# **BOARD OF PUBLIC WORKS**

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MARCH 22, 2017 @ 10 A.M.

# MEETING LOCATION: STATE HOUSE GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401

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# **BOARD OF PUBLIC WORKS**

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Contact: Bill Morgante 410-260-7791 Bill.morgante@maryland.gov

### 1. BOARD OF PUBLIC WORKS

Wetlands Licenses Concurrence Cases

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant State Tidal Wetlands licenses for these projects involving filling or dredging in the navigable waters of Maryland.

*MDE*: The Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

### ANNE ARUNDEL COUNTY

16-0800 DAVID WELCH – To stabilize an eroding shoreline by placing stone revetment

along bulkhead.

Annapolis, South River

Special conditions: Time-of-year restriction.

#### **BALTIMORE CITY & COUNTY**

16-1053 301 EAST CROMWELL STREET, LLC – To perform 20 exploratory soil borings to identify structural integrity for future construction projects.

Port Covington, Patapsco River at Winans Cove

Special conditions: Material disposal and MD Historical Trust requirements.

#### CAROLINE COUNTY

16-0604 *TOWN OF FEDERALSBURG* – To restore a creek by dredging to historic depths; providing for 6-year dredging period.

Federalsburg, Marshyhope Creek

Special conditions: Time-of-year restriction; dredging and disposal requirements.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Contact: Bill Morgante 410-260-7791 Bill.morgante@maryland.gov

### 2. BOARD OF PUBLIC WORKS

Wetlands License Mitigation

**Recommendation:** The Board of Public Works Wetlands Administrator recommends that the Board grant a State Tidal Wetlands license for a project involving filling in navigable waters of Maryland and that the license require mitigation to eradicate 1,680 square feet of nearby invasive, exotic *Phragmites*.

*MDE*: The Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

*Mitigation*: The Commissioners of St. Michaels propose to replace a culvert in San Domingo Creek impacting 420 square feet (0.01 acre) of tidal wetlands.

"The Board may require mitigation for unavoidable adverse environmental effects or loss of State wetlands caused by a licensed structure or activity." COMAR 23.02.04.14.D.

Mitigation for the loss of wetlands may be accomplished through "enhancement activities" when the applicant demonstrates that "enhancement provides additional protection or improves tidal wetlands functions." COMAR 26.24.05.01.B(5)

### **TALBOT COUNTY**

16-0731 *COMMISSIONERS OF ST.MICHAELS* – To improve public safety by replacing a culvert and widening the adjoining road.

St. Michaels at Grace Street, San Domingo Creek Special conditions: Requirements for: turbidity curtain, structure and debris removal, marsh maintenance, and Phragmites control plan.

Application received August 3, 2016
 Comment period ended December 15, 2016

• MDE Report and Recommendation received February 16, 2017

Mitigation:

• 1,680 square feet of *Phragmites* eradication for permanent impacts to 420 square feet (0.01 acre) of tidal wetlands.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contacts: Elaine Cornick (301) 429-7777 elaine.cornick@maryland.gov Brien O'Toole (301) 429-7761 brien.otoole@maryland.gov Jean Peterson (301) 429-7667 jean.peterson@maryland.gov

## 3. <u>DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT</u>

**Recommendation:** That the Board of Public Works approve DHCD lending general obligation

bond proceeds as described.

**Borrower:** Catholic Charities of Archdiocese of Washington, Inc.

**Project:** Angel's Watch, Waldorf, 20602 (Charles County)

Authority: MCCBL: Shelter and Transitional Housing Facilities;

COMAR 05.05.09.01 through .19

**Loan Amount:** \$1,600,000

Fund Source: MCCBL 2017: Shelter and Transitional Housing

Collateral: Deed of Trust

**Description:** The Charles County project will provide 30 units for women experiencing homelessness or who are victims of domestic violence. The facility will assist up to 60 individuals in emergency and transitional shelter programs. The project will consist of a two-story, slab-on-grade, wood-framed building with 30 dormitory-style units. This facility will offer an emergency and transitional shelter with separate service areas for each of three housing components, expandable living area for larger families, and other amenities: multi-purpose room, dining room, computer room, library, fitness room, and a play area.

SOURCES	AMOUNT
Shelter and Transitional Housing Grant (this Item)	\$1,600,000
Maryland Consolidated Capital Bond Loans 2017 & 2018	\$1,500,000
Atlanta FHLB AHP Grant	\$500,000
Victory Housing Corporation	\$122,257
Catholica Charities Grant	\$2,273,000
Total	\$5,995,257

The Maryland Department of Planning approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy (Project # SP20150304-5491) on March 19, 2015.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contacts: Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov Jean Peterson (301) 429-7667 jean.peterson@maryland.gov

### 4. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

**Recommendation:** That the Board of Public Works approve the release of the second lien deed of trust to facilitate a short sale on the property and allow the Department of Housing and Community Development to take an unsecured promissory note for the Down Payment Settlement Expense Loan Program. The promissory note will be for \$3,500.

**Borrower:** Jennifer Strong

3626 Hineline Road, Baltimore City, 21229

Loan Authority: Down Payment and Settlement Expense Loan Program

Housing and Community Development Article, §§ 4-301-4-309,

Annotated Code of Maryland

Authority to Release Security Interest:

State Finance and Procurement Article, § 10-305,

st: Annotated Code of Maryland

Original Loan: \$3,500

Current Balance: \$3,500

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Katherine Z. Dixon (410) 585-3035 Katherine.Dixon@maryland.gov

# 5. <u>DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u>

Baltimore Central Booking and Intake Center

Contract ID: Design/Build Construction of

**ACT-SAP Modular Structure** 

KU-000-170-C01, ADPICS No. 603B7400014

**Project:** Design and construction of a one-story modular structure at Baltimore Central Booking and Intake Center, which will include program space, offices, and bathrooms for the Addicts Changing Together-Substance Abuse Programs (ACT-SAP).

Project Delivery Method: Design/Build

**Procurement Method:** Competitive Sealed Proposals (single proposal received)

Award: PJ. Dick, Inc., Pittsburgh, PA

**Amount:** \$ 559,149

Government Estimate: \$ 600,000

**Performance Bond:** 100% of contract amount

**Performance Period:** 90 calendar days

MBE Participation: 30%

Sub-goals: 20.5% African American

9.5% Asian American

VSBE Participation None

Fund Source: DPSCS Operating Funds, PCA V4110, AOBJ 1499

*Tax Compliance:* 17-0585-1111

**Resident Business:** No



# 5. <u>DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u> (cont'd) Baltimore Central Booking and Intake Center

**Remarks:** The solicitation for the Design/Build Construction of the ACT-SAP Modular Structure was advertised on *eMaryland Marketplace*. A pre-proposal meeting with MBE networking was held. Two proposals were received. The proposals consisted of Technical Proposals (team data, qualifications, understanding of the project, work approach and economical benefit factors) and Price Proposals, submitted simultaneously but as separate packages. After review of the two Technical Proposals, only one offeror was deemed responsible. The other offeror did not show an understanding of the scope of work, did not meet the project schedule provided in the solicitation, did not provide information on engineering professionals required, and was considered unreliable by DPSCS based on past contract experience with the vendor.

DPSCS requested a best and final offer from the sole responsible offeror in an effort to reduce cost to the State. The revised proposal submitted was within budget.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Contact: Katherine Z. Dixon (410) 585-3035 Katherine.Dixon@maryland.gov

# 6. <u>DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u> Baltimore City Youth Detention Center

**Recommendation:** Board of Public Works approval is requested for the use of general obligation bond funding.

Authority: State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland

Contract: Furniture and Equipment, Phase II

ADPICS No: 001B2400483

**Description**: Capital equipment at new Youth Detention Center

**Procurement Method:** Preferred Provider

Award: Maryland Correctional Enterprises

**Amount:** \$448,241

**Remarks**: The Youth Detention Center construction project will be complete in June 2017, at which time the furniture and equipment installation will begin. DPSCS now seeks authorization to award \$448,241 to MCE for this furniture and equipment.

Fund Source: MCCBL of 2016: New Youth Detention Center. Provide funds to continue to construct and equip a new Youth Detention Center, Item 152.

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Katherine Z. Dixon (410) 585-3035 Katherine.Dixon@maryland.gov

# 7. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Construction Contract Modification: Maryland Correctional Enterprises

Contract ID: Design-Build Construction for Warehouse Renovation

Jessup, MCE-000-160-C01, ADPICS No.: Q00B6400095

Original Contract Approved: Secretary's Agenda Item 2 (03/23/16)

Project Delivery Method: Design/Build

Original Procurement Method: Competitive Sealed Proposals

Contractor: Callas Construction, Inc., Hagerstown,

**Project Description:** Renovate Maryland Correctional Enterprises Warehouse totaling 60,000 GSF: includes warehouse, storage office space, accessible toilet facilities, mechanical, electrical, and server rooms. Includes site work, utilities, and hazardous material abatement.

*Modification:* Change Order No. 8/ Demolish and remove steam boiler and provide new hot water boiler and associated appurtenances.

Modification Amount: \$ 123,180

Original Contract Amount: \$ 2,095,000

Change Orders Previously Approved: \$ 227,179

Revised Contract Amount: \$ 2,445,359

% of this CO to Contract Award: 5.88%

% of Cumulative CO to Original: 16.72%

Fund Source: MCE Program M100, Fund 0309, PCA

M1010, OBJ. 1415 MCE Special Fund, FY17



7. <u>DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u> (cont'd)
Construction Contract Modification: Maryland Correctional Enterprises

*MBE Participation:* 30%

MBE Compliance: 26.04%

Performance Bond: 100% of Contract Amount

**Remarks:** Upon final review of using the existing steam boiler, it was concluded that the boiler was inoperable and beyond repair, and hence, a new hot water boiler with appropriate warranty is the necessary approach to provide heat and ventilation system for the Warehouse.

*Tax Compliance No.:* 17-0633-1111

**Resident Business:** Yes

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



REVISED

Contact: Dr. Donald J. Darnall (410) 379-5760 ddarnall@mfca.info

### 8. MARYLAND FOOD CENTER AUTHORITY

**Recommendation:** That the Board of Public Works approve a generic lease that the Maryland Food Center Authority may use with tenants through June 30, 2022. The Authority further recommends that the Board delegate to it the authority to modify the form lease as may be necessary or desirable to attract, retain, or accommodate tenants at Authority facilities during that term.

**Properties:** Maryland Market Center Building A

(formerly known as Wholesale Seafood Market)

7901 Oceano Avenue, Jessup, 20794

**Howard County** 

Wholesale Produce Market

7460 Conowingo Avenue, Jessup, 20794

**Howard County** 

Rock Hall Clam House

21083 Chesapeake Avenue, Rock Hall, 21661

**Kent County** 

Authority To Economic Development Article, § 10-212(e)(2) and Lease Property: State Finance and Procurement Article, § 10-305,

Annotated Code of Maryland

**Lease Amount:** Maryland Market Center Building A - 35 Units

\$1,340/month per unit for one year

Annual increases in accordance with Consumer Price Index

Wholesale Produce Market – 101 Units \$1,340/month per unit for one year

Annual increases in accordance with Consumer Price Index

Rock Hall Clam House – 8 Units

\$3.00/SF

**Tenants:** Multiple Tenants

**Term:** 3-year term with one 3-year renewal option or

5-year term with one 5-year renewal option



**REVISED** 

### **8.** MARYLAND FOOD CENTER AUTHORITY (cont'd)

**Background:** The Maryland Food Center Authority owns and manages the Maryland Food Center complex in Jessup. Food & food-related dealers own and operate specialized companies and lease offices, storage and dock facilities from the Authority. The complex includes:

- Maryland Market Center Building A (fka Maryland Wholesale Seafood Market). Market Center Building A, opened in 1983, has approximately 114,859 square feet of space and is currently sub-divided into 35 individual units
- *Maryland Wholesale Produce Market*. The Produce Market opened in 1976 and consists of two buildings with approximately 330,000 square feet of space; it is subdivided into 101 individual units.

In Rock Hall, the Authority owns and manages:

• Rock Hall Clam House. The building is within the Maritime Water Dependent Zone of Rock Hall. The Authority is dedicated to ensuring the building and property continue to be used to promote local waterman, educate the public of local marine heritage, and to advance small local entrepreneurial businesses in the marine industry.

The Authority provides services to the tenants at Authority-owned facilities; the tenants reimburse the Authority for these service expenses on a monthly basis.

### Prior Approvals:

Secretary's Item 11 (12/2/09): Board of Public Works approved a form lease for the 35 units at the former Wholesale Seafood Market (now Market Center Building A) from 1/1/10 thru 6/30/15. The only significant difference between the proposed form and the current form is that the proposed form provides that the Authority may move tenants to other units while the Authority makes improvements to Market Center Building A.

Secretary's Item 13 (10/20/10). Board of Public Works approved a form lease for the 101 units at the Wholesale Produce Market from 1/1/11 thru 6/30/16

*Note*: Leasing is currently under a short term extension.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHOUT DISCUSSION

WITHOUT DISCUSSION



# 3<sup>rd</sup> REVISION

Contact: Joan Schaefer 410-767-0096 Joan.schaefer@maryland.gov

# 9. <u>PUBLIC SCHOOL CONSTRUCTION PROGRAM</u> Nonpublic Aging Schools Program - Fiscal Year 2017

**Recommendation**: The Interagency Committee on School Construction recommends that the Board of Public Works approve the grant of \$3,591,490 in general obligation bond proceeds for the Nonpublic Aging Schools Program for Fiscal Year 2017.

*Background:* The Nonpublic Aging Schools Program, jointly administered by Maryland State Department of Education and the Public School Construction Program, provides grants of general obligation bond proceeds to nonpublic schools to renovate and improve school facilities. These grants fund projects in buildings at least 16 years of age that would have been eligible under the Aging Schools Program if they were public schools. Nonpublic schools participating in MSDE's Aid to Nonpublic Schools Textbook Loan Program are eligible for the grants. Preschools were made ineligible in FY 2015.

A nonpublic school meeting basic requirements may receive a minimum grant of \$5,000. The amount of the actual grant is based on additional criteria:

- At least 20% of students eligible for free or reduced price meal program
- Tuition is less than the Statewide average per pupil expenditure for public schools
- Facility average age is 50 years or more

The maximum funding level for meeting one additional criterion is \$25,000; for two additional criteria \$75,000; and for three \$100,000.

### FY 2017:

- The value of eligible applications at each funding level exceeded the total FY 2017 allocation of \$3.5 million.
- The maximum grant allocations were prorated so that all eligible nonpublic schools received funding.
- FY 2017-funded projects in 180 schools in 18 local school systems total \$3,591,490.
  - This total is made up of \$3.5 million in 2017 MCCBL funds, \$73,416 reallocated from the balance of funds available from 2013 MCCBL funds, and \$18,074 rellocated from the balance of funds available from 2014 MCCBL funds.





# 3<sup>rd</sup> REVISION

# STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM (cont'd) Nonpublic Aging Schools Program - Fiscal Year 2017 9.

## Grants:

County	School Name	Project Types	Total Allocation
	Bishop Walsh Middle High School	Doors, Windows	\$9,044
Allegany	Calvary Christian Academy	Doors, TeleCommunications, Electrical System	\$9,044
	Frederick Adventist Academy	Doors	\$9,044
	Archbishop Spalding High School	Roofing	\$9,044
	Elvaton Christian Academy	Doors, Interior Renovations, Plumbing System, Site Development, Structural, Other	\$27,132
	Monsignor Slade Regional Catholic School	Doors, TeleCommunications	\$25,000
	Montessori International Children's House	Plumbing System, Electrical System	\$9,044
	Saint John the Evangelist	TeleCommunications, Other	\$9,044
Anne Arundel	St. Andrews United Methodist Day School	Site Development, TeleCommunications	\$9,044
Arunder	St. Anne's School of Annapolis	Mechanical Systems, Roofing	\$9,044
	St. Jane Frances School	Interior Renovations	\$27,132
	St. Martins In the Field Episcopal School	Elevator, Doors, Interior Renovations, Mechanical Systems, Site Development, Structural	\$9,044
	St. Martins Lutheran Church School	Mechanical Systems	\$20,000
	St. Marys Elementary School	Other	\$27,132
	St. Pauls Lutheran School	Other	\$9,044
	St. Philip Neri School	Structural, TeleCommunications, Electrical System, Other	\$27,132
	Archbishop Borders School	Doors, Mechanical Systems, TeleCommunications, Other	\$36,000
	Archbishop Curley High School	Other	\$27,132
	Arts and Ideas Sudbury School	Roofing, Structural	\$17,000
	Bais Hamedrash and Mesivta of Baltimore	Mechanical Systems, Roofing	\$36,176
Baltimore City	Bnos Yisroel of Baltimore	Doors, Interior Renovations, Mechanical Systems, Plumbing System, Roofing, TeleCommunications, Other	\$36,176
City	Calvary Um Church Weekday School	Mechanical Systems, Plumbing System	\$27,132
	Cardinal Shehan School	Doors, Mechanical Systems, Plumbing System, Electrical System	\$36,176
	Catholic High School of Baltimore	Interior Renovations	\$27,132
	Chabad of Park Heights	Plumbing System	\$8,500
	Cristo Rey Jesuit High School	Structural, Other	\$36,176
	First English Lutheran Preschool, Kindergarten	Interior Renovations	\$6,531



	9. STATE PUBLIC SCHOOL	CONSTRUCTION PROGRAM	(cont'd)	
	Nonpublic Aging Schools Program - Fiscal Year 2017			
	Govans Presbyterian Pre School	Interior Renovations	\$6,000	
	Greater Youth Academy	Plumbing System	\$36,176	
	Green Mount School	Doors, Interior Renovations, Mechanical Systems, Roofing, Electrical System	\$9,044	
	Institute of Notre Dame	Electrical System, Other	\$27,132	
	Mercy High School	Doors, TeleCommunications, Windows, Electrical System, Other	\$27,132	
Baltimore	Mesivta N'eimus Hatorah	Mechanical Systems	\$27,132	
City	Mount Clare Christian School	Other	\$6,300	
(cont'd)	Mt. St. Joseph High School	Plumbing System	\$22,604	
	School of the Cathedral of Mary Our Queen	Interior Renovations	\$25,000	
	St. Casimir Catholic School	Other	\$30,000	
	St. Frances Academy	Elevator, Doors, Mechanical Systems, Plumbing System, Windows, Electrical System	\$36,176	
	St. Francis of Assisi School	Doors, Plumbing System, Other	\$27,132	
	St. James and St John Campus of Queen of Peace School	Doors, Electrical System, Other	\$36,176	
	Torah Institute of Baltimore	Mechanical Systems, Roofing	\$27,132	
	Unselds School	Plumbing System, Windows	\$27,132	
	Bais Yaakov School for Girls	Mechanical Systems	\$27,132	
	Baltimore Actors Theatre Conservatory	Mechanical Systems	\$36,176	
	Baltimore White Marsh Adventist School	Doors, Plumbing System	\$10,000	
	Calvert Hall College High School	Mechanical Systems	\$9,044	
	Cambridge School	Other	\$15,850	
	Concordia Preparatory School	Doors	\$9,044	
	Emmanuel Lutheran School	Windows	\$12,000	
	Gla Academy "School of Excellence"	Doors, Interior Renovations, Plumbing System, Site Development, TeleCommunications, Electrical System	\$27,132	
Baltimore	Good Shepherd School	Other	\$27,000	
County	Greater Grace Christian Academy	Doors, Site Development, Windows	\$36,176	
•	Havenwood Preschool Center	Windows	\$19,500	
	Immaculate Conception School	Mechanical Systems	\$27,132	
	Immaculate Heart of Mary School	TeleCommunications, Electrical System	\$27,132	
	Maryvale Preparatory School	Doors, Interior Renovations, TeleCommunications, Windows, Other	\$9,044	
	Mount De Sales Academy	Structural	\$27,000	
	Our Lady of Grace School	Plumbing System	\$9,044	
	Our Lady of Hope St Luke School	Doors	\$27,132	
	Our Lady of Mt. Carmel School	Doors, Interior Renovations, Mechanical Systems,Roofing	\$36,176	
	Our Lady of Victory School	Mechanical Systems, Plumbing System, Roofing	\$36,176	



	9. STATE PUBLIC SCHOOL	CONSTRUCTION PROGRAM	(cont'd)
	Nonpublic Aging Schools Pro	gram - Fiscal Year 2017	
	Sacred Heart School	Other	\$9,044
	Sisters Academy of Baltimore	Doors, Interior Renovations, Roofing, Site Development	\$36,176
	St. Agnes School	Doors, Mechanical Systems, Structural Windows, Other	\$36,176
	St. John the Evangelist Catholic School	Mechanical Systems, Windows, Other	\$9,044
	St. Joseph School	Interior Renovations	\$27,132
Baltimore	St. Josephs School	Interior Renovations	\$9,044
County	St. Mark School	Electrical System, Other	\$27,132
(cont'd)	St. Michael the Archangel School	Doors, Interior Renovations, Plumbing System, ElectricalSystem	\$27,132
	St. Paul Lutheran Church and School	Mechanical Systems	\$9,044
	St. Pauls Lutheran School	Mechanical Systems	\$24,000
	St. Peters Christian Day School	Windows	\$9,044
	St. Pius X School	Roofing	\$27,132
	St. Stephen School	Other	\$24,000
	St. Ursula School	Doors, Windows, Electrical System	\$27,132
	Talmudical Academy of Baltimore	Doors, Roofing, Windows, Electrical System	\$27,132
G 1	Cardinal Hickey Academy	TeleCommunications, Electrical System, Other	\$9,044
Calvert	Our Lady Star of the Sea School	Roofing	\$9,044
	Tidewater School	Mechanical Systems, Other	\$9,044
Carroll	St. John Catholic School	Doors	\$9,044
	Good Shepherd School	Doors	\$21,350
Cecil	Immaculate Conception School	Structural	\$27,132
	Mount Aviat Academy	Plumbing System, Other	\$27,132
	Archbishop Neale Elementary School	Doors, Interior Renovations, Mechanical Systems, TeleCommunications, Windows, Electrical System, Other	\$9,044
	Beddow School Inc	Interior Renovations	\$9,044
Charles	Grace Christian Academy of Maryland	Mechanical Systems, Other	\$9,044
	Grace Lutheran School	Doors, Site Development, Windows	\$9,044
	Southern Maryland Christian Academy	Doors, Windows	\$9,044
	St. Marys School	Other	\$20,000
	St. Peters School	Other	\$9,044
Frederick	Lucy School	Doors, Interior Renovations, Mechanical Systems, Plumbing System, Site Development, Windows, Electrical System, Other	\$27,132
	Mother Seton School	Interior Renovations	\$27,132



9. STATE I	PUBLIC SCHOOL CONSTRUCT	TON PROGRAM (cont'd)	
	c Aging Schools Program - Fiscal Y	·	
The state of the s	John Carroll School	Doors, Interior Renovations, Mechanical Systems, Electrical System, Other	\$9,044
Harford	St. Joan of Arc School	Other	\$27,132
	St. Margaret School	Other	\$22,798
	Trinity Lutheran School	Roofing	\$9,044
	Atholton Adventist Academy	Windows	\$20,000
	Bethel Christian Academy	Windows	\$27,132
	Columbia Academy Elementary and Middle School	Interior Renovations	\$9,044
Howard	Our Lady of Perpetual Help School	Other	\$27,132
	Resurrection St Paul School	Plumbing System	\$9,044
	St. Augustine School	Electrical System,Other	\$9,044
	St. Louis School	Mechanical Systems	\$9,044
	Trinity School	Windows, Other	\$25,590
Kent	Chester River Adventist School	Doors, Interior Renovations, Site Development, Other	\$27,132
	Butler School	Plumbing System, Site Development, TeleCommunications, Windows	\$9,044
	Don Bosco Cristo Rey High School	Roofing	\$27,132
	Geneva Day School	Site Development	\$27,132
	German School Washington D C	Other	\$25,000
	Holy Cross School	Interior Renovations	\$9,044
	Holy Redeemer School	Roofing	\$27,132
	Leo Bernstein Jewish Academy of Fine Arts	Roofing, Site Development, Structural	\$27,132
	Little Flower School	Other	\$14,000
	Mary of Nazareth Roman Catholic School	Site Development, Other	\$9,044
	Melvin J Berman Hebrew Academy	Mechanical Systems, Roofing, Site Development	\$9,044
	Mother of God School	Roofing	\$9,044
Mantaamany	Our Lady of Lourdes School	Interior Renovations	\$27,132
Montgomery	Our Lady of Mercy School	Interior Renovations	\$27,132
	Seneca Academy	Mechanical Systems	\$9,044
	St. Andrew Apostle School	Doors, Mechanical Systems, Plumbing System	\$9,044
	St. Bartholomew School	Windows	\$27,132
	St. Bernadette School	Plumbing System, Roofing	\$27,132
	St. Elizabeths School	Electrical System	\$27,132
	St. Francis International School	Doors, Interior Renovations, Structural, Electrical System, Other	\$36,176
	St. Jane De Chantal School	Plumbing System	\$25,624
	St. John The Baptist School	Other	\$9,044
	St. John The Evangelist School	Roofing	\$27,132
	St. Jude Catholic School	Interior Renovations	\$36,176
	St. Martins of Tours School	Roofing, Structural	\$15,000
	St. Marys School	Interior Renovations	\$27,132
	St. Peters Parochial School	Other	\$9,044



9. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM (cont'd)				
	Nonpublic Aging Schools Prog			
	St. Raphaels Church Nursery School	Interior Renovations	\$9,044	
	Takoma Academy	Doors	\$27,132	
Montgomery	Torah School of Greater	Doors, Structural, Other	\$36,176	
(cont'd)	Washington	Doors, Structurar, Other	ψ30,170	
	Yeshiva of Greater Washington	Doors, Roofing, Structural, Other	\$36,176	
	Al Huda School	Roofing	\$36,176	
	Beddow High School	Roofing	\$5,455	
	Bishop Mcnamara High School	Electrical System. Other	\$9,044	
	Dematha Catholic High School	Mechanical Systems	\$27,132	
	Elizabeth Seton High School	Other	\$9,044	
	Fairhaven School	Doors, Interior Renovations, Site Development, TeleCommunications, Windows, Electrical System, Other	\$9,044	
	Goddard Child Development Center	Interior Renovations	\$9,044	
	Highland Park Christian Academy	Roofing, TeleCommunications, Windows, Electrical System	\$9,044	
	Holy Family School	Mechanical Systems	\$36,176	
	Holy Redeemer School	Doors, Interior Renovations, Plumbing System, Roofing, Structural, TeleCommunications, Windows, Electrical System, Other	\$27,132	
	Holy Trinity Episcopal Day School	Roofing	\$9,044	
	National Christian Academy	Plumbing System	\$9,044	
Prince	New Hope Academy	Mechanical Systems	\$27,132	
George's	Riverdale Baptist School	Doors, Interior Renovations	\$9,044	
	St. Ambrose School	Other	\$16,250	
	St. Columba School	Other	\$27,132	
	St. Jeromes Academy	Doors, Interior Renovations	\$27,132	
	St. John The Evangelist School	Roofing	\$9,044	
	St. Josephs School	Doors, Roofing, Windows	\$27,132	
	St. Mary of The Assumption School	Doors, Mechanical Systems, Electrical System	\$27,132	
	St. Mary of The Mills School	Mechanical Systems, Structural, TeleCommunications	\$9,044	
	St. Marys Catholic School	Doors, Interior Renovations, Mechanical Systems, Roofing, Electrical System, Other	\$36,176	
	St. Marys School of Piscataway	Windows	\$10,000	
	St. Matthias Apostle School	Doors, Windows	\$36,176	
	St. Philip the Apostle School	Plumbing System	\$9,044	
	St. Pius X Regional School	Other	\$9,044	
	St. Vincent Pallotti High School	Roofing, Windows	\$9,044	
	Father Andrew White Sj School	Doors, Windows	\$9,044	
	Little Flower School	Mechanical Systems	\$27,132	
St. Mary's	Mother Catherine Spalding School	Plumbing System, Electrical System, Other	\$27,132	
	Saint Mary's Ryken	Roofing	\$27,132	
	St. Michael's School	Doors	\$35,750	



# 3<sup>rd</sup> REVISION

9. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM (cont'd)				
Nonpubli	c Aging Schools Program - Fiscal	Year 2017		
	Chesapeake Christian School	Mechanical Systems, Plumbing System, Other	\$10,000	
Talbot	Saints Peter and Paul High School	Interior Renovations	\$9,044	
	St Peter and Paul Elementary School	Mechanical Systems	\$27,132	
	Grace Academy	Mechanical Systems	\$9,044	
	Highland View Academy	Windows	\$9,044	
	Mt. Aetna Adventist School	Doors, Mechanical Systems, Other	\$27,132	
Washington	St. Maria Goretti High School	Doors, Interior Renovations	\$27,132	
	St. Mary School	Mechanical Systems, Plumbing System, TeleCommunications	\$27,132	
	Truth Christian Academy	Windows	\$5,000	
	Salisbury Christian School	Doors, Interior Renovations, Mechanical Systems, Other	\$9,044	
Wicomico	St. Francis De Sales School	Roofing	\$9,044	
	The Salisbury School	Mechanical Systems	\$9,044	
	Wicomico Day School	Mechanical Systems	\$27,132	

Authority: Section 8-301, State Finance & Procurement Article, Annotated Code of Maryland.

## Fund Source:

Chapter 27, 2016 Laws of Maryland: DE02.02(C)	\$3,	500,000
Chapter 424, 2013 Laws of Maryland: DE02.02(D)	\$	73,402
Chapter 463, 2014 Laws of Maryland: DE02.02(D)	\$	18,074

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

APPROVED

DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



APP 1

Contact: Lori Pinson 240-260-3838 Lori.Pinson@maryland.gov

## A1. <u>DEPARTMENT OF VETERANS AFFAIRS</u>

Charlotte Hall Veterans Home

Contract ID: Legionella Testing

Contract Type: Water and Swab Sampling & Lab Analysis

Description: Collection and analysis of water and swab samples for three months after a positive

legionella finding.

**Procurement Method**: Emergency

Emergency Declared: January 18, 2017

**Bids:** Compliance Environmental International \$31,640

Glen Burnie, MD

Award: Compliance Environmental International

**Amount:** \$31.640

Contract Award Date: January 30, 2017

*Term*: 1/30/2017 – 4/24/2017

MBE Participation: 0%

Fund Source: 100% Federal Funds/Appropriation Code: D55P0005

### Remarks:

Nature of Emergency: A Charlotte Hall Veterans Home resident tested positive for legionella. Working with the St. Mary's County Health Department, Charlotte Hall implemented an immediate response including water restrictions on closed units, screening of residents of the affected units, and several rounds of water sampling and testing procedures which were procured by Health Management Resources, Charlotte Hall's management contractor, and provided by Compliance Environmental International, Inc.



APP 2

# A1. <u>DEPARTMENT OF VETERANS AFFAIRS</u> (cont'd) Charlotte Hall Veterans Home

Remarks: (cont'd)

On January 18, 2017, St. Mary's County Health Department advised Charlotte Hall via email to continue the series of water sampling and swab testing over the next year and several months. Specifically, Charlotte Hall was instructed to begin a series of seven samplings to be taken every other week. Due to this immediate requirement, this portion of the Health Department's testing schedule was procured on an emergency basis.

NOTE: The remaining portion of the sampling schedule will be procured by solicitation under the Department of General Services' delegated authority for maintenance contracts. Additionally, that solicitation will include ongoing preventive maintenance-related testing.

Basis for Selection: Compliance Environmental International, Inc. was selected because it was available immediately, is familiar with Charlotte Hall's water delivery system, and has provided high quality testing in the past. Additionally, Dr. Meenakshi Brewster, St. Mary's County Public Health Officer, advised the that, "Given the acute needs for ongoing, frequent water testing at Charlotte Hall Veteran's Home, it would make sense to me that a contractor both familiar with the facility and appropriate legionella testing strategies would be helpful in the months ahead for Charlotte Hall." In consideration of this advice, the immediacy of the requirement for testing, CEI's immediate availability, and our knowledge of the detail and thoroughness provided by CEI, the Department of Veterans Affairs specifically selected CEI.

*Tax Compliance No.:* 17-0560-1111

**Resident Business:** Yes

BOARD OF PUBLIC WORKS ACTION:

ACCEPTED

REMANDED

WITH DISCUSSION

WITHOUT DISCUSSION



Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

# 1A. PROGRAM OPEN SPACE LOCAL SHARE Frederick County

**Recommendation:** Approval to commit \$82,500 for the following **acquisition** and **development** projects.

1. Myersville Hiker/Biker Greenway Trail Acquisition (Tree-Land Property) - \$60,000 Town of Myersville, POS #6621-10-404 MD20170123-0039

**Background:** Acquire 18.2 acres of 78.9 acre property in Town of Myersville. The property is adjacent to land owned by the Town and will allow for the continued development of the Myersville Hiker/Biker Greenway Trail. Acquisition will provide a critical trail link to connect neighborhoods to Main Street.

Appraised Value: McPherson & Associates \$220,000

William G. Bowen, Inc. \$200,000

**Property Cost:** \$49,554 **Incidental Costs:** \$10,446

Fund Source:

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Program Open Space Local Share

Source Code: 17009 Item 009 \$60,000

### 2. East End Park Accessible Playground - \$22,500

Town of Thurmont, POS #6624-10-405 MD20170123-0040

**Background:** Renovate playground at East End Park including new play equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

#### Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015

Program Open Space – Local, FY 2016 Allocation

Source Code: 15162 Item 162 \$22,500

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

# 2A. PROGRAM OPEN SPACE LOCAL SHARE Garrett County

**Recommendation:** Approval to commit \$40,590 for the following **development** projects.

1. Glades Trail Bridge Updates - \$18,000

Town of Oakland, POS #6625-11-229 MD20170123-0043

**Background:** Repair walking trail bridge at Glades Park in Oakland. The trail connects pavilion/parking lot with the rest of Glades Park.

#### Fund Source:

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015

Program Open Space – Local, FY 2016 Allocation

Source Code: 15162 Item 162 \$3,131.44

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Program Open Space Local Share

Source Code: 17009 Item 009 \$14,868.56

2. Grantsville Town Park Improvements FY '17 - \$22,590

Town of Grantsville, POS #6627-11-231 MD20170207-0092

**Background:** Install new backboards and refinish basketball and tennis courts at Grantsville Town Park.

### Fund Source:

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Program Open Space Local Share

Source Code: 17009 Item 009 \$22,590

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

# 3A. PROGRAM OPEN SPACE LOCAL SHARE

Wicomico County

**Recommendation:** Approval to commit \$175,050 for the following **development** project.

Henry S. Parker Athletic Complex Field Expansion - \$175,050 Wicomico County, POS #6623-22-235 MD20170123-0041

**Background:** Install field lighting on newly-constructed baseball diamond at Henry S. Parker Athletic Complex. The proposed outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

### Fund Source:

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013 Program Open Space – Local, Prior Funds Replacement Source Code: 13080 Item 080 \$40,039.20

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016 Program Open Space Local Share Source Code: 17009 Item 009 \$135,010.80

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED

WITH DISCUSSION WITHOUT DISCUSSION

WITHDRAWN



Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

# 4A. PROGRAM OPEN SPACE LOCAL SHARE PROGRAM OPEN SPACE STATE SHARE

St. Mary's County

**Recommendation:** Approval to commit \$1,516,447 for the following acquisition project.

Fortier Property/Snow Hill Farm Acquisition

\$1,000,000 (POS Local Share) \$ 516,447 (POS State Share)

St. Mary's County

POS #6606-18-135 MD20161116-0946

**Background:** Acquire 163.35 acres on Patuxent River. The property will provide land to develop passive and active recreation and water access. This acquisition will be a partnership among the U.S. Navy, Maryland DNR, and St. Mary's County. The Navy is contributing \$383,553 toward the purchase of this property (through the Readiness and Environmental Protection Integration Program) in exchange for a conservation easement on the property.

Appraised Value: Gatewood Company, Inc. \$1,800,000

Hooper and Associates \$1,765,000

**Property Cost:** \$1,800,000 **Incidental Costs:** \$ 100,000

### Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010

Program Open Space - Local, FY 2011 Allocation

Source Code: 10055 Item 055 \$84,500.00

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010

Program Open Space - Local, Prior Funds Replacement

Source Code: 10056 Item 056 \$124,970.44

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011

Program Open Space – Local, FY 2012 Allocation

Source Code: 11051 Item 051 \$46,166.50

Maryland Consolidated Capital Bond Loan of 2011, Chapter 396, Acts of 2011

Program Open Space – Local, Prior Funds Replacement

Source Code: 11052 Item 052 \$57,748.66



# 4A. PROGRAM OPEN SPACE LOCAL SHARE (cont'd) PROGRAM OPEN SPACE STATE SHARE

St. Mary's County

Fund Source: (cont'd)

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012

Program Open Space – Local, Prior Funds Replacement

Source Code: 12057 Item 057 \$193,573.26

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013

Program Open Space – Local, Prior Funds Replacement

Source Code: 13080 Item 080 \$106,662.48

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014

Program Open Space – Local, Prior Funds Replacement

Source Code: 14089 Item 089 \$140,995.98

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015

Program Open Space – Local, FY 2016 Allocation

Source Code: 15162 Item 162 \$226,610.00

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016

Program Open Space Local Share

Source Code: 17009 Item 009 \$18,772.68

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014

Program Open Space – Stateside, Prior Funds Replacement

Source Code: 14090 Item 090 \$516,447.00

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

## 5A. RURAL LEGACY PROGRAM FUNDS

**Recommendation:** Approval to grant \$328,652 to the Prince George's Soil Conservation District from Rural Legacy Funds to acquire a 53 acre conservation easement.

Patuxent River Rural Legacy Area - Wyvill Property (Prince George's County)

**Prior Approval:** Patuxent River Rural Legacy Area Grant approved for easement acquisitions: DNR-RP Item 9A (09/3/2014) \$1,080,000 for FY2015

**Project Description:** Acquisition of this easement protects valuable forest and farm land, and protects water quality through riparian buffers of Swan Point Creek, a tributary of the Patuxent River. The easement will be co-held by the Department of Natural Resources and the Prince George's Soil Conservation District. The Soil Conservation District is funding the cost of program compliance.

**Easement Value**: \$316,007 (\$5,961 per acre)

Other Costs: Administrative: \$9,480

Incidental: \$3,165

\$12,645

Amount Requested: \$328,652

### Fund Source:

Outdoor Recreation Land Loan – 2015, Chapter 462, Acts of 2014

Rural Legacy Program

Source Code: A0510 Item: 010 Amount: \$12,644.90

Maryland Consolidated Capital Bond Loan – 2015, Chapter 495, Acts of 2015

Rural Legacy Program

Source Code: 15400 Item: 400 Amount: \$316,007.00

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Emily Wilson (410) 260-8436 emilyh.wilson@maryland.gov

# 6A. PROGRAM OPEN SPACE STATE SHARE Oldfield Point Farms, LLC, \$809,500

**Recommendation:** That the Board of Public Works approve DNR granting funds to protect 678.65 +/- acres in Kent County with a conservation easement.

Grantee: Maryland Environmental Trust

**Grant Amount:** \$809,500

**Authority:** DNR, with the approval of the Board of Public Works, "may use acquisition funds to make matching or refundable grants to land trusts." § 5-903(e), Natural Resources Article, Annotated Code of Maryland.

**Description:** Oldfield Farm features 8,400 linear feet of water frontage on the Sassafras River and 7,200 linear feet along Dyer Creek. The easement will protect water quality, sensitive fish species, and valuable resource lands. The property owner has agreed to provide a public water access component as part of these grant funds. The property, located in a Targeted Ecological Area, scored 86 under the Program Open Space Targeting System.

**Prior Approval:** Reference is made to DNR-RP Item 3A (2/24/16) in which the Board of Public Works approved the Maryland Environmental Trust acquiring a perpetual conservation easement from OldField Point Farms, LLC. The Eastern Shore Land Conservancy, Inc. is co-holder of the easement with MET. The Board approved the proposed consideration for the easement at \$4.4 million (80% of the appraised value). The Fund Source was "100% Federal: SAFETEA-LU (Section 1702: Safe, Accountable, Flexible, Efficient, Transportation Equity Act: Legacy for Users)."

*Background:* Only \$3.59 million remained in the SAFETEA-LU grant for the purchase. An additional \$809,500 is now needed to complete the acquisition.

### Fund Source:

Maryland Consolidated Capital Bond Loan – 2014 POS Stateside – Prior Year Funds Replacement

Chapter 463 Acts of 2014

Source Code: 14090 Item: 090 Amount: \$809,500.00

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Contact: Robert Feldt (410)-260-8529 rob.feldt@maryland.gov

# 7A. <u>TIMBER SALE</u> Wicomico County

**Recommendation:** That the Board of Public Works approve this timber sale, which will be a variable retention harvest of mature timber.

**Background:** The harvest is designed to retain 28% of the original stand in patches and legacy trees. Some healthy, dominant and co-dominant trees will be retained as a seed source, for wildlife, and for aesthetics. This sale includes 415,234 board feet of sawtimber, and 36 cords of pulpwood. No bond money was used in the purchase of this land.

Wicomico Demonstration Forest 23 acres / Tract 46 Stand #108 CF-13-17

Authority: Natural Resources Article § 5-102 and § 5-214, Annotated Code of Maryland.

Sales Method: Competitive Sealed Bid (two-step method). See BPW Advisory 2005-2.

Bids:

Millville Lumber Company, Inc. MD \$53,500 Paul M. Jones Lumber Co., Inc. MD \$51,650

Award: Millville Lumber Company, Inc.

**Amount**: \$53,500

Estimated Value: \$49.854

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

**APPROVED** 

**DISAPPROVED** 

DEFERRED

WITHDRAWN

WITH DISCUSSION



Contact: William Leahy (410) 514-7903 William.leahy@maryland.gov

### 8A. MARYLAND ENVIRONMENTAL TRUST

**Recommendation**: That the Board of Public Works ratify an amendment to a perpetual conservation easement previously accepted.

**Property:** 131.725 acres, Baltimore County, 2716 Caves Road, Owings Mills

Baltimore County Tax Map 0058, Parcel 893 & Tax Map 058, Parcel 0253, Lot 3

Legislative District 11

*Grantor:* Howard D. Wolfe, Jr.

Grantee: Maryland Environmental Trust and the Caves Valley Land Trust, Inc.

**Prior Approval:** Reference is made to Secretary's Agenda Item 23 (Dec. 16, 1998) in which the Board of Public Works ratified the donation of a conservation easement to Maryland Environmental Trust and Caves Valley Land Trust by Howard D. Wolfe, Jr.

*Easement Record:* Deed of Conservation Easement December 28, 1998: recorded in the Baltimore County Land Records (Liber 13409, Folio 220).

**Project Description:** The purpose of the amendment to the conservation easement is to:

- (1) extinguish the grantor's rights to construct three additional residences on the property;
- (2) permit subdivision of approximately 4.6 acres from the property for transfer to an adjacent landowner, such acreage to remain subject to the conservation easement; and
- (3) include certain standard provisions now contained in MET conservation easements.

**Purpose:** The proposed amendment strengthens conservation by eliminating the residences permitted by the original easement.

**BOARD OF PUBLIC WORKS** THIS ITEM WAS:

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION

# Supplement B **Department of Budget and Management ACTION AGENDA** March 22, 2017



DBM 1B

Contact: Lori Parks 410-260-3857 loraine.parks@maryland.gov Kathy Smith 410-260-3856 kathleen.smith1@maryland.gov

#### 1-S. OFFICE OF THE SECRETARY OF STATE

Charities and Legal Services Division Services Contract

Contract ID: Maryland Charity Campaign Contract; ADPICS # DEXR7400001

Contract Description: Provide technical assistance for the Maryland Charity Campaign (MCC) for State employees and retirees for three years - 2017, 2018 and 2019. The MCC is an annual workplace giving campaign that allows Maryland State employees and retirees the opportunity to easily support 900 participating charitable organizations through payroll deduction and online giving mechanisms.

Award: America's Charities

Chantilly, VA

See Record Correction Secretary Item #16 (3/4/20) and Record Correction Letter

dated 2/4/22

4/6/2017 (or earlier upon BPW approval) - 4/30/2020 Term:

(The term includes the 2019 MCC runout for payroll reconciliation & tax receipts) w/two 2-year renewal

options

\$1,213,020 Est. (3 Years) Competitiv\$1,213,020 Est. (3 Years, Base) Amount:

\$ 866,120 (2 Years, Option #1)

\$ 907,220 (2 Years, Option #1)#2 **Procurement Method:** Sealed Proposals

\$2,986,360 Total (7 Years)

Proposals: Only One Proposal Received

**MBE** Participation: 8% (see Requesting Agency Remarks)

Performance Security: N/A

Incumbent: Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on eMaryland Marketplace and posted on the Office of the Secretary of State's website. Copies of the solicitation notice were sent directly to seven prospective vendors, two of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the offeror was determined to be responsible; the financial offer was considered fair and reasonable based upon the State's previous two contracts for these services, and it was determined that other potential offerors had

# Supplement B Department of Budget and Management ACTION AGENDA March 22, 2017



DBM 2B

## **1-S. OFFICE OF THE SECRETARY OF STATE** (cont'd)

a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to America's Charities, the sole Offeror and incumbent.

After receipt of proposals, each firm not submitting an offer was surveyed to determine their reasons for not submitting a proposal. The responses to the survey included: the vendor only participates in RFPs in which it is clearly the front runner; the vendor is not pursuing campaign management at this time; the vendor has cash flow/reimbursement concerns; the vendor has concerns about timing with other corporate efforts; and the vendor relies on third party technology or the State for the campaign management platform.

The Secretary of State is authorized to conduct the MCC and select an operating agency pursuant to Executive Order 01.01.1996.07. The MCC is an annual workplace giving campaign that allows Maryland State employees and retirees the opportunity to easily support hundreds of participating charitable organizations through payroll deduction. Employees eligible to participate include Regular, Contractual, and University employees. New retirees and retirees who participated in the previous three campaigns also receive campaign marketing materials and are eligible to participate. There are approximately 108,000 employees and approximately 1,300 retirees who are eligible to participate each year.

The recommended awardee will serve as the operating agency to provide technical and operational management in the administration of the MCC; promote the MCC among the State's active and retired workforce and execute MCC events; train Loaned Executives and Coordinators, and provide tools needed for a successful campaign; and ensure the proper distribution of charitable contributions to participating charities in accordance with the provisions set forth in this contract.

An 8% MBE participation goal and a 1% VSBE participation goal were established for this contract based upon the identified subcontracting opportunities and the available MBEs or VSBEs to perform these services.

Fund Source: 100% Special (Donations from Workplace Giving Donors)

Appropriation Code: D16A0601

**Resident Business:** No

**MD Tax Clearance:** 17-0600-0110

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

APPROVED DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Jamie Tomaszewski 410-260-7386 Jamie.tomaszewski@maryland.gov

## 16. **DEPARTMENT OF GENERAL SERVICES**

Record Correction

**Recommendation:** That the Board of Public Works accept a correction to the record in which

a renewal option was not referenced and an amount was incorrectly

reported.

Original Approval: DBM Agenda, Item 1-S, 03/22/2017

Contract: Office of the Secretary of State, Charities and Legal Services

Division Maryland Charity Campaign Contract

ADPICS No.: DEXR7400001

Approved Term: 4/6/2017 (or earlier upon BPW approval) - 4/30/2020

Corrected Term: 4/6/2017 (or earlier upon BPW approval) - 4/30/2020, with 2 two-

year renewal options.

Approved Amount: \$1,213,020 Est. (3 Years)

Corrected Amount: \$1,213,020 Est. (3 Years, Base)

\$ 866,120 (2 Years, Option #1) \$ 907,220 (2 Years, Option #1) #2

\$2,986,360 Total (7 Years)

See record correction letter

dated 2/4/22

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION

Larry Hogan Governor

Boyd K. Rutherford Lt Governor



Ellington E. Churchill, Jr. Secretary

Nelson E. Reichart Deputy Secretary

OFFICE OF THE SECRETARY

February 4, 2022

Accepted 02/07/2022- JTG

Digitally signed John T. Gontrum
Date: 2022.02.07
12:32:42-05'00'

John Gontrum, Esquire Secretary to the Board of Public Works Louis L. Goldstein Treasury Building, Room 117 Annapolis, Maryland 21401-1991

SUBJECT: Record Correction – March 4, 2020 Board of Public Works Action Agenda

Dear Mr. Gontrum:

This is to advise you of the following changes to the Board of Public Works Action Agenda Item previously approved by the Board of Public Works.

BPW – March 4, 2020 Secretary's Agenda, Item 16

Office of the Secretary of State, Charities and Legal Services

Division Maryland Charity Campaign Contract

FROM: \$ 866,120 (2 Years, Option #1)

\$ 907,220 (2 Years, Option #1)

TO: \$866,120 (2 Years, Option #1)

\$ 907,220 (2 Years, **Option #2**)

REASON: Typographical error - The original DBM BPW Agenda item (DBM Agenda, Item 1-S on the 3/22/2017 Agenda) omitted the two available two-year renewal options. The above BPW record correction agenda item that was submitted to correct the omissions (Secretary's Agenda, Item 16 on the 3/4/2020 Agenda) contained a typo in the second renewal option.

Regards,

Jamie Tomaszewski

Chief Administrative Officer,

Department of General Services Office of State Procurement

# Supplement B Department of Budget and Management ACTION AGENDA March 22, 2017



DBM 3B

Contact: Anne Timmons 410-767-4787 Anne.Timmons@maryland.gov

## 2-S. DEPARTMENT OF BUDGET AND MANAGEMENT

Office of Personnel Services and Benefits (OPSB)/Employee Benefits Division Services Contract

**Contract ID:** Pharmacy Benefits Plan Management Services and Purchasing Pool Management; ADPICS # F10B6400005

Contract Description: Provide pharmacy benefits management and prescription drug coverage for State of Maryland employees, retirees, satellite organization employees, direct pay enrollees, and their respective eligible dependents. The plan is self-funded by the State and is a group health plan administered as part of the State Employee and Retiree Health and Benefits Program. The Contract includes management of the Maryland Rx Program, a purchasing pool for pharmacy benefits for State Employee and Retiree Health and Welfare Benefits Program, eligible local government entities, and qualifying not-for-profit organizations in Maryland.

Award: CaremarkPCS Health, LLC

Northbrook, IL

*Term:* 1/1/2018 - 12/31/2020 (w/2 two-year renewal options)

**Amount:** \$2,172,843,853

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** 

Offerors	Technical Ranking	Evaluated Financial Proposals/Ranking	Overall Ranking *
CaremarkPCS Health, LLC Northbrook, IL	2	\$2,172,843,853 (1)	1
OptumRx, Inc. Schaumburg, IL	1	\$2,728,330,250 (3)	2
Express Scripts St. Louis, MO	3	\$2,716,290,884 (2)	3
Envision Pharmaceutical Services, LLC Twinsburg, OH	4	\$2,865,445,187 (4)	4

Note: \*Technical and financial factors had equal weight in the overall award determination.

*MBE Participation:* 5% of Administrative Fees

(See Requesting Agency Remarks)



DBM 4B

### **2-S. DEPARTMENT OF BUDGET AND MANAGEMENT** (cont'd)

Incumbent: Express Scripts, Inc. St. Louis, MO

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 84 prospective vendors, of which are 57 Maryland firms and 64 of which are MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Five proposals were received in response to the RFP, four of which were determined to be reasonably susceptible of being selected for award. CaremarkPCS Health, LLC (CVS Health) was ranked #1 overall with the second highest ranked technical proposal and the lowest price. CVS Health was determined to have the most advantageous offer to the State and is, therefore, recommended for award.

This contract provides a Prescription Drug Benefits Plan (Plan) and related management services for Maryland employees, retirees, their dependents and other participants. The Plan covers the cost of approved prescription drugs, subject to certain copayments.

The Plan will continue to serve satellite agencies and individuals eligible for participation in the Consolidated Omnibus Budget Reconciliation Act (COBRA) Continuation of Coverage activity. It is the only drug plan offered by the State to its approximately 109,000 current members (employees and retirees) living in Maryland, across the United States, and abroad. When employees' and retirees' dependents are added, more than 211,000 individuals will be covered by this contract.

This contract will replace the current contract, which will end on 12/31/2018. Because of the need for a significant transition period for this contract in order for the contractor to be prepared for the 2018 Benefits Plan Year Open Enrollment period this fall, work will begin promptly upon approval by the Board of Public Works (BPW). However, no payments are required to be made to the contractor until after 1/1/2018.

Continuing contract features include transparency provisions requiring the contractor to fully disclose all revenue streams and pass them through to the State; permitted use by Maryland local governments and non-profit organizations that participate in the MD Rx Pool; drug utilization reviews to improve delivery quality and control costs; and provision of a broad network of pharmacies to serve State employees and retirees.

New features to this contract include an Annual Market Check to ensure the contractor's pricing remains competitive throughout the duration of the contract, defined terminology for greater control and auditability of pricing methods, and competitive pricing for the State's Employer Group Waiver Plan.



DBM 5B

### **2-S. DEPARTMENT OF BUDGET AND MANAGEMENT** (cont'd)

The Award Amount above is the total estimated cost of both projected fixed fees (administrative fees) and projected claims, using a minimum guaranteed discount and projected increases for enrollment, utilization and prescription drug trend, which is the annual rate of change of prescription drug costs (per member or per primary contract holder). The Award Amount takes into account projected increases over the entire contract term.

The actual amount to be paid to the contractor will be a function of the actual number of prescriptions and cost of the drugs dispensed. The source of reimbursable funds for this contract comes from transfers from agency budgets.

A 5% MBE participation goal and 1% VSBE goal based on administrative fees to be paid under the contract were established for this solicitation. CVS Health has committed to meeting both. Most of the payments under this contract will be used by the contractor to reimburse pharmacies for prescriptions purchased by covered individuals (e.g. employees, retirees, and their dependents). The only payments retained by the contractor are the administrative fees. Accordingly, administrative fees are the only areas that the contractor can use to obtain MBE participation. Since most activities to be performed by a contractor for this service will be done by employees of the contractor who also service other contracts (employees that process payment claims, handle customer telephone inquiries, etc.), it was determined that a 5% MBE and a 1% VSBE participation could reasonably be achieved.

*Fund Source:* 100% Reimbursable

*Appropriation Code:* F10A0245

Resident Business: No.

**MD Tax Clearance:** 17-0602-1000

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

APPROVED DISAPPROVED

**DEFERRED** 

**WITHDRAWN** 

WITH DISCUSSION



DBM 6B

Contact: Sean J. McEvoy 410-767-5675 Sean.mcevoy@maryland.gov

### 3-S. MARYLAND DEPARTMENT OF COMMERCE

Division of Business and Enterprise Development Services Contract

Contract ID: Not-For-Profit Development Center Program; ADPICS # T00B7400019

*Contract Description:* Provide a Not-for-Profit Development Center Program to foster, support, and assist the economic growth and revitalization of nonprofit entities in the State.

Award: Maryland Association of Nonprofit Organization, Inc.

Baltimore, MD

**Term:** 4/3/2017 - 3/31/2018 (w/2 one-year renewal options)

Amount: \$150,000 (1 Year; Base Contract)

\$150,000 (1 Year: Renewal Option #1) \$150,000 (1 Year; Renewal Option #2)

\$450,000 Total (3 Years)

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** 

Offerors	Technical Ranking	Total Evaluated Financial Offer (3 Years) / Ranking	Overall Ranking*
Maryland Association of Nonprofit Organization, Inc. Baltimore, MD	1	\$450,000 (2)	1
FosterSoft, Inc. Bethesda, MD	2	\$444,451 (1)	2

*Note:* \*Technical and financial factors had equal weight in the overall award determination.

*MBE Participation:* None (Single Element of Work)

**Performance Security:** N/A

*Incumbent:* Same



DBM 7B

### **3-S.** MARYLAND DEPARTMENT OF COMMERCE (cont'd)

**Requesting Agency Remarks**: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 12 prospective vendors, all of which are Maryland firms, and one is an MBE. A copy was also sent to the Governor's Office of Minority Affairs.

Two proposals were received in response to the RFP. Both were determined to be reasonably susceptible of being selected for award. Maryland Association of Nonprofit Organization, Inc. was ranked overall #1 with the higher ranked technical offer and the slightly higher price (1.5%). It was determined that the price differences between the two offers did not outweigh the technical differences. Therefore, award is recommended to Maryland Association of Nonprofit Organization, Inc. as having the more advantageous offer to the State.

In 2008, the Maryland State Legislature mandated (House Bill 1214) that the Maryland Department of Commerce establish a Not-For-Profit Development Center Program to foster, support, and assist the economic growth and revitalization of nonprofit entities in the State. A not-for-profit business entity is defined as a corporation incorporated in the State, or otherwise qualified to do business in the State, that has been determined by the Internal Revenue Service to be exempt from taxation under § 501(c)(3), (4), or (6) of the Internal Revenue Code. This includes but is not limited to Maryland not-for-profit health, education, religious, and other types of corporations, including charitable organizations. A qualifying non-profit customer or client entity means a not -for- profit entity that has annual revenues not greater than \$750,000; that has been in existence for not more than 10 years; and whose principal purpose is providing health, education, environmental, agricultural, or social services through community-based programs.

The Not-For-Profit Development Center Program is designed to provide outreach, counseling, training, and technical assistance services to aid customers and clients seeking help with the establishment or operation of not-for-profit organizations in Maryland.

Fund Source: 100% Special (Not-for-Profit Development Fund)

Appropriation Code: T00F0011

**Resident Business:** Yes

**MD Tax Clearance:** 17-0344-1110

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

APPROVED

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Kristi Pier 410-767-5780 kristi.pier@maryland.gov

### 4-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Prevention and Health Promotion Administration Center for Chronic Disease Prevention and Control Services Contract Modification

*Contract ID:* Computer-Assisted Telephone Interviewing Data Collection for the Maryland Behavioral Risk Factor Surveillance System (BRFSS); DHMH/OPASS 15-14097; ADPICS # COH10794

Contract Approved: DBM Item 2-S (12/3/2014)

Contractor: ICF Incorporated, LLC

Fairfax, VA

**Contract Description:** Perform Computer-Assisted Telephone Interviews to include data collection, interviewer monitoring, quality control, and data processing activities for the Behavioral Risk Factor Surveillance System (BRFSS) survey.

*Modification Description*: Add a Zika virus call-back survey to be completed in FY2017 and FY2018.

*Original Contract Term*: 1/1/2015 - 12/31/2017 (w/2 one-year renewal options)

**Modification Term:** 4/10/2017 – 12/31/2017

Original Contract Amount: \$1,549,005 (2 Years)

**Modification Amount:** \$51,533 (9 Months)

**Prior Modifications/Options:** \$571,981 [Mod. #1: Removed an asthma call-back survey and increased the numbers of surveys to be completed for FY2016 and FY2017: 5/15/2016 - 12/31/2017: DBM Item 3-S-MOD (4/27/2016)]

**Revised Total Contract Amount:** \$2,172,519

*Percent* +/- (*This Modification*): +3.3%

*Overall Percent* +/-: +40.3%

Original Procurement Method: Competitive Sealed Proposals



DBM 9B

### **4-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE** (cont'd)

MBE Participation: 20%

MBE Compliance: 19%

**Requesting Agency Remarks:** Request for approval to modify the contract to add a Zika virus call-back survey to the FY2017 and FY2018 Maryland Behavioral Risk Factor Surveillance System (BRFSS) survey.

This modification is within the original contract scope of work that included a provision for conducting a call-back survey with a subset of survey respondents who reported that they or a child living in the same household had asthma. The asthma call-back survey was removed from the contract under the previous modification due to a lack of funding for this call-back survey. Another fund source is now available to conduct a call-back survey with a subset of survey respondents who may need contraceptive services related to Zika virus exposure to prevent virus transmission and birth defects resulting from exposure before or during pregnancy.

It is not practical or financially advantageous to competitively procure the services requested under this modification because the call-back survey is restricted to a subset of participants within the main survey and is consistent with the original contract. Therefore, it is in the best interest of the State to approve this modification.

Fund Source: 100% Federal

*Appropriation Code*: F0301; F0304

Resident Business: No.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



**REVISED** 

Contact: Dr. Robert Myers 443-681-3800 Robert.Myers@maryland.gov

### 5-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Laboratories Administration Services Contract Modification

Contract ID: Courier Services; OPASS# 12-10765; ADPICS # COH10752

COH14085 & COH14083

Contracts Approved: DBM Items 2-S (1/4/2012) & 10-S (3/21/2012)

**Contractor:** Rapid Response Delivery

Baltimore, MD

**Contract Description:** Provide daily scheduled pickup, transport and delivery of laboratory coolers, specimens, supplies, samples and mail between 201 W. Preston Street in Baltimore and the local health departments and clinics throughout the State by regions.

*Modification Description*: Extend the contract terms for all six regions by four months to allow time to complete a new procurement and award a new contract(s). Note: Since 2014, DHMH's Laboratories Administration has been located at 1770 Ashland Ave, Baltimore.

*Original Contract Terms:* 2/1/2012 - 1/31/2017 (*Regions A & D*);

6/1/2012 – 1/31/2017 (Regions B, C, E & F)

*Modification Term*: 4/6/2017 (or earlier upon BPW approval) – 7/31/2017

Original Contract Amounts: \$ 152,420 (Regions A & D)

\$1,117,715 (Regions B, C, E & F)

\$1,270,135 Total (5 Years)

*Modification Amount*: \$85,860 (4 Months)

**Prior Modifications:** \$43,940 [Mod #1: Extended the contract terms for the new procurement:

2/1/2017 – 3/31/2017: DHMH approved.]

Revised Total Contract Amount: \$1,399,935

*Percent* +/- (*This Modification*): +6.8%

*Overall Percent* +/-: +10.2%

Original Procurement Method: Competitive Sealed Bidding

MBE Participation: 20%



**REVISED** 

### **5-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE** (cont'd)

MBE Compliance: 20%

**Requesting Agency Remarks:** Request for approval to extend the contract terms to continue laboratory courier services while DHMH conducts the new procurement and awards a new contract(s). Due to delays in drafting the new Invitation for Bids (IFB) specifications, DHMH requires additional time to finalize the IFB and conduct the new procurement. The IFB is almost ready for publication which is anticipated to be before the end of the month (March 2017).

The contract provides courier services to pick-up and deliver specimen coolers, mail, laboratory supplies and laboratory results at Health Departments, Clinics and the post office in all six regions of the State: Region A (Baltimore City Post Office & Clinics); Region B (Northeast Maryland); Region C (Southern Maryland Counties); and Region D (Howard County and Carroll County); Region E (Eastern Shore); and Region F (Western Maryland).

The contractor begins each day's run, as specified by Region, by picking up from the Central Laboratory supplies, specimen collection containers, supporting data and mail which is delivered to the clinics in the Region. The contractor stops at each site in the order shown on the schedule in the contract to drop off anything designated for that clinic and to collect items to be returned to the Central Laboratory.

This modification is in the best interest of the State to ensure that (1) the DHMH Laboratories Administration does not violate proper safety standards; (2) the specimens being collected and sent for testing by the various health departments reach the laboratories in a timely manner; and (3) the health of Maryland citizens is not compromised.

Fund Source: 100% General

Appropriation Code: M00J0201

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



**DBM 12B** 

Contact: Rhonda Callum 410-767-6888 Rhonda.Callum@maryland.gov

### 6-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Resident Grievance System Services Contract Modification

Contract ID: Legal Assistance Provider; DHMH-OPASS-16-16035; ADPICS # COH10846

Contract Approved: DBM Item 3-S (3/23/2016)

Contractor: Law Offices of Terri D. Mason, PC

Baltimore, MD

**Contract Description:** Provide legal assistance services to residents in the Developmental Disabilities Administration (DDA) and DDA/Secure Evaluation and Therapeutic Treatment (SETT) Programs and Behavioral Health Administration (BHA) facilities in accordance with the Coe Consent Decree and COMAR 10.21.14.

*Modification Description:* Mod to increase the contract amount for legal assistance services at the Springfield Hospital Center SETT Program contract to cover additional residents due to the closure of Clifton T. Perkins Hospital Center SETT Program.

*Original Contract Term:* 4/1/2016 - 3/31/2019 (w/2 one-year renewal options)

*Modification Term:* 4/6/2017 (or earlier upon BPW approval) - 3/31/2019

(w/2 one-year renewal options)

Original Contract Amount: \$144,000 (3 Years, Base)

\$ 48,000 (1 Year, Renewal Option #1) \$ 48,000 (1 Year, Renewal Option #2)

\$240,000 Total (4 Years)

*Modification Amount:* \$ 60,000 (2 Years, Base)

\$ 30,000 (1 Year, Renewal Option #1) \$ 30,000 (1 Year, Renewal Option #2)

\$120,000 Total (4 Years)

**Prior Modifications/Options:** None

**Revised Total Contract Amount:** \$204,000 (Base)

\$ 78,000 (Renewal Option #1) \$ 78,000 (Renewal Option #2)

\$360,000 Total



**DBM 13B** 

### **6-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE** (cont'd)

Overall Percent +/- (This Mod): +50%

Original Procurement Method: Competitive Sealed Proposals

MBE Participation: None

**Requesting Agency Remarks:** The DHMH Residence Grievance System is requesting approval to modify the contract with the Law Offices of Terri D. Mason, P.C. to provide legal assistance and representation to the additional residents in the Springfield Hospital Center SETT Unit. DHMH is requesting additional funding for the base contract term, as well as the two one-year renewal options.

To promote efficiency and integration of care, the Developmental Disabilities Administration decided to combine and integrate the two SETT units, located at Clifton T. Perkins Hospital Center in Jessup and Springfield Hospital Center in Sykesville, into one SETT unit at Springfield. The Perkins SETT Unit was closed and 12 residents were relocated to the Springfield SETT Unit effective November 16, 2016.

The Law Offices of Terri D. Mason, PC is/was the legal assistance services contractor for both SETT units. This modification in essence combines the two contracts into one to provide legal assistance services for all residents in the SETT Unit at Springfield Hospital Center.

Fund Source: 100% General

Appropriation Code: M00K0101

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

**WITHDRAWN** 

WITH DISCUSSION



43

**REVISED** 

Contact: Athos Alexandrou 410-767-5369 athos.alexandrou@maryland.gov

#### 7-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Office of Systems/Operations and Pharmacy (OSOP) Services Contract Modification

*Contract ID:* Maryland Point-of-Sale Electronic Claims Management System (Statewide); DHMH/OPASS-07-9030; ADPICS # COH11780

Contract Approved: DBM Item 7-S (5/17/2006)

Contractor: Xerox State Healthcare, LLC

(formerly ACS State Health Care, LLC)
Dallas, TX (Local office in Baltimore, MD)

**Contract Description:** Contract to design, implement, administer, manage and maintain a Point of Sale (POS) electronic claims capturing, management and adjudication network in conjunction with administering a drug utilization review system to continue the State of Maryland's compliance with Federal requirements (Omnibus Budget Reconciliation Act – OBRA 90).

Modification Description: RETROACTIVE - Process to transition to an Actual Acquisition Cost (AAC) reimbursement by April 1, 2017 as mandated by federal government began in March 2017; however, the contract modification establishing the pricing was just recently finalized and is now being submitted to the BPW for approval. In addition, the Maryland Medicaid Pharmacy Program will adopt the National Average Drug Acquisition cost as the primary basis for AAC reimbursement and implement Drug Utilization Review of Opioids.

*Original Contract Term*: 8/1/2006 – 2/4/2007 (Transition Period – MOD #1)

2/5/2007 - 7/31/2009 (w/2 two-year renewal options)

**Modification Term:** 3/1/2017 - 2/28/2018

*Original Contract Amount*: \$10,076,159 (3 Years)

Modification Amount: \$205,000 (Retroactive)

\$757,042 (Proactive)

\$962,042 (Total 12 Months)

**Prior Modifications/Options:** \$43,267,607 (see page 16B)

Revised Total Contract Amount: \$54,305,808

**Percent** +/- (This Modification): +9.5

Overall Percent +/-: +439



### REVISED

### **7-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE** (cont'd)

*Original Procurement Method*: Competitive Sealed Proposals

MBE Participation: 17%

*MBE Compliance*: 18%

Requesting Agency Remarks: On February 1, 2016, the Centers for Medicare and Medicaid Services (CMS) published the covered outpatient drugs final rule (CMS-2345-FC). Among other things, the rule requires State Fee for Services (FFS) Programs to transition from an Estimated Acquisition Cost to an Actual Acquisition Cost (AAC) reimbursement methodology for the ingredient cost of pharmacy reimbursement. This transition will impact the overall pharmacy reimbursement; thereby states must re-evaluate their professional dispensing fee in order to ensure that the total reimbursement to pharmacy providers is sufficient. States must transition to an AAC reimbursement by April 1, 2017. Furthermore, in March 2016, CMS finalized and began publishing the updated FUL (Federal Upper Limit) as known as Affordable Care Act (ACA) FUL, and mandated states to implement the benchmark to pay less than the aggregate of the ACA FUL as of April 1, 2016.

The Maryland Medicaid Pharmacy Program will adopt the National Average Drug Acquisition cost as the primary basis for AAC reimbursement. In order to implement an AAC reimbursement methodology and meet the April 1, 2017 federal mandate, changes must be made to the pharmacy electronic claims processing system. This modification is in the best interest of the State in order to implement those changes to the Maryland Point-of-Sale Electronic Claims Management System.

Fund Source: 75% Federal; 25% General

Appropriation Code: M00Q0103

**Resident Business:** Yes

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

APPROVED

**DISAPPROVED** 

DEFERRED

WITHDRAWN

WITH DISCUSSION



# **REVISED**

# 7-S-MOD. <u>DEPARTMENT OF HEALTH AND MENTAL HYGIENE</u> (cont'd)

# Prior Modifications/Options (cont'd):

Mod #1	\$156,500	Modification extended the transition period on the contract for an additional thirty-five days for the period $1/1/2007$ to $2/4/2007$ . This modification allowed time for the Department to receive final transition files from the incumbent vendor. The transition term was changed to $8/1/2006 - 2/4/2007$ and the new base contract term was changed to $2/5/2007 - 7/31/2009$ . DBM Item 7-S-MOD ( $12/6/2006$ ).
Mod #2	\$524,781	Allowed changes to the recipient eligibility determination system for implementation of the Medicaid expansion: 1/20/2009 to 7/31/2009: DBM Item 5-S-MOD (1/7/2009).
Option #1	\$6,647,038	Exercised the first two-year renewal option: 8/1/2009 to 7/31/2011: DBM Item 12-S-OPTION (6/17/2009).
Mod #3	\$1,048,316	Mod to implement Phase I of the changes relating to collection and reporting of drug manufacturer rebates associated with the Health Care Reform legislation, especially the Affordable Care Act (ACA) enacted on 3/23/2010: 12/2/2010 to 7/31/2011: DBM Item 7-S-MOD (12/1/2010).
Mod #4	\$389,067	Mod to implement Phase II (described above with Phase I) and provide enhancements to the notices for the Primary Adult Care (PAC) program automated eligibility processing system: 4/21/2011 to 7/31/2011: DBM Item 10-S-MOD (4/20/2011).
Option #2	\$9,351,059	Exercised the second two-year renewal option: 8/1/2011 to 7/31/2013: DBM Item 9-S-OPTION (7/6/2011).
Mod #5	\$10,255,996	Mod to upgrade the system and make changes to enable the program to meet and comply with the ACA; add additional staff to meet policy changes affecting the prescribing of Antipsychotic drugs; and extend the contract term by 24 months in order to effectively and cost efficiently implement the upgrade to the POS system: 7/1/2012 to 7/31/2015: DBM Item 24-S-MOD (6/6/2012).



# REVISED

<b>7-S-MOD.</b>	<b>DEPARTMENT OF</b>	F HEALTH AND MENTAL HYGIENE (cont'd)
Mod #6	\$0.00	Mod to upgrade the system and make changes to enable the program to meet and comply with the ACA: 7/1/2012 to 7/31/2015: Approved by DHMH on 8/26/2013.
Mod #7	\$23,351	Mod to maintain eligibility for newly eligible adults after January 2014 when the PAC program will cease and the participants will convert to the ACA's newly eligible adults coverage group with full Medicaid benefits. Because of unforeseen delays in the Maryland Health Benefit Exchange's electronic eligibility system, also known as Maryland Health Connection or the HIX, the eligibility verification system in current use for PAC must be used as a back-up system for the newly eligible adults' coverage group. These eligibility records will eventually be converted and maintained in the HIX. Approved by DHMH on 12/17/2013.
Mod #8	\$330,000	Mod to revise and enhance the Maryland Medicaid Program "SmartPA" solution to support the transition to the International Statistical Classification of Diseases and Related Health Problems (ICD) "ICD-10" code sets by October 1, 2014: 2/6/2014 – 7/31/2015. Approved on DBM Item 11-S-MOD (2/5/2014).
Mod #9	\$6,047	Mod to update the eligibility system to process applications in the new ACA "Childless Adult" coverage group: 3/15/2014 - 7/31/2015. Approved by DHMH on 3/15/2014.
Mod#10	\$244,661	Mod to change the existing rebate system in order to identify and report drug rebates for patients that are part of the Affordable Care Act (ACA) Medicaid Expansion. Reporting requirements begin July 1, 2014: 5/1/2014 – 7/31/2015: DBM Item 7-S-MOD (4/30/2014).
Mod #11	\$8,670,744	Mod to add six staff members to meet the January 1, 2015 implementation of changes affecting the prescribing of certain behavioral health drugs and to extend the contract term by 18 months with four six-month renewal options: $1/1/2015 - 1/31/2017$ : DBM Item 19-S-MOD (12/3/2014).



# **REVISED**

<b>7-S-MOD.</b>	<b>DEPARTMENT</b>	OF HEALTH AND MENTAL HYGIENE (cont'd)
Mod #12	\$34,129	Mod to (1) change the "SAS 70" audit to a statement for attestation engagement 16 (SSAE 16) audit & specify the audit period; & (2) enhance the current lock-in functionality of the claims processing system to communicate between programs: 3/13/2015 - 1/31/2017: Approved and reported on the March 2015 PAAR.
Mod #13	\$0	Mod to bridge the contract term in order to submit an agenda item to the Board of Public Works for approval of exercising the available renewal options: 2/1/2017 – 2/28/2017: Approved by DHMH.
Opt. #3/4	\$5,585,918	Exercised two six-month renewal options (in Mod #11): $3/1/2017 - 2/28/2018$ : DBM Item 18-S-OPT (2/8/2017).
Total	\$43,267,607	



**Hand Carried** 

Contact: Teresa Dantzler (410)767-0114 Teresa.dantzler1@maryland.gov

### 8-S. MARYLAND STATE DEPARTMENT OF EDUCATION

Division of Curriculum, Research, Assessment and Accountability Services Contract

Contract ID: High School Assessments; ADPICS #R00B7400064

**Contract Description:** Provide test development, assessment administration, psychometric services, report, standard setting and program management for the High School Assessments in Government and Science.

Award: Measured Progress

Dover, NH

**Term:** 4/1/2017 (or earlier upon BPW approval) -3/31/2023

**Amount:** \$36,433,066 (6 Years, Base)

\$19,742,304 (3 Years, Renewal Option)

\$56,175,370 Total (9 Years)

**Procurement Method:** Competitive Sealed Proposals

Proposals:

Offerors	Technical Ranking	Financial Proposals, Base (6 Years)	Financial Proposal, Option (3 Years)	Total Financial Proposal / Ranking (9 Years)	Overall Ranking
Measured Progress Dover, NH	2	\$36,433,066	\$19,742,304	\$56,175,370 (2)	1
Pearson Bloomington, MN	1	\$45,153,731	\$23,158,204	\$68,311,935 (3)	2
Pacific Metrics Monterey, CA	3	\$25,016,593	\$14,957,855	\$39,974,448 (1)	3

*Note:* Technical and financial factors had equal weight in the overall award determination.

*MBE Participation*: 6% (see Requesting Agency Remarks)

Performance Security: None

**Incumbent:** Educational Testing Service (ETS)

Princeton, NJ



**DBM 20B** 

# **Hand Carried**

### **8-S.** MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 345 prospective vendors that included Maryland firms and 341 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Three proposals were received in response to the RFP. All were determined to be reasonably susceptible of being selected for award. Measured Progress was ranked overall #1 with the second ranked technical offer and the second lowest price. It was determined that the slight technical differences between the #1 ranked technical offeror (with the highest price) and Measured Progress did not outweigh the 22% difference in their financial proposals. However, in contrast, the technical differences between Measured Progress and the lowest priced offeror (ranked #3 technically) did outweigh the 29% differences in these two offerors financial proposals. Therefore, award is recommended to Measured Progress as having the most advantageous offer to the State.

This contract will provide testing assessments of Maryland High School students in the areas of government and science, with additional pricing options for Artificial Intelligence scoring. These assessments are designed to ensure Maryland High School graduates are prepared to pursue higher education and career paths. These rigorous assessments in government and science determine the student's knowledge of skills and serve as graduation requirements in Maryland. The assessments will be administered three times per year. The assessment system will include: Test Development, Assessment Administrative, Psychometric Services, Reporting, Standard Setting, and Program Management.

A 5% MBE participation goal was established for this contract based upon the MBE compliance for these services on previous contracts; however, the awardee has committed to 6% MBE participation. No VSBE participation goal was established for this contract based upon the determination that there were an insufficient number of subcontractors that could be utilized for the limited subcontracting opportunities.

Fund Source:100% GeneralAppropriation Code:R00A01.04Resident Business:NoMD Tax Clearance:17-0309-0000

The Board of Public Works deferred this Item as Item 2-S from the 3/8/2017 Agenda.

#### **BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

APPROVED\*

DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION

<sup>\*</sup> Approved 2-to-1; Comptroller voted no.



Contact: Thomas Hickey 410-576-5736

thickey@usmd.edu USM Rep: Joe Evans

# 1-LT. <u>UNIVERSITY SYSTEM OF MARYLAND AT HAGERSTOWN</u> Capital Lease

Lessor: Hager5, LLC

**Property Location:** 55-59 West Washington Street, Hagerstown 21740

Space Type: Classroom, hospitality and STEM laboratory space

(24,549 usable square feet)

**Lease Term:** 20 years with one 10-year renewal option

**Effective:** Upon completion of renovations

[current projection 1/18 (1<sup>st</sup> floor); 4/18 (2<sup>nd</sup> floor)]

or approximately 12 months from approval

**Annual Rent:** Year 1: \$197,500

Years 2 through 20: Rent increases 1% per year Renewal option: Rent increases 1% per year

Effective Sq. Ft. Rate: \$8.05 applied to 24,549 useable square feet

**Requesting Institution Remarks**: The University System of Maryland at Hagerstown (USMH) is a regional center that offers more than 20 programs of study from six University System of Maryland institutions. USMH has grown steadily since opening in 2005 and continues to initiate new undergraduate and graduate programs in response to area workforce demand and student interest.

#### This lease will:

- (1) provide space for the University of Maryland Eastern Shore (UMES) to offer its B.S. in Hospitality and Tourism Management degree at USMH; and
- (2) provide STEM laboratories for future University STEM programs to be offered at the regional center.

The local economy's second-largest sector is hospitality. It is expected that this new program will serve to professionalize the region's labor force, and attract students interested in pursuing a hospitality-management education without their leaving the area to pursue this degree (and thus reducing the likelihood that these students will leave the area permanently). Approval for UMES to offer this program at USMH has been granted by the Maryland Higher Education Commission.



# 1-LT. <u>UNIVERSITY SYSTEM OF MARYLAND AT HAGERSTOWN</u> (cont'd) Capital Lease

The Hospitality Education Center and STEM Laboratories building should prove to be a model of demonstrated public funding efficiency and economies of scale. In collaboration with Washington County Public Schools (WCPS), the Hospitality Center's dining room will be used Monday – Friday at lunchtime by a WCPS magnet school, and the second floor STEM Labs will be used Monday thru Friday during regular school hours of 7:30 am to 4:30 pm by WCPS students. This will save WCPS the expense of building its own cafeteria and science labs in a new building under development downtown, thus saving both local and State public funds by not building duplicate facilities.

WCPS will enter into a sub-lease with USMH for the use of these facilities. The annual rent for this sub-lease will be \$40,000 for the first year with a corresponding 1% annual escalation. The expectation is that university-level STEM courses requiring laboratories will begin at 5:00 pm on weekdays and 8:30 am to 2:00 pm on Saturdays.

The lease is intended as a permanent solution to USMH's need for space to support the UMES BS in Hospitality and Tourism Management and to support future undergraduate STEM programs. Hence, this joint Hospitality Education Center and STEM Laboratory building will be a physical expansion of the USMH regional center necessitating a long-term nature lease.

The building is currently being totally renovated. The interior has been gutted and the mechanical systems have been removed. The time to complete the renovations is estimated at one year from lease signing. The lease term and lease payments will begin after the renovations are complete and USMH has been granted use and occupancy. The lessor has paid all architectural fees, except those associated with the commercial kitchen design, which were paid by USMH. USMH, through its coordinating institution, Frostburg State University, will procure and install all kitchen equipment, all classroom, dining and office furniture, and IT equipment from its fund or plant balances.

**Capital Lease:** Evaluation of the proposed lease disclosed a USM debt impact equivalent of approximately \$4 million that requires capital lease treatment for accounting purposes.

**Board of Regents:** The Board of Regents approved the transaction at its February 24, 2017 meeting recognizing the need for the space, the collaborative approach to shared space with WCPS, the lease's comparably low cost per square foot and low annual escalation rate, the project's contribution to USMH's commitment to urban revitalization in downtown Hagerstown, and the efficiencies in public funding that will be achieved.

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

**APPROVED** 

DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Thomas Hickey 410-576-5736

thickey@usmd.edu USM Rep: Joe Evans

### 2-GM. GENERAL MISCELLANEOUS

Frostburg State University

**Recommendation:** That the Board of Public Works approve the use of general obligation bond proceeds for the following contract.

Authority: State Finance and Procurement Article, Annotated Code of Maryland, §8-301

**Description:** Furniture for the Public Safety Facility

**Procurement Method:** Preferred Provider

Award: Maryland Correctional Enterprises

7275 Waterloo Road Jessup, MD 20794

**Amount:** \$ 2,606

*Fund Source:* MCCBL of 2015: *Provide funds to continue design of and to construct and equip a facility to serve the Frostburg State University Police Department.* Item #: 147.

**Resident Business:** Yes

**MD Tax Clearance:** 16-3057-0000

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Thomas Hickey 410-576-5736

thickey@usmd.edu USM Rep: Joe Evans

## 3-C. <u>UNIVERSITY OF MARYLAND, BALTIMORE</u>

Bressler Research Building 9th Floor Renovation of cGMP Lab

Contract ID: On-Call General Contractor

BRB 9<sup>th</sup> Floor Renovation of cGMP Lab Task Order Bid #16-384 AA against

On Call GC RFP #87686 AA

Contract Approved: USM Item 2-C (08/13/2014)

USM Item 2-C-OPT (07/27/2016) [2<sup>nd</sup> Renewal Option]

**Task Order Description:** Renovation of approximately 1,085 square feet on the 9th floor of the UMB Bressler Research Building to create a Cleanroom/GMP (good manufacturing process) facility for cancer research. The project consists of constructing a panelized clean room box within the building's framework as well as extensive replacement of mechanical, electrical, and plumbing systems.

Award: EMJAY Engineering and Construction Co., Inc., Baltimore

Task Order Term: 9 months from notice to proceed

*Task Order Amount:* \$1,435,725

**Procurement Method:** On Call General Contractor Task Order

Task Order Bids:

Bidders	Price
EMJAY Engineering and Construction Co., Inc. <i>Baltimore</i> , <i>MD</i>	\$1,435,725
Jeffrey Brown Contracting  Towson, MD	\$1,486,776
Brawner Builders, Inc.  Hunt Valley, MD	\$1,815,500



3-C. <u>UNIVERSITY OF MARYLAND, BALTIMORE</u> (cont'd)
Bressler Research Building 9<sup>th</sup> Floor Renovation of cGMP Lab

*MBE Participation:* 30.00%

Sub-goals: 7% African American

4% Asian American

Performance Security: 100% performance bond

**Requesting Institution Remarks:** The solicitation was bid among all five on-call general contractors. Three contractors submitted bids. Award is recommended to EMJAY Engineering and Construction Co., Inc.

Fund Source: Auxiliary Facility Revenue Bonds

**Resident Businesses:** Yes

**MD Tax Clearance:** 17-0385-1111

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

**DEFERRED** 

**WITHDRAWN** 

WITH DISCUSSION



Contact: Al Bullock (410) 697-9403 Al.Bullock@maryland.gov Carla Thompson (410) 697-9667 Carla.Thompson@maryland.gov

### 1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Digital Communications Management

ADPICS BPO No.: 060B6400030

Contractor: GovDelivery, Saint Paul, MN

Contract Description: Digital communication services to enable State agencies to distribute

information in message form.

5/15/17 - 5/14/22

**Term:**  $\frac{5}{1/2017} - \frac{4}{30/2022}$  (5 years with five 1-year options)

Contract Amount: \$ 791,961 (5-year base)

\$ 182,923 (option year 1) \$ 192,069 (option year 2) \$ 201,673 (option year 3) \$ 211,756 (option year 4) \$ 222,344 (option year 5)

\$1,802,726

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** One proposal received

**MBE Participation:** None

Incumbent: GovDelivery, Saint Paul, MN

**Remarks:** A notice of the availability of the Request for Proposals was advertised on *eMarylandMarketplace* and the DoIT Procurement website. Only one proposal was received. Responses from potential offerors surveyed to determine why they did not respond included: they could not meet the RFP requirements, were unable to offer the State an unlimited number of subscribers, and would have to set a maximum number of contacts which would cost the State more as contacts or subscribers increased.

Lieutenant Governor

# State of Maryland Department of Information Technology

MICHAEL LEAHY
Acting Secretary

BOYD K. RUTHERFORD

May 17, 2017

Sheila McDonald, Esquire Executive Secretary Board of Public Works Louis L. Goldstein Treasury Building, Room 213 Annapolis, MD 21401-1991

Dear Ms. McDonald:

SUBJECT: Item 1-IT, DoIT Agenda 03/22/2017

This is to advise you of a correction to a Department of Information Technology Agenda Item previously approved by the Board of Public Works.

On March 22, 2017, the Department of Information Technology presented a contract for Board of Public Works approval as Item 1-IT: (1) The term on the agenda was in error and should match the contract term as shown below.

### DoIT Agenda 3/22/2017

Item 1-IT

ADPICS BPO No.:

060B6400030

Term on agenda:

May 1, 2017 - April 30, 2022

Correct (Contract) Term:

May 15, 2017 - May 14, 2022

Thank you for your attention to this matter. If you need further information, please call me at 410-697-9403.

Sincerely,

Albert G. Bullock Assistant Secretary

cc:

The Honorable Lawrence J. Hogan, Jr., Governor

The Honorable Peter Franchot, Comptroller The Honorable Nancy K. Kopp, Treasurer



### 1-IT. <u>DEPARTMENT OF INFORMATION TECHNOLOGY</u> (cont'd)

**Remarks:** (cont'd)

GovDelivery's proposal is advantageous to the State because it provides subscription licenses to the entire State, rather than per user, at a cost effective rate. GovDelivery is able to provide functionalities to meet the State's outreach goals as an all-in-one product. GovDelivery offers an unlimited number of subscribers which enhances the State's opportunity for growth as initiatives and activities expand over time. In addition, this more robust product for mass communications will improve the State's deliverability in sending bulletins and other regulatory news manually to target audiences.

The GovDelivery contract will be available for use by other State agencies. The service provided is web-based and will allow unlimited digital distribution of information in real-time to enrolled subscribers. State agencies will use this service to issue notifications and updates through messaging when the State declares an emergency. Through this digital communication service, State agencies can reach consumers and regulated entities.

**Fund Source:** Various

**Approp. Code:** Various

Resident Business: No

**MD Tax Clearance:** 17-0534-0111

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

**APPROVED** 

DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Al Bullock (410) 697-9403 Al.Bullock@maryland.gov Carla Thompson (410) 697-9667 Carla.Thompson@maryland.gov

### 2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

Contract ID: Learning Management System

ADPICS BPO No.: F50B7400022

*Contract Description*: A cloud based Software-as-a- Service (SaaS) Learning Management System to administer Statewide training for estimated 57,000 end-users.

Contractor: Cornerstone OnDemand, Inc.

Los Angeles, CA

5/15/17 - 2/22/19

**Term:**  $\frac{5/1}{2017} - \frac{4}{30}/2019$  (2-years with two 1-year options)

**Amount:** \$1,310,366 (2-year base)

\$ 655,183 (option year 1) \$ 655,183 (option year 2)

\$2,620,732

**Procurement Method:** Intergovernmental Cooperative Agreement

[Federal GSA Schedule 70]

**Proposals:** One proposal received

**MBE Participation:** None

Incumbents: Cornerstone OnDemand, Inc.

**Remarks:** DoIT posted the requirements for the LMS on the General Services Administration Schedule 70 website. One proposal was received from Cornerstone OnDemand, Inc. The proposal was evaluated and it was determined that Cornerstone OnDemand is capable of providing the services required by the State for license control for online training offered by the State.

Cornerstone has proven that it can provide to the State a successful, large-scale integration of its Learning Management System that will seamlessly integrate with the Statewide Personnel System's Human Capital Management Solution provided by Workday.

# State of Maryland Department of Information Technology

Lieutenant Governor
MICHAEL LEAHY

BOYD K. RUTHERFORD

MICHAEL LEAHY
Acting Secretary

May 17, 2017

Sheila McDonald, Esquire Executive Secretary Board of Public Works Louis L. Goldstein Treasury Building, Room 213 Annapolis, MD 21401-1991

Ms. McDonald:

SUBJECT: Item 2-IT, DoIT Agenda 03/22/2017

This is to advise you of a Department of Information Technology Agenda Item previously approved by the Board of Public Works.

On March 22, 2017, the Department of Information Technology presented a contract for Board of Public Works approval as Item 2-IT: (1) The contract's term was in error.

### DoIT Agenda 3/22/2017

Item 2-IT

ADPICS BPO No.:

F50B7400022

Term on agenda Item:

May 1, 2017 – April 30, 2019

Contract Term:

May 15, 2017 - February 22, 2019

Thank you for your attention to this matter. If you need further information, please call me at 410-697-9403.

Sincerely,

Albert G. Bullock Assistant Secretary

cc:

The Honorable Lawrence J. Hogan, Jr., Governor

The Honorable Peter Franchot, Comptroller The Honorable Nancy K. Kopp, Treasurer



# **2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY** (cont'd)

Remarks: (cont'd)

Through the contract, the State will have the ability to provide online training modules to an enterprise of approximately 57,000 State employees. In addition, multiple State agencies have already standardized on the Cornerstone Learning Management System. The new contract offers a significant cost savings to the State compared to the current contract by removing redundancies and increasing efficiency and economies of scale.

**Fund Source:** Various

Approp. Code: Various

Resident Business: No

**MD Tax Clearance:** 17-0546-0111

**BOARD OF PUBLIC WORKS** 

APPROVED

**DISAPPROVED** 

**DEFERRED** 

THIS ITEM WAS:

WITHDRAWN

WITH DISCUSSION



**REVISED** 

Contact: Georgia A. Peake (410)767-3763 Gpeake1@mta.maryland.gov Carla Thompson (410) 697-9667 Carla.Thompson@maryland.gov

## 3-IT. MARYLAND DEPARTMENT OF TRANSPORTATION

Maryland Transit Administration

Contract ID: Software Support Services – Xerox SmartTrack CAD/AVL System

OPS-16-044-IT, ADPICS BPO No.: J05B7400013

**Contract Description:** Software maintenance and technical support to manage real-time operations on over 700 MTA buses and within MTA's control center.

Award: Xerox Transport Solutions, Inc., Columbia

*Term*: 4/6/2017 - 4/5/2019

Amount: \$670,000 Procurement Method: Sole Source

**MBE Participation:** None

**Incumbent:** Xerox Transport Solutions, Inc.

**Remarks:** Xerox's SmartTrack CAD/AVL system is a computer aided dispatch and automatic vehicle location system that provides vehicle locations and status. The system supports the entire MTA fleet including paratransit and maintenance vehicles. The system monitors MTA's bus fleet route and schedule adherence, and compares it to the published schedule in real time. Real-time data is organized and prioritized, maximizing dispatcher efficiency.

Xerox's support services provide for:

- On-site support
- System backup and recovery
- Database backup and recovery
- Log file analysis
- System and database performance tuning
- System anomaly identification and issue correction

Dispatchers use the system to monitor vehicle locations, collect relevant information, and maintain continuous communication with the entire fleet. This level of accuracy increases MTA's ability to quickly respond to emergencies aboard buses by using the system's discreet emergency alarm. The overall result is enhanced service for riders and improved efficiency for the MTA.



### REVISED

# 3-IT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd) Maryland Transit Administration

**Remarks:** (cont'd)

Xerox Transport Solutions, Inc. is the manufacturing design authority for the SmartTrack CAD/AVL System and the developer of the proprietary software used within it. The software source code is not available to other manufacturing design authorities. Xerox Transport Solutions, Inc. is the sole source authority to maintain the existence of the SmartTrack CAD/AVL System.

This contract has two additional features: (1) a software upgrade to the telephone support ticket system; and (2) a Xerox SmartTrack fixed-end software engineer who will report to MTA's Bush Street location twice per week for on-site support. When the system is operational, the engineer will help with report definition and generation, including reports relative to the Baltimore LINK initiative.

MTA anticipates a full overhaul of the CAD/AVL system when the MTA Bus Unified System Architecture (Bus USA) is implemented. Therefore, the continuous use of this contract is vital to allow time to award Bus USA and fully integrate it onto MTA buses.

Fund Source: 100% Special Funds - Maryland Transportation Trust Fund

Approp. Code: J05H0101

**Resident Business:** Yes

**MD Tax Clearances:** 17-0372-1111

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

**APPROVED** 

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION



Larry J. Hogan Governor

**Boyd K. Rutherford** Lt. Governor

Pete K. Rahn Secretary

# **BOARD OF PUBLIC WORKS (BPW)**

## **ACTION AGENDA**

# March 22, 2017

	<u>Pages</u>
Architecture/Engineering	1 – 11
Maintenance	12 - 22
Real Property	23 – 29



MDOT 1

Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

### 1-AE. STATE HIGHWAY ADMINISTRATION

Architecture/Engineering Contract

*Contract ID:* Structures Hydrology and Hydraulics Engineering Design Services, Statewide; *BCS 2014-11 A, B, C, D & E.* ADPICS No.: SBCS1411A, SBCS1411B, SBCS1411C, SBCS1411D and SBCS1411E

**Contract Description:** These contracts are a complete series of five open-ended, task- order based contracts to provide structures hydrology and hydraulics engineering design services, Statewide.

Awards: Parsons Brinckerhoff, Inc. Contract A

Baltimore, MD

KCI Technologies, Inc.

Contract B

Sparks, MD

Rummel, Klepper & Kahl, LLP Contract C

Baltimore, MD

Johnson, Mirmiran & Thompson, Inc. Contract D

Sparks, MD

Century Engineering, Inc./
Contract E

McCormick Taylor, Inc. (JV)

Hunt Valley, MD

**Contract Term:** 04/06/2017 – 04/05/2022

**Amount:** \$1,000,000 NTE each

(Grand Total NTE \$5,000,000)

**Procurement Method:** Maryland Architectural and Engineering Services Act;

recommendation approved by the Transportation Professional

Services Selection Board on March 2, 2017.



MDOT 2

# 1-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Proposals:

	Technical Proposal Rating (Max 895)	Technical Ranking	NTE Price
Parsons Brinckerhoff, Inc. Baltimore, MD	720.30	1	\$1,000,000 (Contract A)
KCI Technologies, Inc. Sparks, MD	693.70	2	\$1,000,000 (Contract B)
Rummel, Klepper & Kahl, LLP Baltimore, MD	692.30	3	\$1,000,000 (Contract C)
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	674.50	4	\$1,000,000 (Contract D)
Century Engineering, Inc. / McCormick Taylor, Inc. (JV) Hunt Valley, MD	670.60	5	\$1,000,000 (Contract E)
Whitney, Bailey, Cox & Magnani, LLC / Pennoni Associates, Inc. (JV) Baltimore, MD	629.90	6	N/A
Brudis & Associates, Inc. Columbia, MD	624.00	7	N/A
A. Morton Thomas and Associates, Inc. Baltimore, MD	586.40	8	N/A
Wallace, Montgomery & Associates, LLP / Dewberry Consultants, LLC (JV) Hunt Valley, MD	576.00	9	N/A
AECOM Technical Services, Inc. Hunt Valley, MD	509.90	10	N/A
Stantec Consulting Services, Inc. / Prime AE Group, Inc. (JV) Baltimore, MD	487.50	11	N/A
Whitman, Requardt and Associates, LLP Baltimore, MD	477.70	12	N/A



MDOT 3

### 1-AE. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

**DBE Participation:** 20% for Contracts A & Contract E

28% for Contract B 25% for Contract C 30% for Contract D

*Incumbents*: Brudis & Associates, Inc.

Columbia, MD

Century Engineering, Inc. / Parsons Brinckerhoff, Inc. (JV)

Hunt Valley, MD

KCI Technologies, Inc.

Sparks, MD

Michael Baker International, Inc.

Linthicum, MD

Rummel, Klepper & Kahl, LLP

Baltimore, MD

**Requesting Agency Remarks:** On April 3, 2015, the solicitation was advertised in The Daily Record, SHA's web page and eMaryland Marketplace. A total of 747 firms were notified via eMaryland Marketplace, of which 34 were certified DBEs. A total of 12 engineering consultant firms submitted technical proposals for this project.

The consultant shall provide "Structures Hydrologic and Hydraulic Engineering Design Services", involving bridges, small structures and/or incidental hydraulic structures such as dams, concrete weirs, etc. Services may include field investigations and field surveys; development of floodplain studies, geomorphology and stream stability studies, river mechanics and sediment transport investigations, fish and organism passage studies, flood investigations, preliminary roadway alignment and profile design for alternative studies, and applied research studies related to procedures and methodologies used by the Structures Hydrology and Hydraulics Division; revisions to Federal Emergency Management Agency (FEMA) models and FEMA coordination; development and updates of relevant engineering applications for hydraulic evaluation of hydraulic structures; water quality improvement work including storm water and sediment control analysis and design; and construction inspection services.

Though the established DBE goal for these contracts is 20%, three of five firms have proposed to exceed the goal by at least 5%.



MDOT 4

## 1-AE. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

Fund Source: 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0101

**Resident Business:** Yes

MD Tax Clearance: Parsons Brinckerhoff, Inc. 17-0336-1001

KCI Technologies, Inc. 17-0337-1110 Rummel, Klepper & Kahl, LLP 17-0338-1111 Johnson, Mirmiran & Thompson, Inc. 17-0339-1111 Century Engineering, Inc./ 17-0402-1111

McCormick Taylor, Inc. (JV)

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

APPROVED DIS

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



MDOT 5

Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

### 2-AE. STATE HIGHWAY ADMINISTRATION

Architecture/Engineering Contract

Contract ID: Remedial Structures Construction Inspection Services, Statewide; BCS 2014-18

A, B, & C

ADPICS No.: SBCS1418A, SBCS1418B and SBCS1418C

Contract Description: These contracts are three of four open-ended, task-order based

contracts to provide remedial structures construction inspection services, Statewide.

Awards: Johnson, Mirmiran & Thompson, Inc. Contract A

Sparks, MD

Whitman, Requardt and Associates, LLP Contract B

Baltimore, MD

Rummel, Klepper & Kahl, LLP Contract C

Baltimore, MD

**Contract Term:** 04/06/2017 – 04/05/2022

**Amount:** \$6,000,000 NTE each

(Grand Total \$18,000,000 NTE)

**Procurement Method:** Maryland Architectural and Engineering Services Act;

recommendation approved by the Transportation Professional

Services Selection Board on March 2, 2017.

**Proposals:** 

_	Technical Proposal Rating (Max 575)	Technical Ranking	NTE Price
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	510.50	1	\$6,000,000 (Contract A)
Whitman, Requardt and Associates, LLP Baltimore, MD	485.00	2	\$6,000,000 (Contract B)



MDOT 6

## 2-AE. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

Proposals (cont'd):

- · · · · · · · · · · · · · · · · · · ·	Technical Proposal Rating (Max 575)	Technical Ranking	NTE Price
Rummel, Klepper & Kahl, LLP Baltimore, MD	475.30	3	\$6,000,000 (Contract C)
Wallace, Montgomery & Associates, LLP Hunt Valley, MD	456.20	4	Contract D
A. Morton Thomas & Associates, Inc./ Century Engineering, Inc. (JV) Towson, MD	434.20	5	N/A
Greenman-Pedersen, Inc./ Whitney, Bailey, Cox & Magnani, LLC (JV) Annapolis Junction, MD	421.60	6	N/A
EBA Engineering, Inc./ AECOM Technical Services, Inc. (JV) Baltimore, MD	416.80	7	N/A
STV Incorporated Baltimore, MD	411.20	8	N/A
Development Facilitators, Inc./ Brudis and Associates, Inc. (JV) Millersville, MD	393.20	9	N/A
KCI Technologies, Inc. Sparks, MD	357.30	10	N/A

**DBE Participation:** 30% Each

Incumbents: Johnson, Mirmiran & Thompson, Inc.

Sparks, MD

Rummel, Klepper & Kahl, LLP

Baltimore, MD

Whitman, Requardt and Associates, LLP

Baltimore, MD



MDOT 7

#### **2-AE.** STATE HIGHWAY ADMINISTRATION (cont'd)

**Requesting Agency Remarks:** On December 12, 2014 the solicitation was advertised in The Daily Record, SHA's web page and eMaryland Marketplace. A total of 1,122 firms were notified via eMaryland Marketplace, of which 221 were certified DBEs. A total of 10 engineering consultant firms submitted technical proposals for this project.

The consultant shall provide Remedial Structures Construction Inspection Services, Statewide for the preservation and minor rehabilitation of bridges and other structures such as culverts and retaining walls. Services include repairs to piers, pier caps, and abutments; jacking beams under traffic and restoring bearings on piers and abutments; replacing deteriorated beams, girders, and other structural steel; constructing temporary bents and rebuilding existing bents, piers, and abutments; repairing and/or replacing damaged fender systems and dolphins; underpinning footings of piers and abutments; replacing timber bridge components; posting timber piles; repairing piers and piles in water; maintenance of traffic required for repairs; machinery and/or electrical repairs on movable bridges; cleaning and painting bridges (which may include lead paint removal); pile and sheet pile experience; and small structure replacement.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101

**Resident Business:** Yes

MD Tax Clearance: Johnson, Mirmiran & Thompson, Inc. 17-0322-1111

Whitman, Requardt and Associates, LLP 17-0323-1111 Rummel, Klepper & Kahl, LLP 17-0324-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

APPROVED DISAPPROVED
WITH DISCUSSION

**DEFERRED** 

**WITHDRAWN** 

MDOT 8

Contact: Eric T. Lomboy 410-545-0330

elomboy@sha.state.md.us

3-AE. <u>STATE HIGHWAY ADMINISTRATION</u>

Architecture/Engineering Contract

Contract ID: Cultural Resources Services, Statewide; BCS 2014-20 A, B, & C

ADPICS No.: SBCS1420A, SBCS1420B and SBCS1420C

Contract Description: These contracts are three of four open-ended, task-order based

contracts to provide cultural resources services, statewide.

Awards: TRC Environmental Corporation Contract A

Lanham, MD

AECOM Technical Services, Inc. Contract B

Germantown, MD

Rummel, Klepper & Kahl, LLP Contract C

Baltimore, MD

*Contract Term:* 04/06/2017 – 04/05/2022

**Amount:** \$2,000,000 NTE each

(Grand Total \$6,000,000 NTE)

**Procurement Method:** Maryland Architectural and Engineering Services Act;

recommendation approved by the Transportation Professional

Services Selection Board on March 2, 2017.

Proposals:

	<b>Technical Proposal</b>	Technical	NTE
	Rating (Max 630)	Ranking	Price
TRC Environmental Corporation Lanham, MD	535.20	1	\$2,000,000 (Contract A)
AECOM Technical Services, Inc. Germantown, MD	497.50	2	\$2,000,000 (Contract B)



MDOT 9

## 3-AE. STATE HIGHWAY ADMINISTRATION (cont'd)

Proposals (cont'd):

	Technical Proposal Rating (Max 630)	Technical Ranking	NTE Price
Rummel, Klepper & Kahl, LLP Baltimore, MD	494.90	3	\$2,000,000 (Contract C)
A.D. Marble & Company, Inc. Owings Mills, MD	493.40	4	Contract D
The Louis Berger Group, Inc. Baltimore, MD	474.40	5	N/A
Commonwealth Cultural Resources Group, Inc. Alexandria, VA	459.50	6	N/A
Parsons Brinckerhoff, Inc./ Stantec Consulting Services Inc. (JV) Baltimore, MD	449.20	7	N/A
Skelly & Loy, Inc. Hunt Valley, MD	436.90	8	N/A
Cultural Resource Analysts, Inc. Lexington, KY	391.10	9	N/A
The Ottery Group, Inc. Kensington, MD	388.90	10	N/A
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	381.70	11	N/A
Wetland Studies and Solutions, Inc. Gainesville, VA	356.60	12	N/A
Geoarchaeology Research Associates, Inc. Yonkers, NY	306.20	13	N/A



MDOT 10

## 3-AE. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

**DBE Participation:** 25% for Contract A & Contract B

37.5% for Contract C

Incumbents: Parsons Brinckerhoff, Inc. / McCormick Taylor, Inc. (JV)

Baltimore, MD

Skelly and Loy, Inc. Hunt Valley MD

The Ottery Group, Inc. Kensington, MD

TRC Environmental Corporation

Lanham, MD

URS Corporation (acquired by AECOM Technical Services, Inc.)

Hunt Valley, MD

**Requesting Agency Remarks:** On June 5, 2015, the solicitation was advertised in The Daily Record, SHA's web page and eMaryland Marketplace. A total of 761 firms were notified via eMaryland Marketplace, of which 166 were certified DBEs. A total of 13 engineering consultant firms submitted technical proposals for this project.

The consultant shall provide statewide cultural resources services including resource identification, evaluation and treatment (e.g. mitigation, preservation, data recovery, etc.) services for terrestrial and underwater archaeology and historic properties as required by the National Historic Preservation Act, the National Environmental Policy Act, the Maryland Environmental Policy Act, and other state and federal laws and regulations for transportation projects. Services also include identification, evaluation, treatment and documentation of historic standing structures; inspection and condition surveys of historic structures; and development of maintenance or treatment plans for historic buildings, structures, or landscapes.

Though the established DBE goal for these contracts is 25%; Rummel, Klepper & Kahl, LLP proposes to exceed the goal by 12.5% on Contract C.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0101



MDOT 11

## 3-AE. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

**Resident Business:** Yes

MD Tax Clearance: TRC Environmental Corporation 17-0291-1111

AECOM Technical Services, Inc. 17-0292-1111 Rummel, Klepper & Kahl, LLP 17-0293-1111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

APPROVED DISAPPROVED

**DEFERRED** 

**WITHDRAWN** 

WITH DISCUSSION



**MDOT 12** 

Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

## 4-M. <u>STATE HIGHWAY ADMINISTRATION</u>

Maintenance Contract

Contract ID: Median and Roadside Mowing, Trimming and Litter Pickup at Various Locations

in Allegany County; 4270161418R

ADPICS No.: 4270161418

**Contract Description:** This contract provides all labor, materials and equipment necessary to perform the median and roadside mowing, trimming and litter pickup at various locations in Allegany County.

Awards: Manuel Landscaping, Inc.

Baltimore, MD

**Contract Term:** 04/06/2017 – 12/31/2018

**Amount:** \$239,165 NTE

**Procurement Method:** Competitive Sealed Bidding

(Single Bid Received)

Living Wage Eligible: Yes

*MBE Participation*: 0% (Single Element of Work)

**Performance Security:** None

**Incumbent:** Apple River USA, Inc.

Rosedale, MD

**Requesting Agency Remarks:** The Engineer's Estimate for this contract is \$264,460. The low bid received is 9.41% under the Engineer's Estimate. SHA has confirmed Manuel Landscaping, Inc.'s bid price.

This contract was advertised on October 18, 2016 with a bid opening date of November 17, 2016. The Solicitation was advertised in eMaryland Marketplace, notifying 1,052 potential contractors; 133 of which were MDOT Certified Minority Business Enterprise's.



**MDOT 13** 

## 4-M. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

#### Agency Remarks (cont'd):

This contract was previously advertised but resulted in a single bid; therefore, the solicitation was cancelled. In an effort to create more competition, SHA directly solicited several firms when resoliciting the advertisement; however, the second solicitation also resulted in a single bid.

When this contract was advertised the second time, SHA sent emails to and called three firms who, in the past, showed interest on this type of work. None of the firms contacted prior to advertisement viewed the solicitation on eMaryland Marketplace; however, six additional companies did. SHA contacted all six of these potential bidders. Two of the firms that viewed the solicitation advised SHA they were advertising companies and did not submit a bid. The other four firms noted the amount and type of work was not conducive to the work their companies perform. SHA determined the single bid received was consistent with bids received for other similar SHA contracts. Given this information, SHA proceeded with the single bid. This contract is for roadside-mowing; the first cycle will need to occur in April.

This open-ended, on-call contract provides all labor, materials and equipment necessary to perform median and roadway mowing, trimming and litter pick up at various locations in Allegany County.

100% of the work will be performed by a Certified Small Business Enterprise.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 17-3944-0110

#### **BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**

APPROVED\* DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

<sup>\*</sup> Approved 2-to-1; Comptroller voted no.



MDOT 14

Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

#### 5-M. STATE HIGHWAY ADMINISTRATION

Maintenance Contract

**Contract ID:** Median and Roadside Mowing, Trimming and Litter Pickup at Various Locations in Garrett County; 4271161418R

ADPICS No.: 4271161418

**Contract Description:** This contract provides all labor, materials and equipment necessary to perform the median and roadside mowing, trimming and litter pickup at various locations in Garrett County.

Awards: Thomas & Thomas Construction, LLC

Grantsville, MD

*Contract Term*: 04/06/2017 – 12/31/2018

**Amount:** \$281,366 NTE

**Procurement Method:** Competitive Sealed Bidding

Bids/Proposals: Thomas & Thomas Construction, LLC \$281,366

Grantsville, MD

Manuel Landscaping, Inc. \$353,840

Baltimore MD

Unified Solutions Services, LLC \$497,299

Columbia, MD

Living Wage Eligible: Yes

*MBE Participation*: 0% (Single Element of Work)

**Performance Security:** None

**Requesting Agency Remarks:** The Engineer's Estimate for this contract is \$275,348. The low bid received is 2.19% over the Engineer's Estimate. SHA has confirmed Thomas & Thomas Construction, LLC's bid price.



MDOT 15

#### 5-M. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

Agency Remarks: (cont'd)

This contract was advertised on October 18, 2016 with a bid opening date of November 22, 2016. The solicitation was advertised in eMaryland Marketplace, notifying 1,052 potential contractors; 133 of which were MDOT Certified Minority Business Enterprise's.

This contract was previously advertised but resulted in a single bid; therefore, the solicitation was cancelled. In an effort to create more competition, SHA directly solicited several firms when resoliciting the advertisement and three bids were received.

This open-ended, on-call contract provides all labor, materials and equipment necessary to perform median and roadway mowing, trimming and litter pick up at various locations in Garrett County.

100% of the work will be performed by a Certified Small Business Enterprise.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 17-3998-0000

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

APPROVED DISAPPROVED
WITH DISCUSSION

**DEFERRED** 

WITHDRAWN



MDOT 16

Contact: Eric T. Lomboy 410-545-0330

<u>elomboy@sha.state.md.us</u>

#### 6-M. <u>STATE HIGHWAY ADMINISTRATION</u>

Maintenance Contract

Contract ID: Median and Roadside Mowing, Trimming and Litter Pickup at Various Locations

in Washington County; 4272161418R

ADPICS No.: 4272161418

**Contract Description:** This contract provides all labor, materials and equipment necessary to perform the median and roadside mowing, trimming and litter pickup at various locations in Washington County.

Awards: Manuel Landscaping, Inc.

Baltimore, MD

*Contract Term*: 04/06/2017 – 12/31/2018

**Amount:** \$275,245 NTE

**Procurement Method:** Competitive Sealed Bidding

Bids/Proposals: Manuel Landscaping, Inc. \$275,245

Baltimore MD

Unified Solutions Services, LLC \$401,769

Columbia, MD

H & O Contractor, Inc. \$449,616

Annapolis, MD

Living Wage Eligible: Yes

*MBE Participation*: 0% (Single Element of Work)

**Performance Security:** None

**Requesting Agency Remarks:** The Engineer's Estimate for this contract is \$367,793. The low bid received is 25.16% under the Engineer's Estimate. The SHA analyzed the bid items and the prices received by the low bidder. This analysis showed the contractor provided lower pricing throughout the contract with the largest variance in the items for (per acre mowing) and (litter pick-up). The Engineer's Estimate for each of these items was calculated on past work practice; however, the low bid prices submitted were from the contractor's experience to complete the work. SHA has confirmed Manuel Landscaping, Inc.'s bid price.



MDOT 17

#### **6-M. STATE HIGHWAY ADMINISTRATION** (cont'd)

#### Agency Remarks (cont'd):

This contract was advertised on October 18, 2016 with a bid opening date of December 1, 2016. The solicitation was advertised in eMaryland Marketplace, notifying 1,052 potential contractors; 133 of which were MDOT Certified Minority Business Enterprise's.

This contract was previously advertised but resulted in a single bid; therefore, the solicitation was cancelled. In an effort to create more competition, SHA directly solicited several firms when resoliciting the advertisement. There is no recent incumbent on records as the last contract for these services is from 2010.

This open-ended, on-call contract provides all labor, materials and equipment necessary to perform median and roadway mowing, trimming and litter pick up at various locations in Washington County.

100% of the work will be performed by a Certified Small Business Enterprise.

Fund Source: 100% Special Funds (Transportation Trust Fund)

Approp. Code: J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 17-4043-0110

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

APPROVED DISAPPROVED
WITH DISCUSSION

**DEFERRED** 

WITHDRAWN



**MDOT 18** 

Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

#### 7-M. STATE HIGHWAY ADMINISTRATION

Maintenance Contract

*Contract ID:* Maintenance Control of Herbaceous Vegetation with Herbicides on State Routes in Baltimore and Harford Counties (District 4); *AW0106114* 

ADPICS No.: AW0106114

*Contract Description*: This contract provides all labor, materials and equipment necessary for the maintenance control of herbaceous vegetation with herbicides on State routes in District 4.

Awards: Royal Tree Service, Inc.

Crownsville, MD

**Contract Term:** 04/06/2017 – 12/31/2018

**Amount:** \$325,829 NTE

**Procurement Method:** Competitive Sealed Bidding

Bids/Proposals: Royal Tree Service, Inc. \$325,829

Crownsville, MD

DeAngelo Brothers, LLC \$398,351

Hazelton, PA

A. Marquez Trucking, Inc. \$687,529

Siler Spring, MD

Unified Solutions Services, LLC \$887,060

Columbia, MD

Living Wage Eligible: Yes

*MBE Participation*: 0% (Single Element of Work)

**Performance Security:** Performance & Payment Bonds for 100% of the award amount

exist for this contract.

*Incumbent*: None



MDOT 19

#### 7-M. STATE HIGHWAY ADMINISTRATION (cont'd)

Requesting Agency Remarks: The Engineer's Estimate for this contract is \$794,324. The low bid received is 58.98% under the Engineer's Estimate. The SHA analyzed the bid items and the prices received by the low bidder. This analysis showed two items account for the substantial difference. These items are: treatment of Johnson grass and phragmites and treatment of thistle. The Engineer's Estimate was based upon payment per linear mile whereas previous projects for this type of work were paid by unit hour for labor/materials. The Engineer felt the measurement by linear mile is more cost effective for SHA; however, upon further calculation, it was determined these items to be over-estimated. SHA has confirmed Royal Tree Service, Inc.'s bid price.

This contract was advertised on November 8, 2016 with a bid opening date of December 15, 2016. The solicitation was advertised in eMaryland Marketplace, notifying 509 potential contractors; 67 of which were MDOT Certified Minority Business Enterprise's.

This contract provides all labor, materials and equipment necessary for the maintenance control of herbaceous vegetation with herbicides on State routes in District 4.

Fund Source: 100% Special Funds (Transportation Trust Fund)

**Approp. Code:** J02B0102

**Resident Business:** Yes

**MD Tax Clearance:** 17-0083-0111

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

APPROVED

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



MDOT 20

Contact: Eric T. Lomboy 410-545-0330

elomboy@sha.state.md.us

#### 8-M-MOD. STATE HIGHWAY ADMINISTRATION

Modification: Maintenance Contract

Contract ID: Miscellaneous Roadway Structure Repairs at Various Locations in Montgomery

and Prince George's Counties (District 3); AX0977314

ADPICS No.: CO341016

Contract Approved: 12/16/2015; DOT Agenda Item 5-M

Contractor: Concrete General, Inc.

Gaithersburg, MD

**Contract Description:** This contract provides labor, materials and management for the maintenance of miscellaneous roadway structures in District 3.

*Modification Description*: Modification No.1 provides for the Amtrak Permit Fees required to work on bridges over Amtrak railways. This fee was not anticipated for this "Area Wide" project but became necessary to perform emergency bridge deck repairs to MDSHA Bridge Nos. 1614505 and 1614506 (I-495 bridges over Amtrak in New Carrolton, MD; just south of the bridges over MD 450).

*Original Contract Term:* 01/28/2016 – 12/31/2017

**Modification Term(s):** 04/06/2017 - 12/31/2017

Original Contract Amount: \$1,779,100

Modification Amount: \$ 98,000

**Prior Mods/Options:** None

Revised Total Contract Amount: \$1,877,100

**Percent** +/- **Change**: 5.51%

*Overall Percent* +/-: 5.51%

Original Procurement Method: Competitive Sealed Bidding

*MBE Participation*: 3.0%



MDOT 21

#### **8-M-MOD. STATE HIGHWAY ADMINISTRATION** (cont'd)

MBE Compliance: 1.0%

**Requesting Agency Remarks:** Access to Amtrak railroad property requires written permission and temporary permits to enter the property to conduct the work. SHA provides to Amtrak a project name, scope of work, project duration and other documentation they require. These temporary permits allow SHA to conduct the needed work on a routine or emergency basis.

Fund Source: 100% Special Funds (Transportation Trust Funds)

Approp. Code: J02B102

**Resident Business:** Yes

**MD Tax Clearance:** 17-0405-1111

**BOARD OF PUBLIC WORKS ACTION-THIS ITEM WAS:** 

APPROVED DISAPPROVED

**DEFERRED** 

**WITHDRAWN** 

WITH DISCUSSION



**MDOT 22** 

## **8-M-MOD. STATE HIGHWAY ADMINISTRATION** (cont'd)

#### **ATTACHMENT I**

	Amount	Term	BPW/DCAR Date	Reason
Original Contract	\$1,779,100	01/28/2016- 12/31/2017	12/15/2015, Item 5-M	Original Contract
Modification No. 1	\$98,000	04/06/2017- 12/31/2017	03/22/2016, Item 8-M-MOD	Funding for Amtrak fees.
<b>Revised Amount</b>	\$1,877,100			



MDOT 23

Contact: George E. Fabula, Jr.

gfabula@mta.maryland.gov

410-767-3908

9-RP. MARYLAND TRANSIT ADMINISTRATION

Real Property - Acquisition

**Recommendation:** That the Board of Public Works approve MTA acquiring real property.

Authority: Transportation Article, § 7-204 (d) (1);

Annotated Code of Maryland

**Property:** MTA # 01370 and 02315

8701 Susanna Lane and W. Coquelin Terrace (± 3,976 Sq. Ft.),

Chevy Chase, MD 20815

Grantor: Shoma S. Chakravarty and Kenneth W. Harrison

Grantee: State of Maryland, Maryland Transit Administration

Consideration: \$300,000

Appraised Value: \$226,300 – Michael Bowers, (Selected)

\$193,950 – Gary Dove, (Approved) Dennis D'Argenio, Review Appraiser

Special Conditions: None Fund Source: 80% Federal; 20% Special

**Requesting Agency Remarks:** The subject property is required for the construction of MTA's Purple Line Project located in Montgomery County, Maryland. The property is zoned R-90 and the acquisition area consists of 3,976 sq. ft. of land in fee simple, a 984-sq. ft. revertible slope easement, a 150-sq. ft. temporary construction easement area, and on-site improvements. The property owner has agreed to accept an administrative offer of \$300,000, which is \$73,700 above our offer of \$226,300, and has executed the Option Contract.

The subject has been identified as critically important to the Purple Line construction schedule. After much negotiations, the amicably negotiated settlement (1) avoids the additional costs in time and expense of litigation, and (2) eliminates the possibility of additional damage claims by the property owner (3) eliminates the possibility of an unfavorable jury award at trial (4) clears the property for construction in an identified critical need area, thereby avoiding delay in the construction schedule and/or concessionaire claims for non-availability of right of way.

**BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:** 

APPROVED DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



**MDOT 24** 

Contact: George E. Fabula, Jr. 410-767-3908

gfabula@mta.maryland.gov

## 10-RP. MARYLAND TRANSIT ADMINISTRATION

Real Property – Acquisition

**Recommendation:** That the Board of Public Works approve MTA acquiring real property.

Authority: Transportation Article, § 7-204 (d) (1);

Annotated Code of Maryland

**Property:** MTA # 01366 and 02313

8709 Susanna Lane and W. Coquelin Terrace (± 4,690 sq. ft.),

Chevy Chase, MD 20815

Grantor: Paul A. Carroll and Caroline M. DuPont

Grantee: State of Maryland, Maryland Transit Administration

**Consideration:** \$271,600

Appraised Value: \$214,200 – Michael Bowers, (Selected)

\$198,950 – Gary Dove, (Approved) Dennis D'Argenio, Review Appraiser

**Special Conditions:** None

Fund Source: 80% Federal; 20% Special Funds

**Requesting Agency Remarks:** The subject property is zoned R90 and is required for the construction of MTA's Purple Line Project located in Montgomery County, Maryland. The original offer was based upon an acquisition and appraisal of 3,983 sq. ft. in fee simple and 1,826 sq. ft. of Temporary Construction Easement (TCE) plus on-sites. The property owner requested that the MTA acquire the uneconomic remnant of item number 1366 by converting the TCE area to fee simple. The acquisition area now consists of 4,690 sq. ft. of land in fee simple, a 1,155-sq. ft. area, and on-site improvements. The parties have agreed to an administrative settlement of \$271,600, which is \$57,400 above our offer of \$214,200, and has executed the Option Contract.

The subject has been identified as critically important to the Purple Line construction schedule. Key elements of the counter-proposal included the conversion of a 707-sq. ft. remnant parcel originally designated as a TCE to a Fee Simple parcel, a 2-year construction use of a larger, adjoining TCE area, and payment for impacted fencing and landscaping.



MDOT 25

#### 10-RP. MARYLAND TRANSIT ADMINISTRATION (cont'd)

#### Agency Remarks (cont'd):

After extended negotiations, this administrative settlement (1) avoids the additional costs in time and expense of litigation; (2) eliminates the possibility of additional damage claims by the property owner; (3) eliminates the possibility of an unfavorable jury award at trial; and (4) clears the property for construction in an identified critical need area, thereby avoiding delay in the construction schedule and/or concessionaire claims for non-availability of right of way.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

**WITHDRAWN** 

WITH DISCUSSION



**MDOT 26** 

Contact: George E. Fabula, Jr. 410-767-3908

gfabula@mta.maryland.gov

## 11-RP. MARYLAND TRANSIT ADMINISTRATION

Real Property - Deed Correction

**Recommendation:** That the Board of Public Works approve the MTA correction of

deed.

Authority: Transportation Article, §8-304; and

State Finance and Procurement Article, §10-305;

Annotated Code of Maryland

**Property:** Rosa Lee Hasty, (± 0.0857ac) to MTA, and MTA to Rosa Lee Hasty

(+/-0.1302ac) located at 5309 Wabash Avenue, Baltimore City,

Maryland

Grantor: State of Maryland, Maryland Transit Administration/Nicole

Williams

Grantee: State of Maryland, Maryland Transit Administration/Nicole

Williams

Consideration: \$1.00

Appraised Value: N/A

**Special Conditions:** Deed

Legislative Notice: N/A

State Clearinghouse: N/A

**Requesting Agency Remarks:** On June 16, 2002, the Maryland Board of Public Works approved as Item 16-RP the exchange of properties between MTA and Rosa Lee Hasty near the Rogers Avenue Metro Station in Baltimore City MD. It was determined that MTA owned a portion of Ms. Hasty's property and in return, Ms. Hasty own a portion of MTA property. When MTA originally built the Rogers Avenue Metro Station parking lot, it was agreed between the two parties to exchange these properties, which never occurred.

Shortly after the 2002 land exchange, Ms. Hasty conveyed her property to Nicole K. Williams prior to the Deeds between Ms. Hasty and MTA were recorded. MTA and Ms. Hasty and Ms. Williams entered into an Assignment and was subsequently recorded in the Land Records of



MDOT 27

#### 11-RP.MARYLAND TRANSIT ADMINISTRATION (cont'd)

Agency Remarks: (cont'd)

Baltimore City to accomplish the purpose. Ms. Williams intends to refinance her residential property located at 5309 Wabash Avenue and the title company stated her title is not clear to finalize the refinance. In order to have clear title, this proposed deed between MTA and Ms. Nicole Williams is a required document as essentially a confirmation of the past action.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

**WITHDRAWN** 

WITH DISCUSSION



MDOT 28

Contact: George E. Fabula, Jr. 410-767-3908 gfabula@mta.maryland.gov

## 12-RP. <u>MARYLAND TRANSIT ADMINISTRATION</u> *Real Property – Easement*

**Recommendation:** That the Board of Public Works approves the MTA granting the

following easement.

Authority: Transportation Article, §8-304; and

State Finance and Procurement Article, §10-305;

Annotated Code of Maryland

**Property:** The Baltimore and Annapolis Railroad Company, 12,359 sq. ft.

(± 0.2837ac), 7394 Baltimore & Annapolis Blvd., Anne Arundel

County, Maryland

Grantor: State of Maryland, Maryland Transit Administration

Grantee: AKP Limited Partnership, a Maryland Corporation

Consideration: \$1.00 Appraised Value: N/A

Special Conditions: Confirmatory Quitclaim Deed of Easement

Legislative Notice: N/A State Clearinghouse: N/A

**Requesting Agency Remarks:** On May 10, 1991, the MTA acquired the light rail right-of-way for the purpose of the Central Light Rail System. The Grantee has various easements with the former owner, the Baltimore & Annapolis Railroad of the railroad corridor. A Deed of Easement between Grantor and Grantee extinguished "an easement" contained in a previous agreement and then granted three utility easements over the MTA property for the benefit of Grantee. The easement that may have been extinguished acts as the ingress and egress to Grantee's property for daily business operations.

The Grantee has requested that the Grantor clarify and confirm it was the intention that the 1993 Deed to extinguish on the utility easement(s) contained in the 1957 Indenture, not the access easement, which access easement has been and remains in full force and effect. The Grantee is refinancing their lien on the property and this Confirmatory Quitclaim Deed of Easement is required to secure that financing.

**BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:** 

APPROVED

DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



**MDOT 29** 

Contact: George E. Fabula, Jr. 410-767-3908

gfabula@mta.maryland.gov

## 13-RP. MARYLAND TRANSIT ADMINISTRATION

Real Property - Acquisition

**Recommendation:** That the Board of Public Works approve MTA acquiring real property.

Authority: Transportation Article, § 7-204 (d) (1);

Annotated Code of Maryland

**Property:** MTA # 01388

3310 Jones Bridge Road (± 341 sq. ft.), Chevy Chase, MD 20815

Grantor: Jonathan Brian Lobus and Megan M. Lobus

Grantee: State of Maryland, Maryland Transit Administration

Consideration: \$10,000

*Appraised Value:* \$2,750 – Georgia Nichols, (Selected)

\$3,400 – Mark Chaney, (Approved) Brendan Hantzes, Review Appraiser

Special Conditions: None

Fund Source: 80% Federal; 20% Special Funds

**Requesting Agency Remarks:** The subject property is required for the construction of MTA's Purple Line Project located in Montgomery County, Maryland. The property is zoned R-60 and the acquisition area consists of a 341-sq. ft. temporary construction easement area and on-site improvements. The property owner has agreed to accept an administrative offer of \$10,000, which is \$7,250 above our offer of \$2,750, and has executed the Option Contract. The subject has been identified as critically important to the Purple Line construction schedule. In consideration of the added costs in time and money to take this matter to trial and the rapid increase in value of properties in Chevy Chase, the settlement amount is considered fiscally prudent and in the best interests of all parties.

**BOARD OF PUBLIC WORKS ACTION - THIS ITEM WAS:** 

APPROVED DISAPPROVED

**DEFERRED** 

**WITHDRAWN** 

WITH DISCUSSION



## DEPARTMENT OF GENERAL SERVICES

## Items to be presented to the Board of Public Works

## March 22, 2017

	Pages
Construction Modification	1 and 2
Maintenance	3 and 4
Maintenance Modification	5 thru 8
General Miscellaneous	9 and 10
Leases	11 thru 15
Capital Grants and Loans	16 thru 30



Contact: Lauren Buckler

410.767.3174

lauren.buckler@maryland.gov

## 1-C-MOD. CONSTRUCTION CONTRACT MODIFICATION

Department of General Services

Contract ID: Cheltenham Youth Facility

Design/Construct New Youth Detention Center

Project No. DC-455-090-001

ADPICS No.001B4400536/COH11076

Original Contract Reported: BPW: 05/23/12 Item: 1-C

**Contractor:** Turner Construction Company

Washington, DC

Original Procurement Method: Competitive Sealed Bidding

Original Contract Description: Design Construct New Youth Detention Center

**Modification Description:** Approval is requested for all labor and material to install lockers

throughout the facility.

*Original Contract Term:* 730 Calendar Days

*Modification Term:* 0 Calendar Days

Original Contract Award Amount: \$46,785,052.00

Amount of Modification: \$80,860.00

Prior Modifications/Options: \$ 2,599,908.60

Revised Contract Amount: \$49,465,820.60

Percent +/- (This Modification): 0.17%

*Overall Percent* +/-: 5.73%

Original MBE Participation: 35%

MBE Compliance: 31%



## 1-C-MOD. CONSTRUCTION CONTRACT MODIFICATION (cont'd)

**Remarks:** The lockers were always part of the design for a complete facility with the only change being the purchasing agent.

Fund Source: MCCBL 2013 Item 023

Resident Business: Yes

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



**REVISED** 

Contact: Jane Bailey 410.767.4307 jane.bailey@maryland.gov

## 2-M. MAINTENANCE CONTRACT

Department of Public Safety and Correction Services

Contract ID: Lighting Upgrades at the Hospital

ADPICS No.: 001B6400623 Project No.: K-493-161-003

*Contract Description:* RETROACTIVE Approval is requested for this contract that will provide all labor and equipment to upgrade existing lighting to LED systems at the Metropolitan Transition Center (MTC) Hospital Center.

**Procurement Method:** Competitive Sealed Bidding

Single Bid Received

Award: Simms Project Management, LLC

*Term:* 120 Calendar Days from NTP

**Amount:** \$99,300.00

MBE Participation: 5%

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com*. Approximately 333 vendors were notified of solicitation. Bids were opened May 13, 2016 and one bid was received. The engineer's estimate for this project was \$90,000. The recommended contractor, Simms Project Management, LLC, has been found responsible, its bid responsive and has confirmed its bid.

This Item was bid and awarded back in the rush of the end of the fiscal year 2016 and was incorrectly approved under DGS delegated authority, having only one bid we should have taken it to the BPW for approval. The DGS policy for one bid solicitations is to poll vendors and rebid projects, this process was overlooked at this award. DGS has recommended tighter over-sight of these types of procurements. The work in complete and invoices are paid.

Fund Source: Using Agency Funds

Resident Business: Yes MD Tax Clearance: 16-2093-0111

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Contact: Lauren Buckler

410.767.3174

lauren.buckler@maryland.gov

#### 3-M-MOD. MAINTENANCE CONTRACT MODIFICATION

**Department of General Services** 

Contract ID: Emergency Repairs to Four Chillers

Project No. BA-681-162-001 ADPICS No. 001B7400091

Original Contract Reported: BPW 10/19/16; Item No: Appendix 1

Contractor: Johnson Controls, Inc.

Sparks, MD

Contract Description: Diagnostic Testing and Repairs to Four Chillers at Central Services

Building

Original Procurement Method: Emergency Procurement

*Modification Description:* Approval is requested for all labor and materials to update the existing Metasys Facility Management System for automatic temperature controls.

*Original Contract Term:* 30 Calendar Days

*Modification Term:* 137 Calendar Days

Original Contract Award Amount: \$22,500.00

**Amount of Modification:** \$107,999.77

Prior Modifications/Options: \$138,470.05

Revised Contract Amount: \$268,969.82

Percent +/- (This Modification): 479.99%

*Overall Percent* +/-: 1095.42%



3-M-MOD.	MAINTENANCE (	CONTRACT MODIF	FICATION (cont'd)

Original MBE Participation: N/A

*MBE Compliance*: N/A

**Remarks:** The existing Metasys control system was installed about 16 years ago and is outdated. During the warmer season it became extremely problematic as the entire or a portion of the cooling system would shut down for no apparent reason and cooling would be lost to the Annapolis complex. Many times, the only solution was to reboot the entire system and wait for the entire system to come back online, putting a strain on other mechanical systems within the complex.

Fund Source: MCCBL 2015 Item 103

**Resident Business**: Yes

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Contact: Kareen Davis 410.767.4945 kareen.davis@maryland.gov

#### 4-M-MOD. <u>MAINTENANCE CONTRACT MODIFICATION</u>

Department of Public Safety and Correctional Safety Services

Contract ID: Unarmed Guard Services at the Division of Parole

and Probation – ten locations Project No: 001IT818940

ADPICS No. 001B340290/COH08795

Original Contract Approved: BPW: January 23, 2013, Item 2-M

Contractor: Watkins Security Agency, Inc.,

Baltimore, MD

*Contract Description:* Provide Uniformed Unarmed Guard Services to the Division of Parole and Probation, Drinking-Driving Monitor Program. This will cover ten locations throughout the State.

Original Procurement Method: Competitive Sealed Bids

*Modification Description:* Approval is requested to extend the contract for three months to allow time to award a new contract that will begin August 1, 2017 through July 31, 2020. All other terms and conditions remain the same.

*Original Contract Term:* 02/01/2013 - 01/31/2016

**Modification Term:** 05/01/2017 - 07/31/2017

Original Contract Amount: \$1,112,732.34

Amount of Modification: \$96,364.75

Prior Modifications/Options: \$536,287.66

MOD #1: 02/01/2016 to 02/29/2016 \$30,899.00 DPRB agenda 2/23/2016, Item # S-001 MOD #2: 03/01/2016 to 3/31/2016 \$30,899.00 DPRB agenda 1/26/2016, Item # S-002

MOD #3: 04/01/2016 to 07/31/2016 \$185,395.38 BPW agenda 03/09/2016, Item #7-M-MOD

MOD #4: 08/1/2016 to 09/12/2016 \$48,182.40 DPRB agenda 7/26/2016, Item #S-001

MOD #5: 09/13/2016 to 10/24/2016 \$48,182.40 DPRB 9/6/2016, Item # S-001

MOD #6: 10/25/16 to 04/30/2017 \$192,729.48 BPW 10/05/2016, Item # 5-M-MOD

Revised Total Contract Amount: \$1,745,384.75

*Percent* +/- (*This Modification*): 8.66%



#### **4-M-MOD. MAINTENANCE CONTRACT MODIFICATION** (cont'd)

*Overall Percent* +/-: 51.30%

Original MBE Participation: 5%

*MBE Compliance*: 8.1996%

**Remarks:** DPSCS provided supporting documentation that the contractor has exceeded the 5% established Minority Business Enterprise goal by 3.199%. The contractor has agreed to the extension and remains compliant with the Department of Assessments and Taxation requirements.

Fund Source: DPSCS 17 SC110 8230 \$38,545.90

DPSCS 17 RC110 8230 \$57,818.85

**Resident Business:** Yes

*Tax Compliance No.* 17-0285-1111

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

APPROVED

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION

2<sup>nd</sup> Revision
Whole Document

## DEPARTMENT OF GENERAL SERVICES ACTION AGENDA March 22, 2017



Contact: Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

### 5-RP-MOD. REAL PROPERTY

Department of General Services Title Company Services

**Recommendation:** That the Board of Public Works approve DGS adding Dorchester County to the list of jurisdictions in which previously-approved title-company contractors may provide services to the State.

**Contract Description**: Perform acquisition settlements and additional related activities as required for residential, commercial, agricultural and unimproved properties in the following jurisdictions: DORCHESTER, Somerset, Wicomico and Worcester Counties representing the Lower Eastern Shore Region.

**Prior Approval**: Reference is made to DGS Item 11-RP (6/8/16) in which DGS inadvertently omitted Dorchester County from the list of jurisdictions in which the contractors may perform services. The Request for Proposals and all other documents included Dorchester County in the scope of services.

**Procurement Method:** Competitive Sealed Proposals

Contractors: Absolute Title Group, Inc., Glen Burnie

American Land Title Corporation, Towson

CU Title Insurance Agency, LLC, Upper Marlboro

Lakeside Title Company, Columbia Progressive Title Corporation, Arnold Property Title & Escrow, LLC, Baltimore Wright, Constable & Skeen, LLP, Baltimore

**Term:** 7/1/2016 - 6/30/2019

**BOARD OF PUBLIC WORKS** 

**APPROVED** 

DISAPPROVED

WITH DISCUSSION

THIS ITEM WAS:

**DEFERRED** 

WITHDRAWN



Contact: Lauren Buckler 410.767.3174 lauren.buckler@maryland.gov

#### 6-GM. GENERAL MISCELLANEOUS

Department of General Services

**Reference:** Historic St. Mary's City Commission

Dove Pier and Visitor Center Projects

St. Mary's County

**Description:** Board of Public Works approval is requested to transfer procurement authority from the Department of General Services (DGS) to the Historic St. Mary's City Commission (HSMC), in relation to the Dove Pier & Visitor Center projects. The temporary transfer of procurement authority is sought solely for these projects. The Board is also requested to transfer engineering and construction jurisdiction for this project, from DGS to HSMC.

The projects to be transferred are the design and construction to replace the pier that provides mooring for the museum's recreated seventeenth century sailing ship, the Maryland Dove; and the design and construction to replace the exterior fabric of the museum's Visitor Center and update the fire protection systems and visitor bathroom fixtures.

Board of Public Works approval is also requested to transfer authorized funds for implementing these projects:

\$300,000 - MCCBL 2016 Item 102 "Dove Pier" \$155,000 - MCCBL 2016 Item 103 "Visitor's Center"

Following Board approval of this item, a Memorandum of Understanding will be executed between DGS and HSMC, which will enable HSMC to manage, design, and construct the projects, utilizing the Commission's procurement authority under Education Article § 24-504.

**Remarks:** Given the location of the project, it would be better served, provide more efficiency, and significantly benefit the State, by transferring management, design and construction responsibility for the project to HSMC, in lieu of requiring DGS to manage the project for HSMC. The Department of Budget and Management (DBM) concurs with this approach.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

**DISAPPROVED** 

WITH DISCUSSION

**APPROVED** 



#### REVISED

Contact: Robert Suit 410.767.1819 robert.suit@maryland.gov Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

#### 7-LT. TENANT LEASE

Department of Public Safety & Correctional Services Information Technology & Communications Division

Landlord: Cabot IV – MD 1 W03, LLC

One Beacon Street, Suite 1700

Boston, MA 02108

**Property Location:** 7122 Ambassador Road, Building 4

Windsor Mill, MD 21244

Space Type: Office/Warehouse Lease Type: New Square Feet: 6,700

Duration: Five Years Effective: April 1, 2017
Annual Rent: \$72,695.00 Square Foot Rate: \$10.85

Utilities Responsibility: Tenant
Custodial Responsibility: Tenant
Previous Board Action(S): N/A

Fund Source: 100% General Budget Q00A0102 Program 35010102 PCA 12110 AOBJ 1310

**Recommendation:** Approval is requested for a new five year lease of 6,700 sf at a rate of \$10.85 per sf, for an annual rent of \$72,695. This lease contains one 5 year renewal option available at \$12.30 per sf, for an annual rent of \$82,410. This option will be presented for future Board of Public Works approval. This lease is the result of a competitive procurement to relocate the IT function of the Department of Public Safety & Correctional Services from a building being demolished for redevelopment.

#### Remarks:

- 1. The DPSCS Information Technology and Communication Division warehouse receives new inventory, stages and refreshes new equipment for deployment as well as coordinating disposal of surplus inventory via GovDeals.
- 2. The lease contains a termination for convenience clause, and the standard 6 month holdover clause.
- 3. The lease provides twenty-six (26) use-in-common garage parking spaces at no cost to the State
- 4. The lease contains escalations for real estate taxes.



## **REVISED**

## 7-LT. TENANT LEASE (cont'd)

5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Daily Record, E-Maryland Marketplace and the DGS website. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

WITH DISCUSSION

**DEFERRED** 

WITHDRAWN



Contact: Robert Suit 410.767.1819 robert.suit@maryland.gov Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

**MDVA** 

2

#### 8-LT. TENANT LEASE

Maryland Veterans Administration

**Landlord:** Baltimore Arena Parking Associates, LLC

250 West Pratt Street, Suite 850

Baltimore, MD 21201

**Property Location:** 210-218 West Baltimore Street

Baltimore, MD 21201

Space Type: Parking Lot Lease Type: New Number of Spaces:

 Duration:
 2 Years
 Effective:
 April 1, 2017

 Rent:
 \$3,120.00
 Rate/Space/Month:
 \$130.00

Utilities Responsibility: Lessor Custodial Responsibility: Lessor

Fund Source: MDVA 100% General funds-Appropriation D55P0001

**Recommendation:** Approval is requested for a two year lease for two parking spaces at a rate of \$130.00 per space. The total annual rent is \$3,120.00.

#### Remarks:

- 1. The number of spaces complies with the 1:3 ratio established for this area.
- 2. The lease contains a termination for convenience clause.
- 3. This space was acquired by sole source in accordance with the DGS Space Management
- 4. Manual, Paragraph 6-605 E., as authorized by COMAR 21.05.05.02D. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



## **REVISED**

Contact: Robert Suit 410.767.1819 robert.suit@maryland.gov Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

#### 9-LT. TENANT LEASE

Comptroller of Maryland Revenue Administration Office

*Landlord:* 63 DOB, LLC

516 N. Charles Street, Suite 400

Baltimore, MD 21201

**Property Location:** 6401 Golden Triangle Drive, Suite 100

Greenbelt, MD 20770

Space Type: Office Lease Type: New Square Feet: 2,490

Duration: Ten Years Effective: May 1, 2017
Annual Rent: \$55,103.70 Square Foot Rate: \$22.13

Utilities Responsibility: Landlord
Custodial Responsibility: Landlord
Previous Board Action(S): N/A

Fund Source: 100% General E00A0401

**Recommendation:** Approval is requested for a new 10 year lease of 2,490 sf of space at an annual rent of \$55,103.70. This lease contains one 5 year renewal option available at a rate of \$22.62 per sf for an annual rent of \$56,323.80. This option will be presented for future Board of Public Works approval. The current office lease expired as of 12/31/16, and the State has exercised the 6 month hold-over provision. The agency has requested relocation based on their desire to provide better access to services for Prince George's County residents.

- 1. This office will be used to provide taxpayer services such as audits, collection activities, and investigations of local individuals and businesses to ensure compliance with the State of Maryland revenue laws for Prince George's County.
- 2. The DGS/ORE conducted a sole source procurement within the boundaries provide by the agency and 6401 Golden Triangle Drive was found to be the most economical opportunity.



# **REVISED**

# 9-LT. TENANT LEASE (cont'd)

- 3. The lease contains a termination for convenience clause, with the standard 6 month holdover provision.
- 4. The office location provides one hundred thirty (130) use-in-common on-site parking spaces at no cost to the State.
- 5. The lease is a full service lease with no escalations for real estate taxes, janitorial or utilities.
- 6. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

APPROVED

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

#### 10-CGL. <u>CAPITAL GRANTS AND LOANS</u>

**Recommendation:** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

# Board of Directors of The Ward Foundation, Inc. and Salisbury University Ward Museum of Wildfowl Art (Wicomico County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the John A. Luetkemeyer, Sr. and Thomas F. Mullen, Jr. Legacy Center at the Ward Museum of Wildlife Art, located in Wicomico County."

#### \$75,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LSI – Chapter 027, Acts of 2016), DGS Item G117

#### \$225,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016), DGS Item G190; (SL-028-160-038)

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of The Ward Foundation, Inc. and Salisbury University have submitted evidence in the form of canceled checks and invoices that they have \$575,728.53 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of The Ward Foundation, Inc. \$275,728.53 for eligible expenditures.

 Background:
 Total Project
 \$1,249,500.00

 16-G117 (This Action)
 \$ 75,000.00

 16-G190 (This Action)
 \$ 225,000.00

 Local Cost
 \$ 949,500.00

#### Remarks:

1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.



## 10-CGL. CAPITAL GRANTS AND LOANS (cont'd)

- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

#### 11-CGL. <u>CAPITAL GRANTS AND LOANS</u>

**Recommendation:** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

# County Council of Wicomico County

Arthur Perdue Stadium (Wicomico County)

"For the planning, design, construction, repair, renovation, reconstruction, and capital equipping of various infrastructure improvements to the Arthur Perdue Stadium, located in Wicomico County."

#### \$775,000.00

Maryland Consolidated Capital Bond Loan of 2016 (MISC – Chapter 027, Acts of 2016), DGS Item G001

#### \$270,000.00

Maryland Consolidated Capital Bond Loan of 2015 (MISC – Chapter 495, Acts of 2015), DGS Item G028; (SL-057-150-038)

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 for the 2015 bond bill and June 1, 2018 for the 2016 bond bill and the Board of Public Works to certify a matching fund. The County Council of Wicomico County has submitted documentation that it has allocated \$1,580,000.00 in its Fiscal Year 2015 budget to meet the matching fund requirement for this project.

Background: Total Project \$2,090,000.00

 16-G001 (This Action)
 \$ 775,000.00

 15-G028 (This Action)
 \$ 270,000.00

 Local Cost
 \$1,045,000.00

- 1. The grant agreements have been modified with the following: 16. <u>Indemnification</u>. To the extent permitted by law (including Courts and Judicial Proceedings Article, §5-301 et seq. the Local Government Tort Claims Act; Article §25A, 1A; and Courts and Judicial Proceedings Article, §5-509; Annotated Code of Maryland, as amended from time to time), and subject to the availability of appropriations, Grantee...
- 2. This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.



## 11-CGL. <u>CAPITAL GRANTS AND LOANS</u> (cont'd)

- 3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

#### 12-CGL. **CAPITAL GRANTS AND LOANS**

**Recommendation:** That the Board of Public Works approve adding as beneficiaries to the Capital Projects Grant Agreement for Central Baltimore Partnership, the following:

Baltimore Community 2, LLC	Baltimore Community 7, LLC
Baltimore Community 3, LLC	Baltimore Community 8, LLC
Baltimore Community 4, LLC	Baltimore Community 9, LLC
Baltimore Community 5, LLC	Baltimore Community 10, LLC
	· · · · · · · · · · · · · · · · · · ·

Baltimore Community 6, LLC

Board of Directors of The Central Baltimore Partnership, Inc. Grantee:

Beneficiaries: HCPI Development Fund, Inc. and Baltimore Community, LLC

**Bond Bills:** Central Baltimore Partnership

#### \$3,000,000.00

Maryland Consolidated Capital Bond Loan of 2013 (MISC - Chapter 424, Acts of 2013; amended by Chapter 463, Acts of 2014), DGS Item G003

#### \$1,500,000.00

Maryland Consolidated Capital Bond Loan of 2014 (MISC - Chapter 463, Acts of 2014), DGS Item 034 (SL-069-130-038)

**Prior Action:** Reference is made to January 7, 2015 DGS Agenda, Item 17-CGL, in which the Board of Public Works entered into grant agreements with Grantee.

**Background:** It is anticipated that acquired properties will be part of a coordinated revitalization program targeted at the Central Baltimore Partnership Neighborhoods. Grantee has formed new "wholly-owned subsidiaries" to take title to each property that it acquires with proceeds of the referenced State bond bills. Each subsidiary is a wholly-owned subsidiary of HCPI Development Fund, Inc. This would shield each property from the other properties for liability purposes and facilitate transferability and financing as and when necessary.

The capital project will be expedited with the addition of the Baltimore Community LLC's to the State grant agreements as Beneficiary by allowing both Grantee and Beneficiaries to submit required documents, enter into contracts, and request/receive payments from the State grants.

**BOARD OF PUBLIC WORKS** 

THIS ITEM WAS:

APPROVED WITH DISCUSSION

DISAPPROVED

DEFERRED WITHDRAWN WITHOUT DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

#### 13-CGL. CAPITAL GRANTS AND LOANS

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

## Board of Directors of the Girl Scouts of Central Maryland, Inc.

Girl Scouts of Central Maryland Urban Program and STEM Center (Baltimore City)

"For the acquisition, planning, design, construction, repair, renovation,
reconstruction, and capital equipping of the Girl Scouts of Central Maryland Urban
Program and STEM Center, including repairs to the building's roof, landscaping,
and site improvements to the building's grounds, parking lots, and sidewalks, located
in Baltimore City."

#### \$250,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LSI – Chapter 027, Acts of 2016), DGS Item G112; (SL-013-080-038)

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of the Girl Scouts of Central Maryland, Inc. is utilizing the value of property as their matching fund. The Department of General Services, Real Estate Office reviewed the appraisal for 4806 Seton Drive in Baltimore City, and approved a value of \$2,000,000.00 to meet the matching fund requirement for this project. The grantee utilized \$350,000.00 for their 2008 and 2009 grants and with the 2016, the grantee has utilized a total of \$600,000.00 of the value of property.

Background:	Total Project	\$1,885,000.00
	16-G112 (This Action	\$ 250,000.00
	09-G050 (Prior Action)	\$ 100,000.00
	09-G097 (Prior Action)	\$ 50,000.00
	08-G036 (Prior Action)	\$ 200,000.00
	Local Cost	\$1.285,000.00

(Prior Actions: 11/18/09 Agenda, Item 15-CGL; and 12/17/08 Agenda, Item 16-CGL)

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



# 13-CGL. CAPITAL GRANTS AND LOANS (cont'd)

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

**DEFERRED** 

**WITHDRAWN** 

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

#### 14-CGL. <u>CAPITAL GRANTS AND LOANS</u>

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

# The Peale Center for Baltimore History and Architecture, Inc.

Peale Center (Baltimore City)

"For the planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Peale Museum, located on Holiday Street in Baltimore City."

#### \$400,000.00

Maryland Consolidated Capital Bond Loan of 2016 (MISC – Chapter 027, Acts of 2016), DGS Item G007; (SL-031-160-038)

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Peale Center for Baltimore History and Architecture, Inc. has submitted documentation that the City of Baltimore has allocated \$545,122.00 in its Fiscal Year 2015 budget to meet the matching fund requirement for this project.

Background: Total Project \$4,517,346.00

**16-G007 (This Action)** \$ **400,000.00** Local Cost \$4,117,346.00

- 1. Item ZA00.M, Chapter 027, Acts of 2016 incorrectly references Grantee's name as the "Board of Directors of the Baltimore History Center at the Peale, Inc." In accordance with Section 1(9), Chapter 027, Acts of 2016 and as per Department of Budget and Management (DBM) letter dated October 20, 2016, the recommendation above and the grant agreement are corrected to "The Peale Center for Baltimore History and Architecture, Inc." DBM indicates proposed grant should be approved notwithstanding this error in the name of Grantee.
- 2. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 3. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



# 14-CGL. CAPITAL GRANTS AND LOANS (cont'd)

4. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED DISAPPROVED

**DEFERRED** WITHDRAWN

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

#### 15-CGL. <u>CAPITAL GRANTS AND LOANS</u>

**Recommendation:** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

#### Board of Directors of Pyramid Atlantic, Inc.

Pyramid Atlantic Art Center (Prince George's County)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Pyramid Atlantic Art Center, located in Prince George's County."

#### \$75,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LSI – Chapter 027, Acts of 2016), DGS Item G109

#### \$100,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016), DGS Item G186; (SL-102-130-038)

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of Pyramid Atlantic, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$255,779.90 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of Pyramid Atlantic, Inc. \$80,779.90 for eligible expenditures.

Background:	Total Project	\$1,470,969.00
	16-G109 (This Action)	\$ 75,000.00
	16-G186 (This Action)	\$ 100,000.00
	13-G083 (Prior Action)	\$ 75,000.00
	13-G145 (Prior Action)	\$ 100,000.00
	Local Cost	\$1,120,969.00

(Prior Action: 5/25/16 Agenda, Item 28-CGL)

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



# 15-CGL. CAPITAL GRANTS AND LOANS (cont'd)

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

**APPROVED** 

**DISAPPROVED** 

**DEFERRED** 

**WITHDRAWN** 

WITH DISCUSSION



Contact: Cathy Ensor 410.767.4107 cathy.ensor@maryland.gov

#### 16-CGL. <u>CAPITAL GRANTS AND LOANS</u>

**Recommendation:** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

# Board of Directors of the St. Francis Neighborhood Center Corporation

St. Francis Neighborhood Center (Baltimore City)

"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the St. Francis Neighborhood Center, located in Baltimore City."

#### \$100,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LHI – Chapter 027, Acts of 2016), DGS Item G139; (SL-030-160-038)

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of the St. Francis Neighborhood Center Corporation has submitted evidence in the form of canceled checks and invoices that it has \$101,151.83 in eligible expenditures to meet the matching fund requirement for this project.

Background: Total Project \$3,200,000.00

**16-G139 (This Action)** \$ **100,000.00** Local Cost \$3,100,000.00

#### Remarks:

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION



Contact: Fred Mason 410.767.4378 fred.mason@maryland.gov

# 17-CGL. <u>CAPITAL GRANTS AND LOANS</u> Maryland Higher Education Commission

**Recommendation:** That the Board of Public Works authorize that funds be encumbered for the following grant:

#### **Montgomery College – Rockville Campus**

Science West/East Bldgs. Renovation/Addition – Furniture & Equipment, Science West Project provides for removal and replacement of existing building skin, electrical, mechanical and plumbing systems, new elevator, structural modifications, utility and site improvements, addition of a third floor to the Science West building, and connecting bridges to Science East and Macklin Tower.

\$1,173,000

MCCBL 2016/ Item 117

CC-01-MC01/02/03/04/05/06/09/10/11/12/13/14/16-414

#### *Matching Fund:* Montgomery College – \$1,173,000

Cost sharing is 50% State share, 50% local share and is in accordance with Section 11-105(j) of the Education Article.

Background:	Total Amount:	State Share:	Local Share:
Total Project	\$58,242,000	\$29,121,000	\$29,121,000
This Action	\$ 2,346,000	\$ 1,173,000	\$ 1,173,000
Previous Action 22-CGL, 07/23/14	\$24,720,000	\$12,360,000	\$12,360,000
Previous Action, 22-CGL, 05/28/14	\$ 2,000,000	\$ 1,000,000	\$ 1,000,000
Previous Action, 7-CGL, 09/04/13	\$14,730,000	\$ 7,365,000	\$ 7,365,000
Previous Action, 17-CGL, 02/22/12	\$12,416,000	\$ 6,208,000	\$ 6,208,000
Previous Action, 34-CGL, 09/07/11	\$ 2,030,000	\$ 1,015,000	\$ 1,015,000

#### Remarks:

- 1. This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- 2. The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Montgomery College and signed by local authorities.
- 3. The Comptroller may not disburse State funds until after the Department of General Services verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

# Supplemental



Contact: Kareen Davis 410.767.4945 kareen.davis@maryland.gov

# 18-M. MAINTENANCE CONTRACT

Department of General Services

Contract ID: Maryland Military Department

Project No. 001IT820355 ADPICS No. 001B7400294

**Contract Description:** Approval is requested for a contract to provide armed uniformed guard services for the Military Department at the Camp Fretterd Military Reservation in Reisterstown and the Fifth Regiment Armory Baltimore.

**Procurement Method:** 

Competitive Sealed Bidding

Bids or Proposals	Amount
CSI Corporation of DC, Silver Spring, MD	\$4,320,074.40
GS4 Secure Solutions (USA) Inc., Linthicum, MD	\$4,368,165.60
Police Guard Services, Inc., Bowie, MD	\$4,372,054.80
Dunbar Guard Services, Hunt Valley, MD	\$4,375,281.60
Master Security Company, LLC., Hunt Valley, MD	\$4,423,980.00
Metropolitan Protective Services,	\$4,457,613.60
Universal Security, LLC., Rockville, MD	\$6,368,006.40

Award: CSI Corporation of DC

*Term:* 3/30/17 – 3/29/20

**Amount:** \$4,320,074.40 (3 years)

MBE Participation: 40% / 8% sub-goal African American

VSBE Participation 5%

**Performance Bond** No

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on November 22, 2016. Approximately, 506 potential vendors received notification of this solicitation. Bids were opened December 19, 2016 and ten bids were received. Three bids were rejected, two because they failed to submit mandatory affidavits and one because they did not meet the minimum experience. The recommended contractor, CSI Corporation of DC, has been found responsible, its bid responsive, and has confirmed its bid.



# Supplemental

# 18-M. MAINTENANCE CONTRACT (cont'd)

**Remarks:** (cont'd) A letter, recommending award to CSI was sent to all interested parties on February 1, 2017. A late protest was received from the incumbent contractor on February 17, 2017. The basis of the protest was that the recommended awardee (CSI) did not have the requisite experience called for in the IFB, and that CSI could not perform the contract at the bid price they submitted on eMaryland Marketplace. DGS placed the award on the February 22, 2017 BPW Agenda for award approval.

On March 2, 2017 DGS denied GS4's protest based on timeliness and the fact that the Procurement Officer has wide discretion in making a responsibility determination and the Board of Contract Appeals has said that they will not disturb that determination unless it was arbitrary or capricious; an abuse of discretion or illegal. GS4 has alleged none of this in its letter of protest.

Based on the facts above and verified with the Maryland State Board of Contract Appeals that no appeal has been made, DGS seeks BPW approval for this contract.

**Fund Source:** D50 17-3300 05 08 \$360,006.00

D50 18-3300 05 08 \$1,440,024.00 D50 19-3300 05 08 \$1,440,024.00 D50 20-3300 05 08 \$1,080,020.40

Resident Business: Yes

**MD Tax Clearance:** 16-4273-0111

This Item was withdrawn as Item 1-M from the 2/22/17 Agenda.

BOARD OF PUBLIC WORKS THIS ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION