustments made for inflation. The low bid of \$499,265 is 48% less than the Engineer's Estimate of \$974,599.50. The Project Team found it difficult to determine an industry standard on pricing due to varying (irregular) pricing received at both attempts at bidding this contract (2016 and 2017). [(even from the incumbent). This solicitation marks the MTA's second attempt at awarding this contract. Varying prices were also received on the first solicitation conducted in late 2016.] The MTA has confirmed Silver Spring Fire Protection, Inc.'s bid price for the Scope of Work required under this contract.

This solicitation was advertised as a Small Business Reserve procurement via eMaryland Marketplace on February 6, 2017 notifying 85 vendors. A Bid Opening was conducted on March 9, 2017.

This contract provides for the inspection, maintenance, and recharge, to full operability, of all portable fire extinguishers located throughout the MTA's facilities, vehicles, and railcars. Parts furnished under this contract shall be the latest improved models in current production. Used, reconditioned or discontinued models or materials are not acceptable. All fire extinguishers will be tagged to include (but not limited to) the Contractor's name, the servicing technicians' identification name or code, and the date of inspection and servicing. Fire extinguishers will be properly hung (or stored) and labeled with hazardous material communication labels in accordance with the most current National Fire Protection Association 10 Code and to the satisfaction of the MTA.

This contract does not provide for separate mileage or labor charge for the Contractor's transportation to and from MTA facilities. All charges are included in the Contractor's hourly rates.

These services are critical to the safety of MTA's facilities, vehicles, and railcars.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: Yes MD Tax Clearance: 17-1714-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED

DEFERRED WITHDRAWN

WITH DISCUSSION



Contact: Joseph W. Sedtal 410-767-3351 jsedtal@mta.maryland.gov

8-M. MARYLAND TRANSIT ADMINISTRATION

Maintenance Contract

Contract ID: Light Rail Facilities – Plumbing Maintenance Services; LR-17-069-MT

ADPICS No.: LR17069MT

Contract Description: This contract provides for plumbing maintenance services for the MTA's Light Rail facilities located throughout Baltimore City, Baltimore County, and Anne Arundel County, Maryland.

Award: Denver-Elek, Inc.

Baltimore, MD

Contract Term: 08/17/2017* - 08/16/2020 (*or earlier upon BPW approval)

Amount: \$ 452,000 NTE

Procurement Method: Competitive Sealed Bidding

Bids: Denver-Elek, Inc. \$452,000

Baltimore, MD

RSC Electrical & Mechanical \$540,000

Landover, MD

MBE Participation: 30%

VSBE Participation: 1%

Performance Bond: 33% Annual Performance Bond

Living Wage Eligible: Yes

Hiring Agreement: Yes

Incumbent: None

Requesting Agency Remarks: The low bid of \$452,000 is 36% less than the Independent Cost Estimate of \$705,000. The Independent Cost Estimate was based on market research done within the Maryland area as well as on historical pricing with adjustments made for inflation.



8-M. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

In recent years plumbing maintenance services were performed as task orders under ancillary contracts and were often of an expedited nature and of a reduced scale compared to other forms of contracts; thereby, raising the cost and skewing the Engineer's Estimate. After further observation of current industry standards and acknowledging the price effect from economies of scale, MTA has deemed the bid price offered by Denver-Elek, Inc. to be within range of current market values.

This solicitation was advertised via eMaryland Marketplace on February 3, 2017 notifying 339 vendors, 85 of which were MDOT Certified MBE's. A Bid Opening was conducted on March 10, 2017. Two bids were received.

The Contractor will supply all necessary labor, tools, material, equipment, and transportation required to perform these services. Parts furnished under this contract will be of the latest models in current production. Used, re-conditioned or discontinued models or materials are not acceptable. Plumbing services will include the inspection, cleaning, repair, or replacement of hot water heaters, sewage lines, injector and circulator pumps, flush valves, roof drains, and sump pumps performed to meet the satisfaction of the MTA.

This contract does not provide for separate mileage or labor charge for the Contractor's transportation to and from MTA facilities. All charges are included in the Contractor's hourly rates.

The MBE goal established for this contract is 30% and Denver-Elek, Inc. has committed to meeting the entire goal. The VSBE goal established for this contract is 1% and Denver-Elek, Inc. has committed to meeting the entire goal.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: Yes

MD Tax Clearance: 17-1757-1111

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Joseph W. Sedtal 410-767-3351 jsedtal@mta.maryland.gov

9-M. <u>MARYLAND TRANSIT ADMINISTRATION</u>

Maintenance Contract

Contract ID: Light Rail Facilities – HVAC Maintenance Services; LR-17-070-MT

ADPICS No.: LR17070MT

Contract Description: This contract provides for HVAC maintenance services for the MTA's Light Rail facilities located throughout Baltimore City, Baltimore County, and Anne Arundel County, Maryland.

Awards: Denver-Elek, Inc.

Baltimore, MD

Contract Term: 08/17/2017* - 08/16/2020 (*or earlier upon BPW approval)

Amount: \$ 250,000 NTE

Procurement Method: Competitive Sealed Bidding

Bids: Denver-Elek, Inc. \$250,000

Baltimore, MD

RSC Electrical & Mechanical Contractors, Inc. \$280,000

Landover, MD

JCM Control Systems, Inc. \$314,000

Lutherville, MD

Kelly HVAC, Inc. \$396,000

Upper Marlboro, MD

MBE Participation: 30%

VSBE Participation: 1%

Performance Bond: 33% Annual Performance Bond

Living Wage Eligible: Yes

Hiring Agreement: Yes



9-M. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Requesting Agency Remarks: The low bid of \$250,000 is 73% less than the Independent Cost Estimate of \$952,000. The Independent Cost Estimate was based on market research done within the Maryland area as well as on historical pricing with adjustments made for inflation. In recent years HVAC maintenance services were performed as task orders under ancillary contracts and were often of an expedited nature and of a reduced scale compared to other forms of contracts; thereby, raising the cost and skewing the Engineer's Estimate. After further observation of current industry standards and acknowledging the price effect from economies of scale, MTA has deemed the bid price offered by Denver-Elek, Inc. to be within range of current market values. Denver-Elek, Inc. has a long history of providing facilities maintenance services to the State of Maryland and the MTA is confident that they will deliver full scope of services for the submitted bid price.

This solicitation was advertised via eMaryland Marketplace on February 4, 2017 notifying 756 vendors, 189 of which were MDOT Certified MBE's. A Bid Opening was conducted on March 16, 2017. Four bids were received.

The Contractor will supply all necessary labor, tools, material, equipment, and transportation required to perform these services. Parts furnished under this contract will be of the latest models in current production. Used, re-conditioned or discontinued models or materials are not acceptable. HVAC services will include: the inspection, cleaning, repair or replacement of heating, ventilation and air conditioning equipment, gas fired electric hot water heaters, and associated controls performed to meet the satisfaction of the MTA. This contract does not provide for separate mileage or labor charge for the Contractor's transportation to and from MTA facilities. All charges are included in the Contractor's hourly rates.

The MBE goal established for this contract is 30% and Denver-Elek, Inc. has committed to meeting the entire goal.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: Yes

MD Tax Clearance: 17-1752-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED

WITHDRAWN



Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

10-M <u>STATE HIGHWAY ADMINISTRATION</u>

Maintenance Contract

Contract ID: Install, Repair or Replace Traffic Barrier at Various Locations in Caroline, Cecil, Kent, Queen Anne's & Talbot Counties (District 2); 477D21420

ADPICS No.: 477D21420

Contract Description: This open-ended, on-call contract provides all labor, materials and equipment necessary to perform the installation, repair or replacement of traffic barrier at various locations in District 2.

Awards: Guardrails, Etc., Inc.

Baltimore, MD

Contract Term: 08/17/2017* - 08/31/2020 (*or earlier upon BPW approval)

Amount: \$1,019,520 NTE

Procurement Method: Competitive Sealed Bidding

Bids/Proposals: Guardrails, Etc., Inc. \$1,019,520

Baltimore, MD

Long Fence Company, Inc. \$1,581,650

Odenton, MD

L. S. Lee, Inc. \$1,748,410

York, PA

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: An annual, renewable payment and performance bond in the

amount equal to the Contract price per year exists on this contract.

Incumbent: Guardrails, Etc., Inc.

Baltimore, MD



10-M <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on March 28, 2017, notifying 834 potential contractors, 102 of which were MDOT-certified Minority Business Enterprises. Bids were opened on April 27, 2017.

The Engineer's Estimate for this contract is \$1,513,002.88. The low bid received is 32.62% lower than the Engineer's Estimate. SHA's bid analysis showed the major cost difference occurred in the traffic barrier w/beam items. All four of these items were estimated well above the low bidder's prices. The estimates for each item were calculated using previous expenditures. The low bidder's operating expenses are much lower than anticipated in regards to this contract. SHA has confirmed Guardrails, Etc., Inc.'s, bid price.

This open-ended, on-call contract provides all labor, materials and equipment necessary to perform the installation, repair or replacement of traffic barrier at various locations in District 2.

One hundred percent of the work will be performed by a State-certified Minority Business Enterprise.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 17-1359-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

11-M. <u>STATE HIGHWAY ADMINISTRATION</u>

Maintenance Contract

Contract ID: Median and Roadside Tractor and Hand Mowing at Various Locations for the Gaithersburg Shop in Montgomery County; 42715G1419

ADPICS No.: 42715G1419

Contract Description: This on-call, task-order based contract provides all labor, materials and equipment necessary to perform the median and roadside tractor and hand mowing at various locations for the Gaithersburg Shop in Montgomery County.

Awards: Manuel Landscaping, Inc.

Baltimore, MD

Contract Term: 08/17/2017* - 12/31/2019 (*or earlier upon BPW approval)

Amount: \$518,980 NTE

Procurement Method: Competitive Sealed Bidding

Bids: Manuel Landscaping, Inc. \$518,980

Baltimore, MD

A. Marquez Trucking, Inc. \$569,320

Silver Spring, MD

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: None

Incumbent: Manuel Landscaping, Inc.

Baltimore, MD

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on January 24, 2017, notifying 1,187 potential contractors, 248 of which were MDOT-certified Minority Business Enterprises. Bids were opened on February 23, 2017.



11-M. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

Agency Remarks (cont'd):

The Engineer's Estimate for this contract is \$657,800, 30.53% higher than low bid received. SHA's bid analysis showed the estimates for each location were calculated using previous expenditures. The low bidder's operating expenses are much lower than anticipated for this maintenance activity. SHA has confirmed Manuel Landscaping, Inc.'s, bid price.

This on-call, task-order based contract provides all labor, materials and equipment necessary to perform the median and roadside tractor and hand mowing at various locations for the Gaithersburg Shop in Montgomery County.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 17-1182-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

12-M. <u>STATE HIGHWAY ADMINISTRATION</u>

Maintenance Contract

Contract ID: Brush and Tree Cutting & Stump Removal at Various Locations for the Marlboro

Shop in Prince George's County; 42916M1419

ADPICS No.: 42916M1419

Contract Description: This on-call, task-order based contract provides all labor, materials and equipment necessary to perform the brush and tree cutting & stump removal at various locations for the Marlboro Shop in Prince George's County.

Awards: Excel Tree Expert Co., Inc.

Jessup, MD

Contract Term: 08/17/2017* - 12/31/2019 (*or earlier upon BPW approval)

Amount: \$583,040 NTE

Procurement Method: Competitive Sealed Bidding

Bids: Excel Tree Expert Co., Inc. \$583,040

Jessup, MD

Asplundh Tree Expert Co. \$592,856

Hagerstown, MD

Pittman's Tree & Landscaping, Inc. \$594,378

Front Royal, VA

A. Marquez Trucking, Inc. \$861,820

Silver Spring, MD

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: An annual renewable payment and performance bond in the

amount equal to the Contract price per year exists on this contract.

Incumbent: Excel Tree Expert Co., Inc.

Jessup, MD



12-M. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

Requesting Agency Remarks: This contract was advertised on eMaryland marketplace on March 31, 2017, notifying 193 potential contractors, 42 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on April 20, 2017.

The Engineer's Estimate for this contract is \$639,900. The low bid received is 8.89% under the Engineer's Estimate. SHA has confirmed Excel Tree Expert Co., Inc.'s bid price.

This on-call, task-order based provides all labor, materials and equipment necessary to perform the brush and tree cutting & stump removal at various locations for the Marlboro Shop in Prince George's County.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 17-1282-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

13-M. <u>STATE HIGHWAY ADMINISTRATION</u>

Maintenance Contract

Contract ID: Cleaning and Sweeping Controlled Access Highways and Primary Highways at

Various Locations in Cecil County; 4100721420

ADPICS No.: 4100721420

Contract Description: This on-call, task-order based contract provides all labor, materials and equipment necessary to perform the cleaning and sweeping of controlled access highways and primary highways at various locations in Cecil County.

Awards: East Coast Sweeping, Inc.

Annapolis Junction, MD

Contract Term: 08/17/2017* - 09/30/2020 (*or earlier upon approval)

Amount: \$245,663 NTE

Procurement Method: Competitive Sealed Bidding

Bids: East Coast Sweeping, Inc. \$245,663

Annapolis Junction, MD

H. D. Myles, Inc. \$448,736

Church Hill, MD

B & J Sweeping & Sons, Inc. \$518,400

Baltimore, MD

Reilly Sweeping, Inc. \$644,110

Annapolis Junction, MD

Living Wage Eligible: Yes

MBE Participation: 0% (Single Element of Work)

Performance Security: None

Incumbent: H. D. Myles, Inc.

Church Hill, MD



13-M. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

Requesting Agency Remarks: This contract was advertised on eMaryland Marketplace on March 14, 2017, notifying 626 potential contractors, 192 of which were MDOT-certified Minority Business Enterprises (MBE's). Bids were opened on April 13, 2017.

The Engineer's Estimate for this contract is \$579,140, 57.58% higher than the low bid received. SHA's bid analysis found numerous items relating to the sweeping cycles were bid well below the estimate, which was based on items and prices from past contract history. The variance could be attributed to changes in market conditions after the previous contract work was completed. SHA has confirmed East Coast Sweeping, Inc.'s, bid price.

This on-call, task-order based contract provides all labor, materials and equipment necessary to perform the cleaning and sweeping controlled access highways and primary highways at various locations in Cecil County.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

Resident Business: Yes

MD Tax Clearance: 17-1188-1111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

REVISED

DEPARTMENT OF TRANSPORTATION ACTION AGENDA July 26, 2017



Contact: Michael Haifley 410-865-1130 mhaifley@mdot.state.md.us

14-M. THE SECRETARY'S OFFICE

Maintenance Contract

Contract ID: Facility Preventive Maintenance Services; MDJ0131030825

ADPICS No.: BP000554

Contract Description: Facility management, maintenance and preventive maintenance services

for MDOT Headquarters located in Hanover, Maryland

Awards: AAA Complete Building Services, Inc

Washington, DC

Contract Term: 08/17/2017*- 08/31/2020 (w/ two 1-year renewal options)

(* or earlier upon BPW approval)

Amount: \$1,968,591 (Base Term, 3 years)

\$ 686,013 (Renewal Option No. 1, 1 year) \$ 704,681 (Renewal Option No. 2, 1 year)

\$3,359,285 (Aggregate Total)

Procurement Method: Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Proposal/Ranking	Overall Ranking
FASCON SITE CONTRACTORS, INC.	1	\$5,134,509 (2)	2
Halethorpe, MD AAA COMPLETE BUILDING	2	\$3,359,283 (1)	1
SERVICES, INC.		, , , , , , ,	
Washington, D.C.			

Living Wage Eligible: Yes

MBE Participation: 31.66%

VSBE Participation: 0.62%

Performance Security: Performance and Payment Surety of \$200,000

Incumbent: AAA Complete Building Services, Inc.

Washington, DC

REVISED

DEPARTMENT OF TRANSPORTATION ACTION AGENDA July 26, 2017



14-M. THE SECRETARY'S OFFICE (cont'd)

Requesting Agency Remarks: The RFP was advertised on eMM and went out to 3677 vendors on 02/24/2017. A direct solicitation to 27 bidders (including 4 from the previous bidder list) was also performed. The RFP stated that MDOT intended to award one contract to the offeror that submits the proposal that is most advantageous to the State. In making the most advantageous offer determination, technical and price were considered equally. Firms were asked to provide a fixed fee for preventative maintenance service, building security service and snow removal service.

The scope of work calls for the Contractor to provide all labor, materials, equipment, supervision, supplies, equipment, consumables, permits, insurance, bonding, vehicles and services necessary for and reasonably incidental to provide preventive maintenance services; security services; and snow, ice, sleet removal services to the facility known as Maryland Department of Transportation, The Secretary's Office located in Hanover, MD

The MBE goal established for this contract was 31.66% with subgoals of 12% women owned, 7% African American owned, and 4% Asian-American owned firms. The Contractor has committed to meeting the overall goal and all subgoals.

A total of five responses were received; however, only two were determined to be susceptible for award. Of the three determined not to be susceptible, one firm failed to submit a bid bond, one requested a full waiver of the MBE participation goal and all subgoals but failed to demonstrate a good faith effort, and the last of the three firms determined not to be susceptible requested a waiver of the women owned subgoal but did not demonstrate a good faith effort.

AAA Complete Building Services, Inc. was the second highest rated technically and was the lowest price proposal. FASCON was the highest rated firm technically and the highest priced proposal. The Procurement Officer determined that it is in the best interest of the State to award to AAA Complete Building Services, Inc. because the price of the highest ranked firm does not demonstrate the best value for MDOT or the State.

AAA Complete Building Services, Inc. is the incumbent and has extensive knowledge about the facility and systems. They have performed satisfactorily in the past. A financial best and final offer was requested from each firm. The Procurement Officer has determined the AAA Complete Building Services, Inc. price to be fair and reasonable.

Fund Source: 100% Special Funds (Transportation Trust Funds)

Approp. Code: J01A0101





14-M. THE SECRETARY'S OFFICE (cont'd)

Resident Business: No

MD Tax Clearance: 17-1953-1110

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Eric Lomboy 410.545.0330 elomboy@sha.state.md.us

15-M-MOD. STATE HIGHWAY ADMINISTRATION

Modification: Maintenance Contract

Contract ID: Maintenance and Repair to Traffic Control Devices Area-Wide; 0T2015

ADPICS No.: CO344263

Contract Approved: DOT Agenda 09/16/2015; Item 15-M

Contractor: Rommel Engineering and Construction, Inc.

Linthicum, MD

Contract Description: This contract consists of individual work assignments throughout the state for the testing, maintenance, repair and minor upgrades of existing traffic signals, video detection cameras, loop detectors and miscellaneous traffic control devices.

Modification Description: Modification No. 1 will provide additional contract authority to perform emergency signal repair while a new contract is being advertised and awarded.

Original Contract Term: 10/15/2015 – 10/20/2018

Modification Term(s): 08/17/2017* - 10/20/2018 (*or earlier upon BPW approval)

Original Contract Amount: \$2,529,940

Modification Amount: \$1,240,000

Prior Mods/Options: None

Revised Total Contract Amount: \$3,769,940

Percent +/- Change: 49%

Overall Percent +/-: 49%

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: 4.0%

MBE Compliance: 34.78 %



15-M-MOD. **STATE HIGHWAY ADMINISTRATION** (cont'd)

Requesting Agency Remarks: This contract includes testing, maintenance, repair and minor upgrades of traffic control devices. During the contract, under which the vendor has performed satisfactorily, the Department determined that separating testing services from the maintenance, repair and upgrade services into two distinct contracts would eliminate the appearance of conflict of interest. Two contracts would also increase competition, thereby lowering the overall price, since costs under the current contract significantly exceed the budgeted amount. Two separate contracts are actively being solicited and are scheduled to be recommended for award this fall

The modification of this contract has become necessary as the Federal regulations regarding traffic control devices has recently changed. The new regulations mandate an increase in testing of the devices, resulting in testing rate that went from sporadic to routine. As the mandated testing and maintenance increased, the burn rate of this contract accelerated.

Fund Source: 100% Special Funds (Transportation Trust Funds)

Approp. Code: J02B0102

Resident Business: Yes

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Linda D. Dangerfield 410-859-7097

ldangerfield@bwiairport.com

16-E. MARYLAND AVIATION ADMINISTRATION

Equipment Contract

Contract ID: Oshkosh Striker Aircraft Rescue and Fire Fighting (ARFF) Vehicle at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; MAP6708298

ADPICS No.: MAP6708298

Contract Description: This contract provides for one Oshkosh Striker ARFF vehicle at BWI Marshall Airport.

Awards: Oshkosh Airport Products, LLC

Appleton, WI

Contract Term: 08/07/17* - 09/06/18

(*or earlier upon BPW Approval)

Amount: \$1,298,871

Procurement Method: Intergovernmental Cooperative Purchase

MBE Participation: None (See Remarks)

Performance Security: None

Incumbents: None

Requesting Agency Remarks: The current 2005 E-One ARFF vehicle is 11 years old. The Federal Aviation Administration (FAA) guidelines for the useful life expectancy of an ARFF vehicle is 10 to 12 years. Taking into consideration construction time to the date of delivery for the ARFF replacement vehicle, the age of the current 2005 E-One ARFF vehicle will be 13 years old, by the time it is replaced, which exceeds the useful life.

One of the most important capital assets of BWI Marshall Airport Fire and Rescue Department (FRD) is a fleet of reliable fire equipment. The FRD depend heavily on the performance capabilities of these vehicles when delivering emergency services to protect life, property and the environment. If these services are to be provided without interruption, the fleet of fire equipment must be maintained in superior operating condition and should be promptly replaced when adequate performance levels can no longer be assured.



16-E. MARLAND AVIATION ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

Contract No. FS12-15 between HGAC Buy and Oshkosh Airport Products, LLC, effective December 1, 2015 through November 30, 2017, provides the Oshkosh Striker ARFF vehicle for the base price of \$779,808, with necessary options of \$517,063 and HGAC Buy order processing fee of \$2,000 for a total configured price of \$1,298.871. The lead time of this equipment is 360 days after receipt of order. The price will be honored provided the order is received before the contact end date of November 30, 2017.

Through market research the MAA compared a December 17, 2015 request for proposal from the Port of Seattle, WA for an ARFF vehicle for a total price of \$1,760,000 as compared to the total price of \$1,298,871 on the HGAC Buy contract. The MAA also compared the base price of an E-One Titan Force ARFF vehicle, which is the same class as the Oshkosh Striker ARFF, with the base price of \$968,335, compared to the base price of \$779,808 for the Oshkosh Striker ARFF vehicle on the HGAC Buy contract. The HGAC Buy contract price is better on both comparisons, therefore, MAA considers HGAC Buy contract price fair and reasonable.

Fund Source: 100% Special funds (Transportation Trust Fund)

Approp. Code: J0621260

Resident Business: No

MD Tax Clearance: 17-1458-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Joseph Sedtal 410-767-3351 JSedtal@mta.maryland.gov

17-E. MARYLAND TRANSIT ADMINISTRATION

Equipment Contract

Contract ID: Metro Railcar and Train Control Replacement; T-8000-1415

ADPICS No.: T80001415

Contract Description: This contract is to provide 78 railcar and train controls to MTA's Metro fleet. The railcar and train control replacement will include new Passenger Railcars and a new Communications Based Train Control (CBTC) system.

Awards: Hitachi Ansaldo Baltimore Rail Partners, LLC

Pittsburg, PA

Contract Term: 09/01/17- 05/31/2026 (including warranty period)

Amount: \$400,517,000

Procurement Method: Competitive Sealed Proposals

Proposals:

Offeror(s)	Technical Rank	Financial Rank	Overall Rank
Hitachi Ansaldo Baltimore Partners, LLC Pittsburgh, PA	1	\$400,517,000 (1)	1
Siemens Rotem Team Alpharetta, GA	2	\$413,184,522 (2)	2

DBE Participation: 9.72%

Performance Security: Performance Bond (Train Control 100%; Railcar 27%)

Payment Bond 100%

Requesting Agency Remarks: On September 30, 2015, MTA issued a Request for Proposal ("RFP") for offerors to provide 90 Passenger Railcars and a new CBTC system for the MTA's Baltimore Metro.

A total of 85 vendors were solicited through eMaryland Marketplace. In response to the RFP; three proposals were received on August 12, 2016. After a qualitative evaluation of the technical proposals was completed, one vendor was determined to be Not Susceptible for Award in accordance with the evaluating procedure described in the RFP due to being unable to meet the required specifications set out in the RFP.



17-E. MARYLAND TRANSIT ADMINISTRATION (cont'd)

The remaining two offerors met the minimum technical qualifications for award. A significant number of revisions to the RFP were proposed and a determination was made by the MTA to reduce the number of railcars being procured from 90 to 78. MTA determined that additional addenda would be issued and HAB and SRT would be invited to submit a Best and Final Offer. The Best and Final Offer received from HAB of \$400,517,000 was 19% below the engineer's estimate of \$478,073,854. HAB presented the highest rated technical proposal in combination with the lowest cost financial proposal.

The DBE goal established for this contract is 9.72% and Hitachi Ansaldo Baltimore Rail Partners, LLC has committed to meeting the entire goal.

Fund Source: 80% Federal; 20% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0105

Resident Business: No

MD Tax Clearance: 17-1866-0000

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Linda D. Dangerfield 410-859-7097

ldangerfield@bwiairport.com

18-S. <u>MARYLAND AVIATION ADMINISTRATION</u>

Service Contract

Contract ID: Background Vetting Services for Airport Employee Badging at Baltimore/Washington International Thurgood Marshall (BWI Marshall) Airport; MAA-SV-17-015

ADPICS No.: MAASV17015

Contract Description: This contract provides for the Office of Airport Security to obtain criminal history record checks and security threat assessment results. Once the employee is hired, criminal history records checks will be performed every two years, for all employees as required by TSA. This contract also provides system integration services for Intellisoft/ICEWARE and selected designated aviation channeling services system at BWI Marshall Airport.

Awards: Airport Research & Development Foundation

Alexandria, VA

Contract Term: 09/23/2017 – 09/22/2022 (Five years)

Amount: \$1,139,000

Procurement Method: Competitive Sealed Bidding (*Multi-Step*)

Bids: Airport Research & Development Foundation \$1,139,000

Alexandria, VA

Telos Identity Management Solutions, LLC \$1,263,200

Ashburn, VA

MBE Participation: 0% (See remarks)

Performance Security: 50% Annualized Performance Bond

Incumbent: Telos Identity Management Solutions, LLC

Ashburn, VA

Requesting Agency Remarks: The Engineer's Estimate for this project is \$1,080,000. The difference between the estimate and the low bid is 5.5%.



18-S. MARYLAND AVIATION ADMINISTRATION (cont'd)

Agency Remarks (cont'd):

This solicitation was advertised on eMaryland Marketplace and MAA website. eMaryland Marketplace notified 17 firms. The MAA directly solicited three prospective bidders. The solicitation was sent to the Governor's Office of Minority Affairs and five minority business associations on April 26, 2017. Four sets of specifications were downloaded by bidders; two bids were received.

There are only three firms approved by TSA to perform this type of work. MAA contacted the firm that did not bid to ascertain the reason for not bidding and found the firm had other commitments that precluded it from submitting a bid.

This contract has 0% MBE goal because no MDOT MBE firms are certified to perform criminal history background checks and security threat assessments results.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J06I0002

Resident Business: No

MD Tax Clearance: 17-1765-0000

BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Eric Lomboy 410.545.0025 ELomboy@sha.state.md.us

19-RP. <u>STATE HIGHWAY ADMINISTRATION</u>

Real Property - Conveyance

Recommendation: That the Board of Public Works approve the following road

conveyance.

Authority: Transportation Article, § 8-304;

State Finance and Procurement Article, § 10-305;

Annotated Code of Maryland

Property: MC# 17-2508

MD 144 FB (Old National Pike): From the western limits of The Town of New Market westerly to MD 144 FA near I-70; Segment One: for a distance of 13,044 linear feet or 2.47 miles; Segment Two: 2,709 square Feet or 0.063 of acre of land; Segment Three:

2,477 square feet or 0.057 of acre of land, more or less

Grantor: State of Maryland, State Highway Administration

Grantee: Frederick County, Maryland

Consideration: \$1.00

Appraised Value: N/A

Special Conditions: None

Fund Source: N/A
Legislative Notice: N/A
State Clearinghouse: N/A

Requesting Agency Remarks: Frederick County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated and April 14, 1988 between the State Highway Administration and Frederick County, Maryland.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Eric Lomboy 410.545.0025 ELomboy@sha.state.md.us

20-RP. <u>STATE HIGHWAY ADMINISTRATION</u>

Real Property - Conveyance

Recommendation: That the Board of Public Works approve the following road

conveyance.

Authority: Transportation Article, § 8-304;

State Finance and Procurement Article, § 10-305;

Annotated Code of Maryland

Property: MC# 17-2509

MD 992 – (Now known as Dallas Drive): From Phillip Morris

Drive westerly for a distance of $0.22 \pm \text{miles}$;

Grantor: State of Maryland, State Highway Administration

Grantee: City of Salisbury, A Municipal Corporation of the State of

Maryland

Consideration: \$ 1.00

Appraised Value: N/A

Special Conditions: None

Fund Source: N/A
Legislative Notice: N/A
State Clearinghouse: N/A

Requesting Agency Remarks: City of Salisbury, Maryland will use this property as an integral part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated September 22, 1988 between the State Highway Administration and City of Salisbury, A Municipal Corporation of the State of Maryland.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Eric Lomboy 410.545.0025 ELomboy@sha.state.md.us

21-RP. **STATE HIGHWAY ADMINISTRATION**

Real Property - Conveyance

Recommendation: That the Board of Public Works approve the following road

conveyance.

Authority: Transportation Article, § 8-304;

State Finance and Procurement Article, §10-305;

Annotated Code of Maryland

Property: MC # 17-2512

> MD 355 (Worman's Mill Road): From MD 26, (Liberty Road) current SHA mile point 13.33 to the road end at the barricade, including the stormwater management area, a distance of 0.73 +/-

mile.

Grantor: State of Maryland, State Highway Administration

Grantee: The City of Frederick, Maryland

Consideration: \$ 1.00

N/A Appraised Value:

Special Conditions: None

Fund Source: N/A

N/A Legislative Notice:

N/A State Clearinghouse:

Requesting Agency Remarks: The City of Frederick in Frederick County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated and September 6, 2012 between the State Highway Administration and The City of Frederick, Maryland.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Eric Lomboy 410.545.0025 ELomboy@sha.state.md.us

22-RP. <u>STATE HIGHWAY ADMINISTRATION</u>

Real Property - Conveyance

Recommendation: That the Board of Public Works approve the following road

conveyance.

Authority: Transportation Article, §8-304;

State Finance and Procurement Article, §10-305;

Annotated Code of Maryland

Property: MC# 17-2513

MD 355 (North Market St/Routzahan's Way): From the Maryland Transit Administration Railroad Crossing at East St SHA M.P. 12.550 running north to MD 26 (liberty Rd) via Routzahan's Way to SHA M.P. 13.330 including the two drainage structures #10294XO and #10298XO for a distance of

0.78 + / - mile.

MD 850K (North Market St): From Routzahan's Way at SHA M.P. 00.00 running east to MD 26 Liberty Rd at SHA M.P. 0.310 including drainage structure #10328XO for a distance of

0.31 +/- mile

Grantor: State of Maryland, State Highway Administration

Grantee: The City of Frederick, Maryland

Consideration: \$1.00

Appraised Value: N/A

Special Conditions: None

Fund Source: N/A

Legislative Notice: N/A

State Clearinghouse: N/A



22-RP. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

Requesting Agency Remarks: The City of Frederick in Frederick County, Maryland will use this property as part of their road way system. The conveyance is being made to comply with conditions of a Road Transfer Agreement dated and February 4, 2010 between the State Highway Administration and The City of Frederick, Maryland.

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Joseph Sedtal 410-767-3351 JSedtal@mta.maryland.gov

23-GM. MARYLAND TRANSIT ADMINISTRATION

General/Miscellaneous Contract

Contract ID: MARC Station Landscape Penn Line; MRC-16-025-MT

ADPICS No.: MRC16025MT

Contract Description: Provides all necessary labor, tools, equipment and supervision required to landscape and maintain designated MARC Rail Station sites on the Penn Line.

Awards: HNB Services, LLC

Baltimore, MD

Contract Term: 08/17/2017-08/16/2022

Amount: \$1,580,762.80 (5 years)

Procurement Method: Preferred Provider

MBE Participation: 100%

Incumbents: HNB Services, LLC

Baltimore, MD

Requesting Agency Remarks: This contract provides for the supply of all necessary labor, tools, materials, equipment and supervision required to landscape and maintain designated MARC Rail Station sites on the Penn Line. Landscaping includes grass mowing, trimming, mulching and leaf removal. The contractor shall perform tree and shrub care as needed, along with weeding and fertilizing.

On April 20, 2017, the Pricing and Selection Committee certified this award as fair market value for Penn Line sites.

No MBE goal was established for this contract because it is being awarded to a preferred provider.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0104



MARYLAND TRANSIT ADMINISTRATION (cont'd) 23-GM.

Resident Business: No

MD Tax Clearance: 17-1706-111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Joseph Sedtal 410-767-3351 JSedtal@mta.maryland.gov

24-GM. <u>MARYLAND TRANSIT ADMINISTRATION</u>

General/Miscellaneous Contract

Contract ID: Commuter Bus Services Routes 310 & 320; OPS-17-086-SR

ADPICS No.: OPS17086SR

Contract Description: Provides weekday-only Commuter Bus Services between Columbia and Baltimore via seven round trips on Route 310 and between Baltimore and Columbia via seven round trips on Route 320.

Awards: Academy Express, LLC

Hoboken, NJ

Contract Term: 09/02/2017-08/31/2022

Amount: \$6,434,997

Procurement Method: Competitive Sealed Bidding

Bids/Proposals: Academy Express, LLC \$6,434,997

Hoboken, NJ

Coach USA/Dillon's Bus Service, Inc. \$6,929,299

Hanover, MD

Eyre Bus Service, Inc. \$7,940,702

Glenelg, MD

Atlantic Coast Charters \$8,428,584

Linthicum, MD

MBE Participation: 6.36 %

Performance Security: Performance Bond for 100% of the award amount.

Incumbents: Eyre Bus Service, LLC

Glenelg, MD



24-GM. MARYLAND TRANSIT ADMINISTRATION

Requesting Agency Remarks: The low bid of \$6,434,997 is 0.3% less than the Independent Cost Estimate (ICE) of \$6,451,800. The Solicitation was advertised via eMaryland Marketplace on April 20, 2017, notifying 147 vendors, of which 57 were MDOT Certified Minority Businesses. A bid opening was conducted on May 11, 2017 and four bids were received.

Commuter Bus Route 310 operates on a weekday only basis; providing seven morning trips from Columbia to Baltimore City, with multiple stops along the route. Seven reverse trips from Baltimore City to Columbia are provided in the afternoon.

Commuter Bus Route 320 also operates on weekdays only, providing seven morning trips, originating in downtown Baltimore City and terminating in Columbia, with multiple stops along the route. Seven reverse trips from Columbia to Baltimore City are provided in the afternoon.

An MBE goal of 6.2% has been established; the vendor has proposed to exceed this by 0.16%. There is no VSBE goal for this procurement.

Fund Source: 100% Special Funds (Transportation Trust Fund)

J05H0106 Approp. Code:

Resident Business: Yes

MD Tax Clearance: 17-0565-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Joseph Sedtal 410-767-3353 JSedtal@mta.maryland.gov

25-GM. MARYLAND TRANSIT ADMINISTRATION

General/Miscellaneous Contract

Contract ID: Commuter Bus Services Routes 410,411 & 420; OPS-17-087-SR A, B, C

ADPICS No.: OPS17087SR

Contract Description: Provides weekday-only Commuter Bus Services between Harford County and Baltimore City with stops at: Bel Air, Havre de Grace, and downtown Baltimore City via 15 round trips on Routes 410, Route 411, and Route 420.

Awards: Academy Express, LLC

Hoboken, NJ

Contract Term: 10/01/2017 - 09/30/2022

Amount: \$14,568,600

Procurement Method: Competitive Sealed Bidding

Bids: Route 410

Academy Express, LLC \$4,789,109
Hoboken, NJ

Coach USA/Dillon's Bus Service, Inc. \$6,083,684
Hanover, MD

Atlantic Coast Charters \$6,331,349
Linthicum, MD

Route 411

Academy Express, LLC \$4,757,327 Hoboken, NJ

Coach USA/Dillon's Bus Service, Inc. \$5,561,590

Hanover, MD

Atlantic Coast Charters \$6,446,095

Linthicum, MD



25-GM. MARYLAND TRANSIT ADMINISTRATION (cont'd)

Bids (cont'd): Route 420

Academy Express, LLC \$5,022,165

Hoboken, NJ

Coach USA/Dillon's Bus Service Inc. \$6,378,072

Hanover, MD

Atlantic Coast Charters \$6,609,217

Linthicum, MD

MBE Participation: 6.3%

Performance Security: Performance Bond for 100% of the award amount.

Incumbents: Academy Express, LLC

Hoboken, NJ

Requesting Agency Remarks: The low bid of \$14,568,600 is 3% higher than the Independent Cost Estimate of \$14,149,014. The Solicitation was advertised via eMaryland Marketplace on April 20, 2017, notifying 147 vendors, of which 57 were MDOT Certified Minority Businesses. A bid opening was conducted on May 11, 2017 and three bids were received.

Commuter Bus Route 410 operates on weekdays only providing five morning trips, originating in Harford County, with stops in Churchville and Bel Air, terminating in Baltimore. Five reverse trips are provided in the afternoon.

Commuter Bus Route 411 also operates on weekdays only, providing five morning trips, originating in Hickory and Bel Air, and terminating in Baltimore. Five reverse trips are provided in the afternoon.

Commuter Bus Route 420 operates on weekdays only, providing five morning trips, originating in Havre De Grace and terminating in Baltimore. Five reverse trips are provided in the afternoon.

An MBE goal of 6.2% has been established; the vendor has proposed to exceed that by 0.1% for a total of 6.3% MBE participation. There is no VSBE goal for this procurement.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J05H0102



MARYLAND TRANSIT ADMINISTRATION (cont'd) 25-GM.

Resident Business: Yes

MD Tax Clearance: 17-0565-0111

BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

July 26, 2017

	Pages
Construction	1 thru 4
Construction Modification	5 and 6
Architecture and Engineering	7 thru 11
Maintenance	12 thru 17
Maintenance Option	18 and 19
General Miscellaneous	20 thru 22
Real Property	23 thru 25
Leases	26 thru 29
Capital Grants and Loans	30 thru 65





Contact: James Keel 410.767.4263 james.keel@maryland.gov

1-C. CONSTRUCTION CONTRACT

Department of Environment - Abandoned Mine Land Division

Contract ID: Design/Build Kempton Sludge Disposal System –

Garrett County

Project No. F-012-170-004 ADPICS No. 001B8400067

Contract Description: Contract for the design/build of the Kempton Sludge Disposal System, a 1,200 gallon/minute diesel fueled pumping system with enclosure along with the suction and discharge piping and fittings.

Procurement Method: Competitive Sealed Bidding

Bids or Proposals	Amount
Tetra Tech, Inc., Pittsburgh, PA	\$380,200.00
Reclaim Co. LLC, Fairmount, WV	\$410,350.00

Award: Tetra Tech, Inc.

Term: 540 Calendar Days

Amount: \$380,200.00

MBE Participation: 10%

Performance Bond 100% of Full Contract Amount

Remarks: A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on February 3, 2017. Bids were opened March 21, 2017 and two bids were received. The engineer's estimate for this project is \$200,000.00. The recommended contractor Tetra Tech, Inc., has been found responsible, its bid responsive and has confirmed its bid.

This project will reduce annual calcium oxide costs, increases the pH of the abandoned mine discharges (AMD) from 3.0 to approximately 5.5, provide a sludge disposal system to pump sludge generated from the Kempton AMD treatment system into deep mine and will improve the water quality in Laurel Run which is a tributary to the North Branch of the Potomac River.



REVISED

1-C. CONSTRUCTION CONTRACT (cont'd)

Fund Source: GO Bond MN01.12

Resident Business: No

MD Tax Clearance: 17-1222-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED DISAPPROVED

WITH DISCUSSION

DEFERRED WITHDRAWN

WITHOUT DISCUSSION

206



Contact: James Keel 410.767.4263 james.keel@maryland.gov

2-C. <u>CONSTRUCTION CONTRACT</u>

Department of Natural Resources Wellington Wildlife Management Area

Contract ID: Office Building Additions and Site Improvements

Project No. G-020-130-001 ADPICS No. 001B8400057

Description: Contract to provide all labor, materials, equipment, tools, insurance, etc., necessary to renovate existing Field Office Building. Work includes demolishing existing Pole Barn structure and constructing a new Pole Barn Building and an enclosed steel modular building. The pole barn structure is enclosed on three sides and the steel modular building is attached to this pole barn structure. Wellington Wildlife Management Area is located in Somerset County.

Procurement Method: Competitive Sealed Bids

Bids or Proposals	Amount
Warwick Supply & Equipment Co., Inc., Hunt Valley, MD	\$3,331,300.00
Delmarva Veteran Builders, LLC, Salisbury, MD	\$3,356,482.50

Award: Warwick Supply & Equipment Co., Inc.

Term: 365 calendar days

Amount: \$3,331,300.00

MBE Participation: 25%

VSBE Participation: N/A

Performance Bond: Yes

Payment Bond: Yes

Hiring Agreement Eligible: No



2-C. CONSTRUCTION CONTRACT (cont'd)

Remarks: A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on March 22, 2017. Approximately 5,754 vendors were notified of this solicitation electronically. The engineer's estimate is \$2,896,743.00. Sufficient funds are available to proceed with the award, the requesting agency has verified that they will come up with additional funds to meet the bid price. The recommended contractor Warwick Supply & Equipment Co., Inc. has been found responsible, its bid responsive and has confirmed its bid.

Fund Source: 007/MCCBL 2011 \$45,946.51 109/MCCBL 2015 \$1,988,821.00

005/POS 2017 \$1,064,911.76 007/POS2018 \$231,620.73 Total Award \$3,331,300.00

Resident Business: Yes

MD Tax Clearance: 17-1493-1111

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: James Keel 410.767.4263 james.keel@maryland.gov

3-C-MOD. CONSTRUCTION CONTRACT MODIFICATION

Maryland Department of Education

Contract ID: State Library Resource Center

Enoch Pratt Free Library Project No: ED-000-971-128

ADPICS No. 001B6400455/COH31600

Original Contract Approved: BPW 10/07/15 Item 1-C (pre-Construction)

BPW 3/29/16 Item 2-C

Contractor: Gilbane Building Company

Laurel, Maryland

Contract Description: Approval requested for Phase II construction services. Gilbane Construction Services shall provide a Final Guaranteed Maximum Price (GMP) of \$85,570,000 for the complete scope of construction work and construction management services required to renovate the Enoch Pratt Free Library. Phase II services are a modification to the existing contract.

Original Procurement Method: Competitive Sealed Bids

Modification Description: Approval is requested for all labor and material to add window roller shades in accordance with the contractor's cost proposal. Using Agency Request

Original Contract Term: 1,095 Calendar Days

Modification Term: 0 Calendar Days

Original Contract Amount: \$85,570,000.00

Modification Amount: \$ 270,093.00

Prior Modifications/Options: \$ 975,806.00

Revised Total Contract Amount: \$ 86,815,899.00



3-C-MOD. CONSTRUCTION CONTRACT MODIFICATION (cont'd)

Percent +/- (This Modification): 0.32%

Overall Percent +/-: 1.46%

Original MBE Participation: 32%

MBE Participation: 8.4%

Remarks: Contract duration will not be extended.

Fund Source: Using Agency Funds

Resident Business: Yes

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Contact: James Keel 410.767.4263 james.keel@maryland.gov

4-AE. ARCHITECTURE AND ENGINEERING SERVICES

Department of General Services

Contract ID: Professional Services Agreement to Provide

Architectural and Engineering Services for

Construction Scheduling and Claims Analysis for

Multiple Construction Projects with Fees

Project No. DGS-18-018-IQC

ADPICS No. 001B8400065 Connell & Laurence

001B8400066 I-Civil Inc.

Description: Indefinite Quantity Contract Agreement to provide architectural and engineering services for construction scheduling and claims analysis to the Maryland Department of General Services on an as needed basis. The proposed agreement will be effective for two years with one two-year renewal option. The selected firms may be awarded more than one project. The aggregate fee for the total of projects awarded to any firm may not exceed \$500,000.

Procurement Method: Maryland Architectural and Engineering

Services Act

(Small Business Reserve)

Bids or Proposals:	Qualification and	Project Limit:	Contract Limit:
	Technical Scores:		
O'Connell & Lawrence, Olney MD	90%	\$300,000	\$500,000
I-Civil Inc., Woodstock, Sparks, MD	86%	\$300,000	\$500,000
Resolution Management Consultants, Inc.,	84%	N/A	N/A
Marlton NJ.			
DM Enterprise, LLC, Baltimore, MD	81%	N/A	N/A
O'Connor Construction Management,	79%	N/A	N/A
Rockville, MD			
Anthony Management Group, LLC,	74%	N/A	N/A
Columbia, MD			

Awards: O'Connell & Lawrence, Olney MD (SB 11-3062)

I-Civil Inc., Woodstock, - Sparks, MD (SB12-26795)

Term: 8/18/2017 - 8/17/2019 (with/one (1) two-year renewal option)

Amount: \$ 500,000 Est. (Base Contract)

\$ 500,000 Est. (Option)

\$1,000,000 Est. Total Per Firm (4 yrs.)



4-AE. ARCHITECTURE AND ENGINEERING SERVICES (cont'd)

Performance Bond: None

Remarks: At the April 20, 2017 public meeting of the General Professional Services Selection Board, the Chairman of the Qualification Committee reported that two (2) of the six (6) firms which submitted technical proposals achieved the minimum qualifying score of 85% and were potentially eligible to provide the required services. The Committee asked the Board to authorize the request of price proposals from the two (2) selected firms.

The price proposal submitted by each firm reflected billing rates for each discipline required for this contract. The billing rates were inclusive of direct salaries, fringe benefits, overhead, profit, materials, and all other costs, direct and indirect.

The fee for each project awarded under the proposed agreement shall be negotiated and the contract will be approved and executed by the State individually. Projects will normally be awarded on a rotating basis beginning with the number one ranked firm. Once the project award process has been initiated with a firm in the normal rotation, the next opportunity for project award will go to the next firm in the rotation unless the unit issuing the assignment finds that:

- 1. The firm is unable to perform the assignment,
- 2. the hours or fees proposed by the firm for services needed cannot successfully be negotiated to an amount the State considers fair and reasonable,
- 3. another firm has special experience or qualifications, including geographic proximity to the site for which services are needed, that make it in the best interest of the State to give the assignment to another firm, or
- 4. assignment to another firm would tend to balance to a greater extent, among firms on the IQC list being used, the fees paid or payable for work assignments previously issued.

At the June 22, 2017 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposals were determined to be fair, competitive, and reasonable.

The price proposals and the scope of services represented by the price proposals were reviewed by the General Professional Services Selection Board. The price proposals were accepted by the General Board as fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.



4.AE. ARCHITECTURE AND ENGINEERING SERVICES (cont'd)

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on June 22, 2017 and is recommended to the Board of Public Works for approval.

Fund Source: Various accounts

Resident Business: Yes

MD Tax Clearance: 17-0733-1111, O'Connell & Lawrence, Inc.;

17-1762-0111 I-Civil, Inc.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Contact: James Keel 410.767.4263 james.keel@maryland.gov

5-AE. ARCHITECTURE AND ENGINEERING SERVICES State Police

Contract ID: Barrack C: Cumberland,

New Barrack and Garage Project No. PC-110-170-001 ADPICS NO, 001B84000063

Description: This project consists of design and construction oversight of the new Cumberland Barrack and Garage and demolition of the existing barrack.

Procurement Method: Maryland Architectural and

Engineering Services Act

BIDS OR PROPOSALS	Second Phase Scores
Manns Woodard Studio – White Marsh, MD	184.67%
Bushey Feight Morin Architects – Hagerstown, MD	171.00%
Gannett Fleming, Inc. – Windsor Mill, MD	160.33%
Colimore /ATI (JV), Inc. – Baltimore, MD	150.33%

Award: Manns Woodard Studio – White Marsh, MD

Amount: \$743,847.68

Term: 12 months (Including Review)

MBE Participation: 15%

Performance Bond: N/A

Remarks: This solicitation was advertised on eMaryland Marketplace on January 26, 2017. Six firms submitted Letters of Interest and four submitted technical proposals. All four of the technical proposals received, were evaluated as responsive and achieved the minimum qualifying score of 85%. The Secretary of DGS determined that a Second Phase Review Panel evaluation was required. At the meeting of April 20, 2017, the General Professional Services Selection Board (GPSSB) approved the Qualification Committee's recommendation of the ranking of the Firms and authorized negotiations with the top ranked firm of Manns Woodard Studio.



5-AE. ARCHITECTURE AND ENGINEERING SERVICES (cont'd)

At the June 22, 2017 meeting of the GPSSB, the chairman of the Negotiation Committee certified that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee, that the price proposal was based upon the scope of services outlined in the project program and DGS procedures for providing architectural/engineering services, and that the negotiated price proposal was fair, competitive, and reasonable.

The negotiated price proposal and the scope of services represented by the price proposal were reviewed by the General Board and approved as required by Title 13-308 of the *State Finance and Procurement Article, Annotate Code of Maryland*.

This item was protested by the second offeror. As stated in COMAR the protest is sent to the BPW.

Fund Source: Item 122 / MCCBL 2016 \$550,000.00

Item 118 / MCCBL 2017 \$193,847.68

Resident Business: Yes

MD Tax Clearance: 17-0972-0110

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Wendy Scott 410.767.4045 wendy.scott1@maryland.gov

6-M. MAINTENANCE CONTRACT Department of General Services

Contract ID: Unarmed Uniformed Guard Service

Project No. 001IT820618 ADPICS No. 001B8400030

Description: Contract to provide unarmed uniformed guard service at the Rockville District Court for three years.

Procurement Method: Competitive Sealed Bids

Bids or Proposals	Amount	
CSI Corporation of DC, Silver Spring, MD	\$966,780.00	
Universal Security LLC, Rockville, MD	\$1,000,760.00	
Graham Security Services, Glen Burnie, MD	\$1.022,220.00	
Dreams Over America, Inc., Fort Washington, MD	\$1,045,940.00	
Bankers Business Management Service, Silver Springs, MD	\$1,054,000.00	
AFSI, Gaithersburg, MD	\$1,192,000.00	

Award: CSI Corporation of DC, Silver Spring, MD

Term: 09/01/2017 - 08/31/2020, w/2-1 year options

Amount: \$580,068.00 (Three (3) years)

\$193,356.00 Option year 1 \$193,356.00 Option year 2

\$966,780.00 Total + Option Years

MBE Participation: 5%

VSBE Participation 0%

Performance Bond: No

Hiring Agreement Eligible: Yes



6-M. MAINTENANCE CONTRACT (cont'd)

Remarks: A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on April 20, 2017. Approximately 524 vendors were notified of this solicitation electronically. Bids were opened May 11, 2017 and eight bids were received. One vendor was rejected because they did not meet the minimum qualification. Another vendor was rejected because they did not meet the MBE requirement. The recommended contractor CSI Corporation of DC, Inc., has been found responsible, its bid responsive and has confirmed its bid.

Fund Source: H00 18 33631 0823 \$161,130.00

H00 19 33631 0823 \$193,356.00 H00 20 33631 0823 \$193,356.00 H00 21 33631 0823 \$32,226.00

Resident Business: Yes

MD Tax Clearance: 17-1552-0110

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Wendy Scott 410.767.4045 wendy.scott1@maryland.gov

7-M. MAINTENANCE CONTRACT Department of Human Resources

Contract ID: Unarmed Uniformed Guard Service

Project No. 001IT820448 ADPICS No. 001B8400043

Description: Contract to provide unarmed uniformed guard service for the Department of Human Resources located at Kent County Department of Social Services in Chestertown for three years.

Procurement Method: Competitive Sealed Bid

(Small Business Reserve)

Bids or Proposals	Amount	
Strategic Protective Services, Inc., Largo, MD	\$321,775.00	
Universal Security, LLC, Rockville, MD	\$335,475.00	
Chesapeake Strategies Group, Inc., Oxford, MD	\$358,650.00	
Stronghold Security, LLC, Baltimore, MD	\$371,300.00	
First Protect Security Agency, Rockville, MD	\$376,875.00	

Award Strategic Protective Services, Inc., Largo, MD

(SB# 12-21760)

Term: 09/01/2017 – 08/31/2020

Amount: \$193,065.00 (Three (3) years)

\$64,355.00 Option year 1 \$64,355.00 Option year 2

\$321,775.00 Total + Option Years

MBE Participation: 0%

Performance Bond: No

Hiring Agreement Eligible: Yes



7-M. MAINTENANCE CONTRACT (cont'd)

Remarks: A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on April 20, 2017 as a small business reserve only solicitation. Approximately 524 vendors were notified of this solicitation electronically. Bids were opened May 11, 2017 and five bids were received. The recommended contractor, Strategic Protective Services, Inc., Largo, MD has been found responsible, its bid responsive and has confirmed its bid.

Fund Source: N00 18 G5060 0819 \$53,629.00

N00 19 G5060 0819 \$64,355.00 N00 20 G5060 0819 \$64,355.00 N00 21 G5060 0819 \$10,726.00

Resident Business: Yes

MD Tax Clearance: 17-1764-1110

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: James Keel 410.767.4263 james.keel@maryland.gov

8-M. MAINTENANCE CONTRACT

Department of Transportation

Contract ID: Renovations to MTA Transit Store & Certification Offices

Project No. BB-600-165-003 ADPICS No. 001B7400523

Description: Contract to provide all labor, equipment, materials, supplies, insurance, etc. necessary for the selective demolition, salvage, new construction, and finishes in MTA Transit Store and Certification Offices at the William Donald Schaefer Building in Baltimore. The Transit store gross area is (two floors): 2,830 SF and Certification office gross area is (one floor): 3,320 SF. A new staircase will be added in the transit store to connect the main floor and mezzanine

Procurement Method: Competitive Sealed Bids

Bids or Proposals	Amount	
C & N Associates, LLC, Glenn Dale, MD	\$850,919.00	
Boulevard Contractors Corp, Owings Mills, MD	\$968,537.00	
Encon Corporation, Silver Spring, MD	\$974,000.00	
Oakmont Contracting, LLC, Columbia, MD	\$1,072,516.00	
Baltimore Contractors, Inc., Glen Burnie, MD	\$1,276,200.00	

Award: C & N Associates, LLC

Amount: \$850,919.00

Term: 210 Calendar Days

MBE Participation: 25% (Subgoals: 7% African American-owned 4%

Asian American-owned)

VSBE Participation: 2%

Performance Bond: Yes

Hiring Agreement Eligible: No



8-M. MAINTENANCE CONTRACT (cont'd)

Remarks: A notice of availability of an Invitation for Bids was posted on the DGS Web Site and *eMaryland Marketplace.com* on December 21, 2016. Approximately 2,992 firms were electronically notified of this solicitation. A pre-bid conference was held on January 6, 2017 and 18 vendors attended. The recommended contractor, C & N Associates, LLC, has committed to achieve the 25% MBE and 2% VSBE participation goals. C & N Associates, LLC has been found responsible, its bid responsive and has confirmed its bid.

Fund Source: MTA Funds

J05 17 H0J05 0301 1462

Resident Business: Yes

MD Tax Clearance: 17-1125-0111

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Contact: Kathryn Wilson 410.767.0587 kathryn.wilson@maryland.gov

9-M-OPT. MAINTENANCE CONTRACT OPTION Department Of General Services

Contract ID: Comprehensive, Solutions Based

Contract Covering the Supply and Distribution of Various Fuel Products, including Motor Fuels, Heating Oil and Related Products Including a State-

Wide Fuel Dispensing System Project No. 001IT818466

Services. ADPICS No 001B8400012

Original Contract Approved: 05/2/2012 BPW, Item 3-M

Contractor: Mansfield Oil Company

Gainesville, GA

Contract Description: Contract to provide a comprehensive, solution based contract for the supply and distribution of various fuel products and related products including a Statewide fuel dispensing system and related services.

Original Procurement Method: Competitive Sealed Proposals

Option #1 Description: Approval is requested to exercise the first renewal option the Statewide fuel dispensing system and related services. Distribution of various fuel products, including motor fuels, heating oil and related products One renewal option still remains available.

Original Contract Term: 8/01/2012-7/31/2017 (W/2 two-year renewal

options)

Option #1 Term: 08/01/17 – 07/31/19

Original Contract Amount: \$ 305,254,234

Prior Modifications/Options: None



9-M-OPT. MAINTENANCE CONTRACT OPTION (cont'd)

Options #1 Amount:

Maintenance of Existing System \$ 1,307,400.32 Provision of Fuels \$63,296,585.48 EST

for Fuel Management System

Provision of all Aggregate (Bulk) Fuels \$71,179,056.76 EST

Option Total \$135,783,042.56

Revised Total Contract Amount \$441,037,276.56

Remarks: The Department of General Services is satisfied with the performance of the Contractor and has approved funding to renew the current contract at the same terms, conditions, required contract provisions, and price. The prime Contractor has achieved 12% of the 15% MBE goal which is just 3% less than the total MBE commitment. Mansfield Oil Company and DGS are confident that the 15% commitment will be met and or exceeded by the end of the contract.

The Maryland Statewide Fuel Dispensing Management System (MSFDMS) has a current dispense rate of 11.8 million gallons per year of motor fuels on a consignment basis, including gasoline, diesel, bio-diesel, ethanol E-85 and motor oil. There are approximately 120 fueling facilities throughout the State. Pricing will be adjusted daily based on Oil Price Information Service (OPIS) index.

Fund Source: Various

Resident Business: No

MD Tax Clearance: 17-1872-1001

This Item was withdrawn as Item 3-M-OPT. from the 7/5/2017 Agenda.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: James Keel 410.767.4263 james.keel@maryland.gov

10-GM. GENERAL MISCELLANEOUS

A. Department of General Services

Reference: In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract noted below.

Title: Catonsville District Court Construction-Catonsville

Project No. BC-230-080-001

Description: Reference is made to DGS Agenda 12/07/16 Item 1-C in which the Board of Public Works approved the award to Costello Construction, Inc. for the total contract amount of \$54,485,000.00. At that time, funding was limited to \$24,187,000.00. Board of Public Works approval is now requested to encumber an additional amount out of the current FY 2017 Capital Funding in the amount of \$16,000,000.00.

Fund Source: MCCBL 2017/Item 107 - \$ 16,000,000.00

B. Department of Education

Reference: In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval of the use of General Obligation Bond funding for the contract(s) noted below.

Title: Construct Alterations and Additions to the

State Library Resource Center-Baltimore

Project No. ED-000-971-028

Description: Approval is requested to extend the construction management services and construction contract for the Alterations and Additions to the State Library Resource Center in Baltimore, Maryland. This item encumbers the funds allocated in MCCBL 2017, Item 111. These services were included and approved as part of the original BPW contract (item 2C, 3/23/2016) with Gilbane Building Company.



10-GM. GENERAL MISCELLANEOUS (cont'd)

Remarks: The required services to construct this facility are \$85,570,000. These funds will be utilized to the complete work.

Fund Source: MCCBL 2017 Item 111 \$30,528,000.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: James Keel 410.767.4263 james.keel@maryland.gov

11-GM. GENERAL MISCELLANEOUS

Reference: Capital Projects Unencumbered Balances

Description: In accordance with State Finance and Procurement Article, Section 8-129, Annotated Code of Maryland, Board of Public Works approval is requested for the transfer of unencumbered balances for funds associated with completed Capital Projects.

The Department of General Services and Department of Budget and Management (Office of Capital Budgeting) have reviewed the unencumbered balances and recommend approval of the following actions:

Transfer spending authority to the Construction Contingency Fund of \$55,000.00.

Original Authorization:

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2005

Chapter 445 of the 2005 Laws of Maryland

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

122 Md Historical Trust Capital Grant Fund \$ 5,000.00 \$ 1,000,000

Total MCCBL 2005 \$ 5.000.00

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2006

Chapter 046 of the 2006 Laws of Maryland

DEPARTMENT OF PLANNING

079 Md Historical Trust Capital Grant Fund \$ 50,000.00 \$ 600,000

Total MCCBL 2006 \$ 50,000.00

Total transfer of spending authority to the

Construction Contingency Fund \$ 55,000.00

Remarks: The Division of Historical and Cultural programs was reorganized from the Department of Housing and Community Development to the Department of Planning in 2005.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



REVISED

Contact: Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

12-RP. REAL PROPERTY

Department of Natural Resources

File #00-8596

Recommendation: Approve property as surplus

Property: Parcel 249 +/- 1,000 square feet, located at 36th Street,

Ocean City, Maryland

Worcester County, Maryland

Grantor: State of Maryland, to the use of the Department of Natural Resources

Remarks: Approval is requested to declare Parcel 249 +/- 1,000 square feet located on 36th Street in the Town of Ocean City, Maryland Worcester County surplus to the State of Maryland, Department of Natural Resources. In 2005, pursuant to a Deed recorded among the Worcester County Land Records in Liber 4482, folio 359, Ocean City conveyed multiple parcels to DNR necessary to complete the Beach Replenishment and Hurricane Protection Project. The Department of Natural Resources decided Parcel 10 (a/k/a Parcel 249), is no longer required to maintain the project.

State Clearinghouse: The Clearinghouse conducted an intergovernmental review of the project under MD20160321-0191. This project was circulated for intergovernmental review from March 21, 2016 through May 16, 2016. It has recommended to declare a land parcel, known as Parcel 249 in the Town of Ocean City surplus to the State, and to transfer the parcel to the Town of Ocean City. It is also recommended to reserve a perpetual beach storm damage reduction easement for the State of Maryland.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Wendy Scott-Napier 410-767-4088 Wendy.scott-napier@Maryland.Gov

13-RP. REAL PROPERTY

Maryland Environmental Trust

File # 00-8486 Charles County

Recommendation: Approval for Agreement of Sale to sell in fee simple +/-16.706 acres

unimproved

Property: 16.706 +/- acres unimproved

Grantor: State of Maryland, to the use of the Maryland Environmental Trust

Grantee: Isagani C. Pascual

Consideration: \$80,000.00

Remarks: Approval is requested for an Agreement of Sale to sell 16.706 acres located southeast of Marshall Hall Road and Bryan's Road in Charles County. The subject property was donated to the Maryland Environmental Trust (MET) in December, 2004 for the purpose of re-sale, and is not included on the Department of Natural Resources (DNR) and MET owned State property listing. Transfer documents are subject to legal review.

The Maryland Environment Trust agrees with this transaction. This was approved by the MET Board of Trustees on June 5, 2017 with the consideration of \$80,000.00. Per the terms of the broker contract with Jay Lilly Real Estate, a commission is due at time of settlement of 8% of the sales price or \$6,400.00.

The Maryland Department of Planning Attorney General's office was contacted regarding a Clearinghouse review for this type of project, and advised an inter-governmental review is not required.

Reference: Reference is made to Item 12-RP approved by the Board of Public Works on September 3, 2014, approving the property as surplus.

Appraised Value:

\$178,600.00 (3/20/12) Melville E. Peters-Appraiser-Reviewed by Darryl R. Andrews \$208,000.00-(3/1/12) James "B. Hooper-Appraiser-Reviewed by Darryl R. Andrews \$210,000.00-((5/9/14)-Darryl R. Andrews-Staff Appraiser-Reviewed by William Beach



13-RP. REAL PROPERTY (cont'd)

Board approval is requested to make an exception to the 1 year appraisal policy requirement for this project due to the fact that it was extremely difficult to find a purchaser to pay the consideration as outlined in the review of said appraisals. The Agreement of Sale was just approved by MET on May 23, 2017.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

REVISED



Contact: Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

14-LL. LANDLORD LEASE

Department of Natural Resources

Tenant: National Sailing Hall of Fame

Annapolis, MD 21401

Sub-Tenant: Annapolis Boat Show

Prince George Street Annapolis, MD 21401

Property Location: 67, 69 and 71 Prince George Street

Annapolis, MD 21401

Space Type: Land Type: New

Duration: 22 Days Effective: September 29, 2017

Annual Rent: \$5,700.00

Utilities Responsibility: Tenant Custodial Responsibility: Tenant

Previous Board Action(s): 09/07/2016- Item 17-LL; 08/26/2015- Item 12-LL;

09/17/2014- Item 37-LL; 09/18/2013- Item 10-LL; 09/19/2012- Item 20-LL; 02/24/2010- Item 5-LL

Recommendation: Approval is requested to permit the Tenant, to the National Sailing Hall of Fame (NSHOF) to sub-lease a portion of the Demised Premises to the Annapolis Boat Show ("Sub-Tenant") for a term of twenty-two (22) days commencing on September 29, 2017 and ending on October 20, 2017. The Sub-Tenant will pay Five Thousand Seven Hundred Dollars and Zero Cents (\$5,700.00) in rent.

History: Reference is made to the Board of Public Works Action Agenda Item 55-LL on February 24, 2010 wherein the Board of Public Works approved an Agreement-to-Lease, Lease and temporary interim Lease, between the Department of Natural Resources (DNR) and the National Sailing Hall of Fame, Inc., to lease DNR property for the development of a new National Sailing Hall of Fame along the downtown waterfront.

The Agreement and Lease provided that the National Sailing Hall of Fame shall be obligated to sublease to the Annapolis Boat Show each year and shall indemnify and hold the State harmless for such use. The Board of Public Works is respectfully requested to approve the sub-lease.

Remarks:

1. The Demised Premises consist of a gravel parking area for storage of boat show materials and equipment, an area over the bulkhead and through the waters for laying the above ground and submarine utility cable to run from the electric utility area and a sidewalk for the placement of fencing for pedestrian safety.



REVISED

14-LL. <u>LANDLORD LEASE</u> (cont'd)

- 2. The Sub-Tenant shall occupy and use the premises for placement of boat show materials and equipment in the gravel area, lying above ground and submarine utility.
- 3. The term of the Sublease is 22 days.
- 4. The Sub-Tenant shall maintain, at its expense, insurance coverage.
- 5. The revenue derived from the Sub-Lease will be credited to the Natural Resources Police to offset their cost associated with providing Maritime Safety during the boat shows.
- 6. The Department of General Services, in conjunction with the Department of Natural Resources, recommends the approval of this item.

BOARD OF PUBLIC WORKS

APPROVED

DISAPPROVED

DEFERRED

WITHOUT DISCUSSION

WITHOUT DISCUSSION



Contact: Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

15-LL. LANDLORD LEASE

Canal Place Preservation & Development Authority

Tenant: Terry and Susan Crawford

DBA Crabby Pig 25 Long Drive

Cumberland, Maryland 21502

Property Location: Shops at Canal Place

14 Howard Street, Space A-1 Cumberland, MD 21502

Space Type: Retail Space (2208 sq ft) Lease Type: Renewal

Duration: 3 Year **Effective:** September 1, 2017

Annual Rent: \$23,962.80

Utilities Responsibility: Tenant Responsibility

Custodial Responsibility: Tenant to maintain/clean the space

Previous Board Actions: Item 11-LL Revised approved on 6/23/15

Recommendation: Approval is requested for a three year renewal lease of 2208 sf of retail space at an annual rate of \$23,962.80 located at the Western Railway Station, Shops at Canal Place to Terry and Susan Crawford, DBA Crabby Pig. Terry and Susan Crawford, DBA Crabby Pig, a BBQ & Seafood restaurant, has been in business since the fall of 2004.

Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. The lease with Terry and Susan Crawford DBA Crabby Pig has been approved by the CPPDA Board.

Remarks:

- 1. Tenant shall occupy and use the Demised Premises for and only for restaurant operations.
- 2. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.
- 3. The premises are leased in "as is" condition.
- 4. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.



15-LL. LANDLORD LEASE (cont'd)

- 5. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
- 6. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
- 7. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
- 8. A State Clearinghouse review was not necessary, as the use of the property has not changed.
- 9. The Department of General Services, in conjunction with the Canal Place Preservation & Development Authority, recommends the approval of this item.

BOARD OF PUBLIC WORKS

APPROVED

DISAPPROVED

DEFERRED

WITHOUT DISCUSSION

WITHOUT DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

16-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of The Light House, Inc.

206 West Social Enterprise Project (Anne Arundel County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the former Light House Shelter, including the Light House Bistro and Culinary Training Center, located in Anne Arundel County."

\$250,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI - Chapter 027, Acts of 2016) DGS Item G040; (SL-082-140-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of The Light House, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$578,092.49 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of The Light House Inc. \$250,000.00 for eligible expenditures.

Background:	Total Project	\$2,214,415.00	
	16-G040 (This Action)	\$ 250,000.00	
	14-G042 (Prior Action)	\$ 150,000.00	
	14-G128 (Prior Action)	\$ 100,000.00	
	Local Cost	\$1,714,415.00	

(Prior Action: 5/25/16 Agenda, Item 14-CGL)

Remarks:

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



16-CGL. CAPITAL GRANTS AND LOANS (cont'd)

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

APPROVED

DISAPPROVED

DEFERRED

WITHOUT DISCUSSION

WITHOUT DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

17-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the Alpha Phi Alpha Fraternity, Incorporated

Alpha Phi Alpha Corporate Headquarters (Baltimore City)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Alpha Phi Alpha Corporate Headquarters, located in Baltimore City."

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2015 (LHI - Chapter 495, Acts of 2015) DGS Item G039; (SL-076-150-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Directors of the Alpha Phi Alpha Fraternity, Incorporated has submitted evidence that it has over \$50,000.00 in a financial institution to meet the matching fund requirement for this project. *Documentation for certification of matching funds was received by the Department of General Services prior to May 31, 2017.*

 Background:
 Total Project
 \$ 120,000.00

 15-G039 (This Action)
 \$ 50,000.00

 Local Cost
 \$ 70,000.00

Remarks:

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS
THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

18-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of The Arc of the Central Chesapeake Region, Inc.

The Arc of the Central Chesapeake Region (Anne Arundel County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of The Arc of the Central Chesapeake Region Donald Avenue building, located in Anne Arundel County."

\$300,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI - Chapter 027, Acts of 2016) DGS Item G125; (SL-044-160-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of The Arc of the Central Chesapeake Region, Inc. has submitted evidence that it has over \$300,000.00 in a financial institution to meet the matching fund requirement for this project.

Background: Total Project \$4,670,550.00

16-G125 (This Action) \$ **300,000.00** Local Cost \$4,370,550.00

Remarks:

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

WITH DISCUSSION

WITHOUT DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

19-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into grant agreements for the following grants:

Board of Education of Baltimore County

Chesapeake High Stadium (Baltimore County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Chesapeake High Stadium."

\$40,000.00

Maryland Consolidated Capital Bond Loan of 2014 (LSI - Chapter 463, Acts of 2014; as amended by Chapter 87, Acts of 2017)

DGS Item G061

\$40,000.00

Maryland Consolidated Capital Bond Loan of 2014 (LHI - Chapter 463, Acts of 2014; as amended by Chapter 87, Acts of 2017)
DGS Item G143; (SL-105-140-038)

Matching Fund: No match is required.

Background: Total Project \$102,500.00

14-G061 (This Action) \$ 40,000.00 (non-match) 14-G143 (This Action) \$ 40,000.00 (non-match)

Local Cost \$ 22,500.00

Remarks:

- 1. The Board of Public Works unanimously granted a temporary exception for one year from the automatic termination of funds on the July 7, 2016 Board of Public Works agenda, Item 10-CGL. The 2017 amendment removed the matching fund requirement.
- 2. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



19-CGL. CAPITAL GRANTS AND LOANS (cont'd)

4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED

WITH DISCUSSION WITHOUT DISCUSSION

WITHDRAWN



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

20-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works approve a revised matching fund from an in-kind donation to a restricted gift for the following grant:

Grantee: Governing Board of the Clarence H. "Du" Burns Memorial Fund, Inc. and

the Mayor and City Council of Baltimore City

Bond Bill: Clarence H. "Du" Burns Memorial Project

Maryland Consolidated Capital Bond Loan of 2015 - \$200,000.00

MISC – Chapter 495, Acts of 2015

DGS Item G002 SL-071-150-038

Prior Action: Reference is made to June 7, 2017 DGS Agenda, Item 11-CGL, in which the Board of Public Works certified a matching fund and entered into a grant agreement with Grantee.

Background:

Grantee is requesting the Board revise its certification of matching fund from an in-kind donation to a restricted gift of \$200,000 to meet its match requirement. The commitment letter provided by Grantee states the up to \$200,000 of the project costs will be paid from the gift.

DGS recommends that the Board of Public Works revise the certification of matching fund to a restricted gift.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

21-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Governing Board of the Washington Street Association and the Mayor and City Council of Cumberland

Cumberland-Washington Street Lighting Project (Allegany County)

"To assist in funding the design, construction, and equipping of historicallyappropriate street lights along Washington Street, Prospect Square, and North
Johnson Street in Cumberland."

\$93,000.00

Maryland Consolidated Capital Bond Loan of 2015 (MISC - Chapter 495, Acts of 2015) DGS Item G003; (SL-074-150-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Mayor and City Council of Cumberland has submitted evidence in the form of canceled checks and invoices that it has \$205,760.15 in eligible expenditures to meet the matching fund requirement for this project. Documentation for certification of matching funds was received by the Department of General Services prior to May 31, 2017.

Board of Public Works approval is also requested to reimburse the Mayor and City Council of Cumberland \$93,000.00 for eligible expenditures.

Background: Total Project \$205,760.15

15-G003 (This Action) \$ **93,000.00** Local Cost \$112,760.15

Remarks:

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



21-CGL. CAPITAL GRANTS AND LOANS (cont'd)

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

22-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

National Park Service, U.S. Department of the Interior

Cushwa Basin Area (Washington County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the improvements in the Cushwa Basin around the C&O Canal in Williamsport, including site improvements to parking lots and a boat dock, a rail trail, and open space, located in Washington County."

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2015 (LHI - Chapter 495, Acts of 2015) DGS Item G084

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2015 (LSI - Chapter 495, Acts of 2015) DGS Item G145; (SL-075-150-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The National Park Service, U.S. Department of the Interior has submitted documentation that it has allocated \$124,286.32 in its Fiscal Year 2016 budget to meet the matching fund requirement for this project. *Documentation for certification of matching funds was received by the Department of General Services prior to May 31, 2017.*

Background: Total Project \$626,290.00

 15-G084 (This Action)
 \$ 50,000.00

 15-G145 (This Action)
 \$ 50,000.00

 Local Cost
 \$526,290.00

Remarks:

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



22-CGL. CAPITAL GRANTS AND LOANS (cont'd)

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

23-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works unanimously grant a temporary exception for one year from the automatic termination of funds for the following bond bill authorizations:

Board of Directors of Doctors Hospital, Inc.

Doctors Community Hospital (Prince George's County)

"To assist with renovations to the Crescent Cities Center to establish the Doctors Community Healthcare Center."

\$380,000.00

Maryland Consolidated Capital Bond Loan of 2015 (MHA - Chapter 495, Acts of 2015) DGS Item G031

Board of Directors of the Southern Maryland Carousel Group, Inc.

Southern Maryland Carousel (Charles County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Southern Maryland Carousel project, located in Charles County."

\$150,000.00

Maryland Consolidated Capital Bond Loan of 2015 (LHI - Chapter 495, Acts of 2015) DGS Item G058

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Directors of Doctors Hospital, Inc. and the Board of Directors of the Southern Maryland Carousel Group, Inc. did not meet the June 1, 2017 deadline for presenting a matching fund, and are requesting an emergency extension of one year to June 1, 2018 to obtain Board of Public Works certification of a matching fund.

Authority The State Finance Law provides:

"If, within 2 years after the date of an authorization of State debt, evidence that a required matching fund will be provided has not been presented to the Board or no part of the project or program for which the enabling act authorized the State debt is under contract and the Board has not encumbered money for any part of the project or program, the authorization terminates unless:



23-CGL. CAPITAL GRANTS AND LOANS (cont'd)

- 1. The enabling act provides otherwise; or
- 2. In an emergency, the Board unanimously grants a temporary exception for a period of one year.

Section 8-128(a), State Finance and Procurement Article, Annotated Code of Maryland

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

24-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of the Frederick Memorial Hospital, Inc.

Frederick Memorial Hospital Dental Clinic (Frederick County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Frederick Memorial Hospital Dental Clinic, located in Frederick County."

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LSI - Chapter 027, Acts of 2016) DGS Item G077

\$25,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI - Chapter 027, Acts of 2016) DGS Item G156; (SL-040-160-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of the Frederick Memorial Hospital, Inc. has submitted evidence in the form of a canceled checks and invoices that it has \$152,157.50 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Frederick Memorial Hospital, Inc. \$75,000.00 for eligible expenditures.

1	Total Project	\$ 359,000.00
	16-G077 (This Action)	\$ 50,000.00
	16-G156 (This Action)	\$ 25,000.00
	Local Cost	\$ 284,000.00

Remarks:

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



24-CGL. CAPITAL GRANTS AND LOANS (cont'd)

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

25-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of the People's Homesteading Group, Incorporated

Greenmount Construction Jobs Training Center (Baltimore City)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Greenmount Construction Jobs Training Center."

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2014 (LSI - Chapter 463, Acts of 2014) DGS Item G054; (SL-104-140-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2016, and the Board of Public Works to certify a matching fund. The Board of Public Works granted a temporary exception for one year allowing the grant recipient until June 1, 2017 to provide a matching fund.

The Board of Directors of the People's Homesteading Group, Incorporated is utilizing the value of property as their match. The Department of General Services, Real Estate Office reviewed the appraisal for 2112-2118 Greenmount Avenue in Baltimore City and approved a value of \$130,000.00 to meet the match fund requirement for this project. Documentation for certification of matching funds was received by the Department of General Services prior to May 31, 2017.

 Background:
 Total Project
 \$ 481,600.00

 14-G054 (This Action)
 \$ 50,000.00

Local Cost \$ 431,600.00

Remarks:

- 1. The Board of Public Works unanimously granted a temporary exception for one year from the automatic termination of funds on the July 7, 2016 Board of Public Works agenda, Item 10-CGL.
- 2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- 3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



25-CGL. CAPITAL GRANTS AND LOANS (cont'd)

4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

26-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works: (1) certify matching funds; (2) approve a grant agreement; (3) approve the future transfer of properties as described in Remarks; and (4) approve reimbursing the grant recipient for eligible costs relating to the properties – all with respect to the following grants:

Board of Directors of the Habitat for Humanity of the Chesapeake, Inc.

Habitat for Humanity of the Chesapeake (Baltimore City)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Habitat for Humanity of the Chesapeake homes, located in Baltimore City."

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2015 (LHI - Chapter 495, Acts of 2015) DGS Item G043

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2015 (LSI - Chapter 495, Acts of 2015) DGS Item G097; (SL-064-110-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Directors of the Habitat for Humanity of the Chesapeake, Inc. has submitted documentation that it has over \$100,000.00 in a financial institution to meet the matching fund requirement for this project. *Documentation for certification of matching funds was received by the Department of General Services prior to May 31, 2017.*

Background:	Total Project	\$4,162,705.00
	15-G043 (This Action)	\$ 50,000.00
	15-G097 (This Action)	\$ 50,000.00
	14-G137 (Prior Action)	\$ 250,000.00
	11-G108 (Prior Action)	\$ 250,000.00
	Local Cost	\$3,562,705.00

(Prior Actions: 6/23/15 Agenda, Item 19-CGL; and 5/15/13 Agenda, Item 24-CGL)



26-CGL. CAPITAL GRANTS AND LOANS (cont'd)

Remarks:

- 1. The standard State capital-grant agreement prohibits grant recipients from selling, exchanging, giving away, transferring or disposing of any interest in real or personal property acquired with grant funds without express Board of Public Works approval. The grant recipient here, Habitat for Humanity of the Chesapeake, requests Board approval to sell the grant-funded properties upon completion of construction and according to its routine business practices. Using the grants and other funding sources, Habitat is constructing two affordable homes on Jack Street in the Curtis Bay Community. Habitat will make them available to low-income buyers as each home is completed. If Habitat were to have to suspend construction completion and settlement pending individual Board approval for the two properties, non-productive delays would result in administrative and financial burden. Habitat will use sales proceeds to continue the purposes of the organization and the bond bill.
- 2. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

27-CGL. <u>CAPITAL GRANTS AND LOANS</u>

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Trustees of HopeWell Cancer Support, Inc.

HopeWell Cancer Support Center (Baltimore County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the HopeWell Cancer Support Center, located in Baltimore County."

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LSI - Chapter 027, Acts of 2016) DGS Item G062

\$50,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI - Chapter 027, Acts of 2016) DGS Item G143; (SL-033-070-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2018. The Board of Trustees of HopeWell Cancer Support, Inc. has submitted documentation that it has over \$100,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$1,708,000.00
	16-G062 (This Action)	\$ 50,000.00
	16-G143 (This Action)	\$ 50,000.00
	10-G039 (Prior Action)	\$ 75,000.00
	10-G118 (Prior Action)	\$ 100,000.00
	09-G053 (Prior Action)	\$ 200,000.00
	09-G105 (Prior Action)	\$ 50,000.00
	07-G042 (Prior Action)	\$ 100,000.00
	Local Cost	\$1,083,000.00

(Prior Actions: 09/07/11 Agenda, Item 16-CGL; 10/7/09 Agenda, Item 31-CGL; and 11/19/08 Agenda, item 24-CGL)

Remarks:

1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.



27-CGL. CAPITAL GRANTS AND LOANS (cont'd)

- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

28-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

Board of Directors of MSBC Five Star Program, Inc. and the Board of Trustees of the Morning Star Baptist Church of Baltimore County

Morning Star Family Life Center (Baltimore County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Morning Star Family Life Center, located in Baltimore County."

\$125,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LSI - Chapter 027, Acts of 2016; as amended by Chapter 511, Acts of 2017)

DGS Item G065

\$125,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI - Chapter 027, Acts of 2016; as amended by Chapter 511, Acts of 2017)

DGS Item G148; (SL-043-160-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works certify a matching fund. The Board of Trustees of the Morning Star Baptist Church of Baltimore County is utilizing the value of property as their match. The Department of General Services, Real Estate Office reviewed the appraisal for 1600 Whitehead Court in Baltimore County and approved a value of \$2,400,000.00 to meet the match fund requirement for this project.

Background:Total Project\$1,621,000.0016-G065 (This Action)\$ 125,000.0016-G148 (This Action)\$ 125,000.00

Local Cost \$1,371,000.00

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



28-CGL. CAPITAL GRANTS AND LOANS (cont'd)

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

29-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Solomon's Lodge #121 A.F. & A.M.

Solomon's Lodge #121 (Howard County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Solomon's Lodge #121 building, including repair of the lodge's roof, located in Howard County."

\$20,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI - Chapter 027, Acts of 2016) DGS Item G162; (SL-041-160-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Solomon's Lodge #121 A.F. & A.M. is utilizing the value of property as their match. The Department of General Services, Real Estate Office reviewed the appraisal for 9140 Washington Street in Howard County and approved a value of \$350,000.00 to meet the match fund requirement for this project.

 Background:
 Total Project
 \$ 40,000.00

 16-G162 (This Action)
 \$ 20,000.00

 Local Cost
 \$ 20,000.00

- 1. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUB	SLIC WORKS	THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DI	SCUSSION	WITHOU	T DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

30-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of The Torah School of Greater Washington, Inc.

Torah School of Greater Washington (Montgomery County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Torah School of Greater Washington, located in Montgomery County."

\$200,000.00

Maryland Consolidated Capital Bond Loan of 2016 (MISC - Chapter 027, Acts of 2016) DGS Item G013; (SL-039-160-038)

Matching Fund: The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of the Torah School of Greater Washington, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$465,283.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of The Torah School of Greater Washington, Inc. \$200,000.00 for eligible expenditures.

Background: Total Project \$400,000.00

16-G013 (This Action) \$200,000.00 Local Cost \$200,000.00

Remarks:

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS
THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Agency Contact: Ahmed Awad 410.767.6589 ahmed.awad@maryland.gov

31-CGL. <u>CAPITAL GRANTS AND LOANS</u> Department of Health and Mental Hygiene

Recommendation: That the Board of Public Works approve a grant of \$74,888.00 to **Key Point Health Services, Inc. (KPHSI) (Harford County).**

Project: The acquisition of a three-bedroom house located at 3 Aberdeen Avenue, Aberdeen, Maryland 21001.

Fund Source: MCCBL 2015, Community Health Facilities Fund - DHMH #14511-02. DHMH has determined the grantee is responsible for providing 25% of the eligible project cost.

Total Project Cost	\$99,850.00
Eligible Project Cost	\$99,850.00
State Share (75%)	\$74,888.00

Grantee Share (25%) \$24,962.00 Mortgage, Harford Bank

Remarks:

- 1. This building will be used for housing three persons with mental illness.
- 2. Grantee is a nonprofit organization.
- 3. In accordance with § 24-606(d) of the Health-General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Harford County.
- 4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

^{*}Includes the lesser of the DGS accepted value or the contract price at \$99,000.00, and the cost of appraisals at \$850.00.



Agency Contact: Ahmed Awad 410.767.6589 ahmed.awad@maryland.gov

32-CGL. <u>CAPITAL GRANTS AND LOANS</u> Department of Health and Mental Hygiene

Recommendation: That the Board of Public Works approve a grant of \$75,563.00 to **Key Point Health Services, Inc. (KPHSI) (Harford County).**

Project: The acquisition of a three-bedroom house located at 7 Swan Street, Aberdeen, Maryland 21001.

Fund Source: MCCBL 2015, Community Health Facilities Fund - DHMH #14512-01. DHMH has determined the grantee is responsible for providing 25% of the eligible project cost.

Total Project Cost	\$100,750.00
Eligible Project Cost	\$100,750.00
State Share (75%)	\$ 75,563.00

Grantee Share (25%) \$ 25,187.00 Mortgage, Harford Bank

Remarks:

- 1. This building will be used for housing three persons with mental illness.
- 2. Grantee is a nonprofit organization.
- 3. In accordance with § 24-606(d) of the Health-General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being recorded among the Land Records of Harford County.
- 4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

^{*}Includes the lesser of the DGS accepted value or the contract price at \$99,900.00 and the cost of appraisals at \$850.00.



Agency Contact: Ahmed Awad 410.767.6589 ahmed.awad@maryland.gov

33-CGL. <u>CAPITAL GRANTS AND LOANS</u> Department of Health and Mental Hygiene

Recommendation: That the Board of Public Works approve a grant of \$131,212.00 to Cornerstone Montgomery, Inc. (Montgomery County).

Project: The renovation of approximately 16,155 gross square feet of leased space on the second floor of 2 Taft Court, Rockville, Maryland 20850.

Background:

Total Project Cost \$1,719,006.00 Eligible Project Cost \$1,719,006.00

DHMH #08411-02 (This Action) \$ 131,212.00* MCCBL 2015, CHFF

DHMH #08411-01 (Prior Action) \$1,040,069.00** CHFF

Grantee Share \$ 547,725.00 Cornerstone Montgomery, Inc.

- * Grantee is required to provide a 61% local share of the \$332,247.00 eligible project cost.
- ** Grantee is required to provide a 25% local share of the \$1,386,759.00 eligible project cost.

(Prior Action: 9/7/16 Agenda, DGS Item 37-CGL)

Remarks:

- 1. The project will be used to co-locate comprehensive behavioral health support and primary care services in one building.
- 2. Grantee is a nonprofit organization.
- 3. In accordance with *Subtitle 6 of Title 24 of the Health-General Article of the Annotated Code of Maryland*, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Montgomery County.
- 4. No State funds will be disbursed until the grantee has presented suitable evidence to the Office of Capital Planning, Budgeting, and Engineering Services that it has expended the required matching funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

WITH DISCUSSION

WITHOUT DISCUSSION



Contact: Fred Mason 410.767.4378 fred.mason@maryland.gov

34-CGL. <u>CAPITAL GRANTS AND LOANS</u> Maryland Higher Education Commission

Recommendation: That the Board of Public Works authorize that funds be encumbered for the following grant:

Anne Arundel Community College

Health Sciences & Biology Building - Design

The project is to construct a new 175,210 GSF Health Sciences & Biology Building to house the School of Health Sciences, which offers 21 programs of study, and the Department of Biology. The new building will provide current educational, lab, and support spaces for these programs, which support transition to four-year institutions and workforce development.

\$1,970,865

MCCBL 2017/ Item 112 CC-11-MC17-450

Matching Fund: Anne Arundel Community College—\$1,970,865

Cost sharing is 50.0% State share, 50.0% local share and is in accordance with Section 11-105(j) of the Education Article.

Background:	Total Amount:	State Share:	Local Share:
Total Project	\$3,941,730	\$1,970,865	\$1,970,865
This Action	\$3,941,730	\$1,970,865	\$1,970,865

Remarks:

- 1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- 2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Anne Arundel Community College and signed by local authorities.
- 3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS
THIS ITEM WAS:

APPROVED
DISAPPROVED
DEFERRED
WITHDRAWN
WITH DISCUSSION
WITHOUT DISCUSSION



Contact: Fred Mason 410.767.4378 fred.mason@maryland.gov

35-CGL. <u>CAPITAL GRANTS AND LOANS</u> *Maryland Higher Education Commission*

Recommendation: That the Board of Public Works authorize that funds be encumbered for the following grant:

College of Southern Maryland – Hughesville Campus

Health Sciences Center - Design

Construct a 49,186 GSF Health Sciences Center to provide a centrally located facility to support health professions programs to enhance workforce development and transition to four-year institutions.

\$1,671,000

MCCBL 2016/ Item 117 CC-09-MC16-454

Matching Fund: College of Southern Maryland – \$557,000

Cost sharing is 75.0% State share, 25.0% local share and is in accordance with Section 11-105(j) of the Education Article.

Background:	Total Amount:	State Share:	Local Share:
Total Project	\$2,228,000	\$1,671,000	\$ 557,000
This Action	\$2,228,000	\$1,671,000	\$ 557,000

- 1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- 2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by the College of Southern Maryland and signed by local authorities.
- 3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUI	BLIC WORKS	THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DI	SCUSSION	WITHOU	T DISCUSSION



Contact: Fred Mason 410.767.4378 fred.mason@maryland.gov

36-CGL. CAPITAL GRANTS AND LOANS Maryland Higher Education Commission

Recommendation: That the Board of Public Works authorize that funds be encumbered for the following grant:

Frederick Community College

Monroe Center Renovation – Construction, Furniture & Equipment Renovate 31,500 NASF/ 42,000 GSF of the existing 55,000 GSF Monroe Center to provide classroom, lab, and office spaces to support current and future instructional methods and technologies in the building trades, hospitality/ culinary, and allied health professions. These programs support the transition of people into higher skill professions and support the needs of local employers for a skilled and adaptable workforce.

\$1,787,000

MCCBL 2016/ Item 117 CC-06-MC15/16-448

Matching Fund: Frederick Community College—\$1,320,826

Cost sharing is 57.5% State share, 42.5% local share and is in accordance with Section 11-105(j) of the Education Article.

Background:	Total Amount:	State Share:	Local Share:
Total Project	\$7,029,566	\$4,042,000	\$2,987,566
This Action	\$3,107,826	\$1,787,000	\$1,320,826
Previous Action, 36-CGL, 09/07/16	\$3,921,740	\$2,255,000	\$1,666,740

Remarks:

- 1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- 2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Frederick Community College and signed by local authorities.
- 3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS THIS ITEM WAS: **APPROVED** DISAPPROVED **DEFERRED** WITHDRAWN WITH DISCUSSION WITHOUT DISCUSSION



Contact: Fred Mason 410.767.4378 fred.mason@maryland.gov

37-CGL. <u>CAPITAL GRANTS AND LOANS</u> *Maryland Higher Education Commission*

Recommendation: That the Board of Public Works authorize that funds be encumbered for the following grant:

Prince George's Community College

Marlboro Hall Renovation/ Addition - Design

The project is to renovate the 130,156 GSF Marlboro Hall and construct a 137,844 GSF addition to correct numerous building systems and space deficiencies in the over 40 year old building and provide appropriate educational and support spaces for the Liberal Arts, Social Sciences & Business, Mathematics, and Learning Foundation programs. These programs support transition to four-year institutions and workforce development.

\$2,065,000

MCCBL 2017/ Item 112 CC-08-MC17-459

Matching Fund: Prince George's Community College—\$1,320,246

Cost sharing is 61.0% State share, 39.0% local share and is in accordance with Section 11-105(j) of the Education Article.

Background:	Total Amount:	State Share:	Local Share:
Total Project	\$3,385,246	\$2,065,000	\$1,320,246
This Action	\$3,385,246	\$2,065,000	\$1,320,246

- 1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- 2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Prince George's Community College and signed by local authorities.
- 3. The Office of the Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUB	SLIC WORKS	THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DIS	SCUSSION	WITHOU	T DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

38-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works enter into a grant agreement for the following grant:

Board of Directors of Western Maryland Scenic Railroad Development Corporation Western Maryland Scenic Railroad (Allegany County)

"For acquisition, design, construction, repair, renovation, reconstruction, restoration, and capital equipping of a historic locomotive."

\$400,000.00

Maryland Consolidated Capital Bond Loan of 2017 (MISC - Chapter 022, Acts of 2017) DGS Item 133; (SL-032-160-038)

Matching Fund: No match is required.

Background: Total Project \$1,200,000.00

 17-133 (This Action)
 \$ 400,000.00

 16-G008 (Prior Action)
 \$ 400,000.00

 Local Cost
 \$ 400,000.00

(Prior action: 3/8/2017 Agenda, Item 19-CGL)

Remarks:

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. Invoices should be submitted to the Department of General Services for the disbursement of funds.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

39-CGL. CAPITAL GRANTS AND LOANS

Recommendation: That the Board of Public Works:

(1) Certify matching funds and enter into a grant agreement for the following grant:

Board of Directors of Patriot Point, LLC

Patriot Point (Dorchester County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Patriot Point retreat facility, located in Dorchester County."

\$250,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LSI - Chapter 027, Acts of 2016; as amended by Chapter 022, Acts of 2017)

DGS Item G113

(2) Approve a REVISED matching fund from cash in a financial institution to the value of property for the following grant:

Board of Directors of Patriot Point, LLC

Patriot Point (Dorchester County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Patriot Point retreat facility, located in Dorchester County."

\$250,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI - Chapter 027, Acts of 2016; as amended by Chapter 022, Acts of 2017) DGS Item G120; (SL-005-160-038)

Reference is made to the January 4, 2017 DGS Agenda, Item 17-CGL in which the Board of Public Works certified a matching fund and entered into a grant agreement with Grantee.

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works certify a matching fund. The Board of Directors of Patriot Point, LLC is utilizing the value of property as their match. The Department of General Services, Real Estate Office reviewed the appraisal for 750 Taylors Island Road in Dorchester County and approved a value of \$2,700,000.00 to meet the match fund requirement for this project.



39-CGL. CAPITAL GRANTS AND LOANS (cont'd)

Background: Total Project \$2,300,000.00

 16-G113 (This Action)
 \$ 250,000.00

 16-G120 (This Action)
 \$ 250,000.00

 Local Cost
 \$1,800,000.00

Remarks:

- 4. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- 5. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 6. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION