# BOARD OF PUBLIC WORKS TABLE OF CONTENTS MAY 10, 2017

# MEETING LOCATION: STATE HOUSE, 100 STATE CIRCLE GOVERNOR'S RECEPTION ROOM, ANNAPOLIS, MD 21401

Item		Section page no.	Overall page no.
	SECRETARY'S AGENDA		
1	Board of Public Works Wetlands		1
2	Board of Public Works PAAR		3
3	Housing & Community Dev't		4
4	Public Safety & Correctional Svs		5
5-10	Department of the Environment		7
11	Environmental Service		16
12	Planning/MD Historical Trust		17
13	Morgan State University		19

#### APPENDIX

A1	State Highway Administration	APP1	21
A2	Public Safety & Correctional Svs	APP2	23

#### SUPPLEMENT A DEPARTMENT OF NATURAL RESOURCES/REAL PROPERTY

1-4	Program Open Space Local Share	DNR1	25
5-7	Rural Legacy Program	DNR5	29
8	Conservation Reserve Enhancement Program	DNR8	32

#### SUPPLEMENT B DEPARTMENT OF BUDGET AND MANAGEMENT

1-2	Service Contracts	1B	34
3-5	Service Contract Renewal Option	6B	39
6-7	Service Contracts Modification	12B	45
8-9	General Miscellaneous	17B	50
10	SUPPLEMENTAL: Budget & Management	19B	52

PAGE TWO

# BOARD OF PUBLIC WORKS **TABLE OF CONTENTS** MAY 10, 2017

Item		Section page no.	Overall page no.
	SUPPLEMENT C UNIVERSITY SYSTEM OF MARYLAND		

1-4	University of MD, Baltimore	1C	56
5-6	University of MD, College Park	8C	63

#### SUPPLEMENT D DEPARTMENT OF INFORMATION TECHNOLOGY

1	Information Technology	1D	66
2	State Lottery & Gaming Control	3D	68
3	State Board of Elections	7D	72

#### DEPARTMENT OF TRANSPORTATION

1	Architecture/Engineering	DOT1	75
2-4	Construction	DOT4	78
5-7	Maintenance	DOT10	84
8-9	Real Property	DOT16	90
10-11	General Miscellaneous	DOT18	92

#### **DEPARTMENT OF GENERAL SERVICES**

1	Construction	DGS1	99
2	Energy Performance	DGS3	101
3-4	Maintenance	DGS8	106
5	Maintenance Option	DGS13	111
6-7	General Miscellaneous	DGS15	113
8	Real Property	DGS18	116
9-13	Leases	DGS20	118
14-21	Capital Grants & Loans	DGS30	128



Contact: Bill Morgante 410-260-7791 Bill.morgante@maryland.gov

#### 1. <u>BOARD OF PUBLIC WORKS</u> Wetlands Licenses Concurrence Cases

*Recommendation:* The Board of Public Works Wetlands Administrator recommends that the Board grant these licenses for projects involving filling in the navigable waters of Maryland.

*MDE*: The Department of the Environment concurs with this recommendation.

*Authority:* Section 16-202, Environment Article, Annotated Code of Maryland: "The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents." See also COMAR 23.02.04.

#### ANNE ARUNDEL COUNTY

16-0493 *ANNE ARUNDEL CO. DPW* – To improve aquatic habitat by replacing two underwater air blowers and piping along the bottom of the creek.

Pasadena, Rock Creek

Special conditions: None

#### **BALTIMORE CITY**

16-1043 *THE NATIONAL AQUARIUM* – To improve water quality and provide information on wetland habitat by placing an observation/educational platform, a floating wetland island, bio-huts for oysters, also air diffusers for improved aeration.

Northwest Baltimore Inner Harbor, between Piers 3 and 4 Special conditions: Marsh maintenance plan requirement

#### HARFORD COUNTY

16-1151 *HARFORD CO. DIV. OF WATER & SEWER* – To evaluate subsurface conditions for possible replacement of force main by conducting five underwater geotechnical bores.

Bill Bass Pumping Station, Edgewood, Bush River

Special conditions: None

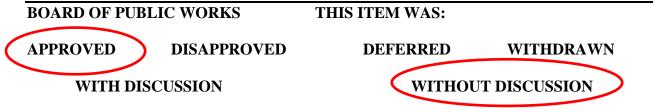


#### 1. <u>BOARD OF PUBLIC WORKS</u> (cont'd) Wetlands Licenses Concurrence Cases

#### **KENT COUNTY**

16-0568 *ARLENE MEYER* – To help control shoreline erosion by rebuilding two stone groins.

Kennedyville, Sassafras River Special conditions: Groin material and placement requirements





Contact: Gabriel Gnall 410.260.7335 gabriel.gnall@maryland.gov

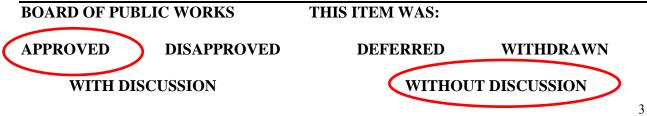
#### 2. **BOARD OF PUBLIC WORKS Procurement Agency Activity Report**

**Recommendation:** That the Board of Public Works approve the Procurement Agency Activity Reports submitted by:

> Public Safety & Correctional Svs State Treasurer's Office

March 2017 1<sup>st</sup> Quarter 2017 (Jan-Mar)

COMAR 21.02.01.05. Authority:





Contact: Allen Cartwright (301) 429-7629 allen.cartwright@maryland.gov John MacLean (301) 429-7698 johnf.maclean@maryland.gov Jean Peterson (301) 429-7667 jean.peterson@maryland.gov

## 3. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

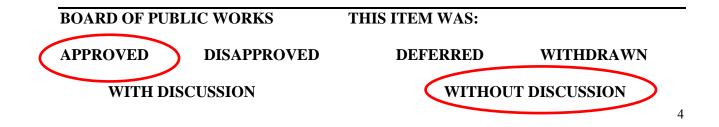
*Recommendation*: That the Board of Public Works approve the borrower:

- (1) allowing BGE, through a right-of-way agreement, to construct and maintain electric, gas, and communications lines at New Shiloh Village Senior Apartments, a multifamily rental property that secures a DHCD loan; and
- (2) entering into a shared access easement and use agreement with Bon Secours New Shiloh II Limited Partnership.

Borrower:	Bon Secours Shiloh Limited Partnership	
Project:	1901 Elgin Avenue, Baltimore City, 21217	
Loan Authority:	Elderly Rental Housing Program §§ 4-101 4-409, Housing & Community Dev't Article, Annotated Code of Maryland	
Authority to Grant Easement:	§ 10-305, State Finance & P Annotated Code of Maryland	
Amount:	Original ERHP Loan: Current Balance:	\$699,903 \$639,526

**Background:** In 2008, DHCD loaned Bon Secours Shiloh Limited Partnership funds to assist in developing an 81-unit affordable housing project for the elderly in Baltimore City. The borrower is current on loan payments.

- BGE seeks a right of way to improve utility service to the property securing the loan.
- This action will also help facilitate the project's second phase which is anticipated to provide an additional 73 units of affordable housing. The mutual shared access easement and use agreement will allow the residents of both phases to share the use of walkways, paths and common areas located on the grounds of the original phase.





Contact: Katherine Z. Dixon (410) 585-3035 Katherine.Dixon@maryland.gov

#### 4. <u>DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u> *Metropolitan Transition Center*

*Contract ID:* Installation of Air Conditioning Units at Metropolitan Transition Center "D" Block KT-000-170-C05, ADPICS No. 603B7400017

**Description:** Labor, materials, and equipment to furnish and install 24 outdoor condensing units and 32 interior fan coil units to serve eight housing units at the Metropolitan Transition Center's "D" Block Building.

**Procurement Method:** 

Multi-Step Sealed Bidding

#### **Bids**:

BIDDER	<b>BID</b> (\$)
Fresh Air Concepts, LLC, Linthicum	1,448,306
Denver-Elek, Inc., Essex	3,118,000
American Combustion Industries, Inc., Glenn Dale	3,162,600
Fidelity Management Services, Sparks	3,842,900

Award:		Fresh Air Concepts, LLC
Amount:		\$ 1,448,306
Government Estimat	e:	\$ 1,998,000
Performance Bond:		100% of contract amount
Contract Term:	•	ave units operational (temporary power); complete project (permanent power)

MBE Participation:

16%



#### 4. <u>DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u> (cont'd) Metropolitan Transition Center

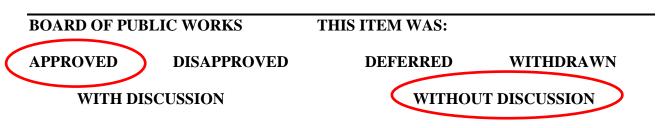
#### Fund Source:

FY 17 Operating Funds, PCA V8410, AOBJ 1402

**Remarks:** This construction project to provide air conditioning to the MTC "D" Block is necessary to maintain living conditions. In summer 2016, excessive heat created life-threatening conditions and necessitated an emergency contract to rent equipment that temporarily resolved the situation. This contract will allow DPSCS to create a permanent solution, tempering the air to bearable temperatures.

The solicitation was announced on *eMaryland Marketplace* and sent to the Governor's Office of Minority Affairs. A pre-proposal meeting with MBE networking was held. Four qualified bids were received. Fresh Air Concepts, LLC's low bid was determined to be fair and was consistent with the government estimate.

Tax Compliance:17-1228-1111Resident Business:Yes





Contact: Terri Wilson (410) 537-4155 terria.wilson@maryland.gov / cheryl.reilly@maryland.gov

#### 5. <u>MARYLAND DEPARTMENT OF THE ENVIRONMENT</u>

**Recommendation:** That the Board of Public Works approve new loan/loan forgiveness funding up to \$86,509,380 to Baltimore City for the **Druid Lake Finished Water Tanks and Ashburton Reservoir Zone 2 Tanks** projects. Baltimore City and Baltimore County cost share these projects because they share the drinking water system. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds.

# A. New Loan of \$40,279,780 (estimated) – Drinking Water State Revolving Loan Fund (WC-1204) Druid Lake Finished Water Tanks

Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, Borrower will deliver a revenue bond, secured by a subordinate pledge on the revenues of the drinking water system fund, to the Maryland Water Quality Financing Administration.

#### B. New Loan Forgiveness (up to) \$1,500,000 – Drinking Water State Revolving Loan Fund; (WC-1204) Druid Lake Finished Water Tanks

This funding is provided under the Drinking Water State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.

**Project Description**: This project entails the design and construction of two underground storage tanks totaling 54 million gallons and appurtenances to replace the open-air finished water reservoir at Druid Park. Baltimore City is required by consent decree to comply with EPA's Long Term 2 Enhanced Surface Water Treatment Rule and cover all open-air finished water reservoirs. (Legislative District 40)

# **Project Funding Sources:**

Drinking Water State Revolving Loan Fund (this action)	\$ 40,279,780
Drinking Water State Revolving Loan Fund Forgiveness/Grant (this action)	\$ 1,500,000
Drinking Water State Revolving Loan Fund – Baltimore County (5/10/17 action)	\$ 22,951,819
Drinking Water State Rev. Loan Fund Forgive/Grant Balt. Co. (5/10/17 action)	\$ 1,500,000
Local Share – Baltimore City	\$ 73,474,772
Local Share – Baltimore County	\$ 24,641,599
TOTAL ESTIMATED PROJECT COST:	\$ 164,347,970



#### 5. <u>MARYLAND DEPARTMENT OF THE ENVIRONMENT</u> (cont'd)

#### C. New Loan of \$43,229,600 (estimated) – Drinking Water State Revolving Loan Fund (WC-1211) Ashburton Reservoir Zone 2 Tanks

Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, Borrower will deliver a revenue bond, secured by a subordinate pledge on the revenues of the drinking water system fund, to the Maryland Water Quality Financing Administration.

#### D. New Loan Forgiveness (up to) \$1,500,000 – Drinking Water State Revolving Loan Fund; (WC-1211) Ashburton Reservoir Zone 2 Tanks

This funding is provided under the Drinking Water State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.

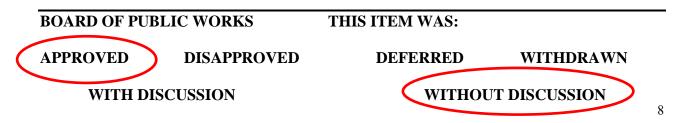
**Project Description**: This project entails the design and construction of two underground storage tanks totaling 50 million gallons and appurtenances to replace the open-air finished water reservoir at Lake Ashburton. Baltimore City is required by consent decree to comply with EPA's Long Term 2 Enhanced Surface Water Treatment Rule and cover all open-air finished water reservoirs. (Legislative District 41)

#### **Project Funding Sources:**

Drinking Water State Revolving Loan Fund (this action)	\$ 43,229,600
Drinking Water State Revolving Loan Fund Forgiveness/Grant (this action)	\$ 1,500,000
Drinking Water State Revolving Loan Fund – Baltimore County (5/10/17 action)	\$ 25,000,000
Local Share – Baltimore City	\$ 73,884,624
Local Share – Baltimore County	\$ 24,037,112
TOTAL ESTIMATED PROJECT COST:	\$167,651,336

*Authority:* Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.





Contact Person: Terri Wilson (410) 537-4155 terria.wilson@maryland.gov / cheryl.reilly@maryland.gov

#### 6. <u>MARYLAND DEPARTMENT OF THE ENVIRONMENT</u>

**Recommendation:** That the Board of Public Works approve new loan/loan forgiveness funding up to \$49,451,819 to Baltimore County for the **Druid Lake Finished Water Tanks and Ashburton Reservoir Zone 2 Tanks** projects. Baltimore City and Baltimore County cost share these projects because they share the drinking water system. Funding may involve multiple sources, including general obligation bond proceeds as the required 20% match to federal funds and other funds.

# A. New Loan of \$22,951,819 (estimated) – Drinking Water State Revolving Loan Fund (WC-1204) Druid Lake Finished Water Tanks

Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

#### B. New Loan Forgiveness (up to) \$1,500,000 – Drinking Water State Revolving Loan Fund; (WC-1204) Druid Lake Finished Water Tanks

This funding is provided under the Drinking Water State Revolving Loan Fund Program disadvantaged-community criteria. The principal forgiveness loan terms/grant conditions are enforceable should grantee default.

**Project Description**: This project entails the design and construction of two underground storage tanks totaling 54 million gallons and appurtenances to replace the open-air finished water reservoir at Druid Park. Baltimore City is required by consent decree to comply with EPA's Long Term 2 Enhanced Surface Water Treatment Rule and cover all open-air finished water reservoirs. (Legislative District 40)

# Project Funding Sources:Drinking Water State Revolving Loan Fund (this action)\$ 22,951,819Drinking Water State Revolving Loan Fund Forgiveness/Grant (this action)\$ 1,500,000Drinking Water State Revolving Loan Fund – Baltimore City (5/10/17 action)\$ 40,279,780Drinking Water State Rev. Loan Fund Forgive/Grant Balt. City (5/10/17 action)\$ 1,500,000Local Share – Baltimore City\$ 73,474,772Local Share – Baltimore County\$ 24,641,599TOTAL ESTIMATED PROJECT COST:\$ 164,347,970



#### 6. <u>MARYLAND DEPARTMENT OF THE ENVIRONMENT</u> (cont'd)

#### C. New Loan of \$25,000,000 (estimated) – Drinking Water State Revolving Loan Fund. (WC-1211) Ashburton Reservoir Zone 2 Tanks

Borrower will repay this loan over a period not to exceed 30 years following project completion, at an interest rate of 25% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based on this formula, recent loan recipients have received a 0.80% interest rate. To secure this debt, Borrower will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

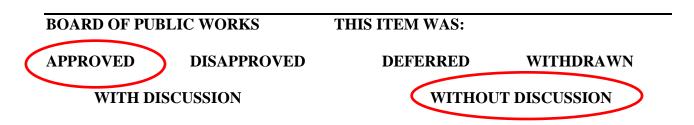
**Project Description**: This project entails the design and construction of two underground storage tanks totaling 50 million gallons and appurtenances to replace the open-air finished water reservoir at Lake Ashburton. Baltimore City is required by consent decree to comply with EPA's Long Term 2 Enhanced Surface Water Treatment Rule and cover all open-air finished water reservoirs. (Legislative District 41)

#### **Project Funding Sources:**

Drinking Water State Revolving Loan Fund (this action)	\$ 25,000,000
Drinking Water State Revolving Loan Fund – Baltimore City (5/10/17 action)	\$ 43,229,600
Drinking Water State Rev. Loan Fund Forgive/Grant Balt. City (5/10/17 action)	\$ 1,500,000
Local Share – Baltimore City	\$ 73,884,624
Local Share – Baltimore County	<u>\$ 24,037,112</u>
TOTAL ESTIMATED PROJECT COST:	\$167,651,336

*Authority:* Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.





Contact Person: Terri Wilson (410) 537-4155 terria.wilson@maryland.gov/cheryl.reilly@maryland.gov

## 7. <u>MARYLAND DEPARTMENT OF THE ENVIRONMENT</u>

- A. Recommendation: That the Board of Public Works approve new grant funding up to \$7,728,889 to Town of Oxford for the Town of Oxford Wastewater Treatment Plant Biological Nutrient Removal and Enhanced Nutrient Removal Upgrade project in Talbot County. Funding may involve multiple sources of funding, including general obligation bond proceeds, which may be provided over several years based on project schedule. (Legislative District 37B)
  - 1. New Grant (up to) \$2,989,477 Bay Restoration Fund (BR-NR 03.21)
  - 2. New Grant (up to) \$4,739,412 Chesapeake Bay Water Quality Projects Biological Nutrient Removal (NR 04.21)

**Project Description:** The proposed project entails the planning, design and construction of a BNR/ENR facility for an existing design capacity of 150,000 gpd at the Town of Oxford WWTP. The BNR and ENR upgrade includes construction of wave oxidation system in existing lagoon, new denitrification filter and other ancillary modifications. Upon completion of the upgrades, the plant will discharge effluent with an annual average Total Nitrogen goal of 3.0 mg/l and Total Phosphorus goal of 0.3 mg/l. This will allow 83% reduction in nitrogen and 90% reduction in phosphorus reducing nutrients to Lower Choptank River and ultimately the Chesapeake Bay.

Project Funding Sources:	
Bay Restoration Fund Grant BR-NR 03.21 (this action)	\$ 2,989,477
Biological Nutrient Removal NR 04.21 MCCBL 2016-16174 (this action)	\$ 4,739,412
Local Share	<u>\$ 4,062,842</u>
TOTAL ESTIMATED PROJECT COST:	\$11,791,731

B. Recommendation: That the Board of Public Works approve further funding up to \$1,260,588 to Anne Arundel County for the Mayo Water Reclamation Facility Biological Nutrient Removal and Enhanced Nutrient Removal Through Annapolis Water Reclamation Facility project. Funding may involve multiple sources of funding, including general obligation bond proceeds, which may be provided over several years based on project schedule. (Legislative District 30B)

**Project Description:** The proposed project involves the construction of a wastewater pumping station and approximately 25,500 linear feet of force main and gravity sewer to convey 0.82 MGD of wastewater flow from the existing Mayo Water Reclamation Facility (WRF) to the Annapolis WRF for full and complete BNR/ENR treatment and discharge. Upon completion of this project, the Mayo WRF will be decommissioned and the discharge point eliminated to avoid the long term effect on the Bay and shellfish harvesting waters. This project has been determined to be the most cost effective alternative to achieve ENR goals at the Mayo WRF, as required by the Maryland Watershed Implementation Plan.



#### 7. **MARYLAND DEPARTMENT OF THE ENVIRONMENT** (cont'd)

#### **Project Funding Sources:**

Bay Restoration Fund Grant BR-NR 07.02 (previous action 6/8/16)	\$ 6,000,000
Bay Restoration Fund Grant BR-NR 07.02 (estimated future action)	\$ 2,854,528
Biological Nutrient Removal NR 10.02 (previous action 6/8/16)	\$ 4,001,986
Biological Nutrient Removal NR 10.02 MCCBL 2016-16174 (this action)	\$ 1,260,588
Local Share	\$22,264,107
TOTAL ESTIMATED PROJECT COST:	\$36,381,209

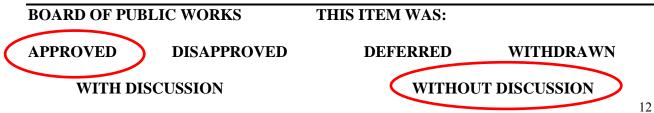
С. **Recommendation:** That the Board of Public Works cancel the State's authority to issue general obligation bonds in the amount of \$28,682, and at the same time, reduce the State's spending authority as shown for the following capital projects.

Project #	Program*	Project Name	Recipient/County	MCCBL	Appropriation	Amount
SWQH50.01	SWQH	SWQH Phase VIII-A	City of Frostburg/ Allegany County	2014	14004	\$14,726
SWQH43.01	SWQH	Bedford Road Sanitary Sewer Rehab, Ph IV	Allegany County	Allegany County	14004	\$13,956

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and Section 9-348 of the Environment Article, Maryland Code, Construction Grants or Loans; Water Quality Improvement

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.





Contact Person: Terri Wilson (410) 537-4155 terria.wilson@maryland.gov/cheryl.reilly@maryland.gov

## 8. <u>MARYLAND DEPARTMENT OF THE ENVIRONMENT</u>

**Recommendation:** That the Board of Public Works approve new grant funding up to \$1,000,000 to Anne Arundel County for the **Energy Efficient Belt Filter Presses** project. The funding is 100% special funds from the Strategic Energy Investment Fund. (Legislative Districts 30A and 33)

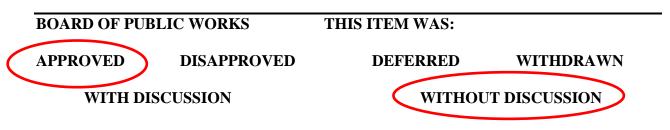
**Project Description:** The proposed project involves the purchase of eight high-efficiency belt filter presses for solids/sludge dewatering at three Anne Arundel County wastewater treatment plants: Annapolis; Broadneck; and Patuxent. Use of these presses is expected to reduce electric consumption by 51 percent, as compared to the presses currently being used at these facilities.

#### **Project Funding Sources:**

Energy Water Infrastructure Program Grant, EWIP 01.02	\$1,000,000
Local Share	<u>\$1,319,881</u>
TOTAL ESTIMATED PROJECT COST:	\$2,319,881

*Authority:* FY 2017 Capital Budget Appropriation - Energy Water Infrastructure Program (U00A01.14).

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.





Contact Person: Terri Wilson (410) 537-4155 terria.wilson@maryland.gov/cheryl.reilly@maryland.gov

## 9. <u>MARYLAND DEPARTMENT OF THE ENVIRONMENT</u>

**Recommendation:** That the Board of Public Works approve new grant funding up to \$3,000,000 to Easton Utilities Commission for the **Easton Wastewater Treatment Plant Photo Voltaic Array** project in Talbot County. The funding is 100% special funds from the Strategic Energy Investment Fund. (Legislative District 37A)

**Project Description:** The project entails construction of a photo-voltaic power generation system at Easton Wastewater Treatment Plant (WWTP). The system is designed to generate approximately 2,896,000 kWh/year of renewable energy with the goal to fully cover the energy demand at the WWTP. The system will be interconnected to the electric power grid and net-metered against the WWTP's electricity consumption in order to ensure reliable and consistent energy supply to the facility.

#### **Project Funding Sources:**

Energy Water Infrastructure Program Grant, EWIP 01.21	\$3,000,000
Local Share	<u>\$1,096,363</u>
TOTAL ESTIMATED PROJECT COST:	\$4,096,363

*Authority:* FY 2017 Capital Budget Appropriation - Energy Water Infrastructure Program (U00A01.14).

MDE has determined that its recommendation is consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33, and State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS	THIS ITEM WAS:	
APPROVED DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOU	T DISCUSSION



Contact: Hilary Miller 410-537-3304 <u>Hilary.miller@maryland.gov</u>, <u>cheryl.reilly@maryland.gov</u>

## 10. <u>MARYLAND DEPARTMENT OF THE ENVIRONMENT</u> Maryland Used Tire Cleanup and Recycling Fund

**Recommendation:** The Maryland Department of the Environment, in coordination with the Maryland Environmental Service, recommends approval of the following project and of expenditures from the scrap tire fund to support it.

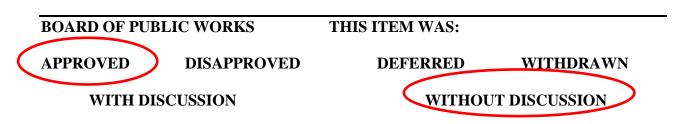
**Project and Cleanup Development:** MES will provide information to the public regarding scrap tire recycling and will develop projects in accordance with MDE's plans for scrap tire recycling. MES will initiate and develop plans for scrap tire stockpile cleanups and projects as directed by MDE. This project includes site visits, development of a site assessment and remedial action plan, permits and licenses, bid specifications, contract procurement for scrap tire projects and cleanups, and other activities. MES will keep MDE apprised of technology developments and opportunities for scrap tire demonstration projects and innovative uses and recycling for scrap tires.

*Amount:* \$150,000

*Fund Source:* 100 % Special Funds: Used Tire Cleanup and Recycling Fund

Appropriation Code: U00A0601

Authority:§ 9-275, Environment Article, Annotated Code of Maryland, known as anAct concerning the State Used Tire Cleanup and Recycling Fund





Contact: Ellen Frketic 410-729-8307 efrke@menv.com

#### 11. <u>MARYLAND ENVIRONMENTAL SERVICE</u> Camp Fretterd Readiness Center

Construction Contract:	Water System Improvements MES Project # 1-17-2-09-5	
Description:	Install groundwater well and water booster station	
Procurement:	Competitive Sealed Bids	
EMH Environmental, American Contracting	n Company, Finksburg, MD	\$ 982,800 \$1,072,036 \$1,221,700 \$1,222,000 \$1,535,876
Award:	M2 Construction LLC	
Amount:	\$982,800	
Term:	120 calendar days	
<b>MBE</b> Participation:	16.9%	

**Remarks:** The water system has only one well and needs a second well as backup. Water pressure is inadequate at various locations because of hydraulic constraints. A water pressure booster station, associated underground electrical service, and a back-up generator are necessary to ensure reliable water service to the Camp Fretterd Readiness Center.

APPROVED DIS	APPROVED	DEFERRED	WITHDRAWN
<b>BOARD OF PUBLIC WO</b>	DRKS T	HIS ITEM WAS:	
Tax Compliance No.:	17-0982-1111		
<b>Resident Business:</b>	No		
Fund Source:	MCCBL of 2016	: 177 (PCA #12007)	

WITH DISCUSSION

WITHOUT DISCUSSION



Contact: Anne Raines 410.697.9584 anne.raines@maryland.gov

#### 12. <u>DEPARTMENT OF PLANNING</u> Maryland Historical Trust African American Heritage Preservation Program

*Recommendation:* That the Board of Public Works approve two grants of general obligation bond proceeds. Amount: \$200,000.

<b>A.</b>	Old Pomonkey High School	
	3395 Metropolitan Church Road, Indian Head 20640	Charles County

*Grant Amount:* \$100,000

*Grantee:* Pomonkey High School Alumni Association, Inc.

*Description:* Project work includes: interior and exterior rehabilitation, including site work; repair/replacement of utilities, mechanical, electrical, and plumbing systems; doors, floors, walls, and finishes; and painting. [Total project costs \$100,000 estimated.]

*Fund Source:* MCCBL of 2016: *Maryland Historical Trust* #92264

**Remarks:** Old Pomonkey High School served as the first African American public high school in Charles County. Established in 1922, the original frame building was replaced in the 1930s by a one-story structure with high ceilings, large windows, and Colonial Revival styling. In the 1950s a one-story gymnasium wing was added; this is currently the only portion of the building that remains after a fire in the 1980s destroyed the 1930s portion. The building will become a cultural center and museum, with the 1950s wing rehabilitated and the 1930s portion ultimately rebuilt.

Prior Approvals:	Sec. Agenda Item 10 (11/4/2015) - \$95,000		
	Sec. Agenda Item 8 (9/19/2012) - \$50,000		
	Letter in BPW record (10/10/2012) - Increase \$18,000		
	Sec Agenda Item 17 (1/4/2012) - \$34,855		



#### 12. <u>DEPARTMENT OF PLANNING</u> Maryland Historical Trust African American Heritage Preservation Program

**B. Bethel A.M.E. Church** 110 South Hanson Street, Easton 21601

Talbot County

*Grant Amount:* \$100,000

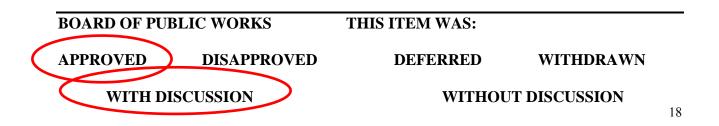
*Grantee:* Bethel A.M.E. Church, Inc.

*Description:* Project work includes: exterior rehabilitation, including repair/replacement of roof and windows; installation of storm windows; electrical repairs and upgrades; and site work. [Total project costs \$100,000 estimated.]

*Fund Source:* MCCBL of 2016: *Maryland Historical Trust* #92264

**Remarks:** Bethel AME Church, built in 1877, houses a congregation that has been in existence since 1818. The Hill neighborhood, established by freed slaves in Easton, grew up around Bethel and the nearby Asbury AME Church. The church building may be the first structure for public use owned and operated by African Americans on the Eastern Shore. The building is still in use as a church. MHT currently holds an easement on the property.

Prior Approvals:	Sec. Agenda Item 9 (4/30/2014) - \$18,000
	Sec. Agenda Item 16 (10/7/2015) - \$100,000







Contact: Lois Y. Whitaker 443-885-3074 lois.whitaker@morgan.edu

#### 13. <u>MORGAN STATE UNIVERSITY</u> Hughes Stadium/Hill Field House

Contract ID: Video/Scoreboards/Sound System Project No. DCM- SBR-17-1CO

*Contract Description:* Replace fiber, modify structures, furnish and install scoreboard, videoboard, and speaker systems for athletic facilities (Hughes Stadium and Hill Field House).

Award:	Daktronics, Inc., Brookings, SD
Contract Term:	36 months from issuance of notice to proceed
Amount:	\$ 994,820
Procurement Method:	Intergovernmental Cooperative Purchase Agreement <i>Contract:</i> Keystone Purchasing Network
MBE Participation:	None
Performance Bond:	Equal to contract amount

*Project:* In addition to the videoboards and speaker systems being used for sporting events, they will enhance graduation and other University functions that take place at the athletic venues. The overall project estimate is \$1.028 million.

**Remarks:** The University is a member of the Keystone Purchasing Network, an intergovernmental purchasing consortium whose purpose is to leverage members' purchasing power to save on basic supplies. Through its membership in the Association of Educational Purchasing Agencies, the Keystone Purchasing Network is able to provide its members contracts for education-related commodities. Among those cooperative purchasing agreements is this Keystone Purchasing Network contract with Daktronics.

The Morgan State University Department of Design and Construction Management will manage the work with procurement support provided by the University's Department of Procurement. There are two allowances totaling \$40,000 included within the contract for unforeseen infrastructure modifications and inspections



#### 13. **MORGAN STATE UNIVERSITY** (cont'd) Hughes Stadium/Hill Field House

Fund Source: MCCBL 2014, Item 109: Provide funds to design construct and equip renovations to Morgan State University Athletic Facilities, including men's locker room area provided that \$1,000,000 of this authorization may not be encumbered or expended until a Part I and Part II program plan development document is submitted to the Department of Budget and Management (DBM) for review, approval and submits a letter to the budget committees on the approval of program plans. The committees shall have 45 days to review and comment.

DBM has reviewed and approved the Part I and Part II Program, and has sent a letter to the Budget Committees recommending approval. The Department of Legislative Services has reviewed the letter and is recommending that the Budget committees approve.

**Resident Business:** No

**MD** Tax Clearance: 17-0777-1111

This Item was withdrawn as Secretary's Item 15 from the April 26, 2017 Agenda.

BOARD OF PUBLIC WORKS	THIS ITEM WAS:	
APPROVED DISAPPROVED	<b>DEFERRED</b> WITH	IDRAWN
WITH DISCUSSION	WITHOUT DISCUS	SSION 20





Contact: Robert Gorrell 410-767-0610 Robert.gorrell@maryland.gov

## 14. <u>STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM</u> Public School Construction Capital Improvement Program – Fiscal Year 2018

*IAC Motion*: The Interagency Committee on School Construction "approve[d] the Fiscal Year 2018 Capital Improvement Program allocations and planning projects, *with subsequent submission to the Board of Public Works for consideration*, as specified for each school system in the May 2, 2017 [documents] in the total amount of \$387.4 million, consisting of approximately \$280 million in new bond authorization in accordance with [the MCCBL of 2017], \$43.29 million in reserved funds, \$0.244 million in unreserved funds, and \$63.866 million in supplemental [Enrollment Growth/Relocatable Classrooms] funds."

IAC Minutes (May 2, 2017)

2018 Final Capital Improvement Program: The FY 2018 school construction program comprises:

- Projects previously approved by the Board of Public Works in the approximate amount of \$213.763 million (Secretary's Item 14 [1/25/17]); and
- Additional projects in the approximate amount of \$173.637 million.

The Interagency Committee considered each local school system's capital improvement requests for 2018 planning and funding. Evaluation included discussion between local representatives and State Public School Construction staff.

The Interagency Committee FY 2018 Program is intended to:

- Reflect local priorities, recognizing projects that address the mandates of the Bridge to Excellence in Education Act, urgent major projects that require a high level of State commitment to move forward, and systemic renovation projects that extend the useful life of facilities.
- Take into account the capacity of the local educational agencies to implement the approved projects and to maintain schools at the level expected by the Interagency Committee and the Board of Public Works, as verified through the IAC Maintenance Inspection Program.
- Provide a funding allocation for eligible projects at the Maryland School for the Blind.
- Include planning approval for major projects and for projects that address the Bridge to Excellence requirements for full-day kindergarten and for pre-kindergarten for disadvantaged four-year olds. Planning approvals are recommended in accordance with the *Regulations for the Administration of the Public School Construction Program*.
- Provide funds for the outsourcing of design reviews for State-funded projects by the Department of General Services.



# **Hand Carried**

#### 14. **STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM** (cont'd) Public School Construction Capital Improvement Program – Fiscal Year 2018

#### Fund Sources:

MCCBL of 2017 (Chapter 22): \$280,000,000 FY 2016/17 Supplemental Capital Grant Program for Local School Systems 1.365.539\* \$ FY 2018 Supplemental Capital Grant Program for Local School Systems Statewide Contingency Account

\$ 62,500,000\*\* \$ 43,534,496 Total \$387,400,035

\* Prior year authorization reallocated

\*\* Allocated as specified by: Education Article, §5-313 (\$40 million) & 2017 MCCBL (\$22.5 million)

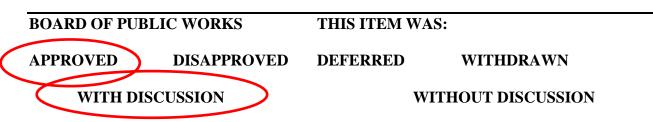
# Authority:

Maryland Consolidated Capital Bond Loan of 2017 (Chapter 22, 2017 Maryland Laws); §§ 5-301 and 5-313 of the Education Article, Annotated Code of Maryland; COMAR 23.03.02.03C(3)

Governor Moved: "to release the \$9.6 million which the Board of Public Works withheld from Howard County" Secretary's Agenda Item 14 (1/25/17).

Comptroller Seconded.

Motion approved 3-to-0.





Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

# A1. <u>STATE HIGHWAY ADMINISTRATION</u>

**Emergency Maintenance** 

Contract ID:	Fallen Rock Debris Clean-Up/Interstate 68 in District 6
	AB403A61RG; ADPICS PO No. P2726349

Contract Type: Maintenance

*Description:* Labor, materials and equipment on westbound Interstate 68 near mile marker 49 in District 6: (1) to clean up debris that fell from a rock slide; and (2) establish a lower bench area to catch subsequent rock falls.

Procurement Method:	Emergency		
Emergency Declared:	2/23/2017		
Bids:	Braddock Construction, LLC Carl Belt, Inc. Excavating Associates, Inc. Circle C Trucking	Frostburg Cumberland Ellerslie Mount Savage	\$54,000 \$60,500 \$142,000 \$140,000
Award:	Braddock Construction, LLC		
Amount:	\$54,000		
Award Date:	3/2/2017		
Term:	3/6/2017 - 3/17/2017		
<b>MBE</b> Participation:	None		

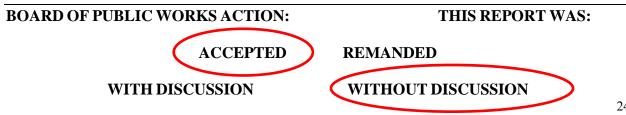


#### A1. **STATE HIGHWAY ADMINISTRATION** (cont'd) **Emergency Maintenance**

#### Remarks:

Nature of Emergency: A rock slide fell along I-68 westbound near the 49-mile marker. Clean up was required to reestablish the lowest level bench in this area, which will provide a future landing area for rocks that could fall from above. As a safety measure SHA placed a temporary concrete barrier in this area which can be used as part of a maintenance-of -traffic setup. This fallen rock slide is a safety issue for motorists and required immediate action to mitigate safety issues.

Basis for Selection:	Lowest responsive, responsible bidder
Fund Source: Appropriation Code:	100% Special Fund Budgeted to SHA J02B0101
Tax Compliance No.:	17-0780-1111
Resident Business:	Yes



#### BOARD OF PUBLIC WORKS SECRETARY'S ACTION AGENDA APPENDIX May 10, 2017



REVISED

Contact: C. Kevin Combs 410.585.3102 Kevin.combs@maryland.gov

#### A2. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Contract ID:TimeClock Plus Software Program Support and Related Services for<br/>TimeClock Integration with WorkDay SPS<br/>DPSCS Emergency Contract 2017-33/ADPICS PO No.: Q00P7405670

*Description:* Purchase TimeClock Plus software, hardware, and related services to integrate TimeClock with Workday at DPSCS correctional facilities

Procurement Method:	Emergency
Emergency Declared:	February 28, 2017
Bids:	None
Award:	Data Management, Inc., San Angelo, TX
Amount:	\$781,500
Award Date:	March 9, 2017
Term:	3/6/2017 – 3/5/2018 (one year)
MBE Participation:	None

#### Remarks:

*Nature of Emergency:* DPSCS declared an emergency because the implementation of the Workday payroll system resulted in serious problems with correctional facility employee timekeeping and payroll. Many of these employees do not have access to a computer for entering their time directly into Workday. They had to write their time on paper timesheets, making the process vulnerable to errors and causing employees to be underpaid or not paid for time worked, including overtime. This situation imposed severe hardship and personal stress on DPSCS employees directly responsible for the operations, management and security of DPSCS's challenging environments and facilities. Continued failure to accurately pay these employees on time directly impacts DPSCS operations and jeopardizes the welfare and safety of personnel, inmates and the public.

DPSCS, with the assistance of the Department of Information Technology and the Department of Budget and Management, identified a potential solution – TimeClock Plus – a product that DPSCS had tested and found to be compatible with the Workday system.





# A2. <u>DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u> (cont.)

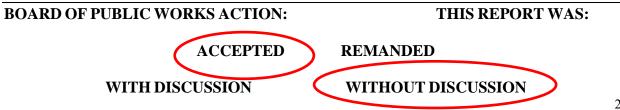
#### Remarks: (cont.)

*Basis for Selection:* DPSCS entered into a demonstration contract – permitted under the solesource regulations – with Data Management, Inc., the creator and owner of TimeClock Plus, in December 2016 for a "live" test installation at the North Branch Correctional Institution. When the demo project proved a success, DPSCS solicited four certified Workday/Timeclock vendors to submit proposals by mid-February 2017. However, only one proposal was received and rejected due to the offerer not meeting minimum qualifications. DPSCS then decided to mitigate further timekeeping and payroll system failures by entering into this sole source emergency contract with Data Management, Inc., the vendor who successfully implemented the live test installation in December 2016.

*Scope of Work:* The source contract with Data Management provides DPSCS with 90 TimeClock Plus systems covering 7,600 DPSCS employees including implementation and training plus annual maintenance, support and upgrade services. TimeClock Plus is being deployed at correctional facilities and other remote work sites enabling employees without regular computer access to now receive accurate pay, including overtime, in the pay period in which it was earned.

Fund Source:	100% General Fund
Tax Compliance No.:	17-0816-1001

Resident Business: No





#### 1A. <u>PROGRAM OPEN SPACE LOCAL SHARE</u> Caroline County

*Recommendation:* Approval to commit \$19,620 for the following **development** project.

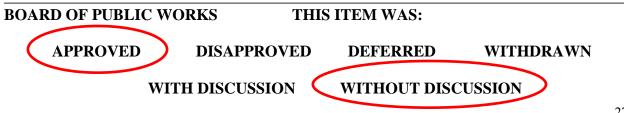
*Federalsburg Elementary Ballfield Community Park - \$19,620* Caroline County POS #6643-5-196 MD20170321-0228

*Background:* Replace 25-year old spectator seating; perform structural repairs to the original concession/storage facility at Federalsburg Elementary Ballfield Community Park.

#### Fund Source:

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010 Program Open Space - Local, FY 2011 Allocation Source Code: 10055 Item 055 \$9,471.70

Maryland Consolidated Capital Bond Loan of 2010, Chapter 483, Acts of 2010 Program Open Space - Local, Prior Funds Replacement Source Code: 10056 Item 056 \$10,148.30





#### 2A. <u>PROGRAM OPEN SPACE LOCAL SHARE</u> Prince George's County

*Recommendation:* Approval to commit \$27,750 for the following **development** projects.

#### 1. Forest Heights Community Garden - \$6,750 Town of Forest Heights, P.G. County, POS #6640-16-804 MD20170321-0226

*Background:* Install mural, educational signage, and seating and gathering areas at the Forest Heights Community Garden. Replace deteriorated walkway and fencing.

## Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012 Program Open Space – Local, Prior Funds Replacement Source Code: 12057 Item 057 \$6,750

#### 2. Anne K. Reifsneider Memorial Park - \$21,000 Town of Forest Heights, P.G. County, POS #6641-16-805 MD20170321-0227

*Background:* Develop a new park for the community. Improvements will include landscaping, fencing, shade canopy, benches, and tables.

# Fund Source:

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012 Program Open Space – Local, Prior Funds Replacement Source Code: 12057 Item 057 \$21,000

<b>BOARD OF PUBLIC WO</b>	RKS THIS	<b>ITEM WAS:</b>		
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN	
WITH	H DISCUSSION	WITHOUT DISC	CUSSION	



#### 3A. PROGRAM OPEN SPACE LOCAL SHARE Queen Anne's County

**Recommendation:** Approval to commit \$90,000 for the following **development** project.

**Old Love Point Park Playground Addition - \$90,000** Queen Anne's County, POS #6427-17-164 MD20150807-0755

**Prior Approvals:** \$45,000 (DNR-RP Item 5A(1) [Oct. 7, 2015])

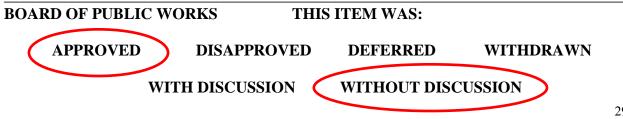
**Background:** Develop multi-age playground facility at Old Love Point Park including play structures, swings, safety surfacing, pavilion, and associated park amenities.

#### Fund Source:

Maryland Consolidated Capital Bond Loan of 2014, Chapter 463, Acts of 2014 Program Open Space - Local, Prior Funds Replacement Source Code: 14089 Item 089 \$1.00

Maryland Consolidated Capital Bond Loan of 2015, Chapter 495, Acts of 2015 Program Open Space - Local, FY 2016 Allocation Source Code: 15162 Item 162 \$45,082.00

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016 Program Open Space Local Share Source Code: 17009 Item 009 \$44,917.00





#### 4A. PROGRAM OPEN SPACE LOCAL SHARE Washington County

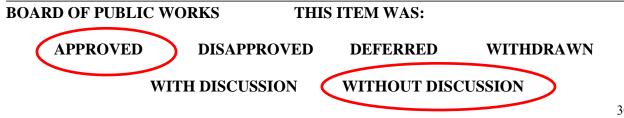
*Recommendation:* Approval to commit \$45,000 for the following **development** project.

#### Pinesburg Concession Building Rehabilitation - \$45,000 Washington County, POS #6638-21-348 MD20170321-0231

Background: Replace aging exterior walls and footers on concession stand at Pinesburg Park.

#### Fund Source:

Outdoor Recreation Land Loan of 2017, Chapter 27, Acts of 2016 Program Open Space Local Share Source Code: 17009 Item 009 \$45,000





#### 5A. <u>RURAL LEGACY PROGRAM FUNDS</u> Otto Farm, LLC Property, Washington County

**Recommendation**: Approval to grant \$432,494 to Washington County from Rural Legacy Funds to acquire a 137.72 acre conservation easement in the *Mid-Maryland Washington Rural Legacy Area* 

Prior Approvals:	Mid-Maryland Washington Rural Legacy Area grants for easement	
	acquisitions:	
	DNR-RP Item 5A (08/05/2015) \$990,000.00 for FY2016	
	DNR-RP Item 8A (10/19/2016) \$946,610.00 for FY2017	

**Project Description:** Acquisition of this easement will protect valuable agriculture and forest lands. In addition, the easement provides viewshed protection along Shepherdstown Pike, and provides additional buffer to the C&O Canal and Potomac River. The easement will be held by the Washington County Board of Commissioners.

Easement Value:	\$505,636 (\$3,671 per acre)

*Purchase Price:* \$410,153 (\$2,978 per acre)

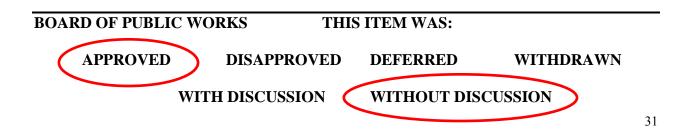
Total Other Costs:	Administrative:	\$12,305
	Incidental:	\$ 3,884
	Compliance:	<u>\$ 6,152</u>
		\$22.341

Amount Requested: \$432,494

#### Fund Source:

Maryland Consolidated Capital Bond Loan – 2015, Chapter 495, Acts of 2015 Rural Legacy Program Source Code: 15400 Item: 400 Amount: \$410,152.50

Outdoor Recreation Land Loan – 2015, Chapter 462, Acts of 2014 Rural Legacy Program Source Code: A0510 Item: 010 Amount: \$22,341.10





#### 6A. **RURAL LEGACY PROGRAM FUNDS** Sherrer Property, Baltimore County

**Recommendation:** Approval to grant \$40,514 to the Gunpowder Valley Conservancy from Rural Legacy Funds to acquire a 7.56 acre conservation easement in the Gunpowder Rural Legacy Area in Baltimore County.

Gunpowder Rural Legacy Area grant for easement acquisitions: **Prior Approvals:** DNR-RP Item 5A (09/03/2014) \$179,000.00 for FY2015

**Project Description:** Acquisition of this easement will protect valuable forest land. In addition, the easement provides viewshed protection along Monkton and Falls Roads, and 400 feet of permanent forest stream buffers to Charles Run. The easement will be co-held by DNR and the Gunpowder Valley Conservancy.

Easement Value: \$36,354 (\$4,811 per acre)

Total Other Costs: \$4,160

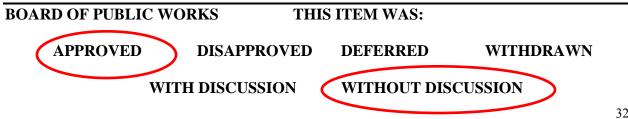
Administrative:	\$1,090
Incidental:	\$2,525
Compliance:	<u>\$ 545</u>
	\$4,160

Amount Requested: \$40,514

Fund Source:

Outdoor Recreation Land Loan – 2015, Chapter 462, Acts of 2014 Rural Legacy Program Source Code: A0510 Item: 010 Amount: \$4,160.00

Maryland Consolidated Capital Bond Loan – 2015, Chapter 495, Acts of 2015 Rural Legacy Program Source Code: 15400 Item: 400 Amount: \$36,354.45





#### 7A. **RURAL LEGACY PROGRAM FUNDS** Hopkins Property, Anne Arundel County

**Recommendation**: Approval to grant \$439,462 to Anne Arundel County from Rural Legacy Funds to acquire a 100.53 acre conservation easement in the Anne Arundel South Rural Legacy Area.

Anne Arundel South Rural Legacy Area grant for easement acquisitions: **Prior Approvals:** DNR-RP Item 5A (08/05/2015) \$600,000.00 for FY2016

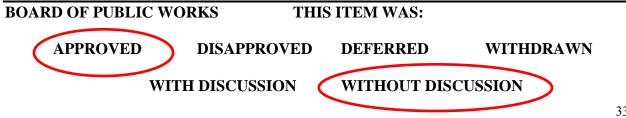
**Project Description:** Acquisition of this easement will protect valuable agriculture and forest lands and provide 5,100 linear feet of forested and vegetative buffers along Ferry Branch, a tributary within the Middle Patuxent Watershed. This easement will add to 450 acres of existing conservation easements in the area. The easement will be held by Anne Arundel County. The County is paying administrative, program compliance, and incidental costs.

Easement Value:	\$613,555 (\$6,103 per acre)
	\$439,462 – DNR
	\$174,093 – Anne Arundel County

Amount Requested: \$439.462

Fund Source:

Maryland Consolidated Capital Bond Loan – 2015, Chapter 495 Acts of 2015 **Rural Legacy Program** Source Code: 15400 Item: 400 Amount: \$439,462





## 8A. <u>CONSERVATION RESERVE ENHANCEMENT PROGRAM</u> Allen Property, Frederick County

**Recommendation:** Approval to grant \$1,375,794 to Frederick County from Program Open Space Stateside Funds to acquire a 227.50 acre Conservation Reserve Enhancement Program easement.

**Background/Prior Approvals:** Reference is made to Program Open Space Agenda Item 9A (9/16/09) in which the Board of Public Works approved the Conservation Reserve Enhancement Program (CREP) easement acquisition program and authorized the use of Program Open Space funds to be used for acquiring permanent conservation easements on stream side forests, natural areas and wetlands as set forth in the *Revision to the Agreement Between the U.S. Department of Agriculture, the Commodity Credit Corporation, and the State of Maryland Concerning the Implementation of the Maryland Conservation Reserve Enhancement Program (April 24, 2009).* 

**Project Description:** Acquisition of this CREP easement permanently protects water quality by providing 9,869 linear feet of forested and vegetative stream buffers along Hunting Creek and Muddy Run, both of which are designated a Use 3P: Natural Trout Waters and Public Water Supply. As part of the transaction, the landowner will donate the remaining 31.12 acres of the farm into easement. The easement will be co-held by Frederick County and DNR. The County is paying administrative and program compliance.

Easement Value:	\$1,362,576 (\$5,989 per acre)	
	¢12 <b>2</b> 10	

Incidental Costs: \$13,218

Total Amount Requested: \$1,375,794

**CREP Targeting:** The CREP easement program focuses its efforts on "Target Level 1" and "Target Level 2" counties where the easement practices will have the greatest impact on water quality. Targeting for CREP was a multiagency and conservation partnership organization effort that utilized nine high priority, science based, data sets and areas of special consideration developed from the past 10 years of research and study of water quality and natural resource conditions in the State's 134 watersheds. Frederick County is a Target Level 1 county.



### 8A. <u>CONSERVATION RESERVE ENHANCEMENT PROGRAM</u> (cont'd) Allen Property, Frederick County

*Easement Valuation System:* DNR uses an easement evaluation system based on:

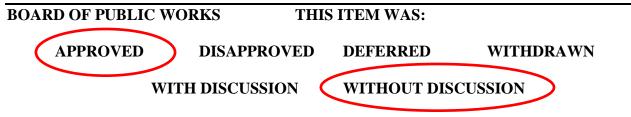
- (1) whether the property is located within a "Target Level 1" or "Target Level 2" county;
- (2) the width of the buffers; and
- (3) the amount of land in the CREP contract that will be covered by the easement.

The program seeks to retain conservation practices beyond the 10- to 15-year contract period available under the federal CREP rental program. The easement acquires development rights and a portion of the agricultural production value beginning at the end of the federal contract term and continuing into perpetuity.

### Fund Source:

Maryland Consolidated Capital Bond Loan – 2014, Chapter 463, Acts of 2014 POS Stateside – Prior Year Funds Replacement Source Code: 14090 Item: 090 Amount: \$1,362,576.00

Outdoor Recreation Land Loan – 2016, Chapter 310, Acts of 2015 POS Stateside – State Land Acquisition Source Code: A0510 Item: 010 Amount: \$13,218.25





Contact: Sandy Johnson 410-767-7408 sandy.johnson@maryland.gov

### 1-S. <u>DEPARTMENT OF HUMAN RESOURCES</u>

Harford County Department of Social Services Services Contract

*Contract ID*: Legal Service; HADSS –SSA- 17-025; ADPICS # N00B7400378

*Contract Description*: Provide legal services for the purpose of representing the Harford County Department of Social Services (HADSS) and its clients before the Harford County Courts as it relates to matters of Child Welfare and Adult Protective Services.

Award:	Love, Fleming, Bearsch, LLC Bel Air, MD
Term:	6/1/2017 – 5/31/2020 (w/2 one-year renewal options)
Amount:	\$540,000 (3 Years, Base Contract) \$180,000 (1 Year, Renewal Option #1) <u>\$180,000</u> (1 Year, Renewal Option #2) \$900,000 Total (5 Years)
Procurement Method:	Competitive Sealed Proposals
Proposals:	Only One Proposal Received
MBE Participation:	5% (see Requesting Agency Remarks)
Performance Security:	None
Incumbent:	Same

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 30 prospective vendors, all of which are Maryland firms, and included four MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

One proposal was received in response to the RFP, and it was determined to be reasonably susceptible of being selected for award. In addition, the offeror was determined to be responsible; the financial offer was considered fair and reasonable, and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore, award is recommended to Love, Fleming, Bearsch, LLC, the sole offeror and incumbent.



### **1-S. <u>DEPARTMENT OF HUMAN RESOURCES</u> (cont'd)**

DHR conducted a cost benefit analysis that compared the proposal price to the anticipated cost for DHR to add merit system positions to bring Legal Services in-house. It was determined to be more cost-effective for HADSS to continue to utilize a private attorney at the actual cost of \$180,000 per year, than for DHR to fund between \$274,200 and \$293,700 to create an in-house legal unit at HADSS. DHR estimates the additional cost to the State would be minimally \$94,000.

HADSS has the responsibility to administer social services programs that protect the children, families, and citizens of Harford County. HADSS is authorized by law to administer programs in the areas of Adult and Child Protective Services, Foster Care, Family Investment and Child Support Enforcement, among others, to the citizens of Harford County. In the administration of these programs, it is routinely necessary for the agency to employ the services of a practicing attorney to represent the agency before the Harford County Court for matters of Child Welfare and Adult Services. In addition, the attorney consults and advises HADSS staff in matters relating to adult services and services to families with children.

A 5% MBE participation goal was established for this contract based upon the identified subcontracting opportunities within the primary services such as legal representation, paralegal support, training, and social worker consults and the number of Maryland certified MBE subcontractors that perform these services. No VSBE participation goal was established for this contract based upon the determination that there were an insufficient number of subcontractors that could be utilized for the identified subcontracting opportunities within the primary services.

Fund Source:	82.7% General, 17.3% Federal
Appropriation Code:	N00G0003
Resident Business:	Yes
MD Tax Clearance:	17-0296-0111

<b>BOARD OF PUBLIC WORKS ACTION –</b>	THIS ITEM WAS:	
APPROVED DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOU	TT DISCUSSION



Contact Sandy Johnson 410-767-7408 Sandy.Johnson@maryland.gov

### 2-S. <u>DEPARTMENT OF HUMAN RESOURCES</u> Family Investment Administration (FIA)/Bureau of Long Term Care Services Contract

*Contract ID*: Asset Verification System (AVS) Services; FIA/AVS 17-001; ADPICS # N00B7400400

*Contract Description*: Provide an electronic asset verification system to enable the Department of Human Resources (DHR) and the Department of Health and Mental Hygiene (DHMH) to accurately determine Medicaid eligibility by discovering and verifying personal assets through two Functional Areas (FAs): FA I - Assets held by Financial Institutions; and FA II - Real Property; as required by Section 1940 of the Social Security Act (codified at 42 U.S.C. 1396w).

Award:	Public Consulting Group, Inc. Boston, MA
Term:	6/1/2017 - 5/31/2019 (w/1 one-year renewal option)
Amount:	<i>Functional Area I:</i> \$564,809 NTE (2 Years; Base Term) <u>\$279,930</u> NTE (1 Year, Renewal Option) \$844,739 NTE Total (3 Years)
	<i>Functional Area II:</i> \$234,833 NTE (2 Years; Base Term) <u>\$114,942</u> NTE (1 Year, Renewal Option) \$349,775 NTE Total (3 Years)
Procurement Method:	Competitive Sealed Proposals
Proposals:	Only One Proposal Received For Each Functional Area
MBE Participation:	None (see Requesting Agency Remarks)
Performance Security:	None
Incumbent:	None



### 2-S. <u>DEPARTMENT OF HUMAN RESOURCES</u> (cont'd)

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to seven prospective vendors, none of which are Maryland firms or MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

One proposal was received for each Functional Area (FA) from the same offeror in response to the RFP. Both proposals were determined to be reasonably susceptible of being selected for award; the offeror was determined to be responsible; and the financial offer was considered fair and reasonable based upon contact made with other states that have procured these services. Additionally, it was determined that other prospective offerors had a reasonable opportunity to respond to the solicitation.

To determine why vendors did not submit a proposal, DHR surveyed all potential offerors directly solicited and to the vendors who attended the Pre-Proposal Conference. Three vendors did not provide a response; three vendors indicated they did not provide the services being requested; one vendor is a subcontractor of the recommended awardee that will provide the services requested under FA I; and one vendor stated it did not have an Asset Verification System in place and that it was unable to design and test a new system that could be responsive to the RFP.

For FA I, the offeror's financial proposal approximates the per-unit price paid by other states for similar services with similar quantity terms. The scope of work in this RFP requires enhanced features that are not required by other states, including (1) the provision of downloadable "PDF" reports to improve its record-keeping and to reduce errors in maintaining documentation that justifies the program's eligibility determinations; (2) the provision of training materials regarding federal regulatory compliance to save the program the cost, expense, and additional liability required to produce those materials on its own; and (3) automated features designed to improve the program's ability to meet its target time frames for making eligibility determinations. With those enhancements included, the offeror's price is only \$0.18 greater than the price offered for similar services in other states, and is therefore, determined to be fair and reasonable.

For FA II, there are no comparable products currently in the market pertaining specifically to real asset verification reports for the program to utilize in determining whether the proposed price is fair and reasonable. However, the search mechanism for the real asset verifications is similar to, but simpler than, the search mechanism used for the verification of financial assets held by individuals. The proposed price is on average \$2.82 lower than the per-unit price that other states pay for similar financial asset verification reports. Based on the above comparison, the determination was made that the price proposed for FA II is also fair and reasonable.



### **2-S. <u>DEPARTMENT OF HUMAN RESOURCES</u> (cont'd)**

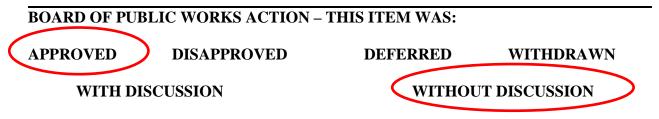
DHR is the State's social services provider and Maryland's fourth largest agency. Its critical mission is to assist people in economic need, provide prevention services, and protect vulnerable children and adults. To serve this critical mission, DHR coordinates with the Department of Health and Mental Hygiene (DHMH) in the administration of medical assistance programs that serve two populations: (1) the aged, blind, and disabled, and (2) long-term care patients.

In order to ensure that the medical assistance programs serve the designated populations, DHR determines the eligibility of applicants and recipients based, in part, on the total assets available to the applicants and recipients for purposes of paying their medical expenses. Those assets include financial assets such as checking, savings, money market, retirement, and annuity accounts as well as real property owned by the applicant, recipient, or any responsible party.

DHR and DHMH administer on-going Medicaid eligibility determinations for approximately 65,000 recipients of Medicaid benefits and also make eligibility determinations for approximately 34,000 new applicants for those services each year. DHR and DHMH estimate that they will request approximately one-third of the total case volume in asset verification reports each year in each Functional Area. Including spouses and other responsible parties, a total of approximately 55,000 requests will be made each year in each Functional Area.

No MBE or VSBE participation goals were established for this contract. Based upon the nature of the services being provided, it was determined that there are no identifiable subcontracting opportunities.

Fund Source:	66% Federal; 22% General; 12% Reimbursable
Appropriation Code:	N00I0004
Resident Business:	No
MD Tax Clearance:	17-0490-0111





REVISED

Contact: Rodney Spence 410-468-2379 Rodney.spence1@maryland.gov

### **3-S-OPT.** <u>MARYLAND INSURANCE AGENCY</u> Services Contract Renewal Option

*Contract ID:* Examination and Pre-Licensing Services, D80R3400003, ADPICS # D80B7400028

Contract Approved: DBM Item 1-S (5/1/2013)

Contractor:

PSI Services, LLC Burbank, CA

*Contract Description*: Provide assistance with the development, preparation, validation, administration, revision, and scoring of examinations to be administered to candidates for certain license classes and lines of authority, and with the review evaluation, banking, and auditing of pre-licensing courses, as well as the evaluation of providers and instructors.

<b>Option Description:</b>	Exercise the final one-year renewal option.	
Original Contract Term:	6/1/2013 – 5/31/2016 (w/2 one-year renewal options)	
Option Term:	6/1/2017 - 5/31/2018	
Original Contract Amount:	\$2,520,000 NTE (3 Years)	
<b>Option Amount:</b>	\$840,000 NTE (1 Year)	
<i>Prior Modifications/Options:</i> \$840,000 [Opt #1: 6/1/2016 – 5/31/2016: DBM Item 9-S-OPT (5/25/2016)]		
<b>Revised Total Contract Amount:</b>	\$4,200,000 NTE Total	
<b>Original Procurement Method:</b>	Competitive Sealed Proposals	
MBE Participation:	10%	
MBE Compliance:	<mark>14%</mark>	

### REVISED



### **3-S-OPT.** <u>MARYLAND INSURANCE AGENCY</u> (cont'd)

**Requesting Agency Remarks:** Request for approval to exercise the second and final one-year renewal option as contained in the original contract to provide examination and pre-licensing Services.

The MIA is mandated by Sections 10-104 - 10-109 of the Insurance Article of the Maryland Annotated Code, to conduct examinations for obtaining an insurance license. The MIA is also responsible for the review, approval and monitoring of pre-licensing education courses.

Two distinctive services are provided under this contract: (1) examination services; and (2) prelicensing education services. The provision of examination services is one of the statutory requirements for licensure of a resident insurance producer. The examination services consist of: the development of examination questions, the administration of the examinations, including scheduling of the exams and collection of exam fees, scoring of the examination questions, the prompt notification of the candidate as to the exam results, and the electronic notification of the exam results to the Maryland Insurance Administration. The other distinct service covered by the contract is the reviewing of pre-licensing education courses which are a prerequisite for the candidate taking the licensing examination.

Maryland has approximately 34,564 resident insurance producers. Currently, there are 39 approved Life and Health courses, 31 approved Property and Casualty courses, and eight approved Title courses. During CY2011, 11,410 examinations were administered.

PSI Services, LLC has provided the services under this contract in a satisfactory manner with no complaints as to its performance. MIA values their expertise and experience. Therefore, it is in the best interest of the State to approve this renewal option.

Since this is the last renewal option for this contract the Department will re-solicit for these services during the renewal period. A new contract is expected to be recommended for award prior to the expiration of this contract.

WITH DISCUSSION	(	WITHOU	T DISCUSSION
BOARD OF PUBLIC WORK APPROVED DISAPP		M WAS: ERRED	WITHDRAWN
Resident Business:	No		
Appropriation Code:	D80Z0101		
Fund Source:	100% Special (Fees	Paid by the A	Applicants)



Contact: Linda Taggart 410-581-4142 Linda.taggart@mpt.org

### 4-S-OPT. <u>MARYLAND PUBLIC TELEVISION</u> Services Contract Option

*Contract ID:* Direct Mail Marketing for MPT; ADPICS # COH16602

Contract Approved	DBM Item 9-S (12/17/2014)
Contractor:	Next Generation Fundraising, Inc. (Next Gen) Berwyn, PA

*Contract Description*: Provide all labor, material, and equipment for direct mail campaign strategies that provide results for an increased membership base.

<b>Option Description:</b>	Exercise the final one-year renewal option.
Original Contract Term:	1/1/2015 - 6/30/2016 (w/2 one-year renewal options)
Option Term:	7/1/2017 - 6/30/2018
Original Contract Amount:	\$188,325 (1 <sup>1</sup> /2 Years)
<b>Option Amount:</b>	\$514,395 (1 Year)

**Prior Modifications/Options:** \$926,941 [(\$335,808: Mod #1: Added funding for direct mail marketing campaigns based upon the actual and projected mailings: 10/1/2015 - 6/30/2016: DBM Item 21-S-MOD (8/26/2015); \$0: Mod #2: Incorporate cost per piece per mailing: Approved by MPT; \$40,000: Mod #3: Increase available funding for direct mail marketing campaign to provide for additional revenue: 3/25/2016 - 6/30/2016: Approved by DBM (4/4/2016); \$551,133: Opt. #1: 7/1/2016 - 6/30/2017: DBM Item 13-S-OPT (6/18/2016)]

<b>Revised Total Contract Amount:</b>	\$1,629,661
Original Procurement Method:	Competitive Sealed Proposals
MBE Participation:	25%
MBE Compliance:	28%



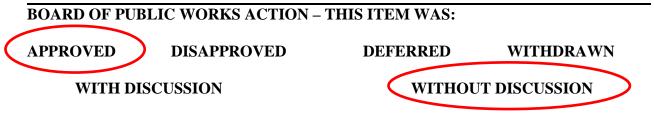
### **4-S-OPT.** <u>MARYLAND PUBLIC TELEVISION</u> (cont'd)

*Requesting Agency Remarks*: Request for approval to exercise the second and final one-year renewal option as contained in the original contract for Direct Mail Marketing for MPT.

Historical data shows MPT increased the mailing from 976,000 pieces in FY2015 to 1,279,400 pieces in FY2016. So far in FY2017 1,024,891 pieces were mailed, with projections to net \$2.3M. Direct mail revenue for FY2018 is expected to net MPT approximately \$2.5M with four additional mailings. Direct mail marketing efforts play a critical role in acquiring and retaining MPT supporters and meeting the needs of MPT's operating expenses each year; therefore exercising this option is critical to MPT's operating expenses and staying on the air.

MPT is currently reviewing all of the requirements and specifications for Direct Mail Marketing services. An updated Request for Proposal (RFP) will be submitted for review and approval this fall. MPT anticipates posting a new RFP in early 2018 and submitting a new contract award recommendation for approval prior to the expiration of this renewal option.

Fund Source:	100% Special (Membership Dues)
Appropriation Code:	R15P00.03
Resident Business:	No





Contact: Linda Taggart 410-581-4142 Linda.taggart@mpt.org

### 5-S-OPT. <u>MARYLAND PUBLIC TELEVISION</u> Services Contract Renewal Option

*Contract ID:* Inbound Call Center Services; ADPICS # R15B8400002

Contract Approved:	DBM Item 11-S (7/16/2015)
Contractor:	ACD Direct
	Farmington, UT

*Contract Description*: Provide inbound call center support services for Maryland Public Television (MPT) pledge drives by taking overflow incoming phone pledges from MPT viewers as needed on a 24/7/365 basis.

<b>Option Description:</b>	Exercise the first one-year renewal option.
Original Contract Term:	8/1/2015 - 7/31/2017 (w/2 one-year renewal options)
Modification Term:	8/1/2017 - 7/31/2018
<b>Original Contract Amount:</b>	\$334,660 (2 Years)
<b>Option Amount:</b>	\$166,440 (1 Year)
Prior Modifications/Options:	None
<b>Revised Total Contract Amount:</b>	\$501,110
<b>Original Procurement Method:</b>	Competitive Sealed Proposals
<b>MBE</b> Participation:	None

*Requesting Agency Remarks*: Request for approval to exercise the first of two one-year renewal options as contained in the original contract to provide inbound call center support services for MPT pledge drives.



### **5-S-OPT.** <u>MARYLAND PUBLIC TELEVISION</u> (cont'd)

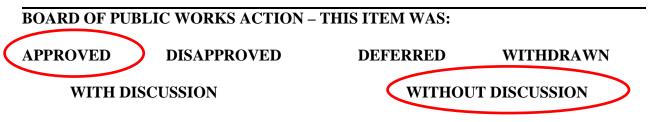
MPT recommends approval of the option period, as the most cost effective means and in the State's best interest for Inbound Call Center Services.

*Fund Source*: 100% Special (Viewer Donations)

No

Appropriation Code: R15P00.03

Resident Business:





Contact: Dawn Berkowitz 410-767-2920 dawn.berkowitz@maryland.gov Sara Wolfe 410-767-1364 sara.wolfe@maryland.gov

### 6-S-MOD. <u>DEPARTMENT OF HEALTH AND MENTAL HYGIENE</u>

Prevention and Health Promotion Administration Center for Tobacco Prevention and Control Services Contract Modification

Contract ID: The Maryland Tobacco Quitline; OPASS # 12-10879; ADPICS # COH14597

*Contract Approved*: DBM Item 10-S (11/14/2012)

Contractor:

Alere Wellbeing, Inc. Seattle, WA

*Contract Description*: Provide basic and comprehensive phone cessation counseling, Nicotine Replacement Therapy (NRT) support to callers, a web based support system for callers and additional reports and related services.

*Modification Description*: Extend the contract term by seven months to allow sufficient time to complete the new procurement and award the contract and increase the available funding in response to increased call volume and to expand and enhance the Quitline services.

Original Contract Term:	12/1/2012 - 6/30/2017
Modification Term:	6/1/2017 - 12/31/2017
Original Contract Amount:	\$5,855,625 (4 Years, 7 Months)
Modification Amount:	\$959,000 (7 Months)

*Prior Modifications Amount*: \$1,833,345 [Modification #1: Added funding due to an increase call volume: 7/1/16 – 6/30/17: DBM Item 18-S-MOD (6/8/2016)]

Revised Total Contract Amount:\$8,647,970Percent +/- (This Modification):16.4%Overall Percent +/-:47.7%Original Procurement Method:Competitive Sealed Proposals



### 6-S-MOD. <u>DEPARTMENT OF HEALTH AND MENTAL HYGIENE</u> (cont'd)

**MBE Participation:**5%

**MBE Compliance:** 4%

**Requesting Agency Remarks:** Request for approval to extend the contract to provide a Tobacco Quitline for Maryland residents by seven months in order to allow time to complete the new procurement and award a new contract. In addition, DHMH is requesting an increase in the available funding in response to increased call volume and to expand and enhance the Quitline services.

It is in the State's best interest to approve the modification to avoid the reduction or elimination of the services provided under the contract that would leave Maryland residents who wish to quit using tobacco without the resources to do so. Maryland has seen great success with the Quitline; the top recorded ways that callers report hearing about the Quitline are from TV/Commercial, Health Professional, and Friend and Family.

Alere Wellbeing, Inc. has been the Maryland Tobacco Quitline contractor since its inception on June 1, 2006. DHMH requests to modify the contract to add funds in order to continue to provide Quitline services through the end of the contract term incorporating an increase in federal funding through a Prevention and Public Health Fund (PPHF) grant. Additional funding has been provided to expand and enhance Quitline services such as supporting increased call volume from national "Tips From Former Smokers" campaign through the Centers for Disease Control and Prevention (CDC) and supporting additional services offered to Quitline callers such as 12 weeks of Nicotine Replacement Therapy (NRT) and enhanced services for pregnant and Medicaid callers.

The most significant increase in call volume is due to the "Tips From Former Smokers" campaign promoting the national number 1-800-QUIT-NOW and featuring real people suffering as a result of smoking and exposure to secondhand smoke. The 2016 Tips campaign launched on January 25, 2016 and ran through June 12, 2016. The Tips campaign had a substantial media buy in Maryland and for the first time, it was followed by an additional two-week NRT radio promotion in 2016. The Maryland Tobacco Quitline had a 146.4% increase in registrations from December 2015 (461 registrations) to February 2016 (1,136 registrations). Additionally, the Quitline experienced a 149.4% increase in registrations the week of the Tips launch (247 registrations Jan. 25-31) in comparison to the previous week (99 registrations Jan. 18-24). The annual Tips campaign is also running in 2017, with a similar impact and timing to the 2016 campaign.



### **6-S-MOD. DEPARTMENT OF HEALTH AND MENTAL HYGIENE** (cont'd)

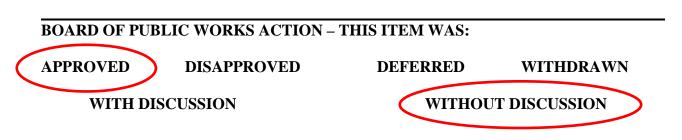
DHMH is also requesting to extend the contract term by seven months in order to allow sufficient time to solicit and award of a new contract. The contractor has agreed to maintain the current services and prices. A new RFP is currently being drafted and is expected to be advertised in May 2017. The award recommendation for the new RFP is expected to be made prior to the end of the calendar year.

Fund Source:

74.7% Special (Cigarette Restitution Fund); 25.3% Federal

Appropriation Code: F0304

Resident Business: No





Contact: Sandy Johnson 410-767-7408 sandy.johnson@maryland.gov

### 7-S-MOD. <u>DEPARTMENT OF HUMAN RESOURCES</u> Social Services Administration/Foster Care Maintenance Payments Program Services Contract Modification

*Contract ID:* Out-of-State Residential Child Care Services; SSA/OOS-17-018-A1; ADPICS # COH15183

Contract Approved:	DBM Item 9-S (2/8/2017)
Contractor:	UHS of Laurel Heights, LP Atlanta, GA

*Contract Description*: Five contracts to provide out-of-State Residential Child Care Service for youth diagnosed with developmental disabilities, and significant behavioral, emotional and medical challenges from various jurisdictions throughout the State of Maryland.

Modification Description:	Add funding for a second youth placement.
Original Contract Term:	3/1/2017 - 2/28/2020 (w/2 one-year renewal options)
Modification Term:	5/25/2017 - 2/28/2020
Original Contract Amount:	\$438,000 (3 Years)
Modification Amount:	\$404,300 (Approx. 2 Years, 9 Months)
Prior Modifications/Options:	None
<b>Revised Total Contract Amount:</b>	\$5,757,596
Overall Percent +/- (This Mod):	+92.3%
Original Procurement Method:	Sole Source (Continuity of Care)
<b>MBE</b> Participation:	None



#### **7-S-MOD. DEPARTMENT OF HUMAN RESOURCES** (cont'd)

**Requesting Agency Remarks:** Request for approval to modify the contract by adding additional funding to cover the placement of a second youth. The youth required a placement that could address his mental illness, monitor and stabilize his medication, provide education, as well as the therapy needed to help support and transition him back into the community. The provider, UHS of Laurel Heights, specializes in providing psychiatric treatment for children and adolescents ages 6 to 21 with severe and complex psychiatric and behavioral difficulties impacting multiple areas of functioning. UHS of Laurel Heights also has an accredited school on its campus.

The Maryland State Department of Education (MSDE) is responsible for setting rates for facilities that serve Maryland youth who are located outside of the State of Maryland. The MSDE provides Annual Program Cost Sheet Templates to out-of-State providers when a Maryland local school system (LSS) has obtained MSDE approval for an out-of-State placement or a Maryland placing agency holds a contract with the out-of-State provider and the agency has identified a placement need for a specific Maryland youth at the facility. The MSDE interagency cost approval practices for out-of-State placements are limited to providers that offer both a residential and nonpublic school program for the Maryland placed youth.

The LSS or the placing agency submits to MSDE a request for rates for the facility when placement for a Maryland youth is pending. Maryland rates are set to ensure equal rates are paid for equal services regardless of the placing agency, placing State, or location of the facility. All rates issued by Maryland must comply with all cost approval guidelines and instructions. Each out-of-State or individual placement provider must assure rates are equal for equal services. The Executive Director for each facility submits the required assurances annually with the cost approval packet. A rate will not be approved if charges for Maryland youth are higher than charges for youth from any other State for the same services; unless a waiver is obtained from the Maryland State Superintendent of Schools. The Maryland Nonpublic Special Education Section seeks the waiver when necessary.

MSDE publishes the Cost Approval Process for Residential Child Care Providers and Individual Placements annually.

WITH DISC	USSION	WITHO	UT DISCUSSION
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
<b>BOARD OF PUBLI</b>	C WORKS ACTION – TH	IS ITEM WAS:	
Resident Business:	No		
Appropriation Code:	N00G0001		
Fund Source:	100% Genera	al	



Contact: Jamie Tomaszewski 410-260-7386 Jamie.tomaszewski@maryland.gov

### 8-GM. DEPARTMENT OF BUDGET AND MANAGEMENT

Division of Procurement Policy & Administration State Fleet & Travel Management Unit General Miscellaneous

Request Amount: N/A

Appropriation Code: FI0A0301

**Requesting Agency Remarks:** Request for approval of daily meal reimbursement rates for FY2018, effective 7/1/2017. These rates are for in-State travel only. These rates were last changed in FY2015. Daily meal rates for high cost metropolitan areas that are out-of-State are set by DBM based on federal reimbursement rates.

Submitted receipts from State employees and members of boards and commissions, who are traveling in-State, will only be reimbursed in conformance with these proposed rates. Rates are in accordance with budget instructions.

Proposed Daily Meal Reimbursement Rates as of 7/1/2017

	Current Daily Rate Employees/Bds. & Commissions	Proposed Daily Rate Employees/Bds. & Commissions
Breakfast	\$ 9.00	\$10.00
Lunch	\$11.00	\$12.00
Dinner	\$25.00	\$25.00
Total	\$45.00	\$47.00

<b>BOARD OF PUBLIC WORKS ACTION -</b>	THIS ITEM WAS:	
APPROVED DISAPPROVED WITH DISCUSSION	DEFERRED	WITHDRAWN T DISCUSSION



Contact: Lisa O. Arnquist 410-339-7568 Lisa.arnquist@maryland.gov

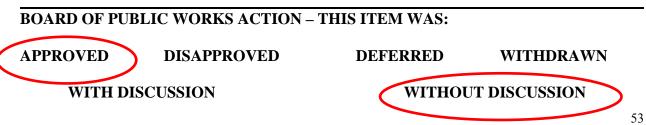
### 9-GM. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES General Miscellaneous

Fund Source: 100% General Appropriation Code: Q00S0204

**Request Amount:** \$85,000

Description: Pursuant to State Government Article §§ 12-404 and 12-501, the Department of Public Safety and Correctional Services and the Office of the Attorney General request approval for the payment of \$85,000 in full settlement of all claims, including attorneys' fees, against the State in Kristle Autrey, et al. v. State of Maryland, et. al., U.S. District Court, District of Maryland, Civil Action No. GLR-14-3064.

**Requesting Agency Remarks:** If this settlement is approved, a check should be made payable to Kristle Autrey, Adrean Morris, and Joseph, Greenwald & Laake, P.A. in the amount of \$85,000, which shall reference Kristle Autrey, et al. v. State of Maryland, et. al.: Payment of Settlement. The check should be delivered to Lisa O. Arnquist, Assistant Attorney General, Department of Public Safety and Correctional Services, 300 E. Joppa Road, Suite 1000, Towson, Maryland 21286, who will deliver the check and ensure all of the necessary documentation and releases are completed.





Contact: Jamie Tomaszewski 410-260-7386 jamie.tomaszewski@maryland.gov

### **10-S.** <u>DEPARTMENT OF BUDGET & MANAGEMENT</u> Office of the Secretary Services Contract

Contract ID: Government Efficiency and Management Solutions; ADPICS # 050B7400006

*Contract Description*: Conduct an independent review of State government operations (Phase 1) to identify opportunities to implement cost reduction and revenue enhancement measures while improving citizen services for the State of Maryland. Implementation assistance (Phase 2), at the sole option of the Department, may be required.

Award:	Public Works LLC West Chester, PA
Term:	6/1/2017 (or earlier upon BPW approval) $- 5/31/2020$
Amount:	\$7,000,000 Est. (3 Years)
Procurement Method:	Competitive Sealed Proposals

### Proposals:

Offerors	Technical Ranking	Total Financial Proposal & Ranking	Overall Ranking
Public Works, LLC West Chester, PA	1	\$4,391,037.00 (2)	1
McKinsey & Company, Inc. Washington D.C.	2	\$5,676,412.50 (3)	2
Alvarez & Marsal Public Sector Services, LLC Washington, DC	3	\$2,772,261.00 (1)	3
Ernst & Young LLP Baltimore, MD	4	\$7,133,977.24 (4)	4

MBE Participation:	1.4% (2% of Phase 2)

None

Performance Security: N/A

Incumbent:



### **10-S. <u>DEPARTMENT OF BUDGET & MANAGEMENT</u>** (cont'd)

**Requesting Agency Remarks:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 23 prospective vendors, five of which are Maryland firms, and included no MBEs.

Eight proposals were received in response to the RFP; four were determined to be reasonably susceptible of being selected for award. Four proposals were determined not to be reasonably susceptible of being selected for award due to not either meeting minimum qualifications or taking exceptions to mandatory State terms and conditions. The recommended awardee, Public Works LLC, was ranked overall # 1 with the highest ranked technical proposal and the second lowest price. The lowest priced offeror was ranked third technically; and it was determined that the technical differences between these two offerors greatly outweighed the difference in price.

Public Works' technical proposal maintained a wide array of technical strengths related to each Focus Area's overall practical approach, experienced management staff, evidenced based costsavings on previous consulting work and strong references. In making its most advantageous proposal determination, in accordance with the RFP, the Committee gave greater weight to technical evaluation factors than financial evaluation factors. As the Evaluation Committee also determined that Public Works' financial proposal was competitive in relation to the other financial proposals, the Evaluation Committee deemed Public Works' proposal to be the most advantageous to the State and recommended award to Public Works.

The RFP solicited proposals for consulting and implementation support services for strategic enterprise transformation initiatives designed to improve operating efficiencies, produce savings, increase revenues, identify opportunities for enhanced federal funds as well as new sources of non-tax/non-fee revenue, and enhance services and outcomes for the citizens of Maryland. The Department sought comprehensive reviews within eight State government Focus Areas to be conducted in two Phases; assessment and implementation planning in Phase 1 and staffing expertise for implementation of Phase 1 recommendations in Phase 2, if requested by the State.

Maryland's State government includes 23 Executive Branch departments, eight coordinating offices, 70 independent agencies, and over 550 boards and commissions. For several years the State has attempted to close an ongoing imbalance between General Fund revenues and spending. For instance, the FY2018 budget recently enacted by the General Assembly estimates outyear revenue growth of only 3.5% compared to estimated spending growth of 5.6% resulting in a structural imbalance of \$1.5 billion by FY2022.



### **10-S.** <u>**DEPARTMENT OF BUDGET & MANAGEMENT**</u> (cont'd)

**Requesting Agency Remarks:** (cont'd) Beginning in January 2015, the Governor initiated measures to drive improvements within State agencies, including the creation of the State Regulatory Reform Commission, the formation of the Commission on Procurement Reform, the establishment of the Governor's Office of Performance Improvement, new customer service training programs in large departments, and the consolidation of certain IT and back-office (i.e. administrative) functions in smaller State agencies. Additionally, effective July 2016, the Governor created an Office of Transformation and Renewal, the focus of which is on efficiency improvements, greater accountability and performance benchmarks, and improved customer services throughout Maryland State government.

The purpose of this contract is to secure consulting and implementation support services for strategic enterprise transformation initiatives designed to improve operating efficiencies, produce savings, increase revenues, and enhance services and outcomes for the citizens of Maryland. Specifically, the Department seeks comprehensive reviews of the following eight State government Focus Areas:

- 1) Administrative Service Agencies: Departments of Budget & Management, General Services, and Information Technology;
- 2) **Human Services Agencies**: Departments of Human Resources, Aging, and Disabilities, and Governor's Office of Children;
- 3) Department of Health & Mental Hygiene;
- 4) **Environmental Agencies**: Departments of Agriculture, Environment, and Natural Resources, and Maryland Energy Administration;
- 5) **Public Safety Agencies**: Departments of Public Safety & Correctional Services, Juvenile Services, and State Police;
- 6) **Business and Workforce Development Agencies**: Departments of Commerce, Housing and Community Development, and Labor, Licensing & Regulation, and Technology Development Corporation (TEDCO);
- 7) Department of Transportation; and
- 8) **Human Capital Management**: overarching work force vulnerabilities and management issues including, but not limited to the adequacy of current work force (quantity, quality), turnover levels, the need for succession planning, leave and scheduling policies, policies or procedures vulnerable to fraud or abuse, impediments to the ability to expeditiously recruit and retain employees, key drivers of overtime costs and an examination of the impediments to making any recommended changes.



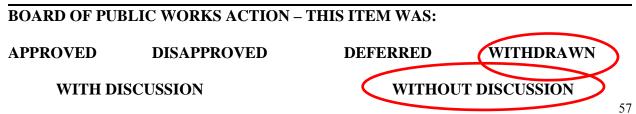
### **10-S. DEPARTMENT OF BUDGET & MANAGEMENT** (cont'd)

**Requesting Agency Remarks:** (cont'd) At its sole discretion, the Department may elect to proceed with Phase 2 implementation services on one or more of the recommendations or project initiatives resulting from Phase 1.

The Award Amount and the Financial Proposal Amount are different. The Financial Proposal Amount was based on the firm fixed prices for Phase 1. The Award Amount includes the firm fixed prices for Phase 1 and additional funds allocated for Phase 2 based upon fixed unit prices (labor rates).

While the overall objective is to collectively achieve 2% MBE participation for Phase 2, the means to achieve this aggregated 2% participation will be through the establishment, where appropriate, of a discrete MBE subcontractor participation commitment at the task order level. Accordingly, MBE compliance will be monitored on a task order basis rather than at the overall contract level. There is no VSBE participation goal for this contract.

Fund Source:	Various
Appropriation Codes:	Various
Resident Business:	No
MD Tax Clearance:	17-1337-0110





### 1-S-OPT. <u>UNIVERSITY OF MARYLAND, BALTIMORE</u> Service Contract Option

Contract ID: Management/Operation of the Student Dental Clinics 88235JH

*Contract Description:* Manage and operate School of Dentistry student clinics as directed by the University System of Maryland Board of Regents.

Contractor:	U.M. FDSP, Assoc., P.A., Baltimore	
Orignial Approval:	USM Item 6-S (5/11/16)	
<b>Option Description:</b>	Exercise first of five renewal option	
Original Contract Term	6/1/2016-5/31/2017 (w/ 5 one-year renewal options)	
Option Term:	6/1/2017-5/31/2018	
Original Contract Amount:	\$10,762,900	
<b>Option Amount:</b>	\$10,201,200	
Original Procurement Method: Sole Source		
MBE Participation:	3%	

MBE Compliance:6.35%

**Requesting Institution Remarks:** Since the inception of U.M. FDSP, P.A., the tax-exempt faculty practice group, the USM Board of Regents has directed the University to award this contract. This renewal was approved by the Regents on 4/21/17. This contract is being renewed to meet the on-going need to provide management and operation of the Dental School Student Clinics.

Daily services include providing non-faculty support (dental assistants, hygienists, sterilization staff, clerical staff) for meeting patient clinical needs, scheduling patient visits, collecting fees charged to patients for services provided at the clinic and providing materials for the operations.

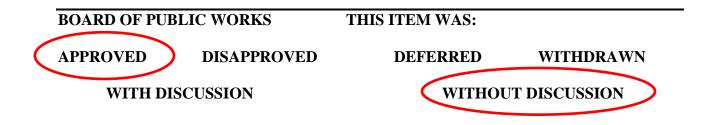


### **1-S-OPT.** <u>UNIVERSITY OF MARYLAND, BALTIMORE</u> (cont'd) Service Contract Option

### **Requesting Institution Remarks:** (cont'd)

Through this contract, the University of Maryland, School of Dentistry satisfies three objectives: (1) ensure that all students and residents receive the clinical experiences necessary for successful careers in dentistry; (2) satisfy dental needs of the patients they serve; and (3) operate the clinics efficiently to minimize the cost of care to the patients and minimize the fiscal impact of the clinical components of dental education.

Fund Source:	Current Unrestricted Funds
Resident Business:	Yes
MD Tax Clearance:	17-0513-0110







### 2-S. <u>UNIVERSITY OF MARYLAND, BALTIMORE</u> Service Contract

*Contract ID:* SaaS Financial System (88460)

*Contract Description:* Implement Software as a Service (SaaS) Financial System to replace current legacy financial system.

Award:	Oracle America, Inc., Redwood Shores, CA
Term:	5/17/17-5/16/20 (w/two 3-year renewal options)
Amount:	\$7,765,146 (3-year base term) \$2,325,464 (Option 1) <u>\$2,325,464 (Option 2)</u> \$12,416,074 (Total)

*Procurement Method:* Competitive Sealed Proposals

Proposals:

	Technical Rank	Price	Price Rank	Final Rank
Oracle America, Inc. <i>Redwood Shores</i> , <i>CA</i>	1	\$12,416,074	1	1
Workday, Inc. Pleasanton, CA	2	\$13,352,522	2	2

**MBE Participation:**3%

Performance Bond: None

**Requesting Institution Remarks:** UMB's Oracle/PeopleSoft Financial application has been in production since March 2006. While the system has served the campus well, the version of the application has become outdated and vendor support for the security of the application is expected to end in early calendar year 2019. In addition, the application was built using early web-based technologies and these technologies do not offer modern user interfaces, have limited capabilities with contemporary mobile/table based platforms, lack modern analytic capabilities and other integrated services. UMB has identified and adopted SaaS technology tools and currently has over 40 cloud applications. UMB desires to extend that to a new SaaS-based financial system.



### REVISED

### **2-S.** <u>UNIVERSITY OF MARYLAND, BALTIMORE</u> (cont'd) Service Contract

### **Requesting Institution Remarks:** (cont'd)

The new, modern, SaaS-based financial management system will improve upon the current system in the following ways:

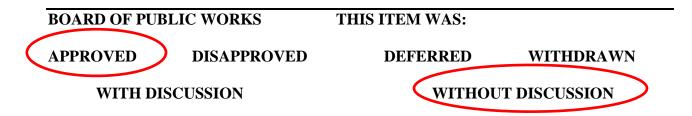
- increase efficiency of UMB's financial processes through automation and configurable workflow
- increase access to and ability to use financial data to understand and make business decisions
- reduce UMB stakeholder reliance on supplementary systems to support their reporting, budgeting, and financial forecasting needs
- reduce effort and costs associated with maintaining the financial system's physical infrastructure, security, and system maintenance
- reduce effort, cost, and time to apply patches and upgrades that deliver new functionality
- adopt technology that provides users with flexibility to access system and accomplish work tasks via mobile platforms and integrated social networks
- increase amount of time per day that the financial system is available to users

The solicitation was advertised in *eMarylandMarketPlace* and the University's eBid Board. Two proposals were received in response to the solicitation. The proposals were evaluated by a University evaluation committee which determined that the proposal submitted by Oracle America, Inc. best met the needs of the University. The software provider Oracle America, Inc. will serve as prime vendor and will be responsible for the delivery of the implementation services.

This contract award was approved by the Board of Regents on 4/21/17.

Fund Source:Institutional FundsResident Business:No

*MD Tax Clearance:* 17-1121-1111





### **3-C-BP.** UNIVERSITY OF MARYLAND BALTIMORE Third Phase of Health Sciences Facility Construction Management at Risk Bid Package 12 of 13

*Contract ID:* Construction Management at Risk Services for Third Phase of Health Sciences Facility at University of Maryland, RFP #11385 BS

*Recommendation:* The University recommends award of construction Bid Package 12 of 13 to furnish and install audiovisual system equipment for HSF III that includes CM Allowances, CM Fee and bonds and insurance.

Contractor: Barton Malow Company, Baltimore

*Original Approval:* USM 1-C (10/3/2012)

**Project:** The new 331,969 gross square feet Health Sciences Facility III will be occupied by the University of Maryland Schools of Medicine, Dentistry and Pharmacy. The new structure will house laboratory space to be allocated to the schools to address space deficiencies while replacing sub-standard research space in older buildings and expanding research activities for the schools. The building will be located among the existing facilities of the three schools allowing for maximum sharing of resources and interactions between the three schools. Similar to Health Sciences Facility I and II, HSF III is critical to the continuing growth in research activity and funding at the University. This directly relates to the school's ability to maintain and advance as academic and research leaders as well as recruit and retain the best faculty, students and staff and to advance health care and discoveries for Maryland's citizens.

The Board of Public Works previously approved awarding a Construction Management at Risk contract to Baton Malow Company for professional management and pre-construction services related to this project. The University anticipated presenting to the Board eleven bid packages to be awarded to CMR, Barton Malow, during the construction phase. Two additional anticipated bid packages were added, Bid Package 12 for audio visual systems and Bid package 13 for tenant fit out of shell space.

The University anticipates the final value of this CMR contract will be approximately \$248.6 million. The overall project estimate is \$305 million, which includes design, construction and equipment.

This Bid Package Amount:	\$909,019
Amount Pre-Construction; Bid Packages 1-11;	
USM Authorized Changes:	\$236,120,978



<b>3-C-BP.</b> UNIVERSITY OF MARYLAND BALTIMORE (cont'd) Third Phase of Health Sciences Facility Construction Management at Risk Bid Package 12 of 13				
Revised Amo	unt:	\$237,02	29,997	
Contract Terr	m:	60 mon	ths from pre-c	onstruction notice-to-proceed:
facility at the	University of Marylan y commence on this p	ed, Baltin project p	nore, provided	construction and equip a new research that notwithstanding Section 6 of this propriation of all funds necessary to
MBE Particij	pation:	30%	Subgoals of:	7% African American 4% Asian American
MBE Compli	ance:	32.34%	Subgoals of:	14.48% African American 6.85% Asian American
Performance	Security:	A 100%	6 performance	bond is required.

*Requesting Institution Remarks:* The Construction Management at Risk contract was initially awarded for pre-construction, early in the design phase. As design progresses and design information becomes available, the contractor sequentially and competitively bids construction packages. This is the twelfth bid package and has 89.32% MBE participation. One additional bid package is anticipated.

Resident Business: Yes

*MD Tax Clearance:* 17-0901-1111

BOARD OF PUBLIC WORKS	THIS ITEM WAS:	
APPROVED DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOU	T DISCUSSION



### 4-RP. <u>UNIVERSITY OF MARYLAND, BALTIMORE</u> *Real Property Acquisition*

**Recommendation:** That the Board of Public Works approve the University of Maryland, Baltimore acquiring 217 N. Pine Street, a portion of Born Court, and an unnamed alley in Baltimore City from the City of Baltimore.

*Property:* The three properties are contiguous and adjacent to University-owned properties:

- 217 N. Pine Street approximately 1,027 square feet surface parking lot
- Portion of Born Court approximately 1,400 square feet of paved roadway
- Unnamed alley approximately 294 square feet

**Owner/Grantor:** City of Baltimore

*Grantee:* State of Maryland for use of the University System of Maryland on behalf of the University of Maryland, Baltimore.

Appraisals:	\$75,100 \$88,000	Valbridge Property Advisors B.F. Sermon & Associates
	\$88,000	B.F. Sermon & Associates

*Price:* \$78,000

### Remarks:

The University seeks to acquire the properties to complete the site needed for the Health Sciences Facility III emergency generator, the University's north loop electric peaking plant, the new north electric substation (part of approved electrical infrastructure capital project) and the UMB Recycling Center. The properties are located in the northwestern quadrant of the UMB campus.

The proposed acquisition was approved by the University System Chancellor on December 15, 2016. The University System of Maryland Board of Regents previously delegated to the Chancellor the authority to approve property acquisition less than \$500,000 within a specified zone. These properties are within the Chancellor's delegated authority.

BOARD OF PUBLIC WORKS	THIS ITEM WAS:	
APPROVED DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOU	T DISCUSSION



### 5-S-OPT. <u>UNIVERSITY OF MARYLAND, COLLEGE PARK</u> Service Contract Option

*Contract ID:* Marketing and Communication Services for the Office of Extended Studies RFP# 84709-S

Contract Approval:	USM Item 6-S (6/03/2015)		
Contractor:	Red House Communications, Inc., Pittsburgh, PA 15203		

*Contract Description:* Marketing and communication creative services for UMCP's Office of Extended Studies including marketing, email, and print advertising, website redesign, media planning and buying, and other marketing related services to support multiple programs that include summer and winter terms, Freshman Connection, Freshman First, pre-college, professional and continuing education. This contract is based on fixed annual rates, using task order for labor and media buys.

<b>Option Description:</b>	Exercise first of two 2-year renewal options
Original Contract Term: Option Term:	7/01/2015 – 6/30/2017 (base term) 7/01/2017 – 6/30/2019
Original Contract Amount: Option Amount:	\$1,100,000 (\$530,000 media buys\\$570,000 est. services) \$1,000,000 (\$500,000 media buys\\$500,000 est. services)
Original Procurement Method:	Competitive Sealed Proposals (Small Business Reserve)
Funding:	Current Unrestricted Funds
MBE Participation:	0%

**Requesting Institution Remarks:** Renewal of this contract is recommended based on satisfactory services provided and the University's on-going need for these services. The services will be performed on a task-order basis as needed. The firm is paid for actual hours worked on fully burdened fixed hourly rates and actual media purchases under this contract are reimbursed to Red House at actual cost with no mark-up.

Resident Business: No MD Tax Clearance: 17-0966-0000

<b>BOARD OF PUBLIC WORKS</b>	THIS ITEM WAS:	
APPROVED DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOU	T DISCUSSION 65





### 6-C. <u>UNIVERSITY OF MARYLAND, COLLEGE PARK</u> On-Call Design Build Contracting Services

Contract ID:

On Call Design-Build Services RFP# 84996-F

*Contract Description:* Provide Design/Build contracting services for construction projects for the institutions of the University System of Maryland College Park Service Center on an as needed on-call basis.

Award:	Brawner Builders
	11011 McCormick Road, Suite 300 Hunt Valley, MD 21031
	Coakley & Williams Construction, Inc. 7475 Wisconsin Ave. #900 Bethesda, MD 20814
	Jeffrey Brown Contracting 400 E. Joppa Road, #400 Townson, MD 21286
	Quandel/JV Schafer 1309 Continental Drive #A Abingdon, MD
	Whiting Turner Contracting Co. 300 E. Joppa Road Baltimore, MD 21286
Procurement Method:	Competitive Sealed Proposals
Contract Term:	5/11/17-05/10/19 (2-year base w/ three 1-year renewal options)
Amount:	\$20,000,000 for 2-year base term No single project anticipated to exceed \$1,000,000



### 6-C. <u>UNIVERSITY OF MARYLAND, COLLEGE PARK</u> (cont'd) On-Call Design Build Contracting Services

### **Proposals:**

**REVISED** 

Firm	<b>Technical Score</b>
Brawner Builders	78.8
The Whiting Turner Contracting Company	78.0
Quandel/JV Schafer	77.9
Coakley & Williams Construction, Inc.	76.0
Jeffrey Brown Contracting	75.0
Rich Moe Enterprises	67.8
DPR Construction	67.1
Wycliffe Enterprises	66.5
Columbia Enterprises	65.9
WM Schlosser	63.0
Autum Contracting	62.4
Rocchi Construction	61.8
Garcete Construction	61.0
Bennett Group	59.9
Kalmia Construction	58.3
Hayes Construction / CFM	54.5
Rubino/K2M	53.9
Flo-Tron	41.8

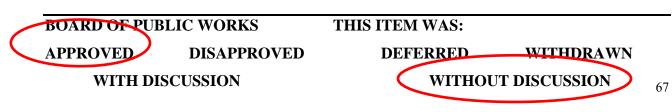
### MBE Participation: Performance Security:

MBE goals established on task orders exceeding \$50,000 Equal to contract amount

**Requesting Institution Remarks:** This solicitation was advertised in *eMaryland* Marketplace Eighteen firms responded to the solicitation. After review by the Evaluation Committee, the five firms with the highest technical scores are recommended for contract award. As design build projects arise, the University will compete each project among the five awarded on-call design build firms. All construction task orders over one million dollars will be submitted to the board for approval.

### *Fund Source:* Various Funds

Firm	<b>Resident Business</b>	MD Tax Clearance
Brawner Builders	Yes	17-1038-1111
Coakley & Williams Construction	Yes	17-1040-1111
Jeffrey Brown Contracting	Yes	17-1039-1111
Quandel/J V Schafer	Yes	17-1042-1000
Whiting Turner Contracting Company	Yes	17-1041-1111





Contact: Al Bullock (410) 697- 9403 Al.Bullock@maryland.gov Carla Thompson (410) 697-9667 Carla.Thompson@maryland.gov

### 1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

*Contract ID:* One Call Center Service Agreement

*Contract Description:* **RETROACTIVE.** Provide Miss Utility one-call system services as State is required to participate in the clearinghouse intended to protect against damage to underground facilities.

Contractor:	One Call Concepts, Inc., Hanover, MD	
Term:	5/14/2012 - 5/13/2017	
Amount:	\$117,211	
Procurement Method:	Sole Source	
<b>MBE</b> Participation:	None	

**Remarks:** Because the State owns a substantial amount of underground fiber optic cable throughout Maryland, it is required to participate in the Miss Utility program. *Maryland Underground Facilities Damage Prevention Act,* §§ 12-100 *et seq.*, Public Utilities Article, Annotated Code of Maryland (Chapter 635, 2010 Laws). The law requires underground-facilities owners, including State agencies, to participate in the program; to pay monthly fees for Miss Utility to provide services to the public; and to check with the program to see if any of the owner's underground facilities have been the subject of inquiry.

DoIT entered into a contract with One Call Concepts, the contractor that operates Miss Utility, in 2012. One Call Concepts is the sole provider of the Miss Utility clearinghouse services. The initial contract term is five years with perpetual renewals. In January 2017, DoIT modified the contract to remove the perpetual renewals, to allow the State at its sole discretion to renew the agreement, and to add COMAR required terms and conditions.

The original contract should have been brought to the Board of Public Works because it is over DoIT's delegated authority for sole-source procurements. At the time DoIT entered into the contract with One Call Concepts, there was no historical data for the services to allow DoIT to estimate contract spend. Spend fluctuates year-to-year based on the number of requests Miss Utility receives on behalf of the State. DoIT pays for services rendered.



### 1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY

### **Remarks:** (cont'd)

DoIT contract expenditures over the contract term are:

Fiscal year	Amount
2013	\$17,569
2014	\$27,238
2015	\$30,927
2016	\$23,415
2017	\$18,062

One Call Concepts has at all times performed under this contract and provides a critical service to the State. DoIT requests that the Board determine that this contract is voidable (rather than void) and subject to ratification under § 11-204, State Finance & Procurement Article. DoIT recommends that the Board of Public Works find that the parties have acted in good faith, that State procurement law has not been undermined, and that the entry into this contract did not prevent substantial compliance with State procurement law.

*Fund Source*: Reimbursable (Hosting and Transport State agencies)

Approp. Code: B0404

Resident Business: Yes

*MD Tax Clearance:* 17-1213-1110

<b>BOARD OF PUBLIC WORKS ACTION – 7</b>	THIS ITEM WAS:	
APPROVED DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOU	TT DISCUSSION



Contact: Robert Howells 410-230-8789 Robert.Howells@maryland.gov Carla Thompson (410) 260-6155 Carla.Thompson@marvland.gov

### 2-IT. STATE LOTTERY & GAMING CONTROL AGENCY Lottery Operations

### Contract ID: Lottery Central Monitoring and Control System/#2015-01 ADPICS BPO No.: E75B7400009

*Contract Description*: Provide Lottery Central Monitoring and Control System and additional services, including implementation, operation and maintenance of the Central Monitoring and Control System and related systems, sales, marketing, instant ticket inventory and distribution, accounting, terminals, software, and telecommunications network that connects retailers to the primary and the back-up data centers.

Awards:	Scientific Games International, Inc., Alpharetta, GA			
Term:	5/25/2017* – 4/4/2025 (8-year base term) (*or earlier upon Board approval)			
Amount:	\$217,126,653 \$ 93,429,592 <u>\$ 31,055,625</u>	(base year 1) (no- (base years 2-8) (one 3-year renewal option (one 1-year transition opti- (12-year total)		

Procurement Method: Competitive Sealed Proposals

### **Proposals:**

		Ranking		
	Technical	Financial	Overall ♠	Financial Offer ♦ (10 years)
Scientific Games International, Inc. Alpharetta, GA	1	3	1	\$262,684,338
IGT Global Solutions Corporation Providence, RI	2	2	2	\$238,193,382
Gaming Innovations, LLC Lanham, MD	3	1	3	\$212,192,052

Note: Technical factors had greater weight than financial factors in determining overall ranking.
 Financial offers were based on a 10-year operational term (7-year base term and one 3-year renewal option) and were based on a financial model contained in the RFP *for evaluation / comparison purposes only.*



#### 2-IT. <u>STATE LOTTERY & GAMING CONTROL AGENCY</u> (cont'd) Lottery Operations

<b>MBE</b> Participation:	20%
VSBE Participation:	0.5%
Performance Security:	\$20 million: performance bond (\$10 million); fidelity bond (\$10 million)
Incumbent:	Same

**Remarks:** The Lottery and Gaming Control Agency solicited for a new Lottery Central Monitoring and Control System by issuing a Request For Proposals in December 2015. The RFP was sent directly to 20 firms including 15 Minority Business Enterprises that were identified as possible prime or sub-contractors. Public notice of the RFP was posted on the Lottery website and on *eMarylandMarketplace*. A copy of the RFP was also sent to the Governor's Office of Minority Affairs. The pre-proposal conference was attended by 14 firms including 8 MBEs.

Three proposals were received by the April 2016 due date. The offerors were the only three companies that provide lottery systems in North America: Gaming Innovations, LLC (GI); IGT Global Solutions Corporation (IGT); and Scientific Games International, Inc. (SGI). All were reasonably susceptible of being selected for award. Oral presentations; site visits at a variety of locations with each offeror and with the offeror's customers including demonstrations of proposed equipment; follow-up questions; discussions; and Best-and-Final-Offers were all conducted during the evaluation process.

The recommended offeror, SGI, is ranked highest technically. SGI's technical superiority and anticipated ability to drive increases in sales and revenue were determined to outweigh its difference in price over any other offeror. Upon completion of the evaluation, the Lottery determined SGI presented the most advantageous offer to the State and should be awarded the contract.

The Lottery notified the two unsuccessful offerors, IGT and GI, in August 2016 of the recommended award to SGI. Both unsuccessful offerors have been debriefed and no protests are outstanding.



#### 2-IT. <u>STATE LOTTERY & GAMING CONTROL AGENCY</u> (cont'd) Lottery Operations

#### Remarks: (cont'd)

*IGT*: IGT filed a bid protest on August 24, 2016. The Lottery debriefed IGT on August 25. IGT filed a second bid protest on August 31. IGT filed a third bid protest on October 3. The Lottery denied all three of IGT's protests on December 27. On January 5, 2017 IGT notified the Lottery that it did not intend to appeal the denial of its protests.

*GI*: The Lottery debriefed GI on September 13, 2016. GI filed a bid protest on September 19. GI filed a second bid protest on November 9. The Lottery denied both of GI's protests on December 27. On January 6, 2017 GI filed an appeal with the MSBCA. On February 1, 2017, GI withdrew its MSBCA appeal.

This new contract will provide a central monitoring and control system and staffing that will meet all of the Lottery's requirements for supporting its current games while providing improved flexibility for future development efforts. The new central monitoring and control system and new retailer equipment will provide operational efficiencies and expanded capabilities. New equipment at retailer locations will enhance the image and appeal of the Lottery to both the public and its retailers resulting in increased player and retailer satisfaction. These improvements are expected to contribute to increased sales and revenue.

Some specific features of the contract are:

- Replace and upgrade the obsolete On-Line Gaming System, which is over 12 years old. The central computer will be replaced by new state-of-the-art systems.
- Replace all terminals, monitors and other equipment at over 4,500 retailer locations throughout the State, including: new clerk operated terminals, larger monitors with higher resolution for monitor games (Keno and RaceTrax) and two types of self-service terminals to reach a broader retailer base.
- Replace communications network with a faster and more reliable dual cellular-based telecommunications network that allows much faster installation of new retailers and includes superior HD video capability for supporting monitor games and advertising.
- Provide additional staff and technology to assist the Lottery with retailer recruitment, data analysis, marketing, and promotions.
- Provide additional equipment to improve the instant ticket order fulfilment.



#### 2-IT. <u>STATE LOTTERY & GAMING CONTROL AGENCY</u> (cont'd) Lottery Operations

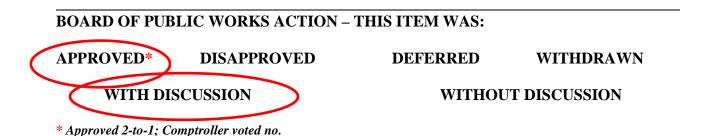
#### *Remarks:* (cont'd)

A financial model was included in the RFP as a basis for comparison of financial offers. The contract establishes: (1) a firm-fixed percent of net sales that will be paid to SGI for operation of the basic system, and (2) various fixed unit-price/indefinite quantity items and fixed percent of sales items that will be paid to the contractor for providing a large variety of optional equipment and services.

The number in the Amount field is based upon estimates for lottery sales and, in addition to the base contract provisions, various optional equipment and services available under the contract that the Lottery intends to use over the contract term. The actual amounts paid to the contractor may differ from the Amount field. Payments will be made only for the actual amount of sales generated and optional equipment and services in operation.

The base period of this new contract overlaps with the current contract and extends through April 4, 2025. The 11-months during which the current contract (see DBM Item 11-S-MOD [4/26/2017]) and this new contract overlap is for a conversion period during which SGI will install the system, terminals and telecommunications equipment necessary to perform all functions required by this contract. The contractor shall not be paid or accrue the right for any payments during the conversion period. The operational period of the base contract term during which the contractor will earn compensation will be seven years.

Fund Source:	Special (Lottery Proceeds)
Approp. Code:	E75D0001
Resident Business:	No
MD Tax Clearances:	17-1045-1111





Contact: Linda Lamone (410) 269-2840 Linda.Lamone@maryland.gov Carla Thompson (410) 697-9667 Carla.Thompson@maryland.gov

#### 3-IT. STATE BOARD OF ELECTIONS

Contract ID: ExpressPoll Hardware Replacement Purchase 2017 ADPICS BPO No.: D38B7400017

*Contract Description*: 200 ExpressPoll Electronic Pollbooks for the 2018 Gubernatorial Election cycle and future elections; ancillary equipment for the Electronic Pollbooks, such as pedestal stands, USB drives, micro SD card security seals, 8-hour ExpressPoll battery packs, 4-Port USB Hubs, 6=foot power cables, EP5000 Coin Batteries, and ExpressPoll software.

Awards:	Elections Systems and Software, LLC, Chicago, IL
Term:	7/1/2017* – 11/30/2018 (*or earlier upon Board approval)
Amount:	\$268,510
Procurement Method:	Sole Source
MBE Participation:	None
Incumbents:	Same

**Remarks:** Electronic Pollbooks are the networked tablet devices that election judges use to check in voters during early voting and on Election Day. The Electronic Pollbook system has been used in Maryland since 2006. This contract is for a quantity of 200 of the new model Electronic Pollbooks which include critical parts assembled by ES&S that are not available elsewhere. These Electronic Pollbooks will supplement the current inventory and must function with the existing Electronic Pollbook system infrastructure. This contract includes ancillary supplies necessary for the Electronic Pollbook system, such as internal batteries for its current inventory of Electronic Pollbooks; these batteries are made to ES&S specifications and not available elsewhere.

This procurement is a sole source due to the proprietary nature of the equipment and software. ES&S is the only manufacturer of this product, and the accompanying software is proprietary. ES&S does not permit any other company to distribute the poll book or license the software.



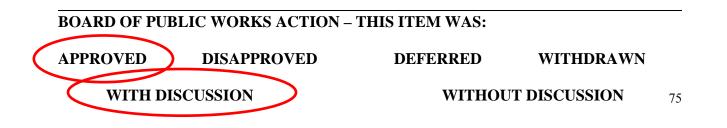
### **3-IT. <u>STATE BOARD OF ELECTIONS</u> (cont'd)**

*Fund Source*: Special Funds

Approp. Code: I0102

*Resident Business*: Yes (local office in Bowie, MD)

**MD Tax Clearances:** 17-0885-0110





Larry J. Hogan Governor

Boyd K. Rutherford Lt. Governor

Pete K. Rahn Secretary

Pages

## **BOARD OF PUBLIC WORKS (BPW)**

## **ACTION AGENDA**

## May 10, 2017

Architecture/Engineering	1 – 3
Construction	4-9
Maintenance	10 – 15
Real Property	16 – 17
General/Miscellaneous	18 – 23



Contact: Donna DiCerbo 410-537-7814 ddicerbo@mdta.state.md.us

#### 1-AE. <u>MARYLAND TRANSPORTATION AUTHORITY</u> Architecture/Engineering Contract

## *Contract ID:* Intelligent Transportation Systems and Electrical Engineering Services; *MDTA* 2015-02 A, B, & C (AE 3005, AE 3006, AE 3007) ADPICS No.: N/A

*Contract Description:* These contracts are a complete series of three open-ended, taskorder based contracts to provide Intelligent Transportation Systems (ITS) and Electrical Engineering design services.

Awards:	Jacobs Engineering Group, Inc. Baltimore, MD	Contract A
	Sabra, Wang & Associates/ WSP Parsons Brinckerhoff (JV) Columbia, MD	Contract B
	AECOM Technical Services, Inc. Hunt Valley, MD	Contract C
Contract Term:	06/01/2017 - 05/31/2022	
Amount:	\$5,000,000 NTE each (Grand Total NTE \$15,000,000)	
Procurement Method:	Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on May 4, 2017.	

#### Proposals:

	<b>Technical Proposal</b> <b>Rating (Max 1500)</b>	Technical Ranking	NTE Price
Jacobs Engineering Group, Inc. Baltimore, MD	1275.00	1	\$5,000,000 (Contract A)
Sabra, Wang & Associates/ WSP Parsons Brinckerhoff (JV) Columbia, MD	1265.00	2	\$5,000,000 (Contract B)



#### **1-AE.** <u>MARYLAND TRANPORTATION AUTHORITY (cont'd)</u>

#### **Proposals** (cont'd):

	Technical Proposal Rating (Max 1500)	Technical Ranking	NTE Price
AECOM Technical Services Hunt Valley, MD	1225.00	3	\$5,000,000 (Contract C)
IBI Group Columbia, MD	1115.00	4	N/A
Daniel Consultants, Inc. Columbia, MD	1112.50	5	N/A

<b>MBE</b> Participation:	34.00% for Contracts A & C 34.01% for Contract B
VSBE Participation:	1%
Incumbents:	IBI Group Columbia, MD
	Jacobs Engineering Group, Inc. Baltimore, MD
	URS Corporation Hunt Valley, MD

**Requesting Agency Remarks:** On December 11, 2015, the solicitation was advertised in The Daily Record and on eMaryland Marketplace. A total of 3,864 firms were notified via eMaryland Marketplace, of which 584 were certified MBEs. A total of five engineering consultant firms submitted technical proposals for this project.

The consultant shall provide miscellaneous design and consultation services related to the design, specification, construction, management, testing and implementation of Intelligent Transportation Systems (ITS) for the MDTA.

This project shall include all aspects of engineering services for Intelligent Transportation Systems (ITS) including concept, planning, design, construction support services, warranty monitoring, configuration management, annual inspection, other related design, and engineering support services.



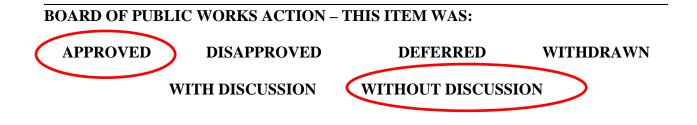
#### **1-AE.** <u>MARYLAND TRANPORTATION AUTHORITY (cont'd)</u>

#### Agency Remarks (cont'd):

The established MBE goal for these Contracts is 34%; all firms have submitted proposals meeting this goal. Additionally, a 1% Veteran Small Business Enterprise Goal was established for this contract; all firms have submitted proposals meeting this goal.

This contract includes a provision authorizing an extension for up to one-third of the original term to spend funds remaining on the contract as provided in the Revised Board Advisory 1995-1.

Fund Source:	100% Special Funds (Toll Revenue)	
Approp. Code:	J00J00.41; J00J00.42	
Resident Business:	Yes	
MD Tax Clearance:	Jacobs Engineering Group, Inc. Sabra Wang & Associates/ WSP Parson Brinckerhoff (JV) AECOM Technical Services	17-0715-1111 17-0724-1111 17-0714-1111





Contact: Georgia A. Peake 410-767-3763 gpeake1@mta.maryland.gov

#### 2-C. <u>MARYLAND TRANSIT ADMINISTRATION</u> Construction Contract

*Contract ID:* Grade Crossing Replacements on Townsend & Seaford Freight Lines; *T-0212-1040* 

ADPICS No.: T02121040

*Contract Description*: This contract provides for the replacement of railroad crossings at eight locations on the MTA's Townsend/Centreville freight rail line and its Seaford/Cambridge freight rail line on Maryland's Eastern Shore.

Award:	Bullock Construction, Inc. Easton, MD	
Contract Term:	05/25/2017 - 12/31/2018	
Amount:	\$ 1,020,789 NTE	
Procurement Method:	Competitive Sealed Bidding	
Bids:	Bullock Construction, Inc. Easton, MD	\$1,020,789
	Chesapeake Thermite Welding, LLC Port Haywood, VA	\$1,046,257
	Railroad Construction Company, Inc. Paterson, NJ	\$1,416,853
	Brawner Builders, Inc. Hunt Valley, MD	\$1,733,184
MBE Participation:	25.18% (Prime Contractor is an MDOT Certified MBE)	
VSBE Participation:	1%	
Performance Security:	Performance & Payment Bonds for 100% of the Award Amount	
Incumbent:	None	



#### 2-C. MARYLAND TRANSIT ADMINISTRATION (cont'd)

**Requesting Agency Remarks:** The low bid of \$1,020,789 is 5% less than the Engineer's Estimate of \$1,073,746. The MTA has confirmed Bullock Construction, Inc.'s bid price for the Scope of Work required under this contract and found it to be fair and reasonable.

This solicitation was advertised via eMaryland Marketplace on June 3, 2016 notifying 212 vendors, 36 of which were MDOT Certified Minority Business Enterprises (MBE), and a bid opening was conducted on August 25, 2016.

A total of five bids were received, but one was rejected, pursuant to COMAR 21.11.03.11, as they were determined to be non-responsive for failing to meet the MBE requirements.

This construction project is to replace all elements of railroad crossings at eight locations on Maryland's Eastern Shore. The locations include Black Bottom Road, Lee's Chapel Road, and Speer Road in Kent County; Hackett Corner Road, Higman Mill Road, and Elevator Road in Queen Anne's County; Wright Road in Caroline County, and River Road in Dorchester County. All sites are active freight rail lines leased for use by the Maryland and Delaware Railroad Company (MDDE). Additionally, the Contractor will install new pavement markings on the reconstructed pavements and install yield signs and emergency notification signs as necessary at all grade crossing sites to meet Federal Railroad Administration (FRA) regulations.

The performance of all site work on this contract will be completed no later than 220 calendar days from NTP (12/31/2017); however, an expiration date of 12/31/2018 has been established to provide for possible weather and/or utility delays, administrative contract close out, and to keep the contract active during commissioning of equipment.

The MBE goal established for this contract is 24%; however, Bullock Construction, Inc., an MDOT Certified MBE, exceeded the goal by 1.18%.

Fund Source:	100% Special Funds (Transportation Trust Funds)		
Approp. Code:	J05H0105	<b>Resident Business:</b>	Yes
MD Tax Clearance:	17-0879-1111		
BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:			





Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

#### 3-C. <u>STATE HIGHWAY ADMINISTRATION</u> Construction Contract

Contract ID: Replacement of the Indian Head Salt Storage Facility in Charles County; CH1635129

ADPICS No.: CH1635129

*Contract Description*: This contract provides all labor, materials and equipment necessary to perform the replacement of the Indian Head Salt Storage Facility in Charles County.

Awards:	Bulk Storage, Inc. Beecher, IL	
Contract Term:	05/25/2017 - 03/31/2019	
Amount:	\$265,898 NTE	
Procurement Method:	Competitive Sealed Bidding	
Bids/Proposals:	Bulk Storage, Inc. Beecher, IL	\$265,898
	Dome Corporation of North America Saginaw, MI	\$274,023
	Tech Contracting Co., Inc. Baltimore, MD	\$347,048
	S. E. Davis Construction, LLC LaPlata, MD	\$378,028
	Rainbow Construction Corporation of Waldorf Waldorf, MD	\$410,048
<b>MBE</b> Participation:	0% (Single Element of Work)	
Performance Security:	Performance and Payment Bonds for 100% of the award amount exist for this contract.	

#### DEPARTMENT OF TRANSPORTATION ACTION AGENDA May 10, 2017



#### **3-C.** <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

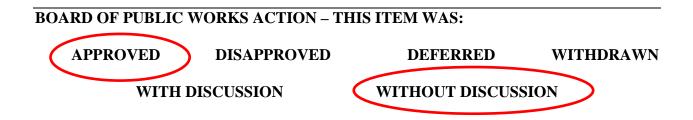
#### Incumbent: None

*Requesting Agency Remarks:* This contract was advertised on eMaryland Marketplace on December 13, 2016, notifying 1,615 potential contractors, 102 of which were MDOT-certified Minority Business Enterprises. Bids were opened on January 24, 2017.

The Engineer's Estimate for this contract is \$423,056 which is 37.15% higher than the low bid received. SHA's bid analysis determined that the largest difference in price compared to the Engineer's Estimate occurs in the structural and concrete work. SHA's engineer included subcontractor participation; however, the low bidder is both the manufacturer and general contract; therefore, no such pricing was provided. SHA has confirmed Bulk Storage, Inc.'s bid price.

This contract provides all labor, materials and equipment necessary to remove a 2' wide, 1' high, 72' diameter, concrete ring of a previous salt dome and place a new 72'-diameter salt dome, with an 8' high, 12" thick, sealed concrete ring, at the Indian Head Salt Storage Facility in Charles County.

Fund Source:	100% Special Funds (Transportation Trust Fund)
Approp. Code:	J02B0101
Resident Business:	No
MD Tax Clearance:	17-0015-0001





Contact: Eric T. Lomboy 410-545-0330 elomboy@sha.state.md.us

#### 4-C. <u>STATE HIGHWAY ADMINISTRATION</u> Construction Contract

*Contract ID:* Replacement of the Ellicott City Salt Storage Facility in Howard County; *HO4435229* 

ADPICS No.: HO4435229

*Contract Description*: This contract provides all labor, materials and equipment necessary to perform the replacement of the Ellicott City Salt Storage Facility in Howard County.

Awards:	Dome Corporation of North America Saginaw, MI	
Contract Term:	05/25/2017 - 04/30/2019	
Amount:	\$473,726 NTE	
Procurement Method:	Competitive Sealed Bidding	
Bids:	Dome Corporation of North America Saginaw, MI	\$473,726
	Bulk Storage, Inc. Beecher, IL	\$474,372
MBE Participation:	0% (Single Element of Work)	
Performance Security:	Performance and Payment Bonds for 100% of the award amount exist for this contract.	
Incumbent:	None	

*Requesting Agency Remarks:* This contract was advertised on eMaryland Marketplace on January 24, 2017, notifying 2,027 potential contractors, 146 of which were MDOT-certified Minority Business Enterprises (MBEs). Bids were opened on March 2, 2017.

The Engineer's Estimate for this contract is \$523,664 which is 9.54% higher than low bid received. Engineer's Estimate. SHA has confirmed Dome Corporation of North America's bid price.

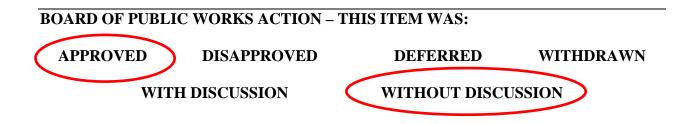


#### 4-C. <u>STATE HIGHWAY ADMINISTRATION</u> (cont'd)

#### Agency Remarks (cont'd)

This contract provides all labor, materials and equipment necessary to demolish a 1' high, 100' diameter concrete ring of a previous salt dome and place a new 100' diameter salt dome with an 8' high, 12" thick sealed concrete ring in its place at the Ellicott City Salt Storage Facility.

Fund Source:	100% Special Funds (Transportation Trust Fund)
Approp. Code:	J02B0101
Resident Business:	No
MD Tax Clearance:	17-0613-0001





Contact: Linda D. Dangerfield 410-859-7097 <u>ldangerfield@bwiairport.com</u>

#### 5-M. MARYLAND AVIATION ADMINISTRATION

*Contract ID:* Inspection, Repair and Maintenance of Hangar Doors at Martin State (MTN) Airport; *MAA-MC-17-013* ADPICS No.: MAAMC17013

*Contract Description:* This contract provides for inspections, repairs and maintenance on 12 "Truscon" vertical lift telescoping canopy doors and 190 small aircraft T-hangars with one piece overhead main door/top-roll vertical bi-fold wing doors and standard rolling steel curtain doors; one four track, four leaf, crossover door; and one bi-fold electrically operated door at MTN Airport. These doors have been in operation since 1941.

Award:	National Door Service, Inc. Baltimore, MD
Contract Term:	07/01/2017 - 06/30/2022
Amount:	\$848,546
Procurement Method:	Competitive Sealed Bidding (Small Business Preference; Single Bid Received)
Living Wage Eligible:	Yes
MBE Participation:	0% (Specialized Work)
Performance Security:	Performance Bond at 100% of Contract Amount
Incumbent:	National Door Service, Inc. Baltimore, MD

*Requesting Agency Remarks:* The Engineer's Estimate for this project is \$895,000. The difference between the estimate and bid is 5.19%. The bidder has confirmed its price.

The solicitation was advertised February 1, 2017 on eMaryland Marketplace, posted on MAA Purchasing and Materials Management bid board, and by way of direct solicitation to four firms. eMaryland Marketplace notified 194 prospective vendors. The solicitation was sent to the Governor's Office of Minority Affairs. Only one bid was received from the incumbent contractor



#### 5-M. <u>MARYLAND AVIATON ADMINISTRATION</u> (cont'd)

#### Agency Remarks (cont'd):

MAA contacted the non-bidders to ascertain reasons why they did not bid and found:

- two bidders were not interested due to the travel time involved in answering requests for maintenance;
- one firm was no longer in business;
- one firm did not have the necessary experience; and
- one firm had other commitments

Historically, there has been limited competition for these services due to the specialized nature of work. Pursuant to COMAR 21.05.02.20, MAA has determined other prospective bidders had reasonable opportunity to respond to the invitation for bids and thus award is approved under COMAR 21.05.05.

Through market research, MAA compared rates submitted by National Door Service, Inc. to that of other airports and found the rates submitted on this procurement are consistent with or lower than the rates provided at other airports; therefore, the procurement officer determined the price to be fair and reasonable.

National Door Service, Inc., a certified small business, has demonstrated through past performance, the ability to fulfill the hangar door service requirements.

No MBE goal was established for this contract because the research only identified one MDOT certified MBE firm for this type of work.

Fund Source:	100% Special Funds (Transportation Trust Fund)
Approp. Code:	J06I0002
Resident Business:	Yes
MD Tax Clearance:	17-0630-1001

### **BOARD OF PUBLIC WORKS ACTION – THIS ITEM WAS:**





Contact: Linda D. Dangerfield 410-859-7097 <u>ldangerfield@bwiairport.com</u>

#### 6-M. <u>MARYLAND AVIATION ADMINISTRATION</u> Maintenance Contract

*Contract ID:* Communications Facility Maintenance at Baltimore/Washington International Thurgood Marshall (BWI Marshall) and Martin State (MTN) Airports; *MAA-MC-17-025A/B* ADPICS No.: MAAMC17025

*Contract Description*: This on-call, task-order based contract provides for maintenance of low and medium voltage communications facilities including repair, replacement and/or installation for the Inside Cable Plant (ICP), Outside Cable Plant (OCP), specialized edge equipment and electrical services at BWI Marshall and MTN Airports.

Awards:	Netcom Technologies, Inc. Rockville, MD	Contract A
	KCI Construction Services, LLC d/b/a KCI Communications Infrastructure Hanover, MD	Contract B
Contract Term:	06/01/2017 - 05/31/2022	
Amount:	\$5,000,000 NTE	
Procurement Method:	Competitive Sealed Bidding	
Bids/Proposals:	Netcom Technologies, Inc. Rockville, MD	\$3,541,689
	KCI Construction Services, LLC d/b/a KCI Communications Infrastructure Hanover, MD	\$4,715,890
	QSS International, Inc. Fairfax, VA	\$4,848,009
	Southern Maryland Cable, Inc. Tracy's Landing, MD	\$5,834,524
	Vision Technologies, Inc. Glen Burnie, MD	\$6,575,844



#### 6-M. MARYLAND AVIATION ADMINISTRATION (cont'd)

Living Wage Eligible:	Yes
MBE Participation:	20% (Contract A) and 12% (Contract B)
VSBE Participation:	1%
Performance Security:	Performance and Payment Bonds at 100% of the Contract Amount
Incumbent:	KCI Communications Infrastructure (Hanover, MD)

*Requesting Agency Remarks:* The budget for this project is \$5,000,000. Neither of the firms has guaranteed minimum or maximum amount, except for the overall budget limitation.

This solicitation was advertised on eMaryland Marketplace and MAA website. eMaryland Marketplace notified 83 firms. The MAA directly solicited 47 prospective bidders. This solicitation was sent to the Governor's Office of Minority Affairs and minority business associations on February 16, 2017. Fifty-eight sets of specifications were downloaded; five bids were received. MAA contacted the non-bidding firms to ascertain reasons for not submitting a bid and found:

- firms were subcontractors/consultants;
- firms did not have the required experience to perform the work; and
- firms did not respond.

WITH DISCUSSION

Secondary competition will be performed as tasks are identified. However, the MAA reserves the right to assign a task(s) directly to a firm considering resource availability, areas of expertise, and time/schedule requirements. MAA will utilize the fixed hourly rates submitted in the bid. Contract A is exceeding the MBE Goal by 8%.

Fund Source:	100% Special F	unds (Transportation Trust F	fund)
Approp. Code:	JO6I00002	Resident Businesses:	Yes
MD Tax Clearance:		logies, Inc. on Services, LLC nunications Infrastructure	17-0954-1111 17-0953-1110
BOARD OF PUBLIC WORKS THIS ITEM WAS:			
APPROVED DI	SAPPROVED	DEFFRED	WITHDRAWN

WITHOUT DISCUSSION



Contact: Georgia A. Peake (410)767-3763 Gpeake1@mta.maryland.gov

#### 7-M. <u>MARYLAND TRANSIT ADMINISTRATION</u> *Maintenance Contract*

*Contract ID:* Repair and Maintenance of MTA Bus Tires/*OPS-16-053-MT* ADPICS No.: OPS16053MT

*Contract Description*: This contract provides for the repair and maintenance of leased bus tires for the MTA's fleet of buses & mobility vehicles.

Award:	Michelin North America, Inc. Greenville, SC	
Contract Term:	05/25/2017 - 05/24/2022	
Amount:	\$ 9,691,440 NTE	
Procurement Method:	Competitive Sealed Bids	
Bids:	Michelin North America, Inc. Greenville, SC	\$ 9,691,440
	The Goodyear Tire & Rubber Company Akron, OH	\$15,346,960
Living Wage Eligible:	Yes	
MBE Participation:	0%	
Performance Security:	20% Annual Performance Bond	
Incumbent:	The Goodyear Tire & Rubber Company Akron, OH	

**Requesting Agency Remarks:** The low bid of \$9,691,440 is 35% less than the Independent Cost Estimate of \$15,000,000. MTA's Independent Cost Estimate was based on historical pricing (mostly from the incumbent) received over the past several years with adjustments made for inflation. Since the pricing on this contract is mileage-based and estimated annual tire mileage runs high (e.g. 30,000,000 fleet-wide bus tire miles), a miniscule difference in the service rate per

#### DEPARTMENT OF TRANSPORTATION ACTION AGENDA May 10, 2017



#### 7-M. MARYLAND TRANSIT ADMINISTRATION (cont'd)

#### *Remarks:* (cont'd)

tire mile can result in a notable difference in the aggregate. The MTA has confirmed with Michelin North America, Inc.'s that its bid price covers the full Scope of Work required under this contract and found it to be fair and reasonable.

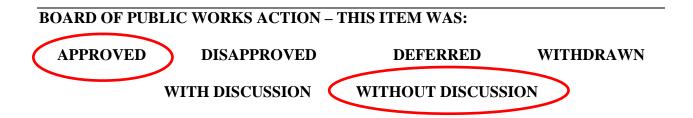
This solicitation was advertised via eMaryland Marketplace on October 25, 2016 notifying 150 vendors, 28 of which were MDOT Certified Minority Business Enterprises, and a bid opening was conducted on February 16, 2017.

This contract includes repair and maintenance of leased transit, steel-belted radial tubeless tires that are branded with unique serial numbers. It also includes a monthly service charge for the labor to perform the tire repairs, mounting and de-mounting of tires on wheels, balancing of the tire/wheel assembly, and other related work. This contract only provides for the leasing of new bus tires, per MTA requirements. The contract does not include the repair and maintenance of non-revenue fleet tires.

The services provided are critical to ensure all bus tires are in safe, appropriate condition for the urban transit environment in which the MTA operates and to meet Federal, State, and Local laws, ordinance, and regulations.

Due to the single element of work articulated in this contract, no MBE goal was established for this contract.

Fund Source:	100% Special Funds (Transportation Trust Fund)
Approp. Code:	J05H0102
Resident Business:	No
MD Tax Clearance:	17-0876-1111





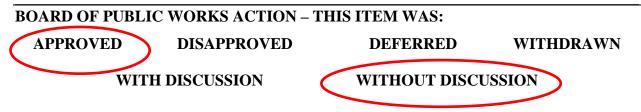
Contact: Eric Lomboy 410-545-0330 ELomboy@sha.state.md.us

#### 8-RP. <u>STATE HIGHWAY ADMINISTRATION</u> *Real Property – Disposition*

*Recommendation:* That the Board of Public Works approve SHA disposing of the following property that is excess to the agency's needs.

Authority:	Transportation Article, § 8-309(f)(1)(ii) Annotated Code of Maryland
Property:	MC# 16-2493 Former Fanny Fishkin & James Banks (parcels 1&2), acreage (± 0.13 ac), north &south side of MD. 564 at the 10 <sup>th</sup> Street Overpass, Old Downtown Bowie, Prince George's County
Grantor:	State of Maryland, State Highway Administration
Grantee:	City of Bowie
Consideration:	\$5,300
Appraised Value:	<ul> <li>\$5,300 – Eddie Peters, (Selected)</li> <li>\$9,250 – Greg Jones, (Approved)</li> <li>Wesley Barkley, SHA Review Appraiser</li> </ul>
Special Conditions:	None
Legislative Notice:	N/A.
State Clearinghouse:	N/A

**Requesting Agency Remarks:** In 1990, the SHA acquired these properties for the construction of a new bridge over AMTRAK. The SHA proposes to dispose the subject properties to the City of Bowie, through a negotiated sale of \$5300.00 which is 100% of the appraised value.





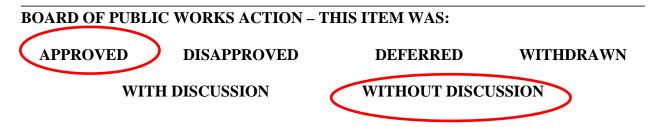
Contact: Eric Lomboy 410-545-0025 ELomboy@sha.state.md.us

#### 9-RP. <u>STATE HIGHWAY ADMINISTRATION</u> *Real Property – Disposition*

*Recommendation:* That the Board of Public Works approve SHA disposing of the following property that is excess to the agency's needs.

Authority:	Transportation Article, § 8-309(f)(1)(ii) Annotated Code of Maryland
Property:	MC# 16-2494 Former Tommy Nash, acreage ( $\pm$ 0.37 ac), northeast quadrant of the intersection of Md. 564,10 <sup>th</sup> Street, & AMTRAK, Old Downtown Bowie, Prince George's County
Grantor:	State of Maryland, State Highway Administration
Grantee:	City of Bowie
Consideration:	\$72,000
Appraised Value:	<ul> <li>\$72,000 – Eddie Peters, (Selected)</li> <li>\$49,200 – Greg Jones, (Approved)</li> <li>Wesley Barkley, SHA Review Appraiser</li> </ul>
Special Conditions:	None
Legislative Notice:	N/A.
State Clearinghouse:	N/A

*Requesting Agency Remarks:* In 1990, the SHA acquired the site for the construction of a new bridge over AMTRAK. The SHA proposes to dispose the subject property to the City of Bowie, through a negotiated sale of \$72,000 which is 100% of the appraised value.





## 10-GM.MARYLAND TRANSIT ADMINISTRATION<br/>General/Miscellaneous Contract

Contract ID: Commuter Bus Services Routes 200 & 201; OPS-16-073-SR ADPICS No.: OPS16073SR

*Contract Description:* Provides weekday-only roundtrip Commuter Bus Services between Gaithersburg Park and Ride and Baltimore-Washington International Airport.

Awards:	Atlantic Coast Charters, Inc. Baltimore, MD	
Contract Term:	05/25/2017 - 05/24/2022	
Amount:	\$4,901,670	
Procurement Method:	Competitive Sealed Bidding	
Bids/Proposals:	Atlantic Coast Charters, Inc. Linthicum, MD	\$4,901,670
	Dillon's Bus Service, Inc. Hanover, MD	\$4,985,933
	Academy Express, LLC Hanover, MD	\$6,822,855
MBE Participation:	6.4%	
Performance Security:	Performance Bond (10% Annual Contract Amount)	
Incumbents:	None	

**Requesting Agency Remarks:** The Maryland Department of Transportation's Maryland Transit Administration (MTA) Commuter Bus is a contracted commuter service connecting thousands of Maryland's suburban residents with jobs in Baltimore and Washington, D.C. The core mission of MTA's Commuter Bus service is to provide a means for Maryland's commuters to reach their places of work and return home. Existing Commuter Bus Route 201 (CBR201) is being realigned with that mission in mind.



#### **10-GM.** MARYLAND TRANSIT ADMINISTRATION (cont'd)

#### Agency Remarks (cont'd.):

The Maryland Department of Transportation's Maryland Transit Administration (MTA) Commuter Bus is a contracted commuter service connecting thousands of Maryland's suburban residents with jobs in Baltimore and Washington, D.C. The core mission of MTA's Commuter Bus service is to provide a means for Maryland commuters to reach their places of work and return home. Existing Commuter Bus Route 201 (CBR201) is being realigned with that mission in mind.

Currently, the existing CBR201 operates along the Inter-County Connector between Gaithersburg Park and Ride, Montgomery County (Gaithersburg), and BWI Airport, Anne Arundel County (BWI). It provides a daily weekday total of 34 trips, 15 from Gaithersburg to BWI and 19 reverse trips, BWI to Gaithersburg, serving 378 riders per day. On weekends, the existing service provides a daily total of 30 trips, 15 from Gaithersburg to BWI and 15 reverse trips, BWI to Gaithersburg a cumulative total of 572 riders.

The new commuter bus routes (Routes 200 and 201) reduce and split the existing CBR201 resulting in a total of 18 daily, weekday trips during peak commute hours and cease to operate on weekends and holidays. Specifically, on all weekdays, except holidays, new Commuter Bus Route 200 will provide four morning trips and five afternoon trips from BWI to Gaithersburg and Route 201 will provide four morning trips and five afternoon trips from Gaithersburg to BWI.

The new Routes, 200 and 201, have an anticipated average weekday ridership of 241, a retention rate of 63.8% of the current weekday riders of the existing CBR201, despite offering only 52.9% of the current number of trips. Existing CBR201 has an operating cost of \$2.1 million dollars per year; however, the new routes will have an average operating cost of less than \$1 million dollars per year for the duration of the contract, resulting in a savings of \$1.1 million per year.

While the new Commuter Bus Routes 200 and 201 will cease to operate on weekends and holidays, the core mission of MTA's Commuter Bus service is to provide a means for Maryland commuters to reach their places of work and return home. Public comment on the proposed reduction of commuter bus services was sought and received from the community via public hearings. After careful deliberation and an accounting of the public comments received, the MTA deemed it appropriate to eliminate service on weekends and holidays.



#### 10-GM. MARYLAND TRANSIT ADMINISTRATION

#### Agency Remarks (cont'd.):

The Solicitation was advertised on eMaryland Marketplace and MTA's website. One hundred forty-seven vendors were notified, of which 57 were MDOT Certified Minority Businesses. The low bid is 40% under the Engineer's Estimate of \$8,137,350. A bid analysis was performed and Atlantic Coast Charters, Inc. confirmed their ability to perform the services for the price provided. The disparity between the low bid and Engineer's Estimate can be attributed to the vendor's workplace being located near the designated routes, significantly reducing non-revenue generating travel, and the interlining capabilities built into the new bus schedules allow the vendor to provide the services with a reduced number of buses and operators than originally anticipated; thereby, reducing their overall operation costs.

The MBE goal establish for this contract is 6.1%. Atlantic Coast Charters, Inc. has committed to a goal of 6.4%, thereby exceeding it by 0.3%.

Fund Source:	100% Special Funds (Transportation Trust Fund)
Approp. Code:	J05H0106
Resident Business:	Yes
MD Tax Clearance:	17-0565-0111

<b>BOARD OF PUBL</b>	IC WORKS ACTION -	- THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WII	TH DISCUSSION	WITHOUT DISC	USSION



Contact: Linda Dangerfield 410-859-7097 LDangerfield@bwiairport.com

## 11-GM-MOD.MARYLAND AVIATION ADMINISTRATION<br/>Modification: Lease Contract

*Contract ID*: Lease of Land Known as "Wilson Point Park" at Martin State Airport, *MAA-LC-*01-028, *Supplement No.* 2 ADPICS No.: n/a

Contract Approved: DOT Agenda 04/18/2012; Item 14-GM-MOD (Modification No. 1) DOT Agenda 05/22/2002; Item 22-GM

*Contractor*: Baltimore County, MD

*Contract Description:* Lease to Baltimore County, Department of Recreation and Parks 7.9 acres of land for development and use as a recreational area.

*Modification Description*: Modification No. 2 enlarges leasehold by 0.7433 acres; exercises the last five (5) year option to extend the term to 2022.

Original Contract Term:	06/01/2002-05/31/2012
Modification Term(s):	06/01/2012-05/31/2017 (Modification No. 1) 06/01/2017-05/31/2022 (Modification No. 2, <i>this modification</i> )
Original Contract Amount:	\$1.00 annually plus the greater of 10% gross revenues or \$0.23 per square foot per annum of subleased area in the event of a sublease.
Modification Amount:	\$1.00 annually (Modification No. 1) \$1.00 annually (Modification No. 2, <i>this modification</i> )
Prior Mods/Options:	06/01/2012-05/31/2017 (Modification No. 1)
<b>Revised Total Contract Amo</b>	<i>punt</i> : \$1.00 per annum
Percent +/- Change:	0% (Modification No. 1) 0% (Modification No. 2, <i>this modification</i> )
Overall Percent +/-:	0%
Original Procurement Meth	<i>od:</i> N/A

#### DEPARTMENT OF TRANSPORTATION ACTION AGENDA May 10, 2017



#### **11-GM-MOD.** MARYLAND AVIATION ADMINISTRATION (cont'd)

#### *MBE Participation*: N/A

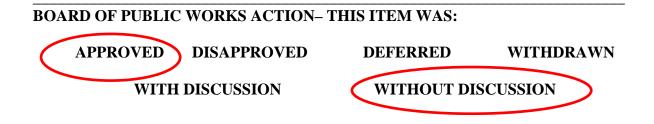
**Requesting Agency Remarks:** On April 18, 2012, the Maryland Board of Public Works approved Item 14-GM-MOD (Modification No.1). Modification No. 1 extended the contract term for five years to Baltimore County Department of Recreation and Parks (County) to maintain its leasehold for use as a public park for athletic and recreational uses. Modification No. 2 reflects the addition of 0.7433 acres to the existing County's leasehold and exercises the last five-year option to extend the contract term as provided for in the original lease.

The addition of 0.7433 acres is a modification which represents a parcel of land that was adjacent to the County's currently leased area. After proper approvals, MAA added this parcel of land to the County's leased area.

This type of revenue-producing contract at a transportation facility is outside the scope of the State Procurement Law (State Finance and Procurement Article 11-202(3); COMAR 21.01.03.03.B(1)(d). However, the Contract and any modifications must be approved by the Board of Public Works because the Contract constitutes a lease and use of State property under State Finance and Procurement Article, 10-305.

Fund Source:	N/A
Approp. Code:	N/A

Resident Business: Yes





#### ATTACHMENT I

	ATTAC			
			<b>BPW/DCAR</b>	Reason
	Amount	Term	Date	
<b>Original Contract</b>	\$1.00 pa, plus the	06/01/2002-	05/22/2002,	Original Contract
	greater of 10% gross revenue or \$0.23 per sq. ft. per annum of any subleased area in the event of a sublease.	05/31/2012	22-GM	
Modification No. 1	\$1.00 pa, plus the	06/01/2012-	04/18/2012,	No cost
	greater of 10% gross revenue or \$0.23 per sq. ft. per annum of any subleased area in the event of a sublease.	05/31/2017	14-GM-MOD	modification to exercise first of two options to extend term.
Modification No. 2	\$1.00 per annum	06/01/2017- 05/31/2022	05/10/2017; 11-GM-MOD–	No cost modification to exercise second and last option to extend term, and the addition of 0.7433 acres



## DEPARTMENT OF GENERAL SERVICES

## Items to be presented to the Board of Public Works

## May 10, 2017

	Pages
Construction	1 and 2
Energy Performance	3 thru 7
Maintenance	8 thru 12
Maintenance Option	13 and 14
General Miscellaneous	15 thru 17
Real Property	18 and 19
Leases	20 thru 29
Capital Grants and Loans	30 thru 43



Contact: Lauren Buckler 410.767.3174 lauren.buckler@maryland.gov

#### 1-C-MOD. <u>CONSTRUCTION CONTRACT MODIFICATION</u> Department of Maryland State Police

Contract ID:	Maryland State Police Building Martin State Airport Air Crew Training Facility Project No PZ-000-150-001 ADPICS No. 001B6400444/ COH06462
Original Contract Approved:	BPW 03/23/2016, Item 1-C
Contractor:	Hascon, LLC Columbia, Maryland

*Contract Description:* Construction of a building addition onto the existing Maryland State Police Aviation Command Helicopter Hanger at Martin State Airport. This addition will house the Air Crew Simulation Training Device included as part of the MDOT contract to purchase ten Agusta-Westland Model 139 helicopters for the Maryland State Police.

**Original Procurement Method:** 

**Competitive Sealed Bids** 

*Modification Description:* Approval is requested for the cost of all labor and material for the installation of two new 12" inserta-valves, that are to be installed in-line at the main water lines with underground vaults and all related work; and a 175 calendar day time extension, resulting in a revised completion date of October 30, 2017.

Original Contract Term:	<i>n</i> : 180 Calendar Days	
Modification Term:	175 Calendar Days	
Original Contract Amount:	\$	2,351,100.00
Modification Amount:	\$	312,269.44
Prior Modifications/Options:	\$	941,207.35
<b>Revised Total Contract Amount:</b>	\$	3,604,576.79



#### 1-C-MOD. CONSTRUCTION CONTRACT MODIFICATION

Percent +/- (This Modification):	13.28%
Overall Percent +/-:	53.31%
Original MBE Participation:	37% (15% Self Performing. Minority-owned Firm (7% African American-owned, 15% Asian American-owned)
MBE Participation:	3.7%

*Remarks:* The contractor was directed per the contract documents to remove a section of the existing 12" water main piping and re-route the piping around the new building. It was discovered that the water could not be shut off without impacting the end users –MSP, MAA, Baltimore Co Police – which are operational 24/7. The investigations, design, procurement and installation of the new valves impacted the contract duration by 175 calendar days.

Fund Source:	Construction Contingency Funds
Resident Business:	Yes

BOARD OF PUBLIC WORKS	THIS ITEM WAS:	
APPROVED DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOU	T DISCUSSION



Contact: Barry Powell 410-767-4375 barry.powell@maryland.gov

#### 2-EP. <u>ENERGY PERFORMANCE, PHASE II</u> Department of Health and Mental Hygiene

Contract ID:	Phase II- Comprehensive Energy Efficiency Clifton T. Perkins Hospital Facilities Project No: EC-000-001-013 ADPICS NO. 001B7400428
Original Contract Approved:	DGS Procurement Review Board, August 11, 2014
Contractor:	Johnson Controls, Inc. Sparks, Maryland

*Contract Description:* Approval is requested for Phase-II of an energy performance contract with JCI to implement energy saving measures at Holly Center & Clifton T. Perkins Hospital Facilities based on the negotiated Phase-I generated by Johnson Controls, on 3/30/2017, and approved by Department of General Services Procurement Review Board (DPRB). Phase II requires the incumbent to furnish detailed engineering, construction, start-up, training, maintenance services, and a savings guarantee for the approved program.

Procurement Method:	Competitive Sealed Proposals (DGS-07-EPC-IDC-6.0: Agreement to Provide Energy Services for the Development and Implementation of Energy Performance Project with Phase I Fees \$250,000 or Less)	
Amount:	<u>\$9,502,140</u> (Capital Cost, including Phase I Study and Maintenance)	
Award:	Johnson Controls, Inc.	
Performance Bond:	<u>\$7,422,950</u> - (capital cost, including Phase I Study)	
MBE Participation:	30% (Full Split: 10% African American, 2% Hispanic, 9% Woman owned)	





#### 2-EP. ENERGY PERFORMANCE, PHASE II (cont'd)

**<u>Remarks</u>**: The Indefinite Delivery Contract (IDC) approved by Board of Public Works included awards to seven contractors. As provided for in that IDC, all seven contractors were invited to respond to the Request for Proposal (RFP) to complete a Phase-I Engineering Feasibility Study and development of saving program for Holly Center complex facilities and Clifton T. Perkins Hospital Facilities. Based on criteria established in the RFP, and the proposed submitted by all the ESCO's, JCI was the second to AMERSCO in highest ranking firm and was selected for the award after AMERSCO first selected and failed to deliver on the guaranteed saving.

Under the IDC approve by the Board, if the State decides to proceed to Phase-II, the Phase-II proposal is subject to BPW approval.

Phase-I of this project was awarded to Johnson Controls, Inc. on August/11/2014 to developed comprehensive energy efficiency and guaranteed savings program to assist the Department of General Services (DGS) in achieving a reduction in energy consumption through the installation of capital equipment and the implementation of maintenance services. A detailed engineering study was completed, including specific recommendations, equipment layouts, preliminary specifications, construction cost, yearly maintenance costs, and guaranteed energy and energy related savings. That study was determined to have met the objectives of the RFP and found acceptable. In accordance with provisions of the approved IDC contract, Johnson Controls, Inc., the firm who performed the acceptable Phase I study, is now the only firm invited to perform the Phase II work implementing the Phase I plan.

#### . . .

Final capital and maintenance costs were diligently negotiated by The Department of General Services (DGS), and represent fair market value for these services. The energy performance project will support the Department of Health and Mental Hygiene facility operation by implementation of the energy conservation and facility improvements that will significantly improve the environmental comfort at Holly Center and Clifton T. Perkins Hospital, and all project costs will be funded through guaranteed energy-related costs.

#### Contractor's Proposed Scope of Work

Under the Phase-II contract, the projects proposed energy conservation measures improvement to be installed at Clifton T. Perkins Hospital Facilities will reduce energy consumption as well as improve occupant comfort and reduce maintenance cost and minimize operating requirements, and will include the following components:



### REVISED

#### 2-EP. ENERGY PERFORMANCE, PHASE II (cont'd)

#### ➢ <u>Holly Center</u>

- Interior and exterior lighting system upgrades
- Fire System Upgrade
- Honeywell BAS System Replacement
- Boiler Replacement Capital Funds
- Oil Tank Removal
- Heating Boiler Burner Upgrade
- DHW Upgrade
- Recommission AHU/Admin AHU Rebuild
- Pool Unit Heat Wheel Upgrade and Pool Cover
- Gym HVAC Upgrade
- Kitchen Hood Controls
- Generator Replacement Capital Funds
- Water Conservation
- Energy Dashboard
- Electric and Gas Sub meter

#### > <u>Clifton T. Perkins Hospital</u>

- Interior and exterior lighting system upgrades
- Expand building automation system
- Replacement of air handling units
- Chiller replacement with VFD
- Connect Administration Building to Central Plant
- Rebuild and re-commission air handling systems
- Dishwasher replacement
- Install energy efficient kitchen hood controls
- Insulate piping in central plant

FUND SOURCE	\$6,298, <mark>950</mark>	EPC STO Energy Lease Agreement
	\$852,000	Item – 103 MCC BL 2015
	\$272,000	H00-17-77051-01-1498
	\$2,391,546	DHMH Operating Budget (over 13 years)
	\$9,81 <mark>4,496</mark>	

#### **TOTAL FUNDING**

REVISED

# Diggs Page 6

## 2-EP. ENERGY PERFORMANCE, PHASE II (cont'd)

	Project	Capital	Operating	Financed Cost	Agency
	Cost	Funded		Financed Cost	Operating Cost*
Phase I Feasibility Study	\$38,500	\$0	\$0	\$38,500	\$0
Design/Construction	\$7,384,450	\$852,000	\$272,000	\$6,259,628	\$0
Maintenance (over 13 years)	\$2,079,190	\$0	\$0	\$0	\$2,079,190
Johnson Controls, Inc.	\$9,502,140	\$852,000	\$272,000	\$6,298,128	\$2,079,190
M&V (DGS over 13 years)	\$312,356	\$0	\$0	\$0	\$312,356
Project Total	\$9,814,496	\$1,124,000		\$6,298,128	2391546

## Funding Summary

#### Environmental Impact

Annual Dollar Amount Saving FromEnergy, Operational & Maintenance =\$808,401 AveTotal in 13 Years=\$10,509,226

#### Annual Energy and Water Reduction

- Electricity	=	2,110,558	<u>kWh</u>
- Natural Gas	=	27,740	Therms
- FO2 (gal)	=	108,839	Gallons
- Water	=	3,041	Gallons

#### Annual Emissions Reductions

Greenhouse Gases

• Carbon Dioxide (CO2)	=	1,972,208.4	_(metric tons).
• Carbon monoxide (CO)	=	14.4	_(metric tons).
• Methane (CH4)	=	23.1	_(metric tons).
• Nitrous Oxide (N2O)	=	33.4	_(metric tons).
• Nitrogen oxides (NOx)	=	2,610.6	_(metric tons).
• Sulfur Dioxide (SO2)	=	9,861.1	_(metric tons).

## ➤ Total CO2-EQ == <u>1.983.054</u> (metric tons).





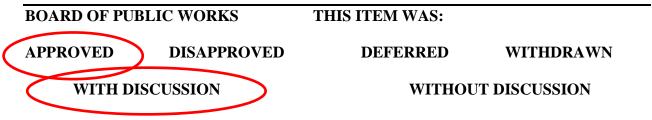
## 2-EP. ENERGY PERFORMANCE, PHASE II (cont'd)

**Resident Business:** 

Yes

MD Tax Clearance:

17-1145-1111





Contact: Lauri McGuire 410.767.7522 lauri.mcguire@maryland.gov

#### 3-M. <u>MAINTENANCE CONTRACT</u> Department of General Services

Contract ID:

Unarmed Uniformed Guard Service Project No. 001IT820395 ADPICS NO. 001B7400415

**Description:** Approval is requested for a contract to provide Unarmed Uniformed Guard Service for the Department of Human Resources located at Frederick County Department of Social Services in Frederick for three years.

#### **Procurement Method:**

Competitive Sealed Bids Small Business Reserve Only

Bids or Proposals	Amount
Universal Security, LLC, Rockville, MD	\$214,531.20
Stronghold Security, LLC, Baltimore, MD	\$216,853.76
Chesapeake Strategies Group, Inc., Oxford, MD	\$217,831.68
Maximum Protective Services Security, Baltimore, MD	\$219,665.28
Never Left Alone Security Consulting, LLC, Silver Spring, MD	\$231,644.80
Legal Services Associated, Inc., Baltimore, MD	\$238,368.00
Graham Security Services, Glen Burnie, MD	\$250,836.48
Metropolitan Protective Services, Inc., Lanham, MD	\$255,359.36
Protocol Security Agency, Sandy Spring, MD	\$257,681.92
BOLO Security Agency, LLC, Beltsville, MD	\$250,592.00

#### Award

Universal Security, LLC, Rockville, MD (SB# 12-2173)

Term:	06/01/2017 - 05/31/2020			
Amount:	\$214,531.20 (Three (3) years)			

#### **3-M. <u>MAINTENANCE CONTRACT</u>** (cont'd)

MBE Participation:	0%
Performance Bond:	No
Hiring Agreement Eligible:	Yes

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on January 4, 2017. Approximately five hundred twelve potential vendors received notification of this solicitation. Bids were opened February 22, 2017 and eleven bids were received. One bid was rejected because the bidder did not meet the minimum qualifications. The recommended contractor, Universal Security, LLC of Rockville, MD, has been found responsible, its bid responsive and has confirmed its bid.

Fund Source:

N00 17 G5000 0819 \$3,098.78 N00 17 G0010 0819 \$834.28 N00 17 G3010 0819 \$1,191.84 N00 17 G4100 0819 \$417.15 N00 17 G6010 0819 \$417.85 N00 18 G5000 0819 \$37,184.42 N00 18 G0010 0819 \$10,011.46 N00 18 G3010 0819 \$14,305.08 N00 18 G4100 0819 \$5,005.72 N00 18 G6010 0819 \$5,005.72 N00 19 G5000 0819 \$37,185.42 N00 19 G0010 0819 \$10,011.46 N00 19 G3010 0819 \$14,305.08 N00 19 G4100 0819 \$5,005.72 N00 19 G6010 0819 \$5,005.72 N00 20 G5000 0819 \$34,086.64

N00 20 G5000 0819 \$34,086.64 N00 20 G0010 0819 \$9,177.18 N00 20 G3010 0819 \$13,110.24 N00 20 G4100 0819 \$4,588.57 N00 20 G3010 0819 \$4,588.57





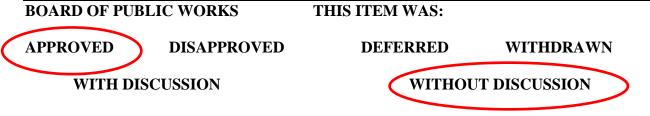
## **3-M. <u>MAINTENANCE CONTRACT</u>** (cont'd)

**Resident Business:** 

Yes

MD Tax Clearance:

17-0861-1111





Contact: Lauren Buckler 410.767.3174 lauren.buckler@maryland.gov

## 4-M. MAINTENANCE CONTRACT

**Department Of General Services** 

Contract ID:

Emergency Generator Replacement @ Charles Hickey School Project No. DT-000-153-003 ADPICS No. 001IT820491

*Contract Description:* Approval is requested for the replacement of emergency generator at Charles Hickey School.

**Procurement Method:** 

Competitive Sealed Bid

Bids or Proposals	Bid Amount
Urban Francis, LLC, Baltimore, MD	\$332,700.00
Dvorak, LLC, Baltimore, MD	\$397,000.00
D&B Construction, Inc., Baltimore, MD	\$437,396.00
Cynergy Electric Co., Inc., Crofton, MD	\$508,325.00

Award:	Urban Francis, LLC	
Term:	180 Calendar Days	
Amount:	\$332,700.00	
MBE Participation:	15%	
VSBE Participation	0%	
Performance Bond	100% of Full Contract Amount	

**Remarks:** A notice of availability of an Invitation for Bids (IFB) was posted on the DGS Web Site and *eMaryland Marketplace.com* on January 17, 2017. The engineer's estimate for this project is \$441,631.00. Bids were opened February 16, 2017 and four bids were received. The low bidder Urban Francis, LLC has been found to be a responsible bidder and their bid is responsive. The Project Manager has approved the bid price of \$332,700.00.



## 4-M. MAINTENANCE CONTRACT (cont'd)

Fund Source:

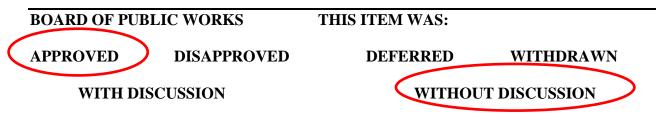
V00 H0101 H412 0812 (\$300,000.00) V00 H0101 H412 0812 (\$98,264.72)

**Resident Business:** 

Yes

MD Tax Clearance:

17-0507-1110





Contact: Lauri McGuire 410.767.7522 lauri.mcguire@maryland.gov

#### 5-M-OPT. <u>MAINTENANCE CONTRACT OPTION</u> Department of General Services

Contract ID:	Elevator Maintenance Service Project No. 001IT819646 ADPICS No. 001B7400382
Original Contract Approved:	12/03/2014 BPW, Item 4-M
Contractor:	Delaware Elevator, Inc., Salisbury MD

*Contract Description:* Contract to provide full service elevator maintenance and repair for the Annapolis State Office Complex in Annapolis for a period of three years, with two - one year renewal options.

**Original Procurement Method:** 

Competitive Sealed Bids

*Option #1 Description:* Approval is requested to exercise the first renewal option for elevator maintenance service. One renewal option still remains available.

Original Contract Term:	12/15/14 - 12/14/17 (Three years)
Option #1 Term:	12/15/2017 - 12/14/2018
Original Contract Amount:	\$644,292.00
<b>Prior Modifications/Options:</b>	\$235,230.00 MOD #1, COG71814, BPW 06/22/2016 8-M-MOD, \$192,000.00, 07/01/2016-09/30/2016 MOD #2, COH888350, DPRB 07/26/2016 S-003, \$43,230.00, 08/01/2016-11/30/2016
<b>Options #1 Amount:</b>	\$214,764.00
<b>Revised Total Contract Amount:</b>	\$879,522.00 (Three years + Modifications) <u>\$214,764.00 (Option #1)</u> \$1,094,286.00



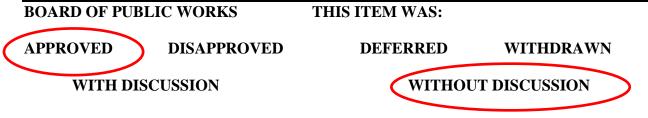
#### 5-M-OPT. MAINTENANCE CONTRACT OPTION (cont'd)

#### MBE Participation:

0%

*Remarks:* The Department of General Services is satisfied with the performance of the contractor, and the contractor has met the State's expectations. The agency believes it is in the best interest of the State to renew the current contract at the same terms, conditions, required contract provisions and price, and has provided funding.

Fund Source:	DGS Operating Funds H00 18 33151 0812 \$116,330.50 H00 19 33151 0812 \$98,433.50
Performance Bond:	Yes
Resident Business:	Yes
MD Tax Clearance:	17-0710-1001





Contact: Lauren Buckler 410.767.3174 lauren.buckler@maryland.gov

## 6-GM. <u>GENERAL MISCELLANEOUS</u> Department of Education

*Reference:* In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below in the total amount of \$26,410,000. (1 item).

Contract ID:	Construct Alterations and Additions to the
	State Library Resource Center
	Project No. ED-000-971-028
Contract Approved:	DGS Item 2-C (3/23/2016)

*Contract Description:* Approval is requested to extend the construction management services and construction contract for the alterations and additions to the State Library Resource Center in Baltimore, Maryland. This item encumbers the funds allocated in MCCBL 2016, Item 114. These services were included and approved as part of the original BPW contract with **Gilbane Building Company**.

*Remarks:* The required services to construct this facility are \$85,570,000. These funds will be utilized over the next year, and an additional encumberance will be required to complete work.

Fund Source:

MCCBL 2016 Item 114 \$26,410,000.

BOARD OF PUBLIC WORKS	THIS ITEM WAS:	
APPROVED DISAPPROVED	DEFERRED WITHDRAWN	
WITH DISCUSSION	WITHOUT DISCUSSION	



Contact: Lauren Buckler 410.767.3174 lauren.buckler@maryland.gov

## 7-GM. GENERAL MISCELLANEOUS

Reference:

Capital Projects Unencumbered Balances

**Description:** In accordance with State Finance and Procurement Article, Section 8-129, Annotated Code of Maryland, Board of Public Works approval is requested for the transfer of unencumbered balances for funds associated with completed Capital Projects.

The Department of General Services and Department of Budget and Management (Office of Capital Budgeting) have reviewed the unencumbered balances and recommend approval of the following actions:

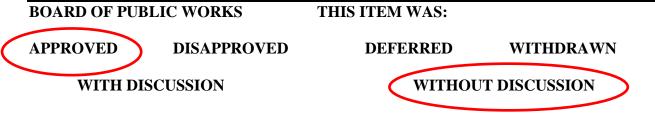
Transfer spending authority to the Construction Contingency Fund of \$382,883.26 and cancel Federal Funds of \$78,000.00.

			Original <u>Authorization</u>
MARYLAND CONSOLIDATED CAPITAL BOND LC	)AN	NOF 2006	
Chapter 046 of the 2006 Laws of Maryland	_		
DEPARTMENT OF HEALTH AND MENTAL HYGIEN			* * * * * * * * *
015 Forensic Medical Center	\$	,	\$ 2,945,000
Total MCCBL 2006	\$	12,401.00	
MARYLAND CONSOLIDATED CAPITAL BOND LC	)AN	N OF 2007	
Chapter 488 of the 2007 Laws of Maryland			
DEPARTMENT OF HEALTH AND MENTAL HYGIEN	Ε		
040 Forensic Medical Center	\$	61,802.68	\$ 1,915,000
Total MCCBL 2007	\$	61,802.68	
MARYLAND CONSOLIDATED CAPITAL BOND LO	)AN	N OF 2009	
Chapter 485 of the 2009 Laws of Maryland			
BOARD OF PUBIC WORKS			
801 Rockville District Court	\$2	23,141.28	\$15,440,000
Total MCCBL 2009	\$2	23,141.28	
MARYLAND CONSOLIDATED CAPITAL BOND LC	JAN	N OF 2010	
Chapter 483 of the 2010 Laws of Maryland			
BOARD OF PUBIC WORKS	ሰ ሰ	05 520 20	¢ 250.000
009 Saratoga Parking Garage		35,538.30	\$ 350,000
Total MCCBL 2009	\$ 8	35,538.30	



## 7-GM. <u>GENERAL MISCELLANEOUS</u> (cont'd)

Total transfer of spending authority to the		
Construction Contingency Fund	\$382,883.26	
CAPITAL APPRORIATION 2014		
Chapter 423 of the 2013 Laws of Maryland		
MILITARY DEPARTMENT		
004 Gunpowder Military Reservation Firing Range	\$ 78,000.00	\$1,998,000
Total CA 2014	\$ 78,000.00	
Total Federal Funds canceled	\$ 78,000.00	





Contact: Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

## 8-RP. <u>REAL PROPERTY</u> Department of Agriculture File # 19-06-09 Somerset County Recommendation: Approve a partial release of 2.0 acres of land from the operation and effect of the existing agricultural preservation easement in exchange for 2.0 acres of contiguous land to be added to the agricultural preservation easement area by amending the Easement. Releasor: The State of Maryland, to the use of the Maryland Agricultural Land Preservation Foundation of the Department of Agriculture

Releasee: Horace & Elwath, LLC

Property: 2.0 acres

Grantor: Horace & Elwath, LLC

Grantee: The State of Maryland, to the use of the Department of Agriculture on behalf of the Maryland Agricultural Land Preservation Foundation

Property: 2.0 acres

Consideration: No Monetary Consideration

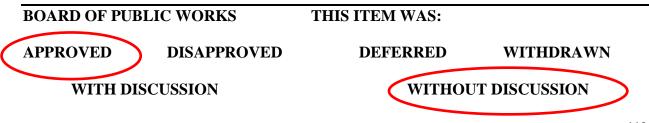
**Remarks**: Reference is made to Item 7-RP of this Department's Agenda of August 1, 2007, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an agricultural preservation easement upon 70.48 acres of land for \$243,180.00. A survey revealed the actual acreage to be 66.245 acres, and purchase price was adjusted downward to \$228,357.50. Purchase of the easement was completed on March 14, 2008.



## 8-RP. <u>REAL PROPERTY</u> (cont'd)

Board of Public Works Approval is requested to grant a partial release wherein the State of Maryland, to the use of MALPF, will release a 2.0 acre lot of land from the operation and effect of the Easement in exchange for a 2.0 acre lot of contiguous land of better soils to be added to the agricultural preservation area by amending the Easement. In addition, the amendment to easement will also convert the existing unrestricted lot right to a "non-subdivideable" building envelope, in order that a dwelling will always be tied to the farm. This request is being made to permit the existing dwelling to be conveyed from the farm without using the unrestricted lot right associated with the farm. A plat depicting the exchange of land is attached hereto.

The Maryland Agricultural Land Preservation Foundation's Board of Trustees has approved the transaction. The appraisal unit of the Department of General Services has found that the exchange will have a net neutral effect on the value of the existing easement, and a net benefit impact to the MALPF program in that the number of development rights available on the farm will be reduced by one.





Contact: Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

## 9-LL. LANDLORD LEASE

Canal Place Preservation & Development Authority

Tenant:	Sherrie L. Ricker DBA
	Simplee Kountry
	709 LaVale Terrace
	LaVale, Maryland 21502

Property Location: Shops at Canal Place 17 Howard Street, Space C-2 Cumberland, MD 21502

Space Type:Retail Space (813 sq. ft.)Duration:1 YearAnnual Rent:\$6,764.16

Lease Type:NewEffective:June 1, 2017

<b>Utilities Responsibility:</b>	Tenant Responsibility
Custodial Responsibility:	Tenant to maintain/clean the space
<b>Previous Board Actions:</b>	Item 18-LL approved 4/27/2016
	Item 11-LL Revised approved on 6/23/15

**Recommendation:** Approval is requested for a one year lease of 813 sf of retail space at an annual rate of \$6,764.16 for retail space located at the Western Railway Station, Shops at Canal Place to Simplee Kountry. Reference is also made to Item 18-LL where the lease expired on April 30, 2017 and will exercise their hold over for a period of one month to begin May 1, 2017 and end on May 31, 2017 with a new lease commencing on June 1, 2017.

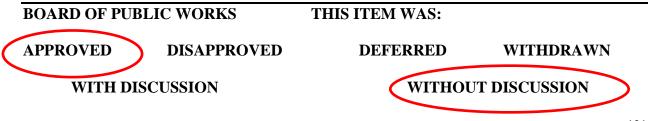
Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. The new lease with Sherrie L. Ricker DBA Simplee Kountry has been approved by the CPPDA Board.

- 1. Tenant shall occupy and use the Demised Premises for and only retail home decoration and furnishings shop.
- 2. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.



## 9-LL. LANDLORD LEASE (cont'd)

- 3. The premises are leased in "as is" condition.
- 4. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
- 5. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
- 6. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
- 7. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
- 8. A State Clearinghouse review was not necessary, as the use of the property has not changed.
- 9. The Department of General Services, in conjunction with the Canal Place Preservation & Development Authority, recommends the approval of this item.





Contact: Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

## 10-LL. LANDLORD LEASE

Canal Place Preservation & Development Authority

Tenant:Jamina and Friderick (Sasha) Vasic DBA<br/>European Desserts and More<br/>1136 Braddock Road<br/>LaVale, Maryland 21502

Property Location: Shops at Canal Place 17 Howard Street, Space C-1 Cumberland, MD 21502

Space Type: Retail Space (444 sq. ft.) Duration: 1 Year Annual Rent: \$4,026.60 Lease Type: New Effective: June 1, 2017

<b>Utilities Responsibility:</b>	Tenant Responsibility
<b>Custodial Responsibility:</b>	Tenant to maintain/clean the space
<b>Previous Board Actions:</b>	Item 11-LL Revised approved on 6/23/15

**Recommendation:** Approval is requested for a one year lease of 813 sf of retail space at an annual rate of \$4,026.60 for retail space located at the Western Railway Station, Shops at Canal Place to European Desserts and More for a unique dining experience with European desserts and sandwiches.

Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. A new lease with European Desserts and More has been approved by the CPPDA Board. Reference is also made to a prior two year lease which commenced on May 1, 2015 prior to Item 11-LT approval by the Board of Public Works. The prior lease expires on April 30, 2017 and European Desserts and More will exercise their hold over for a period of one month to begin May 1, 2017 and end on May 31, 2017 with a new lease commencing on June 1, 2017.

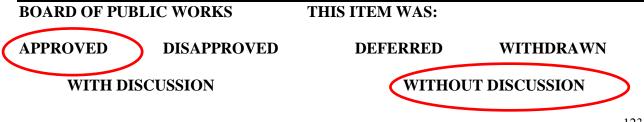
## **Remarks**:

1. Tenant shall occupy and use the Demised Premises for only retail of European desserts and sandwiches.



## **10-LL.** <u>LANDLORD LEASE</u> (cont'd)

- 2. Rent includes water and sewer utilities, and use of trash dumpsters. Lessor shall not be liable for any interruptions or failures of utility services to the Demised Premises. Lessee shall provide all other utilities for the Demised Premises at its sole expense.
- 3. The premises are leased in "as is" condition.
- 4. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
- 5. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
- 6. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
- 7. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
- 8. A State Clearinghouse review was not necessary, as the use of the property has not changed.
- 9. The Department of General Services, in conjunction with the Canal Place Preservation & Development Authority, recommends the approval of this item.





Contact: Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

## 11-LL. LANDLORD LEASE

Canal Place Preservation & Development Authority

Tenant:Greg Stangel D/B/A<br/>Stangel and Stangel Financial Services Inc.<br/>323 Frances Court<br/>Cumberland, MD 21502

Property Location: Western Maryland Railway Station 13 Canal Street, Third Foor, Room 306 and 307 Cumberland, MD 21502

Space Type:Office Space (411 sq. ft.)Duration:1 YearAnnual Rent:\$5,079.96

Utilities Responsibility:Included in RentCustodial Responsibility:Tenant to maintain/clean the spacePrevious Board Actions:Item 12-LL approved 4/6/2016Item 11-LL Revised approved on 6/23/15

**Recommendation:** Approval is requested for a one year lease of 411 sq. ft. of office space at an annual rate of \$5,079.96 for space located at the Western Maryland Railway Station to Stangel & Stangel Financial.

Lease Type: New

June 1, 2017

**Effective:** 

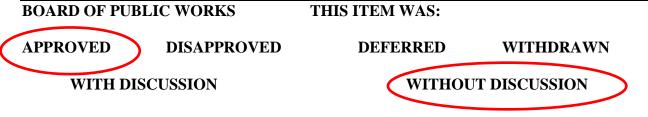
Reference is made to Item 11-LL Revised approved by the Board of Public Works at its meeting on June 23, 2015, in which approval was given for the Canal Place Preservation and Development Authority (CPPDA) to lease properties located at 13 Canal Street and 14-17 Howard Street in Cumberland, Maryland. The lease with Stangel and Stangel Financial has been approved by the CPPDA Board. Reference is also made to Item 12-LL where Stangel and Stangel Financial leased 505 square feet of office space with the lease expiring on April 30, 2017. They will exercise their hold over for a period of one month to begin May 1, 2017 and end on May 31, 2017 with a new lease commencing on June 1, 2017, and reducing their square footage from 505 square feet to 411 square feet of office space. Stangel and Stangel Financial is a family owned company that has been around since 1992.

- 1. The premises are leased in "as is" condition.
- 2. The lease shall include one parking space, identified as space # 16.



## 11-LL. LANDLORD LEASE (cont'd)

- 3. The Tenant shall indemnify and hold harmless the Landlord against and from any and all liability or claim of liability arising out of the use of the Premises.
- 4. The Tenant shall not make any alteration, addition or improvement to the Premises without first obtaining the Landlord's written approval.
- 5. The Tenant shall at its cost and expense perform all maintenance and repairs to the Premises.
- 6. Tenant shall maintain at its expense insurance against loss or liability in connection with bodily injury, death, property damage or destruction to the Premises of not less than a minimum coverage of \$1,000,000 combined single limit per occurrence.
- 7. A State Clearinghouse review was not necessary, as the use of the property has not changed.





Contact: Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

#### 12-LL. LANDLORD LEASE Department of Natural Resources

- Tenant: Rackliffe House Trust, Inc. P.O. Box 561 Berlin, Maryland 21811
- Property Location: Assateague State Park Woodcock (Rackliffe) Farm 7307 Stephen Decatur Highway Berlin, Maryland 21811

Space Type:	Historic Building	Lease Type:	Modification	Acres:	$3.0\pm$
<b>Duration</b> :	Concurrent with	<b>Effective:</b>	May 15, 2017		
	existing term, which	expires March	n 30, 2026		
<b>Annual Rent</b>	:\$1.00	•			

Prior Actions: Item 12-L, approved on 3/1/06

Utilities:	Tenant
<b>Custodial:</b>	Tenant

**Recommendation:** Approval is requested for a First Amendment to Agreement of Lease to permit the Rackliffe House Trust, Inc. to use portions of the property on a commercial basis for special event functions including, but not limited to wedding ceremonies and receptions. Special Events will not be permitted in the interior of the Rackliffe House and/or other historic structures, however access to the historic structures may be permitted for time-limited guided tours if accompanied by the Tenant or their approved event partner. Reference is made to item 12-L approved by the Board of Public Works on 3/1/06, wherein the Board approved a 20 year lease for this historic property for the period of 3/31/06 through 3/30/2026.

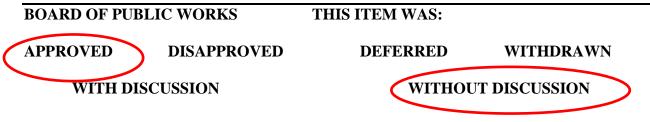
#### Remarks

1. State Clearinghouse advised that the amendment to the lease does not represent a substantial change in use and therefore is not required to go through the intergovernmental review process.



## 12-LL. LANDLORD LEASE (cont'd)

2. Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the premises or arising out of the use thereof by Tenant or its agents, employees, officers, subtenants, invitees, visitors and guests, under one or more policies of General Comprehensive Liability insurance which will have a minimum coverage of \$1,000,000 per occurrence, Two Million Dollars (\$2,000,000) annual aggregate, and shall contain broad form GCL Endorsement or its equivalent.





Contact: Wendy Scott-Napier 410.767.4088 wendy.scott-napier@maryland.gov

#### 13-LT. <u>TENANT LEASE</u> Office of the Public Defender

Upper Marlboro, MD. Prince Georges County

Landlord:	VM Properties, LLC	
	5210 Auth Road	
	Suitland, MD. 20746	

Property Location: 14753 Main Street Upper Marlboro, MD 20772

Space Type:OfficeDuration:10 YearsAnnual Rent:\$ 39,469.80

Lease Type: New Square Feet: 1,884 Effective: May 10, 2017 Square Foot Rate: \$20.95

Utilities Responsibility:LesseeCustodial Responsibility:LesseePrevious Board Action(s):N/A

Fund Source: 100%- General; B0002

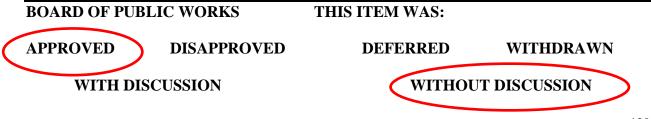
**Recommendation:** Approval is requested for a new 10 year office lease for 1,884 sf at a rate of \$20.95 per sf, for an annual rent of \$39,469.80, with one 5 year renewal option subject to future Board of Public Works approval.

- 1. OPD seeks space for the relocation of a portion of their staff for the Children in Need of Assistance program (CINA). The new space must be within walking distance of the courthouse. The relocation is necessary as this is the largest and fastest growing district office and CINA program has outgrown its space.
- 2. The lease contains a termination for convenience clause, and the standard 6 month holdover period.
- 3. The lease provides seven (7) use-in-common parking spaces at no cost to the State.



## 13-LT. <u>TENANT LEASE</u> (cont'd)

4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.





## 14-CGL. CAPITAL GRANTS AND LOANS

*Recommendation:* That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

## **Board of Trustees of the Baltimore Chesapeake Bay Outward Bound Center, Inc.** Orianda Mansion Preservation (Baltimore City)

*"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Orianda Mansion, located in Baltimore City."* 

#### \$160,000.00

Maryland Consolidated Capital Bond Loan of 2015 (LHI – Chapter 495, Acts of 2015), DGS Item G048 **\$40,000.00** Maryland Consolidated Capital Bond Loan of 2015 (LSI – Chapter 495, Acts of 2015), DGS Item G102; (SL-064-140-038)

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Trustees of the Baltimore Chesapeake Bay Outward Bound Center, Inc. has submitted documentation that it has over \$200,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$1,800,000.00
	15-G048 (This Action)	\$ 160,000.00
	15-G102 (This Action)	\$ 40,000.00
	14-G139 (Prior Action)	\$ 150,000.00
	Local Cost	\$1,450,000.00

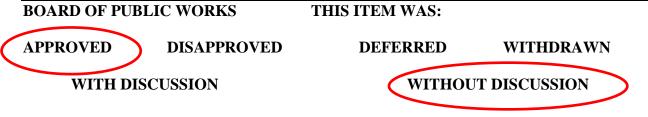
(Prior Action: 04/27/16 Agenda, Item 32-CGL)

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland,* and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



## 14-CGL. <u>CAPITAL GRANTS AND LOANS</u> (cont'd)

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.





## 15-CGL. CAPITAL GRANTS AND LOANS

*Recommendation:* That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

# Board of Directors of the Allegany County Animal Shelter Management Foundation, Inc.

Allegany County Animal Shelter Adoption and Care Center (Allegany County) "For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Allegany County Animal Shelter Adoption and Care Center, located in Allegany County."

## \$100,000.00

Maryland Consolidated Capital Bond Loan of 2015 (MISC – Chapter 495, Acts of 2015) DGS Item G027 \$50,000.00

Maryland Consolidated Capital Bond Loan of 2015 (LSI – Chapter 495, Acts of 2015) DGS Item G088; (SL-096-140-038)

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Directors of the Allegany County Animal Shelter Management Foundation, Inc. is utilizing the value of property as their matching fund. The Department of General Services, Real Estate Office reviewed the appraisal for 708 Furnace Street in Allegany County and approved a value of \$230,000.00 to meet the matching fund requirement for this project.

Background:	Total Project	\$ 417,000.00
	15-G027 (This Action)	\$ 100,000.00
	15-G088 (This Action)	\$ 50,000.00
	14-G039 (Prior Action)	\$ 50,000.00
	14-G125 (Prior Action)	\$ 50,000.00
	Local Cost	\$ 167,000.00

(Prior Action: 07/06/16 Agenda, Item 8-CGL)

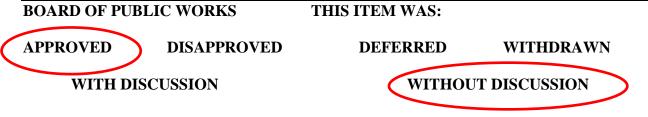
## Remarks:

1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.



## 15-CGL. <u>CAPITAL GRANTS AND LOANS</u> (cont'd)

- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland,* and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.





## 16-CGL. CAPITAL GRANTS AND LOANS

*Recommendation:* That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

## Board of Directors of the Arbutus Volunteer Fire Department of Baltimore County, Incorporated

Arbutus Volunteer Fire Department (Baltimore County) "For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Arbutus Volunteer Fire Department building, located in Baltimore County."

#### \$130,000.00

Maryland Consolidated Capital Bond Loan of 2016 (LSI – Chapter 027, Acts of 2016), DGS Item G059; (SL-008-100-038)

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of Directors of the Arbutus Volunteer Fire Department of Baltimore County, Incorporated has submitted documentation that it has over \$130,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	5	330,000.00 <b>130,000.00 (Match</b> )
	× , , , , , , , , , , , , , , , , , , ,	\$ 100,000.00 (Non-match) 100,000.00

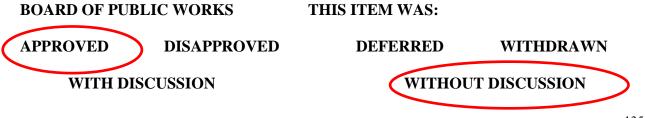
(Prior Action: 10/20/10 Agenda, Item 11-CGL)

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland,* and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



## 16-CGL. <u>CAPITAL GRANTS AND LOANS</u> (cont'd)

- 3. The Office of Comptroller may not disburse State funds until after the Office of
- 4. Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.





## 17-CGL. CAPITAL GRANTS AND LOANS

*Recommendation:* That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

## Board of County Commissioners of Charles County

Bel Alton High School Community Development Center (Charles County) "For the construction, repair, renovation, reconstruction, and capital equipping of a community development center, including window repair, located in LaPlata."

#### \$100,000.00

Maryland Consolidated Capital Bond Loan of 2011 (LSI – Chapter 396, Acts of 2011; as amended by Chapter 495, Acts of 2015; and now by Chapter 027, Acts of 2016) DGS Item G051, (SL-047-951-038)

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2018 and the Board of Public Works to certify a matching fund. The Board of County Commissioners of Charles County is utilizing the value of property as their matching fund. The Department of General Services, Real Estate Office reviewed the appraisal for 9505 Crain Highway in Charles County and approved a value of \$378,000.00 to meet the matching fund requirement for this project.

Background:	Total Project	\$1,247,000.00
	11-G051 (This Action)	\$ 100,000.00
	06-G064 (Prior Action)	\$ 450,000.00
	Local Cost	\$ 697,000.00

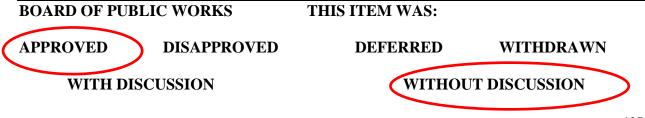
(Prior Actions: 08/21/13 Agenda, Item 30-CGL; and 04/14/07 Agenda, Item 15-CGL)

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland,* and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



## 17-CGL. <u>CAPITAL GRANTS AND LOANS</u> (cont'd)

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.





## 18-CGL. CAPITAL GRANTS AND LOANS

*Recommendation:* That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

## Mayor and City Council of the City of Greenbelt

Greenbelt Lake Dam Repair (Prince George's County)
"For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Greenbelt Lake Dam, located in Prince George's County."
\$135,000.00 (\$70,000.00 - match)
Maryland Consolidated Capital Bond Loan of 2015 (LHI – Chapter 495, Acts of 2015),

Maryland Consolidated Capital Bond Loan of 2015 (LHI – Chapter 495, Acts of 2015), DGS Item G080 \$150,000.00 (\$70,000.00 – match)

Maryland Consolidated Capital Bond Loan of 2015 (LSI – Chapter 495, Acts of 2015), DGS Item G140; (SL-066-150-038)

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Mayor and City Council of the City of Greenbelt has submitted documentation that it has allocated \$600,000.00 in its Fiscal Year 2017 budget to meet the matching fund requirement for this project.

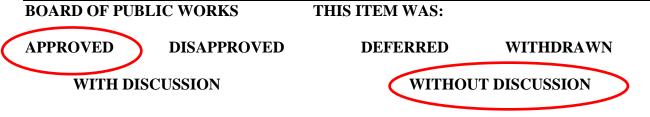
Background:	Total Project	\$1,818,305.00
	15-G080 (This Action)	\$ 135,000.00 (\$70,000 match)
	15-G140 (This Action)	\$ 150,000.00 (\$70,000 match)
	Local Cost	\$1,533,305.00

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland,* and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



## 18-CGL. <u>CAPITAL GRANTS AND LOANS</u> (cont'd)

3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.





## 19-CGL. CAPITAL GRANTS AND LOANS

*Recommendation:* That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

## Board of Directors of the Maryland Food Bank, Inc.

Maryland Food Bank (Statewide)

"To assist in funding the acquisition, design, construction, and equipping of two new food bank branches in Cecil County and the City of Salisbury."

**\$3,500,000.00** *Maryland Consolidated Capital Bond Loan of 2015 (LSI – Chapter 495, Acts of 2015; and amended by Chapter 027, Acts of 2016) DGS Item G005; (SL-068-150-038)* 

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Directors of the Maryland Food Bank, Inc. has submitted documentation that it has over \$3,500,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$7,000,000.00
	15-G005 (This Action)	\$3,500,000.00
	Local Cost	\$3,500,000.00

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland,* and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS		THIS ITEM WAS:	
APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOU	UT DISCUSSION



## 20-CGL. CAPITAL GRANTS AND LOANS

*Recommendation:* That the Board of Public Works enter into a grant agreement for the following grant:

## Board of Directors of Maryland Hall for the Creative Arts, Inc.

Maryland Hall for the Creative Arts (Anne Arundel County)
"To assist in funding the design, construction, and equipping of renovations to its facility to improve Maryland Hall for the Creative Arts gallery and theater spaces."
\$2,000,000.00
Maryland Consolidated Capital Bond Loan of 2015 (MISC– Chapter 495, Acts of 2015; and repassed by Chapter 2, Acts of 2016)
DGS Item 400, (SL-021-881-038)

*Matching Fund:* No match is required.

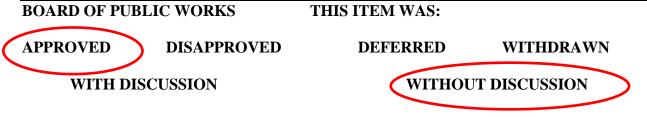
Background:	Total Project	\$18	8,000,000.00
0	15-400 (This Action)	\$ 2	2,000,000.00 (Non-match)
	14-039 (Prior Action)	\$ 1	,000,000.00 (Non-Match)
	13-G008 (Prior Action)	\$	500,000.00 (Non-Match)
	11-G006 (Prior Action)	\$	250,000.00 (Match)
	06-G015 (Prior Action)	\$	600,000.00 (Non-Match)
	07-G013 (Prior Action)	\$	600,000.00 (Non-Match)
	09-G011 (Prior Action)	\$	500,000.00 (Match)
	08-G032 (Prior Action)	\$	50,000.00 (Match)
	08-G130 (Prior Action)	\$	200,000.00 (Match)
	07-G027 (Prior Action)	\$	225,000.00 (Match)
	06-G123 (Prior Action)	\$	250,000.00 (Match)
	06-G020 (Prior Action)	\$	100,000.00 (Match)
	04-G070 (Prior Action)	\$	150,000.00 (Match)
	03-G013 (Prior Action)	\$	500,000.00 (Non-Match)
	02-142 (Prior Action)	\$	250,000.00 (Non-Match)
	00-G009 (Prior Action)	\$	250,000.00 (Match)
	99-G000 (Prior Action)	\$	300,000.00 (Match)
	98-G000 (Prior Action)	\$	250,000.00 (Match)
	Local Cost	\$10	0,025,000.00

(29 Prior Actions: From 4/26/00 Agenda, Item 21-CGL, F. through 10/01/14 Agenda, Item 23-CGL)



## 20-CGL. <u>CAPITAL GRANTS AND LOANS</u> (cont'd)

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. Invoices should be submitted to the Department of General Services for the disbursement of funds.





## 21-CGL. CAPITAL GRANTS AND LOANS

*Recommendation:* That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

Board of Trustees of Mercy Medical Center, Inc.
Mercy Medical Center (Baltimore City)
 "To renovate a building in downtown Baltimore City to provide primary care
 services."
\$1,900,000.00
Maryland Consolidated Capital Bond Loan of 2015 (MHA – Chapter 495, Acts of 2015),
DGS Item G032; (SL-010-110-038)

*Matching Fund:* The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2017 and the Board of Public Works to certify a matching fund. The Board of Trustees of Mercy Medical Center, Inc. has submitted documentation that it has over \$1,900,000.00 in a financial institution to meet the matching fund requirement for this project.

Background:	Total Project	\$16,033,920.00
	15-G032 (This Action)	\$ 1,900,000.00
	11-G021 (Prior Action)	\$ 2,700,000.00
	Local Cost	\$11,433,920.00

(Prior Action: 11/02/11 Agenda, Item 15-CGL)

- 1. This action is in accordance with the enabling legislation and complies with the taxexempt bond provisions of the Internal Revenue Code.
- 2. The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- 3. The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

BOARD OF PUBLIC WORKS	THIS ITEM WAS:	
APPROVED DISAPPROVED	DEFERRED WITHDRAWN	
WITH DISCUSSION	WITHOUT DISCUSSION	>